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**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

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**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**March 24, 2011**  
**7:00 PM**  
**City Hall**

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*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

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*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*  
(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of February 24, March 14, and March 16, 2011)
- C. Approval of Monthly Treasurer's Report for February, 2011
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,847,689.85.
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Sale of Surplus and Obsolete Equipment

## II. INFORMATION ITEMS

### A. Curriculum, Instruction, and Assessment Update (7:05-7:25)

Jayne Greeney Schill, Coordinator, will present information regarding the District's Career and Tech Education Program.

### B. District 742 Retiree Recognition (7:25-7:30)

District 742 and the Board of Education will be recognizing all 2010-2011 retiring employees on **Monday, May 9, 2011, at 7:00 p.m.** The event will be held at Apollo High School.

### C. District Top Ten Student Recognition (7:30-7:35)

The Board of Education will host a reception honoring the "Top Ten" students of Apollo and Tech High Schools. It will be held on **Wednesday, June 1, 2011, at 7:00 p.m.** at City Hall. The event will be televised live on Cable Channel 6.

### D. Award Diplomas - Apollo and Tech High Schools (*Appointments by Board Chair*) (7:35-7:40)

Apollo and Tech High Schools will hold their respective commencement exercises on Thursday, May 26, and Friday, May 27, 2011, at 7:30 p.m. Two Board Members per school are to be appointed to award diplomas to the graduates. All Board Members are encouraged to attend commencement exercises, and stage seating will be provided.

### E. 2011-2012 Budget Update (7:40-8:00)

Superintendent Bruce Watkins will present the budget recommendations that have emerged from the budgeting process. Recommendations will include scenarios for reductions of one million, two million, and three million dollars.

## III. DISCUSSION AND/OR ACTION ITEMS

### A. Resolution Discontinuing Positions (*ACTION – Roll Call*) (8:00-8:10)

The Board of Education adopted a resolution on February 24, 2011, directing the Administration to make recommendations for the reductions in programs, positions, and course offerings. Tracy Flynn Bowe, Executive Director of Human Resources,

will present information. A copy of the resolution will be distributed at the meeting.

***The Administration recommends approval of the Resolution Discontinuing Positions.***

B. Continuity of Management/District Organizational Chart (ACTION)  
(8:10-8:20)

Superintendent Bruce Watkins will present information regarding an updated District Organizational Chart. Information is attached.

***Superintendent Bruce Watkins and the Board Personnel & Negotiations Committee recommends approval of the updated District Organizational Chart.***

C. Ten Year Deferred Maintenance Plan (ACTION)  
(8:20-8:30)

Kevin Januszewski, Executive Director of Business Services, will present a summary of the Ten Year Deferred Maintenance Plan needs. Information is attached.

***Superintendent Bruce Watkins and the Board Audit & Finance Committee recommends submission of the Ten Year Deferred Maintenance Plan to the Minnesota Department of Education.***

D. Approval of School Calendar of Instructional Days 2011-2012 (ACTION)  
(8:30-8:40)

Information will be presented regarding the proposed school calendar for 2011-2012. A copy of the proposed draft calendar of instructional days is attached.

***The Administration recommends approval of the School Calendar of Instructional Days for 2011-2012.***

IV. **REPORTS**

A. Superintendent's Report  
(8:40-8:45)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:45-8:55)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Cindy Harner, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Jerry Von Korff, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Bruce Hentges, Chair)*  
*Personnel & Negotiations Committee (Jerry Von Korff, Chair)*

V. **FUTURE AGENDA ITEMS**

(8:55-9:00)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior board Work Session/Meeting.

April Work Session topics will include:

*Fundraising Policy*  
*Board Policy Revisions/Updates from Board Development Committee*  
*Harassment and Violence Policy 105 and Administrative Procedures 105A (Second Reading)*  
*Budget Update*

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of February 24, March 14 and March 16, 2011.

C. Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for February, 2011.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,615,813.08 (Check Numbers 191939-192691), and P Card totals in the amount of \$231,876.77 for a grand total of \$3,847,689.85.

E. Monthly Financial Report

The Administration recommends acceptance of the monthly financial report.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Contract Staff

**Child Care Leave**

Kristen Bauer, Music Teacher, Lincoln Elementary School, effective on or about May 13, 2011, through June 3, 2011.

**Leave of Absence**

Delores Adix, Speech Language Pathologist, Kelly Inn, effective for the 2011-2012, 2012-2013, 2013-2014, 2014-2015 and 2015-2016 school years, pursuant to M.S. §122A.46.

Janie Rundall, Speech Language Pathologist, Madison Elementary School, effective for the 2011-2012 school year.

**New Hire**

David Hoyt, Sixth Grade Teacher (Long Call Substitute), Talahi Community School, effective April 18, 2011 through June 3, 2011, Lane BA, Pay Level 2 (full time contract for 35 days). Mr. Hoyt's salary for this assignment will be \$6,217.40.

