

Agenda of Regular Meeting

The Board of Trustees Van Buren ISD

A Regular meeting of the Board of Trustees of Van Buren ISD will be held June 5, 2024, beginning at 3:30 PM in the Van Buren Conference Center
490 S Paw Paw Street
Lawrence, MI 49064.

The public is invited to attend the Van Buren Intermediate School District Board of Education meetings. If you require an accommodation to access these meetings or would like to provide input or ask questions on any business that will come before the Van Buren Intermediate School District Board of Education at the meeting, please contact Dave Manson, Superintendent at dmanson@vbisd.org.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. BUDGET / TRUTH IN TAXATION HEARING (3:30 pm)

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**VAN BUREN
INTERMEDIATE
SCHOOL
DISTRICT**

2024-2025

Budget Hearing

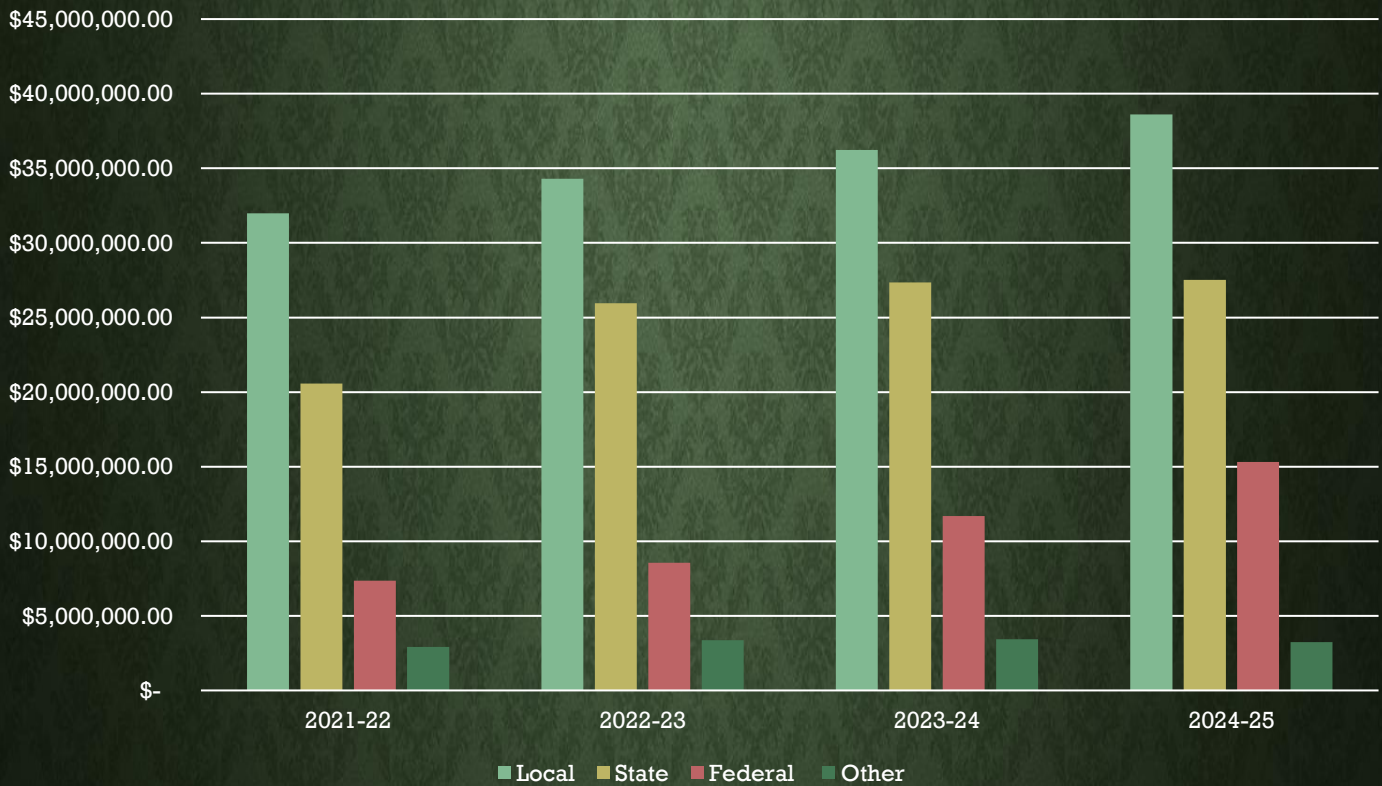
June 5, 2024

3:30 PM

**The following is a brief summary of
information to help you better understand
the size and scope of the Van Buren ISD.**

Total Operating Budget:	As of 6/30/23	As of 6/30/22	As of 6/30/21	As of 6/30/20
Van Buren ISD	\$68,120,227	\$58,446,736	\$55,580,861	\$53,932,264
Bangor	\$16,842,738	\$13,767,258	\$12,033,808	\$12,189,591
Bloomington	\$14,820,501	\$14,556,156	\$12,704,571	\$11,692,651
Covert	\$6,126,449	\$5,774,816	\$5,403,927	\$5,877,321
Decatur	\$10,296,932	\$9,038,422	\$7,435,856	\$7,119,808
Gobles	\$9,993,498	\$8,362,171	\$8,447,560	\$7,822,768
Hartford	\$16,655,138	\$15,253,299	\$13,786,355	\$13,651,264
Lawrence	\$1,042,233	\$5,924,114	\$5,790,357	\$5,699,262
Lawton	\$12,958,655	\$11,504,515	\$10,019,543	\$9,508,809
Mattawan	\$47,305,333	\$42,582,510	\$35,574,339	\$33,344,309
Paw Paw	\$29,712,283	\$25,516,731	\$22,797,170	\$21,220,442
South Haven	\$25,203,105	\$23,814,059	\$20,851,263	\$20,084,757
<u>Wood School</u>	<u>\$285,568</u>	<u>\$264,969</u>	<u>\$254,959</u>	<u>\$226,569</u>
TOTALS	\$259,362,660	\$234,805,756	\$210,680,569	\$202,369,815

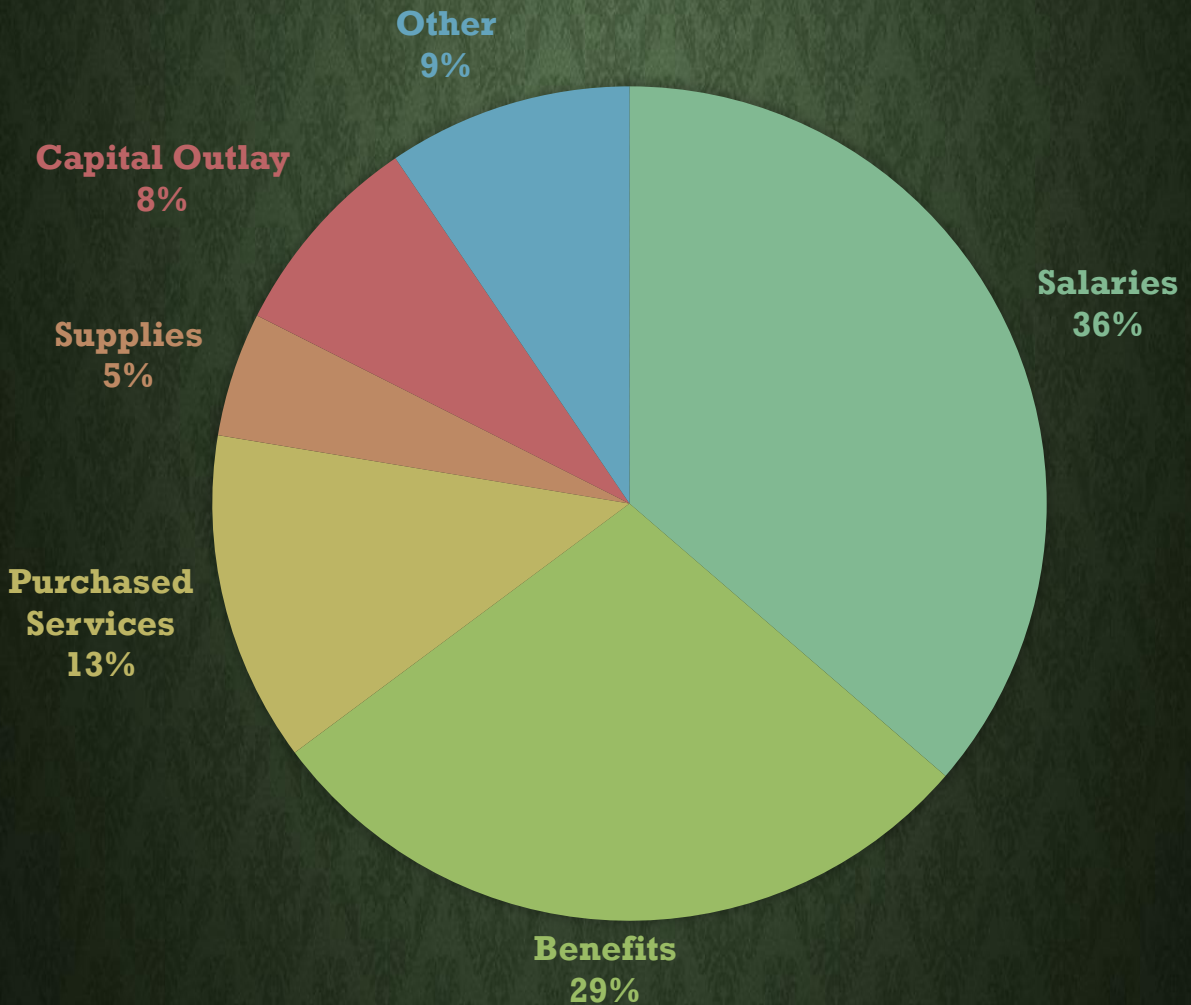
District-Wide Revenue Analysis



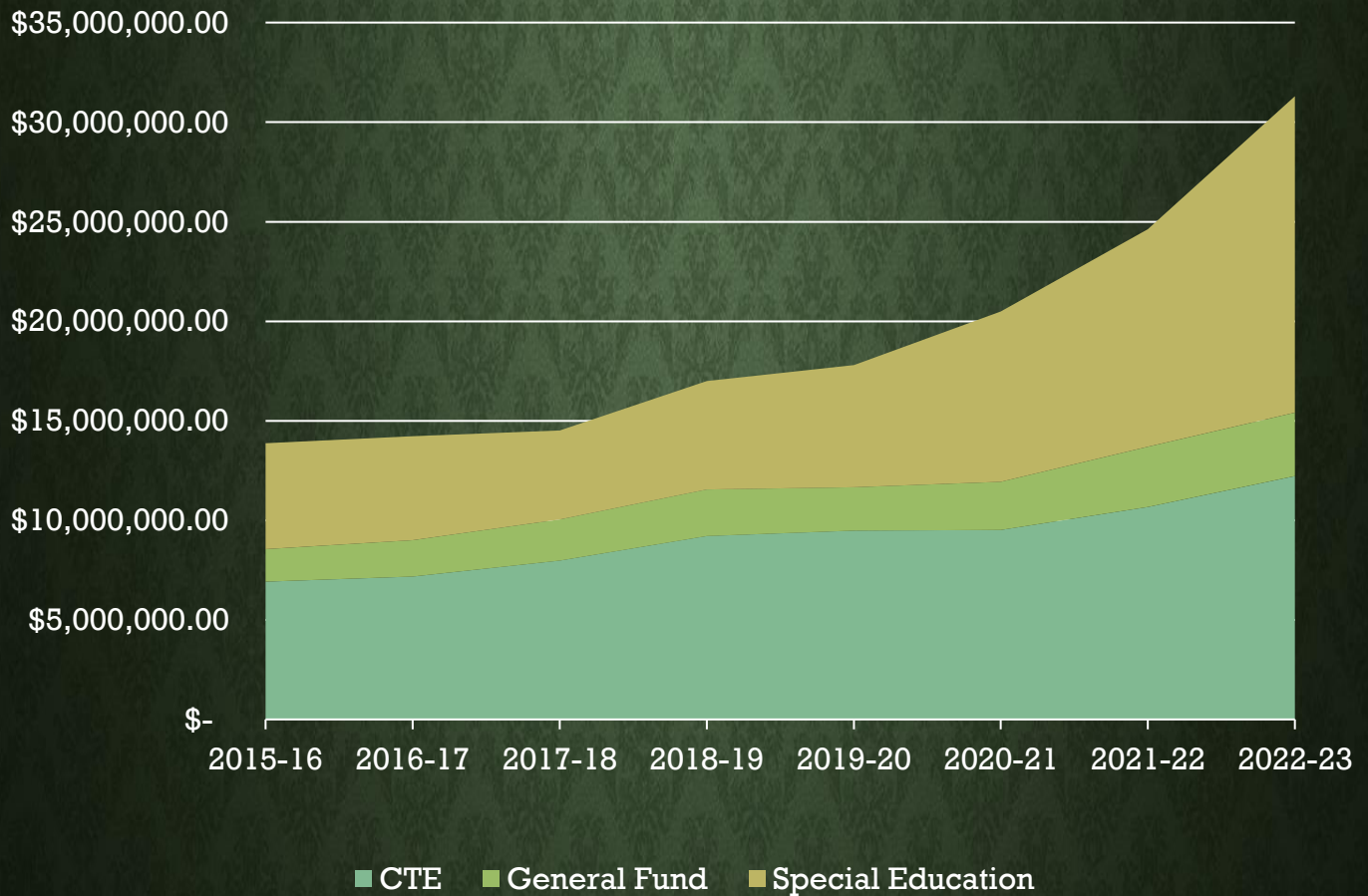
Total Expenditures by Fund

Operating Budget	<u>ACTUAL</u> <u>2020-2021</u>	<u>ACTUAL</u> <u>2021-2022</u>	<u>ACTUAL</u> <u>2022-2023</u>	<u>FINAL</u> <u>2023-2024</u>	<u>PROPOSED</u> <u>2024-2025</u>
General Fund	\$12,866,134	\$14,833,876	\$17,049,259	\$21,561,493	\$26,221,227
Special Ed Fund	\$31,213,627	\$31,375,266	\$35,110,165	\$39,042,213	\$43,256,264
Vocational Fund	\$9,630,224	\$10,942,092	\$12,394,676	\$14,626,638	\$17,411,809
Capital Projects Fund	\$1,779,913	\$1,273,596	\$3,769,400	\$440,365	\$0
Food Service Fund	\$88,430	\$139,788	\$287	\$233	\$10,972
Student/ School Activity Fund	\$2,534	\$2,439	\$722	\$10,000	\$10,000
Debt Service Fund	\$0	\$1,250,000	\$1,285,300	\$1,290,420	\$1,290,300
TOTALS	\$55,580,862	\$59,817,057	\$69,609,809	\$76,971,362	\$88,200,572

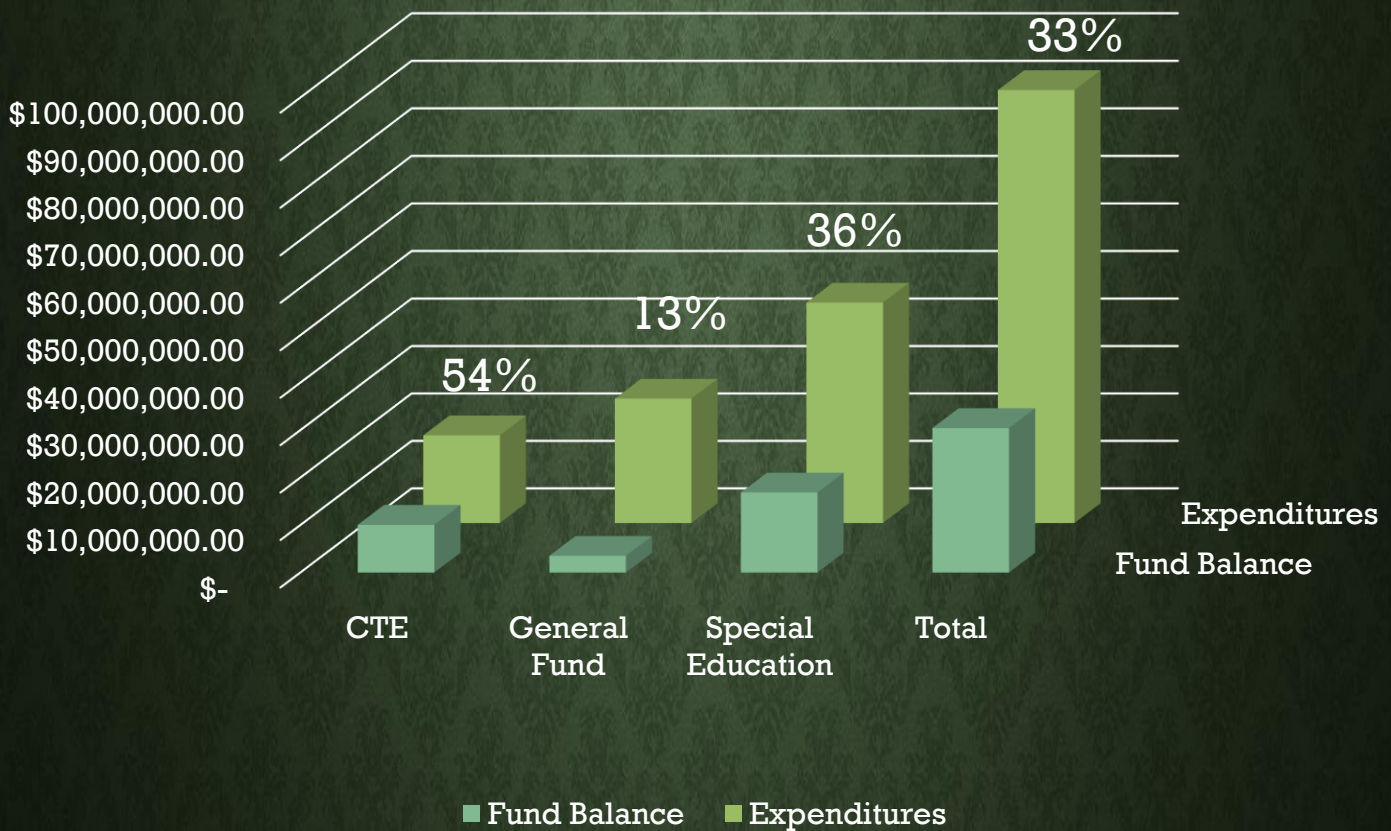
District-Wide Expenditure Analysis – FY 2025 Proposed



