Board of Education Business Meeting

Tuesday, February 10, 2026 6:00 PM
D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. **Call to Order**

1.1. Roll Call

2. **Closed Session, 6:00pm**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. Litigation 2(c)(11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to suspend closed session

3. **Reconvene in Open Session (no later than 6:30pm)**

3.1. Roll Call

4. **Pledge of Allegiance, Hampshire Elementary**

5. **Approval of the Agenda**

6. **Recognition**

6.1. Winter Fine Arts / Clubs Recognitions

6.2. Staff Recognition

7. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

8. **Board Announcements**

8.1. Good News

9. **Superintendent Report**

9.1. Summer Programming

9.2. Instructional Materials Overview

10. **Board Discussion**

10.1. Board Committee Reports

10.2. Board Discussion

11. **Items for Discussion**

11.1. Board Meeting Minutes

11.2. Disposal Report

11.3. Treasurer's Report

11.4. Change Order Approval

11.5. Roofing Projects Bid

11.6. HVAC Filters Bid (Extension)

11.7. HVAC Controls Upgrade Contract

11.8. Exterior Marquee Sign Project (LES)

11.9. Intercom and Clock Replacement (CMS)

11.10. Copier Paper Bid

11.11. Bus Bid

11.12. Transportation Contract (Extension)

11.13. Student Fees & Meal Rates

11.14. Out of District Student Travel

11.15. Board Policy Review and Revisions

11.16. Freedom of Information Act Report

12. **Consent Items**

12.1. Approval of Bills Payable

12.2. Approval of Human Resources Report

13. **Roll Call Action Items**

13.1. Approval to Display Instructional Materials (K-8 Specialized Math)

13.2. Approval of Employee Discipline Case #1

14. **Closed Session**

14.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. Litigation 2(c)(11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

14.2. Motion to adjourn closed session and return to open session

15. **Reconvene in Open Session**

15.1. Roll Call

16. **Adjournment**

Community Unit School District 300 Monthly
Fixed Asset Disposals
02/01/2026

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal	Funding Source
1/9/2026	HHS	Pan Rack	N/A	N/A	N/A	107564	Broken	Metal Recycle	Local
1/10/2026	DCHS	(13) white stoves	whirlpool	Gold series	N/A	n/a	Obsolete	Metal Recycle	Local
1/12/2026	JHS	Cello	Shen	200760	2001-2-36	N/A	Broken	Refuse	Local
1/12/2026	JHS	Cello	Shen	200760	2001-5-24	N/A	Broken	Refuse	Local
1/15/2026	LITH	Gym	37 Older Badminton Rackets	Volley	N/A	N/A	N/A	Refuse	Local
1/16/2026	NES	Safe	Fire King	KD2418-HVLE-2018	AI 2017002243	110002	Malfunction	Metal Recycle	Local
1/22/2026	HMS	623 weeded library books	Various	Various	Various	Various	Obsolete	Recycle	Local
1/22/2026	LPES	741 weeded library books	various	various	various	various	Obsolete	Recycle	Local

*Supporting documentation available in the Purchasing Department.

Diane C. White

Diane C. White, Director of Purchasing

2/1/2026

Date

Your board package includes the December 2025 Treasurer and Financial Report. Report highlights are as follows:

Treasurer Report
As of December 31, 2025, the District had $213,405,612.83 of cash on hand. The Fund Balance by fund was:

Operating Fund	$ 151,578,783.61
Debt Service Fund	$ 890,088.69
Capital Projects Fund	$ 49,789,448.60
Fund Balance	**$ 202,258,320.90**
Total Cash Balance	**$ 213,405,612.83**

Financial Report Analysis-All Funds
Expenditures- If the District were to spend their dollars evenly each month, costs through December should be 50% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	43.83%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2025.
Operations & Maintenance	50.38%	This fund is on trend.
Debt Service	94.18%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	33.16%	This fund is on trend.
IMRF/Social Security	45.48%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2025.
Capital Projects	0.00%	This fund is used to pay for our capital projects which generally occur during the summer.
Tort	67.86%	The tort fund is used to pay our insurance premiums. These premiums are paid in July. The remaining budget will be used towards implementing a risk management plan.

Revenues- The district has received 47.29% of its budgeted revenue compared to 47.92% prior YTD.

Financial Reporting Analysis- Operating Funds
Operating Fund Revenue Summary by Source- 47.33% compared to 48.25% prior YTD.
- Local Revenues are on-trend at 47.59%;
- State Revenues are on-trend at 42.79%;
- Federal Revenues are on-trend at 69.97% and are in line with federal grant expenditures.

Operating Fund Expenditure Summary by Object- 43.90% compared to 42.78% prior YTD.
- Salaries are at 43.12%;
- Benefits are at 44.12%;
- Purchase Services are at 48.38%;
- Supplies/Materials are at 32.42%;
- Capital Outlay is at 25.45%;
- Other/Tuition are at 41.30%;
- Non-capitalized equipment is at 64.51%.

Monthly Notes:
- Short-term interest rates have decreased slightly from 3.903% in November to 3.738% in December. Total interest for the year is $3,593,329.33 or 52.4% of the budget.
- Financials now represent the July 1, 2025 beginning fund balances per the fiscal year 2024-2025 audit.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
FINANCIAL REPORT NO. 6
December 31, 2025
February 10, 2026

	ED FUND	O&M FUND	DEBT SVC FUND	TRANS FUND	IMRF FUND	CAPITAL PROJ FUND	WORKING CASH FUND	TORT FUND	TOTAL
FUND BALANCE November 30, 2025	$ 87,967,148	$ 15,594,865	$ 22,979,508	$ 12,044,501	$ 5,831,365	$ 50,194,143	$ 45,638,385	$ 495,465	$ 240,745,380
RECEIPTS	$ 11,559,935	$ 387,541	$ 282,818	$ 197,321	$ 77,347	$ 378,825	$ 112,808	$ 24,979	$ 13,021,574
DISBURSEMENTS	$ (23,316,806)	$ (4,077,940)	$ (22,372,238)	$ (342,392)	$ (615,738)	$ (783,519)	$ -	$ -	$ (51,508,632)
FUND BALANCE December 31, 2025	$ 76,210,278.17	$ 11,904,465.40	$ 890,088.69	$ 11,899,429.50	$ 5,292,973.75	$ 49,789,448.60	$ 45,751,192.33	$ 520,444.46	$ 202,258,320.90 *
INTERFUND TRANSFERS/LOANS*									$ -
CASH BALANCE December 31, 2025									$ 213,405,612.83
INVESTMENT INCOME YEAR TO DATE	$ 1,454,035	$ 364,824	$ 357,669	$ 230,007	$ 77,195	$ 616,190	$ 474,288	$ 19,121	$ 3,593,329.33

***The Fund Balance is lower than the Cash Balance due to uncashed/outstanding checks and obligations**

TREASURER'S REPORT FOR THE MONTH OF December 2025

INVESTMENTS AT COST:		$213,405,612.83
(See attached schedule for investment detail)		
MONTHLY PAYROLL:		
Educational Fund	$ 15,126,159.90	
O&M Fund	$ 781,937.03	
Transportation Fund	$ 29,339.34	$ 15,937,436.27
PAYROLL RELATED EXPENDITURES:		
(Not reflected in A/P Bill Listing)		
Educational and Transportation Funds;		
Teachers, Retirement System	$ 1,329,571.35	
Total Teachers, Retirement System		$ 1,329,571.35
Illinois Municipal Retirement Fund		
IMRF	$ 205,333.41	
FICA	$ 194,243.36	
Medicare	$ 216,161.47	
Total IMRF/FICA/Medicare Fund		$ 615,738.24
Total Payroll and Related Expenditures		$ 17,882,745.86

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 6
December 31, 2025
By Fund, By Object

All Funds	FY26 Budget	FY26 Dec Actual	FY26 YTD Actual	% of FY26 YTD Budget
Local	282,438,964	3,374,103	135,098,573	47.83%
State	105,246,319	8,696,582	44,176,310	41.97%
Federal	17,848,347	950,889	12,488,385	69.97%
Other Source	-	-	-	
Total Revenues	405,533,630	13,021,574	191,763,268	47.29%
Salaries	188,618,799	15,937,436	81,333,858	43.12%
Benefits	63,481,237	4,986,505	28,007,939	44.12%
Purchased Services	70,152,950	3,057,873	33,916,997	48.35%
Supplies/Materials	16,475,986	978,578	5,341,651	32.42%
Capital Outlay	32,366,010	873,314	681,550	2.11%
Other	41,686,194	25,632,700	31,857,567	76.42%
Non-Capitalized Equipment	4,698,624	42,226	3,030,958	64.51%
Total Expenditures	417,479,800	51,508,632	184,170,521	44.11%
Revenues Over Disbursements	(11,946,170)	(38,487,059)	7,592,747	
Other Financing Sources/Uses	(10,400,000)	-	-	
Fund Balance Transfer	10,400,000	-	-	
Net Change to Fund Balance	(11,946,170)	(38,487,059)	7,592,747	

Operating Funds	FY26 Budget	FY26 Dec Actual	FY26 YTD Actual	% of FY26 YTD Budget
Local	252,319,569	2,712,460	120,070,264	47.59%
State	103,246,319	8,696,582	44,176,310	42.79%
Federal	17,848,347	950,889	12,488,385	69.97%
Other Sources	-	-	-	
Total Revenues	373,414,235	12,359,931	176,734,958	47.33%
Salaries	188,618,799	15,937,436	81,333,858	43.12%
Benefits	63,481,237	4,986,505	28,007,939	44.12%
Purchased Services	70,092,950	3,057,873	33,913,837	48.38%
Supplies/Materials	16,475,986	978,578	5,341,651	32.42%
Capital Outlay	2,766,010	89,795	704,044	25.45%
Other/Tuition	14,009,655	3,260,462	5,786,128	41.30%
Non-Capitalized Equipment	4,698,624	42,226	3,030,958	64.51%
Total Expenditures	360,143,261	28,352,876	158,118,415	43.90%
Revenues Over Disbursements	13,270,974	(15,992,945)	18,616,543	
Other Financing Sources/Uses	(10,400,000)	-	-	
Fund Balance Transfer	-	-	-	
Net Change to Fund Balance	2,870,974	(15,992,945)	18,616,543	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 6
December 31, 2025
By Fund, By Object

	FY26	FY26	FY26	% of FY26
Fund 1-Educational	Budget	Dec Actual	YTD Actual	YTD Budget
Local	185,617,783	1,912,464	85,676,491	46.16%
State	90,317,415	8,696,582	41,566,137	46.02%
Federal	17,848,347	950,889	12,488,385	69.97%
Other Sources	-	-	-	
Total Revenues	293,783,545	11,559,935	139,731,012	47.56%
Salaries	178,849,641	15,126,160	76,521,458	42.79%
Benefits	53,676,957	4,212,536	23,532,037	43.84%
Purchased Services	38,509,335	2,472,798	21,076,647	54.73%
Supplies/Materials	8,729,622	306,285	1,864,792	21.36%
Capital Outlay	175,933	21,198	604,940	343.85%
Other/Tuition	12,608,655	1,158,499	3,681,165	29.20%
Non-Capitalized Equipment	4,323,236	19,329	2,844,518	65.80%
Total Expenditures	296,873,379	23,316,806	130,125,557	43.83%
Revenues Over Disbursements	48,558	(11,756,870)	9,605,455	
Other Financing Sources/Uses	-	-	-	
Fund Balance Transfer	-	-	-	
Net Change to Fund Balance	48,558	(11,756,870)	9,605,455	
Fund 2-Operations & Maintenance				
Local	40,910,705	387,541	21,283,718	52.02%
State	-	-	-	
Other Sources	-	-	-	
Total Revenues	40,910,705	387,541	21,283,718	52.02%
Salaries	9,509,755	781,937	4,497,522	47.29%
Benefits	1,951,760	154,457	905,313	46.38%
Purchased Services	6,478,505	408,710	3,227,091	49.81%
Supplies/Materials	6,338,424	557,324	2,969,792	46.85%
Capital Outlay	1,682,576	50,652	79,994	4.75%
Other	1,401,000	2,101,963	2,104,963	150.25%
Non-Capitalized Equipment	371,677	22,897	186,439	50.16%
Total Expenditures	27,733,697	4,077,940	13,971,114	50.38%
Revenues Over Disbursements	13,177,008	(3,690,399)	7,312,603	
Other Financing Sources/Uses	(10,400,000)			
Net Change to Fund Balance	2,777,008	(3,690,399)	7,312,603	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 6
December 31, 2025
By Fund, By Object

	FY26	FY26	FY26	% of FY26
Fund 3-Debt Service	Budget	Dec Actual	YTD Actual	YTD Budget
Local	25,837,061	282,818	12,604,891	48.79%
Other Sources	-	-	-	0.00%
Total Revenues	25,837,061	282,818	12,604,891	48.79%
Purchased Services	10,000	-	3,161	31.61%
Other	27,676,539	22,372,238	26,071,439	94.20%
Total Expenditures	27,686,539	22,372,238	26,074,599	94.18%
Revenues Over Disbursements	(1,849,478)	(22,089,420)	(13,469,708)	
Other Financing Sources/Uses	2,500,000	-	-	
Net Change to Fund Balance	650,522	(22,089,420)	(13,469,708)	
Fund 4-Transportation				
Local	14,409,943	197,321	7,260,896	50.39%
State	12,928,904	-	2,610,173	20.19%
Other Sources	-	-	-	
Total Revenues	25,662,476	197,321	9,871,069	38.46%
Salaries	259,403	29,339	314,879	121.39%
Benefits	56,063	3,774	24,755	44.16%
Purchased Services	21,423,337	176,364	7,111,809	33.20%
Supplies/Materials	1,407,940	114,969	507,067	36.01%
Capital Outlay	907,501	17,945	19,110	2.11%
Other	-	-	-	0.00%
Non-Capitalized Equipment	3,711	-	-	0.00%
Total Expenditures	24,057,955	342,392	7,977,619	33.16%
Revenues Over Disbursements	1,604,521	(145,071)	1,893,450	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	1,604,521	(145,071)	1,893,450	
Fund 5-IMRF/Social Security				
Local	6,168,754	77,347	3,669,638	59.49%
Total Revenues	6,168,754	77,347	3,669,638	59.49%
Benefits	7,796,457	615,738	3,545,835	45.48%
Total Expenditures	7,796,457	615,738	3,545,835	45.48%
Revenues Over Disbursements	(1,627,703)	(538,391)	123,803	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	(1,627,703)	(538,391)	123,803	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 6
December 31, 2025
By Fund, By Object

Fund 6-Capital Projects	FY26 Budget	FY26 Dec Actual	FY26 YTD Actual	% of FY26 YTD Budget
Local	4,282,334	378,825	2,423,419	56.59%
State	2,000,000	-	-	0.00%
Federal	-	-	-	0.00%
Total Revenues	6,282,334	378,825	2,423,419	38.58%
Salaries	-	-	-	
Benefits	-	-	-	
Purchased Services	50,000	-	-	0.00%
Supplies/Materials	-	-	-	
Capital Outlay	29,600,000	783,519	(22,494)	0.00%
Other	-	-	-	
Total Expenditures	29,650,000	783,519	(22,494)	0.00%
Revenues Over Disbursements	(11,974,356)	(404,694)	2,445,913	
Other Financing Sources/Uses	-	-	-	
Fund Balance Transfer	7,900,000	-	-	
Net Change to Fund Balance	(4,074,356)	(404,694)	2,445,913	
Fund 7-Working Cash				
Local	2,296,099	112,808	793,278	34.55%
Total Revenues	2,296,099	112,808	793,278	34.55%
Total Expenditures	-	-	-	0.00%
Revenues Over Disbursements	2,296,099	112,808	793,278	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	2,296,099	112,808	793,278	
Fund 8-Tort				
Local	2,916,285	24,979	1,386,243	47.53%
Total Revenues	2,916,285	24,979	1,386,243	47.53%
Purchase Services	3,681,773	-	2,498,290	67.86%
Total Expenditures	3,681,773	-	2,498,290	67.86%
Revenues Over Disbursements	(765,488)	24,979	(1,112,047)	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	(765,488)	24,979	(1,112,047)	

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 12/31/25
OPERTATING FUND INVESTMENTS											
PONCE BANK	SDA				12/31/2025		3.500%	451	451	-	451
NEXBANK, SSB-ICS	SDA				12/31/2025		3.483%	28,704	28,704	-	28,704
Bank of China 1285997-1	SDA				12/31/2025		3.660%	15,033,975	15,033,975	-	15,033,975
Bank of China 1285906-1	SDA				12/31/2025		3.660%	41,496	41,496	-	41,496
Congressional Bank	SDA				12/31/2025		3.533%	533	533	-	533
Western Alliance Bank, CA	CD		365	3/5/2025	8/5/2025	153	4.120%	5,086,351	5,000,000	-	0.00
First National Bank, ME	CD		365	8/19/2024	8/19/2025	365	4.544%	249,859	239,000	-	0.00
Preferred Bank, NY	CD		365	8/19/2024	8/19/2025	365	4.636%	249,871	238,800	-	0.00
TREASURY BILL, 912797QM2	SEC		365	5/29/2025	9/2/2025	96	4.171%	7,582,000	7,499,710		0.00
OMB Bank, MO	DCD		365	5/27/2025	9/4/2025	100	4.200%	249,943	247,100		0.00
ISDLAF TERM SERIES	TS		365	6/20/2025	9/18/2025	90	4.250%	15,864,527	15,700,000		0.00
ISDLAF TERM SERIES	TS		365	6/20/2025	10/14/2025	116	4.205%	21,888,661	21,600,000		0.00
ISDLAF TERM SERIES	TS		365	8/21/2025	11/19/2025	90	4.080%	4,040,242	4,000,000		0.00
ISDLAF TERM SERIES	TS		365	9/18/2025	12/3/2025	76	4.057%	4,745,398	4,705,649		0.00
Amarillo National Bank, TX	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
BOKF, National Association, OK	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Dakota Heritage Bank of North Dakota, ND	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
First Fed Community Bank of Bucyrus, OH	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Georgia Banking Company, GA	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Heritage Bank of Commerce, CA	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
High Plains Bank, CO	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Modern Bank, National Association, NY	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Northwest Bank, IA	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Peoples Bank, OH	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Provident Bank, NJ	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
St. Louis Bank, MO	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
TexasBank, TX	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
The Upstate National Bank, NY	CDR		365	9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
American Bank, National Association, TX	CDR		365	9/4/2025	12/4/2025	91	4.267%	185,896	183,939		0.00
Centreville Bank, RI	CDR		365	9/4/2025	12/4/2025	91	4.267%	138,152	136,697		0.00
FirsTier Bank, NE	CDR		365	9/4/2025	12/4/2025	91	4.267%	108,288	107,148		0.00
Gulf Capital Bank, TX	CDR		365	9/4/2025	12/4/2025	91	4.267%	77,877	77,058		0.00
Fortress Bank, IL	CDR		365	9/4/2025	12/4/2025	91	4.267%	39,798	39,379		0.00
Western Alliance Bank, CA	CD		365	12/6/2024	12/5/2025	364	4.282%	1,064,912	1,021,300	-	0.00

ServisFirst Bank, FL	CD	365	12/6/2024	12/8/2025	367	4.393%	249,870	239,300	-	0.00
First State Bank of DeQueen, AR	CD	365	12/6/2024	12/8/2025	367	4.345%	249,840	239,400	-	0.00
ISDLAF TERM SERIES	TS	365	9/12/2025	12/9/2025	88	3.900%	3,835,730	3,800,000		0.00
ISDLAF TERM SERIES	TS	365	9/18/2025	12/10/2025	83	3.947%	9,992,379	9,903,487		0.00
TREASURY BILL, 912797SE8	SEC	365	9/12/2025	1/6/2026	116	3.850%	7,591,000	7,499,251		7,499,250.96
TREASURY BILL, 912797SF5	SEC	365	9/16/2025	1/13/2026	119	4.030%	16,150,000	15,949,807		15,949,807.29
US TREASURY N/B, 9128286A3	SEC	365	8/19/2025	1/31/2026	165	4.030%	4,019,000	3,994,038		3,994,038.24
ISDLAF TERM SERIES	TS	365	11/5/2025	2/4/2026	91	3.944%	5,600,135	5,545,607		5,545,607.46
Access Bank, NE	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
American Bank, MT	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Bank of Charles Town, WV	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Better Banks, IL	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Blue Grass Savings Bank, IA	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Bruning Bank, NE	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
CTBC Bank Corp, CA	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
CUSB Bank, IA	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Capital Bank, TX	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Capitol Bank, WI	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Central Bank, TX	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Central National Bank, KS	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Chemung Canal Trust Company, NY	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
ChoiceOne Bank, MI	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Citizens Bank, TN	CDR	366	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Crossroads Bank, IN	CDR	367	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Drake Bank, MN	CDR	368	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Dream First Bank, N.A., KS	CDR	369	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
First Central State Bank, IA	CDR	370	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
First Citizens Community Bank, PA	CDR	371	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
First National Bank, TX	CDR	372	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
FirstBank, CO	CDR	373	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Gold Coast Bank, IL	CDR	374	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Grand River Bank, MI	CDR	375	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Harford Bank, MD	CDR	376	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Heartland Bank and Trust Company, IL	CDR	377	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Highland Bank, MN	CDR	378	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Independence Bank, MT	CDR	379	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Jonestown Bank & Trust Company, IL	CDR	380	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Legacy Bank, KS	CDR	381	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Meadows Bank, NV	CDR	382	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Northwest Bank, ID	CDR	383	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
OMB Bank, MO	CDR	384	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38
Paragon Bank, TN	CDR	385	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		246,841.38

SNB Bank, National Association, OK	CDR	386	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
Servbank, N.A., IL	CDR	387	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
Southwest Heritage Bank, AZ	CDR	388	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
TBK Bank, SSB, TX	CDR	389	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
The Bank of Elk River, MN	CDR	390	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
The Citizens Bank of Winfield, AL	CDR	391	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
The Fahey Banking Company, OH	CDR	392	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
WCF Financial Bank, IA	CDR	393	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
Waukon State Bank, IA	CDR	394	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
Whitaker Bank, KY	CDR	395	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.38
b1BANK, LA	CDR	396	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	246,841.37
Edison National Bank, FL	CDR	397	11/6/2025	2/5/2026	91	3.974%	223,313	221,123	221,122.53
The Bennington State Bank, KS	CDR	398	11/6/2025	2/5/2026	91	3.974%	143,606	142,197	142,196.66
Union Savings & Loan Association, IN	CDR	399	11/6/2025	2/5/2026	91	3.974%	126,413	125,173	125,173.11
Centreville Bank, RI	CDR	400	11/6/2025	2/5/2026	91	3.974%	111,235	110,144	110,143.89
Sabine State Bank and Trust Company, LA	CDR	401	11/6/2025	2/5/2026	91	3.974%	102,443	101,438	101,438.10
First Federal Bank & Trust, WY	CDR	402	11/6/2025	2/5/2026	91	3.974%	67,652	66,988	66,988.09
American Bank, National Association, TX	CDR	403	11/6/2025	2/5/2026	91	3.974%	63,526	62,903	62,902.54
Lumbee Guaranty Bank, NC	CDR	404	11/6/2025	2/5/2026	91	3.974%	55,710	55,163	55,163.30
Landmark Bank, LA	CDR	405	11/6/2025	2/5/2026	91	3.974%	7,079	7,010	7,009.69
ISDLAF TERM SERIES	TS	365	6/20/2025	2/17/2026	242	4.100%	14,996,897	14,600,000	14,600,000.00
Wilson Bank and Trust, TN	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.61
Arlo Bank, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Arvest Bank, AR	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Bank of Utah, UT	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Banterra Bank, IL	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Cornerstone Capital Bank, SSB, TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Crown Bank, MN	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
D. L. Evans Bank, ID	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Dayspring Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
East West Bank, CA	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Exchange Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
First Bank of the Lake, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
First Liberty Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
First State Bank of St. Charles, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
First Texas National Bank, TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Forward Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Franklin Savings Bank, ME	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Landmark National Bank, KS	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Mabrey Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Meridian Bank, PA	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52
Ohio State Bank, OH	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	244,174.52

One Community Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Security Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Southern First Bank, SC	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Trinity Bank, N.A., TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Waumandee State Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
West Gate Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Grand Savings Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	233,727	229,061		229,060.58
Security First Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	209,751	205,563		205,562.77
Relyance Bank, AR	CDR	365	9/4/2025	3/5/2026	182	4.086%	160,627	157,419		157,419.36
Liberty National Bank, IA	CDR	365	9/4/2025	3/5/2026	182	4.086%	129,665	127,076		127,075.82
Isabella Bank, MI	CDR	365	9/4/2025	3/5/2026	182	4.086%	57,811	56,657		56,656.51
BCBank, Inc, WV	CDR	365	9/4/2025	3/5/2026	182	4.086%	19,952	19,554		19,554.02
First Bethany Bank & Trust, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	12,202	11,959		11,958.81
First National Bank, ME	CDR	365	9/11/2025	3/5/2026	175	3.765%	249,932	245,400		245,400.00
Preferred Bank, NY	CDR	365	9/11/2025	3/5/2026	175	3.815%	249,932	245,300		245,300.00
WASHINGTON FEDERAL, 938828HJ2	DTC	365	6/26/2025	3/26/2026	273	4.119%	242,000	242,318		242,317.76
BANK OF AMERICA NA, 06051XXQ0	DTC	365	6/27/2025	3/27/2026	273	4.169%	242,000	242,318		242,317.60
MERRICK BANK, 59013LBJ2	DTC	365	6/30/2025	3/30/2026	273	4.168%	249,000	249,333		249,333.00
ISDLAF TERM SERIES	TS	365	6/13/2025	4/1/2026	292	4.060%	7,227,360	7,000,000		7,000,000.00
Oklahoma Capital Bank	CD	365	9/11/2025	4/1/2026	202	3.735%	249,860	244,800		244,800.00
ISDLAF TERM SERIES	TS	365	9/12/2025	4/1/2026	201	3.700%	6,377,345	6,250,000		6,250,000.00
Bank of China, NY	CD	365	10/29/2025	4/1/2026	154	4.111%	249,758	245,500		245,500.00
CAPITAL COMMUNITY BANK, 14005LBV0	DTC	365	6/13/2025	4/13/2026	304	4.042%	249,000	249,220		249,219.89
ISDLAF TERM SERIES	TS	365	6/20/2025	4/14/2026	298	4.050%	11,570,336	11,200,000		11,200,000.00
CedarStone Bank, TN	CD	365	6/20/2025	4/15/2026	299	4.163%	249,943	241,700	8,243.21	241,700.00
Customers Bank, NY	CD	365	5/21/2025	4/21/2026	335	4.010%	5,184,019	5,000,000	184,019.00	5,000,000.00
CUMBERLAND FED BANK FSB, 23062KKH4	DTC	365	6/23/2025	4/23/2026	304	4.040%	241,000	241,311		241,310.70
Western Alliance Bank, CA	CD	365	6/9/2025	4/29/2026	324	4.050%	249,871	241,200	8,671.31	241,200.00
Winchester Savings Bank, MA	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	8,649.90	241,200.00
Schertz Bank & Trust, TX	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	8,649.90	241,200.00
Customers Bank, NY	CD	365	6/9/2025	4/29/2026	324	4.050%	249,871	241,200	8,671.31	241,200.00
Dundee Bank, NE	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	8,649.90	241,200.00
ISDLAF TERM SERIES	TS	365	9/12/2025	5/1/2026	231	3.650%	13,146,835	12,850,000		12,850,000.00
FirstBank Puerto Rico, PR	CD	365	5/5/2025	5/5/2026	365	3.870%	249,911	240,600	9,311.22	240,600.00
State Bank of Texas, TX	CD	365	5/5/2025	5/5/2026	365	3.943%	249,774	240,300	9,473.83	240,300.00
Sentry Bank, CO	CD	365	5/5/2025	5/5/2026	365	3.923%	249,830	240,400	9,429.67	240,400.00
Solera National Bank, CO	CD	365	5/5/2025	5/5/2026	365	3.987%	249,777	240,200	9,576.77	240,200.00
Gbank, NV	CD	365	5/5/2025	5/5/2026	365	3.917%	249,816	240,400	9,416.47	240,400.00
Priority Bank, AR	CD	365	5/5/2025	5/5/2026	365	3.865%	249,899	240,600	9,299.19	240,600.00
Premier Bank, IA	CD	365	5/5/2025	5/5/2026	365	3.871%	249,912	240,600	9,312.42	240,600.00
First State Bank and Trust Company, Inc., MO	CD	365	5/5/2025	5/5/2026	365	3.893%	249,758	240,400	9,357.57	240,400.00
KS StateBank, KS	CD	365	5/5/2025	5/5/2026	365	4.000%	249,912	240,300	9,612.00	240,300.00

NorthEast Community Bank, NY	CD	365	5/27/2025	5/27/2026	365	3.969%	249,734	240,200	9,533.54	240,200.00
UNITY BANK, 91330AHR1	DTC	365	6/13/2025	5/13/2026	334	4.040%	240,000	240,339		240,338.86
Mission National Bank, CA	CD	365	9/11/2025	5/13/2026	244	3.743%	249,899	243,800		243,800.00
FirstBank Southwest, GA	CD	365	9/11/2025	5/13/2026	244	3.793%	249,879	243,700		243,700.00
Third Coast Bank, TX	CD	365	9/11/2025	5/13/2026	244	3.742%	249,899	243,800		243,800.00
MapleMark Bank, TX	CD	365	9/11/2025	5/13/2026	244	3.734%	249,885	243,800		243,800.00
BOM Bank, LA	CD	365	9/11/2025	5/13/2026	244	4.103%	249,870	243,200		243,200.00
COMMUNITY STATE BANK, 20405KBB9	DTC	365	6/17/2025	5/15/2026	332	4.040%	249,000	249,244		249,244.21
Consumers Credit Union, IL	CD	365	5/27/2025	5/27/2026	365	4.081%	249,897	240,100	9,797.27	240,100.00
KeySavings Bank, WI	CD	365	5/27/2025	5/27/2026	365	4.038%	249,898	240,200	9,698.47	240,200.00
RiverBank, AR	CD	365	5/27/2025	5/27/2026	365	4.036%	249,894	240,200	9,694.47	240,200.00
First Bank, NJ	CD	365	5/27/2025	5/27/2026	365	4.030%	249,881	240,200	9,680.79	240,200.00
First Federal Savings and Loan Assoc, MS	CD	365	6/9/2025	5/27/2026	352	4.043%	249,876	240,500	9,376.43	240,500.00
NexBank, TX	CD	365	6/9/2025	5/27/2026	352	4.143%	249,796	240,200	9,595.89	240,200.00
The First State Bank of Healy, KS	CD	365	6/9/2025	5/27/2026	352	4.043%	249,772	240,400	9,372.04	240,400.00
Cornerstone Bank, NE	CD	365	6/9/2025	5/27/2026	352	4.041%	249,769	240,400	9,368.57	240,400.00
Home Savings Bank, UT	CD	365	6/9/2025	5/27/2026	352	4.043%	249,876	240,500	9,375.94	240,500.00
Crystal Lake Bank and Trust Company, National As	CD	365	6/17/2025	5/27/2026	344	4.030%	13,234,262	12,750,000	484,262.47	12,750,000.00
Bank Hapoalim B.M., NY	CD	365	12/6/2024	5/29/2026	539	4.160%	249,861	235,400	14,460.91	235,400.00
Androscoggin Savings Bank, ME	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
F&C Bank, MO	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
First National Community Bank, WI	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Franklin Bank & Trust Company, KY	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Guaranty State Bank and Trust Co, KS	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Gulf Coast Business Bank, FL	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Henderson State Bank, NE	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Provident Bank, NJ	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Southwestern National Bank, TX	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Sunrise Banks, SD	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
THE SEILING STATE BANK, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
TexasBank, TX	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
The Bank of the West, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
The Farmers & Merchants Bank, WI	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.53	244,174.87
Vision Bank, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	4,676.54	244,174.81
Great Plains National Bank, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	155,605	152,680	2,924.19	152,680.34
Centreville Bank, RI	CDR	365	12/4/2025	6/4/2026	182	3.841%	136,443	133,878	2,564.09	133,878.46
Security First Bank, NE	CDR	365	12/4/2025	6/4/2026	182	3.841%	39,351	38,612	739.51	38,611.81
First State Bank, TX	CDR	365	12/4/2025	6/4/2026	182	3.841%	12,440	12,206	233.78	12,206.40
PCSB Bank, 69324MBG9	DTC	365	12/11/2024	6/11/2026	547	4.154%	249,000	249,166		249,166.14
OPTUM BANK INC, 68405VCT4	DTC	365	12/11/2024	6/11/2026	547	4.120%	244,000	244,281		244,280.89
AVB Bank, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
American Pride Bank, GA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09

Anderson Brothers Bank, SC	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
BOKF, National Association, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Citizens Bank & Tr Co, NE	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Citizens Bank of Kansas, KS	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
City Natl Bank of Sulphur Springs, TX	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Cornerstone Bank, MA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
EntreBank, MN	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
First Arkansas Bank and Trust, AR	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
First Carolina Bank, NC	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Glenwood State Bank, MN	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
HNB National Bank, MO	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Hebron Savings Bank, MD	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Homeland Federal Savings Bank, LA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Metairie Bank & Trust Company, LA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Mid-America Bank, KS	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Points West Community Bank, CO	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
SpiritBank, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Texas Traditions Bank, TX	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
United Bank of Union, MO	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
Waterfall Bank, FL	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	4,657.33	243,172.09
City First Bank, N.A., DC	CDR	365	12/11/2025	6/11/2026	182	3.841%	234,544	230,136	4,407.65	230,136.07
Local Bank, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	185,861	182,369	3,492.79	182,368.60
Westfield Bank, MA	CDR	365	12/11/2025	6/11/2026	182	3.841%	96,103	94,297	1,805.92	94,297.47
Reylance Bank, AR	CDR	365	12/11/2025	6/11/2026	182	3.841%	87,395	85,753	1,642.37	85,752.52
Outdoor Bank, KS	CDR	365	12/11/2025	6/11/2026	182	3.841%	58,764	57,659	1,104.31	57,659.36
UNITED REPUBLIC BK OMAHA, 909242BX6	DTC	365	12/13/2024	6/15/2026	549	4.111%	249,000	249,323		249,322.70
First Pryority Bank, OK	CD	365	1/9/2025	7/1/2026	538	4.248%	249,901	235,100	14,800.67	235,100.00
First Internet Bank of Indiana, IN	CD	365	1/9/2025	7/1/2026	538	4.003%	249,907	235,900	14,006.51	235,900.00
First Capital Bank, SC	CD	365	1/9/2025	7/1/2026	538	4.143%	249,879	235,500	14,379.47	235,500.00
US TREASURY N/B, 912828Y95	SEC	365	7/15/2021	7/31/2026	1842	0.700%	1,874,000	1,982,926		1,982,926.25
US TREASURY N/B, 91282CCP4	SEC	365	2/5/2025	7/31/2026	541	4.070%	2,103,000	1,999,739		1,999,739.41
American Commericial Bank & Trust, Nat Assoc	CD	365	3/5/2025	8/27/2026	540	4.093%	249,759	235,500	14,258.72	235,500.00
Affinity Bank, Nat Assoc, GA	CD	365	3/5/2025	8/27/2026	540	3.961%	249,724	235,900	13,824.31	235,900.00
Enterprise Bank, NE	CD	365	3/5/2025	8/27/2026	540	3.853%	249,768	236,300	13,468.13	236,300.00
US TREASURY N/B, 91282CDG3	SEC	365	2/5/2025	10/31/2026	633	4.070%	2,095,000	1,992,951		1,992,950.59
COLUMBIA BK/FAIR LAWN NJ, 19724FAE1	DTC	365	5/30/2025	11/30/2026	549	3.930%	249,000	249,436		249,435.71
FIRST BUSINESS BANK, 31938Q3W3	DTC	365	6/6/2025	12/7/2026	549	3.954%	244,000	244,515		244,515.28
FRONTIER BANK, SD 35909FBA1	DTC	365	6/11/2025	12/11/2026	548	3.903%	249,000	249,532		249,532.08
CIBM Bank, WI	CD	365	5/5/2025	5/5/2027	730	3.681%	249,939	232,800	17,139.07	232,800.00
Cross River Bank, NJ	CD	365	5/5/2025	5/5/2027	730	3.670%	249,888	232,800	17,087.52	232,800.00
Financial Federal Bank, TN	CD	365	5/5/2025	5/5/2027	730	3.670%	249,888	232,800	17,087.52	232,800.00
Truxton Trust Company, TN	CD	365	5/5/2025	5/5/2027	730	3.726%	249,610	232,300	17,310.42	232,300.00

TOYOTA FINANCIAL SGS BK, 89235MRY9	DTC	365	5/8/2025	5/10/2027	732	3.855%	245,000	245,679		245,679.34
GARRETT STATE BANK, 366526BM2	DTC	365	5/8/2025	5/10/2027	732	3.704%	249,000	249,702		249,702.11
BMW BANK NORTH AMERICA, 05612LEU2	DTC	365	5/9/2025	5/10/2027	731	3.805%	245,000	245,679		245,678.85
VERSABANK USA NA, 92512KAF0	DTC	365	5/12/2025	5/12/2027	730	3.755%	245,000	245,678		245,678.10
TAB BANK INC, 89388CKC1	DTC	365	5/12/2025	5/12/2027	730	3.804%	249,000	249,698		249,697.71
CELTIC BANK, 15118RW37	DTC	365	5/20/2025	5/20/2027	730	3.754%	249,000	249,698		249,698.33
Baxter Credit Union, IL	CD	365	5/27/2025	5/27/2027	730	3.844%	249,944	232,100	17,843.90	232,100.00
Luana Savings Bank, IA	CD	365	5/27/2025	5/27/2027	730	3.900%	249,880	231,800	18,080.40	231,800.00
1ST FINANCIAL BANK USA, 32022RZM2	DTC	365	6/6/2025	6/7/2027	731	3.840%	249,000	249,767		249,766.80
STRYV BNK/WICHITA, KS, 86368LAU2	DTC	365	6/20/2025	6/17/2027	727	3.905%	249,000	249,691		249,690.80
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	3.738%		19,951	-	19,950.78
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	3.751%		8,545,862	-	8,545,861.90
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	12/31/2025				28,630,000	-	28,630,000.00
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	3.738%		6,415,365	-	6,415,365.29
PMA/ISDLAF Max #10254-104	Short term trust deposit	365		as needed	n/a	3.751%		4		4.37
Total Operating Investments with PMA										213,174,489
									Outstanding Items	(66,787)
									Bond & Interest Fund Transfers	(5,769,917)
									Capital Fund Cash Balance	-
TOTAL OPERATING FUNDS AS OF				31-Dec-25						207,337,784
TOTAL DEBT SERVICE FUND INVESTMENTS AS OF (see page 5 for details):				31-Dec-25						6,067,829
TOTAL CAPITAL FUND INVESTMENTS AS OF				31-Dec-25						
TOTAL FUNDS INVESTED (Including Bond & Interest Fund)				31-Dec-25						**$ 213,405,613**

December 31, 2025

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 12/31/25
DEBT SERVICE FUND INVESTMENTS											
NEXBANK, SSB-ICS, TX	SDA		365	12/31/2025			3.483%	302	302	-	302
BANK OF CHINA, NY	SDA		365	12/31/2025			3.660%	42,112	42,112	-	42,112
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit		365		as needed	n/a	3.738%		251,839	-	251,839
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit		365		as needed	n/a	3.751%		3,658	-	3,658
Total Debt Service Investments with PMA									297,911		297,911
TOTAL DEBT SERVICE FUNDS INVESTMENTS AS OF:					31-Dec-25				297,911		297,911

Outstanding Items	
Operating Fund Transfers	5,769,917
Cash Balance Per General Ledger	6,067,829

Tran Date	Supplier	Amount USD	Purpose
12/12/2025	1928 Green Leafs / Ban	17.31	Staff
1/4/2026	Adobe	9.99	Staff
12/10/2025	Adobe Inc	29.99	Staff
12/17/2025	Adobe Inc	-39.59	Staff
12/18/2025	Adobe Inc.	-12.44	Staff
12/13/2025	Afp Nafepa	100	Staff
12/18/2025	Afp Nafepa	645	Staff
12/9/2025	Ahw Hampshire	139.54	B&G
12/14/2025	Aldi 40012	105.71	Staff
12/7/2025	Aldi 40029	13.15	Staff
12/5/2025	Aldi 40037	15.4	Staff
12/13/2025	Aldi 40089	51.34	Staff
12/17/2025	Allianz Travel Ins	29.14	Staff
12/7/2025	Amazon Reta Bi9bb58d0	36.05	Staff
12/10/2025	American 0010279467978	40	Staff
12/17/2025	American 0012298790605	371.24	Staff
12/9/2025	American 0014478846407	35	Staff
12/12/2025	Anderson Lock Co1	30.6	B&G
12/23/2025	Andys Restaurant	350	Student
12/11/2025	Auntie Annes/Cinnabon	22.05	Student
12/12/2025	Batteries+bulbs #1028	95.9	Staff
12/20/2025	Batteries+bulbs #1028	91.8	Staff
12/30/2025	Baymont Inn	895	Staff
12/17/2025	Blessed Little Kitchen	286.59	Student
12/29/2025	Bp#2052751raceway Fqps	65	#N/A
12/28/2025	Break Time 3114	64.69	#N/A
12/27/2025	Brewhaus 31	3,111.32	Staff
12/21/2025	Brgr Power Light	60.67	Staff
12/17/2025	Buonacatering	1,194.25	Staff
12/18/2025	Buonacatering	136	Staff
12/9/2025	Burger King #8581 Q07	13.32	Student
12/18/2025	Butcher On The Block	277.45	Staff
12/8/2025	C & L Rentals	130.5	Staff
12/12/2025	Cheesecake Headquarter	30	Student
12/19/2025	Chick-Fil-A #04756	68.75	Staff
12/19/2025	Chick-Fil-A #04756	439.65	Staff
12/10/2025	Chilis Chicago Ridge #	25	Staff
12/15/2025	China Wok	2,771.00	Staff
12/19/2025	Comcast Business	7,500.00	Board Aprroved
12/19/2025	Countrydonuts	255	Staff
12/9/2025	Culvers Lake In The Hi	90.97	Staff
12/22/2025	Culvers Lake In The Hi	279.2	Staff

12/17/2025	Culvers Of Huntley	170.4	Staff
12/5/2025	Culvers Of Rochelle	15.08	Staff
12/6/2025	Dd/Br #337637 Q35	99.15	Staff
12/17/2025	Dd/Br #337637 Q35	25.99	Staff
12/17/2025	Dd/Br #337637 Q35	103.96	Staff
12/18/2025	Dd/Br #337637 Q35	27.99	Staff
12/10/2025	Dd/Br #339870 Q35	51.98	Staff
12/18/2025	Dd/Br #347245 Q35	31.98	Staff
12/8/2025	Dicks Sporting Goods	-84	Staff
12/8/2025	Dickssportinggoods.Com	-465.49	Student
12/10/2025	District - Adlai E. St	52.12	Student
12/10/2025	District - Adlai E. St	52.12	Student
12/10/2025	District - Adlai E. St	52.12	Student
12/10/2025	District - Adlai E. St	52.12	Student
12/10/2025	District - Adlai E. St	52.12	Student
12/10/2025	District - Adlai E. St	52.12	Student
12/12/2025	District - Adlai E. St	52.12	Student
12/8/2025	Dollar Tree	141.5	Staff
12/9/2025	Dollar Tree	428	Staff
12/15/2025	Dollar Tree	29.5	Staff
12/16/2025	Dollar Tree	49.5	Staff
12/16/2025	Dollar Tree	20	Staff
12/9/2025	Dunkin #345659 Q35	16.99	Staff
12/9/2025	Dunkin #345659 Q35	72.97	Staff
12/12/2025	Dunkin #345659 Q35	81.97	Staff
12/8/2025	Dunkin #353579 Q35	11.11	Staff
12/8/2025	Dunkin #353718 Q35	73.98	Staff
12/10/2025	Dunkin #353718 Q35	14.99	Staff
12/10/2025	Dunkin #353718 Q35	223.06	Staff
12/13/2025	Dunkin #353718 Q35	56.64	Staff
12/18/2025	Dunkin #353718 Q35	47.98	Staff
12/19/2025	Dunkin #354563 Q35	-29.99	Staff
12/19/2025	Dunkin #354563 Q35	197.93	Staff
12/23/2025	Dunkin #358733	59.96	Staff
1/2/2026	Dunkin #358733	47.98	Staff
1/3/2026	Dunkin #358733	23.99	Staff
12/9/2025	Dunkin #362794	71.56	Staff
12/22/2025	Eb Ihstca Tennis Coac	120	Staff
12/15/2025	Ed S Rental And Sales	74.08	Student
12/18/2025	Ed S Rental And Sales	8	Student
12/29/2025	Ed S Rental And Sales	20.32	Student
12/19/2025	Edible.Com	155.64	Staff
12/6/2025	Einstein Bros Bagels24	32.58	Staff
12/9/2025	Einstein Bros Bagels24	19.99	Staff

12/9/2025	Elgin Key & Lock Co	249.65	B&G
12/13/2025	Embassy Suites	900.9	Staff
12/13/2025	Embassy Suites	30.02	Staff
12/11/2025	Even Hotel Chicago Tin	458.28	Staff
12/11/2025	Even Hotel Chicago Tin	458.28	Staff
12/11/2025	Even Hotel Chicago Tin	663.48	Staff
12/5/2025	Ezcater El Fuego Tacos	457.37	Staff
12/14/2025	Farm & Fleet Of Elgin	97.99	B&G
12/11/2025	Fastsigns 100801	73	Staff
12/11/2025	Fedex34124947	243.93	Staff
12/14/2025	Feed.Mikle.Com	179	Staff
12/12/2025	Ferguson Ent #1123	10.85	B&G
12/18/2025	Ferguson Ent #1123	124.62	B&G
12/18/2025	Ferguson Ent #1123	225.05	B&G
12/29/2025	Ferguson Ent #1123	51.72	B&G
12/30/2025	Ferguson Ent #1123	73.44	B&G
12/15/2025	Ferguson Ent #1550	118.9	B&G
12/15/2025	Ferguson Ent #1550	636.32	B&G
12/30/2025	Ferguson Ent #1550	-636.32	B&G
12/12/2025	Fiv Konrads Bakery	60	Staff
12/8/2025	Five Below 716	161	Staff
12/14/2025	Five Below 716	26	Staff
12/15/2025	Franks Freshway Mar	68.09	Staff
12/8/2025	Gaylord Inn Opryland F	15.17	Student
12/8/2025	Gaylord Inn Opryland F	53.36	Student
12/9/2025	Gaylord Inn Opryland F	20.12	Student
12/9/2025	Gaylord Inn Opryland F	321.23	Student
12/10/2025	Gaylord Inn Opryland F	963.68	Student
12/10/2025	Gaylord Inn Opryland F	963.68	Student
12/10/2025	Gaylord Inn Opryland F	963.68	Student
12/10/2025	Gaylord Inn Opryland F	17.17	Student
12/10/2025	Gaylord Inn Opryland F	31.46	Student
12/10/2025	Gaylord Inn Opryland F	20.17	Student
12/10/2025	Gaylord Inn Opryland F	18.17	Student
12/11/2025	Gaylord Inn Opryland F	21.02	Student
12/11/2025	Gaylord Inn Opryland F	20.12	Student
12/12/2025	Gaylord Inn Opryland F	21.61	Student
12/12/2025	Gaylord Inn Opryland F	1,284.92	Student
12/12/2025	Gaylord Inn Opryland F	963.69	Student
12/12/2025	Gaylord Inn Opryland F	0.01	Student
12/12/2025	Gaylord Inn Opryland F	0.01	Student
12/12/2025	Gaylord Inn Opryland F	15.98	Student
12/12/2025	Gaylord Inn Opryland F	0.01	Student
12/12/2025	Gaylord Inn Opryland F	20.12	Student

12/12/2025	Gaylord Opry Resort	875.43	Student
12/12/2025	Gaylord Opry Resort	875.43	Student
12/9/2025	Gaylord Opry Resort Fb	50.61	Student
12/10/2025	Gaylord Opry Resort Fb	21.95	Student
12/10/2025	Gaylord Opry Resort Fb	21.95	Student
12/10/2025	Gaylord Opry Resort Fb	24.95	Student
12/11/2025	Gaylord Opry Resort Fb	14.27	Student
12/11/2025	Gaylord Opry Resort Fb	16.19	Student
12/11/2025	Gaylord Opry Resort Fb	18.66	Student
12/11/2025	Gaylord Opry Resort Fb	395.1	Student
12/11/2025	Gaylord Opry Resort Fb	18.66	Student
1/1/2026	Google Cloud Z9svwb	33.03	Staff
12/10/2025	Grainger	320.69	B&G
12/14/2025	Grand Hyatt San Diego	1,099.16	Staff
12/17/2025	Gustave A Larson Compa	800.31	B&G
12/10/2025	Hampshire Napa	89.96	Staff
12/30/2025	Hilton Garden Inn	2,289.20	Staff
12/30/2025	Hilton Garden Inn	2,000.00	Staff
12/6/2025	Hobby-Lobby #0186	16.95	Staff
12/11/2025	Hobby-Lobby #493	40.72	Staff
12/4/2025	Hobby-Lobby #520	13.25	Staff
12/18/2025	Hobby-Lobby #520	39.39	Staff
12/18/2025	Hobby-Lobby #520	150.54	Staff
12/22/2025	Hobby-Lobby #520	25.93	Staff
12/29/2025	Hobby-Lobby #520	139.39	Staff
12/29/2025	Hobby-Lobby #520	-150.54	Staff
12/6/2025	Holiday Inn	204.06	Staff
12/9/2025	Homedepot.Com	1,066.88	B&G
12/10/2025	Homedepot.Com	123.27	B&G
12/18/2025	Htl Loewskansascit	2,132.37	Staff
12/15/2025	Humblefax	10	Staff
12/9/2025	Illinois Association O	340	Staff
12/16/2025	In Mader Solutions Ll	509.99	Staff
12/11/2025	Isu Conferences	992	Staff
12/19/2025	Jack Stack Freight Hou	54.5	Staff
12/9/2025	Jamesons Charhouse - C	25.74	Staff
12/9/2025	Jamesons Charhouse - C	29.34	Staff
12/5/2025	Jasons Deli-Inf-144	48.24	Staff
12/10/2025	Jc Licht 1250-Algonqui	69.59	B&G
12/15/2025	Jc Licht 1250-Algonqui	43.14	B&G
12/29/2025	Jc Licht 1250-Algonqui	63.96	B&G
12/7/2025	Jersey Mikes 27059	85.95	Staff
12/29/2025	Jersey Mikes 29004	93.38	Staff
12/13/2025	Jewel Osco 1256	51.91	Staff

12/17/2025	Jewel Osco 1256	100	Staff
12/4/2025	Jewel Osco 1306	31.96	Staff
12/11/2025	Jewel Osco 1306	20.92	Staff
12/13/2025	Jewel Osco 1306	15.98	Staff
12/26/2025	Jewel Osco 1306	3.95	Staff
12/17/2025	Jewel Osco 2310	23.98	Staff
12/18/2025	Jewel Osco 2310	31.96	Staff
12/22/2025	Jewel Osco 2310	43.96	Staff
12/17/2025	Jewel Osco 2517	67.06	Staff
12/16/2025	Jewel Osco 3219	200	Staff
12/16/2025	Jewel Osco 3219	200	Staff
12/4/2025	Jewel Osco 3394	65.99	Staff
1/1/2026	Jewel Osco 3394	138.83	Staff
12/11/2025	Jewel Osco 3486	15.23	Staff
12/12/2025	Jimmy Johns - 0730 - M	34.33	Staff
12/18/2025	Jimmy Johns - 1826 - M	97.89	Staff
12/29/2025	Jimmy Johns - 24	183.4	Staff
12/11/2025	Jpw Industries Holding	34.62	Staff
12/19/2025	Julius Ai - Data Ast	45	Staff
12/20/2025	Kc Live - McFaddens	51.74	Staff
12/10/2025	Kellys Roast Beef Bos	15.92	Staff
12/6/2025	Kfc D191002	20.4	Staff
12/12/2025	Kijiji B Coffee House	4.21	Staff
12/14/2025	Kohls #0662	71.95	Staff
12/30/2025	Kostas Gyros Algonquin	64.8	Staff
12/5/2025	Little Caesars #1713	184.7	Staff
12/12/2025	Little Caesars #1713	184.7	Staff
12/20/2025	Little Caesars 3261-0	85.9	Student
12/18/2025	Loews Kansas City Hote	27.11	Staff
12/12/2025	Lot A Eps	165	Staff
12/10/2025	Lot X Car Rental	120	Staff
12/12/2025	Lot X Car Rental	120	Staff
12/12/2025	Lot X Car Rental	120	Staff
12/28/2025	Loves #0249 Outside	63.01	Staff
12/30/2025	Loves #0249 Outside	64.04	Staff
12/10/2025	Lowes #01739	83.74	B&G
12/8/2025	Lyft 1 Ride 12-07	31.42	Staff
12/10/2025	Lyft 1 Ride 12-09	12	Staff
12/10/2025	Lyft Ride Wed 10am	34.58	Staff
12/17/2025	Maggianos Schaumburg	600	Staff
12/11/2025	Marcus Theatres Events	210	Student
12/5/2025	Marianos #544	64	Staff
1/2/2026	Marianos #544	64	Staff
12/5/2025	McAlisters 101345	222.62	Staff

12/9/2025	McAlisters 101345	92.11	Staff
12/13/2025	McAlisters 101345	15.99	Staff
12/14/2025	McAlisters 101345	107.72	Staff
12/6/2025	McDonalds F1627	12.22	Staff
12/8/2025	McDonalds F7746	50	Staff
12/10/2025	McDonalds M5509 Of	64.1	Student
12/9/2025	Meijer Store #206	36.35	Staff
12/9/2025	Meijer Store #206	36.5	Staff
12/9/2025	Meijer Store #206	59.92	Staff
12/11/2025	Meijer Store #206	129.72	Staff
12/15/2025	Meijer Store #206	6	Staff
12/15/2025	Meijer Store #206	37.96	Staff
12/19/2025	Meijer Store #206	211.83	Staff
12/20/2025	Meijer Store #206	258.51	Staff
12/22/2025	Meijer Store #206	162.67	Staff
12/22/2025	Meijer Store #206	376.09	Staff
12/23/2025	Meijer Store #206	25.98	Staff
12/23/2025	Meijer Store #206	210.97	Staff
12/26/2025	Meijer Store #206	194.72	Staff
12/4/2025	Menards Carpentersvill	23.96	B&G
12/5/2025	Menards Carpentersvill	134.97	B&G
12/8/2025	Menards Carpentersvill	37.91	B&G
12/9/2025	Menards Carpentersvill	14.99	B&G
12/9/2025	Menards Carpentersvill	45.45	B&G
12/11/2025	Menards Carpentersvill	61.93	B&G
12/11/2025	Menards Carpentersvill	59.04	B&G
12/11/2025	Menards Carpentersvill	17.46	B&G
12/11/2025	Menards Carpentersvill	167.8	B&G
12/12/2025	Menards Carpentersvill	119.49	B&G
12/12/2025	Menards Carpentersvill	29.91	B&G
12/15/2025	Menards Carpentersvill	82.74	B&G
12/15/2025	Menards Carpentersvill	48.91	B&G
12/15/2025	Menards Carpentersvill	-17.58	B&G
12/16/2025	Menards Carpentersvill	140.39	B&G
12/16/2025	Menards Carpentersvill	25.3	B&G
12/16/2025	Menards Carpentersvill	59.27	B&G
12/17/2025	Menards Carpentersvill	77.12	B&G
12/17/2025	Menards Carpentersvill	12.99	B&G
12/18/2025	Menards Carpentersvill	19.88	B&G
12/18/2025	Menards Carpentersvill	1.89	B&G
12/18/2025	Menards Carpentersvill	82.89	B&G
12/18/2025	Menards Carpentersvill	4.99	B&G
12/29/2025	Menards Carpentersvill	49.72	B&G
12/29/2025	Menards Carpentersvill	260.9	B&G

12/7/2025	Michaels Stores 4802	10.61	Student
12/15/2025	Michaels Stores 4802	46.97	Student
12/17/2025	Michaels Stores 4802	32.89	Student
12/23/2025	Michaels Stores 4802	89.95	Student
12/5/2025	Michaels Stores 5652	45.51	Staff
12/12/2025	Morettis	426	Staff
12/18/2025	Munchs Supply 8	73.33	Staff
12/9/2025	Nasp	429	Staff
12/9/2025	Nasp	549	Staff
12/16/2025	National Council For T	90	Staff
12/12/2025	Natl Cncl For Bhvrl Ht	215.55	Staff
12/11/2025	North Kane Il	25	Staff
12/11/2025	North Kane Il	25	Staff
12/11/2025	North Kane Il	25	Staff
12/15/2025	North Kane Il	25	Staff
12/19/2025	Npc New Pig Corp	2,594.69	Staff
12/18/2025	Olive Garden 0021156	2,322.33	Staff
12/20/2025	Olive Garden 0021156	153.53	Staff
12/10/2025	Omni Hotels	545	Staff
12/9/2025	Openai Chatgpt Subscr	20	Staff
12/13/2025	Or Nashville Airport	83.05	Staff
12/8/2025	Oreilly 3416	149.34	B&G
12/16/2025	Original Country Donut	76.85	Staff
12/20/2025	Original Country Donut	75.77	Staff
12/20/2025	Original Country Donut	122.96	Staff
12/17/2025	Panera Bread #203291 O	147.12	Staff
12/9/2025	Panera Bread #203291 P	16.08	Staff
12/13/2025	Panera Bread #203291 P	68.56	Staff
12/16/2025	Panera Bread #203291 P	16.08	Staff
12/16/2025	Panera Bread #203291 P	39.08	Staff
12/20/2025	Panera Bread #204017 O	73.52	Staff
12/13/2025	Panera Bread #204091 O	115.17	Staff
12/18/2025	Panera Bread #204091 O	13.32	Staff
12/19/2025	Panera Bread #204091 P	94.36	Staff
12/28/2025	Panera Bread #601580 P	80.61	Staff
12/18/2025	Papa Saverios	1,670.00	Staff
12/10/2025	Papa Saverios - Huntle	535	Staff
12/19/2025	Papa Saverios - Huntle	309.99	Staff
12/20/2025	Papa Saverios - Huntle	257.3	Staff
12/18/2025	Paypal Il	565	Staff
12/19/2025	Paypal Il	113	Staff
12/30/2025	Porter Pipe & Supply	2,889.81	B&G
12/23/2025	Portillos Algonquin #8	58.6	Staff
12/7/2025	Portillos Algonquin84o	198.68	Staff

12/12/2025	Potbelly #174	480.01	Staff
12/19/2025	Potbelly #174	273.81	Staff
12/19/2025	Potbelly #174	400	Staff
12/10/2025	Potbelly #192	367.97	Staff
12/29/2025	Raising Canes 0919	65.24	Staff
12/8/2025	Ralph Helm Inc	196.63	B&G
12/8/2025	Ralph Helm Inc	223.67	B&G
12/12/2025	Randall Roadhouse	215.19	Staff
12/10/2025	Red Robin No 343	297.73	Staff
12/15/2025	Reg Showplace 16 0621	175	Staff
1/3/2026	Remarkable	2.99	Staff
12/5/2025	Sams Club #6339	23.98	Staff
12/5/2025	Sams Club #6339	203.09	Staff
12/10/2025	Sams Club #6339	79.88	Staff
12/20/2025	Sams Club #6339	61.44	Staff
12/24/2025	Sams Club #6339	200.95	Staff
12/29/2025	Sams Club #6339	306.48	Staff
12/30/2025	Sams Club #6339	96.74	Staff
1/2/2026	Sams Club #6339	80.77	Staff
12/15/2025	Sams Club.Com	161.7	Staff
12/17/2025	Sams Club.Com	35.36	Staff
12/19/2025	Sams Club.Com	437.35	Staff
12/20/2025	Sams Club.Com	267.86	Staff
12/22/2025	Sams Club.Com	347.24	Staff
12/17/2025	Samsclub #4942	71.29	Staff
12/8/2025	Samsclub #6339	19.93	Staff
12/12/2025	Samsclub #6339	176.31	Staff
12/15/2025	Samsclub #6339	-19.96	Staff
12/4/2025	Samsclub.Com	38.41	Staff
12/8/2025	Samsclub.Com	22.98	Staff
12/17/2025	Samsclub.Com	129.82	Staff
12/17/2025	Samsclub.Com	158.6	Staff
12/23/2025	Signarama Carpentersvi	211.5	Staff
12/15/2025	Siteone Landscape Supp	182.88	B&G
12/15/2025	Siteone Landscape Supp	210.16	B&G
12/8/2025	Southwes 5264302150890	35	Staff
12/16/2025	Spi Directv Service	157.97	B&G
12/8/2025	Sq Andersens Engravin	245	Student
12/17/2025	Sq Andersens Engravin	595	Student
12/13/2025	Sq Avid Natcon 2025	21.55	Staff
12/10/2025	Sq German Roasted Nut	5	Staff
12/8/2025	Sq Gizaw Biru	42	Staff
12/10/2025	Sq Hautewheels Llc	17.56	Staff
12/18/2025	Sq The Cake Lady	170	Staff

12/8/2025	Sq Volunteer Taxi	38.82	Staff
12/8/2025	Starbucks Store 02626	50	Student
1/2/2026	Starbucks Store 02826	36.1	Staff
12/6/2025	Starbucks Store 10449	4.17	Staff
12/9/2025	Starbucks T3 Cl Ord	18.1	Staff
12/10/2025	Steiner Elec St Charle	174.21	B&G
12/15/2025	Sullivans Foods Mar	18.86	Staff
12/13/2025	Tacos El Norte	310	Staff
12/15/2025	Target 00008342	19.62	Staff
12/15/2025	Target 00008805	72.22	Student
12/6/2025	Target 00011668	100	Student
12/18/2025	Target 00013235	139.34	Staff
12/8/2025	Target 00018010	9.99	Staff
12/8/2025	Target 00018010	95.97	Staff
12/15/2025	Target 00018010	6.35	Staff
12/15/2025	Target 00018010	192	Staff
12/16/2025	Target 00018010	89.25	Staff
12/17/2025	Target 00018010	75.99	Staff
12/18/2025	Target 00018010	20.68	Staff
12/18/2025	Target 00018010	29.98	Staff
12/19/2025	Target 00018010	85.61	Staff
12/15/2025	Target 00021220	48	Staff
12/8/2025	Target.Com	4.99	Student
12/8/2025	Target.Com	11.98	Student
12/8/2025	Target.Com	80.31	Student
12/8/2025	Target.Com	129.04	Student
12/8/2025	Target.Com	197.5	Student
12/8/2025	Target.Com	232.88	Student
12/9/2025	Target.Com	80.31	Student
12/9/2025	Target.Com	82.93	Student
12/9/2025	Target.Com	17.78	Student
12/15/2025	Target.Com	2.99	Student
12/15/2025	Target.Com	8.99	Student
12/15/2025	Target.Com	9.98	Student
12/15/2025	Target.Com	27.96	Student
12/15/2025	Target.Com	82.93	Student
12/15/2025	Target.Com	120.03	Student
12/15/2025	Target.Com	140.99	Student
12/15/2025	Target.Com	244.03	Student
12/16/2025	Target.Com	53.94	Student
12/9/2025	Taylor St Pizza Algonq	416.06	Staff
12/17/2025	Taylor St Pizza Algonq	65.61	Staff
12/22/2025	Taylor St Pizza Algonq	196.64	Staff
12/24/2025	Taylor St Pizza Algonq	196.64	Staff

12/24/2025	Taylor St Pizza Algonq	-196.64	Staff
12/30/2025	Taylor St Pizza Algonq	196.64	Staff
12/10/2025	Taylor Street Pizza Of	145.9	Staff
12/17/2025	Taylor Street Pizza Of	125.41	Staff
12/17/2025	Taylor Street Pizza Of	37.47	Staff
12/17/2025	Taylor Street Pizza Of	40.06	Staff
12/17/2025	Taylor Street Pizza Of	51.46	Staff
12/18/2025	Taylor Street Pizza Of	27.98	Staff
12/18/2025	Taylor Street Pizza Of	774.75	Staff
12/19/2025	Taylor Street Pizza Of	41.47	Staff
12/7/2025	The Grove-Chicago Qps	10.17	Staff
12/4/2025	The Home Depot #1940	12.97	B&G
12/4/2025	The Home Depot #1940	22.37	B&G
12/5/2025	The Home Depot #1940	80.07	B&G
12/5/2025	The Home Depot #1940	94.58	B&G
12/6/2025	The Home Depot #1940	-41.85	B&G
12/9/2025	The Home Depot #1940	159	B&G
12/9/2025	The Home Depot #1940	22.84	B&G
12/9/2025	The Home Depot #1940	84.32	B&G
12/9/2025	The Home Depot #1940	55.62	B&G
12/9/2025	The Home Depot #1940	101.36	B&G
12/9/2025	The Home Depot #1940	20.97	B&G
12/11/2025	The Home Depot #1940	36.48	B&G
12/11/2025	The Home Depot #1940	50.98	B&G
12/11/2025	The Home Depot #1940	182.88	B&G
12/12/2025	The Home Depot #1940	40.76	B&G
12/12/2025	The Home Depot #1940	79.82	B&G
12/12/2025	The Home Depot #1940	10.24	B&G
12/13/2025	The Home Depot #1940	102.82	B&G
12/15/2025	The Home Depot #1940	-1	B&G
12/15/2025	The Home Depot #1940	94.48	B&G
12/16/2025	The Home Depot #1940	32.97	B&G
12/16/2025	The Home Depot #1940	12.11	B&G
12/16/2025	The Home Depot #1940	18.9	B&G
12/16/2025	The Home Depot #1940	15.27	B&G
12/17/2025	The Home Depot #1940	49.7	B&G
12/17/2025	The Home Depot #1940	49.72	B&G
12/18/2025	The Home Depot #1940	36.62	B&G
12/19/2025	The Home Depot #1940	31.96	B&G
12/22/2025	The Home Depot #1940	11.58	B&G
12/22/2025	The Home Depot #1940	150.85	B&G
12/22/2025	The Home Depot #1940	18.77	B&G
12/29/2025	The Home Depot #1940	60.86	B&G
1/2/2026	The Home Depot #1940	376.68	B&G

1/3/2026	The Home Depot #1940	127.73	B&G
1/3/2026	The Home Depot #1940	108.15	B&G
12/4/2025	The Home Depot #1948	121.91	B&G
12/5/2025	The Home Depot #1948	35.42	B&G
12/8/2025	The Home Depot #1948	15.61	B&G
12/9/2025	The Home Depot #1948	55.72	B&G
12/9/2025	The Home Depot #1948	109.38	B&G
12/9/2025	The Home Depot #1948	23.84	B&G
12/9/2025	The Home Depot #1948	35.16	B&G
12/9/2025	The Home Depot #1948	755.12	B&G
12/9/2025	The Home Depot #1948	23.94	B&G
12/10/2025	The Home Depot #1948	9.96	B&G
12/11/2025	The Home Depot #1948	174.66	B&G
12/11/2025	The Home Depot #1948	47.96	B&G
12/12/2025	The Home Depot #1948	55.52	B&G
12/12/2025	The Home Depot #1948	45.96	B&G
12/12/2025	The Home Depot #1948	65.03	B&G
12/14/2025	The Home Depot #1948	41.26	B&G
12/14/2025	The Home Depot #1948	148.22	B&G
12/15/2025	The Home Depot #1948	58.87	B&G
12/17/2025	The Home Depot #1948	212.19	B&G
12/18/2025	The Home Depot #1948	46.9	B&G
12/18/2025	The Home Depot #1948	44.91	B&G
12/22/2025	The Home Depot #1948	241.42	B&G
12/22/2025	The Home Depot #1948	40.5	B&G
12/30/2025	Thorntons #0316	14.99	Staff
12/18/2025	Tmobile Postpaid Web	4,237.20	Board Aprroved
12/18/2025	Tmobile Postpaid Web	5,765.81	Board Aprroved
12/17/2025	Tractor Supply # 131	109.98	B&G
12/5/2025	Tribute Store Flowers	119.98	Staff
12/17/2025	Tst Algonquin Sub Shop	559	Staff
12/18/2025	Tst Algonquin Sub Shop	-338	Staff
12/10/2025	Tst Berghoff Cafe - Oh	19.61	Staff
12/15/2025	Tst Brunch Cafe-Huntle	147.5	Staff
12/17/2025	Tst Brunch Cafe-Huntle	142	Staff
12/9/2025	Tst Buttered Toast	208	Staff
12/29/2025	Tst Buttered Toast	336.8	Staff
12/9/2025	Tst Cocorico	14.64	Staff
12/27/2025	Tst Dc Cobbs East Dund	80	Staff
12/9/2025	Tst El Fuego Tacos An	1,010.00	Staff
12/16/2025	Tst El Fuego Tacos An	46.38	Staff
12/17/2025	Tst El Fuego Tacos An	754.49	Staff
12/23/2025	Tst El Fuego Tacos An	750	Staff
12/30/2025	Tst El Fuego Tacos An	225	Staff

12/19/2025	Tst Emmetts Brewing	478.5	Staff
12/6/2025	Tst Garibaldis Hoffman	407.7	Staff
12/6/2025	Tst Garibaldis Hoffman	830.5	Staff
12/6/2025	Tst Garibaldis Hoffman	1,112.00	Staff
12/18/2025	Tst Garibaldis Hoffman	330.87	Staff
12/31/2025	Tst Garibaldis Hoffman	252.66	Staff
12/31/2025	Tst Garibaldis Hoffman	172.27	Staff
12/31/2025	Tst Garibaldis Hoffman	532.33	Staff
1/3/2026	Tst Garibaldis Hoffman	548.94	Staff
12/9/2025	Tst Granary Tavern - D	23	Staff
12/13/2025	Tst High Flying Foods	19.72	Staff
12/13/2025	Tst Margaritas Kitch	20.99	Staff
12/9/2025	Tst Martins Bar-B-Que	90.91	Staff
12/9/2025	Tst Martins Bar-B-Que	117.13	Staff
12/11/2025	Tst Mike Hess Brewing	8.84	Staff
1/2/2026	Tst Neon Cow Creamery	534.51	Staff
12/10/2025	Tst Nothing Bundt Cak	24.82	Staff
12/10/2025	Tst Rosa Mexicano - B	17.78	Staff
12/14/2025	Tst San Diego Burger	25.79	Staff
12/12/2025	Tst Shorebird - San D	37.72	Staff
12/14/2025	Tst The Best Donuts	17.1	Staff
12/13/2025	Tst The Fish Market -	54.02	Staff
12/22/2025	Tst The Village Squire	955.17	Staff
12/16/2025	U Of I Web Payment	250	Staff
12/8/2025	Uber Trip	81.94	Staff
12/9/2025	Uber Trip	78.18	Staff
12/10/2025	Uber Trip	43.91	Staff
12/10/2025	Uber Trip	89.7	Staff
12/10/2025	Uber Trip	44.76	Staff
12/11/2025	Uber Trip	27.42	Staff
12/12/2025	Uber Trip	5	Staff
12/12/2025	Uber Trip	12.29	Staff
12/12/2025	Uber Trip	28.72	Staff
12/12/2025	Uber Trip	28.21	Staff
12/12/2025	Uber Trip	-5	Staff
12/12/2025	Uber Trip	-44.76	Staff
12/12/2025	Uber Trip	-89.7	Staff
12/13/2025	Uber Trip	12.74	Staff
12/13/2025	Uber Trip	84.92	Staff
12/13/2025	Uber Trip	69.29	Staff
12/13/2025	Uber Trip	38.34	Staff
12/13/2025	Uber Trip	25.73	Staff
12/28/2025	Uber Trip	17.95	Staff
12/28/2025	Uber Trip	18.96	Staff

12/30/2025	Uline Ship Supplies	2,085.13	Staff
12/7/2025	Union Oyster House	29.56	Staff
12/12/2025	United 01623561589252	208.96	Staff
12/17/2025	United 01623575051195	848.95	Staff
12/9/2025	United 01643258016411	-22.56	Staff
12/9/2025	United 01643522929786	49.44	Staff
12/11/2025	United 01643529199664	40	Staff
12/13/2025	United 01643532800556	-22.56	Staff
12/27/2025	Usps Kiosk 1613449550	27.3	Staff
12/12/2025	Usps Po 1600960102	78	Staff
12/23/2025	Usps Po 1600960102	62.4	Staff
12/18/2025	Usps Po 1622380118	87.1	Staff
12/11/2025	Village Pizza & Pub	376.77	Staff
12/30/2025	Walgreens #4258	13.96	Staff
12/9/2025	Walgreens #4502	4.49	Staff
12/9/2025	Walgreens #5284	22.24	Staff
12/10/2025	Walgreens #5284	27.8	Staff
12/16/2025	Walgreens #5284	64.5	Staff
12/14/2025	Wal-Mart #1377	21.98	Staff
12/10/2025	Wal-Mart #1404	206.79	Student
12/14/2025	Wal-Mart #1413	169.99	Staff
12/5/2025	Wal-Mart #1531	23.64	Staff
12/5/2025	Wal-Mart #1531	30.9	Staff
12/5/2025	Wal-Mart #1531	29.93	Staff
12/6/2025	Wal-Mart #1531	7.94	Staff
12/8/2025	Wal-Mart #1531	29.91	Staff
12/8/2025	Wal-Mart #1531	99.44	Staff
12/9/2025	Wal-Mart #1531	183.02	Staff
12/9/2025	Wal-Mart #1531	53.69	Staff
12/9/2025	Wal-Mart #1531	662.3	Staff
12/10/2025	Wal-Mart #1531	155.02	Staff
12/10/2025	Wal-Mart #1531	93.71	Staff
12/12/2025	Wal-Mart #1531	30.44	Staff
12/15/2025	Wal-Mart #1531	57.85	Staff
12/15/2025	Wal-Mart #1531	80.51	Staff
12/16/2025	Wal-Mart #1531	2.7	Staff
12/16/2025	Wal-Mart #1531	84.96	Staff
12/16/2025	Wal-Mart #1531	117.44	Staff
12/16/2025	Wal-Mart #1531	29.31	Staff
12/17/2025	Wal-Mart #1531	112.51	Staff
12/17/2025	Wal-Mart #1531	120.99	Staff
12/17/2025	Wal-Mart #1531	26.91	Staff
12/17/2025	Wal-Mart #1531	101.14	Staff
12/18/2025	Wal-Mart #1531	64.73	Staff

12/19/2025	Wal-Mart #1531	6.98	Staff
12/19/2025	Wal-Mart #1531	403.01	Staff
12/19/2025	Wal-Mart #1531	19.77	Staff
12/22/2025	Wal-Mart #1531	74.34	Staff
12/22/2025	Wal-Mart #1531	353.3	Staff
12/24/2025	Wal-Mart #1531	10.44	Staff
12/27/2025	Wal-Mart #1531	26.89	Staff
1/2/2026	Wal-Mart #1531	-7.48	Staff
1/2/2026	Wal-Mart #1531	77.16	Staff
12/17/2025	Wal-Mart #1814	75.84	Staff
12/14/2025	Wal-Mart #1848	231.36	Staff
12/16/2025	Wal-Mart #3434	11.76	Staff
12/8/2025	Wal-Mart #4641	460.01	Staff
12/9/2025	Wal-Mart #4641	24.85	Staff
12/9/2025	Wal-Mart #4641	17.58	Staff
12/9/2025	Wal-Mart #4641	189.17	Staff
12/15/2025	Wal-Mart #4641	178.24	Staff
12/15/2025	Wal-Mart #4641	95.94	Staff
12/17/2025	Wal-Mart #4641	181.85	Staff
12/5/2025	Wal-Mart #5060	25.3	Staff
12/10/2025	Wal-Mart #5060	232.03	Staff
12/14/2025	Wal-Mart #5060	112.83	Staff
12/15/2025	Wal-Mart #5060	12.13	Staff
12/15/2025	Wal-Mart #5060	50.82	Staff
12/15/2025	Wal-Mart #5060	109.99	Staff
12/15/2025	Wal-Mart #5060	57.9	Staff
12/17/2025	Wal-Mart #5060	159.47	Staff
12/17/2025	Wal-Mart #5060	348	Staff
12/18/2025	Wal-Mart #5060	261.32	Staff
12/29/2025	Wal-Mart #5060	22.22	Staff
12/29/2025	Wal-Mart #5060	251.8	Staff
1/3/2026	Wal-Mart #5060	20.85	Staff
12/7/2025	Walmart.Com	130.57	Staff
12/11/2025	Walmart.Com	33.51	Staff
12/19/2025	Walmart.Com	14.7	Staff
12/23/2025	Walmart.Com	100.03	Staff
1/2/2026	Walmart.Com	-47.3	Staff
12/16/2025	Walmart.Com 8009256278	11.76	Staff
12/20/2025	Walmart.Com 8009256278	62.32	Staff
12/12/2025	West Side Electric Sup	100.62	B&G
12/16/2025	West Side Electric Sup	108.36	B&G
12/14/2025	Wm Supercenter #1377	187.44	Staff
12/8/2025	Wm Supercenter #1413	32.11	Staff
12/10/2025	Wm Supercenter #1413	355.53	Staff

12/12/2025	Wm Supercenter #1553	83.74	Staff
12/12/2025	Wm Supercenter #1553	101.26	Staff
12/14/2025	Wm Supercenter #1553	169.83	Staff
12/8/2025	Wm Supercenter #4641	72.63	Staff
12/18/2025	Wm Supercenter #4641	12.04	Staff
12/5/2025	Wm Supercenter #5060	19.85	Staff
12/6/2025	Wm Supercenter #5060	29.81	Staff
12/7/2025	Wm Supercenter #5060	18.18	Staff
12/8/2025	Wm Supercenter #5060	92.02	Staff
12/8/2025	Wm Supercenter #5060	62.69	Staff
12/11/2025	Wm Supercenter #5060	51.38	Staff
12/11/2025	Wm Supercenter #5060	15.75	Staff
12/14/2025	Wm Supercenter #5060	433.99	Staff
12/15/2025	Wm Supercenter #5060	250.53	Staff
12/15/2025	Wm Supercenter #5060	719.31	Staff
12/15/2025	Wm Supercenter #5060	20.41	Staff
12/15/2025	Wm Supercenter #5060	224.15	Staff
12/16/2025	Wm Supercenter #5060	104.92	Staff
12/17/2025	Wm Supercenter #5060	37.42	Staff
12/18/2025	Wm Supercenter #5060	23.81	Staff
12/20/2025	Wm Supercenter #5060	33.99	Staff
12/23/2025	Wm Supercenter #5060	84.59	Staff
12/29/2025	Wm Supercenter #5060	-23.81	Staff
12/29/2025	Wm Supercenter #5060	-46.71	Staff
12/29/2025	Wm Supercenter #5060	-214.61	Staff
12/18/2025	Wm Supercenter #5442	5.52	Staff
12/12/2025	Zieglers Ace - Elgin	29.95	Staff
12/27/2025	Zieglers Ace Hdwe	31.99	B&G

ACTIVITY ACCOUNT SUMMARY
FOR MONTH OF: December, 2025

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2025 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
School							
Algonquin Lakes ES	$ 2,324.75	$ 1,050.00	$ 1,274.75	$ 12,594	$ 6,347	$ 3,857	$ 15,085
Algonquin M.S.	$ 1,042.79	$ 2,526.86	$ (1,484.07)	$ 16,150	$ 23,057	$ 20,516	$ 18,691
Big Timber E.S	$ 403.26	$ 1,075.36	$ (672.10)	$ 13,665	$ 7,495	$ 7,238	$ 13,922
Carpentersville M.S.	$ 166.48	$ 8,917.65	$ (8,751.17)	$ 38,753	$ 5,554	$ 12,068	$ 32,239
DeLacey	$ 2,908.68	$ 2,766.68	$ 142.00	$ 4,160	$ 5,503	$ 2,917	$ 6,746
Dundee-Crown H.S.	$ 33,441.27	$ 15,213.98	$ 18,227.29	$ 346,339	$ 124,423	$ 261,482	$ 209,280
Dundee Highlands	$ 585.07	$ 477.99	$ 107.08	$ 4,194	$ 990	$ 478	$ 4,706
Dundee M.S.	$ 10,099.10	$ 10,120.46	$ (21.36)	$ 162,018	$ 47,335	$ 55,779	$ 153,574
Eastview ES	$ 7.38	$ -	$ 7.38	$ 2,569	$ 1,449	$ 1,761	$ 2,256
Gary D Wright ES	$ 52.03	$ 3,273.25	$ (3,221.22)	$ 8,282	$ 19,225	$ 14,542	$ 12,965
Gilberts ES	$ 19.35	$ 645.49	$ (626.14)	$ 5,971	$ 6,111	$ 8,088	$ 3,994
Golfview ES	$ 1,584.57	$ -	$ 1,584.57	$ 3,372	$ 3,158	$ 2,160	$ 4,370
Hampshire ES	$ 24.60	$ 409.72	$ (385.12)	$ 3,533	$ 10,096	$ 7,030	$ 6,599
Hampshire H.S.	$ 23,337.56	$ 12,652.18	$ 10,685.38	$ 376,043	$ 256,728	$ 154,059	$ 478,712
Hampshire M.S.	$ 9,775.99	$ 8,145.13	$ 1,630.86	$ 82,672	$ 31,740	$ 35,559	$ 78,853
H.D. Jacobs H.S.	$ 13,300.84	$ 15,321.34	$ (2,020.50)	$ 315,640	$ 188,184	$ 184,269	$ 319,555
Lake In The Hills ES	$ 3,411.74	$ 8,765.88	$ (5,354.14)	$ 7,605	$ 6,083	$ 8,766	$ 4,922
Lakewood ES	$ 5,479.01	$ -	$ 5,479.01	$ 17,198	$ 10,848	$ 6,080	$ 21,966
Liberty ES	$ 4,654.39	$ 5,504.93	$ (850.54)	$ 9,004	$ 8,378	$ 9,485	$ 7,897
Lincoln Prairie ES	$ 967.76	$ 1,554.34	$ (586.58)	$ 11,280	$ 6,193	$ 2,023	$ 15,451
Meadowdale ES	$ 362.18	$ 515.21	$ (153.03)	$ 2,031	$ 8,699	$ 7,064	$ 3,667
Neubert ES	$ 12.93	$ -	$ 12.93	$ 4,096	$ 842	$ 1,165	$ 3,773
Parkview ES	$ 1,534.50	$ -	$ 1,534.50	$ 8,524	$ 5,346	$ 2,079	$ 11,791
Perry ES	$ 1,198.97	$ 1,160.61	$ 38.36	$ 9,362	$ 4,541	$ 2,052	$ 11,850
Sleepy Hollow ES	$ 10.55	$ 161.49	$ (150.94)	$ 3,540	$ 71	$ 428	$ 3,183
Westfield ES/MS	$ 10,519.79	$ 7,947.57	$ 2,572.22	$ 56,574	$ 40,682	$ 34,079	$ 63,178
Total	$ 127,225.54	$ 108,206.12	$ 19,019.42	$ 1,525,169	$ 829,078	$ 845,023	$ 1,509,224

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	13,810.30	2,324.75	1,050.00		15,085.05
Total Cash Accounts	13,810.30	2,324.75	1,050.00	0.00	15,085.05
Other Accounts					
200M-00-00 Special Ed	165.25				165.25
2032-00-00 Class of 2032	337.16				337.16
2033-00-00 Class of 2033	(896.38)	2,200.00	1,050.00	465.00	718.62
2034-00-00 Class of 2034	735.24				735.24
2035-00-00 Class of 2035	52.93				52.93
2036-00-00 Class of 2036	0.44				0.44
2038-00-00 Class of 2038	363.50				363.50
2090-10-00 Acting Club	51.46				51.46
2410-00-00 Culinary Kids 2/3	80.57				80.57
2415-10-00 Science Club	10.31				10.31
2420-10-00 Board Game Club	464.00				464.00
2590-10-00 Lady Lions Running Club	3,187.08				3,187.08
2590-20-00 Boys Running Club	1,366.08				1,366.08
4100-10-10 Fitness Club	130.05				130.05
4200-10-00 Birthday Books	555.00	60.00			615.00
4200-20-00 Book Fair	1,247.69				1,247.69
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	777.51				777.51
5100-00-00 General Fund	289.70				289.70
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
6000-00-00 Interest Income	2,407.98	64.75			2,472.73
6000-30-00 Field Trip Reserve	2,085.69			(465.00)	1,620.69
Total Other Accounts	13,810.30	2,324.75	1,050.00	0.00	15,085.05

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	20,175.93	1,042.79	2,526.86		18,691.86
Total Cash Accounts	20,175.93	1,042.79	2,526.86	0.00	18,691.86
Other Accounts					
2000-10-00 Student Council	1,171.78				1,171.78
2030-00-00 Class of 2030	667.58				667.58
2031-00-00 Class of 2031	34.86				34.86
2032-00-00 Class of 2032	316.32				316.32
2110-10-00 Band	319.34				319.34
2140-10-00 Chorus	230.03		175.45		54.58
2150-30-00 Musical	5,588.26				5,588.26
2151-10-00 Music Club	2,246.48		1,390.38		856.10
2220-10-00 Art Club	696.14				696.14
2230-10-00 Beta Club	2,114.76	504.00			2,618.76
2240-00-00 Baking Club	0.16				0.16
2250-00-00 Chess Club	0.10				0.10
2391-10-00 AVID	1,184.89	471.74	827.39		829.24
2430-10-00 Special Ed Community Trips	5.50				5.50
2590-40-00 Read-a-Thon	373.79				373.79
3020-00-00 Wrestling	396.89				396.89
3100-20-00 Volleyball	54.15				54.15
3110-10-00 Cross Country	184.25				184.25
3210-00-00 Boys Basketball	154.51		133.64		20.87
3210-10-00 Girls Basketball	123.14				123.14
3230-10-00 Track and Field	114.16				114.16
3250-20-10 Poms/Dance	87.48				87.48
3350-20-10 Cheerleading	34.18				34.18
4100-10-00 PBIS	102.91				102.91
4100-30-00 General	17.91				17.91
4300-30-00 Staff Account	19.11				19.11
5110-10-00 D300 Honors Band Concert	102.20				102.20
5110-20-00 MB Jazz Ensembles	958.01				958.01
5200-00-00 Physical Education Fund	74.50				74.50
6000-20-00 Field Trip Reserve	2,153.00				2,153.00
6000-30-00 Interest Income	649.54	67.05			716.59
Total Other Accounts	20,175.93	1,042.79	2,526.86	0.00	18,691.86

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 BMOHarris Checking Account	14,594.32	403.26	1,075.36		13,922.22
Total Cash Accounts	14,594.32	403.26	1,075.36	0.00	13,922.22
Other Accounts					
2036-00-00 Class of 2036	431.47	17.00			448.47
2037-00-00 Class of 2037	860.00	320.00	810.34	55.00	424.66
2038-00-00 Class of 2038	0.00	19.00			19.00
3010-00-00 Yearbook	1,157.00				1,157.00
3100-20-00 Math and Reading Night	1,236.00				1,236.00
3200-10-00 Running Club	554.05				554.05
4100-30-00 General	180.04				180.04
4200-10-00 Field Trip Donaton	3,579.52		138.42		3,441.10
5100-10-00 PBIS	390.00				390.00
5100-10-10 Staff Sunshine Account	1,655.35		126.60		1,528.75
6000-00-00 Interest Income	1,025.89	47.26			1,073.15
6000-30-00 Field Trip Reserve	3,525.00			(55.00)	3,470.00
Total Other Accounts	14,594.32	403.26	1,075.36	0.00	13,922.22

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	40,990.72	166.48	8,917.65		32,239.55
Total Cash Accounts	40,990.72	166.48	8,917.65	0.00	32,239.55
Other Accounts					
2000-10-00 Student Council	4,236.49				4,236.49
2030-00-00 Class of 2030	117.00				117.00
2031-00-00 Class of 2031	913.06				913.06
2032-00-00 Class of 2032	1,089.68				1,089.68
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	739.12				739.12
2110-20-00 MB Jazz	420.00				420.00
2120-10-00 Drama	1,892.17				1,892.17
2140-10-00 Chorus	846.04				846.04
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	1,068.68	25.00			1,093.68
2235-10-00 Chess Club	127.80				127.80
2481-10-00 Yearbook	2,335.56				2,335.56
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	2,868.85		173.00		2,695.85
3350-20-10 Cheerleading	3,966.89		153.39		3,813.50
4101-30-00 AVID	9,191.67		8,445.00		746.67
4210-20-00 General	5,407.32	24.05	146.26		5,285.11
4300-30-00 Sunshine	1,032.14				1,032.14
6000-00-00 Interest	765.55	117.43			882.98
6000-30-00 Field Trip Reserve	3,500.00				3,500.00
Total Other Accounts	40,990.72	166.48	8,917.65	0.00	32,239.55

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Cash Account	6,604.26	2,908.68	2,766.68		6,746.26
Total Cash Accounts	6,604.26	2,908.68	2,766.68	0.00	6,746.26
Other Accounts					
4100-00-00 Student Memorial Fundraiser	85.80				85.80
4700-00-00 Pyramid Model Committee	1,466.29				1,466.29
5100-00-00 General Student Activities	109.19	2,884.83	2,766.68		227.34
5200-00-00 PBIS	1,791.25				1,791.25
6000-00-00 Interest Income	651.73	23.85			675.58
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	6,604.26	2,908.68	2,766.68	0.00	6,746.26

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	191,052.27	33,441.27	15,213.98		209,279.56
Total Cash Accounts	191,052.27	33,441.27	15,213.98	0.00	209,279.56
Other Accounts					
1000-10-10 Banking Corrections	(204.00)				(204.00)
2000-10-00 Student Council	3,380.98				3,380.98
2095-10-00 Animation Club	98.78				98.78
2110-10-00 Instrumental Music	2,188.01	1,428.57	1,000.00		2,616.58
2120-10-00 Drama Club	3,050.53	1,841.57			4,892.10
2120-20-00 Musical Account	1,872.61	1,428.57			3,301.18
2120-30-00 Fall Play	15,021.39	4,919.14			19,940.53
2140-10-00 Choral Music	175.00	1,928.57			2,103.57
2145-50-00 Orchestra	13,840.19	1,744.57	120.00		15,464.76
2223-20-00 Charger Pride-Staff	2,311.81				2,311.81
2230-10-00 Beta Club	3,555.68				3,555.68
2235-10-00 SAFE	1,818.42				1,818.42
2240-10-00 Black Youth Alliance	500.00				500.00
2260-10-00 Industrial Ed Club	353.86				353.86
2263-10-00 Rotary Interact	1,491.14				1,491.14
2280-20-00 Environmental Club	1,665.18				1,665.18
2282-10-00 GirlUp	1,362.34				1,362.34
2310-10-00 World Language (French) Club	2,990.19				2,990.19
2340-10-00 Science Olympiad	292.14				292.14
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	2,509.15				2,509.15
2385-10-00 Poetry Club-Souls Spill Ink	1,588.58				1,588.58
2390-10-00 National Honor Society	1,813.93				1,813.93
2390-20-00 Illinois Music Honors Society	238.63	1,428.58			1,667.21
2391-10-00 AVID	1,407.57		250.00		1,157.57
2392-00-00 PSI Alpha	301.32				301.32
2408-10-00 GSA/LGBT Support Group	949.70				949.70
2439-10-00 Peer Mentors	298.30				298.30
2450-10-00 Debate Team	212.32	3,680.00			3,892.32
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	756.25				756.25
2592-10-00 Minority Leadership	804.52				804.52
2595-10-00 HOSA	221.22				221.22
2618-10-10 Operation Click	1,743.85				1,743.85
2700-10-20 Work Program/Buttons/Store	950.33				950.33
3100-20-20 Baseball	9,975.50		8,615.00		1,360.50
3150-20-10 Softball	4,118.11				4,118.11
3200-20-10 Girls Basketball	3,531.70		525.00		3,006.70
3200-20-20 Boys Basketball	8,784.51				8,784.51
3210-20-10 Girls Bowling	0.00	100.00			100.00
3250-00-00 Dance Team (Poms)	9,630.04	969.00	1,190.40		9,408.64
3300-20-10 Girls Soccer	2,774.02				2,774.02
3300-20-20 Boys Soccer	4,451.91				4,451.91
3350-20-10 Cheerleading	4,567.14	3,541.00	2,396.47		5,711.67
3400-20-10 Girls Tennis	1,680.12				1,680.12
3400-20-20 Boys Tennis	1,107.32				1,107.32
3450-20-10 Girls Swimming	2,608.61				2,608.61
3500-20-10 Girls Track	4,777.19				4,777.19
3500-20-20 Boys Track	665.90				665.90
3600-20-10 Girls Golf	3,231.88				3,231.88

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3600-20-20 Boys Golf	3,249.69				3,249.69
3650-20-10 Boys Lacrosse	2,299.60				2,299.60
3700-20-10 Football	3,505.56	2,500.00			6,005.56
3750-20-10 Flag Football	2,316.07	2,000.00			4,316.07
3800-20-00 Cross Country	965.55				965.55
3850-20-00 Wrestling	2,594.17	4,684.75			7,278.92
3900-20-00 Volleyball	2,903.49				2,903.49
4000-10-00 Sr. Class Gift	5,242.96				5,242.96
4100-30-00 General	22,680.08		1,117.11		21,562.97
4300-20-00 Sunshine Club/Staff Pride	1,073.07	611.00			1,684.07
4700-30-00 Scholarships	2,185.67				2,185.67
4750-10-00 Testing Prep	1,318.00				1,318.00
6000-00-00 Interest Income	1,122.31	635.95			1,758.26
6000-30-00 Field Trip Reserve	6,286.23				6,286.23
Total Other Accounts	191,052.27	33,441.27	15,213.98	0.00	209,279.56

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,597.97	585.07	477.99		4,705.05
Total Cash Accounts	4,597.97	585.07	477.99	0.00	4,705.05
Other Accounts					
2033-10-00 Class of 2033 Field Trips	563.31		292.99		270.32
2034-10-00 Class of 2034 Field Trips	196.12				196.12
2035-10-00 Class of 2035 Field Trips	127.25		127.25		0.00
2036-00-00 Class of 2036	15.80				15.80
2037-10-00 Class of 2037 Field Trips	35.10				35.10
4100-30-00 General Fund	672.37		57.75		614.62
4200-10-00 Service Club	833.87	570.59			1,404.46
6000-00-00 Interest Income	310.15	14.48			324.63
6000-30-00 Field Trip Reserve	1,844.00				1,844.00
Total Other Accounts	4,597.97	585.07	477.99	0.00	4,705.05

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	153,595.55	10,099.10	10,120.46		153,574.19
Total Cash Accounts	153,595.55	10,099.10	10,120.46	0.00	153,574.19
Other Accounts					
2000-10-00 Cardunal Council (Student)	4,089.10	410.22			4,499.32
2030-10-00 Class of 2030-A	937.89				937.89
2030-20-00 Class of 2030-B	937.88				937.88
2031-10-00 Class of 2031-A	236.48				236.48
2031-20-00 Class of 2031-B	236.49				236.49
2032-00-00 Class of 2032-A	365.39				365.39
20TG-00-00 Universal Team (PBIS)	1,995.18	1,294.65	(0.36)		3,290.19
20TY-00-00 Secondary Team	234.19				234.19
2110-10-00 Band	9,074.18		2,731.64		6,342.54
2130-10-00 Music Department	7,515.63		298.56		7,217.07
2140-10-00 Chorus/Vocal	4,134.64	2,439.00	1,627.91		4,945.73
2150-30-00 Musical/Ensembles	21,663.14		969.22		20,693.92
2155-10-00 Orchestra	13,985.16		1,666.55		12,318.61
2220-10-00 Art Club	5,946.15				5,946.15
2230-10-00 Beta Club	1,919.08	348.16	485.00		1,782.24
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	2,343.17	2,282.00	830.28		3,794.89
2425-10-00 Exploratory/Spanish	446.34				446.34
2431-10-00 Life Program (SPED)	47.52				47.52
2432-10-00 Snack (skills) Program	496.56	1.50	67.42		430.64
2435-10-00 S.O.A.R.	111.55				111.55
2436-10-00 SWANS	23.22				23.22
2481-10-00 Yearbook Club	165.12				165.12
2530-10-00 Chess Club	326.91				326.91
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	370.00				370.00
2566-10-00 Garden Club	226.04				226.04
2570-30-00 IMC	598.17				598.17
2590-10-00 Lions	16.11				16.11
2615-10-00 Midnight Mile	23,039.44				23,039.44
2619-10-00 Cardunal Care	3,301.59				3,301.59
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	827.91				827.91
2630-10-00 Ski Club	3,362.35		257.35		3,105.00
2631-10-00 Washington D.C. Trip	143.27				143.27
2635-10-00 Snowflake	1,331.31				1,331.31
2655-10-00 Battle of the Books	5.30				5.30
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	1,356.65				1,356.65
2675-00-00 STEM	65.35				65.35
3000-20-00 Athletics (DEL:2yr 15/16)	135.00				135.00
3010-00-00 Ultimate Club	352.24				352.24
3207-20-10 Girls Basketball - 7th	83.51				83.51
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-20 Boy's Basketball - 8th	310.27		200.00		110.27
3250-20-10 Poms	0.40				0.40
3253-20-10 Intramural Basketball	82.06				82.06
3254-20-00 Intramural Poms	121.95				121.95
3255-20-10 Intramural Wrestling	461.26		300.00		161.26
3350-20-10 Cheerleading	31.80				31.80

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3400-10-00 Color Guard	212.49				212.49
3500-20-10 Track Team	96.18				96.18
3600-10-00 Flag Football	813.59				813.59
3800-20-00 Cross Country	86.51				86.51
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	315.54				315.54
3850-20-00 Wrestling	844.08				844.08
3900-20-00 Volleyball	137.55				137.55
4100-30-00 General	17,280.49		131.95		17,148.54
4110-10-00 Outdoor Club	2,059.27		326.14		1,733.13
4210-00-00 Fall Play	8,843.58	2,730.00			11,573.58
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	114.14				114.14
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	4,162.76				4,162.76
4500-30-00 Flower Fund	535.58	86.25	228.80		393.03
6000-00-00 Interest Income	1,529.01	507.32			2,036.33
6000-30-00 Field Trip Reserve	2,673.00				2,673.00
Total Other Accounts	153,595.55	10,099.10	10,120.46	0.00	153,574.19

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,248.08	7.38			2,255.46
Total Cash Accounts	2,248.08	7.38	0.00	0.00	2,255.46
Other Accounts					
2029-00-00 Class of 2029	59.55				59.55
2032-00-00 Class of 2032	64.09				64.09
2034-00-00 Class of 2034	(66.04)				(66.04)
2035-00-00 Class of 2035	(506.00)				(506.00)
2036-00-00 Class of 2036	1,107.31				1,107.31
2037-00-00 Class of 2037	(30.42)				(30.42)
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
4100-30-00 General	555.03				555.03
5010-00-00 Library Books (Birthday Club)	232.59				232.59
6000-00-00 Interest Income	470.87	7.38			478.25
6000-30-00 Field Trip Reserve	346.00				346.00
Total Other Accounts	2,248.08	7.38	0.00	0.00	2,255.46

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	16,185.79	52.03	3,273.25		12,964.57
Total Cash Accounts	16,185.79	52.03	3,273.25	0.00	12,964.57
Other Accounts					
2033-00-00 Class of 2033	2,662.53				2,662.53
2034-00-00 Class of 2034	3,642.65		806.00		2,836.65
2035-00-00 Class of 2035	2,078.88		811.00		1,267.88
2036-00-00 Class of 2036	1,797.39		631.00		1,166.39
2037-00-00 Class of 2037	1,949.34		1,025.25		924.09
2038-00-00 Class of 2038	500.00				500.00
2140-10-10 Chorus	1,288.82				1,288.82
2215-10-10 Yearbook - Elem	726.00				726.00
2499-20-00 Apparel Store	0.11				0.11
2590-30-00 Girls on the Run	5.00				5.00
4100-30-00 General	63.48				63.48
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,343.65				1,343.65
6000-00-00 Interest Income	324.94	52.03			376.97
6000-30-00 Field Trip Reserve	(272.00)				(272.00)
Total Other Accounts	16,185.79	52.03	3,273.25	0.00	12,964.57

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,620.71	19.35	645.49		3,994.57
Total Cash Accounts	4,620.71	19.35	645.49	0.00	3,994.57
Other Accounts					
2000-20-00 LIFE Program	2,858.87				2,858.87
2032-00-00 Class of 2032	(378.75)				(378.75)
2033-00-00 Class of 2033	(841.95)				(841.95)
2034-00-00 Class of 2034	(1,579.48)		645.49		(2,224.97)
2035-00-00 Class of 2035	(189.07)				(189.07)
2036-00-00 Class of 2036	(118.60)				(118.60)
2037-00-00 Class of 2037	(384.90)				(384.90)
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	595.68				595.68
2590-40-00 Relay for Life	700.81				700.81
4100-30-00 General	514.10				514.10
5000-10-00 Staff Social Account	(38.30)				(38.30)
6000-00-00 Interest Income	955.28	19.35			974.63
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	4,620.71	19.35	645.49	0.00	3,994.57

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,785.23	1,584.57			4,369.80
Total Cash Accounts	2,785.23	1,584.57	0.00	0.00	4,369.80
Other Accounts					
2151-10-20 Summer Music Camp	268.29				268.29
2590-40-00 Relay for Life	144.00				144.00
4100-30-00 General	574.49				574.49
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4270-00-00 PBIS	202.10				202.10
5000-10-10 Staff Spirit Wear	154.33				154.33
6000-00-00 Interest Income	332.81	12.57			345.38
6000-30-00 Field Trip Reserve	678.00	1,572.00			2,250.00
Total Other Accounts	2,785.23	1,584.57	0.00	0.00	4,369.80

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Bank Checking	6,984.04	24.60	409.72		6,598.92
Total Cash Accounts	6,984.04	24.60	409.72	0.00	6,598.92
Other Accounts					
2033-00-00 Class of 2033	(100.00)				(100.00)
2034-00-00 Class of 2034	479.58		409.72		69.86
2035-00-00 Class of 2035	148.66				148.66
2036-00-00 Class of 2036	2,118.00				2,118.00
2037-00-00 Class of 2037	23.00				23.00
2140-20-00 Chorus	10.55				10.55
2270-10-00 Environmental Science	183.67				183.67
2618-40-00 Donations	548.10				548.10
4100-30-00 General	117.51				117.51
5100-00-00 Scholastic Book Fair	436.65				436.65
5110-00-00 Yearbook	292.00				292.00
5200-00-00 Sunshine Staff Account	1,166.53				1,166.53
6000-00-00 Interest Income	293.79	24.60			318.39
6000-30-00 Field Trip Reserve	1,266.00				1,266.00
Total Other Accounts	6,984.04	24.60	409.72	0.00	6,598.92

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	468,027.37	23,337.56	12,652.18		478,712.75
Total Cash Accounts	468,027.37	23,337.56	12,652.18	0.00	478,712.75
Other Accounts					
2000-10-00 Student Council	2,554.94	577.28			3,132.22
2014-10-00 Homecoming	33,548.93				33,548.93
2015-10-10 Class of 2015 Statue Maintenan	69.26				69.26
2026-00-00 Class of 2026	6,037.90				6,037.90
2027-00-00 Class of 2027	10,704.47		135.54		10,568.93
2028-00-00 Class of 2028	1,977.96		22.50		1,955.46
2029-00-00 Class of 2029	3,666.50	200.00			3,866.50
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	2,168.37				2,168.37
2140-10-00 Chorus	1,076.99				1,076.99
2150-30-00 Musical	4,937.20	3,220.00	301.35		7,855.85
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	28,341.47	222.68			28,564.15
2220-10-00 Art Club	1,243.30				1,243.30
2222-10-00 ABC Business Club	1,475.92				1,475.92
2223-00-00 ASL Club	498.45				498.45
2225-10-00 Black Student Alliance	4,428.92	3,000.00			7,428.92
2225-20-00 Hispanic Youth Alliance	649.48		21.50		627.98
2230-10-00 Debate Team	1,085.74	70.00	100.00		1,055.74
2240-10-00 Drama Club	6,099.19	7,431.50	658.00		12,872.69
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	2,591.92				2,591.92
2265-10-00 Environmental Club/Med Careers	1,168.82				1,168.82
2276-10-00 Field Trips	52.46				52.46
2280-10-00 Fishing Club	522.19				522.19
2310-10-00 AAPI Club	741.72				741.72
2320-10-00 German Club	456.94				456.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	412.00				412.00
2340-10-00 Spanish Club	240.07				240.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2370-10-00 Peer Mentoring	236.70				236.70
2390-10-00 National Honor Society	12,469.90	20.00	29.19		12,460.71
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	19,662.40				19,662.40
2393-10-00 PBIS	1,487.06				1,487.06
2410-00-00 Math Team	461.00				461.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	823.97				823.97
2618-10-10 Operation Click	1,064.80				1,064.80
2620-00-00 Female Empowerment	417.01				417.01
2644-10-00 Co-Op	3,188.41				3,188.41
2647-10-00 FACS	294.94				294.94
2655-00-00 Literary Magazine	551.73				551.73
2670-10-00 Scholastic Bowl	234.09	200.00	280.00		154.09
2671-00-00 Science	1,780.38				1,780.38
2671-10-00 Science-Six Flags GreatAmerica	0.01				0.01
2680-10-00 Marketing Class	181.65				181.65
2685-00-00 Target Edu	211.77				211.77

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2686-00-00 Woodshop	140.00				140.00
2690-00-00 WHIPS TV	58.00				58.00
2710-10-00 Activity Directors	583.22				583.22
3100-10-00 Athletic Development	1,321.54				1,321.54
3100-20-20 Baseball	13,055.01				13,055.01
3150-20-10 Softball	6,902.06	253.00			7,155.06
3200-20-10 Girls Basketball	3,670.26	6,467.00	162.18		9,975.08
3200-20-20 Boys Basketball	11,826.77		1,525.92		10,300.85
3250-20-10 Poms	17,318.56				17,318.56
3300-20-10 Girls Soccer	8,338.99				8,338.99
3300-20-20 Boys Soccer	1,031.70		141.00		890.70
3350-20-10 Cheerleading	20,993.09		228.00		20,765.09
3400-20-10 Girls Tennis	7,942.28		3,192.88		4,749.40
3400-20-20 Boys Tennis	4,885.87				4,885.87
3500-20-10 Girls Track & Field	8,014.71				8,014.71
3500-20-20 Boys Track	7,364.09				7,364.09
3600-20-10 Boys Golf	8,846.67				8,846.67
3600-20-20 Girls Golf	3,440.49				3,440.49
3610-10-00 Boys Lacrosse	1,862.93				1,862.93
3610-20-00 Girls LaCrosse	3,556.31				3,556.31
3700-20-10 Football	27,921.72		4,450.22		23,471.50
3700-30-10 Powder Puff	3,528.25				3,528.25
3700-40-10 Flag Football	6,233.68	25.00			6,258.68
3800-10-00 Whip Squad	193.00		59.64		133.36
3800-20-00 Boys and Girls Cross Country	1,894.58	137.33	610.55		1,421.36
3850-20-00 Wrestling	6,155.80				6,155.80
3900-20-00 Volleyball	11,189.90		733.71		10,456.19
3900-20-10 Volleyball Club	118.00				118.00
3990-10-00 Gatorade Fundraiser	642.87				642.87
4000-30-00 General	17,584.80				17,584.80
4100-00-00 FVC Leadership	981.48				981.48
4150-00-00 Teacher Grants	22.50				22.50
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4300-40-00 PE-Active	1.00				1.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-10-50 2024 GENE HAAS SCHOLARSHIP	20,000.00				20,000.00
4700-30-00 Scholarship & Blood Drive	2,040.00				2,040.00
4700-40-00 Drama Club Scholarship	0.50				0.50
4800-00-00 Guidance	642.52				642.52
6000-00-00 Interest	48,071.94	1,513.77			49,585.71
6000-30-00 Field Trip Reserve	3,138.00				3,138.00
Total Other Accounts	468,027.37	23,337.56	12,652.18	0.00	478,712.75

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	77,221.73	9,775.99	8,145.13		78,852.59
Total Cash Accounts	77,221.73	9,775.99	8,145.13	0.00	78,852.59
Other Accounts					
1000-10-00 Banking Corrections	59.78				59.78
2001-10-00 Student Council - MS	503.09				503.09
2030-00-00 Class of 2030	3,309.55			1,280.00	4,589.55
2031-00-00 Class of 2031	(4,006.72)	3,660.00	(4,064.00)		3,717.28
2032-00-00 Class of 2032	709.61				709.61
2111-00-00 Music Field Trip Account	4,113.67	3,373.00	3,430.00		4,056.67
2114-10-00 Band - MS	897.88				897.88
2120-10-00 Drama Club	11,517.36		1,333.92		10,183.44
2140-10-00 Chorus	2,911.68				2,911.68
2155-10-00 MS Orchestra	1,140.79				1,140.79
2210-00-00 Cafe 10A	525.63	93.46	35.00		584.09
2225-10-00 Arts & Craft Club	62.80				62.80
2230-10-00 Beta Club	5,091.56	133.00	80.00		5,144.56
2391-10-00 AVID	17,216.02		617.74		16,598.28
2400-00-00 PBIS	1,771.42		78.69		1,692.73
2560-20-00 Book Fair	91.70	928.50	928.25		91.95
2631-10-29 Washington DC 8th Grade	13,142.60	1,013.40		(1,500.00)	12,656.00
2631-10-30 Washington DC 7th Grade	899.40			1,500.00	2,399.40
2667-00-00 MS Sports	756.03	11.05	411.28		355.80
2669-00-00 MS Yearbook	1,048.00				1,048.00
4100-30-00 General	12,087.47	299.95	5,294.25		7,093.17
4200-10-10 MS PE	213.09				213.09
6000-00-00 Interest	1,067.32	263.63			1,330.95
6000-30-00 Field Trip Reserve	2,092.00			(1,280.00)	812.00
Total Other Accounts	77,221.73	9,775.99	8,145.13	0.00	78,852.59

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	321,576.10	13,300.84	15,321.34		319,555.60
Total Cash Accounts	321,576.10	13,300.84	15,321.34	0.00	319,555.60
Other Accounts					
1000-10-10 Banking Corrections	(26.50)				(26.50)
2000-10-00 Student Council	42,340.05	115.00	298.98	400.00	42,556.07
2022-00-00 Class of 2022	64.85				64.85
2024-00-00 Class of 2024	2,074.58				2,074.58
2026-00-00 Class of 2026	10,339.08	545.55	1,317.77	(100.00)	9,466.86
2027-00-00 Class of 2027	1,461.91				1,461.91
2028-00-00 Class of 2028	622.70				622.70
2029-00-00 Class of 2029	923.60				923.60
2110-00-10 Prom	25,385.35	106.65			25,492.00
2110-10-00 Band	8,401.56				8,401.56
2120-10-00 Drama Club	1,774.70	1,075.00			2,849.70
2140-10-00 Choral	3,562.05	585.00			4,147.05
2150-30-00 Musical	4,455.21	969.25	90.78		5,333.68
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2152-10-00 24hr Musical	2,234.42				2,234.42
2153-10-00 Spring/Fall Play	1,723.90	273.02	1,225.85		771.07
2155-10-00 Orchestra	1,504.27				1,504.27
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,731.11				1,731.11
2230-00-00 Black Allegiance Club	(22.66)				(22.66)
2245-10-00 Women's Empowerment Club	572.89				572.89
2253-10-00 Conservation	495.04				495.04
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	236.85				236.85
2263-10-00 Interact Club	4,979.24	125.39			5,104.63
2276-10-00 Field Trips	534.59				534.59
2281-10-00 Gold Rush	1,151.42				1,151.42
2310-10-00 French Club	200.36				200.36
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	138.05				138.05
2330-20-00 World Language Department	287.37				287.37
2340-10-10 Key Club	3,112.78	515.00	1,519.70	(150.00)	1,958.08
2370-10-00 FCCLA	79.42				79.42
2390-10-00 National Honor Society	4,745.60				4,745.60
2391-10-00 AVID	3,614.01		(2,216.52)		5,830.53
2393-10-00 PBIS	884.95				884.95
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	3,411.43	310.00	70.00	(150.00)	3,501.43
2406-10-00 DJ (Entertainment) Club	392.06				392.06
2408-10-00 GSA (Gay Straight Alliannce)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	276.97				276.97
2409-20-00 AAPIA-Asian Amer Pac Islander	43.52				43.52
2409-30-00 South Asian Student Alliance	203.50				203.50
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	446.89				446.89
2420-10-00 Science Olympiad	806.78	154.49			961.27
2425-10-00 Girls Into Stem	100.00				100.00
2430-10-00 Academic Challenge	50.00				50.00
2435-10-00 HOSA	400.00		400.00		0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2590-40-00 Relay for Life	122.51				122.51
2618-30-00 Green Eagles	2,841.70				2,841.70
2618-30-10 High School Against Cancer	25.35				25.35
3000-10-00 Special Olympics	4,403.36				4,403.36
3001-00-00 Student Act/Ath Council	1,547.89				1,547.89
3100-20-20 Baseball	16,074.42				16,074.42
3150-20-10 Softball	3,903.47				3,903.47
3200-20-10 Girls Basketball	1,157.29				1,157.29
3200-20-20 Boys Basketball	60.18				60.18
3210-20-10 Bowling	337.05				337.05
3250-20-10 Dance Team	5,732.39				5,732.39
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	6,308.29				6,308.29
3300-20-20 Boys Soccer	11,443.71				11,443.71
3350-20-10 Cheerleaders	3,082.83	5,830.00	5,392.00		3,520.83
3400-20-10 Girls Tennis	3,887.31				3,887.31
3400-20-20 Boys Tennis	4,936.08				4,936.08
3450-20-10 Girls Swimming	50.00				50.00
3450-20-20 Boys Swimming	1,244.98				1,244.98
3500-20-10 Girls Track & Field	5,721.80				5,721.80
3500-20-20 Boys Track	7,687.68				7,687.68
3600-20-10 Girls Golf	826.26	527.00	929.35		423.91
3600-20-20 Boys Golf	6,696.78				6,696.78
3650-20-10 Boys Lacrosse	8,832.81				8,832.81
3700-20-10 Football	11,555.22		5,906.23		5,648.99
3750-20-10 Flag Football	8,403.18				8,403.18
3800-20-00 Cross Country	5,884.33	607.00	288.86		6,202.47
3850-20-00 Wrestling	8,546.07				8,546.07
3900-20-00 Volleyball	14,339.23				14,339.23
4100-30-00 General	251.18				251.18
4110-10-00 Eagle Minds Matter	1,053.13		23.74		1,029.39
4200-10-00 Eagle's Wings Food Pantry	7,264.94	300.00			7,564.94
4300-30-10 Eagle Pride Advisory Committee	578.24	185.00	74.60		688.64
6000-00-00 Interest	24,066.44	1,077.49			25,143.93
6000-30-00 Field Trip Reserve	3,515.00				3,515.00
Total Other Accounts	321,576.10	13,300.84	15,321.34	0.00	319,555.60

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	10,276.09	3,411.74	8,765.88		4,921.95
Total Cash Accounts	10,276.09	3,411.74	8,765.88	0.00	4,921.95
Other Accounts					
2034-00-00 Class of 2034	248.77				248.77
2631-10-00 Field Trip Grant Funds	94.47				94.47
3020-10-00 Leopards Chorus Club	1,897.67				1,897.67
3030-20-00 ILMEA	80.00				80.00
4100-30-00 General	2,526.50				2,526.50
5010-00-10 Jump Rope for Heart	50.00				50.00
5020-00-00 Ned Show / Yo-yo	1,184.00				1,184.00
5100-00-00 Leopards Holiday Giving	71.36				71.36
6000-00-00 Interest Income	1,468.92	21.74			1,490.66
6000-30-00 Field Trip Reserve	2,654.40	3,390.00	8,765.88		(2,721.48)
Total Other Accounts	10,276.09	3,411.74	8,765.88	0.00	4,921.95

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	16,486.89	5,479.01			21,965.90
Total Cash Accounts	16,486.89	5,479.01	0.00	0.00	21,965.90
Other Accounts					
2001-10-10 PBIS (Student Council)	2,803.16				2,803.16
2033-00-00 Class of 2033	849.76				849.76
2034-00-00 Class of 2034	763.40				763.40
2035-00-00 Class of 2035	683.40				683.40
2036-00-00 Class of 2036	456.98				456.98
2037-00-00 Class of 2037	189.49				189.49
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	2,171.76	5,415.73			7,587.49
2151-10-00 Music Club	551.19				551.19
2230-10-00 Beta Club	42.46				42.46
2540-20-00 Cultural Committee	285.60				285.60
2618-30-00 Families in Need	104.41				104.41
2657-00-00 Family Night-Math Night	1,349.95				1,349.95
2657-10-00 Family Night-Reading Night	1,986.98				1,986.98
4100-30-00 General	862.54				862.54
4300-30-00 Sunshine Fund	0.66				0.66
6000-00-00 Interest Income	1,589.37	63.28			1,652.65
6000-30-00 Field Trip Reserve	1,779.08				1,779.08
Total Other Accounts	16,486.89	5,479.01	0.00	0.00	21,965.90

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	8,747.84	4,654.39	5,504.93		7,897.30
Total Cash Accounts	8,747.84	4,654.39	5,504.93	0.00	7,897.30
Other Accounts					
2033-00-00 Class of 2033	(20.00)				(20.00)
2034-00-00 Class of 2034	426.00	4,302.00	5,155.21	1,120.00	692.79
2035-00-00 Class of 2035	(228.50)			333.50	105.00
2036-00-00 Class of 2036	767.00			110.12	877.12
2100-10-00 Dual Language Activities	80.00				80.00
2276-10-00 Field Trips	100.97				100.97
2410-00-00 Bookfair	11.18	323.41	349.72		(15.13)
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
4100-30-00 General	75.20				75.20
4200-00-00 Liberty Chorus	1,855.70				1,855.70
4300-20-00 Kids Heart Challenge	1,200.00				1,200.00
4400-00-00 Reach for the Stars	946.48				946.48
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	1,088.62	28.98			1,117.60
6000-30-00 Field Trip Reserve	1,373.73			(1,563.62)	(189.89)
Total Other Accounts	8,747.84	4,654.39	5,504.93	0.00	7,897.30

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	16,037.01	967.76	1,554.34		15,450.43
Total Cash Accounts	16,037.01	967.76	1,554.34	0.00	15,450.43
Other Accounts					
2033-00-00 Class of 2033	2,332.01				2,332.01
2034-00-00 Class of 2034	980.34		276.84		703.50
2035-00-00 Class of 2035	55.66				55.66
2036-00-00 Class of 2036	67.36				67.36
2037-00-00 Class of 2037	814.54	16.00		16.00	846.54
2210-00-00 Animal Shelter Fundraiser	0.50				0.50
2510-00-00 Scholastic Book Fair/Follett	90.02				90.02
3100-00-00 Yearbook	3,734.36				3,734.36
4100-30-00 General	2,464.88				2,464.88
4300-10-00 Staff Spiritwear	1,314.71				1,314.71
4300-20-00 Sunshine	1,557.87	900.00	1,277.50		1,180.37
6000-00-00 Interest Income	655.18	51.76			706.94
6000-30-00 Field Trip Reserve	1,969.58			(16.00)	1,953.58
Total Other Accounts	16,037.01	967.76	1,554.34	0.00	15,450.43

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,819.72	362.18	515.21		3,666.69
Total Cash Accounts	3,819.72	362.18	515.21	0.00	3,666.69
Other Accounts					
2590-30-00 Girls on the Run	69.01				69.01
4100-30-00 General	97.18				97.18
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	495.63	350.00	515.21		330.42
4400-10-00 Scholastic Book Fair	106.20				106.20
5000-10-00 Yearbook	179.47				179.47
6000-00-00 Interest Income	431.75	12.18			443.93
6000-30-00 Field Trip Reserve	2,434.00				2,434.00
Total Other Accounts	3,819.72	362.18	515.21	0.00	3,666.69

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,760.01	12.93			3,772.94
Total Cash Accounts	3,760.01	12.93	0.00	0.00	3,772.94
Other Accounts					
2031-00-00 Class of 2031-Inactive	245.90				245.90
2032-00-00 Class of 2032	(245.90)				(245.90)
2033-00-00 Class of 2033	106.16				106.16
2034-00-00 Class of 2034	165.36				165.36
2035-00-00 Class of 2035	14.19				14.19
4100-30-00 General	1,025.31				1,025.31
6000-00-00 Interest Income	544.49	12.93			557.42
6000-30-00 Field Trip Reserve	1,904.50				1,904.50
Total Other Accounts	3,760.01	12.93	0.00	0.00	3,772.94

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	10,257.42	1,534.50			11,791.92
Total Cash Accounts	10,257.42	1,534.50	0.00	0.00	11,791.92
Other Accounts					
2035-00-00 Class of 2035	16.00				16.00
2590-40-00 Relay for Life	1,248.02				1,248.02
4100-00-00 PBIS	2,971.12				2,971.12
4150-00-00 Math Night	108.00				108.00
4300-00-00 General Fund	2,297.26				2,297.26
5010-00-00 School Fundraisers	1,412.34				1,412.34
5030-10-00 School Store-Inactive	269.06				269.06
5500-00-00 Staff Social Account-Inactive	1.36				1.36
6000-00-00 Interest Income	1,205.26	34.50			1,239.76
6000-30-00 Field Trip Reserve	729.00	1,500.00			2,229.00
Total Other Accounts	10,257.42	1,534.50	0.00	0.00	11,791.92

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	11,812.28	1,198.97	1,160.61		11,850.64
Total Cash Accounts	11,812.28	1,198.97	1,160.61	0.00	11,850.64
Other Accounts					
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
2033-00-00 Class of 2033	146.76				146.76
2034-00-00 Class of 2034	764.03				764.03
2035-00-00 Class of 2035	(116.89)				(116.89)
2036-00-00 Class of 2036	2.32				2.32
2037-00-00 Class of 2037	190.01				190.01
2038-00-00 Class of 2038	614.07				614.07
3200-00-00 Media Center	96.42	1,160.61	1,160.61		96.42
3300-10-00 Student Council	568.09				568.09
3300-20-00 Perry Fundraising	2,589.91				2,589.91
3500-10-00 Donations	1,600.00				1,600.00
4100-30-00 General	381.71				381.71
4200-00-00 Perry Teacher Social Account	226.32				226.32
6000-00-00 Interest Income	1,521.08	38.36			1,559.44
6000-30-00 Field Trip Reserve	3,009.00				3,009.00
Total Other Accounts	11,812.28	1,198.97	1,160.61	0.00	11,850.64

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,333.64	10.55	161.49		3,182.70
Total Cash Accounts	3,333.64	10.55	161.49	0.00	3,182.70
Other Accounts					
2033-00-00 Class of 2033	381.96				381.96
2034-00-00 Class of 2034	299.91				299.91
2035-00-00 Class of 2035	99.97				99.97
2037-00-00 Class of 2037	0.00		161.49		(161.49)
2560-30-00 Library - Birthday Books	0.08				0.08
4100-30-00 General	15.97				15.97
6000-00-00 Interest Income	600.75	10.55			611.30
6000-10-00 Bank Corrections	5.00				5.00
6000-30-00 Field Trip Reserve	1,930.00				1,930.00
Total Other Accounts	3,333.64	10.55	161.49	0.00	3,182.70

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 12/1/2025 through 12/31/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	60,605.30	10,519.79	7,947.57		63,177.52
Total Cash Accounts	60,605.30	10,519.79	7,947.57	0.00	63,177.52
Other Accounts					
2000-10-00 Student Council	5,069.31				5,069.31
2030-00-00 Class of 2030-A	294.79				294.79
2030-10-00 Class of 2030-B	294.78				294.78
2031-10-00 Class of 2031-A	563.33				563.33
2031-20-00 Class of 2031-B	563.32				563.32
2032-00-00 Class of 2032	2,055.57				2,055.57
2033-00-00 Class of 2033	83.34				83.34
2034-00-00 Class of 2034	359.98				359.98
2035-00-00 Class of 2035	43.04				43.04
2112-00-00 Band - Middle School	969.26	624.00			1,593.26
2115-00-00 Music - Elementary	2,370.07				2,370.07
2150-30-00 Musicals	3,150.21				3,150.21
2151-10-00 Music Dept.	990.20	1,015.00	881.00		1,124.20
2220-10-00 Art Club	85.79				85.79
2230-10-00 Beta Club	4,905.99				4,905.99
2340-10-00 Spelling Bee	46.03				46.03
2391-10-00 AVID	7,455.04		405.57		7,049.47
2392-10-00 HANDS Club	0.06				0.06
2392-20-00 Pawsitivity Pack	763.83	560.00	500.00		823.83
2393-10-00 PBIS Middle School	159.61	112.00			271.61
2393-20-00 PBIS Elementary	935.34	1,120.00			2,055.34
2395-10-00 Family Engagement Nights	173.00				173.00
2481-10-00 Yearbook - MS	7,346.42	25.00			7,371.42
2482-10-00 Yearbook - ELE	626.94				626.94
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	6,277.09	6,456.27	6,161.00		6,572.36
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	36.92				36.92
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	24.86				24.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	25.82				25.82
3350-20-10 Cheerleading	960.44				960.44
3830-00-00 Basketball - Girls	0.04				0.04
3840-00-00 Basketball - Boys	250.04	385.00			635.04
3850-20-00 Wrestling	142.55				142.55
3860-20-00 Cross Country	78.20				78.20
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	5,768.13				5.768.13
4105-30-00 Student Assistance Account	1,403.37				1,403.37
4400-30-00 PE - MS	74.52				74.52
4401-30-00 PE - Elementary	243.09				243.09
5500-10-00 Bank Correction	150.00				150.00
6000-00-00 Interest Income	2,293.94	222.52			2.516.46
6000-30-00 Field Trip Reserve	3,391.00				3,391.00
Total Other Accounts	60,605.30	10,519.79	7,947.57	0.00	63,177.52

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Change Order/Alternate Approval**

Background
The following Change order is for the Parkview Construction process.

Parkview Elementary School Alternate Bid HVAC Controls
On September 23, 2025, the Board of Education approved a project to add approximately 16,200 square feet to the south side of Parkview Elementary School, connecting the existing north-south corridors. The project also includes interior renovations such as the installation of a fire protection system, electrical system upgrades, and a new HVAC system. As part of this work, the District elected to pursue alternate bids to support the establishment of a district-wide standard Building Automation System (BAS). A BAS is a centralized network that monitors and controls building systems, including mechanical, HVAC, and security infrastructure.

Alternates are included in construction bids to provide cost-saving or value-added options and allow the District to adjust project scope (such as selecting different equipment or adding/deducting components) after bids are received. By deferring the selection of a BAS alternate during the initial bid approval in September, the District was able to fully evaluate and compare available systems. This approach allowed staff to assess performance, compatibility, and long-term support before making a final recommendation.

At the time of the bid opening, the District received alternate proposals for two BAS platforms, Tridium and Trane, from 10 different vendors, with pricing ranging from $460,000 to $719,000. Following a comprehensive review, Trane controls were selected to establish the District's BAS standard. Trane provides a reliable, fully integrated solution that supports energy efficiency, advanced system monitoring, and consistent environmental control. In addition, compatibility with both new and existing equipment simplifies maintenance and promotes long-term operational efficiency.

In accordance with the scope for this project, alternate selections must still be awarded to the lowest responsive and responsible bidder. The base HVAC contract was awarded to Commercial Mechanical in the amount of $4,299,000. Their bid for the Trane BAS was $465,000, resulting in a total project cost of $4,764,000, which remains the lowest responsible and responsive bid for the project.

Administrative Recommendation

Administration recommends approving the alternate for Trane controls to Commercial Mechanical in the amount of $465,000.00.

Fiscal Impact

The total approved cost of the Parkview addition and renovation bid was $16,011,015.00. The total cost of the HVAC controls, $465,000.00, was budgeted in the original construction estimate and will be paid from Fund 60, Capital Projects.

Docusign Envelope ID: 89995E9C-D26D-40C6-A643-A8E6620F46BD

LAMP INCORPORATED

CO #001

Lamp Incorporated
460 N. Grove Avenue
Elgin, Illinois

Project: 16789 - D300 - Parkview Elementary School - Addition and Renovations
122 Carpenter Blvd
Carpentersville , Illinois 60110

Trade Contract Change Order #001: Alternate 1d - Trane Temperature Controls

CONTRACT COMPANY:	**Commercial Mechanical Inc.** 50 First Street Dunlap, Illinois 61525	**CONTRACT FOR:**	23A-1 :HVAC
DATE CREATED:	11/ 03 /2025		
DUE DATE:		**EXECUTED:**	No
		TOTAL AMOUNT:	$ 465,000.00

DESCRIPTION:
Lamp PCO 004

ATTACHMENTS:

CHANGE ORDER REQUESTS IN THIS CHANGE ORDER:

COR #	Title	Schedule Impact	Amount
001	Alternate 1d - Trane Temperature Controls		$ 465,000.00
		TOTAL:	**$ 465,000.00**

CHANGE ORDER LINE ITEMS:

PCO # 001 : Alternate 1d - Trane Temperature Controls

#	Cost Code	Description	Type	Amount
1	23-23A-01 - HVAC	Commercial Mechanical - Alternate 1d - Trane Temperature Controls	Commitment	$ 465,000.00
			Subtotal:	$465,000.00
			Grand Total:	**$465,000.00**

The original (Contract Sum)	$ 4,299,000.00
Net change by previously authorized Change Orders	$ 0.00
The contract sum prior to this Change Order was	$ 4,299,000.00
The contract sum will be increased by this Change Order in the amount of	$ 465,000.00
The new contract sum including this Change Order will be	$ 4,764,000.00
The contract time will by this Change Order by	

Commercial Mechanical Inc.	Lamp Incorporated	Dewberry Architects Inc.	Community Unit School District 300
SIGNATURE	SIGNATURE	DocuSigned by: Brian Kerner 872AE76DCBBC406... SIGNATURE	SIGNATURE
11.4.25 DATE	11/4/25 DATE	DATE	DATE

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work of all of the Contractors for the Project are to be completed prior to Substantial Completion of the entire Work of all of the Contractors for the Project, the Contractors shall achieve Substantial Completion of such portions by the following dates:
(Table deleted)
To be determined by the Architect upon completion of the Work.

§ 3.4 When the Work of this Contract, or any Portion Thereof, is Substantially Complete

§ 3.4.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall substantially complete the entire Work of this Contract:
(Paragraphs deleted)
To be determined by the Architect upon completion of the Work.

§ 3.4.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work of this Contract are to be substantially complete prior to when the entire Work of this Contract shall be substantially complete, the Contractor shall substantially complete such portions by the following dates:
To be determined by the Architect upon completion of the Work.
(Table deleted)

§ 3.4.3 If the Contractor fails to substantially complete the Work of this Contract, or portions thereof, as provided in this Section 3.4, liquidated damages, if any, shall be assessed as set forth in Section 4.3.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one of the following:
(Check the appropriate box.)

[X] Stipulated Sum, in accordance with Section 4.2 below

[ ] Cost of the Work plus the Contractor's Fee, in accordance with Section 4.3 below

[ ] Cost of the Work plus the Contractor's Fee with a Guaranteed Maximum Price, in accordance with Section 4.4 below

(Based on the selection above, complete Section 4.2, 4.3 or 4.4 below.)

§ 4.2 Stipulated Sum

§ 4.2.1 The Contract Sum shall be:

FOUR MILLION TWO HUNDRED NINETY-NINE THOUSAND & 00/100 DOLLARS
$4,299,000.00,

subject to additions and deductions as provided in the Contract Documents.

§ 4.2.2 Alternates

§ 4.2.2.1 Alternates, if any, included in the Contract Sum:
(Table deleted)
N/A

§ 4.2.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.

Alternate 1a – Everest Temperature Controls	$460,000.00
Alternate 1c – Johnson Temperature Controls	$657,500.00
Alternate 1d – Trane Temperature Controls	$465,000.00

(Table deleted)

§ 4.2.3 Allowances, if any, included in the Contract Sum:
(Paragraph deleted)

Item	Price
Unforseen Conditions	**$100,000.00**

(Row deleted)

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User Notes:

460 N. Grove Ave.
Elgin, IL 60120
www.lampinc.net

O: 847.741.7220
F: 847.741.9677

September 15, 2025

Dr. Frank Williams
Chief Financial Officer
Community Unit School District 300
2550 Harnish Road
Algonquin, IL 60102

RE: Letter of Bid Compliance (revised)
Parkview Elementary School - Addition & Renovations

Dear Dr. Williams,

On September 4, 2025 (Bid Release 1), bids were received for the Community Unit School District 300 - Parkview Elementary School Addition & Renovations project. Listed below are the proposed contract amounts for each trade package. Lamp Incorporated will be conducting work scope review meetings with each trade contractor to comfirm compliance with the Bid Documents, and will provide a confirmation letter for the September 23, 2025, Board Meeting requesting approval to issue contracts and begin construction October 1, 2025.

02A-1 Demolition
Alpine Demolition Services, LLC.

Base Bid:	$	281,000.00
Proposed Contract Amount:	**$**	**281,000.00**

03A-1 Building Concrete
Duco Cement Construction, Inc.

Base Bid:	$	1,095,400.00
Proposed Contract Amount:	**$**	**1,095,400.00**

04A-1 Masonry
GC Masonry, Inc.

Base Bid:	$	1,239,800.00
Proposed Contract Amount:	**$**	**1,239,800.00**

05A-1 Structural & Miscellaneous Steel
TA Bowman Constructors LLC.

Base Bid:	$	497,400.00
Proposed Contract Amount:	**$**	**497,400.00**

06A-1 General Trades
Hargrave Builders

Base Bid:	$	1,716,450.00
Proposed Contract Amount:	**$**	**1,716,450.00**

07A-1 Roofing
Weatherguard Roofing

Base Bid:	$	379,500.00
Proposed Contract Amount:	**$**	**379,500.00**

08B-1 Aluminum and Glass
3F Corporation

Base Bid:	$	368,000.00
Proposed Contract Amount:	**$**	**368,000.00**

09D-1 Acoustical Ceilings
Just Rite Acoustics

Base Bid:	$	297,000.00
Proposed Contract Amount:	**$**	**297,000.00**

09F-1 Flooring
Pinnacle Flooring Company

Base Bid:	$	349,000.00
Proposed Contract Amount:	**$**	**349,000.00**

09G-1 Painting
Ascher Brothers Co., Inc.

Base Bid:		107,105.00
Proposed Contract Amount:	**$**	**107,105.00**

21A-1 Fire Protection
Nelson Fire Protection

Base Bid:	$	190,641.00
Proposed Contract Amount:	**$**	**190,641.00**

22A-1 Plumbing
Hartwig Mechanical Inc.

Base Bid:	$	565,500.00
Proposed Contract Amount:	**$**	**565,500.00**

23A-1 HVAC

Commercial Mechanical, Inc.

Base Bid:	$	4,299,000.00
Alternate 1a - Everest Temperature Controls:	$	460,000.00
Proposed Contract Amount (Everest Temperature Controls):	**$**	**4,759,000.00**

OR

Base Bid:	$	4,299,000.00
Alternate 1c - Johnson Temperature Controls:	$	657,500.00
Proposed Contract Amount (Johnson Temperature Controls):	**$**	**4,956,500.00**

OR

Base Bid:	$	4,299,000.00
Alternate 1d - Trane Temperature Controls:	$	465,000.00
Proposed Contract Amount (Trane Temperature Controls):	**$**	**4,764,000.00**

*Alternates maybe chosen at a later date.

23B-1 Test & Balance

Integra Testing

Base Bid:	$	52,250.00
Proposed Contract Amount:	**$**	**52,250.00**

*Low bidder, Aaron Engineering made a mistake in the bid has requested to withdraw their bid and bid bond returned.

26A-1 Electrical

Bernadoni Electric, Inc.

Base Bid:	$	3,189,930.00
Proposed Contract Amount:	**$**	**3,189,930.00**

31A-1 Excavation

Schneider Excavating, Inc.

Base Bid:	$	460,017.00
Proposed Contract Amount:	**$**	**460,017.00**

32F-1 Landscaping

Breezy Hill Landscaping, Inc.

Base Bid:	$	110,900.00
Proposed Contract Amount:	**$**	**110,900.00**

33A-1 Site Utilities

DK Contractors, Inc.

Base Bid:	$	372,502.00
Proposed Contract Amount:	**$**	**372,502.00**

Should you have any questions, or require any additional information, please do not hesitate to contact me at your convenience.

Respectfully,

LAMP INCORPORATED



Chad Alexander
Vice President of Operations

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Roofing Work - Bid Package 07-2A/2B**

Background

As part of District 300's master facility plan, and based on comprehensive roof studies and surveys provided by Interstate Roof Systems (IRSC), Liberty, Algonquin Lakes, and Lincoln Prairie were identified for replacement. On December 9, 2025, and December 11, 2025, 19 bids were received for trade package 07-2A Roofing (Liberty Elementary School) and 07-2B (Algonquin Lakes & Lincoln Prairie Elementary Schools). With prices ranging from $578,000 to $1,291,600. This work will take place between May 22 and July 31, 2026.

Administration Recommendation

Administration recommends approving the contract for the following roofing work:

- Bid Package 07-2A (Liberty): We recommend that the contract in the amount of the Base Bid proposal of $698,867 be awarded to Weatherguard Roofing Inc.
- Bid Package 07-2B (Algonquin Lakes & Lincoln Prairie): We recommend that the contract in the amount of the Base Bid proposal of $902,453 be awarded to Bennett & Brosseau Roofing Inc.

Fiscal Impact

The total cost for both bid packages is $1,601,320.00 and will be paid out of the Capital Improvement Fund (60).

LAMP INCORPORATED
A Construction Tradition

Community Unit School District 300

D300 2026 BR2 Roofing Work - 07A-2A (Liberty Elementary School)

Tuesday, December 9, 2025, at 3:00 PM

07A-2A Roofing

Trade Contractor	Base Bid	Addenda 1 and 2	Bond or Cert. Check	Labor Rate Sheet	Public Certificates	Combination Bid	Notes
A-1 Roofing Co.	$799,258.00	x	x				
All American Exterior Solutions	$696,600.00	x	x				
Anthony Roofing Tecta America LLC	no bid						
Bennett & Brosseau Roofing Inc.	$635,500.00	x	x				
DCG Roofing Solutions Inc	$602,335.00	x	x				
F & G Roofing Company	$878,700.00	x	x				
G.E. Riddiford Company	$613,120.00	x	x				
L. Marshall Roofing, Inc.	$877,000.00	x	x				
Malcor Roofing	$738,445.00	x	x				
Olsson Roofing Company	$1,014,057.00	x	x				
SCR-Sterling Commercial Roofing	$690,690.00	x	x				
TORI Construction	no bid						
Weatherguard Roofing	$578,000.00	x	x				

Community Unit School District 300

D300 2026 BR2 Roofing Work - 07A-2B (Algonquin Lakes & Lincoln Prairie Elementary Schools)

LAMP INCORPORATED
A Construction Tradition

Thursday, December 11, 2025

07A-2B Roofing

Trade Contractor	Base Bid	Addenda 1 and 2	Bond or Cert. Check	Labor Rate Sheet	Public Certificates	Combination Bid	Notes
A-1 Roofing Co.	no bid						
All American Exterior Solutions	$936,400.00	x	x				
Anthony Roofing Tecta America LLC	no bid						
Bennett & Brosseau Roofing Inc.	$756,500.00	x	x				
DCG Roofing Solutions Inc	$892,935.00	x	x				
F & G Roofing Company	$1,291,600.00	x	x				
G.E. Riddiford Company	$916,650.00	x	x				
L. Marshall Roofing, Inc.	$1,028,000.00	x	x				
Malcor Roofing	$1,025,325.00	x	x				
Olsson Roofing Company	no bid						
SCR-Sterling Commercial Roofing	$1,015,300.00	x	x				
TORI Construction	no bid						
Weatherguard Roofing	$896,000.00	x	x				

460 N. Grove Ave.
Elgin, IL 60120
www.lampinc.net

O: 847.741.7220
F: 847.741.9677

December 18, 2025

Dr. Frank Williams
Chief Financial Officer
Community Unit School District 300
2550 Harnish Road
Algonquin, IL 60102

RE: Letter of Bid Compliance
2026 BR2 Roofing Projects

Dear Dr. Williams,

On December 9, 2025 and December 11, 2025, bids were received for trade package 07A-2A Roofing (Liberty Elementary School) and 07A-2B (Algonquin Lakes & Lincoln Prairie Elementary Schools) for the Community Unit School District 300 - 2026 BR2 Roofing projects. Listed below are the proposed contract amounts. Lamp Incorporated has conducted a work scope review meetings with each trade contractor for compliance with the Bid Documents. Please confirm we are authorized to issue the contract below.

07A-2A
Weatherguard Roofing Company

Base Bid:	$	578,000.00
Proposed Contract Amount:	**$**	**578,000.00**

07A-2B
Bennett & Brosseau Roofing Inc.

Base Bid:	$	756,500.00
Proposed Contract Amount:	**$**	**756,500.00**

Should you have any questions, or require any additional information, please do not hesitate to contact me at your convenience.

Respectfully,

LAMP INCORPORATED

Chad Alexander
Vice President of Operations

Community Unit School District 300

2026 BR2A Roofing Projects

Liberty Elementary School

Project Budget

December 16, 2025

PKG #	DESCRIPTION	TRADE CONTRACTOR	ALLOWANCES	BUDGET	BIDS
07A-2A	Roofing	Weatherguard Roofing	$ 20,000	$ 555,000	$ 578,000
			$ 20,000	$ 555,000	$ 578,000
			Preconstruction	$ 2,500	$ 2,500
			General Conditions	$ 18,502	$ 18,502
			Lamp Total CM Fee (3.50%)	$ 20,160	$ 20,965
			SUBTOTAL	$ 596,162	$ 619,967
			Contingency	$ 27,750	$ 28,900
			SUBTOTAL	$ 623,912	$ 648,867
			Interstate Roof Systems Consultants, Inc.	$ 33,000	$ 33,000
			Roofing Consultant Reimbursables	$ 2,000	$ 2,000
			SUBTOTAL	$ 35,000	$ 35,000
			CM Reimbursables (Construction Testing, Inspections)	$ 10,000	$ 10,000
			Owner Costs (testing, FFE, etc.)	$ 5,000	$ 5,000
			TOTAL	$ 673,912	$ 698,867

PROJECT BUDGET	$ 675,000
VARIANCE OVER/(UNDER)	$ 23,867

Community Unit School District 300

2026 BR2B Roofing Projects

Algonquin Lakes & Lincoln Prairie Elementary Schools

Project Budget

December 16, 2025

PKG #	DESCRIPTION	TRADE CONTRACTOR	ALLOWANCES	BUDGET	BIDS
07A-2B	Roofing	Bennett & Brosseau Roofing Inc.	$ 20,000	$ 905,000	$ 756,500
			$ 20,000	$ 905,000	$ 756,500
			Preconstruction	$ 2,500	$ 2,500
			General Conditions	$ 28,081	$ 28,081
			Lamp Total CM Fee (3.50%)	$ 32,745	$ 27,548
			SUBTOTAL	$ 968,326	$ 814,628
			Contingency	$ 45,250	$ 37,825
			SUBTOTAL	$ 1,013,576	$ 852,453
			Interstate Roof Systems Consultants, Inc.	$ 33,000	$ 33,000
			Roofing Consultant Reimbursables	$ 2,000	$ 2,000
			SUBTOTAL	$ 35,000	$ 35,000
			CM Reimbursables (Construction Testing, Inspections)	$ 10,000	$ 10,000
			Owner Costs (testing, FFE, etc.)	$ 5,000	$ 5,000
			TOTAL	$ 1,063,576	$ 902,453

PROJECT BUDGET	$ 1,060,000
VARIANCE OVER/(UNDER)	$ (157,547)

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **HVAC Air Filters Extension**

Background

Air Filters are an essential piece of District 300's HVAC maintenance program. Changing filters keeps our equipment running smoothly, prevents damage, and properly conditions the space to meet indoor air quality standards.

The HVAC Air Filters bid was approved on February 18, 2025. The contract term was from March 1, 2025, through February 28, 2026, with the possibility of two (2) one (1)- year extensions.

Throughout the current contract term, both Midwest Air and Filter services have delivered high-quality filters on time for our building staff to use. Extending the contract for one additional year would allow the district to maintain continuity of service. Both vendors have committed to no price increase for the first year extension.

Administrative Recommendation

The Administration recommends approval of the one-year extension for the 2026-2027 school year, based on the following estimates.

Midwest Air Filter in Grand Rapids, MI: Award estimated contract pricing with no increase for purchasing pleated air filters.

Filter Services, Inc. in Des Plaines, IL: Award estimated contract pricing with no increase to purchase roll filters.

Fiscal Impact

The funding for HVAC Air Filters will come from the Operations and Maintenance Fund (20).

Midwest Air Filter in Grand Rapids, MI: Estimated total of $69,545.00 for purchasing pleated air filters.

Filter Services, Inc. in Des Plaines, IL: Estimated total of $3,045.00 to purchase roll filters.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

December 19th, 2025

Mike Black
Filter Services Inc
25 Howard Avenue
Des Plaines, IL 60018

Via: Mikeb@filterservices.com, CC: Amys@filterservices.com

Bid – District Wide Purchase of HVAC Air Filters (Renewal Offer Letter)

Dear Mr. Black,

District 300 would like to offer a contract extension for Filter Services portion of the District Wide Purchase of HVAC Air Filters. Pricing will be held and is attached along with the original contract. This contract would be from March 1st, 2026 through February 28th, 2027.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by December 31st, 2025.

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks. **2026-01-02**
OWNER *(Signature)*

Mike Black
D9066DEE328EB083CA4AA8ED39915A58 contractworks. **2026-01-02**
CONTRACTOR *(Signature)*

Diane C. White, Director of Purchasing
Nicole Kennedy, Manager of Purchasing signing in Diane White's Absence

Mike Black **Territory Manager**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

February 19, 2025

Mike Black
Filter Services Inc
25 Howard Avenue
Des Plaines, IL 60018

Via: Mikeb@filterservices.com, CC: Amys@filterservices.com

Bid – District Wide Purchase of HVAC Air Filters

Dear Mr. Black,

Congratulations! District 300 has awarded a portion of the bid for the District Wide Purchase of HVAC Air Filters to Filter Services Inc! The Board of Education approved this award at their regular meeting of February 18, 2025. The estimated contract value for the District Wide Purchase of HVAC Air Filters bid is $3,042.65. The contract term is March 1, 2025 through February 28, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by February 26, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

This Agreement is entered into as of March 1, 2025.

Diane White **2025-02-27**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Mike Black **2025-02-27**
D9066DEE328EB083CA4AA8ED39915A58 contractworks.
CONTRACTOR *(Signature)*

Mike Black **Territory Manager**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.
Diane C. White, Director of Purchasing

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **February 11, 2025**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	2/11/2025
Policy/Legislative	
School Utilization	
BOE 1st Reading	2/18/2025
BOE 2nd Reading	2/18/2025

SUBJECT: **HVAC Air Filters Bid**

Background

Air Filters are an essential piece of District 300's HVAC maintenance program. Changing filters keeps our equipment running smoothly, prevents damage, and appropriately conditions the space to comply with indoor air quality standards.

The HVAC Air Filters bid was released on January 8, 2025 via BidNet. Nineteen companies downloaded the bid documents and seven bids were received. The public bid opening was hosted on January 28, 2025 via Google Meet.

The contract term is March 1, 2025 through February 28, 2026 with the possibility of two (2), one (1) year extensions upon administration approval.

Administrative Recommendation

Midwest Air Filter in Grand Rapids, MI: Award contract pricing for an estimated contract award in the amount of $69,542.86 for the purchase of pleated air filters.

Filter Services, Inc. in Des Plaines, IL: Award contract pricing for an estimated contract award in the amount of $3,042.65 for the purchase of roll filters.

Fiscal Impact

The funding for HVAC Air Filters will come from the Operations and Maintenance Fund (20).

COMMUNITY UNIT SCHOOL DISTRICT 300
DISTRICT WIDE PURCHASE OF HVAC AIR FILTERS
Tuesday, January 28, 2025 at 11:00AM CT

COMPANY	Pleated Total	Roll Total	Response Form A	Response Form B	References	Certifications	W-9	Vendor App.	Addendum 1	Sample Received	Comments
ACS	$91,580.00	No Bid	N	X	X	X	X	N	N	X	Disqualified due to MOQ bid exceptions
Bedco Mechanical											
Brucker	$70,893.15	$3,645.00	X	X	X	X	X	N	X	X	
Chicago Filter Supply	$70,334.77	$3,185.55	X	X	X	X	X	X	X	X	Pricing not provided for all Pleated items
Core Mechanical	$138,841.76	$5,453.95	X	X	X	X	X	X	X	X	
Dash Industries											
F.E. Moran Mechanical Services											
Filter King	$84,805.69	No Bid	X	X	X	X	X	N	X	X	Pricing not provided for all Pleated items
Filter Sales and Service											
Filter Services Inc.	$76,218.48	$3,042.65	X	X	X	X	X	X	X	X	
FilterBuy Incorporated	$60,006.47	No Bid	X	X	X	X	X	X	X	X	Disqualified due to warranty bid exceptions
Florence Filter Corp.	$82,326.21	No Bid	X	X	X	X	X	X	X	X	
Japan Air Filter Americas											
Koch Filter											
Midwest Air Filter	$69,542.86	$3,219.20	X	X	X	X	X	X	X	X	
Mufasa Labs											
Pure Flow Global											
PureMaxx LLC											
Roberts Environmental Control Corp											

Recommendation:

Midwest Air Filter in Grand Rapids, MI: Award contract pricing for an estimated contract award in the amount of $69,542.86 for the purchase of pleated air filters.

Filter Services, Inc in DesPlaines, IL: Award contract pricing for an estimated contract award in the amount of $3,042.65 for the purchase of roll filters.

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	10 1/2 x 45 1/2 x 1	6	37-0001	EA	14.45	$86.70	$11.95	$71.70	$11.94	$71.64	$28.45	$170.70	$ 13.94	$ 83.64	$9.44	$56.61	$8.81	$ 52.86	$7.56	$45.36	$9.34	$ 56.05
PLEATED	10 x 12 x 1	36	37-0002	EA	8.15	$293.40	$5.60	$201.60	$5.60	$201.60	$10.72	$385.92	$ 3.98	$ 143.28	$3.15	$113.40	$4.40	$ 158.40	$4.40	$158.40	$4.97	$ 179.01
PLEATED	10 x 14 x 1	5	37-0003	EA	8.15	$40.75	$5.60	$28.00	$5.59	$27.95	$11.35	$56.75	$ 3.98	$ 19.90	$4.35	$21.75	$4.40	$ 22.00	$5.01	$25.05	$4.97	$ 24.86
PLEATED	10 x 16 x 1	9	37-0004	EA	8.4	$75.60	$5.60	$50.40	$5.60	$50.40	$12.70	$114.30	$ 6.42	$ 57.78	$5.24	$47.12	$4.40	$ 39.60	$5.12	$46.08	$5.21	$ 46.89
PLEATED	10 x 25 x 1	18	37-0005	EA	8.75	$157.50	$6.05	$108.90	$6.06	$109.08	$13.33	$239.94	$ 6.96	$ 125.28	$8.40	$151.20	$3.38	$ 60.84	$5.09	$91.62	$3.54	$ 63.80
PLEATED	10 x 30 x 1	18	37-0006	EA	10.35	$186.30	$6.80	$122.40	$6.77	$121.86	$13.57	$244.26	$ 3.80	$ 68.40	$10.32	$185.76	$2.99	$ 53.82	$6.51	$117.18	$8.34	$ 150.09
PLEATED	10 x 33 x 1	4	37-0007	EA	10.35	$41.40	$11.10	$44.40	$6.77	$27.08	$17.67	$70.68	$ 9.86	$ 39.44	$7.43	$29.70	$5.81	$ 23.24	$6.72	$26.88	$8.34	$ 33.35
PLEATED	10 x 36 1/4 x 1	36	37-0008	EA	13.45	$484.20	$11.10	$399.60	$7.96	$286.56	$25.40	$914.40	$ 10.40	$ 374.40	$7.97	$286.74	$6.59	$ 237.24	$6.26	$225.36	$8.34	$ 300.19
PLEATED	10 x 36 x 1	6	37-0009	EA	13.45	$80.70	$11.10	$66.60	$7.96	$47.76	$25.40	$152.40	$ 4.00	$ 24.00	$7.97	$47.79	$5.61	$ 33.66	$6.89	$41.34	$8.34	$ 50.03
PLEATED	10 x 46 x 1	12	37-0010	EA	14.45	$173.40	$11.95	$143.40	$11.94	$143.28	$28.45	$341.40	$ 11.32	$ 135.84	$8.57	$102.78	$8.81	$ 105.72	$7.64	$91.68	$9.34	$ 112.10
PLEATED	10 x 48 1/2 x 1	8	37-0011	EA	14.45	$115.60	$11.95	$95.60	$11.94	$95.52	$28.45	$227.60	$ 14.14	$ 113.12	$11.24	$89.88	$10.02	$ 80.16	$7.80	$62.40	$9.34	$ 74.73
PLEATED	10 x 48 x 1	12	37-0012	EA	14.45	$173.40	$11.95	$143.40	$11.94	$143.28	$28.45	$341.40	$ 11.74	$ 140.88	$7.97	$95.58	$8.81	$ 105.72	$7.74	$92.88	$9.34	$ 112.10
PLEATED	10 x 52 x 1	6	37-0013	EA	15.5	$93.00	$11.95	$71.70	$11.94	$71.64	$31.44	$188.64	$ 11.94	$ 71.64	$5.48	$32.85	$9.23	$ 55.38	$12.02	$72.12	$10.08	$ 60.49
PLEATED	10 x 60 1/2 x 1	15	37-0014	EA	16.55	$248.25	$18.60	$279.00	$16.64	$249.60	$35.35	$530.25	$ 15.06	$ 225.90	$11.40	$171.00	$11.25	$ 168.75	$15.24	$228.60	$15.82	$ 237.28
PLEATED	10 x 72 x 1	18	37-0015	EA	30.1	$541.80	$18.60	$334.80	$16.64	$299.52	$35.35	$636.30	$ 9.99	$ 179.82	$18.84	$339.12	$19.38	$ 348.84	$19.86	$357.48	$17.18	$ 309.21
PLEATED	11 x 18 x 1	3	37-0016	EA	8.4	$25.20	$5.60	$16.80	$5.59	$16.77	$12.70	$38.10	$ 7.10	$ 21.30	$4.70	$14.09	$4.58	$ 13.74	$5.24	$15.72	$5.21	$ 15.63
PLEATED	12 x 16 x 1	39	37-0017	EA	8.4	$327.60	$4.00	$156.00	$3.96	$154.44	$13.22	$515.58	$ 6.82	$ 265.98	$3.30	$128.70	$3.35	$ 130.65	$4.62	$180.18	$3.22	$ 125.64
PLEATED	12 x 18 x 1	6	37-0018	EA	8.55	$51.30	$6.05	$36.30	$5.23	$31.38	$12.08	$72.48	$ 2.46	$ 14.76	$7.61	$45.68	$2.76	$ 16.56	$5.25	$31.50	$5.51	$ 33.05
PLEATED	12 x 20 x 2	6	37-0019	EA	4.65	$27.90	$2.90	$17.40	$3.04	$18.24	$5.52	$33.12	$ 7.28	$ 43.68	$3.48	$20.88	$2.81	$ 16.86	$5.48	$32.88	$3.88	$ 23.31
PLEATED	12 x 24 x 1	112	37-0020	EA	4.1	$459.20	$3.05	$341.60	$3.00	$336.00	$5.12	$573.44	$ 3.68	$ 412.16	$3.23	$362.04	$2.76	$ 309.12	$3.95	$442.40	$2.75	$ 308.45
PLEATED	12 x 24 x 2	186	37-0021	EA	4.3	$799.80	$3.05	$567.30	$3.10	$576.60	$5.33	$991.38	$ 4.88	$ 907.68	$3.36	$624.96	$2.81	$ 522.66	$4.74	$881.64	$2.90	$ 539.12
PLEATED	12 x 24 x 4	81	37-0022	EA	7.65	$619.65	$4.80	$388.80	$4.98	$403.38	$9.65	$781.65	$ 10.88	$ 881.28	$6.08	$492.08	$4.26	$ 345.06	$8.34	$675.54	$5.53	$ 447.53
PLEATED	12 x 25 x 2	12	37-0023	EA	11.8	$141.60	$6.80	$81.60	$5.23	$62.76	$13.69	$164.28	$ 7.78	$ 93.36	$8.63	$103.59	$5.23	$ 62.76	$9.63	$115.56	$9.36	$ 112.30
PLEATED	13 1/2 x 41 1/2 x 1	6	37-0024	EA	15.5	$93.00	$11.95	$71.70	$11.94	$71.64	$31.44	$188.64	$ 15.84	$ 95.04	$11.13	$66.78	$9.15	$ 54.90	$9.38	$56.28	$10.08	$ 60.49
PLEATED	13 1/2 x 41 x 1	5	37-0025	EA	15.5	$77.50	$11.95	$59.75	$11.94	$59.70	$31.44	$157.20	$ 15.84	$ 79.20	$7.58	$37.88	$9.15	$ 45.75	$9.29	$46.45	$10.08	$ 50.41
PLEATED	13 1/2 x 53 1/2 x 1	18	37-0026	EA	17.8	$320.40	$13.70	$246.60	$13.69	$246.42	$35.35	$636.30	$ 15.84	$ 285.12	$15.02	$270.27	$10.00	$ 180.00	$12.84	$231.12	$12.93	$ 232.71
PLEATED	13 1/2 x 65 1/2 x 1	508	37-0027	EA	19.05	$9,677.40	$18.60	$9,448.80	$17.10	$8,686.80	$39.34	$19,984.72	$ 17.54	$ 8,910.32	$21.51	$10,927.08	$11.72	$ 5,953.76	$17.42	$8,849.36	$18.56	$ 9,430.51
PLEATED	13 1/2 x 77 1/2 x 1	147	37-0028	EA	37.3	$5,483.10	$18.60	$2,734.20	$17.66	$2,596.02	$42.24	$6,209.28	$ 31.99	$ 4,702.53	$13.32	$1,958.04	$21.98	$ 3,231.06	$22.85	$3,358.95	$20.73	$ 3,047.53
PLEATED	13 3/8 x 41 1/2 x 1	18	37-0029	EA	15.5	$279.00	$11.95	$215.10	$11.15	$200.70	$31.44	$565.92	$ 15.84	$ 285.12	$11.45	$206.01	$9.15	$ 164.70	$8.75	$157.50	$10.08	$ 181.46
PLEATED	13 3/8 x 35 1/2 x 1	5	37-0030	EA	14.45	$72.25	$11.95	$59.75	$11.15	$55.75	$28.45	$142.25	$ 10.34	$ 51.70	$9.53	$47.63	$6.05	$ 30.25	$8.09	$40.45	$9.34	$ 46.71
PLEATED	13 3/8 x 53 1/2 x 1	24	37-0031	EA	17.8	$427.20	$13.70	$328.80	$15.53	$372.72	$35.35	$848.40	$ 15.84	$ 380.16	$15.14	$314.66	$10.00	$ 240.00	$12.84	$308.16	$12.93	$ 310.28
PLEATED	13 3/8 x 65 1/2 x 1	222	37-0032	EA	19.05	$4,229.10	$18.60	$4,129.20	$17.10	$3,796.20	$39.34	$8,733.48	$ 17.54	$ 3,893.88	$16.56	$3,676.32	$11.72	$ 2,601.84	$17.42	$3,867.24	$18.56	$ 4,121.21
PLEATED	13 3/8 x 77 1/2 x 1	102	37-0033	EA	37.3	$3,804.60	$18.60	$1,897.20	$18.43	$1,879.86	$42.24	$4,308.48	$ 31.99	$ 3,262.98	$22.11	$2,255.22	$21.98	$ 2,241.96	$22.85	$2,330.70	$20.73	$ 2,114.61
PLEATED	13 x 41 x 1	3	37-0034	EA	15.5	$46.50	$11.95	$35.85	$11.94	$35.82	$31.44	$94.32	$ 15.84	$ 47.52	$9.87	$29.61	$9.96	$ 29.88	$9.23	$27.69	$10.08	$ 30.24
PLEATED	13 x 53 1/2 x 1	5	37-0035	EA	16.55	$82.75	$13.70	$68.50	$13.69	$68.45	$35.35	$176.75	$ 15.84	$ 79.20	$15.15	$75.75	$10.00	$ 50.00	$13.94	$69.70	$11.57	$ 57.84
PLEATED	13 x 65 x 1	5	37-0036	EA	19.05	$95.25	$18.60	$93.00	$18.43	$92.15	$39.34	$196.70	$ 17.54	$ 87.70	$17.24	$86.18	$11.72	$ 58.60	$16.95	$84.75	$18.56	$ 92.82
PLEATED	13 x 77 x 1	24	37-0037	EA	37.3	$895.20	$18.60	$446.40	$18.56	$445.44	$42.24	$1,013.76	$ 31.99	$ 767.76	$6.92	$165.96	$21.98	$ 527.52	$24.32	$583.68	$20.73	$ 497.56
PLEATED	13 x 78 x 1	12	37-0038	EA	37.3	$447.60	$18.60	$223.20	$18.56	$222.72	$42.24	$506.88	$ 31.99	$ 383.88	$23.49	$281.88	$21.98	$ 263.76	$29.34	$352.08	$20.73	$ 248.78
PLEATED	14 x 14 x 1	152	37-0039	EA	4.75	$722.00	$4.10	$623.20	$3.83	$582.16	$8.44	$1,282.88	$ 3.30	$ 501.60	$5.32	$808.26	$2.55	$ 387.60	$4.29	$652.08	$4.48	$ 680.88
PLEATED	14 x 16 x 1	210	37-0040	EA	8.55	$1,795.50	$4.10	$861.00	$3.83	$804.30	$14.22	$2,986.20	$ 4.30	$ 903.00	$4.89	$1,026.90	$4.55	$ 955.50	$5.54	$1,163.40	$5.51	$ 1,156.68
PLEATED	14 x 18 x 1	36	37-0041	EA	8.75	$315.00	$6.05	$217.80	$6.06	$218.16	$15.72	$565.92	$ 3.56	$ 128.16	$5.03	$180.90	$2.73	$ 98.28	$6.14	$221.04	$5.87	$ 211.45
PLEATED	14 x 20 x 1	57	37-0042	EA	3.9	$222.30	$3.15	$179.55	$3.38	$192.66	$5.28	$300.96	$ 3.68	$ 209.76	$3.33	$189.81	$2.65	$ 151.05	$4.52	$257.64	$3.00	$ 171.03
PLEATED	14 x 20 x 2	5	37-0043	EA	4.6	$23.00	$3.15	$15.75	$3.77	$18.85	$5.67	$28.35	$ 5.76	$ 28.80	$3.58	$17.89	$3.08	$ 15.40	$5.07	$25.35	$2.90	$ 14.49
PLEATED	14 x 25 x 1	8	37-0044	EA	4.2	$33.60	$3.45	$27.60	$3.61	$28.88	$5.74	$45.92	$ 4.26	$ 34.08	$3.62	$28.92	$2.99	$ 23.92	$4.52	$36.16	$3.12	$ 24.96

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	14 x 25 x 2	3	37-0045	EA	5.2	$15.60	$3.50	$10.50	$4.09	$12.27	$6.26	$18.78	$ 4.62	$ 13.86	$3.95	$11.84	$3.41	$ 10.23	$5.07	$15.21	$3.29	$ 9.87
PLEATED	15 1/4 x 41 1/2 x 1	46	37-0046	EA	16.55	$761.30	$13.70	$630.20	$13.69	$629.74	$35.35	$1,626.10	$ 21.82	$ 1,003.72	$12.44	$572.01	$9.53	$ 438.38	$9.47	$435.62	$11.57	$ 532.15
PLEATED	15 1/4 x 53 1/2 x 1	9	37-0047	EA	19.05	$171.45	$15.15	$136.35	$14.61	$131.49	$39.34	$354.06	$ 23.84	$ 214.56	$15.14	$136.22	$10.28	$ 92.52	$12.92	$116.28	$14.31	$ 128.83
PLEATED	15 1/4 x 65 1/2 x 1	6	37-0048	EA	20.35	$122.10	$18.60	$111.60	$17.92	$107.52	$42.24	$253.44	$ 25.08	$ 150.48	$18.05	$108.27	$11.72	$ 70.32	$17.48	$104.88	$19.88	$ 119.29
PLEATED	15 1/4 x 66 x 1	5	37-0049	EA	22.05	$110.25	$18.60	$93.00	$17.92	$89.60	$42.25	$211.25	$ 25.08	$ 125.40	$14.39	$71.93	$11.72	$ 58.60	$19.04	$95.20	$20.73	$ 103.66
PLEATED	15 1/4 x 77 1/2 x 1	81	37-0050	EA	40.6	$3,288.60	$18.60	$1,506.60	$17.92	$1,451.52	$42.24	$3,421.44	$ 31.99	$ 2,591.19	$22.10	$1,789.70	$21.98	$ 1,780.38	$24.98	$2,023.38	$22.43	$ 1,816.95
PLEATED	15 3/4 x 66 x 1	9	37-0051	EA	22.05	$198.45	$18.60	$167.40	$17.92	$161.28	$42.25	$380.25	$ 25.08	$ 225.72	$14.39	$129.47	$11.72	$ 105.48	$17.48	$157.32	$20.73	$ 186.58
PLEATED	15 3/8 x 41 1/2 x 1	5	37-0052	EA	16.55	$82.75	$13.70	$68.50	$13.21	$66.05	$35.35	$176.75	$ 21.82	$ 109.10	$11.39	$56.93	$9.53	$ 47.65	$10.71	$53.55	$11.57	$ 57.84
PLEATED	15 3/8 x 53 1/2 x 1	42	37-0053	EA	19.05	$800.10	$15.15	$636.30	$14.61	$613.62	$39.34	$1,652.28	$ 23.84	$ 1,001.28	$13.58	$570.15	$10.28	$ 431.76	$15.33	$643.86	$14.31	$ 601.19
PLEATED	15 3/8 x 53 x 1	5	37-0054	EA	19.05	$95.25	$15.15	$75.75	$14.61	$73.05	$39.34	$196.70	$ 23.84	$ 119.20	$13.58	$67.88	$10.28	$ 51.40	$16.20	$81.00	$14.31	$ 71.57
PLEATED	15 3/8 x 77 1/2 x 1	9	37-0055	EA	40.6	$365.40	$18.60	$167.40	$17.92	$161.28	$42.25	$380.25	$ 31.99	$ 287.91	$18.98	$170.78	$21.98	$ 197.82	$29.51	$265.59	$22.69	$ 204.18
PLEATED	15 x 18 x 1	75	37-0056	EA	8.75	$656.25	$6.05	$453.75	$6.06	$454.50	$15.72	$1,179.00	$ 9.58	$ 718.50	$6.27	$470.25	$4.69	$ 351.75	$6.15	$461.25	$5.87	$ 440.51
PLEATED	15 x 20 x 1	10	37-0057	EA	3.95	$39.50	$3.05	$30.50	$3.36	$33.60	$5.36	$53.60	$ 3.84	$ 38.40	$3.38	$33.75	$2.87	$ 28.70	$5.07	$50.70	$2.89	$ 28.90
PLEATED	15 x 20 x 2	34	37-0058	EA	4.55	$154.70	$3.20	$108.80	$3.33	$113.22	$5.67	$192.78	$ 7.58	$ 257.72	$3.58	$121.64	$3.09	$ 105.06	$5.07	$172.38	$2.90	$ 98.55
PLEATED	15 x 41 1/2 x 1	3	37-0059	EA	16.55	$49.65	$13.70	$41.10	$13.21	$39.63	$35.35	$106.05	$ 17.54	$ 52.62	$11.12	$33.35	$9.35	$ 28.05	$9.41	$28.23	$11.57	$ 34.71
PLEATED	15 x 41 x 1	15	37-0060	EA	16.55	$248.25	$13.70	$205.50	$13.21	$198.15	$35.35	$530.25	$ 17.54	$ 263.10	$13.59	$203.85	$9.35	$ 140.25	$9.32	$139.80	$11.57	$ 173.53
PLEATED	15 x 53 x 1	3	37-0061	EA	17.8	$53.40	$13.70	$41.10	$13.21	$39.63	$35.35	$106.05	$ 17.54	$ 52.62	$14.33	$42.98	$10.28	$ 30.84	$14.90	$44.70	$12.93	$ 38.79
PLEATED	15 x 65 x 1	6	37-0062	EA	20.35	$122.10	$18.60	$111.60	$17.92	$107.52	$39.34	$236.04	$ 17.54	$ 105.24	$15.44	$92.61	$11.72	$ 70.32	$17.04	$102.24	$19.88	$ 119.29
PLEATED	15 x 77 x 1	15	37-0063	EA	40.45	$606.75	$18.60	$279.00	$17.92	$268.80	$42.24	$633.60	$ 31.99	$ 479.85	$21.60	$324.00	$21.98	$ 329.70	$28.82	$432.30	$21.58	$ 323.72
PLEATED	16 x 16 x 1	481	37-0064	EA	4.5	$2,164.50	$4.10	$1,972.10	$3.76	$1,808.56	$7.45	$3,583.45	$ 3.56	$ 1,712.36	$4.70	$2,258.30	$2.73	$ 1,313.13	$4.50	$2,164.50	$3.55	$ 1,708.99
PLEATED	16 x 18 x 1	15	37-0065	EA	8.55	$128.25	$6.05	$90.75	$6.06	$90.90	$15.72	$235.80	$ 8.70	$ 130.50	$4.89	$73.35	$2.97	$ 44.55	$5.76	$86.40	$5.87	$ 88.10
PLEATED	16 x 20 x 1	37	37-0066	EA	3.1	$114.70	$3.05	$112.85	$3.03	$112.11	$5.10	$188.70	$ 3.70	$ 136.90	$3.21	$118.77	$2.53	$ 93.61	$4.07	$150.59	$2.89	$ 106.93
PLEATED	16 x 20 x 2	1161	37-0067	EA	3.15	$3,657.15	$3.10	$3,599.10	$4.51	$5,236.11	$5.36	$6,222.96	$ 4.14	$ 4,806.54	$3.38	$3,918.38	$2.70	$ 3,134.70	$4.74	$5,503.14	$2.90	$ 3,365.16
PLEATED	16 x 24 x 2	38	37-0068	EA	4.9	$186.20	$3.70	$140.60	$4.07	$154.66	$7.17	$272.46	$ 5.32	$ 202.16	$4.52	$171.57	$3.15	$ 119.70	$5.31	$201.78	$3.29	$ 125.00
PLEATED	16 x 25 x 1	18	37-0069	EA	3.45	$62.10	$3.40	$61.20	$3.27	$58.86	$5.60	$100.80	$ 4.14	$ 74.52	$3.53	$63.45	$2.82	$ 50.76	$4.50	$81.00	$3.12	$ 56.15
PLEATED	16 x 25 x 2	539	37-0070	EA	3.55	$1,913.45	$3.55	$1,913.45	$3.63	$1,956.57	$6.08	$3,277.12	$ 5.08	$ 2,738.12	$3.83	$2,065.72	$2.99	$ 1,611.61	$5.19	$2,797.41	$3.40	$ 1,832.60
PLEATED	16 x 25 x 4	24	37-0071	EA	7.75	$186.00	$5.85	$140.40	$6.70	$160.80	$11.13	$267.12	$ 6.64	$ 159.36	$7.01	$168.30	$4.93	$ 118.32	$9.81	$235.44	$5.58	$ 134.03
PLEATED	16 x 30 x 1	5	37-0072	EA	6.25	$31.25	$7.70	$38.50	$6.09	$30.45	$12.74	$63.70	$ 4.46	$ 22.30	$8.03	$40.16	$3.50	$ 17.50	$7.82	$39.10	$5.87	$ 29.37
PLEATED	16 x 77 1/2 x 1	21	37-0073	EA	43.6	$915.60	$18.60	$390.60	$17.91	$376.11	$45.49	$955.29	$ 31.99	$ 671.79	$17.24	$361.94	$21.98	$ 461.58	$29.51	$619.71	$22.69	$ 476.42
PLEATED	17 x 18 x 1	111	37-0074	EA	10.35	$1,148.85	$6.80	$754.80	$6.54	$725.94	$17.67	$1,961.37	$ 8.80	$ 976.80	$8.85	$982.35	$5.14	$ 570.54	$5.78	$641.58	$6.21	$ 689.70
PLEATED	18 x 12 x 1	5	37-0075	EA	8.55	$42.75	$6.05	$30.25	$6.01	$30.05	$12.08	$60.40	$ 2.46	$ 12.30	$7.61	$38.06	$2.76	$ 13.80	$4.74	$23.70	$5.87	$ 29.37
PLEATED	18 x 18 x 1	33	37-0076	EA	5.2	$171.60	$4.10	$135.30	$4.10	$135.30	$11.80	$389.40	$ 3.82	$ 126.06	$7.44	$245.52	$3.12	$ 102.96	$5.75	$189.75	$3.54	$ 116.97
PLEATED	18 x 18 x 2.5	1	37-0160	EA	5.55	$5.55	$7.85	$7.85	No Bid	No Bid	$10.74	$10.74	$ 15.28	$ 15.28	$6.77	$6.77	$3.15	$ 3.15	$7.41	$7.41	$17.83	$ 17.83
PLEATED	18 x 19 x 1	11	37-0077	EA	10.35	$113.85	$6.80	$74.80	$6.77	$74.47	$17.67	$194.37	$ 8.74	$ 96.14	$6.17	$67.82	$4.99	$ 54.89	$6.33	$69.63	$6.21	$ 68.35
PLEATED	18 x 20 x 1	36	37-0078	EA	4.7	$169.20	$6.80	$244.80	$4.69	$168.84	$7.24	$260.64	$ 4.02	$ 144.72	$4.56	$164.16	$3.17	$ 114.12	$5.75	$207.00	$3.72	$ 134.03
PLEATED	18 x 20 x 2	25	37-0161	EA	5.5	$137.50	$4.20	$105.00	$4.59	$114.75	$7.21	$180.25	$ 9.64	$ 241.00	$4.55	$113.63	$3.58	$ 89.50	$6.68	$167.00	$4.62	$ 115.60
PLEATED	18 x 24 x 2	70	37-0079	EA	5.2	$364.00	$3.80	$266.00	$3.99	$279.30	$7.03	$492.10	$ 5.26	$ 368.20	$4.43	$309.75	$3.35	$ 234.50	$6.68	$467.60	$4.17	$ 292.15
PLEATED	19 1/2 x 22 x 1	5	37-0080	EA	11.15	$55.75	$7.70	$38.50	$7.41	$37.05	$19.67	$98.35	$ 9.48	$ 47.40	$6.92	$34.58	$4.94	$ 24.70	$6.69	$33.45	$7.22	$ 36.08
PLEATED	19 x 18 x 1	5	37-0081	EA	10.35	$51.75	$6.80	$34.00	$7.41	$37.05	$17.67	$88.35	$ 8.74	$ 43.70	$6.17	$30.83	$4.99	$ 24.95	$6.33	$31.65	$6.21	$ 31.07
PLEATED	20 x 10 x 2	5	37-0082	EA	4.7	$23.50	$3.05	$15.25	$3.04	$15.20	$5.18	$25.90	$ 7.00	$ 35.00	$3.26	$16.31	$2.64	$ 13.20	$5.85	$29.25	$2.53	$ 12.67
PLEATED	20 x 19 x 1	9	37-0083	EA	10.35	$93.15	$6.80	$61.20	$7.67	$69.03	$17.67	$159.03	$ 4.38	$ 39.42	$5.31	$47.79	$4.58	$ 41.22	$8.19	$73.71	$6.21	$ 55.92
PLEATED	20 x 20 x 1	252	37-0084	EA	3.4	$856.80	$3.40	$856.80	$3.10	$781.20	$5.66	$1,426.32	$ 4.30	$ 1,083.60	$3.56	$897.75	$2.76	$ 695.52	$4.16	$1,048.32	$3.12	$ 786.11
PLEATED	20 x 20 x 2	1101	37-0085	EA	3.65	$4,018.65	$3.55	$3,908.55	$3.63	$3,996.63	$6.19	$6,815.19	$ 4.78	$ 5,262.78	$3.90	$4,293.90	$3.03	$ 3,336.03	$4.79	$5,273.79	$4.08	$ 4,492.08
PLEATED	20 x 23 x 1	33	37-0086	EA	11.15	$367.95	$7.70	$254.10	$7.41	$244.53	$19.67	$649.11	$ 4.30	$ 141.90	$6.11	$201.47	$3.64	$ 120.12	$6.80	$224.40	$7.22	$ 238.14
PLEATED	20 x 24 x 2	183	37-0087	EA	5.4	$988.20	$3.90	$713.70	$3.67	$671.61	$7.27	$1,330.41	$ 5.26	$ 962.58	$4.58	$838.60	$3.65	$ 667.95	$5.66	$1,035.78	$3.75	$ 685.98

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	20 x 25 x 1	9	37-0088	EA	3.9	$35.10	$3.80	$34.20	$3.61	$32.49	$6.45	$58.05	$ 4.68	$ 42.12	$4.07	$36.59	$3.12	$ 28.08	$5.19	$46.71	$3.29	$ 29.61
PLEATED	20 x 25 x 2	1835	37-0089	EA	4.3	$7,890.50	$4.00	$7,340.00	$4.11	$7,541.85	$7.08	$12,991.80	$ 5.48	$ 10,055.80	$4.46	$8,188.69	$3.46	$ 6,349.10	$4.77	$8,752.95	$3.75	$ 6,878.50
PLEATED	20 x 30 x 1	68	37-0090	EA	6.5	$442.00	$5.20	$353.60	$5.16	$350.88	$8.40	$571.20	$ 4.98	$ 338.64	$5.30	$360.06	$3.61	$ 245.48	$7.73	$525.64	$5.22	$ 354.89
PLEATED	24 x 20 x 2	100	37-0091	EA	5.4	$540.00	$3.40	$340.00	$3.67	$367.00	$7.27	$727.00	$ 5.26	$ 526.00	$4.58	$458.25	$3.65	$ 365.00	$5.21	$521.00	$3.75	$ 374.85
PLEATED	24 x 24 x 2	1012	37-0092	EA	4.9	$4,958.80	$4.30	$4,351.60	$4.34	$4,392.08	$7.90	$7,994.80	$ 5.76	$ 5,829.12	$4.98	$5,039.76	$3.67	$ 3,714.04	$5.25	$5,313.00	$4.55	$ 4,602.07
PLEATED	24 x 24 x 4	18	37-0093	EA	10	$180.00	$7.50	$135.00	$8.39	$151.02	$14.55	$261.90	$ 7.40	$ 133.20	$9.17	$164.97	$5.62	$ 101.16	$11.61	$208.98	$7.24	$ 130.36
PLEATED	25 x 16 x 2	63	37-0094	EA	3.55	$223.65	$3.55	$223.65	$3.50	$220.50	$6.08	$383.04	$ 5.08	$ 320.04	$3.83	$241.45	$2.99	$ 188.37	$5.19	$326.97	$3.40	$ 214.20
PLEATED	25 x 25 x 2	35	37-0095	EA	7	$245.00	$4.60	$161.00	$4.90	$171.50	$9.55	$334.25	$ 6.16	$ 215.60	$6.02	$210.53	$4.87	$ 170.45	$8.57	$299.95	$4.74	$ 166.01
PLEATED	33 1/2 x 9 x 1	6	37-0096	EA	13.45	$80.70	$11.10	$66.60	$8.24	$49.44	$17.67	$106.02	$ 9.58	$ 57.48	$7.49	$44.91	$5.81	$ 34.86	$5.54	$33.24	$8.34	$ 50.03
PLEATED	42 x 9 x 1	6	37-0097	EA	13.45	$80.70	$11.95	$71.70	$8.24	$49.44	$25.40	$152.40	$ 11.60	$ 69.60	$7.97	$47.79	$10.06	$ 60.36	$7.25	$43.50	$8.34	$ 50.03
PLEATED	5 1/2 x 18 x 1	3	37-0098	EA	8.15	$24.45	$5.60	$16.80	$5.59	$16.77	$12.70	$38.10	$ 5.74	$ 17.22	$8.42	$25.25	$5.22	$ 15.66	$5.19	$15.57	$4.97	$ 14.92
PLEATED	7 x 41 1/2 x 1	6	37-0099	EA	11.4	$68.40	$11.10	$66.60	$11.06	$66.36	$21.45	$128.70	$ 13.06	$ 78.36	$7.23	$43.38	$10.06	$ 60.36	$7.17	$43.02	$8.00	$ 47.99
PLEATED	7 x 60 1/2 x 1	3	37-0100	EA	14.45	$43.35	$18.60	$55.80	$17.91	$53.73	$28.45	$85.35	$ 14.74	$ 44.22	$14.39	$43.16	$11.25	$ 33.75	$15.12	$45.36	$13.59	$ 40.77
PLEATED	8 1/8 x 33 1/8 x 1	6	37-0101	EA	11.4	$68.40	$11.10	$66.60	$9.66	$57.96	$15.72	$94.32	$ 9.56	$ 57.36	$9.92	$59.49	$5.81	$ 34.86	$7.20	$43.20	$8.00	$ 47.99
PLEATED	8 7/8 x 24 1/8 x 1	11	37-0162	EA	8.55	$94.05	$6.05	$66.55	$5.81	$63.91	$14.22	$156.42	$ 9.26	$ 101.86	$5.27	$57.92	$5.22	$ 57.42	$5.66	$62.26	$5.51	$ 60.59
PLEATED	8 7/8 x 24 x 1	5	37-0102	EA	8.55	$42.75	$6.05	$30.25	$6.01	$30.05	$14.22	$71.10	$ 6.96	$ 34.80	$4.59	$22.95	$5.22	$ 26.10	$5.54	$27.70	$5.51	$ 27.54
PLEATED	8 7/8 x 29 1/8 x 1	3	37-0103	EA	8.75	$26.25	$6.05	$18.15	$6.01	$18.03	$15.72	$47.16	$ 9.58	$ 28.74	$10.32	$30.96	$5.22	$ 15.66	$5.94	$17.82	$5.87	$ 17.62
PLEATED	8 7/8 x 61 x 1	36	37-0104	EA	15.5	$558.00	$18.60	$669.60	$14.32	$515.52	$31.44	$1,131.84	$ 14.78	$ 532.08	$9.54	$343.44	$11.25	$ 405.00	$15.21	$547.56	$14.33	$ 515.92
PLEATED	8 x 8 x 1	1	37-0163	EA	8.15	$8.15	$5.60	$5.60	$5.06	$5.06	$10.72	$10.72	$ 2.42	$ 2.42	$2.36	$2.36	$5.22	$ 5.22	$4.58	$4.58	$4.97	$ 4.97
PLEATED	8 x 10 x 1	180	37-0105	EA	8.15	$1,467.00	$5.60	$1,008.00	$4.54	$817.20	$10.72	$1,929.60	$ 6.06	$ 1,090.80	$4.59	$826.20	$5.22	$ 939.60	$4.38	$788.40	$4.97	$ 895.05
PLEATED	8 x 21 x 1	24	37-0106	EA	8.4	$201.60	$5.60	$134.40	$5.41	$129.84	$12.70	$304.80	$ 6.54	$ 156.96	$4.59	$110.16	$5.22	$ 125.28	$5.34	$128.16	$5.21	$ 125.05
PLEATED	8 x 25 x 2	12	37-0107	EA	9.85	$118.20	$6.05	$72.60	$6.05	$72.60	$14.22	$170.64	$ 9.78	$ 117.36	$5.69	$68.22	$5.23	$ 62.76	$7.02	$84.24	$8.25	$ 99.04
PLEATED	8 x 31 x 1	5	37-0108	EA	8.55	$42.75	$11.10	$55.50	$6.27	$31.35	$14.22	$71.10	$ 9.56	$ 47.80	$9.54	$47.70	$5.81	$ 29.05	$6.51	$32.55	$7.63	$ 38.17
PLEATED	8 x 32 x 1	6	37-0109	EA	8.75	$52.50	$11.10	$66.60	$6.27	$37.62	$15.72	$94.32	$ 7.54	$ 45.24	$5.46	$32.76	$5.81	$ 34.86	$6.57	$39.42	$8.00	$ 47.99
PLEATED	8 x 41 x 1	3	37-0110	EA	13.45	$40.35	$11.10	$33.30	$10.68	$32.04	$25.40	$76.20	$ 11.28	$ 33.84	$8.28	$24.84	$10.06	$ 30.18	$7.16	$21.48	$8.34	$ 25.02
PLEATED	8 x 46 x 1	3	37-0111	EA	13.45	$40.35	$11.10	$33.30	$10.68	$32.04	$25.40	$76.20	$ 11.32	$ 33.96	$8.60	$25.79	$10.06	$ 30.18	$7.46	$22.38	$8.34	$ 25.02
PLEATED	9 5/8 x 23 x 2	6	37-0112	EA	9.85	$59.10	$6.05	$36.30	$7.60	$45.60	$15.72	$94.32	$ 9.48	$ 56.88	$9.84	$59.04	$4.62	$ 27.72	$8.78	$52.68	$8.25	$ 49.52
PLEATED	9 x 19 x 1	8	37-0113	EA	8.4	$67.20	$5.60	$44.80	$5.59	$44.72	$12.70	$101.60	$ 6.74	$ 53.92	$4.59	$36.72	$5.22	$ 41.76	$4.89	$39.12	$5.21	$ 41.68
PLEATED	9 x 24 x 1	72	37-0114	EA	8.55	$615.60	$6.05	$435.60	$6.06	$436.32	$14.22	$1,023.84	$ 6.96	$ 501.12	$3.90	$280.80	$5.22	$ 375.84	$5.18	$372.96	$5.51	$ 396.58
PLEATED	9 x 31 x 1	63	37-0115	EA	8.75	$551.25	$11.10	$699.30	$6.06	$381.78	$15.72	$990.36	$ 9.58	$ 603.54	$7.44	$468.72	$5.81	$ 366.03	$6.11	$384.93	$8.00	$ 503.91
PLEATED	9 x 34 x 1	24	37-0116	EA	13.45	$322.80	$11.10	$266.40	$7.96	$191.04	$17.67	$424.08	$ 9.58	$ 229.92	$7.49	$179.64	$5.81	$ 139.44	$6.27	$150.48	$8.34	$ 200.12
PLEATED	9 x 52 x 1	12	37-0117	EA	14.45	$173.40	$11.95	$143.40	$8.48	$101.76	$13.77	$165.19	$ 11.94	$ 143.28	$11.15	$133.74	$10.06	$ 120.72	$13.02	$156.24	$9.34	$ 112.10
PLEATED	9 x 65 1/2 x 1	5	37-0118	EA	15.5	$77.50	$18.60	$93.00	$16.24	$81.20	$13.66	$68.29	$ 14.78	$ 73.90	$12.57	$62.85	$11.25	$ 56.25	$18.74	$93.70	$14.33	$ 71.66
PLEATED	9 x 65 x 1	6	37-0119	EA	15.5	$93.00	$18.60	$111.60	$16.24	$97.44	$13.55	$81.31	$ 14.78	$ 88.68	$12.57	$75.42	$11.25	$ 67.50	$18.27	$109.62	$14.33	$ 85.99
PLEATED	9 x 75 x 1	5	37-0120	EA	28	$140.00	$18.60	$93.00	$16.24	$81.20	$13.45	$67.23	$ 21.99	$ 109.95	$17.82	$89.10	$21.98	$ 109.90	$21.21	$106.05	$15.82	$ 79.09
BAG TYPE	12 x 24 x 21	15	37-0121	EA	29.7	$445.50	$14.15	$212.25	$16.81	$252.15	$13.34	$200.07	no bid	no bid	$22.89	$343.35	$37.74	$ 566.10	$23.10	$346.50	$12.63	$ 189.47
BAG TYPE	24 x 24 x 21	104	37-0122	EA	52.1	$5,418.40	$22.80	$2,371.20	$26.13	$2,717.52	$13.23	$1,376.05	no bid	no bid	$43.74	$4,548.96	$38.20	$ 3,972.80	$34.32	$3,569.28	$17.73	$ 1,844.02
PLEATED	15 x 25 x 4	5	37-0126	EA	20.5	$102.50	$15.10	$75.50	$11.81	$59.05	$13.12	$65.62	$ 11.70	$ 58.50	$17.60	$87.98	$6.75	$ 33.75	$14.85	$74.25	$17.83	$ 89.17
PLEATED	17 x 19 x 1	23	37-0127	EA	10.35	$238.05	$6.80	$156.40	$6.54	$150.42	$13.02	$299.40	$ 8.80	$ 202.40	$6.35	$145.94	$5.14	$ 118.22	$6.72	$154.56	$6.21	$ 142.91
PLEATED	20 x 22 x 1	21	37-0128	EA	5.45	$114.45	$7.70	$161.70	$7.41	$155.61	$12.91	$271.12	$ 4.44	$ 93.24	$6.53	$137.18	$3.12	$ 65.52	$6.92	$145.32	$4.79	$ 100.67
PLEATED	20 x 27 x 1	24	37-0129	EA	11.9	$285.60	$8.05	$193.20	$7.77	$186.48	$12.80	$307.29	$ 14.74	$ 353.76	$7.19	$172.44	$5.43	$ 130.32	$7.83	$187.92	$7.96	$ 190.94
PLEATED	41 1/2 x 15 x 1	5	37-0130	EA	16.55	$82.75	$13.70	$68.50	$9.73	$48.65	$12.70	$63.48	$ 17.54	$ 87.70	$11.12	$55.58	$9.35	$ 46.75	$10.04	$50.20	$11.57	$ 57.84
PLEATED	8 7/8 x 24 1/8 x 1	51	37-0131	EA	8.55	$436.05	$6.05	$308.55	$6.68	$340.68	$12.59	$642.09	$ 9.26	$ 472.26	$5.27	$268.52	$5.22	$ 266.22	$6.03	$307.53	$5.51	$ 280.91
PLEATED	8 x 52 x 1	6	37-0132	EA	14.45	$86.70	$11.95	$71.70	$11.94	$71.64	$12.48	$74.90	$ 11.94	$ 71.64	$11.07	$66.42	$10.06	$ 60.36	$19.77	$118.62	$9.34	$ 56.05
PLEATED	16 3/4 x 77 x 1	5	37-0133	EA	43.6	$218.00	$18.60	$93.00	$17.92	$89.60	$12.38	$61.88	$ 31.99	$ 159.95	$20.19	$100.95	$21.98	$ 109.90	$24.48	$122.40	$22.69	$ 113.43

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	13 1/2 x 13 1/2 x 1	30	37-0134	EA	8.4	$252.00	$4.10	$123.00	$5.41	$162.30	$12.27	$368.08	$ 3.30	$ 99.00	$8.16	$244.80	$4.37	$ 131.10	$5.34	$160.20	$5.21	$ 156.32
PLEATED	16 x 24 x 4	5	37-0135	EA	20.5	$102.50	$13.55	$67.75	$11.90	$59.50	$12.16	$60.81	$ 6.18	$ 30.90	$9.69	$48.45	$5.09	$ 25.45	$13.34	$66.70	$17.83	$ 89.17
PLEATED	19 x 17 x 1	5	37-0136	EA	10.35	$51.75	$6.80	$34.00	$6.77	$33.85	$12.06	$60.28	$ 8.80	$ 44.00	$6.35	$31.73	$4.99	$ 24.95	$5.88	$29.40	$6.21	$ 31.07
PLEATED	20 x 18 x 1	5	37-0137	EA	4.7	$23.50	$6.80	$34.00	$4.52	$22.60	$11.95	$59.74	$ 4.02	$ 20.10	$4.56	$22.80	$3.17	$ 15.85	$5.54	$27.70	$3.72	$ 18.62
PLEATED	20 x 24 x 4	54	37-0138	EA	10.25	$553.50	$6.30	$340.20	$6.89	$372.06	$11.84	$639.45	$ 5.90	$ 318.60	$8.05	$434.57	$5.35	$ 288.90	$11.37	$613.98	$6.73	$ 363.53
PLEATED	14 x 24 x 1	57	37-0139	EA	4.8	$273.60	$6.80	$387.60	$4.70	$267.90	$11.73	$668.88	$ 3.84	$ 218.88	$6.37	$362.95	$2.94	$ 167.58	$4.52	$257.64	$3.50	$ 199.61
PLEATED	14 x 30 x 1	24	37-0140	EA	6.05	$145.20	$7.70	$184.80	$5.31	$127.44	$11.63	$279.07	$ 4.70	$ 112.80	$7.05	$169.20	$3.37	$ 80.88	$6.44	$154.56	$5.87	$ 140.96
PLEATED	10 x 10 x 1	5	37-0141	EA	8.15	$40.75	$2.30	$11.50	$2.26	$11.30	$11.52	$57.60	$ 2.76	$ 13.80	$3.08	$15.38	$2.44	$ 12.20	$4.46	$22.30	$3.33	$ 16.66
8 POCKET	24 x 24 x 22	4	37-0142	EA	52.1	$208.40	$31.00	$124.00	$27.71	$110.84	$11.41	$45.66	no bid	no bid	$43.74	$174.96	$47.04	$ 188.16	$37.98	$151.92	$17.72	$ 70.89
PLEATED	20 x 25 x 4	75	37-0143	EA	9.4	$705.00	$6.40	$480.00	$7.09	$531.75	$11.31	$848.04	$ 7.18	$ 538.50	$8.01	$600.75	$5.26	$ 394.50	$11.37	$852.75	$6.86	$ 514.46
PLEATED	31 x 15 x 1	5	37-0144	EA	11.15	$55.75	$11.95	$59.75	$8.79	$43.95	$11.20	$56.00	$ 10.96	$ 54.80	$8.03	$40.16	$5.56	$ 27.80	$7.64	$38.20	$9.34	$ 46.71
PLEATED	18 x 20 x 2	150	37-0145	EA	5.5	$825.00	$4.20	$630.00	$4.43	$664.50	$11.09	$1,664.01	$ 9.64	$ 1,446.00	$4.55	$681.75	$3.58	$ 537.00	$6.18	$927.00	$4.62	$ 693.60
PLEATED	20 x 20 x 4	18	37-0146	EA	8.15	$146.70	$5.80	$104.40	$6.40	$115.20	$10.99	$197.76	$ 6.44	$ 115.92	$6.98	$125.55	$4.76	$ 85.68	$9.44	$169.92	$6.07	$ 109.24
PLEATED	20x20x1	96	37-0147	EA	3.4	$326.40	$3.40	$326.40	$3.21	$308.16	$10.88	$1,044.44	$ 4.30	$ 412.80	$3.56	$342.00	$2.76	$ 264.96	$4.34	$416.64	$3.12	$ 299.47
PLEATED	18X16X1	24	37-0148	EA	8.75	$210.00	$6.05	$145.20	$6.06	$145.44	$10.77	$258.54	$ 8.70	$ 208.80	$4.89	$117.36	$2.97	$ 71.28	$5.76	$138.24	$5.87	$ 140.96
PLEATED	15 5/8x15 5/8x1	5	37-0149	EA	8.55	$42.75	$4.10	$20.50	$6.01	$30.05	$10.67	$53.33	$ 9.56	$ 47.80	$8.42	$42.08	$4.55	$ 22.75	$5.57	$27.85	$5.51	$ 27.54
PLEATED	15 1/2x19 1/2x1	5	37-0150	EA	10.35	$51.75	$3.05	$15.25	$6.50	$32.50	$10.56	$52.79	$ 3.70	$ 18.50	$4.97	$24.83	$4.35	$ 21.75	$5.54	$27.70	$2.89	$ 14.45
PLEATED	13 1/2x15 1/2x1	5	37-0151	EA	8.55	$42.75	$4.10	$20.50	$6.01	$30.05	$10.45	$52.26	$ 4.30	$ 21.50	$4.89	$24.45	$4.55	$ 22.75	$5.54	$27.70	$5.51	$ 27.54
PLEATED	16 1/2x17 1/2x1	5	37-0152	EA	8.75	$43.75	$6.05	$30.25	$6.01	$30.05	$10.35	$51.73	$ 7.36	$ 36.80	$6.60	$33.00	$5.14	$ 25.70	$5.78	$28.90	$5.87	$ 29.37
PLEATED	9 1/2x11/1/2x1	5	37-0153	EA	8.15	$40.75	$5.60	$28.00	$5.59	$27.95	$10.24	$51.19	$ 3.98	$ 19.90	$6.76	$33.79	$4.40	$ 22.00	$4.56	$22.80	$4.97	$ 24.86
PLEATED	7 1/2x9 1/2x1	5	37-0154	EA	8.15	$40.75	$5.60	$28.00	$5.59	$27.95	$10.13	$50.66	$ 6.42	$ 32.10	$4.98	$24.90	$5.22	$ 26.10	$4.38	$21.90	$4.97	$ 24.86
				GRAND TOTAL		**$91,580.00**		**$70,893.15**		**$70,334.77**		**$138,841.76**		**$84,805.69**		**$76,218.48**		**$60,006.47**		**$82,326.21**		**$69,542.86**
ALTERNATE FILTER ITEMS																						
ROLL TYPE	31 TC Tri- Dek # 15 Auto Roll	5	37-0123	EA	No Bid	$ -	$205.00	$1,025.00	$181.27	$906.35	$354.12	$1,770.60	No Bid	$ -	$186.23	$931.15	No Bid	$ -	No Bid	$ -	$179.26	$896.30
ROLL TYPE	41 TC Tri- Dek # 15 Auto Roll	5	37-0124	EA	No Bid	$ -	$262.00	$1,310.00	$215.92	$1,079.60	$331.74	$1,658.70	No Bid	$ -	$209.35	$1,046.75	No Bid	$ -	No Bid	$ -	$222.26	$1,111.30
ROLL TYPE	50 TC Tri- Dek # 15 Auto Roll	5	37-0125	EA	No Bid	$ -	$262.00	$1,310.00	$239.92	$1,199.60	$404.93	$2,024.65	No Bid	$ -	$212.95	$1,064.75	No Bid	$ -	No Bid	$ -	$242.32	$1,211.60
				ROLL TOTAL		$ -		**$3,645.00**		**$3,185.55**		**$5,453.95**		**$ -**		**$ 3,042.65**		**$ -**		**$ -**		**$3,219.20**

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

December 19th, 2025

Heather Jones
Midwest Air Filter
4156 Danvers Ct SE Suite C
Grand Rapids, MI 49512

Via: heatherj@midwestairfil.com

Bid – District Wide Purchase of HVAC Air Filters

Dear Ms. Jones,

District 300 would like to offer a contract extension for Midwest Air Filter's portion of the District Wide Purchase of HVAC Air Filters. Pricing will be held and is attached along with the original contract. This contract would be from March 1st, 2026 through February 28th, 2027.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by December 31st, 2025.

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks. **2026-01-15**
OWNER *(Signature)*

Heather Jones
776E3893F0F4BCC4C31BFEEA55404119 contractworks. **2026-01-15**
CONTRACTOR *(Signature)*

Diane C. White, Director of Purchasing
Nicole Kennedy, Manager of Purchasing signing in Diane White's Absence

Heather Jones **Manager**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

February 19, 2025

Heather Jones
Midwest Air Filter
4156 Danvers Ct SE Suite C
Grand Rapids, MI 49512

Via: heatherj@midwestairfil.com

Bid – District Wide Purchase of HVAC Air Filters

Dear Ms. Jones,

Congratulations! District 300 has awarded a portion of the bid for the District Wide Purchase of HVAC Air Filters to Midwest Air Filter! The Board of Education approved this award at their regular meeting of February 18, 2025. The estimated contract value for the District Wide Purchase of Air Filters bid is $69,542.86. The contract term is March 1, 2025 through February 28, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by February 26, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

This Agreement is entered into as of March 1, 2025.

Diane White **2025-02-27**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Heather Jones **2025-02-27**
776E3893F0F4BCC4C31BFEEA55404119 contractworks
CONTRACTOR *(Signature)*

Heather Jones **Manager**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks

Diane C. White, Director of Purchasing

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **February 11, 2025**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	2/11/2025
Policy/Legislative	
School Utilization	
BOE 1st Reading	2/18/2025
BOE 2nd Reading	2/18/2025

SUBJECT: **HVAC Air Filters Bid**

Background

Air Filters are an essential piece of District 300's HVAC maintenance program. Changing filters keeps our equipment running smoothly, prevents damage, and appropriately conditions the space to comply with indoor air quality standards.

The HVAC Air Filters bid was released on January 8, 2025 via BidNet. Nineteen companies downloaded the bid documents and seven bids were received. The public bid opening was hosted on January 28, 2025 via Google Meet.

The contract term is March 1, 2025 through February 28, 2026 with the possibility of two (2), one (1) year extensions upon administration approval.

Administrative Recommendation

Midwest Air Filter in Grand Rapids, MI: Award contract pricing for an estimated contract award in the amount of $69,542.86 for the purchase of pleated air filters.

Filter Services, Inc. in Des Plaines, IL: Award contract pricing for an estimated contract award in the amount of $3,042.65 for the purchase of roll filters.

Fiscal Impact

The funding for HVAC Air Filters will come from the Operations and Maintenance Fund (20).

COMMUNITY UNIT SCHOOL DISTRICT 300
DISTRICT WIDE PURCHASE OF HVAC AIR FILTERS
Tuesday, January 28, 2025 at 11:00AM CT

COMPANY	Pleated Total	Roll Total	Response Form A	Response Form B	References	Certifications	W-9	Vendor App.	Addendum 1	Sample Received	Comments
ACS	$91,580.00	No Bid	N	X	X	X	X	N	N	X	Disqualified due to MOQ bid exceptions
Bedco Mechanical											
Brucker	$70,893.15	$3,645.00	X	X	X	X	X	N	X	X	
Chicago Filter Supply	$70,334.77	$3,185.55	X	X	X	X	X	X	X	X	Pricing not provided for all Pleated items
Core Mechanical	$138,841.76	$5,453.95	X	X	X	X	X	X	X	X	
Dash Industries											
F.E. Moran Mechanical Services											
Filter King	$84,805.69	No Bid	X	X	X	X	X	N	X	X	Pricing not provided for all Pleated items
Filter Sales and Service											
Filter Services Inc.	$76,218.48	$3,042.65	X	X	X	X	X	X	X	X	
FilterBuy Incorporated	$60,006.47	No Bid	X	X	X	X	X	X	X	X	Disqualified due to warranty bid exceptions
Florence Filter Corp.	$82,326.21	No Bid	X	X	X	X	X	X	X	X	
Japan Air Filter Americas											
Koch Filter											
Midwest Air Filter	$69,542.86	$3,219.20	X	X	X	X	X	X	X	X	
Mufasa Labs											
Pure Flow Global											
PureMaxx LLC											
Roberts Environmental Control Corp											

Recommendation:

Midwest Air Filter in Grand Rapids, MI: Award contract pricing for an estimated contract award in the amount of $69,542.86 for the purchase of pleated air filters.

Filter Services, Inc in DesPlaines, IL: Award contract pricing for an estimated contract award in the amount of $3,042.65 for the purchase of roll filters.

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	10 1/2 x 45 1/2 x 1	6	37-0001	EA	14.45	$86.70	$11.95	$71.70	$11.94	$71.64	$28.45	$170.70	$ 13.94	$ 83.64	$9.44	$56.61	$8.81	$ 52.86	$7.56	$45.36	$9.34	$ 56.05
PLEATED	10 x 12 x 1	36	37-0002	EA	8.15	$293.40	$5.60	$201.60	$5.60	$201.60	$10.72	$385.92	$ 3.98	$ 143.28	$3.15	$113.40	$4.40	$ 158.40	$4.40	$158.40	$4.97	$ 179.01
PLEATED	10 x 14 x 1	5	37-0003	EA	8.15	$40.75	$5.60	$28.00	$5.59	$27.95	$11.35	$56.75	$ 3.98	$ 19.90	$4.35	$21.75	$4.40	$ 22.00	$5.01	$25.05	$4.97	$ 24.86
PLEATED	10 x 16 x 1	9	37-0004	EA	8.4	$75.60	$5.60	$50.40	$5.60	$50.40	$12.70	$114.30	$ 6.42	$ 57.78	$5.24	$47.12	$4.40	$ 39.60	$5.12	$46.08	$5.21	$ 46.89
PLEATED	10 x 25 x 1	18	37-0005	EA	8.75	$157.50	$6.05	$108.90	$6.06	$109.08	$13.33	$239.94	$ 6.96	$ 125.28	$8.40	$151.20	$3.38	$ 60.84	$5.09	$91.62	$3.54	$ 63.80
PLEATED	10 x 30 x 1	18	37-0006	EA	10.35	$186.30	$6.80	$122.40	$6.77	$121.86	$13.57	$244.26	$ 3.80	$ 68.40	$10.32	$185.76	$2.99	$ 53.82	$6.51	$117.18	$8.34	$ 150.09
PLEATED	10 x 33 x 1	4	37-0007	EA	10.35	$41.40	$11.10	$44.40	$6.77	$27.08	$17.67	$70.68	$ 9.86	$ 39.44	$7.43	$29.70	$5.81	$ 23.24	$6.72	$26.88	$8.34	$ 33.35
PLEATED	10 x 36 1/4 x 1	36	37-0008	EA	13.45	$484.20	$11.10	$399.60	$7.96	$286.56	$25.40	$914.40	$ 10.40	$ 374.40	$7.97	$286.74	$6.59	$ 237.24	$6.26	$225.36	$8.34	$ 300.19
PLEATED	10 x 36 x 1	6	37-0009	EA	13.45	$80.70	$11.10	$66.60	$7.96	$47.76	$25.40	$152.40	$ 4.00	$ 24.00	$7.97	$47.79	$5.61	$ 33.66	$6.89	$41.34	$8.34	$ 50.03
PLEATED	10 x 46 x 1	12	37-0010	EA	14.45	$173.40	$11.95	$143.40	$11.94	$143.28	$28.45	$341.40	$ 11.32	$ 135.84	$8.57	$102.78	$8.81	$ 105.72	$7.64	$91.68	$9.34	$ 112.10
PLEATED	10 x 48 1/2 x 1	8	37-0011	EA	14.45	$115.60	$11.95	$95.60	$11.94	$95.52	$28.45	$227.60	$ 14.14	$ 113.12	$11.24	$89.88	$10.02	$ 80.16	$7.80	$62.40	$9.34	$ 74.73
PLEATED	10 x 48 x 1	12	37-0012	EA	14.45	$173.40	$11.95	$143.40	$11.94	$143.28	$28.45	$341.40	$ 11.74	$ 140.88	$7.97	$95.58	$8.81	$ 105.72	$7.74	$92.88	$9.34	$ 112.10
PLEATED	10 x 52 x 1	6	37-0013	EA	15.5	$93.00	$11.95	$71.70	$11.94	$71.64	$31.44	$188.64	$ 11.94	$ 71.64	$5.48	$32.85	$9.23	$ 55.38	$12.02	$72.12	$10.08	$ 60.49
PLEATED	10 x 60 1/2 x 1	15	37-0014	EA	16.55	$248.25	$18.60	$279.00	$16.64	$249.60	$35.35	$530.25	$ 15.06	$ 225.90	$11.40	$171.00	$11.25	$ 168.75	$15.24	$228.60	$15.82	$ 237.28
PLEATED	10 x 72 x 1	18	37-0015	EA	30.1	$541.80	$18.60	$334.80	$16.64	$299.52	$35.35	$636.30	$ 9.99	$ 179.82	$18.84	$339.12	$19.38	$ 348.84	$19.86	$357.48	$17.18	$ 309.21
PLEATED	11 x 18 x 1	3	37-0016	EA	8.4	$25.20	$5.60	$16.80	$5.59	$16.77	$12.70	$38.10	$ 7.10	$ 21.30	$4.70	$14.09	$4.58	$ 13.74	$5.24	$15.72	$5.21	$ 15.63
PLEATED	12 x 16 x 1	39	37-0017	EA	8.4	$327.60	$4.00	$156.00	$3.96	$154.44	$13.22	$515.58	$ 6.82	$ 265.98	$3.30	$128.70	$3.35	$ 130.65	$4.62	$180.18	$3.22	$ 125.64
PLEATED	12 x 18 x 1	6	37-0018	EA	8.55	$51.30	$6.05	$36.30	$5.23	$31.38	$12.08	$72.48	$ 2.46	$ 14.76	$7.61	$45.68	$2.76	$ 16.56	$5.25	$31.50	$5.51	$ 33.05
PLEATED	12 x 20 x 2	6	37-0019	EA	4.65	$27.90	$2.90	$17.40	$3.04	$18.24	$5.52	$33.12	$ 7.28	$ 43.68	$3.48	$20.88	$2.81	$ 16.86	$5.48	$32.88	$3.88	$ 23.31
PLEATED	12 x 24 x 1	112	37-0020	EA	4.1	$459.20	$3.05	$341.60	$3.00	$336.00	$5.12	$573.44	$ 3.68	$ 412.16	$3.23	$362.04	$2.76	$ 309.12	$3.95	$442.40	$2.75	$ 308.45
PLEATED	12 x 24 x 2	186	37-0021	EA	4.3	$799.80	$3.05	$567.30	$3.10	$576.60	$5.33	$991.38	$ 4.88	$ 907.68	$3.36	$624.96	$2.81	$ 522.66	$4.74	$881.64	$2.90	$ 539.12
PLEATED	12 x 24 x 4	81	37-0022	EA	7.65	$619.65	$4.80	$388.80	$4.98	$403.38	$9.65	$781.65	$ 10.88	$ 881.28	$6.08	$492.08	$4.26	$ 345.06	$8.34	$675.54	$5.53	$ 447.53
PLEATED	12 x 25 x 2	12	37-0023	EA	11.8	$141.60	$6.80	$81.60	$5.23	$62.76	$13.69	$164.28	$ 7.78	$ 93.36	$8.63	$103.59	$5.23	$ 62.76	$9.63	$115.56	$9.36	$ 112.30
PLEATED	13 1/2 x 41 1/2 x 1	6	37-0024	EA	15.5	$93.00	$11.95	$71.70	$11.94	$71.64	$31.44	$188.64	$ 15.84	$ 95.04	$11.13	$66.78	$9.15	$ 54.90	$9.38	$56.28	$10.08	$ 60.49
PLEATED	13 1/2 x 41 x 1	5	37-0025	EA	15.5	$77.50	$11.95	$59.75	$11.94	$59.70	$31.44	$157.20	$ 15.84	$ 79.20	$7.58	$37.88	$9.15	$ 45.75	$9.29	$46.45	$10.08	$ 50.41
PLEATED	13 1/2 x 53 1/2 x 1	18	37-0026	EA	17.8	$320.40	$13.70	$246.60	$13.69	$246.42	$35.35	$636.30	$ 15.84	$ 285.12	$15.02	$270.27	$10.00	$ 180.00	$12.84	$231.12	$12.93	$ 232.71
PLEATED	13 1/2 x 65 1/2 x 1	508	37-0027	EA	19.05	$9,677.40	$18.60	$9,448.80	$17.10	$8,686.80	$39.34	$19,984.72	$ 17.54	$ 8,910.32	$21.51	$10,927.08	$11.72	$ 5,953.76	$17.42	$8,849.36	$18.56	$ 9,430.51
PLEATED	13 1/2 x 77 1/2 x 1	147	37-0028	EA	37.3	$5,483.10	$18.60	$2,734.20	$17.66	$2,596.02	$42.24	$6,209.28	$ 31.99	$ 4,702.53	$13.32	$1,958.04	$21.98	$ 3,231.06	$22.85	$3,358.95	$20.73	$ 3,047.53
PLEATED	13 3/8 x 41 1/2 x 1	18	37-0029	EA	15.5	$279.00	$11.95	$215.10	$11.15	$200.70	$31.44	$565.92	$ 15.84	$ 285.12	$11.45	$206.01	$9.15	$ 164.70	$8.75	$157.50	$10.08	$ 181.46
PLEATED	13 3/8 x 35 1/2 x 1	5	37-0030	EA	14.45	$72.25	$11.95	$59.75	$11.15	$55.75	$28.45	$142.25	$ 10.34	$ 51.70	$9.53	$47.63	$6.05	$ 30.25	$8.09	$40.45	$9.34	$ 46.71
PLEATED	13 3/8 x 53 1/2 x 1	24	37-0031	EA	17.8	$427.20	$13.70	$328.80	$15.53	$372.72	$35.35	$848.40	$ 15.84	$ 380.16	$15.14	$314.66	$10.00	$ 240.00	$12.84	$308.16	$12.93	$ 310.28
PLEATED	13 3/8 x 65 1/2 x 1	222	37-0032	EA	19.05	$4,229.10	$18.60	$4,129.20	$17.10	$3,796.20	$39.34	$8,733.48	$ 17.54	$ 3,893.88	$16.56	$3,676.32	$11.72	$ 2,601.84	$17.42	$3,867.24	$18.56	$ 4,121.21
PLEATED	13 3/8 x 77 1/2 x 1	102	37-0033	EA	37.3	$3,804.60	$18.60	$1,897.20	$18.43	$1,879.86	$42.24	$4,308.48	$ 31.99	$ 3,262.98	$22.11	$2,255.22	$21.98	$ 2,241.96	$22.85	$2,330.70	$20.73	$ 2,114.61
PLEATED	13 x 41 x 1	3	37-0034	EA	15.5	$46.50	$11.95	$35.85	$11.94	$35.82	$31.44	$94.32	$ 15.84	$ 47.52	$9.87	$29.61	$9.96	$ 29.88	$9.23	$27.69	$10.08	$ 30.24
PLEATED	13 x 53 1/2 x 1	5	37-0035	EA	16.55	$82.75	$13.70	$68.50	$13.69	$68.45	$35.35	$176.75	$ 15.84	$ 79.20	$15.15	$75.75	$10.00	$ 50.00	$13.94	$69.70	$11.57	$ 57.84
PLEATED	13 x 65 x 1	5	37-0036	EA	19.05	$95.25	$18.60	$93.00	$18.43	$92.15	$39.34	$196.70	$ 17.54	$ 87.70	$17.24	$86.18	$11.72	$ 58.60	$16.95	$84.75	$18.56	$ 92.82
PLEATED	13 x 77 x 1	24	37-0037	EA	37.3	$895.20	$18.60	$446.40	$18.56	$445.44	$42.24	$1,013.76	$ 31.99	$ 767.76	$6.92	$165.96	$21.98	$ 527.52	$24.32	$583.68	$20.73	$ 497.56
PLEATED	13 x 78 x 1	12	37-0038	EA	37.3	$447.60	$18.60	$223.20	$18.56	$222.72	$42.24	$506.88	$ 31.99	$ 383.88	$23.49	$281.88	$21.98	$ 263.76	$29.34	$352.08	$20.73	$ 248.78
PLEATED	14 x 14 x 1	152	37-0039	EA	4.75	$722.00	$4.10	$623.20	$3.83	$582.16	$8.44	$1,282.88	$ 3.30	$ 501.60	$5.32	$808.26	$2.55	$ 387.60	$4.29	$652.08	$4.48	$ 680.88
PLEATED	14 x 16 x 1	210	37-0040	EA	8.55	$1,795.50	$4.10	$861.00	$3.83	$804.30	$14.22	$2,986.20	$ 4.30	$ 903.00	$4.89	$1,026.90	$4.55	$ 955.50	$5.54	$1,163.40	$5.51	$ 1,156.68
PLEATED	14 x 18 x 1	36	37-0041	EA	8.75	$315.00	$6.05	$217.80	$6.06	$218.16	$15.72	$565.92	$ 3.56	$ 128.16	$5.03	$180.90	$2.73	$ 98.28	$6.14	$221.04	$5.87	$ 211.45
PLEATED	14 x 20 x 1	57	37-0042	EA	3.9	$222.30	$3.15	$179.55	$3.38	$192.66	$5.28	$300.96	$ 3.68	$ 209.76	$3.33	$189.81	$2.65	$ 151.05	$4.52	$257.64	$3.00	$ 171.03
PLEATED	14 x 20 x 2	5	37-0043	EA	4.6	$23.00	$3.15	$15.75	$3.77	$18.85	$5.67	$28.35	$ 5.76	$ 28.80	$3.58	$17.89	$3.08	$ 15.40	$5.07	$25.35	$2.90	$ 14.49
PLEATED	14 x 25 x 1	8	37-0044	EA	4.2	$33.60	$3.45	$27.60	$3.61	$28.88	$5.74	$45.92	$ 4.26	$ 34.08	$3.62	$28.92	$2.99	$ 23.92	$4.52	$36.16	$3.12	$ 24.96

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	14 x 25 x 2	3	37-0045	EA	5.2	$15.60	$3.50	$10.50	$4.09	$12.27	$6.26	$18.78	$ 4.62	$ 13.86	$3.95	$11.84	$3.41	$ 10.23	$5.07	$15.21	$3.29	$ 9.87
PLEATED	15 1/4 x 41 1/2 x 1	46	37-0046	EA	16.55	$761.30	$13.70	$630.20	$13.69	$629.74	$35.35	$1,626.10	$ 21.82	$ 1,003.72	$12.44	$572.01	$9.53	$ 438.38	$9.47	$435.62	$11.57	$ 532.15
PLEATED	15 1/4 x 53 1/2 x 1	9	37-0047	EA	19.05	$171.45	$15.15	$136.35	$14.61	$131.49	$39.34	$354.06	$ 23.84	$ 214.56	$15.14	$136.22	$10.28	$ 92.52	$12.92	$116.28	$14.31	$ 128.83
PLEATED	15 1/4 x 65 1/2 x 1	6	37-0048	EA	20.35	$122.10	$18.60	$111.60	$17.92	$107.52	$42.24	$253.44	$ 25.08	$ 150.48	$18.05	$108.27	$11.72	$ 70.32	$17.48	$104.88	$19.88	$ 119.29
PLEATED	15 1/4 x 66 x 1	5	37-0049	EA	22.05	$110.25	$18.60	$93.00	$17.92	$89.60	$42.25	$211.25	$ 25.08	$ 125.40	$14.39	$71.93	$11.72	$ 58.60	$19.04	$95.20	$20.73	$ 103.66
PLEATED	15 1/4 x 77 1/2 x 1	81	37-0050	EA	40.6	$3,288.60	$18.60	$1,506.60	$17.92	$1,451.52	$42.24	$3,421.44	$ 31.99	$ 2,591.19	$22.10	$1,789.70	$21.98	$ 1,780.38	$24.98	$2,023.38	$22.43	$ 1,816.95
PLEATED	15 3/4 x 66 x 1	9	37-0051	EA	22.05	$198.45	$18.60	$167.40	$17.92	$161.28	$42.25	$380.25	$ 25.08	$ 225.72	$14.39	$129.47	$11.72	$ 105.48	$17.48	$157.32	$20.73	$ 186.58
PLEATED	15 3/8 x 41 1/2 x 1	5	37-0052	EA	16.55	$82.75	$13.70	$68.50	$13.21	$66.05	$35.35	$176.75	$ 21.82	$ 109.10	$11.39	$56.93	$9.53	$ 47.65	$10.71	$53.55	$11.57	$ 57.84
PLEATED	15 3/8 x 53 1/2 x 1	42	37-0053	EA	19.05	$800.10	$15.15	$636.30	$14.61	$613.62	$39.34	$1,652.28	$ 23.84	$ 1,001.28	$13.58	$570.15	$10.28	$ 431.76	$15.33	$643.86	$14.31	$ 601.19
PLEATED	15 3/8 x 53 x 1	5	37-0054	EA	19.05	$95.25	$15.15	$75.75	$14.61	$73.05	$39.34	$196.70	$ 23.84	$ 119.20	$13.58	$67.88	$10.28	$ 51.40	$16.20	$81.00	$14.31	$ 71.57
PLEATED	15 3/8 x 77 1/2 x 1	9	37-0055	EA	40.6	$365.40	$18.60	$167.40	$17.92	$161.28	$42.25	$380.25	$ 31.99	$ 287.91	$18.98	$170.78	$21.98	$ 197.82	$29.51	$265.59	$22.69	$ 204.18
PLEATED	15 x 18 x 1	75	37-0056	EA	8.75	$656.25	$6.05	$453.75	$6.06	$454.50	$15.72	$1,179.00	$ 9.58	$ 718.50	$6.27	$470.25	$4.69	$ 351.75	$6.15	$461.25	$5.87	$ 440.51
PLEATED	15 x 20 x 1	10	37-0057	EA	3.95	$39.50	$3.05	$30.50	$3.36	$33.60	$5.36	$53.60	$ 3.84	$ 38.40	$3.38	$33.75	$2.87	$ 28.70	$5.07	$50.70	$2.89	$ 28.90
PLEATED	15 x 20 x 2	34	37-0058	EA	4.55	$154.70	$3.20	$108.80	$3.33	$113.22	$5.67	$192.78	$ 7.58	$ 257.72	$3.58	$121.64	$3.09	$ 105.06	$5.07	$172.38	$2.90	$ 98.55
PLEATED	15 x 41 1/2 x 1	3	37-0059	EA	16.55	$49.65	$13.70	$41.10	$13.21	$39.63	$35.35	$106.05	$ 17.54	$ 52.62	$11.12	$33.35	$9.35	$ 28.05	$9.41	$28.23	$11.57	$ 34.71
PLEATED	15 x 41 x 1	15	37-0060	EA	16.55	$248.25	$13.70	$205.50	$13.21	$198.15	$35.35	$530.25	$ 17.54	$ 263.10	$13.59	$203.85	$9.35	$ 140.25	$9.32	$139.80	$11.57	$ 173.53
PLEATED	15 x 53 x 1	3	37-0061	EA	17.8	$53.40	$13.70	$41.10	$13.21	$39.63	$35.35	$106.05	$ 17.54	$ 52.62	$14.33	$42.98	$10.28	$ 30.84	$14.90	$44.70	$12.93	$ 38.79
PLEATED	15 x 65 x 1	6	37-0062	EA	20.35	$122.10	$18.60	$111.60	$17.92	$107.52	$39.34	$236.04	$ 17.54	$ 105.24	$15.44	$92.61	$11.72	$ 70.32	$17.04	$102.24	$19.88	$ 119.29
PLEATED	15 x 77 x 1	15	37-0063	EA	40.45	$606.75	$18.60	$279.00	$17.92	$268.80	$42.24	$633.60	$ 31.99	$ 479.85	$21.60	$324.00	$21.98	$ 329.70	$28.82	$432.30	$21.58	$ 323.72
PLEATED	16 x 16 x 1	481	37-0064	EA	4.5	$2,164.50	$4.10	$1,972.10	$3.76	$1,808.56	$7.45	$3,583.45	$ 3.56	$ 1,712.36	$4.70	$2,258.30	$2.73	$ 1,313.13	$4.50	$2,164.50	$3.55	$ 1,708.99
PLEATED	16 x 18 x 1	15	37-0065	EA	8.55	$128.25	$6.05	$90.75	$6.06	$90.90	$15.72	$235.80	$ 8.70	$ 130.50	$4.89	$73.35	$2.97	$ 44.55	$5.76	$86.40	$5.87	$ 88.10
PLEATED	16 x 20 x 1	37	37-0066	EA	3.1	$114.70	$3.05	$112.85	$3.03	$112.11	$5.10	$188.70	$ 3.70	$ 136.90	$3.21	$118.77	$2.53	$ 93.61	$4.07	$150.59	$2.89	$ 106.93
PLEATED	16 x 20 x 2	1161	37-0067	EA	3.15	$3,657.15	$3.10	$3,599.10	$4.51	$5,236.11	$5.36	$6,222.96	$ 4.14	$ 4,806.54	$3.38	$3,918.38	$2.70	$ 3,134.70	$4.74	$5,503.14	$2.90	$ 3,365.16
PLEATED	16 x 24 x 2	38	37-0068	EA	4.9	$186.20	$3.70	$140.60	$4.07	$154.66	$7.17	$272.46	$ 5.32	$ 202.16	$4.52	$171.57	$3.15	$ 119.70	$5.31	$201.78	$3.29	$ 125.00
PLEATED	16 x 25 x 1	18	37-0069	EA	3.45	$62.10	$3.40	$61.20	$3.27	$58.86	$5.60	$100.80	$ 4.14	$ 74.52	$3.53	$63.45	$2.82	$ 50.76	$4.50	$81.00	$3.12	$ 56.15
PLEATED	16 x 25 x 2	539	37-0070	EA	3.55	$1,913.45	$3.55	$1,913.45	$3.63	$1,956.57	$6.08	$3,277.12	$ 5.08	$ 2,738.12	$3.83	$2,065.72	$2.99	$ 1,611.61	$5.19	$2,797.41	$3.40	$ 1,832.60
PLEATED	16 x 25 x 4	24	37-0071	EA	7.75	$186.00	$5.85	$140.40	$6.70	$160.80	$11.13	$267.12	$ 6.64	$ 159.36	$7.01	$168.30	$4.93	$ 118.32	$9.81	$235.44	$5.58	$ 134.03
PLEATED	16 x 30 x 1	5	37-0072	EA	6.25	$31.25	$7.70	$38.50	$6.09	$30.45	$12.74	$63.70	$ 4.46	$ 22.30	$8.03	$40.16	$3.50	$ 17.50	$7.82	$39.10	$5.87	$ 29.37
PLEATED	16 x 77 1/2 x 1	21	37-0073	EA	43.6	$915.60	$18.60	$390.60	$17.91	$376.11	$45.49	$955.29	$ 31.99	$ 671.79	$17.24	$361.94	$21.98	$ 461.58	$29.51	$619.71	$22.69	$ 476.42
PLEATED	17 x 18 x 1	111	37-0074	EA	10.35	$1,148.85	$6.80	$754.80	$6.54	$725.94	$17.67	$1,961.37	$ 8.80	$ 976.80	$8.85	$982.35	$5.14	$ 570.54	$5.78	$641.58	$6.21	$ 689.70
PLEATED	18 x 12 x 1	5	37-0075	EA	8.55	$42.75	$6.05	$30.25	$6.01	$30.05	$12.08	$60.40	$ 2.46	$ 12.30	$7.61	$38.06	$2.76	$ 13.80	$4.74	$23.70	$5.87	$ 29.37
PLEATED	18 x 18 x 1	33	37-0076	EA	5.2	$171.60	$4.10	$135.30	$4.10	$135.30	$11.80	$389.40	$ 3.82	$ 126.06	$7.44	$245.52	$3.12	$ 102.96	$5.75	$189.75	$3.54	$ 116.97
PLEATED	18 x 18 x 2.5	1	37-0160	EA	5.55	$5.55	$7.85	$7.85	No Bid	No Bid	$10.74	$10.74	$ 15.28	$ 15.28	$6.77	$6.77	$3.15	$ 3.15	$7.41	$7.41	$17.83	$ 17.83
PLEATED	18 x 19 x 1	11	37-0077	EA	10.35	$113.85	$6.80	$74.80	$6.77	$74.47	$17.67	$194.37	$ 8.74	$ 96.14	$6.17	$67.82	$4.99	$ 54.89	$6.33	$69.63	$6.21	$ 68.35
PLEATED	18 x 20 x 1	36	37-0078	EA	4.7	$169.20	$6.80	$244.80	$4.69	$168.84	$7.24	$260.64	$ 4.02	$ 144.72	$4.56	$164.16	$3.17	$ 114.12	$5.75	$207.00	$3.72	$ 134.03
PLEATED	18 x 20 x 2	25	37-0161	EA	5.5	$137.50	$4.20	$105.00	$4.59	$114.75	$7.21	$180.25	$ 9.64	$ 241.00	$4.55	$113.63	$3.58	$ 89.50	$6.68	$167.00	$4.62	$ 115.60
PLEATED	18 x 24 x 2	70	37-0079	EA	5.2	$364.00	$3.80	$266.00	$3.99	$279.30	$7.03	$492.10	$ 5.26	$ 368.20	$4.43	$309.75	$3.35	$ 234.50	$6.68	$467.60	$4.17	$ 292.15
PLEATED	19 1/2 x 22 x 1	5	37-0080	EA	11.15	$55.75	$7.70	$38.50	$7.41	$37.05	$19.67	$98.35	$ 9.48	$ 47.40	$6.92	$34.58	$4.94	$ 24.70	$6.69	$33.45	$7.22	$ 36.08
PLEATED	19 x 18 x 1	5	37-0081	EA	10.35	$51.75	$6.80	$34.00	$7.41	$37.05	$17.67	$88.35	$ 8.74	$ 43.70	$6.17	$30.83	$4.99	$ 24.95	$6.33	$31.65	$6.21	$ 31.07
PLEATED	20 x 10 x 2	5	37-0082	EA	4.7	$23.50	$3.05	$15.25	$3.04	$15.20	$5.18	$25.90	$ 7.00	$ 35.00	$3.26	$16.31	$2.64	$ 13.20	$5.85	$29.25	$2.53	$ 12.67
PLEATED	20 x 19 x 1	9	37-0083	EA	10.35	$93.15	$6.80	$61.20	$7.67	$69.03	$17.67	$159.03	$ 4.38	$ 39.42	$5.31	$47.79	$4.58	$ 41.22	$8.19	$73.71	$6.21	$ 55.92
PLEATED	20 x 20 x 1	252	37-0084	EA	3.4	$856.80	$3.40	$856.80	$3.10	$781.20	$5.66	$1,426.32	$ 4.30	$ 1,083.60	$3.56	$897.75	$2.76	$ 695.52	$4.16	$1,048.32	$3.12	$ 786.11
PLEATED	20 x 20 x 2	1101	37-0085	EA	3.65	$4,018.65	$3.55	$3,908.55	$3.63	$3,996.63	$6.19	$6,815.19	$ 4.78	$ 5,262.78	$3.90	$4,293.90	$3.03	$ 3,336.03	$4.79	$5,273.79	$4.08	$ 4,492.08
PLEATED	20 x 23 x 1	33	37-0086	EA	11.15	$367.95	$7.70	$254.10	$7.41	$244.53	$19.67	$649.11	$ 4.30	$ 141.90	$6.11	$201.47	$3.64	$ 120.12	$6.80	$224.40	$7.22	$ 238.14
PLEATED	20 x 24 x 2	183	37-0087	EA	5.4	$988.20	$3.90	$713.70	$3.67	$671.61	$7.27	$1,330.41	$ 5.26	$ 962.58	$4.58	$838.60	$3.65	$ 667.95	$5.66	$1,035.78	$3.75	$ 685.98

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	20 x 25 x 1	9	37-0088	EA	3.9	$35.10	$3.80	$34.20	$3.61	$32.49	$6.45	$58.05	$ 4.68	$ 42.12	$4.07	$36.59	$3.12	$ 28.08	$5.19	$46.71	$3.29	$ 29.61
PLEATED	20 x 25 x 2	1835	37-0089	EA	4.3	$7,890.50	$4.00	$7,340.00	$4.11	$7,541.85	$7.08	$12,991.80	$ 5.48	$ 10,055.80	$4.46	$8,188.69	$3.46	$ 6,349.10	$4.77	$8,752.95	$3.75	$ 6,878.50
PLEATED	20 x 30 x 1	68	37-0090	EA	6.5	$442.00	$5.20	$353.60	$5.16	$350.88	$8.40	$571.20	$ 4.98	$ 338.64	$5.30	$360.06	$3.61	$ 245.48	$7.73	$525.64	$5.22	$ 354.89
PLEATED	24 x 20 x 2	100	37-0091	EA	5.4	$540.00	$3.40	$340.00	$3.67	$367.00	$7.27	$727.00	$ 5.26	$ 526.00	$4.58	$458.25	$3.65	$ 365.00	$5.21	$521.00	$3.75	$ 374.85
PLEATED	24 x 24 x 2	1012	37-0092	EA	4.9	$4,958.80	$4.30	$4,351.60	$4.34	$4,392.08	$7.90	$7,994.80	$ 5.76	$ 5,829.12	$4.98	$5,039.76	$3.67	$ 3,714.04	$5.25	$5,313.00	$4.55	$ 4,602.07
PLEATED	24 x 24 x 4	18	37-0093	EA	10	$180.00	$7.50	$135.00	$8.39	$151.02	$14.55	$261.90	$ 7.40	$ 133.20	$9.17	$164.97	$5.62	$ 101.16	$11.61	$208.98	$7.24	$ 130.36
PLEATED	25 x 16 x 2	63	37-0094	EA	3.55	$223.65	$3.55	$223.65	$3.50	$220.50	$6.08	$383.04	$ 5.08	$ 320.04	$3.83	$241.45	$2.99	$ 188.37	$5.19	$326.97	$3.40	$ 214.20
PLEATED	25 x 25 x 2	35	37-0095	EA	7	$245.00	$4.60	$161.00	$4.90	$171.50	$9.55	$334.25	$ 6.16	$ 215.60	$6.02	$210.53	$4.87	$ 170.45	$8.57	$299.95	$4.74	$ 166.01
PLEATED	33 1/2 x 9 x 1	6	37-0096	EA	13.45	$80.70	$11.10	$66.60	$8.24	$49.44	$17.67	$106.02	$ 9.58	$ 57.48	$7.49	$44.91	$5.81	$ 34.86	$5.54	$33.24	$8.34	$ 50.03
PLEATED	42 x 9 x 1	6	37-0097	EA	13.45	$80.70	$11.95	$71.70	$8.24	$49.44	$25.40	$152.40	$ 11.60	$ 69.60	$7.97	$47.79	$10.06	$ 60.36	$7.25	$43.50	$8.34	$ 50.03
PLEATED	5 1/2 x 18 x 1	3	37-0098	EA	8.15	$24.45	$5.60	$16.80	$5.59	$16.77	$12.70	$38.10	$ 5.74	$ 17.22	$8.42	$25.25	$5.22	$ 15.66	$5.19	$15.57	$4.97	$ 14.92
PLEATED	7 x 41 1/2 x 1	6	37-0099	EA	11.4	$68.40	$11.10	$66.60	$11.06	$66.36	$21.45	$128.70	$ 13.06	$ 78.36	$7.23	$43.38	$10.06	$ 60.36	$7.17	$43.02	$8.00	$ 47.99
PLEATED	7 x 60 1/2 x 1	3	37-0100	EA	14.45	$43.35	$18.60	$55.80	$17.91	$53.73	$28.45	$85.35	$ 14.74	$ 44.22	$14.39	$43.16	$11.25	$ 33.75	$15.12	$45.36	$13.59	$ 40.77
PLEATED	8 1/8 x 33 1/8 x 1	6	37-0101	EA	11.4	$68.40	$11.10	$66.60	$9.66	$57.96	$15.72	$94.32	$ 9.56	$ 57.36	$9.92	$59.49	$5.81	$ 34.86	$7.20	$43.20	$8.00	$ 47.99
PLEATED	8 7/8 x 24 1/8 x 1	11	37-0162	EA	8.55	$94.05	$6.05	$66.55	$5.81	$63.91	$14.22	$156.42	$ 9.26	$ 101.86	$5.27	$57.92	$5.22	$ 57.42	$5.66	$62.26	$5.51	$ 60.59
PLEATED	8 7/8 x 24 x 1	5	37-0102	EA	8.55	$42.75	$6.05	$30.25	$6.01	$30.05	$14.22	$71.10	$ 6.96	$ 34.80	$4.59	$22.95	$5.22	$ 26.10	$5.54	$27.70	$5.51	$ 27.54
PLEATED	8 7/8 x 29 1/8 x 1	3	37-0103	EA	8.75	$26.25	$6.05	$18.15	$6.01	$18.03	$15.72	$47.16	$ 9.58	$ 28.74	$10.32	$30.96	$5.22	$ 15.66	$5.94	$17.82	$5.87	$ 17.62
PLEATED	8 7/8 x 61 x 1	36	37-0104	EA	15.5	$558.00	$18.60	$669.60	$14.32	$515.52	$31.44	$1,131.84	$ 14.78	$ 532.08	$9.54	$343.44	$11.25	$ 405.00	$15.21	$547.56	$14.33	$ 515.92
PLEATED	8 x 8 x 1	1	37-0163	EA	8.15	$8.15	$5.60	$5.60	$5.06	$5.06	$10.72	$10.72	$ 2.42	$ 2.42	$2.36	$2.36	$5.22	$ 5.22	$4.58	$4.58	$4.97	$ 4.97
PLEATED	8 x 10 x 1	180	37-0105	EA	8.15	$1,467.00	$5.60	$1,008.00	$4.54	$817.20	$10.72	$1,929.60	$ 6.06	$ 1,090.80	$4.59	$826.20	$5.22	$ 939.60	$4.38	$788.40	$4.97	$ 895.05
PLEATED	8 x 21 x 1	24	37-0106	EA	8.4	$201.60	$5.60	$134.40	$5.41	$129.84	$12.70	$304.80	$ 6.54	$ 156.96	$4.59	$110.16	$5.22	$ 125.28	$5.34	$128.16	$5.21	$ 125.05
PLEATED	8 x 25 x 2	12	37-0107	EA	9.85	$118.20	$6.05	$72.60	$6.05	$72.60	$14.22	$170.64	$ 9.78	$ 117.36	$5.69	$68.22	$5.23	$ 62.76	$7.02	$84.24	$8.25	$ 99.04
PLEATED	8 x 31 x 1	5	37-0108	EA	8.55	$42.75	$11.10	$55.50	$6.27	$31.35	$14.22	$71.10	$ 9.56	$ 47.80	$9.54	$47.70	$5.81	$ 29.05	$6.51	$32.55	$7.63	$ 38.17
PLEATED	8 x 32 x 1	6	37-0109	EA	8.75	$52.50	$11.10	$66.60	$6.27	$37.62	$15.72	$94.32	$ 7.54	$ 45.24	$5.46	$32.76	$5.81	$ 34.86	$6.57	$39.42	$8.00	$ 47.99
PLEATED	8 x 41 x 1	3	37-0110	EA	13.45	$40.35	$11.10	$33.30	$10.68	$32.04	$25.40	$76.20	$ 11.28	$ 33.84	$8.28	$24.84	$10.06	$ 30.18	$7.16	$21.48	$8.34	$ 25.02
PLEATED	8 x 46 x 1	3	37-0111	EA	13.45	$40.35	$11.10	$33.30	$10.68	$32.04	$25.40	$76.20	$ 11.32	$ 33.96	$8.60	$25.79	$10.06	$ 30.18	$7.46	$22.38	$8.34	$ 25.02
PLEATED	9 5/8 x 23 x 2	6	37-0112	EA	9.85	$59.10	$6.05	$36.30	$7.60	$45.60	$15.72	$94.32	$ 9.48	$ 56.88	$9.84	$59.04	$4.62	$ 27.72	$8.78	$52.68	$8.25	$ 49.52
PLEATED	9 x 19 x 1	8	37-0113	EA	8.4	$67.20	$5.60	$44.80	$5.59	$44.72	$12.70	$101.60	$ 6.74	$ 53.92	$4.59	$36.72	$5.22	$ 41.76	$4.89	$39.12	$5.21	$ 41.68
PLEATED	9 x 24 x 1	72	37-0114	EA	8.55	$615.60	$6.05	$435.60	$6.06	$436.32	$14.22	$1,023.84	$ 6.96	$ 501.12	$3.90	$280.80	$5.22	$ 375.84	$5.18	$372.96	$5.51	$ 396.58
PLEATED	9 x 31 x 1	63	37-0115	EA	8.75	$551.25	$11.10	$699.30	$6.06	$381.78	$15.72	$990.36	$ 9.58	$ 603.54	$7.44	$468.72	$5.81	$ 366.03	$6.11	$384.93	$8.00	$ 503.91
PLEATED	9 x 34 x 1	24	37-0116	EA	13.45	$322.80	$11.10	$266.40	$7.96	$191.04	$17.67	$424.08	$ 9.58	$ 229.92	$7.49	$179.64	$5.81	$ 139.44	$6.27	$150.48	$8.34	$ 200.12
PLEATED	9 x 52 x 1	12	37-0117	EA	14.45	$173.40	$11.95	$143.40	$8.48	$101.76	$13.77	$165.19	$ 11.94	$ 143.28	$11.15	$133.74	$10.06	$ 120.72	$13.02	$156.24	$9.34	$ 112.10
PLEATED	9 x 65 1/2 x 1	5	37-0118	EA	15.5	$77.50	$18.60	$93.00	$16.24	$81.20	$13.66	$68.29	$ 14.78	$ 73.90	$12.57	$62.85	$11.25	$ 56.25	$18.74	$93.70	$14.33	$ 71.66
PLEATED	9 x 65 x 1	6	37-0119	EA	15.5	$93.00	$18.60	$111.60	$16.24	$97.44	$13.55	$81.31	$ 14.78	$ 88.68	$12.57	$75.42	$11.25	$ 67.50	$18.27	$109.62	$14.33	$ 85.99
PLEATED	9 x 75 x 1	5	37-0120	EA	28	$140.00	$18.60	$93.00	$16.24	$81.20	$13.45	$67.23	$ 21.99	$ 109.95	$17.82	$89.10	$21.98	$ 109.90	$21.21	$106.05	$15.82	$ 79.09
BAG TYPE	12 x 24 x 21	15	37-0121	EA	29.7	$445.50	$14.15	$212.25	$16.81	$252.15	$13.34	$200.07	no bid	no bid	$22.89	$343.35	$37.74	$ 566.10	$23.10	$346.50	$12.63	$ 189.47
BAG TYPE	24 x 24 x 21	104	37-0122	EA	52.1	$5,418.40	$22.80	$2,371.20	$26.13	$2,717.52	$13.23	$1,376.05	no bid	no bid	$43.74	$4,548.96	$38.20	$ 3,972.80	$34.32	$3,569.28	$17.73	$ 1,844.02
PLEATED	15 x 25 x 4	5	37-0126	EA	20.5	$102.50	$15.10	$75.50	$11.81	$59.05	$13.12	$65.62	$ 11.70	$ 58.50	$17.60	$87.98	$6.75	$ 33.75	$14.85	$74.25	$17.83	$ 89.17
PLEATED	17 x 19 x 1	23	37-0127	EA	10.35	$238.05	$6.80	$156.40	$6.54	$150.42	$13.02	$299.40	$ 8.80	$ 202.40	$6.35	$145.94	$5.14	$ 118.22	$6.72	$154.56	$6.21	$ 142.91
PLEATED	20 x 22 x 1	21	37-0128	EA	5.45	$114.45	$7.70	$161.70	$7.41	$155.61	$12.91	$271.12	$ 4.44	$ 93.24	$6.53	$137.18	$3.12	$ 65.52	$6.92	$145.32	$4.79	$ 100.67
PLEATED	20 x 27 x 1	24	37-0129	EA	11.9	$285.60	$8.05	$193.20	$7.77	$186.48	$12.80	$307.29	$ 14.74	$ 353.76	$7.19	$172.44	$5.43	$ 130.32	$7.83	$187.92	$7.96	$ 190.94
PLEATED	41 1/2 x 15 x 1	5	37-0130	EA	16.55	$82.75	$13.70	$68.50	$9.73	$48.65	$12.70	$63.48	$ 17.54	$ 87.70	$11.12	$55.58	$9.35	$ 46.75	$10.04	$50.20	$11.57	$ 57.84
PLEATED	8 7/8 x 24 1/8 x 1	51	37-0131	EA	8.55	$436.05	$6.05	$308.55	$6.68	$340.68	$12.59	$642.09	$ 9.26	$ 472.26	$5.27	$268.52	$5.22	$ 266.22	$6.03	$307.53	$5.51	$ 280.91
PLEATED	8 x 52 x 1	6	37-0132	EA	14.45	$86.70	$11.95	$71.70	$11.94	$71.64	$12.48	$74.90	$ 11.94	$ 71.64	$11.07	$66.42	$10.06	$ 60.36	$19.77	$118.62	$9.34	$ 56.05
PLEATED	16 3/4 x 77 x 1	5	37-0133	EA	43.6	$218.00	$18.60	$93.00	$17.92	$89.60	$12.38	$61.88	$ 31.99	$ 159.95	$20.19	$100.95	$21.98	$ 109.90	$24.48	$122.40	$22.69	$ 113.43

Filter Type	Dimensions	Estimated Annual Purchase QTY.	D300 Item Number	D300 UOM	ACS Unit Price	ACS Extended	Brucker Unit Price	Brucker Extended	Chicago Filter Unit Price	Chicago Filter Extended	Core Unit Price	Core Extended	Filter King Unit Price	Filter King Extended	Filter Svc Unit Price	Filter Svc Extended	FilterBuy Unit Price	FilterBuy Extended	Florence Unit Price	Florence Extended	Midwest Unit Price	Midwest Extended
PLEATED	13 1/2 x 13 1/2 x 1	30	37-0134	EA	8.4	$252.00	$4.10	$123.00	$5.41	$162.30	$12.27	$368.08	$ 3.30	$ 99.00	$8.16	$244.80	$4.37	$ 131.10	$5.34	$160.20	$5.21	$ 156.32
PLEATED	16 x 24 x 4	5	37-0135	EA	20.5	$102.50	$13.55	$67.75	$11.90	$59.50	$12.16	$60.81	$ 6.18	$ 30.90	$9.69	$48.45	$5.09	$ 25.45	$13.34	$66.70	$17.83	$ 89.17
PLEATED	19 x 17 x 1	5	37-0136	EA	10.35	$51.75	$6.80	$34.00	$6.77	$33.85	$12.06	$60.28	$ 8.80	$ 44.00	$6.35	$31.73	$4.99	$ 24.95	$5.88	$29.40	$6.21	$ 31.07
PLEATED	20 x 18 x 1	5	37-0137	EA	4.7	$23.50	$6.80	$34.00	$4.52	$22.60	$11.95	$59.74	$ 4.02	$ 20.10	$4.56	$22.80	$3.17	$ 15.85	$5.54	$27.70	$3.72	$ 18.62
PLEATED	20 x 24 x 4	54	37-0138	EA	10.25	$553.50	$6.30	$340.20	$6.89	$372.06	$11.84	$639.45	$ 5.90	$ 318.60	$8.05	$434.57	$5.35	$ 288.90	$11.37	$613.98	$6.73	$ 363.53
PLEATED	14 x 24 x 1	57	37-0139	EA	4.8	$273.60	$6.80	$387.60	$4.70	$267.90	$11.73	$668.88	$ 3.84	$ 218.88	$6.37	$362.95	$2.94	$ 167.58	$4.52	$257.64	$3.50	$ 199.61
PLEATED	14 x 30 x 1	24	37-0140	EA	6.05	$145.20	$7.70	$184.80	$5.31	$127.44	$11.63	$279.07	$ 4.70	$ 112.80	$7.05	$169.20	$3.37	$ 80.88	$6.44	$154.56	$5.87	$ 140.96
PLEATED	10 x 10 x 1	5	37-0141	EA	8.15	$40.75	$2.30	$11.50	$2.26	$11.30	$11.52	$57.60	$ 2.76	$ 13.80	$3.08	$15.38	$2.44	$ 12.20	$4.46	$22.30	$3.33	$ 16.66
8 POCKET	24 x 24 x 22	4	37-0142	EA	52.1	$208.40	$31.00	$124.00	$27.71	$110.84	$11.41	$45.66	no bid	no bid	$43.74	$174.96	$47.04	$ 188.16	$37.98	$151.92	$17.72	$ 70.89
PLEATED	20 x 25 x 4	75	37-0143	EA	9.4	$705.00	$6.40	$480.00	$7.09	$531.75	$11.31	$848.04	$ 7.18	$ 538.50	$8.01	$600.75	$5.26	$ 394.50	$11.37	$852.75	$6.86	$ 514.46
PLEATED	31 x 15 x 1	5	37-0144	EA	11.15	$55.75	$11.95	$59.75	$8.79	$43.95	$11.20	$56.00	$ 10.96	$ 54.80	$8.03	$40.16	$5.56	$ 27.80	$7.64	$38.20	$9.34	$ 46.71
PLEATED	18 x 20 x 2	150	37-0145	EA	5.5	$825.00	$4.20	$630.00	$4.43	$664.50	$11.09	$1,664.01	$ 9.64	$ 1,446.00	$4.55	$681.75	$3.58	$ 537.00	$6.18	$927.00	$4.62	$ 693.60
PLEATED	20 x 20 x 4	18	37-0146	EA	8.15	$146.70	$5.80	$104.40	$6.40	$115.20	$10.99	$197.76	$ 6.44	$ 115.92	$6.98	$125.55	$4.76	$ 85.68	$9.44	$169.92	$6.07	$ 109.24
PLEATED	20x20x1	96	37-0147	EA	3.4	$326.40	$3.40	$326.40	$3.21	$308.16	$10.88	$1,044.44	$ 4.30	$ 412.80	$3.56	$342.00	$2.76	$ 264.96	$4.34	$416.64	$3.12	$ 299.47
PLEATED	18X16X1	24	37-0148	EA	8.75	$210.00	$6.05	$145.20	$6.06	$145.44	$10.77	$258.54	$ 8.70	$ 208.80	$4.89	$117.36	$2.97	$ 71.28	$5.76	$138.24	$5.87	$ 140.96
PLEATED	15 5/8x15 5/8x1	5	37-0149	EA	8.55	$42.75	$4.10	$20.50	$6.01	$30.05	$10.67	$53.33	$ 9.56	$ 47.80	$8.42	$42.08	$4.55	$ 22.75	$5.57	$27.85	$5.51	$ 27.54
PLEATED	15 1/2x19 1/2x1	5	37-0150	EA	10.35	$51.75	$3.05	$15.25	$6.50	$32.50	$10.56	$52.79	$ 3.70	$ 18.50	$4.97	$24.83	$4.35	$ 21.75	$5.54	$27.70	$2.89	$ 14.45
PLEATED	13 1/2x15 1/2x1	5	37-0151	EA	8.55	$42.75	$4.10	$20.50	$6.01	$30.05	$10.45	$52.26	$ 4.30	$ 21.50	$4.89	$24.45	$4.55	$ 22.75	$5.54	$27.70	$5.51	$ 27.54
PLEATED	16 1/2x17 1/2x1	5	37-0152	EA	8.75	$43.75	$6.05	$30.25	$6.01	$30.05	$10.35	$51.73	$ 7.36	$ 36.80	$6.60	$33.00	$5.14	$ 25.70	$5.78	$28.90	$5.87	$ 29.37
PLEATED	9 1/2x11/1/2x1	5	37-0153	EA	8.15	$40.75	$5.60	$28.00	$5.59	$27.95	$10.24	$51.19	$ 3.98	$ 19.90	$6.76	$33.79	$4.40	$ 22.00	$4.56	$22.80	$4.97	$ 24.86
PLEATED	7 1/2x9 1/2x1	5	37-0154	EA	8.15	$40.75	$5.60	$28.00	$5.59	$27.95	$10.13	$50.66	$ 6.42	$ 32.10	$4.98	$24.90	$5.22	$ 26.10	$4.38	$21.90	$4.97	$ 24.86
				GRAND TOTAL		**$91,580.00**		**$70,893.15**		**$70,334.77**		**$138,841.76**		**$84,805.69**		**$76,218.48**		**$60,006.47**		**$82,326.21**		**$69,542.86**
ALTERNATE FILTER ITEMS																						
ROLL TYPE	31 TC Tri- Dek # 15 Auto Roll	5	37-0123	EA	No Bid	$ -	$205.00	$1,025.00	$181.27	$906.35	$354.12	$1,770.60	No Bid	$ -	$186.23	$931.15	No Bid	$ -	No Bid	$ -	$179.26	$896.30
ROLL TYPE	41 TC Tri- Dek # 15 Auto Roll	5	37-0124	EA	No Bid	$ -	$262.00	$1,310.00	$215.92	$1,079.60	$331.74	$1,658.70	No Bid	$ -	$209.35	$1,046.75	No Bid	$ -	No Bid	$ -	$222.26	$1,111.30
ROLL TYPE	50 TC Tri- Dek # 15 Auto Roll	5	37-0125	EA	No Bid	$ -	$262.00	$1,310.00	$239.92	$1,199.60	$404.93	$2,024.65	No Bid	$ -	$212.95	$1,064.75	No Bid	$ -	No Bid	$ -	$242.32	$1,211.60
				ROLL TOTAL		$ -		**$3,645.00**		**$3,185.55**		**$5,453.95**		**$ -**		**$ 3,042.65**		**$ -**		**$ -**		**$3,219.20**

Bid - District Wide Purchase of HVAC Air Filters				
ACTION	**DAY**	**DATE**	**TIME**	**LOCATION**
Timeline Established	Wednesday	1/8/2025		Purchasing Office
Specifications Review	Wednesday	1/8/2025		Purchasing Office
Specifications Finalized	Wednesday	1/8/2025		Purchasing Office
Bid Released to Vendors	Wednesday	1/8/2025	4:00 PM	BidNet
Legal Ad Published	Friday	1/10/2025		Daily Herald
Pre-Bid Meeting	Tuesday	1/14/2025	11:00 AM	Google Meet
Q&A Deadline	Tuesday	1/21/2025	12:00 PM	BidNet
Bid Opening	Tuesday	1/28/2025	11:00 AM	Google Meet
Evaluation Period	Tuesday - Friday	1/28/25 - 1/31/25		Purchasing Office
Info. to CFO	Friday	1/31/2025		Jennifer Porter
Board Operations Committee Meeting	Tuesday	2/11/2025	4:00 PM	Admin. Bldg.
BOE Approval	Tuesday	2/18/2025	6:30PM	Admin. Bldg.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Scheduled Trane Controls Proposal & Service Agreement**

Background

Community Unit School District 300 is continuing to be proactive in our building automation controls, service, and preventive maintenance for larger equipment. This process was designed to closely monitor, prolong, and create higher energy savings out of our existing HVAC equipment through the following agreements:

- *Trane Controls Proposal:*
  - Update the front end of the BAS (Building Automation System) at the 13 sites where Trane has controls, from Tracer SC to Tracer SC+. Tracer SC +'s building management software tool reduces scheduling, reporting, and system application chores to simple "point and click" tasks. The intuitive online tools offer greater efficiency, comfort, and lower energy costs when integrated with Trane's Intelligent Services and Maintenance Program, as outlined in the proposal. The cost of this upgrade is **$150,471.00.**
  - Thirteen schools are included in this upgrade: EVES, ALES, MES, LITH, LES, LPES, GVES, HES, DHES, CMS, DMS, HMS, & DCHS
- *Controller Upgrade Big Timber Elementary*
  - Upgrade and advanced graphics for the UC 600 system. This is essential to maintain reliable system performance, security, and compatibility. Software updates improve system stability, fix known issues, enhance monitoring and control capabilities, and help ensure continued manufacturer support. Keeping the software current also allows our team to respond more efficiently to system alerts, optimize energy use, and reduce the risk of unexpected failures that could impact building comfort and operations. The cost of the upgrade is **$5,993.00.**
- *Controls Support Service Agreement*
  - This service provides comprehensive support for software installation, maintenance, scheduled testing, and training. It ensures that our BAS (Building Automation System) software is proactively updated to each new version. We receive ongoing information and

training on new features and functionality, enabling us to leverage the system's enhancements fully. As technology advances, the service provides access to enhanced capabilities that maximize operational benefits. Scheduled testing and maintenance activities are conducted to ensure optimal system performance and reliability, and to identify potential issues early. Additionally, the service remains compatible with the latest versions of BAS software, operating systems, and web browsers. The cost for Year One of this service agreement is **$66,598.00**.

