

Board of Education Regular Meeting
Monday, March 7, 2022 7:00 PM
HS CONFERENCE ROOM
705 N 9th Street
Arlington, NE 68002

1. OPENING PROCEDURES
 - 1.1. Call Meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
 - 1.4. Approval of Regular Meeting Agenda
2. WELCOME TO GUESTS AND PUBLIC FORUM
3. CONSENT AGENDA
 - 3.1. Minutes of the Previous Board Meeting(s)
 - 3.2. Monthly Financial Reports
 - 3.3. Approve New Hires:
 - School Psychologist--Kristin Stanislav
 - .75 FTE Music--Gabrielle Morin
 - 3.4. Accept Staff Resignation
 - Elementary Guidance
 - Elementary Sped
 - 5th Grade
4. CURRICULUM/INSTRUCTION REPORTS
 - 4.1. Foreign Language- Spanish - Mrs. Elsa Glasford
2nd Grade - Mrs. Morgan Mruz, Mrs. Marcia Kaup
5. PRINCIPALS' REPORTS
 - 5.1. Mr. Pfingsten's Secondary Update
 - 5.2. Mr Shada's Activity Update
 - 5.3. Mrs. Morgan Elementary Update
6. SUPERINTENDENT'S REPORT
 - 6.1. Review and Discuss ALICAP Summary from Recent Visit
 - 6.2. Review Enrollment Numbers
 - 6.3. Legislative Update
 - 6.4. Report on Hot Lunch Program Funds
 - 6.5. NASB Report
 - 6.6. Superintendent Leave Log
 - 6.7. Preview the New apseagles.org Website:
7. COMMITTEE AND REPRESENTATIVE REPORTS
 - 7.1. Negotiations Committee
 - 7.2. Professional Development Sharing
 - Mrs. Arp and Dr. Lewis attended NASB Finance and Budget Workshop in York 3/1/2022
8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.1. Review Policies 5000-5006:

- 5000- Introductory Statement
- 5001- Admission Requirements
- 5001- Student Admissions Forms
- 5002- Disenrollment Under 6
- 5003- Assignment of Students
- 5004- Part Time Enrollment
- 5004- Part Time Enrollment Application
- 5005- Proof of Residency Form A
- 5005- Proof of Residency Form B
- 5005- Resident Students
- 5006- Option Enrollment Policy

9.2. Discuss, Consider, and Approve Policy 5006 Capacity Resolution for 2022-2023

9.3. Discuss, Consider, and Approve Copier Lease with Eakes as Presented

9.4. Discuss, Consider, and Approve Non-Certificated Staff Increases as Presented

9.5. Discuss and Consider Salary Amendment to Superintendent Contract for 2022-2023

9.6. Discuss, Consider, and Approve Administrator Contracts for 2022-2023

9.7. Discuss, Consider and Approve the purchase of SuperKids Curriculum for grades K-2.

10. EXECUTIVE SESSION

11. ACTION ON EXECUTIVE SESSION ITEMS

12. ADJOURNMENT

Monday, February 14, 2022 4:00 PM Central

1. OPENING PROCEDURES

1.1. Call Meeting to Order

Matt O'Daniel called the meeting to order at 4:02pm

1.2. Roll Call

Jason Arp Present; Chase Kratochvil Present; Matt O'Daniel Present; Bruce Scheer Present; Janet Warner Present; Shanon Willmott Absent. Also Present Were Superintendent Dawn Lewis, Principals Aaron Pfingsten and Jacque Morgan, Athletic Director James Shada, and recording Secretary Jennifer Arp

1.3. Pledge of Allegiance

1.4. Approval of Regular Meeting Agenda

Motion to approve the regular meeting agenda as presented Passed with a motion by Bruce Scheer and a second by Chase Kratochvil.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea

2. WELCOME TO GUESTS AND PUBLIC FORUM

3. CONSENT AGENDA

Motion to approve the consent agenda as presented Passed with a motion by Matt O'Daniel and a second by Janet Warner.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea

3.1. Minutes of the Previous Board Meeting(s)

3.2. Monthly Financial Reports

3.3. Approve Contract for Teaching Positions:

7-12 English Language Art

7-12 Social Studies

4. CURRICULUM/INSTRUCTION REPORTS

4.1. Industrial Arts & 1st Grade Curriculum Reports

Mr. Brenn, HS Industrial Arts

Ms. Hornung, Ms. Mattson, & Mrs. Moran (1st Grade)

Mr. Brenn is absent this evening due to Girls Sub Districts basketball game in North Bend Chaleigh Mattson and Anna Hornug were present for the 1st grade

5. REVIEW OF ANNUAL DISTRICT PLAN

District goals have been updated from district retreat on Feb 3rd, 2022

Looking at exploring a ReVision grant to help add some equipment for Ag and Industrial program

Esser Funds to purchase Curriculum

Erate funds to purchase 500 computers- secured for \$166,000

Exploring other possible funding through local organizations

-Community engagement- work on community engagement and communication with stakeholders- plan to hold an annual town hall meeting to gather data before the board retreat
Hold open house for the addition

-Faculties- addition is on schedule

need to review gym floor and bleachers at football field

desire to continue the street condition between the football field and parking lot for football field- need to continue discussion with Village

-Work on professional development and data in depth- (as a whole staff) curriculum knowledge across the board for staff
exploring the area of providing some incentives for students continuously meeting high Expectations
working on idea for credit recovery- how to help and plan to make those both work well
-Behavioral and Mental health
Implementing Girls on the Run- for elementary students in 3-6th
New clinical counselor providing more extensive counseling to students and family if needed. Provided by ESU 3 region 6 grant (systems of Care) she has been assigned to us in Washington, CO.

6. PRINCIPALS REPORTS

6.1. Mrs. Morgan's February Report

6.2. Mr. Pfingsten's February Report

6.3. Mr. Shada's February Report

7. SUPERINTENDENTS REPORT

7.1. Construction Update

Siding has been dropped off and will start this week - inside the building is going as planned, and tracking under budget and all major supplies are here. A Fire Marshall will come with walk around to make sure that all it set to go, carpet will start on Monday 2-21.

Lockers in addition will be installed starting on March 7th- lockers for the remainder of the existing building will be removed and then installed in June 2022, when students will be gone for summer.

7.2. Review of COVID "Return to Learn In Person" Plan

part of the state and federal requirement for funding is to review our Covid- Return to Learn in Person Plan. Falling onto the 2-year anniversary of the return to learn. Making sure we are following CDC guidelines, and that we don't have mass spread and we are handling our cases effectively. Following Three Rivers guidelines for exposure, and quarantining if needed. Dr. Lewis has continually been meeting weekly with superintendents to discuss strategies and updates on all schools and cases and their plans for learning.

Risk levels have been renamed- no longer a threat level, it has shifted to area/level of exposure/spread.

Home tests are allowed to be accepted in testing for students/staff- showing that either clinical or at home test are proven to be accurate testing methods-clinical test are followed up by the state-home tests are not. Nurse will have access to home tests to be able to send home with families that might have been exposed and not have access to purchasing home test.

7.3. Legislative Update

Dr. Lewis updated board on Legislative bills that have been introduced and hit talking point on the ones that would have the most effect on the school.

7.4. NASB Update

8. COMMITTEE AND REPRESENTATIVE REPORTS

8.1. Negotiations Committee

8.2. Professional Development Sharing

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1. Review of Board Policies:

- 4150-Evaluation of Certified Personnel
- 4160-Reduction in Force Policy for Certificated Staff
- 4170-Leave of Absence

- 4171-LOA Form
- 4180-Dual Sponsorship of an Activity
- 4190-Standards of {Performance
- 4200-Qualifications of Non-Certificated Employees
- 4201-At Will Employees
- 4210-Hiring-Dismissal
- 4220-Contract
- 4230-Assignment and Transfer
- 4240-Complaint
- 4250-Non-Certified Staff- Bus Drivers
- 4260-Standards of Performance for Non-Certified Staff

Board reviewed the policies

10.2. Approve transfer of \$750,000 from Depreciation Fund to General Funds

Motion to approve transfer of \$750,000 from Depreciation Fund to General Fund Passed with a motion by Janet Warner and a second by Chase Kratochvil.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea

10.3. Approve 2022-2023 Negotiated Agreement with Certificated Staff

Motion to ratify Master Agreement with Certificated Staff for 2022-2023 as presented. Passed with a motion by Matt O'Daniel and a second by Chase Kratochvil.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea

10.4. Approve 2022-2023 School Year Calendar

Motion to approve school calendar for 2022-2023 as presented Passed with a motion by Bruce Scheer and a second by Jason Arp.

Jason Arp: Yea, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea

10.5. Approve Employment Agreement for Business Manager/Bookkeeper

Motion to approve employment agreement for business manager/transportation director as presented. Passed with a motion by Matt O'Daniel and a second by Chase Kratochvil.

Jason Arp: Abstain (With Conflict), Janet Warner: Nay, Chase Kratochvil: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea

11. EXECUTIVE SESSION

12. ACTION ON EXECUTIVE SESSION ITEMS

13. ADJOURNMENT

Mat O'Daniel Adjourned meeting at 5:45pm

Matt O'Daniel, Board President

Dawn Lewis, Board Secretary

Date

Date

**Arlington Public Schools
February 28, 2022**

Fund Name 2 Rivers Bank	Starting Balance	Receipts	Disbursements	Interest	Interfund Transfers	Ending Balance
General Fund - 864	\$ 235,575.20	\$ 1,098,070.03	\$ 1,977,075.61	\$ 24.89	\$ 873,261.40	\$ 229,855.91
Activities - 109	\$ 235,616.43	\$ 21,274.65	\$ 23,609.92	\$ 26.32	\$ -	\$ 233,307.48
Activities Saving - 713	\$ 220.06	\$ -	\$ -		\$ -	\$ 220.06
Activities CD (none for now)	\$ (0.00)	\$ -	\$ -		\$ -	\$ (0.00)
					Total Activities:	\$ 233,527.54
Sweep - 956	\$ 1,005,777.36	\$ 1,292,282.17	\$ 496,047.14	\$ 136.61		\$ 1,802,149.00
		\$ -				
Hot Lunch - 487	\$ 245,161.61	\$ 85,258.36	\$ 31,168.24	\$ 30.15	\$ -	\$ 299,281.88
			\$ 24.00			
Depreciation Fund	\$ 1,548,735.49		\$ 750,000.00	\$ 190.65	\$ -	\$ 798,926.14
Depreciation CD - 5826	\$ 255,052.04		\$ -	\$ -	\$ -	\$ 255,052.04
					Total Depreciation:	\$ 1,053,978.18
2017 Bond Refunding	\$ 401,774.54	\$ 23,014.02	\$ -	\$ 42.46	\$ -	\$ 424,831.02
QCPUF	\$ 193,316.76	\$ 24,700.07	\$ -	\$ 23.28		\$ 218,040.11
Spec Bldg Fund	\$ 2,137,150.95	\$ 63,854.90	\$ 461,972.29	\$ 225.88	\$ -	\$ 1,739,259.44
Sp Bldg CD (none for now)	\$ -	\$ -	\$ -		\$ -	\$ -
	\$ 2,137,150.95				Total Spec Bldg:	\$ 1,739,259.44
Total Special Funds	\$ 4,563,029.77	\$ 111,568.99	\$ 1,211,972.29	\$ 482.27	\$ -	\$ 3,436,108.75
					\$ 873,261.40	
Total SF minus CD's	\$ 4,280,977.73					\$ 3,181,056.71

CHECK REGISTER FOR March 2022 BOARD MEETING

(Includes special fund checks)

PAYEE NAME	DESCRIPTION	AMOUNT
American Funds	Jake Eckhardt readmit funds not distrib	\$ 400.00
American Broadband	Telephone service	\$ 484.40
Blair Community Schools	OT Agreement	\$ 1,768.00
Border States	Electrical Maintenance	\$ 345.70
Cashwa Distributing	Food Order	\$ 8,225.99
Culligan	Solar salt for grounds	\$ 443.50
Echo Group	Sensor and lights for maintenance	\$ 779.76
ESU 2	Independent school billing	\$ 10,196.45
Enterprise Publishing	Legals and minutes Progress Ad	\$ 753.00
Capital One (Walmart)	supplies	\$ 393.89
EarthGrains	Food Order	\$ 1,244.62
Fiber Platform	Education Network	\$ 556.43
Fremont Lock Shop	Locks	\$ 89.40
Amanda Hager	Reimburse Hot Lunch supplies	\$ 13.88
Jamie Huss	Athletic Trainer services	\$ 3,000.00
Hiland	Milk order	\$ 3,494.24
Hometown Leasing	Copier Lease	\$ 1,723.15
Jackson Services	Supplies for food service	\$ 231.65
Jostens	Diploma covers	\$ 673.87
KSB	Legal services	\$ 290.00
LE Learn2Move	PT Svcs	\$ 472.87
Menards - Fremont	Maintenance supplies	\$ 93.33
Menards - Fremont	Supplies electrical	\$ 48.05
Menards - Elkhorn	floor squeegee for bus barn	\$ 24.99
Menards - Fremont	bleach and shop towels	\$ 31.34
Menards Fremont	Cleaning supplies	\$ 93.90
Midwest Distributing	Ice thickness sensor	\$ 292.54
Nebraska FBLA	Advisor Fee and Chaperone fee	\$ 116.00
NCS Pearson	Curriculum for St Paul (Textbook Loan)	\$ 4,573.80
OPPD	Electricity	\$ 8,883.14
Pay Flex	HSA Fee	\$ 100.00
Pegler Sysco	Food Order	\$ 2,691.59
Symmetry	Natural Gas	\$ -
Thermo King	Def for buses	\$ 125.00
Two River	Direct Deposit Fee	\$ 18.00
Visa (General Supplies)	Various Items for General Fund	\$ 7,806.65
US Foods	Food Order Hot Lunch	\$ 4,768.52
Village of Arlington	Water	\$ 871.29
Waste Connections	Trash Service	\$ 543.04
Wex Bank	Fuel for van	\$ 64.16

Total Payables (GF checks not mailed until approved by the BOE) \$ **66,726.14**

HANDPAYABLES (GF Paid and mailed after previous board meeting but before this board meet

Casey's Fuel for vans \$ 222.61

Total Handpayables \$ **222.61**

Total General Fund \$ **66,948.75**

SPECIAL FUNDS (Building, Bond, QCPUF, Dep checks)

First National Capital Markets Lease Agreement Payment & Interest \$ 363,500.00

Boyd Jones Construction \$ 274,975.25

Total Special Funds \$ **638,475.25**

EFINANCE - POWERSCHOOL
DATE: 03/02/2022
TIME: 11:50:37

ARLINGTON PUBLIC SCHOOL
CHECK REGISTER

PAGE NUMBER: 2
VENCHK11
ACCOUNTING PERIOD: 7/22

FUND - 99 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
46889	9001	03/02/22	4607 VISA	2610	BOARD RETREAT MEAL 2/2/20	179.68
46889	9001	03/02/22	4607 VISA	2626	GAS FOR VANS	50.50
46889	9001	03/02/22	4607 VISA	2650	HDMI CABLES AND MONITOR F	310.84
46889	9001	03/02/22	4607 VISA	2810	IDENTITY GUARD FOR 2 EMPL	119.99
46889	9001	03/02/22	4607 VISA	2650	INSTAGRAM WIDGET FOR WEBS	10.00
46889	9001	03/02/22	4607 VISA	2431	LENNOX CONTROL IGNITION F	149.00
46889	9001	03/02/22	4607 VISA	2530	PIONEER LONG DISTANCE BIL	78.58
46889	9001	03/02/22	4607 VISA	2530	PIONEER PHONE BILL	88.97
46889	9001	03/02/22	4607 VISA	2643	TOBII DYNVOX - BOARDMAKE	99.00
46889	9001	03/02/22	4607 VISA	2610	TPT - BUDGETING FINANCES	3.00
46889	9001	03/02/22	4607 VISA	2610	TPT - COOKING TIME TASK C	2.00
46889	9001	03/02/22	4607 VISA	2610	TPT - LIFE SKILLS PRACTIC	9.50
46889	9001	03/02/22	4607 VISA	2610	TPT - PRESIDENT'S DAY UNI	7.50
46889	9001	03/02/22	4607 VISA	2610	TPT - READING UTILITY BIL	4.00
46889	9001	03/02/22	4607 VISA	2610	TPT - SUPERKIDS 2ND GRADE	44.00
46889	9001	03/02/22	4607 VISA	2610	TPT - WOULD YOU RATHER -	11.99
46889	9001	03/02/22	4607 VISA	2330	UNL COLL OF ED HUM SCI -	800.00
		TOTAL CHECK				1,968.55
		TOTAL FUND				1,968.55
		TOTAL REPORT				3,058.24

EFINANCE - POWERSCHOOL
DATE: 03/02/2022
TIME: 11:50:37

ARLINGTON PUBLIC SCHOOL
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 7/22

FUND - 02 - DEPRECIATION FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
638	9005	03/02/22	4607 VISA	2733	EPSON POWER LIGHT PROJECT	921.75
638	9005	03/02/22	4607 VISA	2733	PROJECTOR	167.94
TOTAL CHECK						1,089.69
TOTAL FUND						1,089.69

