
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

July 28, 2011
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of June 23 and July 11, 2011)
- C. Approval of Monthly Treasurer's Report for June, 2011
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,654,386.76
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Resolution for Student Teaching Agreement with Southwest Minnesota State University
- H. Approval of Minnesota School Boards Association Membership Renewal
- I. Approval of AMSD Membership Dues for 2011-2012

- J. Quarterly Expenditures for Board Members
- K. Change Order #1 - Temporary Classrooms
- L. Bid Award for Madison Remodel/Addition Project
- M. Call for Bids - Partitions - Discovery, Oak Hill, Talahi, North, and South

II. DISCUSSION AND/OR ACTION ITEMS

A. Superintendent Evaluation Summary (ACTION) (7:05-7:20)

The Board Personnel & Negotiations Committee will present a proposed summary of the evaluation of Superintendent Bruce Watkins for adoption.

B. Recommendation Regarding Health Insurance (ACTION) (7:20-7:30)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information. Summary information for the current BCBS plan and the proposed plan is attached.

The Administration recommends approval of health insurance plans with Blue Cross/Blue Shield, as presented, at the indicated renewal rates effective October 1, 2011, through September 30, 2012.

C. Substitute Teaching Pay (ACTION) (7:30-7:40)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding an increase in substitute teacher pay for 2011-2012.

The Administration recommends the approval of substitute teacher pay for 2011-2012 at \$110.00 per day for District 742 retirees, and \$100.00 per day for all other substitutes.

D. Update on Harassment Policies and Procedures (ACTION) (7:40-8:00)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding updates to the District's Harassment policies and procedures. A copy of updated Administrative Procedures 105A is attached.

Tracy will also present and review a recommended Statement of Commitment to Equity, Inclusion and Respect. A copy is attached.

The Administration recommends approval of the Statement of Commitment to Equity, Inclusion and Respect to be placed on the District's website and in other

prominent locations throughout the District.

- E. Approval of Staff Development Calendar for 2011-2012 (ACTION)
(8:00-8:10)

Dr. Julia Espe, Assistant Superintendent, will review the proposed staff development calendar for the 2011-2012 school year. A copy is attached.

The Administration recommends approval of the 2011-2012 Staff Development Calendar for St. Cloud Area School District 742.

III. REPORTS

- A. Superintendent's Report
(8:10-8:20)

Superintendent Bruce Watkins may present information on current activities in District 742.

- B. Board of Education Standing Committee Reports
(8:20-8:35)

Standing Committee Reports will be presented as follows:

Board Development Committee (Cindy Harner, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jerry Von Korff, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Jerry Von Korff, Chair)

IV. FUTURE AGENDA ITEMS (8:35-8:45)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

August Work Session topics will include:

Alternative Conferences
MDE Graduation Rate Changes
Code of Conduct
Operating Levy Dates & Timeline
Facility Plan Discussion
Equity Narrative (Vision Statement)

V. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of June 23 and July 11, 2011.

C. Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for June, 2011.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,433,339.77 (Check Numbers 195090-195897 and Wires) and P Card totals in the amount of \$221,046.99 for a grand total of \$3,654,386.76.

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Alternative Leave

Janet Keaveny, Second Grade Teacher, Westwood Elementary School, effective for the 2011-2012 school year.

Child Care Leave

Kami Daley, Title 1 Teacher, Discovery Community School, effective for the 2011-2012 school year.

Jennifer Russell, Kindergarten Teacher, Madison Elementary School, effective for the 2011-2012 school year.

Health Leave

Jayne Schmidgall, Special Education Teacher, Sheriff's Group Home, effective for the 2011-2012 school year.

New Hire

Whitney Carlson, Occupational Therapist, Apollo High School, effective the 2011-2012 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Ms. Carlson's salary for this assignment will be \$39,598.00.

Ka Po Chow, Chinese Immersion Teacher, Madison Elementary School, effective the 2011-2012 school year, Lane MA, Pay Level 5 (full time contract for 188 days). Ms. Chow's salary for this assignment will be \$44,820.00.

Feng Dong, Chinese Immersion Teacher, Madison Elementary School, effective the 2011-2012 school year, Lane MA, Pay Level 3 (full time contract for 188 days). Ms. Dong's salary for this assignment will be \$41,336.00.

Leslie Fitzharris, Speech Language Pathologist, Westwood Elementary School, effective the 2011-2012 school year, Lane MA, Pay Level 3 (full time contract for 188 days). Ms. Fitzharris' salary for this assignment will be \$41,336.00.

Tony Gellerman, Special Education Teacher, Technical High School, effective the 2011-2012 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Mr. Gellerman's salary for this assignment will be \$33,397.00.

Julie Hommerding, Special Education Teacher, Technical High School, effective the 2011-2012 school year, Lane MA, Pay Level 4 (full time contract for 188 days). Ms. Hommerding's salary for this assignment will be \$43,078.00.

