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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**April 26, 2012**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of March 29 and April 11, 2012)
- C. Approval of Monthly Treasurer's Report for March, 2012
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,112,754.94.
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Quarterly Expenditures for Board Members
- I. Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election

- J. Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Positions
- K. Approval of Membership Renewal - Minnesota State High School League - 2012-2013
- L. Bid Award - Gym Partitions - Discovery, Oak Hill, and Talahi

## II. **INFORMATION ITEMS**

### A. Teaching and Learning Update (7:05-7:35)

Dr. Julia Espe, Assistant Superintendent of Teaching, Learning, and Development, will introduce the following presentations:

#### **Technology Integration**

Ryan Cox, the District's Technology Integrationist, will present an update of current activities throughout the District.

#### **Literacy Plan**

Joni Olson, Principal of Oak Hill Community School, and Teaching and Learning Team Members Stephanie Peterson and Sue Doering will introduce the draft Literacy Plan. Every district in the State of Minnesota is required to develop their own Literacy Plan to ensure that every student will be able to read by the end of grade three. The Board approved plan must be submitted to the State by June 30, 2012. An Executive Summary of the draft Literacy Plan is attached.

#### **Vision Card D**

Dr. Julia Espe will present an update regarding Vision Card D. This Vision Card pertains to developing partnership processes and capacity to address the practices, transparency, and collaboration between the adults. A copy of the Vision Card is attached.

## III. **DISCUSSION AND/OR ACTION ITEMS**

### A. Integration and Equity Plan (DISCUSSION/ACTION) (7:35-7:55)

Sebastian Witherspoon, Director of Equity Services, will present and review the final draft of the Integration and Equity Plan. The plan is due to the Minnesota Department of Education by May 1, 2012. A copy is attached.

***The Administration recommends approval of the St. Cloud Area School District 742 Inter/Intra Integration Equity Plan 2012-2016.***

B. Madison Elementary School Overcrowding (DISCUSSION/ACTION)  
(7:55-8:05)

Superintendent Bruce Watkins will present information. After several months of gathering input, brainstorming, creating options, and evaluating options through the TeamWorks process, the Administration recommends that the overcrowding at Madison Elementary School be reduced by temporarily moving all 5th graders to North Junior High School for school year 2012-2013. Information relating to the process and timeline used in bringing forth this recommendation is attached.

*The Administration recommends approval of the recommendation as presented.*

C. Resolution Relating to the Termination and NonRenewal of the Teaching Contracts of Named Probationary Teachers (ACTION)  
(8:05-8:10)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding the resolution. A copy of the resolution will be provided at the meeting.

*The Administration recommends approval of the Resolution Relating to the Termination and NonRenewal of the Teaching Contracts of Named Probationary Teachers.*

IV. REPORTS

A. Superintendent's Report  
(8:10-8:20)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:20-8:35)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Jerry Von Korff, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Bruce Hentges, Chair)*  
*Personnel & Negotiations Committee (Cindy Harner, Chair)*

V. FUTURE AGENDA ITEMS

(8:35-8:40)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Board Meeting/Work Session topics for May, 2012, will include:

*Technology Expectations for All Staff*  
*Preliminary 2012-2013 Budget Review*

**VI. CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of March 29 and April 11, 2012.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for March, 2012.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$2,892,359.02 (Check Numbers 200738-201163 and ACH 111201003-111201197) and P Card Totals in the amount of \$220,395.92 for a grand total of \$3,112,754.94.

E. Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for March, 2012.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Additional Assignment**

Kirsten Doering, Speech Language Pathologist, Talahi Community School, January 3, 2012 through February 10, 2012, Lane MA+15, Pay Level 14 (20% of a full time contract for 28 days). Ms. Doering's salary for this assignment was \$1,672.44.

Rachelle Friesen, Speech Language Pathologist, Talahi Community School, effective January 3, 2012 through February 10, 2012, Lane MA, Pay Level 10 (23% of a full time contract for 28 days). Ms. Friesen's salary for this assignment was \$1,732.08.

Kathleen Scholtes, Speech Language Pathologist, Talahi Community School, effective January 3, 2012 through February 10, 2012, Lane MA+30, Pay Level 17 (17% of a full time contract for 28 days). Ms. Scholtes' salary for this assignment was \$1,551.48.

### **Child Care Leave**

Jennifer Doom, Science Teacher, Technical High School, effective on or about May 1, 2012 through June 7, 2012.

### **Health Leave**

Michael Lucia, Physical Education Teacher, South Junior High School, effective April 10, 2012 through the remainder of the 2011-2012 school year.

### **New Hire**

Brian Baloun, Assistant Principal, Apollo High School, effective 2012-2013 school year, Lane D, Pay Level 1 (full time contract). Mr. Baloun's salary for this assignment will be \$85,388.00. Mr. Baloun was the Interim Assistant Principal for the 2011-2012 school year.

George Nolan, Principal, South Junior High School, effective 2012-2013 school year, Lane B, Pay Level 5 (full time contract). Mr. Nolan's salary for this assignment will be \$95,749.00. Mr. Nolan was the Interim Principal for the 2011-2012 school year.

Carol Potter, Assistant Principal, Technical High School, effective 2012-2013 school year, Lane D, Pay Level 1 (full time contract). Ms. Potter's salary for this assignment will be \$85,388.00. Ms. Potter was the Interim Assistant Principal for the 2011-2012 school year.