Activity Balances as of		2/28/2022			
Source Code:	Account	Beginning Bal	YTD Revenues	YTD Expenditures	Balance
701	One School One Team	\$ 17,175.00	\$0.00	\$15,990.00	\$ 1,185.00
736	Activities Interest	\$ 11,585.69	\$28.80	\$70.41	\$ 11,544.08
702	Always For Kids	\$ 35,086.86	\$18,131.92	\$13,481.25	\$ 39,737.53
703	Art Class	\$ 7,755.70	\$705.00	\$1,747.22	\$ 6,713.48
704	Art Club	\$ 1,329.31	\$427.80	\$125.08	\$ 1,632.03
705	Athletics	\$ (30,708.85)	\$53,063.47	\$51,113.09	\$ (28,758.47)
706	Band	\$ 4,417.41	\$2,280.64	\$1,830.16	\$ 4,867.89
789	Baseball Fund	\$ 3,865.74	\$1,230.00	\$1,104.23	\$ 3,991.51
762	Baylor/ACT	\$ 2,979.09	\$272.00	\$270.00	\$ 2,981.09
708	Book Club	\$ 270.55	\$0.00	\$0.00	\$ 270.55
790	Boys Basketball	\$ 1,365.72	\$3,849.00	\$1,067.40	\$ 4,147.32
783	Boys Golf	\$ 1,294.35	\$1,230.00	\$0.00	\$ 2,524.35
709	Cheerleading	\$ 2,747.69	\$2,915.05	\$3,159.73	\$ 2,503.01
734	Class of 2018	\$ 1,453.91	\$0.00	\$0.00	\$ 1,453.91
765	Class of 2019	\$ 1,016.13	\$0.00	\$0.00	\$ 1,016.13
770	Class of 2020	\$ 428.26	\$0.00	\$0.00	\$ 428.26
771	Class of 2021	\$ 458.88	\$0.00	\$0.00	\$ 458.88
768	Class of 2022	\$ 5,595.38	\$60.00	\$2,754.16	\$ 2,901.22
772	Class of 2023	\$ 3,331.85	\$1,143.54	\$2,077.10	\$ 2,398.29
773	Class of 2024	\$ 2,007.25	\$3,123.90	\$350.00	\$ 4,781.15
774	Class of 2025	\$ 1,000.00	\$1,375.98	\$0.00	\$ 2,375.98
775	Class of 2026	\$ -	\$0.00	\$0.00	\$ -
720	Concessions	\$ (6,060.08)	\$23,275.59	\$21,526.46	\$ (4,310.95)
785	Cross Country	\$ 4,430.69	\$2,764.00	\$4,027.29	\$ 3,167.40
721	Dance Squad	\$ 4,529.22	\$2,360.00	\$1,798.02	\$ 5,091.20
722	Drama	\$ 261.23	\$447.40	\$153.40	\$ 555.23
724	Elem Lounge	\$ (55.16)	\$0.00	\$0.00	\$ (55.16)
732	Fam Cons Science	\$ 2,084.37	\$960.00	\$666.41	\$ 2,377.96
726	FBLA	\$ 13,305.36	\$16,914.87	\$17,212.46	\$ 13,007.77
766	FFA	\$ 14,894.97	\$16,490.14	\$11,143.92	\$ 20,241.19
758	Floor Fund	\$ 427.95	\$0.00	\$0.00	\$ 427.95
727	Football	\$ 15,492.07	\$1,509.90	\$7,786.55	\$ 9,215.42
791	Girls Basketball	\$ 1,416.40	\$2,134.00	\$3,279.01	\$ 271.39
784	Girls Golf	\$ 3,206.08	\$1,230.00	\$155.00	\$ 4,281.08
735	Honor Society	\$ 1,083.86	\$180.00	\$0.00	\$ 1,263.86
761	Honors History	\$ 0.09	\$0.00	\$0.00	\$ 0.09
744	HS Lounge	\$ 428.80	\$0.00	\$47.63	\$ 381.17
740	Industrial Tech / Woods	\$ 1,805.31	\$1,860.00	\$1,412.28	\$ 2,253.03
739	Library Fund Elem/HS	\$ 2,000.36	\$2,338.99	\$1,830.67	\$ 2,508.68
764	Metro	\$ 47,277.01	\$0.00	\$0.00	\$ 47,277.01
792	MS Girls Basketball	\$ (23.96)	\$440.00	\$440.00	\$ (23.96)
723	MS STEM	\$ 142.17	\$0.00	\$82.42	\$ 59.75
737	MS Student Council	\$ 1,542.31	\$603.60	\$74.00	\$ 2,071.91
787	MS Track	\$ 222.12	\$0.00	\$0.00	\$ 222.12
756	Pepsi	\$ 2,794.14	\$2,080.38	\$766.68	\$ 4,107.84
742	Quiz Bowl	\$ 1,048.82	\$0.00	\$0.00	\$ 1,048.82
728	Reimbursement (genera	\$ 6,771.00	\$382.00	\$32.00	\$ 7,121.00
714	SKILLS	\$ 679.48	\$540.00	\$344.00	\$ 875.48
788	Softball	\$ 804.02	\$1,826.00	\$1,305.00	\$ 1,325.02
746	Spanish Club	\$ 149.97	\$0.00	\$0.00	\$ 149.97
794	Sped	\$ 78.35	\$0.00	\$0.00	\$ 78.35
747	Speech	\$ 649.50	\$301.10	\$110.00	\$ 840.60
748	Spring Musical	\$ 6,769.62	\$6,218.75	\$5,954.29	\$ 7,034.08
793	Striv	\$ 400.00	\$0.00	\$0.00	\$ 400.00
749	Student Council	\$ 3,174.72	\$2,969.81	\$1,200.78	\$ 4,943.75
750	Student Vending	\$ 1,454.97	\$0.00	\$51.96	\$ 1,403.01
751	Swing Choir	\$ 2,003.38	\$176.30	\$2,194.68	\$ (15.00)
786	Track Fund	\$ 1,754.47	\$1,230.00	\$188.87	\$ 2,795.60
717	Transition	\$ 1,613.51	\$0.00	\$0.00	\$ 1,613.51
782	Volleyball	\$ 835.60	\$4,796.64	\$3,215.44	\$ 2,416.80
710	Welding	\$ (405.41)	\$75.12	\$45.12	\$ (375.41)
733	Wrestling	\$ 3,570.02	\$2,261.00	\$3,259.57	\$ 2,571.45
753	Yearbook	\$ 525.09	\$5,670.00	\$2,205.13	\$ 3,989.96
795	Wellness (District)	\$ -	\$5,825.00	\$4,425.00	\$ 1,400.00
796	Elementary Activity	\$ -	\$425.00	\$360.00	\$ 65.00
799	Girls On The Run	\$0.00	\$577.50	\$0.00	\$ 577.50
	Totals	\$217,538.34	\$198,700.19	\$192,433.87	\$223,804.66

KRISTEN STANISLAV, ED.S
CURRICULUM VITAE

k

EDUCATION

Education Specialist Candidate: School Psychology

University of South Dakota, Vermillion, SD

May 2018

Bachelor of Arts: Psychology

Creighton University, Omaha, NE

May 2013

PROFESSIONAL EXPERIENCES

School Psychologist: Lincoln Public Schools

July 2019-present

Responsibilities:

- Consultation/Collaboration with administrators and staff
- Review data from academic and behavior interventions
- Participate in student assistance meetings
- Participate in and facilitate MDT and IEP meetings
- Administer, score, and interpret intelligence, academic, and behavioral assessments
- Write functional behavioral assessments
- Assist in writing behavioral intervention plans
- Write psychological reports
- Facilitate social skill groups

School Psychology Intern/Psychologist: Natrona County School District

August 2017-July 2019

Responsibilities:

- Consult with teachers, service providers, and administrators for academic and behavioral concerns
- Evaluate children for special education services
- Attend MDA and IEP meetings
- Write psychological reports
- Review data
- Write functional behavioral analysis and behavior intervention plan

School Psychology Practicum: Northwest AEA, Sioux City, IA

August 2016 –May 2017

Responsibilities:

- Administration, scoring, and interpretation of cognitive, academic, and personality measures
- Participate and facilitate IEP and SAT meetings
- Write psychological assessment reports
- Conduct MTSS academic and behavioral interventions
- AIMSWeb benchmark testing

GABRIELLE MORIN

PROFILE

A DEDICATED, PASSIONATE, AND MOTIVATED MUSIC PROFESSIONAL SEEKING A POSITION IN A DISTRICT DESIRING UNIQUE AND INNOVATIVE MUSIC OPPORTUNITIES. CURRENTLY TEACHING PK-6 GENERAL MUSIC, 7-12 CHOIR AND COACHING 9-12 SHOW CHOIR.

MY TEACHING PHILOSOPHY:

EMPOWER STUDENTS TO CHANGE THE WORLD THROUGH BECOMING LIFELONG MUSICIANS, LIFELONG CREATORS, AND LIFELONG LEARNERS.

HOW I ACHIEVE IT:

BY WELCOMING ALL STUDENTS INTO A MUSICAL ENVIRONMENT, CREATING A CURRICULUM FULL OF APPLICATION IN THE CLASSROOM, AND IMPLEMENTING SOCIAL-EMOTIONAL LEARNING.

EXPERIENCE

PK-12 GENERAL/VOCAL MUSIC TEACHER
ASSISTANT TECHNOLOGY COORDINATOR (2021-PRESENT)
MERIDIAN PUBLIC SCHOOLS
AUGUST 2019-PRESENT

PRIVATE VOICE TEACHER
SELF EMPLOYED
AUGUST 2016-PRESENT

STUDENT TEACHER OF 6-12 VOCAL MUSIC
AURORA PUBLIC SCHOOLS
JANUARY 2019- MAY 2019

CHILD CARE TEACHER
YORK GENERAL CHILD CARE
AUGUST 2014- DECEMBER 2018

EDUCATION

YORK COLLEGE
BACHELOR OF ARTS IN EDUCATION
APRIL, 2019

YORK COLLEGE
BACHELOR OF MUSIC IN VOCAL PERFORMANCE
APRIL 2019

WAHOO HIGH SCHOOL
MAY 2014

SKILLS

- MORE THAN TRIPLED MUSIC DEPARTMENT PARTICIPATION
- BUILDS RELATIONSHIPS WITH STUDENTS BASED OFF OF THEIR LIKES AND HOBBIES
- COLLABORATES WITH STAFF, STUDENTS, PARENTS, AND COMMUNITY MEMBERS TO ENSURE A BROAD EXPOSURE TO MUSICAL EXPERIENCES
- PROFICIENT IN ONLINE PLATFORMS AND VIRTUAL CLASSROOMS
- INSTILLS APPLICABLE METHODS FOR STUDENT CREATIVITY AND LEARNING
- HAS CREATED OWN CURRICULUM AND ENGAGING RESOURCES FOR STUDENTS AND CLASSROOM.

2021-2022 Spanish Curriculum Report

Multicultural Aspect

The Spanish curriculum allows for multiple opportunities to incorporate the cultural aspects of the target language. The Spanish 2 class has analyzed pictures of the streets in Spain and Latin America to learn about how their values are reflected in their daily activities. In Spanish 1, they have been reading short descriptions of people's daily life and their surroundings in different Hispanic countries. Spanish 3 and 4 have access to authentic literature and songs that portray multiple cultural aspects of the Hispanic communities. Students gain knowledge and understanding of the target culture through different approaches. With the principal's approval, I will be looking for a partner school in Panama this summer. We are looking forward to creating cultural and academic connections with this partner school.



Opportunities for Student Learning

Arlington High School currently offers students the opportunity to take Spanish for four years. Spanish 1 and 2 can be taken solely for high school credit. Spanish 3 and 4 can be taken as concurrent enrollment courses- earning both high school credit and college credit through Metropolitan Community College. By taking Spanish 3 and 4 as concurrent enrollments, students have the potential to earn up to 24 quarter credits which is the equivalent of 16 semester credits.

Student Learning / Nebraska State Standards

The Nebraska Department of Education has adopted new standards for world language learning. One of the main changes to the standards is a focus on language proficiency; that is to say, the use of language in real life situations for reading, writing, speaking, and understanding. The instruction given is based on the use of communicative grammar. All grammar and vocabulary studied is given in a format that elicits comprehension and production.

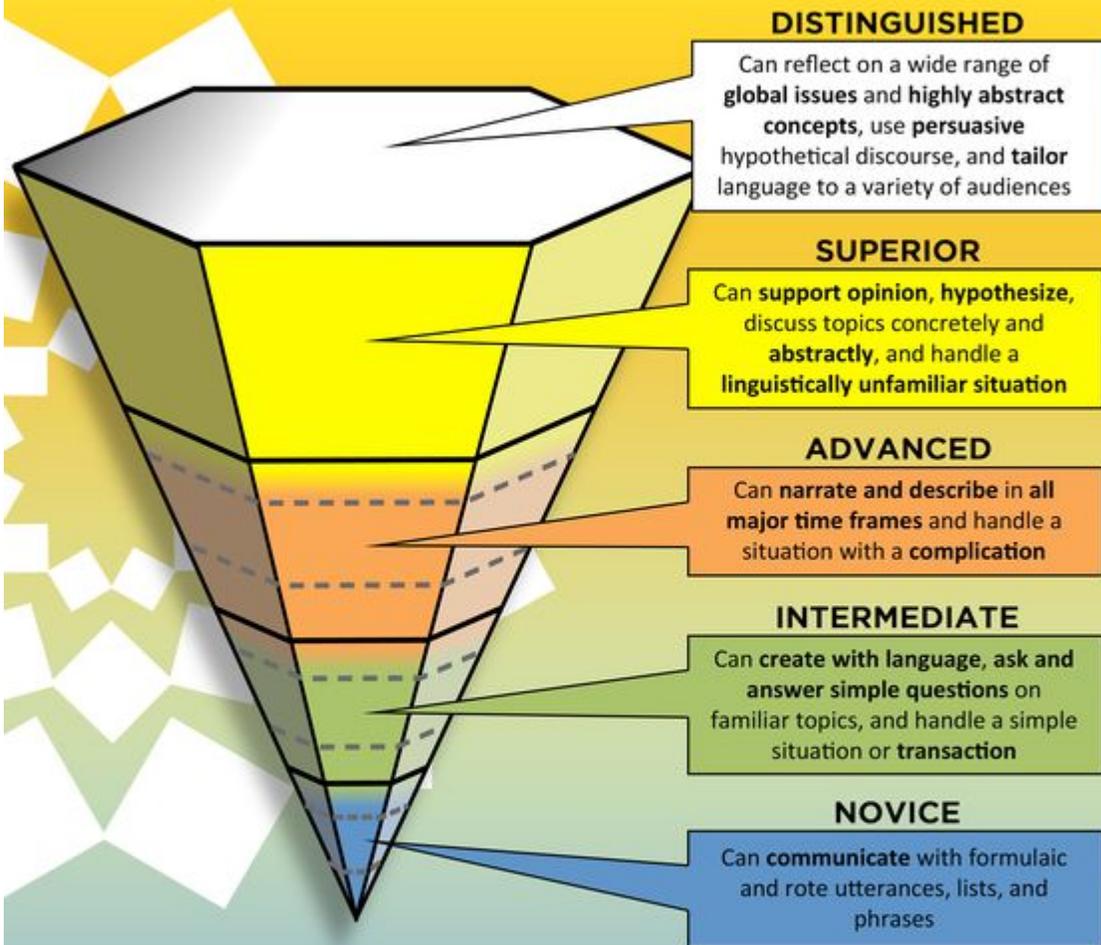
Assessment of Student Learning

Since Nebraska's standards have moved to being proficiency based, the summative assessments used focus on these aspects. Answering questions, writing and translating passages are part of the assessments. This year students will participate for the first time in the National Spanish Exam through the American Association of Teachers of Spanish and Portuguese (AATSP). These assessments are given in the spring nationwide to recognize student achievement and proficiency in the study of Spanish. In addition to the contest, these examinations are online, standardized assessment tools for Grades 6-12 that measure content standards (vocabulary and grammar) and performance standards (reading and listening comprehension).

Areas for Growth

Considering the need to expand the teaching of Spanish to the Elementary School in a way that is practical and sustainable, we are working on starting a partnership between the junior/seniors and kindergarteners and/or first graders. If everything works, this will start in the fall of 2022. My students will teach the little ones things like colors and numbers in Spanish and possible French and Italian through games and songs. To help students be college and career ready, ideally, students would need to start learning another language in middle school to ensure they acquire intermediate-mid proficiency. To achieve this goal, I would like to suggest to the administration to consider a semester of Spanish for 8th graders sometime in the near future.

ACTFL PROFICIENCY LEVELS



INVERTED PYRAMID REPRESENTING THE FUNCTIONS OF THE MAJOR LEVELS



Second Grade Board Report

March 2022

1. Multicultural Aspect:

Multicultural learning takes place in our second grade classrooms in many ways throughout the year. In our language arts curriculum, students are exposed to different cultures within our society and around the world through our weekly stories. Holidays are also given special attention. Students learn the meaning and importance of holidays such as Thanksgiving, Martin Luther King Jr. Day and Cinco de Mayo. Holidays also teach the students about our country's history and the importance of people from the past.