Yuan Lu, Chinese Immersion Teacher, Madison Elementary School, effective the 2011-2012 school year, Lane BA, Pay Level 5 (full time contract for 188 days). Ms. Lu's salary for this assignment will be \$37,018.00.

Brian Satern, Special Education Teacher, Clearview Elementary School, effective the 2011-2012 school year, Lane MA, Pay Level 2 (full time contract for 188 days). Mr. Satern's salary for this assignment will be \$39,598.00.

Krista Ventura, Spanish Immersion Teacher, Clearview Elementary School, effective the 2011-2012 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Ventura's salary for this assignment will be \$33,397.00.

Professional Leave

Holly Pringle, Language Arts Teacher, South Junior High School, effective for the 2011-2012 school year.

Reappointment

Randall Arnold, Assistant Director of Special Education, District Administration Office, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of

\$99,804.00. Mr. Arnold has been the Assistant Director of Special Education for 7 years.

Gary Ganje, Director of Technology and Media Services, District Media Services, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of \$95,523.00. Mr. Ganje has been the Supervisor of Technology and Media Services for 9 years.

Shawn Hoffman-Bram, Director of Community Education, Community Education Center, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of \$105,261.00. Ms. Hoffman-Bram has been the Director of Community Education for 12 years.

Alicia Jepsen, Director of Early Childhood Services, Roosevelt Early Childhood Center, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of \$85,387.00. Ms. Jepsen has been the Director of Early Childhood Services for 1 year.

Jill Johnson, Activities Director, Technical High School, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of \$75,517.00. Ms. Johnson has been the Activities Director for 1 ½ years.

Christopher McElroy, Activities Director, Apollo High School, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of \$75,517.00. Mr. McElroy has been the Activities Director for almost 3 years.

Scott Wallner, Assistant Director of Community Education, Community Education Center, effective July 1, 2011 for the 2011-2012 school year, at a yearly salary of \$92,947.00. Mr. Wallner has been the Supervisor of Adult Basic Education for 10 years.

Rehire

Kelly Bauman, Special Education Teacher, Technical High School, effective the 2011-2012 school year, Lane BA, Pay Level 2 (50% of a full time contract for 188 days). Ms. Bauman's salary for this assignment will be \$16,698.50.

Chad Emery, Adaptive Physical Education Teacher, Lincoln Elementary School, effective the 2011-2012 school year, Lane BA, Pay Level 2 (30% of a full time contract for 188 days). Mr. Emery's salary for this assignment will be \$10,019.10.

Ryan Lesnau, Language Arts Teacher, Apollo High School, effective 2011-2012 school year, Lane BA, Pay Level 2 (53% of a full time contract for 188 days). Mr. Lesnau's salary for this assignment will be \$17,700.41

Laura Lundebrek, Special Education Teacher, Technical High School, effective the 2011-2012 school year, Lane BA, Pay Level 3 (full time contract for 188

days). Ms. Lundebrek's salary for this assignment will be \$34,602.00.

Resignation

Ann Hagen, Speech Language Pathologist, Talahi Community School, last day of service June 30, 2011.

Elisabeth Rogers, Executive Director of Student Services, last day of service August 12, 2011.

Retirement

Paulette Anderson, French Teacher, Apollo High School, last day of service June 3, 2011 after 40 years of service in District 742.

Summer School

Summer School Teachers – Hourly rate of \$31.00 per hour effective June 13, 2011.

Summer Hourly

Barton Gray, Kristin Herbert, Charleen Irvin-Brown

2. **Non-Licensed Staff**

New Hire

Jennifer Nguyen, Health Paraprofessional, Madison Elementary School, effective 2011-2012 school year, at a rate of \$13.48 per hour.

Michelle Schlueter, Kitchen Helper, Westwood Elementary School, effective 2011-2012 school year, at a rate of \$10.27 per hour.

Alison Shattuck, Behavior Interventionist, Riverwoods, effective 2011-2012 school year, at a rate of \$13.01 per hour.

Melissa Stucke, Health Paraprofessional, Madison Elementary School, effective 2011-2012 school year, at a rate of \$13.48 per hour.

Jesse Tallant, Custodian, Discovery Community School and Oak Hill Community School, effective September 15, 2011, at a rate of \$11.27 per hour.

Rehire

Kristin Markfort, Student Support Paraprofessional, Lincoln Elementary School,

effective 2011-2012 school year at a rate of \$9.82 per hour.

Resignation

Michelle Backes, Behavior Interventionist, Area Learning Center, last day of service June 2, 2011.

Brian Boucher, Custodian, North Junior High School, last day of service July 4, 2011.

Heidi Hughes, Special Education Paraprofessional, City Life, last day of service June 3, 2011.

Peter Marchand, Head Engineer, Technical High School, last day of service July 1, 2011.

