

Board of Education Regular Meeting  
Monday, January 11, 2021 7:00 PM  
Elementary Multipurpose Gym  
705 N 9th St  
Arlington, NE 68002

1. OPENING PROCEDURES
  1. Call Meeting to Order
  2. Roll Call
  3. Pledge of Allegiance
  4. Approval of Regular Meeting Agenda
  5. Administer Oath of Office for Newly Elected Members
  6. Recognition of Out-Going Board Member
2. Annual Business
  1. Election of Officers
  2. Appointment of Board Committees
  3. Appoint KSB and PGH&G Law Firms as Official Legal Counsel to Board and Superintendent
  4. Appoint Two Rivers Bank as Official Depository for All District Funds
  5. Distribute Conflict of Interest Forms for Board Members
  6. Approve Arlington Citizen as Official Newspaper of the Board of Education
  7. Appoint Superintendent as District Non-Discrimination Compliance Coordinator
3. WELCOME TO GUESTS AND PUBLIC FORUM
4. CONSENT AGENDA
  1. Minutes of the Previous Board Meeting(s)
  2. Monthly Financial Reports
  3. Accept Resignation for Purpose of Retirement from Kerri Harris with Regrets
5. CURRICULUM/INSTRUCTION REPORTS
  1. 4th Grade Curriculum Report
  2. MS. HS. Business Curriculum Report
6. PRINCIPALS' REPORTS
  1. Mrs. Morgan's January Elementary Report
  2. Mr. Shada's January Activity Report
  3. Mr. Pfingsten's January Secondary Report
7. SUPERINTENDENT'S REPORT
  1. NASB Update
  2. Set Date for Board Retreat/Workshop
  3. Update on Lease-Purchase Process
8. COMMITTEE AND REPRESENTATIVE REPORTS
  1. Negotiations Committee
9. UNFINISHED BUSINESS
  1. Review COVID-19 Plan
  2. Report on Progress of Dugout Construction
10. NEW BUSINESS

1. Discuss, Consider and Approve 2021-2022 Master Agreement with Certificated Staff
  2. Review Policies 1000-1120:
    - 1010--Visiting School
    - 1020--Communication to Board
    - 1030/1030A--Public Complaints and Form
    - 1040--Annual Report
    - 1050--Access to Records
    - 1060--Advertising and Promotion
    - 1070--Publications Radio TV
    - 1080--School Directory
    - 1100/1100A(B)(C)--Community Use of School Facilities and Forms
    - 1120-Tobacco
  3. Discuss, Consider, and Approve Necessary Steps for Building/Renovation Project
11. EXECUTIVE SESSION
  12. ACTION ON EXECUTIVE SESSION ITEMS
  13. ADJOURNMENT

ARLINGTON PUBLIC SCHOOLS' BOARD OF EDUCATION  
COMMITTEE PURPOSE, ASSIGNMENTS, AND OPERATING PROCEDURES  
2020

There are various benefits the board/district will realize as a result of committee work. Committee work enables board members, administrators, and other appropriate personnel to focus on a specific goal, objective, or education issue, and the ability to provide recommendations to the board through informational reports. The investment of time by board members in committee work is purposeful, requires less personal time toward board service, and allows the board member to serve in specific areas of interest and/or expertise.

Committee work is driven by the charge, information, and data supplied by the administration and the staff. The roles of administration and the roles of the board are sustained within committee work. Committees do not have the authority to take formal action. Committees instead, support informed decision-making of the board as a whole.

STANDING COMMITTEE ASSIGNMENTS 2020

<u>Curriculum/American Civics</u>	<u>Buildings and Grounds</u>	<u>Finance</u>	<u>Negotiations</u>
Board Members: Shanon Willmott - Chair Bruce Scheer Janet Warner	Board Members: Bruce Scheer -Chair Jason Arp Jessi Scheer	Board Members: Matt O'Daniel - Chair Janet Warner Shanon Willmott	Board Members: Matt O'Daniel-Chair Jason Arp Jessi Scheer
Staff Members: Dawn Lewis Aaron Pfingsten Jacque Morgan	Dawn Lewis Lawrence Reed	Dawn Lewis	Dawn Lewis

APPOINTED REPRESENTATIVES 2019

St. Paul's Lutheran Liaison

Board Members  
Bruce Scheer  
Jessi Scheer

Staff Member:  
Dawn Lewis

COMMITTEE PURPOSE:

- A. The duties of the Curriculum/American Civics shall be those prescribed by law. The committee will assure the Board that, as required by law, American citizenship remains an important part of the District curriculum. The committee shall review any concerns to controversial education materials as stated in Policy #6300 (Review of Instructional Materials) that would be appealed beyond the Superintendent's level. In addition they shall review curriculum proposals and proposed programming changes or additions brought forward by administration.
- B. The Building, Grounds and Transportation Committee shall be responsible for the long-range planning of school facilities, grounds, and transportation. The committee will provide input or review to the superintendent on maintenance and repairs of facilities, grounds, and transportation and provide board input regarding building projects and major repair projects. The committee will have the additional responsibility of making recommendations for boundary changes as they relate to school attendance areas and any

potential changes to the District boundaries. Any recommendations related to transportation policies and procedures will be considered by committee before approval by the Board. The committee shall keep the Board informed of its activities and seek board approval of its recommendations.

- C. The Finance Committee shall be responsible for the review of all district claims and monthly/annual financial statements and shall have the responsibility of overseeing the long-range budget planning of the District. The committee will review the administration's proposed budget and recommend a budget for adoption to the Board.
- D. The Negotiation Committee shall undertake an annual review of the staffing of the schools. The committee shall make recommendations on salary schedule and benefits under consideration to the entire Board prior to the development of the annual district budget. As provided by various board policies and contracts, the committee shall review and make recommendations on negotiations with employees and other personnel grievance and contract matters.

#### OPERATING PROCEDURES:

- A. Committees will stay focused on the specific purpose of the committee and will follow the line of authority, both of which are outlined in the committee description.
- B. eMeetings will be used for sharing of agendas and documentation (as appropriate) for committee meetings.
- C. Agendas for the committee members will be developed by the superintendent with input by the chairperson.
- D. Minutes for all committee meetings will be prepared by the Superintendent then submitted to the committee members for their review via email. All committee members should execute an email "respond to all" within one week to indicate that they reviewed the minutes and to include any suggested corrections. Failure by a committee member to respond will be an indication of approval. Minutes will include a specific section that captures committee Recommendation for Action.
- E. Chairperson of each committee will provide general review of committee meetings at the monthly board meeting and superintendent will attach minutes to monthly board meeting agenda.

Internal Board PoliciesConflict of Interest—Other Than Contracts or Employment

1. Members of the Board of Education of this School District shall abstain from voting on matters on which they may have a conflict of interest. Any Board member who would be required to take any action or make any decision in the discharge of his or her duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (A) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict; and,
- (B) Deliver a copy of the statement to the Secretary of the Board of Education, who shall enter the statement into the public records of the School District.

The Board member shall take such action as the Commission shall advise or prescribe to remove himself or herself from influence over the action or decision in the matter.

2. The provisions of paragraph 1 above shall not prevent a Board member from making or participating in the making of a School District-related decision to the extent that the individual's participation is legally required for the action or decision to be made. In such event, the Board member shall report the occurrence to the Commission.

3. Except as defined in Nebraska statute and this policy, conflict of interest of a Board member shall not prevent a Board member from serving on the Board or restrict the hiring or purchasing practices of this School District.

4. The Superintendent, or the Superintendent's designee, shall provide:
- (A) Each Board member with copies of state statutes of Nebraska pertaining to conflicts of interest at the organizational meeting of the Board of Education held at the regular School Board meeting in January of each year. In addition, any newly appointed or elected Board member shall be provided such statutes.
  - (B) When possible, provide each Board member with a list of financial matters on the agenda to come before the Board of Education at the next regular meeting in sufficient detail to allow the Board member to identify potential conflicts of interest and report and receive advice from the Commission.

5. For purposes of this policy, immediate family member shall be defined as a child residing in the Board member's household, a Board member's spouse or an individual claimed by that Board member or the Board member's spouse as a dependent for federal income tax purposes.

Legal Reference: Neb. Rev. Stat. § 49-1425; § 49-14,101; § 49-14,102; § 49-14,103;  
§ 49-14,103.01; § 49-14,103.02; § 49-14,103.03; § 49-14,103.04;  
§ 49-14,103.05; § 49-14,103.06; § 79-818; § 79-544 and § 49-1499.

Date of Adoption: August 8, 2016

Reviewed: October 9, 2017

Internal Board Policies - Board MembersReporting Procedures

It shall be the policy of Arlington Public Schools that any school Board member who has a direct or indirect interest in a formal contract entered into with Arlington Public Schools, or an open account, shall provide the Superintendent of schools with the following:

1. Names of the contracting parties.
2. Nature of the interest of the school Board member.
3. Date that the contract was approved by the school Board.
4. Amount of the contract.
5. Basic terms of the contract.

The above information shall be provided to the Superintendent of schools no later than ten (10) days after the contract has been signed by both parties. Such information shall be kept on a ledger, and shall be retained in the ledger for five (5) years from the date of the last day in office of the school Board member. The ledger kept by the Superintendent of schools shall be available for public inspection during the normal working hours.

It shall further be the policy of Arlington Public Schools that in the case of open accounts, the above information shall be filed within ten (10) days after the account is opened and thereafter the interested officer shall file a revision to the statement within ten (10) days of each payment on the account specifying the date and amount of the payment.

Legal Reference: §49-14,103.02

Date of Adoption: April 12, 2010 and May 10, 2010

Reviewed: April 14, 2014, October 9, 2017

## Board of Education Regular Meeting

High School FCS Classroom  
705 N 9th St  
Arlington, Nebraska 68002

Monday, December 14, 2020 7:00 PM Central

### 1. OPENING PROCEDURES

#### 1.1. Call Meeting to Order

Matt O'Daniel called the meeting to order at 7:07

#### 1.2. Roll Call

#### 1.3. Pledge of Allegiance

#### 1.4. Approval of Regular Meeting Agenda

Motion to approve the regular meeting agenda as presented Passed with a motion by Jessi Scheer and a second by Shanon Willmott.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

### 2. WELCOME TO GUESTS AND PUBLIC FORUM

No guests present. An email came in at about 2:30 this afternoon from Kristen Widman to all board members. The email was read aloud to the board by Dr Lewis regarding the mask mandate and her feelings of the mandate.

### 3. CONSENT AGENDA

Motion to approve Consent Agenda as presented Passed with a motion by Bruce Scheer and a second by Jessi Scheer.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

#### 3.1. Minutes of the Previous Board Meeting(s)

#### 3.2. Monthly Financial Reports

The board reviewed the finances in particular the Shaw Hull Navarette bill because it came in higher than the initial bid.

#### 3.3. Approve Second Semester Contract for Chaleigh Mattson

### 4. CURRICULUM/INSTRUCTION REPORTS

#### 4.1. English Language Arts

Marty Potter represented English Language Arts.

#### 4.2. Third Grade

Mrs Gill presented on 3rd grade curriculum and progress.

### 5. REVIEW OF ANNUAL DISTRICT PLAN

A report of progress made towards our board goals was discussed.

### 6. PRINCIPAL'S REPORTS

#### 6.1. Mr. Shada's December Report .

#### 6.2. Mrs. Morgan's December Elementary Report.

#### 6.3. Mr. Pfingsten's December Secondary Report

### 7. SUPERINTENDENT'S REPORT

#### 7.1. Review Supt Leave Log

#### 7.2. Review Annual District Report to the Public

7.3. NRCSA Member Update

7.4. 2020-2021 Enrollment Numbers as of Dec 1st 2020

## 8. COMMITTEE AND REPRESENTATIVE REPORTS

### 8.1. Finance Committee

The finance committee met with the auditor before the regular board meeting

### 8.2. Negotiations Committee

The Negotiations Committee has met twice with the AEA.