- Thirteen schools are included in this service agreement: EVES, ALES, MES, LITH, LES, LPES, GVES, HES, DHES, CMS, DMS, HMS, & DCHS.

Administrative Recommendation

The administration is recommending approval of all three service agreements for a total of **$223,062.00**

Fiscal Impact

The **$223,062.00** cost for the service agreements will be funded from Fund 20.

Trane Controls Proposal



Controls Proposal For:
Jonathan Mickle
Director of Facilities
Community Unit School District 300
2550 Harnish Drive
Algonquin, IL 60102 USA

Big Timber Elementary
1400 Ridgecrest Dr.
Hampshire, IL 60140

Local Trane Office:
Trane U.S. Inc.
7100 South Madison
Willowbrook, IL 60527-5505

Local Trane Representative:
Patrick Heneberry
Account Executive
Cell: (630) 930-2551
Office: (630) 734-6149

Proposal ID: 7891615

Date: January 5, 2026

DISTRICT 300

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Prepared For:
Jonathan Mickle—Director of Facilities

Date:
January 5, 2026

Job Name:
Big Timber Elementary UC600 Replacement

Proposal Number:
7891615

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Payment Terms:
Net 30

Proposal Expiration Date:
30 Days

Scope of Work For UC600 Replacement:

Controls systems and equipment

- Provide and install replacement UC600
- Clean up programming
- Provide complete report of work performed.

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Proposal Notes/ Clarifications

- ***If any additional failures occur, they will be quoted in addition to this proposal.***
- All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays)
- Proposal does not include "Premium Time" or Price Contingency therefore
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Controls for any systems not listed above are excluded
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- Pricing includes above mentioned items only. Customer will be alerted to any additional work/components necessary beyond above scope for approval prior to correcting.
- Documented Point to Point and/or LEED Commissioning Assistance
- Premium Time Labor
- Any network connectivity issues for the site.
- Repair or replacement of any additional equipment being controlled that is found to be defective
- Air and/ or Water Testing and Balancing.
- PC Workstation(s), Laptop(s)

Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors

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Pricing and Acceptance

Community Unit School District 300
2550 Harnish Drive
Algonquin, IL 60102 USA

1. Big Timber Elementary

Price

Project Price……$5,993.00

Respectfully submitted,

Patrick Heneberry
Account Executive
Upper Midwest/Trane Chicago
Trane Commercial HVAC North America

7100 S. Madison Street
Willowbrook, IL 60527

Tel: 630-734-6149
Fax: 630-323-7480
Cell: 630-930-2551

Trane Technologies
E-mail: patrick.heneberry@trane.com
www.tranetechnologies.com

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ACCEPTANCE

This proposal is subject to Customer's acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Submitted By: Patrick Heneberry	Cell: (630) 930-2551 Office: (630) 734-6149 Proposal Date: January 5, 2026
CUSTOMER ACCEPTANCE Community Unit School District 300	**TRANE ACCEPTANCE** Trane U.S. Inc.
Authorized Representative	Authorized Representative
Printed Name	Printed Name
Title	Title
Purchase Order Acceptance Date:	Signature Date License Number:

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TERMS AND CONDITIONS – QUOTED SERVICE
"Company" shall mean Trane U.S. Inc..
To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Company's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Company will be responsible for the cost of transporting a part requiring service.
1. Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**
2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at https://www.trane.com/TraneConnectedServicesTerms, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
3. Acceptance. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counteroffer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
4. Cancellation by Customer Prior to Services; Refund. If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
5. Cancellation by Company. This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
6. Services Fees and Taxes. Fees for the Services (the "Service Fee(s)") shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
7. Payment. Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
8. Customer Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead)
9. Performance. Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Company for services, repairs, and/or replacements performed by Company at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Company performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.
10. Customer Obligations. Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.
11. Exclusions. Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
(a) Any guarantee of room conditions or system performance;
(b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
(c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;
(d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungi or other contaminates or airborne biological agents; and
(e) Replacement of refrigerant is excluded,unless replacement of refrigerant is expressly stated as included with the Proposal.
12. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company

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within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN.**

THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMIDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND. EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLDGES AND AGREES THERETO

13. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

14. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), INCLUDING CONTAMINANTS LIABILITIES, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

15. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGED TO PROPERTY,OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUCING THE SPREAD, TRANSMISSION MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANT LIABILITIES.**

16. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the Services only when the affected area has been rendered harmless.

17. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	$2,000,000 per occurrence
Automobile Liability	$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive its right of subrogation

18. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days' notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public

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enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

19. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

20. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

21. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

22. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (1024)
Supersedes 1-10.48 (0821)

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SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

   "Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

   "Equipment" shall have the meaning set forth in the Agreement.

   "HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

   "Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

   "Services" shall have the meaning set forth in the Agreement.

2. HVAC Machine Data; Access to Customer Extranet and Third Party Systems. If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
   a. Accounts. Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
   b. Systems. Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
   c. Restrictions. Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.

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d. Account Termination. Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
e. Third Party Systems. Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.

3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "***Laws***").

5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("***Information Security Program***"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.

6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.

7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.

8. Information Security Contact. Trane's information security contact is Local Sales Office.

9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.

10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.

11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.

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12. Secure Disposal Policies. Trane will maintain policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.

13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.

14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
    (i) Data backups; and
    (ii) Formal disaster recovery plan. Such disaster recovery plan is tested at least annually.

15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background Checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.

17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

October 2024
Supersedes: November 2023v2

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Trane Controls Proposal



Controls Proposal For:
Jonathan Mickle
Director of Facilities
Community Unit School District 300
2550 Harnish Drive
Algonquin, IL 60102 USA

1. Eastview Elementary
2. Algonquin Lakes Elementary
3. Meadowdale Elementary
4. Lake in the Hills Elementary
5. Liberty Elementary
6. Lincoln Elementary
7. Carpentersville Middle School
8. Golfview Elementary
9. Hampshire Elementary
10. Hampshire Middle School
11. Dundee Middle School
12. Dundee Highlands
13. Dundee Crown High School

Local Trane Office:
Trane U.S. Inc.
7100 South Madison
Willowbrook, IL 60527-5505

Local Trane Representative:
Patrick Heneberry
Account Executive
Cell: (630) 930-2551
Office: (630) 734-6149

Proposal ID: 8052796
COOP Quote #: R1-30-10010-25-001
COOP Contract #: OMNIA Racine #3341

Date: January 5, 2026

DISTRICT 300

TRANE CONTROLS PROPOSAL

Executive Summary

Trane is pleased to present a solution to help ***District 300*** reach its performance goals and objectives. This proposed project will enhance your operation by helping you to optimize your resources, improve the comfort in your facility, and reduce energy costs.

We appreciate the effort from ***District 300*** to assist in the system analysis and business discussions. Because of your efforts, we were able to develop a proposal that offers solutions to your specific concerns, based on Trane system knowledge and application expertise.

As your partner, Trane is committed to providing controls to achieve a comfortable building environment for the people who occupy the building. For the people who own, manage and maintain the building, Trane is committed to providing reliable building management systems and control products that improve system performance.

Some key features and benefits ***District 300*** should expect from this project are highlighted below.

- Tracer SC+ provides a web-based front end for your facility that can be accessed with most PC's, Tablets and Smart Phones. Tracer SC + eliminates the need for a dedicated computer and monitor so you can manage system performance whenever and wherever it is convenient.
- Tracer SC +'s building management software tool reduces scheduling, reporting and system application chores to simple "point and click" tasks. The intuitive online tools provide improved efficiencies, comfort and reduction in energy costs when incorporated with Trane's Intelligent Services and Maintenance Program included in this proposal.
- BACnet IP, ms/tp, Wireless BACnet and LonTalk capability for future expansion and replacement
- Energy saving opportunities with improved access to the building HVAC schedule
- Energy saving opportunities with Area Control and Unoccupied set point control
- Energy saving opportunities by utilizing Optimal Start/Stop scheduling
- Replacement of legacy/obsolete control system with a new Tracer SC+ web-based BACnet control system.

Trane appreciates the opportunity to earn your business. This investment will provide ***District 300*** with the capability to significantly reduce operating costs and improve comfort conditions in your facility.

We look forward to partnering with ***District 300*** for all of your control products and service needs. I will be contacting you soon to discuss the proposal and to schedule the next steps.

WE VALUE THE CONFIDENCE YOU HAVE PLACED IN TRANE AND LOOK FORWARD TO PARTNERING WITH YOU.

Patrick Heneberry
Account Executive, Trane U.S. Inc.

Prepared For:
Jonathan Mickle—Director of Facilities

Date:
January 5, 2026

Job Name:
Community Unit School District 300 Tracer SC+ Upgrade

Proposal Number:
8052796

Delivery Terms:
Freight Allowed and Prepaid – F.O.B Factory

Payment Terms:
Net 30

Proposal Expiration Date:
30 Days

Scope of Work For Tracer SC+ Upgrade:

Controls systems and equipment

- ☑ Replace the existing obsolete Tracer SC controllers (Qty. 13) with new Tracer SC+ controllers
  - Trane will Supply all necessary device licensing
  - Trane will program/reconfigure the controllers to utilize the proper control sequences
  - Trane will set up trend logs
  - Trane will update the As-Built drawings
- ☑ Provide and set-up Standard Tracer SC Graphics. 3D floor plan drawings showing VAV locations, UV locations, Radiant Ceiling Panel locations, Fan Coil Unit locations, space temperature sensor readings and approximate equipment locations.
  - *Electric AutoCAD or PDF floor plans must be provided to Trane for drawing recreation. Mechanical HVAC drawings must be available for Trane Technician to map space temperature points and HVAC equipment locations. Please provide upon acceptance.*
- ☑ ***Free*** Trane Tracer SC+ Operator Training Class at Chicago Willowbrook Location (*to be scheduled*)
- ☑ ***Free*** On-Site End User Training.
- ☑ Set-up and configuration for remote diagnostics and analytics with Alarm Notification. With owner provided access.
- ☑ All work to be performed during normal business hours (7:00am to 4:00pm, M-F, non-holidays)
- ☑ All equipment has a 1 year parts and labor warranty from completion (not to exceed 18 months from shipment) unless otherwise noted
- ☑ ***District 300*** will have access to Trane Chicago's Command Center/Energy Center for Remote BAS Support

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Controls systems services included

- Project Management
- Engineered Control Submittals and As-Built Drawings
- Control Panel(s) and Low Voltage Wiring installation
- Control System Programming & Graphics
- Control System Commissioning
- Owner Control System Operational Training
- All work will be completed by Trane Chicago. Trane will handle any necessary subcontractor coordination.
- Trane can coordinate and complete all jobs while the building in use. Trane will jointly plan these projects with the Fremont SD79 facilities staff once work starts so that the educational environment is not disrupted.

Owner Furnished Items

- Network Drops and IP addresses
- If owner elects not to use the Trane provided server then please provide a virtual server with MS Server 2012 and a copy of SQL.
- All PCs that will interface system require one of the following web browsers
  - Google Chrome
  - Fire Fox
  - IE 10 or greater.

Controls systems services not included

- Demolition/removal or replacement of existing devices/sensors quoted as "assumed" to be in working condition
- Any temporary controls
- Repair or replacement of any equipment being controlled

Proposal Notes/ Clarifications

- ***Due to the age and condition of the end devices around the building Trane is not responsible for any failure of these components. If failures occur, they will be quoted in addition to this proposal.***
  - ***Trane can still communicate with these devices and they can be replaced wirelessly as they fail.***
  - ***Depending on the location of a device/sensor and future goals of the site wireless communication can be provided but a Wireless Coordinator may be necessary depending on the location.***
- All work to be performed during normal business hours (8am to 5pm, M-F, non-holidays)
- Proposal does not include "Premium Time" or Price Contingency therefore
- Equipment Order Release and Services rendered are dependent on receipt of PO/Subcontract and credit approval
- Controls for any systems not listed above are excluded
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors
- Pricing includes above mentioned items only. Customer will be alerted to any additional work/components necessary beyond above scope for approval prior to correcting.
- Documented Point to Point and/or LEED Commissioning Assistance
- Premium Time Labor
- Any network connectivity issues for the site.
- Repair or replacement of any additional equipment being controlled that is found to be defective
- Air and/ or Water Testing and Balancing.
- PC Workstation(s), Laptop(s)
- Trane will not perform any work if working conditions could endanger or put at risk the safety of our employees or subcontractors

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Pricing and Acceptance

Community Unit School District 300
2550 Harnish Drive
Algonquin, IL 60102 USA

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8. Golfview Elementary
9. Hampshire Elementary
10. Hampshire Middle School
11. Dundee Middle School
12. Dundee Highlands
13. Dundee Crown High School

Price

Project Price.....$150,471.00

Respectfully submitted,

Patrick Heneberry
Account Executive
Upper Midwest/Trane Chicago
Trane Commercial HVAC North America

7100 S. Madison Street
Willowbrook, IL 60527

Tel: 630-734-6149
Fax: 630-323-7480
Cell: 630-930-2551

Trane Technologies
E-mail: patrick.heneberry@trane.com
www.tranetechnologies.com

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ACCEPTANCE

This proposal is subject to Customer's acceptance of the attached Trane Terms and Conditions (Installation).

We value the confidence you have placed in Trane and look forward to working with you.

Submitted By: Patrick Heneberry	Cell: (630) 930-2551 Office: (630) 734-6149 Proposal Date: January 5, 2026
CUSTOMER ACCEPTANCE Community Unit School District 300	**TRANE ACCEPTANCE** Trane U.S. Inc.
Authorized Representative	Authorized Representative
Printed Name	Printed Name
Title	Title
Purchase Order Acceptance Date:	Signature Date License Number:

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TERMS AND CONDITIONS – QUOTED SERVICE
"Company" shall mean Trane U.S. Inc..
To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Company's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Company will be responsible for the cost of transporting a part requiring service.
1. Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the services (the "Services") on equipment listed in the Proposal (the "Covered Equipment"). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**
2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at https://www.trane.com/TraneConnectedServicesTerms, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.
3. Acceptance. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counteroffer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.
4. Cancellation by Customer Prior to Services; Refund. If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.
5. Cancellation by Company. This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.
6. Services Fees and Taxes. Fees for the Services (the "Service Fee(s)") shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.
7. Payment. Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.
8. Customer Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead)
9. Performance. Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Company for services, repairs, and/or replacements performed by Company at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Company performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.
10. Customer Obligations. Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.
11. Exclusions. Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:
(a) Any guarantee of room conditions or system performance;
(b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
(c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;
(d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions") including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungi or other contaminates or airborne biological agents; and
(e) Replacement of refrigerant is excluded,unless replacement of refrigerant is expressly stated as included with the Proposal.
12. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company

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within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN.**

THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMIDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND. EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLDGES AND AGREES THERETO

13. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

14. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), INCLUDING CONTAMINANTS LIABILITIES, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

15. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGED TO PROPERTY,OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUCING THE SPREAD, TRANSMISSION MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANT LIABILITIES.**

16. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the Services only when the affected area has been rendered harmless.

17. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	$2,000,000 per occurrence
Automobile Liability	$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive its right of subrogation

18. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days' notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public

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enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

19. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

20. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

21. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

22. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (1024)
Supersedes 1-10.48 (0821)

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SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

   "Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

   "Equipment" shall have the meaning set forth in the Agreement.

   "HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

   "Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

   "Services" shall have the meaning set forth in the Agreement.

2. HVAC Machine Data; Access to Customer Extranet and Third Party Systems. If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
   a. Accounts. Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
   b. Systems. Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
   c. Restrictions. Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.

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d. Account Termination. Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
e. Third Party Systems. Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.

3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "***Laws***").

5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("***Information Security Program***"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.

6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.

7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.

8. Information Security Contact. Trane's information security contact is Local Sales Office.

9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.

10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.

11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.

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12. Secure Disposal Policies. Trane will maintain policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.

13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.

14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
    (i) Data backups; and
    (ii) Formal disaster recovery plan. Such disaster recovery plan is tested at least annually.

15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background Checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.

17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

October 2024
Supersedes: November 2023v2

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CONTROLS SUPPORT SERVICE AGREEMENT

Trane Office
Trane U.S. Inc.
7100 South Madison
WILLOWBROOK, IL 60527

Trane Representative
Patrick Heneberry
Account Executive
Cell: (630) 930-2551

Contact Telephone Number for Service
(630) 734-3200

Proposal ID
7899102
COOP Quote #: R1-30-10010-25-003
Contract ID: OMNIA Racine #3341

January 5, 2026

Company Name
Community Unit School District 300
2550 Harnish Drive
Algonquin, IL 60102 USA

Contact
Jonathan Mickle—Director of Facilities

Site Addresses:
1. Eastview Elementary
2. Algonquin Lakes Elementary
3. Meadowdale Elementary
4. Lake in the Hills Elementary
5. Liberty Elementary
6. Lincoln Elementary
7. Carpentersville Middle School
8. Golfview Elementary
9. Hampshire Elementary
10. Hampshire Middle School
11. Dundee Middle School
12. Dundee Highlands
13. Dundee Crown High School



EXECUTIVE SUMMARY

This **Scheduled Service Agreement** from Trane offers an exclusive approach to planned maintenance: It is grounded in worldwide expertise. Delivered locally by our own factory trained technicians. And provided according to *your* needs.

Under this service agreement, you will hand off the responsibilities for planning, scheduling and managing routine maintenance to Trane. You will have a team of true professionals keeping your HVAC equipment running efficiently and reliability.

As an HVAC service provider, Trane offers many advantages:

- Confidence that your HVAC equipment is being cared for according to OEM best practices for both frequency and procedures
- Priority service, available 24-hours a day, giving your facility precedence during urgent situations
- Advanced diagnostic technologies, allowing our technicians to analyze system performance more comprehensively, so they can identify and correct a broader set of conditions

Protect your bottom line. Proper maintenance can save an estimated 12 to 18 percent of your budget compared to a run-to-fail approach. This service agreement will help you capture those savings. (*FEMP) O&M Guide 2010*

FOCUSED ON BETTER BUILDINGS

When it comes to service effectiveness, experience matters. No other provider has more experience than Trane.

- 100+ years of system and equipment experience
- 35+ years in building automation systems (BAS)
- 20+ years in energy services

ENVIRONMENTAL PRACTICES

Trane procedures for handling refrigerant are compliant with federal and state regulations.

CONSISTENT PROCESSES

All Trane technicians follow documented processes ensuring uniform service delivery.

SAFETY

Trane incident rates (OSHA) are consistently 50 to 70 percent below industry averages.

ASSIGNED TEAM

You will have a consistent group of Trane employees dedicated to your account.

ADDITIONAL SUPPORT

Trane offers a wide range of maintenance and repair services beyond the scope of this service agreement. Ask your Trane representative for details.

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SCOPE OF SERVICES — STANDARD INCLUSIONS

ANY HVAC SYSTEM IS ONLY AS STRONG AS ITS INDIVIDUAL MECHANICAL COMPONENTS

This service agreement with Trane protects and enhances full system functionality by ensuring that components are well maintained and functioning to OEM standards. And it is tailored to your needs. The following are the standard inclusions of your service agreement:

TRANE SCHEDULED MAINTENANCE

Factory authorized Trane service technicians perform all periodic maintenance, following OEM standards, to keep HVAC and BAS equipment running optimally and prevent unplanned downtime. Trane assumes all responsibilities for planning, scheduling and managing routine maintenance on Trane HVAC equipment and other brands.



Advantages:

- Trust one assigned maintenance team for all HVAC equipment brands
- Receive consistent service outcomes through proprietary Six Sigma maintenance procedures
- Save money compared to ad-hoc service calls

Implementation:

- Technician visits are scheduled in advance
- Service is completed during normal business hours
- Basic supplies, such as grease, cleaning solvents and wiping cloths, are included in the annual fee

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REFRIGERANT MANAGEMENT



US Environmental Protection Agency (EPA) has placed in effect more stringent regulations on refrigerant management and reporting in 2017. Section 608 of the Clean Air Act prohibits the knowing release of refrigerant during the maintenance, service, repair, or disposal of air-conditioning and refrigeration equipment. The EPA requires proper refrigerant management practices by owners and operators of refrigeration and air-conditioning systems, all servicing technicians and others. ***The Clean Air Act requires owners to maintain records of refrigerant usage and leak rates for each air-conditioning or refrigeration appliance with refrigerant charge greater than 50 lbs. and for disposal of units between 5 and 50 lbs. of refrigerant. These records must be maintained for 3 years and be directly accessible if audited by the EPA.*** **This brief summary of Section 608 of the Clean Air Act is provided for informational purposes only and is not for the purpose of providing legal advice. You should contact your attorney to obtain advice with respect to the application of Section 608 of the Clean Air Act to your business.**

Trane Technicians are Universally certified (the highest level possible) to service, manage, and document your refrigerant and are knowledgeable of applicable law and time constrains to repair leaks. Trane Technicians track all refrigerant in all equipment serviced regardless of appliance size.

When a customer has ***all*** their refrigerant work performed by a Trane technician - Trane Refrigerant Management software maintains complete record of refrigerant transactions and appliance leak rates. Refrigerant reports provided by Trane will contain the information to satisfy EPA record keeping requirements.

Advantages:

- Real time reporting of refrigerant leak rate informs proactive decisions
- Stay in compliance with state and federal regulations
- Provide acceptable documentation to authorities during audits
- Maintain company environmental standards
- Detect potential refrigerant leaks before equipment damage occurs

Implementation:

- Technicians collect refrigerant information for covered equipment during onsite visits
- Refrigerant data and technician activity are entered into the Trane Refrigerant Management System
- Refrigerant Usage Reports are generated according to your needs

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EQUIPMENT AND SYSTEMS COVERAGE

Community Unit School District 300

The following will be serviced at all locations:

Algonquin Lakes

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP501	2	Trane	MP501	N/A
MP503	4	Trane	MP503	N/A
MP581	2	Trane	MP581	N/A
UCM Controllers	25	Trane	VCWF	N/A
ZN520 Controllers	26	Trane	ZN520	N/A
Total Device Count	60			

Carpentersville Middle School

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP503	10	Trane	MP503	N/A
MP581	6	Trane	MP581	N/A
UCM Controllers	9	Trane	VCWF	N/A
ZN520 Controllers	39	Trane	ZN520	N/A
Total Device Count	65			

Dundee Crown High School

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP503	5	Trane	MP503	N/A
MP581	2	Trane	MP581	N/A
UCM Controllers	9	Trane	VCWF	N/A
ZN520 Controllers	24	Trane	ZN520	N/A
Total Device Count	41			

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Dundee Highlands

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP580	1	Trane	MP580	N/A
MP581	2	Trane	MP581	N/A
UCM Controllers	16	Trane	VCWF	N/A
UC210	2	Trane	UC210	N/A
Total Device Count	22			

Dundee Middle School

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
UCM Controllers	86	Trane	VCWF	N/A
Total Device Count	87			

Golfview Elementary

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP580	2	Trane	MP580	N/A
MP581	2	Trane	MP581	N/A
ZN520 Controllers	24	Trane	ZN520	N/A
Total Device Count	29			

Eastview Elementary

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP503	6	Trane	MP503	N/A
MP581	3	Trane	MP581	N/A
UCM Controllers	37	Trane	VCWF	N/A
ZN520 Controllers	15	Trane	ZN520	N/A
Total Device Count	62			

Meadowdale Elementary

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP503	2	Trane	MP503	N/A
MP581	1	Trane	MP581	N/A
MP580	2	Trane	MP580	N/A
UCM Controllers	20	Trane	VCWF	N/A
ZN520 Controllers	13	Trane	ZN520	N/A
Total Device Count	39			

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Lake in the Hills Elementary

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP503	3	Trane	MP503	N/A
MP581	2	Trane	MP581	N/A
ZN520 Controllers	21	Trane	ZN520	N/A
Total Device Count	26			

Liberty Elementary

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP503	4	Trane	MP503	N/A
MP581	3	Trane	MP581	N/A
MP580	2	Trane	MP580	N/A
UCM Controllers	31	Trane	VCWF	N/A
ZN520 Controllers	12	Trane	ZN520	N/A
Total Device Count	51			

Hampshire Elementary

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP581	1	Trane	MP581	N/A
MP580	2	Trane	MP580	N/A
ZN520 Controllers	27	Trane	ZN520	N/A
Total Device Count	31			

Lincoln Prairie

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP501	2	Trane	MP501	N/A
MP503	4	Trane	MP503	N/A
MP581	2	Trane	MP581	N/A
UCM Controllers	9	Trane	VCWF	N/A
ZN520 Controllers	26	Trane	ZN520	N/A
Total Device Count	44			

Hampshire Middle School

Equipment	Qty	Manufacturer	Model Number	Serial Number
Tracer SC	1	Trane	SC	N/A
MP501	1	Trane	MP501	N/A
MP503	6	Trane	MP503	N/A
MP580	3	Trane	MP580	N/A
ZN520 Controllers	48	Trane	ZN520	N/A
Total Device Count	59			

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OVERALL SCOPE OF SERVICES

SUMMARY OF SERVICES PROVIDED

BAS On-site Inspection(s) (Qty. 12 per year)	Yes
System Support/Back Up for Tracer SC+	Yes
BAS Remote Inspections/Remote Support (As necessary)	Yes
Tracer Software Maintenance Plans for SC+	Yes
Service Packs (As Released)	Yes
Firmware Management/Wireless Mesh Management	Yes
Connected Mechanical Inspections (1 per School)	Yes
Trane Alarm Notification with Monthly Report (if requested)	Yes
Trane Energy Advisory Services	Upon Request
Local Remote Support/Command Center (7am-4pm M-F)	Yes
Priority Response ***630-734-3200***	Yes
Discounted Repair Labor	Quoted/Billable
Discounted Replacement Parts	Quoted/Billable

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BAS SERVICES IN CONTRACT

UP-FRONT CONVERSATIONS



Up-front Conversations provide prior notification regarding when your Trane technician will be actively working on the system, and the planned scope of the assessment. Proactive communication provides information about when, which aspects, and why the Trane technician is reviewing your system.

Advantages:

- Implementation: Know which systems or equipment may be affected in advance
- Alert security and maintenance personnel that a Trane technician will be actively working on site
- Plan ahead to address current questions and concerns; schedule service or coaching at the same time
- Use the opportunity to discuss which improvement opportunities should be prioritized; which can wait

Implementation:

- Advance notification of the planned scope of work and any short-term system affects
- Communication of customer requirements, such as site access or security clearance
- Scheduling for “end of day” follow-up conversation
- Inquiry into current concerns for investigation
- Identification of future operator training or coaching requirements

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SOFTWARE UPDATE AND TRAINING

Software Updates and training provides software installation and maintenance, along with information and demonstrations on new features and functionality.

Advantages:

- Proactively maintain BAS system software to each new version
- Gain new and improved capabilities as technology progresses
- Know how to gain the full advantages of system enhancements
- Keep BAS software compatible with current operating systems and browsers

Implementation:

- Proactive notification of software releases
- Installation and administration of software and/or firmware upgrades
- Comprehensive system and database backup and archiving
- Operator coaching and/or up-front discussion on new features
- Network security updates/downloads
- Browser updates/downloads
- Compatibility updates

*****Trane shall provide and install software and firmware upgrades for your Tracer SC+ system as required as part of this agreement.***

SYSTEM ANALYSIS AND REVIEW

System analysis and review identifies and corrects programming errors, failed points, points in alarm and points that have been overridden. Regularly scheduled on-site visits by Trane technicians also provide the opportunity to ask questions or address systems concerns you may have.



Advantages:

- Improves system efficiency
- Assures compliance to specified conditions
- Reduces the risk of costly and disruptive system problems

Implementation:

- Regularly scheduled on-site visits by Trane technicians (Trane office detail agreed cadence and review scope)

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SCHEDULE REVIEW



Schedule Review compares system programming to the actual times when the facility is in use, taking into consideration normal business hours, weekends and holidays. Trane technicians review data to determine whether changes in programming or facility use may be beneficial.

Advantages:

- Gain better alignment between when the facility is occupied and when heating/cooling systems are running
- Reduce energy use during unoccupied times
- Use the insight to optimize how and when a facility is used, and to leverage the advantages of system zoning
  - For example, if the same group is overriding the entire building's heating or cooling system every Saturday morning for a meeting, it may be efficient to move the meetings to a different room in a more limited heating/cooling zone

Implementation:

- Scheduling reports
- Review and analysis of scheduling deviations and abnormalities
- Use-based recommendations for system optimization and efficiency

GRAPHICS REVIEW

Graphics Review ensures the building automation system interface is operating properly, and that it continues to serve current user needs.

Advantages:

- Maximize usability with a flawless interface
- Ensure that graphics maintain full functionality
- Keep graphics aligned to user needs

Implementation:

- Review for data source/naming alignment
- Check for and fix broken links
- Consultation and recommendations for graphic enhancements or revisions



Graphics shown are representational only, review does not include upgrade.

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OVERRIDE REVIEW

Override Review determines which systems are operating in an override setting and which are operating as scheduled. It Identifies where settings have been manually altered since the previous review.

Advantages:

- Understand what is driving overrides before releasing them
- Assess whether repeated override settings should be become the new normal
- Uncover the causes of occupant discomfort or excessive energy use

Implementation:

- Override-report review and cause determination
- Assessment for system problems that are driving repeated overrides (For example, tenants are consistently too hot or too cold in a particular area)
- Recommendations for additional training on system functionality
- Suggestions for improving sequencing or scheduling

BAS SYSTEM PERFORMANCE AND EVALUATION

BAS System Performance and Evaluation validates that the controls system is operating properly, and that all components are fully functional.



Advantages:

- Gain reassurance that the BAS system is operating correctly
- See early indicators of developing failures and shutdowns
- Find out faster when a system is in failure mode
  - Determine where a communication failure has occurred, and how to resolve it

Implementation:

- Check controls memory, processors and resource utilization
- Confirmation that microprocessor components are operating within correct parameters
- Validation of network communication and link stability
- Identification of areas for concern

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CONNECTED MECHANICAL EXECUTIVE SUMMARY(INCLUDED)

Connected Mechanical Service Agreement

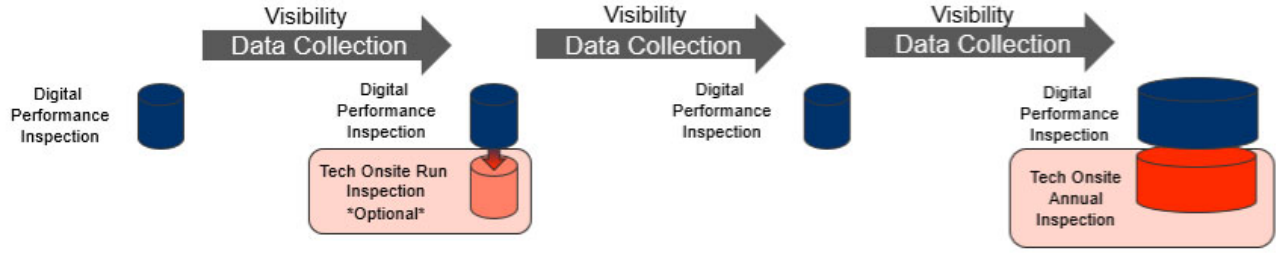


Supplement your standard Trane mechanical service agreement with remote inspections that leverage our digital analytics to uncover service and maintenance needs. We can check in on your site more often.

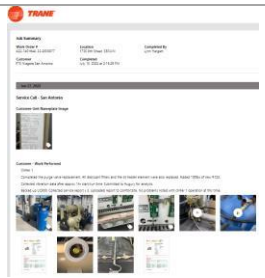
- Your Trusted Trane Technician is now equipped with even more service tools to help ensure your connected assets' performance
- Digital Analytics are running 24/7/365, collecting data from your connected equipment and better arming your technician with added insights
- Gain priority for unplanned problems and achieve quicker response time using your remote connection
- Less Business Disruption - chiller does not need to be running to perform inspection
- Equipment perform better = use less energy + less carbon emissions

What can you expect?

24/7/365 Visibility into chiller operation through continuous data collection to support your on-site and remote digital inspections.



Key Elements of this service

 Chiller Performance Report	 On-site & Digital Performance Inspections	 Equipment Performance Assessment

Why Trane? We Focus on Better Buildings.

When it comes to service effectiveness, experience matters. No other provider has more experience than Trane.

100+ years of system and equipment experience
35+ years in building automation systems (BAS)
20+ years in energy services

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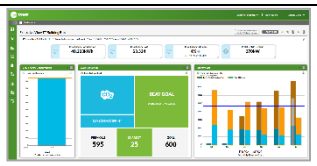


CONNECTED BUILDING SERVICES WITH TRANE CONNECT™

Trane gives you a way to “see” what’s not physically evident using trend data that’s illustrated via dashboards in Trane Connect™. It’s a deeper level of information that enables you to understand what’s happening at the system level—so technicians can address root causes instead of the symptoms. You’ll get more bang from your service budget.

Available Trane Connect Applications

Included with your agreement, you’ll receive additional benefits and reporting within the Trane Connect application. Customize your Trane Connect experience based on the needs of your job and goals of your organization.

<table>
<tr>
<td>  </td>
<td>Remote Access - Control and manage your equipment, spaces and buildings while optimizing performance (Note: included for all Trane Controls customers)</td>
<td>  </td>
<td>Reports - Measure your starting point to best evaluate where you’re seeing gains and how you can improve system performance and energy usage even further.</td>
</tr>
<tr>
<td>  </td>
<td>Service - Remote and on-site service is enhanced through anytime, anywhere access to critical building information that informs how/when/where service is necessary.</td>
<td>  </td>
<td>Dashboards - Visualize and track the information most important to you, including opportunities for optimization and improvement.</td>
</tr>
<tr>
<td colspan="2"> 
Building & Energy Applications - Identify ways to unlock greater efficiency and comfort while maintaining control over spend and optimizing performance. Map energy use by date, time or space usage to reach your sustainability goals faster. (Note: requires separately connected Live Meter)</td>
<td colspan="2"> 
Utility Management - Access to your energy use intensity and cost intensity analysis. (Note: requires utility bill access)</td>
</tr>
</table>

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ON-SITE SCHEDULED MAINTENANCE

Factory authorized Trane service technicians perform all periodic maintenance, following OEM standards, to keep HVAC and BAS equipment running optimally and prevent unplanned downtime. Trane assumes all responsibilities for planning, scheduling and managing routine maintenance on Trane HVAC equipment and other brands.



Implementation:

- Technician visits are scheduled in advance through one assigned maintenance team for all HVAC equipment brands
- On-site service is completed during normal business hours
- Receive consistent service outcomes through proprietary maintenance procedures

REMOTE EQUIPMENT INSPECTIONS

Once your site is connected to our Trane Connect Cloud, your OEM Technician will be able to have 24/7/365 visibility into your equipment performance.

Implementation:

- Adding remote inspections between on-site scheduled technician visits to increase equipment oversight and uptime
- Remote service is completed during normal business hours
- Deliver inspection summary and system maintenance recommendations
- Receive deeper insights through data and analysis from your connected equipment via equipment performance reports

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PRIORITY EMERGENCY RESPONSE

Emergency Service - All Requests
(630) 734-3200 (24/7/365)

Email:RC-CS@tranetechnologies.com

Steps:

- Please call or email our dispatching group at the above listed phone number or email. The dispatching group will forward your request to the appropriate dispatcher/ remote services support staff (7am-5pm M-F). The direct phone number to dispatching is (630) 734-6159 during normal business hours.

- Dispatching will contact service technician(s) and/or remote BAS support staff and begin remote BAS support (as required) and/or dispatch an on-site technician. The dispatcher (resource coordinator) will respond back with dates of on-site availability and provide communication back to the school's personnel who placed the request. Customer to provide authorization to proceed and/or PO for billable work. (During Normal Business Hours)

When Placing a Call:

- Please provide the model and serial number of the unit(s) in need of service (typically mechanical equipment). Trane can check/verify applicable warranty

- Please provide an explanation of the problem with your organization's contact person's phone number/email. Also provide level of urgency of repair as required.

- Please detail if the request seems to be related to a recent installation (Equipment /BAS) which maybe still under equipment/project warranty.

- After Hours service requests please call (630) 734-3200, you will receive a prompt for either Equipment or BAS. The afterhours Emergency Serve support staff will contact the appropriate technician who is on-call. The local on-call service technician will be conferenced into the phone call and/or call the customer back to determine the next steps. We recommend a cell phone call back number versus a land line phone number (if available)

Trane Rental Service (800) 755-5115 (24hour)

Trane Maintenance Agreement customers will also receive discounts for any of our available rental services/products. Trane has a fleet of support products located in Shorewood IL as well as national support if a need should arise.

- Trane has chillers, cooling towers, pumps, power/generators, package units, as well as portable AC units.
- Trane can assess your current level of preparedness.
- Trane can offer temporary/rental services for planned cooling events.
  *****Trane Rental Services is a cost above and beyond the coverage in this contract.***

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PRIORITY EMERGENCY SERVICE

Priority Emergency Response

Trane Maintenance Agreement customers will receive PRIORITY EMERGENCY RESPONSE on service requests over non-maintenance agreement customers.

- Trane's 24-hour emergency service phone number is **(630) 734-3200**.
- Typical response time is less than two hours.
- Diagnostic and repair time will be billable at the prevailing discounted labor rates.



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PRICING AND ACCEPTANCE

Effective Date

- *Start Date*: January 1st, 2026
- *End Date*: December 31st, 2030

This agreement shall remain in effect from year to year thereafter, unless terminated by either party at least 30 days prior to the anniversary date.

Equipment Serviced

See equipment list page for a list of equipment included in this service agreement.

Agreement Pricing

Trane Chicago Service will furnish the services, as stipulated in the scope of coverage, for the following amount. Agreement pricing is subject to adjustment at anniversary date.

Payment Plan	Pricing	Initial & Date
• Year 1 Price:	$66,598.00	_____
• Year 2 Price:	$69,262.00	_____
• Year 3 Price:	$72,033.00	_____
• Year 4 Price:	$74,914.00	_____
• Year 5 Price:	$77,910.00	_____

Respectfully Submitted,



Patrick Heneberry

Customer Acceptance

Name (Please Print):_____

Signature: _____

Title: _____

Date: _____

Purchase Order: _____

Approval - Trane Chicago

_____

Josh Griesemer

District Service Sales Leader

Trane Chicago Service

**** This agreement is subject to the attached Terms and Conditions ****

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TERMS AND CONDITIONS

TERMS AND CONDITIONS - SERVICE

"Company" shall mean Trane U.S. Inc. dba Trane for Company performance in the United States and Trane Canada ULC for Company performance in Canada.

1. Agreement. These terms and conditions ("Terms") are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the following commercial services as stated in the Proposal (collectively, the "Services"): inspection, maintenance and repair (the "Maintenance Services") on equipment (the "Covered Equipment"), specified Additional Work (if any), and, if included in the Proposal, Intelligent Services, Energy Assessment, and any other services using remote connectivity (collectively and individually referred to in these Terms as "Trane Digital Services"). **COMPANY'S TERMS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service ("Connected Services Terms"), available at https://www.trane.com/TraneConnectedServicesTerms, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Acceptance. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to these Terms and Conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's Terms and Conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to perform in accordance with the Proposal and Company Terms and Conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counteroffer will be deemed accepted. Customer's acceptance of performance by Company will in any event constitute an acceptance by Customer of Company's Terms and Conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or Terms and Conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services provided by Company to the date of cancellation.

4. Fees and Taxes. Fees for the Services (the "Service Fees") are as set forth in the Proposal. Except as otherwise stated in the Proposal, Service Fees are based on performance during regular business hours. Charges for performance outside Company's normal business hours shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fees, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with an acceptable tax exemption certificate.

5. Payment. Payment is due upon receipt of Company's invoice. Service Fees shall be paid no less frequently than quarterly and in advance of performance of the Services. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Without liability to Customer, Company may discontinue performance whenever payment is overdue. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing this Agreement.

6. Customer Breach. Each of the following constitutes a breach by Customer and shall give Company the right, without an election of remedies, to suspend performance or terminate this Agreement by delivery of written notice declaring termination. Upon termination, Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead): (a) Any failure by Customer to pay amounts when due; (b) any general assignment by Customer for the benefit of its creditors, Customer's bankruptcy, insolvency, or receivership; (c) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (d) Any failure by Customer to perform or comply with any material provision of this Agreement.

7. Performance. Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances when Company performs the Services. Company may refuse to perform where working conditions could endanger property or put people at risk. Unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines. This Agreement presupposes that all major pieces of Covered Equipment are in proper operating condition as of the date hereof. Services furnished are premised on the Covered Equipment being in a maintainable condition. In no event shall Company have any obligation to replace Covered Equipment that is no longer maintainable. During the first 30 days of this Agreement, or upon initial inspection, and/or upon seasonal start-up (if included in the Services), if an inspection by Company of Covered Equipment indicates repairs or replacement is required, Company will provide a written quotation for such repairs or replacement. If Customer does not authorize such repairs or replacement, Company may remove the unacceptable equipment from the Covered Equipment and adjust the Service Fees accordingly. Customer authorizes Company to utilize Customer's telephone line or network infrastructure to connect to controls, systems and/or equipment provided or serviced by Company and to provide Services contracted for or otherwise requested by Customer, including remote diagnostic and repair service. Customer acknowledges that Company is not responsible for any adverse impact to Customer's communications and network infrastructure. Company may elect to install/attach to Customer equipment or provide portable devices (hardware and/or software) for execution of control or diagnostic procedures. Such devices shall remain the personal proprietary property of Company and in no event shall become a fixture of Customer locations. Customer shall not acquire any interest, title or equity in any hardware, software, processes, and other intellectual or proprietary rights to devices used in connection with the Services on Customer equipment. Company may remove such devices at its discretion. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company.

8. Customer Obligations. Customer shall: (a) Provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; (b) Follow manufacturer recommendations concerning teardown and internal inspection, major overhaul, restoration or refurbishing of the Covered Equipment; unless expressly stated in the Scope of Services statement, Company is not performing any manufacturer recommended teardown and internal inspection, major overhaul, restoration or refurbishing of the Covered Equipment; and (c) Where applicable, unless water treatment is expressly included in the Services, provide professional cooling tower water treatment in accordance with any reasonable recommendations provided by Company.

9. Exclusions. Unless expressly included in the Covered Equipment or the Services, the Services do not include, and Company shall not be responsible for or liable to the Customer for any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from, any of the following: (a) Any guarantee of room conditions or system performance; (b) Inspection, maintenance, repair, replacement of or services for: chilled water and condenser water pumps and piping; electrical disconnect switches or circuit breakers; motor starting equipment that is not factory mounted and interconnecting power wiring; recording or portable instruments, gauges or thermometers; non-moving parts or non-maintainable parts of the system, including, but not limited to, storage tanks; pressure vessels, shells, coils, tubes, housings, castings, casings, drain pans, panels, duct work; piping: hydraulic, hydronic, pneumatic, gas, or refrigerant; insulation; pipe covering; refractory material; fuses, unit cabinets; electrical wiring; ductwork or conduit; electrical distribution system; hydronic structural supports and similar items; the appearance of decorative casing or cabinets; damage sustained by other equipment or systems; and/or any failure, misadjustment or design deficiencies in other equipment or systems; (c) Damage, repairs or replacement of parts made necessary as a result of electrical power failure, low voltage, burned out main or branch fuses, low water pressure, vandalism, misuse or abuse, wear and tear, end of life failure, water damage, improper operation, unauthorized alteration of equipment, accident, acts or omissions of Customer or others, damage due to freezing weather, calamity, malicious act, or any Event of Force Majeure; (d) Any damage or malfunction resulting from vibration, electrolytic action, freezing, contamination, corrosion, erosion, or caused by scale or sludge on internal tubes except where water treatment protection services are provided by Company as part of this Agreement; (e) Furnishing any items of equipment, material, or labor/labour, or performing special tests recommended or required by insurance companies or federal, state, or local governments; (f) Failure or inadequacy of any structure or foundation supporting or surrounding the equipment to be worked on or any portion thereof; (g) Building access or alterations that might be necessary to repair or replace

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Customer's existing equipment; (h) The normal function of starting and stopping equipment or the opening and closing of valves, dampers or regulators normally installed to protect equipment against damage; (i) Valves that are not factory mounted: balance, stop, control, and other valves external to the device unless specifically included in the Agreement; (j) Any responsibility for design or redesign of the system or the Covered Equipment, obsolescence, safety tests, or removal or reinstallation of valve bodies and dampers; (k) Any services, claims, or damages arising out of Customer's failure to comply with its obligations under this Agreement; (l) Failure of Customer to follow manufacturer recommendations concerning teardown and internal inspection, overhaul and refurbishing of equipment; (m) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving pre-existing building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi; (n) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included within the Services, in which case replacement shall in no event exceed the stated percentage of rated system charge per year expressly stated in the Services; (o) crane or rigging costs; (p) Any Services, claims, or damages arising out of refrigerant not supplied by Company. Customer shall be responsible for: (i) The cost of any additional replacement refrigerant; (ii) Operation of any equipment; and (iii) Any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.

10. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement; and (b) the labor/labour portion of the Maintenance Services and Additional Work has been properly performed for a period of 90 days from date of completion (the "Limited Warranty"). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any labor/labour improperly performed by Company. No liability whatsoever shall attach to Company until the Maintenance Services and Additional Work have been paid for in full. Exclusions from this Warranty include claims, losses, damages and expenses in any way connected with, related to or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Company; and modifications made by others to equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of equipment manufactured by Company may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by such component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company ("Third-Party Product(s)") are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN. THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMEDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF. NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLDGES AND AGREES THERETO.**

11. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

12. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), OR CONTAMINANTS LIABILITIES, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY OVER THE 12 MONTH PERIOD PRECEDING THE DATE OF OCCURRENCE FOR THE SERVICES AND ADDITIONAL WORK FOR THE LOCATION WHERE THE LOSS OCCURRED. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING TRANE DIGITAL SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

13. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. **IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH) DAMAGE TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUCING THE SPREAD, TRANSMISSION OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANTS LIABILITIES.**

14. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos polychlorinated biphenyl ("PCB"), or other hazardous materials (collectively, "Hazardous Materials"). Customer warrants and represents that there are no Hazardous Materials on the premises that will in any way affect Company's performance, except as set forth in a writing signed by Company disclosing the existence and location of any Hazardous Materials in all areas within which Company will be performing. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and notify Customer. Customer will be responsible for correcting the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to

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resume performance only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the premises site for the presence of Hazardous Materials.

15. Insurance. Company agrees to maintain the following insurance during the term of this Agreement with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	$2,000,000 per occurrence
Automobile Liability	$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive rights of subrogation.

16. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company is unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days' notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic; insurrections; riots; labor/labour disputes; labor/labour or material shortages from the usual sources of supply; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

17. Maintenance Services Other Than Solely Scheduled Service. If Company's Maintenance Services hereunder are not limited solely to Scheduled Service, the following provisions shall also apply: (a) Required restoration shall be performed by Customer at its cost prior to Company being obligated to perform hereunder; (b) any changes, adjustments, service or repairs made to the Equipment by any party other than Company, unless approved by Company in writing, may, at Company's option, terminate Company's obligation to render further service to the Equipment so affected; in such case no refund of any portion of the Service Fees shall be made; and (c) Customer shall (i) promptly notify Company of any unusual performance of Equipment; (ii) permit only Company personnel to repair or adjust Equipment and/or controls during the Term or a Renewal Term; and (iii) utilize qualified personnel to properly operate the Equipment in accordance with the applicable operating manuals and recommended procedures.

18. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which Company performs the Services. Any dispute arising under or relating to this Agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by United States Federal judicial bodies and boards of contract appeals of the United States Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other Terms of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties' respective successors and assigns. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

19. Federal Requirements. The Parties shall comply with all United States federal labor law obligations under 29 CFR part 471, appendix A to subpart A. THE FOLLOWING PROVISIONS ARE INCORPORATED HEREIN BY REFERENCE: Executive Order 11701 and 41 CFR §§ 60-250.5(a), 60-300.5; Executive Order 11758 and 41 CFR § 60-741.5(a); U.S. immigration laws, including the L-1 Visa Reform Act of 2004 and the H-1B Visa Reform Act of 2004; and Executive Order 13496. The Parties shall abide by the requirements of 41 CFR 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to protected veteran status or disability. The Parties certify that they do not operate any programs promoting DEI that violate any applicable United States anti-discrimination laws and acknowledge and agree that their compliance with all applicable federal anti-discrimination laws is material to the federal government's payment decisions. The Parties acknowledge and agree that their employment, procurement, and contracting practices shall not consider race, color, sex, sexual preference, religion, or national origin in ways that violate United States federal civil rights laws.

20. Export Laws. The obligation of Company to supply Equipment and/or Services under this Agreement is subject to the ability of Company to supply such items consistent with applicable laws and regulations of the United States and other governments. Company reserves the right to refuse to enter into or perform any order, and to cancel any order, under this Agreement if Company in its sole discretion determines that performance of the transaction to which such order relates would violate any such applicable law or regulation. Customer will pay all handling and other similar costs from Company's factories including the costs of freight, insurance, export clearances, import duties and taxes. Customer will be "exporter of record" with respect to any export from the United States of America and will perform all compliance and logistics functions in connection therewith and will also comply with all applicable laws, rules and regulations. Customer understands that Company and/or the Equipment and/or Services are subject to laws and regulations of the United States of America which may require licensing or authorization for and/or prohibit export, re-export or diversion of Company's Equipment and/or Services to certain countries, and agrees it will not knowingly assist or participate in any such diversion or other violation of applicable United States of America laws and regulations. Customer agrees to hold harmless and indemnify Company for any damages resulting to Customer or Company from a breach of this paragraph by Customer.

21. U.S. Government Services. The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations, and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility, or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

22. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver or its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or

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territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue: (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.130-7 (0325)
Supersedes 1-26.130-7 (0225)

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SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:
"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.
"Equipment" shall have the meaning set forth in the Agreement.
"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. "Personal Data" means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.
"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.
"Services" shall have the meaning set forth in the Agreement.

2. HVAC Machine Data; Access to Customer Extranet and Third Party Systems. If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
    a. Accounts. Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
    b. Systems. Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
    c. Restrictions. Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
    d. Account Termination. Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
    e. Third Party Systems. Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.

3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.

4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "***Laws***").

5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("***Information Security Program***"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.

6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.

7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.

8. Information Security Contact. Trane's information security contact is Local Sales Office.

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9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.

10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.

11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.

12. Secure Disposal Policies. Trane will maintain policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.

13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.

14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
    (i) Data backups; and
    (ii) Formal disaster recovery plan. Such disaster recovery plan is tested at least annually.

15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.

16. Background Checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.

17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

October 2024
Supersedes: November 2023v2

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APPENDIX

SERVICE BEST PRACTICES

Trane is completely dedicated to making buildings better. The ongoing pursuit of better buildings, using our long-term domain expertise to push new technologies into everyday use, keeps us at the forefront of the industry.

In addition to the services details in the agreement above, we take practical steps every day to ensure our approach is safe and efficient.



SAFETY

Since 2003, U.S. Bureau of Labor Statistics records have consistently shown the Total Recordable Incident Rate (TRIR) and Days Away From Work (DAFW) for Trane have been significantly lower than those for HVAC repair and maintenance contractors and specialty trade contractors (construction). The company's safety culture in America is unparalleled in the building service industry, with proven results in the continuous reduction of injury rates. Trane incident rates (OSHA) are consistently 50 to 70 percent below the industry average.

A wide range of safety training and resources are available to Trane technicians, including:

- Safety training—20 hours per year
- Electrical safety—NFPA 70E compliant, electrical PPE
- Fall protection
- Ergonomics
- Smith System Safe Driving Program
- USDOT compliance
- Refrigerant management training

ENVIRONMENTAL PRACTICES

Trane policies and procedures are compliant with all federal and state regulations. Refrigerant (and substitutes) handling, storage and leak repair processes are compliant with Environmental Protection Agency regulation 40 CFR Part 82. Service technicians are Universal-certified and use only certified recovery equipment

Refrigerant Management Software (RMS) captures, manages and reports all refrigerant activity at your site. Annually, Trane will send you a report documenting all refrigerant activity that we performed for each piece of equipment during the past 12 months

Trane adheres to all environmental regulations when removing used oil from refrigeration units. We have a national contract with a qualified supplier to recycle or dispose of used oil appropriately.

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CONSISTENCY

Nationwide, Trane technicians follow documented, formal processes that ensure uniform service delivery. As an OEM, Trane has developed exclusive service procedures which provide the most reliable outcomes, and extended equipment longevity, at the most cost-effective price.

- Exclusive service work flow processes provide detailed steps and information encompassing parts, materials, tools and sequence of execution
- Additional steps addressing safety, quality control, work validation and environmental compliance
- Technicians must consistently reference documented processes to ensure no critical steps are skipped or omitted
- Applicable service processes meet or exceed ASHRAE 180-2008 Standard Practice for Inspection and Maintenance of Commercial Building HVAC Systems

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DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Electronic Marquee Sign Project - Liberty Elementary School (LES)**

Background

Marquees are an effective communication tool for schools. They are typically positioned near main entrances with high traffic flow, allowing important information to reach a wide audience. Currently, District 300 schools utilize a combination of manual signs, which require physical message changes, and electronic signs. Some schools are unable to install electronic marquees due to municipal ordinances.

Liberty Elementary School (LES) is seeking to upgrade its exterior marquee, located at the southeast corner of the Liberty campus at the intersection of Miller and Huntley Road, from a manual sign to an electronic sign. The current marquee has exceeded its useful life, is increasingly unreliable, and requires manual updates. Replacing the existing sign with the district's standard digital model will align LES with the technology currently in place at 10 other district school buildings.

LES is partnering with its PTO to fund the new marquee, with the following estimated costs:

- Daktronics: Galaxy Outdoor Electronic Message Center 10mm – $26,810
- Ron Jones Electrical: Electrical upgrades – $1,085
- Express Signs: Casing and ground mounting – $8,878

This project is not required to be competitively bid, as technology purchases are exempt from bidding requirements under Illinois procurement laws. As a result, the district has standardized on a single vendor, Express Signs, which improves system compatibility, simplifies maintenance, ensures consistent training, and supports efficient troubleshooting. This approach reduces long-term operational complexity, improves response times for repairs and upgrades, and supports the responsible and effective use of district resources.

Administrative Recommendation

Administration recommends approving the purchase and installation of the electronic marquee at Liberty Elementary School in the amount of $36,773.

Fiscal Impact

The sign would be paid for with a $10,000 contribution from the PTO and the remaining $26,773 from the Liberty building budget.

DAKTRONICS QUOTE # 870693-1-1

Community Unit School District 300
Nicole Kennedy
2550 Harnish Dr
Algonquin, IL USA 60102
Phone: (847)551-8460
Fax:
Email: nicole.kennedy@d300.org

14/Jan/2026
Quote Valid for: 90 days
Terms: Net 30 days from shipment with Purchase Order
Subject to Credit Review
FCA: DESTINATION
Delivery: Call for Production Time

Reference: Liberty Elementary School - Galaxy - Sourcewell Contract #030223-DAK

Item No.	Model	Description	Qty	Price
1	**GT6x-72X216-10-RGB-2V**	**Galaxy® Outdoor Electronic Message Center - GT6x Series - 10mm RGB; 2V Interconnect Cable Length Is 20 Feet** Matrix: 72 lines by 216 columns Line Spacing: 10mm LED Color: RGB- 281 Trillion Colors Face Configuration: 2V - two one sided displays - same content View Angle: 140 degrees Horizontal x 70 degrees Vertical Cabinet Dimensions: 2' 11" H X 7' 6" W X 0' 7" D (Approx. Dimensions) Max Power: 1215 watts/display Weight: Unpackaged 185 lbs per display; Packaged 280 lbs per display	1	**$26,555.00**
	Daktronics Verizon Modem, 4G, Ethernet	Daktronics Verizon 4G Cellular Modem Only - Requires Daktronics Verizon Cellular Data Plan	1	
2	**FREIGHT**	**Shipping to site via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required. Customer is responsible for receiving & unloading truck upon delivery.**	1	**$255.00**
Services				
3	**G5C5-W**	**Five (5) Year Parts Only - Includes Customer Care Level 3**	1	
	Venus® Control Suite Basic 10-Year Subscription	Secure, web-based software that enables display management anytime, anywhere via internet connection.	1	
	Venus® Control Suite Training Onboarding	Venus® self guided training videos. (English only.)	1	
	Daktronics Verizon Lifetime 4G Cellular Data Plan for VCS, Up to 100,000 Pixels	Daktronics Verizon Lifetime 4G Cellular Data Plan Per Modem, for Venus Control Suite on Displays Up to 100,000 pixels. Excludes streaming data feeds and diagnostics.	1	
		Total Price Excluding Applicable Tax:		**$26,810.00**

Please reference listed sales literature: DD3512730 for Daktronics Verizon Modem, 4G, Ethernet, DD4008961 for GT6x-72X216-10-RGB-2V, DD5454486 for G5C5-W

Please reference listed shop drawings: DWG-04296051 for GT6x-72X216-10-RGB-2V

Ron Jones → timestamping for electrical services labor, reference 1,085

$36,773 total

January 9,2026

D300
Nicole Kennedy
2605 Bunker Hill Dr
Algonquin, IL 60102

EXPRESS SIGNS
& LIGHTING MAINTENANCE

Case & stand & install (screens get done by Daktronics 26810

Dear Nicole,

Thank you for allowing Express Signs & Lighting, LLC the opportunity to present a quotation for your signage program for:

Liberty Elementary School

DESCRIPTION: EXPRESS SIGNS & LIGHTING, LLC will:

- Receive, prep, and frame the double-face Daktronics Message Center, 2'7"x8'1" (EMC purchased separately).
- A 2'7" x 8'1" internally illuminated ID cabinet with white polycarbonate face and vinyl copy "Liberty Elementary School".
- A 6'2"x2'6" pole cover with vinyl address applied – copy "6500 Miller Rd" and covering the ground box.
- Both items are painted to match RGB 45,105,53.
- Cut & Reform current foundation poles for use in erecting new signage.

COST.....	**$8,878.00**
TAX.....	**$ EXEMPT**
TOTAL.....	**$8,878.00**

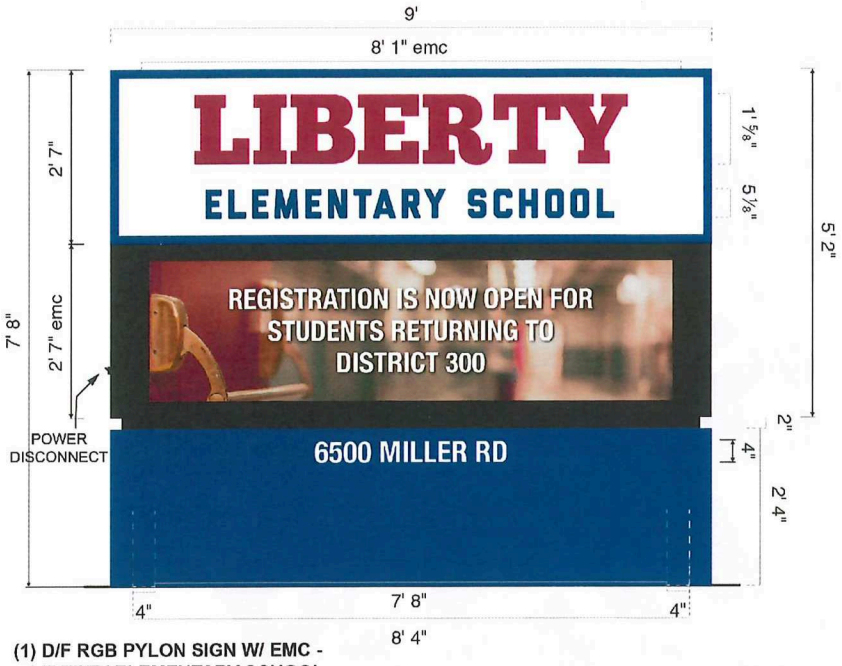
TERMS: A deposit of one half of the total cost ($4,439.00) shall be submitted with this order; the balance being due on the day of completion. A finance charge of 15% per month (180% annually) will be charged on all past due accounts over thirty (30) days.
No warranty on signs or service if invoice is not paid within terms.

TAXES: Are included and calculated on the fabrication portion of this quote. The effective Tax Rate is 9%. Installation labor cost is not taxed. (Taxes are subject to State of Illinois Tax code) **Customer to provide tax exempt form for records.**

PERMITS, LICENSE, BOND, AND ADMINISTRATIVE FEES: ***Permit, license, & administrative fees are NOT included with this contract and will be billed at cost on the final invoice.*** Sign Construction and or installation is contingent and will commence upon receipt of the permit. Delivery dates are estimated from receipt of the permit.

ELECTRICAL: ***All electrical feeds are the responsibility of the customer and are to be located at the sign area.***

FOUNDATION DISCLOSURE: This proposal is based on all presumption that the sub-soil conditions are such as to support the sign and the base required for its installation. If, upon excavation, it is determined that the sub-soil is not suitable for the base of the sign as proposed, but requires additional excavation, or added fill or concrete in excess of this proposal, then



(1) D/F RGB PYLON SIGN W/ EMC - LIBERTY ELEMENTARY SCHOOL

- WHITE Lexan face w/ Vinyl Applied
- Internally Illuminated w/ WHITE LEDs
- Vinyl: 3M CARDINAL RED 53
- Vinyl: 3M BLUE 36
- Cabinet, Retainer and Base painted to match RGB 25,38,89
- 15.85mm RGB Daktronics Electronic Message Center
- 2'7" x 8'1" Cabinet, 2'1" x 7'10" Active
- Matrix: 40 x 150
- 5 lines of 30 4" characters
- 670 watts/display
- Addess in Vinyl: 3M WHITE
- Mounted to existing (2)4" steel pipes

- **Sq. Ft: 46.5**

(1) Power Needs T.B.D.
U.L. ELECTRICAL #E154882



1:120

PHOTO RENDER IS FOR LAYOUT AND LOCATION ONLY. ARTWORK IS NOT TO SCALE.

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

EXPRESS SIGNS
& LIGHTING MAINTENANCE
PHONE: 815.725.9080
FAX: 815.725.7543
EMAIL: SIGNS@EXPSIGNS.COM
ADDRESS: 212 AMENDODGE SHOREWOOD, IL 60404

CUSTOMER: Community School Dist#300 Liberty Elmentary School
PROJECT ADDRESS: 6500 Miller Rd., Carpentersville, IL 60110
PROJECT: EMC Pylon Sign
PROOF NO#: 025-093
DESIGNER: SS
DATE: 04.29.25
SCALE: 1/2"=1'
REVISION: 05.12.25 updated to brand & survey

NOTES: THIS DRAWING IS THE PROPERTY OF EXPRESS SIGNS AND IS TO ONLY BE USED IN CONNECTION WITH WORK PERFORMED BY EXPRESS SIGNS. THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM EXPRESS SIGNS. CHARGES UP TO $2,000 WILL BE ASSESSED FOR ANY MIS-USE.

SIGN TYPE: A1.2

APPROVED BY:

DATE APPROVED:

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Case
8878 Electronics

Lino
Express Signs
1/9
8878 = Case & Stand
& Lino does install
Screws for

Liberty Elementary
PTO

LibertyPTO1@gmail.com
6500 Miller Rd, Carpentersville
libertyelementary.ptboard.com

To Whom It May Concern,

On behalf of the Liberty Elementary PTO, we are pleased to provide this formal Letter of Financial Commitment in support of the purchase of a digital sign for Liberty Elementary School. Our organization is dedicated to enriching the educational experience of students at Liberty, and this initiative aligns with our mission.

We hereby commit to providing financial support in the amount of $10,000 towards the total cost of the digital sign. These funds have been approved by the PTO board and allocated within our current fiscal year budget.

Funds will be disbursed upon completion of the project or after our 2025 Walk-A-Thon, whichever occurs first and all financial activity will comply with our organization's bylaws and nonprofit accounting practices.

Please consider this letter as our official commitment to support this endeavor. If any further documentation or clarification is needed, feel free to contact us directly.

Sincerely,
Katherine Hudson
PTO President
Katherinecluster@icloud.com
847-857-1184

Ron Jones Electric INC
695 Schneider Dr., South Elgin, IL 60177
(847) 695-7500 Fax (847) 695-0079
www. rjeil .com E-mail: mail @ rjeil.com

Proposal
#2

Wednesday April 30th, 2025

Diane White
Community School District 300
2605 Bunker Hill Drive
Algonquin Il, 60102

Re: Liberty monument sign
Thank you for the opportunity to quote the above work.
We propose to furnish labor and material for the above power work. Included are the following.

Included

- Disconnect existing sign.
- Connect new sign to existing junction box/ wiring.

THE ABOVE WOULD BE COMPLETED FOR THE SUM OF:

Labor	**$1,008.00**
Material/Lifts	**$55.00**
Bond	**$22.00**
Total	**$1,085.00**

NOT INCLUDED

- Permit or permit fees
- Overtime
- UG work
- New wire or replacement of wire.

The above prices, specifications and conditions, including the standard terms and conditions set forth on the reverse, are satisfactory and are hereby accepted. You are authorized to do the work as specified. Request for work to commence prior to receipt of executed proposal shall constitute acceptance of proposal by person so requesting. We may withdraw this proposal if not accepted within thirty (30) days. Payment due upon receipt of invoice.

Ron Jones Electric, Inc.

District 300
Check One:
___ Corporation___ Partnership
___ Sole Proprietor

BY_____
Individually and as Authorized Agent

Supplemental Funding and or Donation Request Form

Requests for supplemental funding/donations must be reviewed by the Construction & Facility Oversight Committee which meets the first Monday of each month. **Your request should be submitted at least 30 days in advance of the meeting date.** The person initiating this form is expected to attend the meeting to answer any questions the committee members might have. You will receive a confirmation on the date your request will appear on the committee agenda for review. Should you have any questions please contact Gayle Seaton at extension ~~8351.~~ 8301 - Kathy

:

This request is for (check one):	Capital Equipment ☒	Building/Grounds Modifications or Improvements ☐	
Submitter's Name:	Stephanie Watson		
Submitter's Phone Number:	224-484-4800		
School:	Liberty Elementary		
Date Submitted:	1/16/26		
Project Title:	Digital Sign		
Project Start Date:	to be determined based on weather		
Project End Date:	July 2026		
Funding Source with account #:	20 E 132 2542 5410 01 000000		
Estimated Cost: (including materials and labor):	$36,773 ⇒ $10,000 from LES PTO and $26,773 from LES budget		
Manufacturer/Vendor Name	Express Signs, Daktronics, and Ron Jones Electric		
Contact Name:	Lino Carrillo ; Kevin Szamlewski; Ron Jones		
Contact Phone Number:	815-725-9080, 605-534-2861 847-695-7500		

Project Description: (Attach additional information including drawings, material list, specifications, quotes, etc.)
A digital sign in front of Liberty will keep families informed of events and information at Liberty.

For Administration Use Only

Analysis

1.	Does the capital equipment item provide a learning opportunity that other district students are not privy to receiving?	Yes	☐	No	☐
2.	Does the capital equipment item commit the district to a future financial obligation? Note: There is no commitment by the district to replace the item at the end of its useful life.	Yes	☐	No	☐
6.	Does the capital equipment item require periodic maintenance?	Yes	☐	No	☐
3.	Does the capital equipment item benefit anyone in the school other than the students or staff?	Yes	☐	No	☐
4.	Does the capital equipment item require support from our computer network?	Yes	☐	No	☐
5.	Does the capital equipment item supplant an item on the district replacement schedule?	Yes	☐	No	☐

Cost Estimate of District Funds to Complete Project

Materials	$	For:
Labor	$	For:
Initial Project Cost	$	For:
Ongoing Maintenance	$	For:

Is the manufacturer/supplier/contractor approved? Yes ☐ No ☐
Is a City Permit Required? Yes ☐ No ☐

Reviewed

Director of Operations / Technology		Date:	
Chief Financial Officer		Date:	
Date Approved:	Date Denied:	Reason:	

Final Approval

Final Approval: Send copy of this form to school administrator ☐ Date: _____

Final Inspection: _____ _____
Inspected by *Date*

Comments/Conditions:

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Intercom/Clock System Replacement Contract**

Background

The modern school requires a multi-use, integrated communications system that supports daily messaging, bell scheduling, and routine announcements, while also providing the ability to rapidly deploy instructions and urgent information across all channels during critical and life-safety situations. To meet this need, the District has been modernizing its outdated clock and intercom systems by transitioning to Atlas IED systems. Currently, 11 of the District's schools have been upgraded, with 17 remaining. The upgrade to the Atlas IED system will be completed in all schools over the next six fiscal years, starting with the schools that have outdated and failing systems.

At Carpentersville Middle School, the existing clock and intercom systems are original to the building (built in 1954) and have exceeded their useful life. Replacing them with Atlas IED systems will provide improved system integration, durability, and ease of use, further supporting the District's commitment to leveraging technology to enhance safety and the learning environment.

This project is not required to be competitively bid, as technology purchases are exempt from bidding requirements under Illinois procurement laws. As a result, the District has standardized on a single vendor (Applied Communication Group), which improves system compatibility, simplifies maintenance, ensures consistent user training, and allows for more efficient troubleshooting. This approach reduces long-term operational complexity, improves response times for repairs and upgrades, and supports the effective use of District resources while maintaining responsible purchasing practices.

Supporting documentation includes the Project Budget and Lamp Incorporated's Letter of Compliance, confirming that Applied Communications Group has met the contract requirements.

Administrative Recommendation

The administration recommends accepting the proposal from Applied Communications Group in the amount of $959,415.00 for the replacement of the existing intercom systems to the Atlas IED system at Carpentersville Middle School.

Fiscal Impact

The Capital Improvement Fund (60) will fund the intercom/clock replacement at a total project cost of $959,415.00, including contingencies, fees, and other associated costs.

Community Unit School District 300

Carpentersville Middle School Intercom Replacement

Project Budget

November 24, 2025

PKG #	DESCRIPTION	TRADE CONTRACTOR	ALLOWANCES	BUDGET	PROPOSAL
27A	Low Voltage (Intercom)				
	Carpentersville Middle School	Applied Communications Group	$ 25,000	$ 756,445	$ 710,761
			$ 25,000	$ 756,445	$ 710,761
		Preconstruction		$ 2,500	$ 2,500
		General Conditions		$ 13,333	$ 13,333
		Lamp Total CM Fee (3.50%)		$ 27,030	$ 25,431
		SUBTOTAL		$ 799,308	$ 752,025
		Contingency		$ 75,645	$ 71,076
		SUBTOTAL		$ 874,952	$ 823,101
		Architectural & Engineering Fees (9.5%)		$ 75,934	$ 71,442
		Architectural & Engineering Reimbursables		$ -	$ -
		SUBTOTAL		$ 75,934	$ 71,442
		CM Reimbursables (Construction Testing, Inspections)		$ -	$ -
		Owner Costs (testing, FFE, etc.)		$ 5,000	$ 5,000
		TOTAL		$ 955,886	$ 899,543

PROJECT BUDGET	$ 959,415
VARIANCE OVER/(UNDER)	$ (59,872)

460 N. Grove Ave.
Elgin, IL 60120
www.lampinc.net

O: 847.741.7220
F: 847.741.9677

November 24, 2025

Dr. Frank Williams
Chief Financial Officer
Community Unit School District 300
2550 Harnish Road
Algonquin, IL 60102

RE: Letter of Compliance
2026 CMS Intercom Replacement

Dear Dr. Williams,

We have received a proposal from Applied Communications Group for the Community Unit School District 300 2026 Intercom Replacement Project at Carpentersville Middle School. Lamp Incorporated completed a work scope review with Applied Communications Group and have found them to be in compliance with the Contract Documents. Please confirm Lamp Incorporated is authorized to issue a contract as outlined below.

27A Low Voltage (Intercom)
Applied Communications Group

Base Bid:	$	710,761
Proposed Contract Amount:	**$**	**710,761**

Should you have any questions, or require any additional information, please do not hesitate to contact me at your convenience.

Respectfully,

LAMP INCORPORATED

Chad Alexander
Vice President of Operations

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Diane White,
Director of Purchasing

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Copy Paper Bid**

Background

The District spends approximately $160,000 annually on copy paper and has experienced a downward trend in usage from FY25 to FY26.

The District's current copy paper contract expires on February 28, 2026. To secure a new agreement, the District issued a bid through its electronic bidding platform, BidNet, for district-wide copy paper with just-in-time delivery on Friday, January 2, 2026. Bids were opened on Thursday, January 22, 2026, at 10:00 a.m. The bid specifications requested pricing by size and color on both a per-case and per-pallet basis and informed vendors that the contract would be awarded based on total aggregate pricing, rather than individual unit pricing.

Seventeen vendors downloaded the bid documents, and three vendors submitted bids ranging from $36,569.85 to $38,769.08. The initial contract term will run from March 1, 2026, through May 31, 2026, with the option to extend the contract for three additional three-month periods. This contract structure reflects standard industry practice and allows the District to maintain competitive pricing in a market with frequent cost fluctuations.

Murnane Paper Company, the District's current provider, submitted the lowest responsive and responsible bid. Their performance has been consistently strong, and staff report a high level of satisfaction with their service and reliability.

Administrative Recommendation

Administration recommends awarding the copy paper contract to Murnane Paper Company at the case and pallet prices listed below.

Fiscal Impact

The total estimated cost for this period is $40,000 based upon historical purchase quantities. However, this amount could be higher depending on demand. Building/Department budgets fund copy paper, so expenses will be paid for out of Fund 10 (Education), Fund 20 (O&M), and Fund 40 (Transportation).

D300 Item Description	Price
PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 52.50
PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 52.50
PAPER XEROGRAPHIC, GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 52.50
PAPER XEROGRAPHIC, GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 52.50
PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 52.50
PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 32.40
PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 38.40
PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 84.00
PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 84.00
PAPER, XEROGRAPHIC GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 84.00
PAPER, XEROGRAPHIC GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 84.00
PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 84.00
PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	$ 61.00
PAPER, XEROGRAPHIC, CANARY 20 LB. 11 X 17, 5 RM/CASE	$ 64.50
PAPER, XEROGRAPHIC, BLUE 20 LB. 11 X 17, 5 RM/CASE	$ 64.50
PAPER, XEROGRAPHIC, GOLDENROD 20 LB. 11 X 17, 5 RM/CASE	$ 64.50
PAPER, XEROGRAPHIC GREEN 20 LB. 11 X 17, 5 RM/CASE	$ 64.50
PAPER, XEROGRAPHIC, PINK 20 LB. 11 X 17, 5 RM/CASE	$ 64.50
PAPER, XEROGRAPHIC, WHITE 20 LB. 11 X 17, 5 RM/CASE	$ 42.00
PAPER, XEROGRAPHIC, FIREBALL FUSCHIA 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, COSMIC ORANGE 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, LUMINOUS LIME 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, TERRESTRIAL TEAL 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, PLANETARY PURPLE 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, SOLAR YELLOW 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, LUNAR BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, GAMMA GRN 8 1/2 X11, 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, GALAXY GOLD 8 1/2X11, 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC, PULSAR PINK 8 1/2X11 24 LB 10 RM/CS	$ 132.00
PAPER, XEROGRAPHIC,WHITE 3-HOLE PUNCH 8 1/2X11 20 LB 10 RM/CS	$ 42.00
PAPER, XEROGRAPHIC, BRITE FUSCHIA 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE ORANGE 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE LIME 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE TEAL 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE PURPLE 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE YELLOW 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE GRN 8 1/2 X11, 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE GOLD 8 1/2X11, 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, BRITE PINK 8 1/2X11 20 LB 10 RM/CS	$ 118.00
PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 40 CS/PALLET	$ 1,284.00
PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 40 CS/PALLET	$ 1,680.00

COMMUNITY UNIT SCHOOL DISTRICT 300
Contract Pricing for Copy Paper
Thursday, January 22, 2026 10:00AM - Virtual

COMPANY	References	Sample	Bid Response Form A	Bid Response Form B	Certifications	Vendor App.	W-9	Comments
Bid Craft								
Contract Paper Group								
Garvey's Office Products	X	X	X	X	X	X	X	
INVI Bridge Company Limited								
Lakeshore Learning Materials, LLC								
Liberty Paper								
Millcraft Paper								
Murnane Paper Company	X	X	X	X	X	X	X	
Prime Supplies								
Print It Sypply LLC								
Quill LLC								
School Specialty LLC								
Staples Contract and Commercial LLC								
School Wholesale Supplies LLC								
United Supply Alliance Inc.								
Veritiv Operating Co.	X	N	X	X	X	X	X	Disqualified - Required sample case not provided prior to bid opening (pg. 15 of Complete Bid Documents)
Wallys Printing								

Administration Recommends
Murnane Paper Company, Elmhurst, IL - for multipurpose paper for a 3 month contract with the possibility of three, three-month extensions. Estimated Award Total based upon historical purchases - $38,769.08

D300 Item Number	D300 Item Description	D300 UOM	Estimated **Annual** Purchase Qty	Estimated **Quarterly** Purchase Qty	**Garvey**		**Murnane**		**Veritiv**		
					Vendor Unit Price - 3 Months 3/1/25 - 5/31/25	**Total Cost**	**Vendor Unit Price - 3 Months 3/1/25 - 5/31/25**	**Total Cost**	**Vendor Unit Price - 3 Months 3/1/25 - 5/31/25**	**Total Cost**	**Vendor Comments & Lead times**
15-0020	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	29	7	61	$442.25	52.5	$380.63	52.5	$380.63	
15-0025	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	19	5	61	$289.75	52.5	$249.38	52.5	$249.38	
15-0030	PAPER XEROGRAPHIC, GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	19	5	61	$289.75	52.5	$249.38	52.5	$249.38	
15-0035	PAPER XEROGRAPHIC, GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	15	4	61	$228.75	52.5	$196.88	52.5	$196.88	
15-0040	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	33	8	61	$503.25	52.5	$433.13	52.5	$433.13	
15-0045	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	282	71	33.79	$2,382.20	32.4	$2,284.20	30.95	$2,181.98	
15-0046	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	38.4	$0.00	39.5	$0.00	
15-0050	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	84	$0.00	85	$0.00	
15-0055	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	84	$0.00	85	$0.00	
15-0060	PAPER, XEROGRAPHIC GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	84	$0.00		$0.00	Color not available from Mill
15-0065	PAPER, XEROGRAPHIC GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	84	$0.00	85	$0.00	
15-0070	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	84	$0.00	85	$0.00	
15-0075	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		$0.00	61	$0.00	55	$0.00	
15-0080	PAPER, XEROGRAPHIC, CANARY 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		$0.00	64.5	$0.00	67.5	$0.00	
15-0085	PAPER, XEROGRAPHIC, BLUE 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		$0.00	64.5	$0.00	67.5	$0.00	
15-0090	PAPER, XEROGRAPHIC, GOLDENROD 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		$0.00	64.5	$0.00		$0.00	Color not available from Mill
15-0095	PAPER, XEROGRAPHIC GREEN 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		$0.00	64.5	$0.00	67.5	$0.00	
15-0100	PAPER, XEROGRAPHIC, PINK 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		$0.00	64.5	$0.00	67.5	$0.00	
15-0105	PAPER, XEROGRAPHIC, WHITE 20 LB. 11 X 17, 5 RM/CASE	CASE	15	4	38.79	$145.46	42	$157.50	58	$217.50	
15-0110	PAPER, XEROGRAPHIC, FIREBALL FUSCHIA 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0115	PAPER, XEROGRAPHIC, COSMIC ORANGE 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0120	PAPER, XEROGRAPHIC, LUMINOUS LIME 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0125	PAPER, XEROGRAPHIC, TERRESTRIAL TEAL 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0130	PAPER, XEROGRAPHIC, PLANETARY PURPLE 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	$132.00	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0132	PAPER, XEROGRAPHIC, SOLAR YELLOW 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0133	PAPER, XEROGRAPHIC, LUNAR BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0134	PAPER, XEROGRAPHIC, GAMMA GRN 8 1/2 X11, 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0135	PAPER, XEROGRAPHIC, GALAXY GOLD 8 1/2X11, 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0136	PAPER, XEROGRAPHIC, PULSAR PINK 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		$0.00	132	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton
15-0137	PAPER, XEROGRAPHIC,WHITE 3-HOLE PUNCH 8 1/2X11 20 LB 10 RM/CS	CASE	40	10	37.79	$377.90	42	$420.00	58	$580.00	
15-0138	PAPER, XEROGRAPHIC, BRITE FUSCHIA 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0139	PAPER, XEROGRAPHIC, BRITE ORANGE 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0145	PAPER, XEROGRAPHIC, BRITE LIME 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0150	PAPER, XEROGRAPHIC, BRITE TEAL 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0155	PAPER, XEROGRAPHIC, BRITE PURPLE 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0160	PAPER, XEROGRAPHIC, BRITE YELLOW 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0165	PAPER, XEROGRAPHIC, BRITE BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0170	PAPER, XEROGRAPHIC, BRITE GRN 8 1/2 X11, 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0175	PAPER, XEROGRAPHIC, BRITE GOLD 8 1/2X11, 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0180	PAPER, XEROGRAPHIC, BRITE PINK 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		$0.00	118	$0.00	61	$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0185	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 40 CS/PALLET	PALL	98	25	1351.6	$33,114.20	1284	$31,458.00	1198	$29,351.00	Full Pallet
15-0190	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 40 CS/PALLET	PALL	7	2	38.79	$67.88	1680	$2,940.00	1560	$2,730.00	Full Pallet
				GRAND TOTALS		$37,841.39		$38,769.08		$36,569.85	

*Bid Error

*Does not meet spec; price is double for required qty of 10/cs

*Disqualified - Required sample case not received prior to bid opening

Bid - Contract Pricing for Copy Paper			
ACTION	DATE	TIME	LOCATION
Timeline Established	Thursday, 11/20/25		Purchasing
Specifications Released	Friday, 1/2/26	4:00 PM CT	BidNet
Legal Ad	Friday, 1/2/26		Daily Herald
Pre-Bid Meeting	Wednesday, 1/7/26	10:00 AM CT	Google Meet
Q&A Deadline	Thursday, 1/15/26	12 Noon CT	BidNet
Bid Opening	Thursday, 1/22/26	10:00 AM CT	Google Meet
Evaluation Period	Thursday, 1/22/26 - Friday, 1/30/26		Purchasing
Recommendation to CFO	Friday, 1/30/26		Dr. Frank Williams
Board Operations Committee Meeting	Tuesday, 2/10/26	4:30 PM CT	Administration
BOE Approval	Tuesday, 2/24/26	6:30 PM CT	Administration

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Deborah Mason,
Director of Transportation & Food Service

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Multi-Functional School Activity Bus Purchase**

Background

The District has used multifunction school activity buses (MFSAB) to supplement transportation and help control field trip costs for approximately 15 years. These buses differ from traditional yellow school buses because they are not intended to transport students between home and school and do not require a commercial bus driver license. MFSABs are specifically prohibited from use for regular route transportation service and are exempt from traffic control requirements and devices, including stop arms and flashing lights. However, they are required to comply with all school bus safety standards. This program has been very successful for the District, particularly for athletic teams, as there has been a growing number of coaches willing to be trained to safely operate these vehicles.

The District maintains a fleet of seven MFSABs, owning five (two 2009 models, one 2012 model, and two 2019 models) and leasing two (both 2025 models). As part of the District's vehicle replacement schedule, three activity buses (two 2009 models and one 2012 model) have reached the point where replacement is necessary to maintain reliability and meet District standards. These buses will be used as trade-ins for the purchase.

To replace these vehicles, the District issued a bid on January 2, 2026, and received five responses with net pricing (purchase value minus trade-in value) ranging from $310,968.00 to $380,967.00. Southern Bus Mobility submitted the lowest responsive and responsible bid.

The new buses will be allocated to each of the high schools.

Administrative Recommendation

The Administration recommends awarding the bid to Southern Bus Mobility of Breese, IL, for the purchase of three (3) MFSAB for a net price of $310,968.00.

Fiscal Impact

This would be funded through the Transportation fund in fiscal year 2027. New bus lead times are long, which is why a bid was issued in January for a July 1, 2027 delivery date.

COMMUNITY UNIT SCHOOL DISTRICT 300
Activity Bus Purchase
Thursday, January 22, 2026 11:00AM - Virtual

COMPANY	Bid Response Form A	Addendum 1	Addendum 2	Product Spec Sheets	Warranty	References	Certifications	Vendor App.	W-9	Comments
ABC Bus, Inc.										
Alamex Inc.										
Best Bus Sales										
Bob Maxey Ford										
Broadway Ford Truck Sales										
Cabot Coach Builders										
Central States Bus Sales	X	X	X	X	X	X	X	X	X	
Don Brown Bus Sales, Inc.										
Endera Motors										
Fleetside Ford										
Haggerty Ford										
Masters Transportation										
Micro Bird Commercial										
Midwest Bus Sales	X	N	N	X	N	X	X	N	X	Disqualified - Unsigned Bid Repsonse Form A
Midwest Transit Equipment	X	X	X	X	X	X	X	N	X	
National Bus Sales										
Northwest Bus Sales										
One Nation Distribution LLC	X	N	N	X	N	P	X	N	X	References not complete
RIDE Mobility LLC										
Southern Bus & Mobility	X	X	X	X	X	X	X	N	X	
Spirit Ford										
The Bus Center										

Administration Recommends
Southern Bus & Mobility, Breese, IL - for the one time net purchase of (3) activity buses. Award Total - $310,968.00

	Central States Bus Sales	Midwest Bus Sales	Midwest Transit Equipment	One Nation Distribution	Southern Bus & Mobility
	Activity Bus Purchase Cost	**Activity Bus Purchase Cost**	**Activity Bus Purchase Cost**	**Activity Bus Purchase Cost**	**Activity Bus Purchase Cost**
MFSAB Vehicle 1	$ 110,970.00	$ 109,297.00	$ 108,489.00	$ 136,989.00	$ 108,656.00
MFSAB Vehicle 2	$ 110,970.00	$ 109,297.00	$ 108,489.00	$ 136,989.00	$ 108,656.00
MFSAB Vehicle 3	$ 110,970.00	$ 109,297.00	$ 108,489.00	$ 136,989.00	$ 108,656.00
Total Purchase Amount	$ 332,910.00	$ 327,891.00	$ 325,467.00	$ 410,967.00	$ 325,968.00
	Activity Bus Trade In Amount	**Activity Bus Trade In Amount**	**Activity Bus Trade In Amount**	**Activity Bus Trade In Amount**	**Activity Bus Trade In Amount**
Trade In A001	$ 1,000.00	$ 1,500.00	$ 500.00	$ 6,000.00	$ 2,500.00
Trade In A003	$ 1,000.00	$ 1,500.00	$ 500.00	$ 6,000.00	$ 2,500.00
Trade In A007	$ 1,000.00	$ 1,500.00	$ 500.00	$ 6,000.00	$ 2,500.00
Trade In A008	$ 1,000.00	$ 1,500.00	$ 500.00	$ 6,000.00	$ 2,000.00
Trade In A009	$ 1,000.00	$ 1,500.00	$ 500.00	$ 6,000.00	$ 5,500.00
Total Trade In Amount	$ 5,000.00	$ 7,500.00	$ 2,500.00	$ 30,000.00	$ 15,000.00
Net Purchase Amount	$ 327,910.00	$ 320,391.00	$ 322,967.00	$ 380,967.00	$ 310,968.00

*Disqualified - Bid Response Form A unsigned

Bid - Activity Bus Purchase			
ACTION	DATE	TIME	LOCATION
Establish Timeline	Friday, 1/2/26		Purchasing
Specifications Finalized	Monday, 12/22/25		Deb Mason
Specifications Released	Friday, 1/2/26	4:00 PM CT	BidNet
Legal Ad	Monday 1/5/26		Daily Herald
Pre-Bid Meeting	Thursday, 1/8/26	11:00 AM CT	Google Meet
Q&A Deadline	Thursday, 1/15/26	12 Noon CT	BidNet
Bid Opening	Thursday, 1/22/26	11:00 AM CT	Google Meet
Evaluation Period	Thursday, 1/22/26 - Friday, 1/30/26		Purchasing
Recommendation to CFO	Friday, 1/30/26		Dr. Williams
BOC Committee Meeting	Tuesday, 2/10/26		Administration
BOE Meeting	Tuesday, 2/24/26		Administration

Community Unit School District 300
Purchasing Department
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8460

January 2, 2026

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District") invites you to submit a sealed bid for

Activity Bus Purchase

The enclosed bid form(s) **must** be used in submitting your electronic bid via BidNet.

Electronic, sealed bids will be received until **11:00 AM CT, Thursday, January 22, 2026** at which time they will be publicly opened and read.

The required Contractor's Certification forms must be completed and returned with the bid.

It is the intention of the Board of Education to award the bid at the **February 24, 2026 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Diane C. White

Sincerely,
Diane C. White
Director or Purchasing
Community Unit School District 300

PUBLIC NOTICE

NOTICE TO BIDDERS

The Board of Education of Community Unit School District No. 300 is accepting sealed bids for:

Activity Bus Purchase

Bids be will be accepted electronically via Bidnet until 11:00 AM CT, Thursday, January 22, 2026, at which time they will be publicly opened and read. A public bid opening will be held virtually, via Google Meet. Meeting information will be supplied to potential suppliers via BidNet.

Instruction to Bidders:

Bids must be submitted via BidNet, District 300's online bid submittal service.

A non-mandatory document review pre-bid meeting will be held virtually on Thursday, January 8, 2026 at 11:00 AM.

Bid specifications will be available on Friday, January 2, 2026 after 4:00 PM. To obtain bid specifications, please visit - www.d300.org/Purchasing - Click on Vendor Registration or Login. This Link will direct you to the District 300 BidNet website.

Questions regarding this legal ad should be directed to:

Community Unit School District 300
Diane C. White / Director of Purchasing
2605 Bunker Hill Dr.
Algonquin, IL 20102
847-5551-8460
bids.purchasing@d300.org

The Board of Education of Community Unit School District 300 reserves the right to reject any and all proposals or waive any bid irregularities.

Bid - Activity Bus Purchase			
ACTION	**DATE**	**TIME**	**LOCATION**
Establish Timeline	Friday, 1/2/26		Purchasing
Specifications Finalized	Monday, 12/22/25		Deb Mason
Specifications Released	Friday, 1/2/26	4:00 PM CT	BidNet
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Info to CFO	Friday, 1/30/26		Dr. Williams
BOC Committee Meeting	Tuesday, 2/10/26		Administration
BOE Meeting	Tuesday, 2/24/26		Administration

Instructions to Bidders

1. GENERAL

a. Bids shall be signed. Unsigned bids will be rejected.

b. Upload bids to BidNet on or before the time scheduled for the opening. Late bids will not be opened or considered.

c. All bids MUST be completed in the the Bid Response Form posted with the complete bid documents.

d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Bids should not include sales or excise tax.

e. Prices quoted shall include all charges for packing, transportation and delivery to the locations designated on the bid specification and installation.

f. Correspondence shall be addressed to the Director of Purchasing.

g. Bids are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.

h. Oral, telephonic, telegraphic, facsimile and hard-copy bids will not be accepted.

2. ERRORS AND OMISSIONS

All bids shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for bid opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

3. FIRM BID

All bids will be considered to be firm for a period of ninety (90) days from the date established for the opening of bids.

4. WITHDRAWAL OF BIDS

Bids may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of bids.

5. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the bid.

b. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all bids, to waive irregularities and to accept that bid which is considered to be in the best interest of the District. Any such decision shall be considered final. All items bid shall be new unless otherwise specified in the requirements.

6. VENDOR APPLICATION AND W-9 FORM

The District requires that a current Vendor Application and W-9 form be included with your sealed bid. These forms can be found within the Complete Bid Documents.

7. COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE ACT

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

The Illinois Department of Labor publishes the prevailing wage rates on its website at - https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx

The Illinois Department of Labor revises the prevailing wage rates and the Contractor/subcontractor has an obligation to check the Department's website for revisions.

8. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

9. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

10. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

11. COMPLETION DELIVERY TIME

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

12. EVALUATIONS

The District reserves the right to reject any and all bids, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on bid request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of bids. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

13. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a bid for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the bid, and include in its own bid all sums sufficient to provide all work required by the contract documents. After opening of bids, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a bid, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS NOT REQUIRED OF THIS PROJECT)

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond and a Labor and Material Payment Bond, each in the full amount of the contract. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto. The Performance Bond and the Labor and Material Payment Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties. The Performance Bond and the Labor and Material Payment Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

15. BID SECURITY IS NOT REQUIRED OF THIS PROJECT

A Bid Bond or certified check made payable to the District in the amount of ten percent (10%) of the bid shall accompany each bid as a guarantee that the bidder, if awarded the contract, will furnish the required Performance Bond and Labor and Material Payment bonds, execute the contract and proceed with the work. Upon failure to do so, the bidder shall forfeit the check or the district shall be entitled to the principal amount of bid bonds as liquidated damages. No mistakes or errors on the part of the bidder shall excuse the bidder or entitle bidder to a return of the check or bid bond. No bidder may withdraw a bid for a period of 60 days after the date of opening thereof.

The bid bonds or checks will, with the exception of those of the three lowest bidders, be returned within seven days after the opening of bids and the remaining checks or bid bonds will be returned when the contract is executed and all required bonds have been provided.

16. Delivery Location

Building Name	Address	Delivery Hours	Bell Times	Liftgate Required Y/N
Bunker Hill Transportation (847)532-6050	2603 Bunker Hill Dr. Algonquin, IL 60102	7:00AM - 3:00PM	N/A	Y

17. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period of _1__ year from delivery. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

18. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

MINIMUM INSURANCE REQUIREMENTS

General Liability	General Aggregate	$2,000,000
	Products-Comp/OP Agg	2,000,000
	Personal Injury	1,000,000
	Each Occurrence	1,000,000
	Fire Damage (Any one fire)	50,000
	Medical Exp. (Any one person)	5,000
Excess Liability	Each Occurrence	2,000,000
	Aggregate	2,000,000
Automobile Liability	Bodily Injury (each occ)	1,000,000
	Property Damage (each occ)	1,000,000
Worker's Compensation	Statutory Limits	
	Each Accident	500,000
	Disease-Policy Limit	500,000
	Disease-Each employee	500,000

All such insurance shall not be cancelable without thirty (30) days prior written notice being given to the District. With respect to the insurance required herein, the contractor shall provide such insurance naming the District, the Board of Education and its members individually, and its employees and agents as **additional named insured**. The contractor shall also purchase and maintain such insurance as will protect the District from and against all claims, damages, loss and expenses, including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense, (1) is attributable to bodily injury to or destruction of tangible property (other than

the work itself), including the loss of use resulting there from, and (2) is caused in whole or in part by a negligent act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable, regardless of whether or not it is caused in part by a party to whom insurance is afforded pursuant to this paragraph.

It is MANDATORY within ten (10) days after the bid award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

19. TOTAL PRICE FOR ALL ITEMS BID

A total bid dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the bid form before signing and submitting the bid.

20. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

21. DAMAGE TO PROPERTY

In the event the bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration shall be to a condition at least equivalent to the condition of the affected area

immediately before the destruction or damage. If the bidder does not repair such

damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

22. LATE BIDS

Bids received after the time specified in the Invitation to Bid will not be opened or considered. The method of transmittal of the bid is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of bids is prohibited.

23. RECYCLED PRODUCTS

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as bid alternatives. Notations are to be included as to the percentage of recycled products in each item.

24. PAYMENT

Payment to be made within 45 days after the project completion.

Does your company accept ACH payments?
Does your company accept credit cards?
Does your company allow discounts for early payments?

Discounts examples –
2% 10 days net 30
1% 20 days net 30

25. MANUALS

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

26. CONTRACT DURATION

This is to be a one-time purchase.

27. PERSONNEL

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

28. SEXUAL HARASSMENT

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual

harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

29. QUALIFICATIONS

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

30. FINANCIAL STABILITY

The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the bid, and the name, address, and business telephone number of each such person.

b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

31. COMPLIANCE WITH LAWS

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

32. GOVERNING LAW

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to

contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

33. BID

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All bids shall be submitted with each space

properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the

bidder so indicates, it is understood that the bidder has submitted the bid in strict accordance with the specification requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such bid is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the bid, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

34. BIDDER'S AGREEMENT

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or (2) any subsequent purchase order

between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's bid, the required submittals, and the purchase order, if any, shall comprise the binding contract.

35. CANCELLATION – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

36. ADDITIONAL INFORMATION

Contact Diane C. White, Director of Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email –bids.purchasing@d300.org

REFERENCES

LIST BELOW THE LAST FOUR (4) SCHOOL DISTRICTS OR OTHER PUBLIC/GOVERNMENT ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE GOODS AND/OR SERVICES.

1. **ORGANIZATION:**
   _____

   ADDRESS:
   _____

   CITY, STATE, and ZIP CODE:
   _____

   TELEPHONE NUMBER / EMAIL:
   _____

   CONTACT PERSON:
   _____

   DATE OF SERVICES:
   _____

   DOLLAR AMOUNT OF THE JOB:
   _____

2. **ORGANIZATION:**
   _____

   ADDRESS:
   _____

   CITY, STATE, and ZIP CODE:
   _____

   TELEPHONE NUMBER / EMAIL:
   _____

   CONTACT PERSON:
   _____

   DATE OF SERVICES:
   _____

   DOLLAR AMOUNT OF THE JOB:
   _____

REFERENCES (CONT.)

3. **ORGANIZATION:**
_____

ADDRESS:
_____

CITY, STATE, and ZIP CODE:
_____

TELEPHONE NUMBER / EMAIL:
_____

CONTACT PERSON:
_____

DATE OF SERVICES:
_____

DOLLAR AMOUNT OF THE JOB:
_____

4. **ORGANIZATION:**
_____

ADDRESS:
_____

CITY, STATE, and ZIP CODE:
_____

TELEPHONE NUMBER / EMAIL:
_____

CONTACT PERSON:
_____

DATE OF SERVICES:
_____

DOLLAR AMOUNT OF THE JOB:
_____

OFFEROR'S NAME: _____

SIGNATURE: _____

DATE: _____

COMMENTS –

_____
_____
_____
_____

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the _____ work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2026.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is incompliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2026.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS

_____ agrees if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0/01 et seq., as two consecutive months of unemployment exceeding 5%, then _____ agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the _____ work for Community Unit School District #300, Carpentersville, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2026.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Anyone violating this provision could be subject to having their contract terminated at the sole discretion of the Board of Education.

Board Policy -
Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____day of _____, 2026.

_____
NOTARY PUBLIC

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certified that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: _____

Title: _____

Dated: _____

SUBSCRIBED and SWORN TO before me
This _____ day of _____, 2026.

_____

NOTARY PUBLIC

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Dated: _____

Vendor Application Google Link

https://docs.google.com/forms/d/e/1FAIpQLSd9mbvY5QgtYXX8Exw-pABtwKbcrGBHnKYqYfdzZX7G8xGCEA/viewform

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See ***Specific Instructions*** on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	**Signature of U.S. person**	**Date**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Scope of Work

Activity Bus Purchase

Community Unit School District 300 intends to purchase (3) new 2026 MFSABs (activity buses) and will use (5) of our MFSABs as trade-ins. We have (4) 2009 and (1) 2012 MFSABs. All vehicles are in either fair or good condition. Unit pricing must include all shipping, delivery, tax, title and license costs. It is the intention of the district to award this bid to a single supplier, based upon the net purchase amount.

QUALIFICATIONS

Vendor must be an authorized dealer of the MFSABs the vendor is bidding on. ALL products offered must be as specified or equivalent in meeting or exceeding product specifications. All vehicles bid must have product specification sheets enclosed with the bid response.

Bids containing bid conditions may not be accepted.

MINIMUM VEHICLE REQUIREMENTS

Bus Type A - MFSAB
Seating Capacity: 14 Passengers Freedman Activity Seats or comparable

Chassis Equipment:
Air Conditioning: Yes
Batteries: Dual 770 CCA
Crossing Gate: Electric
Cruise Control: Yes
Engine: 6.6L V8 401HP, 464 tq
Fuel Tank Size: 33 Gallon

GVWR: 12,300#
Tires Front & Rear: LT225/75R16E
Transmission: GM 6-Speed w/OD
Wheelbase: 139"
Wheel Covers: Stainless Steel

Body Equipment:
Air Conditioning: 55K Rear In-Wall Tie-In
Backup Alarm: 112 db
Back-Up camera w/ rearview mirror monitor
Body Length: 4 Row
Body Lock System: Rear Vandal Only
Entrance Door: Electric
Exit, Roof Hatch: Yes
Exit, Window Qty: 2
Floor Color: Gray
Floor Support: 14 Gauge Steel
Side & Rear Windows: Tint/Temp

VEHICLE REQUIREMENTS CONT.

Heaters: 60k BTU Rear
Lights, Interior: LED
Lights, Exterior: LED
Lights, Warning: None
Mirrors, Rear View: Open View Motorized
Mirrors, Cross View: Rosco Heated
Mirrors, Bracket Color: Stainless Steel
Heated and remote powered exterior mirrors
Crossing gate w/ interrupt switch
Yellow noise suppression switch
All required Illinois decals interior & exterior
Certificate holder on front bulkhead
Lettering – empty weight, length, capacity
Child check alarm system
PreWired for 2-way radio
Original SOA: IL
Original Spec Pkg: IL
Paint, Body: White
Pass Seat, Color: Multi Color
Seat, Driver: Vinyl
Pass Seat, Features: Full Lap Belt
Pass Seat, Style: Freedman Activity or comparable
Pass Seat, Upholstery: Cloth
Radio & Speakers: Radio w/ 4 Speakers
Rear Buffer Zone: Yes
Rub Rails: 2
Stop Arm: None
Storage, Interior: Rear Equipment Rack and overhead storage compartments
Wheelchair, Lift: None

MEET MFSAB REQUIREMENTS AND ALL FEDERAL SCHOOL BUS REQUIREMENTS WITH EXCEPTION OF TRAFFIC SIGNALS.

DELIVERY ADDRESS

Transportation Department
2603 Bunker Hill Dr.
Algonquin, IL 60102

ORDER FULFILLMENT

MFSABs (Activity Buses) are to be delivered by the end of July. If MFABs are delivered prior to 7/1/26, payment will be deferred to our new fiscal year which begins in July 2026.

TRADE-IN MFSABS

Unit #	Year	Make & Model	Current Milage	Condition	PAX
A001	2009	GM MFSAB	66,337	Fair	15
A003	2009	GM MFSAB	69,145	Fair	15
A007	2009	GM MFSAB	85,576	Fair	15
A008	2009	Chevy MFSAB	72,574	Fair	15
A009	2012	Chevy MFSAB	64,624	Good	15

Units A003 and A008 are no longer in service. There will be minimal mileage added to the remaining buses.

Trade-in vehicles may be inspected by appointment only. Please contact Deb Mason, Director of Transportation and Food Services at Deborah.Mason@d300.org to set up an appointment.

Photo of Unit # A001



Photos of Unit # A001





Photos of Unit # A001





Photos of Unit # A001



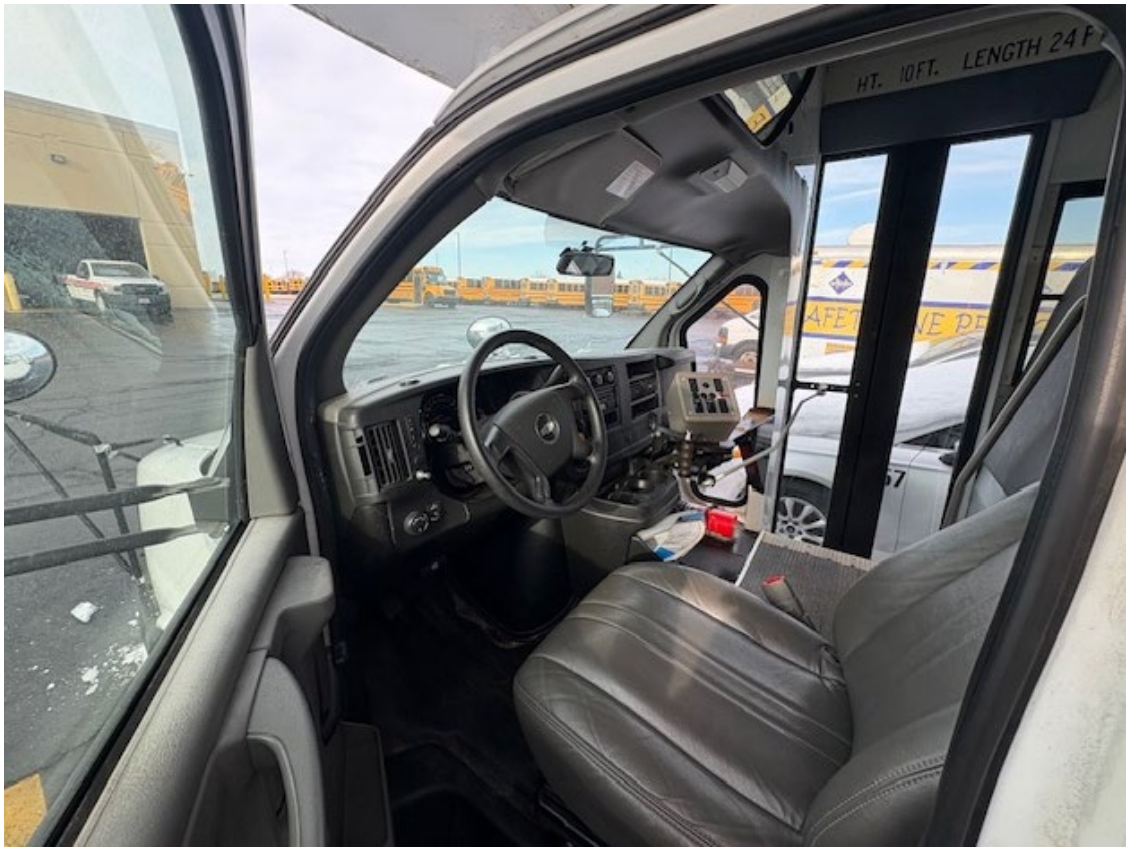


Photos of Unit # A003





Photos of Unit # A003



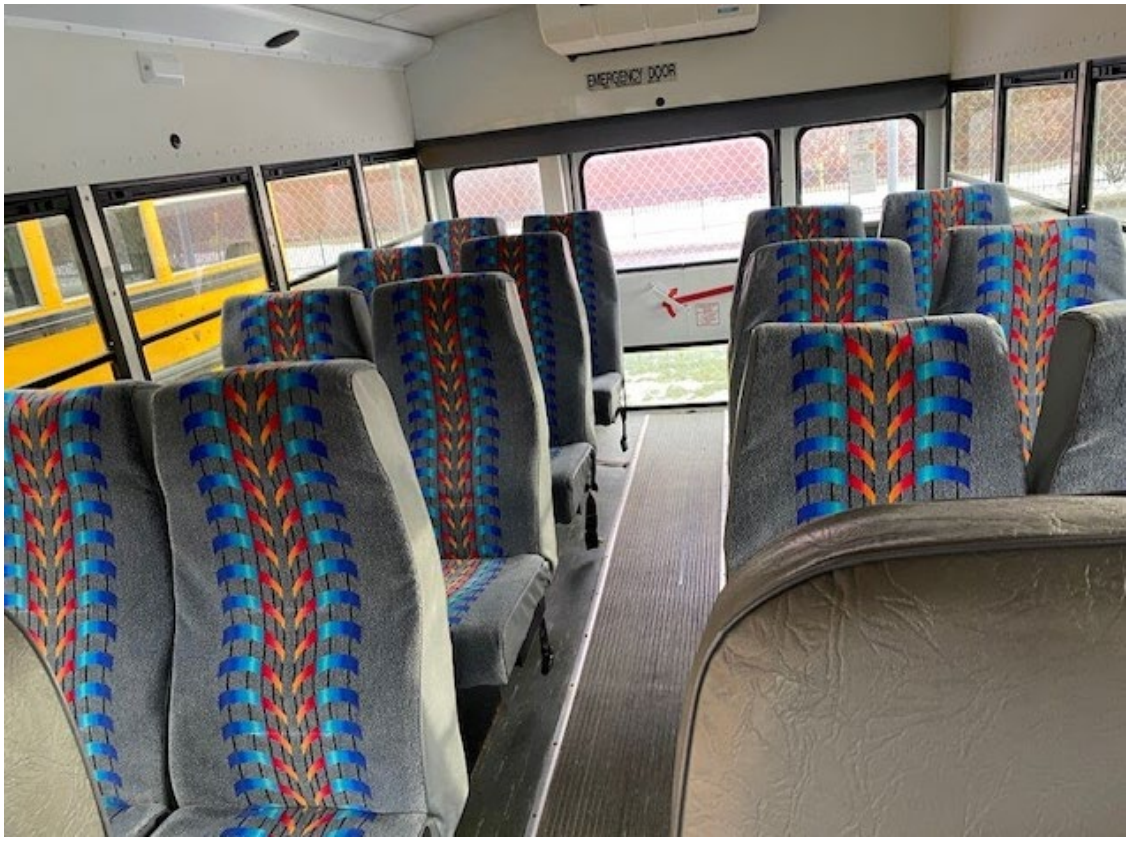


Photo of Unit # A003



Photo of Unit # A007



Photos of Unit # A007





Photos of Unit # A007





Photo of Unit # A007



Photo of Unit # A008



Photos of Unit # A008





Photos of Unit # A008





Photo of Unit # A008



Photo of Unit # A009



Photos of Unit # A009





Photos of Unit # A009





BID RESPONSE FORM A

Activity Bus Purchase

	Activity Bus Purchase Cost
MFSAB Vehicle 1	$
MFSAB Vehicle 2	$
MFSAB Vehicle 3	$
Total Purchase Amount	$
	Activity Bus Trade-In Amount
Trade In A001	$
Trade In A003	$
Trade In A007	$
Trade In A008	$
Trade In A009	$
Total Trade-In Amount	$
Net Purchase Amount	$

Vendor has received Addendum #1 Yes _____ No _____
Addendum #2 Yes _____ No_____

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "…not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx

_____ 90 Days
Name of Company/Corporation Length of time bid is firm

_____ _____
Street Address Bid Submitted by:

_____ _____
City, State, Zip Code Authorized Signature

_____ _____
Telephone Number Please Type or Print Name

_____ _____
Fax Number Illinois License Number

Email address - _____

Please submit your sealed bid no later than Thursday, January 22, 2026, 11:00 AM CT.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Deborah Mason,
Director of Transportation & Food Service

Presented at the following Board Meetings	Date
Board Operations Committee	02/10/2026
BOE 1st Reading	02/10/2026
BOE 2nd Reading	02/24/2026

SUBJECT: **Pupil Transportation Contract Extension**

Background

The District is in the final year of its current contract and its 19th year partnering with Durham School Services for pupil transportation. The district's existing transportation contract includes a provision allowing for two one-year extensions.

Throughout the current contract term, Durham has continued to meet the district's changing needs. They have strengthened their recruiting and maintained excellent staffing levels, supporting District 300's growing number of routes. Extending the contract for one additional year would allow the district to maintain continuity of service while providing extra time to assess long-term transportation needs.

Under the current contract, rate increases are tied to the Chicagoland CPI from March 2024 to February 2025, which is 3.85%.

Administrative Recommendation

The Administration recommends approval of the one-year extension for the 2026-2027 school year.

Fiscal Impact

The estimated total for the 2026-2027 school year is $22.8M, with an estimated state claim return of $15.2M, leaving the district with an estimated expense of $7.6M.

AMENDMENT TO AGREEMENT FOR TRANSPORTATION SERVICES

THIS AMENDMENT is made as of the effective date set forth in paragraph 5 below (the "Effective Date") and is by and between the Board of Education of Community Unit School District 300, Kane, McHenry, DeKalb, and Cook Counties, Illinois (the "District"), and Durham School Services, L.P. (the "Contractor" and, collectively, the "Parties").

WHEREAS, the parties entered into that certain Pupil Transportation Services Agreement dated March 1, 2023; (hereinafter the "Agreement"); and

WHEREAS, the Agreement contemplated a 3-year term from July 1, 2023 through June 30, 2026 with the possibility of two one-year extensions; and

WHEREAS, the parties desire to extend the term of the Agreement further and amend certain portions thereof;

NOW, THEREFORE, the parties mutually agree as follows:

1. **TERM:** The term of the Agreement shall extend for one (1) additional year commencing on July 1, 2026 through June 30, 2027; thereafter, this Agreement may be extended on a year-to-year basis by mutual Agreement of the parties, subject to the operation of Ill. Rev. Stat. ch. 105, Sec. 5/29-6.1, as amended from time to time.

2. **COMPENSATION:** Commencing on July 1, 2026 and extending through June 30, 2027, the rates of compensation payable hereunder shall be as set forth in Exhibit "B" (the "Rates"). The rate of increase shall be 3.85% as provided by the Chicagoland CPI from March 2024-February 2025 as set forth in the Agreement.

3. **OPERATING DATE:** The contract year will have a minimum of one hundred seventy-four (174) operating days.

4. **VALIDITY OF AGREEMENT:** Except as amended herein, all other terms and conditions of the Agreement, attached as Exhibit "A," shall remain in full force and effect. If there is any conflict between the terms of the Agreement and this Amendment, the terms of this Amendment shall control.

5. **EFFECTIVE DATE:** This Agreement shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS WHEREOF, this Agreement has been signed and executed in duplicate on behalf of the parties hereto by persons duly authorized on the day and year first written above.

BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT 300

DURHAM SCHOOL SERVICES, L.P.
By: Durham Holding II, L.L.C.,
Its general partner

By:_____

Title:_____

ATTEST:

By:_____

By:_____
Tim Wertner

Title: Chief Executive Officer

1/16/2026

ATTEST:

By: Willette Cooper

Exhibit A

[INCLUDED BY REFERENCE]

EXHIBIT B

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet			2026-27 SY 1ST EXTENSION OF 2-1 YEAR EXTENSIONS
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26	2026-27
AM, PM and Activity Routes					
Single Route	14	$178.93	$186.98	$195.39	$202.91
Double Routes	60	$206.93	$216.24	$225.97	$234.67
Triple Routes	114	$250.73	$262.01	$273.80	$284.34
Summer Program AM and PM Routes					
Single Route	50	$178.93	$186.98	$195.39	$202.91
Double Routes	0	$206.93	$216.24	$225.97	$234.67
Triple Routes	0	$250.73	$262.01	$273.80	$284.34

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$7,784,418.96	$8,134,635.24	$8,500,661.64

	Contractor Owned Fleet			
Level II – General Education -	2023-24	2024-25	2025-26	2026-27
Extracurricular/Fieldtrip Routes				
Hourly Rate	$42.25	$44.15	$46.14	$47.92
Minimum Cost	$126.75	$132.45	$138.42	$143.75

District provides the Fuel.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education -	2023-24	2024-25	2025-26
Projected Annual Costs	$413,669.75	$432,272.65	$451,756.74

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet			
Level III – General Education Shuttle -	**Number of**	2023-24	2024-25	2025-26	2026-27
Shuttle Routes					
Single Route	4	$52.26	$54.61	$57.07	$59.27

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet

Level III – General Education Shuttle -	2023-24	2024-25	2025-26
Projected Annual Costs	$36,372.96	$38,008.56	$39,720.72

		Contractor Owned Fleet			
Level IV – Early Childhood, and Special	Number of	2023-24	2024-25	2025-26	2026-27
AM and PM Routes					
Single Route	37	$191.43	$200.04	$209.04	$217.09
Double Routes	104	$219.43	$229.30	$239.62	$248.85
Triple Routes	5	$263.23	$275.07	$287.45	$298.52
Midday Routes					
Single Route	30	$72.48	$75.74	$79.15	$82.20
Double Routes	3	$118.47	$123.80	$129.37	$134.35
Summer Program AM and PM Routes					
Single Route	115	$191.43	$200.04	$209.04	$217.09
Double Routes	0	$219.43	$229.30	$239.62	$248.85
Triple Routes	0	$263.23	$275.07	$287.45	$298.52

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special	2023-24	2024-25	2025-26
Projected Annual Costs	$6,400,775.46	$6,688,678.02	$6,989,689.08

		Contractor Owned Fleet			
Level V – Early Childhood, and Special	Number of	2023-24	2024-25	2025-26	2026-27
Shuttle Routes					

Single Route	16	$53.52	$55.93	$58.45	$60.70
Double Route	2	$74.39	$77.74	$81.24	$84.37
Extracurricular/Fieldtrip Routes					
Hourly Rate		$42.25	$44.15	$46.14	$47.92

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special	2023-24	2024-25	2025-26
Projected Annual Costs	$210,039.40	$219,495.44	$229,384.80

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet			
Driver Assistants	**Currently**	2023-24	2024-25	2025-26	2026-27
Driver Assistant for AM and PM Routes*	64	$177.00	$184.95	$193.25	$200.69
*** Proposing a per hour rate with a 2 hour minimum per AM & per PM**		$35.40	$36.99	$38.65	$40.14

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$1,971,072.00	$2,059,603.20	$2,152,032.00

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V	2023-24	2024-25	2025-26
Projected Total Annual Costs	$16,816,348.53	$17,572,693.11	$18,363,244.98

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2023-24	2024-25	2025-26	2026-27
Replacement Parts Mark- Up	10%	10%	10%	10%
Hourly Rate	$77.86	$81.36	$85.02	$88.29

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2026.

_____

Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance: _____, 2026

Board of Education

Community Unit School District 300

By:

President

Attest:

Secretary

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

March 1, 2023

Michael Boettcher
Durham School Services, L.P.
2601 Navistar Drive
Lisle, IL 60532

Via Email: mboettcher@durhamschoolservices.com

Bid: Student Transportation Bid; General Education Transportation Services; Early Childhood and Special Education Services

Dear Mr. Boettcher,

Congratulations! District 300 awarded the transportation bid as described above to Durham School Services, L.P. The Board of Education approved this contract at the regularly scheduled meeting on February 28, 2023. The three-year contract term is July 1, 2023 through June 30, 2026, with the possibility of two one-year extensions. Annual contract values are as follows:

The 2023-2024 School Year total is $16,867,818.75
The 2024-2025 School Year total is $17,626,993.30
The 2025-2026 School Year total is $18,420,475.31

The three-year total contract value is $52,915,287.36.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please sign this letter electronically via Contract Works.

Purchase orders will be issued in accordance with the terms of this contract on a just in time basis.

Please sign this award letter by March 14, 2023. ***Please submit your Performance Bond based on the full amount of the contract and Certificate of Insurance naming District 300, and its member individually and its employees and agents as additional named insureds. These original documents should be sent to the following address prior to March 14, 2023:***

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 1, 2023.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2023-03-10**
ADMINISTRATOR *(Signature)*

Diane C White, Director of Purchasing

Gary Waits
FB55C319B1BF1A7CCABE5B03CE26E4B7 contractworks. **2023-03-10**
CONTRACTOR *(Signature)*

Gary Waits **CEO, Student Transportation**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,
Diane C White
Diane C White, Director of Purchasing

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT 300
BOARD of EDUCATION MEMO

DATE: **January 26, 2023**

TO: Susan Harkin, Superintendent
Board of Education

FROM: Deb Mason
Director of Transportation

Presented at the following Board Meetings	
Construction/Facility	
Finance	02/14/2023
Policy/Legislative	
School Utilization	
BOE 1st Reading	02/14/2023
BOE 2nd Reading	02/28/2023

SUBJECT: **Transportation Bid**

Background

The District is in the final year of its current contract and its 15th year of partnering with Durham School Services. The original contract began with the 2007-2008 school year.

An invitation to bid was sent to 13 companies with specifications released on Friday, December 2, 2022. A mandatory pre-bid meeting was held on Wednesday, December 14, followed by a tour of both D300 transportation facilities. Of the 13 companies contacted, representatives from six companies attended the pre-bid meeting: Durham, First Student, Alltown, Safeway, Cook Illinois, and Zum Services. There were three addendums to the original specifications based on questions from potential bidders.

Bid documents were due and opened on Wednesday, January 11, 2023. Three of the six contractors at the mandatory pre-bid meeting submitted bids; All Town, First Student, and Durham School Services. Documents were reviewed, and the vendor shortlist was created. First Student and Durham School Services were the vendors selected to move to the interview portion of this process. Questions specific to each bid response were sent to the contractors on Tuesday, January 17, to prepare for the interviews held on Wednesday, January 18. The review committee, consisting of seven District administrators, conducted the interviews with the two bidding contractors.

Notable updates to this contract include the age of the fleet to an eight-year maximum age with a five-year average, and school bus safety presentations must be done at all elementary schools. Durham will provide 134 new buses over the contract's three-year term, with 53 buses delivered before the start of the 2023-2024 school year.

Each vendor submitted Alternate Bids for transportation services. First Student's alternate bid was to change the age of the fleet requirements to a 12-year maximum age with an eight-year average. Increasing the fleet's age requirements is not in the District's best interest. Durham School Services' alternate bid proposed proactively increasing all wages by 4.5% to combat the labor market. Durham proposes increasing starting driver wages to $26.00 an hour to retain and attract drivers. They felt it was essential to provide the District with an option to increase wages further than $24.50. This wage increase puts the driver's wages closer to the upper end of the market. Increasing the starting driver's wage to

$26.00 an hour would require an additional 4.5% increase to all rates. With this option, monitors, operations staff, and mechanics would increase wages by the same percentage as the drivers. Selecting the Alternate Wage Increase bid from Durham School Services still keeps them as the lowest bid by $2,442,124.89 over three years.

Recommendation

The administration is recommending the contract to be awarded to the incumbent, Durham School Services, including the Alternate Wage Increase bid for a three-year term beginning on July 1, 2023, and ending June 30, 2026, with the possibility of two one-year extensions. The projected three-year contract amount is broken down below.

Fiscal Impact

The 2023-2024 School Year total is $16,867,818.75
The 2024-2025 School Year total is $17,626,993.30
The 2025-2026 School Year total is $18,420,475.31
The three-year total is $52,915,287.36, of which there is an estimated state claim return of $39,686,465, leaving the District with an estimated expense of $13,228,822.

COMMUNITY UNIT SCHOOL DISTRICT 300
Bid - Student Transportation Services
Wednesday, January 11, 2023 11:00 AM

COMPANY	Vendor Application	W-9	COI	References	Certifications	Student Data Privacy Addendum	Bid Bond	Resumes	Pending Litigation	Transition Plan	Signed Bid Form A	Signed Bid Form B	Financial Statements	Addendum 1	Addendum 2	Addendum 3	Addendum 4	Comments
Alltown Bus Service	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	
Aurora Naper Transportation																		
Cook Illinois Corp.																		Formal No Bid Rec'd
Durham School Services	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Enterprise Pals																		
Everdriven																		
First Student	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	
Illinois Central School Bus																		
MV Transportation																		
River North Transit																		
Safeway Transportation Services																		Formal No Bid Rec'd
Sunrise Transportation																		
Zum Services																		

Recommendation:

Administration recommends award to Durham School Services,Lisle, IL for student transportation services in the estimated three year contract amount of **$52,915,287.36**.

Alltown - Base Bid

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$ 188.83	$ 198.27	$ 208.19
Double Routes	60	$ 217.82	$ 228.71	$ 240.14
Triple Routes	114	$ 263.16	$ 276.31	$ 290.13
Summer Program AM and PM Routes				
Single Route	50	$ 188.83	$ 198.27	$ 208.19
Double Routes	0	$ 217.82	$ 228.71	$ 240.14
Triple Routes	0	$ 263.16	$ 276.31	$ 290.13

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 8,180,555.44	$ 8,589,583.22	$ 9,019,062.38

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	$ 50.00	$ 52.50	$ 55.13
Minimum Cost	$ 150.00	$ 157.50	$ 165.38

District provides the Fuel.

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$ 489,550.00	$ 514,027.50	$ 539,728.88

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$ 55.40	$ 58.16	$ 61.07

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$ 38,555.06	$ 40,482.81	$ 42,506.95

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$ 193.39	$ 203.06	$ 213.21
Double Routes	104	$ 223.10	$ 234.26	$ 245.97
Triple Routes	5	$ 269.53	$ 283.00	$ 297.15
Midday Routes				
Single Route	30	$ 75.03	$ 78.78	$ 82.72
Double Routes	3	$ 122.63	$ 128.76	$ 135.20
Summer Program AM and PM Routes				
Single Route	115	$ 193.39	$ 203.06	$ 213.21
Double Routes	0	$ 223.10	$ 234.26	$ 245.97
Triple Routes	0	$ 269.53	$ 283.00	$ 297.15

Projected Annual Costs

Durham - Base Bid

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$171.34	$179.05	$187.11
Double Routes	60	$198.18	$207.10	$216.42
Triple Routes	114	$240.16	$250.96	$262.26
Summer Program AM and PM Routes				
Single Route	50	$171.34	$179.05	$187.11
Double Routes	0	$198.18	$207.10	$216.42
Triple Routes	0	$240.16	$250.96	$262.26

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$7,455,805.20	$7,791,192.36	$8,141,946.12

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	$42.25	$44.15	$46.14
Minimum Cost	$126.75	$132.45	$138.42

District provides the Fuel.

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$413,669.75	$432,272.65	$451,756.74

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$50.09	$52.34	$54.70

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$34,862.64	$36,428.64	$38,071.20

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$183.84	$192.12	$200.76
Double Routes	104	$210.68	$220.16	$230.06
Triple Routes	5	$252.66	$264.03	$275.91
Midday Routes				
Single Route	30	$69.47	$72.60	$75.87
Double Routes	3	$113.54	$118.65	$123.99
Summer Program AM and PM Routes				
Single Route	115	$183.84	$192.12	$200.76
Double Routes	0	$210.68	$220.16	$230.06
Triple Routes	0	$252.66	$264.03	$275.91

Projected Annual Costs

First Student - Base Bid

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$ 182.32	$ 190.52	$ 199.09
Double Routes	60	$ 210.31	$ 219.77	$ 229.66
Triple Routes	114	$ 251.09	$ 265.52	$ 277.47
Summer Program AM and PM Routes				
Single Route	50	$ 182.32	$ 190.52	$ 199.09
Double Routes	0	N/A	N/A	N/A
Triple Routes	0	N/A	N/A	N/A

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$7,898,681.16	$8,253,984.24	$8,625,436.56

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	$ 52.39	$ 54.75	$ 57.21
Minimum Cost	$ 104.78	$ 109.50	$ 114.42

District provides the Fuel.

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$ 512,950.49	$ 536,057.25	$ 560,143.11

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$ 50.25	$ 52.54	$ 54.87

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$ 34,974.00	$ 36,546.96	$ 38,189.52

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$ 186.73	$ 195.13	$ 203.91
Double Routes	104	$ 215.41	$ 225.10	$ 235.23
Triple Routes	5	$ 260.24	$ 271.95	$ 284.19
Midday Routes				
Single Route	30	$ 150.63	$ 157.41	$ 164.49
Double Routes	3	$ 181.97	$ 190.16	$ 198.72
Summer Program AM and PM Routes				
Single Route	115	$ 121.95	$ 127.44	$ 133.17
Double Routes	0	N/A	N/A	N/A
Triple Routes	0	N/A	N/A	N/A

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 6,506,246.81	$ 6,831,559.15	$ 7,173,137.11

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$ 55.40	$ 58.16	$ 61.07
Double Route	2	$ 90.29	$ 94.81	$ 99.55
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	$ 50.00	$ 52.50	$ 55.13

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

** Hourly Rate - A 3 Hr Minimum applies per Route.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$ 227,242.61	$ 238,604.74	$ 250,534.98

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes	64	$ 200.09	$ 210.09	$ 220.60

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$ 2,228,194.93	$ 2,339,604.68	$ 2,456,584.92

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$ 17,670,344.86	$ 18,553,862.10	$ 19,481,555.21

Following are the cost requested and outlined in the scope of services as defined within the specification.

	Contractor Owned Fleet		
White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	0%	0%	0%
Hourly Rate	$ 80.60	$ 84.62	$ 88.86

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$6,145,141.08	$6,421,748.52	$6,710,562.12

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$51.29	$53.60	$56.01
Double Route	2	$71.29	$74.50	$77.85
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	$42.25	$44.15	$46.14

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$202,752.28	$211,881.20	$221,412.12

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes*	64	$169.65	$177.30	$185.30
*** Proposing a per hour rate with a 2 hour minimum per AM & per PM**		$33.93	$35.46	$37.06

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$1,889,222.40	$1,974,412.80	$2,063,500.80

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$16,141,453.35	$16,867,936.17	$17,627,249.10

Following are the cost requested and outlined in the scope of services as defined within the specification.

	Contractor Owned Fleet		
White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	10%	10%	10%
Hourly Rate	$74.62	$77.98	$81.49

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 6,544,494.84	$ 6,838,931.16	$ 7,146,658.80

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$ 50.25	$ 52.51	$ 54.87
Double Route	2	$ 52.23	$ 54.58	$ 57.04
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	$ 52.39	$ 54.75	$ 57.21

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$ 201,660.52	$ 210,733.68	$ 220,206.72

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes	64	$ 220.39	$ 230.28	$ 240.67

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$ 2,454,263.04	$ 2,564,398.08	$ 2,680,101.12

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$ 17,647,024.05	$ 18,440,651.37	$ 19,270,735.83

Following are the cost requested and outlined in the scope of services as defined within the specification.

	Contractor Owned Fleet		
White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	15%	15%	15%
Hourly Rate	$ 90.32	$ 94.38	$ 98.63

Durham School Services - Alternate Wage Rate

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$16,141,453.35	$16,867,936.17	$17,627,249.10
Total Cost for 3 year contract	$50,636,638.62		
Total Cost for 3 year Contract with Alternate Wage Increase	$52,915,287.36		

Summited in Executive Summary P.8

Additional Wage Increase Option – Due to starting driver wages in the market, including other Durham locations, increasing to $26.00 and even $28.00 an hour, we feel it is important to provide the District with an option to increase wages further than $24.50. To increase starting driver wage to $26.00 an hour it would require **an additional 4.5% increase to all rates**. With this option, monitors, operations staff, and mechanics would all increase in wages by the same 6.5% as the drivers. This wage increase puts the driver wages closer to the upper end of the market.

Alltown Alternate- 3 yo, 71 pass buses; 7FT techs, age of fleet calculated at beginning of yr

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$ 186.49	$ 195.81	$ 205.60
Double Routes	60	$ 215.11	$ 225.87	$ 237.16
Triple Routes	114	$ 259.89	$ 272.88	$ 286.53
Summer Program AM and PM Routes				
Single Route	50	$ 186.49	$ 195.81	$ 205.60
Double Routes	0	$ 215.11	$ 225.87	$ 237.16
Triple Routes	0	$ 259.89	$ 272.88	$ 286.53

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 8,079,035.63	$ 8,482,987.41	$ 8,907,136.78

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	$ 50.00	$ 52.50	$ 55.13
Minimum Cost	$ 150.00	$ 157.50	$ 165.38

District provides the Fuel.

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$ 489,550.00	$ 514,027.50	$ 539,728.88

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$ 54.71	$ 57.44	$ 60.32

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

First Student Alternate - 12yr max bus age w/ 8yr avg age

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$ 176.51	$ 184.45	$ 192.75
Double Routes	60	$ 203.60	$ 212.76	$ 222.33
Triple Routes	114	$ 245.98	$ 257.05	$ 268.62
Summer Program AM and PM Routes				
Single Route	50	$ 176.51	$ 184.45	$ 192.75
Double Routes	0	N/A	N/A	N/A
Triple Routes	0	N/A	N/A	N/A

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 7,646,633.64	$ 7,990,718.40	$ 8,350,310.52

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	$ 52.39	$ 54.75	$ 57.21
Minimum Cost	$ 104.78	$ 109.50	$ 114.21

District provides the Fuel.

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$ 512,950.49	$ 536,057.25	$ 560,143.11

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$ 48.65	$ 50.84	$ 53.13

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$ 38,076.60	$ 39,980.42	$ 41,979.45

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$ 33,860.40	$ 35,384.64	$ 36,978.48

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$ 190.99	$ 200.54	$ 210.57
Double Routes	104	$ 220.34	$ 231.35	$ 242.92
Triple Routes	5	$ 266.18	$ 279.49	$ 293.47
Midday Routes				
Single Route	30	$ 74.10	$ 77.80	$ 81.69
Double Routes	3	$ 121.11	$ 127.16	$ 133.52
Summer Program AM and PM Routes				
Single Route	115	$ 190.99	$ 200.54	$ 210.57
Double Routes	0	$ 220.34	$ 231.35	$ 242.92
Triple Routes	0	$ 266.18	$ 279.49	$ 293.47

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 6,425,504.99	$ 6,746,780.24	$ 7,084,119.25

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$ 180.77	$ 188.90	$ 197.40
Double Routes	104	$ 208.55	$ 217.93	$ 227.74
Triple Routes	5	$ 251.94	$ 263.28	$ 275.13
Midday Routes				
Single Route	30	$ 145.82	$ 152.38	$ 159.24
Double Routes	3	$ 176.16	$ 184.09	$ 192.37
Summer Program AM and PM Routes				
Single Route	115	$ 118.06	$ 123.37	$ 128.92
Double Routes	0	N/A	N/A	N/A
Triple Routes	0	N/A	N/A	N/A

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$ 6,335,887.38	$ 6,620,872.86	$ 6,918,976.48

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$ 54.71	$ 57.44	$ 60.32
Double Route	2	$ 89.17	$ 93.63	$ 98.31
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	$ 50.00	$ 52.50	$ 55.13

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home
'* Hourly Rate - A 3 Hr Minimum applies per Route.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$ 224,938.81	$ 236,185.75	$ 247,995.03

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$ 48.65	$ 50.84	$ 53.13
Double Route	2	$ 50.57	$ 52.85	$ 55.23
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	$ 52.39	$ 54.75	$ 57.21

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$ 196,628.44	$ 205,482.36	$ 214,732.68

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes	64	$ 200.09	$ 210.09	$ 220.60

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$ 2,228,194.93	$ 2,339,604.68	$ 2,456,584.92

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$ 17,485,300.95	$ 18,359,566.00	$ 19,277,544.30

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	0%	0%	0%
Hourly Rate	$ 79.60	$ 83.57	$ 87.75

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes	64	$ 213.37	$ 222.94	$ 232.95

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver Assistants.

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$ 2,376,088.32	$ 2,482,659.84	$ 2,594,131.20

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$ 17,102,048.67	$ 17,871,175.35	$ 18,675,172.47

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	15.00%	15.00%	15.00%
Hourly Rate	$ 90.32	$ 94.38	$ 98.63

COMMUNITY UNIT SCHOOL DISTRICT 300



STUDENT TRANSPORTATION BID

GENERAL EDUCATION TRANSPORTATION SERVICES

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

BID DOCUMENTS AND SPECIFICATIONS

December 2, 2022

Dear Vendor:

The Board of Education of Community Unit School District No. 300 invites you to submit a sealed bid for –

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

The enclosed bid form(s) **must** be used in submitting bid.

COMMUNITY UNIT SCHOOL DISTRICT 300

PURCHASING DEPARTMENT – STUDENT TRANSPORTATION SERVICES

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Sealed bids will be received until **–11:00AM, Wednesday, January 11, 2023** at which time they will be publicly opened and read in the Bunker Hill PDC.

The required Contractor's Certification forms must be completed and returned with the bid.

It is the intention of the Board of Education to award the bid at the **February 28, 2023 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District No. 300 further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Sincerely,

Diane C. White, Director of Purchasing

PUBLIC NOTICE

NOTICE TO BIDDERS

The Board of Education of Community Unit School District No. 300 is accepting sealed bids for:

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

Sealed bids will be accepted until 11:00AM, CT, Wednesday, January 11th,2023 via BidNet at which time they will be publicly opened and read via Google Meet or in person. Meeting information will be supplied to potential suppliers via Bidnet notification.

Instruction to Bidders

Bids may be submitted via Bidnet, District 300's online bid submittal service.

A Mandatory Pre-Bid meeting will be held at the Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102 on Wednesday, December 14th, 2022 at 9:30AM, in person or via Google Meet. Immediately following, a site visit will take place at the Algonquin Transportation Center located at 2603 Bunker Hill Drive, Algonquin, Il 60102. The site visit will then proceed to the Carpentersville Transportation Center located at 100 Cleveland Ave, Carpentersville, Il 60110.

Bid specifications will be available on Friday, December 2, 2022 after 9:00 AM. To obtain bid specifications, please visit - www.d300.org/Purchasing - Click on Vendor Registration or Login. This Link will direct you to the District 300 BidNet website.

A Bid Bond or certified check in the amount of 5% of the bid is to accompany the proposal.

The successful bidder must furnish a Performance Bond and Certificate of Insurance within ten (10) days of the award of the contract.

Questions regarding this legal ad should be directed to:

Community Unit School District #300
Diane C. White / Director of Purchasing
2605 Bunker Hill Dr.
Algonquin, IL 20102
847-5551-8460
bids.purchasing@d300.org

The Board of Education of Community Unit School District 300 reserves the right to reject any and all proposals or waive any bid irregularities.

Bid - Student Transportation Services

Project Timeline - Draft

#	Action	Dates	Time	Location	Staff
1	Establish Timeline	Tuesday, November 29, 2022		Purchasing	DW
2	Draft Specifications Due	Wednesday, November 30, 2022		Purchasing	DW/NK/DM
3	Review Final Specifications	Thursday, December 1, 2022	9:00 AM	Purchasing	DW/NK
4	Release RFP Documents	Friday, December 2, 2022	9:00 AM	Via BidNet	NK
5	Pre RFP Meeting (Virtual)	Wednesday, December 14, 2022	9:30 AM	Google Meet	DW/NK/DM
6	Site Visit - immediately following Pre-RFP Meeting	Wednesday, December 14, 2022	10:15 AM	Algonquin and Carpentersville	DW/NK/DM
7	Q&A Deadline – Submit all questions via BidNet	Wednesday, January 4, 2023	12:00PM	Via BidNet	NK
8	Bid Opening Electronic Submittal	Wednesday, January 11, 2023	11:00 AM	Via BidNet and Google Meet	NK
9	Bid submittal and materials formal review process	Wednesday, January 11, 2023 - Friday, January 13, 2023		Purchasing	Committee
10	Vendor Short List – Contacted	Friday, January 13, 2023		Purchasing	Committee
11	Interview Vendors	Wednesday, January 18, 2023	TBD	TBD	Committee
12	Evaluation, Reference Checks	Thursday, January 19, 2023		Purchasing	Purchasing
13	Recommendation due to CFO	Thursday, January 26, 2023		Jennifer Porter	DM
14	CFOC Meeting	Tuesday, February 14, 2023	4:30PM	Central Office	DM
15	Board Meeting - First Read	Tuesday, February 14, 2023	6:30PM	Central Office	
16	Board approval – 2550 Harnish Drive, Algonquin, IL 60102	Tuesday, February 28, 2023	6:30 PM	Central Office	
17	Award Letter/Contract	Wednesday, March 1, 2023	3:00PM	Purchasing Dept.	
18	Contract Executed	Friday, March 3, 2023	12:00 PM	Purchasing	
19	Transition Plan	Tuesday, March 14, 2023	12:00 PM	Purchasing	
20	Weekly Meetings		TBD	IT Dept	
21	IT Meeting		TBD	IT Dept./Trans	
22	1st day school	Monday, August 14, 2023		Transportation	

STUDENT TRANSPORTATION SERVICES

BID PACKAGE

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SECTION I

INSTRUCTIONS TO BIDDERS

A. Community Unit School District 300 ("District") is accepting bids for student transportation services for General Education and Special Education.

B. The bid opening will be held virtually and in person on January 11, 2023 at 11:00 AM CT in the Buildings & Grounds Facility, located at 2605 Bunker Hill Drive, Algonquin, IL60102. Bids will be opened and publicly read at that time.

C. A bid proposal must be submitted via BidNet on the Bid Form. Bid submittals. Late bids may not be accepted.

D. Each bid shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the date bids are opened and announced to the public. Corrections, modifications or amendments to bids for any reason, including any error or miscalculation, shall not be permitted. The District reserves the right to reject any or all bids or portions thereof and to waive any informalities, irregularities or defects in any proposal should the District view any such action to be in its best interests. The Contract will be awarded, if at all, to the lowest responsive responsible Bidder(s) meeting specifications and final evaluation of proposal, as determined by the District Evaluation Committee.

Bidders are expected to review thoroughly all Bid Documents and to familiarize themselves with all the terms and conditions thereof ("Bid Specifications"). The District Map is included within the Bid Documents. Bidders are required to inspect its two (2) district-owned terminal facilities. Bidders may schedule additional appointments by contacting Deb Mason at 847-551-8492. Failure of the successful Bidder to familiarize itself with these materials or to inspect the District's fleet and terminal facilities shall not relieve the successful Bidderof any of its obligations hereunder.

E. Bidders shall bid in strict accordance with the requirements of the Bid Specifications, and no bid shall be accepted that alters or qualifies the bid price, as required to be submitted on the Bid Form, or otherwise alters the terms and conditions of the Bid Specifications. Bidders shall submit a complete bid package, including a Bid Form containing responses to **all** items. The District may not consider any incomplete bids. Bidders who wish to provide portions, but not all, of the levels of service set forth on the bid form must, nonetheless, complete the entire form by inserting the words "No Bid" or "N.B." in those portions of the form which refer to transportation services the bidder declines to quote. A bid containing incomplete blanks may be considered an incomplete bid and be rejected as non-responsive.

F. Withdrawals of bids after the period of irrevocability has expired shall be made in writing and delivered by certified or registered mail, postage prepaid, addressed to the Director of Purchasing at Community Unit School District 300, Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102.

G. All required items as listed on the Bidder Information Sheet must be included

with submittal.

H. A mandatory pre-bid meeting will be held at the Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102 at 9:30AM, CT, on Wednesday, December 14th,2022. The purpose of this meeting is to clarify all aspects of the Bid Documents. Questions from potential Bidders will be taken and written clarification provided via issued addendums. The District will also conduct a mandatory tour of its terminal facilities after the conclusion of the pre-bid meeting. It is required that all prospective Bidders be in attendance forthe pre-bid meeting as well as the facility tour.

I. If a Bidder, contemplating submitting a bid, is in doubt as to the true meaning of any part of these Bid Specifications, Bid Documents or other Contract documents, it may submit, via BidNet, a written request for an interpretation prior to Wednesday, January 4, 2023 at 12:00 Noon.

If the written request for an interpretation is not received by the deadline, it will not be addressed. Revisions, if any, to this Bid Solicitation will be made by an addendum duly issued by the Director of Purchasing, or designee, prior to the due date of the bids. Addendums will be posted on BidNet. Failure on the part of the prospective Bidder to receive clarification prior to the time for receipt of bids will not be grounds for withdrawal of a bid. **Bidders will acknowledge receipt of each addendum issued on the Bid Response Form provided**.Oral explanations will not be binding.

J. While the financial responsibility of the Bidder is of significant concern, the District is equally concerned with the proven ability of the Bidder to satisfactorily perform the Contract and fully render the services set forth in these Bid Specifications. Accordingly, the District will take into consideration the following items in determining the award of the Contract. This list shall be deemed non-exclusive, and the District shall be entitled to consider any other information relevant to the determination of whether the Bidder is an acceptable,responsible Bidder.

At a minimum the Contractor shall submit the following materials with the sealed bid package.

1. Experience of the Bidder in transporting public school students, including students with disabilities.

2. Resumes of key management personnel, including, but not limited to the potential site manager and district manager

3. Pending litigation

4. Transition plan for CUSD 300 transportation program

5. Approach to routing, paring of buses, charters, and extracurricular routes.

6. Develop the staffing plan detailing the approach to staffing the CUSD 300 transportations system, including, but not limited to, management, accounting/billing, fuel management, reporting and communications with District, communications and follow-up with parents, routing,

dispatch, field and safety reviews, fleet maintenance, etc. The staffing plan shall detail the type and number of position(s), the duties and responsibilities and number of staff assigned.

7. Approach to the transportation of special education students.

8. Evidence of management expertise in bus operation and student transportation, including evidence of successful performance of other transportation contracts similar in size, and scope and nature of the District's proposed Contract.

9. Reputation of the Bidder for cooperation, maintenance of schedules, safety and ability to comply fully with all Contract provisions.

10. Adequacy of maintenance staff and programs to provide for safety and uninterrupted service.

11. Bid price.

12. Continuing financial stability of the Bidder during the Contract period.

13. Extent and nature of the in-service programs offered to drivers, especially as they relate to transporting students with disabilities (e.g., sign language instruction for drivers transporting hearing-impaired children; behavior management instruction for drivers transporting children with behavior disorders).

14. Reference feedback.

15. Perceived quality of service.

In determining whether a Bidder is a responsible Bidder that meets the Bid Specifications, the District reserves the right, but is not obligated, to request additional information at any time from any or all Bidders to clarify issues based in its initial evaluation of bid submissions.

K. Bidders are required to submit a Bid Form that contains pricing.

L. Award Criteria. Award will be made to bidder or bidders who the Board of Education, in the exercise of its discretion, determines to be the low, responsive responsible bidder. As part of the evaluation, price will be a factor, but not the sole determining factor. Responsibility of the bidder will be evaluated based upon all the factors identified in Section J. above, the materials supplied with the sealed bid package and the information garnered by the School Board and its agents through their independent investigation.

M. Contractor Required Documents and Certification Forms

- Vendor Application
- W9
- Certificate of Insurance naming D300 as additionally insured
- Reference Listing

- Certificate Regarding Bidder Eligibility
- Certificate Regarding Compliance with Illinois Drug Free Workplace Act
- Certificate Regarding Sexual Harassment Policy
- Certificate Regarding Equal Employment Opportunity
- Certificate Regarding Non-Collusion Affidavit
- Certificate Regarding Community Unit School District 300 Vendor/Contractor Conflict of Interest
- Certificate Regarding Criminal Background Investigations
- Authorization for Criminal Background Investigation
- Student Data Privacy

N. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed contract implementation, types of service similar to those included in the bid.

b. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all bids, to waive irregularities and to accept that bid which is considered to be in the best interest of the District. Any such decision shall be considered final. All items bid shall be new unless otherwise specified in the requirements

O. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

P. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

Q. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital

status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter “unlawful discrimination”). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination

R. EVALUATIONS

The District reserves the right to reject any and all bids, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on bid request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of bids. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

S. EXAMINATION OF DOCUMENTS AND SITES

Before submitting a bid for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the bid, and include in its own bid all sums sufficient to provide all work required by the contract documents. After opening of bids, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a bid, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

T. BID SECURITY IS REQUIRED FOR THE BID

Each Bidder at the time of bid submission shall provide a Bid Bond payable to the District in the amount of 5% calculated in accordance with Bid Response Form A for Projected Annual Costs for 2023-2024. A personal or corporate check is not an acceptable substitute for the form of security or bond instrument specified. Deviation from this requirement will render a bid non- responsive. The Bond shall be carried with a bonding company rated A+ by Alfred M. Best ratings and licensed to do business in the State of Illinois. All bonds shall be in such form and with such sureties as the District may prescribe. The cost of such Performance Bond must be a part of and not in addition to the bid price. Failure to supply a Bid Bond at the time of bid submission, will automatically

disqualify the Bidder or Contractor. If the Contractor refuses to accept the Contract or to enter into, with the District, any other documents required under the Bid Specifications or fails to furnish such Performance Bond, the amount of the Bid Bond will be forfeited to the District as liquidated damages and not as a penalty. The District shall have the right to retain all Bid Bonds until (a) the Contract, and any other documents required under the Bid Specifications, have been executedand the Performance

Bond has been furnished, (b) the specified time has elapsed so that bids may be withdrawn or (c) all bids have been rejected.

U. PERFORMANCE BOND IS REQUIRED

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond in the full amount of the contract. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond and the Labor and Material Payment Bond shall guarantee the performance of the duties placed on the contractor, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fullyto perform each or all of said duties.

The Performance Bond and the Labor and Material Payment Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

V. INSURANCE

The Contractor shall procure and maintain during the term of the Contract all insurance coverages listed below. Each Bidder shall provide at the time of bid submission a certificate of insurance evidencing ability to obtain insurance on the terms and conditions stated herein. Insurance shall be with companies licensed to do business in Illinois and satisfactory to the District. In light of the agreements that the District and the Contactor (i) may enter into governing the Contractor's exclusive use of the District's terminal facilities, the District agrees to cooperate, to the extent necessary, with the Contractor to secure any related insurance.

The insurance shall include sexual abuse, molestation and misconduct coverage if the Contractor will be on District premises or transporting students or staff. All insurers shall be licensed by the State of Illinois and rated AVII or better by the A.M Best or comparable rating.

The insurance (except the Workers' Compensation Insurance) shall, in addition to the Contractor, include as named insureds the District, the Board of Education, all members of said Board and all officers, agents and employees of the District. The insurance policies providing Comprehensive General Liability coverage shall contain the Hold Harmless Agreement specified in Paragraph W of these General Conditions, and all policies listed under this Paragraph X shall also contain a waiver of all rights of subrogation against the District and the additional named insureds listed in this Paragraph X, for all losses payable under said insurance policies.

For the first year of the Contract only, final Certificates of Insurance shall be filed by the Contractor with the District within ten (10) days of Contract award, and for each remaining year of the Contract, the Certificates of Insurance shall be filed by the Contractor with the District by July 1. The Certificates of Insurance shall show that the District, the Board and all relevant individuals have been duly named as additional insureds under each policy and showing that the insurance is not cancelable without first giving sixty (60) days advance written notice to the District. The Contractor shall incur a one hundred dollar ($100) per diem penalty for each day it fails to file said Certificates of Insurance after the applicable due date. In the event of cancellation, the Contractor shall furnish evidence of new insurance at the earliest possible date, but not later than ten (10) days prior to the cancellation date of the original policy. Failure of the Contractor to obtain new insurance shall be cause for the District to terminate the Contract.

Insurance Requirements	
Commercial General Liability	
Each Occurrence	$5,000,000.00
Damage to Rented Premises	$ 5,000,000.00
Medical Expenses (Any one Person)	$ 100,000.00
Personal Injury	$ 5,000,000.00
General Aggregate	$ 5,000,000.00
Products/Comp/OP/AGG	$ 5,000,000.00
Automobile Liability	
Combined Single Limit	$ 5,000,000.00
Umbrella Liability	
Each occurrence	$ 15,000,000.00
Aggregate	$ 15,000,000.00
Workers Compensation	
EL Each Accident	$ 3,000,000.00
EL Disease - Each Employee	$ 3,000,000.00
EL Disease - Policy Limit	$ 3,000,000.00
Excess General Liability	
General Aggregate	$ 5,000,000.00
Each Occurrence	$ 5,000,000.00
Retention	$ 5,000,000.00
Excess Auto Liability	
Each Occurrence	$ 5,000,000.00
Retention	$ 5,000,000.00

W. HOLD HARMLESS AGREEMENT

The Contractor agrees to indemnify, hold harmless and defend the District, the Board of Education, members of said Board and the District's officials, agents, employees, successors and assigns, against all suits, actions, legal proceedings, claims and demands, and against all personal injuries and property damages, losses, costs, expenses and attorney's fees, in any manner caused by, arising from, incident to, connected with any acts, omissions or failures to perform the Contract which are attributed to the Contractor, its officials, employees, agents, successors or assigns.

X. INTERPRETATION AND ERRORS

In the event that questions should arise requiring interpretation of these General Conditions or other Bid Documents, such questions shall be referred, in writing, to the Director of Purchasing, whose decision shall be binding on all parties. No advantages shall be taken by any Bidder or the Contractor of manifest clerical errors or omissions in the General Conditions or other Bid Documents. All Bidders and the Contractor are requested to notify the Director of Purchasing immediately of any errors or omissions that may be encountered.

Y. DISTRICT'S RIGHTS IN CONTRACT AWARD

The District reserves the right to award the transportation Contract as it sees fit, selecting the Bidder(s) which it considers to be in the best interest of the District, or to reject any and all proposals. The District reserves the right to award any portion of the bid or portion thereof, including base bids and alternate bids as notedin the Scope of Services to one or more Bidders.

Z. COMPLIANCE WITH ALL LAWS

This Contract shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect. The Contractor shall comply with all applicable laws, regulations and rules promulgated by the Federal, State, County, and Municipal and/or other government unit or regulatory body now in effect or which may be in effect during the performance of the Contract. Included within the scope of the laws, regulations and rules, but in no way to operate as a limitation, are all forms of traffic regulations, public utility and Interstate Commerce Commission regulations, Workers' Compensation Laws, the Social Security Act, Occupational Safety and Health Act, the Consumer Product Safety Act, the Illinois School Code and the Illinois Motor Vehicle Code.

Your bid should be submitted in the format stated below.

Section 1 – Project Summary:

Community Unit School District 300, 2550 Harnish Drive, Algonquin, IL is seeking bids from qualified and experienced firms to provide Student Transportation Services (based on the model provided in the bid) and the implementation plan of these services for the following scope of work/services is included in this section.

Section 2 - Executive Summary:

Provide company history and experience with like implementations.

Section 3 - Contact Information for all assigned personnel

Include Professional Qualifications and Resumes

Section 4 – Approach and Work Plan to Address the Project Scope of Work

Provide a suggested project implementation plan to assist District 300 with the following:

Section 5 – References and Vendor Required Certifications, Vendor Application, W-9 Form, Certificate of Insurance, Student Data Privacy

Provide five (5) complete references of similar projects, including size of school district or municipalities or universities. A complete listing of existing contract with contract duration should be submitted with proposal

Section 6 – Bid Bond

Section 7 – Pending Litigation

Section 8 – Assumptions & Conditions

Provide any assumptions and conditions of the proposed project scope.

Section 9 – Project Fee Schedule – along with Signed Bid Response Forms A and B

Provide your completed required signed bid response forms.

Section 10 – Financial Information to be submitted – Last five years of financials (audited preferred) and your current financial rating.

A provided link is accepted.

Section 11 – Employee Training Manual and Safety Program

Section 12 –Sample Invoices

Each Bidder is required to provide the following information with the Bid Form at the time of submission:

A. Statement of experience in transporting public school students, including special education students.

B. All schools, school districts or educational cooperatives presently being served and any schools, school districts or educational cooperatives formerly served, at any time, since the 2016-2017 school year through and including the 2021-2022 school year.

C. Size and type of service included in present operation.

D. Approach to the transportation of special education students

E. Statement of Bidders' Staff. Contact Information and Professional Qualifications & Resumes for all assigned project personnel, technical support and certified service technicians.

F. Transition plan for CUSD 300 transportation program. Include the approach to routing, paring of buses, charters, and extracurricular routes.

G. Develop the staffing plan detailing the approach to staffing for the CUSD 300 transportation system, including, but not limited to, management, accounting/billing, fuel management, reporting and communications with District, communications and follow-up with parents, routing, dispatch, field and safety reviews, fleet maintenance, etc. The staffing plan shall detail the type and number of position(s), the duties and responsibilities and number of staff assigned.

H. Description of vehicle maintenance programs and housing procedures, safety programs and procedures, and employee training classes on safety topics.

I. Provide a copy of all documents that relate to hiring, training, discipline, drug testing, and release of employees

J. References with service dates. An attachment with the contractor's format of references will be accepted.

K. Vendor Application

L. W-9 Form

M. Certificate of Insurance

N. Notarized Contractor Required Certification Forms

O. Bid Bond payable to the District.

P. List describing all legal actions filed or initiated over $100,000.00 since January 1, 2021 in which the Bidder has been a debtor in bankruptcy, or a defendant in any lawsuit, whether claiming a breach of an agreement or a contract, or seeking damages for personal injury, wrongful death or property damage, or a respondent in an administrative action for deficient performance, or a defendant in a criminal action.

Q. Hold harmless statement on the Insurance Policies.

R. Form acknowledging receipt of the General Conditions, Instructions to Bidders and other Bid Documents.

S. Written responses to each of the following questions:

1. How would you as a Contractor integrate the District Contract into your present operation?

2. If applicable, how would you propose to manage, maintain and operate the District's two (2) terminal facilities?

3. How would you coordinate with other District-hired transportation contractors?

4. Do you offer Scholarship programs to students?

5. Provide information regarding employee retention, appreciation, and recruitment programs.

6. When do staff reviews and increases occur and at what frequency are employees eligible after their probationary period?

T. Communication flow between the Contractor(s) and District #300 Administration.

U. Project Fee Schedule along with Signed Bid Response Forms A and B.

V. Statement of Fiscal Ability. Each Bidder must submit audited financial statements for the five (5) most recent fiscal years and the most recent quarterly report. Most recent audited financials and balance sheets are required. Statements must include auditor's letter of opinion, auditor's notes, balance sheets and statement of income/loss. The Contractor may, additionally, be required to furnish other evidence of fiscal stability at the option of the District. Link will be accepted.

W. Employee Training Manual and Safety Program.

X. Sample Invoices

The purpose of this information is to give the District a synopsis of each Bidder's method of operation in a form that will enable the District to determine each Bidder's responsive responsibility.

SECTION IV

REQUIRED FORMS AND CERTIFICATIONS

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2023.

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2023.

_____
NOTARY PUBLIC

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: “I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade.”

The following affidavit must be signed and submitted with bidder’s bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2023

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2023

_____
NOTARY PUBLIC

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By _____

Its: _____

Dated: _____

SUBSCRIBED and SWORN TO before me
This_____day of_____, 2023.

_____

NOTARY PUBLIC

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____
(Printed or Typed Name of Applicant Employee)

_____
Signature of Applicant or Employee

Dated: _____

The undersigned Bidder represents it has carefully read and examined the “Public Notice” and all Bid Documents contained in the Student Transportation Services for General Education and Special Educationdated December 2, 2022 including, without limitation, the “Instructions to Bidders,” “Scope of Services”, “Bidder Information Sheet,” “Summary of Experience Sheet,” “General Conditions,” and “Bid Form.” The undersigned will provide the services required in theBid Documents for the prices bid and on the terms stated therein.

Further, the undersigned Bidder agrees and warrants that the bid submitted is a firm and irrevocable offer (not subject to correction, amendment or modification) from the date received by the District until at least one hundred (100) calendar days after the date the bid is opened and announced to the public.

By _____

Its: _____

Dated: _____

SUBSCRIBED and SWORN TO before me
This_____day of_____, 2023.

_____

NOTARY PUBLIC

COMMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM
(SUBJECT TO LOCAL LAWS)

Fill in all spaces. Insert "NA" in blocks not applicable.
Type all entries

APPLICATION DATE

REVISION DATE

DATE:

COMPANY	HOW LONG IN PRESENT BUSINESS?
ADDRESS	CITY / STATE / ZIP
CONTACT PERSON/REPRESENTATIVE	FAX NUMBER ( ) / PHONE AND EXTENSION ( )

TYPE OF ORGANIZATION (Check Applicable)
☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

YEARS ESTABLISHED:

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

CATEGORY (Check below the category which applies to the applicant)

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

TAXPAYER'S I.D. NO.

FEIN

or

S.S. No.

INSURANCE INFORMATION (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO.

BONDING INFORMATION (Check each area in which you have been bonded and the latest date of bonding)

Perf. Bond ___ / ___ (Mo. / Year) ☐ Payment Bond (Labor and Materials) ___ / ___ (Mo. / Year) ☐ Builder's Risk ___ / ___ (Mo. / Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse

MINORITY/WOMEN BUSINESS ENTERPRISE (Check One) See Definitions Below	FOR USE BY CONTRACT COMPLIANCE ONLY: BY:_____ DATE_____ ☐ C ☐ NC
☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE	

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

	ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.				
2.				
3.				
4.				

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Community Unit School District 300
and Click or tap here to enter text.
Data Privacy Addendum

This Data Privacy Addendum (the "Addendum") by and between Community Unit School District 300 (the "School District") and Click or tap here to enter text. (the "Company") (collectively, the "Parties") is incorporated in, effective simultaneously with, and modifies the attached agreement between the Parties and all current and supplemental terms and conditions, order forms, policies, practices, procedures, and/or other documentation relating to the attached agreement (collectively, the "Agreement"). This Addendum supersedes the Agreement by adding to, deleting from, and modifying the Agreement. To the extent any provision in this Addendum results in any conflict or inconsistency between the Agreement and this Addendum, this Addendum shall govern and any term of the Agreement that conflicts with this Addendum or is inconsistent with this Addendum shall be of no force or effect.

1. Definition of School District Data

As used in this Addendum, "School District Data" includes:

- "Personally Identifiable Information" and "Education Records" of students as defined in regulations implementing the Family Educational Rights and Privacy Act ("FERPA"), 34 C.F.R. § 99.3;
- "School Student Records" as defined in the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/2(d);
- "Covered Information" as defined in the Illinois Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/5; and
- All other non-public information, including student data, metadata, and user content, of the School District's students.

2. Services and Data Provided

2.1 *Nature of Products or Services Provided.* The Company has agreed to provide the following products and/or services to the School District:

[Complete Appendix A.]

2.2 *School District Data Provided*. To allow the Company to provide the products and/or services described in *Section 2.1*, the School District will provide Student Data to the Company as identified in Exhibit "B".

[Complete Exhibit B.]

2.3 *Minimum Data Necessary Shared.* The Company attests that the data requested by the Company from the School District for the School District to access the Company's products and/or services represents the minimum necessary data

for the products and/or services as described in the Agreement and this Addendum.

3. Compliance with Law

3.1 The Company agrees that all sharing, use, and storage of School District Data will be performed in accordance with all applicable Federal and State laws. The Company agrees that it will comply with all applicable laws and refrain from using School District Data in any way prohibited by any law, whether such requirements are specifically set forth in this Addendum. Applicable laws may include, but are not limited to, FERPA; ISSRA; SOPPA; the Children's Online Privacy Protection Act ("COPPA"), 15 U.S.C. 6501-6502; the Protection of Pupil Rights Amendment ("PPRA"), 20 U.S.C. 1232 h; and the Illinois Children's Privacy Protection and Parental Empowerment Act ("CPPPEA"), 325 ILCS 17/1 *et seq*.

4. Data Ownership and Use

4.1 *Data Ownership and Control.* The School District Data and any intellectual property rights thereto remain the property of and under the control of the School District. The Company does not obtain any right, title, or interest in any of the School District Data furnished by the School District.

4.2 *School District Access to Data.* Any School District Data in the possession or under the control of the Company shall be made available to the School District upon request by the School District. The Company shall be responsible to provide copies of or access to School District Data in the possession or under the control of the Company to the School District within a reasonable time frame and in all cases within time frames that will allow timely compliance by the School District with any statutorily or court ordered deadline. This includes requests under the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et seq.*, requests regarding student records under FERPA or ISSRA, requests for records in discovery in state or federal court or administrative proceedings, and any other request.

4.3 *Company Use of Data*. The Company may use and disclose the School District Data only for the purposes described in the Agreement and only in a manner that does not violate local, state, or federal privacy laws and regulations. These include, but are not limited to, the following requirements, as applicable:

4.3.1 School Officials Requirements. The Company acknowledges that it is acting and designated as a "school official" or "official of the school" with a "legitimate educational interest" in the School District Data as those terms are used in FERPA, ISSRA, and SOPPA (a "School Official"). The Company agrees to abide by the limitations and requirements applicable to a School Official. The Company agrees it is performing an institutional service or function for which the school would otherwise use employees and is under the direct control of the school with respect to the use and maintenance of the School District Data. The Company agrees that it

will use the School District Data only for authorized purposes and will comply with all limitations and requirements imposed on a School Official under FERPA, ISSRA, and SOPPA, including the requirements that the Company: (1) collect and use School District Data only for the purpose of fulfilling its duties under the Agreement and this Addendum and only for the benefit of the School District and its end users; (2) will not share, disclose, or re-disclose the School District Data to any third party or affiliate except as permitted by FERPA, ISSRA, and SOPPA or provided for in this Addendum, otherwise authorized in writing by the School District, or pursuant to a court order; (3) will not use School District Data (including metadata) for advertising or marketing purposes unless such use is specifically authorized by this Addendum or otherwise authorized in writing by the School District.

4.3.2 PPRA Requirements. With respect to the Company's collection, disclosure, or use of School District Data as governed by the PPRA, the Company's collection, disclosure, or use of any School District Data shall be for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, the School District's students or educational institutions, or otherwise for the use and benefit of the school. The Company will not use the School District Data for any purpose other than the School District's purpose.

4.3.3 COPPA Requirements. To the extent applicable, the Company agrees that its use of the School District Data will be solely for the benefit of the School District's students and for the school system, and that the Company will not collect personal information from students for any purpose other than the School District's purpose, including any other commercial purpose.

4.4 *Internal Company Disclosure.* The Company attests that only individuals or classes of individuals who are essential to perform the work under the Agreement will have access to the School District Data and that those individuals and classes of individuals will be familiar with and bound by this Addendum and relevant law. The Company shall cause each officer, director, employee, subcontractor, and other representative who will have access to any School District Data during the term of the Agreement to comply with all legal requirements applicable to the School District Data, including but not limited to those outlined in this Agreement and under relevant law.

5. Company Obligations Regarding Data

5.1 *Safeguards.* The Company agrees to take appropriate administrative, technical, and physical safeguards reasonably designed to protect the security, privacy, confidentiality, and integrity of School District Data. The Company shall ensure that School District Data are secured and encrypted to the greatest extent practicable during use, storage and/or transmission.

5.1.1 Security Procedures and Practices. The Company agrees that at it will implement and maintain security procedures and practices that, at a minimum, are designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure that based on the sensitivity of the data and the risk from unauthorized access: (i) use technologies and methodologies that are consistent with the U.S. Department of Commerce's National Institute of Standards and Technology's Framework for Improving Critical Infrastructure Cybersecurity Version 1.1. and any updates to it; or (ii) maintain technical safeguards as they relate to the possession of covered information in a manner consistent with the provisions of 45 C.F.R. 164.312.

5.1.2 Storage of Data. The Company agrees to store and process the School District Data in a manner that is no less protective than those methods used to secure the Company's own data. The Company agrees that School District Data will be stored on equipment or systems located within the United States.

5.1.3 Audit of Safeguards. The Company shall maintain complete and accurate records of its security measures for School District Data and produce such records to the School District for purposes of audit upon reasonable prior notice during normal business hours. The School District reserves the right at its sole discretion to audit the Company's storage of School District Data at the School District's expense to ensure compliance with the terms of the Agreement and this Addendum.

5.1.4 Reasonable Methods. The Company agrees to use "reasonable methods" to ensure to the greatest extent practicable that the Company and all parties accessing School District Data are compliant with state and federal law. The School District reserves the right to audit such measures upon reasonable prior notice during business hours.

5.2 *Privacy Policy.* The Company must publicly disclose material information about its collection, use, and disclosure of covered information, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document. Any changes the Company may implement with respect to its privacy policies or terms of use documents shall be ineffective and inapplicable with respect to the School District and/or School District Data unless the School District affirmatively consents in writing to be bound by such changes. Access by students or parents/guardians to the Company's programs or services governed by the Agreement and this Addendum or to any School District Data stored by the Company shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this Addendum.

5.3 *Data Return/Destruction.* Upon expiration of the term of the Agreement, upon the earlier termination of the Agreement for any reason, at a time when some or all the School District Data is no longer needed for purposes of the Agreement, or upon the School District's request, the Company covenants and agrees that it promptly shall return to the School District all School District Data in the Company's possession and control. If return of the data is not feasible or if the School District agrees, then the Company shall destroy the data. The Company agrees to send a written certificate that the data was properly destroyed or returned. Such certificate shall be delivered within 30 days of the date of the event triggering return/destruction (e.g., within 30 days of the termination of the Agreement, within 30 days of the School District's request or notification to the Company that the data is no longer needed for the purposes of the Agreement). The Company shall destroy School District Data in a secure manner and in such a manner that it is permanently irretrievable in the normal course of business. The only exception to the requirements of this *Section 5.3* is if the Company has express written consent from a student's parent or legal guardian consenting to the maintenance of the covered information. In such case, the Company agrees to send with or in lieu of the written certificate required by this *Section 5.3* written evidence of parental/guardian consent for any data maintained.

5.4 *Authorizations*. The Company agrees to secure individual School District or parent/guardian written authorizations to maintain or use the School District Data in any manner beyond the scope of or after the termination of the Agreement.

5.5 *Data Breach.* For purposes of this section, "data breach" means the unauthorized disclosure of data, unauthorized provision of physical or electronic means of gaining access to data that compromises the security, confidentiality, or integrity of School Student Data, or other unauthorized access, alteration, use or release of School District Data, as well as any other circumstances that could have resulted in such unauthorized disclosure, access, alteration, or use.

5.5.1 In the event of a data breach, the Company agrees to the following: (1) notify the School District by telephone and email within the most expedient time possible and without unreasonable delay, but no later than 24 hours after the determination that a breach has occurred; (2) *a*t the time notification of the breach is made, provide the School District with the name and contact information for an employee of the Company who shall serve as the Company's primary security contact; (3) assist the School District with any investigation, including interviews with Company employees and review of all relevant records; (4) provide the School District within the most expedient time possible and without unreasonable delay, and in no case later than fifteen (15) days after notification to the School District that a data breach occurred, the number of students whose covered information is involved in the breach; the date, estimated date, or estimated date range of the breach; a description of the covered information that was compromised

or reasonably believed to have been compromised in the breach; and contact information for the person who parents/guardians may contact at the Company regarding the breach; and (4) assist the School District with any notification the School District deems necessary related to the security breach. The Company agrees to comply with the terms of this *Section 5.5.1* regardless of whether the misuse or unauthorized release of School District Data is the result of or constitutes a material breach of the Agreement or this Addendum.

5.5.2 The Company shall not, unless required by law, provide any notices except to the School District without prior written permission from the School District.

5.5.3 The Company shall reimburse and indemnify the School District for all costs imposed on the School District or reasonably undertaken by the School District at its discretion associated with a data breach, including but not limited to reimbursement of costs associated with notifying individuals whose information was compromised and notifying required regulatory agencies; fees paid to provide credit monitoring to impacted individuals; legal fees, audit costs, fines, and any other fees or damages reasonably undertaken by or imposed against the School District as a result of the security breach; and any other notifications, legally mandated responses, or responses reasonably undertaken by the School District in response to the breach.

6. Prohibited Uses

6.1 The Company shall not do any of the following:

6.1.1 Sell School District Data; use or share School District Data for purposes of targeted advertising, as defined in Section 85/5 of SOPPA; or use School District Data to create a personal profile of a student other than for accomplishing the purposes described in the Agreement and this Addendum and explicitly authorized in writing by the District;

6.1.2 Use information, including persistent unique identifiers, created or gathered by the operator's site, service, or application to amass a profile about a student, except in furtherance of "K through 12 school purposes," as defined by SOPPA. "Amass a profile" does not include the collection and retention of account information that remains under the control of the student, the student's parent or legal guardian, or the School District; or

6.1.3 Sell or rent a student's information, including covered information. This *Section 6.1.3* does not apply to the purchase, merger, or other type of acquisition of the Company by another entity if the Company or its successor entity complies with all relevant law and this Addendum regarding previously acquired School District Data.

6.2 Notwithstanding the previous paragraphs and any other terms of this Addendum, the Company may use School District Data for maintaining, developing, supporting, improving, or diagnosing the operator's site, service, or application if such use is authorized by Federal or State law. The Company agrees to notify the School District if it believes release of School District Data is otherwise justified under law, including the reasons set forth in SOPPA Section 84/10(4); however, any such disclosure must be made by the School District and pursuant to valid ISSRA and FERPA exceptions.

7. Miscellaneous

7.1 *Service Levels.* The Company's products or services are provided 24 hours per day, 7 days per week. The Company shall ensure 99.9% up-time, Monday through Friday between 6 a.m. and 6 p.m. US Central Time ("Up-time"). Where Up-time percentage averages less than 99.9% in a calendar month, the School District shall have the right to terminate the Agreement immediately upon written notice to the Company and shall be entitled to a refund of the School District's fees paid for the services, as depreciated on a straight-line basis over a 12-month period commencing on the date the School District first had access to the Services through the date of termination.

7.2 *Limited Warranty.* For the purposes of this Addendum, a "Defect" is defined as a failure of the Company's product or service to substantially conform to the then-current Company's User Guides materials. For as long as the Agreement is in place, the Company warrants that the Company's products or services will not contain Defects. If the products or services do not perform as warranted, the Company will use reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the Company's then-current support call process. Should the Company be unable to cure the Defect or provide a replacement product within five business days, the School District shall be entitled to a refund of its fees paid for the products or services, as depreciated on a straight-line basis over a 12-month period commencing on the date the School District first has access to the Company's products or services through the date of termination.

7.3 *Harmful Code.* Using a recent version of a reputable virus-checking product (to the extent commercially available), Company will check its software and other systems used by Company to deliver the products or services to the School District for any harmful code, including, without limitation, any viruses, worms, or similar harmful code, and will use commercially reasonable efforts to eliminate any such harmful code that the Company discovers.

7.4 *Indemnification.* The Company agrees to indemnify, defend and hold harmless the School District and its officers, directors, employees, agents, attorneys and assigns, against any third-party claims, demands, actions, arbitrations, losses and liabilities resulting from damage caused by the Company employees, contractors, or subcontractors in performing its obligations under the Agreement or this Addendum.

7.5 *Insurance*. During the term of this Agreement, the Contractor, at its sole cost and expense, and for the benefit of the District, shall carry and maintain the following insurance:

7.5.1 Comprehensive general liability and property damage insurance, insuring against all liability of the Contractor related to this Agreement, with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence, One Million Dollars ($1,000,000) Personal & Advertising Injury, Two Million Dollars ($2,000,000) Products/Completed Operations Aggregate, and Two Million Dollars ($2,000,000) general aggregate;

7.5.2 Professional Liability/Technology Errors & Omissions Insurance with limits in the per claim amount of not less than Two Million Dollars ($2,000,000.00) and the annual aggregate of not less than Two Million Dollars ($2,000,000);

7.5.3 Automobile liability Insurance with a combined single limit of One Million Dollars ($1,000,000) (only required if Contractor will be on-site);

7.5.4 Cyber liability/identity theft insurance with a combined limit of Two Million Dollars ($2,000,000) per claim and Two Million Dollars ($2,000,000) general aggregate;

7.5.5 Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for the Contractor's respective employees with Employers Liability of limits of $1,000,000 Each Accident; $1,000,000 Disease – Each Employee; $1,000,000 – Policy Limit; and

7.5.6 Umbrella liability insurance with a minimum combined single limit of Five Million dollars ($5,000,000.00) per occurrence and Five Million Dollars ($5,000,000) general aggregate.

The insurance shall include sexual abuse and molestation coverage if the Contractor will be on District premises. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement

immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

7.6 *Infringement.* The Company warrants that no third party has any claim to any trademark, patent, or proprietary interest in any product or service the Company provides to the School District. The Company will defend, hold harmless, and indemnify the School District from any claims brought by a third party against the School District to the extent based on an allegation that any Company product or service infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party. If the School District's use of the Company's products is restricted as the result of a claim of infringement, the Company shall do one of the following: (i) substitute another equally suitable product or service; (ii) modify the allegedly infringing Company product or service to avoid the infringement; (iii) procure for the School District the right to continue to use the Company product or service free of the restrictions caused by the infringement; or (iv) take back such Company product or service and refund to the School District the fees previously paid for the Company's product or service depreciated on a straight line basis over 12 months and terminate the School District's license to use the Company's product.

7.7 *No Indemnification or Limitation of Liability by School District.* Any provision included in the Agreement that requires the School District to indemnify the Company or any other party is deleted and shall not apply to the School District. Any provision in the Agreement, except for Section 7.8 of this Addendum, that limits the Company's liability, requires the School District to release the Company for claims the School District may have against the Company is deleted. Further, any provisions requiring the School District to release its class action rights is deleted.

7.8 *Mutual Limitation of Liability.* Neither party will be liable for breach-of-contract damages that the breaching party could not reasonably have foreseen on entry into this agreement.

7.9 *Taxes.* The School District is a tax-exempt organization. Federal excise tax does not apply to the School District and State of Illinois Sales Tax does not apply. The amounts to be paid to the Company hereunder are inclusive of all other taxes that may be levied, including sales, use, nonresident, value-added, excise, and similar taxes levied or imposed upon the work. The Company shall be responsible for any taxes levied or imposed upon the income or business privileges of the Company.

7.10 *Payments*. The School District shall make payments to the Company in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1. If the School District is late in making a payment it shall make interest

payments at the maximum amount permitted under the Illinois Local Government Prompt Payment Act, 50 ILCS 505/4.

7.11 *Force Majeure.* Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

7.12 *Freedom of Information Act.* The Company acknowledges that School District is subject to the Illinois FOIA, and that the School District shall not be in breach of any confidentiality provisions contained in the Agreement if the School District releases a record in compliance with the FOIA.

7.13 *Publication of Agreement.* Under SOPPA, the School District must publish the Company's name and business address, a copy of the Agreement and this Addendum, and a list of any subcontractors to whom School District Data may be disclosed. The Company agrees to provide to the School District prior to execution of the Agreement and this Addendum the name, business address, and list of subcontractors to be published. The Company acknowledges that if there are provisions of the Agreement other than those required to be included in the Agreement and this Addendum by SOPPA that the Company would like redacted before publication, the Company must submit a request in writing to the School District prior to execution of the Agreement and this Addendum. Only if the School District agrees to such redaction prior to the execution of the Agreement and this Addendum shall the redaction be made prior to publication.

7.14 *Governing Law.* The Agreement and this Addendum shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Kane County, Illinois, or the federal district court for the Northern District of Illinois. Any references to required notices of claims, arbitration, or mediation in the Agreement are not applicable to the Parties.

7.15 *Renewal of Agreement.* The parties may renew the Agreement and this Addendum in writing. Any provision in the Agreement that provides for an automatic renewal of the Agreement is deleted.

7.16 *Termination.* The School District may immediately terminate the Agreement if the School District makes the determination that the Company has breached a material term of the Agreement or this Addendum. In addition, the School District may terminate this Agreement at any time without cause after providing the Company with 90 days written notice and shall be entitled to reimbursement of all fees previously paid but not yet incurred.

7.17 *Amendment.* No amendment or modification to the Agreement and this Addendum shall be effective unless and until the amendment or modification is in writing and signed by all parties to the Agreement and this Addendum.

7.18 *Effective Date.* The Addendum shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

Appendix "A"

Insert a brief description. "*Nature of Products or Services Provided.* The Company has agreed to provide the School District the products and/or services outlined below:

Click or tap here to enter text.

Exhibit "B"
SCHOOL DISTRICT DATA PROVIDED

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	☐
	Other application technology meta data-Please specify:	☐
Application Use Statistics	Meta data on user interaction with application	☐
Assessment	Standardized test scores	☐
	Observation data	☐
	Other assessment data-Please specify:	☐
Attendance	Student school (daily) attendance data	☐
	Student class attendance data	☐
Communications	Online communications captured (emails, blog entries)	☐
Conduct	Conduct or behavioral data	☐
Demographics	Date of Birth	☐
	Place of Birth	☐
	Gender	☐
	Ethnicity or race	☐
	Language information (native, or primary language spoken by student)	☐
	Other demographic information-Please specify:	☐
Enrollment	Student school enrollment	☐
	Student grade level	☐

	Homeroom	☐
	Guidance counselor	☐
	Specific curriculum programs	☐
	Year of graduation	☐
	Other enrollment information-Please specify:	☐
Parent/Guardian Contact Information	Address	☐
	Email	☐
	Phone	☐
Parent/Guardian ID	Parent ID number (created to link parents to students)	☐
Parent/Guardian Name	First and/or Last	☐
Schedule	Student scheduled courses	☐
	Teacher names	☐
Special Indicator	English language learner information	☐
	Low income status	☐
	Medical alerts/health data	☐
	Student disability information	☐
	Specialized education services (IEP or 504)	☐
	Living situations (homeless/foster care)	☐
	Other indicator information-Please specify:	☐
Student Contact Information	Address	☐
	Email	☐
	Phone	☐

Student Identifiers	Local (School district) ID number	☐
	State ID number	☐
	Provider/App assigned student ID number	☐
	Student app username	☐
	Student app passwords	☐
Student Name	First and/or Last	☐
Student in App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	☐
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	☐
Student Survey Responses	Student responses to surveys or questionnaires	☐
Student work	Student generated content; writing, pictures, etc.	☐
	Other student work data-Please specify:	☐
Transcript	Student course grades	☐
	Student course data	☐
	Student course grades/performance scores	☐
	Other transcript data-Please specify	☐
Transportation	Student bus assignment	☐
	Student pick up and/or drop off location	☐
	Student bus card ID number	☐
	Other transportation data-Please specify:	☐

Other	Please list each additional data element used, stored, or collected by your application:	☐

None	No Student Data collected at this time. Provider will immediately notify D300 if this designation is no longer applicable.	☐

Company Name	**Community Unit School District 300**
Signature	Signature
Name	Jennifer Porter
Title	Chief Financial Officer
Date	Date

SECTION V

SCOPE OF SERVICES

A. GENERAL SCOPE OF WORK

This Contract is for a three-year student transportation services and management services agreement, including, but not limited to, responsibility for operating, maintaining, staffing, fueling and equipping a fleet of vehicles and terminal facilities sufficient to provide transportation services to all eligible students of the District to and from the buildings and facilities to which they are assigned by the District.

For the 2023-2024 school year, the District is providing transportation services to approximately 20,500 District students, including 1,500 special needs students that attend one of the District's 28, one of 5 parochial schools located within the District and one of 27 outplacement facilities, some of which are and some of which are not located within the District.

The District currently operates two (2) transportation facilities.

The District currently possesses a white fleet of 80 plus motorized equipment which includes, passenger vans, trucks, cars, MFSAB, trailers, mowers, and gators/golf carts. District 300 is contracting within this bid for contractor to provide maintenance and repair for such vehicles.

The district -owned facilities, equipment, inventories and fleet shall be used only to provide transportation services to the District; all other uses would be prohibited absent the prior written consent of the District's Director of Purchasing

In addition, the District shall make available to the Contractor, solely for the Contractor's use in fulfilling the terms of the Contract, the District's two transportation facilities at no cost.

B. BASE BID

Management and Transportation Services

As part of the unit costs in the General Education and Early Childhood and Special Education Transportation base bid, the Bidders shall include the cost to provide management services of the type and kind as outlined below.

The contractor shall hire and retain staff adequate to provide the District with a well-organized and efficient transportation system. At a minimum, but not limited to, the Contractor shall provide a full time Branch/General Manager who is appointed solely to D300, one compound manager for each site, dispatch crews to cover both AM and PM routes, safety supervisor, and a sufficient number driver/safety trainers, a primary router(3-5 years' experience and the geographical familiarity of District 300), certified mechanics (ratio of mechanics vehicles should be 1:30, trip coordinator, licensed drivers (12% over backup drivers), three (3) dedicated trip drivers, Two (2) behavior specialist (one for each compound), driver assistants per student IEP's

and clerical staff to meet this requirement. The contractor shall hire a minimum of two (2) on-site State Certified 3rd Party Testers, two (2) Safety Supervisors (one for each location) and a full-time recruiter.

It is the expectation that the contract will provide all services, including back up personnel for all positions listed above. In addition, the Contractor shall provide the District with off-site management support at a corporate level to ensure the properoperation of the transportation system.

The criteria for the full-time branch manager that shall be assigned to manage the CUSD 300 Student transportation services are as follows:

- Seven-ten years of Branch/General management experience in the lead management position

To assist with the transition of the program to a service provider, the Contractor shall provide a full-time management person on site at the District's Main terminal from May 1, 2023 until June 30, 2023. During this time the management person will familiarize themselves with the operations of the transportation system, routing, the maintenance needs of the fleet, staffing needs, etc. The Contractor will be taking over the management and operations of the any District routes and transportation programs, including summer programs as of July 1, 2023.

The Contractor shall provide VersaTrans or like software in form and function, and the modules (ELink and Trip Tracker or like modules in form and function) computerized route development and review software, as well as all district required office software. The Contractor shall furnish all necessary computer hardware and peripherals necessary to develop, implement and track the efficiency of the transportation routes. It is understood that all such software, software licensing and systems that are provided by Contractor are the property of the Contractor. Should this agreement be terminated, the District retains the right to purchase and or lease any or all such software, software licensing and systems from Contractor at a depreciated price not to exceed the Contractor's initial/annual cost. The Contractor shall provide the District access to the routing software and technical support. After the first year of service, any proposed change in software must be submitted to the District inwriting and approved by the District and the Technology Department. All computers provided should be purchased off the District 300 computer contract. District 300 could facilitate the purchase of the computers for the contractor. Computers will have access to our network, and will be managed by the District 300 antivirus. Support and maintenance will be provided by District 300.

The Contractor shall conduct all of its activities subject to all current and future federal and state laws and ordinances, and the decisions, rules, guidelines, policies and procedures of the District (hereinafter, collectively, "District Policies") and pursuant thereto, the Contractor shall carry out the following functions and responsibilities of this Contract to include the following:

♠ The Contractor shall oversee, manage, and supervise all aspects of the operations of the transportation system.

♠ The Contactor shall provide the District with on-time busing. There is an

expectation that buses should arrive no more than ten (10) minutes and no less than seven (7) minutes before the start of school. By the end of the third week of school buses should arrive within this time frame. If the Contractor fails to meet this requirement a penalty of 20% of the cost of that route for that day will be assessed against the Contractor's billing for the month.

♠ The Contractor shall staff both transportation compounds from the hours of 5:30 a.m. to 5:30 p.m. minimum or until the last take home bus returns, on days when district schools are in session. It is the responsibility of the Contractor, in the event of snow days or other weather-related emergencies, the Contractor shall staff both transportation compounds as requested by the District to provided adequate notification of route feasibility and service availability. This includes that the compounds remain staffed until the last bus returns to the compound.

♠ The Contractor shall provide emergency response contacts that are available beyond the required hours of staffing to provide adequate support for afterhours transportation trips and in the event of emergencies.

♠ Develop routes utilizing computerized routing software to assign students, schools, stops and buses to bus routes. In making bus route assignments make maximum use of the time and capacity available for each bus in the System.

- For regular school year scheduling the District shall provide the Contractor an updated enrollment database by an agreed upon date;
- The routes will be reviewed each summer or as needed, upon demand adjusted based upon ridership, capacity and length of the route.
- The Contractor shall provide preliminary proposed routes to the District no later than August 1 prior to the start of the next school year.
- The Contractor shall provide the District with final route sheets by the end of the fourth week of school and shall provide updates as changes occur.
- The Contractor shall update route sheets as needed throughout the year and provide the District with updated route sheets prior to the implementation of the change.
- The route sheets provided to the District shall include, as a minimum, the route number, the schools site, listing of stop locations and estimated stop times, and names of students.
- Contractor will keep all versions of route sheets for one year.
- The Contractor will provide weekly head counts of actual riders.
- The District reserves the right to review and make final adjustments to the routes.
- The District will make every effort provide student data information in a reasonable timeframe prior to the start of summer school.

♠ Contractor will evaluate current route structure for efficiency and make written recommendations for short-term and long-term plans, processes and procedures that will improve student transportation services and upon the District's approval and adoption of such policies and procedures, implement same

♠ Perform field review of routes as needed or as requested by the District.

♠ Recruit and maintain current driver and monitor pool.

♠ Evaluate the performance of each transportation system staff member

♠ Address parent calls/emails regarding safety concerns, requests for changes in route or stop locations, etc. within 48 hours. Resolutions to these issues should be provided in the monthly log book.

♠ Recommend to the District procedures for communication and problem solving between schools, Compound Managers, parents, and community members and if adopted by the District, develop, implement and maintain such procedures.

♠ As appointed by the District, serve on District or other special committees concerning student transportation.

♠ The Contactor shall maintain the District owned white fleet, in good operating condition.

♠ The Contractor may utilize the District's facilities, equipment and tools, at no charge, to perform maintenance of the fleet.

♠ With input from the Contractor, the District shall budget for the necessary tools, equipment and parts on annual basis for the maintenance of the fleet.

♠ The contractor shall provide an equipment and parts inventory update at the beginning of the contract and at the end of each school year thereafter.

♠ Other than normal wear and tear to the District 300 facilities, the Contractor will be held responsible for damages to equipment, buildings and property structures. Contractor is expected to report any maintenance issues in need of attention or repair to the District's Maintenance Department and to the Director of Transportation. This communication will be transmitted via the District's work order system.

♠ The Contractor shall be responsible validating and providing serious safety hazards related to routes to the Director of Transportation in a format acceptable to the District in May of each year. Further, the Contractor shall be responsible for the field work, development and submittal of the new serious safety hazards review to the Director of Transportation as new subdivisions are developed and the schools are completed.

♠ The Contractor shall provide the District with the following reports and submittals:

- Billing by the 10th of the month for the previous month of service.
- Billing to include the following: dispatch logs for the last day of the month, trip detail for the month including backup documents, white fleet labor and parts details by department and vehicle number, and detailed home to school routes.
- When requested, the Contractor shall provide the School District with a dispatch log indicating which route driver was absent and who/how the

route was covered. The log will be sent to the District Transportation Director at the end of each week.

- A log report of parent calls/complaints for current month
- Monthly Mileage reports
- Status of the white fleet service reports, including out of service
- Year-end reports for the transportation claim to the District by June 30.
- Assist with other required reports as needed

♠ Contractor will provide Bus Tracking System. (Current contractor developed own)

♠ GPS System to be installed on all buses with same form and function as Zonar.

♠ Contractor will notify parent regarding buses running more than 10 minutes late using the District provided Rapid Communication System (Blackboard).

♠ Contractor shall provide safety restraint or special equipment required by students' IEP's.

♠ Contractor will run Motor Vehicles Reports on District 300 staff as requested by the District. District 300 will reimburse contractor for actual fees.

♠ Contractor Driver Trainers will provide a behind the wheel training for District 300 that will drive the MFSAB.

♠ District 300 requires that the Contractor provide drivers and staff for four hours of training by District 300 staff.

♠ District 300 requires that the Contractor provide a fleet with the maximum age of (8) eight years and with an average age of (5) years. Full size bus capacity of 74 passengers or higher are required. Fleet must include GPS, Driver Safety Monitoring Systems; Multi Camera systems w/video and audio and Wi-Fi transferrable bus video review capabilities. Additionally, installation of safety equipment and cameras on all District activity buses and drivers ed vehicles is required.

♠ Bus route tracking app for parents at all grade levels. Tracking program of when/where elementary students get on/off bus which is accessible to the District, schools and parents.

♠ Routing software with a District portal for viewing and/or searching and route reports.

♠ Field trip software accessible to District staff to enter and track field trip requests.

♠ Contractor provided employee messaging system

♠ Onsite II UST Class A, B and C Operator for monthly inspections at each

transportation site.

- ♠ Minimum of 4 days of dry run route preparation is required prior to the beginning of each new school year.

- ♠ Provide yearly school bus safety presentation at all elementary schools. Perform yearly bus evacuation drills at all schools. Annual (and as needed) first aid training that includes training videos for, but not limited to: seizure events, diabetes awareness and first aid, wheelchair bound student first aid, asthma and allergy student emergency care, etc.

C. TRANSPORTATION SERVICES – BASE BID

As part of the base bid, the Bidders shall include unit costs to provide transportation services as outlined below. In addition, the Bidders shall provide the District with a total projected cost for years, 2023-2024, 2024-2025 and 2025-2026, and a three-year average cost (calculated by adding the sum of the three years divided by three), utilizing the unit costs based upon the 2023-2024 School Year and assumptions found in Attachment F.

Level I – General Education Transportation Home to School Routes

The Bidder shall provide unit costs for morning (AM) take-in routes and (PM) take-home routes, student activity after school take-home routes and summer program routes (modeled after the 2022 summer school schedule). The unit costs shall be provided for single, double and triple tier routing.

Level II – General Education - Extracurricular and Fieldtrip Runs

The Bidder shall provide unit costs for extracurricular and fieldtrip transportation. Bidder shall provide hourly rate in the bid response form. The District does not guarantee extracurricular runs to the Contractor and reserves the right to contract the work with other transportation vendors based upon need, cost and other factors.

Level III – General Education Shuttle – School to School

The Bidder shall provide unit costs for shuttle service.

Level IV – Early Childhood, and Special Education Home to School Routes

The Bidder shall provide unit costs for Early Childhood, and Special Education home to school routes. It is expected the Contractor shall make every effort to pair the Early Childhood, with Special Education Routes. The unit costs shall be provided for single, double and triple tier routing, along with mid-day routes

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)

The Bidder shall provide unit costs for **School to School, School to Job Site, or School to enrichment program)** Bidder shall provide hourly rate in the bid

response form. The District does not guarantee extracurricular runs to the Contractor and reserves the right to contract the work with other transportation vendors based upon need, cost and other factors.

Driver Assistant

The Bidder shall also provide an hourly cost for a driver assistant. A driver assistant may be required for Levels IV and V. The Contractor will be paid the hourly rate for the actual time the driver assistant rides the bus.

Total Annual Costs

The Bidder shall provide a combined projected total annual cost for each year (2023-2024, 2024-2025 and 2025-2026) by applying the unit costs noted in each of the sections of the bid form applied to the 2023-2024 transportation model provided in this specification and adding together all levels of services by year.

It is understood that the actual number of routes and hours needed to provide for the transportation of students for the 2023-2024, 2024-2025 and 2025-2026 School Years may vary above or below the numbers provided for in the 2022-2023 transportation model.

The total actual estimated annual cost will be calculated based upon the unit costs provided on the bid response form applied to the actual routes needed for any particular contract year. The Contactor shall not be entitled to any other cost except those noted on the bid forms.

In addition, the Bidders shall provide a total three-year average combined total by adding together the three years for the total annual costs and dividing by three.

D. DISTRICT'S VEHICLE LISTING AND TERMINAL FACILITY DESCRIPTION

1. VEHICLES

Contained in Attachment E is a list of the number and type of vehicles currently owned by the District in the White Fleet.

2. TERMINAL FACILITIES

Set forth below is a description of the District's terminal facilities, including address, size of the property, square footage of the facility, age of the facility, capacity of the facility and other relevant information, which the District is willing to lease to the winning Bidder to use in providing services under the Contract.

This data is being provided to the bidder for informational purposes and represents the District's best understanding, as of this time, of the terminal facilities that will be available for use under this Contract.

Carpentersville Compound	Square footage	4,500 sq. ft.	Paved bus lot 120 spaces
300 Cleveland Ave.	Age of facility	1973	Employee parking
Carpentersville, IL	Garage stalls	4	Parts, storage, offices,
	Lifts	1	washrooms

Carpentersville Compound Fuel Storage Capacity – 10,000 gallons diesel; 10,000 unleaded
Fuel Pumps – 1 Gasoline w/1 nozzle, 1 Diesel w/ 2 nozzles

Algonquin Compound	Square footage	5,700 sq. ft.	Paved bus lot 125 spaces
2603 Bunker Hill Dr.	Age of facility	1996	Employee parking
Algonquin, IL	Garage stalls(buses)	5	parts, storage, offices, washrooms
	Lifts w/stall for white fleet	1	
	Bus Wash	1	

Algonquin Compound Fuel Storage Capacity – 10,000 gallons diesel; 10,000 unleaded
Fuel Pumps – 2 Gasoline w/1 nozzle each, 2 Diesel w/4 nozzles

District 300 prohibits the copying of facility keys and the sharing of the building access codes between staff members. If additional keys copies are needed, Contractor must request keys from the Director of Transportation. Lost keys must be reported to the Director of Transportation. If the District deems it necessary to rekey any locks due to inadequate key control/management by the contractor, the cost will be incurred by the contractor. All keys will be returned to the school district when contract ends or as employees are dismissed.

Contractor shall be responsible for all damages to the premises to the extent caused by the negligence or willful acts of contractor and its agents and staff.

Contractor agrees to keep the premises in good order, reasonable wear and tear is acceptable. Contractor to report immediately, any facility issues to the Director of Transportation.

Listing of Responsibility	District 300 Provided	Contractor Provided
Cleaning of facility common areas such as offices and restrooms (except shop area)	X	
Bathroom Supplies		X
Telephone Equipment	X	
Long Distance Charges		X
Network Infrastructure	X	
VersaTrans (including ELINK and Trip Tracker) including fees		X
Office - Computer Hardware		X

Office – Network and Internet Accessibility, Support	X	
Office-Equipment and Network Equipment for Wi-Fi		X
Utilities	X	
Two-Way Radio System	X	
Waste and Recycle Services	X	
Fuel (unleaded and diesel), Lubricants, Solvents and Anti-freeze	X	
Snow Plow and Salting Services (Parking, Bus Lot and Sidewalks)	X	
Snow Removal from Vehicles		X
Building Maintenance	X	
Vending Machines	X	
Disposal of Vehicle Fluids	X	
Fixed Equipment Maintenance (District Owned)	X	
Bus Wash Supplies		X
Pest Control Services	X	
Uniform - Drivers and Mechanics		X
Facility Floor Mats – Walk-off	X	

SECTION VI

GENERAL CONDITIONS

A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2023) and ending on June 30, 2026 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

B. DEFINITIONS

1. "Board" or "Board of Education" shall mean the duly elected Board of Education of Community Unit School District 300 and the members thereof.

2. "District" shall mean Community Unit School District 300, 2550 Harnish Drive, Algonquin, Illinois 60102.

3. "Bidder" shall mean one who submits a bid for a Contract with the District for the work described in the Bid Documents.

4. "Bid Documents" shall mean and include but not limited to, the Public Notice, Instructions to Bidders, Scope of Services, General Conditions, Bid Response Form, Summary of Experience Sheet, All Attachments and all addendums issued prior to 48 hours before bid submission.

5. "Bid Specifications" shall mean all terms and conditions as set forth in the Bid Documents.

6. "Contract" shall mean these General Conditions and Scope of Services, and the Bid Documents, including, but not limited to, any ancillary agreement required by these General Conditions, and the bidder's response to this bid solicitation, including, but not limited to, the Bid Response Form, upon its acceptance by the Board of such bid.

7. "Contractor" shall mean the successful Bidder whose bid has been accepted by the District and to whom a Contract has been awarded.

8. "Route" shall mean the pattern or plan of travel including pick-up and departure points for buses transporting students and others entitled to school bus transportation.

9. "Shuttle" shall mean motor transportation from one facility to another facility during the school day.

10. “Midday” shall mean home to school, running between regular school hours.

11. “Tier” shall mean routes paired to run in succession

12. “Director of Purchasing” shall mean the duly appointed or acting Director of Purchasing of the District or his/her designee.

C. INDEPENDENT CONTRACTOR

This Contract is for furnishing all or one of the following:

1. **Level I – General Education Transportation Home to School Routes**

2. **Level II – General Education - Extracurricular and Fieldtrip Runs**

3. **Level III – General Education Shuttle – School to School**

4. **Level IV – Early Childhood, and Special Education Home to School Routes**

5. **Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)**

6. **Level VI – Maintenance and Repair of the white Fleet**

In performing this Contract (s), Contractor is an independent Contractor and is not an officer, member, agent or employee of the District.

D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

To ensure good service, each Bidder must submit audited financial statements for the five (5) most recent fiscal years and the most recent quarterly report. Most recent audited financials and balance sheets are required. Statements must include auditor’s letter of opinion, auditor’s notes, balance sheets and statement of income/loss. The Contractor may, additionally, be required to furnish other evidence of fiscal stability at the option of the District.

Each Bidder at the time of bid submission shall furnish the District with a statement listing all of it school bus transportation experience since the 2011-2012 school year through and including the 2022-2023 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Bidder and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

E. CONTRACTOR’S MANAGER AND OFFICE STAFF

The Contractor shall agree to maintain a local office within the boundaries of the District and to maintain a terminal facility within three (3) miles of the District. The

required local office and terminal facility may be one of the District's terminal facilities should the Contractor elect to use such a facility as provided.

The Contractor shall ensure that a manager is accessible on-site at all times (twelve months a year) during normal business hours. Should said manager not be accessible on-site, back-up management support is required and must be accessible to make decisions concerning any emergency situation requiring immediate action.

The Contractor shall maintain sufficient staff, including, but not limited to, dispatchers, vehicle porter(s), and mechanics with appropriate certification, at the local office and terminals to ensure the complete and timely performance of all obligations under the Contract. The Contractor is required to staff the office serving the District Contract from **5:30 a.m. to 5:30 p.m.** on school days when students are transported. Failure of the Contractor to comply with these directives shall be sufficient cause for the District to find the Contractor in default. The Contractor shall also ensure that its local office is staffed so as to permit, at all times, communications to occur between its office staff and District officials, students and parents in English and Spanish. Bidders shall include with their bid their approach and work plan that describes how they anticipate complying with the provisions mentioned above.

F. INVOICING

Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations from per-route and per-trip charges billed in accordance with these General Conditions. For all regular and summer program routes, the Contractor shall submit invoices to the District on or before the tenth (10^{th}) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly within bid terms (Net 45 days)

Payments for all other services under the Contract (i.e., field trips, White Fleet maintenance) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided. Such invoices shall be presented to the District on or before the tenth (10^{th}) day of each month with the bid terms (Net 45 days)

G. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE

1. The Contractor will be awarded the Contract for a three (3) year term, beginning on the date of award and ending on June 30, 2020. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2026-2027 and 2027-2028 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interest of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by March 1 of said fiscal year. If the District elects to extend the Contract for an additional one-year

period it shall so notify the Contractor in writing by April 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the fourth and fifth years, the negotiated, tentative Contract will be brought for approval before the District Board at the first regularly scheduled meeting after March 31 of the current year. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

H. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office to field calls or transmissions from parents, drivers and District staff each day students are transported from 5:30 a.m. to 5:30 p.m. At all times, the office shall be staffed so as to ensure that it can communication in both English and Spanish.

2. An answering service, in both English and Spanish, shall be provided by the Contractor to be used between the hours of 5:30 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall maintain operable two-way radios in Contractor owned vehicles. District 300 will maintain two-way radios in District 300 owned vehicles along with a base receiver and transmitter in the District facilities. Failure to have an operable radio on a route within twenty-four (24) hours of notice shall result in a one hundred percent (100%) penalty for such route for each day thereafter that the radio is inoperable.

4. The Contractor shall provide the District, in writing, the names of all assigned drivers and driver assistants and their home telephone numbers, and/or cell phone numbers. This shall be done at the onset of each Contract year and each time a new driver or assistant is hired. This notification must be provided to the District’s Director of Transportation at least twenty-four (24) hours prior to a new driver or assistant beginning service.

5. The Contractor shall provide the District with immediate notification of all accidents.

6. Accident reports are to be submitted within 24 hours of the time of the accident.

I. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order as required by Illinois and/or Federal Law.

4. Contractor to maintain inventory of all safety restraint equipment.

5. Failure to have required safety restraint on the bus at the scheduled route departure time will result in 100% penalty for that route for that day.

6. Ensuring that each vehicle is maintained in clean, sanitary condition and good mechanical condition

7. Equipping all buses with identifying markings, as designated by the District, displayed in the right front side window of each vehicle and also in the right rear window in bold, with each character no less than six inches in height, and in a clearly visible material.

8. Maintaining a safety program that, at a minimum, includes the following:

    a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

    b. District's safety procedures to be in-serviced by Contractor's designated Safety Supervisor.

    c. Daily vehicle inspections.

    d. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

e. Two (2) written bus driver evaluations per year by the bus manager and one (1) written Driver Assistant evaluation by the appropriate manager, both with input from the appropriate school building administrator(s). Upon request, the written evaluations of the drivers and assistants shall be provided to the Districts.

f. To ensure that drivers, assistants and dispatcher(s) understand appropriate emergency procedures.

g. Prohibitions barring any driver from driving a school bus and any Driver Assistant from serving on a school bus while smoking or being under the influence of alcohol or non-prescription drugs.

h. Every effort must be made to ensure that drivers and assistants are in good health, and adequate provision must be made for substitute drivers and assistants when regular personnel is absent.

i. Requirement that all drivers wear their seat belt at all times when they are operating their vehicle.

j. Prohibitions barring all drivers and assistants from using a cellular telephone while operating or working on a bus, except in the event of a bus emergency.

9. Instructions that drivers and assistants routinely urge students to use, when available, the individual seat belts and that all drivers not begin their routes or move forward until all students are seated within the bus.

10. Equipping all student transport vehicles with audio video systems. Large buses should be equipped with a minimum of three cameras and small vehicles with a minimum of two. All such equipment and video shall become the sole and exclusive property of the District. The Contractor shall have no right to retain, or otherwise make use of any video.

J. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students and all driver assistants must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

To the fullest extent practical, the successful Contractor(s) shall attempt to employ drivers, mechanics and driver assistants who were employed by the School district

in such a capacity during the 2023-2024 school year, or who have prior experience with the District and good service records.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee's name and home address.

2. Each driver's commercial driver's license number and school bus driver's permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check

5. All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test, may not be employed under this Contract. The best, most experienced drivers and assistants should be assigned to routes that serve students with special needs, including those students with behavior disorders. Drivers must have the ability without restriction, to lift and physically assist students into seats and child booster and car seats. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.

The District reserves the right to request the removal of a driver for specific routes or the from the entire District transportation system. The District is not liable for any unemployment claims resulting from any requested termination.

K. STUDENT AND TEACHER SAFETY TRAINING

The Contractor shall perform at each local school site one (1) hands-on bus evacuation drills per year to be completed by October 1 with written notice of completion sent to the District following the drill.

L. STUDENT DISCIPLINE

Drivers and assistants must promptly and accurately report student violations of bus rules or incidents in accordance with the District's discipline policy and guidelines (which guidelines may from time to time be amended by the District). Final authority in matters of student discipline shall rest with the District.

M. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION

1. Eligible Students: Any student who is a resident of the District who is approved for transportation by the Director of Purchasing or his designee shall be deemed an eligible student.

2. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden. Children of the driver/assistant will not ride the bus if they are not assigned to the route.

3. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule (provided to Contractor 60 days prior to the start of the program), and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2023-2024 school year is included as part of the Bid Documents. (Attachment C)

N. ROUTES AND SCHEDULES

The Contractor shall establish routing plans on the basis of specific criteria developed in consultation with the District's Transportation Administrator or his/her designee, consistent with the general provisions of the Contract and Bid Documents, and the District agrees, to the extent necessary, to cooperate with the Contractor in developing said routing plan. At a minimum, routing plans shall include and be consistent with the following:

1.

a. The District may permanently alter bell times

b. The Contractor shall implement route schedule changes as soon as practicable but in no event shall such implementation take more than five (5) business days.

c. Contractor shall implement individual student schedule changes as soon as practicable but in no event shall such implementation take more than 48 hours.

d. Route changes require parent notification as to changes in pick-up and drop-off times. Accommodations to facilitate bus scheduling cannot be negotiated individually with parents or local school staff.

e. The Contractor shall add new students to transportation service as soon as practicable but in no event shall such addition take more than 48 hours.

2. The Contractor agrees to provide electronic tentative routes to the District no later than August 1st for the transportation of students; the

District may provide the Contractor with comments on the tentative routes. Revised electronic "final" routes are to be furnished to the Districts by October 1 of each year for the regular school year; the final route shall be subject to the approval of the District.

3. Once the Contractor's routing plan has been fully approved by the District, it may not be changed by the Contractor without the consent of the District. Changes may be agreed to via telephone, but must be confirmed within five (5) business days by written message. The Districts may require route changes based upon changing student population or other needs.

4. Contractor shall provide bus service for each school route designated by the District. Within the route, stops shall be so spaced so that the distance of travel from a student's home to a bus stop shall not be greater than 2640 feet for elementary and no greater than 3446 for middle and high school. Additionally, it shall not be necessary for a student to cross an arterial street or main thoroughfare. Maximum travel time for to/from routes shall not exceed sixty (60) minutes. Exception need to be agreed upon.

5. Seating capacity for elementary and middle school routes may be three (3) students per standard seat; seating capacity for high school routes should be at two (2) students per seat. These seating capacities are considered to be maximum and shall not be exceeded. For Field Trips, seating shall be at not more than two (2) students per standard seat, unless specifically approved otherwise by the District.

6. The following procedures shall apply to Field Trips.

    a. Field trips shall be scheduled by the requestor of the school requiring the trip at least two weeks in advance of the field trip. Field trips shall be scheduled, approved and assigned using Trip Tracker.

    b. Field trips may be canceled prior to the start of the fieldtrip. Late cancellation fee can be applied for actual costs incurred. All efforts shall be made to provide at least one (1) day notification of cancellation. There shall be no penalty for a cancelled field trip by a school due to weather-related reasons.

7. The Minimum Service Level Criteria means that the Contractor shall assign one separate driver for each route set approved by the School District. A driver shall not be assigned to two or more routes for the purpose of covering an additional route or route set. Routes will not be covered by staff members who have assigned duties that are not specific to driving except for extreme circumstances.

O. EMERGENCY PROCEDURE

In the event of an accident, the Contractor is responsible for so notifying the District office and the specific school where the students attend immediately, following established District procedures. The Contractor is responsible in the

event of any accident to follow established procedures, including the prompt obtaining of any necessary medical assistance, the notification of the responsible police department and to assist the District in parental notification if so requested.

P. ASSIGNMENT OF CONTRACT

The Contractor agrees not to assign this Contract, or any part of this Contract, to any other party without prior written consent of the District.

Q. NONCOMPLIANCE PENALTIES

Should the District find the Contractor in noncompliance with any of the provisions of the Contract, the District will be entitled to impose the following penalties, provided that the Director of Transportation, or designee, has provided the Contractor two (2) days written notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section, "noncompliance" means, but is not limited to, the failure to transport students as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Director of Transportation in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract.

Incident	**Penalty**
No service on any home to school	Daily rate per vehicle/route type
Late pick-up (15 minutes or more as defined on approved route sheet) at a school	$100 per day per route
Late drop-off (15 minutes or more as defined on approved route sheet) at a school	$100 per day per route
Missed stops on a route, provided that any missed stop has occurred on any three days per ten days of service	$100 per day per route
Failure to provide a properly licensed and permitted bus driver for a to/from route	$100 per day per route
Failure to make changes in a bus route(s)	$50 per day per route

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during

weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

R. SERVICE INTERRUPTION

1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services is higher than the Contractor's cost (agreed upon in the Contract), then the Contractor shall pay the difference between its charges and the charges of the substitute bus company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Director of Transportation, or his/her designee and request permission to interrupt service. Such decisions by the Director of Transportation shall be final.

3. If it is necessary to reschedule the days lost because of the Contractor's failure to perform, the Contractor shall provide bus service in accordance with this agreement, for each day rescheduled, at no cost to the District.

4. If schools serviced by the buses are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor

5. Force Majeure. Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, pandemic, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

S. TERMINATION OF CONTRACT BY REASON OF DEFAULT

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Director of Purchasing, send Non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date oftermination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of suchnotice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

5. SPARE BUSES

The Contractor shall maintain a fleet of various sized and equipped spare buses in an amount not less than 12% of the vehicles needed to satisfy in full the terms of this Contract. These spare buses shall be on-site, maintained and ready to be put in service as needed per the terms of this Contract.

6. SYSTEM COMMUNICATIONS

a. The Contractor shall provide printed post cards or another form of communication approved by District 300 by August 1st (or other date as agreed to by the District). These post cards will provide families with all student transportation information (route, time, bus stop location).

b. At least four (4) designated District personnel shall be granted computer access to the Contractor's routing system.

7. MISCELLANEOUS

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email, followed by registered, certified, or express mail addressed to:

If to the District:

Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, Illinois 60102
Attention: Director of Purchasing
(847) 551-8460 (telephone)
(847) 551-8463 (fax)

If to the Contractor

_____
_____
_____
_____
_____
_____

The undersigned warrants that he or she is duly authorized to execute and contractually bind the entity submitting this winning bid and acknowledges, by his or her signature, that he or she, on behalf of the submitting entity, has read and agrees to comply in all respects with the foregoing General Conditions.

_____
Company, Corporation, Partnership Name

_____
Signed

_____
Name

_____
Title

The District has accepted the Bid of the above entity and awards him the Contract.

Board of Education Community Unit School District 300

By:_____ Attest:_____
President Secretary

SECTION VII

BID RESPONSE FORM B

BID RESPONSE FORM A PROVIDED IN EXCEL FORMAT ONLY

COMMUNITY UNIT SCHOOL DISTRICT 300 STUDENT

TRANSPORTATION SERVICES ANDTRANSPORTATION

MANAGEMENT

DUE DATE: Bids Due no later than 11:00AM, Wednesday, January 11, 2023

ATTENTION: **DIANE C. WHITE, DIRECTOR OF PURCHASING CUSD**

300 DISTRICT ADMINSTRATION BUILDING2605

BUNKER HILL DRIVE

ALGONQUIN, ILLINIOS 60110

VENDOR: **COMPANY:** _____

CONTACT: _____

PHONE: _____

All rates for contract renewals based on our bid specifications and your signed bid response of **Friday, December 2, 2022.** Your attached bid herein shall be for the 2023-2024, 2024-2025, 2025-2026 School Years and shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the bid is due.

The undersigned warrants that he or she is duly authorized to bind contractually the entity submitting this quote to fully perform all duties and to deliver all services in accordance with the terms and conditions set forth herein. All signatures are to be swornbefore a Notary Public. By executing and submitting this Quote Form, the undersigned further warrants, on behalf of the Bidder, that if the District determines this bid to be the winning bid then an authorized official of the entity for which the bid was submitted will execute the General Conditions, which shall serve as the Contract as provided therein.

COMMENTS AND ADDITIONAL INFORMATION

BID RESPONSE FORM B CONT.

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract.

Name of Company/Corporation	Length of time quote is firm prior to award
Street Address	Bid Submitted by:
City, State, Zip Code	Authorized Signature
Telephone Number	Please Type or Print Name
Fax Number	Illinois License Number

Email address -_____

SUBSCRIBED AND SWORN to before me this____day of_____2023.

_____
Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance:_____, 2023

Board of Education
Community Unit School District 300

By:_____ Attest:_____
President Secretary

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DR
ALGONQUIN IL, 60102
Phone – 847-551-8460
Fax – 847-551-8463

December 15, 2022

Dear Vendor:

ADDENDUM 1

Student Transportation Bid

Questions

Question: This RFP reads like a yellow bus bid. Will responses from Alternative Transportation (cab) companies be considered?