Deborah Rothstein, Secretary, School to Work Program, last day of service July 28, 2011.

Luis Saenz, Director of Equity Services, last day of service July 15, 2011.

Wilhelm Stamm, Assistant Engineer, Technical High School, last day of service June 23, 2011.

Lang Turner, Cultural Navigator, Technical High School, last day of service July 1, 2011.

Terminated

Kimberly A. Andersen, Special Education Paraprofessional, Oak Hill Community School, effective June 22, 2011.

New Position

Community Education Outreach & Marketing Coordinator, effective immediately in the Non-represented Employee Group at a range of \$17.69 - \$23.38 per hour.

F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations as follows from the College of St. Benedict/St. John's University Education Department in appreciation for welcoming and hosting CSB/SJU students and providing field experience observation and teaching opportunities for pre-service teachers during the 2010-2011 academic year:

\$300.00 - Discovery Community School
\$750.00 - Kennedy Community School
\$1,000.00 - South Junior High School

2. Donations to the Apollo High School Scholarship Program as follows:
 \$250.00 - Jill Stapleton Memorial Scholarship (from Michael & Rachel Stapleton)
 \$1,000.00 - Apollo Connection Scholarship (from W. Neale Bellamy)
3. Donation of a Violin Outfit (estimated value of \$1,000.00) to the Tech High School Orchestra Program from Dr. Lalita Subrahmanyam.
4. Donation in the amount of \$500.00 to the Tech High School Football Program from the St. Cloud Tech Football Booster Club for an Ipad.
5. Donation in the amount of \$1,000.00 to the Tech High School Wrestling Program from the St. Cloud Tech Youth Wrestling for mat resurfacing.
6. Donations as follows to the District 742 Classics for Kids Program to help pay the cost of tickets and transportation for fifth grade students to attend a Young People's Concert at Orchestra Hall in Minneapolis:
 \$40.00 - Robert and Lubell Kendall
 \$25.00 - Gene and Mary Margaret Bjorklund
7. Donation of King Trombone band instrument (estimated value of \$600.00) to the South Junior High School Band Program from Mary Dombrovski.
8. Kansas Strategies - RtI Writing Grant (professional development in the approximate amount of \$250,000.00) to St. Cloud Area School District 742. The grant will be led by the University of Kansas Center for Research on Learning. The project will focus on combining tiered intervention strategies (RtI framework) with the Kansas writing strategies. The writing strategies and tiered interventions will be introduced to all 9th grade students. Current 9th grade students will take a writing pre-assessment in early Fall, scored by Kansas University professional staff, to determine a starting point for instructional writing strategies, as well as to determine appropriate interventions for students. Writing support for students will expand to 10th and 11th grade as students progress through school. Ninth grade Language Arts teachers, Special Education teachers, and English Language teachers will be trained in the Kansas writing strategies. Additional professional development days may be scheduled for participating teachers during the school year as needed.

G. Resolution for Student Teaching Agreement with Southwest Minnesota State University

The Administration recommends adoption of the Resolution for the Student Teaching Agreement with Southwest Minnesota State University from August 2011 through July 2014. A copy of the resolution and agreement are attached.

H. Minnesota School Boards Association - Membership Renewal

The Administration recommends membership renewal in the Minnesota School Boards Association, as well as the MSBA Policy Service, for the 2011-2012 year. The membership dues for our School District are \$11,901.00. The Policy Service Renewal dues are \$500.00.

I. Membership in Association of Metropolitan School Boards (AMSD) - 2011-2011

The Administration recommends approval of membership in the Association of Metropolitan School Boards (AMSD) for 2011-2012 in the amount of \$12,011.00.

J. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from April 1, 2011 through June 30, 2011 was \$382.50. A copy of the total detailed expenses is attached.

K. Change Order #1 - Temporary Classrooms

The Administration recommends approval of Change Order #1 for the above named project with Preusser Construction, Inc. in the amount of -\$15,000 for credit due to using a refurbished electrical switch and aluminum feeders instead of copper feeders.

This project is funded with Operating Capital funds.

L. Bid Award for Madison Remodel/Addition Project - Bid Package #2

The Administration recommends that the Board of Education award the bid for Madison Elementary Addition and Remodeling - Bid Package #2, to various vendors for a total amount of \$486,184.00, of which \$144,193.00 will be funded by Deferred Maintenance, and the remainder funded through Capital Outlay.

The bid tabulation is available in the Business Services Office.

M. Call for Bids - Partitions - Discovery, Oak Hill, Talahi, North, and South

The Administration recommends that the Board of Education authorize a call for bids for Partitions - Discovery, Oak Hill, Talahi, North, and South to be opened on Friday, August 12, 2011, at 10:00 a.m. Central Time.

The Call for Bids will be available at www.isd742.org.

This project is funded with Deferred Maintenance funds.

Bruce Watkins
Superintendent