2. What do we want students to learn?

The second grade curriculum is aligned with the Nebraska State Standards. Instructional and learning goals in language arts are met using the Zaner Bloser curriculum: Superkids. Our math instructional goals are met using our Scott Foresman curriculum: enVision Math 2.0. We have a Pearson social studies curriculum that aligns with the state standards and we use the curriculum from McGraw Hill for science instruction.

3. How do we know students are learning?

-We track student growth using FastBridge, MAP, and Fountas & Pinnell assessments. Students are also assessed over the elementary sight words. Weekly progress checks and bi-weekly language arts assessments are given to measure student learning. Data from these assessments are used to drive instruction.

- Guided Reading is used to help the students become more fluent in their reading and improve their second grade reading skills. The students are placed in groups of the same reading ability and the group is led by a classroom teacher. This allows for student differentiation.

- We track student growth in math using Fast Bridge and MAP assessments. We also use formative and summative assessments through our curriculum.

4. How do we respond when students are not learning?

- The language arts curriculum is designed to regularly go back and review previously taught reading skills. We continually assess and regroup students based on individual needs. Instruction is differentiated and students who are not proficient in reading receive Title 1 services.

-Interventions, based on FastBridge data, are used to support students that have challenges in reading. On a daily basis, students work with a teacher on reading area weaknesses. Progress monitoring is done biweekly to assess growth.

- In math we differentiate instruction by meeting with students in small groups. Groups may change depending on the concepts being taught. Students may also attend math intervention for extra support.

-When students are facing challenges we collaborate with other teachers to better assist the student. We also use strategies suggested by the SAT team.

5. How do we extend or enrich the learning for students who exceed proficiency?

- Students are continuously being challenged. Our language arts curriculum provides higher level materials to challenge students with advanced skills. Accelerated Reader is used to individualize each student's reading practice.

-Students who exceed proficiency in reading are provided with lessons that require students to use deeper level comprehension skills and strategies.

- Students who master addition and subtraction facts move on to multiplication.

-Math instruction is differentiated by providing higher level learning opportunities for students who demonstrate grade level proficiency.

Secondary Principal's Report

March 2022 Board Meeting

Prom

Prom will be held on Saturday, April 23. We look forward to a great night of fun!

Testing Calendar

11th Grade - ACT on April 5

10th Grade - PreACT on April 5

9th Grade - MAP Reading on April 5 and 6

MAP Science on April 13 and 14

MAP Math on April 19 and 20

7th and 8th Grade - NSCAS/MAP Science on April 13 and 14

NSCAS Reading on April 20 and 21

NSCAS Math on April 26 and 27

Blood Drive

The Annual Red Cross Blood Drive hosted by the NHS was successfully held on March 2.

State Leadership Conferences

SkillsUSA - April 7-9

FFA - April 6-8

FBLA - April 11-13

Student Awards

Speech - Dillon Kim placed 1st at the Conestoga speech tournament and 3rd at the NCC Speech competition at the end of February!

FBLA - The Arlington FBLA chapter finished in a tie for first place overall at the Midland University Business Day on March 1. We had multiple students place in the top three of their event including a first place finish by Joe Burns in Introduction to Information Technology.

FFA - The Agronomy and Vet Science teams finished as district champions and district runner-up respectively. Both teams qualified to compete at the state conference in April.



James Shada
March
Board Report

Winter Sports Season

Congratulations to the cheerleaders and dance team for their performances at state cheer and dance. The cheerleaders placed 5th in their traditional routine, and 4th in the tumbling routine. The dance team was 8th in their Jazz routine.

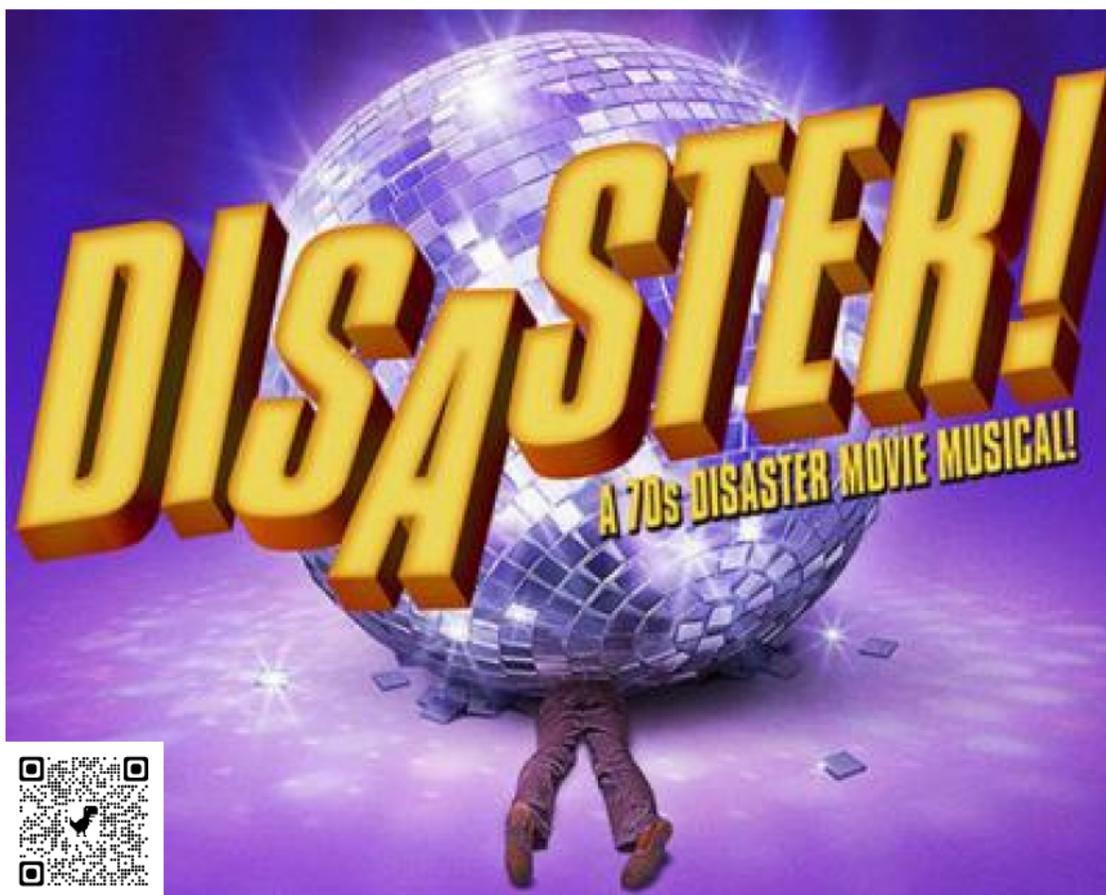
The girls' basketball team finished up with a record of 7-17. Kate Miller was selected as honorable mention for the Nebraska Capitol Conference.

The boys' basketball team finished with an 8-15 record. Dustin Kirk was selected for the second team and Colby Grefe and Logan Kaup were selected as honorable mention for the Nebraska Capitol Conference.

In wrestling we had Trey Hill qualify for the state meet at 113.

We also had two state qualifiers in swimming, Elisibeth Meyer and Cade Arnett.

Arlington High School Presents



Show Times: Arlington High School Gym
Friday March 18, 2022 7 PM Ticket Price:
Saturday March 19, 2022 2PM Adults \$10.00
Saturday March 19, 2022 7PM Students/ Seniors \$7.00
Questions? Contact: allison.mastny@apseagles.org

Key Up Coming Dates

- The Disaster “A 70s Disaster Movie Musical!” on March 18th at 7pm and 19th at 2pm and 7pm.
- On April 30th the NCC track meet will be at Yutan.
- On April 30th we will host the Arlington Boys Golf Invite.
- On May 5th we will host the Arlington Track Invite.
- On May 6th we will host the Arlington Jr. Track Invite.

March Elementary Principal Report

Read Across America Week - We celebrated Read Across Week by having dress-up days Monday-Friday. Students read nightly for a chance to win a basket of prizes. Students also picked their favorite book character and participated in a parade and dance party!



Students did a fabulous job of the nightly reading challenge. Here is what a 17,080 minutes read in 4 days looks like!!!!



Book winners!

Book Challenge Olympians



Overall winners, gold, silver, and bronze winners. Students read a series of books to qualify for the Book Olympic Challenge. If students completed the challenge their name was entered in the drawing for prizes!

Dental Health Month

February is National Children's Dental Health month.

Thanks to the following dentist who donated toothbrushes, floss, and toothpaste for EVERY student in K-4 to take home after our lesson on dental health.



Fremont Dental Group
Fremont Children's Dentistry
Gufford Dental
Nye Avenue Dental

Kid's Heart Challenge - Students worked to raise money for the American Heart Association. Arlington students and families raised over \$5,000 which is more than double the amount that was raised last fundraising year. Way to go kids and thank you Mr. Eckhardt for your hard work!



1311 Stockwell - Lincoln, Nebraska 68502

Inspection Summary Report

Arlington Public Schools - 705 North 9th Street, Arlington, Nebraska

Loss Control Visit Completed by Matt Fisher on February 16, 2022

Key Personnel met with – Dr. Dawn Lewis, Superintendent - Mr. Lawrence Reed, Director of Building and Grounds

BUILDINGS: The Arlington district has all their PK-12 operations located in one building. They also have an outdoor athletic complex located across the street from the school facility and a bus barn located several blocks away. On this visit I toured the PK-12 building and also had the chance to tour the addition to this building that is nearing completion.

ADMINISTRATIVE INTERVIEW: An interview was conducted with Dr. Lewis.

The Workmen's Compensation Modifier for Arlington for 2021-22 is .87. The previous year it was also 1.09 and the year before that it was 1.10. Having the modifier move from above the 1.0 mark to a number less than the average will save the district on their annual premium. While a recent incident involving a fall will likely result in a somewhat higher modifier next year, continuing to emphasize safe practices across the district should help keep the modifier at a lower mark.

The district has in place a Safety Committee that acts to meet the requirements of LB 757 and NDE Rule 10. The district is conducting meetings in accordance to both these regulations and agendas and minutes for the meetings are being kept as required. Local law enforcement conducts the annual Rule 10 security visit.

Orientation for new staff members as well as annual staff development includes awareness for recognizing and reporting sexual harrasment and sexual abuse of children. The district is using Safe Schools training modules to provide mandated training as well as for giving staff added direction in desired safety practices. Staff have received all required training in suicide awareness, as well as concussion protocols, heat acclimation, and asthma awareness.

The district has begun implementing the "Hope Squad" peer mentoring program to help assist with student mental health. Currently, several staff members have been trained and they will be identifying peer counselors that will become trained. This is a highly innovative approach to dealing with the ever increasing negative outcomes from students dealing with mental health issues.

School administrators and other staff members are conducting regular inspections of buildings and grounds. This includes inspection of playgrounds for faulty equipment and impact zones. These inspections are being documented and those inspection reports are being maintained in the district office for future reference.

WALK THROUGH SUMMARY: Lawrence Reed, Director of Buildings and Grounds, escorted me and provided information as we toured the district's facilities.

Commendations:

1. On the playground crumb rubber and rubber mats provide an excellent impact zone under the equipment that is located there.
2. Throughout the building exit lights and emergency lighting is being upgraded to LED fixtures.
3. All fire extinguishers are being inspected annually by an outside company and are being inspected on a monthly basis by on staff personnel.
4. In the science storage area appropriate storage boxes for flammables and corrosive acids are in place and being utilized.
5. New FCS and science rooms provide a safe and inviting learning environment for students.
6. The new addition to the building will also create a safer learning climate as it will provide much needed space. Being able to organize students into areas that have appropriate separation is a safety key.

Recommendations:

1. As was noted in my last report, adding a ventilation system for the kiln area would be a good safety measure.
2. Renovation of the vent hood for the welding area in the shop should also be a priority. As additional booths have been added the existing vent system is no longer adequate.
3. Within the metal shop area the location for the gas bottles to be chained to the wall should be changed to allow access to the fire pull station.
4. Retractable baskets in the gym did not have the breakaway safety straps to prevent them from falling in the event of a cable failure. This is a recommended safety measure.
5. There were several rooms where windows from the hallway were covered preventing sight lines into these rooms. Staff should be reminded to keep these open when not in lock down.
6. The fire extinguisher in the concession stand should be mounted on the wall in a place visible to those working in that area.
7. Addition of a fence around the playground area should be considered. Fencing the area where the equipment is located would allow this to be locked when not in use by the school. A fence along the south side of the grass area would prevent students from having to go into the street to retrieve balls.
8. Finding a means to eliminate or make more visible the uneven transition in the doors within the office area should be considered.

SUMMARY: The district is working hard to provide a safe learning environment. This is evidenced by their operational practices as well as their investment in improving facilities.

Matt Fisher, NASB, ALICAP - mfisher@nasbonline.org - (308) 380-3831

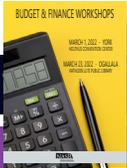
Disclaimer: Because it is solely your responsibility to make safety and health inspections and take whatever actions may be necessary to prevent losses, enforce safety procedures, detect and eliminate hazardous conditions and comply with any federal, state, or local law, annual NDE Rule 10 review or any other rule or regulation concerning safety or health, we must advise you that by conducting surveys and issuing recommendations or reports, ALICAP does not undertake to render services or assume a duty to you or for your benefit or to any third person's benefit. ALICAP's surveys, recommendations and reports are made solely for the purpose of aiding us in reducing our losses and are not intended to detect or point out all the hazardous conditions on your property or in your operations. There may be hazardous conditions on your property or in your operations which have not been either detected or pointed out to you. You must not rely solely on ALICAP's surveys, recommendations or reports to discover any hazardous conditions as it is your responsibility to do so.

APS 2021-2022
STUDENT ENROLLMENT SUMMARY

Grades	8/10/21	11/1/2021	2/15/2022			5/20/2021
PS	30	30	29			31
KG	45	44	44			56
1ST	50	50	49			37
2ND	35	35	35			46
3RD	50	50	50			42
4TH	49	48	48			40
5TH	46	46	46			57
6TH	61	61	62			53
PS-6 TOTAL	366	364	363	0	0	362
7TH	58	58	57			55
8TH	49	49	48			43
9TH	48	48	50			60
10TH	66	66	66			54
11TH	53	53	54			60
12TH	64	64	63			45
7-12 TOTAL	338	338	338	0	0	317
PK-12 TOTAL	704	702	701	0	0	679
OPTION ENROLLMENT						
IN/OUT	IN/OUT	IN/OUT	IN/OUT	IN/OUT	IN/OUT	
KG	9/4					
1ST	7/1					
2ND	6/6					
3RD	10/3					
4TH	8/3					
5TH	4/2					
6TH	14/2					
7TH	9/1					
8TH	11/6					
9TH	16/7					
10TH	16/3					
11TH	20/14					
12TH	19/4					
TOTAL	149/56					
Last Years Total In/Out	138/49					
IN/OUT Numbers are NOT inclusive of the 21-22 years enrollment numbers these are the total numbers that we show optioning into our school and out of the district that are still attending school.						
Enrollment by grade level is the enrollment that we have at the current time for the 21-22 school year.						

<http://members.nasbonline.org/index.php/events>

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'. If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.