Historical Fund Balances



Fund Balance in Relation to Expenditures by Fund FY 2025 Proposed



Budget Assumptions

All Funds

➤ Revenue

- Current property taxes are based upon the 2024 taxable value less allowance for uncollected taxes

➤ Expenditures

- Salaries and wages reflect an *average* of 3-3.5% plus step increase based upon various employee groups
- Health insurance increases 0.2%
- Retirement contribution rate of 48%

Budget Highlights

General Fund

Budget is a continuation budget from the April 2024 amendment modified by:

- Percentage increases in salaries and benefits
- Grants that either ended in 2023-24 or were to be reduced/increased in 2024-25
- New grants: Grow Your Own, Van Buren County Youth
- Improvements to Conference Center for parking lot repaving

**GENERAL FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	2020-21	2021-22	2022-23	BUDGET	BUDGET
REVENUES				2023-24	2024-25
<i>Local Sources</i>	\$883,605	\$1,077,049	\$1,169,631	\$1,275,038	\$1,246,985
<i>Non-Educational Entity Sources</i>	3,867	1,847	1,847	4,625	\$4,600
<i>State Sources</i>	6,673,894	7,603,249	8,013,161	8,935,842	\$9,582,235
<i>Federal Sources</i>	2,452,713	2,472,531	2,795,957	5,253,903	\$9,676,071
<i>Incoming Transfers and Other Transactions</i>	1,153,209	2,187,199	2,652,693	2,888,594	\$2,687,700
TOTAL REVENUES	11,167,288	13,341,875	14,633,289	18,358,002	\$23,197,591
EXPENDITURES					
<i>Instruction</i>					
<i>Basic Program</i>	1,584,614	1,772,480	2,039,536	2,348,995	\$2,478,447
<i>Added Needs</i>	1,054,733	1,032,915	1,324,349	1,715,910	\$1,543,394
<i>Adult Continuing Education</i>	46,960	85,109	47,592	68,190	\$68,190
<i>Supporting Services</i>					
<i>Pupil</i>	1,863,622	2,590,413	3,105,242	3,409,897	\$3,789,581
<i>Instructional Staff</i>	2,461,084	2,845,348	2,740,733	5,025,801	\$8,328,165
<i>General Administration</i>	595,393	609,029	514,907	569,021	\$571,485
<i>School Administration</i>	15,000	19,200	20,400	22,100	\$22,100
<i>Business</i>	1,117,721	1,109,332	1,340,420	1,561,490	\$1,545,084
<i>Operations and Maintenance</i>	627,982	852,135	920,670	1,033,457	\$1,041,585
<i>Transportation</i>	92,406	262,339	368,875	461,310	\$470,826
<i>Central</i>	2,288,173	2,643,064	3,292,755	3,803,854	\$4,441,286
<i>Community Services</i>	279,582	267,133	366,282	449,636	\$424,502
<i>Facilities Construction and Improvements</i>	5,874	6,628	239,266	78,575	\$483,575
<i>Debt Service</i>					
<i>Principal</i>	0	0	82,453	85,000	\$85,000
<i>Interest</i>	0	0	4,174	5,000	\$5,000
<i>Outgoing Transfers and Other Transactions</i>	832,990	738,751	641,605	923,257	\$923,007
TOTAL EXPENDITURES	12,866,134	14,833,876	17,049,259	21,561,493	26,221,227
EXCESS OF REVENUES OVER EXPENDITURES	(1,698,846)	(1,492,001)	(2,415,970)	(3,203,491)	(3,023,636)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	0	3,200	0	3,000	0
<i>Proceeds from subscription-based IT arrangements</i>	0	0	318,528	320,000	320,000
<i>Transfer In</i>	1,981,382	2,097,662	2,277,102	2,953,121	2,953,121
<i>Transfers out</i>	(50,549)	(90)	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	1,930,833	2,100,772	2,595,630	3,276,121	3,273,121
NET CHANGE IN FUND BALANCE	231,987	608,771	179,660	72,630	249,485
FUND BALANCE, JULY 1	2,184,117	2,416,104	3,024,875	3,204,535	3,277,165
FUND BALANCE, JUNE 30	\$2,416,104	\$3,024,875	\$3,204,535	\$3,277,165	\$3,526,650

Budget Highlights

Special Education Fund

- **Reflects staff increase of a Physical Ed Specialist, Resource Room Teachers, School Social Workers and support staff**
- **Transfer of 3.6 million to 11 locals for Special Education**
- **Building and site improvements include carpet, window, and door replacement at BGLC, hallway tile replacement at MCEC and installation of window film at MCEC, bus garage upgrades including gutter upgrades and roof sealing and purchase of new buses/other vehicles**
- **Transfer of property tax collections to Debt Service Fund in the amount of \$1,282,650**

**SPECIAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
REVENUES	2020-21	2021-22	2022-23	BUDGET	BUDGET
	2023-24	2024-25			
<i>Local Sources</i>	\$19,530,523	\$19,947,851	\$21,281,659	\$22,440,018	\$ 23,952,500
<i>Non-Educational Entity Sources</i>	34,275	59,493	55,368	56,146	56,146
<i>State Sources</i>	10,075,818	11,423,746	15,517,116	15,772,504	15,734,701
<i>Federal Sources</i>	4,359,242	4,596,819	5,551,612	6,181,447	5,403,664
<i>Incoming Transfers and Other Transactions</i>	148,877	175,715	142,318	100,000	100,000
TOTAL REVENUES	34,148,735	36,203,624	42,548,073	44,550,115	45,247,011
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	8,730,291	9,005,841	10,744,679	9,574,870	10,746,781
<i>Supporting Services</i>					
<i>Pupil</i>	10,640,089	11,719,318	13,132,845	15,258,703	16,738,384
<i>Instructional Staff</i>	3,060,063	2,968,805	3,103,422	3,572,664	3,958,929
<i>Business</i>	21,673	10,041	25,367	35,729	35,727
<i>Operations and Maintenance</i>	1,047,891	1,065,892	1,151,616	1,344,911	1,616,129
<i>Transportation</i>	2,767,310	2,681,437	2,775,529	3,743,335	3,801,704
<i>Central</i>	229,411	517,888	661,243	796,076	896,638
<i>Other</i>	0	0	0	31,196	31,196
<i>Community Services</i>	31,212	36,749	19,405	162,653	229,319
<i>Facilities Construction and Improvements</i>	1,639,700	146,845	242,668	581,270	1,140,000
<i>Debt Service</i>					
<i>Principal</i>	0	120,336	105,353	108,302	111,335
<i>Interest</i>	0	0	12,304	9,355	6,322
<i>Outgoing Transfers and Other Transactions</i>	3,045,987	3,102,114	3,135,734	3,823,149	3,943,800
TOTAL EXPENDITURES	31,213,627	31,375,266	35,110,165	39,042,213	43,256,264
EXCESS OF REVENUES OVER EXPENDITURES	2,935,108	4,828,358	7,437,908	5,507,902	1,990,747
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	4,400	15,050	4,625	17,150	0
<i>Proceeds from Long term Loan</i>	541,925	0	0	0	0
<i>Transfer In</i>	45,517	20,501	84,166	111,000	90,000
<i>Transfers out</i>	(1,105,161)	(2,488,579)	(2,576,502)	(3,538,730)	(3,198,396)
TOTAL OTHER FINANCING SOURCES (USES)	(513,319)	(2,453,028)	(2,487,711)	(3,410,580)	(3,108,396)
NET CHANGE IN FUND BALANCE	2,421,789	2,375,330	4,950,197	2,097,322	(1,117,649)
FUND BALANCE, JULY 1	6,136,009	8,557,798	10,933,128	15,883,325	17,980,647
FUND BALANCE, JUNE 30	\$8,557,798	\$10,933,128	\$15,883,325	\$17,980,647	\$16,862,998

Budget Highlights

Career Technical Education Fund

- **\$585,000 budgeted for instructional equipment and computers**
- **CTE Transportation Reimbursement to Locals - \$1,000,000**
- **New Science Consultant Position**
- **New Sports Medicine Program**

- **Building and site improvements include:**
 - **Culinary classroom remodel**
 - **IT Additions**
 - **Sports Medicine Program start up costs**

**CAREER TECHNICAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL 2022-23	FINAL BUDGET 2023-24	PROPOSED BUDGET 2024-25
REVENUES					
<i>Local Sources</i>	\$10,410,306	\$10,947,379	\$11,854,336	\$12,511,448	\$13,411,040
<i>Non-Educational Entity Sources</i>	25,709	35,102	32,668	33,128	\$33,128
<i>State Sources</i>	1,429,238	1,544,310	2,429,418	2,646,802	\$2,196,099
<i>Federal Sources</i>	145,652	203,016	211,391	249,472	\$224,628
<i>Incoming Transfers and Other Transactions</i>	308,172	445,189	480,182	354,655	\$354,655
TOTAL REVENUES	12,319,077	13,174,996	15,007,995	15,795,505	16,219,550
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	6,173,079	6,450,169	7,015,974	7,679,199	7,968,915
<i>Supporting Services</i>					
<i>Pupil</i>	1,145,126	1,337,799	1,656,014	1,677,349	1,740,736
<i>Instructional Staff</i>	618,900	603,004	708,853	1,041,268	790,247
<i>School Administration</i>	589,782	663,868	674,980	797,375	866,165
<i>Business</i>	69,979	76,967	39,059	24,550	24,550
<i>Operations and Maintenance</i>	786,283	888,767	1,030,712	1,109,675	1,222,439
<i>Transportation</i>	1,888	4,891	23,960	31,550	31,446
<i>Central</i>	47,021	121,674	162,750	192,428	201,679
<i>Community Services</i>	8,629	2,585	14,095	16,425	0
<i>Facilities Construction and Improvements</i>	188,871	792,368	1,068,279	2,056,819	3,565,632
<i>Debt Service</i>					
<i>Principal</i>	0	0	0	0	0
<i>Interest</i>	0	0	0	0	0
<i>Outgoing Transfers and Other Transactions</i>	666	0	0	0	1,000,000
TOTAL EXPENDITURES	9,630,224	10,942,092	12,394,676	14,626,638	17,411,809
EXCESS OF REVENUES OVER EXPENDITURES	2,688,853	2,232,904	2,613,319	1,168,867	(1,192,259.0)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	6,085	12,821	0	0	0
<i>Transfer In</i>	37,873	0	0	0	0
<i>Transfers out</i>	(2,695,803)	(1,100,892)	(1,062,626)	(1,065,000)	(1,065,000)
TOTAL OTHER FINANCING SOURCES (USES)	(2,651,845)	(1,088,071)	(1,062,626)	(1,065,000)	(1,065,000)
NET CHANGE IN FUND BALANCE	37,008	1,144,833	1,550,693	103,867	(2,257,259)
FUND BALANCE, JULY 1	9,479,886	9,516,894	10,661,727	12,212,420	12,316,287
FUND BALANCE, JUNE 30	\$9,516,894	\$10,661,727	\$12,212,420	\$12,316,287	\$10,059,028

**FOOD SERVICE FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
<u>REVENUES</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>BUDGET</u>	<u>BUDGET</u>
	<u>2023-24</u>	<u>2024-25</u>			
<i>Local Sources</i>	\$ 1,272	\$ 1,947	\$ -	\$ -	\$ -
<i>State Sources</i>	8,099	-	232	-	-
<i>Federal Sources</i>	101,022	81,408	234	-	-
TOTAL REVENUES	110,393	83,355	466	-	-
EXPENDITURES					
<i>Supporting Services</i>					
<i>Operations and Maintenance</i>	-	-	-	-	-
<i>Food Services</i>	88,430	136,876	287	-	10,972
<i>Prior Period Adjustment</i>	-	2,912	-	233	-
TOTAL EXPENDITURES	88,430	139,788	287	233	10,972
EXCESS OF REVENUES OVER EXPENDITURES	21,963	(56,433)	179	(233)	(10,972)
OTHER FINANCING SOURCES (USES)					
<i>Transfer In</i>	-	-	-	-	-
<i>Transfers out</i>	(1,221)	(6,732)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,221)	(6,732)	-	-	-
NET CHANGE IN FUND BALANCE	20,742	(63,165)	179	(233)	(10,972)
FUND BALANCE, JULY 1	53,449	74,191	11,026	11,205	10,972
FUND BALANCE, JUNE 30	\$ 74,191	\$ 11,026	\$ 11,205	\$ 10,972	\$ -

**STUDENT/SCHOOL ACTIVITIES FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>BUDGET</u>	<u>BUDGET</u>
<u>REVENUES</u>				<u>2023-24</u>	<u>2024-25</u>
<i>Local Sources</i>	\$1,371	\$2,335	\$1,683	\$5,000	\$5,000
<i>Incoming Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL REVENUES	1,371	2,335	1,683	5,000	5,000
<u>EXPENDITURES</u>					
<i>Pupil Activities</i>	\$ -	\$ 2,439	\$ 722	\$ 10,000	\$ 10,000
<i>Community Services</i>	2,534	-	-	-	-
<i>Other Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL EXPENDITURES	2,534	2,439	722	10,000	10,000
EXCESS OF REVENUES OVER EXPENDITURES	(1,163)	(104)	961	(5,000)	(5,000)
NET CHANGE IN FUND BALANCE	(1,163)	(104)	961	(5,000)	(5,000)
FUND BALANCE, JULY 1	33,063	31,900	31,796	32,757	27,757
FUND BALANCE, JUNE 30	\$31,900	\$31,796	\$32,757	\$27,757	\$22,757

**DEBIT SERVICE FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL <u>2020-21</u>	ACTUAL <u>2021-22</u>	ACTUAL <u>2022-23</u>	FINAL BUDGET <u>2023-24</u>	PROPOSED BUDGET <u>2024-25</u>
REVENUES					
<i>Local Sources</i>	\$0	\$0	\$0	\$0	\$0
<i>State Sources</i>	0	0	0	0	0
<i>Incoming Transfers and Other Transactions</i>	0	0	0	0	0
TOTAL REVENUES	0	0	0	0	0
EXPENDITURES					
<i>Debit Service</i>					
<i>Principal</i>	0	1,225,000	1,240,000	1,260,000	1,275,000
<i>Interest</i>	0	25,000	45,300	30,420	15,300
TOTAL EXPENDITURES	0	1,250,000	1,285,300	1,290,420	1,290,300
EXCESS OF REVENUES OVER EXPENDITURES	-	(1,250,000)	(1,285,300)	(1,290,420)	(1,290,300)
OTHER FINANCING SOURCES (USES)					
<i>Transfer In</i>	0	1,272,650	1,277,860	1,282,860	1,282,650
<i>Transfers out</i>	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	1,272,650	1,277,860	1,282,860	1,282,650
NET CHANGE IN FUND BALANCE	0	22,650	(7,440)	(7,560)	(7,650)
FUND BALANCE, JULY 1	0	0	22,650	15,210	7,650
FUND BALANCE, JUNE 30	\$0	\$22,650	\$15,210	\$7,650	\$0

**CAPITAL PROJECTS
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL BUDGET	PROPOSED BUDGET
	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
<u>REVENUES</u>					
<i>Local Sources</i>	\$1	\$0	\$0	\$0	\$0
<i>State Sources</i>	0	0	0	0	0
<i>Incoming Transfers and Other Transactions</i>	0	3,000	0	0	0
TOTAL REVENUES	1	3,000	0	0	0
<u>EXPENDITURES</u>					
<i>Facilities Construction and Improvements</i>	1,779,913	1,273,596	3,769,400	440,365	0
<i>Outgoing Transfers and Other Transactions</i>	0	0	0	0	0
TOTAL EXPENDITURES	1,779,913	1,273,596	3,769,400	440,365	0
EXCESS OF REVENUES OVER EXPENDITURES	(1,779,912)	(1,270,596)	(3,769,400)	(440,365)	0
OTHER FINANCING SOURCES (USES)					
<i>Issuance of Bonds</i>	0	5,000,000	0	0	0
<i>Transfer In</i>	1,787,961	205,481	0	278,500	0
<i>Transfers out</i>	0	0	0	(21,034)	0
TOTAL OTHER FINANCING SOURCES (USES)	1,787,961	5,205,481	0	257,466	0
NET CHANGE IN FUND BALANCE	8,049	3,934,885	(3,769,400)	(182,899)	0
FUND BALANCE, JULY 1	9,365	17,414	3,952,299	182,899	0
FUND BALANCE, JUNE 30	\$17,414	\$3,952,299	\$182,899	\$0	\$0

TRUTH IN TAXATION HEARING

INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

VAN BUREN COUNTY

TAXING JURISDICTION:

80000 Van Buren ISD

2023 Unit Total Taxable Value	Without REZ	(Prior TV)	4,891,502,263
2024 Losses to prior Taxable Value (MCL 211.34d)		(Losses TV)	37,814,639
2024 Additions (MCL211.34d)		(Additions TV)	161,878,495
2024 Unit Total Final Taxable Value (based on S.E.V.)		(Current TV)	5,277,604,254
2024 Unit Total Taxable Value based on Assessed Valuation		(AV based TV)	5,277,604,254
2024 Unit Total Taxable Value based on C.E.V.		(CEV based TV)	5,277,604,254
2023 Inflation Rate (for 2024 Calculations)		(2023 CPI)	1.051

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\frac{(2023 \text{ Total T.V.} - 2024 \text{ Losses}) \times \text{CPI}}{(2024 \text{ Total T.V.} - 2024 \text{ Additions})} = \frac{(4,891,502,263 - 37,814,639) \times 1.051}{5,115,725,759} = 0.9972$$

2024 Millage Reduction Fraction (Headlee)

ACTUAL 0.9972

Round to 4 decimal places in the conventional manner.

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. for 2024 only)

$$\frac{2024 \text{ Unit Total Taxable Value based on AV}}{2024 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{5,277,604,254}{5,277,604,254} = 1.0000$$

2024 Rollback Fraction (Truth in Assessing)

ACTUAL NA

Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2024 for more information regarding this calculation.

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2024 only)

$$\frac{2024 \text{ Unit Total Taxable Value based on C.E.V.}}{2024 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{5,277,604,254}{5,277,604,254} = 1.0000$$

2024 Rollback Fraction (Truth in County Equalization)

ACTUAL NA

Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2024 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2023 only)

$$\frac{(2023 \text{ Total T.V.} - 2024 \text{ Losses})}{(2024 \text{ Total T.V.} - 2024 \text{ Additions})} = \frac{(4,891,502,263 - 37,814,639)}{5,115,725,759} = 0.9488$$

2024 Base Tax Rate Fraction (Truth in Taxation)

Round to 4 decimal places in the conventional manner.

