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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**September 22, 2011**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*  
(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of August 25 and September 7, 2011)
- C. Approval of Monthly Treasurer's Report for July, 2011
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$1,775,919.88.
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval for Submission of Grant Applications

## II. INFORMATION ITEMS

### A. Recognition of Award Recipient

(7:05-7:15)

Patty Popp, Executive Director of Student Services/Special Education, will introduce Cathy Thompson, who is the 2011 recipient of the *Allen Burton DAPE Leadership Award*. The purpose of this award is to honor and recognize the outstanding efforts and contributions given to students with disabilities in the area of developmental adapted physical education by a teacher of elementary, secondary or higher education. Cathy is the Developmental Adapted Physical Education Teacher at Roosevelt Early Childhood Center, Lincoln Elementary School, Talahi Community School and the Headstart Program.

### B. Curriculum, Instruction and Assessment Update

(7:15-7:35)

Dr. Julia Espe, Assistant Superintendent, will present a report regarding the District's goal of improving family engagement during the 2011-2012 school year. She will overview the ways that schools are addressing this issue to better meet the needs of our diverse student population. Information is attached.

### C. Enrollment Information

(7:35-7:45)

Amy Skaalerud, Controller, will present information regarding District 742 enrollment. A copy of the enrollment report, as of September 16, 2011, is attached.

### D. Final Levy Certification Announcement

(7:45-7:50)

Amy Skaalerud, Controller, will announce that the Final Levy Certification will take place at the regularly scheduled Board of Education meeting on December 15, 2011, at 7:00 p.m. at St. Cloud City Hall located at 400 2nd Street South, St. Cloud, Minnesota. There will be time for public testimony.

## III. DISCUSSION AND/OR ACTION ITEMS

### A. Annual Report on Curriculum, Instruction, and Student Achievement (*ACTION*)

(7:50-8:00)

Dr. Julia Espe will provide information on the 2010-2011 Annual Report on Curriculum, Instruction, and Student Achievement. She will review the crosswalk between the Annual Report and our Vision Cards Monitoring reports. This report must be approved for submission to the Minnesota Department of Education by October 1, 2011. Included in the report is information on the Curriculum and

Instruction Advisory Committee, surveys, District testing and other teaching and learning items. Information and a copy of the report are attached.

***The Administration recommends approval of the 2010-2011 Annual Report on Curriculum, Instruction, and Student Achievement.***

**IV. REPORTS**

A. Superintendent's Report  
(8:00-8:10)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:10-8:25)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Cindy Harner, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Jerry Von Korff, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Bruce Hentges, Chair)*  
*Personnel & Negotiations Committee (Jerry Von Korff, Chair)*

**V. FUTURE AGENDA ITEMS**  
(8:25-8:30)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

October Board Meeting/Work Session Topics will include:

*Apollo High School Scoreboard & Electronic Displays Proposal*  
*Wilson Building Lease*  
*Preliminary Levy Certification*  
*Science Results and Plans*  
*Review of Test Scores*

**VI. CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of August 25 and September 7, 2011.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for July, 2011.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$1,775,919.88 (Check Numbers 196319-196704).

E. Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for July, 2011.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Child Care Leave**

Amy Laumeyer, Language Arts Teacher, North Junior High School, effective September 6, 2011 through October 14, 2011.

Rachel Zellmann, Title 1 Teacher, Sts. Peter, Paul, and Michael & St. Wendelin, effective September 22, 2011 through November 15, 2011.

**Health Leave**

Dianne Argir-Braun, Special Education Teacher, Riverwoods, effective for the 2011-2012 school year.

Teresa McCabe, Early Childhood Family Education Teacher, Roosevelt Early Childhood Center, effective August 30, 2011 through December 22, 2011.

Lynn Orcutt, Art Teacher, Oak Hill Community School, effective October 24, 2011 through December 6, 2011.

**New Hire**

Christine Whittemore, Band Teacher, Apollo High School, effective 2011-2012 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Whittemore's salary for this assignment will be \$33,397.00.

Patricia ZumBerge, Kindergarten Teacher, Discovery Community School, effective 2011-2012 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. ZumBerge's salary for this assignment will be \$33,397.00.

### **Rehire**

Timothy Hjelmeland, Language Arts Teacher (Long Call Substitute), Riverwoods, effective August 29, 2011 through June 3, 2012, Lane MA+15, Pay Level 2 (full time contract for 188 days). Mr. Hjelmeland's salary for this assignment will be \$41,148.00.