### 8.3. Professional Development Sharing

## 9. UNFINISHED BUSINESS

### 9.1. Review COVID-19 Reintroduction Plan

The administration team is not proposing any changes.

## 10. NEW BUSINESS

### 10.1. Review/Update Building/Renovation Plan progress

Todd with DLR discussed the options for flooring.

### 10.2. Discuss, Consider and Approve Financial Statements from Audit Conducted by Shaw, Hull, and Navarette for the 2019-2020 Fiscal Year.

Motion to approve the 2019-2020 fiscal year audit. Passed with a motion by Matt O'Daniel and a second by Janet Warner.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

### 10.3. Discuss, Consider and Approve Superintendent Evaluation

Motion to approve the 2020-2021 Superintendent Evaluation. Passed with a motion by Matt O'Daniel and a second by Jessi Scheer.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

## 11. EXECUTIVE SESSION

### 11.1. Executive Session to Discuss Collective Bargaining and Staff Compensation

Motion to move to executive session to discuss collective bargaining and staff compensation and protect the interest of the district. Passed with a motion by Matt O'Daniel and a second by Bruce Scheer.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

## 12. ACTION ON EXECUTIVE SESSION ITEMS

End executive session at 10:16 Passed with a motion by Janet Warner and a second by Bruce Scheer.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

## 13. ADJOURNMENT

Motion to adjourn meeting at 10:17 Passed with a motion by Janet Warner and a second by Bruce Scheer.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessi Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

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Matt O'Daniel, Board President

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Dawn Lewis, Board Secretary

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Date

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Date

**Arlington Public Schools**  
**December 31, 2020**

Fund Name	Starting Balance	Receipts	Disbursements	Interfund Transfers	Ending Balance
<b>2 Rivers Bank</b>					
General Fund - 864	\$ 168,346.05	\$ 243,154.26	\$ 790,943.21	\$ 609,401.90	\$ 229,959.00
Activities - 109	\$ 111,640.96	\$ 10,400.12	\$ 17,268.54	\$ -	\$ 104,772.54
Activities Saving - 713	\$ 219.94	\$ 0.03	\$ -	\$ -	\$ 219.97
Activities CD - 5826	\$ 104,951.35	\$ -	\$ -	\$ -	\$ 104,951.35
		1/30/19-7/30/21		Total Activities:	\$ 209,943.86
Sweep - 956	\$ 3,068,744.16	\$ 485.76		\$ (583,174.42)	\$ 2,486,055.50
Hot Lunch - 487	\$ 131,264.83	\$ 35,145.23	\$ -	\$ (26,227.48)	\$ 140,182.58
Employee Benefit Fund	\$ 841.95	\$ -	\$ -	\$ -	\$ 841.95
Depreciation Fund	\$ 1,776,282.38	\$ 274.32	\$ -	\$ -	\$ 1,776,556.70
Depreciation CD - 5826	\$ 250,000.00	\$ -	\$ -	\$ -	\$ 250,000.00
		1/15/20-1/15/21		Total Depreciation:	\$ 2,026,556.70
2017 Bond Refunding	\$ 888,948.76	\$ 1,200.51	\$ 420,871.25	\$ -	\$ 469,278.02
QCPUF	\$ 452,053.29	\$ 869.41	\$ 325,773.26	\$ -	\$ 127,149.44
Spec Bldg Fund	\$ 1,290,073.00	\$ 2,538.54	\$ -	\$ -	\$ 1,292,611.54
Sp Building CD - 5826	\$ 253,488.01	\$ -	\$ -	\$ -	\$ 253,488.01
		1/15/20-4/15/21		Total Spec Bldg:	\$ 1,546,099.55
<b>Total Special Funds</b>	<b>\$ 4,911,687.39</b>	<b>\$ 4,882.77</b>	<b>\$ 746,644.51</b>	<b>\$ -</b>	<b>\$ 4,169,925.65</b>

**ARLINGTON PUBLIC SCHOOLS  
GENERAL FUND  
December 31, 2020**

<b>Beginning Fund Balance</b>	11/30/2020	\$ 3,237,090.21
Receipts		\$ 243,640.02
Disbursements		\$ (218,801.58)
Payroll Taxes and Electronic Submissions		\$ (224,124.33)
Net Payroll		\$ (348,017.30)
Outstanding Liabilities		
Adjustments **		\$ 26,227.48
 <b>Ending Fund Balance</b>	 12/31/2020	 \$ 2,716,014.50
 <b>FUND BALANCE ASSETS</b>	 12/31/2020	
Two Rivers Bank		
General Fund Checking		\$ 229,959.00
General Fund Sweep Account		\$ 2,486,055.50
 <b>TOTAL GENERAL FUND ASSETS</b>		 \$ 2,716,014.50

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HL transfer

**CHECK REGISTER FOR DEC 2020 BOARD MEETING**

(Includes special fund checks)

<b>PAYEE NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Airgas Inc	Monthly tank rental	\$ 1,392.21
American Broadband	Telephone service	\$ 497.63
Airgas Inc	Monthly tank rental	150.42
Blick Art Materials	Sculpting Tools	\$ 49.00
Border States Industries	Maintenance Supplies	\$ 194.32
Bobcat of Omaha	Bobcat lease for 2021	\$ 3,850.00
Border States Industries	Maintenance Supplies	\$ 334.65
BTTR LLC	Brake sensors for bus 2018	\$ 180.45
BTTR LLC	Tow bus 2011	\$ 500.85
Culligan	Solar salt for sidewalks	\$ 437.70
Culligan	Service Fee	\$ 162.00
Clausen, Martin	Chem Tech Pest Solutions	\$ 92.64
Cashwa Distributing	Food Order	\$ 3,626.53
Egan Supply	Gym Floor resurfacing	\$ 7,098.67
Enterprise Publishing	BOE meeting 12.14.20	\$ 11.70
Echo Group	Maintenance Supplies	\$ 112.15
Enterprise Publishing	legals for BOE meeting 12.14.20	\$ 162.45
Earthgrains	Food Order	\$ 851.03
Fort Calhoun Community Schools	OT Services December	\$ 2,470.58
French, Julie	Reimb for sanding sugar	\$ 13.50
Hireright	Drug Tests/Supplies	\$ 31.40
Hometown Leasing	Printer Copier Lease	\$ 1,723.15
Hiland Dairy	Milk/Dairy Order	\$ 2,914.88
Indra Mowing	Removal of trees at field for dugout reno	\$ 4,000.00
Jackson Service	Kitchen Supplies	\$ 148.70
KSB School Law	Legal Services	\$ 250.00
LE Learn to Move	PT Services	\$ 218.18
Lou's Sporting Goods	Wrestling singlets	\$ 444.00
Macgill Co	Medical supplies	\$ 128.02
Menards	Maintenance supplies	\$ 95.35
Menards	Maintenance Supplies	\$ 59.88
Menards	Maintenance Supplies	\$ 78.08
NETA	St Paul's staff registration for conference	\$ 1,183.00
Omaha Truck	Motor for bus 2020 and 2015	\$ 138.56
Omaha Truck	Drivers seat part for 2015	\$ 123.46
One Source	Driver Background checks	\$ 98.00
OPPD	Electricity	\$ 7,900.17
Omaha Truck	Bus parts	\$ 65.92
Payflex	Payflex	\$ 100.00
Pfingsten Aaron	Reimb for travel use of personel vehicle	\$ 33.35
Resources for Educators	Nutrition Nuggets	\$ 249.00
Ruckler Woodworking	Roman Ogee Bit	\$ 58.98
SFC Holdings	Return shoes for staff	\$ 5.96
Sparq Data Solutions	Meeting subscription	\$ 3,920.00
Symmetry Energy Solutions	Natural Gas	\$ 476.98
Sysco Pegler	Food Order	\$ 3,526.95
Two Rivers Bank	Direct Deposit Payment Fee	\$ 18.00
Thermo King Christensen	Howes additivie and Def for Buses	\$ 432.00
Tri State Communications	Radio in Van 9	\$ 155.00
Tennant Sales and Svc	Maintenance Supplies	\$ 469.14
Total Fire and Security	Update doors and locks fobs	\$ 5,927.24

United Private Networks	Distance Learning	\$ 559.34
US Foods	Food Order	\$ 1,982.09
Village of Arlington	Water	\$ 787.00
VISA	Supplies	\$ 3,365.32
Walmart	supplies	\$ 1,110.14
Waste Connections	Trash Service	\$ 466.00
Winnelson	Plumbing Supplies	\$ 844.56

**Total Payables** **\$ 66,276.28**

**HANDPAYABLES**

Wex Bank	Shell Bill	\$ 1,897.04
Douglas County	Refund on Property Tax 2020	\$ 4,269.88

**Total Handpayables** **\$ 6,166.92**

**Total General Fund** **\$ 72,443.20**

**SPECIAL FUNDS**

UBT	Bond pymt	\$420,871.25
BOKF	QCPUF pymt	\$325,773.26
Douglas County	Refund on Property Tax 2020	\$ 3,237.89
DLR Group	Architectural Services	\$ 37,045.57

**Total Special Funds** **\$786,927.97**

ACTIVITY BALANCE as of 12/31/20

Source Code:	Account	Beginning Bal	YTD Revenues	YTD Expenditures	Balance
701	One School One Team	\$ 881.20	\$0.00	\$0.00	\$ 881.20
736	Activities Interest	\$ 8,486.00	\$727.68	\$0.00	\$ 9,213.68
702	Always For Kids	\$ 41,079.07	\$2,183.21	\$1,645.30	\$ 41,616.98
703	Art Class	\$ 8,173.26	\$305.80	\$1,312.04	\$ 7,167.02
704	Art Club	\$ 2,791.26	\$99.95	\$1,561.90	\$ 1,329.31
705	Athletics	\$ (7,944.06)	\$38,028.96	\$43,314.76	\$ (13,229.86)
706	Band	\$ 5,479.32	\$1,173.72	\$850.27	\$ 5,802.77
789	Baseball Fund	\$ 4,896.53	\$0.00	\$811.21	\$ 4,085.32
762	Baylor/ACT	\$ 2,979.09	\$0.00	\$0.00	\$ 2,979.09
708	Book Club	\$ 270.55	\$0.00	\$0.00	\$ 270.55
790	Boys Basketball	\$ 1,323.06	\$5,345.00	\$4,308.17	\$ 2,359.89
783	Boys Golf	\$ 1,250.35	\$60.00	\$0.00	\$ 1,310.35
709	Cheerleading	\$ 317.65	\$1,843.13	\$922.28	\$ 1,238.50
734	Class of 2018	\$ 1,453.91	\$0.00	\$0.00	\$ 1,453.91
765	Class of 2019	\$ 1,016.13	\$0.00	\$0.00	\$ 1,016.13
770	Class of 2020	\$ 646.85	\$0.00	\$0.00	\$ 646.85
771	Class of 2021	\$ 734.77	\$0.00	\$0.00	\$ 734.77
768	Class of 2022	\$ 4,352.77	\$0.00	\$0.00	\$ 4,352.77
772	Class of 2023	\$ 1,759.20	\$1,838.15	\$320.50	\$ 3,276.85
773	Class of 2024	\$ 481.35	\$505.90	\$0.00	\$ 987.25
720	Concessions	\$ (4,476.00)	\$8,562.86	\$8,248.07	\$ (4,161.21)
785	Cross Country	\$ 2,853.59	\$1,432.00	\$2,001.63	\$ 2,283.96
721	Dance Squad	\$ 732.05	\$867.84	\$1,375.93	\$ 223.96
722	Drama	\$ 402.73	\$85.20	\$49.33	\$ 438.60
724	Elem Lounge	\$ (55.16)	\$0.00	\$0.00	\$ (55.16)
732	Fam Cons Science	\$ 2,683.23	\$340.00	\$39.76	\$ 2,983.47
726	FBLA	\$ 15,654.83	\$1,658.63	\$770.37	\$ 16,543.09
766	FFA	\$ 10,667.39	\$2,562.20	\$1,645.25	\$ 11,584.34
758	Floor Fund	\$ 427.95	\$0.00	\$0.00	\$ 427.95
727	Football	\$ 2,500.50	\$314.00	\$229.73	\$ 2,584.77
791	Girls Basketball	\$ 834.74	\$0.00	\$74.00	\$ 760.74
784	Girls Golf	\$ 2,953.08	\$168.00	\$0.00	\$ 3,121.08
735	Honor Society	\$ 1,215.16	\$323.80	\$366.90	\$ 1,172.06
761	Honors History	\$ 0.09	\$0.00	\$0.00	\$ 0.09
744	HS Lounge	\$ 581.60	\$10.98	\$71.86	\$ 520.72
740	Industrial Tech / Woods	\$ 1,285.63	\$1,325.00	\$1,576.55	\$ 1,034.08
739	Library Fund Elem/HS	\$ 3,457.43	\$107.00	\$634.68	\$ 2,929.75
764	Metro	\$ 47,277.01	\$0.00	\$0.00	\$ 47,277.01
792	MS Girls Basketball	\$ 120.14	\$0.00	\$0.00	\$ 120.14
723	MS STEM	\$ 144.33	\$117.74	\$0.00	\$ 262.07
737	MS Student Council	\$ 3,871.41	\$0.00	\$0.00	\$ 3,871.41
787	MS Track	\$ 222.12	\$0.00	\$0.00	\$ 222.12
756	Pepsi	\$ 1,728.76	\$800.00	\$0.00	\$ 2,528.76
742	Quiz Bowl	\$ 1,139.64	\$0.00	\$0.00	\$ 1,139.64