REG
BY 3/17

MARCH

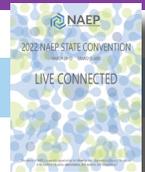
BUDGET & FINANCE WORKSHOP - MARCH 23 - OGALLALA

STATE EDUCATION CONFERENCE - CALL FOR BREAKOUT PROPOSALS - DUE MARCH 18

<https://nasb.envisiams.com/>

NAEP STATE CONVENTION - MARCH 29-30 - GRAND ISLAND

REG
BY 3/22



APRIL

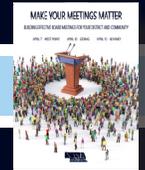


NEBRASKA RECEPTION AT THE NSBA CONFERENCE - APRIL 2 - SAN DIEGO

MAKE YOUR MEETINGS MATTER - APRIL 7 - WEST POINT

MAKE YOUR MEETINGS MATTER - APRIL 12 - GERING

MAKE YOUR MEETINGS MATTER - APRIL 13 - KEARNEY



OTHER KEY DATES



LINCOLN MARATHON - MAY 1 - LET MATT OR MEGAN KNOW IF YOU'RE PARTICIPATING

NASB MEMBER GOLF OUTING - JUNE 22 - KEARNEY

SCHOOL LEADERS & LAW CONFERENCE - JUNE 22-23 - KEARNEY

NASB ORIENTATION - JULY 20 - LINCOLN

AREA MEMBERSHIP MEETINGS - AUGUST THROUGH SEPTEMBER

ANNUAL SPARQ DATA SOLUTIONS TAILGATE PARTY - SEPTEMBER 17 - LINCOLN

FACILITIES & CONSTRUCTION - SEPTEMBER 22 - KEARNEY

LABOR RELATIONS - FALL 2022

STATE EDUCATION CONFERENCE - NOVEMBER 16-18 - OMAHA

NEW BOARD MEMBER WORKSHOPS - DECEMBER
GERING - NORTH PLATTE - YORK - KEARNEY - NORFOLK - LA VISTA

YOUR 2022 PLATINUM AFFILIATES



If your business would like to become an Affiliate Member of NASB for 2022, please visit:

<http://nasbonline.org/registrations/AffiliateMembershipProgram.aspx>

Bringing the Good Life to the 6-1-9 Nebraska Reception at the NSBA Conference

Saturday, April 2 - 4:00 to 7:00 PM
Rustic Root Rooftop
Downtown San Diego

RSVP to Sharon Endorf at sendorf@NASBonline.org
Conference attendees and their guests are welcome to attend



Sponsored by D.A. Davidson & Co.
member SIPC and FINRA



Superintendent Leave Log 2021-2022					
		Sick Days	Bereavement Days	Vacation Days	Floating Holidays
CarryOver (since 2019) or Unused Prior		14.4 (CO)		5.5 (Unpaid)	1 (unpaid)
Starting Balance 2021-2022		24.4	4	15	3
Date	Description				
7/21/2021	dr. appt/procedure	0.4			
7/28-7/29 (additional days gone were weekend)	sick (helping Mom w/ Dad)	2			
7/30, 8/3-8/4 (additional days gone were weekend)	funeral Dad		3		
9/8/21	sick Clint appt	0.25			
9/10/21	sick Clint Hosp	0.5			
9/23/21	Stella Appt	0.4			
11/04/21-11/5/21	Stella SVT Procedure	1.25			
.5 11-24 and .5 11-26	Thanksgiving Floater				1
12/17/21	Funeral Uncle		1		
Part Days of 12/28, 12/29, and 12/30	floating holiday				1
01/25/2022	College Visit (USD)			1	
3/4/22	College Visit (BHSU)			1	
3/10-3/16/22 (upcoming)	Anniv. Trip			5	
Total Taken to Date:		4.8	4	7	2
Ending Balance 2021-2022		19.6		8	1
Meetings out of the Building:					
NRCSA	Oct 11 from 10:00-2:30				
NASA Region 2	Oct 29 from 10:30-2:00				
NRCSA Exec Committee/State Education Conference	Nov 17-18				
NCTE Meeting	2-25-22 In Lincoln				
NASA Region 2	Jan 26, 2022 11:30-2:00				
Other Notes:					
Christmas Holiday	taken on 12/24/21				
New Year's Holiday	taken on 12/31/21				

Students

Full-Time and Part-Time Enrollment

Full-Time Enrollment

Students must be enrolled in Arlington Public Schools on a full-time basis. Full-time basis is defined as attending classes for the full instructional day within the public school system.

Exceptions may be permitted for:

1. enrolled students attending another state accredited institution such as a vocational-technical school or a college or university for school credit;
2. enrolled students taking the limited number of credits needed to graduate in the school year;
3. enrolled students in need of modified school attendance as an accommodation for a disability or similar unique circumstance;
4. enrolled students receiving special education services where the student's IEP requires a modified schedule, or non-enrolled students receiving special education services or other legally mandated services required to be provided to eligible resident children under state and federal laws and regulations;
5. students from other school districts participating in programs offered by the District pursuant to an interlocal agreement or other arrangement approved by the School Board; and
6. non-public school students in accordance with the policies and procedures set forth in this policy.

Part-Time Enrollment of Non-Public School Students

The School Board shall allow the part-time enrollment of students who are residents of the school district and who are also enrolled in a private, denominational, or parochial school or in a school which elects pursuant to section 79-1601 not to meet accreditation or approval requirements. Such students are referred to herein as "non-public school students."

The School Board establishes the following guiding principles for enrollment of non-public school students:

- (1) The primary school for a non-public school student is the student's private, denominational, parochial or home school.
- (2) Enrollment of a non-public school student in Arlington Public Schools is allowed for the purpose of providing enhanced educational opportunities not otherwise available to the non-public school student. It is not to supplant programming of the student's primary school.
- (3) Non-public school students are not to be given priority over full-time students.
- (4) Non-public school students are to be enrolled only in programs or courses that are educationally appropriate for the student.
- (5) Enrollment of non-public school students is not to negatively affect the educational services to be provided to full-time students.

The School Board establishes the following specific policies and procedures for enrollment of non-public school students. In the event the specific policies and procedures require interpretation or do not fully resolve an issue, the above established guiding principles are to be considered.

A. Non-Public School Student Enrollment Application Procedures.

1. Application. Parent or guardian must submit an Application of Non-Public School Student for Part-Time Enrollment to the principal of the school the student desires to attend.
2. Deadline for Applications. The application must be received by August 1st preceding the school year the student wishes to enroll.
 - a. Change of Residence Exception: The application deadline for a student who becomes a resident of the District after the school year has commenced is: 20 calendar days after the student becomes a resident of the District. The principal may delay enrollment until the next following quarter or semester starts, or at such other time as determined to be educationally appropriate.
 - b. High School Course Exception: The application deadline for a student who desires to enroll in a second semester high school course is December 1st.
3. Action on Applications. The principal will review the application and will notify the parent of the approval or denial of the application within 2 weeks of receipt of the application or 2 weeks prior to the start of school or 2 weeks prior to the start of the next semester, whichever is later.
4. Appeals. The parent or guardian may appeal the principal's action to deny their application. Any such appeal must be submitted to the Superintendent within 14 calendar days from the date of the principal's action. The appeal shall be in writing and shall be decided on the basis of the written submission. The Superintendent may request the parent or guardian to provide further explanation or information and the appeal may be denied in the event the parent or guardian fails to fully respond on a timely basis. The Superintendent shall decide the appeal within 10 calendar days of the submission of the appeal. The Superintendent may make a decision later than the 10 days in the event good reason for delay exists. Good reason includes but is not limited to the Superintendent being unable to gather the information the Superintendent determines necessary to make the decision within the decision period.

5. Annual Applications. Part-time enrollment is determined annually. Application must be made each school year. There will be no guarantee that enrollment will be continued from one year to the next.

B. Non-Public School Student Admission

1. Admission Requirements. Students must meet the normal admission requirements. This includes the requirements that the student: be a resident of the District, be of school attendance age and not have graduated or have received a GED.
2. Admission Process. Students must complete the normal enrollment process and forms required by the District and/or the building for enrollment of all children. This includes the requirements relating to: birth certificates, immunizations, physical examinations, and visual evaluations.

C. Non-Public School Student Enrollment Standards

1. Maximum Enrollment. Students may not enroll in more than 2 middle school or high school courses during any one semester. Elementary students may not enroll in programming of greater than 90 minutes of instruction each day.
2. Capacity Limits. Enrollment will be subject to capacity limits. Any grade level, program, or course which has been determined to be at capacity for option enrollment purposes shall not be available for non-public school students. The middle school principal and counselor shall also establish capacity limits for particular courses each semester. Students will not be permitted to enroll in courses beyond the established capacity limits.
3. Integrated Courses. Students must meet prerequisite requirements to be enrolled in a course by appropriate credits earned through an accredited program. The principal may on a discretionary basis allow prerequisite requirements to be satisfied where the student provides reasonable indications that the academic criteria have been met, such as results from achievement tests or other indications of adequate preparation.
4. Educationally Appropriate Programs and Courses. Students will not be allowed to enroll in programs or courses which the school administration determine to not be educationally appropriate for the student. Determination of whether a program or course is educationally appropriate will be made based on the standards the District uses for making academic placement decisions.

5. Essential versus Non-Essential Elective Courses. Non-public school students are not permitted to enroll in essential courses. Essential courses are those which are required to be offered by the student's private, denominational, parochial or home school. For non-public school students attending an approved school, essential courses are: language arts, social studies, science, mathematics, vocational education, foreign language, visual and performing arts, and personal health and physical fitness. For non-public school students attending an exempt school, essential courses consist of a sequential program of instruction designed to lead to basic skills in the language arts, mathematics, science, social studies, and health. A non-public school student will not be precluded by this provision from enrolling in non-essential elective courses.

D. Non-Public School Student Policies

1. General Standard. Non-public school students who are enrolled part-time are to be subject to the same standards as full-time enrolled students except where appropriate to reflect their part-time status.
2. Building assignment. Students must enroll in the attendance center that serves the student's residence, provided that the administration reserves the authority to make a different attendance center assignment. A student may request assignment to an attendance center other than that of the student's residence under the intra-district transfer procedures.
3. No Partial Part-Time Enrollment. Students must apply for enrollment and attend the entire school year for which enrollment is made or, for high school courses, for the full length of the course. Once enrolled, part-time students will be required to participate in all activities, programs, and tests related to the program or course for which the student is enrolled, including as applicable State or District-wide assessments, as full-time students.
4. Student Conduct Policies. Students enrolled on a part-time basis shall be required to follow all school policies that apply to other students at any time the part-time student is present on school grounds or at a school-sponsored activity or athletic event. This includes the District's student conduct policies. Students enrolled on a part-time basis shall be subject to discipline, including suspension or expulsion, for violation of student conduct rules.
5. Attendance. Students enrolled on a part-time basis are not exempt from the compulsory attendance laws or from the District's attendance policies. Students who engage in excessive absenteeism as defined in Board policy are to be reported under the truancy laws.

6. Presence on School Grounds. Students enrolled on a part-time basis are to be present on school grounds during the school day only at the times required for their attendance in the program or course in which they are enrolled. Exceptions may be made in the discretion of the principal or the principal's designee. Students must sign in and out of the school by following the building level procedure. Students are responsible for being aware of any changes in the school schedule during inclement weather or for other reasons.
7. Transportation. Students enrolled on a part-time basis are not entitled to transportation or transportation reimbursement. Full-time students will be given first consideration for parking on the high school campus.
8. Academic Honors. Students enrolled on a part-time basis will not be eligible to graduate or receive a diploma from the District or receive academic honors (for example, class rank and honor roll) except to the extent the student meets all requirements of the District's policies for such, including attainment of minimum credits and semesters of attendance.
9. Extracurricular Activities. Students enrolled on a part-time basis and/or students enrolled at St. Paul's Lutheran School may be permitted, in the discretion of the principal and athletic director, to participate in extracurricular activities. Part-time student participants will be required to meet the same participation requirements as full-time students. Participation in activities that are subject to bylaws of the Nebraska School Activities Association (NSAA) will be limited to those students who meet the NSAA bylaws.

Legal Source: Laws 2006, LB 821; Neb. Rev. Stat. Section 79-526;
Title 92, Nebraska Administrative Code, Chapter 10

Date of Adoption: July 10, 2017

Reviewed: March 11, 2019

**APPLICATION OF NON-PUBLIC SCHOOL STUDENT
FOR PART-TIME ENROLLMENT**

Application Process:

- Step 1: Complete Parts I, II and III of this Application.
- Step 2: Complete the attached “Statement of Person in Legal or Actual Charge or Control of a Child” form.
- Step 3: Complete Part IV of this Application, **if** you checked item (2) (b) (c) or (d) of the “Statement of Person in Legal or Actual Charge or Control of a Child” form.
- Step 4: Sign this Application in the presence of a notary

Note: You may also need to provide the following documents:

- (1) birth certificate
- (2) proof of immunization, proof of physical examination, and proof of visual evaluation, or written objections signed by parent or legal guardian
- (3) durable power of attorney (delegation of parental powers)
- (4) student records from school currently attending and school last attended & release of student records form

PART I–Student Information

Student’s Name:	DOB:	Grade Level:
Parent/Guardian’s Name(s):	Address:	Telephone:
School Currently Attending:	School Address:	Telephone:
School Last Attended:	School Address:	Telephone:
Special Needs/Concerns (e.g. health concerns) (information is requested for accommodation planning purposes): _____	Special Education Needs: ___ Yes ___ No	If “yes” describe needs: _____ _____ _____

PART II–Part-Time Enrollment Request

Semester Child seeks to begin attending:	
Course(s) or Program(s) in which Child seeks to enroll:	
If the Course is an Integrated Course (e.g. Algebra II), provide description of courses Child has passed to meet prerequisites:	
State whether the Course or Program is offered in the Child’s School:	
State whether Child is seeking to participate in extracurricular activities; and if so, list the activities:	

PART III–Expulsion Status

Has the child been expelled from school (either public or private, and in any state)? ___ Yes ___ No

Has the term (time period) of the expulsion been completed? ___ Yes ___ No

If “no,” state the reason for the expulsion and the term (time period) of the expulsion: _____

PART IV– Residency Information. If you checked item (2) (b) (c) or (d) of the “Statement of Person in Legal or Actual Charge or Control of a Child” form, provide the following supplemental information:

A. Child living with adult who is exercising parental responsibility for the child	B. Child living on own
Name of adults(s) with whom child resides: _____	Do the parents/guardians supply any necessities of life (e.g., food, rent or shelter, health care, etc.) for this child (if "yes", explain)? _____
Child's relationship to those adults: _____	Do the parents/guardians claim the child as a dependent for tax purposes? _____
How long has child lived with you? _____	Do the parents/guardians provide health insurance coverage? _____
Why is the child residing in the District? (Explain thoroughly) _____	Do the parents/guardians provide an allowance or other monetary benefits? (Explain thoroughly) _____
Who is legally responsible for the child? _____	Why is the child residing in the District? (Explain thoroughly) _____
Are you assuming parental responsibilities for this child? _____	_____
Have you given the District a signed Power of Attorney? _____	_____

STATE OF NEBRASKA)
)
) ss.
COUNTY OF _____)

The applicants affirm that the above information is full, true and complete to the best of the applicant(s)' knowledge and belief, that the applicants are not aware of any facts which may make the child ineligible for admission to this public school district, and understand and agree that an exclusion from school and criminal complaint may result from the giving of false information. In the circumstance where the child is living with a person other than a parent or legal guardian, the applicant(s) assumes the legal responsibility of a parent for the student for education purposes, and the legal responsibility of a parent in matters concerning liability for disciplinary action, damages to school property, damages to private property at school, and injuries, etc. which may be caused by this child.

It is understood that admission for part-time enrollment is subject to annual application and approval. If admitted the building assignment is to be determined by District policy, the child will be subject to the student conduct and attendance policies of the District, the child must apply for enrollment and attend the entire school year unless an exception exists, and the child is not permitted on school grounds except during times required for attendance in the courses or programs for which part-time enrollment is approved, subject to the discretion of the building principal. It is further understood that the child is not eligible for transportation or transportation reimbursement.

Applicant(s)

Applicant(s)

Subscribed and sworn to me this _____ day of _____, 200_.

Notary Public

**STATEMENT OF PERSON IN LEGAL OR ACTUAL CHARGE OR CONTROL OF A CHILD
SUBMITTED TO ARLINGTON PUBLIC SCHOOLS FOR PURPOSES OF SCHOOL ENROLLMENT**

The undersigned state that I am an adult in legal or actual charge or control of (*Child's Name*): _____,
a child who resides in this school district at (*Child's Address*)

- 1) I state that I am the child's parent, or
- 2) I state that I have been entrusted with, or assumed, day-to-day care and full-time supervision of, and responsibility for, the child and have been given the authority to act as parent or guardian in educational matters as established by (check *all* that apply):
 - a) a court or testamentary appointment as a legal guardian (*attach copy*) and/or
 - b) a power of attorney delegating such parental powers (*attach copy*) and/or
 - c) through an in loco parentis designation by a parent in which I have been authorized to stand in the place of the parent in caring for and raising the child (*attach any written documentation of such designation*), and/or
 - d) through some other set of circumstances (*please explain on a separate sheet*).

I understand that I may be requested to provide additional information regarding this child. The names and current or last known address of the child's parents are:

Mother: _____ Address: _____ Telephone: _____
Father: _____ Address: _____ Telephone: _____

I understand that I will be responsible for, and will be expected to make, decisions regarding education (including, but not limited to, records, discipline, and special education unless otherwise provided under special education laws and regulations), emergency medical care, and other matters for this child while in legal or actual charge or control of this child and I state that I have the authority to take such responsibility and to make such decisions and to so act. I also understand that I will have responsibilities under the state truancy laws to cause this child to attend school.

Signature of Adult in Legal or Actual Charge or Control

Home Address of Adult in Legal or Actual Charge or Control

Daytime Work Address

Dated: _____

Home Phone: _____

Daytime Work Phone: _____

NOTE: SECTION 79-215 R.R.S. PROVIDES THAT IF THE STUDENT IS HOMELESS OR IF THE ADULT DOES NOT HAVE A PHONE NUMBER AND ADDRESS WHERE HE OR SHE MAY GENERALLY BE REACHED DURING THE SCHOOL DAY, THOSE PARTS OF THE FORM MAY BE LEFT BLANK AND A BOX MAY BE MARKED ACKNOWLEDGING THAT THESE ARE THE REASONS THESE PARTS OF THE FORM WERE LEFT BLANK. THE ADULT WITH LEGAL OR ACTUAL CHARGE OR CONTROL OF THIS STUDENT SHALL ALSO SIGN THE FORM.

