

Board of Education Regular Meeting
Monday, May 9, 2022 7:00 PM
HS CONFERENCE ROOM
705 N 9th Street
Arlington, NE 68002

1. OPENING PROCEDURES
 - 1.1. Call Meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
 - 1.4. Approval of Regular Meeting Agenda
2. WELCOME TO GUESTS AND PUBLIC FORUM
 - 2.1. Lisa Stork
3. CONSENT AGENDA
 - 3.1. Minutes of the Previous Board Meeting(s)
 - 3.2. Monthly Financial Reports
 - 3.3.
 - Resignations:
 - Mrs. Horner
 - Mr. Fuchser
 - 3.4. Hires:
 - Reassignments:
4. CURRICULUM/INSTRUCTION REPORTS
 - 4.1. Physical Fitness
 - * Mr. Jake Eckhardt
 - * Mr. Tyler Spitzer
 - * Mr. Luke Hoelsing
5. PRINCIPALS' REPORTS
 - 5.1. Mr. Pfingsten's Secondary report
 - 5.2. Mrs. Morgan's Elementary report
 - 5.3. Mr. Shada's Activity Report
6. SUPERINTENDENT'S REPORT
 - 6.1. Construction Report
 - 6.2. NASB Monthly Newsletter
 - 6.3. NRCSA Monthly Newsletter
 - 6.4. Final Legislative Report
 - 6.5. Discussion of Graduation Procedures and Participation by Board Members
7. COMMITTEE AND REPRESENTATIVE REPORTS
 - 7.1. Committee for American Civics
 - 7.2. Finance Committee
 - 7.3. St. Paul's Liaison Committee
8. UNFINISHED BUSINESS
9. NEW BUSINESS

- 9.1. Discuss, Consider, and Take Necessary Action to Approve the Students Presented from the Class of 2022 to Receive Diplomas
 - 9.2. Discuss, Consider, and Take Necessary Action to Approve District Level Budgets for Curriculum/Instruction/Assessment and Technology for 22-23
 - 9.3. Discuss, Consider, and Take Necessary Action to Purchase Grammar Workbooks for ELA Adoption for \$30,350.98 as presented
 - 9.4. Discuss and Consider Legislated Policy Updates on First Reading
 - 9.5. Discuss, Consider, and Approve Contract with Learn2Move for SPED PT Services for 2022-2023 Billed Hourly at the State Approved Rate
10. ADJOURNMENT

Board of Education Regular Meeting

Monday, April 11, 2022 7:00 PM Central

HS CONFERENCE ROOM

705 N 9th Street
Arlington, NE 68002

1. OPENING PROCEDURES

1.1. Call Meeting to Order

Matt O'Daniel called the meeting to order at 7:00pm

1.2. Roll Call

Jason Arp; Present, Chase Kratochvil; Present, Matt O'Daniel; Present, Bruce Scheer; Present, Janet Warner; Present, Shanon Willmott; Present. Also Present were Superintendent Lewis, Principals Aaron Pfingsten and Jacque Morgan, Athletic Director James Shada, and recording Secretary Jennifer Arp

1.3. Pledge of Allegiance

1.4. Approval of Regular Meeting Agenda

Motion to approve the agenda as presented Passed with a motion by Janet Warner and a second by Chase Kratochvil.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

2. WELCOME TO GUESTS AND PUBLIC FORUM

3. CONSENT AGENDA

3.1. Minutes of the Previous Board Meeting(s)

3.2. Monthly Financial Reports

3.3. Accept Staff Member Resignation

*Mr. Steven Gubbels

3.4. Approve New Contracts:

*Cienna Stegeman-Elem SPED

*Liz Fedde-Elem Guidance

*Cassandra Rolland-JH/HS Science/Health

*Nichole Kern-HS Science

*Landon Walkenhorst-5/6 Grade Classroom

Motion to approve the consent agenda as presented Passed with a motion by Matt O'Daniel and a second by Bruce Scheer.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

4. CURRICULUM/INSTRUCTION REPORTS

4.1. Science

Mr. Kment

Mr. Fuchser

Mrs. Horner

Mr. Kment was present for the science department. Highlighted the MS/HS science programs and successes that they have this year.

5. PRINCIPALS REPORTS

5.1. Mr. Shada's April Report

5.2. Mrs. Morgan's Elementary Report

5.3. Mr. Pfingsten's Secondary Report

6. SUPERINTENDENTS REPORT

6.1. Legislative Update

Dr Lewis updated on new Legislative update-She provided updates on bills that are on the docket for this legislative session, including a bill for teacher loan forgiveness, Video Conferencing for board meetings, taxation and funding for schools and districts.

6.2. Construction Update

About 1 week away for sidewalks (new sidewalks and repairs to any existing sidewalks), and will visit with the village about how to repair the street on the North side of school
Plan to transition classes out to the new addition until this summer- there are no wireless access points at this time. Also, don't want to cause interruptions to classrooms at the end of the year by trying to move now. Lockers will be ready to installed by end of school year.

6.3. NASB Monthly Newsletter

6.4. Report on visit with auditor and business manager transition

6.5. NRCSA Member Update

6.6. Report on NDE Title I Review

Mrs. Christensen, Mrs. Morgan, and Dr Lewis met and reviewed title 2a funds with the state. Annual title parent meeting will be held in May.

7. COMMITTEE AND REPRESENTATIVE REPORTS

7.1. Buildings and Grounds Committee

Buildings and Grounds met Wed April 6th and prioritized items that will need attention this summer and upcoming school year. The Committee agreed most urgent item for discussion was the fuel tank at the bus barn (due to station closing in town that provided Fuel). They also, toured the building and discussed anything that needed to be updated or repaired. The kitchen was discussed as there are funds that need to be spent- possible updating to walk in cooler and serving line.

7.2. Finance Committee

Finance committee met tonight and reviewed the building budgets for the 22-23 year

8. UNFINISHED BUSINESS

8.1. Discuss, Consider, and Take Necessary Action to Approve Superintendent Contract Addendum for 2022-2023 as Presented

Approve Addendum to Superintendent Contract for Salary to be \$156,060 for 2022-2023 Passed with a motion by Chase Kratochvil and a second by Matt O'Daniel.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

9. NEW BUSINESS

9.1. Discuss, Consider, and Approve Forming of Ad Hoc Committee for Enrollment Trends and Strategies

The board agreed to establish an AD HOC committee to continue to evaluate and look at the numbers for option enrollment procedure and policies. Matt O'Daniel suggested that Chase Kratochvil, Shanon Willmott, and Jason Arp makeup of the committee. Those members accepted and have been appointed

9.2. Review Board Policies 5007-5104:

- 5007-Admission, Foreign Exchange
- 5008-Attendance
- 5008-Parent Release Form
- 5008-Sample Letter to County Attorney re Policy Collaboration
- 5009-Attendance During Day
- 5010-Census

- 5011-Parent-Student Handbook
- 5012-Military Recruiter
- 5013-Elementary Class Size Limit and Reduction
- 5101-Student Discipline Policy
- 5102-Alternative Education
- 5103-Extracurricular Activity
- 5103-Extracurricular Activity Discipline
- 5104-Drug Policy

9.3. Discuss, Consider, and Take Necessary Action to Approve Building Level Budget Requests for 2022-2023

Budget spreadsheets were given to board members- overall the big picture is the budget is down by 12%

Approve 2022-2023 Building Level Budget Requests Passed with a motion by Janet Warner and a second by Shanon Willmott

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

10. EXECUTIVE SESSION

11. ACTION ON EXECUTIVE SESSION ITEMS

12. ADJOURNMENT

Matt O'Daniel adjourned the meet at 7:49pm

Matt O'Daniel, Board President

Dawn Lewis, Board Secretary

Date

Date

Arlington Public Schools
April 30, 2022

Fund Name	Starting Balance	Receipts	Disbursements	Interest	Interfund Transfers	Ending Balance
2 Rivers Bank						
General Fund - 864	\$ 197,883.54	\$ 196,701.54	\$ 932,652.42	\$ 25.89	\$ 790,769.75	\$ 252,728.30
			\$ -			
Activities - 109	\$ 247,673.18	\$ 20,124.75	\$ 29,723.52	\$ 28.91	\$ -	\$ 238,103.32
Activities Saving - 713	\$ 220.11		\$ -		\$ -	\$ 220.11
Activities CD (none for now)	\$ (0.00)	\$ -	\$ -		\$ -	\$ (0.00)
					Total Activities:	\$ 238,323.43
Sweep - 956	\$ 1,448,081.38	\$ 222,922.99	\$ 499,144.60	\$ 165.59	\$ -	\$ 1,172,025.36
		\$ -				
Hot Lunch - 487	\$ 314,952.06	\$ 3,172.05	\$ 41,513.83	\$ 40.15	\$ 54,881.29	\$ 331,531.72
			\$ -			
Depreciation Fund	\$ 796,971.20			\$ 113.27	\$ -	\$ 797,084.47
Depreciation CD - 5826	\$ 255,052.04		\$ -	\$ 408.78	\$ -	\$ 255,460.82
					Total Depreciation:	\$ 1,052,545.29
CD Maturity Date 1/15/21-4/15/22						
2017 Bond Refunding	\$ 83,253.03	\$ 13,769.54	\$ 1,036.00	\$ 8.96	\$ -	\$ 95,995.53
QCPUF	\$ 241,634.29	\$ 14,785.14	\$ -	\$ 26.02		\$ 256,445.45
Spec Bldg Fund	\$ 1,800,547.00	\$ 38,485.02	\$ 191,533.64	\$ 193.87	\$ -	\$ 1,647,692.25
Sp Bldg CD (none for now)	\$ -	\$ -	\$ -		\$ -	\$ -
					Total Spec Bldg:	\$ 1,647,692.25
Total Special Funds	\$ 3,177,457.56		\$ 192,569.64	\$ 750.90	\$ -	\$ 3,052,678.52
Total SF minus CD's	\$ 2,922,405.52					\$ 2,797,217.70

CHECK REGISTER FOR May 2022 BOARD MEETING

(Includes special fund checks)

PAYEE NAME	DESCRIPTION	AMOUNT
Airgas	Welding gas refill and tank rental	\$ 163.85
American Broadband	Telephone service	\$ 479.54
Blair Community Schools	OT Agreement	\$ 1,768.00
Border States	Electrical Maintenance	\$ 217.62
Boarders Inn & Suites	Rooms for Skills State Sponsors	\$ 258.00
Martin Clausen	Pest Service (March & April)	\$ 185.28
Tamala Clausen	Bookkeeping Services & Mileage	\$ 2,046.45
Crowne Plaza- Kearney	Room for Sped Conference - Elem	\$ 479.80
Crowne Plaza- Kearney	Rooms for State FBLA Sponsors	\$ 459.80
Cashwa Distributing	Food Order	\$ 8,332.30
Countryside Repair	batteries for lawn mower	\$ 188.02
Egan Supply	fix floor Zamboni for maintenance	\$ 259.58
Eagle Auto Repair	Oil change and Wiper blades for vans	\$ 189.96
Eagle Auto Repair	Oil change, brake repair and window wiper motor	\$ 1,415.51
Enterprise Publishing	meeting notice	\$ 10.80
ESU 3	Checks for district office	\$ 45.20
Enterprise Publishing	Legals and minutes	\$ 163.91
Capital One (Walmart)	supplies	\$ 402.06
Eakes	Vaccum parts (maintenance)	\$ 60.70
EarthGrains	Food Order	\$ 933.75
Fiber Platform	Education Network	\$ 556.43
Fremont Lock Shop	3 cam locks for maintenance	\$ 45.95
Julie French	Reimburse Hot Lunch supplies	\$ 44.41
Filter Shop	Filters for building	\$ 758.02
Jamie Huss	Athletic Trainer services	\$ 3,000.00
Hiland	Milk order	\$ 3,671.49
Hometown Leasing	Copier Lease	\$ 1,723.15
Hobby Lobby	fabric for elementary lounge	\$ 29.98
Heartland Tire	Tires for bus 2017	\$ 1,252.00
Integrated Life Choices	Contracted Services for Sped Student	\$ 3,869.04
Jackson Services	Supplies for food service	\$ 239.62
Knudsen's Oil	Fuel for buses	\$ 2,885.44
KSB	Legal services	\$ 123.00
LE Learn2Move	PT Svcs	\$ 18.25
Lakeshore Equipment	book bins for elementary	\$ 41.98
Menards - Fremont	supplies for trailer repair	\$ 120.52
Menards - Fremont	HS bathroom parts	\$ 68.59
Menards - Fremont	Flag for baseball field	\$ 73.98
Menards - Fremont	cleaning supplies	\$ 54.61
Menards Fremont	flowers for awards night and outside pots	\$ 100.92
Cindy Martens	reimburse for Goldfish for testing	\$ 74.13
NCSA	Shada Member renewal	\$ 585.00
NCSA	Arp Member renewal	\$ 335.00
NCS Pearson	Q Interactive testing for Psych	\$ 130.56
NCSA	Nasbo conference for Lewis & Arp	\$ 275.00
Nebraska FBLA	Nationals for FBLA Rooms and Regist	\$ 7,735.00
Nebraska FBLA	National Regist for advisor and room	\$ 1,487.00
OPPD	Electricity	\$ 8,733.58
Omaha Truck	parts for bus	\$ 16.00
Omaha Truck	Headlamp for bus 2017	\$ 211.46

Omaha Truck	parts for bus	\$	873.47
One Source	Background Check	\$	30.00
Pay Flex	HSA Fee	\$	100.00
Pegler Sysco	Food Order	\$	2,970.47
Pitsco Education	shop class back order from Sept	\$	11.85
Symmetry	Natural Gas	\$	-
J.W. Pepper	Music	\$	49.74
Scott Parson	Reimb for fuel (school card didn't work)	\$	50.01
Shaw Hall & Navarrette CPA	training assistance and meeting	\$	1,123.00
Thermo King	Def for buses	\$	125.00
Two River	Direct Deposit Fee	\$	18.00
Teacher Direct	name tags & Border for elem classroom	\$	27.52
Total Fire & Security	provide and Install cameras in new addit	\$	4,947.92
UNMC Continuing Education	JR CPR Manikin and Feedback Device	\$	3,135.00
Visa (General Supplies)	Various Items for General Fund	\$	5,326.37
US Foods	Food Order Hot Lunch	\$	1,653.82
West Omaha WinnSupply	plumbing supplies	\$	234.05
Village of Arlington	Water	\$	853.88
Waste Connections	Trash Service	\$	596.78
Weldon Parts	bus parts	\$	118.10
Steve Weiss Music	bass drum mallets	\$	139.95
Wordware	Lunch Program Data system renewal	\$	1,996.00
Total Payables (GF checks not mailed until approved by the BOE)		\$	80,701.17

HANDPAYABLES (GF Paid and mailed after previous board meeting but before this board meeting)

Casey's	Fuel for vans	\$	1,103.92
Student Assurance Services	Insurance for 22-23 school year	\$	1,132.00
Wex Bank	Fuel for buses and vans	\$	203.05

Total Handpayables \$ **2,438.97**

Total General Fund \$ **83,140.14**

SPECIAL FUNDS (Building, Bond, QCPUF, Dep checks)

DLR Group	Construction	\$	24,459.79
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Total Special Funds \$ **24,459.79**

EFINANCE - POWERSCHOOL
DATE: 05/03/2022
TIME: 12:53:08

ARLINGTON PUBLIC SCHOOL
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/22

FUND - 99 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
47158			4607 VISA		VOID: MULTI STUB CHECK	
47159			4607 VISA		VOID: MULTI STUB CHECK	
47160	9001	05/03/22	4607 VISA	2330	2 DAY NETA REGISTRATION F	378.00
47160	9001	05/03/22	4607 VISA	2610	AMAZON - 8 TAB PLACTIC DI	27.98
47160	9001	05/03/22	4607 VISA	2610	AMAZON - 8" TITANIUM SCIS	36.54
47160	9001	05/03/22	4607 VISA	2610	AMAZON - BLUE SCIENTIFIC	35.96
47160	9001	05/03/22	4607 VISA	2610	AMAZON - BORDERS FOR CLAS	7.98
47160	9001	05/03/22	4607 VISA	2610	AMAZON - BULLETIN BOARD S	13.64
47160	9001	05/03/22	4607 VISA	2610	AMAZON - BURPEE CUT & COM	6.94
47160	9001	05/03/22	4607 VISA	2610	AMAZON - CALENDAR SET	12.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - CHEEZ-IT CRACKER	70.69
47160	9001	05/03/22	4607 VISA	2610	AMAZON - CHEEZ-IT CRACKER	70.70
47160	9001	05/03/22	4607 VISA	2610	AMAZON - CLEAR FLEXIBLE R	3.84
47160	9001	05/03/22	4607 VISA	2610	AMAZON - COOKIE VARIETY P	48.75
47160	9001	05/03/22	4607 VISA	2610	AMAZON - COOKIE VARIETY P	48.75
47160	9001	05/03/22	4607 VISA	2610	AMAZON - DUM DUMS LOLLIPO	19.03
47160	9001	05/03/22	4607 VISA	2610	AMAZON - DUM DUMS LOLLIPO	19.04
47160	9001	05/03/22	4607 VISA	2610	AMAZON - EUCALYPTUS GARLA	17.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FOAM STICKERS SE	13.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FRITO-LAY VARIET	71.71
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FRITO-LAY VARIET	71.72
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FRUIT BY THE FOO	29.89
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FRUIT BY THE FOO	29.90
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FRUIT BY THE FOO	30.96
47160	9001	05/03/22	4607 VISA	2610	AMAZON - FRUIT BY THE FOO	30.96
47160	9001	05/03/22	4607 VISA	2610	AMAZON - HEAVY 2 POCKET F	19.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - HEAVY POCKET FOL	19.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - HEAVY POCKET FOL	19.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - JOLLY RANCHERS -	28.95
47160	9001	05/03/22	4607 VISA	2610	AMAZON - JOLLY RANCHERS -	28.95
47160	9001	05/03/22	4607 VISA	2733	AMAZON - LEATHER ROUND RO	107.98
47160	9001	05/03/22	4607 VISA	2640	AMAZON - MY WORLD INTERAC	11.96
47160	9001	05/03/22	4607 VISA	2640	AMAZON - MY WORLD INTERAC	28.40
47160	9001	05/03/22	4607 VISA	2610	AMAZON - PEPPERMINT STARS	27.95
47160	9001	05/03/22	4607 VISA	2610	AMAZON - PEPPERMINT STARS	27.95
47160	9001	05/03/22	4607 VISA	2610	AMAZON - PINK SCIENTIFIC	9.97
47160	9001	05/03/22	4607 VISA	2610	AMAZON - POSTER SET	9.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - POST-IT MINI NOT	3.69
47160	9001	05/03/22	4607 VISA	2610	AMAZON - REMOTE CONTROL O	23.39
47160	9001	05/03/22	4607 VISA	2610	AMAZON - RICE KRISPIES TR	51.18
47160	9001	05/03/22	4607 VISA	2610	AMAZON - RICE KRISPIES TR	51.18
47160	9001	05/03/22	4607 VISA	2610	AMAZON - ROUND SEWING BUT	6.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - ROUND TEACHER ST	9.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - SCOTCH BRAND LAM	55.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - SCOTCH THERMAL L	27.98
47160	9001	05/03/22	4607 VISA	2610	AMAZON - SELF INKING STAM	7.95
47160	9001	05/03/22	4607 VISA	2610	AMAZON - SMARTIES CANDY -	25.68
47160	9001	05/03/22	4607 VISA	2610	AMAZON - SMARTIES CANDY -	25.68
47160	9001	05/03/22	4607 VISA	2610	AMAZON - TRIDENT GUM - FO	29.14
47160	9001	05/03/22	4607 VISA	2610	AMAZON - TRIDENT GUM - FO	29.14
47160	9001	05/03/22	4607 VISA	2610	AMAZON - WEIGHTED LAP PAD	34.99
47160	9001	05/03/22	4607 VISA	2610	AMAZON - WILTON RAINBOW B	7.98
47160	9001	05/03/22	4607 VISA	2431	CAR WASH FOR VAN	9.07
47160	9001	05/03/22	4607 VISA	2610	CLASSIFICATION FILES FOR	73.00