Answer: This is a yellow bus bid. Alternate transportation company bids will not be considered. D300 is currently under contract through June 30, 2023 for taxi services.

Question: Please provide check in/check out of facility time for each route package. Please confirm driver wage information provided as part of the RFP is current for contractor drivers.

Answer: A list of the routes, check in and check out times and the bus # that is assigned to the route on the document titled Route Times and Assigned Bus (Attachment O). Any information that is missing was not available at this time. Wages provided are current.

Question: Does the district have an evaluation criteria/scoring matrix that will be used to evaluate the bids? If so, can you please provide?

Answer: Criteria are listed in the Bid Documents on page 8.

Question: On page 17, item S, number 4. Does the district request the contractor to provide internship/employment opportunities for students or just a scholarship? If so, can you provide a summary of the programs, student duties, employer/trainer duties, and if it is an internship, if the district compensates the students or if contractor compensates students?

Answer: We are asking if you provide any scholarships for high school students, not internship/employment opportunities. If you offer scholarships, please include the application process details.

Question: Could you please provide a copy of the labor agreement, any amendments, or memorandums of understanding for current transportation contractor(s) and any district employed transportation employees and any amendment letters, memorandums of understanding, or modifications thereto.

Answer: Pending further review. Answer forthcoming in Addendum 2.

Question: On page 47, second paragraph last sentence regarding summer school/summer work. Can you please clarify the summer school work and an estimate as to the number of out of district routes that may span into the July based on previous years' experience?

Answer: We have included the billing detail from June 2022 (Attachment P) along with the Out-Placed ESY schedule (Attachment Q).

Question: On page 47, third paragraph. Regarding the computers to be purchased through district contract. Is this solely for the routing computer or all of contractor's computers? Can you please provide a cost sheet of the equipment with make and model for computers, hardware, etc.

Answer: Remove sentences "All computers provided should be purchased off the District 300 computer contract. District 300 could facilitate the purchase of the computers for the contractor. Computers will have access to our network and will be managed by District 300 antivirus. Support and maintenance will be provided by District 300."

Question: We request that the district provide turn-by-turn directions including garage departure and return times and miles for all current routes, regular education, special education, etc. in order for non-incumbent contractors to understand operating conditions and to formulate hypothetical routes for the bid response.

Answer: We have provided the check in and check out times for the routes, schools that are serviced and the vehicle assigned on the document titled Route Times and Assigned Bus (Attachment O).

Question: Should the district decide to change contractors, will the district be requesting a backup database copy of the routing information in order to assure historical data for your students is maintained and can be utilized to formulate the routing for the new school year?

Answer: Yes

Question: On page 49, last spade bullet. Could you please provide a scan of the transportation invoices for any and all contracted transportation services including all line item billing details and backup spreadsheets. Please include white fleet invoices and trip invoices. Please provide invoices from October 2020, October 2021, and May 2022. The invoices provided in attachment M and N are the cover pages with totals, however do not include the detailed makeup of the totals, or the supporting documents required for submission.

Answer: Billing Detail for the invoices attachment M and N are provided. The Field Trips for the 2020-2021 school year are detailed in Attachment J. See attachment R, S and T.

Question: Could you provide a scan of the white fleet invoices for the past three school years? Or provide a summary report from the vehicle maintenance system noting the annual repair hours utilized, parts and supply costs, etc.?

Answer: Previous years' history is not an accurate reflection of the District's current needs. Detail for the invoice Attachment M is provided. See Attachment T.

Question: On page 50, regarding the first five bullets. Can you please provide the most recent month's and October 2020, October 2021, and May 2022, for the items in the bullets?

Answer: Log Report of parent calls/complaints is not available. Monthly mileage reports (See Attachment U). Status of White Fleet is not available. Year end reports for Transportation Claim - See Transportation Claim Attachment H). Assist with other reports as needed.

Question: Could the district clarify how many drivers this is and what training they currently receive as well as the contractor's entire role of administering the training? Does the contractor manage credentialing for the white fleet? Does the contractor bill for training hours? Could they provide a summary of their current training or a copy of the syllabus of the agreed upon training?

Answer: It is approximately 15 staff members per year. The contractor provides the behind-the-wheel training and instructions on how to properly fuel. This is not a billed service.

Question: Does the district subcontract trips today on a regular basis and for what reasons? Does the district subcontract trips today and if so can you please provide a summary as to the number trips, hours, and buses? Please provide sample invoices for these trips if possible as well.

Answer: Not on a regular basis. We have day time trip requests limited between the hours of 9:00am to 1:45pm. Groups/Schools are allowed to look at outside transportation if a school bus is not available during that time, or if it is a special event and paid for by parents and/or school. D300 schools are to contact contractor to determine availability of service.

Question: Are bus evacuation drills billed to the district? Does the contractor provide any other training or programs for school bus safety?

Answer: Bus Evacuations are not a billed service. No previous safety training programs were held at schools. In this bid, we have included school bus safety presentations to be made at all 18 elementary schools to educate our students on proper school bus safety. This would not be a billed service.

Question: On page 50, fourth spade bullet. Can you please provide an estimate as to number car seats, harnesses, etc. that are needed?

Answer: We have provided a list of student accommodations by school; student names have been removed from the list. (Attachment V)

Question: On page 50, eighth spade bullet, it requires specific fleet requirements. Can you please provide the current listing of vehicles provided by the current contractor(s) for school transportation fleet utilized for this contract? Could you please include the vehicle age, seating capacity, configuration of any wheelchair buses (seated and wheelchair capacity), if they require air-conditioning or any other special equipment, etc?

Answer: We have provided a list of current contractor fleet list that also includes the district fleet.(Attachment W)

Question: Can you please provide a briefing of the shuttle needs, volume of routes, number of days, hours, time, miles. Do these operate five days a week?

Answer: Shuttle routes vary depending on the student the route is for. Additional information is provided in the Route Times and Assigned bus Attachment O.

Question: Can you please provide a briefing of the afterschool service routes, volume of routes, number of days, hours, time, miles. Do these operate five days a week? Do they operate on early release days?

Answer: These routes provide transportation home for students who remain at school for after-school activities/programs. Additional information is provided in the Route Times and Assigned bus Attachment O.

Question: Is this a RFP or Bid?

Answer: Bid

Question: Are you currently fully staffed?

Answer: We are close to fully staffed at 109%.

Question: How many monitors are required?

Answer: Per Bid Response Form A, 64 are required.

Question: Can you elaborate on the requirements of the Behavioral Specialist?

Answer: Behavioral specialists work with the district/schools to address behavior issues on the bus. They will review bus video, provide video and summary of their review to the schools. They will also work with drivers to improve student management skills. At times, they will ride the bus to work with the driver to address student behavioral issues.

Question: Will the District guarantee pay if a pandemic occurs?

Answer: Per Force Majeure clause, the District will negotiate in good faith to keep employees whole.

Question: Can you provide a copy of the current student transportation services contract?

Answer: Yes, FOIA Request #173-2022 - Link

Question: Are homeless and/or low incident services included in this Bid?

Answer: Yes.

Question: Can you clarify staff requirements?

Answer: Please refer to page 46-47 and 56-57 of the Bid Documents.

Question: When was the last time student transportation services went out to bid? Why are you bidding now?

Answer: The last bid was 6 years ago. The District received interest from another transportation provider after our last extension was executed. Per the law, D300 is required to bid.

Question: Does the District provide harnesses etc?

Answer: No, per the bid documents, the vendor is to provide all hardware necessary for student IEPs required for safe student transportation. See Attachment V.

Question: How many buses are in your vendor provided fleet? Are students only transported in the vendor provided fleet?

Answer: Between the 2 transportation sites, there are 220 buses. Students are transported in 2 wheelchair buses.

Question: When is the Q&A deadline?

Answer: Per the timeline provided, the Q&A deadline is January, 4, 2023 at noon CST.

Question: Can you provide a copy of the Pre-Bid Sign-in Sheet?

Answer: Yes, please see Attachment X.

Question: Can you confirm that all yellow buses are vendor owned? I saw that they have District 300 on the side.

Answer: Yes, all yellow buses are vendor owned. Each bus displays District 300 at our request.

Question: Can you provide the name of the local union official and copy of contract?

Answer: Teamsters Local 330. D300 does not have the contract to provide.

Question: Can you provide a breakdown of buses per location?

Answer: See attachment W.

Question: Can you provide a breakdown of routes?

Answer: See attachment O.

Question: Can you provide locations of the white fleet?

Answer: See attachment W.

Question: Age versus bid fleet?

Answer: See attachment W.

Question: Can you provide a breakdown of current fleet age?

Answer: See attachment W.

Question: Can you provide total driver counts plus overage?

Answer: See attachment I.

Question: Can you provide a copy of the current contract with extensions and detail to billing?

Answer: Yes, FOIA Request #173-2022 - Link

This Addendum along with any Exhibits and Attachments is to be considered part of the original Bid documents. Please confirm receipt of this email or fax by a telephone call, email, or fax and on Response Forms A & B.

Telephone Number – 847-551-8460.
E-mail - bids.purchasing@d300.org
Fax Number – 847-551-8463

If you have any questions, please feel free to contact the numbers listed above.

Sincerely,



Diane C. White / Director of Purchasing

RTE #	BUS #	CK IN	CK OUT	TIER 1	TIER 2	TIER 3	TIER 4
101	200	6:43	8:57	PARKLAND	PREP AIDE		
101	200	1:37	4:00	PARKLAND PREP	AIDE	(WED ER 1:00)	
102	255	6:22	8:20	EASTVIEW AIDE			
102	255	12:47	4:48	CLASSROOM	CONNECTIONS AIDE		AMS AIDE
103	475	6:00	8:54	JHS AIDE		PARKLAND PREP	
103	475	1:44	3:30	HIGH ROADS			
104	478	6:57	9:00	CAN DO HHS	MARKLUND		
104	478	1:44	4:02	MARKLUND			
105	266	5:37	9:01	JHS WC AIDE	HIGH ROADS AIDE		
105	251	1:44	3:54	HIGH ROADS AIDE			
106	238	6:31	8:42	ECC AIDE			
106	266	1:57	3:50	PARKVIEW		DCHS	
107	288	6:27	9:08	GOLFVIEW			DMS
107	288	1:10	4:24	OAKRIDGE AIDE	HHS		
108	277	6:04	9:07	SUMMIT WC			AMS WC
108	277	1:28	4:36	GARY WRIGHT	HHS WC AIDE		
109	278	6:25	9:06	EASTVIEW WC AIDE			DMS AIDE
109	278	1:46	4:40	EASTVIEW WC AIDE		IMMANUEL TO DMS	DMS AIDE
110	205	6:24	9:10	SEAL AIDE			
110	205	1:29	4:23	SEAL AIDE			
111	202	6:28	10:14	OAKRIDGE AIDE	CLASSROOM	CONNECTIONS	
111	202	1:38	3:35	BIG TIMBER ES	AIDE		DELACEY
112	298	6:19	9:01	SOUTH CAMPUS	NEW CONN. AIDE		
112	298	1:19	4:11	S CAMPUS	NEW CONN AIDE		
113	203	6:35	9:02	BIG TIMBER ES	AIDE		DELACEY
113	203	1:47	3:28	WES AIDE			
114	289	6:28	9:43	WES AIDE		ALEXANDER	
114	289	1:28	3:49	PARKLAND LITH	AIDE		
115	292	5:57	9:14	JHS			AMS
115	471	2:07	3:31	WINSTON KNOLLS	AIDE (WED ER 1:00)		
117	197	6:11	9:00	OAKRIDGE AIDE			CMS REG
117	197	1:21	4:55	OAKRIDGE AIDE		DCHS REG	DMS
118	471	6:37		ECC		ECC TO WALGREENS-M &TH	
118	250	1:32	4:09	MEADOWDALE DL	DELACEY WC AIDE		
119	201	5:38	9:19	JHS AIDE	WINSTON KNOLLS		
119	201	1:16	4:42	ECC		DCHS	
120	270	5:45	9:17	DCHS WC	MEADOWDALE DL		DMS WC AIDE
120	270	1:18	4:46	LINCOLN PRAIRIE	WC AIDE		DMS WC AIDE
121	243	6:23	9:07	GOLFVIEW		KIMBALL MS	
121	243	1:45		SLEEPY HOLLOW			DCHS PRACTICE BUS
122	271	5:57	9:13	WES W/C AIDE			AMS AIDE
122	253	1:32	5:09	ALG LKS		DCHS	
123	224	5:49	9:07	JHS AIDE WC			JHS AIDE WC LA
123	224	1:21	4:22	OAKRIDGE AIDE		JHS WC AIDE	
124	272	5:33	8:42	JHS	ECC		
124	272		4:49	FUN IN STORE TO ECC	PROJECT RUTH TO ECC-T&TH	ECC	JHS
125	220	5:34	9:23	HHS		HMS	
125	220	1:21	3:33	OAKRIDGE AIDE	ALG LAKES WC AIDE		
126	294	6:31	9:04	SLEEPY HOLLOW		HAMILTON ACADEMY	
126	299	1:45	5:52	SLEEPY HOLLOW			HMS
127	299	5:31	9:04	DCHS		DELACEY	
127	285	1:57	4:25	LAKEWOOD		JHS	
128	242	5:51	8:55	JHS AIDE	PARKLAND PREP		
128	242		4:15	VICTORIAN B&B TO EC	CINEMA 12 TO ECC-FRI	ECC	JHS
129	256	6:19	8:30	BIG TIMBER ES	AIDE		HHS W/C
129	256		4:37	LIBERTY	DELACEY		
131	245	5:49	9:11	HHS			DMS W/C AIDE
131	292	1:36	4:34	WES		JHS AIDE	
132	198	6:24	8:54	OAKRIDGE AIDE			CMS REG
132	198	1:21	4:21	OAKRIDGE AIDE	DCHS REG		CMS
133	291	6:39	9:08	WES AIDE			DMS AIDE
133	291		4:19	LIFETIME TO JHS M&W		JHS AIDE	
134	260	6:45	9:18	DCHS	INNOVATIONS AIDE		
134	271	1:15	4:09	JHS NURSE		INNOVATIONS AIDE	
135	268	6:25	9:13	LINCOLN PRAIRIE	WC AIDE		AMS AIDE
135	222	1:36	5:26	WES AIDE			DMS WC AIDE

137	254	6:29	9:00	HHS		DELACEY	
137	254	1:18	4:47	LINCOLN PRAIRIE	AIDE		AMS
138	287	5:56	9:00	JHS AIDE		DELACEY	
138	269	1:52	4:22	LAKEWOOD		DELACEY WC AIDE	
140	206	6:20	9:26	GILBERTS			HMS
140	206	1:21	4:48	GILBERTS			AMS
141	235	6:02	9:16	EASTVIEW		DELACEY	
141	235	1:27	5:08	GOLFVIEW			WMS
144	251	6:20	9:46	GILBERTS AIDE	ALEXANDER	LEIGH AIDE	
144	245	12:49	4:29	SUMMIT WC		JHS WC AIDE	
146	204	6:48	8:18	LINCOLN PRAIRIE			
146	290	1:27	4:17	GOLFVIEW		DELACEY	
147	214	6:41	8:15	ALG LAKES			
147	214	1:43	5:52	NEUBERT AIDE			AMS AIDE
149	293	6:20	9:09	SLEEPY HOLLOW	AIDE	DELACEY	
149	295	1:44	3:51	MEADOWDALE DL		DELACEY WC	AIDE
151	258	5:56	9:06	GILBERTS AIDE		PARKLAND PREP	
151	204	1:44	4:29	MEADOWDALE DL		DELACEY WC	
152	249	5:47	9:01	DCHS WC AIDE		HIGH ROADS AIDE	
152	249	1:44	5:25	HIGH ROADS AIDE			AMS
153	267	6:26	9:11	EASTVIEW AIDE			AMS AIDE
153	267	1:46	4:22	EASTVIEW		JHS WC AIDE	
154	269	6:41	9:06	EASTVIEW			JHS NURSE WC LA
154	296	1:40	4:23	LAKEWOOD		JHS WC AIDE	
155	297	6:20	9:42	EASTVIEW WC	AIDE	HHS W/C	
155	297	1:46	5:05	EASTVIEW WC AIDE			HMS AIDE
156	473	6:47	9:07	WES			AMS
156	261	1:31	5:43	GOLFVIEW			DMS
157	257	6:22	9:16	SLEEPY HOLLOW	WINSTON	KNOLLS AIDE 8/24	
157	257	1:45	4:31	SLEEPY HOLLOW			AMS
158	262	6:50	9:01	ALG LAKES	WC AIDE		CMS WC AIDE
158	262	12:58	4:56	PARKLAND TO HMS	HES WC		HMS
159	213	6:45	8:56	NEUBERT			DMS
159	213	1:43	4:48	NEUBERT			DMS
160	264	6:21	9:03	EASTVIEW WC AIDE		DELACEY	
160	264	1:46	4:34	EASTVIEW AIDE			DMS AIDE
161	275	6:40	8:52	SLEEPY HOLLOW		DELACEY	
161	275	1:45	3:27	SLEEPY HOLLOW			
162	273	6:20	9:02	NEUBERT			WMS
162	273	12:34	3:42	1137	NEUBERT		
164	236	6:32		NEUBERT		JHS TO FOOD PANTRY-THUR	
164	236	1:43	3:38	NEUBERT			
165	237	6:56	9:00	PARKVIEW		DELACEY	
165	237	1:46	3:58	EASTVIEW			
166	274	6:28	8:26	NEUBERT AIDE	LUMEN ACADEMY		
166	274	1:43	3:30	NEUBERT AIDE			
167	225	6:24	9:31	OAKRIDGE AIDE			
167	260	1:14	3:49	GILBERTS AIDE			
170	265	6:05	9:04	LINCOLN PRAIRIE	WC AIDE	DELACEY WC AIDE	
170	265	1:18	4:17	LINCOLN PRAIRIE	WC AIDE		AMS WC
171	469	6:29	8:57	SUMMIT			
171	469	2:14	4:08	WINSTON KNOLLS AID (WED ER 1:50)			
172	468	7:01	9:27	OAKRIDGE AIDE		CHILDS VOICE	
172	468	1:33	3:38	CHILDS VOICE	AIDE		
175	261	5:40	9:24	DCHS			HMS AIDE
175	268	1:34	4:19	EASTVIEW			CMS WC AIDE
177	219	5:48	9:12	JHS WC AIDE			AMS
177	286	1:45	4:02	SLEEPY HOLLOW		DELACEY	
178	276	6:38	9:10	GOLFVIEW			AMS
178	276	1:35	3:59	BIG TIMBER ES	AIDE		
179	285	6:39		ECC	ECC TO TRIPHAHN-M&W	ECC TO DELACEY-T&TH	
179	467	1:39	4:26	EASTVIEW AIDE			AMS AIDE
180	250	6:04	8:52	JHS W/C	AIDE		DELACEY
180	472	1:22	4:19	ALEXANDER LEIGH	AIDE		
182	222	6:47		GOLFVIEW		DCHS TO FRESH MARKET MWF	DCHSTO LICOLN PR T&TH
182	466	1:38	3:48	SLEEPY HOLLOW		HHS	

183	263	6:53	9:10	OAKRIDGE AIDE				DMS REG
183	232	1:36	3:52	WES W/C AIDE				
185	466	6:37	8:04	SLEEPY HOLLOW				
185	233	1:26	4:09	GOLFVIEW			DCHS WC AIDE	
186	247	6:35	9:06	PERRY		RISE AND SHINE	DELACEY	
186	247	12:52	5:06		1126	ALG LAKES AIDE	DCHS	AMS AIDE
187	199	6:39	8:22	PARKVIEW AIDE				
187	199			PARKVIEW AIDE				
190	253	6:26	8:52	NEUBERT AIDE		PARKLAND PREP LITH		
190	284	12:50	4:04	SUMMIT			JHS AIDE	
191	246	6:05	9:00			HIGH ROADS		
191	246		3:56	BURGER KING TO ECC-		VILLAGE SQUIRE TO ECC-W8	ECC AIDE	HHS PRACTICE BUS
192	259	6:20	8:41	NEUBERT			JHS TO CHILI'S MWF	
192	259	1:36	3:56	NEUBERT				CAN DO HMS
193	221	6:07	9:02	HES WC			DELACEY	
193	221	1:21	3:34	GILBERTS AIDE				CAN DO CMS
201	10	5:47	8:08	JHS		NEUBERT		
201	10	1:46	4:19	NEUBERT		JHS		
202	32	6:13	9:02	JHS		LINCOLN PRAIRIE		WMS
202	32	1:39	4:29	LINCOLN PRAIRIE		JHS		WMS
203	174	6:08	9:11	JHS		LINCOLN PRAIRIE		WMS
203	174	1:39	3:53	LINCOLN PRAIRIE		JHS		
204	179	6:28	9:03	JHS		LITH		WMS
204	179	1:50	4:33	LITH		JHS		WMS
205	24	6:53	8:25			SLEEPY HOLLOW		
205	24	1:39	4:30	SLEEPY HOLLOW		DCHS		CMS
206	172	6:15	9:05	JHS		LITH		WMS
206	172	1:50	4:35	LITH		JHS		WMS
207	177	6:56	9:08	LONG ES		NEUBERT		WMS
207	177	1:46	4:34	NEUBERT				WMS
208	104	5:55	8:29	HHS		GARY WRIGHT (SB REQ)		
208	104	1:36	4:18	GARY WRIGHT		HHS		
209	193	6:23	9:26	JHS		NEUBERT	WMS	WMS TO ST MM
209	193	1:46	4:24	NEUBERT				WMS
210	188	6:20	9:02	JHS		LIBERTY		DMS
210	188	1:51	4:31	LIBERTY S/S REQ		HHS		DMS
211	73	6:07	9:14	DCHS		LAKEWOOD		CMS
211	73	1:40	4:35	LAKEWOOD		DCHS		
212	189	6:00	9:06	JHS		DUNDEE HIGHLANDS		DMS
212	189	1:43	4:52	DUNDEE HIGHLANDS		JHS		DMS
213	20	6:53	8:09			NEUBERT		
213	20	1:46	3:56	NEUBERT		JHS PRACTICE		
214	43	6:07	9:05	JHS		LIBERTY SB REQ		DMS
214	43	1:51	4:40	LIBERTY		JHS		DMS
215	82	6:07	9:07	DCHS		LITH		AMS
215	82	1:50	4:43	LITH ES			ST MM TO AMS	AMS
216	192	6:19	9:10	JHS		LIBERTY		DMS
216	192	1:51	4:36	LIBERTY		JHS		DMS
217	98	6:06	9:14	DCHS		ALGONQUIN LAKES		
217	98	1:45	4:32	ALG LKS ELEM		DCHS		CMS
218	63	6:02	9:07	JHS		LIBERTY		DMS
218	63	1:51	4:59	LIBERTY		JHS		DMS
219	94	6:33	8:23	LONG ES		SLEEPY HOLLOW		
219	94	1:39	3:24	SLEEPY HOLLOW		LONG ES		
220	100	5:54	9:07	JHS		LIBERTY		WMS
220	100	1:51	4:34	LIBERTY		JHS		WMS
221	176	6:14	9:09	DCHS		LAKEWOOD		CMS
221	176	1:40	4:35	LAKEWOOD		DCHS		CMS
222	47	5:31	9:03	HHS		GILBERTS		DMS
222	47	1:30	4:26	GILBERTS		HHS		
223	93	6:12	8:11	JHS		LITH		
223	93	1:50	4:26	LITH		JHS		DMS
224	66	6:00	9:13	DCHS		EASTVIEW		AMS
224	66	1:46	4:40	EASTVIEW		DCHS		AMS
225	7	6:13	9:02			PARKVIEW AIDE		CMS
225	7	1:57	4:24	PARKVIEW AIDE				CMS

226	182	6:04	9:10	LONG ES	DUNDEE HIGHLANDS		CMS
226	182	1:43	4:32	DUNDEE HIGHLANDS		ST CATH TO CMS	CMS
227	190	6:14	9:15	DCHS	LAKEWOOD		CMS
227	190	1:40	4:31	LAKEWOOD	DCHS		CMS
228	181	6:13	9:09	DCHS	LAKEWOOD		CMS
228	181	1:40	4:32	LAKEWOOD	DCHS		CMS
229	97	6:12	9:13	DCHS	PERRY		CMS
229	97	1:40	4:40	PERRY	DCHS		CMS
230	8	6:27	8:59		PARKVIEW AIDE		CMS
230	8	1:57		PARKVIEW AIDE			
231	28	6:13	8:55	DCHS	LAKEWOOD		CMS
231	28	1:40	4:38	LAKEWOOD	DCHS		CMS
232	86	6:19	9:09	DCHS	LAKEWOOD		CMS
232	86	1:40	4:32	LAKEWOOD	DCHS		CMS
233	1	6:17	8:14	LONG ES	MEADOWDALE DL		
233	1	1:41	3:57	MEADOWDALE DL	DCHS		
234	14	6:09	8:19	DCHS	ALGONQUIN LAKES		
234	14	1:45	3:57	ALG LKS ELEM	DCHS		
235	21	6:04	9:14	DCHS	ALGONQUIN LAKES		CMS
235	21	1:45	4:44	ALG LKS ELEM	DCHS		CMS
236	178	6:13	9:15	DCHS	MEADOWDALE DL		CMS
236	178	1:41	4:29	MEADOWDALE DL	DCHS		CMS
237	173	6:36	9:12	LONG ES	EASTVIEW		AMS
237	173	1:46	4:53	EASTVIEW	LONG ES		AMS
238	18	6:12	9:07	DCHS	EASTVIEW		AMS
238	18	1:46	4:44	EASTVIEW	DCHS		AMS
239	29	6:14	9:11	DCHS	PERRY		CMS
239	29	1:40	4:33	PERRY	DCHS		CMS
240	61	5:59	8:20	LONG ES	GARY WRIGHT		
240	61	1:33	4:47	GARY WRIGHT	HHS		
241	96	6:08	9:13	DCHS	PARKVIEW		CMS
241	96	1:44	4:33	PARKVIEW S/S REQ	DCHS		CMS
242	23	5:55	9:23	DCHS	ALGONQUIN LAKES	AMS	AMS TO ST MM
242	23	1:45	4:40	ALG LKS ELEM	DCHS		AMS
243	67	6:22	9:13	DCHS	PERRY		CMS
243	67	1:40	4:33	PERRY	DCHS		CMS
244	195	5:35	9:19	DCHS	LAKEWOOD		CMS
244	195	1:40	4:49	LAKEWOOD	DCHS		CMS
245	196	5:35	9:18	DCHS	LAKEWOOD		CMS
245	196	1:40	4:34	LAKEWOOD	DCHS		CMS
246	59	5:53	9:16	DCHS	ALGONQUIN LAKES		AMS
246	59	1:45	4:45	ALG LKS ELEM	DCHS		AMS
247	65	5:37	9:34	HHS	HES		HMS
247	65	1:28	5:08	HES	HHS		HMS
248	46	5:45	9:09	HHS	GILBERTS		DMS
248	46	1:30	4:49	GILBERTS	HHS		DMS
249	50	5:45	9:14	HHS	GILBERTS		DMS
249	50	1:30	4:41	GILBERTS	HHS		DMS
250	58	5:20	9:23	HHS	GILBERTS		HMS
250	58	1:30	4:37	GILBERTS	HHS		
252	45	5:37	9:09	HHS	GILBERTS		DMS
252	45	1:30	4:47	GILBERTS	HHS		DMS
253	36	5:51	8:29	HHS	GARY WRIGHT		
253	36	1:36	4:49	GARY WRIGHT	HHS		HMS
254	56	5:46	8:27	HHS	BIG TIMBER ES		
254	56	1:38	4:42	BIG TIMBER ES	HHS		
255	35	5:44	1:44	HHS	GARY WRIGHT		HMS
255	35	1:36	4:51	GARY WRIGHT	HHS		HMS
256	62	5:58	9:08	HHS	GILBERTS	DMS	
256	62	1:30	4:41	GILBERTS	HHS		DMS
257	33	5:49	9:21	HHS	HES		HMS
257	33	1:28	4:47	HES	HHS		HMS
258	183	6:29	8:57	JHS	LITH		WMS
258	183	1:50	4:37	LITH	JHS		WMS
259	2	5:51	9:03	DCHS	PARKVIEW		CMS
259	2	1:44	4:33	PARKVIEW	DCHS		CMS

260	180	6:08	9:00	DCHS	LITH		DMS
260	180	1:50	4:55	LITH	JHS		DMS
261	27	6:13	8:25	LONG ES	LAKEWOOD		
261	27	1:40	4:26	LAKEWOOD	DCHS		
262	57	6:05	8:21	HHS	GARY WRIGHT		
262	57	1:35	4:26	GARY WRIGHT	HHS		DMS
263	5	6:15	9:19	DCHS	MEADOWDALE DL		CMS
263	5	1:41	4:11	MEADOWDALE DL	DCHS		
264	44	5:49	9:26	HHS	GARY WRIGHT	HMS / to ST CB	HMS
264	44	1:35	4:48	GARY WRIGHT	HHS	ST CB TO HMS	HMS
265	60	5:46	9:34	HHS	GARY WRIGHT		HMS
265	60	1:36	5:20	GARY WRIGHT	HHS		HMS
266	6	6:19	8:07	LONG ES	LIBERTY		
266	6	1:51	3:46	LIBERTY			
267	194	6:53	9:02		LINCOLN PRAIRIE		WMS
267	194	1:39	4:32	LINCOLN PRAIRIE			WMS
268	52	6:23	8:00	JHS	LINCOLN PRAIRIE		
268	52	1:39	3:49	LINCOLN PRAIRIE	JHS		
269	187	6:19	9:02	JHS	NEUBERT		WMS
269	187	1:46	4:27	NEUBERT	JHS		DMS
270	38	5:55	5:18	HHS	BIG TIMBER ES		HMS
270	38	1:37	5:10	BIG TIMBER ES	HHS		DMS
271	55	5:38	8:29	HHS	GARY WRIGHT		
271	55	1:36	4:15	GARY WRIGHT (SB REC	HHS		
272	51	5:56	9:05	HHS	GILBERTS		DMS
272	51	1:30	4:55	GILBERTS	HHS		HMS
273	31	6:30	9:21	LONG ES	GILBERTS		HMS
273	31	1:30	5:11	GILBERTS	LONG ES		HMS
274	34	6:52	9:21		HAMPSHIRE ES		HMS
274	34	1:28	4:47	HES	HHS		HMS
275	48	5:39	9:08	HHS	GILBERTS		DMS
275	48	1:30	4:52	GILBERTS	HHS		DMS
276	37	6:24	9:10	JHS	SLEEPY HOLLOW		DMS
276	37	1:39	4:52	SLEEPY HOLLOW	JHS		CMS
277	186	6:48	9:04	LONG ES	SLEEPY HOLLOW		DMS
277	186	1:39	4:34	SLEEPY HOLLOW		ST CATH TO DMS	DMS
278	95	5:41	9:14	DCHS	LAKEWOOD		CMS
278	95	1:40	4:36	LAKEWOOD	DCHS		CMS
279	12	5:42	8:11	LONG ES	DUNDEE HIGHLANDS		
279	12	1:43	3:06	DUNDEE HIGHLANDS			
280	3	6:39	9:05	LONG ES	SLEEPY HOLLOW		DMS
280	3	1:39	4:34	SLEEPY HOLLOW			DMS
281	49	5:42	8:19	HHS	BIG TIMBER ES		
281	49	1:37	5:28	BIG TIMBER ES	HHS		HMS
282	101	6:19	9:00	JHS	DUNDEE HIGHLANDS		DMS
282	101	1:43	4:29	DUNDEE HIGHLANDS	JHS		WMS
283	42	6:03	9:02	DCHS	LIBERTY		DMS
283	42	1:51	4:21	LIBERTY	DCHS		
284	4	6:17	8:07	JHS	LITH		
284	4	1:50	4:45	LITH			WMS
285	39	6:21	9:00	LONG ES	LIBERTY		DMS
285	39	1:51	4:29	LIBERTY	LONG ES		CMS
286	17	6:17	8:57	JHS	LINCOLN PRAIRIE		WMS
286	17	1:39	4:31	LINCOLN PRAIRIE	JHS		WMS
287	175	6:49	9:02	LONG ES	EASTVIEW		WMS
287	175	1:46	4:44	EASTVIEW		ST MM TO WMS	WMS
288	69	6:41	9:19	LONG ES	PARKVIEW		CMS
288	69	1:44	4:40	PARKVIEW S/S REQ		IMM TO CMS	CMS
289	191	6:15	9:02	JHS	LIBERTY		WMS
289	191	1:51	4:39	LIBERTY	JHS		WMS
290	40	5:49	9:25	HHS	HES		HMS
290	40	1:28	4:50	HES	HHS		HMS
291	102	5:54	9:17	HHS	GARY WRIGHT		HMS
291	102	1:36	4:51	GARY WRIGHT	HHS		HMS
293	103	6:16	9:30	LONG ES	GARY WRIGHT		HMS
293	103	1:30	3:47	GARY WRIGHT	LONG ES		

294	64	6:23	9:28	LONG ES	BIG TIMBER ES		HMS
294	64	1:38	5:00	BIG TIMBER ES			HMS
297	11	7:00	8:17	LONG ES	GILBERTS		
297	11	1:30	4:39	GILBERTS	JHS		DMS
300		3:44	6:08	DCHS ACTIVITY BUS(M-TH)			
302		4:55	6:15	PERRY BOYS N GIRLS CLUB TO FOXVIEW		M-F	
302	69	4:55	6:15	PERRY BOYS N GIRLS C	M-F		
306		4:57	6:17	CMS ACTIVITY(M-TH)			
307	198	4:44	6:43	CMS ACTIVITY(M-TH)			
312		5:57	7:29	PERRY BOYS N GIRLS CLUB (M-F)		IMPACT CENTER	
313				HMS HOMEWORK CLUB(M-TH)			
1101	288	10:42	12:26	DELACEY T/H			
1102	293	10:53	12:22	DELACEY T/H			
1103	290	10:42	12:55	DELACEY T/H			
1104	270	10:53	12:42	DELACEY T/H	W/C AIDE		
1105	291	10:42	12:29	DELACEY T/H			
1106	292	10:42	12:54	DELACEY T/H			
1107	259	10:40	12:55	DELACEY T/H			
1108	289	10:42	12:36	DELACEY T/H			
1109	261	10:40	12:40	DELACEY T/H			
1110	296	10:42	12:42	DELACEY T/H	W/C		
1111	264	11:16	12:40	DELACEY P/U	W/C AIDE		
1112	284	11:25	12:40	DELACEY P/U			
1113	256	11:13	12:39	DELACEY P/U			
1114	254	11:02	12:40	DELACEY P/U			
1115	287	11:00	12:38	DELACEY P/U			
1116	219	10:57	12:48	DELACEY P/U	W/C AIDE		
1117	286			DELACEY P/U			
1118	272			GILBERTS P/U			
1119	249			GILBERTS T/H			
1120	260			GILBERTS T/H			
1121	278			DCHS TO HOME			
1122	257			DMS TO HIGH ROADS			
1123	472			OAKRIDGE TO DCHS			
1123	479	10:57	12:03	OAKRIDGE TO DCHS	M-F		
1124	475			OAKRIDGE TO DCHS			
1125	471			OAKRIDGE TO JHS			
1126	247			OAKRIDGE TO JHS			
1133	477			HHS TO GLEN OAKS			
1133	477	9:28	11:45	HHS TO GLEN OAK	M-F		
1135	257	9:00		HOME TO HIGHROADS			
1136	472	9:14		HOME TO OMBUDS			
1137	273	12:27		OMBUDS TO HOME			
1139	467			INNOVATIONS TO HOME			
1140	473			CHILI'S TO JHS	M/W/F		
1141	469			JHS TO LIFETIME	M&W		
1142	468			FOOD PANTRY TO JHS	T&TH		
1143		11:32	12:48	DELACEY P/U			
1144		10:46	11:59	INNOVATIONS TO HOI	4 WEEK		
1145		9:43	11:35	PARKLAND TO HOME			
1147	270			WALGREENS TO ECC	MON & THUR		
1148	274	10:01		TRIPHAHN TO ECC-M&	DELACEY TO ECC-T & TH		
1149	464	11:18		STARCK REALTY TO ECC-T & F			
1149	102	11:08	12:09	STARK REAL ---> ECC	TUES & FRI		
1150	213	11:09		ECC TO VICTORIAN B&	ECC TO CINEMA 12- FRI		
1151	467	11:29		ECC TO	FUN IN STORE -MON	ECC TO VILLAGE	
1152		9:24		ECC TO STARCK REAL ESTATE-T & FR			
1152	58	9:18	10:18	ECC --->STARK REAL	TUES & FRI		
1153		10:39		ECC TO BURGER KING-T &TH			
1153	462	10:33	11:41	ECC---> BURGER KING	TUES & THURS		
1154	463	11:54		ECC TO PROJECT RUTH-T & TH			
1155		9:08		ALG LAKES TO ALLENDALE LINC			
1155	36	9:20	10:40	ALG LKS---> ALLENDAL	M-F		
1156		10:42		NUEBERT TO HOME			
1156	39	10:44	11:33	NEUBERT SN OUT	M-F		
1157	257	12:27	1:10	OAKRIDGE TO DMS			

1201	60	8:32	10:23	HHS TO BRLNGTON		
1203	48	11:22	1:27	BRLNGTN TO HHS	M-F	
1204	62	9:12	10:37	OMBUDSMAN IN	8/17/22 M-F	
1205	17	12:24	1:59	OMBUDSMAN OUT	8/17/22 M-F	
1127 A	64			LINCOLN PRAIRIE T/H		
1127 A/B	64	10:08	12:02	LINCOLN PR TO HM	HM TO LINCOLN PR	
1127 B	64			LINCOLN PRAIRIE P/U		
1128 A	298			LIBERTY T/H		
1128 B	298			LIBERTY P/U		
1129 A	238			WES T/H		
1129 B	238			WES P/U		
1130 A	201			EASTVIEW T/H		
1130 B	201			EASTVIEW P/U		
1138A	295	9:19MWF		DCHS TO FRESH MARKET		
1138B	295	3:54T/TH		DCHS TO LINCOLN PR.		
1202 A/B	33	9:26	11:42	HHS TO BRLNGTN	BRLNGTN TO HHS	
300 W/C		3:45	4:41	DCHS ACTIVITY BUS(M-TH)		
303E		6:17	7:08	CMS BOYS N GIRLS CLUB		
303E	64	6:04	7:17	CMS BOYS N GIRLS CLI	M-F	
304W		6:17	7:14	CMS BOYS N GIRLS CLUB		
312 W/C		5:57	7:13	PERRY BOYS N GIRLS CLUB (M-F)		IMPACT CENTER

Route Type	1	2	3	4	5
Type	Hourly rate				
Current Price	32.72				

December 2021 AM/PM Route Summary - Bus Aides

Route Type	Route		Daily Rate	Description	Schools Serviced		
December 2021 AM/PM Route Summary - Bus Aides							
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**		
1	105A	AM	32.72		JHS WC AIDE	CAMELOT AIDE	
1	105A	PM	32.72			CAMELOT AIDE	
1	111A	AM	32.72		OAKRIDGE AIDE	CLASSROOM CONNECTIONS AIDE	
1	114A	AM	32.72		ALLENDALE LINC	SEAL	
1	114A	PM	32.72		SEAL	ALLENDALE LINC	
1	144A	AM	32.72		GILBERTS AIDE		ALEX ANDER LEIGH AIDE
1	180A	PM	32.72		ALEX ANDER LEIGH AIDE		
1	TX-3	AM	32.72		SEAL		
1	TX-3	PM	32.72		SEAL		
1	TX-4	AM	32.72		SEAL		
1	TX-4	PM	32.72		SEAL		
1	TX-9	AM	32.72		COVE		
1	TX-9	PM	32.72		COVE		
1	S102	AM	32.72		DELACEY	MON-FRI	
1	S102	PM	32.72		DELACEY	MON-FRI	
1	S106	AM	32.72		DELACEY	MON-FRI	
1	S108	AM	32.72		WESTFIELD	MON-FRI	
1	S108	PM	32.72		WESTFIELD	MON-FRI	
1	S109	AM	32.72		WESTFIELD	MON-FRI	
1	S109	PM	32.72		WESTFIELD	MON-FRI	
1	S110	AM	32.72		WESTFIELD	MON-FRI	
1	S110	PM	32.72		WESTFIELD	MON-FRI	
1	S111	AM	32.72		WESTFIELD	MON-FRI	
1	S111	PM	32.72		WESTFIELD	MON-FRI	
1	S112	AM	32.72		WESTFIELD	MON-FRI	
1	S112	PM	32.72		WESTFIELD	MON-FRI	
1	S113	AM	32.72		WESTFIELD	MON-FRI	
1	S113	PM	32.72		WESTFIELD	MON-FRI	
1	S118	AM	32.72		WESTFIELD	MON-FRI	
1	S121	PM	32.72		WESTFIELD	MON-FRI	
1	S122	AM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S122	PM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S123	AM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S123	PM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S126	AM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S126	PM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S127	AM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S127	PM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S136	AM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S136	PM	32.72		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S137	AM	32.72		INNOVATIONS	MON-FRI	starts 6/6
1	S137	PM	32.72		INNOVATIONS	MON-FRI	starts 6/6
1	S139	AM	32.72		PARKLAND PREP BARTLETT	MON-FRI	starts 5/27
1	S139	PM	32.72		PARKLAND PREP BARTLETT	MON-FRI	starts 5/27
1	S140	AM	32.72		SEAL	TUES-THUR	starts 6/14
1	S140	PM	32.72		SEAL	TUES-THUR	starts 6/14
1	S142	AM	32.72		CLASSROOM CONNECTIONS	MON-FRI	starts 6/13
1	S142	PM	32.72		CLASSROOM CONNECTIONS	MON-FRI	starts 6/13
1	S143	AM	32.72		WINSTON KNOLLS	MON-FRI	starts 6/6
1	S143	PM	32.72		WINSTON KNOLLS	MON-FRI	starts 6/6
1	S144	AM	32.72		WINSTON KNOLLS	MON-FRI	starts 6/6
1	S144	PM	32.72		WINSTON KNOLLS	MON-FRI	starts 6/6
1	S145	AM	32.72		ALEX ANDER LEIGH	MON-FRI	starts6/20
1	S145	PM	32.72		ALEX ANDER LEIGH	MON-FRI	starts6/20
1	S146	AM	32.72		HIGH ROADS-CAMELOT	MON-FRI	starts6/20
1	S146	PM	32.72		HIGH ROADS-CAMELOT	MON-FRI	starts6/20
1	S150	PM	32.72		DELACEY	MON-THUR	starts 6/6
1	S153	PM	32.72		HIGHROADS	MON-FRI	starts6/20
1	TAXI-1	AM	32.72		COVE	MON-FRI	starts 6/13
1	TAXI-1	PM	32.72		COVE	MON-FRI	starts 6/13
1	TAXI-2	AM	32.72		KIRK	MON-FRI	starts 6/7
1	TAXI-2	PM	32.72		KIRK	MON-FRI	starts 6/7
1	TAXI-3	AM	32.72		MINER	MON-FRI	starts 6/7
1	TAXI-3	PM	32.72		MINER	MON-FRI	starts 6/7
1	TAXI-4	AM	32.72		SEAL	TUES-THUR	starts 6/14
1	TAXI-4	PM	32.72		SEAL	TUES-THUR	starts 6/14
1	TAXI-5	AM	32.72		SEAL	TUES-THUR	starts 6/14
1	TAXI-5	PM	32.72		SEAL	TUES-THUR	starts 6/14 pm
1	TAXI-6	AM	32.72		SEAL	TUES-THUR	starts 6/22
1	TAXI-6	PM	32.72		SEAL	TUES-THUR	starts 6/22
1	TAXI RT.	AM	32.72		MARKLUND	MARKLUND	STARTS 6/20-6/27
1	TAXI RT.	PM	32.72		MARKLUND	MARKLUND	STARTS 6/20-6/27
1	TAXI RT.	AM	32.72		CLAREWOODS	CLAREWOODS	STARTS 6/23-6-27
1	TAXI RT.	PM	32.72		CLAREWOODS	CLAREWOODS	STARTS 6/23-6-27

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	110.12	135.99	164.29			

December 2021 AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced	
December 2021 AM/PM Route Summary - GenEd H2S Routes						
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**	
1	S201	AM	110.12	CTE ENRICHMENT HHS	T-F	5/31-6/3
1	S201	PM	110.12	CTE ENRICHMENT HHS	T-F	5/31-6/3
1	S201	PM	110.12	CTE ENRICHMENT DCHS	T-F	5/31-6/3
1	S202	AM	110.12	CTE ENRICHMENT HHS	M-TH	6/6-6/9
1	S202	MD	110.12	CTE ENRICHMENT HHS	M-TH	6/6-6/9
1	S202	PM	110.12	CTE ENRICHMENT HHS	M-TH	6/6-6/9
1	S203	AM	110.12	CTE ENRICHMENT HHS	M-TH	6/6-6/9
1	S203	MD	110.12	CTE ENRICHMENT HHS	M-TH	6/6-6/9
1	S203	PM	110.12	CTE ENRICHMENT HHS	M-TH	6/6-6/9
1	S204	AM	110.12	CTE ENRICHMENT HHS	T-F	5/31-6/3
1	S204	M	110.12	CTE ENRICHMENT HHS	T-F	5/31-6/3
1	S204	PM	110.12	CTE ENRICHMENT DCHS	T-F	5/31-6/3
1	S205	AM	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S205	MD	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S205	PM	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S206	AM	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S206	MD	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S206	PM	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S207	PM	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S207	PM	110.12	CTE ENRICHMENT DCHS	M-TH	6/13--6/16
1	S209	PM	110.12	CTE ENRICHMENT HHS	T-F	5/31-6/3
1	S210	AM	110.12	PERRY	M-F	5/31-6/3 & 6/6-6/9
1	S210	PM	110.12	PERRY	M-F	5/31-6/3 & 6/6-6/9
1	S211	AM	110.12	LAKEWOOD	M-TH	5/31-6/3 & 6/6-6/9
1	S211	PM	110.12	LAKEWOOD	M-TH	5/31-6/3 & 6/6-6/9
1	S212	AM	110.12	LAKEWOOD	M-TH	5/31-6/3 & 6/6-6/9
1	S212	PM	110.12	LAKEWOOD	M-TH	5/31-6/3 & 6/6-6/9
1	S213	AM	110.12	LAKEWOOD	M-TH	5/31-6/3 & 6/6-6/9
1	S213	PM	110.12	LAKEWOOD	M-TH	5/31-6/3 & 6/6-6/9
1	S214	AM	110.12	DMS ESY	M-F	6/1-6/28
1	S214	PM	110.12	DMS ESY	M-F	6/1-6/28

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	110.12	135.99	164.29			

December 2021 AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced			
1	S215	AM	110.12		DMS ESY	M-F	6/1-6/28	
1	S215	PM	110.12		DMS ESY	M-F	6/1-6/28	
1	S216	AM	110.12		MEADOWDALE	M-TH	5/31-6/9	
1	S216	PM	110.12		MEADOWDALE	M-TH	5/31-6/9	
1	S222	AM	110.12		CRYSTAL LAKE CENTRAL	M-F	5/23-7/1	
1	S223	AM	110.12		CMS B & G CLUB	M-TH	6/6-7/29	
1	S223	PM	110.12		CMS B & G CLUB	M-TH	6/6-7/29	
1	S224	AM	110.12		CMS B & G CLUB	M-TH	6/6-7/29	
1	S224	PM	110.12		CMS B & G CLUB	M-TH	6/6-7/29	
1	S225	AM	110.12		DUNDEE HIGHLANDS	M-TH	6/6-6/19	
1	S226	AM	110.12		JHS	M-TH	5/31-7/8	
1	S226	PM	110.12		JHS	M-TH	5/31-7/8	
1	S227	AM	110.12		JHS	M-TH	5/31-7/8	
1	S227	PM	110.12		JHS	M-TH	5/31-7/8	
1	S228	AM	110.12		OAKRIDGE	M-TH	5/31-7/8	
1	S228	PM	110.12		OAKRIDGE	M-TH	5/31-7/8	
1	S229	MD	110.12		DEERPATH ES	M-TH	6/14-7/21	Ended 6/14/22
1	S230	MD	110.12		PERRY IMACT CENTER WES	M-TH	6/6 -7/28	
1	S230	PM	110.12		PERRY IMACT CENTER WES	M-TH	6/6 -7/28	

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	105.71	130.54	167.51	112.77	139.29	168.27

December 2021 AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced	
December 2021 AM/PM Route Summary - SPED H2S Routes						
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**	
1	S100	AM	$ 105.71		DELACEY	MON-FRI
1	S100	PM	$ 105.71		DELACEY	MON-FRI
1	S101	AM	$ 105.71		DELACEY	MON-FRI
1	S101	PM	$ 105.71		DELACEY	MON-FRI
4	S102	AM	$ 112.77		DELACEY	MON-FRI
4	S102	PM	$ 112.77		DELACEY	MON-FRI
1	S103	AM	$ 105.71		DELACEY	MON-FRI
1	S103	PM	$ 105.71		DELACEY	MON-FRI
4	S104	AM	$ 112.77		DELACEY	MON-FRI
4	S104	PM	$ 112.77		DELACEY	MON-FRI
4	S105	AM	$ 112.77		DELACEY	MON-FRI
4	S105	PM	$ 112.77		DELACEY	MON-FRI
4	S106	AM	$ 112.77		DELACEY	MON-FRI
4	S106	PM	$ 112.77		DELACEY	MON-FRI
1	S107	AM	$ 105.71		DELACEY	MON-FRI
1	S107	PM	$ 105.71		DELACEY	MON-FRI
4	S108	AM	$ 112.77		WESTFIELD	MON-FRI
4	S108	PM	$ 112.77		WESTFIELD	MON-FRI
4	S109	AM	$ 112.77		WESTFIELD	MON-FRI
4	S109	PM	$ 112.77		WESTFIELD	MON-FRI
4	S110	AM	$ 112.77		WESTFIELD	MON-FRI
4	S110	PM	$ 112.77		WESTFIELD	MON-FRI
4	S111	AM	$ 112.77		WESTFIELD	MON-FRI
4	S111	PM	$ 112.77		WESTFIELD	MON-FRI
4	S112	AM	$ 112.77		WESTFIELD	MON-FRI
4	S112	PM	$ 112.77		WESTFIELD	MON-FRI
4	S113	AM	$ 112.77		WESTFIELD	MON-FRI
4	S113	PM	$ 112.77		WESTFIELD	MON-FRI
4	S114	AM	$ 112.77		WESTFIELD	MON-FRI
4	S114	PM	$ 112.77		WESTFIELD	MON-FRI
4	S115	AM	$ 112.77		WESTFIELD	MON-FRI
4	S115	PM	$ 112.77		WESTFIELD	MON-FRI
4	S116	AM	$ 112.77		WESTFIELD	MON-FRI

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	105.71	130.54	167.51	112.77	139.29	168.27

December 2021 AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced		
4	S116	PM	$ 112.77		WESTFIELD	MON-FRI	
4	S117	AM	$ 112.77		WESTFIELD	MON-FRI	
4	S117	PM	$ 112.77		WESTFIELD	MON-FRI	
4	S118	AM	$ 112.77		WESTFIELD	MON-FRI	
4	S118	PM	$ 112.77		WESTFIELD	MON-FRI	
4	S119	AM	$ 112.77		WESTFIELD	MON-FRI	
4	S119	PM	$ 112.77		WESTFIELD	MON-FRI	
4	S120	AM	$ 112.77		WESTFIELD	MON-FRI	
4	S120	PM	$ 112.77		WESTFIELD	MON-FRI	
4	S121	PM	$ 112.77		WESTFIELD	MON-THUR	ENDS 6/23
4	S122	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S122	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S123	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S123	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S124	AM	$ 105.71		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S124	PM	$ 105.71		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S125	AM	$ 105.71		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S125	PM	$ 105.71		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S126	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S126	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S127	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S127	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S128	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S128	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S129	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S129	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S130	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S130	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S131	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S131	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S132	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S132	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S133	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S133	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S134	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
4	S134	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S135	AM	$ 105.71		DUNDEE MIDDLE SCHOOL	MON-FRI	
1	S135	PM	$ 105.71		DUNDEE MIDDLE SCHOOL	MON-FRI	

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	105.71	130.54	167.51	112.77	139.29	168.27

December 2021 AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced			
4	S136	AM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI		
4	S136	PM	$ 112.77		DUNDEE MIDDLE SCHOOL	MON-FRI		
1	S137	AM	$ 105.71		INNOVATIONS	MON-FRI	starts 6/6	
1	S137	PM	$ 105.71		INNOVATIONS	MON-FRI	starts 6/6	
4	S138	AM	$ 112.77		PARKLAND PREP	MON-FRI	starts 5/27	ENDS 6/27
4	S138	PM	$ 112.77		PARKLAND PREP	MON-FRI	starts 5/27	ENDS 6/27
1	S139	AM	$ 105.71		PARKLAND PREP	MON-FRI	starts 5/27	ENDS 6/27
1	S139	PM	$ 105.71		PARKLAND PREP	MON-FRI	starts 5/27	ENDS 6/27
4	S140	AM	$ 112.77		SEAL	TUES-THUR	starts 6/14	
4	S140	PM	$ 112.77		SEAL	TUES-THUR	starts 6/14	
4	S141	AM	$ 112.77		CHILDS VOICE	MON-THUR	starts 6/14	
4	S141	PM	$ 112.77		CHILDS VOICE	MON-THUR	starts 6/14	
4	S142	AM	$ 112.77		CLASSROOM CONNECTIONS	MON-FRI	starts 6/13	
4	S142	PM	$ 112.77		CLASSROOM CONNECTIONS	MON-FRI	starts 6/13	
4	S143	AM	$ 112.77		WINSTON KNOLLS	TUES-THUR	starts 6/6	
4	S143	PM	$ 112.77		WINSTON KNOLLS	TUES-THUR	starts 6/6	
4	S144	AM	$ 112.77		WINSTON KNOLLS	TUES-THUR	starts 6/6	
4	S144	PM	$ 112.77		WINSTON KNOLLS	TUES-THUR	starts 6/6	
4	S145	AM	$ 112.77		ALEXANDER LEIGH	MON-FRI	starts 6/20	
4	S145	PM	$ 112.77		ALEXANDER LEIGH	MON-FRI	starts 6/20	
5	S146	AM	$ 139.29		HIGH ROADS/HIGHROADS	MON-FRI	starts 6/20	
4	S146	PM	$ 112.77		HIGH ROADS	MON-FRI	starts 6/20	
4	S147	AM	$ 112.77		HIGH ROADS	MON-FRI	starts 6/20	
4	S147	PM	$ 112.77		HIGH ROADS	MON-FRI	starts 6/20	
4	S148	AM	$ 112.77		HIGH ROADS	MON-FRI	starts 6/20	
4	S148	PM	$ 112.77		HIGH ROADS	MON-FRI	starts 6/20	
4	S149	AM	$ 112.77		SUMMIT	MON-FRI	starts 5/31	ENDS 7/1
4	S149	PM	$ 112.77		SUMMIT	MON-FRI	starts 5/31	ENDS 7/1
4	S150	PM	$ 112.77		DELACEY	MON-THUR	starts 6/6	ENDS 6/23
4	S151	PM	$ 112.77		IMPACT CENTER-W/C	MON-FRI	STARTS 6/15	
4	S151	PM	$ 112.77		IMPACT CENTER-W/C	MON-FRI	STARTS 6/15	
4	S152	AM	$ 112.77		PARKLAND LITH	MON-FRI	STARTS 6/14	ENDS 6/27
4	S152	PM	$ 112.77		PARKLAND LITH	MON-FRI	STARTS 6/14	ENDS 6/27
4	S153	PM	$ 112.77		HIGH ROADS	MON-FRI	starts 6/20	
4	TAXI RT.	AM	$ 112.77		MARKLUND	MON-THUR	STARTS 6/20-6/27	
4	TAXI RT.	PM	$ 112.77		MARKLUND	MON-THUR	STARTS 6/20-6/27	
4	TAXI RT.	AM	$ 112.77		CLAREWOODS	MON-FRI	STARTS 6/23-6-27	
4	TAXI RT.	PM	$ 112.77		CLAREWOODS	MON-FRI	STARTS 6/23-6-27	

SCHOOL	DATES	DAYS OF WEEK	BELL TIMES	HOLIDAY/SCHOOL CLOSED
Alexander Leigh	6/20-8/4	M-F	9:00-1:00	JULY 4TH
Allendale Linc	6/6-7/27	M-TH	8:00-12:30	JULY 4TH
Child's Voice	6/20-7/21	M-TH	8:30-2:30	NO JULY 4TH / ATTENDING JULY 8TH
Clarewoods	6/13-7/15	M-F	8:30-2:00	NO JULY 4TH & 5TH
Classroom Connection	6/13-8/5	M-F	8:45-12:00	JULY 4TH
Cove	6/13-7/19	M-F	9:00-2:30	JUNE 19TH & JULY 4TH
Fox Tech/Core/ Menta Life skills	6/20-8/10	M-F	8:00-12:00	JULY 4TH
Glen Oaks TRANSITION	6/13- 7/15	M-F	7:30-12:30	JULY 4th
Glen Oaks West NA	6/13-7/14	M-F 1st week M-Th remaining time	8:00-2:30	JULY 4th
Helping Hands	6/15-8/25	M-F	9:00-2:00	JULY 4TH
High Roads	6/20-7/20	M-F	8:30-2:30	JULY 1ST, 4TH & 5TH
Innovations	6/6-7/29	M-F	8:30-12pm	JULY 4TH
Kirk	6/7-6/24	M-F	8:30-2:30	NONE
Marklund	5/31-7/21	M-TH	9:00-2:30	JULY 4TH
Metro Prep	6/13-8/19	M-F	9:00-12:00	JULY 1ST, 4TH & 5TH
Metro Prep Ext Day	6/13-8/19	M-Th	12:00-4:30	JULY 1ST, 4TH & 5TH
Miner	6/7-6/24	M-F	9:15-3:15	NONE
New Connections	6/6-7/12	M-TH	8:45-2:45	JUNE 20TH & JULY 4TH
Parkland Prep	5/27-6/27	M-F	8:30-2:15 (LITH 2:30)	NONE
SEAL	6/14-7/28	Tues-Thur	8:15-2:30	NONE
South Campus	6/6-7/12	M-TH	8:30-2:30	JUNE 20TH & JULY 4TH
Summit	5/31-7/1	M-F	7:50-1:27	NONE
Winston Knolls	6/7-7/28	TU-TH	8:50-1:50	JULY 4th

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	125.76	150.61	189.44	172.67	199.2	240.65

AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced	
AM/PM Route Summary - SPED H2S Routes						
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**	
4	101	AM	$ 172.67	PARKLAND PREP		
4	101	PM	$ 172.67	PARKLAND PREP		
4	102	AM	$ 172.67	EASTVIEW		
4	102	PM	$ 172.67	AMS		
5	102	PM	$ 199.20	CLASSROOM CONNECTION	AMS	
4	103	AM	$ 172.67	JHS		
5	103	AM	$ 199.20	JHS	PARKLAND PREP	
4	103	PM	$ 172.67	HIGHROADS		
1	104	AM	$ 125.76	HIGHROADS		
4	104	PM	$ 172.67	HIGHROADS		
5	105	AM	$ 199.20	JHS	HIGHROADS	
4	105	PM	$ 172.67	HIGHROADS		
4	106	AM	$ 172.67	ECC		
5	106	PM	$ 199.20	PARKVIEW	DCHS	
5	107	AM	$ 199.20	GOLFVIEW	DMS	
5	107	PM	$ 199.20	OAKRIDGE	HHS	
4	108	AM	$ 172.67	AMS		
5	108	AM	$ 199.20	SUMMIT	AMS	
5	108	PM	$ 199.20	GARY WRIGHT	HHS	
5	109	AM	$ 199.20	EASTVIEW	DMS	
5	109	PM	$ 199.20	EASTVIEW	DMS	
4	110	AM	$ 172.67	SEAL		
4	110	PM	$ 172.67	SEAL		
4	111	AM	$ 172.67	QAKRIDGE		
5	111	AM	$ 199.20	OAKRIDGE	CLASSROOM CONNECTION	
4	111	PM	$ 172.67	BIG TIMBER ES		
5	112	AM	$ 199.20	SOUTH CAMPUS	NEW CONNECTIONS	
5	112	PM	$ 199.20	SOUTH CAMPUS	NEW CONNECTIONS	
4	113	AM	$ 172.67	BIG TIMBER ES		DELACEY
4	113	AM	$ 172.67	BIG TIMBER ES		
4	113	PM	$ 172.67	WES		

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	125.76	150.61	189.44	172.67	199.2	240.65

AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced	
5	114	AM	$ 199.20	WES	ALEXANDER LEIGH	
4	114	PM	$ 172.67	PARKLAND PREP		
5	115	AM	$ 199.20	JHS	AMS	
4	115	PM	$ 172.67	WINSTON KNOLLS		
5	117	AM	$ 199.20	OAKRIDGE	CMS	
6	117	PM	$ 240.65	OAKRIDGE	DCHS	DMS
4	118	AM	$ 172.67	ECC		
4	118	PM	$ 172.67	MEADOWDALE		
5	118	PM	$ 199.20	MEADOWDALE	DELACEY	
5	119	AM	$ 199.20	JHS	WINSTON KNOLLS	
5	119	PM	$ 199.20	ECC	DCHS	
6	120	AM	$ 240.65	DCHS	MEADOWDALE	DMS
5	120	PM	$ 199.20	LINCOLN PRAIRE	DMS	
4	121	AM	$ 172.67	GOLFVIEW		
4	121	AM	$ 172.67	GOLFVIEW		KIMBALL MS
4	121	PM	$ 172.67	SLEEPY HOLLOW		DCHS PRACTICE BUS
5	122	AM	$ 199.20	WES	AMS	
5	122	PM	$ 199.20	ALG LAKES	DCHS	
5	123	AM	$ 199.20	JHS	JHS LATE	
5	123	PM	$ 199.20	OAKRIDGE	JHS	
5	124	AM	$ 199.20	JHS	ECC	
6	124	AM	$ 240.65	JHS	ECC	CMS
5	124	PM	$ 199.20	ECC	JHS	
5	125	AM	$ 199.20	HHS	HMS	
5	125	PM	$ 199.20	OAKRIDGE	ALG LAKES	
5	125	PM	$ 199.20	OAKRIDGE	ALG LAKES	JHS PRACTICE BUS
5	126	AM	$ 199.20	SLEEPY HOLLOW	HAMILTON ACADEMY	
5	126	PM	$ 199.20	SLEEPY HOLLOW	HMS	
4	127	AM	$ 172.67	DCHS		
5	127	AM	$ 199.20	DCHS	DELACEY	
4	127	PM	$ 172.67	JHS		
5	127	PM	$ 199.20	PARKVIEW	JHS	
4	128	AM	$ 172.67	JHS		
4	128	AM	$ 172.67	HHS		

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	125.76	150.61	189.44	172.67	199.2	240.65

AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced	
5	128	AM	$ 199.20	JHS	PARKLAND PREP	
5	128	PM	$ 199.20	ECC	JHS	
5	129	AM	$ 199.20	BIG TIMBER ES	HHS	
4	129	PM	$ 172.67	DELACEY		
5	131	AM	$ 199.20	HHS	DMS	
5	131	PM	$ 199.20	WES	JHS	
5	132	AM	$ 199.20	OAKRIDGE	CMS	
6	132	PM	$ 240.65	OAKRIDGE	DCHS	CMS
5	133	AM	$ 199.20	WES	DMS	
4	133	PM	$ 172.67	JHS		
4	134	AM	$ 172.67	INNOVATION		
5	134	PM	$ 199.20	JHS	INNOVATION	
5	135	AM	$ 199.20	LINCOLN PRAIRE	AMS	
5	135	PM	$ 199.20	WES	DMS	
4	137	AM	$ 172.67	HHS		
5	137	AM	$ 199.20	HHS	DELACEY	
5	137	PM	$ 199.20	LINCOLN PRAIRE	AMS	
4	138	AM	$ 172.67	JHS		
5	138	AM	$ 199.20	JHS	DELACEY	
4	138	PM	$ 172.67	LAKEWOOD		
5	138	PM	$ 199.20	LAKEWOOD	DELACEY	
5	140	AM	$ 199.20	GILBERTS	HMS	
5	140	PM	$ 199.20	GILBERTS	AMS	
4	141	AM	$ 172.67	EASTVIEW		
5	141	AM	$ 199.20	EASTVIEW	DELACEY	
5	141	PM	$ 199.20	GOLFVIEW	WMS	
5	144	AM	$ 199.20	GILBERTS	ALEXANDER LEIGH	
4	144	PM	$ 172.67	JHS		
5	144	PM	$ 199.20	SUMMIT	JHS	
4	146	AM	$ 172.67	LINCOLN PRAIRE		
5	146	AM	$ 199.20	LINCOLN PRAIRE	DCHS	
4	146	PM	$ 172.67	GOLFVIEW		
5	146	PM	$ 199.20	GOLFVIEW	DELACEY	
4	147	AM	$ 172.67	ALG LAKES		

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	125.76	150.61	189.44	172.67	199.2	240.65

AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced
5	147	PM	$ 199.20	NUEBERT	AMS
4	149	AM	$ 172.67	SLEEPY HOLLOW	
5	149	AM	$ 199.20	SLEEPY HOLLOW	DELACEY
4	149	PM	$ 172.67	MEADOWDALE	
5	149	PM	$ 199.20	MEADOWDALE	DELACEY
4	151	AM	$ 172.67	GILBERTS	
5	151	AM	$ 199.20	GILBERTS	PARKLAND PREP
4	151	PM	$ 172.67	MEADOWDALE	
5	151	PM	$ 199.20	MEADOWDALE	DELACEY
5	152	AM	$ 199.20	DCHS	HIGHROADS
5	152	PM	$ 199.20	HIGHROADS	AMS
5	153	AM	$ 199.20	EASTVIEW	AMS
5	153	PM	$ 199.20	EASTVIEW	JHS
5	154	AM	$ 199.20	EASTVIEW	JHS
5	154	PM	$ 199.20	LAKEWOOD	JHS
4	155	AM	$ 172.67	HHS	
5	155	AM	$ 199.20	EASTVIEW	HHS
5	155	PM	$ 199.20	EASTVIEW	HMS
5	156	AM	$ 199.20	WES	AMS
5	156	PM	$ 199.20	GOLFVIEW	DMS
5	157	AM	$ 199.20	SLEEPY HOLLOW	WINSTON KNOLLS
5	157	PM	$ 199.20	SLEEPY HOLLOW	AMS
5	158	AM	$ 199.20	ALG LAKES	CMS
5	158	PM	$ 199.20	HES	HMS
5	159	AM	$ 199.20	NUEBERT	DMS
5	159	PM	$ 199.20	NUEBERT	DMS
4	160	AM	$ 172.67	EASTVIEW	
5	160	AM	$ 199.20	EASTVIEW	DELACEY
5	160	PM	$ 199.20	EASTVIEW	DMS
4	161	AM	$ 172.67	SLEEPY HOLLOW	
5	161	AM	$ 199.20	SLEEPY HOLLOW	DELACEY
4	161	PM	$ 172.67	SLEEPYHOLLOW	
5	161	PM	$ 199.20	SLEEPY HOLLOW	CMS
5	162	AM	$ 199.20	NUEBERT	WMS

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	125.76	150.61	189.44	172.67	199.2	240.65

AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced	
4	162	PM	$ 172.67		NUEBERT	
4	164	AM	$ 172.67		NUEBERT	
4	164	PM	$ 172.67		NUEBERT	
4	165	AM	$ 172.67		PARKVIEW	
5	165	AM	$ 199.20		PARKVIEW	DELACEY
4	165	PM	$ 172.67		EASTVIEW	
4	166	AM	$ 172.67		NUEBERT	
4	166	PM	$ 172.67		NUEBERT	
4	167	AM	$ 172.67		OAKRIDGE	
5	167	AM	$ 199.20		OAKRIDGE	HMS
4	167	PM	$ 172.67		GILBERTS	
4	170	AM	$ 172.67		LINCOLN PRAIRE	
5	170	AM	$ 199.20		LINCOLN PRAIRE	DELACEY
5	170	PM	$ 199.20		LINCOLN PRAIRE	AMS
4	171	AM	$ 172.67		SUMMIT	
5	171	AM	$ 199.20		SUMMIT	PARKLAND PREP
4	171	PM	$ 172.67		WINSTON KNOLLS	
4	172	AM	$ 172.67		OAKRIDGE	
5	172	AM	$ 199.20		OAKRIDGE	CHILD VOICE
4	172	PM	$ 172.67		CHILD VOICE	
5	175	AM	$ 199.20		DCHS	HMS
5	175	PM	$ 199.20		EASTVIEW	CMS
5	177	AM	$ 199.20		JHS	AMS
4	177	PM	$ 172.67		SLEEPY HOLLOW	
5	177	PM	$ 199.20		SLEEPY HOLLOW	DELACEY
5	178	AM	$ 199.20		GOLFVIEW	AMS
4	178	PM	$ 172.67		BIG TIMBER ES	
4	179	AM	$ 172.67		ECC	
5	179	PM	$ 199.20		EASTVIEW	AMS
4	180	AM	$ 172.67		JHS	
5	180	AM	$ 199.20		JHS	DELACEY
4	180	PM	$ 172.67		ALEXANDER LEIGH	
4	182	AM	$ 172.67		GOLFVIEW	
5	182	PM	$ 199.20		SLEEPY HOLLOW	HHS

Route Type	1	2	3	4	5	6
Type	D300 - 1	D300 - 2	D300 - 3	Durham 1	Durham 2	Durham 3
Current Price	125.76	150.61	189.44	172.67	199.2	240.65

AM/PM Route Summary - SPED H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced		
5	183	AM	$ 199.20		OAKRIDGE	DMS	
4	183	PM	$ 172.67		WES		
4	185	AM	$ 172.67		SLEEPY HOLLOW		
5	185	PM	$ 199.20		GOLFVIEW	DCHS	
4	186	AM	$ 172.67		DELACEY		
4	186	AM	$ 172.67		PERRY RISE AND SHINE	DELACEY	
5	186	AM	$ 199.20		HOME TO LARKIN HS	DELACEY	
6	186	PM	$ 240.65		ALG LAKES	DCHS	AMS
4	190	AM	$ 172.67		NUEBERT		
5	190	AM	$ 199.20		NUEBERT	PARKLAND PREP	
5	190	PM	$ 199.20		SUMMIT	JHS	
5	191	AM	$ 199.20		DCHS	HIGHROADS	
4	191	PM	$ 172.67		ECC		HHS PRACTICE
4	192	AM	$ 172.67		NUEBERT		
4	192	PM	$ 172.67		NUEBERT		
4	193	AM	$ 172.67		HES		
5	193	AM	$ 199.20		HES	DELACEY	
4	193	PM	$ 172.67		GILBERTS		
5	225	AM	$ 199.20		PARKVIEW	CMS	
5	225	PM	$ 199.20		PARKVIEW	CMS	
5	230	AM	$ 199.20		PARKVIEW	CMS	
6	230	AM	$ 240.65		DCHS	PARKVIEW	CMS
5	230	PM	$ 199.20		PARKVIEW	CMS	
6	230	PM	$ 240.65		PARKVIEW	DCHS	CMS

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	168.6	194.48	234.96			

AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced			
AM/PM Route Summary - GenEd H2S Routes								
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**			
2	201	AM	194.48		JHS	NEUBERT		
2	201	PM	194.48		NEUBERT	JHS		
3	202	AM	234.96		JHS	LINCOLN PRAIRIE	WMS	
3	202	PM	234.96		LINCOLN PRAIRIE	JHS	WMS	
2	203	PM	194.48		LINCOLN PRAIRIE	JHS		
3	203	AM	234.96		JHS	LINCOLN PRAIRIE	WMS	
3	204	AM	234.96		JHS	LITH	WMS	
3	204	PM	234.96		LITH	JHS	WMS	
1	205	AM	168.6			SLEEPY HOLLOW		
2	205	PM	194.48		DCHS	SLEEPY HOLLOW		
3	206	AM	234.96		JHS	LITH	WMS	
3	206	PM	234.96		LITH	JHS	WMS	
2	207	AM	194.48			NEUBERT	WMS	
2	207	PM	194.48		NEUBERT		WMS	
2	208	AM	194.48		HHS	GARY WRIGHT		
2	208	PM	194.48		GARY WRIGHT	HHS		
2	209	PM	194.48		NEUBERT		WMS	
3	209	AM	234.96		JHS	NEUBERT	WMS	WMS TO ST MM
3	210	AM	234.96		JHS	LIBERTY	DMS	
3	210	PM	234.96		LIBERTY	HHS	DMS	
2	211	PM	194.48		LAKEWOOD	DCHS		
3	211	AM	234.96		DCHS	LAKEWOOD	CMS	
3	212	AM	234.96		JHS	HIGHLANDS	DMS	
3	212	PM	234.96		DUNDEE HIGHLANDS	JHS	DMS	
1	213	AM	168.6			NEUBERT		
1	213	PM	168.6		NEUBERT			
1	213	PM	168.6			NEUBERT	JHS Practice Bus	started 9/09/22
3	214	AM	234.96		JHS	LIBERTY	DMS	

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	168.6	194.48	234.96			

AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced		
3	214	PM	234.96	LIBERTY	JHS	DMS	
2	215	PM	194.48	LITH		ST MM TO AMS	AMS
3	215	AM	234.96	DCHS	LITH	AMS	
3	216	AM	234.96	JHS	LIBERTY	DMS	
3	216	PM	234.96	LIBERTY	JHS	DMS	
3	217	AM	234.96	PERRY/RISE N SHINE	ALGONQUIN LAKES	CMS	
3	217	AM	234.96	DCHS	ALGONQUIN LAKES	CMS	Started 9/19/22
3	217	PM	234.96	ALG LKS ELEM	DCHS	CMS	
3	218	AM	234.96	JHS	LIBERTY	DMS	
3	218	PM	234.96	LIBERTY	JHS	DMS	
1	219	AM	168.6		SLEEPY HOLLOW		
2	219	PM	194.48	SLEEPY HOLLOW		DMS	
3	220	AM	234.96	JHS	LIBERTY	WMS	
3	220	PM	234.96	LIBERTY	JHS	WMS	
3	221	AM	234.96	DCHS	LAKEWOOD	CMS	
3	221	PM	234.96	LAKEWOOD	DCHS	CMS	
2	222	PM	194.48	GILBERTS	HHS		
3	222	AM	234.96	HHS	GILBERTS	DMS	
2	223	AM	194.48	JHS	LITH		
3	223	PM	234.96	LITH	JHS	DMS	
3	224	AM	234.96	DCHS	EASTVIEW	AMS	
3	224	PM	234.96	EASTVIEW	DCHS	AMS	
2	226	AM	194.48		DUNDEE HIGHLANDS	CMS	
2	226	PM	194.48	DUNDEE HIGHLANDS	ST CATH TO CMS	CMS	
3	227	AM	234.96	DCHS	LAKEWOOD	CMS	
3	227	PM	234.96	LAKEWOOD	DCHS	CMS	
3	228	AM	234.96	DCHS	LAKEWOOD	CMS	
3	228	PM	234.96	LAKEWOOD	DCHS	CMS	
3	229	AM	234.96	DCHS	PERRY/PARAS	CMS	
3	229	PM	234.96	PERRY	PERRY PARAS	DCHS	
3	231	AM	234.96	DCHS	LAKEWOOD	CMS	
3	231	PM	234.96	LAKEWOOD	DCHS	CMS	

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	168.6	194.48	234.96			

AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced			
3	232	AM	234.96		DCHS	LAKEWOOD	CMS	
3	232	PM	234.96		LAKEWOOD	DCHS	CMS	
1	233	AM	168.6			MEADOWDALE		
2	233	PM	194.48		MEADOWDALE	DCHS		
2	234	AM	194.48		DCHS	ALGONQUIN LAKES		
2	234	PM	194.48		ALG LKS ELEM	DCHS		
3	235	AM	234.96		DCHS	ALGONQUIN LAKES	CMS	
3	235	PM	234.96		ALG LKS ELEM	DCHS	CMS	
3	236	AM	234.96		DCHS	MEADOWDALE	CMS	
3	236	PM	234.96		MEADOWDALE	DCHS	CMS	
2	237	AM	194.48			EASTVIEW	AMS	
2	237	PM	194.48		EASTVIEW		AMS	
3	238	AM	234.96		DCHS	EASTVIEW	AMS	
3	238	PM	234.96		EASTVIEW	DCHS	AMS	
3	239	AM	234.96		DCHS	PERRY	CMS	
3	239	PM	234.96		PERRY	DCHS	CMS	
1	240	AM	168.6			GARY WRIGHT		
2	240	PM	194.48		GARY WRIGHT	HHS		
3	241	AM	234.96		DCHS	PARKVIEW	CMS	
3	241	PM	234.96		PARKVIEW	DCHS	CMS	
3	242	AM	234.96		DCHS	ALGONQUIN LAKES	AMS	AMS TO ST MM
3	242	PM	234.96		ALG LKS ELEM	DCHS	AMS	
3	243	AM	234.96		DCHS	PERRY	CMS	
3	243	PM	234.96		PERRY	DCHS	CMS	
3	244	AM	234.96		DCHS	LAKEWOOD	CMS	
3	244	PM	234.96		LAKEWOOD	DCHS	CMS	
3	245	AM	234.96		DCHS	LAKEWOOD	CMS	
3	245	PM	234.96		LAKEWOOD	DCHS	CMS	
3	246	AM	234.96		DCHS	ALGONQUIN LAKES	AMS	
3	246	PM	234.96		ALG LKS ELEM	DCHS	AMS	
3	247	AM	234.96		HHS	HES	HMS	
3	247	PM	234.96		HES	HHS	HMS	

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	168.6	194.48	234.96			

AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced			
3	248	AM	234.96		HHS	GILBERTS	DMS	
3	248	PM	234.96		GILBERTS	HHS	DMS	
3	249	AM	234.96		HHS	GILBERTS	DMS	
3	249	PM	234.96		GILBERTS	HHS	DMS	
2	250	PM	194.48		GILBERTS	HHS		
3	250	AM	234.96		HHS	GILBERTS	HMS	
3	252	AM	234.96		HHS	GILBERTS	DMS	
3	252	PM	234.96		GILBERTS	HHS	DMS	
2	253	AM	194.48		HHS	GARY WRIGHT		
3	253	PM	234.96		GARY WRIGHT	HHS	HMS	
2	254	AM	194.48		HHS	BIG TIMBER		
2	254	PM	194.48		BIG TIMBER	HHS		
3	255	AM	234.96		HHS	GARY WRIGHT	HMS	
3	255	PM	234.96		GARY WRIGHT	HHS	HMS	
3	256	AM	234.96		HHS	GILBERTS	DMS	
3	256	PM	234.96		GILBERTS	HHS	DMS	
3	257	AM	234.96		HHS	HES	HMS	
3	257	PM	234.96		HES	HHS	HMS	
3	258	AM	234.96		JHS	LITH	WMS	
3	258	PM	234.96		LITH	JHS	WMS	
3	259	AM	234.96		DCHS	PARKVIEW AIDE	CMS	
3	259	PM	234.96		PARKVIEW AIDE	DCHS	CMS	
3	260	AM	234.96		DCHS	LITH	DMS	
3	260	PM	234.96		LITH	JHS	DMS	
1	261	AM	168.6			LAKEWOOD		
2	261	PM	194.48		LAKEWOOD	DCHS		
2	262	AM	194.48		HHS	GARY WRIGHT		
3	262	PM	234.96		GARY WRIGHT	HHS	DMS	
2	263	PM	194.48		MEADOWDALE	DCHS		
3	263	AM	234.96		DCHS	MEADOWDALE	CMS	
3	264	AM	234.96		HHS	GARY WRIGHT	HMS	HMS TO ST.CB
3	264	PM	234.96		GARY WRIGHT	HHS	ST CB TO HMS	HMS

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	168.6	194.48	234.96			

AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced		
3	265	AM	234.96		HHS	GARY WRIGHT	HMS
3	265	PM	234.96		GARY WRIGHT	HHS	HMS
1	266	AM	168.6			LIBERTY	
1	266	PM	168.6		LIBERTY		
2	267	AM	194.48			LINCOLN PRAIRIE	WMS
2	267	PM	194.48		LINCOLN PRAIRIE		WMS
2	268	AM	194.48		JHS	LINCOLN PRAIRIE	
2	268	PM	194.48		LINCOLN PRAIRIE	JHS	
3	269	AM	234.96		JHS	NEUBERT	WMS
3	269	PM	234.96		NEUBERT	JHS	DMS
3	270	AM	234.96		HHS	BIG TIMBER	HMS
3	270	PM	234.96		BIG TIMBER	HHS	DMS
2	271	AM	194.48		HHS	GARY WRIGHT	
2	271	PM	194.48		GARY WRIGHT	HHS	
3	272	AM	234.96		HHS	GILBERTS	DMS
3	272	PM	234.96		GILBERTS	HHS	HMS
2	273	AM	194.48			GILBERTS	HMS
2	273	PM	194.48		GILBERTS		HMS
2	274	AM	194.48			HES	HMS
3	274	PM	234.96		HES	HHS	HMS
3	275	AM	234.96		HHS	GILBERTS	DMS
3	275	PM	234.96		GILBERTS	HHS	DMS
3	276	AM	234.96		JHS	SLEEPY HOLLOW	DMS
3	276	PM	234.96		SLEEPY HOLLOW	JHS	CMS
2	277	AM	194.48			SLEEPY HOLLOW	DMS
2	277	PM	194.48		SLEEPY HOLLOW		ST CATH TO DMS DMS
2	278	AM	194.48		DCHS	LAKEWOOD	
3	278	PM	234.96		LAKEWOOD	DCHS	CMS
1	279	AM	168.6			DUNDEE HIGHLANDS	
1	279	PM	168.6		DUNDEE HIGHLANDS		
2	280	AM	194.48			SLEEPY HOLLOW	DMS
2	280	PM	194.48		SLEEPY HOLLOW		DMS

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2	Durham 3	Durham 4		
Current Price	168.6	194.48	234.96			

AM/PM Route Summary - GenEd H2S Routes

Route Type	Route		Daily Rate	Description	Schools Serviced		
2	281	AM	194.48		HHS	BIG TIMBER	
3	281	PM	234.96		BIG TIMBER	HHS	HMS
3	282	AM	234.96		JHS	HIGHLANDS	DMS
3	282	PM	234.96		DUNDEE HIGHLANDS	JHS	WMS
2	283	PM	194.48		LIBERTY	DCHS	
3	283	AM	234.96		DCHS	LIBERTY	DMS
2	284	AM	194.48		JHS	LITH	
2	284	PM	194.48		LITH		WMS
2	285	AM	194.48			LIBERTY	DMS
2	285	PM	194.48		LIBERTY		CMS
3	286	AM	234.96		JHS	LINCOLN PRAIRIE	WMS
3	286	PM	234.96		LINCOLN PRAIRIE	JHS	WMS
2	287	AM	194.48			EASTVIEW	WMS
2	287	PM	194.48		EASTVIEW		ST MM TO WMS WMS
2	288	AM	194.48			PARKVIEW	CMS
2	288	PM	194.48		PARKVIEW		IMM TO CMS CMS
3	289	AM	234.96		JHS	LIBERTY	WMS
3	289	PM	234.96		LIBERTY	JHS	WMS
3	290	AM	234.96		HHS	HES	HMS
3	290	PM	234.96		HES	HHS	HMS
3	291	AM	234.96		HHS	GARY WRIGHT	HMS
3	291	PM	234.96		GARY WRIGHT	HHS	HMS
1	293	PM	168.6		GARY WRIGHT		
2	293	AM	194.48			GARY WRIGHT	HMS
2	294	AM	194.48			BIG TIMBER	HMS
2	294	PM	194.48		BIG TIMBER		HMS
1	297	AM	168.6			GILBERTS	
3	297	PM	234.96		GILBERTS	JHS	DMS

DAILY REVENUE

Route Type	1	2	3	4	5	6
Type	Durham 1	Durham 2				
Current Price	$ 168.60	$ 194.48				

AM/PM Route Summary - Activity Routes				
Route Type	Route	Daily Rate	Description	Schools Serviced

AM/PM Route Summary - Activity Routes

Route Type	Route	Daily Rate	Description	Schools Serviced
1	300	$ 168.60		DCHS ACTIVITY (M-TH)
1	300 W/C	$ 168.60		DCHS ACTIVITY (M-TH)
1	302	$ 168.60		PERRY BOYS N GIRLS CLUB
1	303 E	$ 168.60		CMS BOYS N GIRLS CLUB
1	304 W	$ 168.60		CMS BOYS N GIRLS CLUB
1	306 B	$ 168.60		CMS ACTIVITY (M-TH)
1	307	$ 168.60		CMS ACTIVITY (M-TH)
1	312	$ 168.60		PERRY BOYS N GIRLS CLUB(M-F)
1	312 W/C	$ 168.60		PERRY BOYS N GIRLS CLUB(M-F)

Route Type	1	2	3	4	5	6
Type	D300 Reg	D300 SPED	Durham Reg	Durham SPED		
Current Price	$46.37	$47.50	$48.30	$49.46		

AM/PM Route Summary - Shuttles

Route Type	Route		Daily Rate	Description	Schools Serviced
AM/PM Route Summary - Shuttles					
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**
4	109		$ 49.46		IMMANNUEL
4	1124	MD	$ 49.46		OAKRIDGE TO DCHS
4	1125	MD	$ 49.46		OAKRIDGE TO JHS
4	1126	MD	$ 49.46		OAKRIDGE TO JHS
4	1133	MD	$ 49.46		HHS TO GLEN OAKS
4	1139	MD	$ 49.46		INNOVATIONS TO HHS
4	1144	MD	$ 49.46		INNOVATIONS TO HOME
3	209	AM	$ 48.30		WMS TO ST MM DO NOT RUN ON LATE START
3	242	AM	$ 48.30		AMS TO ST MM DO NOT RUN ON LATE START
3	264	AM	$ 48.30		HMS TO ST CB DO NOT RUN ON LATE START
3	215	PM	$ 48.30		ST MM TO AMS
3	226	PM	$ 48.30		ST CATH TO CMS
3	264	PM	$ 48.30		ST CB TO HMS
3	277	PM	$ 48.30		ST CATH TO DMS
3	287	PM	$ 48.30		ST MM TO WMS
3	288	PM	$ 48.30		IMM TO CMS
3	1123	MD	$ 48.30		OAKRIDGE TO DCHS
3	1201	MD	$ 48.30		HHS TO BRLNGTON DO NOT RUN ON LATE START
3	1202 A	MD	$ 48.30		HHS TO BRLNGTN DO NOT RUN ON LATE START
3	1202 B	MD	$ 48.30		BRLNGTN TO HHS DO NOT RUN ON LATE START
3	1203	MD	$ 48.30		BRLNGTN TO HHS DO NOT RUN ON LATE START

Route Type	1	2	3	4	5	6
Type	D300 1	D300 2		Durham 1	Durham 2	
Current Price	$47.50	$66.03		$44.22	$61.47	

AM/PM Route Summary - Work Runs						
Route Type	Route	Daily Rate	Description	Schools Serviced		
AM/PM Route Summary - Work Runs						
Route Type	Route	Daily Rate	Description	Schools Serviced		
4	133	$44.22		LIFETIME FITNESS TO JHS	M-W	SEPT.13
4	164	$44.22		JHS TO PANTRY	THUR	SEPT.13
4	182	$44.22		DCHS TO FRESH MARGET	M-W-F	Aug.26
4	182	$44.22		DCHS TO LINCOLN PRAIRIE	T-TH	Aug.26
4	192	$44.22		JHS TO CHILI'S	M-W-F	SEPT.12
4	1138	$44.22		DCHS TO LINCOLN PRAIRIE	T-TH	Aug.30
4	1138	$44.22		DCHS TO FRESH MARKET	M-W-F	Aug.26
4	1140	$44.22		CHILI'S TO JHS	M-W-F	SEPT.12
4	1141	$44.22		JHS TO LIFETIME FITNESS	M-W	SEPT.12
4	1142	$44.22		FOOD PANTRY TO JHS	THURS	Sept.13
TOTAL						

Route Type	1	2	3	4	5
Type	D300 1	D300 2	D300 3	Durham 1	Durham 2
Current Price	64.32	105.13		66.99	109.49

AM/PM Route Summary - Midday Routes								
Route Type	Route		Daily Rate	Description	Schools Serviced			
AM/PM Route Summary - Midday Routes								
Route Type	Route		Daily Rate	Description	Schools Serviced			
4	1101	MD	66.99		DELACY T/H			
4	1102	MD	66.99		DELACY T/H			
4	1103	MD	66.99		DELACY T/H			
4	1104	MD	66.99		DELACY T/H			
4	1105	MD	66.99		DELACY T/H			
4	1106	MD	66.99		DELACY T/H			
4	1107	MD	66.99		DELACY T/H			
4	1108	MD	66.99		DELACY T/H			
4	1109	MD	66.99		DELACY T/H			
4	1110	MD	66.99		DELACY T/H			
4	1111	MD	66.99		DELACY P/U			
4	1112	MD	66.99		DELACY P/U			
4	1113	MD	66.99		DELACY P/U			
4	1114	MD	66.99		DELACY P/U			
4	1115	MD	66.99		DELACY P/U			
4	1116	MD	66.99		DELACY P/U			
4	1117	MD	66.99		DELACY P/U			
4	1118	MD	66.99		GILBERTS P/U			
4	1119	MD	66.99		GILBERTS T/H			
4	1120	MD	66.99		GILBERTS T/H			
4	1121	MD	66.99		DCHS TO HOME			
5	1128	MD	109.49		LIBERTY T/H	LIBERTY P/U		
5	1129	MD	109.49		WES T/H	WES P/U		
5	1130	MD	109.49		EASTVIEW T/H	EASTVIEW P/U		
4	1133	MD	66.99		HHS TO HOME		ON LATE START ONLY	
4	1135	MD	66.99		HOME TO HIGHROADS			
4	1136	MD	66.99		HOME TO OMBUDSMAN			
4	1137	MD	66.99		OMBUDMAN TO HOME			
4	1139	MD	66.99		INNOVATIONS TO HOME			
5	1127 A / B	MD	109.49	Araceli R	LINCOLN PR TO HM	HM TO LINCOLN PR		
4	1204	MD	66.99	Maggie H	OMBUDSMAN IN	8/17/22 START	M - F 09/16 Awarded	
4	1205	MD	66.99	Howard W	OMBUDSMAN OUT	8/17/22 START	M-F 09/16 Awarded	
4	1206	MD	66.99	Felino R	OMBUDSMAN IN	8/17/22 START	M-F 09/16 Awarded	9/28 on hold
4	1207	MD	66.99	Randi L	OMBUDSMAN OUT	8/17/22 START	M-F 09/16 Awarded	09/28 on hold

Route Type	1	2	3	4	5
Type	Hourly rate				
Current Price	32.72				

AM/PM Route Summary - Bus Aides

Route Type	Route		Daily Rate	Description	Schools Serviced	
AM/PM Route Summary - Bus Aides						
Route Type	**Route**		**Daily Rate**	**Description**	**Schools Serviced**	
1	101	AM	32.72	PARKLAND PREP		
1	101	PM	32.72	PARKLAND PREP		
1	102	AM	32.72	EASTVIEW		
1	102	PM	32.72	CLASSROOM CONNECTION	AMS	
1	103	AM	32.72	JHS	PARKLAND PREP	
1	105	AM	32.72	JHS	HIGHROADS	
1	105	PM	32.72	HIGHROADS		
1	106	AM	32.72	ECC		
1	107	PM	32.72	OAKRIDGE	HHS	
1	108	PM	32.72	GARY WRIGHT	HHS	
1	109	AM	32.72	EASTVIEW	DMS	
1	109	PM	32.72	EASTVIEW	IMMANUEL	DMS
1	110	AM	32.72	SEAL		
1	110	PM	32.72	SEAL		
1	111	AM	32.72	OAKRIDGE	CLASSROOM CONNECTION	
1	111	PM	32.72	BIG TIMBER ES		
1	112	AM	32.72	SOUTH CAMPUS	NEW CONNECTIONS	
1	112	PM	32.72	SOUTH CAMPUS	NEW CONNECTIONS	
1	113	AM	32.72	BIG TIMBER ES		
1	113	PM	32.72	WES		
1	114	AM	32.72	WES	ALEXANDER LEIGH	
1	114	PM	32.72	PARKLAND PREP		
1	115	PM	32.72	WINSTON KNOLLS		
1	117	AM	32.72	OAKRIDGE	CMS	
1	117	PM	32.72	OAKRIDGE	DCHS	DMS
1	118	PM	32.72	MEADOWDALE	DELACEY	
1	119	AM	32.72	JHS	WINSTON KNOLLS	
1	120	AM	32.72	DCHS	MEADOWDALE	DMS
1	120	PM	32.72	LICOLN PRAIRE		DMS
1	122	AM	32.72	WES	AMS	
1	123	AM	32.72	JHS	JHS LATE	
1	123	PM	32.72	OAKRIDGE	JHS	
1	125	PM	32.72	OAKRIDGE	ALG.LAKES	
1	126	PM	32.72	SLEEPY HOLLOW	HMS	
1	128	AM	32.72	JHS	PARKLAND PREP	
1	128	PM	32.72	ECC	JHS	
1	129	AM	32.72	BIG TIMBER ES	HHS	
1	131	AM	32.72	HHS	DMS	
1	131	PM	32.72	WES	JHS	
1	132	AM	32.72	OAKRIDGE	CMS	
1	132	PM	32.72	OAKRIDGE	DCHS	CMS
1	133	AM	32.72	WES	DMS	
1	133	PM	32.72	JHS		
1	134	AM	32.72	INNOVATIONS		
1	134	PM	32.72	JHS	INNOVATIONS	
1	135	AM	32.72	LINCOLN PRAIRIE	AMS	
1	135	PM	32.72	WES	DMS	
1	137	PM	32.72	LINCOLN PRAIRIE	AMS	
1	138	AM	32.72	JHS	DELACEY	
1	138	PM	32.72	LAKEWOOD	DELACEY	
1	144	AM	32.72	GILBERTS	ALEXANDER LEIGH	
1	144	PM	32.72	SUMMIT	JHS	
1	147	PM	32.72	NUEBERT	AMS	
1	149	AM	32.72	SLEEPY HOLLOW	DELACEY	
1	149	PM	32.72	MEADOWDALE	DELACEY	
1	151	AM	32.72	GILBERTS		
1	152	AM	32.72	DCHS	HIGHROADS	
1	152	PM	32.72	HIGHROADS	AMS	
1	153	AM	32.72	EASTVIEW	AMS	
1	153	PM	32.72	EASTVIEW	JHS	
1	154	AM	32.72	EASTVIEW	JHS	
1	154	PM	32.72	LAKEWOOD	JHS	
1	155	AM	32.72	EASTVIEW	JHS	
1	155	PM	32.72	EASTVIEW	HMS	
1	157	AM	32.72	SLEEPY HOLLOW	WINSTON KNOLLS	
1	158	AM	32.72	ALG. LAKES	CMS	
1	159	PM	32.72	NUEBERT	DMS	
1	160	AM	32.72	EASTVIEW	DELACEY	
1	160	PM	32.72	EASTVIEW	DMS	
1	162	AM	32.72	NUEBERT	WMS	
1	162	PM	32.72	NUEBERT	DELACEY	
1	166	AM	32.72	NUEBERT		

Route Type	1	2	3	4	5
Type	Hourly rate				
Current Price	32.72				

AM/PM Route Summary - Bus Aides

Route Type	Route		Daily Rate	Description	Schools Serviced		
1	166	PM	32.72		NUEBERT		
1	167	AM	32.72		OAKRIDGE		
1	167	PM	32.72		GILBERTS		
1	170	AM	32.72		LINCOLN PRAIRIE	DELACEY	
1	170	PM	32.72		LINCOLN PRAIRIE	AMS	
1	171	PM	32.72		WINSTON KNOLLS		
1	172	AM	32.72		OAKRIDGE	CHILD VOICE	
1	172	PM	32.72		CHILD VOICE		
1	175	AM	32.72		DCHS	HMS	
1	175	PM	32.72		EASTVIEW	CMS	
1	177	AM	32.72		JHS	AMS	
1	178	PM	32.72		BIG TIMBER ES		
1	179	PM	32.72		EASTVIEW	AMS	
1	180	AM	32.72		JHS	DELACEY	
1	180	PM	32.72		ALEXANDER LEIGH		
1	182	AM	32.72		GOLFVIEW		
1	183	AM	32.72		OAKRIDGE	DMS	
1	183	PM	32.72		WES		
1	185	PM	32.72		GOLFVIEW	DCHS	
1	187	AM	32.72		PARKVIEW		10/3/22
1	187	PM	32.72		PARKVIEW		10/3/22
1	190	AM	32.72		NUEBERT	PARKLAND PREP	
1	191	PM	32.72		ECC	HHS PRACTICE	
1	193	PM	32.72		GILBERTS		
1	225	AM	32.72		PARKVIEW	CMS	
1	225	PM	32.72		PARKVIEW	CMS	
1	230	AM	32.72		DCHS	PARKVIEW	CMS
1	230	PM	32.72		PARKVIEW	DCHS	CMS
1	TX-1	AM	32.72		SEAL		
1	TX-1	PM	32.72		SEAL		
1	TX-3	AM	32.72		KIRK		
1	TX-3	PM	32.72		KIRK		
1	TX-4	AM	32.72		MINOR		
1	TX-4	PM	32.72		MINOR		
1	TX-5	AM	32.72		COVE		
1	TX-5	PM	32.72		COVE		
1	TX-6	AM	32.72		METRO PREP		ON HOLD
1	TX-6	PM	32.72		METRO PREP		ON HOLD
1	TX-7	AM	32.72		PARKLAND PREP		
1	TX-7	PM	32.72		PARKLAND PREP		
1	TX-10	AM	32.72		CORE ACADEMY		STARTS 9/19
1	TX-10	PM	32.72		CORE ACADEMY		STARTS 9/19
1	1104	MD	32.72		DELACEY		
1	1108	MD	32.72		DELACEY		
1	1110	MD	32.72		DELACEY		
1	1111	MD	32.72		DELACEY		
1	1116	MD	32.72		DELACEY		
1	1117	MD	32.72		DELACEY		
1	1135	MD	32.72		HOME TO HIGHROADS		

Durham School Services
22012 Carpentersville
Detail Report for FIELD TRIPS

Customer: 4132 DISTRICT 300
Sports Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
HHS	23805	Dundee Crown HS	09/05/22	5.93	72	172.56	46	Football JV/FS B
HHS	23805	Dundee Crown HS	09/05/22	5.83	67	169.65	41	Football JV/FS B
HHS	23806	Crystal Lake South HS	09/09/22	5.33	49	155.10		Football FS
HHS	23806	Crystal Lake South HS	09/09/22	6.3	62	183.33	18	Football FS
HHS	23807	Crystal Lake South HS	09/09/22	6.57	55	191.19	28	Football Var
HHS	23807	Crystal Lake South HS	09/09/22	6.17	51	179.55	30	Football Var
HHS	23808	McCracken Field	09/23/22	7.27	72	211.56	22	Football Var
HHS	23808	McCracken Field	09/23/22	7.28	76	211.85	27	Football Var
HHS	23809	Crystal Lake Central HS	09/19/22	5.17	68	150.45	46	Football JV/FS B
HHS	23809	Crysal Lake Central HS	09/19/22	5.13	80	149.28	58	Football JV/FS B
HHS	23833	Randall Oaks GC	09/01/22	0.95	16	87.31	7	Practice Bus-B/G Golf
HHS	23834	Randall Oaks GC	09/08/22	0.78	17	87.31	15	ractice Bus-B/G Golf/G Swi
HHS	23835	Randall Oaks GC	09/15/22	0.75	17	87.31	11	ractice Bus-B/G Golf/G Swi
HHS	23836	Randall Oaks GC	09/22/22	0.78	16	87.31	9	ractice Bus-B/G Golf/G Swi
HHS	23846	Randall Oaks/Dundee Park Dist-Rakow	09/06/22	0.8	16	87.31	15	ractice Bus-B/G Golf/G Swi
HHS	23847	Randal Oaks/Dundee Park Dist-Rakow	09/07/22	1.1	16	87.31	15	ractice Bus-B/G Golf/G Swi
HHS	23849	Randall Oaks GC	09/13/22	0.75	10	87.31		Practice Bus-Boys Golf
HHS	23850	Jacobs HS/Randall Oaks GC	09/14/22	1.25	24	87.31	14	Girls Swim/Boys Golf
HHS	23851	Randall Oaks GC	09/19/22	0.57	14	87.31	8	Practice Bus-B/G Golf/Swim
HHS	23852	Randall Oaks GC	09/20/22	0.72	16	87.31	9	Practice Bus-B/G Golf/Swim
HHS	23853	Dundee Park Dist-Rakow	09/21/22	0.7	16	87.31	1	Practice Bus-Girls Swim
HHS	23861	Crystal Lake South HS	09/09/22	5.25	68	152.78	18	Cheer JV
HHS	23863	Crystal Lake South HS	09/09/22	6	62	174.60	25	Cheer Var
HHS	23864	McCracken Field	09/23/22	6.67	80	194.10	24	Cheer Var
HHS	23847	Randall Oaks/Dundee Park Dist-Rakow	09/07/22	1.1	16	87.31	15	ractice Bus-B/G Golf/G Swi
HHS	23860	McCracken Field	09/23/22	5.2	105	151.32	19	Cheer JV
HHS	23874	Oregon HS	09/03/22	8	134	232.80	24	Boys Soccer FS
HHS	23875	DeKalb HS	09/03/22	9.67	84	281.40	18	Boys Soccer JV

HHS	23876	Burlington Central HS	09/12/22	3.83	60	111.45	27	Boys Soccer FS
HHS	23877	Dundee Crown HS	09/14/22	4.5	64	130.95	26	Boys Soccer FS
HHS	23878	Genoa Kingston HS	09/17/22	8.75	59	254.63	18	Boys Soccer JV
HHS	23879	Crysal Lake South HS	09/20/22	3	60	87.31	35	Boys Soccer JV/V
HHS	23884	Dundee Park Dist-Rakow	09/28/22	1.08	18	87.31	5	Practice Bus-Golf/Swim
HHS	23892	Guilford HS-Rockford	09/03/22	9	103	261.90	10	Girls Tennis JV
HHS	23893	Dundee Crown HS	09/06/22	5.18	73	150.74	21	Girls Tennis JV
HHS	23894	Dundee Crown HS	09/13/22	4.63	76	134.73	25	Girls Tennis JV
HHS	23896	ıirie Ridge HS- Rain Cancelled after Arriv	09/20/22	2.92	71	87.31	28	Girls Tennis JV
HHS	23897	Jacobs HS	09/27/22	3.9	45	113.49	17	Girls Tennis JV
HHS	23903	Huntley HS	09/22/22	3.45	50	100.40	16	Girls Tennis Var
HHS	23907	Kieselburg Park	09/03/22	8.5	127	247.35	50	B/G Cross Country JV/V
HHS	23909	Detweiler Park-Peoria	09/10/22	13	323	378.30	25	B/G Cross Country JV/V
HHS	23909	Detweiler Park-Peoria	09/10/22	13	324	378.30	28	B/G Cross Country JV/V
HHS	23910	Kaneland HS-Maple Park	09/17/22	7.5	78	218.25	52	B/G Cross Country Var
HHS	23911	Plato Park- Rain Cancelled after arriving	09/20/22	3.42	40	99.52		B/G Cross Country JV/V
HHS	23911	Plato Park- Rain Cancelled after arriving	09/20/22	3.5	50	101.85	25	B/G Cross Country JV/V
HHS	23912	Woodlawn Academy-Sterling	09/24/22	9.25	196	269.18	26	B/G Cross Country JV/V
HHS	23912	Woodlawn Academy-Sterling	09/24/22	9.25	192	269.18	36	B/G Cross Country JV/V
HHS	23919	Crystal Lake South HS	09/03/22	11.25	61	327.38	11	Volleyball JV
HHS	23920	Rockford Auburn HS	09/03/22	11.92	114	346.87	15	Volleyball Fresh
HHS	23921	Hoffman Estates HS	09/03/22	10	85	291.00	14	Volleyball Var
HHS	23922	Richmond Burton HS	09/10/22	11	107	320.10	18	Volleyball JV
HHS	23923	Antioch HS	09/10/22	11	119	320.10	14	Volleyball Var
HHS	23924	Huntley HS	09/13/22	5.42	41	157.72	46	Volleyball All Levels
HHS	23925	Cary Grove HS	09/20/22	7.17	71	208.65	46	Volleyball All Levels
HHS	23926	Burlington Central HS	09/22/22	5.82	80	169.36	47	Volleyball All Levels
HHS	23927	Dundee Crown HS	09/27/22	6.3	74	183.33	49	Volleyball All Levels
DCHS	23938	Hampshire HS	09/02/22	6.92	87	201.37	23	Football Var
DCHS	23938	Hampshire HS	09/02/22	6.88	48	200.21	21	Football Var
DCHS	23939	Burlington Central HS	09/12/22	4.97	89	144.63	28	Football JV
DCHS	23940	Burlington Central HS	09/12/22	3.9	52	113.49	22	Football Fresh B
DCHS	23940	Burlington Central HS	09/12/22	4.33	42	126.00	27	Football Fresh B
DCHS	23941	Crystal Lake South HS	09/19/22	4.77	36	138.81	40	Football JV/Fresh B
DCHS	23942	Crystal Lake South HS	09/19/22	1.58	20	87.31	17	Football Fresh B
DCHS	23942	Crystal Lake South HS	09/19/22	4.08	31	118.73	51	Football Fresh B

DCHS	23943	Crystal Lake Central HS	09/23/22	8.08	34	235.13	27	Football Freshman
DCHS	23943	Crystal Lake Central HS	09/23/22	8.47	28	246.48	29	Football Freshman
DCHS	23944	Crystal Lake Central HS	09/23/22	6.5	35	189.15	24	Football Var
DCHS	23944	Crystal Lake Central HS	09/23/22	7.17	23	208.65	23	Football Var
DCHS	23957	Prairie Ridge HS	09/13/22	6.02	67	175.18	35	Volleyball All Levels
DCHS	23958	South Elgin HS	09/14/22	5.83	45	169.65	52	Volleyball All Levels
DCHS	23959	Jacobs HS	09/20/22	5.03	31	146.37	43	Volleyball All Levels
DCHS	23968	West Chicago HS	09/10/22	9.5	72	276.45	19	Volleyball Var
DCHS	23969	St. Charles North HS	09/10/22	9	21	261.90	16	Volleyball Fresh
DCHS	23970	Glenbard South HS	09/16/22	7.45	57	216.80	19	Volleyball JV
DCHS	23971	Glenbrook North HS	09/17/22	5.25	58	152.78	22	Volleyball JV
DCHS	23979	Hampshire HS	09/02/22	6.17	46	179.55	20	Cheer Var
DCHS	23980	Crystal Lake Central HS	09/23/22	6.18	41	179.84	20	Cheer Var
DCHS	23995	Bonnie Dundee Golf/Randall Oaks	09/01/22	1.25	13	87.31	9	Practice Bus-B/G Golf
DCHS	23996	Sleepy Hollow Pool	09/02/22	1.25	9	87.31	8	Practice Bus-Swim
DCHS	23997	Randall Oaks/Dundee Park Dist-Rakow	09/07/22	1.25	14	87.31	14	Practice Bus-Golf/Swim
DCHS	23998	Dundee Park Dist-Rakow	09/09/22	0.75	4	87.31	11	Practice Bus-G Swim
DCHS	23999	nnie Dundee GC/Dundee Park Dist-Rak	09/12/22	0.5	5	87.31	10	Practice Bus-Golf/Swim
DCHS	24000	nnie Dundee GC/Dundee Park Dist-Rak	09/14/22	0.5	5	87.31	15	Practice Bus-Golf/Swim
DCHS	24001	Dundee Park Dist-Rakow	09/16/22	0.75	4	87.31	12	Practice Bus-Girls Swim
DCHS	24002	Dundee Park Dist-Rakow	09/19/22	0.5	4	87.31	7	Practice Bus-Girls Swim
DCHS	24003	Randall Oaks GC	09/21/22	1	10	87.31	4	Practice Bus-Boys Golf
DCHS	24004	Dundee Park Dist-Rakow	09/23/22	0.33	3	87.31	10	Practice Bus-Swim
DCHS	24005	Dundee Park Dist-Rakow	09/26/22	0.5	4	87.31	9	Practice Bus-Swim
DCHS	24006	undee Park Dist-Rakow/Randall Oaks G	09/28/22	0.5	3	87.31	9	Practice Bus-Swim/Golf
DCHS	24007	Dundee Park Dist-Rakow	09/30/22	0.5	3	87.31	11	Practice Bus-Swim
DCHS	24039	Hampshire HS	09/02/22	5	45	145.50	14	Cheer JV
CMS	24045	Westfield MS	09/26/22	3.15	53	91.67	37	Cross Country
CMS	24047	Dundee MS	09/28/22	3.72	17	108.25	32	Cross Country
CMS	24050	Westfield MS	09/26/22	2.7	23	87.31	15	8th Volleyball
CMS	24051	Dundee MS	09/28/22	3.87	55	112.62	16	8th Volleyball
CMS	24055	Algonquin MS	09/19/22	2.93	21	87.31	14	7th Volleyball
CMS	24056	Westfield MS	09/07/22	3.12	21	90.79	11	7th Volleyball
CMS	24057	Dundee MS	09/12/22	3.12	23	90.79	11	7th Volleyball
CMS	24058	Hampshire MS	09/21/22	3.67	39	106.80	13	7th Volleyball
DCHS	24040	Crystal Lake Central HS	09/23/22	3.97	62	115.53	16	Cheer JV

DCHS	24086	Hampshire HS	09/01/22	5.67	46	165.00	28	Soccer Var
DCHS	24090	Mundelein HS	09/06/22	5.4	54	157.14	26	Soccer JV
DCHS	24091	Leyden HS-Franklin Park	09/10/22	6.75	94	196.43	24	Soccer Var
DCHS	24093	Leyden HS-Franklin Park	09/13/22	5.58	78	162.38	28	Soccer Var
DCHS	24094	Glenbard North HS	09/14/22	4.75	49	138.23	24	Soccer JV
DCHS	24095	Leyden HS-Franklin Park	09/15/22	5.88	74	171.11	10	Soccer Var
DCHS	24096	Leyden HS-Franklin Park	09/17/22	5.25	66	152.78	29	Soccer Var
DCHS	24098	Mundelein HS	09/17/22	6.5	57	189.15	42	Soccer JV/JV2
DCHS	24101	Davis Road Park-Woodstock	09/24/22	8.92	56	259.57	21	Soccer JV2
AMS	24105	Carpentersville MS	09/19/22	3.25	15	94.58	14	Volleyball
AMS	24106	Hampshire MS	09/07/22	4.37	78	127.17	17	Volleyball
AMS	24107	Hampshire MS	09/26/22	5.78	79	168.20	17	Volleyball
AMS	24108	Westfield MS	09/12/22	3.17	14	92.25	15	Volleyball
AMS	24109	Westfield MS	09/28/22	4.33	25	126.00	20	Volleyball
DCHS	24111	Sportscore 2- Loves Park	09/24/22	10.5	120	305.55	24	Soccer JV
AMS	24112	Dundee MS	09/14/22	3.92	23	114.07	18	Volleyball
AMS	24113	Dundee MS	09/29/22	4	61	116.40	16	Volleyball
DCHS	24114	Crystal Lake Central HS	09/27/22	4.07	47	118.44	23	Soccer JV/V
DCHS	24114	Crystal Lake Central HS	09/27/22	4.83	35	140.55	29	Soccer JV/V
AMS	24115	Hampshire MS	09/07/22	3.82	61	111.16	49	Cross Country
AMS	24117	Westfield MS	09/12/22	2.45	7	87.31	18	Cross Country
AMS	24118	Dundee MS	09/14/22	3.58	26	104.18	46	Cross Country
AMS	24119	Carpentersville MS	09/19/22	3	26	87.31	54	Cross Country
DCHS	24128	Fremd HS-Palatine	09/02/22	5.25	39	152.78	25	Soccer Var
DCHS	24129	Randall Oaks GC	09/06/22	0.75	6	87.31	3	Practice Bus-Golf
DCHS	24131	Bonnie Dundee Golf	09/15/22	0.75	10	87.31	9	Practice Bus-Golf
DCHS	24132	Randall Oaks GC	09/20/22	0.75	13	87.31	6	Practice Bus-Golf
DCHS	24133	Bonnie Dundee GC	09/22/22	1	5	87.31	1	Practice Bus-Golf
DCHS	24134	Bonnie Dundee GC	09/27/22	0.33	12	87.31	1	Practice Bus-Golf
DCHS	24136	Stevenson HS-Lincolnshire	09/01/22	4.75	52	138.23	16	Girls Swim JV
DCHS	24138	Woodstock North HS	09/17/22	7.75	64	225.53	12	Girls Swim Var
DCHS	24143	Buffalo Grove HS	09/24/22	6.92	51	201.37	10	Girls Swim JV/V
JHS	24148	Cary Grove HS	09/22/22	4.08	24	118.73	19	Girls Tennis JV
JHS	24150	Prairie Ridge HS	09/13/22	3.92	31	114.07	22	Girls Tennis JV
DCHS	24157	Belvidere North HS	09/17/22	9.92	83	288.67	9	Girls Tennis JV
DCHS	24162	Veterans Acres	09/03/22	6.75	51	196.43	38	B/G Cross Country JV/V

DCHS	24163	McHenry Township Park	09/06/22	3.5	43	101.85	35	B/G Cross Country JV/V
DCHS	24167	Deer Grove East HS	09/24/22	8.75	48	254.63	43	B/G Cross Country Var
DCHS	24168	Randall Oaks	09/20/22	2.5	30	87.31	35	B/G Cross Country JV/V
DCHS	24169	Emricson Park-Woodstock	09/17/22	8.75	60	254.63	36	B/G Cross Country JV/V
DMS	24173	Carpentersville MS	09/15/22	2.92	11	87.31	49	Cross Country
DMS	24173	Carpentersville MS	09/15/22	3.22	29	93.70	41	Cross Country
DMS	24174	Carpentersville MS	09/12/22	3.02	24	87.88	22	8th Volleyball
DMS	24175	Algonquin MS	09/14/22	3.58	24	104.18	20	8th Volleyball
DMS	24176	Hampshire MS	09/19/22	3.58	62	104.18	59	Cross Country
DMS	24176	Hampshire MS	09/19/22	3.27	57	95.16	30	Cross Country
DMS	24177	Hampshire MS	09/19/22	3.97	63	115.53	21	8th Volleyball
DMS	24179	Westfield MS	09/21/22	3.57	19	103.89	20	8th Volleyball
DMS	24180	Westfield MS	09/21/22	2.68	8	87.31	39	Cross Country
DMS	24180	Westfield MS	09/21/22	3.17	29	92.25	56	Cross Country
DMS	24181	Carpentersville MS	09/28/22	3.25	20	94.58	21	7th Volleyball
DMS	24182	Algonquin MS	09/29/22	4.72	42	137.35	19	7th Volleyball
JHS	24223	McCracken Field	09/09/22	4.67	32	135.90	22	Cheer JV
JHS	24224	Huntley HS	09/23/22	4.23	23	123.09	30	Cheer JV
JHS	24225	Burlington Central HS	09/30/22	3.5	40	101.85	27	Cheer JV
JHS	24228	McCracken Field	09/09/22	6.5	44	189.15	22	Cheer Var
JHS	24229	Huntley HS	09/23/22	5.92	34	172.27	22	Cheer Var
JHS	24230	Burlington Central HS	09/30/22	5.67	36	165.00	23	Cheer Var
JHS	24240	Randall Oaks/Dundee Park Dist-Rakow	09/07/22	1.27	17	87.31	23	Practice Bus-B Golf/G Swim
JHS	24241	Dundee Park Dist-Rakow	09/09/22	1.25	18	87.31	10	Practice Bus-G Swim
HHS	24244	Randall Oaks GC	09/26/22	0.82	16	87.31	8	ractice Bus-B/G Golf/G Swi
JHS	24250	Streamwood Oaks	09/10/22	7.5	42	218.25	6	Boys Golf JV
JHS	24251	Crystal Lake South HS	09/13/22	3.35	25	97.49	20	Boys Soccer JV1
JHS	24252	Harvard HS	09/17/22	5.25	70	152.78	22	Boys Soccer JV1
JHS	24256	Barrington HS	09/01/22	4.33	24	126.00	21	Boys Soccer Var
JHS	24257	Crystal Lake Central HS	09/14/22	3.53	15	102.72	17	Boys Soccer JV2
JHS	24271	Streamwood HS	09/03/22	4.83	34	140.55	21	Boys Soccer Var
JHS	24272	Crystal Lake South HS	09/13/22	3.33	8	96.90	29	Boys Soccer Var
WMS	24276	Carpentersville MS	09/07/22	2.63	17	87.31	37	Cross Country
WMS	24276	Carpentersville MS-ONE WAY DROP	09/07/22	0.33	5	87.31	30	Cross Country
WMS	24277	Algonquin MS	09/28/22	3.67	21	106.80	31	Cross Country
WMS	24277	Algonquin MS-ONE WAY DROP	09/28/22	1.12	14	87.31	29	Cross Country

WMS	24281	Carpentersville MS	09/07/22	2.33	7	87.31	4	Volleyball
WMS	24282	Algonquin MS	09/12/22	2.68	23	87.31	21	Volleyball
WMS	24283	Hampshire MS	09/14/22	4.17	37	121.35	16	Volleyball
WMS	24284	Johnsburg MS	09/17/22	7.75	47	225.53	10	7th Volleyball
WMS	24285	Johnsburg MS	09/17/22	8.08	53	235.13	17	8th Volleyball
WMS	24286	Dundee MS	09/21/22	3.78	32	110.00	17	Volleyball
WMS	24287	Carpentersville MS	09/26/22	3.4	27	98.94	14	Volleyball
WMS	24288	Algonquin MS	09/28/22	3.58	18	104.18	16	Volleyball
WMS	24289	Hampshire MS	09/29/22	4.42	76	128.62	15	Volleyball
JHS	24306	Randall Oaks	09/01/22	0.75	8	87.31	14	Practice Bus-B/G Golf
HHS	24307	Jacobs HS	09/02/22	1	21	87.31	1	Practice Bus-Swim Dryland
HHS	24309	Dundee Park Dist-Rakow	09/09/22	0.75	16	87.31	2	Practice Bus-G Swim
HHS	24310	Dundee Park Dist-Rakow	09/16/22	0.73	16	87.31	1	Practice Bus-G Swim
HHS	24311	Syller Park/Dundee Park Dist-Rakow	09/23/22	0.98	21	87.31	21	ractice Bus-X Country/Swir
HHS	24312	Dundee Park Dist-Rakow	09/30/22	0.6	14	87.31	0	Practice Bus-Girls Swim
HHS	24316	Sycamore HS	09/10/22	10.2	74	296.82	12	Volleyball Soph
JHS	24321	rthwestern Medicine Cross Country Cour	09/03/22	7.42	62	215.92	29	Girls Cross Country Var
JHS	24323	Kaneland HS-Maple Park	09/17/22	7.12	59	207.19	23	Girls Cross Country Var
JHS	24324	Bartlett HS	09/24/22	7.58	45	220.58	26	Girls Cross Country JV/V
JHS	24327	rthwestern Medicine Cross Country Cour	09/03/22	7.42	64	215.92	38	Boys Cross Country Var
JHS	24329	Crystal Lake Central HS	09/05/22	4.67	14	135.90	37	Football Frosh/Soph B
JHS	24330	Crystal Lake Central HS	09/05/22	4.92	14	143.17	27	Football JV
JHS	43331	Prairie Ridge HS	09/19/22	3.7	53	107.67	34	Football JV
JHS	24334	Elgin Comm. College-Drop and Pick	09/06/22	5.42	57	157.72	5	Boys Golf Var
JHS	24335	Burlington Central HS	09/08/22	4.83	19	140.55	20	Boys Golf JV/V
HMS	24337	Algonquin MS	09/07/22	5.17	76	150.45	17	Volleyball
HMS	24338	Westfield MS	09/14/22	4.78	70	139.10	18	Volleyball
HMS	24339	Westfield MS	09/29/22	4.7	78	136.77	17	Volleyball
HMS	24340	Algonquin MS	09/26/22	5.33	106	155.10	18	Volleyball
HMS	24344	Dundee MS	09/19/22	3.82	53	111.16	17	Volleyball
HMS	24345	Carpentersville MS	09/21/22	4.17	48	121.35	20	Volleyball
HMS	24346	Algonquin MS	09/26/22	4.33	60	126.00	30	Cross Country
HMS	24346	Algonquin MS-ONE WAY DROP	09/26/22	1.22	25	87.31	34	Cross Country
HMS	24347	Westfield MS	09/14/22	3.92	56	114.07	30	Cross Country
HMS	24347	Westfield MS	09/14/22	2	39	87.31	38	Cross Country
HMS	24349	Carpentersville MS	09/21/22	3.87	54	112.62	28	Cross Country

HMS	24349	Carpentersville MS-ONE WAY DROP	09/21/22	1.05	23	87.31	39	Cross Country
HMS	24352	Dundee MS-ONE WAY DROP	09/06/22	0.92	11	87.31	48	Cross Country
HMS	24352	Dundee MS	09/06/22	4.85	110	141.14	32	Cross Country
DCHS	24355	Olympic Park-Schaumburg	09/05/22	8	54	232.80	25	Soccer JV
HHS	24356	St Charles North HS	09/17/22	10.25	90	298.28	13	Girls Tennis Var
DMS	24361	Marlowe MS	09/06/22	4.53	22	131.82	39	Volleyball
JHS	24362	Huntley HS	09/06/22	4.72	31	137.35	30	Volleyball FA/FB/S
JHS	24363	Burlington Central HS	09/08/22	6.22	74	181.00	51	Volleyball FA/FB/S
JHS	24364	Hampshire HS	09/15/22	6.25	69	181.88	33	Volleyball FA/FB/S
JHS	24365	Crystal Lake Central HS	09/27/22	5.08	38	147.83	28	Volleyball FA/FB/S
JHS	24386	Bartlett HS	09/24/22	7.58	45	220.58	34	Boys Cross Country JV/V
WMS	24385	Creekside MS-Woodstock	09/10/22	7	38	203.70	12	7th Volleyball
JHS	24389	Kaneland HS-Maple Park	09/17/22	7	59	203.70	35	Boys Cross Country Var
JHS	24395	McCracken Field	09/09/22	7.57	31	220.29	33	Football Frosh/Soph A
JHS	24395	McCracken Field	09/09/22	7.75	33	225.53	33	Football Frosh/Soph A
JHS	24396	Huntley HS	09/23/22	7.72	21	224.65	30	Football Frosh/Soph A
JHS	24396	Huntley HS	09/23/22	7.67	28	223.20	28	Football Frosh/Soph A
JHS	24397	Burlington Central HS	09/30/22	7.42	37	215.92	24	Football Frosh/Soph A
JHS	24397	Burlington Central HS	09/30/22	8.42	59	245.02	35	Football Frosh/Soph A
JHS	24403	Burlington Central HS	09/08/22	6.3	58	183.33	10	Volleyball JV/V
JHS	24404	Hampshire HS	09/15/22	5.25	31	152.78	21	Volleyball JV/V
JHS	24406	McCracken Field	09/09/22	5.75	16	167.33	30	Football Var
JHS	24406	McCracken Field	09/09/22	5.95	35	173.15	30	Football Var
JHS	24407	Huntley HS	09/23/22	6.25	20	181.88	40	Football Var
JHS	24407	Huntley HS	09/23/22	6.17	20	179.55	22	Football Var
JHS	24408	Burlington Central HS	09/30/22	6	35	174.60	28	Football Var
JHS	24408	Burlington Central HS	09/30/22	6	35	174.60	31	Football Var
JHS	24411	Huntley HS	09/06/22	4.08	35	118.73	19	Volleyball JV/V
DCHS	24432	Harlem HS-Machesney Park	09/10/22	7.62	132	221.74	23	Girls Swim JV/V
JHS	24434	Larkin HS	09/15/22	4.05	46	117.86	25	Boys Soccer JV2
JHS	24437	Harvard HS	09/17/22	5.3	67	154.23	23	Boys Soccer Var
JHS	24439	andall Oaks GC/Dundee Park Dist-Rako	09/21/22	1.25	18	87.31	14	Practice Bus-Girls Swim
JHS	24440	Dundee Park Dist-Rakow	09/23/22	1.47	17	87.31	7	Practice Bus-Girls Swim
JHS	24441	andall Oaks GC/Dundee Park Dist-Rako	09/26/22	1.18	18	87.31	11	Practice Bus-G Golf/G Swim
JHS	24442	undee Park Dist-Rakow/Randall Oaks G	09/28/22	1.33	18	87.31	12	Practice Bus-Golf/Swim
JHS	24443	McHenry HS West Campus	09/14/22	3.92	27	114.07	24	Girls Swim JV/V

JHS	24444	Randall Oaks GC	09/06/22	1.15	8	87.31	11	Practice Bus-B/G Golf
JHS	24446	Randall Oaks GC	09/13/22	0.92	8	87.31	15	Practice Bus-B/G Golf
JHS	24447	Dundee Park Dist-Rakow	09/12/22	1.25	17	87.31	7	Practice Bus-G Swim
JHS	24449	Randall Oaks	09/02/22	0.9	8	87.31	9	Practice Bus-B/G Golf
JHS	24450	Dundee Park Dist.-Rakow	09/30/22	1.1	18	87.31	19	Practice Bus-G Swim
DCHS	24481	Olympic Park-Schaumburg	09/05/22	8.25	54	240.08	23	Soccer Fresh
DCHS	24487	Grayslake Central HS	09/24/22	13.42	60	390.52	13	Debate Team
DCHS	24488	Hampshire HS	09/27/22	4.53	93	131.82	13	Girls Tennis Var
JHS	24492	Huntley HS	09/15/22	3.25	106	94.58	20	Girls Tennis Var
CMS	24493	Top Flight Athletic Center	09/17/22	8	28	232.80	25	Volleyball
JHS	24496	Sycamore HS	09/10/22	9.88	72	287.51	14	Volleyball Soph
JHS	24497	Cary Grove HS	09/12/22	5.55	89	161.51	50	Volleyball All Levels
JHS	24498	Lockport Township HS	09/15/22	6	124	174.60	20	Girls Swim JV/V
JHS	24499	Woodstock North HS	09/17/22	7.25	45	210.98	16	Girls Swim Var
DCHS	24516	Detweiler Park-Peoria	09/10/22	13	337	378.30	25	B/G Cross Country All
JHS	24517	Pinecrest GC-Huntley	09/12/22	4.75	25	138.23	15	Boys Golf JV/V
JHS	24523	Dundee Crown HS	09/29/22	3.45	14	100.40	18	Girls Tennis JV
HHS	24552	Grayslake Central HS	09/24/22	15.5	102	451.05	6	Debate Team
JHS	24558	Detweiler Park-Peoria	09/10/22	11.5	326	334.65	37	B/G Cross Country All
JHS	24564	Prairie Ridge HS	09/10/22	6.08	28	176.93	32	Girls Tennis JV
JHS	24565	Buffalo Grove HS	09/24/22	6.42	44	186.82	14	Girls Swim Var
JHS	24566	Randall Oaks GC	09/14/22	0.83	8	87.31	7	Practice Bus-Boys Golf
JHS	24567	Randall Oaks GC	09/15/22	0.83	8	87.31	7	Practice Bus-Boys Golf
JHS	24568	Dundee Park Dist-Rakow	09/16/22	1.08	17	87.31	5	Practice Bus-Girls Swim
JHS	24569	Randal Oaks/Dundee Park Dist-Rakow	09/19/22	1.33	18	87.31	21	ractice Bus-B/G Golf/G Swi
JHS	24570	Randall Oaks GC	09/20/22	0.78	8	87.31	6	Practice Bus-Golf
JHS	24571	Redtail GC/Randall Oaks GC-SHUTTLE	09/17/22	9.58	30	278.78	4	Boys Golf JV/V
JHS	24580	Huntley HS	09/27/22	2.92	20	87.31	19	Boys Soccer JV1
JHS	24581	Huntley HS	09/27/22	5.25	37	152.78	22	Boys Soccer Var
JHS	24586	Burlington Central HS	09/29/22	4.08	37	118.73	42	Boys Soccer JV1
JHS	24633	Libertyville HS	09/17/22	9.5	58	276.45	16	Volleyball Frosh
JHS	24634	Crystal Lake Central HS	09/27/22	4.75	18	138.23	18	Voleyball JV/V
JHS	24638	Elgin HS	09/24/22	5.83	49	169.65	14	Volleyball Frosh B
JHS	24640	McCracken Field	09/23/22	4.65	42	135.32	37	Football FS
JHS	24640	McCracken Field	09/23/22	6.3	109	183.33	38	Football FS
JHS	24643	McHenry CC	09/24/22	5.83	33	169.65	6	Boys Golf JV

HHS	24652	Randall Oaks GC	09/27/22	0.9	16	87.31	4	Practice Bus-Girls Golf
JHS	24720	Randall Oaks GC	09/27/22	0.83	8	87.31	3	Practice Bus-Golf
HHS	24758	Prairie Ridge HS	09/28/22	4.03	80	117.27	25	Boys Soccer FS

COST OF SPORTS TRIPS 42,910.75

TOTAL MILES 13524

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

September 2022

TOTAL COST OF WHITE FLEET LABOR	$3,094.30
TOTAL COST OF WHITE FLEET PARTS	$1,351.43
TOTAL COST OF BUS FLEET PARTS	$0.00
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$4,445.73

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
476	W1972	09/22/22	129.53	
555	W1973	09/14/202	35.98	111.96
555	W1974	09/13/22	71.96	
A009	W1975	08/29/22	71.96	147.65
557	W1976	09/13/22	35.98	
557	W1977	09/13/22	115.14	
555	W1978	09/13/22	35.98	
306	W1979	09/12/22	35.98	
306	W1980	09/12/22	129.53	5.83
561	W1981	08/30/22	129.53	5.25
389	W1982	08/24/22	129.53	
389	W1983	08/23/22	71.96	
390	W1984	08/25/22	71.96	
394	W1985	08/26/22	35.98	15.34
315	W1986	08/26/22	35.98	6.75
671	W1987	09/07/22	129.53	
238	W1988	08/13/22	287.84	907.43
563	W1989	09/14/22	129.53	5.25
557	W1990	09/16/22	35.98	140.14
A003	W1991	09/15/22	129.53	
671	W1992	06/15/22	143.92	
671	W1993	09/16/22	575.68	
308	W1994	09/14/22	35.98	5.83
DCHS Scag	W1995	09/09/22	215.88	
671	W1996	09/16/22	143.92	
390	W1997	08/25/22	129.53	
TOTAL COST FOR WHITE FLEET REPAIRS:			$3,094.30	$1,351.43

Monthly Mileage Roll Up
Fleet Overview

7/12/2022	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	YTD
Gen Ed Buses	21,080	111,921	164,362	156,863	124,600	97,142	143,629	137,368	135,973	149,710	132,521	19,428	1,394,596
SPED Buses	17,852	72,021	107,757	110,873	91,722	69,203	101,224	99,752	101,964	108,980	90,975	41,693	1,014,015
White Vans	5,997	9,397	14,568	15,365	12,572	10,277	13,732	17,133	17,034	19,462	17,042	13,417	165,996
TOTAL SCHOOL TRANS MILES:	**44,929**	**193,340**	**286,686**	**283,100**	**228,894**	**176,622**	**258,585**	**254,253**	**254,971**	**278,152**	**240,538**	**74,537**	2,574,607
B&G	15,570	18,704	17,524	16,324	15,317	11,785	20,562	16,112	18,352	13,955	12,782	12,451	189,438
Shop Service Trucks	736	0	0	0	42	180	119	230	222	409	118	97	2,153
Drivers Ed	1,260	6,551	5,622	4,419	9,619	7,260	3,951	8,119	10,872	11,792	5,957	9,326	84,748
Security	400	903	1,141	676	672	646	396	536	574	282	784	0	7,010
Activity Buses	3,903	909	872	821	87	251	618	912	2,078	3,263	4,074	486	18,274
Totals:	66,798	220,407	311,845	305,340	254,631	196,744	284,231	280,162	287,069	307,853	264,253	96,897	**2,876,230**

Bus#	Asset#	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL MILEAGE
1	36250	191	859	1,380	1,138	894	845	1,390	1,105	1,180	1,412	1,006	1	**11,400**
2	36251	0	33	1	999	1,029	823	1,337	1,257	1,616	1,598	1,241	39	**9,974**
3	36252	178	874	1,524	1,318	949	812	1,125	1,074	1,088	736	956	38	**10,670**
4	36253	40	504	860	816	666	496	792	728	768	771	653	7	**7,100**
5	26254	70	661	967	978	762	576	1,117	784	655	936	774	6	**8,285**
6	26255	543	1,090	1,431	1,827	1,660	1,231	878	0	3	363	504	0	**9,531**
7	40390	4	718	1,355	1,249	989	788	1,063	719	856	1,373	1,031	56	**10,199**
8	40391	399	646	1,533	1,250	889	643	885	1,327	786	1,131	918	894	**11,300**
9	40392	0	1,039	1,693	1,576	1,200	885	1,191	1,203	835	1,122	769	913	**12,425**
10	36259	133	749	881	1,010	753	600	1,049	1,129	1,014	1,093	841	6	**9,258**
11	36260	0	61	446	240	284	693	1,206	1,384	1,429	1,469	1,220	7	**8,440**
12	36261	1	201	702	224	192	187	509	24	353	183	30	7	**2,612**
14	36262	300	1,177	1,498	1,658	1,455	341	69	179	55	1,185	1,068	7	**8,992**
15	36263	0	910	1,390	910	315	348	1,247	1,202	1,179	1,057	0	1	**8,560**
16	36264	0	574	1,235	1,580	991	885	505	18	562	5	0	15	**6,368**
17	36265	108	984	1,686	1,716	1,030	1,296	1,347	1,450	1,130	1,325	1,501	167	**13,740**
18	36266	83	561	1,181	1,331	1,181	587	1,272	1,148	1,310	1,206	856	6	**10,722**
19	36267	194	848	1,259	1,330	750	660	1,186	1,087	559	1,089	1,567	7	**10,535**
20	36268	204	1,332	937	2,018	1,351	691	1,562	1,502	1,565	1,180	0	7	**12,349**
21	36269	1	1,094	1,694	1,482	949	765	444	1,098	46	159	1,768	41	**9,540**
22	36233	272	938	1,440	1,450	1,106	128	0	1,106	943	12	32	0	**7,428**
23	36224	0	200	1,465	1,130	1,058	784	1,279	1,173	1,209	1,242	1,336	7	**10,883**
24	16884	269	125	423	261	488	685	1,394	226	394	1,431	1,205	6	**6,907**
24 NEW	19358	0	0	0	0	0	0	0	0	0	0	0	0	**0**
25	25173	0	63	0	0	0	33	0	0	0	0	0	0	**97**
26	25174	210	920	1,128	1,272	1,175	664	1,051	1,161	1,203	1,421	783	7	**10,993**
27	25175	865	95	30	1,232	230	0	1	0	516	734	1,066	0	**4,770**
28	33103	155	832	1,248	1,226	850	89	60	1	70	155	0	0	**4,686**
29	33104	42	135	570	910	1,015	866	844	1,225	276	163	692	6	**6,743**
30	16885	0	936	389	1,097	130	300	1,580	913	226	332	288	6	**6,197**
30 NEW	19376	0	0	0	0	0	0	0	0	0	0	0	0	
31	40356	661	1,544	2,370	2,351	1,828	1,362	2,139	2,020	2,067	2,144	1,830	21	**20,337**
32	40357	461	1,227	1,910	2,197	1,395	1,320	1,305	1,515	1,121	1,184	1,676	930	**16,240**
33	40358	620	1,797	2,450	2,606	2,029	1,680	2,424	2,420	2,523	2,021	2,072	255	**22,897**
34	40359	813	1,735	2,957	2,439	2,055	1,026	2,509	2,352	2,317	2,496	2,146	1,085	**23,929**
35	40360	574	1,807	2,400	2,571	2,223	1,826	2,012	2,127	1,861	2,500	2,391	729	**23,020**
36	40361	208	1,580	2,994	2,469	2,045	1,549	2,244	2,042	2,125	2,175	2,002	573	**22,005**
37	40362	420	1,457	2,370	1,915	1,707	1,320	2,154	1,833	1,975	2,195	2,034	331	**19,712**
38	40363	403	1,719	2,539	2,419	1,907	1,488	2,202	2,252	2,350	2,468	2,172	139	**22,057**
39	40364	729	790	1,168	1,304	1,000	690	1,084	1,024	1,046	1,093	955	293	**11,175**
40	40365	284	1,506	2,523	2,391	1,925	1,585	2,408	2,081	2,100	2,444	1,827	7	**21,080**
41	16879	103	571	467	714	554	443	198	436	637	422	849	6	**5,400**
41 NEW	22651	0	0	0	0	0	0	0	0	0	0	0	0	**0**
42	30770	175	951	1,469	1,414	1,058	813	1,142	1,134	1,190	1,322	1,062	528	**12,256**
43	40366	254	1,707	2,743	2,465	2,204	1,558	2,752	2,530	2,696	2,820	2,416	489	**24,633**
44	40367	306	1,196	1,673	1,597	1,457	1,017	1,698	1,395	1,637	1,918	2,131	904	**16,927**
45	40368	203	1,524	2,142	2,117	1,693	1,441	1,940	1,897	1,780	1,990	1,814	582	**19,120**
46	40369	780	1,524	2,464	2,227	1,972	1,855	2,632	2,410	2,167	2,836	2,182	450	**23,498**
47	40370	316	1,562	2,293	1,995	1,798	1,261	2,150	2,022	1,961	1,924	1,860	1,016	**20,159**
48	40371	286	1,625	2,334	1,980	1,775	1,257	2,192	2,430	2,546	2,627	2,413	521	**21,986**
49	40372	914	1,749	2,642	2,502	1,837	1,663	2,264	2,355	2,095	2,666	2,448	717	**23,851**
50	40373	406	2,017	2,596	3,155	2,093	1,924	2,434	2,279	2,505	2,506	2,190	469	**24,573**
51	40374	795	1,375	2,203	1,680	1,546	1,281	2,017	1,646	1,846	1,971	1,644	851	**18,854**
52	40375	631	1,605	2,539	2,323	1,988	1,488	2,396	2,210	2,121	2,233	1,889	410	**21,833**
53	10931	0	507	271	410	129	186	471	580	521	901	515	34	**4,524**
54	10932	44	558	828	346	105	243	243	261	138	347	612	4	**3,728**
55	40378	262	1,468	2,190	1,882	1,725	1,301	1,969	1,866	1,970	2,057	1,824	414	**18,929**
56	40379	105	25	0	1,612	1,938	1,445	2,357	2,176	2,227	2,616	2,158	156	**16,817**
57	40380	232	1,419	2,143	1,880	1,648	1,098	1,977	1,753	1,701	1,930	1,674	239	**17,695**
58	40381	138	1,202	2,136	1,730	1,506	1,244	1,914	1,974	1,635	1,663	1,840	269	**17,250**
59	40382	645	1,329	1,922	1,574	1,241	1,162	1,742	2,004	1,910	2,021	1,033	409	**16,991**
60	40383	590	1,706	2,898	2,571	2,366	1,751	2,742	2,566	2,586	2,633	2,389	366	**25,164**
61	40384	357	1,656	2,569	2,485	1,813	1,837	2,339	2,185	2,303	2,445	2,127	657	**22,772**
62	40385	172	1,569	2,155	2,128	1,661	1,419	1,961	1,816	1,958	2,019	2,005	905	**19,768**
63	30771	807	1,219	2,026	1,915	1,574	1,550	1,938	1,591	1,439	2,176	1,540	6	**17,780**
64	40386	119	871	1,398	1,407	1,103	761	1,212	1,054	1,131	1,210	1,226	39	**11,530**
65	40387	277	1,629	2,569	2,416	2,122	1,533	2,441	2,165	2,276	2,433	1,976	8	**21,844**
66	40388	694	922	1,302	1,293	1,325	1,151	1,450	1,187	1,208	1,282	1,177	115	**13,104**
67	25056	138	726	1,167	1,095	887	662	901	833	1,028	1,080	869	6	**9,392**
68	25176	50	1,280	1,815	57	0	0	0	0	0	0	0	0	**3,202**
69	25177	29	858	1,238	606	907	654	375	95	1,382	1,528	1,407	6	**9,084**
70	25179	0	1	1,025	1,471	1,280	567	329	1,427	1,771	2,032	730	13	**10,646**
72	11159	0	0	0	0	0	0	361	16	0	1	0	0	**378**
72 NEW	22652	0	0	0	0	0	0	0	0	0	0	0	0	**0**
73	18088	0	1,496	372	719	241	66	55	34	0	1	0	0	**2,983**
74	11165	0	136	534	55	0	20	83	72	5	25	38	0	**968**
75	18089	0	1	82	0	0	0	0	0	0	0	0	0	**83**
76	18270	0	0	97	0	1	0	1	0	34	0	0	0	**133**
77	18271	1	14	32	0	281	642	1	0	36	43	478	0	**1,529**
78	18272	1	172	36	0	0	0	0	7	0	0	0	0	**216**
79	18273	32	809	1,150	97	1	42	61	0	0	0	0	0	**2,192**

80	20467	0	174	25	0	1	0	1	33	1	0	0	0	**234**
81	20468	0	0	0	0	0	0	0	0	0	0	0	0	**0**
82	20469	0	634	1,249	1,242	1,160	559	0	256	65	2	239	0	**5,407**
83	20470	0	256	86	0	0	44	142	170	55	0	0	38	**790**
84	20471	31	396	0	0	1	0	0	2	32	0	483	6	**952**
85	20472	0	806	811	142	44	33	0	0	0	0	0	38	**1,873**
86	25172	129	921	1,671	1,263	1,122	810	1,560	1,376	1,309	1,415	1,329	5	**12,909**
87	17623	0	1	0	0	1	0	0	0	330	1,413	1,383	0	**3,127**
88	17625	0	163	0	0	32	0	0	0	1	0	0	32	**228**
89	17627	1	0	0	0	0	0	0	2	30	69	0	0	**102**
90	22049	0	75	36	0	0	0	31	0	0	0	0	0	**143**
91	22050	0	371	171	1	0	170	60	0	1	0	0	1	**774**
92	18828	0	84	87	64	0	32	0	0	1	0	0	28	**295**
93	29776	0	763	1,374	1,701	1,309	999	1,627	1,448	839	1,459	1,430	6	**12,954**
94	17746	0	0	0	0	0	710	973	491	1,045	1,329	670	8	**5,226**
95	25170	0	700	943	883	636	299	158	752	778	709	595	12	**6,463**
96	25181	0	819	854	1,141	721	112	1,193	1,112	1,109	1,216	27	58	**8,362**
97	29848	0	701	934	1,239	966	750	1,111	1,105	1,019	889	392	0	**9,105**
98	35679	0	615	340	792	679	511	832	807	550	887	727	1	**6,739**
99	35680	0	311	1,453	1,064	966	544	988	1,020	984	915	988	1	**9,232**
100	35684	0	860	1,312	1,304	901	737	1,276	1,185	1,072	522	1,007	1	**10,176**
101	35685	0	609	1,142	1,115	795	637	1,020	1,024	962	1,041	846	1	**9,191**
102	40389	0	1,286	1,258	1,232	970	599	1,330	1,368	1,163	1,223	1,135	392	**11,955**
103	40376	0	2,392	2,956	2,451	2,502	2,037	2,784	2,447	2,176	2,655	2,168	472	**25,038**
104	40377	0	2,380	2,759	2,752	2,585	1,870	2,132	2,881	2,153	2,753	3,059	22	**25,345**
172	36227	0	634	990	883	620	510	867	847	933	895	709	0	**7,887**
173	36228	0	1,022	626	249	927	751	1,148	1,101	1,082	1,069	815	10	**8,799**
174	36229	0	943	1,183	1,147	869	650	1,056	808	1,057	841	951	1	**9,504**
175	16881	0	213	1,014	1	81	499	1,201	391	81	0	131	0	**3,612**
176	16883	0	449	1,382	972	1,051	835	157	612	1,120	1,318	1,084	0	**8,979**
176 NEW	19387	0	0	0	0	0	0	0	0	0	0	0	0	
177	36230	0	459	1,067	1,212	0	0	1,244	1,026	1,027	1,105	930	33	**8,101**
178	36231	0	646	821	876	672	517	818	757	771	692	610	1	**7,180**
179	36232	0	1,118	1,137	1,244	931	742	1,184	1,123	1,119	1,108	776	16	**10,498**
180	36233	0	1,119	1,144	1,427	1,106	845	1,439	1,247	1,270	1,246	1,131	1	**11,974**
181	36234	0	16	1,469	909	734	525	875	779	978	1,030	868	0	**8,184**
182	36235	0	547	661	571	367	429	688	660	443	634	643	0	**5,643**
183	30772	0	1,173	1,347	1,173	1,155	864	1,285	1,224	1,235	1,313	1,173	1	**11,943**
184	10820	0	1,866	1,614	1,002	653	623	631	948	1,280	579	946	33	**10,175**
185	34192	0	33	0	0	0	0	0	0	25	0	0	0	**59**
186	36236	0	375	506	1,012	898	790	1,281	1,057	1,044	1,200	730	1	**8,893**
187	36237	0	738	981	961	767	547	915	765	862	1,005	862	1	**8,403**
188	36238	0	938	1,431	1,388	1,128	825	1,109	1,234	1,151	1,360	1,152	1	**11,717**
189	36239	0	811	1,121	1,052	851	714	937	935	979	1,209	1,031	1	**9,641**
190	36240	0	961	1,273	1,269	1,011	694	1,201	1,102	1,104	1,215	962	37	**10,830**
191	36241	289	852	1,462	1,429	1,184	774	1,481	1,292	1,181	1,341	1,573	638	**13,495**
192	36242	242	1,215	1,909	2,160	1,459	1,140	770	1,672	1,691	1,858	1,564	6	**15,685**
193	36243	235	886	1,361	1,163	870	692	1,068	1,015	1,054	1,104	936	36	**10,418**
194	36244	114	710	1,074	1,090	821	728	1,055	994	989	1,018	1,034	46	**9,673**
195	23245	183	1,085	1,707	1,721	1,286	1,031	1,532	1,521	1,500	1,652	1,354	40	**14,612**
196	36246	112	889	1,373	1,380	988	749	1,348	1,093	1,238	1,155	867	6	**11,198**
197	36247	189	1,318	1,848	1,544	976	799	1,952	1,789	1,726	1,799	1,528	149	**15,616**
198	36248	128	1,200	1,622	1,687	985	1,020	994	1,189	785	1,048	1,271	47	**11,974**
199	36249	137	1,099	1,236	1,149	541	516	575	421	827	1,147	690	1	**8,341**
200	31260	1,595	1,356	1,837	1,723	1,900	1,620	2,018	2,014	306	1,586	949	1	**16,903**
201	32895	0	1,878	3,052	3,133	1,780	1,887	2,809	2,584	2,150	88	109	235	**19,705**
202	32897	716	2,326	3,101	3,373	2,583	1,963	3,040	2,850	2,797	2,398	2,415	191	**27,752**
203	32917	179	404	554	1,775	1,636	1,144	1,069	925	1,455	1,225	1,544	825	**12,735**
204	32924	183	1,179	1,665	1,941	1,858	1,206	1,838	1,778	1,838	1,904	1,632	510	**17,532**
205	32928	378	739	1,084	1,248	1,272	950	1,477	2,074	2,067	2,219	1,928	42	**15,478**
206	32929	0	1,521	2,083	2,621	2,018	1,523	2,369	2,265	2,276	2,298	2,118	85	**21,175**
213	10798	1,698	1,144	1,542	1,590	1,246	919	2,046	1,905	1,393	1,215	889	659	**16,245**
214	10799	449	781	1,179	1,290	1,393	1,032	1,504	1,872	1,686	1,691	1,248	468	**14,593**
219	30801	1	729	897	1,025	789	318	753	991	1,010	1,384	1,142	730	**9,769**
220	30802	116	1,244	1,624	1,800	1,366	1,034	1,618	1,458	1,410	1,519	1,174	1	**14,363**
221	30803	304	983	1,544	1,218	888	748	966	555	1,064	1,201	1,274	850	**11,595**
222	30804	2	607	836	863	616	381	675	824	865	777	602	274	**7,321**
224	21245	141	975	1,755	1,800	1,315	1,012	1,534	1,518	1,404	1,678	1,293	30	**14,453**
225	21247	60	231	1,692	10	3	44	0	0	51	0	0	50	**2,139**
226	21246	88	627	952	1,053	639	598	391	35	4	44	0	0	**4,431**
232	36270	292	1,115	1	408	1,718	1,301	1,030	1,105	91	62	267	144	**7,534**
233	36270	370	400	444	477	345	191	186	264	314	618	489	173	**4,270**
235	36217	235	614	1,119	1,011	786	408	0	617	831	864	667	1,155	**8,308**
236	36218	436	1,125	1,463	1,657	430	1	0	547	1,454	1,332	1,406	1,123	**10,974**
237	36219	0	6	0	0	0	0	0	0	73	41	232	997	**1,349**
238	36221	0	893	2,220	2,233	1,795	1,065	1,832	1,650	838	1,418	833	905	**15,681**
239	21222	0	60	20	0	0	0	0	0	41	61	0	0	**183**
240	21213	0	770	1,190	1,394	978	751	1,184	1,162	1,096	933	84	22	**9,563**
241	16831	1	14	1,352	1,629	1,644	1,129	1,640	1,619	1,612	1,650	1,419	306	**14,013**
242	21221	170	0	85	3	1	44	0	0	0	0	0	46	**350**
243	60804	0	808	1,048	1,018	754	596	964	949	743	1,416	1,128	982	**10,406**

244	60815	517	1,104	1,452	1,441	1,081	844	1,323	1,302	1,395	1,372	250	0	**12,080**
245	30805	307	1,462	2,044	2,016	1,618	1,115	1,774	1,867	2,010	2,061	1,701	819	**18,794**
246	36221	169	1,252	1,913	1,891	1,365	1,280	1,728	1,639	1,539	1,594	1,356	991	**16,714**
247	36222	97	720	1,446	1,345	979	877	1,482	1,371	1,352	1,574	1,378	791	**13,411**
248	10885	0	0	0	0	0	0	0	0	0	0	0	0	**0**
249	30806	149	1,851	1,734	1,570	121	38	276	954	981	903	809	808	**10,192**
250	17722	0	520	1,259	1,365	1,329	0	0	0	0	0	0	0	**4,472**
250 NEW	36576	0	0	0	0	0	0	0	0	508	1,036	433	0	
251	17723	0	1,532	2,445	2,521	1,928	1,581	2,608	2,494	2,569	2,132	2,186	540	**22,535**
251 NEW	36584	0	0	0	0	0	0	0	0	0	0	0	0	
252	17724	0	1,026	1,718	1,567	936	939	929	1,580	1,840	1,942	2,077	1,466	**16,019**
252 NEW	31415	0	0	0	0	0	0	0	0	0	0	0	0	
253	17725	0	1,307	1,770	1,914	1,600	940	2,078	1,848	1,936	2,084	1,833	1,253	**18,563**
253 NEW	31416	0	0	0	0	0	0	0	0	0	0	0	0	
254	17726	0	432	601	735	799	664	859	806	1,505	1,494	310	0	**8,203**
255	17727	0	485	2,246	2,212	1,633	1,425	1,720	1,689	1,639	1,576	1,517	845	**16,986**
256	17728	0	643	1,820	1,445	1,490	1,141	427	0	0	0	0	0	**6,965**
257	17729	0	229	1,911	2,047	1,382	1,209	1,492	1,700	1,753	1,890	1,648	748	**16,009**
258	17730	0	832	471	893	503	375	1,074	1,179	2,365	2,115	2,180	1,655	**13,640**
259	17731	0	663	2,181	1,904	1,487	1,531	1,320	1,435	1,833	2,942	2,453	575	**18,325**
260	17732	0	441	748	599	753	1,097	1,009	1,369	1,261	1,448	1,034	218	**9,977**
261	17733	0	242	175	71	386	487	1,382	1,073	1,124	1,489	1,538	1,122	**9,089**
262	10920	30	1,005	1,645	1,719	1,045	977	1,573	1,410	1,377	1,585	1,333	0	**13,699**
262 NEW	30044	0	0	0	0	0	0	1,310	1,211	2,557	2,142	1,341	826	**9,386**
263	36256	3	237	216	301	107	98	239	622	774	911	730	0	**4,238**
264	10922	131	1,180	620	731	1,256	927	1,411	1,480	1,375	1,431	1,331	436	**12,309**
265	40519	640	1,469	2,210	2,006	1,566	1,224	1,819	1,784	2,012	2,135	1,806	866	**19,536**
266	10924	183	1,535	2,235	1,975	1,747	1,249	1,762	1,801	2,178	2,371	1,794	0	**18,828**
266 NEW	30059	0	0	0	0	0	0	0	0	0	0	0	0	**0**
267	10925	103	1,369	1,977	2,114	1,699	1,096	1,586	1,546	1,579	1,684	1,425	5	**16,184**
268	10926	96	353	643	502	517	314	678	709	888	855	703	52	**6,310**
269	00269	316	1,548	2,412	2,338	2,010	1,552	1,834	2,142	2,354	2,317	2,195	249	**21,268**
270	10927	1	633	1,531	1,080	1,044	857	1,183	1,409	1,248	1,238	1,267	59	**11,550**
271	10928	267	926	677	1,214	642	291	1,499	948	973	710	673	69	**8,887**
272	17734	0	976	1,642	1,636	1,557	1,257	1,590	1,275	1,660	1,780	1,404	266	**15,044**
273	17735	0	1,068	1,689	1,974	1,550	1,151	1,416	1,274	1,288	1,341	985	553	**14,289**
274	25053	159	913	1,538	1,436	1,014	822	1,262	1,243	616	1,352	1,300	777	**12,431**
275	25054	405	1,049	1,055	0	2,227	678	457	420	0	2,579	780	38	**9,688**
276	25055	0	669	1,048	1,300	771	530	659	2,341	2,268	2,116	2,163	903	**14,768**
277	25057	112	467	771	2,399	1,696	1,231	2,496	2,254	2,298	2,421	1,858	683	**18,684**
278	25058	1,314	2,995	1,345	1,442	860	905	1,729	1,128	2,149	2,021	1,735	1,224	**18,847**
279	11156	0	158	292	861	470	363	529	551	401	847	494	42	**5,008**
280	11162	31	446	671	553	398	321	567	189	62	177	281	49	**3,745**
281	11161	35	58	243	77	128	340	11	0	0	73	82	1	**1,048**
282	36257	0	685	1,017	1,131	1,000	795	1,028	960	950	1,044	853	62	**9,524**
283	36258	0	551	1,081	951	858	641	816	886	1,111	1,196	663	45	**8,798**
284	29662	34	143	1	656	435	364	1,317	1,525	1,568	1,059	924	966	**8,992**
285	29663	1,627	1,494	2,565	1,891	2,125	1,598	1,948	84	150	385	1	1	**13,868**
286	29664	2,171	855	1,191	1,156	936	765	1,147	1,126	1,457	981	1,351	632	**13,767**
287	29665	0	819	1,175	1,277	1,112	620	1,068	1,212	1,484	1,468	1,168	457	**11,859**
288	29666	0	472	559	546	506	319	564	961	552	622	532	344	**5,975**
289	29667	110	1,399	2,133	1,963	1,635	1,292	2,011	1,870	1,847	1,902	1,761	728	**18,650**
290	29668	310	934	1,362	576	843	682	1,364	770	344	938	914	1,682	**10,719**
291	29669	236	1,064	1,282	2,281	2,189	1,563	2,059	1,945	2,287	1,976	1,921	1,348	**20,152**
292	29670	43	931	1,048	426	657	584	1,083	768	342	719	932	930	**8,463**
293	29671	260	976	949	1,569	1,468	940	1,307	1,209	1,323	1,293	1,089	1,382	**13,765**
294	29672	1	713	1,621	1,764	1,553	1,205	1,499	1,269	179	82	507	1,010	**11,401**
295	29673	46	1,432	2,043	2,251	1,728	1,272	1,403	1,289	1,136	1,649	1,616	577	**16,441**
296	21229	273	368	348	438	265	549	268	293	480	271	417	87	**4,056**
297	21242	6	662	1,170	1,385	865	144	1,160	1,153	1,376	1,451	879	5	**10,256**
298	31167	195	996	1,625	1,468	1,612	1,223	1,879	1,528	1,533	1,283	1,159	757	**15,256**
299	31168	61	1,209	1,861	1,660	493	1,059	1,273	1,303	1,316	1,307	1,067	950	**13,558**
302	90231	1,255	595	800	589	0	0	0	0	0	0	0	0	**3,239**
303	90232	606	778	550	465	0	0	0	0	0	0	0	0	**2,399**
304	90233	584	773	707	584	864	487	839	847	714	610	778	698	**8,485**
305	90234	477	632	514	378	678	551	489	616	708	542	871	333	**6,789**
306	50953	488	480	379	510	601	0	465	196	616	281	495	422	**4,933**
307	51790	410	698	590	742	513	689	809	821	642	796	478	456	**7,644**
308	51791	479	153	416	529	499	461	1,129	489	570	531	478	592	**6,326**
309	51937	318	1,179	756	554	348	5	536	857	673	536	506	387	**6,655**
310	51938	590	539	292	649	616	269	666	627	263	327	691	0	**5,529**
311	51939	579	750	604	675	894	700	966	684	1,025	571	532	685	**8,665**
312	51940	570	895	714	499	745	452	1,082	961	753	568	771	481	**8,491**
313	51941	308	777	783	638	642	593	683	854	890	620	863	436	**8,087**
314	51942	441	1,046	1,090	923	882	403	1,235	811	874	861	841	600	**10,007**
315	51943	711	536	521	484	497	494	1,319	383	959	502	134	1,091	**7,631**
316	52110	764	1,143	767	674	633	733	685	664	826	632	889	958	**9,368**
317	52139	998	582	1,000	573	1,081	125	702	788	1,111	663	667	875	**9,165**
318	52251	726	551	604	550	233	418	678	456	773	227	391	447	**6,054**
319	39995	496	923	895	821	745	396	761	620	885	851	609	561	**8,563**
320	52455	712	541	649	668	585	633	819	389	558	279	261	533	**6,627**

321	52456	597	250	418	405	289	702	526	529	920	13	578	384	**5,611**
322	52457	388	817	384	395	394	734	823	839	932	1,258	91	0	**7,055**
323	52457	1	0	0	0	410	435	416	482	710	699	568	633	**4,354**
324	52661	0	0	0	0	588	512	518	587	545	314	824	640	**4,528**
325	52700	0	0	0	0	0	0	0	578	689	349	372	547	**2,535**
376	90712	712	0	0	0	0	0	0	0	0	0	0	0	**712**
386	90723	0	205	284	193	341	360	580	451	320	375	316	474	**3,899**
388	90722	240	0	0	0	0	0	0	0	0	0	0	0	**240**
389	90725	0	640	542	438	0	0	0	0	0	0	0	0	**1,620**
390	90727	531	0	0	0	0	0	0	0	0	0	0	0	**531**
392	90747	0	52	18	60	5	15	230	147	139	11	35	34	**746**
393	90746	132	444	398	497	223	286	583	599	468	1,086	178	0	**4,894**
394	90749	149	236	619	702	669	456	994	153	715	624	449	592	**6,358**
395	90750	1,330	1,124	814	929	801	568	701	298	342	37	129	100	**7,173**
396	90752	272	354	425	385	368	419	551	508	696	271	200	343	**4,792**
397	50685	1	583	667	379	623	573	1,320	1,164	800	572	399	535	**7,616**
398	50686	418	428	324	436	548	263	391	361	180	311	152	434	**4,246**
459	51130	622	94	94	1	0	0	0	495	0	0	0	0	**1,305**
460	31847	91	35	77	406	114	561	192	868	290	167	13	42	**2,856**
461	31689	5	6	11	84	0	0	0	0	0	1	0	0	**107**
462	31845	1,359	309	187	488	200	282	395	466	540	850	193	427	**5,694**
463	31846	0	231	131	949	504	390	640	255	49	67	165	140	**3,521**
464	32181	144	0	753	0	166	295	96	159	215	229	165	180	**2,403**
465	32211	436	640	607	606	142	97	33	286	975	1,008	472	347	**5,648**
466	32231	1	991	1,619	1,778	1,045	836	1,813	1,683	1,697	1,581	1,739	1,523	**16,305**
467	32468	1,745	166	143	509	689	626	953	596	185	303	707	792	**7,414**
468	32469	0	319	201	137	372	127	458	532	519	649	132	120	**3,565**
469	31706	0	836	2,074	1,615	1,467	1,259	1,459	1,727	1,662	1,790	1,851	2,048	**17,786**
470	31707	0	718	1,240	953	575	0	0	520	481	686	819	521	**6,512**
471	31708	0	128	1,254	1,597	1,576	961	2,929	2,148	2,307	2,238	2,129	166	**17,433**
472	31709	1,478	1,544	2,352	2,650	1,946	1,471	1,644	1,903	2,285	1,656	1,879	144	**20,951**
473	31718	116	1,562	301	583	427	989	584	683	1,049	1,756	967	924	**9,940**
474	31721	0	230	537	388	518	188	509	237	818	1,110	1,464	973	**6,971**
475	31734	0	385	1,237	549	1,243	1,474	1,187	735	2,144	2,362	2,868	1,401	**15,583**
476	51945	0	0	0	454	261	189	0	903	426	681	224	55	**3,193**
477	51946	0	443	618	654	493	265	431	1,037	1,063	699	139	1,421	**7,263**
478	51947	0	203	227	199	387	115	201	399	278	674	258	1,851	**4,792**
479	51948	0	558	909	765	447	154	209	1,502	51	956	859	343	**6,753**
546	90733	0	0	0	0	88	0	0	0	0	10	0	0	**98**
547	90734	0	0	0	0	0	155	301	327	285	200	649	0	**1,917**
549	90736	0	0	14	13	30	0	159	0	0	0	0	0	**216**
550	90737	0	1	1	1	6	0	0	384	0	0	0	0	**393**
551	90738	0	82	58	36	84	22	0	0	1	19	0	0	**302**
552	90751	400	313	401	541	482	419	55	68	143	78	55	0	**2,955**
553	90754	0	590	740	135	190	72	40	141	146	4	80	0	**2,138**
554	90767	1,260	1,089	1,011	1,201	1,619	1,662	458	1,286	1,658	1,402	549	214	**13,409**
555	90766	0	44	34	41	0	1	48	1,076	1,312	869	208	151	**3,784**
556	51933	0	733	520	739	750	480	380	698	708	471	301	239	**6,019**
557	51936	0	39	49	51	998	990	424	1	129	122	103	0	**2,906**
558	51934	0	1,233	1,623	420	634	61	54	733	1,502	790	546	1,125	**8,721**
559	51935	0	695	599	471	778	359	0	101	141	89	55	475	**3,763**
560	52184	0	720	431	624	921	390	219	802	1,840	2,560	1,364	104	**9,975**
561	52183	0	7	1	0	394	988	210	790	1,100	3,122	1,356	315	**8,283**
562	52458	0	899	500	389	130	26	155	78	1,281	645	485	2,794	**7,382**
563	52459	0	1,009	781	433	590	1,075	675	641	655	503	348	389	**7,099**
564	52608	0	0	0	0	921	924	388	528	325	572	344	1,124	**5,126**
565	52609	0	0	0	0	1,676	282	781	1,001	220	618	298	2,396	**7,272**
10751	SVC TRK	24	0	0	0	0	11	20	0	31	17	23	14	**140**
40144	SVC TRK	0	0	0	0	42	169	99	230	191	392	95	83	**1,301**
A001	17736	557	99	1	29	0	21	0	55	98	1,136	0	28	**2,024**
A003	17737	0	329	105	102	16	16	51	383	208	710	78	58	**2,056**
A007	17738	31	100	76	380	4	10	2	69	0	58	1,152	15	**1,897**
A008	90744	30	105	2	253	22	12	0	0	0	0	424	29	**877**
A009	90745	1,792	25	38	0	0	2	211	190	953	499	1,028	321	**5,059**
A201	51476	563	45	44	57	45	32	121	1	1	471	51	0	**1,431**
A202	51773	930	206	606	0	0	158	233	214	818	389	1,341	35	**4,930**

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	62,679	62,870	191	
2	36251	70,211	70,211	0	
3	36252	57,628	57,806	178	
4	36253	60,495	60,535	40	
5	26254	74,469	74,539	70	
6	26255	84,477	85,020	543	
7	40390	8,252	8,256	4	
8	40391	8,086	8,484	399	
9	40392	8,968	8,968	0	
10	36259	68,515	68,648	133	
11	36260	58,940	58,940	0	
12	36261	54,924	54,925	1	
14	36262	82,945	83,245	300	
15	36263	67,459	67,460	0	
16	36264	57,693	57,693	0	
17	36265	68,031	68,139	108	
18	36266	66,973	67,056	83	
19	36267	58,719	58,913	194	
20	36268	77,075	77,278	204	
21	36269	68,275	68,276	1	
22	36233	67,069	67,341	272	
23	36224	52,064	52,064	0	
24	16884	165,159	165,428	269	
24 NEW	19358	128,302	128,302	0	
25	25173	92,146	92,146	0	
26	25174	69,126	69,336	210	
27	25175	129,638	130,503	865	
28	33103	72,612	72,767	155	
29	33104	48,414	48,456	42	
30	16885	143,590	143,590	0	
30 NEW	19376	0	0	0	
31	40356	12,520	13,181	661	
32	40357	8,701	9,162	461	
33	40358	15,662	16,282	620	
34	40359	16,401	17,214	813	
35	40360	15,473	16,048	574	
36	40361	13,129	13,337	208	
37	40362	13,728	14,148	420	
38	40363	16,329	16,732	403	
39	40364	8,732	9,461	729	
40	40365	13,354	13,637	284	
41	16879	199,930	200,033	103	
41 NEW	22651	0	0	0	
42	30770	62,451	62,626	175	
43	40366	14,501	14,754	254	
44	40367	10,528	10,833	306	
45	40368	11,391	11,594	203	
46	40369	11,519	12,299	780	
47	40370	13,101	13,418	316	
48	40371	15,062	15,348	286	
49	40372	15,943	16,858	914	
50	40373	15,054	15,460	406	
51	40374	11,621	12,416	795	
52	40375	13,104	13,735	631	
53	10931	147,990	147,990	0	
54	10932	117,328	117,372	44	
55	40378	10,183	10,445	262	

56	40379	12,388	12,493	105	
57	40380	12,709	12,941	232	
58	40381	12,044	12,181	138	
59	40382	11,979	12,623	645	
60	40383	19,242	19,832	590	
61	40384	14,243	14,599	357	
62	40385	13,827	13,999	172	
63	30771	90,681	91,488	807	
64	40386	7,162	7,282	119	
65	40387	15,811	16,088	277	
66	40388	10,532	11,226	694	
67	25056	127,994	128,133	138	
68	25176	68,791	68,841	50	
69	25177	68,140	68,169	29	
70	25179	98,244	98,244	0	
72	11159	123,361	123,361	0	
72 NEW	22652	0	0	0	
73	18088	87,150	87,150	0	
74	11165	140,459	140,459	0	
75	18089	151,532	151,532	0	
76	18270	172,512	172,512	0	
77	18271	94,110	94,110	1	
78	18272	87,000	87,001	1	
79	18273	108,528	108,560	32	
80	20467	138,581	138,581	0	
81	20468	141,504	141,504	0	
82	20469	125,359	125,359	0	
83	20470	120,836	120,836	0	
84	20471	149,812	149,843	31	
85	20472	126,212	126,212	0	
86	25172	75,000	75,129	129	
87	17623	93,928	93,928	0	
88	17625	104,126	104,126	0	
89	17627	132,288	132,289	1	
90	22049	132,521	132,521	0	
91	22050	118,965	118,965	0	
92	18828	151,983	151,983	0	
93	29776	91,918	91,918	0	
94	17746	98,831	98,831	0	
95	25170	72,469	72,469	0	
96	25181	122,972	122,972	0	
97	29848	75,670	75,670	0	
98	35679	114,902	114,902	0	
99	35680	103,402	103,402	0	
100	35684	102,289	102,289	0	
101	35685	110,844	110,844	0	
102	40389	7,427	7,427	0	
103	40376	13,729	13,729	0	
104	40377	13,515	13,515	0	
172	36227	67,294	67,294	0	
173	36228	72,554	72,554	0	
174	36229	79,531	79,531	0	
175	16881	196,657	196,657	0	
176	16883	61,778	61,778	0	
176 NEW	19387	0	0	0	
177	36230	66,331	66,331	0	
178	36231	51,110	51,110	0	

179	36232	75,392	75,392	0	
180	36233	76,669	76,669	0	
181	36234	57,267	57,267	0	
182	36235	44,133	44,133	0	
183	30772	70,248	70,248	0	
184	10820	56,270	56,270	0	
185	34192	52,546	52,546	0	
186	36236	76,325	76,325	0	
187	36237	75,267	75,267	0	
188	36238	82,638	82,638	0	
189	36239	88,228	88,228	0	
190	36240	65,746	65,746	0	
191	36241	79,062	79,350	289	
192	36242	77,968	78,210	242	
193	36243	68,311	68,546	235	
194	36244	77,281	77,395	114	
195	23245	79,056	79,238	183	
196	36246	80,755	80,867	112	
197	36247	80,187	80,376	189	
198	36248	74,441	74,569	128	
199	36249	91,614	91,751	137	
200	31260	88,048	89,643	1,595	
201	32895	115,863	115,863	0	
202	32897	97,490	98,206	716	
203	32917	103,790	103,969	179	
204	32924	92,383	92,566	183	
205	32928	82,493	82,871	378	
206	32929	105,667	105,667	0	
213	10798	84,011	85,709	1,698	
214	10799	83,760	84,209	449	
219	30801	76,049	76,050	1	
220	30802	93,315	93,431	116	
221	30803	78,432	78,735	304	
222	30804	75,036	75,037	2	
224	21245	152,543	152,684	141	
225	21247	101,730	101,789	60	
226	21246	142,771	142,860	88	
232	36270	47,714	48,006	292	
233	36270	51,000	51,370	370	
235	36217	71,990	72,225	235	
236	36218	59,970	60,406	436	
237	36219	100,123	100,123	0	
238	36221	77,861	77,861	0	
239	21222	125,095	125,096	0	
240	21213	110,796	110,796	0	
241	16831	172,319	172,320	1	
242	21221	112,374	112,544	170	
243	60804	95,039	95,039	0	
244	60815	93,853	94,370	517	
245	30805	80,849	81,156	307	
246	36221	55,097	55,266	169	
247	36222	53,844	53,941	97	
248	10885	152,284	152,284	0	Gone
249	30806	78,111	78,260	149	
250	17722	161,324	161,324	0	
250 NEW	36576	57,825	57,825	0	
251	17723	192,109	192,109	0	
251 NEW	36584	0	0	0	

252	17724	188,691	188,691	0	
252 NEW	31415	0	0	0	
253	17725	156,584	156,584	0	
253 NEW	31416	0	0	0	
254	17726	151,601	151,601	0	
255	17727	163,998	163,998	0	
256	17728	164,699	164,699	0	
257	17729	166,491	166,491	0	
258	17730	225,602	225,602	0	
259	17731	200,021	200,021	0	
260	17732	232,396	232,396	0	
261	17733	188,929	188,929	0	
262	10920	202,654	202,684	30	
262 NEW	30044	77,001	77,001	0	
263	36256	68,516	68,519	3	
264	10922	142,058	142,190	131	
265	40519	9,654	10,294	640	
266	10924	140,675	140,858	183	
266 NEW	30059	0	0	0	
267	10925	202,949	203,052	103	
268	10926	176,328	176,424	96	
269	00269	169,119	169,436	316	
270	10927	159,259	159,260	1	
271	10928	160,180	160,447	267	
272	17734	184,601	184,601	0	
273	17735	134,669	134,669	0	
274	25053	124,684	124,843	159	
275	25054	103,657	104,062	405	
276	25055	133,785	133,785	0	
277	25057	115,923	116,034	112	
278	25058	112,434	113,748	1,314	
279	11156	78,886	78,886	0	
280	11162	132,697	132,728	31	
281	11161	136,862	136,897	35	
282	36257	70,661	70,661	0	
283	36258	53,640	53,674	34	
284	29662	142,295	143,922	1,627	
285	29663	140,781	142,952	2,171	
286	29664	108,046	108,046	0	
287	29665	98,665	98,665	0	
288	29666	83,400	83,510	110	
289	29667	89,727	90,037	310	
290	29668	97,791	98,027	236	
291	29669	91,568	91,611	43	
292	29670	82,451	82,711	260	
293	29671	114,639	114,640	1	
294	29672	103,149	103,195	46	
295	29673	113,056	113,329	273	
296	21229	100,155	100,161	6	
297	21242	119,908	120,103	195	
298	31167	99,475	99,536	61	
299	31168	112,389	113,644	1,255	
302	90231	59,574	60,180	606	
303	90232	62,113	62,697	584	
304	90233	54,252	54,729	477	
305	90234	41,389	41,877	488	
306	50953	46,478	46,888	410	

307	51790	21,284	21,763	479	
308	51791	45,311	45,629	318	
309	51937	25,778	26,368	590	
310	51938	32,295	32,874	579	
311	51939	18,259	18,829	570	
312	51940	22,252	22,560	308	
313	51941	17,740	18,181	441	
314	51942	30,460	31,171	711	
315	51943	22,219	22,983	764	
316	52110	17,710	18,708	998	
317	52139	20,535	21,261	726	
318	52251	8,823	9,319	496	
319	39995	14,795	15,507	712	
320	52455	4,552	5,149	597	
321	52456	5,438	5,826	388	
322	52457	3,657	3,658	1	
323	52660	0	0	0	
324	52661	0	0	0	
325	52700	0	0	0	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	40,715	40,955	240	
388	90722	42,695	42,695	0	Auction
389	90725	46,562	47,093	531	
390	90727	39,661	39,661	0	Auction
392	90747	8,878	9,010	132	
393	90746	28,972	29,121	149	
394	90749	50,504	51,834	1,330	
395	90750	58,563	58,835	272	
396	90752	31,596	31,597	1	
397	50685	36,680	37,098	418	
398	50686	27,519	27,701	182	
459	51130	120,195	120,817	622	POLICE CAR
460	31847	76,519	76,610	91	HHS
461	31689	154,772	154,777	5	DC
462	31845	134,106	135,465	1,359	
463	31846	98,612	98,612	0	
464	32181	147,228	147,372	144	
465	32211	143,156	143,592	436	
466	32231	110,642	110,643	1	
467	32468	137,011	138,756	1,745	
468	32469	199,449	199,449	0	
469	31706	176,148	176,148	0	
470	31707	129,374	129,374	0	
471	31708	117,890	117,890	0	
472	31709	125,428	126,906	1,478	
473	31718	127,522	127,638	116	
474	31721	87,894	87,894	0	
475	31734	115,135	115,135	0	
476	51945	9,808	9,808	0	
477	51946	6,060	6,060	0	
478	51947	14,971	14,971	0	
479	51948	3,668	3,668	0	
546	90733	70,922	70,922	0	
547	90734	36,125	36,125	0	
549	90736	43,165	43,165	0	
550	90737	44,344	44,344	0	
551	90738	67,718	67,718	0	

552	90751	36,521	36,921	400	
553	90754	49,732	49,732	0	
554	90767	45,572	46,832	1,260	
555	90766	53,757	53,757	0	
556	51933	27,632	27,632	0	
557	51936	27,982	27,982	0	
558	51934	21,020	21,020	0	
559	51935	13,557	13,557	0	
560	52184	8,915	8,915	0	
561	52183	9,931	9,931	0	
562	52458	3,223	3,223	0	
563	52459	2,222	2,222	0	
564	52608	0	0	0	
565	52609	0	0	0	
10751	SVC TRK	127,875	127,899	24	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,580	25,580	0	
A001	17736	54,296	54,853	557	
A003	17737	55,302	55,302	0	
A007	17738	72,969	73,000	31	
A008	90744	59,388	59,418	30	
A009	90745	45,133	46,925	1,792	
A201	51476	28,293	28,856	563	
A202	51773	24,820	25,750	930	

Totals:		**23,472,541**	**23,538,810**	**66,269**

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes			
1	36250	62,870	63,728	859				
2	36251	70,211	70,245	33				
3	36252	57,806	58,680	874				
4	36253	60,535	61,039	504				
5	26254	74,539	75,200	661				
6	26255	85,020	86,110	1,090				
7	40390	8,256	8,974	718				
8	40391	8,484	9,130	646				
9	40392	8,968	10,007	1,039				
10	36259	68,648	69,397	749				
11	36260	58,940	59,001	61				
12	36261	54,925	55,125	201				
14	36262	83,245	84,422	1,177				
15	36263	67,460	68,369	910				
16	36264	57,693	58,267	574				
17	36265	68,139	69,123	984				
18	36266	67,056	67,617	561				
19	36267	58,913	59,761	848				
20	36268	77,278	78,611	1,332				
21	36269	68,276	69,370	1,094				
22	36233	67,341	68,279	938				
23	36224	52,064	52,264	200				
24	16884	165,428	165,553	125				
24 NEW	19358	128,302	128,302	0				
25	25173	92,146	92,208	63				
26	25174	69,336	70,256	920				
27	25175	130,503	130,598	95				
28	33103	72,767	73,599	832				
29	33104	48,456	48,591	135				
30	16885	143,590	144,526	936				
30 NEW	19376	0	0	0				
31	40356	13,181	14,725	1,544				
32	40357	9,162	10,389	1,227				
33	40358	16,282	18,080	1,797				
34	40359	17,214	18,948	1,735				
35	40360	16,048	17,855	1,807				
36	40361	13,337	14,917	1,580				
37	40362	14,148	15,605	1,457				
38	40363	16,732	18,451	1,719				
39	40364	9,461	10,251	790				
40	40365	13,637	15,143	1,506				
41	16879	200,033	200,604	571				
41 NEW	22651	0	0	0				
42	30770	62,626	63,576	951				
43	40366	14,754	16,461	1,707				
44	40367	10,833	12,030	1,196				
45	40368	11,594	13,117	1,524				
46	40369	12,299	13,823	1,524				
47	40370	13,418	14,980	1,562				
48	40371	15,348	16,973	1,625				
49	40372	16,858	18,607	1,749				
50	40373	15,460	17,477	2,017				
51	40374	12,416	13,791	1,375				
52	40375	13,735	15,339	1,605				
53	10931	147,990	148,497	507				
54	10932	117,372	117,930	558				
55	40378	10,445	11,913	1,468				
56	40379	12,493	12,518	25				
57	40380	12,941	14,360	1,419				
58	40381	12,181	13,383	1,202				
59	40382	12,623	13,952	1,329				
60	40383	19,832	21,538	1,706				
61	40384	14,599	16,255	1,656				
62	40385	13,999	15,568	1,569				
63	30771	91,488	92,707	1,219				
64	40386	7,282	8,152	871				
65	40387	16,088	17,716	1,629				
66	40388	11,226	12,148	922				
67	25056	128,133	128,859	726				
68	25176	68,841	70,121	1,280				
69	25177	68,169	69,026	858				

70	25179	98,244	98,245	1				
72	11159	123,361	123,361	0				
72 NEW	22652	0	0	0				
73	18088	87,150	88,645	1,496				
74	11165	140,459	140,595	136				
75	18089	151,532	151,533	1				
76	18270	172,512	172,512	0				
77	18271	94,110	94,124	14				
78	18272	87,001	87,173	172				
79	18273	108,560	109,369	809				
80	20467	138,581	138,754	174				
81	20468	141,504	141,504	0				
82	20469	125,359	125,993	634				
83	20470	120,836	121,092	256				
84	20471	149,843	150,239	396				
85	20472	126,212	127,018	806				
86	25172	75,129	76,050	921				
87	17623	93,928	93,929	1				
88	17625	104,126	104,289	163				
89	17627	132,289	132,289	0				
90	22049	132,521	132,596	75				
91	22050	118,965	119,336	371				
92	18828	151,983	152,067	84				
93	29776	91,918	92,680	763				
94	17746	98,831	98,831	0				
95	25170	72,469	73,169	700				
96	25181	122,972	123,791	819				
97	29848	75,670	76,371	701				
98	35679	114,902	115,517	615				
99	35680	103,402	103,713	311				
100	35684	102,289	103,150	860				
101	35685	110,844	111,453	609				
102	40389	7,427	8,713	1,286				
103	40376	13,729	16,121	2,392				
104	40377	13,515	15,895	2,380				
172	36227	67,294	67,928	634				
173	36228	72,554	73,576	1,022				
174	36229	79,531	80,474	943				
175	16881	196,657	196,871	213				
176	16883	61,778	62,227	449				
176 NEW	19387	0	0	0				
177	36230	66,331	66,790	459				
178	36231	51,110	51,756	646				
179	36232	75,392	76,510	1,118				
180	36233	76,669	77,788	1,119				
181	36234	57,267	57,283	16				
182	36235	44,133	44,680	547				
183	30772	70,248	71,421	1,173				
184	10820	56,270	58,136	1,866				
185	34192	52,546	52,579	33				
186	36236	76,325	76,700	375				
187	36237	75,267	76,005	738				
188	36238	82,638	83,576	938				
189	36239	88,228	89,039	811				
190	36240	65,746	66,707	961				
191	36241	79,350	80,202	852				
192	36242	78,210	79,424	1,215				
193	36243	68,546	69,432	886				
194	36244	77,395	78,105	710				
195	23245	79,238	80,323	1,085				
196	36246	80,867	81,756	889				
197	36247	80,376	81,693	1,318				
198	36248	74,569	75,769	1,200				
199	36249	91,751	92,851	1,099				
200	31260	89,643	90,999	1,356				
201	32895	115,863	117,741	1,878				
202	32897	98,206	100,532	2,326				
203	32917	103,969	104,373	404				
204	32924	92,566	93,745	1,179				
205	32928	82,871	83,610	739				
206	32929	105,667	107,188	1,521				

213	10798	85,709	86,853	1,144				
214	10799	84,209	84,990	781				
219	30801	76,050	76,779	729				
220	30802	93,431	94,675	1,244				
221	30803	78,735	79,719	983				
222	30804	75,037	75,644	607				
224	21245	152,684	153,659	975				
225	21247	101,789	102,020	231				
226	21246	142,860	143,486	627				
232	36270	48,006	49,121	1,115				
233	36270	51,370	51,770	400				
235	36217	72,225	72,839	614				
236	36218	60,406	61,531	1,125				
237	36219	100,123	100,129	6				
238	36221	77,861	78,754	893				
239	21222	125,096	125,156	60				
240	21213	110,796	111,567	770				
241	16831	172,320	172,334	14				
242	21221	112,544	112,544	0				
243	60804	95,039	95,847	808				
244	60815	94,370	95,474	1,104				
245	30805	81,156	82,618	1,462				
246	36221	55,266	56,517	1,252				
247	36222	53,941	54,661	720				
248	10885	152,284	152,284	0	Gone			
249	30806	78,260	80,111	1,851				
250	17722	161,324	161,844	520				
250 NEW	36576	57,825	57,825	0				
251	17723	192,109	193,641	1,532				
251 NEW	36584	0	0	0				
252	17724	188,691	189,717	1,026				
252 NEW	31415	0	0	0				
253	17725	156,584	157,891	1,307				
253 NEW	31416	0	0	0				
254	17726	151,601	152,033	432				
255	17727	163,998	164,483	485				
256	17728	164,699	165,342	643				
257	17729	166,491	166,720	229				
258	17730	225,602	226,434	832				
259	17731	200,021	200,684	663				
260	17732	232,396	232,837	441				
261	17733	188,929	189,171	242				
262	10920	202,684	203,688	1,005				
262 NEW	30044	77,001	77,001	0				
263	36256	68,519	68,757	237				
264	10922	142,190	143,370	1,180				
265	40519	10,294	11,763	1,469				
266	10924	140,858	142,393	1,535				
266 NEW	30059	0	0	0				
267	10925	203,052	204,421	1,369				
268	10926	176,424	176,776	353				
269	00269	169,436	170,984	1,548				
270	10927	159,260	159,893	633				
271	10928	160,447	161,373	926				
272	17734	184,601	185,577	976				
273	17735	134,669	135,737	1,068				
274	25053	124,843	125,756	913				
275	25054	104,062	105,111	1,049				
276	25055	133,785	134,454	669				
277	25057	116,034	116,501	467				
278	25058	113,748	116,743	2,995				
279	11156	78,886	79,044	158				
280	11162	132,728	133,174	446				
281	11161	136,897	136,955	58				
282	36257	70,661	71,346	685				
283	36258	53,674	54,225	551				
284	29662	143,922	144,065	143				
285	29663	142,952	144,446	1,494				
286	29664	108,046	108,901	855				
287	29665	98,665	99,484	819				
288	29666	83,510	83,982	472				

289	29667	90,037	91,436	1,399				
290	29668	98,027	98,961	934				
291	29669	91,611	92,675	1,064				
292	29670	82,711	83,642	931				
293	29671	114,640	115,616	976				
294	29672	103,195	103,907	713				
295	29673	113,329	114,761	1,432				
296	21229	100,161	100,529	368				
297	21242	120,103	120,766	662				
298	31167	99,536	100,532	996				
299	31168	113,644	114,853	1,209				
302	90231	60,180	60,775	595				
303	90232	62,697	63,475	778				
304	90233	54,729	55,502	773				
305	90234	41,877	42,509	632				
306	50953	46,888	47,368	480				
307	51790	21,763	22,461	698				
308	51791	45,629	45,782	153				
309	51937	26,368	27,547	1,179				
310	51938	32,874	33,413	539				
311	51939	18,829	19,579	750				
312	51940	22,560	23,455	895				
313	51941	18,181	18,958	777				
314	51942	31,171	32,217	1,046				
315	51943	22,983	23,519	536				
316	52110	18,708	19,851	1,143				
317	52139	21,261	21,843	582				
318	52251	9,319	9,870	551				
319	39995	15,507	16,430	923				
320	52455	5,149	5,690	541				
321	52456	5,826	6,076	250				
322	52457	3,658	4,475	817				
323	52660	0	0	0				
324	52661	0	0	0				
325	52700	0	0	0				
376	90712	94,500	94,500	0	B/H Service Truck			
386	90723	40,955	41,160	205				
388	90722	42,695	42,695	0				
389	90725	47,093	47,733	640				
390	90727	39,661	39,661	0				
392	90747	9,010	9,062	52				
393	90746	29,121	29,565	444				
394	90749	51,834	52,070	236				
395	90750	58,835	59,959	1,124				
396	90752	31,597	31,951	354				
397	50685	37,098	37,681	583				
398	50686	27,701	28,129	428				
459	51130	120,817	120,911	94	POLICE CAR			
460	31847	76,610	76,645	35	HHS			
461	31689	154,777	154,783	6	DC			
462	31845	135,465	135,774	309				
463	31846	98,612	98,843	231				
464	32181	147,372	147,372	0				
465	32211	143,592	144,232	640				
466	32231	110,643	111,634	991				
467	32468	138,756	138,922	166				
468	32469	199,449	199,768	319				
469	31706	176,148	176,984	836				
470	31707	129,374	130,092	718				
471	31708	117,890	118,018	128				
472	31709	126,906	128,450	1,544				
473	31718	127,638	129,200	1,562				
474	31721	87,894	88,124	230				
475	31734	115,135	115,520	385				
476	51945	9,808	9,808	0				
477	51946	6,060	6,503	443				
478	51947	14,971	15,174	203				
479	51948	3,668	4,226	558				
546	90733	70,922	70,922	0				
547	90734	36,125	36,125	0				
549	90736	43,165	43,165	0				

550	90737	44,344	44,345	1				
551	90738	67,718	67,800	82				
552	90751	36,921	37,234	313				
553	90754	49,732	50,322	590				
554	90767	46,832	47,921	1,089				
555	90766	53,757	53,801	44				
556	51933	27,632	28,365	733				
557	51936	27,982	28,021	39				
558	51934	21,020	22,253	1,233				
559	51935	13,557	14,252	695				
560	52184	8,915	9,635	720				
561	52183	9,931	9,938	7				
562	52458	3,223	4,122	899				
563	52459	2,222	3,231	1,009				
564	52608	0	0	0				
565	52609	0	0	0				
10751	SVC TRK	127,899	127,899	0	DUNDEE SERVICE TRUCK			
40144	SVC TRK	25,580	25,580	0				
A001	17736	54,853	54,952	99				
A003	17737	55,302	55,631	329				
A007	17738	73,000	73,100	100				
A008	90744	59,418	59,523	105				
A009	90745	46,925	46,950	25				
A201	51476	28,856	28,901	45				
A202	51773	25,750	25,956	206				
Totals:		**23,538,810**	**23,759,217**	**220,407**				

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	63,728	65,108	1,380	
2	36251	70,245	70,246	1	
3	36252	58,680	60,204	1,524	
4	36253	61,039	61,899	860	
5	26254	75,200	76,166	967	
6	26255	86,110	87,540	1,431	
7	40390	8,974	10,329	1,355	
8	40391	9,130	10,663	1,533	
9	40392	10,007	11,700	1,693	
10	36259	69,397	70,278	881	
11	36260	59,001	59,448	446	
12	36261	55,125	55,827	702	
14	36262	84,422	85,920	1,498	
15	36263	68,369	69,759	1,390	
16	36264	58,267	59,502	1,235	
17	36265	69,123	70,808	1,686	
18	36266	67,617	68,798	1,181	
19	36267	59,761	61,020	1,259	
20	36268	78,611	79,548	937	
21	36269	69,370	71,064	1,694	
22	36233	68,279	69,719	1,440	
23	36224	52,264	53,729	1,465	
24	16884	165,553	165,977	423	
24 NEW	19358	128,302	128,302	0	
25	25173	92,208	92,209	0	
26	25174	70,256	71,383	1,128	
27	25175	130,598	130,628	30	
28	33103	73,599	74,847	1,248	
29	33104	48,591	49,162	570	
30	16885	144,526	144,915	389	
30 NEW	19376	0	0	0	
31	40356	14,725	17,095	2,370	
32	40357	10,389	12,299	1,910	
33	40358	18,080	20,530	2,450	
34	40359	18,948	21,905	2,957	
35	40360	17,855	20,254	2,400	
36	40361	14,917	17,910	2,994	
37	40362	15,605	17,975	2,370	
38	40363	18,451	20,990	2,539	
39	40364	10,251	11,418	1,168	
40	40365	15,143	17,666	2,523	
41	16879	200,604	201,071	467	
41 NEW	22651	0	0	0	
42	30770	63,576	65,045	1,469	
43	40366	16,461	19,204	2,743	
44	40367	12,030	13,702	1,673	
45	40368	13,117	15,259	2,142	
46	40369	13,823	16,287	2,464	
47	40370	14,980	17,273	2,293	
48	40371	16,973	19,307	2,334	
49	40372	18,607	21,248	2,642	
50	40373	17,477	20,073	2,596	
51	40374	13,791	15,993	2,203	
52	40375	15,339	17,878	2,539	
53	10931	148,497	148,767	271	
54	10932	117,930	118,758	828	
55	40378	11,913	14,103	2,190	

56	40379	12,518	12,518	0	
57	40380	14,360	16,503	2,143	
58	40381	13,383	15,519	2,136	
59	40382	13,952	15,874	1,922	
60	40383	21,538	24,436	2,898	
61	40384	16,255	18,824	2,569	
62	40385	15,568	17,722	2,155	
63	30771	92,707	94,733	2,026	
64	40386	8,152	9,550	1,398	
65	40387	17,716	20,285	2,569	
66	40388	12,148	13,450	1,302	
67	25056	128,859	130,026	1,167	
68	25176	70,121	71,936	1,815	
69	25177	69,026	70,264	1,238	
70	25179	98,245	99,270	1,025	
72	11159	123,361	123,361	0	
72 NEW	22652	0	0	0	
73	18088	88,645	89,017	372	
74	11165	140,595	141,129	534	
75	18089	151,533	151,615	82	
76	18270	172,512	172,609	97	
77	18271	94,124	94,157	32	
78	18272	87,173	87,209	36	
79	18273	109,369	110,519	1,150	
80	20467	138,754	138,779	25	
81	20468	141,504	141,504	0	
82	20469	125,993	127,242	1,249	
83	20470	121,092	121,177	86	
84	20471	150,239	150,239	0	
85	20472	127,018	127,828	811	
86	25172	76,050	77,721	1,671	
87	17623	93,929	93,929	0	
88	17625	104,289	104,289	0	
89	17627	132,289	132,289	0	
90	22049	132,596	132,632	36	
91	22050	119,336	119,506	171	
92	18828	152,067	152,153	87	
93	29776	92,680	94,054	1,374	
94	17746	98,831	98,831	0	
95	25170	73,169	74,112	943	
96	25181	123,791	124,645	854	
97	29848	76,371	77,305	934	
98	35679	115,517	115,857	340	
99	35680	103,713	105,166	1,453	
100	35684	103,150	104,462	1,312	
101	35685	111,453	112,595	1,142	
102	40389	8,713	9,971	1,258	
103	40376	16,121	19,076	2,956	
104	40377	15,895	18,653	2,759	
172	36227	67,928	68,918	990	
173	36228	73,576	74,202	626	
174	36229	80,474	81,657	1,183	
175	16881	196,871	197,884	1,014	
176	16883	62,227	63,609	1,382	
176 NEW	19387	0	0	0	
177	36230	66,790	67,857	1,067	
178	36231	51,756	52,577	821	

179	36232	76,510	77,647	1,137	
180	36233	77,788	78,932	1,144	
181	36234	57,283	58,752	1,469	
182	36235	44,680	45,341	661	
183	30772	71,421	72,768	1,347	
184	10820	58,136	59,750	1,614	
185	34192	52,579	52,579	0	
186	36236	76,700	77,206	506	
187	36237	76,005	76,986	981	
188	36238	83,576	85,007	1,431	
189	36239	89,039	90,161	1,121	
190	36240	66,707	67,980	1,273	
191	36241	80,202	81,665	1,462	
192	36242	79,424	81,333	1,909	
193	36243	69,432	70,793	1,361	
194	36244	78,105	79,179	1,074	
195	23245	80,323	82,030	1,707	
196	36246	81,756	83,129	1,373	
197	36247	81,693	83,541	1,848	
198	36248	75,769	77,391	1,622	
199	36249	92,851	94,086	1,236	
200	31260	90,999	92,836	1,837	
201	32895	117,741	120,792	3,052	
202	32897	100,532	103,632	3,101	
203	32917	104,373	104,927	554	
204	32924	93,745	95,410	1,665	
205	32928	83,610	84,694	1,084	
206	32929	107,188	109,271	2,083	
213	10798	86,853	88,395	1,542	
214	10799	84,990	86,169	1,179	
219	30801	76,779	77,676	897	
220	30802	94,675	96,299	1,624	
221	30803	79,719	81,262	1,544	
222	30804	75,644	76,480	836	
224	21245	153,659	155,414	1,755	
225	21247	102,020	103,711	1,692	
226	21246	143,486	144,438	952	
232	36270	49,121	49,122	1	
233	36270	51,770	52,214	444	
235	36217	72,839	73,958	1,119	
236	36218	61,531	62,993	1,463	
237	36219	100,129	100,129	0	
238	36221	78,754	80,974	2,220	
239	21222	125,156	125,176	20	
240	21213	111,567	112,756	1,190	
241	16831	172,334	173,686	1,352	
242	21221	112,544	112,629	85	
243	60804	95,847	96,895	1,048	
244	60815	95,474	96,926	1,452	
245	30805	82,618	84,662	2,044	
246	36221	56,517	58,431	1,913	
247	36222	54,661	56,106	1,446	
248	10885	152,284	152,284	0	Gone
249	30806	80,111	81,845	1,734	
250	17722	161,844	163,103	1,259	
250 NEW	36576	57,825	57,825	0	
251	17723	193,641	196,085	2,445	

251 NEW	36584	0	0	0	
252	17724	189,717	191,435	1,718	
252 NEW	31415	0	0	0	
253	17725	157,891	159,662	1,770	
253 NEW	31416	0	0	0	
254	17726	152,033	152,634	601	
255	17727	164,483	166,730	2,246	
256	17728	165,342	167,161	1,820	
257	17729	166,720	168,630	1,911	
258	17730	226,434	226,904	471	
259	17731	200,684	202,865	2,181	
260	17732	232,837	233,585	748	
261	17733	189,171	189,346	175	
262	10920	203,688	205,334	1,645	
262 NEW	30044	77,001	77,001	0	
263	36256	68,757	68,972	216	
264	10922	143,370	143,990	620	
265	40519	11,763	13,972	2,210	
266	10924	142,393	144,627	2,235	
266 NEW	30059	0	0	0	
267	10925	204,421	206,398	1,977	
268	10926	176,776	177,419	643	
269	00269	170,984	173,396	2,412	
270	10927	159,893	161,424	1,531	
271	10928	161,373	162,049	677	
272	17734	185,577	187,219	1,642	
273	17735	135,737	137,426	1,689	
274	25053	125,756	127,294	1,538	
275	25054	105,111	106,166	1,055	
276	25055	134,454	135,502	1,048	
277	25057	116,501	117,272	771	
278	25058	116,743	118,087	1,345	
279	11156	79,044	79,336	292	
280	11162	133,174	133,845	671	
281	11161	136,955	137,198	243	
282	36257	71,346	72,363	1,017	
283	36258	54,225	55,306	1,081	
284	29662	144,065	144,066	1	
285	29663	144,446	147,011	2,565	
286	29664	108,901	110,092	1,191	
287	29665	99,484	100,658	1,175	
288	29666	83,982	84,541	559	
289	29667	91,436	93,569	2,133	
290	29668	98,961	100,324	1,362	
291	29669	92,675	93,956	1,282	
292	29670	83,642	84,690	1,048	
293	29671	115,616	116,565	949	
294	29672	103,907	105,528	1,621	
295	29673	114,761	116,804	2,043	
296	21229	100,529	100,877	348	
297	21242	120,766	121,936	1,170	
298	31167	100,532	102,157	1,625	
299	31168	114,853	116,714	1,861	
302	90231	60,775	61,575	800	
303	90232	63,475	64,025	550	
304	90233	55,502	56,209	707	
305	90234	42,509	43,023	514	

306	50953	47,368	47,747	379	
307	51790	22,461	23,051	590	
308	51791	45,782	46,198	416	
309	51937	27,547	28,303	756	
310	51938	33,413	33,705	292	
311	51939	19,579	20,183	604	
312	51940	23,455	24,169	714	
313	51941	18,958	19,741	783	
314	51942	32,217	33,307	1,090	
315	51943	23,519	24,040	521	
316	52110	19,851	20,618	767	
317	52139	21,843	22,843	1,000	
318	52251	9,870	10,474	604	
319	39995	16,430	17,325	895	
320	52455	5,690	6,339	649	
321	52456	6,076	6,494	418	
322	52457	4,475	4,859	384	
323	52660	0	0	0	
324	52661	0	0	0	
325	52700	0	0	0	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	41,160	41,444	284	
388	90722	42,695	42,695	0	Auction
389	90725	47,733	48,275	542	
390	90727	39,661	39,661	0	Auction
392	90747	9,062	9,080	18	
393	90746	29,565	29,963	398	
394	90749	52,070	52,689	619	
395	90750	59,959	60,773	814	
396	90752	31,951	32,376	425	
397	50685	37,681	38,348	667	
398	50686	28,129	28,453	324	
459	51130	120,911	121,005	94	POLICE CAR
460	31847	76,645	76,722	77	HHS
461	31689	154,783	154,794	11	DC
462	31845	135,774	135,960	187	
463	31846	98,843	98,974	131	
464	32181	147,372	148,125	753	
465	32211	144,232	144,838	607	
466	32231	111,634	113,252	1,619	
467	32468	138,922	139,065	143	
468	32469	199,768	199,969	201	
469	31706	176,984	179,058	2,074	
470	31707	130,092	131,332	1,240	
471	31708	118,018	119,272	1,254	
472	31709	128,450	130,801	2,352	
473	31718	129,200	129,501	301	
474	31721	88,124	88,661	537	
475	31734	115,520	116,757	1,237	
476	51945	9,808	9,808	0	
477	51946	6,503	7,121	618	
478	51947	15,174	15,401	227	
479	51948	4,226	5,135	909	
546	90733	70,922	70,922	0	
547	90734	36,125	36,125	0	
549	90736	43,165	43,179	14	
550	90737	44,345	44,346	1	

551	90738	67,800	67,858	58	
552	90751	37,234	37,635	401	
553	90754	50,322	51,062	740	
554	90767	47,921	48,932	1,011	
555	90766	53,801	53,835	34	
556	51933	28,365	28,885	520	
557	51936	28,021	28,070	49	
558	51934	22,253	23,876	1,623	
559	51935	14,252	14,851	599	
560	52184	9,635	10,066	431	
561	52183	9,938	9,939	1	
562	52458	4,122	4,622	500	
563	52459	3,231	4,012	781	
564	52608	0	0	0	
565	52609	0	0	0	
10751	SVC TRK	127,899	127,899	0	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,580	25,580	0	
A001	17736	54,952	54,953	1	
A003	17737	55,631	55,736	105	
A007	17738	73,100	73,176	76	
A008	90744	59,523	59,525	2	
A009	90745	46,950	46,988	38	
A201	51476	28,901	28,945	44	
A202	51773	25,956	26,562	606	
Totals:		**23,759,217**	**24,071,062**	**311,845**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	65,108	66,246	1,138	
2	36251	70,246	71,245	999	
3	36252	60,204	61,523	1,318	
4	36253	61,899	62,715	816	
5	26254	76,166	77,144	978	
6	26255	87,540	89,368	1,827	
7	40390	10,329	11,578	1,249	
8	40391	10,663	11,913	1,250	
9	40392	11,700	13,276	1,576	
10	36259	70,278	71,288	1,010	
11	36260	59,448	59,688	240	
12	36261	55,827	56,051	224	
14	36262	85,920	87,579	1,658	
15	36263	69,759	70,669	910	
16	36264	59,502	61,081	1,580	
17	36265	70,808	72,525	1,716	
18	36266	68,798	70,130	1,331	
19	36267	61,020	62,350	1,330	
20	36268	79,548	81,566	2,018	
21	36269	71,064	72,546	1,482	
22	36233	69,719	71,169	1,450	
23	36224	53,729	54,859	1,130	
24	16884	165,977	166,237	261	
24 NEW	19358	128,302	128,302	0	
25	25173	92,209	92,209	0	
26	25174	71,383	72,655	1,272	
27	25175	130,628	131,860	1,232	
28	33103	74,847	76,073	1,226	
29	33104	49,162	50,071	910	
30	16885	144,915	146,012	1,097	
30 NEW	19376	0	0	0	
31	40356	17,095	19,446	2,351	
32	40357	12,299	14,496	2,197	
33	40358	20,530	23,135	2,606	
34	40359	21,905	24,344	2,439	
35	40360	20,254	22,825	2,571	
36	40361	17,910	20,379	2,469	
37	40362	17,975	19,890	1,915	
38	40363	20,990	23,409	2,419	
39	40364	11,418	12,722	1,304	
40	40365	17,666	20,057	2,391	
41	16879	201,071	201,785	714	
41 NEW	22651	0	0	0	
42	30770	65,045	66,460	1,414	
43	40366	19,204	21,669	2,465	
44	40367	13,702	15,299	1,597	
45	40368	15,259	17,376	2,117	
46	40369	16,287	18,514	2,227	
47	40370	17,273	19,268	1,995	
48	40371	19,307	21,288	1,980	
49	40372	21,248	23,750	2,502	
50	40373	20,073	23,229	3,155	
51	40374	15,993	17,673	1,680	
52	40375	17,878	20,201	2,323	
53	10931	148,767	149,177	410	
54	10932	118,758	119,104	346	

55	40378	14,103	15,985	1,882	
56	40379	12,518	14,131	1,612	
57	40380	16,503	18,383	1,880	
58	40381	15,519	17,250	1,730	
59	40382	15,874	17,448	1,574	
60	40383	24,436	27,007	2,571	
61	40384	18,824	21,309	2,485	
62	40385	17,722	19,850	2,128	
63	30771	94,733	96,648	1,915	
64	40386	9,550	10,957	1,407	
65	40387	20,285	22,701	2,416	
66	40388	13,450	14,744	1,293	
67	25056	130,026	131,121	1,095	
68	25176	71,936	71,993	57	
69	25177	70,264	70,870	606	
70	25179	99,270	100,741	1,471	
72	11159	123,361	123,361	0	
72 NEW	22652	0	0	0	
73	18088	89,017	89,736	719	
74	11165	141,129	141,184	55	
75	18089	151,615	151,615	0	
76	18270	172,609	172,610	0	
77	18271	94,157	94,157	0	
78	18272	87,209	87,209	0	
79	18273	110,519	110,616	97	
80	20467	138,779	138,780	0	
81	20468	141,504	141,504	0	
82	20469	127,242	128,484	1,242	
83	20470	121,177	121,178	0	
84	20471	150,239	150,240	0	
85	20472	127,828	127,971	142	
86	25172	77,721	78,984	1,263	
87	17623	93,929	93,929	0	
88	17625	104,289	104,289	0	
89	17627	132,289	132,289	0	
90	22049	132,632	132,632	0	
91	22050	119,506	119,507	1	
92	18828	152,153	152,217	64	
93	29776	94,054	95,756	1,701	
94	17746	98,831	98,831	0	
95	25170	74,112	74,995	883	
96	25181	124,645	125,786	1,141	
97	29848	77,305	78,544	1,239	
98	35679	115,857	116,648	792	
99	35680	105,166	106,230	1,064	
100	35684	104,462	105,766	1,304	
101	35685	112,595	113,710	1,115	
102	40389	9,971	11,203	1,232	
103	40376	19,076	21,527	2,451	
104	40377	18,653	21,405	2,752	
172	36227	68,918	69,801	883	
173	36228	74,202	74,452	249	
174	36229	81,657	82,804	1,147	
175	16881	197,884	197,885	1	
176	16883	63,609	64,581	972	
176 NEW	19387	0	0	0	

177	36230	67,857	69,068	1,212	
178	36231	52,577	53,453	876	
179	36232	77,647	78,891	1,244	
180	36233	78,932	80,358	1,427	
181	36234	58,752	59,661	909	
182	36235	45,341	45,912	571	
183	30772	72,768	73,941	1,173	
184	10820	59,750	60,752	1,002	
185	34192	52,579	52,579	0	
186	36236	77,206	78,218	1,012	
187	36237	76,986	77,946	961	
188	36238	85,007	86,395	1,388	
189	36239	90,161	91,212	1,052	
190	36240	67,980	69,250	1,269	
191	36241	81,665	83,094	1,429	
192	36242	81,333	83,494	2,160	
193	36243	70,793	71,956	1,163	
194	36244	79,179	80,269	1,090	
195	23245	82,030	83,751	1,721	
196	36246	83,129	84,509	1,380	
197	36247	83,541	85,085	1,544	
198	36248	77,391	79,077	1,687	
199	36249	94,086	95,236	1,149	
200	31260	92,836	94,559	1,723	
201	32895	120,792	123,925	3,133	
202	32897	103,632	107,005	3,373	
203	32917	104,927	106,702	1,775	
204	32924	95,410	97,351	1,941	
205	32928	84,694	85,942	1,248	
206	32929	109,271	111,892	2,621	
213	10798	88,395	89,985	1,590	
214	10799	86,169	87,459	1,290	
219	30801	77,676	78,701	1,025	
220	30802	96,299	98,098	1,800	
221	30803	81,262	82,481	1,218	
222	30804	76,480	77,343	863	
224	21245	155,414	157,214	1,800	
225	21247	103,711	103,721	10	
226	21246	144,438	145,491	1,053	
232	36270	49,122	49,530	408	
233	36270	52,214	52,691	477	
235	36217	73,958	74,969	1,011	
236	36218	62,993	64,651	1,657	
237	36219	100,129	100,129	0	
238	36221	80,974	83,206	2,233	
239	21222	125,176	125,176	0	
240	21213	112,756	114,150	1,394	
241	16831	173,686	175,316	1,629	
242	21221	112,629	112,633	3	
243	60804	96,895	97,913	1,018	
244	60815	96,926	98,367	1,441	
245	30805	84,662	86,678	2,016	
246	36221	58,431	60,321	1,891	
247	36222	56,106	57,451	1,345	
248	10885	152,284	152,284	0	Gone
249	30806	81,845	83,414	1,570	

250	17722	163,103	164,468	1,365	
250 NEW	36576	57,825	57,825	0	
251	17723	196,085	198,606	2,521	
251 NEW	36584	0	0	0	
252	17724	191,435	193,001	1,567	
252 NEW	31415	0	0	0	
253	17725	159,662	161,576	1,914	
253 NEW	31416	0	0	0	
254	17726	152,634	153,368	735	
255	17727	166,730	168,942	2,212	
256	17728	167,161	168,606	1,445	
257	17729	168,630	170,678	2,047	
258	17730	226,904	227,797	893	
259	17731	202,865	204,769	1,904	
260	17732	233,585	234,184	599	
261	17733	189,346	189,417	71	
262	10920	205,334	207,053	1,719	
262 NEW	30044	77,001	77,001	0	
263	36256	68,972	69,274	301	
264	10922	143,990	144,721	731	
265	40519	13,972	15,978	2,006	
266	10924	144,627	146,602	1,975	
266 NEW	30059	0	0	0	
267	10925	206,398	208,512	2,114	
268	10926	177,419	177,921	502	
269	00269	173,396	175,734	2,338	
270	10927	161,424	162,504	1,080	
271	10928	162,049	163,263	1,214	
272	17734	187,219	188,855	1,636	
273	17735	137,426	139,400	1,974	
274	25053	127,294	128,729	1,436	
275	25054	106,166	106,166	0	
276	25055	135,502	136,802	1,300	
277	25057	117,272	119,671	2,399	
278	25058	118,087	119,529	1,442	
279	11156	79,336	80,197	861	
280	11162	133,845	134,399	553	
281	11161	137,198	137,275	77	
282	36257	72,363	73,493	1,131	
283	36258	55,306	56,257	951	
284	29662	144,066	144,722	656	
285	29663	147,011	148,901	1,891	
286	29664	110,092	111,248	1,156	
287	29665	100,658	101,935	1,277	
288	29666	84,541	85,087	546	
289	29667	93,569	95,532	1,963	
290	29668	100,324	100,899	576	
291	29669	93,956	96,238	2,281	
292	29670	84,690	85,116	426	
293	29671	116,565	118,135	1,569	
294	29672	105,528	107,292	1,764	
295	29673	116,804	119,055	2,251	
296	21229	100,877	101,315	438	
297	21242	121,936	123,322	1,385	
298	31167	102,157	103,625	1,468	
299	31168	116,714	118,374	1,660	

302	90231	61,575	62,164	589	
303	90232	64,025	64,490	465	
304	90233	56,209	56,793	584	
305	90234	43,023	43,401	378	
306	50953	47,747	48,257	510	
307	51790	23,051	23,793	742	
308	51791	46,198	46,727	529	
309	51937	28,303	28,857	554	
310	51938	33,705	34,354	649	
311	51939	20,183	20,858	675	
312	51940	24,169	24,668	499	
313	51941	19,741	20,379	638	
314	51942	33,307	34,230	923	
315	51943	24,040	24,524	484	
316	52110	20,618	21,292	674	
317	52139	22,843	23,416	573	
318	52251	10,474	11,024	550	
319	39995	17,325	18,146	821	
320	52455	6,339	7,007	668	
321	52456	6,494	6,899	405	
322	52457	4,859	5,254	395	
323	52660	0	0	0	
324	52661	0	0	0	
325	52700	0	0	0	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	41,444	41,637	193	
388	90722	42,695	42,695	0	Auction
389	90725	48,275	48,713	438	
390	90727	39,661	39,661	0	Auction
392	90747	9,080	9,140	60	
393	90746	29,963	30,460	497	
394	90749	52,689	53,391	702	
395	90750	60,773	61,702	929	
396	90752	32,376	32,761	385	
397	50685	38,348	38,727	379	
398	50686	28,453	28,889	436	
459	51130	121,005	121,005	1	
460	31847	76,722	77,128	406	HHS
461	31689	154,794	154,878	84	DC
462	31845	135,960	136,448	488	
463	31846	98,974	99,923	949	
464	32181	148,125	148,125	0	
465	32211	144,838	145,444	606	
466	32231	113,252	115,030	1,778	
467	32468	139,065	139,574	509	
468	32469	199,969	200,106	137	
469	31706	179,058	180,673	1,615	
470	31707	131,332	132,285	953	
471	31708	119,272	120,868	1,597	
472	31709	130,801	133,451	2,650	
473	31718	129,501	130,083	583	
474	31721	88,661	89,049	388	
475	31734	116,757	117,306	549	
476	51945	9,808	10,262	454	
477	51946	7,121	7,775	654	
478	51947	15,401	15,600	199	

479	51948	5,135	5,900	765	
546	90733	70,922	70,922	0	
547	90734	36,125	36,125	0	
549	90736	43,179	43,192	13	
550	90737	44,346	44,347	1	Odometer broken
551	90738	67,858	67,894	36	
552	90751	37,635	38,176	541	
553	90754	51,062	51,197	135	
554	90767	48,932	50,133	1,201	
555	90766	53,835	53,876	41	
556	51933	28,885	29,624	739	
557	51936	28,070	28,121	51	
558	51934	23,876	24,296	420	
559	51935	14,851	15,322	471	
560	52184	10,066	10,690	624	
561	52183	9,939	9,939	0	
562	52458	4,622	5,011	389	
563	52459	4,012	4,445	433	
564	52608	0	0	0	
565	52609	0	0	0	
10751	SVC TRK	127,899	127,899	0	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,580	25,580	0	
A001	17736	54,953	54,982	29	
A003	17737	55,736	55,838	102	
A007	17738	73,176	73,556	380	
A008	90744	59,525	59,778	253	
A009	90745	46,988	46,988	0	
A201	51476	28,945	29,002	57	
A202	51773	26,562	26,562	0	
Totals:		**24,071,062**	**24,376,403**	**305,340**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	66,246	67,140	894	
2	36251	71,245	72,274	1,029	
3	36252	61,523	62,471	949	
4	36253	62,715	63,381	666	
5	26254	77,144	77,906	762	
6	26255	89,368	91,028	1,660	
7	40390	11,578	12,567	989	
8	40391	11,913	12,802	889	
9	40392	13,276	14,476	1,200	
10	36259	71,288	72,041	753	
11	36260	59,688	59,972	284	
12	36261	56,051	56,243	192	
14	36262	87,579	89,034	1,455	
15	36263	70,669	70,984	315	
16	36264	61,081	62,072	991	
17	36265	72,525	73,555	1,030	
18	36266	70,130	71,311	1,181	
19	36267	62,350	63,100	750	
20	36268	81,566	82,917	1,351	
21	36269	72,546	73,495	949	
22	36233	71,169	72,275	1,106	
23	36224	54,859	55,917	1,058	
24	16884	166,237	166,725	488	
24 NEW	19358	128,302	128,302	0	
25	25173	92,209	92,209	0	
26	25174	72,655	73,830	1,175	
27	25175	131,860	132,090	230	
28	33103	76,073	76,923	850	
29	33104	50,071	51,086	1,015	
30	16885	146,012	146,141	130	
30 NEW	19376	0	0	0	
31	40356	19,446	21,274	1,828	

32	40357	14,496	15,891	1,395	
33	40358	23,135	25,164	2,029	
34	40359	24,344	26,399	2,055	
35	40360	22,825	25,048	2,223	
36	40361	20,379	22,424	2,045	
37	40362	19,890	21,597	1,707	
38	40363	23,409	25,315	1,907	
39	40364	12,722	13,722	1,000	
40	40365	20,057	21,982	1,925	
41	16879	201,785	202,339	554	
41 NEW	22651	0	0	0	
42	30770	66,460	67,518	1,058	
43	40366	21,669	23,873	2,204	
44	40367	15,299	16,756	1,457	
45	40368	17,376	19,069	1,693	
46	40369	18,514	20,486	1,972	
47	40370	19,268	21,066	1,798	
48	40371	21,288	23,062	1,775	
49	40372	23,750	25,587	1,837	
50	40373	23,229	25,322	2,093	
51	40374	17,673	19,219	1,546	
52	40375	20,201	22,189	1,988	
53	10931	149,177	149,306	129	
54	10932	119,104	119,209	105	
55	40378	15,985	17,710	1,725	
56	40379	14,131	16,069	1,938	
57	40380	18,383	20,031	1,648	
58	40381	17,250	18,755	1,506	
59	40382	17,448	18,689	1,241	
60	40383	27,007	29,373	2,366	
61	40384	21,309	23,122	1,813	
62	40385	19,850	21,511	1,661	
63	30771	96,648	98,221	1,574	

64	40386	10,957	12,060	1,103	
65	40387	22,701	24,823	2,122	
66	40388	14,744	16,068	1,325	
67	25056	131,121	132,008	887	
68	25176	71,993	71,993	0	
69	25177	70,870	71,777	907	
70	25179	100,741	102,021	1,280	
72	11159	123,361	123,361	0	
72 NEW	22652	0	0	0	
73	18088	89,736	89,977	241	
74	11165	141,184	141,184	0	
75	18089	151,615	151,615	0	
76	18270	172,610	172,610	1	
77	18271	94,157	94,438	281	
78	18272	87,209	87,209	0	
79	18273	110,616	110,617	1	
80	20467	138,780	138,780	1	
81	20468	141,504	141,504	0	
82	20469	128,484	129,644	1,160	
83	20470	121,178	121,178	0	
84	20471	150,240	150,240	1	
85	20472	127,971	128,014	44	
86	25172	78,984	80,106	1,122	
87	17623	93,929	93,929	1	
88	17625	104,289	104,321	32	
89	17627	132,289	132,289	0	
90	22049	132,632	132,632	0	
91	22050	119,507	119,507	0	
92	18828	152,217	152,217	0	
93	29776	95,756	97,065	1,309	
94	17746	98,831	98,831	0	
95	25170	74,995	75,631	636	
96	25181	125,786	126,507	721	

97	29848	78,544	79,510	966	
98	35679	116,648	117,327	679	
99	35680	106,230	107,196	966	
100	35684	105,766	106,666	901	
101	35685	113,710	114,505	795	
102	40389	11,203	12,173	970	
103	40376	21,527	24,029	2,502	
104	40377	21,405	23,990	2,585	
172	36227	69,801	70,421	620	
173	36228	74,452	75,378	927	
174	36229	82,804	83,673	869	
175	16881	197,885	197,966	81	
176	16883	64,581	65,632	1,051	
176 NEW	19387	0	0	0	
177	36230	69,068	69,068	0	
178	36231	53,453	54,125	672	
179	36232	78,891	79,822	931	
180	36233	80,358	81,464	1,106	
181	36234	59,661	60,395	734	
182	36235	45,912	46,279	367	
183	30772	73,941	75,096	1,155	
184	10820	60,752	61,405	653	
185	34192	52,579	52,579	0	
186	36236	78,218	79,115	898	
187	36237	77,946	78,713	767	
188	36238	86,395	87,523	1,128	
189	36239	91,212	92,063	851	
190	36240	69,250	70,261	1,011	
191	36241	83,094	84,278	1,184	
192	36242	83,494	84,952	1,459	
193	36243	71,956	72,826	870	
194	36244	80,269	81,090	821	
195	23245	83,751	85,037	1,286	

196	36246	84,509	85,497	988	
197	36247	85,085	86,061	976	
198	36248	79,077	80,062	985	
199	36249	95,236	95,777	541	
200	31260	94,559	96,458	1,900	
201	32895	123,925	125,705	1,780	
202	32897	107,005	109,588	2,583	
203	32917	106,702	108,338	1,636	
204	32924	97,351	99,209	1,858	
205	32928	85,942	87,214	1,272	
206	32929	111,892	113,910	2,018	
213	10798	89,985	91,231	1,246	
214	10799	87,459	88,852	1,393	
219	30801	78,701	79,490	789	
220	30802	98,098	99,464	1,366	
221	30803	82,481	83,369	888	
222	30804	77,343	77,959	616	
224	21245	157,214	158,529	1,315	
225	21247	103,721	103,724	3	
226	21246	145,491	146,130	639	
232	36270	49,530	51,248	1,718	
233	36270	52,691	53,036	345	
235	36217	74,969	75,755	786	
236	36218	64,651	65,081	430	
237	36219	100,129	100,129	0	
238	36221	83,206	85,001	1,795	
239	21222	125,176	125,176	0	
240	21213	114,150	115,128	978	
241	16831	175,316	176,959	1,644	
242	21221	112,633	112,633	1	
243	60804	97,913	98,667	754	
244	60815	98,367	99,448	1,081	
245	30805	86,678	88,296	1,618	

246	36221	60,321	61,686	1,365	
247	36222	57,451	58,430	979	
248	10885	152,284	152,284	0	Gone
249	30806	83,414	83,535	121	
250	17722	164,468	165,796	1,329	
250 NEW	36576	57,825	57,825	0	
251	17723	198,606	200,534	1,928	
251 NEW	36584	0	0	0	
252	17724	193,001	193,937	936	
252 NEW	31415	0	0	0	
253	17725	161,576	163,176	1,600	
253 NEW	31416	0	0	0	
254	17726	153,368	154,167	799	
255	17727	168,942	170,574	1,633	
256	17728	168,606	170,096	1,490	
257	17729	170,678	172,060	1,382	
258	17730	227,797	228,300	503	
259	17731	204,769	206,256	1,487	
260	17732	234,184	234,937	753	
261	17733	189,417	189,803	386	
262	10920	207,053	208,098	1,045	
262 NEW	30044	77,001	77,001	0	
263	36256	69,274	69,381	107	
264	10922	144,721	145,977	1,256	
265	40519	15,978	17,544	1,566	
266	10924	146,602	148,349	1,747	
266 NEW	30059	0	0	0	
267	10925	208,512	210,211	1,699	
268	10926	177,921	178,438	517	
269	00269	175,734	177,744	2,010	
270	10927	162,504	163,548	1,044	
271	10928	163,263	163,905	642	
272	17734	188,855	190,412	1,557	

273	17735	139,400	140,950	1,550	
274	25053	128,729	129,743	1,014	
275	25054	106,166	108,393	2,227	
276	25055	136,802	137,573	771	
277	25057	119,671	121,367	1,696	
278	25058	119,529	120,389	860	
279	11156	80,197	80,667	470	
280	11162	134,399	134,797	398	
281	11161	137,275	137,403	128	
282	36257	73,493	74,493	1,000	
283	36258	56,257	57,115	858	
284	29662	144,722	145,157	435	
285	29663	148,901	151,026	2,125	
286	29664	111,248	112,183	936	
287	29665	101,935	103,047	1,112	
288	29666	85,087	85,592	506	
289	29667	95,532	97,167	1,635	
290	29668	100,899	101,742	843	
291	29669	96,238	98,427	2,189	
292	29670	85,116	85,773	657	
293	29671	118,135	119,603	1,468	
294	29672	107,292	108,844	1,553	
295	29673	119,055	120,783	1,728	
296	21229	101,315	101,580	265	
297	21242	123,322	124,186	865	
298	31167	103,625	105,236	1,612	
299	31168	118,374	118,866	493	
302	90231	62,164	62,164	0	
303	90232	64,490	64,490	0	
304	90233	56,793	57,657	864	
305	90234	43,401	44,079	678	
306	50953	48,257	48,858	601	
307	51790	23,793	24,306	513	

308	51791	46,727	47,226	499	
309	51937	28,857	29,205	348	
310	51938	34,354	34,970	616	
311	51939	20,858	21,752	894	
312	51940	24,668	25,413	745	
313	51941	20,379	21,021	642	
314	51942	34,230	35,112	882	
315	51943	24,524	25,021	497	
316	52110	21,292	21,925	633	
317	52139	23,416	24,497	1,081	
318	52251	11,024	11,257	233	
319	39995	18,146	18,891	745	
320	52455	7,007	7,592	585	
321	52456	6,899	7,188	289	
322	52457	5,254	5,648	394	
323	52660	0	410	410	
324	52661	0	588	588	
325	52700	0	0	0	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	41,637	41,978	341	
388	90722	42,695	42,695	0	
389	90725	48,713	48,713	0	
390	90727	39,661	39,661	0	
392	90747	9,140	9,145	5	
393	90746	30,460	30,683	223	
394	90749	53,391	54,060	669	
395	90750	61,702	62,503	801	
396	90752	32,761	33,129	368	
397	50685	38,727	39,350	623	
398	50686	28,889	29,437	548	
459	51130	121,005	121,005	0	
460	31847	77,128	77,242	114	HHS
461	31689	154,878	154,878	0	DC

462	31845	136,448	136,648	200	
463	31846	99,923	100,427	504	
464	32181	148,125	148,291	166	
465	32211	145,444	145,586	142	
466	32231	115,030	116,075	1,045	
467	32468	139,574	140,263	689	
468	32469	200,106	200,478	372	
469	31706	180,673	182,140	1,467	
470	31707	132,285	132,860	575	
471	31708	120,868	122,444	1,576	
472	31709	133,451	135,397	1,946	
473	31718	130,083	130,510	427	
474	31721	89,049	89,567	518	
475	31734	117,306	118,549	1,243	
476	51945	10,262	10,523	261	
477	51946	7,775	8,268	493	
478	51947	15,600	15,987	387	
479	51948	5,900	6,347	447	
546	90733	70,922	71,010	88	
547	90734	36,125	36,125	0	
549	90736	43,192	43,222	30	
550	90737	44,347	44,353	6	
551	90738	67,894	67,978	84	
552	90751	38,176	38,658	482	
553	90754	51,197	51,387	190	
554	90767	50,133	51,752	1,619	
555	90766	53,876	53,876	0	
556	51933	29,624	30,374	750	
557	51936	28,121	29,119	998	
558	51934	24,296	24,930	634	
559	51935	15,322	16,100	778	
560	52184	10,690	11,611	921	
561	52183	9,939	10,333	394	

562	52458	5,011	5,141	130	
563	52459	4,445	5,035	590	
564	52608	0	921	921	
565	52609	0	1,676	1,676	
10751	SVC TRK	127,899	127,899	0	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,580	25,622	42	
A001	17736	54,982	54,982	0	
A003	17737	55,838	55,854	16	
A007	17738	73,556	73,560	4	
A008	90744	59,778	59,800	22	
A009	90745	46,988	46,988	0	
A201	51476	29,002	29,047	45	
A202	51773	26,562	26,562	0	
Totals:		**24,376,403**	**24,632,032**	**255,629**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	67,140	67,985	845	
2	36251	72,274	73,097	823	
3	36252	62,471	63,283	812	
4	36253	63,381	63,877	496	
5	26254	77,906	78,482	576	
6	26255	91,028	92,259	1,231	
7	40390	12,567	13,355	788	
8	40391	12,802	13,445	643	
9	40392	14,476	15,361	885	
10	36259	72,041	72,641	600	
11	36260	59,972	60,665	693	
12	36261	56,243	56,430	187	
14	36262	89,034	89,375	341	
15	36263	70,984	71,332	348	
16	36264	62,072	62,957	885	
17	36265	73,555	74,851	1,296	
18	36266	71,311	71,898	587	
19	36267	63,100	63,760	660	
20	36268	82,917	83,608	691	
21	36269	73,495	74,260	765	
22	36233	72,275	72,403	128	
23	36224	55,917	56,701	784	
24	16884	166,725	167,410	685	
24 NEW	19358	128,302	128,302	0	
25	25173	92,209	92,242	33	
26	25174	73,830	74,494	664	
27	25175	132,090	132,090	0	
28	33103	76,923	77,012	89	
29	33104	51,086	51,952	866	
30	16885	146,141	146,441	300	
30 NEW	19376	0	0	0	
31	40356	21,274	22,636	1,362	

32	40357	15,891	17,211	1,320	
33	40358	25,164	26,844	1,680	
34	40359	26,399	27,425	1,026	
35	40360	25,048	26,874	1,826	
36	40361	22,424	23,973	1,549	
37	40362	21,597	22,917	1,320	
38	40363	25,315	26,803	1,488	
39	40364	13,722	14,412	690	
40	40365	21,982	23,567	1,585	
41	16879	202,339	202,782	443	
41 NEW	22651	0	0	0	
42	30770	67,518	68,331	813	
43	40366	23,873	25,431	1,558	
44	40367	16,756	17,773	1,017	
45	40368	19,069	20,510	1,441	
46	40369	20,486	22,341	1,855	
47	40370	21,066	22,327	1,261	
48	40371	23,062	24,319	1,257	
49	40372	25,587	27,250	1,663	
50	40373	25,322	27,246	1,924	
51	40374	19,219	20,500	1,281	
52	40375	22,189	23,677	1,488	
53	10931	149,306	149,492	186	
54	10932	119,209	119,452	243	
55	40378	17,710	19,011	1,301	
56	40379	16,069	17,514	1,445	
57	40380	20,031	21,129	1,098	
58	40381	18,755	19,999	1,244	
59	40382	18,689	19,851	1,162	
60	40383	29,373	31,124	1,751	
61	40384	23,122	24,959	1,837	
62	40385	21,511	22,930	1,419	
63	30771	98,221	99,771	1,550	

64	40386	12,060	12,821	761	
65	40387	24,823	26,356	1,533	
66	40388	16,068	17,219	1,151	
67	25056	132,008	132,670	662	
68	25176	71,993	71,993	0	
69	25177	71,777	72,431	654	
70	25179	102,021	102,588	567	
72	11159	123,361	123,361	0	
72 NEW	22652	0	0	0	
73	18088	89,977	90,043	66	
74	11165	141,184	141,204	20	
75	18089	151,615	151,615	0	
76	18270	172,610	172,610	0	
77	18271	94,438	95,080	642	
78	18272	87,209	87,209	0	
79	18273	110,617	110,659	42	
80	20467	138,780	138,780	0	
81	20468	141,504	141,504	0	
82	20469	129,644	130,203	559	
83	20470	121,178	121,222	44	
84	20471	150,240	150,240	0	
85	20472	128,014	128,047	33	
86	25172	80,106	80,916	810	
87	17623	93,929	93,929	0	
88	17625	104,321	104,321	0	
89	17627	132,289	132,289	0	
90	22049	132,632	132,632	0	
91	22050	119,507	119,677	170	
92	18828	152,217	152,249	32	
93	29776	97,065	98,064	999	
94	17746	98,831	99,541	710	
95	25170	75,631	75,930	299	
96	25181	126,507	126,619	112	

97	29848	79,510	80,260	750	
98	35679	117,327	117,838	511	
99	35680	107,196	107,740	544	
100	35684	106,666	107,403	737	
101	35685	114,505	115,142	637	
102	40389	12,173	12,772	599	
103	40376	24,029	26,066	2,037	
104	40377	23,990	25,860	1,870	
172	36227	70,421	70,931	510	
173	36228	75,378	76,129	751	
174	36229	83,673	84,323	650	
175	16881	197,966	198,465	499	
176	16883	65,632	66,467	835	
176 NEW	19387	0	0	0	
177	36230	69,068	69,068	0	
178	36231	54,125	54,642	517	
179	36232	79,822	80,564	742	
180	36233	81,464	82,309	845	
181	36234	60,395	60,920	525	
182	36235	46,279	46,708	429	
183	30772	75,096	75,960	864	
184	10820	61,405	62,028	623	
185	34192	52,579	52,579	0	
186	36236	79,115	79,905	790	
187	36237	78,713	79,260	547	
188	36238	87,523	88,348	825	
189	36239	92,063	92,777	714	
190	36240	70,261	70,955	694	
191	36241	84,278	85,052	774	
192	36242	84,952	86,092	1,140	
193	36243	72,826	73,518	692	
194	36244	81,090	81,818	728	
195	23245	85,037	86,068	1,031	

196	36246	85,497	86,246	749	
197	36247	86,061	86,860	799	
198	36248	80,062	81,082	1,020	
199	36249	95,777	96,293	516	
200	31260	96,458	98,078	1,620	
201	32895	125,705	127,592	1,887	
202	32897	109,588	111,551	1,963	
203	32917	108,338	109,482	1,144	
204	32924	99,209	100,415	1,206	
205	32928	87,214	88,164	950	
206	32929	113,910	115,433	1,523	
213	10798	91,231	92,150	919	
214	10799	88,852	89,884	1,032	
219	30801	79,490	79,808	318	
220	30802	99,464	100,498	1,034	
221	30803	83,369	84,117	748	
222	30804	77,959	78,340	381	
224	21245	158,529	159,541	1,012	
225	21247	103,724	103,768	44	
226	21246	146,130	146,728	598	
232	36270	51,248	52,549	1,301	
233	36270	53,036	53,227	191	
235	36217	75,755	76,163	408	
236	36218	65,081	65,082	1	
237	36219	100,129	100,129	0	
238	36221	85,001	86,066	1,065	
239	21222	125,176	125,176	0	
240	21213	115,128	115,879	751	
241	16831	176,959	178,088	1,129	
242	21221	112,633	112,677	44	
243	60804	98,667	99,263	596	
244	60815	99,448	100,292	844	
245	30805	88,296	89,411	1,115	

246	36221	61,686	62,966	1,280	
247	36222	58,430	59,307	877	
248	10885	152,284	152,284	0	Gone
249	30806	83,535	83,573	38	
250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	57,825	57,825	0	
251	17723	200,534	202,115	1,581	
251 NEW	36584	0	0	0	
252	17724	193,937	194,876	939	
252 NEW	31415	0	0	0	
253	17725	163,176	164,116	940	
253 NEW	31416	0	0	0	
254	17726	154,167	154,831	664	
255	17727	170,574	171,999	1,425	
256	17728	170,096	171,237	1,141	
257	17729	172,060	173,269	1,209	
258	17730	228,300	228,675	375	
259	17731	206,256	207,787	1,531	
260	17732	234,937	236,034	1,097	
261	17733	189,803	190,290	487	
262	10920	208,098	209,075	977	
262 NEW	30044	77,001	77,001	0	
263	36256	69,381	69,479	98	
264	10922	145,977	146,904	927	
265	40519	17,544	18,768	1,224	
266	10924	148,349	149,598	1,249	
266 NEW	30059	0	0	0	
267	10925	210,211	211,307	1,096	
268	10926	178,438	178,752	314	
269	00269	177,744	179,296	1,552	
270	10927	163,548	164,405	857	
271	10928	163,905	164,196	291	
272	17734	190,412	191,669	1,257	