Jeremy Romness, Physical Education Teacher (Long Call Substitute), South Junior High School, effective April 11, 2012 through June 7, 2012, Lane BA, Pay Level 2 (full time contract for 42 days). Mr. Romness' salary for this assignment will be \$7,461.03.

### **Reduction of Contract**

Linda Scherer, Social Worker, Area Learning Center, effective 2012-2013 school year, reduction of contract from 100% to 80%.

### **Resignation**

Charissa Bates, Social Worker, Madison Elementary School, last day of service June 7, 2012.

## 2. **Non-Licensed Staff**

### **Health Leave**

Diane Gardner, Special Education Paraprofessional, Talahi Community School, effective April 20, 2012 through June 6, 2012.

Anna Pearson, Kitchen Helper, Technical High School, effective April 1, 2012 through April 30, 2012.

### **Leave of Absence**

Mohamed Ukash, Cultural Navigator, Oak Hill Community School, effective April 24, 2012 through October 1, 2012.

### **New Hire**

Jena Albers, Special Education Paraprofessional (Long Call Substitute), Riverwoods, effective April 11, 2012 through June 6, 2012 at an hourly rate of \$10.47 per hour.

Cynthia Prather, Health Paraprofessional, City Life, effective April 11, 2012 at an hourly rate of \$13.48 per hour. This is a replacement position.

Christina Salner, Kitchen Helper, Westwood Elementary School, effective April 16, 2012 at an hourly rate of \$10.27 per hour.

Sandra Van Vickle, Kitchen Helper, Oak Hill Community School, effective April 16, 2012 at an hourly rate of \$10.27 per hour.

### **Rehire**

Nita Ceron, Special Education Paraprofessional (Long Call Substitute), Technical High School, effective April 16, 2012 through June 6, 2012 at an hourly rate of \$10.47 per hour.

Kari Gaebel, Special Education Paraprofessional (Long Call Substitute), Madison Elementary School, effective April 23, 2012 through April 27, 2012 at an hourly

rate of \$10.47 per hour.

**Resignation**

Jacqueline Siddons, Special Education Paraprofessional, Oak Hill Community School, last day of service May 25, 2012.

**Retirement**

Carol Smith, Special Education Paraprofessional, Clara's House, last day of service June 6, 2012 after almost 10 years of service in District 742 schools.

**Termination**

Ifrah Farah, Cultural Navigator, Technical High School, last day of service April 13, 2012.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation in the amount of \$50.00 from Miller Auto Marine to the Granite City Gearheads (Robotics Team).
2. Donation in the amount of \$101.00 from the Local Education & Activities Foundation to Kennedy Community School from Night of the Stars Ticket Sales.
3. Donation in the amount of \$201.00 from Airmaxx Trampoline Park, LLC, to Kennedy Community School (fund raiser for Kennedy Activities Program).
4. Donation in the amount of \$80.95 from 5 Guys Restaurant to Kennedy Community School (fund raiser for Kennedy Activities Program).
5. Donation in the amount of \$100.00 to Apollo High School from Stearns County for 3rd place Anti-bullying video created by Apollo students.
6. Donation in the amount of \$400.00 to South Junior High School from Stearns County for 1st place Anti-bullying video created by South students.
7. Donation in the amount of \$250.00 to the Apollo High School Scholarship Program from Health Partners.
8. Donation in the amount of \$250.00 to the Tech High School Scholarship Program from Health Partners.
9. Donation in the amount of \$500.00 to the Tech High School Scholarship Program

from the Clear Lake Lions Club.

10. Donation in the amount of \$500.00 to the South Junior High School Drama Department from the St. Cloud Morning Optimist Club.

11. Donation in the amount of \$50.00 from Keith Madson (Wells Fargo Giving Campaign).

12. Donation of Selmer Paris Action 80 Series II Tenor Saxophone, Case and two mouthpieces (estimated value of \$3,400.00) to the Tech High School Band Program from Brian Kay.

13. Donations to the District 742 Partners In Education (P.I.E.) Awards Program as follows:

\$100.00 - El-Jay Plumbing & Heating

\$100.00 - Dale Gruber Construction

14. Donation in the amount of \$500.00 to Talahi Community School from the St. Cloud Optimist Club for exercise balls.

15. Donation in the amount of \$200.00 to Talahi Community School from the City of St. Cloud Police Department for 2nd place Anti-bullying video created by Talahi students.

#### H. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from January 1, 2012 through March 31, 2012 was \$748.24. A copy of the detailed expenses is attached.

#### I. Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election.

The Administration recommends adoption of the *Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election* for four seats on the Board of Education. A copy of the resolution is attached.

State law requires School Districts that have opted into a primary election system hold a primary election if there are more than twice as many school board candidates as there are school board positions available. If a primary election is needed it will be held on Tuesday, August 14, 2012.

#### J. Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Positions

The Administration recommends adoption of the *Resolution Establishing Dates for Filing Affidavits of Candidacy* for four seats on the Board of Education. A copy of

the resolution is attached.

K. Membership Renewal - Minnesota State High School League

The Administration recommends approval of membership renewal in the Minnesota State High School League for 2012-2013.

L. Bid Award - Gym Partitions - Discovery, Oak Hill, and Talahi

The Administration recommends that the Board of Education award the bid for Gym Partitions - Discovery, Oak Hill, and Talahi to W. L. Hall Company in the amount of \$376,956.00, based upon low bid received meeting specifications.

A bid tabulation is attached.

This project will be funded with Deferred Maintenance funds from the 2012-13 budget year.

Bruce Watkins  
Superintendent