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

COUNTY VAN BUREN
 UNIT: Van Buren ISD
 YEAR: 2024

Unit Total TV 2023 4,891,502,263
 Unit Total TV 2024 5,277,604,254

HEADLEE & MCL 211.34ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED or REDUCED NEWLY VOTED MILLAGE see MCL 211.34d(9)	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
Post debt & specials to L-4029.	Last year's L-4029 col. (7)	L-4029 col. (6)	L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)
ALLOCATED OPERATING	0.1400 X	0.9972	0.1396	1.0000	0.1396
<small>Was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED SP ED	2.0634 X	0.9972	2.0576	1.0000	2.0576
<small>Was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED VOC ED	2.4763 X	0.9972	2.4693	1.0000	2.4693
<small>Was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED SP ED	1.2380 X	0.9972	1.2345	1.0000	1.2345
<small>Was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED SP ED	0.8955 X	0.9972	0.8929	1.0000	0.8929
<small>Was the above millage approved since this May 31? Y = YES</small>					
	X	0.9972	0.0000	1.0000	0.0000
<small>Was the above millage approved since this May 31? Y = YES</small>					
Total of newly voted & last year's perm reduced millage.	6.8132		6.7939		
		2024	MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34 =		6.7939

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

TRUTH IN TAXATION COMPUTATIONS

2024 BASE TAX RATE FRACTION:	(from L-4034)	0.9488	(1)
2023 OPERATING MILLAGE RATE:	(actually levied)	6.8132	(2)
2024 BASE TAX RATE:	(w/out hearing)	6.4643	(1) x (2) = (3)
2024 MAX. ALLOWABLE OPERATING MILLAGE RATE:		6.7939	(from above) = (4)
MINUS 2024 BASE TAX RATE:	(B.T.R.)	6.4643	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	0.3296	(4) - (5) = (6) or (7) - (5) = (6)

If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.

MILLAGE INCREASE	0.3296	-
2024 BASE TAX RATE	6.4643	= 5.10%
MILLAGE INCREASE FROM HEARING*		
2024 TV x .001 x MILLAGE INCREASE		= \$ 1,739,498
REVENUE INCREASE FROM HEARING		

(2024 TV x 2024 BASE RATE)	-1	34,116,017
(2023 TV x 2023 ACTUAL OPER RATE)	=	33,326,783 = 2.37%
2024 REVENUE INCREASE WITHOUT HEARING -		

*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.

**Van Buren ISD
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

<u>PURPOSE AND SOURCE OF MILLAGE</u>		<u>HEADLEE MAXIMUM AMOUNT</u>	<u>MILLAGE GAIN WITH TRUTH IN TAXATION</u>	<u>UNITS TAXABLE VALUE</u>	<u>TRUTH IN TAXATION REVENUE GAINED</u>
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.1396</u>	<u>0.0068</u> x	5,277,604,254	= \$ 35,888
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>2.0576</u>	<u>0.0998</u> x	5,277,604,254	= \$ 526,705
<u>EXTRA VOTED</u>	<u>VOC ED</u>	<u>2.4693</u>	<u>0.1198</u> x	5,277,604,254	= \$ 632,257
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>1.2345</u>	<u>0.0599</u> x	5,277,604,254	= \$ 316,128
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>0.8929</u>	<u>0.0433</u> x	5,277,604,254	= \$ 228,520
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	= \$ -
		<u>6.7939</u>	<u>0.3296</u>		\$ 1,739,498
			BALANCES		BALANCES
			0.3296		\$ 1,739,498

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

<u>PURPOSE AND SOURCE OF MILLAGE</u>		<u>HEADLEE MAXIMUM AMOUNT</u>	<u>MULTIPLIER WITHOUT TR. IN TAX.</u>	<u>MAXIMUM MILLAGE WITHOUT TR. IN TAX.</u>	<u>MAXIMUM REVENUE WITHOUT TR. IN TAX.</u>
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.1396</u>	x 0.9514859 =	<u>0.1328</u>	\$ 700,866
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>2.0576</u>	x 0.9514859 =	<u>1.9578</u>	\$ 10,332,494
<u>EXTRA VOTED</u>	<u>VOC ED</u>	<u>2.4693</u>	x 0.9514859 =	<u>2.3495</u>	\$ 12,399,731
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>1.2345</u>	x 0.9514859 =	<u>1.1746</u>	\$ 6,199,074
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>0.8929</u>	x 0.9514859 =	<u>0.8496</u>	\$ 4,483,853
-	-	<u>0.0000</u>	x 0.9514859 =	<u>0.0000</u>	\$ -
<u>TOTALS</u>		<u>6.7939</u>		<u>6.4643</u>	\$ 34,116,017
				BALANCES	BALANCES
				6.4643	34,116,017

II. REGULAR MEETING (4:00 pm)

A. Approval of Draft Agenda (**ROLL CALL VOTE**)

B. Consent Agenda - (**ROLL CALL VOTE**)

1. Minutes

25

The **Regular Meeting** of the Van Buren Intermediate School District Board of Education was held in person on **May 1, 2024**, in the Board of Education office and called to order at **4:00 PM**. The following board members were present: Weiss, Kent, Faul, Makay, and Middaugh.

Kent moved to approve the draft agenda for May 1, 2024. Supported by Weiss. Roll call vote. Makay – yes, Faul – yes, Kent – yes, Weiss - yes and Middaugh – yes. Motion carried.

Faul moved to approve the Consent Agenda (*April 10, 2024, Minutes; Voucher Budget Summary, Imprest and Payroll Summaries*). Supported by Kent. Roll call vote: Faul – yes, Kent – yes, Weiss – yes, Makay - yes, and Middaugh – yes. Motion carried.

Weiss moved to approve the board and superintendent travel for May 2024. Supported by Makay. Roll call vote. Kent – yes, Weiss – yes, Makay – yes, Faul – yes, and Middaugh – yes. Motion carried.

The Learning Prom was held on April 19, 2024 and attended by Board President, Middaugh. On behalf of the Board of Education, Weiss would like to formally acknowledge all staff in honor of Teacher Appreciation Week. The Board was given an update by Superintendent Manson, along with department updates from Finance, Technology Services, Early Childhood, and Special Education. A presentation on the Career & Technical Education programs was made to the Board.

Makay moved to approve the following resolution:

RESOLVED, that the Board of Education accepts the bid from Printer Source Plus for the printer/copier equipment purchase at a cost of \$157,704.21 and enter into a 60-month service agreement to begin after July 1, 2024.

Supported by Kent. Roll call vote. Weiss – yes, Makay – yes, Faul – yes, Kent – yes, and Middaugh - yes. Motion carried.

Weiss moved to approve the following resolution:

RESOLVED, that the Board of Education approve the quotes from RSLI through Set Seg for the offering of LTD and Life Insurance Benefits for non-union/admin staff effective July 1, 2024.

	Benefit Differences	Annual Cost
LTD (NIS)	90% first 6 months/70% thereafter for admin 60% for all other No Survivor Benefit	\$33,257
LTD (RSLI)	70% for admin 60% for all other 3 Month Survivor Benefit	\$21,105
Life Insurance (NIS)	\$40,000 benefit	\$11,174
Life Insurance (RSLI)	\$70,000 benefit	\$13,306

Supported by Kent. Roll call vote. Makay – yes, Kent – yes, Weiss – yes, Faul – yes, and Middaugh - yes. Motion carried.

Faul moved to approve the following resolution.

RESOLVED, that the Board of Education approve the employment* of the following staff:

- Anna Weber, Bridge Consultant, Salary \$61,692 with \$1500 sign-on bonus, effective 04/11/24
- Paul George, Software Systems Analyst, Salary \$47,000, effective 04/04/24
- Craig Campbell, District Technology Coordinator, Salary \$72,000, effective 05/06/24
- April Perry, Data Support Specialist, Salary \$56,000, effective 05/06/24

*Salary may be prorated based on start date

Supported by Makay. Voice vote. Motion carried.

Kent moved to approve the following resolution.

RESOLVED, that the Board of Education accept the resignations and/or retirements of the staff listed below:

<u>Name</u>	<u>Resignation/Retirement Date</u>
Sheryl Johnsen, Early Childhood Instructor	Retirement - 6/30/2024
Debra Kollar, School Social Worker	Retirement - 6/30/2024
Lynn Buchkowski, Supervisor	Resignation - 6/28/2024
Dana Brower, Consultant	Retirement - 6/30/2024
Sarita Collins, ESL Teacher	Resignation - 6/30/2024
Jessica Teske-Harden, School Social Worker	Resignation - 4/29/2024

Supported by Weiss. Voice vote. Motion carried.

Motion by Makay to adjourn the meeting. Supported by Kent. Voice vote. Motion carried.
Meeting **adjourned at 5:12 pm.**

Respectfully submitted,



John Faul, Board Secretary
Van Buren Intermediate School District
Board of Education, Lawrence, Michigan



CONFERENCE ATTENDANCE
Superintendent/Board of Education
May 2024

Pre-Approval

NAME	DATES	LOCATION	ESTIMATED COST

Post Approval

NAME	DATES	LOCATION	COST
John Faul	April 5-8, 2024	NSBA 2024 Conference New Orleans, LA	\$3069
Kenneth Kent	April 5-8, 2024	NSBA 2024 Conference New Orleans, LA	\$3029
Karen Makay	April 5-8, 2024	NSBA 2024 Conference New Orleans, LA	\$3165
Mary Ann Middaugh	April 5-8, 2024	NSBA 2024 Conference New Orleans, LA	\$2925
John Weiss	April 5-8, 2024	NSBA 2024 Conference New Orleans, LA	\$2972
Dave Manson	April 5-8, 2024	NSBA 2024 Conference New Orleans, LA	\$3252

2. Voucher/Budget Composite & Cash Flow Summary Vouchers and Payroll/Imprest Summaries

VAN BUREN INTERMEDIATE SCHOOL DISTRICT

MAY 2024

VOUCHERS

Imprest Fund	1,981,807.86
Payroll Fund	4,014,128.95
Purchasing Cards	123,855.48
EduStaff ACH	14,337.93

PAYROLL SUMMARY

General	1,102,696.72
Special Education	2,225,661.51
Vocational Education	685,770.72
Student Activity Fund	-
Food Service Fund	-
Total	4,014,128.95

IMPREST VOUCHER SUMMARY

FUND	CHECKS	TRAVEL	PURCHASING	TRFS/SALES	TOTAL
General	276,445.43	24,312.28	61,139.26	(17,747.67)	344,149.30
Special Education	1,463,826.08	46,689.70	19,497.04	1,738.87	1,531,751.69
Vocational Education	241,536.35	10,142.80	42,324.20	16,008.80	310,012.15
Capital Projects	-	-	-	-	-
Food Service	-	-	-	-	-
Student Activity Fund	-	-	894.98	-	894.98
Total	1,981,807.86	81,144.78	123,855.48	-	2,186,808.12

VAN BUREN INTERMEDIATE SCHOOL DISTRICT
MAY 2024

BUDGET TO EXPENDITURE COMPARISON 23-24

FUND	BUDGET	ACTUAL & ENCUMBERED EXPENSES	UNENCUMBERED BALANCE	YEAR TO DATE VARIANCE
General	21,561,493	16,373,729	5,187,764	2,492,578
Special Education	43,981,738	31,314,439	12,667,299	7,169,582
Career Tech Education	15,936,507	11,347,492	4,589,015	2,596,951
Food Service	233	181	52	23
Capital Projects	947,599	440,365	507,234	388,784

CASH FLOW SUMMARY

	ENDING BALANCE 03/31/2024	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING BALANCE 04/30/2024
General	1,378,274	1,593,233	1,246,331	1,725,176
Special Education	14,887,110	6,628,831	5,892,304	15,623,637
Career Tech Education	10,643,066	3,163,000	995,576	12,810,490
Student Activity Fund	31,975	-	-	31,975
Food Service	11,535	45	-	11,580
Capital Projects	21,035	-	-	21,035
Total	26,972,995	11,385,109	8,134,211	30,223,893

Administrator Evaluation Guide Reference

- 1 - Leadership
- 2 - Level of Professional Awareness
- 3 - Professional Standards and Ethics
- 4 - Communication Skills
- 5 - Resourcefulness, Creativity, and Innovativeness
- 6 - Personality
- 7 - Demeanor, Appearance, and Style
- 8 - Professional Preparation
- 9 - Decision Maker
- 10-Planner and Organizer
- 11-Supervisor
- 12-Evaluator
- 13-Policy Implementer
- 14-Crisis Manager
- 15-Faculty and Staff Personnel
- 16-School Plant and Facilities
- 17-Student Personnel
- 18-Community Relations
- 19-Fiscal Management
- 20-Student Achievement



Upcoming Events/Key Dates June & July 2024

6/5	**Budget Hearing 3:30p; School Board Meeting 4p
6/6 & 6/7	Dumpster Days at SSC - The Big Clean Out!
6/6	Last Day for Community-based Transition Center Students Last Day for Maple Creek Education Center Students
6/7	Retirement Celebration @ Conference Center 2:30 - 4p Last Day for Bert Goens Learning Center Students
6/13	*VB Tech Career Camp Open House - TBD
6/18	Project NOMAD Opening Day @ Covert 8a
7/10	**School Board Meeting 4p
7/11	**MASB Superintendent Evaluation Training 5-8p
7/28-7/31	Project NOMAD Camp Meetings - TBD
7/29-7/30	Project NOMAD Activity days @Covert Public Schools (9a - 2p)

KEY: Informational only

*Board attendance voluntary

**Board attendance requested

A. Board Updates
B. Superintendent Update

35

Date: June 5, 2024
To: Board of Education
From: David D. Manson, Superintendent
Subject: Superintendent Update

Special Education Millage: (Governance & Board Relations, Staff Relations, Community Relations, Business & Finance, Instructional Leadership)

On August 6, 2024, VBISD and our constituent districts will be seeking a renewal of the special education millage passed in 2020. The examples below (South Haven and VBISD) provide the public with a snapshot of how the funding would be used.

South Haven Public Schools partners with
Van Buren Intermediate School District

**SPECIAL EDUCATION MILLAGE RENEWAL
ZERO MILL INCREASE**

To generate:
\$1,900,000 for South Haven Public Schools
and to fund VBISD facilities and services to
support students with disabilities from
South Haven Public Schools.

VOTE ON AUGUST 6, 2024

VBISD is asking voters to consider a **zero mill increase** Special Education Millage renewal to generate an estimated \$22.5 million over 5 years to support all local school districts (Bangor, Bloomingdale, Covert, Decatur, Gobles, Hartford, Lawrence, Lawton, Mattawan, Paw Paw, and **South Haven**) in the following manner:

- \$2.5 million per year to Van Buren County local districts designed to offset underfunded special education costs.
- \$2 million per year to Van Buren ISD for capital improvements and increased behavior support services for local district students with disabilities and their families starting at birth.

This renewal, if passed, will result in **zero mill increase** assessed against all property in Van Buren County.

For further information, please visit vbisd.org or contact David D. Manson at (269) 674-8091.

VOTE ON AUGUST 6, 2024



*Paid for by Van Buren ISD
490 South Paw Paw Street
Lawrence, MI 49064*



Van Buren Intermediate School District partners with local school districts for

SPECIAL EDUCATION MILLAGE RENEWAL ZERO MILL INCREASE

To generate:

\$2,500,000 per year for Van Buren County local school districts

– AND –

\$2,000,000 per year to fund Van Buren ISD facilities and services to support students with disabilities from all local school districts.



VOTE ON AUGUST 6, 2024

VBISD is asking voters to consider a **zero mill increase** Special Education Millage renewal to generate an estimated \$22.5 million over 5 years to support all local school districts (Bangor, Bloomingdale, Covert, Decatur, Gobles, Hartford, Lawrence, Lawton, Mattawan, Paw Paw, and South Haven) in the following manner:

- \$2.5 million per year to Van Buren County local districts designed to offset underfunded special education costs.
- \$2 million per year to Van Buren ISD for capital improvements and increased behavior support services for local district students with disabilities and their families starting at birth.

This renewal, if passed, will result in **zero mill increase** assessed against all property in Van Buren County.

For further information, please visit vbisd.org or contact David D. Manson at (269) 674-8091.

VOTE ON AUGUST 6, 2024

*Paid for by Van Buren ISD
490 South Paw Paw Street
Lawrence, MI 49064*

Corwin Meadows - Potential Land Acquisition: (Governance & Board Relations, Community Relations, Business & Finance, Instructional Leadership)

On May 22, 2024, VBISD was contacted by a Lawrence resident interested in selling a portion of their property that may assist with the development of an addition home in the Corwin Meadows subdivision. Robert Smith, Craig Jeffers, Dave Johnson and I are exploring the possibility and potential impact on the Construction Trades program.



U.S. Department of Education Regional Convening to Support State Action to Advance Education Professions: (Governance & Board Relations, Community Relations, Business & Finance, Instructional Leadership)

On May 23, 2024, I received an invitation to serve as a representative for the Michigan delegation to participate in a regional convening to support state action to advance education professions. It is my understanding that the delegation consists of the State Superintendent (Michael Rice), the Deputy Superintendent (Michele Harmala), the Grow Your Own lead (Sarah-Kate LeVan), the Governor's office, the Dept of Labor and Economic Development, American Federation of Teachers, Michigan Education Association, 2 State School Board Members and 2 Superintendents (Van Buren ISD and Kent ISD).

This honor reflects highly on VBISD and is largely due to our success with Grow Your Own. Much of the congratulations should go to Cheryl-Marie Manson, Melissa Corona, Jen Bloomfield, Geanice Miller, Julie Combs and the entire Instructional Services/Grow Your Own team.

C. Department Updates
1. Presentation - Early Childhood

39



Early Childhood Community Connection, Outreach & Family Engagement



The health, development and well-being of young children **can not** be separated from the well-being of the child's family.



“Family engagement is a collaborative relationship between families, educators, providers, and partners to support and improve the learning, development, and health of every learner.”

<https://www.michigan.gov/mileap/early-childhood-education/family-engagement>



“The goal of each Great Start Collaborative and Family Coalition shall be to ensure the coordination and expansion of local early childhood infrastructure and programs that allow every child in the community to achieve the four outcomes.”