273	17735	140,950	142,101	1,151	
274	25053	129,743	130,565	822	
275	25054	108,393	109,071	678	
276	25055	137,573	138,103	530	
277	25057	121,367	122,598	1,231	
278	25058	120,389	121,294	905	
279	11156	80,667	81,030	363	
280	11162	134,797	135,118	321	
281	11161	137,403	137,743	340	
282	36257	74,493	75,288	795	
283	36258	57,115	57,756	641	
284	29662	145,157	145,521	364	
285	29663	151,026	152,624	1,598	
286	29664	112,183	112,948	765	
287	29665	103,047	103,667	620	
288	29666	85,592	85,911	319	
289	29667	97,167	98,459	1,292	
290	29668	101,742	102,424	682	
291	29669	98,427	99,990	1,563	
292	29670	85,773	86,357	584	
293	29671	119,603	120,543	940	
294	29672	108,844	110,049	1,205	
295	29673	120,783	122,055	1,272	
296	21229	101,580	102,129	549	
297	21242	124,186	124,330	144	
298	31167	105,236	106,459	1,223	
299	31168	118,866	119,925	1,059	
302	90231	62,164	62,164	0	
303	90232	64,490	64,490	0	
304	90233	57,657	58,144	487	
305	90234	44,079	44,630	551	
306	50953	48,858	48,858	0	
307	51790	24,306	24,995	689	

308	51791	47,226	47,687	461	
309	51937	29,205	29,210	5	
310	51938	34,970	35,239	269	
311	51939	21,752	22,452	700	
312	51940	25,413	25,865	452	
313	51941	21,021	21,614	593	
314	51942	35,112	35,515	403	
315	51943	25,021	25,515	494	
316	52110	21,925	22,658	733	
317	52139	24,497	24,622	125	
318	52251	11,257	11,675	418	
319	39995	18,891	19,287	396	
320	52455	7,592	8,225	633	
321	52456	7,188	7,890	702	
322	52457	5,648	6,382	734	
323	52660	410	845	435	
324	52661	588	1,100	512	
325	52700	0	0	0	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	41,978	42,338	360	
388	90722	42,695	42,695	0	
389	90725	48,713	48,713	0	
390	90727	39,661	39,661	0	
392	90747	9,145	9,160	15	
393	90746	30,683	30,969	286	
394	90749	54,060	54,516	456	
395	90750	62,503	63,071	568	
396	90752	33,129	33,548	419	
397	50685	39,350	39,923	573	
398	50686	29,437	29,700	263	
459	51130	121,005	121,005	0	Removed from service.
460	31847	77,242	77,803	561	HHS
461	31689	154,878	154,878	0	DC

462	31845	136,648	136,930	282	
463	31846	100,427	100,817	390	
464	32181	148,291	148,586	295	
465	32211	145,586	145,683	97	
466	32231	116,075	116,911	836	
467	32468	140,263	140,889	626	
468	32469	200,478	200,605	127	
469	31706	182,140	183,399	1,259	
470	31707	132,860	132,860	0	
471	31708	122,444	123,405	961	
472	31709	135,397	136,868	1,471	
473	31718	130,510	131,499	989	
474	31721	89,567	89,755	188	
475	31734	118,549	120,023	1,474	
476	51945	10,523	10,712	189	
477	51946	8,268	8,533	265	
478	51947	15,987	16,102	115	
479	51948	6,347	6,501	154	
546	90733	71,010	71,010	0	
547	90734	36,125	36,280	155	
549	90736	43,222	43,222	0	
550	90737	44,353	44,353	0	
551	90738	67,978	68,000	22	
552	90751	38,658	39,077	419	
553	90754	51,387	51,459	72	
554	90767	51,752	53,414	1,662	
555	90766	53,876	53,877	1	
556	51933	30,374	30,854	480	
557	51936	29,119	30,109	990	
558	51934	24,930	24,991	61	
559	51935	16,100	16,459	359	
560	52184	11,611	12,001	390	
561	52183	10,333	11,321	988	

562	52458	5,141	5,167	26	
563	52459	5,035	6,110	1,075	
564	52608	921	1,845	924	
565	52609	1,676	1,958	282	
10751	SVC TRK	127,899	127,910	11	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,622	25,791	169	
A001	17736	54,982	55,003	21	
A003	17737	55,854	55,870	16	
A007	17738	73,560	73,570	10	
A008	90744	59,800	59,812	12	
A009	90745	46,988	46,990	2	
A201	51476	29,047	29,079	32	
A202	51773	26,562	26,720	158	
Totals:		**24,632,032**	**24,829,723**	**197,691**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	67,985	69,375	1,390	
2	36251	73,097	74,433	1,337	
3	36252	63,283	64,408	1,125	
4	36253	63,877	64,669	792	
5	26254	78,482	79,598	1,117	
6	26255	92,259	93,137	878	
7	40390	13,355	14,417	1,063	
8	40391	13,445	14,330	885	
9	40392	15,361	16,551	1,191	
10	36259	72,641	73,690	1,049	
11	36260	60,665	61,871	1,206	
12	36261	56,430	56,939	509	
14	36262	89,375	89,444	69	
15	36263	71,332	72,580	1,247	
16	36264	62,957	63,462	505	
17	36265	74,851	76,198	1,347	
18	36266	71,898	73,169	1,272	
19	36267	63,760	64,947	1,186	
20	36268	83,608	85,171	1,562	
21	36269	74,260	74,704	444	
22	36233	72,403	72,403	0	
23	36224	56,701	57,980	1,279	
24	16884	167,410	168,804	1,394	
24 NEW	19358	128,302	128,302	0	
25	25173	92,242	92,242	0	
26	25174	74,494	75,545	1,051	
27	25175	132,090	132,092	1	
28	33103	77,012	77,072	60	
29	33104	51,952	52,795	844	
30	16885	146,441	148,021	1,580	
30 NEW	19376	0	0	0	
31	40356	22,636	24,775	2,139	
32	40357	17,211	18,515	1,305	
33	40358	26,844	29,269	2,424	
34	40359	27,425	29,934	2,509	
35	40360	26,874	28,886	2,012	
36	40361	23,973	26,217	2,244	
37	40362	22,917	25,072	2,154	
38	40363	26,803	29,005	2,202	
39	40364	14,412	15,496	1,084	
40	40365	23,567	25,975	2,408	
41	16879	202,782	202,980	198	
41 NEW	22651	0	0	0	
42	30770	68,331	69,472	1,142	
43	40366	25,431	28,183	2,752	
44	40367	17,773	19,471	1,698	
45	40368	20,510	22,449	1,940	
46	40369	22,341	24,973	2,632	
47	40370	22,327	24,477	2,150	
48	40371	24,319	26,511	2,192	
49	40372	27,250	29,514	2,264	
50	40373	27,246	29,679	2,434	
51	40374	20,500	22,517	2,017	
52	40375	23,677	26,073	2,396	
53	10931	149,492	149,963	471	
54	10932	119,452	119,695	243	

55	40378	19,011	20,980	1,969	
56	40379	17,514	19,871	2,357	
57	40380	21,129	23,106	1,977	
58	40381	19,999	21,913	1,914	
59	40382	19,851	21,592	1,742	
60	40383	31,124	33,866	2,742	
61	40384	24,959	27,298	2,339	
62	40385	22,930	24,892	1,961	
63	30771	99,771	101,709	1,938	
64	40386	12,821	14,033	1,212	
65	40387	26,356	28,797	2,441	
66	40388	17,219	18,669	1,450	
67	25056	132,670	133,571	901	
68	25176	71,993	71,993	0	
69	25177	72,431	72,806	375	
70	25179	102,588	102,918	329	
72	11159	123,361	123,723	361	
72 NEW	22652	0	0	0	
73	18088	90,043	90,098	55	
74	11165	141,204	141,287	83	
75	18089	151,615	151,615	0	
76	18270	172,610	172,611	1	
77	18271	95,080	95,082	1	
78	18272	87,209	87,209	0	
79	18273	110,659	110,719	61	
80	20467	138,780	138,781	1	
81	20468	141,504	141,504	0	
82	20469	130,203	130,203	0	
83	20470	121,222	121,364	142	
84	20471	150,240	150,240	0	
85	20472	128,047	128,047	0	
86	25172	80,916	82,476	1,560	
87	17623	93,929	93,929	0	
88	17625	104,321	104,321	0	
89	17627	132,289	132,289	0	
90	22049	132,632	132,663	31	
91	22050	119,677	119,737	60	
92	18828	152,249	152,249	0	
93	29776	98,064	99,691	1,627	
94	17746	99,541	100,514	973	
95	25170	75,930	76,088	158	
96	25181	126,619	127,812	1,193	
97	29848	80,260	81,371	1,111	
98	35679	117,838	118,670	832	
99	35680	107,740	108,728	988	
100	35684	107,403	108,679	1,276	
101	35685	115,142	116,161	1,020	
102	40389	12,772	14,102	1,330	
103	40376	26,066	28,850	2,784	
104	40377	25,860	27,992	2,132	
172	36227	70,931	71,798	867	
173	36228	76,129	77,277	1,148	
174	36229	84,323	85,379	1,056	
175	16881	198,465	199,666	1,201	
176	16883	66,467	66,624	157	
176 NEW	19387	0	0	0	

177	36230	69,068	70,312	1,244	
178	36231	54,642	55,460	818	
179	36232	80,564	81,749	1,184	
180	36233	82,309	83,748	1,439	
181	36234	60,920	61,795	875	
182	36235	46,708	47,396	688	
183	30772	75,960	77,245	1,285	
184	10820	62,028	62,660	631	
185	34192	52,579	52,579	0	
186	36236	79,905	81,186	1,281	
187	36237	79,260	80,175	915	
188	36238	88,348	89,457	1,109	
189	36239	92,777	93,714	937	
190	36240	70,955	72,156	1,201	
191	36241	85,052	86,533	1,481	
192	36242	86,092	86,863	770	
193	36243	73,518	74,586	1,068	
194	36244	81,818	82,873	1,055	
195	23245	86,068	87,601	1,532	
196	36246	86,246	87,594	1,348	
197	36247	86,860	88,812	1,952	
198	36248	81,082	82,076	994	
199	36249	96,293	96,868	575	
200	31260	98,078	100,096	2,018	
201	32895	127,592	130,401	2,809	
202	32897	111,551	114,591	3,040	
203	32917	109,482	110,551	1,069	
204	32924	100,415	102,253	1,838	
205	32928	88,164	89,641	1,477	
206	32929	115,433	117,801	2,369	
213	10798	92,150	94,196	2,046	
214	10799	89,884	91,388	1,504	
219	30801	79,808	80,561	753	
220	30802	100,498	102,116	1,618	
221	30803	84,117	85,083	966	
222	30804	78,340	79,014	675	
224	21245	159,541	161,074	1,534	
225	21247	103,768	103,768	0	
226	21246	146,728	147,119	391	
232	36270	52,549	53,579	1,030	
233	36270	53,227	53,413	186	
235	36217	76,163	76,163	0	
236	36218	65,082	65,082	0	
237	36219	100,129	100,129	0	
238	36221	86,066	87,898	1,832	
239	21222	125,176	125,176	0	
240	21213	115,879	117,064	1,184	
241	16831	178,088	179,727	1,640	
242	21221	112,677	112,678	0	
243	60804	99,263	100,227	964	
244	60815	100,292	101,615	1,323	
245	30805	89,411	91,185	1,774	
246	36221	62,966	64,693	1,728	
247	36222	59,307	60,789	1,482	
248	10885	152,284	152,284	0	Gone
249	30806	83,573	83,848	276	

250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	57,825	57,825	0	
251	17723	202,115	204,723	2,608	
251 NEW	36584	0	0	0	
252	17724	194,876	195,805	929	
252 NEW	31415	0	0	0	
253	17725	164,116	166,194	2,078	
253 NEW	31416	0	0	0	
254	17726	154,831	155,689	859	
255	17727	171,999	173,720	1,720	
256	17728	171,237	171,664	427	
257	17729	173,269	174,761	1,492	
258	17730	228,675	229,749	1,074	
259	17731	207,787	209,108	1,320	
260	17732	236,034	237,043	1,009	
261	17733	190,290	191,671	1,382	
262	10920	209,075	210,648	1,573	
262 NEW	30044	77,001	78,311	1,310	
263	36256	69,479	69,717	239	
264	10922	146,904	148,315	1,411	
265	40519	18,768	20,587	1,819	
266	10924	149,598	151,359	1,762	
266 NEW	30059	0	0	0	
267	10925	211,307	212,894	1,586	
268	10926	178,752	179,430	678	
269	00269	179,296	181,130	1,834	
270	10927	164,405	165,588	1,183	
271	10928	164,196	165,694	1,499	
272	17734	191,669	193,260	1,590	
273	17735	142,101	143,517	1,416	
274	25053	130,565	131,827	1,262	
275	25054	109,071	109,528	457	
276	25055	138,103	138,762	659	
277	25057	122,598	125,094	2,496	
278	25058	121,294	123,023	1,729	
279	11156	81,030	81,559	529	
280	11162	135,118	135,685	567	
281	11161	137,743	137,754	11	
282	36257	75,288	76,316	1,028	
283	36258	57,756	58,571	816	
284	29662	145,521	146,838	1,317	
285	29663	152,624	154,572	1,948	
286	29664	112,948	114,095	1,147	
287	29665	103,667	104,735	1,068	
288	29666	85,911	86,475	564	
289	29667	98,459	100,469	2,011	
290	29668	102,424	103,789	1,364	
291	29669	99,990	102,050	2,059	
292	29670	86,357	87,440	1,083	
293	29671	120,543	121,850	1,307	
294	29672	110,049	111,548	1,499	
295	29673	122,055	123,458	1,403	
296	21229	102,129	102,397	268	
297	21242	124,330	125,490	1,160	
298	31167	106,459	108,337	1,879	
299	31168	119,925	121,198	1,273	

302	90231	62,164	62,164	0	
303	90232	64,490	64,490	0	
304	90233	58,144	58,983	839	
305	90234	44,630	45,119	489	
306	50953	48,858	49,323	465	
307	51790	24,995	25,804	809	
308	51791	47,687	48,816	1,129	
309	51937	29,210	29,746	536	
310	51938	35,239	35,905	666	
311	51939	22,452	23,418	966	
312	51940	25,865	26,947	1,082	
313	51941	21,614	22,297	683	
314	51942	35,515	36,750	1,235	
315	51943	25,515	26,834	1,319	
316	52110	22,658	23,343	685	
317	52139	24,622	25,324	702	
318	52251	11,675	12,353	678	
319	39995	19,287	20,048	761	
320	52455	8,225	9,044	819	
321	52456	7,890	8,416	526	
322	52457	6,382	7,205	823	
323	52660	845	1,261	416	
324	52661	1,100	1,618	518	
325	52700	0	0	0	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	42,338	42,918	580	
388	90722	42,695	42,695	0	
389	90725	48,713	48,713	0	
390	90727	39,661	39,661	0	
392	90747	9,160	9,390	230	
393	90746	30,969	31,552	583	
394	90749	54,516	55,510	994	
395	90750	63,071	63,772	701	
396	90752	33,548	34,099	551	
397	50685	39,923	41,243	1,320	
398	50686	29,700	30,091	391	
459	51130	121,005	121,005	0	Removed from service.
460	31847	77,803	77,995	192	HHS
461	31689	154,878	154,878	0	DC
462	31845	136,930	137,325	395	
463	31846	100,817	101,457	640	
464	32181	148,586	148,682	96	
465	32211	145,683	145,716	33	
466	32231	116,911	118,724	1,813	
467	32468	140,889	141,842	953	
468	32469	200,605	201,062	458	
469	31706	183,399	184,858	1,459	
470	31707	132,860	132,860	0	
471	31708	123,405	126,334	2,929	
472	31709	136,868	138,512	1,644	
473	31718	131,499	132,083	584	
474	31721	89,755	90,264	509	
475	31734	120,023	121,209	1,187	
476	51945	10,712	10,712	0	
477	51946	8,533	8,964	431	
478	51947	16,102	16,303	201	

479	51948	6,501	6,710	209	
546	90733	71,010	71,010	0	
547	90734	36,280	36,581	301	
549	90736	43,222	43,381	159	
550	90737	44,353	44,353	0	Removed from service.
551	90738	68,000	68,000	0	
552	90751	39,077	39,132	55	
553	90754	51,459	51,499	40	
554	90767	53,414	53,872	458	
555	90766	53,877	53,925	48	
556	51933	30,854	31,234	380	
557	51936	30,109	30,533	424	
558	51934	24,991	25,045	54	
559	51935	16,459	16,459	0	
560	52184	12,001	12,220	219	
561	52183	11,321	11,531	210	
562	52458	5,167	5,322	155	
563	52459	6,110	6,785	675	
564	52608	1,845	2,233	388	
565	52609	1,958	2,739	781	
10751	SVC TRK	127,910	127,930	20	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,791	25,890	99	
A001	17736	55,003	55,003	0	
A003	17737	55,870	55,921	51	
A007	17738	73,570	73,572	2	
A008	90744	59,812	59,812	0	
A009	90745	46,990	47,201	211	
A201	51476	29,079	29,200	121	
A202	51773	26,720	26,953	233	

Totals:		**24,829,723**	**25,114,887**	**285,165**

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	69,375	70,480	1,105	
2	36251	74,433	75,691	1,257	
3	36252	64,408	65,481	1,074	
4	36253	64,669	65,396	728	
5	26254	79,598	80,382	784	
6	26255	93,137	93,137	0	
7	40390	14,417	15,136	719	
8	40391	14,330	15,657	1,327	
9	40392	16,551	17,755	1,203	
10	36259	73,690	74,819	1,129	
11	36260	61,871	63,255	1,384	
12	36261	56,939	56,963	24	
14	36262	89,444	89,622	179	
15	36263	72,580	73,782	1,202	
16	36264	63,462	63,479	18	
17	36265	76,198	77,648	1,450	
18	36266	73,169	74,317	1,148	
19	36267	64,947	66,034	1,087	
20	36268	85,171	86,672	1,502	
21	36269	74,704	75,801	1,098	
22	36233	72,403	73,509	1,106	
23	36224	57,980	59,153	1,173	
24	16884	168,804	169,030	226	
24 NEW	19358	128,302	128,302	0	
25	25173	92,242	92,242	0	
26	25174	75,545	76,706	1,161	
27	25175	132,092	132,092	0	
28	33103	77,072	77,073	1	
29	33104	52,795	54,020	1,225	
30	16885	148,021	148,934	913	
30 NEW	19376	0	0	0	
31	40356	24,775	26,795	2,020	
32	40357	18,515	20,030	1,515	
33	40358	29,269	31,689	2,420	
34	40359	29,934	32,286	2,352	
35	40360	28,886	31,013	2,127	
36	40361	26,217	28,259	2,042	
37	40362	25,072	26,905	1,833	
38	40363	29,005	31,257	2,252	
39	40364	15,496	16,520	1,024	
40	40365	25,975	28,056	2,081	
41	16879	202,980	203,416	436	
41 NEW	22651	0	0	0	
42	30770	69,472	70,607	1,134	
43	40366	28,183	30,713	2,530	
44	40367	19,471	20,865	1,395	
45	40368	22,449	24,346	1,897	
46	40369	24,973	27,382	2,410	
47	40370	24,477	26,499	2,022	
48	40371	26,511	28,941	2,430	
49	40372	29,514	31,869	2,355	
50	40373	29,679	31,958	2,279	
51	40374	22,517	24,163	1,646	
52	40375	26,073	28,283	2,210	
53	10931	149,963	150,543	580	
54	10932	119,695	119,956	261	

55	40378	20,980	22,846	1,866	
56	40379	19,871	22,047	2,176	
57	40380	23,106	24,859	1,753	
58	40381	21,913	23,888	1,974	
59	40382	21,592	23,596	2,004	
60	40383	33,866	36,432	2,566	
61	40384	27,298	29,483	2,185	
62	40385	24,892	26,708	1,816	
63	30771	101,709	103,300	1,591	
64	40386	14,033	15,087	1,054	
65	40387	28,797	30,962	2,165	
66	40388	18,669	19,856	1,187	
67	25056	133,571	134,404	833	
68	25176	71,993	71,993	0	
69	25177	72,806	72,901	95	
70	25179	102,918	104,345	1,427	
72	11159	123,723	123,738	16	
72 NEW	22652	0	0	0	
73	18088	90,098	90,132	34	
74	11165	141,287	141,359	72	
75	18089	151,615	151,615	0	
76	18270	172,611	172,611	0	
77	18271	95,082	95,082	0	
78	18272	87,209	87,216	7	
79	18273	110,719	110,720	0	
80	20467	138,781	138,814	33	
81	20468	141,504	141,504	0	OOS
82	20469	130,203	130,459	256	
83	20470	121,364	121,534	170	
84	20471	150,240	150,242	2	
85	20472	128,047	128,047	0	
86	25172	82,476	83,851	1,376	
87	17623	93,929	93,929	0	
88	17625	104,321	104,321	0	
89	17627	132,289	132,291	2	
90	22049	132,663	132,663	0	
91	22050	119,737	119,737	0	
92	18828	152,249	152,249	0	
93	29776	99,691	101,138	1,448	
94	17746	100,514	101,005	491	
95	25170	76,088	76,839	752	
96	25181	127,812	128,924	1,112	
97	29848	81,371	82,476	1,105	
98	35679	118,670	119,477	807	
99	35680	108,728	109,748	1,020	
100	35684	108,679	109,864	1,185	
101	35685	116,161	117,185	1,024	
102	40389	14,102	15,470	1,368	
103	40376	28,850	31,297	2,447	
104	40377	27,992	30,873	2,881	
172	36227	71,798	72,645	847	
173	36228	77,277	78,378	1,101	
174	36229	85,379	86,186	808	
175	16881	199,666	200,057	391	
176	16883	66,624	67,236	612	
176 NEW	19387	0	0	0	

177	36230	70,312	71,338	1,026	
178	36231	55,460	56,217	757	
179	36232	81,749	82,872	1,123	
180	36233	83,748	84,995	1,247	
181	36234	61,795	62,574	779	
182	36235	47,396	48,055	660	
183	30772	77,245	78,469	1,224	
184	10820	62,660	63,607	948	
185	34192	52,579	52,579	0	
186	36236	81,186	82,243	1,057	
187	36237	80,175	80,941	765	
188	36238	89,457	90,691	1,234	
189	36239	93,714	94,649	935	
190	36240	72,156	73,258	1,102	
191	36241	86,533	87,825	1,292	
192	36242	86,863	88,534	1,672	
193	36243	74,586	75,600	1,015	
194	36244	82,873	83,868	994	
195	23245	87,601	89,121	1,521	
196	36246	87,594	88,687	1,093	
197	36247	88,812	90,601	1,789	
198	36248	82,076	83,265	1,189	
199	36249	96,868	97,290	421	
200	31260	100,096	102,110	2,014	
201	32895	130,401	132,986	2,584	
202	32897	114,591	117,441	2,850	
203	32917	110,551	111,476	925	
204	32924	102,253	104,031	1,778	
205	32928	89,641	91,715	2,074	
206	32929	117,801	120,066	2,265	
213	10798	94,196	96,101	1,905	
214	10799	91,388	93,260	1,872	
219	30801	80,561	81,552	991	
220	30802	102,116	103,574	1,458	
221	30803	85,083	85,638	555	
222	30804	79,014	79,838	824	
224	21245	161,074	162,592	1,518	
225	21247	103,768	103,768	0	
226	21246	147,119	147,154	35	
232	36270	53,579	54,684	1,105	
233	36270	53,413	53,677	264	
235	36217	76,163	76,780	617	
236	36218	65,082	65,629	547	
237	36219	100,129	100,129	0	
238	36221	87,898	89,548	1,650	
239	21222	125,176	125,177	0	
240	21213	117,064	118,225	1,162	
241	16831	179,727	181,347	1,619	
242	21221	112,678	112,678	0	
243	60804	100,227	101,176	949	
244	60815	101,615	102,916	1,302	
245	30805	91,185	93,052	1,867	
246	36221	64,693	66,332	1,639	
247	36222	60,789	62,159	1,371	
248	10885	152,284	152,284	0	Gone
249	30806	83,848	84,802	954	

250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	57,825	57,825	0	
251	17723	204,723	207,217	2,494	
251 NEW	36584	0	0	0	
252	17724	195,805	197,385	1,580	
252 NEW	31415	0	0	0	
253	17725	166,194	168,042	1,848	
253 NEW	31416	0	0	0	
254	17726	155,689	156,495	806	
255	17727	173,720	175,408	1,689	
256	17728	171,664	171,664	0	
257	17729	174,761	176,461	1,700	
258	17730	229,749	230,927	1,179	
259	17731	209,108	210,542	1,435	
260	17732	237,043	238,412	1,369	
261	17733	191,671	192,744	1,073	
262	10920	210,648	212,058	1,410	
262 NEW	30044	78,311	79,522	1,211	
263	36256	69,717	70,339	622	
264	10922	148,315	149,795	1,480	
265	40519	20,587	22,371	1,784	
266	10924	151,359	153,160	1,801	
266 NEW	30059	0	0	0	
267	10925	212,894	214,440	1,546	
268	10926	179,430	180,139	709	
269	269	181,130	183,272	2,142	
270	10927	165,588	166,997	1,409	
271	10928	165,694	166,643	948	
272	17734	193,260	194,534	1,275	
273	17735	143,517	144,791	1,274	
274	25053	131,827	133,070	1,243	
275	25054	109,528	109,948	420	
276	25055	138,762	141,103	2,341	
277	25057	125,094	127,348	2,254	
278	25058	123,023	124,151	1,128	
279	11156	81,559	82,110	551	
280	11162	135,685	135,874	189	
281	11161	137,754	137,754	0	
282	36257	76,316	77,276	960	
283	36258	58,571	59,457	886	
284	29662	146,838	148,363	1,525	
285	29663	154,572	154,656	84	
286	29664	114,095	115,221	1,126	
287	29665	104,735	105,947	1,212	
288	29666	86,475	87,436	961	
289	29667	100,469	102,339	1,870	
290	29668	103,789	104,558	770	
291	29669	102,050	103,995	1,945	
292	29670	87,440	88,209	768	
293	29671	121,850	123,059	1,209	
294	29672	111,548	112,816	1,269	
295	29673	123,458	124,746	1,289	
296	21229	102,397	102,690	293	
297	21242	125,490	126,643	1,153	
298	31167	108,337	109,865	1,528	
299	31168	121,198	122,501	1,303	

302	90231	62,164	62,164	0	Auctioned off
303	90232	64,490	64,490	0	Auctioned off
304	90233	58,983	59,830	847	
305	90234	45,119	45,735	616	
306	50953	49,323	49,519	196	
307	51790	25,804	26,625	821	
308	51791	48,816	49,305	489	
309	51937	29,746	30,603	857	
310	51938	35,905	36,532	627	
311	51939	23,418	24,102	684	
312	51940	26,947	27,908	961	
313	51941	22,297	23,151	854	
314	51942	36,750	37,561	811	
315	51943	26,834	27,217	383	
316	52110	23,343	24,007	664	
317	52139	25,324	26,112	788	
318	52251	12,353	12,809	456	
319	39995	20,048	20,668	620	
320	52455	9,044	9,433	389	
321	52456	8,416	8,945	529	
322	52457	7,205	8,044	839	
323	52660	1,261	1,743	482	
324	52661	1,618	2,205	587	
325	52700	0	578	578	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	42,918	43,369	451	
388	90722	42,695	42,695	0	Removed from service
389	90725	48,713	48,713	0	Removed from service
390	90727	39,661	39,661	0	Removed from service
392	90747	9,390	9,537	147	
393	90746	31,552	32,151	599	
394	90749	55,510	55,663	153	
395	90750	63,772	64,070	298	
396	90752	34,099	34,607	508	
397	50685	41,243	42,407	1,164	
398	50686	30,091	30,452	361	
459	51130	121,005	121,500	495	Removed from service.
460	31847	77,995	78,863	868	HHS
461	31689	154,878	154,878	0	DC
462	31845	137,325	137,791	466	
463	31846	101,457	101,712	255	
464	32181	148,682	148,841	159	
465	32211	145,716	146,003	286	
466	32231	118,724	120,407	1,683	
467	32468	141,842	142,438	596	
468	32469	201,062	201,594	532	
469	31706	184,858	186,584	1,727	
470	31707	132,860	133,380	520	
471	31708	126,334	128,483	2,148	
472	31709	138,512	140,415	1,903	
473	31718	132,083	132,766	683	
474	31721	90,264	90,500	237	
475	31734	121,209	121,944	735	
476	51945	10,712	11,615	903	
477	51946	8,964	10,001	1,037	
478	51947	16,303	16,702	399	

479	51948	6,710	8,212	1,502	
546	90733	71,010	71,010	0	
547	90734	36,581	36,908	327	
549	90736	43,381	43,381	0	
550	90737	44,353	44,737	384	
551	90738	68,000	68,000	0	
552	90751	39,132	39,200	68	
553	90754	51,499	51,640	141	
554	90767	53,872	55,158	1,286	
555	90766	53,925	55,001	1,076	
556	51933	31,234	31,932	698	
557	51936	30,533	30,534	1	
558	51934	25,045	25,778	733	
559	51935	16,459	16,560	101	
560	52184	12,220	13,022	802	
561	52183	11,531	12,321	790	
562	52458	5,322	5,400	78	
563	52459	6,785	7,426	641	
564	52608	2,233	2,761	528	
565	52609	2,739	3,740	1,001	
10751	SVC TRK	127,930	127,930	0	DUNDEE SERVICE TRUCK
40144	SVC TRK	25,890	26,120	230	
A001	17736	55,003	55,058	55	
A003	17737	55,921	56,304	383	
A007	17738	73,572	73,641	69	
A008	90744	59,812	59,812	0	
A009	90745	47,201	47,391	190	
A201	51476	29,200	29,201	1	
A202	51773	26,953	27,167	214	

Totals:		**25,114,887**	**25,396,696**	**281,809**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	70,480	71,660	1,180	
2	36251	75,691	77,307	1,616	
3	36252	65,481	66,569	1,088	
4	36253	65,396	66,164	768	
5	26254	80,382	81,037	655	
6	26255	93,137	93,140	3	
7	40390	15,136	15,992	856	
8	40391	15,657	16,443	786	
9	40392	17,755	18,590	835	
10	36259	74,819	75,833	1,014	
11	36260	63,255	64,684	1,429	
12	36261	56,963	57,316	353	
14	36262	89,622	89,677	55	
15	36263	73,782	74,961	1,179	
16	36264	63,479	64,041	562	
17	36265	77,648	78,778	1,130	
18	36266	74,317	75,627	1,310	
19	36267	66,034	66,592	559	
20	36268	86,672	88,237	1,565	
21	36269	75,801	75,847	46	
22	36233	73,509	74,452	943	
23	36224	59,153	60,362	1,209	
24	16884	169,030	169,424	394	
24 NEW	19358	128,302	128,302	0	
25	25173	92,242	92,242	0	
26	25174	76,706	77,908	1,203	
27	25175	132,092	132,608	516	
28	33103	77,073	77,143	70	
29	33104	54,020	54,296	276	
30	16885	148,934	149,160	226	
30 NEW	19376	0	0	0	
31	40356	26,795	28,862	2,067	

32	40357	20,030	21,151	1,121	
33	40358	31,689	34,212	2,523	
34	40359	32,286	34,603	2,317	
35	40360	31,013	32,874	1,861	
36	40361	28,259	30,384	2,125	
37	40362	26,905	28,880	1,975	
38	40363	31,257	33,607	2,350	
39	40364	16,520	17,566	1,046	
40	40365	28,056	30,156	2,100	
41	16879	203,416	204,053	637	
41 NEW	22651	0	0	0	
42	30770	70,607	71,796	1,190	
43	40366	30,713	33,409	2,696	
44	40367	20,865	22,502	1,637	
45	40368	24,346	26,126	1,780	
46	40369	27,382	29,549	2,167	
47	40370	26,499	28,460	1,961	
48	40371	28,941	31,487	2,546	
49	40372	31,869	33,964	2,095	
50	40373	31,958	34,463	2,505	
51	40374	24,163	26,009	1,846	
52	40375	28,283	30,404	2,121	
53	10931	150,543	151,064	521	
54	10932	119,956	120,094	138	
55	40378	22,846	24,816	1,970	
56	40379	22,047	24,274	2,227	
57	40380	24,859	26,560	1,701	
58	40381	23,888	25,522	1,635	
59	40382	23,596	25,506	1,910	
60	40383	36,432	39,018	2,586	
61	40384	29,483	31,786	2,303	
62	40385	26,708	28,666	1,958	
63	30771	103,300	104,739	1,439	

64	40386	15,087	16,218	1,131	
65	40387	30,962	33,238	2,276	
66	40388	19,856	21,063	1,208	
67	25056	134,404	135,432	1,028	
68	25176	71,993	71,993	0	
69	25177	72,901	74,283	1,382	
70	25179	104,345	106,116	1,771	
72	11159	123,738	123,738	0	
72 NEW	22652	0	0	0	
73	18088	90,132	90,132	0	
74	11165	141,359	141,364	5	
75	18089	151,615	151,615	0	
76	18270	172,611	172,645	34	
77	18271	95,082	95,118	36	
78	18272	87,216	87,216	0	
79	18273	110,720	110,720	0	
80	20467	138,814	138,814	1	
81	20468	141,504	141,504	0	OOS
82	20469	130,459	130,524	65	
83	20470	121,534	121,589	55	
84	20471	150,242	150,274	32	
85	20472	128,047	128,047	0	
86	25172	83,851	85,160	1,309	
87	17623	93,929	94,259	330	
88	17625	104,321	104,322	1	
89	17627	132,291	132,321	30	
90	22049	132,663	132,663	0	
91	22050	119,737	119,738	1	
92	18828	152,249	152,250	1	
93	29776	101,138	101,977	839	
94	17746	101,005	102,050	1,045	
95	25170	76,839	77,617	778	
96	25181	128,924	130,033	1,109	

97	29848	82,476	83,495	1,019	
98	35679	119,477	120,027	550	
99	35680	109,748	110,731	984	
100	35684	109,864	110,936	1,072	
101	35685	117,185	118,147	962	
102	40389	15,470	16,632	1,163	
103	40376	31,297	33,473	2,176	
104	40377	30,873	33,026	2,153	
172	36227	72,645	73,578	933	
173	36228	78,378	79,460	1,082	
174	36229	86,186	87,243	1,057	
175	16881	200,057	200,138	81	
176	16883	67,236	68,356	1,120	
176 NEW	19387	0	0	0	
177	36230	71,338	72,365	1,027	
178	36231	56,217	56,988	771	
179	36232	82,872	83,991	1,119	
180	36233	84,995	86,265	1,270	
181	36234	62,574	63,552	978	
182	36235	48,055	48,498	443	
183	30772	78,469	79,704	1,235	
184	10820	63,607	64,887	1,280	
185	34192	52,579	52,604	25	
186	36236	82,243	83,287	1,044	
187	36237	80,941	81,803	862	
188	36238	90,691	91,842	1,151	
189	36239	94,649	95,628	979	
190	36240	73,258	74,362	1,104	
191	36241	87,825	89,006	1,181	
192	36242	88,534	90,225	1,691	
193	36243	75,600	76,654	1,054	
194	36244	83,868	84,856	989	
195	23245	89,121	90,621	1,500	

196	36246	88,687	89,925	1,238	
197	36247	90,601	92,327	1,726	
198	36248	83,265	84,050	785	
199	36249	97,290	98,117	827	
200	31260	102,110	102,416	306	
201	32895	132,986	135,136	2,150	
202	32897	117,441	120,238	2,797	
203	32917	111,476	112,931	1,455	
204	32924	104,031	105,869	1,838	
205	32928	91,715	93,782	2,067	
206	32929	120,066	122,342	2,276	
213	10798	96,101	97,494	1,393	
214	10799	93,260	94,946	1,686	
219	30801	81,552	82,562	1,010	
220	30802	103,574	104,984	1,410	
221	30803	85,638	86,702	1,064	
222	30804	79,838	80,703	865	
224	21245	162,592	163,996	1,404	
225	21247	103,768	103,819	51	
226	21246	147,154	147,158	4	
232	36270	54,684	54,775	91	
233	36270	53,677	53,991	314	
235	36217	76,780	77,611	831	
236	36218	65,629	67,083	1,454	
237	36219	100,129	100,202	73	
238	36221	89,548	90,386	838	
239	21222	125,177	125,218	41	
240	21213	118,225	119,321	1,096	
241	16831	181,347	182,958	1,612	
242	21221	112,678	112,678	0	
243	60804	101,176	101,919	743	
244	60815	102,916	104,311	1,395	
245	30805	93,052	95,062	2,010	

246	36221	66,332	67,871	1,539	
247	36222	62,159	63,511	1,352	
248	10885	152,284	152,284	0	Gone
249	30806	84,802	85,783	981	
250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	57,825	58,333	508	
251	17723	207,217	209,786	2,569	
251 NEW	36584	0	0	0	
252	17724	197,385	199,225	1,840	
252 NEW	31415	0	0	0	
253	17725	168,042	169,977	1,936	
253 NEW	31416	0	0	0	
254	17726	156,495	158,000	1,505	
255	17727	175,408	177,047	1,639	
256	17728	171,664	171,664	0	
257	17729	176,461	178,214	1,753	
258	17730	230,927	233,292	2,365	
259	17731	210,542	212,375	1,833	
260	17732	238,412	239,673	1,261	
261	17733	192,744	193,868	1,124	
262	10920	212,058	213,435	1,377	
262 NEW	30044	79,522	82,079	2,557	
263	36256	70,339	71,113	774	
264	10922	149,795	151,170	1,375	
265	40519	22,371	24,383	2,012	
266	10924	153,160	155,338	2,178	
266 NEW	30059	0	0	0	
267	10925	214,440	216,019	1,579	
268	10926	180,139	181,027	888	
269	00269	183,272	185,626	2,354	
270	10927	166,997	168,245	1,248	
271	10928	166,643	167,615	973	
272	17734	194,534	196,194	1,660	

273	17735	144,791	146,079	1,288	
274	25053	133,070	133,686	616	
275	25054	109,948	109,948	0	
276	25055	141,103	143,371	2,268	
277	25057	127,348	129,645	2,298	
278	25058	124,151	126,300	2,149	
279	11156	82,110	82,511	401	
280	11162	135,874	135,936	62	
281	11161	137,754	137,754	0	
282	36257	77,276	78,226	950	
283	36258	59,457	60,568	1,111	
284	29662	148,363	149,931	1,568	
285	29663	154,656	154,806	150	
286	29664	115,221	116,678	1,457	
287	29665	105,947	107,431	1,484	
288	29666	87,436	87,988	552	
289	29667	102,339	104,186	1,847	
290	29668	104,558	104,902	344	
291	29669	103,995	106,282	2,287	
292	29670	88,209	88,550	342	
293	29671	123,059	124,382	1,323	
294	29672	112,816	112,995	179	
295	29673	124,746	125,882	1,136	
296	21229	102,690	103,169	480	
297	21242	126,643	128,019	1,376	
298	31167	109,865	111,398	1,533	
299	31168	122,501	123,817	1,316	
302	90231	62,164	62,164	0	Auctioned off
303	90232	64,490	64,490	0	Auctioned off
304	90233	59,830	60,544	714	
305	90234	45,735	46,443	708	
306	50953	49,519	50,135	616	
307	51790	26,625	27,267	642	

308	51791	49,305	49,875	570	
309	51937	30,603	31,276	673	
310	51938	36,532	36,795	263	
311	51939	24,102	25,127	1,025	
312	51940	27,908	28,661	753	
313	51941	23,151	24,041	890	
314	51942	37,561	38,435	874	
315	51943	27,217	28,176	959	
316	52110	24,007	24,833	826	
317	52139	26,112	27,223	1,111	
318	52251	12,809	13,582	773	
319	39995	20,668	21,553	885	
320	52455	9,433	9,991	558	
321	52456	8,945	9,865	920	
322	52457	8,044	8,976	932	
323	52660	1,743	2,453	710	
324	52661	2,205	2,750	545	
325	52700	578	1,267	689	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK
386	90723	43,369	43,689	320	
388	90722	42,695	42,695	0	Removed from service
389	90725	48,713	48,713	0	Removed from service
390	90727	39,661	39,661	0	Removed from service
392	90747	9,537	9,676	139	
393	90746	32,151	32,619	468	
394	90749	55,663	56,378	715	
395	90750	64,070	64,412	342	
396	90752	34,607	35,303	696	
397	50685	42,407	43,207	800	
398	50686	30,452	30,632	180	
459	51130	121,500	121,500	0	Removed from service.
460	31847	78,863	79,153	290	HHS
461	31689	154,878	154,878	0	DC

462	31845	137,791	138,330	540	
463	31846	101,712	101,761	49	
464	32181	148,841	149,056	215	
465	32211	146,003	146,978	975	
466	32231	120,407	122,104	1,697	
467	32468	142,438	142,622	185	
468	32469	201,594	202,113	519	
469	31706	186,584	188,246	1,662	
470	31707	133,380	133,861	481	
471	31708	128,483	130,790	2,307	
472	31709	140,415	142,700	2,285	
473	31718	132,766	133,815	1,049	
474	31721	90,500	91,318	818	
475	31734	121,944	124,088	2,144	
476	51945	11,615	12,041	426	
477	51946	10,001	11,064	1,063	
478	51947	16,702	16,980	278	
479	51948	8,212	8,263	51	
546	90733	71,010	71,010	0	
547	90734	36,908	37,193	285	
549	90736	43,381	43,381	0	
550	90737	44,737	44,737	0	
551	90738	68,000	68,001	1	
552	90751	39,200	39,343	143	
553	90754	51,640	51,786	146	
554	90767	55,158	56,816	1,658	
555	90766	55,001	56,313	1,312	
556	51933	31,932	32,640	708	
557	51936	30,534	30,663	129	
558	51934	25,778	27,280	1,502	
559	51935	16,560	16,701	141	
560	52184	13,022	14,862	1,840	
561	52183	12,321	13,421	1,100	

562	52458	5,400	6,681	1,281	
563	52459	7,426	8,081	655	
564	52608	2,761	3,086	325	
565	52609	3,740	3,960	220	
10751	SVC TRK	127,930	127,961	31	DUNDEE SERVICE TRUCK
40144	SVC TRK	26,120	26,311	191	
A001	17736	55,058	55,156	98	
A003	17737	56,304	56,512	208	
A007	17738	73,641	73,641	0	
A008	90744	59,812	59,812	0	Body shop
A009	90745	47,391	48,344	953	
A201	51476	29,201	29,202	1	
A202	51773	27,167	27,985	818	

Totals:		**25,396,696**	**25,685,709**	**289,013**

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	71,660	73,072	1,412	
2	36251	77,307	78,905	1,598	
3	36252	66,569	67,305	736	
4	36253	66,164	66,935	771	
5	26254	81,037	81,973	936	
6	26255	93,140	93,503	363	
7	40390	15,992	17,365	1,373	
8	40391	16,443	17,574	1,131	
9	40392	18,590	19,712	1,122	
10	36259	75,833	76,926	1,093	
11	36260	64,684	66,153	1,469	
12	36261	57,316	57,499	183	
14	36262	89,677	90,862	1,185	
15	36263	74,961	76,018	1,057	
16	36264	64,041	64,046	5	
17	36265	78,778	80,103	1,325	
18	36266	75,627	76,833	1,206	
19	36267	66,592	67,681	1,089	
20	36268	88,237	89,417	1,180	
21	36269	75,847	76,006	159	
22	36233	74,452	74,464	12	
23	36224	60,362	61,604	1,242	
24	16884	169,424	170,855	1,431	
24 NEW	19358	128,302	128,302	0	
25	25173	92,242	92,242	0	
26	25174	77,908	79,329	1,421	
27	25175	132,608	133,342	734	
28	33103	77,143	77,298	155	
29	33104	54,296	54,459	163	
30	16885	149,160	149,492	332	
30 NEW	19376	0	0	0	
31	40356	28,862	31,006	2,144	

32	40357	21,151	22,335	1,184	
33	40358	34,212	36,233	2,021	
34	40359	34,603	37,099	2,496	
35	40360	32,874	35,374	2,500	
36	40361	30,384	32,559	2,175	
37	40362	28,880	31,075	2,195	
38	40363	33,607	36,075	2,468	
39	40364	17,566	18,659	1,093	
40	40365	30,156	32,600	2,444	
41	16879	204,053	204,475	422	
41 NEW	22651	0	0	0	
42	30770	71,796	73,118	1,322	
43	40366	33,409	36,229	2,820	
44	40367	22,502	24,420	1,918	
45	40368	26,126	28,116	1,990	
46	40369	29,549	32,385	2,836	
47	40370	28,460	30,384	1,924	
48	40371	31,487	34,114	2,627	
49	40372	33,964	36,630	2,666	
50	40373	34,463	36,969	2,506	
51	40374	26,009	27,980	1,971	
52	40375	30,404	32,637	2,233	
53	10931	151,064	151,965	901	
54	10932	120,094	120,441	347	
55	40378	24,816	26,873	2,057	
56	40379	24,274	26,890	2,616	
57	40380	26,560	28,490	1,930	
58	40381	25,522	27,185	1,663	
59	40382	25,506	27,527	2,021	
60	40383	39,018	41,651	2,633	
61	40384	31,786	34,231	2,445	
62	40385	28,666	30,685	2,019	
63	30771	104,739	106,915	2,176	

64	40386	16,218	17,428	1,210	
65	40387	33,238	35,671	2,433	
66	40388	21,063	22,345	1,282	
67	25056	135,432	136,512	1,080	
68	25176	71,993	71,993	0	
69	25177	74,283	75,811	1,528	
70	25179	106,116	108,148	2,032	
72	11159	123,738	123,739	1	
72 NEW	22652	0	0	0	
73	18088	90,132	90,133	1	
74	11165	141,364	141,389	25	
75	18089	151,615	151,615	0	
76	18270	172,645	172,645	0	
77	18271	95,118	95,161	43	
78	18272	87,216	87,216	0	
79	18273	110,720	110,720	0	
80	20467	138,814	138,814	0	
81	20468	141,504	141,504	0	
82	20469	130,524	130,526	2	
83	20470	121,589	121,589	0	
84	20471	150,274	150,274	0	
85	20472	128,047	128,047	0	
86	25172	85,160	86,575	1,415	
87	17623	94,259	95,672	1,413	
88	17625	104,322	104,322	0	
89	17627	132,321	132,390	69	
90	22049	132,663	132,663	0	
91	22050	119,738	119,738	0	
92	18828	152,250	152,250	0	
93	29776	101,977	103,436	1,459	
94	17746	102,050	103,379	1,329	
95	25170	77,617	78,326	709	
96	25181	130,033	131,249	1,216	

97	29848	83,495	84,384	889	
98	35679	120,027	120,914	887	
99	35680	110,731	111,646	915	
100	35684	110,936	111,458	522	
101	35685	118,147	119,188	1,041	
102	40389	16,632	17,855	1,223	
103	40376	33,473	36,128	2,655	
104	40377	33,026	35,779	2,753	
172	36227	73,578	74,473	895	
173	36228	79,460	80,529	1,069	
174	36229	87,243	88,084	841	
175	16881	200,138	200,138	0	
176	16883	68,356	69,674	1,318	
176 NEW	19387	0	0	0	
177	36230	72,365	73,470	1,105	
178	36231	56,988	57,680	692	
179	36232	83,991	85,099	1,108	
180	36233	86,265	87,511	1,246	
181	36234	63,552	64,582	1,030	
182	36235	48,498	49,132	634	
183	30772	79,704	81,017	1,313	
184	10820	64,887	65,466	579	
185	34192	52,604	52,604	0	
186	36236	83,287	84,487	1,200	
187	36237	81,803	82,808	1,005	
188	36238	91,842	93,202	1,360	
189	36239	95,628	96,837	1,209	
190	36240	74,362	75,577	1,215	
191	36241	89,006	90,347	1,341	
192	36242	90,225	92,083	1,858	
193	36243	76,654	77,758	1,104	
194	36244	84,856	85,874	1,018	
195	23245	90,621	92,273	1,652	

196	36246	89,925	91,080	1,155	
197	36247	92,327	94,126	1,799	
198	36248	84,050	85,098	1,048	
199	36249	98,117	99,264	1,147	
200	31260	102,416	104,002	1,586	
201	32895	135,136	135,224	88	
202	32897	120,238	122,636	2,398	
203	32917	112,931	114,156	1,225	
204	32924	105,869	107,773	1,904	
205	32928	93,782	96,001	2,219	
206	32929	122,342	124,640	2,298	
213	10798	97,494	98,709	1,215	
214	10799	94,946	96,637	1,691	
219	30801	82,562	83,946	1,384	
220	30802	104,984	106,503	1,519	
221	30803	86,702	87,903	1,201	
222	30804	80,703	81,480	777	
224	21245	163,996	165,674	1,678	
225	21247	103,819	103,819	0	
226	21246	147,158	147,202	44	
232	36270	54,775	54,837	62	
233	36270	53,991	54,609	618	
235	36217	77,611	78,475	864	
236	36218	67,083	68,415	1,332	
237	36219	100,202	100,243	41	
238	36221	90,386	91,804	1,418	
239	21222	125,218	125,279	61	
240	21213	119,321	120,254	933	
241	16831	182,958	184,608	1,650	
242	21221	112,678	112,678	0	
243	60804	101,919	103,335	1,416	
244	60815	104,311	105,683	1,372	
245	30805	95,062	97,123	2,061	

246	36221	67,871	69,465	1,594	
247	36222	63,511	65,085	1,574	
248	10885	152,284	152,284	0	Gone
249	30806	85,783	86,686	903	
250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	58,333	59,369	1,036	
251	17723	209,786	211,918	2,132	
251 NEW	36584	0	0	0	
252	17724	199,225	201,167	1,942	
252 NEW	31415	0	0	0	
253	17725	169,977	172,061	2,084	
253 NEW	31416	0	0	0	
254	17726	158,000	159,494	1,494	
255	17727	177,047	178,623	1,576	
256	17728	171,664	171,664	0	
257	17729	178,214	180,104	1,890	
258	17730	233,292	235,407	2,115	
259	17731	212,375	215,317	2,942	
260	17732	239,673	241,121	1,448	
261	17733	193,868	195,357	1,489	
262	10920	213,435	215,020	1,585	
262 NEW	30044	82,079	84,221	2,142	
263	36256	71,113	72,024	911	
264	10922	151,170	152,601	1,431	
265	40519	24,383	26,518	2,135	
266	10924	155,338	157,709	2,371	
266 NEW	30059	0	0	0	
267	10925	216,019	217,703	1,684	
268	10926	181,027	181,882	855	
269	00269	185,626	187,943	2,317	
270	10927	168,245	169,483	1,238	
271	10928	167,615	168,325	710	
272	17734	196,194	197,974	1,780	

273	17735	146,079	147,420	1,341	
274	25053	133,686	135,038	1,352	
275	25054	109,948	112,527	2,579	
276	25055	143,371	145,487	2,116	
277	25057	129,645	132,066	2,421	
278	25058	126,300	128,321	2,021	
279	11156	82,511	83,358	847	
280	11162	135,936	136,113	177	
281	11161	137,754	137,827	73	
282	36257	78,226	79,270	1,044	
283	36258	60,568	61,764	1,196	
284	29662	149,931	150,990	1,059	
285	29663	154,806	155,191	385	
286	29664	116,678	117,659	981	
287	29665	107,431	108,899	1,468	
288	29666	87,988	88,610	622	
289	29667	104,186	106,088	1,902	
290	29668	104,902	105,840	938	
291	29669	106,282	108,258	1,976	
292	29670	88,550	89,269	719	
293	29671	124,382	125,675	1,293	
294	29672	112,995	113,077	82	
295	29673	125,882	127,531	1,649	
296	21229	103,169	103,440	271	
297	21242	128,019	129,470	1,451	
298	31167	111,398	112,681	1,283	
299	31168	123,817	125,124	1,307	
302	90231	62,164	62,164	0	Auctioned off
303	90232	64,490	64,490	0	Auctioned off
304	90233	60,544	61,154	610	
305	90234	46,443	46,985	542	
306	50953	50,135	50,416	281	
307	51790	27,267	28,063	796	

308	51791	49,875	50,406	531	
309	51937	31,276	31,812	536	
310	51938	36,795	37,122	327	
311	51939	25,127	25,698	571	
312	51940	28,661	29,229	568	
313	51941	24,041	24,661	620	
314	51942	38,435	39,296	861	
315	51943	28,176	28,678	502	
316	52110	24,833	25,465	632	
317	52139	27,223	27,886	663	
318	52251	13,582	13,809	227	
319	39995	21,553	22,404	851	
320	52455	9,991	10,270	279	
321	52456	9,865	9,878	13	
322	52457	8,976	10,234	1,258	
323	52660	2,453	3,152	699	
324	52661	2,750	3,064	314	
325	52700	1,267	1,616	349	
376	90712	94,500	94,500	0	Done
386	90723	43,689	44,064	375	
388	90722	42,695	42,695	0	Removed from service
389	90725	48,713	48,713	0	Removed from service
390	90727	39,661	39,661	0	Removed from service
392	90747	9,676	9,687	11	
393	90746	32,619	33,705	1,086	
394	90749	56,378	57,002	624	
395	90750	64,412	64,449	37	Up for auction
396	90752	35,303	35,574	271	
397	50685	43,207	43,779	572	
398	50686	30,632	30,943	311	
459	51130	121,500	121,500	0	Removed from service.
460	31847	79,153	79,320	167	HHS
461	31689	154,878	154,879	1	DC

462	31845	138,330	139,180	850	
463	31846	101,761	101,828	67	
464	32181	149,056	149,285	229	
465	32211	146,978	147,986	1,008	
466	32231	122,104	123,685	1,581	
467	32468	142,622	142,925	303	
468	32469	202,113	202,762	649	
469	31706	188,246	190,036	1,790	
470	31707	133,861	134,547	686	
471	31708	130,790	133,028	2,238	
472	31709	142,700	144,356	1,656	
473	31718	133,815	135,571	1,756	
474	31721	91,318	92,428	1,110	
475	31734	124,088	126,450	2,362	
476	51945	12,041	12,722	681	
477	51946	11,064	11,763	699	
478	51947	16,980	17,654	674	
479	51948	8,263	9,219	956	
546	90733	71,010	71,020	10	
547	90734	37,193	37,393	200	
549	90736	43,381	43,381	0	
550	90737	44,737	44,737	0	
551	90738	68,001	68,020	19	
552	90751	39,343	39,421	78	
553	90754	51,786	51,790	4	
554	90767	56,816	58,218	1,402	
555	90766	56,313	57,182	869	
556	51933	32,640	33,111	471	
557	51936	30,663	30,785	122	
558	51934	27,280	28,070	790	
559	51935	16,701	16,790	89	
560	52184	14,862	17,422	2,560	
561	52183	13,421	16,543	3,122	

562	52458	6,681	7,326	645	
563	52459	8,081	8,584	503	
564	52608	3,086	3,658	572	
565	52609	3,960	4,578	618	
10751	SVC TRK	127,961	127,978	17	DUNDEE SERVICE TRUCK
40144	SVC TRK	26,311	26,703	392	
A001	17736	55,156	56,292	1,136	
A003	17737	56,512	57,222	710	
A007	17738	73,641	73,699	58	
A008	90744	59,812	59,812	0	Body Shop
A009	90745	48,344	48,843	499	
A201	51476	29,202	29,673	471	
A202	51773	27,985	28,374	389	
Totals:		**25,685,709**	**25,994,924**	**309,215**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	73,072	74,078	1,006	
2	36251	78,905	80,146	1,241	
3	36252	67,305	68,260	956	
4	36253	66,935	67,588	653	
5	26254	81,973	82,747	774	
6	26255	93,503	94,007	504	
7	40390	17,365	18,396	1,031	
8	40391	17,574	18,491	918	
9	40392	19,712	20,480	769	
10	36259	76,926	77,767	841	
11	36260	66,153	67,374	1,220	
12	36261	57,499	57,529	30	
14	36262	90,862	91,930	1,068	
15	36263	76,018	76,018	0	
16	36264	64,046	64,046	0	
17	36265	80,103	81,604	1,501	
18	36266	76,833	77,689	856	
19	36267	67,681	69,248	1,567	
20	36268	89,417	89,417	0	
21	36269	76,006	77,774	1,768	
22	36233	74,464	74,497	32	
23	36224	61,604	62,940	1,336	
24	16884	170,855	172,060	1,205	
24 NEW	19358	128,302	128,302	0	
25	25173	92,242	92,242	0	
26	25174	79,329	80,112	783	
27	25175	133,342	134,408	1,066	
28	33103	77,298	77,298	0	
29	33104	54,459	55,151	692	
30	16885	149,492	149,780	288	
30 NEW	19376	0	0	0	
31	40356	31,006	32,836	1,830	
32	40357	22,335	24,011	1,676	
33	40358	36,233	38,304	2,072	
34	40359	37,099	39,245	2,146	
35	40360	35,374	37,765	2,391	
36	40361	32,559	34,561	2,002	
37	40362	31,075	33,110	2,034	
38	40363	36,075	38,247	2,172	
39	40364	18,659	19,614	955	
40	40365	32,600	34,426	1,827	
41	16879	204,475	205,324	849	
41 NEW	22651	0	0	0	
42	30770	73,118	74,179	1,062	
43	40366	36,229	38,645	2,416	
44	40367	24,420	26,551	2,131	
45	40368	28,116	29,930	1,814	
46	40369	32,385	34,568	2,182	
47	40370	30,384	32,244	1,860	
48	40371	34,114	36,527	2,413	
49	40372	36,630	39,078	2,448	
50	40373	36,969	39,159	2,190	
51	40374	27,980	29,623	1,644	
52	40375	32,637	34,527	1,889	
53	10931	151,965	152,481	515	
54	10932	120,441	121,053	612	
55	40378	26,873	28,697	1,824	
56	40379	26,890	29,049	2,158	
57	40380	28,490	30,164	1,674	
58	40381	27,185	29,025	1,840	
59	40382	27,527	28,560	1,033	
60	40383	41,651	44,039	2,389	
61	40384	34,231	36,358	2,127	
62	40385	30,685	32,691	2,005	

63	30771	106,915	108,455	1,540	
64	40386	17,428	18,654	1,226	
65	40387	35,671	37,647	1,976	
66	40388	22,345	23,522	1,177	
67	25056	136,512	137,381	869	
68	25176	71,993	71,993	0	
69	25177	75,811	77,218	1,407	
70	25179	108,148	108,877	730	
72	11159	123,739	123,739	0	
72 NEW	22652	0	0	0	
73	18088	90,133	90,133	0	
74	11165	141,389	141,427	38	
75	18089	151,615	151,615	0	
76	18270	172,645	172,645	0	
77	18271	95,161	95,639	478	
78	18272	87,216	87,216	0	
79	18273	110,720	110,720	0	
80	20467	138,814	138,814	0	
81	20468	141,504	141,504	0	
82	20469	130,526	130,765	239	
83	20470	121,589	121,589	0	
84	20471	150,274	150,757	483	
85	20472	128,047	128,047	0	
86	25172	86,575	87,904	1,329	
87	17623	95,672	97,055	1,383	
88	17625	104,322	104,322	0	
89	17627	132,390	132,390	0	
90	22049	132,663	132,664	0	
91	22050	119,738	119,738	0	
92	18828	152,250	152,250	0	
93	29776	103,436	104,866	1,430	
94	17746	103,379	104,049	670	
95	25170	78,326	78,920	595	
96	25181	131,249	131,275	27	
97	29848	84,384	84,775	392	
98	35679	120,914	121,641	727	
99	35680	111,646	112,634	988	
100	35684	111,458	112,465	1,007	
101	35685	119,188	120,035	846	
102	40389	17,855	18,989	1,135	
103	40376	36,128	38,296	2,168	
104	40377	35,779	38,838	3,059	
172	36227	74,473	75,181	709	
173	36228	80,529	81,343	815	
174	36229	88,084	89,035	951	
175	16881	200,138	200,269	131	
176	16883	69,674	70,757	1,084	
176 NEW	19387	0	0	0	
177	36230	73,470	74,399	930	
178	36231	57,680	58,290	610	
179	36232	85,099	85,874	776	
180	36233	87,511	88,642	1,131	
181	36234	64,582	65,451	868	
182	36235	49,132	49,775	643	
183	30772	81,017	82,190	1,173	
184	10820	65,466	66,412	946	
185	34192	52,604	52,604	0	
186	36236	84,487	85,217	730	
187	36237	82,808	83,670	862	
188	36238	93,202	94,354	1,152	
189	36239	96,837	97,868	1,031	
190	36240	75,577	76,539	962	
191	36241	90,347	91,920	1,573	
192	36242	92,083	93,647	1,564	

193	36243	77,758	78,694	936	
194	36244	85,874	86,908	1,034	
195	23245	92,273	93,627	1,354	
196	36246	91,080	91,946	867	
197	36247	94,126	95,654	1,528	
198	36248	85,098	86,369	1,271	
199	36249	99,264	99,955	690	
200	31260	104,002	104,950	949	
201	32895	135,224	135,334	109	
202	32897	122,636	125,051	2,415	
203	32917	114,156	115,699	1,544	
204	32924	107,773	109,405	1,632	
205	32928	96,001	97,929	1,928	
206	32929	124,640	126,757	2,118	
213	10798	98,709	99,598	889	
214	10799	96,637	97,885	1,248	
219	30801	83,946	85,088	1,142	
220	30802	106,503	107,677	1,174	
221	30803	87,903	89,177	1,274	
222	30804	81,480	82,083	602	
224	21245	165,674	166,967	1,293	
225	21247	103,819	103,819	0	
226	21246	147,202	147,202	0	
232	36270	54,837	55,104	267	
233	36270	54,609	55,097	489	
235	36217	78,475	79,143	667	
236	36218	68,415	69,821	1,406	
237	36219	100,243	100,475	232	
238	36221	91,804	92,637	833	
239	21222	125,279	125,279	0	
240	21213	120,254	120,338	84	
241	16831	184,608	186,027	1,419	
242	21221	112,678	112,678	0	
243	60804	103,335	104,463	1,128	
244	60815	105,683	105,933	250	
245	30805	97,123	98,823	1,701	
246	36221	69,465	70,820	1,356	
247	36222	65,085	66,463	1,378	
248	10885	152,284	152,284	0	Gone
249	30806	86,686	87,495	809	
250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	59,369	59,802	433	
251	17723	211,918	214,104	2,186	
251 NEW	36584	0	0	0	
252	17724	201,167	203,244	2,077	
252 NEW	31415	0	0	0	
253	17725	172,061	173,894	1,833	
253 NEW	31416	0	0	0	
254	17726	159,494	159,804	310	
255	17727	178,623	180,139	1,517	
256	17728	171,664	171,664	0	
257	17729	180,104	181,751	1,648	
258	17730	235,407	237,587	2,180	
259	17731	215,317	217,771	2,453	
260	17732	241,121	242,155	1,034	
261	17733	195,357	196,895	1,538	
262	10920	215,020	216,353	1,333	
262 NEW	30044	84,221	85,561	1,341	
263	36256	72,024	72,754	730	
264	10922	152,601	153,932	1,331	
265	40519	26,518	28,324	1,806	
266	10924	157,709	159,503	1,794	
266 NEW	30059	0	0	0	
267	10925	217,703	219,128	1,425	

268	10926	181,882	182,585	703	
269	00269	187,943	190,138	2,195	
270	10927	169,483	170,750	1,267	
271	10928	168,325	168,998	673	
272	17734	197,974	199,379	1,404	
273	17735	147,420	148,405	985	
274	25053	135,038	136,338	1,300	
275	25054	112,527	113,307	780	
276	25055	145,487	147,650	2,163	
277	25057	132,066	133,924	1,858	
278	25058	128,321	130,056	1,735	
279	11156	83,358	83,852	494	
280	11162	136,113	136,394	281	
281	11161	137,827	137,909	82	
282	36257	79,270	80,123	853	
283	36258	61,764	62,427	663	
284	29662	150,990	151,914	924	
285	29663	155,191	155,192	1	
286	29664	117,659	119,010	1,351	
287	29665	108,899	110,067	1,168	
288	29666	88,610	89,142	532	
289	29667	106,088	107,849	1,761	
290	29668	105,840	106,754	914	
291	29669	108,258	110,178	1,921	
292	29670	89,269	90,201	932	
293	29671	125,675	126,764	1,089	
294	29672	113,077	113,585	507	
295	29673	127,531	129,147	1,616	
296	21229	103,440	103,857	417	
297	21242	129,470	130,349	879	
298	31167	112,681	113,839	1,159	
299	31168	125,124	126,191	1,067	
302	90231	62,164	62,164	0	Auctioned off
303	90232	64,490	64,490	0	Auctioned off
304	90233	61,154	61,932	778	
305	90234	46,985	47,856	871	
306	50953	50,416	50,911	495	
307	51790	28,063	28,541	478	
308	51791	50,406	50,884	478	
309	51937	31,812	32,318	506	
310	51938	37,122	37,813	691	
311	51939	25,698	26,230	532	
312	51940	29,229	30,000	771	
313	51941	24,661	25,524	863	
314	51942	39,296	40,137	841	
315	51943	28,678	28,812	134	
316	52110	25,465	26,354	889	
317	52139	27,886	28,553	667	
318	52251	13,809	14,200	391	
319	39995	22,404	23,013	609	
320	52455	10,270	10,531	261	
321	52456	9,878	10,456	578	
322	52457	10,234	10,325	91	
323	52660	3,152	3,720	568	
324	52661	3,064	3,888	824	
325	52700	1,616	1,988	372	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK - down
386	90723	44,064	44,380	316	
388	90722	42,695	42,695	0	Removed from service
389	90725	48,713	48,713	0	Removed from service
390	90727	39,661	39,661	0	Removed from service
392	90747	9,687	9,722	35	
393	90746	33,705	33,883	178	
394	90749	57,002	57,451	449	

395	90750	64,449	64,578	129	Up for auction
396	90752	35,574	35,774	200	
397	50685	43,779	44,178	399	
398	50686	30,943	31,095	152	
459	51130	121,500	121,500	0	Removed from service.
460	31847	79,320	79,333	13	HHS
461	31689	154,879	154,879	0	DC
462	31845	139,180	139,373	193	
463	31846	101,828	101,993	165	
464	32181	149,285	149,450	165	
465	32211	147,986	148,458	472	
466	32231	123,685	125,424	1,739	
467	32468	142,925	143,632	707	
468	32469	202,762	202,894	132	
469	31706	190,036	191,886	1,851	
470	31707	134,547	135,365	819	
471	31708	133,028	135,157	2,129	
472	31709	144,356	146,235	1,879	
473	31718	135,571	136,538	967	
474	31721	92,428	93,893	1,464	
475	31734	126,450	129,317	2,868	
476	51945	12,722	12,946	224	
477	51946	11,763	11,902	139	
478	51947	17,654	17,912	258	
479	51948	9,219	10,078	859	
546	90733	71,020	71,020	0	
547	90734	37,393	38,042	649	
549	90736	43,381	43,381	0	
550	90737	44,737	44,737	0	
551	90738	68,020	68,020	0	
552	90751	39,421	39,476	55	
553	90754	51,790	51,870	80	
554	90767	58,218	58,767	549	
555	90766	57,182	57,390	208	
556	51933	33,111	33,412	301	
557	51936	30,785	30,888	103	
558	51934	28,070	28,616	546	
559	51935	16,790	16,845	55	
560	52184	17,422	18,786	1,364	
561	52183	16,543	17,899	1,356	
562	52458	7,326	7,811	485	
563	52459	8,584	8,932	348	
564	52608	3,658	4,002	344	
565	52609	4,578	4,876	298	
10751	SVC TRK	127,978	128,001	23	DUNDEE SERVICE TRUCK
40144	SVC TRK	26,703	26,798	95	
A001	17736	56,292	56,292	0	
A003	17737	57,222	57,300	78	
A007	17738	73,699	74,851	1,152	
A008	90744	59,812	60,236	424	
A009	90745	48,843	49,871	1,028	
A201	51476	29,673	29,724	51	
A202	51773	28,374	29,715	1,341	

Totals:		**25,994,924**	**26,260,941**	**266,017**	

Bus#	Asset#	Starting Mileage	Ending Mileage	Total Mileage	Notes
1	36250	74,078	74,079	1	
2	36251	80,146	80,185	39	
3	36252	68,260	68,298	38	
4	36253	67,588	67,595	7	
5	26254	82,747	82,753	6	
6	26255	94,007	94,007	0	
7	40390	18,396	18,452	56	
8	40391	18,491	19,386	894	
9	40392	20,480	21,393	913	
10	36259	77,767	77,773	6	
11	36260	67,374	67,380	7	
12	36261	57,529	57,536	7	
14	36262	91,930	91,937	7	
15	36263	76,018	76,019	1	
16	36264	64,046	64,061	15	
17	36265	81,604	81,771	167	
18	36266	77,689	77,695	6	
19	36267	69,248	69,254	7	
20	36268	89,417	89,424	7	
21	36269	77,774	77,815	41	
22	36233	74,497	74,497	0	
23	36224	62,940	62,947	7	
24	16884	172,060	172,066	6	
24 NEW	19358	128,302	128,302	0	
25	25173	92,242	92,242	0	
26	25174	80,112	80,119	7	
27	25175	134,408	134,408	0	
28	33103	77,298	77,298	0	
29	33104	55,151	55,157	6	
30	16885	149,780	149,786	6	
30 NEW	19376	0	0	0	
31	40356	32,836	32,857	21	
32	40357	24,011	24,941	930	
33	40358	38,304	38,559	255	
34	40359	39,245	40,330	1,085	
35	40360	37,765	38,494	729	
36	40361	34,561	35,134	573	
37	40362	33,110	33,441	331	
38	40363	38,247	38,386	139	
39	40364	19,614	19,906	293	
40	40365	34,426	34,434	7	
41	16879	205,324	205,330	6	
41 NEW	22651	0	0	0	
42	30770	74,179	74,707	528	
43	40366	38,645	39,134	489	
44	40367	26,551	27,455	904	
45	40368	29,930	30,511	582	
46	40369	34,568	35,017	450	
47	40370	32,244	33,260	1,016	
48	40371	36,527	37,048	521	
49	40372	39,078	39,795	717	
50	40373	39,159	39,628	469	
51	40374	29,623	30,474	851	
52	40375	34,527	34,937	410	
53	10931	152,481	152,514	34	
54	10932	121,053	121,057	4	
55	40378	28,697	29,112	414	
56	40379	29,049	29,204	156	
57	40380	30,164	30,403	239	
58	40381	29,025	29,294	269	
59	40382	28,560	28,969	409	
60	40383	44,039	44,405	366	
61	40384	36,358	37,014	657	
62	40385	32,691	33,595	905	

63	30771	108,455	108,462	6	
64	40386	18,654	18,693	39	
65	40387	37,647	37,655	8	
66	40388	23,522	23,636	115	
67	25056	137,381	137,387	6	
68	25176	71,993	71,993	0	
69	25177	77,218	77,224	6	
70	25179	108,877	108,890	13	
72	11159	123,739	123,739	0	
72 NEW	22652	0	0	0	
73	18088	90,133	90,133	0	
74	11165	141,427	141,427	0	
75	18089	151,615	151,615	0	
76	18270	172,645	172,645	0	
77	18271	95,639	95,639	0	
78	18272	87,216	87,216	0	
79	18273	110,720	110,720	0	
80	20467	138,814	138,814	0	
81	20468	141,504	141,504	0	
82	20469	130,765	130,766	0	
83	20470	121,589	121,627	38	
84	20471	150,757	150,763	6	
85	20472	128,047	128,085	38	
86	25172	87,904	87,909	5	
87	17623	97,055	97,055	0	
88	17625	104,322	104,354	32	
89	17627	132,390	132,390	0	
90	22049	132,664	132,664	0	
91	22050	119,738	119,738	1	
92	18828	152,250	152,278	28	
93	29776	104,866	104,872	6	
94	17746	104,049	104,057	8	
95	25170	78,920	78,932	12	
96	25181	131,275	131,334	58	
97	29848	84,775	84,775	0	
98	35679	121,641	121,642	1	
99	35680	112,634	112,634	1	
100	35684	112,465	112,465	1	
101	35685	120,035	120,035	1	
102	40389	18,989	19,381	392	
103	40376	38,296	38,767	472	
104	40377	38,838	38,860	22	
172	36227	75,181	75,182	0	
173	36228	81,343	81,353	10	
174	36229	89,035	89,036	1	
175	16881	200,269	200,269	0	
176	16883	70,757	70,757	0	
176 NEW	19387	0	0	0	
177	36230	74,399	74,432	33	
178	36231	58,290	58,290	1	
179	36232	85,874	85,890	16	
180	36233	88,642	88,643	1	
181	36234	65,451	65,451	0	
182	36235	49,775	49,776	0	
183	30772	82,190	82,191	1	
184	10820	66,412	66,445	33	
185	34192	52,604	52,604	0	
186	36236	85,217	85,218	1	
187	36237	83,670	83,670	1	
188	36238	94,354	94,355	1	
189	36239	97,868	97,869	1	
190	36240	76,539	76,575	37	
191	36241	91,920	92,557	638	
192	36242	93,647	93,653	6	

193	36243	78,694	78,730	36	
194	36244	86,908	86,954	46	
195	23245	93,627	93,667	40	
196	36246	91,946	91,953	6	
197	36247	95,654	95,803	149	
198	36248	86,369	86,415	47	
199	36249	99,955	99,955	1	
200	31260	104,950	104,951	1	
201	32895	135,334	135,568	235	
202	32897	125,051	125,242	191	
203	32917	115,699	116,525	825	
204	32924	109,405	109,915	510	
205	32928	97,929	97,971	42	
206	32929	126,757	126,842	85	
213	10798	99,598	100,256	659	
214	10799	97,885	98,353	468	
219	30801	85,088	85,817	730	
220	30802	107,677	107,678	1	
221	30803	89,177	90,027	850	
222	30804	82,083	82,356	274	
224	21245	166,967	166,996	30	
225	21247	103,819	103,868	50	
226	21246	147,202	147,202	0	
232	36270	55,104	55,248	144	
233	36270	55,097	55,270	173	
235	36217	79,143	80,298	1,155	
236	36218	69,821	70,944	1,123	
237	36219	100,475	101,472	997	
238	36221	92,637	93,542	905	
239	21222	125,279	125,279	0	
240	21213	120,338	120,360	22	
241	16831	186,027	186,332	306	
242	21221	112,678	112,724	46	
243	60804	104,463	105,444	982	
244	60815	105,933	105,933	0	
245	30805	98,823	99,643	819	
246	36221	70,820	71,811	991	
247	36222	66,463	67,254	791	
248	10885	152,284	152,284	0	Gone
249	30806	87,495	88,303	808	
250	17722	165,796	165,796	0	Removed from service.
250 NEW	36576	59,802	59,802	0	
251	17723	214,104	214,644	540	
251 NEW	36584	0	0	0	
252	17724	203,244	204,710	1,466	
252 NEW	31415	0	0	0	
253	17725	173,894	175,147	1,253	
253 NEW	31416	0	0	0	
254	17726	159,804	159,804	0	
255	17727	180,139	180,984	845	
256	17728	171,664	171,664	0	
257	17729	181,751	182,500	748	
258	17730	237,587	239,242	1,655	
259	17731	217,771	218,346	575	
260	17732	242,155	242,373	218	
261	17733	196,895	198,018	1,122	
262	10920	216,353	216,353	0	
262 NEW	30044	85,561	86,387	826	
263	36256	72,754	72,754	0	
264	10922	153,932	154,367	436	
265	40519	28,324	29,190	866	
266	10924	159,503	159,503	0	
266 NEW	30059	0	0	0	
267	10925	219,128	219,133	5	

268	10926	182,585	182,637	52	
269	00269	190,138	190,387	249	
270	10927	170,750	170,809	59	
271	10928	168,998	169,067	69	
272	17734	199,379	199,645	266	
273	17735	148,405	148,958	553	
274	25053	136,338	137,115	777	
275	25054	113,307	113,345	38	
276	25055	147,650	148,553	903	
277	25057	133,924	134,607	683	
278	25058	130,056	131,280	1,224	
279	11156	83,852	83,894	42	
280	11162	136,394	136,442	49	
281	11161	137,909	137,909	1	
282	36257	80,123	80,185	62	
283	36258	62,427	62,473	45	
284	29662	151,914	152,880	966	
285	29663	155,192	155,193	1	
286	29664	119,010	119,642	632	
287	29665	110,067	110,524	457	
288	29666	89,142	89,486	344	
289	29667	107,849	108,577	728	
290	29668	106,754	108,436	1,682	
291	29669	110,178	111,526	1,348	
292	29670	90,201	91,131	930	
293	29671	126,764	128,145	1,382	
294	29672	113,585	114,594	1,010	
295	29673	129,147	129,724	577	
296	21229	103,857	103,944	87	
297	21242	130,349	130,354	5	
298	31167	113,839	114,597	757	
299	31168	126,191	127,141	950	
302	90231	62,164	62,164	0	Auctioned off
303	90232	64,490	64,490	0	Auctioned off
304	90233	61,932	62,630	698	
305	90234	47,856	48,189	333	
306	50953	50,911	51,333	422	
307	51790	28,541	28,997	456	
308	51791	50,884	51,476	592	
309	51937	32,318	32,705	387	
310	51938	37,813	37,813	0	
311	51939	26,230	26,915	685	
312	51940	30,000	30,481	481	
313	51941	25,524	25,960	436	
314	51942	40,137	40,737	600	
315	51943	28,812	29,903	1,091	
316	52110	26,354	27,312	958	
317	52139	28,553	29,428	875	
318	52251	14,200	14,647	447	
319	39995	23,013	23,574	561	
320	52455	10,531	11,064	533	
321	52456	10,456	10,840	384	
322	52457	10,325	10,325	0	
323	52660	3,720	4,353	633	
324	52661	3,888	4,528	640	
325	52700	1,988	2,535	547	
376	90712	94,500	94,500	0	B/H SERVICE TRUCK - Down
386	90723	44,380	44,854	474	
388	90722	42,695	42,695	0	
389	90725	48,713	48,713	0	
390	90727	39,661	39,661	0	
392	90747	9,722	9,756	34	
393	90746	33,883	33,883	0	
394	90749	57,451	58,043	592	

395	90750	64,578	64,678	100	Up for auction
396	90752	35,774	36,117	343	
397	50685	44,178	44,713	535	
398	50686	31,095	31,529	434	
459	51130	121,500	121,500	0	Removed from service.
460	31847	79,333	79,375	42	HHS
461	31689	154,879	154,879	0	DC
462	31845	139,373	139,800	427	
463	31846	101,993	102,133	140	
464	32181	149,450	149,630	180	
465	32211	148,458	148,804	347	
466	32231	125,424	126,947	1,523	
467	32468	143,632	144,425	792	
468	32469	202,894	203,014	120	
469	31706	191,886	193,934	2,048	
470	31707	135,365	135,886	521	
471	31708	135,157	135,323	166	
472	31709	146,235	146,379	144	
473	31718	136,538	137,462	924	
474	31721	93,893	94,865	973	
475	31734	129,317	130,718	1,401	
476	51945	12,946	13,001	55	
477	51946	11,902	13,323	1,421	
478	51947	17,912	19,763	1,851	
479	51948	10,078	10,421	343	
546	90733	71,020	71,020	0	
547	90734	38,042	38,042	0	
549	90736	43,381	43,381	0	
550	90737	44,737	44,737	0	
551	90738	68,020	68,020	0	
552	90751	39,476	39,476	0	
553	90754	51,870	51,870	0	
554	90767	58,767	58,981	214	
555	90766	57,390	57,541	151	
556	51933	33,412	33,651	239	
557	51936	30,888	30,888	0	
558	51934	28,616	29,741	1,125	
559	51935	16,845	17,320	475	
560	52184	18,786	18,890	104	
561	52183	17,899	18,214	315	
562	52458	7,811	10,605	2,794	
563	52459	8,932	9,321	389	
564	52608	4,002	5,126	1,124	
565	52609	4,876	7,272	2,396	
10751	SVC TRK	128,001	128,015	14	DUNDEE SERVICE TRUCK
40144	SVC TRK	26,798	26,881	83	
A001	17736	56,292	56,320	28	
A003	17737	57,300	57,358	58	
A007	17738	74,851	74,866	15	
A008	90744	60,236	60,265	29	
A009	90745	49,871	50,192	321	
A201	51476	29,724	29,724	0	
A202	51773	29,715	29,750	35	

Totals:		**26,260,941**	**26,359,658**	**98,717**	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
ALEXANDER LEIGH CENTER FOR AUTISM				AIDE	YES			HAR	
ALEXANDER LEIGH CENTER	YES			AIDE	YES			S/B	
ALEXANDER LEIGH CENTER	YES			AIDE	YES			S/B	
ALGONQUIN LAKES ES					YES			S/B	
ALGONQUIN LAKES ES	YES			AIDE	YES			W/C	
ALGONQUIN LAKES ES	YES				YES			S/B	
ALGONQUIN LAKES ES	YES				YES				
ALGONQUIN LAKES ES	YES				YES				
ALGONQUIN LAKES ES	YES				YES				
ALGONQUIN LAKES ES	YES		YES					S/S	
ALGONQUIN LAKES ES	YES				YES			S/S	
ALGONQUIN LAKES ES	YES				YES			S/B	
ALGONQUIN LAKES ES	YES							S/S	
ALGONQUIN LAKES ES	YES				YES			HAR	S/B
ALGONQUIN LAKES ES	YES				YES			S/B	
ALGONQUIN LAKES ES	YES				YES			S/B	
ALGONQUIN LAKES ES	YES				YES				
ALGONQUIN LAKES ES	YES				YES			S/S	
ALGONQUIN LAKES ES	YES				YES			S/S	
ALGONQUIN LAKES ES	YES							S/B	
ALGONQUIN LAKES ES	YES				YES				
ALGONQUIN LAKES ES	YES				YES				
ALGONQUIN MIDDLE SCHOOL					YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES			AIDE	YES			HAR	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOOL					YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES								
ALGONQUIN MIDDLE SCHOOL					YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOOL					YES			S/B	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
ALGONQUIN MIDDLE SCHOOL		YES			YES				
ALGONQUIN MIDDLE SCHOC	YES			AIDE	YES				
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOOL					YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES				
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES			YES	YES			HAR	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES			AIDE	YES			S/B	HAR
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOOL					YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES			AIDE	YES			HAR	S/B
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOOL					YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOC	YES				YES			S/B	
ALGONQUIN MIDDLE SCHOOL					YES			W/C	
ALLENDALE-STEPPING STONE-LINC				YES	YES				
BIG TIMBER ES	YES			AIDE	YES			S/B	
BIG TIMBER ES	YES				YES			S/B	
BIG TIMBER ES	YES			YES				HAR	
BIG TIMBER ES	YES				YES			S/S	
BIG TIMBER ES	YES				YES			S/B	
BIG TIMBER ES	YES				YES			S/S	
BIG TIMBER ES	YES				YES			S/B	
BIG TIMBER ES	YES				YES			HAR	
BIG TIMBER ES	YES				YES			HAR	
BIG TIMBER ES	YES				YES			S/S	
BIG TIMBER ES	YES				YES			S/B	
BIG TIMBER ES	YES							HAR	
BIG TIMBER ES				YES	YES			HAR	
CARPENTERSVILLE MS					YES			S/B	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
CARPENTERSVILLE MS	YES							W/C	
CHILDS VOICE				AIDE	YES			S/S	
CHILDS VOICE				AIDE	YES			S/S	
CLAREWOODS ACADEMY	YES				YES			S/B	
CLAREWOODS ACADEMY-IN	YES			AIDE	YES			S/B	
CLAREWOODS ACADEMY-IN	YES			AIDE	YES				
CLAREWOODS ACADEMY-INT				AIDE	YES			S/B	
CLASSROOM CONNECTION				AIDE	YES				S/S
CORE ACADEMY INT	YES			AIDE	YES			HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES			AIDE					
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES		YES					S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER			YES					S/S	
DELACEY CENTER	YES								
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							W/C	S/S
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES				YES			S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES								S/S
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							W/C	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES				YES			S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
DELACEY CENTER	YES		YES					S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER								S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES			AIDE				W/C	S/S
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES				YES			S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES		YES					S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES		YES					S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES			AIDE				W/C	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							W/C	S/S
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES				YES			S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES				YES			S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES		YES					S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES				YES			HAR	
DELACEY CENTER	YES					YES		W/C	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES			AIDE	YES			W/C	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES			AIDE				W/C	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES		YES					S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES		YES	AIDE				W/C	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							HAR	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DELACEY CENTER	YES							S/S	
DUNDEE CROWN HIGH SCHOOL								W/C	
DUNDEE CROWN HIGH SCHOOL					YES			S/B	
DUNDEE CROWN HIGH SCHOOL					YES			W/C	S/B
DUNDEE CROWN HIGH SCHOOL				AIDE	YES				
DUNDEE CROWN HIGH SCHOOL					YES			W/C	HAR
DUNDEE CROWN HIGH SCHOOL				AIDE	YES			W/C	
DUNDEE CROWN HIGH SCH	YES			AIDE	YES				
DUNDEE MS				AIDE	YES				
DUNDEE MS	YES				YES			S/B	
DUNDEE MS	YES	YES		AIDE	YES			W/C	
DUNDEE MS	YES				YES			S/B	
DUNDEE MS	YES		YES	AIDE	YES			HAR	
DUNDEE MS	YES	YES			YES			S/B	
DUNDEE MS				AIDE	YES				
DUNDEE MS	YES			AIDE	YES			W/C	
DUNDEE MS	YES				YES			W/C	
DUNDEE MS	YES				YES			S/B	
DUNDEE MS	YES			AIDE	YES			HAR	S/B
DUNDEE MS	YES				YES				

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
DUNDEE MS	YES				YES				
DUNDEE MS	YES		YES	AIDE	YES			S/B	
DUNDEE MS	YES				YES			S/B	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES				YES			S/S	
EASTVIEW ES					YES			S/B	
EASTVIEW ES	YES			AIDE	YES			HAR	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES					YES			S/B	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES				YES				
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES			AIDE	YES			HAR	S/B
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES			AIDE	YES			W/C	
EASTVIEW ES	YES							HAR	
EASTVIEW ES	YES			AIDE	YES			W/C	
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES			AIDE	YES			S/S	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES				YES			HAR	
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES				YES			S/S	
EASTVIEW ES					YES			S/B	
EASTVIEW ES	YES				YES			HAR	S/S
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES			AIDE	YES			HAR	
EASTVIEW ES	YES			AIDE	YES			HAR	
EASTVIEW ES	YES			AIDE	YES			S/B	
EASTVIEW ES	YES							S/B	
EASTVIEW ES	YES			YES	YES			W/C	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES			AIDE	YES			S/S	
EASTVIEW ES	YES			AIDE	YES			W/C	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
EASTVIEW ES	YES				YES			HAR	
EASTVIEW ES	YES							S/S	
EASTVIEW ES	YES			AIDE	YES			W/C	
EASTVIEW ES				AIDE	YES			HAR	
EASTVIEW ES	YES			AIDE	YES			HAR	
EASTVIEW ES	YES				YES			S/S	
EASTVIEW ES	YES				YES			S/B	
EASTVIEW ES	YES				YES			S/B	
ECC		YES							
ECC				AIDE	YES				
ECC	YES				YES			S/B	
GARY WRIGHT ES	YES								
GARY WRIGHT ES								S/B	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES		YES		YES			S/B	
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES			AIDE	YES			S/B	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES				YES			S/S	
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES				YES			S/S	
GILBERTS ES	YES				YES				
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES				YES				
GILBERTS ES	YES							S/S	
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES				YES			S/S	
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
GILBERTS ES	YES				YES				
GILBERTS ES	YES			AIDE	YES			S/B	HAR
GILBERTS ES	YES							S/S	
GILBERTS ES	YES				YES			S/B	
GILBERTS ES	YES							S/S	
GILBERTS ES	YES							S/S	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY					YES			S/B	
GOLFVIEW ELEMENTARY	YES								
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY				AIDE				W/C	
GOLFVIEW ELEMENTARY								S/B	
GOLFVIEW ELEMENTARY					YES			S/B	
GOLFVIEW ELEMENTARY								S/B	
HAMPSHIRE ES								W/C	
HAMPSHIRE HS					YES			W/C	
HAMPSHIRE HS		YES		AIDE					
HAMPSHIRE HS					YES			W/C	
HAMPSHIRE HS					YES			S/B	
HAMPSHIRE HS	YES								
HAMPSHIRE HS					YES			S/B	
HAMPSHIRE HS	YES	YES			YES	YES	YES	W/C	
HAMPSHIRE HS	YES				YES			S/B	
HAMPSHIRE MS				AIDE	YES			S/B	
HAMPSHIRE MS				YES					
HAMPSHIRE MS	YES				YES			S/B	
HAMPSHIRE MS	YES				YES			S/B	
HAMPSHIRE MS	YES				YES			S/B	
HAMPSHIRE MS				AIDE	YES			S/B	
HIGH ROADS	YES	YES		AIDE	YES			S/S	HAR
HIGH ROADS					YES			S/B	
HIGH ROADS					YES			S/B	
HIGH ROADS	YES							HAR	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
HIGH ROADS	YES			AIDE	YES			S/B	
HIGH ROADS				AIDE	YES			S/B	
HIGH ROADS INTENSIVE	YES	YES		AIDE	YES			S/B	
HOPE LEARNING ACADEMY	YES			AIDE	YES			HAR	
INNOVATIONS ACADEMY HS VOC ED INT				AIDE	YES				
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
JACOBS HIGH SCHOOL					YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			W/C	S/B
JACOBS HIGH SCHOOL	YES			AIDE	YES			W/C	S/B
JACOBS HIGH SCHOOL				AIDE	YES			W/C	
JACOBS HIGH SCHOOL	YES				YES			W/C	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES			HAR	
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
JACOBS HIGH SCHOOL					YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			HAR	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL				AIDE	YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			W/C	
JACOBS HIGH SCHOOL				AIDE	YES			W/C	S/B
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL					YES			S/B	
JACOBS HIGH SCHOOL				AIDE	YES				
JACOBS HIGH SCHOOL	YES	YES			YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES	YES			YES	YES		W/C	
JACOBS HIGH SCHOOL					YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL					YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES			AIDE	YES			W/C	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL				AIDE	YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL					YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES			AIDE	YES			W/C	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
JACOBS HIGH SCHOOL	YES				YES				
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
JACOBS HIGH SCHOOL	YES				YES			S/B	
JACOBS HIGH SCHOOL	YES			AIDE	YES			S/B	
KIRK SCHOOL				AIDE	YES			S/B	HAR
KIRK SCHOOL					YES			HAR	
LAKE IN THE HILLS ES	YES				YES			S/B	
LAKEWOOD SCHOOL	YES								
LIBERTY ES	YES							S/S	
LIBERTY ES	YES								
LIBERTY ES	YES							S/S	
LIBERTY ES	YES							S/S	
LIBERTY ES			YES						
LINCOLN PRAIRIE ES	YES							S/S	
LINCOLN PRAIRIE ES	YES			AIDE	YES			S/B	BUCKLE GUARD
LINCOLN PRAIRIE ES	YES			AIDE	YES			W/C	
LINCOLN PRAIRIE ES			YES					S/B	
LINCOLN PRAIRIE ES	YES			AIDE	YES			S/S	
LINCOLN PRAIRIE ES	YES				YES			HAR	
LINCOLN PRAIRIE ES	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
LINCOLN PRAIRIE ES								S/B	
LINCOLN PRAIRIE ES	YES							S/S	
LINCOLN PRAIRIE ES	YES		YES	AIDE	YES			S/S	
LINCOLN PRAIRIE ES	YES							S/S	
LINCOLN PRAIRIE ES	YES				YES			W/C	S/S
LINCOLN PRAIRIE ES	YES				YES			S/B	
LINCOLN PRAIRIE ES	YES				YES			HAR	
LINCOLN PRAIRIE ES	YES							S/S	
LINCOLN PRAIRIE ES	YES			YES	YES			S/B	
LINCOLN PRAIRIE ES	YES		YES		YES			S/S	
LINCOLN PRAIRIE ES	YES							S/S	
LINCOLN PRAIRIE ES	YES							S/S	
LINCOLN PRAIRIE ES					YES			W/C	S/B
LINCOLN PRAIRIE ES	YES		YES	AIDE	YES			HAR	
LINCOLN PRAIRIE ES	YES							S/S	
MARKLUND DAY SCHOOL		A/C						W/C	
MARKLUND DAY SCHOOL		YES			YES			HAR	
MEADOWDALE ES	YES								
METROPOLITAN PREP HS EXT				AIDE	YES				
MINER SCHOOL	YES			AIDE	YES			HAR	
NEUBERT ES			YES					S/B	
NEUBERT ES	YES				YES			S/S	
NEUBERT ES								S/S	
NEUBERT ES	YES				YES			HAR	
NEUBERT ES	YES				YES			HAR	
NEUBERT ES	YES			YES	YES			HAR	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES	YES				YES				
NEUBERT ES	YES				YES				
NEUBERT ES	YES				YES			S/B	
NEUBERT ES					YES			S/B	
NEUBERT ES								HAR	
NEUBERT ES								S/B	
NEUBERT ES	YES			AIDE	YES			S/B	
NEUBERT ES	YES				YES				
NEUBERT ES	YES				YES			S/B	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
NEUBERT ES	YES			AIDE	YES			HAR	
NEUBERT ES				AIDE				HAR	
NEUBERT ES	YES							HAR	
NEUBERT ES	YES				YES			S/S	
NEUBERT ES								S/S	
NEUBERT ES	YES				YES			S/S	
NEUBERT ES	YES			AIDE	YES			S/B	
NEUBERT ES	YES			AIDE	YES			S/B	
NEUBERT ES	YES		YES					S/S	
NEUBERT ES	YES				YES			HAR	
NEUBERT ES	YES							S/S	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES								S/B	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES	YES				YES			HARNESS	
NEUBERT ES				YES	YES			HAR	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES					YES			S/S	
NEUBERT ES	YES			AIDE	YES			S/B	
NEUBERT ES								S/B	
NEUBERT ES					YES			S/B	
NEUBERT ES	YES				YES			S/B	
NEUBERT ES	YES							S/S	
NEUBERT ES	YES			AIDE	YES			S/B	BUCKLE GUARD
NEUBERT ES	YES							S/S	
NEUBERT ES	YES			AIDE	YES			S/S	
NEUBERT ES	YES				YES			S/S	
NEUBERT ES	YES								
NEUBERT ES					YES			S/S	
OAKRIDGE(CEO)				AIDE	YES				
OAKRIDGE(CEO)				AIDE	YES				
PARKLAND PREP LITH					YES			HAR	
PARKLAND PREP LITH					YES			S/B	
PARKLAND PREP LITH					YES			S/B	
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP ACADEMY				AIDE	YES				

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP ACADEMY					YES			S/B	
PARKLAND PREP ACADEMY				AIDE	YES				
PARKLAND PREP/INTENSIVE	YES				YES				
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							YES	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES								HAR	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
PARKVIEW ES	YES							S/S	
SEAL				AIDE	YES			S/S	HAR
SEAL QUEST	YES			AIDE	YES			S/B	
SEAL QUEST	YES			AIDE	YES			S/B	
SEAL QUEST				AIDE	YES			S/S	
SEAL QUEST	YES			YES	YES				
SEAL QUEST	YES			AIDE	YES			S/B	
SEAL QUEST				AIDE	YES			S/B	BGUARD
SEAL WEST INTENSIVE	YES				YES			HAR	
SEAL WEST INTENSIVE	YES				YES			S/B	
SEAL WEST INTENSIVE				AIDE	YES			HAR	
SLEEPY HOLLOW ES	YES			AIDE				S/B	
SLEEPY HOLLOW ES								S/B	
SLEEPY HOLLOW ES								S/B	
SLEEPY HOLLOW ES	YES							S/B	
SLEEPY HOLLOW ES	YES				YES				
SLEEPY HOLLOW ES	YES							S/B	
SLEEPY HOLLOW ES	YES				YES			S/B	
SLEEPY HOLLOW ES	YES				YES			S/B	
SLEEPY HOLLOW ES	YES				YES			S/B	
SLEEPY HOLLOW ES	)ULT RELEASE				YES			HAR	
SLEEPY HOLLOW ES					YES			S/B	
SLEEPY HOLLOW ES	YES				YES				
SLEEPY HOLLOW ES	YES							S/B	
SLEEPY HOLLOW ES	YES				YES				
SLEEPY HOLLOW ES	YES				YES				
SLEEPY HOLLOW ES	YES				YES				
SLEEPY HOLLOW ES	YES				YES			S/B	
SLEEPY HOLLOW ES	YES							S/B	
SLEEPY HOLLOW ES					YES			S/B	
SLEEPY HOLLOW ES	YES				YES			S/B	
SLEEPY HOLLOW ES	YES				YES			S/S	
SLEEPY HOLLOW ES					YES			S/B	
SLEEPY HOLLOW ES					YES			S/B	

School Name	ADULT RELEASE	AIR CONDITIONING	ASSISTANCE ON/OFF BUS	BUS AIDE	CURB TO CURB	NURSE	OXYGEN	ACCOMODATIONS 1	ACCOMODATIONS 2
SOUTH CAMPUS				AIDE	YES			HAR	
SUMMIT OF ELGIN					YES			W/C	S/B
WESTFIELD ELEMENTARY S	YES			AIDE	YES			S/B	
WESTFIELD ELEMENTARY SCHOOL				AIDE					
WESTFIELD ELEMENTARY S	YES							S/S	
WESTFIELD ELEMENTARY S	YES							S/S	
WESTFIELD ELEMENTARY S	YES			AIDE	YES			S/B	
WESTFIELD ELEMENTARY S	YES			AIDE	YES			S/S	
WESTFIELD ELEMENTARY SCHOOL				AIDE					
WESTFIELD ELEMENTARY SCHOOL				AIDE	YES			W/C	
WESTFIELD ELEMENTARY S	YES							S/S	
WESTFIELD ELEMENTARY S	YES			AIDE	YES			S/B	
WESTFIELD ELEMENTARY SCHOOL					YES			S/B	
WESTFIELD ELEMENTARY SCHOOL				AIDE					
WESTFIELD ELEMENTARY S	YES				YES			S/S	
WESTFIELD ELEMENTARY S	YES							S/S	
WESTFIELD ELEMENTARY S	YES			AIDE	YES			S/B	
WESTFIELD ELEMENTARY S	YES							S/S	
WESTFIELD MIDDLE SCHOOL			YES		YES				
WESTFIELD MIDDLE SCHOO	YES				YES				
WINSTON KNOLLS	YES			AIDE	YES			HAR	
WINSTON KNOLLS	YES			AIDE	YES			HAR	
WINSTON KNOLLS	YES				YES			S/B	
WINSTON KNOLLS				AIDE	YES				
WINSTON KNOLLS				AIDE	YES			HAR	
WINSTON KNOLLS	YES			AIDE	YES			S/B	
WINSTON KNOLLS	YES			AIDE	YES			HAR	

ACCOMMODATIONS KEY
S/S IS STAR SEAT
S/B IS SEATBELT
HAR IS HARNESS
W/C IS WHEELCHAIR

BUS #	ASSET#	YARD	VIN	YEAR	MAKE	MODEL	TYPE	LOC	USAGE	OWNER	DPF	BUS TYPE	Capicity
1	36250	B	1BAKGCPH9EF303925	2014	BB	Bus	Conv	B	RTE	NEC		DAF	71
2	36251	B	1BAKGCPH7EF303924	2014	BB	Bus	Conv	B	RTE	NEC		DAF	71 / 16 Star
3	36252	B	1BAKGCPH4FF308208	2015	BB	Bus	Conv	B	RTE	NEC		DAF	71
4	36253	B	1BAKGCPH8FF307367	2015	BB	Bus	Conv	B	RTE	NEC		DAF	71
5	36254	B	1BAKGCPH2FF307378	2015	BB	Bus	Conv	B	RTE	NEC		DAF	71
6	36255	B	1BAKGCPH8FF307501	2015	BB	Bus	Conv	B	RTE	NEC		DAF	71
7	40390	D	4DRBUC8N6MB055153	2021	IH	Bus	Conv	D	RTE	NEC		CA	71 / 32 Star
8	40391	D	4DRBUC8N8MB055154	2021	IH	Bus	Conv	D	RTE	NEC		CA	71 / 32 Star
9	40392	D	4DRBUC8NXMB055155	2021	IH	Bus	Conv	D	RTE	NEC		CA	71
10	36259	B	1BABJCPH4FF310106	2015	BB	Bus	COE	B	RTE	NEC		DAF	71
11	36260	B	1BABLCPH1DF291702	2013	BB	Bus	COE	B	RTE	NEC		DAF	77
12	36261	B	1BABKCPH4DF292796	2013	BB	Bus	COE	B	RTE	NEC		DAF	78
14	36262	B	1BABKCPH6DF292797	2013	BB	Bus	COE	B	RTE	NEC		DAF	78
15	36263	B	1BABKCPH0EF297821	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
16	36264	B	1BDBLCPH3EF301568	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
17	36265	B	1BABLCPH8EF303054	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
18	36266	B	1BABLCPH7EF303059	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
19	36267	B	1BDBLCPH7EF299307	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
20	36268	B	1BDBLCPH7EF299310	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
21	36269	B	1BDBLCPH9EF299311	2014	BB	Bus	COE	B	RTE	NEC		DAF	77
23	36224	B	4DRBUC8P3GB724212	2016	IH	Bus	Conv	B	RTE	NEC		DAF	72
24	19358	B	4UZABRDTXBCAX6168	2011	Thomas	Bus	Conv	B	RTE	NEC		CA	71
25	25173	B	4DRBWAANXEB778840	2014	IH	Bus	COE	B	RTE	NEC	AC	DAR	84
26	25174	B	ADRBWAAN1EB778841	2014	IH	Bus	COE	B	RTE	NEC	AC	DAR	84
27	25175	B	4DRBWAAN3EB778842	2014	IH	Bus	COE	B	RTE	NEC		DAR	84
28	33103	B	4DRBWAAN9HB650450	2017	IH	Bus	COE	B	RTE	NEC		DAR	84
29	33104	B	4DRBWAAN0HB650451	2017	IH	Bus	COE	B	RTE	NEC		DAR	84
30	20467	B	1T88U4E24B1141092	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
31	40356	B	4DRBUC8N2MB045560	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
32	40357	B	4DRBUC8N4MB045561	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
33	40358	B	4DRBUC8N6MB045562	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
34	40359	B	4DRBUC8N8MB045563	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
35	40360	B	4DRBUC8NXMB045564	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
36	40361	B	4DRBUC8N1MB045565	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
37	40362	B	4DRBUC8N3MB045566	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
38	40363	B	4DRBUC8N5MB045567	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
39	40364	B	4DRBUC8N7MB045568	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
40	40365	B	4DRBUC8N9MB045569	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
41	19376	B	4UZABRDT1BCAX6186	2011	TH	Bus	Conv	B	RTE	NEC		CA	71
42	30770	B	4DRBUC8N2GB110931	2016	IH	Bus	Conv	B	RTE	NEC		CA	72
43	40366	B	4DRBUC8N5MB045570	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
44	40367	B	4DRBUC8N7MB045571	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
45	40368	B	4DRBUC8N9MB045572	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
46	40369	B	4DRBUC8N0MB045573	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
47	40370	B	4DRBUC8N2MB045574	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
48	40371	B	4DRBUC8N4MB045575	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
49	40372	B	4DRBUC8N6MB045576	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
50	40373	B	4DRBUC8N8MB045577	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
53	20470	D	1T88U4E2XB1141095	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
54	20472	D	1T88U4E23B1141097	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
55	40378	B	4DRBUC8N1MB045582	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
56	40379	B	4DRBUC8N3MB045583	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
57	40380	B	4DRBUC8N5MB045584	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
58	40381	B	4DRBUC8N7MB045585	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
59	40382	B	4DRBUC8N9MB045586	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
60	40383	B	4DRBUC8N0MB045587	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
61	40384	B	4DRBUC8N2MB045588	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
62	40385	B	4DRBUC8N4MB045589	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
63	30771	B	4DRBUC8N4GB110932	2016	IH	Bus		B	RTE	NEC		CA	72
64	40386	B	4DRBUC8N0MB045590	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
65	40387	B	4DRBUC8N2MB045591	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
66	40388	B	4DRBUC8N4MB045592	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
67	25056	B	4DRBUAAN3EB780659	2013	IH	Bus		B	RTE	NEC	YES	CA	77
68	25176	B	4DRBWAAN5EB778843	2014	IH	Bus	COE	B	RTE	NEC		DAR	84
69	25177	B	4DRBWAAN7EB778844	2014	IH	Bus	COE	B	RTE	NEC		DAR	84 / 8 Star
70	25179	B	4DRBWAAN0EB778846	2014	IH	Bus	COE	B	RTE	NEC		DAR	84
72	22651	D	1BAKGCPAXDF290751	2013	BB	Bus	Conv	D	RTE	NEC		CE	71

73	61174	B	**4DRBUC8N7PB874418**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
74	22652	D	**1BAKGCPA1DF290752**	2013	BB	Bus	Conv	D	RTE	NEC		CE	71
75	61175	B	**4DRBUC8N9PB874419**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
77	61177	B	**4DRBUC8N7PB874421**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
78	61178	B	**4DRBUC8N9PB874422**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
79	61179	B	**4DRBUC8N0PB874423**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
82	20469	B	**1T88U4E28B1141094**	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
83	20470	D	**1T88U4E2XB1141095**	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
84	20471	B	**1T88U4E21B1141096**	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
86	25172	B	**4DRBWAAN3EB778839**	2014	IH	Bus	COE	B	RTE	NEC		DAR	84
87	61180	B	**4DRBUC8N2PB874424**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
88	61181	B	**4DRBUC8N4PB874425**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
89	61182	B	**4DRBUC8N6PB874426**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
92	18828	D	**1T88U4E20B1136097**	2011	TH	Bus	COE	B	RTE	NEC		DAF	84
93	29776	B	**4DRBUC8N5FB643273**	2015	IH	Bus		B	RTE	NEC		CA	77
94	61183	N	**4DRBUC8N8PB874427**	2023	IH	Bus	Conv	B	RTE	NEC		CE	77
95	25170	B	**4DRBWAAN6EB778821**	2014	IH	Bus	COE	B	RTE	NEC		DAR	78
96	25181	B	**4DRBWAAN4EB778848**	2014	IH	Bus	COE	B	RTE	NEC		DAR	78 / 32 Star
97	29848	B	**4DRBWAAN1FB646230**	2015	IH	Bus	COE	B	RTE	NEC		DAR	
98	35679	B	**4DRBUAAN8EB486819**	2013	IH	Bus	Conv	B	RTE	NEC		CA	78
99	35680	B	**4DRBUAAN4EB486820**	2013	IH	Bus	Conv	B	RTE	NEC		CA	78
100	35684	B	**4DRBUAAN8EB486822**	2013	IH	Bus	Conv	B	RTE	NEC		CA	78
101	35685	B	**4DRBUAAN6EB486818**	2013	IH	Bus	Conv	B	RTE	NEC		CA	78
102	40389	B	**4DRBUC8N6MB045593**	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
103	40376	B	**4DRBUC8N8MB045580**	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
104	40377	B	**4DRBUC8NXMB045581**	2021	IH	Bus	Conv	B	RTE	NEC		CA	77
172	36227	B	**4DRBUC8P1GB723916**	2016	IH	Bus		B	RTE	NEC		DAF	72
173	36228	B	**4DRBUC8P3GB723917**	2016	IH	Bus		B	RTE	NEC		DAF	72
174	36229	B	**4DRBUC8PXGB724479**	2016	IH	Bus	Conv	B	RTE	NEC		DAF	77
175	36223	B	**4DRBUC8P1GB724211**	2016	IH	Bus		B	RTE	NEC		DAF	77
176	19387	B	**4UZABRDT6BCAX6197**	2011	TH	Bus	Conv	B	RTE	NEC		CE	71
177	36230	B	**4DRBUC8P1GB724483**	2016	IH	Bus	Conv	B	RTE	NEC		DAF	71
178	36231	B	**4DRBUC8P3GB724484**	2016	IH	Bus	Conv	B	RTE	NEC		DAF	77
179	36232	B	**4DRBUC8P9GB724490**	2016	IH	Bus		B	RTE	NEC		DAF	72
180	36233	B	**4DRBUC8P7GB724648**	2016	IH	Bus		B	RTE	NEC		DAF	77
181	36234	B	**4DRBUC8P9GB724649**	2016	IH	Bus		B	RTE	NEC		DAF	77
182	36235	B	**4DRBUC8P5GB724650**	2016	IH	Bus		B	RTE	NEC		DAF	72
183	30772	B	**4DRBUC8N6GB110933**	2016	IH	Bus	Conv	B	RTE	NEC		CA	72
184	34191	B	**4DRBWAAN3HB572229**	2017	IC	Bus	COE	B	RTE	NEC		DAR	84
185	34192	B	**4DRBWAANXHB572230**	2017	IC	Bus	COE	B	RTE	NEC		DAR	84
186	36236	B	**4DRBUC8P0FB514262**	2015	IH	Bus		B	RTE	NEC		DAF	72
187	36237	B	**4DRBUC8N5FB514157**	2015	IH	Bus		B	RTE	NEC		DAF	77
188	36238	B	**4DRBUC8N7FB514158**	2015	IH	Bus		B	RTE	NEC		DAF	*77
189	36239	B	**4DRBUC8N9FB514159**	2015	IH	Bus		B	RTE	NEC		DAF	*77
190	36240	B	**4DRBUC8N5FB514160**	2015	IH	Bus		B	RTE	NEC		DAF	77
191	36241	B	**4DRBUC8N7FB514161**	2015	IH	Bus		B	RTE	NEC		DAF	77
192	36242	B	**4DRBUC8N9FB514162**	2015	IH	Bus		B	RTE	NEC		DAF	77
193	36243	B	**4DRBUC8N6FB514166**	2015	IH	Bus		B	RTE	NEC		DAF	77
194	36244	B	**4DRBUC8N5FB514174**	2015	IH	Bus		B	RTE	NEC		DAF	77
195	36245	B	**4DRBUC8N7FB514175**	2015	IH	Bus		B	RTE	NEC		DAF	77
196	36246	B	**4DRBUC8N0FB514177**	2015	IH	Bus		B	RTE	NEC		DAF	77
197	36247	D	**4DRBUC8N4FB514179**	2015	IH	Bus		D	RTE	NEC		DAF	77
198	36248	D	**4DRBUC8P2FB665815**	2015	IH	Bus		D	RTE	NEC		DAF	72
199	36249	D	**4DRBUC8P4FB665816**	2015	IH	Bus		D	RTE	NEC		DAF	72
200	31260	D	**4DRBUC8N7GB225802**	2016	IH	Bus		D	RTE	NEC	YES	CA	35
201	32895	D	**1GB3G3BGXF1225599**	2015	Chev	Mini	Conv	D	RTE	NEC		AAS	28
202	32897	D	**1GB3G3BG5F1225106**	2015	Chev	Mini	Conv	D	RTE	NEC		AAS	28
203	32917	D	**1GB3G3BG1F1112463**	2015	Chev	Mini		D	RTE	NEC		AAS	
204	32924	D	**1GB3G3BG4F1106933**	2015	Chev	Mini	Conv	D	RTE	NEC		AAS	28
205	32928	D	**1GB3G3BG2F1104324**	2015	Chev	Mini	Conv	D	RTE	NEC		AAS	29
206	32929	D	**1GB3G3BG1F1104668**	2015	Chev	Mini	Conv	D	RTE	NEC		AAS	29
213	33982	D	**1GB6GUBG5G1298268**	2016	Chev	Mini	Conv	D	RTE	NEC		AAD	20
214	34177	D	**1GB6GUBGXG1304985**	2016	Chev	Mini	Conv	D	RTE	NEC		AAD	20
219	30801	D	**4DRBUC8N9GB110991**	2016	IH	Bus	Conv	D	RTE	NEC		CW	33
220	30802	D	**4DRBUC8N0GB110992**	2016	IH	Bus	Conv	D	RTE	NEC		CW	33
221	30803	D	**4DRBUC8N2GB110993**	2016	IH	Bus	Conv	D	RTE	NEC		CW	33
222	30804	D	**4DRBUC8N4GB110994**	2016	IH	Bus	Conv	D	RTE	NEC		CW	33

224	21245	D	**1BAKCCPA5CF287945**	2012	BB	Bus	Conv	D	RTE	NEC		DWF	32+4
225	21247	D	**1BAKCCPA9CF287947**	2012	BB	Bus	Conv	D	RTE	NEC		DWF	32+4
226	21246	D	**1BAKCCPA7CF287946**	2012	BB	Bus		D	RTE	NEC		CAW	32+4
232	36270	D	**1BABLCPA4FF308773**	2015	BB	Bus		D	RTE	NEC		AWD	27+3
233	36271	D	**1BABLCPA6FF308774**	2015	BB	Bus		D	RTE	NEC		CW	20+5
235	36217	D	**4DRAPSKK6EB479509**	2014	IH	Bus		D	RTE	NEC		CA	35
236	36218	D	**4DRAPSKK6DB047517**	2013	IH	Bus		D	RTE	NEC		CA	35
237	36219	D	**4DRAPSKKXDB077409**	2013	IH	Bus		D	RTE	NEC		CA	35
238	36220	D	**4DRAPSKKXEB768070**	2014	IH	Bus	Conv	D	RTE	NEC		CA	35
239	21222	D	**1BAKBCPA0CF287922**	2012	BB	Bus	Conv	D	RTE	NEC		CA	47
240	21213	D	**1BAKBCPAXCF287913**	2012	BB	Bus	Conv	D	RTE	NEC		CA	47
242	21221	D	**1BAKBCPA9CF287921**	2012	IH	Bus	Conv	D	RTE	NEC		CA	47
243	60804	D	**4DRBUAAP4FB643877**	2015	IH	Bus	Conv	D	RTE	NEC		CA	48
244	60815	D	**4DRBUAAP9FB643888**	2015	IH	Bus	Conv	D	RTE	NEC		CW	26+4
245	30805	D	**4DRBUC8N6GB110995**	2016	IH	Bus	Conv	D	RTE	NEC		CW	33
246	36221	D	**4DRBUC8P1GB003435**	2016	IH	Bus		D	RTE	NEC		AAD	27
247	36222	D	**4DRBUC8P0GB068549**	2016	IH	Bus	Conv	D	RTE	NEC		AAD	48
249	30806	D	**4DRBUC8N8GB110996**	2016	IH	Bus	Conv	D	RTE	NEC		CW	33
250	36576	D	**1GB3GRBG9G1896913**	2016	Chev	Mini	Conv	D	RTE	NEC		AWD	12+2
251	36584	D	**1GB3GRBGXG1302251**	2016	Chev	Mini	Conv	D	RTE	NEC		AWD	12+2
252	31415	D	**1GB3G3BG5F1279117**	2015	Chev	Mini	Conv	D	RTE	NEC		DRW	28
253	31416	D	**1GB3G3BG8F1277765**	2015	Chev	Mini	Conv	D	RTE	NEC		DRW	28
254	43046	D	**1HA6GUB72NN004418**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
255	43047	D	**1HA6GUB74NN004436**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
256	43048	D	**1HA6GUB76NN004440**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
257	43049	D	**1HA6GUB73NN004606**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
258	43050	D	**1HA6GUB76NN004616**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
259	43051	D	**1HA6GUB7XNN004585**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
260	43052	D	**1HA6GUB78NN004424**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
261	43053	D	**1HA6GUB77NN004432**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
262	30044	D	**4DRBUC8N9FB657905**	2015	IH	Bus	Conv	D	RTE	NEC		CW	36+5
263	36256	D	**1BAKGCPH7FF307487**	2015	BB	Bus	Conv	D	RTE	NEC		DAF	71
264	41937	D	**4DRBUPWNXPB007489**	2023	IH	Bus	Conv	D	RTE	NEC		CW	30+2 Track
265	40519	D	**4DRBUC8N9MB207815**	2021	IH	Bus	Conv	D	RTE	NEC		CW	
266	30059	D	**4DRBUC8N5FB657920**	2015	IH	Bus	Conv	D	RTE	NEC		CW	36+5
267	41938	D	**4DRBUPWN6PB007490**	2023	IH	Bus	Conv	D	RTE	NEC		CW	30+2 Track
268	41939	D	**4DRBUPWN8PB007491**	2023	IH	Bus	Conv	D	RTE	NEC		CW	30+2 Track
269	41940	D	**4DRBUPWNXPB007492**	2023	IH	Bus	Conv	D	RTE	NEC		CW	30+2 Track
270	41941	D	**4DRBUPWN1PB007493**	2023	IH	Bus	Conv	D	RTE	NEC		CW	30+2 Track
271	41942	D	**4DRBUPWN4PB226884**	2023	IH	Bus	Conv	D	RTE	NEC		CW	30+2 Track
272	43054	D	**1HA6GUB77NN004480**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
273	43055	D	**1HA6GUB77NN004611**	2022	Chev	Mini	Conv	D	RTE	NEC		AAD	27
274	25053	D	**1GB3G3BLXD1168508**	2013	Chev	Mini		D	RTE	NEC		AAD	21
275	25054	D	**1GB3G3BL5D1167816**	2013	Chev	Mini	Conv	D	RTE	NEC		AAD	21
276	25055	D	**1GB3G3BL0D1168601**	2013	Chev	Mini	Conv	D	RTE	NEC		AAD	21
277	25057	D	**4DRBUAANXEB780660**	2013	IH	Bus	Conv	D	RTE	NEC		CW	48+2
278	25058	D	**4DRBUAAN1EB780661**	2013	IH	Bus		D	RTE	NEC		CW	48+2
279	22049	D	**1T88S4E29C1151253**	2012	TH	Bus	COE	D	RTE	NEC	YES	DAF	78
280	22050	D	**1T88S4E20C1151254**	2012	TH	Bus	COE	D	RTE	NEC	YES	DAF	78
281	18828	D	**1T88U4E20B1136097**	2011	TH	Bus	COE	D	RTE	NEC		DAF	84

282	36257	D	**1BAKGCPH0FF307427**	2015	BB	Bus	Conv	D	RTE	NEC		DAF	71
283	36258	D	**1BAKGCPH5GF318280**	2016	BB	Bus	Conv	D	RTE	NEC		DAF	77
284	29662	B	**1GB3G3BL2D1190115**	2013	Chev	Mini		B	RTE	NEC		AAD	20
285	29663	D	**1GB3G3BL1D1190039**	2013	Chevy	Mini		D	RTE	NEC		AAD	27
286	29664	D	**1GB3G3BL6D1189601**	2013	Chev	Mini	Conv	D	RTE	NEC		AAD	21
287	29665	D	**4DRBUAAL6FB653291**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
288	29666	D	**4DRBUAAL8FB653292**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
289	29667	D	**4DRBUAALXFB653293**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
290	29668	D	**4DRBUAAL1FB653294**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
291	29669	D	**4DRBUAAL3FB653295**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
292	29670	D	**4DRBUAAL5FB653296**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
293	29671	D	**4DRBUAAL7FB653297**	2015	IH	Bus		D	RTE	NEC		CA	35
294	29672	D	**4DRBUAAL9FB653298**	2015	IH	Bus	Conv	D	RTE	NEC		CA	35
295	29673	D	**4DRBUAAL9FB653303**	2015	IH	Bus	Conv	D	RTE	NEC		CW	30+2
296	21229	D	**1BAKCCPA7CF287929**	2012	BB	Bus	Conv	D	RTE	NEC		CW	32+4
297	21242	D	**1BAKCCPAXCF287942**	2012	BB	Bus	Conv	D	RTE	NEC		CW	32+4
298	31167	D	**4DRBUC8N5GB225801**	2016	IH	Bus	Conv	D	RTE	NEC	YES	CA	35
299	31168	D	**4DRBUC8N9GB225803**	2016	IH	Bus	Conv	D	RTE	NEC	YES	CA	35
460	31847	D	**1GNSC5E07CR308912**	2012	Chev	Sub	SUV	HHS	RTE	NEC			
462	31845	B	**1GNSC5E00BR301654**	2011	Chev	Sub	SUV	B	RTE	NEC			
463	31846	D	**1GNSC5E07CR309834**	2012	Chev	Sub	SUV	D	RTE	NEC			
464	32181	D	**1GNUCHE01AR101956**	2010	Chev	Sub	SUV	D	RTE	NEC			
465	32211	D	**1GNSC5E08BR300753**	2011	Chev	Sub	SUV	D	RTE	NEC			
466	32231	D	**1GB0G2BA7C1177399**	2012	GM	MPV	Conv	D	RTE	NEC			
467	32468	D	**1GB0G2BA9C1175895**	2012	GM	MPV	Conv	D	RTE	NEC			
468	32469	D	**1GB0G2BA3C1177562**	2012	GM	MPV	Conv	D	RTE	NEC			
469	31706	D	**1GB0G2BA4D1171139**	2013	GM	MPV	Conv	D	RTE	NEC			
470	31707	D	**1GB0G2BA9D1171783**	2013	GM	MPV	Conv	D	RTE	NEC			
471	31708	D	**1GB0G2BA1D1170739**	2013	GM	MPV	Conv	D	RTE	NEC			
472	31709	D	**1GB0G2BA7D1171958**	2013	GM	MPV	Conv	D	RTE	NEC			
473	31718	D	**1GB0G2BAXE1172250**	2014	GM	MPV	Conv	D	RTE	NEC			
474	31721	D	**1GB0G2BA9E1175849**	2014	GM	MPV	Conv	D	RTE	NEC			
475	31734	D	**1FDCR5PM6FKA85122**	2015	Ford	T250	Van	D	RTE	NEC			
10751	SERVICE TRK.	D	**1GCGK24F3YF435686**	2000	GMC	Sierra	PU	D	OP	NEC			5
40144	BH Service Trk	B	**1FTMF1CB0JFB55231**	2018	Ford	F150	PU	B	OP	NEC		PU	3

BUS #	ASSET#	YARD	VIN	YEAR	MAKE	MODEL	TYPE	LOC	USAGE	OWNER	DPF	BUS TYPE	Capicity
District Assets													
269	00269	D	**4DRBUSKN69B075798**	2009	IH	Bus	Conv	D	RTE	DISTRICT		CW	38+4
270	10927	D	**4DRBUSKN89B075799**	2009	IH	Bus	Conv	D	RTE	DISTRICT		CW	38+3

BUS #	ASSET#	YARD	VIN	YEAR	MAKE	MODEL	TYPE	LOC	USAGE	OWNER	TRANSFER	DPF	BUS TYPE	Capicity
White Fleet														
304	90233	W	**1N6BF0LY0FN802047**	2015	Nissan	2500	Van	B&G	EQ	DISTRICT	USED			
305	90234	W	**1N6AF0LY2EN108809**	2014	Nissan	2500	Van	B&G	EQ	DISTRICT	USED			
306	50953	W	**1FTNR1ZM6FKA35064**	2015	Ford	T250	Van	B&G	EQ	DISTRICT	T250			
307	51790	W	**1FT7X3B65HEC86083**	2017	Ford	F350	PU	B&G	EQ	DISTRICT	F350			
308	51791	W	**1FTYR1ZM7HKA22419**	2017	Ford	T250	Van	B&G	EQ	DISTRICT	T250			
309	51937	W	**1FDUF5GY6JDA01734**	2018	Ford	F550	Bucket	B&G	EQ	DISTRICT	New			
310	51938	W	**1FDUF4GY0JEC46629**	2018	Ford	F450	Box	B&G	EQ	DISTRICT	New			
311	51939	W	**1FDRF3B68JEC65158**	2018	Ford	F350	Service	B&G	EQ	DISTRICT	New			
312	51940	W	**1FDRF3B66JEC65157**	2018	Ford	F350	PU	B&G	EQ	DISTRICT	New			
313	51941	W	**1FTRF3B64JEC65159**	2018	Ford	F350	Service	B&G	EQ	DISTRICT	New			
314	51942	W	**1FTYR2XM4JKA80227**	2018	Ford	Transit	Van	B&G	EQ	DISTRICT	New			
315	51943	W	**1FTYR2XM2JKA80226**	2018	Ford	Transit	Van	B&G	EQ	DISTRICT	New			
316	52110	W	**1FDNF6AYXJDF06405**	2018	Ford	F650	Box	B&G	EQ	DISTRICT	New			
317	52139	W	**1FTYR2XM7KKA62273**	2019	Ford	T250	Van	B&G	EQ	DISTRICT		No	VN	2
318	52251	W	**1FDRF3B67KEF79160**	2019	Ford	F350	Service	B&G	EQ	DISTRICT	New	No		3
319	39995	W	**1FTYR2XM3KKB55596**	2019	Ford	T250	Van	B&G	EQ	DISTRICT				
320	52455	W	**1FDUF4HTXLDA05706**	2020	Ford	F450	Dump	B&G	EQ	DISTRICT	New			
321	52456	W	**1FDUF4HT1LDA05707**	2020	Ford	F450	Dump	B&G	EQ	DISTRICT	New			
322	52457	W	**1FDUF4HT3LDA05708**	2020	Ford	F450	Dump	B&G	EQ	DISTRICT	New			
323	52660	W	**1FTBR2X89MKA79667**	2021	Ford	T250	Van	B&G	OP	DISTRICT	New	No	VN	2
324	52661	W	**1FTBR2X87MKA79666**	2021	Ford	T250	Van	B&G	OP	DISTRICT	New	No	VN	2
325	52700	W	**1FTBR2X85MKA86485**	2021	Ford	T250	Van	B&G	OP	DISTRICT	New	No	VN	2
326	52857	W	**1FTRF3BUXNEE41418**	2022	Ford	F350	PU	B&G	OP	DISTRICT	New			
327	52927	W	**1FTRF3BN8NEE41420**	2022	Ford	F350	PU	B&G		DISTRICT	New			
328	52999	W	**1FTRF3BN1NEE41419**	2022	Ford	F350		B&G		DISTRICT				
386	90723	W	**1FTNF2B58AEA14449**	2010	Ford	F250	PU	B&G	EQ	DISTRICT	**BEING REPLACED**			
392	90747	W	**1FTRF3B6XEEA80149**	2014	Ford	F350	PU	Jacobs	EQ	DISTRICT				
393	90746	W	**1FTRF3B68EEA80148**	2014	Ford	F350	PU	DC	EQ	DISTRICT				
394	90749	W	**NM0LS7AN5DT176635**	2013	Ford	T150	Van	B&G	EQ	DISTRICT				
396	90752	W	**1FTRF3B67FEB29325**	2015	Ford	F350	PU	B&G	VN	DISTRICT	**BEING REPLACED**			
397	50685	W	**1FTRF3B69FEC55640**	2015	Ford	F350	PU	HHS	PU	DISTRICT				
476	51945	W	**1FMZK1ZM2JKB37181**	2018	Ford	T250	Van	B	EQ	DISTRICT				8
477	51946	W	**1FMZK1ZM4JKB37182**	2018	Ford	T250	Van	B	EQ	DISTRICT	Pulled radio fuse			8
478	51947	W	**1FMZK1ZM6JKB37183**	2018	Ford	T250	Van	B	EQ	DISTRICT				8
479	51948	W	**1FMZK1ZM8JKB37184**	2018	Ford	T250	Van	B	EQ	DISTRICT	Pulled radio fuse			8
546	90733	W	**3FAHP0HG9AR217098**	2010	Ford	Fusion	Sedan	DC	RTN	DISTRICT			Security	5
547	90734	W	**2G1WB5EK2B1218193**	2011	Chev	Impala	Sedan	HDJ	RTN	DISTRICT	HDJ			
549	90736	W	**3FAHP0HG7AR217097**	2010	Ford	Fusion	Sedan	BH	RTN	DISTRICT				5
550	90737	W	**2G1WB5EK1B1219531**	2011	Chevy	Impala	Sedan	HDJ	RTN	DISTRICT				
551	90738	W	**3FAHP07108R248490**	2008	Ford	Fusion	Sedan	BH	RTN	DISTRICT			Security	
552	90751	W	**3FA6P0G7XER266230**	2014	Ford	Fusion	Sedan	DCHS	EQ	DISTRICT				
553	90754	W	**1FAHP2D81FG178158**	2015	Ford	Taurus	Sedan	HHS	OP	DISTRICT				5
554	90767	W	**1FAHP2D86GG123187**	2016	Ford	Taurus	Sedan	DC	EQ	DISTRICT				
555	90766	W	**1FAHP2D88GG123188**	2016	Ford	Taurus	Sedan	DCHS	OP	DISTRICT				
556	51933	W	**3FA6P0G72HR340440**	2017	Ford	Fusion	Sedan	HHS	EQ	DISTRICT				
557	51936	W	**3FA6P0G76HR340263**	2017	Ford	Fusion	Sedan	DC	EQ	DISTRICT				5
558	51934	W	**1FAHP2D82JG133738**	2018	Ford	Taurus	Sedan	DC	EQ	DISTRICT				
559	51935	W	**1FAHP2D80JG133737**	2018	Ford	Taurus	Sedan	HDJ	AU	DISTRICT	6/19/2018			5
560	52184	W	**1FMCU0F72KUC34024**	2019	Ford	Escape	Sedan	HDJ	SUV	DISTRICT	7/15/2019			5
561	52183	W	**1FMCU0F74KUC34025**	2019	Ford	Escape	Sedan	HDJ	SUV	DISTRICT	7/15/2019			5
562	52458	W	**1FMCU9F65LUB72602**	2020	Ford	Escape	Sedan	DC	OP	DISTRICT	9/15/2020			

563	52459	W	**1FMCU9F67LUB72603**	2020	Ford	Escape	Sedan	HHS	OP	DISTRICT	9/15/2020		
564	52608	W	**1FMCU9F67MUA68498**	2021	Ford	Escape	Sedan	HHS	AU	DISTRICT	7/1/2021	Drivers Ed	5
565	52609	W	**1FMCU9F6XMUA68771**	2021	Ford	Escape	Sedan	DC	AU	DISTRICT	7/1/2021	Drivers Ed	5
566			**NOT HERE YET**							DISTRICT			
567			**NOT HERE YET**							DISTRICT			
A001	17736	W	**1GBJG31K091145536**	2009	GM	Mini	Conv	DC	RTE	DISTRICT		PU	3
A003	17737	W	**1GBJG31KX91123379**	2009	GM	Mini	Conv	HHS	RTE	DISTRICT			
A007	17738	W	**1GBJG31K491146091**	2009	GM	Mini	Conv	B	EQ	DISTRICT			14
A008	90744	W	**1GB6G3AG6A1102597**	2009	Chevy	G3500	Conv	B	EQ	DISTRICT		AAD	14
A009	90745	W	**1GB3G2BG0C1131575**	2012	Chevy	G3500	Conv	DC	EQ	DISTRICT		AAD	14
A201	51476	W	**1GB3G2BG6E1155785**	2014	Chevy	G3500	Conv	HHS	EQ	DISTRICT		AAD	14
A202	51773	W	**1GB3G2BG6E1185238**	2014	Chevy	G3500	Conv	DC	EQ	DISTRICT			

BUS #	ASSET#	YARD	VIN	YEAR	MAKE	MODEL	TYPE	LOC	USAGE	OWNER	DPF	BUS TYPE	Capicity
51	40374	B	**4DRBUC8NXMB045578**	2021	IH	Bus	Conv	B	Reserve	NEC		CA	77
52	40375	B	**4DRBUC8N1MB045579**	2021	IH	Bus	Conv	B	Reserve	NEC		CA	77
76	61176	B	**4DRBUC8N5PB874420**	2023	IH	Bus	Conv	B	Reserve	NEC		CE	77
81	20468	B	**1T88U4E26B1141093**	2011	TH	Bus	COE	B	Reserve	NEC		DAF	84
85	20472	D	**1T88U4E23B1141097**	2011	TH	Bus	COE	B	Reserve	NEC		DAF	84
461	31689	D	**1GNFC16J39R259749**	2009	Chev	Sub	SUV	DC	Reserve	NEC			
1421	25182	B	**4DRBWAAN6EB778849**	2014	IC	Bus	DAR	B	Reserve	NEC		DAR	84
1422	25184	B	**4DRBWAAN4EB778851**	2014	IC	Bus	DAR	B	Reserve	NEC		DAR	84

Attachment X

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
2605 Bunker Hill Drive
Algonquin, IL 60102

Pre-Bid Meeting Sign In Sheet

Transportation Management Services

DATE – Wednesday, December 14, 2022 **TIME – 9:30 A.M.**

Verified: Nicole Kennedy **Witness:** [signature]

COMPANY NAME	COMPANY REPRESENTATIVE
Zum Services Inc	Rahul Joshi
Rich Lee Vans - Cook Illinois	Tom O'Sullivan
First Student	Peter Rudnik
Alltown Bus	Greg Polan
Alltown Bus	Max Polan
Durham School Services	Mike Boettcher
Durham School Services	Andy Reasor
Durham School Services	Dan Sutherland
Zum Services Inc.	Vishal Shroff
~~Lucky Sahota~~	
Safeway Transport	Lucky Sahota
Safeway Trans	Saon Singh
First Student	Ladel Cass

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
2605 Bunker Hill Drive
Algonquin, IL 60102

Pre-Bid Meeting Sign In Sheet

Transportation Management Services

DATE – Wednesday, December 14, 2022 **TIME – 9:30 A.M.**

Verified: N. Kennedy **Witness:** MS

COMPANY NAME	COMPANY REPRESENTATIVE
Alltown	Tom Vanderhaar
Via	*Emily Murmane*
First Student	*Leon Fornelli*
Positive Connections	*Al Muhlach*
Durham	*John Elliot Jr.*
EverDriven	*Christine Robley*

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DR
ALGONQUIN IL, 60102
Phone – 847-551-8460
Fax – 847-551-8463

January 6, 2023

Dear Vendor:

ADDENDUM 3

Student Transportation Bid

Questions

Question: Regarding Addenda 1, questions and answers indicate that the current contractor is providing 220 buses to the district. However, analysis of the bid form notes approximately 167 daily AM/PM bus routes operated with not less than 12% spare ratio. This would garner a need for ~190 buses to meet the minimum specifications. Can you please explain the reasoning for the additional fleet and if the district is expecting a need for a larger spare ratio. As example are vehicles provided by the contractor that are utilized by district employees to operate services that do not require contractor drivers, if so, please clarify the arrangement, provide details as to a recent invoice with billing details, etc. Or as example, are additional spare buses beyond 12% required for conflicting trip service needs, if so can you please clarify the typical daily demand and maximum daily needs for conflicting trip buses to warrant the additional fleet needs.

Answer: Refer to Item 5. Spare Buses; pg 68 of 70, for District spare bus requirements.

Question: Regarding Addenda 1, questions and answers indicate that students are transported in two wheelchair buses however from the contractor fleet list we see that there are some vehicles with larger wheelchair capacities. Does the district expect that the special needs wheelchair buses need only to two wheelchair position capacity for any wheelchair vehicles to be provided or is it your expectation that the proposed special needs fleet seated and wheelchair capacities mirror the current fleet provided?

Answer: The 2 wheelchair buses noted in Addendum 1 was in response to the 2nd question. To clarify the answer, 2 wheelchair buses that are district owned are being used by the current contractor to satisfy route needs. All other vehicles are contractor owned.

Question: Attachment W. Regarding special needs buses and air-conditioning. Is it the district's expectation that buses serving special needs students be air-conditioned? This list does not indicate if a bus requires or has air-conditioning however during facility tours many vehicles were equipped with air-conditioning.

Answer: Many of our special needs students have air conditioning as a transportation accommodation in their IEP. It is the District's expectation that all students who require air conditioning on the bus have a bus with air conditioning readily available as their route bus..

Question: Attachment O. The following routes that appear to be middays or shuttles are listed in Attachment O however are not found in the Attachment R, the invoice detail. Is there an invoice and invoice backup detail that they are a part of that is missing in the invoices provided for October 2022? If so, can you please provide an explanation of these routes and associated invoice and details for October 2022, and if the volume should be expected to be included in the bid.

RTE #	BUS #	CK IN	CK OUT	TIER 1	TIER 2	TIER 3	TIER 4
1122	257			DMS TO HIGH ROADS			
1143		11:32	12:48	DELACEY P/U			
1145		9:43	11:35	PARKLAND TO HOME			
1147	270			WALGREENS TO ECC	MON & THUR		
1148	274	10:01		TRIPHAHN TO ECC-M&	DELACEY TO ECC-T & TH		
1149	102	11:08	12:09	STARK REAL ---> ECC	TUES & FRI		
1149	464	11:18		STARCK REALTY TO ECC-T & F			
1150	213	11:09		ECC TO VICTORIAN B&	ECC TO CINEMA 12- FRI		
1151	467	11:29		ECC TO	FUN IN STORE -MO ECC TO VILLAGE		
1152	58	9:18	10:18	ECC --->STARK REAL	TUES & FRI		
1152		9:24		ECC TO STARCK REAL ESTATE-T & FR			
1153	462	10:33	11:41	ECC---> BURGER KING	TUES & THURS		
1153		10:39		ECC TO BURGER KING-T &TH			
1154	463	11:54		ECC TO PROJECT RUTH-T & TH			
1155	36	9:20	10:40	ALG LKS---> ALLENDAL	M-F		
1155		9:08		ALG LAKES TO ALLENDALE LINC			
1156	39	10:44	11:33	NEUBERT SN OUT	M-F		
1156		10:42		NUEBERT TO HOME			
1157	257	12:27	1:10	OAKRIDGE TO DMS			

Answer: These routes are not active. I can only assume they were pending, and either did not go or were temporary. Midday routes are very fluid with job site changes, mainstreaming schedules, and other student accommodations.

Question: Attachment R. Regarding page 37 and 38 of 169, the billing detail for bus aides. There are seven AM/PM routes with a "TX-#" route designation and appear to be routes operated by taxis where the yellow bus contractor provides the bus aide. Can you please confirm. Additionally are these routes typically operated by taxis or are they existing bus contractor routes being supplemented or operated by taxis and could be anticipated bus contractor volume in future?

Answer: These are taxi routes and the contractor provides the aide when required. Taxi routes move to school bus routes when we have enough students attending that specific school to move it to a school bus route.

Question: Page 8, item L. Would the district consider amending the solicitation to an RFP and allowing more flexibility in the proposal review and selection process vs. the low bidder as proposers may differ based on creative offerings to provide a high level of customer service, or other enhancements that add value to the district which may not be the lowest cost offering?

Answer: Per Addendum 1, this is a Bid. Per Section L, price is a factor, but not the sole determining factor.

Question: Page 50, eighth spade bullet. This notes that the fleet must be a minimum of 74 passenger buses. We see from the current fleet list provided that there are twenty-one 71 passenger and eleven 72 passenger large buses. Is it your expectation that these buses are replaced with a minimum of 74 passenger bus in for the coming 2023-24 school year?

Answer: Yes, if the bus is being used as a full size bus for our GenEd routes. Buses used for our special needs routes can be less than 74 passenger.

Question: Page 50, eighth spade bullet notes that digital camera systems are required to be provided by the contractor for the district owned activity buses and drivers ed vehicles. Can you please clarify the count of district provided activity buses and drivers ed vehicles that need camera systems.

Answer: Currently, 7 Activity Buses and 15 Drivers Ed

Question: Page 60, item 10. Indicates large buses should be equipped with three cameras and small buses be equipped with two cameras. Can you please confirm the current camera location placements for the two vehicle types. In addition, can you please clarify if two cameras are required for the district driver's education vehicles?

Answer: 3 cameras; front, mid and back of bus. 2 cameras; front and back of bus. Front cameras only for Drivers Ed vehicles.

Question: Regarding Attachment D. Can you clarify what makes up the line item 319, 323, 325, 331, 411, 462, 482. The expenditure line item for Parts-Transportation, and line item 541.

Answer: These are all District 300 expenses.

319 - Other Professional and Technical Services related to District initiatives/expenses
323 - Repairs & Maintenance of District facilities
325 - Rentals of Activity buses and white vans
331 - Pupil Transportation - General is for non-school bus transportation expenses
411 - Supplies - General is for transportation related supplies
462 - Oil is for engine oil and lubricants
482 - Parts - Transportation is the budget for transportation related white fleet repairs
541 - Equipment that is district owned for transportation purposes

Question: Regarding Afterschool Activity Routes. We see that there are 9 of these per the Addenda 1 with notes that they may not operate five days a week.

a. Can you please clarify the number of operating days expected for the Activity routes?

b. Regarding the Bid Form A as it relates to Activity Routes in the section Level I. Can you please clarify how many of the single per route per day fees in this section are for each activity route for General Education and Special Education in this section or are the activity routes not in the overall route volume in Level I. We would like to clarify the specifics for this volume as we understand activity routes do not require a separate driver and bus as they typically operate after a regular home to school afternoon route?

Answer: a. Operating days will vary. They do not run every day, and they do not start or end based on the school calendar. Most activity routes do not run on Fridays, and usually run from September through mid May. b. Activity routes are not included in the overall route count because they do not run 174 days and do not require additional resources to accommodate.

Question: Regarding the Projected Annual Cost line item for Level II – General Education – Extracurricular and Fieldtrip Transportation and Level V– Early Childhood, and Special Education Shuttle-Extracurricular and Field Trips. Is the expectation that bidders utilize the annual hours for each category in the footnotes with three "***" and the proposed hourly rate for this calculation?

Answer: We are only asking for your hourly rate and minimum charge per trip. Field trip hours have been extremely inconsistent and not the norm during the COVID pandemic, and we cannot provide an accurate reflection of current field trip needs.

Question: Can you please provide a copy of the expenditure budget for the White Fleet including 22-23 budgeted and historical data noting previous two years budgeted and actual expenditures.

Answer: Our current provider charges D300 for parts only and labor. There is no markup for parts.

22-23 Budget: $77,800.00
22-23 Actual YTD: $39,144.14
21-22 Budget: $62,800.00
21-22 Actual: $54,021.75
20-21 Budget: $86,000.00
20-21 Actual: $41,407.54

Question: Can you please provide copies of the White Fleet labor and parts invoices including itemized backup details for the 2021-22 school year.

Answer: Refer to Attachment Y.

This Addendum along with any Exhibits and Attachments are to be considered part of the original Bid documents. Please confirm receipt of this email or fax by a telephone call, email, or fax and on Response Forms A & B.

Telephone Number – 847-551-8460.
E-mail - bids.purchasing@d300.org
Fax Number – 847-551-8463

If you have any questions, please feel free to contact the numbers listed above.

Sincerely,



Diane C. White / Director of Purchasing

Durham School Services

Invoice	Invoice Date
91855526	03-Aug-2021
Terms	**Due Date**
30 Net	02-Sep-2021
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-JUL-21 - 31-JUL-21 D300
Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	979.41	979.41
2	White Fleet Parts			1	238.24	238.24
3	Bus Fleet Parts			1	494.88	494.88

Total	1,712.53
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 16-Aug-2021 in USD	1,712.53

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

CO# 40
~~PO#~~ SA [illegible] 8938
App. Sign: DNR
MC - To Purch. to Adjust
MC - ~~Received~~ / AP 8/26/2021



Carpentersville CSC4009
Detail Report for Parts & Labor

July 2021

TOTAL COST OF WHITE FLEET LABOR	$979.41
TOTAL COST OF WHITE FLEET PARTS	$238.24
TOTAL COST OF BUS FLEET PARTS	$494.88
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00

TOTAL COST OF REPAIRS	$1,712.53

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300 Page
White Fleet Repairs Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
00 Groundsmas	W1588	07/14/21	63.19	
309	W1589	07/16/21	189.57	
681	W1590	07/15/21	94.78	
309	W1591	07/15/21	126.38	187.62
398	W1592	07/10/21	94.78	3.33
309	W1593	07/15/21	94.78	3.33
553	W1594	07/19/21	94.78	3.95
392	W1595	06/16/21	94.78	
553	W1596	07/15/21	252.76	
673	W1597	06/28/21	1,263.80	155.14
478	W1598	06/21/21	126.38	
398	W1599	07/08/21	94.78	79.03
398	W1600	07/08/21	63.19	194.00
398	W1601	07/07/21	31.59	94.36
398	W1602	07/07/21	157.97	128.65
Toro 5900	W1603	07/07/21	63.19	1.20
479	W1604	06/30/21	63.19	
479	W1605	06/30/21	31.59	
398	W1606	07/08/21	379.14	436.88
310	W1607	07/16/21	252.76	495.98
392	W1608	06/16/21	63.19	94.36
389	W1609	06/24/21	252.76	548.64
308	W1610	06/25/21	94.78	3.95
386	W1611	07/14/21	379.14	822.60

316	W1612	07/21/21	94.78	
552	W1613	07/14/21	126.38	
310	W1614	07/14/21	379.14	495.98
304	W1615	07/02/21	94.78	
386	W1616	07/02/21	94.78	
547	W1617	7/20/2021	63.19	
A201	W1618	7/27/2021	94.78	5.02
551	W1619	7/26/2021	126.38	
549	W1620	7/23/2021	157.97	
479	W1621	7/23/2021	94.78	
395	W1622	7/23/2021	94.78	121.47
551	W1623	7/21/2021	94.78	
552	W1624	7/9/2021	94.78	3.38
310	W1625	7/12/2021	94.78	3.38
552	W1626	7/14/2021	63.19	104.99

TOTAL COST FOR WHITE FLEET REPAIRS	$979.41	$238.24

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
269	B4396	6/23/2021	Door prop	0.50	36.82
269	B4397	6/23/2021	Drivers dome light	0.25	
269	B4398	6/23/2021	Check left side fan, NPF	0.20	
251	B4399	6/22/2021	Tape seat	0.20	
251	B4400	6/22/2021	Brake light	0.25	0.16
273	B4401	6/21/2021	Replace headlight	0.50	8.98
257	B4402	6/16/2021	DVIR check leaks, NPF	0.20	
257	B4403	6/16/2021	Replace clip light	0.25	
272	B4404	6/16/2021	Check RR light NPF	0.50	
253	B4405	6/15/2021	Pressure test coolant system	1.00	
259	B4406	6/15/2021	PM E	3.00	
260	B4407	6/14/2021	Replace belt and tensioner	1.50	90.95
264	B4408	6/10/2021	PM E	3.00	36.59
253	B4409	6/15/2021	Water pump and thermostat	2.50	143.25
273	B4410	6/21/2021	PM	1.50	1.75
53	B4411	7/21/2021	Check lights, NPF	0.25	
53	B4412	7/15/2021	Check wipers, NPF	0.25	
264	B4413	7/12/2021	Replace 6-tires	2.00	
259	B4414	7/8/2021	Chech engine light, ordered gas cap seal	0.15	
261	B4415	6/28/2021	PM A	2.50	
266	B4416	6/28/2021	Repair stop arm wire	0.50	
259	B4417	6/25/2021	Check and resecure gas cap seal	0.10	
272	B4418	6/25/2021	Used gas cap seal	0.10	
250	B4419	6/25/2021	Repair defrost wire	1.00	
266	B4420	7/10/2021	Tie ron bar replacement	1.00	167.23
258	B4421	7/1/2021	PM B	2.00	
279	B4422	7/8/2021	PM E	3.00	9.15

TOTAL COST FOR BUS FLEET REPAIRS:	$494.88

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Al Warren Oil Company	1964	06/29/21	Gasoline	3127.2 Gallons
PetroChoice		07/07/21	10W30 Oil	195 Gallons
PetroChoice	133664908343	07/19/21	ATF	75.4 Gallons
Southwest Oil	484475	07/21/21	Oil filter pick up	1x55 Drum
Hazchem	42061	07/21/21	Oil filter pick up	1x55 Drum
Pomps Tire	6400091917	07/23/21	Two tires for 551	
Tradebe	1139202	06/09/21	Oil filter pick up	1x55 Drum
Altom / Citco	96759	07/26/21	Diesel	7503 Gallons
Altom / Citco	96761	07/77/2021	Gasoline	5005 Gallons

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL

TOTAL COST FOR WHITE FLEET INVOICES: 0.00

Durham School Services

Invoice	Invoice Date
91869435	09-Nov-2021
Terms	**Due Date**
30 Net	09-Dec-2021
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-AUG-21 - 31-AUG-21 Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	3,822.96	3,822.96
2	White Fleet Parts			1	2,018.08	2,018.08
3	Bus Fleet Parts			1	405.47	405.47

Total	6,246.51
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 09-Nov-2021 in USD	6,246.51

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA8938 - Transportation = $2,151.95

SA8939 - B & G = $1,550.35

SA8940 - Drivers Ed = $2,287.37

SA8941 - Security = $256.84

Deborah Mason
864B32A6FF632ED8C7809DA2035655F7 contractworks

2022-05-24



Carpentersville CSC4009
Detail Report for Parts & Labor

August 2021

TOTAL COST OF WHITE FLEET LABOR	$3,822.96
TOTAL COST OF WHITE FLEET PARTS	$2,018.08
TOTAL COST OF BUS FLEET PARTS	$405.47
TOTAL COST OF BULK SUPPLY INVOICES	
TOTAL COST OF WHITE FLEET INVOICES	$0.00

TOTAL COST OF REPAIRS	$6,246.51

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300 Page
White Fleet Repairs Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
306	W1632	08/09/21	252.76	248.57
308	W1635	08/02/21	126.38	
394	W1637	08/09/21	63.19	
394	W1638	08/12/21	63.19	45.07
394	W1639	08/16/21	252.76	61.02
395	W1629	08/21/21	94.78	121.47
550	W1634	08/12/21	31.59	10.00
553	W1643	08/04/21	31.59	
554	W1627	08/26/21	126.38	
556	W1631	07/16/21	126.38	12.53
564	W1630	07/30/21	1,011.04	
565	W1628	07/28/21	1,011.04	
685	W1642	08/17/21	94.78	
A007	W1641	08/19/21	94.78	2.84
A008	W1636	08/18/21	221.16	352.68
A008	W1640	08/19/21	94.78	
Equipment	W1633	07/23/21	126.38	
Pomps Tire	640091915	07/23/21	Tires for unit 260	$490.12
Pomps Tire	640091915	07/26/21	Tires for unit 267	$490.12
Pomps Tire	640091917	07/26/21	Tires for unit 553	$183.66
TOTAL COST FOR WHITE FLEET REPAIRS			$3,822.96	$2,018.08

Trans	2,151.95
B&G	1,550.35
Drivers Ed	2,287.37
Security	256.84
	6,246.51

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
252	B4423	8/31/2021	PM B	3.00	
255	B4424	8/27/2021	PM B	2.00	
253	B4425	8/25/2021	PM B	3.00	
254	B4426	7/20/2021	PM E	3.00	10.97
267	B4427	7/20/2021	PM E	1.00	9.15
54	B4428	7/13/2021	PM E	4.00	30.86
53	B4429	7/6/2021	PM E	3.00	32.42
259	B4430	7/20/2021	Front bulb	0.25	0.89
251	B4431	7/19/2021	PM A	3.50	
267	B4432	7/20/2021	PM A	2.50	
267	B4433	7/20/2021	Install strobe light	0.50	66.68
261	B4434	7/26/2021	PM E	3.00	10.88
266	B4435	8/5/2021	Check stop arm	0.15	
266	B4436	8/5/2021	PM E	2.00	9.15
251	B4437	8/4/2021	PM B	2.00	
260	B4438	7/12/2021	PM E	3.50	10.88
272	B4439	7/10/2021	PM E	2.50	10.97
258	B4440	7/1/2021	PM B	2.50	59.00
255	B4441	8/22/2021	Install used crossing arm	1.00	
264	B4442	8/18/2021	Install used oil pressure switch	1.50	
255	B4443	8/11/2021	Lube and adjust rear E-door	0.50	
252	B4444	8/13/2021	Knock and CMP sensor	1.50	45.34
250	B4445	8/10/2021	PM B	3.00	
256	B4446	8/30/2021	Parking brake cables	4.00	108.28
268	B4447	8/26/2021	install used stop arm	1.00	

TOTAL COST FOR BUS FLEET REPAIRS:	$405.47

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
OSBrake	579017	12/16/20	Drivers Ed brake?	435.00
PetroChoice LLC	4336649	07/15/21	Motor oil delivery	40 Gallons
Bristol Hose	Service Repor	08/06/21	Replace oil pump	
GFL Environmental	022918488	08/25/21	Hazardous waste	150 Gallons
Dundee Ford	4027885	08/05/21	Bolt	20.00
Dundee Ford	4027908	08/06/21	Bolts for unit 306	28.00
Altom Transport / Mansfield	93375	08/05/21	Gasoline	8011 Gallons
Altom Transport / Mansfield	93380	08/09/21	Diesel	7504 Gallons
Altom Transport / Mansfield	93402	08/18/21	Diesel	7002 Gallons
Altom Transport / Mansfield	93402	08/25/21	Gasoline	304 Gallons
Altom Transport / Mansfield	93417	08/25/21	Gasoline	4700 Gallons
Altom Transport / Mansfield	93422	08/25/21	Unknown Invoice Blank	0
Altom Transport / Mansfield	93428	08/28/21	Diesel	7006 Gallons
Altom Transport / Mansfield	93431	8/30/2021	Diesel	7003 Gallons

TOTAL COST FOR BUS FLEET INVOICES: 483.00

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL

TOTAL COST FOR WHITE FLEET INVOICES: 0.00

Durham School Services

Invoice	Invoice Date
91869437	09-Nov-2021
Terms	**Due Date**
30 Net	09-Dec-2021
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-SEP-21 - 30-SEP-21 Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	537.09	537.09
2	White Fleet Parts			1	5.96	5.96
3	Bus Fleet Parts			1	1,720.32	1,720.32

Total	2,263.37
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 09-Nov-2021 in USD	2,263.37

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA#
8938
8939
8938
8940
8941

	Labor	Parts	TOTAL
1. Transportation	0	1720.32	1720.32
2. B&G	94.78	0	94.78
3. Activity Bus	252.75	5.96	258.71
4. Driver's Ed	189.56	0	189.56
5. Security	0	0	0
	537.09	5.96	2263.37

CO# 40
~~PO#~~ SA# multiple #5
App. Sign:
MC - To Purch. to Adjust
MC - ~~Received~~ / AP 11-10-21

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

SEPTEMBER 2021

TOTAL COST OF WHITE FLEET LABOR	$537.09
TOTAL COST OF WHITE FLEET PARTS	$5.96
TOTAL COST OF BUS FLEET PARTS	$1,720.32
TOTAL COST OF BULK SUPPLY INVOICES	
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$2,263.37

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 11/10/2021

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
Trans 259	W1644	09/14/21	31.59	5.96
Trans 459	W1645	09/07/21	126.38	
Dr.Ed 553	W1646	09/16/21	94.78	
B+G 396	W1647	09/23/21	94.78	
Dr.Ed 557	W1648	09/01/21	94.78	
Trans 478	W1649	09/09/21	94.78	
TOTAL COST FOR WHITE FLEET REPAIRS:			$537.09	$5.96

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
260	B4448	9/29/2021	PM B	1.50	
250	B4449	9/30/2021	PM A	1.50	
272	B4450	9/27/2021	PM B	1.50	
258	B4451	9/21/2021	PM	1.50	
256	B4452	9/20/2021	PM C	1.50	24.56
273	B4453	9/13/2021	PM B	1.50	
259	B4454	9/10/2021	PM	1.50	
258	B4455	9/29/2021	RR caliper and brakes	3.00	91.22
257	B4456	9/9/2021	PM B	1.50	
264	B4457	9/2/2021	PM B	3.00	
250	B4458	9/7/2021	PM A	2.00	
272	B4459	9/21/2021	Road call, blown out tires	1.00	
257	B4460	9/22/2021	Vehicle regen	1.00	
257	B4461	9/22/2021	Inspect fuel cap	0.10	
250	B4462	9/22/2021	Repair bus floor	1.00	
272	B4463	9/21/2021	Road call bring out tires	2.00	
53	B4464	9/20/2021	Tighten e-door handles	1.00	
255	B4465	9/21/2021	Adjust drivers seat	0.50	
255	B4466	9/21/2021	Replace clearance light lens	0.50	
251	B4467	9/2/2021	Brake light bulb	0.50	0.19
260	B4468	9/1/2021	Rear brake pads, calipers, Etc.	5.00	518.66
257	B4469	9/9/2021	Check ABS, NPF	1.00	
273	B4470	9/9/2021	Back up alarm	0.10	19.41
251	B4471	9/7/2021	Pull and charge battery	0.50	
258	B4472	9/14/2021	Wheel bearing	2.50	148.65
54	B4473	9/1/2021	Replace headlight relay	1.00	
54	B4474	9/13/2021	Turn signal switch	1.00	96.75
260	B4475	9/27/2021	Replace U-joints	1.50	85.49
54	B4476	9/28/2021	Engine regen	1.00	
272	B4477	9/27/2021	Replace 1st aid kit	0.10	
272	B4478	9/27/2021	Replace clearance light cover	0.15	
272	B4479	9/27/2021	Strobe light	0.50	63.06
272	B4480	9/27/2021	Inspect 8-way lights	0.10	
270	B4481	9/17/2021	Replace leaking AC hose	1.00	
251	B4482	9/9/2021	Replace battery	1.00	99.64
268	B4483	9/17/2021	Replace exhaust clamp	0.50	
271	B4484	9/22/2021	Starting motor	2.00	273.21
257	B4485	9/27/2021	Starting motor	1.50	159.96
258	B4486	9/24/2021	Replace belt and tensioner	1.50	77.13
268	B4487	9/15/2021	Oil level overfilled. Correct level.	1.00	
258	B4488	9/30/2021	Replace trans lines	3.50	52.39
273	B4489	9/23/2021	Replace valve stem	0.50	
257	B4490	9/29/2021	Check coolant leak and replace hose clamp	1.50	
267	B4491	9/15/2021	Check steer tires	0.50	
258	B4492	9/15/2021	Replace heater hose and add coolant	1.50	10.00
272	B4493	9/20/2021	R&R LR tires and torque to spec	1.00	

TOTAL COST FOR BUS FLEET REPAIRS: $1,720.32

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 11/10/2021

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport	746278	09/07/21	Diesel Delivery	7004 Gallons
Altom Transport	748820	09/15/21	Diesel Delivery	7002 Gallons
Altom Transport	737296	09/15/21	Gasoline Delivery	5507 Gallons
Altom Transport	750274	09/20/21	Diesel Delivery	7004 Gallons
Altom Transport	753350	09/29/21	Diesel Delivery	7005 Gallons
Pomps Tire Service	640093609	09/30/21	Four tires for unit 553	543.64

TOTAL COST FOR BUS FLEET INVOICES: 543.64

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 11/10/2021

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL

TOTAL COST FOR WHITE FLEET INVOICES: 0.00



Carpentersville CSC4009
Detail Report for Parts & Labor

SEPTEMBER 2021

TOTAL COST OF WHITE FLEET LABOR	$537.09
TOTAL COST OF WHITE FLEET PARTS	$5.96
TOTAL COST OF BUS FLEET PARTS	$1,720.32
TOTAL COST OF BULK SUPPLY INVOICES	
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$2,263.37

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300 Page
White Fleet Repairs Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
259	W1644	09/14/21	31.59	5.96
459	W1645	09/07/21	126.38	
553	W1646	09/16/21	94.78	
396	W1647	09/23/21	94.78	
557	W1648	09/01/21	94.78	
478	W1649	09/09/21	94.78	
TOTAL COST FOR WHITE FLEET REPAIRS			$537.09	$5.96

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
260	B4448	9/29/2021	PM B	1.50	
250	B4449	9/30/2021	PM A	1.50	
272	B4450	9/27/2021	PM B	1.50	
258	B4451	9/21/2021	PM	1.50	
256	B4452	9/20/2021	PM C	1.50	24.56
273	B4453	9/13/2021	PM B	1.50	
259	B4454	9/10/2021	PM	1.50	
258	B4455	9/29/2021	RR caliper and brakes	3.00	91.22
257	B4456	9/9/2021	PM B	1.50	
264	B4457	9/2/2021	PM B	3.00	
250	B4458	9/7/2021	PM A	2.00	
272	B4459	9/21/2021	Road call, blown out tires	1.00	
257	B4460	9/22/2021	Vehicle regen	1.00	
257	B4461	9/22/2021	Inspect fuel cap	0.10	
250	B4462	9/22/2021	Repair bus floor	1.00	
272	B4463	9/21/2021	Road call bring out tires	2.00	
53	B4464	9/20/2021	Tighten e-door handles	1.00	
255	B4465	9/21/2021	Adjust drivers seat	0.50	
255	B4466	9/21/2021	Replace clearance light lens	0.50	
251	B4467	9/2/2021	Brake light bulb	0.50	0.19
260	B4468	9/1/2021	Rear brake pads, calipers, Etc.	5.00	518.66
257	B4469	9/9/2021	Check ABS, NPF	1.00	
273	B4470	9/9/2021	Back up alarm	0.10	19.41
251	B4471	9/7/2021	Pull and charge battery	0.50	
258	B4472	9/14/2021	Wheel bearing	2.50	148.65
54	B4473	9/1/2021	Replace headlight relay	1.00	

54	B4474	9/13/2021	Turn signal switch	1.00	96.75
260	B4475	9/27/2021	Replace U-joints	1.50	85.49
54	B4476	9/28/2021	Engine regen	1.00	
272	B4477	9/27/2021	Replace 1st aid kit	0.10	
272	B4478	9/27/2021	Replace clearance light cover	0.15	
272	B4479	9/27/2021	Strobe light	0.50	63.06
272	B4480	9/27/2021	Inspect 8-way lights	0.10	
270	B4481	9/17/2021	Replace leaking AC hose	1.00	
251	B4482	9/9/2021	Replace battery	1.00	99.64
268	B4483	9/17/2021	Replace exhaust clamp	0.50	
271	B4484	9/22/2021	Starting motor	2.00	273.21
257	B4485	9/27/2021	Starting motor	1.50	159.96
258	B4486	9/24/2021	Replace belt and tensioner	1.50	77.13
268	B4487	9/15/2021	Oil level overfilled. Correct level.	1.00	
258	B4488	9/30/2021	Replace trans lines	3.50	52.39
273	B4489	9/23/2021	Replace valve stem	0.50	
257	B4490	9/29/2021	Check coolant leak and replace hose clamp	1.50	
267	B4491	9/15/2021	Check steer tires	0.50	
258	B4492	9/15/2021	Replace heater hose and add coolant	1.50	10.00
272	B4493	9/20/2021	R&R LR tires and torque to spec	1.00	

TOTAL COST FOR BUS FLEET REPAIRS: $1,720.32

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport	746278	09/07/21	Diesel Delivery	7004 Gallons
Altom Transport	748820	09/15/21	Diesel Delivery	7002 Gallons
Altom Transport	737296	09/15/21	Gasoline Delivery	5507 Gallons
Altom Transport	750274	09/20/21	Diesel Delivery	7004 Gallons
Altom Transport	753350	09/29/21	Diesel Delivery	7005 Gallons
Pomps Tire Service	640093609	09/30/21	Four tires for unit 553	543.64

TOTAL COST FOR BUS FLEET INVOICES: 543.64

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL

TOTAL COST FOR WHITE FLEET INVOICES: 0.00

Durham School Services

DURHAM
SCHOOL SERVICES

Invoice	Invoice Date
91869438	09-Nov-2021
Terms	**Due Date**
30 Net	09-Dec-2021
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-OCT-21 - 31-OCT-21 Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	2,021.92	2,021.92
2	White Fleet Parts			1	1,870.22	1,870.22
3	Bus Fleet Parts			1	181.15	181.15

Total	4,073.29
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 09-Nov-2021 in USD	4,073.29

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA#
8938
8939
8938
8940
8941

	Labor	Parts	TOTAL
1. Transportation	0	181.15	181.15
2. B&G	1326.95	1389.82	2716.77
3. Activity Bus	537	264.18	801.18
4. Driver's Ed	157.97	216.22	374.19
5. Security			0
	2021.92	1870.22	4073.29

CO# 40
~~PO#~~ SA# Multiple #'s
App. Sign:

MC - To Purch. to Adjust
MC - ~~Received~~ / AP 11-10-21

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

SEPTEMBER 2020

TOTAL COST OF WHITE FLEET LABOR	$2,021.92
TOTAL COST OF WHITE FLEET PARTS	$1,870.22
TOTAL COST OF BUS FLEET PARTS	$181.15
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$4,073.29

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 11/10/2021

	Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
B+G	392	W1650	09/21/21	94.78	
B+G	317	W1651	10/04/21	94.78	
B+G	312	W1652	08/24/21	94.78	
B+G	394	W1653	09/20/21	94.78	
Dr.Ed	547	W1654	10/27/21	157.97	216.22
B+G	303	W1655	09/15/21	379.14	991.16
B+G	394	W1656	09/24/21	157.97	314.89
Tran	479	W1657	10/12/21	94.78	
Tran	A001	W1658	09/29/21	31.59	8.57
Tran	A001	W1659	09/29/21	94.78	
Tran	A001	W1660	10/04/21	126.38	250.59
B+G	393	W1661	09/30/21	126.38	79.63
Tran	A001	W1662	09/30/21	31.50	5.02
B+G	393	W1663	09/30/21	94.78	
B+G	315	W1664	09/29/21	94.78	
B+G	306	W1665	08/09/21	94.78	4.14
Tran	A008	W1666	10/15/21	157.97	

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 11/10/2021

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost

TOTAL COST FOR WHITE FLEET REPAIRS:	$2,021.92	$1,870.22

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
53	B4494	10/4/2021	PM B	1.50	
54	B4495	10/4/2021	PM B	1.50	
270	B4496	10/5/2021	PM B	1.50	
53	B4497	10/1/2021	Road call, hose clamp	1.00	
53	B4498	10/4/2021	Serpentine belt	0.50	25.99
54	B4499	10/4/2021	Serp belt and tensioner	0.45	124.71
262	B4500	10/6/2021	Turn signal housing	0.50	30.45

TOTAL COST FOR BUS FLEET REPAIRS: $181.15

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 11/10/2021

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport	099500	10/04/21	Diesel	7010 Gallons
Altom Transport	099476	10/06/21	Diesel	7001 Gallons
Altom Transport	099500	10/19/21	Diesel	7002 Gallons
Altom Transport	099499	10/19/21	Gasoline	7005 Gallons
PetroChoice LLC	4373759	09/08/21	Coolant	2.00
PetroChoice LLC	4412399	10/07/21	Grease	1.00

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 11/10/2021

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL

TOTAL COST FOR WHITE FLEET INVOICES: 0.00

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

October 2021

TOTAL COST OF WHITE FLEET LABOR	$2,021.92
TOTAL COST OF WHITE FLEET PARTS	$1,870.22
TOTAL COST OF BUS FLEET PARTS	$181.15
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$4,073.29

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 1/5/2023

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
392	W1650	09/21/21	94.78	
317	W1651	10/04/21	94.78	
312	W1652	08/24/21	94.78	
394	W1653	09/20/21	94.78	
547	W1654	10/27/21	157.97	216.22
303	W1655	09/15/21	379.14	991.16
394	W1656	09/24/21	157.97	314.89
479	W1657	10/12/21	94.78	
A001	W1658	09/29/21	31.59	8.57
A001	W1659	09/29/21	94.78	
A001	W1660	10/04/21	126.38	250.59
393	W1661	09/30/21	126.38	79.63
A001	W1662	09/30/21	31.50	5.02
393	W1663	09/30/21	94.78	
315	W1664	09/29/21	94.78	
306	W1665	08/09/21	94.78	4.14
A008	W1666	10/15/21	157.97	

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost

TOTAL COST FOR WHITE FLEET REPAIRS:	$2,021.92	$1,870.22

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
53	B4494	10/4/2021	PM B	1.50	
54	B4495	10/4/2021	PM B	1.50	
270	B4496	10/5/2021	PM B	1.50	
53	B4497	10/1/2021	Road call, hose clamp	1.00	
53	B4498	10/4/2021	Serpentine belt	0.50	25.99
54	B4499	10/4/2021	Serp belt and tensioner	0.45	124.71
262	B4500	10/6/2021	Turn signal housing	0.50	30.45

TOTAL COST FOR BUS FLEET REPAIRS: $181.15

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport	099500	10/04/21	Diesel	7010 Gallons
Altom Transport	099476	10/06/21	Diesel	7001 Gallons
Altom Transport	099500	10/19/21	Diesel	7002 Gallons
Altom Transport	099499	10/19/21	Gasoline	7005 Gallons
PetroChoice LLC	4373759	09/08/21	Coolant	2.00
PetroChoice LLC	4412399	10/07/21	Grease	1.00

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL

TOTAL COST FOR WHITE FLEET INVOICES: 0.00

Durham School Services

DURHAM SCHOOL SERVICES

Invoice	Invoice Date
91872166	01-Dec-2021
Terms	**Due Date**
30 Net	31-Dec-2021
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-NOV-21 - 30-NOV-21 D300 -
Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	1,924.11	1,924.11
2	White Fleet Parts			1	748.42	748.42
3	Bus Fleet Parts			1	953.95	953.95

Total	3,626.48
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 03-Dec-2021 in USD	3,626.48

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA #		Labor	Parts	Total
8938	1. Transportation	157.97	3.54+953.95	1115.46
8939	2. B&G	1074.21	686.30	1760.51
8938	3. Activity Bus	0	0	0.00
8940	4. Dr. Ed	691.93	58.58	750.51
8941	5. Security	0	0	0.00
		$1924.11	$748.42	$3626.48

CO# 40
~~PO#~~ Multiple SA#S
App. Sign:

MC - To Purch. to Adjust
MC - ~~Received~~ / AP 12/6/2021

DURHAM
SCHOOL SERVICES

ersville CSC4009

Detail Report for Parts & Labor

November 2021
~~SEPTEMBER 2020~~

TOTAL COST OF WHITE FLEET LABOR	$1,924.11
TOTAL COST OF WHITE FLEET PARTS	$748.42
TOTAL COST OF BUS FLEET PARTS	$953.95
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$1,606.21
TOTAL COST OF REPAIRS	~~$5,232.69~~ $3,626.48

D300 PAID ALREADY



ersville CSC4009

Detail Report for Parts & Labor

SEPTEMBER 2020

TOTAL COST OF WHITE FLEET LABOR	$1,924.11
TOTAL COST OF WHITE FLEET PARTS	$748.42
TOTAL COST OF BUS FLEET PARTS	$953.95
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$1,606.21
TOTAL COST OF REPAIRS	$5,232.69

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Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300 — Page
White Fleet Repairs — Date

	Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
Trans	478	W1667	11/15/21	157.97	3.54
BtG	318	W1668	11/19/21	94.78	
Dr.Ed	547	W1669	11/18/21	47.39	2.00
BtG	306	W1670	11/11/21	157.97	8.80
Dr.Ed	557	W1671	11/17/21	44.24	3.54
Dr.Ed	557	W1672	11/17/21	94.78	
Dr.Ed	547	W1673	11/12/21	505.52	53.04
BtG	314	W1674	11/08/21	94.78	4.14
BtG	307	W1675	11/16/21	505.52	673.36
BtG	305	W1676	11/05/21	94.78	
BtG	DC Gator	W1677	11/08/21	126.38	

SA #		Labor	Parts	Total
8938	1. Transportation	157.97	3.54+953.95	1115.46
8939	2. BtG	1074.21	686.30	1760.51
8938	3. Activity Bus	0	0	0.00
8940	4. Dr. Ed	691.93	58.58	750.51
8941	5. Security	0	0	0.00
		$ 1924.11	$ 748.42	$ 3626.48

TOTAL COST FOR WHITE FLEET REPAIRS:			$1,924.11	$748.42

Services
ersville

Detail Report for BUS FLEET

Customer:	32 DISTRICT 300			Page
	Bus Fleet Repairs			Date
Vehicle #	Work Order #	Date	PARTS DESCRIPTION	URS OF LABOR SPEN
251	B4501	11/3/2021	Tires	1.00
257	B4502	11/3/2021	Heater hoses	1.00
252	B4503	10/29/2021	Front pads and rotors	2.00
256	B4504	11/2/2021	Front wheel hubs	2.50
262	B4505	11/2/2021	Strobe light	0.75
253	B4506	11/8/2021	PM C	1.50
273	B4507	11/3/2021	Diagnose radio	0.10
260	B4508	10/29/2021	missing radiator cap	0.25
256	B4509	10/28/2021	Replace headlight bulb	0.50
258	B4510	11/4/2021	Repair floor panels	2.00
253	B4511	11/8/2021	Seal rear light	0.15
253	B4512	11/8/2021	Check defroster NPF	0.50
253	B4513	11/8/2021	Seat cover	0.15
253	B4514	11/8/2021	Adjust service door	0.15
253	B4515	11/8/2021	heck parking brake, NP	0.15
261	B4516	11/9/2021	Replace marker light cap	0.25
255	B4517	11/10/2021	PM C	1.50
251	B4518	11/3/2021	PM C	2.00
268	B4519	11/8/2021	PM C	1.50
252	B4520	11/10/2021	PM C	2.00
257	B4521	11/16/2021	PM C	1.50
273	B4522	11/22/2021	PM C	1.50
257	B4523	11/18/2021	Purge and vent valve	2.00
257	B4524	11/22/2021	Diag and repair evap line	3.00
257	B4525	11/22/2021	g and replace fuel pum r	1.00
257	B4526	11/16/2021	Check abs, NPF	0.15
257	B4527	11/16/2021	RF hub leaking, NPF	0.15
257	B4528	11/16/2021	place leaking heater ho	1.00
264	B4529	11/11/2021	PM C	2.00
250	B4530	11/17/2021	ssing wheel flag, retorq	0.10
262	B4531	11/12/2021	A/C sensor	0.50
250	B4532	11/17/2021	Retorque wheels	0.50
262	B4533	11/16/2021	Oil change	0.50
262	B4534	11/16/2021	Fuel sensor	4.00
255	B4535	11/11/2021	Lube door	0.25
255	B4536	11/11/2021	194 bulb	0.25
255	B4537	11/11/2021	Check light out, NPF	0.25
255	B4538	11/11/2021	Tighten stop arm	0.25
255	B4539	11/11/2021	Battery	0.75
269	B4540	11/15/2021	PM B	1.50
250	B4541	11/15/2021	heck body damage, NP	0.15
267	B4542	10/26/2021	Thermostat	2.00
272	B4543	10/28/2021	Trans cooler lines	5.00

Parts Cost
12.62
168.61
320.38
63.06
5.32
18.59
40.50
7.16
55.29
0.75
99.64
78.10
59.85

250	B4544	11/12/2021	lag and repair heater plu	0.50
255	B4545	11/12/2021	ck and reset circuit brea	0.25
270	B4546	10/26/2021	Turn signal	0.50
259	B4547	11/17/2021	Check air, NPF	0.20
259	B4548	11/17/2021	Check stop sign, NPF	0.20
259	B4549	11/17/2021	Repair power wire at gat	0.25
259	B4550	11/17/2021	Test drive bus	0.25
259	B4551	11/17/2021	Check emissions code	0.50
259	B4552	11/17/2021	Patch rear door	2.00
267	B4553	11/18/2021	Swap buses for the office	1.00
258	B4554	11/10/2021	Replace back up alarm	0.50
TOTAL COST FOR BUS FLEET REPAIRS:				

14.39
9.69
$953.95

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Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300

Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION
Altom Transport / CITGO	112828	10/25/21	Diesel
Altom Transport / CITGO	112842	10/29/21	Diesel
Altom Transport / CITGO	112865	11/09/21	Diesel
Altom Transport / CITGO	112879	11/12/21	Diesel
TOTAL COST FOR BUS FLEET INVOICES:			

Page

Date

INVOICE TOTAL

7003 Gallons

7004 Gallons

7005 Gallons

7001 Gallons

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Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300

Page

Bulk Invoices

Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Pomps Tire Service	640094301	10/25/21	G&G Skid Steer Tires	556.82
Pomps Tire Service	640094581	11/04/21	DCHS Gator Tires	639.76
Dundee Ford	4030472	11/03/21	Switch for 310	70.26
Dundee Ford	4030500	11/04/21	Shift cable for 321	62.28
Dundee Ford	4030702	11/11/21	Wheel hub for unit 306	277.09
	TOTAL COST FOR WHITE FLEET INVOICES:			1606.21



Carpentersville CSC4009
Detail Report for Parts & Labor

November 2021

TOTAL COST OF WHITE FLEET LABOR	$1,924.11
TOTAL COST OF WHITE FLEET PARTS	$748.42
TOTAL COST OF BUS FLEET PARTS	$953.95
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$1,606.21
TOTAL COST OF REPAIRS	$5,232.69

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300 Page
White Fleet Repairs Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
478	W1667	11/15/21	157.97	3.54
318	W1668	11/19/21	94.78	
547	W1669	11/18/21	47.39	2.00
306	W1670	11/11/21	157.97	8.80
557	W1671	11/17/21	44.24	3.54
557	W1672	11/17/21	94.78	
547	W1673	11/12/21	505.52	53.04
314	W1674	11/08/21	94.78	4.14
307	W1675	11/16/21	505.52	673.36
305	W1676	11/05/21	94.78	
DC Gator	W1677	11/08/21	126.38	

TOTAL COST FOR WHITE FLEET REPAIRS	$1,924.11	$748.42

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 12 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
251	B4501	11/3/2021	Tires	1.00	
257	B4502	11/3/2021	Heater hoses	1.00	12.62
252	B4503	10/29/2021	Front pads and rotors	2.00	168.61
256	B4504	11/2/2021	Front wheel hubs	2.50	320.38
262	B4505	11/2/2021	Strobe light	0.75	63.06
253	B4506	11/8/2021	PM C	1.50	
273	B4507	11/3/2021	Diagnose radio	0.10	
260	B4508	10/29/2021	missing radiator cap	0.25	
256	B4509	10/28/2021	Replace headlight bulb	0.50	5.32
258	B4510	11/4/2021	Repair floor panels	2.00	
253	B4511	11/8/2021	Seal rear light	0.15	
253	B4512	11/8/2021	Check defroster NPF	0.50	
253	B4513	11/8/2021	Seat cover	0.15	18.59
253	B4514	11/8/2021	Adjust service door	0.15	
253	B4515	11/8/2021	Check parking brake, NPF	0.15	
261	B4516	11/9/2021	Replace marker light cap	0.25	
255	B4517	11/10/2021	PM C	1.50	
251	B4518	11/3/2021	PM C	2.00	
268	B4519	11/8/2021	PM C	1.50	
252	B4520	11/10/2021	PM C	2.00	
257	B4521	11/16/2021	PM C	1.50	
273	B4522	11/22/2021	PM C	1.50	
257	B4523	11/18/2021	Purge and vent valve	2.00	40.50
257	B4524	11/22/2021	Diag and repair evap line	3.00	
257	B4525	11/22/2021	Diag and replace fuel pum relay	1.00	
257	B4526	11/16/2021	Check abs, NPF	0.15	
257	B4527	11/16/2021	RF hub leaking, NPF	0.15	
257	B4528	11/16/2021	Replace leaking heater hose	1.00	
264	B4529	11/11/2021	PM C	2.00	
250	B4530	11/17/2021	Missing wheel flag, retorque	0.10	
262	B4531	11/12/2021	A/C sensor	0.50	
250	B4532	11/17/2021	Retorque wheels	0.50	
262	B4533	11/16/2021	Oil change	0.50	7.16
262	B4534	11/16/2021	Fuel sensor	4.00	55.29
255	B4535	11/11/2021	Lube door	0.25	
255	B4536	11/11/2021	194 bulb	0.25	0.75
255	B4537	11/11/2021	Check light out, NPF	0.25	
255	B4538	11/11/2021	Tighten stop arm	0.25	
255	B4539	11/11/2021	Battery	0.75	99.64
269	B4540	11/15/2021	PM B	1.50	
250	B4541	11/15/2021	Check body damage, NPF	0.15	
267	B4542	10/26/2021	Thermostat	2.00	78.10
272	B4543	10/28/2021	Trans cooler lines	5.00	59.85
250	B4544	11/12/2021	Diag and repair heater plug	0.50	
255	B4545	11/12/2021	Check and reset circuit breaker	0.25	
270	B4546	10/26/2021	Turn signal	0.50	14.39
259	B4547	11/17/2021	Check air, NPF	0.20	
259	B4548	11/17/2021	Check stop sign, NPF	0.20	
259	B4549	11/17/2021	Repair power wire at gate	0.25	
259	B4550	11/17/2021	Test drive bus	0.25	
259	B4551	11/17/2021	Check emissions code	0.50	
259	B4552	11/17/2021	Patch rear door	2.00	
267	B4553	11/18/2021	Swap buses for the office	1.00	
258	B4554	11/10/2021	Replace back up alarm	0.50	9.69

TOTAL COST FOR BUS FLEET REPAIRS: $953.95

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport / CITGO	112828	10/25/21	Diesel	7003 Gallons
Altom Transport / CITGO	112842	10/29/21	Diesel	7004 Gallons
Altom Transport / CITGO	112865	11/09/21	Diesel	7005 Gallons
Altom Transport / CITGO	112879	11/12/21	Diesel	7001 Gallons

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Pomps Tire Service	640094301	10/25/21	G&G Skid Steer Tires	556.82
Pomps Tire Service	640094581	11/04/21	DCHS Gator Tires	639.76
Dundee Ford	4030472	11/03/21	Switch for 310	70.26
Dundee Ford	4030500	11/04/21	Shift cable for 321	62.28
Dundee Ford	4030702	11/11/21	Wheel hub for unit 306	277.09

TOTAL COST FOR WHITE FLEET INVOICES: 1606.21

Durham School Services

DURHAM
SCHOOL SERVICES

Invoice	Invoice Date
91881462	02-Feb-2022
Terms	**Due Date**
30 Net	04-Mar-2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-DEC-21 - 31-DEC-21 D300 -
Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	3,026.70	3,026.70
2	White Fleet Parts			1	1,514.89	1,514.89
3	School Bus Parts			1	438.15	438.15

Total	4,979.74
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 10-Feb-2022 in USD	4,979.74

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA #		Labor	Parts	Total
8938	1. Trans	199.04	438.15	637.19
8939	2. B+G	1469.11	1178.21	2647.32
8938	3. Act. Bus	537.09	254.63	791.72
8940	4. Dr. Ed	284.35	0.00	284.35
8941	5. SEC	537.11	82.05	619.16

Company 40
~~PO#~~ Multiple SA #'s
App. Sign:
MC - To Purch. to Adjust
MC - ~~Received~~ / AP 2.14.22

DURHAM
SCHOOL SERVICES

ersville CSC4009

Detail Report for Parts & Labor

~~SEPTEMBER 2020~~

Dec. 2021

TOTAL COST OF WHITE FLEET LABOR	$3,026.70
TOTAL COST OF WHITE FLEET PARTS	$1,514.89
TOTAL COST OF BUS FLEET PARTS	$438.15
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$4,979.74

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Detail Report for WHITE FLEET

Customer:	4132 DISTRICT 300			Page
	White Fleet Repairs			Date

	Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
B+G	392	W1678	11/29/21	63.19	115.45
B+G	395	W1679	11/29/21	94.78	3.54
B+G	323	W1680	11/29/21	94.78	
B+G	324	W1681	11/29/21	94.78	
B+G	392	W1682	11/29/21	94.78	
Tran	478	W1683	11/29/21	9.48	
Tran	478	W1684	11/29/21	94.78	
B+G	DC Scag	W1685	11/29/21	15.78	
B+G	320	W1686	11/22/21	94.78	13.60
B+G	398	W1687	11/22/21	94.78	3.54
B+G	313	W1688	11/02/21	126.38	
Sec	547	W1689	11/01/21	189.57	82.05
Act. ~~Tran~~	A007	W1690	10/25/21	94.78	
Sec	552	W1691	10/26/21	94.78	
B+G	320	W1692	11/22/21	63.19	
B+G	392	W1693	06/21/21	63.19	94.36
B+G	389	W1694	07/06/21	189.57	548.64
Sec	553	W1695	07/19/21	252.76	
B+G	310	W1696	11/03/21	63.19	70.26
Dr.Ed	554	W1697	10/28/21	189.57	
Tran	477	W1698	12/01/21	94.78	
B+G	397	W1699	12/06/21	94.78	
B+G	395	W1700	12/03/21	221.16	328.82
Dr.Ed	558	W1701	12/01/21	94.78	
Act ~~Tran~~	A009	W1702	12/03/21	94.78	
Act ~~Tran~~	A009	W1703	12/03/21	31.59	
Act ~~Tran~~	A009	W1704	12/06/21	189.57	177.65
Act ~~Tran~~	A009	W1705	12/06/21	31.59	76.98
Act ~~Tran~~	A003	W1706	12/01/21	94.78	

SA#		Labor	Parts	Total
8938	1. Trans	199.04	0.00	199.04
8939	2. B+G	1469.11	1178.21	2647.32
8938	3. Act. Bus	537.09	254.63	791.72
8940	4. Dr. Ed	284.35	0.00	284.35
8941	5. Sec.	537.11	82.05	619.16
		$3026.70	$1514.89	$4541.59

TOTAL COST FOR WHITE FLEET REPAIRS:			$3,026.70	$1,514.89	

Services
ersville

Detail Report for BUS FLEET

Customer:	32 DISTRICT 300			Page
	Bus Fleet Repairs			Date
Vehicle #	Work Order #	Date	PARTS DESCRIPTION	OURS OF LABOR SPEN
268	B4555	10/15/2021	Multifunction switch	0.20
269	B4556	9/3/2021	PM E	3.00
271	B4557	7/30/2021	PM E	4.00
261	B4558	9/14/2021	8-way assembly	1.00
254	B4559	10/15/2021	PM B	1.50
256	B4560	10/15/2021	PM A	1.50
252	B4561	10/15/2021	PM A	1.50
262	B4562	11/1/2021	PM B	2.00
269	B4563	10/12/2021	Exhaust Y-pipe	4.00
262	B4564	10/8/2021	Turn signal housing	0.50
260	B4565	12/1/2021	Scan air bag light	0.50
259	B4566	11/23/2021	Check oil level, NPF	0.15
260	B4567	12/1/2021	Check tread depth, NPF	0.15
260	B4568	12/1/2021	Check LR 8-way, NPF	0.15
260	B4569	12/1/2021	Check batteries, NPF	0.15
260	B4570	12/1/2021	Check crossing arm, NPI	0.15
258	B4571	11/30/2021	rouble shoot bad fuse bo	1.50
252	B4572	11/29/2021	Replace tail pipe	1.00
466	B4573	11/30/2021	PM C	1.50
258	B4574	11/24/2021	PM D	1.50
260	B4575	12/1/2021	PM C	1.50
260	B4576	12/1/2021	Check engine codes	0.15
267	B4577	11/30/2021	Run bus to Jacobs	1.00
270	B4578	12/3/2021	PM A	2.00
273	B4579	12/3/2021	Wipers and mirror / PM	1.50
256	B4580	12/2/2021	Repair damaged seat	1.50
53	B4581	12/1/2021	econnect roof hatch sens	0.25
267	B4582	12/2/2021	Disengage chair lift	0.25
272	B4583	12/8/2021	Replace fuel cap	0.25
53	B4584	12/8/2021	Repair EGR hose	1.50
251	B4585	12/8/2021	RF headlight	0.15
54	B4586	12/8/2021	repair lights	1.00
257	B4587	12/7/2021	PM A	2.00
53	B4588	12/7/2021	Regen Vehicle	1.00
250	B4589	12/6/2021	Check and clear codes	0.25
273	B4590	12/6/2021	nstall seatbelt assembly	1.50

Parts Cost
93.43
26.32
28.94
20.80
61.29
16.23
32.34
3.80
7.00
148.00

TOTAL COST FOR BUS FLEET REPAIRS:				

$438.15	

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ville

Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300			
Bulk Invoices			
VENDOR	INVOICE #	DATE	DESCRIPTION
Altom Transport / Citgo	BOL 769285	11/18/21	Diesel
Altom Transport / Citgo	BOL 769290	11/18/21	Diesel
Altom Transport / Citgo	BOL 078021	11/19/21	Gasoline
Altom Transport / Citgo	BOL 745521	12/03/21	Gasoline
Altom Transport / Citgo	BOL 774557	12/06/21	Diesel
Altom Transport / Citgo	BOL 775314	12/08/21	Diesel
PetroChoice	4444302	11/18/21	Engine fluids
Bristol Hose & fitting	None	11/18/21	Reel rebuild
TOTAL COST FOR BUS FLEET INVOICES:			

Page
Date
INVOICE TOTAL
5603 Gallons
1400 Gallons
7000 Gallons
6004 Gallons
7004 Gallons
7006 Gallons

ıam School Services
012 Carpentersville

Customer: 4132 DISTRICT 300

Bulk Invoices	
VENDOR	INVOICE #
Buck Brothers	322817

Detail Report for BUS FLEET

	Page
	Date
DESCRIPTION	INVOICE TOTAL
Park brake for DCHS Gator - **BILLED TO DISTRICT BY VENDOR**	
TOTAL COST FOR WHITE FLEET INVOICES:	



Carpentersville CSC4009
Detail Report for Parts & Labor

December 2021

TOTAL COST OF WHITE FLEET LABOR	$3,026.70
TOTAL COST OF WHITE FLEET PARTS	$1,514.89
TOTAL COST OF BUS FLEET PARTS	$438.15
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00

TOTAL COST OF REPAIRS	$4,979.74

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
392	W1678	11/29/21	63.19	115.45
395	W1679	11/29/21	94.78	3.54
323	W1680	11/29/21	94.78	
324	W1681	11/29/21	94.78	
392	W1682	11/29/21	94.78	
478	W1683	11/29/21	9.48	
478	W1684	11/29/21	94.78	
DC Scag	W1685	11/29/21	15.78	
320	W1686	11/22/21	94.78	13.60
398	W1687	11/22/21	94.78	3.54
313	W1688	11/02/21	126.38	
547	W1689	11/01/21	189.57	82.05
A007	W1690	10/25/21	94.78	
552	W1691	10/26/21	94.78	
320	W1692	11/22/21	63.19	
392	W1693	06/21/21	63.19	94.36
389	W1694	07/06/21	189.57	548.64
553	W1695	07/19/21	252.76	
310	W1696	11/03/21	63.19	70.26
554	W1697	10/28/21	189.57	
477	W1698	12/01/21	94.78	
397	W1699	12/06/21	94.78	
395	W1700	12/03/21	221.16	328.82
558	W1701	12/01/21	94.78	

A009	W1702	12/03/21	94.78	
A009	W1703	12/03/21	31.59	
A009	W1704	12/06/21	189.57	177.65
A009	W1705	12/06/21	31.59	76.98
A003	W1706	12/01/21	94.78	

TOTAL COST FOR WHITE FLEET REPAIRS	$3,026.70	$1,514.89

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
268	B4555	10/15/2021	Multifunction switch	0.20	93.43
269	B4556	9/3/2021	PM E	3.00	26.32
271	B4557	7/30/2021	PM E	4.00	28.94
261	B4558	9/14/2021	8-way assembly	1.00	20.80
254	B4559	10/15/2021	PM B	1.50	
256	B4560	10/15/2021	PM A	1.50	
252	B4561	10/15/2021	PM A	1.50	
262	B4562	11/1/2021	PM B	2.00	
269	B4563	10/12/2021	Exhaust Y-pipe	4.00	61.29
262	B4564	10/8/2021	Turn signal housing	0.50	16.23
260	B4565	12/1/2021	Scan air bag light	0.50	
259	B4566	11/23/2021	Check oil level, NPF	0.15	
260	B4567	12/1/2021	Check tread depth, NPF	0.15	
260	B4568	12/1/2021	Check LR 8-way, NPF	0.15	
260	B4569	12/1/2021	Check batteries, NPF	0.15	
260	B4570	12/1/2021	Check crossing arm, NPF	0.15	
258	B4571	11/30/2021	Trouble shoot bad fuse box	1.50	
252	B4572	11/29/2021	Replace tail pipe	1.00	32.34
466	B4573	11/30/2021	PM C	1.50	
258	B4574	11/24/2021	PM D	1.50	
260	B4575	12/1/2021	PM C	1.50	
260	B4576	12/1/2021	Check engine codes	0.15	
267	B4577	11/30/2021	Run bus to Jacobs	1.00	
270	B4578	12/3/2021	PM A	2.00	
273	B4579	12/3/2021	Wipers and mirror / PM	1.50	3.80
256	B4580	12/2/2021	Repair damaged seat	1.50	

53	B4581	12/1/2021	Reconnect roof hatch sensor	0.25	
267	B4582	12/2/2021	Disengage chair lift	0.25	
272	B4583	12/8/2021	Replace fuel cap	0.25	
53	B4584	12/8/2021	Repair EGR hose	1.50	
251	B4585	12/8/2021	RF headlight	0.15	7.00
54	B4586	12/8/2021	repair lights	1.00	
257	B4587	12/7/2021	PM A	2.00	
53	B4588	12/7/2021	Regen Vehicle	1.00	
250	B4589	12/6/2021	Check and clear codes	0.25	
273	B4590	12/6/2021	Install seatbelt assembly	1.50	148.00

TOTAL COST FOR BUS FLEET REPAIRS: $438.15

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport / Citgo	BOL 769285	11/18/21	Diesel	5603 Gallons
Altom Transport / Citgo	BOL 769290	11/18/21	Diesel	1400 Gallons
Altom Transport / Citgo	BOL 078021	11/19/21	Gasoline	7000 Gallons
Altom Transport / Citgo	BOL 745521	12/03/21	Gasoline	6004 Gallons
Altom Transport / Citgo	BOL 774557	12/06/21	Diesel	7004 Gallons
Altom Transport / Citgo	BOL 775314	12/08/21	Diesel	7006 Gallons
PetroChoice	4444302	11/18/21	Engine fluids	
Bristol Hose & fitting	None	11/18/21	Reel rebuild	

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DESCRIPTION	INVOICE TOTAL
Buck Brothers	322817	Park brake for DCHS Gator - **BILLED TO DISTRICT BY VENDOR**	

TOTAL COST FOR WHITE FLEET INVOICES:

Durham School Services

Invoice	Invoice Date
91881466	02-Feb-2022
Terms	**Due Date**
30 Net	04-Mar-2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-JAN-22 - 31-JAN-22 D300 - Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	4,748.57	4,748.57
2	White Fleet Parts			1	898.03	898.03
3	School Bus Parts			1	5,890.46	5,890.46

Total	11,537.06
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 09-Feb-2022 in USD	11,537.06

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA #	Labor	Parts	Total
8938 1. Trans	142.16	5893.79	6035.95
8939 2. B+G	3364.79	778.75	4143.54
8938 3. Act Bus	704.53	101.03	805.56
8940 4. Dr. Ed	284.34	14.92	299.26
8941 5. Sec.	252.75	0.00	252.75

CO# 40
PO# multiple SA #'s
App. Sign: [signature]
MC - To Purch. to Adjust
MC - ~~Received~~ / AP 2.14.22



ersville CSC4009

Detail Report for Parts & Labor

SEPTEMBER 2020

TOTAL COST OF WHITE FLEET LABOR	$4,748.57
TOTAL COST OF WHITE FLEET PARTS	$898.03
TOTAL COST OF BUS FLEET PARTS	$5,890.46
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$11,537.06

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Detail Report for WHITE FLEET

Customer:	4132 DISTRICT 300			Page
	White Fleet Repairs			Date

	Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
Act.BUS	A008	W1707	01/03/22	94.78	2.33
Act BUS	A008	W1708	01/03/22	31.59	9.22
	398	W1709	01/04/22	94.78	11.38
B+G	315	W1710	12/28/21	94.78	4.15
	308	W1711	12/29/21	63.19	13.84
Act BUS	A001	W1712	01/03/22	94.78	2.35
B+G	394	W1713	12/01/21	63.19	75.88
Act BUS	A008	W1714	01/05/22	63.19	77.13
	308	W1715	12/28/21	126.38	
	304	W1716	12/29/21	31.59	10.69
	304	W1717	12/21/21	189.57	110.13
B+G	304	W1718	12/23/21	63.19	
	304	W1719	12/23/21	157.97	
	B&G Jetter	W1720	12/22/21	126.38	
Dr.Ed	556	W1721	12/22/21	94.78	14.92
	396	W1722	12/22/21	63.19	8.05
B+G	304	W1723	12/20/21	94.78	2.38
Act Bus	A009	W1724	12/10/21	31.59	
Sec	551	W1725	12/13/21	94.78	
	Gator	W1726	12/09/21	94.78	
B+G	Gator	W1727	12/08/21	63.19	
Act Bus	A009	W1728	12/10/21	9.48	
Tran	479	W1729	12/15/21	94.78	3.33
Sec	550	W1730	12/14/21	94.78	
Sec	547	W1731	12/14/21	63.19	
B+G	307	W1732	11/04/21	94.78	
Tran	478	W1733	12/10/21	15.79	
Dr Ed	562	W1734	12/13/21	94.78	
	682	W1735	12/09/21	94.78	
B+G	684	W1736	12/10/21	94.78	
	679	W1737	12/02/21	94.78	
Dr Ed	563	W1738	12/16/21	94.78	
	319	W1739	12/20/21	94.78	
B+G	303	W1740	12/20/21	94.78	
	302	W1741	12/21/21	94.78	
Act Bus	A202	W1742	12/20/21	94.78	
	398	W1743	01/12/22	63.19	81.98
B+G	398	W1744	01/12/22	505.52	313.86
	398	W1745	01/11/22	758.28	142.86
Act Bus	A007	W1746	01/14/22	31.59	10.00

Act Bus	A007	W1747	01/14/22	94.78	
Tran	479	W1748	01/24/22	31.59	
Btg	311	W1749	01/21/22	47.38	3.55
Act Bus	A007	W1750	01/21/22	157.97	
TOTAL COST FOR WHITE FLEET REPAIRS:				$4,748.57	$898.03

		Labor	Parts	Total
8938	1. Trans	142.16	3.33	145.49
8939	2. Btg	3364.79	778.75	4143.54
8938	3. Act Bus	704.53	101.03	805.56
8940	4. Dr. Ed	284.34	14.92	299.26
8941	5. Sec.	252.75	0.00	252.75
		4748.57	898.03	$5646.60

Services
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Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	OURS OF LABOR SPEN
261	B4591	12/30/2021	tic converters and O2 se	4.00
258	B4592	12/30/2021	Oxygen sensor	1.00
251	B4593	12/30/2021	tic converters and O2 se	4.00
255	B4594	1/5/2022	Starting motor	1.00
252	B4595	1/7/2022	Thermostat	2.00
253	B4596	12/16/2021	Oxygen sensors	3.00
255	B4597	12/9/2021	HVAC control head	0.50
257	B4598	12/9/2021	Front rotors and pads	3.00
261	B4599	12/10/2021	Reset Zonar V4	0.50
262	B4600	12/7/2021	Check no heat, NPF	0.25
268	B4601	12/8/2021	Replace 8-way bulb	0.50
54	B4602	12/8/2021	Road call no headlights	1.50
53	B4603	12/8/2021	EGR cooler line	0.50
257	B4604	12/9/2021	Repair rear corrosion	0.60
272	B4605	12/10/2021	PM C	1.50
53	B4606	12/7/2021	PM C	1.50
251	B4607	12/14/2021	PM A	2.00
267	B4608	12/9/2021	Check fuel leak, NPF	0.20
267	B4609	12/9/2021	Check all lights, NPF	0.25
270	B4610	12/13/2021	PM C	2.00
54	B4611	12/14/2021	PM C	1.50
54	B4612	12/14/2021	Tighten student mirror	0.50
54	B4613	12/14/2021	heck clearance light, NP	0.15
54	B4614	12/14/2021	ck crossing gate inop, N	0.15
54	B4615	12/14/2021	Check body damage	0.15
267	B4616	12/9/2021	Check lift, NPF	0.20
267	B4617	12/9/2021	Replace governor	1.00
272	B4618	12/10/2021	Check amber lights, NPF	0.15
53	B4619	12/16/2021	Pull 53 up to garage	0.15
254	B4620	1/7/2022	PM C	1.00
254	B4621	1/7/2022	PM A	1.00
264	B4622	10/7/2022	PM A	1.50
266	B4623	1/14/2022	PM A	1.00
266	B4624	1/14/2022	PM A and C	1.00
53	B4625	1/13/2022	Leaking coolant hose	1.00
255	B4626	1/10/2022	Used lens assembly	0.50

Parts Cost
2,581.48
47.31
2,581.48
102.76
30.33
252.78
103.08
172.08
19.16

TOTAL COST FOR BUS FLEET REPAIRS:				

$5,890.46	

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Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300			
Bulk Invoices			
VENDOR	INVOICE #	DATE	DESCRIPTION
Altom Transport / Citgo	777915	12/16/21	7001 Gallons Diesel
Altom Transport / Citgo	80223	01/07/22	6799 Gallons Gas
Altom Transport / Citgo	783916	01/07/22	6502 Gallons Diesel
Altom Transport / Citgo	786032	01/14/22	6506 Gallons Diesel
PetroChoice LLC	4444394	11/18/21	Coolant
PetroChoice LLC	4459028	12/03/21	Oil
PetroChoice LLC	4485636	01/06/22	Coolant
PetroChoice LLC	4493621u2518	01/18/22	Oil
Oak Fire and Security Systems	37381	11/23/21	lace Bunker Alarm Key
TOTAL COST FOR BUS FLEET INVOICES:			

Page
Date
INVOICE TOTAL

Durham School Services
Carpentersville

Customer: 4132 DISTRICT 300

Bulk Invoices

VENDOR	INVOICE #	DATE
Buck Brothers	323758	12/17/21
Pomp's Tire	640095663	12/20/21

22012
Detail Report for

BUS FLEET

	Page
	Date

DESCRIPTION	INVOICE TOTAL
Park brake for DCHS Gator **BILLED TO DISTRICT DIRECTLY.**	
Tires for B&G unit 304 **BILLED TO DISTRICT DIRECTLY.**	
TOTAL COST FOR WHITE FLEET INVOICES:	0.00



Carpentersville CSC4009
Detail Report for Parts & Labor

January 2022

TOTAL COST OF WHITE FLEET LABOR	$4,748.57
TOTAL COST OF WHITE FLEET PARTS	$898.03
TOTAL COST OF BUS FLEET PARTS	$5,890.46
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00

TOTAL COST OF REPAIRS	$11,537.06

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300 Page
White Fleet Repairs Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
A008	W1707	01/03/22	94.78	2.33
A008	W1708	01/03/22	31.59	9.22
398	W1709	01/04/22	94.78	11.38
315	W1710	12/28/21	94.78	4.15
308	W1711	12/29/21	63.19	13.84
A001	W1712	01/03/22	94.78	2.35
394	W1713	12/01/21	63.19	75.88
A008	W1714	01/05/22	63.19	77.13
308	W1715	12/28/21	126.38	
304	W1716	12/29/21	31.59	10.69
304	W1717	12/21/21	189.57	110.13
304	W1718	12/23/21	63.19	
304	W1719	12/23/21	157.97	
B&G Jetter	W1720	12/22/21	126.38	
556	W1721	12/22/21	94.78	14.92
396	W1722	12/22/21	63.19	8.05
304	W1723	12/20/21	94.78	2.38
A009	W1724	12/10/21	31.59	
551	W1725	12/13/21	94.78	
Gator	W1726	12/09/21	94.78	
Gator	W1727	12/08/21	63.19	
A009	W1728	12/10/21	9.48	
479	W1729	12/15/21	94.78	3.33
550	W1730	12/14/21	94.78	

547	W1731	12/14/21	63.19	
307	W1732	11/04/21	94.78	
478	W1733	12/10/21	15.79	
562	W1734	12/13/21	94.78	
682	W1735	12/09/21	94.78	
684	W1736	12/10/21	94.78	
679	W1737	12/02/21	94.78	
563	W1738	12/16/21	94.78	
319	W1739	12/20/21	94.78	
303	W1740	12/20/21	94.78	
302	W1741	12/21/21	94.78	
A202	W1742	12/20/21	94.78	
398	W1743	01/12/22	63.19	81.98
398	W1744	01/12/22	505.52	313.86
398	W1745	01/11/22	758.28	142.86
A007	W1746	01/14/22	31.59	10.00
A007	W1747	01/14/22	94.78	
479	W1748	01/24/22	31.59	
311	W1749	01/21/22	47.38	3.55
A007	W1750	01/21/22	157.97	

TOTAL COST FOR WHITE FLEET REPAIRS	$4,748.57	$898.03

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
261	B4591	12/30/2021	Catalytic converters and O2 sensors	4.00	2,581.48
258	B4592	12/30/2021	Oxygen sensor	1.00	47.31
251	B4593	12/30/2021	Catalytic converters and O2 sensors	4.00	2,581.48
255	B4594	1/5/2022	Starting motor	1.00	102.76
252	B4595	1/7/2022	Thermostat	2.00	30.33
253	B4596	12/16/2021	Oxygen sensors	3.00	252.78
255	B4597	12/9/2021	HVAC control head	0.50	103.08
257	B4598	12/9/2021	Front rotors and pads	3.00	172.08
261	B4599	12/10/2021	Reset Zonar V4	0.50	
262	B4600	12/7/2021	Check no heat, NPF	0.25	
268	B4601	12/8/2021	Replace 8-way bulb	0.50	
54	B4602	12/8/2021	Road call no headlights	1.50	
53	B4603	12/8/2021	EGR cooler line	0.50	
257	B4604	12/9/2021	Repair rear corrosion	0.60	
272	B4605	12/10/2021	PM C	1.50	
53	B4606	12/7/2021	PM C	1.50	
251	B4607	12/14/2021	PM A	2.00	
267	B4608	12/9/2021	Check fuel leak, NPF	0.20	
267	B4609	12/9/2021	Check all lights, NPF	0.25	
270	B4610	12/13/2021	PM C	2.00	
54	B4611	12/14/2021	PM C	1.50	
54	B4612	12/14/2021	Tighten student mirror	0.50	
54	B4613	12/14/2021	Check clearance light, NPF	0.15	
54	B4614	12/14/2021	Check crossing gate inop, NPF	0.15	
54	B4615	12/14/2021	Check body damage	0.15	
267	B4616	12/9/2021	Check lift, NPF	0.20	

267	B4617	12/9/2021	Replace governor	1.00	19.16
272	B4618	12/10/2021	Check amber lights, NPF	0.15	
53	B4619	12/16/2021	Pull 53 up to garage	0.15	
254	B4620	1/7/2022	PM C	1.00	
254	B4621	1/7/2022	PM A	1.00	
264	B4622	10/7/2022	PM A	1.50	
266	B4623	1/14/2022	PM A	1.00	
266	B4624	1/14/2022	PM A and C	1.00	
53	B4625	1/13/2022	Leaking coolant hose	1.00	
255	B4626	1/10/2022	Used lens assembly	0.50	

TOTAL COST FOR BUS FLEET REPAIRS: $5,890.46

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport / Citgo	777915	12/16/21	7001 Gallons Diesel	
Altom Transport / Citgo	80223	01/07/22	6799 Gallons Gas	
Altom Transport / Citgo	783916	01/07/22	6502 Gallons Diesel	
Altom Transport / Citgo	786032	01/14/22	6506 Gallons Diesel	
PetroChoice LLC	4444394	11/18/21	Coolant	
PetroChoice LLC	4459028	12/03/21	Oil	
PetroChoice LLC	4485636	01/06/22	Coolant	
PetroChoice LLC	4493621u2518	01/18/22	Oil	
Oak Fire and Security Systems	37381	11/23/21	Replace Bunker Alarm Key Pad	

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION
Buck Brothers	323758	12/17/21	Park brake for DCHS Gator **BILLED TO DISTRICT DIRECTLY.**
Pomp's Tire	640095663	12/20/21	Tires for B&G unit 304 **BILLED TO DISTRICT DIRECTLY.**

TOTAL COST FOR WHITE FLEET INVOICES:

Page
Date

INVOICE TOTAL

0.00

Durham School Services

Invoice	Invoice Date
91885886	02-Mar-2022
Terms	**Due Date**
30 Net	01-Apr-2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-FEB-22 - 28-FEB-22 D300 -
Maintenance/White Fleet Billing

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	1,832.43	1,832.43
2	White Fleet Parts			1	524.51	524.51
3	School Bus Parts			1	1,461.22	1,461.22

Total	3,818.16
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 10-Mar-2022 in USD	3,818.16

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

Company: 40
Approval Signature: Deborah Mason
Date: 2022-04-06
864B32A6FF632ED8C7809DA2035655F7 contractworks

SA#:	Labor	Parts	Total
SA#8938 - Trans/Act Bus	$15.79	$1,856.00	$410.57
SA#8939 - B&G	$1,374.33	$114.92	$1,489.25
SA#8940 - Dr Ed	$315.94	$14.81	$330.75
SA#8941 - Security	$126.37	$0	$126.37
TOTALS	$1,832.43	$1,985.73	$3,818.16

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

SEPTEMBER 2020

TOTAL COST OF WHITE FLEET LABOR	$1,832.43
TOTAL COST OF WHITE FLEET PARTS	$524.51
TOTAL COST OF BUS FLEET PARTS	$1,461.22
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$3,818.16

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 4/6/2022

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
A202	W1751	01/18/22	15.79	
318	W1752	01/25/22	63.19	3.55
321	W1753	01/25/22	63.19	13.66
394	W1754	01/24/22	94.78	
386	W1755	01/26/22	94.78	5.37
309	W1756	01/28/22	126.38	50.63
564	W1757	01/30/22	94.78	3.55
563	W1758	01/28/22	63.19	3.55
558	W1759	01/24/22	63.19	4.16
567	W1760	01/31/22	94.78	3.55
395	W1761	02/04/22	126.38	
325	W1762	03/04/22	94.78	
320	W1763	02/08/22	126.38	2.00
306	W1764	02/21/22	126.38	4.16
683	W1765	02/19/22	47.37	
683	W1766	02/09/22	94.78	
552	W1767	02/10/22	31.59	
B&G Golf Cart	W1768	02/07/22	94.78	32.00
312	W1769	02/11/22	94.78	3.55
A009	W1770	02/17/22		300.00
478	W1771	02/10/22	PM B	94.78
547	W1772	02/18/22	94.78	
318	W1773	02/16/22	126.38	

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 4/6/2022

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
TOTAL COST FOR WHITE FLEET REPAIRS:			$1,832.43	$524.51

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
271	B4627	1/25/2022	PM C	1.50	
255	B4628	1/24/2022	Road call, low coolant	2.00	
251	B4629	1/26/2022	Front brakes, rotos, and huds	4.00	539.26
262	B4630	1/19/2022	PM C	2.00	
54	B4631	1/18/2022	Stop arm motor	3.00	122.66
266	B4632	1/10/2022	Thermostat	4.00	78.10
254	B4633	2/1/2022	Crossing gate motor	1.50	
261	B4634	1/28/2022	PM A	2.00	
54	B4635	1/26/2022	Headlight switches and gauge	0.80	
251	B4636	2/3/2022	PM D	2.00	
272	B4637	2/7/2022	Rear brakes, cables, backing plates	7.00	546.12
252	B4638	2/8/2022	PM D	1.50	
253	B4639	2/15/2022	Crossing arm blade	0.50	87.54
259	B4640	2/15/2022	Crossing arm blade	0.30	87.54
253	B4641	2/7/2022	PM D	1.50	
253	B4642	2/15/2022	Wiper blades	0.50	
259	B4643	2/15/2022	Repair trim	0.25	
259	B4644	2/15/2022	Lens cover	0.15	
259	B4645	2/15/2022	Check back up alarm, NPF	0.15	
253	B4646	2/15/2022	Check misc defect, NPF	0.25	
257	B4647	2/14/2022	PM D	2.00	
259	B4648	2/15/2022	Check oil level, NPF	0.25	
259	B4649	2/15/2022	Check dash lights, NPF	0.25	
259	B4650	2/15/2022	Check dash lights, NPF	0.25	
259	B4651	2/15/2022	Tighten loose clamp	0.25	
259	B4652	2/15/2022	Check leaks, NPF	0.25	
259	B4653	2/15/2022	Check dash lights, NPF	0.25	
259	B4654	2/15/2022	Check dash lights, NPF	0.25	
259	B4655	2/15/2022	Check dash lights, NPF	0.25	
258	B4656	2/9/2022	Check body damage, NPF	0.25	
258	B4657	2/9/2022	Check body damage, NPF	0.25	
258	B4658	2/9/2022	Check body damage, NPF	0.25	
258	B4659	2/9/2022	Check heaters, NPF	0.25	
258	B4660	2/9/2022	Check heaters, NPF	0.25	
258	B4661	2/9/2022	Check body damage, NPF	0.25	
258	B4662	2/9/2022	Replace headlight	0.25	
258	B4663	2/9/2022	Check dash lights, NPF	0.25	
258	B4664	2/9/2022	Check fluid leaks, NPF	0.25	
266	B4665	2/10/2022	Install vented fuel cap	0.25	
266	B4666	2/10/2022	Change out thin oil	0.50	
253	B4667	2/15/2022	Replace E-door handle	0.50	
268	B4676	2/8/2022	PM D	0.50	
259	B4669	2/15/2022	Reinstall roof trim clip	0.25	
269	B4670	2/11/2022	Check driver fan, NPF	0.15	
269	B4671	2/11/2022	PM C	1.50	
252	B4672	2/10/2022	Check sun visor, NPF	0.15	
252	B4673	2/10/2022	Check 4-ways, NPF	0.15	
252	B4674	2/10/2022	Check dash lights, NPF	0.15	
268	B4675	2/8/2022	PM A	1.00	

TOTAL COST FOR BUS FLEET REPAIRS: $1,461.22

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom transport / Citgo	788156	01/20/22	Diesel	4901 Gallons
Altom transport / Citgo	788157	01/20/22	Diesel	2101 Gallons
Altom transport / Citgo	789172	01/25/22	Diesel	4902 Gallons
Altom transport / Citgo	789176	01/25/22	Diesel	2103 Gallons
Altom transport / Citgo	791915	02/02/22	Diesel	7001 Gallons
Altom transport / Citgo	750705	02/07/22	Gasoline	7000 Gallons
Altom transport / Citgo	792515	02/04/22	Diesel	6998 Gallons
Altom transport / Citgo	794524	02/11/22	Diesel	7010 Gallons
PetroChoice	4512623	02/08/22	10W30 Oil	130 Gallons
Altom transport / Citgo	797308	02/21/22	Diesel	5598 Gallons
Altom transport / Citgo	797311	02/21/22	Diesel	1400 Gallons
Bristol	None	02/17/22	Repair grease pump and reel	

TOTAL COST FOR BUS FLEET INVOICES:

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE

DESCRIPTION	INVOICE TOTAL
TOTAL COST FOR WHITE FLEET INVOICES:	0.00



Carpentersville CSC4009
Detail Report for Parts & Labor

February 2022

TOTAL COST OF WHITE FLEET LABOR	$1,832.43
TOTAL COST OF WHITE FLEET PARTS	$524.51
TOTAL COST OF BUS FLEET PARTS	$1,461.22
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00

TOTAL COST OF REPAIRS	$3,818.16

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
A202	W1751	01/18/22	15.79	
318	W1752	01/25/22	63.19	3.55
321	W1753	01/25/22	63.19	13.66
394	W1754	01/24/22	94.78	
386	W1755	01/26/22	94.78	5.37
309	W1756	01/28/22	126.38	50.63
564	W1757	01/30/22	94.78	3.55
563	W1758	01/28/22	63.19	3.55
558	W1759	01/24/22	63.19	4.16
567	W1760	01/31/22	94.78	3.55
395	W1761	02/04/22	126.38	
325	W1762	03/04/22	94.78	
320	W1763	02/08/22	126.38	2.00
306	W1764	02/21/22	126.38	4.16
683	W1765	02/19/22	47.37	
683	W1766	02/09/22	94.78	
552	W1767	02/10/22	31.59	
B&G Golf Cart	W1768	02/07/22	94.78	32.00
312	W1769	02/11/22	94.78	3.55
A009	W1770	02/17/22		300.00
478	W1771	02/10/22	PM B	94.78
547	W1772	02/18/22	94.78	
318	W1773	02/16/22	126.38	

TOTAL COST FOR WHITE FLEET REPAIRS:	$1,832.43	$524.51

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
271	B4627	1/25/2022	PM C	1.50	
255	B4628	1/24/2022	Road call, low coolant	2.00	
251	B4629	1/26/2022	Front brakes, rotos, and huds	4.00	539.26
262	B4630	1/19/2022	PM C	2.00	
54	B4631	1/18/2022	Stop arm motor	3.00	122.66
266	B4632	1/10/2022	Thermostat	4.00	78.10
254	B4633	2/1/2022	Crossing gate motor	1.50	
261	B4634	1/28/2022	PM A	2.00	
54	B4635	1/26/2022	Headlight switches and gauge	0.80	
251	B4636	2/3/2022	PM D	2.00	
272	B4637	2/7/2022	Rear brakes, cables, backing plates	7.00	546.12
252	B4638	2/8/2022	PM D	1.50	
253	B4639	2/15/2022	Crossing arm blade	0.50	87.54
259	B4640	2/15/2022	Crossing arm blade	0.30	87.54
253	B4641	2/7/2022	PM D	1.50	
253	B4642	2/15/2022	Wiper blades	0.50	
259	B4643	2/15/2022	Repair trim	0.25	
259	B4644	2/15/2022	Lens cover	0.15	
259	B4645	2/15/2022	Check back up alarm, NPF	0.15	
253	B4646	2/15/2022	Check misc defect, NPF	0.25	
257	B4647	2/14/2022	PM D	2.00	
259	B4648	2/15/2022	Check oil level, NPF	0.25	
259	B4649	2/15/2022	Check dash lights, NPF	0.25	
259	B4650	2/15/2022	Check dash lights, NPF	0.25	
259	B4651	2/15/2022	Tighten loose clamp	0.25	
259	B4652	2/15/2022	Check leaks, NPF	0.25	
259	B4653	2/15/2022	Check dash lights, NPF	0.25	

259	B4654	2/15/2022	Check dash lights, NPF	0.25
259	B4655	2/15/2022	Check dash lights, NPF	0.25
258	B4656	2/9/2022	Check body damage, NPF	0.25
258	B4657	2/9/2022	Check body damage, NPF	0.25
258	B4658	2/9/2022	Check body damage, NPF	0.25
258	B4659	2/9/2022	Check heaters, NPF	0.25
258	B4660	2/9/2022	Check heaters, NPF	0.25
258	B4661	2/9/2022	Check body damage, NPF	0.25
258	B4662	2/9/2022	Replace headlight	0.25
258	B4663	2/9/2022	Check dash lights, NPF	0.25
258	B4664	2/9/2022	Check fluid leaks, NPF	0.25
266	B4665	2/10/2022	Install vented fuel cap	0.25
266	B4666	2/10/2022	Change out thin oil	0.50
253	B4667	2/15/2022	Replace E-door handle	0.50
268	B4676	2/8/2022	PM D	0.50
259	B4669	2/15/2022	Reinstall roof trim clip	0.25
269	B4670	2/11/2022	Check driver fan, NPF	0.15
269	B4671	2/11/2022	PM C	1.50
252	B4672	2/10/2022	Check sun visor, NPF	0.15
252	B4673	2/10/2022	Check 4-ways, NPF	0.15
252	B4674	2/10/2022	Check dash lights, NPF	0.15
268	B4675	2/8/2022	PM A	1.00

TOTAL COST FOR BUS FLEET REPAIRS:	$1,461.22

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom transport / Citgo	788156	01/20/22	Diesel	4901 Gallons
Altom transport / Citgo	788157	01/20/22	Diesel	2101 Gallons
Altom transport / Citgo	789172	01/25/22	Diesel	4902 Gallons
Altom transport / Citgo	789176	01/25/22	Diesel	2103 Gallons
Altom transport / Citgo	791915	02/02/22	Diesel	7001 Gallons
Altom transport / Citgo	750705	02/07/22	Gasoline	7000 Gallons
Altom transport / Citgo	792515	02/04/22	Diesel	6998 Gallons
Altom transport / Citgo	794524	02/11/22	Diesel	7010 Gallons
PetroChoice	4512623	02/08/22	10W30 Oil	130 Gallons
Altom transport / Citgo	797308	02/21/22	Diesel	5598 Gallons
Altom transport / Citgo	797311	02/21/22	Diesel	1400 Gallons
Bristol	None	02/17/22	Repair grease pump and reel	

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
Carpentersville

BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION

TOTAL COST FOR WHITE FLEET INVOICES:

22012
Detail Report for

Page
Date

INVOICE TOTAL

0.00

Durham School Services

Invoice	Invoice Date
91890618	04-Apr-2022
Terms	**Due Date**
30 Net	04-May-2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-MAR-22 - 31-MAR-22 Maintenance/White Fleet

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	3,771.46	3,771.46
2	White Fleet Parts			1	2,125.63	2,125.63
3	Bus Fleet Parts			1	643.65	643.65

Total	6,540.74
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 18-Apr-2022 in USD	6,540.74

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

300
Company: 40
SA# MULTIPLE
Approval Signature: Deborah Mason
864B32A6FF632ED8C7809DA2035655F7 contractworks.
Date: 2022-04-19

SA#:
8938
8939
8938
8940
8941

	Labor	Parts	TOTAL
1. Transportation	0	643.65	643.65
2. B&G	1254.62	1032.45	2287.07
3. Activity Bus	1593.56	597.64	2191.2
4. Driver's Ed	891.1	487.66	1378.76
5. Security	32.18	7.88	40.06
	3771.47	2125.63	6540.74



ersville CSC4009

Detail Report for Parts & Labor

March 2022

TOTAL COST OF WHITE FLEET LABOR	$3,771.46
TOTAL COST OF WHITE FLEET PARTS	$2,125.63
TOTAL COST OF BUS FLEET PARTS	$643.65
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$6,540.74

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Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
A009	W1774	03/03/22	32.17	7.40
A201	W1775	03/03/22	128.68	7.40
397	W1776	03/07/22	64.34	
565	W1777	03/02/22	64.34	
565	W1778	03/02/22	128.68	3.55
323	W1779	03/02/22	96.51	
A009	W1780	03/02/22	128.68	
324	W1781	03/03/22	96.51	
392	W1782	03/03/22	128.68	3.55
558	W1783	03/09/22	96.51	59.60
558	W1784	03/09/22	48.25	111.96
558	W1785	03/07/22	96.51	
A007	W1786	03/08/22	96.51	
A201	W1787	02/09/22	160.85	77.03
477	W1788	03/01/22	128.68	
476	W1789	02/24/22	128.64	4.16
476	W1790	02/24/22	32.17	
397	W1791	03/08/22	64.34	
A007	W1792	03/08/22	96.51	2.33
A007	W1793	03/10/22	48.25	83.69
558	W1794	03/09/22	225.19	304.84
478	W1795	03/16/22	16.08	
478	W1796	03/16/22	16.08	
478	W1797	03/16/22	16.08	
478	W1798	03/16/22	16.08	
578	W1799	03/16/22	16.08	
A001	W1800	03/17/22	51.47	89.68
479	W1801	03/15/22	96.51	
479	W1802	03/16/22	64.34	139.81
392	W1803	03/19/22	321.70	514.40
A007	W1804	03/24/22	126.68	
393	W1805	03/24/22	160.85	243.23
393	W1806	03/24/22	128.68	267.72
547	W1807	03/22/22	32.17	7.88
560	W1808	03/21/22	115.81	3.55
559	W1809	03/21/22	115.81	4.16
393	W1810	03/23/22	128.68	3.55
393	W1811	03/24/22	32.17	
393	W1812	03/23/22	32.17	
A007	W1813	03/21/22	193.02	186.14

TOTAL COST FOR WHITE FLEET REPAIRS:			$3,771.46	$2,125.63	

Services
ersville

Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	URS OF LABOR SPEN
256	B4676	3/3/2022	PM E	1.80
259	B4677	3/3/2022	Resecure trim	0.25
260	B4678	3/1/2022	PM D	1.80
260	B4679	3/1/2022	Check rust complaint	0.30
260	B4680	3/1/2022	Check and top off oil	0.30
260	B4681	3/1/2022	Check fluid leaks, NPF	0.30
269	B4682	3/1/2022	lugs and install wheel	0.30
260	B4683	3/1/2022	R&R wipers	0.30
259	B4684	3/3/2022	PM D	1.80
53	B4685	3/7/2022	PM D	1.80
53	B4686	3/7/2022	Check body damage	0.25
53	B4687	3/7/2022	eck LR cracked lens, NI	0.25
53	B4688	3/7/2022	Clean batteries	0.50
53	B4689	3/7/2022	eck LF cracked lens, NI	0.25
259	B4690	3/7/2022	Repalce headlight	0.25
272	B4691	3/3/2022	R&R brake pedal switch	1.00
272	B4692	3/8/2022	PM D	1.80
54	B4693	3/8/2022	Check ABS light, NPF	0.25
54	B4694	3/8/2022	PM D	1.80
270	B4695	3/9/2022	PM D	1.80
258	B4696	2/28/2022	PM E	1.80
273	B4697	2/22/2022	PM D	1.80
54	B4698	2/23/2022	Road call	1.00
253	B4699	02/220222	Road call	1.00
258	B4700	2/28/2022	Check park brake, NPF	0.15
255	B4701	2/28/2022	Reattache foot pad	0.25
255	B4702	3/15/2022	PM A	1.80
255	B4703	3/15/2022	Top off washer fluid	0.25
254	B4704	3/16/2022	Check tires, NPF	0.25
254	B4705	3/16/2022	Check for damage, NPF	0.25
254	B4706	3/16/2022	Check lights, NPF	0.25
254	B4707	3/16/2022	Check lights, NPF	0.25
271	B4708	3/16/2022	Light bulb	0.25
270	B4709	3/17/2022	Repair fan wiring	0.25
261	B4710	3/17/2022	Cover and paint rust hole	0.30
270	B4711	3/17/2022	Repair mirror screw	0.25
270	B4712	3/16/2022	d call, manually operate	1.00
260	B4713	3/18/2022	Air bag sensor	0.50
260	B4714	3/18/2022	Check dash codes	0.50
260	B4715	3/18/2022	heck for fluid leaks, NPI	0.50
267	B4716	3/18/2022	Headlight bulb	0.50
257	B4717	3/24/2022	Oil leak, tighten filter	0.50

Parts Cost
3.65

259	B4718	3/14/2022	Rear brake pads	2.00
261	B4719	3/17/2022	Crossing arm	0.40
268	B4720	3/22/2022	LR reverse bulb	0.25
268	B4721	3/22/2022	heck paint damage, NP	0.25
268	B4722	3/22/2022	epair crossing gate trigg	0.50
270	B4723	3/22/2022	Alternator	1.00
TOTAL COST FOR BUS FLEET REPAIRS:				

64.21
85.27
490.52
$643.65

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Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION
Altom Transport / Citgo	94571	02/24/22	Diesel
Altom Transport / Citgo	94509	03/02/22	Diesel
Altom Transport / Citgo	94515 - 6	03/03/22	Gasoline
Altom Transport / Citgo	94543	03/14/22	Diesel
Altom Transport / Citgo	94452	03/14/22	Diesel
Altom Transport / Citgo	94584	03/21/22	Gasoline
Keller-Heartt Oil	463438	03/15/22	DEF
Altom Transport / Citgo	94590	03/23/22	Diesel
PetroChoice LLC	Account 29365	03/24/22	Coolant
PetroChoice LLC	Account 29365	03/24/22	Coolant
Oak Fire and Security	36644	03/23/22	Repair contacts

TOTAL COST FOR BUS FLEET INVOICES:

Page Date
INVOICE TOTAL
7005 Gallons
7004 Gallons
6503 Gallons
6999 Gallons
7000 Gallons
7003 Gallons
329 Gallons
7003 Gallons

Durham School Services
Carpentersville

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE

22012
Detail Report for

BUS FLEET

DESCRIPTION	Page Date INVOICE TOTAL
TOTAL COST FOR WHITE FLEET INVOICES:	0.00



Carpentersville CSC4009
Detail Report for Parts & Labor

March 2022

TOTAL COST OF WHITE FLEET LABOR	$3,771.46
TOTAL COST OF WHITE FLEET PARTS	$2,125.63
TOTAL COST OF BUS FLEET PARTS	$643.65
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$0.00
TOTAL COST OF REPAIRS	$6,540.74

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 1/5/2023

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
A009	W1774	03/03/22	32.17	7.40
A201	W1775	03/03/22	128.68	7.40
397	W1776	03/07/22	64.34	
565	W1777	03/02/22	64.34	
565	W1778	03/02/22	128.68	3.55
323	W1779	03/02/22	96.51	
A009	W1780	03/02/22	128.68	
324	W1781	03/03/22	96.51	
392	W1782	03/03/22	128.68	3.55
558	W1783	03/09/22	96.51	59.60
558	W1784	03/09/22	48.25	111.96
558	W1785	03/07/22	96.51	
A007	W1786	03/08/22	96.51	
A201	W1787	02/09/22	160.85	77.03
477	W1788	03/01/22	128.68	
476	W1789	02/24/22	128.64	4.16
476	W1790	02/24/22	32.17	
397	W1791	03/08/22	64.34	
A007	W1792	03/08/22	96.51	2.33
A007	W1793	03/10/22	48.25	83.69
558	W1794	03/09/22	225.19	304.84
478	W1795	03/16/22	16.08	
478	W1796	03/16/22	16.08	
478	W1797	03/16/22	16.08	
478	W1798	03/16/22	16.08	
578	W1799	03/16/22	16.08	
A001	W1800	03/17/22	51.47	89.68
479	W1801	03/15/22	96.51	
479	W1802	03/16/22	64.34	139.81
392	W1803	03/19/22	321.70	514.40
A007	W1804	03/24/22	126.68	
393	W1805	03/24/22	160.85	243.23
393	W1806	03/24/22	128.68	267.72
547	W1807	03/22/22	32.17	7.88
560	W1808	03/21/22	115.81	3.55
559	W1809	03/21/22	115.81	4.16
393	W1810	03/23/22	128.68	3.55
393	W1811	03/24/22	32.17	
393	W1812	03/23/22	32.17	
A007	W1813	03/21/22	193.02	186.14

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost

TOTAL COST FOR WHITE FLEET REPAIRS:	$3,771.46	$2,125.63

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300 Page
Bus Fleet Repairs Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
256	B4676	3/3/2022	PM E	1.80	
259	B4677	3/3/2022	Resecure trim	0.25	
260	B4678	3/1/2022	PM D	1.80	
260	B4679	3/1/2022	Check rust complaint	0.30	
260	B4680	3/1/2022	Check and top off oil	0.30	
260	B4681	3/1/2022	Check fluid leaks, NPF	0.30	
269	B4682	3/1/2022	Torque lugs and install wheel checks	0.30	
260	B4683	3/1/2022	R&R wipers	0.30	
259	B4684	3/3/2022	PM D	1.80	
53	B4685	3/7/2022	PM D	1.80	
53	B4686	3/7/2022	Check body damage	0.25	
53	B4687	3/7/2022	Check LR cracked lens, NPF	0.25	
53	B4688	3/7/2022	Clean batteries	0.50	
53	B4689	3/7/2022	Check LF cracked lens, NPF	0.25	
259	B4690	3/7/2022	Repalce headlight	0.25	
272	B4691	3/3/2022	R&R brake pedal switch	1.00	
272	B4692	3/8/2022	PM D	1.80	
54	B4693	3/8/2022	Check ABS light, NPF	0.25	
54	B4694	3/8/2022	PM D	1.80	
270	B4695	3/9/2022	PM D	1.80	
258	B4696	2/28/2022	PM E	1.80	3.65
273	B4697	2/22/2022	PM D	1.80	
54	B4698	2/23/2022	Road call	1.00	
253	B4699	02/220222	Road call	1.00	
258	B4700	2/28/2022	Check park brake, NPF	0.15	
255	B4701	2/28/2022	Reattache foot pad	0.25	
255	B4702	3/15/2022	PM A	1.80	
255	B4703	3/15/2022	Top off washer fluid	0.25	
254	B4704	3/16/2022	Check tires, NPF	0.25	
254	B4705	3/16/2022	Check for damage, NPF	0.25	
254	B4706	3/16/2022	Check lights, NPF	0.25	
254	B4707	3/16/2022	Check lights, NPF	0.25	
271	B4708	3/16/2022	Light bulb	0.25	
270	B4709	3/17/2022	Repair fan wiring	0.25	
261	B4710	3/17/2022	Cover and paint rust hole	0.30	
270	B4711	3/17/2022	Repair mirror screw	0.25	
270	B4712	3/16/2022	Road call, manually operate lift	1.00	
260	B4713	3/18/2022	Air bag sensor	0.50	
260	B4714	3/18/2022	Check dash codes	0.50	
260	B4715	3/18/2022	Check for fluid leaks, NPF	0.50	
267	B4716	3/18/2022	Headlight bulb	0.50	
257	B4717	3/24/2022	Oil leak, tighten filter	0.50	
259	B4718	3/14/2022	Rear brake pads	2.00	64.21
261	B4719	3/17/2022	Crossing arm	0.40	85.27
268	B4720	3/22/2022	LR reverse bulb	0.25	
268	B4721	3/22/2022	Check paint damage, NPF	0.25	
268	B4722	3/22/2022	Repair crossing gate trigger	0.50	
270	B4723	3/22/2022	Alternator	1.00	490.52

TOTAL COST FOR BUS FLEET REPAIRS: $643.65

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 1/5/2023

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport / Citgo	94571	02/24/22	Diesel	7005 Gallons
Altom Transport / Citgo	94509	03/02/22	Diesel	7004 Gallons
Altom Transport / Citgo	94515 - 6	03/03/22	Gasoline	6503 Gallons
Altom Transport / Citgo	94543	03/14/22	Diesel	6999 Gallons
Altom Transport / Citgo	94452	03/14/22	Diesel	7000 Gallons
Altom Transport / Citgo	94584	03/21/22	Gasoline	7003 Gallons
Keller-Heartt Oil	463438	03/15/22	DEF	329 Gallons
Altom Transport / Citgo	94590	03/23/22	Diesel	7003 Gallons
PetroChoice LLC	Account 29365	03/24/22	Coolant	
PetroChoice LLC	Account 29365	03/24/22	Coolant	
Oak Fire and Security	36644	03/23/22	Repair contacts	

TOTAL COST FOR BUS FLEET INVOICES:

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE

DESCRIPTION	INVOICE TOTAL
TOTAL COST FOR WHITE FLEET INVOICES:	0.00

Durham School Services

DURHAM SCHOOL SERVICES

Invoice	Invoice Date
91896409	03-May-2022
Terms	**Due Date**
30 Net	02-Jun-2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-APR-22 - 30-APR-22 Maintenance/White Fleet

multiple SA's

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	4,485.96	4,485.96
2	White Fleet Parts			1	1,348.31	1,348.31
3	Bus Fleet Parts			1	47.92	47.92
4	White Fleet Invoice			1	155.00	155.00

Total	6,037.19
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 05-May-2022 in USD	6,037.19

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT OUR PAYMENT

300

Company: 40
SA# MULTIPLE
Approval Signature: _____
Date: Deborah Mason
864B32A6FF692ED8C7809DA2095655F7 contractworks
2022-05-16

		Labor	Parts	TOTAL
SA8938	1. Transportation	$ 116.44	$ 202.92	$ 319.36
SA8939	2. B&G	$ 2,797.50	$ 1,011.65	$ 3,809.15
SA8938	3. Activity Bus	$ 438.19	$ 268.21	$ 706.40
SA8940	4. Drivers Ed	$ 845.04	$ 64.90	$ 909.94
SA8941	5. Security	$ 288.79	$ 3.55	$ 292.34
		$ 4,485.96	$ 1,551.23	$ 6,037.19



ersville CSC4009

Detail Report for Parts & Labor

April 2022

TOTAL COST OF WHITE FLEET LABOR	$4,485.96
TOTAL COST OF WHITE FLEET PARTS	$1,348.31
TOTAL COST OF BUS FLEET PARTS	$47.92
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$155.00
TOTAL COST OF REPAIRS	$6,037.19

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Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
310	W1814	04/06/22	35.98	3.55
317	W1815	04/05/22	107.94	4.16
321	W1816	04/06/22	107.94	3.55
311	W1817	04/04/22	53.96	
311	W1818	04/04/22	129.53	3.55
322	W1819	04/07/22	71.96	12.94
312	W1820	04/08/22	179.90	134.53
478	W1821	04/11/22	17.98	
478	W1822	04/11/22	17.98	
304	W1823	04/15/22	71.96	
304	W1824	04/15/22	71.96	
552	W1825	04/14/22	143.92	3.55
396	W1826	04/14/22	143.92	3.55
313	W1827	04/11/22	71.96	3.55
A007	W1828	04/14/22	71.96	248.14
554	W1829	04/13/22	160.96	4.16
A001	W1830	04/13/22	40.24	16.73
A001	W1831	04/13/22	60.37	
320	W1832	04/13/22	40.24	
320	W1833	04/13/22	80.48	
550	W1834	04/12/22	144.87	
A001	W1835	04/13/22	144.87	3.34
A001	W1836	04/12/22	80.48	
A001	W1837	04/12/22	40.24	
554	W1838	04/13/22	40.24	11.43
478	W1839	04/20/22	80.48	
556	W1840	04/15/22	120.72	
560	W1841	04/21/22	80.48	
560	W1842	04/22/22	80.48	
556	W1843	04/21/22	160.96	
306	W1844	04/28/22	60.36	
557	W1845	04/25/22	160.96	3.55
556	W1846	04/21/22	40.24	45.76
396	W1847	04/19/22	965.79	354.90
396	W1848	04/22/22	160.96	18.23
311	W1849	04/25/22	201.21	243.89
311	W1850	04/25/22	40.24	85.34
311	W1851	04/25/22	201.21	139.91

TOTAL COST FOR WHITE FLEET REPAIRS:	$4,485.96	$1,348.31

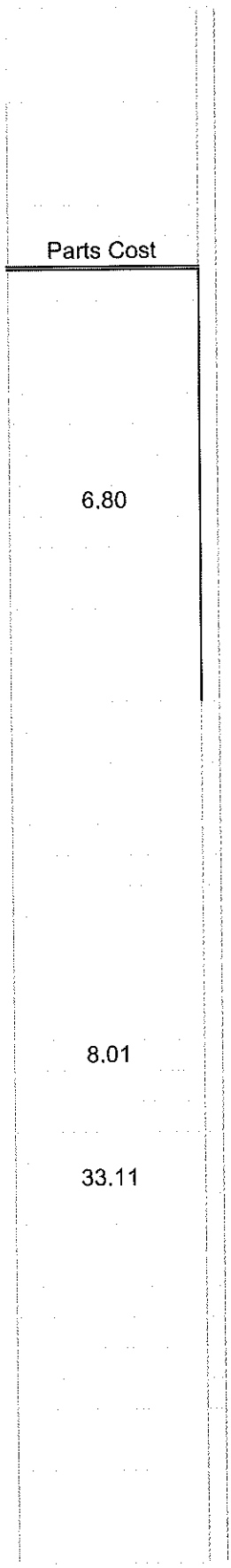
Services
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Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	URS OF LABOR SPEN
53	B4724	4/20/2022	PM A	1.80
271	B4725	4/21/2022	PM D	1.80
271	B4726	4/20/2022	epair crossing gate wirin	1.00
262	B4727	4/18/2022	PM D	1.80
266	B4728	4/20/2022	PM D	1.80
251	B4729	4/20/2022	Spring shakle	2.50
260	B4730	4/12/2022	Reseal emergency door	0.25
254	B4731	4/12/2022	Visor clip	0.25
260	B4732	4/12/2022	Check heater, NPF	0.25
260	B4733	4/12/2022	Check engine codes	0.25
260	B4734	4/12/2022	Reseal drivers door	0.75
260	B4735	4/12/2022	Restock 1st aid	0.25
254	B4736	4/12/2022	stalled use seat belt latc	0.75
260	B4737	4/12/2022	Reclamp heater hoses	1.00
270	B4738	4/13/2022	mber light connection in	1.00
260	B4739	4/13/2022	Replace brake light bulb	0.25
259	B4740	4/13/2022	Tape seat	0.25
254	B4741	4/11/2022	nstall used transmissior	6.00
253	B4742	4/11/2022	Restock 1st aid	0.25
257	B4743	4/11/2022	Check scrapes, NPF	0.25
257	B4744	4/11/2022	Replace strobe light fuse	0.50
267	B4745	4/7/2022	PM D	1.80
271	B4746	4/7/2022	epair crossing gate wirin	0.50
261	B4747	4/5/2022	PM D	1.80
254	B4748	3/31/2022	PM D	2.00
264	B4749	4/4/2022	PM E	2.00
268	B4750	4/5/2022	Air up tires	0.50
260	B4751	4/26/2022	Check fluid leaks, NPF	0.30
270	B4752	4/26/2022	nstall used crossing arm	1.00
251	B4753	4/25/2022	LR wheel seal	2.00


Parts Cost
6.80
8.01
33.11

	$47.92

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Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION
Altom Transport / Citgo	76955	04/06/22	Diesel
Altom Transport / Citgo	101622	04/07/22	Diesel
Bristol Hose & Fitting	None	04/13/22	Repair coolant gun
Pomps Tire Services	640098288	04/21/22	Tires for unit 556

TOTAL COST FOR BUS FLEET INVOICES:

Page
Date
INVOICE TOTAL
7003 Gallons
7002 Gallons
$430.52

Durham School Services
Carpentersville

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE
Easy Way Safety Service	43098	04/28/22

22012
Detail Report for

BUS FLEET

Page
Date

DESCRIPTION	INVOICE TOTAL
Large BESI safety vest ordered for students personal use. Student Hannah Ng. This was approved by Deb Mason / Cathy Yerk. Please reimburse Durham.	155.00
TOTAL COST FOR WHITE FLEET INVOICES:	155.00

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 5/16/2022

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
310	W1814	04/06/22	35.98	3.55
317	W1815	04/05/22	107.94	4.16
321	W1816	04/06/22	107.94	3.55
311	W1817	04/04/22	53.96	
311	W1818	04/04/22	129.53	3.55
322	W1819	04/07/22	71.96	12.94
312	W1820	04/08/22	179.90	134.53
478	W1821	04/11/22	17.98	
478	W1822	04/11/22	17.98	
304	W1823	04/15/22	71.96	
304	W1824	04/15/22	71.96	
552	W1825	04/14/22	143.92	3.55
396	W1826	04/14/22	143.92	3.55
313	W1827	04/11/22	71.96	3.55
A007	W1828	04/14/22	71.96	248.14
554	W1829	04/13/22	160.96	4.16
A001	W1830	04/13/22	40.24	16.73
A001	W1831	04/13/22	60.37	
320	W1832	04/13/22	40.24	
320	W1833	04/13/22	80.48	
550	W1834	04/12/22	144.87	
A001	W1835	04/13/22	144.87	3.34
A001	W1836	04/12/22	80.48	
A001	W1837	04/12/22	40.24	
554	W1838	04/13/22	40.24	11.43
478	W1839	04/20/22	80.48	
556	W1840	04/15/22	120.72	
560	W1841	04/21/22	80.48	
560	W1842	04/22/22	80.48	
556	W1843	04/21/22	160.96	
306	W1844	04/28/22	60.36	
557	W1845	04/25/22	160.96	3.55
556	W1846	04/21/22	40.24	45.76
396	W1847	04/19/22	965.79	354.90
396	W1848	04/22/22	160.96	18.23
311	W1849	04/25/22	201.21	243.89
311	W1850	04/25/22	40.24	85.34
311	W1851	04/25/22	201.21	139.91

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 5/16/2022

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
TOTAL COST FOR WHITE FLEET REPAIRS:			$4,485.96	$1,348.31

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
53	B4724	4/20/2022	PM A	1.80	
271	B4725	4/21/2022	PM D	1.80	
271	B4726	4/20/2022	Repair crossing gate wiring	1.00	
262	B4727	4/18/2022	PM D	1.80	
266	B4728	4/20/2022	PM D	1.80	
251	B4729	4/20/2022	Spring shakle	2.50	
260	B4730	4/12/2022	Reseal emergency door	0.25	
254	B4731	4/12/2022	Visor clip	0.25	6.80
260	B4732	4/12/2022	Check heater, NPF	0.25	
260	B4733	4/12/2022	Check engine codes	0.25	
260	B4734	4/12/2022	Reseal drivers door	0.75	
260	B4735	4/12/2022	Restock 1st aid	0.25	
254	B4736	4/12/2022	Installed use seat belt latch	0.75	
260	B4737	4/12/2022	Reclamp heater hoses	1.00	
270	B4738	4/13/2022	Repair amber light connection in fog lite	1.00	
260	B4739	4/13/2022	Replace brake light bulb	0.25	
259	B4740	4/13/2022	Tape seat	0.25	
254	B4741	4/11/2022	Install used transmission	6.00	
253	B4742	4/11/2022	Restock 1st aid	0.25	
257	B4743	4/11/2022	Check scrapes, NPF	0.25	
257	B4744	4/11/2022	Replace strobe light fuse	0.50	
267	B4745	4/7/2022	PM D	1.80	
271	B4746	4/7/2022	Repair crossing gate wiring	0.50	
261	B4747	4/5/2022	PM D	1.80	
254	B4748	3/31/2022	PM D	2.00	
264	B4749	4/4/2022	PM E	2.00	6.01
268	B4750	4/5/2022	Air up tires	0.50	
260	B4751	4/26/2022	Check fluid leaks, NPF	0.30	
270	B4752	4/26/2022	Install used crossing arm	1.00	
251	B4753	4/25/2022	LR wheel seal	2.00	33.11

TOTAL COST FOR BUS FLEET REPAIRS: $47.92

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Data

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
53	B4724	4/20/2022	PM A	1.80	
271	B4725	4/21/2022	PM D	1.80	
271	B4726	4/20/2022	Repair crossing gate wiring	1.00	
262	B4727	4/18/2022	PM D	1.80	
266	B4728	4/20/2022	PM D	1.80	
251	B4729	4/20/2022	Spring shakle	2.50	
260	B4730	4/12/2022	Reseal emergency door	0.25	
254	B4731	4/12/2022	Visor clip	0.25	6.80
260	B4732	4/12/2022	Check heater, NPF	0.25	
260	B4733	4/12/2022	Check engine codes	0.25	
260	B4734	4/12/2022	Reseal drivers door	0.75	
260	B4735	4/12/2022	Restock 1st aid	0.25	
254	B4736	4/12/2022	Installed usa seat belt latch	0.75	
260	B4737	4/12/2022	Reclamp heater hoses	1.00	
270	B4738	4/13/2022	Repair amber light connection in tail box	1.00	
260	B4739	4/13/2022	Replace brake light bulb	0.25	
259	B4740	4/13/2022	Tape seat	0.25	
254	B4741	4/11/2022	Install used transmission	6.00	
253	B4742	4/11/2022	Restock 1st aid	0.25	
257	B4743	4/11/2022	Check scrapes, NPF	0.25	
257	B4744	4/11/2022	Replace strobe light fuse	0.50	
267	B4745	4/7/2022	PM D	1.80	
271	B4746	4/7/2022	Repair crossing gate wiring	0.50	
261	B4747	4/5/2022	PM D	1.80	
254	B4748	3/31/2022	PM D	2.00	
264	B4749	4/4/2022	PM E	2.00	8.01
268	B4750	4/5/2022	Air up tires	0.50	
260	B4751	4/26/2022	Check fluid leaks, NPF	0.30	
270	B4752	4/26/2022	Install used crossing arm	1.00	
251	B4753	4/25/2022	LR wheel seal	2.00	33.11

TOTAL COST FOR BUS FLEET REPAIRS: $47.92

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 5/16/2022

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport / Citgo	76955	04/06/22	Diesel	7003 Gallons
Altom Transport / Citgo	101622	04/07/22	Diesel	7002 Gallons
Bristol Hose & Fitting	None	04/13/22	Repair coolant gun	
Pomps Tire Services	640098288	04/21/22	Tires for unit 556	$430.52

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
Carpentersville

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE
Easy Way Safety Service	43098	04/28/22

22012
Detail Report for

BUS FLEET

Date 5/16/2022

DESCRIPTION	INVOICE TOTAL
Large BESI safety vest ordered for students personal use. Student Hannah Ng. This was approved by Deb Mason / Cathy Yerk. Please reimburse Durham.	155.00

TOTAL COST FOR WHITE FLEET INVOICES: 155.00



Carpentersville CSC4009
Detail Report for Parts & Labor

April 2022

TOTAL COST OF WHITE FLEET LABOR	$4,485.96
TOTAL COST OF WHITE FLEET PARTS	$1,348.31
TOTAL COST OF BUS FLEET PARTS	$47.92
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$155.00

TOTAL COST OF REPAIRS	$6,037.19

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
304	W1823	04/15/22	71.96	
304	W1824	04/15/22	71.96	
306	W1844	04/28/22	60.36	
310	W1814	04/06/22	35.98	3.55
311	W1817	04/04/22	53.96	
311	W1818	04/04/22	129.53	3.55
311	W1849	04/25/22	201.21	243.89
311	W1850	04/25/22	40.24	85.34
311	W1851	04/25/22	201.21	139.91
312	W1820	04/08/22	179.90	134.53
313	W1827	04/11/22	71.96	3.55
317	W1815	04/05/22	107.94	4.16
320	W1832	04/13/22	40.24	
320	W1833	04/13/22	80.48	
321	W1816	04/06/22	107.94	3.55
322	W1819	04/07/22	71.96	12.94
396	W1826	04/14/22	143.92	3.55
396	W1847	04/19/22	965.79	354.90
396	W1848	04/22/22	160.96	18.23
478	W1821	04/11/22	17.98	
478	W1822	04/11/22	17.98	
478	W1839	04/20/22	80.48	
550	W1834	04/12/22	144.87	
552	W1825	04/14/22	143.92	3.55
554	W1829	04/13/22	160.96	4.16
554	W1838	04/13/22	40.24	11.43

556	W1840	04/15/22	120.72	
556	W1843	04/21/22	160.96	
556	W1846	04/21/22	40.24	45.76
557	W1845	04/25/22	160.96	3.55
560	W1841	04/21/22	80.48	
560	W1842	04/22/22	80.48	
A001	W1830	04/13/22	40.24	16.73
A001	W1831	04/13/22	60.37	
A001	W1835	04/13/22	144.87	3.34
A001	W1836	04/12/22	80.48	
A001	W1837	04/12/22	40.24	
A007	W1828	04/14/22	71.96	248.14

TOTAL COST FOR WHITE FLEET REPAIRS:	$4,485.96	$1,348.31

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
53	B4724	4/20/2022	PM A	1.80	
271	B4725	4/21/2022	PM D	1.80	
271	B4726	4/20/2022	Repair crossing gate wiring	1.00	
262	B4727	4/18/2022	PM D	1.80	
266	B4728	4/20/2022	PM D	1.80	
251	B4729	4/20/2022	Spring shakle	2.50	
260	B4730	4/12/2022	Reseal emergency door	0.25	
254	B4731	4/12/2022	Visor clip	0.25	6.80
260	B4732	4/12/2022	Check heater, NPF	0.25	
260	B4733	4/12/2022	Check engine codes	0.25	
260	B4734	4/12/2022	Reseal drivers door	0.75	
260	B4735	4/12/2022	Restock 1st aid	0.25	
254	B4736	4/12/2022	Installed use seat belt latch	0.75	
260	B4737	4/12/2022	Reclamp heater hoses	1.00	
270	B4738	4/13/2022	Repair amber light connection in fuse box	1.00	
260	B4739	4/13/2022	Replace brake light bulb	0.25	
259	B4740	4/13/2022	Tape seat	0.25	
254	B4741	4/11/2022	Install used transmission	6.00	
253	B4742	4/11/2022	Restock 1st aid	0.25	
257	B4743	4/11/2022	Check scrapes, NPF	0.25	
257	B4744	4/11/2022	Replace strobe light fuse	0.50	
267	B4745	4/7/2022	PM D	1.80	
271	B4746	4/7/2022	Repair crossing gate wiring	0.50	
261	B4747	4/5/2022	PM D	1.80	
254	B4748	3/31/2022	PM D	2.00	
264	B4749	4/4/2022	PM E	2.00	8.01
268	B4750	4/5/2022	Air up tires	0.50	

260	B4751	4/26/2022	Check fluid leaks, NPF	0.30	
270	B4752	4/26/2022	Install used crossing arm	1.00	
251	B4753	4/25/2022	LR wheel seal	2.00	33.11

TOTAL COST FOR BUS FLEET REPAIRS:	$47.92

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Altom Transport / Citgo	76955	04/06/22	Diesel	7003 Gallons
Altom Transport / Citgo	101622	04/07/22	Diesel	7002 Gallons
Bristol Hose & Fitting	None	04/13/22	Repair coolant gun	
Pomps Tire Services	640098288	04/21/22	Tires for unit 556	$430.52

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
Carpentersville

BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION
Easy Way Safety Service	43098	04/28/22	Large BESI safety vest ordered for students personal use. Student Hannah Ng. This was approved by Deb Mason / Cathy Yerk. Please reimburse Durham.