_____ This child is homeless, which is the reason items were left blank.

_____ This adult does not have a phone number or address where they may generally be reached during

the school day

(FOR SCHOOL'S USE)

APPLICATION STATUS

- | | | | |
|------------------|--------------|-----|---|
| Decision: | Not Admitted | () | Child a Non-resident |
| | Not Admitted | () | Board of Education Approval Required (Expelled Student) |
| | Not Admitted | () | Other _____ |
| | Admitted | () | Residency based on ___ Natural parent is a resident of
District ___ In Loco Parenti ___ Child is Emancipated |
| | Admitted | () | Courses or Programs of part-time enrollment: _____ |

(Admission is subject to receipt of birth certificate, proof of immunization, physical and visual evaluation, and other required documentation)

Notes:

Date

Signature

Reviewed: March 14, 2016; March 11, 2019

Arlington Public Schools

Proof of Residency – A

Student Name _____

I certify that I, parent and/or guardian of _____
am a resident of the Arlington Public School District.

Residing at _____

Printed Name: _____
Parent/Legal Guardian

Date: _____

Signature: _____
Parent/Legal Guardian

Date: _____

Proof of residency must include three of the documents below. As least one of the documents submitted must be marked with a “ * ”.

_____ *Purchase Agreement/Deed with name and Arlington School District address

_____ *Car Documentation (Title, Driver’s License. or Proof of Insurance with name and Arlington School District address).

_____ *Tax Receipt or statement with name and Arlington School District address

_____ *Utility Bill with name and service with an Arlington School District address

_____ Proof of Employment (either three paystubs or signed letter from Supervisor)

_____ Bank Statement with name and Arlington School District address

Reviewed: March 11, 2019

Arlington Public Schools Proof of Residency – B

Student Name _____

I, _____ being the lease/mortgage holder of the residence at

do hereby avow that _____
Lessee

is living with me at the above address for an extended period of time.

Printed name of Lease/Mortgage holder

Printed Name of parent/guardian

Signature of Lease/Mortgage holder

Signature of parent/guardian

Date

Date

STATE OF NEBRASKA
COUNTY OF WASHINGTON

Subscribed and Sworn to before me, a notary public, on this _____ day of
_____, 20_____

Signature of Notary

Reviewed: March 11, 2019

StudentsResident Students

Students who are residents of the school district will attend the district schools without paying tuition.

A student is a resident of the school district if he or she resides in the school district, or if at least one of the student's parents reside in the school district.

Students whose residency in the district ceases during a school year may be permitted to continue attending school for the remainder of the school year.

In cases of disputed residency, the Superintendent will decide each case involving the determination of residence of a student upon its individual merits. The burden of proof to supply the necessary documents to demonstrate legal residence shall rest with the person claiming legal residence in the district. At the request of the Superintendent, parents will submit form "Proof of Residency – A" to the district, with the required supporting documentation.

Any student who is unable to provide proof of residency by providing the required documentation listed in "Proof of Residency – A", will submit form "Proof of Residency – B" with the required co-signatures and notarization. Any such student will also be subject to residency checks by the district. A residency check is a visit to the provided address by district staff to ensure that the student and/or the student's parent(s) are residing in the address provided. Students who repeatedly fail residency checks will be deemed to be improperly enrolled.

Improper Enrollment:

If a student is improperly enrolled in the district, the district in its sole discretion may:

1. Exclude the student from the schools of the district: or
2. Permit the nonresident student to remain enrolled in the district as a nonresident student provided the student files appropriate option paperwork or other legal documents entitling him/her to attend the district.

All admissions are subject to the condition that admission requirements other than residency be satisfied to the extent required by law and that the School District is legally responsible for or authorized to admit the child or provide educational services to the child.

Legal Reference: Neb. Rev. Stat. § 79-215 (residency and admission)

Date of Adoption: July 9, 2018

Reviewed: March 11, 2019

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend Arlington Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Arlington Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline:

The application deadline will be waived by the School Board for applications to option into the Arlington Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.

4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Arlington Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Arlington Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

E. Releases for Options Out

Provisions for Release:

A request for release of a resident student of the Arlington Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be

granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Arlington Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student and the resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Arlington Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student's option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided in the following circumstances:

1. The Arlington Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Arlington Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246

Date of Adoption: August 8, 2016

Reviewed: March 11, 2019; August 24, 2020

StudentsIntroductory Statement

The focus of the school system is on the student. The students and their educational development is the central concern of the board of education's policies and the administrative regulations.

The board of education, within the parameters provided by the patrons of the school district, will attempt to provide adequate facilities and available means to all who wish to learn in the school district.

Date of Adoption: April 14, 2008

Reviewed: March 14, 2016; March 11, 2019

Students

Admission Requirements

Minimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board shall admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the Board.

Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approved and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) mental ability, (2) emotional/social development, (3) pre academic skills, and (4) fine motor skills.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
 1. mental ability defined as scoring 84th percentile or above on a standardized assessment of cognitive ability such as the Wechsler Pre Primary Scale of Intelligence III, or the Stanford-Binet V;
 2. a test of emotional/social development such as the Behavior Assessment System for Children, Second Edition (BASC-2);
 3. 75th percentile or greater on a test of pre academic skills such as the Woodcock Johnson III; and
 4. a test of fine motor ability, scoring 75th percentile or above on a standardized measurement such as the Beery VMI.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff, or the parents or guardians may be required, at their own expense, to have all or some of the required assessments completed by

reputable professionals and to submit the results of such assessments to the School District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well-being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance to Kindergarten Packet* from the School District Administration.

Parents must fill out the early entrance application forms, which include a parent questionnaire and obtain and attach a reference letter from someone who is well acquainted with the child but not a relative of the child. The person providing this reference should know the child well enough that they can speak with some expertise about the child's attributes and abilities. The reference letter should indicate whether this person recommends the child be schooled with children who will be a year older than the child and, if so, the evidence this person has concerning the child's mental ability, fine and gross motor ability, visual and auditory discrimination, emotional/social development, and communication skills. Suggestions for this reference letter are a preschool teacher, a Sunday school teacher, a day-care provider, or a physician.

The assessment request, reference letter and parent questionnaire must be completed and returned to the District no later than May 25th of the spring before fall enrollment to allow summer assessment to be completed.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes than an exception to the immunization requirements are met.
- (5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which

meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Military Families

If a parent presents evidence to the District of military orders that military family will be stationed in the State of Nebraska during the current or following school year, the District will enroll preliminarily the parent's students.

Legal Reference: Neb. Rev. Stat. Sections 43-2001 to 43-2012
 Neb. Rev. Stat. Sec. 79-214
 Neb. Rev. Stat. Sections 79-217 to 79-223
 Neb. Rev. Stat. Sec. 79-266.01
 173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: August 24, 2020

FORMS FOR HEALTH RELATED ADMISSION REQUIREMENTS

- 1. Notice of Requirements for Student Admission—Birth Certificate, Immunization, Physical Examination and Visual Evaluation**
- 2. Immunization—Affidavit of Refusal—For Reason of Religious Conflict**
- 3. Immunization—Affidavit of Refusal—For Reason of Religious Conflict (Alternative: HHS Form)**
- 4. Immunization—Affidavit of Refusal—For Medical Reason (HHS Form)**
- 5. Immunization—Medical Documentation of Varicella (Chickenpox) Disease (HHS Form)**
- 6. Physical Examination or Visual Evaluation---Parent Objection Form**
- 7. Waiver of Physical Examination/Visual Evaluation Requirement (HHS Form)**
- 8. HHS Summary of the School Immunization Rules and Regulations 2018-2019**
- 9. Affidavit (For Child to Enroll Early in Kindergarten)**
- 10. Request for Non Disclosure of High School Personal Information to Institutions of Higher Education and Military Recruiters**
- 11. Section 9528. Armed Forces Recruiter Access to Students and Student Recruiting Information**

**NOTICE OF REQUIREMENTS FOR STUDENT ADMISSION—
BIRTH CERTIFICATE, IMMUNIZATION, PHYSICAL EXAMINATION
AND VISUAL EVALUATION**

Nebraska law requires that the parents or legal guardian furnish the following documents as a condition of admission to school:

1. A certified copy of the student's birth certificate issued by the state in which the child was born, prior to admission of a child for the first time. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
2. Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
3. Evidence of a visual evaluation (for school year 2018-2019 and each school year thereafter) by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
4. Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox) and Haemophilus Influenzae type b (Hib) and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement refusing immunization or meets other exceptions established by law (refer to Health and Human Services regulations, 173 NAC 3).
5. On and after July 1, 2010, every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

Forms to submit objections are available from the school.

The following information is provided to assist a parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify: Information about free or reduced-cost visual evaluations may be obtained from the Nebraska Foundation for Children's Vision (NFCV), nechildrensvision.org, 1633 Normandy Court, Suite A, Lincoln, NE 68512—Fax 402-476-6547—Phone 402-474-7716. To identify a participating SEE TO LEARN doctor nearest you, call 1-800-960-3937. For assistance from VISION USA call 1-800-766-4466. In addition, Lions Clubs throughout Nebraska are committed to assisting disadvantaged families by sponsoring eye exams and eyewear. NOA member doctors will provide eye exams at no cost if no other resources are available.

**REFUSAL OF IMMUNIZATION
For Medical Reasons**

As the physician of:

Child's Last Name	First Name	Age
Birth Date	School	Grade

**A. I have elected to not immunize this student against the following disease(s):
(check box*)**

- Diphtheria
- Tetanus
- Pertussis
- Polio
- Measles (Rubeola)
- Mumps
- Rubella (German Measles)
- Hepatitis B
- Varicella (chickenpox)

In my opinion, this/these immunization(s) would be injurious to the health and well-being of

- The student
- A member of the student's household or family

Comments _____

Signature of Physician	Date
------------------------	------

* Each disease for which a vaccine has not been administered must be checked. Parent / guardian must submit dates of immunization for all other diseases.

Printed from the Nebraska Health and Human Services System Web site. www.hhs.state.ne.us

Documentation of Varicella (Chickenpox) Disease

(To be filled out by the parent, guardian, or medical provider of the child/student)

This document is being submitted on behalf of:

(Name of child/student)

(Birth date of child/student)

I _____ verify that the above listed child/student
Parent/Guardian/Medical Provider

had the varicella disease in _____ (year).

(Signature of parent/guardian/medical provider)

**PARENT OBJECTION TO
PHYSICAL EXAMINATION OR VISUAL EVALUATION
(For School Admission)**

I am the parent or guardian of the following children who are enrolling in the beginner grade or seventh grade in Arlington Public Schools, or who are transferring from out of state into any grade in Arlington Public Schools:

Child No. 1: _____
Child No. 2: _____

I understand that state law requires that the school be provided with: (1) evidence of a physical examination by a physician, physician's assistant, or nurse practitioner and (2) a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist. The physical examination and visual evaluation is required to be completed within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity. No such physical examination or visual evaluation shall be required of any child whose parent or guardian objects in writing.

I hereby object in writing to the:

____ physical examination
____ visual evaluation
(check one or both)

for the above named child(ren). I will not hold Arlington Public Schools responsible for any injury or harm caused by or relating to such refusal to obtain a physical examination or visual evaluation for the above named child(ren).

Dated this ____ day of _____, 20__.

Parent or Guardian

[Legal Reference: Neb. Rev. Stat. sections 79-214(3) and 79-220]

**Summary of the School Immunization Rules and Regulations
For 2018-2019 School Year**

Student Age Group	Required Vaccines
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	<p>4 doses of DTaP, DTP, or DT vaccine</p> <p>3 doses of Polio vaccine</p> <p>3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age</p> <p>3 doses of pediatric Hepatitis B vaccine</p> <p>1 dose of MMR or MMRV given on or after 12 months of age</p> <p>1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted.</p> <p>4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age</p>
Students entering school (Kindergarten or 1 st Grade depending on the school district's entering grade)	<p>3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4th birthday</p> <p>3 doses of Polio vaccine</p> <p>3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age</p> <p>2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month</p> <p>2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.</p>
Students entering 7 th grade	<p>Must be current with the above vaccinations AND receive 1 dose of Tdap (contain Pertussis booster)</p>
Students transferring from outside the state at any grade	<p>Must be immunized appropriately according to the grade entered.</p>

Source: Nebraska Immunization Program, Nebraska Department of Health and Human Services. For additional information, call 402-471-6423.

The School Rules & Regulations are available on the internet: <http://www.hhs.state.ne.us/reg/t173.htm> (Title 173: Control of Communicable Diseases - Chapter 3; revised and implemented 2011)
Updated 1/25/2017

Date of Adoption: July 10, 2017

AFFIDAVIT
(For Child to Enroll Early in Kindergarten)

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of _____ (Child's name). The Child's date of birth is _____. The Child will reach the age of five years on or after August 1 and on or before October 15 of the current school year.

I elect to enroll the Child this school year and hereby affirm (check or initial appropriate provision for early enrollment):

_____ the Child attended kindergarten in another jurisdiction in the current school year; or

_____ the family anticipates relocation to another jurisdiction that would allow admission within the current year; or

_____ the Child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the board.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this ____ day of _____, 20____.

Parent or Guardian

STATE OF NEBRASKA)
)
COUNTY OF _____)

ss.

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____.

Notary Public

**Request For Non Disclosure of
High School Student Personal Information
To Institutions of Higher Education or Military Recruiters**

I hereby request that the name, address, and telephone listing of _____ (name of student), a high school student at Arlington Public Schools, not be released without prior parental consent to:

_____ institutions of higher education

_____ military recruiters

(check one, both, or none)

Signed by: ___ Student ___ Parent (Check One)

_____ Signature/Date

_____ Print Name

_____ Address

_____ City/State/Zip Code

Note to students/parents: This certificate can be signed by either student or a parent. The provision of this form does not reflect the position of Arlington Public Schools that the request for non-disclosure should or should not be made.

“SEC. 9528. ARMED FORCES RECRUITER ACCESS TO STUDENTS AND STUDENT RECRUITING INFORMATION.

“(a) POLICY.—

“(1) ACCESS TO STUDENT RECRUITING INFORMATION.—Notwithstanding section 444(a)(5)(B) of the General Education Provisions Act and except as provided in paragraph (2), each local educational agency receiving assistance under this Act shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, addresses, and telephone listings.

“(2) CONSENT.—A secondary school student or the parent of the student may request that the student’s name, address, and telephone listing described in paragraph (1) not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.

“(3) SAME ACCESS TO STUDENTS.—Each local educational agency receiving assistance under this Act shall provide military recruiters the same access to secondary school students as is provided generally to post secondary educational institutions or to prospective employers of those students.

20 USC 7908.

Reviewed: March 14, 2016; March 11, 2019; August 24, 2020

StudentsDiscontinuance of Enrollment for Children Younger Than Six Years of Age

Any person with legal or actual charge or control of a child younger than six years of age prior to the then-current school year, who is enrolled in this school district, may discontinue the enrollment of such child by submitting a written notification to the Superintendent or the Superintendent's designee, indicating that child's name, date of birth, grade level and effective date of discontinuation of enrollment. The notification must be in writing and on a form provided by or acceptable to the Superintendent or the Superintendent's designee containing all information required herein. The form must be dated and signed by a parent or person with legal or actual charge or control of the child. The school district may request written verification or documentation of the person's authority to dis-enroll the child. Upon receipt of required written form and any other required information or documentation, the school district shall note discontinuance of the enrollment on its official records pursuant to state law. Any child dis-enrolled shall not be eligible to re-enroll in this school district until commencement of the next school year, or until the child reaches the age of six prior to the then-current school year, whichever occurs earlier. Any person signing a request for discontinuation of enrollment, acknowledges this policy, procedure and the requirement thereof, and expressly agrees thereto.

Legal Reference: Neb. Rev. Stat. §79-201

Date of Adoption: April 14, 2008

Reviewed: March 14, 2016; March 11, 2019, July 12, 2021

AFFIDAVIT
(For Child Age 6 to Not Attend School)

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of _____ (Child's name). The Child's date of birth is _____. The Child has or will reached the age of six prior to January 1 of the current school year, but will not reach age seven prior to January 1 of the current school year.

I elect to not enroll the Child in an accredited school this school year and hereby affirm (check or initial appropriate exception for attendance):

_____ the Child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or

_____ the parent or guardian intends for the Child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this ____ day of _____, 200_.

Parent or Guardian

STATE OF NEBRASKA)
)
COUNTY OF _____)

ss.

The foregoing instrument was acknowledged before me this ____ day of _____, 200_ by _____.

Notary Public

PARENT RELEASE
(For Children Age 16 and 17 to Discontinue Enrollment)

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of _____ (Child's name). The Child's date of birth is _____. The Child has reached the age of 16 and has not reached the age of 18.

I hereby release the Child from continued enrollment in school. The Child is disenrolled from school effective _____ (insert date; if none stated, disenrollment is effective immediately).

NOTICE: Once disenrollment occurs by Parent Release, any future enrollment or re-enrollment must be approved by the Superintendent.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this ____ day of _____, 200_.

Parent or Guardian

STATE OF NEBRASKA)
)
COUNTY OF _____)

ss.

The foregoing instrument was acknowledged before me this ____ day of _____, 200_ by _____.

Notary Public

Students

Assignment of Students: Grade Placement and Transfer Students

Assignment of Students

It shall be the responsibility of the administration to determine academic placement decisions involving students, including situations where students transfer into Arlington Public Schools from other educational settings. The District reserves the right to make the most appropriate grade level placement, class placement and teacher assignment for students which best fulfills the needs of the students and the school district.