Excerpted from Section 32p of the State School Aid Act, Public Act 58 of 2021.



Van Buren Great Start Collaborative

Community organizations, agencies, mental and physical healthcare, business and parents collaborate on projects and initiatives that are part of a strategic plan to address the needs of young children within Van Buren County.



Van Buren Great Start Family Coalition

Parents represent their community in race, socio-economic status, gender, family structure/status, etc in order to provide the voice of as many families as possible to inform the work and systems building efforts.

By connecting with other community organizations we...

- improve outcomes for families and children,
- reduce duplication of services,
- work more efficiently-saving time & money, and
- work on complex problems that need multi pronged solutions.



Help Me Grow Van Buren, new in 2023.

Service to better connect families to early childhood resources.



[About](#) | [Preschool & Childcare](#) | [Developmental Milestones](#) | [Home Visiting](#) | [Family Connections](#) | [Events](#) | [Contact](#)

Call or Text Us: 269-906-2133

A close-up photograph of a young child with dark skin and curly hair, wearing a white shirt and a bright green safety vest. The child is smiling slightly and looking directly at the camera. The background is a soft-focus green, suggesting an outdoor setting.

[Apply for Preschool](#)

[ASQ and ASQ-SE
Developmental Screens](#)

[I Have Questions](#)

[Español/Latinx](#)

[English](#) ▾

www.HelpMeGrowVanBuren.org

Family engagement and outreach looks like...

- Hosting educational events:
 - Community baby shower
 - Family field trips to a farm
 - Literacy nights



Family engagement and outreach looks like...

- Distributing Early literacy materials



- Family leadership development



- Connecting with parent leaders to find out what families really need to thrive!

Family engagement and outreach looks like...

- Meeting parents in their communities



- Migrant Christmas basket distribution
- Free Laundry Days

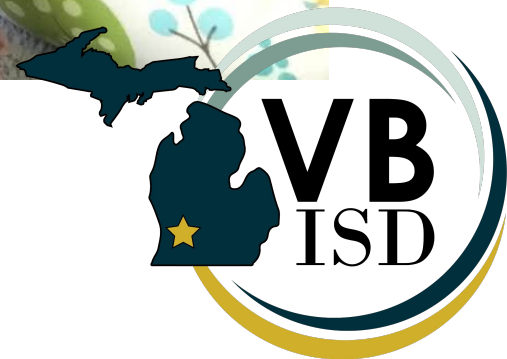


Parents are the Heart of the Great Start Collaborative and it's outreach!



The parent representatives who serve on the Great Start Collaborative board are trusted advisors in their communities. They help families connect to services and get answers to questions they didn't even know to ask!
...Like developmental delays which can be supported by Early On...





Early On Eligibility

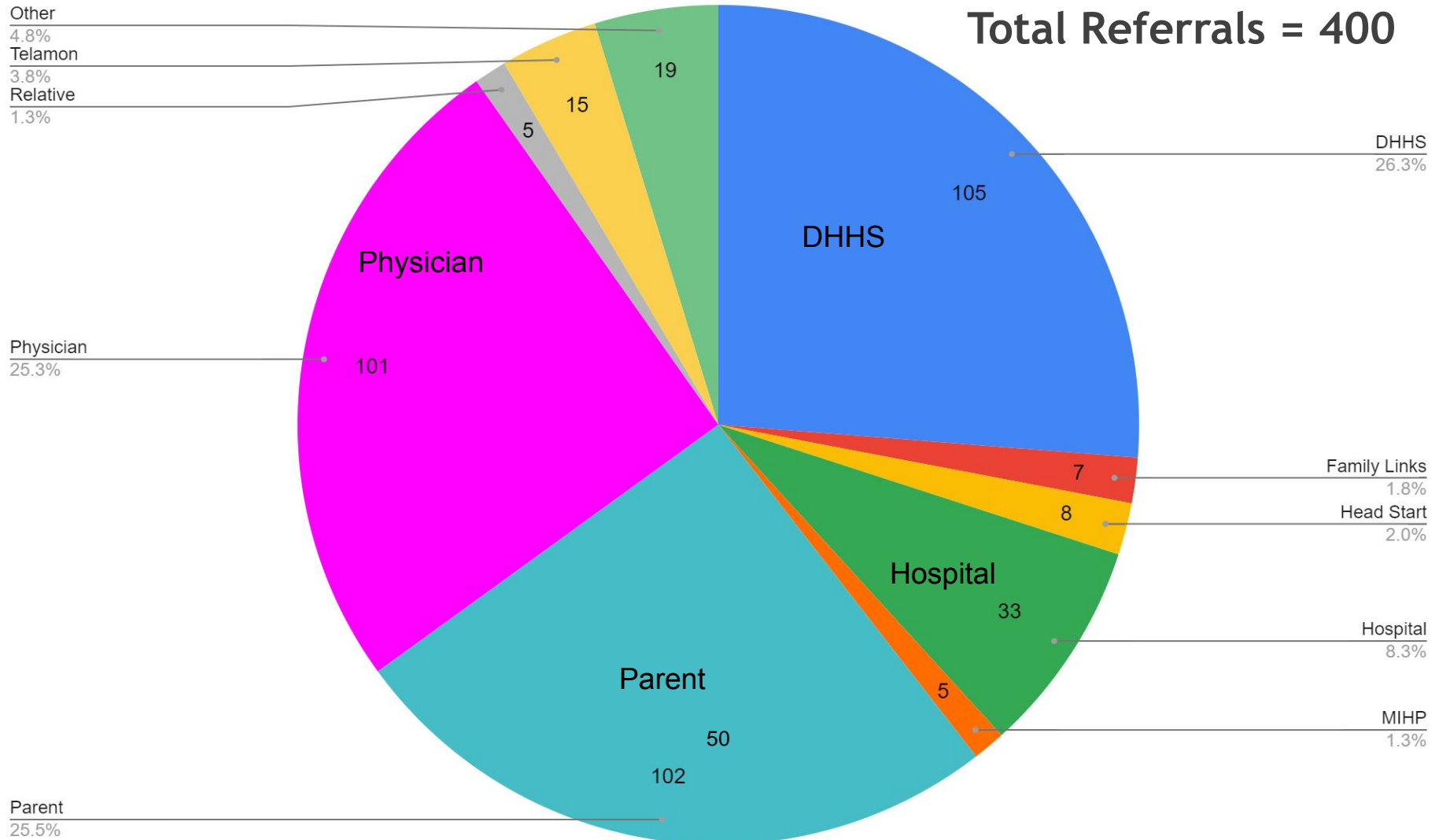
Early On conducts in-home evaluations of infants and toddlers, from birth until 34 1/2 months of age. Children 34 1/2 months - school age are referred to Build Up at the VBISD.

For infants 2 months or younger, any delay qualifies them for Early On.

For children over 2 months of age, a delay of at least 20% is needed (if no qualifying condition is present).



We rely on community connections for referrals (Data from 2021-22 school year)



We engage with families through our LICC (Local Interagency Coordinating Council)



The Local Interagency Coordinating Council is made up of representatives from the Intermediate School District (ISD), the local Department of Health and Human Services, Head Start, and other area programs serving families, and parents. The LICC advises the ISD in the provision of Early On Services.

Parent members make up 20% of the LICC.

The LICC meets a minimum of 4 times per year to discuss issues affecting services for families, such as grants, budgets and how services are provided. Your voice is critical when making these important decisions.

Parents who serve on the Van Buren LICC will receive \$15/hr for their time and are reimbursed for child care and mileage (at current rate).

For more information, or to join the LICC, contact Meghan at (269) 539-5128 or email mvanwoert@vbisd.org.



Early On Summer Music

- ▶ We offer music classes for newborn – 3 years as an opportunity for our children to get experience in a group, for families to learn about the benefits of music, and for families to meet other families in their community.



Great Start Safe Sleep Program

- In collaboration with Great Start and the Child Abuse and Neglect Prevention Council, we are pleased to be able to offer Safe Sleep Sets to infants under 1 year of age who do not have a safe place to sleep. This is available to any family in our community.

They receive:

- A portable crib
- A sleep sack,
- 2 fitted sheets
- Information and education about safe sleep for infants.

Why is this important?

A Michigan baby dies every 2 – 3 days from sleep-related causes.



We connect families to their community by sharing resources such as:

- ▶ Diaper Banks
- ▶ Clothing resources
- ▶ Food pantries
- ▶ Great Start Family Coalition
- ▶ Family Links
- ▶ Hopeful Beginnings (teen parent program)
- ▶ Bright By Text
- ▶ Area playgroups and storytimes
- ▶ Library storytimes and other activities
- ▶ Resources for adult education
- ▶ Info on Michigan Immigrant Rights Center



Community Awareness in 2023-2024

- ▶ Community Baby Shower in April
- ▶ Project Connect in June
- ▶ Farmworker Appreciation Event in Bangor in July
- ▶ VBISD Back to School Event in August
- ▶ Decatur Telamon Open House
- ▶ Pancake breakfast at Covert fire station in September
- ▶ Trunk or Treat in October
- ▶ Safe Sleep presentation at teen parent program in South Haven (Hopeful Beginnings)
- ▶ Coffee Connections (monthly) at United Christian Services and UCS Partner Event

We bring information about Early On and other ISD and area programs for young children and free books for young children. We are able to take referrals if parents want an Early On evaluation for their child.



We value the connections made at ongoing meetings with area agencies/programs/groups:

- ▶ **Early Care and Education Task Force**
- ▶ **Court/DHHS Meetings**
- ▶ **Child Abuse and Neglect Prevention Council**

When we have a family with a specific need, we know we can reach out to the community members we have connected with at these meetings and they will help us understand where the family can go for help.

VBISD SPECIAL
EDUCATION
EARLY
CHILDHOOD
MISSION
STATEMENT

To encourage,
educate
and empower
children and families
in a respectful
and supportive
environment.

We are grateful that our county
has so many organizations willing
to work together for the benefit
of children and families.





Thank you,
VBISD Board of
Education for
your support of
our youngest
learners!



**Meghan VanWoert, Coordinator
Early On**

mvanwoert@vbisd.org

**Bonita Suter
Early On**


bsuter@vbisd.org

**Sherry Bennett, Coordinator
Great Start Collaborative**

sbennett@vbisd.org



Memorandum

Date: April 2024	 INSTRUCTIONAL SERVICES
To: VBISD Board of Education	
From: Melissa Corona <i>Director of Instructional Services</i>	
Subject: Instructional Services Monthly Update	



Staff Spotlight



Kattie Northrup has been a dedicated Early Literacy Coach at VBISD for four years, bringing with her a wealth of experience from her 18-year tenure in the classroom. In her current role, Kattie provides invaluable support to the staff at South Walnut Elementary, Gobles Elementary, Davis Elementary, and Lawton Elementary. Her extensive background in education and her commitment to fostering literacy have made her an integral part of the Instructional Services team.

Kattie's expertise and collaborative approach have significantly contributed to the advancement of early literacy programs across multiple schools.

Kattie's passion for working collaboratively with educators and colleagues to explore new ideas is evident in her approach to professional development. She thrives on working side by side with teachers, engaging in thoughtful dialogue to tackle instructional challenges and devise practical solutions tailored to each classroom. One of the most rewarding aspects of her role is witnessing the positive impact of improved instructional practices on student learning. Kattie's dedication to enhancing educational outcomes and her ability to inspire and support her peers make her an exemplary leader in the field of early literacy coaching.

Mindy Owsiany is a dedicated Nutrition Educator with Project SHINE, supporting schools such as Lawrence, Covert, Decatur, Bert Goens Learning Center, Lawton, and Maple Creek. She collaborates closely with administrators and teachers to deliver lessons on healthy eating and increased physical activity.



Mindy's proactive approach ensures the continuous expansion of Snap-Ed programming, fostering long-term healthy habits among students and staff. Her commitment to promoting wellness within the school community has made a significant impact, enhancing the overall health and well-being of those she serves.

In addition to her role as a Nutrition Educator, Mindy is advancing her education through the Grow Your Own program and is currently working on her Bachelor's Degree in Elementary Education at Western Michigan University. Recently accepted as a GYO recipient, Mindy expresses her enthusiasm for being part of an organization that values and supports its educators. She looks forward to her journey in education with ISD, confident that it will be a fulfilling path dedicated to enriching the lives of students and colleagues alike.

Mental Health Highlight



Project AWARE, a 5-year federal grant from the Substance Abuse and Mental Health Services Administration (SAMHSA), aims to bolster school-based mental health programs and services. The program is designed to help organizations develop a sustainable infrastructure by fostering collaborative partnerships within the community. By providing necessary resources and support, Project AWARE helps schools create robust mental health frameworks that can be sustained long-term.

The Van Buren ISD was awarded the Project AWARE grant four years ago, with the grant period concluding at the end of the 2024-25 school year. Throughout this period, the ISD has established numerous strong partnerships across Van Buren County and the state of Michigan. Key initiatives stemming from Project AWARE include the Whole Child Summits, the Youth Advisory Panel, and funding for several mental health clinicians, among other programs. These efforts have significantly contributed to the enhancement of mental health services and support systems within the school district.

This summer, members of the Project AWARE team will participate in an intensive training program called Classroom 180. Based on Heather Forbes' book, "Classroom 180: A Framework for Creating, Sustaining, and Assessing the Trauma-Informed Classroom," this 2.5-day training will equip staff with a deep understanding of trauma, along with tools, strategies, and techniques to assist struggling students in the classroom. Upon completion, these staff members will become certified trainers, enabling them to extend this knowledge to other educators. In August, Van Buren ISD will host a 2-day Classroom 180 training session at the Conference Center, aimed at supporting both new and veteran teachers in creating trauma-informed learning environments.

Project SHINE (LEAN) Highlight



One of the primary roles of the Nutrition Educators in Project SHINE is to collaborate with schools on sustainable projects that promote healthy eating habits. Mrs. Muenzer, one of our dedicated Nutrition Educators, recently partnered with the staff at Pullman Elementary to enhance their raised vegetable gardens with recipe cards featuring QR codes. This innovative project aims to engage students by not only involving them in growing vegetables but also providing easy and delicious recipes that they can prepare using their harvest.

The introduction of QR-coded recipe cards is designed to make the process of incorporating more vegetables into students' diets both fun and educational. By scanning the QR codes, students and their families can access a variety of recipes that highlight the vegetables grown in their school garden. This initiative not only teaches students about the benefits of eating fresh produce but also equips them with practical cooking skills, fostering a lifelong appreciation for healthy eating.



Instructional Coaching

Our instructional coaches have been diligently reviewing the data collected throughout the school year, which was presented at the May work session. Currently, Early Literacy Coaches record their data in coaching logs, a practice that has revealed the necessity for broader data collection. To address this, we plan to expand our data collection to include the Literacy Leadership Network (LLN) initiatives being implemented in most districts. Additionally, we aim to enhance the intentionality and precision of the data we gather, ensuring it effectively informs our instructional strategies and supports student learning outcomes.

Historically, our math coaches have not used coaching logs, but this will change as we move forward. We are in the process of developing a new coaching log system that will be implemented across the county. This system is designed to ensure that our coaching efforts are more deliberate and aligned with our educational goals. By adopting this new approach, we hope to draw clear correlations between the instructional work being done by our coaches and the subsequent growth in student performance. This will enable us to better measure the impact of our coaching programs and continuously improve our support for educators and students.

In addition, we will be increasing the amount of support provided to elementary buildings. This is necessary as more than half of the elementary schools are adopting or piloting Number Corner and/or Bridges as a Tier 1 math curriculum. The increased support will ensure that educators are effectively implementing these new programs and that they have the resources and guidance needed to maximize student learning outcomes. By bolstering our support, we aim to facilitate a smooth transition to these curricula and foster a robust foundation in mathematics for our elementary students.

GYO Update



These are the current number of candidates in the Grow Your Own program as of 5/28/2024.

We are waiting to hear from MDE as to whether or not we will be receiving additional funds for the 3rd round of GYO funding. We hope to hear by the end of July. As mentioned before we are excited to be partnering with Madonna University. We will extend our support to their Deaf and Hard of Hearing (DHH) Program, which will be available fully online for educators interested in this specialized field. We are also trying to add a partnership with The University of Olivet. Partnering with UO will allow our participants to pursue an endorsement in secondary education.

Current Numbers by District in Van Buren County:

<u>District</u>	<u>Number of candidates</u>	<u>Total cost impact</u>
Bangor	5 candidates	\$402,079.00
Bloomingdale	20 candidates	\$741,820.56
Covert	5 candidates	\$328,866.00
Decatur	4 candidates	\$302,161.00
Gobles	7 candidates	\$272,599.00
Hartford	7 candidates	\$402,688.00
Lawrence	5 candidates	\$227,525.00
Lawton	13 candidates	\$677,948.00
Mattawan	28 candidates	\$1,155,389.00
Paw Paw	35 candidates	\$1,932,788.03
South Haven	26 candidates	\$1,656,687.00
Trinity Lutheran	2 candidates	\$9,754.00
VBISD	40 candidates	\$2,627,263.66
Total	201 candidates	\$10,736,421.25
Calhoun/Barry/Branch ISD	48 candidates	\$2,802,610.00

Current Numbers by Program for both Counties:

249 candidates

GVSU PK-12 Reading/Literacy Specialist	4 candidates
GVSU Graduate Special Education	5 candidates
GVSU Graduate Teacher Certification- Secondary (6-12)	2 candidates
GVSU School Counseling	10 candidates
WMU BS Elementary Education	64 candidates
WMU BS Early Childhood Unified (Birth-3rd)	37 candidates
WMU BS Early Childhood General and Special 65	2 candidates

Education (Birth-K)	
WMU MA Literacy Studies	32 candidates
WMU MA in Teaching: Elementary Education	14 candidates
WMU MA Special Education	19 candidates
WMU MA TESOL	9 candidates
WMU Workforce (CTE)	6 candidates
#TEACH Initial Teaching Certification	12 candidates
#TEACH Additional Endorsement	6 candidates
#TEACH Special Education Endorsement	4 candidates
Teachers of Tomorrow Initial Teaching Certification	17 candidates
Teachers of Tomorrow Additional Endorsement	5 candidates
Teachers of Tomorrow Special Education Endorsement	1 candidate

Van Buren Youth Initiative

The VB Youth Initiative is thrilled to unveil our new logo, designed by the talented Winston Alger, a student from Van Buren Tech's graphic design class. Under the guidance of their dedicated teacher, Heather Macyauski, Winston has created a logo that beautifully represents the Van Buren Youth Initiative and our mission to bring after-school fun to our community. This logo symbolizes our commitment to engaging and empowering the youth in our area through creative and enjoyable activities.