**Rehire**

Julie Cadalbert, Special Education Teacher (Long Call Substitute), Apollo High School, effective March 1, 2011 through March 25, 2011, Lane BA+15, Pay Level 3 (50% of a full time contract for 14 days). Ms. Cadalbert's salary for this assignment will be \$1,351.00.

**Share Teaching Leave**

Jana Schuver, Second Grade Teacher, Oak Hill Community School, effective for the 2011-2012 school year.

2. Non-Contract Staff

**Deceased**

Jennifer Bonacci, Student Support Paraprofessional, Apollo High School, passed away on March 11, 2011, after 10 ½ years of service in District 742.

### **Leave of Absence**

Susan Koshiol, Clerk Typist II, Area Learning Center, effective March 7, 2011 through June 1, 2011.

Carol Nieters, Second Cook, Apollo High School, effective for the 2011-2012 school year.

### **New Hire**

Bonnett Chandler, Special Education Paraprofessional (Temporary), Apollo High School, effective March 14, 2011 through June 2, 2011, at a rate of \$10.47 per hour.

Cassandra Johanson, Special Education Paraprofessional, Oak Hill Community School, effective March 3, 2011, at a rate of \$10.47 per hour.

Kari Krzyzaniak, Special Education Paraprofessional, Kennedy Community School, effective March 21, 2011, at a rate of \$10.47 per hour.

Jessica Mockros, Classroom Paraprofessional, Talahi Community School, effective February 28, 2011, at a rate of \$10.47 per hour.

### **Reassignment**

Brenda Overboe, Secretary, Student Services, effective March 16, 2011, at a rate of \$12.12 per hour. Ms. Overboe was previously a Secretary for School to Work.

### **Rehire**

Cathleen Luebke, Special Education Paraprofessional (Temporary), Talahi Community School, effective March 14, 2011 through April 26, 2011, at a rate of \$10.47 per hour.

### **Resignation**

Judith Barg, Kitchen Helper, Kennedy Community School, last day of service March 21, 2011.

Sean Thielman, Bus Driver, District Services Building, last day of service March 15, 2011.

### **Retirement**

Kathy Bukowski, Special Education Paraprofessional, Madison Elementary School, last day of service September 1, 2011 after almost 18 years of service in District 742.

Gerald Schill, Carpenter, District Services Building, last day of service April 29, 2011 after almost 21 years of service in District 742.

Joan Westerhoff, Kitchen Helper, Technical High School, last day of service June 2, 2011, after almost 30 years of service in District 742.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to the Madison Elementary School Chinese Immersion Program as follows:

\$50.00 - Chris & Judy Schearer

\$25.00 - Jean & Kirk Ward

\$100.00 - Lynn & Wren Brandenburg

2. Donation in the amount of \$200.00 from Erik Sueker, Jostens, to the Tech High School Scholarship Program.

3. Donation in the amount of \$190.00 from Mark Helgeson, Sauk Rapids Sportsman's Club, to the Tech High School Outdoor Adventures Class for a field trip to Kraemer Lake.

4. Donation in the amount of \$50.00 to Madison Elementary School from Chris Schearer and Judy Schearer for the Media Program.

5. Donation in the amount of \$100.00 to Madison Elementary School from Jeffrey Bleam and David DeBlicek.

6. Donation of paper (estimated value of \$30.00) to Madison Elementary School from Lissa Staples and Stuart Perry.

7. Donation of duct tape (estimated value of \$64.00) to South Junior High School from Denny & Kathy's Ace Hardware.

8. Funding in the amount of \$5,000.00 to St. Cloud Area School District 742 from the Initiative Foundation for Youth as Resources mini-grants.

9. Donation of styrofoam trays and string (estimated value of \$2,518.37) to St. Cloud Area School District 742 from Gold'n Plump Poultry for use in school art departments.

10. Donation to the Tech High School Scholarship Fund for 2011 Scholarships as follows:

\$600.00 - Millipore Corporation

\$500.00 - Clear Lake Lions

11. Donation in the amount of \$20.00 from Alexandria Extrusion Company to the Granity City Gearheads for operating expenses.
12. Donation in the amount of \$100.00 from Linda Voigt to the Apollo High School Special Education Program.
13. Donations to Oak Hill Community School as follows:
  - \$25.00 - Sam's Club
  - \$250.00 Gift Card - Walmart
  - \$40.00 - Target
  - \$10.00 Gift Card - Target East

H. Sale of Surplus and Obsolete Equipment

The Administration recommends that the Board of Education authorize the sale of surplus and obsolete equipment to be held on Saturday, April 30, 2011, at the District Services Building, 737 Osseo Avenue South, St. Cloud, MN.

A listing of items to be sold will be posted on the District website, [www.isd742.org](http://www.isd742.org).

Bruce Watkins  
Superintendent