728	Reimbursement (general	\$ 6,771.00	\$0.00	\$0.00	\$ 6,771.00
714	SKILLS	\$ 679.48	\$0.00	\$0.00	\$ 679.48
788	Softball	\$ (653.69)	\$0.00	\$60.00	\$ (713.69)
746	Spanish Club	\$ 181.94	\$0.00	\$0.00	\$ 181.94
794	Sped	\$ -	\$154.00	\$0.00	\$ 154.00
747	Speech	\$ 942.06	\$0.00	\$0.00	\$ 942.06
748	Spring Musical	\$ 4,443.86	\$0.00	\$20.00	\$ 4,423.86
749	Student Council	\$ 4,146.52	\$0.00	\$337.57	\$ 3,808.95
750	Student Vending	\$ 1,396.71	\$19.41	\$0.00	\$ 1,416.12
793	Striv	\$ 150.00	\$0.00	\$0.00	\$ 150.00
751	Swing Choir	\$ 2,091.67	\$1,906.20	\$2,143.49	\$ 1,854.38
786	Track Fund	\$ 1,513.82	\$0.00	\$0.00	\$ 1,513.82
717	Transition	\$ 1,613.51	\$0.00	\$0.00	\$ 1,613.51
782	Volleyball	\$ 2,612.28	\$1,527.02	\$2,293.17	\$ 1,846.13
710	Welding	\$ (353.79)	\$0.00	\$0.00	\$ (353.79)
733	Wrestling	\$ 4,404.67	\$316.99	\$867.25	\$ 3,854.41
753	Yearbook	\$ 4,757.21	\$3,000.00	\$2,720.96	\$ 5,036.25
	Totals	<b>\$211,347.76</b>	<b>\$77,710.37</b>	<b>\$80,572.93</b>	<b>\$208,485.20</b>

EFINANCE - POWERSCHOOL  
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ARLINGTON PUBLIC SCHOOL  
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PAGE NUMBER: 1  
ACCTPA21

SELECTION CRITERIA: transact.check\_no='41687'  
ACCOUNTING PERIOD: 5/21

FUND - 01 - GENERAL

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9001	41687	01/11/21	4607	VISA	01100201100000	2610	GIFT BAGS FOR ELEME	0.00	17.99
9001	41687	01/11/21	4607	VISA	01300202230000	2650	USB-C CABLE-3 FT	0.00	19.98
9001	41687	01/11/21	4607	VISA	01300202230000	2734	AVER DOCUMENT CAMER	0.00	325.00
9001	41687	01/11/21	4607	VISA	01300202230000	2650	UPS BATTERY FOR GUI	0.00	29.98
9001	41687	01/11/21	4607	VISA	01300202230000	2650	2 PACK UPS BATTERIE	0.00	80.92
9001	41687	01/11/21	4607	VISA	01300202310000	2610	12 OZ DISPOSABLE SO	0.00	63.90
9001	41687	01/11/21	4607	VISA	01100201100000	2643	BOOM LEARNING - BAS	0.00	15.00
9001	41687	01/11/21	4607	VISA	01100201100000	2643	BOOM LEARNING - BAS	0.00	15.00
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9001	41687	01/11/21	4607	VISA	01100201200000	2610	AMAZON - TOILET SEA	0.00	20.78
9001	41687	01/11/21	4607	VISA	01100201200000	2610	AMAZON - MAGNETIC P	0.00	10.99
9001	41687	01/11/21	4607	VISA	01100201200000	2610	AMAZON - ADJUSTABLE	0.00	111.59
9001	41687	01/11/21	4607	VISA	01100201200000	2610	AMAZON - CLASSIC BA	0.00	69.98
9001	41687	01/11/21	4607	VISA	01100202410000	2330	AMAZON - USING STAT	0.00	86.42
9001	41687	01/11/21	4607	VISA	01100201100000	2610	PORTABLE BLUETOOTH	0.00	495.00
9001	41687	01/11/21	4607	VISA	01100201100000	2610	PAINTING CANVAS PAN	0.00	34.99
9001	41687	01/11/21	4607	VISA	01100201100000	2640	AMAZON - SOCIAL STU	0.00	75.00
9001	41687	01/11/21	4607	VISA	01100201100000	2640	ESTIMATED SHIPPING/	0.00	3.99
9001	41687	01/11/21	4607	VISA	01100201100000	2610	AMAZON - BROTHER LA	0.00	46.10
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9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - MAIN IDEA & D	0.00	6.75
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9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - WILD CHRISTMA	0.00	3.75
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9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - TAX	0.00	2.28
9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - KINDERGARTEN	0.00	105.60
9001	41687	01/11/21	4607	VISA	01100201100000	2610	AMAZON - WHISPER PH	0.00	30.49
9001	41687	01/11/21	4607	VISA	01300202130000	2610	AMAZON - 4" 3-RING	0.00	46.17
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9001	41687	01/11/21	4607	VISA	01300202230000	2650	HP BATTERY	0.00	17.99
9001	41687	01/11/21	4607	VISA	01300202230000	2650	15' VGA CABLE	0.00	8.98
9001	41687	01/11/21	4607	VISA	01300202230000	2650	10' DVI CABLE	0.00	9.99
9001	41687	01/11/21	4607	VISA	01300202230000	2650	HP LAPTOP BATTERIES	0.00	63.96
9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - CHRISTMAS NON	0.00	7.00
9001	41687	01/11/21	4607	VISA	01100201100000	2610	AMAZON - IPAD MINI	0.00	16.99
9001	41687	01/11/21	4607	VISA	01100202213000	2330	AMAZON - THE POWER	0.00	15.99
9001	41687	01/11/21	4607	VISA	01100201100000	2610	AMAZON - 144-COUNG	0.00	46.52
9001	41687	01/11/21	4607	VISA	01200201100000	2610	2 SETS OF THE JON G	0.00	223.98
9001	41687	01/11/21	4607	VISA	01300202230000	2650	REPLACEMENT DESKTOP	0.00	59.97
9001	41687	01/11/21	4607	VISA	01300202230000	2650	REPLACEMENT LAPTOP	0.00	95.94
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9001	41687	01/11/21	4607	VISA	01300202310000	2650	9 VOLT BATTERIES FO	0.00	23.98
9001	41687	01/11/21	4607	VISA	01300202570000	2610	EXTRA LARGE BINDER	0.00	19.98
9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - MISSING FACTO	0.00	4.50
9001	41687	01/11/21	4607	VISA	01200201100000	2610	MAXWELL LR-440 ALK	0.00	4.67
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9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - POPCORN MATH	0.00	7.00
9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - HOW TO STEAL	0.00	9.00
9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - A WEEK IN THE	0.00	9.00

EFINANCE - POWERSCHOOL  
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ARLINGTON PUBLIC SCHOOL  
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FUND - 01 - GENERAL

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9001	41687	01/11/21	4607	VISA	01100201100000	2610	TPT - THE CROSSOVER	0.00	12.00
9001	41687	01/11/21	4607	VISA	01300202230000	2650	TOSHIBA 500GB HDD F	0.00	55.00
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9001	41687	01/11/21	4607	VISA	01100201100000	2733	AMAZON - ADJUSTABLE	0.00	65.99
9001	41687	01/11/21	4607	VISA	01100201100000	2733	ESTIMATED SHIPPING/	0.00	9.99
9001	41687	01/11/21	4607	VISA	01300202560000	2530	PIONEER PHONE BILL	0.00	94.90
9001	41687	01/11/21	4607	VISA	01300202230000	2650	25' HDMI CABLE FOR	0.00	19.99
TOTAL CHECK								0.00	3,335.37
TOTAL CASH ACCOUNT								0.00	3,335.37
TOTAL FUND								0.00	3,335.37
TOTAL REPORT								0.00	3,335.37

EFINANCE - POWERSCHOOL  
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ARLINGTON PUBLIC SCHOOL  
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VENCHK11  
ACCOUNTING PERIOD: 5/21

FUND - 99 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
41692	9001	01/11/21	4607 VISA	2890	STUDY.COM MONTHLY FEE	59.99
TOTAL FUND						59.99
TOTAL REPORT						59.99

Kerri Harris  
28500 Potter Street  
Valley, NE 68064

January 4, 2021

Arlington Public Schools  
Board of Education and Administration  
P.O. Box 580  
Arlington, NE 68002

Dear Arlington BOE and Administration,

Some decisions are more difficult than others. It is with mixed emotions that I would like to let you know that I will be retiring at the end of this school year. I have always said that when I transition to "been there done that," instead of "What can I do next?", it would be time to let someone else invest their emotions and energy in the students and staff at APS. I am extremely grateful for the opportunity I have had as a classroom teacher, coach, and many other roles in this district, including my current role as elementary counselor. I have worked with so many amazing and innovative staff members. We have learned from each other, working together to do all we can for the large variety of students coming from a large variety of backgrounds and experiences. It has been both rewarding and heartbreaking at times. It is the latter that has weighed heavily on me at times, and has become the final piece of this decision.

My husband and I raised our children in this amazing community, and we enjoyed being a large part of it for many years. As the years have passed, we moved to Valley, our kids have ventured to different communities, and our time and energies have shifted away from Arlington.

The district is growing, and education is constantly developing new directions. Students, staff, and district patrons deserve someone with youth, energy, and passion for moving this district and community forward. It is time for me to focus more on our own children, grandchildren, extended family and friends.

I am grateful that I had the opportunity to be part of several eras of incredible staff members. Very few are left from my first era. I learned so much from them and all the subsequent education teams, including the fantastic current leadership and staff. I am looking forward to hearing about all the amazing things this district will accomplish as the community grows and changes.