Grade Level Placement and Credits

Students who enter the District shall be required to present transfer documents and such records as the administration determines appropriate, indicating grade placement, courses completed, and special needs or accommodations, and may be required to complete achievement test to determine appropriate placement.

Placement decisions will consider whether the student is transferring from a school which is accredited or approved. An “accredited” or “approved” school is one which was accredited or approved by the Nebraska Department of Education and, for schools from other states, is a school which is accredited or approved by that state’s department of education, meeting requirements which are the same or equivalent as those of the Nebraska Department of Education.

Transfers from Accredited or Approved Schools

Students transferring from accredited or approved schools will initially be placed in the next grade level above that which the student last successfully completed, or for transfers during the school year, in the same grade level as the student was at prior to the transfer. Credits earned at an accredited or approved school may be accepted by the Arlington Public Schools. A student who enrolls during the school year shall be given the opportunity to earn full credit for the courses in which the student is enrolled if the student is able to demonstrate mastery of the subject matter and/or completion of course requirements, other than attendance, at a level required for other students to receive credit who have been enrolled throughout the period for which the credit is to be granted. The administration may use a review of transcripts from prior schools attended, standardized tests, assessments, and/or teacher evaluations of student competency in the subject matter to make such a determination.

Transfers from Non-Accredited or Approved Schools

New students entering the district from non-accredited schools or home schools, or who have not attended accredited schools in the past semester, will be placed in grades and classes on the following basis:

Elementary (Grades 1-5) – The appropriate level of placement for elementary students may be determined by, but not limited to, consideration of the following information:

Chronological age.

Previous public or private accredited school performance.

Diagnostic test data.

Standardized achievement test data.

Other data that would allow for a demonstration of the student's current level of performance.

Secondary (Grades 6-12) – The appropriate level of placement for secondary students may be determined by, but not limited to, consideration of the following information:

Chronological age.

Previous public or private accredited school performance.

Diagnostic test data.

Standardized achievement test data.

Criterion referenced test data.

Final examination test data.

Other data that would allow for a demonstration of the student's current level of performance.

Graduation Credits – A student who enrolls in the district after attending a non-accredited or home school will be granted credits in core subject matter (English, mathematics, science, social science and physical education) to the extent that the student can show evidence of mastery of the subject matter. Elective credit will not be granted. Mastery may be determined by the following assessment methods:

Completion of chapter tests and/or final exams.

Appropriate criterion referenced examination performance.

Diagnostic test data.

Students transferring from schools which are not accredited or approved (e.g., home schools) will be placed at a grade level to be determined by the administration based on consideration of the following factors:

1. Student's chronological age
2. Transcript review
3. Testing (achievement test date; diagnostic test data; and/or criterion referenced test data)
4. Teacher evaluation of student competency

Credits earned at a school which is not accredited or approved will not be accepted by the Arlington Public Schools. However, the administration may, in its discretion and subject to regulatory requirements, grant a student credits towards meeting graduation requirements for core curriculum courses (not elective courses) completed by the student in a non-accredited or non-approved school if the student is able to demonstrate mastery of the subject matter and completion of course requirements, other than attendance, at a level required for other students to receive credit and to demonstrate that the student has received instruction in such course(s) comparable to that which the student would have received by attending an accredited or approved school. The administration may use a review of transcripts from prior schools attended, standardized tests, assessments, and/or teacher evaluations of student competency in the subject matter to make such a determination. The same criteria will be used for determining whether to grant credit to such a student who enrolls during the year.

Class Rank and Graduation

It shall be the responsibility of the High School Principal to determine academic grade point average, class rank and eligibility for graduation, subject to review by the Superintendent.

Grade point average (G.P.A.) shall be maintained for the 9th through 12th grades. Courses taken prior to 9th grade are not considered for G.P.A. purposes.

If transferring in from a non-accredited program, pass/fail grades will be assigned to those courses in which students are granted credit when they begin attending Arlington Public Schools.

Class rank is maintained for the 9th through 12th grades. Class rank is based on the Arlington Public Schools G.P.A. To be considered for class ranking and any honors or awards which are based on class rank or G.P.A. (e.g., Valedictorian), students must complete a minimum of four semesters of attendance at Arlington Public Schools. To receive a diploma from Arlington Public Schools students must be enrolled in and complete one semester of courses taken at Arlington Public Schools and students who have transferred from a school which is not accredited or approved must earn a minimum of two years credit in an approved or accredited senior high school, grades 10-12, with the final semester's credit being earned in this school district.

Legal Source: **Neb. Rev. Stat. Sections 79-526 and 79-729;**

Title 92, Nebraska Administrative Code, Chapter 10 and February 1993 "NDE Position Statement Regarding Reintegration of Rule 13 Students to Accredited Schools"

Date of Adoption: April 14, 2008

Date of Re-adoption: June 9, 2008 and September 15, 008

Reviewed: March 14, 2016; March 11, 2019

RESOLUTION

WHEREAS, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

WHEREAS, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

WHEREAS, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

NOW, THEREFORE, BE IT RESOLVED that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix “1” to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix “1” to such Policy 5006, are repealed effective on the date of the passage of this resolution,

BE IT FURTHER RESOLVED that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix “1” to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

BE IT FURTHER RESOLVED that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member _____ moved for its passage and adoption, member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution (Indicate Y or N): _____, _____, _____, _____, _____.

The following members voted against the same: _____.

The following members were absent or not voting: _____. The Resolution having been consented to and approved by more than a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this 7th day of March, 2022.

ARLINGTON PUBLIC SCHOOLS

By: _____
President

Attest: _____
Secretary

The following is Appendix “1” to Policy 5006 for the 2022-2023 School Year. The Board of Education hereby sets forth the maximum number of option students for the 2022-2023 school year in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs. Any program, class, grade level, or school building which has “0” as the No. of Option Students is hereby declared unavailable to option students due to lack of capacity.

PROGRAM	SECTION SIZE CAPACITY	PROJECTED TOTAL ENROLLMENT
Kindergarten	18	42
First	20	44
Second	21	50
Third	22	36
Fourth	22	50
Fifth	23	51
Sixth	23	46
PROGRAM	PROGRAM CAPACITY	PROJECTED ENROLLMENT
Seventh	58	62
Eighth	58	58
Ninth	68	48
Tenth	68	50
Eleventh	68	65
Twelfth	68	55
Level I K-6 Speech	10	14
Level II K-6 Multi-categorical	15	34
Level I 7-12 Speech	10	0
Level II 7-12 Multi-categorical	15	30
Level III K-6	0	5
Level III 7-12	0	5
Level IV	0	2

RECOMMENDED PAYMENT OPTION: SMART PRINT AGREEMENT

SPA Payment	Months
\$1,805.93	60

Smart Print Agreement includes:

- All parts, labor, toner, and service calls
- Includes 167,776 mono pages per month with additional mono pages billed quarterly at \$0.00495 per page
- Includes 2,619 color pages per month with additional color pages billed quarterly at \$0.04080 per page
- 4-hour response time

SPA excludes:

- Paper and staples

66 Month Lease to 60-month Lease

2 ea. 65 ppm devices to 75 ppm device

EXECUTIVE SUMMARY

98% Up-Time

Our commitment to quality and service results in an average up-time of 98% for the equipment we provide. We guarantee a quarterly average up-time of 98%, and we will exchange any machine that fails to achieve this.

Manufacturer's Specifications

We provide precise records that track a complete customer history of equipment performance, print usage and maintenance requirements to ensure peak operation of your system. Should the unit be un-repairable onsite, we will provide a temporary replacement at no charge until repairs are completed.

4-Hour Response Time

Our dealership provides rapid call back with 4-hour or less service response.

Manufacturer-Trained Personnel

All improvements made available by the manufacturer will be installed at no additional charge. Equipment operators will be provided with free, unlimited training for the lifetime of the digital system while maintained under one of our Agreements.

Arlington Public Schools Board of Education--Negotiations Committee

Non-Certificated Staff Increase Recommendations 2022-2023

Increase all Current Para's by \$1.00 per hour

Increase all Current Kitchen Staff by \$1.00 per hour

Para's and Kitchen Staff (9 ½ month employees) will receive longevity increases at the following rate:

5 Years: .25/hour

10 Years: .50/hour

15 Years: .75/hour

Increase all Current Custodians by \$1.00 per hour

Increase all Current Secretaries by \$3.00 per hour (this group was considerably behind in the array)

Custodians and Secretaries (10-12 month employees) will receive longevity increases at the following rate:

5 Years: .50/hour

10 Years: \$1.00/hour

15 Years: \$1.5/hour

Transportation:

Route Drivers: \$50/route (\$2 per route increase)

Activity Drivers: \$15.25/hour (.25 increase)

SPED Van Drivers: \$15.75/hour (.25 increase)

Salaried Department Heads:

Dan Larson and Lawrence Reed: Will receive 2% increase plus cost of insurance premium increase.

Jennifer Arp: Will be considered after 6 months in current position (after July).

Starting wage rates by Class: A= \$11; B=\$13, C=\$11; D=\$13.50; E=\$16

Total Increase for 42 employees: Approximately \$88,000

ARLINGTON PUBLIC SCHOOLS
AMENDMENT TO CONTRACT OF EMPLOYMENT
WITH SUPERINTENDENT

Section 2
Compensation and Benefits

A. Compensation: In consideration of a salary package of One Hundred Fifty-Six Thousand, Sixty Dollars (\$156,060) annually, said compensation to be paid in twelve equal monthly installments, with the first such installment to be payable on July 20, 2022, and each subsequent installment shall be paid on or before the 20th day of each month thereafter during the term of this agreement. Salary payments shall be subject to state and federal withholding required by law, including without limitation retirement contributions, FICA, FUTA, Medicare, and state or federal unemployment contributions. The Board retains the right to adjust the Superintendent's monthly salary upward during the term of this Contract, as an amendment hereto, without such adjustment constituting a new contract or extending the length of this Contract. The Superintendent's salary shall not be reduced during the term of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated below.

WASHINGTON COUNTY SCHOOL
DISTRICT 89-0024, a/k/a ARLINGTON
PUBLIC SCHOOLS

Dawn Lewis, Superintendent

By: _____
President, Board of Education

Dated: _____

By: _____
Vice President, Board of Education

Dated: _____

SECONDARY PRINCIPAL'S CONTRACT OF EMPLOYMENT ARLINGTON PUBLIC SCHOOLS

THIS CONTRACT is made by and between the **Board of Education of Arlington Public Schools**, legally known as **Washington County School District 89-0024**, (referred to herein as the "Board" or "District"), and **Aaron Pfingsten**, (referred to herein as the "Principal.") In accordance with its action taken and recorded in the minutes of its meeting held on **March 7, 2022**, the Board agrees to employ the Principal, and the Principal agrees to accept such employment, subject to the terms and conditions set forth herein.

Section 1. Term of Contract. The Principal shall be employed for a period of one year beginning on August 1, 2022, and expiring on June 30, 2023, and shall consist of at least 220 working days of service. The Principal shall keep complete and accurate records of his/her working days and shall provide the Superintendent and the Board of Education with a report of his/her accumulated working days at least quarterly. **Working Days.** The term "working days" shall not include any Saturday, Sunday, or any school vacation days.

Section 2. Salary. The annual salary for the position shall be \$113,220 during the year of employment under this Contract, and shall be payable in 12 equal installments. The first installment shall be payable on the 20th day of August, 2022, and thereafter on the 20th day of each month through July 2023. This salary shall not be reduced during the term contract, except for just and sufficient cause as authorized by law.

Section 3. Deductions. This Contract shall conform to the statutes and regulations governing deductions from compensation. The school district shall withhold other deductions as the Principal and Board may agree.

Section 4. Professional Status. The Principal affirms that he/she is not under contract with another school board or board of education covering any part of or all of the same terms provided in this Contract and that throughout the term of this Contract he/she will hold a valid and appropriate certificate to act as a principal of a secondary school, grades 7-12, in the State of Nebraska, in the State of Nebraska, which certificate shall be registered in the District's office as required by law.

Section 5. Principal's Duties. The Principal shall be governed during employment by the policies, rules and regulation of the Board. He shall fulfill all the duties and responsibilities of the position of principal as described by the Board's policies, rules and regulations and shall perform such duties at a professional level of competence. The Principal is directly responsible to the

Superintendent. Specific recommendations on employment, assignment and termination of all of the personnel who work at his/her level will be given to the Superintendent by the Principal. As the general manager of his/her assigned level, the Principal is in charge of discipline, planning, operation, supervision and evaluation of the programs and personnel at his/her level. The Principal is also responsible for all other duties as assigned by the Superintendent.

Section 6. Cancellation or Mid-Term Amendment. The Board may cancel or amend this Contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Principal's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this Contract; (c) the breach of any of the material provisions of this Contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Principal's continued performance of his/her duties; (m) any arrest, criminal charge, or criminal conviction of Principal or the failure to report the same; (n) any filing against the Principal under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the District and its personnel in the conduct of the District's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the District except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes.

Section 7. Primary Residence/Domicile in School District. It is the purpose of the Board to encourage the Principal to live and maintain his/her domicile and primary residence within the boundaries of the school district which more readily allows the Principal: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the District as a legal voter of the school district; (3) to be involved in school and community activities bringing them in contact with parents and community leaders and be committed to the future of the District and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Principal; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children they teach and are thus less likely to be considered isolated from the communities in which they are an educational

leader.

Section 8. Transportation. The Board shall provide the Principal with transportation or reimburse him/her for mileage required in the performance of his/her official duties at the rate approved by the Board.

Section 9. Fringe Benefits. The Board shall provide the Principal with the following fringe benefits:

- a. Health/Dental Insurance.** The District shall pay for and provide health and dental insurance for which the Principal is qualified for through the District's health insurance carrier.
- b. Life Insurance.** Term life insurance with a total death benefit of Fifty-Thousand Dollars (\$50,000) with the option to purchase an additional \$50,000 of coverage.
- c. Sick Leave.** The Principal shall be entitled to ten (10) days of sick leave per year which may accumulate to a total of forty-five (45) days. Sick leave may only be used for personal illness; when the Principal's parent, spouse, spouse's parent, or a child is too ill to remain alone and the Principal is needed to provide care to that family member; the birth and/or adoption of a child; or as otherwise provided in District policy. If the Principal qualifies for disability pay under the long-term disability policy, he/she shall be required to take the disability pay instead of sick leave pay. The Principal shall not be compensated for unused days of sick leave upon the ending of his/her employment with the District.
- d. Disability Insurance.** The Principal shall purchase long-term disability insurance from the school district's carrier at his/her own expense. The Board will increase his/her salary by the amount of the premium cost.
- e. Professional Development.** The Principal is expected to continue his/her professional development and to participate in relevant learning experiences. With the approval of the Board, Principal may attend appropriate professional meetings at the local, state, regional and national level. Attendance at a national convention is allowed every two years with Superintendent approval. If the Principal attends a national convention in his/her initial year of service and does not return

as an employee of the District the following year, the Principal agrees to repay the District in full for national convention expenses paid by the District.

- f. Bereavement Leave.** The Principal shall be allowed a total of not more than four (4) consecutive days on full pay in case of death in the immediate family, defined as spouse, children, mother, father, mother-in-law, father-in-law, brother, sister or a person in the same home as part of the family. A total of not more than two (2) consecutive days on full pay is allowed for each employee for absence in the case of death of other members of the immediate family, defined as son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandchildren, aunt, uncle, niece, or nephew. A total of one (1) day per year on full pay is allowed for each employee in the case of death of a close friend or neighbor. Death leave is not limited to four (4) days in one year, but covers each death in the immediate family which occurs during the year.
- g. Personal Leave.** The Principal will receive up to three (3) days of paid personal leave for each Contract Year. Personal leave days may be used upon the Superintendent's approval and shall not be used when such use would interfere with his/her ability to carry out his/her duties. Unused personal leave may be carried over from Contract Year to Contract Year. If the Principal carries forward any personal leave days to any Contract Year, the number of personal leave days he/she shall be awarded in such Contract Year shall be the lesser of (a) three (3) days and (b) the number of days which will bring the Principal's accumulated unused personal leave days to five (5) days. In no case shall the Principal accumulate more than five (5) days of unused personal leave.
- h. Professional Dues.** The Board shall pay dues on the Principal's behalf for membership in the following professional organizations: Nebraska Council of School Administrators (NCSA), the national affiliate (NASSP or NAESP), and the Association of Supervision and Curriculum Development (ASCD).

- i. **Expense Reimbursement.** The Board shall only pay or reimburse the Principal for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Principal secures the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$2,600 or more.

Section 10. No Penalty for Release or Resignation. There shall be no penalty for release or resignation by the Principal from this Contract; provided, no resignation shall become effective before the expiration date of this Contract unless it is accepted by the Board which shall fix the date at which the resignation shall take effect.

Section 11. Compensation Upon Termination. Upon lawful termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the annual salary paid but not earned prior to the date of termination of this Contract shall be refunded by the Principal.

Section 12. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules and regulations in performance of his/her respective duties and obligations under this Contract.

Section 13. Amendments to be in Writing. This Contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

Section 14. Severability. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated below.

Executed by the Board this 7th day of March, 2022.