In preparation for the September kick-off, the VBVI is working diligently to build partnerships with local colleges, including Kalamazoo Valley Community College (KVCC), Lake Michigan College (LMC), Southwestern Michigan College (SMC), and Western Michigan University. These partnerships aim to enhance the resources and opportunities available to our participants.

Additionally, the VBVI is in the process of finalizing locations for our programming, with plans to establish both east and west sites to ensure accessibility for all students in the region. We are excited about the progress and look forward to a successful launch this fall.

Adult English as a Second Language (ESL)

The purpose of the Adult ESL program through Van Buren ISD is to provide opportunities for adults in Southwest Michigan to learn English. We are committed to enhancing the programming offered within Van Buren County. Although we partner with the Kalamazoo Literacy Council to support learners across a wider geographic area, increasing the number of sites specifically within Van Buren County remains a priority. To this end, we will be collaborating with Paw Paw Public Schools to establish an additional site for Adult ESL classes.

Adult educational programs have been offered at local schools in Flint, Michigan since 1933. With leadership and financial support from the Mott Foundation, the concept of community schools or adult education spread across the nation gaining federal support in 1960s under the Elementary and Secondary Education Act. Federal funding has financed adult education at the VBISD for many years. But Michigan also provides funds for adult education programs. Working with the Michigan Prosperity Region 8, we submitted a grant for Section 107 funds to provide adult education classes and to expand English as a Second Language classes for adults in Van Buren County. In mid-April, we were awarded \$148,062 for the 2024-2025 school year. We plan to have classes in Bangor and Covert during this next school year, and we are exploring ways to provide Adult ESL at other sites in our service area where it is not currently offered.

English Learner Program Evaluation

The Michigan Department of Education (MDE) has a set of monitoring indicators and a review process for English Learner Programs. Each school district in Michigan is supposed to develop a plan to meet their obligations to English Learners under Title I and Title III Elementary and Secondary Education Act requirements as well as the Office of Civil Rights required activities. The Monitoring Indicators Checklist is intended as a self-assessment tool utilized by a team of interested parties from the district. The local education agency should use information gathered from the checklist to develop a multi-year plan, as needed, to address identified indicators to bring the district into full compliance. For districts that use Section 41 funds, reporting on the findings of the EL Evaluation was to be done by July 15, 2024. However, Michigan legislators have changed that due date to October 15, 2024.

There are thirty-nine monitoring indicators on the checklist. MDE consultants have been working with the English Learner Advisory Committee to focus and report on selected portions of the Monitoring Indicators over four years. This year, the first six indicators will be reviewed and evaluated by local district teams. The focus for this year is on the proper identification, screening and placement of English Learners. MDE held four webinars during this school year to explain this process. To further support the understanding and work on this process, various ISD representatives who are part of the EL Advisory Committee offered to hold training and work sessions on this process. Tonda Boothby volunteered to hold a training session in

conjunction with Lisa Pattison from Berrien RESA on May 20 at VBISD. Forty-two people

from Berrien, Cass and Van Buren school districts attended one or both training sessions held that day. Because of the October due date, we anticipate that some follow up training or support may be needed.

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, ADMINISTRATOR FOR HUMAN RESOURCES
RE: HUMAN RESOURCES UPDATE

HUMAN RESOURCES UPDATE - (Leadership, Communication Skills, Resourcefulness, Creativity, and Innovativeness, Professional Preparation, Decision Maker, Planner and Organizer.)

GENERAL UPDATES:

Conference Center Reorganization

With Andrea Chapman moving from the Event Coordinator position to a new position within the ISD and Paula Demchuk's upcoming retirement, it was the right opportunity to evaluate these positions and their reporting structure. These positions will now report to myself within the HR team; however, they will continue to have a strong partnership with Dawn Blum and others in the Business Office as well. I am excited for this opportunity!

We currently have the Event Coordinator position posted and have received a strong applicant pool. We are in the process of quickly trying to fill these positions. I appreciate Dawn Blum and Tony Galvan along with others stepping in to assist as needed!

2024 MSBO Annual Conference

Jodi Sower, Kara Duffy and I attended the annual Michigan School Business Officials (MSBO) Conference held at the DeVos Place/Amway Grand Hotel April 23-25. There were a variety of sessions offered for us to select from which gave each of us an opportunity to learn about updates and information necessary to each of our positions. I would like to thank the Board for allowing us the opportunity to attend this conference for professional development opportunities!

MDE Student Loan Forgiveness

The application for the MDE Student Loan Repayment Program was submitted by the deadline of April 11, 2024. We recently received further communication to review the application and return by May 31. I am hoping that we receive more updates in the near future. I have included some highlights regarding the program below.

Early February, the Michigan Department of Education (MDE) announced a



Student Loan Repayment Program. In accordance with Michigan Compiled Law (MCL) Section 388.1627k, eligible program participants shall receive up to \$200 per month. The up to \$200 per month is based on the fact that we are not assigned to Band 6 in the opportunity index.

The Student Loan Repayment Program participant eligibility include:

- The participant works 32 hours or more per week
- The participant currently makes payments towards their student loans
- The participant makes these payments under a federal public service loan forgiveness program
- The participant is enrolled in an income-driven repayment plan, if their loan type allows for this type of plan
- The participant works directly with pre-K to grade 12 students

It also appears that funding wouldn't be received until the July State Aid Payment, which means we won't be able to start making payments to eligible employees until the funding is received. We are continuing to learn more information as we go, but we are doing our best to stay on top of the latest updates regarding this program.

Memorandum	
Date:	June 05, 2024
To:	VBISD Board of Education
From:	Angie Gutiérrez <i>Administrator of Multilingual and Migrant Services</i>
Subject:	Multilingual/Migrant Services Update



Maria Hernandez has worked for the VBISD Migrant program for the past two summers. She works on our home team during the summer and provides instruction in the camps. She assists with recruitment during the school year. Maria visits the migrant camps and assists families in registering for the summer program. She is very organized and efficient. Maria has been instrumental at our Multilingual and Migrant Parent Engagement Meetings during the school year and summer. She organizes engaging activities for the children, calls families, and coordinates the meals at the events. Maria’s favorite part of working with the Migrant Program is going to the camps and encouraging students to come to school.

Maria has worked for the VBISD as a Communication Specialist for three years. Maria provides translation and interpretation for families. She previously worked for Lawrence Public Schools as a Bilingual Paraprofessional. Maria has a goal of obtaining her teaching degree. She enjoys spending time with her children, reading, and gardening. Maria is a great addition to our program!



Legislative Advocacy Days

Over the past year, I have been working on my Central Office Certification. I have participated in Horizon Academy through MASA over the past year to complete the requirements. Our cohort visited Lansing on April 15 and 16 to meet in person and participate in a legislative advocacy day. We set up different meetings with our senators and representatives to advocate for issues related to our work. I focused on advocating and educating leaders on funding for multilingual learners and migrant programming. I met with Leader Aric Nesbitt, Representative Joey Andrews, and Representative Pauline Wenzel. It was a great experience, and both Representatives plan to visit our Summer Migrant Program this summer.

On May 9th, I also attended Latino Legislative Advocacy Day in Lansing. We had many guest speakers, including Governor Gretchen Whitmer and Lieutenant Governor Garlin Gilchrist. We also heard from several members of the Hispanic Caucus. There was time to collaborate with organizations across the state of Michigan. Many issues affecting Latinos across the state of Michigan were highlighted throughout the day. There was a big emphasis on education, including funding for English Learners, Pre-School, CTE, and Post-Secondary Education. After experiencing this day, I look forward to attending next year and bringing representatives from Van Buren County.



Multilingual Family Literacy Update:

On May 15th, families gathered at the Van Buren ISD Conference Center for the Multilingual Family Literacy Night, hosted by the VBISD Title 3 Consortium. This was the last event in our series for the 2023-2024 school year. The event celebrated language, culture, and family bonds. VBISD ESL/Migrant Resource Teacher Sarita Collins led the event, and staff members Victor Zuniga and Maria Hernandez assisted the families.

The families worked on completing their books. They brought pictures and wrote stories about different family members. We will add binding to the book in the next few weeks. We will return their finished product to them in the next before school is out.

Van Buren ISD

We will meet 3 times:
December 19, 2023
February 20th, 2024
May 15th, 2024

MULTILINGUAL FAMILY LITERACY EVENT

TUESDAY
DECEMBER
19

Do you want to teach your children about their family history and culture?
Learn about your coat of arms?
Would you like the opportunity to work with your children on a project with support from teachers and staff?

Join us at the Van Buren Conference Center on December 19th to get details about this exciting project!
490 S. Paw Paw St. Lawrence, MI
6:00-8:00 Dinner included

Please call or text to reserve your spot:
269-767-0362
Sarita Collins





Project Nomad Summer School Updates:

All staff have been hired for the summer. The majority of staff returned, and we only needed to hire four staff members. We are busy planning professional development, recruitment, and much more! We are ready for a busy summer!

Important Dates:

June 13th-14th: Move materials from the ISD to Covert

June 18th: All summer school staff reports to Covert for our kick-off to summer school PD and classroom setup

June 19th: Instructional staff reports for classroom setup and Professional Development

June 24th: First Day with Students

July 4th/5th: No School

July 28th, 29th, and 30th: Camp Meetings with our partners from Detroit

July 29th-31st: Summer Fun Days at Covert Public Schools

August 6th: Last day of school for students

August 6th/7th: Moving day from Covert to the ISD



Migrant Families in Michigan Gather to Discuss Education and Dreams

On May 16, migrant families from across the state of Michigan came together for a Statewide Migrant Parent Leadership meeting focused on their children's

education. Approximately ten different sites participated in a Zoom meeting hosted by the state, with the Van Buren Intermediate School District (ISD) serving as one of the key locations. Around 70 children/caregivers attended the event at the Van Buren ISD site.

The evening began with a delicious dinner provided by Alcapulco Restaurant, allowing families to connect and share their experiences. Representatives from Telemon Corporation and the Michigan Department of Labor and Economic Opportunity were present, offering valuable resources and services to the families.

The theme of the night was "Dreams." After dinner, the children were invited to a separate room where they engaged in games and activities. Meanwhile, parents attending the state-hosted Zoom meeting and local Migrant staff participated in writing and vocalizing their dreams for themselves and their children.

Inspired by the discussions, many parents volunteered to be part of a video expressing their dreams to the broader community. The event served as a powerful reminder of the importance of education and the dreams that drive these families forward.



2024 MIMEP Data Specialist Impact Award recipient Anita Robles



This year the Michigan Migrant Education Program awarded one Data Specialist in the state with the Impact award. Van Buren ISD's Anita Robles was the recipient of this award during our Annual Recruitment and Data Entry training on May 23rd. Anita Robles is an invaluable member of our team, serving not only as our Data Entry Specialist but also as our secretary, bookkeeper, and many other roles. She keeps us organized and never gets upset or overwhelmed. Anita is constantly seeking ways to improve efficiency and accountability, implementing systems that make our jobs—whether we are teachers, recruiters, directors, paraprofessionals, or bus drivers—easier and more efficient. During the hot and exhausting mid-summer months, she calms and supports staff, maintaining peace

and harmony.

As a former migrant student, Anita has a profound passion for our students and their families, going above and beyond to ensure they receive the necessary services. Her dedication to our program, students, and families is unmatched.

Anita Robles is committed to serving our Migrant Families. She oversees data for both the Van Buren ISD Migrant Consortium and the Region 2 ID & R Center. Over the past year, recruitment in Region 2 has significantly increased, thanks to Anita's tireless efforts to establish systems ensuring accurate data collection, timely student recruitment, and thorough family communication. She has also been coordinating recruitment efforts at the local level and for Region 2. Currently, Anita is mapping out our local area in preparation for the summer months.

Anita is more than a data entry specialist; she is a champion for our migrant families and the heartbeat of our program. Her contributions are countless, and her impact is immeasurable.





English Learner Program Evaluation
(1, 2, 5, 10, 13, 18)

The Michigan Department of Education (MDE) has a set of monitoring indicators and a review process for English Learner Programs. Each school district in Michigan is supposed to develop a plan to meet their obligations to

English Learners under Title I and Title III Elementary and Secondary Education Act requirements as well as the Office of Civil Rights required activities. The Monitoring Indicators Checklist is intended as a self-assessment tool utilized by a team of interested parties from the district. The local education agency should use information gathered from the checklist to develop a multi-year plan, as needed, to address identified indicators to bring the district into full compliance. For districts that use Section 41 funds, reporting on the findings of the EL Evaluation was to be done by July 15, 2024. However, Michigan legislators have changed that due date to October 15, 2024.

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MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: ROBERT SMITH, DIRECTOR
RE: CAREER & TECHNICAL EDUCATION BOARD UPDATE

ADVISORY APPRECIATION DINNER

On Tuesday, April 16th, Van Buren Tech hosted its annual Advisory Committee Appreciation Dinner. The annual event is in honor of all of the business/industry partners who work closely with our CTE programs. Program advisory committee members play an integral role in helping to align education with the needs of business/industry by providing guidance, feedback, resources, etc. Overall, the event was well attended and was a huge success. The dinner was put on by the staff and students associated with the Culinary Arts & Catering Management program. A special thank you to all involved.



MICHIGAN CTE SHOWCASE

On Thursday, April 25th, select students and programs from around the state of Michigan traveled to the State Capitol in Lansing to showcase their programs at the annual CTE Showcase event. Selected to represent CTE Agriculture Programs around the state, students from Van Buren Tech's Agriculture & Natural Resources program were proud to represent VBISD and showcase their program. The showcase allows legislators to meet with CTE students from all over Michigan and to learn about how CTE programs are preparing them for Michigan's workforce. As part of the event, students were able to communicate to legislators that their CTE programs not only provide the opportunity for them to gain real-world, high-tech, hands-on experience but also provide them with an opportunity to apply the academic skills that they're learning in a setting of employment and training.



VB TECH FUSION PROJECT

On Wednesday, April 17th, students from The Marketing, Sales & Business, and Engineering & Architectural Design (EAD) students joined forces to birth FUSION! To prepare for the event, Marketing students developed their business concepts and the EAD students brought the conceptualized project to life by creating detailed blueprints and stunning 3D-printed prototypes. The process worked seamlessly as the EAD students' technical expertise turned the marketing team's vision into a tangible and innovative product, demonstrating practical capabilities in real-world applications. Once the prototypes were completed, the Marketing students developed a sales pitch and created a commercial to market their business model. With all of their commercials posted on social media and the prototypes displayed on VBT's Main Street, people were able to vote for their favorite business prototype. Ernie's- "Step Back in Time and Indulge in a Delicious Blast From the Past at our Retro-Themed Family Restaurant" was selected as the winner of this inaugural event. "Seeing students from different programs come together to use their unique skills in creating something innovative is what Van Buren Tech's educational approach is all about" one of the project advisors indicated.



Marketing, Sales & Business students (L-R): Jovanni Villa, Alejandro Mondragon-Jimenez, Steven Castro
Engineering & Architectural design students (L-R): Erin Glover & Kaleb Borges

PRINT DESIGN ART EXPLORATION

On April 19, 2024 students from Van Buren Tech's Print Design program toured art galleries around the lakeshore to meet with artists, view artwork, and see their work on display in student exhibitions. As part of the experience, students visited the South Haven Center for the Arts to view the "Voices Made Visual" exhibit featuring student work. In this showing, Cohen Lopez (Mattawan, AM), Savannah Mabus (Dowagiac, PM), and Osvaldo Vergara (South Haven, AM) won the juror's honorable mention awards. As part of the experience, students also traveled to the Box Factory for the Arts in St. Joseph to view the High School Community Student Art Exhibition where Andy Parish (Decatur, AM) was awarded the Emerging Artist Award and Sophia "Kai" Juriga won a community student art award. The students finished the day viewing artwork on display at the Krasl Art Center in St. Joseph, MI

Overall, Print Design student, Andy Parish (Decatur, AM), was awarded the Emerging Artist Award in the 2024 High School Community Student Art Exhibition held by Berrien RESA, Box Factory for the Arts, and Krasl Art Center for five entries demonstrating a range of discipline. Andy entered five works demonstrating creativity and skill in the printmaking mediums of cyanotype, drypoint etching, screen printing, and collage. Andy was awarded

\$500 and one of Andy's works was professionally framed as part of the award. There were 21 schools



represented and more than 800 entries in this exhibition. Congratulations to Andy Parish!

VB TECH CLUSTER SCHOLARSHIPS

As part of its annual scholarship program, this year Van Buren Tech was able to offer scholarships in three tiers - \$1,000, \$500, and \$300- to deserving students across our four clusters (Health, info-Tech, Phys-Tech, Human Services). A special thank you to everyone involved in making this process possible, especially the executive director of WMERDF, Chris Rice, whose commitment to fostering educational opportunities is unwavering.

Applicants were required to submit a comprehensive application that included an essay and a resume, followed by an interview conducted by the VB Tech Scholarship Committee. This year's scholarship winners were as follows:

- Bradley Wildey**- \$1,000 Human Services Winner - Ag/South Haven
- Rachel Aubuchon**- \$1,000 Health Cluster Winner - Dental/Lawton
- Jairo Lopez**- \$500 Health Cluster Winner - EMT/Patient Care/Hartford
- Benjamin McCaw**- \$500 Info Tech Winner - FIT/Lawrence
- Kaiden Thomas**- \$300 Info Tech Winner - FIT/ South Haven
- Julie Salazar**- \$300 Health Cluster - Allied Health/Patient Care/Bloomingtondale
- Kaleb Whipple**- \$300 Phys Tech Winner - Construction Trades/Lawton
- Trevor Ransler**- \$1,000 Info Tech Winner - FIT/Paw Paw
- Bradley Bragg**- \$1,000 Phys Tech Winner - EAD/Paw Paw
- Alexander West**- \$500 Phys Tech Winner - Polymer/Paw Paw
- Anna White**- \$500 Human Services Winner - Cadet/Paw Paw
- Antonio Fonseca**- \$300 Human Services Winner - Culinary/Paw Paw

Their hard work, talent, and determination have truly paid off. We are excited to see how they will use these funds to further their education and careers.