EFINANCE - POWERSCHOOL
DATE: 05/03/2022
TIME: 12:53:08

ARLINGTON PUBLIC SCHOOL
CHECK REGISTER

PAGE NUMBER: 2
VENCHK11
ACCOUNTING PERIOD: 8/22

FUND - 99 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
47160	9001	05/03/22	4607 VISA	2650	ESTIMATED SHIPPING/HANDLI	74.60
47160	9001	05/03/22	4607 VISA	2626	FUEL FOR VAN	38.21
47160	9001	05/03/22	4607 VISA	2610	GLUE STICKS FOR MS STEM	40.68
47160	9001	05/03/22	4607 VISA	2650	HINGE AND BRAKET FOR LENO	95.96
47160	9001	05/03/22	4607 VISA	2610	HYPERFLITE K-10 COMPETITI	64.86
47160	9001	05/03/22	4607 VISA	2610	LE PEN AND PLANNER FOR DI	34.03
47160	9001	05/03/22	4607 VISA	2431	LOCKSMITH - LOCKED KEYS I	40.00
47160	9001	05/03/22	4607 VISA	2610	MICHAEL'S - 18MO PLANNER	25.79
47160	9001	05/03/22	4607 VISA	2650	PATCH CABLES	21.99
47160	9001	05/03/22	4607 VISA	2650	PATCH CABLES	55.77
47160	9001	05/03/22	4607 VISA	2610	PEARSON - BASC-3 Q-GLOBAL	66.00
47160	9001	05/03/22	4607 VISA	2531	POSTAGE FOR OPTION MAILIN	74.80
47160	9001	05/03/22	4607 VISA	2440	POSTAGE FOR OPTION MAILIN	83.55
47160	9001	05/03/22	4607 VISA	2610	POSTERBOARD	16.85
47160	9001	05/03/22	4607 VISA	2650	PRINTER AND TONER	338.00
47160	9001	05/03/22	4607 VISA	2650	PROJECTOR	399.95
47160	9001	05/03/22	4607 VISA	2650	PROJECTOR	827.20
47160	9001	05/03/22	4607 VISA	2610	SCOTCH TAPE REFILLS FOR H	14.99
47160	9001	05/03/22	4607 VISA	2610	STATE FIRE MARSHAL PAYMEN	51.25
47160	9001	05/03/22	4607 VISA	2643	STUDENT BOOKS FOR FCS CLA	23.92
47160	9001	05/03/22	4607 VISA	2650	TD SNAP APP FOR MUELLERS	99.98
47160	9001	05/03/22	4607 VISA	2640	THE GREAT GATSBY BOOKS	107.91
47160	9001	05/03/22	4607 VISA	2650	THUNDERBOLT ADAPTER, HDMI	14.97
47160	9001	05/03/22	4607 VISA	2610	TPT - 3RD GRADE SPELLING	15.12
47160	9001	05/03/22	4607 VISA	2610	TPT - ADVERB SCOOT TASK C	5.70
47160	9001	05/03/22	4607 VISA	2610	TPT - ARTICULATION ACTIVI	4.20
47160	9001	05/03/22	4607 VISA	2610	TPT - ARTICULATION ACTIVI	4.60
47160	9001	05/03/22	4607 VISA	2610	TPT - ARTICULATION ACTIVI	11.20
47160	9001	05/03/22	4607 VISA	2610	TPT - ARTICULATION SAY AN	8.00
47160	9001	05/03/22	4607 VISA	2610	TPT - COMPLETE HOME PROGR	10.99
47160	9001	05/03/22	4607 VISA	2610	TPT - EARLY INTERVENTION	4.00
47160	9001	05/03/22	4607 VISA	2610	TPT - EARLY INTERVENTION	8.00
47160	9001	05/03/22	4607 VISA	2610	TPT - HOMONYM - MULTIPLE	2.00
47160	9001	05/03/22	4607 VISA	2610	TPT - HOMONYM TASK CARDS	1.00
47160	9001	05/03/22	4607 VISA	2610	TPT - HOW TO REMEDIATE A	5.00
47160	9001	05/03/22	4607 VISA	2610	TPT - IDENTIFYING ADVERBS	2.00
47160	9001	05/03/22	4607 VISA	2610	TPT - LET'S PLAY: HANDOUT	2.80
47160	9001	05/03/22	4607 VISA	2610	TPT - MIDDLE SCHOOL OR HI	4.00
47160	9001	05/03/22	4607 VISA	2610	TPT - NO PREP ARTICULATIO	6.40
47160	9001	05/03/22	4607 VISA	2610	TPT - R ARTICULATION FOR	5.20
47160	9001	05/03/22	4607 VISA	2610	TPT - SPEECH CAR ROAD MAT	7.16
47160	9001	05/03/22	4607 VISA	2610	TPT - SPEECH THERAPY	8.00
47160	9001	05/03/22	4607 VISA	2610	TPT - SPEECH-LANGUAGE STR	2.00
47160	9001	05/03/22	4607 VISA	2610	TPT - WOULD YOU RATHER AR	5.60
47160	9001	05/03/22	4607 VISA	2610	TPT - YEAR LONG JOKE	3.00
47160	9001	05/03/22	4607 VISA	2531	WINDOW/SELF STAMPED ENVEL	676.10
		TOTAL CHECK				5,326.37
		TOTAL FUND				5,326.37
		TOTAL REPORT				5,326.37

Activity Balances as of

4/30/2022

Source Code:	Account	Beginning Bal	YTD Revenues	YTD		Balance
				Expenditures		
701	One School One Team	\$ 17,175.00	\$0.00	\$15,990.00	\$	1,185.00
736	Activities Interest	\$ 11,585.69	\$28.80	\$70.41	\$	11,544.08
702	Always For Kids ELEM	\$ 35,086.86	\$18,331.92	\$15,514.90	\$	37,903.88
702	HS Always for Kids	\$0.00	\$3,361.58		\$	3,361.58
703	Art Class	\$ 7,755.70	\$720.00	\$2,201.99	\$	6,273.71
704	Art Club	\$ 1,329.31	\$427.80	\$125.08	\$	1,632.03
705	Athletics	\$ (30,708.85)	\$58,555.32	\$70,954.91	\$	(43,108.44)
706	Band	\$ 4,417.41	\$4,654.64	\$4,300.56	\$	4,771.49
789	Baseball Fund	\$ 3,865.74	\$2,239.72	\$1,878.93	\$	4,226.53
762	Baylor/ACT	\$ 2,979.09	\$272.00	\$270.00	\$	2,981.09
708	Book Club	\$ 270.55	\$0.00	\$0.00	\$	270.55
790	Boys Basketball	\$ 1,365.72	\$3,849.00	\$1,067.40	\$	4,147.32
783	Boys Golf	\$ 1,294.35	\$1,665.00	\$1,253.79	\$	1,705.56
709	Cheerleading	\$ 2,747.69	\$7,360.65	\$4,859.73	\$	5,248.61
734	Class of 2018	\$ 1,453.91	\$0.00	\$1,453.91	\$	-
765	Class of 2019	\$ 1,016.13	\$0.00	\$1,016.13	\$	-
770	Class of 2020	\$ 428.26	\$0.00	\$428.26	\$	0.00
771	Class of 2021	\$ 458.88	\$0.00	\$458.88	\$	-
768	Class of 2022	\$ 5,595.38	\$60.00	\$2,754.16	\$	2,901.22
772	Class of 2023	\$ 3,331.85	\$2,978.54	\$3,063.58	\$	3,246.81
773	Class of 2024	\$ 2,007.25	\$3,123.90	\$350.00	\$	4,781.15
774	Class of 2025	\$ 1,000.00	\$1,375.98	\$0.00	\$	2,375.98
775	Class of 2026	\$ -	\$0.00	\$0.00	\$	-
720	Concessions	\$ (5,061.08)	\$27,669.06	\$23,984.40	\$	(1,376.42)
785	Cross Country	\$ 4,430.69	\$2,764.00	\$4,027.29	\$	3,167.40
721	Dance Squad	\$ 4,529.22	\$2,990.00	\$2,694.90	\$	4,824.32
722	Drama	\$ 261.23	\$447.40	\$247.28	\$	461.35
724	Elem Lounge	\$ (55.16)	\$0.00	\$0.00	\$	(55.16)
732	Fam Cons Science	\$ 2,084.37	\$1,000.00	\$1,225.19	\$	1,859.18
726	FBLA	\$ 13,305.36	\$17,479.42	\$21,018.33	\$	9,766.45
766	FFA	\$ 14,894.97	\$21,719.15	\$13,288.11	\$	23,326.01
758	Floor Fund	\$ 427.95	\$0.00	\$0.00	\$	427.95
727	Football	\$ 15,492.07	\$3,214.90	\$8,632.97	\$	10,074.00
791	Girls Basketball	\$ 1,416.40	\$4,622.00	\$3,879.01	\$	2,159.39
784	Girls Golf	\$ 3,206.08	\$1,230.00	\$155.00	\$	4,281.08
735	Honor Society	\$ 1,083.86	\$180.00	\$91.80	\$	1,172.06
761	Honors History	\$ 0.09	\$0.00	\$0.00	\$	0.09
744	HS Lounge	\$ 428.80	\$0.00	\$177.63	\$	251.17
740	Industrial Tech / Woods	\$ 1,805.31	\$2,205.00	\$3,349.77	\$	660.54
739	Library Fund Elem/HS	\$ 2,000.36	\$2,339.09	\$2,301.77	\$	2,037.68
764	Metro	\$ 47,277.01	\$0.00	\$0.00	\$	47,277.01
792	MS Girls Basketball	\$ (23.96)	\$440.00	\$440.00	\$	(23.96)
723	MS STEM	\$ 142.17	\$0.00	\$82.42	\$	59.75
737	MS Student Council	\$ 1,542.31	\$603.60	\$74.00	\$	2,071.91
787	MS Track	\$ 222.12	\$0.00	\$0.00	\$	222.12
756	Pepsi	\$ 2,794.14	\$2,709.26	\$1,476.68	\$	4,026.72
742	Quiz Bowl	\$ 1,048.82	\$0.00	\$78.00	\$	970.82
728	Reimbursement (general)	\$ 6,771.00	\$430.00	\$80.00	\$	7,121.00
714	SKILLS	\$ 679.48	\$2,440.00	\$2,049.34	\$	1,070.14
788	Softball	\$ 804.02	\$2,874.00	\$1,623.00	\$	2,055.02
746	Spanish Club	\$ 149.97	\$0.00	\$0.00	\$	149.97
794	Sped	\$ 78.35	\$150.00	\$37.52	\$	190.83
747	Speech	\$ 649.50	\$301.10	\$110.00	\$	840.60
748	Spring Musical	\$ 6,769.62	\$12,707.83	\$7,553.93	\$	11,923.52
793	Striv	\$ 400.00	\$0.00	\$0.00	\$	400.00
749	Student Council	\$ 3,174.72	\$3,618.71	\$1,750.78	\$	5,042.65
750	Student Vending	\$ 1,454.97	\$0.00	\$51.96	\$	1,403.01
751	Swing Choir	\$ 2,003.38	\$433.30	\$2,327.68	\$	109.00
786	Track Fund	\$ 1,754.47	\$1,814.54	\$2,113.13	\$	1,455.88
717	Transition	\$ 1,613.51	\$0.00	\$0.00	\$	1,613.51
782	Volleyball	\$ 835.60	\$5,793.68	\$3,467.44	\$	3,161.84
710	Welding	\$ (405.41)	\$75.12	\$252.56	\$	(582.85)
733	Wrestling	\$ 3,570.02	\$5,034.75	\$3,289.51	\$	5,315.26
753	Yearbook	\$ 525.09	\$10,210.00	\$7,205.13	\$	3,529.96
795	Wellness (District)	\$ -	\$5,825.00	\$4,925.00	\$	900.00
796	Elementary Activity	\$ -	\$425.00	\$425.00	\$	-
799	Girls On The Run	\$0.00	\$817.50	\$379.97	\$	437.53
	Totals	\$218,537.34	\$253,568.26	\$252,879.12		\$219,226.48

2021-2022 Physical Education Board Report
Tyler Spitsler, Luke Hoelsing, Jake Eckhardt

1. **Multi-cultural Aspect:**

- All students have an important role in class activities regardless of age, gender, and ability level. Each student will have the opportunity to perform all exercises in order to be successful in their physical education class.
- There are opportunities for students to learn activities and exercises that originated from other cultures.
- Workouts and activities in the gym and weight room can be adjusted to fit individual student needs.

2. **What do we want students to learn?**

- Students in physical education classes will develop in the following exercise categories: strength, power, speed, agility, core strength/stability, flexibility, and coordination/motor skills.
- Students in physical education classes will learn the following from participating in activities: rules/boundaries, teamwork, fair play, spacing/awareness, sport specific skills, score keeping, situational play, strategy and the enjoyment of games – sports – activities.
- We want students to give their best effort in all aspects of class and have a positive attitude.
Data is collected throughout the school year for grades 3rd -12th.
- **Elementary (Kindergarten - 2nd Grade):** Students will emphasize developing motor skills and enjoyment of physical activities through various games and practice opportunities. Proper nutrition, hygiene, and caring for oneself will also be introduced during this time period.
- **Elementary (3rd - 6th Grade):** Developing a healthy body is a major point of emphasis for students in grades three- six. Students are tested 3 times a year using the Fitnessgram Testing program in the areas of body composition, cardiovascular endurance, upper body strength, abdominal strength, hamstring flexibility, and back flexibility. These results are used to determine areas that can be improved. Students are given opportunities to work on their fitness levels through various workouts and through the activities taught in class. Besides fitness, we also work on skill development using sport related activities.
- **Junior High (7th and 8th grade):** Students will be tested using the Fitnessgram Test. This uses various assessment tools to evaluate a student's flexibility, muscular endurance, body composition (BMI), and aerobic capacity. These tests include: Mile Run, Trunk lift, Sit and Reach, Modified Pull-Ups, Sit-Ups, and Flex Arm Hang. Students are tested in the Fall, Winter, and Spring. Fall tests help determine class/individual strengths and weaknesses. It acts as our baseline data for the rest of the year. Fall testing also aids students in setting individual goals. Winter testing gives us an insight in how the students are progressing. This data is used to help inform our instruction. Spring tests determine whether a student improved while also providing the opportunity to receive the Presidential Youth Fitness Awards.
 - Activities: Weight training, aerobic training, agility training, and various team sports.
- **Freshman Physical Education Classes (Semester Schedule):** Before testing, students will go through six to eight weeks of circuit lift training that stresses a high amount of repetitions, light weight, core development, and weight room tempo.
 - Students will be tested twice in four basic weight room exercises during the fall and spring semesters. These exercises include Hang Clean, Trap Bar, Bench Press, and Squat. The overall

goal for these students is that it is not what we do, but how we do it. Students will learn the proper technique before moving on to heavier weight.

○ During the spring semester students will again test twice with the goal of moving on to more advanced exercises which include: Incline Bench, Hang Clean, and Back Squat.

- **10th-12th Physical Education Class: Strength Training, Life Sports, and Life Sports / Resistance:** Students will be tested in the following exercises: Hang Clean, Back Squat, Trap Bar (variation of dead lift), Bench Press..Students will be tested throughout the semester. Students taking a spring semester class will also participate in pre-summer testing.
 - Activities: Wiffle Ball, Capture The Flag, Soccer, Hockey, Volleyball, Badminton, Ultimate Frisbee, Team Handball, Various Yard Games, and Basketball.

3. How do we know students are learning?

- **Elementary (Kindergarten- 2nd Grade):** Students do skill checks quarterly to determine the growth throughout the year. The skills are reviewed and also sent to parents for their observation to allow them to know how their child is performing.
- **Elementary (3rd- 6th Grade):** Students are testing 3 times a year using the Fitnessgram program. The scores are compared to standardized test scores to determine if a student is in the Healthy Fitness Zone. The scores are reviewed at each testing time to determine growth. Students are able to set goals to meet the Healthy Fitness Zone standards. Besides fitness growth, students also participate in assessment of the sport unit they participate in. The students are able to see areas of strength and ones where they need improvement.
- **Junior High (7th and 8th):** Students Fitnessgram Testing results will be entered into the software Fitness Reporter. The Winter testing period is the best assessment to see if students are learning and improving. We hope to see an improvement in every category by every student. This will inform us that the classroom instruction and lessons are helping to achieve our overall goal. If we notice assessment scores that are behind their Fall baseline, we can address any issues. A disparity in one students test scores might stem from individual factors that can be addressed with that specific student. If the entire class is has gone backwards on their Sit and Reach test (flexibility) for example, we can put more emphasis on our flexibility and mobility training. Fall and spring results will be compared to determine growth for each class and individual student over the course of the school year. This data is standardized and will determine students earning the Presidential Youth Fitness Awards.
- **High School (9th-12th):** Students will be tested in certain exercises. This data will be entered into an individualized exercise program that is based on percentages of testing results. This allows students to exercise safely and according to their own ability level. The test results also ensure each student is challenged with the opportunity to improve.

4. How do we respond when students are not learning?

- All physical educational classes regardless of age have the overall goal of increasing levels of physical fitness and gaining an enjoyment for physical activity. Developing strong relationships with students provides the opportunity to motivate and keep students engaged. A variety of exercises, activities, and games also helps keep things fresh in physical education classes.

- Students may also need individual attention whether it is skill development or an exercise. Every exercise we do in class can be adjusted to fit any student's ability level. We also have a fantastic weight room that allows each student regardless of ability and strength level to improve muscle groups that we are focusing on each day.

5. **How do we extend or enrich the learning for students who exceed proficiency?**

- Students in physical education classes that exceed proficiency will have opportunities to perform more challenging exercises. Also certain classes as a group may need less skill development before playing full games of certain sports. One example of this is our weight training program which is based on percentages. Students can increase their "RM (Repetition Max)" if percentages currently being used do not challenge the student. Certain exercises such as Inverted Row can be substituted with Wide Grip Pull Ups for more advanced students.

6. **Other Information**

- Our middle school and high school weights classes are using the Xplosive Edge program for lifting and working on speed and agility. The emphasis of this program is performance and not simply how much weight can you lift. We have seen some very impressive results from this program in the last two years.
- The Great Body Shop is the program used for our health curriculum. Weekly, students are exposed to health related topics dealing with: body systems, nutrition, smoking and drug use dangers, making safe decisions, effectively communicating taking care of our healthy body, and recognizing and accepting differences

District

Arlington School District NE

Report Date

5/4/2022

20m Pacer - Male							
Age	Count	# in HFZ	% in HFZ	Average VO2 Max (ml/kg/min)	Standard Deviation	Minimum VO2 Max (ml/kg/min)	Maximum VO2 Max (ml/kg/min)
8	17	0	0.00%				
9 (Grade 3)	13	0	0.00%				
9 (Grade 4)	12	10	83.33%	44.22	4.20	38.40	52.80
10	17	13	76.47%	45.52	6.04	37.20	54.90
11	30	22	73.33%	45.60	6.82	35.80	56.60
12	24	19	79.17%	44.68	5.78	35.00	53.70
13	16	13	81.25%	46.09	4.85	37.00	52.60
14	14	12	85.71%	46.94	5.02	37.30	54.30

Aerobic capacity for the 20m Pacer is calculated for lap count scores from 1 - 190.