TOTAL COST FOR WHITE FLEET INVOICES:

22012
Detail Report for

Page
Date

INVOICE TOTAL
155.00

155.00

Durham School Services

Invoice	Invoice Date
91903306	01-Jun-2022
Terms	**Due Date**
30 Net	01-Jul-2022
Purchase Order Number	**Sales Order**
See service agreement list and breakout below	
Customer Number	**Customer Location**
4132	4009

Deborah Mason
864B32A6FF632ED8C7809DA2035655F7 contractworks.

2022-06-03

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-MAY-22 - 31-MAY-22 Maintenance/White Fleet

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	2,149.12	2,149.12
2	White Fleet Parts			1	750.39	750.39
3	Bus Fleet Parts			1	287.17	287.17

Total	3,186.68
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 02-Jun-2022 in USD	3,186.68

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

	LABOR	PARTS	TOTAL
SA8938 - TRANSPORTATION		$287.17	$287.17
SA8939 - B&G	$1663.39	$597.80	$2261.19
SA8940 - DRIVERS ED	$485.73	$152.59	$638.32



Carpentersville CSC4009
Detail Report for Parts & Labor

May 2022

TOTAL COST OF WHITE FLEET LABOR	$2,149.12
TOTAL COST OF WHITE FLEET PARTS	$750.39
TOTAL COST OF BUS FLEET PARTS	$287.17
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$889.52

TOTAL COST OF REPAIRS	$4,076.20

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost	
307	W1852	05/17/22	35.98		B&G
307	W1854	05/16/22	503.72	188.94	B&G
307	W1856	05/13/22	129.53	3.55	B&G
314	W1857	05/11/22	245.77	215.88	B&G
314	W1861	05/09/22	129.53	4.16	B&G
319	W1853	05/13/22	129.53	4.16	B&G
320	W1855	05/10/22	129.53	13.66	B&G
398	W1858	05/11/22	359.80	167.45	B&G
555	W1859	05/03/22	143.92	116.71	DE
555	W1860	05/04/22	53.97	13.45	DE
555	W1862	05/02/22	143.92		DE
555	W1863	05/03/22	143.92	22.43	DE

TOTAL COST FOR WHITE FLEET REPAIRS:	$2,149.12	$750.39

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
269	B4754	5/10/2022	PM D	1.80	
257	B4755	5/11/2022	PM E	1.80	19.45
268	B4756	5/10/2022	PM E	1.80	8.01
277	B4757	5/3/2022	PM D	1.80	
251	B4758	5/4/2022	Gas cap	0.25	
251	B4759	5/4/2022	PM E	1.80	2.35
260	B4760	5/3/2022	Repair step tread	0.50	
253	B4761	5/3/2022	Check lights	0.25	
264	B4762	5/2/2022	Right lower brake light	0.50	
271	B4763	5/2/2022	Reground amber light	0.50	
268	B4764	4/28/2022	Regen vehicle	1.50	
261	B4765	5/2/2022	Seal lights and antenna	0.50	
260	B4766	5/2/2022	Check fluid leak, NPF	0.25	
260	B4767	5/2/2022	Repair hole in bus	0.25	
260	B4768	5/2/2022	Repair step tread	0.25	
261	B4769	5/2/2022	Repair crossing gate wiring	0.50	
261	B4770	5/2/2022	Replace damaged tire	0.50	
54	B4771	4/29/2022	Oil change	0.60	11.89
271	B4772	4/21/2022	Belt and idler pulley	1.00	56.30
253	B4773	5/4/2022	Front pads an rotors	1.50	189.17

TOTAL COST FOR BUS FLEET REPAIRS: $287.17

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Mansfield Oil / Citgo	101652	04/20/22	Diesel	6999 Gallons
Mansfield Oil / Citgo	101666	04/28/22	Diesel	7001 Gallons
Mansfield Oil / Citgo	101669	04/28/22	Diesel	7001 Gallons
Mansfield Oil / Citgo	101673	04/29/22	Gasoline	6003 Gallons
Mansfield Oil / Citgo	101673	04/29/22	Gasoline	5010 Gallone
Mansfield Oil / Citgo	101690	05/09/22	Diesel	7000 Gallons
Mansfield Oil / Citgo	101715	05/16/22	Diesel	6999 Gallons
Mansfield Oil / Citgo	101719	05/17/22	Diesel	7003 Gallons
Mansfield Oil / Citgo	101736	05/26/22	Diesel	6004 Gallons
Mansfield Oil / Citgo	101735	05/26/22	Gasoline	6004 Gallons
PetroChoice	4578227	05/03/22	Coolant	Drum
AirGas	8120884053	94/29/2022	Acetylene	Cylinder

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Whiteys Towing	237502	05/12/22	Tow 260	145.00
Whiteys Towing	237507	05/13/22	Tow 272	145.00
Pomps Tire	640098530	05/02/22	Tires	599.52

TOTAL COST FOR WHITE FLEET INVOICES: 889.52

Durham School Services

Invoice	Invoice Date
91915714	02-Aug-2022
Terms	**Due Date**
30 Net	01-Sep-2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
4132	4009

Bill To:
Attn: Accounts Payable
COMMUNITY SCHOOL DISTRICT 300
(CARPENTERSVILLE)
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-JUN-22 - 30-JUN-22 D300 - Maintenance Services

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	White Fleet Labor			1	3,828.30	3,828.30
2	White Fleet Parts			1	1,973.91	1,973.91
3	School Bus Parts			1	1,005.61	1,005.61
4	White Fleet Invoices			1	660.00	660.00

Total	7,467.82
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 08-Aug-2022 in USD	7,467.82

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

SA #		Labor	Parts	Total
9552	Transportation	1856.59	2452.14	4308.73
9558	B&G	1244.92	203.01	1447.93
9553	Drivers Ed	201.49	4.16	205.65
9554	Security	525.31	980.2	1505.51
				7,467.82

Deborah Mason
864B32A6FF632ED8C7809DA2035655F7 contractworks.

2022-08-11

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

June 2022

TOTAL COST OF WHITE FLEET LABOR	$3,828.30
TOTAL COST OF WHITE FLEET PARTS	$1,973.91
TOTAL COST OF BUS FLEET PARTS	$1,005.60
TOTAL COST OF BULK SUPPLY INVOICES	$0.00
TOTAL COST OF WHITE FLEET INVOICES	$660.00

TOTAL COST OF REPAIRS	$7,467.81

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Page
Date

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
305	W1875	06/02/22	129.53	2.33
313	W1874	06/10/22	71.96	9.69
313	W1877	06/10/22	179.90	97.88
313	W1878	06/08/22	129.53	3.55
314	W1865	05/23/22	71.96	9.69
316	W1866	05/19/22	71.96	3.55
318	W1868	05/18/22	129.53	3.55
319	W1864	05/20/22	71.96	53.95
322	W1881	06/06/22	129.53	12.94
324	W1867	05/18/22	129.53	2.33
397	W1879	06/06/22	129.53	3.55
476	W1880	06/03/22	129.53	
477	W1870	05/25/22	129.53	4.16
479	W1882	06/01/22	129.53	
551	W1889	06/15/22	35.98	
551	W1894	06/15/22	129.53	3.55
552	W1891	05/19/22	359.80	976.65
558	W1876	06/10/22	129.53	4.16
558	W1890	06/16/22	71.96	
A003	W1871	06/08/22	71.96	
A003	W1872	06/08/22	287.84	
A003	W1873	06/07/22	179.90	191.97
A003	W1886	05/31/22	71.96	9.75
A003	W1887	05/31/22	129.53	19.45
A007	W1869	05/24/22	129.53	
A008	W1883	05/31/22	129.53	2.33
A008	W1884	05/27/22	35.98	
A008	W1885	05/22/22	35.98	
A008	W1888	06/13/22	215.88	188.49
A008	W1892	06/17/22	35.98	89.68
A008	W1893	06/14/22	143.92	280.71

TOTAL COST FOR WHITE FLEET REPAIRS: $3,828.30 $1,973.91

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 32 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
271	B4774	5/12/2022	Blower motor	2.00	97.11
260	B4775	5/20/2022	Front rotors, hubs, and pads	6.00	515.87
273	B4776	5/23/2022	PM E	1.80	19.27
253	B4777	5/20/2022	Driveline U-joint	1.50	10.41
260	B4778	5/31/2022	Check brake light, NPF	0.25	
260	B4779	5/31/2022	Check air bag light on.	0.25	
260	B4780	5/31/2022	Check fluid leaks, NPF	0.50	
260	B4781	5/31/2022	Check pain peeling, NPF	0.50	
260	B4782	5/31/2022	Check loose screw, NPF	0.50	
258	B4783	5/25/2022	Check dash lights, NPF	0.50	
259	B4784	6/9/2022	PM B	1.80	
259	B4785	5/19/2022	Battery	0.25	88.70
273	B4786	5/31/2022	Rear pads and rotors	5.00	217.31
260	B4787	5/31/2022	PM E	1.80	2.35
259	B4788	5/31/2022	PM E	1.80	2.35
258	B4789	5/25/2022	PM B	1.80	
270	B4790	6/6/2022	PM E	1.80	23.45
54	B4791	6/6/2022	PM E	1.80	28.78
260	B4792	6/8/2022	Check fire extinguisher NPF	0.25	

TOTAL COST FOR BUS FLEET REPAIRS:	$1,005.60

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Page
Date

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
Dennys Fire Control	32681	05/01/22	Annual Inspection	Reference
Keller Heartt Oil	470032	06/01/22	DEF	330 Gallons
PetroChoice LLC	4578227u2518	05/31/22	10W30 Oil	84 Gallons
Airgas	1111571380	06/23/22	Oxygen cylinder	Size 200

TOTAL COST FOR BUS FLEET INVOICES:

Durham School Services
Carpentersville

BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION
Pomps Tire	640099158	06/01/22	Trailer tires installed on wheels dropped off by B&G.
Cassidy	902016220	05/19/22	Alignment for unit 555.
Septran	Asset 17738	06/13/22	Repait hood on district activity bus A007.
Pomps Tire	640099626	06/15/22	B&G Trailer tires.

RED EQUALS PAY VENDOR DIRECTLY. DO NOT PAY DURHAM.

TOTAL COST FOR WHITE FLEET INVOICES:

22012
Detail Report for

Page
Date

INVOICE TOTAL
645.58
119.99
660.00
243.84

1669.41

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DR
ALGONQUIN IL, 60102
Phone – 847-551-8460
Fax – 847-551-8463

January 4, 2023

Dear Vendor:

ADDENDUM 2

Student Transportation Bid

Questions

Question: We currently operate 3 trip buses with undercarriage storage space, we believe these specialized vehicles are required, correct?

Answer: Yes, the undercarriage storage is necessary for some of our sports teams.

Question: The Student Data Privacy section that begins on pg. 28 – it is not a form but is a requirement for Section 5. How would you like bidders to respond?

Answer: You may use Adobe to edit the PDF as needed.

Question: On Page 24 there is a form that requires our signature but does not have a title. For bids, what should we title this form for the Table of Contents?

Answer: Letter of Understanding and Irrevocable Offer

Question: On page 15 under Section 4 for the format, it states "Provide a project implementation plan to assist District 300 with the following:" but does not list anything below that. Is there information missing here?

Answer: Disregard "with the Following:". Provide your firm's project implementation plan.

Question: Are driver aids and technicians a part of the same CBA as the drivers?

Answer: To the best of my knowledge, yes they are.

Question: Will the District allow respondents to submit additional/supplemental pricing materials in addition to filling out Bid Form A?

Answer: Yes

Question: Could the District elaborate on its question about offering scholarship programs to students? What Kind of scholarships is the District envisioning?

Answer: Per Addendum 1, the District is asking if you provide scholarships for high school students? If so, please include the application process details.

Question: We respectfully request a three-week extension of the submission deadline to February 1, 2023.

Answer: An extension can not be granted. The District has an established timeline and this bid is to go before the BOE in February.

Question: Can the District elaborate how parents receive information about their students' routing and requests today?

Answer: Parents are able to view student transportation information in PowerSchool.

Question: Can we provide a cashier's check instead of the bid bond?

Answer: Per page 10, Section T, a cashier's check is acceptable.

Question: On Bid Response Form A, can you please confirm the number of buses and drivers required for each level and each type of route? For example in level 1, there are 114 triple routes – is this number a total of 57 am and 57 pm routes? Would it require 57 buses and drivers to do these 114 routes?

Answer: Refer to attachment O from Addendum 1.

Question: Can you please advise the approximate number of daily "on-route hours" for each route type? Please note if it is calculated by portal to portal or live time.

Answer: Refer to attachment O from Addendum 1.

Question: Are route counts and incumbent route rates shown meant to be per one-way per day, or per round trip per day?

Answer: Per day; per way

Question: Can you please confirm that all special ed routes are intended to be run by Type A buses and what the seat and WC capacity required would be (for example 15 pass + 1 WC pass)?

Answer: Refer to attachment O and W from Addendum 1.

Question: All regular route AM, PM, mid-day and field trip routes should use 74+ pass Type C buses, correct?

Answer: This would not apply to all midday routes.

Question: Does the District intend to award all routes to one contractor?

Answer: Yes

Question: The RFP document notes insurance requirements in two separate areas (page 12 and 35). On page 12, it notes an umbrella requirement of $15M, but on page 35 it notes $5M. And on page 12 it notes $5M single limit for automobile, but on page 3 it notes $1M. Can you please confirm which requirement is correct?

Answer: Insurance requirements on page 12 are correct. For requirements not listed on page 12, please refer to page 35 Sections 7.5.2 and 7.5.4.

Question: Can you please provide the historical or current annual liquidated damages due to the incumbent?

Answer: In February of 2019, due to service issues with the current provider, the damages were approx. $55K.

Question: Can you please provide Addendum 2 with the current CBA (previously noted that will come in Addendum 2)?

Answer: D300 does not have the current CBA to provide. If still needed, reach out to the union directly.

Question: Is there a historical cost that can be shared of the facility maintenance cost that needs to be covered by the contractor?

Answer: Refer to Section D, Item 2; pgs 52-54 of 70.

Question: Does the District provide fuel only for Level II and V or for all levels?

Answer: The District provides unleaded and diesel fuel for all levels.

Question: The current (incumbent) bus count is 174 conventional/Type C (General Ed) and 28 "minibus"/Type A (special Ed), but the RFP indicates only 94 round-trip daily Regular Ed runs (14 single + 60 double + 114 triple = 188 / 2 = 94) and 73 Special Ed (37 single + 104 double + 5 triple = 146 / 2 = 73). Does the district usually have conventional buses run some of the special ed routes to account for this difference in ratio of conventional buses and Type A minibuses vs the ratio of regular ed and special ed route count?

Answer: Buses that best accommodate the needs of the route are used. Not all special education routes are accommodated by a Type A bus.

Question: Would the district be open to considering alternative solutions to VersaTrans that might offer more advanced capabilities, an easy, user-friendly, and superior mobile and desktop experience for parents, drivers, schools and district leaders at no additional cost to the district?

Answer: Per the bid specifications, like software in form and function are acceptable. Please include specifications for the alternate solution that is being proposed.

Question: What is the approximate average mileage vehicles typically travel per day?

Answer: Refer to Attachment U from Addendum 1.

This Addendum along with any Exhibits and Attachments are to be considered part of the original Bid documents. Please confirm receipt of this email or fax by a telephone call, email, or fax and on Response Forms A & B.

Telephone Number – 847-551-8460.
E-mail - bids.purchasing@d300.org
Fax Number – 847-551-8463

If you have any questions, please feel free to contact the numbers listed above.

Sincerely,



Diane C. White / Director of Purchasing

ORIGINAL



School Bus Transportation

Community Unit School District 300
Algonquin, IL

Student Transportation Services for General Education and Special Education
January 11, 2023 at 11:00 AM

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Tab 1



Project Summary

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Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

DURHAM
SCHOOL SERVICES

January 11, 2023

Community Unit School District 300
Attn: Purchasing Department – Student Transportation Services
2605 Bunker Hill Drive
Algonquin, IL 60102

Dear Valued Partner,

Durham School Services is pleased to submit the enclosed response to the Community Unit School District 300's invitation to bid to provide student transportation services for general education and special education.

Since 2007 when our partnership with Community Unit School District 300 began, Durham has had a consistent track record of providing safe, on time, and efficient transportation services which are safety and student focused. When all vendors have faced challenges in the market, we have worked with you to find opportunities to solve problems together and deliver the high standard for quality our community has come to expect. Our strong partnership with District leadership, frequent team meetings allowed for state leading success in response to the Covid19 pandemic.

Continuing with Durham provides continuity of our partnership and minimizes the inherent risk and potential disruption often caused with a change of contractor. We are proud of the partnership we've established with the Community Unit School District 300 and its community, and we are confident we're the best partner for you going forward.

Highlights of our proposal include:

- **Strong Team** – Our dedicated team of proven transportation professionals whose experience servicing the needs of Community Unit School District 300 are unmatched. Our local team and the District will continue to be supported by our corporate team.

- **New Fleet** – We will bring in over 100 new buses in the first two years to ensure our fleet is age compliant.

- **Partnership** – A joint collaboration between Durham School Services and the district has been created that has proven to improve and benefit our employee performance so that we can meet the specific needs of the Community Unit School District 300's students, employees and the community.

- **Operational Plan** – A plan for account management, routing, reporting, and compliance with state and federal regulations proven effective throughout our partnership with the Community Unit School District 300.

national express | school

Durham School Services will continue to devote the resources, both locally and from our corporate headquarters, needed to provide the safest, most cost-effective school bus transportation services that the Community Unit School District 300 has come to expect. We look forward to having the opportunity to renew our partnership and continue serving the district, the students, the parents, and the community. Please review the ***Executive Summary*** section of the proposal that provides highlights of our plan.

Respectfully,



Michael Boettcher, Director of Business Development
Durham School Services, L.P.
national express | school
Direct #: (331) 262-2803
Email: mboettcher@durhamschoolservices.com

The undersigned Bidder represents it has carefully read and examined the "Public Notice" and all Bid Documents contained in the Student Transportation Services for General Education and Special Educationdated December 2, 2022 including, without limitation, the "Instructions to Bidders," "Scope of Services", "Bidder Information Sheet," "Summary of Experience Sheet," "General Conditions," and "Bid Form." The undersigned will provide the services required in theBid Documents for the prices bid and on the terms stated therein.

Further, the undersigned Bidder agrees and warrants that the bid submitted is a firm and irrevocable offer (not subject to correction, amendment or modification) from the date received by the District until at least one hundred (100) calendar days after the date the bid is opened and announced to the public.

By _____ Michael Boettcher
By: Durham Holding II, L.L.C.,
its General Partner

Its: Director of Business Development

Dated: 1/10/2023

SUBSCRIBED and SWORN TO before me
This 10th day of January, 2023.

_____
NOTARY PUBLIC

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

Tab 2



Executive Summary

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Safety, Excellence, Customer, People, and Community & Environment



Executive Summary

Our Bid response includes the following:

- Employee wages – Increase the average driver wages 6% to increase starting wage from $23.00 to $24.50 to better align with current market rates. Increase the average monitor wage 6% to increase the starting wage from $16.00 to $17.00. This wage increase keeps the driver wages in the middle of the market range. Full time staff and mechanics will receive the same wage increases.

- Additional Wage Increase Option – Due to starting driver wages in the market, including other Durham locations, increasing to $26.00 and even $28.00 an hour, we feel it is important to provide the District with an option to increase wages further than $24.50. To increase starting driver wage to $26.00 an hour it would require **an additional 4.5% increase to all rates**. With this option, monitors, operations staff, and mechanics would all increase in wages by the same 6.5% as the drivers. This wage increase puts the driver wages closer to the upper end of the market.

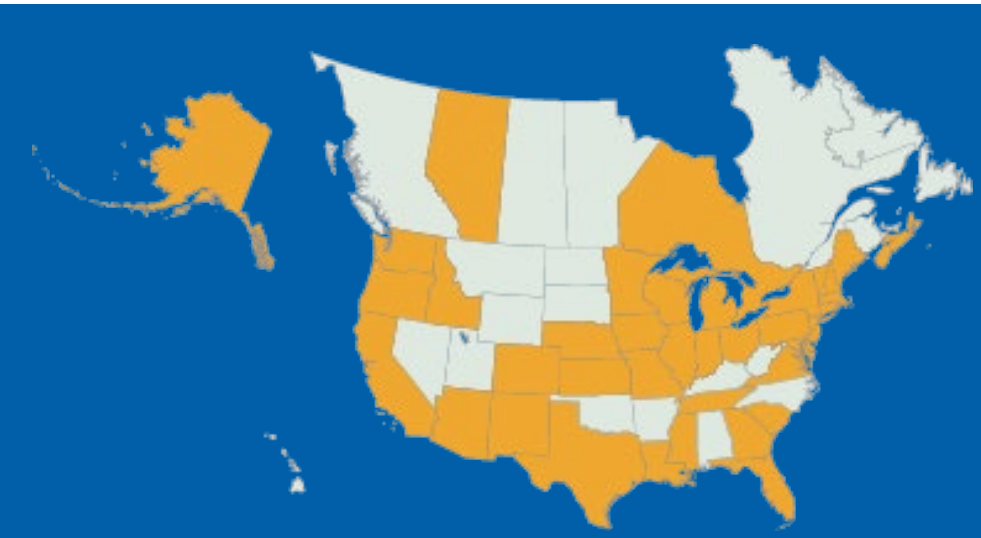
- New buses – We will purchase **134 new buses** over the full five-year term contract, totaling over $13 million in capital. The first year will have 53 new buses purchased, allowing us to use our current fleet until the new buses are delivered and set up for District service.

- True Partnership – Continuing with Durham is a team you can trust and a team you can count on. Together, we have worked through many challenges and overcame difficult times while many other competitors and neighbors did not have the same success, we believe this is attributed to the partnership we have.

Company Overview

Durham can trace its history back to a three-bus company started in 1917 in the San Gabriel Valley of California, providing student transportation service to the Rosemead School District, a community we still serve today. In its early years, Durham concentrated in special education transportation. This specialization has helped us to nurture a unique commitment to quality service that remains throughout our company today.

Headquartered in Lisle, Illinois, Durham School Services is part of the school bus transportation division of National Express LLC (NELLC). National Express Group (NEG) is our parent company and is located in the United Kingdom.



With combined resources, we operate more than **17,000 school buses**, employ more than **22,900 people**, and serve close to **400 school districts in 32 states and three provinces**.

National Express School is the second largest private school bus contractor in the United States, and operates under several sub-brands including:

- Durham School Services
- Petermann Bus
- Quality Bus Service
- A&S Transportation
- Smith Bus Service, Inc
- White Plains
- Matthews Bus Company
- Septran Student Transportation
- Stock (Canada)
- A1A Transportation

All of our brands have one mission in mind:

Getting students to school safely, on time and ready to learn.

The Vision and Values that We Live By

When selecting a school bus contractor for safety, efficiency, and outstanding transportation services, Community Unit School District 300 should know that Durham understands not only watching your bottom line, but also the importance of what value a company brings. **Our vision is to deliver service excellence to earn the partnership, loyalty and trust of our customers and employees.**

We operate with you and your students in mind with a focus on our five core values: **Safety, Excellence, Customers, People,** and **Community & Environment.** Below describes how this translates to you, our customer.

Safety



We only do what is safe and stop any unsafe behavior

No one takes safety more seriously than we do; **our goal is zero accidents**. With collaborative support from our employees, we have created a safer atmosphere by encouraging open discussions on safety concerns and by hiring strong managers who make sure employees have the appropriate training and equipment to safely perform their jobs. **Our safe practices mean safer operations for your students.**

Excellence



The leader in every market we operate in, trusted to deliver service excellence, consistently

As part of our commitment to excellence and continuously increase our value offering to our customers and employees, we have a dedicated organization focused on driving efficiencies throughout our organization. With an outstanding technology suite for both internal data tracking and ways to keep your students safer, **our efficiency translates to savings for you, our customer.**

Customer



We place customers at the heart of our business and relentlessly meet their expectations

Personal attention to our district partners' needs, our absolute commitment to safety, and our customer service philosophy are just some of the reasons our customers are thrilled to renew contracts. **Our focus on you keeps us as the most trusted and valued partner.**

People

We develop the talents, reward the exceptional performance, and respect the rights of all our employees

Our company has a long history of employing a diverse workforce. We treat people with trust and respect and never tolerate discriminatory behavior. We also offer outstanding benefits, fair compensation, and an overall positive work environment. **This translates to you through our happy employees.**

Community & Environment

We are active in the communities we serve to general economic, social and environmental value

Our program, **Partners Beyond the Bus**, demonstrates how we become part of the communities in which we serve through charity events, food drives, bus donations, among other support. We support your district events, offer responsive media relations, and participate in several forms of social media. **We are part of your community.**

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Updated COVID-19 Response



For more than 100 years, we have been committed to the health and safety of our employees and passengers and this commitment has only strengthened during the COVID-19 pandemic. In developing our updated response, we relied upon guidance from the Center for Disease Control (CDC) to direct our actions to keep our employees and passengers safe.

Durham School Services is a member of the National School Transportation Association (NSTA), which is the national association that represents private providers of student transportation services. Several members of our executive team are members of the NSTA Board of Directors and hold leadership positions within the association. Chief Safety Officer, Bob Ramsdell, is the chair of NSTA's Safety and Security Committee. Our participation in NSTA and our experience providing student transportation services with combined resources in close to 400 districts and transportation programs and in 32 states give us direct access to industry best practices in safety and security, including responses to COVID-19.

Each of our Customer Service Centers (CSCs) completes a location-specific **COVID-19 Safety Plan** to keep our employees and passengers safe. These plans focus on the following key areas:

- Daily screening procedures
- Social distancing
- Optional Use of Personal Protective Equipment (PPE)*
- Disinfection of vehicles and facilities
- Training and Communication
- Management of potential exposures and positive tests

*Effective February 25, 2022, the CDC modified their position on mask usage, thereby no longer requiring masks to be worn on school buses while transporting students. Accordingly, Durham School Services will align with this change in guidance and masks will be optional for employees and passengers on the bus as well as inside the CSC areas with low or medium COVD-19 transmission level. Where applicable, we will follow state regulations or customer requirements.

We continue to monitor the CDC website for additional information as well as information from state and federal governments and are committed to applying the latest thinking on how to provide safe transportation, as it becomes available. We also expect to engage in a great deal of dialogue with you, our partner, to customize our plans to meet the needs of your program. We need to be completely aligned on our process to give parents confidence in their student's safety while riding the bus to school.

Daily Screening Procedures

Durham School Services has implemented screening of employees for COVID-19 symptoms on a daily basis prior to the start of their first shift of the day. The screening consists of a temperature check using a non-contact thermometer and asking questions to determine whether employees have symptoms of COVID-19. If an employee's temperature is 100.4 or greater, or if the employee is experiencing any other symptoms of COVID-19, the employee is sent home. Before returning to work after being sent home, employees must either:

- Have clearance from their health care provider or public health official, or
- Have three days pass without a fever without the use of fever-reducing medications and at least ten days pass since their symptoms of respiratory infections, if any, first appeared.

All visitors to our CSC are screened for symptoms of COVID-19 prior to being allowed to enter, including applicants.

Social Distancing

At our facility, employees will maintain 6 feet social distance, unless safety or core function of the work activity requires a shorter distance. Any time personnel are less than 6 feet apart from each other, personnel must wear acceptable face coverings. As part of our social distancing effort, we use markings on the floor to designate 6-foot distances and establish maximum capacities for each area of the facility.

CSC management works with our customers to determine maximum vehicle capacity, social distancing practices on-vehicle, and passenger use of PPE. Procedures will be developed by CSC staff to implement the plans developed in partnership with the customer. At a minimum, we eliminate the use of the first row of seats on a bus.

Optional Use of Personal Protective Equipment

Based upon updated guidance from the CDC, Durham School Services will still provide but not require the use of disposable non-medical face.

We also provide gloves and face shields for use when performing tasks like wheelchair securement or touching surfaces that may be contaminated.

Where required by state regulation or customer policy, passengers are expected to wear masks when riding our buses. The decision on whether or not to transport regular or special education students who either do not have a mask, refuse to wear a mask, or are unable to wear a mask due to a medical condition, will be made in consultation with each program partner.

Special Education Mask Requirements

The needs of special education students will be considered individually and we will work with the program to implement safety measures without resulting in harm to students because of their disability. Examples of this may include requiring the use of face masks during transport or keeping windows open to increase ventilation.

Disinfection of Vehicles and Facilities

Company vehicles will be disinfected using ProKure®, an EPA List N registered product, two times per day where the vehicle is in service performing split shift work and once per day where the vehicle is in service on a single shift. Disinfectant will also be provided to drivers for in-service disinfecting of high-contact areas. **Following are highlights regarding ProKure®; a brochure containing more information can be found at the end of this section**:

- ProKure® - Chlorine Dioxide (ClO2) Deodorization and Disinfection System:
  - A disinfectant activated by water and powered by ClO2, a fast-acting technology that leaves no harmful residues
  - ProKure V is approved by the EPA to use against COVID-19
  - Kills bacteria, viruses, mold and odor causing bacteria
  - Trusted and used by hospitals, clinics, nursing home facilities and daycare centers

In addition to disinfecting vehicles, our Customer Service Center facilities are disinfected regularly according to a schedule established in the COVID-19 Safety Plan.

The location-specific plans identify where hand washing stations and hand sanitizer are available, and who will be responsible for replenishing supplies. Employees have access to soap, water, and paper towels, or an alcohol-based hand sanitizer containing 60% or more alcohol for areas where hand washing is not feasible.

Training and Communication

All employees receive training on COVID-19, how it spreads, hand hygiene, prevention strategies, social distancing, and donning and doffing masks. In addition to this training, we take the following measures to ensure employees are up to date on COVID-19 prevention:

- We utilize our safety communication board to convey CDC guidance on COVID-19 symptoms, stopping the spread of germs, proper hand hygiene, social distancing, what to do if sick, and prevention strategies.
- We post signage throughout the site to remind personnel to adhere to proper hygiene, social distancing rules, appropriate use of PPE, and cleaning and disinfecting protocols.
- We post signage throughout the CSC to remind personnel on proper donning and doffing of masks and gloves.

- Updates or changes to managing COVID-19 protocols are communicated to employees, visitors and guests through signs, safety meetings and customer meetings.
- Employees are able to submit questions related to COVID-19 and information related to potential interactions with COVID-19 positive individuals to a centralized email address that is monitored by our corporate safety team.

Management of Potential Exposures and Positive Tests

A reporting process for escalating reports of COVID-19 positive employees and passengers has been developed using the company's Crisis Alert Hotline for prompt and accurate response to events.

Information regarding COVID-19 positive employees, visitors or guests will be communicated to the workforce and you, our customer as appropriate and aligned with CDC guidance. Employees who have interacted with a COVID-19 positive individual in close contact for extended periods of time will be directed to quarantine and contact their health care provider aligned with CDC guidance.

If an employee is determined to be COVID-19 positive they will be instructed to follow CDC guidance to self-quarantine and follow the guidance of their health care provider. Employees will not be allowed to return to work until the CDC criteria for ending quarantine have been satisfied, or the employee's health care provider deems the employee as approved to return to work.

If an employee is determined to be COVID-19 positive all reasonable attempts will be made to determine if there was interaction with co-workers, passengers or visitors using an interview process, review of visitor logs and a review of passenger manifests. Persons who interacted with the COVID-19 positive individual in close contact for extended periods of time will be notified accordingly.

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Special Needs Transportation

For more than a century, we have maintained our passion for serving the special needs community. Today, we provide special needs transportation services at hundreds of locations across the United States, and are responsible for getting over 100,000 special needs students to school safely, on time and ready to learn.

Partnership in Special Education

At Durham School Services, we view transportation as an important part of each special needs student's educational program. Learning about each student's particular need helps us to provide service at the highest levels possible.

How Our Service Benefits the District, Students, and Parents



We understand that special needs transportation requirements are unique to each of your students, and that those requirements can change often. Staff continuity and operations expertise, combined with our decades of experience, demonstrates that we are well prepared to accommodate your district's needs. Being flexible is also important, from making changes in routes to customized training, to procuring new equipment. We are equipped to provide the essential services your special education students can depend upon every school day.

- Ongoing communication with district personnel
- Routing optimization
- Shared routing when applicable
- Participation in district-provided training
- Customized training based on individual student needs
- Driver assignment based on student needs
- Transportation expertise at IEP meetings
- Introductory meetings with parents and students prior to school start

Special Needs Staff

Our special needs drivers and monitors love what they do. We hire people with the integrity, patience and sensitivity necessary to be a positive influence in the lives of students with special needs. Our special needs routes are operated by our most experienced drivers, who have an average of 10 or more years of experience working with special needs students. Many of our special needs drivers have been operating the same routes for years, providing the continuity that is so important to special needs students.

The experience and desire to work with special needs students also extends to management. Our general managers have an average of over 14 years of special needs experience, and many of them began their careers in this field as special needs drivers.

Drivers of special needs students are faced with a unique set of responsibilities in providing safe and timely transportation of their students. The driver's primary job is to safely operate the bus in order to get the students to and from school safely. Having patience along with strong communication skills, critical thinking and problem solving are all qualities a special needs driver needs to possess.

SPED Training

Learning about each student's particular need helps us to provide service at the highest levels possible. We customize our training programs according to your school district's unique protocols, which can range from working with parents, school personnel, nurses/medical professionals, equipment vendors, to participating in Individual Education Plan (IEP) meetings. Additional classes focusing on working with visually impaired, deaf, autistic and wheelchair-bound students are available as required by student needs.

We have included a description in our **Training section located in Tab 4 Approach and Work plan, beginning on page 58** that covers the specific training for employees working with special needs passengers.

Focus on Communications

Drivers are responsible for communicating with each student based on that student's particular needs. For example, children on the autism spectrum need to be spoken to slowly, and repetition and consistency are important. Visual and hearing-impaired children may be communicated with by touch. The communication needs of children with multiple disabilities or traumatic brain injury are specific to each child. In other words, the driver needs to know and understand each student individually and to be sure to treat each one with respect and sensitivity. Communication with parents, dispatch, school personnel and other students are also part of the driver's role.

Written Communications

Strong writing and observational skills are also important for our special needs drivers. Should an issue arise with a special needs child, the driver needs to be able to thoroughly document it to help assess progress against the particular student's goals or to determine if corrective action is justified. Because treatment of special needs students is highly regulated, it is critical that our drivers demonstrate that each student has been treated in accordance with the law.

Our drivers consistently demonstrate that each student has been treated in accordance with the law.

Problem Solving and Critical Thinking

For both special needs and mainstream bus routes, drivers need to be able to manage a diverse population of students with varying needs, being vigilant for any issues. Drivers are continually faced with making judgments based on many factors, especially in emergency situations. The ability to think critically and act quickly while maintaining safety is a must. Special needs drivers are responsible for creating emergency evacuation plans for the students on their routes, considering the needs of each child in getting him/her off the bus and keeping the child safe after evacuation.

SPED Routing Optimization

Special needs routing is a dynamic and complex effort that requires vigilance, flexibility, and an attention to detail – keeping in mind student needs, program locations, equipment needs, traveling time, economics and local resources available. Additional factors we consider are vehicle size, seating arrangements and requirements, individual behavioral and medical needs, wheelchair accessibility, animal usage, and nurse and monitor needs. We currently operate more than 7,000 special needs routes and can use our expertise and experience in this area along with our tried-and-true technology to meet your transportation scheduling needs.

Transportation Efficiencies

School districts such as yours face the financial burdens caused by federal and state funding not keeping pace with escalating special education expenditures. We partner with you to help manage overall transportation costs. As private contractors, we remain vigilant to identify efficiencies and pass along the benefits to you in order to keep costs down and ensure value for every dollar. We can pass along these benefits to Community Unit School District 300:

- National purchasing power for buses, parts and maintenance
- Flexibility in managing changing equipment needs
- Competitive pricing, wages and benefits
- Added transparency through use of technology (more in our **Technology section located in Tab 4 Approach and Work Plan, beginning on page 21**)

Customer Experience & Success

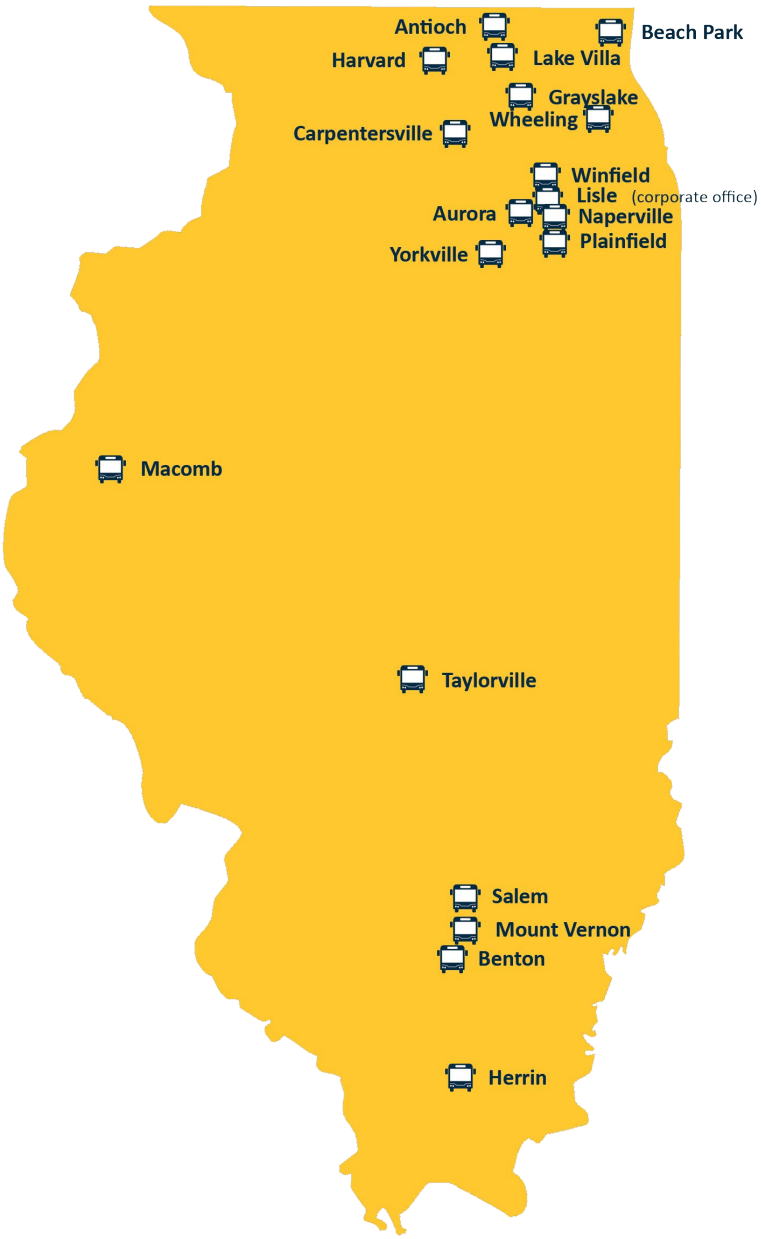
At Durham School Services, we believe our customer is the heart of our business; we have over 100 years of experience delivering safe and dependable student transportation services to our customers. We understand a district's need to have affordable yet dependable student transportation services. Through the years, we have helped districts just like yours overcome challenges and create strategies for more efficient student transportation delivered with outstanding customer service.

The secret to our business success is hiring top-notch, highly qualified employees to care for our most precious cargo – our student passengers.



Current Contracts

Durham has 35 customers in the state of Illinois. The map on the following page shows each of our Customer Service Center (CSC) Locations.


Antioch
Beach Park
Harvard
Lake Villa
Grayslake
Wheeling
Carpentersville
Winfield
Lisle (corporate office)
Aurora
Naperville
Plainfield
Yorkville
Macomb
Taylorville
Salem
Mount Vernon
Benton
Herrin

Customer Service and Quality Control

Durham's goal is to provide exceptional customer service to you and your stakeholders at all times. Through our customer service training, awareness programs and our annual customer service surveys, we are able to deliver on our promise while continuing to improve our services based on your feedback. We have numerous customer feedback mechanisms in place to ensure that we consistently meeting your needs.

Driving Out Harm

We strive to distinguish ourselves from our competitors by delivering the most effective and customer-centric school bus transportation service to your district. Our vision is to deliver service excellence to earn the partnership, loyalty and trust of our customers and employees. An example of this is our Driving Out Harm program (please see further information on Driving Out Harm in the section titled **Our Safety Culture**), which ensures you, as well as everyone within your district and community, will receive the personal attention you deserve.



The Driving Out Harm program flows from our core values. The program permeates through our organization at every level; the rules are displayed at each location, and each employee receives a pledge card as a reminder of our customer service philosophy and commitment. Employees are continually exposed to new initiatives, training and processes that enhance how we deliver customer service.

Customer Service Surveys

At Durham, we strive to continuously improve the services and solutions we bring to our customers and ensure an optimal customer experience. Customer surveys help us measure how well we are delivering on our promise. We survey customers at least twice per school year. These surveys represent an opportunity for us to formally measure how we are doing, gain a better understanding of our customers' needs, and implement new programs in order to improve customer satisfaction and demonstrate additional value to the partnership.

Annual Customer Survey

Our annual customer survey focuses on our relationships with our customers and our overall service of the contract. To confirm that we are delivering to our customers what they need and feel is important to their districts, we ask customers to choose which factors are most important to them in a student transportation provider and tell us how we are delivering in those areas. The data compiled from the survey allows us to continue to make improvements in order to be a better partner.

We provide service tailored to your needs, working in true partnership with your district. This way, together, we can provide effective solutions to challenges and proactively seek ways to assist with any issues your district may be facing.



Back-to-School Customer Survey

Each year, we distribute a back to school survey to our customers to help gauge our service delivery during the first 30-45 days of the new school year. This allows us to check in with customers shortly after the school year begins and serves as another touch point of our commitment to being a good partner and service provider. By asking questions about performance, communication, and overall satisfaction, we can analyze how successful our start-up services are with new and existing customers. All results and comments are reviewed by our executive team; any improvements noted are discussed between on-site management and the district for appropriate resolutions.

Account Management: True Partnership

We believe the key to providing great customer service and the partnership you deserve is through ongoing communication. We strive to develop a partnership with each school district in which both parties work together to ensure that the student transportation program is the best it can be.

Our local managers will meet regularly with school administrators and will be readily available to assist the district. Corporate and regional support is also available as needs arise. In addition, subject matter experts will visit your local customer service center (CSC), audit our programs and meet with district representatives.

Durham may also host customer feedback sessions, in which key contacts from districts we serve are invited to an offsite meeting to discuss what's working and what's not with our operations staff. This helps us evaluate our performance and is instrumental in helping us make changes to enhance our customer service system-wide. Past sessions have helped us determine what additional training we should provide for our general managers, and how frequently corporate staff should visit our local CSCs.

Weekly Report Card

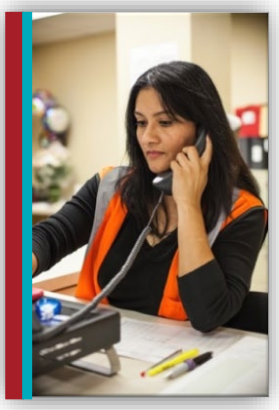
As mentioned in our **Technology section located in Tab 4 Approach and Work Plan, beginning on page 21**, Durham gathers operational data constantly in our DOMO tool. From maintenance compliance, to on-time routes, to safety, and staffing information, we send selected contacts in your district administration a weekly report card showing you, in almost real time, how our operation is performing.



Communication with Constituents

In order to be responsive and accessible to the needs of your district, including administrators, students, and parents, Durham has a number of other feedback mechanisms. Some examples include:

- General managers regularly attend local parent and teachers' association meetings.
- Staff will hold safety presentations for parent groups to include question-and-answer sessions.
- Parents are encouraged to call the local CSC with any questions or concerns.



Complaint Resolution

At Durham, we take each complaint seriously. Because safety is our number one priority, any complaint made regarding a driver's performance is handled immediately. All concerns are documented in a daily log and then forwarded to the safety and training supervisor as well as the operations supervisor. Our local team works together with the district to determine if the allegation can be substantiated through witness interviews, field observations, driving evaluations, and clarification of district policy or procedure. Appropriate corrective action will take place, that may include retraining or in a worst-case scenario, termination.

In the event the parent or administrator does not feel that their complaint has received the proper level of attention, a senior executive will help facilitate resolution. Our goal is to work in partnership with our customers, while keeping in mind adherence to legal and safety practices.

Feedback Management System

As part of our commitment to excellence, we have developed a cloud-based feedback management system called BusReport that is used to manage suggestions and complaints, both internally and externally, in a structured fashion. Internally, this system replaces daily logs by tracking everything in BusReport. Externally, we accept feedback from the public at 1-833-BUSREPORT or *www.busreport.com*, through a customer portal where our customers can enter more detailed feedback using their own login credentials.

All feedback received through this system will be funneled directly to our local customer service center, where the general manager will assign responsibility to research and resolve issues. Prior to final resolution, your general manager will have seen and approved the research and subsequent conclusion. To ensure issues are addressed in a timely manner, email reminders alert our team members when something is due. If they do not resolve issues in a timely manner, cases are forwarded to our regional support staffs. After cases have been completed, team dashboards allow our CSCs to view possible trends.

Additionally, the general public and our customers will receive automatic email updates which will give them a confirmation of feedback entry, a case number and updates when a case has been closed. Our customers will also be able to view the major steps of each case as it pertains to track the progress of issue resolution.

Through BusReport, our organization can benefit from the feedback received and help us to continually improve to ensure we provide the safest transportation possible.

ProKure® 1

Formulated for Hospital Use | Virucide, Tuberculocide, Fungicide, Disinfectant

ProKure® V | LIQUID

EPA United States Environmental Protection Agency

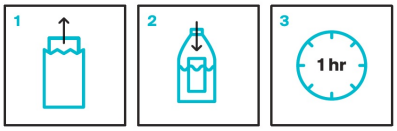
EPA Registered
EPA Reg. No. 87508-3-89334

Tough on Germs
Just Add Water
Fast & Effective
No Wipe, No Rinse, No Residue



Use Case Examples:

- Hospitals
- Rehab Facilities
- Daycare Centers
- Clinics
- Medical Labs
- Physicians Office
- Nursing Home Facilities



A disinfectant against

- Methicillin-resistant S. aureus (MRSA) (ATCC 33592)
- Staphylococcus aureus (ATCC 6538)
- Pseudomonas aeruginosa (ATCC 15442)
- Listeria monocytogenes (ATCC 19111)
- Trichophyton mentagrophytes (athlete's foot)
- (ATCC 9533)
- Vancomycin-resistant Enterococcus faecalis
- (ATCC 51299)
- Salmonella enteric (ATCC 10708)
- Mycobacterium bovis (ATCC 35737)
- Candida albicans (ATCC 10232)

A fungicide against:

- Fusarium solani (ATCC 36031)
- Botrytis Sp and Penicillium digitatum (ATCC 201167)

A deodorizer against:

- Suitable for Water — Including Sewer Backup and River Flooding — and Smoke Damage Restoration

Kills odor-causing bacteria, mold & Mildew

A virucide against:

- Human Immunodeficiency Virus Type 1 (HIV-1)
- (HTLV-III)
- Hepatitis A (HM-175)
- Herpes Simplex-2 (ATCC VR-734)
- Rhinovirus type 37 (ATCC VR-1147)
- Influenza-A virus (ATCC VR-544)
- Coronavirus (ATCC VR-740)
- Poliovirus-1 (ATCC VR-1000)
- Feline Calicivirus (ATCC VR-782)
- Rotavirus (WA)
- Canine Parvovirus (ATCC VR-2017)
- Adenovirus type 5 (ATCC VR-5)
- Vaccinia Virus (ATCC VR-119)
- Norovirus (feline calici used as testing surrogate (ATCC VR-782)

A sanitizer against:

- Staphylococcus aureus (ATCC 6538)
- Salmonella typhimurium (MDRS) (ATCC 13311)
- Klebsiella pneumonia (ATCC 4352)
- E. coli (ATCC 11229)
- E. coli O157:H7 (ATCC 43895)
- Listeria monocytogenes (ATCC 19111)

ProKure® 1

Case Study | Formulated for Hospital Use

Abstract

An independent 3rd party group conducted a study in an Arizona hospital to test the effectiveness of two different hard, non-porous surface disinfectants. The objective was to determine whether ProKure® V, a chlorine dioxide (ClO_2) based disinfectant would outperform the hospital current quaternary ammonium-based disinfectant "Quat X". The results of the study showed that ProKure® V significantly outperformed the hospital's then-current disinfectant by dramatically reducing microbe counts.

Background and study overview

The CDC reports that on any given day, about one in 31 hospital patients has at least one healthcare associated infection. Thus, healthcare facility managers are looking for surface disinfectants that provide for improved microbial control.

For this case study, two main areas of the hospital were surveyed: operating rooms and patient rooms in the intensive care unit. All rooms surveyed were terminally cleaned using the standard cleaning and disinfection protocols with Quat X or ProKure® V. After the terminal cleaning, high touch areas in each room (bed rails, door knobs, etc) were swabbed and cultured to determine the number of microbes still present.

Key findings

The study demonstrated that ProKure® V was much more effective at disinfecting microbe-dense areas in the hospital than Quat X. A staggering 96% of the culture plate sampled from the survey areas cleaned with ProKure® V showed lower levels of microbes than the samples from the rooms cleaned with Quat X. See a typical example below.



Plate A
Surface Cleaned with Quat X

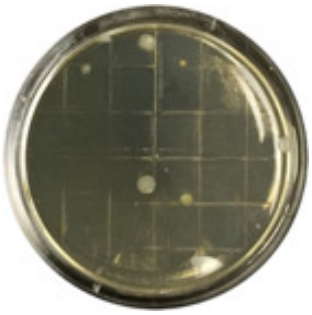


Plate B
Surface Cleaned with ProKure® V

See for yourself how ProKure® V is more effective.

Tab 3



Contact Information for All Assigned Personnel

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Safety, Excellence, Customer, People, and Community & Environment

Contact Information for All Assigned Personnel

Our Personnel Contact Information

All staff may be contacted through the general number at the following location:

Location Contacts

Dundee, IL
(847) 426-1975

Algonquin, Illinois (Carpentersville)
(847) 658-3262

Region and Area Contacts

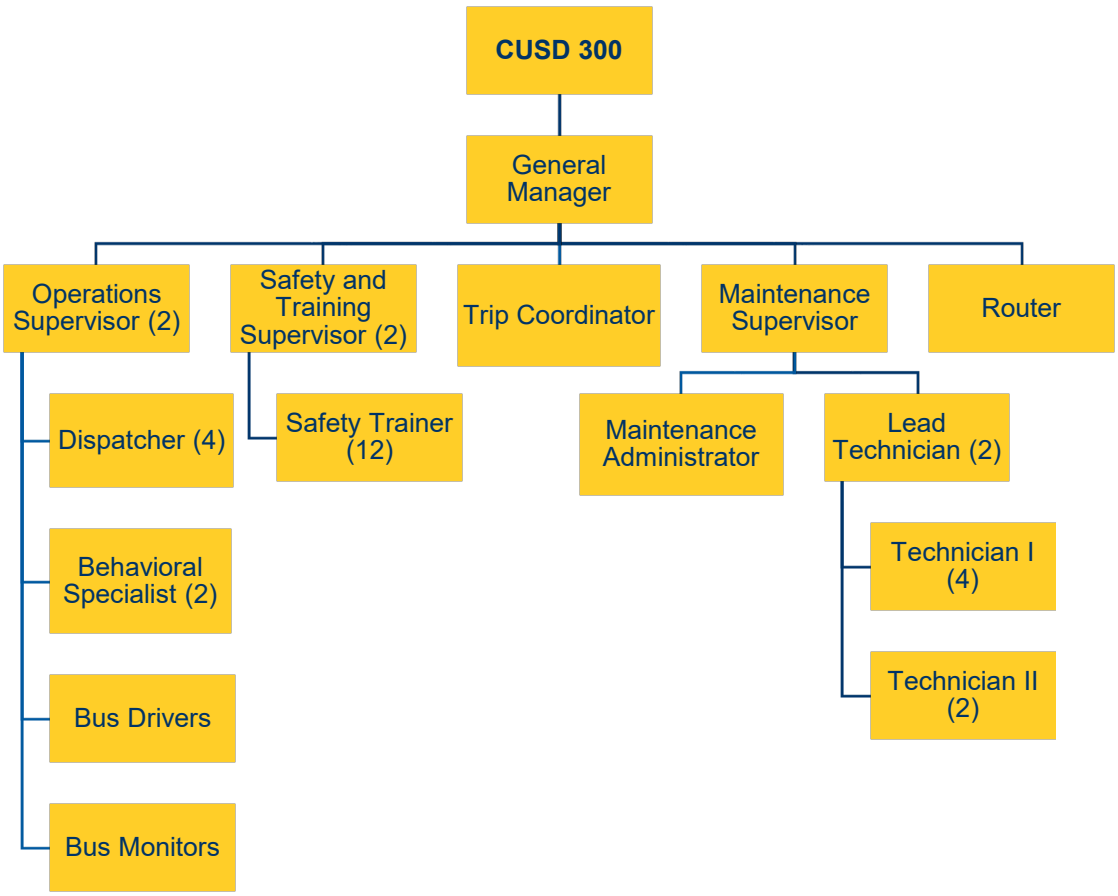
Richard Klaus
Senior Vice President, Operations
(630) 335-6884

Andy Reasor
Region Manager
(630) 383-9223

Any direct contact not readily available to Community Unit School District 300 will immediately be provided upon request.

Organizational Chart

The following is our proposed organizational chart for your school district.



Staffing and Management Personnel

LOCAL SUPPORT STAFF

Durham School Services will provide management and support personnel who are thoroughly trained and experienced in operating a transportation program that accommodates the size of your district. We will implement a staffing plan directly supported by our regional and corporate headquarters' employees to manage your operations.



Management and staff responsibilities include:

Dan Sutherland
General Manager

The general manager (GM) role is responsible for the overall operations and performance of the customer service center (CSC) and establishes CSC performance goals that are aligned with our company's performance objectives. This leadership role focuses on continuous improvement in the areas of operations, finance, safety and operating systems. The priority of the GM is to ensure the effective delivery of service and maintaining and enhancing customer relationships.

Cathy Yerk and Amanda Burklow
Operations Supervisor

The operations supervisor role is responsible for delivering, assessing and overseeing continued student transportation operations including ensuring the delivery of excellent student transportation services while maintaining high customer satisfaction. This position directly oversees more than one of the following daily operations at the CSC: driver workforce, routing and dispatch, overall vehicle activities, customer service and overall CSC operational productivity.

Kelly Avise-Rouse and Michael Weatherspoon
Safety and Training Supervisor

The safety and training supervisor role identifies key safety issues affecting the safety of passengers and employees and takes corrective action to resolve these concerns. This role also supports the recruitment and selection of qualified school bus drivers and provides ongoing training according to company established guidelines and legal requirements. The leadership role also manages, plans, develops, schedules, delivers and improves bus transportation training programs. Overall, this position ensures a commitment to safety through effective leadership, role modeling and implementing practices that demonstrate safety is a core value and priority in all aspects of work.

Safety Trainer

The safety trainer role coordinates, conducts and documents required training for employees, conducts monthly safety workshops for drivers, coordinates and documents semi-annual behind-the-wheel school bus driver evaluations. This position also assists in the development and administration of customer safety awareness programs and company-sponsored safety programs while liaising with our customers to assess and evaluate safety issues, generate reports and follow-up as required. There is a compliance administration function to this role as well which includes reviewing records and performing administrative safety duties as needed.

Bud Wagner
Maintenance Supervisor

The maintenance supervisor role oversees, diagnoses, schedules and repairs vehicles in order to accomplish results and meet business objectives. This leader provides day-to-day supervision of the coordination, scheduling and auditing of preventative, electrical and mechanical maintenance repairs for our school buses to ensure operational readiness during scheduled working hours.

Lead Technician

The lead technician role performs and/or leads the more advanced journeyman technician work including technical, diagnostic, and maintenance work ensuring operational readiness and coordinates maintenance activities with other operations units (e.g. route logistics, driver care etc.).

Trip Coordinator- Charter Coordinator

The trip coordinator – charter coordinator is responsible for all scheduling, coordinating, assigning and billing of the field trips. The individual in this role will be the first contact for individual school bookkeepers, athletic directors and coaches. This position will also manage the communication of all trip schedules with our dispatchers.

Technician I

The technician I role is an expert-level diesel and gas position which is responsible for repairs to all aspects of vehicles including preventative maintenance inspections and repairs, air and hydraulic brake repairs, tire repairs, warranty procedures, driveline, steering and suspension, electrical trouble-shooting, AC, refrigeration, overheads, overhauls and rebuilds of engines and transmissions.

Technician II

The technician II role is responsible for repairs to all aspects of vehicles and/or school buses under direct supervision of immediate supervisor or technician I. Repairs will include but not be limited to: preventative maintenance inspections and repairs, air and hydraulic brake repairs, warranty procedures, driveline, steering and suspension, electrical trouble-shooting and AC. Complies with safety and compliance procedures and continues to learn new technology in advanced diagnostics, internal engine and transmission repairs.

Brenda Vincent
Router

The router position directs all activities related to routing and routing systems including structuring cost efficient and timely routes. This role produces and maintains a master record of all routes and provides operating copies to the dispatch supervisor daily. This role reads and keeps up to date with all documents relating to the routing program (manuals, updates, maps, etc.). They will partner with the dispatchers to be the front line to address customer inquiries telephonically and work together to manager and resolve customer concerns or escalate them as appropriate.

Dispatcher

The dispatcher role develops and maintains student transportation routes using routing software to comply with contractual requirements. The key focus to this role is to schedule and dispatch drivers to appropriate buses/vehicles to ensure the daily coverage of all routes and to evaluate bus routes for the purpose of providing transportation services that are safe and cost effective while meeting high quality standards.

Jason Hibner
Maintenance Administrator

The Maintenance administrator role supports the supervisor with back and front office processes and is a key figure in ordering parts and maintaining fleet compliance.

Behavioral Specialist

The Behavioral Specialists work in partnership with district and school level staff to retrieve and review video from school buses and breakdown behaviors of both students and drivers, as needed. Help to ensure any school level discipline of students is communicated to drivers. Work with drivers and aides on student management principles and techniques to ensure the safest ride possible for all stakeholders. Coach drivers on interactions with students, parents, and school staff to maintain the highest level of customer service.

Bus Drivers

The bus driver role transports students to and from school, following a preplanned route according to a definite time schedule. The key focus of this role is to safely operate buses in compliance with traffic regulations and ensure the safety of school children in loading, unloading and transporting them to and from school.

Bus Monitors/Aides

The bus monitor/aide role assists the driver in ensuring the safety of the children while they ride, board, or exit the vehicle or during emergencies.

Durham will work diligently to ensure the same substitute bus driver and/or bus monitor will be provided for the same route of the particular absent driver and/or monitor.

REGIONAL AND CORPORATE SUPPORT STAFFS

Our regional and corporate support staffs work closely with each customer service center by monitoring customer satisfaction, operational trends, safety statistics, and employee relations, and by supporting community involvement. We pride ourselves on our outstanding client relationships through our open discussions, involvement with district board meetings, and regular visits for feedback and/or auditing procedures. Our regional and corporate support staffs will be available to your district along with the proposed onsite local team.

Rick Klaus
Senior Vice President of Operations, Central Area



Rick Klaus has been with National Express since 2011. He brings 30+ years of experience in transportation and logistics, of which the last 16 years have been in student transportation. In his current role as senior vice president of operations for our Central Area, Rick is directly responsible for customers and operations in six states with over 40 locations throughout Illinois, Iowa, Kansas, Minnesota, Missouri, and Wisconsin. Rick previously served as our vice president of business development where he led growth efforts throughout the country.

Rick graduated from Kenyon College with a bachelor's degree.

Andrew "Andy" Reasor
Regional Manager, Northern Illinois/Wisconsin/Minnesota



Andy Reasor has worked for NELLC, Durham School Services, since January 2016. His current assignment is to manage 10 sites in the Northern Illinois/Wisconsin/ Minnesota area. His first three and a half years with the company were spent in Yorkville, Illinois, as a general manager of two contracts totaling 180 buses for a customer service center responsible for general and special education, in and out of district.

Andy has excelled in team building, being a trainer for general managers, consulting for the first sped start up in England, and having earned two company awards for excellence and key performance indicators.

After six years in the Army, Andy entered the transportation industry, and his passion has not diminished after 25 plus years. The valuable lessons learned from operating his own trucking business for five years, S&S Nationwide Xpress, helped Andy forge his skills in safety and process management. His focus is directed to ensure a positive passenger experience for all students transported.

Kayla Miller
Area Safety Director – Central Area



Kayla Miller rejoined Durham School Services with over 17 years in safety and operations in 2022. Currently the area safety director for the central area, Kayla is responsible for the states of Iowa, Missouri, Kansas, Illinois, Wisconsin and Minnesota.

Kayla has vast experience in accident and injury analysis, investigation, and prevention programs. She has overseen compliance with OSHA, EEO, USDOT, federal, state and district safety regulations ensuring safe pupil transportation services. She is a certified trainer and holds a CDL license.

Michael Meegan
Regional Maintenance Manager – IL and WI



Michael Meegan joined National Express in 2019 with extensive experience in fleet maintenance management. In his current role, he is responsible for the oversight of maintenance operations across Illinois and Wisconsin to provide safe, effective, and efficient measures to all maintenance functions.

Previously, he has worked in both military and corporate business environments for over 17 years. His background includes multiple roles as a maintenance manager, a trainer, a lead technician, and a QA/QC inspector.

Michael earned a bachelor's degree in applied manufacturing technology from Northern Illinois University. Additionally, he obtained an associate degree and five certifications in applied Science in automotive technology at Illinois Valley Community College.

Tara Williams-Davis
Area Human Resources Director, Central Region



Tara joined National Express in September 2021. She has 15 years of experience in human resource management as well as operations management while working for companies within the transportation, restaurant/hotel, and defense industries. Tara also has extensive experience in management coaching, employee relations, training and development, performance management, and operational improvement.

Tara has a Master of Business Administration degree, with a concentration in human resource management and a Bachelor of Science degree.

Michael Boettcher
Director of Business Development



Michael Boettcher joined National Express in 2015. In Michael's current role as director of business development, he is focused on partnering with customers in Arkansas, Illinois, Indiana, Kentucky, Michigan, Minnesota, Missouri, Ohio, Tennessee, Wisconsin, and Iowa to address solutions to the many challenges that educators face today. He has also previously held the role of general manager and region manager with the company.

Michael holds a B.A. in business management with a minor in finance from North Central College. He has recently completed his M.S. degree.

Tab 4



Approach and Work Plan to Address the Project Scope of Work

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Safety, Excellence, Customer, People, and Community & Environment



Approach and Work Plan

Questions

1. **How would you as a Contractor integrate the District Contract into your present operations?**

   The contract with Community Unit School District 300 is Durham School Services largest and most prominent transportation operation in the state of Illinois. Durham provides additional resources to the District with account management support from Mike Boettcher and John Elliott Jr. Additionally, the District is often approached with opportunities to pilot new technology, software and programs, to ensure the District is satisfied with current offerings in the market.

2. **If applicable, how would you propose to manage, maintain and operate the District's two (2) terminal facilities?**

   It is important to have sufficient staff at each facility to maintain adequate oversight. Drivers most often interact with dispatchers on a regular basis; therefore, it is critical to maintain 2 dispatchers at each facility during high volume times. Each facility will have its own Safety and Training Supervisor to maintain our safety focused culture. Each facility will be led by their own Operations Supervisor who will maintain oversight of all operational aspects within their facility. The Behavioral Specialist will also report to each Operations Supervisor and work directly with the District. Each facility will have their own Lead Mechanic, who all maintenance technicians will report to, while both Lead Mechanics will report to the Maintenance Supervisor. The Maintenance Administrator, Recruiter, Trip Coordinator and Router will directly assist the supervisors as needed and report directly to the General Manager. The two Operations Supervisors will report to the General Manager, who will have oversight over both facilities operations, recruiting, safety and maintenance. The General Manager will be the main point of contact for the Director of Transportation and the District as a whole.

3. **How would you coordinate with other District-hired transportation contractors?**

   For Durham, our focus is on our students and our customers, it is common for us to work and coordinate with other vendors hired by the District. In the past, Durham has worked with food vendors to ensure students receive lunch and breakfast. We have also coordinated interstate travel and secured additional travel accommodations when necessary.

4. **Do you offer Scholarship programs to students?**

   In the past, Durham School Services has offered scholarship programs in various locations, but not currently.

5. **Provide information regarding employee retention, appreciation, and recruitment programs.**

   Hosting monthly appreciation events has proven to be successful at increasing morale, employee satisfaction and retention. Partnering with the District and sharing in these appreciation events has been very well received by the employees. Our employees feel supported and appreciated by the District and company, which has proven beneficial in employee satisfaction. Recruitment is led by our full time Recruiter, who is supported by corporate recruiters as well as third party companies contracted to further support these efforts. Sign on bonuses and referral bonuses are great monetary recruitment incentives. We utilize Indeed and other web-based platforms for job postings as well as social media to further our reach. We utilize our drivers and monitors to assist in our grass roots effort, getting out into our community to recruit, as well as inviting the community into our facilities for job fairs and open house events. Keeping a pulse on the market and staying competitive with wages and benefits is a key effort our corporate support staff are able to assist with. We are grateful for the partnership we have with the District and we have worked together to respond to market changes and when necessary, increase wages to remain competitive.

   For additional information, please refer to our Hiring and Retention sections beginning on pages 47 and 67 respectively of this section.

6. **When do staff reviews and increases occur and at what frequency are employees eligible after their probationary period.**

   It has been normal practice for Durham's performance reviews to occur at the end of the calendar year with pay increases typically taking place in early spring.

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Implementation Plan

Your student transportation program will continue to be managed with the following priorities governing our activities:

- Safety
- On time performance
- Cost effectiveness
- Maintenance of high employee morale
- Positive community and district relations



What differentiates us from our competition is very simple…we hire the best drivers to support our customers – motivated, passionate, excellent!

Durham School Services is uniquely positioned to ensure a smooth transition from one contract term to the next. From our first start-up for the district in 2007 our approach to ensuring a smooth transition has proved to be effective. As always, our transition plan will center on the following areas; safety, routing, fleet, drivers and monitors, and communication.

Safety

Safety is our top priority each and every day. As we have done each of the past 15 years, prior to the start of the 2023-2024 school year, we will ensure all drivers are properly licensed, have completed their annual physical and drug test, and attend our start-up meeting where we share important safety information. To prepare for the start-up meeting, our safety team reviews accidents and injuries that occurred during the prior school year, identifying any trends to be addressed during the meeting. Once routes are completed, drivers conduct "dry-runs" to ensure they are ready to operate safely on the first day of school.

Routing

Ensuring safe, efficient routes are completed in time to be effectively communicated to parents is our priority. In order for this to happen, each step of the routing process must be completed as scheduled. Current routes are reviewed, looking for opportunities to reduce the number of routes and bus stops for efficiency. We conduct risk analysis to ensure they still meet the defined criteria. We evaluate the number of new students, placing them onto routes. We then finalize routes and share them with the district. The last step is to produce and distribute a report for the district to post on its website. Our focus has always been to look for opportunities to save the district money while maintaining high levels of service.

Fleet

As we have done for each of the past 15 years, to ensure the interiors and exteriors of all vehicles are ready for the start of the new school year, our maintenance team inspects the entire fleet, ensuring any necessary seat repairs are made or cosmetic touch-ups to the exterior are completed. We also wash the buses, inside and out, so the students are greeted with a clean bus on the first day of school.

Drivers and Monitors

Having enough safe, qualified and customer-oriented drivers and monitors is critical to a successful transition. The process of ensuring this takes place begins before the current school year ends, as we speak with each employee to determine who will be returning for the next school year. Based upon the results of our polling, we establish a driver staffing plan with specific recruiting targets. These targets are used to determine the number of applicants we need to meet the district's needs. With our high safety and customer service standards, not everyone who applies will be hired. In fact, we need at least five applicants for every one driver slot we hope to fill. Once we find qualified candidates, they are trained on all company and district programs prior to the start of school.

Communication

As with any large undertaking involving many people, communication is key to our success. As we do every year, drivers and monitors will be contacted during the summer to ensure they are aware of the date of the start up meeting, schedule for dry runs and the first day of school.

Timeline

The following transition timeline will ensure a smooth transition from the end of the current school year to the start of the 2023-2024 school year. Upon award, Durham will work with the Community Unit School District for specific dates.

Transition Item	Target Date(s)
Assessment of driver and monitor staffing needs	Early May (Ongoing)
Development of a staffing plan	Mid-May
Establish a staffing plan for the next school year	Late May
Review of driver qualifications to ensure nothing has expired	Late May (Ongoing)
Inspect the entire fleet	Late May – Late July
Make any necessary repairs to seats	Late May – Late July
Clean entire fleet inside and out	Mid-July – Mid-August
Speak with drivers and monitors to determine who plans on returning next school year	Late May
Complete annual physicals and drug tests for existing drivers	As Expired
Review current routes, looking for opportunities to reduce bus stops and routes for efficiency	Late May – Late June
Classroom training	Early June – Mid-August
Behind-the-wheel training	Mid-June – Mid-August
Evaluate the number of new students and place them onto routes. *Upon receipt of district list	August
Review the special educations students, considering their IEP accommodations, and place them onto routes. *Upon receipt of District list	August
Develop training plan for start-up meeting	Early July
Notify employees of the startup meeting date and the first day of school	Early June
Review accident and injury data from prior school year to identify trends	Mid-July
Finalize routes and share them with the district. *Upon receipt of district list	August
Hold start up meeting	August
Assign routes to drivers	August

Conduct dry runs on all routes	**August**
Send route and bus stop information to the district to post online	August
Meet with district personnel to update them on our progress against the transition plan	Weekly
Estimated start of school	August 26

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Proposed Facility

Our personnel are experienced in providing school districts with a wide variety of functional, safe, and secure sites.

For this contract, our facilities will continue to be located at: 300 W. Cleveland Avenue, Carpentersville, IL and 2603 Bunker Hill Drive, Algonquin, IL.

Facility Safety Inspections

Periodic facility safety inspections are a vital part of our overall safety compliance program to ensure the safest work environment possible for employees and other persons visiting our facility by identifying unsafe conditions and physical hazards prior to the occurrence of a loss, and by removing the unsafe condition or physical hazard from the workplace.

Facility safety inspections are conducted monthly by location management and biannually by the safety management team. Findings are documented and corrective actions are developed to address any deficiencies and documented on a safety action plan.

Environment and Sustainability

ENVIRONMENTAL MANAGEMENT AND POLICY STATEMENT

We are committed to operating our business in a manner that reduces the impact of our activities on the environment.

We strive to:

- Continually improve the environmental performance of our business through training, audits and evaluations
- Comply with all environmental laws and requirements
- Recycle waste generated through our bus maintenance to the maximum extent possible
- Minimize the release of hazardous substances that have potential for environmental harm
- Minimize the use of natural resources through initiatives like recycling
- Use technology to monitor emissions
- Ensure environmental considerations are taken into account when developing new sites or upgrading existing facilities

FACILITY ENVIRONMENTAL POLICIES

The following are some examples of our facility environmental policies.

Storm Water Permitting

Facilities with storm water discharge shall meet the requirements established by the NPDES storm water regulations, including training, monitoring, record keeping and reporting. The general manager ensure that all requirements are met, that the appropriate personnel have been designated to conduct visual and analytical monitoring of storm water discharges (if required), that designated staff has been appropriately trained to conduct required monitoring, and that they understand the required monitoring frequency, and complete the appropriate paperwork. Budgets include allowances for fees related to storm water permits.

Spill Prevention, Control, and Countermeasure (SPCC)

For spill prevention measures, we work proactively to prevent an occurrence of a spill or release of materials to the environment.

The general manager is responsible for regular review of the SPCC Plan to ensure that the plan reflects the current operations conducted onsite, that all facility-specific information is correct, that required monthly site inspections of the material storage areas are conducted, and that records of the inspection are maintained onsite.

Spill and Release Response

Spills and releases of hazardous substances, including petroleum products, on or near properties, rights-of-way, or streets and highways where vehicles operate are cleaned up, reported, investigated, and precautions will be taken to prevent injury to the public, passengers, employees and property.

The first responder will report the spill to the general manager and trained employees will follow standard operating procedures for effectuating the containment, control and cleanup of the spilled material. Our environmental team will oversee cleanup and ensure that all assessment, tracking and reporting requirements are followed.

Hazardous Waste Management

The U.S. Environmental Protection Agency and equivalent state environmental regulatory agencies regulate solid and hazardous wastes under the Resource Conservation and Recovery Act (RCRA).

RCRA's goals are to:

- Protect the public from the hazards of waste disposal
- Conserve energy and natural resources by recycling and recovery
- Reduce or eliminate waste
- Cleanup waste, which may have spilled, leaked or been improperly disposed

All waste generated by the facilities will be properly managed onsite and sent to company approved waste vendors only. We will ensure the facilities will not accept or store onsite at any of its facilities any hazardous waste which has been generated.

Oil Recycle Program

We use a third-party oil recycling company to remove used oil and oil filters from our facilities and deliver the oil to a recycling facility. The collection company and recycling facility are both regulated entities.

Tires and Batteries

We use third party vendors for both tire recap and recycle as well as used battery recycling. Using these vendors, we redirect potential waste products from being landfilled.

NO IDLING POLICY

We are committed to reducing the amount of time our buses spend idling and have implemented an Idling Policy. Under our policy, all drivers must complete anti-idling training. Limiting engine idling is a practice Durham takes seriously as we recognize the impact fuel use has on the environment. Diesel engines burn one gallon of fuel per hour, emitting pollutions in the air and adding substantial cost to the fuel budget. Since its inception, this policy has resulted in reduced excess idle times, reduced pollution and increased fuel savings.



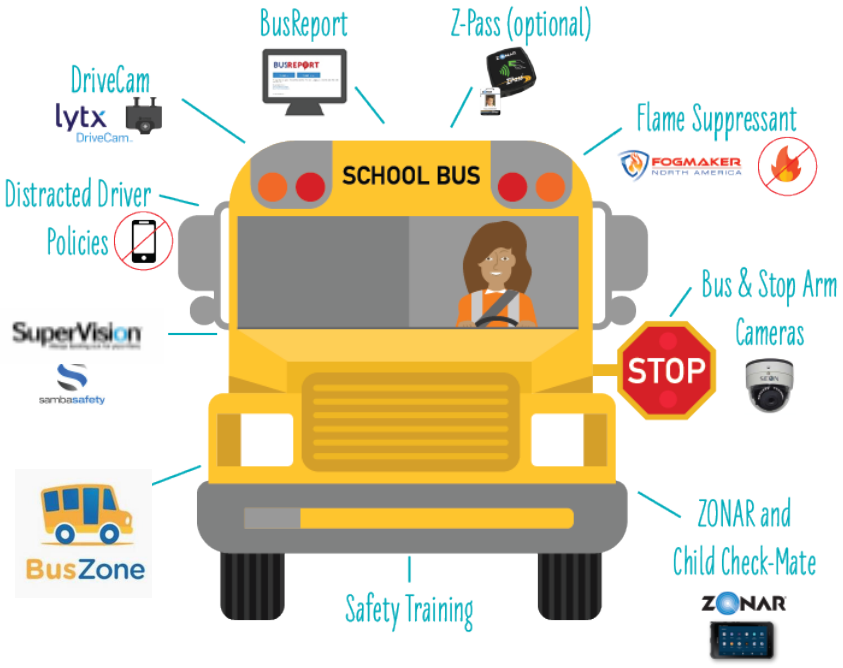
Our Safety Culture

When choosing a partner, your district deserves the safest transportation for your students. There is nothing more important to us than safety, one of our core values. Our safety statistics are the result of a rigorous safety culture. Through effective employee screening, continuous training, the use of prevention tools and communicating daily safety messages to our employees, we continually strive to improve our safety performance.

An effective safety program must encompass all aspects of transportation, including operations, training, maintenance, and administration, while remaining focused on people, students, employees and the public. Our number one responsibility is to protect against harm and to give our customers the confidence that we will provide safe and reliable service every day. Our combined safety and training programs are the tools and resources we use to provide continual safe and efficient operations.

Our Core of Safety and Prevention Tools

We use prevention tools, strategy technology, and extensive training on accident and incident prevention to help develop the right employee behaviors. Included below are brief descriptions of our safety tools. **Please see the Technology section beginning on page 21** for more detailed descriptions of the technology we use to provide the safest environment for your students. **Please see our Training section beginning on page 58** for more information on employee training.



Safety Technology

The safety of your students begins before they step foot on our vehicles, and follows through to the moment they step off. With our suite of safety technology, the district, parents, and our operations can monitor the safety of our passengers.

Electronic Vehicle Inspection Report

By law, each driver must complete a safety inspection, or daily pre-trip, before leaving the yard. Using our electronic vehicle inspection report (EVIR) system, Zonar, drivers are required to inspect the 13 check zones for any deficiencies the bus may have. The EVIR system records the inspection results and transmits the information to the maintenance shop for appropriate action.

BusZone

Our custom mobile parent app that allows parents to view their students' current bus location and information about the route in near real-time, including the scheduled and estimated arrival times to the stop. Our goal is to provide parents with a greater sense of comfort and visibility with their students' transportation.

Camera Systems

Camera systems (where provided) allow us to protect students and communities by keeping an eye on student behavior, driver behavior, and the immediate surrounding public. Our interior camera systems include one to four cameras with digital video and audio recording (varies based on state laws). Exterior cameras may be used in conjunction with local law enforcement, where allowed, to catch drivers that illegally pass a bus during loading and unloading.

Child Check

Drivers and bus monitors must complete a thorough check for sleeping children on the bus at the end of each route and prior to leaving the bus at any time. Each driver and monitor must sign a pledge committing to this responsibility. Failure to comply with this policy will lead to disciplinary action; if a child is left unattended, the driver and bus monitor (if present) will be terminated.

To ensure compliance with this policy, our buses are equipped with Child Check, an electronic child check system from Zonar® that includes an RFID tag in three locations inside the bus to certify that drivers conduct mandatory child checks at the end of each route. If the check is not completed, the lights and horn on the bus are activated as an alert.

Our child check policy and the use of Zonar® helped discover 222 sleeping children last school year.

Student Tracking (Optional)

Zonar provides a student tracking system, Z-Pass, which tracks individual students GPS location through a card with a radio frequency identification (RFID) chip that students must swipe at a card reader when entering or exiting the bus. This system allows us to determine if individual students are on a bus at any given time and to track where students get on and off the bus. In conjunction with GPS, the technology may be used to locate children in the event of an emergency. For example, if a student boards the wrong bus, we can quickly determine which bus they are on or the bus stop where they left the bus.

Safety Focus in our Hiring and Training Programs

Not only do we make sure your students are safe on the vehicle, we ensure we are hiring the right people and training them in the best way possible to continue the care and safety of our passengers. For more specific information on employee training, please see the **Training section beginning on page 58.**

SuperVision Driver License Monitoring

SuperVision® provides Durham School Services with continual monitoring of our drivers' personal driving records after they are hired, leading to safer operations. Data from state and federal records are combined to capture driver records, violations and inspections so that we can manage our staff and take measures to respond appropriately, as issues are reported.

LLLC Defensive Driving™

The LLLC (Look ahead, Look around, Leave room, Communicate) defensive driving principles are tools drivers learn to avoid accidents and to be prepared for various traffic situations. These principles help to maintain a safe amount of room around the vehicle, improve visibility and provide extra time to make decisions while driving.

Student Management Training and Bus Safety Training

Some of the most important aspects of our training program are student behavior management and student safety training. For the safety of all passengers and any interaction we may have with the public, our drivers are trained to deal with problematic behavior that may put others at harm. We offer safety training for students including the bus's "Danger Zone," emergency evacuations and safe riding procedures.

Driving Out Harm Program

Driving Out Harm is our principal safety program. It aims to educate all employees on how important it is to drive out all risks of harm to our customers, employees and others affected by our business. We are all leaders in safety at Durham and have personal responsibility for safety in the workforce and safety on the roads. Through our **12 Global Standards**, we identify all national and local requirements, appropriate levels of management and supervision, and expect all levels of personnel to manage our health and safety policies. Below is a brief overview of the standards.



1

Competence and Fitness of Bus Drivers

Driver Selection · Recruitment Qualifications · Competence Assessment · Physical Capabilities · Drug & Alcohol Testing · Refresher Training · Monitoring · Pre and Post-Trip Inspections and Training

2

Competence and Fitness of Maintenance Staff

Selection and Recruitment for High Performers · Work Competence through Training and Management · Physical Fitness to Complete the Job · Identifying Activities that have Potential to Affect Safety · Detailed Recordkeeping

3

Competence and Fitness of Other Staff Personnel

Selection and Recruitment for Outstanding Managers and Supervisors · Management Training · Competence Management · Physical Fitness to Perform Duties · Detailed Recordkeeping

4

Drug and Alcohol Standard

Screening personnel in safety sensitive positions up to and including senior management. Tested prior to employment, following incidents or accidents, and we DOT random drug screens for all levels of employees.

5

Safety of Vehicles - Buses

Our vehicles are maintained to all standards and safety requirements. OEM Standards · Emergency Action Plans · Inclement Weather Plans · Route Risk Procedures

6

Safety of Premises

Our employees, visitors and contractors have the right to work in a safe and well-managed environment. All potential hazards must be identified, and recorded, and risk controls implemented to eliminate or reduce risk.

7

Risk Assessment

Risk assessments are an essential part of how we manage safety allowing us to understand the potential for harm arising from these activities and to plan and implement effective controls to minimize harm.

8

Personal Protective Equipment (PPE)

All employees are required to be equipped with PPE, including eye protection, ear plugs, protective clothing and high visibility vests to be worn in assigned areas (designated by posted signs).

9

Accident and Incident Investigation

Reporting of accidents and incidents and an effective investigation process are vital to determine the causes and to identify controls to prevent recurrence. Our professionals conduct investigations, report, analyze data and keep records.

10

Incident Response and Management

An effective response to an incident is critical to the safety of all persons involved and to the prevention of further harm. We are prepared to control the situation and to immediately establish safe conditions, communication and support.

11

Safety Audit and Management Checks

All areas of our business are subject to safety auditing and management checks. Safety audits are completed by area directors of safety; results are then analyzed and recorded by our local teams and local safety committee.

12

Safety Validation of Change

Managing risks associated with change involves determining the level of safety required, any change process that may need to be implemented and auditing for control. This is both for internal changes and changes for our district partners.

Incident Response and Management

As one of the tenets of our Driving Out Harm program, the Incident Response and Management plan is one we would like to expand further on. Not only do we focus on being prepared with our safety training, but we have an extended System Security and Emergency Preparedness Plan (SSEPP).

System Security and Emergency Preparedness Plan (SSEPP)

Each location has a System Security and Emergency Preparedness Plan (SSEPP) created for that location based on our standard SSEPP. This SSEPP outlines the process to be used by our operations team to make informed decisions that are appropriate for our operations, passengers, employees and communities regarding the development and implementation of a comprehensive security and emergency preparedness program.

As a result of this program, we hope to achieve not only an effective physical security program, but also to enhance our coordination with the local public safety agencies in our service areas. Improved communication will increase their awareness of our resources and capabilities, and improve our readiness to support their efforts to manage community-wide emergencies.

In order to be effective, the activities documented in our SSEPP focus on establishing responsibilities for security and emergency preparedness, identifying our methodology for documenting and analyzing potential security and emergency preparedness issues, and developing the management system through which we can track monitor our progress in resolving these issues.

Our threat and vulnerability assessment procedure is as follows;

Threat and Vulnerability Identification

The primary method used by Durham to identify the threats to the system and the vulnerabilities of the system is the collection of incident reports submitted by operators and supervisors and information provided by local law enforcement and subcontractors.

The Safety Committee will review security information resources and determine if additional methods should be used to identify system threats and vulnerabilities such as a formal evaluation program to ensure that security procedures are maintained and that security systems are operable.

Security testing and inspections may be conducted to assess the vulnerability of the transit system. Testing and inspection includes the following three-phase approach:

- **Equipment preparedness** - to ensure that security equipment is operable and located where it belongs
- **Employee proficiency** - To ensure that employees know how and when to use security equipment
- **Location effectiveness** - To evaluate security by employing security system exercises.

Emergency Response Guide

Every operating location has a specific emergency response guide (ERG) based on the standard National Express LLC ERG. This guide has a space for all important phone numbers (GM, AGM, Maintenance, Safety/Training, Client contacts, corporate phone numbers, and the company crisis hotline. The ERG lists out response requirements for numerous emergencies including the following:

- Important phone numbers
- Crisis response
- Emergency action plan
- Media relations
- Fire
- Gas leaks
- Bloodborne pathogens
- Mechanical breakdowns
- Government inquiries
- Work-related injuries
- Radio usage
- Bomb threats
- Crime in progress
- Severe weather
- Winter driving
- Tornadoes
- Hurricanes
- Earthquakes
- Floods
- Bus evacuations
- Civil disturbances
- Hijacking and terroristic threats
- Active shooter
- Accident and investigation procedures

Accident and Incident Response

It is our goal to have a unified and consistent approach to accident response and procedures. Accident response procedures begin immediately with a report to dispatch to notify all appropriate parties according to the severity of the accident. In the case of minor or major injuries, or if children are on board, immediate notification to the authorities will occur.

Employees are also required to contact our crisis hotline as part of the reporting process so that we can troubleshoot any situation and ensure that the proper response plan is crafted and executed. In addition, each employee is trained to report the incident to our insurance and claims administrator within 24 hours of occurrence. Sedgwick, our third-party administrator, manages auto and general liability claims and workman's compensation, working closely with our legal/risk and safety departments to ensure that claims are effectively managed.

Accident Procedures

Our bus drivers are trained in this procedure for accidents, never leaving the bus unattended.

- Do not move the vehicle until directed to do so by the authorities
- Contact dispatch with the following information:
- Bus and route number
- Location of accident
- License of other vehicle (if applicable)
- Whether students are on board, and if so, notify state and local police
- Description of injuries and whether medical attention is required
- Number of students on board
- Whether or not emergency vehicles are needed
- Gather the required information for the accident report card, including:

  - Name, address, and driver's license number of other drivers involved
  - Insurance company name and policy number
  - Name of investigating officer and agency
- Distribute courtesy witness cards to any potential witnesses
- Refer all insurance coverage questions to risk management
- Assist law enforcement officials as necessary
- At the return to the customer service center, give a complete report to the supervisor
- In accordance with all local laws and company policy, the local manager/supervisor must arrange for the administration of a drug and alcohol test on the vehicle driver.

Safety Audit and Management

Our audits give us the assurance that standards for safety are delivered according to requirements, and that the requirements are effective and appropriate. Auditing provides a basis for updating our safety management requirements to reduce risks in our business. Where there are unsafe or potentially unsafe working practices or conditions, these checks provide an excellent means for taking immediate corrective action to reduce risk. Management checks are mandated at all levels, providing a key component of safety performance monitoring in all locations.

Scope and Application of Requirements

Our standard establishes minimum requirements to be applied at our locations to ensure safety audits and management checks are undertaken in a consistent, rigorous, and effective manner. Audit and management checks in this standard cover activities carried out by our employees and our contractors, and include three tiers of audit:

- **Management checks** – Regular checks carried out by management to ensure day-to-day activities are being conducted safely and in accordance with standards, policies, working instructions and procedures.
- **Internal audits** – Conducted in each customer service center by functionally independent auditors, e.g., area director of safety to check compliance with implementation of standards and policies.
- **External audits** – Commissioned to provide an independent review of the implementation and effectiveness of safety management policies. Audit reports are provided to us for review.

Occupational Safety and Health Act (OSHA)Compliance

Per OSHA requirements, we provide our employees with a workplace free of recognized hazards that have the possibility of causing an injury. We are committed to providing a safe work environment and to complying with all governmental safety regulations. Our safety programs and efforts comply with the following OSHA requirements:

- Provide well maintained tools and equipment, including personal protective equipment.
- Provide training on hazardous communications, bloodborne pathogens, lock out tag out, accident investigation, safety committee development, etc.

- Maintain proper documentation of training to ensure training is current and provided on a regular basis.
- Conduct regular workplace safety inspections to identify potential hazards and to develop corresponding action plans to remedy any issues.
- Report within eight hours to OSHA any accident that results in a fatality or within 24 hours the hospitalization of one or more employees.
- Maintain an OSHA 300 log at each customer service center, updating as needed. Post the log in each customer service center according to required timelines.
- Each customer service center will post the OSHA poster that informs employees of their rights and responsibilities, and ensure that employees are knowledgeable in communicating safety issues to local management so they can be corrected in a timely fashion.

In addition, our team of area safety directors and corporate safety staff analyze all injuries to develop safety programs in various areas including slip, trip, and fall prevention and safe body mechanics.

Corporate, Area, and Local Safety Support

We preserve and improve our safety record through a cooperative effort between supervisors and employees, and between colleagues at all levels to contribute to safe working conditions and accident-free performance. Our area safety directors and corporate safety staff meet monthly to review trends, discuss initiatives, and provide training and share ideas and best practices between customer service centers throughout the organization.

Members of our executive team visit customer service centers with the purpose of discussing safety initiatives and performance. These visits are informal, providing an opportunity for the local safety team to have an open dialogue with our executive team members about safety at each of our locations.

Our safety professionals provide support for each customer service center in the following areas:

- Training and developing managers and supervisors
- Promoting safety and developing company programs
- Conducting a bi-annual safety audit
- Improving loss prevention by minimizing risk

We routinely hold company-wide safety conferences. This event allows our general managers to interact with area and corporate support staff and to set safety expectations for the following school year. Breakout sessions are held to provide guidance on safety initiatives and reporting requirements.

Safety meetings provide important information such as reviews of accidents, outlining steps to prevent future accidents of the same type, recognition of safe drivers, suggestions for promoting safety and identification of potential safety hazards.

CSC Safety Committee

Each company facility has established safety committee – typically six members including a member of the driver management staff, a maintenance supervisor and a minimum of four drivers. Members meet monthly and when needed to review accidents or injuries in a timely manner. Safety assessment and auditing discussions will be kept on file at the facility for review by the area director of safety and area management. The safety committee assesses and audits accidents and injuries by:

- Detecting and eliminating unsafe conditions, practices, procedures and policies
- Reviewing all motor vehicle accidents, determining cause and recommending prevention measures with the direction and assistance of SVP Safety and legal counsel if deemed necessary
- Reviewing all employee work-related injuries or illnesses, determining cause and recommending prevention measures
- Conducting regular safety inspections of the facility
- Identifying physical hazards in the service area
- Promoting safety awareness
- Acting as role models through strict adherence to company safety policies and procedures
- Assisting the local management staff with the facility safety communication program
- Soliciting feedback and suggestions from employees and making recommendations to management on safety and training issues
- Recommending safety incentive programs
- Recognizing safety accomplishments

Safety Committee Training

The area director of safety assists with instruction. Training topics may include:

- Determining accident/injury root cause
- Safety incentive programs
- Safety communication programs
- Facility safety inspections
- Hazard identification and correction
- Safety policies and procedures
- Group dynamics

Safety Inspections

Planned inspections assess implementation of safe arrangements on new or current premises by confirming that hazards have not changed, specified control measures are in place, there are no changes in the environment which could adversely impact on risk and any unsafe acts.

Internal Safety Inspections

We have developed a comprehensive inspection program requiring each customer service center to conduct a monthly internal inspection; results are documented on a facility safety inspection form and corrective action plans are developed to address deficiencies.

Risk and Safety Management Inspections

Safety inspections will be conducted monthly by location management and at biannually, by any member of safety management team. These inspections may also be conducted by outside consultants or business partner vendors with prior notification and authorization by risk and safety management. All safety inspections follow DOT, OSHA, and state school bus regulations, along with our own policies at each operating location. In addition, we conduct an annual review of all school bus legislative requirements to ensure we meet all state laws, rules and regulations in each state of operations.

Inspection Reports

Inspections are recorded on the facility safety inspection form, including date completed, name, location, and activities inspected. The location manager maintains records of inspection schedules, checklists, reports, and monitoring of corrective actions from the initial report to the final completion for audit purposes. Inspection records are kept on file for two years.

National Safety Departments and Administration Partners and Associations

We continuously follow new safety initiatives, government safety training seminars, and national safety groups. Below are a few organizations with whom we are proud to be associated:

- ✓ U.S. Department of Transportation
- ✓ Federal Motor Carrier Safety Administration (FMCSA)
- ✓ Occupational Safety and Health Administration (OSHA)
- ✓ National Safety Council
- ✓ National Association of Pupil Transportation (NAPT)
- ✓ American School Bus Council (ASBC)
- ✓ National Student Transportation Association (NSTA)

Technology

Durham School Services has access to an immense database of national suppliers, and providers of transportation technology are no exception. We stay abreast of current trends and continually evaluate new offerings to be sure they are effective solutions for our customers. We develop many custom applications in-house as well, including the following:

- COMPASS scheduling software
- Driver Dashboard
- BusReport™ technologies

As a corporation, we committed to achieving our ISO 27001 certified status because our customers expect this level of support. This rigorous process has ensured our compliance to the latest data security measures. We are especially proud of this certification, being an internationally recognized standard that indicates we provide the management and quality to reduce risk within our internal systems.

Disaster Recovery Plan

A disaster can result from a number of accidental, malicious or environmental events such as fire, tornado, flood, terrorist attack, human error, software or hardware failures. Durham School Services and the vendors we partner with are committed to safeguarding our customers' data.

We have two teams in place to help safeguard our data and hardware in the event of a disaster. See below for more information:

- **Disaster Management Team** – This team oversees all applications and network connections, and a facilities team is responsible for all security, health, safety and building issues.

- **Critical Applications Team** – In case of a disaster, a backup system is based out of our facilities data center located in Atlanta, Georgia. If this data center experiences a disaster, a redundant, backup system is located at our corporate headquarters

Customer Applications

Our company is committed to staying current with changing technologies in the student transportation industry. The technology solutions we offer our customers are intended to provide increased safety and greater operational efficiencies. We can provide the following options based on individual contract specifications:

- Lytx DriveCam—Video recording and risk management tools
- Seon® Bus Cameras and stop-arm cameras – Onboard video and audio recording
- Supervision Driver License Monitoring
- Two-way radios
- Bus WIFI
- GPS
- Zonar® electronic vehicle inspection tool (Child Check)
- Zonar® ZPass Student tracking
- BusZone mobile app – Where available
- Fogmaker Flame Suppressant
- BusReport™ cloud-based driver reporting tool
- Bytecurve 360 – operating platform
- COMPASS – operating platform
- Driver DashBoard
- Oracle Enterprise Resource Planning (ERP) reporting tool
- DOMO analytics dashboard
- Computerized routing software
- Distracted Driver Policies



Our technology enhances daily safety procedures and ensures that the students we transport are safe and secure on their ride to and from school every day.

Lytx DriveCam®

To reinforce our commitment to safety and continuous employee training and development, Durham School Services is pleased to offer the DriveCam® program. The program is an innovative tool that can improve safety, reduce accident frequency and minimize severity of accidents. This includes access to DriveCam's state-of-the-art in-cab video system and driver risk management tools.

The DriveCam program, powered by the Lytx Engine™, is a video-based driver safety program that identifies, prioritizes and helps prevent the causes of poor driving before they lead to a more serious outcome. Below is how the program works.



1

Capture the Right Data

The video event recorder captures driving behavior data and provides real-time driver feedback.

2

Upload Video and Data

The exception-based video and data are uploaded via a secure wireless connection to the DriveCam Review Center and are immediately available to Durham.

3

Analyze, Score and Prioritize

Proprietary predictive data analytics, combined with expert video review, highlight the causes of poor driving and prioritize actions needed to reduce risk and operating costs.

4

Access Driver Management Portal

Configurable alerts direct us to online tools, including dashboards for companywide visibility, accountability, and analysis of risky driving behaviors.

5

Coach the Driver

Flexible coaching and training methods are applied based on Durham's operational capabilities and profiles.

6

Safer Driver Returns to the Road

Continuous monitoring verifies that lessons have been applied, resulting in safer drivers and fewer accidents.

The result is that combining predictive analytics with coaching and a "programmatic" approach changes behavior and therefore delivers positive outcomes. A **COMPLIMENTARY Service: brochure is at the end of this section.** DriveCam is proven to:

- Prevent collisions by fine-tuning driver skills*
- Strengthen driver performance through coaching and training
- Focus managers on events that require attention by providing feedback for review

***In comparison from Sept 2019 to Aug 2020 vs. Sep 2021 to Aug 2022, we have seen a 53% improvement in DriveCam Risk severity and a 45% improvement in DriveCam Coachable Event frequency.**

For severity, the formula is Number of DriveCam Risk * 100K / actual miles.
For frequency, the formula is the number of DriveCam coachable events * 100K / actual miles.

Bus Cameras

We can equip your buses with the Seon® Trooper Camera system using infrared digital cameras with day, night and audio capability. The number of cameras is customized per the district's needs. The features include:



- Supports a 4-channel system
- Features H.264 compression for premium image quality
- Stores up to 320 GB for plenty of recording space
- Records up to 30 FPS per camera at 720 x 480
- Provides a simple point-and-click graphical user-interface
- Offers a compact, integrated lock box design
- Includes a user-friendly software program

Stop-Arm Cameras

Due to our focus on student safety, Durham School Services offers optional stop-arm cameras on our student transportation vehicles. Use of the stop-arm cameras enables local law enforcement to identify violators and levy a fine for offenses. While the enforcement/fines vary by state, the technology has proven to improve the overall safety of the students as awareness of the cameras and local laws are enforced.

SuperVision Driver License Monitoring

SuperVision® provides Durham School Services with continual monitoring of our drivers' personal driving records after they are hired, leading to safer operations. Data from state and federal records are combined to capture driver records, violations and inspections so that we can manage our staff and take measures to respond appropriately, as issues are reported.

SuperVision
Always looking out for your fleet.

Two-Way Radios

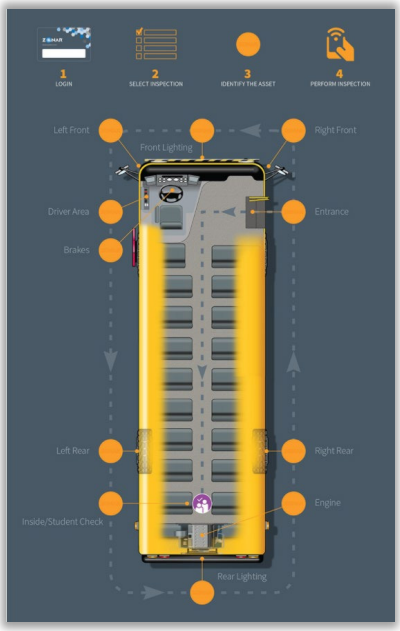
Two-way radios are provided for each school bus and serve as a communication tool for our operations. The capability of instant communication between the buses and the customer service center helps us to maintain a high quality level of service, while providing the ability to respond to emergencies. Operations and radio procedures, including radio etiquette, emergency procedures, and effective communication, are provided to each driver during initial training classes ensures proper, professional use of the system.

Bus WiFi

As a value-added service, we would be happy to discuss the capability of offering buses with WiFi capability. WiFi is a great way for students to check in with parents, complete homework or send email. The service is provided via a cellular modem connection, which is distributed for use throughout the bus by a wireless router. Up to 50 unique connections can be supported at any one time. Internet filtering service is configured on each device (Norton® Connect Safe), so that any device connected to our bus WiFi will be filtered for objectionable content. Additionally, the router does not need to be permanently installed so that it can be portable and shared among several buses.

Zonar® GPS AND EVIR System

We have partnered with Zonar systems for GPS technology equipped with an electronic vehicle inspection system, and will work together with your district to incorporate the near real-time benefits of this technology into your daily procedures.



Drivers use Zonar's electronic vehicle inspection system to complete the bus's pre- and post-inspection. Each zone must be checked before and after route service. During the inspection, the zone's information is automatically uploaded to Zonar's ground traffic control application and alerts operations if an inspection is incomplete.

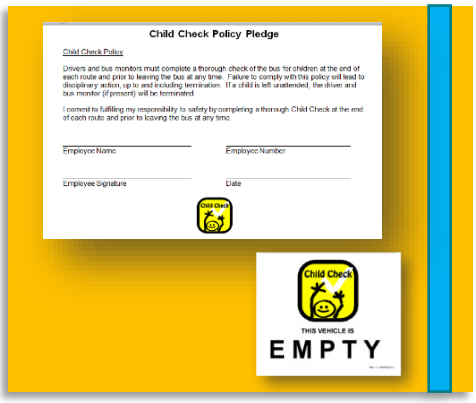
We are one of a few school bus transportation providers that equips buses with a total of 13 Zonar zones, three of which are child check zones.

Additional GPS and EVIR Benefits

- Provides authorized personnel the ability to locate buses in the event of an emergency.
- Monitors vehicle idling to save on fuel costs and to reduce harmful emissions.
- Has ability to track and report on-time performance.
- Enables prompt resolutions to concerns due to ability to track buses in near real-time.
- Ensures drivers do proper pre- and post-trip inspections.
- Notifies maintenance department of any defects or inspections concerns via a driver inspection report automatically.
- Mandates driver child checks at the end of each route through electronic child check system.

Child Check

Nothing is more important to Durham than the safety of our student passengers. We currently have the following process in place to make sure that no child is left behind.



The Driver and Monitor are required to:

- ✓ Complete Child Check at the end of each route, at the end of each shift, and any time the vehicle is left unattended
- ✓ Complete a thorough child check of the bus looking in, around, and under the seats
- ✓ The Electronic Child Check monitoring system (i.e. ZONAR) must only be used by the driver.
- ✓ Place the **Child Check – This Vehicle is Empty** sign when leaving the bus – no exceptions.
- ✓ Understand the driver is the **only person** who may place or remove the **Child Check – This Vehicle is Empty** sign.

Operations Daily Activities

Zonar's ground traffic control is a powerful web-based fleet tracking application that provides a near real-time picture of fleet operations with unmatched visibility, ease and control. Real savings from Zonar fleet management software include:



- Fuel usage – Shows the total fuel shot through the injectors on a per trip, driver or vehicle basis.
- Geo-fencing – Increases efficiency by predicting vehicle arrival.
- Emission – Monitors engine idle time per vehicle and operator to save fuel and emissions.
- Time card – Provides groundbreaking end-to-end workday visibility of vehicle operator productivity.
- ZAlert – Provides automatic near real-time notification of missed inspection events impacting safety.

We are using the new Samsung Tab Active2 tablet, which is an android based device installed in the bus. The tablet includes the standard EVIR functionality of pre- and post-trip inspections and child check inspections. It also includes the standard feature of sending maintenance defect reports based on the outcome of an inspection, and is the device used to monitor hours of service and clock in/out for driver pay. The device also captures inspection data electronically to improve compliance and accountability. With the new android-based tablet that is rugged in design for harsh environments, we can also develop and utilize custom software to optimize routing and other driver actions.

Student Tracking (optional)



As a value added service, we would be happy to discuss the capability to track students with GPS using Zonar's ZPass student tracking system. This system allows us to determine if individual students are on a bus at any given time, and track where students get on and off the bus. In conjunction with GPS, the technology may be used to locate children in the event of an emergency. The system requires each student to carry a card that contains a radio frequency identification (RFID) chip. The RFID card must be swiped at the card reader as the student enters or exits the bus. If a student boards the wrong bus, we can quickly determine which bus they are on or the bus stop where they left the bus.

BusZone

Durham School Services is committed to **getting students to school safely, on time, and ready to learn®**. Our new mobile app, BusZone, will bring peace of mind to both school districts and parents. This app, available on Android and Apple mobile devices, allows parents to see where their child's school bus is located, and they can customize proximity-based alerts. Parents can receive instant alerts via push notifications when a bus enters/exists an Alert Zone or school yards. On the district side, BusZone provides access into a back-end dispatcher portal for communication about COVID-19 updates, bus substitutions, delays or breakdowns that will seamlessly flow directly to parents' phones.

Please refer to the brochure at the end of this section for additional information on this new exciting app.

Fogmaker™

The National Highway Traffic Safety Administration and the US Department of Transportation both recommend all in-service school buses be equipped with fire suppression systems that, at a minimum, address engine fires. Durham has spearheaded this safety measure well ahead of the June 2019 report findings as outlined by the National Transportation Safety Board. In the event of a fire, Fogmaker North America's unique environmentally friendly (no HAZMAT) water mist cooling reduces temperature by 1321°F in less than 10 seconds. In addition to increased student safety, a key benefit to your district is less vehicle downtime. Fogmaker's water mist spray makes engine clean-up easier. Chemically based systems can be very corrosive and abrasive to engine parts and those chemicals can damage electronic systems causing costly repairs. **A COMPLIMENTARY Service: brochure is included at the end of this section.**

BusReport™

BusReport™ is our cloud-based reporting tool designed to allow parents, guardians, customers and the community to report safety concerns and compliments of our driver staff and the services we provide. Visit www.busreport.com or call 1.833.BUSREPORT. **A COMPLIMENTARY Service: brochure is included at the end of this section.**

Bytecurve 360 and COMPASS

Bytecurve 360 and COMPASS are operating platforms that are used in tandem to maintain our transportation operations. Here at Durham, we constantly strive to improve our internal functions for better information reporting results. Further details around each platform's capabilities are described on the following pages.

Bytecurve 360 is a software system that manages master scheduling, daily operations, dispatch, tasks, payroll, reporting, and the scheduling of charter and field trips. The software is fully integrated with Zonar, our GPS partner, to provide solutions for data, driver check in/out, pre- and post-trip inspections, and child checks. Bytecurve 360 currently has the ability to seamlessly integrate with the Versatrans routing platform. We are in the process of developing the capability for both the Transfinder and Edulog routing platforms. Durham uses this platform to ensure excellent service delivery, safety, and for controlling fuel consumption.

The major functionality and value that Bytecurve 360 provides include:

- **Route definition** – Bytecurve 360 provides a master database where routes are defined, and where certain locations of interest, e.g., schools and stops are geo-mapped, integrating directly with our GPS technology solution.
- **Master scheduling** – All schedules are built and maintained in the system. Since Bytecurve 360 is fully integrated with our GPS technology solution, we can efficiently compare the established schedule of a route to the actual execution of the route. We use this information for analysis and route optimization, ensuring best in-class service delivery while controlling operating costs**.**
- **Routing platforms** – With the integration of Bytecurve 360, the routes/runs that make up the master schedule is maintained in routing platforms and able to be displayed. For those sites without routing platforms, locations can manage their routes/runs directly in Bytecurve 360. This software allows both options.
- **Daily dispatch** – By using a near real-time system that is linked to GPS, the dispatcher can manage the daily flow of buses departing and arriving per the schedule, as well as the proper allocation of buses to the routes. Drivers and monitors will check in electronically to alert the dispatch office of their attendance. The system will alert the dispatcher when buses are late or behind schedule.
- **Field trip scheduling** – Bytecurve 360 is used to manage all field trip scheduling, including bus and driver availability to ensure a reliable field trip service.

- **Payroll** – This platform allows users to create unlimited guarantee rules to capture accurate hours, and thereby reduces the need for manual manipulation of times and schedules to ensure a timely and accurate payroll submission.

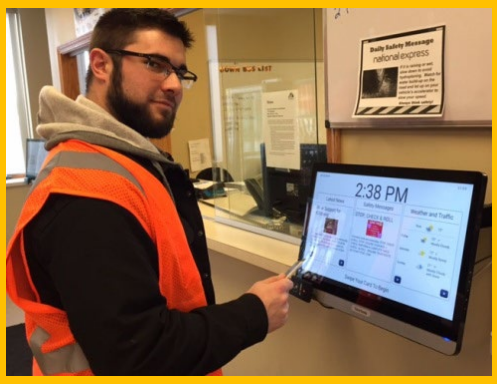
COMPASS is a task-based record keeping system that contains many robust features, mainly invoicing setup, dispatching, time and attendance for payroll, scheduling, field trip and charter manager, reporting tools, as well as houses certain employee information and driving credentials. This software is integrated with Zonar Ground Traffic Control (GTC) so any geo-fence (school, park-out, yard) drawn in COMPASS directly transfers to our Zonar database to manage our operations efficiently via GPS. On a similar note, driver swipes are also tracked and maintained for attendance and driver inspection purposes.

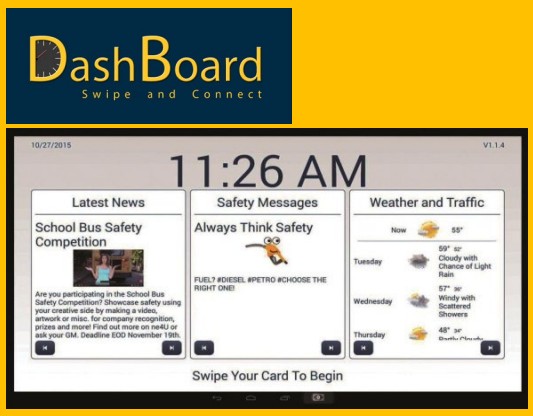
The major functionality and value that COMPASS provides includes:

- **Driver time and attendance, payroll** – We use GPS to closely measure driver attendance and schedule performance. COMPASS is able to accurately pay drivers as well as provide analytics for driver wage cost optimization.
- **Customer billing** – Using route and trip performance data points from GPS, COMPASS can provide information that drives more accurate customer invoices. Details on route execution and performance that is used to support invoices can be provided easily to the customer as requested.
- **Field trip and charter scheduling** – COMPASS allows for complex trip building (recurring trips, single trip or split trip creation) and ensures billing rates are applied per customer specs, provides driver trip sheets, generates quotes for charters and is linked with the COMPASS invoice section for expedited invoice submissions to our Oracle system. Further information on Oracle's capabilities can be found in on the follow page.
- **Reporting capabilities** – Through COMPASS, daily operations, driver information, time and attendance, billing, schedule vs actual, and trip information are managed.
- **Scheduling capabilities** – COMPASS serves as the main database for all scheduling, daily operations, and dispatching.

Driver DashBoard

A touchscreen device is installed at the dispatcher's window at most sites (per the size of the customer service center) that allows the driver to check in and out of daily assignments. Key benefits for the DashBoard include more accurate tracking of driver time and elimination of wasteful time, especially at the beginning and end of routes. Additionally, the DashBoard also posts other types of driver information such as safety, training and other communication. Lastly, an upcoming feature of the Dashboard will be to display various driver KPIs such as idling, speeding, child checks, trip inspections and other compliance metrics. All of this is designed to engage the driver towards improved performance and safety.





On Time Performance Initiative

We are in the process of implementing an on-time performance system that integrates GPS data with our COMPASS software system to create a unified report with the following data:

- School name
- Route number
- Scheduled time
- Actual time
- Status (on time, delayed, late)
- Scheduled bus
- Actual bus

A dashboard is made available to the dispatcher that shows, in near real time, whether a bus has left the yard on time or if it is running late. The same dashboard will also show if a bus has arrived to a school within the scheduled time or if it is late. This allows the dispatcher to monitor the progress of routes from end to end.

This dashboard will be made available to the customer, perhaps at a district building, for the customer to monitor overall progress of routes on a near real-time basis.

Oracle Enterprise Resource Planning (ERP) System

Oracle Enterprise Resource Planning (ERP) system provides timely metrics, reports and proactive alerts, enabling our employees to streamline information across the company in a timely and efficient manner. Oracle ERP integrates data including procurement, financial, human resources and maintenance systems to provide employees with a complete view of their resources, expenses and progress. Using Oracle, we can achieve increased productivity through standard practices, time efficiency, report generation, flow processes and recordkeeping while reducing human error.

DOMO Analytics DASHBOARD

Key Performance Indicators (KPIs)

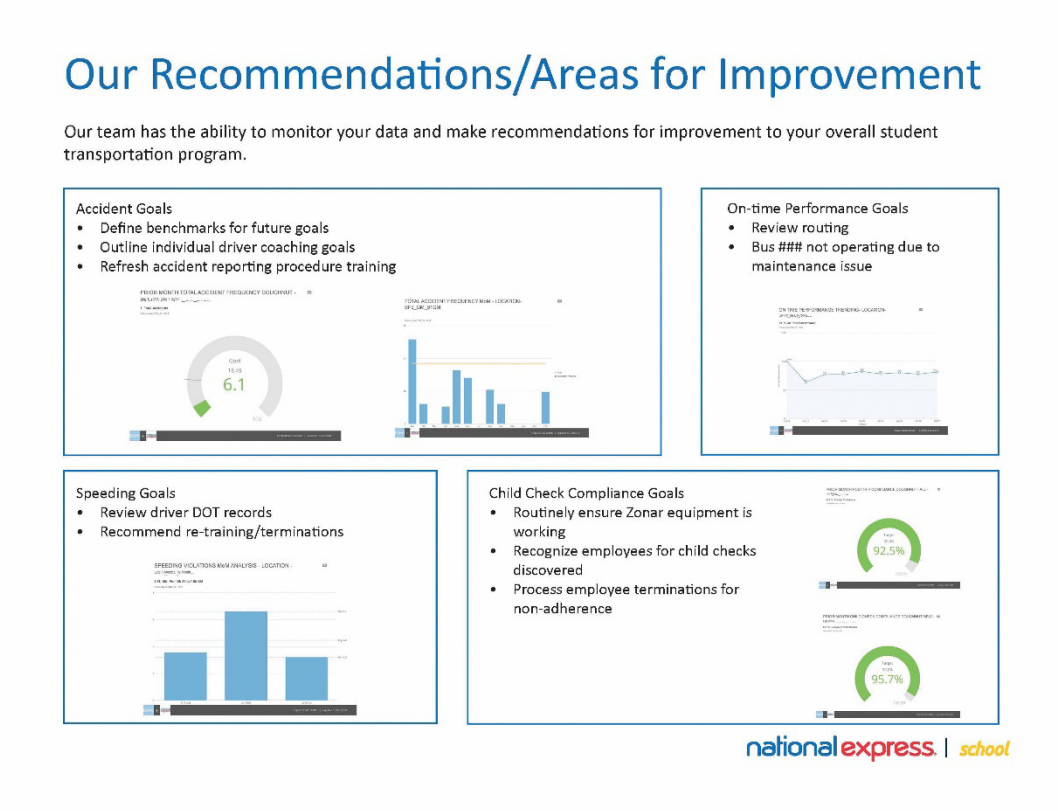
Each customer service center is managed with daily, weekly, and monthly review of KPIs. As part of Durham's operational plan we will be using Zonar GPS linked to our Compass and DOMO KPI reporting for key operational metrics. The DOMO KPI system also interfaces with our other systems to provide the data in one place for ease of comparison and manipulation. As part of our pursuit to excellence our leadership team continuously monitors the KPIs for trends and opportunities for corrective action as well as sharing best practices learned from our national operations.

Our KPI reports include measuring:

- Accidents and Injuries
- Speeding
- Child Check Compliance
- Driver Staffing %
- Pre- Trip Compliance
- Post Trip Compliance
- Preventative Maintenance (PM) Compliance
- On road failures
- On Time Yard Departure
- On Time Performance

Our company has identified the need to shift data analytics from a reactive to a proactive environment. The objective is to provide information that help drive behavioral change through trending analysis. This analytics platform on DOMO is used to:

- Identify trends and patterns to predict results and tailor solutions.
- Provide micro and macro level data visualization and analysis to recommend program improvements.
- Ensure stakeholders can proactively get information and be notified if performance falls below thresholds.



Computerized Routing Software

We have a wealth of experience using all of the major routing software programs in districts across the country, we currently use Versatrans for your area. We are committed to finding the most efficient routing solutions to help manage your growth. We will work with your district to make ongoing recommendations that allow you to achieve additional savings.

Our experienced routing team is ready to assist your district with any challenges that may arise. They have worked with all facets of software including implementations and route building, boundary analysis, bell time studies, route efficiency studies and fleet optimizations. We will analyze routes and provide recommendations for any changes that could improve cost effectiveness or annual state reimbursement.

Routing Software - Versatrans

Durham School Services has a wealth of experience using all of the major routing software; we are committed to finding the most efficient routing solutions and to help manage your growth. We will work with your district to make ongoing recommendations that may allow you to achieve significant additional savings.

Durham School Services primarily utilizes Versatrans in many of our operations across the country. We have several corporate and region support personnel who are former employees of Versatrans and are available to provide guidance and support to our local staff.

Routing Staff

Dejan Milenkovic
Director of Routing Logistics

Dejan Milenkovic has nearly 15 years of experience in providing routing support. He has worked with various agencies, including Cook County Forest Preserve and Chicago Area Transportation Study (CATS), and joined NELLC in 2008. In his current role Dejan is responsible for managing Route Logistics department which is responsible for directing, leading and managing the execution of the NEC Routing framework and infrastructure to maximize customer service while effectively and efficiently utilizing assets. Dejan has a master's degree in urban and environmental geography with a specialization in GIS from the University of Illinois at Chicago.

Jake Bajorek
Route Logistics Specialist

Jake Bajorek has 4 years of experience in providing routing support. He has worked with various companies, Canon, LG Electronics and joined NELLC in 2019. In his current role Jake is responsible for conducting variety of studies, including tier analysis, bell and redistricting studies to find efficiencies for the school districts we serve. He is also responsible for training local teams, aiding in the implementation of routing software, and providing company-wide support for routing challenges.

Versatrans Capabilities

Route Planning

Versatrans Routing and Planning offers many powerful features such as day variant routing and special needs routing along with extensive reporting capabilities.

Route and District Planning

Districts of all sizes utilizing Versatrans realize the benefits of efficiently managing vehicle costs and anticipating demographic changes in school communities. In addition to industry-leading software, Versatrans provides unmatched service focused on building long-term relationships, as proven by a 98% client-retention rate.

GPS/AVL Tracking

Leveraging GPS information, along with Versatrans, offers accountability, and aids in decision making for increased efficiency in transportation departments. Versatrans Onscreen also offers a flexible design, which accepts GPS data from multiple sources.

Triptracker

As a value-added service, we would be happy to discuss the capability of adding the Versatrans Triptracker® field trip software for an additional fee to your license. Triptracker is a user friendly tool that creates field trip request, fulfillment, staffing, administration and billing. Triptracker manages every aspect of the field trip management life cycle within one comprehensive system accessible from any computer with an Internet connection.

Versatrans Triptracker field trip software capabilities:

- Manage every aspect of the field trip management life cycle in one place
- Have access to data from any computer with an Internet connection
- Assign drivers to trips based on specific criteria
- Eliminate the paper trail when it comes to trip requests

Automated setup allows uploaded vehicle, employees, building and trip destination data to reduce manual entry during the setup process, and role-based security allows control over what information and abilities each user has access to depending on their role.

Please refer to the end of this section for information on Versatrans Triptracker.

Versatrans e-Link

As a value-added service, we would be happy to discuss the capability of adding the e-Link web based parent and school routing lookup feature for an additional fee to your license. e-Link can be customized based on the district's needs and enhances communication by enabling a link to be added to the district's website to look up up-to-date routing information. This helps eliminate timely phone calls and uncertainty especially during the beginning of the school year when administrators are busy preparing for the students' arrival.

Please refer to the end of this section for information on Versatrans e-Link.

Distracted Driver Policies



We all share in the belief that school buses are designed for safety and that riding on a school bus is the safest way to transport children to and from school. School bus drivers are trained to stay focused and not become placement. However, when a bus driver compromises the role by texting or talking on a cell phone while driving, he/she places student passengers in a dangerous situation. This is when careless safety mistakes can easily be made. By using a cell phone when driving, you are not fulfilling your obligation to use every means necessary to safely transport students.

The following are the two distractions worth noting:

- **Visual Distraction** – looking away from the road to answer a call on a cell phone. This is a major distraction. Texting means the driver is looking down at their cell phone and taking their eyes of the road and not using their mirrors to see traffic in the vicinity of the bus.

- **Cognitive Distraction** – driver becomes engrossed in the cell phone conversation and is distracted. Complacency and a lack of focus ensue. You are more likely not to be aware of what is happening with the students on the bus.

According to the National Highway Traffic Safety Board, bus drivers who use cell phones are ***four times*** as likely to crash with injuries sustained to themselves and/or the students they are transporting. **Known fact: being distracted from cell phone usage while driving is equivalent to having an alcohol rate that will result in a DUI.**

At Durham, we are serious about our efforts to eradicate mobile device use. To protect the safety of our students, clients and passengers, our employees and the general public sharing the roads with us, the Company has established a Mobile Device policy.

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Fleet Experience and Performance Results

Our organization currently operates a fleet of more than 17,000 buses. We have developed a fleet and maintenance program that combines high maintenance standards with evolving engineering technologies.

Results:

- Less than 1% in service failure rate
- Process and compliance with on-time preventative maintenance
- Technician recognition program in place to increase certified master ASE technicians

Our fleet and maintenance program consists of:

- Proposed fleet and specifications
- Green fleet sustainability
- Preventive maintenance and inspection programs
- Oracle eAM maintenance software
- OEM manufacturers warranty and inventory parts
- Maintenance training and certification
- Shop blue seal certification program for eligible maintenance facilities



We're always looking for and evaluating new technologies to enhance safety.

Proposed Fleet

Durham School Services is proposing buses which will meet the bid specifications for your district. Our fleet will meet all requirements for your state and district.

FLEET COMPLIANCE AND SPECIFICATIONS

All buses will be inspected and maintained in compliance with applicable state and federal statutes, ordinances and regulations, meeting or exceeding the state minimum safety standards for school buses. Vehicles shall be kept in a clean and sanitary condition. We will make sure we have sufficient spare vehicles available to accommodate any short-term increase in ridership or activities, as well as to ensure vehicles are rotated in and out of service so they may receive their regularly scheduled preventive maintenance. We will provide a supply of spare buses to comply with the spare school bus ratio required by your district.

FLEET REPLACEMENT SCHEDULE

Per the district requirements, we will follow the replacement schedule as outlined in the bid specifications.

Our company will begin adding Fogmaker fire suppression to any new company purchased fleet. Fogmaker, which is installed in the engine compartment of a vehicle, uses water mist to suppress fires by displacing oxygen and reducing the ambient temperature to prevent re-ignition. It also blankets fuel sources with biodegradable, non-toxic foam. This system is armed at all times even when the bus is parked and powered off. This newly added feature will provide extra time for bus evacuations and give our drivers another tool allowing them do their job better.

WHITE FLEET

We will continue to provide the district with white fleet maintenance services, which includes parts ordering and maintenance.

GREEN FLEET SUSTAINABILITY

We have improved and renewed our focus on environmental policies and procedures to meet regulatory compliance in an effort to reduce our carbon footprint and protect biodiversity. We are committed to safeguarding surrounding ecosystems.

Limiting Engine Idling – We recognize the impact fuel consumption has on the environment. A well-maintained and properly operated vehicle will help fuel efficiency.

Fuel – We have extensive experience in using alternate fuels; a number of our locations use CNG and propane fuel. Based on your district's need, we can provide you with a quote for alternative fuel vehicles if desired.

Green School Bus Fleet Certified

The National School Transportation Association (NSTA) Green School Bus Fleet Certification program recognizes NSTA members for environmental efforts through the use of technology. It is the only certification program for the school bus industry that is endorsed by the U.S. Environmental Protection Agency's Clean School Bus USA program. To obtain certification, contractors must complete a survey for each site and submit it to NSTA to be scored.

There are four levels of certification:

- **Platinum Status** – The operator must demonstrate having a written anti-idling policy plus a fleet with an average emission reduction levels of 85% overall (equal to 100% of the fleet at tier 3 level) using any combination of OEM, EPA/CARB verified after-treatment technologies or alternative fueled vehicles.
- **Gold Status** – The operator must demonstrate having a written anti-idling policy plus a fleet with an average emission reduction levels of 42.5% overall (equal to 50% of the fleet at tier 3 level) using any combination of OEM, EPA/CARB verified after-treatment technologies or alternative fueled vehicles.
- **Silver Status** – The operator must demonstrate having a written anti-idling policy plus a fleet with an average emission reduction levels of 25% overall (equal to 50% of the fleet at tier 2 level) using any combination of OEM, EPA/CARB verified after-treatment technologies or alternative fueled vehicles.
- **Bronze Status** – The operator must demonstrate having a written anti-idling policy plus a fleet with an average emission reduction levels of 12.5% overall (equal to 50% of the fleet at tier 1 level) using any combination of OEM, EPA/CARB verified after-treatment technologies or alternative fueled vehicles.

The following customer service centers were recognized by the NSTA with Green School Bus Fleet Certifications:



* These sites have been certified repeatedly.

Maintenance Program



We are committed to quality preventive maintenance and follow-up and have developed a proactive approach to preventive maintenance that is designed to improve reliability by reducing the number of breakdowns, increased safety and lowered overall running costs. We efficiently and consistently exceed standards of excellence through our preventive maintenance program and proprietary maintenance software, Oracle Enterprise Asset Management (eAM), the cornerstone of our fleet operation.



PREVENTATIVE MAINTENANCE (PM)

Preventive maintenance isn't just about repairing deficiencies as a result of an inspection; it is also a means for monitoring and preventing potential problems. Our reliable PM schedules allow us to help predict maintenance needs. By properly performing inspections and repairs, we help prevent future unplanned repairs such as breakdowns and driver reported defects. Our PM program uses a formal review process and our extensive data management system to continually improve.

PM Process

Each bus is scheduled for regular PM inspections according to miles traveled or days operated. Schedules depend on the type of operation, service provided and state regulations. Our computerized system tracks PM schedules, provides alerts when a maintenance inspection is due, and contains listings of other required adjustments and services performed per manufacturers' recommendations, e.g., brakes, tires, steering, suspension, drive train, electrical systems and all ancillary equipment on each bus.

PM inspections are based upon state DOT mandated schedules and/or our minimum guidelines and are recorded on a multi-point checklist that includes all vehicle components and systems. A second, more extensive PM inspection is conducted every 12 months. If a technician finds a defect during the scheduled PM inspection, they are required to note the defect and enter it into the maintenance software system to generate a repair order. All defects are discussed with the maintenance manager who assigns the repair work to a technician for completion. A bus will not be returned to service until all needed repairs have been completed. Once all necessary repairs, adjustments and service requirements have been performed, the technician will inform the maintenance manager.

Standard Inspection Procedures and Intervals

Our scheduled maintenance program includes a systematic procedure for the servicing and inspection of each vehicle. Our program ensures that all vehicles meet or exceed the standards for vehicles set by the states regarding the operation of all safety related equipment.

Driver Pre-Trip and Post-Trip Inspections

Our first line of defense for identifying defects is through the driver daily pre- and post-trip inspection using a driver Electronic Fleet Management solution. Drivers use this device on a daily basis to report the condition of the vehicle they operate and to alert maintenance departments of any defects that affect the operation and safety of the vehicle. If a driver notes a defect during their inspection, they are required to report defects through the Electronic Vehicle Inspection Reporting (EVIR) or manual Driver Vehicle Inspection Reporting (DVIR).

ELECTRONIC WORK ORDER GENERATION AND REPAIR PROCESS

Any defect recorded through the EVIR is reviewed by and responded to by the maintenance manager. If any reported defects are critical, then a work order is opened and the bus will be kept off the road until the repair is complete and the work order is closed. Work orders are included in the vehicle's permanent record.

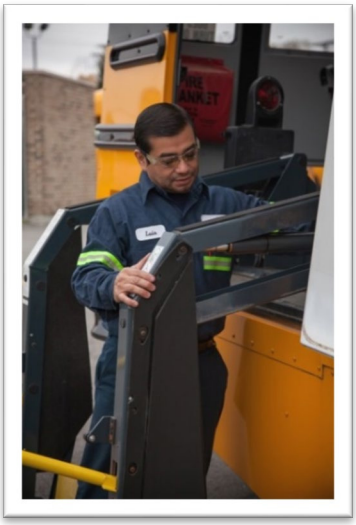
DRIVER OBSERVATION WHILE IN ROUTE

Drivers are also to be alert to indications of vehicle malfunction while driving such as unusual vibrations, noise, odors, abnormal instrument readings, and erratic brake and steering operations. Additionally, proper starting procedures will help increase the useful life of vehicles, as there are different starting procedures for gasoline-fueled, spark ignition engines and multi-purpose diesel-fueled engines.



WHEEL CHECK INSPECTION

As a part of the driver's daily pre-trip inspections, we have installed wheel lug nut indicators on our vehicles. The wheel lug nut indicators allow for increased ease of visual inspection of loosening wheel nuts during driver pre-trip inspections. A more in-depth inspection is performed by our technicians at a minimum during the PM annual inspection.



WHEELCHAIR LIFT/RAMP INSPECTIONS

Daily pre-trip inspections test the ramp and chair lift for proper operational function. Annually, wheel chair lifts and ramps are inspected for battery conditions, electrical connections, pivot points and lubrication.

HVAC SYSTEMS

Drivers check during their daily pre-trip inspections to see if the vehicle's heating and cooling components are working properly. During PM inspections, technicians inspect the HVAC systems for leaks, worn hoses, chafing, proper operational components, and proper heating and cooling for potential failures.

TIRES

Drivers inspect tires daily during their pre- and post-trip inspections. It is less expensive to change a tire in the shop than on the road, and fuel economy improves with proper tire inflation, mounting and driving habits. Achieving the lowest tire cost per mile begins with getting the correct tire and maintaining it properly. Tire preventative maintenance includes inspection for tread depth, wear patterns, sidewall cuts, proper inflation, balance and alignment. Our tires are M&S (mud and snow) which are compliant with snow tires. We have partnered with tire vendors at most locations to perform audits of our tires at our shops twice a year.

Emissions Inspections

The fleet maintenance manager coordinates with state and local officials to ensure that our fleet meets emissions program standards. In compliance with the Clean Air Act of 1977, some states have implemented mandatory emissions testing programs. Owned and leased vehicles are subject to the requirements of the jurisdiction where the vehicles are regularly housed. Regular inspection intervals typically range from 180 days or 10,000 miles for larger vehicles and 180 days or 5,000 miles for smaller type vehicles.

Interior Bus Cleaning



For hard, non-porous surfaces such as bus interiors and high contact areas, EPA backed ProKure® has proven to be highly effective at disinfecting. Tough on germs with improved microbial control, this is the product that Durham faithfully uses to clean buses re-entering our facilities.

Please refer to the COVID-19 tab for further information.

Exterior Bus Cleaning



We realize that the exteriors of the buses must also be kept in a clean and sanitary condition at all times. Therefore, the exteriors are washed as necessary to maintain a clean, professional appearance for our students.

Fleet Maintenance Compliance Audits

Regional maintenance managers (RMMs) and/or state certified mechanics regularly perform compliance audits to review vehicle maintenance processes and documentation at each customer service center. This review ensures maintenance employees are performing necessary procedures and processes according to our standards of performance along with federal and state requirements. In addition, RMMs conduct an annual facility audit to ensure the maintenance shop operates in a safe and

compliant manner. A sample of the fleet is physically inspected to ensure vehicles are properly maintained and in the best condition possible. In addition, shop supervisors and regional maintenance managers perform random post PM audit to review quality of PMs performed.

UNPLANNED BREAKDOWNS

A vehicle breakdown or road-call is an unplanned interruption in the service of a bus that requires a technician to inspect the bus for a possible problem or to perform a mechanical repair before the bus can continue or start on a planned route or trip. When a breakdown occurs, the driver will immediately call the dispatcher or general manager to communicate and discuss the problem. The breakdown information will be communicated to the shop supervisor. Upon completion of the response and repair, all actions and parts are documented on the repair order and recorded in the vehicle maintenance tracking system as an in-service failure.

If the bus has not left the customer service center, a technician will diagnose the problem and repair it. If the problem cannot be safely repaired in order to meet the route's schedule, a replacement bus will be dispatched. If the bus is in route to pick up passengers or has started picking up passengers, a replacement bus will be dispatched to transfer the passengers safely and to pick up the remaining passengers. A repair technician will be dispatched in a service vehicle to repair the broken bus.

Mechanical Failure Review

All mechanical failures that occur on the road or while assigned to an operator will be reviewed for cause. The maintenance facility lead or supervisor will review each occurrence for prior maintenance history, including last PM type, mileage, technician making repairs and the circumstances leading up to the failure.

Cold Weather Start-Up Maintenance Program

Our cold start procedure helps prevent breakdowns or unnecessary stalling due to exposed cold weather. The procedure helps to ensure operations will run on-time and without any initial delay. Drivers are trained to properly start a vehicle and identify dangerous issues, e.g., frozen batteries or starter problems. Drivers are advised to place plastic bags on mirrors and wiper blades after the last run if snow or freezing rain is forecasted. At all times, ice and snow are removed from the stop-arm and crossing gate and opening and closing mechanisms. Drivers are required to keep the fuel tank full at all times.



COMPUTERIZED FLEET MAINTENANCE – ORACLE ENTERPRISE ASSET MANAGEMENT (EAM) AND DIAGNOSTIC TECHNOLOGIES

We use Oracle eAM, a fleet maintenance system to schedule all preventive fleet maintenance, manage inventory and review repair order history for failure analysis. Each of our buses are scheduled for regular PM inspections according to miles traveled or days operated, depending on the type of operation and service being provided. We use this system with the help of work orders for managing maintenance work, procuring parts, managing inventory and maintaining history.

Key Performance Indicators (KPIs)

Each fleet location is managed with a weekly review of KPIs using the eAM system. The local fleet management team is responsible for ensuring proficiency in key areas such as timely completion of inspections, cost controls, productivity, completion of manufacturer safety recalls, percentage of on-road failures and percentage of out-of-service vehicles.

KPI Reports

Oracle eAM offers a configurable series of dashboards showing critical KPIs. We have access to comprehensive reports that our technicians can analyze to better serve our school districts. Customized electronic reports may also be created quickly as needed. Our KPI reports include:

- Preventative maintenance (PM) compliance
- On road failures
- Mileage updates
- Warranties, repairs and claims
- Parts inventory
- Electronic repair order and vehicle recordkeeping
- Asset performance (utilization, cost/hour, etc.)
- Schedule and resource loading
- Work orders and work requests

Quality Checks

Management personnel will review the KPI reports weekly. The regional maintenance manager and shop supervisor will perform a monthly audit on vehicles to help ensure vehicle safety and verify the quality of the inspections recently completed by each technician. He/she will review the inspection reports with the technicians to ensure PM excellence.

Sample Maintenance Performance Report

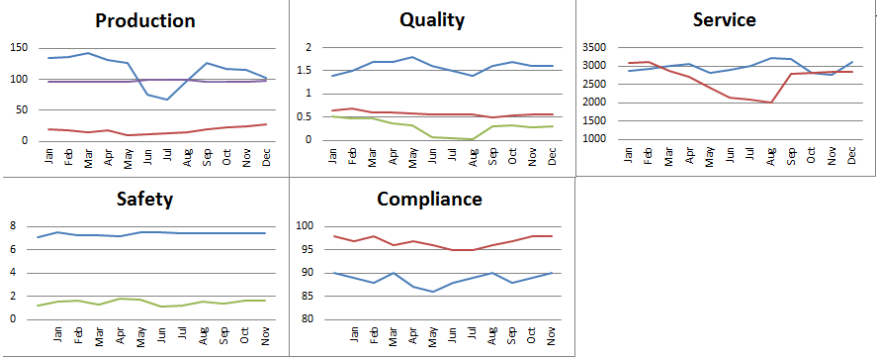
Production KPIs	Total Locations
Miles per bus	103.03
Out Of Service duration in days	5
Fleet availability	98.40%

Quality KPIs	Total Locations
Out Of Service	1.60%
In Service Failures	0.55%
% of routes impacted	0.30%

Service KPIs	Total Locations
PM Mean Time To Repair in hours	1.4
PM Mean Time Between Failure	3,104
Wos entered	2,834

Safety KPIs	Total Locations
Avg. Age in years	7.4
Injuries per million hours worked	1.6

Compliance KPIs	Total Locations
PM %	90.20%
PM Audit %	97.80%



Diagnostic Tooling Systems

Diagnostic software and tools are used to minimize downtime of the bus while improving the efficiency and quality of the repairs. We use JPRO® Commercial Fleet diagnostic system, along with other OEM diagnostic software, to diagnose failures and help determine root cause and necessary repairs.

Our fleet diagnostic system provides diagnostic and troubleshooting information for vehicle components. The diagnostic system senses active and inactive vehicle faults to give our technicians the ability to quickly review critical elements of each system. The system also records data into log files for playback, view and chart engine parameters, has report printing capability, and launches the fleet maintenance software for proper parts replacement. Key data point collections exist for the following components: vehicle, engine, transmission and brake.



- **Vehicle** – Diagnostic elements include road speed limit, cruise set speed limit, average fuel economy, total engine hours, odometer, coolant level, battery voltage and oil level.
- **Engine** – Diagnostic elements include air inlet pressure, exhaust pressure, fuel pressure, boost pressure, oil pressure, oil temperature, coolant temperature, fuel temperature, exhaust temperature, air inlet temperature and battery voltage.
- **Transmission** – Diagnostic elements include transmission input speed, transmission output speed, transmission fluid temperature, gear selected, gear obtained and battery voltage.
- **Brake** – Diagnostic elements consist of road speed and wheel speeds.

OEM MANUFACTURERS AND PARTS INVENTORY

To ensure the best quality parts are being used, we use OEM parts with major brand name suppliers only such as International®, Bridgestone®, Thomas Built®, Valvoline® and Exide Battery®. OEM parts support our commitment to safety and quality as well as the confidence in and reliability of our buses. Our facilities carry ample parts inventory to perform all necessary repairs in a timely manner.

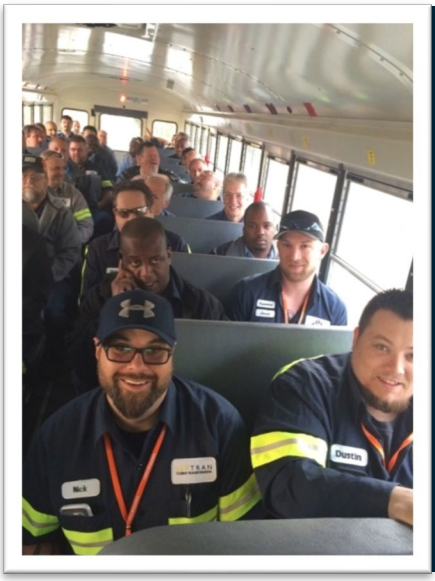
MAINTENANCE STAFF'S QUALITY COMMITMENT

We provide a professional fleet organization that encourages local initiative and decision making while working within a centrally managed network to create a working environment that rewards achievement, enthusiasm and team spirit, and offers personnel the opportunity for development and growth. Fleet operations will provide direction, management, and services to maximize fleet resources and to help ensure that we provide the safe and reliable service. We use a continuous process improvement approach that incorporates a customer service focus, safety practices, sound environmental methods, and encourages employees to excel in their professionalism and competency.

As part of our continued commitment to excellence, our performance development system (PDS) program embeds training and continuous improvement methodology for proactive scheduling of work and identifying and eliminating barriers to service optimization. We are always looking for ways to improve and take our service to the next level.

MAINTENANCE TRAINING

We believe our employees make the difference in providing the best possible vehicle maintenance for our customers. Preventive maintenance training to our maintenance staff enables us to maximize fleet resources and to ensure we provide the right bus in the safest, most reliable and cost-effective manner. In addition, technicians have the opportunity to get the training directly from manufacturers for engines, alternators, electrical system etc. We also send a few technicians each year to hands-on factory training offered by bus manufacturers to ensure we have a trained knowledge pool.



We are committed to being recognized as the leading provider of maintenance services…providing safe, reliable transportation for our passengers, our customers, our employees and the communities we serve. We continually train and challenge our technicians and managers to be the "Best of the Best" in everything they do.

All technicians are required to receive preventive maintenance training. Each technician is required to take the PMX program covering topics such as engine, drive train, brake and body systems. A passing score of 80% is required to obtain the certification.

Required Certifications



- PM certification (all technicians)
- Brake training (Tech II and above)
- Air-conditioning certification (all as required)
- CDL (all technicians)
- Other certification as required by NELLC or regulatory agency(s)

Maintenance Safety Training Meetings

All of our maintenance shops will have a mandatory 30-minute safety training meeting conducted by the maintenance facility lead at least once a month, covering such topics as shop safety practices, fire prevention and new techniques.



Maintenance Information Portal

We have developed an information portal that hosts technical information and training resources for all of our technicians. With service information now becoming widely available via the electronic media, we have setup this portal that can be accessed by every technician. Information hosted via this portal include PM training resources, manufacturer technical and service information, field campaigns issued by suppliers, etc.

ASE Certification Program

Our maintenance personnel are encouraged to participate in the automotive service excellence (ASE) certification program for school bus technicians. ASE is a broad-based program, testing general areas for school bus technician skills. The certification is tailored to specific tasks the technician must perform every day at the customer service center. We reimburse tuition for the ASE certification exam and award up to a $500 recognition award to employees who achieve certification. We have also instituted a program to award annual bonus to our master certified technicians that are continuously employed by us.

Technicians earn classifications based on education, experience, and possession of hand tools, as well as successfully passing ASE and our internal tests. Our technician classification system has three designations:

- Class I technician
- Class II technician
- Class III technician

Each designation has specific minimum requirements outlined in job descriptions. Technicians also develop their skills through in-service training provided throughout the year. Because of our rigorous certification process, our company has some of the best-trained technicians in the student transportation industry, resulting in a safer fleet and lower maintenance costs. We have 25 master certified technicians, and more than 65 employees are currently progressing through various stages of the program.

Maintenance Shop Blue Seal Certification

We have started the certification process of our repair shops that will meet the ASE criteria for blue seal of excellence recognition program. This program will enable us to showcase the quality of technicians we employ, while providing best service to our customer. We strive to remain an attractive choice for employment of qualified technicians.

Continued education and training are key to safe service given advances in vehicle technology. Our people are dedicated to ensuring we are putting the safest vehicles on the road.

Employee Hiring

Employee Recruitment and Selection

Durham School Services is not just another bus company. We differentiate ourselves by providing the best service to our customers while providing the best opportunities to our employees. Our approach is to treat both customers and employees as partners where we work to deliver on long-term commitments around goals, priorities, and standards.

We know our employees are the key to our success, so we give them every opportunity to develop and leverage their strengths. We provide employees with the following:

- Climate of trust and respect
- Commitment to safety through employee screening, training, technology, and corporate support
- Open door policy
- Professional job-related training
- Competitive wages and benefits
- Career growth path

We invite the district to visit a nearby National Express School customer service center. The difference your representatives will see is how employees interact with one another, depend on each other as a team, and respect the experience each has to offer. This dedication can be seen in the way our drivers dedicate time to children, to the community, and to the special needs children they serve. Thousands of former school district employees, who now work for us, enjoy our special focus on serving our children and the community. We provide thorough attention to detail in every aspect of the job, from drivers who check the buses over just once more before beginning their routes to dispatchers who must make route adjustments at a moment's notice.

Preferential Hiring

Durham will continue to hold hiring event for drivers and monitors at the hiring event, stations are set up for each part of the interview process. Key stations are:

- Welcome Desk – Applicants sign-in and receive company literature.
- Applications – Employee applications are completed along with other necessary forms. We verify accuracy of the required documentation and gather any other needed information.
- Interview – All applicants will participate in a job-related interview with the general manager, safety director or other key personnel.
- ESI Assessment – All applicants complete our employee safety inventory which assesses the applicant's tendencies and attitudes towards safety.

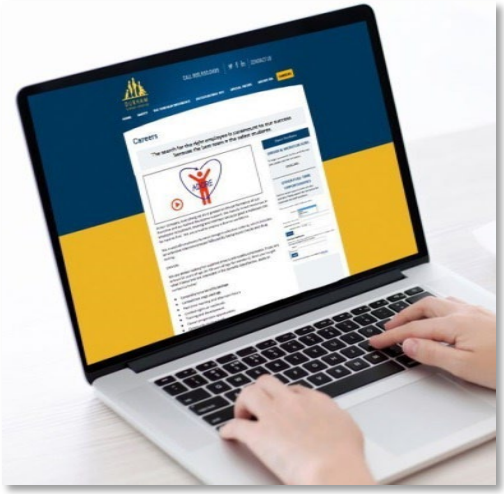
- Pre-employment screening – After a conditional offer of employment is provided, all applicants will be scheduled for necessary employment screenings which will include drug testing and physical examinations (required by company policy and DOT standards). Additional screenings may be required by the state including fingerprinting.
- Check out – We verify all information is accurate, discuss next steps and answer any remaining questions.

From here, one of our project managers will assume responsibility for completion of the transition, ensuring that every task or item listed in the transition plan is completed on schedule.

Recruitment

Performance Criteria

We have expert driver recruiters to staff our operations at or above required levels at all times. Our recruiting professionals' research market driven salaries from local and surrounding communities, including salaries from other industries which may compete for front line employees and uses this key information to ensure our salaries remain competitive in the market.



To ensure we are always properly staffed, all locations have access to our comprehensive online recruiting toolkit named **ADORE** (**A**ttract, **D**ecide, **O**nboard, **R**etain and **E**ngage). This toolkit includes templates, plans, videos, marketing materials and best practice samples of how to effectively recruit **our most important resource – our Drivers**.

Our corporate recruitment team will partner with local operations staff to develop a comprehensive staffing campaign, including appropriate print and online advertising, promotions with local vendors, and various other techniques customized for your community. Working closely with the local management team, we use a variety of recruitment techniques to attract employees from your local area:

- Community-based organizations including PTAs, churches, government agencies and local chamber of commerce groups
- Print and radio advertising in local media
- Advertisements at retail locations, community centers, retirement residences, and veteran groups
- Onsite advertisements at local customer service centers
- Unemployment offices and various job training programs
- Direct mail to area households

Driver Selection and Hiring Requirements

In support of our commitment to safety, we meet or exceed all required federal and state mandates for school bus transportation. The depth of our practice for checking employee criminal backgrounds, motor vehicle records, and work history sets us apart from our competitors, both in the work environment we create and in the service we provide.

We use an Applicant Tracking System (ATS) to hire all driver, monitor, maintenance and staff employees. Taleo allows us to drive a consistent hiring process that complies with all employment legislation. This ATS also allows us to evaluate our hiring effectiveness and provides us with key metrics to ensure we continually improve our overall recruiting efforts.

Each new candidate must go through our pre-employment qualification screening. We have high expectations for our employees and look for the best to serve your district. We use a third-party vendor, HireRight, an industry-leading, hiring process management and compliance company, to ensure the background checks, drug testing, DOT checks, physicals, driving records and other mandated background information is thoroughly screened for the most qualified candidates.

Additional Driver Screening Services: To ensure DOT regulatory compliance and company hiring standards, in February 2019, we expanded the services of our third-party vendor, HireRight, to include premiere physical review which includes a review of all driver physicals ensuring the driver meets Federal DOT minimum medical standards. In addition to validating the driver meets medical standards this review also confirms the examiner completing the review is included on the DOT registry of certified medical examiners.

Physical Performance Test: As part of the interview process, this test is an integral part of determining whether our potential drivers and monitors will be able to perform the tasks necessary to the job, outside of simply driving the vehicle. This test evaluates whether the candidate would be able to evacuate themselves and their passengers in case of emergency and whether they are able to perform the tasks that are part of driving, but can cause some physical stress from repetition.

Driver Qualifications

The following are qualifications for employment as a driver with our company:

- At least 21 years old and have had a valid driver's license for at least three years
- Complete an employment application, including acceptable employment references
- Participate and successfully complete a structured, behavioral-based interview
- Score acceptably on the employee safety inventory (ESI)
- Possess an acceptable motor vehicle report (MVR) (driving record abstract)
- Submit to and pass a background check with no criminal convictions for sex, drug, violent offenses or felonies
- Complete a physical examination
- Pass any additional state or locally required driver qualification checks (fingerprinting, child check registries, etc.)

- Successfully complete our company's driver training program
- Satisfactorily pass a behind-the-wheel evaluation by designated evaluators
- Secure a commercial driver's license with passenger endorsement
- Be properly licensed to operate a school bus in the state of employment



Bus Monitor Qualifications

The following are qualifications for employment as a bus monitor with us:

- At least 18 years old
- Complete an employment application, including acceptable employment references
- Pass a pre-employment drug test and physical examination
- Complete our training program and obtain any applicable state training certifications
- Pass a criminal background check
- Satisfactorily demonstrate job competency through an in-bus evaluation by designated evaluators

Motor Vehicle Record Check

We review each applicant's and employee's current motor vehicle report. At a minimum, applicants and employees in driving positions must meet the following standards for driving records:

- No driving while intoxicated or driving under the influence for at least 10 years
- No homicide, manslaughter or assault arising out of the operation of a motor vehicle
- No major violations within the past 36 months:
- Failure to stop at the scene of an accident (hit and run)
- Driving while license is suspended or revoked
- Possession of opened container of alcoholic beverages
- Reckless driving
- Speed contest, drag racing or attempting to elude an officer of the law
- Speeding ticket for driving more than 15 miles per hour or more over the posted limit

Annual Review of Driving Record

Driving records for each employee who drives a company vehicle must be obtained and reviewed annually. Driving records may be reviewed more frequently as required by state law or contract. As part of the review, the driving record is signed and dated by a supervisor and the employee.

Drug and Alcohol Testing Programs

Our drug and alcohol testing program has been created to protect our customers, the public, and our employees. It mandates discipline up to and including termination. This program is intended to comply with all applicable state and federal regulations governing workplace anti-drug and alcohol abuse programs in the transportation industry.

Our third-party vendor, HireRight, has assigned a medical review officer to perform employee drug and alcohol testing mandated by the U.S. Department of Transportation (DOT) in 49 CFR Part 40, "Procedures for Transportation Workplace Drug and Alcohol Testing Programs." Drugs are prohibited in the workplace by "The Drug-Free Workplace Act," located in 20 CFR Part 29. Accordingly, there are two specific drug and alcohol testing procedures outlined in our company's drug and alcohol prevention program; we include DOT procedures and company procedures. The DOT procedures apply to employees and job applicants in safety-sensitive job functions, including all drivers and other employees who may operate commercial motor vehicles or perform safety-sensitive functions.

Under the DOT procedures, testing will be conducted in the following instances:

- Pre-employment
- When a driver is involved in an accident that results in any of the following criteria:
  - Fatality
  - Bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident and our driver receives a moving violation citation within eight hours of the occurrence
  - One or more vehicles incurring disabling damage as a result of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle, and our driver receives a moving violation citation within eight hours of the occurrence
- Random testing. The DOT requires 50% of employees performing safety-sensitive functions to be tested for drugs; and 10% tested for alcohol annually; we exceed this requirement by randomly testing 55% of all employees performing safety-sensitive functions for both drugs and alcohol annually
- Any time there is reasonable suspicion of use
- When an employee performing a safety-sensitive function returns from a drug and/or alcohol treatment program, in which the employee would also be subject to follow-up testing

If circumstances do not warrant testing under DOT procedures, then the company's procedures will be used as the secondary standard. Under the company's procedures, testing will be conducted in the following instances unless otherwise prohibited by state law:

- Post-accident, for any employee involved in the following:
  - Preventable street motor vehicle accident
  - Preventable third-party injury
- Any time there is suspicion of drug or alcohol use
- When an employee returns to work after a leave of absence of 30 days or longer
- When a safety-sensitive employee returns from a drug and/or alcohol treatment program, in which the employee would also be subject to follow-up testing

All Employee Background Check Policy

We obtain criminal background checks, which may include fingerprinting, to comply with applicable state and federal laws, as well as company policy and district standards. An applicant will not be denied employment based solely on the grounds of a conviction or guilty plea for a criminal offense. The type of offense, the date of the offense, and the relevance of the criminal conviction/guilty plea to the position applied for may be considered in the employment decision. Before any background check is run, we require each applicant to complete and sign a disclosure and authorization form to give permission to check their criminal and driving records. Prior to being disqualified from employment, the applicant must be given a pre-adverse action letter which provides instruction on how to view the information contained in the criminal and driving record check.

Education Verification (All Non-Driving Positions)

Education is verified once an offer has been extended and accepted. For eligibility, all information must be verified with no discrepancies. A candidate will be considered ineligible if there is significant discrepancy in the major course of study or if the candidate did not complete the education component but reported it as being complete. Candidates are given the opportunity to provide records to prove attendance or completion.

Employment Verification (All Non-Driving Positions)

Employment is verified once an offer has been extended and accepted. Verification is limited to the preceding three years of employment or three previous employers. For eligibility, all information must be verified with no discrepancies. A candidate will be considered ineligible if there is a significant discrepancy in the title or responsibility documented.

Medical Assessments

Once an offer has been extended and accepted, we require candidates for driving positions and non-driving safety-sensitive positions, e.g., mechanics and bus assistants, to undergo medical examinations to ensure they are physically fit for the job for which they have accepted. Thereafter, at a minimum, medical assessments are then given:

- Every two years for drivers
- Annually for drivers over the age of 65 where state and local laws allow frequency of medical assessments to be based on age

Employee Safety Inventory (ESI) Assessment

In addition, each driver applicant must successfully complete our employee safety inventory (ESI), an assessment tool that measures the employee's attitude towards safety. Drivers who possess the proper attitudes toward safety and accident prevention will be less likely to engage in unsafe behaviors on the job. On-the-job accidents can result in lost work time, increased insurance rates, workers' compensation claims, disability payments, civil suits and lowered employee morale.

Perhaps the most important selection criteria are the disposition and personality traits the candidate demonstrates during the interview process. We know people are the key to everything we do. We encourage our interviewers to ask themselves, "Would I feel comfortable letting this person drive my children?" If the answer is "no," the person is not hired. Simply put, when you hire great people and

surround them with a positive culture, you deliver excellent service. If the structured interview does not indicate the person has the commitment and desire to work with young people, they will not be hired.

Hiring Disqualifications

An applicant may be disqualified based on the following criteria:

- Unsatisfactory driving record or accident history
- Convictions for sexual offenses of any nature (felony or misdemeanor)
- Convictions for drug possession, use, trafficking or manufacturing
- Convictions for assault or battery
- A pattern of misdemeanor convictions
- DUI within the past 10 years
- Any felony conviction
- Receives a “not recommended” result on the ESI assessment
- Failure to meet age and legal work authorization requirements

An applicant is similarly rejected if he or she has a poor work history with previous employers or if he or she misrepresents information on the application. Failure to pass the physical or pre-employment drug screen is also grounds for rejection.

Employee Recordkeeping

Each location is required to keep employee records on file per federal, state and local mandates. Employee records are kept confidential, released only to persons designated and authorized to view, compliant with all laws and regulations, and consistent with our policies. Active employees have the right to review information in their employee file in the presence of a supervisor or manager.

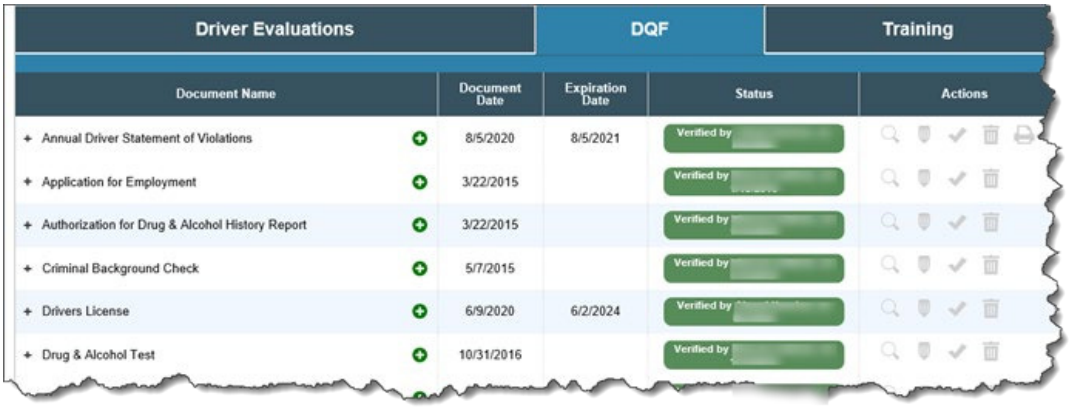
New Hire Paperwork

Every new hire must complete new hire paperwork to be kept on file with our company. New hire paperwork complies with all federal, state and local mandates. New hire paperwork consists of, but is not limited to:

- New hire form
- Employee handbook acknowledgment
- Corporate confidentiality and privacy policy
- W-4 form
- Corporate personal appearance policy
- NELLC contact list
- Form I-9 employment eligibility
- Direct deposit
- Information security policy

Electronic Driver Qualification Files (DQFs)

Electronic DQFs are maintained for all employees subject to DOT regulations. This digitized system creates a standardized and electronically accessible platform to ensure regulatory compliance as well as compliance to company policies. Through this platform, we monitor our overall DQF, Driver Evaluations and Initial Classroom and Behind-the-Wheel (BTW) training compliance through monthly KPIs and provide locations the necessary visibility to proactively manage upcoming expirations.



Orientation

A formal orientation program is held at all locations and includes general information about our company, opportunities for development, key company guidelines and the employee handbook. Supervisors ensure that each new employee participates in the program and receives the necessary information and training to acclimate to their new positions. During the employee's first 90 days on the job, the supervisor will assess the employee's ability to get along with others, punctuality, attendance and other indicators of job success. During this time, employees are encouraged to meet with supervisors to set performance goals and to discuss any questions or concerns.

Orientation Checklist

Supervisors are responsible for familiarizing new employees with their local work environment during the first few weeks on the job.

Company and Job Information

- Company mission and values
- Tour of work area, introduction to staff
- Function of work group and of job, interdependence of job functions
- Explanation of responsibilities
- Levels of supervision and management
- Availability of supervisor for questions
- Work habits (promptness, appearance, etc.)
- Safety guidelines

- Reporting accidents, work injuries or hazardous situations
- Internal and external customers
- Equipment and supplies

Guidelines and Procedures

- Work schedule
- Attendance and punctuality guidelines
- Business confidentiality
- EEO guidelines
- Harassment guidelines
- Professional conduct guidelines
- Meal and break periods
- Drug and alcohol guidelines
- Smoking rules
- Use of telephone and personal calls
- Rules for parking personal and company vehicles
- Time reporting
- Time off (holidays, vacations and sick leave)
- Notifying supervisor of lateness or absence
- Supervisor's telephone number
- Promotions and job posting
- Personal appearance and uniforms
- Safety equipment and guidelines
- Location of entrances, elevators, restrooms, lounge or eating area, fire exit, storm shelter and facilities for disabled

Salary and Benefits

- Method and frequency of pay, payroll periods and deductions
- Overtime
- Benefit plans
- Performance feedback and salary review process

Compliance with All Applicable Laws

We will comply with all federal, state and local laws applicable to providing student transportation services for the district. This includes maintaining the requisite licenses, permits, certifications, ratings or other requirements for operation of the business.

Employee Training Programs

Our employee training programs prepare our employees to deliver the safest and most reliable service in the student transportation industry. Each department has specific training that focuses on the needs of both external and internal customers. Each employee is expected to pass all required instructional materials and to meet or exceed qualifications as outlined by local, state and federal regulations. Our customer service centers receive unmatched support from a team of safety and training professionals consisting of both region and corporate resources.

We offer new hire and continual training courses designed for:

- Certified instructors
- Drivers, monitors and dispatchers
- Mechanics
- Managers

New drivers must complete rigorous training courses that average 40-44 hours of classroom and behind-the-wheel training. Dispatchers and monitors are required to pass the driver training classroom curriculum, and if applicable, dispatchers will continue our behind-the-wheel training and CDL licensing for driver certification. Other training programs incorporate mandatory mechanic certification and also an incentive for ASE certification. We require all management personnel to attend our annual management training courses taught through our National Express University (NXU) program. Every employee is also required to participate in annual refresher training and to attend our monthly safety meetings. Specific information is below for each class of employee training.

Driver, Dispatcher, and Monitor Training Program

The key to providing safe transportation for your students is to provide great employees. The right attitude, the best training, and most of all, possessing the highest standard of care for the students are critical success factors of our training. Our safety training program, S.T.A.R., has been developed specifically for us to ensure our customers are provided with the best skilled drivers and monitors. S.T.A.R. training is aligned with the Federal ELDT training requirements



This program emphasizes current safety prevention tactics, proper bus inspections, student management and the extra attention our special needs riders deserve. Monitors are required to participate in the classroom training program with emphasis on safety basics, intersection, danger zones and student management. Since many dispatchers began as drivers, those who retain their CDL license are also required to participate in all driver classroom and behind-the-wheel curricula.

Classroom Training

Our classroom training is 20-30 hours of in-depth material to prepare our drivers and monitors for the safest driving practices. The delivery of the curriculum incorporates various instructional methods. We use lecture, digital video device courses, classroom discussions, simulations and assessments to assist with the understanding, retention and application of the training content.

We have **more than 36 training modules** covering all aspects of driver training.

Behind the Wheel Training

Our behind-the-wheel training course gives each driver the opportunity to apply classroom principles to real-life situations in a controlled environment. Since we operate several different types of buses, every driver must be familiar with the bus type and the location of all controls and gauges on the bus he or she will be operating. Drivers must also know where emergency equipment and emergency exits are located on the bus and how to operate the devices. In addition, the driver must know seat belt operations, seat adjustments, lifts and tie-downs, types and locations of mirrors, and other specifics such as vandalock, glow plugs and choke.

Behind-the-wheel training ranges from 20-22 hours. Immediate feedback is provided to compliment or improve the driver's skills during this time.

LLLC Defensive Driving

LLLC driving principles educate drivers on how to avoid accidents and to always be prepared for any traffic situation.

Look Ahead

Drivers are trained to look 15 seconds ahead of where the bus is at any given point. Using the ***Look Ahead*** principle, drivers can identify potential hazards early enough to react and safely adjust.

Look Around

Drivers must take in the entire scene when driving. Drivers are trained to ***Look Around*** for other cars, pedestrians and fixed or moveable objects on or near the road, especially when making a turn.

Leave Room

Drivers learn to ideally ***Leave Room*** on all six sides of the bus –front, rear, on each side of the bus, and above and below the bus. Techniques are taught for tailgating vehicles, highway driving and low clearance overheads.

Communicate

Drivers are taught to use headlights, brake lights and turn signals to ***Communicate*** their intentions. Drivers must use signals before turning or changing lanes and to allow at least four flashes before acting.

First Aid Training

Our first-aid policy is communicated during driver training and is reinforced during safety meetings. When a medical situation arises, the driver must contact dispatch immediately so the emergency medical personnel can be contacted and dispatched to the scene. Each facility and bus is equipped with a bodily fluid disposal kit. This kit contains items such as latex gloves, eye shield/face mask, apron, powered absorbent material, scoop and scraper, disinfectant, paper towels and biohazard disposal bags with twist ties.

We have a policy for administering EpiPens® that includes additional training and parental sign-off. We offer this service as an option to customers who specifically request it and agree that the policy is right for its students. We will be happy to discuss our policy further upon interview or award.

Bus Safety and Student Management Training

One of the most important aspects of our training program is student behavior management. For the safety of all passengers and for any interaction we may have with the public, our drivers are trained to deal with problematic behavior that may put others at harm.

Bus Safety and Student Passengers

We will instruct K-3 students on proper entry and exit of the bus, emergency evacuation techniques, and general school bus safety through live demonstrations, videos and educational materials. These fun, instructional games are also available on our website. Throughout the year, our education programs focus on safety around the bus “Danger Zone,” emergency evacuations, and safe riding procedures.

We are active participants in **National School Bus Safety Week**, held every October. We travel to various areas and teach children about school bus safety with the help of Pride, our Labrador retriever mascot. We conduct 30-minute shows to educate students from kindergarten to the third grade. Our transportation professionals are also available to speak at classroom presentations or community organizations.



Proper Student Conduct and Control

Our goal is to safely and comfortably transport students to and from school, on time, and ready to learn. We know this part of the day is important to children, especially young children, and that what happens on the bus can make or break the rest of the day. Understanding the children and their needs helps drivers to handle situations which may arise on the school bus. Drivers are taught to be courteous and to always be in control. Drivers set school bus boundaries through initial authority recognition and by building relationships with students based on mutual respect.

Courtesy is Contagious

The power of a smile cannot be over emphasized. Drivers are trained to be welcoming and to acknowledge each child by name, to help set a positive tone for a comfortable school bus ride.

Dealing with Negative Behavior

Durham School Services will follow the district’s discipline procedures, however if there is not a procedure in place, we recommend the following approach.

Our drivers are taught to never allow bullying, sarcasm, or put downs by other students. We will always follow your district's policies for dealing with problematic issues, while following our own basic standards for a safe bus ride. Our drivers are trained to be professional and to be positive at all times, never displaying negative behaviors or facial expressions. The same way courtesy is contagious, so is a negative demeanor.

Addressing Problems and Discipline Procedures

Our drivers are trained to not issue challenges or ultimatums, but rather to follow a four step approach for progressive discipline. Any action a driver may take requires a report submitted to his or her supervisor.

- **First Infraction** – Verbal warning.
- **Second Infraction** – Second warning and ask school to notify the parents of the incident.
- **Third Infraction** – Third warning and recommend that riding privileges be suspended until school meets with parents.
- **Fourth Infraction** – Final warning and recommend temporary or permanent removal from the bus.

Severe infractions will be dealt with on a case-by-case basis in conjunction with the school district's policies and with school officials. We don't want to take away transportation privilege; however, there are instances where a child's behavior causes a serious safety problem for the other children and that child must be removed from the bus. We will consult with your district before any suspension actions are taken. When a suspension of privileges is recommended, we give the child's parents time to make other arrangements for that child to be transported to school, and we will try to accommodate that child until those arrangements have been made.

Passengers Other Than Students

No riders except our personnel or school district personnel are allowed on the bus without prior approval by the local manager. An employee's pre-school age children/grandchildren may ride the bus if the terms and conditions of our employees' children/grandchildren ride along policy are met.

Refusal to Transport a Student

A driver may not refuse transportation to a student unless there is a clear and present danger to others, e.g., a student carrying a weapon.

Release of Students

Once students have boarded buses at the school, they may not be released to anyone other than school district personnel or at their regular stop unless prior permission is given.

My Child Check Policy

As mentioned in the **Safety** section, our drivers are required to complete a both a thorough visual check of the bus and using Zonar for any sleeping children. This check is completed at the end of each route and prior to leaving the bus at any time.

ZONAR®
INSPECT • TRACK • KNOW

Driver Evaluations and In-Service Training

All drivers and participating dispatchers undergo a behind-the-wheel evaluation at least once per school year and if involved in a motor vehicle accident. Drivers are given the opportunity to discuss their evaluations with the training supervisor or general manager. If warranted by the evaluation, retraining is assigned and conducted. Evaluations are completed by internally certified driving evaluators that receive specialized training and screening ensuring they meet our high standards and can objectively evaluate the performance of each driver.

In order to remain qualified as one of our school bus drivers, all drivers must participate in at least 10 hours of in-service training per school year. This can be accomplished through attending mandatory safety meetings, special driver seminars and workshops.

Topics include:

- Enhanced familiarization with school district
- Pre- and post-trip inspections
- Fire extinguisher instruction and demonstration
- Breakdown procedures
- Evacuation procedures
- Defensive driving techniques
- Accident procedures
- Operation lifesaver (railroad crossing procedures)
- Mirror use, backing and turning point set-up
- Student management
- Student safety awareness
- Winter driving techniques
- Safety competition practice (classroom and behind-the-wheel)
- Post-accident retraining
- Rules and regulations for loading/unloading

Certified Instructors and Train-The Trainer Program

We go to great lengths to ensure our own trainers are certified and skilled to train. Driver trainers must complete an online driver trainer certification program provided by our training content provider, School Bus Safety Company, which includes training modules on Learning Basics, Coaching the Adult Learner, How to Train New Operators, and how to use the training material, along with passing a final assessment. Through this certification program, participants receive comprehensive training in adult learning styles, facilitation techniques, how to teach using classroom and behind-the-wheel curriculum.



To ensure application of learning, the participants take part in demonstrating newly acquired or enhanced skills in simulation activities in the classroom and with practicing key driving skills in a closed course. Each customer service center is equipped with the proper certified trainers who have passed this extensive train-the-trainer course. Once certified the trainers are required to participate in recertification every three years. This ensures their skills are up-to-date with the latest in instructional techniques and offers continued one-on-one development of their competencies in training.

Special Needs Training Program

Our business is devoted to special needs transportation; today, we are recognized experts in this area. We make every effort to hire people with the integrity, patience and sensitivity necessary to be a positive influence in the lives of children with special needs. Transporting students with special needs presents unique challenges to our drivers; we have partnered with School Bus Safety Company, to develop a training curriculum for these drivers. The curriculum focuses on preparing drivers and monitors for transporting students with special needs. The goal is to keep the students safe, comfortable, and make the trip as enjoyable as possible. All drivers and aides who provide transportation for special education students must first complete our regular training program before beginning the special needs program.

The training program includes:

- Overview and legislation requirements
- Roles and responsibilities of the monitor/bus assistant
- Transportation challenges
- Types of special needs
- Lifts and mobility devices
- Securement
- Emergency evacuations
- Balancing specialized needs

The training covers the logistics of student transportation and also focuses heavily on behavior management and the reasons behind the behavior. In one activity, each trainee sits in a wheelchair while it is put on the lift and transported. Exercises like this help drivers to put themselves in the place of the children they serve, experiencing the world from the perspective of a child with special needs. Additional classes on working with visually impaired, deaf, autistic, and wheelchair-bound students are available as required by student needs. Special needs drivers can also meet with each child's parents before school starts to ensure they have adequate insight into the individual needs of each child.

Transportation is an important part of each special needs student's educational program; learning about each student's particular needs helps us to provide service at the highest levels possible.



Classroom Training Objectives

After completing the classroom portion of this program, drivers and aides will understand the following:



- Rights of special education students
- Special education student characteristics
- Special education student management techniques
- Behavior patterns of special education students
- Procedures for special education student drop-off
- Ambulatory special education student procedures
- Procedures for transporting students using wheelchairs
- Securement procedures for student equipment
- Emergency procedures

Practical Training Objectives

Before transporting special needs students, drivers and aides must have hands-on, practical experience in the following areas:

- Ambulatory loading, securement and unloading
- Securing student equipment
- Wheelchair loading, securement and unloading
- Emergency evacuation

This program takes approximately six and a half hours to complete, including classroom instruction, practical training and completion of the written exam.

Training Available through NELLC's Talent Development Organization

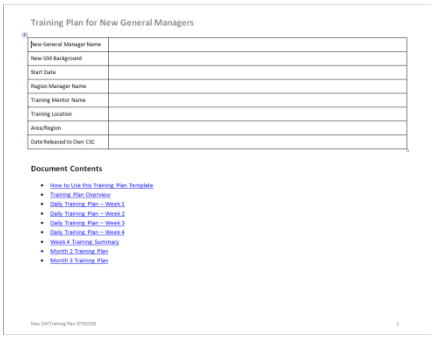
High Potential Development

Building the Bench: This 26-week program targets high performing employees in the field who have been identified as having the potential to step into a General Manager role in the future. In this program, employees participate in eLearning, Virtual Instructor Led Training, in-person training and self-directed activities to grow their technical and leadership skills. The program includes a project where learners apply what they have learned to improve operational or safety performance at their CSC.



Training for New General Managers

We want new General Managers (GMs) in our locations to have a positive onboarding experience so they "ramp up" more quickly in their jobs, are more engaged in their teams, and are more likely to remain a long-term member of the organization. We have created tools and resources for General Manager Onboarding to help provide the following support and experiences to our new GMs:


Training Plan for New General Managers

New General Manager Name	
New GM Background	
Start Date	
Region Manager Name	
Training Mentor Name	
Training Location	
Area/Region	
Date Released to Own CSC	

Document Contents

- How to Use this Training Plan Template
- Training Plan Overview
- Daily Training Plan – Week 1
- Daily Training Plan – Week 2
- Daily Training Plan – Week 3
- Daily Training Plan – Week 4
- Week 4 Training Summary
- Month 2 Training Plan
- Month 3 Training Plan

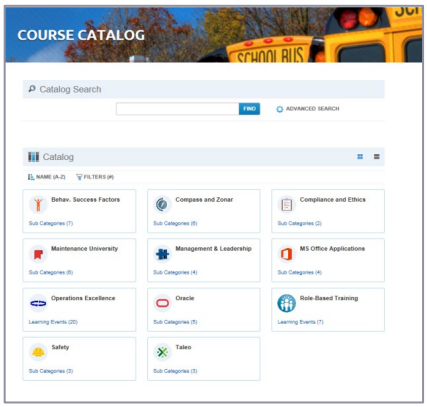
- Learn: formal online and in-person learning experiences to communicate basic skills and knowledge GMs need to do their jobs; this will include functional/systems skills as well as interpersonal skills
- Engage: experiences designed to help the new GM engage with his or her team members, manager, customer and stakeholders, including expectations, requirements and "language"
- Acclimate: being able to interpret and understand the overall culture of NELLC, our various brands, individual teams and the customers we serve; leveraging key contacts and a Training Mentor to help understand and acclimate to our culture
- Develop: ongoing development planning for themselves and their teams

General Manager Onboarding combines on-the-job training under the guidance of an experience General Manager with online training modules that supplement the learning experience. Onboarding includes a face-to-face session where new GMs can engage with each other and with others from across the organization to deepen their knowledge and understanding of the GM role and grow their leadership skills.

Training for All Employees at NELLC

New Hire Training

Training is automatically assigned using NXUniversity's Learn system. This Learning Management System assigns training based on an individual's job title, tracks completion of the training, and sends reminders for incomplete training. Training assigned to new employees, based on job title, includes:



- Compliance training, including Harassment Prevention, Information Security, Business Ethics, Anti-Bribery, and other mandatory compliance topics.
- Safety training, including 3E SDS, Fuel Handling, Reasonable Suspicion for Supervisors, and Manager Accountability for Driver/Operator Oversight
- Dispatcher Training
- Maintenance Training

Role-based Training



Custom eLearning courses are designed and delivered to employees based on their role within the organization and in response to business needs. Creating and delivering custom content helps to ensure that our organization lives its values of Safety, Customers, People, Community and Excellence every day. We utilize our Learning Management System to assign and track training for all full-time employees.

LinkedIn Learning



NELLC has partnered with LinkedIn Learning to provide access to LinkedIn Learning's robust catalog of more than 9000 online training courses and videos. LinkedIn Learning is an online learning platform enabling individuals and organizations to achieve their objectives and leverages industry-leading content from Lynda.com. Content is provided by renowned subject matter experts and includes business and technical skills as well as leadership development topics.

Employee Retention

Our total compensation program has been designed especially to retain the current driver workforce and to attract prospective employees. Our driver and monitor wages are competitive, and we offer medical, vision and dental plans as well as a 401(k) plan with immediate vesting and a company match. We strongly believe in recognizing our employees who go above and beyond their job duties with “Enjoy the Ride,” a program that rewards individuals for outstanding performance.



We strongly believe in recognizing our employees who go above and beyond their job duties.

Benefit Plans

Full-Time Employees Plan

Durham School Services provides company contributions toward medical insurance through BlueCross BlueShield (BCBS). There is a choice of three PPO plans offering in-network and out-of-network benefits; one of which is a High Deductible Health Plan (HDHP) offering that includes a Health Savings Account. Employees have copays for office visits and prescriptions, and pay deductibles and coinsurance for hospital services for the non-HDHP plan offerings. The HDHP Plan requires that employees meet the deductible before the plan pays and copays are only for prescriptions, everything else is paid by coinsurance. Dental and vision insurance is available for purchase.

Additional benefits include:

- Company-paid basic life and accidental death and dismemberment
- Company-paid long-term disability insurance
- Company-paid employee assistance program
- Tuition reimbursement program
- Voluntary short-term disability insurance
- Voluntary life insurance for employee, spouse and dependents

- Voluntary group legal plan
- Flexible spending accounts available for participation
- Paid vacation
- Paid sick time
- Paid holidays
- Retirement plan – matching 401(k) retirement savings plan (with company match of up to 4%) vested immediately

Part-Time Employees Plan

For our part-time drivers and monitors, we offer a choice of optional medical coverage through Ternian and IHP medical plans.

Ternian currently offers three plans outlined below:

- Ternian Basic*
- Ternian Choice*
- Ternian Plus*

IHP Medical Plans are a second option for medical coverage with two plans offered below:

- MVP Plus*
- MVP Ultimate*

*The above options are ACA required preventive care/screening/immunization benefits. They are considered minimum essential coverage that covers 100% of the government's listed preventive and wellness benefits when visiting an in-network provider. Self-funded by the employer, this coverage is required to satisfy individual mandate under healthcare law.

Additional information on the Ternian and IHP plans can be found in the brochures at the end of this section.

Additional Benefits Provided to Part-Time Drivers and Monitors

- Retirement plan – matching 401(k) retirement savings plan (with a company match of up to 4%) vested immediately
- Company-paid life insurance
- Company-paid employee assistance program
- Tuition reimbursement program
- Dental and vision insurance are available for purchase
- Group legal plan available for purchase
- Paid physicals, drug screens and alcohol screens
- Outside charter work opportunity, where Durham owns the fleet, for drivers for other contracts and non-school district customers, such as day care centers, churches, summer camps, etc.

Enjoy the Ride Program

We maintain a positive work environment for our employees by gathering with our employees once a month to celebrate work anniversaries, welcome new hires and recognize achievements made by an exceptional employee. The ***Enjoy the Ride*** program drives engagement and retention for all employees.



Employee Discounts

PerkSpot

PerkSpot is an online program that allows employees to find discounts and rebates on goods and services from many of the best known brand names in the U.S. and Canada. The PerkSpot site is updated daily with new deals and discounts on clothing, home furnishings, jewelry, cell phones, travel and vacation packages, and more. Discounts may range from 5% to 50% off retail value.

DRIVECAM ENHANCES THE SAFETY OF NATIONAL EXPRESS SCHOOL STUDENTS AND DRIVERS

Taking safety to the next level with cutting-edge technology

THE DRIVECAM PROCESS

Strengthening our ongoing commitment to safety, National Express School is implementing the Lytx DriveCam video safety program. Student safety is our top priority, and the addition of DriveCam provides further peace of mind for parents, our district partners and the residents in the communities we serve.



DriveCam is designed to:

- Reinforce bus drivers' safe driving performance
- Fine-tune driver skills
- Provide data-driven insights to learn from coachable events
- Give greater visibility to driving behavior

HOW IT WORKS

DriveCam uses a windshield-mounted camera that faces the driver inside and the road ahead outside of the bus. Sensors detect unusual driving events such as:

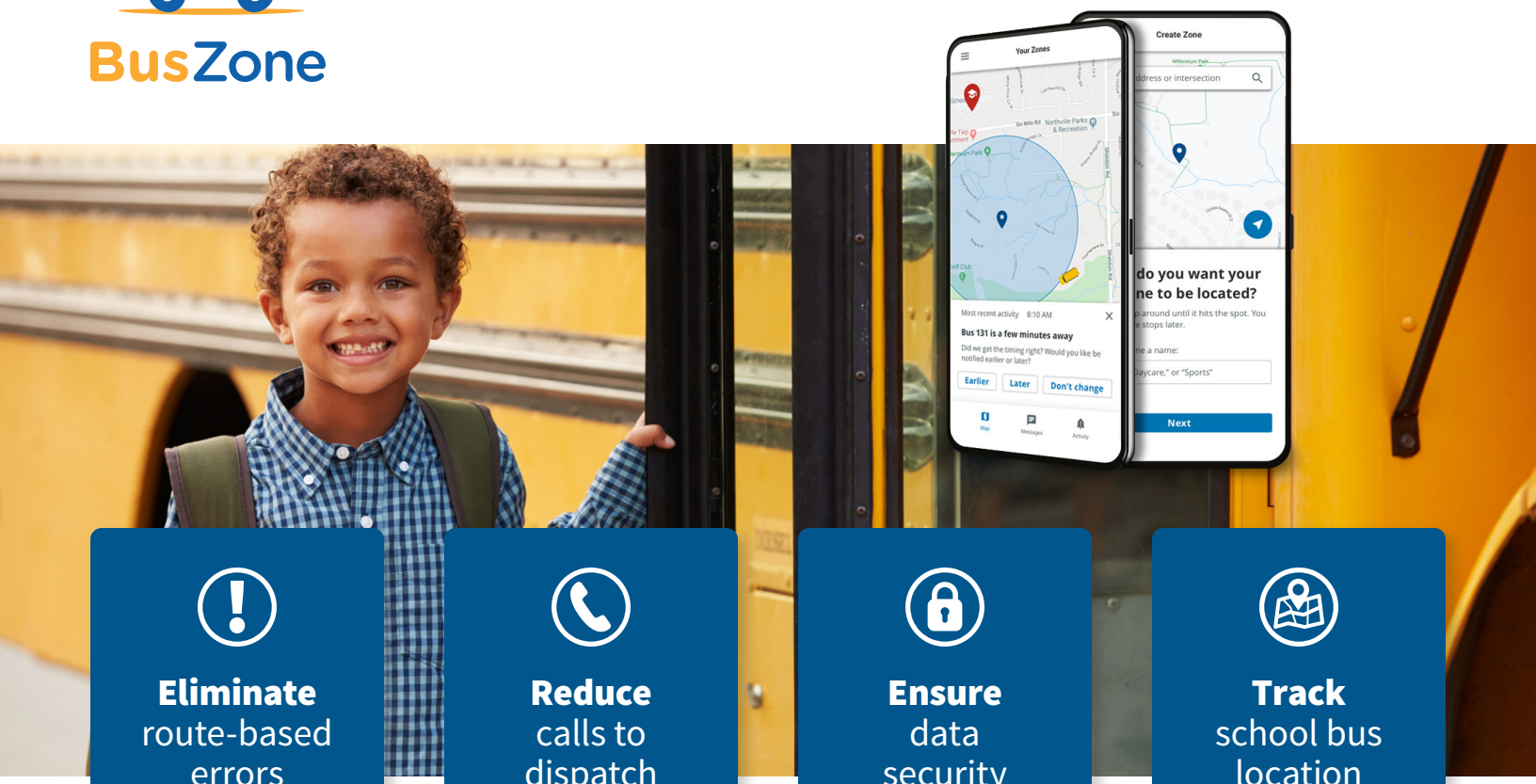
- Hard braking
- Sudden swerves
- Rapid change in speed



LEARN MORE

Visit https://www.lytx.com to learn more.

BusZone



Eliminate route-based errors

Reduce calls to dispatch

Ensure data security

Track school bus location

Give parents peace of mind.

Open new lines of communication.

School districts and parents care about student safety, just from slightly different perspectives. BusZone™ brings peace of mind to both. Parents can use the BusZone mobile app to see where their child's school bus is located and customize proximity-based alerts. And districts can use BusZone's back-end dispatcher portal to communicate bus changes, delays or breakdowns directly to parents' phones. Even bus substitutions automatically update in the parent app, creating a seamless workflow and less headache. Easier communication, peace of mind for everyone. All without needing a routing provider.

Lighten parents' daily load.

Providing parents an easy-to-use mobile app to check on their child's school bus whenever they need means one less thing for them to worry about.

Routing provided apps' estimated times of arrival are often inaccurate. BusZone uses GPS data provided by the Zonar V4 telematics control unit (TCU) to track and display that bus's location on an aerial map, powered by Google—all in near real time. Parents can create proximity-based alerts to plan complex home life accordingly.

Key features

- Real-time, map-based bus locator
- Support Assistant to answer questions
- Guaranteed parent and student information privacy
- Custom zones for each stop and facility
- Email alerts and SMS messages
- Zonar V4™ GPS tracking integration
- Available on smartphones, tablets and computers
- GPS, telematics and routing data analytics for transportation efficacy

Customize to fit complex schedules.
Parents can custom-build zones within BusZone, and time their morning and afternoon schedules more efficiently by setting up SMS alerts for when the bus is approaching. This is especially helpful for not getting stuck waiting outside during inclement weather. They can also add multiple zones for different drop-off destinations such as daycare or sporting fields.

Reduce parent calls to the district.

Most calls to a district's dispatch come from parents. Where's the bus? Is it running late? Did we miss it? Districts can use the BusZone back-end portal to set up zones around schools and seamlessly manage bus substitutions. Parents can look up the bus and receive an alert through their BusZone app when the bus arrives or departs the facility, is running late, breaks down or needs to be substituted.

Dispatchers can also send messages to all parents, or certain ones associated with a specific bus or student. Either way, parents can then follow the appropriate bus or route number instead of calling the district.

Answer parents' questions effectively.

Fewer parents will call for bus locations—but what about those who call for help with BusZone? Use BusZone Support Assistant to view their account and answer common questions.

View basic information such as:

- username, email address, device ID and signup date
- students they follow
- push notification settings
- zones and notification history

Plus, if necessary, school administration can delete a parent account at any time.

Keep data and information airtight.

Security is priority one, especially where student information is concerned. To set up BusZone, parents are required to go through a multi-step process. The school district sends them an access code to enter, parents who don't know the code need to call the district. Parents must also enter their child's unique district ID.

All parent information is locked down and password protected within the app to prevent unauthorized people from opening the app and viewing the child's bus information.



Precision technology that suppresses engine fires in seconds!

FOGMAKER NORTH AMERICA

national express | school



If a fire erupts on a school bus, suppression must be instantaneous to protect the lives on board. Fogmaker North America (FMNA) advanced water mist fire protection system cools, chokes and extinguishes bus engine fires in seconds—without hazardous chemicals!

National Express School is proud of our exclusive partnership with FMNA, through which we are enhancing our safety platform by installing Fogmaker's fire suppression system on new buses purchased since 2018.

With over 20 years of proven success and more than 120,000 systems delivered, Fogmaker fire suppression technology has become the market leader for bus fire suppression systems in Europe and Australia. Now, with a network of dealers and distributors in the U.S. and Canada, Fogmaker patented technology is rapidly becoming the approved system of choice.

Developed specifically for engine fires in commercial vehicle applications.

- In the evaporation process, the high-pressure water mist cools the burnt gases and hot engine parts 540 times more effectively than water and reduces temperature by 1321ºF in less than 10 seconds!
- Quick active cooling reduces the risk of reignition, while the steam generated displaces oxygen in the enclosed space.
- Water mist includes an addition of AFFF foam that blankets the fuel on flammable oil products to prevent restarts. The AFFF foam agent prevents a new supply of oxygen to the fire.

Less vehicle downtime! Water mist spray makes engine clean-up easier.

Chemically based systems can be very corrosive and abrasive to engine parts. The chemicals can damage electronic systems causing costly repairs and more downtime.

Unmatched Results . . .

Before, During and After the Fire.

Fogmaker's performance is superior to conventional fire suppression systems.
From fail-safe detection through ultra-fine, high-velocity vortex spray nozzles, Fogmaker's high-pressure water mist system rapidly reduces the heat and suppresses the fire in seconds. This advanced technology is the only system that simultaneously attacks all components of the fire triangle – Heat, Oxygen and Fuel.

- Environmentally friendly—no HAZMAT (biodegradable non-toxic AFFF foam)
- Easy clean-up
- Safe, non-toxic to occupants (no Halon or other dangerous gases)
- Provides a longer duration discharge than powder systems
- Quick and easy to install at any angle in any position
- Electrical power not required for system activation
- Automatic discharge with optional manual activation

Fogmaker is a self-contained and sustained, ready-alert system. The independent system has no adverse impact on the vehicle's ongoing performance or maintenance.

- Simple fail-safe detection system detects and activates the fine mist suppression discharge without the need for electrical input.
- Adaptable detection tubing endures vehicle vibrations and temperature extremes encountered within a tight motor/chassis environment.
- High Pressure Piston Accumulator design guarantees that the suppressant is completely released regardless of the physical orientation of the cylinder.
- Easy-to-read (Compact or Smart) dash monitors deliver quick accurate engine fire detection and provide an ongoing system analysis. Both units incorporate an advanced visual and audible quick engine shutdown capability.

Protecting Your Most Valuable Assets From Fire





FOGMAKER
NORTH AMERICA

national express | school

Fogmaker is P Mark Certified and R107 approved.

Give Us Your Feedback

national express school

National Express School brands takes safety and service to the next level with BusReport—our industry-leading feedback management system

National Express School brands is launching BusReport—a cloud-based system that gives parents, residents and our district partners a platform to log real-time feedback including service recognition, requests or concerns. We're leading the industry with this state-of-the-art technology to keep our drivers, motorists and pedestrians safe in the communities we serve.

BusReport is designed to:

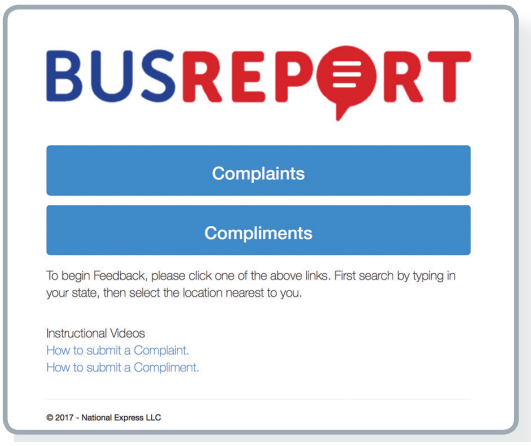
- **Record your feedback in real-time**
- **Get you a timely response**
- **Improve our performance**

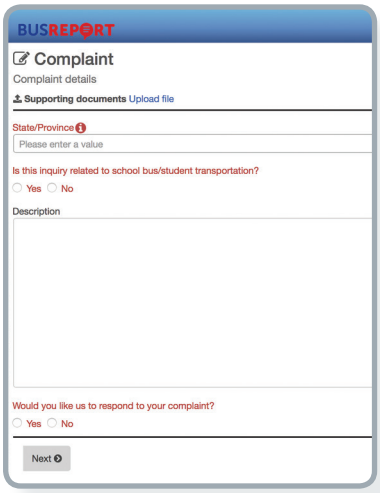
HOW IT WORKS

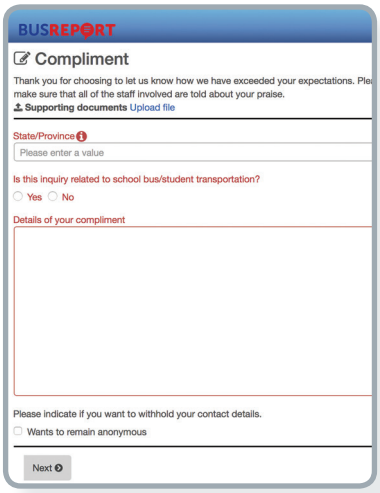
Go online or call—it's easy. Log onto **busreport.com** to provide your feedback or call the number posted on the back of our buses. BusReport ensures all feedback is received, logged, tracked and acted upon. And if you give us your email address, we can provide you with email updates throughout the review process.

THE BUSREPORT PROCESS

CAPTURE	Your complaints, compliments and requests will be collected into our system.
RECEIVE	Every case will start and end with our general manager.
RESEARCH	Our teams will take an in-depth look at each concern or compliment and record the results.
RESPOND	After working through the case, our general manager will take appropriate action and provide you with feedback. Email updates will be sent throughout the process.
IMPROVE	As the cases are entered, our teams will have visibility on trends. We will hold ourselves accountable to not only respond, but also to solve any concerns.







versatrans®
a tyler school solution

Versatrans Triptracker®

Enjoy Field Trips Again

Every school transportation department is faced with a variety of tasks, projects, objectives, and procedural requirements, in addition to the daily trip planning and execution. Adding field trips to the mix can be challenging. Tyler's Versatrans Triptracker application is a powerful, yet user-friendly software application that makes field trip request, fulfillment, staffing, administration and billing a breeze. In fact, Versatrans Triptracker manages every aspect of the field trip management life-cycle within one comprehensive system accessible from any computer with an Internet connection. Field trip management was never so easy.

Triptracker

Triptracker is a Web-based solution that fully automates the field trip request and fulfillment process. With many powerful features such as automated e-mail notifications and a user-defined approval process, this comprehensive and easy-to-use system provides school districts with the tools needed to successfully manage and track field trip activity–saving you time and money.

With Triptracker, there's never a need to hunt for trip information. Our software automatically presents key information when users log in to the system. Requesters see current trips and status. Transportation clerks see all activity for the day or week, including trips that need to be assigned, billed, approved, and paid. Drivers see their upcoming trips, and can view and print detailed trip information and directions with a few clicks of the mouse. Schedulers can easily assign drivers to trips based on specific criteria, and eliminate hard-to-manage paper trails for trip requests. Triptracker does it all.

Powerful Features, Versatile Functioning

Triptracker provides users with comprehensive features to make managing and tracking of field trip activity quick and easy. Automated setup allows you to upload vehicle, employees, building, and trip destination data to reduce manual entry during the setup process, and role-based security allows you to control what information and abilities each user has access to, based on their role. What's more, Triptracker can grow to accommodate even the largest volumes of trip fulfillment, and can integrate with Versatrans Routing & Planning™ for automated updates and powerful fleet scheduling.

...Continued on Reverse

Versatrans Triptracker allows transportation professionals to:

- Manage every aspect of the field trip management lifecycle in one place
- Have access to data from any computer with an Internet connection
- Assign drivers to trips based on specific criteria
- Eliminate the paper trail when it comes to trip requests

For more information, visit
www.tylertech.com

or email
info@tylertech.com

Empowering people who serve the public®

tyler technologies

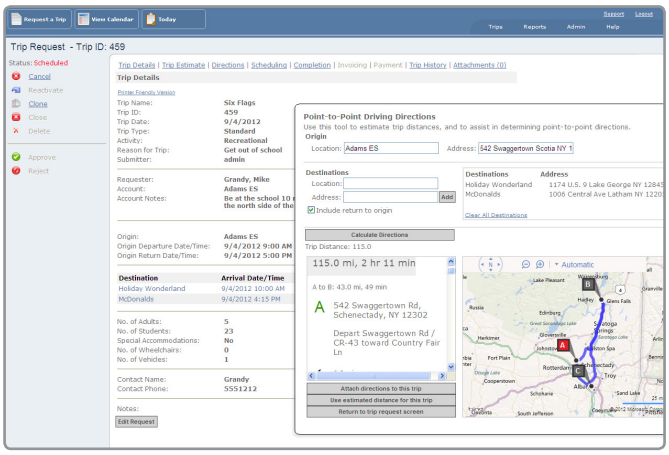
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Versatrans Triptracker

Powerful Features, Versatile Functioning (cont.)

Log into Triptracker from any computer connected to the Internet and immediately view and work with all necessary field trip request and fulfillment process information. Associate drivers to specific accounts to aid in scheduling, generate and export all required invoices and reports, configure the system to notify you when a new trip conflicts with an existing one, or when a planned trip exceeds budgetary thresholds. No matter your field trip management needs, Triptracker has you covered.



Features and Services

Features

E-mail notifications — configure the system to notify you by e-mail when trips are submitted, approved, rejected, cancelled, scheduled, billed or closed.

Customizable approval path — configure the system to include as many levels of approval and as many approvers at each level as needed to fully automate the trip approval process.

Estimates — forecast trip costs to ensure funds are available to cover expenses or to budget ahead.

Department calendar — track currently scheduled trips for a given day or week using the department calendar to avoid overbooking or scheduling conflicts.

One-way and round trip scheduling — ability to manage both one-way and round trip requests.

Multi-destination trips — plan and administer trips with multiple destinations.

Track actual time and distance against predicted time and distance — compare original request data to actual data recorded by the driver.

Batched user creation — batch create user accounts based on associated employee records.

Employee information tracking — track employee type, certifications, pay rates for standard, sit and overtime, and more.

Field trip bidding — allow drivers to bid on offered trips.

Trip per day restrictions — control the number of trips allowed per day (on a day-of-the-week basis).

Integration with Bing® Maps — generate trip directions, determine trip distance and apply it to the trip estimate for a more accurate idea of trip costs.

Max vehicle per day restrictions — control how many vehicles are allowed in use per day, request multiple vehicles per trip, and create a more accurate estimate of trip costs.

Closed date settings — control when trips may or may not be scheduled by identifying dates that are “closed” to new trips.

Integration with district financial software — Triptracker integrates with Tyler’s Munis® application for seamless field trip invoicing, reconciliation and account management.

Services

Training — training performed by talented Versatrans Professionals is available both onsite and online any time.

Support — every Versatrans client agrees that our technical support team is the best around. Calls are most often answered live by highly trained technicians.

Upgrades — Versatrans is always raising the bar with each and every one of their applications and is committed to releasing two upgrades to Triptracker every year.

versatrans®
a tyler school solution

Versatrans e-Link

Connect with Schools and the Community

At Tyler, we understand the need to get all important transportation information into the hands of the right people, at the right time. Efficient communication and data coordination are paramount to a successful transportation department, especially with parents and district employees located outside of the transportation department. Parents need to know where their students should wait for the bus and authorized employees need to retrieve bus stop information for students. Information must be comprehensive, easily accessible and stored in one complete system. Enter Tyler's Versatrans e-Link®.

e-Link

Your phone rings off the hook every day with questions from remote employees, parents and district personnel, wasting time and increasing overhead costs. Through Tyler's Versatrans e-Link application, you can reduce administrative burden on your office by granting access to select data within Versatrans Routing & Planning, our comprehensive and effective routing and planning solution, to authorized personnel within the district and parents. With this Web browser-based application, users can access answers to their important questions quickly and easily over the Internet, so your department's phone lines are free for day-to-day operations. Information contained within Routing & Planning is password protected for complete security, and authorized users only have access to data relevant to their status and needs. Offices can also grant authorized student data entry to select personnel in other departments, making transportation forms a thing of the past.

How Schools use e-Link

e-Link provides school administrators, employees, parents, and community members with an easy way to access all important school transportation information.

Bus Stop Look Up

Parents can log in anytime and anywhere to access individual student transportation information, reducing phone call requests for information and saving time for both parents and school employees.

School Look Up

Used primarily by parents or real estate agents, School Look Up allows users to input a specific address and grade to determine which school a student would attend if he or she were located at that address. This functionality is very helpful for families moving to a new area who would like to access specific school and transportation information for the new location. Users can access the system anytime and anywhere, leading to a reduction in the number of time-consuming information requests to school offices.

...continued on reverse

Versatrans e-Link allows transportation professionals to:

- Get important transportation information from Versatrans® Routing & Planning™ into the hands of authorized people instantly

For more information, visit
www.tylertech.com

or email
info@tylertech.com

Empowering people who serve the public®

tyler technologies

VT-EL-PS-1498-1112

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Versatrans e-Link

Powerful Features, Versatile Functioning

Advanced features and powerful functioning save time and money by ensuring a decrease in data errors, reduction in duplicate data entry, and improved communications with students, parents and district personnel. Transportation department offices gain greater efficiency through a reduction in incoming calls, and all authorized users have access to accurate and timely bus information.

Features and Services

Features

Administrative options for protection of restricted data—allow or restrict access to functionality as needed so users see and do only what you allow them to.

Remote registration and data entry—grant remote users, such as registrars and school secretaries, access to register and update students, eliminating transportation forms.

Multi-user concurrent access—access to e-Link is through a Web browser, eliminating the need for expensive software installation on office computers.

Student route, pick up and drop off time information availability—allow remote users to look up and report on student route, and pick up and drop off time information.

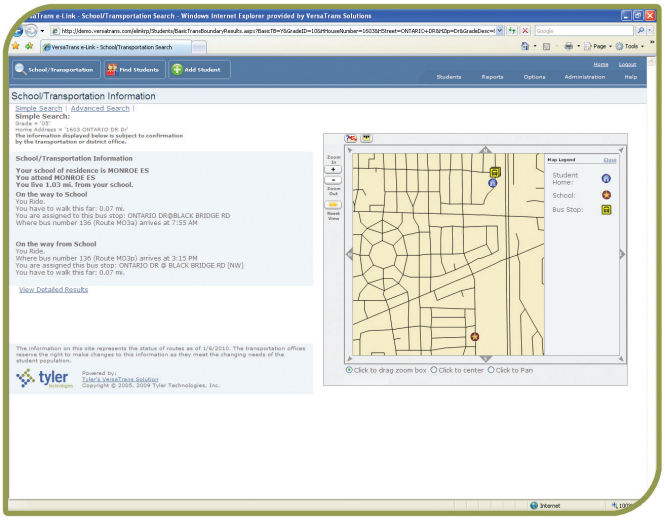
Role-based visual calendar—utilize internally for specific department calendars or release school/district calendars to parents. The information available is dependent on user rights.

View future route changes—e-Link pulls information on changes that have been scheduled in Routing & Planning and provides a transportation calendar view of start and/or end dates.

Flexible implementation options—deploy the system on your intranet or the Internet; the choice is yours.

Online parent communication—allow parents/guardians to send messages notifying the transportation office of changes to their child's transportation needs.

Lost password retriever—an automated retrieval system can look up parent passwords using a pre-provided e-mail address and security question.



Routing map integration—access map views on all school/transportation screens and the stop listing report.

Services

Support—Every Versatrans client agrees that our technical support team is the best around. Calls are almost always answered live by highly trained technicians.

Upgrades—Versatrans is always raising the bar with all their applications and is committed to releasing two upgrades to e-Link every year.

Ternian Health Plans - Benefits at a Glance

Self-Funded Minimum Essential Coverage (MEC) paired with Fully Insured Indemnity Options

SELF-FUNDED MINIMUM ESSENTIAL COVERAGE (MEC)[1]	MEC OPTION		
ACA Required Preventive Care/ Screening/ Immunization Benefits	Minimum Essential Coverage covers 100% of the government's listed Preventive and Wellness Benefits when you visit an in-network provider. Self-funded by your employer, this coverage is required to satisfy your individual mandate under healthcare law.		
FULLY INSURED LIMITED MEDICAL PLANS	**INCLUDED WITH MEC**		
INPATIENT[2]	**BASIC**	**CHOICE**	**PLUS**
Day 1 hospital confinement benefit amount per day	$800 per day x 1 day	$1,000 per day x 1 day	$1,500 per day x 1 day
Days 2+ hospital confinement benefit amount per day	$500 thereafter	$500 thereafter	$400 thereafter
Maximum Benefit	20 days per year	20 days per year	20 days per year
ICU benefit amount per day	--	$500 per day x 10 days	$500 per day x 10 days
Surgery benefit amount (incl. maternity) per day	$500 per day x 1 day	$1,000 per day x 1 day	$2,000 per day x 2 days
Anesthesia benefit amount per day	$125 per day x 1 day	$250 per day x 1 day	$500 per day x 2 days
OUTPATIENT[2]			
Physician Office Visit Pre-pay[3]	$10	$10	$10
Benefit amount per day	$60 per day x 3 days	$80 per day x 5 days	$85 per day x 10 days
Accident maximum benefit amount per year up to:	$5,000 per year	$7,500 per year	$10,000 per year
Benefit % payable	80% U&C	80% U&C	80% U&C
Deductible per accident	$0	$0	$0
Emergency Room (sickness) benefit amount per day	$150 per day x 1 day	$300 per day x 1 day	$500 per day x 2 days
Surgery benefit amount per day	$100 per day x 1 day	$300 per day x 1 day	$800 per day x 2 days
Anesthesia benefit amount per day	$25 per day x 1 day	$75 per day x 1 day	$200 per day x 2 days
Diagnostic, X-ray, lab benefit amount per day:			
-Class I: Laboratory- blood work, CMP, Lipid Panel, ECG, Pap/PSA, urinalysis and all other laboratory tests	$30 per day x 2 days	$30 per day x 2 days	$30 per day x 4 days
-Class II: Radiology, Ultrasound, Mammogram, Sonogram, Angiogram	$40 per day x 2 days	$50 per day x 4 days	$100 per day x 4 days
-Class III: Imaging CT, PET	--	$100 per day x 1 day	$200 per day x 1 day
-Class IV: Other diagnostic tests - Endoscopy, Bronchoscopy, Colonoscopy without Biopsy, MRI	--	--	$500 per day x 1 day
AD&D[2]			
Accidental Death & Dismemberment benefit amount	$15,000/$5,000/$1,000*	$20,000/$5,000/$1,000*	$25,000/$5,000/$1,000*
PRESCRIPTION[5]			
Retail - Generic RX copay	$10	$10	$10
Retail - Preferred brand RX copay	Discount Only [6]	$30	$20
Mail Order - Generic RX copay	$30	$30	$30
Mail Order - Preferred brand RX copay	Discount Only [6]	$90	$90
Monthly benefit maximum - INDIVIDUAL/FAMILY	$100/$200	$100/$200	$300/$600
OTHER SERVICES[6]			
Teladoc: Telephonic Doctor Office Visits	Yes	Yes	Yes
SupportLinc Employee Assistance	Yes	Yes	Yes
First Health PPO Discounts	Yes	Yes	Yes

[1]The Minimum Essential Coverage option is not underwritten by AXIS Insurance Company. [2]The Fixed Hospital Indemnity, Outpatient Accidental-Only, Critical Illness and AD&D Benefit Plans are underwritten by AXIS Insurance Company. [3]The office visit pre-pay is a service through the First Health PPO Network. [5] Prescription benefits are underwritten by participating nationally and regionally licensed insurance carriers. [6]These services are not insurance and are not provided by the underwriting companies shown here.

*Benefit amounts listed are for: Employee/Spouse/Child(ren)

Notice: Applicable to the Fixed Indemnity only, the insurance described in this brochure provides limited benefits. Limited benefits plans are insurance products with reduced benefits and are not intended to be an alternative to or integrated with comprehensive coverage. This insurance does not coordinate with any other insurance plan. It does not provide major medical or comprehensive medical coverage and is not designed to replace major medical insurance. Further, this insurance is not minimum essential benefits as set forth under the Patient Protection and Affordable Care Act.

Benefits at a Glance – Continued

The Prescription Drug Only Plan covers many generic drugs at co-pay from more than 56,000 pharmacies nationwide. If you just want the occasional prescription and do not want or need any other medical benefits, consider the Rx Only plan. The plan does not cover brand name drugs and does not include any other medical or non-medical benefits. Available only to employees who do NOT select a medical plan from the previous page.

Prescription Drug Only Plan

PRESCRIPTION DRUG ONLY PLAN (NO MEDICAL COVERAGE)			
PRESCRIPTION[5]			**Per Month**
Retail - Generic RX copay	$10		
Retail - Preferred brand RX copay	Discount Only [6]	Employee Only	$18.14
Mail Order - Generic RX copay	$30	Employee + Spouse	$34.48
Mail Order - Preferred brand RX copay	Discount Only [6]	Employee + Child(ren)	$34.48
Monthly benefit maximum - INDIVIDUAL/FAMILY	$100/$200	Family	$49.03

Claims Administered by:
Administrative Concepts, Inc. (

ACI) 994 Old Eagle School Road, Ste.
1005 Wayne, PA 19087
1-800-964-7096

Fixed indemnity medical, accident-only accidental death and dismemberment, critical illness, short-term disability and prescription drug coverages are underwritten by AXIS Insurance Company. Term Life insurance is underwritten by Amalgamated Life Insurance Company. These plans are not major medical insurance and are NOT designed to replace, provide or modify major medical insurance. This insurance does not apply to the extent that trade or economic sanctions or regulations prohibit Us from providing insurance, including, but not limited to, the payment of claims. Marketed and administered by Ternian Insurance Group LLC. www.ternian.com

IHP Medical Plans – Benefits at a Glance

Plan	MVP Plus	MVP Ulitmate
Network	PHCS / Multiplan	PHCS / Multiplan
Deductible *(Indv/Fam)*	$0 / $0	$0 / $0
Maximum Out of Pocket *(Indv/Fam)*	$5,000 / $10,000	$2,000 / $13,200
Preventive & Wellness *(Non-Hospital Based)*	Included	Included
Primary Care Office Visit *(Non-Hospital Based)*	$15 Copay *(10 visits per plan year)*	$20 Copay
Specialist Office Visit *(Non-Hospital Based)*	$25 Copay *(10 visits per plan year)*	$40 Copay
Urgent Care	$35 Copay *(3 visits per plan year)*	$50 Copay
Telemedicine	$0 Copay *(Unlimited)*	$0 Copay *(Unlimited)*
Laboratory Services & Radiology *(Non-Hospital Based)*	$50 Copay *(3 visits per plan year)*	$50 Copay *(Plus MinorDiagnostic Services)*
CT / MRI / MRA / PET Scan *(Non-Hospital Based) (Prior Authorization Required) (Subject to Reference Based Pricing)*	$350 Copay *(2 per plan year)*	$400 Copay *(After copay, Planpays 100% of 150% of Medicare Allowable Payment)*
Allergy Services	$25 Copay *(Included in PCP or SpecialistOffice visit limits but separatecopay.)*	$25 Copay *(Included in PCP or SpecialistOffice visit limits but separatecopay.)*
Hospital & Facility Services (Subject to Referenced Based Pricing)		
Inpatient Hospitalization *(Prior Authorization Required)*	$350 Copay per Admission *(7 days per plan year)*	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Inpatient Visits - Physician	Included in IP Hospitalization Copay	Included in IP Hospitalization Copay
Inpatient Surgery *(Prior Authorization Required) (Second Opinion may be Required)*	Included in IP Hospitalization Copay *(3 surgeries per plan year)*	Included in IP Hospitalization Copay
Outpatient Hospital or Free-Standing Facility Services and Surgery *(Prior Authorization Required)*	$350 Copay *(2 visits per planyear)*	$400 Copay *(After copay, Planpays 100% of 150% of Medicare Allowable Payment)*
Anesthesia	Included in IP Hospitalization or OP Hospital or FSF Servicesand Surgery Copay *(3 IP and 2 OP per plan year)*	Included in IP Hospitalization or OP Hospital or FSF Servicesand Surgery Copay
Emergency Room	$350 Copay *(1 visit per plan year)*	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Ambulance Service *(Ground Services Only)*	$250 Copay *(1 per plan year)*	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Second Surgical Opinion *(Telephonic & Online Service)*	$0 Copay	$0 Copay
Pregnancy Benefits		
Professional Services	$350 Copay	$50 Copay
Maternity / Childbirth / Delivery *(Considered Inpatient Hospital Stay)*	$350 Copay per Admission *(Subject to Reference BasedPricing)*	$400 Copay *(After copay, Planpays 100% of 150% of Medicare Allowable Payment)*
Other Services		
Home Health Care	$25 Copay *(15 visits per plan year)*	$25 Copay *(20 visits per plan year)*
Hospice *(Prior Authorization Required)*	Not Covered	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Treatment for Chemical Abuse & Dependency – Inpatient *(Prior Authorization Required) (Subject to Reference Based Pricing)*	$250 Copay per Day *(7 daysper plan year)*	$250 Copay per Day *(After copay, Plan pays 100% of 150% ofMedicare Allowable Payment) (10 days per plan year)*

Plan	MVP Plus	MVP Ultimate
Treatment for Chemical Abuse & Dependency – Outpatient *(Prior Authorization Required)*	$25 Copay per Day *(7 daysper plan year)*	$25 Copay per Day *(10 daysper plan year)*
Chemotherapy / Radiation Therapy	Not Covered	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Dialysis	Not Covered	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Rehabilitation / Habilitation Services *(Physical, Speech, and Occupational) (Prior Authorization Required)*	Not Covered	$400 Copay *(After copay, Planpays 100% of 150% of Medicare Allowable Payment)*
Transplant – Facility *(Prior Authorization Required)*	Not Covered	$400 Copay *(After copay, Plan pays 100% of 150% of MedicareAllowable Payment)*
Transplant – Physician & Anesthesiologist Charges during Inpatient Hospitalization	Not Covered	Plan pays 100% based on150% of Medicare Allowable Payment
Pharmacy Benefits (Subject to Formulary)		
Preventive *(Generic Only)*	$0 Copay	$0 Copay
Non-Preventive *(Retail)*	$5 Copay *(APS Acute List)* $10 Copay *(All Other Generic)* $40 Copay *(Preferred Brand)* $80 Copay *(Non-PreferredBrand)*	$5 Copay *(APS Acute List)* $10 Copay *(All Other Generic)* $40 Copay *(Preferred Brand)* $80 Copay *(Non-PreferredBrand)*
Non-Preventive *(Mail Order)*	$15 Copay *(APS Chronic List)* $120 Copay *(Preferred Brand)* $240 Copay *(Non-PreferredBrand)*	$15 Copay *(APS Chronic List)* $120 Copay *(Preferred Brand)* $240 Copay *(Non-PreferredBrand)*

Rates

	MVP Plus	MVP Ultimate
Single	$412.94	$533.84
EE + Spouse	$692.46	$958.43
EE + Child(ren)	$604.29	$816.90
Family	$883.81	$1,241.51

Tab 5



References and Vendor Required Certifications, Vendor Application, etc.

national express school | DURHAM SCHOOL SERVICES

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment



References and Vendor Requirements

Required Documents

- Reference Listing
- Reference Letters
- Certificate of Insurance
- Hold Harmless Letter
- Vendor Application
- Power of Attorney Documentation
- Credit and Trade References
- W-9
- Certificate Regarding Bidder Eligibility
- Certificate Regarding Compliance with Illinois Drug Free Workplace Act
- Certificate Regarding Sexual Harassment Policy
- Certificate Regarding Equal Employment Opportunity
- Certificate Regarding Non-Collusion Affidavit
- Certificate Regarding Community Unit School District 300 Vendor/Contractor Conflict of Interest
- Certificate Regarding Criminal Background Investigations
- Authorization for Criminal Background Investigation
- Student Data Privacy
- Appendix A
- Exhibit B School District Data Provided

Addenda Acknowledgement

- Addendum #1: Student Transportation Services for General Education and Special Education – dated December 15, 2022.

- Addendum #2: Student Transportation Services for General Education and Special Education – dated January 4, 2023.

- Addendum #3 and #4: Student Transportation Services for General Education and Special Education – dated January 6, 2023.

References

Lakota Local School District	
	
Address:	**5572 Princeton Rd Liberty Township, OH 45011**
Contact Information:	**Matt Miller, Superintendent Chris Passarge, Executive Director (513) 644-1165**
Bus Count:	**200 buses (203 routes) 24 Van Routes**
Length of Service:	**2004 to Present**
Scope of Services:	**Regular Education**

Everett Public Schools	
	
Address:	**3900 Broadway Everett, WA 98201**
Contact Information:	**Jeff Moore Chief Financial Officer (425) 760-1967 jmoore@everettsd.org**
Bus Count:	**160**
Length of Service:	**1981 to Present**
Scope of Services:	**Regular Home-to-School Education, Special Education, Field Trips, Charter**
Union Affiliation:	**Teamsters #38**

East San Gabriel Valley SELPA	
	
Address:	**1400 Ranger Drive Covina, CA 91723**
Contact Information:	**Scott Turner (626) 974-7600 sturner@esgvselpa.org**
Bus Count:	**160**
Length of Service:	**2019 to Present**
Scope of Services:	**Regular Home-to-school, Special Education, Field Trip, Charter**
Union Affiliation:	**Teamsters #572**

McKinney ISD	
	
Address:	**#1 Duvall St. McKinney, TX 75069**
Contact Information:	**Geoff Sanderson Chief Accountability Officer (469) 302-4023 gsanderson@mckinneyisd.net**
Bus Count:	**153**
Length of Service:	**2001 to Present**
Scope of Services:	**Regular Home-to-School Education, Special Education, Field Trips**
Union Affiliation:	**Non-Union**

Yorkville Community Unit School District 115 d/b/a Septran, Inc.	
	