Pictured L to R: Julie Salazar, Rachel Aubuchon, Kaleb Whipple, Bradley Wildey, Chris Rice, Benjamin McCaw, Jairo Lopez, Kaiden Thomas

Not Pictured: Trevor Ransler, Bradley Bragg, Alexander West, Anna White, and Antonio Fonseca

STEM SHOWCASE

On Tuesday, May 7th, Van Buren Tech hosted its annual STEM Showcase, featuring groundbreaking projects from our MITES-award-winning programs: Engineering & Architectural Design, Advanced Manufacturing, Welding, Polymer Technologies, Print Design, and Graphic Design, as well as projects from K-12 students in our local districts. From innovative prototypes to eye-catching designs, our students showcased their talents and hard work. Congratulations to everyone involved!



EARLY

MIDDLE

COLLEGE GRADUATES

On Tuesday, May 7th, the Van Buren Middle College program held its annual recognition program for students completing the program. This year's cohort of 2024 graduates completed over 2,134 college credits. Not only did this set them up for success but it also saved their families a culmination of over \$320,000 in college tuition. Over 32 students completed the requirements for a full Associate's Degree- all while maintaining a collective average college GPA of 3.41.

Van Buren Middle College is designed to be a robust bridge between high school, college, and a student's future career. The program seeks to provide students with a rich college experience, along with an excellent opportunity for targeted and specific career and technical education. Students participate in intense mentoring throughout the program to ensure their success and have the opportunity to earn up to a full Associate's Degree for FREE! Great job to all involved.



MOCK DISASTER 2024

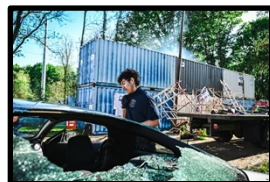
On Wednesday, May 8th, staff and students from the Protective Services programs (EMT, Fire Science Academy, Law Enforcement) hosted their annual Mock Disaster capstone event continuing its tradition of excellence in emergency response education. This event serves as a cornerstone for students to engage in a dynamic, real-life public safety scenario, closely mirroring actual emergency conditions.

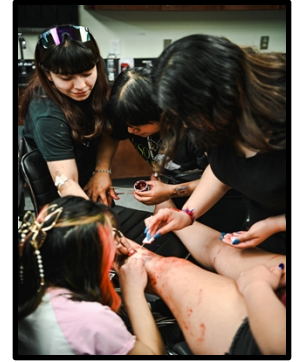
This year's event unfolded with an intricate scenario involving a car veering off the road near a bustling construction site, leading to a scaffolding collapse and the exposure of rebar. The incident escalated into a significant multi-vehicle collision including an ambulance and a school bus, testing the readiness and rapid response capabilities of the students.

Participating in this hands-on event were students from a variety of VBT programs, including Emergency Medical Technician, Fire Science Academy, Law Enforcement, Patient Care, and Cosmetology. The Cosmetology program played a crucial role by skillfully creating realistic injuries and abrasions, which added a profound level of realism to the scenario.

This event allows students to practice the critical skills of triage, rapid assessment, resource mobilization, and effective recovery in the aftermath of a crisis. By working alongside local industry professionals and actors, students gained insights into the complexities of emergency management and response tactics.

With over 200 participants this year, we extend our deepest gratitude to all the actors, spectators, first responders, VBT staff, and students who contributed to making this year's Mock Disaster a resounding success.





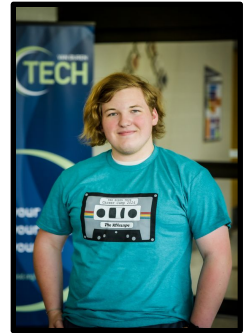
VBISD HEALTH SCREENINGS

On May 15th-16th, students from Van Buren Tech's Allied Health Technologies program hosted a successful free health screening event for VBISD employees and community members, demonstrating their commitment to the community's well-being. Under the supervision of healthcare professionals, students conducted various screenings such as blood pressure checks, BMI measurements, cholesterol screenings, and glucose testing. The event not only provided valuable health assessments and information but also supported student learning and community wellness.



CAREER CAMP 2024 LOGO CONTEST

Congratulations to Graphic Design student, Andrew Blomeke. His design was selected as the winner of the 2024 Career Camp logo contest! His design, celebrated for its vintage, trendy, and fun aesthetic, brought back nostalgic memories for the judges and secured his victory. With Career Camp just around the corner, Van Buren Tech looks forward to welcoming local middle school students to show the diverse opportunities available at Van Buren Tech.



BUSINESS PROFESSIONALS OF AMERICA (BPA)

On May 10th-14th, ten students from Van Buren Tech traveled to Chicago, Illinois to compete with 6,400 students from the United States, China and Canada for the Business Professionals of America National Leadership Conference.

Students spent the week participating in their closed and open event competitions, general sessions, business meeting and national officer campaign rallies, professional development sessions, job fair and college fairs, and Certiport Certification Testing Lab, and relaxing at Willis Tower SkyDeck and in ChinaTown. The award ceremony was Monday evening from 5:30 to 8:30 pm. Overall, five students placed in the top 20 of their respective events and Erik Blocker (Cyber Security - Hartford) was recognized on stage for earning a Gold Medal in the Digital Communications & Design Concepts Open Event. Erik placed 1st out of the 320 students competing. In addition, the ten students participating earned fifty-one (51) Certiport & Cisco Industry Certifications in fifteen (15) Computer Science & Software Engineering Categories. Great Job students!



IV. ACTION ITEMS

A. Approval of Amendment to 2023-24 General Appropriations (**ROLL CALL VOTE**)

90

MEMO

DATE: APRIL 10, 2024
TO: BOARD OF EDUCATION
FROM: REBECCA DEPAS, DIRECTOR OF FINANCE & OPERATIONS
RE: AMENDMENT TO THE 2023-24 GENERAL APPROPRIATIONS

The revisions to the 2023-24 VBISD budgets for the General, Special Education and Career Technical Education Funds are attached for your review. The budget revisions are necessary due to changes that have occurred from the original budget approved last June. The following summary provides the total projected revenues, expenses and other financing sources and uses for the 2023-24 fiscal year for each of the funds.

	REVENUE (Including Other Financing Sources)	EXPENDITURES (Including Other Financing Uses)
General Fund	\$21,634,123	\$21,561,493
Special Education Fund	\$44,387,184	\$43,981,738
Career Technical Education Fund	\$15,842,866	\$15,936,507

Recommend the following resolution be passed:

RESOLVED, that the general appropriations for the General, Special Education and Career Technical Education Funds of the Van Buren Intermediate School District for the 2023-24 school year are amended as shown on the following attachments.

**GENERAL FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

	ACTUAL	ACTUAL	ACTUAL	AMEND BUDGET	PROPOSED BUDGET
<u>REVENUES</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2023-24</u>
<i>Local Sources</i>	\$883,605	\$1,077,049	\$1,169,631	\$1,275,038	\$1,297,538
<i>Non-Educational Entity Sources</i>	3,867	1,847	1,847	4,625	\$4,625
<i>State Sources</i>	6,673,894	7,603,249	8,013,161	8,935,842	\$9,042,606
<i>Federal Sources</i>	2,452,713	2,472,531	2,795,957	5,253,903	\$5,866,969
<i>Incoming Transfers and Other Transactions</i>	1,153,209	2,187,199	2,652,693	2,888,594	\$2,967,728
TOTAL REVENUES	11,167,288	13,341,875	14,633,289	18,358,002	19,179,466
<u>EXPENDITURES</u>					
<i>Instruction</i>					
<i>Basic Program</i>	1,584,614	1,772,480	2,039,536	2,348,995	2,323,995
<i>Added Needs</i>	1,054,733	1,032,915	1,324,349	1,715,910	1,727,205
<i>Adult Continuing Education</i>	46,960	85,109	47,592	68,190	68,190
<i>Supporting Services</i>					
<i>Pupil</i>	1,863,622	2,590,413	3,105,242	3,409,897	3,473,354
<i>Instructional Staff</i>	2,461,084	2,845,348	2,740,733	5,025,801	5,507,304
<i>General Administration</i>	595,393	609,029	514,907	569,021	578,483
<i>School Administration</i>	15,000	19,200	20,400	22,100	22,100
<i>Business</i>	1,117,721	1,109,332	1,340,420	1,561,490	1,562,090
<i>Operations and Maintenance</i>	627,982	852,135	920,670	1,033,457	1,078,594
<i>Transportation</i>	92,406	262,339	368,875	461,310	483,202
<i>Central</i>	2,288,173	2,643,064	3,292,755	3,803,854	3,900,789
<i>Community Services</i>	279,582	267,133	366,282	449,636	459,823
<i>Facilities Construction and Improvements</i>	5,874	6,628	239,266	78,575	103,575
<i>Debt Service</i>					
<i>Principal</i>	0	0	82,453	85,000	112,000
<i>Interest</i>	0	0	4,174	5,000	9,000
<i>Outgoing Transfers and Other Transactions</i>	832,990	738,751	641,605	923,257	923,257
TOTAL EXPENDITURES	12,866,134	14,833,876	17,049,259	21,561,493	22,332,961
EXCESS OF REVENUES OVER EXPENDITURES	(1,698,846)	(1,492,001)	(2,415,970)	(3,203,491)	(3,153,495)
<u>OTHER FINANCING SOURCES (USES)</u>					
<i>Proceeds from Sales of Capital Assets</i>	0	3,200	0	3,000	3,000
<i>Proceeds from subscription-based IT arrangements</i>	0	0	318,528	320,000	320,000
<i>Transfer In</i>	1,981,382	2,097,662	2,277,102	2,953,121	2,953,121
<i>Transfers out</i>	(50,549)	(90)	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	1,930,833	2,100,772	2,595,630	3,276,121	3,276,121
NET CHANGE IN FUND BALANCE	231,987	608,771	179,660	72,630	122,626
FUND BALANCE, JULY 1	2,184,117	2,416,104	3,024,875	3,204,535	3,204,535
FUND BALANCE, JUNE 30	\$2,416,104	\$3,024,875	\$3,204,535	\$3,277,165	\$3,327,161

**SPECIAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

	ACTUAL	ACTUAL	ACTUAL	PROPOSED	FINAL
	2020-21	2021-22	2022-23	BUDGET	BUDGET
	2020-21	2021-22	2022-23	2023-24	2023-24
REVENUES					
Local Sources	\$19,530,523	\$19,947,851	\$21,281,659	\$22,409,018	\$22,440,018
Non-Educational Entity Sources	34,275	59,493	55,368	56,146	\$56,146
State Sources	10,075,818	11,423,746	15,517,116	15,574,329	\$15,772,504
Federal Sources	4,359,242	4,596,819	5,551,612	6,140,541	\$6,181,447
Incoming Transfers and Other Transactions	148,877	175,715	142,318	100,000	\$100,000
TOTAL REVENUES	34,148,735	36,203,624	42,548,073	44,280,034	44,550,115
EXPENDITURES					
Instruction					
Added Needs	8,730,291	9,005,841	10,744,679	9,573,875	9,574,870
Supporting Services					
Pupil	10,640,089	11,719,318	13,132,845	16,085,943	15,258,703
Instructional Staff	3,060,063	2,968,805	3,103,422	3,668,381	3,572,664
Business	21,673	10,041	25,367	35,727	35,729
Operations and Maintenance	1,047,891	1,065,892	1,151,616	1,613,729	1,344,911
Transportation	2,767,310	2,681,437	2,775,529	3,460,012	3,743,335
Central	229,411	517,888	661,243	1,019,085	796,076
Other	0	0	0	31,196	31,196
Community Services	31,212	36,749	19,405	164,653	162,653
Facilities Construction and Improvements	1,639,700	146,845	242,668	835,000	581,270
Debt Service					
Principal	0	120,336	105,353	108,302	108,302
Interest	0	0	12,304	9,355	9,355
Outgoing Transfers and Other Transactions	3,045,987	3,102,114	3,135,734	3,823,149	3,823,149
TOTAL EXPENDITURES	31,213,627	31,375,266	35,110,165	40,428,407	39,042,213
EXCESS OF REVENUES OVER EXPENDITURES	2,935,108	4,828,358	7,437,908	3,851,627	5,507,902
OTHER FINANCING SOURCES (USES)					
Proceeds from Sales of Capital Assets	4,400	15,050	4,625	17,150	17,150
Proceeds from Long term Loan	541,925	0	0	0	0
Transfer In	45,517	20,501	84,166	90,000	111,000
Transfers out	(1,105,161)	(2,488,579)	(2,576,502)	(3,553,331)	(3,538,730)
TOTAL OTHER FINANCING SOURCES (USES)	(513,319)	(2,453,028)	(2,487,711)	(3,446,181)	(3,410,580)
NET CHANGE IN FUND BALANCE	2,421,789	2,375,330	4,950,197	405,446	2,097,322
FUND BALANCE, JULY 1	6,136,009	8,557,798	10,933,128	15,883,325	15,883,325
FUND BALANCE, JUNE 30	\$8,557,798	\$10,933,128	\$15,883,325	\$16,288,771	\$17,980,647

**CAREER TECHNICAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

	ACTUAL <u>2020-21</u>	ACTUAL <u>2021-22</u>	ACTUAL <u>2022-23</u>	AMEND BUDGET <u>2023-24</u>	PROPOSED BUDGET <u>2023-24</u>
REVENUES					
<i>Local Sources</i>	\$10,410,306	\$10,947,379	\$11,854,336	\$12,494,498	\$12,511,448
<i>Non-Educational Entity Sources</i>	25,709	35,102	32,668	33,128	\$33,128
<i>State Sources</i>	1,429,238	1,544,310	2,429,418	2,741,113	\$2,646,802
<i>Federal Sources</i>	145,652	203,016	211,391	249,472	\$249,472
<i>Incoming Transfers and Other Transactions</i>	308,172	445,189	480,182	324,655	\$354,655
TOTAL REVENUES	12,319,077	13,174,996	15,007,995	15,842,866	15,795,505
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	6,173,079	6,450,169	7,015,974	7,653,776	7,679,199
<i>Supporting Services</i>					
<i>Pupil</i>	1,145,126	1,337,799	1,656,014	1,706,327	1,677,349
<i>Instructional Staff</i>	618,900	603,004	708,853	1,047,972	1,041,268
<i>School Administration</i>	589,782	663,868	674,980	802,845	797,375
<i>Business</i>	69,979	76,967	39,059	27,700	24,550
<i>Operations and Maintenance</i>	786,283	888,767	1,030,712	1,092,135	1,109,675
<i>Transportation</i>	1,888	4,891	23,960	37,600	31,550
<i>Central</i>	47,021	121,674	162,750	279,758	192,428
<i>Community Services</i>	8,629	2,585	14,095	16,575	16,425
<i>Facilities Construction and Improvements</i>	188,871	792,368	1,068,279	2,206,819	2,056,819
<i>Debt Service</i>					
<i>Principal</i>	0	0	0	0	0
<i>Interest</i>	0	0	0	0	0
<i>Outgoing Transfers and Other Transactions</i>	666	0	0	0	0
TOTAL EXPENDITURES	9,630,224	10,942,092	12,394,676	14,871,507	14,626,638
EXCESS OF REVENUES OVER EXPENDITURES	2,688,853	2,232,904	2,613,319	971,359	1,168,867
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	6,085	12,821	0	0	0
<i>Transfer In</i>	37,873	0	0	0	0
<i>Transfers out</i>	(2,695,803)	(1,100,892)	(1,062,626)	(1,065,000)	(1,065,000)
TOTAL OTHER FINANCING SOURCES (USES)	(2,651,845)	(1,088,071)	(1,062,626)	(1,065,000)	(1,065,000)
NET CHANGE IN FUND BALANCE	37,008	1,144,833	1,550,693	(93,641)	103,867
FUND BALANCE, JULY 1	9,479,886	9,516,894	10,661,727	12,212,420	12,212,420
FUND BALANCE, JUNE 30	\$9,516,894	\$10,661,727	\$12,212,420	\$12,118,779	\$12,316,287

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: REBECCA DEPAS, DIRECTOR OF FINANCE & OPERATIONS
RE: **APPROVAL OF ADOPTION OF 2024-25 GENERAL APPROPRIATIONS**

Based on the information provided to you at the Budget Hearing, we are recommending approval of the following resolution.

RESOLVED, that this resolution shall be the general appropriations of the Van Buren Intermediate School District for the fiscal year 2024-25. A resolution to make appropriations, provide for the expenditure of the appropriations, and provide for the disposition of all income received by the Van Buren Intermediate School District.

BE IT FURTHER RESOLVED, that the total number of mills of ad valorem property taxes to be levied on all properties for the purpose of funding the General, Special Education and Career Technical Education Funds of Van Buren Intermediate School District to be available for appropriations in the 2024-25 fiscal year, as indicated below, shall not exceed:

General Fund	0.1396 mills
Special Education	4.1850 mills
Vocational Education	<u>2.4693 mills</u>
TOTAL	6.7939 mills

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balances estimated to be available for appropriations in the various funds of the Van Buren Intermediate School District (General, Special Education, Career Technical Education, Food Service, Student/School Activities and Debt Service Funds) for fiscal year 2024-25 are listed on the Detail Budget Projections and have been reviewed by the Board of Education.

BE IT FURTHER RESOLVED, that the total available to appropriate in each of the various funds of the Van Buren Intermediate School District are hereby appropriated in the amount as shown below and for the purposes as set forth on the Detail Budget Projections.

	<u>Expenditures</u>
General Fund	\$ 26,221,227
Special Education Fund	\$ 46,454,660
Career Technical Education Fund	\$ 18,476,809
Food Service Fund	\$ 10,972
Student/School Activities Fund	\$ 10,000
Debt Service Fund	\$ 1,290,300

BE IT FURTHER RESOLVED, that no Board member or employee of the school district shall expend any funds except pursuant to appropriations made by the Board of Education. Changes in amounts appropriated by the Board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

These appropriations are to take effect July 1, 2024.