20m Pacer - Female							
Age	Count	# in HFZ	% in HFZ	Average VO2 Max (ml/kg/min)	Standard Deviation	Minimum VO2 Max (ml/kg/min)	Maximum VO2 Max (ml/kg/min)
8	10	0	0.00%				
9 (Grade 3)	9	0	0.00%				
9 (Grade 4)	14	10	71.43%	43.39	3.10	39.10	47.50
10	27	21	77.78%	42.33	3.61	36.90	52.40
11	23	13	56.52%	40.84	3.78	36.10	50.60
12	17	10	58.82%	42.46	5.77	33.90	53.00
13	18	13	72.22%	40.72	3.26	33.50	46.60
14	10	4	40.00%	39.59	3.51	35.60	45.80

Aerobic capacity for the 20m Pacer is calculated for lap count scores from 1 - 190.

District

Arlington School District NE

Report Date

5/4/2022

One-Mile Run - Male							
Age	Count	# in HFZ	% in HFZ	Average VO2 Max (ml/kg/min)	Standard Deviation	Minimum VO2 Max (ml/kg/min)	Maximum VO2 Max (ml/kg/min)
9 (Grade 4)	19	15	78.95%	46.33	4.29	39.80	55.70
10	30	23	76.67%	47.65	5.15	37.20	56.70
11	47	37	78.72%	49.38	5.87	31.70	58.40
12	55	43	78.18%	48.16	6.44	34.70	66.50
13	29	22	75.86%	47.04	6.75	32.70	57.90
14	23	23	100.00%	52.01	4.58	43.10	61.20
15	1	1	100.00%	56.40		56.40	56.40

For Aerobic Capacity, students with a time longer than 13:00 for the Mile Run will be counted as having completed the assessment, but not in the Healthy Fitness Zone®. Those students will appear in the count and the calculation for the percent of students in the HFZ, but not in the minimum, maximum or standard deviation calculations.

One-Mile Run - Female							
Age	Count	# in HFZ	% in HFZ	Average VO2 Max (ml/kg/min)	Standard Deviation	Minimum VO2 Max (ml/kg/min)	Maximum VO2 Max (ml/kg/min)
9 (Grade 4)	25	15	60.00%	42.47	3.01	35.60	47.70
10	39	24	61.54%	42.80	4.99	28.20	54.10
11	35	21	60.00%	42.38	5.01	33.10	53.00
12	35	23	65.71%	44.15	5.41	32.10	52.80
13	39	24	61.54%	42.67	4.91	33.20	50.40
14	20	15	75.00%	43.15	6.05	31.10	52.00

For Aerobic Capacity, students with a time longer than 13:00 for the Mile Run will be counted as having completed the assessment, but not in the Healthy Fitness Zone®. Those students will appear in the count and the calculation for the percent of students in the HFZ, but not in the minimum, maximum or standard deviation calculations.

District
Arlington School District NE

Report Date
5/4/2022

Curl-Up - Male							
Age	Count	# in HFZ	% in HFZ	Average	Standard Deviation	Minimum	Maximum
8	24	23	95.83%	25.65	20.29	0.00	75.00
9	48	47	97.92%	34.35	23.90	0.00	75.00
10	33	26	78.79%	37.53	26.82	0.00	75.00
11	52	46	88.46%	48.47	27.36	0.00	75.00
12	56	50	89.29%	46.49	27.11	2.00	75.00
13	30	26	86.67%	43.04	25.75	2.00	75.00
14	22	18	81.82%	53.94	25.18	2.00	75.00

Curl-Up - Female							
Age	Count	# in HFZ	% in HFZ	Average	Standard Deviation	Minimum	Maximum
8	15	15	100.00%	29.04	22.68	8.00	75.00
9	41	39	95.12%	31.93	21.89	0.00	75.00
10	42	38	90.48%	38.47	26.39	0.00	75.00
11	40	37	92.50%	40.29	26.31	0.00	75.00
12	36	34	94.44%	46.10	25.34	0.00	75.00
13	40	34	85.00%	36.44	22.36	1.00	75.00
14	22	20	90.91%	35.23	21.08	2.00	75.00

FitnessGram Statistics Report

FITNESSGRAM®

District
Arlington School District NE

Report Date
5/4/2022

Trunk Lift - Male							
Age	Count	# in HFZ	% in HFZ	Average (in)	Standard Deviation	Minimum (in)	Maximum (in)
8	24	21	87.50%	7.36	1.71	4.00	11.00
9	48	45	93.75%	7.80	2.00	2.00	12.00
10	33	18	54.55%	8.64	1.88	4.00	12.00
11	49	25	51.02%	8.27	2.23	3.00	12.00
12	55	32	58.18%	8.24	2.22	2.00	12.00
13	33	20	60.61%	8.83	1.78	6.00	12.00
14	23	13	56.52%	8.84	2.02	5.00	12.00
15	1	0	0.00%	7.00		7.00	7.00

Trunk Lift - Female							
Age	Count	# in HFZ	% in HFZ	Average (in)	Standard Deviation	Minimum (in)	Maximum (in)
8	15	14	93.33%	8.11	1.50	5.00	10.00
9	41	40	97.56%	9.40	1.85	5.00	12.00
10	43	34	79.07%	9.80	1.91	6.00	12.00
11	38	29	76.32%	9.49	1.99	5.00	12.00
12	35	26	74.29%	9.38	1.93	6.00	12.00
13	40	31	77.50%	9.97	2.10	5.00	12.00
14	22	20	90.91%	10.18	1.75	7.00	12.00

FitnessGram Statistics Report

FITNESSGRAM®

District

Arlington School District NE

Report Date

5/4/2022

Modified Pull-Up - Male							
Age	Count	# in HFZ	% in HFZ	Average	Standard Deviation	Minimum	Maximum
8	24	23	95.83%	15.70	8.60	0.00	31.00
9	48	39	81.25%	14.37	8.94	0.00	35.00
10	33	28	84.85%	12.42	9.93	1.00	50.00
11	52	41	78.85%	16.04	11.49	0.00	48.00
12	58	48	82.76%	16.28	10.17	0.00	43.00
13	31	29	93.55%	18.33	12.15	4.00	60.00
14	23	23	100.00%	21.47	10.14	1.00	49.00
15	1	1	100.00%	24.00		24.00	24.00

Modified Pull-Up - Female							
Age	Count	# in HFZ	% in HFZ	Average	Standard Deviation	Minimum	Maximum
8	15	15	100.00%	13.78	8.14	1.00	35.00
9	41	41	100.00%	14.79	8.28	2.00	40.00
10	43	41	95.35%	13.74	8.84	3.00	50.00
11	39	37	94.87%	12.89	9.21	0.00	50.00
12	36	34	94.44%	14.61	11.91	0.00	54.00
13	41	38	92.68%	12.44	7.06	2.00	43.00
14	22	22	100.00%	12.50	5.66	2.00	25.00

FitnessGram Statistics Report

FITNESSGRAM®

District

Arlington School District NE

Report Date

5/4/2022

Sit and Reach - Male							
Age	Count	# in HFZ	% in HFZ	Average (in)	Standard Deviation	Minimum (in)	Maximum (in)
8	24	19	79.17%	9.59	2.05	5.00	12.00
9	48	32	66.67%	8.80	2.43	2.00	12.00
10	33	23	69.70%	8.95	2.16	4.00	12.00
11	52	27	51.92%	7.77	2.81	0.00	12.00
12	46	28	60.87%	8.48	2.69	0.00	12.00
13	30	16	53.33%	7.59	3.11	0.00	12.00
14	23	15	65.22%	8.88	2.54	3.00	12.00
15	1	0	0.00%	4.50	0.71	4.00	5.00

Sit and Reach - Female							
Age	Count	# in HFZ	% in HFZ	Average (in)	Standard Deviation	Minimum (in)	Maximum (in)
8	15	13	86.67%	10.79	1.63	4.00	12.00
9	41	37	90.24%	10.98	1.62	4.00	12.00
10	43	38	88.37%	10.72	2.20	3.50	12.00
11	40	30	75.00%	10.48	1.93	4.50	12.00
12	33	21	63.64%	10.44	1.67	6.00	12.00
13	37	24	64.86%	10.46	2.06	5.00	12.00
14	22	13	59.09%	9.76	2.85	3.50	12.00

FitnessGram Statistics Report

FITNESSGRAM®

District
Arlington School District NE

Report Date
5/4/2022

Body Mass Index - Male							
Age	Count	# in HFZ	% in HFZ	Average	Standard Deviation	Minimum	Maximum
8	24	18	75.00%	17.49	2.80	14.00	26.60
9	48	34	70.83%	17.77	2.43	14.10	25.50
10	33	19	57.58%	19.30	3.23	13.90	26.00
11	50	27	54.00%	20.58	5.52	14.50	42.40
12	55	31	56.36%	21.05	4.90	5.10	31.70
13	31	18	58.06%	22.07	4.70	15.80	32.10
14	23	18	78.26%	19.80	4.08	5.50	26.80
15	1	1	100.00%	19.60		19.60	19.60

Body Mass Index - Female							
Age	Count	# in HFZ	% in HFZ	Average	Standard Deviation	Minimum	Maximum
8	15	12	80.00%	17.97	2.71	14.80	24.20
9	40	25	62.50%	19.37	3.51	14.50	28.10
10	42	23	54.76%	21.33	5.25	15.40	35.40
11	38	25	65.79%	20.73	4.62	14.40	32.80
12	36	26	72.22%	21.18	4.58	15.20	31.20
13	40	23	57.50%	23.24	5.41	14.70	37.10
14	22	15	68.18%	23.27	4.97	16.50	36.40

Secondary Principal's Report

For the May 2022 Board Meeting

Graduation-

The last day for seniors is Wednesday, May 11. We will run through a graduation rehearsal followed by a senior luncheon. Graduation will be held in the competition gym at 1:00 on Sunday, May 15th. Seats will be reserved for board members. Matt and Jason will sit on the stage and present diplomas during graduation (pause for a picture). Please meet in the boardroom at 12:30 pm on May 15. (sign diplomas)

Middle School Honors Day

Middle School Honors Day will be held Monday, May 16 in the competition gym. Middle school students will be recognized for achievements in academic performance, citizenship, leadership, positivity, good communication, accomplishments in reading and writing, academic growth, school spirit, creativity, class participation, as well as extracurricular endeavors.

Wise Blue Star Recognition

Arlington HS is a Wise Blue Star School (Top 100): To earn this coveted award, a school must have achieved an 80% passing rate on the Financial Literacy Certification Test and have EITHER a majority of students on a given grade level receive personal finance instruction OR a minimum 10% of school enrollment taking the Certification Test

2022 Conference Art Show Awards:

- Aadra Karr - Best of Show Honorable Mention, Outstanding Artist Award, and Honorable Mention
- Johna Moural - 3rd Place, 3rd Place, and Honorable Mention
- Gracie Herman - 3rd Place
- Hailey Hill - Honorable Mention and Honorable Mention
- Yadira Venzor - 2nd Place
- Alaina Schwedhelm - Honorable Mention
- Paige Shearer - Honorable Mention
- Wyatt Johnson - Honorable Mention
- Emily Marcucci - Honorable Mention
- Grace Carden - Honorable Mention
- Teagan Taylor - Honorable Mention
- Ireland Erixon - Honorable Mention

OWH All-Academic Team:

Mackenzie O'Flaherty made the World Herald 2nd Team for the Eastern Division. Gabbi Anzalone, Dillon Kim, Julia Landauer, and Jamey Rhea made honorable mention.

National Spanish Exam 2022 Results:

Perfect Scores in Reading - Callee Shearer, Carissa Brazelton, Brooke Hilgenkamp, Nolan May, Sara Rhea, Blaine Vogt, Emma Misfeldt

Perfect Scores in Listening - Bailey Taylor, Blaine Vogt, Vivian Garcia

Medals:

Silver (85th-94th Percentile)	Bronze (75th-84th Percentile)	Honor (50th-74th Percentile)
Dathan Hansen (L1) Callee Shearer (L1) Luke Hammang (L2) Brooke Hilgenkamp (L2) Blaine Vogt (L2) Jamey Rhea (L4)	Ember Tegarden (L1) Jasmin Reyes (L1) April Klein (L2) Malayna Lozo (L2) Nolan May (L2) Tyler Ott (L2) Sarah Rhea (L2) Paige Shearer (L2) Bailey Taylor (L2) Emma Misfeldt (L3)	Zane Gerrish (L1) Schulyer Logemann (L1) Whitney Wollberg (L1) Taylor Arp (L2) Carisa Brazelton (L2) Grace Garden (L2) Jessica Chappellear (L2) Brynn Eckhart (L2) Parker Espinosa (L2) Austyn Flesner (L2) Kaden Foust (L2) Kevin Flesner (L2) Josh Hamre (L2) Olivia McClurg (L2) Elisabeth Meyer (L2) Christian Yager (L2) Vivian Garcia (L2) Drucilla Eppenbaugh (L3) Josiah Meyer (L4)

Hall of Fame

We inducted four students into the Arlington Hall of Fame for their academic achievements. Gabbi Anzalone, Julia Landauer, and MacKenzie O’Flaherty were recognized as Regents Scholars at the University of Nebraska-Lincoln. Dillon Kim was recognized for his 5th place finish at the state speech contest.

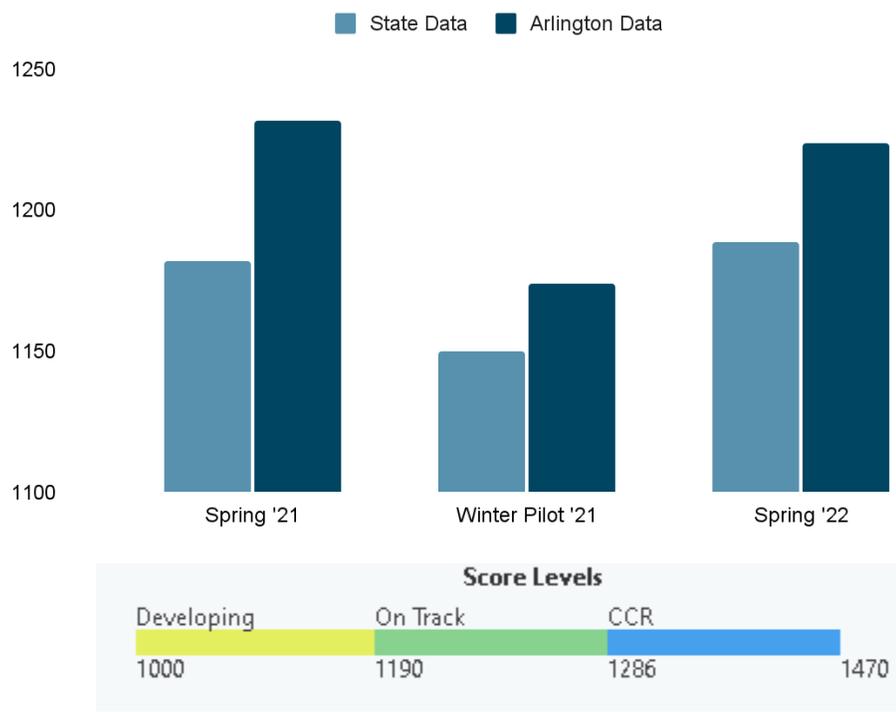
Elementary Board Report - May 2022

- **Pender Honor Band** - Twenty-seven fifth and sixth grade students participated in the annual Pender Honor Band in Pender, Nebraska. Students were in Pender on May 2nd. Students practiced all day and performed their concert that night.
- **Field Trips** -
 - ~ 4th-grade students went to the capital and the Nebraska Historical Museum
 - ~ 6th grade participated in their outdoor education at Camp Fontanelle
 - ~ 5th grade went to the Water Works conference for the Papio/Missouri River Resource and DeSoto National Wildlife refuge for their outdoor education class
 - ~ Kindergarten went to the children's museum in Lincoln
 - ~ 2nd grade went to the Henry Doorly Zoo
 - ~ 3rd grade attended the Ag Literacy Festival at the Washington County Fairgrounds
 - ~ There are a few field trips left to finish out the year
- **Teacher Appreciation Week** - The week of May 2nd-6th; A huge thank you to the PTO and parents as they provided a week of treats, snacks, and fun!
- **5th/6th Grade Elementary Concert** - The 5th and 6th grade held their yearly concert. Students were able to showcase all of their hard work this year. The audience was captivated by all performances!