Address:	**602A Center Parkway, Yorkville, IL 60566**
Contact Information:	**Tim Shimp, Superintendent (630) 553-4382 / tshimp@y115.org**
Bus Count:	**130**
Length of Service:	**2005 to Present**
Scope of Services:	**General Education and Special Education**

Please also refer to our five reference letters included at the end of this section

Illinois References

Addison School District 4	
	
Address:	**222 N JF Kenny Drive, Addison, IL 60101**
Contact Information:	**Gina Grabowski, Business Information Specialist (630) 485-2446**
Bus Count:	**28**
Drivers & Aides:	**28 drivers, 11 aides**
Length of Service:	**2019 to Present**
Scope of Services:	**Home-to-School**

Algonquin CUSD 300	
	
Address:	**2550 Harnish Drive, Algonquin, IL 60102**
Contact Information:	**Deborah Mason, ADM Director – Transportation (847) 551-8492**
Bus Count:	**220**
Length of Service:	**2007 to Present**
Drivers & Aides:	**167 drivers, 54 aides**
Scope of Services:	**Home-to-School**

Beach Park District 3	
	
Address:	**11315 W. Wadsworth Road Beach Park, IL 60099**
Contact Information:	**Terry O'Brien, Director of Business (847) 599-5064**
Bus Count:	**51**
Drivers & Aides:	**53 drivers, 6 aides**
Length of Service:	**2000 to Present**
Scope of Services:	**Home-to-School, Special Education**

Benton Consolidated Community School District No. 47 (d/b/a Beck Bus Company)	
	
Address:	**1403 South Main Street Benton, IL 62812**
Contact Information:	**Dr. Steven C. Smith, Superintendent (618) 439-3136**
Bus Count:	**14**
Drivers & Aides:	**8 drivers, no aides**
Length of Service:	**1989 to Present**
Scope of Services:	**Home-to-School**

Carmel Catholic High School	
	
Address:	**One Carmel Parkway Mundelein, IL 60060**
Contact Information:	**John Sheehy, Business Manager (847) 388-3360 / jsheehy@carmelhs.org**
Bus Count:	**4**
Drivers & Aides:	**4 drivers, no aides**
Length of Service:	**2010 to Present**
Scope of Services:	**Home-to-School**

Catholic Consortium of Lake County (Frassati)	
	
Address:	**316 W. Mill Street, Wauconda, IL 60084**
Contact Information:	**Tammy Kleckner, Principal (847) 526-6311/ tkleckner@frassiticatholicacademy.org**
Bus Count:	**1**
Drivers & Aides:	**1 drivers, no aides**
Length of Service:	**2016 to Present**
Scope of Services:	**Home-to-School**

DuQuoin Community Unit School District No. 300 (d/b/a MV Student Transportation)	
	
Address:	**845 E. Jackson Street, Duquoin, IL 62832**
Contact Information:	**Matt Hickam, Superintendent Cory Robbins, Director of Business Services (618) 542-3856 / crobbins@dqud300.perry.k12.il.us**
Bus Count:	**11**
Drivers & Aides:	**12 drivers, 2 aides**
Length of Service:	**2003 to Present**
Scope of Services:	**Home-to-School**

East Aurora School District 131	
	
Address:	**310 Seminary Avenue, Aurora, IL 60505**
Contact Information:	**Gladys Martinez, Assistant Director of Transportation (630) 299-5554 / gmartinez@d131.org**
Bus Count:	**100**
Drivers & Aides:	**110 drivers, 80 aides**
Length of Service:	**2016 to Present**
Scope of Services:	**Home-to-School**

Emmons Elementary 33 (Antioch CSC)	
	
Address:	**24226 W. Beach Grove Road Antioch, IL 60002**
Contact Information:	**Janean Friedman, Superintendent (847) 395-1105 x213 / jfriedmen@emmons33.org**
Bus Count:	**4**
Drivers & Aides:	**4 drivers, no aides**
Length of Service:	**2008 to Present**
Scope of Services:	**Home-to-School**

Goreville Community Unit School District	
	
Address:	**201 South Ferne Clyff Road Goreville, IL 62939**
Contact Information:	**Dr. Steve Webb, Superintendent (618) 995-9831 / swebb@gorevilleschools.com**
Bus Count:	**6**
Drivers & Aides:	**16 drivers, no aides**
Length of Service:	**2009 to Present**
Scope of Services:	**Home-to-School**

Grant Community High School District 124	
	
Address:	**285 E Grand Avenue, Fox Lake, IL 60020**
Contact Information:	**Beth Reich, Business Manager (847) 973-3402 / breich@grantbulldogs.org**
Bus Count:	**5**
Drivers & Aides:	**5 drivers, 2 aides**
Length of Service:	**2013 to Present**
Scope of Services:	**Home-to-School**

Grass Lake Elementary District 36 (Antioch)	
	
Address:	**26177 W. Grass Lake Road Antioch, IL 60002**
Contact Information:	**Dr. William Newby, Superintendent (847) 395-1550**
Bus Count:	**8**
Drivers & Aides:	**8 drivers, no aides**
Length of Service:	**2006 to Present**
Scope of Services:	**Home-to-School**

Grass Lake Elementary District 36 (Lake Villa)	
	
Address:	**26177 W. Grass Lake Road Antioch, IL 60002**
Contact Information:	**Mary Taylor, Business Manager (847) 603-5136 / mtaylor@gls36.org**
Bus Count:	**8**
Drivers & Aides:	**8 drivers, no aides**
Length of Service:	**2006 to Present**
Scope of Services:	**Home-to-School**

Grayslake Elementary District 46	
	
Address:	**565 Frederick Road, Grayslake, IL 60030**
Contact Information:	**Dr. Lynn Glickman, Superintendent (847) 543-5322 / Glickman/lynn@d46.org**
Bus Count:	**41**
Drivers & Aides:	**41 drivers, no aides**
Length of Service:	**2009 to Present**
Scope of Services:	**Home-to-School**

Grayslake Community High School District 127	
	
Address:	**1925 N. Route 83, Grayslake, IL 60030**
Contact Information:	**Abe Singh, Associate Superintendent / CSBO (847) 986-3445 / asingh@d127.org**
Bus Count:	**33**
Drivers & Aides:	**33 drivers, no aides**
Length of Service:	**1997 to Present**
Scope of Services:	**Home-to-School**

Harvard Community Unit School District 50	
	
Address:	**1101 North Jefferson Street, Harvard, IL 60033**
Contact Information:	**Dr. Corey Tafoya, Superintendent (815) 943-4022 / ctafoya@cusd50.org**
Bus Count:	**32**
Drivers & Aides:	**36 drivers, 14 aides**
Length of Service:	**2011 to Present**
Scope of Services:	**Home-to-School, Special Education**

Herrin Community Unit School District No. 4 (d/b/a Beck Bus)	
	
Address:	**500 N. 10th Street, Herrin, IL 62948**
Contact Information:	**Mark Collins, Superintendent (618) 988-8024 / mcollins@herrinunit.org**
Bus Count:	**26**
Drivers & Aides:	**21 drivers, no aides**
Length of Service:	**2010 to Present**
Scope of Services:	**Home-to-School**

Kildeer Countryside CCSD 96	
	
Address:	**1050 Ivy Hall Lane Buffalo Grove, IL 60089**
Contact Information:	**Sam Miranda, Director of Facilities and Transportation smiranda@kcsd96.org (847) 459-4260**
Bus Count:	**10**
Drivers & Aides:	**10 drivers, 4 aides**
Length of Service:	**2020 to Present**
Scope of Services:	**Home-to-School**

Lake Villa School District 41	
	
Address:	**131 McKinley, Lake Villa, IL 60046**
Contact Information:	**Ania Kasprzyk, Business Manager (847) 245-8010 / akasprzyk@district41.org**
Bus Count:	**62**
Drivers & Aides:	**62 drivers, 5 aides**
Length of Service:	**2006 to Present**
Scope of Services:	**Home-to-School, Special Education**

Macomb Community Unit School District No. 185	
	
Address:	**323 W. Washington Street Macomb, IL 61455**
Contact Information:	**Dr. Patrick M. Twomey, Superintendent (309) 833-4164 twomeym@mcusd185.org Office POC, Lisa Mooney (Secretary) mooneyl@mcusd185.org**
Bus Count:	**44**
Drivers & Aides:	**26 drivers (if fully staffed), 10 aides**
Length of Service:	**2010 to Present**
Scope of Services:	**Home-to-School**

Maine Twp HSD 207	
	
Address:	**1131 South Dee Road Park Ridge, IL 61455**
Contact Information:	**Edward Pieczynski epieczynski@maine207.org Assistant Director of Special Education (847) 292-6393**
Bus Count:	**13**
Drivers & Aides:	**13 drivers, 5 aides**
Length of Service:	**2018 to Present**
Scope of Services:	**Home-to-School**

Marian Central Catholic High School	
	
Address:	**1001 McHenry Avenue Woodstock, IL 60098**
Contact Information:	**Mr. Mike Shukis, Superintendent (815) 338-4220 / mshukis@marian.com**
Bus Count:	**4**
Drivers & Aides:	**4 drivers, no aides**
Length of Service:	**2002 to Present**
Scope of Services:	**Home-to-School**

McDonough County Public Transportation	
	
Address:	**701 E. Pierce Street, Macomb, IL 61455**
Contact Information:	**Miranda Lambert, Director of Transportation** **(309) 837-7433, ext. 103** **mlambert@cityofmacomb.com** **Pete Hannen- Assistant Director of Transportation** **(309) 837-7433, ext. 104** **PHannen@cityofmacomb.com**
Bus Count:	***Customer Owned**
Drivers & Aides:	**32 drivers, no aides**
Length of Service:	**2015 to Present**
Scope of Services:	**Home-to-School**

Mount Vernon Grade School District No. 80	
	
Address:	**2710 North Street** **Mount Vernon, IL 62864**
Contact Information:	**Aletta Lawrence, Superintendent** **(618) 244-8080**
Bus Count:	**30**
Drivers & Aides:	**38 drivers, no aides**
Length of Service:	**1979 to Present**
Scope of Services:	**Home-to-School**

Mount Vernon Township High School District #201	
	
Address:	**320 South 7th Street Mt. Vernon, IL 62864**
Contact Information:	**Marilyn Holt, Interim Superintendent (618) 244-3700**
Bus Count:	**17**
Drivers & Aides:	**16 drivers, no aides**
Length of Service:	**1949 to Present**
Scope of Services:	**Home-to-School**

North DuPage Special Education Cooperative d/b/a Septran, Inc.	
	
Address:	**132 E. Pine Ave., Roselle, IL 60172**
Contact Information:	**Mr. Jim T. Nelson, Executive Director (630) 894-0490 jnelson@ndsec.org**
Bus Count:	**32**
Drivers & Aides:	**32 drivers, 10 aides**
Length of Service:	**2007 to Present**
Scope of Services:	**Special Education**

Oak Grove District 68 (Grayslake CSC)	
	
Address:	**1700 O'Plaine Road, Green Oaks, IL 60048**
Contact Information:	**Allison Sherman, Superintendent (847) 367-4120, ext 2000 asherman@ogschool.org**
Bus Count:	**15**
Drivers & Aides:	**15 drivers, no aides**
Length of Service:	**1999 to Present**
Scope of Services:	**Home-to-School**

Oswego Community Unit School District 308 d/b/a Septran, Inc.	
	
Address:	**4175 Route 71, Oswego, IL 60543**
Contact Information:	**Michael DeArmond, Asst. Director of Transportation (630) 636-2999 mdearmond@sd308.org**
Bus Count:	**38**
Drivers & Aides:	**28 drivers, 22 aides**
Length of Service:	**2006 to Present**
Scope of Services:	**Special Education**

Plainfield Community Consolidated School District 202 d/b/a Septran, Inc.	
	
Address:	**15732 S Howard St., Plainfield, IL 60544**
Contact Information:	**Sandy Bressers, Director of Transportation** **(815) 577-4249** **sbressers@psd202.org**
Bus Count:	**116**
Drivers & Aides:	**60 drivers, 23 aides**
Length of Service:	**2007 to Present**
Scope of Services:	**Special Education**

Rome Community Consolidated School District 2 (d/b/a Beck Bus Company)	
	
Address:	**233 W. South Street, Dix, IL 62830**
Contact Information:	**Dr. Wayne Baldridge, Superintendent** **(618) 266-7214 x103** **dbaldridge@rome2.net**
Bus Count:	**7**
Drivers & Aides:	**6 drivers, no aides**
Length of Service:	**1988 to Present**
Scope of Services:	**Home-to-School**

Salem Elementary School District #111	
	
Address:	**1300 Hawthorne Road, Salem, IL 62881**
Contact Information:	**Leslie Foppe, Superintendent** **(618) 548-7702** **foppe@salem111.com**
Bus Count:	**13**
Drivers & Aides:	**15 drivers, no aides**
Length of Service:	**2004 to Present**
Scope of Services:	**Home-to-School**

Sesser-Valier Community Unit School District No. 196	
	
Address:	**4626 State Highway 154, Sesser, IL 62884**
Contact Information:	**Dr. Jason D. Henry, Superintendent** **(618) 625-5105 x105** **jdhenry@sv196.org**
Bus Count:	**10**
Drivers & Aides:	**10 drivers, no aides**
Length of Service:	**1983 to Present**
Scope of Services:	**Home-to-School**

Taylorville Community Unit School District No. 3 (d/b/a Beck Bus Transportation Corp.)	
	
Address:	**813 W. Springfield Road Taylorville, IL 62568**
Contact Information:	**Dr. Chris Dougherty, Superintendent (217) 824-4951 cdougherty@tcusd3.org**
Bus Count:	**30 + 2 vans**
Drivers & Aides:	**25 drivers, 10 aides**
Length of Service:	**1994 to Present**
Scope of Services:	**Home-to-School**

True North Educational Cooperative 804 (NSSED)	
	
Address:	**760 Red Oak Lane Highland Park, IL 60035-3816**
Contact Information:	**Leslie Reynolds, Transportation Specialist (847) 831-0306, ext. 1213**
Bus Count:	**17**
Drivers & Aides:	**12 drivers, 3 aides**
Length of Service:	**2019 to Present**
Scope of Services:	**Home-to-School**

West Aurora School District 129	
	
Address:	**80 S. River Street, Aurora, IL 60506** **1480 Reckinger Road, Aurora, IL 60505**
Contact Information:	**Lynn Head, Director of Transportation** **(630) 301-5000** **lhead@sd129.org** **Jennifer Herman, Director of Special Education** **(630) 391-5000** **jherman@sd129.org**
Bus Count:	**47**
Drivers & Aides:	**50 drivers, 15 aides**
Length of Service:	**2012 to Present**
Scope of Services:	**Home-to-School**

Winthrop Harbor SD 1	
	
Address:	**500 North Avenue** **Winthrop Harbor, IL 60096**
Contact Information:	**Jeffrey McCartney, Superintendent** **(847) 731-3085** **jmccartney@sta.whsd1.org**
Bus Count:	**10 (4 shared with Beach Park)**
Length of Service:	**2005 to Present**
Drivers & Aides:	**10 drivers, 3 aides (4 drivers shared with Beach Park)**
Scope of Services:	**General Education and Special Education**

Woodlawn Community High SD #205 and Grade SD #4 (d/b/a Beck Bus Transportation Corp.)	
	
Address:	**300 North Central Lane, Woodlawn, IL 62898**
Contact Information:	**David Larkin, Superintendent** **(618) 735-2661** **dlarkin@woodlawnhs.org**
Bus Count:	**6**
Drivers & Aides:	**11 drivers, no aides**
Length of Service:	**2008 to Present**
Scope of Services:	**Home-to-School**

Yorkville Community Unit School District 115 d/b/a Septran, Inc.	
	
Address:	**602A Center Parkway, Yorkville, IL 60566**
Contact Information:	**Tim Shimp, Superintendent** **(630) 553-4382** **tshimp@y115.org**
Bus Count:	**130**
Length of Service:	**2005 to Present**
Scope of Services:	**General Education and Special Education**

Insurance Rating

Durham School Services' insurance carrier, Old Republic Insurance Company, is licensed to do business in your state and is rated in the current edition of A.M. Best's Insurance Guide as A.

Please refer to the following pages for our sample insurance certificate indicating our ability to cover your district with the insurance requirements outlined in the bid specifications. A Hold Harmless Letter has also been included. Upon award, we will issue an insurance certificate indicating your district as the additional insured.

NORDONIA HILLS CITY
SCHOOL DISTRICT

Office of the Superintendent
9370 Olde Eight Road Northfield, Ohio 44067
Phone: 330.467.0580 * Fax: 330.468.0152
www.nordoniaschools.org

January 25, 2022

RE: Recommendation for Durham School Services/Petermann Bus

This letter is to recommend the pupil transportation services of Durham School Services (operating as Petermann Bus in our area). We have contracted with them for nearly 10 years and have benefited in many ways from this partnership. For example, our bus fleet is made up of equipment that is far newer than what we could have budgeted on our own. Their buying power has enabled us to not only have a newer fleet, but a safer and more compliant one as well. They also put far more emphasis on safety and technology on the buses themselves and with staff training than what we could afford to do. Our families have grown to depend on the bus tracking app, and that is something we would not have been able to invest in. VersaTrans is the routing software they use here, and is far better than what we were doing when routing was done in-house. They are also able to put more resources into recruiting, training and retaining staff than what we were.

Perhaps the biggest benefit though has shown up in the past year or so in this Covid environment. They have been very flexible with all of the changes and mandates, and when needed, have been able to get staffing assistance from nearby districts who also contract through them. Between staffing and trips, it has always been a comfort to be a part of their network of resources. And apart from all of the tangible benefits of working with them, they have been outstanding partners of our community. They maintain a scholarship fund for a graduating senior each year, and have donated funds and services to numerous purchases and events.

We certainly understand that subcontracting any services in a public school district can be a very intimidating endeavor. They have always gone the extra mile to make it as smooth as possible. We still are able to maintain a family-style relationship with all of the Transportation employees, with the associated cost and labor savings of privatizing.

I hope you find this information helpful. If you have any further questions please feel free to reach out to me.

Sincerely,

Matt Strickland, *Business Director*
Nordonia Hills City Schools
9370 Olde Eight Rd. Northfield, OH 44067
Matt.strickland@nordoniaschools.org
330-908-6207

September 9th, 2022

To whom it may concern,

It is with pleasure and confidence to recommend Durham School Services as a transportation provider for any Local Educational Agency (LEA), consortium of LEAs, or Joint Powers Authority for school transportation, specifically the transportation of students with disabilities. In December of 2018, Durham School Services was awarded the contract for the East San Gabriel Valley Special Education Local Plan Area (ESGV SELPA), a multidistrict SELPA consisting of fifteen LEAs collectively serving nearly 100,000 students, including 12,500 with disabilities. Upon awarding of the contract, Durham School Services immediately started plans for providing transportation services for upwards of 900 students with disabilities attending schools in ten unified school districts. Durham School Services began providing services under than contract in July of 2019 and has continued to provide reliable, safe, and cost-efficient services since that time.

Throughout the COVID-19 school closures, the ESGV SELPA and Durham School Services continued to work closely, establishing an MOU that allowed drivers to assist the school districts in providing essential services to students & families (i.e. meals, materials, equipment, etc.). Member school districts found the Durham School Services staff to be professional, reliable, and willing to go above and beyond during these months and many started to assign other tasks to these employees including cleaning of campuses, assisting in various departments, and even basic facilities maintenance. In September of 2020, all districts began to return students with disabilities to in-person learning and Durham School Services stood ready to provide the critical transportation services required in these plans, while other drivers continued with essential services until their routes resumed.

As of the start of the 2022-2023 school year, the SELPA is running nearly 130 routes with a full complement of drivers and cover drivers. Durham School Services works closely with the SELPA's Transportation Director and Router to ensure optimal routing, performance, and safety. Durham School Services has worked closely with the Teamsters in negotiating contract that are competitive to surrounding contracts in order to recruit and maintain drivers. Durham School Services works quickly to address any performance challenges, incident investigations, and to maintain rapport with member school districts and students & families.

I am available to answer any additional questions about our operation or experience with Durham School Services and can be reached at 626-966-1679 or by email at sturner@esgvselpa.org.

Respectfully,

Scott Turner, Ed.D.
Executive Director
East San Gabriel Valley SELPA

EVERETT PUBLIC SCHOOLS®
PO Box 2098, Everett, WA 98213
www.everettsd.org

September 19, 2022

Letter of Recommendation – Durham School Services

To Whom It May Concern:

It is my pleasure to write a letter of recommendation for Durham School Services who has provided contract busing services for Everett Public Schools for the past 40 years.

The district educates just under 20,000 students. Under Washington statutes, student transportation contracts have a maximum term of five years. The district conducted a thorough request for proposal process this past winter. Three contractors submitted proposals and Durham was selected at the lowest cost but also for their record of successful service in Everett and several other reference districts.

We continue to experience a high level of collaboration and commitment from Durham as we continue to face labor shortages and price escalation. Maintaining trust and transparency is key to being a successful and strategic operation moving into the future.

Sincerely,



Jeff Moore
Chief Financial Officer
Finance and Business Services
425-485-4150
jmoore@everettsd.org

MONROE
HUMAN RESOURCES
500 YANKEE RD. MONROE OH, 45050
(513) 539-2536

January 25, 2022

To Whom It May Concern:

The Monroe Local School District has been contracted with Petermann Bus/Durham School Services for the past 15 plus years. Their company currently has 30 buses in their fleet which serve more than 1,800 students daily.

In my six years in the role of Director of HR & Operations I have had a tremendous experience with the onsite and regional staff. Their local team is actively involved with me to identify areas for improvement and working through project planning for initiatives. Their local management staff ensures that our community receives the safest and most effective transportation service. Their regional staff have also been responsive in the district level decision planning.

We have always found our partners at Petermann to be professional transportation providers. Please do not hesitate to contact me by email at jcatanzaro@monroelocalschools.com or by phone at 513-539-2536 for more information.

Sincerely,

Jesse Catanzaro
Director of Personnel and Business Operations

HORNETS

McKINNEY
INDEPENDENT SCHOOL DISTRICT

28 August 2022

RE: Durham School Services

To Whom It May Concern:

Since the 2001-02 school year, Durham School Services has been a consistent partner in pupil transport for McKinney Independent School District. For our district, they safely transport more than 10,000 students on any given day.

While we adhere to the general rule of providing transportation to all students who live two or more miles from their regular school of attendance, our zoning practices do not always follow traditional address feeder patterns. Durham understands this challenge and is still able to successfully route all of our students appropriately. They have also continued to be responsive to the transportation needs of our special education students and our students participating in athletics and other competitions. Particularly in the spring, they are able to manage these responsibilities and still accommodate the activity events that come up such as field trips, college visits, and other learning showcases.

During the pandemic, Durham provided continuous operations which was no small feat. And in February 2021, during the record-setting winter storm, they assisted our city in transporting the elderly from assisted living facilities that had lost power to locations that were safely operating. Most recently, Durham has worked with our district as we acquire our own bus fleet with the expressed intention of still having Durham continue as our service contractor.

A partnership that spans more than twenty years is testament to our trust in the quality and consistency of Durham School Services. I fully expect other clients will have a similar experience.

Jason Bird
Deputy Superintendent
McKinney ISD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/05/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Willis Towers Watson Northeast, Inc.
c/o 26 Century Blvd
P.O. Box 305191
Nashville, TN 372305191 USA

CONTACT NAME: Willis Towers Watson Certificate Center
PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378
E-MAIL ADDRESS: certificates@willis.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	22667
INSURER B: Chubb European Group SE	B0154
INSURER C: Old Republic Insurance Company	24147
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
National Express LLC
Durham School Services, L.P.
2601 Navistar Drive
Lisle, IL 60532

COVERAGES **CERTIFICATE NUMBER:** W27679455 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	Y	Y	HDO G72954889	11/01/2022	11/01/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 5,000,000 $ 5,000,000 $ 5,000 $ 5,000,000 $ 5,000,000 $ 5,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	Y	Y	ISA H25574436	11/01/2022	11/01/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 5,000,000 $ $ $
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			UKCANC56244	11/01/2022	11/01/2023	EACH OCCURRENCE AGGREGATE	$ 15,000,000 $ 15,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: No (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	MWC 314263 22	11/01/2022	11/01/2023	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 3,000,000 $ 3,000,000 $ 3,000,000
A	Excess General Liability			XSL G72954920	11/01/2022	11/01/2023	General Aggregate Each Occurrence Retention	$5,000,000 $5,000,000 $5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED

CERTIFICATE HOLDER

Community Unit School District 300
2550 Harnish Dr.
Algonquin, IL 60102

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The ACORD name and logo are registered marks of ACORD

SR ID: 23571356 BATCH: 2795410

NOTICE TO OTHERS ENDORSEMENT – SCHEDULE

Named Insured			Endorsement Number
National Express Durham Holding Corporation, National Express LLC			3
Policy Symbol HDO	Policy Number G72954889	Policy Period 11/01/2022 TO 11/01/2023	Effective Date of Endorsement
Issued By (Name of Insurance Company) ACE American Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

A. If we cancel the Policy prior to its expiration date by notice to you or the first Named insured for any reason other than nonpayment of premium, we will endeavor, as set out below, to send written notice of cancellation, via such electronic or other form of notification as we determine, to the persons or organizations listed in the schedule that you or your representative provide or have provided to us (the "Schedule"). You or your representative must provide us with the physical and/or e-mail address of such persons or organizations, and we will utilize such e-mail address or physical address that you or your representative provided to us on such Schedule.

B. The Schedule must be initially provided to us within 15 days after:

i. The beginning of the Policy period, if this endorsement is effective as of such date; or

ii. This endorsement has been added to the Policy, if this endorsement is effective after the Policy period commences.

C. The Schedule must be in an electronic format that is acceptable to us; and must be accurate.

D. Our delivery of the notification as described in Paragraph **A.** of this endorsement will be based on the most recent Schedule in our records as of the date the notice of cancellation is mailed or delivered to the first Named Insured.

E. We will endeavor to send or deliver such notice to the e-mail address or physical address corresponding to each person or organization indicated in the Schedule at least 30 days prior to the cancellation date applicable to the Policy.

F. The notice referenced in this endorsement is intended only to be a courtesy notification to the person(s) or organization(s) named in the Schedule in the event of a pending cancellation of coverage. We have no legal obligation of any kind to any such person(s) or organization(s). Our failure to provide advance notification of cancellation to the person(s) or organization(s) shown in the Schedule shall impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation of the Policy.

G. We are not responsible for verifying any information provided to us in any Schedule, nor are we responsible for any incorrect information that you or your representative provide to us. If you or your representative does not provide us with a Schedule, we have no responsibility for taking any action under this endorsement. In addition, if neither you nor your representative provides us with e-mail and physical address information with respect to a particular person or organization, then we shall have no responsibility for taking action with regard to such person or entity under this endorsement.

H. We may arrange with your representative to send such notice in the event of any such cancellation.

I. You will cooperate with us in providing the Schedule, or in causing your representative to provide the Schedule.

J. This endorsement does not apply in the event that you cancel the Policy.

NOTICE TO OTHERS ENDORSEMENT – SCHEDULE
NOTICE BY INSURED'S REPRESENTATIVE

Named Insured			Endorsement Number
National Express Durham Holding Corporation, National Express LLC			219
Policy Symbol	Policy Number	Policy Period	Effective Date of Endorsement
ISA	H2557443	11/01/2022 TO 11/01/2023	
Issued By (Name of Insurance Company) ACE American Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

A. If we cancel this Policy prior to its expiration date by notice to you or the first Named Insured for any reason other than nonpayment of premium, we will endeavor, as set out in this endorsement, to send written notice of cancellation, to the persons or organizations listed in the schedule that you or your representative create or maintain (the "Schedule") by allowing your representative to send such notice to such persons or organizations. This notice will be ***in addition to*** our notice to you or the first Named Insured, and any other party whom we are required to notify by statute and in accordance with the cancellation provisions of the Policy.

B. The notice referenced in this endorsement as provided by your representative is intended only to be a courtesy notification to the person(s) or organization(s) named in the Schedule in the event of a pending cancellation of coverage. We have no legal obligation of any kind to any such person(s) or organization(s). The failure to provide advance notification of cancellation to the person(s) or organization(s) shown in the Schedule will impose no obligation or liability of any kind upon us, our agents or representatives, will not extend any Policy cancellation date and will not negate any cancellation of the Policy.

C. We are not responsible for verifying any information in any Schedule, nor are we responsible for any incorrect information that you or your representative may use.

D. We will only be responsible for sending such notice to your representative, and your representative will in turn send the notice to the persons or organizations listed in the Schedule at least 30 days prior to the cancellation date applicable to the Policy. You will cooperate with us in providing the Schedule, or in causing your representative to provide the Schedule.

E. This endorsement does not apply in the event that you cancel the Policy.

All other terms and conditions of this Policy remain unchanged.

_____
Authorized Representative

DURHAM
SCHOOL SERVICES January 5, 2023

Carpentersville School District No. 300
Student Transportation Services Bid

Durham School Services, L.P. agrees to the hold harmless language as stated in Paragraph W of the bid specifications. If the contract is awarded to Durham School Services, L.P., the hold harmless language will be incorporated into the service contract.

Sincerely,

Robert Bressler
VP, Assistant General Counsel, Litigation

national express. | school

2601 Navistar Drive | Lisle, IL 60532 | P: 800.950.0485 |
durhamschoolservices.com

COMMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM
(SUBJECT TO LOCAL LAWS)
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries

APPLICATION DATE 1/11/2023
REVISION DATE

DATE: 1/10/2023

COMPANY	HOW LONG IN PRESENT BUSINESS?
Durham School Services, L.P.	106 years

ADDRESS	CITY	STATE	ZIP
2601 Navistar Drive	Lisle	IL	60532

CONTACT PERSON/REPRESENTATIVE	FAX NUMBER	PHONE AND EXTENSION
Michael Boettcher, Director of Business Development	(630) 821-5385	(630) 821-5400

TYPE OF ORGANIZATION (Check Applicable)
[ ] INDIVIDUAL [X] Limited PARTNERSHIP [ ] CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

YEARS ESTABLISHED: 106

DO YOU ACCEPT PURCHASE ORDERS? YES [X] NO [ ]
DO YOU ACCEPT CREDIT CARDS? YES [ ] NO [X]

CATEGORY (Check below the category which applies to the applicant)

[ ] (A) MANUFACTURER OR PRODUCER [ ] (C) RETAILER [ ] (E) DISTRIBUTOR
[ ] (B) WHOLESALER [ ] (D) MANUFACTURER'S AGENT [X] (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT Gary L. Waits, Jr.
(B) Senior VICE PRESIDENT Richard Klaus
(C) SECRETARY Steffany Cunningham
(D) TREASURER William Unverzagt
(E) OWNERS, PARTNERS, OR STOCKHOLDERS National Express Group

TAXPAYER'S I.D. NO.
FEIN 95-3320487
or
S.S. No.

INSURANCE INFORMATION (Check Applicable)
LIABILITY INSURANCE: $2,000,000 [ ] $2,500,000 [ ] $5,000,000 [X] OTHER [ ]
Workers' Compensation : State Minimum [X] Greater than Minimum [ ]
Required that CUSD be named as an Additional Insured [X] INSURANCE CO. Old Republic Insurance Company

BONDING INFORMATION (Check each area in which you have been bonded and the latest date of bonding)
Perf. Bond ___/___ (Mo. Year) [N/A] Payment Bond (Labor and Materials) ___/___ (Mo. Year) [ ] Builder's Risk ___/___ (Mo. Year) [ ]

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY
Please refer to the end of this section for our Power of Attorney documentation.	

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse

MINORITY/WOMEN BUSINESS ENTERPRISE (Check One) See Definitions Below	FOR USE BY CONTRACT COMPLIANCE ONLY: BY:_____ DATE_____ ☐ C ☐ NC
☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE	

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE")means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

N/A

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

	ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.	Please refer to our reference listing provided in this section.			
2.				
3.				
4.				

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER
Please refer to the end of this section for Durham School Services' credit and trade references.			

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

By: Durham Holding II, L.L.C., its General Partner
SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
Michael Boettcher, Director of Business Development
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

POWER OF ATTORNEY

This POWER OF ATTORNEY is made and entered into on September 1, 2021 by National Express LLC (the "Company") and its affiliates (collectively the "NELLC Affiliates"). As used herein, an NELLC Affiliate is an entity that controls, is controlled by, or is under common control with National Express LLC, including the NELLC Affiliates on the attached Exhibit A.

RECITALS

A. In connection with business operations, the NELLC Affiliates will be required to enter into certain bids and requests for proposal and various instruments and documentation related to such deemed necessary or advisable to facilitate and consummate operations of the business.

B. For convenience, the NELLC Affiliates desire to appoint an attorney-in-fact for the purposes specified herein.

POWER OF ATTORNEY

1. Appointment. The NELLC Affiliates hereby nominate, constitute and appoint Mike Boettcher, Director Business Development, as its true and lawful attorney-in-fact (the "Attorney") and representative in its place, name and stead to execute and deliver responses to requests for proposal or bids and any and all instruments and documents related to such in the name of and on behalf of the NELLC Affiliates that he/she deems necessary or advisable to facilitate and consummate operations of the business.

2. Scope of Authority. The Attorney has full power and authority to do and perform, or cause to be done or performed, all and every act, matter or thing necessary or incidental to the proper exercise of all the powers specified in this Power of Attorney as fully as the NELLC Affiliate or its authorized officers could do if personally present. The authority granted to the Attorney under this Power of Attorney does not include the authority to appoint additional or substitute attorneys-in-fact.

3. Ratification of Prior Acts. All prior acts performed by the Attorney consistent with the foregoing provisions of this Power of Attorney are ratified and confirmed in all respects as acts of the Company.

4. Term. Subject to the provisions of Section 5, this Power of Attorney shall be perpetual, however upon the termination of employment of the Attorney, this Power of Attorney shall automatically terminate.

5. Revocation. This Power of Attorney may be revoked at any time by an officer of an NELLC Affiliate (collectively the "Officers"). The Officers shall ratify and confirm any acts performed, or caused to be performed, by the Attorney between the time that the Officers revoke this Power of Attorney and the time that the Attorney becomes aware of the revocation. Any person dealing with the Attorney may accept a declaration by the Attorney to the effect that this Power of Attorney has not been revoked as conclusive evidence of that fact.

Signed this 1st day of September, 2021

NATIONAL EXPRESS LLC

By: _____

Name: Gary L. Waits, Jr.

Title: President & CEO

Exhibit A

NELLC Affiliates

A&S Transportation Incorporated	Transit Express, Inc.
A1A Transportation, Inc.	Trinity Cars, Inc.
Aristocrat Limousine and Bus, Inc.	Trinity Coach LLC
Beck Bus Transportation Corp.	Trinity Student Delivery, LLC
Beck Bus Transportation III, LLC	Trinity, Inc.
Beck Bus Transportation IV, LLC	White Plains Bus Co., Inc.
Beck Bus Transportation, L.L.C.	Whitetail Bid Co. LLC
Bus Co., Inc.	Wise Coaches, Inc.
Caravans Leasing Vehicles LLC	WeDriveU America LLC
Chicagoland Coach Lines LLC	
Community Transportation, Inc.	
Cook-DuPage Transportation Company, Inc.	
Diamond Transportation Services, Inc.	
Discount Enterprises, Inc.	
Durham School Services, L.P.	
Fox Bus Lines Inc.	
Greensburg Yellow Cab Co.	
Kiessling Transit, Inc.	
Meda-Care Vans of Waukesha, Inc.	
Monroe School Transportation, Inc.	
MV Student Transportation, Inc.	
National Express Transit Corporation	
National Express LLC	
Petermann Ltd.	
Petermann Northeast LLC	
Petermann Northwest, LLC	
Petermann Partners Inc.	
Petermann Southwest, LLC	
Petermann STS, LLC	
Petermann STSA, LLC	
Quality Bus Service, LLC	
Rainbow Management Service Inc.	
Septran Inc.	
Smith Bus Service, Inc.	
Suburban Paratransit Service, Inc.	
Total Transit Enterprises, LLC	
Trans Express Inc.	
Transit Express Services, Inc.	

Standard Credit Reference
General Information
National Express Durham Holding Corporation
FEIN 46-0521722

Business Name:	Durham School Services, L.P. (A Delaware Limited Partnership)
FEIN:	95-3320487
Limited Partner:	Durham Holding I, LLC
General Partner	Durham Holding II, LLC
Executive Officers:	Gary L. Waits Jr., President & CEO
	Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Delaware in 2002

Business Name:	Septran, Inc.
FEIN:	35-1159975
Executive Officers:	Gary L. Waits Jr., President & CEO
	Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Indiana in 1969

Business Name:	Petermann Ltd.
FEIN:	31-1643225
Executive Officers:	Gary L. Waits Jr., President & CEO
	Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Ohio in 1999

Business Name:	Monroe School Transportation Inc.
FEIN:	16-1224103
Executive Officers:	Gary L. Waits Jr., President & CEO
	Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in New York in 1984

Business Name:	Quality Bus Service, LLC
FEIN:	46-0521722
Executive Officers:	Gary L. Waits Jr., President & CEO
	Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in New York in 2007

Business Name:	Smith Bus Service, Inc.
FEIN:	52-1694721
Executive Officers:	Gary L. Waits Jr., President & CEO
	Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Connecticut in 1990

Business Name:	A&S Transportation Inc.
FEIN:	65-0677467
Executive Officers:	Gary L. Waits Jr., President & CEO Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Florida in 1996

Business Name:	A1A Transportation Inc.
FEIN:	65-0661631
Executive Officers:	Gary L. Waits Jr., President & CEO Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Florida in 1996.

Business Name:	Trinity Inc.
FEIN:	38-2350139
Executive Officers:	Gary L. Waits Jr., President & CEO Brandon Wysoglad, CFO & Treasurer
Incorporated:	Incorporated in Michigan in 1981

Corporate Offices:	2601 Navistar Lane, Lisle, IL 60532
Bank References:	Bank of America, 231 LaSalle Street, Chicago, IL 60604 Grant Helm grant.helm@baml.com Account:002419800116 (Account "styled" National Express Corp.)
General Payment Terms:	Net 45 days from the date of the invoice or as mutually agreed with the vendor

Invoices should be sent to NECAPinvoicecapture@concursolutions.com for processing.

National Express Durham Holding Corporation
Trade References

Durham School Services L.P.
Septran Inc.
Petermann Ltd.
Monroe School Transportation
Quality Bus Service LLC
Smith Bus Service, Inc.
A&S Transportation Inc.
A1A Transportation Inc.
Trinity Transportation

Brenntag
1405 Highway 136 West
Henderson, KY 42419
Jeff Whiteaker
610-413-9845
JWhiteaker@Brenntag.com

Unifirst
1091 Equitable Place
Charlotte, NC 28213
Wayne T. Price
704-597-1970
Wayne_price@unifirst.com

Imperial Suppliers LLC
789 Armed Forces Drive
Green Bay, WI 54307-1008
800.558.2808
Request Fax: 920.491.3286

J.J. Keller
7273 State Road 76
Neenah, WI 54956
920-727-7390
Kari Dubois
KDubois@JJKeller.com

Zonar Systems
18200 Cascade Ave S.
Seattle, WA 98188
Will Anderson-Customer Experience Manager
collections@zonarsystems.com

National Express LLC
2601 Navistar Drive
Lisle, IL 60532
Voice: 800.950.0485

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Durham School Services, L.P.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2601 Navistar Drive

Requester's name and address (optional)

6 City, state, and ZIP code
Lisle, Illinois 60532

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	5	–	3	3	2	0	4	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person ▶** Frances A. Ward **Date ▶** January 20, 2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

SECTION IV

REQUIRED FORMS AND CERTIFICATIONS

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Durham School Services, L.P., as part of its bid for the student transportation work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

Durham School Services, L.P., having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: Durham School Services, L.P.

By: By: Durham Holding II, L.L.C., its General Partner

(Signature)

Michael Boettcher, Director of Business Development

(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 10th day of January, 2023.

NOTARY PUBLIC

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

Durham School Services, L.P., does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

Durham School Services, L.P., does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: Durham School Services, L.P.

By: By: Durham Holding II, L.L.C., its General Partner
(Signature)

Michael Boettcher, Director of Business Development
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 10th day of January, 2023.

NOTARY PUBLIC

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Durham School Services, L.P., as part of its bid for the student transportation work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Durham School Services, L.P.

By: By: Durham Holding II, L.L.C., its General Partner
(Signature)

Michael Boettcher, Director of Business Development
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 10th day of January, 2023

NOTARY PUBLIC

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

Michel Boettcher
Director of Business Development
_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: Durham School Services, L.P.

By: _____ By: Durham Holding II, L.L.C., its General Partner
(Signature)

Michael Boettcher, Director of Business Development
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 10th day of January, 2023

_____
NOTARY PUBLIC

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

Michael Boettcher
By: Durham Holding II, L.L.C.,
its General Partner

By _____

Its: Director of Business Development

Dated: 1/10/2023

SUBSCRIBED and SWORN TO before me
This 10th day of January, 2023.

_____
NOTARY PUBLIC

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

Michael Boettcher, Director of Business Development
(Printed or Typed Name of Applicant Employee)

By: Durham Holding II, L.L.C.,
its General Partner
Signature of Applicant or Employee

Dated: 1/10/2023

Community Unit School District 300
and Durham School Services, L.P.
Data Privacy Addendum

This Data Privacy Addendum (the "Addendum") by and between Community Unit School District 300 (the "School District") and Durham School Services, L.P. (the "Company") (collectively, the "Parties") is incorporated in, effective simultaneously with, and modifies the attached agreement between the Parties and all current and supplemental terms and conditions, order forms, policies, practices, procedures, and/or other documentation relating to the attached agreement (collectively, the "Agreement"). This Addendum supersedes the Agreement by adding to, deleting from, and modifying the Agreement. To the extent any provision in this Addendum results in any conflict or inconsistency between the Agreement and this Addendum, this Addendum shall govern and any term of the Agreement that conflicts with this Addendum or is inconsistent with this Addendum shall be of no force or effect.

1. Definition of School District Data

As used in this Addendum, "School District Data" includes:

- "Personally Identifiable Information" and "Education Records" of students as defined in regulations implementing the Family Educational Rights and Privacy Act ("FERPA"), 34 C.F.R. § 99.3;
- "School Student Records" as defined in the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/2(d);
- "Covered Information" as defined in the Illinois Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/5; and
- All other non-public information, including student data, metadata, and user content, of the School District's students.

2. Services and Data Provided

2.1 *Nature of Products or Services Provided.* The Company has agreed to provide the following products and/or services to the School District:

[Complete Appendix A.]

2.2 *School District Data Provided*. To allow the Company to provide the products and/or services described in *Section 2.1*, the School District will provide Student Data to the Company as identified in Exhibit "B".

[Complete Exhibit B.]

2.3 *Minimum Data Necessary Shared.* The Company attests that the data requested by the Company from the School District for the School District to access the Company's products and/or services represents the minimum necessary data

for the products and/or services as described in the Agreement and this Addendum.

3. Compliance with Law

3.1 The Company agrees that all sharing, use, and storage of School District Data will be performed in accordance with all applicable Federal and State laws. The Company agrees that it will comply with all applicable laws and refrain from using School District Data in any way prohibited by any law, whether such requirements are specifically set forth in this Addendum. Applicable laws may include, but are not limited to, FERPA; ISSRA; SOPPA; the Children's Online Privacy Protection Act ("COPPA"), 15 U.S.C. 6501-6502; the Protection of Pupil Rights Amendment ("PPRA"), 20 U.S.C. 1232 h; and the Illinois Children's Privacy Protection and Parental Empowerment Act ("CPPPEA"), 325 ILCS 17/1 *et seq*.

4. Data Ownership and Use

4.1 *Data Ownership and Control.* The School District Data and any intellectual property rights thereto remain the property of and under the control of the School District. The Company does not obtain any right, title, or interest in any of the School District Data furnished by the School District.

4.2 *School District Access to Data.* Any School District Data in the possession or under the control of the Company shall be made available to the School District upon request by the School District. The Company shall be responsible to provide copies of or access to School District Data in the possession or under the control of the Company to the School District within a reasonable time frame and in all cases within time frames that will allow timely compliance by the School District with any statutorily or court ordered deadline. This includes requests under the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et seq.*, requests regarding student records under FERPA or ISSRA, requests for records in discovery in state or federal court or administrative proceedings, and any other request.

4.3 *Company Use of Data*. The Company may use and disclose the School District Data only for the purposes described in the Agreement and only in a manner that does not violate local, state, or federal privacy laws and regulations. These include, but are not limited to, the following requirements, as applicable:

4.3.1 School Officials Requirements. The Company acknowledges that it is acting and designated as a "school official" or "official of the school" with a "legitimate educational interest" in the School District Data as those terms are used in FERPA, ISSRA, and SOPPA (a "School Official"). The Company agrees to abide by the limitations and requirements applicable to a School Official. The Company agrees it is performing an institutional service or function for which the school would otherwise use employees and is under the direct control of the school with respect to the use and maintenance of the School District Data. The Company agrees that it

will use the School District Data only for authorized purposes and will comply with all limitations and requirements imposed on a School Official under FERPA, ISSRA, and SOPPA, including the requirements that the Company: (1) collect and use School District Data only for the purpose of fulfilling its duties under the Agreement and this Addendum and only for the benefit of the School District and its end users; (2) will not share, disclose, or re-disclose the School District Data to any third party or affiliate except as permitted by FERPA, ISSRA, and SOPPA or provided for in this Addendum, otherwise authorized in writing by the School District, or pursuant to a court order; (3) will not use School District Data (including metadata) for advertising or marketing purposes unless such use is specifically authorized by this Addendum or otherwise authorized in writing by the School District.

4.3.2 PPRA Requirements. With respect to the Company's collection, disclosure, or use of School District Data as governed by the PPRA, the Company's collection, disclosure, or use of any School District Data shall be for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, the School District's students or educational institutions, or otherwise for the use and benefit of the school. The Company will not use the School District Data for any purpose other than the School District's purpose.

4.3.3 COPPA Requirements. To the extent applicable, the Company agrees that its use of the School District Data will be solely for the benefit of the School District's students and for the school system, and that the Company will not collect personal information from students for any purpose other than the School District's purpose, including any other commercial purpose.

4.4 *Internal Company Disclosure.* The Company attests that only individuals or classes of individuals who are essential to perform the work under the Agreement will have access to the School District Data and that those individuals and classes of individuals will be familiar with and bound by this Addendum and relevant law. The Company shall cause each officer, director, employee, subcontractor, and other representative who will have access to any School District Data during the term of the Agreement to comply with all legal requirements applicable to the School District Data, including but not limited to those outlined in this Agreement and under relevant law.

5. Company Obligations Regarding Data

5.1 *Safeguards.* The Company agrees to take appropriate administrative, technical, and physical safeguards reasonably designed to protect the security, privacy, confidentiality, and integrity of School District Data. The Company shall ensure that School District Data are secured and encrypted to the greatest extent practicable during use, storage and/or transmission.

5.1.1 *Security Procedures and Practices.* The Company agrees that at it will implement and maintain security procedures and practices that, at a minimum, are designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure that based on the sensitivity of the data and the risk from unauthorized access: (i) use technologies and methodologies that are consistent with the U.S. Department of Commerce's National Institute of Standards and Technology's Framework for Improving Critical Infrastructure Cybersecurity Version 1.1. and any updates to it; or (ii) maintain technical safeguards as they relate to the possession of covered information in a manner consistent with the provisions of 45 C.F.R. 164.312.

5.1.2 *Storage of Data.* The Company agrees to store and process the School District Data in a manner that is no less protective than those methods used to secure the Company's own data. The Company agrees that School District Data will be stored on equipment or systems located within the United States.

5.1.3 *Audit of Safeguards.* The Company shall maintain complete and accurate records of its security measures for School District Data and produce such records to the School District for purposes of audit upon reasonable prior notice during normal business hours. The School District reserves the right at its sole discretion to audit the Company's storage of School District Data at the School District's expense to ensure compliance with the terms of the Agreement and this Addendum.

5.1.4 *Reasonable Methods.* The Company agrees to use "reasonable methods" to ensure to the greatest extent practicable that the Company and all parties accessing School District Data are compliant with state and federal law. The School District reserves the right to audit such measures upon reasonable prior notice during business hours.

5.2 *Privacy Policy.* The Company must publicly disclose material information about its collection, use, and disclosure of covered information, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document. Any changes the Company may implement with respect to its privacy policies or terms of use documents shall be ineffective and inapplicable with respect to the School District and/or School District Data unless the School District affirmatively consents in writing to be bound by such changes. Access by students or parents/guardians to the Company's programs or services governed by the Agreement and this Addendum or to any School District Data stored by the Company shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this Addendum.

5.3 *Data Return/Destruction.* Upon expiration of the term of the Agreement, upon the earlier termination of the Agreement for any reason, at a time when some or all the School District Data is no longer needed for purposes of the Agreement, or upon the School District's request, the Company covenants and agrees that it promptly shall return to the School District all School District Data in the Company's possession and control. If return of the data is not feasible or if the School District agrees, then the Company shall destroy the data. The Company agrees to send a written certificate that the data was properly destroyed or returned. Such certificate shall be delivered within 30 days of the date of the event triggering return/destruction (e.g., within 30 days of the termination of the Agreement, within 30 days of the School District's request or notification to the Company that the data is no longer needed for the purposes of the Agreement). The Company shall destroy School District Data in a secure manner and in such a manner that it is permanently irretrievable in the normal course of business. The only exception to the requirements of this *Section 5.3* is if the Company has express written consent from a student's parent or legal guardian consenting to the maintenance of the covered information. In such case, the Company agrees to send with or in lieu of the written certificate required by this *Section 5.3* written evidence of parental/guardian consent for any data maintained.

5.4 *Authorizations*. The Company agrees to secure individual School District or parent/guardian written authorizations to maintain or use the School District Data in any manner beyond the scope of or after the termination of the Agreement.

5.5 *Data Breach.* For purposes of this section, "data breach" means the unauthorized disclosure of data, unauthorized provision of physical or electronic means of gaining access to data that compromises the security, confidentiality, or integrity of School Student Data, or other unauthorized access, alteration, use or release of School District Data, as well as any other circumstances that could have resulted in such unauthorized disclosure, access, alteration, or use.

5.5.1 In the event of a data breach, the Company agrees to the following: (1) notify the School District by telephone and email within the most expedient time possible and without unreasonable delay, but no later than 24 hours after the determination that a breach has occurred; (2) at the time notification of the breach is made, provide the School District with the name and contact information for an employee of the Company who shall serve as the Company's primary security contact; (3) assist the School District with any investigation, including interviews with Company employees and review of all relevant records; (4) provide the School District within the most expedient time possible and without unreasonable delay, and in no case later than fifteen (15) days after notification to the School District that a data breach occurred, the number of students whose covered information is involved in the breach; the date, estimated date, or estimated date range of the breach; a description of the covered information that was compromised

or reasonably believed to have been compromised in the breach; and contact information for the person who parents/guardians may contact at the Company regarding the breach; and (4) assist the School District with any notification the School District deems necessary related to the security breach. The Company agrees to comply with the terms of this *Section 5.5.1* regardless of whether the misuse or unauthorized release of School District Data is the result of or constitutes a material breach of the Agreement or this Addendum.

5.5.2 The Company shall not, unless required by law, provide any notices except to the School District without prior written permission from the School District.

5.5.3 The Company shall reimburse and indemnify the School District for all costs imposed on the School District or reasonably undertaken by the School District at its discretion associated with a data breach, including but not limited to reimbursement of costs associated with notifying individuals whose information was compromised and notifying required regulatory agencies; fees paid to provide credit monitoring to impacted individuals; legal fees, audit costs, fines, and any other fees or damages reasonably undertaken by or imposed against the School District as a result of the security breach; and any other notifications, legally mandated responses, or responses reasonably undertaken by the School District in response to the breach.

6. Prohibited Uses

6.1 The Company shall not do any of the following:

6.1.1 Sell School District Data; use or share School District Data for purposes of targeted advertising, as defined in Section 85/5 of SOPPA; or use School District Data to create a personal profile of a student other than for accomplishing the purposes described in the Agreement and this Addendum and explicitly authorized in writing by the District;

6.1.2 Use information, including persistent unique identifiers, created or gathered by the operator's site, service, or application to amass a profile about a student, except in furtherance of "K through 12 school purposes," as defined by SOPPA. "Amass a profile" does not include the collection and retention of account information that remains under the control of the student, the student's parent or legal guardian, or the School District; or

6.1.3 Sell or rent a student's information, including covered information. This *Section 6.1.3* does not apply to the purchase, merger, or other type of acquisition of the Company by another entity if the Company or its successor entity complies with all relevant law and this Addendum regarding previously acquired School District Data.

6.2 Notwithstanding the previous paragraphs and any other terms of this Addendum, the Company may use School District Data for maintaining, developing, supporting, improving, or diagnosing the operator's site, service, or application if such use is authorized by Federal or State law. The Company agrees to notify the School District if it believes release of School District Data is otherwise justified under law, including the reasons set forth in SOPPA Section 84/10(4); however, any such disclosure must be made by the School District and pursuant to valid ISSRA and FERPA exceptions.

7. Miscellaneous

7.1 *Service Levels.* The Company's products or services are provided 24 hours per day, 7 days per week. The Company shall ensure 99.9% up-time, Monday through Friday between 6 a.m. and 6 p.m. US Central Time ("Up-time"). Where Up-time percentage averages less than 99.9% in a calendar month, the School District shall have the right to terminate the Agreement immediately upon written notice to the Company and shall be entitled to a refund of the School District's fees paid for the services, as depreciated on a straight-line basis over a 12-month period commencing on the date the School District first had access to the Services through the date of termination.

7.2 *Limited Warranty.* For the purposes of this Addendum, a "Defect" is defined as a failure of the Company's product or service to substantially conform to the then-current Company's User Guides materials. For as long as the Agreement is in place, the Company warrants that the Company's products or services will not contain Defects. If the products or services do not perform as warranted, the Company will use reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the Company's then-current support call process. Should the Company be unable to cure the Defect or provide a replacement product within five business days, the School District shall be entitled to a refund of its fees paid for the products or services, as depreciated on a straight-line basis over a 12-month period commencing on the date the School District first has access to the Company's products or services through the date of termination.

7.3 *Harmful Code.* Using a recent version of a reputable virus-checking product (to the extent commercially available), Company will check its software and other systems used by Company to deliver the products or services to the School District for any harmful code, including, without limitation, any viruses, worms, or similar harmful code, and will use commercially reasonable efforts to eliminate any such harmful code that the Company discovers.

7.4 *Indemnification.* The Company agrees to indemnify, defend and hold harmless the School District and its officers, directors, employees, agents, attorneys and assigns, against any third-party claims, demands, actions, arbitrations, losses and liabilities resulting from damage caused by the Company employees, contractors, or subcontractors in performing its obligations under the Agreement or this Addendum.

7.5 *Insurance*. During the term of this Agreement, the Contractor, at its sole cost and expense, and for the benefit of the District, shall carry and maintain the following insurance:

7.5.1 Comprehensive general liability and property damage insurance, insuring against all liability of the Contractor related to this Agreement, with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence, One Million Dollars ($1,000,000) Personal & Advertising Injury, Two Million Dollars ($2,000,000) Products/Completed Operations Aggregate, and Two Million Dollars ($2,000,000) general aggregate;

7.5.2 Professional Liability/Technology Errors & Omissions Insurance with limits in the per claim amount of not less than Two Million Dollars ($2,000,000.00) and the annual aggregate of not less than Two Million Dollars ($2,000,000);

7.5.3 Automobile liability Insurance with a combined single limit of One Million Dollars ($1,000,000) (only required if Contractor will be on-site);

7.5.4 Cyber liability/identity theft insurance with a combined limit of Two Million Dollars ($2,000,000) per claim and Two Million Dollars ($2,000,000) general aggregate;

7.5.5 Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for the Contractor's respective employees with Employers Liability of limits of $1,000,000 Each Accident; $1,000,000 Disease – Each Employee; $1,000,000 – Policy Limit; and

7.5.6 Umbrella liability insurance with a minimum combined single limit of Five Million dollars ($5,000,000.00) per occurrence and Five Million Dollars ($5,000,000) general aggregate.

The insurance shall include sexual abuse and molestation coverage if the Contractor will be on District premises. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement

immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

7.6 *Infringement.* The Company warrants that no third party has any claim to any trademark, patent, or proprietary interest in any product or service the Company provides to the School District. The Company will defend, hold harmless, and indemnify the School District from any claims brought by a third party against the School District to the extent based on an allegation that any Company product or service infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party. If the School District's use of the Company's products is restricted as the result of a claim of infringement, the Company shall do one of the following: (i) substitute another equally suitable product or service; (ii) modify the allegedly infringing Company product or service to avoid the infringement; (iii) procure for the School District the right to continue to use the Company product or service free of the restrictions caused by the infringement; or (iv) take back such Company product or service and refund to the School District the fees previously paid for the Company's product or service depreciated on a straight line basis over 12 months and terminate the School District's license to use the Company's product.

7.7 *No Indemnification or Limitation of Liability by School District.* Any provision included in the Agreement that requires the School District to indemnify the Company or any other party is deleted and shall not apply to the School District. Any provision in the Agreement, except for Section 7.8 of this Addendum, that limits the Company's liability, requires the School District to release the Company for claims the School District may have against the Company is deleted. Further, any provisions requiring the School District to release its class action rights is deleted.

7.8 *Mutual Limitation of Liability.* Neither party will be liable for breach-of-contract damages that the breaching party could not reasonably have foreseen on entry into this agreement.

7.9 *Taxes.* The School District is a tax-exempt organization. Federal excise tax does not apply to the School District and State of Illinois Sales Tax does not apply. The amounts to be paid to the Company hereunder are inclusive of all other taxes that may be levied, including sales, use, nonresident, value-added, excise, and similar taxes levied or imposed upon the work. The Company shall be responsible for any taxes levied or imposed upon the income or business privileges of the Company.

7.10 *Payments*. The School District shall make payments to the Company in accordance with the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1. If the School District is late in making a payment it shall make interest

payments at the maximum amount permitted under the Illinois Local Government Prompt Payment Act, 50 ILCS 505/4.

7.11 *Force Majeure.* Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

7.12 *Freedom of Information Act.* The Company acknowledges that School District is subject to the Illinois FOIA, and that the School District shall not be in breach of any confidentiality provisions contained in the Agreement if the School District releases a record in compliance with the FOIA.

7.13 *Publication of Agreement.* Under SOPPA, the School District must publish the Company's name and business address, a copy of the Agreement and this Addendum, and a list of any subcontractors to whom School District Data may be disclosed. The Company agrees to provide to the School District prior to execution of the Agreement and this Addendum the name, business address, and list of subcontractors to be published. The Company acknowledges that if there are provisions of the Agreement other than those required to be included in the Agreement and this Addendum by SOPPA that the Company would like redacted before publication, the Company must submit a request in writing to the School District prior to execution of the Agreement and this Addendum. Only if the School District agrees to such redaction prior to the execution of the Agreement and this Addendum shall the redaction be made prior to publication.

7.14 *Governing Law.* The Agreement and this Addendum shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Kane County, Illinois, or the federal district court for the Northern District of Illinois. Any references to required notices of claims, arbitration, or mediation in the Agreement are not applicable to the Parties.

7.15 *Renewal of Agreement.* The parties may renew the Agreement and this Addendum in writing. Any provision in the Agreement that provides for an automatic renewal of the Agreement is deleted.

7.16 *Termination.* The School District may immediately terminate the Agreement if the School District makes the determination that the Company has breached a material term of the Agreement or this Addendum. In addition, the School District may terminate this Agreement at any time without cause after providing the Company with 90 days written notice and shall be entitled to reimbursement of all fees previously paid but not yet incurred.

7.17 *Amendment.* No amendment or modification to the Agreement and this Addendum shall be effective unless and until the amendment or modification is in writing and signed by all parties to the Agreement and this Addendum.

7.18 *Effective Date.* The Addendum shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

Appendix "A"

Insert a brief description. "*Nature of Products or Services Provided.* The Company has agreed to provide the School District the products and/or services outlined below:

Click or tap here to enter text.

As a full-service transportation provider, Durham School Services employs drivers and monitors to support District transportation needs. Durham will continue providing school buses along with a full operations team to manage all aspects of student transportation and a maintenance team to support bus safety and compliance, as well as white fleet support for the District.

Exhibit "B"
SCHOOL DISTRICT DATA PROVIDED

Category of Data	Elements	Check if Used by Your System
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	☐
	Other application technology meta data-Please specify:	☐
Application Use Statistics	Meta data on user interaction with application	☐
Assessment	Standardized test scores	☐
	Observation data	☐
	Other assessment data-Please specify:	☐
Attendance	Student school (daily) attendance data	☐
	Student class attendance data	☐
Communications	Online communications captured (emails, blog entries)	☐
Conduct	Conduct or behavioral data	☐
Demographics	Date of Birth	☒
	Place of Birth	☐
	Gender	☒
	Ethnicity or race	☐
	Language information (native, or primary language spoken by student)	☐
	Other demographic information-Please specify:	☐
Enrollment	Student school enrollment	☒
	Student grade level	☒

	Homeroom	☐
	Guidance counselor	☐
	Specific curriculum programs	☐
	Year of graduation	☐
	Other enrollment information-Please specify:	☐
Parent/Guardian Contact Information	Address	☐
	Email	☐
	Phone	☒
Parent/Guardian ID	Parent ID number (created to link parents to students)	☐
Parent/Guardian Name	First and/or Last	☒
Schedule	Student scheduled courses	☐
	Teacher names	☒
Special Indicator	English language learner information	☐
	Low income status	☐
	Medical alerts/health data	☒
	Student disability information	☒
	Specialized education services (IEP or 504)	☒
	Living situations (homeless/foster care)	☒
	Other indicator information-Please specify:	☐
Student Contact Information	Address	☒
	Email	☐
	Phone	☒

Student Identifiers	Local (School district) ID number	[X]
	State ID number	[ ]
	Provider/App assigned student ID number	[X]
	Student app username	[ ]
	Student app passwords	[ ]
Student Name	First and/or Last	[X]
Student in App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	[ ]
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	[ ]
Student Survey Responses	Student responses to surveys or questionnaires	[ ]
Student work	Student generated content; writing, pictures, etc.	[ ]
	Other student work data-Please specify:	[ ]
Transcript	Student course grades	[ ]
	Student course data	[ ]
	Student course grades/performance scores	[ ]
	Other transcript data-Please specify	[ ]
Transportation	Student bus assignment	[X]
	Student pick up and/or drop off location	[X]
	Student bus card ID number	[X]
	Other transportation data-Please specify:	[ ]

Other	Please list each additional data element used, stored, or collected by your application:	☐

None	No Student Data collected at this time. Provider will immediately notify D300 if this designation is no longer applicable.	☐

Durham School Services, L.P.	**Community Unit School District 300**
Company Name	
By: Durham Holding II, L.L.C., its General Partner	
Signature	Signature
Michael Boettcher	
Name	Jennifer Porter
Director of Business Development	
Title	Chief Financial Officer
1/10/2023	
Date	Date

Tab 6



Bid Bond

national express school | DURHAM SCHOOL SERVICES

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

Bid Bond

Surety Rating

Durham's surety providers, Argonaut Insurance Company and Travelers Casualty and Insurance Company of America, are licensed to do business in your state. As rated in the current edition of A.M. Best's Insurance Guide, Argonaut's A.M. Best rating is A- and Travelers is A++.

Please refer to the end of this section for our required bid bond.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Durham School Services, L.P.
2601 Navistar Drive, Building 5
Lisle, IL 60532

SURETY:
(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183
Mailing Address for Notices
One Tower Square
Hartford, CT 06183

OWNER:
(Name, legal status and address)

Community Unit School District 300
Purchasing Department – Student Transportation Services, 2605 Bunker Hill Drive
Algonquin, IL 60102

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Student Transportation Services for General Education and Special Education

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of December, 2022.

(Witness)

Durham School Services, L.P.
(Principal) *(Seal)*

By:
(Title) Director of Business Development

(Witness) Sarah Murtha

Travelers Casualty and Surety Company of America
(Surety) *(Seal)*

By:
(Title) Gentry J Stewart, Attorney-in-Fact

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **GENTRY J STEWART** of **HARTFORD**, **Connecticut**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **30th** day of **December**, **2022**.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Tab 7



Pending Litigation

national express school | DURHAM SCHOOL SERVICES

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

Pending Litigation

Durham School Services, L.P.'s first line of defense in effectively managing liability and claim exposure is to promote the culture of compliance and safety. National Express has more than 22,900 employees and operates more than 17,000 buses in North America. Given the size of its operation, it is inevitable that the Company will incur losses while in the course of providing transportation services and defend related litigation. For this reason, Durham School Services, L.P. also has in place an insurance program which adequately provides coverage for workers' compensation, automobile and general liability commensurate with its size and the scope of its operations. Additionally, given the size of its workforce, the company will inevitably be called upon to defend lawsuits or administrative actions filed by employees from time to time, including employment discrimination claims. To minimize its risk of litigation in this area, the company has detailed policies prohibiting discrimination and harassment of any nature in the workplace and consistently enforces those policies. No claims or other legal actions have ever materially affected Durham School Services, L.P.'s ability to provide student transportation services or any other services.

Tab 8



Assumptions and Conditions

national express school | DURHAM SCHOOL SERVICES

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Safety, Excellence, Customer, People, and Community & Environment

Assumptions and Conditions

The following documents are included in this section:

- Current Contract (attachment)
  - Amendment One
  - Amendment Two
  - Amendment Three
- General Conditions (attachment)
- Assumptions

Assumptions

Our proposal assumes that the District and Durham School Services will sign a contract with the same language as our current contract, including amendments as outlined below. These terms have been shown to be mutually beneficial to the District and Durham and have proven critical in the success of our partnership.

We would like to have extension years four and five mutually negotiated.

Additions to the specifications are noted in underscore and deletions are noted in ~~strikethrough.~~

1. Change in Scope of Services:

(a) Minimum Operating Days

This Agreement and Contractor's rates set forth hereunder contemplate a base term of 3 years and a minimum of 174 operating days per school year in accordance with the regularly scheduled school year. District agrees to provide Contractor with reasonable written notice if District changes the school calendar such that the number of minimum operating days falls below 174 so that the parties may engage in good faith negotiations to adjust Contractor rates prior to the end of the then current school year. If the parties cannot reach an agreement, or if District does not provide Contractor with adequate notice of the reduction in school days, such that a renegotiation of rates prior to the end of the then current school year is impracticable, District agrees to pay Contractor in accordance with section (c) below.

(b) Reduction in Service

If the average daily number of routes, mid-day runs, shuttles or after school runs is changed by five percent (5%) or more from the original Scope of Work, Contractor, upon written notice to District, may request an adjustment to rates, which shall be conducted in good faith. If the parties cannot reach an agreement, Contractor may terminate the Agreement upon sixty (60) days written notice to District.

(c) Cancelled Operating Days

If District cancels any work due to inclement weather (such as, but not limited to, snow, ice, flood, extreme cold/extreme heat), for health or safety reasons, or other emergency situations (including but not limited to pandemics, plagues, political unrest, executive / governmental orders etc.), such that the minimum operating days fall below 174, District agrees to pay a sum equal to fifty percent (50%) of the daily charges for each operating day cancelled.

2. Change in Law – Please modify by adding the following language:

Notwithstanding any contrary statements in this Agreement or in any documents incorporated herein by reference, in the event any federal, state, local or other government body's statutes, laws, orders, rules, guidelines, or regulations require material changes to the scope of work or the bid specifications of the District (such as major scheduling, routing, or enrollment changes or additions of special needs or physically handicapped children, which require added transportation equipment), Contractor, upon written notice to the District, may request a renegotiation of the Agreement which shall be conducted in good faith. Such renegotiations may include, without limitation, changes in rates, term, payment schedules, levels of service, and the types or number of vehicles to be used. Any modification to the Agreement resulting from such renegotiations shall become effective on a mutually agreed upon date. If the parties cannot come to an agreement, either party may terminate the Agreement upon thirty (30) days' notice.

3. (a) Force Majeure – Please modify Page 37, Section 7.11 as follows:

Force Majeure. Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, strike, lockout, labor shortage or dispute, fire, civil disturbance, state of emergency, epidemic, pandemic, quarantine, oil or fuel shortage, freight embargo, rationing or unavailability of materials or products, loss of transportation facilities, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

(b) Force Majeure – Please modify Page 65, Section R5 as follows:

Force Majeure. Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, strike, lockout, labor shortage or dispute, fire, civil disturbance, state of emergency, epidemic, pandemic, quarantine, oil or fuel shortage, freight embargo, rationing or unavailability of materials or products, loss of transportation facilities, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

4. Labor/Employment – Please modify Page 61, Section J (last paragraph) as follows:

The District reserves the right to request the removal of a driver for specific routes or the from the entire District transportation system. The District is not liable for any unemployment claims resulting from any requested termination. Any request to remove an employee from service under the agreement shall be in writing, with the reasons stated forth therein, and shall not be in violation of any federal, state, or local law.

5. Liquidated Damages (Noncompliance Penalties) – Please modify Page 64, Section Q by adding the following language:

District must notify the General Manager (of the Contractor location that performs the services) in writing (an email to the General Manager is an acceptable form of notice) within three (3) days of an occurrence giving rise to a liquidated damage claim and must assess such liquidated damage claim within 30 days of its occurrence. No liquidated damages shall be assessed during the first 30 days of any Agreement school year. Failure to timely notify or assess shall relieve Contractor of its obligation to pay liquidated damages for such occurrence. Notice must provide specifics regarding the occurrence, including a reference to the contract provision at issue as well as all information necessary for Contractor to review the claim. This

Agreement does not provide for a District unilateral right to set-off and District cannot deduct the liquidated damages from payment due Contractor until Contractor has confirmed in writing (email is an acceptable form of writing) to the District that the claim and amounts are appropriate.

6. Medical Procedures – Please modify Page 51, Section B (last paragraph) as follows:

Provide yearly school bus safety presentation at all elementary schools. Perform yearly bus evacuation drills at all schools. Annual (and as needed) first aid training that includes training videos for, but not limited to: seizure events, diabetes awareness and first aid, wheelchair bound student first aid, asthma and allergy student emergency care, etc. Contractor will provide First Aid and CPR subject to Contractor's guidelines, a copy of which will be provided to District. Contractor will not provide other medical services, including, but not limited to: DiaStat; Versa Magnet; or Tracts and tube medical procedures unless such services are required of a private school bus contractor by state or federal law.

7. Payment Terms - Please modify Page 57, Section F by adding the following language:

(a) Payment for such services will be made in check, money order, or ACH or wire transfers. Payment by credit card is accepted but requires an increase in the invoiced amount of two and one-half percent (2.5%) to cover processing fees.

(b) If District, acting in good faith, disputes the accuracy of all or part of any invoice, District must notify Contractor of such dispute within ten (10) days of the receipt of the invoice, including the specific line item subject to dispute and the reasons for the dispute. Notwithstanding such dispute, District shall pay all undisputed amounts in accordance with this Section [X]. Except as set forth in this Section [X] or as otherwise specified in this Agreement, District shall have no further right to set-off.

(c) In the event undisputed sums due and payable are not received within forty-five (45) calendar days of the date of invoice, a late charge of 1.5% per month or the maximum percentage allowed by law, whichever is less, of the outstanding balance will be assessed upon the account.

(d) In the event such undisputed sums are not received within sixty (60) days, service may be discontinued until such time as Contractor has received all sums due, and District shall hold Contractor harmless for any damages resulting from the discontinued service due to District's failure to pay.

8. Prohibition against Assignment – Please modify Page 64, Section P as follows:

The Contractor agrees not to assign this Contract, or any part of this Contract, to any other party without prior written consent of the District. Notwithstanding the foregoing, Contractor may assign or transfer any of its rights, burdens, duties, or obligations under this Agreement to its parent company, affiliates, subsidiaries, or related legal entities. Contractor will advise District of such assignment or transfer.

9. (a) Termination for Cause/Convenience – Please modify Page 37, Section 7.16 as follows:

Termination. The School District may immediately terminate the Agreement if the School District makes the determination that the Company has breached a material term of the Agreement or this Addendum. In addition, the ~~**School District may terminate this**~~ Agreement may be cancelled by either Party at any time without cause after providing the Company with 90 days written notice and shall be entitled to reimbursement of all fees previously paid but not yet incurred. Upon receipt of the notice of termination under this section, Contractor shall (i) immediately stop all work as specified in the notice of termination; (ii) not enter into new subcontracts for materials, services, equipment, or facilities, except as necessary to complete services through the effective date of termination; (iii) terminate all subcontracts to the extent they relate to the work terminated. Within ninety (90) days after the effective date of termination, Contractor may submit to District a claim reflecting (x) the cost of services performed prior to the effective

date of termination and (y) reasonable charges that Contractor can demonstrate to the satisfaction of District using its standard record keeping system have resulted from the termination. Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

In addition to any other termination rights set in this Agreement and without prejudice to any other rights or remedies that either Party may have, if either Party refuses or fails to perform services as specified in this the Agreement, or any separable part thereof, the other Party may, without prejudice to any other right or remedy, serve written notification upon it of intention to terminate and, unless within thirty (30) days after service of such written notice of the condition or violation the party in breach shall cease and make satisfactory arrangements for the correction thereof, the Agreement shall, upon the expiration of the thirty (30) days, cease and terminate.

(b) Termination for Default – Please modify Page 65, Section S2 as follows:

In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Director of Purchasing, send Non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, which shall not be less than 30 days, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date of termination stated in notice.

10. Wage Protection – Please modify by adding the following language:

In the event market conditions dictate that employee wage increases are necessary, the School District agrees to enter into negotiations with the Contractor to mitigate the financial impact of any increased wages on the Contractor. In the event the School District and the Contractor cannot come to a mutual agreement, the Contractor has the right to terminate the Agreement. The Contractor will provide the School District with ninety (90) days written notice prior to termination.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Purchasing Director
PHONE: 847-551-8460 • FAX: 847-551-8463

February 8, 2017

Mr. Robert A. Foxley
Durham School Services
4300 Weaver Parkway
Warrenville, IL 60555

Bid – Student Transportation Services for General Education and Special Education

Dear Mr. Foxley,

Congratulations! District 300 has awarded the bid for Student Transportation Services for General Education and Special Education to Durham School Services! The Board of Education approved this award at their regular meeting of January 24, 2017.

This signed letter along with the attached documents – original Bid specifications, your final response and any correspondence during the negotiation process combined serve as the contract for this project.

Please send this signed letter to:

Community Unit School District 300
Diane C. White, Purchasing Director – Student Transportation
2605 Bunker Hill Drive
Algonquin, IL. 60102

A Service Agreement will be released as per the terms of this contract.

This Agreement is entered into as of February 8, 2017.

Diane C. White
OWNER *(Signature)*

Diane C. White, Purchasing Director

CONTRACTOR *(Signature)*

Gary Waits, CFO
(Printed name and title)

Please return your signed copy to Diane C. White – diane.white@d300.org

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Purchasing Director

DURHAM
SCHOOL SERVICES

Diane C. White
Director of Purchasing
Community Unit School District 300
Purchasing Department – Student Transportation Services
2605 Bunker Hill Drive
Algonquin, IL 60102

December 21, 2016

To follow-up on our discussion, we would like to clarify our alternate proposal we submitted.

Please see below for a summary of the changes offered in the alternate option:

- We will provide brand new Seon® Trooper camera system with two infrared digital cameras (three on big buses), brand new two way radios, and Smart-Reach System hardware on all buses.
- We will replace zero buses in year 1 and 28 buses in year 2. These buses will all still be within the 12 year maximum age requirement. This will provide savings of over $350,000 in reduced billing rates in year 1 (as the district provided bus rate is lower than the replaced bus rate).
- The rates for years 4 and 5 will be negotiated and mutually agreed upon.
- If a contract renewal is agreed upon for the 2021/22 school year, Durham School Services will permanently waive the termination payment.
- A termination payment of $325,000 will be required if the contract is terminated prior to the first day of school of the 2021/2022 school year. The termination payment will be due within 30 days of termination. If the district decides to change or eliminate any of the above equipment, the amount of termination payment will be reduced proportionately.
- We will continue to address driver shortages as agreed upon through i) increasing starting pay, ii) increasing pay for all drivers through the negotiation process, iii) use of a professional recruiter, and iv) improving other retention efforts.

This alternate proposal provides you with over $350k in savings in year 1, as well as the cameras, radios, and WiFi (Smart Reach System) on all buses as requested. The savings would be in addition to the calculated savings of $3.1M in First Student's base bid and a $3.3M savings over their alternate proposal.

Sincerely,

Bob Foxley

These costs and bus replacement schedules are estimates based on the information issued in the bid issued and are subject to change.

DSS Interview questions based on their bid response

In Section 1, you reference your current organizational chart for D300. We had a rough start to the school year, anywhere from absences of key personnel and change of key personnel, without an established back up or transition plan. If recommended for this contract, please describe how you would address these concerns.

We are open to make a change, if plan is not working, daily, weekly and monthly checklist and a monthly checkpoint between VP of Operations and Director of Transportation.

How will communication be improved? To date, these types of requests are not communicated in a timely fashion. As an example, D300 has asked for monthly mileage reports, out-of-service status reports, validation of requests sent, follow-up to issues presented to DSS, etc.

Open communication and weekly checklists.

In your proposal you indicate that drivers will receive a wage increase from their current rate of pay. Neighboring Districts starting wage is approximately $2 higher than DSS; what is your plan to retain current and new drivers?

Setting a wage rate to maintain drivers. New programs to implement: safety banquets will come back, January recognize drivers without accidents for a year, master driver program, accident injury free for 1 year, then 2 more years. Include Carpentersville as part of that group. Drivers with additional training recognized with a different safety vest. Values rewards program – nominate locally, identify and send to parent company in UK.

In Section 2 – ASE (Automotive Service Excellence) Certification of Master Technicians, how many mechanics at our site hold the ASE certification? What is your plan for continued training?

Maintenance ASE Cert – Representation in place, main lead has all the certifications. Seven different types of ASE Certifications. Six out of seven technicians has one or more certifications.

Blue Shop Certification. Carpentersville is qualified to be blue sealed certified. 75% of the team has the certification. In February we need to apply for the BSC. On-going training, incentives for technicians that want to get certified. We pay for the test. Additional $2,000 annually for having the master certification.

Special Needs Transportation

You refer to “customized training based on student needs”, please explain the customized training and what qualifiers does the DSS trainer hold. Under your customized training, please explain how you monitor drivers for items such as properly securing a safety vest and how to appropriately address students’ behavior.

Twenty hours of classroom training and additional sixteen hours of special needs training. Customized training are for additional needs, behavior specialist 1:1 training. Diastat training, Epipen training, wheel chair training – 4 point tie down additional training, trainer cert process – 2 types 3rd party tester and road test. 1 day course certify CDL holders. Certification we don’t have to send them to DMV. Star Certification program, adult learning and curriculum, five star trainers offered every year, five more that are in the process, state program testing, and program for certifications.

You refer to “introductory meetings with parents and students prior to school start”, please explain how and when this introductory meeting takes place.

Introductory meeting – safety town, teach Preschool and touch the truck event. Safety about buses.

Under "Verbal Communications", you state that communicating with parents and school personnel is part of a driver's role. District's 300 policy is that drivers are to communicate concerns to their direct supervisor who then communicates to the Director of Transportation. Explain how you will communicate this change in procedure to your drivers.

Throughout course of transportation, any issues need to be channeled to the proper procedure. Customer service training prepares them to be polite and provide information, not direct problem solving communication. Basic skills to greet, have empathy. Regarding disagreements, drivers will not address this with parents.

Your proposal indicates that Customer Satisfaction Surveys are given. Are they being sent to various stakeholders within the D300 community?

This year it went to Director of Transportation, Chief Financial Officer and Chief Executive Officer. Open to expanding to other stake holders, maybe building principals. Back to school survey and customer survey.

Customer Feedback Sessions – Is this a new initiative?

Customer advisory board historically. Previous superintendent participated. It's a group of Superintendents that comes together. We found the program was losing its effectiveness. Now it's a more regional program where we can get more personnel involved and do smaller groups. We are doing it and the Superintendent can participate. A lower level voice is more important because it can be preventative voice. Suggestion of both levels of problems for the vantage point and dialogues.

Complaint Resolution – please explain your process and are you currently using this process with D300?

Logs where it gets documented – 3 levels where it is routed. Work with the District. GM is to close the loop with the District. Issues are raised to a higher level so they can be addressed. Daily service logs, dispatcher situations.

Section 3, Contact Information – D300 asked for a "porter" who would deliver vehicle to/from schools and other sites. Is this included in your proposal?

Doesn't appear in organizational chart. Is included in pricing and will be provided.

In Section 4, beginning on page 28:

1. You state that you will equip buses with the Seon Trooper Camera system. When will this be implemented? Will this system allow video to be downloaded without removing the SD card? Can cameras be managed remotely? Is this the camera system that you are proposing? http://www.seon.com/products/dvrs/trooper-tl
2. Will these camera systems be installed in all DSS and D300 buses?
3. Stop-Arm Cameras – does your proposal include installation of stop arm cameras on all buses?
4. Two-Way Communicator – your proposal indicated two-way communication devices to the latest technology, is this digital technology? Please provide make and model of this device.
5. Bus WiFi – Now that the district has moved to 1:1 devices for the majority of our students and the fact that many of our bus routes are rather long, the district is interested in more information regarding Bus WiFi, what would that involve and is that cost included in your proposal?

Questions 1-5 addressed in separate communication.

6. Student Tracking – Please elaborate on DSS student tracking process, are all fees associated with this feature included in your proposal?

Not included in proposal but it is available. ZPass or ZPass+. + has parent notification. It consists of a card that they swipe through a reader. Highlights, you do know when a child gets on a bus. Studying route changes. Pitfalls, additional administrative time, doesn't track on and off if a child forgets to swipe, does require additional time loading or unloading. No bus location, ID Cards coordination.

7. Durham Bus Tracker – Are alerts and notifications to parents included in your proposal? Are there any fees associated with this feature?

New feature multiple household, more than one route allowed. Included in proposal.

8. Please describe the analytics platform features on DOMO.

Data management, helps us from reactive to proactive. Visual data will be provided, i.e. looks at pre-trip compliance, looks at drivers or company and in between, looks at safety, and maintenance. It is a management tool. Anyone from a company-wide view all the way to a specific driver. How are we looped in to know it will be occurring? DOMO is in place. Goes back to communication, information we need to share with the District. Measuring of performance – more formality. Back to basics and very regimented.

9. What is DSS plan for continuing with Versatrans after the first year of this new contract? Versatrans appears to be moving in another direction, one that supports smaller operations. What are your plans for continuing with VT or do you see DSS moving to another routing software?

Versatrans gives us a 5 year window if they make a change. New system that is cloud based doesn't have routing capabilities. Assurance of 5 year lead plan.

10. Versatrans e-Link – we asked for this to be available to our families this school year. Because D300 wanted username to be the student ID and password to be the date of birth, we were told that it would be a lengthy process. It is now end of November, when do you expect this to be available to D300 families?

Conversation with IT to make it happen.

11. Addressing Problems and Discipline Procedures – D300's policy for handling student behavior and discipline would be utilized instead of DSS Proposal on page 67.

We will continue with D300 procedures.

12. Bus Cleaning – D300 would like to see a regular schedule for washing buses instead of an as needed basis. D300 acknowledges that some drivers take exceptional pride in the condition of their bus.

Monthly will happen + as needed. Schedule will be provided.

13. Cold Weather Maintenance Program – we love the idea of the plastic bags, will you be utilizing this program in D300?

We will implement. We will provide the right training and how to manage the trash.

14. Fleet Maintenance – DSS previous proposal stated that the shop would operate with two shifts, this would ensure that no vehicles (white or yellow) would be pulled out of service for preventive maintenance. Does your current proposal address returning to two shifts?

We have two shifts in place – 5:30 – 2 and 9-4:30, they are overlapping shifts. Spreading out shifts helps with retaining personnel. Manage coverage with quality of technicians. Maintenance working on better way to stop pulling vehicles out of service (white fleet). Lack of communication regarding lead time. Report stopped but it is available. Communication daily on the lead times. Will be on the daily checklist. Work order now for with fleet submitted. Reply to all for lead time. Customer Service approach.

15. As of November 16, 2016, there are 10 open routes (no driver assigned) and 10 open (unfilled) stand by positions. D300 has seen on numerous occasions where all available Carpentersville staff, including dispatchers, behavior specialist and compound manager, were out driving while Bunker Hill facility handled their phone calls and dispatching. Please explain how DSS intends to prevent this from continuing to happen in the future.

It is a nationwide challenge. Raising wages might help, combined with our driver recruiting plan. Bring in a professional recruiter. We also have a new tool – TALEO, online recruiting. With TALOE, we can spend more energy in the right spots.

Explain the charge for back-up buses. How would the effect of being understaffed have on rates?

Rates are included in price.

Explain the three hour minimum for trip routes.

It began because of driver shortages. Drivers will be paid a 3 hour minimum. It will stay in place because of driver coverage problem.

Explain how the charge for dedicated trip drivers would work.

Do you close office at any time during the year other than holidays?

Offices are open during school. We will communicate closures. The District's fear is weather. Durham has a company-wide calendar. If there is a compromise in service, we will adjust. Drivers will come in and start up all buses. Scheduling personnel to come in before routes start, not the day of.

How do you for monitor location of predators? Explain the process.

Part of monthly checklist.

How do you monitor "reasonable suspicion" of drivers/monitors?

Reasonable suspicion training is required. Dispatchers and Supervisors have that training. Drivers check in at window and they interact to make sure there is no reasonable suspicion. Our approach is that any accident, no matter how minor, is sent to a test. Any work related injury, post-accident tested.

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A - ALTERNATE
(DISTRICT PROVIDED FLEET - *Contractor Maintenance Included - except FUEL*)
(CONTRACTOR OWNED FLEET)
(WHITE FLEET)

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		District Owned Fleet			Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
AM, PM and Activity Routes							
Single Route	11	$92.91	$96.63	$100.49	$127.58	$132.68	$137.99
Double Routes	73	$111.27	$115.72	$120.35	$147.17	$153.06	$159.18
Triple Routes	118	$139.97	$145.57	$151.39	$177.81	$184.92	$192.31
Summer Program AM and PM Routes							
Single Route	12	$78.09	$81.22	$84.47	$83.32	$86.66	$90.12
Double Routes		$96.45	$100.31	$104.32	$102.91	$107.02	$111.30
Triple Routes		$121.33	$126.18	$131.23	$124.34	$129.30	$134.46

***** Monthly Camera/Radio/WiFi Installation Cost** $25,000.00 (to be charged over the course of the first year only for a total of $300,000)

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	$4,538,857.60	$4,720,435.36	$4,909,200.32	$5,854,589.28	$6,088,760.00	$6,332,141.92
Annual Camera/Radio/WiFi Installation Cost	N/A	N/A	N/A	$300,000.00	$0.00	$0.00
Total Projected Annual Costs	$4,538,857.60	$4,720,435.36	$4,909,200.32	$6,154,589.28	$6,088,760.00	$6,332,141.92

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual route count**
***** Please note the Total Projected Annual Costs include the monthly charge of $25,000 as mentioned above to incorporate the installation of cameras, radios, and WiFi. In addition, this will delay the replacement of 28 buses from 2017-2018 to 2018-19, as formally outlined in Attachment A-1 of the RFP.**

		District Owned Fleet			Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Extracurricular Routes							
Three (3) Hours		$66.06	$68.70	$71.46	$66.06	$68.70	$71.46
Four (4) Hours		$88.08	$91.60	$95.28	$88.08	$91.60	$95.28
Five (5) Hours		$110.10	$114.50	$119.10	$110.10	$114.50	$119.10
Hourly Rate	10,826	$22.02	$22.90	$23.82	$22.02	$22.90	$23.82
Fieldtrip Routes							
*Cost per mile		N/A	N/A	N/A	N/A	N/A	N/A
Hourly Rate		$22.02	$22.90	$23.82	$22.02	$22.90	$23.82
Minimum Cost		$66.06	$68.70	$71.46	$66.06	$68.70	$71.46

Cost per mile do not pertain because the District provides the Fuel and Fleet

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	$238,388.52	$247,915.40	$257,875.32	$238,388.52	$247,915.40	$257,875.32

***** It is the assumption that there are a total of 2,109 trips with a total of 10,826 hours at the hourly rate of X.**

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual trip hours**

		District Owned Fleet			Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Shuttle Routes							
Single Route	14	$35.10	$36.50	$37.96	$36.55	$38.01	$39.53

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	$86,486.40	$89,936.00	$93,533.44	$90,059.20	$93,656.64	$97,401.92

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual route count**

		District Owned Fleet			Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
AM and PM Routes							
Single Route	88	$92.91	$96.63	$100.49	$127.58	$132.68	$137.99
Double Routes	74	$111.27	$115.72	$120.35	$147.17	$153.06	$159.18
Triple Routes	2	$139.97	$145.57	$151.39	$177.81	$184.92	$192.31
Midday Routes							
Single Route	31	$47.52	$49.42	$51.40	$77.67	$80.78	$84.01
Double Routes		$77.67	$80.78	$84.01	$49.49	$51.47	$53.53
Summer Program AM and PM Routes							
Single Route	153	$78.09	$81.22	$84.47	$83.32	$86.66	$90.12
Double Routes	9	$96.45	$100.31	$104.32	$102.91	$107.02	$111.30
Triple Routes		$121.33	$126.18	$131.23	$124.34	$129.30	$134.46
Back-up Buses during Transportation Hours							
Two (2) Hour Minimum		$95.98	$99.82	$103.82	$95.98	$99.82	$103.82
Hourly Rate		$47.99	$49.91	$51.91	$47.99	$49.91	$51.91

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	$3,453,025.52	$3,591,207.88	$3,734,811.00	$4,652,540.76	$4,838,672.00	$5,032,202.32

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual route count**

		District Owned Fleet			Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Shuttle Routes							
Single Route	41	$35.10	$36.50	$37.96	$36.55	$38.01	$39.53
Extracurricular Routes							
Three (3) Hours		$66.06	$68.70	$71.46	$66.06	$68.70	$71.46
Four (4) Hours		$88.08	$91.60	$95.28	$88.08	$91.60	$95.28
Five (5) Hours		$110.10	$114.50	$119.10	$110.10	$114.50	$119.10
Hourly Rate	1,162	$22.02	$22.90	$23.82	$22.02	$22.90	$23.82
Fieldtrip Routes							
*Cost per mile		N/A	N/A	N/A	N/A	N/A	N/A
Hourly Rate		$22.02	$22.90	$23.82	$22.02	$22.90	$23.82
Minimum Cost		$66.06	$68.70	$71.46	$66.06	$68.70	$71.46

Cost per mile do not pertain because the District provides the Fuel and Fleet
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	$278,868.84	$289,993.80	$301,598.20	$289,332.04	$300,889.96	$312,927.32

***** It is the assumption that there are a total of 346 trips with a total of 1,162 hours at the hourly rate of X.**

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual trip hours**

-

		District Owned Fleet			Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Driver Assistant for AM and PM Routes							
Two (2) Hours Minimum per bus/per period	45	$48.32	$50.26	$52.28	$48.32	$50.26	$52.28
Hourly Rate		$24.16	$25.13	$26.14	$24.16	$25.13	$26.14

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Driver Assistants	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	$382,694.40	$398,059.20	$414,057.60	$382,694.40	$398,059.20	$414,057.60

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual counts**

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2017-2018 for Levels I, II, and III as well as for the

	District Owned Fleet			Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Total Annual Costs	$8,978,321.28	$9,337,547.64	$9,711,075.88	$11,807,604.20	$11,967,953.20	$12,446,606.40

***** Projected Annual Costs are based on formulas provided in bid form, billing will be based on actual counts**

***** Please note the Projected Total Annual Costs include the monthly charge of $25,000 as mentioned above to incorporate the installation of cameras, radios, and WiFi. In addition, this will delay the replacement of 28 buses from 2017-2018 to 2018-19, as formally outlined in Attachment A-1 of the RFP.**

The District requires the Bidders to note the breakout cost of the Back-up Buses and any transportation penalties they have included in the projected annual costs.

	District Owned Fleet			Contractor Owned Fleet		
Required Break-out Costs	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Back–up Buses Projected Annual Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Trans. Penalties Projected Annual Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2017-18	2018-19	2019-20
Replacement Parts Mark- Up	0%	0%	0%
Hourly Rate	$57.29	$59.58	$61.96

*****District owned buses will be billed back for replacement parts with no mark-up**

ALTERNATE 1

	Six Drivers	Twelve Drivers
Dedicated Trip Drivers	$2,515.37	$5,030.74

***** Rates stated are per day for a minimum of 176 days**

Fax Number

Illinois License Number 3378-5856

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____

Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.
Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

From:	White, Diane
To:	Velazquez-Zayas, Nelmari
Subject:	FW: Additional information needed - FW: Follow-up to our conversation today.
Date:	Thursday, December 08, 2016 10:07:30 AM
Attachments:	image003.png image001.png

Regards,

Diane

Diane C. White, Director of Purchasing
A: Buildings and Grounds: 2605 Bunker Hill Drive, Algonquin, IL 60102

T: 847-551-8460 | **F:** 847-551-8463| **E:** diane.white@d300.org

From: Ramsdell, Bob [mailto:bramsdell@durhamschoolservices.com]
Sent: Wednesday, December 07, 2016 8:35 AM
To: White, Diane
Cc: Foxley, Bob
Subject: RE: Additional information needed - FW: Follow-up to our conversation today.

Diane,

Following is the information regarding our criminal background check process as well as language regarding District approval of personnel. I have also included detail on our review of Motor Vehicle Records. We are still working on the remaining items you requested; I will follow-up by end of day today.

As outlined on pages 56 through 60 of section 4 of our proposal, we have a thorough screening process for drivers that includes the following:

- A behavior-based interview to ensure the candidate is a good fit for safely transporting students.
- A review of the applicant's work history.
- A review of their motor vehicle record to ensure it meets our company standard.
- A review of their criminal background check to ensure it meets our company standard.
- Completing an Employee Safety Inventory with an acceptable score.
- Completion of a DOT physical examination by a certified examiner.
- Completion of the company's classroom and behind the wheel training program.
- Completion of a final on the road evaluation prior to being put into service.

- Securing a commercial driver's license with a passenger and school bus endorsement.

Following is additional information on our process for criminal background checks, motor vehicle record checks, and sharing of employee names with the district.

Criminal Background Check Process

Our process for checking criminal backgrounds is as follows:

- We run two types of criminal background checks; one through a third party vendor based upon the applicant's name and social security number and one through the State Police using fingerprints.
- Both types of criminal backgrounds are requested on all driver applicants prior to the start of training.
- Our management team reviews each result to ensure it meets our company standard. No applicants with criminal convictions for the following offenses are eligible for hire:
    - Felony convictions
    - Convictions for sexual offenses of any nature
    - Convictions for drug possession, use, trafficking or manufacturing
    - Convictions for assault or battery, including domestic abuse
    - A pattern of misdemeanor convictions
- Once applicants are fingerprinted by the State Police, any time there is any subsequent criminal activity we are notified via fax. If the conviction is in violation of company policy, the employee is terminated.

Motor Vehicle Record Check Process

Our process for checking motor vehicle records is as follows:

- Motor vehicle records (MVR) checks are completed through a third-party vendor.
- MVRs are requested on all driver applicants during the application process.
- Our management team reviews each result to ensure it meets our company standard. No applicants with convictions for the following offenses are eligible for hire:
    - No driving while intoxicated or driving under the influence for a minimum of 10 years
    - No homicide, manslaughter, or assault arising out of the operation of a motor vehicle
    - No more than two moving violations within the past 36 months
    - No more one preventable accident within the past 36 months
    - No major violations within the past 36 months. Major violations include:
        - Failure to stop at the scene of an accident
        - Driving while license is suspended or revoked
        - Reckless driving
        - Possession of open container
        - Speed contest, drag racing or attempting to elude an officer of the law
        - Speeding ticket greater than 15 miles per hour
- On an ongoing basis, Motor Vehicle Records are run annually and reviewed to ensure drivers are in compliance with company policy.
- Drivers are also required to notify the company of any traffic violations immediately.

Sharing Employee Names with District Personnel

We provide a list to the District of employees' names and ID numbers prior to the start of school. This list is updated any time we hire an additional employees. We do not provide copies of criminal record checks or motor vehicle records to the District.

District Approval of Personnel

It is important to us that the staff we have in place meets the expectations of the district. We have internal procedures for managing employee performance, including the use of performance improvement plans and annual performance reviews.

If one of our team members is not meeting the expectations of the district, we will address and correct the problem behavior through our performance management process. If the individual does not show the necessary improvement, we will remove that individual and find a suitable replacement.

To ensure all replacements of full-time staff positions meet the District's expectations, we will provide an opportunity for District personnel to interview our final candidates for any full-time replacement prior to an offer of employment being made.

Please let me know if you need additional information on any of the information listed above. I will follow-up with you on the outstanding items by the end of the day.

Bob

Bob Ramsdell
Chief Operating Officer, Central
DURHAM SCHOOL SERVICES
4300 Weaver Parkway
Warrenville, IL 60555
Direct: 630.821.5306
Internal Ext: 35306
Fax: 888.217.0734

Getting students to school safely, on time and ready to learn.

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From: White, Diane [mailto:diane.white@d300.org]
Sent: Tuesday, December 06, 2016 11:20 AM
To: Ramsdell, Bob

Subject: Additional information needed - FW: Follow-up to our conversation today.
Importance: High

Dear Bob,

I reviewed the bid process for transportation at the Board Finance Committee last night and described where we were in the process.

Feedback from one of the Board Members was for me to request the following:

Statement – In light of the recent tragedy in Tennessee, please have Durham provide in detail the process for when hiring bus drivers along with the process followed when conducting background checks. Does the listing of bus drivers that have passed background checks and been hired, shared with District 300 currently? What about new hires throughout the year?

Is this process validated annually?

I would also like you expand on the verbiage that you were providing regarding the general manager to include any Durham staff member.

Please advise.

If you have any questions, please contact me either through email or on my cell at 847-456-2803.

Regards,

Diane

Diane C. White, Director of Purchasing
A: Buildings and Grounds: 2605 Bunker Hill Drive, Algonquin, IL 60102

T: 847-551-8460 | F: 847-551-8463| E: diane.white@d300.org

From: White, Diane
Sent: Monday, December 05, 2016 1:03 PM
To: 'Bob Ramsdell (bramsdell@durhamschoolservices.com)'
Subject: Follow-up to our conversation today.
Importance: High

Dear Bob,

I am just following- up on the conversation from today.

Items that you will be looking into as an inclusion to Durham proposal

- Upgraded camera systems for the fleet
- Upgraded digital radio system
- Schedule of replacement buses – ie Year, make, model, etc.
- Verbiage regarding the General Manager

Please contact my anytime if you have any questions.

My cell is – 847-456-2803

Regards,

Diane

Diane C. White, Director of Purchasing
A: Buildings and Grounds: 2605 Bunker Hill Drive, Algonquin, IL 60102

T: 847-551-8460 | **F:** 847-551-8463| **E:** diane.white@d300.org

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COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Phone – 847-551-8460
Fax – 847-551-8463

November 8, 2016

Dear Vendor:

ADDENDUM #4

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

PLEASE REFER TO THE ABOVE REFERENCED PROJECT AND MAKE THE FOLLOWING CHANGES/ADDITIONS:

REVISION ADDENDUM 3

- The total spreadsheet on addendum 2 shows 207 vehicles. Yet if you add up the total current Contractor and District vehicles it totals 198 vehicles. 198 seems sufficient to service the contract when you factor in routes + spares + charter only. Are you now requiring 207?
  The difference of 9 buses is from the contractor fleet that the District had not realized were not included in the initial count. There is also a squad car we had not included in the count. The correct number of vehicles is 208. A revised attachment A1, A-2 and A-3 is attached to this addendum.

Q & A

- While working on the pricing for Revised A 2 issued as part of Addendum 2 I noticed that several of the annual columns did not have formulas adding up the totals.
  We have updated the Revised Response Form sent out with Addendum 1. Formulas have been added to all columns. Please use the 11-8-REVISED-Response Form A attached to Addendum 4.
- Some columns also did not have quantities such as the field trips/extra-curricular trips.
  Assumptions were also added on the 11-8-REVISED-Response Form A. Please use these assumptions when turning in your bid.
- Just wonder how you wish us to proceed as I would hate to see a situation where all of the contractors make different assumptions.
  Assumptions are included in the 11-8-REVISED-Response Form A. Please use these assumptions when turning in your bid.

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Please acknowledge receipt of this addendum in the comments and additional information section of the Bid Response Form.

This Addendum and all attachments are to be considered part of the original bid documents.

Please confirm receipt of this email by a telephone call, email, or fax.

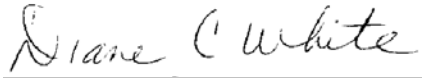
Telephone Number – 847-551-8460.

E-mail - Diane.White@d300.org, nelmari.velazquez@d300.org

Fax Number – 847-551-8463

If you have any questions, please feel free to contact me at the numbers listed above.

Sincerely,



Diane C. White
Director of Purchasing

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Phone – 847-551-8460
Fax – 847-551-8463

November 3, 2016

Dear Vendor:

ADDENDUM #3

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

PLEASE REFER TO THE ABOVE REFERENCED PROJECT AND MAKE THE FOLLOWING ADDITIONS:

Q & A

- Please confirm district owned bus replacements should follow the 12 year max/8 year average replacement schedule. If so, the 2005 district owned buses would need to be replaced in 2018.
  Yes, all vehicles from 2005 (highlighted in Attachment A1, A2 and A3) need to be replaced in July of 2017 for the 2017-2018 school year. Please see Addendum 2.
- The total spreadsheet on addendum 2 shows 207 vehicles. Yet if you add up the total current Contractor and District vehicles it totals 198 vehicles. 198 seems sufficient to service the contract when you factor in routes + spares + charter only. Are you now requiring 207?
  The difference of 9 buses is from the contractor fleet that the District had not realized were not included in the initial count. The correct number of vehicles is 207. A revised attachment A1, A-2 and A-3 will be forthcoming.
- Bus Washing – Do drivers wash their own buses or is an outside contractor used? If drivers do it, are they paid extra and at what rate?
  Bus drivers need to call ahead to dispatch for permission to wash the buses. Once permission is granted, the wash only takes a couple of minutes. Therefore, the bus driver would only stay on the clock for the amount of extra minutes it takes to get the bus through the wash.
- Please reconcile the pricing pages to the routing information provided by showing the number of district provided and contractor provided buses by year.
  The current formula is as follows:
  =176*((B12*C12)+(B13*C13)+(B14*C14))+24*((B16*C16)+(B17*C17)+(B18*C18))
  Where 176 is the number of school days and 24 is the number of summer school days, and where “B” is the number of routes. This formula does not reflect the number of buses, which is 207, based on the current model.
- Is the child checkmate system installed on district?
  At this time the District does not have a child checkmate system.

- Do district buses have Zonar GPS units? Are the units owned by the district or Durham?
  Yes, all District owned and contractor owned vehicles have Zonar GPS Units. These units are owned by Durham School Services.
- Do all buses in the fleet have crossing arms?
  Yes, all yellow buses have crossing arms. It is a requirement for buses to have them.
- How many cameras to you require to be installed on all buses?
  Three (3) cameras for long buses and two (2) cameras for short buses. Please also see Addendum 1.
- Is the office furniture at both facilities owned by the district or Durham?
  Office furniture is owned by the District.
- Please provide the current wage information for maintenance employees.
  Please see Attachment J for this information.
- Are Durham drivers paid a special Non-Revenue rate for non - route driving? If yes, what is the rate?
  Please see attachment N for this information.
- Is the district responsible for repairs to the parking lots at both facilities?
  Yes, the District is responsible for repairs to the parking lots at both facilities.
- Was the route data provided independently verified by the district or was it just along from Durham
  The route data provided was independently verified by the district. Please see Addendum 1.

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Please acknowledge receipt of this addendum in the comments and additional information section of the Bid Response Form.

This Addendum and all attachments are to be considered part of the original bid documents.

Please confirm receipt of this email by a telephone call, email, or fax.

Telephone Number – 847-551-8460.

E-mail - Diane.White@d300.org, nelmari.velazquez@d300.org

Fax Number – 847-551-8463

If you have any questions, please feel free to contact me at the numbers listed above.

Sincerely,

Diane C White

Diane C. White
Director of Purchasing

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Phone – 847-551-8460
Fax – 847-551-8463

October 19, 2016

Dear Vendor:

ADDENDUM #2

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

PLEASE REFER TO THE ABOVE REFERENCED PROJECT AND MAKE THE FOLLOWING ADDITIONS:

ATTACHMENT A-3

- Do you have an anticipated replacement schedule?
  It is the expectation that all buses from 2005 be replaced in 2017 and so on. Buses will need to be replaced every 10 to 12 years.
- What bus tracking system do you prefer? Can you specify what the expectation is so that everyone bids the same thing?
  Currently our contractor uses "Where's my bus?" It is the expectation that the bus tracking system be able to track the bus to let parents know how far away the bus is from their stop. The District will also utilize this system to let parents know exactly at what time the bus was at the stop and how long was the wait.
- Can vendors get a count on how many restraints are used as of today?
  At this time, the District owns 75 student safety vests. All vests have a 5 year life span. It will be the contractor's responsibility to replace the vests as they age out. The District typically purchases 15-20 each year.
- Is there a mandatory maximum or average age for contractor's fleet?
  The average age for contractor's fleet is 10-12 years. At which time they must be replaced.

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https://play.google.com/store/apps/details?id=net.parentlink.d300

Please acknowledge receipt of this addendum in the comments and additional information section of the Bid Response Form.

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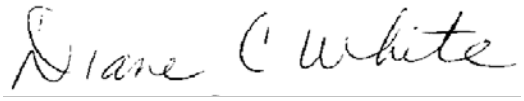
Telephone Number – 847-551-8460.

E-mail - Diane.White@d300.org, nelmari.velazquez@d300.org

Fax Number – 847-551-8463

If you have any questions, please feel free to contact me at the numbers listed above.

Sincerely,



Diane C. White
Director of Purchasing

STUDENT TRANSPORTATION VEHICLES

ATTACHMENT A-3

Vehicle	Van	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	Bus	
Pass Count	**8 Pass**	**21 Pass**	**25 Pass**	**26 Pass**	**27 Pass**	**30 Pass**	**32 Pass**	**35 Pass**	**36 Pass**	**38 Pass**	**48 Pass**	**71 Pass**	**77 Pass**	**78 Pass**	**84 Pass**	
Contractor		6		0			1 (2WC)	10	2 (2WC)		2 (2WC)	8	3	18	5	
District	17		1(5WC)	1(4WC) 3(5WC) 2(6WC)	20	1(3WC)		10		4(2WC) 4(3WC) 2(4WC)			39	48		
					4 OOS 2017									25 OOS 2017		These are included in the count above
Total	**17**	**6**	**1**	**6**	**20**	**1**	**1**	**20**	**2**	**10**	**2**	**8**	**42**	**66**	**5**	**207**

COMMUNITY UNIT SCHOOL DISTRICT #300
PURCHASING DEPARTMENT
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Phone – 847-551-8460
Fax – 847-551-8463

October 15, 2016

Dear Vendor:

ADDENDUM #1

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

PLEASE REFER TO THE ABOVE REFERENCED PROJECT AND MAKE THE FOLLOWING CHANGES:

SECTION I – INSTRUCTIONS TO BIDDERS

U. BID SECURITY IS REQUIRED FOR THE BID

Please revise first and second sentence to read:

Each Bidder at the time of bid submission shall provide a Bid Bond payable to the District in the amount of 5% calculated in accordance with Bid Response Form A on the Projected Annual Cost for 2017-2018 column.

V. PERFORMANCE: BOND IS REQUIRED

Please omit from first paragraph on page 12 “a Labor and Material Payment Bond”. It will read:

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance in the full amount of the contract. The bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bond. The bond shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bond, if not officers, shall be attached thereto.

SECTION VI – GENERAL CONDITIONS

Please revise paragraph 10 to read:

10. Equipping all student transport vehicles with audio video systems. Large buses should be equipped with a minimum of three cameras and small vehicles with a minimum of two. All video shall become the sole and exclusive property of the District. The Contractor shall have no right to retain, or otherwise make use of any video.

Please use the Revised Bid Response Form A and Revised Bid Response Form B when turning in your Bid.

Q&A

- Normally Bid Bonds are 10% and Performance Bonds are 100%, will it change?
  The Bid Bond is to be 5% of your Projected Annual Cost for 2017-2018 and the Performance Bond is to be 100% of the contract.
- What is the cycle of the Performance Bond?
  Renewal of the Performance Bond is annual.
- Why is there a Labor and Material Bond?
  This language has been omitted from the documents. Please see above revised Performance Bond.
- Can you clarify why the bid is split between general Education and Special Education?
  Vendors can bid on either one or on the combination.
- Is the District looking for three different bids?
  Yes, the District is looking for three different bids or a combination.
- What is the District looking for in terms of vendors?
  It is easier for the District to have one contractor, however, we will look at price and service and make the decision that is in our best interest.
- Is there enough space to accommodate two contractors?
  Yes, there are two locations/facilities available.
- What are behavior Specialists?
  They are driver trainers who are especially skilled at working with students.
- Do behavior specialists drive routes?
  No, they are busy handling behavior notices and videos.
- Is there a General Manager and each terminal has an additional manager?
  Our current contractor has one General Manager and 2 managers, one for each compound. The District would like to keep it this way.
- Is there to be a General Manager assigned to be on your site only?
  It is the expectation of the District to have one General Manager appointed solely to the District.
- Does the District owns VersaTrans or the contractor?
  No, the Contractor owns VersaTrans.
- Does the contractor do all the routing?
  Yes, the contractor does all the routing with approval from the Director of Transportation.
- Has anyone looked at any damages that were assessed last year?
  The District does not have information on damages assessed last year.
- Does the current contractor have a full staff?
  Yes, the current contractor is fully staffed.
- Does the contractor handle parent calls and changes?
  The goal is to log and track information. The District receives most of the parent calls, however, from time to time, the contractor will receive some calls.
- Do you have an anticipated replacement schedule?
  Information on the replacement schedule will be forthcoming.

- Regarding work that is being done on buses, are parts being supplied by the District and the contractor take care of labor?
  Parts are billed to the District at face value and labor is included in the route price (District Owned Fleet – Contractor Maintenance Included).
- Is the contractor not charging labor?
  The contractor's labor is included on the bid pricing and parts are to be billed to the District at face value.
- Does all "big shop" equipment belong to the District?
  Yes, the District owns this equipment. Inventory will be taken annually at the beginning and end of each fiscal year.
- What bus tracking system do you prefer? Can you specify what the expectation is so that everyone bids the same thing?
  Currently our contractor uses "Where's my bus?" Information on the scope of the bus tracking system will be forthcoming.
- Are students using swipe cards on buses?
  The District's students do not use swipe cards at this time.
- Will you be asking for pricing on swipe cards for students?
  At this time, the District is not looking into it.
- Can vendors get a count on how many restraints are used as of today?
  Complete information from Transportation is pending.
- Is training charged back to the District by the contractor?
  With the current contractor, the District does not get charged for training. The "behavior specialist" does the training and that is included in their regular salary.
- Does the District provide fuel for all vehicles?
  Yes, the District does provide fuel for all vehicles.
- Does the District also provide propane?
  The District only has the capability, at this time, to provide only gas and diesel. However, if awarded the contract, the District would be in discussion to provide propane service.
- Does it indicate the times the shuttles are run?
  All shuttle routes are provided within the school day.
- Are shuttle not run during route time?
  The District and current contractor try very hard to not have shuttles running during route times, however, it can happen sometimes.
- Is there a mandatory maximum or average age for contractor's fleet?
  Complete information from Transportation is pending.
- Has it been 5 years since Transportation was bid before?
  Yes, it has been 5 years. 3 years for current and 2 one year extension.
- Is it a District sole option to extend?
  Currently it is the District's sole option to extend the contract.
- Why is it not a mutual agreement?
  District 300 is electing to continue with the "sole discretion" language.
- Is audio/visual equipment contractor provided?
  Audio/video is to be provided by the contractor.
- How many cameras are currently on the buses?

There are three (3) cameras for long buses and two (2) cameras for short buses.

- Did the universal start times add or take away tiers?
  Universal start times took away tiers.
- Do vendors get a copy of the penalties?
  There were no penalties assessed the past year.
- In regards to the Response Form, would it be beneficial to put quantities for the district route, i.e. single routes, double routes, number of days, etc.?
  We have updated the Response Form. Please use the Revised-Response Form A.
- In regards to back up buses, does this mean we are allowed to charge for spare vehicles?
  The District currently does not get charged for back-up vehicles. However, if you do charge, the District needs to know how much it would cost us.
- How many days is the school year?
  The District's school year consists of 176 days.
- Can you provide hours for each route?
  The check-in and check-out times on the documents consist of when the current contractor has them clock-in and clock-out.
- Is management services, in the Response Form, necessary?
  We have updated the Response Form. Please use the Revised-Response Form A.
- Is the vendor to use what the District supplies for numbers on the shuttle and extra-curricular?
  Yes, we have updated the Response Form. Please use the Revised-Response Form A.
- Is the current billing based on the whole time an assistant is out there or only when the student is on the bus?
  The current billing is based on an average of 4.5 hours.
- On the contractor owned fleet, does the District still provide fuel?
  The District provides fuel for all vehicles, including the Contractor owned fleet.
- Are you expecting to replace all your buses?
  Eventually, the District prefers to use contractor vehicles. However, this process will take several years to accomplish. At this time, only vehicles that are up for replacement are to be replaced with contractor owned vehicles. The rest of the fleet will stay with the District.
- Just to clarify, the highlighted buses need to be replaced next year?
  A total of 29 buses, 4-27 passenger and 25-78 passenger buses, (highlighted) will be retired in 2017. The contractor shall provide the amount currently held by the contractor plus the vehicles that will be retired.
- Does the early release/late start take up extra crew?
  Our current contractor has found ways for this to not take up extra crew.
- Can you send documents that are available in excel format?
  All documents that are available to the District in Excel are included with this addendum.
- Are current drivers in a union? If so, what union?
  Current drivers are in the Teamsters 330 Union.
- Are three (3) standalone charter drivers enough?
  Please see Revised-Bid Response Form A, to include alternate pricing for six (6) and twelve (12) drivers.
- Is July (summer) about the same price as the June invoice?
  Complete information from Transportation is pending.

- On Special Education vehicles, are there any needs for first division vehicles?
  The District currently owns 18 white vans that are used for special education student transportation. These buses are numbered 400's.
- Will the contractor be supplying any white type of vehicle?
  At this time, the District covers white types of vehicles. The contractor does not need to provide these.
- Documents say pricing is to be held for 100 days, when is the award?
  The projected award is in December. However, if problems arise and the District is not able to award the bid, it would then go to the January meeting for award.
- The District's insurance requirements/medical payment for all vehicles are at $100,000 per person. Was there a typo?
  The District is still verifying this information. As soon as it becomes available, we will send it out in an addendum.

Get the District 300 App for your Smartphone or mobile device.
Follow the District 300 Purchasing Department
Get the App
https://itunes.apple.com/us/app/community-unit-sd-300/id680851504?ls=1&mt=8
https://play.google.com/store/apps/details?id=net.parentlink.d300

Please acknowledge receipt of this addendum in the comments and additional information section of the Bid Response Form.

This Addendum and all attachments are to be considered part of the original bid documents.

Please confirm receipt of this email by a telephone call, email, or fax.

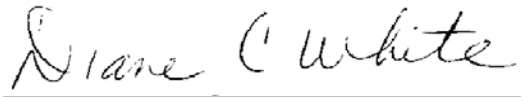
Telephone Number – 847-551-8460.

E-mail - Diane.White@d300.org, nelmari.velazquez@d300.org

Fax Number – 847-551-8463

If you have any questions, please feel free to contact me at the numbers listed above.

Sincerely,



Diane C. White
Director of Purchasing

SECTION VII

PRINT OUT AND ATTACH BID RESPONSE FORM A (EXCEL FORMAT)

BID RESPONSE FORM B

COMMUNITY UNIT SCHOOL DISTRICT 300

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

DUE DATE: Bids Due no later than 11:00AM, Thursday, November 10, 2016

ATTENTION: **DIANE C. WHITE, DIRECTOR OF PURCHASING**

CUSD 300 – PURCHASING DEPARTMENT

2605 BUNKER HILL DRIVE

ALGONQUIN, ILLINIOS 60102

VENDOR: **COMPANY:** _____

CONTACT: _____

PHONE: _____

All rates for contract renewals based on our bid specifications and your signed bid response of **Thursday. November 10, 2016.** Your attached bid herein shall be for the 2017-2018, 2018-2019, 2019-2020 School Years and shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the bid is due.

The undersigned warrants that he or she is duly authorized to bind contractually the entity submitting this quote to fully perform all duties and to deliver all services in accordance with the terms and conditions set forth herein. All signatures are to be sworn before a Notary Public. By executing and submitting this Quote Form, the undersigned further warrants, on behalf of the Bidder, that if the District determines this bid to be the winning bid then an authorized official of the entity for which the bid was submitted will execute the General Conditions, which shall serve as the Contract as provided therein.

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract.

_____ _____

Name of Company/Corporation Length of time quote is firm prior to award

_____

Street Address Bid Submitted by:

_____ _____

City, State, Zip Code Authorized Signature

_____ _____

Telephone Number Please Type or Print Name

_____ _____

Fax Number Illinois License Number

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____
Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:_____ Attest: _____
President Secretary

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
(DISTRICT PROVIDED FLEET - *Contractor Maintenance Included - except FUEL*)
(CONTRACTOR OWNED FLEET)
(WHITE FLEET)

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		District Owned Fleet			Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
AM, PM and Activity Routes							
Single Route	11						
Double Routes	73						
Triple Routes	118						
Summer Program AM and PM Routes							
Single Route	12						
Double Routes							
Triple Routes							

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	0	0	0	0	0	0

		District Owned Fleet			Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Extracurricular Routes							
Three (3) Hours							
Four (4) Hours							
Five (5) Hours							
Hourly Rate							
Fieldtrip Routes							
*Cost per mile		N/A	N/A	N/A			
Hourly Rate							
Minimum Cost							

Cost per mile do not pertain because the District provides the Fuel and Fleet

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs						

		District Owned Fleet			Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Shuttle Routes							
Single Route	14						

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	0	0	0	0	0	0

		District Owned Fleet			Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
AM and PM Routes							
Single Route	88						
Double Routes	74						
Triple Routes	2						
Midday Routes							
Single Route	31						
Double Routes							
Summer Program AM and PM Routes							
Single Route	153						
Double Routes	9						
Triple Routes							
Back-up Buses during Transportation Hours							
Two (2) Hour Minimum							
Hourly Rate							

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	0					

		District Owned Fleet			Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Shuttle Routes							
Single Route	41						
Extracurricular Routes							
Three (3) Hours							
Four (4) Hours							
Five (5) Hours							
Hourly Rate							
Fieldtrip Routes							
*Cost per mile		N/A	N/A	N/A			
Hourly Rate							
Minimum Cost							

Cost per mile do not pertain because the District provides the Fuel and Fleet

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs						

-

		District Owned Fleet			Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Driver Assistant for AM and PM Routes							
Two (2) Hours Minimum per bus/per period	45						
Hourly Rate							

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	District Owned Fleet			Contractor Owned Fleet		
Driver Assistants	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Annual Costs	0	0	0	0	0	0

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2017-2018 for Levels I, II, and III as well as for the

	District Owned Fleet			Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Projected Total Annual Costs	0	0	0	0	0	0

The District requires the Bidders to note the breakout cost of the Back-up Buses and any transportation penalties they have included in the projected annual costs.

	District Owned Fleet			Contractor Owned Fleet		
Required Break-out Costs	2017-18	2018-19	2019-20	2017-18	2018-19	2019-20
Back–up Buses Projected Annual Costs						
Trans. Penalties Projected Annual Costs						

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2017-18	2018-19	2019-20
Replacement Parts Mark- Up			
Hourly Rate			

ALTERNATE 1

	Six Drivers	Twelve Drivers
Dedicated Trip Drivers		

Fax Number

Illinois License Number _____

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____

Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.
Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102

Pre-Bid Meeting – Student Transportation Services

Student Transportation Services

DATE: October 13,2016 TIME: 9:00 A.M.

VERIFIED BY: Diane Corbett WITNESS:

COMPANY NAME	COMPANY REPRESENTATIVE
Illinois Central Sched Bus	Brian Shuldberg
Rich Lee Vans / Cook-Illinois.	Tom O'Sullivan
Cindy Grillo DBBham	Cindy Grillo
Bob Foxley Dorham	Bob Foxley
First Student	Fred Smith
Donna Bordsen	D300
Ladel Cass	First Student
Dan O'Brien Illinois Central School Bus	Dan O'Brien Illinois Central School Bus

COMMUNITY UNIT SCHOOL DISTRICT NO. 300

COMMUNITY UNIT SCHOOL DISTRICT 300

STUDENT TRANSPORTATION BID

GENERAL EDUCATION TRANSPORTATION SERVICES

EARLY CHILDHOOD AND SPECIAL EDUCATION SERVICES

BID DOCUMENTS AND SPECIFICATIONS

October 3rd, 2016

Dear Vendor:

The Board of Education of Community Unit School District No. 300 invites you to submit a sealed bid for –

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

The enclosed bid form(s) **must** be used in submitting bid. Bid must be addressed as follows:

COMMUNITY UNIT SCHOOL DISTRICT 300

PURCHASING DEPARTMENT – STUDENT TRANSPORTATION SERVICES

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Sealed bids will be received until **–11:00AM, Thursday, November 10th, 2016** at which time they will be publicly opened and read in the Bunker Hill PDC.

The required Contractor's Certification forms must be completed and returned with the bid.

It is the intention of the Board of Education to award the bid at the **December 13th, 2016 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District No. 300 further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Sincerely,

Diane C White

Diane C. White, Director of Purchasing

Legal Ad

NOTICE TO BIDDERS

The Board of Education of Community Unit School District No. 300 is accepting sealed bids for:

STUDENT TRANSPORTATION SERVICES FOR

General Education and Special Education

Sealed bids will be accepted until 11:00AM, CT, Thursday, November 10th, 2016 at the Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102 at which time they will be publicly opened and read in the Bunker Hill PDC.

A Mandatory Pre-Bid meeting will be held at the Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 6010 on Thursday, October 13th, 2016 at 9:00AM, CT, in the Bunker Hill PDC.

Please contact the Purchasing Department at (847) 551-8460 or nelmari.velazquez@d300.org to obtain specifications. Specification will be available after 3:00PM, CT on Monday, October 3rd, 2016.

Direct any questions to Diane C. White, Director of Purchasing,

(847) 551-8460, or via email – diane.white@d300.org

Student Transportation Services For
General Education and Special Education

TENTATIVE TIMELINE –9/7/16

ACTION	DATE	TIME	LOCATION
Project presented to Purchasing	9/7/2016		
Establish Timeline	9/7/2016	6:00 PM	
Specifications Review/Deadline	9/30/2016		
Specifications Finalized	10/2/2016		
Board Finance Committee Mtg - Update of process	10/3/2016	5:30 PM	Central Office
Specifications Released	10/3/2016		
Legal Ad	10/3/2016		Daily Herald
Pre-bid Meeting	10/13/2016	9:00 AM	BH PDC-Conf Rm
Facility Tour Bunker Hill	10/13/2016	10:00-11:00AM	2603 Bunker Hill Drive, Algonquin, IL 60102
Facility Tour Carpentersville	10/13/2016	11:30-12:30PM	300 Cleveland Ave, Carpentersville, IL 60110
Q&A Deadline	11/2/2016		Written via email
Addendum Issued	11/3/2016		via email
Bid Opening	11/10/2016	11:00 AM	
Evaluation Period	11/10-22/2016		Purchasing
Workshop Packet-Process w/Timeline	11/2/2016		Susan Harkin
Workshop	11/8/2016	6:30 PM	Central Office
BOE Packet	12/6/2016		Susan Harkin
BOE MEETING/Approval	12/13/2016	6:30 PM	Central Office
Contract or Purchase Order Released	12/20/2016		
Project Start Date	7/1/2017		

STUDENT TRANSPORTATION SERVICES

BID PACKAGE

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SECTION I – INSTRUCTIONS TO BIDDERS

SECTION II – PROPOSAL FORMAT

SECTION III – BIDDER CHECKLIST

SECTION IV – REQUIRED FORMS AND CERTIFICATIONS

SECTION V – SCOPE OF SERVICES

SECTION VI – GENERAL CONDITIONS

SECTION VII – BID RESPONSE FORMS A AND B

SECTION I

INSTRUCTIONS TO BIDDERS

A. Community Unit School District 300 ("District") is accepting bids for student transportation services for General Education and Special Education.

B. The bid opening will be on November 10th, 2016 at 11:00AM CT in the Buildings & Grounds Facility, located at 2605 Bunker Hill Drive, Algonquin, IL 60102. Bids will be opened and publicly read at that time.

C. A bid proposal must be submitted on the Bid Form attached hereto in an opaque envelope, which is sealed and marked on the front "District 300 Student Transportation Services Bid Proposal" and identifies the name and address of the Bidder, addressed to the Director of Purchasing. **A bid proposal must consist of one original set and one complete copy of all required Bid Documents and supporting materials along with an complete electronic copy on a Flash Drive.** Bid proposals will be accepted any time prior to, but not later than, November 10th, 2016 at 11:00AM, CT, at the Buildings & Grounds Facility, located at 2605 Bunker Hill Drive, Algonquin, IL 60102. For bids sent by the U.S Postal Service, courier or other delivery service, the Bidders shall be responsible for their delivery to the Purchasing Dept. before the advertised hour for the receipt of bids. If the delivery service is delayed beyond the date and hour set for the bid's receipt, bids so delayed may not be considered and may be returned unopened.

D. Each bid shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the date bids are opened and announced to the public. Corrections, modifications or amendments to bids for any reason, including any error or miscalculation, shall not be permitted. The District reserves the right to reject any or all bids or portions thereof and to waive any informalities, irregularities or defects in any proposal should the District view any such action to be in its best interests. The Contract will be awarded, if at all, to the lowest responsive responsible Bidder(s) meeting specifications and final evaluation of proposal, as determined by the District Evaluation Committee.

   Bidders are expected to review thoroughly all Bid Documents and to familiarize themselves with all the terms and conditions thereof ("Bid Specifications"). The District Map is included within the Bid Documents. Bidders are required to inspect the District's owned fleet and its two (2) district-owned terminal facilities. A description of the District's vehicle fleet and its terminal facilities is provided in Attachment A1 hereof. Bidders may schedule additional bus terminal and fleet inspection appointments by contacting Donna Bordsen at 847-875-2532. Failure of the successful Bidder to familiarize itself with these materials or to inspect the District's fleet and terminal facilities shall not relieve the successful Bidder of any of its obligations hereunder.

E. All bids shall be accompanied by the following statement, on the Bidder's official stationery, executed by an authorized representative and addressed to the District:

The undersigned Bidder represents it has carefully read and examined the "Public Notice" and all Bid Documents contained in the Student Transportation Services for General Education and Special Education dated October 3rd, 2016 including, without limitation, the "Instructions to Bidders," "Scope of Services", "Bidder Information Sheet," "Summary of Experience Sheet," "General Conditions," and "Bid Form." The undersigned will provide the services required in the Bid Documents for the prices bid and on the terms stated therein.

Further, the undersigned Bidder agrees and warrants that the bid submitted is a firm and irrevocable offer (not subject to correction, amendment or modification) from the date received by the District until at least one hundred (100) calendar days after the date the bid is opened and announced to the public.

F. Bidders shall bid in strict accordance with the requirements of the Bid Specifications, and no bid shall be accepted that alters or qualifies the bid price, as required to be submitted on the Bid Form, or otherwise alters the terms and conditions of the Bid Specifications. Bidders shall submit a complete bid package, including a Bid Form containing responses to **all** items. The District may not consider any incomplete bids. Bidders who wish to provide portions, but not all, of the levels of service set forth on the bid form must, nonetheless, complete the entire form by inserting the words "No Bid" or "N.B." in those portions of the form which refer to transportation services the bidder declines to quote. A bid containing incomplete blanks may be considered an incomplete bid and be rejected as non-responsive.

G. Withdrawals of bids after the period of irrevocability has expired shall be made in writing and delivered by certified or registered mail, postage prepaid, addressed to the Director of Purchasing at Community Unit School District 300, Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102.

H. All required items as listed on the Bidder Information Sheet must be included in the bid envelope. Bid Bonds will be returned to Bidders.

I. A mandatory pre-bid meeting will be held at the Buildings & Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102 at 9:00AM, CT, on October 13th, 2016. The purpose of this meeting is to clarify all aspects of the Bid Documents. Questions from potential Bidders will be taken and written clarification provided via issued addendums. The District will also conduct a mandatory tour of its terminal facilities and fleet immediately after the conclusion of the pre-bid meeting. It is required that all prospective Bidders be in attendance for the pre-bid meeting as well as the facility and fleet tour.

J. If a Bidder, contemplating submitting a bid, is in doubt as to the true meaning of any part of these Bid Specifications, Bid Documents or other Contract documents, it may submit, to the Director of Purchasing, a written request for an interpretation prior to November 2nd, 2016 at 12:00 Noon. Request for an

interpretation may be sent via email to diane.white@d300.org and nelmari.velazquez@d300.org. If the written request for an interpretation to the Director of Purchasing is not received by the deadline, it will not be addressed. Revisions, if any, to this Bid Solicitation will be made by an addendum duly issued by the Director of Purchasing, or designee, prior to the due date of the bids. A copy of such addendum will be emailed to each Bidder receiving a set of Bid Documents and to such other prospective Bidders as shall have requested that they be furnished with a copy of each addendum. Failure on the part of the prospective Bidder to receive clarification prior to the time for receipt of bids will not be grounds for withdrawal of a bid. **Bidders will acknowledge receipt of each addendum issued on the Bid Response Form provided**. Oral explanations will not be binding.

K. While the financial responsibility of the Bidder is of significant concern, the District is equally concerned with the proven ability of the Bidder to satisfactorily perform the Contract and fully render the services set forth in these Bid Specifications. Accordingly, the District will take into consideration the following items in determining the award of the Contract. This list shall be deemed non-exclusive, and the District shall be entitled to take into account any other information relevant to the determination of whether the Bidder is an acceptable, responsible Bidder.

At a minimum the Contractor shall submit the following materials with the sealed bid package.

1. Experience of the Bidder in transporting public school students, including students with disabilities.

2. Resumes of key management personnel, including, but not limited to the potential site manager and district manager

3. Pending litigation

4. Transition plan for CUSD 300 transportation program

5. Approach to routing, paring of buses, charters, and extracurricular routes.

6. Develop the staffing plan detailing the approach to staffing the CUSD 300 transportations system, including, but not limited to, management, accounting/billing, fuel management, reporting and communications with District, communications and follow-up with parents, routing, dispatch, field and safety reviews, fleet maintenance, etc. The staffing plan shall detail the type and number of position(s), the duties and responsibilities and number of staff assigned.

7. Approach to the transportation of special education students.

8. Evidence of management expertise in bus operation and student transportation, including evidence of successful performance of other transportation contracts similar in size, and scope and nature of the District's proposed Contract.

9. Reputation of the Bidder for cooperation, maintenance of schedules, safety and ability to comply fully with all Contract provisions.

10. Adequacy of maintenance staff and programs to provide for safety and uninterrupted service.

11. Bid price.

12. Continuing financial stability of the Bidder during the Contract period.

13. Extent and nature of the in-service programs offered to drivers, especially as they relate to transporting students with disabilities (e.g., sign language instruction for drivers transporting hearing-impaired children; behavior management instruction for drivers transporting children with behavior disorders).

14. Reference feedback.

15. Perceived quality of service.

In determining whether a Bidder is a responsible Bidder that meets the Bid Specifications, the District reserves the right, but is not obligated, to request additional information at any time from any or all Bidders to clarify issues based in its initial evaluation of bid submissions.

L. Bidders are required to submit a Bid Form that contains pricing for both routes utilizing the District owned fleet and routes with Contractor provide fleet. The District shall retain the absolute discretion to determine whether to sell, lease or allow the successful Bidder to utilize its fleet at no cost based on the transportation needs and economic condition of the District after it has reviewed all Bids. The District reserves the right to sell or lease its fleet to any party without limitation.

M. Award Criteria. Award will be made to bidder or bidders who the Board of Education, in the exercise of its discretion, determines to be the low, responsive responsible bidder. Price will be a factor, but not be the sole determining factor, in the evaluation. Responsibility of the bidder will be evaluated based upon all the factors identified in Section L. above, the materials supplied with the sealed bid package and the information garnered by the School Board and its agents through their independent investigation.

N. Contractor Required Documents and Certification Forms

- Vendor Application
- W9
- Reference Listing
- Certificate Regarding Bidder Eligibility
- Certificate Regarding Compliance with Illinois Drug Free Workplace Act

- Certificate Regarding Sexual Harassment Policy
- Certificate Regarding Equal Employment Opportunity
- Certificate Regarding Non-Collusion Affidavit
- Certificate Regarding Community Unit School District 300 Vendor/Contractor Conflict of Interest
- Certificate Regarding Criminal Background Investigations and Authorization for Criminal Background Investigation

O. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the bid.

b. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all bids, to waive irregularities and to accept that bid which is considered to be in the best interest of the District. Any such decision shall be considered final. All items bid shall be new unless otherwise specified in the requirements

P. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

Q. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

R. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter “unlawful discrimination”). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment,

notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination

S. EVALUATIONS

The District reserves the right to reject any and all bids, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on bid request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of bids. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

T. EXAMINATION OF DOCUMENTS AND SITES

Before submitting a bid for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the bid, and include in its own bid all sums sufficient to provide all work required by the contract documents. After opening of bids, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a bid, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

U. BID SECURITY IS REQUIRED FOR THE BID

Each Bidder at the time of bid submission shall provide a Bid Bond payable to the District in an amount calculated in accordance with the Bid Form. If the Bidder completes Bid Form B, the Bid Bond shall be in an amount equal to the amount entered for Projected Annual Costs for the 2017-2018 column. A personal or corporate check is not an acceptable substitute for the form of security or bond instrument specified. Deviation from this requirement will render a bid non-responsive. The Bond shall be carried with a bonding company rated A+ by Alfred M. Best ratings and licensed to do business in the State of Illinois. All bonds shall be in such form and with such sureties as the District may prescribe. The cost of such Performance Bond must be a part of and not in addition to the bid price. Failure to supply a Bid Bond at the time of bid submission, or a Performance Bond within TEN (10) days of Contract award, will automatically disqualify the Bidder or Contractor. If the Contractor refuses to accept the Contract or to enter into, with the District, any other documents required under the Bid Specifications or fails to furnish such Performance Bond, the amount of the Bid Bond will be forfeited to the District as liquidated damages and not as a penalty. The District shall have the right to retain all Bid Bonds until (a) the Contract, and any other documents required under the Bid Specifications, have been executed and the Performance

Bond has been furnished, (b) the specified time has elapsed so that bids may be withdrawn or (c) all bids have been rejected.

V. PERFORMANCE: LABOR AND MATERIAL PAYMENT BOND IS REQUIRED

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond and a Labor and Material Payment Bond, each in the full amount of the contract. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond and the Labor and Material Payment Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties.

The Performance Bond and the Labor and Material Payment Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

W. INSURANCE

The Contractor shall procure and maintain during the term of the Contract all insurance coverages listed below. Each Bidder shall provide at the time of bid submission a certificate of insurance evidencing ability to obtain insurance on the terms and conditions stated herein. Insurance shall be with companies licensed to do business in Illinois and satisfactory to the District. In light of the agreements that the District and the Contactor (i) may enter into governing the Contractor's exclusive use of the District's terminal facilities, (ii) may enter into for the sale and transfer of the District's fleet and (iii) may enter into for the leasing of the District fleet, the District agrees to cooperate, to the extent necessary, with the Contractor to secure any related insurance:

1. Comprehensive General Liability
   Contractual Personal Injury
   Employer's Liability Limit $ 1,000,000.00 combined single

2. Automobile Liability
   Comprehensive Liability $ 2,000,000.00 combined

3. Medical Payment
   All vehicles $ 100,000.00 per person, each occurrence

4. Excess Umbrella $15,000,000.00 each occurrence

5. Workers' Compensation Insurance shall be the minimum limits as specified by law.

6. Commercial Property Insurance on the District's fleet of vehicles to be purchased by the Contractor and, to the extent that the Contractor utilizes one or both of the District's terminal facilities in an amount sufficient to cover full replacement costs of said facilities.

The insurance (except the Workers' Compensation Insurance) shall, in addition to the Contractor, include as named insureds the District, the Board of Education, all members of said Board and all officers, agents and employees of the District. The insurance policies providing Comprehensive General Liability coverage shall contain the Hold Harmless Agreement specified in Paragraph X of these General Conditions, and all policies listed under this Paragraph W shall also contain a waiver of all rights of subrogation against the District and the additional named insureds listed in this Paragraph W, for all losses payable under said insurance policies.

For the first year of the Contract only, final Certificates of Insurance shall be filed by the Contractor with the District within ten (10) days of Contract award, and for each remaining year of the Contract, the Certificates of Insurance shall be filed by the Contractor with the District by July 1. The Certificates of Insurance shall show that the District, the Board and all relevant individuals have been duly named as additional insureds under each policy and showing that the insurance is not cancelable without first giving sixty (60) days advance written notice to the District. The Contractor shall incur a one hundred dollar ($100) per diem penalty for each day it fails to file said Certificates of Insurance after the applicable due date. In the event of cancellation, the Contractor shall furnish evidence of new insurance at the earliest possible date, but not later than ten (10) days prior to the cancellation date of the original policy. Failure of the Contractor to obtain new insurance shall be cause for the District to terminate the Contract.

X. HOLD HARMLESS AGREEMENT

The Contractor agrees to indemnify, hold harmless and defend the District, the Board of Education, members of said Board and the District's officials, agents, employees, successors and assigns, against all suits, actions, legal proceedings, claims and demands, and against all personal injuries and property damages, losses, costs, expenses and attorney's fees, in any manner caused by, arising from, incident to, connected with any acts, omissions or failures to perform the Contract which are attributed to the Contractor, its officials, employees, agents, successors or assigns.

Y. INTERPRETATION AND ERRORS

In the event that questions should arise requiring interpretation of these General Conditions or other Bid Documents, such questions shall be referred, in writing, to the Director of Purchasing, whose decision shall be binding on all parties. No advantages shall be taken by any Bidder or the Contractor of manifest clerical errors or omissions in the General Conditions or other Bid Documents. All Bidders and the Contractor are requested to notify the Director of Purchasing immediately of any errors or omissions that may be encountered.

Z. DISTRICT'S RIGHTS IN CONTRACT AWARD

The District reserves the right to award the transportation Contract as it sees fit, selecting the Bidder(s) which it considers to be in the best interest of the District, or to reject any and all proposals. The District reserves the right to award any portion of the bid or portion thereof, including base bids and alternate bids as noted in the Scope of Services to one or more Bidders.

AA. COMPLIANCE WITH ALL LAWS

This Contract shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect. The Contractor shall comply with all applicable laws, regulations and rules promulgated by the Federal, State, County, and Municipal and/or other government unit or regulatory body now in effect or which may be in effect during the performance of the Contract. Included within the scope of the laws, regulations and rules, but in no way to operate as a limitation, are all forms of traffic regulations, public utility and Interstate Commerce Commission regulations, Workers' Compensation Laws, the Social Security Act, Occupational Safety and Health Act, the Consumer Product Safety Act, the Illinois School Code and the Illinois Motor Vehicle Code.

SECTION II

BID SUBMITTAL FORMAT

Your bid should be submitted in the format stated below. One (1) original and one (1) copy of your bid are required for submittal along with a complete Electronic Copy of the entire bid submittal on a flash drive.

Section 1 – Project Summary:

Community Unit School District 300, 2550 Harnish Drive, Algonquin, IL is seeking bids from qualified and experienced firms to provide Student Transportation Services (based on the model provided in the bid) and the implementation plan of these services for the following scope of work/services is included in this section.

Section 2 - Executive Summary:

Provide company history and experience with like implementations.

Section 3 - Contact Information for all assigned personnel

Include Professional Qualifications and Resumes

Section 4 – Approach and Work Plan to Address the Project Scope of Work

Provide a suggested project implementation plan to assist District 300 with the following:

Section 5 – References and Vendor Required Certifications, Vendor Application, W-9 Form

Provide five (5) complete references of similar projects, including size of school district or municipalities or universities.

Section 6 – Bid Bond

Section 7 – Pending Litigation

Section 8 – Assumptions & Conditions

Provide any assumptions and conditions of the proposed project scope.

Section 9 – Project Fee Schedule – along with Signed Bid Response Forms A and B

Provide your completed required signed bid response form in hard copy and in electronic format (flash drive)

Section 10 – Financial Information to be submitted – Last five years of financials (audited preferred) and your current financial rating.

A provided link is accepted.

Section 11 – Employee Training Manual and Safety Program

Section 12 – Invoice Samples

SECTION III

BIDDER INFORMATION SHEET/CHECK LIST

Each Bidder is required to provide the following information in the sealed envelope with the Bid Form at the time of submission:

A. Statement of experience in transporting public school students, including special education students.

B. All schools, school districts or educational cooperatives presently being served and any schools, school districts or educational cooperatives formerly served, at any time, since the 2006-2007 school year through and including the 2016-2017 school year.

C. Size and type of service included in present operation.

D. Approach to the transportation of special education students

E. Statement of Bidders' Staff. Contact Information and Professional Qualifications & Resumes for all assigned project personnel, technical support and certified service technicians.

F. Transition plan for CUSD 300 transportation program. Include the approach to routing, paring of buses, charters, and extracurricular routes.

G. Develop the staffing plan detailing the approach to staffing for the CUSD 300 transportation system, including, but not limited to, management, accounting/billing, fuel management, reporting and communications with District, communications and follow-up with parents, routing, dispatch, field and safety reviews, fleet maintenance, etc. The staffing plan shall detail the type and number of position(s), the duties and responsibilities and number of staff assigned.

H. Description of vehicle maintenance programs and housing procedures, safety programs and procedures, and employee training classes on safety topics.

I. Provide a copy of all documents that relate to hiring, training, discipline, drug testing, and release of employees

J. References with service dates. An attachment with the contractor's format of references will be accepted.

K. Vendor Application

L. W-9 Form

M. Copies of Insurance Certificates.

N. Notarized Contractor Required Certification Forms

O. Bid Bond payable to the District.

P. List describing all legal actions filed or initiated over $100,000.00 since January 1, 2010 in which the Bidder has been a debtor in bankruptcy, or a defendant in any lawsuit, whether claiming a breach of an agreement or a contract, or seeking damages for personal injury, wrongful death or property damage, or a respondent in an administrative action for deficient performance, or a defendant in a criminal action.

Q. Hold harmless statement on the Insurance Policies.

R. Letter acknowledging receipt of the General Conditions, Instructions to Bidders and other Bid Documents.

S. Written responses to each of the following questions:

1. How would you as a Contractor integrate the District Contract into your present operation?

2. If applicable, how would you propose to manage, maintain and operate the District's two (2) terminal facilities?

3. How would you coordinate with other District-hired transportation contractors?

T. Communication flow between the Contractor(s) and District #300 Administration.

U. Project Fee Schedule along with Signed Bid Response Forms A and B.

V. Statement of Fiscal Ability. Each Bidder must submit audited financial statements for the five (5) most recent fiscal years and the most recent quarterly report. Most recent audited financials and balance sheets are required. Statements must include auditor's letter of opinion, auditor's notes, balance sheets and statement of income/loss. The Contractor may, additionally, be required to furnish other evidence of fiscal stability at the option of the District. Link will be accepted.

W. Employee Training Manual and Safety Program.

X. Invoice Sample

The purpose of this information is to give the District a synopsis of each Bidder's method of operation in a form that will enable the District to determine each Bidder's responsive responsibility.

SECTION IV

REQUIRED FORMS AND CERTIFICATIONS

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the _____ work for Community Unit School District #300, Algonquin, Illinois , of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2016

_____
NOTARY PUBLIC

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2016

_____

NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2016

_____

NOTARY PUBLIC

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2016

_____
NOTARY PUBLIC

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the _____ work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2016

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This _____ day of _____, 2016

_____
NOTARY PUBLIC

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By _____

Its: _____

Dated: _____

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Dated: _____

COMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS)	**APPLICATION DATE**
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	**REVISION DATE**

DATE: _____

COMPANY	HOW LONG IN PRESENT BUSINESS?
ADDRESS CITY STATE ZIP	
CONTACT PERSON/REPRESENTATIVE	FAX NUMBER ( ) / PHONE AND EXTENSION ( )

TYPE OF ORGANIZATION (Check Applicable)

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

YEARS ESTABLISHED:

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

CATEGORY **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

TAXPAYER'S I.D. NO.

FEIN _____

or

S.S. No. _____

INSURANCE INFORMATION (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. _____

BONDING INFORMATION **(Check each area in which you have been bonded and the latest date of bonding)**

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse

MINORITY/WOMEN BUSINESS ENTERPRISE (Check One) See Definitions Below	FOR USE BY CONTRACT COMPLIANCE ONLY:
☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE	BY:_____ DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

	ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.				
2.				
3.				
4.				

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

Form **W-9**
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See **Specific Instructions** on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶
☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here **Signature of U.S. person ▶** **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 7[2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting *www.irs.gov* or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
For this type of account:	**Give name and EIN of:**
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity [4]
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov.* You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.consumer.gov/idtheft* or 1-877-IDTHEFT(438-4338).

Visit the IRS website at *www.irs.gov* to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

SECTION V

SCOPE OF SERVICES

A. GENERAL SCOPE OF WORK

This Contract is for a three-year student transportation services and management services agreement, including, but not limited to, responsibility for operating, maintaining, staffing, fueling and equipping a fleet of vehicles and terminal facilities sufficient to provide transportation services to all eligible students of the District to and from the buildings and facilities to which they are assigned by the District. For the 2017-2018 school year, the District is providing transportation services to approximately 16,000 District students, including 1,500 special needs students that attend one of the District's 27, one of 5 parochial schools located within the District and one of 25 special educational facilities, some of which are and some of which are not located within the District.

The District currently possesses a fleet of 153 vehicles and owns and operates two terminal facilities. A description of its vehicle fleet and the decision to sell, or allow the Contractor to use the fleet at no cost shall be made by the District, in its sole discretion, based on the transportation needs and economic condition of the District, after its review of all Bids.

The District currently possesses a white fleet of 50 plus motorized equipment which includes, passenger vans, trucks, cars, MFSAB, trailers, mowers, and gators/golf carts. District 300 is contracting within this bid for contractor to provide maintenance and repair for such vehicles.

The district -owned facilities, equipment, inventories and fleet shall be used only to provide transportation services to the District; all other uses would be prohibited absent the prior written consent of the District's Director of Purchasing

In addition, the District shall make available to the Contractor, solely for the Contractor's use in fulfilling the terms of the Contract, the District's two terminal facilities at no cost.

B. BASE BID

Management and Transportation Services

As part of the unit costs in the General Education and Early Childhood and Special Education Transportation base bid, the Bidders shall include the cost to provide management services of the type and kind as outlined below.

The contractor shall hire and retain staff adequate to provide the District with a well-organized and efficient transportation system. At a minimum, but not limited to, the Contractor shall provide a full time Branch/General Manager, one compound manager for each site, dispatch crews to cover both AM and PM routes, safety supervisor, and a sufficient number driver/safety trainers, a primary router (3-5 years' experience and the geographical familiarity of District 300), certified mechanics (ratio of mechanics vehicles should be 1:30, trip coordinator, licensed drivers (12% over backup drivers), three (3) dedicated trip drivers, Two (2) behavior specialist (one for each compound), driver assistants per student IEP's

and clerical staff to meet this requirement. It is the expectation that the contract will provide all services, including back up personnel for all positions listed above. In addition, the Contractor shall provide the District with off-site management support at a corporate level to ensure the proper operation of the transportation system.

The criteria for the full time branch manager that shall be assigned to manage the CUSD 300 Student transportation services are as follows:

- Seven-ten years of Branch/General management experience in the lead management position

To assist with the transition of the program to a service provider, the Contractor shall provide a full-time management person on site at the District's Main terminal from May 1, 2017 until June 30, 2017. During this time the management person will familiarize themselves with the operations of the transportation system, routing, the maintenance needs of the fleet, staffing needs, etc. The Contractor will be taking over the management and operations of the any District routes and transportation programs, including summer programs as of July 1, 2017.

The Contractor shall provide VersaTrans, and the modules (ELink and Trip Tracker) computerized route development and review software, as well as all district required office software. The Contractor shall furnish all necessary computer hardware and peripherals necessary to develop, implement and track the efficiency of the transportation routes. It is understood that all such software, software licensing and systems that are provided by Contractor are the property of the Contractor. Should this agreement be terminated, the District retains the right to purchase and or lease any or all such software, software licensing and systems from Contractor at a depreciated price not to exceed the Contractor's initial/annual cost. The Contractor shall provide the District access to the routing software and technical support. After the first year of service, any proposed change in software must be submitted to the District in writing and approved by the District and the Technology Department. All computers provided should be purchased off the District 300 computer contract. District 300 could facilitate the purchase of the computers for the contractor. Computers will have access to our network, and will be managed by the District 300 antivirus. Support and maintenance will be provided by District 300.

The Contractor shall conduct all of its activities subject to all current and future federal and state laws and ordinances, and the decisions, rules, guidelines, policies and procedures of the District (hereinafter, collectively, "District Policies")and pursuant thereto, the Contractor shall carry out the following functions and responsibilities of this Contract to include the following:

- ♠ The Contractor shall oversee, manage, and supervise all aspects of the operations of the transportation system.

- ♠ The Contactor shall provide the District with on-time busing. There is an expectation that buses should arrive no more than ten (10) minutes and no less than seven (7) minutes before the start of school. By the end of the third week of school buses should arrive within this time frame. If the Contractor fails to

meet this requirement a penalty of 20% of the cost of that route for that day will be assessed against the Contractor's billing for the month.

- The Contractor shall staff both transportation compounds from the hours of 5:30 a.m. to 5:30 p.m. minimum or until the last take home bus returns, on days when district schools are in session. It is the responsibility of the Contractor, in the event of snow days or other weather related emergencies, the Contractor shall staff both transportation compounds as requested by the District to provided adequate notification of route feasibility and service availability. This includes that the compounds remain staffed until the last bus returns to the compound.

- The Contractor shall provide emergency response contacts that are available beyond the required hours of staffing to provide adequate support for afterhours transportation trips and in the event of emergencies.

- Develop routes utilizing VersaTrans computerized routing software to assign students, schools, stops and buses to bus routes. In making bus route assignments make maximum use of the time and capacity available for each bus in the System.
  - For regular school year scheduling the District shall provide the Contractor an updated enrollment database by an agreed upon date;
  - The routes will be reviewed each summer or as needed, upon demand adjusted based upon ridership, capacity and length of the route.
  - The Contractor shall provide preliminary proposed routes to the District no later than August 1 prior to the start of the next school year.
  - The Contractor shall provide the District with final route sheets by the end of the fourth week of school and shall provide updates as changes occur.
  - The Contractor shall update route sheets as needed throughout the year and provide the District with updated route sheets prior to the implementation of the change.
  - The route sheets provided to the District shall include, as a minimum, the route number, the schools site, listing of stop locations and estimated stop times, and names of students.
  - Contractor will keep all versions of route sheets for one year.
  - The Contractor will provide weekly head counts of actual riders.
  - The District reserves the right to review and make final adjustments to the routes.
  - The District will make every effort provide student data information in a reasonable timeframe prior to the start of summer school.

- Contractor will evaluate current route structure for efficiency and make written recommendations for short-term and long-term plans, processes and procedures that will improve student transportation services and upon the District's approval and adoption of such policies and procedures, implement same

- Perform field review of routes as needed or as requested by the District.

- Recruit and maintain current driver and monitor pool.

- Evaluate the performance of each transportation system staff member

- ♠ Address parent calls/emails regarding safety concerns, requests for changes in route or stop locations, etc. within 48 hours. Resolutions to these issues should be provided in the monthly log book.

- ♠ Recommend to the District procedures for communication and problem solving between schools, Compound Managers, parents, and community members and if adopted by the District, develop, implement and maintain such procedures.

- ♠ As appointed by the District, serve on District or other special committees concerning student transportation.

- ♠ The Contactor shall maintain the District owned fleet, including the white fleet, in good operating condition.

- ♠ The Contractor may utilize the District's facilities, equipment and tools, at no charge, to perform maintenance of the fleet.

- ♠ With input from the Contractor, the District shall budget for the necessary tools, equipment and parts on annual basis for the maintenance of the fleet.

- ♠ The contractor shall provide an equipment and parts inventory update at the beginning of the contract and at the end of each school year thereafter.

- ♠ Other than normal wear and tear to the District 300 facilities, the Contractor will be held responsible for damages to equipment, buildings and property structures. Contractor is expected to report any maintenance issues in need of attention or repair to the District's Maintenance Department and to the Director of Transportation. This communication will be transmitted via the District's work order system.

- ♠ The Contractor shall be responsible validating and providing serious safety hazards related to routes to the Director of Transportation in a format acceptable to the District in July of each year. Further, the Contractor shall be responsible for the field work, development and submittal of the new serious safety hazards review to the Director of Transportation as new subdivisions are developed and the schools are completed.

- ♠ The Contractor shall provide the District with the following reports and submittals:
  - Billing by the 10th of the month for the previous month of service.
  - Billing to include the following: dispatch logs for the last day of the month, trip detail for the month including backup documents, white fleet labor and parts details by department and vehicle number, and detailed home to school routes.
  - The Contractor shall provide the School District with a dispatch log indicating which route driver was absent and who/how the route was covered. The log will be sent to the District Transportation Director at the end of each week.

- A log report of parent calls/complaints for current month
- Monthly Mileage reports
- Status of the fleet service reports, including out of service
- Year-end reports for the transportation claim to the District by June 30.
- Assist with other required reports as needed

♠ Contractor will replace District fleet according to replacement schedule.

♠ Contractor will work with the District's Purchasing Department regarding disposal of District's age-out fleet.

♠ Contractor will work with the District's Purchasing Department regarding any disposal of scrap metal.

♠ Contractor will provide Bus Tracking System. (Current contractor developed own)

♠ GPS System to be installed on all buses with same form and function as Zonar.

♠ Contractor will notify parent regarding buses running more than 10 minutes late using the District provided Rapid Communication System.

♠ Contractor shall provide safety restraint or special equipment required by students' IEP's.

♠ Contractor will run Motor Vehicles Reports on District 300 staff as requested by the District. District 300 will reimburse contractor for actual fees.

♠ Contractor Driver Trainers will provide a behind the wheel training for District 300 that will drive the MFSAB.

♠ District 300 requires that the Contractor provide drivers and staff for four hours of training by District 300 staff.

C. TRANSPORTATION SERVICES – BASE BID

As part of the base bid, the Bidders shall include unit costs to provide transportation services as outlined below. In addition the Bidders shall provide the District with a total projected cost for years, 2017-2018, 2018-2019 and 2019-2020, and a three year average cost (calculated by adding the sum of the three years divided by three), utilizing the unit costs based upon the 2016-2017 School Year transportation model and assumptions found in Attachment G-1 and G-2.

In addition, the District is seeking prices for transportation services with and without the use of the District owned Fleet. These prices shall be submitted on the Bid Response Form provided in this specification. All costs submitted shall exclude fuel costs for Contractor provided bus. All costs associated with District owned buses shall include maintenance (parts and labor), fuel is excluded.

Level I – General Education Transportation Home to School Routes

The Bidder shall provide unit costs for morning (AM) take-in routes and (PM) take-home routes, student activity after school take-home routes and summer program routes (modeled after the 2016 summer school schedule). The unit costs shall be provided for single, double and triple tier routing.

Level II – General Education - Extracurricular and Fieldtrip Runs

The Bidder shall provide unit costs for extracurricular and fieldtrip transportation. Bidder shall provide hourly rate in the bid response form. The District does not guarantee extracurricular runs to the Contractor and reserves the right to contract the work with other transportation vendors based upon need, cost and other factors.

Level III – General Education Shuttle – School to School

The Bidder shall provide unit costs for shuttle service.

Level IV – Early Childhood, and Special Education Home to School Routes

The Bidder shall provide unit costs for Early Childhood, and Special Education home to school routes. It is expected the Contractor shall make every effort to pair the Early Childhood, with Special Education Routes. The unit costs shall be provided for single, double and triple tier routing, along with mid-day routes

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)

The Bidder shall provide unit costs for **School to School, School to Job Site, or School to enrichment program)** Bidder shall provide hourly rate In the bid response form. The District does not guarantee extracurricular runs to the Contractor and reserves the right to contract the work with other transportation vendors based upon need, cost and other factors.

Driver Assistant

The Bidder shall also provide an hourly cost for a driver assistant. A driver assistant may be required for Levels IV and V. The Contractor will be paid the hourly rate for the actual time the driver assistant rides the bus.

Total Annual Costs

The Bidder shall provide a combined projected total annual cost for each year (2017-2018, 2018-2019 and 2019-2020) by applying the unit costs noted in each of the sections of the bid form applied to the 2016-2017 transportation model provided in this specification and adding together all levels of services by year.

It is understood that the actual number of routes and hours needed to provide for the transportation of students for the 2017-2018, 2018-2019 and 2019-2020 School Years may vary above or below the numbers provided for in the 2016-2017 transportation model.

The total actual estimated annual cost will be calculated based upon the unit costs provided on the bid response form applied to the actual routes needed for any particular contract year. The Contactor shall not be entitled to any other cost except those noted on the bid forms.

In addition the Bidders shall provide a total three year average combined total by adding together the three years for the total annual costs and dividing by three.

D. DISTRICT'S VEHICLE LISTING AND TERMINAL FACILITY DESCRIPTION

1. VEHICLES

Contained in Attachment A-1 and A-2 is a list of the number and type of vehicles currently owned by the District. The decision to sell, lease or allow the Contractor to use the fleet at no cost shall be made by the District, in its sole discretion, after it has received and reviewed all Bids. This data is being provided to the Bidder for informational purposes and represents the District's best understanding, as of this time, of the vehicles that will possibly be available for use under this Contract. Bidders are required to inspect the fleet for themselves. Bidders shall inspect fleet on October 13, 2016, after the mandatory Pre-Bid meeting starting at the Buildings and Grounds Facility, 2605 Bunker Hill Drive, Algonquin, IL 60102.

2. TERMINAL FACILITIES

Set forth below is a description of the District's terminal facilities, including address, size of the property, square footage of the facility, age of the facility, capacity of the facility and other relevant information, which the District is willing to lease to the winning Bidder to use in providing services under the Contract.

This data is being provided to the bidder for informational purposes and represents the District's best understanding, as of this time, of the terminal facilities that will be available for use under this Contract.

Carpentersville Compound	Square footage	4,500 sq. ft.	Paved bus lot 120 spaces
300 Cleveland Ave.	Age of facility	1973	Employee parking
Carpentersville, IL	Garage stalls	4	Parts, storage, offices,
	Lifts	1	washrooms

Carpentersville Compound Fuel Storage Capacity – 10,000 gallons diesel; 10,000 unleaded
Fuel Pumps – 1 Gasoline w/1 nozzle, 1 Diesel w/ 2 nozzles

Algonquin Compound	Square footage	5,700 sq. ft.	Paved bus lot 125 spaces
2603 Bunker Hill Dr.	Age of facility	1996	Employee parking
Algonquin, IL	Garage stalls(buses)	5	parts, storage, offices, washrooms
	Lifts w/stall for white fleet	1	
	Bus Wash	1	

Algonquin Compound Fuel Storage Capacity – 10,000 gallons diesel; 10,000 unleaded
Fuel Pumps – 2 Gasoline w/1 nozzle each, 2 Diesel w/4 nozzles

District 300 prohibits the copying of facility keys and the sharing of the building access codes between staff members. If additional keys copies are needed, Contractor must request keys from the Director of Transportation. Lost keys must be reported to the Director of Transportation. If the District deems it necessary to rekey any locks due to inadequate key control/management by the contractor, the cost will be incurred by the contractor. All keys will be returned to the school district when contract ends or as employees are dismissed.

Contractor shall be responsible for all damages to the premises to the extent caused by the negligence or willful acts of contractor and its agents and staff.

Contractor agrees to keep the premises in good order, reasonable wear and tear is acceptable. Contractor to report immediately, any facility issues to the Director of Transportation.

Listing of Responsibility	District 300 Provided	Contractor Provided
Cleaning of facility common areas such as offices and restrooms (except shop area)	X	
Bathroom Supplies		X
Telephone Equipment	X	
Long Distance Charges		X
Network Infrastructure	X	
VersaTrans (including ELINK and Trip Tracker) including fees		X
Office - Computer Hardware		X
Office – Network and Internet Accessibility, Support	X	
Office - Equipment		X
Utilities	X	
Two-Way Radio System	X	
Waste and Recycle Services	X	
Fuel (unleaded and diesel)	X	
Snow Plow and Salting Services (Parking, Bus Lot and Sidewalks)	X	
Snow Removal from Vehicles		X
Building Maintenance	X	
Vending Machines	X	
Disposal of Vehicle Fluids	X	
Fixed Equipment Maintenance (District Owned)	X	
Bus Wash Supplies		X

Pest Control Services	X	
Uniform - Drivers and Mechanics		X
Facility Floor Mats – Walk-off	X	

3. DISTRICT OWNED EQUIPMENT AND PARTS INVENTORY

Prior to commencement the District and Contractor shall mutually inventory all equipment, spare parts, tools, supplies, and materials which are owned by the District and located on the premises. The District shall be responsible for the replacement or repair of any large tools and equipment which are fixtures or immovable tools and equipment within the premises. Such equipment will be specified in the mutually conducted inventory by the District and Contractor. Any damage or loss to the inventory shall be repaired or replaced by the contractor.

4. LIFE SAFETY INSPECTIONS

Contractor is to comply with all Life Safety inspections whether conduct by the local governing body or the District.

5. FACILITY ALTERNATIONS

Contractor shall not make any alterations to the premises without the District's prior written consent.

6. GATES AND SECURITY

Gates are to remain closed and locked when compounds are not staffed.

SECTION VI

GENERAL CONDITIONS

A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2017) and ending on June 30, 2020 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

B. DEFINITIONS

1. "Board" or "Board of Education" shall mean the duly elected Board of Education of Community Unit School District 300 and the members thereof.

2. "District" shall mean Community Unit School District 300, 2550 Harnish Drive, Algonquin, Illinois 60102.

3. "Bidder" shall mean one who submits a bid for a Contract with the District for the work described in the Bid Documents.

4. "Bid Documents" shall mean and include but not limited to, the Public Notice, Instructions to Bidders, Scope of Services, General Conditions, Bid Response Form, Summary of Experience Sheet, All Attachments and all addendums issued prior to 48 hours before bid submission.

5. "Bid Specifications" shall mean all terms and conditions as set forth in the Bid Documents.

6. "Contract" shall mean these General Conditions and Scope of Services, and the Bid Documents, including, but not limited to, any ancillary agreement required by these General Conditions, and the bidder's response to this bid solicitation, including, but not limited to, the Bid Response Form, upon its acceptance by the Board of such bid.

7. "Contractor" shall mean the successful Bidder whose bid has been accepted by the District and to whom a Contract has been awarded.

8. "Route" shall mean the pattern or plan of travel including pick-up and departure points for buses transporting students and others entitled to school bus transportation.

9. "Shuttle" shall mean motor transportation from one facility to another facility during the school day.

10. "Midday" shall mean home to school, running between regular school hours.

11. "Tier" shall mean routes paired to run in succession

12. "Director of Purchasing" shall mean the duly appointed or acting Director of Purchasing of the District or his/her designee.

C. INDEPENDENT CONTRACTOR

This Contract is for furnishing all or one of the following:

1. **Level I – General Education Transportation Home to School Routes**

2. **Level II – General Education - Extracurricular and Fieldtrip Runs**

3. **Level III – General Education Shuttle – School to School**

4. **Level IV – Early Childhood, and Special Education Home to School Routes**

5. **Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)**

6. **Level VI – Maintenance and Repair of the white Fleet**

In performing this Contract (s), Contractor is an independent Contractor and is not an officer, member, agent or employee of the District.

D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

To ensure good service, each Bidder must submit audited financial statements for the three (3) most recent fiscal years and the most recent quarterly report. Most recent audited financials and balance sheets are required. Statements must include auditor's letter of opinion, auditor's notes, balance sheets and statement of income/loss. The Contractor may, additionally, be required to furnish other evidence of fiscal stability at the option of the District.

Each Bidder at the time of bid submission shall furnish the District with a statement listing all of it school bus transportation experience since the 2006-2007 school year through and including the 2016-2017 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Bidder and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

E. CONTRACTOR'S MANAGER AND OFFICE STAFF

The Contractor shall agree to maintain a local office within the boundaries of the District and to maintain a terminal facility within three (3) miles of the District. The

required local office and terminal facility may be one of the District's terminal facilities should the Contractor elect to use such a facility as provided.

The Contractor shall ensure that a manager is accessible on-site at all times (twelve months a year) during normal business hours. Should said manager not be accessible on-site, back-up management support is required and must be accessible to make decisions concerning any emergency situation requiring immediate action.

The Contractor shall maintain sufficient staff, including, but not limited to, dispatchers, vehicle porter(s), and mechanics with appropriate certification, at the local office and terminals to ensure the complete and timely performance of all obligations under the Contract. The Contractor is required to staff the office serving the District Contract from **5:30 a.m. to 5:30 p.m.** on school days when students are transported. Failure of the Contractor to comply with these directives shall be sufficient cause for the District to find the Contractor in default. The Contractor shall also ensure that its local office is staffed so as to permit, at all times, communications to occur between its office staff and District officials, students and parents in English and Spanish. Bidders shall include with their bid their approach and work plan that describes how they anticipate complying with the provisions mentioned above.

F. INVOICING

Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations from per-route and per-trip charges billed in accordance with these General Conditions. For all regular and summer program routes, the Contractor shall submit invoices to the District on or before the tenth (10^{th}) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly within bid terms (Net 45 days)

Payments for all other services under the Contract (i.e., field trips, White Fleet maintenance) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided. Such invoices shall be presented to the District on or before the tenth (10^{th}) day of each month with the bid terms (Net 45 days)

G. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE

1. The Contractor will be awarded the Contract for a three (3) year term, beginning on the date of award and ending on June 30, 2020. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2020-2021 and 2021-2022 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interest of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by March 1 of said fiscal year. If the District elects to extend the Contract for an additional one-year

period it shall so notify the Contractor in writing by April 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the fourth and fifth years, the negotiated, tentative Contract will be brought for approval before the District Board at the first regularly scheduled meeting after March 31 of the current year. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

H. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office to field calls or transmissions from parents, drivers and District staff each day students are transported from 5:30 a.m. to 5:30 p.m. At all times, the office shall be staffed so as to ensure that it can communication in both English and Spanish.

2. An answering service, in both English and Spanish, shall be provided by the Contractor to be used between the hours of 5:30 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall maintain operable two-way radios in Contractor owned vehicles. District 300 will maintain two-way radios in District 300 owned vehicles along with a base receiver and transmitter in the District facilities. Failure to have an operable radio on a route within twenty-four (24) hours of notice shall result in a one hundred percent (100%) penalty for such route for each day thereafter that the radio is inoperable.

4. The Contractor shall provide the District, in writing, the names of all assigned drivers and driver assistants and their home telephone numbers, and/or cell phone numbers. This shall be done at the onset of each Contract year and each time a new driver or assistant is hired. This notification must be provided to the District’s Director of Transportation at least twenty-four (24) hours prior to a new driver or assistant beginning service.

5. The Contractor shall provide the District with immediate notification of all accidents.

6. Accident reports are to be submitted within 24 hours of the time of the accident.

I. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order as required by Illinois and/or Federal Law.

4. Contractor to maintain District inventory of all safety restraint equipment.

5. Failure to have required safety restraint on the bus at the scheduled route departure time will result in 100% penalty for that route for that day.

6. Ensuring that each vehicle is maintained in clean, sanitary condition and good mechanical condition

7. Equipping all buses with identifying markings, as designated by the District, displayed in the right front side window of each vehicle and also in the right rear window in bold, with each character no less than six inches in height, and in a clearly visible material.

8. Maintaining a safety program that, at a minimum, includes the following:

    a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

    b. District's safety procedures to be in-serviced by Contractor's designated Safety Supervisor.

    c. Daily vehicle inspections.

    d. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

e. Two (2) written bus driver evaluations per year by the bus manager and one (1) written Driver Assistant evaluation by the appropriate manager, both with input from the appropriate school building administrator(s). Upon request, the written evaluations of the drivers and assistants shall be provided to the Districts.

f. To ensure that drivers, assistants and dispatcher(s) understand appropriate emergency procedures.

g. Prohibitions barring any driver from driving a school bus and any Driver Assistant from serving on a school bus while smoking or being under the influence of alcohol or non-prescription drugs.

h. Every effort must be made to ensure that drivers and assistants are in good health, and adequate provision must be made for substitute drivers and assistants when regular personnel is absent.

i. Requirement that all drivers wear their seat belt at all times when they are operating their vehicle.

j. Prohibitions barring all drivers and assistants from using a cellular telephone while operating or working on a bus, except in the event of a bus emergency.

9. Instructions that drivers and assistants routinely urge students to use, when available, the individual seat belts and that all drivers not begin their routes or move forward until all students are seated within the bus.

10. Equipping all student transport vehicles with audio video systems. Large buses should be equipped with a minimum of three cameras and small vehicles with a minimum of two. All such equipment and video shall become the sole and exclusive property of the District. The Contractor shall have no right to retain, or otherwise make use of any video.

J. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students and all driver assistants must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

To the fullest extent practical, the successful Contractor(s) shall attempt to employ drivers, mechanics and driver assistants who were employed by the School district

in such a capacity during the 2016-2017 school year, or who have prior experience with the District and good service records.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee's name and home address.

2. Each driver's commercial driver's license number and school bus driver's permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check

5. All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test, may not be employed under this Contract. The best, most experienced drivers and assistants should be assigned to routes that serve students with special needs, including those students with behavior disorders. Drivers must have the ability with out restriction, to lift and physically assist students into seats and child booster and car seats. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.

The District reserves the right to request the removal of a driver for specific routes or the from the entire District transportation system. The District is not liable for any unemployment claims resulting from any requested termination.

K. STUDENT AND TEACHER SAFETY TRAINING

The Contractor shall perform at each local school site one (1) hands-on bus evacuation drills per year to be completed by October 1 with written notice of completion sent to the District following the drill.

L. STUDENT DISCIPLINE

Drivers and assistants must promptly and accurately report student violations of bus rules or incidents in accordance with the District's discipline policy and guidelines (which guidelines may from time to time be amended by the District). Final authority in matters of student discipline shall rest with the District.

M. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION

1. Eligible Students: Any student who is a resident of the District who is approved for transportation by the Director of Purchasing or his designee shall be deemed an eligible student.

2. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden. Children of the driver/assistant will not ride the bus if they are not assigned to the route.

3. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule (provided to Contractor 60 days prior to the start of the program), and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2016-2017 school year is included as part of the Bid Documents.

N. ROUTES AND SCHEDULES

The Contractor shall establish routing plans on the basis of specific criteria developed in consultation with the District's Transportation Administrator or his/her designee, consistent with the general provisions of the Contract and Bid Documents, and the District agrees, to the extent necessary, to cooperate with the Contractor in developing said routing plan. At a minimum, routing plans shall include and be consistent with the following:

1.

a. The District may permanently alter bell times

b. The Contractor shall implement route schedule changes as soon as practicable but in no event shall such implementation take more than five (5) business days.

c. Contractor shall implement individual student schedule changes as soon as practicable but in no event shall such implementation take more than 48 hours.

d. Route changes require parent notification as to changes in pick-up and drop-off times. Accommodations to facilitate bus scheduling cannot be negotiated individually with parents or local school staff.

e. The Contractor shall add new students to transportation service as soon as practicable but in no event shall such addition take more than 48 hours.

2. The Contractor agrees to provide electronic tentative routes to the District no later than August 1st for the transportation of students; the

District may provide the Contractor with comments on the tentative routes. Revised electronic "final" routes are to be furnished to the Districts by October 1 of each year for the regular school year; the final route shall be subject to the approval of the District.

3. Once the Contractor's routing plan has been fully approved by the District, it may not be changed by the Contractor without the consent of the District. Changes may be agreed to via telephone, but must be confirmed within five (5) business days by written message. The Districts may require route changes based upon changing student population or other needs.

4. Contractor shall provide bus service for each school route designated by the District. Within the route, stops shall be so spaced so that the distance of travel from a student's home to a bus stop shall not be greater than 2640 feet for elementary and no greater than 3446 for middle and high school. Additionally, it shall not be necessary for a student to cross an arterial street or main thoroughfare. Maximum travel time for to/from routes shall not exceed sixty (60) minutes. Exception need to be agreed upon.

5. Seating capacity for elementary and middle school routes may be three (3) students per standard seat; seating capacity for high school routes should be at two (2) students per seat. These seating capacities are considered to be maximum and shall not be exceeded. For Field Trips, seating shall be at not more than two (2) students per standard seat, unless specifically approved otherwise by the District.

6. The following procedures shall apply to Field Trips.

    a. Field trips shall be scheduled by the requestor of the school requiring the trip at least two weeks in advance of the field trip. Field trips shall be scheduled, approved and assigned using Trip Tracker.

    b. Field trips may be canceled prior to the start of the fieldtrip. Late cancellation fee can be applied for actual costs incurred. All efforts shall be made to provide at least one (1) day notification of cancellation. There shall be no penalty for a cancelled field trip by a school due to weather-related reasons.

7. The Minimum Service Level Criteria means that the Contractor shall assign one separate driver for each route set approved by the School District. A driver shall not be assigned to two or more routes for the purpose of covering an additional route or route set. Routes will not be covered by staff members who have assigned duties that are not specific to driving except for extreme circumstances.

O. EMERGENCY PROCEDURE

In the event of an accident, the Contractor is responsible for so notifying the District office and the specific school where the students attend immediately, following established District procedures. The Contractor is responsible in the

event of any accident to follow established procedures, including the prompt obtaining of any necessary medical assistance, the notification of the responsible police department and to assist the District in parental notification if so requested.

P. ASSIGNMENT OF CONTRACT

The Contractor agrees not to assign this Contract, or any part of this Contract, to any other party without prior written consent of the District.

Q. NONCOMPLIANCE PENALTIES

Should the District find the Contractor in noncompliance with any of the provisions of the Contract, the District will be entitled to impose the following penalties, provided that the Director of Transportation, or designee, has provided the Contractor two (2) days written notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section, "noncompliance" means, but is not limited to, the failure to transport students as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Director of Transportation in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract.

INCIDENT	PENALTY
1. No service on any home to school scheduled route	Daily rate per vehicle/route type
2. Late pick-up (15 minutes or more as defined on approved route sheet) at a school	$100 per day per route
3. Late drop-off (15 minutes or more as defined on approved route sheet) at a school	$100 per day per route
4. Missed stops on a route, provided that any missed stop has occurred on any three days per ten days of service	$100 per day per route
5. Failure to provide a properly licensed and permitted bus driver for a to/from route	$100 per day per route
6. Failure to make changes in a bus route(s)	$50 per day per route

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during

weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

R. SERVICE INTERRUPTION

1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services are higher than the Contractor's cost (agreed upon in the Contract), then the Contractor shall pay the difference between its charges and the charges of the substitute bus company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Director of Transportation, or his/her designee and request permission to interrupt service. Such decisions by the Director of Transportation shall be final.

3. If it is necessary to reschedule the days lost because of the Contractor's failure to perform, the Contractor shall provide bus service in accordance with this agreement, for each day rescheduled, at no cost to the District.

4. If schools serviced by the buses are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor

S. TERMINATION OF CONTRACT BY REASON OF DEFAULT

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Director of Purchasing, send written notice to the Contractor indicating the intention of the District to declare the Contractor in default. In such notice, the District shall state in what respect the Contractor has failed to comply with the terms of the Contract, and shall further state a date upon which the Contract will terminate, unless the Contractor, prior to such date, cures the defect to the satisfaction of the District. The Contractor shall provide the District a written correction plan to provide a cure for the

non compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date of termination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of such notice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

T. BACK-UP BUSES

The Contractor shall maintain a fleet of various sized back-up buses in an amount not less than 12% of the vehicles needed to satisfy in full the terms of this Contract that shall be available, as needed, to fulfill the terms of this Contract.

U. SYSTEM COMMUNICATIONS

1. The Contractor shall provide printed post cards or another form of communication approved by District 300 by August 1st (or other date as agreed to by the District). These post cards will provide families with all student transportation information (route, time, bus stop location).

2. At least four (4) designated District personnel shall be granted computer access to the Contractor's routing system.

V. MISCELLANEOUS

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email, followed by registered, certified, or express mail addressed to:

If to the District:

Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, Illinois 60102
Attention: Director of Purchasing
(847) 551-8460 (telephone)
(847) 551-8463 (fax)

If to the Contractor

_____
_____
_____
_____
_____
_____

The undersigned warrants that he or she is duly authorized to execute and contractually bind the entity submitting this winning bid and acknowledges, by his or her signature, that he or she, on behalf of the submitting entity, has read and agrees to comply in all respects with the foregoing General Conditions.

_____
Company, Corporation, Partnership Name

_____
Signed

_____
Name

_____
Title

The District has accepted the Bid of the above entity and awards him the Contract.

Board of Education Community Unit School District 300

By: _____ Attest: _____
President Secretary

SECTION VII

PRINT OUT AND ATTACH BID RESPONSE FORM A (EXCEL FORMAT)

BID RESPONSE FORM B

COMMUNITY UNIT SCHOOL DISTRICT 300

STUDENT TRANSPORTATION SERVICES AND

TRANSPORTATION MANAGEMENT

DUE DATE: Bids Due no later than 11:00AM, Thursday, November 10, 2016

ATTENTION: **DIANE C. WHITE, DIRECTOR OF PURCHASING**

CUSD 300 DISTRICT ADMINSTRATION BUILDING

2605 BUNKER HILL DRIVE

ALGONQUIN, ILLINIOS 60110

VENDOR: **COMPANY:** _____

CONTACT: _____

PHONE: _____

All rates for contract renewals based on our bid specifications and your signed bid response of **Thursday. November 10, 2016.** Your attached bid herein shall be for the 2017-2018, 2018-2019, 2019-2020 School Years and shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the bid is due.

The undersigned warrants that he or she is duly authorized to bind contractually the entity submitting this quote to fully perform all duties and to deliver all services in accordance with the terms and conditions set forth herein. All signatures are to be sworn before a Notary Public. By executing and submitting this Quote Form, the undersigned further warrants, on behalf of the Bidder, that if the District determines this bid to be the winning bid then an authorized official of the entity for which the bid was submitted will execute the General Conditions, which shall serve as the Contract as provided therein.

COMMENTS AND ADDITIONAL INFORMATION

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract.

Name of Company/Corporation	Length of time quote is firm prior to award
Street Address	Bid Submitted by:
City, State, Zip Code	Authorized Signature
Telephone Number	Please Type or Print Name
Fax Number	Illinois License Number

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____
Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:_____ Attest: _____
President Secretary

STUDENT TRANSPORTATION SERVICES

ATTACHMENT LISTING

A. Student Transportation Vehicles

B. School Directory

C. Bell Time Schedule

D. School Calendar

E. Transportation Budget

F. Other District Owned Vehicles (White Fleet)

G. Route Summary Information

H. District Wide Map

I. Transportation Claim FY 16

J. Staff/Driver Salary and Benefits

K. Field Trip and Extracurricular Information

L. Out-Placed/Parochial Facilities

M. Parent/Guardian Handbook

N. Invoice Samples

O. Current Contract – Available Upon Request

P. Summer (June) Invoice

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A ***(DISTRICT PROVIDED FLEET - Contractor Maintenance Included - except FUEL)***

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

Level I – General EducationTransportation Home to School Routes	2017-18	2018-19	2019-20
AM, PM and Activity Routes			
Single Route			
Double Routes			
Triple Routes			
Summer Program AM and PM Routes			
Single Route			
Double Routes			
Triple Routes			
Back-up Buses during Transportation Hours			
Two (2) Hour Minimum			
Hourly Rate			

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

Level I – General Education Transportation Home to School Routes	2017-18	2018-19	2019-20
Projected Annual Costs			

The District requires the Bidders to note the breakout cost of the Management Services, Back-up Buses and any transportation penalties they have included in the projected annual costs.

Required Break-out Costs	2017-18	2018-19	2019-20
Management Ser. Projected Annual Costs			
Back–up Buses Projected Annual Costs			
Trans. Penalties Projected Annual Costs			

Level II – General Education - Extracurricular and Fieldtrip Transportation	2017-18	2018-19	2019-20
Extracurricular Routes			
Three (3) Hours			
Four (4) Hours			
Five (5) Hours			
Hourly Rate			
Fieldtrip Routes			
*Cost per mile	N/A	N/A	N/A
Hourly Rate			
Minimum Cost			

Cost per mile do not pertain because the District provides the Fuel and Fleet

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

Level II – General Education - Extracurricular and Fieldtrip Transportation	2017-18	2018-19	2019-20
Projected Annual Costs			

Level III – General Education Shuttle - School to School	2017-18	2018-19	2019-20
Shuttle Routes			
Single Route			
Double Routes			

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

Level III – General Education Shuttle - School to School	2017-18	2018-19	2019-20
Projected Annual Costs			

Level IV – Early Childhood, and Special Education Home to School Routes	2017-18	2018-19	2019-20
AM and PM Routes			
Single Route			
Double Routes			
Triple Routes			
Midday Routes			
Single Route			
Double Routes			
Summer Program AM and PM Routes			
Single Route			
Double Routes			
Triple Routes			
Back-up Buses during Transportation Hours			
Two (2) Hour Minimum			
Hourly Rate			

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

Level IV – Early Childhood, and Special Education Home to School Routes	2017-18	2018-19	2019-20
Projected Annual Costs			

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2017-18	2018-19	2019-20
Extracurricular Routes			
Three (3) Hours			
Four (4) Hours			
Five (5) Hours			
Hourly Rate			
Fieldtrip Routes			
*Cost per mile	N/A	N/A	N/A
Hourly Rate			
Minimum Cost			

Cost per mile do not pertain because the District provides the Fuel and Fleet
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2017-18	2018-19	2019-20
Projected Annual Costs			

-

Driver Assistants	2017-18	2018-19	2019-20
Driver Assistant for AM and PM Routes			
Two (2) Hours Minimum per bus/per period			
Hourly Rate			

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver Assistants.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the driver assistants.

Driver Assistants	2017-18	2018-19	2019-20
Projected Annual Costs			

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2017-2018 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 2015-2016 transportation model provided in this specification.

Projected Total Annual Costs– Level I-V and the Driver Assistant	2017-18	2018-19	2019-20
Projected Total Annual Costs			

The District requires the Bidders to note the breakout cost of the Back-up Buses and any transportation penalties they have included in the projected annual costs.

Required Break-out Costs	2017-18	2018-19	2019-20
Back–up Buses Projected Annual Costs			
Trans. Penalties Projected Annual Costs			

Fax Number Illinois License Number _____

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____
Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.
Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A *(CONTRACTOR OWNED FLEET)*

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

Level I – General EducationTransportation Home to School Routes	2017-18	2018-19	2019-20
AM, PM and Activity Routes			
Single Route			
Double Routes			
Triple Routes			
Summer Program AM and PM Routes			
Single Route			
Double Routes			
Triple Routes			
Back-up Buses during Transportation Hours			
Two (2) Hour Minimum			
Hourly Rate			

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

Level I – General Education Transportation Home to School Routes	2017-18	2018-19	2019-20
Projected Annual Costs			

The District requires the Bidders to note the breakout cost of the Management Services, Back-up Buses and any transportation penalties they have included in the projected annual costs.

Required Break-out Costs	2017-18	2018-19	2019-20
Management Ser. Projected Annual Costs			
Back–up Buses Projected Annual Costs			
Trans. Penalties Projected Annual Costs			

Level II – General Education - Extracurricular and Fieldtrip Transportation	2017-18	2018-19	2019-20
Extracurricular Routes			
Three (3) Hours			
Four (4) Hours			
Five (5) Hours			
Hourly Rate			
Fieldtrip Routes			
*Cost per mile		N/A	N/A
Hourly Rate			
Minimum Cost			

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

Level II – General Education - Extracurricular and Fieldtrip Transportation	2017-18	2018-19	2019-20
Projected Annual Costs			

Level III – General Education Shuttle - School to School	2017-18	2018-19	2019-20
Shuttle Routes			
Single Route			
Double Routes			

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

Level III – General Education Shuttle - School to School	2017-18	2018-19	2019-20
Projected Annual Costs			

Level IV – Early Childhood, and Special Education Home to School Routes	2017-18	2018-19	2019-20
AM and PM Routes			
Single Route			
Double Routes			
Triple Routes			
Midday Routes			
Single Route			
Double Routes			
Summer Program AM and PM Routes			
Single Route			
Double Routes			
Triple Routes			
Back-up Buses during Transportation Hours			
Two (2) Hour Minimum			
Hourly Rate			

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

Level IV – Early Childhood, and Special Education Home to School Routes	2017-18	2018-19	2019-20
Projected Annual Costs			

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2017-18	2018-19	2019-20
Extracurricular Routes			
Three (3) Hours			
Four (4) Hours			
Five (5) Hours			
Hourly Rate			
Fieldtrip Routes			
*Cost per mile			
Hourly Rate			
Minimum Cost			

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2017-18	2018-19	2019-20
Projected Annual Costs			

Driver Assistants	2017-18	2018-19	2019-20
Driver Assistant for AM and PM Routes			
Two (2) Hours Minimum per bus/per period			
Hourly Rate			

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver Assistants.
The projected total annual cost shall be based upon the 2015-2016 transportation model and assumptions for the routes required for the driver assistants.

Driver Assistants	2017-18	2018-19	2019-20
Projected Annual Costs			

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2017-2018 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 2015-2016 transportation model provided in this specification.

Projected Total Annual Costs– Level I-V and the Driver Assistant	2017-18	2018-19	2019-20
Projected Total Annual Costs			

The District requires the Bidders to note the breakout cost of the Back-up Buses and any transportation penalties they have included in the projected annual costs.

Required Break-out Costs	2017-18	2018-19	2019-20
Back–up Buses Projected Annual Costs			
Trans. Penalties Projected Annual Costs			

Fax Number Illinois License Number _____

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____
Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.
Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A *(WHITE FLEET)*

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2017-18	2018-19	2019-20
Replacement Parts Mark- Up			
Hourly Rate			

Fax Number Illinois License Number _____

Email address - _____

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2016.

_____
Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.
Date of Acceptance: _____, 2016

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

STUDENT TRANSPORTATION VEHICLES

ATTACHMENT A-1

Bus No	VIN	Year	Make	Model	Body	Capacity	WC Pos	Veh Type	A/C	Seat Belts	Camera	Brakes	Fuel	Location	Odometer	Years in Service	Replacement Year
1	1BABKCKA36F230724	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	126835		
2	1BABKCKA56F230725	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	119929		
3	1BABKCKA76F230726	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	CA	N			AIR	DIESEL	B	198592		
4	1BABKCKA96F230727	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	153879		
5	1BABKCKA06F230728	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	CA	N			AIR	DIESEL	B	160997		
6	1BABKCKA26F230729	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	CA	N			AIR	DIESEL	B	150496		
7	1BABKCKA96F230730	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	118300		
8	1BABKCKA06F230731	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	CA	N			AIR	DIESEL	B	175852		
9	1BABKCKA26F230732	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	167382		
10	1BABKCKA46F230733	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	171089		
11	1BABKCKA66F230734	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	129362		
12	1BABKCKA86F230735	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	119486		
14	1BABKCKAX6F230736	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	129355		
15	1BABKCKA16F230737	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	151066		
16	1BABKCKA36F230738	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	140103		
17	1BABKCKA56F230739	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	142226		
18	1BABKCKA16F230740	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	116136		
19	1BABKCKA36F230741	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	136211		
20	1BABKCKA56F230742	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	131823		
21	1BABKCKA76F230743	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	178442		
22	1BABKCKA96F230744	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	119659		
23	1BABKCKA06F230745	2006	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N			AIR	DIESEL	B	155701		
24	1BABKCKA26F230746	2006	BLUEBIRD	ALL AMERICAN	C7	78	N	DAF	Y			AIR	DIESEL	B	126654		
25	4DRBUAAN07B399655	2007	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	Y			AIR	DIESEL	B	152803		
26	4DRBUAAN27B339656	2007	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	N			AIR	DIESEL	B	128657		
27	4DRBUAAN47B339657	2007	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	N			AIR	DIESEL	B	139166		
28	4DRBUAAN67B339658	2007	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	N			AIR	DIESEL	B	126069		
29	4DRBUAAN87B339659	2007	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	N			AIR	DIESEL	B	120916		
30	4DRBUAAN47B539660	2007	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	N			AIR	DIESEL	B	121505		
31	4DRBUAAN78B492969	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	167723		
32	4DRBUAFL16B228344	2006	INTERNATIONAL	CE	INTERNATIONAL	26	N	CW	Y			AIR	DIESEL	B	159894		
32	4DRBUAAN38B492970	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	111796		
33	4DRBUAAN58B492971	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	135348		
35	4DRBUAAN98B492973	2008	INTERNATIONAL	FE	INTERNATIONAL	35	N	DAF	N			AIR	DIESEL	B	90176		
36	4DRBUAAN08B492974	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	93528		
37	4DRBUAAN28B492975	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	112395		
38	4DRBUAAN48B492976	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	97953		
39	4DRBUAAN68B492977	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	D	92574		
40	4DRBUAAN88B492978	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	88299		
41	4DRBUAANX8B492979	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	89936		
43	4DRBUAAN88B492981	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	94855		
44	4DRBUAANX8B492982	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	125217		
45	4DRBUAAN18B492983	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	Y			AIR	DIESEL	B	113281		
46	4DRBUAAN38B492984	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	141892		
47	4DRBUAAN58B492985	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	128140		
48	4DRBUAAN78B492986	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	106585		
49	4DRBUAAN98B492987	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	112867		
50	4DRBUAAN08B492988	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	117712		
51	4DRBUAAN28B492989	2008	INTERNATIONAL	FE	INTERNATIONAL	77	N	DAF	N			AIR	DIESEL	B	109285		

52	4DRBUAAN98B492990	2008	INTERNATIONAL	FE		INTERNATIONAL	77	N	DAF	N		AIR	DIESEL	B	130320
53	4DRBUAAN69B075828	2009	INTERNATIONAL	FE		INTERNATIONAL	77	N	DAF	N		AIR	DIESEL	B	99173
54	4DRBUAAN89B075829	2009	INTERNATIONAL	FE		INTERNATIONAL	77	N	DAF	N		AIR	DIESEL	B	73333
55	4DRBUAAN49B075830	2009	INTERNATIONAL	FE		INTERNATIONAL	77	N	DAF	N		AIR	DIESEL	B	170780
56	4DRBUAAN08B492943	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	171930
57	4DRBUAAN18B492949	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	109275
58	4DRBUAANX8B492951	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	101879
59	4DRBUAAN18B492952	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	157066
60	4DRBUAAN98B492956	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	97134
61	4DRBUAAN08B492960	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	118604
62	4DRBUAAN28B492961	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	122349
63	4DRBUAAN48B492962	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	99606
64	4DRBUAAN68B492963	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	151778
65	4DRBUAAN58B492968	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	127139
66	4DRBUAANX8B492965	2008	INTERNATIONAL	CE		INTERNATIONAL	77	N	CA	N		AIR	DIESEL	B	125316
199	1BABKCKA46E230747	2006	BLUEBIRD	ALL AMERICAN		3126	78	N	DAF	N		AIR	DIESEL	B	154965
232	4DRBUAFL16B228344	2006	INTERNATIONAL	CE		INTERNATIONAL	27+3		CW	Y		AIR	DIESEL	D	159894
233	4DRBUAFL36B228345	2006	INTERNATIONAL	CE		INTERNATIONAL	20+5	Y	CW	Y		AIR	DIESEL	D	161336
234	4DRBUAFL56B228346	2006	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	157579
235	4DRBUAFL76B228347	2006	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	166874
236	4DRBUAFL96B228348	2006	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	152798
237	4DRBUAFL06B228349	2006	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	134542
238	4DRBUAFL76B228350	2006	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	139993
239	4DRBUAFL57B390463	2007	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	130300
240	4DRBUAFL77B390464	2007	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	144685
241	4DRBUAFL97B390465	2007	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	125078
242	4DRBUAFL07B390466	2007	INTERNATIONAL	CE		INTERNATIONAL	35	N	CA	N		AIR	DIESEL	D	159238
243	4DRBUAFN67B390554	2007	INTERNATIONAL	CE		INTERNATIONAL	26	Y	CW	Y		AIR	DIESEL	D	127850
244	4DRBUAFN87B390555	2007	INTERNATIONAL	CE		INTERNATIONAL	26	Y	CW	Y		AIR	DIESEL	D	132104
245	4DRBUAFNX7B390556	2007	INTERNATIONAL	CE		INTERNATIONAL	26	Y	CW	Y		AIR	DIESEL	D	124057
246	1FDXE45P96HB20625	2006	FORD	BANTAM		COLLINS	27	N	AAD	Y		HYDRAULIC	DIESEL	D	157926
247	1FDXE45P26HB20627	2006	FORD	BANTAM		COLLINS	27	N	AAD	Y		HYDRAULIC	DIESEL	D	145800
248	4DRBUAFN28B495173	2008	INTERNATIONAL	CE		INTERNATIONAL	26	Y	CW	Y		AIR	DIESEL	D	133433
249	4DRBUAFN48B495174	2008	INTERNATIONAL	CE		INTERNATIONAL	26	Y	CW	Y		AIR	DIESEL	D	106555
250	1GBJG31K791121542	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	109617
251	1GBJG31K491121739	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	111800
252	1GBJG31K291121741	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	115837
253	1GBJG31K591122138	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	81612
254	1GBJG31K791122271	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	100795
255	1GBJG31K091122273	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	99752
256	1GBJG31K291122405	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	97026
257	1GBJG31K591122642	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	108240
258	1GBJG31K591122740	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	145634
259	1GBJG31K991122742	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	128861
260	1GBJG31K191122847	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	148261
261	1GBJG31K491123264	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	127389
262	4DRBUSKN39B075791	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	138940
263	4DRBUSKN59B075792	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	131280
264	4DRBUSKN79B075793	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	84461
265	4DRBUSKN99B075794	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	114676
266	4DRBUSKN09B075795	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	104421
267	4DRBUSKN29B075796	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	150336
268	4DRBUSKN49B075797	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	129940
269	4DRBUSKN69B075798	2009	INTERNATIONAL	CE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	114931
270	4DRBUSKN89B075799	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	113081
271	4DRBUSKN09B075800	2009	INTERNATIONAL	FE		INTERNATIONAL	38	Y	CW	Y		AIR	DIESEL	D	102295
272	1GBJG31K891123266	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	117269
273	1GBJG31K891123350	2009	GM	MIDBUS		GUIDE	27	N	AAD	Y		HYDRAULIC	GASOLINE	D	93411

440	1FMNE11W48DB22201	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	130177		
441	1FMNE11W18DB22205	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	108138		
442	1FMNE11W78DB22208	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	B	59011		
443	1FMNE11WX8DB22199	2008	FORD	E150	FORD	7	N	VN	Y	HYDRAULIC	GASOLINE	D	124803		
444	1FMNE11W28DB22200	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	160679		
445	1FMNE11W68DB22202	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	B	65162		
446	1FMNE11W88DB22203	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	B	54422		
447	1FMNE11WX8DB22204	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	160679		
448	1FMNE11W38DB22206	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	65162		
449	1FMNE11W58DB22207	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	54422		
450	1FMNE11W98DB22209	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	B	78937		
451	1FMNE11W58DB22210	2008	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	71325		
452	1FMNE11W29DA43806	2009	FORD	E150	FORD	7	N	VN	Y	HYDRAULIC	GASOLINE	B	96937		
453	1FMNE11W49DA43807	2009	FORD	E150	FORD	7	N	VN	Y	HYDRAULIC	GASOLINE	D	103344		
454	1FMNE11W69DA43808	2009	FORD	E150	FORD	7	N	VN	Y	HYDRAULIC	GASOLINE	D	86396		
455	1FMNE11W89DA43809	2009	FORD	E150	FORD	8	N	VN	Y	HYDRAULIC	GASOLINE	D	108189		
457	1FMNE11W69DA43811	2009	FORD	E150	FORD	7	N	VN	Y	HYDRAULIC	GASOLINE	D	171008		
459	2FAHP71V99X140022	2009	FORD	CROWN VICTORIA	FORD	5	N	Car	Y	HYDRAULIC	GASOLINE	D	106302		
172	1BABKCKA65F225080	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	D	125583	2017 Contractor Replacement	
173	1BABKCKA85F225081	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	122429	2017 Contractor Replacement	
174	1BABKCKAX5F225082	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	D	122769	2017 Contractor Replacement	
176	1BABKCKA35F225084	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	117827	2017 Contractor Replacement	
177	1BABKCKA55F225085	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	126220	2017 Contractor Replacement	
178	1BABKCKA75F225086	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	126985	2017 Contractor Replacement	
179	1BABKCKA95F225087	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	133402	2017 Contractor Replacement	
180	1BABKCKA05F225088	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	158693	2017 Contractor Replacement	
181	1BABKCKA25F225089	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	124507	2017 Contractor Replacement	
182	1BABKCKA95F225090	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	159542	2017 Contractor Replacement	
184	1BABKCKA25F225092	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	156023	2017 Contractor Replacement	
186	1BABKCKA65F225094	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	115684	2017 Contractor Replacement	
187	1BABKCKA85F225095	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	112137	2017 Contractor Replacement	
188	1BABKCKAX5F225096	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	154349	2017 Contractor Replacement	
189	1BABKCKA15F225097	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	161042	2017 Contractor Replacement	
190	1BABKCKA35F225098	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	129300	2017 Contractor Replacement	
191	1BABKCKA55F225099	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	159599	2017 Contractor Replacement	
192	1BABKCKA85F225100	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	134695	2017 Contractor Replacement	
193	1BABKCKAX5F225101	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	133456	2017 Contractor Replacement	
194	1BABKCKA15F225102	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	137260	2017 Contractor Replacement	
195	1BABKCKA35F225103	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	152314	2017 Contractor Replacement	
196	1BABKCKA55F225104	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	153038	2017 Contractor Replacement	
197	1BABKCKA75F225105	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	CA	N	AIR	DIESEL	B	118855	2017 Contractor Replacement	
198	1BABKCKA15F225133	2005	BLUEBIRD	ALL AMERICAN	3126	78	N	DAF	N	AIR	DIESEL	B	90983	2017 Contractor Replacement	
228	1FDXE45P45HB08994	2005	FORD	BANTAM	COLLINS	27	N	AAD	Y	HYDRAULIC	DIESEL	D	124966	2017 Contractor Replacement	
229	1FDXE45P45HB08995	2005	FORD	BANTAM	COLLINS	27	N	AAD	Y	HYDRAULIC	DIESEL	D	180452	2017 Contractor Replacement	
230	1FDXE45P85HB08996	2005	FORD	BANTAM	COLLINS	27	N	AAD	Y	HYDRAULIC	DIESEL	D	460326	2017 Contractor Replacement	
231	1FDXE45P45HA94563	2005	FORD	BANTAM	COLLINS	27	N	AAD	Y	HYDRAULIC	DIESEL	D	175869	2017 Contractor Replacement	

STUDENT TRANSPORTATION VEHICLES

ATTACHMENT A-2

Bus No	VIN	Year	Make	Model	Body	Capacity	WC Pos	Veh Type	A/C	Seat Belts	Camera	Brakes	Fuel	Location	Odometer	Years in Service	Replacement Year
67	4DRBUAAN3EB780659	2014	INTERNATIONAL	CE	INTERNATIONAL	77	N	CA	NO			AIR	DIESEL	B	7080		
68	1T88R4C2571286590	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	67277		
69	1T88R4C2271286594	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	57462		
70	1T88R4C2071286593	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	63318		
71	1T88R4C2771286591	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	72447		
72	4UZABRDT29CAG9849	2009	THOMAS	C2	THOMAS	71	N	CA	NO			AIR	DIESEL	D	46704		
73	1T88R4C2871286597	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	63097		
74	4UZABRDT89CAG9855	2009	THOMAS	C2	THOMAS	71	N	CA	NO			AIR	DIESEL	D	38263		
75	1T88R4C2971286589	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	116650		
76	1T88R4C2971286592	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	96490		
77	1T88R4C2471286595	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	75286		
78	1T88R4C2671286596	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	95713		
79	1T88R4C2X71286598	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	77538		
80	1T88R4C2171286599	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	87688		
81	1T88R4C2471286600	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	96911		
82	1T88R4C2671286601	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	88701		
83	1T88R4C2171286604	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	113108		
84	1T88R4C2371286605	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	122417		
85	1T88R4C2571286606	2007	THOMAS	HDX	THOMAS	78	N	DAF	NO			AIR	DIESEL	B	96487		
274	1GB3G3BLXD1168508	2013	GM	BANTAM	COLLINS	21	N	AAD	YES			HYDRAULIC	DIESEL	D	11892		
275	1GB3G3BL5D1167816	2013	GM	BANTAM	COLLINS	21	N	AAD	YES			HYDRAULIC	DIESEL	D	7184		
276	1GB3G3BL0D1168601	2013	GM	BANTAM	COLLINS	21	N	AAD	YES			HYDRAULIC	DIESEL	D	5406		
277	4DRBUAANXEB780660	2014	INTERNATIONAL	CE	INTERNATIONAL	48	Y	CW	YES			AIR	DIESEL	D	5850		
278	4DRBUAAN1EB780661	2014	INTERNATIONAL	CE	INTERNATIONAL	48	Y	CW	YES			AIR	DIESEL	D	10398		
279	4UZABRDT79CAG9846	2009	THOMAS	C2	THOMAS	71	N	CA	NO			AIR	DIESEL	D	43242		
280	4UZABRDT29CAG9852	2009	THOMAS	C3	THOMAS	71	N	CA	NO			AIR	DIESEL	D	44092		
281	4UZABRDT09CAG9851	2009	THOMAS	C4	THOMAS	71	N	CA	NO			AIR	DIESEL	D	34875		
282	4UZABRDT59CAG9859	2009	THOMAS	C5	THOMAS	71	N	CA	NO			AIR	DIESEL	D	65082		
283	4UZABRCT27CY22456	2007	THOMAS	C6	THOMAS	71	N	CA	NO			AIR	DIESEL	D	103966		
284	1GB3G3BL2D1190115	2013	CHEVROLET	BANTAM	COLLINS	21	N	AAD	YES			HYDRAULIC	GASOLINE	D	32587		
285	1GB3G3BL1D1190039	2013	CHEVROLET	BANTAM	COLLINS	21	N	AAD	YES			HYDRAULIC	GASOLINE	D	51162		
286	1GB3G3BL6D1189601	2013	CHEVROLET	BANTAM	COLLINS	21	N	AAD	YES			HYDRAULIC	GASOLINE	D	34210		
287	4DRBUAAL6FB653291	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	40212		
288	4DRBUAAL8FB653292	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	26425		
289	4DRBUAALXFB653293	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	28500		
290	4DRBUAAL1FB653294	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	32173		
291	4DRBUAAL3FB653295	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	31161		
292	4DRBUAAL5FB653296	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	34765		
293	4DRBUAAL7FB653297	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	Ca	YES			AIR	DIESEL	D	32670		
294	4DRBUAAL9FB653298	2015	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	35868		
295	4DRBUAAL9FB653303	2015	INTERNATIONAL	CE	INTERNATIONAL	30+2		CW	YES			AIR	DIESEL	D	35283		
296	1BAKCCPA7CF287929	2012	BLUEBIRD	VISION	BLUEBIRD	32+4		CW	YES			AIR	DIESEL	D	60312		
297	1BAKCCPAXCF287942	2012	BLUEBIRD	VISION	BLUEBIRD	32+4		CW	YES			AIR	DIESEL	D	70063		
298	4DRBUC8N5GB225801	2016	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	12311		
299	4DRBUC8N9GB225803	2016	INTERNATIONAL	CE	INTERNATIONAL	35	N	CA	YES			AIR	DIESEL	D	23131		

ATTACHMENT B

COMMUNITY UNIT SCHOOL DISTRICT #300

Building Name	Address	Phone	Fax
Algonquin Lakes Elementary **Chris Columbaro**	1401 Compton Drive Algonquin, IL 60102	(847)532.7500	(847)532.7515
Algonquin Middle School **Andrew Reinke**	520 Longwood Drive Algonquin, IL 60102	(847)532.7100	(847)658.2547
Carpentersville Middle School **Dr. Asia Gurney**	100 Cleveland Avenue Carpentersville, IL 60110	(224)484.2100	(847)426.1404
deLacey Family Education Center **Kelly Burke**	50 Cleveland Avenue Carpentersville, IL 60110	(224)484-2300	(224)426-1404
Dundee.Crown High School **Devon LaRosa**	1500 Kings Road Carpentersville, IL 60110	(224)484.5000	(224)484.5098
Dundee Highlands Elementary **Karen Cumpata**	407 South Fifth Street West Dundee, IL 60118	(224)484.4700	(847)426.1935
Dundee Middle School **Jeffrey Herb**	4200 W. Main Street West Dundee, IL 60118	(224)484.4500	(847)426.4008
Eastview Elementary **James Zursin**	540 Longwood Drive Algonquin, IL 60102	(847)532.7400	(847)458.5509
Gilberts Elementary **Craig Zieleniewski**	729 Paperbark Lane Gilberts, IL 60136	(224)484.5900	(224)484.5915
Golfview Elementary **Lindsay Sharpe**	124 Golfview Lane Carpentersville, IL 60110	(224)484.2800	(224)484.2815
Hampshire Elementary **Nancy Regul**	321 Terwilliger Avenue Hampshire, IL 60140	(847)792.3400	(847)683.4806
Hampshire Middle School **Jim Szymczak**	560 South State Street Hampshire, IL 60140	(847)792.3200	(847)683.1030
Hampshire High School **Brett Bending**	1600 Big Timber Road Hampshire, IL 60140	(847)792.3500	(847)792.3515
Jacobs High School **Barb Valle**	2601 Bunker Hill Drive Algonquin, IL 60102	(847)532.6100	(847)532.6115
Lake in the Hills Elementary **Nathan Jarot**	519 Willow Street Lake in the Hills, IL 60156	(847)532.6900	(847)658.2563
Lakewood School **Brittany Porsche**	1651 Ravine Lane Carpentersville, IL 60110	(224)484.2600	(224)484.2615
Liberty Elementary **Robert Chleboun**	6500 Miller Road Carpentersville, IL 60110	(224)484.4800	(224)484.4815
Lincoln Prairie Elementary **Mark Wetzel**	500 W. Harvest Gate Lake in the Hills, IL 60156	(847)532.6600	(847)532.6615
Meadowdale Elementary **Martina Smith**	14 Ash Street Carpentersville, IL 60110	(224)484.2900	(224)484.2915
Neubert Elementary School **Peggy Thurow**	1100 Huntington Drive Algonquin, IL 60102	(847)532.6800	(847)658.9809
Oak Ridge School **Stacy Wilkinson**	300 Cleveland Avenue Carpentersville, IL 60110	(224)484.5800	(847)426.4474
Parkview Elementary **Jorge Almodovar**	122 Carpenter Blvd. Carpentersville, IL 60110	(224)484.2500	(847)426.2962
Perry Elementary **Kristin Sainsbury**	251 Amarillo Drive Carpentersville, IL 60110	(224)484.5600	(224)484.5615
Sleepy Hollow Elementary **Jason Lentz**	898 Glen Oak Drive Sleepy Hollow, IL 60118	(224)484.4900	(224)484.4915
Westfield Community School **Ami Engel**	2100 Sleepy Hollow Rd Algonquin, IL 60102	MS - (847)532.7600 Elem - (847)532.7800	(847)532.7615
Wright Elementary **Melanie Gravel**	1500 Ketchum Road Hampshire, IL 60140	(847)683.5700	(847)683.5799

District 300 BELL TIMES
2016-2017
Regular School Hours

Community Unit School District

Regular School Schedule

DISTRICT 300 SCHOOLS — **BELL TIMES 2016-2017**

Algonquin Lakes Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
1401 Compton Drive, Algonquin, IL 60102
***Phone**: 847-532-7500 **Fax**: 847-532-7515*

Algonquin Middle School *(Grades 6-8)*.....*8:45PM-3:30PM*
520 Longwood Drive, Algonquin, IL. 60102
***Phone**: 847-532-7100 **Fax:** 847-658-2547*

Carpentersville Middle School *(Grades 6-8)*.....*8:45AM-3:30PM*
100 Cleveland Avenue, Carpentersville, IL 60110
***Phone:** 224-484-2100 **Fax:** 847-426-1404*

deLacey Family Education Center *(Preschool)*
50 Cleveland Avenue, Carpentersville, IL 60110 ***Morning Session**.....8:45AM-11:15AM*
***Phone:** 224-484-2300 **Fax:** 224-484-2319* ***Afternoon Session**...12:30PM-3:00PM*

Dundee-Crown High School *(Grades 9-12)*.....*7:30AM-2:58PM*
1500 Kings Road, Carpentersville, IL 60110
***Phone:** 224-484-5000 **Fax:** 224-484-5098*

Dundee Highlands Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
407 S. Fifth Street, West Dundee, IL, 60118
***Phone:** 224-484-4700 **Fax:** 847-426-1935*

Dundee Middle School *(Grades 6-8)*.....*8:45AM-3:30PM*
4200 W. Main Street, West Dundee, IL 60118
***Phone:** 224-484-4500 **Fax:** 847-426-4008*

Eastview Elementary *(Grades PreK-5)*.....*8:00AM-2:15PM*
540 Longwood Drive, Algonquin, IL 60102 ***AM Preschool**.....8:00AM-10:30AM*
***Phone:** 847 532 7400 **Fax:** 847 458 5509* ***PM Preschool**.....11:40AM-2:15PM*

Gilberts Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
729 Paperbark Lane, Gilberts, IL 60136
***Phone:** 224-484-5900 **Fax:** 224-484-5915*

Golfview Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
124 Golfview Lane, Carpentersville, IL 60110
***Phone:** 224-484-2800 **Fax:** 224-484-2815*

Hampshire Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
321 Terwilliger Avenue, Hampshire, IL 60140 ***AM Preschool**.....8:00AM-10:30AM*
***Phone:** 847-792-3400 **Fax:** 847-683-4806* ***PM Preschool**.....11:40AM-2:15PM*

Hampshire Middle School *(Grades 6-8)*.....*8:45AM-3:30PM*
560 S. State Street, Hampshire IL 60140
***Phone:** 847-792-3200 **Fax:** 847-683-1030*

Hampshire High School *(Grades 9-12)*.....*7:30AM-2:58PM*
1600 Big Timber Road, Hampshire, IL 60140
***Phone:** 847-792-3500 **Fax:** 847-792-3515*

iLearn Night Program
*Please contact the **Program Administrator** at 224.484.5263*

Regular School Schedule

DISTRICT 300 SCHOOLS — **BELL TIMES 2016-2017**

Jacobs High School *(Grades 9-12)*.....*7:30AM-2:58PM*
2601 Bunker Hill Drive, Algonquin, IL 60102
***Phone:** 847.532.6100 **Fax:** 847.532.6115*

Lake in the Hills Elementary *(Grades PreK-5)*.....*8:00AM-2:15PM*
519 Willow Street, Lake in the Hills, IL 60156 ***AM Preschool**.....8:00AM-10:30AM*
***Phone:** 847-532-6900 **Fax:** 847-658-2529* ***PM Preschool**.....11:40AM-2:15PM*

Lakewood Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
1651 Ravine Lane, Carpentersville, IL 60110
***Phone:** 224-484-2600 **Fax:** 224-484-2615*

Liberty Elementary *(Grades PreK-5)*.....*8:00AM-2:15PM*
6500 Miller Road, Carpentersville, IL 60110 ***AM Preschool**.....8:00AM-10:30AM*
***Phone:** 224-484-4800 **Fax:** 224-484-4815* ***PM Preschool**.....11:40AM-2:15PM*

Lincoln Prairie Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
500 Harvest Gate Road, Lake in the Hills, IL 60156
***Phone:** 847-532-6600 **Fax:** 847-532-6615*

Meadowdale Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
14 Ash Street, Carpentersville, IL 60110
***Phone:** 224-484-2900 **Fax:** 224-484-2915*

Neubert Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
1100 Huntington Drive, Algonquin, IL 60102
***Phone:** 847-532-6800 **Fax:** 847-551-8413*

Oak Ridge School *(Grades 6-12)*.....*7:45AM-1:45PM*
300 Cleveland Avenue, Carpentersville, IL 60110
***Phone:** 224-484-5800 **Fax:** 847-426-4474*

Parkview Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
122 Carpenter Boulevard, Carpentersville, IL 60110
***Phone:** 224-484-2500 **Fax:** 847-426-2962*

Perry Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
251 Amarillo Drive, Carpentersville, IL 60110
***Phone:** 224-484-5600 **Fax:** 224-484-5615*

Sleepy Hollow Elementary *(Grades K-5)*.....*8:00AM-2:15PM*
898 Glen Oak Drive, Sleepy Hollow, IL 60118
***Phone:** 224-484-4900 **Fax:** 224-484-4915*

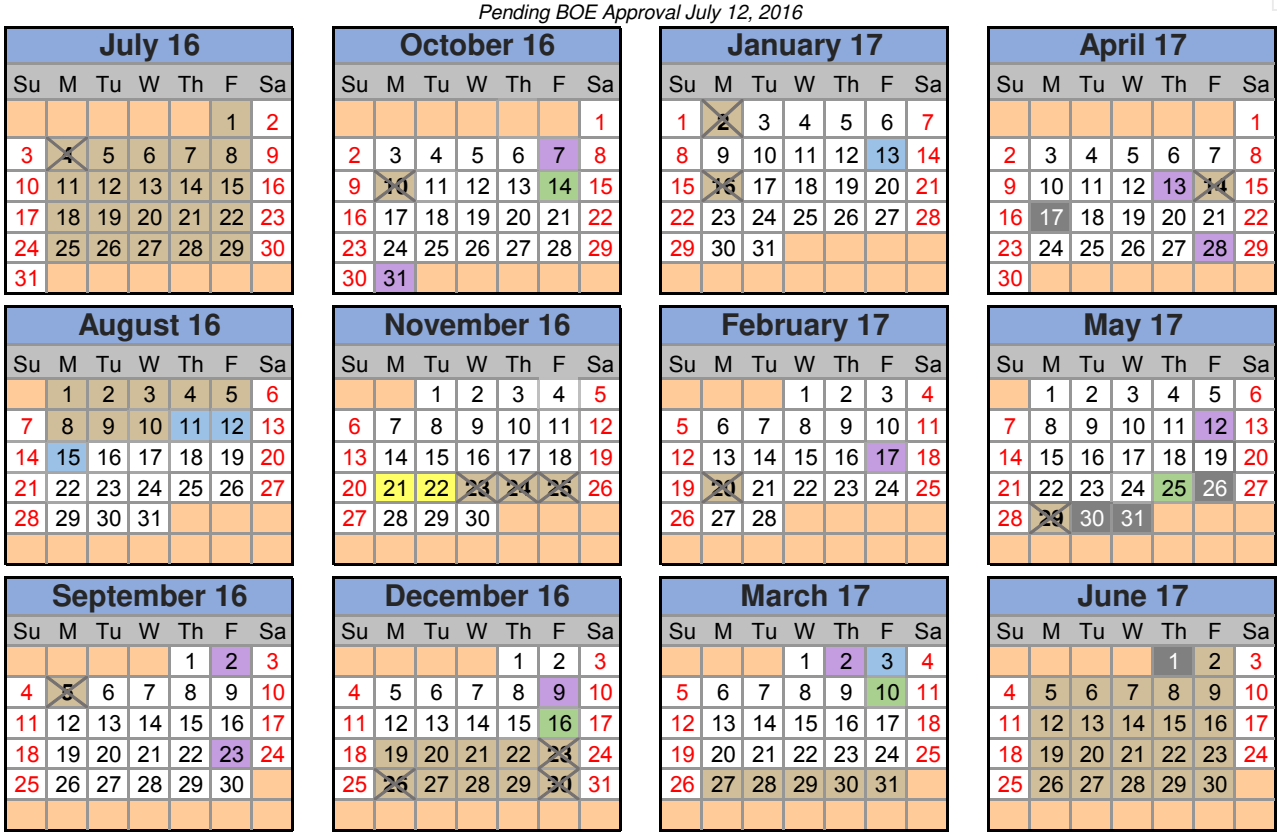
Westfield Community School *(Grades PreK-5)*.....*8:00AM- 2:15PM*
***Elementary Phone:** 847-532-7800* ***AM Preschool**.....8:00AM-10:30AM*
***PM Preschool**.....11:40AM-2:15PM*

Westfield Community School *(Grades 6-8)*.....*8:45AM-3:30PM*
2100 Sleepy Hollow Road, Algonquin, IL 60102
***Middle Phone:** 847-532-7600 **Fax:** 847- 532-7615*

Wright Elementary *(K-5)*.....*8:00AM-2:15PM*
1500 Ketchum Road, Hampshire, IL 60140
***Phone:** 847-683-5700 **Fax:** 847-683-5799*

District 300 School Calendar - 2016/2017

Pending BOE Approval July 12, 2016



ALL DATES SUBJECT TO CHANGE THROUGHOUT SCHOOL YEAR, w/BOARD OF EDUCATION APPROVAL

No Student & No Instruct. Staff Attend. | End of Quarter/Semester, Full Day Attend. | District Closed

Emergency Days | Teacher Institute/Inservice | Parent-Teacher Conferences | Early Release/Late Start

Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Thursday, Aug. 11
Teacher Institute (8:00 AM to 1:00 PM) No Student Attend.	Friday, Aug. 12 & Monday, Aug. 15
First Day of School, Full Day of Student Attend.	Tuesday, Aug. 16
Early Release (K-5)/ Late Start (6-12)	Friday, Sept. 2
Labor Day - Offices/Schools Closed	Monday, Sept. 5
Early Release (K-5)/ Late Start (6-12)	Friday, Sept. 23
Early Release (K-5)/ Late Start (6-12)	Friday, Oct. 7
Columbus Day - Offices/Schools Closed	Monday, Oct. 10
Early Release (K-5)/ Late Start (6-12)	Monday, Oct. 31
Parent-Teacher Conferences, No Student Attend.	Monday, Nov. 21 & Tuesday, Nov. 22
Fall Break - Offices/Schools Closed	Wednesday, Nov. 23 - Friday, Nov. 25
Early Release (K-5)/ Late Start (6-12)	Friday, Dec. 9
Winter Break, No Student Attend.	Mon., Dec. 19 - Mon., Jan. 2, 2017
Offices/Schools Closed	Dec. 23, Dec. 26, & Dec. 30
Offices/Schools Closed	Monday, Jan. 2, 2017
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, Jan. 13
Martin Luther King Day - Offices/Schools Closed	Monday, Jan. 16
Early Release (K-5)/ Late Start (6-12)	Friday, Feb. 17
Presidents Day - Offices/Schools Closed	Monday, Feb.20
Early Release (K-5)/ Late Start (6-12)	Thursday, March 2
Teacher Inst. (8:00 AM to 3:00 PM) Kane Cty. ROE, No Student Attend.	Friday, March 3
Spring Break, No Student Attend.	Monday, March 27 - Friday, March 31
Early Release (K-5)/ Late Start (6-12)	Thursday, April 13
District Holiday - Offices/Schools Closed	Friday, April 14
NO Emerg. Days used = NO student/instruct. staff; all offices open Emerg. Days used = regular attendance day	Monday, April 17
Early Release (K-5)/ Late Start (6-12)	Friday, April 28
Early Release (K-5)/ Late Start (6-12)	Friday, May 12
Last day of school, if no Emergency Days have been used	Thursday, May 25, 2017
Memorial Day - Offices/Schools Closed	Monday, May 29
Last possible day of school	Thursday, June 1

ATTACHMENT E

Community Unit School District 300
Transportation Fund

Account		Working 2017 Budget	2016 Actual	2015 Actual
1111	CUR YR General Levy	3,264,889.00	2,826,472.22	2,849,027.04
1112	First PR YR General Levy	2,830,270.00	2,989,772.80	2,209,777.18
1113	Other PR YR General Levies			(5,818.52)
1511	Interest on Investments			12.85
1994	Field Trips	215,000.00	215,402.95	90,253.44
1999	Other Revenue-General	15,000.00	13,021.12	69,690.55
	Total Local Revenue	**6,325,159.00**	**6,044,669.09**	**5,212,942.54**
3500	Transportation-Regular	2,493,647.00	1,803,603.89	1,430,560.50
3510	Transportation-Special Ed	4,435,966.00	4,583,917.79	4,709,391.70
	Total State Revenue	**6,929,613.00**	**6,387,521.68**	**6,139,952.20**
7334	Recoveries from Vandalism			27,452.89
	Total Other Sources			**27,452.89**
	Total Revenues	**13,254,772.00**	**12,432,190.77**	**11,380,347.63**
319	Other Professional & Technical Services	15,000.00	13,050.00	13,050.00
321	Sanitation Services	12,000.00	11,929.84	9,535.24
323	Repair & Maintenance	64,500.00	58,522.88	70,470.64
329	Other Property Services		(19,312.50)	(7,275.00)
331	Pupil Transportation-General	425,000.00	398,646.58	522,755.77
333	Out of District Travel	6,000.00	5,368.20	4,447.67
334	Professional Meetings	500.00	10.00	857.48
336	Pupil Transportation-Field Trips	15,000.00	12,898.40	278,343.35
341	Postage & Shipping Charges	5,000.00	4,135.66	4,500.00
342	Telephone-Local			2,011.93
343	Telephone-Security	500.00	313.34	
347	Telephone-Cellular	1,000.00	443.20	752.95
361	Printing & Binding	3,000.00	2,529.25	1,224.00
371	Water/Sewer Services	5,000.00	4,116.38	4,354.77
389	Insurance-Fire-Theft-All Other	250,000.00	264,253.00	285,257.00
392	License & Registrations	14,000.00	13,563.16	14,085.00
394	Managment Fees-Transportation	9,500,000.00	8,461,811.82	
395	Management Fees		446,259.16	8,345,542.63
397	Software Licensing	1,000.00	975.00	
	Total Purchased Services	**10,317,500.00**	**9,679,513.37**	**9,549,913.43**
411	Supplies-General	12,500.00	10,853.74	10,661.25
462	Oil	80,000.00	80,734.47	74,919.14
464	Gasoline	1,000,000.00	643,488.42	1,002,459.31
465	Natural Gas	12,000.00	11,391.30	18,928.51
481	Equipment < $500			449.99
482	Parts-Transportation	400,000.00	392,048.99	356,599.47
	Total Supplies & Material	**1,504,500.00**	**1,138,516.92**	**1,464,017.67**
541	Equipment	40,000.00	9,487.20	34,956.47
542	INACTIVE - Equipment-Replacement		7,390.64	8,395.74
	Total Capital Outlay	**40,000.00**	**16,877.84**	**43,352.21**
	Total Expenses	**12,239,840.00**	**11,191,885.04**	**11,257,779.85**
	Net Change in Fund Balanc	**1,014,932.00**	**1,240,305.73**	**122,567.78**

WHITE FLEET

ATTACHMENT F

Bus No	VIN	Year	Make	Model	Body	Capacity	WC Pos	Veh Type	A/C	Seat Belts	Camera	Brakes	Fuel	Location	Odometer	Years in Service	Replacement Year
A001	1GBJG31K091145536	2009	GM	MIDBUS		21	N	AAD	YES			HYDRAULIC	GASOLINE	DCHS	35849		
A003	1GBJG31KX91123379	2009	GM	MIDBUS		21	N	AAD	YES			HYDRAULIC	GASOLINE	HHS	41394		
A007	1GBJG31K491146091	2009	GM	MIDBUS		21	N	AAD	YES			HYDRAULIC	GASOLINE	JHS	51076		
A008	1GB6G3AG6A1102597	2009	GM	MIDBUS		21	N	AAD	YES			HYDRAULIC	GASOLINE	TRANSP	33916		
A009	1GB3G2BG0C1131575	2012	GM	MIDBUS		21	N	AAD	YES			HYDRAULIC	GASOLINE	TRANSP	19480		
540	1FAFP53U73G256347	2003	FORD	TAURUS		5	N	AU				HYDRAULIC	GASOLINE	HHS	83223		
542	1FAFP53UX3G255239	2003	FORD	TAURUS		5	N	AU				HYDRAULIC	GASOLINE	JHS	67702		
543	1FAFP53033G226844	2003	FORD	TAURUS		5	N	AU				HYDRAULIC	GASOLINE	DCHS	73047		
544	1FAFP53073G255361	2003	FORD	TAURUS		5	N	AU				HYDRAULIC	GASOLINE	HHS	71129		
545	3FAHP071X8R227520	2008	FORD	FUSION		5	N	AU				HYDRAULIC	GASOLINE	DCHS	50441		
546	3FAHP0HG7AR217098	2009	FORD	FUSION		5	N	AU				HYDRAULIC	GASOLINE	DCHS	51804		
547	2G1WB5EK2B1218193	2011	CHEVROLET	IMPALA		5	N	AU				HYDRAULIC	GASOLINE	DCHS	30532		
548	3FAHP07168R224078	2008	FORD	FUSION		5	N	AU				HYDRAULIC	GASOLINE	JHS	34980		
549	3FAHP0HG7AR217097	2008	FORD	FUSION		5	N	AU				HYDRAULIC	GASOLINE	JHS	32334		
550	2G1WB5EK1B1219531	2011	CHEVROLET	IMPALA		5	N	AU				HYDRAULIC	GASOLINE	JHS	25079		
551	3FAHP07108R248490	2008	FORD	FUSION		5	N	AU				HYDRAULIC	GASOLINE	HHS	59305		
552	3FA6P0G7XER266230	2014	FORD	FUSION		5	N	AU				HYDRAULIC	GASOLINE	DCHS	14169		
553	1FAHP2D81FG178158	2015	FORD	TAURUS		5	N	AU				HYDRAULIC	GASOLINE	HHS			
554	1FAHP2D86GG123187	2016	FORD	TAURUS		5	N	AU				HYDRAULIC		DCHS	634		
555	1FAHP2D88GG123188	2016	FORD	TAURUS		5	N	AU				HYDRAULIC		DCHS	1632		
300	1FTNS2EW5CDA15373	2012	FORD	E250		2	N	VN				HYDRAULIC	GASOLINE		51117		
301	1GB3G4CG0D1145908	2013	CHEVROLET	EXPRESS VAN	BOX	2	N	VN				HYDRAULIC	GASOLINE		59696		
302	1FTNS2EWXEDA55256	2014	FORD	E250		2	N						GASOLINE		24289		
303	1FTNS2EW1EDA55145	2014	FORD	E250		2	N						GASOLINE		16485		
304	1N6BF0LY0FN802047	2015	NISSAN	NV2500HD		2	N						GASOLINE		19219		
305	1N6AF0LY2EN108809	2014	NISSAN	NV2500HD		2	N						GASOLINE		16585		
306	1FTNR1ZM6FKA35064	2015	FORD	Transit 250		2	N						GASOLINE		16283		
371	1FDWF37S41EA27669	2001	FORD	F350		5	N	PU				HYDRAULIC	GASOLINE		61516		
372	1GCHK24U91E176006	2001	CHEVROLET	SILVERADO		5	N	PU				HYDRAULIC	GASOLINE		79031		
373	1GBHG31R811145476	2001	CHEVROLET	G3500		5	N	AAD				HYDRAULIC	GASOLINE		132065		
376	3B7KF26Z62M269404	2002	DODGE	RAM		5	N	PU				HYDRAULIC	GASOLINE		74359		
378	1GDGG31W811900134	2001	GMC	SAVANA		5	N	VN				HYDRAULIC	GASOLINE		129899		
379	1FTRE14W36HB30751	2006	FORD	E250		5	N	VN				HYDRAULIC	GASOLINE		144026		
381	1GDGG31W221900275	2002	GMC	SAVANA		5	N	VN				HYDRAULIC	GASOLINE		172709		
382	1FTNS24WX5HB30113	2005	FORD	E350		5	N	VN				HYDRAULIC	GASOLINE		128013		
383	3FRNF65965V106050	2005	FORD	F650		5	N	PU				HYDRAULIC	DIESEL		104585		
384	1FTNF21548EC32254	2008	FORD	F250		5	N	PU				HYDRAULIC	GASOLINE		40590		
385	1FTNF215X8EC32257	2008	FORD	F250		5	N	PU				HYDRAULIC	GASOLINE		39064		
386	1FTNF2B58AEA14449	2010	FORD	F250		5	N	PU				HYDRAULIC	GASOLINE		28381		
388	1FDWF3HY7AEA14451	2010	FORD	F350		5	N	PU				HYDRAULIC	GASOLINE		28843		
389	1FTRF3B66DEB14148	2013	FORD	F350		5	N	PU				HYDRAULIC	GASOLINE		14356		
390	1FD0W4HY0DEB14150	2013	FORD	F450		5	N	PU				HYDRAULIC	GASOLINE		14512		
391	1FD0W4HY4DEB14149	2013	FORD	F450		5	N	PU				HYDRAULIC	GASOLINE		15669		
392	1FTRF3B68EEA80148	2014	FORD	F350		3	N	PU				HYDRAULIC	GASOLINE	JHS	3130		
393	1FTRF3B6XEEA80149	2014	FORD	F350		3	N	PU				HYDRAULIC	GASOLINE	DCHS	22376		
394	NM0LS7AN5DT176635	2013	FORD	TRANSIT		2	N					HYDRAULIC	GASOLINE		12765		
395	NM0LS7AN4DT176626	2013	FORD	TRANSIT		2	N					HYDRAULIC	GASOLINE		28024		
396	1FTRF3B67FEB29325	2015	FORD	F350-		3	N	PU					GASOLINE		8548		
397	1FTRF3B69FEC55640	2015	FORD	F350-		3	N	PU				HYDRAULIC	GASOLINE	HHS	8350		
398	1FTRF3b60FEC55641	2015	FORD	F350-		3	N	PU				HYDRAULIC	GASOLINE		5908		
399	1FTNS2EW9CDA68593	2012	FORD	E250		2	N	VN				HYDRAULIC	GASOLINE		47237		
356	1FMNE11W49DA43810	2009	FORD	E150		7	N	VN				HYDRAULIC	GASOLINE	MAIL VAN	98010		

671	4KNTT1416TL161475	1996	TOWMASTER	TILT	N	B&G
674	4KNFT162X162578	2001	TOWMASTER		N	B&G
675	5FTWE182261025739	2006	FELLING		N	B&G
677	5FTWE1629A2034594	2010	FELLING	FT-14WD	N	B&G
678	5FTWE1627A1034593	2010	FELLING	FT-14WD	N	B&G
679	5JW2U2228D1075062	2013	SURETRAC		N	B&G
680	575200H20FH282780	2015	WELLS CARGO		N	B&G
681	4WXUU162641011518	2004	MORITZ	16WD	N	B&G
701	1M0625GSECM041486	2012	JOHN DEERE	ATV	N	DCHS
	1M625GSDM062607	2013	JOHN DEERE	XUV-625i	N	JHS
	1M0825GSVFM101497	2015	JOHN DEERE	XUV-825i	N	BG
	1M04X2SJLFM101709	2015	JOHN DEERE	PR15 TS TURF	N	DCHS

General Education Routes								
Aide	Route	Bus#	CK In	CK Out	Tier 1	Tier 2	Tier 3	Tier 4
	201	4	1:50	3:55	NEUBERT	JHS		
	202	58	1:50	4:25	LINCOLN PRAIRIE	JHS		WMS
	203	53	1:50	4:30	LINCOLN PRAIRIE	JHS		WMS
	204	43	1:55	4:20	LITH	JHS		WMS
	205	197	1:55	4:05	LITH	JHS		WMS
	206	179	1:55	4:15	LITH	JHS		WMS
	207	36	1:50	4:05	NEUBERT	JHS		WMS
	208	29	1:35	4:50	GARY WRIGHT	HHS		HMS
	209	181	1:50	4:10	NEUBERT	JHS		WMS
	210	54	1:45	4:45	GILBERTS	HHS		HMS
	211	192	1:40	4:40	SLEEPY HOLLOW			
	212	193	1:45	4:55	HIGHLANDS	JHS		DMS
	213	28	1:40	4:15	SLEEPY HOLLOW	JHS		DMS
	214	188	1:50	4:30	LIBERTY	JHS		DMS
	215	79	1:45	4:25	EASTVIEW	ST MARGARET MARY TRANS TO AMS		AMS
	216	24	1:50	3:45	LIBERTY	JHS		
	217	70	1:40	4:20	ALG LAKES	DCHS		CMS
	218	182	1:50	3:55	LIBERTY	JHS		
	219	18	1:40	4:30	SLEEPY HOLLOW	LONG ES		DMS
	220	199	1:50	4:00	LIBERTY	JHS		WMS
	221	85	1:40	4:25	LAKEWOOD	DCHS		CMS
	222	86	1:45	4:20	GILBERTS	HHS		
	223	81	1:55	4:10	LITH	JHS		WMS
	224	51	1:45	4:20	EASTVIEW	DCHS		AMS
	225	33	1:45	4:20	PARKVIEW	DCHS		CMS
	226	5	1:45	4:25	PARKVIEW	DCHS		CMS
	227	69	1:40	4:20	LAKEWOOD	DCHS		CMS
	228	71	1:40	4:20	LAKEWOOD	DCHS		CMS
	229	68	1:45	4:25	PERRY	DCHS		CMS
	230	90	1:45	4:20	PARKVIEW	DCHS		CMS
	231	187	1:40	4:25	LAKEWOOD	DCHS		CMS
	232	14	1:40	4:20	LAKEWOOD	DCHS TO TEEN CTR		CMS
	233	32	1:40	4:20	ALG LAKES	DCHS		AMS
	234	76	1:40	4:15	ALG LAKES	DCHS		AMS
	235	22	1:40	4:20	ALG LAKES	DCHS		AMS
	236	64	1:40	4:20	LAKEWOOD	DCHS		CMS
	237	190	1:45	4:40	EASTVIEW	LONG ES		AMS
	238	84	1:45	4:20	EASTVIEW	DCHS		AMS
	239	49	1:45	4:20	PERRY	PERRY PARAS	DCHS	CMS
	240	80	1:40	4:20	LAKEWOOD	DCHS		CMS
	241	89	1:45	4:20	PARKVIEW	DCHS		CMS
	242	16	1:40	4:15	ALG LAKES	DCHS		
	243	48	1:45	4:15	PERRY	DCHS		CMS
	244	91	1:40	4:20	LAKEWOOD	DCHS		CMS
	245	63	1:45	4:25	PERRY	DCHS		CMS
	246	47	1:40	4:40	ALG LAKES	ST JOHN TRANS TO AMS		AMS
	247	15	1:30	4:45	HES	HHS		HMS
	248	9	1:45	4:05	GILBERTS	HHS		DMS
	249	21	1:45	4:15	GILBERTS	HHS		
	250	50	1:45	4:20	GILBERTS	HHS		
	251	10	1:45	4:45	GILBERTS	HHS		DMS
	252	34	1:45	4:35	GILBERTS			HMS
	253	59	1:35	4:25	GARY WRIGHT	HHS		HMS
	254	44	1:35	4:10	GARY WRIGHT	HHS		

	255	19	1:30	4:50	HES	HHS		HMS
	256	23	1:45	4:30	GILBERTS	ST CHARLES BORROMEO TRANS TO HMS		HMS
	257	31	1:30	4:35	HES	HHS		HMS
	258	196	1:55	4:10	LITH	JHS		WMS
	259	78	1:45	4:20	PARKVIEW	DCHS		CMS
	260	191	1:55	3:35	LITH	JHS	3:18 BOULDER DR	
	261	73	1:40	4:10	LAKEWOOD	DCHS		
	262	75	1:35	4:40	GARY WRIGHT	HHS		HMS
	263	83	1:40	4:25	LAKEWOOD	DCHS		CMS
	264	17	1:35	5:05	GARY WRIGHT	HHS		HMS
	265	61	1:35	4:45	GARY WRIGHT	HHS		HMS
	266	2	1:50	4:15	LINCOLN PRAIRIE	JHS		WMS
	267	184	1:50	4:10	LINCOLN PRAIRIE	JHS		WMS
	268	3	1:50	4:20	LINCOLN PRAIRIE	JHS		WMS
	269	57	1:50	4:15	NEUBERT	JHS		WMS
	270	30	1:35	4:25	GARY WRIGHT		HHS	
	271	62	1:35	4:45	GARY WRIGHT	HHS		
	272	35	1:45	5:00	GILBERTS	HHS		HMS
	273	67	1:45	4:45	GILBERTS		2:56 GILBERTS	HMS
	274	46	1:35	4:35	GARY WRIGHT	HHS		HMS
	275	8	1:45	4:15	GILBERTS	HHS		DMS
	276	20	1:40	4:05	SLEEPY HOLLOW	JHS		DMS
	277	176	1:40	4:15	SLEEPY HOLLOW	ST CATHERINE TRANS TO DMS		DMS
	278	186	1:45	4:30	HIGHLANDS	IMMANUEL TRANS TO DMS		DMS
	279	41	1:45	4:15	HIGHLANDS	JHS		DMS
	280	7	1:40	4:25	SLEEPY HOLLOW	DCHS		DMS
	282	198	1:50	3:45	LIBERTY	JHS		
	283	11	1:50	4:05	LIBERTY			DMS
	284	189	1:45	3:55	HIGHLANDS	JHS		
	285	40	1:50	4:25	LIBERTY	2:53 DMS		DMS
	286	26	1:50	3:50	LINCOLN PRAIRIE	JHS		
	287	27	1:45	4:35	EASTVIEW	ST MARGARET MARY TRANS TO WMS		WMS
	288	180	1:45	4:25	PARKVIEW	IMMANUEL TRANS TO CMS		CMS
	289	12	1:55	4:10	LITH	JHS		WMS
	290	55	1:30	4:45	HES	HHS		HMS
	291	56	1:35	4:45	GARY WRIGHT	HHS		HMS
	293	52	1:35	4:55	GARY WRIGHT			HMS
	294	37	1:35	4:35	GARY WRIGHT			HMS
	296	77	1:45	4:25	GILBERTS	HHS		DMS
	299	452	1:25	4:35	SOUTH CAMPUS	NEW CONNECTIONS		
	201	4	6:25	8:05	JHS	NEUBERT		
	202	58	6:15	8:55	JHS	LINC PRAIRIE		WMS
	203	53	6:25	8:55	JHS	LINC PRAIRIE		WMS
	204	43	6:30	8:55	JHS	LITH		WMS
	205	197	7:15	8:55		LITH		WMS
	206	179	6:20	8:55	JHS	LITH		WMS
	207	36	6:55	9:15		NEUBERT	WMS	SHUTTLE - ST JOHN TRNSFR
	208	29	6:30	9:20	JHS			HMS
	209	181	6:55	9:15		NEUBERT	WMS	SHUTTLE - ST MM TRNSFR
	210	54	6:30	9:20	JHS			HMS
	211	192	6:40	8:15		SLEEPY HOLLOW		
	212	193	6:20	9:00	JHS	HIGHLANDS		DMS
	213	28	6:20	9:00	JHS	SLEEPY HOLLOW		DMS
	214	188	6:15	9:00	JHS	LIBERTY		DMS
	215	79	6:10	9:00	DCHS	EASTVIEW		AMS
	216	24	6:25	9:00	JHS	LIBERTY		DMS
	217	70	6:05	9:00		ALG LAKES		CMS

	218	182	6:15	8:10	JHS	LIBERTY		
	219	18	6:55	9:00		SLEEPY HOLLOW		DMS
	220	199	6:10	8:55	JHS	LIBERTY		WMS
	221	85	6:10	9:00	DCHS	LAKEWOOD		CMS
	222	86	5:35	8:20	HHS	GILBERTS		
	223	81	6:30	8:55	JHS	LITH		WMS
	224	51	6:10	9:00	DCHS	EASTVIEW		AMS
	225	33	6:15	9:00	DCHS	PARKVIEW		CMS
	226	5	6:20	9:00	DCHS	PARKVIEW		CMS
	227	69	6:25	9:00	DCHS	LAKEWOOD		CMS
	228	71	6:20	9:00	DCHS	LAKEWOOD		CMS
	229	68	6:25	9:00	DCHS	PERRY		CMS
	230	90	6:10	9:00	DCHS	PARKVIEW		CMS
	231	187	6:20	9:00	DCHS	LAKEWOOD		CMS
	232	14	7:05	9:00		LAKEWOOD		CMS
	233	32	6:15	9:00	DCHS	ALG LAKES		AMS
	234	76	6:15	9:15	DCHS	ALG LAKES	AMS	SHUTTLE - ST JOHN TRNSFR
	235	22	6:10	9:15	DCHS	ALG LAKES	AMS	SHUTTLE - ST MM TRNSFR
	236	64	6:20	9:00	DCHS	LAKEWOOD		CMS
	237	190	6:35	9:00		EASTVIEW		AMS
	238	84	6:15	9:00	DCHS	EASTVIEW		AMS
	239	49	6:20	9:00	DCHS	PERRY		CMS
	240	80	6:20	9:00	DCHS	LAKEWOOD		CMS
	241	89	6:20	9:00	DCHS	PARKVIEW		CMS
	242	16	5:45	9:00	DCHS	ALG LAKES		AMS
	243	48	6:25	9:00	DCHS	PERRY		CMS
	244	91	5:40	9:00	DCHS	LAKEWOOD		CMS
	245	63	5:50	9:00	DCHS	PERRY PARAS	PERRY	CMS
	246	47	5:55	9:00	DCHS	ALG LAKES		AMS
	247	15	5:55	9:20	HHS	HES		HMS
	248	9	6:05	9:00	HHS	GILBERTS		DMS
	249	21	5:40	9:20	HHS	GILBERTS		HMS
	250	50	5:40	8:10	HHS	GILBERTS		
	251	10	5:50	9:00	HHS	GILBERTS		DMS
	252	34	6:00	9:20	HHS	GILBERTS		HMS
	253	59	6:05	9:20	HHS	GARY WRIGHT		HMS
	254	44	5:50	8:30	HHS	GARY WRIGHT		
	255	19	5:45	9:20	HHS	HES		HMS
	256	23	6:55	9:20		GILBERTS		HMS
	257	31	5:55	9:20	HHS	HES		HMS
	258	196	7:10	8:55		LITH		WMS
	259	78	6:10	9:00	DCHS	PARKVIEW		CMS
	260	191	6:30	8:10	JHS	LITH		
	261	73	6:05	9:00	DCHS	LAKEWOOD		CMS
	262	75	5:55	9:20	HHS	GARY WRIGHT		HMS
	263	83	6:25	9:00	DCHS	LAKEWOOD		CMS
	264	17	5:55	9:30	HHS	GARY WRIGHT	HMS	SHUTTLE - ST.CB TRNSFR
	265	61	5:40	9:20	HHS	GARY WRIGHT		HMS
	266	2	6:20	8:55	JHS	LINC PRAIRIE		WMS
	267	184	6:15	8:55	JHS	LINC PRAIRIE		WMS
	268	3	6:30	8:55	JHS	LINC PRAIRIE		WMS
	269	57	7:00	8:55		NEUBERT		WMS
	270	30	6:15	9:20		GARY WRIGHT		HMS
	271	62	6:00	8:30	HHS	GARY WRIGHT		
	272	35	6:50	9:20		GILBERTS		HMS
	273	67	6:50	9:20		GILBERTS		HMS
	274	46	5:55	9:20	HHS	GARY WRIGHT		HMS

	275	8	6:35	9:00		GILBERTS		DMS
	276	20	6:35	9:00	JHS	SLEEPY HOLLOW		DMS
	277	176	6:35	9:00		SLEEPY HOLLOW		DMS
	278	186	7:05	9:00		HIGHLANDS		DMS
	279	41	6:35	9:00		HIGHLANDS		DMS
	280	7	6:40	9:00		SLEEPY HOLLOW		DMS
	282	198	6:30	8:10	JHS	LIBERTY		
	283	11	6:45	9:00		LIBERTY		DMS
	284	189	6:10	8:20	JHS	HIGHLANDS		
	285	40	6:30	9:00		LIBERTY		DMS
	286	26	6:20	8:10	JHS	LINC PRAIRIE		
	287	27	6:40	8:55		EASTVIEW		WMS
	288	180	6:30	9:00		PARKVIEW		CMS
	289	12	7:15	8:55		LITH		WMS
	290	55	5:55	9:20	HHS	HES		HMS
	291	56	6:25	9:20		GARY WRIGHT		HMS
	293	52	6:30	9:20		GARY WRIGHT		HMS
	294	37	6:35	9:20		GARY WRIGHT		HMS
	296	77	5:45	9:00	HHS	GILBERTS		DMS
	299	452	6:30	9:15	NEW CONNECTIONS			

Shading in bus # column denotes Durham owned bus.