**GENERAL FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL <u>2020-21</u>	ACTUAL <u>2021-22</u>	ACTUAL <u>2022-23</u>	FINAL BUDGET <u>2023-24</u>	PROPOSED BUDGET <u>2024-25</u>
REVENUES					
<i>Local Sources</i>	\$883,605	\$1,077,049	\$1,169,631	\$1,275,038	\$1,246,985
<i>Non-Educational Entity Sources</i>	3,867	1,847	1,847	4,625	\$4,600
<i>State Sources</i>	6,673,894	7,603,249	8,013,161	8,935,842	\$9,582,235
<i>Federal Sources</i>	2,452,713	2,472,531	2,795,957	5,253,903	\$9,676,071
<i>Incoming Transfers and Other Transactions</i>	1,153,209	2,187,199	2,652,693	2,888,594	\$2,687,700
TOTAL REVENUES	11,167,288	13,341,875	14,633,289	18,358,002	\$23,197,591
EXPENDITURES					
<i>Instruction</i>					
<i>Basic Program</i>	1,584,614	1,772,480	2,039,536	2,348,995	\$2,478,447
<i>Added Needs</i>	1,054,733	1,032,915	1,324,349	1,715,910	\$1,543,394
<i>Adult Continuing Education</i>	46,960	85,109	47,592	68,190	\$68,190
<i>Supporting Services</i>					
<i>Pupil</i>	1,863,622	2,590,413	3,105,242	3,409,897	\$3,789,581
<i>Instructional Staff</i>	2,461,084	2,845,348	2,740,733	5,025,801	\$8,328,165
<i>General Administration</i>	595,393	609,029	514,907	569,021	\$571,485
<i>School Administration</i>	15,000	19,200	20,400	22,100	\$22,100
<i>Business</i>	1,117,721	1,109,332	1,340,420	1,561,490	\$1,545,084
<i>Operations and Maintenance</i>	627,982	852,135	920,670	1,033,457	\$1,041,585
<i>Transportation</i>	92,406	262,339	368,875	461,310	\$470,826
<i>Central</i>	2,288,173	2,643,064	3,292,755	3,803,854	\$4,441,286
<i>Community Services</i>	279,582	267,133	366,282	449,636	\$424,502
<i>Facilities Construction and Improvements</i>	5,874	6,628	239,266	78,575	\$483,575
<i>Debt Service</i>					
<i>Principal</i>	0	0	82,453	85,000	\$85,000
<i>Interest</i>	0	0	4,174	5,000	\$5,000
<i>Outgoing Transfers and Other Transactions</i>	832,990	738,751	641,605	923,257	\$923,007
TOTAL EXPENDITURES	12,866,134	14,833,876	17,049,259	21,561,493	26,221,227
EXCESS OF REVENUES OVER EXPENDITURES	(1,698,846)	(1,492,001)	(2,415,970)	(3,203,491)	(3,023,636)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	0	3,200	0	3,000	0
<i>Proceeds from subscription-based IT arrangements</i>	0	0	318,528	320,000	320,000
<i>Transfer In</i>	1,981,382	2,097,662	2,277,102	2,953,121	2,953,121
<i>Transfers out</i>	(50,549)	(90)	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	1,930,833	2,100,772	2,595,630	3,276,121	3,273,121
NET CHANGE IN FUND BALANCE	231,987	608,771	179,660	72,630	249,485
FUND BALANCE, JULY 1	2,184,117	2,416,104	3,024,875	3,204,535	3,277,165
FUND BALANCE, JUNE 30	\$2,416,104	\$3,024,875	\$3,204,535	\$3,277,165	\$3,526,650

**SPECIAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>BUDGET</u>	<u>BUDGET</u>
<u>REVENUES</u>				<u>2023-24</u>	<u>2024-25</u>
<i>Local Sources</i>	\$19,530,523	\$19,947,851	\$21,281,659	\$22,440,018	\$ 23,952,500
<i>Non-Educational Entity Sources</i>	34,275	59,493	55,368	56,146	56,146
<i>State Sources</i>	10,075,818	11,423,746	15,517,116	15,772,504	15,734,701
<i>Federal Sources</i>	4,359,242	4,596,819	5,551,612	6,181,447	5,403,664
<i>Incoming Transfers and Other Transactions</i>	148,877	175,715	142,318	100,000	100,000
TOTAL REVENUES	34,148,735	36,203,624	42,548,073	44,550,115	45,247,011
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	8,730,291	9,005,841	10,744,679	9,574,870	10,746,781
<i>Supporting Services</i>					
<i>Pupil</i>	10,640,089	11,719,318	13,132,845	15,258,703	16,738,384
<i>Instructional Staff</i>	3,060,063	2,968,805	3,103,422	3,572,664	3,958,929
<i>Business</i>	21,673	10,041	25,367	35,729	35,727
<i>Operations and Maintenance</i>	1,047,891	1,065,892	1,151,616	1,344,911	1,616,129
<i>Transportation</i>	2,767,310	2,681,437	2,775,529	3,743,335	3,801,704
<i>Central</i>	229,411	517,888	661,243	796,076	896,638
<i>Other</i>	0	0	0	31,196	31,196
<i>Community Services</i>	31,212	36,749	19,405	162,653	229,319
<i>Facilities Construction and Improvements</i>	1,639,700	146,845	242,668	581,270	1,140,000
<i>Debt Service</i>					
<i>Principal</i>	0	120,336	105,353	108,302	111,335
<i>Interest</i>	0	0	12,304	9,355	6,322
<i>Outgoing Transfers and Other Transactions</i>	3,045,987	3,102,114	3,135,734	3,823,149	3,943,800
TOTAL EXPENDITURES	31,213,627	31,375,266	35,110,165	39,042,213	43,256,264
EXCESS OF REVENUES OVER EXPENDITURES	2,935,108	4,828,358	7,437,908	5,507,902	1,990,747
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	4,400	15,050	4,625	17,150	0
<i>Proceeds from Long term Loan</i>	541,925	0	0	0	0
<i>Transfer In</i>	45,517	20,501	84,166	111,000	90,000
<i>Transfers out</i>	(1,105,161)	(2,488,579)	(2,576,502)	(3,538,730)	(3,198,396)
TOTAL OTHER FINANCING SOURCES (USES)	(513,319)	(2,453,028)	(2,487,711)	(3,410,580)	(3,108,396)
NET CHANGE IN FUND BALANCE	2,421,789	2,375,330	4,950,197	2,097,322	(1,117,649)
FUND BALANCE, JULY 1	6,136,009	8,557,798	10,933,128	15,883,325	17,980,647
FUND BALANCE, JUNE 30	\$8,557,798	\$10,933,128	\$15,883,325	\$17,980,647	\$16,862,998

**CAREER TECHNICAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL <u>2020-21</u>	ACTUAL <u>2021-22</u>	ACTUAL <u>2022-23</u>	FINAL BUDGET <u>2023-24</u>	PROPOSED BUDGET <u>2024-25</u>
REVENUES					
<i>Local Sources</i>	\$10,410,306	\$10,947,379	\$11,854,336	\$12,511,448	\$13,411,040
<i>Non-Educational Entity Sources</i>	25,709	35,102	32,668	33,128	\$33,128
<i>State Sources</i>	1,429,238	1,544,310	2,429,418	2,646,802	\$2,196,099
<i>Federal Sources</i>	145,652	203,016	211,391	249,472	\$224,628
<i>Incoming Transfers and Other Transactions</i>	308,172	445,189	480,182	354,655	\$354,655
TOTAL REVENUES	12,319,077	13,174,996	15,007,995	15,795,505	16,219,550
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	6,173,079	6,450,169	7,015,974	7,679,199	7,968,915
<i>Supporting Services</i>					
<i>Pupil</i>	1,145,126	1,337,799	1,656,014	1,677,349	1,740,736
<i>Instructional Staff</i>	618,900	603,004	708,853	1,041,268	790,247
<i>School Administration</i>	589,782	663,868	674,980	797,375	866,165
<i>Business</i>	69,979	76,967	39,059	24,550	24,550
<i>Operations and Maintenance</i>	786,283	888,767	1,030,712	1,109,675	1,222,439
<i>Transportation</i>	1,888	4,891	23,960	31,550	31,446
<i>Central</i>	47,021	121,674	162,750	192,428	201,679
<i>Community Services</i>	8,629	2,585	14,095	16,425	0
<i>Facilities Construction and Improvements</i>	188,871	792,368	1,068,279	2,056,819	3,565,632
<i>Debt Service</i>					
<i>Principal</i>	0	0	0	0	0
<i>Interest</i>	0	0	0	0	0
<i>Outgoing Transfers and Other Transactions</i>	666	0	0	0	1,000,000
TOTAL EXPENDITURES	9,630,224	10,942,092	12,394,676	14,626,638	17,411,809
EXCESS OF REVENUES OVER EXPENDITURES	2,688,853	2,232,904	2,613,319	1,168,867	(1,192,259.0)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	6,085	12,821	0	0	0
<i>Transfer In</i>	37,873	0	0	0	0
<i>Transfers out</i>	(2,695,803)	(1,100,892)	(1,062,626)	(1,065,000)	(1,065,000)
TOTAL OTHER FINANCING SOURCES (USES)	(2,651,845)	(1,088,071)	(1,062,626)	(1,065,000)	(1,065,000)
NET CHANGE IN FUND BALANCE	37,008	1,144,833	1,550,693	103,867	(2,257,259)
FUND BALANCE, JULY 1	9,479,886	9,516,894	10,661,727	12,212,420	12,316,287
FUND BALANCE, JUNE 30	\$9,516,894	\$10,661,727	\$12,212,420	\$12,316,287	\$10,059,028

**FOOD SERVICE FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	2020-21	2021-22	2022-23	BUDGET	BUDGET
	2023-24	2024-25			
<u>REVENUES</u>					
<i>Local Sources</i>	\$ 1,272	\$ 1,947	\$ -	\$ -	\$ -
<i>State Sources</i>	8,099	-	232	-	-
<i>Federal Sources</i>	101,022	81,408	234	-	-
TOTAL REVENUES	110,393	83,355	466	-	-
<u>EXPENDITURES</u>					
<i>Supporting Services</i>					
<i>Operations and Maintenance</i>	-	-	-	-	-
<i>Food Services</i>	88,430	136,876	287	-	10,972
<i>Prior Period Adjustment</i>	-	2,912	-	233	-
TOTAL EXPENDITURES	88,430	139,788	287	233	10,972
EXCESS OF REVENUES OVER EXPENDITURES	21,963	(56,433)	179	(233)	(10,972)
OTHER FINANCING SOURCES (USES)					
<i>Transfer In</i>	-	-	-	-	-
<i>Transfers out</i>	(1,221)	(6,732)	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,221)	(6,732)	-	-	-
NET CHANGE IN FUND BALANCE	20,742	(63,165)	179	(233)	(10,972)
FUND BALANCE, JULY 1	53,449	74,191	11,026	11,205	10,972
FUND BALANCE, JUNE 30	\$ 74,191	\$ 11,026	\$ 11,205	\$ 10,972	\$ -

**STUDENT/SCHOOL ACTIVITIES FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

<u>REVENUES</u>	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL 2022-23	FINAL BUDGET 2023-24	PROPOSED BUDGET 2024-25
<i>Local Sources</i>	\$1,371	\$2,335	\$1,683	\$5,000	\$5,000
<i>Incoming Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL REVENUES	1,371	2,335	1,683	5,000	5,000
<u>EXPENDITURES</u>					
<i>Pupil Activities</i>	\$ -	\$ 2,439	\$ 722	\$ 10,000	\$ 10,000
<i>Community Services</i>	2,534	-	-	-	-
<i>Other Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL EXPENDITURES	2,534	2,439	722	10,000	10,000
EXCESS OF REVENUES OVER EXPENDITURES	(1,163)	(104)	961	(5,000)	(5,000)
NET CHANGE IN FUND BALANCE	(1,163)	(104)	961	(5,000)	(5,000)
FUND BALANCE, JULY 1	33,063	31,900	31,796	32,757	27,757
FUND BALANCE, JUNE 30	\$31,900	\$31,796	\$32,757	\$27,757	\$22,757

**DEBIT SERVICE FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL 2020-21	ACTUAL 2021-22	ACTUAL 2022-23	FINAL BUDGET 2023-24	PROPOSED BUDGET 2024-25
REVENUES					
<i>Local Sources</i>	\$0	\$0	\$0	\$0	\$0
<i>State Sources</i>	0	0	0	0	0
<i>Incoming Transfers and Other Transactions</i>	0	0	0	0	0
TOTAL REVENUES	0	0	0	0	0
EXPENDITURES					
<i>Debit Service</i>					
<i>Principal</i>	0	1,225,000	1,240,000	1,260,000	1,275,000
<i>Interest</i>	0	25,000	45,300	30,420	15,300
TOTAL EXPENDITURES	0	1,250,000	1,285,300	1,290,420	1,290,300
EXCESS OF REVENUES OVER EXPENDITURES	-	(1,250,000)	(1,285,300)	(1,290,420)	(1,290,300)
OTHER FINANCING SOURCES (USES)					
<i>Transfer In</i>	0	1,272,650	1,277,860	1,282,860	1,282,650
<i>Transfers out</i>	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	1,272,650	1,277,860	1,282,860	1,282,650
NET CHANGE IN FUND BALANCE	0	22,650	(7,440)	(7,560)	(7,650)
FUND BALANCE, JULY 1	0	0	22,650	15,210	7,650
FUND BALANCE, JUNE 30	\$0	\$22,650	\$15,210	\$7,650	\$0

C. Approval of Extension of Superintendent's Contract (**ROLL CALL VOTE**)

104

Date: June 5, 2024

To: Board of Education

From: Mary Ann Middaugh, President, Board of Education

Subject: Approval / Extension of Superintendent's Contract

Per a review of the Superintendent contract and his performance at the Board Work Session on Monday, May 9, 2024, I recommend that the Board accepts the following resolution:

RESOLVED, the Board of Education approves the extension and changes to the Superintendent's contract between David D. Manson and the Board as previously discussed at the board work session, by one year with an ending date of June 30, 2027.

DATE: June 5, 2024
TO: Board of Education
FROM: David D. Manson, Superintendent

SUBJECT: Approval of Non-Union Pay Adjustments and Other Items

At the end of each fiscal year, I have the opportunity to review the past twelve months and make recommendations regarding non-union pay adjustments and other related items. This year, I am recommending the following changes for the Board of Education to consider:

- 1) Increase all non-union wages by 3% unless otherwise noted
- 2) Adopt the updated Administrative Salary Chart adjusted for FY2024 (see attached - changes in yellow)
- 3) Provide Sunny Hudson with a \$5,000 salary increase as she continues to take on additional supervisory duties in the transportation department
- 4) In an attempt to stay competitive with the technology services market, provide \$3,200 increases in salary to the following staff in lieu of the 3% increase:
 - Matthew Rzonca, Evan Andres, Ernest Klingler, Colton Janecke, Severiano Sandoval, Forrest Ward, Tyler Hunt
- 5) Allow the selling back of up to 5 unused vacation days based on year-end salary amounts as of June 30, 2024.
- 6) Allow the superintendent to make minor adjustments to work days for certain staff members who have special projects or grant requests, not to exceed 10 days per staff member, per school fiscal year.

RESOLVED, the Board of Education approves the staff member adjustments effective July 1, 2024 and other items as outlined above.

E. Approval of Bulk Purchase of Copy Paper 2024-25 (**ROLL CALL VOTE**)

108

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: REBECCA DEPAS
DIRECTOR OF FINANCE AND OPERATIONS
RE: APPROVAL OF PURCHASE BULK COPY PAPER 2024

On May 15, 2024, the Van Buren ISD along with nine school districts released the paper bid for the 2024-2025 school year. The paper bid was opened and reviewed on May 29, 2024.

After comparing the quality of the paper samples and the bid prices, it is recommended that the Van Buren Intermediate School District purchase the 2,520 cases of 8 ½ x 11 white copy paper from Liberty Paper at a unit cost of \$31.75 per case. Total cost not to exceed \$80,010.

The local districts will reimburse the Van Buren Intermediate School District for their respective paper orders which approximates \$68,580 of the total.

COMPANY	8 ½ x 11 White Copy Paper (2,520 cases) Price Per Case	TOTAL BID QUOTE
Veritiv Operating Company	\$29.29 (Recycled)	\$73,810.80
Contract Paper Group	\$29.30 (Recycled)	\$73,836.00
Liberty Paper	\$31.75	\$80,010.00
Staples Contract & Commercial LLC	\$31.90	\$80,388.00
Contract Paper Group	\$32.15 (Imported)	\$81,018.00
Central Michigan Paper Co.	\$33.00	\$83,160.00
Veritiv Operating Company	\$33.50	\$84,420.00
Contract Paper Group	\$33.59	\$84,646.80
Swipe Resources LLC	\$35.96	\$90,619.20
Quill LLC	\$36.49	\$91,954.80
Service Plus Office Supplies	\$39.40	\$99,286.00
Abney Direct, LLC	\$77.28	\$194,745.60

RESOLVED, that the Board of Education approve the purchase of up to 2,520 cases of 8 ½ x 11 white copy paper from Liberty Paper at a unit cost of \$31.75 per case. Total cost not to exceed \$80,010.

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB
RE: PURCHASE OF COMPUTER HARDWARE FOR 2024-2025

BACKGROUND

Each year, the VBISD Technology Services staff, in conjunction with the appropriate administration, evaluates and recommends computer hardware acquisitions. Each department was solicited for information about their upcoming technology needs. We then take that information and determine our needs for the coming year.

We continue to consolidate computer purchases for all departments in the VBISD. For the past six years, we have utilized the SPOT pricing program, which exists as part of the State of Michigan's 22i Technology Readiness Infrastructure Grant (TRIG). This state-wide bidding procures additional savings due to the volumes involved. This results in lower purchase prices on mobile learning devices, desktops, and accessories due to aggregating statewide demand and time savings for districts by not having to administer individual bids.

We are recommending the purchase of 108 Dell laptop computers and 84 Dell desktop computers from Presidio, Inc., as part of our ongoing technology replacement program. These computers will augment or replace units used by students and staff at the Maple Creek Education Center, Bert Goens Learning Center, the Community-based Transition Center, the John Dominguez Special Services Building, VB Tech building and programs, and more.

RECOMMENDATION

RESOLVED that the Board of Education approve the purchase of 108 DELL laptop computers and 84 DELL desktop computers from Presidio, Inc. at a total price not to exceed \$172,750.00. Purchase to be made on or after July 1, 2024.