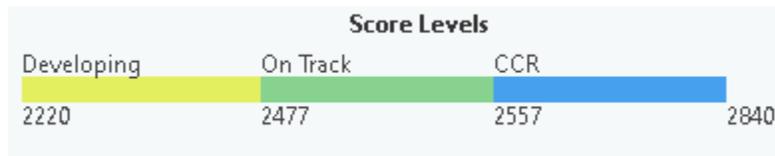
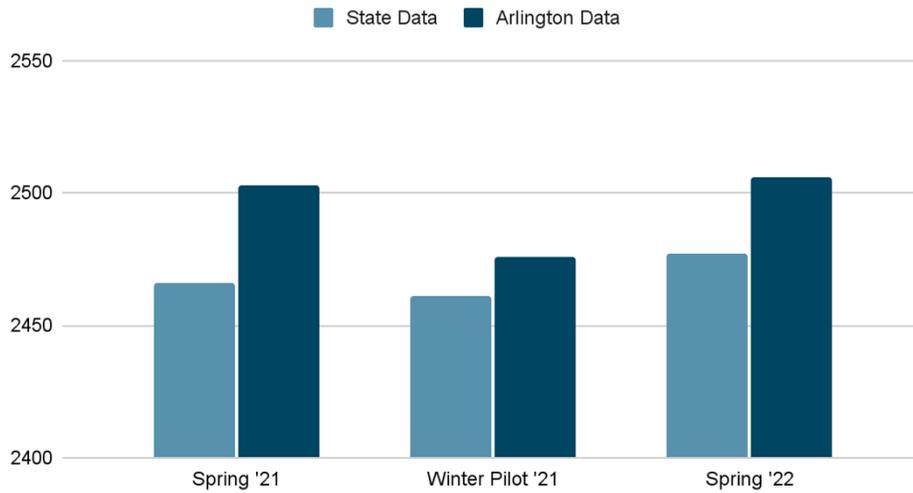
- **Preliminary NSCAS Data**
(provided by Mrs. Wolf)

NSCAS 2021-2022 Comparative Report

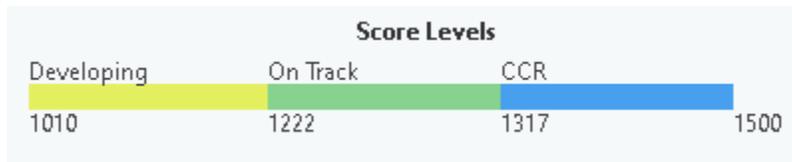
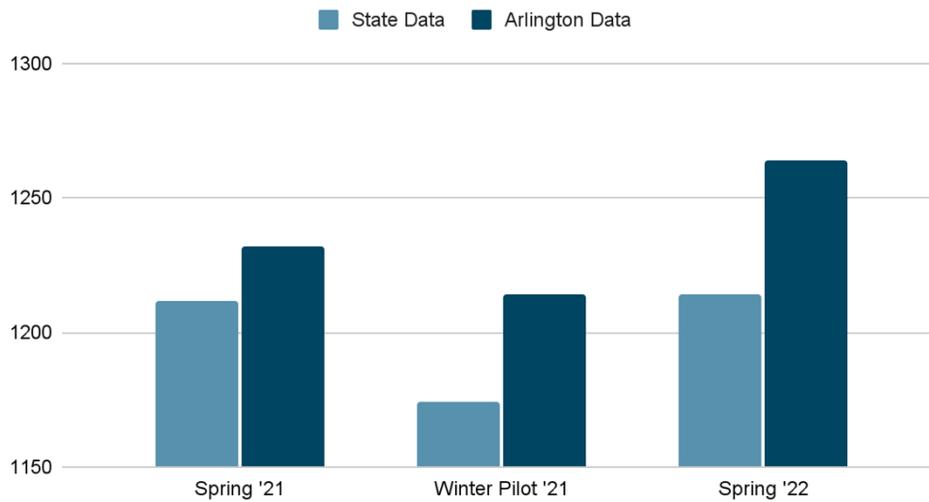
3rd Grade NSCAS Math 21-22 Comparative Data



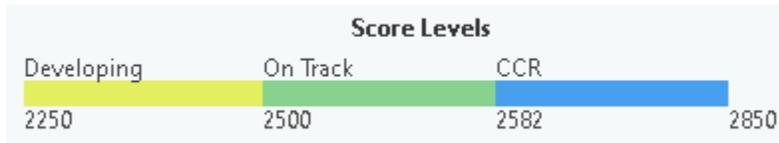
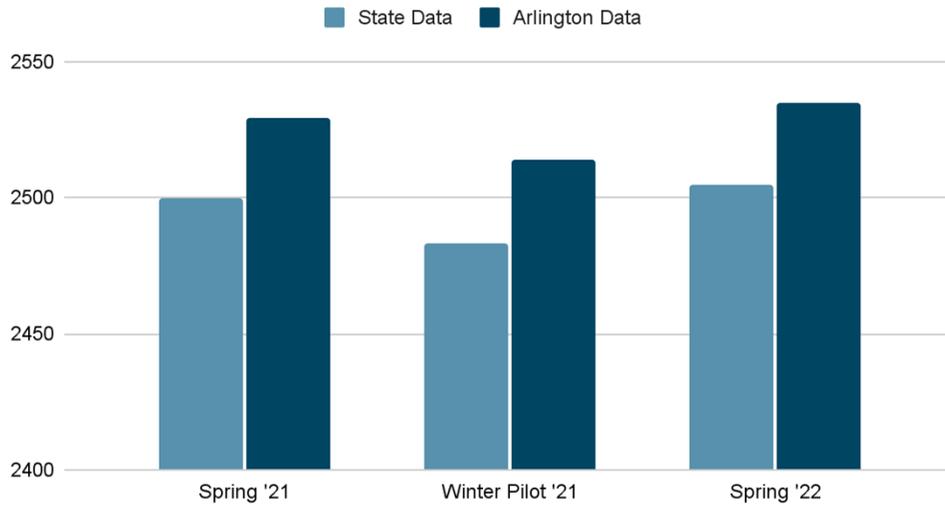
3rd Grade NSCAS ELA 21-22 Comparative Data



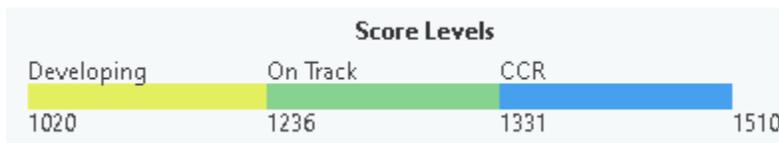
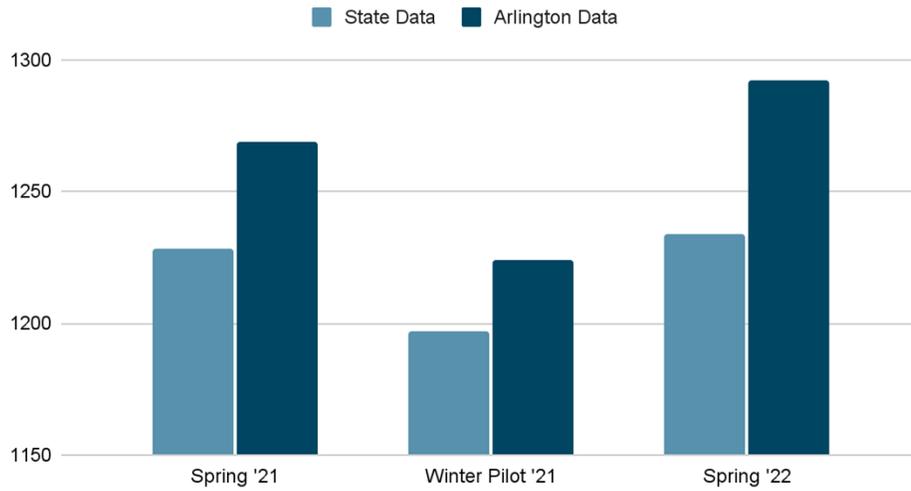
4th Grade NSCAS Math 21-22 Comparative Data



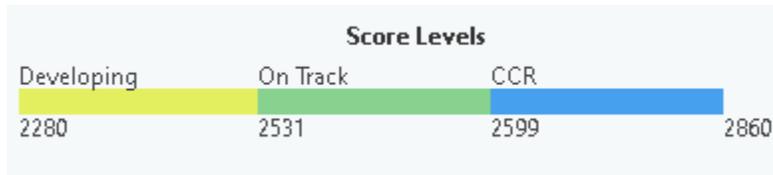
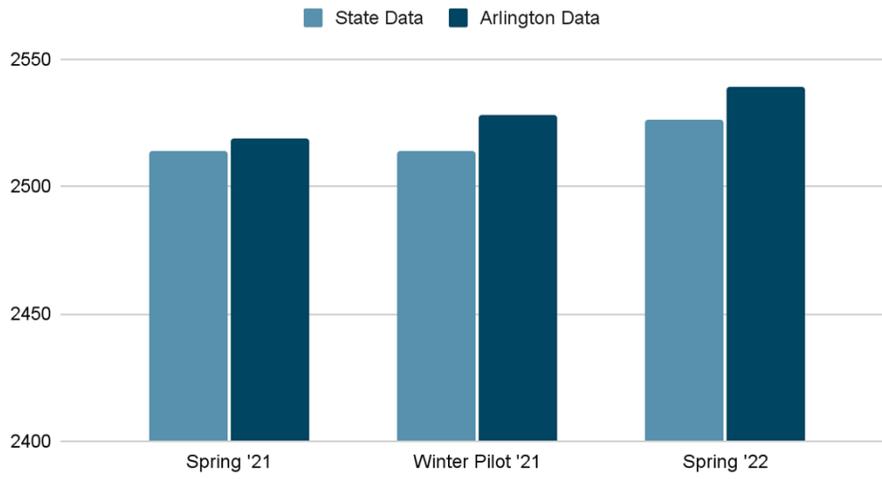
4th Grade NSCAS ELA 21-22 Comparative Data



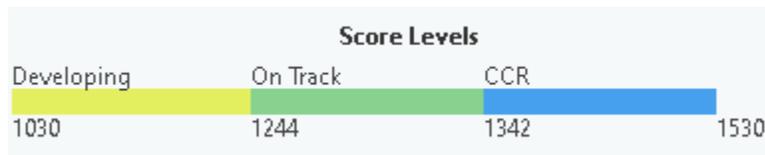
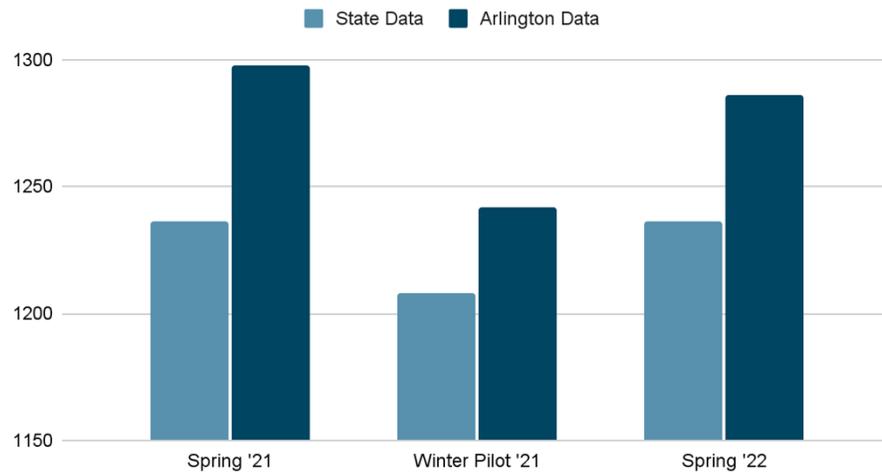
5th Grade NSCAS Math 21-22 Comparative Data



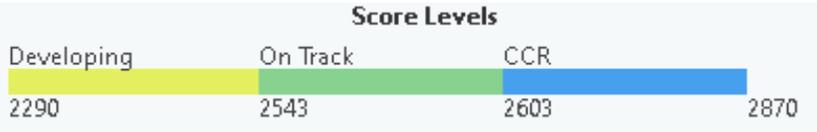
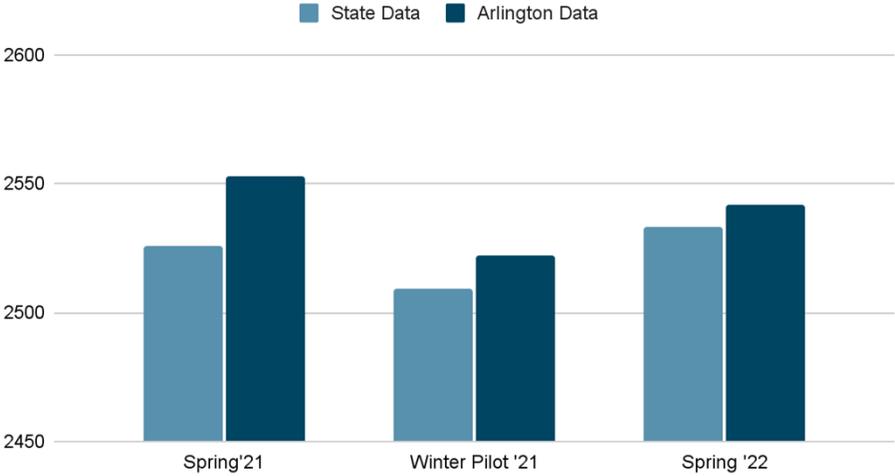
5th Grade NSCAS ELA 21-22 Comparative Data



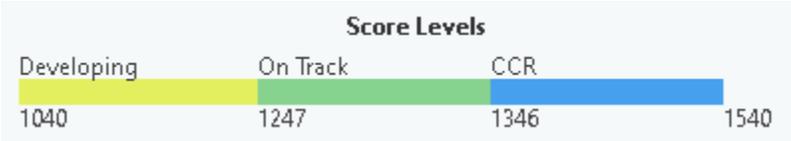
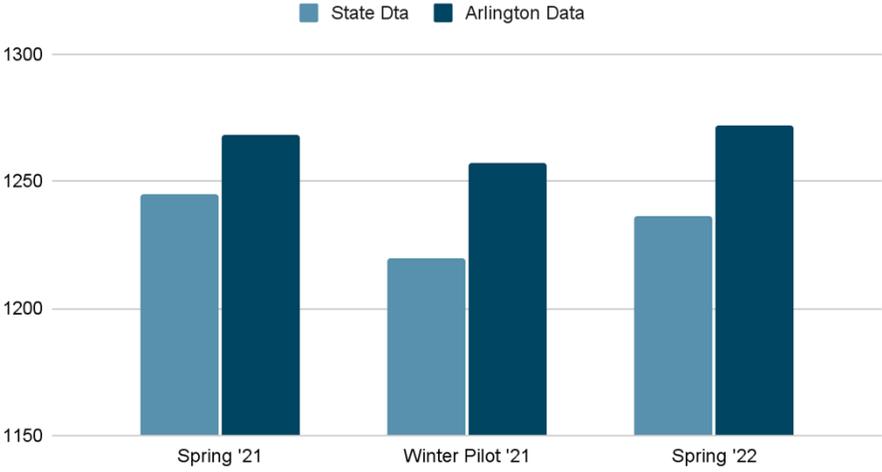
6th Grade NSCAS Math 21-22 Comparative Data



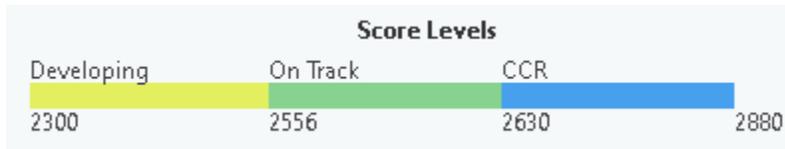
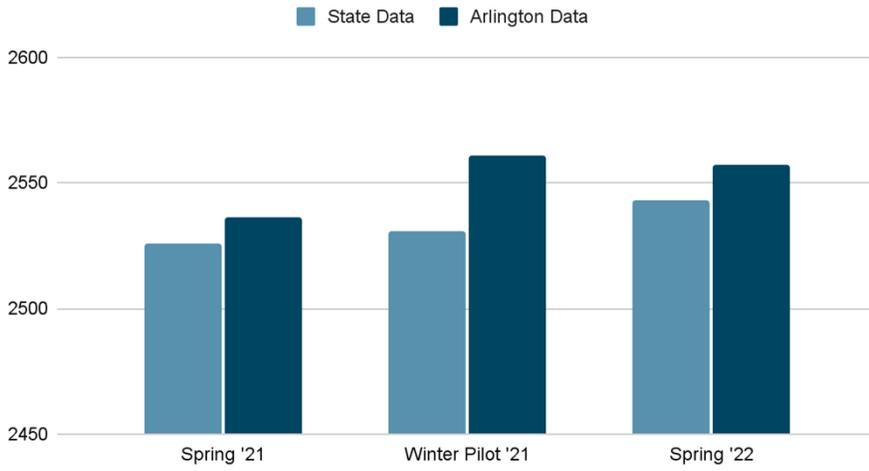
6th Grade NSCAS ELA 21-22 Comparative Data



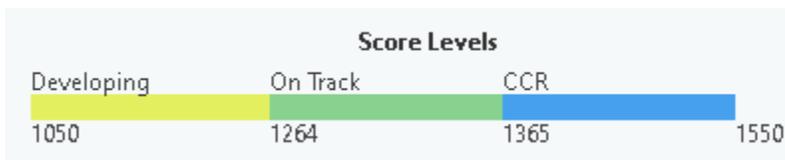
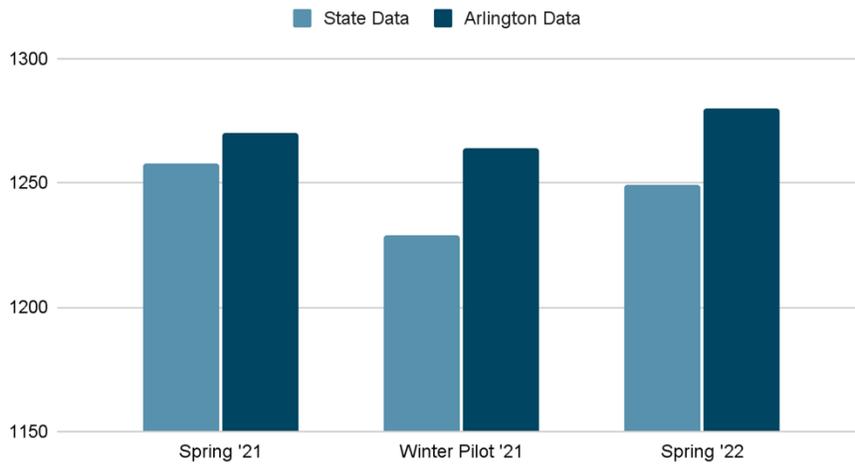
7th Grade NSCAS Math 21-22 Comparative Data



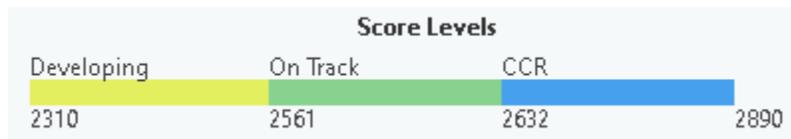
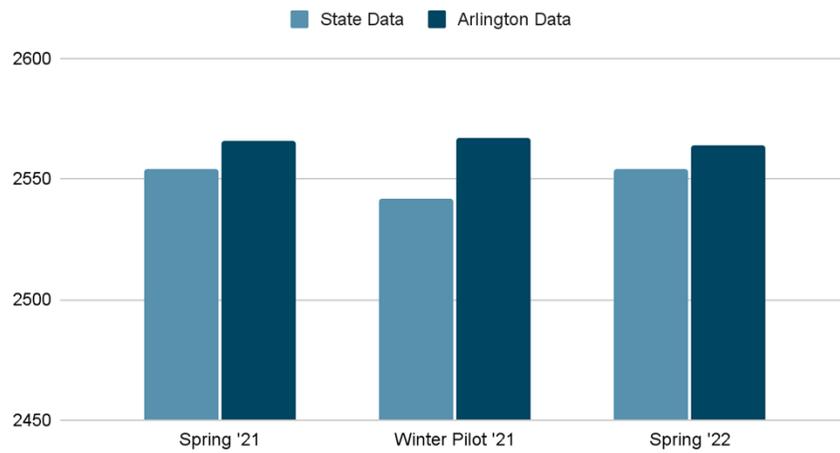
7th Grade NSCAS ELA 21-22 Comparative Data



8th Grade NSCAS Math 21-22 Comparative Data



8th Grade NSCAS ELA 21-22 Comparative Data



James Shada
May
Board Report

Hall of Fame

The criteria in the area of athletics includes individual event medalists at the state level in any NSAA sanctioned state championship activity and/or state championship teams or a member of an All-state 1st team selected by the Omaha World Herald or Lincoln Journal Star.

Hall of Fame Class of 2022

2022 Hall of Fame Induction

4x400 Relay Team:

Chase Andersen, Keelianne Green, Kiersten Taylor, Kailynn Gubbels

Chase Andersen, Keelianne Green, Kiersten Taylor, and Kailynn Gubbels enter the Hall of Fame as members of Arlington's 2021 4x400 meter relay team.

This team made great gains all season long with multiple gold medal performances throughout the season. Notable accomplishments by this team last year included winning the conference title in this event, breaking the Arlington Invitation meet record, and being crowned the 2021 4x400 District Champions.

These young ladies went on to place 4th at the 2021 Class B state track meet with a time of 4:08.45; just .31 off the school record at the time; and secure their spot in the Arlington Athletic Hall of Fame.



Kailynn Gubbels

Kailynn enters the Arlington Hall of Fame as an accomplished track and field athlete with multiple medal performances at the State Track and Field Meets over her high school career.

As a freshman in 2019, Kailynn qualified for the Class B State Meet in the 300 hurdles, 100 hurdles and high jump. She finished 4th in the 100 hurdles and 3rd in high jump.