With sincere appreciation,



Kerri Harris

4th grade  
Board Report  
January 11, 2021

1. Multi-cultural aspect:
  - a. Stories in our reading curriculum (Reading Street)
  - b. We also incorporate multiculturalism into social studies lessons by teaching about the different types of people that settled in the state of Nebraska and the traditions they brought with them
2. What do we want students to learn
  - a. Longer multiplication and division problems (4 digit by 1 digit)
  - b. Applying different strategies for real world math problems, for example, finding clue words to help them determine the operation they should use to solve the problem
  - c. SLO goals are focused on multiplication and problem solving. This was determined to be a lower point from MAP math.
  - d. Using multiple comprehension strategies to help them understand fiction and nonfiction text. (main idea, context clues, generalization...etc)
  - e. Study skills (homework), organization
3. How do we know students are learning
  - a. AR goals
  - b. MAP scores and other summative and formative assessments
  - c. Fountas and Pinnell
  - d. NSCAS scores
  - e. Class participation (kahoot, markerboards, homework)
  - f. Weekly reading and spelling tests
  - g. Small group instruction for math and reading
4. How do we respond when students are not learning
  - a. SAT process
  - b. Para support
  - c. Leveled Math and Reading groups with teacher
  - d. Repeat/review lessons
  - e. Small group instruction
5. How do we extend or enrich the learning for students who exceed proficiency
  - a. Literature circles
  - b. Differentiated independent work in math
  - c. Math and Reading groups based on present levels (changes several times throughout the year)
6. Other Info
  - a. Due to smaller class sizes, we are able to better meet the needs of our students
  - b. Students have adjusted well to procedure changes due to COVID

# **Business Education Board Report**

## **January 11, 2021**

### **Multi-cultural Aspect**

Multicultural opportunities are provided throughout each class through projects and case studies. There is an emphasis on global business and its effects on our economy.

### **Curriculum**

Introduction to Computer Science and Applied Technology were added to the course offerings in 2019-2020, along with Computer Science (prerequisite Intro. to Comp. Sci.) being added this year. These classes help to incorporate an increased STEM offering to our current electives. Students are programming with Python and learning about structures that relate to almost every form of programming language. Students in Applied Tech are looking at real-life examples of problem solving and learning to design and print items using our 3D printers.

All students are required to take a personal finance/economics course as a graduation requirement. This is in response to preparing our students to be college and career ready. Students may choose to take the one semester course or they may choose to take a semester of Wealth Building Fundamentals and a semester of Macroeconomics for college credit in order to meet the graduation requirement. Students are also required to complete Information Technology I and Information Technology II to provide them the necessary skills for use throughout college and career. These courses focus on the Microsoft Office Suite of Word, Access, PowerPoint, and Excel.

### **Student Learning**

WISE Financial Literacy Certification Program grants personal finance certifications to be administered at Arlington High School. The program provides high school students with access to financial education and the opportunity to become certified financially literate. Topics mastered include money, budgeting, cost of money, banking, credit, insurance, housing, retirement planning, regulatory agencies and financial planning and management. Students who pass the CFL Test are Certified Financially Literate. The certification tests have been administered to all students in personal finance courses. Results from Fall 2020 included a certification rate of 100 percent. All students will continue to complete this certification to validate their expertise in personal finance.

The Microsoft IT Initiative grant affords students in the Information Technology I and Information Technology II courses to take the Microsoft Office Certification (MOS) Test for free. The initiative has also provide a 10 seat software license to GMetrix, a MOS certification practice software program used to emphasis and review concepts on the certification test beyond the curriculum in the course. The certification test assesses the student's knowledge and skill level using Microsoft Office Excel, Word, PowerPoint, and Access. Through the initiative, 500 testing vouchers are allocated for the students to take their initial test and retest to obtain their certification. Students that score 700 or higher on the test for each software program will obtain their certification. Students in the Fall 2020 Information Technology I course have been tested using Microsoft Excel. At this time, five students have passed a very rigorous Microsoft Excel certification test. Students currently enrolled in Information Technology II will have the opportunity to retake the Microsoft Excel test and take any additional software certification tests.

### **Response to Students Not Learning**

Lunch ESP and GRIP are utilized for students not turning in homework or who need extra attention to be successful. Additional time before and/or after school is provided by individual teachers in the department.

## **Enrichment**

The business department provides several options for enrichment for students to prepare for their future. Students are participating in these activities as an extension of the school day.

### **Arlington FBLA**

Arlington FBLA has had approximately 100 students participating in activities this year. Students are engaged in community service and competitions as an extension of their learning. During the 2019-2020 school year, FBLA members contributed over 1,200 hours of community service. Students also continue to perform well at a variety of business competitions, placing as individuals and as an overall team. In 2019, twelve students represented Arlington at the National Leadership Conference with one team placing third nationally and another placing eighth nationally. In addition, there was a \$1,000 national scholarship winner and several other individual recognition for community service. In 2020, eleven students attended the virtual National Leadership Conference with two receiving national recognition. Students continue to take on leadership roles at both the local and state. One student will be running for office at the 2021 State Leadership Conference and the conference will be held virtually.

### **Arlo\_Striv**

The broadcasting class along with other students have been actively producing a number of home events throughout the years. During the second year (2019-2020), we had over 52 videos posted that encompassed over 35 events that were streamed to the public, including graduation. This year has proven to be very valuable to our extended families and our community. We have committed to all home varsity events due to our attendance limitations.

### **Social Media Team**

Since the addition of the Social Media Team (using Class Intercom) last year, students have worked to take ownership of our school's social media presence. This group has worked to promote and support our school activities and other items related to our school. Currently, we have five students that are involved in creating posts to promote upcoming events and other posts encouraging students to represent "The Arlo Way" or our upcoming "Be Better" campaign. Our outreach with Facebook, Twitter, and Instagram has hopefully not only helped to inform people of our events, but to also encourage behavior that would represent AHS in a positive light.

### **Bank in School**

Arlington High School students serve as tellers for the Arlington Elementary Bank in School. Students were interviewed for the teller positions after filling out an application. Fifteen students are serving as tellers and rotate each Wednesday to keep the bank open. Two Rivers Bank provides one employees each week to assist. Students are now conducting their banking in the classrooms to comply with COVID regulations. Sixth grade students in 2019 and 2020 were given checks for a total of \$10,423.04 for amounts deposited in the program. The current kindergarten through sixth grade students have a balance of \$23,042.18 saved through December 2020.

## **Other Information**

Currently three courses (Macroeconomics, Business Law, and Personal Finance) are being offered as dual-enrolled classes through Metropolitan Community College. Students are able to pay reduced tuition and acquire both Arlington High School and college credit.

**January Elementary Principal Board Report 2021**  
**Growth Chart during a Regular School Year**

<b>Graduation Year</b>	<b>Math Year 2018-2019</b>	<b>Math Year 2019-2020</b>	<b>Math Improvement</b>	<b>Reading 2018-2019</b>	<b>Reading 2019-2020</b>	<b>Reading Improvement</b>
2030	191.1	201.6	10.5	186	197.1	11.1
2029	196.5	210.9	14.4	190.4	207.6	17.2
2028	211.8	221.8	10	209.3	214.4	5.1
2027	220.3	227.5	7.2	215.7	219.9	4.2
2026	222.9	231.6	8.7	220.9	223.5	2.6
2025	225.3	232.2	6.9	218.7	221.6	2.9

**Growth Chart during Pandemic**

<b>Graduation Year</b>	<b>Math Year 2019-2020</b>	<b>Math Year 2020-2021</b>	<b>Math Improvement</b>	<b>Reading 2019-2020</b>	<b>Reading 2020- 2021</b>	<b>Reading Improvement</b>
2030	201.6	209.7	8.1	197.1	206	8.9
2029	210.9	218.5	7.6	207.6	210.1	2.5
2028	221.8	228.3	6.5	214.4	220.4	6
2027	227.5	228.1	.6	219.9	218.5	-1.4
2026	231.6	234.6	3	223.5	225.5	2

2025	232.2	236.7	4.5	221.6	223.0	1.4
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**Compare Growth of Regular Year vs Pandemic Year**

Graduation Year	Math Improvement Regular Year	Math Improvement During Pandemic	Math Improvement Difference	Reading Improvement Regular Year	Reading Improvement During Pandemic	Reading Improvement Difference
2030	10.5	8.1	-2.4	11.1	8.9	-2.2
2029	14.4	7.6	-6.8	17.2	2.5	-14.7
2028	10	6.5	-9.5	5.1	6	.9
2027	7.2	.6	-6.6	4.2	-1.4	-5.6
2026	8.7	3	-5.7	2.6	2	-.6
2025	6.9	4.5	-2.4	2.9	1.4	-1.5

**Math Growth Comparison of Regular Year vs Pandemic Year (Fall to Fall; Winter to Winter)**

Grad. Year	Math Imprnt Regular Year (FALL)	Math Imprnt PandemicYear (Fall)	Regular Difference (Fall to Fall)	Math Imprnt Regular Year (WINTER)	Math Imprnt Pandemic Year (WINTER)	Pandemic Difference (Winter to Winter)
2030	15.6	7.5	-8.1	10.5	8.1	-2.4
2029	16.1	10.9	-5.2	14.4	7.6	-6.8
2028	14.8	4.7	-10.1	10	6.5	-9.5

2027	4.4	5.3	.9	7.2	.6	-6.6
2026	6.4	4.7	-1.7	8.7	8.7	-5.7
2025	8.5	2.7	-5.8	6.9	6.9	-2.4

**Reading Growth Comparison of Regular Year vs Pandemic Year (Fall to Fall; Winter to Winter)**

Grad. Year	Reading Imprnt Regular Year (FALL)	Reading Imprnt PandemicYear (FALL)	Reading Regular Difference (Fall to Fall)	Reading Imprnt Regular Year (WINTER)	Reading Imprnt Pandemic Year (WINTER)	Pandemic Difference Winter to Winter)
2030	18.1	7.5	-8.1	11.1	10.5	8.1
2029	15.4	10.9	-5.2	17.2	14.4	7.6
2028	16.8	4.7	-10.1	5.1	10	6.5
2027	1.6	5.3	.9	4.2	7.2	.6
2026	5.2	4.7	-1.7	2.6	8.7	3
2025	6.0	2.7	-5.8	2.9	6.9	4.5

**Math By Grade (Fall Data)**

Grade Level	Math Year 2017-2018	Math Year 2018-2019	Math Year 2019-2020	Math Year 2020-2021
1st	162.4	164.3	161.2	164.9

2nd	178.7	178.3	176.9	175
3rd	189.7	184.5	193.9	188.2
4th	206.6	201.8	200.6	201.4
5th	211.2	216.8	216.5	211.5
6th	213.3	220.1	221.2	221.3
7th	227.4	220.2	226.5	226.5
8th	235	233.3	228.7	231.2

**Math By Grade (Winter Data)**

<b>Grade Level</b>	<b>Math Year 2017-2018</b>	<b>Math Year 2018-2019</b>	<b>Math Year 2019-2020</b>	<b>Math Year 2020-2021</b>
1st	177.5	175.7	175.9	176.3
2nd	193.3	191.1	189.1	184.9
3rd	197.8	196.5	201.6	200.3
4th	213.7	211.8	210.9	209.7
5th	216.7	220.3	221.8	218.5
6th	218.5	222.9	227.5	228.3

7th	229.8	225.3	231.6	228.1
8th	239.9	236.3	232.2	234.6

**Reading By Grade (Fall Data)**

Grade Level	Reading 2017-2018	Reading 2018-2019	Reading 2019-2020	Reading Year 2020-2021
1st	163.2	161.1	160.9	158.6
2nd	176.6	171.5	174.3	171.8
3rd	186.7	180.7	189.6	187.9
4th	203.2	197.6	196.1	200.3
5th	207.9	211.7	212.8	206.6
6th	209.8	213.9	213.3	217.4
7th	219.1	214.5	219.1	216.9
8th	222.9	222.7	220.5	220.3