ATTACHMENT G - 2

Aide	Route	Bus#	CK In	CK Out	Tier 1	Tier 2	Tier 3	Tier 4
Special Education - PreSchool Routes								
	101	234	6:30	9:00MTHF 9:10 W	ECC	ECC TO TJ MAX(WED)		
	102	453	6:55	9:00TH 8:50MWF	ECC		ECC TO COLONIAL CAFÉ(TU&TH)	
X	103	294	7:10	9:00		CAMELOT		
X	104	238	6:00	9:00	JHS	CAMELOT		
X	105	290	6:00	9:00	JHS	CAMELOT		
	106	292	6:25	8:10	DCHS	PERRY		
X	108	295	6:00	8:50	SUMMIT WC		DELACEY WC	
X	109	221	6:40	8:10WF 9:25MTH	EASTVIEW W/C		COB(M-T-H)	
X	110	230	6:55	8:55	INNOVATIONS/PARKLAND			
X	111	297	6:35	8:50	ECC WC			
	112	276	6:40	9:20	SOUTH CAMPUS/NEW CONN			
X	113	447	7:10	9:00	ALLENDALE LINC		FOOD PANTRY(THUR)	
X	114	288	6:35	8:50TH 8:15MWF	WES		HOME TO DELACEY(TU & TH)	
X	115	250	7:10	9:40	BANCROFT			
X	116	232	6:40	8:55	SUMMIT		JHS LA	
X	117	74	5:50	8:45	OAKRIDGE			CMS
	118	291	7:00	8:15		WES		
X	119	298	6:45	8:50			AMS NURSE AIR	
X	120	222	6:15	8:55	DCHS	DMS WC		
	121	274	6:40	9:10	ALG LAKES	DCHS TO CAMELOT		
X	122	246	6:00	8:55	JHS			DMS
X	123	264	5:50	9:00	JHS W/C	JHS WC LA		
X	124	285	5:25	8:20	JHS	LITH		
X	125	255	7:05	8:55	INNOVATIONS/PARKLAND			
X	126	286	6:20	9:00	HES			DMS
	127	272	6:25	8:55	LAKEWOOD NURSE			AMS
	128	226	5:55	8:50	JHS			AMS
	129	448	6:50	8:50	ECC			
X	130	252	7:25	8:50		DELACEY		
	131	256	6:25	8:30	HES			
	133	243	6:50	9:25TH 8:20MWF	LITH	HOME TO GOODWILL (TU & TH)		
	137	251	5:55	8:50	HHS	DELACEY		
X	138	277	5:35	8:55	JHS W/C	DELACEY		
	140	253	6:20	8:30	HES			CMS
	141	257	6:25	8:50	LAKEWOOD	DELACEY		
X	142	299	6:50	9:30	SOUTH CAMPUS/NEW CONN			
X	144	262	6:25	9:15		GILBERTS		HMS
X	145	451	6:55	9:00	SEAL			
	146	235	6:35	9:15	LIBERTY			HMS
X	149	249	7:10	9:00		MEADOWDALE W/C		DMS
	151	457	6:40	9:15	CHILDS VOICE			
	152	229	7:00	8:55	PARKVIEW			DMS
	153	287	6:30	8:55	EASTVIEW			DMS
X	154	263	6:05	8:10	EASTVIEW W/C			
X	155	236	6:15	9:10	EASTVIEW			DMS
X	156	273	6:40	8:50	LAKEWOOD			AMS
	157	296	6:20	8:50	SLEEPY HOLLOW			CMS WC
X	158	241	6:30	8:50	ALG LAKES		DMS	

	159	279	6:50	9:15WF 8:05THF	ALG LAKES		HOME TO HOLIDAY INN(MON & WED)	
	160	268	6:10	9:05	EASTVIEW			HAMILTON ACADEMY
	161	218	6:20	8:15	SLEEPY HOLLOW			
	162	237	6:30	8:50	NEUBERT	DELACEY		
X	163	270	6:25	8:55	NEUBERT			DMS
	164	275	6:25	9:10TH 8:20MWF	NEUBERT		JHS TO DOG WAGGIN(TU&TH)	
X	165	293	6:45	8:50	NEUBERT			AMS
	166	254	6:35	8:45	NEUBERT	DCHS TO PAMPERED PETS		
X	167	72	6:25	8:15	WES			
X	169	260	6:15	9:05	GARY WRIGHT			HAMILTON ACADEMY
	170	259	6:25	8:45	GARY WRIGHT			CMS
X	172	248	6:40	8:50	WES WC			AMS
X	175	265	6:15	8:50	EASTVIEW W/C			AMS WC
	176	289	6:35	8:50	EASTVIEW	DELACEY		
X	177	200	6:20	8:50	LINCOLN PRAIRIE			AMS
	178	239	6:55	8:45	LINCOLN PRAIRIE		WMS	
X	179	267	6:20	8:40WH 8:15MTF	LINCOLN PRAIRIE WC		HOME TO PUBLIC WORKS(WED & TH)	
X	180	271	6:30	8:40	PARKVIEW WC			CMS
	182	240	6:45	8:45	SLEEPY HOLLOW			WMS
X	183	281	6:25	8:55	OAKRIDGE		DMS	
	184	244	6:30	8:50	LAKEWOOD	DELACEY		
	185	278	6:35	8:50	LAKEWOOD WC	DELACEY WC		
X	186	280	6:20	8:45	OAKRIDGE			CMS
X	190	261	7:20	8:50			AMS	
	191	258	7:00	10:10	CLAREWOODS			
	192	247	6:10	8:55	NEUBERT			
X	193	284	6:10	9:25	SUMMIT	ALEXANDER LEIGH		
X	194	449	6:35	10:00	CLASSROOM CONNECTION			
	101	234	1:05 WF 1:20MTH	3:50	KFC TO ECC(W&F)	ECC		
	102	453	12:55 M 1:20TWHF	4:45	VILLAGE SQUIRE TO ECC(MON)		ECC	CMS
X	103	294	2:05	4:00	CAMELOT			
X	104	238	2:05	3:50	CAMELOT			
X	105	290	1:55	3:50	CAMELOT			
	106	292	1:45	4:15	PERRY	DELACEY		
X	108	269	1:15	3:50	HES			
X	109	221	1:30	4:55	EASTVIEW W/C			DMS WC
X	110	230	1:45	4:05	INNOVATIONS/PARKLAND			
X	111	297	1:20	4:00 TF 3:20 MWH	ECC WC		RANDALL OAKS TO HOME(TU & FR)	
	112	276	12:30H 1:30MTWF	3:20H 4:25MTWF	SOUTH CAMPUS/NEW CONN			
X	113	447	12:55TH 1:55MTWF	3:20TH 4:20MTWF	ALLENDALE LINC		(THURS. EARLY RELEASE)	
X	114	288	1:50	3:40	WES			
X	115	250	1:30W 2:30MTHF	3:40H 4:40MTWF	BANCROFT			
X	117	74	1:25	4:30	OAKRIDGE			CMS
X	118	291	2:35	3:50		DELACEY		
X	119	298	2:25	5:20			HAMILTON ACADEMY	AMS
X	120	222	1:35	4:35	CEO			DMS
X	121	274	12:50	4:00TH 3:15MWF	SUMMIT	ALG LAKES	GOODWILL TO HOME(TU & TH)	
X	122	246	2:30	4:15		JHS		
X	123	264	2:25	4:10		JHS WC		
X	124	285	2:30	4:50		JHS		
X	125	255	2:00	3:50	INNOVATIONS/PARKLAND			

X	126	278	1:35	4:30	GILBERTS	DELACEY WC		
	127	272	1:55	4:00	LAKEWOOD NURSE	JHS		
X	128	226	2:30	4:45		JHS		AMS
	129	448	1:20	3:35	ECC			HHS PRACTICE
	130	252	1:45	3:35	LIBERTY		DCHS	
	131	256	2:25	4:05		JHS		
	133	243	1:55	4:55	MDALE WC			CMS WC
	137	251	1:30	4:20	CULVERS TO DCHS(MWF)	HALF PRICE BOOKS TO DCHS(T&TH)	DELACEY	
	138	277	2:35	4:15		DELACEY		
	140	253	1:30	3:45	HES			
	141	257	1:55	3:40	LAKEWOOD			
X	142	299	12:30H 1:30MTWF	3:10H 4:10MTWF	SOUTH CAMPUS/NEW CONN			
X	144	262	1:00	4:35	SUMMIT WC	JHS WC		
X	145	440	12:40W 1:40MTHF	2:50W 3:50MTHF	SEAL			
	146	242	2:45	4:10		DELACEY		
	149	286	1:50	3:55	PARKVIEW	DELACEY		
	151	457	1:45	4:10	CHILDS VOICE			
	152	229	1:45	3:25	LITH			
	153	287	1:45	4:00	EASTVIEW			JHS PRACTICE
X	154	263	1:45	3:50	EASTVIEW W/C			
X	155	236	1:55	5:10	EASTVIEW			HMS
X	156	273	1:55	4:10	LAKEWOOD			AMS
	157	296	1:40	4:20	SLEEPY HOLLOW			AMS
X	158	241	1:40	4:55	ALG LAKES			DMS
	159	279	1:40	3:45	ALG LAKES		ST CATHERINE TRANSFERS FOR CMS	
	160	295	1:35	4:40	EASTVIEW			HMS
	161	218	1:50	3:35	SLEEPY HOLLOW			
	162	237	1:50	3:30	NEUBERT			
X	163	270	1:40	4:40	NEUBERT			DMS
	164	275	1:15TH 1:50MWF	4:05	WALGREENS TO HOME(TU&TH)	NEUBERT	ST JOHN TRANS	WMS
X	165	293	1:40	4:45	NEUBERT			AMS
	166	254	1:50	3:30	NEUBERT			
X	167	72	1:50	3:50	WES			
X	169	260	1:25	4:20	GARY WRIGHT			DMS
	170	259	1:25	3:50	GARY WRIGHT			
X	172	248	1:50	4:40	WES WC			AMS
X	175	265	1:35	4:15	EASTVIEW W/C			AMS WC
	176	289	1:45	3:30	EASTVIEW			
X	177	200	1:45	3:30	LINCOLN PRAIRIE			
	178	239	1:45	3:55	LINCOLN PRAIRIE			DCHS PRACTICE
X	179	267	1:25	4:05	LINCOLN PRAIRIE WC	HHS		
X	180	271	2:00	3:45	PARKVIEW WC	DCHS		
	182	228	1:50	3:50	SLEEPY HOLLOW		HHS	
X	183	281	1:25	4:15	OAKRIDGE	DCHS	DMS	
X	184	244	1:55	4:05	LAKEWOOD	DELACEY		
	185	266	1:55	3:35	LAKEWOOD WC			
X	186	280	1:25	4:05	OAKRIDGE		CMS	
X	190	261	1:55	4:45	LAKEWOOD	JHS		AMS
	191	258	1:45	4:55	CLAREWOODS			

	192	247	1:50	4:00	NEUBERT			
X	193	284	1:00	4:00	SUMMIT	ALEXANDER LEIGH		
X	194	449	12:50	4:40	CLASSROOM CONNECTION			
Mid-Day Routes								
	1101	265	10:45	12:00	DELACEY T/H			
	1102	285	10:45	12:10	DELACEY T/H			
	1103	258	10:45	12:40	DELACEY T/H			
	1104	288	10:45	12:10	DELACEY T/H			
	1105	276	10:45	12:45	DELACEY T/H			
	1106	290	10:45	12:15	DELACEY T/H			
	1107	278	10:45	12:30	DELACEY T/H WC			
	1108	295	10:45	12:10	DELACEY T/H WC			
	1109							
	1110	291	11:00	12:50	DELACEY P/U			
	1111	292	11:30	12:55	DELACEY P/U			
	1112	255	11:05	12:50	DELACEY P/U			
	1113	251	11:20	12:55	DELACEY P/U			
	1114	259	11:20	12:50	DELACEY P/U			
X	1115	262	10:55	12:55	DELACEY P/U WC			
	1116	274	11:05	12:50	DELACEY P/U			
	1117	293	10:55	12:50	DELACEY P/U			
	1119	236	10:30	12:15	HES P/U			
	1120	298	10:20	12:20	HES P/U			
	1121	444	11:00	11:55	WES T/H			
	1122	284	9:35	12:10	HES T/U			
	1123	455	12:15	2:00	SOUTH CAMPUS/NEW CONN TO DMS			
	1125	275	10:50	12:05	LITH P/U			
	1126	200	9:50	11:25	LITH T/H			
	1127	268	10:55	12:00	LIBERTY P/U			
	1128	299	9:55	11:15	LIBERTY T/H			
	1129	297	11:10	12:50	SUMMIT TO HMS			
	1131	235	9:55	11:45	COB TO JHS(M-T-H)			
	1132	254	9:05	10:30	HOME TO OMBUDSMAN			
	1133	257	12:45	1:55	OMBUDSMAN TO HOME			
	1134	286	11:10	12:00	CEO TO DCHS			
	1135	253	12:45	1:35	CEO TO DCHS			
	1136	270	12:40	1:45	CEO TO JHS			
	1138	287	10:00	12:00	EASTVIEW T/H			
	1139	443	10:55	12:00	CEO TO JHS			
	1141	244	12:35T 10:15WH 1:05F	2:00T 12:05WH 2:00F	ECC TO RANDALL OAKS/PUBLIC WORKS			
	1142	448	10:30	11:35	DOG WAGGIN/FOOD PANTRY TO JHS	(TU & TH)		
	1143	440	11:20	12:30	ECC TO WALGREENS(T&TH)	ECC TO KFC(W&F)		
	1145	453	11:40MF 10:35TH	12:45MF 11:50TH	KFC TO ECC(M&F)	ECC TO JEWEL(T&TH)		
	1201	452	9:15MWF 10:00TH	10:35MWF 11:20TH	JHS TO SOUTH CAMPUS			
	1202	193	9:20	10:45	HOME TO OMBUDSMAN			

	1203	51	12:30	2:05	OMBUDSMAN TO HOME			
	1204	43	9:00	9:50	JHS TO SCHOOLCOSMO	TU & TH ONLY)		
	1205	40	11:10	11:50	SCHOOL COSMO TO JHS	(TU & TH ONLY)		
	1206	19	12:05	1:05	DCHS TO HOME			
	1207	10	10:05	11:05	ECC TO KFC(M&F)	ECC TO HABITAT(T&W)		
	1208	69	11:35 MW 12:00TH	12:45 MW 1:05TH	ECC TO VILLAGE SQUIRE(M&W)	HOME GOODS TO ECC(T&TH)		
	1209	2	9:55TH 10:05F	10:50TH 11:00F	COLONIAL CAFÉ TO ECC(T&TH)	ECC TO WALGREENS(F)		
	1210	56	10:00TH 9:45W	11:05TH 10:55W	DELACEY TO ECC(T&TH)	TJ MAX TO ECC(W)		
	1211	15	10:00	11:10	HOLIDAY INN TO ECC(M&W)	ECC TO HOME GOODS(T&TH)		
	1212	77	11:50TW 12:00F	12:50TW 12:55F	HABITAT TO ECC(T&W)	WALGREENS TO ECC(F)		

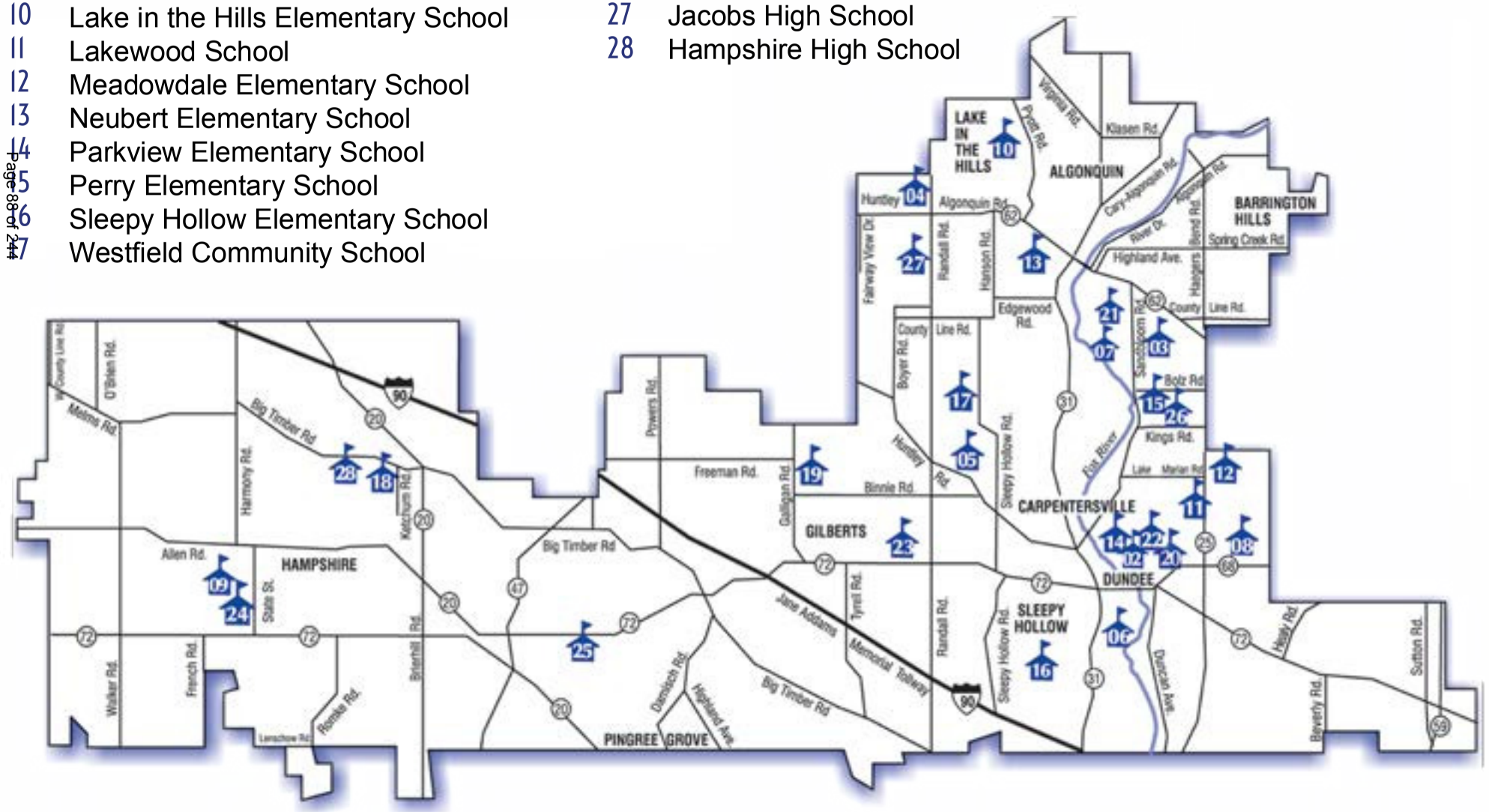
Shading in bus # column denotes Durham owned bus.

Aide	Route	Bus#	CK In	CK Out	Tier 1	Tier 2	Tier 3	Tier 4
Activity Routes								
300	72	3:45	5:05	DCHS ACTIVITY BUS				
301	455	4:15	6:05	NEW CONNECTIONS TO HOME				
302	280	5:25	6:05	PERRY BOYS N GIRLS CLUB				
303E	281	5:45	7:25	CMS BOYS N GIRLS CLUB				
304W	279	5:45	7:45	CMS BOYS N GIRLS CLUB				
306B	282	5:10	6:30	CMS ACTIVITY(TU & TH)				
3070	174	5:10	6:35	CMS ACTIVITY(TU & TH)				

Shading in bus # column denotes Durham owned bus.

Directory

01 Central Office
02 DeLacey Family Education Center
03 Algonquin Lakes Elementary School
04 Lincoln Prairie Elementary School
05 Liberty Elementary School
06 Dundee Highlands Elementary School
07 Eastview Elementary School
08 Golfview Elementary School
09 Hampshire Elementary School
10 Lake in the Hills Elementary School
11 Lakewood School
12 Meadowdale Elementary School
13 Neubert Elementary School
14 Parkview Elementary School
15 Perry Elementary School
16 Sleepy Hollow Elementary School
17 Westfield Community School
18 Gary D. Wright Elementary School
19 Gilberts Elementary School
20 Oak Ridge School
21 Algonquin Middle School
22 Carpentersville Middle School
23 Dundee Middle School
24 Hampshire Middle School
25 Cambridge Lakes Learning Center
26 Dundee-Crown High School
27 Jacobs High School
28 Hampshire High School



Illinois State Board of Education

Pupil Transportation Claim & Reimbursement System

Pupil Transportation Claim Details

FY 2016: School Year 2014 - 2015

Code : 31-045-3000-26

Entity : CUSD 300

Regular Education Pupil Transportation (*Regular School Term ONLY*)

1. Number of **Public** School **K - 12 Regular Education Pupils** Enrolled to be Transported on a Regular Route	
(a) residing 1.5 miles or more from school	11,744
(b) residing less than 1.5 miles from school *WITHOUT* an approved serious safety ha	0
(c) residing less than 1.5 miles from school *WITH* an approved serious safety hazard	3,307
(d) total number of public school k - 12 regular education pupils on a regular route (Lines 1a+1b+1c)	15,051
2. Number of **Non-public** School **K - 12 Regular Education Pupils** Enrolled to be Transported on a Regular Route	
(a) residing 1.5 miles or more from school	176
(b) residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard	0
(c) residing less than 1.5 miles from school *WITH* an approved serious safety hazard	39
(d) total number of non-public school k - 12 regular education pupils on a regular route (Lines 2a+2b+2c)	215
3. Number of **Pre-k Regular Education Pupils** Enrolled to be Transported	
(a) residing 1.5 miles or more from school on a regular route (*NOT on an exclusive pre-k route)*	0
(b) residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard on a regular route	0
(c) residing less than 1.5 miles from school *WITH* an approved serious safety hazard on a regular route	0
(d) total number of pre-k regular education pupils on a regular route (*NOT on an exclusive pre-k route)(line 3a + line 3b + line 3c*)	0
(e) total number of pre-k regular education pupils enrolled to be transported *not reported on Line 3d*	0
(f) total number of pre-k regular education pupils enrolled to be transported *(line 3d + line 3e)*	0
4. **Reimbursable Curriculum-Related Field Trips** for Resident Pupils who are *NOT ENROLLED ON A REGULAR ROUTE*	
(a) number of resident pupils (headcount)	4,163
(b) number of days	4,376
5. Total Number of **Days** Pre-k - 12 Regular Education Pupils are **Enrolled to be Transported**	
(a) days for pre-k - 12 pupils residing 1.5 miles or more from school plus reimburseable field trip days	2,102,296
(b) days for pre-k - 12 pupils residing less than 1.5 miles from school *WITHOUT* an approved serious safety	0
(c) days for pre-k - 12 pupils residing less than 1.5 miles from school *WITH* an approved serious safety	588,896
(d) total number of days for pre-k - 12 regular education pupils enrolled to be transported (line 5a + line 5b + line 5c)	2,691,192
6 Number of **Student Attendance Days** on the School Calendar (regular school term only)	176
7. **Average Number of Pre-k - 12 Regular Transportation Pupils** Transported Per Year	
(a) pre-k - 12 pupils residing 1.5 miles or more from school plus reimburseable pupils (Line 5a divided by	11,945
(b) pre-k - 12 pupils residing less than 1.5 miles from school *WITHOUT* a safety hazard (Line 5b divided by	0
(c) pre-k - 12 pupils residing less than 1.5 miles from school *WITH* a safety hazard (Line 5c divided by Line	3,346
(d) total average number of pre-k - 12 pupils enrolled to be transported (Lines 7a+7b+7c)	15,291

Transportation Other Than Regular

8. Number of **Vocational Pupils** Enrolled to be Transported (regular school term only)	0
9. Number of **Special Education Pupils** Enrolled to be Transported during Regular and Summer School Term	1,765

Illinois State Board of Education

Pupil Transportation Claim & Reimbursement System

Pupil Transportation Claim Details

FY 2016: School Year 2014 - 2015

Code : 31-045-3000-26

Entity : CUSD 300

Mileage

10. Total **Regular Transportation Miles** to and from School	
a) Total regular route miles	1,324,134
b) Total regular curriculum-related field trip miles	4,780
11. Total **Vocational Transportation Miles** to and from School	
a) Total vocational route miles	0
b) Total vocational curriculum-related field trip miles	0
12. Total **Special Education Transportation Miles** to and from Sch	
a) Total special education route miles	1,679,643
b) Total special education curriculum-related field trip miles	4,588
13. Total **Non-reimbursable Miles** (Regular and Summer Terms)	
a) Total non-curriculum-related field trip miles	98,386
b) Total Pre-Kindergarten miles	4,024

Expenditures

	A Regular	B Voc. Ed.	C Spec. Ed.	D Non-Reim	E Total
14. Direct Costs:					
a. Salaries	63,945	0	68,050	4,735	136,730
b. Employee Benefits	8,993	0	9,570	666	19,229
c. Purchased services other than Lines 'd','e' & 'f'	192,003	0	204,329	14,215	410,547
d. Contractual transportation services	4,296,303	0	4,572,102	318,077	9,186,482
e. Payments to Public Transit Carriers	0	0	0	0	0
f. Payments to other districts	0	0	71,452	2,314	73,766
g. Supplies	722,219	0	768,582	53,469	1,544,270
h. Other	0	0	0	0	0
15. Subtotal Transportation Fund Expenditures	5,283,463	0	5,694,085	393,476	11,371,024
16. Pupil transportation related building &					
a. ED fund expenditures	8,853	0	9,421	655	18,929
b. OM fund expenditures	70,903	0	75,455	5,249	151,607
17. Allowable depreciation	62,127	0	66,115	4,600	132,842
18. Total Direct Costs (total lines 15 through 17)	5,425,346	0	5,845,076	403,980	11,674,402
19. Deductions					
a. Payments from other districts	0	0	0	0	0
b. Payments from parents	0	0	0	83,239	83,239
c. Other Revenue	0	0	0	69,691	69,691
20. Total Deductions (total lines 19a and 19b)	0	0	0	152,930	152,930
21. Net Direct Costs (line 18 minus line 20)	5,425,346	0	5,845,076	251,050	11,521,472
22. Indirect Costs (line21 - (lines 14d + 14e + 14f)) x .0	56,452	0	60,076		116,528
23. Total Costs (line 21 + line 22)	5,481,798	0	5,905,152	251,050	11,638,000

Illinois State Board of Education

James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

Pupil Transportation Claim & Reimbursement System (PTCRS) Help Home

CUSD 300

31-045-3000-26

CLAIM REVIEW

FY 2017 : School Year 2015-2016

Claim Status: accepted and received by ISBE - [Revision#0 Submitted on: 8/15/2016]

Transportation Details

Regular Education Pupil Transportation *(Regular School Term ONLY)*

		Current Year	Last Year
Number of **Public** School **K - 12 Regular Education Pupils** Enrolled to be Transported on a Regular Route			
1a	residing 1.5 miles or more from school	12,004	11,744
1b	residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard	0	0
1c	residing less than 1.5 miles from school *WITH* an approved serious safety hazard	3,234	3,307
1d	total number of public school k - 12 regular education pupils on a regular route	15,238	15,051
Number of **Non-public** School **K - 12 Regular Education Pupils** Enrolled to be Transported on a Regular Route			
2a	residing 1.5 miles or more from school	159	176
2b	residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard	0	0
2c	residing less than 1.5 miles from school *WITH* an approved serious safety hazard	35	39
2d	total number of non-public school k - 12 regular education pupils on a regular route	194	215
Number of **Pre-k Regular Education Pupils** Enrolled to be Transported			
3a	residing 1.5 miles or more from school on a Regular Route *(NOT on an exclusive pre-k route)*	0	0
3b	residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard on a Regular Route *(NOT on an exclusive pre-k route)*	0	0
3c	residing less than 1.5 miles from school *WITH* an approved serious safety hazard on a Regular Route *(NOT on an exclusive pre-k route)*	0	0
3d	total number of pre-k regular education pupils on a regular route *(NOT on an exclusive pre-k route)*(line 3a + line 3b + line 3c)	0	0
3e	total number of pre-k regular education pupils enrolled to be transported NOT REPORTED ON Line 3d	0	0
3f	total number of pre-k regular education pupils enrolled to be transported (line 3d + line 3e)	0	0

Reimbursable Curriculum-Related Field Trips for Resident Pupils who are *NOT ENROLLED ON A REGULAR ROUTE*

4a	number of resident pupils (headcount) who are *NOT ENROLLED ON A REGULAR ROUTE* but transported on a reimbursable curriculum-related field trip	3,824	4,163
4b	days for resident pupils who are *NOT ENROLLED ON A REGULAR ROUTE* but transported on a reimbursable curriculum-related field trip	3,824	4,376

		Current Year	Last Year
Total Number of **Days** Pre-k - 12 Regular Education Pupils are **Enrolled to be Transported**			
5a	days for pre-k - 12 pupils residing 1.5 miles or more from school plus reimburseable field trip days	2,132,349	2,102,296
5b	days for pre-k - 12 pupils residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard	0	0
5c	days for pre-k - 12 pupils residing less than 1.5 miles from school *WITH* an approved serious safety hazard	572,075	588,896
5d	total number of days for pre-k - 12 regular education pupils enrolled to be transported (line 5a + line 5b + 5c)	2,704,424	2,691,192

6	Number of **Student Attendance Days** on the School Calendar	175	176

Average Number of Pre-k - 12 Regular Transportation Pupils Transported Per Year

7a	pre-k - 12 pupils residing 1.5 miles or more from school plus reimburseable field trip pupils (line 5a divided by line 6)	12,184.85	11,944.86
7b	pre-k - 12 pupils residing less than 1.5 miles from school *WITHOUT* an approved serious safety hazard (line 5b divided by line 6)	0.00	0.00
7c	pre-k - 12 pupils residing less than 1.5 miles from school *WITH* an approved serious safety hazard (line 5c divided by line 6)	3,269.00	3,346.00
7d	total average number of pre-k -12 pupils enrolled to be transported (line 7a + line 7b + line 7c)	15,453.85	15,290.86

Transportation For Pupils Other Than In Regular Education

8	Number of **Vocational Pupils** Enrolled to be Transported	0	0
9	Number of **Special Education Pupils** Enrolled to be Transported	1,037	1,765

Mileage Details

		Current Year	Last Year
Total **Regular Education Transportation Miles** to and from School			
10a	Total regular route miles	1,320,295	1,324,134
10b	Total regular curriculum-related field trip miles	8,804	4,780
Total **Vocational Transportation Miles** to and from School			
11a	Total vocational route miles	0	0
11b	Total vocational curriculum-related field trip miles	0	0
Total **Special Education Transportation Miles** to and from School			
12a	Total special education route miles	1,327,936	1,679,643
12b	Total special education curriculum-related field trip miles	8,740	4,588
Total **Nonreimbursable Miles** (Regular & Summer Terms)			
13a	Total non-curriculum-related field trip miles	93,828	98,386
13b	Total Pre-kindergarten miles	0	4,024

Expenditures & Deductions

		A Regular Transportation	B Vocational Transportation	C Special Ed. Transportation	D Non-Reimbursable Transportation	E Total
Direct Costs						
14a	Salaries	68,625	0	69,016	6,616	144,257
14b	Employee Benefits	14,666	0	14,750	1,414	30,830
14c	Purchased Services	173,357	0	174,346	16,713	364,416
14d	Contractual Transportation	4,352,535	0	4,927,955	322,238	9,602,728
14e	Pymts-Public Transit Carriers	0	0	1,219	0	1,219
14f	Payments to Other Districts	0	0	71,452	16,591	88,043
14g	Supplies	546,120	0	549,234	52,650	1,148,004
14h	Other	0	0	0	0	0
15	**Sub Total**	5,155,303	0	5,807,972	416,222	11,379,497
Transportation Related Building and Building Maintenance						
16a	Ed. Fund	0	0	0	0	0

16b	O.M. Fund	74,095	0	74,517	7,153	155,765
17	Allowable Depreciation	58,657	0	58,992	5,655	123,304
18	**Total Direct Costs**	5,288,055	0	5,941,481	429,030	11,658,566
Deductions						
19a	Revenue from Other Districts	0	0	0	0	0
19b	Revenue from Parents	0	0	0	215,403	215,403
19c	Other Revenue	0	0	0	13,021	13,021
20	**Total Deductions**	0	0	0	228,424	228,424
21	**Net Direct Costs**	5,288,055	0	5,941,481	200,606	11,430,142
22	**Indirect Costs**	46,776	0	47,043		93,819
23	**Total Costs**	5,334,831	0	5,988,524	200,606	11,523,961

Mass Transit Exclusion: This entity DOES NOT utilize the Mass Transit Exclusion per 5/29-3 of the Illinois School Code.

View Claim History | Depreciation Schedule | Computation Summary

ATTACHMENT J

Staff/Driver Salary and Benefits

Driver/Aide Benefit Package

- Paid monthly safety meetings/Drivers
- Paid safety/training meetings 4 times annually/Aides
- Tuition reimbursement – 100% employee paid
- Holiday pay
- Limited Medical Plan – Levels 1, 2, and 3 – 100% employee paid
- Dental Plan – 100% employee paid
- Vision Plan – 100% employee paid
- Pre-Paid Legal – 100% employee paid
- $10,000 Basic Life and AD&D Insurance - 100% Employee paid
- 401 K
- Employee Assistance Program

Driver Wages

Minimum:	$16.48
Average:	$18.69
Maximum:	$22.30

Driver Years of Service

Prior to 2007-2008	49
2007/08 to 2011/12	47
2012/13 to 2015/16	71
Beginning 2016/17	17

Bus Aide Wages

Average:	$12.96

Bus Aide Years of Service

Prior to 2007/08	16
2007/08 to 2011/12	11
2012/13 to 2015/16	13
Beginning 2016/16	11

Athletic/Club	Sped	All Trips	Curric/Grants		Non-Curric		Community
1524 trips	346 trips	2455 trips	166 trips		342 trips		74 trips
7961 hrs	1162 hrs	11,988 hrs	832 hrs		1727 hrs		300 hrs
73,713 miles	8,740 miles	111,372 miles	8,804 miles		17,541 miles		2,694 miles

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
SUNNY HILL ELEM	4657	DOLPHINS COVE	08/04/15	4.67	21	48	community
GOLFVIEW	4825	US CELLULAR FIELD	08/05/15	9.25	111	41	community
SLEEPY HOLLOW	4826	AROUND THE BLOCK	08/12/15	1.67	10	74	Non-curric
HHS	4828	OAK CLUB	08/12/15	7.33	66	18	athletics
HHS	4829	OAK CLUB	08/13/15	5.08	60	13	athletics
JHS	4940	CRYSTAL LAKE CC	08/17/15	3.58	11	14	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	08/18/15	0.83	10	23	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/18/15	1.08	15	5	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/18/15	1	6	11	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	08/19/15	0.83	10	23	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/19/15	1.17	15	4	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/19/15	1.17	10	14	athletics
DCHS	PRACTICE	DUNDEE PK DIST	08/20/15	0.92	6	23	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/20/15	1.08	16	4	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/20/15	1.17	10	8	athletics
DCHS	4950	ECC	08/21/15	4.08	24	43	curric
DCHS	4950	ECC	08/21/15	4.92	30	43	curric
DCHS	PRACTICE	DUNDEE PK DIST	08/21/15	1.08	5	13	athletics
DCHS	5041	CAMP DUNCAN	08/22/15	2.83	53	28	athletics
DCHS	5042	CAMP DUNCAN	08/23/15	2.75	50	27	athletics
HHS	4851	SOUTH ELGIN HS	08/24/15	6.17	48	20	athletics
LINCOLN PRAIRIE	4937	CAMP DUNCAN	08/24/15	6.17	41	49	Non-curric
LINCOLN PRAIRIE	4937	CAMP DUNCAN	08/24/15	5.25	50	50	Non-curric
JHS	4945	WARREN HS	08/24/15	5.67	79	23	athletics
DCHS	5043	SOUTH ELGIN HS	08/24/15	6.75	28	13	athletics
DCHS	5048	HARLEM HS	08/24/15	6.83	124	24	athletics
DCHS	5049	HARLEM HS	08/24/15	6.58	120	23	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	08/24/15	0.75	15	23	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/24/15	1.08	16	4	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/24/15	1.17	9	8	athletics
HHS	4852	MCHENRY HS	08/25/15	5.75	78	14	athletics
HHS	4898	SYCAMORE HS	08/25/15	4.83	56	52	athletics
JHS	4942	BARTLETT HS	08/25/15	6.67	86	48	athletics
DCHS	4999	STRAMWOOD HS	08/25/15	4.42	28	50	athletics
DCHS	5044	GRAYSLAKE HS	08/25/15	5.58	77	15	athletics
DCHS	5050	LAKE FOREST HS	08/25/15	6.25	72	23	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	08/25/15	0.92	9	28	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/25/15	1.08	16	4	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/25/15	1.17	8	11	athletics
JHS	4700	GREEN VALLEY FOREST PRES.	08/26/15	6.67	99	47	athletics
JHS	4700	GREEN VALLEY FOREST PRES.	08/26/15	7	96	47	athletics
HHS	4853	LARKIN HS	08/26/15	5.5	81	18	athletics
DCHS	4951	ECC	08/26/15	4.08	13	30	curric
DCHS	4951	ECC	08/26/15	4.58	28	35	curric
HMS	4952	GENOA MS	08/26/15	5.33	78	17	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	08/26/15	1	14	21	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/26/15	1.08	13	4	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/26/15	1.25	8	12	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	4861	PRAIRIE RIDGE HS	08/27/15	5.25	72	12	athletics
HHS	4870	WAL CAMP	08/27/15	4	53	42	athletics
HHS	4885	ST.EDWARDS HS	08/27/15	5.5	86	44	athletics
JHS	4943	DEKALB HS	08/27/15	5.08	68	52	athletics
JHS	4968	ECC	08/27/15	4.5	35	24	curric
JHS	4968	ECC	08/27/15	4.08	26	21	curric
DCHS	5045	CRYSTAL LAKE CC	08/27/15	4	47	12	athletics
DCHS	5051	LAKE FOREST HS	08/27/15	6.83	102	20	athletics
DCHS	5052	SYCAMORE HS	08/27/15	5.25	71	19	athletics
HHS	5069	ECC	08/27/15	4.67	27	39	curric
HHS	5069	ECC	08/27/15	5	59	27	curric
JHS	5106	SYCAMORE HS	08/27/15	4.33	67	25	athletics
DCHS	PRACTICE	DUNDEE PK DIST	08/27/15	0.83	10	24	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/27/15	1.33	9	14	athletics
HHS	4831	BURLINGTON CENTRAL HS	08/28/15	7.83	42	38	athletics
HHS	4838	BURLINGTON CENTRAL HS	08/28/15	8.58	69	35	athletics
HHS	4841	BURLINGTON CENTRAL HS	08/28/15	6.83	40	50	athletics
HHS	4905	GUILFORD HS	08/28/15	7.33	94	10	athletics
WCS	4974	LIFETIME FITNESS	08/28/15	4.67	16	70	Non-curric
WCS	4974	LIFETIME FITNESS	08/28/15	5	15	70	Non-curric
DCHS	5000	ROCKFORD EAST HS	08/28/15	8.42	120	18	athletics
DCHS	PRACTICE	DUNDEE PK DIST	08/28/15	0.92	9	19	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/28/15	1.08	16	4	athletics
JHS	4701	LIPPOLDT PARK	08/29/15	4.25	16	54	athletics
JHS	4701	LIPPOLDT PARK	08/29/15	4.25	16	47	athletics
JHS	4714	PROSPECT HS	08/29/15	5.17	45	22	athletics
JHS	4715	PROSPECT HS	08/29/15	5.5	48	15	athletics
JHS	4739	SYCAMORE HS	08/29/15	8.75	29	24	athletics
HHS	4847	BURLINGTON CENTRAL HS	08/29/15	6	47	42	athletics
HHS	4907	ROCKFORD EAST HS	08/29/15	11.5	95	13	athletics
HHS	4910	WOODSTOCK NORTH HS	08/29/15	10.5	82	13	athletics
DCHS	5001	WOODSTOCK NORTH HS	08/29/15	9.25	57	14	athletics
DCHS	5053	SYCAMORE HS	08/29/15	8.67	66	17	athletics
DCHS	5054	LAKE FOREST WEST HS	08/29/15	5.42	75	22	athletics
DMS	4768	PRAIRIE KNOLLS MS	08/31/15	4.25	16	20	athletics
HHS	4862	BELVIDERE HS	08/31/15	4.75	83	15	athletics
JHS	5072	MARIAN CENTRAL HS	08/31/15	4.67	33	21	athletics
JHS	5176	CRYSTAL LAKE CC	08/31/15	4.33	40	12	athletics
DCHS	PRACTICE	DUNDEE PK DIST	08/31/15	0.75	6	24	athletics
HHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/31/15	1.08	18	7	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/31/15	1.33	10	14	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	08/31/15	0.75	8	8	athletics
HHS	4863	JHS	09/01/15	4.42	56	15	athletics
HHS	4871	AFTON FOREST PRES	09/01/15	6.67	91	32	athletics
HHS	4899	MCHENRY HS	09/01/15	6.42	77	50	athletics
JHS	4947	HHS	09/01/15	3.67	45	32	athletics
DCHS	4969	LORDS PARK	09/01/15	6.08	35	26	athletics
DCHS	4969	LORDS PARK	09/01/15	4.08	24	33	athletics
WMS	5007	CREEKSIDE MS	09/01/15	3.5	36	21	athletics
DCHS	5055	KANELAND HS	09/01/15	6.58	119	60	athletics
WMS	5064	LIFETIME	09/01/15	4.33	8	58	Non-curric
WMS	5064	LIFETIME	09/01/15	4.58	31	42	Non-curric
HHS	5087	PRIMROSE COMPLEX	09/01/15	3.83	62	21	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/01/15	1.08	12	26	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/01/15	1.08	16	3	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/01/15	1.33	8	12	athletics
DMS	4769	HMS	09/02/15	4.33	11	21	athletics
AMS	4926	CMS	09/02/15	2.83	17	15	athletics
HMS	4953	DMS	09/02/15	3.75	56	15	athletics
CMS	5078	AMS	09/02/15	4.17	34	20	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/02/15	0.83	12	22	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/02/15	1.17	20	8	athletics
JHS	PRACTICE	DUNDEE PK DIST	09/02/15	0.67	10	5	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/02/15	1.33	9	14	athletics
HHS	4864	DCHS	09/03/15	4.5	50	20	athletics
AMS	4920	JOHNSBURG HS	09/03/15	0.75	1		athletics
JHS	4948	CRYSTAL LAKE HS	09/03/15	4.75	31	32	athletics
DCHS	5031	STREAMWOOD HS	09/03/15	3.67	35	28	athletics
DCHS	5031	STREAMWOOD HS	09/03/15	2.67	29	25	athletics
DCHS	5089	ROLLING MEADOWS	09/03/15	5.75	47	50	athletics
HHS	5116	WOODSTOCK HS	09/03/15	6.17	77	52	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/03/15	1	12	26	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/03/15	1.33	17	3	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/03/15	1.33	8	13	athletics
JHS	4716	ST.CHARLES	09/04/15	8.42	37	17	athletics
HHS	4832	GRAYSLAKE HS	09/04/15	11.25	107	33	athletics
HHS	4842	GRAYSLAKE HS	09/04/15	8.92	107	25	athletics
HHS	4886	OREGON HS	09/04/15	6.75	133	24	athletics
DCHS	5023	STREAMWOOD HS	09/04/15	7.25	25	69	athletics
DCHS	5093	STREAMWOOD HS	09/04/15	7.75	34	32	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/04/15	0.58	4	4	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/04/15	1	17	5	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/04/15	1.33	9	11	athletics
JHS	4702	LEROY OAKS	09/05/15	6.83	39	47	athletics
JHS	4702	LEROY OAKS	09/05/15	7.08	38	48	athletics
JHS	4718	ST.CHARLES	09/05/15	5.5	44	25	athletics
JHS	4719	ST.CHARLES	09/05/15	5	43	25	athletics
JHS	4740	ELK GROVE HS	09/05/15	5	57	23	athletics
HHS	4872	ROCK CUT STATE PARK	09/05/15	6.75	100	33	athletics
JHS	4949	FREMD HS	09/05/15	10.25	88	38	athletics
DCHS	4970	VETERANS ACRES	09/05/15	7.42	44	45	athletics
DCHS	4970	VETERANS ACRES	09/05/15	7.42	43	31	athletics
DCHS	5056	HOFFMAN ESTATES	09/05/15	4.5	38	17	athletics
DCHS	5135	PALATINE HS	09/05/15	6.42	50	28	athletics
JHS	4703	MCHENRY TWNSHIP PARK	09/08/15	4	37	45	athletics
JHS	4703	MCHENRY TWNSHIP PARK	09/08/15	5.83	81	43	athletics
HHS	4854	CRYSTAL LAKE HS	09/08/15	4.25	34	15	athletics
HHS	4873	VETERANS ACRES	09/08/15	5.92	76	37	athletics
HHS	4888	CRYSTAL LAKE HS	09/08/15	4.17	49	45	athletics
JHS	4944	HUNTLEY HS	09/08/15	4.83	53	43	athletics
DCHS	4971	MCHENRY TWNSHIP PARK	09/08/15	3.92	43	28	athletics
DCHS	4971	MCHENRY TWNSHIP PARK	09/08/15	5.83	67	29	athletics
DCHS	5004	CRYSTAL LAKE HS	09/08/15	5.58	47	54	athletics
DCHS	5057	WOODSTOCK HS	09/08/15	5	110	17	athletics
AMS	5111	KOHLS	09/08/15	3.92	24	24	sped
JHS	5191	CARY GROVE HS	09/08/15	2.58	36	31	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/08/15	1	16	2	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/08/15	1.25	9	8	athletics
DMS	4770	WMS	09/09/15	2.92	29	20	athletics
AMS	4927	LUNDAHL MS	09/09/15	4.58	40	14	athletics
HMS	4954	CMS	09/09/15	4.92	64	16	athletics
HHS	4992	HUNTLEY HS	09/09/15	3.25	38	19	athletics
WMS	5009	DMS	09/09/15	3.75	34	21	athletics
WMS	5025	DMS	09/09/15	2.92	21	38	athletics
CMS	5074	HMS	09/09/15	2.83	42	50	athletics
CMS	5079	HMS	09/09/15	4.25	69	18	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/09/15	0.58	4	25	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/09/15	1.17	18	8	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/09/15	1.25	10	11	athletics
JHS	PRACTICE	DUNDEE PK DIST	09/09/15	0.75	13	8	athletics
JHS	4752	EMRICSON PARK	09/10/15	4.25	13	45	athletics
HHS	4900	PRAIRIE RIDGE HS	09/10/15	8.58	125	51	athletics
HHS	4991	DEKALB HS	09/10/15	5.17	83	16	athletics
DCHS	5058	GRAYSLAKE HS	09/10/15	5.42	73	24	athletics
DCHS	5059	GRAYSLAKE HS	09/10/15	5.75	70	25	athletics
HMS	5229	LATE CANCEL	09/10/15	2.17	34	0	athletics
JHS	4704	DETWEILER PARK	09/11/15	8.83	167	43	athletics
SLEEPY HOLLOW	5068	CARPENTER PARK	09/11/15	3.5	15	46	Non-curric
SLEEPY HOLLOW	5068	CARPENTER PARK	09/11/15	3.25	15	46	Non-curric
JHS	5255	YORK HS	09/11/15	4.92	73	26	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/11/15	0.58	4	17	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/11/15	1	16	5	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/11/15	1.33	9	14	athletics
JHS	4705	RETURN TRIP FROM PEORIA	09/12/15	10.08	167	41	athletics
JHS	4706	DETWEILER PARK	09/12/15	13.58	323	56	athletics
JHS	4720	GLENBARD SOUTH HS	09/12/15	5.5	81	38	athletics
JHS	4742	WHEELING HS	09/12/15	5.33	23	22	athletics
JHS	4758	WHEELING HS	09/12/15	6.17	7	35	athletics
HHS	4874	DAHLQUIST PARK	09/12/15	8	99	33	athletics
HHS	4892	SYCAMORE HS	09/12/15	5.42	68	44	athletics
HHS	4908	AURORA CHRISTIAN HS	09/12/15	9.58	126	11	athletics
HHS	4917	HARVEST CHRISTIAN ACADEMY	09/12/15	9.58	66	14	athletics
DCHS	4972	DETWEILER PARK	09/12/15	13.92	325	36	athletics
DCHS	4987	STREAMWOOD HS	09/12/15	8.67	38	6	athletics
DCHS	4988	SHEPHERDS CROOK GOLF COURSE	09/12/15	11.58	149	6	athletics
DCHS	5005	WEST CHICAGO HS	09/12/15	10.17	63	17	athletics
WCS	5010	CREEKSIDE MS	09/12/15	1.92	34	15	athletics
DCHS	5060	LARKIN HS	09/12/15	4.25	34	18	athletics
JHS	5117	LAKE PARK WEST	09/12/15	9.75	50	35	Non-curric
JHS	5117	LAKE PARK WEST	09/12/15	9.42	49	26	Non-curric
JHS	5193	BELVIDERE HS	09/12/15	10	89	9	athletics
JHS	5277	STREAMWOOD HS	09/12/15	8.5	36	6	athletics
JHS	5278	SYCAMORE HS	09/12/15	10.75	58	13	athletics
DCHS	5320	MORRIS HS	09/12/15	9.25	158	24	athletics
DCHS	5320	MORRIS HS	09/12/15	9	150	29	athletics
DCHS	5321	BELVIDERE HS	09/12/15	8.83	99	9	athletics
JHS	4743	GRAYSLAKE HS	09/14/15	5	23	24	athletics
HHS	4846	GRAYSLAKE HS	09/14/15	7.25	110	43	athletics
AMS	4921	HMS	09/14/15	4.33	67	30	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
AMS	4928	HMS	09/14/15	5.5	61	21	athletics
HMS	4955	AMS	09/14/15	6	39	16	athletics
WMS	5011	CMS	09/14/15	3.5	22	17	athletics
WMS	5026	CMS	09/14/15	2.33	35	52	athletics
DCHS	5061	WOODSTOCK HS	09/14/15	4.5	43	15	athletics
CMS	5080	WMS	09/14/15	2.25	9	15	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/14/15	0.75	7	28	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/14/15	1.08	18	8	athletics
JHS	PRACTICE	DUNDEE PK DIST	09/14/15	0.58	10	5	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/14/15	1.25	9	15	athletics
HHS	4855	CARY GROVE HS	09/15/15	2.92	49		athletics
HHS	4875	BURLINGTON HS	09/15/15	5.75	84	40	athletics
HHS	4893	CARY GROVE HS	09/15/15	4.25	52	40	athletics
JHS	4941	FOXFORD HILLS GC	09/15/15	5.42	51	16	athletics
DCHS	4989	PLUM TREE GC	09/15/15	7.17	87	15	athletics
EASTVIEW	5070	ROYAL OAKS	09/15/15	5.92	79	10	sped
EASTVIEW	5071	ROYAL OAKS	09/15/15	6.17	77	10	sped
DCHS	5153	WOODSTOCK HS	09/15/15	4.25	55	12	athletics
JHS	5194	GRAYSLAKE HS	09/15/15	5.17	56	19	athletics
ECC PLUS	5239	GROCERY STORE	09/15/15	5.33	41	12	sped
DMS	4771	CMS	09/16/15	2.92	14	42	athletics
DMS	4772	CMS	09/16/15	2.83	30	6	athletics
AMS	4922	WMS	09/16/15	3	13	30	athletics
AMS	4929	WMS	09/16/15	3.17	20	20	athletics
HMS	4956	HARTER MS	09/16/15	6.33	67	15	athletics
HHS	4993	MCHENRY CC	09/16/15	4.83	64	22	athletics
WMS	5012	AMS	09/16/15	3.17	25	16	athletics
CMS	5081	DMS	09/16/15	2.25	16	14	athletics
ECC PLUS	5233	GOODWILL STORE	09/16/15	3.42	30	20	sped
JHS	5330	GRAYSLAKE HS	09/16/15	6.08	57	39	athletics
HHS	5340	HUNTLEY HS	09/16/15	4.92	60	14	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/16/15	0.42	4	4	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/16/15	1.08	18	8	athletics
JHS	PRACTICE	DUNDEE PK DIST	09/16/15	0.58	12	13	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/16/15	1.28	10	16	athletics
HHS	4866	WOODSTOCK HS	09/17/15	4.5	66	15	athletics
HHS	4901	WOODSTOCK HS	09/17/15	6.75	70	54	athletics
ALGONQUIN LAKES	5067	RANDALL OAKS	09/17/15	4.17	19	20	sped
ALGONQUIN LAKES	5067	RANDALL OAKS	09/17/15	4.08	19		sped
DCHS	5123	GRAYSLAKE HS	09/17/15	3.17	53	24	athletics
JHS	5195	LATE CANCEL	09/17/15	0.42	1	0	athletics
ECC PLUS	5240	MEADOWDALE APTS	09/17/15	4.83	37	8	sped
HHS	5256	JEWEL	09/17/15	2.92	42	6	sped
DCHS	5310	MCDONALDS	09/17/15	2.5	11	11	sped
CMS	5362	DCHS	09/17/15	4.08	9	33	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/17/15	0.92	12	6	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/17/15	1	15	3	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/17/15	1.25	8	10	athletics
JHS	4722	GRAYSLAKE HS	09/18/15	8.67	63	42	athletics
JHS	4722	GRAYSLAKE HS	09/18/15	9.08	61	13	athletics
JHS	4724	GRAYSLAKE HS	09/18/15	6	57		athletics
JHS	4724	GRAYSLAKE HS	09/18/15	6.25	21	25	athletics
JHS	4759	SPORTSCORE	09/18/15	7.75	25	29	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	4894	SPORTSCORE	09/18/15	4.58	116	25	athletics
DCHS	5032	PRAIRIE RIDGE HS	09/18/15	10.08	70	31	athletics
DCHS	5033	PRAIRIE RIDGE HS	09/18/15	7.5	68	39	athletics
DCHS	5033	PRAIRIE RIDGE HS	09/18/15	7.58	35	50	athletics
DCHS	5094	STREAMWOOD HS	09/18/15	6.75	36	34	athletics
DCHS	5131	SPORTSCORE	09/18/15	6.67	136	22	athletics
JHS	5178	GRAYSLAKE HS	09/18/15	8.17	73	47	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/18/15	0.92	4	19	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/18/15	1.08	16		athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/18/15	1.17	9	12	athletics
JHS	4707	KANELAND HS	09/19/15	8.33	52	48	athletics
JHS	4707	KANELAND HS	09/19/15	8	53	48	athletics
JHS	4760	SPORTSCORE	09/19/15	11.33	49	23	athletics
JHS	4761	BELVIDERE HS	09/19/15	8	67	21	athletics
HHS	4849	HUNTLEY HS	09/19/15	6.42	45	41	athletics
HHS	4867	ROCKFORD HS	09/19/15	9.33	99	12	athletics
HHS	4876	ELBURN FOREST PRES	09/19/15	7.75	67	34	athletics
HHS	4895	SPORTSCORE	09/19/15	9.75	110	25	athletics
HHS	4897	BELVIDERE HS	09/19/15	9.58	83	19	athletics
HHS	4911	RICHMOND HS	09/19/15	9.08	92	12	athletics
HHS	4916	STERLING HS	09/19/15	11.08	195	13	athletics
HMS	4957	MARLOWE MS	09/19/15	7.92	65	13	athletics
DCHS	4973	ELBURN FOREST PRES	09/19/15	8.5	58		athletics
DCHS	4973	ELBURN FOREST PRES	09/19/15	8.83	72	25	athletics
DCHS	5006	ST.CHARLES	09/19/15	9.67	41	18	athletics
DCHS	5132	SPORTSCORE	09/19/15	9.67	29	22	athletics
DCHS	5154	HUNTLEY HS	09/19/15	9.08	51	8	athletics
JHS	5237	WHEELING HS	09/19/15	8.17	50		Non-curric
JHS	5237	WHEELING HS	09/19/15	8.83	64	55	Non-curric
HHS	5251	PRAIRIE KNOLLS MS	09/19/15	4.5	56	20	athletics
JHS	5279	LIBERTYVILLE HS	09/19/15	10.33	57	13	athletics
JHS	4744	CRYSTAL LAKE HS	09/21/15	3.17	21	24	athletics
DMS	4773	AMS	09/21/15	3.83	62	41	athletics
DMS	4774	AMS	09/21/15	5.42	67	17	athletics
AMS	4930	DMS	09/21/15	3.25	39	15	athletics
HMS	4958	WMS	09/21/15	4.58	61	61	athletics
HMS	4965	WMS	09/21/15	3.42	75	19	athletics
WMS	5014	HMS	09/21/15	4.5	53	17	athletics
WMS	5110	CAMP DUNCAN	09/21/15	5.5	54	67	Non-curric
DCHS	5127	ELGIN HS	09/21/15	5.25	48	46	athletics
GRANTS/ADMIN	5189	RETAIL SHOP	09/21/15	3.92	41	27	grants
ECC PLUS	5244	MEADOWDALE APTS	09/21/15	5.08	41	8	sped
HHS	5371	WOODSTOCK HS	09/21/15	7.42	128	14	athletics
HHS	5373	HUNTLEY HS	09/21/15	5.42	71	42	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/21/15	0.5	4	17	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/21/15	1.33	22	7	athletics
JHS	PRACTICE	DUNDEE PK DIST	09/21/15	0.67	6	11	athletics
JHS	4708	HICKORY NUT GROVE	09/22/15	4.58	44	46	athletics
JHS	4708	HICKORY NUT GROVE	09/22/15	5.33	19	34	athletics
HHS	4856	GRAYSLAKE HS	09/22/15	6.58	105	16	athletics
HHS	4889	WOODSTOCK HS	09/22/15	5.75	70	40	athletics
DCHS	4975	VETERANS ACRES	09/22/15	3.75	25	31	athletics
DCHS	4975	VETERANS ACRES	09/22/15	5.67	63	25	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	4990	VETERANS ACRES	09/22/15	1.42	21	31	athletics
WMS	5027	BARRINGTON MS	09/22/15	3.58	41	46	athletics
DCHS	5151	MCHENRY HS	09/22/15	4.67	89	11	athletics
DCHS	5159	CARY GROVE HS	09/22/15	6.08	22	54	athletics
IMMANUAL LUTHERAN	5253	SPRING VALLEY NATURE	09/22/15	4.92	28	30	community
JHS	5280	MCHENRY HS	09/22/15	6.58	33	40	athletics
JHS	5350	PRAIRIE RIDGE HS	09/22/15	4.75	51	19	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/22/15	1.25	15	3	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/22/15	1.25	8	6	athletics
DMS	4775	HMS	09/23/15	3.92	57	40	athletics
DMS	4776	HMS	09/23/15	4.92	7	19	athletics
AMS	4931	CMS	09/23/15	2.92	15	20	athletics
HMS	4959	DMS	09/23/15	4.17	54	15	athletics
HHS	4994	GRAYSLAKE HS	09/23/15	6.75	110	19	athletics
CMS	5082	AMS	09/23/15	3.33	19	14	athletics
DMS	5107	DOWNTOWN DUNDEE	09/23/15	4.25	17	22	sped
CMS	5219	AMS	09/23/15	2.33	30	45	athletics
ECC PLUS	5245	MEADOWDALE APTS	09/23/15	5.42	30	9	sped
HMS	5342	GROCERY STORE	09/23/15	3.58	33	5	sped
JHS	4754	HUNTLEY HS	09/24/15	6.42	61	23	athletics
HHS	4868	WOODSTOCK HS	09/24/15	5.33	60	13	athletics
LINCOLN PRAIRIE	5112	MEIJER	09/24/15	4.67	20	26	sped
DCHS	5128	CRYSTAL LAKE HS	09/24/15	4.42	12	45	athletics
DCHS	5152	JHS	09/24/15	3.33	40	12	athletics
ST.CHARLES BORROMEO	5205	FERMI LAB	09/24/15	5.67	63	42	community
HHS	5257	JEWEL	09/24/15	2.83	40	7	sped
JHS	5281	DCHS	09/24/15	5.75	33	41	athletics
JHS/HHS	5284	MCHENRY HS	09/24/15	6.17	88	30	athletics
DCHS	5312	MEIJER	09/24/15	1.92	17	11	sped
HMS	5328	CULVERS	09/24/15	4.67	37	53	Non-curric
JHS	5353	DCHS	09/24/15	3.08	24	17	athletics
DMS	5359	WMS	09/24/15	4.17	18	55	Non-curric
JHS	5364	THORTONS	09/24/15	3	27		Non-curric
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/24/15	0.42	4	3	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/24/15	1	16	3	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/24/15	0.75	9	5	athletics
JHS	4727	DCHS	09/25/15	7.5	15	25	athletics
JHS	4727	DCHS	09/25/15	8.08	25	42	athletics
JHS	4728	DCHS	09/25/15	5.67	25		athletics
JHS	4728	DCHS	09/25/15	5.75	43	22	athletics
WES	5097	MIDWAY VILLAGE	09/25/15	6.08	100	52	Non-curric
WMS	5108	ROYAL OAKS ORCHARD	09/25/15	4.92	64	55	Non-curric
WMS	5108	ROYAL OAKS ORCHARD	09/25/15	5.42	78	60	Non-curric
WMS	5108	ROYAL OAKS ORCHARD	09/25/15	5.42	66	57	Non-curric
WMS	5108	ROYAL OAKS ORCHARD	09/25/15	4.92	65	56	Non-curric
WMS	5108	ROYAL OAKS ORCHARD	09/25/15	5.33	64	56	Non-curric
DCHS	5133	SPORTSCORE	09/25/15	5.08	120	20	athletics
JHS	5179	DCHS	09/25/15	5.67	20	25	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/25/15	0.58	4	14	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/25/15	0.92	19	5	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/25/15	1.08	16	15	athletics
JHS	4709	SUNRISE PARK	09/26/15	8.5	45	41	athletics
JHS	4709	SUNRISE PARK	09/26/15	8.5	45	46	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	4857	SYCAMORE HS	09/26/15	9.33	67	14	athletics
HHS	4869	LAKES HS	09/26/15	11.25	120	7	athletics
HHS	4877	WOODLAWN ACADEMY	09/26/15	9.58	204	37	athletics
HHS	4915	BYRON HS	09/26/15	10.25	132	11	athletics
DCHS	4976	DEER GROVE	09/26/15	8.17	38	32	athletics
DCHS	4976	DEER GROVE	09/26/15	8.33	49		athletics
DCHS	5034	JHS	09/26/15	5.58	20	70	athletics
DCHS	5034	JHS	09/26/15	6.5	28	31	athletics
DCHS	5134	SPORTSCORE	09/26/15	11.5	115	21	athletics
DCHS	5144	BUFFALO GROVE HS	09/26/15	7.25	38	18	athletics
JHS/HHS	5285	BUFFALO GROVE HS	09/26/15	7.67	44	29	athletics
JHS	5361	FREMD HS	09/26/15	13.75	37	21	athletics
JHS	5377	PRAIRIE RIDGE HS	09/26/15	4.58	19	45	athletics
DMS	4777	WMS	09/28/15	3	51	41	athletics
DMS	4778	WMS	09/28/15	4.42	21	19	athletics
AMS	4932	JOHNSBURG HS	09/28/15	5.5	52	36	athletics
HMS	4960	CMS	09/28/15	3.67	67	16	athletics
HMS	4966	CMS	09/28/15	3.58	36	16	athletics
WMS	5015	DMS	09/28/15	3	29	17	athletics
CMS	5083	HMS	09/28/15	4.75	71	16	athletics
DCHS	5125	MCHENRY HS	09/28/15	4.08	42	15	athletics
JHS	5354	FREMD HS	09/28/15	4.08	38	16	athletics
JHS	5426	CRYSTAL LAKE HS	09/28/15	4	41	16	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/28/15	0.5	4	22	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/28/15	1.25	22	5	athletics
JHS	PRACTICE	RANDALL OAKS GOLF COURSE	09/28/15	0.67	8	2	athletics
HHS	4878	WAL CAMP	09/29/15	6.08	64	40	athletics
HHS	4890	PRAIRIE RIDGE HS	09/29/15	6.92	54	45	athletics
JHS	5090	TARGET	09/29/15	2.5	17	12	sped
DMS	5109	TARGET	09/29/15	4.5	19	13	sped
DCHS	5155	CRYSTAL LAKE HS	09/29/15	4.58	50	14	athletics
EASTVIEW	5211	ILLINOIS RAILWAY MUSE	09/29/15	4.42	40	31	sped
JHS	5282	CRYSTAL LAKE HS	09/29/15	5.33	30	45	athletics
LINCOLN PRAIRIE	5316	ROYAL OAKS ORCHARD	09/29/15	5.33	72	60	Non-curric
LINCOLN PRAIRIE	5316	ROYAL OAKS ORCHARD	09/29/15	6	72	38	Non-curric
JHS	5355	HUNTLEY HS	09/29/15	4.25	21	21	athletics
IMMANUAL LUTHERAN	5400	ROYAL OAKS ORCHARD	09/29/15	5.25	84	36	community
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/29/15	0.75	10	3	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/29/15	1	22	1	athletics
JHS	4745	EVANSTON HS	09/30/15	5.58	9	42	athletics
JHS	4755	EVANSTON HS	09/30/15	6.58	25	23	athletics
DMS	4779	PRAIRIE GROVE	09/30/15	3	1	33	athletics
AMS	4933	HMS	09/30/15	5.17	45	15	athletics
HMS	4961	AMS	09/30/15	6	54	16	athletics
HMS	4967	AMS	09/30/15	4.58	87	14	athletics
HHS	4996	CRYSTAL LAKE HS	09/30/15	5.08	66	21	athletics
WMS	5016	CMS	09/30/15	3	25	21	athletics
CMS	5075	WMS	09/30/15	3.08	19	51	athletics
CMS	5084	WMS	09/30/15	3.58	16	16	athletics
DCHS	5156	LARKIN HS	09/30/15	4.58	45	11	athletics
JHS	5206	HHS	09/30/15	4.33	29	30	Non-curric
WMS	5231	HHS	09/30/15	5	38	72	Non-curric
WMS	5231	HHS	09/30/15	4.75	35	32	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HMS	5329	HHS	09/30/15	3.92	26	49	Non-curric
DCHS	5344	RON BREESE PARK	09/30/15	4.25	23		Non-curric
DCHS	5344	RON BREESE PARK	09/30/15	5.25	23	32	Non-curric
DMS	5360	HHS	09/30/15	3.92	24	57	Non-curric
DCHS	5375	GRAYSLAKE HS	09/30/15	5.58	99	22	athletics
DCHS	5376	GRAYSLAKE HS	09/30/15	5.75	69	25	athletics
JHS	5382	BARRINGTON HS	09/30/15	3.67	59	38	athletics
GRANTS/ADMIN	5413	JUDSON COLLEGE	09/30/15	4.5	20	53	grants
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/30/15	0.58	4	5	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	09/30/15	1.08	15	4	athletics
HHS	4902	GRAYSLAKE HS	10/01/15	7.5	109	49	athletics
WMS	5017	WREDLING MS	10/01/15	5.08	87	16	athletics
DCHS	5157	CARY GROVE HS	10/01/15	5.17	60	11	athletics
DCHS	5182	MEADOWDALE APT	10/01/15	2.42	20		sped
ECC PLUS	5234	FARMERS MARKET	10/01/15	2.67	26	23	sped
HHS	5258	CULVERS	10/01/15	2.67	41	6	sped
JHS	5351	WOODSTOCK HS	10/01/15	4.83	81	12	athletics
GOLFVIEW	5366	TOMS FARM	10/01/15	3.25	33	50	Non-curric
GOLFVIEW	5366	TOMS FARM	10/01/15	4.17	28	70	Non-curric
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/01/15	1.08	14	0	athletics
JHS	4729	HUNTLEY HS	10/02/15	6.08	19	30	athletics
JHS	4729	HUNTLEY HS	10/02/15	6.17	21	39	athletics
JHS	4737	HUNTLEY HS	10/02/15	7.92	19	23	athletics
JHS	4737	HUNTLEY HS	10/02/15	7.67	19	35	athletics
HHS	4833	WOODSTOCK HS	10/02/15	10.08	106	32	athletics
HHS	4838	GRAYSLAKE HS	10/02/15	8.83	78	34	athletics
HHS	4843	WOODSTOCK HS	10/02/15	6.75	66	26	athletics
DCHS	5035	CRYSTAL LAKE HS	10/02/15	7.92	41	32	athletics
DCHS	5036	CRYSTAL LAKE HS	10/02/15	6.75	31	29	athletics
DCHS	5036	CRYSTAL LAKE HS	10/02/15	6.25	31	25	athletics
DCHS	5095	CRYSTAL LAKE HS	10/02/15	7.83	46	38	athletics
JHS	5180	HUNTLEY HS	10/02/15	5.5	18	25	athletics
HHS	5197	WOODSTOCK HS	10/02/15	7	69	24	athletics
ST.CHARLES BORROMEO	5204	GARFIELD FARM	10/02/15	5.33	8	53	Community
SLEEPY HOLLOW	5252	GARFIELD FARM MUSEUM	10/02/15	5.25	35	44	Non-curric
SLEEPY HOLLOW	5252	GARFIELD FARM MUSEUM	10/02/15	5	34	37	Non-curric
LITH	5341	ALL SEASON APPLE ORCHARD	10/02/15	5	31	23	Non-curric
LITH	5341	ALL SEASON APPLE ORCHARD	10/02/15	4.75	42	61	Non-curric
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/02/15	1	16	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/02/15	0.83	10	14	athletics
JHS	4710	LEROY OAKES	10/03/15	7.33	38	44	athletics
JHS	4710	LEROY OAKES	10/03/15	7	39	48	athletics
HHS	4860	JHS	10/03/15	8.75	59	3	athletics
HHS	4879	LISLE COMMUNITY PARK	10/03/15	9.75	131	32	athletics
HHS	4896	PRAIRIE RIDGE HS	10/03/15	9.5	45	18	athletics
HHS	4914	ROCKFORD HS	10/03/15	10.5	114	12	athletics
DCHS	4977	LISLE COMMUNITY PARK	10/03/15	8.5	83	30	athletics
DCHS	4977	LISLE COMMUNITY PARK	10/03/15	8.75	115	28	athletics
DCHS	5138	ROCKFORD HS	10/03/15	7.17	109	13	athletics
DCHS	5163	ELGIN HS	10/03/15	9.17	37	17	athletics
DCHS	5166	NAPERVILLE HS	10/03/15	9.75	85	20	athletics
WMS	5232	YORKVILLE MS	10/03/15	8.25	82	32	Non-curric
JHS/HHS	5286	OLYMPIC POOL	10/03/15	7.83	43	29	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	5349	PROSPECT HS	10/03/15	8.92	52	40	Non-curric
JHS	5349	PROSPECT HS	10/03/15	9	51		Non-curric
JHS	4746	CARY GROVE HS	10/05/15	2.92	44	22	athletics
DMS	4780	CMS	10/05/15	2.83	43	20	athletics
HHS	4859	CRYSTAL LAKE HS	10/05/15	3.42	74	16	athletics
AMS	4934	WMS	10/05/15	2.83	19	15	athletics
HMS	4962	PRAIRIE KNOLLS MS	10/05/15	2.17	41	17	athletics
WMS	5018	AMS	10/05/15	2.58	19	17	athletics
WMS	5028	AMS	10/05/15	2.83	23	49	athletics
CMS	5076	DMS	10/05/15	2.83	11	47	athletics
CMS	5085	DMS	10/05/15	2.83	22	18	athletics
DCHS	5126	HUNTLEY HS	10/05/15	4.58	65	17	athletics
DCHS	5158	GRAYSLAKE HS	10/05/15	6.17	73	21	athletics
JHS	5356	WOODSTOCK HS	10/05/15	4.92	77	19	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/05/15	0.58	4	20	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/05/15	1.25	12	4	athletics
JHS	4711	SUNSET PARK	10/06/15	3.42	28	43	athletics
JHS	4711	SUNSET PARK	10/06/15	3.08	26	37	athletics
HHS	4880	VETERANS ACRES	10/06/15	5.25	110	26	athletics
HHS	4891	EMRICSON PARK	10/06/15	4.83	66	20	athletics
DCHS	4978	RANDALL OAKS	10/06/15	4.08	23	16	athletics
DCHS	4978	RANDALL OAKS	10/06/15	4.92	36	37	athletics
JHS	5091	WALMART	10/06/15	2.33	9	13	sped
JHS	5338	ADDISON TRAILS	10/06/15	6.25	67	40	Non-curric
JHS	5338	ADDISON TRAILS	10/06/15	7.42	54	13	Non-curric
DCHS	5368	ADDISON TRAILS	10/06/15	9.75	68	39	Non-curric
JHS/HHS	5383	WOODSTOCK HS	10/06/15	7	44	31	athletics
ALGONQUIN LAKES	5410	GOEBBERTS	10/06/15	5.08	34	15	sped
ALGONQUIN LAKES	5410	GOEBBERTS	10/06/15	5.33	39	25	sped
HHS	5428	ADDISON TRAILS	10/06/15	9.58	103	39	Non-curric
HHS	5478	WOODSTOCK HS	10/06/15	4.67	67	24	athletics
HHS	5513	GRAYSLAKE HS	10/06/15	7.25	139	17	athletics
ECC PLUS	5515	MEADOWDALE SHOPPING CENTER	10/06/15	1.25	10		sped
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/06/15	0.42	7	3	athletics
DMS	4781	AMS	10/07/15	4.33	58	19	athletics
AMS	4924	DMS	10/07/15	4	39	27	athletics
AMS	4935	DMS	10/07/15	4.42	34	19	athletics
HMS	4963	WMS	10/07/15	4.67	81	15	athletics
HHS	4997	GRAYSLAKE HS	10/07/15	5.83	115	17	athletics
WMS	5019	HMS	10/07/15	3	41	15	athletics
WMS	5029	HMS	10/07/15	4.92	72	47	athletics
AMS	5322	BENEDICTINE	10/07/15	5	85	48	Non-curric
JHS	5357	LAKES HS	10/07/15	4.42	64	21	athletics
MEADOWDALE	5503	DUNDEE LIBRARY	10/07/15	2.25	6	47	Community
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/07/15	0.42	6	13	athletics
HHS	4903	CRYSTAL LAKE HS	10/08/15	6.33	66	54	athletics
CMS	5065	DCHS	10/08/15	2.5	8	51	Non-curric
HHS	5088	SYCAMORE HS	10/08/15	4.83	67	17	athletics
DCHS	5183	HOBBY LOBBY	10/08/15	1.92	19	10	sped
AMS	5207	DCHS	10/08/15	2.92	14	28	Non-curric
HHS	5259	WALMART	10/08/15	3.25	38	7	sped
JHS	5334	MEADOWDALE APT	10/08/15	2.67	35	14	sped
JHS/HHS	5384	ST.VIATORS HS	10/08/15	6.17	77	34	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
GARY WRIGHT	5423	HAMPSHIRE FIRE DEPT	10/08/15	4	55		Non-curric
GARY WRIGHT	5423	HAMPSHIRE FIRE DEPT	10/08/15	3.92	58		Non-curric
MEADOWDALE	5504	DUNDEE LIBRARY	10/08/15	2.25	42	55	Community
HHS	4834	PRAIRIE RIDGE HS	10/09/15	10.17	72	40	athletics
HHS	4839	PRAIRIE RIDGE HS	10/09/15	8.25	70	32	athletics
HHS	4844	PRAIRIE RIDGE HS	10/09/15	7.67	61	22	athletics
DCHS	5129	CARY GROVE HS	10/09/15	4.92	28	24	athletics
HHS	5198	PRAIRIE RIDGE HS	10/09/15	9.42	68	27	athletics
IMMANUAL LUTHERAN	5254	GOEBBERTS	10/09/15	3.17	29		Community
JHS	5390	HUNTLEY HS	10/09/15	6.92	24	18	athletics
GARY WRIGHT	5424	HAMPSHIRE FIRE DEPT	10/09/15	2.08	22	59	Non-curric
GARY WRIGHT	5424	HAMPSHIRE FIRE DEPT	10/09/15	2.5	32	54	Non-curric
HHS	5484	CRYSTAL LAKE HS	10/09/15	9.92	131	12	athletics
DCHS	5541	CARY GROVE HS	10/09/15	5.83	28	25	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/09/15	0.58	5	15	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/09/15	1	16	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/09/15	1.33	17	13	athletics
JHS	4730	CARY GROVE HS	10/10/15	5.83	15	26	athletics
JHS	4730	CARY GROVE HS	10/10/15	5.83	25	24	athletics
JHS	4738	CARY GROVE HS	10/10/15	8	30	16	athletics
JHS	4738	CARY GROVE HS	10/10/15	8	30	37	athletics
HHS	4881	MILKY WAY PARK	10/10/15	7	75	34	athletics
HHS	4909	ANTIOCH HS	10/10/15	11.17	129		athletics
DCHS	5164	GUILFORD HS	10/10/15	11.58	117	19	athletics
DCHS	5167	ELGIN HS	10/10/15	9.5	27	13	athletics
JHS	5181	CARY GROVE HS	10/10/15	7.33	45	25	athletics
DMS	5363	NIU	10/10/15	6	72	33	Non-curric
JHS	5391	HUNTLEY HS	10/10/15	8.33	21	16	athletics
JHS	5392	ELGIN HS	10/10/15	10	35	14	athletics
JHS	5393	YORK HS	10/10/15	9.17	76	14	athletics
JHS	5471	LINCOLNWAY	10/10/15	10.08	137	35	Non-curric
JHS	5471	LINCOLNWAY	10/10/15	10.08	137	33	Non-curric
HHS	5490	CRYSTAL LAKE HS	10/10/15	9.5	70	5	athletics
DCHS	5511	AUBURN HS	10/10/15	9.33	109	15	athletics
DCHS	5540	FREMD HS	10/10/15	5	29	37	athletics
DCHS	5130	JHS	10/12/15	4.67	32	19	athletics
DUNDEE PARK DIST	5523	RANDALL OAKS	10/12/15	3.08	15	40	Community
JHS	4757	DCHS	10/13/15	5.58	17	46	athletics
HHS	4882	RICHARDON'S FARM/CORN MAZE	10/13/15	6.17	113	36	athletics
JHS	5092	KOHLS	10/13/15	2.75	17	12	sped
DCHS	5161	HUNTLEY HS	10/13/15	6.58	54	49	athletics
HES	5335	GOEBBERTS PUMPKIN FARM	10/13/15	5	4	61	Non-curric
JHS	5336	MEADOWDALE APT	10/13/15	2.5	33	10	sped
JHS	5394	CARY GROVE HS	10/13/15	5.42	20	44	athletics
DMS	4782	HHS	10/14/15	4.08	190	44	athletics
AMS	4925	HMS	10/14/15	5.33	70	15	athletics
WMS	5030	HMS	10/14/15	5.08	41	48	athletics
CMS	5077	HMS	10/14/15	5.08	81	48	athletics
JHS	5299	MEADOWDAL APTS	10/14/15	1.92	20		sped
ST.CHARLES BORROMEO	5319	KULPERS FARM	10/14/15	5.67	66	77	Community
EASTVIEW	5370	TOMS FARM	10/14/15	4.5	15	56	Non-curric
WCS	5374	SPRING VALLEY NATURE CENTER	10/14/15	5.17	38	58	Non-curric
HHS	5475	HAMPSHIRE SENIOR CENTER	10/14/15	2.17	36	30	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	5512	MCHENRY HS EAST	10/14/15	6.42	47	43	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/14/15	0.5	4	12	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/14/15	0.75	16	3	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/14/15	1.5	12	12	athletics
HHS	4904	GRAYSLAKE CENTRAL HS	10/15/15	7.58	111	40	athletics
AMS	4936	DMS	10/15/15	4.58	27	37	athletics
DCHS	4984	VETERANS ACRES	10/15/15	3.92	38	23	athletics
CMS	5066	DCHS	10/15/15	3	9	53	Non-curric
CMS	5086	DMS	10/15/15	3.25	17	32	athletics
DCHS	5184	FAST FOOD RESTAURANT	10/15/15	2.08	11	14	sped
AMS	5220	DCHS	10/15/15	3	11	27	Non-curric
EASTVIEW	5221	TARGET	10/15/15	4.67	9	13	sped
ECC PLUS	5235	GROCERY STORE	10/15/15	3	19		sped
HHS	5260	WALMART	10/15/15	3.33	37	5	sped
JHS	5268	MEADOWDALE APT	10/15/15	2.67	31	36	sped
JHS	5289	WALMART	10/15/15	1.92	5	11	sped
SLEEPY HOLLOW	5366	ALL SEASONS APPLE ORCHARD	10/15/15	5	37	62	Non-curric
WMS	5021	DCHS	10/16/15	1.5	15	43	athletics
HHS	5190	DISCOVERY SCIENCE	10/16/15	5.67	103	60	grants
JHS	5396	MAINE WEST HS	10/16/15	6	74	17	athletics
IMMANUAL LUTHERAN	5405	KULPERS FARM	10/16/15	5.42	61	22	Community
IMMANUAL LUTHERAN	5411	CONCORDIA	10/16/15	6.25	80	51	Community
AMS	5412	HEMMENS	10/16/15	4.67	25	41	Non-curric
AMS	5412	HEMMENS	10/16/15	5.17	21	44	Non-curric
AMS	5412	HEMMENS	10/16/15	5.33	26	49	Non-curric
DCHS	5420	MEADOWDALE APT	10/16/15	2.58	7		sped
HHS	5497	CARY GROVE HS	10/16/15	9.5	84	10	athletics
HMS	5516	DCHS	10/16/15	5.58	53	38	athletics
GARY WRIGHT	5550	HAMPSHIRE FIRE DEPT	10/16/15	1.83	8	47	Non-curric
GARY WRIGHT	5550	HAMPSHIRE FIRE DEPT	10/16/15	2.83	24	51	Non-curric
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/16/15	0.5	4	13	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/16/15	1	16	2	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/16/15	0.75	9	11	athletics
JHS	4712	VETERANS ACRES	10/17/15	7.17	20	35	athletics
JHS	4712	VETERANS ACRES	10/17/15	7.17	15	40	athletics
JHS	4734	CRYSTAL LAKE HS	10/17/15	5.25	25	40	athletics
HHS	4850	CRYSTAL LAKE HS	10/17/15	6.25	76	44	athletics
HHS	4883	VETERANS ACRES	10/17/15	8.5	66		athletics
HHS	4912	JHS	10/17/15	11	15	12	athletics
DCHS	4980	VETERANS ACRES	10/17/15	8.17	39	43	athletics
DCHS	5039	CARY GROVE HS	10/17/15	6.5	34	26	athletics
DCHS	5039	CARY GROVE HS	10/17/15	6.75	32	26	athletics
DCHS	5145	WARREN HS	10/17/15	9.58	83	35	athletics
DCHS	5168	JHS	10/17/15	9.67	29	12	athletics
DCHS	5169	ELGIN HS	10/17/15	8.5	36	19	athletics
DCHS	5367	HOPKINS PARK	10/17/15	6.5	84	23	Non-curric
JHS/HHS	5385	STEVENSON HS	10/17/15	7.08	70	25	athletics
JHS	5397	MAINE WEST HS	10/17/15	8.25	69	12	athletics
JHS	5539	MCHENRY HS	10/17/15	4.58	33	46	athletics
JHS	4713	VETERANS ACRES	10/19/15	5.08	46	34	athletics
HHS	4884	VETERANS ACRES	10/19/15	5.42	67	25	athletics
DCHS	4979	VETERANS ACRES	10/19/15	5.42	28	54	athletics
DCHS	5121	CARY GROVE HS	10/19/15	3.83	24	50	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	5558	CRYSTAL LAKE HS	10/19/15	3.5	31	20	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/19/15	0.5	4	16	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/19/15	1.17	22	3	athletics
JHS	4748	SOUTH ELGIN HS	10/20/15	4.08	37	28	athletics
JHS	5098	ALGONQUIN COMMONS	10/20/15	2.58	10	16	sped
DCHS	5162	JHS	10/20/15	6.58	36	52	athletics
EASTVIEW	5209	SPRINGHILL MALL	10/20/15	3.5	24	28	sped
LIBERTY	5241	CHALLENGER LEARNING CENTER	10/20/15	5.5	40	63	Non-curric
JHS	5301	RANDALL OAKS	10/20/15	2.08	23	8	sped
LAKEWOOD	5517	JUDSON COLLEGE	10/20/15	4	15	67	Non-curric
JHS	5213	TOMS FARM	10/21/15	2.17	23	16	sped
LIBERTY	5242	CHALLENGER LEARNING CENTER	10/21/15	5.25	40	59	Non-curric
EASTVIEW	5323	TARGET	10/21/15	5.25	22	11	sped
LAKEWOOD	5418	HEMMENS	10/21/15	3.92	17		Non-curric
LAKEWOOD	5418	HEMMENS	10/21/15	3.83	26	42	Non-curric
DMS	5429	HOME DEPOT	10/21/15	4.17	22	19	sped
DMS	5470	HOME DEPOT	10/21/15	4.67	17	14	sped
LAKEWOOD	5472	NAPER SETTLEMENT	10/21/15	4.92	79	56	Non-curric
LAKEWOOD	5472	NAPER SETTLEMENT	10/21/15	5	66	54	Non-curric
LAKEWOOD	5472	NAPER SETTLEMENT	10/21/15	4.92	65	48	Non-curric
HHS	5476	HARPER COLLEGE	10/21/15	6.17	83		Non-curric
GOLFVIEW	5507	DUNDEE LIBRARY	10/21/15	1.92	9	68	Community
DCHS	5529	JHS	10/21/15	5.5	23	31	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/21/15	0.5	4	10	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/21/15	0.92	15	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/21/15	1.33	15	11	athletics
JHS	4735	MCCRACKEN	10/22/15	5	43	36	athletics
DCHS	4985	DEER GROVE	10/22/15	4.25	43	26	athletics
DCHS	5122	HUNTLEY HS	10/22/15	5.83	113	28	athletics
DCHS	5122	HUNTLEY HS	10/22/15	6.33	58	22	athletics
DCHS	5172	GRAYSLAKE HS	10/22/15	6.08	63	54	athletics
DCHS	5185	JEWEL	10/22/15	2.17	10	10	sped
LIBERTY	5243	CHALLENGER LEARNING CENTER	10/22/15	5.33	37	24	Non-curric
HHS	5261	ELLA JOHNSON LIBRARY	10/22/15	2.83	37	7	sped
JHS	5269	HOME DEPOT	10/22/15	2.58	17	35	sped
JHS	5290	WALMART	10/22/15	1.67	43		sped
HES	5365	HEMMENS	10/22/15	4.25	49	52	Non-curric
JHS	5395	HHS	10/22/15	4.75	37	54	athletics
WMS	5427	TOMS FARM	10/22/15	2.67	16	68	Non-curric
WES	5508	DUNDEE LIBRARY	10/22/15	2.33	15	60	Community
HHS	4835	WOODSTOCK HS	10/23/15	9.17	63	28	athletics
HHS	4840	WOODSTOCK HS	10/23/15	9.25	70	35	athletics
HHS	4845	WOODSTOCK HS	10/23/15	7	56	21	athletics
DCHS	5170	LAKE PARK HS	10/23/15	6.5	40	18	athletics
HHS	5199	WOODSTOCK HS	10/23/15	7.17	61	20	athletics
JHS	5399	VERNON HILLS	10/23/15	5.33	49	18	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/23/15	1.33	23	4	athletics
DCHS	4981	DEER GROVE	10/24/15	6.42	43	36	athletics
DCHS	5171	LAKE PARK HS	10/24/15	7.5	77	17	athletics
JHS	5403	WOODSTOCK HS	10/24/15	8	36	13	athletics
HHS	5467	ELBURN	10/24/15	7	49	27	athletics
JHS	5557	SCHAUMBURG HS	10/24/15	13.42	43	16	curric
JHS	5559	DEER GROVE	10/24/15	6	37	27	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	5575	BURLINGTON HS	10/24/15	6.58	47	19	athletics
DCHS	5592	BURLINGTON HS	10/24/15	7	56	16	athletics
ST.CATHERINES	5545	ROCK VALLEY COLLEGE	10/25/15	11.5	112	40	Community
ST.CATHERINES	5545	ROCK VALLEY COLLEGE	10/25/15	11.58	107	53	Community
DMS	4784	GENOA MS	10/26/15	3.83	47	20	athletics
HHS	5262	MEADOWDALE APT	10/26/15	3.58	58	7	sped
JHS	5339	HHS	10/26/15	4.67	30	25	Non-curric
DMS	5348	HHS	10/26/15	4	24	34	Non-curric
DMS	5348	HHS	10/26/15	3.92	20	33	Non-curric
CMS	5358	HHS	10/26/15	4.17	46	11	Non-curric
DCHS	5408	WOODSTOCK HS	10/26/15	5.67	66	26	athletics
HHS	5414	KANE COUNTY COURTHS	10/26/15	6.17	75	26	grants
DCHS	5463	HHS	10/26/15	5.67	46	33	Non-curric
WMS	5466	HHS	10/26/15	4.17	33	33	Non-curric
GILBERTS	5509	DUNDEE LIBRARY	10/26/15	2.75	27	46	Community
AMS	5518	JOHNSBURG MS	10/26/15	4.58	45	28	athletics
AMS	5519	HHS	10/26/15	4.33	47	29	Non-curric
HMS	5544	HHS	10/26/15	4.42	34	45	Non-curric
HHS	5547	BELVIDERE HS	10/26/15	5.33	77	26	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/26/15	1.17	16	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/26/15	0.67	10	13	athletics
GARY WRIGHT	5062	CAMP DUNCAN	10/27/15	3.08	66	51	Non-curric
GARY WRIGHT	5062	CAMP DUNCAN	10/27/15	3.17	66	41	Non-curric
JHS	5099	MEIJER	10/27/15	2.42	9	10	sped
JHS	5302	MEIJER	10/27/15	2	18	10	sped
CMS	5439	JOHNSBURG MS	10/27/15	4.83	54	35	athletics
LIBERTY	5501	TOMS FARM	10/27/15	3.33	19	62	Non-curric
LIBERTY	5501	TOMS FARM	10/27/15	2.67	50	52	Non-curric
DMS	5502	JUDSON COLLEGE	10/27/15	3.67	24	49	Non-curric
DMS	5502	JUDSON COLLEGE	10/27/15	3.75	23	51	Non-curric
AMS	5505	TOMS FARM	10/27/15	4.83	8	38	sped
HIGHLANDS	5510	DUNDEE LIBRARY	10/27/15	2.67	20	77	Community
HHS	5548	BELVIDERE HS	10/27/15	4.17	75	25	athletics
DMS	4785	CMS	10/28/15	3.75	21	21	athletics
GARY WRIGHT	5063	CAMP DUNCAN	10/28/15	3.08	66	51	Non-curric
GARY WRIGHT	5063	CAMP DUNCAN	10/28/15	2.67	51	43	Non-curric
JHS	5214	WALMART	10/28/15	2.33	17	18	sped
ECC PLUS	5318	MEADOWDALE APT	10/28/15	5.92	42	9	sped
LAKEWOOD	5325	CANTIGNEY MUSEUM	10/28/15	6.17	58	58	Non-curric
LAKEWOOD	5325	CANTIGNEY MUSEUM	10/28/15	5.42	54	64	Non-curric
HMS	5346	TOMS FARM	10/28/15	4.75	31	5	sped
AMS	5347	TOMS FARM	10/28/15	4.92	27	14	sped
CMS	5440	DMS	10/28/15	3	37	15	athletics
WMS	5479	JOHNSBURG MS	10/28/15	4.42	55	48	athletics
HMS	5578	PRAIRIE KNOLLS MS	10/28/15	3.83	38	19	athletics
JHS	5603	HUNTLEY HS	10/28/15	5.08	19	26	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/28/15	0.5	4	14	athletics
DCHS	4986	BUSSE WOODS	10/29/15	5.42	45	20	athletics
LINCOLN PRAIRIE	5113	TOMS FARM	10/29/15	4.5	21	10	sped
LINCOLN PRAIRIE	5113	TOMS FARM	10/29/15	4.33	24	9	sped
DCHS	5186	TOMS FARM	10/29/15	2.08	23	12	sped
JHS	5270	TOMS FARM	10/29/15	2.83	23	44	sped
NEUBERT	5287	GOEBBERTS	10/29/15	3.33	29		sped

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
WMS	5480	CREEKSIDE MS	10/29/15	4.67	40	19	athletics
AMS	5520	LUNDAHL MS	10/29/15	5.58	46	18	athletics
GILBERTS	5525	DUNDEE LIBRARY	10/29/15	2.58	32	70	Community
HMS	5579	GENOA MS	10/29/15	3.67	35	19	athletics
JHS&HHS	5456	CARY GROVE HS	10/30/15	10.08	77	52	curric
DMS	5506	RICHARDSON FARM	10/30/15	5.5	83	9	Non-curric
GOLFVIEW	5528	DUNDEE LIBRARY	10/30/15	2.25	8	65	Community
HHS	5594	DEKALB HS	10/30/15	7.25	77	31	athletics
HHS	5594	DEKALB HS	10/30/15	7.83	84	30	athletics
HHS	5606	DEKALB HS	10/30/15	7.42	93	17	athletics
JHS	5607	LINCOLNWAY	10/30/15	8.08	136	23	athletics
DCHS	5633	CARY GROVE	10/30/15	1.42	22	31	Non-curric
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/30/15	0.58	4	16	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/30/15	1.08	17	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	10/30/15	1.17	16		athletics
DCHS	4982	BUSSE WOODS	10/31/15	5.75	38		athletics
JHS	5560	BUSSE WOODS	10/31/15	6.25	44	23	athletics
HHS	5595	EMRICSON PARK	10/31/15	6	90	19	athletics
CMS	5441	BARRINGTON PRAIRIE	11/02/15	4.75	47	14	athletics
WMS	5481	BARRINGTON MS	11/02/15	4.92	30	64	athletics
PERRY	5527	DUNDEE LIBRARY	11/02/15	1.33	15		community
HMS	5580	HARTER MS	11/02/15	4.83	80	17	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/02/15	0.58	4	15	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/02/15	1.08	16	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/02/15	0.75	10	11	athletics
DMS	4786	HMS	11/03/15	4	54	22	athletics
JHS	5100	WALMART	11/03/15	2.58	16	11	sped
CMS	5445	AMS	11/03/15	3.58	28	12	athletics
AMS	5521	CMS	11/03/15	3.75	19	18	athletics
PERRY	5530	DUNDEE LIBRARY	11/03/15	2.67	11	57	community
LAKEWOOD	5573	JUDSON COLLEGE	11/03/15	4.75	20	65	curric
HMS	5581	DMS	11/03/15	3.67	28	18	athletics
DMS	4787	WMS	11/04/15	4	64	22	athletics
JHS	5215	WALMART	11/04/15	2.42	18	16	sped
AMS	5522	BARRINGTON PRAIRIE	11/04/15	4.67	36	32	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/04/15	0.5	4	15	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/04/15	1.08	16	4	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/04/15	0.75	13		athletics
HHS	5263	PNC BANK	11/05/15	2.17	26	7	sped
JHS	5271	MEADOWDALE APTS	11/05/15	2.92	34	30	sped
JHS	5292	WOODMANS	11/05/15	2.42	22	14	sped
DCHS	5313	ALGONQUIN COMMONS	11/05/15	2.58	22		sped
CMS	5446	HMS	11/05/15	4.33	65	14	athletics
DMS	5465	AMC	11/05/15	3	18	55	Non-curric
DMS	5465	AMC	11/05/15	2.83	18	58	Non-curric
DMS	5465	AMC	11/05/15	3.58	17	62	Non-curric
GOLFVIEW	5528	CRABTREE NATURE	11/05/15	5.25	29	56	curric
GOLFVIEW	5528	CRABTREE NATURE	11/05/15	4.75	16	41	curric
IMMANUAL LUTHERAN	5532	DUNDEE LIBRARY	11/05/15	1.75	3	27	community
HMS	5582	CMS	11/05/15	4.92	56	19	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/05/15	0.5	3	7	athletics
WES	5119	COSMAN CENTER	11/06/15	2.67	25	72	curric
WES	5120	COSMAN CENTER	11/06/15	3.17	21	47	curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	5146	MCHENRY HS	11/06/15	8.17	54	37	athletics
JHS/HHS	5388	MCHENRY HS	11/06/15	6.67	55	29	athletics
CMS	5447	MARLOWE MS	11/06/15	5.75	33	12	athletics
WMS	5483	MARLOWE MS	11/06/15	6.75	30	22	athletics
DCHS	5524	MCHENRY HS	11/06/15	2.67	44	22	athletics
ST.CATHERINES	5533	DUNDEE LIBRARY	11/06/15	2.5	11		community
DMS	5637	MARLOWE MS	11/06/15	5.5	37	20	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/06/15	0.75	6	13	athletics
DCHS	5147	WOODSTOCK HS	11/07/15	8	63	23	athletics
JHS/HHS	5387	WOODSTOCK HS	11/07/15	8	54	28	athletics
CMS	5448	MARLOWE MS	11/07/15	5.83	37	11	athletics
JHS	5635	HUNTLEY HS	11/07/15	5.92	16	23	curric
HHS	5644	GLENBARD HS	11/07/15	3.58	89	17	curric
DCHS	5638	WHEATON HS	11/08/15	8.08	56	17	athletics
DMS	4788	BARRINGTON MS	11/09/15	4	62	21	athletics
HHS	5264	MEADOWDALE APTS	11/09/15	3.33	45	7	sped
CMS	5442	LAKE ZURICH MS	11/09/15	4.92	51	30	athletics
ECC PLUS	5593	GOODWILL	11/09/15	3.92	53	14	sped
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/09/15	0.5	4	6	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/09/15	1	9	8	athletics
JHS	5101	TARGET	11/10/15	2.5	18	12	sped
EASTVIEW	5222	SPRINGHILL MALL	11/10/15	5	21	10	sped
JHS	5337	MEADOWDALE APTS	11/10/15	2.33	22	8	sped
CMS	5451	WMS	11/10/15	3.25	16	12	athletics
WMS	5485	CMS	11/10/15	4	16	21	athletics
AMS	5551	HMS	11/10/15	4.25	45	18	athletics
HMS	5583	AMS	11/10/15	5.08	66	17	athletics
ECC PLUS	5645	KANE COUNTY COURTHOUSE	11/10/15	4.25	43	21	sped
JHS	5216	JEWEL	11/11/15	2.83	17	16	sped
EASTVIEW	5324	SPRINGHILL MALL	11/11/15	5.5	20	12	sped
LIBERTY	5534	DUNDEE LIBRARY	11/11/15	2.67	15	73	community
ALGONQUIN LAKES	5542	MEIJER	11/11/15	3.75	22	12	sped
ALGONQUIN LAKES	5542	MEIJER	11/11/15	3.83	15	22	sped
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/11/15	0.5	4	7	athletics
HHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/11/15	1	16	1	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/11/15	0.83	10	5	athletics
JHS	5272	ALGONQUIN COMMONS	11/12/15	2.75	21	28	sped
JHS	5293	WOODMANS	11/12/15	2.5	5	14	sped
DCHS	5314	MEADOWDALE APTS	11/12/15	2	11	11	sped
HHS	5415	MCCORMICK PLACE	11/12/15	6.25	15	45	curric
WMS	5486	AMS	11/12/15	4.42	21	20	athletics
PARKVIEW	5535	DUNDEE LIBRARY	11/12/15	3	12	66	community
JHS	5546	RUSH MEDICAL CENTER	11/12/15	5.58	111	49	curric
AMS	5552	WMS	11/12/15	4	24	19	athletics
EASTVIEW	5556	CINEMA 12	11/12/15	3.5	15	52	Non-curric
EASTVIEW	5556	CINEMA 12	11/12/15	3.5	19	39	Non-curric
WMS	5661	JUDSON COLLEGE	11/12/15	4.17	45		curric
HHS	5416	NICKS PIZZA	11/13/15	4.58	55	19	curric
DCHS	5421	MEADOWDALE APTS	11/13/15	3.58	15	5	sped
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/13/15	0.58	4	6	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/13/15	0.83	11	5	athletics
DCHS	5148	ST.CHARLES HS	11/14/15	8.17	47	28	athletics
JHS/HHS	5389	ST.CHARLES HS	11/14/15	8	54	28	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	5646	ELK GROVE HS	11/14/15	13.58	58	16	athletics
HMS	4789	DMS	11/16/15	4.58	62	19	athletics
WMS	5487	WREDLING MS	11/16/15	4.67	45	20	athletics
HHS	5682	CARY GROVE HS	11/16/15	7.25	70	21	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/16/15	0.5	3	7	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/16/15	0.75	8	1	athletics
DMS	4790	AMS	11/17/15	4.5	26	21	athletics
JHS	5102	KOHLS	11/17/15	2.75	17	11	sped
ALGONQUIN LAKES	5115	CHALLENGER LEARNING	11/17/15	5.83	44	60	curric
ECC PLUS	5246	MEADOWDALE APTS	11/17/15	6.17	40	10	sped
JHS	5304	WALMART	11/17/15	2.17	19	8	sped
AMS	5308	WOODMANS	11/17/15	3.75	20	25	sped
AMS	5553	DMS	11/17/15	3.67	25	17	athletics
JHS	5719	ANIMAL SHELTER	11/17/15	3.25	27	15	Non-curric
HHS	5743	HOFFMAN ESTATES HS	11/17/15	6.5	74	15	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/17/15	0.58	4	9	athletics
ALGONQUIN LAKES	5114	CHALLENGER LEARNING	11/18/15	6.17	49	24	curric
AMS	5200	MEIJER/GOLDEN CORRAL	11/18/15	0.58	4	0	sped
JHS	5217	JEWEL	11/18/15	2.58	18	14	sped
ECC PLUS	5247	MEADOWDALE APTS	11/18/15	5.5	47	8	sped
LINCOLN PRAIRIE	5331	GEORGIAS PANCAKE HOUSE	11/18/15	3.58	9	14	sped
LINCOLN PRAIRIE	5331	GEORGIAS PANCAKE HOUSE	11/18/15	4.17	21	23	sped
ALGONQUIN LAKES	5380	LEGOLAND	11/18/15	5.17	40		Non-curric
DMS	5430	RED ROBIN	11/18/15	4.67	17	22	sped
DMS	5473	RED ROBIN	11/18/15	4.42	22	19	sped
HHS	5477	HARPER COLLEGE	11/18/15	4.83	53	22	curric
WMS	5489	HMS	11/18/15	4.58	31	17	athletics
SLEEPY HOLLOW	5536	DUNDEE LIBRARY	11/18/15	3.17	22		community
HMS	5584	WMS	11/18/15	4	30	18	athletics
JHS	5647	DCHS	11/18/15	3.58	17	41	athletics
GRANTS/ADMIN	5681	ECC	11/18/15	4.75	30	27	grants
DMS	5694	HHS	11/18/15	3.33	23	12	sped
HES	5695	HHS	11/18/15	4.17	37	25	sped
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/18/15	0.5	3	6	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/18/15	0.75	7	3	athletics
HHS	5265	SUBWAY	11/19/15	2.08	26	7	sped
JHS	5273	MCDONALDS	11/19/15	2.67	19	30	sped
JHS	5294	DOG WAGGIN	11/19/15	2.67	30	13	sped
DCHS	5315	JEWEL	11/19/15	2.08	10	15	sped
HMS	5343	WALMART	11/19/15	3.75	49	5	sped
ALGONQUIN LAKES	5381	LEGOLAND	11/19/15	5	44	53	Non-curric
CMS	5443	AMS	11/19/15	3.58	9	10	athletics
AMS	5554	CMS	11/19/15	4.33	30	19	athletics
DMS	5585	HMS	11/19/15	4.5	55	21	athletics
GOLFVIEW	5590	BROOKFIELD ZOO	11/19/15	5.17	124		curric
GOLFVIEW	5590	BROOKFIELD ZOO	11/19/15	4.67	75	50	curric
GOLFVIEW	5590	BROOKFIELD ZOO	11/19/15	4.92	74	47	curric
JHS	5692	BROOKFIELD ZOO	11/19/15	5.08	92		curric
JHS	5692	BROOKFIELD ZOO	11/19/15	5.33	95	41	curric
HHS	5744	HOFFMAN ESTATES HS	11/19/15	6.17	74	21	athletics
DCHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/19/15	0.5	2	0	athletics
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/19/15	1	7	3	athletics
JHS	5648	DCHS	11/20/15	5.08	57	38	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	PRACTICE	GOLF COURSE / DUNDEE PK DIST	11/20/15	1.5	7	1	athletics
JHS	5713	FREMD HS	11/21/15	11.33	45	23	athletics
HHS	5745	HOFFMAN ESTATES HS	11/21/15	5.83	74	15	athletics
DCHS	5639	MUNDELEIN HS	11/22/15	9.67	61	26	athletics
NOND300	5562	EXTREME WHEELS	11/23/15	4.17	37	49	community
DCHS	5757	ST.VIATORS	11/23/15	5.33	53		athletics
DCHS	5758	SYCAMORE HS	11/23/15	7.08	80	21	athletics
NOND300	5563	LONG GROVE CONFECTIONERY	11/24/15	4.67	55	48	community
JHS	5662	PALATINE HS	11/24/15	5.17	42	18	athletics
HHS	5702	SYCAMORE HS	11/24/15	5.75	66	14	athletics
HHS	5625	SYCAMORE HS	11/25/15	8.08	69	30	athletics
JHS	5650	HUNTLEY HS	11/25/15	4	79	52	athletics
JHS	5663	PALATINE HS	11/25/15	6.42	41	21	athletics
HHS	5703	SYCAMORE HS	11/25/15	5.5	70	14	athletics
JHS	5737	TAFT HS	11/25/15	9.5	80	21	athletics
DCHS	5761	ST.VIATORS	11/25/15	4.5	38	28	athletics
DCHS	5762	SYCAMORE HS	11/25/15	7.08	78	25	athletics
JHS	5664	PALATINE HS	11/27/15	6.08	52	20	athletics
JHS	5666	DCHS	11/27/15	3.83	14	16	athletics
JHS	5696	CONANT HS	11/27/15	11.25	44	15	athletics
HHS	5704	SYCAMORE HS	11/27/15	6.08	68	15	athletics
HHS	5725	CRYSTAL LAKE HS	11/27/15	9.75	64		athletics
DCHS	5763	ST.VIATORS	11/27/15	6.92	53	23	athletics
DCHS	5764	SYCAMORE HS	11/27/15	6.58	79	21	athletics
DMS	5766	AUBURN FIELD HOUSE	11/27/15	9.75	116	16	athletics
DCHS	5768	ANTIOCH HS	11/27/15	12	79	25	athletics
HHS	5626	ROCKFORD HS	11/28/15	12.08	100	12	athletics
JHS	5665	PALATINE HS	11/28/15	5.25	41	18	athletics
JHS	5667	DCHS	11/28/15	6.08	18	13	athletics
JHS	5697	CONANT HS	11/28/15	12.08	50	15	athletics
JHS	5698	ROCKFORD HS	11/28/15	12	10	16	athletics
HHS	5705	SYCAMORE HS	11/28/15	5.33	95	16	athletics
HHS	5726	CRYSTAL LAKE HS	11/28/15	5.75	64	17	athletics
DCHS	5765	SYCAMORE HS	11/28/15	5.5	74		athletics
DCHS	5769	ANTIOCH HS	11/28/15	13.08	87	15	athletics
DCHS	5770	ROCKFORD HS	11/28/15	11.33	114		athletics
CMS	5444	HMS	11/30/15	4.5	70	11	athletics
HMS	5586	CMS	11/30/15	5.33	54	16	athletics
AMS	5777	MEIJER	11/30/15	5	22	26	sped
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	11/30/15	0.58	5	8	athletics
HHS	PRACTICE	DUNDEE PK DIST	11/30/15	1.08	16	7	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	11/30/15	1.42	10	4	athletics
JHS	5103	MEIJER	12/01/15	2.92	17	11	sped
JHS	5305	TARGET	12/01/15	2.17	16	9	sped
CMS	5449	WMS	12/01/15	4.25	27	13	athletics
WMS	5468	CHALLENGER LEARNING CENTER	12/01/15	6.08	74	45	curric
WMS	5491	CMS	12/01/15	4.33	20	17	athletics
HMS	5587	AMS	12/01/15	3.67	30	16	athletics
AMS	5596	HMS	12/01/15	4.17	45	17	athletics
DCHS	5615	CRYSTAL LAKE HS	12/01/15	5.25	44	16	Non-curric
HHS	5620	CRYSTAL LAKE HS	12/01/15	6.5	69	21	athletics
HHS	5660	NIU	12/01/15	5.33	65	37	curric
HHS	5660	NIU	12/01/15	5.08	156	44	curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	5706	CARY GROVE HS	12/01/15	6.08	65	17	athletics
HHS	5727	CARY GROVE HS	12/01/15	7.08	74	37	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/01/15	0.58	3	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/01/15	1.33	8	4	athletics
DMS	4791	CMS	12/02/15	3.17	35	22	athletics
ECC PLUS	5298	MEADOWDALE APT	12/02/15	5.83	38	8	sped
DMS	5431	AMC	12/02/15	5.5	22	21	sped
CMS	5450	DMS	12/02/15	3.83	28	13	athletics
WMS	5469	CHALLENGER LEARNING CENTER	12/02/15	6	43	41	curric
JHS	5651	MCHENRY HS	12/02/15	6.08	47	49	athletics
DMS	5674	AMC	12/02/15	5.83	19	20	sped
HHS	5683	GRAYSLAKE HS	12/02/15	7.67	107	27	athletics
DCHS/JHS	5767	CRYSTAL LAKE HS	12/02/15	2.08	21	34	curric
DCHS/JHS	5767	CRYSTAL LAKE HS	12/02/15	2.42	21	34	curric
HHS	5783	CRYSTAL LAKE HS	12/02/15	1.25	20	15	athletics
HHS	5783	CRYSTAL LAKE HS	12/02/15	1.75	21	14	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/02/15	0.5	3	6	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/02/15	1.17	15	7	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/02/15	1.42	10	8	athletics
DCHS	5187	TACO BELL	12/03/15	1.83	11	14	sped
HHS	5267	HUNTLEY OUTLET MALL	12/03/15	3.08	11		sped
JHS	5274	DOLLAR STORE	12/03/15	2.17	17	30	sped
JHS	5295	MEADOWDALE APT	12/03/15	2.83	20		sped
WMS	5492	AMS	12/03/15	4.17	23	4	athletics
AMS	5597	WMS	12/03/15	2.92	20	16	athletics
HHS	5627	CRYSTAL LAKE HS	12/03/15	6.42	75	37	athletics
DCHS	5771	WAYNES LANES	12/03/15	5	56	14	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/03/15	0.5	4	6	athletics
LIBERTY	5537	DUNDEE LIBRARY	12/04/15	2.67	16	69	community
JHS	5652	HUNTLEY HS	12/04/15	5.25	43	39	athletics
HHS	5684	WOODSTOCK HS	12/04/15	5.5	51	21	athletics
HIGHLANDS	5740	DUNDEE PARK DIST	12/04/15	3.67	7	50	Non-curric
DCHS	5772	MCHENRY HS	12/04/15	6.58	48	32	athletics
GILBERTS	5776	GRAFELMAN PARK	12/04/15	2.25	26		Non-curric
DMS	5826	GRAFELMAN PARK	12/04/15	2.5	12	18	sped
HMS	5841	HARTER MS	12/04/15	7.42	90	14	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/04/15	0.5	4	2	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/04/15	1.17	16	7	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/04/15	1.5	9	2	athletics
HHS	5632	PALATINE HS	12/05/15	9.5	100	12	athletics
JHS	5668	MCHENRY HS	12/05/15	5.67	27	43	athletics
JHS	5669	MCHENRY HS	12/05/15	5.08	35	17	athletics
JHS	5699	GENEVA HS	12/05/15	11.75	46	21	athletics
JHS	5701	BRUNSWICK	12/05/15	11.17	36	11	athletics
JHS	5742	GLENBARD HS	12/05/15	8.33	72	15	athletics
DCHS/JHS/HHS	5746	HARLEM HS	12/05/15	8.33	116	21	athletics
DCHS	5773	GENEVA HS	12/05/15	12.5	55	13	athletics
DCHS	5774	PLAINFIELD HS	12/05/15	10.58	88	15	athletics
HHS	5784	RICHMOND HS	12/05/15	12.75	97	17	athletics
HMS	5849	HARTER MS	12/05/15	9.67	84	13	athletics
DCHS	5871	PALATINE HS	12/05/15	7.83	41	13	athletics
DCHS	5640	CRYSTAL LAKE HS	12/06/15	8	36	27	athletics
JHS	5714	CRYSTAL LAKE HS	12/06/15	8	13	39	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	5775	CRYSTAL LAKE HS	12/06/15	9.17	26	21	athletics
DMS	4792	AMS	12/07/15	3.33	45	20	athletics
HMS	5588	WMS	12/07/15	4.92	63	18	athletics
AMS	5598	DMS	12/07/15	3	30	19	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/07/15	0.5	4	7	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/07/15	1.17	18	7	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/07/15	1.25	9	7	athletics
DMS	4793	WMS	12/08/15	3.92	57	21	athletics
JHS	5104	SPRINGHILL MALL	12/08/15	5.25	20	10	sped
ECC PLUS	5248	MEADOWDALE APT	12/08/15	6.08	43	9	sped
JHS	5306	BRUNSWICK ZONE	12/08/15	2.25	19	13	sped
WMS	5494	DMS	12/08/15	3.17	20	20	athletics
DCHS	5616	CARY GROVE HS	12/08/15	4.33	56	14	Non-curric
HHS	5621	CARY GROVE HS	12/08/15	5.17	70	17	athletics
HHS	5685	CRYSTAL LAKE HS	12/08/15	6.75	71	21	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/08/15	0.5	3	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/08/15	1	7	3	athletics
JHS	5218	MEADOWDALE APT	12/09/15	1.92	41		sped
WMS	5495	BARRINGTON HS	12/09/15	4	27	21	athletics
GOLFVIEW/MEADOWDALE	5591	KOHL CHILDRENS MUSEUM	12/09/15	5.58	54	57	curric
LAKEWOOD	5634	DISCOVERY SCIENCE MUSEUM	12/09/15	5.33	108	60	curric
LAKEWOOD	5634	DISCOVERY SCIENCE MUSEUM	12/09/15	4.92	127	63	curric
LAKEWOOD	5634	DISCOVERY SCIENCE MUSEUM	12/09/15	5.75	104	73	curric
HHS	5707	WOODSTOCK HS	12/09/15	5.33	53	16	athletics
HHS	5728	WOODSTOCK HS	12/09/15	6.75	52	31	athletics
DCHS/JHS/HHS	5747	ST.VIATORS	12/09/15	7.17	84	20	athletics
ALGONQUIN LAKES	5859	SPRINGHILL MALL	12/09/15	4.42	20	20	sped
ALGONQUIN LAKES	5859	SPRINGHILL MALL	12/09/15	5.17	25	14	sped
JHS	5889	BIG TIMBER TRAIN STATION	12/09/15	1.08	16	21	curric
JHS	5910	BIG TIMBER TRAIN STATION	12/09/15	0.83	15	21	curric
HHS	5911	HAMPSHIRE SENIOR CENTER	12/09/15	2.08	30	29	curric
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/09/15	0.5	5	5	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/09/15	1	15	4	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/09/15	1.17	10	7	athletics
DCHS	5188	SPRINGHILL MALL	12/10/15	2.17	20		sped
EASTVIEW	5223	SPRINGHILL MALL	12/10/15	5.67	22	10	sped
ECC PLUS	5238	WOODFIELD MALL	12/10/15	5.58	62	31	sped
HHS	5266	HUNTLEY OUTLET MALL	12/10/15	3	11	7	sped
JHS	5275	MEADOWDALE APT	12/10/15	2.83	7	15	sped
JHS	5296	RED ROBIN	12/10/15	2.42	16	14	sped
EASTVIEW	5326	SPRINGHILL MALL	12/10/15	5.33	26	9	sped
WMS	5493	HMS	12/10/15	4.92	33	20	athletics
WMS	5496	BARRINGTON PRAIRIE	12/10/15	5.92	57	17	athletics
JHS	5673	CRYSTAL PINES NURSING HOME	12/10/15	2.58	15	22	curric
JHS	5815	OTTO ENGINEERING	12/10/15	3.33	15	30	curric
DCHS	5927	CARY GROVE HS	12/10/15	5.42	34	54	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/10/15	0.5	3		athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/10/15	0.58	3	2	athletics
WMS	5498	BARRINGTON PRAIRIE	12/11/15	5.67	54	16	athletics
HHS	5628	GRAYSLAKE HS	12/11/15	7.92	114	36	athletics
JHS	5653	CRYSTAL LAKE HS	12/11/15	4.67	15	40	athletics
PERRY	5738	DUNDEE LIBRARY	12/11/15	1.75	6	70	community
HHS	5816	VERNON HILLS	12/11/15	6.33	97	19	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	5912	CARY GROVE HS	12/11/15	5.67	19	22	athletics
DCHS	5920	MCHENRY HS	12/11/15	5.83	21	41	athletics
DCHS	5921	MCHENRY HS	12/11/15	5.58	48	27	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/11/15	0.5	4	1	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/11/15	1.17	16	7	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/11/15	1.42	10	8	athletics
CMS	5452	AMS	12/12/15	4.75	30	35	athletics
JHS	5670	HUNTLEY HS	12/12/15	5.42	19	19	athletics
JHS	5715	LAKE ZURICH HS	12/12/15	9.17	43	41	athletics
DCHS/JHS/HHS	5748	ELK GROVE HS	12/12/15	7.67	53	19	athletics
HHS	5785	STERLING HS	12/12/15	14.25	213	17	athletics
HHS	5786	ROCKFORD HS	12/12/15	11.08	100	10	athletics
JHS	5842	HUNTLEY HS	12/12/15	5	19	43	athletics
JHS	5856	EVANSTON HS	12/12/15	8.33	89	15	athletics
JHS	5857	GRAYSLAKE HS	12/12/15	9.67	57	12	athletics
JHS	5858	HUNTLEY HS	12/12/15	5.25	19	33	athletics
DCHS	5922	HIGHLAND PARK HS	12/12/15	6.92	74	22	athletics
DCHS	5923	HIGHLAND PARK HS	12/12/15	7.5	167	47	athletics
DCHS	5928	NAPERVILLE HS	12/12/15	8.08	71	17	athletics
JHS/DCHS	5931	LYONS HS	12/12/15	13.5	89	14	athletics
DCHS	5641	STEVENSON HS	12/13/15	10.58	270	27	athletics
HHS	5820	GUILFORD HS	12/13/15	8.83	104	53	athletics
JHS	5845	GUILFORD HS	12/13/15	8.25	88	25	athletics
JHS	5868	GUILFORD HS	12/13/15	6.83	93	21	athletics
DMS	4794	WMS	12/14/15	3.58	14	43	athletics
LINCOLN PRAIRIE	5332	SPRINGHILL MALL	12/14/15	5.08	34	26	sped
CMS	5454	WMS	12/14/15	3.08	28	25	athletics
GARY WRIGHT	5601	ELGIN MUSEUM	12/14/15	6.25	98	68	curric
JHS	5671	BARRINGTON HS	12/14/15	5.25	24	17	athletics
WMS	5799	DUNDEE PARK DIST	12/14/15	1.17	20	27	curric
DCHS	5913	LARKIN HS	12/14/15	5.83	27	32	athletics
JHS	5934	BARRINGTON HS	12/14/15	5.25	25	31	athletics
ECC PLUS	5946	SPARROWS NEST	12/14/15	2.42	39	2	sped
HMS	6015	WMS	12/14/15	3.75	49	19	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/14/15	0.5	4	6	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/14/15	1.25	16	7	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/14/15	1.33	9	7	athletics
DMS	4795	HMS	12/15/15	5.25	150	40	athletics
JHS	5105	TARGET	12/15/15	2.42	8	12	sped
EASTVIEW	5210	DOLLAR STORE	12/15/15	2.17	5		sped
ECC PLUS	5250	MEADOWDALE APT	12/15/15	4.25	40	10	sped
JHS	5307	WALMART	12/15/15	2.17	17	11	sped
AMS	5311	SPRINGHILL MALL	12/15/15	4.08	18	29	sped
WMS	5499	HMS	12/15/15	4	40	50	athletics
AMS	5600	HMS	12/15/15	5.83	52	47	athletics
DCHS/JHS/HHS	5749	HUNTLEY HS	12/15/15	6.83	93	36	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/15/15	0.5	4	3	athletics
AMS	5201	SPRINGHILL MALL	12/16/15	3.58	22	24	sped
NEUBERT	5288	SPRINGHILL MALL	12/16/15	3.33	24	48	sped
JHS	5297	LIBERTY LANES	12/16/15	3.58	19	27	sped
HMS	5345	SPRINGHILL MALL	12/16/15	4.33	29	7	sped
DMS	5432	SPRINGHILL MALL	12/16/15	5	14	20	sped
ALGONQUIN LAKES	5739	DUNDEE LIBRARY	12/16/15	2.75	21	75	community

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/16/15	0.58	4		athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/16/15	1.33	9	3	athletics
JHS	5955	CRYSTAL LAKE HS	12/17/15	5.75	31	71	athletics
HMS	6050	CMS	12/17/15	3.83	46	19	athletics
HMS	6051	CMS	12/17/15	4.67	74	47	athletics
DMS	6052	CMS	12/17/15	5	34	52	athletics
AMS	6084	CMS	12/17/15	4.83	12	38	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/17/15	0.5	4	0	athletics
DCHS	PRACTICE	LIBERTY LANES/DUNDEE PK DIST	12/18/15	0.58	5	1	athletics
HHS	PRACTICE	DUNDEE PK DIST	12/18/15	1.17	16	2	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	12/18/15	1.25	8	2	athletics
HHS	5768	DEKALB HS	12/19/15	6.42	83	8	athletics
HHS	5788	DEKALB HS	12/19/15	6.42	83	8	athletics
HHS	5821	ROLLING MEADOWS HS	12/19/15	10.83	87	22	athletics
DCHS	5914	HHS	12/19/15	8.58	39	11	athletics
DCHS	5924	JHS	12/19/15	4.5	19	20	athletics
DCHS	5929	BELVIDERE HS	12/19/15	9.25	24	40	athletics
JHS	5949	BOWLING	12/19/15	10.33	87	12	athletics
JHS	5956	LAKE PARK WEST	12/19/15	12.25	56	15	athletics
JHS	5957	AURORA WEST HS	12/19/15	8.75	42	17	athletics
HHS	5963	WASHINGTON HS	12/19/15	4.33	22	6	athletics
DCHS	5981	ROLLING MEADOWS HS	12/19/15	9.5	53	23	athletics
JHS	5654	WHEATON NORTH HS	12/21/15	5.67	60	20	athletics
HHS	5736	ROCKFORD JEFFERSON	12/21/15	8.33	105	17	athletics
HHS	5787	SYCAMORE HS	12/21/15	9.25	66	15	athletics
DCHS	5915	HHS	12/21/15	5	44	13	athletics
DCHS	5916	ELGIN HS	12/21/15	3.25	25	16	athletics
JHS	5655	WHEATON NORTH HS	12/22/15	5.42	59	16	athletics
DCHS	5917	ELGIN HS	12/22/15	4.67	33	16	athletics
DCHS	5930	WAUCONDA HS	12/22/15	8.17	46	15	athletics
DCHS	5937	LAKE ZURICH HS	12/22/15	7.42	46	16	athletics
JHS	5656	WHEATON NORTH HS	12/23/15	6.5	62	13	athletics
DCHS	5918	ELGIN HS	12/23/15	4.58	28	17	athletics
JHS	5657	WHEATON NORTH HS	12/26/15	5.83	59	14	athletics
HHS	5709	DEKALB HS	12/26/15	6.5	71	18	athletics
HHS	5964	LISLE SENIOR HS	12/26/15	6.17	127	13	athletics
HHS	5710	DEKALB HS	12/28/15	6.08	88	14	athletics
JHS	5658	LAKE ZURICH HS	12/29/15	7.92	35	20	athletics
HHS	5711	DEKALB HS	12/29/15	6.08	76	16	athletics
DCHS	5939	DEKALB HS	12/29/15	11.08	89	15	athletics
HHS	5966	LISLE SENIOR HS	12/29/15	5.92	125	14	athletics
JHS	5659	LAKE ZURICH HS	12/30/15	7.92	33	20	athletics
HHS	5712	DEKALB HS	12/30/15	6.25	93	16	athletics
HHS	5789	RIVERSIDE-BROOKFIELD HS	01/02/16	7.83	136	23	athletics
DCHS	5919	MAINE WEST HS	01/02/16	3.08	17	0	athletics
JHS	5962	CRYSTAL LAKE SOUTH	01/02/16	7.58	21	14	athletics
WMS	5482	DMS	01/03/16	4.17	23	22	athletics
JHS	5846	CONANT HS	01/03/16	7	43	24	athletics
JHS	5869	CONANT HS	01/03/16	7	56	22	athletics
JHS	5950	BOWLING GREEN	01/04/16	5.5	68	10	athletics
DCHS	6036	MUNDELEIN HS	01/04/16	7.33	63	30	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/04/16	0.58	5	5	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/04/16	1	15	6	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	6296	WOODSTOCK HS	01/05/16	11.75	39	14	athletics
DCHS	5617	CRYSTAL LAKE SOUTH	01/05/16	5.08	24	14	Non-curric
HHS	5622	CRYSTAL LAKE SOUTH	01/05/16	5.5	62	15	Non-curric
ECC PLUS	5947	DE LACEY	01/05/16	2.83	43	2	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/05/16	0.5	4	5	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/05/16	1.33	12	2	athletics
HHS	5629	BELVIDERE HS	01/06/16	5	74	27	athletics
JHS	5938	LOYOLA ACADEMY	01/06/16	5.83	76	32	athletics
JHS	5938	LOYOLA ACADEMY	01/06/16	5.25	78	43	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/06/16	0.58	4	5	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/06/16	1.17	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/06/16	1.42	10	8	athletics
HHS	5630	WOODSTOCK HS	01/07/16	6	93	31	athletics
ECC PLUS	5895	IL DEPT OF REHAB	01/07/16	1.75	29		sped
JHS	5898	MEADOWDALE APT	01/07/16	2.5	31	14	sped
ECC PLUS	5960	HES	01/07/16	3	48	2	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/07/16	0.5	4	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/07/16	1.33	8	2	athletics
HHS	5686	PRAIRIE RIDGE HS	01/08/16	7.33	69	26	athletics
DCHS	5996	CARY GROVE HS	01/08/16	5.67	31	42	athletics
DCHS	5998	CARY GROVE HS	01/08/16	5.5	21	25	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/08/16	0.5	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/08/16	1.58	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/08/16	1.42	9	8	athletics
JHS	5672	CRYSTAL LAKE HS	01/09/16	5.17	8	18	athletics
JHS	5716	PALATINE HS	01/09/16	11.25	39	39	athletics
HHS	5720	GRAYSLAKE HS	01/09/16	8.42	109	15	athletics
HHS	5730	GRAYSLAKE HS	01/09/16	8.58	106	34	athletics
JHS/HHS/DCHS	5750	MAINE SOUTH HS	01/09/16	6.83	88	23	athletics
HHS	5790	SYCAMORE HS	01/09/16	17.5	62	20	athletics
HHS	5817	PALATINE HS	01/09/16	11.08	98	22	athletics
HHS	5823	BELVIDERE HS	01/09/16	11.08	72	35	athletics
JHS	5847	CRYSTAL LAKE HS	01/09/16	5.08	15	44	athletics
JHS	5936	CRYSTAL LAKE HS	01/09/16	5	13	31	athletics
DCHS	5940	GENEVA HS	01/09/16	14.75	58	12	athletics
JHS	5951	LAKES BOWL	01/09/16	11.17	51	13	athletics
JHS	5958	BARTLETT HS	01/09/16	10.5	46	15	athletics
DCHS	5997	ST.PATRICKS HS	01/09/16	7.92	84	37	athletics
DCHS	5999	ST.PATRICKS HS	01/09/16	6.5	82	22	athletics
DCHS	6001	LAKES BOWL	01/09/16	12	73	15	athletics
DCHS	6053	MCHENRY HS	01/09/16	10.75	40	9	athletics
DCHS	6054	ELGIN HS	01/09/16	10.75	27	14	athletics
DCHS	5642	PLAINFIELD HS	01/10/16	11.33	85	29	athletics
HHS	5824	BUFFALO GROVE HS	01/10/16	11.92	108	35	athletics
JHS	5848	BUFFALO GROVE HS	01/10/16	5.5	47	23	athletics
JHS	5870	BUFFALO GROVE HS	01/10/16	7.75	48	22	athletics
DCHS	5982	BUFFALO GROVE HS	01/10/16	7.33	30	30	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/11/16	0.5	5	7	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/11/16	1.08	16	5	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/11/16	1.42	10	7	athletics
CMS/DMS	4695	HMS	01/12/16	1.67	33	35	Non-curric
DMS	4796	GENOA KINGSTON MS	01/12/16	3.83	14	19	athletics
DCHS/HHS	5751	CRYSTAL LAKE HS	01/12/16	5.25	45	26	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	5756	SYCAMORE HS	01/12/16	5.67	67	30	athletics
JHS	6019	WALMART	01/12/16	2.67	11	13	sped
DCHS	6037	HOFFMAN ESTATES HS	01/12/16	6	36	28	athletics
JHS	6070	MEADOWDALE APT	01/12/16	2.5	30	8	sped
AMS/WMS	6159	HMS	01/12/16	2.33	43	45	Non-curric
DCHS	6230	JHS	01/12/16	1.08	16	4	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/12/16	0.5	3	4	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/12/16	1.17	8	2	athletics
EASTVIEW	5458	WALMART	01/13/16	4.83	25	5	sped
JHS	5828	WALGREENS	01/13/16	2.58	17	16	sped
AMS	5860	WMS	01/13/16	2.92	21	13	athletics
JHS	6014	BRUNSWICK	01/13/16	5.25	54		athletics
WMS	6086	AMS	01/13/16	3.33	10	19	athletics
JHS	6093	WALMART	01/13/16	2.58	19		sped
DCHS	6167	MEADOWDALE APT	01/13/16	3	24		sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/13/16	0.58	5	7	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/13/16	1.17	16	5	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/13/16	1.17	9	6	athletics
DCHS	5643	GRAYSLAKE HS	01/14/16	7.75	67	26	athletics
JHS	5717	GRAYSLAKE HS	01/14/16	7.33	62	44	athletics
HHS	5818	GRAYSLAKE HS	01/14/16	8.17	112	20	athletics
JHS	5952	LIBERTY LANES	01/14/16	1.25	11	1	athletics
JHS	5959	HUNTLEY HS	01/14/16	6.08	41	42	athletics
DCHS	6038	JHS	01/14/16	4.92	21	33	athletics
HHS	6161	WALGREENS	01/14/16	2.92	47	8	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/14/16	0.58	3	6	athletics
DUNDEE PARK DIST	5567	CINEMA 12	01/15/16	3	5	43	community
DCHS	6042	JHS	01/15/16	6.5	30	40	athletics
DCHS	6043	JHS	01/15/16	5.58	29	27	athletics
HHS	5791	WOODSTOCK HS	01/16/16	10.5	67		athletics
JHS/HHS/DCHS	5752	ST.CHARLES HS	01/16/16	6.83	42	16	athletics
HHS	5793	GUILFORD HS	01/16/16	12.58	121	5	athletics
JHS	5850	GRAYSLAKE HS	01/16/16	8.17	66	23	athletics
JHS	5851	GRAYSLAKE HS	01/16/16	9	57		athletics
DCHS	5983	GRAYSLAKE HS	01/16/16	11.17	64	27	athletics
DCHS	6039	CRYSTAL LAKE HS	01/16/16	6.17	24	22	athletics
DCHS	6044	HHS	01/16/16	4.5	47	35	athletics
DCHS	6055	WOODSTOCK HS	01/16/16	9.67	54	20	athletics
JHS	6149	CRYSTAL LAKE HS	01/16/16	3.67	12	30	athletics
JHS/DCHS	6195	WHEELING HS	01/16/16	14.83	49	22	athletics
HHS	5819	GRAYSLAKE HS	01/17/16	11.67	117		athletics
HHS	5822	CARY GROVE HS	01/18/16	7.75	70	33	athletics
JHS	5853	CARY GROVE HS	01/18/16	6.17	21	45	athletics
DCHS	5984	CARY GROVE HS	01/18/16	5.75	34	21	athletics
DMS	4797	CMS	01/19/16	2.75	57	4	athletics
HHS	5623	CRYSTAL LAKE CENTRAL	01/19/16	5.33	69	20	Non-curric
DCHS/HHS/JHS	5753	MCHENRY HS WEST	01/19/16	5.25	54	25	athletics
AMS	5865	JOHNSBURG MS	01/19/16	4	46	20	athletics
ECC PLUS	5878	MEADOWDALE APT	01/19/16	5.17	38	9	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/19/16	0.5	4	4	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/19/16	1.25	8	2	athletics
AMS	5398	HOME DEPOT / RED ROBIN	01/20/16	4.67	13	14	sped
CMS	5808	AMS	01/20/16	3.58	31	39	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	5827	JHS	01/20/16	7.08	56	23	Non-curric
JHS	5829	MEADOWDALE APT	01/20/16	2.58	33	16	sped
LINCOLN PRAIRIE	5888	ALDI'S / ALGONQUIN COMMONS	01/20/16	4.75	27	24	sped
ECC PLUS	5893	PIONEER CENTER	01/20/16	4.5	30	8	sped
DCHS	6002	ELGIN LANES	01/20/16	4.75	37	14	athletics
WMS	6087	MARLOWE MS	01/20/16	4	38	13	athletics
AMS	6193	TARGET / COLONIAL CAFÉ	01/20/16	5	18	9	sped
HMS	6208	DMS	01/20/16	2.92	61	9	athletics
DCHS	6258	JHS	01/20/16	5	32	20	Non-curric
HHS	PRACTICE	DUNDEE PARK DIST	01/20/16	1.33	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/20/16	1.42	17	8	athletics
AMS	5795	MICHAELS	01/21/16	4.42	13	25	sped
CMS	5801	AMS	01/21/16	3.58	28	16	athletics
AMS	5861	CMS	01/21/16	3.5	15	14	athletics
AMS	5866	NORTHWOODS MS	01/21/16	3.83	45	23	athletics
JHS	5897	MENARDS	01/21/16	1.5	9	13	sped
JHS	5953	LAKES BOWL	01/21/16	4.67	52	12	athletics
DCHS	6003	BOWL-HI LANES	01/21/16	4.25	35	9	athletics
DCHS	6056	JHS	01/21/16	4.42	30	42	athletics
JHS	6094	COSTCO	01/21/16	1.83	5		sped
WMS	6116	HMS	01/21/16	3.5	44	14	athletics
JHS	6142	MARIAN CENTRAL HS	01/21/16	5.25	37	48	athletics
NEUBERT/LINCOLN PRAIRIE	6165	WCS	01/21/16	2.92	20	14	Non-curric
HMS	6197	BURLINGTON CENTRAL MS	01/21/16	4.33	63	17	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/21/16	0.5	4	4	athletics
HHS	5631	CARY GROVE HS	01/22/16	6.75	67	30	athletics
HHS	5721	PRAIRIE RIDGE HS	01/22/16	5.92	75	18	athletics
HHS	5731	PRAIRIE RIDGE HS	01/22/16	7.17	68	37	athletics
IMMANUEL LUTHERAN	5778	ALLSTATE ARENA	01/22/16	4.92	66	59	community
JHS	6123	MEADOWDALE APT	01/22/16	2.33	32	13	sped
AMS	6219	DMS	01/22/16	1.17	17	7	athletics
ECC PLUS	6221	VILLAGE SQUIRE	01/22/16	1.92	31	2	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/22/16	0.5	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/22/16	1.25	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/22/16	1.17	10	6	athletics
HHS	5693	ST.EDWARDS HS	01/23/16	13.5	290	122	athletics
JHS	5718	HUNTLEY HS	01/23/16	5.17	19	28	athletics
DCHS/HHS/JHS	5754	OLYMPIC POOL	01/23/16	6	23	14	athletics
JHS	5954	3D BOWL-ISLAND LAKE	01/23/16	10.08	50	7	athletics
DCHS	5987	HUNTLEY HS	01/23/16	5.83	42	17	athletics
DCHS	6004	3D BOWL-ISLAND LAKE	01/23/16	10	50	22	athletics
HHS	6040	HUNTLEY HS	01/23/16	6.08	40	20	athletics
DCHS	6057	ANTIOCH HS	01/23/16	7.75	84	12	athletics
JHS	6146	DOWNERS GROVE NORTH	01/23/16	9.33	96	13	athletics
DCHS	6217	WOODSTOCK HS	01/23/16	12.5	51	22	athletics
HHS	5825	HUNTLEY HS	01/24/16	7.83	63	14	athletics
JHS	5854	HUNTLEY HS	01/24/16	9.67	19	23	athletics
DCHS	5985	HUNTLEY HS	01/24/16	6.08	42	22	athletics
JHS	6222	HUNTLEY HS	01/24/16	8.75	30	22	athletics
AMS	5862	WEST MINSTER CHRISTIAN SCHOOL	01/25/16	3.92	34	15	athletics
AMS	5867	DMS	01/25/16	3.42	34	22	athletics
WMS	6088	CREEKSIDE MS	01/25/16	4.75	40	40	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/25/16	1.08	15	6	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/25/16	0.5	13	6	athletics
DMS	4798	WMS	01/26/16	2.5	57	21	athletics
CMS	5802	HMS	01/26/16	4	57	16	athletics
AMS	5863	LUNDAHL MS	01/26/16	6.25	46	27	athletics
EASTVIEW	5941	ALGONQUIN STATE BANK	01/26/16	2.42	21	29	sped
DCHS	6005	CHERRY BOWL ROCKFORD	01/26/16	5.75	111	12	athletics
JHS	6021	MEIJER	01/26/16	3.42	18		sped
JHS	6071	TARGET	01/26/16	2	16	9	sped
WMS	6089	DMS	01/26/16	4.5	27	22	athletics
HMS	6198	CMS	01/26/16	4.58	48	4	athletics
HMS	6209	HEINEMAN MS	01/26/16	4.83	61	22	athletics
IMMANUEL LUTHERAN	6274	LIBERTY LANES	01/26/16	5.42	17		community
IMMANUEL LUTHERAN	6274	LIBERTY LANES	01/26/16	5.67	9	58	community
HHS	6323	JHS	01/26/16	3.58	51		athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/26/16	0.5	4	4	athletics
CMS	5809	HMS	01/27/16	3.67	45	43	athletics
AMS	5864	HMS	01/27/16	4.25	52	14	athletics
ECC PLUS	5879	MEADOWDALE APT	01/27/16	5.25	41	10	sped
ALGONQUIN LAKES	6064	LOWES / STEAK & SHAKE	01/27/16	4.17	19	25	sped
ALGONQUIN LAKES	6064	LOWES / STEAK & SHAKE	01/27/16	4.08	23	15	sped
PARKVIEW	6092	DUNDEE LIBRARY	01/27/16	2.08	7	50	community
WMS	6117	DMS	01/27/16	2.75	27	12	athletics
AMS	6166	CARY TRAIN STATION	01/27/16	1.67	19		Non-curric
HMS	6199	AMS	01/27/16	4	55	17	athletics
NEUBERT	6282	WOODMANS	01/27/16	1.58	13	42	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/27/16	0.58	5	6	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/27/16	1.17	13	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/27/16	1.25	10	34	athletics
DMS	4799	HMS	01/28/16	5.17	56	16	athletics
CMS	5804	WMS	01/28/16	3	15	13	athletics
JHS	5896	MENARDS	01/28/16	2.25	23	14	sped
DCHS	5972	JEWEL	01/28/16	2	10	14	sped
WMS	6090	CMS	01/28/16	4	21	16	athletics
JHS	6095	MEADOWDALE APT	01/28/16	2.33	34	15	sped
JHS	6124	CULVERS	01/28/16	2.75	23	11	sped
HHS	6163	WALMART	01/28/16	3.17	37	7	sped
HHS	6196	JOANN FABRICS	01/28/16	4.17	58	30	grants
HMS	6202	DMS	01/28/16	4.92	58	21494	athletics
300 PLUS	6312	HOLIDAY INN EXPRESS ALGONQUIN	01/28/16	3	41	2	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/28/16	0.5	3	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/28/16	1.08	7	2	athletics
HHS	5708	CRYSTAL LAKE CENTRAL	01/29/16	5.33	45	16	athletics
HHS	5729	CRYSTAL LAKE CENTRAL	01/29/16	5.67	45	36	athletics
DCHS	6045	CRYSTAL LAKE SOUTH	01/29/16	5.25	24	38	athletics
DCHS	6046	CRYSTAL LAKE SOUTH	01/29/16	5.5	29	20	athletics
JHS	6147	HHS	01/29/16	7.17	35	17	athletics
DCHS	6277	ELGIN CC	01/29/16	4.75	39	43	Non-curric
DCHS	6289	PRAIRIE RIDGE HS	01/29/16	7.92	51	17	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	01/29/16	0.5	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	01/29/16	1	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	01/29/16	1.25	10	6	athletics
DCHS/HHS/JHS	5755	CONANT HS	01/30/16	7.08	45	24	athletics
HHS	5792	OREGON HS	01/30/16	12.33	148	13	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	5855	LAKE ZURICH HS	01/30/16	6.08	36	28	athletics
DCHS	5986	LAKE ZURICH HS	01/30/16	6.75	48	21	athletics
WMS	6119	ELK GROVE JR HIGH	01/30/16	6.25	56	9	athletics
JHS	6148	HHS	01/30/16	9.58	38		athletics
JHS	6150	LOYOLA ACADEMY	01/30/16	7.25	78	30	athletics
HMS	6215	MARLOWE MS	01/30/16	12.92	67	14	athletics
DCHS	6290	HHS	01/30/16	11.25	78	12	athletics
HHS	6303	HHS	01/30/16	7.58	78	27	athletics
HHS	6317	JOHNSBURG MS	01/30/16	7.17	95	27	athletics
DMS	4800	CMS	02/01/16	3.5	27	36	athletics
CMS	5805	DMS	02/01/16	2.92	14	14	athletics
AMS	5873	WMS	02/01/16	3.33	22	13	athletics
DCHS	6049	RAYMOND BOWL	02/01/16	5	57	15	athletics
WMS	6091	AMS	02/01/16	3.92	18	16	athletics
ECC PLUS	6319	HOME GOODS	02/01/16	2.75	28	2	sped
ECC PLUS	6321	WALGREENS	02/01/16	2.92	26	2	sped
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/01/16	0.58	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/01/16	0.92	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/01/16	1.08	10	5	athletics
JHS	6022	WALMART	02/02/16	2.67	18	13	sped
JHS	6072	TARGET	02/02/16	2	17	10	sped
WMS	6118	CMS	02/02/16	2.42	19	8	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/02/16	0.5	4	2	athletics
HHS	5688	GRAYSLAKE CENTRAL HS	02/03/16	7.75	104	22	athletics
JHS	5831	MENARDS	02/03/16	2.08	23	16	sped
WMS	6108	HMS	02/03/16	3.75	34	17	athletics
JHS	6143	DCHS	02/03/16	5.25	32		athletics
HMS	6204	WMS	02/03/16	5.17	62	16	athletics
AMS	6225	HMS	02/03/16	3.58	46	21	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/03/16	0.5	5	3	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/03/16	1.08	12	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/03/16	1.33	10	8	athletics
DMS	4801	CMS	02/04/16	4.08	62	18	athletics
DMS	4802	AMS	02/04/16	4.08	7	17	athletics
DCHS/HHS/JHS	5780	WOODSTOCK NORTH HS	02/04/16	5.17	61	25	athletics
AMS	5874	DMS	02/04/16	2.58	5	15	athletics
ECC PLUS	5887	MEADOWDALE APTS	02/04/16	4.33	44	20	sped
JHS	5899	MEADOWDALE APTS	02/04/16	2.42	32	14	sped
DCHS	6006	PETCO	02/04/16	2.5	21	12	sped
ST.MARGARET MARY	6063	MARIAN CETNRAL HS	02/04/16	4.08	44	32	community
ST.MARGARET MARY	6063	MARIAN CETNRAL HS	02/04/16	3.75	44	32	community
JHS	6099	POLICE DEPT	02/04/16	2.33	19	30	sped
HHS	6174	CVS	02/04/16	3.17	58	7	sped
HMS	6210	PRAIRIE KNOLLS MS	02/04/16	4.67	52	23	athletics
AMS	6226	WMS	02/04/16	2.5	19	23	athletics
DCHS	6232	JHS	02/04/16	1	10	3	athletics
LKWD/CMS/AMS	6276	JHS	02/04/16	5.58	30	35	curric
GOLFVIEW	6279	HEMMENS	02/04/16	3.5	17	45	Non-curric
GOLFVIEW	6279	HEMMENS	02/04/16	3.42	28	46	Non-curric
GOLFVIEW	6279	HEMMENS	02/04/16	3.5	14	51	Non-curric
WCS	6299	JHS	02/04/16	5.42	18	17	curric
GILBERTS	6322	HEMMENS	02/04/16	3.42	33		Non-curric
GILBERTS	6322	HEMMENS	02/04/16	3.33	27	60	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HMS/DMS	6325	JHS	02/04/16	5.58	34	34	curric
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/04/16	1.67	11	2	athletics
LINCOLN PRAIRIE	5474	HEMMENS	02/05/16	3.58	28	40	Non-curric
LINCOLN PRAIRIE	5474	HEMMENS	02/05/16	3.58	28	40	Non-curric
LIBERTY	6292	HEMMENS	02/05/16	3.5	20	66	Non-curric
LIBERTY	6292	HEMMENS	02/05/16	3.42	19	50	Non-curric
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/05/16	0.5	5	1	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/05/16	1.08	16	5	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/05/16	1.25	9	6	athletics
CMS	4694	NEW TRIER HS	02/06/16	12.75	146	44	curric
HHS	5689	WOODSTOCK NORTH HS	02/06/16	7.75	76	40	athletics
CMS	5810	HEINEMAN MS	02/06/16	7.33	18	30	athletics
DCHS	6041	HUNTLEY HS	02/06/16	7	41	43	athletics
JHS	6144	CARY GROVE HS	02/06/16	6.25	36	35	athletics
HHS	6194	GRAYSLAKE CENTRAL HS	02/06/16	8.58	120	15	athletics
DCHS	6216	GRAYSLAKE CENTRAL HS	02/06/16	8.25	71	15	curric
HHS	6236	AUBURN FIELD HOUSE	02/06/16	9.75	115	23	athletics
HHS	6324	ROCHELLE HS	02/06/16	12.5	124	30	athletics
JHS	6327	GRAYSLAKE CENTRAL HS	02/06/16	7.58	56	10	curric
CMS	5798	NIU	02/07/16	7.67	75	37	athletics
DMS	4803	AMS	02/08/16	3	7	18	athletics
HHS	5722	ST.FRANCIS HS	02/08/16	6.33	72	17	athletics
HHS	5732	ST.FRANCIS HS	02/08/16	7.17	72	33	athletics
HMS	6211	WMS	02/08/16	4	61	20	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/08/16	0.5	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/08/16	1.17	16	5	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/08/16	1.33	10	5	athletics
DMS	4805	HMS	02/09/16	4.83	14	18	athletics
AMS	5796	AMC THEATERS	02/09/16	4.42	16	25	sped
CMS	5806	AMS	02/09/16	3.08	29	14	athletics
AMS	5875	CMS	02/09/16	3.75	13	14	athletics
ECC PLUS	5880	MEADOWDALE APTS	02/09/16	4.83	32	10	sped
JHS	6023	TARGET	02/09/16	2.83	18	10	sped
JHS	6073	WALMART	02/09/16	2	17	9	sped
DCHS	6085	HHS	02/09/16	5.75	47	30	athletics
JHS	6145	GRAYSLAKE NORTH HS	02/09/16	6.5	57	36	athletics
JHS	6151	ST.CHARLES NORTH HS	02/09/16	5.33	34	17	athletics
JHS	6155	ST.CHARLES NORTH HS	02/09/16	5.42	40	33	athletics
HMS	6203	DMS	02/09/16	4	50	11	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/09/16	0.83	0	0	athletics
DMS	4804	HMS	02/10/16	5.83	7	16	athletics
AMS	5402	JOANNE FABRICS / BURGER KING	02/10/16	4.75	21	24	sped
DMS	5434	DOLLAR STORE / GEORGIAS	02/10/16	3.92	16	24	sped
JHS	5832	MEADOWDALE APTS	02/10/16	2.17	34	15	sped
WMS	6109	WREDLING MS	02/10/16	4.83	48	21	athletics
AMS	6227	CMS	02/10/16	3.42	16	21	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/10/16	0.58	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/10/16	1.17	15	6	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/10/16	1.33	9	6	athletics
DMS	4806	WMS	02/11/16	2.92	41	17	athletics
DMS	5417	GENOA KINGSTON MS	02/11/16	4.83	78	14	athletics
HHS	5690	PALATINE HS	02/11/16	6.25	81	19	athletics
CMS	5807	HMS	02/11/16	4.83	60	14	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
CMS	5811	PRAIRIE KNOLLS MS	02/11/16	4.83	37	47	athletics
ECC PLUS	5881	MEADOWDALE APTS	02/11/16	5.42	52	8	sped
DCHS	6007	SUBWAY	02/11/16	2	13	13	sped
WMS	6110	DMS	02/11/16	3.42	20	15	athletics
HHS	6175	JIMMY JOHN'S	02/11/16	2.58	43	7	sped
HMS	6201	CMS	02/11/16	7.5	96	16	athletics
ECC PLUS	6314	JHS	02/11/16	2	28	1	sped
AMS	6374	ALGONQUIN LAKES ES	02/11/16	1.92	9		curric
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/11/16	1.17	0	0	athletics
HHS	5723	GRAYSLAKE CENTRAL HS	02/12/16	7.67	117	16	athletics
HHS	5733	GRAYSLAKE CENTRAL HS	02/12/16	7.83	108	33	athletics
DCHS/HHS/JHS	5779	MCHENRY HS WEST	02/12/16	6	58	14	athletics
JHS	5843	DCHS	02/12/16	4.92	31	22	athletics
JHS	6152	DCHS	02/12/16	5.08	14	16	athletics
JHS	6156	DCHS	02/12/16	5.33	18	33	athletics
DCHS	6233	JHS	02/12/16	1	16	3	athletics
HHS	6272	DCHS	02/12/16	3.25	62	25	Non-curric
HHS	6272	DCHS	02/12/16	3.25	60	35	Non-curric
JHS	6280	DCHS	02/12/16	2.67	20	54	curric
JHS	6280	DCHS	02/12/16	2.42	20	56	curric
DCHS	6419	GLENBROOK SOUTH HS	02/12/16	7.75	62	49	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/12/16	0.5	4	1	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/12/16	1.17	14	4	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/12/16	1.17	9	1	athletics
HHS	5691	PALATINE HS	02/13/16	8.5	96	20	athletics
DCHS/HHS/JHS	5781	WOODSTOCK NORTH HS	02/13/16	6.5	36		athletics
CMS	5812	HARVEST CHRISTIAN ACADEMY	02/13/16	8.67	19	26	athletics
DUNDEE PARK DIST	5568	SCHAUMBURG WATER WORKS	02/15/16	4.17	26	43	community
HHS	6301	WESTWOODS SPORTS COMP	02/15/16	11.92	190	23	athletics
JHS	6421	BELVIDERE NORTH HS	02/15/16	6	89	46	athletics
DMS	4807	WMS	02/16/16	2.67	19	18	athletics
HHS	5735	CARY GROVE HS	02/16/16	7.92	77	28	athletics
JHS	6024	TARGET	02/16/16	1.83	15	0	sped
JHS	6074	WALMART	02/16/16	1.17	1	0	sped
HHS	6176	MEADOWDALE APTS	02/16/16	3.33	59	7	sped
HMS	6212	CMS	02/16/16	5	78	20	athletics
DCHS	6433	STREAMWOOD HS	02/16/16	4.17	36	11	athletics
HHS	6449	BELVIDERE HS	02/16/16	5	75	22	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/16/16	1.17	9	0	athletics
EASTVIEW	5226	SPRING HILL MALL	02/17/16	5	22	11	sped
CMS	5803	WMS	02/17/16	2.42	12	15	athletics
JHS	5833	MENARDS	02/17/16	2.25	22	16	sped
AMS	5876	HMS	02/17/16	4.33	88	12	athletics
ECC PLUS	5891	SPRING HILL MALL	02/17/16	5.08	39	18	sped
EASTVIEW	5942	ALL SMILES DENTAL	02/17/16	2.08	17	31	sped
WMS	6111	CMS	02/17/16	3	16	12	athletics
HMS	6200	AMS	02/17/16	5.17	92	15	athletics
JHS	6365	ELK GROVE HS	02/17/16	4.75	59	40	athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/17/16	0.58	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/17/16	1.17	15	4	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/17/16	1.08	9	2	athletics
CMS	5813	WMS	02/18/16	2.5	34	40	athletics
LINCOLN PRAIRIE	5890	CARPENTERSVILLE MOVIE THEATER	02/18/16	3.42	27	5	sped

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
LINCOLN PRAIRIE	5890	CARPENTERSVILLE MOVIE THEATER	02/18/16	3.92	36	20	sped
JHS	5901	WALGREENS	02/18/16	1.33	5		sped
DCHS	6008	MEADOWDALE APTS	02/18/16	2.25	10		sped
ALGONQUIN LAKES	6065	CINEMA 12	02/18/16	4.42	14	12	sped
ALGONQUIN LAKES	6065	CINEMA 12	02/18/16	4.33	17	23	sped
JHS	6101	FIRE DEPT	02/18/16	2.17	20	21	sped
HMS	6206	HARTER MS	02/18/16	5.42	85	17	athletics
HMS	6213	AMS	02/18/16	4.67	80	20	athletics
DCHS	6434	STREAMWOOD HS	02/18/16	4.5	36	13	athletics
HHS	6450	BELVIDERE HS	02/18/16	5.75	61	18	athletics
JHS	6496	TARGET	02/18/16	2.42	17	12	sped
DCHS	6047	HUNTLEY HS	02/19/16	5.83	38	38	athletics
DCHS	6048	HUNTLEY HS	02/19/16	5.25	48	23	athletics
JHS	6125	MEADOWDALE APTS	02/19/16	2.75	31	12	sped
NEUBERT	6283	TARGET	02/19/16	2.67	17	49	sped
JHS	6369	ROLLING MEADOWS HS	02/19/16	6.83	47	46	athletics
DCHS	6420	GLENBARD EAST HS	02/19/16	7.42	75	47	athletics
CMS	6424	JAY STREAM MS	02/19/16	4.17	48	14	athletics
DCHS	6435	STREAMWOOD HS	02/19/16	4.83	36		athletics
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	02/19/16	0.5	4	2	athletics
HHS	PRACTICE	DUNDEE PARK DIST	02/19/16	1.08	12	3	athletics
JHS	PRACTICE	BRUNSWICK / DUNDEE PK DIST	02/19/16	1	9	2	athletics
HHS	5724	WOODSTOCK NORTH HS	02/20/16	6.33	80	17	athletics
HHS	5734	WOODSTOCK NORTH HS	02/20/16	7.33	78	34	athletics
DCHS/HHS/JHS	5782	STEVENSON HS	02/20/16	3.25	50	14	athletics
JHS	5844	CARY GROVE HS	02/20/16	5.08	40	37	athletics
JHS	6153	CARY GROVE HS	02/20/16	4.83	17	17	athletics
JHS	6157	CARY GROVE HS	02/20/16	5.17	16	43	athletics
JHS	6366	GLENBARD SOUTH HS	02/20/16	8.25	78	47	athletics
CMS	6425	JAY STREAM MS	02/20/16	8.5	45	10	athletics
HHS	6472	AUBURN FIELD HOUSE	02/20/16	10.25	118	21	athletics
DMS	4808	PRAIRIE GROVE JR HIGH	02/22/16	3.92	40	17	athletics
EASTVIEW	5459	SPRING HILL MALL	02/22/16	5.67	19	8	sped
CMS	5814	DMS	02/22/16	3.58	39	30	athletics
WMS	6112	HMS	02/22/16	4	34	20	athletics
WMS	6120	AMS	02/22/16	2.08	32	7	athletics
HMS	6205	WMS	02/22/16	3.67	55	15	athletics
WMS	6308	AMC THEATERS	02/22/16	3.83	9	52	Non-curric
WMS	6308	AMC THEATERS	02/22/16	4	12	50	Non-curric
WMS	6308	AMC THEATERS	02/22/16	3.83	9	55	Non-curric
WMS	6308	AMC THEATERS	02/22/16	4.33	14	49	Non-curric
WMS	6308	AMC THEATERS	02/22/16	4.17	9	51	Non-curric
WMS	6308	AMC THEATERS	02/22/16	4.17	19	45	Non-curric
DMS	4809	AMS	02/23/16	3.5	29	17	athletics
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	5	52	54	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	4.92	64	65	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	5.5	56	29	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	5.17	66		Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	4.92	51	32	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	4.92	53	46	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	4.75	54	55	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	5.42	54	56	Non-curric
LAKEWOOD	5175	ALLSTATE ARENA	02/23/16	5.25	55	49	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
LAKEWOOD	5948	ALLSTATE ARENA	02/23/16	5	55	57	Non-curric
LAKEWOOD	5948	ALLSTATE ARENA	02/23/16	4.58	63	59	Non-curric
LAKEWOOD	5948	ALLSTATE ARENA	02/23/16	4.92	60		Non-curric
JHS	6025	JC PENNEY	02/23/16	2.5	9	11	sped
JHS	6075	MEADOWDALE APTS	02/23/16	2.25	31	9	sped
HMS	6207	SYCAMORE MS	02/23/16	4.92	61	32	athletics
JHS	6428	WOODSTOCK NORTH HS	02/23/16	7.08	46	32	curric
DCHS	6546	DEKALB HS	02/23/16	5	77	13	athletics
DCHS	6551	CRYSTAL LAKE CENTRAL	02/23/16	5.33	30	35	athletics
DCHS	6552	CRYSTAL LAKE CENTRAL	02/23/16	5.42	39	26	athletics
AMS	6567	DMS	02/23/16	4.08	52	16	athletics
JHS	5834	HOME DEPOT	02/24/16	2.25	16	16	sped
HHS	6178	WALMART	02/24/16	2.58	42	7	sped
HMS	6302	WOODMANS	02/24/16	4.25	66	6	sped
HHS-hearing prog	6539	HES	02/24/16	1.42	19	7	community
DMS	4810	HHS	02/25/16	5.33	50	18	athletics
JHS	6158	PRAIRIE RIDGE HS	02/25/16	5.25	25	33	athletics
HMS	6214	HHS	02/25/16	6.83	63	20	athletics
AMS	6228	HHS	02/25/16	6.58	65	24	athletics
HHS	6256	SYCAMORE HS	02/25/16	7.42	69	37	athletics
JHS	6474	PRAIRIE RIDGE HS	02/25/16	5	17	18	athletics
CMS	6578	HHS	02/25/16	5.75	27	38	athletics
HHS	6238	PARKSIDE FIELD HOUSE	02/26/16	11.33	72	31	athletics
JHS	6370	HUNTLEY HS	02/26/16	6.17	42	30	athletics
JHS	6536	NEUBERT	02/26/16	1.92	12	26	curric
DCHS	6565	U OF WI	02/26/16	10	132	46	athletics
HHS	6257	HUNTLEY HS	02/27/16	9	39	26	athletics
JHS	6367	WHEELING HS	02/27/16	10	55	41	athletics
JHS	6473	ROCK VALLEY COLLEGE	02/27/16	7.92	95	18	curric
JHS/DCHS	6561	HARPER COLLEGE	02/27/16	14.5	40	26	curric
DCHS	6566	WHEELING HS	02/27/16	2	45		athletics
CMS	6574	WMS	02/27/16	4.92	30	27	athletics
JHS	6237	WOODSTOCK NORTH HS	02/28/16	8.67	45	23	curric
DMS	4811	HMS	02/29/16	3.08	27	19	athletics
DCHS	6554	MCHENRY HS WEST	02/29/16	5.33	42	19	athletics
HHS	6558	KANELAND HS	02/29/16	5.92	86	20	athletics
DCHS	6585	MCHENRY HS WEST	02/29/16	4.5	48	20	athletics
AMS	6589	HMS	02/29/16	4	56	13	athletics
DMS	4812	AMS	03/01/16	4.75	29	17	Non-curric
JHS	6026	WALMART	03/01/16	2.42	16	10	sped
JHS	6076	MEADOWDALE APTS	03/01/16	2.5	46	10	sped
WMS	6114	AMS	03/01/16	3.75	14	17	Non-curric
HHS	6184	BRUNCH CAFÉ	03/01/16	3.42	44		sped
HHS	6350	NIU	03/01/16	4.67	61	15	curric
NEUBERT	6361	CHALLENGER LEARNING CENTER	03/01/16	5.75	42	40	curric
NEUBERT	6361	CHALLENGER LEARNING CENTER	03/01/16	5.42	46	32	curric
EASTVIEW	6501	DMS	03/01/16	5.25	25		sped
HHS	6559	KANELAND HS	03/01/16	6	59	19	Non-curric
HIGHLANDS	6563	FISH FOOD PANTRY	03/01/16	2.25	12	33	curric
HMS	6571	AMS	03/01/16	6.75	89	11	Non-curric
JHS	5835	HOME DEPOT	03/02/16	1.58	3		sped
JHS	6102	BUFFALO WILD WINGS	03/02/16	3	16	30	sped
JHS	6122	MEADOWDALE APTS	03/02/16	2.83	31	12	sped

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DELACEY	6417	KOHL CHILDRENS MUSEUM	03/02/16	5.17	53	16	Non-curric
DELACEY	6417	KOHL CHILDRENS MUSEUM	03/02/16	4.25	53	25	Non-curric
DELACEY	6417	KOHL CHILDRENS MUSEUM	03/02/16	4.75	50	12	Non-curric
JHS	6471	RUSH MEDICAL CENTER	03/02/16	5.75	118	40	curric
JHS	6541	SOUTH ELGIN HS	03/02/16	4.58	34	24	Non-curric
JHS	6547	SOUTH ELGIN HS	03/02/16	4.67	35	21	Non-curric
ECC PLUS	5933	US BANK	03/03/16	3	37	18	sped
DCHS	5973	JC PENNY	03/03/16	2.33	20	6	sped
HMS	6572	DMS	03/03/16	4.25	46	13	Non-curric
DUNDEE PARK DIST	5569	LEAF ICE RINK	03/04/16	3.33	13	15	community
JHS	6542	SOUTH ELGIN HS	03/04/16	6.58	39	23	Non-curric
JHS	6548	SOUTH ELGIN HS	03/04/16	5.42	32	22	Non-curric
JHS	6579	MAINE SOUTH HS	03/04/16	7.33	76	25	Non-curric
HHS	6259	HUNTLEY HS	03/05/16	10	47	26	Non-curric
ECC PLUS	6580	MEADOWDALE APTS	03/07/16	5.33	49	10	sped
HHS	6594	CENTEGRA HEALTH	03/07/16	3.92	48	13	Non-curric
ALGONQUIN LAKES	6056	DOLLAR STORE	03/08/16	3.58	11	24	sped
ALGONQUIN LAKES	6066	DOLLAR STORE	03/08/16	3.83	21	16	sped
JHS	6077	WOODMANS	03/08/16	2.08	21	9	sped
HHS	6260	SYCAMORE HS	03/08/16	7.08	68	35	Non-curric
JHS	6278	FABRIC IMAGES	03/08/16	4.58	29	31	curric
JHS	6368	HUNTLEY HS	03/08/16	5.92	39	7	Non-curric
JHS	6371	STEVENSON HS	03/08/16	4.58	57	48	Non-curric
JHS	6543	ROCK VALLEY COLLEGE	03/08/16	6.17	93	24	Non-curric
JHS	6549	ROCK VALLEY COLLEGE	03/08/16	5.83	95	21	Non-curric
DCHS	6576	HUNTLEY HS	03/08/16	7.17	46	26	Non-curric
JHS	6659	ROCK VALLEY COLLEGE	03/08/16	5.67	98	38	Non-curric
DMS	5435	MEIJER	03/09/16	4	22	26	sped
DMS	5676	MEIJER	03/09/16	4.5	40	13	sped
JHS	5836	WOODMANS	03/09/16	2.5	22		sped
ECC PLUS	5884	MEADOWDALE APTS	03/09/16	5.25	38	8	sped
HHS	6239	SYCAMORE HS	03/09/16	7.17	69	36	Non-curric
LINCOLN PRAIRIE	6307	ST.CHARLES HS	03/09/16	3.67	42	41	curric
LINCOLN PRAIRIE	6307	ST.CHARLES HS	03/09/16	3.83	47	37	curric
HHS	6415	FABRIC IMAGES	03/09/16	4.17	54		curric
HHS	6595	CENTEGRA HEALTH	03/09/16	3.92	47	15	Non-curric
JHS	5903	CHILIS	03/10/16	2.08	19	14	sped
DCHS	5974	PANERA BREAD	03/10/16	2	11	14	sped
JHS	6027	HOBBY LOBBY	03/10/16	2.83	17		sped
JHS	6103	MICHAELS	03/10/16	2.67	1	13	sped
HHS	6179	MEADOWDALE APTS	03/10/16	3.42	58	7	sped
JHS	6300	MEADOWS CLUB	03/10/16	4.75	41	25	curric
HHS	6351	MEADOWS CLUB	03/10/16	6.58	91	18	curric
HHS	6416	FABRIC IMAGES	03/10/16	5.75	57	33	curric
DCHS	6575	MEADOWS CLUB	03/10/16	4.5	40	41	curric
JHS	6127	MEADOWDALE APTS	03/11/16	2.67	32	13	sped
HHS	6298	HARPER COLLEGE	03/11/16	6.25	72	15	sped
HHS	6349	NICKS PIZZA	03/11/16	4	64	17	Non-curric
HHS	6240	BYRON HS	03/12/16	8.5	35	19	Non-curric
HHS	6467	NORTHWESTERN UNI	03/12/16	8.42	31	16	Non-curric
JHS	6530	ROCK VALLEY COLLEGE	03/12/16	13.83	108	15	curric
JHS	6583	ROCHELLE HS	03/12/16	12.42	295	21	curric
DCHS	6630	FENTON HS	03/12/16	7.75	57	42	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	6582	TBA	03/14/16	9.25	99	40	curric
ST.MARGARET MARY	5561	METROPOLIS PERF ARTS	03/15/16	3.17	46	45	community
HHS	6180	AMC	03/15/16	4.5	55	7	sped
HHS	6241	HUNTLEY HS	03/15/16	7.5	48	26	Non-curric
JHS	6372	HUNTLEY HS	03/15/16	6.17	38	25	Non-curric
JHS	6586	AMC	03/15/16	2.67	4	39	sped
JHS	6588	AMC	03/15/16	3.42	18	21	sped
DCHS	6596	STREAMWOOD HS	03/15/16	5.33	71	41	Non-curric
DCHS	6640	HUNTLEY HS	03/15/16	7.17	35	31	Non-curric
EASTVIEW	5227	TARGET	03/16/16	3.92	16	11	sped
AMS	5404	PIE FIVE	03/16/16	4.17	15	17	sped
EASTVIEW	5460	TARGET	03/16/16	4.92	15	11	sped
JHS	5837	MEADOWDALE APTS	03/16/16	2.67	31	15	sped
ECC PLUS	6018	FEED MY STARVING CHILDREN	03/16/16	4	48	18	sped
HMS	6304	GOODWILL	03/16/16	3	53	6	sped
HHS	6429	IKEA	03/16/16	6	88	36	curric
ALGONQUIN LAKES	6557	AMS	03/16/16	2.5	15		curric
ALGONQUIN LAKES	6557	AMS	03/16/16	2.17	11	20	curric
DCHS	6597	ELK GROVE HS	03/16/16	5.08	61	21	Non-curric
HHS	6655	JHS	03/16/16	3.92	34	56	curric
DCHS	6670	JHS	03/16/16	5.25	22	55	curric
JHS	5904	ASHLEY FURNITURE	03/17/16	2.75	20	12	sped
DCHS	5975	MEADOWDALE APTS	03/17/16	2	9	11	sped
DCHS	6608	ELK GROVE HS	03/17/16	5.08	60	17	Non-curric
DCHS	6615	ELK GROVE HS	03/17/16	5.17	45	22	Non-curric
DCHS	6169	MEADOWDALE APTS	03/18/16	2.5	13	5	sped
HHS	6293	DISCOVERY SCIENCE	03/18/16	5.25	108	43	curric
HMS	6493	GARY WRIGHT	03/18/16	3.92	41	40	curric
HMS	6493	GARY WRIGHT	03/18/16	4.25	38	42	curric
HHS	6502	BELVIDERE HS	03/18/16	6	83	23	Non-curric
JHS	6537	NEUBERT	03/18/16	2.17	21	26	curric
DMS	6562	GAME WORKS	03/18/16	5.17	45	39	Non-curric
JHS	6696	SCHAUMBURG HS	03/18/16	4.92	46	26	Non-curric
NEUBERT	6727	PUMP IT UP	03/18/16	3.58	16	40	sped
HHS	6261	BYRON HS	03/19/16	8	124	26	Non-curric
DMS	6326	NORTHEASTERN IL	03/19/16	9	76	23	curric
HHS	6475	ROUND LAKE HS	03/19/16	9.08	114	31	Non-curric
HHS	6503	ROUND LAKE HS	03/19/16	10.08	106	23	Non-curric
LINCOLN PRAIRIE	6173	GOLDEN CORRAL	03/21/16	5	15	20	sped
LIBERTY	6234	PLANETARIUM	03/21/16	3	23	24	curric
ECC PLUS	6553	MEADOWDALE APTS	03/21/16	4.75	22	10	sped
DCHS	6735	LARKIN HS	03/21/16	5.83	35	23	Non-curric
EASTVIEW	5943	CAPUTOS	03/22/16	2.17	17	33	sped
JHS	6029	SPRINGHILL MALL	03/22/16	5.67	31	9	sped
JHS	6079	COLONIAL CAFÉ	03/22/16	2.08	15	10	sped
DMS	6160	VANDERCOOK COLLEGE	03/22/16	6.17	115	58	curric
LIBERTY	6235	PLANETARIUM	03/22/16	3.42	61	96	curric
JHS	6410	OAK FOREST	03/22/16	6.5	141	50	Non-curric
JHS	6540	VANDERCOOK COLLEGE	03/22/16	6.42	105	38	curric
ECC PLUS	6581	MEADOWDALE APTS	03/22/16	4.58	21	10	sped
DCHS	6641	HUNTLEY HS	03/22/16	8.08	51	40	Non-curric
HHS	6683	BELVIDERE HS	03/22/16	4.67	83	14	Non-curric
DCHS	6698	SCHAUMBURG HS	03/22/16	5.17	63	28	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	6698	SCHAUMBURG HS	03/22/16	4.25	39	22	Non-curric
DMS	5677	WOODMANS	03/23/16	3.25	14	100	sped
JHS	5838	CULVERS	03/23/16	2.5	23	16	sped
JHS	6097	MEADOWDALE APTS	03/23/16	2.5	31	15	sped
JHS	6128	PIE FIVE	03/23/16	1.75	3		sped
JHS	6328	LATE CANCEL	03/23/16	1.92	34		Non-curric
JHS	6411	LAKES HS	03/23/16	4.25	71	30	Non-curric
HHS	6504	LATE CANCEL	03/23/16	0.75	26		Non-curric
DCHS	6668	LATE CANCEL	03/23/16	3.75	49	15	Non-curric
JHS	6697	ELLIES RESALE	03/23/16	3.33	22	14	curric
HHS	6183	WALMART	03/24/16	2	28	8	sped
DCHS	6699	GLENBROOK SOUTH HS	03/26/16	8.75	38	15	Non-curric
HHS	6505	BELVIDERE HS	03/28/16	5.75	73	19	Non-curric
DCHS	6700	STREAMWOOD HS	03/28/16	8.08	40	33	Non-curric
DUNDEE PARK DIST	5570	ENCHANTED CASTLE	03/29/16	5.08	61	46	community
DCHS	6701	ELK GROVE HS	03/29/16	6	49	32	Non-curric
DUNDEE PARK DIST	5571	PUMP IT UP	03/30/16	4.33	38	51	community
HHS	6792	ST.CHARLES	03/30/16	6.5	91	13	Non-curric
HHS	6812	SOUTH ELGIN HS	03/30/16	1.5	28	0	Non-curric
DUNDEE PARK DIST	5572	CHUCK E CHEESE	03/31/16	3.75	28	52	community
DCHS	6616	SYCAMORE HS	03/31/16	5.92	75	33	Non-curric
JHS	6661	STREAMWOOD HS	03/31/16	9	40	35	Non-curric
DCHS	6822	FENTON HS	03/31/16	1.33	57	0	Non-curric
DUNDEE PARK DIST	5574	CINEMA 12	04/01/16	3.42	12	50	community
JHS	6330	BELVIDERE HS	04/01/16	7	124	32	athletics
HHS	6476	ELGIN HS	04/01/16	6.67	69	29	athletics
JHS	6761	NIU	04/02/16	11.08	91	20	curric
DCHS	6600	WOODSTOCK HS	04/04/16	5.5	64	21	athletics
JHS	6030	TARGET	04/05/16	3	20	13	sped
JHS	6080	HOME DEPOT	04/05/16	2.25	16		sped
JHS	6400	WOODSTOCK HS	04/05/16	5.58	38	29	athletics
HHS	6436	CRYSTAL LAKE HS	04/05/16	5.42	48	41	athletics
HHS	6457	JHS	04/05/16	3.58	56	13	athletics
HHS	6508	CRYSTAL LAKE HS	04/05/16	6.83	77	30	athletics
DCHS	6642	CARY GROVE HS	04/05/16	6	46	49	athletics
DCHS	6642	CARY GROVE HS	04/05/16	6.25	53	51	athletics
HHS	6687	RUSH UNIVERSITY	04/05/16	5.83	123	43	curric
DCHS	6702	CONANT HS	04/05/16	5.25	42	27	athletics
JHS	6751	HAMPSHIRE HS	04/05/16	3	28	15	athletics
DCHS	6786	PRAIRIE RIDGE HS	04/05/16	3.42	42	15	athletics
JHS	5839	WOODMANS	04/06/16	2.25	8	12	sped
ST.MARGARET MARY	6297	PRAIRIEVIEW ED CENTER	04/06/16	4.83	31	46	community
NEUBERT	5932	HEMMENS	04/07/16	3.75	29	62	Non-curric
NEUBERT	5932	HEMMENS	04/07/16	4.42	34	18	Non-curric
NEUBERT	5932	HEMMENS	04/07/16	4.5	34	62	Non-curric
JHS	5968	MEADOWDALE APTS	04/07/16	2.17	31	14	sped
DCHS	6009	BEST BUY	04/07/16	2.08	21	14	sped
JHS	6104	LINCOLN PRAIRIE	04/07/16	1.92	5		sped
HHS	6185	JEWEL	04/07/16	3.33	36	8	sped
HHS	6458	DCHS	04/07/16	5.5	69	17	athletics
DCHS	6610	GRAYSLAKE HS	04/07/16	4.42	63	20	athletics
DCHS	6617	GRAYSLAKE HS	04/07/16	5.58	70	22	athletics
JHS	6729	WOODSTOCK HS	04/07/16	4.25	33	22	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	6752	CRYSTAL LAKE HS	04/07/16	3	8	15	athletics
HHS	6819	HUNTLEY HS	04/07/16	1.17	21	23	curric
JHS	6830	HUNTLEY HS	04/07/16	1.17	18	25	curric
ST.CATHERINE	6862	HEMMENS	04/07/16	3.83	21	62	community
ST.CATHERINE	6862	HEMMENS	04/07/16	4	14	60	community
HHS	6510	PETERSON PARK	04/08/16	7.58	89	20	athletics
WMS	6708	HHS	04/08/16	4.67	60	24	curric
GOLFVIEW	6863	HHS	04/08/16	4	34	20	curric
HHS	6243	CARY GROVE HS	04/09/16	7.5	71	21	athletics
DMS	6430	ABBOTT MS	04/09/16	8.58	26	19	curric
DCHS	6599	LAKE PARK HS	04/09/16	5.33	60	36	athletics
DCHS	6618	OLYMPIC PARK	04/09/16	6.42	48	21	athletics
DCHS	6631	LATE CANCEL	04/09/16	1.25	14		athletics
DCHS	6643	CONANT HS	04/09/16	8	36	24	athletics
DCHS	6643	CONANT HS	04/09/16	8.33	45	22	athletics
DCHS	6706	LATE CANCEL	04/09/16	1	14		athletics
JHS	6730	OLYMPIC PARK	04/09/16	6	56	21	athletics
JHS	6763	ART INSTUTUTE	04/09/16	8.67	102	32	curric
JHS	6876	LATE CANCEL	04/09/16	0.5	7		athletics
JHS	6879	LATE CANCEL	04/09/16	0.25	7		athletics
JHS	6883	CARY GROVE HS	04/09/16	6.58	17	26	athletics
HHS	6884	MARENGO HS	04/09/16	6.08	51	16	athletics
HHS	6244	HUNTLEY HS	04/11/16	4.67	57	40	athletics
HHS	6264	WOODSTOCK HS	04/11/16	7.42	89	34	athletics
JHS	6352	GRAYSLAKE HS	04/11/16	4.83	61	15	athletics
JHS	6377	PRAIRIE RIDGE HS	04/11/16	5.33	37		athletics
JHS	6377	PRAIRIE RIDGE HS	04/11/16	4.17	22	15	athletics
JHS	6390	CRYSTAL LAKE HS	04/11/16	4.17	3	56	athletics
HHS	6437	HINCKLEY HS	04/11/16	5.67	97	20	athletics
HHS	6459	PRAIRIE RIDGE HS	04/11/16	4.58	46	18	athletics
HHS	6479	HUNTLEY HS	04/11/16	3.25	47	16	athletics
HHS	6512	DCHS	04/11/16	5.25	61	39	athletics
DCHS	6601	WOODSTOCK HS	04/11/16	4.67	79	18	athletics
DCHS	6632	WOODSTOCK HS	04/11/16	5.58	70	37	athletics
DCHS	6632	WOODSTOCK HS	04/11/16	6.17	53	35	athletics
JHS	6731	GRAYSLAKE HS	04/11/16	5.75	57	20	athletics
DCHS	6765	HHS	04/11/16	6.17	64	27	athletics
JHS	6031	WALMART	04/12/16	3.17	18		sped
JHS	6081	MEADOWDALE APTS	04/12/16	2.5	31	9	sped
JHS	6331	PRAIRIE RIDGE HS	04/12/16	5.33	43	28	athletics
HHS	6438	CARY GROVE HS	04/12/16	5.25	74	19	athletics
HHS	6448	CARY GROVE HS	04/12/16	5.75	64	22	athletics
HHS	6452	CRYSTAL LAKE HS	04/12/16	4.42	72	20	athletics
HHS	6513	CRYSTAL LAKE HS	04/12/16	6.17	75	23	athletics
JHS	6560	ECC	04/12/16	4	33	29	curric
JHS	6560	ECC	04/12/16	3.67	23	36	curric
ALGONQUIN LAKES	6672	DISCOVERY SCIENCE	04/12/16	5.83	118	42	curric
ALGONQUIN LAKES	6672	DISCOVERY SCIENCE	04/12/16	5.58	106	59	curric
LITH	6690	PETCO	04/12/16	2.42	20	18	curric
LITH	6690	PETCO	04/12/16	2.25	13	20	curric
LITH	6691	PETCO	04/12/16	2.5	22	17	curric
LITH	6691	PETCO	04/12/16	2	17	18	curric
JHS	6721	ST.CHARLES HS	04/12/16	4.08	34	12	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
WMS	6736	DMS	04/12/16	4.83	29	99	athletics
WMS	6736	DMS	04/12/16	0.67	15	49	athletics
JHS	6753	CARY GROVE HS	04/12/16	2.92	20	15	athletics
DCHS	6789	HUNTLEY HS	04/12/16	4.08	38	12	athletics
CMS	6823	HMS	04/12/16	5.08	64	53	athletics
CMS	6823	HMS	04/12/16	3.75	50	63	athletics
HHS	6848	CRYSTAL LAKE HS	04/12/16	5.58	65	18	athletics
JHS	6880	PRAIRIE RIDGE HS	04/12/16	5.25	47	25	athletics
EASTVIEW	5228	SPRINGHILL MALL	04/13/16	5.5	26	13	sped
AMS	5407	KANE COUNTY COUGARS	04/13/16	5	42	24	sped
DMS	5436	KANE COUNTY COUGARS	04/13/16	6.25	53	24	sped
EASTVIEW	5461	SPRINGHILL MALL	04/13/16	5.5	23	12	sped
AMS	5797	KANE COUNTY COUGARS	04/13/16	5.42	49	27	sped
JHS	5852	GOODWILL	04/13/16	3.33	26	17	sped
ECC PLUS	6016	MEADOWDALE APTS	04/13/16	4.83	32	8	sped
ALGONQUIN LAKES	6067	FUDDRUCKERS	04/13/16	4.5	29	14	sped
ALGONQUIN LAKES	6067	FUDDRUCKERS	04/13/16	4.42	20	29	sped
HMS	6305	KANE COUNTY COUGARS	04/13/16	5	82	6	sped
JHS	6332	CRYSTAL LAKE HS	04/13/16	4.25	15	25	athletics
HHS	6514	JHS	04/13/16	6.08	45	23	athletics
JHS	6712	HHS	04/13/16	4.08	44	39	athletics
JHS	6743	PRAIRIE RIDGE HS	04/13/16	4.17	19	41	athletics
DCHS	6772	GRAYSLAKE HS	04/13/16	6.92	72	40	athletics
HHS	6849	WOODSTOCK HS	04/13/16	6.58	110	18	athletics
IMMANUAL LUTHERAN	6872	DCHS	04/13/16	3.75	19		community
ECC PLUS	5885	MEADOWDALE APTS	04/14/16	5.75	44	5	sped
JHS	5905	ALGONQUIN COMMONS	04/14/16	1.33	9	13	sped
DCHS	6010	DENNYS	04/14/16	2.75	11	14	sped
JHS	6105	ALGONQUIN LAKES	04/14/16	3	26	23	sped
HHS	6186	STARBUCKS	04/14/16	2.5	42	9	sped
HHS	6247	LEYDEN HS	04/14/16	8.92	118	38	athletics
HHS	6460	HUNTLEY HS	04/14/16	4	60	17	athletics
HHS	6515	CRYSTAL LAKE HS	04/14/16	6.42	67	38	athletics
ALGONQUIN LIBRARY	6653	MITSUWA	04/14/16	4.58	48	26	community
AMS	6662	HMS	04/14/16	4.75	99	52	athletics
AMS	6662	HMS	04/14/16	7	90	28	athletics
JHS	6733	ROLLING MEADOWS	04/14/16	4.75	40		athletics
WMS	6737	CMS	04/14/16	1.67	10	60	athletics
WMS	6737	CMS	04/14/16	1	29	29	athletics
WMS	6737	CMS	04/14/16	5.25	27	58	athletics
JHS	6754	GRAYSLAKE HS	04/14/16	7	76	21	athletics
DCHS	6790	WOODSTOCK HS	04/14/16	5.83	63	15	athletics
WMS	6806	ALGONQUIN LIBRARY	04/14/16	2.17	9	19	community
WMS	6807	ALGONQUIN LIBRARY	04/14/16	1.83	11	21	community
JHS	6881	BARRINGTON HS	04/14/16	6	43	40	athletics
JHS	6333	CARY GROVE HS	04/15/16	4.25	26	32	athletics
JHS	6378	NAPERVILLE NORTH HS	04/15/16	9.08	80	40	athletics
JHS	6378	NAPERVILLE NORTH HS	04/15/16	9.5	73	28	athletics
JHS	6393	NAPERVILLE NORTH HS	04/15/16	9.25	73	33	athletics
HHS	6516	LARKIN HS	04/15/16	6.33	69	23	athletics
DCHS	6766	BURLINGTON CENTRAL HS	04/15/16	6.25	54	30	athletics
DUNDEE PARK DIST	6800	CINEMA 12	04/15/16	4.25	12	45	community
JHS	6838	GRAYSLAKE NORTH HS	04/15/16	5.17	64	20	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
IMMANUAL LUTHERAN	6844	HEMMENS	04/15/16	3.5	26		community
IMMANUAL LUTHERAN	6844	HEMMENS	04/15/16	3.33	25	46	community
HHS	6850	WOODSTOCK HS	04/15/16	5.5	69	15	athletics
HHS	6245	OTTAWA HS	04/16/16	11.83	184	20	athletics
JHS	6341	SCHAUMBURG HS	04/16/16	9	50	29	athletics
JHS	6401	GRAYSLAKE NORTH HS	04/16/16	8.33	58	28	athletics
HHS	6439	BYRON HS	04/16/16	10.25	119		athletics
HHS	6440	DEKALB HS	04/16/16	7.83	67	21	athletics
HHS	6462	GRAYSLAKE NORTH HS	04/16/16	10.42	114	13	athletics
HHS	6480	HARLEM HS	04/16/16	10.08	125	12	athletics
DCHS	6602	LAKE PARK EAST	04/16/16	5	51	40	athletics
DCHS	6621	OLYMPIC PARK	04/16/16	6.67	47	21	athletics
DCHS	6633	GENEVA HS	04/16/16	10.17	57		athletics
DCHS	6644	GENEVA HS	04/16/16	11.5	54	41	athletics
HHS	6681	CRYSTAL LAKE SOUTH	04/16/16	9.42	60	20	athletics
JHS	6734	OLYMPIC PARK	04/16/16	5.5	44	19	athletics
JHS	6756	MAINE SOUTH HS & ROLLING MEADOWS HS	04/16/16	10.17	137	16	athletics
DCHS	6780	WOODSTOCK HS	04/16/16	7.67	32	26	athletics
DCHS	6791	BELVIDERE NORTH HS	04/16/16	8.25	91	13	athletics
HHS	6851	WASCO SOFTBALL COMPLEX	04/16/16	10.58	69	16	athletics
DMS	4813	CMS	04/18/16	4.58	25	42	athletics
DMS	4813	CMS	04/18/16	4.08	12	65	athletics
HHS	6265	GRAYSLAKE HS	04/18/16	7.75	111	34	athletics
JHS	6379	CRYSTAL LAKE HS	04/18/16	4.5	32	32	athletics
JHS	6379	CRYSTAL LAKE HS	04/18/16	0.25	8	24	athletics
JHS	6391	GRAYSLAKE HS	04/18/16	5.08	54	54	athletics
HHS	6451	MCHENRY HS	04/18/16	6.08	99	21	athletics
HES	6494	LEROY OAKS	04/18/16	5.75	9	54	curric
DCHS	6634	CRYSTAL LAKE HS	04/18/16	5.42	30	33	athletics
DCHS	6634	CRYSTAL LAKE HS	04/18/16	4.5	32	43	athletics
DCHS	6645	HHS	04/18/16	5.5	45	44	athletics
DCHS	6645	HHS	04/18/16	5.75	82	32	athletics
AMS	6663	WMS	04/18/16	4.67	17	48	athletics
AMS	6663	WMS	04/18/16	5.92	23	56	athletics
IMMANUAL LUTHERAN	6764	MORTON ARBORETUM	04/18/16	6.42	73	28	community
JHS	6801	CRYSTAL LAKE HS	04/18/16	2.92	8	20	athletics
JHS	6834	NOTRE DAME COLLEGE	04/18/16	6.75	91	37	athletics
HHS	6836	HUNTLEY HS	04/18/16	4.75	26	25	athletics
HHS	6852	PRAIRIE RIDGE HS	04/18/16	6.08	79	16	athletics
DMS	4814	AMS	04/19/16	1.67	14	28	athletics
DMS	4814	AMS	04/19/16	3.75	23	54	athletics
DMS	4814	AMS	04/19/16	1.33	20		athletics
EASTVIEW	5944	LEROY OAKS	04/19/16	5	47	33	sped
JHS	6032	ALGONQUIN COMMONS	04/19/16	3	17	9	sped
JHS	6082	DICKS SPORTING GOODS	04/19/16	2.42	18	8	sped
DCHS	6170	MEADOWDALE APTS	04/19/16	2.58	15	2	sped
LINCOLN PRAIRIE	6177	PUMP IT UP	04/19/16	4.08	28		sped
JHS	6353	DCHS	04/19/16	2.5	17	17	athletics
DMS	6414	AMS	04/19/16	3	25	4	curric
HHS	6442	WOODSTOCK HS	04/19/16	5.42	77	32	athletics
HHS	6453	CARY GROVE HS	04/19/16	5.08	78	18	athletics
LAKEWOOD	6568	MORTON ABORETUM	04/19/16	4.92	71	46	curric
LAKEWOOD	6568	MORTON ABORETUM	04/19/16	4.75	72	51	curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
LAKEWOOD	6568	MORTON ABORETUM	04/19/16	4.92	64	59	curric
DCHS	6592	ECC	04/19/16	5	35	23	curric
DCHS	6592	ECC	04/19/16	5	24		curric
DCHS	6614	GRAYSLAKE HS	04/19/16	7.5	62		athletics
DCHS	6622	GRAYSLAKE HS	04/19/16	5.5	70	22	athletics
ST.MARGARET MARY	6671	METROPOLIS PERF ARTS	04/19/16	3.67	45	34	community
JHS	6757	GRAYSLAKE HS	04/19/16	4.17	54	14	athletics
PERRY	6820	CRABTREE NATURE CENTER	04/19/16	5.17	34	58	curric
PERRY	6820	CRABTREE NATURE CENTER	04/19/16	5.17	34	58	curric
PERRY	6820	CRABTREE NATURE CENTER	04/19/16	5.42	31	42	curric
HMS	6839	WMS	04/19/16	1.83	37	39	athletics
HMS	6839	WMS	04/19/16	5.92	37	54	athletics
DCHS	6882	CRYSTAL LAKE HS	04/19/16	4.42	38	40	athletics
HHS	6899	CARY GROVE HS	04/19/16	6.17	71	15	athletics
JHS	5840	MEADOWDALE APTS	04/20/16	2	32	16	sped
ECC PLUS	5892	ELGIN PUBLIC MUSEUM	04/20/16	5	32	15	sped
JHS	6354	HUNTLEY HS	04/20/16	3.92	35	14	athletics
JHS	6403	EMRICSON PARK	04/20/16	3.92	35	29	athletics
HHS	6481	GRAYSLAKE HS	04/20/16	7.58	109	15	athletics
HHS	6517	MARENGO HS	04/20/16	5	48	19	athletics
DCHS	6773	WOODSTOCK HS	04/20/16	5.25	56	17	athletics
LINCOLN PRAIRIE/ALGOQUIN LAKES	6888	DMS	04/20/16	3.67	36	5	sped
HMS/HHS/WMS	6901	JHS	04/20/16	4.25	44	59	curric
DMS	4815	HMS	04/21/16	1.42	26	49	athletics
DMS	4815	HMS	04/21/16	5.33	67	56	athletics
DMS	4815	HMS	04/21/16	1.75	34	43	athletics
JHS	5906	ALGONQUIN COMMONS	04/21/16	2.33	18	12	sped
DCHS	6011	MEADOWDALE APTS	04/21/16	1.83	9	5	sped
JHS	6106	SPRINGHILL MALL	04/21/16	2.08	26	17	sped
HHS	6187	WALMART	04/21/16	2.83	45	14	sped
HHS	6246	BURLINGTON CENTRAL HS	04/21/16	8.17	31	25	athletics
JHS	6355	MCHENRY HS	04/21/16	4.5	66	15	athletics
DMS	6413	WMS	04/21/16	2.75	17	4	curric
HHS	6466	WOODSTOCK HS	04/21/16	6.58	79	16	athletics
HHS	6482	GRAYSLAKE HS	04/21/16	6.58	112	14	athletics
DCHS	6593	ECC	04/21/16	5	40	40	curric
DCHS	6593	ECC	04/21/16	4.83	30	37	curric
DCHS	6625	CRYSTAL LAKE HS	04/21/16	4.25	22	48	athletics
JHS	6657	CLAIRES	04/21/16	5.42	50	26	curric
JHS	6723	PALATINE HS	04/21/16	6.83	78	42	athletics
LINCOLN PRAIRIE/JHS	6755	LINCOLN PRAIRIE	04/21/16	1.92	7		curric
JHS	6758	CRYSTAL LAKE HS	04/21/16	3.17	13	28	athletics
HHS	6867	CRYSTAL LAKE HS	04/21/16	5.42	62	18	athletics
AMS	6918	CMS	04/21/16	7.42	41	64	athletics
JHS	6129	MEADOWDALE APTS	04/22/16	1.75	32	13	sped
HHS	6266	WAUCONDA HS	04/22/16	6.92	90	33	athletics
SLEEPY HOLLOW	6318	ECC BLIZZARD THEATER	04/22/16	4	29	48	Non-curric
SLEEPY HOLLOW	6318	ECC BLIZZARD THEATER	04/22/16	3.83	18	42	Non-curric
DMS	6362	ECC BLIZZARD THEATER	04/22/16	4.17	18		Non-curric
DMS	6362	ECC BLIZZARD THEATER	04/22/16	3.75	19	39	Non-curric
JHS	6381	HUNTLEY HS	04/22/16	7.5	35	38	athletics
HHS	6518	GRAYSLAKE NORTH HS	04/22/16	7.67	107	40	athletics
JHS	6538	NEUBERT / RESTAURANT	04/22/16	5.17	48	27	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
ST.MARGARET MARY	6654	PRAIRIEVIEW ED CENTER	04/22/16	3.83	28	45	community
DMS	6686	ECC	04/22/16	3.75	19	38	curric
DMS	6686	ECC	04/22/16	3.67	17	49	curric
JHS	6713	HUNTLEY HS	04/22/16	5	46	45	athletics
DCHS	6774	CRYSTAL LAKE SOUTH	04/22/16	3.42	34	46	athletics
JHS	6811	PRAIRIE RIDGE HS	04/22/16	4.58	49	40	athletics
DMS	6861	ECC	04/22/16	5	15	45	curric
DMS	6861	ECC	04/22/16	5.42	22	44	curric
DMS	6861	ECC	04/22/16	5.25	19	49	curric
HIGHLANDS	6878	ECC BLIZZARD THEATER	04/22/16	3.75	26	65	curric
HHS	6254	BURLINGTON CENTRAL HS	04/23/16	8.17	45	16	athletics
HHS	6267	HARLEM HS	04/23/16	8.08	122	20	athletics
JHS	6402	HUNTLEY HS	04/23/16	8	19	28	athletics
HHS	6441	DEKALB HS	04/23/16	9.67	92	22	athletics
HHS	6463	CRYSTAL LAKE CENTRAL	04/23/16	9.92	99	19	athletics
HHS	6465	ROCKFORD JEFFERSON	04/23/16	10.42	91	9	athletics
HHS	6519	GRAYSLAKE NORTH HS	04/23/16	9.83	126	24	athletics
DCHS	6603	LAKE PARK WEST	04/23/16	5	51	35	athletics
DCHS	6635	LAKE PARK EAST	04/23/16	10.08	65	44	athletics
DCHS	6648	KANELAND HS	04/23/16	10.25	67	40	athletics
DCHS	6781	CRYSTAL LAKE SOUTH	04/23/16	7.5	23	26	athletics
JHS	6804	BELVIDERE HS	04/23/16	8.5	72	20	athletics
HHS	6853	ELGIN SPORTS COMPLEX	04/23/16	10.5	58	18	athletics
JHS	6887	MARIAN CENTRAL HS	04/23/16	7.67	52	22	athletics
DCHS	6914	HOFFMAN ESTATES HS	04/23/16	9.08	39	12	athletics
HHS	6248	GRAYSLAKE NORTH HS	04/25/16	5.75	109	35	athletics
HHS	6268	WOODSTOCK HS	04/25/16	5.58	68	30	athletics
JHS	6334	DEKALB HS	04/25/16	3.08	70	25	athletics
JHS	6382	GRAYSLAKE NORTH HS	04/25/16	3.25	57	58	athletics
JHS	6404	CRYSTAL LAKE HS	04/25/16	5.92	22	41	athletics
HHS	6483	CRYSTAL LAKE HS	04/25/16	4.83	62	12	athletics
HHS	6520	WOODSTOCK HS	04/25/16	6.42	79	22	athletics
DCHS	6604	MCHENRY HS	04/25/16	4.08	57	22	athletics
DCHS	6646	CRYSTAL LAKE HS	04/25/16	5.5	40	31	athletics
DCHS	6646	CRYSTAL LAKE HS	04/25/16	4.83	52	43	athletics
DCHS	6767	PETERSON PARK	04/25/16	4.5	57	27	athletics
CMS	6824	WMS	04/25/16	3.92	25	52	athletics
CMS	6824	WMS	04/25/16	2.58	17	56	athletics
DMS	4816	WMS	04/26/16	3.17	16	38	athletics
DMS	4816	WMS	04/26/16	3.17	18		athletics
DMS	4816	WMS	04/26/16	1	15	49	athletics
JHS	6033	WALMART	04/26/16	3.25	18		sped
JHS	6083	BOWL-HI LANES	04/26/16	2	17	9	sped
ST.MARGARET MARY	6275	FEED MY STARVING CHILDREN	04/26/16	4.08	42	55	community
JHS	6356	WOODSTOCK HS	04/26/16	4.42	40	14	athletics
HHS	6443	PRAIRIE RIDGE HS	04/26/16	4.17	89	44	athletics
HHS	6454	GRAYSLAKE HS	04/26/16	6.08	95	17	athletics
HMS	6498	DMS & RESTAURANT	04/26/16	4.17	35	7	Non-curric
GOLFVIEW	6591	NAPER SETTLEMENT	04/26/16	6.17	87	65	curric
GOLFVIEW	6591	NAPER SETTLEMENT	04/26/16	5.58	86	47	curric
GOLFVIEW	6591	NAPER SETTLEMENT	04/26/16	5.25	85	43	curric
LITH	6762	BARBARA KEY PARK	04/26/16	3.58	8	46	curric
LITH	6762	BARBARA KEY PARK	04/26/16	3.58	8		curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
DCHS	6793	MCHENRY HS	04/26/16	4.17	48	12	athletics
JHS	6805	HUNTLEY HS	04/26/16	5.58	56	39	athletics
JHS	6813	PRAIRIE RIDGE HS	04/26/16	3.25	19	14	athletics
HMS	6840	CMS	04/26/16	4.92	65	45	athletics
HMS	6840	CMS	04/26/16	2.17	56		athletics
AMS	6890	WMS	04/26/16	2.42	16	10	curric
JHS	6907	TROUT PARK	04/26/16	5.42	37	30	athletics
HHS	6931	WOODSTOCK HS	04/26/16	4.25	104	27	athletics
CMS	4697	ELMHURST COLLEGE	04/27/16	6.75	136	47	curric
CMS	4697	ELMHURST COLLEGE	04/27/16	6.25	133	47	curric
DMS	5437	MORKES CHOCOLATE	04/27/16	4.75	30	26	sped
DMS	5678	GEORGIAS	04/27/16	4.42	15	16	sped
NEUBERT	6191	RANDALL OAKS	04/27/16	3.33	25		sped
HHS	6521	LATE CANCEL	04/27/16	1	17		athletics
LAKEWOOD	6569	MORTON ABORETUM	04/27/16	5.25	80	65	curric
LAKEWOOD	6569	MORTON ABORETUM	04/27/16	5.33	82		curric
DCHS	6775	LATE CANCEL	04/27/16	2.25	33	44	athletics
HES	6860	WHITE PINES RANCH	04/27/16	4.58	135	63	curric
JHS	6936	LATE CANCEL	04/27/16	0.33	7		athletics
JHS	5907	ALGONQUIN COMMONS	04/28/16	2.58	19	17	sped
DCHS	6012	ECC	04/28/16	2.58	31	12	sped
JHS	6098	MEADOWDALE APTS	04/28/16	2.42	31	15	sped
JHS	6130	WALGREENS	04/28/16	2.08	17	13	sped
HHS	6188	MEADOWDALE APTS	04/28/16	4	55	8	sped
JHS	6335	GRAYSLAKE HS	04/28/16	5.08	56	29	athletics
HHS	6461	WOODSTOCK HS	04/28/16	6.08	62	16	athletics
HHS	6495	RICHMOND HS	04/28/16	8.08	93	50	athletics
PERRY/CMS	6555	ALLSTATE ARENA	04/28/16	2.92	53	32	curric
PERRY/CMS	6556	ALLSTATE ARENA	04/28/16	3.25	73	35	curric
LAKEWOOD	6570	MORTON ABORETUM	04/28/16	5.58	76	59	curric
LAKEWOOD	6570	MORTON ABORETUM	04/28/16	5.42	74	60	curric
LAKEWOOD	6570	MORTON ABORETUM	04/28/16	5.58	79	58	curric
GOLFVIEW	6577	DUNDEE PARK DIST	04/28/16	2.5	8	16	Non-curric
JHS	6714	CRYSTAL LAKE HS	04/28/16	4.83	8	49	athletics
DCHS	6782	CARY GROVE HS	04/28/16	4.17	30	44	athletics
DCHS	6794	JHS	04/28/16	4	29	15	athletics
JHS	6816	DCHS	04/28/16	4.17	33	22	athletics
WMS	6873	CVILLE MOVIE THEATER	04/28/16	3.5	65	14	Non-curric
WMS	6873	CVILLE MOVIE THEATER	04/28/16	3.58	11	57	Non-curric
WMS	6873	CVILLE MOVIE THEATER	04/28/16	3.33	17	48	Non-curric
WMS	6873	CVILLE MOVIE THEATER	04/28/16	3.67	14	40	Non-curric
WMS	6873	CVILLE MOVIE THEATER	04/28/16	3.42	15	56	Non-curric
JHS	6877	EMRICSON PARK	04/28/16	2.92	36	20	athletics
LAKEWOOD/HMS/WMS	6893	WMS	04/28/16	5.25	50	6	curric
DCHS	6915	ALLSTATE ARENA	04/28/16	5.75	60	35	curric
JHS	6394	WOODSTOCK HS	04/29/16	7.5	36	21	athletics
DCHS	6626	PRAIRIE RIDGE HS	04/29/16	5.25	62	44	athletics
DCHS	6637	ST.CHARLES HS	04/29/16	8.42	47	31	athletics
DCHS	6649	CRYSTAL LAKE HS	04/29/16	6.17	51	27	athletics
HES	6885	HES	04/29/16	4.5	28	63	curric
JHS	6343	JOHNSBURG HS	04/30/16	6	57	14	athletics
HHS	6249	WOODSTOCK HS	05/02/16	6.92	91	27	athletics
JHS	6358	CRYSTAL LAKE HS	05/02/16	4	8	27	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	6392	CARY GROVE HS	05/02/16	4.92	28	36	athletics
JHS	6392	CARY GROVE HS	05/02/16	4.58	37	20	athletics
HHS	6456	CRYSTAL LAKE HS	05/02/16	4.42	79	21	athletics
HHS	6485	WOODSTOCK HS	05/02/16	6.83	63	12	athletics
DCHS	6605	HUNTLEY HS	05/02/16	4.58	64	22	athletics
DCHS	6647	MCHENRY HS	05/02/16	5	54	31	athletics
DCHS	6647	MCHENRY HS	05/02/16	5.67	71	31	athletics
JHS	6716	ST.CHARLES HS	05/02/16	4.92	43	30	athletics
JHS	6802	CARY GROVE HS	05/02/16	2.75	31	20	athletics
CMS	6825	DMS	05/02/16	4.42	19	50	athletics
CMS	6825	DMS	05/02/16	2.5	20	46	athletics
LITH	6926	WMS	05/02/16	2.33	14	15	sped
DCHS	6932	PETERSON PARK	05/02/16	5.17	53	24	athletics
HHS	6940	WOODSTOCK HS	05/02/16	6	104	18	athletics
JHS	6034	TARGET	05/03/16	3.08	17	13	sped
JHS	6359	CARY GROVE HS	05/03/16	3.25	37	14	athletics
JHS	6384	BARRINGTON HS	05/03/16	6	57	33	athletics
JHS	6405	CRYSTAL LAKE HS	05/03/16	4.42	24	26	athletics
HHS	6444	EMRICSON PARK	05/03/16	5.25	93	40	athletics
HHS	6455	GRAYSLAKE HS	05/03/16	7.83	118	20	athletics
HHS	6486	WOODSTOCK HS	05/03/16	6.67	72	15	athletics
HMS	6499	LAKEWOOD	05/03/16	4.5	70	8	
HHS	6523	PRAIRIE RIDGE HS	05/03/16	6.25	45	35	athletics
JHS	6722	ST.CHARLES HS	05/03/16	3.5	44	22	athletics
WMS	6738	AMS	05/03/16	4.08	28	48	athletics
WMS	6738	AMS	05/03/16	0.42	5	61	athletics
WMS	6738	AMS	05/03/16	0.33	5	27	athletics
LAKEWOOD	6744	DCHS	05/03/16	2.67	19	62	grants
JHS	6817	HUNTLEY HS	05/03/16	3.83	26	23	athletics
GILBERTS	6896	HMS	05/03/16	2.42	36		Non-curric
GILBERTS	6896	HMS	05/03/16	2.83	36	59	Non-curric
GARY WRIGHT	6902	HMS	05/03/16	2.75	28	57	Non-curric
GARY WRIGHT	6902	HMS	05/03/16	2.67	27	49	Non-curric
DMS	6172	KANE COUNTY COUGARS	05/04/16	5.5	43	29	Non-curric
HHS	6524	PRAIRIE RIDGE HS	05/04/16	6.75	81	42	athletics
WMS	6739	HMS	05/04/16	2.58	37	69	athletics
WMS	6739	HMS	05/04/16	2.67	36	52	athletics
WMS	6739	HMS	05/04/16	1.67	39	6	athletics
WMS	6739	HMS	05/04/16	3.42	39	71	athletics
LIBERTY	6759	BROOKFIELD ZOO	05/04/16	5.33	86	54	Non-curric
LIBERTY	6759	BROOKFIELD ZOO	05/04/16	5.42	95	57	Non-curric
LIBERTY	6759	BROOKFIELD ZOO	05/04/16	5.08	83	46	Non-curric
JHS	6892	LINCOLN PRAIRIE	05/04/16	2	4		curric
HIGHLANDS	6900	HISTORICAL SOCIETY	05/04/16	3.83	19	63	Non-curric
JHS	6934	TROUT PARK	05/04/16	4.33	27	28	athletics
HHS	6939	MCHENRY HS	05/04/16	5.83	95	11	athletics
ECC PLUS	5894	KANE COUNTY COURTHS	05/05/16	5.5	45	20	sped
JHS	5908	HOME DEPOT	05/05/16	2.75	16	14	sped
DCHS	5977	VILLAGE PIZZA	05/05/16	2.33	10	12	sped
JHS	6107	RANDALL OAKS	05/05/16	2.25	9		sped
HHS	6189	BRUNCH CAFÉ	05/05/16	3	63	9	sped
HHS	6269	HUNTLEY HS	05/05/16	8.83	46	24	athletics
JHS	6336	ST.CHARLES HS	05/05/16	4.25	45	25	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	6396	HUNTLEY HS	05/05/16	6.92	17	24	athletics
ALGONQUIN LAKES	6431	METROPOLIS	05/05/16	4.42	49	53	Non-curric
ALGONQUIN LAKES	6431	METROPOLIS	05/05/16	4.17	43	64	Non-curric
HHS	6487	PRAIRIE RIDGE HS	05/05/16	5.75	77	18	athletics
HMS	6500	DMS	05/05/16	4	65	7	
DCHS	6628	CARY GROVE HS	05/05/16	3.83	45	18	athletics
DCHS	6638	HUNTLEY HS	05/05/16	8.17	49	30	athletics
AMS	6664	DMS	05/05/16	3.83	17	21	athletics
AMS	6664	DMS	05/05/16	4.42	41	49	athletics
NEUBERT	6684	WMS	05/05/16	2.08	19	10	sped
JHS	6717	GRAYSLAKE HS	05/05/16	4.83	62	38	athletics
WMS	6726	DISCOVERY MUSEUM	05/05/16	5.67	111	62	Non-curric
WMS	6745	CAMP DUNCAN	05/05/16	1.83	43	33	Non-curric
DCHS	6769	WARREN HS	05/05/16	6	81		athletics
LITH	6797	CAMP DUNCAN	05/05/16	2.08	40	62	Non-curric
JHS	6810	MCHENRY HS	05/05/16	4.17	28	39	athletics
JHS	6814	WOODSTOCK HS	05/05/16	4.25	34	14	athletics
WMS	6894	DMS	05/05/16	2.58	28	6	curric
AMS	6910	DMS	05/05/16	4.08	33	9	curric
HIGHLANDS	6925	BARTLETT NATURE CENTER	05/05/16	4	33	58	curric
DCHS	6942	BROOKFIELD ZOO	05/05/16	5.08	96	58	curric
DCHS	6942	BROOKFIELD ZOO	05/05/16	5.17	84	45	curric
DCHS	6943	CARY GROVE HS	05/05/16	5.42	25	23	athletics
HHS	6250	BELOIT COLLEGE	05/06/16	9.92	26	27	athletics
HES	6426	RANDALL OAKS	05/06/16	5.75	60	53	Non-curric
LIBERTY	6656	ST.CHARLES NORTH HS	05/06/16	3.33	34	66	
LIBERTY	6656	ST.CHARLES NORTH HS	05/06/16	3.5	34		
DCHS	6707	KANELAND HS	05/06/16	8.83	88	34	athletics
WCS	6746	RETURN FROM CAMP DUNCAN	05/06/16	2.75	39	29	Non-curric
AMS	6749	CVILLE MOVE THEATER	05/06/16	3.92	14	54	Non-curric
AMS	6749	CVILLE MOVE THEATER	05/06/16	4.17	14	51	Non-curric
AMS	6749	CVILLE MOVE THEATER	05/06/16	4.25	19	51	Non-curric
LITH	6798	RETURN FROM CAMP DUNCAN	05/06/16	2.92	46	59	Non-curric
LINCOLN PRAIRIE	6865	AMS/ALG LKS ELEM	05/06/16	4.25	20	8	sped
HHS	6895	ECC	05/06/16	4.58	45	46	curric
HHS	6895	ECC	05/06/16	5.25	57	22	curric
HIGHLANDS	6903	RANDALL OAKS	05/06/16	2.83	21	58	Non-curric
GARY WRIGHT	6906	ST.CHARLES NORTH HS	05/06/16	3.58	51	52	Non-curric
GARY WRIGHT	6906	ST.CHARLES NORTH HS	05/06/16	3.58	51	70	Non-curric
JHS	6909	THE SEVILLE	05/06/16	8	46	49	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.75	37	46	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.75	40	56	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.75	39	60	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.75	40	50	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.83	38	52	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.75	38	52	Non-curric
JHS	6909	THE SEVILLE	05/06/16	8	38	53	Non-curric
JHS	6909	THE SEVILLE	05/06/16	7.92	38	53	Non-curric
JHS	6909	THE SEVILLE	05/06/16	8.17	42	52	Non-curric
JHS	6909	THE SEVILLE	05/06/16	8.17	37	52	Non-curric
JHS	6909	THE SEVILLE	05/06/16	8.08	39	53	Non-curric
JHS	6909	THE SEVILLE	05/06/16	8	42	52	Non-curric
HHS	6270	GENOA KINGSTON HS	05/07/16	7.75	65	26	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
JHS	6385	BOLINGBROOK HS	05/07/16	10.67	122	21	athletics
HHS	6488	RIVERDAHL ES	05/07/16	11.67	102	11	athletics
HHS	6525	DEKALB HS	05/07/16	9.42	81	23	athletics
DCHS	6606	HOFFMAN ESTATES HS	05/07/16	5.5	38	19	athletics
DCHS	6624	HOFFMAN ESTATES HS	05/07/16	5.25	39	22	athletics
DCHS	6784	BARRINGTON HS	05/07/16	7.08	29	23	athletics
DCHS	6784	BARRINGTON HS	05/07/16	8.08	44	26	athletics
DCHS	6796	HOFFMAN ESTATES HS	05/07/16	8.58	31	11	athletics
CMS	6829	TBA	05/07/16	10.5	81	8	grants
JHS	6944	CONANT HS	05/07/16	7.42	41	25	athletics
ECC PLUS	5883	MEADOWDALE APTS	05/09/16	5.5	45	10	sped
HHS	6251	MCCRAKEN FIELD	05/09/16	6	54	32	athletics
JHS	6337	DCHS	05/09/16	3.75	19	13	athletics
HHS	6489	RICHMOND HS	05/09/16	5.92	98	13	athletics
HHS	6526	GRAYSLAKE HS	05/09/16	7.08	110	37	athletics
DCHS	6607	JHS	05/09/16	3.42	29	22	athletics
GARY WRIGHT	6685	BROOKFIELD ZOO	05/09/16	5.75	133	68	Non-curric
GARY WRIGHT	6685	BROOKFIELD ZOO	05/09/16	4.67	120	70	Non-curric
JHS	6718	MCCRAKEN FIELD	05/09/16	3.83	35		athletics
DCHS	6770	PRAIRIE RIDGE HS	05/09/16	6.25	52	28	athletics
CMS	6826	AMS	05/09/16	3.58	17	52	athletics
CMS	6826	AMS	05/09/16	3.58	22	57	athletics
LITH/LINCOLN PRAIRIE/NEUBERT	6869	WMS	05/09/16	6	25	41	Non-curric
SLEEPY HOLLOW	6905	WAGNER FARMS	05/09/16	6	33	52	Non-curric
LITH/LINCOLN PRAIRIE/NEUBERT	6948	WMS	05/09/16	5.58	14	42	Non-curric
DCHS	6950	GRAYSLAKE HS	05/09/16	5.25	64	28	athletics
JHS	6035	WALMART	05/10/16	2.92	16	13	sped
ALGONQUIN LAKES	6068	EASTVIEW	05/10/16	3.42	14	19	sped
ALGONQUIN LAKES	6068	EASTVIEW	05/10/16	3.75	13	20	sped
LINCOLN PRAIRIE	6181	FRADILLOS	05/10/16	5.5	19	24	sped
DMS	6220	CHUBBYS	05/10/16	5	31	22	sped
DMS	6223	SPRINGHILL MALL	05/10/16	3.08	17	14	sped
NEUBERT	6284	EASTVIEW	05/10/16	4	11	44	sped
ST.MARGARET MARY	6725	LEGOLAND	05/10/16	4.75	37	36	community
GARY WRIGHT	6760	AMS/ALG LKS ELEM	05/10/16	3.83	58	12	sped
DMS	4817	JHS	05/11/16	1.25	15	45	athletics
DMS	4817	JHS	05/11/16	0.5	20	31	athletics
DMS	4817	JHS	05/11/16	6.17	19	54	athletics
JHS	6338	HUNTLEY HS	05/11/16	3.33	21	12	athletics
JHS	6407	PETERSON PARK	05/11/16	6.25	37	29	athletics
HHS	6527	GRAYSLAKE HS	05/11/16	7.33	101	24	athletics
AMS	6666	JHS	05/11/16	6.42	21	52	athletics
AMS	6666	JHS	05/11/16	7.5	36	47	athletics
AMS	6688	DCHS	05/11/16	1.75	15	6	sped
DMS	6689	JHS	05/11/16	5.08	25	12	sped
ALGONQUIN LAKES	6694	STILLMAN NATURE CENTER	05/11/16	4.58	30	59	Non-curric
WMS	6740	JHS	05/11/16	1	13	54	athletics
WMS	6740	JHS	05/11/16	0.42	4	18	athletics
WMS	6740	JHS	05/11/16	6.42	24	14	athletics
JHS	6809	DCHS	05/11/16	3.75	33	18	athletics
CMS	6827	JHS	05/11/16	7.58	40	60	athletics
CMS	6827	JHS	05/11/16	7.25	15	49	athletics
HMS	6843	JHS	05/11/16	8.33	63	42	athletics

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HMS	6843	JHS	05/11/16	1.5	32	32	athletics
AMS	6913	JHS	05/11/16	4.83	21	35	sped
DCHS	6964	JHS	05/11/16	2.17	31	17	athletics
ECC PLUS	5886	MEADOWDALE APTS	05/12/16	5.83	46	11	sped
JHS	5909	LATE CANCEL	05/12/16	1	7		sped
DCHS	5978	CHIPOLTE	05/12/16	2	14		sped
HHS	6190	WALMART	05/12/16	2.58	42	7	sped
JHS	6339	MCHENRY HS	05/12/16	4.17	33	13	athletics
JHS	6397	HUNTLEY HS	05/12/16	8.08	18	27	athletics
ALGONQUIN LAKES	6695	STILLMAN NATURE CENTER	05/12/16	4.83	30	59	Non-curric
PERRY	6785	RANDALL OAKS	05/12/16	4.92	13	65	Non-curric
PERRY	6785	RANDALL OAKS	05/12/16	5	30	62	Non-curric
HHS	6857	GRAYSLAKE HS	05/12/16	6.92	105	15	athletics
HHS	6956	HUNTLEY HS	05/12/16	9.75	74	22	athletics
ALGONQUIN LAKES	6958	HMS	05/12/16	4	40	2	sped
DCHS	6965	GRAYSLAKE HS	05/12/16	6.58	58	41	athletics
HHS	6253	DCHS	05/13/16	7.08	71	15	athletics
JHS	6386	DCHS	05/13/16	6.08	33	24	athletics
JHS	6408	DCHS	05/13/16	3.42	23	28	athletics
HHS	6446	ROCKFORD JEFFERSON	05/13/16	4.92	95	19	athletics
HHS	6528	WOODSTOCK NORTH HS	05/13/16	6.92	59	35	athletics
DCHS	6639	HOFFMAN ESTATES HS	05/13/16	9.17	28	33	athletics
HHS	6682	HUNTLEY HS	05/13/16	5.67	66	23	athletics
WMS	6742	ST.CHARLES EAST HS	05/13/16	5.25	41	37	athletics
DCHS	6777	JHS	05/13/16	3	34	44	athletics
HHS	6856	GRAYSLAKE NORTH HS	05/13/16	6.83	111	12	athletics
HHS	6938	RETURN TRIP FROM WOODSTOCK NORTH	05/13/16	6	71	24	athletics
HHS	6946	WOODSTOCK NORTH HS	05/13/16	5.75	70	21	athletics
HHS	6954	4 DIFFERENT SCHOOLS	05/13/16	9	111	13	athletics
CMS	6966	ST.CHARLES EAST HS	05/13/16	2.75	38	30	athletics
CMS	6966	ST.CHARLES EAST HS	05/13/16	5.33	47	29	athletics
CMS	6966	ST.CHARLES EAST HS	05/13/16	7.17	57	42	athletics
HHS	6447	ROCKFORD JEFFERSON	05/14/16	8.33	92	21	athletics
JHS	6719	DCHS	05/14/16	6.92	35	25	athletics
DCHS	6783	JHS	05/14/16	8.83	22	22	athletics
JHS	6904	LARKIN HS	05/14/16	6.92	50	23	athletics
HHS	6955	CRYSTAL LAKE SOUTH	05/14/16	9.75	99	10	athletics
DCHS	6963	JHS	05/14/16	6.58	29	21	athletics
HHS	6255	GRAYSLAKE CENTRAL HS	05/16/16	8.25	107	20	athletics
JHS	6387	GRAYSLAKE CENTRAL HS	05/16/16	6.75	67	26	athletics
JHS	6409	CARY GROVE HS	05/16/16	4.75	37	29	athletics
DCHS	6650	GRAYSLAKE CENTRAL HS	05/16/16	7.58	76	32	athletics
DCHS	6771	HUNTLEY HS	05/16/16	5.17	58	32	athletics
ALGONQUIN LAKES	6799	LEROY OAKES FOREST PRES	05/16/16	5.17	70	33	Non-curric
ALGONQUIN LAKES	6799	LEROY OAKES FOREST PRES	05/16/16	5.17	51	50	Non-curric
HHS	6858	CRYSTAL LAKE CENTRAL	05/16/16	6.92	84	15	athletics
HMS	6941	FEED MY STARVING CHILDREN	05/16/16	6.42	108	39	Non-curric
ALGONQUIN LAKES	6309	LEROY OAKES FOREST PRES	05/17/16	5	43	30	Non-curric
JHS	6360	CRYSTAL LAKE HS	05/17/16	3.83	13	15	athletics
HHS	6490	DCHS	05/17/16	6	38	13	athletics
HHS	6535	CARY GROVE HS	05/17/16	6	72	38	athletics
ST.CHARLES BORROMEO	6908	DISCOVERY SCIENCE	05/17/16	5.83	25	71	community
GARY WRIGHT	6933	CREEK BEND CENTER	05/17/16	4.75	43	68	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
GARY WRIGHT	6933	CREEK BEND CENTER	05/17/16	4.5	42	68	Non-curric
LITH	6935	RANDALL OAKS	05/17/16	4.75	18	69	Non-curric
ST.CHARLES BORROMEO	6947	MIDWEST MUSEUM	05/17/16	4.42	58	35	community
DCHS	6952	HUNTLEY HS	05/17/16	5.58	49	22	athletics
JHS	6953	CRYSTAL LAKE HS	05/17/16	4.58	35	37	athletics
JHS	6968	HUNTLEY HS	05/17/16	4.25	18	23	athletics
DMS	5438	DEICKE PARK	05/18/16	5.08	28	20	Non-curric
EASTVIEW	5452	DEICKE PARK	05/18/16	5.42	25	10	Non-curric
DMS	5679	DEICKE PARK	05/18/16	5	29	10	Non-curric
LINCOLN PRAIRIE	6182	HUNTLEY PARK DIST	05/18/16	5.92	30	25	sped
ECC PLUS	6218	GOLDEN CORRAL	05/18/16	3.83	22	17	sped
HMS	6306	DOLLAR STORE	05/18/16	2.67	38	6	Non-curric
ALGONQUIN LAKES	6310	LEROY OAKES FOREST PRES	05/18/16	5.58	55	24	Non-curric
GARY WRIGHT	6715	EPIC AIR	05/18/16	4.42	29	57	Non-curric
GARY WRIGHT	6715	EPIC AIR	05/18/16	4.67	30	50	Non-curric
JHS	6720	CARY GROVE HS	05/18/16	4.08	30	40	athletics
DCHS	6778	HUNTLEY HS	05/18/16	5.42	49	39	athletics
HES	6871	DISCOVERY MUSEUM	05/18/16	6.83	129	65	Non-curric
LINCOLN PRAIRIE	6917	RANDALL OAKS	05/18/16	3.42	12	64	Non-curric
DMS	6970	DMS	05/18/16	2.83	7	68	Non-curric
DMS	6970	DMS	05/18/16	2.83	13	60	Non-curric
DMS	6971	DMS	05/18/16	3.5	20	77	Non-curric
DMS	6971	DMS	05/18/16	3	15	43	Non-curric
DMS	6972	DMS	05/18/16	3.08	21	67	Non-curric
DCHS	5979	WOODMANS	05/19/16	2.58	17	19	sped
HHS	6192	JEWEL	05/19/16	2.58	42	7	sped
ALGONQUIN LAKES	6311	LEROY OAKES FOREST PRES	05/19/16	5.5	53		Non-curric
JHS	6340	HHS	05/19/16	4.67	24	13	athletics
DCHS	6651	META VALLEY HS	05/19/16	9.67	72	30	athletics
ALGONQUIN LAKES	6673	BROOKFIELD ZOO	05/19/16	5.75	99		Non-curric
ALGONQUIN LAKES	6673	BROOKFIELD ZOO	05/19/16	5.25	95	46	Non-curric
JHS	6724	SYCAMORE HS	05/19/16	5.5	73	28	athletics
HHS	6859	JHS	05/19/16	6.17	55	16	athletics
HHS	6912	TROUT PARK	05/19/16	5.58	65	23	athletics
CMS	6924	FIELD MUSEUM	05/19/16	12.17	105	71	curric
HHS	6959	GRANT HS	05/19/16	8.08	104	19	athletics
EASTVIEW	5945	LIBERTY LANES	05/20/16	3.42	17	34	sped
JHS	6388	DEKALB HS	05/20/16	7.75	70	22	athletics
EASTVIEW	6703	MCDONALDS	05/20/16	3.08	19	6	sped
DCHS	6779	DEKALB HS	05/20/16	6.17	78	38	athletics
WMS	6886	XTREME WHEELS	05/20/16	4.08	18	61	Non-curric
ALGONQUIN LAKES	6911	EASTGATE MANOR	05/20/16	4.25	15		curric
GILBERTS	6920	RANDALL OAKS	05/20/16	2.92	17		Non-curric
HIGHLANDS	6923	DUNDEE PARK DIST	05/20/16	3.25	9	41	Non-curric
ST.CATHERINES	6929	WEST ELEM	05/20/16	3.17	32	23	community
ALGONQUIN LAKES	6960	RANDALL OAKS	05/20/16	4.42	26	50	Non-curric
ALGONQUIN LAKES	6960	RANDALL OAKS	05/20/16	5.08	22	48	Non-curric
DCHS	6961	D&J BISTRO	05/20/16	3.75	30	16	Non-curric
HHS	6973	HUNTLEY HS	05/20/16	7	28	7	athletics
HHS	6976	DEKALB HS	05/20/16	8.25	73	23	athletics
GILBERTS	6990	RANDALL OAKS	05/20/16	2.67	18	47	Non-curric
DCHS	6787	PALATINE HS	05/21/16	7.5	39	50	athletics
DCHS	6962	SEARS CENTER	05/21/16	5.42	27	14	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
HHS	6974	LATE CANCEL	05/21/16	2	30	0	athletics
JHS	6991	DEKALB HS	05/21/16	7.08	71	16	athletics
HHS	6992	DEKALB HS	05/21/16	8.17	78	10	athletics
SLEEPY HOLLOW	6866	EXTREME WHEELS	05/23/16	4.75	27	46	Non-curric
SLEEPY HOLLOW	6866	EXTREME WHEELS	05/23/16	4.83	30	46	Non-curric
HMS	6874	MARDI GRAS BOWL	05/23/16	5.25	57	75	Non-curric
HMS	6874	MARDI GRAS BOWL	05/23/16	4.58	67	45	Non-curric
HMS	6874	MARDI GRAS BOWL	05/23/16	5.08	61	77	Non-curric
HES	6980	WMS	05/23/16	4.17	56	20	community
HES	6980	WMS	05/23/16	5.42	41	9	community
JHS	6987	DOWNERS GROVE HS	05/23/16	5.92	91	28	athletics
DCHS	6993	HARLEM HS	05/23/16	5.25	120	36	athletics
HMS	6692	SYCAMORE THEATER	05/24/16	4.58	43	56	Non-curric
HMS	6692	SYCAMORE THEATER	05/24/16	4.67	59	58	Non-curric
HMS	6692	SYCAMORE THEATER	05/24/16	5.08	46	47	Non-curric
HMS	6692	SYCAMORE THEATER	05/24/16	4.08	61	29	Non-curric
HMS	6692	SYCAMORE THEATER	05/24/16	4.42	62	35	Non-curric
HMS	6692	SYCAMORE THEATER	05/24/16	5	70		Non-curric
HMS	6693	GREAT AMERICA	05/24/16	8.92	203	41	Non-curric
HMS	6693	GREAT AMERICA	05/24/16	9.42	106	45	Non-curric
HMS	6693	GREAT AMERICA	05/24/16	8.75	244	44	Non-curric
HMS	6693	GREAT AMERICA	05/24/16	9.08	211		Non-curric
HMS	6693	GREAT AMERICA	05/24/16	9.25	199	51	Non-curric
HMS	6693	GREAT AMERICA	05/24/16	9.42	150	47	Non-curric
HMS	6875	MARDI GRAS BOWL	05/24/16	5.25	68	46	Non-curric
HMS	6875	MARDI GRAS BOWL	05/24/16	4.17	51	44	Non-curric
HMS	6875	MARDI GRAS BOWL	05/24/16	4	50	44	Non-curric
HMS	6875	MARDI GRAS BOWL	05/24/16	4.08	50	46	Non-curric
AMS	6229	GREAT AMERICA	05/25/16	7	134	48	Non-curric
AMS	6229	GREAT AMERICA	05/25/16	7.42	137	62	Non-curric
AMS	6229	GREAT AMERICA	05/25/16	7	135	38	Non-curric
DMS	6316	GREAT AMERICA	05/25/16	6.92	149	46	Non-curric
DMS	6316	GREAT AMERICA	05/25/16	7.58	143	44	Non-curric
DMS	6316	GREAT AMERICA	05/25/16	7.92	191	44	Non-curric
DMS	6316	GREAT AMERICA	05/25/16	7.58	158	44	Non-curric
DMS	6316	GREAT AMERICA	05/25/16	7.5	148	45	Non-curric
CMS	6818	GREAT AMERICA	05/25/16	8.33	149	48	Non-curric
CMS	6818	GREAT AMERICA	05/25/16	6.92	150	42	Non-curric
CMS	6818	GREAT AMERICA	05/25/16	7.75	148	50	Non-curric
CMS	6818	GREAT AMERICA	05/25/16	8	82		Non-curric
ST.CATHERINES	6845	CAMP EDWARDS	05/25/16	3.75	127	27	community
JHS	6978	HUNTLEY HS	05/25/16	4.08	18	17	athletics
JHS	7019	DUNLAP HS	05/25/16	10.08	323	23	CLUB
DMS	6316	GREAT AMERICA	05/25/16	7.67	155	46	Non-curric
JHS	7020	HUNTLEY HS	05/26/16	5	26	14	athletics
ST.CATHERINES	6846	CAMP EDWARDS RETURN TRIP	05/27/16	4.58	141	22	community
JHS	6981	BELVIDERE NORTH HS	05/27/16	8.08	75	29	athletics
DCHS	6983	BARRINGTON HS	05/27/16	5.75	31	32	athletics
CMS	7018	MARCH AROUND	05/27/16	4.42	7	1	sped
JHS	6982	BELVIDERE NORTH HS	05/28/16	8.75	106		athletics
CMS	4696	MEMORIAL DAY PARADE	05/29/16	1	5	60	Non-curric
JHS	6986	TBA	05/30/16	3	11	65	Non-curric
JHS	6986	TBA	05/30/16	4	26	39	Non-curric

School	Trip #	Destination	Date	Hours	Miles	Pax	Type
ST.CHARLES BORROMEO	6930	BUSSE WOODS	05/31/16	7.42	101	57	community
DCHS	PRACTICE	LIBERTY LANES / DUNDEE PARK DIST	10/25/16	0.58	4	9	athletics
DMS	5675	SPRINGHILL MALL	12/16/16	5.17	10		sped
DUNDEE PK DIST	5564	CULVERS	12/21/16	4.42	29	44	community
DCHS	5988	JHS	12/21/16	4.33	33	19	athletics
DCHS	5990	WHEELING HS	12/21/16	7.17	57	21	athletics
HHS	6062	BMO HARRIS BANK CENTER	12/21/16	1	109	50	Non-curric
DUNDEE PK DIST	5565	CHUCK E CHEESE	12/22/16	3.75	20	41	community
HHS	5980	ROCKFORD JEFFERSON	12/22/16	7.42	94		athletics
DCHS	5989	JHS	12/22/16	6.08	35	22	athletics
DCHS	5991	WHEELING HS	12/22/16	6.25	58	21	athletics
DCHS	5992	JHS	12/23/16	4.75	29	27	athletics
DCHS	5993	WHEELING HS	12/23/16	6	58	22	athletics
DCHS	5994	JHS	12/26/16	4.25	20	24	athletics
DCHS	5995	WHEELING HS	12/26/16	5.67	62	22	athletics
DCHS	6058	GRAYSLAKE NORTH HS	12/26/16	5.25	64	23	athletics
DUNDEE PK DIST	5566	LIBERTY LANES	12/28/16	2.83	20	37	community
DCHS	6000	LAKES BOWL-ROUND LK	12/28/16	12.25	68	8	athletics
DCHS	6059	GRAYSLAKE NORTH HS	12/28/16	4.67	60	23	athletics
DCHS	6060	GRAYSLAKE NORTH HS	12/29/16	5.42	60	22	athletics
HHS	5967	LISLE SENIOR HS	12/30/16	6.33	129	17	athletics
DCHS	6061	GRAYSLAKE NORTH HS	12/30/16	5	57	23	athletics

Out-Placed Facilities

ATTACHMENT L

Alexander Leigh Center- 815-477-2522
Principal: Kelley Weaver
620 N Rt 31 Crystal Lake

Allendale LINC- 815-206-5725
Principal: Lorine Schaar
1055 Lake Ave Woodstock

Bancroft School- 630-283-3221
2353 Hassell Rd Ste 11 Hoffman Estates
Principal: Kim Brown

Bridges 630-964-1722
2318 Wisconsin Ave Downers Grove
Principal: Michelle Lindgren

Camelot 224-402-7406
5135 Trillium Blvd Hoffman Estates
Principal Andy Derwin

Child's Voice 630-595-8200
18 Hansen Ct Wooddale
Principal Wendy Adler

Classroom Connection Day School- 847-234-0688
2225 Lakeside Bannockburn, Il
Academic Director- Kari Becker

Clare woods Academy- 630-289-4221
125 E. Seminary Wheaton
Principal John Utterback

CORE Academy: 630-906-7900
801 W. Illinois Ave. Aurora
Principal: Jasmine Sloan

Glen Oaks- Glen Ellyn 630-469-3602
1N 450 Main St Glen Ellyn
Contact person: Lisa Grisby

Glen Oaks- Glendale Heights 630-671-0383
135 N Brandon Dr. Glendale Heights
Principal: Mary Sue Parla

Glen Oaks- North Aurora - 630-966-1811
940 W. Moosehart Rd. North Aurora
Principal: Lisa Grigsby

Hamilton Academy- 847-695-9732
180 S 8th St Suite D West Dundee
Principal: Barbara Hamilton

Innovations 630-540-39-- ext 2772
1360 E Irving Park Streamwood
Ashland, Amy

Marklund- Bloomingdale-630-307-1882
164 S Prairie Ave Bloomingdale
Principal: Paula Bodzioch

New Connections- 847-359-8690
865 E. Wilmette Rd Palatine
Principal Tanya Guild

Ombudsman 847-622-0923
665 Tollgate Rd Suite A Elgin
Contact person: Gregory Kuhn

Parkland Preparatary Academy- 630-823-8323
900 S. Park BLVD Streamwood
Principal: Jillian Barker

School of Expressive Arts and Learning 815-337-200
1200 Claussen Dr Woodstock
Nile K. Tallman, LCPC

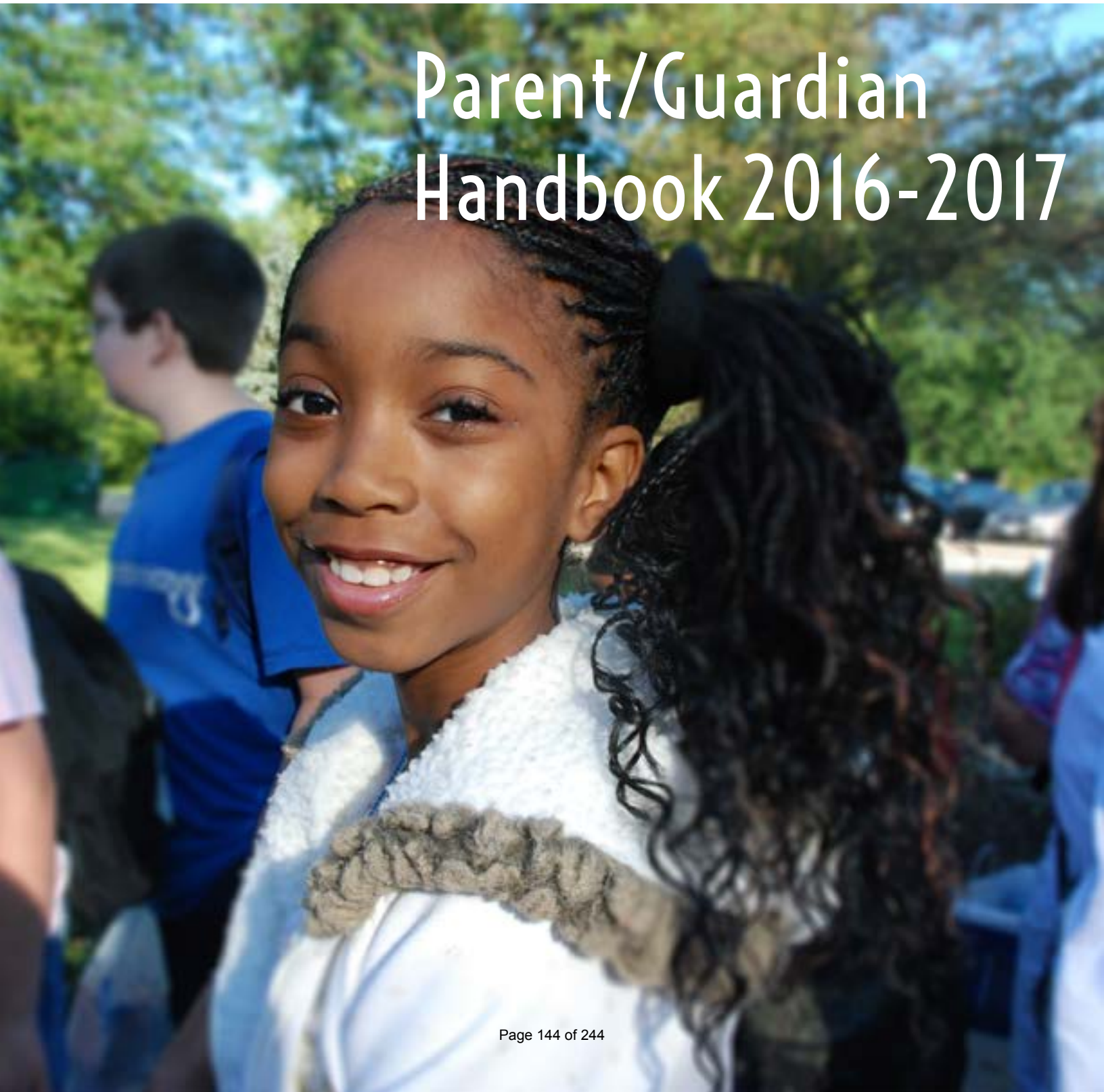
Summit School – 847-468-0490
333 W River Rd Elgin
Principal Helene Kraus

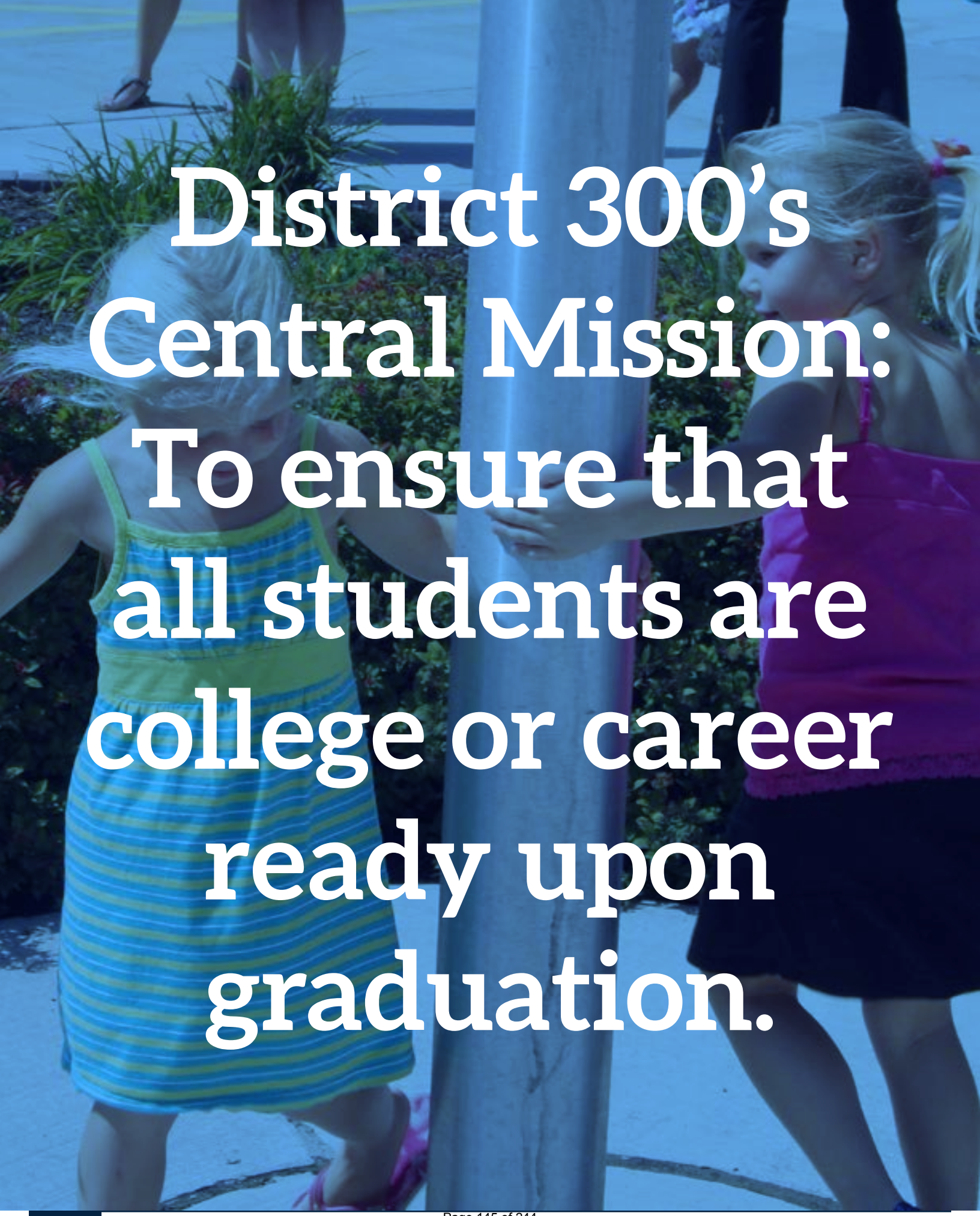
South Campus -847-359-8300
909 E Wilmette Rd Palatine
Principal: Jessica Edwards

Parochial Schools						
Immanuel Lutheran	407 Johnson St	East Dundee	60118	847-428-1010		
St. Catherine of Siena	845 W Main Street	West Dundee	60118	847-426-4808		
St. John's Lutheran	300 Jefferson	Algonquin	60102	847-658-9311		
St. Margaret Mary	119 S Hubbard	Algonquin	60102	847-658-5313		
St. Charles Borromeo	288 E Jefferson St	Hampshire	60140	847-683-3450		

DISTRICT 300

Parent/Guardian Handbook 2016-2017





District 300's Central Mission: To ensure that all students are college or career ready upon graduation.