After the cancelled 2020 season, Kailynn qualified for the state meet her junior year in all four of her events; the 4x400 relay, 300 hurdles, 100 hurdles, and high jump.

As a member of the 4x400 relay, Kailynn finished 4th at the state meet that year and is currently a member of the 2022 team that now holds the school record in that event.

Kailynn also set the school record her junior year in the 300 hurdles and finished 2nd in that event at the state meet.

In the 100 hurdles, Kailynn won the Class B title and the All-Class Gold title last year, setting a new Class B State and State Meet record in the process.

Kailynn won the class B state title in high jump her junior year and in doing so also won the All-Class Gold in that event at the state meet as well. Kailynn currently holds the school record and state Class B record in the high jump with the 2nd highest jump in all-class state history of 5'10".

At the conclusion of the 2021 season, Kailynn was named the Nebraska Gatorade High School Track and Field Athlete of the Year.

As Kailynn prepares to complete her final season of high school track and field in the weeks ahead, she will be headed to Iowa State next year to continue her track and field career at the collegiate level.

Few Final Events for the Year

On Thursday May 5th we hosted 8 high school track teams. On Friday May 6th we hosted 8 junior high track teams for the Arlington Jr. High Invite. To host back to back events takes quite a bit of planning and a lot of help from many people. Special thanks to the head of maintenance Lawrence Reed and his staff for taking care of so many details that have to be done to host so many student athletes and coaches. I am also grateful to our staff that had signed up to work the track meets. This year we hosted two track meets. We are blessed with many willing workers that know track or are willing to learn and help make each day a success. This is a great opportunity to showcase our facilities and our great staff that have a selfless attitude and are willing to do whatever it takes to make Arlington shine!

The baseball team headed to district competition on Thursday May 5th.

The boy's golf team will head to districts on May 16th at Fremont Golf Club.



NASB BOARD QUICKS



A MONTHLY E-UPDATE OF KEY DATES FROM THE NEBRASKA ASSOCIATION OF SCHOOL BOARDS

LEADERSHIP

INNOVATION

VISION

ENGAGEMENT

#liveNASB

#weLIVEhere

<http://members.nasbonline.org/index.php/events>

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'. If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.



YOUR MONTHLY BOARD AGENDA UPDATE VIDEO LINKS

<http://members.nasbonline.org/index.php/news-resources/videos>

MAY

NASB MEMBER VIRTUAL - 2022 LEGISLATIVE SESSION RECAP & LOOK AHEAD - MAY 3 @ 12:00 PM CT

STATEWIDE PRIMARY ELECTION - MAY 10



JUNE

ALICAP SUMMER WORKSHOP - JUNE 7 - GERING

NASB VIRTUAL CANDIDATE FORUM - JUNE 7 - 7:00 TO 8:30 PM CT

ALICAP SUMMER WORKSHOP - JUNE 8 - KEARNEY

ALICAP SUMMER WORKSHOP - JUNE 9 - LINCOLN

NASB VIRTUAL CANDIDATE FORUM - JUNE 9 - 12:00 TO 1:30 PM CT

NASB VIRTUAL CANDIDATE FORUM - JUNE 15 - 12:00 TO 1:30 PM CT

NASB MEMBER GOLF OUTING - JUNE 22 - KEARNEY

SCHOOL LEADERS & LAW CONFERENCE - JUNE 22-23 - KEARNEY

SPECIAL ELECTION - U.S. CONGRESSIONAL DISTRICT 1 - JUNE 28

JULY

NASB VIRTUAL CANDIDATE FORUM - JULY 13 - 7:00 TO 8:30 PM CT

NASB ORIENTATION - JULY 20 - LINCOLN

LEADERSHIP

INNOVATION

VISION

ENGAGEMENT

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#weLIVEhere

Page 2

OTHER KEY DATES

AREA MEMBERSHIP MEETINGS - AUGUST THROUGH SEPTEMBER

NASB VIRTUAL CANDIDATE FORUM - SEPTEMBER 14 - 7:00 TO 8:30 PM CT

ANNUAL SPARQ DATA SOLUTIONS TAILGATE PARTY - SEPTEMBER 17 - LINCOLN

LABOR RELATIONS - FALL 2022

FACILITIES & CONSTRUCTION - SEPTEMBER 22 - KEARNEY

NASB VIRTUAL CANDIDATE FORUMS - OCTOBER 5 - 12:00 TO 1:30 PM CT

STATEWIDE GENERAL ELECTION - NOVEMBER 8

STATE EDUCATION CONFERENCE - NOVEMBER 16-18 - OMAHA

NEW BOARD MEMBER WORKSHOPS - DECEMBER - GERING, NORTH PLATTE, KEARNEY, YORK, LA VISTA, NORFOLK

YOUR 2022 PLATINUM AFFILIATES

If your business would like to become an Affiliate Member of NASB for 2022, please visit:

<http://nasbonline.org/registrations/AffiliateMembershipProgram.aspx>

Class of 2022

Chase Lauren Andersen
Gabrielle Rose Anzalone
 Cassidy Jean Arp
Brooklynne Jean Bovill
Bailey Michele Bracht
 Hailey Janae Brenn
Ian Matthew Buckley
 Collin James Burdess
Marco Antonio Carvajal Arias
 Avery Marie Christensen
 Mikayla Rae Clark
 Kloey Frances Dau
 Joseph Vincent Dome
Kole Michael Norton Dowling
Kenneth Jason Eppenbaugh
 William Jack Eppenbaugh
 Kaylie Ann Erwin
 Isaac Avery Foust
 Sydney Ann Frieze
 Colby Allen Grefe
 Kailynn Jae Gubbels
Brady Wayne Hancock
 Gracie Lynn Herman
 Hailey Lynn Hill
Evelyn Briana Hilton
 Joshua Alan Hoppe
 Blake William Japp
Lane Aaron Johannes
MacKinzey Louise Jurey
 Logan Paul Kaup
 Dillon Sung Min Kim
Dustin Patrick Kirk
Anthony James Konecny
 Paige Nicole Kraemer
 Julia Hope Landauer
Brooklyn Nicole Layman
 Stella Tammy Lewis
Maggie Marian Maquire
 JoeSeth Asher McBride
Trinton Foster McDuffee
 Ethan Tyler McGee
Jordan Isaiah Meehan
 Josiah John Meyer
 Kate Rose Miller
Johna Mildred Moural
Barrett Roger Nielsen
Lucas Garrett O'Daniel
MacKenzie Marie O'Flaherty
 James Philip Rhea
 Tyler Douglas Rinas
 Tyler John Rines
Zachary Drew Rolland
Frank Adam Rosenbalm
 Israel Gavin Sanchez
Alaina Kay Schwedhelm
 Nicholas Erick Smith
Grant Michael Staats
 Sky Ashton Stadt
Makenna Ann Stortz
Michael John Sullivan
 Yadira Marie Venzor
Janessa Mae Wakefield

Instructional Technology Budget (Proposed)							
Non-Salary Related Instructional Technology Proposed Budget					2022-2023	2021-2022	
202230	2330	EMPLOY TRANG/DEVELOP			\$300.00	\$300.00	
		Workshps/training		\$300.00			
202230	2443	LEASE COMPUTER/EQUIP			\$1,500.00	\$1,500.00	
		Copier Lease		\$1,500.00			
202230	2530	COMMUNICATIONS					
202230	2610	GENERAL SUPPLIES			\$1,500.00	\$1,500.00	
202230	2643	WEB/CLOUD BASED SFTWARE	Gaggle email backup/ESU5 PS Consortium		\$12,000.00	\$ -	Spent but not budgeted for last year.
		Learning Mngt Software (canvas)	Powerschool		\$12,000.00		added for PS/Might be through ESU3
202230	2650	SUPPLIES/TECH RELATED			\$12,000.00	\$12,000.00	
202230	2734	TECH RELATED HARDWARE			\$50,000.00	\$35,000.00	computers cost more
202230	2735	TECH SOFTWARE			\$10,000.00	\$5,000.00	
					\$99,300.00	\$55,300.00	
				Difference	\$44,000.00		

Curriculum and Assessment Budget (Proposed)						
Improve Instruction					22-23	21-22
202210	2320	PROFES ED SERVICES			\$460.00	
202210	2330	EMPLOY TRAIN AND DEV			\$3,500.00	\$5,000.00
202210	2340	OTHER PROFESSIONAL SERVICE			\$200.00	\$200.00
202210	2580	TRAVEL			\$200.00	
202210	2610	GENERAL SUPPLIES			\$1,000.00	\$4,615.00
202210	2643	WEB/CLOUD BASED SOFTWARE			\$850.00	\$850.00
		NWEA Map growth/Canvas/ Kami/fastbridge			\$12,350.00	\$9,000.00
202210	2810	DUES AND FEES		\$-	\$335.00	\$135.00
Curriculum Development						
202212	2320	PROFES ED SERVICES				\$6,000.00
202212	2330	EMPLOY TRANG/DEVELOP			\$5,200.00	\$2,200.00
		Spring Approved				
202212	2610	GENERAL SUPPLIES			\$6,569.40	\$150.00
		Spring Approval				
		Breakfast for testing	\$1,000.00		\$1,000.00	
202212	2643	WEB/CLOUD BASED SFTWARE				\$10,850.00
		COGAT HAL/fastbridge			\$965.00	
		On to College				
					\$32,629.40	\$39,000.00
				Difference	-\$6,370.60	



Tashia Wolf
 Director of Curriculum and Assessment
 Arlington Pub Schools
 PO Box 580
 Arlington, NE 68002-0580
 United States

Quote Number: 185574-1
Quote Creation Date: 04-01-2022
Quote Expiration Date: 09-30-2022
Quote Release: 1

Grammar Plus Workbooks (MyPerspectives)

Price Quote Summary

Solution	Base Amount	Free Amount	Total
myPerspectives English Language	\$ 28,633.00	\$ 504.00	\$ 28,633.00
Solution Subtotal	\$ 28,633.00	\$ 504.00	\$ 28,633.00
	Shipping & Handling		\$ 1,717.98
		Total	\$ 30,350.98

Price Quote Detail

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
myPerspectives English Language Arts						
Grammar Plus Workbook ©2022 - Grade 6						
9781418396886	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 6	\$68.50	0	51	\$0.00	\$3,493.50
Grammar Plus Workbook ©2022 - Grade 6 Subtotal						\$ 3,493.50
Grammar Plus Workbook ©2022 - Answer Keys						
9781418398439	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 6	\$24.00	3	0	\$72.00	\$0.00
9781418398446	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 7	\$24.00	3	0	\$72.00	\$0.00
9781418398453	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 8	\$24.00	3	0	\$72.00	\$0.00

Arlington Pub Schools

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
9781418398460	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 9	\$24.00	3	0	\$72.00	\$0.00
9781418398477	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 10	\$24.00	3	0	\$72.00	\$0.00
9781418398484	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 11	\$24.00	3	0	\$72.00	\$0.00
9781418398491	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK ANSWER KEY GRADE 12	\$24.00	3	0	\$72.00	\$0.00
Grammar Plus Workbook ©2022 - Answer Keys Subtotal					\$ 504.00	\$ 0.00
Grammar Plus Workbook ©2022 - Grade 7						
9781418396893	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 7	\$68.50	0	67	\$0.00	\$4,589.50
Grammar Plus Workbook ©2022 - Grade 7 Subtotal					\$ 0.00	\$ 4,589.50
Grammar Plus Workbook ©2022 - Grade 8						
9781418396909	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 8	\$68.50	0	63	\$0.00	\$4,315.50
Grammar Plus Workbook ©2022 - Grade 8 Subtotal					\$ 0.00	\$ 4,315.50
Grammar Plus Workbook ©2022 - Grade 9						
9781418396657	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 09	\$68.50	0	54	\$0.00	\$3,699.00
Grammar Plus Workbook ©2022 - Grade 9 Subtotal					\$ 0.00	\$ 3,699.00
Grammar Plus Workbook ©2022 - Grade 10						
9781418396664	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 10	\$68.50	0	53	\$0.00	\$3,630.50
Grammar Plus Workbook ©2022 - Grade 10 Subtotal					\$ 0.00	\$ 3,630.50

ISBN	Description	Price	Free Qty	Charged Qty	Free Amount	Total Charged
Grammar Plus Workbook ©2022 - Grade 11						
9781418396671	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 11	\$68.50	0	72	\$0.00	\$4,932.00
Grammar Plus Workbook ©2022 - Grade 11 Subtotal					\$ 0.00	\$ 4,932.00
Grammar Plus Workbook ©2022 - Grade 12						
9781418396688	MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 12	\$68.50	0	58	\$0.00	\$3,973.00
Grammar Plus Workbook ©2022 - Grade 12 Subtotal					\$ 0.00	\$ 3,973.00
myPerspectives English Language Arts Subtotal					\$ 504.00	\$ 28,633.00
Solution Subtotal					\$ 504.00	\$ 28,633.00
Shipping and Handling						\$ 1,717.98
					Total	\$ 30,350.98
Discounted Shipping & Handling Applied						

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Mail: PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500.

Price quote: This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

Shipping & handling charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

Taxes: All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

Platforms: Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

Return Policy: If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

Consumable Worktexts: Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://worktext-subscriptions.savvas.com/>.

Annual subscriptions for iLit and Successmaker: Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here: <https://support.savvas.com/support/s/customer-service-support-form>.

Technical support services are included with purchase of Savvas digital products eform: <https://support.savvas.com/support/s/k12-curriculum-support-form> phone: 1-800-848-9500

Professional Services: All paid services must be scheduled and delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. MySavvasTraining, which provides online access to on-demand tutorials and interactive webinar sessions, is included with purchase of products (mySavvasTraining.com).

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PERRY, GUTHERY, HAASE & GESSFORD, P.C., L.L.O.

Ernest B. Perry (1876-1962)
Arthur E. Perry (1910-1982)
R.R. Perry (1917-1999)
Edwin C. Perry (1931-2012)

MEMORANDUM

To: Dr. Dan Schnoes, ESU 3 Administrator
From: Perry Law Firm
Date: May 1, 2022
RE: School District Annual Policy Service Update

A. REQUIRED POLICY UPDATES

- 1. Policy 1220 – Title IX Grievance Policy** – The grievance policy needed several clarifications and adjustments to comply with the current Title IX regulations, and Policy 1220 incorporates these technical changes. However, as the Biden Administration reviews current Title IX regulations, this Policy may need to be updated again next year.
- 2. Policy 3132 – Internal Controls** – NDE has asked for additional policy provisions under federal monitoring and reporting requirements. This policy update will also be applicable for schools that are audited and/or monitored for use of ESSER funds.
- 3. Policy 3540 – Bidding Construction Projects** – Neb. Rev. Stat. 73-106 generally requires the District to bid construction projects in excess of \$100,000. However, that amount is subject to adjustment by the State Board of Education. The State Board of Education has adjusted this amount to \$109,000, so Policy 3540 has been updated to reflect this change. The requirement to hire an engineer or architect has also been increased to projects in excess of \$118,000.
- 4. Policy 4009 – Drug and Substance Abuse** – This policy reflects updates at the federal level for drug and substance abuse testing for employees.
- 5. Policy 4133 – Substitute Teachers** – There were some timing issues with Boards approving local substitute teachers and when the District needed the substitute to begin teaching. This policy specifically authorizes the Superintendent to sign off on a local substitute permit.
- 6. Policy 6600 – Special Education** – Over the past year, NDE has developed new special education guidance for district policies and procedures. You can access the majority of this guidance here: <https://cdn.education.ne.gov/wp-content/uploads/2017/09/Developing-Local-Policies-and-Procedures-Required-for-Implementation-of-Special-Education-Part-B-Regulations-in-Nebraskas-Public-Schools.pdf>. In response to this new guidance, we have updated Policy 6600.

7. **Policy 8343 – Agenda Construction and Control** – LB 83 requires persons wishing to address the Board of Education to state their name, address, and any organization they represent.

8. **Policy 8343 – Agenda Construction and Control & Policy 9340 – Minutes** – Beginning July 31st, LB 83 requires that Board agendas and meeting minutes be posted on the District’s website. Each agenda must be posted at least twenty-four hours before the meeting. Both the agendas and meeting minutes must remain on the District’s website for at least six months.

B. OTHER CONSIDERATIONS

1. **LB 644 / Property Tax Request Joint Hearing.** This summer, Districts will need to prepare for and review LB 644, and the new budget and tax request process and timelines. Of note, districts will need to sufficiently plan to ensure that they meet the new law’s very specific and condensed timeframe. Within the next week or so, we will be sending out a more detailed guidance on complying with LB 644.

2. **Juneteenth.** This session, LB 29 made Juneteenth (June 19th) a Nebraska State holiday. Although most policies (including 6117) are limited to holidays that occur during the school year, some school districts (either by contract, handbook, or business practice) offer paid holidays for employees on state or federal holidays. Districts should review their holiday pay practices to determine if Juneteenth needs to be added as an additional paid holiday.

3. **Seizure Safe Schools Act.** Last year, the Legislature enacted LB 639, which requires, among other things, that “at least one school employee at each school who has met the training requirements necessary to administer or assist with the self-administration of a seizure rescue medication or medication prescribed to treat seizure disorder symptoms as approved by the United States Food and Drug Administration.” This requirement becomes effective, beginning in 2022-2023 school year.

4. ***Mahanoy v. BL Case.*** Last summer, the United States Supreme Court issued its decision in the “Snapchat cheerleader case.” The case mainly focused on whether a cheerleader had a First Amendment right to post negative comments about the cheer coaches and school while off-school grounds and outside of school hours. The United States Supreme Court held that the school overstepped its authority by removing the student from the cheer squad in response to her Snaps. One key takeaway from this case is that schools need to review their activity handbooks, activity agreements, and so forth, to ensure that there are no prohibitions against “any” negative speech, comments, and the like. Overbroad and/or vague rules regarding student speech are now subject to higher scrutiny under the *Mahanoy* case.

5. Polling Place or Election Training. LB 843 requires that any political subdivision that receives state or federal funding must make their building available to the County Election Commissioner either as a polling place or for election training. Schools should be aware of this new requirement, if contacted by their Election Commissioner.

6. Holocaust and Financial Literacy Standards. LB 888 requires the State Board of Education to incorporate education on the Holocaust and financial literacy into the social studies standards. This does not necessarily require a policy update but is something to keep in mind as you review and update your curriculum.

7. Bond Timing Correction. LB 1165 fixed a timing dispute over the approval and issuance of voter-approved bonds. Districts who are interested in pursuing a bond election should consult with their bond counsel to confirm that LB 1165 would address any timing concerns with their bond election.

8. Student Attendance Policies. Several schools ran into problems with NDE over student attendance reporting and their Student Attendance Policy. This summer would be a good time to review your Student Attendance Policy and related handbook provisions to ensure that your policy matches current practice.

9. Temporary Memorials Policy. Recent guidance has led some to rethink their Temporary Memorials Policy. Typically, this Policy outlines how deceased staff and/or students will (or will not) be memorialized by the District. There is no requirement to have a Temporary Memorials Policy, but some Districts have adopted a policy for the sake of consistency. For those Districts interested in different policy options on this point, please let us know and we can send you different draft policies.

10. Release from Contract. Some Districts have a policy that allows a teacher or administrator to be released from their contract up to a certain date. The current teacher shortage has led some Districts to question their current practices. In advance of the 2022-2023 school year, this summer would be a good time to decide if your District needs to change its policy and/or practice related to releasing certificated employees from contracts by a certain date.