**Reading By Grade (Winter Data)**

Grade Level	Reading 2017-2018	Reading 2018-2019	Reading 2019-2020	Reading Year 2020-2021
1st	170.9	169.7	171.5	169.1

2nd	188.3	186	188.6	185.6
3rd	195.9	190.4	197.1	200.7
4th	211.9	209.3	207.6	206
5th	212.4	215.7	214.4	210.1
6th	215.2	218.7	219.9	220.4
7th	222.4	220.9	221.6	218.5
8th	227	225.2	223.5	223

**Reading Improvement Fall to Winter 2020-2021**

<b>Grade Level</b>	<b>Reading Year 2020-2021</b>	<b>Reading Year 2020-2021 WINTER</b>	<b>Reading Improvement Fall to Winter</b>
K	140.4	146.9	6.9
1st	158.6	169.1	10.5
2nd	171.8	185.6	13.8
3rd	187.9	200.7	12.8
4th	200.3	206	5.7
5th	206.6	210.1	3.5
6th	217.4	220.4	3
7th	216.9	218.5	1.6
8th	220.3	223	2.7

**Reading Improvement Fall to Winter 2020-2021**

<b>Grade Level</b>	<b>Math Year 2020-2021 FALL</b>	<b>Math Year 2020-2021 WINTER</b>	<b>Math Improvement Fall to Winter</b>
K	144.6	152.4	7.8
1st	164.9	176.3	11.4
2nd	175	184.9	9.9
3rd	188.2	200.3	12.1
4th	201.4	209.7	8.3
5th	211.5	218.5	7
6th	221.3	228.3	7
7th	226.5	228.1	1.6
8th	231.2	234.6	3.4

James Shada  
January  
Board Report

### **Wrestling Invite**

On January 16, 2021 we host the Arlington wrestling invite. It is a ten team tournament. We are hosting mainly schools from the area. Running the event takes a lot of work from our staff and our community. I see this meet as a great opportunity for our district to show what a wonderful place Arlington is, and how great the people are that live and work with the school district.

### **NCPA ACADEMIC ALL-STATE AWARDS**

Since 2006 this NSAA Award Program has recognized students who meet the criteria for nomination by their school in the season of their activity. Each year the NSAA and the NCPA recognize students during fall, winter and spring seasons who are nominated by their schools for their individual academic excellence, leadership, and significant contributions in their NSAA activity. The criteria is as follows:

1. A nominated student must be a varsity player or organizational leader who has played a significant role on the team or in the organizational activity during the seasons for which nominations are accepted.
2. A nominated student must have a minimum cumulative grade point average, in all curricular subjects, of 93% or 3.7 on a 4.0-point scale or the equivalent.
3. NSAA high schools or their cooperative sponsorship may nominate a maximum of two students per NSAA activity program.

Fall 2019 Nebraska Chiropractic Physicians Association (NCPA) Academic All-State Awards winner from Arlington winners were:

**Boys Cross-Country:** Colby Grefe ,Barrett Nielsen

**Girls Cross-Country:** Brynn Eckhart

**Football:** Joshua Miller, Braden Monke

**Girls Golf:** Charlie Hendry, Ema Horner

**Play Production:** Stella Lewis

**Softball:** Julia Landauer, Kiersten Taylor

**Volleyball:** Claire Allen, Kailynn Gubbels

## Baseball Dugout Update



**(First base footings)**



**(3<sup>rd</sup> Base Footings)**



**(First Base Dugout)**



**(First Base Dugout)**

# **Secondary Principal's Report**

## **January 2021 Board Meeting**

### **Planning for 2021-22**

We are beginning department planning meetings for the 2021-2022 school year.

### **PTC**

Parent-teacher conferences will be held virtually again this semester on Wednesday, February 10 and Thursday, February 11.

### **Community Service**

FBLA members volunteered time to ring bells and set up the red kettle for the Salvation Army this Christmas season. They raised \$867.67 through their efforts!

### **Spring Events**

Prom, Graduation, Musical, State Conventions, etc... We will keep you informed with our planning for these events and how health regulations will impact these.



<http://members.nasbonline.org/index.php/events>

To register for an NASB event, click on the 'My Membership' link, then navigate to the 'Events' dropdown and select 'Register'.  
If you do not have an email and password to log in or have forgotten it, please contact NASB at 800-422-4572 for assistance.



YOUR MONTHLY BOARD AGENDA UPDATE VIDEO LINK FOR JANUARY

<http://members.nasbonline.org/index.php/news-resources/videos>

## JANUARY

NEW BOARD MEMBER WORKSHOPS | MODULES RESUME JANUARY 4 | 5:50 TO 8:30 PM CT

AT THE BOARD TABLE - JANUARY 4, 5, 6 & 7

BOARD LEADERSHIP - FEBRUARY 1, 2, 3 & 4

<http://members.nasbonline.org/index.php/new-board-member-workshops>

(CHOOSE ONE EVENING FROM EACH MODULE TO ATTEND)

FIRST DAY OF THE 2021 LEGISLATIVE SESSION | WEDNESDAY, JANUARY 6

## FEBRUARY

LEGISLATIVE ISSUES CONFERENCE | FEBRUARY 1 | 9:00 AM TO 1:00 PM CT | VIRTUAL | WE LIVE HERE!

Registration is now open at <https://nasb.envisiams.com/>

WITH MEETING CAPACITY LIMITATIONS, AS WELL AS THE SENATORS THEMSELVES SCALING BACK IN-PERSON SPEAKING ENGAGEMENTS THIS SESSION, THE 2021 LIC WILL BE HELD VIRTUALLY.

THIS LIVE & INTERACTIVE CONFERENCE WILL BE FILLED WITH INFORMATION PRESENTED BY LEGISLATIVE LEADERS, KEY COMMITTEE CHAIRS, AND NASB LEADERSHIP.

LEARN ABOUT THE LEGISLATURE'S PRIORITIES WITHIN EDUCATION AND HOW NASB IS ENGAGING, AS WELL AS HOW NASB IS SUPPORTING YOU TO TELL YOUR SCHOOL SPENDING STORY THROUGH THE #WELIVEHERE CAMPAIGN. SCHOOL SPENDING CONTINUES TO BE A HOT TOPIC AND WE'LL NEED THOSE WHO LIVE IN, AND REPRESENT THEIR COMMUNITIES TO BE READY TO TELL THEIR UNIQUE, INDIVIDUAL STORY.

## AND BEYOND ...

NASB SUMMER CONFERENCE | JUNE 2-3

ALICAP WORKSHOPS | JUNE 15-16-17

AREA MEMBERSHIP MEETINGS | AUGUST TO SEPTEMBER

2021 STATE EDUCATION CONFERENCE | NOVEMBER 17-19

Board Presidents: Check your inbox each month for the monthly 'NASB Update' to include in your meeting agenda.  
Please contact [mbelka@NASBonline.org](mailto:mbelka@NASBonline.org) with any questions, or if you are not receiving them.

Access NASB's Covid-19 Resources page at <http://members.nasbonline.org/index.php/news-resources/covid-19-resources>

# Arlington Public Schools

2020-2021



## Pandemic Re-Introduction Plan

Approved on July 13, 2020; Revised Nov 9, 2020

### Administrative Team:

Dr. Dawn Lewis, Superintendent

Mr. Aaron Pfingsten, Secondary Principal

Mrs. Jacqueline Morgan, Elementary Principal/SPED Director

Mr. James Shada, Assistant Principal/Activities Director

Mrs. Nichole Fairhead, Curriculum Director/Assessment Coordinator

Three Rivers Public Health Department has asked us to revise our opening plans to keep students in school if the jurisdiction would happen to move the risk dial to red. In addition, with the recent surge in cases of COVID-19, it has become necessary to revise our plan. We have also learned that masks keep students in school that would have been in quarantine without masks.

The Public Health Departments across Nebraska have developed a Risk Dial with a color range from Green to Red to describe the risk of community spread of CoVid-19. Our plan to operate during the school year will be relatively stable, but slight changes occur based on the risk dial. We have been assured the dial will not fluctuate quickly or unexpectedly, so we hope to have plenty of time to transition to when necessary. The risk dial is available at: <https://www.threeriverspublichealth.org/Coronavirus-Updates>. We will have a link to this on our apseagles.org website.

Our plan is for all students to attend in person every day. Any and all changes, including when the risk dial indicator moves, will be communicated through our Blackboard Connect calling system, via video or email message, and placed on all social media outlets.

Special considerations will be made for students and staff members who have indicated a condition that places them at greater risk of a serious case of COVID-19 if infection occurs. These plans will be made on a case-by-case basis.

The use of face coverings will be **required**, according to public health department and CDC guidance. Any type of mask is fine (fabric, disposable, etc.); however, shields or screens are not acceptable according to 3RPHD guidance or the CDC, but they may be used in combination with a face mask. Students and staff will no longer be able to respectfully decline the use of a mask. Hand sanitizer will be readily available in multiple locations throughout the building.

We will follow guidance from Three Rivers Health Department for the necessity of quarantine in the event of illness or exposure. We have been informed that we will have greater latitude than last spring when determining the impact of COVID-19 on our community, and even within the walls of our school on a class by class basis. We are learning more about contact tracing and what true “exposure” looks like and how to manage those situations. If you need to be tested, the Test Nebraska website can quickly help you find a location.

Decisions regarding quarantine of individual students or staff, groups of students, and entire classrooms will be made in consultation with Three Rivers Public Health Department, based on contact tracing and active spread of the virus in the school setting.

### Arlington Public Schools Risk Factor Plans

(Masks required in all color categories when social distancing cannot be attained)

Area of Emphasis	<b>Green</b>	<b>Yellow</b>	<b>Orange</b>	<b>Red</b>
Health Screening	Normal Operation	Parents Screen symptoms at home--Temp is taken twice at school and self-monitoring posters remind students	Parents Screen for fever and symptoms at home--Temp is taken twice at school and self-monitoring posters remind students	Parents Screen for fever and symptoms at home--Temp is taken twice at school and self-monitoring posters remind students to be cautious
On Buses for routes and/or activities	Normal Operation	Students may ride bus, one student per seat or with household members Masks necessary; Sanitized after each route or activity; seats assigned; loading patterns minimize contact between students	Students may ride bus, one student per seat or with household members; sanitized after each route or activity; Additional bus may be added to limit exposure; seats assigned; loading patterns minimize contact between students	One person per seat with masks required (household members sit together); Strictly monitored assigned seats; Symptomatic students (per 3RPHD) not allowed to ride; buses sanitized after each route
In Classrooms	Normal Operation	Desks are adequately spaced and sanitized between classes	Desks are adequately spaced and sanitized between classes; Limited within classroom movement; Some specials delivered in classroom in elementary if possible; Same-student groups are maintained as much as possible	All of "orange" requirements; Special classes may occur in classrooms on a rotating basis when necessary, except PE; No intermingling of classroom groups
Congregate Times (hallway passing, arrival, dismissal, etc)	Normal Operation	Student contact (hugs, touch, etc.) highly discouraged; social distancing markings placed	Student contact (hugs, touch, etc.) highly discouraged and monitored carefully; six-foot social distancing efforts enforced strictly; dismissals staggered to limit amount of students congregating when possible	Observe orange protocols in place

Lunchroom	Normal Operation; No Touch Check Out Implemented	No Touch Checkout; Social Distancing Markings placed; Ala Carte Available upon asking; No microwaves (lunches brought from home must be cold); seating spaced adequately	No Touch Checkout; Social Distancing Carefully Monitored; Ala Carte Available; tables spaced throughout building and/or gym used for seating; Eating occurs in same-student groups; microwaves not available	Mingling of students when finished eating prohibited; Dismissal from lunch staggered; students spread throughout the gym; Additional elementary classes may eat in classrooms when possible
Recess	Normal Operation	Sanitizing of Playground Equipment; Fewer Groups on Playground at once; social distancing while in lines;	Sanitizing of Equipment after use; Fewer Groups on Playground at once; limited access to equipment; social distancing strongly enforced;	One classroom per recess time; all balls sanitized after each recess; Masks required at every recess; games that require hand holding, etc. prohibited
Restrooms	Normal Operation	Additional Cleaning throughout day; Limited persons in restroom at once; no-touch foot door pulls installed; hand washing and/or use of sanitizer mandatory	Additional Cleaning Throughout Day; Limited amount of persons at once; no-touch foot door pulls installed; hand-washing and use of sanitizer mandatory	Same as Orange Protocols
Technology	Normal Operation	Students will transition to 1:1 computer so they will always use the same device; Device checked in/out from TA; sharing devices and extensions (headphones, etc.) prohibited; Library Lab limited	Students will transition to 1:1 computer so they will always use the same device; Device checked in/out from TA; sharing devices and extensions (headphones, etc.) prohibited; Library Lab by Appointment	Same as Orange Protocols
Activities	Normal Participation	Guidelines set by NSAA will be followed strictly;	Guidelines set by NSAA will be followed strictly	As set by NSAA

Community RelationsStatement of Intent

It is the desire and intent of the Board of Education that there be continuous planned public relations activities for all participants in the school community - for students, staff, parents and for the public at large. The public relations efforts should emanate from the school, as well as from the administrative offices.