G. Approval of Purchase of Storage Area Network Solution (**ROLL CALL VOTE**)

112

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB
RE: PURCHASE OF STORAGE AREA NETWORK SOLUTION

BACKGROUND

The current VBISD Storage Area Network (SAN) which was implemented six years ago, has come to an End-Of-Life status. With this End-Of-Life status, it is time to look for a new solution which will satisfy our storage and performance needs. This solution is currently hosting the file storage service and server environment for nine of our local Districts and twenty-seven Districts for Power School server hosting. As mentioned previously, the main function of the SAN is to efficiently store all data within an organization, such as simple documents, to databases, to complete server environments with enhanced performance and management. We are 100% virtual in our environment of over 200 servers, where our data resides.

We are able to utilize the REMC State bid contract to purchase this solution. This statewide bidding process results in lower purchasing prices on many hardware and software solutions by aggregating statewide demand, saving time for districts by not having to administer individual bids through the RFP process.

I am recommending the purchase of the Synology NAS Flashstation Solution from Sehi Computer Products, Inc. as a part of our technology replacement program. This solution will be used by the entire ISD, as well as local Districts we provide server hosting and support for.

RECOMMENDATION

RESOLVED that the Board of Education approves the purchase of the Synology NAS Flashstation solution from Sehi Computer Products, Inc. at a total price not to exceed \$66,200.00.

H. Approval of Purchasing Clocks and Paging Systems for Maple Creek EC
and CTC (**ROLL CALL VOTE**)

114

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB
RE: APPROVAL OF IP CLOCKS AND PAGING

BACKGROUND

The Van Buren ISD recently solicited competitive bids for replacing analog clocks with combination IP clocks and visual paging at Maple Creek Education Center and the Community-Based Transition Center. Both locations currently utilize older clock technology and are seeking to upgrade their equipment to provide an added layer of security to the building. Two bids were received, and the bids were opened on May 20th, 2024.

Company	Total Price
Sport View Television, LLC	\$88,376.93

After reviewing and checking references, it is my recommendation to accept the bid from Sport View Television, LLC located in Kalamazoo, Michigan.

RECOMMENDATION

RESOLVED, that the Board of Education accepts the bid from Sport View Television LLC for the installation of the IP Clocks and Paging for Maple Creek Education Center and the Community-Based Transition Center at a total cost of \$88,376.93.

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAVID D. MANSON SUPERINTENDENT
RE: APPROVAL OF POLICIES – FIRST READING

RESOLVED, that the Board of Education approve the following policies as presented for first reading:

Policy 2410 *Prohibition of Referral or Assistance - **RESCIND***
Policy 2414 *Revised Reproductive Health and Family Planning - **Revised***

Book Policy Manual
 Section Board Review - 38.2
 Title Vol. 38, No. 2 - February 2024 Rescind PROHIBITION OF REFERRAL OR ASSISTANCE
 Code po2410
 Status
 Adopted January 3, 2018

Rescind Policy - Vol. 38, No. 2

2410 PROHIBITION OF REFERRAL OR ASSISTANCE

~~In accordance with Michigan statute, any school official, member of the Board of Education, or employee of the Board who is not the parent or the legal guardian of the student involved is prohibited from referring a student for an abortion or assisting a student in obtaining an abortion. Any school official, member of the Board, or employee of the Board who violates this policy is subject to disciplinary action.~~

~~Any alleged violation of this policy shall be reported to the Superintendent, who shall follow the procedures set out in Policy 1439, Policy 3139, Policy 4139, or the current negotiated bargaining agreement, whichever is applicable, to investigate the allegation. If the allegation relates to a school official, member of the Board, or employee of the Board to whom Policy 1439, Policy 3139, Policy 4139, or a current negotiated bargaining agreement does not apply, the Superintendent shall conduct an investigation, as appropriate to the situation, including providing the person with reasonable notice and the opportunity to respond. All disciplinary measures available under Board Policy 1439, Policy 3139, or Policy 4139 may be utilized, as appropriate, if the Superintendent determines that a violation of this policy occurred.~~

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Legal M.C.L. 388.1766

Book	Policy Manual
Section	Board Review - 38.2
Title	REPRODUCTIVE HEALTH AND FAMILY PLANNING
Code	po2414
Status	First reading
Adopted	February 23, 1996
Last Revised	June 5, 2024

Revised Policy - Vol. 38, No. 2

2414 - REPRODUCTIVE HEALTH AND FAMILY PLANNING

The Board of Education directs that instruction be provided on the principal modes by which dangerous communicable diseases, including HIV and AIDS, are spread and the best methods for the restriction and prevention of these diseases. The instruction shall stress that abstinence from sex is the only protection that is 100% effective against unplanned pregnancy and sexually transmitted diseases, including HIV and AIDS, and that abstinence is a positive lifestyle for unmarried young people.

No person shall dispense or otherwise distribute in a District school or on District school property a family-planning drug or device. Additionally, any school official, member of the Board, or employee of the Board who is not the parent or the legal guardian of the student involved is prohibited from referring a student for an abortion or assisting a student in obtaining an abortion.

Each person who teaches K to twelve (12) students about human immunodeficiency virus infection and acquired immunodeficiency syndrome shall have training in human immunodeficiency virus infection and acquired immunodeficiency syndrome education for young people. Licensed health care professionals who have received training on human immunodeficiency virus infection and acquired immunodeficiency syndrome are exempt from this requirement.

For a class in which the subjects of family planning or reproductive health are discussed, the District shall notify the parents of the fact that the student will be enrolled in the course and notify the parents about the content of the instruction. Parents shall be given prior opportunity to review the materials to be used (other than tests) and shall be advised in advance of the parents' right to have their child excused from the instruction. The District shall notify the parents, in advance of the instruction and about the content of the instruction, to give the parents an opportunity, prior to instruction, to review the materials to be used (other than tests), as well as the opportunity to observe the instruction and advise the parents of their right to have their child excused from the instruction.

Before any revisions to the curriculum on the subjects taught pursuant to M.C.L. 380.1169 are implemented, the Board shall hold at least two (2) public hearings on the proposed revisions. The hearings shall be held at least one (1) week apart and public notice of the hearings shall be given in the manner required for Board meetings. A public hearing held pursuant to this section may be held in conjunction with a public hearing held pursuant to M.C.L. 380.1507.

A.C. Rule 388.273 et seq.
 M.C.L. 380.1169, 380.1506, 380.1507, ~~388.1766~~

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Legal A.C. Rule 388.273 et seq.
 M.C.L. 380.1169, 380.1506, 380.1507

J. Approval of Door Replacements at Bert Goens Learning Center, VB Tech
and Transportation Facility (**ROLL CALL VOTE**)

121

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAVID JOHNSON
FACILITIES & OPERATIONS ADMINISTRATOR
RE: APPROVAL OF DOOR REPLACEMENTS AT BGLC, VB TECH, AND
TRANSPORTATION FACILITY

The Van Buren ISD recently solicited competitive bids for exterior door removal and replacement for Bert Goens Learning Center (BGLC), Transportation Facility, and Van Buren Tech.

- 1.) BGLC: Remove and dispose of doors 3, 4, and 5.
Installations of new aluminum doors, continuous hinges, hardware, closers, gaskets and thresholds.
We are reusing the existing door frames and locks.
- 2.) Transportation: Remove and dispose of five (5) existing doors and three (3) door frames.
Installation of new metal doors, frames, hinges, closers, gaskets, thresholds and sweeps.
New installations will match the existing configurations.
We are reusing the existing locks.
- 3.) Van Buren Tech: Remove and dispose of doors 12, 13, and 14.
Door 12 - Installation of new aluminum doors, continuous hinges, exit devices, removable mullion, closers, exterior pulls and interior crash bars, new gaskets and threshold.
Doors 13 & 14 - Installations of new aluminum doors, continuous hinges, exit devices, closers, new exterior pulls and crash bars, gaskets and thresholds.
We are reusing the existing locks.

Two (2) bids were received and opened on May 2, 2024. After reviewing the proposals, it is recommended that the Van Buren ISD accept the bid from Page Hardware Supply Inc. located in Grand Rapids, MI in the amount of \$48,100.

COMPANY	BASE BID
Page Hardware Supply Inc.	\$48,100
Midwest Glass and Mirror	\$64,800

RESOLVED, that the Board of Education accept the base bid from Page Hardware Supply Inc. for door replacement at BGLC, Transportation facility, and Van Buren Tech for the cost of \$48,100.

K. Approval of Flooring Removal & Replacement at Maple Creek Education Center (**ROLL CALL VOTE**)

123

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAVID JOHNSON
FACILITIES & OPERATIONS ADMINISTRATOR
RE: APPROVAL OF FLOORING FOR CTC, BGLC AND MCEC

The Van Buren ISD recently solicited competitive bids for floor covering removal and replacement for Bert Goens Learning Center (BGLC), Community-based Transition Center (CTC), and Maple Creek Education Center (MCEC) schools.

- 1.) MCEC: Sanding/grinding of the existing flooring to remove the wax coating and level the existing floor to as flat and smooth a surface as possible.
After the floor is properly prepped, installation of Vinyl Composite Tile in the hallways, Four (4) classrooms and the south hall bathrooms.
- 2.) BGLC: Removal and disposal of the existing flooring in 13 classrooms and the installation of new carpet tiles.
- 3.) CTC: The removal and disposal of the existing carpet in the main office area and installation of new carpet tiles

One (1) bid was received and opened on May 2, 2024. After reviewing the proposal, it is recommended that the Van Buren ISD accept the bid from Locker Companies DBA Inspired Floors located in Benton Harbor, MI in the amount of \$207,967.

COMPANY	BASE BID
Locker Companies DBA Inspired Floors	\$207,967

RESOLVED, that the Board of Education accept the base bid from Locker Companies DBA Inspired Flooring for flooring removal and replacement at BGLC, CTC and MCEC at the cost of \$207,967.

L. Approval of Upgrades to Polished Concrete Flooring at VB Tech (**ROLL
CALL VOTE**)

125

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAVID JOHNSON
FACILITIES & OPERATIONS ADMINISTRATOR
RE: APPROVAL OF POLISHED CONCRETE FLOORING AT VAN BUREN TECH

The Van Buren ISD recently solicited competitive bids to upgrade the current flooring to polished concrete floors at the Van Buren Tech building.

Auto Shop area
Grind and polish concrete floor to a 1200 grit finish

EMT Lab (Lab and storage room)
Remove and dispose of existing tile flooring
Grind and polish concrete floor to a 1200 grit finish

Fire Science (Lab and Office)
Remove and dispose of existing carpet
Grind and polish concrete floor to a 1200 grit finish

Law Enforcement (Lab and storage room)
Remove and dispose of existing carpet
Grind and polish concrete floor to a 1200 grit finish

One (1) bid was received and opened on May 22, 2024. After reviewing the proposal, it is recommended that the Van Buren ISD accept the bid from Xtreme Engineered Floor Systems located in Hudsonville, MI for the amount of \$55,625.85.

COMPANY	BASE BID
Xtreme Engineered Floor Systems	\$55,625.85

RESOLVED, that the Board of Education accept the base bid from Xtreme Engineered Floor Systems for polished concrete flooring at the Van Buren Tech for the cost of \$55,625.85.

M. Approval of 3M Security Window Film for Entryway Doors District-Wide **(ROLL CALL VOTE)**

127

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAVID JOHNSON
FACILITIES & OPERATIONS ADMINISTRATOR
RE: APPROVAL OF 3M SECURITY WINDOW FILM DISTRICT WIDE

The Van Buren ISD recently solicited competitive bids for window security film for all buildings in our district

- 1.) BGLC: Installation of 3M shatterproof window film on all exterior windows and doors. Installation of mirrored 3M shatterproof window film on inner vestibule windows and doors.
- 2.) Conference Center: Installation of 3M shatterproof window film on all exterior windows and doors.
- 3.) CTC: Installation of 3M shatterproof window film on all exterior windows. Installation of mirrored 3M shatterproof window film on inner vestibule windows and doors of main entrance.
- 4.) MCEC: Installation of 3M shatterproof window film on all exterior windows and doors. Installation of mirrored 3M shatterproof window film on inner vestibule windows and doors of main entrance.
- 5.) Special Services: Installation of 3M shatterproof window film on all exterior windows.
- 6.) Transportation: Installation of clear 3M shatterproof window film on all exterior windows.
- 7.) Van Buren Tech and Construction Trades: Installation of clear 3M shatterproof window film on all exterior windows.

Two (2) bids were received and opened on May 2, 2024. After reviewing the proposals, it is recommended that the Van Buren ISD accept the bid from Five Star Window Coatings in the amount of \$107,876.

COMPANY	BASE BID
Five Star Window Coatings	\$107,876
National Glazing Solutions	\$120,600

RESOLVED, that the Board of Education accept the base bid from Five Start Window Coatings for window security film for BGLC, Conference Center, CTC, MCEC, Special Services, Transportation, and Van Buren Tech (including Construction Trades building) at the cost of \$107,876.

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: DAVID JOHNSON
FACILITIES & OPERATIONS ADMINISTRATOR
RE: APPROVAL OF THREE SPLIT A/C SYSTEMS AT VAN BUREN TECH

The Van Buren ISD recently solicited competitive bids for the replacement of Three (3), split air conditioning systems for the Welding and Engineering Design classrooms at the Van Buren Tech.

1. Remove and dispose of existing equipment
2. Installation of Three (3) new split A/C systems
 - a. One (1) in the Welding classroom
 - b. Two (2) in the Engineering classroom

One (1) bid was received and opened on May 15, 2024. After reviewing the proposal, it is recommended that the Van Buren ISD accept the bid from Kalamazoo Mechanical Inc. located in Kalamazoo, MI for the amount of \$30,673.

COMPANY	BASE BID
Kalamazoo Mechanical Inc.	\$30,673

RESOLVED, that the Board of Education accept the base bid from Kalamazoo Mechanical Inc. for three split A/C systems at the Van Buren Tech for the cost of \$30,673.

O. Approval of Early Childhood Specialist Position (**ROLL CALL VOTE**)

131

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: SUSAN REYNOLDS, DIRECTOR OF EARLY CHILDHOOD
RE: **APPROVAL FOR EARLY CHILDHOOD SPECIALIST**

BACKGROUND:

At this time, the State of Michigan has embarked on a journey to provide universal preschool for all 4-year-old children by 2027. While the full impact of this expansion is unknown, we are already seeing an increase in the number of GSRP classrooms throughout the State and in Van Buren County. Many Community-Based Organizations (CBOs) are partnering with GSRP in order to expand their preschool options. As part of the GSRP grant, Early Childhood Specialists are assigned to each classroom to assist with curriculum, program development, and academic and behavioral coaching. It is important that VBISD is prepared to support these new sites so they can provide high-quality preschool for our youngest learners.

Specifically, it is recommended that the Board of Education approve the addition of a full-time Early Childhood Specialist (ECS) to provide academic and behavioral coaching services to the Great Start Readiness Program.

RECOMMENDATION:

RESOLVED that the Board of Education approve the addition of an Early Childhood Specialist to provide academic and behavioral coaching services to the Great Start Readiness Program.

P. Approval of Additional Days for Special Education Staff (**ROLL CALL VOTE**)

133

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT, DIRECTOR OF SPECIAL EDUCATION
RE: **APPROVAL FOR ADDITIONAL DAYS**

BACKGROUND:

Due to the significant staff shortage, the following professional staff members have been willing to work extra to prevent interruptions in student services. Approval for one additional day each beyond the allowable extension is requested.

- Meghan Buffenbarger, School Psychologist
- Jennifer Krause, School Social Worker
- Katie Potts, Diagnostic Teacher Consultant & School Social Worker.36
- Mary Stap, Consultant for Students with Visual Impairments

RECOMMENDATION:

RESOLVED that the Board of Education approve one additional day beyond the allowable extension for Mary Stap, Jennifer Krause, and Meghan Buffenbarger.

Q. Approval of Additional Ancillary Staff (**ROLL CALL VOTE**)

135

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT & SUSAN REYNOLDS
**RE: APPROVAL OF ADDITIONAL SPECIAL EDUCATION
PROFESSIONAL STAFF**

To meet increased needs across Van Buren County, additional Special Education professional staff services are requested for the 2024-2025 school year as listed below in days per week. It is noted that these providers will serve in both the Early Childhood and Special Education Departments.

- Bridge Consultant: 5 days
- Occupational Therapist: 2.5 days
- Physical Education Teacher: 5 days
- Professional Learning Coordinator: 5 days
- School Psychology Practicum Student: 5 days
- *School Social Worker: 3 days
- Speech & Language Pathologist: 7 days

*Previously approved, but not filled in 2023-2024

RESOLVED, that the Board of Education approves the increase of professional staff service for 2024-2025 school year as listed above.

R. Approval of Staff Resignations/Retirements (**VOICE VOTE**)

137

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, ADMINISTRATOR FOR HUMAN RESOURCES
RE: STAFF RETIREMENTS/RESIGNATIONS

BACKGROUND

Following is a list of retirements and resignations. Copies of letters are attached.

<u>Name</u>	<u>Resignation/Retirement Date</u>
Cheryl-Marie Manson	Retirement - 7/31/24
Josh Fairbanks, Instructor, Business/Finance Instructor	Resignation - 6/7/2024

RECOMMENDATION

Resolved that the Board of Education accept the resignations/retirements of the staff listed above.

Attachments

MEMO

DATE: JUNE 5, 2024
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, HUMAN RESOURCES ADMINISTRATOR
RE: APPROVAL OF EMPLOYMENT OF NEW STAFF

BACKGROUND

Following is a list of new staff, their position, salary and start date. Copies of resumes are attached.

<u>Business Office</u>	<u>Salary</u>	<u>Sign-On Bonus</u>	<u>Start Date</u>
Melissa Bradsher, EC Grant Accountant	\$55,000.00		6/3/2024
Martha Adams, Supervisor, Early Childhood (internal transfer)	\$97,850.00		7/1/2024

**Salary may be prorated based on start date*

RECOMMENDATION

Resolved that the Board of Education approve the employment of the staff listed above.

V. OTHER BUSINESS

A. Adjournment

1. Motion to Adjourn Meeting (VOICE VOTE)

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

It is the policy of the Van Buren Intermediate School District that no discriminatory practices based on race, color, religion, national origin, sex, age, height, weight, marital status, disability, genetic information or any other status covered by federal, state, or local law be allowed during any program, activity, service, or in employment. Inquiries regarding the non-discrimination policies should be directed to Barbara Matthews, Director of Finance & Operations or Dave Manson, Director of Special Education, 490 S. Paw Paw Street, Lawrence, MI 49064, 269-674-8091.