As always, please let us know if you have any questions or concerns.

Business OperationsInternal Controls

The District will develop and maintain internal control procedures as required by law and in accordance with sound fiscal monitoring practices that will ensure appropriate oversight of state and federal funds. The following internal control procedures will be utilized for all federal grants:

Generally: If the District receives federal awards, grants, or other funds, the District will:

- (a) Establish and maintain effective internal control over the federal award that provides reasonable assurance that the District manages the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. The District will endeavor to develop and maintain these internal controls consistent with the “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States or the “Internal Control Integrated Framework” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO);
- (b) Comply with the U.S. Constitution, federal statutes, regulations, and the terms and conditions of the federal award;
- (c) Evaluate and monitor the District's compliance with statutes, regulations and the terms and conditions of federal award;
- (d) Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
- (e) Take reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency, or pass-through entity, designates as “sensitive” or the District considers sensitive, consistent with applicable federal, state, and local laws regarding privacy and responsibility over confidentiality.

Legal Reference: 2 C.F.R. § 200.303.

Management requirements: The District will manage equipment (including replacement equipment), whether acquired in whole or in part under a federal award, until the District disposes of such equipment. The District will, as a minimum, meet the following requirements:

- 1) Maintain property records of the equipment (including equipment description, serial number or other identification number, source of funding, acquisition date, and the like);
- 2) Maintain a physical inventory procedure, with an inventory occurring at a minimum of every two (2) years;
- 3) Implement a Control System procedure;

- 4) Continue to develop and implement adequate maintenance procedures for the equipment;
- 5) Continue to develop and implement sales procedures for the equipment; and
- 6) Continue to develop and implement disposition procedure for the equipment.

Legal Reference: 2 C.F.R. §§ 200.313 & 200.33.

Procurement: The District will use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the requirement standards imposed by law, including:

- 1) A procedure for micro-purchases (Under \$10,000);
- 2) A procedure for small purchases (between \$10,000 to \$250,000);
- 3) A procedure for sealed bids;
- 4) A procedure for competitive proposals; and
- 5) A procedure for noncompetitive bids.

Legal Reference: 2 C.F.R. §§ 200.317 through 200.326.

Cross-Reference: Policies 3130 & 3131.

Record Retention: Financial records, supporting documents, statistical records, and all other related records pertinent to a federal award will be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the federal awarding agency or pass-through entity in the case of a sub-recipient.

For all other records, the District will retain such records for the length of time as required by law.
Legal Reference: 2 C.F.R. § 200.333.

Suspension and Debarment: The District will not contract with any entity or individual who has been debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities. Before entering into a contract regarding a federal award, the District will verify that a vendor has not been debarred, suspended or otherwise excluded, and the District will maintain a copy of said verification.

Legal Reference: 2 C.F.R. § 200.213.

Financial Management: The District will maintain financial management systems to account for the federal funds, including records documenting compliance with federal statutes, regulations, and the terms and conditions of the federal award. These records will be sufficient to permit the District to prepare reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the Federal award. The financial management system will provide for the following:

- 1) Identifying all of the federal awards received and expended and the federal programs under which they were received;

- 2) Ensuring that accurate, current, and complete disclosure of the financial results of each federal award or program are maintained in accordance with reporting requirements;
- 3) Identifying adequately the source and application of funds for federally-funded activities;
- 4) Ensuring effective controls over and accountability for all funds, property, and other assets;
- 5) Comparing actual expenditures with budget amounts for each federal award;
- 6) Ensuring payments of federal funds are made in accordance with applicable law, including 2 CFR § 200.305; and
- 7) Determining the allowability of costs in accordance with applicable law and the conditions of the federal award.

Legal Reference: 2 C.F.R. § 200.302.

Program Income: The District will consult with the federal awarding agency and refer to the applicable law and federal program terms and conditions to determine how to account for, deduct and otherwise handle income from federal programs.

Legal Reference: 2 C.F.R. § 200.307.

Cost Sharing or Matching: For all federal awards, any shared costs or matching funds and all contributions, including cash and third party in-kind contributions, must be accepted as part of the District's cost sharing or matching, when such contributions meet all of the following criteria:

- 1) Are verifiable from the District's records;
- 2) Are not included as contributions for any other Federal award;
- 3) Are necessary and reasonable for accomplishment of project or program objectives;
- 4) Are allowable under the applicable Cost Principles requirements;
- 5) Are not paid by the Federal Government under another Federal award, except where the federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs;
- 6) Are provided for in the approved budget when required by the federal awarding agency; and
- 7) Conform to other provisions of the law or terms and conditions of the federal award, as applicable.

Legal Reference: 2 C.F.R. § 200.306.

Compensation: Compensation for personal services includes all remuneration for services of employees rendered during the period of performance under the federal award, including, but not limited to wages, salaries, and fringe benefits. Costs of compensation may be allowable under federal law and the federal grant to the extent that they satisfy the following requirements:

- 1) Is reasonable for the services rendered; and
- 2) Conforms to the established written expectations of the District, as applied consistently to both Federal and non-Federal activities.

If the District intends to charge compensation to federal awards, such charges will be based on records that accurately reflect the work performed, and will:

- 1) Be supported by a system of internal control which provides reasonable assurance that the charges are accurate, allowable, and properly allocated;
- 2) Be incorporated into the official records of the District;
- 3) Reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of compensated activities;
- 4) Encompass both federally-assisted and all other activities compensated by the District on an integrated basis, but may include the use of subsidiary records as defined in the District's written procedures;
- 5) Comply with the established accounting policies and practices of the District; and
- 6) Differentiate and account for the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) Federal award; a Federal award and non-Federal award; an indirect cost activity and a direct cost activity; two (2) or more indirect activities which are allocated using different allocation bases; or an unallowable activity and a direct or indirect cost activity.

Budget estimates will generally not be used to support charges to Federal awards but may be used for interim accounting purposes.

Legal Reference: 2 C.F.R. §§ 200.430 & 200.431.

Federal Funds for Construction Projects: For all federal awards, the District will comply with all applicable legal requirements, including the Davis-Bacon Act.

Legal Reference: 34 C.F.R. § 75.600, et seq.

Capitalization and Depreciation: The District will follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E, when charging these specific expenditures to a federal grant. When applicable, District staff will check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, federal, state, or program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those requirements. The following rules of allowability apply to equipment and other capital expenditures:

- A. Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the federal awarding agency or pass-through entity.
- B. Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the federal awarding agency or pass-through entity.
- C. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the federal awarding agency or pass-through entity.

D. Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 CFR § 200.436 and 2 CFR § 200.465.

E. When approved as a direct cost by the federal awarding agency or pass-through entity under Sections A - C, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal awarding agency.

F. If the District is instructed by the federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.

G. Any depreciation will be computed, charged, and recorded in a manner consistent with federal regulations and any requirements of the federal awarding agency.

Legal Reference: 2 C.F.R. §§200.436 & 200.439.

Maintaining Records: Financial records, supporting documents, statistical records, and all other District records pertinent to a federal award must be retained for the minimum period time as required by federal law or the terms of the federal awarding agency, whichever is longer in time.

Legal Reference: 2 C.F.R. § 200.334.

Conflict of Interest: Notwithstanding any other Board Policies or Procedures, the District shall ensure that it avoids any conflicts of interest regarding any federal awards. The District will disclose in writing any potential conflict of interest to the federal awarding agency or pass-through entity in accordance with applicable federal awarding agency policy.

Legal Reference: 2 C.F.R. § 200.112.

Unexpected or Extraordinary Circumstances: For all federal awards, if the District does not currently have in place a sufficient policy that addresses extraordinary circumstances, such as those caused by COVID-19, the District may amend or create a policy at a later date in order to put emergency contingencies in place for federal and non-federal similarly situated employees. If the conditions exist for charges to be made to the federal grant, then charges may also be made to any non-federal sources that are used by the District in order to meet a matching requirement. The District will take other steps to comply with federal award requirements in the event of unexpected or extraordinary circumstances.

Legal Reference: 2 C.F.R. § 200, et seq.

Date of Adoption: [Insert Date]

Business OperationsProcedures—Bidding Construction Projects

The District shall bid every project for the construction, remodeling, or repair of any school-owned building or for site improvements when the contemplated expenditures for the project is in excess of one hundred nine thousand dollars (\$109,000), or such sum as adjusted pursuant to Section 73-106. The bidding procedures shall comply with the requirements of state law and shall include the following:

1. Notice to Bidders: The Administration shall prepare a notice to bidders containing a general description of the scope of the project being bid; the location of the project; the means of obtaining project documents, including plans and specifications; the date and hour bids will close; and the date, hour and place bids are to be returned, received and opened, and a provision that such bids will be immediately and simultaneously opened in the presence of the bidders or representatives of the bidders, when the hour is reached for the bids to close.
2. Regular Manner of Advertisement for Bids: The notice to bidders shall be published one time in a newspaper of general circulation in the School District. The notice shall be published at least seven (7) days prior to the date designated for the opening of such bids. The Board of Education or Administration may, in its sole discretion, elect to utilize further advertisement for bids as it may determine appropriate to secure a sufficient number of qualified bidders for the scope of the project.
3. Bid Opening: When the hour is reached for such bids to close, bids will be immediately and simultaneously opened in the presence of the bidders or representatives of the bidders.
4. Contract Award: The contract shall be awarded to the lowest responsible bidder as to the extent required by law. When not so required, the award shall be made on the basis of consideration of the contract award criteria determined appropriate by the Board or administration.
5. Performance and Payment Bonds. Whenever any contract is entered into for the erecting, furnishing, or repairing of any building or other public structure or improvement, the contractor shall be required, before commencing such work, to furnish a performance, labor and material payment bond. The bond requirement shall not apply, however, to any project bid or proposed which has a total cost of ten thousand dollars (\$10,000) or less unless the School Board or Administration includes a bond requirement in the specifications for the project. The bond shall be in an amount not less than the contract price. The bond shall be conditioned on the faithful performance of the contract and the payment by the contracting party of all laborers and mechanics for labor that is performed and of all material and equipment rental that is actually used or rented in connection with the improvement project and the performance of the contract. Such bond shall contain such provisions as are required by statutes, and be in a form prescribed and required by the district.

6. Retention of an Architect or Engineer. The School District shall not engage in the construction of any public works involving architecture or engineering unless the plans, specifications, and estimates have been prepared and the construction has been observed by an architect, a professional engineer, or a person under the direct supervision of an architect, professional engineer, or those under the direct supervision of an architect or professional engineer; provided that such requirement shall not apply to any public work in which the contemplated expenditure for the complete project does not exceed one hundred and eighteen thousand dollars (\$118,000), as adjusted from time to time by Section 81-3445 or other applicable law.
7. Additional Procedures. Each bid for which a labor and material bond is required shall be accompanied by a bid bond or certified check in the amount of five percent (5%) of such bid unless the School Board or Administration waives such requirement. The Board of Education or Administration may provide for additional procedures for the procurement, opening and acceptance of bids as deemed appropriate for a particular project.

Legal Reference: Neb. Rev. Stat. Sec. 52-118; Neb. Rev. Stat. Sec. 73-101 *et seq.*; Neb. Rev. Stat. Sec. 73-106; Neb. Rev. Stat. Sec. 81-3445

Date of Adoption: [Insert Date]

Bylaws of the Board - MeetingsMinutes

The Board of Education shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed. The resignation of a Board member or any other circumstance that results in a vacancy in office shall be made a part of the minutes.

The minutes shall be prepared by the secretary immediately following the meeting, shall be written, shall be available on the District's website and for inspection by the public and for distribution to the members of the Board within ten (10) working days, or prior to the next convened meeting, whichever occurs earlier, and shall be a part of the agenda for the next regular meeting at which time they shall be corrected, if necessary, and approved.

The minutes shall be kept in the office of the superintendent and shall be public records and open to public inspection during normal business hours. The minutes shall also be available on the District's website for at least six (6) months.

Legal Reference: Neb. Rev. Stat. Sections 79-555; 79-570; and 79-577
Neb. Rev. Stat. Sections 84-1408 to 1414

Date of Adoption: [Insert Date]

Internal Board Policies - Methods of OperationPublic Participation at Board MeetingsA. Attend

Members of the public shall be permitted to attend and to speak at board meetings. They will not be required to identify themselves as a condition for admission to the meeting.

The Board may allow advisors, consultants, and other persons who are not Board members to appear at the meeting via telephone or other similar means.

The chair has the authority to assure that people conduct themselves in an orderly manner at the meeting. Undue interruption or other interference with the orderly conduct of business will not be allowed. The chair may order persons who are disorderly to be removed from the meeting.

Legal Reference:	Sections 79-570; 79-571; Sec. 84-1411 (3) and (6); Sec. 84-1412 (1) and (3)
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B. Hear

The board will, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

Legal Reference:	Sec. 84-1412 (7)
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C. Record

Members of the public may use recording devices (tape recorder, video camera, etc.) to record any part of a meeting of a public body, except for closed sessions. No recording, other than note taking, shall be done without informing the President in advance. The President shall control the placement of the recording device so the device does not obstruct the view of Board members or other members of the public attending the meeting and does not otherwise interfere with the meeting.

Legal Reference:	Sec. 84-1412 (1)
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D. Access to Written Materials

At least one copy of all reproducible written material to be discussed at an open meeting will be made available at the meeting for examination and copying by members of the public.

Legal Reference:	Sec. 84-1412 (8)
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E. Speak

Members of the public will be permitted to speak at Board meetings at which a public forum is on the Agenda. Members of the public may also speak when invited to make a presentation or when recognized by the chair. The Board is not required to allow members of the public to speak at each meeting. However, the Board will not forbid public participation at all meetings.

Members of the public will not be required to have their name be placed on the agenda prior to the meeting in order to speak about items on the agenda.

Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.

The President or chair for the meeting shall have the authority to establish reasonable time limits for individual speakers and for the duration of public forum sessions.

Speakers will be permitted to address the Board consistent with free speech rights. However, offensive language, defamatory remarks, and hostile conduct will not be tolerated. Further, charges or complaints against a school employee shall not be made for the first time at a public Board meeting without having followed the school's complaint procedure.

Legal Reference: Neb. Rev. Stat. 84-1412

Date of Adoption: [Insert Date]

Personnel - Certificated EmployeesSubstitute Teachers

Persons employed as substitute teachers shall meet such qualifications as are established by law and the State Department of Education and may be employed for periods of time in the absence of the regular teacher.

Rates of compensation for all substitute teachers will be set by the Board, provided that after a substitute employee has been on duty for ten (10) consecutive school days for the same teacher, such substitute teacher shall be paid an additional amount above the regular daily rate as annually determined by the Board. An indefinite long-term substitute (a substitute that has been issued an actual contract by the district) will be paid a daily rate figured on the contracted base rate divided by the number of master agreement contract days for teachers. Substitute teachers will not participate in the health plan or other fringe benefits of the school district.

The Superintendent shall be responsible for recruitment, selection, assignment, orientation and evaluation of substitute teachers. The Superintendent, or Superintendent's designee, is hereby authorized on behalf of the District to execute any necessary documents to assist a substitute teacher to secure a local substitute teaching permit.

Legal Reference: Neb. Rev. Stat. Sec. 79-808

Date of Adoption: June 13, 2022

Community RelationsTitle IX – Procedure for Complaints of Sexual Harassment**A. Complaint Procedure - Generally**

1. Reporting Procedures: All employees are responsible for helping to prevent sexual harassment. Employees or students who believe they have been subjected to, or believe they have witnessed sexual harassment should follow these procedures:

1. Directly inform the person engaging in the discrimination or harassment that such conduct is offensive and must stop.
2. For employee reporters, contact your principal or supervisor, the principal or supervisor of the offending person, or the Title IX Coordinator if you do not wish to communicate directly with the person whose conduct is offensive or if direct communication with the offending person has been ineffective.
3. Report the matter to the Title IX Coordinator if the offending conduct continues or has not been resolved to your satisfaction after you have reported the matter to a principal or supervisor.
4. For student reporters, contact any teacher, counselor, or administrator, or the Title IX Coordinator.
5. Report to the Title IX Coordinator if you are the adult to whom the student has made a report so that the matter can be properly resolved. The Title IX Coordinator is:

TITLE IX COORDINATOR CONTACT INFORMATION

Dawn Lewis, Superintendent
Arlington Public Schools
705 N 9th St
Arlington, NE 68002

2. District Actions upon Report of Sexual Harassment or Sexual Misconduct: Upon receipt of a report of sexual harassment, the Title IX Coordinator, or designee, including but not limited to a building principal or assistant principal, will conduct an initial inquiry. The first step of the inquiry will typically include a preliminary meeting between the individual whom the reporting party alleges has been subjected to sexual harassment or sexual misconduct and the Title IX Coordinator, or designee. The initial inquiry may also include a meeting between the Title IX Coordinator, or designee, and the individual whom the reporting party alleges has committed sexual harassment or sexual misconduct. The purpose of these meetings is to gain a basic understanding of the nature and circumstances of the report, it is not intended to be a full investigative interview. During the initial assessment, the reporting party may also receive information about resources, rights, procedural options, and supportive measures. The Title IX

Coordinator, or designee, may inquire into whether the person who has is alleged to have been subject to sexual harassment or misconduct requests resources, no further action, supportive measures, and/or initiation of the “Formal Complaint” process. The Title IX Coordinator will make a reasonable effort to respect the wishes of the person who experienced sexual harassment or sexual misconduct; however, if the reported incident constitutes an imminent or ongoing threat to school safety, based on the assessment of the Title IX Coordinator, then the Title IX Coordinator may file a Formal Complaint, on behalf of the District, with or without the consent or permission of the person who has experienced sexual harassment or sexual misconduct.

With or without a Formal Complaint, allegations of sexual harassment or discrimination shall be investigated and if substantiated, corrective or disciplinary action will be taken, up to and including dismissal from employment, if the offender is an employee, or suspension and/or expulsion, if the offender is a student. Retaliatory action will not be taken against any person for reporting discrimination or harassment. This policy does not limit or prohibit the District from instituting disciplinary measures pursuant to other Board Policy, rules, or other expectations if the District determines that a person violated District rules or expectations.

B. Formal Complaint Process

The following procedures apply only in the event that a Formal Complaint is filed. All other reports of sexual harassment shall be resolved using the general complaint procedure. Any timelines set forth in the following procedures may be extended by the Title IX Coordinator with notice to the parties.

1. Misconduct Which May Be Investigated Under a Formal Complaint: The Formal Complaint process is only available if the Formal Complaint alleges: (i) conduct which occurs on District grounds or property owned or controlled by the District; (ii) conduct which occurs in the context of District employment or an education program or District-sponsored activity within the United States, and (iii) conduct which occurs when the District has substantial control over both the Respondent and the context in which the sexual harassment or sexual misconduct occurs. The conduct must also fall within one of the following categories: (a) an employee of the District conditioning an aid, service, or benefit of the District on an individual’s participation in unwelcome sexual contact; (b) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the District’s education program or activity; (c) sexual assault; (d) domestic violence; (e) dating violence; or (f) stalking.

2. Parties to a Formal Complaint: The only parties to a Formal Complaint are the Complainant, who is the person alleged to have been subject to misconduct, and the Respondent, the person who is alleged to have committed the misconduct.

3. Filing a Formal Complaint: A Formal Complaint may only be filed by a Complainant or the Title IX Coordinator. An employee or student Complainant may file a Formal Complaint in

writing with the Title IX Coordinator in person or by mail, or by electronic mail. The Formal Complaint must be signed by the Complainant or by the Title IX Coordinator.