Because the Board is proud of the staff, students and the school, public relations activities should encompass all areas of school life, including regular instructional activities, special events of unusual interest, extra-curricular activities, accomplishments of students and staff and Board of Education activities.

The purpose of the public relations activities shall be to inform so that all participants in the public education endeavor may gain pride in and understanding of their schools.

Methods of Communication

The Board of Education will use various media to keep the public informed—including news releases to the area newspapers, issuance of newsletters, school newspapers, presentations before parent groups, other community organizations, internet website and e-mail.

All Board of Education publicity releases shall be made through the Superintendent. The Superintendent shall establish procedures for the dissemination of information regarding deliberations and decisions of the Board of Education. The Superintendent shall also establish procedures for the dissemination of local school news, emphasizing student and staff activities and achievements.

Date of Adoption: April 9, 2007

Reviewed: November 10, 2014, January 8, 2018

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Community RelationsCitizen Communication to the Board of Education

The Board of Education recognizes the necessity for open communication with students, parents, patrons and staff but is also aware that a procedure for processing concerns and complaints is imperative to the normal operations of the District. It is the intent of the Board that concerns and complaints be resolved at the lowest possible level.

**Complaints Made to Individual Board Members**

Members of the Board of Education have no authority or power to act on behalf of the Board or the District except when acting as a member of the entire Board at a duly called board meeting or when acting with express, specific authority granted by the Board or by law. Should any member of the Board be approached by a student, parent, patron or staff member who has a concern or complaint, the member should:

1. Listen attentively to the concerns but not take any inflexible position.
2. Instruct the individual about the District's process for resolving concerns and complaints and direct the individual to the appropriate complaint or grievance procedure or to the Superintendent for information concerning such procedures. If the concern or complaint involves a teacher, the individual should be informed to discuss the matter with the teacher first.
3. Inform the Superintendent of the concern.

The Board and the District shall not be bound in any way by the action or statement on the part of any individual Board member or committee, except when such statement or action is taken or made in conformance with express, specific authority granted by the Board or by law.

**Complaints Made to the Board**

Concerns or complaints may be made to the Board of Education at a duly called Board meeting at such time as the agenda provides for public participation or comment.

In the event the complaint involves a personnel matter relating to an employee of the District, the individual raising the complaint shall be directed to first exhaust the appropriate complaint or grievance procedure. The board shall not respond or take action on such a complaint until such complaint or grievance procedure has been exhausted, unless it is determined by the Board, under the circumstances, that an immediate response or action is required.

Individuals raising concerns or complaints involving non-personnel matters which may be the subject of a complaint or grievance procedure may also be directed to first use such complaint or grievance procedure.

Date of Adoption: April 9, 2007

Reviewed: November 10, 2014, January 8, 2018

Community RelationsPublic Complaints

The board recognizes that concerns regarding the operation of the school district will arise. The board further believes that constructive criticism can assist in improving the quality of the education program and in meeting individual student needs more effectively. The board also places trust in its employees and desires to support their actions in a manner which frees them from unnecessary or unwarranted criticism and complaints.

Procedures for dealing with complaints concerning programs or practices should be governed by the following principles:

- Where action/investigation is desired by the complainant, or where it seems appropriate, the matter should be handled as near the source as possible;
- Complaints should both be investigated and, if possible, resolved expeditiously;
- Complaints should be dealt with courteously and in a constructive manner; and,
- Individuals directly affected by the complaint should have an opportunity to respond.

Specific procedures for handling complaints may be established in policies. The board consistent with its board policy-making role, will deal with complaints concerning specific schools, programs or procedures only after the usual channels have been exhausted. Complaints regarding employees or complaints by students will follow the more specific policies 4026 and 5400 respectively.

When a complaint requiring attention is received by the board or board member it will be referred to the superintendent. After all of the channels have been exhausted, the complainant may appeal to the board by requesting a place on the board agenda or during the public audience portion of the board meeting. If the complainant appeals to the board, the appeal shall be in writing, signed and explain the process followed by the complainant prior to the appeal to the board.

Date of Adoption: November 8, 2010 and December 13, 2010

Reviewed: November 10, 2014, January 8, 2018

POLICY 1030  
ARLINGTON SCHOOLS COMMENT FORM

Commenter: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

Comment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supportive Evidence or  
Witness(es): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Commenter                      Date



PRINCIPAL'S RESPONSE

Principal: \_\_\_\_\_ Date Response Received: \_\_\_\_\_

*The principal will attach a written response indicating the comment, investigative procedures, supportive evidence of witnesses, and recommendation.*

*The attached response has been reviewed with the person initiating the comment by the principal.*

\_\_\_\_\_  
Signature of Commenter              Date              Signature of Principal              Date



SUPERINTENDENT'S RESPONSE

Superintendent: \_\_\_\_\_ Date Response Received: \_\_\_\_\_

*The superintendent will attach a written response indicating the comment, investigative procedures, supportive evidence of witnesses, and recommendation.*

*The attached response has been reviewed with the person initiating the comment by the principal.*

\_\_\_\_\_  
Signature of Commenter              Date              Signature of Superintendent              Date

Community RelationsAnnual Report and School Improvement

The Superintendent shall prepare and distribute each year an Annual Report in accordance with Rule 10, Regulations and Procedures for the Legal Operation of Schools. The Annual Report shall be distributed to residents of the School District by the Superintendent distributing it to the members of the Board of Education and to the parents of students enrolled in the School District each school year and making it available to other residents. The report shall include information required by Rule 10. The results of the annual report shall be used to plan and make needed changes to improve instruction for all students. The report is to include:

- A. Student academic performance. The report shall include results of student success in achieving the state standards set forth in Appendices A through D of Rule 10 or local content standards approved by the Department, on a building basis. Individual test scores shall be kept confidential. If the school has fewer than ten students in the grades being reported, or if reporting would allow for the identification of students because they all had comparable scores, no public reports of student performance shall be provided for those grades.
- B. School system demographics.
- C. School improvement goals and progress.
- D. School system financial information.

The Superintendent shall further ensure that the School District implements a systematic on-going process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process shall focus on improving student learning and include a periodic review by visiting educators who provide consultation to the local school/community in continued accomplishment of plans and goals. The school improvement process shall further include the following activities at least once within each five years:

- A. Review and update of the mission and vision statements.
- B. Collection and analysis of data about student performance, demographics, learning climate, and former high school students.
- C. Selection of improvement goals. At least one goal is directed toward improving student academic achievement.
- D. Development and implementation of an improvement plan which includes procedures, strategies, actions to achieve goals, and an aligned professional development plan.
- E. Evaluation of progress toward improvement goals.

The school improvement process shall further include a visitation by a team of external representatives to review progress and provide written recommendations. A copy of the school system's improvement plan and the written recommendations shall be provided to the Department. The external team visits shall be conducted at least once each five years.

Legal Reference: NDE Rule 10.01, 10.5.02, 10.9 and 10.10

Date of Adoption: August 24, 2020

Community RelationsPublic Access to School Records - Examination, Making Memoranda, and Copying

1. The School District, through the Superintendent, shall provide interested persons access to the records of the School District as required by law. Such access shall include the opportunity to examine, make memoranda and copy School District records. The School District shall not make records of individual students or personnel available except as allowed by law or compelled by court order.

2. Records may be examined at the School District offices during the hours such offices are open for the ordinary transaction of business. School district offices will be open for the ordinary transaction of business (a) during the school year on such days as school is in session, and (b) during the summer months when school is not in session, Monday through Friday when the Superintendent is present, except legal holidays.

3. Records may be obtained in the form in which the record is maintained including, but not limited to, printouts, electronic data, disc, tapes, and photocopies. The School District will not be required to produce or generate any record in a new or different form or format modified from that of the original School District record. Copies of records may be made as follows:

(a) Copies may be made by persons using their own copying or photocopying equipment, provided that such copies shall be made on the premises of the School District offices or at a location mutually agreed to by the requester and the School District.

(b) Copies may be obtained from the School District if the School District has copying equipment reasonably available, and upon payment of a fee for providing copies. The Superintendent shall establish a fee schedule for the copying of school district records, provided that such fee is not to exceed the actual cost of making the copies available. Actual costs of making copies available include: Paper, discs, and other hard copy materials, copier device costs (equipment lease, depreciation and maintenance), electricity and the cost of personnel. If the copies requested are estimated by the School District to be more than fifty dollars (\$50.00), the School District may require the requester to furnish a deposit prior to fulfilling such request.

4. Upon written request for access to records, the School District will provide to the requester as soon as is practicable and without delay, but not more than four (4) business days after actual receipt of the request:

(a) Access to or, if copying equipment is reasonably available, copies of the school district records requested;

(b) A written denial of the request, or portion thereof, if there is a legal basis for such denial of access to school district records on a written form from the school district. [See, Regulation Form 1050A, "Denial of Access To School District Records"]; or

(c) If the entire request cannot with reasonable good faith efforts be fulfilled within four (4) business days after actual receipt of the request due to the significant difficulty or extensiveness of the request, the school district shall provide a written explanation, including the earliest practicable date for fulfilling the request, and estimate of the expected cost of any copies, and an opportunity to modify or prioritize the items within the request. [See, Regulation Form 1050B, "Explanation of Delay in Fulfilling Request for School District Records"].

Legal Reference: Neb. Rev. Stat. § 84-712 et seq.

Date of Adoption: April 9, 2007

Reviewed: November 10, 2014, January 8, 2018

Community Relations

Denial of Access to School District Records Form

Name of Requester: \_\_\_\_\_.

Date of School Record Request: \_\_\_\_\_.

Name of Administrator Denying Record Request: \_\_\_\_\_.

Description of Records Requested (Actual written request for record may be attached): \_\_\_\_\_

\_\_\_\_\_.

Please be advised that the school district has determined that there is a legal basis for a denial of access or copies to all or a portion of the school records requested, and hereby provides the following information regarding such denial:

A. Description of the contents of the records withheld: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

B. Statement of the specific reasons for the denial (Correlate specific portions of the records to specific reasons; include citation of statute expressly providing that particular information or records shall not be made public): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**NOTICE: Pursuant to Neb. Rev. Stat. § 84-712.03, you may have a right of judicial or administrative review of the denial of access to school district records set forth above, including a right to petition for a writ of mandamus, or petition the Attorney General to review the record to determine if it may be withheld from public inspection.**

Community Relations

Explanation of Delay in Fulfilling Request for School District Records

Your entire request for school district records cannot with reasonable good faith efforts be fulfilled within four (4) business days after actual receipt of such request due to (check all applicable boxes):

G Significant difficulty in compiling or copying such records;

G Extensiveness of the request.