Secretary, Board of Education

President, Board of Education

Executed by the Principal this _____ day of _____, 2022.

Principal

ASSISTANT PRINCIPAL'S CONTRACT OF EMPLOYMENT ARLINGTON PUBLIC SCHOOLS

THIS CONTRACT is made by and between the **Board of Education of Arlington Public Schools**, legally known as **Washington County School District 89-0024**, (referred to herein as the "Board" or "District"), and **James Shada**, (referred to herein as the "Assistant Principal.") In accordance with its action taken and recorded in the minutes of its meeting held on **March 7, 2022**, the Board agrees to employ the Assistant Principal, and the Assistant Principal agrees to accept such employment, subject to the terms and conditions set forth herein.

Section 1. Term of Contract. The Assistant Principal shall be employed for a period of one year beginning on August 1, 2022, and expiring on June 30, 2023, and shall consist of at least 220 working days of service. The Assistant Principal shall keep complete and accurate records of his/her working days and shall provide the Superintendent and the Board of Education with a report of his/her accumulated working days at least quarterly. **Working Days.** The term "working days" shall not include any Saturday, Sunday, or any school vacation days.

Section 2. Salary. The annual salary for the position shall be **\$97,410** during the year of employment under this Contract, and shall be payable in 12 equal installments. The first installment shall be payable on the 20th day of August, 2022, and thereafter on the 20th day of each month through July 2023. This salary shall not be reduced during the term contract, except for just and sufficient cause as authorized by law.

Section 3. Deductions. This Contract shall conform to the statutes and regulations governing deductions from compensation. The school district shall withhold other deductions as the Assistant Principal and Board may agree.

Section 4. Professional Status. The Assistant Principal affirms that he/she is not under contract with another school board or board of education covering any part of or all of the same terms provided in this Contract and that throughout the term of this Contract he/she will hold a valid and appropriate certificate to act as an assistant principal of a secondary school, grades 7-12, in the State of Nebraska, which certificate shall be registered in the District's office as required by law.

Section 5. Assistant Principal's Duties. The Assistant Principal shall be governed during employment by the policies, rules and regulation of the Board. He shall fulfill all the duties and responsibilities of the position of assistant principal as described by the Board's policies, rules and regulations and shall perform such

duties at a professional level of competence. The Assistant Principal is directly responsible to the Superintendent. Specific recommendations on employment, assignment and termination of all of the personnel who work at his/her level will be given to the Superintendent by the Assistant Principal. As the general manager of his/her assigned level, the Assistant Principal is in charge of discipline, planning, operation, supervision and evaluation of the programs and personnel at his/her level. The Assistant Principal is also responsible for all other duties as assigned by the Superintendent.

Section 6. Cancellation or Mid-Term Amendment. The Board may cancel or amend this Contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Assistant Principal's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this Contract; (c) the breach of any of the material provisions of this Contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Assistant Principal's continued performance of his/her duties; (m) any arrest, criminal charge, or criminal conviction of Assistant Principal or the failure to report the same; (n) any filing against the Assistant Principal under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the District and its personnel in the conduct of the District's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the District except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes.

Section 7. Primary Residence/Domicile in School District. It is the purpose of the Board to encourage the Assistant Principal to live and maintain his/her domicile and primary residence within the boundaries of the school district which more readily allows the Assistant Principal: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the District as a legal voter of the school district; (3) to be involved in school and community activities bringing them in contact with parents and community leaders and be committed to the future of the District and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Assistant Principal; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the

social, economic, and environmental problems of the children they teach and are thus less likely to be considered isolated from the communities in which they are an educational leader.

Section 8. Transportation. The Board shall provide the Assistant Principal with transportation or reimburse him/her for mileage required in the performance of his/her official duties at the rate approved by the Board.

Section 9. Fringe Benefits. The Board shall provide the Assistant Principal with the following fringe benefits:

- a. Health/Dental Insurance.** The District shall pay for and provide health and dental insurance for which the Assistant Principal is qualified for through the District's health insurance carrier.
- b. Life Insurance.** Term life insurance with a total death benefit of Fifty-Thousand Dollars (\$50,000) with the option to purchase an additional \$50,000 of coverage.
- c. Sick Leave.** The Assistant Principal shall be entitled to ten (10) days of sick leave per year which may accumulate to a total of forty-five (45) days. Sick leave may only be used for personal illness; when the Assistant Principal's parent, spouse, spouse's parent, or a child is too ill to remain alone and the Assistant Principal is needed to provide care to that family member; the birth and/or adoption of a child; or as otherwise provided in District policy. If the Assistant Principal qualifies for disability pay under the long-term disability policy, he/she shall be required to take the disability pay instead of sick leave pay. The Assistant Principal shall not be compensated for unused days of sick leave upon the ending of his/her employment with the District.
- d. Disability Insurance.** The Assistant Principal shall purchase long-term disability insurance from the school district's carrier at his/her own expense. The Board will increase his/her salary by the amount of the premium cost.
- e. Professional Development.** The Assistant Principal is expected to continue his/her professional development and to

participate in relevant learning experiences. With the approval of the Board, Assistant Principal may attend appropriate professional meetings at the local, state, regional and national level. Attendance at a national convention is allowed every two years with Superintendent approval. If the Assistant Principal attends a national convention in his/her initial year of service and does not return as an employee of the District the following year, the Assistant Principal agrees to repay the District in full for national convention expenses paid by the District.

- f. Bereavement Leave.** The Assistant Principal shall be allowed a total of not more than four (4) consecutive days on full pay in case of death in the immediate family, defined as spouse, children, mother, father, mother-in-law, father-in-law, brother, sister or a person in the same home as part of the family. A total of not more than two (2) consecutive days on full pay is allowed for each employee for absence in the case of death of other members of the immediate family, defined as son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandchildren, aunt, uncle, niece, or nephew. A total of one (1) day per year on full pay is allowed for each employee in the case of death of a close friend or neighbor. Death leave is not limited to four (4) days in one year, but covers each death in the immediate family which occurs during the year.
- g. Personal Leave.** The Assistant Principal will receive up to three (3) days of paid personal leave for each Contract Year. Personal leave days may be used upon the Superintendent's approval and shall not be used when such use would interfere with his/her ability to carry out his/her duties. Unused personal leave may be carried over from Contract Year to Contract Year. If the Assistant Principal carries forward any personal leave days to any Contract Year, the number of personal leave days he/she shall be awarded in such Contract Year shall be the lesser of (a) three (3) days and (b) the number of days which will bring the Assistant Principal's accumulated unused personal leave days to five (5) days. In no case shall the Assistant Principal accumulate more than five (5) days of unused personal leave.
- h. Professional Dues.** The Board shall pay dues on the Assistant Principal's behalf for membership in the following professional organizations: Nebraska Council of School Administrators

(NCSA), the national affiliate (NASSP or NAESP), and the Association of Supervision and Curriculum Development (ASCD).

- i. **Expense Reimbursement.** The Board shall only pay or reimburse the Assistant Principal for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Assistant Principal secures the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$2,600 or more.

Section 10. No Penalty for Release or Resignation. There shall be no penalty for release or resignation by the Assistant Principal from this Contract; provided, no resignation shall become effective before the expiration date of this Contract unless it is accepted by the Board which shall fix the date at which the resignation shall take effect.

Section 11. Compensation Upon Termination. Upon lawful termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the annual salary paid but not earned prior to the date of termination of this Contract shall be refunded by the Assistant Principal.

Section 12. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules and regulations in performance of his/her respective duties and obligations under this Contract.

Section 13. Amendments to be in Writing. This Contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

Section 14. Severability. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract on the

dates indicated below.

Executed by the Board this 7th day of March, 2022.

Secretary, Board of Education

President, Board of Education

Executed by the Assistant Principal this _____ day of _____, 2022.

Assistant Principal

**ELEMENTARY PRINCIPAL—SPECIAL EDUCATION DIRECTOR CONTRACT
OF EMPLOYMENT
ARLINGTON PUBLIC SCHOOLS**

THIS CONTRACT is made by and between the **Board of Education of Arlington Public Schools**, legally known as **Washington County School District 89-0024**, (referred to herein as the “Board” or “District”), and **Jacqueline Morgan**, (referred to herein as the “Principal.”) In accordance with its action taken and recorded in the minutes of its meeting held on **March 7, 2022**, the Board agrees to employ the Principal, and the Principal agrees to accept such employment, subject to the terms and conditions set forth herein.

Section 1. Term of Contract. The Principal—Special Education Director shall be employed for a period of one year beginning on August 1, 2022, and expiring on June 30, 2023, and shall consist of at least 220 working days of service. The Principal shall keep complete and accurate records of his/her working days and shall provide the Superintendent and the Board of Education with a report of his/her accumulated working days at least quarterly. **Working Days.** The term “working days” shall not include any Saturday, Sunday, or any school vacation days.

Section 2. Salary. The annual salary for the position shall be \$108,120 during the year of employment under this Contract, and shall be payable in 12 equal installments. The first installment shall be payable on the 20th day of August, 2022, and thereafter on the 20th day of each month through July 2023. This salary shall not be reduced during the term contract, except for just and sufficient cause as authorized by law.

Section 3. Deductions. This Contract shall conform to the statutes and regulations governing deductions from compensation. The school district shall withhold other deductions as the Principal and Board may agree.

Section 4. Professional Status. The Principal affirms that he/she is not under contract with another school board or board of education covering any part of or all of the same terms provided in this Contract and that throughout the term of this Contract he/she will hold a valid and appropriate certificate to act as a principal of an elementary school, grades PS-8, in the State of Nebraska, which certificate shall be registered in the District’s office as required by law.

Section 5. Principal’s Duties. The Principal shall be governed during employment by the policies, rules and regulation of the Board. She shall fulfill all the duties and responsibilities of the position of principal as described by the Board’s policies, rules and regulations and shall perform such duties at a

professional level of competence. The Principal is directly responsible to the Superintendent. Specific recommendations on employment, assignment and termination of all of the personnel who work at his/her level will be given to the Superintendent by the Principal. As the general manager of his/her assigned level, the Principal is in charge of discipline, planning, operation, supervision and evaluation of the programs and personnel at his/her level. The Principal is also responsible for all other duties as assigned by the Superintendent.

Section 6. Cancellation or Mid-Term Amendment. The Board may cancel or amend this Contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Principal's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this Contract; (c) the breach of any of the material provisions of this Contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Principal's continued performance of his/her duties; (m) any arrest, criminal charge, or criminal conviction of Principal or the failure to report the same; (n) any filing against the Principal under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the District and its personnel in the conduct of the District's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the District except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes.

Section 7. Primary Residence/Domicile in School District. It is the purpose of the Board to encourage the Principal to live and maintain his/her domicile and primary residence within the boundaries of the school district which more readily allows the Principal: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the District as a legal voter of the school district; (3) to be involved in school and community activities bringing them in contact with parents and community leaders and be committed to the future of the District and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Principal; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children they teach and are thus less likely to

be considered isolated from the communities in which they are an educational leader.

Section 8. Transportation. The Board shall provide the Principal with transportation or reimburse him/her for mileage required in the performance of his/her official duties at the rate approved by the Board.

Section 9. Fringe Benefits. The Board shall provide the Principal with the following fringe benefits:

- a. Health/Dental Insurance.** The District shall pay for and provide health and dental insurance for which the Principal is qualified for through the District's health insurance carrier.
- b. Life Insurance.** Term life insurance with a total death benefit of Fifty-Thousand Dollars (\$50,000) with the option to purchase an additional \$50,000 of coverage.
- c. Sick Leave.** The Principal shall be entitled to ten (10) days of sick leave per year which may accumulate to a total of forty-five (45) days. Sick leave may only be used for personal illness; when the Principal's parent, spouse, spouse's parent, or a child is too ill to remain alone and the Principal is needed to provide care to that family member; the birth and/or adoption of a child; or as otherwise provided in District policy. If the Principal qualifies for disability pay under the long-term disability policy, he/she shall be required to take the disability pay instead of sick leave pay. The Principal shall not be compensated for unused days of sick leave upon the ending of his/her employment with the District.
- d. Disability Insurance.** The Principal shall purchase long-term disability insurance from the school district's carrier at his/her own expense. The Board will increase his/her salary by the amount of the premium cost.
- e. Professional Development.** The Principal is expected to continue his/her professional development and to participate in relevant learning experiences. With the approval of the Board, Principal may attend appropriate professional meetings at the local, state, regional and national level. Attendance at a national convention is allowed every two years with Superintendent approval. If the Principal attends a national convention in his/her initial year of service and does not return

as an employee of the District the following year, the Principal agrees to repay the District in full for national convention expenses paid by the District.

- f. Bereavement Leave.** The Principal shall be allowed a total of not more than four (4) consecutive days on full pay in case of death in the immediate family, defined as spouse, children, mother, father, mother-in-law, father-in-law, brother, sister or a person in the same home as part of the family. A total of not more than two (2) consecutive days on full pay is allowed for each employee for absence in the case of death of other members of the immediate family, defined as son-in-law, daughter-in-law, brother-in-law, sister-in-law, grandparent, grandchildren, aunt, uncle, niece, or nephew. A total of one (1) day per year on full pay is allowed for each employee in the case of death of a close friend or neighbor. Death leave is not limited to four (4) days in one year, but covers each death in the immediate family which occurs during the year.
- g. Personal Leave.** The Principal will receive up to three (3) days of paid personal leave for each Contract Year. Personal leave days may be used upon the Superintendent's approval and shall not be used when such use would interfere with his/her ability to carry out his/her duties. Unused personal leave may be carried over from Contract Year to Contract Year. If the Principal carries forward any personal leave days to any Contract Year, the number of personal leave days he/she shall be awarded in such Contract Year shall be the lesser of (a) three (3) days and (b) the number of days which will bring the Principal's accumulated unused personal leave days to five (5) days. In no case shall the Principal accumulate more than five (5) days of unused personal leave.
- h. Professional Dues.** The Board shall pay dues on the Principal's behalf for membership in the following professional organizations: Nebraska Council of School Administrators (NCSA), the national affiliate (NASSP or NAESP), and the Association of Supervision and Curriculum Development (ASCD).

- i. **Expense Reimbursement.** The Board shall only pay or reimburse the Principal for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Principal secures the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$2,600 or more.

Section 10. No Penalty for Release or Resignation. There shall be no penalty for release or resignation by the Principal from this Contract; provided, no resignation shall become effective before the expiration date of this Contract unless it is accepted by the Board which shall fix the date at which the resignation shall take effect.

Section 11. Compensation Upon Termination. Upon lawful termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the annual salary paid but not earned prior to the date of termination of this Contract shall be refunded by the Principal.

Section 12. Governing Laws. The parties shall be governed by all applicable state and federal laws, rules and regulations in performance of his/her respective duties and obligations under this Contract.

Section 13. Amendments to be in Writing. This Contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

Section 14. Severability. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

IN WITNESS WHEREOF, the parties have executed this Contract on the dates indicated below.

Executed by the Board this 7th day of March, 2022.

Secretary, Board of Education

President, Board of Education

Executed by the Principal this _____ day of _____, 2022.

Principal

Arlington Superkids Adoption

Year 1 + Years 2-7 @ 25% discount

	K-2 Totals	Year 1 Adoption Total	7 Year Adoption Total	Complementary Items	Value	Savings
Quote # 00030979 Superkids Pilot (Semester 1) -Includes purchase of borrowed materials during the initial pilot, K & 1. Providing complementary Kindergarten & Grade 1 Libraries (Value \$11,100) Previous total \$20,401.44-\$11,100= \$9,301.44 **All materials in possession	\$9,301.44		\$45,744.09	Teacher Implementation & Coaching Kindergarten Library: (3 @ \$1,600) Grade 1 Library: (3 @ \$2,100)	\$13,500 \$4,800 \$6,300	\$41,494
Quote # 00032931 Superkids Pilot (Semester 2) -Includes purchase of borrowed materials during the pilot, K-2. **All materials in possession	\$9,771.98	\$25,118.56		Teacher Implementation & Coaching	\$2,700	
Quote # 00036363 Year 1 Adoption materials: Grade K: 45 students Grade 1: 50 students Grade 2: 50 students, Teacher materials, Semester 1 All Grade 2 Classroom materials Needs to be ordered	\$6,045.14			Teacher Materials	\$1,320	
Quote # 00036641 Years 2-7 -Includes access to complementary virtual summer webinars for six (6) years -Multi-year Consumable 25% discount 870 Semester 1 Workbooks for K-2 870 Semester 2 Workbooks for K-2 -Digital Access for 7 years Needs to be ordered	\$20,625.53			Teacher Training Materials	\$6,000 \$6,874	



QUOTE SUMMARY FOR

Arlington Public School
Arlington, NE
Tashia Wolf
(402) 478-4171
tashia.wolf@apseagles.org



Quote # 00036363
Issued on March 4, 2022
Expires on August 31, 2022

PREPARED BY
Leslye Moraski Erickson
Sales Consultant - Reading
(800) 248-2568 ext. 2539
leslye.moraskierickson@zaner-bloser.com

THE MATERIALS ON THIS FORM HAVE NOT BEEN ORDERED.