### **Resignation**

Pamela Tarasar, Special Education Supervisor, Apollo High School, last day of service September 23, 2011.

## 2. **Non-Licensed Staff**

### **New Hire**

Kari Bacher, Student Support Paraprofessional, Apollo High School, effective September 7, 2011 at an hourly rate of \$9.26 per hour.

Rossamon Becker, Behavior Interventionist, Apollo High School, effective September 6, 2011 at an hourly rate of \$13.01 per hour.

Joanne Gallant, Student Support Paraprofessional, Kennedy Community School, effective September 6, 2011 at an hourly rate of \$8.70 per hour.

Karla Hiltner, Outreach and Marketing Coordinator, Community Education Center, effective September 19, 2011 at an hourly rate of \$23.76.

Noel Lauer, Special Education Paraprofessional (Long Call Substitute), Roosevelt Early Childhood Center, effective September 19, 2011 through October 14, 2011 at an hourly rate of \$10.47 per hour. This is a replacement position.

Deeq Mohamud, Cultural Navigator, South Junior High School, effective September 9, 2011 at an hourly rate of \$10.47 per hour.

Xinming Ren, Classroom Paraprofessional, Madison Elementary School, effective September 6, 2011 at an hourly rate of \$11.35 per hour.

Delbert Sheets, Bus Driver, District Services Building, effective September 2,

2011 at an hourly rate of \$12.30 per hour.

Julie Schroeder, Kitchen Helper, Talahi Community School, effective September 8, 2011 at an hourly rate of \$10.27 per hour.

William Trebtoske, Custodian, Technical High School, effective September 8, 2011 at an hourly rate of \$11.27 per hour.

Kate Van Dalen, Student Support Paraprofessional, Clearview Elementary School, effective September 6, 2011 at an hourly rate of \$9.26 per hour.

### **Rehire**

Emma Knott, Special Education Paraprofessional, Clearview Elementary School, effective September 26, 2011 at an hourly rate of \$10.47 per hour. This is a replacement position.

Leslie Matanich, Special Education Paraprofessional, Clearview Elementary School, effective September 14, 2011 at an hourly rate of \$14.65 per hour. This is a new position.

Michelle Voigt, Special Education Paraprofessional (Long Call Substitute), Area Learning Center, effective September 19, 2011 through December 22, 2011 at an hourly rate of \$10.47 per hour. This is a replacement position.

Susan Wienhold, Special Education Paraprofessional, Talahi Community School, effective September 8, 2011 at a rate of \$11.35 per hour. This is a replacement position.

### **Resignation**

Jennifer Borgstrom, Special Education Paraprofessional, Talahi Community School, last day of service August 24, 2011. Ms. Borgstrom was on leave.

Dennis Janssen, Custodian, Technical High School, last day of service September 7, 2011.

Megan Van Vleet, Special Education Paraprofessional, Lincoln Elementary School, last day of service September 9, 2011.

Amy Williams, Student Support Paraprofessional, Oak Hill Community School, last day of service September 6, 2011.

### **G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)**

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to Madison Elementary School for supplies for students, as follows:
  - \$150.00 - Trustone Financial
  - \$300.00 - Knights of Columbus Ladies Auxiliary #5548
  - \$200.00 - Sunrise Kiwanis
  - \$75.00 - Melissa Dick
  
2. Donation in the amount of \$100.00 to Clearview Elementary School from the St. Cloud Morning and Central Minnesota Noon Optimists Clubs in recognition of Jim Fraser who received an Achievement in Education Award for providing outstanding assistance to the school.
  
3. Donation in the amount of \$2,000.00 to Clearview Elementary School from Target to set up a book collection for KIDSTOP for Grades 1 & 2.
  
4. Donations to St. Cloud Area School District 742 for the Back-to-School Breakfast for Staff as follows:
  - \$625.00 - Individual Board of Education Members
  - \$150.00 - St. Cloud Education Association
  - \$140.00 - Mike Hoheisel
  - \$100.00 - Superintendent
  
5. Donation in the amount of \$2,450.00 to Lincoln Elementary School from the Lincoln PTA for Media/Technology.
  
6. Donation in the amount of \$300.00 to Westwood Elementary School from the College of St. Benedict in appreciation for placement of student teachers.
  