A. Additional Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

B. Projected Date of Fulfilling Request: \_\_\_\_\_.

C. Projected Cost of Copies: \$\_\_\_\_\_.

Modification or Prioritization of Request: You may modify or prioritize the items in your request to expedite the availability of the school records requested; please set forth your modification or prioritized items in the space provided below and return to the office of the business office:

\_\_\_\_\_  
\_\_\_\_\_.

Date of Adoption: April 9, 2007

Reviewed: November 10, 2014, January 8, 2018

Community RelationsAdvertising and Promotion

Neither the facilities, the staff, nor the children of the school district shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual, or organization, except that:

1. The schools may cooperate in furthering the work of any non-profit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational program of the schools.
2. The schools may use films or other educational materials bearing mention of the producing firm or sponsor, providing such materials can be justified on the basis of their actual educational values.
3. The schools may cooperate with any agency in promoting the activities in general public interest, and which promote the education or other best interest of students.
4. The superintendent of schools may cooperate in furthering the work of any non-profit, community-wide social service agency provided such cooperating does not infringe on school programs or diminish the amount of time devoted thereto.
5. The administration may, at its discretion, announce, or authorize to be announced, any lecture, community activity, or film which it feels has educational merit.
6. School representatives may, upon approval of the board of education, cooperate with any agency in promoting activities in the general public interest, and which promotes education that is in the best interest of the students.

Legal Reference: Neb. Rev. Stat. 79-443  
Neb. Rev. Stat. 79-1272

Board Authority for Supervision and Control  
Teachers, Solicitation by Agents

Date of Adoption: April 9, 2007

Reviewed: November 10, 2014, January 8, 2018

Community RelationsPublications, Radio, and Television

The board of education welcomes the active participation of print and electronic mass media in promoting educational programs in Washington County School District No. 89-0024. All resultant news coverage of academic or extracurricular activities must be presented in the public interest. No identification of the school with the promotion of any commercial or political enterprise will be permitted.

All radio and television broadcasts of any school activity or contest originating from School District No. 89-0024 facilities must be coordinated through the office of the building principal sponsoring the activity.

Companies interested in such broadcasts will: (1) Contact the building principal at least forty-eight (48) hours in advance of the event to gain permission and make arrangements for attending the activity. (2) Any company interested in broadcasting an activity will be responsible for all necessary equipment, transmission lines, power sources, and accompanying expenses. (3) Any company interested in broadcasting an activity will be responsible for any financial and legal liabilities pertaining to its own equipment and personnel.

Legal Reference: Neb. Rev. Stat. §79-443  
Neb. Rev. Stat. §79-2105

Board Authority for Supervision and Control  
Telecommunications Operated by the  
Nebraska Educational Telecommunications  
Commission

Date of Adoption: April 9, 2007  
Reviewed: November 10, 2014, January 8, 2018

Community RelationsSchool Directory

A school directory will be used and distributed only by authorization of the principal or superintendent of schools. Under no circumstances will it be distributed for political or commercial purposes. If student directory information is released it shall not be released to an agency or individual if personal profit is the object of the receiver. Directory information for purposes of the school directory shall consist of (1) student name, (2) address, (3) grade in school, (4) name of parents or guardian, and (5) date of birth. Parents who do not wish to have their child's name(s) included in the directory to be released may request that it be deleted. It shall be the principal's responsibility to delete those names.

Legal Reference: Neb. Rev. Stat. §§79-2,104 & 79-2,105; Neb. Rev. Stat. §79-539  
Neb. Rev. Stat. §§84-1201 to 84-1220  
Family Educational Rights and Privacy Act of 1974 (P.L. 93-380)

Date of Adoption: April 9, 2007

Reviewed: November 10, 2014, January 8, 2018

Community RelationsCommunity Use of School Facilities

School facilities are primarily intended for the District's educational and extracurricular activity programs. School facilities are, however, made available for use by outside groups to further the interests of the District and the community. Use by non-school groups is allowed pursuant to an application process and is subject to the terms and conditions set forth in this policy.

1. Application for Use.

Outside groups that wish to use school facilities must submit a completed Application for Use form signed by a representative of the outside group who has authority to commit the outside group to the terms and conditions of the Application. The outside group, as Applicant, shall specify the nature of the intended use, the dates and times of the requested use, and the facilities for which use is requested.

The form shall be developed by the administration. The form shall include the statement that:

This application is subject to the terms of the Board's "Community Use of School Facilities" policy. The terms and conditions of that policy are incorporated into this application by this reference. Applicant accepts all such terms and conditions.

2. Acceptance of Application for Use.

Acceptance or rejection of applications shall be the responsibility of the Superintendent or the Superintendent's designee.

Applications shall not be rejected for any unlawful reason, including unlawful discrimination on the basis of race, national origin, gender, religion, disability, age, marital status, or veteran status, and including the applicant's legally protected exercise of constitutional or statutory rights.

The District's facilities are designated as nonpublic forums. Accordingly, applications shall not be accepted for:

- a. Uses that may conflict with or that disrupt the District's educational or extracurricular activity programs.
- b. Uses inconsistent with the mission of the District.
- c. Uses that present an unacceptable risk that the conditions of use set forth in this policy will not be adhered to; either due to the nature of the requested use or the character of the group or individuals within the group.
- d. Uses that present an unacceptable risk of damage or unacceptable wear and tear to facilities or equipment.
- e. Uses for outside commercial activities except with approval of the Board; and except for camps and other activities for high school students subject to and consistent with Bylaws of the Nebraska School Activities Association.
- f. Uses that involves gambling or games of chance.

- g. Uses that involves a group or activity which advocates or condones the violent overthrow of the Constitution or of the government.
- h. Uses that involve the meetings of secret clubs not open to members of the public.
- i. Non-community type uses such as wedding receptions, slumber parties, personal use and similar activities.

Applications for use of facilities may be denied based on unsuitability of the date or time of the requested use. Facilities will generally not be available for community use at times when school staff are not available to monitor the Applicant's use, such as on legal holidays; before 7:00 a.m.; after 10:00 p.m. and Sunday mornings prior to Noon.

Leases of school facilities require approval of the Board. As such, Applications that request long-term use of facilities in the nature of a lease will be denied.

Applications may be denied based on the determination of the Superintendent or the Superintendent's designee that the Applicant does not have the financial ability or financial responsibility to pay fees or expenses or to reimburse the District for any damages that may be sustained to facilities or equipment or any liability that may be created by the use.

When an Application conflicts with another Application, the Applications will be accepted according to the following priority order:

- a. Events or activities that are designed to service students of the District or which are related to any function of the District, including approved school-community associations and school-affiliated non-profit groups.
- b. Tax-supported agencies such as educational entities or units of city, county or state government.
- c. Nonprofit community agencies such as private educational agencies.
- d. Groups where the majority of the members reside within the District.

For use conflicts within each group, priority will be given to the first to submit their Application; provided that the Superintendent or the Superintendent's designee may approve an Application that is not first-filed if the other Applicant's use could be feasibly changed to a non-conflicting time or area.

Applications that are accepted may not be assigned or transferred to another outside group.

Applications that are accepted are subject to cancellation by the Superintendent or the Superintendent's designee. Cancellation will occur in the event the administration reasonably determines:

- a. Any of the reasons for non-acceptance of an application exist.
- b. The Applicant fails to meet any term or condition required prior to the use. This includes but is not limited to failure of the Applicant to pay required fees or deposits or failure to show evidence that any required insurance is in place.
- c. Circumstances make the use unsuitable. This includes but is not limited to:

- i. The condition of the facilities being unsafe. For example, the presence of snow, ice, fallen limbs or other potential hazards that the school would not otherwise clear prior to the activity or event. The Applicant may request that the District clear the hazards such that it may proceed with its activity or event. If the District agrees to do so, the Applicant shall be responsible for all costs incurred by the District in clearing the hazard.
- ii. School staff being unavailable to monitor the use or to provide set-up or clean-up services where the District has accepted responsibility for such.
- iii. The need to use the facilities for a school activity or purpose.

Generally, if school is closed on the date of the Applicant's intended use due to inclement weather or hazardous conditions, the Applicant's use will be cancelled.

The Applicant shall remain responsible for fees or expenses, and any deposit that has been received by the District shall be forfeited and be kept by the District, if cancellation occurs because of the fault of the Applicant. Otherwise, the District will return any deposit that has been received by the District. The District will in no event be responsible for any damages, expenses, or losses incurred by the Applicant or any person arising from the cancellation.

An Applicant may withdraw its Application at any time prior to acceptance. An accepted application may be withdrawn by the Applicant, subject to approval of the Superintendent or the Superintendent's designee. Approval is subject to the conditions that the Applicant has given reasonable advance notice (ordinarily, at least 48 hours) and that the Applicant reimburse the District for any expense the District has incurred.

### 3. Conditions of Use.

The conditions for use are as follows:

- a. Compliance. Applicant agrees to:
  - i. Comply with all local, state and federal laws, including health and fire codes.
  - ii. Comply with Board policies concerning non-discrimination and the use of school facilities.
  - iii. Comply with reasonable administrative rules related to use of facilities and the requests of school officials related to the Applicant's use of the facility.
- b. Disclaim School Sponsorship. The District does not sponsor or endorse the Applicant or the activity or event conducted by the Applicant. To ensure that the public understands this fact, the Applicant agrees to not make any statements suggesting such sponsorship and to publish statements of non-school sponsorship in such form and manner as the administration may request.
- c. Supervision. Applicant agrees to provide appropriate supervision of the activity or event in all respects, including supervision reasonably necessary to ensure that no person participating in or attending the activity or event:

- i. Is presented with conditions that pose an unreasonable risk of personal injury or damage to personal property.
- ii. Enters any area of the school facilities that the Applicant has not been given permission to use, or accesses any school records.
- iii. Engages in the use of tobacco, alcohol, or illegal drugs, or is under the influence of alcohol or illegal drugs.
- iv. Possesses a firearm or a weapon.
- v. Engages in disorderly, lewd, or lascivious conduct.
- vi. Engages in any criminal behavior.

Applicant shall remove any person from the activity or event who engages in any of the above listed conduct. Applicant agrees to report to the school administration by the close of the next business day the identity of any person who engaged in any of the above listed conduct and the details of the conduct. If the offending person is a student, the report shall be made immediately.

In the event the school administration determines that the nature of the activity or event warrants the presence of security services, Applicant agrees to provide such security services.

Applicant agrees to ensure that all persons attending its activity or event are off school grounds at the end of its time of permitted use, except for students or school staff who are authorized to remain for a school-related purpose.

- d. Condition of Premises. Applicant agrees to:
  - i. Conduct a reasonable inspection of the premises prior to the activity or event to ensure that the premises are safe for the intended use. In the event of any unsafe condition, Applicant shall notify an administrator. In the event the unsafe condition is not corrected prior to the activity or event, the Applicant shall postpone or cancel the activity or event.
  - ii. Not use or allow any school equipment to be used without express approval of school administration.
  - iii. Not bring or allow others to bring food or beverages on to school grounds without express approval of school administration.
  - iv. Not bring or allow others to bring or use any flammable items (including candles or incense) or any volatile chemical or any explosive.
  - v. Not use any electrical equipment that has been brought onto the premises without express approval of school administration.
  - vi. Not allow the wearing of street shoes or shoes with black soles on gym floors or other protected surfaces.
  - vii. Not park or allow others to park in fire lanes or reserved spaces or in any manner inconsistent with the school's parking rules.
  - viii. Not cause or allow others to cause damage to school facilities or equipment.
    1. In the event damages are sustained, Applicant accepts responsibility for reimbursing the District for the cost of repair or replacement.