4. Immediate Actions Upon Receipt of Formal Complaint: Upon receipt of a Formal Complaint, the Title IX Coordinator will conduct an initial assessment of the allegations contained within the Formal Complaint to determine if the allegations in the Formal Complaint, if true, allege misconduct which may be investigated under the Formal Complaint process. If the allegations in the Formal Complaint do not allege misconduct which may be investigated under the Formal Complaint process, the Title IX Coordinator must dismiss the Formal Complaint and may proceed under other District policies or procedures. The Complainant will be provided notice in writing if the Formal Complaint is dismissed.

If the allegations in the Formal Complaint allege misconduct which may be investigated under the Formal Complaint process, the Title IX Coordinator shall provide the following to all known parties: (1) The complaint procedure as outlined in this policy; and (2) Notice of the allegations of sexual harassment, known by the District at the time of filing the Notice, including (i) the identities of the parties involved, if known, (ii) the conduct allegedly constituting sexual harassment, and (iii) the date and location of the alleged incident.

The Title IX Coordinator shall then provide the Formal Complaint and the Notice of the Formal Complaint to the District's Title IX Investigator.

5. Investigation of Formal Complaint: Upon receipt of a Formal Complaint, the Investigator will promptly investigate the allegations contained within, even if an outside entity or law enforcement agency is investigating a complaint involving the same facts and allegations. The Investigator will not wait for the conclusion or outcome of a criminal investigation or proceeding to begin an investigation required by this complaint procedure. If the allegation(s) involve possible criminal conduct, the District will notify the Complainant of his or her right to file a criminal complaint, and District employees will not dissuade the Complainant from filing a criminal complaint either during or after the District's investigation.

The Investigator will contact the Complainant, Respondent, and relevant witnesses to schedule interviews. All parties may bring up to two people to this meeting: (1) Support Person and/or (2) Advisor of Choice. The Advisor of Choice may or may not be an attorney. Neither the Support Person nor the Advisor of Choice can direct questions or comments to the Investigator, nor may the Support Person or Advisor of Choice advise a student or employee how to answer the Investigator's questions.

The Investigator will also aim to collect all tangible evidence relevant to the investigation.

The Investigator will complete the investigation within a reasonable time frame, as determined by the Title IX Coordinator. The factors to determine a reasonable time frame include, but are not limited to, the allegations of the Formal Complaint and the number of witnesses that may need to be interviewed. The time frame originally set by the Title IX Coordinator may be extended by the Title IX Coordinator, upon notice to the parties, as deemed necessary to complete the investigation. Periodic status updates will be given to the parties, when appropriate.

(A) *Neutrality*: The Title IX Coordinator, Investigator, Decision-Maker, or any person designated by the District to facilitate this Formal Complaint process, shall not have any conflict of interest or bias for or against Complainants or Respondents generally or an individual Complainant or Respondent. The District shall ensure that Title IX Coordinator, Investigator, Decision-Maker, and any person who facilitates this Formal Complaint process shall receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and complaint process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the fact at issue, conflicts of interest, and bias.

(B) *Burden of Production*: It shall be the Investigator's burden to gather evidence sufficient to reach a determination regarding the outcome of the Formal Complaint. To reach a determination, the investigation will include, but is not limited to:

- i. Providing the parties with the opportunity to present witnesses and provide evidence.
- ii. An evaluation of all relevant information and documentation relating to the alleged discriminatory conduct.
- iii. A consideration of various factors, including: (1) the nature of the conduct and whether the conduct was unwelcome, (2) the surrounding circumstances, expectations, and relationships, (3) the degree to which the conduct affected one or more students' education, (4) the type, frequency, and duration of the conduct, (5) the identity of and relationship between the alleged harasser and the suspect or suspects of the harassment, (6) the number of individuals involved, (7) the age and sex, if applicable, of the alleged harasser and the alleged victim(s) of the harassment, (8) the location of the incidents and the context in which they occurred, (9) the totality of the circumstances, and (10) other relevant evidence.
- iv. A review of the evidence using a "preponderance of the evidence" standard. To meet the "preponderance of the evidence" standard, the evidence must show that the discrimination, harassment, or retaliation more likely occurred than did not occur.

(C) *Rights of the Parties*: The Respondent is entitled to a presumption that the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the complaint process. The Investigator must provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence. The Investigator shall not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.

The District retains the right to place any person on administrative leave during the pendency of the investigation. The District also retains the right to remove a Respondent from the District's educational program prior to the conclusion of the investigation. In the event of a removal, the Respondent shall have the opportunity to challenge the decision for removal by meeting with the Title IX Coordinator to discuss the removal.

(D) *Conclusion of Investigation:* Prior to the conclusion of the investigation, the Investigator shall send each party the evidence that is subject to inspection and review in an electronic format or a hard copy. This information shall be known as the “Draft Investigative Report.” The Draft Investigative Report shall include all evidence obtained as part of the investigation that is directly related to the allegations raised in the Formal Complaint, including the evidence upon which the Investigator does not intend to relay to the Decision-Maker. The parties shall then have ten (10) calendar days to submit a written response, which the Investigator will consider. Responses may not be submitted by the parties’ Advisor of Choice or Support Person, unless such person is the parent or guardian of the Complainant or Respondent. Responses may include corrections to the Investigator’s summary of the parties’ interviews, suggestions for additional investigation, or additional information not known at the time of the interviews. Any new information provided by the parties during the response period will not result in an additional time period for response by the other party unless determined necessary by the Title IX Coordinator. The Investigator is not obliged to respond to any question or requests for information in the parties’ responses. The Investigator will consider the information provided by the parties and will incorporate relevant information into the Final Investigative Report. The Final Investigative Report will fairly summarize the relevant evidence. The Investigator shall then submit the Final Investigation Report to the Decision-Maker. The parties shall each receive a copy of the Final Investigative Report at the same time as the Decision-Maker.

6. Actions Taken By Decision-Maker Upon Receipt of Final Investigative Report: Upon receipt of the Final Investigative Report, the Decision-Maker shall provide 10 days for each party to submit written, relevant questions that a party wants asked of any party or witness. Questions shall be submitted to the Title IX Coordinator who shall determine whether questions are relevant. The Title IX Coordinator shall contact parties or witnesses to request answers to the parties’ relevant questions. The Title IX Coordinator will provide each party, and the Decision-Maker with the answers provided by the opposing party or witness and allow for additional, limited follow-up questions from each party.

7. Notice of Determination: Once the Decision-Maker has received the answers to relevant questions submitted by the parties, the Decision-Maker shall consider the answers and the Decision-Maker shall issue a written determination regarding responsibility by a preponderance of the evidence within a reasonable time frame, as determined by the Title IX Coordinator. The Decision-Maker shall consider all relevant evidence, including inculpatory and exculpatory evidence, and will not consider the credibility of the evidence to be based on a person’s status, such as the Complainant, Respondent, or witness. The Decision-Maker shall provide the written determination to both parties simultaneously. The written determination shall include:

- (a) Identification of the allegations potentially constituting sexual harassment;
- (b) A description of the procedural steps taken from the receipt of the Formal Complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather evidence;
- (c) Findings of fact supporting the determination;
- (d) Conclusions regarding the application of each recipient’s code of conduct to the facts;
- (e) A statement of, and rationale for, the results as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the recipient imposes

on the Respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the recipient to the Complainant; and

- (f) The recipient's procedures and permissible bases for the Complainant and Respondent to appeal.

The Family Educational Rights and Privacy Act (FERPA) permits the District to disclose relevant information to a student who was discriminated against or harassed.

8. Sanctions: At the conclusion of the investigation, the Decision-Maker may institute disciplinary measures against the Respondent if the Decision-Maker determines that the Respondent engaged in sexual abuse or harassment. Disciplinary measures may include, but are not limited to, in-school suspension, out-of-school suspension, expulsion, and, in the case of an employee disciplinary action, up to and including immediate termination from employment.

The Title IX Coordinator is responsible for coordinating the implementation of supportive measures for the victim(s).

C. Appeals

If either party is not satisfied with the outcome of the investigation and the decision of the Decision-Maker, they may appeal on the following bases:

1. Procedural irregularity that affected the outcome of the matter;
2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
3. The Title IX Coordinator, Investigator, or Decision-Maker had a conflict of interest or bias for or against the Complainant or Respondent generally or the individual Complainant or Respondent that affected the outcome of the matter.

The request for an appeal shall be in writing and submitted on the appropriate document. The appeal document shall be submitted to the Superintendent.

Upon notice of an appeal by either party, the Superintendent of Schools shall notify the other party in writing when the appeal is filed and of the appeal procedures, which apply equally to both parties.

The Superintendent shall give both parties a reasonable and equal opportunity to submit a written statement in support of or challenging the outcome.

The Superintendent shall review the investigative report, Decision-Maker's determination, and written statements of the parties and then issue a written decision describing the result of the appeal and the rationale for the result. The Superintendent shall provide the written decision simultaneously to both parties.

D. Informal Resolution

If a Formal Complaint is filed, the District may offer the Complainant and Respondent the opportunity to participate in an informal resolution process. The informal resolution process may take place at any time prior to reaching a determination regarding responsibility. The informal resolution process shall only take place upon:

1. Written notice to both parties disclosing: the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a Formal Complaint arising from the same allegations, provided, however, that at any time prior to agreeing to a resolution, any party has the right to withdraw from the resolution process and resume the complaint process with respect to the Formal Complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;
2. The parties' voluntary, written consent to the informal resolution process; and
3. That the allegations of the Formal Complaint do not involve any allegations that an employee sexually harassed a student.

E. Record Keeping

The District will maintain relevant documentation obtained during the investigation and documentation supportive of the findings and any subsequent determinations, including the investigative report, witness statements, interview summaries, and any transcripts or audio recordings, pertaining to the investigative and appeal proceedings for a period of seven (7) years.

Legal Reference: Title IX

Date of Adoption: June 13, 2022

Personnel - All EmployeesDrug and Substance Use and Abuse

It is the policy of the Arlington Public School District to eliminate the influence of drugs, alcohol and other chemicals within the school environment and to educate students against the usage of drugs, alcohol and illegal substances. The District will implement regulations and practices which will ensure compliance with laws relating to drugs and alcohol, including: the Drug-Free Workplace Act and the Omnibus Transportation Employee Testing Act of 1991, and all regulations and rules promulgated pursuant thereto.

Section 1 Drug-Free Workplace

The District has established the school as a drug-free workplace. The drug-free workplace for this purpose includes school grounds, school utilized vehicles, and places in which school activities are held. The school district recognizes that the use, possession, or being under the influence of illicit drugs or alcohol constitutes a hazard to the positive development of students and employees and a substantial interference with school purposes.

1. The unlawful manufacture, distribution, disposition, possession, or use of a controlled substance is prohibited in the work place. Employees are also prohibited from possessing, using or distributing illicit drugs or alcohol, or being under the influence of illicit drugs or alcohol, on any district property or district sponsored event. Any level of impairment from illicit drugs, alcohol, or inhalants, and the presence of any odor of illicit drugs (such as marijuana) or alcohol in the work place or on duty time shall be a violation of the drug-free workplace.
2. The possession or distribution of a look-alike drug or look-alike controlled substance is prohibited. In addition, employees are expected to serve as role models for students and will be considered to have violated the District's expectations in the event the employee commits a criminal drug or alcohol offense off the work place or off duty time.
3. As a condition of employment, employees will abide by the District's drug-free workplace policies and notify the Superintendent or designee in writing of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
4. Disciplinary sanctions, up to and including termination of employment and referral for prosecution, will be imposed upon employees who violate the aforementioned standards of conduct. Sanctions for violation thereof may include the requirement that the employee complete an appropriate rehabilitation program, reprimands, and non-renewal, cancellation, or termination of contract of employment.
5. Employees shall be advised through employee publications about drug and alcohol counseling and rehabilitation and reentry programs that are available.

6. Employees shall be furnished with a paper or digital copy of this policy.

This policy supplements and is in addition to all other policies, regulations, practices, procedures and contractual provisions regarding or related to the improper or unlawful possession, use, or distribution of illicit drugs and alcohol.

Section 2 Alcohol and Drug Testing

The District will implement regulations and practices which will insure compliance with the Omnibus Transportation Employee Testing Act of 1991, the Moving Ahead for Progress in the 21st Century (MAP-21) Act, and all regulations and rules promulgated pursuant to such Acts. Employees in "safety-sensitive" positions, as defined by the Act and regulations promulgated thereunder, including employees whose position requires a commercial driver's license (CDL), shall be tested for alcohol and controlled substances as required by law. (See attached Appendix "1"). Refusal to submit to such pre-employment testing, or testing positive, shall disqualify an applicant from employment. Reasonable suspicion, random, post-accident, return-to-duty, and follow-up testing shall also be conducted. Employees who test positive shall be immediately removed from safety-sensitive positions and shall be removed from employment.

Legal Reference: 41 U.S.C. §§701 to 707
49 U.S.C. §§5331(b) and 31306; 49 CFR Part 382

Date of Adoption: June 13, 2022

**CONTROLLED SUBSTANCES AND ALCOHOL USE AND TESTING:
FEDERAL REGULATIONS, ARLINGTON PUBLIC SCHOOLS' COMPLIANCE
POLICIES AND PROCEDURES, AND EDUCATIONAL MATERIALS**

The U.S. Department of Transportation (DOT) and the Federal Highway Administration (FHWA) have issued regulations requiring that individuals who perform safety-sensitive functions and who are required to maintain a commercial driver's license (CDLs) be tested for controlled substances and alcohol and not engage in controlled substances use or alcohol misuse. Information concerning those regulations, [Name] Public Schools policies and procedures, and educational materials relating to controlled substances use and alcohol misuse is set forth as follows:

(A) The persons designated by [Name] Public Schools to answer employee questions about these materials are:

Superintendent of Schools
Secondary Principal

(B) The categories of employees who are subject to the provisions of the federal controlled substances and alcohol use and testing regulations are:

Individuals who perform safety-sensitive functions and who are required to maintain a commercial driver's license (CDLs), including bus drivers and distribution and maintenance employees who are subject to driving commercial motor vehicles.

(C) The term "safety-sensitive functions" means:

- (1) All time waiting to be dispatched, unless the driver has been relieved from duty;
- (2) All time inspecting equipment or inspecting, servicing, or conditioning any commercial motor vehicle (i.e., a vehicle in excess of 26,000 pounds GVWR or designed to carry 16 or more passengers, including the driver) at any time;
- (3) All driving time (i.e., time spent at the controls of a commercial motor vehicle in operation);
- (4) All time, other than driving time, in or upon any commercial motor vehicle;
- (5) All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded;
- (6) All time spent performing the driver requirements of 49 CFR §§392.40 and 392.41 relating to accidents;
- (7) All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

(D) Employee conduct that is prohibited by the federal controlled substances and alcohol use and testing regulations includes:

1. **Alcohol concentration.**
No driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater.
2. **Alcohol possession.**
No driver shall be on duty or operate a commercial motor vehicle while the driver possesses alcohol.
3. **On-duty use.**
No driver shall use alcohol while performing safety-sensitive functions.
4. **Pre-duty use.**
No driver shall perform safety-sensitive functions within four (4) hours after using alcohol.
5. **Use following an accident.**
No driver required to take a post-accident alcohol test shall use alcohol for eight hours following the accident, or until the driver undergoes a post-accident alcohol test, whichever occurs first.
6. **Refusal to submit to a required alcohol or controlled substances test.**
No driver shall refuse to submit to a post-accident alcohol or controlled substances test, a reasonable suspicion alcohol or controlled substance test, or a follow-up alcohol or controlled substances test.
7. **Controlled substances use.**
No driver shall report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any controlled substance, except when the use is pursuant to the instructions of a physician who has advised the driver that the substance does not adversely affect the driver's ability to safely operate a commercial motor vehicle.
8. **Controlled substances test.**
No driver shall report for duty, remain on duty or perform a safety-sensitive function, if the driver tests positive for controlled substances.

(E) The circumstances under which an employee will be tested for alcohol and/or controlled substances pursuant to the federal regulations include:

1. **Pre-employment testing.**
Prior to the first time a driver performs safety-sensitive functions, the driver shall undergo testing for alcohol and controlled substances. No safety-sensitive functions are to be performed unless the driver has been administered an alcohol test with a result indicating an alcohol concentration less than 0.04, and has received a controlled substances test result from the medical review officer indicating a verified negative test result.
2. **Post-accident testing.**
 - (a) As soon as practicable following an accident involving a commercial motor vehicle, each surviving driver:
 - (1) Who was performing safety-sensitive functions with respect to the vehicle, if the accident involved the loss of human life; or

- (2) Who receives a citation under State or local law for a moving traffic violation arising from the accident shall undergo a test for alcohol and controlled substances.
- (b) (1) *Alcohol tests.* Shall be administered within two hours following the accident unless such cannot reasonably be done, and not more than eight hours following the accident.
- (2) *Controlled substance tests.* Shall be administered within 32 hours following the accident.
- (c) A driver who is subject to post-accident testing shall remain readily available for such testing or may be deemed by the employer to have refused to submit to testing. The driver shall be permitted to leave the immediate scene of an accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care, but shall otherwise remain readily available for testing.

3. **Random testing.**

(a) Drivers shall be subject to random testing. The minimum annual percentage rate for random alcohol testing should be 25 percent of the average number of driver positions, or such minimum annual percentage rate as established from time to time by the FHWA. The minimum annual percentage rate for random controlled substance testing shall be 50 percent of the average number of driver positions.

(b) The selection of drivers for random alcohol and controlled substances testing shall be made by a scientifically valid method. Under the selection process used, each driver shall have an equal chance of being tested each time selections are made.

(c) The random alcohol and controlled substances tests shall be unannounced and the dates for administering random alcohol and controlled substances tests shall be spread reasonably throughout the calendar year.

(d) Each driver who is notified of selection for random alcohol and/or controlled substances testing shall proceed to the test site immediately; provided, however, that if the driver is performing a safety-sensitive function at the time of notification, the driver shall cease to perform the safety-sensitive function and proceed to the testing site as soon as possible.

4. **Reasonable suspicion testing.**

(a) A driver shall submit to an alcohol test when the employer has reasonable suspicion to believe that the driver has engaged in conduct prohibited by the federal drug and alcohol testing regulations (except for possession of alcohol).

(b) Under federal law, notwithstanding the absence of a reasonable suspicion alcohol test, a driver is prohibited from reporting for duty or remaining on duty requiring the performance of safety-sensitive functions while the driver is under the influence of or impaired by alcohol and must not perform or continue to perform safety-sensitive functions, until:

- (i) An alcohol test is administered and the driver's alcohol concentration measures less than 0.02; or
- (ii) Twenty-four hours have elapsed following the determination that there is reasonable suspicion to believe that the driver has violated the prohibitions concerning the use of alcohol.

5. **Return-to-duty testing.**

(a) Alcohol. If a driver has engaged in conduct prohibited by the federal drug and alcohol testing regulations concerning alcohol and has not been terminated, the driver shall undergo a return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02.

(b) Controlled Substances. If a driver has engaged in conduct prohibited by the federal drug and alcohol testing regulations concerning controlled substances, and has not been terminated, the driver shall undergo a return-to-duty controlled substances test with a result indicating a verified negative result for controlled substances use.