To place your order, complete the Order Information page and scan/email it with this quote to our Customer Experience department at CustomerExperience@zaner-bloser.com. If you have questions, please call our Customer Experience department at 800.421.3018.

March 4, 2022

Arlington Public School • Arlington, NE

Dear Tashia:

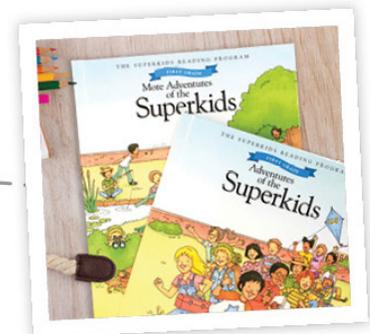
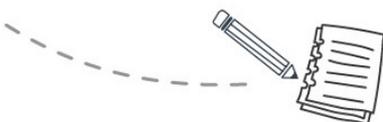
Thank you for all you do to inspire joyful, successful learning in your classrooms and for considering Zaner-Bloser as your partner in helping students build literacy.

The Superkids Reading Program is a comprehensive English language arts curriculum using evidence-based literacy practices and supported by a dedicated literacy team. This proven-effective program follows a unique, systematic, and explicit instructional path through engaging, increasingly complex text. The result? Every student a successful reader by grade 3.

The enclosed quote includes an Order Information page, which should be filled out completely and returned with your order. **If information is missing on this page, processing your order may be delayed.** Be sure to fill out parts A, B, and C of the Digital Product Information section if online access is included with your order.

We look forward to providing you with the best research- and evidence-based resources, meaningful professional development opportunities, and top-notch customer service possible.

Thank you,
Leslye Moraski Erickson
Sales Consultant - Reading



QUOTE SUMMARY

Arlington Public School • Arlington, NE

PROGRAM	GRADE	SAVINGS	COST
<i>The Superkids Phonemic Awareness</i>	Grade 2		\$99.00
<i>The Superkids Reading Program</i>	Kindergarten		\$1,305.00
<i>The Superkids Reading Program</i>	Grade 1		\$1,450.00
<i>The Superkids Reading Program</i>	Grade 2	\$1,320.00	\$2,692.00

TOTAL SAVINGS **\$1,320.00**

SUBTOTAL COST **\$5,546.00**

SHIPPING/PROCESSING (9%) **\$499.14**

AMOUNT TO BE INVOICED **\$6,045.14**

Includes materials, shipping, and processing. May not include applicable local and state taxes.

The Superkids Phonemic Awareness: Grade 2

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781453136898	Superkids 2022 Grade 2 The Superkids Phonemic Awareness Set <i>Contents include: 1 set of 46 Sound Formation cards, 1 Teacher's Guide</i>	\$99.00	1	\$99.00
SUBTOTAL COST				\$99.00

The Superkids Reading Program: Kindergarten

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781614368687	Superkids 2017 Grade K, Semester 1, Meet the Superkids, Student Books Set, 1 Copy of Each of 13 Titles	\$14.50	45	\$652.50
9781614368694	Superkids 2017 Grade K, Semester 2, Superkids' Club, Student Books Set, 1 Copy of Each of 5 Titles	\$14.50	45	\$652.50
SUBTOTAL COST				\$1,305.00

The Superkids Reading Program: Grade 1

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781614368984	Superkids 2017 Grade 1, Semester 1, Adventures of the Superkids, Word Work Books (set of 2 books) <i>Contents include: 2 Word Work Books, 1 per student, consumable</i>	\$14.50	50	\$725.00
9781614365334	Superkids 2017 Grade 1, Semester 2, More Adventures of the Superkids, Word Work Book	\$14.50	50	\$725.00
SUBTOTAL COST				\$1,450.00

The Superkids Reading Program: Grade 2

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781614368991	Superkids 2017 Grade 2, Semester 1, The Superkids Hit Second Grade, Word Work Books (set of 2 books) <i>Contents include: 2 Word Work Books, 1 per student, consumable</i>	\$14.50	50	\$725.00
9781614368632	Superkids 2017 Grade 2, Semester 1, The Superkids Hit Second Grade, Warm Up Unit - Unit 8 Teacher Materials <i>Contents include: 11 Teacher's Guides, Program Guide, Backpack Page masters, Assessment Book, Letter Formation Guide</i>	\$330.00	3	<i>Complimentary</i>
9781614365365	Superkids 2017 Grade 2, Semester 2, The Superkids Take Off, Word Work Book	\$14.50	50	\$725.00
9781614368649	Superkids 2017 Grade 2, Semester 2, The Superkids Take Off, Unit 9-16 Teacher Materials <i>Contents include: 10 Teacher's Guides, Assessment Book, Backpack Page masters</i>	\$330.00	1	<i>Complimentary</i>
9781614368779	Superkids 2017 Grade 2 Book Club Set <i>Contents include: 10 copies of 16 titles, 10 copies of 16 journals, 4 Teacher's Guides</i>	\$1,050.00	1	\$1,050.00
9781614368670	Superkids 2017 Grade 2 Classroom Resource Kit <i>Contents include: Superkids Skill-Building Book, Sound-Spelling Cards, Words to Know Cards, Superkids Second-Grade Poster</i>	\$192.00	1	\$192.00
SUBTOTAL COST				\$2,692.00

AMOUNT TO BE INVOICED (including shipping)* \$6,045.14
* Add state and local taxes to the total amount of your order, if applicable. If tax exempt, please include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax.

IMPORTANT Please fill out this page completely. Missing information may result in delayed order processing.

Invoice - P.O. # Check # Make Checks Payable to: Zaner-Bloser

Authorized Signature: Phone:

Please do not submit credit card information with this form. To prepay with a credit card, call our Customer Experience dept at 800.421.3018, Mon-Fri, 8:00 am-6:00 pm ET.

SCHOOL INFORMATION

For use in school year: 20 to 20 First day of school: Summer phone number:

DIGITAL PRODUCT INFORMATION Complete parts A, B, and C of the Digital Product Information section to ensure online access to digital product(s).

A. Online access is controlled by a school or district Digital Administrator. This individual is responsible for adding and removing users throughout the school year. Additionally, this user can access important information such as parent contact information and student assessment data. Please provide the name and email of your school- or district-selected Digital Administrator below.

Name: Tashia Wolf Email: tashia.wolf@apseagles.org

B. If this order is being submitted by a school district, diocese, or third-party ordering service, please provide a list of the school(s) that require online access. By default, your school- or district-selected Digital Administrator will manage all schools listed below. (If you have more than six schools, please attach a complete list to your order.)

Blank lines for listing schools requiring online access.

C. Online access is assigned annually. Please enter the start date of the school year you will begin using the digital product.

BILL TO School/District Name: Arlington Public School

Contact Name: Tashia Wolf Contact Email:

Street Address: PO BOX 580 City: Arlington State: NE Zip: 680020580

DELIVERY INSTRUCTIONS - IMPORTANT All available materials will ship at the time the order is processed unless otherwise specified. Order processing and delivery times vary depending on volumes and customer location. Do Not Deliver Dates: No Delivery Date Restrictions

SHIP TO Same as BILL TO School/District Name: Arlington Public School

Contact Name: Contact Email:

Street Address: City: State: Zip:

RETURNS Returns will only be processed with prior authorization by Zaner-Bloser Customer Experience. Materials must have been purchased within 90 days and be in resalable condition. To make arrangements for a return and to ensure that you receive credit, contact Zaner-Bloser's Customer Experience department at 800.421.3018. Please do not return materials to the PO Box address. Return to: Zaner-Bloser, Returns Department, 10650 Toebben Dr, Independence, KY 41051.

Please sign below to confirm your order and provide authorization for any applicable shipping charges and sales tax, if not sales tax exempt. Shipping is added at our standard rate of 9% or \$5.00, whichever is greater.

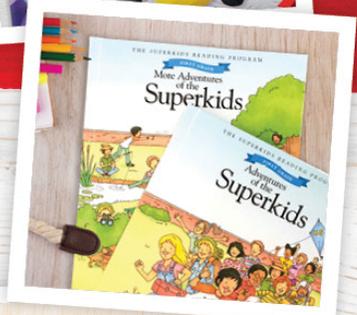
Signature: Title: Date:

Contact our Customer Experience Department to place your order. Mailing Address: Zaner-Bloser, PO Box 16764, Columbus, OH 43216-6764 Email: CustomerExperience@zaner-bloser.com • Phone: 800.421.3018 • Fax: 800.992.6087

WE ARE LITERACY

THANK YOU for
considering Zaner-Bloser
as your literacy partner.

We appreciate the crucial work you do to teach students to read and write. Our literacy resources and professional development services are designed to empower teachers to make the best instructional choices and to nurture successful and joyful learning.



Z0287 03.19

SALES CONSULTANT - SUPPLEMENTAL

Chuck Barnhart
chuck.barnhart@zaner-bloser.com
Toll Free: 800.248.2568 ext. 2545

SALES CONSULTANT - READING

Leslye Moraski Erickson
leslye.moraskierickson@zaner-bloser.com
Toll Free: 800.248.2568 ext. 2539

ACCOUNT MANAGER - SUPPLEMENTAL

Rick Brown
rick.brown@zaner-bloser.com
Toll Free: 800.248.2568 ext. 2281

ACCOUNT MANAGER - READING

Amy Crisp
amy.crisp@zaner-bloser.com
Toll Free: 800.248.2568





QUOTE SUMMARY FOR

Arlington Public School
Arlington, NE
Tashia Wolf
(402) 478-4171
tashia.wolf@apseagles.org



Quote # 00036641
Issued on March 4, 2022
Expires on March 31, 2022

PREPARED BY
Leslye Moraski Erickson
Sales Consultant - Reading
(800) 248-2568 ext. 2539
leslye.moraskierickson@zaner-bloser.com

THE MATERIALS ON THIS FORM HAVE NOT BEEN ORDERED.

To place your order, complete the Order Information page and scan/email it with this quote to our Customer Experience department at CustomerExperience@zaner-bloser.com. If you have questions, please call our Customer Experience department at 800.421.3018.

March 4, 2022

Arlington Public School • Arlington, NE

Dear Tashia:

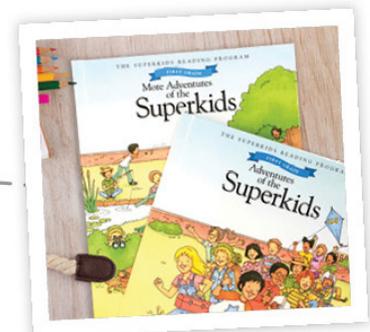
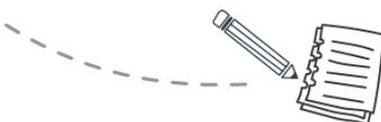
Thank you for all you do to inspire joyful, successful learning in your classrooms and for considering Zaner-Bloser as your partner in helping students build literacy.

The Superkids Reading Program is a comprehensive English language arts curriculum using evidence-based literacy practices and supported by a dedicated literacy team. This proven-effective program follows a unique, systematic, and explicit instructional path through engaging, increasingly complex text. The result? Every student a successful reader by grade 3.

The enclosed quote includes an Order Information page, which should be filled out completely and returned with your order. **If information is missing on this page, processing your order may be delayed.** Be sure to fill out parts A, B, and C of the Digital Product Information section if online access is included with your order.

We look forward to providing you with the best research- and evidence-based resources, meaningful professional development opportunities, and top-notch customer service possible.

Thank you,
Leslye Moraski Erickson
Sales Consultant - Reading



The Superkids Reading Program: Kindergarten

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781614368687	Superkids 2017 Grade K, Semester 1, Meet the Superkids, Student Books Set, 1 Copy of Each of 13 Titles	\$14.50	270	<i>Complimentary</i>
9781614368694	Superkids 2017 Grade K, Semester 2, Superkids' Club, Student Books Set, 1 Copy of Each of 5 Titles	\$14.50	105	\$1,522.50
9781614368694	Superkids 2017 Grade K, Semester 2, Superkids' Club, Student Books Set, 1 Copy of Each of 5 Titles	\$14.50	165	<i>Complimentary</i>
SUBTOTAL COST				\$1,522.50

The Superkids Reading Program: Grade 1

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781614368984	Superkids 2017 Grade 1, Semester 1, Adventures of the Superkids, Word Work Books (set of 2 books) <i>Contents include: 2 Word Work Books, 1 per student, consumable</i>	\$14.50	300	\$4,350.00
9781614365334	Superkids 2017 Grade 1, Semester 2, More Adventures of the Superkids, Word Work Book	\$14.50	300	\$4,350.00
SUBTOTAL COST				\$8,700.00

The Superkids Reading Program: Grade 2

ISBN	DESCRIPTION	ITEM PRICE	QTY	TOTAL COST
9781614368991	Superkids 2017 Grade 2, Semester 1, The Superkids Hit Second Grade, Word Work Books (set of 2 books) <i>Contents include: 2 Word Work Books, 1 per student, consumable</i>	\$14.50	300	\$4,350.00
9781614365365	Superkids 2017 Grade 2, Semester 2, The Superkids Take Off, Word Work Book	\$14.50	300	\$4,350.00
SUBTOTAL COST				\$8,700.00

ORDER INFORMATION

AMOUNT TO BE INVOICED (including shipping)*

\$20,625.53

* Add state and local taxes to the total amount of your order, if applicable. If tax exempt, please include your tax exemption number or a copy of your tax exemption certificate to qualify for zero sales tax.

IMPORTANT Please fill out this page completely. Missing information may result in delayed order processing.

Invoice – P.O. # _____

Check # _____

Make Checks Payable to: Zaner-Bloser

Authorized Signature: _____

Phone: _____

Please do not submit credit card information with this form. To prepay with a credit card, call our Customer Experience dept at 800.421.3018, Mon-Fri, 8:00 am-6:00 pm ET.

SCHOOL INFORMATION

For use in school year: 20____ to 20____ First day of school: _____ Summer phone number: _____

DIGITAL PRODUCT INFORMATION

Complete parts A, B, and C of the Digital Product Information section to ensure online access to digital product(s).

A. Online access is controlled by a school or district *Digital Administrator*. This individual is responsible for adding and removing users throughout the school year. Additionally, this user can access important information such as parent contact information and student assessment data. Please provide the name and email of your school- or district-selected Digital Administrator below.

Name: Tashia Wolf Email: tashia.wolf@apseagles.org

B. If this order is being submitted by a school district, diocese, or third-party ordering service, please provide a list of the school(s) that require online access. By default, your school- or district-selected Digital Administrator will manage all schools listed below. (If you have more than six schools, please attach a complete list to your order.)

C. Online access is assigned annually. Please enter the start date of the school year you will begin using the digital product. _____

BILL TO

School/District Name: Arlington Public School

Contact Name: Tashia Wolf Contact Email: _____

Street Address: PO BOX 580 City: Arlington State: NE Zip: 680020580

DELIVERY INSTRUCTIONS — IMPORTANT

All available materials will ship at the time the order is processed unless otherwise specified. Order processing and delivery times vary depending on volumes and customer location. If there are dates you are unable to accept deliveries, please note below. If there aren't any special delivery date requirements, please check the box labeled "No Delivery Date Restrictions".

Do Not Deliver Dates: _____ No Delivery Date Restrictions

SHIP TO

Same as BILL TO School/District Name: Arlington Public School

Contact Name: _____ Contact Email: _____

Street Address: _____ City: _____ State: _____ Zip: _____

RETURNS

Returns will only be processed with prior authorization by Zaner-Bloser Customer Experience. Materials must have been purchased within 90 days and be in resalable condition. To make arrangements for a return and to ensure that you receive credit, contact Zaner-Bloser's Customer Experience department at 800.421.3018. Please do not return materials to the PO Box address. **Return to: Zaner-Bloser, Returns Department, 10650 Toebben Dr, Independence, KY 41051.**

Please sign below to confirm your order and provide authorization for any applicable shipping charges and sales tax, if not sales tax exempt. Shipping is added at our standard rate of 9% or \$5.00, whichever is greater.

Signature: _____ Title: _____ Date: _____

Contact our Customer Experience Department to place your order.

Mailing Address: Zaner-Bloser, PO Box 16764, Columbus, OH 43216-6764

Email: CustomerExperience@zaner-bloser.com • **Phone:** 800.421.3018 • **Fax:** 800.992.6087

WE ARE LITERACY

THANK YOU for
considering Zaner-Bloser
as your literacy partner.

We appreciate the crucial work you do to teach students to read and write. Our literacy resources and professional development services are designed to empower teachers to make the best instructional choices and to nurture successful and joyful learning.



Z0287 03.19

SALES CONSULTANT - SUPPLEMENTAL

Chuck Barnhart

chuck.barnhart@zaner-bloser.com

Toll Free: 800.248.2568 ext. 2545

ACCOUNT MANAGER - SUPPLEMENTAL

Rick Brown

rick.brown@zaner-bloser.com

Toll Free: 800.248.2568 ext. 2281

SALES CONSULTANT - READING

Leslye Moraski Erickson

leslye.moraskierickson@zaner-bloser.com

Toll Free: 800.248.2568 ext. 2539

ACCOUNT MANAGER - READING

Amy Crisp

amy.crisp@zaner-bloser.com

Toll Free: 800.248.2568

ZB Zaner-Bloser

A Highlights Company