7. Donation of several hundred used children's books to Westwood Elementary School from the St. Cloud Reading Room.
  
8. Donations from Lutgen Siding Company (monies raised at annual "Cook Out for a Cause") as follows:
  - \$242.80 to Westwood Elementary School
  - \$242.80 to Lincoln Elementary School
  - \$242.80 to Madison Elementary School Chinese Immersion Program
  
9. Donations to the Tech High School Scholarship Program as follows:
  - \$3,000.00 - Clearwater Lions - Clearwater Lions Scholarships
  - \$500.00 - John Zander - John "Jack" Zander Memorial Scholarship
  - \$500.00 - Bruce Mohs - Class of '62 Scholarship
  - \$1,000.00 - VFW Granite Post 428 - VFW Voice of Democracy Scholarships
  
10. Donation in the amount of \$1,200.00 to the Tech High School Wrestling Program from the Tech Wrestling Booster Club for resurfacing mat.
  
11. Donation in the amount of \$500.00 to Lincoln Elementary School from Target East for library books.

12. Donation of used "No Worry Books" (estimated value of \$100.00) to Lincoln Elementary School from the St. Cloud Reading Room.
13. Donation in the amount of \$500.00 from the St. Cloud Optimist Club to North Junior High School for Classroom Ipad Project.
14. Donation of four 15-foot trees from Four Seasons Nursery to North Junior High School.
15. Donations to the Apollo High School Scholarship Program as follows:
  - \$400.00 - Fraternal Order of Eagles Aerie 622 - Eagles Club Scholarship
  - \$30.00 - Robert and Leon Isenberg
  - \$2,000.00 - Jan Ritsche, Central MN Community Foundation - Kimberly A. Ritsche Memorial Scholarships.
16. Grant in the amount of \$2,052.46 to Apollo High School from Jan Ritsche, Central Minnesota Community Foundation, for the Wellness Center.
17. Donation in the amount of \$166.39 to the Granite City Gear Heads from Mongo's Grill (fundraiser).
18. Target *Take Charge of Education* funds, as follows:
  - \$3,304.75 to Apollo High School
  - \$1,951.41 to Clearview Elementary School
  - \$717.95 to Lincoln Elementary School
  - \$3,367.61 to Tech High School
19. Donation in the amount of \$300.00 to Clearview Elementary School from Northern Metal Recycling for the purchase of materials for classrooms.
20. Donation in the amount of \$500.00 to South Junior High School from the South Junior High Student Council Club for the Sixth Grade Art Program.
21. Donation of children's clothing (estimated value of \$115.00) to Madison Elementary School from Scott and Mary Hall.
22. Donation in the amount of \$2,000.00 to the Tech High School Girls Swimming Program from the Swim With a Tiger Boosters for additional coaching.
23. Donations totaling \$201.00 to the Tech High School Volleyball Program from various donors.
24. Donations to the District 742 Homeless Program as follows:
  - \$50.00 from Melanie Johnson
  - \$50.00 from Joyce Johnson

H. Approval for Submission of Grant Applications

The Administration recommends approval for submission of the following grant applications:

1. "Engineering and First Grade Girls" grant application by Clearview Elementary School to the Morgan Family Foundation, Yellow Springs, OH, in the amount of \$10,000.00. The purpose of the grant will be to introduce first grade girls to the field of engineering using Apple iPads.
2. "Discovering Our Past" online grant application by Clearview Elementary School to Target in the amount of \$642.00. The purpose of the grant will be to fund a field trip to the Minnesota Children's Museum in St. Paul to look at Minnesota history from a first grade perspective.
3. "Fish and the Mississippi River in our Class" grant application by Clearview Elementary School to the Kids in Need Foundation (online application) in the amount of \$418.99. The purpose of the grant will be to open the world of fish from the Mississippi River in a classroom.
4. "Engineering for First Grade Girls" grant application by Clearview Elementary School to LEGO Children's Fund (online application) in the amount of \$5,000.00. The purpose of the grant will be to obtain 10 iPads and related apps so that girls can study the math and physics that will introduce them to the field of engineering.
5. "A Puppet Residency for Kindergarten Classes" grant application by Clearview Elementary School to the Minnesota State Arts Board (online application) in the amount of \$6,050.00. This two-week residency project will teach children how to construct puppets under the leadership of Christopher Lutter-Gardella.

Bruce Watkins  
Superintendent