6. **Follow-up testing.**

Following a determination that a driver is in need of assistance in resolving problems associated with alcohol misuse and/or use of controlled substances, the driver shall, if still employed, be subject to unannounced follow-up alcohol and/or controlled substances testing as directed by a substance abuse professional in accordance with the provisions of federal regulations.

Random, reasonable suspicion, and follow-up alcohol testing shall be conducted only when the driver is performing safety-sensitive functions, just before the driver is to perform safety-sensitive functions, or just after the driver has ceased performing safety-sensitive functions.

(F) The procedures that will be used to test for the presence of alcohol and controlled substances, to protect the employee and the integrity of the testing processes, to safeguard the validity of the test results, and to ensure that those results are attributed to the correct employee include:

The procedures outlined in 49 CFR 40, concerning procedures for Transportation Workplace Drug and Alcohol Testing Program, will be followed. This includes use of a "split sample" approach for drug testing and chain of custody procedures including documentation of screening aliquots.

(G) An employee is required to submit to alcohol and controlled substances tests administered pursuant to the federal regulations.

(H) A "refusal to submit" to an alcohol or controlled substance test includes:

Refuse to submit (to an alcohol or controlled substances test) means that a driver (1) Fails to provide adequate breath for testing without a valid medical explanation after he or she has received notice of the requirement for breath testing, (2) fails to provide adequate urine for controlled substances testing without a valid medical explanation after he or she has received notice of the requirement for urine testing, or (3) engages in conduct that clearly obstructs the testing process. A failure to remain readily available for post-accident testing, or to notify the employer of the need for such testing, or to proceed to the test site immediately for random testing, may be deemed by the employer to constitute a refusal to submit.

The consequences for refusing to submit to an alcohol or controlled substances test are as follows: A driver who has refused to submit to a required alcohol or controlled substance test is subject to the same consequences as a driver who has tested positive on an alcohol (concentration of 0.04 or greater) or controlled substances test.

(I) The consequences under the federal regulations for employees who have violated the federal regulations relating to controlled substances and alcohol use and testing include:

The driver shall be removed from and not permitted to perform safety-sensitive functions. The driver shall be referred for evaluation by a substance abuse professional for a determination of what assistance, if any, the employee needs in resolving problems associated with alcohol misuse and controlled substances abuse.

Before a driver returns to duty requiring the performance of a safety-sensitive function after engaging in conduct prohibited by the federal regulations, the driver shall, if still employed, undergo a return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02 if the conduct involved alcohol, or a controlled substances test with a verified negative result if the conduct involved a controlled substance.

In addition, each driver identified as needing assistance in resolving problems associated with alcohol misuse or controlled substance use, if still employed,

- (i) Shall be evaluated by a substance abuse professional to determine that the driver has properly followed any rehabilitation program prescribed, and
- (ii) Shall be subject to unannounced follow-up alcohol and controlled substances tests administered by the employer following the driver's return to duty.

The driver may also be subject to the penalty provisions of 49 U.S.C. § 521(b).

(J) The consequences under the federal regulations for employees found to have an alcohol concentration of 0.02 or greater but less than 0.04 include: Removal from safety-sensitive functions for a period of not less than 24 hours following administration of the test.

(K) Information to assist employees in avoiding alcohol misuse and controlled substances use, signs and symptoms of an alcohol or a controlled substances problem, and available methods of intervening when such a problem is suspected: Information will be made available by the counselor to employees upon request.

Date of Adoption: [Insert Date]

InstructionSpecial Education

Arlington Public Schools adopts this special education policy with the intent that the policy maintains the District's compliance with all applicable laws affecting special education services and programs. The Superintendent or designees shall develop regulations or procedures to implement these policies. Employees and contractors of the District are expected to comply with these policies and all regulations, guidelines and procedures related to this policy in all respects.

The District will abide by all state and federal laws relating to special education. The District's special education policy and regulations, guidelines and procedures related to this policy are to be interpreted so as to be in compliance with such laws. In the event of changes in law, the school administration shall be authorized to implement modifications of practice to comply with such changes (whether the changes impose more or less stringent procedural or substantive requirements) until such time as amended policies are adopted by the Board of Education. References herein to 92 NAC 51 citations are made to Rule 51 as in effect on the date of the adoption of these policies. In the event of renumbering or other revisions to Rule 51, the policy shall be interpreted and implemented consistent with such renumbering or revisions.

1. Free Appropriate Public Education

A free appropriate public education shall be made available to all children with disabilities residing in the District, including children with disabilities who have been suspended or expelled, from date of verification through the school year in which the child is no longer eligible or the student reaches twenty-one (21) years of age, whichever occurs earlier. An Individualized Education Plan ("IEP") will be created for each such child that will enable the student to make progress appropriate in light of the student's unique circumstances

Legal Reference: 92 NAC 51-004.01 through 004.03A and 007.07C2 through 007.07C6

2. Full Educational Opportunity Goal

The District shall take steps to ensure that its children with verified disabilities have available to them the variety of educational programs and services available to children without disabilities in the areas served by the District, including art, music, industrial arts, family consumer science education, and vocational education.

Legal Reference: 92 NAC 51-004.11A

3. Child Find

All children from birth to age twenty-one (21) with disabilities residing in the District, including children with disabilities who are homeless or are wards of the state or attending nonpublic schools, regardless of the severity of their disabilities, who are in need of special education and related services, will be identified, located and evaluated. A practical method shall be developed and implemented by the administration to determine which children with disabilities are currently receiving needed special education and related services. The District will implement multiple methods to provide parents, guardians, and community members with information regarding how to refer a child for an evaluation and the identification process and will publish an annual notice of any significant activity that is designed to identify, locate, or

evaluate children to publicly notify parents, guardians, or appointed surrogates. The District's child find process will be consistent with Federal and Nebraska regulations. Legal Reference: 92 NAC 51-006.01 through 006.01A2

4. Pre-Referral Interventions

For a school age student, a general education student assistance team (SAT) or a comparable problem solving team shall be used prior to referral for multidisciplinary team evaluation. The SAT or comparable problem solving team shall utilize and document problem solving and intervention strategies to assist the teacher in the provision of general education. If the student assistance team or comparable problem solving team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation shall be completed. A referral shall include information from the SAT or comparable problem solving team, meeting the requirements of 92 NAC 51-006.01B and a listing of the members of the SAT or comparable problem solving team.

Legal Reference: 92 NAC 51-006.01B

5. Disability Verification and Eligibility

Eligibility for services will be determined by a multidisciplinary team based on the results of a comprehensive evaluation. The multidisciplinary team will identify whether a child is eligible for special education services based on the disability categories identified by Nebraska and Federal regulations. The multidisciplinary team will rule out the determinant factor is due to a lack of appropriate instruction in reading or math or due to lack of English proficiency. The team will prepare a written report documenting all evaluation findings in accordance with Federal and Nebraska requirements that will be provided to the parent, guardian, or appointed surrogate. When a child is not eligible for services, the multidisciplinary team will determine if general education interventions or strategies are needed.

Legal Reference: 92 NAC 51-006.03; 92 NAC 51-006.04B through 006.04N;

6. Individualized Education Program (IEP)

An individualized education program, or an individualized family service plan, is to be developed, reviewed, and revised for each child with a disability in accordance with 92 NAC 51-007 by teams that will include all roles identified within Federal and Nebraska rules. Any draft of an IEP that is developed will not be considered final until it is reviewed and revised based on the team, including the parent, guardian, or appointed surrogate, input, and consensus. The district will make reasonable efforts to obtain informed consent from the parent, guardian, or appointed surrogate for special education placement on the IEP form before services are initiated. Revocation of consent for services must be documented by the parent, guardian, or appointed surrogate in writing.

Legal Reference: 92 NAC 51-007

7. Least Restrictive Environment

To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are to be educated with children who are not disabled. Placement for a student with a disability will be based upon a completed IEP developed by a group of persons, including the parent, guardian, or appointed surrogate, knowledgeable about the child, the meaning of the evaluation data, and the placement options. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment will occur only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily (the "Least

Restrictive Environment Rules”). The District will ensure that a continuum of alternative placements is available to meet the needs of children with disabilities, particularly those in disproportionate groups, for special education and related services.

Legal Reference: 92 NAC 51-008.01

8. Procedural Safeguards

Children with disabilities and their parents, guardians, or appointed surrogates shall be afforded the required procedural safeguards. Parents, guardians, and appointed surrogates will be given a copy of their procedural safeguards annually or upon initial referral or parental (parent, guardian, or appointed surrogate) request for evaluation; upon request by a parent, guardian, or appointed surrogate; upon receipt by the school district or approved cooperative of the first occurrence of the filing of a complaint under 92 NAC 51-009.11 and the first occurrence of filing a special education due process case under 92 NAC 55; and in accordance with the discipline procedures in 92 NAC 51-016.

Legal Reference: 92 NAC 51-009.01 through 009.07; 009.10 through 009.12; 009.14, 006.07

9. Disciplinary Removal of Children with Disabilities

School personnel may remove a child with a disability who violates a code of student conduct from his or her current placement to an appropriate interim alternative educational setting, another setting, or suspension, for no more than ten (10) consecutive school days and for additional removals of not more than ten (10) consecutive school days in the same school year for separate incidents of misconduct, as long as those removals do not constitute a change of placement. If a student with a disability violates a code of student conduct, the school district will ensure that school personnel appropriately consider unique circumstances on a case-by-case basis when determining whether a change in placement, as defined in Federal and Nebraska rules, is appropriate for the student. Change of placement decisions related to disciplinary removals will be consistent with Federal and Nebraska regulations. For disciplinary changes in placement that would exceed ten (10) consecutive school days, if the behavior that gave rise to the violation of the school code is determined not to be a manifestation of the child’s disability, school personnel may apply the relevant disciplinary procedures to children with disabilities in the same manner and for the same duration as the procedures that would be applied to children without disabilities.

Legal Reference: 92 NAC 51-016

10. Evaluation, Identification, and Reevaluation Procedures

Children with disabilities shall be evaluated, identified, and reevaluated by a team of multidisciplinary qualified professionals in accordance with 92 NAC 51-006. The MDT of a child suspected of having a specific learning disability shall include the additional requirements in accordance with 92 NAC 51-006.04K. The District will make reasonable efforts to obtain written permission for evaluation in accordance with Federal and Nebraska rules. Revocation for consent for evaluation must be documented by the parent, guardian, or appointed surrogate in writing.

The documented results of the evaluation will be provided to parent, guardian, or appointed surrogate and included in student files. All evaluation components will be at district expense. The District will utilize a variety of assessment instruments to ensure district teams have access to appropriate measures to complete evaluations. The district will follow any publisher guidelines for assessments and will not use outdated or culturally inappropriate tools.

The District will respond to a request for an Independent Educational Evaluation without unnecessary delay. The parent, guardian, or appointed surrogate will be given written notice of the District's decision to either move forward with the Independent Educational Evaluation or to initiate a hearing to determine the appropriateness of the evaluation. If the District agrees to move forward with the evaluation, locations of any evaluator shall be within a reasonable distance of the District. A reasonable distance means within 100 miles of the school building the child attends and within Nebraska. In the event this geographic area restriction would prevent a parent, guardian, or appointed surrogate from obtaining an Independent Educational Evaluation, the location of the evaluator may be outside the specified geographic area but must be within Nebraska. The District will provide the parent, guardian, or appointed surrogate with a list of qualified agencies/evaluators within the geographic area. The evaluators are to have their rates approved by the Nebraska Department of Education to be authorized to conduct the evaluation.

Legal Reference: 92 NAC 51-006

11. Confidentiality of Personally Identifiable Information

A system of safeguards will be implemented to protect the confidentiality of student records and information in accordance with law.

Legal Reference: 92 NAC 51-003.16, 003.20, 009.03 through 009.03M3

12. Transition of Children from Part C to Preschool Programs

Children participating in early intervention programs under Part C of the IDEA (early intervention services) will be appropriately evaluated, identified, and have services under Part B of the IDEA by age 3 in a manner consistent with 92 NAC 52-008. Children receiving early intervention services under Part C of the IDEA may continue to receive Part C services, upon parental consent, until the August 31st following the child's third birthday. The District will participate in transition planning conferences arranged by the designated lead agency.

Legal Reference: 92 NAC 52-008

13. Children in Nonpublic Schools

To the extent consistent with the number and location of children with disabilities in the District who are enrolled by their parents, guardians, or appointed surrogates in nonpublic elementary and secondary schools in the District, provision will be made for the participation of those children in the programs assisted or carried out under Part B of the IDEA (services for school-aged children) by providing them with special education and related services.

Legal Reference: 92 NAC 51-012.08 and 015

14. Personnel Standards and Personnel Development

Personnel providing special education or related services to children with disabilities shall be appropriately and adequately prepared and trained in accordance with IDEA requirements and the District will take measurable steps to recruit, hire, train and retain personnel meeting the requirements of IDEA to provide such services.

Legal Reference: 92 NAC 51-010

15. Participation in and Reporting of State and District Wide Assessments

All children with disabilities shall be included in all general state and district wide assessment programs, including assessments described under section 612(a)(16)(A) of the IDEA with

appropriate accommodations and alternate assessments where necessary and as indicated in their respective individualized education programs. The District will make available to the Nebraska Department of Education the information necessary to carry out its duties relating to the reporting of children with disabilities participation in assessments.

Legal Reference: 92 NAC 51-004.05

16. Suspension and Expulsion Rates

The District will examine data, including data disaggregated by race/ethnicity, gender, LEP status, and disability category, to determine if significant discrepancies are occurring in the rate of long-term suspensions and expulsions of children with disabilities.

Legal Reference: 92 NAC 51-004.06E

17. Access to Instructional Materials

As part of any printed instructional materials adoption process, procurement contract, or other practice or instrument used for purchase of printed instructional materials, the District will enter into a written contract with the publisher of the printed instructional materials to:

- A. Require the publisher to prepare and, on or before delivery of the print instructional materials, provide to the National Instructional Material Access Center, electronic files containing the contents of the printed instructional materials using the National Instructional Materials Accessibility Standard, or
- B. Purchase instructional materials from the publisher that are produced in, or may be rendered in specialized formats.

Legal Reference: 92 NAC 51-004.15

18. Over-Identification and Disproportionality

Procedures shall be in place to ensure that testing and evaluation materials and procedures utilized for the evaluation and placement of children with disabilities will be selected and administered so as not to be racially or culturally discriminatory. Such materials or procedures shall be provided and administered in the child's native language or mode of communication, unless it is clearly not feasible to do so, and no single procedure shall be the sole criterion for determining an appropriate educational program for a child. All District special education provisions will be equitably available to all children regardless of race, ethnicity, language, location, transience, income level, and access to medical care.

Legal Reference: 92 NAC 51-006.02C

19. Prohibition on Mandatory Medication

Children shall not be required to obtain a prescription for a controlled substance as a condition of attending school, receiving an evaluation to determine whether a child has a disability or the nature and extent of special education and related services the child needs, or receiving special education services.

Legal Reference: 92 NAC 51-004.11D; 21 U.S.C. §812(c)

20. Transportation

Transportation will be provided for children with disabilities who are eligible for transportation and residents of the school district as required by law to access academic, related services, and nonacademic services and activities as determined by the child's IEP. Except when a parent is

transporting only his or her child, the District shall require that the driver and vehicle meet the standards required by 92 NAC 91 and 92.

Legal Reference: 92 NAC 51-014.01 through 014.02

21. Surrogates

A surrogate will be appointed, and other action taken to ensure the rights of children with a disability as required by law. The surrogate may represent the child in all matters related to the identification, evaluation, and educational placement of a child and the provision of a free appropriate public education to the child.

Legal Reference: 92 NAC 51-009.10

22. Early Intervention Services – Consent

When a parent refuses to provide consent under 92 NAC 52, a meeting will be held or offered to explain to the parents how their failure to consent affects the ability of their child to receive services under 92 NAC 52.

Legal Reference: 92 NAC 52

Legal Reference: 34 CFR Parts 300, 303 and 304
Neb. Rev. Stat. Sec. 79-1110 to 79-1167
92 NAC 51, 52 and 55

Date of Adoption: June 13, 2022

Internal Board Policies - Methods of Operation

Agenda Construction and Control

- A. Written meeting agendas will be prepared by the Superintendent in collaboration with the President of the Board of Education. Any Board member may submit agenda items to be placed on the agenda by the Superintendent and the Board President.

- B. Control of the agenda is the responsibility of the Board President. Agenda items shall set forth the matter to be discussed at that agenda item. An agenda, kept continuously current, shall be readily available for public inspection on the District's website and at the office of the Superintendent of Schools of Arlington School District during normal business hours. Except for items of an emergency nature, the agenda shall not be altered later than 24 hours before the scheduled commencement of the meeting. The School Board shall have the right to modify the agenda to include items of an emergency nature only by action taken at the public meeting at which the item is to be considered. Agenda items shall be sufficiently specific to advise the public of the issues to be discussed under that agenda item.

Legal Reference: Neb. Rev. Stat. Sec. 84-1411

Date of Adoption: June 13, 2022

learn2move, PLLC

Brooke L. Cheleen, PT
16110 Cornhusker Rd.
Omaha, NE 68136
402-676-7961

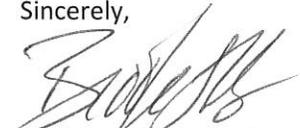
Date: April 14, 2022

Subject: Physical Therapy Contract 2022-2023

Dear Dr. Lewis,

Enclosed is the proposal for a renewal contract of physical therapy services to the Arlington Public School District, covering the 2022-2023 school year. This school year is finishing up with many unforeseen changes and I understand that the start of next school year may also have unique situations to adapt to. It continues to be my pleasure to provide educational based physical therapy services to the students and families of your district. For the 2022-2023 school year, I hope to continue working with students, staff and families, providing physical therapy services through *learn2move, PLLC* with an individual provider contract. I appreciate your review and consideration to continue these services. Please contact me if there are ever any questions or concerns with staff or student needs in your district.

Sincerely,



Brooke L. Cheleen, PT

learn2move, LLC

**Brooke L. Cheleen, PT
16110 Cornhusker Rd
Omaha, NE 68136
402-676-7961**

SERVICE PROVIDER CONTRACT

This contract made by and between the Arlington Public School District, in the State of Nebraska, and learn2move, LLC.

The Arlington Public School District hereby agrees to contract physical therapy services with learn2move, LLC for the 2022-2023 school year.

TERMS AND CONDITIONS

Brooke L. Cheleen, PT on behalf of learn2move, LLC will provide Arlington Public School District physical therapy services to those students identified as needing services by the I.E.P. /M.D.T. /I.F.S.P. Team. The frequency of physical therapy services will be provided as specified on the I.F.S.P. / I.E.P for each student.

learn2move, LLC will submit an itemized monthly billing summary to the Arlington Public School District. These monthly billing summaries will reflect the current state approved rate for physical therapy services. Within a reasonable time frame (30 days), the Arlington Public School District will reimburse learn2move, LLC for the amounts billed.

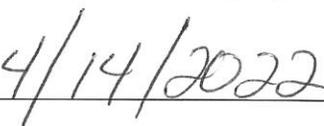
learn2move, LLC will only bill the Arlington Public School District for those items/services that are reimbursable by the State of Nebraska.

Brooke L. Cheleen, PT will provide proof that she is licensed by the State of Nebraska, and that learn2move, LLC is an Approved Service Provider by the State of Nebraska per request.

Either party may terminate this contract within thirty (30) day written notice to the other party.



learn2move, LLC
By: Brooke L Cheleen, PT - member



Date

Superintendent of Schools Date

Director of Special Education Date