2. Applicant agrees that the school administration's determination that damage was sustained in connection with the Applicant's use, and of the cost of repair or replacement, is controlling.
  3. Applicant shall immediately report to the school administration any damage to school facilities or equipment that occurs during the Applicant's use of school facilities that may present a risk of injury to students or any subsequent users. Any other damage shall be reported by the close of the next business day.
  - ix. Return the facilities in as good a condition as it was prior to use. This includes, without limitation, cleaning, removal of trash, and returning tables and chairs and other school property to their proper location. The clean-up shall be promptly completed. In the event the District provides the clean-up service, Applicant agrees to reimburse the District for the cost of such clean-up.
  - x. Remove any property brought in by the Applicant and by any person attending the activity or event. The District is not responsible for any personal property that is left on the premises.
- e. Financial Responsibility. Applicant agrees to:
- i. Procure, at its own expense, a Comprehensive General Liability insurance policy naming the District as an additional insured. This policy shall be written with a minimum of \$1,000,000 Combined Single Limit per occurrence. A Certificate of Insurance evidencing coverage must be submitted prior to the Applicant's use.
  - ii. The insurance requirement is subject to waiver by the Superintendent or the Superintendent's designee only in circumstances where the intended use presents very little potential for injury or damage and the activity or event is designed to serve the District's students or staff.
  - iii. Indemnify and hold the District, the Board, school employees and agents of the District harmless from any and all claims, demands, causes of action, or lawsuits for any death or personal injury or damage to property sustained during, caused by or arising out of the Applicant's use of school facilities.

#### 4. Fees for Use.

The Superintendent or Superintendent's designee shall establish a daily use fee schedule that establishes rates for specific parts of the school facilities (that is, kitchen, auditorium, gymnasium, athletic field, classrooms, meeting rooms). The rates shall be reviewed on a periodic basis; with the review to occur no less than every two years.

The fee rates shall be in an amount sufficient to cover estimated staff time and direct costs associated with:

- a. Processing. Cost of processing the Application, postage, invoicing and coordination of the use.
- b. Access. Cost of providing access; such as unlocking doors before use and locking after use, turning lights on and off, and disarming/re-arming security systems.

- c. Custodial. Cost of providing custodial or maintenance services to prepare the facility for the use and for clean-up after the use.
- d. Kitchen. Cost of providing access to the kitchen facilities; as ordinarily any permitted use of the kitchen will require the presence of a member of the school's food service staff.
- e. Special Equipment. Cost of making special equipment available such as sound and lighting set-up; as ordinarily any permitted use of special equipment will require the presence of a member of the school's staff who is familiar with proper use of the equipment.
- f. Monitoring. Cost of administrative or other professional staff to monitor the Applicant's use to ensure compliance with the terms and conditions of the permitted use.
- g. Security. Cost of providing security services when determined to be needed for the activity or event.

The fee schedule shall be applied evenly to all Applicants, with two exceptions:

- a. A different fee may be assessed where the Superintendent or Superintendent's designee reasonably determines that the Applicant's use will require staff time or cause direct costs different than those used in establishing the fee schedule.
- b. A fee waiver or reduced fee rate shall be given for use where the activity or event is designed to serve students of the District or children; such as approved school-community associations and school-affiliated non-profit groups and summertime sports leagues, sports camps, etc., that are subject to NSAA regulations.

5. Use Consistent with NSAA Bylaws.

Use of school facilities for activities that are subject to the Bylaws of the Nebraska School Activities Association (NSAA) shall be permitted subject to and in accordance with the NSAA Bylaws. Such use shall be consistent with this policy for non-school groups. Examples of acceptable use of school facilities for activities are:

- a. Summer Leagues. There must be evidence that the organization or individual conducting the league has rented or leased the facility (for example, via an Application for Use) to prove the school is not involved in its sponsorship or funding.
- b. Commercial Sport Camps/Clinics. School facilities for use by individuals, including the District's own coaches or other organizations for commercial camps/clinics or schools. Camps conducted by high school coaches shall be publicized as open to all area individuals wishing to attend and not limited to students from the coach's high school.
- c. All-Star competition that involves graduated seniors.
- d. Competitive meets and contests sponsored by non-school groups.
- e. Facilities approved under the above stipulations include: gymnasiums, tracks, swimming pools, tennis courts, athletic playing fields, and baseball and softball diamonds.

Date of Adoption: July 13, 2009 and August 10, 2009

Reviewed: November 10, 2014, January 8, 2018

Community Relations

Maintenance/Use Fees- Fee Schedule

The fees for the use of school district facilities shall be calculated by the Administration on the following basis:

- A. Cost of insurance for third party use of facilities;
- B. Cost of custodial services at the School District's rate of compensation for such services;  
and,
- C. Cost of supervision at the hourly rate established by the Administration.

Date of Adoption: February 11, 2008

Reviewed: November 10, 2014, January 8, 2018

**APPLICATION FOR USE OF SCHOOL FACILITIES  
ARLINGTON PUBLIC SCHOOLS**

Name of Organization Making Request: \_\_\_\_\_ Date: \_\_\_\_\_

Type of Organization and Type of Activity or Event:

\_\_\_\_\_ Event or activity that is designed to service students of the District or which is related to any function of the District, including approved school-community associations and school-affiliated non-profit groups.

Describe: \_\_\_\_\_

\_\_\_\_\_ Tax-supported agency such as educational entity or unit of city, county or state government.

Describe: \_\_\_\_\_

\_\_\_\_\_ Nonprofit community agency such as a private educational agency.

Describe: \_\_\_\_\_

\_\_\_\_\_ Group in which the majority of the members reside within the District.

Describe: \_\_\_\_\_

\_\_\_\_\_ Other. Describe: \_\_\_\_\_

Date: \_\_\_\_\_ Time (start/end): \_\_\_\_\_

Facility /Room: \_\_\_\_\_ Frequency of Use: \_\_\_\_\_

Purpose: \_\_\_\_\_

Admission/Collection You Will Charge: \_\_\_\_\_

Equipment Needed: \_\_\_\_\_

Type of Cleaning Required During and Afterwards: \_\_\_\_\_

**Fees (To Be Completed by Superintendent or Designee)**

The superintendent of schools shall establish fees and use discretion in the assessment of fees for use of school facilities, equipment and transportation depending upon the particular circumstances surrounding each request.

<u>Type</u>	<u>Amount</u>
Processing	_____
Access	_____
Custodial	_____
Kitchen	_____
Special	_____
Equipment	_____
Monitoring	_____
Security	_____
Total	_____
Advance Deposit	\$ _____
Date Deposit Due	_____

Both parties to this contract agree to the following terms:

- 1) The applicant is responsible for any and all liability claims resulting from the applicant’s use of a public school building. Arlington Public Schools is not liable for any claims resulting there from.
- 2) The Board of Education reserves the right to refuse rental or scheduling to any group, organization or business which fails to provide necessary control or policing of facilities.
- 3) Any damage to premises or breakage of equipment will be paid for by the scheduling party.
- 4) Preference on scheduling will be first to schools, and then to school district organizations and businesses.
- 5) An adult supervisor will be required for any youth program.
- 6) Rental fees are negotiated on an individual basis. Determining factors include: type of organization, equipment used and custodial services needed. (For more detailed information, contact the Superintendent’s Office, 402-478-4173)
- 7) Checks for fees shall be made out to the Arlington Public Schools and are preferably due in advance but not later than a date set by the Superintendent of Schools.
- 8) The applicant must sign, personally or through an authorized representative, the “Release and Indemnification Agreement” provided by the School District.
- 9) There shall be no alcoholic beverages or drugs permitted in or around the school facility, either prior to, during or immediately following the activity for which the facilities are being used.
- 10) In the case of indoor facilities, there shall be no smoking permitted in the building.
- 11) The party using the facilities shall be responsible to leave the facilities in the same condition that it was in when the party arrived. The gym floor is to be swept, all equipment is to be properly placed in the location designated for storage, any paper or other debris cleaned up. There is to be no one permitted in any area other than areas that were requested for use, and no drinks are permitted in the gym.
- 12) Equipment that has not been made available to the party under this agreement shall not be used.
  - 13) If any school personnel are needed as part to this contract, it shall be stipulated in the contract, and payment for services is the responsibility of the party requesting facility use.
  - 14) Failure to comply with the above provisions shall result in the cancellation of existing and all future facility use contracts with that party.
  - 15) All arrangements for the use of the building(s) shall be made with the superintendent and his/her designee.

The stipulations as listed are agreed to by the party requesting facility use and the contracting party agrees to use the facility on the basis outlined in the contract.

\_\_\_\_\_  
Superintendent signature

\_\_\_\_\_  
Sponsor for party requesting facility use

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**NOTE: Release and Idemnification must be signed.**

Date of Adoption: July 13, 2009 and August 10, 2009

Reviewed: November 10, 2014, January 8, 2018



## RELEASE AND INDEMNIFICATION AGREEMENT

In consideration of the undersigned being allowed or granted permission to use Arlington County School District 89-0024 a/k/a Arlington Public Schools (hereinafter referred to as "Arlington Public Schools") buildings, grounds, facilities or equipment, the undersigned hereby releases and waives any and all claims, demands, causes of action, suits, debts or damages which the undersigned has or which may in the future accrue, for all personal injuries, known or unknown, or injuries or damage to property, caused or arising out of the undersigned's use of Arlington Public Schools building, grounds, facilities or equipment.

Additionally, in consideration of the undersigned being allowed or granted permission to use Arlington Public Schools buildings, grounds, facilities or equipment, the undersigned hereby covenants to indemnify and save harmless the Arlington Public Schools buildings, grounds, facilities or equipment.

The undersigned acknowledges and agrees that without executing this Release and Indemnification Agreement permission would not be granted to use Arlington Public Schools buildings, grounds, facilities or equipment. The undersigned further understands and agrees that this Release shall be binding on the undersigned, and the undersigned's heirs, executors, administrators or assigns, and that by executing this Release and Indemnification Agreement, the undersigned is hereby releasing and agreeing to indemnify Arlington Public Schools, all of its present or future Board members in their individual or official capacities, and all of the school district's employees or agents in their individual or official capacities, and all successors thereto.

The Arlington Public Schools does not sponsor or in any way endorse the views, aims, policies, opinions or content of any speakers, or presenters, or materials disseminated as part of the program of the person or persons or entity allowed access to Arlington Public Schools

facilities, and remains totally neutral with regard thereto.

The undersigned acknowledges having read this Agreement, understands the rights which are being waived or released hereby, understands the indemnification obligation assumed hereby, and executes the same voluntarily and with full knowledge of its significance.

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_, 200\_.

\_\_\_\_\_

NOTE: THIS DOCUMENT HAS SIGNIFICANT LEGAL RAMIFICATIONS AND SHOULD BE CAREFULLY READ AND UNDERSTOOD. IF THERE ARE ANY QUESTIONS, THE SIGNER OF THIS DOCUMENT SHOULD CONSULT HIS OR HER OWN ATTORNEY.

Date of Adoption: February 11, 2008  
Reviewed: November 10, 2014, January 8, 2018

Community RelationsTobacco Policy

The use of tobacco products is prohibited in all school buildings and all school vehicles. Smoking shall also be prohibited in any area where school staff, students or members of the public may be present or may be affected by smoke, including without limitation the stands and bleachers of outdoor athletic fields and near the entry of school buildings.

For purposes of this policy, tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), electronic nicotine delivery systems, alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. This does not preclude adults from wearing non-visible nicotine patches, or using nicotine gum without displaying the product container, as part of a smoking cessation program.

Legal Reference: Neb. Rev. Stat. §§ 71-5716 to 5734 (Nebraska Clean Indoor Air Act)

Date of Adoption: August 12, 2019