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The District 300 Parent/Guardian Handbook contains mandatory and supplementary notices that school districts in Illinois must provide to their students and the students' parents or guardians.

Parents or guardians with limited English proficiency who need assistance in understanding notices or communication with District staff members may contact their student's teacher directly to notify them of the need for assistance. Parents or guardians may also contact the Grants Management and Programs Office for more information or assistance at 847-551-8361.

Board Policy 2:230 – Public Participation at Board of Education Meetings



At each regular and special open meeting, members of the public and District employees may comment on or ask questions of the Board, subject to reasonable constraints. The individuals appearing before the Board are expected to follow these guidelines:

1. Individuals wishing to present lengthy proposals shall summarize such proposals in writing to the Secretary of the Board or Superintendent four (4) days prior to a meeting. He or she shall be assigned a reasonable amount of time on the meeting agenda by the President.
2. Total length of time at a regular Board of Education meeting for Audience Participation will be limited to two hours. However, upon the vote of a majority of the Board such time may be increased. This limitation on time does not apply to special meetings for the specific purpose of public input.
3. Individuals may be heard during public participation without notice by requesting permission of the President (or President Pro Tempore). Requests must be made prior to adoption of the agenda.
4. Individuals may choose to speak to the Board for 5 minutes, 2 minutes, or 1 minute with a maximum of 10 people at 5 minutes, 20 people at 2 minutes, and 30 people at 1 minute. In unusual circumstances, and when the person has given advance notice of the need to speak for a longer period of time, such person may be allowed to speak for more than 5 minutes.
5. Identify oneself by name and place of residence, state the concern, and be brief. Ordinarily, such comments shall be limited to 5 minutes. In unusual circumstances, and when the person has given advance notice of the need to speak for a longer period of time, such person may be allowed to speak for more than 5 minutes.
6. Observe the Board President's decision to shorten public comment to conserve time and give the maximum number of individuals an opportunity to speak.
7. Questions raised may be assigned by the President to someone for an answer if it is determined that the question merits an answer.
8. Minors will not be heard by the Board of Education unless they are accompanied by the parent or guardian.
9. Charges, complaints, or challenges against staff members of the District will not be heard in open meeting. They shall be made in writing and discussed in closed session.
10. Observe the Board President's decision to determine procedural matters regarding public participation not otherwise covered in Board of Education policy.

Board Policy 2:260 – Uniform Grievance Procedure



Students, parents, guardians, employees, or community members should notify any District Complaint Manager if they believe that the Board of Education, its employees, or agents have violated their rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act;
2. Title IX of the Education Amendments of 1972;
3. Section 504 of the Rehabilitation Act of 1973;
4. Title VI of the Civil Rights Act;
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act);
6. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972);
7. Bullying, Illinois School Code;
8. The misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children;
9. Curriculum, instructional materials, programs;
10. Victims' Economic Security and Safety Act;
11. Illinois Equal Pay Act of 2003;
12. Provision of services to homeless students;

(Continued on page 5)

13. Illinois Whistleblower Act;
14. Misuse of genetic information (Illinois Genetic Information Privacy Act and Titles I and II of the Genetic Information Nondiscrimination Act

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this procedure, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this procedure may forego any informal suggestions and/or attempts to resolve it and may proceed directly to the grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Filing a Complaint
A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same sex. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with the parent(s)/guardian(s) of a student. The Complaint Manager shall assist the Complainant as needed. For bullying and cyber-bullying, the Complaint Manager shall process and review the complaint according to Board policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment, in addition to any response required by this policy.

Investigation
The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student, under 18 years of age, the Complaint Manager will notify his or her parent(s)/guardian(s) that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except (1) as required by law or this policy, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law or any collective bargaining agreement, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this procedure about the status of the investigation. Within 30 school business days of the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time. If a complaint of sexual harassment contains allegations involving the Superintendent, the written report shall be filed with the Board of Education, which will make a decision in accordance with Section 3 of this policy. The Superintendent will keep the Board informed of all complaints.

Nondiscrimination Coordinator and Complaint Managers
The District 300 Director of Human Resources and the District 300 Chief Legal Counsel; 2550 Harnish Drive; Algonquin, IL, 60102; 847-551-8300

The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Board Policy 4:110 – Transportation

The District shall provide free transportation for all students in the District: (1) residing at a distance of one and one-half miles or more from their assigned schools, unless the Board has certified to the Illinois State Board of Education that adequate public transportation is available or (2) residing within one and one-half miles from their assigned schools where walking to school or to a pick-up point or bus stop would constitute a serious hazard due to vehicular traffic or rail crossing, and adequate public transportation is not available. A student's parent(s)/guardian(s) may file a petition with the Board of Education requesting transportation due to the existence of a serious safety hazard. Free transportation services and vehicle adaptation for special education students shall be provided if included in the students' individualized educational programs. Non-public school students shall be transported in accordance with State law. Students whose families qualify for stipulations under the McKinney-Vento Homeless Assistance Act shall be transported in accordance with Section 45/1-15 of the Homeless Assistance Act. Bus schedules and routes shall be determined by the Superintendent or designee and shall be altered only with the Superintendent or designee's approval and direction. In setting the routes, the pickup and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration. Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Illinois Department of Transportation regulations. The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students. The Superintendent shall implement procedures in accordance with State law for accepting comment calls about school bus driving. All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers. Audio/Video cameras are utilized on all vehicles that transport students for the safety and security of all riders.

1. Students must ride their assigned routes only and can only get on and off at their scheduled bus stop. Under no circumstances will students be allowed to ride home on a bus with another student. Emergencies are parental/ guardian responsibility and will not be assumed by the transportation department.
2. Students should be at their assigned bus stop 5 minutes prior to the scheduled pick-up time.
3. Buses will not return to bus stops or schools for students that have missed their bus.
4. Students must stand at least 10 feet away from the edge of the road.
5. Students must walk in front of the bus; never walk behind the bus.
6. Students, or person escorting the student, must ensure that the bus driver can see the student and the student can see the driver.
7. Students must stop at the edge of the bus and look both ways before crossing the street.
8. A responsible person, 12 years or older, must meet a preschool child at the bus.
9. A kindergarten child will be dropped at the bus stop without the greeter requirement.
10. All backpacks, instruments, etc., must be placed under the bus seats.
11. Parents are responsible for student safety to and from the bus stop, and while students are waiting for the bus to arrive.

The school bus ride is an extension of the school day, and classroom behavior is expected on the bus. The following are behavior expectations for all methods of transportation provided by District 300. Violation of these behavior expectations may result in the loss of bus riding privileges and further disciplinary action:

1. Keep hands and feet to self at all times.
2. Make good choices when speaking to others.
3. After boarding the vehicle, remain seated at all times.
4. Respect the bus and all property on it.
5. Follow the bus driver's directions.
6. Sit in your assigned seat (drivers and other District staff are strongly encouraged to assign students to specific seats).
7. Ride only your assigned bus.

Violations that endanger other riders or the driver include: assault, battery, disruptive or insubordinate behavior, profanity, smoking, spitting, theft, vandalism, and throwing items outside the window of the vehicle. Committing one or more of these violations may result in the loss of bus riding privileges and further disciplinary action.

In the event of serious or repeated instances of student misconduct, an Office Discipline Referral will be completed by the bus driver or other school personnel and given to a building administrator. The building administrator will meet with the student, review the driver's information, and take action as appropriate. The building administration will notify parents and also the Transportation Department. In cases of severe misbehavior, a student may be immediately suspended from bus transportation or permanently prohibited from transportation services. Parents will be responsible for transporting the student. Parents have a right to review any suspension of bus privileges. The same procedures for the appeal of a school-day suspension should be followed.

Board Policy 4:130 – Free and Reduced-Price Food Services



Eligibility Criteria and Selection of Children
A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Department of Agriculture and distributed by the Illinois State Board of Education.

Notification
At the beginning of each school year, by letter, the District shall notify students and their parents/guardians of: (1) eligibility requirements for free and reduced-price food service; (2) the application process; (3) the name and telephone number of a contact person for the program; and (4) other information required by federal law. The Superintendent or designee shall provide the same information to: (1) informational media, the local unemployment office, and any major area employers contemplating layoffs; and (2) the District's website, school newsletters, or students' registration materials. Parents/guardians enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information. Contact the District 300 Free and Reduced Lunch Assistant for more information: 847-551-8349.

Board Policy 4:140 – Waiver of Student Fees



The Superintendent or designee will recommend to the Board of Education a schedule of fees, if any, to be charged per student for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Fees will also be charged for the loss of or damage to school books or other school-owned materials. In order that no student is denied educational services on academic credit due to the inability of parents/guardians to pay fees, the following fees are also waived for students who meet the eligibility criteria for fee waiver: athletic participation fees, lock fees, towel fees, shop fees, laboratory fees and registration fees. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Eligibility Criteria
A student shall be eligible for a fee waiver when the student currently lives in a household that meets the same income guidelines with the same limits based on household size, that are used for the federal free or reduced meals program. The Superintendent or designee will give additional consideration where one or more of the following factors are present: illness in family; unusual expenses such as fire, flood, storm damage, etc.; unemployment; emergency situations.

Verification
The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-priced meal eligibility.

Determination and Appeal
Within 30 calendar days after the receipt of a waiver request the Superintendent or designee shall mail a notice to the parent(s)/guardian(s) whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees.

Board Policy 4:160 – Environmental Quality of Buildings and Grounds



The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, and the Lawn Care Products Application and Notice Act.

Board Policy 4:170 – Safety



Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act, 105 ILCS 128

1. Three school evacuation drills
2. One bus evacuation drill
3. One severe weather and shelter-in-place drill
4. One law enforcement drill; District 300 conducts two law enforcement drills

Automated External Defibrillator (AED)

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act. The plan shall provide for an automated external defibrillator (AED) to be available according to State law requirements. This policy does not create an obligation to use an AED nor is it intended to create any expectation that an AED will be present or a trained person will be present and/or able to use an AED.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the Illinois Department of Public Health. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Safety and Emergency Closings

In the case of inclement weather, school will be in session according to the District calendar unless there are emergency conditions. Decisions about emergency closings and other emergency schedules are made by the District 300 Superintendent or designee. If schools are closed or placed on an emergency schedule, this will be announced by the District Rapid Communication System (RCS). Closings may also be announced by local radio and television stations as well as local newspaper websites. Students and parents may assume all schools are open unless the District specifically announces a school closing or other emergency schedule, as outlined below.

- **Emergency Delayed Start –** This means that the school day will begin two hours later than normal, and that bused students will be picked up at their bus stop two hours later than the regularly scheduled time. There will be no half-day programs on emergency delayed start days; no AM kindergarten; and no preschool. If the decision is made to implement an emergency delayed start, the District will make every effort to notify families and staff via the District 300 RCS the evening beforehand. This announcement will also be posted on the District website.
- **Emergency Early Release –** This means that the school day will end earlier than normal, which in most cases would range from one to three hours early depending on forecasted conditions. If the decision is made to implement an emergency early release schedule, this decision will be made and announced via the District 300 RCS. The announcement will also be posted on the District website.

Board Policy 4:175 – Convicted Child Sex Offender; Criminal Background Check and/or Screen



Persons Prohibited on School Property without Prior Permission

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal or designee of his or her presence at the school for the purpose of: (1) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (2) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (3) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Superintendent or designee. If permission is granted, the Superintendent or designee shall provide the details of the offender's upcoming visit to the building administration and assist in managing the offender's presence in school.

Criminal Background Check and/or Screen

The Superintendent or designee shall perform the criminal background check and/or screen required by State law or Board policy for employees; student teachers; students doing field or clinical experience other than student teaching; contractors' employees who have direct, daily contact with one or more children; and resource persons and volunteers. He or she shall take appropriate action based on the result of any criminal background check and/or screen.

Board Policy 5:190 – Certification



Each licensed staff member must have a current Illinois license which legally qualifies the individual for the duties for which he or she is employed. The staff member shall be responsible for securing and maintaining a valid license. Each teacher shall have a valid Illinois Professional Educator License issue by the State Superintendent of Education with the required endorsements as provided in the School Code. Each teacher must have a certified, complete, up-to-date set of college transcripts, from each issuing institution, including any new credits, on file with the Personnel Office. The teacher shall notify the Personnel Office of a certification change within 30 days after it has occurred. All teachers, hired on or after the first school day of the 2002-2003 school year and working in a program supported with Title I funds, shall be highly qualified as defined by Title I of the Elementary and Secondary Education Act and its implementing regulations as well as State law.

Board Policy 6:15 – School Accountability



According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the State Board of Education prepared State Goals for Learning with accompanying Illinois Learning Standards. The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State statute and State Board of Education rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. If applicable, implement a No Child Left Behind Act plan, including the completion of the NCLB Consolidated Application, and seek Board approval where necessary or advisable.
3. Continuously assess whether the District and its schools are making adequate yearly progress as defined by State law.
4. If applicable, develop District and School Improvement Plans, present them for Board approval, submit them to the State Superintendent for verification, and supervise their implementation. If applicable, develop a restructuring plan for any school that remains on academic watch status after a fifth annual calculation.
5. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
6. The Superintendent shall regularly report the District's progress to the Board and seek Board approval for each School Improvement Plan.

Board Policy 6:50 – School Wellness



Community Unit School District 300 is committed to providing a school environment that enhances learning and the development of lifelong wellness practices. Student wellness, including good nutrition, physical activity, and a connection to nature to improve physical and mental health through time spent outdoors, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004.

The goals for addressing nutrition education and nutrition promotion include the following:

- Will support and promote good nutrition.
- Will foster the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn.
- Education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, Curriculum Content.

The goals for addressing physical activity include the following:

- Will support and promote an active lifestyle for students.
- Education courses, taught by state-certified physical education instructors, shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, and offers direct opportunities to learn how to work cooperatively in a group setting. To encourage life-long physical activity, physical education includes instruction in individual activities as well as in competitive and non-competitive team sports.
- Provide access to and encourage students and community members to use the school's physical activity facilities outside the normal school day.
- Curriculum will be consistent with and incorporate relevant Illinois Learning Standards for Physical Development and Health as established by the Illinois State Board of Education.

The goals for addressing physical activity include the following:

- Unless otherwise exempted, all students will be required to engage in a physical education course. See Board policy 6:60, Curriculum Content.
- Hosting health clinics, health screenings, and helping eligible students enroll in Medicaid and other state child health insurance programs.

Service providers make every effort to ensure that student access to food and beverage meets federal, state and local laws and guidelines. In order to promote student health and reduce childhood obesity, the Superintendent or designee has established administrative procedures to control food sales that compete with the District's non-profit food service in compliance with the Child Nutrition Act. Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Board Policy 6:110 – Programs for At-Risk Students

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselor
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program
- Graduation incentives program
- Remediation program

Board Policy 6:120 – Education of Children with Disabilities

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals with Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act. The term "children with disabilities," as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the Illinois State Board of Education's Special Education rules, that special education services are needed.

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA. For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the Illinois State Board of Education's Special Education rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school Districts that shall assist the District in fulfilling its obligations to the District's disabled students. If necessary, students may also be placed in nonpublic special education programs or education facilities.

Board Policy 6:140 – Education of Homeless Children

A “homeless child” is defined as provided in the McKinney-Vento Homeless Assistance Act.

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A homeless child is defined as provided in the McKinney Homeless Assistance Act and the Ill. Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy’s implementation.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. The Superintendent shall appoint a Liaison for Homeless Children. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children may, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

Board Policy 6:160 – English Language Learners

The Superintendent or designee shall develop and maintain a program for students having limited English language proficiency that will:

1. Appropriately identify students with limited English proficiency.
2. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
3. Comply with any applicable federal law and/or any requirements for the receipt of federal grant money for limited English proficient students.
4. Determine the appropriate instructional environment for limited English proficient students.
5. Annually assess the English proficiency of limited English proficient students and monitor their progress in order to determine their readiness for a mainstream classroom environment.
6. Notify parents/guardians of, and provide information about: (1) the instructional program, reasons for their child’s identification, (2) their child’s level of English proficiency, (3) the method of instruction to be used, (4) how the program will met their child’s needs, (5) specific exit requirements of the program, (6) how the program will meet their child’s IEP, if applicable, and (7) information on parent/guardian rights. Parental involvement will be encouraged and parents/guardians will be regularly apprised of their child’s progress.

Limited English Proficiency Parent Involvement

Parents/guardians of limited English proficient students will be:
(1) given an opportunity to provide input to the program, and (2) provided notification regarding their child’s placement in, and information about, the District’s Limited English Proficiency program.

Board Policy 6:170 – Title I Programs

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalency among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalency among the District's schools.

Title I Parental Involvement
The District maintains programs, activities, and procedures for the involvement of parents/guardians of students receiving services, or enrolled in programs, under Title I. These programs, activities, and procedures are described in District-level and School-level compacts.

District-Level Parental Involvement Compact
The Superintendent or designee shall develop a District-Level Parental Involvement Compact according to Title I requirements. The District-Level Parental Involvement Compact shall contain: (1) the District's expectations for parental involvement, (2) specific strategies for effective parent involvement activities to improve student academic achievement and school performance, and (3) other provisions as required by federal law. The Superintendent or designee shall ensure that the Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

School-Level Parental Involvement Compact
Each Building Principal or designee shall develop a School-Level Parental Involvement Compact according to Title I requirements. This School-Level Parental Involvement Compact shall contain: (1) a process for continually involving parents/guardians in its development and implementation, (2) how parents/guardians, the entire school staff, and students share the responsibility for improved student academic achievement, (3) the means by which the school and parents/guardians build and develop a partnership to help children achieve the State's high standards, and (4) other provisions as required by federal law. Each Building Principal or designee shall ensure that the Compact is distributed to parents/guardians of students receiving services, or enrolled in programs, under Title I.

Board Policy 6:190 – Extracurricular and Co-Curricular Activities

The Superintendent or designee shall approve all District-sponsored extracurricular and co-curricular activities, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of members.
2. Fees are reasonable and do not exceed the actual cost of operation.
3. Requests from students.
4. The activity will be supervised by a school-approved sponsor.

Building Principals or their designees are responsible for the scheduling and announcing of student extracurricular and co-curricular activities. Non-school sponsored student groups are governed by the District's policy on student use of school buildings.

Academic Criteria for Participation
For students in Kindergarten through 8th grades: Selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

For high school students: Selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Participation in co-curricular activities is dependent upon course selection and successful progress in those courses. In order to be eligible to participate in any school-sponsored or school-supported athletic or extracurricular activity, a student must maintain an overall 2.0 grade point average and a passing grade in each course. Any student-participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met.

Board Policy 6:235 – Acceptable Use of Electronic Networks



Electronic networks, including the Internet, are a part of the District's instructional program in order to promote educational excellence by facilitating resource sharing, innovation, and communication. As required by federal law and Board policy 6:60, Curriculum Content, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response.

Purpose of Technology Use
Through technology the District provides access for students and staff to resources around the world. This capability requires guidance for students and staff. The use of the District's electronic networks shall be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students. Staff members may use the Internet throughout the curriculum. The District's electronic networks are part of the curriculum and are not a public forum for general use.

District 300 Acceptable Use of Electronic Networks and Devices



All use of electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behavior by users. However, some specific examples are provided. The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.

Acceptable Use
Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

Privileges
The use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator or designee will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time.

Unacceptable Use
The user is responsible for his or her actions and activities involving the network. Some examples of unacceptable uses are:

1. Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
2. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
3. Downloading of copyrighted material for other than personal use;
4. Using the network for private financial or commercial gain;
5. Wastefully using resources, such as file space;
6. Hacking or gaining unauthorized access to files, resources, or entities;
7. Invading the privacy of individuals, that includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature including a photograph;
8. Using another user's account or password;
9. Posting material authored or created by another without his/her consent;
10. Posting anonymous messages;
11. Using the network for commercial or private advertising;
12. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material;
13. Using the network while access privileges are suspended or revoked.

Network Etiquette

The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

1. Be polite. Do not become abusive in messages to others.
2. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
3. Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
4. Recognize that District email accounts are not private. People who operate the District system have access to all email. Messages relating to or in support of illegal activities may be reported to the authorities.
5. Do not use the network in any way that would disrupt its use by other users.
6. Consider all communications and information accessible via the network to be District property.

No Warranties

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Indemnification

The user agrees to indemnify/compensate the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security

Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the system administrator or designee. Do not demonstrate the problem to other users. Users must keep their account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.

Vandalism

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.

Use of Email

The District's email system, and its constituent software, hardware, and data files, are owned and controlled by District 300. Use of the School District's email system constitutes consent to these regulations.

1. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
2. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
3. Electronic messages transmitted via the School District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the School District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
4. Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet- based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.

Internet Safety

Internet access is limited to only those acceptable uses as detailed in these procedures. Internet safety is almost assured if users will not engage in unacceptable uses, as detailed in these procedures, and otherwise follow these procedures. Staff members shall make every effort to supervise students while students are using District Internet. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

Terms and Conditions – Instructional Technology Resources and Equipment

Community Unit School District 300 has committed to a multi-year timeline of issuing a technology device to every student, a project referred to as the District 300 1:1 Initiative. Technology integrated into effective instructional practices will support students and staff to grow as creators, contributors, and empowered, connected learners so that each person is prepared to achieve a lifetime of personal success. When issued a device and provided access to the District's electronic network and instructional technology resources, students and their families agree to the following terms and conditions:

Parent/Guardian and Student Responsibilities

1. Understand that a device is being provided to the student for the sole purpose of advancing and promoting learning and teaching. Do not use the device to conduct personal business.
2. Discuss the family's values regarding the Internet, including acceptable online behavior.
3. Supervise the student's use of the device at home and set clear expectations for the use of technology outside of school.
4. Keep the device secured at all times and treat the device with care by carrying it appropriately, keeping food and drink at a distance, and avoiding extreme temperatures.
5. Immediately report any damage to or loss of the device to the school district.
6. Do not attempt to repair the device nor pay someone else to repair the device on our behalf.
7. Discuss the importance of protecting online identity by not sharing passwords or other personal information with friends and/or strangers.
8. Agree to return the device when requested or when the student withdraws from the district.
9. Follow the policies of District 300 and abide by all local, state, and federal laws when using the device at school, at home, or at any other location.
10. Ensure the device is brought to school each day; failing to do so may place the student at an educational disadvantage.

Equipment Loan

1. It is the student's and family's responsibility to care for the equipment and ensure that it is kept in a safe environment at all times. This equipment is, and at all times remains, the property of District 300 and is lent to the student for the advancement and promotion of learning and teaching.
2. Identification and inventory labels/tags have been placed on the equipment. These labels/tags are not to be removed or modified. If they become damaged or lost, contact the building administrator for replacements. Additional stickers, labels, tags, or markings are not to be added.
3. The student will not deface or destroy the equipment in any way. The District will obtain reimbursement from, or on behalf of, students for any damage to, loss of, or failure to return school property.
4. Any damage to or loss of equipment should be reported to the district immediately. Failure to do so may result in delayed repairs or increased fines. Under no circumstances should a student attempt to repair a damaged device or pay for the device to be repaired by an agency other than District 300.
5. Inappropriate use of the equipment may result in the student losing his/her ability to use the device. Inappropriate use is defined as any action that violates district policy, the student handbook, the student code of conduct, or any local, state, or federal statute.
6. The equipment will be returned when requested or if the student withdraws from the District prior to the end of the academic year.

(Continued on page 17)

7. District 300 may install apps or extensions (software) on the device at any time to maintain a productive learning environment for all students. The student may not attempt to delete or modify these apps or extensions in any way.
8. The District 300 network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.
9. District 300 utilizes a proxy service which directs any online activity through our district web filter in accordance with federal guidelines. The filtering process collects web URL's for all traffic generated, regardless of the physical location of the device.

Google Apps for Education Accounts

Google Apps for Education [GAFE] provides a variety of online collaboration tools including productivity software, shared calendars, and authoring tools. The account is intended for the exclusive use of the student to which is has been assigned. The student may not attempt to change or allow others to change the privileges and capabilities of this account. The student may not attempt to add, delete, access, or modify other user accounts on their devices. The following guidelines apply to all student GAFE accounts:

Conduct

The PBIS expectations of respect, responsibility, and safety apply to all students when using technology. Staff may establish additional expectations for the use of technology depending on their instructional objectives, and students are required to follow the terms and protocols outlined by the teacher. Technology should never be used in a manner that disrupts the educational environment.

Access Restriction

Access to and use of GAFE accounts is considered a privilege accorded at the discretion of District 300. The District maintains the right to immediately withdraw access to the account if there is reason to believe that violations of law or board policies have occurred. In such cases, the alleged violation will be referred to the building principal or designee for investigation.

Security

District 300 cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have a powerful content filter in place and the district maintains a comprehensive web filter for all student internet traffic, the district cannot assure that users will not be exposed to non-educational materials. Families are encouraged to report any suspicious online activity to the district for review.

Privacy

District 300 reserves the right to access and review content in a student's GAFE account at any time while complying with all student privacy laws.

Additional Information re/Privacy Statutes

Children's Online Privacy Protection Act [COPPA]

COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. By default, advertising is turned off for all District 300 GAFE accounts, and no personal student information is collected for commercial purposes. The school's use of student information is solely for education purposes. Additional information can be found at U.S. Federal Trade Commission website: coppa.org.

Family Educational Rights and Privacy Act [FERPA]

FERPA protects the privacy of student education records and gives parents the rights to review student records. Any information relating to the student's GAFE account is subject to FERPA rules and regulations. Additional information can be found at the U.S. Department of Education website: familypolicy.ed.gov.

If the parent/guardian and/or student has questions or concerns about the Acceptable Use of Electronic Networks and Devices, please contact the building administrator or technology staff at the student's school or District 300 Central Office.

Board Policy 6:236 – Parent/Guardian Portal

District 300 manages student information electronically and uses a secure internet site to enable electronic access to student information. The District makes every effort to ensure that student education records are available for viewing only to authorized parents/guardians and students via the secure internet connection. All parents/guardians will comply with the internet use regulations and all technology regulations/procedures, as well as all other District policies that may apply. The School Board supports access by students, parents/guardians, teachers, and administrators to informational resources that will improve participation in a child's education and improve communication between students, parents/guardians and the student's teachers.

Rights and Responsibilities

Portal access is a free service offered to all current parents/guardians of the District. Access to student information from the internet is a privilege, not a right. Parents/guardians, students, and staff must understand and practice proper and ethical use. Only after a family has enrolled their student in District 300 will a parent/guardian and/or student be authorized to activate a Portal account. Once a student withdraws or graduates from District 300, Portal access will be inactivated for that student's parents.

Information Accuracy Responsibilities

Information accuracy is the joint responsibility between schools, parents/guardians, and students. School personnel will make every attempt to ensure information is accurate and complete. If a parent/guardian or student discovers any inaccurate information, it is that person's responsibility to notify their school registrar immediately and provide proof of the inaccurate information.

Portal Use

Authorized users are required to adhere to the following guidelines:

1. Act in a responsible, ethical and legal manner.
2. Do not attempt to harm or destroy the school or the district's data or networks.
3. Do not attempt to access information or any account assigned to another user.
4. Do not use the internet site for any illegal activity, including violation of Federal and State law. Anyone found to be in violation of these laws would be subject to civil and/or criminal prosecution.
5. Notify the school registrar immediately if/when a security problem is identified or suspected.
6. Do not share personal passwords with anyone, including family members.
7. Users identified as an internet security risk will be denied access to the site.

Portal Account Request and Setup

1. User agrees to all District 300 policies and procedures.
2. User requests Parent/Guardian Portal activation.
3. School personnel verifies identity of parent/guardian.
4. Once verified, the user will receive email instructions to create an account.

Board Policy 7:10 – Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board Policy 8:20, Community Use of School Facilities. Any student may file a discrimination grievance by using the Uniform Grievance Procedure.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal the Board of Education's resolution of the complaint to the Regional Superintendent of Schools and, thereafter, to the State Superintendent of Education.

Board Policy 7:15 – Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board policy 6:10, Educational Philosophy and Objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This policy applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

- Political affiliations or beliefs of the student or the student's parent/guardian
- Mental or psychological problems of the student or the student's family
- Behavior or attitudes about sex
- Illegal, anti-social, self-incriminating, or demeaning behavior
- Critical appraisals of other individuals with whom students have close family relationships
- Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers
- Religious practices, affiliations, or beliefs of the student or the student's parent/guardian
- Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)

The student's parent/guardian may:

- Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
- Refuse to allow their child or ward to participate in the activity described above. The school shall not penalize any student whose parent/guardian exercised this option.

Instructional Materials
A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child/ward's educational curriculum within a reasonable time of their request. The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings
No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

- Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
- Is administered to a student in accordance with the Individuals with Disabilities Education Act.
- Is otherwise authorized by Board policy.

Collection of Personal Information from Students for Marketing Prohibited
The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (4) a telephone number, or (5) a Social Security identification number. No school official or staff member shall administer or distribute to students a survey or other instrument for the purpose of collecting personal information for marketing or for selling that information (or otherwise providing that information to others for that purpose).

The above paragraph does not apply to the collection, disclosure or use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

- College or other postsecondary education recruitment, or military recruitment
- Book clubs, magazines, and programs providing access to low-cost literary products
- Curriculum and instructional materials used by elementary schools and secondary schools
- Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments
- The sale by students of products or services to raise funds for school-related or education-related activities
- Student recognition programs

District 300 Notification of Rights and Procedures



The following provides parents/guardians with information concerning opting out of the District's use of students' photograph and video image; students' general directory information; and/or military recruiters' and post-secondary educational institutions' access to high school students' directory information. If parents/guardians do not want this information shared, opt-out forms are available on the District 300 website under 7:15-E2, Student and Family Privacy Rights. Completed form(s) should be provided to school office staff in order for your preferences to be recorded in the District Student Information System. Parents/Guardians must provide written notice to invalidate the opt-out request.

- General Access to Photographs and Videos of Students for All Grade Levels
  This does not refer to yearbooks; does not refer to video, photo or other electronic recordings created and maintained by the District or school for behavior, security or safety reasons. Students may occasionally appear in photographs and videotapes taken by school District staff members, District student teachers, or other authorized officials. The school and/or District may use these images in various publications, including the school newspaper, District newsletter, social media sites, and on school and District websites; the students may be identified by name with their image. In addition, while the school limits access to the school buildings by outside individuals, there may be occasion when news media, photographers or other outside entities take photographs or videotapes of students while on school grounds. School staff members may provide the names of students to members of the media, photographers, and other outside entities at the discretion of school administrators and/or District administrators.

- General Directory Information for All Grade Levels
  The term "directory information" means individually identifiable information including: (1) a student or parent's first and last name (2) a home or other physical address, including street name and the name of the city or town (3) a telephone number (4) an email address. School staff members may release directory information for school "phone books" such as those produced by Parent-Teacher Organizations [PTO's] or Parent-Teacher Committees [PTC's].
- Military Recruiters & Post-secondary Educational Institutions for Grades 9-12
  From time-to-time, military recruiters and post-secondary educational institutions request the names, telephone numbers, and addresses of our high school students. The school must provide this information unless the parent/guardian requests that it not be disclosed without their prior written consent.

Board Policy 7:20 – Harassment of Students Prohibited



Bullying, Intimidation, and Harassment Prohibited
No person, including a District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; nationality; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited
Sexual harassment of students is prohibited. Any person, including a District employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

- Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
- Has the purpose or effect of
  A. Substantially interfering with a student's educational environment;
  B. Creating an intimidating, hostile, or offensive educational environment;
  C. Depriving a student of educational aid, benefits, services, or treatment; or
  D. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Making a Complaint
Students are encouraged to report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Building Administration, or a Central Office Complaint Manager. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined. An allegation that a student was a victim of any prohibited conduct perpetrated by another student shall be referred to the Building Administration for appropriate action.

Nondiscrimination Coordinator and Complaint Managers
The District 300 Executive Director of Human Resources and the District 300 Chief Legal Counsel; 2550 Harnish Drive, Algonquin, IL 60102; 847-551-8300

Board Policy 7:50 – School Admission and Student Transfers

District 300 manages student information electronically and uses a secure internet site to enable electronic access to student information and for registration/enrollment of all students.

Age

To be eligible for admission, a child must be 5 years old on or before September 1 of that school term. Based upon an assessment of the child's readiness, a child will be allowed to attend first grade if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately certified teacher, and will be 6 years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age. Parent(s)/guardian(s) may request early admission for a child. The Superintendent or designee shall assess the child's readiness to attend school and make the decision accordingly.

Admission Procedure

All students must register for school through the District's electronic Student Information System each year. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's temporary record, and return the original to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Building Principal or designee shall immediately notify the local law enforcement agency and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case shall be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Principal shall so refer the case. The Principal or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, Residence.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, Health Examinations, Immunizations, and Exclusion of Students. Parents/guardians are encouraged to have their child undergo a dental examination.
4. The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Student Transfers to and from Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Exchange Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship and the student lives in the home of that guardian. F-1 visa student admission is limited to secondary schools and attendance may not exceed 12 months. The Board of Education may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see 6:110, Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, Expulsion Procedures. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

Board Policy 7:60 – Residence

Resident Students
Only students who are residents of the District may attend a District school without tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating:

- That he or she has assumed and exercises legal responsibility for the child;
- The reason the child lives with him or her, other than to receive an education in the District, and
- That he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency.
- In addition, the child's natural or adoptive parent, if available, shall complete a signed statement or Power of Attorney stating:
  - A. The role and responsibility of the person with whom their child is living, and
  - B. That the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.
- When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school. If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within 60 days after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Challenging a Student's Residence Status
If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by The School Code, 105 ILCS 5/10-20.12b.

Board Policy 7:70 – Attendance and Truancy

Student Compulsory Attendance
This Procedure applies to individuals who have custody or control of a child: (a) whose age meets the compulsory attendance age, or (b) who is enrolled in any grades, kindergarten through 12, regardless of age. This includes individuals aged 18 or older, unless emancipated, living independently, and/or appropriately qualified under the McKinney-Vento Act; Board Policy 6:140, Education of Homeless Children. Unless a student has already graduated from high school, compulsory attendance ages are as follows:

- Before the 2014-2015 school year, students between the ages of 7 and 17 years.
- Beginning with the 2014-2015 school year, students between the ages of 6 (on or before September 1) and 17 years.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because his or her religion forbids secular activity on a particular day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

District 300 Attendance Procedures



Daily student attendance is fundamental to student academic progress. Additionally, increased Average Daily Attendance [ADA] in all schools positively impacts the quality of education. Increased student attendance results in increased state funding provided through the ADA funding formula. Such needed additional revenues can provide millions of dollars to improve educational programs within schools.

Excused Absences = Absent with Valid Cause
The following will apply for a student's absence to be reported as excused:

1. The parent/guardian contacts the school prior to the student's absence or within the first two hours on the day of the absence; and
2. The parent/guardian provides at least one "valid cause" for the student's absence.

Valid causes include the following:

- Student illness
- Family emergency
- Death in the immediate family
- Attendance at religious instruction or observance of a religious holiday
- Documented attendance in Court
- Documented medical and dental appointments
- Authorized college visits, maximum 6 across junior and senior years (e.g., 4 junior yr., 2 senior yr.)
- Circumstances which cause reasonable concern to the parent for the safety or health of the student
- Administrative placement out-of-school or administrative authorization

A medical excuse may be required if the student's illness exceeds five consecutive days or if the student's absences due to illness occur for 5% or more of the previous 180 regular attendance days.

Unexcused Absences = Absent without Valid Cause
The following will apply for a student's absence to be reported as unexcused:

1. The parent/guardian fails to provide a valid cause for the student's absence; or
2. The parent/guardian fails to contact the school prior to the student's absence or within the first two hours on the day of the absence.
    - If a student enrolled in grades 1 through 8 is absent from school, and there is no notification that the absence has been authorized by the parent/guardian, school staff will attempt to contact the parent/guardian within the first 2 hours on the day of the absence to find out why the student is missing from school.
    - If a student enrolled in grades 9 through 12 is absent from school, and there is no notification that the absence has been authorized by the parent/guardian, school staff will attempt to contact the parent/guardian on the day of the absence to find out why the student is missing from school.
    - In all grades, if a parent/guardian cannot be reached or does not respond, the unexcused absence will be reported as a truancy violation.

If special circumstances prevented parents/guardians from being able to contact the school, the building administrator will determine the outcome of the absence.

Unexcused Absences = Truancy Violations
Students subject to compulsory school attendance who are absent without valid cause (unexcused) for 5% or more of the previous 180 regular attendance days – which may include prior school year semesters of attendance – are considered "chronic or habitual truants."

School staff will follow all required communication protocols and as appropriate, implement the following Truancy Prevention Steps:

1. Refer the student to the school's administration and/or Student Support/Problem-Solving Team
    - School Truancy Prevention interventions will include, but are not limited to, the following: Social/Academic Instruction Group [SAIG]; Check-in/Check-out [CICO]; Behavior Improvement Plan [BIP]; Function-based Assessment [FBA]; Parent communication and conference; Attendance contract; Home visit; Referral to Department of Child and Family Services [DCFS]
2. If school-based interventions have been offered and refused; or these services have been provided and have failed to result in the cessation of truancy, the student will be referred to the County Truancy Prevention Program
    - County Truancy Prevention interventions include, but are not limited to, the following: Home visit; Court-ordered appearance before local law official; Truancy ticket assigned by local law enforcement and/or court official
3. After all available Truancy Prevention interventions have been offered and refused; or these services have been provided and have failed to result in the cessation of truancy, and the student is beyond the control of the parent/guardian, a truancy petition shall be filed under the provisions of Article III of the Juvenile Court Act of 1987.
    - Any person having custody or control of the student and who knowingly and willfully permits the student to persist in his truancy, shall be guilty of a Class C misdemeanor and shall be subject to not more than 30 days imprisonment and/or a fine of up to $500.
    - A student in any grade with eleven or more consecutive full-day unexcused absences with no parent communication will be removed from the school's enrollment roster and will be eligible to apply for re-enrollment. A student in grades 9 through 12 whose name has been removed from the enrollment roster will be considered a "drop-out." Re-enrollment of students over the age of 17 requires administrative approval.

Communication Protocols

Parent-to-school communication must take place through a personal phone call to the school office staff or other means of verified communication. School-to-parent communication will take place through automated phone calls, personal phone calls, emailed messages, or other authorized communication. Parents/Guardians are responsible for providing a valid telephone number at the time of enrollment. If any changes occur, parents/guardians are responsible for contacting the school in order to update the student's information in the District's Student Information System, Infinite Campus. The communication protocols shall have been met if notification of an absence has been attempted by telephoning the phone number(s) given the school by the parent/guardian, whether or not there is any answer at such telephone number(s).

Tardiness

Students who arrive to school after the instructional day has begun and/or students who arrive to their assigned classroom after the class period has begun are considered "tardy." Excused tardiness to school must meet the same general criteria as an excused absence. The status of tardiness due to circumstances beyond students' and/or parent/guardians' control, such as a late bus or poor road conditions, will be determined by school administration.

Circumstances defining excused vs. unexcused tardiness:
Students in grades 6 through 12:

- Will be issued an excused tardy if they arrive within the first 20 minutes after the start of the school day, and the parent/guardian has provided a valid cause.
- Arriving after the first 20 minutes before the end of first period and with valid cause, will result in an excused absence for first period.
- Arriving after the first 20 minutes before the end of first period and without valid cause, will result in an unexcused absence for first period.
- Throughout the remainder of the school day, a student with proper authorization who arrives to class after the class period has begun will be considered excused.
- Throughout the remainder of the school day, tardiness without proper authorization will be considered unexcused.

Students in grades 1 through 5:

- Will be issued an excused tardy if they arrive within the first 45 minutes after the start of the school day, and the parent/guardian has provided a valid cause.
- Will be issued an unexcused tardy if they arrive within the first 45 minutes after the start of the school day, and the parent/guardian has not provided a valid cause.
- Arriving to school after the first 45 minutes with valid cause will result in excused absence for all or part of the school day.
- Arriving to school after the first 45 minutes without valid cause will result in unexcused absence for all or part of the school day.

Planned Early Release and/or Late Arrival

Parent/Guardian permission is required for a student to leave school before the end of the instructional day and/or for a student who will be arriving at a later point during the instructional day.

- Students who have obtained an approved early release/late arrival must sign in/out in the appropriate office before they leave school or when they arrive at school.
- Students requiring transportation who have early release permission will be dismissed from school only to those individuals identified in the District 300 Student Information System as the parent/guardian or the parent/guardian designee as identified in Administrative Procedure 7:340-AP2-E2, Permission for Non-Parent/Non-Legal Guardian.
- In ALL situations, school office staff may require valid, acceptable identification before releasing the student from his or her assigned classroom.

Prearranged, Extended Absences and Special Circumstances

A prearranged absence is when parents/guardians are aware in advance that the student will be absent from school. An extended absence is one lasting four or more consecutive days. Whenever possible, parents/guardians must communicate with school office staff in advance of a prearranged and/or extended absence.

- Students with prearranged and/or extended absences may be required to complete/provide additional documentation in order for the absence to be excused (e.g., prearranged absence form).
- Any type of prearranged and/or extended absence without valid cause can be considered an unexcused absence and may result in a truancy violation.
- If special circumstances prevent parents/guardians from being able to avoid a prearranged or extended absence without valid cause, the building administrator will determine if the absence is considered excused or unexcused.

Students of Active-Duty Military Personnel

According to the Interstate Compact on Educational Opportunities for Military Children, a student whose parent or legal guardian has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or combat support posting, may be granted excused absences at the discretion of building administration.

Making up Academic Work

The following guidelines apply for students who miss school for any reason:

- In order to earn credit for classwork, quizzes, tests, and/or projects, all work must be completed within the time frame provided by instructional staff.
- Students will be given up to two days to complete makeup work for each day the student is absent.
- For excused absences, students will earn full credit for makeup work completed within the allotted time frame.
- For unexcused absences, students will earn half credit for makeup work completed within the allotted time frame.
- Instructors will not be expected to create additional activities or provide extra credit to compensate for the time the student is away from school.

Board Policy 7:100 – Health, Eye, and Dental Examinations; Immunizations

Required Health Examinations and Immunizations
A student's parent(s)/guardian(s) shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health, within one year prior to:

- Entering kindergarten or the first grade;
- Entering the sixth and ninth grades; and
- Enrolling in an Illinois school, regardless of the student's grade (including early childhood, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required from students in grades 6 and 12, beginning with the 2015-2016 school year.

As required by State law:

- Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
- A diabetes screening must be included as a required part of each health examination; diabetes testing is not required.
- Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of 6 months and 6 years must provide a statement from a physician that their child was "risk-assessed" or screened for lead poisoning.
- The Department of Public Health will provide all female students entering sixth grade and their parents/guardians information about the link between human papilloma virus (HPV) and cervical cancer and the availability of the HPV vaccine.

Unless an exemption or extension applies, the failure to comply with the above requirements by August 1st, of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after the first day of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by August 1st, the student must present, by August 1st, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by August 1st, may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination
Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required. Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15th of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination. If a student fails to present proof by October 15th, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15th. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the Department of Public Health. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination
All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15th of the current school year in accordance with rules adopted by the Illinois Department of Public Health. If a child in the second or sixth grade fails to present proof by May 15th, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15th. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15th of each school year.

Exemptions
In accordance with rules adopted by the Illinois Department of Public Health, a student will be exempted from this policy's requirements for:

- Religious or medical grounds if the student's parents/guardians present to the Superintendent a signed statement explaining the objection;
- Health examination or immunization requirements on medical grounds if a physician provides written verification;
- Eye examination requirement if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
- Dental examination requirement if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child
Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. School Board Policy 6:140, Education of Homeless Children, governs the enrollment of homeless children.

Accident, Illness and Emergency Procedures
When a student becomes ill or injured at school, he/she may visit the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, the parents are notified. In accordance with the decision reached by the parent (or designated emergency contact person), the child may return to class, be picked up by the parent or guardian or drive home with parental permission. There are times when a student's illness or injury requires transportation to the hospital. The local rescue squad will transport students requiring emergency medical treatment to the appropriate medical facility. Every attempt will be made to notify the parent or guardian before transport. In order to contact parents quickly in the event of an emergency, it is required that we have complete and current information on file. Contact the school's nurse for more information re/student medications, immunization requirements, health forms, or any other student health related issue.

Board Policy 7:140 – Search and Seizure



To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school resource officers [SRO's].

School Property and Equipment as well as Personal Effects Left There by Students
School authorities may inspect and search school property, school equipment owned or controlled by the school (such as lockers, desks, and school parking lots), and personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. This policy also applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing. The Superintendent or designee may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students
School authorities may search a student and/or the student's personal effects in the student's possession (such as purses, wallets, book bags, lunch boxes, etc.), with or without the assistance of metal detectors, when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating any State or federal law, local ordinance, policy of the Board of Education, or the District's student conduct rules. "Reasonable grounds" may be based on direct observations of the student by school officials or on information provided to them by others. However, neither a mere

hunch nor a generalized suspicion is a sufficient basis for searching a student. The search itself must be conducted in a manner that is reasonably related to its objectives and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or liaison police officer of the same sex as the student.

Seizure of Property

If a search produces evidence that the student has violated or is violating the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Notification Regarding Student Accounts or Profiles on Social Networking Websites in accordance with the Right to Privacy in the School Setting Act:

- School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
- School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Students Utilizing School Parking Facilities

1. In return for permission to park on school property, neither the school nor the school district will be held responsible for vehicle damages that occur on school and/or district-owned property.
2. All check payments are made payable to School District 300. Returned or invalid payments (due to insufficient funds or other reason) will result in the student's parking permit being revoked. Only a cash or credit/debit payment will be accepted after a check payment has been denied. The permit will be re-issued upon receipt of valid payment. Contact the school's bookkeeper or office staff for information regarding possible prorated charges or other payment arrangements.
3. Parking permits must be displayed in designated area at all times while on campus. Permits are NOT transferable to other vehicles or to other drivers; permits are not to be shared between vehicles or students. If new, additional, or replacement permits are needed, a new application form must be completed. Additional fees may apply.
4. All student drivers are responsible for their own vehicles, for the behavior of the passengers within their vehicles, and for any/all items inside their vehicles while on school property. School authorities may inspect and search any vehicle that has been assigned a permit, without notice to or the consent of, the student or the student's parent/guardian. In return for permission to park on school property, students have NO reasonable expectation of privacy while utilizing the parking facilities. Please refer to Board Policy 7:140 – Student Search and Seizure for more information.
5. Student drivers must follow all posted speed limits (maximum 10 miles per hour within parking zones); all safe driving rules as defined by village or city ordinances; all Illinois "Rules of the Road" concerning school busses, pedestrians, right-of-way, registered/insured drivers, etc.; and all rules or signage regarding assigned parking spots or locations.
6. During the instructional day, all students must have permission from a school administrator to leave the building to retrieve an item from a vehicle or to visit the vehicle for any other reason; to wait, loiter, or "hang-out" in the parking lot; to access a vehicle other than their own.
7. During inclement weather, all four wheels of the vehicle must be on solid ground; NO parking is allowed on snow mounds, in unmarked spaces, fire lanes, or in parent pick-up lanes.
8. No vehicle shall display material that contains statements, images, or visible matter that is deemed inappropriate or offensive on their vehicle while on school grounds.
9. Only proper and respectful display of official, national flags of world countries are allowed on vehicles.
10. Violations of these Terms and Conditions will result in consequences, which include but are not limited to: detention, suspension, vehicle towing (at owner's expense), revocation of permit (no refund), and/or local law enforcement citation.

Board Policy 7:180 – Prevention of and Response to Bullying, Intimidation, and Harassment



Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals. Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

- During any school-sponsored education program or activity.
- While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
- Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
- Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any non-school-related activity, function, or program.

Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

- Placing the student or students in reasonable fear of harm to the student's or students' person or property;
- Causing a substantially detrimental effect on the student's or students' physical or mental health;
- Substantially interfering with the student's or students' academic performance; or
- Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyber-bullying includes the creation of a webpage or web-log in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyber-bullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of bullying as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.
Complaint Manager: Director of School Safety, Gary Chester; 2550 Harnish Drive; Algonquin, IL 60102; Email: gary.chester@d300.org; Phone: 847.551.8300.
4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.

    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

    c. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.

    d. Consistent with Federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

6. The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.
7. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
8. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
9. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
10. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
11. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.

12. The Superintendent or designee shall assist the Board of Education with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:

    a. The frequency of victimization;

    b. Student, staff, and family observations of safety at a school;

    c. Identification of areas of a school where bullying occurs;

    d. The types of bullying utilized; and

    e. Bystander intervention or participation.

13. The District's bullying prevention plan must be consistent with other Board policies.

14. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

    a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.

    b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.

    c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.

    d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

Board Policy 7:185 – Teen Dating Violence Prohibited

Teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. District 300 encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:

- Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
- The Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.

Board Policy 7:190 – Student Behavior

The Board of Education of District 300 believes that the primary function of its schools is to help students reach their potential as self- directed learners and responsible citizens. A safe and orderly school environment is crucial to this process. The Board recognizes that the management of student behavior is an important aspect of the operation of the District and will support the faculty and staff toward that end. All students are expected to display behavior which is in compliance with the law and maintains an atmosphere which is conducive to learning. Students are expected to be diligent in their studies and respect the rights of others. The faculty and other District staff members will take appropriate action when the conduct of a student threatens his or her own safety and/or disrupts or threatens other students, staff members, visitors, property or the District's educational objectives. District 300 retains the right to video record, audio record, and photograph students for security purposes, both on school buses and District 300 property. If any District recording or photograph is used for disciplinary purposes, the student's parents retain the right to view the material in the presence of a District 300 administrator, provided that no other students are visible in the recording.

The Board of Education will comply with the requirements of Section 14-8.05 of The School Code which governs students receiving special education services under the Individuals with Disabilities Education Act. Any such student who violates student disciplinary rules shall be disciplined in accordance with both the District's regular student disciplinary policies and administrative regulations and the special education policies and administrative regulations.

Prohibited Student Conduct

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including, but not limited to, the following (further definitions and more examples of prohibited student conduct are contained in the administrative regulations):

1. Using, possessing, distributing, purchasing, or selling illegal drugs, controlled substances, "look-alike" drugs, or drug paraphernalia. This definition includes drugs and controlled substances that are lawfully prescribed to a student but are used by the student contrary to the prescription, or are distributed, transferred or sold by the student. "Look-alike" illegal drugs or controlled substances are defined as substances that do not contain an illegal drug or controlled substance, but consist of a substance (a) that a reasonable person would believe to be an illegal drug or controlled substance, or (b) that a student expressly or impliedly represents as an illegal drug or controlled substance. Students who, in the opinion of a District staff member, are under the influence of any prohibited substance or are in possession of any drug paraphernalia are not permitted to attend school or school functions and are treated as though they had drugs or paraphernalia, as applicable, in their possession.
2. Using, possessing, distributing, purchasing, or selling tobacco materials or electronic cigarettes, including by students age 18 and older.
3. Using, possessing, distributing, purchasing or selling alcoholic beverages or look-alike alcoholic beverages. Students who, in the opinion of a District staff member, are under the influence are not permitted to attend school or school functions and are treated as though they had alcohol in their possession. "Look-alike" alcoholic beverages do not contain alcohol, but consist of a substance (a) that a student or staff member believes to be containing alcohol, or (b) that a student expressly or impliedly represents as containing alcohol.
4. Using, possessing, controlling, or transferring a "weapon" as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
5. Using, possessing, controlling, or transferring any explosive or incendiary device. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent, container, wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
6. Involvement in gangs or gang-related activities, including the display of gang symbols or paraphernalia. Definitions of gangs and gang-related activities are contained in the administrative regulations.
7. Being involved with any public school fraternity, sorority, or secret society, by being a member, promising to join, pledging to become a member, or soliciting any other person to join, promise to join, or be pledged to become a member.
8. Using any form or type of aggressive behavior that does physical or psychological harm to someone else and/or urging other students to engage in such conduct. Prohibited aggressive behavior includes, without limitation, the use of violence, force, noise, coercion, threats, intimidation, fear, bullying, or other comparable conduct. "Bullying" is defined to include, but is not limited to, any aggressive or negative gesture, or written, verbal or physical act that places another student in reasonable fear of harm to his or her person or property, or that has the effect of insulting or demeaning any student in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Bullying most often occurs when a student asserts physical or psychological power over, or is cruel to, another student perceived to be weaker. Such behavior may include but is not limited to: pushing, hitting, threatening, name-calling or other physical or verbal conduct of a belittling or browbeating nature. The parent(s)/guardian(s) of students who commit any act of bullying will be notified. The School District is committed to early intervention to help prevent acts of bullying and reserves the right to make referrals for these students to appropriate mental health professionals.
9. Engaging in any form of sexual harassment, defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication when the purpose or effect of the conduct or communication is to unreasonably interfere with the student's education or to create an intimidating, hostile or offensive educational environment. Teen dating violence, as described in Board Policy 7:185, Teen Dating Violence Prohibited, is prohibited.
10. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
11. Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct and/or lying to school staff members or other school officials.

12. Using or possessing electronic signaling devices and two-way communication devices unless authorized and approved by the Building Principal/Designee or authorized through District Administrative Procedures.
13. Using a cellular telephone, or other electronic device that is otherwise not included in District Board Policy and/or Administrative Procedures, in any manner that disrupts the educational environment, including using the device to cheat, signal others, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or prohibited by the Building Principal or designee, all electronic devices must be kept out of sight during the regular school day unless:
    - It is used in an approved area and manner as defined in Administrative Procedures and/or Board Policy;
    - The supervising teacher grants permission;
    - Use of the device is provided in a student's IEP; and/or
    - It is needed in an emergency that threatens the safety of students, staff, or other individuals.
14. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
15. Unexcused absenteeism; State law and Board policy on truancy will be used with chronic and habitual truants.
16. Engaging in any activity that constitutes an interference with school purposes or an educational function or any disruptive activity.
17. Failing to report knowledge of any violation or potential violation of school rules to a school staff member or other school official.
18. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
19. Student dress that is disruptive of the educational process constitutes a threat to the safety or health of the student or others and/or is in violation of applicable law or ordinance.

Definition of Possession

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance. Examples of "possession" include objects and substances that are:

- On the student's person,
- Contained in another item belonging to, or under the control of, the student, such as in the student's clothing, locker, desk, backpack, vehicle located on school property (whether owned by the student or not), and/or;
- In any other location on school property or at a school-sponsored event.
- "Forgetting" that an item is on one's person or in one's locker, desk, purse, backpack, vehicle located on school property, etc., does not constitute lack of possession. Similarly, coming onto school grounds or to a school-sponsored event in a vehicle which the student knows contains an item constitutes possession of that item, even if the vehicle or the item is not the student's.

Location of Student Misconduct

The grounds for disciplinary action, including those described more thoroughly later in this policy, apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

- On, or within sight of, school grounds before, during, or after school hours or at any other time when the school is being used by a school group;
- Off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school;
- Traveling to or from school or a school activity, function or event; or
- Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member or student, an interference with school purposes or an educational function, or any conduct that may reasonably carry-over into the school setting.

Student Searches
Students have no reasonable expectation of privacy in their desks, lockers, school parking lots, vehicles located on school property, or other property owned or controlled by the school or their personal effects left in those areas. To maintain order and security in the schools, school authorities may inspect and search these areas and/or personal effects left in these areas, without notice to or the consent of the student, and without a search warrant.

Disciplinary Measures
Disciplinary measures may include, but are not limited to, the following:

- Removal from class; notification of parent(s)/guardian(s); disciplinary conference; withholding of privileges; seizure of contraband;
- In-School Intervention, the Building Principal or designee shall ensure that the student is properly supervised;
- Before and after school detention, provided the student's parent(s)/guardian(s) have been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee;
- Notification of law enforcement authorities whenever the conduct involves illegal drugs (controlled substances), look-alikes, alcohol, or weapons;
- Suspension of bus riding privileges;
- Suspension from school and all school activities for up to ten days at a time. A suspended student is prohibited from being on all school District property during the term of the suspension;
- Expulsion from school and all school-sponsored activities and events for a definite time period not to exceed two calendar years, as determined by the Board of Education. An expelled student is prohibited from being on all school District property during the term of the expulsion;
- A student may be immediately transferred to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code;
- Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain the safety of the student, other students, school personnel, or persons, or for the purpose of self-defense or the defense of property;
- School District staff members shall not use isolated time out and physical restraint other than as permitted in Section 10-20.33 of the School Code, State Board of Education rules, and procedures developed by the Superintendent or designee. Neither isolated time out nor physical restraints shall be used to discipline or punish a student.

Weapons
A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

- A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961.
- A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look-alikes" of any firearm as defined above.

The expulsion requirement under either 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theater, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm. This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Required Notice
A school staff member shall immediately notify the Building Principal or designee in the event that he or she:

- Observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision,
- Observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or
- Observes a battery committed against any staff member.

Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and the student's parent/guardian. Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or physiological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior are notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

Delegation of Authority
Each licensed teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or In-School Intervention, which is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated/licensed educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety of the student, other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) for up to ten consecutive days for each act of misconduct, may impose In-School Intervention, and may suspend students from transportation for up to ten consecutive days for each act of misconduct.

District 300 Dress Code Policy



Students should not wear any type of clothing that is excessively revealing or clothing that distracts from or interferes with the educational environment. The school administrator reserves the right to determine whether or not clothing is appropriate for the educational environment. School administration at each school may provide more explicit guidelines to address specific concerns at school or at school-sponsored events.

- Pant legs should be worn at the same length and be free of rubber bands or any other type of symbol or sign of potential gang affiliation. Pants must be worn at the natural waist or slightly below the waist – no undergarments should be seen.
- Shirts that are strapless, backless, low-cut, or reveal midriffs are not allowed to be worn at school. Students should not wear tube-tops, halter-tops, or shirts that show cleavage. Shoulder straps should be at least two fingers wide; straps less than this width can be worn so long as they are accompanied by a blouse or a shirt. Tops should not be see-through or sheer in nature.
- Dresses, shorts, and skirts must be at an appropriate length. Fingertips should be able to touch the hem of the garment; in general, the clothing should not be shorter than mid-thigh.
- Wearing items of clothing or accessories that include logos, designs, or any type of reference to alcohol, drugs, sex, tobacco, gang involvement, weapons, violence, or any other type of inappropriate symbol or wording, will be considered a violation of the dress code policy. Jewelry or other accessories should be appropriate in size and shape – no items with studs, sharp edges, or similar will be allowed.

The safety and security of all students is of utmost importance. As a result the school district's commitment to safety and security, all district schools utilize video security monitoring systems and/or employ security staff. It is imperative that all students are easily identifiable at all times. With this in mind, the following rules apply:

- Hooded sweatshirts may be worn, but hoods may not be covering the student's head while inside school or District buildings.
- Unless they are for legitimate religious or medical reasons, no hats, caps, or other headwear may be worn while inside school or District buildings.
- Coats, jackets, gloves or other similar outerwear may not be worn inside school or District buildings without permission from the classroom instructor and/or administrator.
- Appropriate eyewear must be worn.
- Appropriate shoes, suitable for indoors and outdoors, must be worn at all times.
- School staff and/or school or District administration will provide specific guidance regarding student dress for such events as field trips, formal dances, and other school-sponsored events.

District 300 Reciprocal Agreements with Local Law Enforcement



As defined by the school district and local law enforcement authorities, the School Resource Officer [SRO] is required to enforce all federal, state, and municipal statutes and ordinances. The SRO is mandated to refer matters of school discipline to the proper school staff member if the officer believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds. In addition, the SRO may conduct investigations of all criminal and alleged criminal activity which occur during the regular school day or during a school-related event.

Reciprocal agreements between local law enforcement and the school district require that the school must report to the police any information pertaining to student activity that involves or is suspected to involve:

- Criminal gang activity
- Weapons or any item used as a weapon
- Sale or possession of alcohol or illegal drugs or other intoxicants
- Fights or other violent activity which might reasonably carry over into the community
- Abuse, neglect, lock-out and runaway situations
- Acts of vandalism
- Activity constituting any state or federal crime which has occurred on school property or at a school-related event
- Other activity involving students which threatens the safety of others on or off campus

When students' behavior constitutes criminal action, school staff cannot pick and choose which criminal events to share with law enforcement authorities, nor can school staff decide if it is in the best interest of the students to involve law enforcement. School staff can only deal with school consequences; the police deal in criminal consequences.

District 300 Student Behavior – Due Process Procedures

When a student is involved in a code of conduct violation, the student ordinarily participates in an informal due process meeting before the school administrator determines consequences. These steps are typically followed:

1. The school administrator or staff member informs the student of the misconduct
2. The student provides his or her written statement explaining the incident or events surrounding the incident
3. If the student admits the misconduct, the school administrator then determines the appropriate disciplinary action
4. If the student denies the misconduct, the school administrator reviews the incident and provides the student with an explanation of the evidence resulting in the charge(s)
5. The school administrator provides the student an opportunity to verbally clarify the student's written statement and explain the student's side of the story

6. If the student is found to have engaged in misconduct, the school administrator determines the appropriate disciplinary action in accordance with School District policies/guidelines and using his or her professional judgment
7. If the student is found not to have engaged in misconduct, the incident is documented, no punitive consequences are assigned, and supportive interventions may be offered to the student
8. The school administrator documents the incident and conducts appropriate communications with the student's parent/guardian

The school administrator may assign consequences and/or may remove a student without facilitating a due process meeting if the school administrator determines that it is not possible to conduct a meeting because the student's continued presence is an immediate danger to persons or property, or may physically disrupt the school's orderly operation. In these situations, the meeting will generally be conducted within three school days.

Board Policy 7:200 – Suspension Procedures

Before suspension, the student shall be provided a conference during which the charges will be explained and the student will be given an opportunity to respond to the charges. A pre-suspension conference is not required and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable. Any Out-of-School Suspension shall be reported to the student's parent(s)/guardian(s). A written notice of the suspension shall state the reasons for the suspension, including any school rule which was violated, and a notice to the parent(s)/guardian(s) of their right to a review of the suspension.

District 300 Suspensions – Out-of-School and/or Transportation-Related

The decision to suspend a student out of school or from using District-provided transportation is determined on an individual basis by school administration. School officials will take all reasonable intervention steps to resolve such threats, address disruptions, and minimize the length of the suspension (see D300 Student Behavior – Terms/Definitions, for more information). Administrators will make reasonable effort to inform the parent/guardian of the suspension on the same day, or at least one day prior to, the suspension being served.

Length of Suspensions

- Up to three consecutive school days – assigned when/if the student's continued presence in school or District-provided transportation poses

1. To disrupt, impede, or interfere with operations; and/or
2. A threat to the safety of other students, staff, or members of the school community; and/or
3. A threat to the student's own safety.

- Over three consecutive school days – assigned when/if the student's continued presence in school or District-provided transportation

1. Poses a significant threat to the safety of the student, other students, staff, members of the school community, or individuals using District-provided transportation; and/or
2. Substantially disrupts, impedes, or interferes with the operation of the school or the transportation of students; and/or
3. Due to the egregious nature of the student's behavior and/or the history or record of the student's past conduct, school officials have determined that the student is likely to engage in similar behavior in the future.

After being suspended, the student's parent/guardian may be responsible for immediately transporting the student home. If the parent or guardian cannot be reached, the student will be supervised in the school's office or In-School Intervention area for the remainder of the school day. In some situations, the student may be transported to the local police department. Younger students or certain students with disabilities will not be sent home before the end of the regular school day unless the parent or guardian has been notified and the parent or guardian has arranged for appropriate transportation and supervision.

During the period of suspension, the student may not attend school, participate in school activities, or enter any other District 300 property without the permission of an administrator. The parent/guardian and/or the student is responsible for communicating with teachers before, during and/or after the suspension period. The student is expected to complete all assigned work. The parent/guardian and/or the student must make arrangements with teachers to make up assessments, quizzes, tests, or other classroom work that may have been assigned or completed during the period of suspension. The classroom teacher(s) and/or school administrator will determine the amount of credit earned for absences due to an Out-of-School Suspension.

If the suspension is related to District-provided transportation, the parent/guardian is responsible for transporting the student to and from school during the suspension period. If the parent/guardian is unable to provide transportation during the student's period of suspension, resulting in the student being absent from school, the parent/guardian is responsible for contacting school staff, and the student is expected to complete all assigned work.

An in-school or telephone conference with school staff, a parent/guardian, and the student may be required before the student returns to school or before being allowed to use District-provided transportation. During this conference, the administrator and/or counseling staff will review the student's behavior and academic progress and discuss a plan to promote the student's success in the educational environment.

District 300 Suspension Limitations and Hearing Proceedings



Students may be suspended out-of-school or from District-provided transportation for up to ten consecutive school days. Disciplinary action based on conduct which occurs at the end of the school year may be extended into the following school year.

A parent or guardian has the right to appeal a suspension in order to for it to be expunged from their student's temporary record. The written request for an appeal must be received by the school's administration within five school days of the parent or guardian's receipt of the suspension notice. The written request for an appeal will not hold the suspension in abeyance; the student must serve the entire length of the suspension. A hearing officer will schedule a Suspension Hearing to review the incident and resulting suspension. At this review, the student and his or her parent/guardian have a right to be represented by counsel; the family's attorney must contact the School District's Chief Legal Counsel prior to the hearing.

General Summary of Suspension Hearing Proceedings

It is required that the individual who requested the hearing be present as well as the individual who made the decision to suspend. Generally speaking, the parent/guardian, the student, and the school administrator are in attendance for the entire hearing.

1. The school administrator will review the events that led up to the decision to suspend. Any written information or other evidence given will be made available to the hearing officer and parent/guardian
2. The parent and/or the student make their statement. Any written information or other evidence given will be made available to the hearing officer
3. The hearing officer asks any questions required for clarification. The primary role of the hearing officer is to ensure both parties have the opportunity to exercise their rights and that due process has been afforded the student. It is not the hearing officer's function to evaluate the decision made by the suspending administrator
4. The hearing officer closes the proceedings, informing the parties of an approximate decision date
5. After the hearing, the hearing officer provides to the Superintendent and/or Board of Education a written summary of the evidence heard. The summary does not include a recommendation as to the appropriateness of the suspension, the length of the suspension, or the guilt or innocence of the student
6. The decision to uphold the suspension, increase days of suspension, to expunge all or part of the suspension from the student's record, etc. will be made by the District 300 Superintendent and/or Board of Education

Board Policy 7:210 – Expulsion Procedures

Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested or hand delivered with proof of delivery. The request should include:

- The reasons for the proposed expulsion as well as the conduct rule the student is charged with violating.
- The time, date, and place for the hearing.
- A short description of what will happen during the hearing.
- A statement indicating that the School Code allows the Board of Education to expel a student for a definite period of time not to exceed two calendar years, as determined on a case by case basis.
- A request that the student or parent(s)/guardian(s) inform the District if the student will be represented by an attorney and, if so, the attorney's name.

Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board of Education or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.

During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

Board Policy 7:230 – Misconduct by Students with Disabilities

Use of Behavioral Interventions

Behavioral interventions should be used by teachers and administrators to promote and strengthen desirable adaptive student behaviors and reduce identified inappropriate behaviors. A fundamental principle is that positive, non-aversive interventions designed to develop and strengthen desirable student behaviors should be used when they are likely to be effective. While positive approaches alone will not always succeed in managing inappropriate behavior, the use of more restrictive behavioral interventions should be used sparingly and approached with caution. In addition, all behavior interventions must incorporate procedures and methods consistent with generally accepted practice in the field of behavioral interventions.

A behavior management plan shall be written for students whose behavior significantly disrupts the student's ability, or the ability of other students, to benefit educationally. A behavior management plan will also be drafted for any student who receives special education services and (1) is suspended for more than ten days in a school year, (2) is recommended for expulsion, (3) is referred to a 45-calendar day interim alternative placement; and/or (4) when a manifestation determination review is conducted and the student's behavior is determined to be a manifestation of his/her disability. A behavior management plan shall be based on a functional analysis of the student's behavior.

District 300 Student Behavior and Progressive Discipline



Instruction should occur in a safe environment that is conducive to learning. Positive student behavior is essential to a healthy, productive teaching and learning environment. District 300 is dedicated to maintaining the safety of all students and promoting a learning environment that targets social and emotional development. Any behavior that prevents teaching and learning from taking place is unacceptable and will result in the appropriate consequence. All students, teachers, administrators, parents, and others in our school district community are expected to conduct themselves in a considerate and respectful manner and support a safe and respectful community.

Instructional staff will address general classroom disruptions, minor offenses, or misbehavior on District-provided transportation by utilizing appropriate interventions and/or taking punitive action. These include, but are not limited to, personal calls to parents/guardians, parent/teacher conferences, referral to a guidance counselor or social worker, etc. If such measures do not cease the disruption, an Office Disciplinary Referral [ODR] may be appropriate. The ODR is a report that is used to communicate the student's disruptive behavior to a building administrator. Once the staff member has submitted an ODR to the appropriate

building administrator, the administrator discusses the incident with the involved student(s), considers all aspects of the situation, determines the classification of the violation, and follows up with the appropriate response or consequence. The student's parent or guardian will be contacted.

When an administrator or other school staff member contacts parents or guardians, they are bound by confidentiality constraints to only discuss matters that involve the parent's child. The staff member or administrator is not allowed to comment on issues or questions parents may have concerning other students who may have been involved in their student's discipline incident.

It is important to note that school administrators, teachers, and other educational employees stand in the relation of – or in the place of – parents and guardians to the students. This status is known as in loco parentis, which states that school employees shall maintain discipline and "stand in the relationship of parents and guardians to the pupils." This status also extends to non-disciplinary matters and to all activities connected with the school program, including athletic and extracurricular programs. In loco parentis allows school staff to interview or question a student without first obtaining a parent's or guardian's permission. Additionally, when a School Resource Officer [SRO] is investigating a school incident, or any incident which may have potential consequences for the safety of the students or employees, he or she may also interview students without obtaining permission from parents.

The handbook provides parents, students, and staff members with a general overview of the progressive discipline system. It includes examples of standard responses and typical interventions administrators use when violations of the student code of conduct occur. Examples of student conduct violations are briefly described and then classified by four progressive, leveled responses or consequences. The information included is not intended to be comprehensive and inclusive of all administrative responses or student conduct. Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances. For students with an Individual Education Plan [IEP] or 504 Plan, refer to Board Policy 7:230 – *Misconduct by Students with Disabilities*.

District 300 Terms/Definitions Used in the Progressive Discipline Charts



Office Discipline Referral [ODR]: A report used by a staff member or supervisor to communicate a student's disruptive behavior to a building administrator. Once the staff member or supervisor has submitted an ODR to the appropriate building administrator, the administrator discusses the incident with the involved student(s), considers all aspects of the situation, determines the classification of the violation, and follows up with the appropriate response or consequence. The staff member and/or the administrator will make reasonable effort to inform the parent/guardian on the same day as the incident occurs or on the same day as the administrator receives the report (see Due Process Procedures for additional information).

Administrator-Assigned Detention: A temporary student assignment to a designated, supervised area of the school building; the detention often occurs before or after school. Parents are responsible for transportation. The quantity and length of time assigned depends upon the age of the student and the severity of the violation. During detentions, the student will be expected to read, study, work on assignments, cooperate with the supervisor, and/or possibly assist with projects. The staff member and/or the administrator must inform the parent/guardian of a detention assignment at least one day prior to the detention being served.

Administrator-Assigned Restriction: A temporary restriction of a student's privileges, social access, or other supplemental non-instructional activities. When possible, the restriction is typically related to the conduct violation. For example, if the violation is related to lunchroom misbehavior, the student may be restricted from sitting with his or her group of friends for a certain period of time. If the violation is related to misuse of an electronic device, the student may be restricted from using the device without supervision. If the violation is of a serious nature, the student may be placed on an Administrator-Assigned Restriction referred to as a Disciplinary Warning [DW]. The DW is a written warning explaining to the student and parent/guardian that similar violations may result in more intensive interventions and/or more serious consequences, which may include an expulsion recommendation or alternative placement. The administrator will make reasonable effort to inform the parent/guardian on the same day as the incident occurs or on the same day as the administrator receives notice of the violation.

In-School Intervention [ISI]: The temporary assignment to a designated, supervised area within the school; the ISI may occur during all or part of the school day. Unless the violation was related to transportation, the student may continue using district-provided transportation. The length of time the student is assigned to ISI depends upon the age of the student and the severity of the violation. During an ISI, the student is expected to read, study, work on assignments, cooperate with the supervisor, participate in counseling sessions, and/or assist with projects. Failure to successfully serve the ISI assignment will lead to more serious consequences, including Out-of-School Suspension. Unless the violation resulted in immediate removal from the classroom, transportation, or learning environment, the administrator will make reasonable effort to inform the parent/guardian of an ISI assignment at least one day prior to the ISI being served.

Out-of-School Suspension [OSS]: The temporary removal of a student from their regular school program and/or District-provided transportation. The suspension may be assigned for all or part of the school day. The quantity and length of time assigned depends upon the age of the student and the severity of the violation. During an OSS, the student is not allowed on school property without specific prior consent of a building administrator. A student serving an OSS will be excluded from participating in all extracurricular activities from the date of the violation until completion of the suspension. Administrators will make reasonable effort to inform the parent/guardian of a transportation suspension and/or OSS assignment on the same day, or at least one day prior to, the suspension being served. If the student's conduct endangers or threatens to endanger the student, other students or staff, the student's parent/guardian will be contacted and will be responsible for immediately transporting the student home (see Board Policy 7:200, Suspension for additional information).

Social-Emotional Learning [SEL] and/or Restorative Practices [RP] interventions: Designed to assist the student in 1) acquiring and effectively applying the knowledge, attitudes, and skills necessary to recognize and manage emotions; 2) developing caring and concern for others; 3) making responsible decisions; 4) establishing positive relationships; and 5) handling challenging situations capably. Teachers, guidance counselors, social workers, law enforcement officials, and administrators utilize a variety of SEL interventions to promote healthy development and prevent negative outcomes. Examples of SEL/RP interventions include, but are not limited to, the following: 1) programs directed toward the prevention of substance abuse; 2) strategies that help the student manage interpersonal conflicts; 3) interventions that promote positive development, attendance, and academic achievement; 4) informal and formal processes that precede wrongdoing; and 5) activities that proactively build relationships and promote a sense of community. Administrators will make reasonable effort to inform the parent/guardian – and enlist the support of the parent/guardian – on the same day as, or at least one day prior to, the implementation of the intervention.

ELEMENTARY GRADES (K-5) - LEVEL ONE VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL ONE Examples of "Minor" Violations	1ST ODR (Office Discipline Referral)	2ND ODR	3RD ODR	4TH ODR (or additional)
Unexcused tardiness to school - arriving up to 45 minutes late (within a 9-week academic period)	(Tardy 1 and 2) Admin/Teacher/Student/ Parent communication; written/verbal warning	(Tardy 3 and 4) Admin/Student/Parent communication; Admin-assigned detention and/ or restriction; SEL/RP intervention	(Tardy 5) Admin/Student/Parent conference; Admin-assigned restrictions; up to 1 day ISI; SEL/RP intervention	(Tardy 6 or more) Admin/Student/Parent conf.; Admin-assigned restrictions; up to 2 days ISI; additional/ alt. SEL/RP intervention
Educational environment disruption (classroom, cafeteria, bus)	Admin/Teacher/Student/ Parent communication; written/verbal warning	Admin/Student/ Parent communication; Administrator-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI; additional/alternative SEL/RP intervention
Profane, abusive language or gestures toward another student	Admin/Teacher/Student/ Parent communication; written/verbal warning	Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/RP	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI; additional/alternative SEL/RP intervention
Dress code violation	Admin/Teacher/Student/ Parent communication; written/verbal warning; change clothing	Admin/Student/Parent communication; Admin-assigned restriction; change clothing	Admin/Student/Parent conference; Admin-assigned detention and/or restriction; change clothing	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention
Inappropriate public display of affection	Admin/Teacher/Student/ Parent communication; written/verbal warning	Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/RP	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI; additional/alternative SEL/RP intervention
Unauthorized use of electronic device, either personal or school-owned	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/ Parent communication; Administrator-assigned detention and restriction	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; confiscation of device	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days ISI/ OSS; confiscation of device
Academic dishonesty reported to administration - cheating on test/quiz, copying homework, etc.	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/ Parent communication; Administrator-assigned detention and restriction	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; confiscation of device	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days ISI/ OSS; confiscation of device
Possessing over-the-counter or non-prescription medication without authorization	Admin/Teacher/Student/ Parent/School Nurse communication; written/verbal warning	Admin/Student/Parent/ School Nurse conference; written/verbal warning; SEL/ RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; additional/alternative SEL/RP intervention
Unauthorized possession of or damage to school's or others' property (restitution value of repair or replacement, up to $100)	Admin/Teacher/Student/ Parent communication; written/verbal warning; restitution	Admin/Student/Parent communication; Admin-assigned restriction; restitution; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; SEL/RP intervention; restitution	Admin/Student/Parent conf.; Admin-assigned restrictions; up to 2 days ISI; additional/ alt. SEL/RP intervention; restitution

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

ELEMENTARY GRADES (K-5) - LEVEL TWO VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL ONE Examples of "Intermediate" Violations	1ST ODR (Office Discipline Referral)	2ND ODR	3RD ODR	4TH ODR (or additional)
Educational environment disruption or safety violation (classroom, cafeteria, bus)	Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restrictions; up to 3 days ISI and/or bus suspension; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI and/or bus suspension; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days ISI/OSS and/or bus suspension; SEL/RP intervention
Leaving school grounds or site of school activity without permission	Admin/Student/Parent communication; Admin-assigned detention and/or restriction	Admin/Student/Parent communication; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention
Insubordination, defiance, disrespect to staff	Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention
Unacceptable use of personal electronic device or District-owned electronic device - see Board Policy 6:235 in this Handbook	Admin/Student/Parent communication; Administrator-assigned detention and/or restriction;SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Directing obscene, profane, or offensive language or gestures to staff	Admin/Student/Parent communication; Admin-assigned restrictions; up to 1 day ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention
Physical dispute; intentionally pushing/shoving another student or students; aggressively engaging in physical contact	Admin/Student/Parent conference; Admin-assigned restrictions; up to 1 day ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention	Admin/Student/Parent conference; move to LEVEL THREE Violation
Unauthorized possession of or damage to school's or others' property (restitution value of repair or replacement, over $100)	Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/RP intervention; restitution	Admin/Student/Parent communication; Admin-assigned restrictions; up to 1 day ISI; SEL/RP intervention; restitution	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI; SEL/RP intervention; restitution	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention; restitution
Evidence of or involvement in a gang or other secret society	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; gang-prev. contract; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention; gang-prevention contract	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; gang-prevention contract	AA1:E50dmin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; gang-prevention contract
Bullying [bullying is generally a repeated behavior, or has the likelihood of being repeated]; harassment; intimidation; threatening behavior	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention	Admin/Student/Parent conference; move to LEVEL THREE Violation
Possession of matches, lighters, or any type of tobacco paraphernalia (includes electronic)	Admin/Student/Parent conference; Admin-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 1 day ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention
Providing over-the-counter or non-prescription medication to another student	Admin/Student/Parent conference; Admin-assigned restrictions; up to 1 day ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention
Possession of drug or alcohol paraphernalia	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conf.; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention; refer to drug/alcohol educ. prog.	Admin/Student/Parent conference; move to LEVEL THREE Violation	
Possession of inappropriate object or look-alike weapon	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; move to LEVEL THREE Violation	

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

ELEMENTARY GRADES (K-5) - LEVEL THREE VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL THREE Examples of "Major" Violations	STEP ONE	STEP TWO
Possession or use of drugs, alcohol, look-alike or other illicit substance	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral to drug/alcohol education program; additional SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Possession of harmful or prohibited objects; possession of paraphernalia related to drugs and/or alcohol	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for SEL/RP intervention; if drug/alcohol-related, referral to drug/alcohol education program	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Intentionally using violence or force, or engaging in any physical dispute, that causes injury and/or bodily harm	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Intentionally engaging in any offensive, disruptive, and/or harmful dispute and refusing to follow directive to stop	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Intentionally engaging in offensive acts and/or physically harmful contact with a person or group of individuals without their knowledge or consent	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Intentionally using physical force directed toward a staff member and/or other individual acting in a supervisory capacity	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Intentional, malicious vandalism of school or district property resulting in significant cost and/or labor to repair damages and/or replace items	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; police action; referral for assessment of potential harm to self or others; SEL/RP intervention; possible restitution of up to $500	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Unacceptable use of electronic networks; unacceptable use of any electronic device, personal or District-owned, that interferes with the educational process or environment [Board Policy 6:235]	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; police action; referral for assessment of potential harm to self or others; additional SEL interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Stealing, theft; selling items belonging to others; possessing another person's property without the person's knowledge and/or consent	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; police action; SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Intentionally engaging in lewd, indecent, or offensive behavior; intentionally engaging in inappropriate acts with the intent to offend, alarm, or arouse another person	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days ISI/OSS; referral for assessment of potential harm to self or others; SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Use of threats or intimidation to take others' money or other property; using threatening or intimidating behaviors that disrupt or undermine the safety and/or security of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Inciting or participating in a major student disorder that disrupts or undermines the safety and/or security of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement
Any violation or offense causing or likely to cause bodily harm; any violation or offense likely to disrupt or undermine the safety and/or security of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; SEL/RP intervention	Up to 10 days OSS; police action; possible expulsion recommendation or alternative placement

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

ELEMENTARY GRADES (K-5) - LEVEL FOUR VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL FOUR Examples of Violations Resulting in Expulsion Recommendation	ANY OCCURRENCE
Refusal to participate and/or failure to complete school-mandated drug/alcohol education program	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Distribution or intent to distribute - with or without exchange of money or other form of payment - drugs, alcohol, or any severely harmful substance	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Distribution or intent to distribute - with or without exchange of money or other form of payment - any "look-alike" substance alleged to be drugs, alcohol, or any severely harmful substance	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Possession and/or use of firearm, weapon, explosive, or any item likely to cause bodily harm and/or serious disruption of educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Possession or use of Airsoft guns or replica firearms capable of firing projectiles and likely to cause bodily harm and/or serious disruption of education environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Taking or threatening to take money or other property by use of a weapon or violence	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Arson or fire-starting activities; possession of and intention to use items that can be used to start a fire; willful or malicious burning of a school structure, vehicle, or other property	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Any willful violation or offense causing, or is likely to cause, critical bodily harm, serious long-term emotional damage, or a severe, harmful disruption of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Violation of an administrator-assigned behavior contract and/or Disciplinary Warning [DW]	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

SECONDARY GRADES (6-12) - LEVEL ONE VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL ONE Examples of "Minor" Violations	1ST ODR (Office Discipline Referral)	2ND ODR	3RD ODR	4TH ODR (or additional)
Unexcused tardiness to school - arriving up to 20 minutes late (MS grades 6-8, within a 9-week academic quarter; HS grades 9-12, within an 18-week academic semester)	(Tardy 1, 2 and 3) Admin/Teacher/Student/ Parent communication; written/ verbal warning	(Tardy 4) Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/ RP intervention	(Tardy 5) Admin/Student/Parent communication; Admin-assigned restrictions; loss of privileges; 1 day ISI; SEL/RP intervention	(Tardy 6 or more) Admin/Student/Parent conf.; Admin-assigned restrictions; loss of privileges; up to 2 days ISI; SEL/ RP intervention
Unexcused tardiness to classes - arriving up to 5 minutes late (MS grades 6-8, within a 9-week academic quarter; HS grades 9-12, within an 18-week academic semester)	(Tardy 1, 2 and 3) Admin/Teacher/Student/ Parent communication; written/ verbal warning	(Tardy 4, 5 and 6) Admin/Student/Parent communication; Admin.-assigned detention and/or restriction; SEL/ RP intervention	(Tardy 7, 8 and 9) Admin/Student/Parent communication; Admin-assigned restrictions; loss of privileges; 1 day ISI; SEL/RP intervention	(Tardy 10 or more) Admin/Student/Parent conf.; Admin-assigned restrictions; loss of privileges; up to 2 days ISI; SEL/ RP intervention
Educational environment disruption (classroom, cafeteria, bus, parking lot)	Teacher/Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Administrator-assigned detention and restriction; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention
Profane, abusive language or gestures toward another student	Teacher/Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Administrator-assigned detention and restriction; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention
Dress code violation	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Administrator-assigned detention and restriction	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention
Inappropriate public display of affection	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Administrator-assigned detention and restriction	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention
Unauthorized use of electronic device, either personal or District-owned	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Administrator-assigned detention and restriction	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; confiscation of device	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days ISI; confiscation of device
Academic dishonesty reported to administration - cheating on test/quiz, copying homework, etc.	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Administrator-assigned detention and restriction	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; confiscation of device	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days ISI; confiscation of device
Possessing over-the-counter or non-prescription medication without authorization	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Unauthorized absence from classroom or other assigned area (example - "cutting" class)	Admin/Student/ Parent communication; Administrator conference and/or Admin-assigned detention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; community/police intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 4 days ISI; community/police intervention
Unauthorized possession of or damage to school's or others' property (restitution value of repair or replacement, up to $100)	Admin/Student/Parent communication; Admin-assigned detention and/or restriction; SEL/ RP intervention; restitution	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI; SEL/RP intervention; restitution	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention; restitution
Inappropriate and/or unauthorized use of school parking facilities	Admin/Student/Parent communication; Admin-assigned restrict./det.; SEL/RP interv.; daily parking fee	Admin/Student/Parent commun.; Admin-assigned restrict./det. and/ or law enforcemt. cit.; SEL/RP interv.; daily parking fee	Admin/Student/Parent commun.; Admin-assigned restrict./det. and/ or law enforcemt. cit.; SEL/RP interv.; parking fee; up to 1 day ISI	Admin/Student/Parent commun.; law enforcemt. cit.; SEL/RP interv.; fee charged; up to 2 days ISI; vehicle towed at owner's expense

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

SECONDARY GRADES (6-12) - LEVEL TWO VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL ONE Examples of "Intermediate" Violations	1ST ODR (Office Discipline Referral)	2ND ODR	3RD ODR	4TH ODR (or additional)
Educational environment disruption or safety violation (classroom, cafeteria, bus, parking lot)	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI/OSS and/ or bus susp.; SEL/RP interv.	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS and/ or bus susp.; SEL/RP interv.	Admin/Student/Parent communication; Admin-assigned restriction; up to 4 days ISI/OSS and/ or bus susp.; SEL/RP interv.	Admin/Student/Parent conf.; Admin-assigned restriction; up to 4 days OSS and/or bus susp.; SEL/RP interv.
Off-campus, inappropriate behavior that results in, or is likely to result in, a disruption to the educational environment or cause harm to others	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Unauthorized exit from school building or leaving school grounds without permission	Admin/Student/Parent communication; Admin-assigned restriction; up to 1 day ISI;SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 2 days OSS; SEL intervention
Insubordination, defiance, disrespect to staff	Admin/Student/Parent communication; Admin-assigned restriction; up to 1 day ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Evidence of or involvement in a gang or other secret society	Admin/Student/Parent communication; Admin-assigned restriction; up to 1 day ISI; gang-prev. contract; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention; gang-prevention contract	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI and/or OSS; gang-prevention contract	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; gang-prevention contract
Unacceptable use of personal electronic device or District-owned electronic device - see Board Policy 6:235 in this Handbook	Admin/Student/Parent communication; Administrator-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Directing obscene, profane, or offensive language or gestures to staff	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Physical dispute; intentionally pushing/shoving another student or students; aggressively engaging in physical contact	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Unauthorized possession of or damage to school's or others' property (restitution value of repair or replacement, over $100)	Admin/Student/Parent communication; Admin-assigned restriction; up to 1 days ISI; SEL/RP intervention; restitution	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI/OSS; SEL/RP intervention; restitution	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention; restitution	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention; restitution
Directing obscene, profane, or offensive language or gestures to other students	Admin/Student/Parent communication; Administrator-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Bullying [bullying is generally a repeated behavior, or has the likelihood of being repeated]; harassment; intimidation; threatening behavior	Admin/Student/Parent conference; Admin-assigned restrictions; up to 2 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restrictions; up to 3 days OSS; SEL/RP intervention	Admin/Student/Parent conference; move to LEVEL THREE Violation
Possession of matches, lighters, or any type of tobacco paraphernalia (includes electronic)	Admin/Student/Parent communication; Administrator-assigned detention and/or restriction; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Providing over-the-counter or non-prescription medication to another student	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI/OSS; SEL/RP intervention	Admin/Student/Parent conference; Admin-assigned restriction; up to 3 days OSS; SEL/RP intervention
Positive indications of handling and/or possessing illicit or illegal substances - verified by School Resource Officer or District 300 Director of Student Safety	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI and/or OSS; SEL/RP intervention	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI and/or OSS; SEL/RP intervention	Admin/Student/Parent conference; move to LEVEL THREE Violation	
Possession of inappropriate objects, look-alike weapons, flammable materials	Admin/Student/Parent communication; Admin-assigned restriction; up to 2 days ISI and/or OSS; SEL/RP interventio	Admin/Student/Parent communication; Admin-assigned restriction; up to 3 days ISI and/or OSS; SEL/RP intervention	Admin/Student/Parent conference; move to LEVEL THREE Violation	

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

SECONDARY GRADES (6-12) - LEVEL THREE VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL THREE Examples of "Major" Violations	STEP ONE	STEP TWO
Possession or use of drugs, alcohol, look-alike or other illicit substance	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral to drug/alcohol education program and/or additional SEL/RP intervention; possible alternative placement	Up to 10 days OSS; police action; possible expulsion
Possession of harmful or prohibited objects; possession of paraphernalia related to drugs and/or alcohol	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for SEL/RP intervention; if drug/alcohol-related, referral to drug/alcohol education program; possible alternative placement	Up to 10 days OSS; police action; possible expulsion
Intentionally using violence or force, or engaging in any physical dispute, that causes injury and/or bodily harm	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion
Intentionally engaging in any offensive, disruptive, and/or harmful dispute and refusing to follow directive to stop	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion
Intentionally engaging in offensive acts and/or physically harmful contact with a person or group of individuals without their knowledge or consent	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible expulsion
Intentionally using physical force directed toward a staff member and/or other individual acting in a supervisory capacity	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Intentional, malicious vandalism of school or district property resulting in significant cost and/or labor to repair damages and/or replace items	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others and/or alternative placement; SEL/RP intervention; possible restitution of up to $500 and/or alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Unacceptable use of electronic networks; unacceptable use of any electronic device, personal or District-owned, that interferes with the educational process or environment [Board Policy 6:235]	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Stealing, theft; selling items belonging to others; possessing another person's property without the person's knowledge and/or consent	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Intentionally engaging in lewd, indecent, or offensive behavior; intentionally engaging in inappropriate acts with the intent to offend, alarm, or arouse another person	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Use of threats or intimidation to take others' money or other property; using threatening or intimidating behaviors that disrupt or undermine the safety and/or security of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Inciting or participating in a major student disorder that disrupts or undermines the safety and/or security of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion
Any violation or offense causing or likely to cause bodily harm; any violation or offense likely to disrupt or undermine the safety and/or security of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 5 days OSS; police action; referral for assessment of potential harm to self or others; additional SEL/RP interventions; possible alternative placement	Up to 10 days OSS; police action; possible alternative placement or expulsion

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

SECONDARY GRADES (6-12) - LEVEL FOUR VIOLATIONS

Progressive Response to Student Code of Conduct Violations

LEVEL FOUR Examples of Violations Resulting in Expulsion Recommendation	ANY OCCURRENCE
Refusal to participate and/or failure to complete school-mandated drug/alcohol education program	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Distribution or intent to distribute - with or without exchange of money or other form of payment - drugs, alcohol, or any severely harmful substance	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Distribution or intent to distribute - with or without exchange of money or other form of payment - any "look-alike" substance alleged to be drugs, alcohol, or any severely harmful substance	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Possession and/or use of firearm, weapon, explosive, or any item likely to cause bodily harm and/or serious disruption of educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Possession or use of Airsoft guns or replica firearms capable of firing projectiles and likely to cause bodily harm and/or serious disruption of education environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Taking or threatening to take money or other property by use of a weapon or violence	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Arson or fire-starting activities; possession of and intention to use items that can be used to start a fire; willful or malicious burning of a school structure, vehicle, or other property	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Any willful violation or offense causing, or is likely to cause, critical bodily harm, serious long-term emotional damage, or a severe, harmful disruption of the educational environment	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation
Violation of an administrator-assigned behavior contract and/or Disciplinary Warning [DW]	Admin/Student/Parent conference; Admin-assigned restrictions; up to 10 days OSS; expulsion recommendation

Administrators have the right to alter the responses and interventions based upon the severity of the offense, student's age/grade level, and any other pertinent, extenuating circumstances.

Board Policy 7:240 – Conduct Code for Participants in Extracurricular Activities and Athletics

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with Board policy. The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in removal from the activity. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the School Board. All coaches and sponsors of extracurricular activities shall annually review the rules of conduct with participants and provide participants with a copy.

Performance Enhancing Drug Testing

State law requires the Illinois High School Association (IHSA) to prohibit a student from participating in an athletic competition sponsored or sanctioned by IHSA unless the student has agreed, (a) not to use any performance-enhancing substances on IHSA's current banned drug list, and (b) to submit to random testing for these substances in the student's body if the student is in high school. In addition, the student's parent/guardian must sign a statement for IHSA containing specific acknowledgments including that the student, if in high school, may be subject to random performance-enhancing substance testing and that violating the laws regulating the use of performance-enhancing substances is a crime. IHSA, with oversight from the Illinois Department of Public Health, administers a performance-enhancing substance testing program under which high school participants in athletic competition sponsored or sanctioned by IHSA are tested at multiple times throughout the athletic season for the presence in their bodies of performance-enhancing substances on the IHSA's banned drug list.

District 300 Athletics and Activities Code of Conduct for Extracurricular Programs

All students and their parents/guardians are expected to carefully review the following Athletics and Activities Code of Conduct in order to have a thorough understanding of the rigorous conduct standards expected of all District 300 students who participate in athletics and activities. The conduct code is based on the belief that participation in athletics and activities is a privilege and not a right. By accepting this privilege, students are expected to adhere to a higher standard of conduct. All District 300 sponsors, coaches, volunteers, and staff are committed to enforcing the Code of Conduct and the behavior expectations described in the District 300 Parent/Guardian Student Handbook.

Students who are selected for the privilege of membership on athletic teams and other school-sponsored activities must conduct themselves as exemplary representatives of their schools. In order to assure this conduct, student behavior guidelines are enforced in and out of season. The athletic and activity behavior code is in effect twelve months of the year, seven days a week, twenty-four hours a day, on and off school grounds until the end of the spring sport playoff season of a student's senior year. Furthermore, members of teams and organizations who fail to abide by the rules for participation are subject to disciplinary actions. Likewise, all spectators – including parents/guardians – are expected at all times to use respectful language and behaviors; failure to do so may result in prohibited or limited attendance at school-sponsored athletic events or activities.

Prohibited Activities and Violations – Athletics and Activities Code of Conduct

Prohibited activities include, but are not limited to, the following:

- Using, attempting to use, possessing, purchasing, selling, distributing or assisting another person in the use, attempted use, possession, purchase, sale or distribution of tobacco, tobacco products, electronic cigarettes, and/or look-alike drugs or alcohol
- Using, attempting to use, possessing, purchasing, selling, distributing, being under the influence of or assisting another person in the use, attempted use, possession, sale or distribution of alcohol, drugs, controlled substances, other illegal mood-altering and/or performance enhancing drugs or chemicals, or any other substance used to obtain an altered mental state or "high"
- Attending a gathering or riding in a vehicle where there is a report verified by school administration of minors drinking alcohol, minors having open alcohol, or minors' drug use
- Gross misconduct that is considered detrimental to his/her team or school. Some examples of gross misconduct may include, but are not limited to, illegal or criminal behavior, theft, fighting, vandalism, lying to school officials, academic dishonesty, falsifying information/signatures, hazing or bullying, cyber-bullying, poor sportsmanship, or intimidating acts

- Hazing and bullying activities are strictly forbidden at any time and in any location. Hazing is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate. Bullying is any physical or verbal act or conduct that has or can be reasonably predicted to place a student in reasonable fear of harm; cause a detrimental effect on a student's physical or mental health; interfere with a student's academic performance; or interfere with a student's ability to participate in or benefit from school activities

Coaches, teachers, school staff, and any person from the public may report to the Athletic Director an alleged violation of the Code of Conduct at any time. After verifying the validity of the report, school authorities will investigate and follow appropriate due process procedures.

Self-Reporting – Athletics and Activities Code of Conduct

A participant or parent/guardian may voluntarily report to the Athletic Director or other school authority a first-time Code of Conduct violation involving any of the prohibited activities listed above. The participant or parent will not be eligible for the terms of self-reporting after school authorities have initiated an investigation involving the violation. In other words, as soon as the participant or parent/guardian is aware that the participant has committed a code violation, they must immediately notify the athletic director or other school administrator. Self-reported incidents may result in further investigation by school authorities for verification or for school-related purposes involving other students. Legitimate self-reported incidents will be recorded as a first offense, but the consequences will be held in abeyance (i.e., "put on hold") provided the individual maintains behaviors consistent with the expectations and standards of the Athletic and Activities Code of Conduct and all District 300 rules and policies. Self-reporting may be used one time only in the participant's academic career and only with regard to a first violation. If the student commits an additional violation of the Code of Conduct, he or she will be held accountable for consequences appropriate for a second offense.

Violations and Consequences – Athletics and Activities Code of Conduct

All penalties involving this Code of Conduct are cumulative for the tenure of the student's athletic career in School District 300. All penalties will be enforced at all levels. If a player is playing on more than one level or sport, the student will serve the consequence on both levels and sports. If the player is serving a consequence at one level or sport, the student may not participate at another level or sport.

1. **First Violation of Athletic Code:** Beginning with the first competition following notification of the violation, the student will lose eligibility from competition for twenty percent of the contests during their season (rounded up to the nearest whole number). Based on the circumstances of the violation, the nature of the sport or activity, and the decision of the Athletic Director and the coach, the student may still be expected to practice with the team, or the student may be excluded from practicing with the team.
2. **Second Violation of Athletic Code:** Beginning with the first competition following notification of the violation, the student will lose eligibility from competition for forty percent of the contests during their season (rounded up to the nearest whole number). If the violation involves a second occurrence of possessing or being under the influence of alcohol, tobacco, drugs, or other controlled substance, the student must participate in a certified alcohol or drug education program and provide documentation indicating successful completion. Based on the circumstances of the violation, the nature of the sport or activity, and the decision of the Athletic Director and the coach, the student may still be expected to practice with the team, or the student may be excluded from practicing with the team.
3. **Third Violation of Athletic Code:** Beginning with the date of the violation notification, the student will lose eligibility from competition for one calendar year. Based on the circumstances of the violation, the nature of the sport or activity, and the decision of the Athletic Director and the coach, the student may still be expected to practice with the team, or the student may be excluded from practicing with the team.
4. **Any Additional Violations of Athletic Code:** The student will lose eligibility from all athletic activities for the remainder of his/her school career. The student will not be allowed to practice with any athletic team.

To calculate the number of contests the athlete must miss for any violation, the penalty will be based on the maximum number of regular season contests in the particular sport or activity. The total number of contests or events missed will vary with each sport or activity. If the violation requires the student to serve a suspension from school, the athletic penalty begins on the date of the suspension so that competitions missed while the student is suspended count toward the total competitions missed. If the violation occurs during the off-season, or the season length does not allow the athlete to successfully complete the suspension, the suspension period will carry over to the next season.

Suspension and Appeal Procedures – Athletics and Activities Code of Conduct
School authorities shall follow these procedures for violations of the Athletic and Activities Code of Conduct:

- Conduct an investigation to determine the extent and nature of allegations
- Notify students verbally or in writing of the allegations
- Provide students with an opportunity to respond to the allegations; students must provide their written statement on the school's Student Incident Report form
- If the results of the investigation indicate a violation of the Athletic and Activities Code of Conduct has occurred, notify students of the athletic and/or activities consequences. If the results of the investigation indicate a violation of Board Policy 7:190, Student Discipline, notify students of any additional school-related consequences
- Provide written notification of the athletic and/or activities consequences to parents or guardians; also provide written notification of any additional school-related consequences

School administration shall follow these guidelines for an appeal regarding an athletic suspension; appealing a suspension will NOT hold the terms of the athletic suspension in abeyance:

- Parents/Guardians must submit a written suspension appeal request to the school's Athletic Director or Principal within 3 days of the student athlete being suspended; the request must state the reason for the appeal, and the desired outcome expected
- After a hearing is requested, school administration will contact D300 Central Office to validate the hearing request, establish the hearing date/time, and arrange for a hearing officer to conduct the athletic suspension hearing
- School administration communicates the date, time, location of the hearing to the student athlete and the student's parent/guardian. The student athlete and his or her parent/guardian must be present at the hearing
- The hearing officer is responsible for conducting the hearing and submitting the information to the Superintendent or designee. The Superintendent or designee decides the outcome of the appeal based on the information provided by the hearing officer
- The decision of the Superintendent or designee is final and is communicated to the family by the Superintendent's staff and/or by the hearing officer

Grades 9-12 – Athletics and Activities
Fees
There is a user's fee assessed to each participant in each sport; athletic participation fees and obligations must be paid in full at least one week prior to the start of the athletic season. No student will be allowed to participate in athletic try-outs, practice, or competitions until all athletic registration and obligations have been completed and paid in full. Student athletes or student activity participants must pay for any school-issued equipment or uniform not turned in by the due date specified by the coach or sponsor. Each student athlete will be charged for a maximum of 2 high school sports per school year and/or a family cap of 4 high school sports per school year. No payment plan is offered for these types of charges.

Lockers
Students are responsible for removing everything from their athletic lockers when their season ends. The school is not responsible for students' personal items left in locker rooms or inside lockers; neither the school nor the District will offer any type of reimbursement for personal items that are lost or stolen.

Academics and Attendance
According to the Illinois High School Association [IHSA], student IHSA participants must pass twenty-five credit hours of high school per week, or five .5 credit courses. Students must pass and earn full graduation credit for twenty-five credit hours per semester to be eligible for the following semester. Additional IHSA requirements can be found at ihsa.org. All student participants must be in attendance for at least half of the academic school day in order to participate in same-day contests or competitions. Students who are ineligible to participate in physical education classes will be ineligible for athletic participation. Supporting eligibility definitions and exceptions are determined by school administration.

Physical Examinations
Student athletes must provide a certificate of physical fitness issued by a licensed medical physician, physician's assistant, or nurse practitioner not more than 395 days preceding any date of participation in any sport – including try-outs. High school student athletes are required by the IHSA to give permission to submit to a drug test at any time. Prior to athletic participation, all students are required to submit a waiver signed by a parent or guardian giving permission to drug test their child.

Transportation
Members of school teams or activities must travel to and from events in transportation scheduled for use by the Athletic Director or designee. The student participant may travel with a parent or guardian only if written permission has been obtained and pre-approved by the Athletic Director. When school-sponsored transportation has been provided, students are not allowed to drive themselves to and from events. Failure to use transportation as directed or to act appropriately while using transportation services will result in suspension from participation or competition for a length of time determined by the coach, sponsor, or Athletic Director.

Grades 6-8 – Athletics and Activities
Fees
There is a user's fee assessed to each participant in each sport; athletic participation fees and obligations must be paid in full at least one week prior to the start of the athletic season. No student will be allowed to participate in athletic try-outs, practice, or competitions until all athletic registration and obligations have been completed and paid in full. Student athletes or student activity participants must pay for any school-issued equipment or uniform not turned in by the due date specified by the coach or sponsor.

Academics and Attendance
Students must be passing at least five classes in order to be eligible for participation. All student participants must be in attendance for at least half of the academic school day in order to participate in same-day contests or competitions. Students who are ineligible to participate in physical education classes will be ineligible for athletic participation. Supporting eligibility definitions and exceptions are determined by school administration.

Physical Examinations
Student athletes must provide a certificate of physical fitness issued by a licensed medical physician, physician's assistant, or nurse practitioner not more than one 395 days preceding any date of participation in any sport – including try-outs.

Transportation
Members of school teams or activities must travel to and from events in transportation scheduled for use by the Athletic Coordinator or designee. The student participant may travel with a parent or guardian only if written permission has been obtained and approved by the Athletic Coordinator or designee. Failure to use transportation as directed or to act appropriately while using transportation services will result in suspension from competition for a length of time determined by the coach, sponsor, and/or Athletic Coordinator.

Board Policy 7:270 – Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent(s)/guardian(s) believe that it is necessary for the student to take a medication during school hours or school related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent(s)/guardian(s). No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures. Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Self-Administration of Medication
A student may possess an epinephrine auto-injector (EpiPen®) and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication or the storage of any medication by school personnel.

School District Supply of Undesignated Epinephrine Auto-Injectors

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine auto-injectors in the name of the District and provide or administer them as necessary according to State law. Undesignated epinephrine auto-injector means an epinephrine auto-injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine auto-injector to a person when they, in good faith, believe a person is having an anaphylactic reaction.

This section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to:

1. Obtain for the District a prescription for undesignated epinephrine auto-injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or
2. Fill the District's prescription for undesignated school epinephrine auto-injectors.

Upon any administration of an undesignated epinephrine auto-injector, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur. Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply. No one, including without limitation parents/guardians of students, should rely on the District for the availability of an epinephrine auto-injector. This policy does not guarantee the availability of an epinephrine auto-injector; students and their parents/guardians should consult their own physician regarding this medication.

Board Policy 7:305 – Student Athlete Concussions and Head Injuries

The District concussion and head injury program shall comply with the concussion protocols, policies, and by-laws of the Illinois High School Association, including its Protocol for NFHS Concussion Playing Rules and its Return to Play Policy. These specifically require that:

1. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
2. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
3. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

Board Policy 7:340 – Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and Federal law grant students and parent(s)/guardian(s) certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to object to the release of information regarding their child. However, the District will comply with an ex parte court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent(s)/guardian(s). All rights and privileges concerning school student records that are accorded to parents/guardians become exclusively those of the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever occurs first.

The Superintendent shall fully implement this policy and designate an official records custodian for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

Special Education Records
School records that relate to identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities under the Individuals with Disabilities Education Act and Article 14 of the School Code. These records include the report of the multidisciplinary staffing conference on which placement or non-placement was based and all records and audio recordings in any format relating to special education placement hearings and appeals.

Eligible Students Accorded the Rights of Parent/Guardian
All rights and privileges concerning school student records that are accorded to parents/guardians become exclusively those of the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever occurs first.

Maintenance of School Student Records
The District maintains two types of school records for each student: a permanent record and a temporary record.

Student permanent record Shall Consist of the Following and Only the Following:

1. Basic identifying information, including the student's name and address, birth date and place, gender, and the names and addresses of the student's parent(s)/guardian(s)
2. Academic transcripts, including grades, class rank, graduation date, grade level achieved, scores on college entrance examinations, and the unique student identifier assigned and used by ISBE's Student Information System
3. Attendance record
4. Health record, defined by ISBE rule as "medical documentation necessary for enrollment and proof of dental examinations, as may be required under Section 27-8.1 of the School Code"
5. Record of release of permanent record information that contains the information listed in the subsection on Record of Release
6. Scores received on all State assessment tests administered at the high school level (grades 9 through 12)
   If not maintained in the temporary record, the permanent record may include:
   a. Honors and awards received
   b. Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations

Student temporary record Contains all Information not Required to be Kept in the Student Permanent Record and Must Include:

1. Record of release of temporary record information that contains the information listed in the subsection on Record of Release
2. Scores received on the State assessment tests administered in the elementary grade levels (kindergarten through grade 8)
3. Completed home language survey
4. Information regarding serious disciplinary infractions (those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension, or the imposition of punishment or sanction

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5. Any final finding report received from a Child Protective Service Unit provided to the school under the Abused and Neglected Child Reporting Act; no report other than what is required under Section 8.6 of that Act shall be placed in the student record
6. Health-related information, defined by ISBE rule as "current documentation of a student's health information, not otherwise governed by the Mental Health and Developmental Disabilities Confidentiality Act or other privacy laws, which includes identifying information, health history, results of mandated testing and screenings, medication dispensation records and logs (e.g., glucose readings), long-term medications administered during school hours, and other health-related information that is relevant to school participation (e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports)"
7. Accident report, defined by ISBE rule as "documentation of any reportable student accident that results in an injury to a student, occurring on the way to or from school or on school grounds, at a school athletic event or when a student is participating in a school program or school-sponsored activity or on a school bus and that is severe enough to cause the student not to be in attendance for one-half day or more or requires medical treatment other than first aid. The accident report shall include identifying information, nature of injury, days lost, cause of injury, location of accident, medical treatment given to the student at the time of the accident, or whether the school nurse has referred the student for a medical evaluation, regardless of whether the parent, guardian or student (if 18 years or older) or an unaccompanied homeless youth … has followed through on that request."
8. Any documentation of a student's transfer, including records indicating the school or school district to which the student transferred
9. Completed course substitution form for any student who, when under the age of 18, is enrolled in vocational and technical course as a substitute for a high school or graduation requirement

Temporary Record May also Consist of:

1. Family background information
2. Intelligence test scores, group and individual
3. Aptitude test scores
4. Reports of psychological evaluations, including information on intelligence, personality, and academic information obtained through test administration, observation, or interviews
5. Elementary and secondary achievement level test results
6. Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
7. Honors and awards received
8. Teacher anecdotal records
9. Other disciplinary information
10. Special education records
11. Records associated with plans developed under section 504 of the Rehabilitation Act of 1973
12. Verified reports or information from non-educational persons, agencies, or organizations of clear relevance to the student's education

Retention and Destruction of School Student Records

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Individuals adding information to a student's temporary record must include their name, signature, and position and the date the information was added. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent(s)/guardian(s) or to the eligible student.

Social Security Numbers

School officials, with limited exceptions, may not require students or their parents/guardians to provide social security numbers.

Access to School Student Records

The phrase "access to a school student record" means any release or disclosure of information from a student's school record, whether or not any record is copied, and should be broadly interpreted. Access in all cases is limited to the designated portion of the record to which the consent or statutory authority applies. Neither the District nor any of its employees shall release, disclose, or grant access to information found in any school student record except under the conditions set forth in the Illinois School Student Records Act. Absent a court order, school officials do not provide educational records to the Immigration Customs Enforcement.

1. A student's parent/guardian or eligible student, or designee, are entitled to inspect and copy information in the student's school record; a student less than 18 years old may inspect or copy information in his or her permanent school record. A request to inspect or copy school student records shall be made in writing and directed to the Building Principal. Access to the records shall be granted within 15 school days after the receipt of such a request. The response to an access request for a special education student's records shall include those school student records located in the special education office.
2. The parent/guardian or the District may request a qualified professional to be present to interpret the student's records. If the District makes the request, it is responsible for securing and bearing the cost of the professional's presence.
3. Unless the District has actual notice of a court order indicating otherwise:
    a. Divorced or separated parents/guardians are both permitted to inspect and copy the student's school student records otherwise.
    b. The Building Principal shall send copies of the documents listed below to both parents/guardians at either's request.
        1. Academic progress reports or records
        2. Health reports
        3. Notices of parent-teacher conferences
        4. School calendar regarding the student
        5. Notices about open houses, graduations, and other major school events including student-parent/guardian interaction
4. The school will deny access to a student's school records to a parent against whom an order of protection was issued.
5. Access shall not be granted the parent/guardian or the student to confidential letters and recommendations concerning the admission to a post-secondary educational institution, applications for employment or the receipt of an honor or award which were placed in the records prior to January 1, 1975, provided such letters and statements are not used for purposes other than those for which they were specifically intended. Access shall not be granted to such letters and statements entered into the record at any time if the student has waived his or her right of access after being advised of his or her right to obtain the names of all persons making such confidential letters and statements.

Access with Consent of Parent/Guardian or Eligible Student

1. Access will be granted to any person possessing a written, dated consent, signed by the parent/guardian or eligible student, stating to whom the records may be released, the information or record to be released, and the reason for the release. Whenever the District requests the consent to release records, the Building Principal shall inform the parent/guardian or eligible student in writing of the right to inspect, copy, and challenge their contents and to limit such consent to designated portions of the records.
2. Access to any record that is protected by the Mental Health and Developmental Disabilities Confidentiality Act, specifically that of a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services to a student, will be granted according to the consent requirements contained in MHDDCA.

Access without Notification to or Consent of Parent/Guardian or Eligible Student

1. District employees or officials of the Illinois State Board of Education will be granted access, without parental/guardian consent or notification, when a current, demonstrable, educational or administrative need is shown. Access in such cases is limited to the satisfaction of that need. Individual board members do not have a right to see student records merely by virtue of their office unless they have a current demonstrable educational or administrative interest in the student and seeing his or her record(s) would be in furtherance of the interest.
2. Access will be granted, without parental/guardian consent or notification, to any person for the purpose of research, statistical reporting, or planning, provided that no student or parent/guardian can be identified from the information released, and the person to whom the information is released signs an affidavit agreeing to comply with all applicable statutes and rules pertaining to school student records.
3. The District will comply with an ex parte court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to or the consent of the student's parent/guardian. An ex parte order is an order issued by a court of competent jurisdiction without notice to an adverse party.

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4. A SHOCAP (Serious Habitual Offender Comprehensive Action Program) committee member will be granted access, but only to the extent that the release, transfer, disclosure, or dissemination is consistent with the Family Educational Rights and Privacy Act. This allows disclosure to SHOCAP committee members who are "state and local officials and authorities" as those terms are used in the federal Family Educational Rights and Privacy Act. This federal law does not define "state and local officials and authorities;" rather, it limits when disclosure may be made to such officials and authorities.
5. Juvenile authorities will be granted access when necessary for the discharge of their official duties upon their request before the student's adjudication, provided they certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. Juvenile authorities means: (a) a circuit court judge and court staff members designated by the judge; (b) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (c) probation officers and court appointed advocates for the juvenile authorized by the judge hearing the case; (d) any individual, public or private agency having court-ordered custody of the child; (e) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor; (f) any potential placement provider when such release is authorized by the court to determine the appropriateness of the potential placement; (g) law enforcement officers and prosecutors; (h) adult and juvenile prisoner review boards; (i) authorized military personnel; and (j) individuals authorized by court.
6. Military recruiters and institutions of higher learning will be granted access to secondary students' names, addresses, and telephone listings, unless an objection is made by the student's parent/guardian.

Access without Consent of, but With Notification to, Parent/Guardian or Eligible Student

1. Access will be granted pursuant to a court order, provided that the parent/guardian shall be given prompt written notice of such order's terms, the nature and substance of the information proposed to be released, and an opportunity to inspect and copy such records and to challenge their contents. Parents of students who are named in a court order shall be deemed to have received the required written notice. The Building Principal or designee shall respond to the order no earlier than five school days after its receipt in order to afford parent/guardian the opportunity to review, inspect, and challenge the records if the parents choose to do so. For the purposes of these procedures, a court order is a document signed by a judge. A subpoena signed by a court clerk, an attorney, or an administrative agency official shall not be considered a court order unless signed by a judge.
2. Information may be released without parental consent, in connection with an articulable and significant threat to the health or safety of a student or other individuals, to appropriate persons if the knowledge of the requested information is necessary to protect the health or safety of the student or other individuals. The Building Principal or designee shall make this decision taking into consideration the seriousness of the threat, the need for such records to meet the emergency, whether the persons to whom such records are released are in a position to deal with the emergency, and the extent to which time is of the essence in dealing with the emergency. The Building Principal or designee shall notify the parent/guardian or eligible student, no later than the next school day after the date that the information is released, of the date of the release, the person, agency or organization to whom the release was made, and the purpose of the release.
3. The District will grant access as specifically required by federal or State statute, provided the individual complies with the requirements in 23 Ill.Admin.Code. Prior to granting access, the Building Principal or designee shall provide prompt written notice to the parent/guardian or eligible student of this intended action. This notification shall include a statement concerning the nature and substance of the records to be released and the right to inspect, copy, and challenge the contents. If the release relates to more than 25 students, a notice published in the newspaper is sufficient.

Record of Release

Except as provided below, a record of all releases of information from school student records (including all instances of access granted whether or not records were copied) shall be kept and maintained as part of such records. This record shall be maintained for the life of the school student record and shall be accessible only to the parent/guardian or eligible student, Building Principal, or other authorized person.

Orders of Protection

Upon receipt of a court order of protection, the Building Principal or designee shall file it in the temporary record of a student who is the protected person under the order of protection. No information or records shall be released to the Respondent named in the order of protection.

Transmission of Records for Transfer Students
The Building Principal or designee shall:

1. Upon the student's request or that of the official records custodian of another school in which the student has enrolled or intends to enroll, transfer a certified copy of the student's record (that is, the student's permanent and temporary record) to the official records custodian of the appropriate school and retain the original records. See Board Policy 7:50, School Admissions and Student Transfers To and From Non-District Schools.
2. Determine if the school or special education office has any record that is protected by the Mental Health and Developmental Disabilities Confidentiality Act concerning the transferring student, specifically a record or report made by a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services. This requirement does not apply to special education records and reports that are related to the identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities.
3. Provide the parent/guardian or eligible student prior written notice of the nature and substance of the information to be transferred and opportunity to inspect, copy, and challenge it. If the parent's/guardian's address is unknown, notice may be served upon the official records custodian of the requesting school for transmittal to the parent/guardian. This service is deemed conclusive, and ten calendar days after this service, if the parent/guardian makes no objection, the records may be transferred to the requesting school.
4. Maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record.

If the student has unpaid fines, fees, or tuition charged and is transferring to a public school located in Illinois or any other state, the Building Principal or designee shall:

1. Transfer the student's unofficial record of student grades in lieu of the student's official transcript of scholastic records. The unofficial record of student grades means written information relative to the grade levels and subjects in which a student was enrolled and the record of academic grades achieved by that student prior to transfer. These records shall also include the school's name and address, the student's name, the name and title of the school official transmitting the records, and the transmittal date.
2. Within ten school days after the student has paid all of his or her unpaid fines or fees and at this District's own expense, forward the student's official transcript of scholastic records to the student's new school.

The Principal or designee shall include the following information with the transferred records if the student is transferring to another public school located in Illinois or any other state and at the time of the transfer is currently serving a term of suspension or expulsion for any reason:

1. The date and duration of the period of any current suspension or expulsion; and
2. Whether the suspension or expulsion is for, (a) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act; (b) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis; or (c) battering a school staff member.

Student Record Challenges
Parents/guardians have the right to a hearing to challenge the accuracy, relevancy, or propriety of any entry in their student's school records, exclusive of academic grades and references to expulsions or out-of-school suspensions, if the challenge is made at the time the student's school student records are forwarded to another school to which the student is transferring. A request for a hearing should be submitted to the Superintendent or designee and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge.

Board Policy 8:50 – Visitors to the Schools



The School District shall provide parents/guardians with reasonable access to the District's educational facilities, personnel, classrooms, and buildings to observe their child in the school setting or to visit an educational placement or program proposed for their child. The School District shall provide an independent educational evaluator, or a qualified professional retained by or on behalf of a parent or student, reasonable access to the District's educational facilities, personnel, classrooms, and buildings and to the student in order to conduct an evaluation of the child, the child's performance, the child's current educational program, placement, services, or environment, or any educational program placement, services or environment proposed for the child.

All individuals who visit a District 300 school must abide by the School Visitation Policy and its implementing procedures. District personnel have the right to accompany any visitor during an observation and to terminate a visit at any time if the visitor fails to abide by the policy or procedures or otherwise disrupts the educational process. No student visitors are allowed unless approved by the building principal or designee. Local police will be notified when visitors violate this or any other school or District policy.

Visitors are welcome at any School District building, provided their presence will not be disruptive. All visitors must report and sign in at the school's designated visitor entrance. Any person wishing to confer with a staff member shall contact that staff member by telephone to make an appointment. Conferences with teachers are typically held outside school hours or during the teacher's conference/preparation period. Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who:

- Refuses to provide requested identification,
- Interferes with, disrupts, or threatens to disrupt any school activity or the learning environment, or
- Engages in an activity in violation of Board policy 8:30, Conduct on School Property.

Board Policy 8:70 – Accommodating Individuals with Disabilities



Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others.

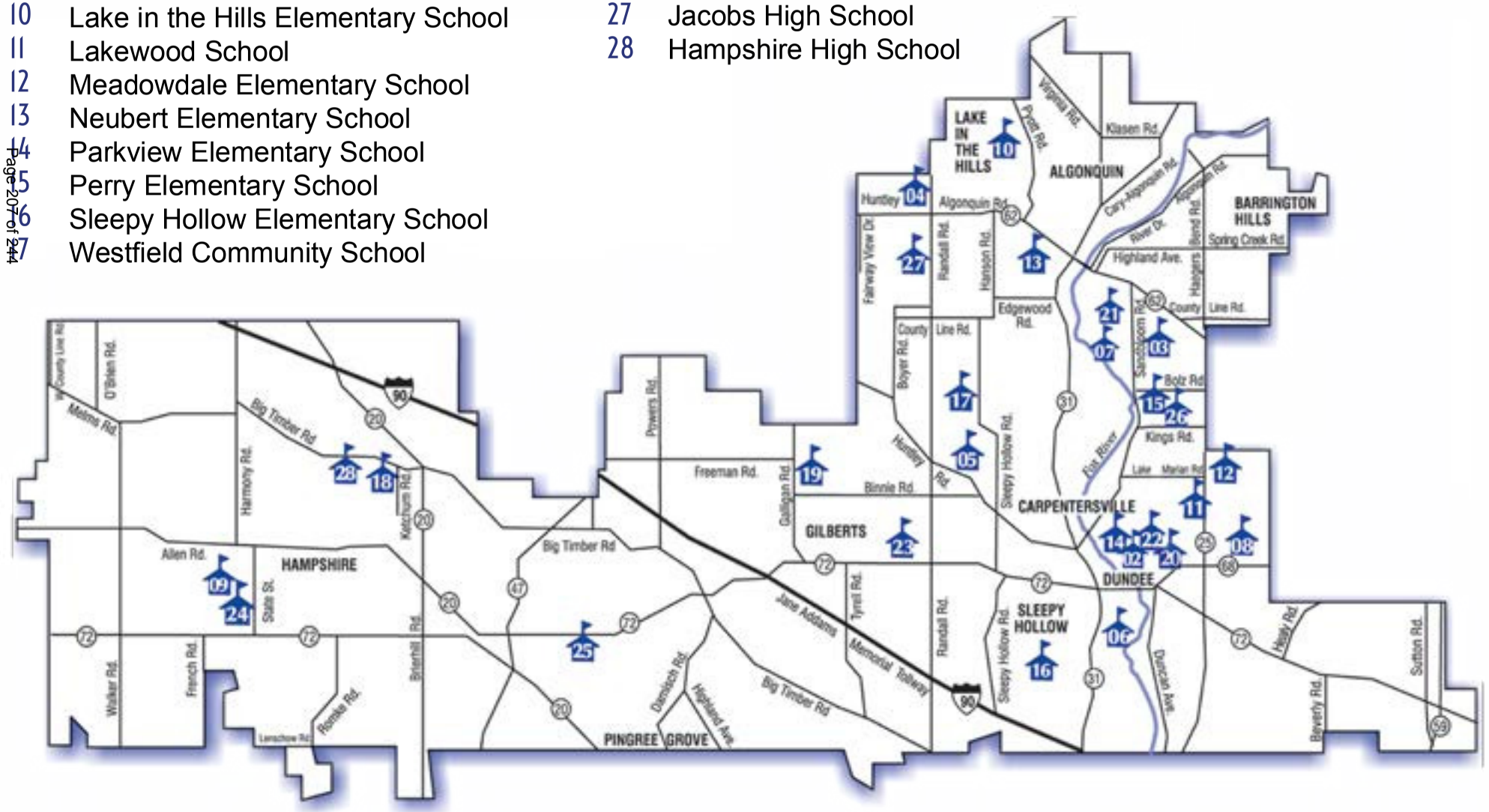
The District will provide auxiliary aids and services where necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. Each service, program, or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

Individuals with disabilities should notify the Superintendent, Building Principal, or designee if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

SCHOOL/PRINCIPAL	ADDRESS	PHONE/EMAIL
Algonquin Lakes Elementary Principal: Christopher Columbaro	1401 Compton Drive, Algonquin, IL 60102	**P:** 847.532.7500 | **F:** 847.532.7515
Algonquin Middle School Principal: Andrew Reinke	520 Longwood Drive, Algonquin, IL 60102	**P:** 847.532.7100 | **F:** 847.658.2547
Carpentersville Middle School Principal: Dr. Asia Gurney	100 Cleveland Avenue, Carpentersville, IL 60110	**P:** 224.484.2100 | **F:** 847.462.1404
deLacey Family and Education Center Principal: Kelly Burke	50 Cleveland Avenue, Carpentersville, IL 60110	**P:** 224.484.2300 | **F:** 224.484.2319
Dundee-Crown High School Principal: Devon LaRosa	1500 Kings Road, Carpentersville, IL 60110	**P:** 224.484.5000 | **F:** 224.484.5098
Dundee Highlands Elementary Principal: Karen Cumpata	407 S. Fifth Street, West Dundee, IL 60118	**P:** 224.484.4700 | **F:** 847.462.1935
Dundee Middle School Principal: Jeffrey Herb	4200 West Main Street, West Dundee, IL 60118	**P:** 224.484.4500 | **F:** 847.426.4008
Eastview Elementary Principal: James Zursin	540 Longwood Drive, Algonquin, IL 60102	**P:** 847.532.7400 | **F:** 847.458.5509
Gilberts Elementary Principal: Craig Zieleniewski	729 Paperbark Lane, Gilberts, IL 60136	**P:** 224.484.5900 | **F:** 224.484.5915
Golfview Elementary Principal: Lindsay Sharp	124 Golfview Lane, Carpentersville, IL 60136	**P:** 224.484.2800 | **F:** 224.484.2815
Hampshire Elementary Principal: Nancy Regul	321 Terwilliger Avenue Hampshire, IL 60140	**P:** 847.792.3400 | **F:** 847.683.4806
Hampshire Middle School Principal: Jim Szymczak	560 S. State Street, Hampshire, IL 60140	**P:** 847.792.3200 | **F:** 847.683.1030
Hampshire High School Principal: Dr. Brett Bending	1600 Big Timber Road, Hampshire, IL 60140	**P:** 847.792.3500 | **F:** 847.792.3515
Jacobs High School Principal: Barbara Valle	2601 Bunker Hill Drive, Algonquin, IL 60102	**P:** 847.532.6100 | **F:** 847.532.6115
Lake in the Hills Elementary Principal: Nathan Jarot	519 Willow Street Lake in the Hills, IL 60156	**P:** 847.532.6900 | **F:** 847.658.2563
Lakewood School Principal: Brittany Porsche	1651 Ravine Lane, Carpentersville, IL 60110	**P:** 224.484.2600 | **F:** 224.484.2615
Liberty Elementary Principal: Robert Chleboun	6500 Miller Road, Carpentersville, IL 60110	**P:** 224.484.4800 | **F:** 224.484.4815
Lincoln Prairie Elementary Principal: Mark Wetzel	500 W. Harvest Gate, Lake in the Hills, IL 60156	**P:** 847.532.6600 | **F:** 847.532.6615
Meadowdale Elementary Principal: Martina Smith	14 Ash Street, Carpentersville, IL 60110	**P:** 224.484.2900 | **F:** 224.484.2915
Neubert Elementary Principal: Dr. Peggy Thurow	1100 Huntington Drive, Algonquin, IL 60102	**P:** 847.532.6800 | **F:** 847.551.8413
Oak Ridge School Principal: Stacy Wilkinson	300 Cleveland Avenue, Carpentersville, IL 60110	**P:** 224.484.5800 | **F:** 847.426.4474
Parkview Elementary Principal: Jorge Almodovar	122 Carpenter Blvd. Carpentersville, IL 60110	**P:** 224.484.2500 | **F:** 847.462.2962
Perry Elementary Principal: Kristin Sainsbury	251 Amarillo Drive, Carpentersville, IL 60110	**P:** 224.484.5600 | **F:** 224.484.5615
Sleepy Hollow Elementary Principal: Jason Lentz	898 Glen Oak Drive, Sleepy Hollow, IL 60118	**P:** 224.484.4900 | **F:** 224.484.4915
Westfield Community School Principal: Ami Engel	2100 Sleepy Hollow Road, Algonquin, IL 60102	**P:** 847.532.7800 | **F:** 847.532.7615
Wright Elementary Principal: Melanie Gravel	1500 Ketchum Road, Hampshire, IL 60140	**P:** 847.683.5700 | **F:** 847.683.5799

Directory

01 Central Office
02 DeLacey Family Education Center
03 Algonquin Lakes Elementary School
04 Lincoln Prairie Elementary School
05 Liberty Elementary School
06 Dundee Highlands Elementary School
07 Eastview Elementary School
08 Golfview Elementary School
09 Hampshire Elementary School
10 Lake in the Hills Elementary School
11 Lakewood School
12 Meadowdale Elementary School
13 Neubert Elementary School
14 Parkview Elementary School
15 Perry Elementary School
16 Sleepy Hollow Elementary School
17 Westfield Community School
18 Gary D. Wright Elementary School
19 Gilberts Elementary School
20 Oak Ridge School
21 Algonquin Middle School
22 Carpentersville Middle School
23 Dundee Middle School
24 Hampshire Middle School
25 Cambridge Lakes Learning Center
26 Dundee-Crown High School
27 Jacobs High School
28 Hampshire High School



Inv# 91366918

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Invoice for Student Transportation Services

TOTAL COST OF AM/PM ROUTES	$862,480.90
TOTAL COST OF SHUTTLE ROUTES	$20,791.60
TOTAL COST OF MIDDAY ROUTES	$27,821.72
TOTAL COST OF BUS ASSISTANTS	$102,355.50
TOAL COST OF STUDENT TRANSPORTATION	$1,013,449.72

Durham School Services
22012 Carpentersville
Summary Report for
Aug-16

Customer: 4132 DISTRICT 300
AM/PM ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route		Daily Rate	Number of Days		SCHOOLS SERVICED			Total Cost$ For Route
	101	AM	86.83	21		ECC			1,823.43
	101	PM	86.83	21		ECC			1,823.43
	102	AM	86.83	21		ECC			1,823.43
	102	PM	103.99	21		ECC		CMS	2,183.79
X	103	AM	116.4	21		CAMELOT			2,444.40
X	103	PM	116.4	21		CAMELOT			2,444.40
	104	AM	86.83	7		CAMELOT			607.81
	104B	AM	103.99	14	EFF 9/13	JHS	CAMELOT		1,455.86
	104	PM	86.83	21		CAMELOT			1,823.43
X	105	AM	134.28	21		JHS	CAMELOT		2,819.88
X	105	PM	116.4	21		CAMELOT			2,444.40
X	106	AM	134.28	21		DCHS	PERRY		2,819.88
X	106	PM	134.28	21		PERRY	DELACEY		2,819.88
X	108	AM	134.28	21		SUMMIT WC	DELACEY WC		2,819.88
	108	PM	86.83	21			HES		1,823.43
X	109	AM	116.4	21		EASTVIEW WC			2,444.40
X	109	PM	134.28	21		EASTVIEW W/C		DMS WC	2,819.88
	110	AM	86.83	21		INNOVATIONS/PARKLAND			1,823.43
	110	PM	86.83	21		INNOVATIONS/PARKLAND			1,823.43
X	111	AM	116.4	21		ECC WC			2,444.40
X	111	PM	116.4	12		ECC WC			1,396.80
X	111B	PM	134.28	9	EFF 9/7	ECC WC	RANDALL OAKS PARK DIST.	TUES & FRI	1,208.52
X	112	AM	116.4	21		SOUTH CAMPUS/NEW CONNECTIONS			2,444.40
X	112	PM	134.28	21		SOUTH CAMPUS/NEW CONN			2,819.88
	113	AM	86.83	21		ALLENDALE LINC			1,823.43
	113	PM	86.83	20		ALLENDALE LINC			1,736.60
X	114	AM	116.4	17			WES		1,978.80
X	114B	AM	134.28	4	EFF 9/20	DELACEY	WES	DELACEY(TUES & THURS)	537.12
X	114	PM	116.4	21			WES		2,444.40
	115	AM	86.83	21		BANCROFT			1,823.43
	115	PM	86.83	21		BANCROFT			1,823.43
	116	AM	86.83	3		SUMMIT			260.49
	116B	AM	103.99	18	EFF 9/7	SUMMIT	JHS LA		1,871.82
X	117	AM	134.28	21		OAKRIDGE		CMS	2,819.88
X	117	PM	134.28	21		OAKRIDGE		CMS	2,819.88
X	118	AM	116.4	21			WES		2,444.40
X	118	PM	116.4	20			DELACEY		2,328.00
X	119	AM	116.4	21				AMS	2,444.40
X	119	PM	134.28	21		AMS	HAMILTON ACADEMY		2,819.88
X	120	AM	134.28	21		DCHS		DMS WC	2,819.88
X	120	PM	116.4	21				DMS	2,444.40
X	121	AM	116.4	21			ALG LAKES		2,444.40
X	121	PM	134.28	12		SUMMIT	ALG LAKES		1,611.36
X	121B	PM	162.23	9	EFF 9/7	SUMMIT	GOODWILL TO HOME	TU & TH	1,460.07
	122	AM	103.99	21		JHS		DMS	2,183.79
	122	PM	86.83	21		JHS			1,823.43
	123	AM	103.99	21		JHS WC	JHS WC LA		2,183.79
	123	PM	86.83	21		JHS WC			1,823.43
X	124	AM	134.28	21		JHS	LITH		2,819.88
X	124	PM	116.4	21		JHS			2,444.40

Durham School Services
22012 Carpentersville
Summary Report for
Aug-16

Customer: 4132 DISTRICT 300
AM/PM ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route		Daily Rate	Number of Days		SCHOOLS SERVICED			Total Cost$ For Route
	125	AM	86.83	21		INNOVATIONS/PARKLAND			1,823.43
	125	PM	86.83	21		INNOVATIONS/PARKLAND			1,823.43
X	126	AM	134.28	21		HES	DMS		2,819.88
X	126	PM	134.28	21		GILBERTS DELACEY WC			2,819.88
	127	AM	86.83	21			AMS		1,823.43
	127	PM	103.99	21		JHS			2,183.79
X	128	AM	134.28	21		JHS	AMS		2,819.88
X	128	PM	134.28	21		JHS	AMS		2,819.88
	129	AM	86.83	21		ECC			1,823.43
	129	PM	86.83	21		ECC			1,823.43
	130	AM	103.99	7		JHS DELACEY			727.93
	130B	AM	86.83	14	EFF 9/13	DELACEY			1,215.62
	130	PM	86.83	7		LIBERTY			607.81
	130B	PM	103.99	14	EFF 9/13	LEBERTY DCHS			1,455.86
	131	AM	86.83	21		HES			1,823.43
	131	PM	86.83	21		JHS			1,823.43
	133	AM	103.99	21	EFF 9/1	LITH HOME TO GOODWILL		(TU & TH)	2,183.79
	133	PM	103.99	21		MDALE WC	CMS WC		2,183.79
	137	AM	103.99	21		HHS DELACEY			2,183.79
	137	PM	86.83	9		DELACEY			781.47
	137B	PM	103.99	13	EFF 9/14	PARKVIEW DELACEY			1,351.87
X	138	AM	134.28	21		JHS W/C DELACEY			2,819.88
X	138	PM	134.28	20		DELACEY			2,685.60
	140	AM	86.83	13		HES			1,128.79
	140B	AM	103.99	9	EFF 9/20	HES	CMS		935.91
	140	PM	86.83	21		HES			1,823.43
	141	AM	103.99	21		LAKEWOOD DELACEY			2,183.79
	141	PM	86.83	21		LAKEWOOD			1,823.43
X	142	AM	116.4	21		SOUTH CAMPUS/NEW CONNECTIONS			2,444.40
X	142	PM	116.4	21		SOUTH CAMPUS NEW CONNECTIONS			2,444.40
	144	AM	103.99	21		GILBERTS	HMS		2,183.79
	144	PM	86.83	21		SUMMIT WC			1,823.43
	144	PM	103.99	21		SUMMIT WC JHS WC			2,183.79
	145	AM	86.83	21		SEAL			1,823.43
	145	PM	86.83	21		SEAL			1,823.43
	146	AM	103.99	21		LIBERTY	HMS		2,183.79
	146	PM	86.83	20		DELACEY			1,736.60
	149	AM	103.99	21		MEADOWDALE W/C	DMS		2,183.79
x	149	PM	134.28	21		PARKVIEW DELACEY			2,819.88
	151	AM	86.83	21		CHILDS VOICE			1,823.43
	151	PM	86.83	21		CHILDS VOICE			1,823.43
	152	AM	103.99	21		PARKVIEW	DMS		2,183.79
	152	PM	86.83	21		LITH			1,823.43
X	153	AM	134.28	21		EASTVIEW	DMS		2,819.88
X	153	PM	116.4	21		EASTVIEW			2,444.40
	154	AM	86.83	21		EASTVIEW W/C			1,823.43
	154	PM	103.99	2		EASTVIEW W/C	DMS		207.98
	154B	PM	86.83	19	EFF 9/6	EASTVIEW W/C			1,649.77
	155	AM	103.99	21		EASTVIEW	DMS		2,183.79
	155	PM	103.99	21		EASTVIEW	HMS		2,183.79

Customer: 4132 DISTRICT 300

AM/PM ROUTE SUMMARY

Durham Bus	Route		Daily Rate	Number of Days		SCHOOLS SERVICED			Total Cost$ For Route
	156	AM	103.99	21		LAKEWOOD	AMS		2,183.79
	156	PM	103.99	21		LAKEWOOD	AMS		2,183.79
X	157	AM	134.28	21		SLEEPY HOLLOW	CMS WC		2,819.88
X	157	PM	134.28	21		SLEEPY HOLLOW	AMS		2,819.88
	158	AM	103.99	21		ALG LAKES	DMS		2,183.79
	158	PM	103.99	21		ALG LAKES	DMS		2,183.79
X	159	AM	116.4	21		ALG LAKES			2,444.40
X	159	PM	116.4	21		ALG LAKES			2,444.40
	160	AM	103.99	21		EASTVIEW	HAMILTON ACADEMY		2,183.79
X	160	PM	116.4	21		EASTVIEW			2,444.40
X	161	AM	116.4	21		SLEEPY HOLLOW			2,444.40
X	161	PM	116.4	21		SLEEPY HOLLOW			2,444.40
	162	AM	103.99	21		NEUBERT	DELACEY		2,183.79
	162	PM	86.83	21		NEUBERT			1,823.43
	163	AM	103.99	21		NEUBERT	DMS		2,183.79
	163	PM	103.99	21		NEUBERT	DMS		2,183.79
X	164	AM	134.28	21		NEUBERT	JHS LA		2,819.88
X	164	PM	134.28	17		NEUBERT	WMS		2,282.76
X	164	164B	162.23	4	EFF 9/20	(T&H)WALGREENS TO HOME	NEUBERT	WMS	648.92
X	165	AM	134.28	21		NEUBERT	AMS		2,819.88
X	165	PM	134.28	21		NEUBERT	AMS		2,819.88
	166	AM	86.83	21		NEUBERT			1,823.43
	166	PM	103.99	21		NEUBERT	DELACEY		2,183.79
X	167	AM	116.4	21		WES			2,444.40
X	167	PM	116.4	21		WES			2,444.40
	169	AM	103.99	21		GARY WRIGHT	HAMILTON ACADEMY		2,183.79
	169	PM	86.83	2		GARY WRIGHT			173.66
	169B	PM	103.99	19	EFF 9/6	GARY WRIGHT	DMS		1,975.81
	170	AM	103.99	21		GARY WRIGHT	CMS		2,183.79
	170	PM	86.83	21		GARY WRIGHT			1,823.43
	172	AM	103.99	21		WES WC	AMS		2,183.79
	172	PM	103.99	21		WES WC	AMS		2,183.79
	175	AM	103.99	21		EASTVIEW W/C	AMS WC		2,183.79
	175	PM	103.99	21		EASTVIEW W/C	AMS WC		2,183.79
X	176	AM	134.28	21		EASTVIEW	DELACEY		2,819.88
X	176	PM	116.4	21		EASTVIEW			2,444.40
X	177	AM	134.28	21		LINCOLN PRAIRIE	AMS		2,819.88
X	177	PM	116.4	21		LINCOLN PRAIRIE			2,444.40
	178	AM	103.99	21		LINCOLN PRAIRIE	WMS		2,183.79
	178	PM	86.83	21		LINCOLN PRAIRIE			1,823.43
	179	AM	86.83	21		LINCOLN PRAIRIE WC			1,823.43
	179	PM	86.83	21		LINCOLN PRAIRIE WC	HHS		1,823.43
	180	AM	103.99	21		PARKVIEW WC	CMS		2,183.79
	180	PM	103.99	21		PARKVIEW WC	DCHS		2,183.79
	182	AM	103.99	21		SLEEPY HOLLOW	WMS		2,183.79
	182	PM	103.99	21		SLEEPY HOLLOW	HHS		2,183.79
X	183	AM	134.28	21		OAKRIDGE	DMS		2,819.88
X	183	PM	162.23	21		OAKRIDGE	DCHS	DMS	3,406.83
	184	AM	103.99	21		LAKEWOOD	DELACEY		2,183.79

Customer: 4132 DISTRICT 300

AM/PM ROUTE SUMMARY

Durham Bus	Route		Daily Rate	Number of Days		SCHOOLS SERVICED			Total Cost$ For Route
	184	PM	103.99	21		LAKEWOOD	DELACEY		2,183.79
X	185	AM	134.28	21		LAKEWOOD WC	DELACEY WC		2,819.88
	185	PM	86.83	21		LAKEWOOD WC			1,823.43
X	186	AM	134.28	21		OAKRIDGE		CMS	2,819.88
X	186	PM	134.28	21		OAKRIDGE		CMS	2,819.88
	190	AM	86.83	21				AMS	1,823.43
	190	PM	130.81	21		LAKEWOOD	JHS	AMS	2,747.01
	191	AM	86.83	21		CLAREWOODS			1,823.43
	191	PM	86.83	21		CLAREWOODS			1,823.43
	192	AM	86.83	21		NEUBERT			1,823.43
	192	PM	86.83	21		NEUBERT			1,823.43
	193	AM	134.28	21		SUMMIT	ALEXANDER LEIGH		2,819.88
	193	PM	134.28	21		SUMMIT	ALEXANDER LEIGH		2,819.88
	194	AM	86.83	21		CLASSROOM CONNECTION			1,823.43
	194	PM	86.83	19		CLASSROOM CONNECTIONS			1,649.77
	201	AM	103.99	21		JHS	NEUBERT		2,183.79
	201	PM	103.99	21		NEUBERT	JHS		2,183.79
	202	AM	130.81	21		JHS	LINCOLN PRAIRIE	WMS	2,747.01
	202	PM	130.81	21		LINCOLN PRAIRIE	JHS	WMS	2,747.01
	203	AM	130.81	21		JHS	LINCOLN PRAIRIE	WMS	2,747.01
	203	PM	130.81	21		LINCOLN PRAIRIE	JHS	WMS	2,747.01
	204	AM	130.81	21		JHS	LITH	WMS	2,747.01
	204	PM	130.81	21		LITH	JHS	WMS	2,747.01
	205	AM	130.81	21			LITH	WMS	2,747.01
	205	PM	130.81	21		LITH	JHS	WMS	2,747.01
	206	AM	130.81	21		JHS	LITH	WMS	2,747.01
	206	PM	130.81	21		LITH	JHS	WMS	2,747.01
	207	AM	103.99	21			NEUBERT	WMS	2,183.79
	207	PM	130.81	21		NEUBERT	JHS	WMS	2,747.01
	208	AM	103.99	21		JHS		HMS	2,183.79
	208	PM	103.99	9			HHS	HMS	935.91
	208B	PM	162.23	13	EFF 9/12	GARY WRIGHT	HHS	HMS	2,108.99
	209	AM	103.99	21			NEUBERT	WMS	2,183.79
	209	PM	130.81	21		NEUBERT	JHS	WMS	2,747.01
	210	AM	103.99	21		JHS		HMS	2,183.79
	210	PM	130.81	21		GILBERTS	HHS	HMS	2,747.01
	211	AM	86.83	21			SLEEPY HOLLOW		1,823.43
	211	PM	86.83	21		SLEEPY HOLLOW			1,823.43
	212	AM	130.81	21		JHS	HIGHLANDS	DMS	2,747.01
	212	PM	130.81	21		HIGHLANDS	JHS	DMS	2,747.01
	213	AM	130.81	21		JHS	SLEEPY HOLLOW	DMS	2,747.01
	213	PM	130.81	21		SLEEPY HOLLOW	JHS	DMS	2,747.01
	214	AM	130.81	21		JHS	LIBERTY ELEM	DMS	2,747.01
	214	PM	130.81	21		LIBERTY ELEM	JHS	DMS	2,747.01
X	215	AM	162.23	21		DCHS	EASTVIEW	AMS	3,406.83
X	215	PM	134.28	21		EASTVIEW		AMS	2,819.88
	216	AM	130.81	21		JHS	LIBERTY ELEM	DMS	2,747.01
	216	PM	103.99	21		LIBERTY ELEM	JHS		2,183.79
X	217	AM	134.28	21			ALG LKS ELEM	CMS	2,819.88
X	217	PM	162.23	21		ALG LKS ELEM	DCHS	CMS	3,406.83

Durham School Services
22012 Carpentersville
Summary Report for
Aug-16

Customer: 4132 DISTRICT 300
AM/PM ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route		Daily Rate	Number of Days	SCHOOLS SERVICED			Total Cost$ For Route
	218	AM	103.99	21	JHS	LIBERTY ELEM		2,183.79
	218	PM	103.99	21	LIBERTY ELEM	JHS		2,183.79
	219	AM	103.99	21		SLEEPY HOLLOW	DMS	2,183.79
	219	PM	103.99	21	SLEEPY HOLLOW		DMS	2,183.79
	220	AM	130.81	21	JHS	LIBERTY ELEM	WMS	2,747.01
	220	PM	130.81	21	LIBERTY ELEM	JHS	WMS	2,747.01
X	221	AM	162.23	21	DCHS	LAKEWOOD	CMS	3,406.83
X	221	PM	162.23	21	LAKEWOOD	DCHS	CMS	3,406.83
X	222	AM	134.28	21	HHS	GILBERTS		2,819.88
X	222	PM	134.28	21	GILBERTS	HHS		2,819.88
X	223	AM	162.23	21	JHS	LITH	WMS	3,406.83
X	223	PM	162.23	21	LITH	JHS	WMS	3,406.83
	224	AM	130.81	21	DCHS	EASTVIEW	AMS	2,747.01
	224	PM	130.81	21	EASTVIEW	DCHS	AMS	2,747.01
	225	AM	130.81	21	DCHS	PARKVIEW	CMS	2,747.01
	225	PM	130.81	21	PARKVIEW	DCHS	CMS	2,747.01
	226	AM	130.81	21	DCHS	PARKVIEW	CMS	2,747.01
	226	PM	130.81	21	PARKVIEW	DCHS	CMS	2,747.01
X	227	AM	162.23	21	DCHS	LAKEWOOD	CMS	3,406.83
X	227	PM	162.23	21	LAKEWOOD	DCHS	CMS	3,406.83
X	228	AM	162.23	21	DCHS	LAKEWOOD	CMS	3,406.83
X	228	PM	162.23	21	LAKEWOOD	DCHS	CMS	3,406.83
X	229	AM	162.23	21	DCHS	PERRY	CMS	3,406.83
X	229	PM	162.23	21	PERRY	DCHS	CMS	3,406.83
X	230	AM	162.23	21	DCHS	PARKVIEW	CMS	3,406.83
X	230	PM	162.23	21	PARKVIEW	DCHS	CMS	3,406.83
	231	AM	130.81	21	DCHS	LAKEWOOD	CMS	2,747.01
	231	PM	130.81	21	LAKEWOOD	DCHS	CMS	2,747.01
	232	AM	103.99	21		LAKEWOOD	CMS	2,183.79
	232	PM	103.99	21	LAKEWOOD		CMS	2,183.79
	233	AM	130.81	21	DCHS	ALG LKS ELEM	AMS	2,747.01
	233	PM	130.81	21	ALG LKS ELEM	DCHS	AMS	2,747.01
X	234	AM	162.23	21	DCHS	ALG LKS ELEM	AMS	3,406.83
X	234	PM	162.23	21	ALG LKS ELEM	DCHS	AMS	3,406.83
	235	AM	130.81	21	DCHS	ALG LKS ELEM	AMS	2,747.01
	235	PM	130.81	21	ALG LKS ELEM	DCHS	AMS	2,747.01
	236	AM	130.81	21	DCHS	LAKEWOOD	CMS	2,747.01
	236	PM	130.81	21	LAKEWOOD	DCHS	CMS	2,747.01
	237	AM	103.99	21		EASTVIEW	AMS	2,183.79
	237	PM	103.99	21	EASTVIEW		AMS	2,183.79
X	238	AM	162.23	21	DCHS	EASTVIEW	AMS	3,406.83
X	238	PM	162.23	21	EASTVIEW	DCHS	AMS	3,406.83
	239	AM	130.81	21	DCHS	PERRY	CMS	2,747.01
	239	PM	130.81	21	PERRY	DCHS	CMS	2,747.01
X	240	AM	162.23	21	DCHS	LAKEWOOD	CMS	3,406.83
X	240	PM	162.23	21	LAKEWOOD	DCHS	CMS	3,406.83
X	241	AM	162.23	21	DCHS	PARKVIEW	CMS	3,406.83
X	241	PM	162.23	21	PARKVIEW	DCHS	CMS	3,406.83
	242	AM	130.81	21	DCHS	ALG LKS ELEM	AMS	2,747.01

Durham School Services
22012 Carpentersville
Summary Report for
Aug-16

Customer: 4132 DISTRICT 300

AM/PM ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route		Daily Rate	Number of Days		SCHOOLS SERVICED			Total Cost$ For Route
	242	PM	103.99	21		ALG LKS ELEM	DCHS		2,183.79
	243	AM	130.81	21		DCHS	PERRY	CMS	2,747.01
	243	PM	130.81	21		PERRY	DCHS	CMS	2,747.01
X	244	AM	162.23	21		DCHS	LAKEWOOD	CMS	3,406.83
X	244	PM	162.23	21		LAKEWOOD	DCHS	CMS	3,406.83
	245	AM	130.81	21		DCHS	PERRY	CMS	2,747.01
	245	PM	130.81	21		PERRY	DCHS	CMS	2,747.01
	246	AM	130.81	21		DCHS	ALG LKS ELEM	AMS	2,747.01
	246	PM	103.99	21		ALG LKS ELEM		AMS	2,183.79
	247	AM	130.81	21		HHS	HES	HMS	2,747.01
	247	PM	130.81	21		HES	HHS	HMS	2,747.01
	248	AM	130.81	21		HHS	GILBERTS	DMS	2,747.01
	248	PM	130.81	21		GILBERTS	HHS	DMS	2,747.01
	249	AM	130.81	21		HHS	GILBERTS	HMS	2,747.01
	249	PM	103.99	21		GILBERTS	HHS		2,183.79
	250	AM	103.99	21		HHS	GILBERTS		2,183.79
	250	PM	103.99	21		GILBERTS	HHS		2,183.79
	251	AM	130.81	21		HHS	GILBERTS	DMS	2,747.01
	251	PM	130.81	21		GILBERTS	HHS	DMS	2,747.01
	252	AM	130.81	21		HHS	GILBERTS	HMS	2,747.01
	252	PM	130.81	12		GILBERTS	HHS	HMS	1,569.72
	252B	PM	103.99	9	EFF 9/20	GILBERTS		HMS	935.91
	253	AM	130.81	21		HHS	GARY WRIGHT	HMS	2,747.01
	253	PM	130.81	21		GARY WRIGHT	HHS	HMS	2,747.01
	254	AM	103.99	21		HHS	GARY WRIGHT		2,183.79
	254	PM	103.99	21		GARY WRIGHT	HHS		2,183.79
	255	AM	130.81	21		HHS	HES	HMS	2,747.01
	255	PM	130.81	21		HES	HHS	HMS	2,747.01
	256	AM	103.99	21			GILBERTS	HMS	2,183.79
	256	PM	103.99	21		GILBERTS		HMS	2,183.79
	257	AM	130.81	21		HHS	HES	HMS	2,747.01
	257	PM	130.81	21		HES	HHS	HMS	2,747.01
	258	AM	103.99	21			LITH	WMS	2,183.79
	258	PM	103.99	21		LITH	JHS	WMS	2,183.79
X	259	AM	162.23	21		DCHS	PARKVIEW	CMS	3,406.83
X	259	PM	162.23	21		PARKVIEW	DCHS	CMS	3,406.83
	260	AM	103.99	21		JHS	LITH		2,183.79
	260	PM	103.99	21		LITH	JHS		2,183.79
X	261	AM	162.23	21		DCHS	LAKEWOOD	CMS	3,406.83
X	261	PM	134.28	21		LAKEWOOD	DCHS		2,819.88
X	262	AM	162.23	21		HHS	GARY WRIGHT	HMS	3,406.83
X	262	PM	162.23	21		GARY WRIGHT	HHS	HMS	3,406.83
X	263	AM	162.23	21		DCHS	LAKEWOOD	CMS	3,406.83
X	263	PM	162.23	21		LAKEWOOD	DCHS	CMS	3,406.83
	264	AM	130.81	21		HHS	GARY WRIGHT	HMS	2,747.01
	264	PM	130.81	21		GARY WRIGHT	HHS	HMS	2,747.01
	265	AM	130.81	21		HHS	GARY WRIGHT	HMS	2,747.01
	265	PM	130.81	21		GARY WRIGHT	HHS	HMS	2,747.01
	266	AM	130.81	21		JHS	LINCOLN PRAIRIE	WMS	2,747.01

Durham School Services
22012 Carpentersville
Summary Report for
Aug-16

Customer: 4132 DISTRICT 300

AM/PM ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route		Daily Rate	Number of Days		SCHOOLS SERVICED			Total Cost$ For Route
	266	PM	130.81	21		LINCOLN PRAIRIE	JHS	WMS	2,747.01
	267	AM	130.81	21		JHS	LINCOLN PRAIRIE	WMS	2,747.01
	267	PM	130.81	21		LINCOLN PRAIRIE	JHS	WMS	2,747.01
	268	AM	130.81	21		JHS	LINCOLN PRAIRIE	WMS	2,747.01
	268	PM	130.81	21		LINCOLN PRAIRIE	JHS	WMS	2,747.01
	269	AM	103.99	21			NEUBERT	WMS	2,183.79
	269	PM	130.81	21		NEUBERT	JHS	WMS	2,747.01
	270	AM	103.99	21			GARY WRIGHT	HMS	2,183.79
	270	PM	130.81	12		GARY WRIGHT	HHS	HMS	1,569.72
	270B	PM	103.99	9	EFF 9/20	GARY WRIGHT	HHS		935.91
	271	AM	103.99	21		HHS	GARY WRIGHT		2,183.79
	271	PM	103.99	21		GARY WRIGHT	HHS		2,183.79
	272	AM	103.99	21			GILBERTS	HMS	2,183.79
	272	PM	130.81	21		GILBERTS	HHS	HMS	2,747.01
X	273	AM	134.28	21			GILBERTS	HMS	2,819.88
X	273	PM	162.23	21		GILBERTS		HMS	3,406.83
	274	AM	130.81	21		HHS	GARY WRIGHT	HMS	2,747.01
	274	PM	130.81	21		GARY WRIGHT	HHS	HMS	2,747.01
	275	AM	103.99	21			GILBERTS	DMS	2,183.79
	275	PM	103.99	9		GILBERTS		DMS	935.91
	275B	PM	130.81	13	EFF 9/12	GILBERTS	HHS	DMS	1,700.53
	276	AM	130.81	21		JHS	SLEEPY HOLLOW	DMS	2,747.01
	276	PM	130.81	21		SLEEPY HOLLOW	JHS	DMS	2,747.01
	277	AM	103.99	21			SLEEPY HOLLOW	DMS	2,183.79
	277	PM	103.99	21		SLEEPY HOLLOW		DMS	2,183.79
	278	AM	103.99	21			HIGHLANDS	DMS	2,183.79
	278	PM	103.99	21		HIGHLANDS		DMS	2,183.79
	279	AM	103.99	21			HIGHLANDS	DMS	2,183.79
	279	PM	130.81	21		HIGHLANDS	JHS	DMS	2,747.01
	280	AM	103.99	21			SLEEPY HOLLOW	DMS	2,183.79
	280	PM	130.81	21		SLEEPY HOLLOW	DCHS	DMS	2,747.01
X	281	AM	116.4	21			LIBERTY ELEM		2,444.40
X	281	PM	134.28	9		GARY WRIGHT	HHS		1,208.52
	282	AM	103.99	21		JHS	LIBERTY ELEM		2,183.79
	282	PM	103.99	21		LIBERTY ELEM	JHS		2,183.79
	283	AM	103.99	21			LIBERTY ELEM	DMS	2,183.79
	283	PM	130.81	7		LIBERTY ELEM	DCHS	DMS	915.67
	283B	PM	103.99	14	EFF 9/13	LIBERTY ELEM		DMS	1,455.86
	284	AM	103.99	21		JHS	HIGHLANDS		2,183.79
	284	PM	103.99	21		HIGHLANDS	JHS		2,183.79
	285	AM	103.99	21			LIBERTY ELEM	DMS	2,183.79
	285	PM	103.99	21		LIBERTY ELEM		DMS	2,183.79
	286	AM	103.99	21		JHS	LINCOLN PRAIRIE		2,183.79
	286	PM	103.99	21		LINCOLN PRAIRIE	JHS		2,183.79
	287	AM	103.99	21			EASTVIEW	WMS	2,183.79
	287	PM	103.99	21		EASTVIEW		WMS	2,183.79
	288	AM	103.99	21			PARKVIEW	CMS	2,183.79
	288	PM	103.99	21		PARKVIEW		CMS	2,183.79
	289	AM	103.99	21			LITH	WMS	2,183.79

Durham School Services
22012 Carpentersville
Summary Report for
Aug-16

Customer: 4132 DISTRICT 300

AM/PM ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route		Daily Rate	Number of Days	SCHOOLS SERVICED				Total Cost$ For Route
	289	PM	130.81	21	LITH	JHS	WMS		2,747.01
	290	AM	130.81	21	HHS	HES	HMS		2,747.01
	290	PM	130.81	21	HES	HHS	HMS		2,747.01
	291	AM	103.99	21		GARY WRIGHT	HMS		2,183.79
	291	PM	130.81	21	GARY WRIGHT	HHS	HMS		2,747.01
	293	AM	103.99	21		GARY WRIGHT	HMS		2,183.79
	293	PM	103.99	21	GARY WRIGHT		HMS		2,183.79
	294	AM	103.99	21		GARY WRIGHT	HMS		2,183.79
	294	PM	103.99	21	GARY WRIGHT		HMS		2,183.79
X	296	AM	162.23	21	HHS	GILBERTS	DMS		3,406.83
X	296	PM	162.23	21	GILBERTS	HHS	DMS		3,406.83
	299	AM	86.83	21	NEW CONNECTIONS				1,823.43
	299	PM	103.99	21	SOUTH CAMPUS	NEW CONNECTIONS			2,183.79
	300	PM	86.83	8	DCHS ACTIVITY BUS			M-TH	694.64
	301	PM	86.83	20	NEW CONNECTIONS TO HOME				1,736.60
	302	PM	86.83	21	PERRY BOYS N GIRLS CLUB				1,823.43
	305	PM	86.83	21	TEEN CENTER CMS BOYS N GIRLS CLUB				1,823.43
	303E	PM	86.83	21	CMS BOYS N GIRLS CLUB				1,823.43
	304W	PM	86.83	21	CMS BOYS N GIRLS CLUB				1,823.43
	306B	PM	86.83	9	CMS ACTIVITY(TU & TH)			T&TH	781.47
	307O	PM	86.83	9	CMS ACTIVITY(TU & TH)			T&TH	781.47
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00

Total AM / PM Route Cost $862,480.90

Durham School Services
22012 Carpentersville
Summary Report for
42583

Customer: 4132 DISTRICT 300
SHUTTLE SUMMARY

Date: 10/3/2016

Durham Bus	Route	Daily Rate	Number of Days		SCHOOLS SERVICED		Total Cost$ For Route
	101 AM	32.50	2	EFF 9/21	ECC TO TJ MAXX	(WED ONLY)	65.00
	101 PM	32.50	2	EFF 9/21	KFC TO ECC	(WED ONLY)	65.00
	102 AM	32.50	6	EFF 9/13	ECC TO COLONIAL CAFÉ	(T&TH)	195.00
	102 PM	32.50	2	EFF 9/19	VILLAGE SQUARE TO ECC	(MON ONLY)	65.00
	109 AM	32.50	11	EFF 9/4	JHS TO CHURCH OF THE BRETHERAN	(M,T&TH)	357.50
	113 AM	32.50	4	EFF 9/4	JHS TO LITH FOOD PANTRY	(THURS ONLY)	130.00
	137 PM	32.50	5	EFF 9/26	CULVERS TO DCHS (M,W,F)	HALF PRICE BOOKS TO DCHS (T,H)	162.50
X	164 AM	33.84	8	EFF 9/4	JHS TO THE DOG WAGGIN	(T&TH)	270.72
X	164 PM	33.84	21		ST.JOHN'S TO WMS		710.64
	166 AM	32.5	2	EFF 9/26	DCHS TO PAMPERED PETS	(M&F)	65.00
	179 AM	32.5	8	EFF 9/7	LINCOLN PRAIRIE TO C'VILLE PUBLIC WORKS (W&TH)		260.00
	288 PM	32.5	21		IMMANUEL TO CMS		682.50
	159 AM	32.5	6	EFF 9/12	SLEEPY HOLLOW TO HOLIDAY INN EXPRESS (M&W)		195.00
	159 PM	32.5	21		ST.CATH TO CMS		682.50
X	246 PM	33.84	21		ST.JOHN'S TO AMS		710.64
	207 AM	32.5	21		WMS TO ST.JOHN'S		682.50
	209 AM	32.5	21		WMS TO ST.MM		682.50
	287 PM	32.5	21		ST.MM TO WMS		682.50
X	234 AM	33.84	21		AMS TO ST.JOHN'S		710.64
	235 AM	32.5	21		AMS TO ST.MM		682.50
	215 PM	32.5	21		ST.MM TO AMS		682.50
	256 PM	32.5	21		ST.CB TO HMS		682.50
	264 AM	32.5	21		HMS TO ST.CB		682.50
	277 PM	32.5	21		ST.CATH TO DMS		682.50
	278 PM	32.5	21		IMMANUEL TO DMS		682.50
	1123	32.5	21		SOUTH CAMPUS/NEW CONNECTIONS TO DMS		682.50
X	1129	33.84	19		SUMMIT TO HMS		642.96
	1131	32.5	10	EFF 9/6	COB TO JHS	(M,T,TH)	325.00
X	1134	33.84	20		CEO TO DCHS		676.80
	1135	32.5	21		CEO TO DCHS		682.50
	1136	32.5	19		CEO TO JHS		617.50
	1139	32.5	21		CEO TO JHS		682.50
	1141	32.5	15	EFF 9/7	ECC TO RANDALL OAKS (T&F)	C'VILLE PUBLIC WORKS TO ECC (W&H)	487.50
	1142	32.5	8	EFF 9/4	THE DOG WAGGIN TO JHS	(T&TH)	260.00
	1143	32.5	6	EFF 9/20	ECC TO WALGREENS (TUES&THURS)	ECC TO KFC (W&F)	195.00
	1145	32.5	8	EFF 9/19	KFC TO ECC (MON & FRI)	ECC TO JEWEL (T&TH)	260.00
	1201	32.5	21		JHS TO SOUTH CAMPUS		682.50
	1204	32.5	8	EFF 9/4	JHS TO ABC SCHOOL OF COSMETOLOGY	(T&TH)	260.00
	1205	32.5	8	EFF 9/4	ABC SCHOOL OF COSEMTOLOGY TO JHS	(T&TH)	260.00
	1207	32.5	7	EFF 9/19	ECC TO KFC (M&F)	ECC TO HABITAT (T&W)	227.50
	1208	32.5	2	EFF 9/19	ECC TO VILLAGE SQUIRE	(M&W)	65.00
	1208B	32.5	4	EFF 9/27	ECC TO VILLAGE SQUIRE (M&W)	HOME GOODS TO ECC (T&TH)	130.00
	1209	32.5	8	EFF 9/13 & 9/30	COLONIAL CAFÉ TO ECC (T & TH)	ECC TO WALGREENS (F)	260.00
	1210	32.5	5	EFF 9/20 & 9/28	DELACEY TO ECC (T&TH)	TJ MAX TO ECC (W)	162.50
	1211	32.5	4	EFF 9/12	(M,W) HOLIDAY INN EXPRESS TO ECC		130.00
	1211B	32.5	8	EFF 9/27	(M,W)HOLIDAY INN EXPRESS TO ECC (T,H)ECC TO HOME GOODS		260.00

Durham School Services
22012 Carpentersville
Summary Report for
42583

Customer: 4132 DISTRICT 300

Date: 10/3/2016

SHUTTLE SUMMARY

Durham Bus	Route	Daily Rate	Number of Days		SCHOOLS SERVICED	Total Cost$ For Route
X	1212	33.84	5	EFF 9/20 & 9/30	HABITAT FOR HUMANITY TO ECC (T&W) WALGREENS TO ECC (F)	169.20
	1215	32.5	10	EFF 9/19	(M) ECC TO VILLAGE SQUIRE (T,H) ECC TO WALGREENS (W,F) ECC TO KFC	325.00
	12870	32.5	4	EFF 9/19	GILBERTS TO JHS (M&W)	130.00
	12872	32.5	2	EFF 9/27	DCHS TO CARLOS TEQUILLA RESTAURANT (T&TH)	65.00
	12873	32.5	2	EFF 9/27	CARLOS TEQUILLA RESTAURANT TO DCHS (T&TH)	65.00
	12874	32.5	5	EFF 9/26	DCHS TO CULVERS (M,W,F) DCHS TO HALF PRICE BOOKS (T&TH)	162.50
	12879	32.5	5	EFF 9/26	PAMPERED PETS TO DCHS (M-F)	162.50
	POC	32.5	1	NOW RT 1141	PATRICK TO RANDALL OAKS PARK DISTRICT	32.50
	HMS	32.5	8		HMS SHUTTLE FOR POWER OUTAGE	260.00
					Total Shuttle Cost	$20,791.60

Durham School Services
22012 Carpentersville
Summary Report for
42583

Customer: 4132 DISTRICT 300

MIDDAY ROUTE SUMMARY

Date: 10/3/2016

Durham Bus	Route	Daily Rate	Number of Days		SCHOOLS SERVICED	Total Cost$ For Route
	1101	44.00	20		DELACEY T/H	880.00
X	1102	45.82	20		DELACEY T/H	916.40
	1103	44.00	20		DELACEY T/H	880.00
X	1104	45.82	20		DELACEY T/H	916.40
X	1105	45.82	20		DELACEY T/H	916.40
X	1106	45.82	20		DELACEY T/H	916.40
X	1107	45.82	20		DELACEY T/H	916.40
X	1108	45.82	20		DELACEY T/H	916.40
X	1110	45.82	20		DELACEY P/U	916.40
X	1111	45.82	20		DELACEY P/U	916.40
	1112	44.00	20		DELACEY P/U	880.00
	1113	44.00	20		DELACEY P/U	880.00
	1114	44.00	20		DELACEY P/U	880.00
X	1115	45.82	20		DELACEY P/U	916.40
X	1116	45.82	20		DELACEY P/U	916.40
X	1117	45.82	20		DELACEY P/U	916.40
	1118	44.00	21	EFF 8/31	WES P/U	924.00
	1119	44.00	21		HES P/U	924.00
X	1120	45.82	21		HES P/U	962.22
X	1122	45.82	21		HES P/U	962.22
X	1125	45.82	21		LITH P/U	962.22
X	1126	45.82	21		LITH T/H	962.22
	1127	44.00	21		LIBERTY P/U	924.00
X	1128	45.82	21		LIBERTY T/H	962.22
	1130	44	21		DCHS TO HOME	924.00
	1132	44.00	21		HOME TO OMBUDSMAN	924.00
	1133	44.00	21		OMBUDSMAN TO HOME	924.00
X	1138	45.82	21		EASTVIEW T/H	962.22
	1202	44.00	21		HOME TO OMBUDSMAN	924.00
	1203	44.00	21		OMBUDSMAN TO HOME	924.00
	POC	44.00	4	NOW RT. 179AM & 111PM	PATRICK HOME TO PUBLIC WORKS OR RANDALL OAKS PARK DIST. W-F	176.00
						0.00

Total Midday Route Cost $27,821.72

Customer: 4132 DISTRICT 300

BUS ASSISTANT SUMMARY

Route		hourly Rate	Number of Days	Avg Hours per Day	Total Hours	Total Cost$ For Route
103	AM	22.37	21	1.61	35.46	793.24
103	PM	22.37	21	1.53	43.61	975.56
104	AM	22.37	21	1.62	59.67	1,334.82
104	PM	22.37	21	1.76	37.93	848.49
105	AM	22.37	21	2.89	61.40	1,373.52
105	PM	22.37	21	2.24	47.99	1,073.54
108	AM	22.37	21	2.59	59.14	1,322.96
108	PM	22.37	21	2.43	51.63	1,154.96
109	AM	22.37	21	2.13	43.44	971.75
109	PM	22.37	21	3.25	67.50	1,509.98
110	AM	22.37	21	1.91	39.27	878.47
110	PM	22.37	21	2.03	46.95	1,050.27
111	AM	22.37	21	2.32	49.50	1,107.32
111	PM	22.37	21	2.51	53.15	1,188.97
113	AM	22.37	21	1.83	38.52	861.69
113	PM	22.37	20	3.91	89.02	1,991.38
114	AM	22.37	21	1.79	43.37	970.19
114	PM	22.37	21	1.78	49.15	1,099.49
115	AM	22.37	21	2.14	55.00	1,230.35
115	PM	22.37	21	2.02	48.37	1,082.04
116	AM	22.37	21	2.25	35.07	784.52
117	AM	22.37	21	1.09	44.57	997.03
117	PM	22.37	21	1.14	33.19	742.46
118	PM	22.37	20	1.39	26.75	598.40
119	AM	22.37	21	2.11	45.88	1,026.34
119	PM	22.37	21	2.11	59.95	1,341.08
120	AM	22.37	21	2.74	57.83	1,293.66
120	PM	22.37	21	1.87	69.27	1,549.57
122	AM	22.37	21	2.97	67.09	1,500.80
122	PM	22.37	21	2.04	47.55	1,063.69
123	AM	22.37	21	3.08	68.98	1,543.08
123	PM	22.37	21	1.75	40.50	905.99
124	AM	22.37	21	2.92	63.79	1,426.98
124	PM	22.37	21	2.54	55.82	1,248.69
125	AM	22.37	21	1.68	46.84	1,047.81
125	PM	22.37	21	1.92	48.21	1,078.46
126	AM	22.37	21	2.55	56.46	1,263.01
126	PM	22.37	21	2.51	59.92	1,340.41
128	PM	22.37	21	1.91	42.03	940.21
130	AM	22.37	21	2.76	34.40	769.53
138	AM	22.37	21	3.12	68.71	1,537.04
142	AM	22.37	21	2.61	57.62	1,288.96
142	PM	22.37	21	2.59	56.30	1,259.43
144	AM	22.37	21	2.89	68.40	1,530.11
144	PM	22.37	21	3.39	79.42	1,776.63
145	AM	22.37	21	2.10	46.63	1,043.11
145	PM	22.37	21	2.00	46.48	1,039.76
149	AM	22.37	21	1.83	36.67	820.31
154	AM	22.37	21	2.00	50.57	1,131.25
154	PM	22.37	21	2.91	52.58	1,176.21
155	AM	22.37	21	2.54	57.35	1,282.92
155	PM	22.37	21	3.37	72.98	1,632.56
156	AM	22.37	21	3.67	62.10	1,389.18
156	PM	22.37	21	1.55	49.34	1,103.74
158	AM	22.37	21	1.57	50.83	1,137.07
158	PM	22.37	21	3.13	71.22	1,593.19

Customer: 4132 DISTRICT 300

BUS ASSISTANT SUMMARY

Route		hourly Rate	Number of Days	Avg Hours per Day	Total Hours	Total Cost$ For Route
163	AM	22.37	21	2.55	52.55	1,175.54
163	PM	22.37	21	3.11	63.86	1,428.55
165	AM	22.37	21	2.08	51.43	1,150.49
165	PM	22.37	21	3.02	67.21	1,503.49
167	AM	22.37	21	1.78	49.23	1,101.28
167	PM	22.37	21	2.28	51.19	1,145.12
169	AM	22.37	21	2.06	58.10	1,299.70
169	PM	22.37	21	2.16	65.49	1,465.01
172	AM	22.37	21	2.68	46.23	1,034.17
172	PM	22.37	21	2.86	63.52	1,420.94
175	AM	22.37	21	2.77	54.76	1,224.98
175	PM	22.37	21	3.50	70.35	1,573.73
177	AM	22.37	21	2.55	52.82	1,181.58
177	PM	22.37	21	1.62	40.88	914.49
179	AM	22.37	21	1.82	44.59	997.48
179	PM	22.37	21	2.60	63.09	1,411.32
180	AM	22.37	21	2.00	42.29	946.03
180	PM	22.37	21	1.91	34.10	762.82
183	AM	22.37	21	2.51	54.08	1,209.77
183	PM	22.37	21	3.01	62.38	1,395.44
184	PM	22.37	21	2.16	42.03	940.21
186	AM	22.37	21	1.62	32.18	719.87
186	PM	22.37	21	1.29	31.08	695.26
190	AM	22.37	21	1.73	36.32	812.48
190	PM	22.37	21	2.45	59.17	1,323.63
193	AM	22.37	21	2.91	69.59	1,556.73
193	PM	22.37	21	3.27	78.02	1,745.31
194	AM	22.37	21	3.42	69.86	1,562.77
194	PM	22.37	19	3.00	65.54	1,466.13
1115A	MD	22.37	20	1.04	36.64	819.64
1141A	MD	22.37	15	1.04	15.62	349.42
				0.00		0.00
						0.00
						0.00
						0.00
						0.00
				Total Bus Assistant Cost		102,355.50
				Total Bus Assistant Hours		4,575.57

Inv# 9136952

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for FIELD TRIPS

AUGUST 2016

TOTAL COST OF SPORTS TRIPS	$57,155.35
TOTAL MILEAGE OF TRIPS	14,726.00
TOTAL COST OF REGULAR ED FIELD TRIPS	$5,084.98
TOTAL MILEAGE OF TRIPS	1,290.00
TOTAL COST OF SPECIAL NEEDS FIELD TRIPS	$4,743.86
TOTAL MILEAGE OF TRIPS	943.00
TOTAL COST OF MISCELLANEOUS TRIPS	$1,409.53
TOTAL MILEAGE OF MISCELLANEOUS TRIPS	336.00
TOAL COST OF FIELD TRIPS	$68,393.71
TOTAL MILEAGE OF FIELD TRIPS	17,295.00

Customer: 4132 DISTRICT 300
Sports Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
HHS	7215	DCHS	09/01/16	5.25	89	198.77	15	TENNIS
JHS	7105	HUNTLEY HS	09/01/16	4.33		163.93		VOLLEYBALL
JHS	7142	MARMION ACADEMY	09/01/16	5.92	59	224.13	22	SOCCER
HHS	7163	TURNBERRY GOLF	09/01/16	3.92	73	148.41	8	GOLF
JHS	7195	PINECREST	09/01/16	4.58	43	173.40	17	GOLF
DCHS	7537	CARY GROVE HS	09/01/16	4.75	23	179.84	45	VOLLEYBALL
DCHS	7536	FOXFORD HILLS	09/01/16	4.5	15	170.37		GOLF
JHS	7143	ST.CHARLES HS	09/01/16	4	57	151.44	58	SOCCER
DCHS	7714	JHS	09/02/16	6.33	28	239.65	29	CHEER
DCHS	7539	JHS	09/02/16	8.08	33	305.91	35	FOOTBALL
HHS	7216	BARTLETT HS	09/02/16	7.08	138	268.05	29	TENNIS
HHS	7229	OREGON HS	09/02/16	7.17	135	271.46	23	SOCCER
HHS	7216	JOHNSBURG HS	09/02/16	6.5	101	246.09	28	SOCCER
DCHS	7540	JHS	09/02/16	7	20	265.02	22	FOOTBALL
DCHS	7540	JHS	09/02/16	7.33	20	277.51	21	FOOTBALL
DCHS	7543	PALATINE HS	9/3/196	2	16	75.72	0	SWIM
HHS	7237	HARVARD HS	09/03/16	2	27	75.72	0	SOCCER
JHS	7172	LEROY OAKES FOREST PRESERVE	09/03/16	7.25	57	274.49	42	CROSS COUNTRY
JHS	7094	DCHS	09/03/16	5.5	16	208.23	34	FOOTBALL
HHS	7060	ROCKFORD AUBURN HS	09/03/16	8.75	122	331.28	11	VOLLEYBALL
JHS	7268	REDTAIL GOLF CLUB	09/03/16	9	20	340.74	7	GOLF
HHS	7078	ROCK CUT STATE PARK LOVES PARK	09/03/16	7.92	107	299.85	31	CROSS COUNTRY
DCHS	7542	VETERANS ACRES	09/03/16	7.08	48	268.05	20	CROSS COUNTRY
JHS	7172	LEROY OAKES FOREST PRESERVE	09/03/16	6.58	39	249.12	37	CROSS COUNTRY
DCHS	7768	GUILFORD HS RCKFRD	09/03/16	5.83	129	220.72	21	SOCCER
HHS	7231	JOHNSBURG HS	09/03/16	9.75		369.14	22	SOCCER
JHS	7122	FREMD HS PALATINE	09/03/16	9.75	116	369.14	30	TENNIS
HHS	7062	CRYSTAL LAKE SOUTH	09/03/16	11.75	41	444.86	19	VOLLEYBALL
HHS	7232	OREGON HS	09/03/16	8	133	302.88	22	SOCCER
DCHS	7542	VETERANS ACRES	09/03/16	7	32	265.02	21	CROSS COUNTRY
DCHS	7688	HOFFMAN ESTATES HS	09/03/16	4	31	151.44	22	SOCCER
DCHS	7676	HOFFMAN ESTATES HS	09/03/16	4.25	29	160.91	22	SOCCER
JHS	7144	BARRINGTON HS	09/03/16	5.58	31	211.26	21	SOCCER
HHS	7081	DEICKE PARK HUNTLEY	09/06/16	3.17	23	120.02	23	CROSS COUNTRY
JHS	7123	CRYSTAL LAKE CENTRAL	09/06/16	1	17	37.86	31	TENNIS
JHS	7123	CRYSTAL LAKE CENTRAL	09/06/16	2.25	26	85.19	31	TENNIS
JHS	7192	RANDALL OAKS	09/06/16	3.5	15	132.51	60	CROSS COUNTRY
HHS	7210	PRARIE RIDGE HS	09/06/16	5.58	69	211.26	14	TENNIS
HHS	7233	HINCKLEY BIG ROCK HS	09/06/16	4.75	87	179.84	28	SOCCER
HMS	7370	CMS	09/06/16	3.25	48	123.05	18	VOLLEYBALL
CMS	7556	HMS	09/06/16	1	24	37.86	11	VOLLEYBALL
CMS	7556	HMS	09/06/16	3	31	113.58	11	VOLLEYBALL
DCHS	7325	HUNTLEY HS	09/06/16	3.41	30	129.10	10	TENNIS
DCHS	7677	HUNTLEY HS	09/06/16	5	32	189.30	35	SOCCER
DCHS	7689	HUNTLEY HS	09/06/16	5.17	43	195.74	23	SOCCER
DCHS	7192	RANDALL OAKS	09/06/16	0.32	17	12.12	66	CROSS COUNTRY
DCHS	7698	RANDALL OAKS	09/06/16	3.53	14	133.65	30	CROSS COUNTRY
DCHS	7698	RANDALL OAKS	09/06/16	1.42	10	53.76	45	CROSS COUNTRY
DCHS	7698	RANDALL OAKS	09/06/16	3.08	14	116.61	28	CROSS COUNTRY
JHS	7124	LAKES HS LAKE VILLA	09/07/16	3.58	66	135.54	38	TENNIS
HHS	7278	RANDALL OAKS	09/07/16	1.5	16	56.79		GOLF
HHS	7278	RANDALL OAKS	09/07/16	3.25	25	123.05	12	GOLF
WMS	7441	DMS	09/07/16	0.75	19	28.40	37	CROSS COUNTRY
WMS	7441	DMS	09/07/16	2.2	7	83.29	17	CROSS COUNTRY
WMS	7441	DMS	09/07/16	2.92	15	110.55	44	CROSS COUNTRY
DCHS	7776	PINECREST	09/07/16	1.75	25	66.26	15	GOLF
DCHS	7610	WOODSTOCK HS	09/07/16	4	51	151.44	13	TENNIS

Customer: 4132 DISTRICT 300
Sports Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
DCHS	7776	PINECREST	09/07/16	0	0	0.00	18	^GOLF/TENNIS^
JHS	7125	HHS	09/08/16	3	27	113.58	25	TENNIS
HHS	7164	BOONE CREEK	09/08/16	6.83	76	258.58	9	GOLF
JHS	7196	CARY CC	09/08/16	4.67	27	176.81	6	GOLF
JHS	7196	CARY CC	09/08/16	1.33	27	50.35		GOLF
HHS	7217	JHS	09/08/16	4.83	62	182.86	13	TENNIS
DMS	7302	WMS	09/08/16	2.84	13	107.52	21	VOLLEYBALL
WMS	7417	DMS	09/08/16	2.25	9	85.19	0	VOLLEYBALL
WMS	7417	DMS	09/08/16	0.62	13	23.47	17	VOLLEYBALL
DCHS	7611	CRYSTAL LAKE SOUTH	09/08/16	3.17	23	120.02	14	TENNIS
DCHS	7682	ELGIN SPORTS COMPLEX	09/08/16	1.92	13	72.69	23	SOCCER
DCHS	7682	ELGIN SPORTS COMPLEX	09/08/16	3	27	113.58	24	SOCCER
HHS	7032	CARY GROVE HS	09/09/16	7.5	61	283.95	47	FOOTBALL
HHS	7033	CARY GROVE HS	09/09/16	8.67	61	328.25	22	FOOTBALL
HHS	7034	CARY GROVE HS	09/09/16	2.55	61	96.54	40	CHEER
HHS	7034	CARY GROVE HS	09/09/16	6.75	61	255.56	13	CHEER
JHS	7066	CRYSTAL LAKE SOUTH	09/09/16	0.84	7	31.80		CHEER
JHS	7066	CRYSTAL LAKE SOUTH	09/09/16	4	23	151.44	26	CHEER
JHS	7071	CRYSTAL LAKE SOUTH	09/09/16	0.26	14	9.84	21	FOOTBALL
JHS	7071	CRYSTAL LAKE SOUTH	09/09/16	6.33	25	239.65	10	FOOTBALL
JHS	7071	CRYSTAL LAKE SOUTH	09/09/16	0.87	8	32.94		FOOTBALL
JHS	7071	CRYSTAL LAKE SOUTH	09/09/16	5.83	8	220.72	17	FOOTBALL
JHS	7080	CRYSTAL LAKE SOUTH	09/09/16	5.17	10	195.74	33	FOOTBALL
JHS	7173	DETWEILER PARK PEORIA	09/09/16	8.58	177	324.84	33	CROSS COUNTRY
DCHS	7666	HUNTLEY HS	09/09/16	2.33	32	88.21	45	FOOTBALL
DCHS	7666	HUNTLEY HS	09/09/16	6.66	30	252.15	44	FOOTBALL
DCHS	7668	HUNTLEY HS	09/09/16	6.42	40	243.06	22	FOOTBALL
DCHS	7668	HUNTLEY HS	09/09/16	6.27	42	237.38	17	FOOTBALL
DCHS	7715	HUNTLEY HS	09/09/16	6.5	32	246.09	42	CHEER
DCHS	7773	STREAMWOOD OAKS	09/10/16	8.83	29	334.30	8	GOLF
DCHS	7690	ELGIN HS	09/10/16	4.5	33	170.37	23	SOCCER
DCHS	7774	SHEPHERDS CROOK ZION	09/10/16	11.83	135	447.88	6	GOLF
DCHS	7699	DETWEILER PARK PEORIA	09/10/16	13.33	340	504.67	27	CROSS COUNTRY
DCHS	7635	WEST CHICAGO HS	09/10/16	11	57	416.46	14	VOLLEYBALL
DCHS	7678	LARKIN	09/10/16	5.16		195.36	18	SOCCER
JHS	7802	BELVIDERE NORTH HS	09/10/16	3.83	81	145.00	17	TENNIS
JHS	7509	STREAMWOOD OAKS	09/10/16	8.58	36	324.84	9	GOLF
JHS	7106	SYCAMORE HS	09/10/16	11	63	416.46	15	VOLLEYBALL
JHS	7511	LAKE PARK WEST	09/10/16	11.08	50	419.49	40	MARCHING BAND
JHS	7699	DETWEILER PARK PEORIA	09/10/16	9.83	166	372.16	33	CROSS COUNTRY
JHS	7511	LAKE PARK WEST	09/10/16	11	48	416.46	50	MARCHING BAND
JHS	7174	DETWEILER PARK PEORIA	09/10/16	13.5	345	511.11	46	CROSS COUNTRY
HHS	7063	HARVEST CHRISTIAN ACADEMY	09/10/16	10	58	378.60	11	VOLLEYBALL
HHS	7083	ROCKFORD UNIVERISITY	9/10/2016	8.75	30	331.28	38	CROSS COUNTRY
WMS	7418	CREEKSIDE MS WDSTK	09/10/16	4	53	151.44	18	VOLLEYBALL
JHS	7066	CRYSTAL LAKE SOUTH	09/09/16	3.34	10	126.45		CHEER
HHS	7188	RANDALL OAKS	09/12/16	1.84	14	69.66	0	GOLF
HMS	7371	AMS	09/12/16	4.91	73	185.89	20	VOLLEYBALL
WMS	7424	CMS	09/12/16	1	0	37.86	0	VOLLEYBALL
WMS	7424	CMS	09/12/16	1	6	37.86	15	VOLLEYBALL
WMS	7443	CMS	09/12/16	2.57	10	97.30	25	CROSS COUNTRY
AMS	7481	HMS	09/12/16	1.42	18	53.76	17	VOLLEYBALL
AMS	7481	HMS	09/12/16	3.68	40	139.32	15	VOLLEYBALL
CMS	7559	WMS	09/12/16	0.83	10	31.42	61	VOLLEYBALL
CMS	7559	WMS	09/12/16	1.67	10	63.23	17	VOLLEYBALL
AMS	7569	HMS	09/12/16	1.42	18	53.76	32	CROSS COUNTRY
AMS	7569	HMS	09/12/16	2.03	19	76.86	23	CROSS COUNTRY

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School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
AMS	7569	HMS	09/12/16	3	39	113.58	36	CROSS COUNTRY
DCHS	7683	HHS	09/12/16	1.83	24	69.28	23	SOCCER
DCHS	7683	HHS	09/12/16	3.16	33	119.64	22	SOCCER
JHS	7859	CRYSTAL LAKE SOUTH	09/12/16	0.75	12	28.40	30	FOOTBALL
JHS	7859	CRYSTAL LAKE SOUTH	09/12/16	2.75	8	104.12	29	FOOTBALL
HHS	7085	BURLINGTON CENTRAL HS	09/13/16	2.42	37	91.62	40	CROSS COUNTRY
HHS	7085	BURLINGTON CENTRAL HS	09/13/16	2.83	39	107.14	35	CROSS COUNTRY
JHS	7126	HUNTLEY HS	09/13/16	1.25	23	47.33	28	TENNIS
JHS	7126	HUNTLEY HS	09/13/16	3.67	29	138.95	28	TENNIS
HHS	7211	CRYSTAL LAKE CENTRAL	09/13/16	5.25	69	198.77	19	TENNIS
HHS	7234	DCHS	09/13/16	1.4	16	53.00	60	SOCCER
HHS	7234	DCHS	09/13/16	3.25	33	123.05	43	SOCCER
HHS	7291	RANDALL OAKS	09/13/16	2.26	33	85.56	4	GOLF
DCHS	7606	IL MATH & SCI ACADEMY	09/13/16	7.17	76	271.46	28	SWIM
DCHS	7628	CARY GROVE HS	09/13/16	1.18	21	44.67	10	TENNIS
DCHS	7628	CARY GROVE HS	09/13/16	2.83	24	107.14	9	TENNIS
DCHS	7636	CRYSTAL LAKE CENTRAL	09/13/16	1.33	24	50.35	45	VOLLEYBALL
DCHS	7636	CRYSTAL LAKE CENTRAL	09/13/16	3.5	14	132.51	46	VOLLEYBALL
DCHS	7778	MCHENRY CC	09/13/16	2	6	75.72	0	GOLF/LATE CANCELL
JHS	7127	WARREN HS	09/14/16	4.84	20	183.24	29	TENNIS
JHS	7145	CRYSTAL LAKE CENTRAL	09/14/16	0.34	22	12.87	27	SOCCER
JHS	7145	CRYSAL LAKE CENTRAL	09/14/16	3.07	34	116.23	17	SOCCER
HHS	7235	PRAIRIE RIDGE HS	09/14/16	5	60	189.30	27	SOCCER
HHS	7292	RANDALL OAKS	09/14/16	1	18	37.86	9	GOLF
HHS	7292	RANDALL OAKS	09/14/16	2.04	29	77.23	2	GOLF
DMS	7303	CMS	09/14/16	3.08	15	116.61	19	VOLLEYBALL
DMS	7304	CMS	09/14/16	1.33	10	50.35	71	CROSS COUNTRY
DMS	7304	CMS	09/14/16	0.57	12	21.58	18	CROSS COUNTRY
HMS	7372	HARTER MS	09/14/16	4.75	79	179.84	19	VOLLEYBALL
WMS	7425	AMS	09/14/16	0.88	11	33.32	15	VOLLEYBALL
WMS	7425	AMS	09/14/16	2.34	11	88.59	7	VOLLEYBALL
AMS	7483	WMS	09/14/16	0.83	10	31.42	17	VOLLEYBALL
AMS	7483	WMS	09/14/16		10	0.00	16	VOLLEYBALL
AMS	7483	WMS	09/14/16	3.07	15	116.23	14	VOLLEYBALL
CMS	7560	DMS	09/14/16	0.76	11	28.77	25	VOLLEYBALL
CMS	7560	DMS	09/14/16	1.91	11	72.31	13	VOLLEYBALL
AMS	7570	WMS	09/14/16	2.83	16	107.14	60	CROSS COUNTRY
HHS	7755	BELVIDERE NORTH HS	09/14/16	4.84	83	183.24	23	TENNIS
DCHS	7868	HUNTLEY HS	09/14/16	4.5	32	170.37	20	SOCCER
DMS	7304	CMS	09/14/16	0		0.00		NC/COMBO 7303
HHS	7049	CARY GROVE HS	09/15/16	2	32	75.72	41	VOLLEYBALL
HHS	7049	CARY GROVE HS	09/15/16	5.13	44	194.22	35	VOLLEYBALL
JHS	7128	CRYSTAL LAKE SOUTH	09/15/16	0.5	20	18.93	31	TENNIS
JHS	7128	CRYSTAL LAKE SOUTH	09/15/16	2.25	12	85.19	22	TENNIS
HHS	7185	RANDALL OAKS	09/15/16	1	13	37.86	9	GOLF
HHS	7185	RANDALL OAKS	09/15/16	5	29	189.30	2	GOLF
JHS	7197	MCHENRY CC	09/15/16	5.09	34	192.71	17	GOLF
AMS	7571	RON BREESE PARK	09/15/16	3	32	113.58	59	CROSS COUNTRY
DCHS	7612	PRAIRIE RIDGE HS	09/15/16	5	35	189.30	14	TENNIS
JHS	7146	SPORTSCORE	09/16/16	5.75	106	217.70	25	SOCCER
DCHS	7691	ISC SPORTS	09/16/16	5.67	110	214.67	25	SOCCER
HHS	7038	HUNTLEY HS	09/17/16	5.5	48	208.23	31	FOOTBALL
HHS	7059	WESTWOOD SPORTS COMPLEX	09/17/16	9.33	216	353.23	11	VOLLEYBALL
HHS	7064	RICHMOND HS`	09/17/16	9.33	109	353.23	10	VOLLEYBALL
HHS	7086	KANELAND HS`	09/17/16	8.25	73	312.35	35	CROSS COUNTRY
JHS	7100	CARY GROVE HS	09/17/16	5	21	189.30	36	FOOTBALL
JHS	7147	SPORTSCORE	09/17/16	8	95	302.88	23	SOCCER

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School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
JHS	7175	KANELAND HS`	09/17/16	8.08	61	305.91	45	CROSS COUNTRY
JHS	7175	KANELAND HS`	09/17/16	7.83	60	296.44	46	CROSS COUNTRY
JHS	7199	WOODSTOCK HS	09/17/16	10.17	35	385.04		SWIM
HHS	7221	WARREN HS	09/17/16	10.83	133	410.02	20	TENNIS
HHS	7222	JEFFERSON HS ROCKFORD	09/17/16	8.33	101	315.37	14	TENNIS
HHS	7236`	STERLING HS	09/17/16	10.42	203	394.50	55	SOCCER
DCHS	7607	WOODSTOCK NORTH HS	09/17/16	9.17	52	347.18	17	SWIM
DCHS	7629	HUNTLEY HS	09/17/16	8.75	53	331.28	11	TENNIS
DCHS	7642	ST. CHARLES NORTH HS	09/17/16	8.67	50	328.25		VOLLEYBALL
DCHS	7643	TOP FLIGHT	09/17/16	9.17	33	347.18	19	VOLLEYBALL
JHS	7674	WHEELING HS	09/17/16	8.83	50	334.30	32	MARCHING BAND
JHS	7674	WHEELING HS	09/17/16	10	62	378.60	33	MARCHING BAND
DCHS	7679	CONANT HS HOFF EST	09/17/16	4.83	38	182.86	41	SOCCER
DCHS	7692	ISC SPORTS	09/17/16	8.5	125	321.81	22	SOCCER
DCHS	7700	KANELAND HS`	09/17/16	8.83	79	334.30	42	CROSS COUNTRY
JHS	7803	BELVIDERE NORTH HS	09/17/16	9.17	102	347.18	86	TENNIS
HHS	7861	HARVARD HS	09/17/16	8.08	83	305.91	26	SOCCER
JHS	7148	HHS	09/19/16	0.5	30	18.93	24	SOCCER
JHS	7148	HHS	09/19/16	2.83	60	107.14	16	SOCCER
HHS	7165	ELGIN CC	09/19/16	1.41	37	53.38	4	GOLF
HHS	7165	ELGIN CC	09/19/16	2.83	39	107.14	2	GOLF
DMS	7305	AMS	09/19/16	0.42	9	15.90	16	VOLLEYBALL
DMS	7305	AMS	09/19/16	3.75	27	141 98	49	VOLLEYBALL
DMS	7306	AMS	09/19/16	3	27	113.58	49	CROSS COUNTRY
HMS	7373	WMS	09/19/16	3.75	42	141.98	1	VOLLEYBALL
HMS	7373	WMS	09/19/16	1.17	18	44.30		CROSS COUNTRY
HMS	7381	WMS	09/19/16	3.08	41	116.61	8	CROSS COUNTRY
WMS	7426	HMS	09/19/16	1.47	35	55.65	16	VOLLEYBALL
WMS	7426	HMS	09/19/16	3.08	32	116.61	22`	VOLLEYBALL
DMS	7484	AMS	09/19/16	0.42	9	15.90	16	VOLLEYBALL
AMS	7484	DMS	09/19/16	2.83	19	107.14	11	VOLLEYBALL
DCHS	7684	CRYSTAL LAKE SOUTH	09/19/16	3.08	31	116.61	18	SOCCER
HHS	7874	HUNTLEY HS	09/19/16	1.92	24	72.69	28	FOOTBALL
HHS	7874	HUNTLEY HS	09/19/16	2.55	37	96.54	25	FOOTBALL
DCHS	7867	GRAYSLAKE NORTH HS	09/19/16	4.92	72	186.27	38	FOOTBALL
HHS	7050	MCHENRY HS	09/20/16	6.33	76	239.65	42	VOLLEYBALL
HHS	7087	CARY GROVE HS	09/20/16	3.91	49	148.03	37	CROSS COUNTRY
JHS	7108	DCHS	09/20/16	0.59	11	22.34	49	VOLLEYBALL
JHS	7108	DCHS	09/20/16	2.58	16	97.68	50	VOLLEYBALL
JHS	7129	CARY GROVE HS	09/20/16	1.25	24	47.33	17	TENNIS
JHS	7129	CARY GROVE HS	09/20/16	3.33	27	126.07	31	TENNIS
JHS	7176	VETERANS ACRES	09/20/16	0.75	16	28.40	44	CROSS COUNTRY
JHS	7176	VETERANS ACRES	09/20/16	2.58	17	97.68	67	CROSS COUNTRY
JHS	7176	VETERANS ACRES	09/20/16	0.92	14	34.83	47	CROSS COUNTRY
JHS	7176	VETERANS ACRES	09/20/16	2.33	17	88.21	47	CROSS COUNTRY
HHS	7189	RANDALL OAKS	09/20/16	1.17	15	44.30	9	GOLF
HHS	7189	RANDALL OAKS	09/20/16	4.17	25	157.88	3	GOLF
JHS	7198	BONNIE DUNDEE	09/20/16	1	17	37.86	15	GOLF
JHS	7198	BONNIE DUNDEE	09/20/16	3.5	18	132.51	10	GOLF
HHS	7212	HUNTLEY HS	09/20/16	1.08	17	40.89	19	TENNIS
HHS	7212	HUNTLEY HS	09/20/16	3.08	5	116.61	19	TENNIS
HHS	7238	JACOBS HS	09/20/16	1.5	53	56.79	66	SOCCER
HHS	7238	JACOBS HS	09/20/16	3.08	28	116.61	22	SOCCER
HHS	7239	JACOBS HS	09/20/16	5.5	56	208.23	27	SOCCER
DCHS	7632	MCHENRY WEST	09/20/16	2	36	75.72	10	TENNIS
DCHS	7632	MCHENRY WEST	09/20/16	3.92	40	148.41	10	TENNIS
DCHS	7701	MCHENRY PARK	09/20/16	2.42		91.62	44	CROSS COUNTRY

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School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
HHS	7240	CRYSTAL LAKE CENTRAL	0921/16	3.58	36	135.54	22	SOCCER
DMS	7307	HMS	09/21/16	3.75	34	141.98	18	VOLLEYBALL
HMS	7374	DMS	09/21/16	4.6	56	174.16	19	VOLLEYBALL
AMS	7485	CMS	09/21/16	0.92	16	34.83	17	VOLLEYBALL
AMS	7485	CMS	09/21/16	2.41	9	91.24	10	VOLLEYBALL
HHS	7510	MCHENRY WEST	09/21/16	3.92	94	148.41	31	SWIM
HHS	7510	MCHENRY WEST	09/21/16	3.34	24	126.45	30	SWIM
CMS	7561	AMS	09/21/16	0.92	12	34.83	17	VOLLEYBALL
CMS	7561	AMS	09/21/16	2.42	8	91.62	16	VOLLEYBALL
DCHS	7608	SLEEPY HOLLOW POOL	09/21/16	0.67	4	25.37	24	SWIM
JHS	7624	RANDALL OAKS	09/21/16	1	20	37.86	5	SWIM
JHS	7923	ELGIN SPORTS COMPLEX	09/21/16	1.43	20	54.14	21	SOCCER
DCHS	7923	ELGIN SPORTS COMPLEX	09/21/16	2.5	20	94.65	20	SOCCER
JHS	7130	PRAIRIE RIDGE HS	09/22/16	1.17	20	44.30	31	TENNIS
JHS	7130	PRAIRIE RIDGE HS	09/22/16	2.92	16	110.55	21	TENNIS
JHS	7149	HUNTLEY HS	09/22/16	1.08	16	40.89	20	SOCCER
JHS	7149	HUNTLEY HS	09/22/16	5.33	30	201.79	20	SOCCER
HHS	7167	MARENGO RIDGE GC	09/22/16	3.09	43	116.99	9	GOLF
HHS	7214	CRYSTAL LAKE SOUTH	09/22/16	5.08	62	192.33	19	TENNIS
HHS	7458	BURLINGTON CENTRAL HS	09/22/16	4.67	49	176.81	25	SOCCER
DCHS	7523	SLEEPY HOLLOW POOL	09/22/16	0.59	3	22.34	4	GOLF
JHS	7626	RANDALL OAKS	09/22/16	1	10	37.86	8	SWIM
DCHS	7633	CRYSTAL LAKE CENTRAL	09/22/16	4.08	26	154 47	11	TENNIS
DCHS	7637	HHS	09/22/16	5	36	189.30	43	VOLLEYBALL
DCHS	7638	CRYSTAL LAKE SOUTH	09/22/16	0.82	13	31.05	0	VOLLEYBALL
DCHS	7695	CARY GROVE HS	09/22/16	3	28	113.58	49	SOCCER
CMS	7816	HMS	09/22/16	3.5	35	132.51	48	CROSS COUNTRY
DCHS	7777	MCHENRY CC	09/08/16	2	0	75.72	0	LATE CANCEL/GOLF
HHS	7035	CRYSTAL LAKE CENTRAL	09/23/16	7.41	54	280.54	37	FOOTBALL
HHS	7036	CRYSTAL LAKE CENTRAL	09/23/16	9.5	69	359.67	30	FOOTBALL
HHS	7037	CRYSTAL LAKE CENTRAL	09/23/16	1.45	31	54.90	32	FOOTBALL
HHS	7037	CRYSTAL LAKE CENTRAL	09/23/16	7.5	56	283.95	12	FOOTBALL
JHS	7067	McCRACKEN FIELD	09/23/16	1.5	35	56.79	45	FOOTBALL/CHEER
JHS	7067	McCRACKEN FIELD	09/23/16	6.75	42	255.56	35	FOOTBALL/CHEER
JHS	7072	McCRACKEN FIELD	09/23/16	1.27	30	48.08	12	FOOTBALL
JHS	7072	McCRACKEN FIELD	09/23/16	8.25	46	312.35	39	FOOTBALL
JHS	7072	McCRACKEN FIELD	09/23/16	6.16	30	233.22	15	FOOTBALL
JHS	7082	McCRACKEN FIELD	09/23/16	7.42	32	280.92	28	FOOTBALL
JHS	7082	McCRACKEN FIELD	09/23/16	5.42	31	205.20	19	FOOTBALL
HHS	7352	DUNDEE PARK DIST	09/23/16	1.02	16	38.62	8	SWIM/PRACTICE
JHS	7627	RANDALL OAKS	09/23/16	1	10	37.86	18	SWIM/PRACTICE
DCHS	7644	ROLLINMG MEADOWS HS	09/23/16	6.34	46	240.03	15	VOLLEYBALL
DCHS	7667	CRYSTAL LAKE SOUTH	09/23/16	1.28	19	48.46	36	FOOTBALL
DCHS	7667	CRYSTAL LAKE SOUTH	09/23/16	5.75	16	217.70	34	FOOTBALL
DCHS	7669	CRYSTAL LAKE SOUTH	09/23/16	6.84	23	258.96	20	FOOTBALL
DCHS	7669	CRYSTAL LAKE SOUTH	09/23/16	6.92	26	261.99	21	FOOTBALL
DCHS	7681	ISC SPORTS LOVES PK	09/23/16	9.5	167	359.67	23	SOCCER
DCHS	7716	CRYSTALL LAKE SOUTH	09/23/16	6.58	23	249.12	28	FOOTBALL/CHEER
DCHS	7925	SLEEPY HOLLOW POOL	09/23/16	0.67	3	25.37	23	SWIM
HHS	7090	WOODLAWN ACADEMY STERLING	09/24/16	11	195	416.46	34	CROSS COUNTRY
JHS	7150	DEKALB HS	09/24/16	9.5	93	359.67	47	SOCCER
JHS	7151	DEKALB HS	09/24/16	5.75	74	217.70	21	SOCCER
JHS	7177	SUNRISE PARK	09/24/16	7.75	44	293.42	41	CROSS COUNTRY
JHS	7177	SUNRISE PARK	09/24/16	7.75	45	293.42	43	CROSS COUNTRY
JHS	7200	BUFFALO GROVE HS	09/24/16	7	43	265.02	28	SWIM
HHS	7223	SYCAMORE HS	09/24/16	8.58	85	324.84	13	TENNIS
HHS	7224	LAKES HS	09/24/16	11	131	416.46	7	TENNIS

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DCHS	7680	ISC SPORTS LOVES PK	09/24/16	11.25	114	425.93	23	SOCCER
DCHS	7702	DEER GROVE EAST	09/24/16	8.42	35	318.78	45	CROSS COUNTRY
DCHS	7772	BUFFALO GROVE HS	09/24/16	7.58	48	286.98	15	SWIM
JHS	7890	BENEDICTINE UNIV LISLE	09/24/16	9.58	91	362.70	34	BAND
JHS	7890	BENEDICTINE UNIV LISLE	09/24/16	10.08	105	381.63	45	BAND
DCHS	7972	STONEWALL ORCHARD	09/24/16	10	51	378.60	6	GOLF
JHS	7152	CRYSTAL LAKE SOUTH	09/26/16	0.42	12	15.90	24	SOCCER
JHS	7152	CRYSTAL LAKE SOUTH	09/26/16	2.54	18	96.16	14	SOCCER
HHS	7187	RANDALL OAKS	09/26/16	1.35	17	51.11	8	GOLF
HHS	7187	RANDALL OAKS	09/26/16	4.16	29	157.50	2	GOLF
HHS	7218	KANELAND HS`	09/26/16	5.42	69	205.20	13	TENNIS
DMS	7309	WMS	09/26/16	1	10	37.86	38	VOLLEYBALL/CC
DMS	7309	WMS	09/26/16	2.79	18	105.63	1	VOLLEYBALL
DMS	7310	WMS	09/26/16	2.75	13	104.12	57	CROSS COUNTRY
HHS	7353	DUNDEE PARK DIST	09/26/16	1.35	17	51.11	7	SWIM/PRACTICE
HMS	7375	CMS	09/26/16	1.12	32	42.40	17	VOLLEYBALL
HMS	7375	CMS	09/26/16	3.33	33	126.07	3	VOLLEYBALL
HMS	7383	CMS	09/26/16	4.03	65	152.58	31	CROSS COUNTRY
WMS	7428	DMS	09/26/16	0.95	10	35.97	15	VOLLEYBALL
WMS	7428	DMS	09/26/16	1.75	14	66.26	2	VOLLEYBALL
DCHS	7524	BONNIE DUNDEE	09/26/16	0.43	5	16.28	23	GOLF PRACTICE
CMS	7562	HMS	09/26/16	1.68	32	63.60	16	VOLLEYBALL
CMS	7562	HMS	09/26/16	2.5	30	94.65	14	VOLLEYBALL
DCHS	7685	PRAIRIE RIDGE HS	09/26/16	4.5	33	170.37	21	SOCCER
JHS	7878	REC CENTER	09/26/16	1	16	37.86	8	SWIM/PRACTICE
HHS	7051	PRAIRIE RIDGE HS	09/27/16	6	78	227.16	41	VOLLEYBALL
HHS	7088	WAL-CAMP	09/27/16	6	66	227.16	40	CROSS COUNTRY
JHS	7109	CRYSTAL LAKE CENTRAL	09/27/16	0.93	14	35.21	48	VOLLEYBALL
JHS	7109	CRYSTAL LAKE CENTRAL	09/27/16	4.17	26	157.88	48	VOLLEYBALL
HHS	7219	CARY GROVE HS	09/27/16	2.75	48	104.12	13	TENNIS
HHS	7219	CARY GROVE HS	09/27/16	2.67	45	101.09	12	TENNIS
HHS	7295	RANDALL OAKS	09/27/16	1.17	12	44.30	9	GOLF
HHS	7295	RANDALL OAKS	09/27/16	2.25	12	85.19	4	GOLF
AMS	7505	TRINITY OAKS CHURCH	09/27/16	3	23	113.58	15	VOLLEYBALL
DCHS	7525	SLEEPY HOLLOW POOL	09/27/16	0.58	3	21.96	4	SWIM/PRACTICE
DCHS	7614	EHS	09/27/16	2.08	24	78.75	14	TENNIS
DCHS	7614	EHS	09/27/16	3.18	36	120.39	13	TENNIS
JHS	7879	RANDALL OAKS	09/27/16	1	14	37.86	7	SWIM/PRACTICE
HHS	7169	PRAIRIE ISLE GC	0928/16	3.34	47	126.45	5	GOLF
HHS	7169	PRAIRIE ISLE GC	09/28/16	2.83	49	107.14	7	GOLF
HMS	7376	AMS	09/28/16	4.67	71	176.81	14	VOLLEYBALL
HMS	7382	AMS	09/28/16	1.3	36	49.22	32	CROSS COUNTRY
HMS	7382	AMS	09/28/16	2.92	40	110.55	22	CROSS COUNTRY
WMS	7429	CMS	09/28/16	0.62	14	23.47	21	VOLLEYBALL
WMS	7429	CMS	09/28/16	3.25	7	123.05	22	VOLLEYBALL
AMS	7500	HMS	09/28/16	1.84	36	69.66	16	VOLLEYBALL
AMS	7500	HMS	09/28/16	3.5	42	132.51	16	VOLLEYBALL
HHS	7547	DUNDEE PARK DIST	09/28/16	1.08	17	40.89	7	SWIM/PRACTICE
CMS	7553	WMS	09/28/16	1.1	10	41.65	52	CROSS COUNTRY
CMS	7553	WMS	09/28/16	3	29	113.58	52	CROSS COUNTRY
CMS	7557	WMS	09/28/16	1.33	10	50.35	18	VOLLEYBALL
CMS	7557	WMS	09/28/16	2.25	16	85.19	17	VOLLEYBALL
DCHS	7620	LARKIN HS	09/28/16	4.17	34	157.88	15	TENNIS
JHS	7761	BATAVIA HS	09/28/16	4.42	50	167.34	30	TENNIS
JHS	7880	REC CENTER	09/28/16	1	17	37.86	9	SWIM/PRACTICE
DCHS	7927	DUNDEE PARK DIST	09/28/16	0.5	3	18.93	0	SWIM/PRACTICE
HHS	7874	PRACTICE	09/01/16	1.25	14	47.33	0	SWIM/GOLF

Customer: 4132 DISTRICT 300
Sports Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
HHS	7874	PRACTICE	09/06/16	1.17	15	44.30	13	SWIM/GOLF
HHS	7874	PRACTICE	09/07/16	1.5	16	56.79	14	SWIM/GOLF
HHS	7874	PRACTICE	09/12/16	0.92		34.83	16	SWIM/GOLF
HHS	7874	PRACTICE	09/08/16	1.17	15	44.30	0	SWIM/GOLF
HHS	7874	PRACTICE	09/13/16	0.5	16	18.93	9	SWIM/GOLF
HHS	7874	PRACTICE	09/14/16	1	18	37.86	8	SWIM/GOLF
HHS	7874	PRACTICE	09/16/16	1		37.86	3	SWIM/GOLF
HHS	7874	PRACTICE	09/19/16	1.92	24	72.69	8	SWIM/GOLF
JHS	7386	PRACTICE	09/13/16	1.27	23	48.08	8	SWIM/GOLF
JHS	7386	PRACTICE	09/14/16	0.92	16	34.83	18	SWIM/GOLF
JHS	7618	PRACTICE	09/15/16	1	11	37.86	6	SWIM/GOLF
JHS	7616	PRACTICE	09/16/16	1.17	16	44.30	13	SWIM/GOLF
JHS	7386	PRACTICE	09/19/16	1	18	37.86	20	SWIM/GOLF
JHS	7386	PRACTICE	09/20/16	1	10	37.86	5	SWIM/GOLF
DCHS	7399	PRACTICE	09/02/16	1.08	8	40.89	20	SWIM/GOLF
DCHS	7399	PRACTICE	09/01/16	1.17	29	44.30	26	SWIM/GOLF
DCHS	7399	PRACTICE	09/06/16	0.67	13	25.37	4	SWIM/GOLF
DCHS	7399	PRACTICE	09/07/16	0.84	4	31.80	24	SWIM/GOLF
DCHS	7601	PRACTICE	09/09/16	0.67	3	25.37	22	SWIM/GOLF
DCHS	7602	PRACTICE	09/12/16	0.3	3	11.36	25	SWIM/GOLF
DCHS	7617	PRACTICE	09/13/16	0.55	4	20.82	4	SWIM/GOLF
DCHS	7399	PRACTICE	09/14/16	0.67	4	25.37	22	SWIM/GOLF
DCHS	7604	PRACTICE	09/15/16	0 58	3	21.96	0	SWIM/GOLF
DCHS	7399	PRACTICE	09/16/16	0.67	4	25.37	19	SWIM/GOLF
DCHS	7399	PRACTICE	09/19/16	0.55	5	20.82	24	SWIM/GOLF
DCHS	7399	PRACTICE	09/20/16	0.53	4	20.07	4	SWIM/GOLF
JHS	7110	HHS	09/29/16	1.5	33	56.79	51	VOLLEYBALL
JHS	7110	HHS	09/29/16	4.33	37	163.93	54	VOLLEYBALL
JHS	7132	DCHS	09/29/16	2	14	75.72	0	TENNIS
JHS	7153	CARY GROVE HS	09/29/16	3.84	21	145.38	41	SOCCER
HHS	7220	MCHENRY HS	09/29/16	2	48	75.72	0	TENNIS
HHS	7241	HUNTLEY HS	09/29/16	4.08	41	154.47	22	SOCCER
HHS	7296	RANDALL OAKS	09/29/16	2	20	75.72	0	GOLF
DCHS	7399	PRACTICE	09/29/16	0.75	3	28.40	3	SWIM/GOLF
WMS	7430	WREDLING MS ST. CHARLES	09/29/16	4.25	46	160.91	16	VOLLEYBALL
DCHS	7621	JHS	09/29/16	2	5	75.72	0	TENNIS
DCHS	7696	MCHENRY HS	09/29/16	5.58	41	211.26	50	SOCCER
JHS	7881	PRACTICE	09/29/16	1	13	37.86	0	SWIM/GOLF
DCHS	7968	CRYSTAL LAKE SOUTH	09/29/16	5.17	34	195.74	44	VOLLEYBALL
HHS	7386	PRACTICE	09/30/16	1.5	21	56.79	7	SWIM
DCHS	7399	PRACTICE	09/30/16	0.75	4	28.40	18	SWIM
JHS	7386	PRACTICE	09/30/16	1	14	37.86	0	SWIM
DCHS	7953	JOLIET WEST HS	09/30/16	7	37	265.02	22	SOCCER

COST OF SPORTS TRIPS 57,155.35

TOTAL MILES 14726

Customer: 4132 DISTRICT 300
Regular Education Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
G.WRIGHT	7544	CAMP DUNCAN	09/16/16	3.24	69	122.67	42	5TH GRADE
G.WRIGHT	7544	CAMP DUNCAN	09/16/16	3.08	66	116.61	42	5TH GRADE
G.WRIGHT	7544	CAMP DUNCAN	09/16/16	3	68	113.58	42	5TH GRADE
G.WRIGHT	7544	CAMP DUNCAN	09/16/16	3.67	64	138.95	42	5TH GRADE
G.WRIGHT	7544	CAMP DUNCAN	09/16/16	3.16	67	119.64	49	5TH GRADE
G.WRIGHT	7544	CAMP DUNCAN	09/16/16	3.25	52	123.05	49	5TH GRADE
JHS/DCHS/HHS	7863	HERSEY HS	09/17/16	13.42	45	508.08	20	DEBATE
WCS	7758	CAMP DUNCAN	09/19/16	8	58	302.88	64	TEAM BUILDING
IMMANUEL LUTHERAN	7769	SPRG VLY NATURE	09/20/16	4.75	32	179.84	39	1ST GRADE
DCHS	7817	ALPACA FARM	09/20/16	6.75	46	255.56	24	ART
HHS	7818	ALPACA FARM	09/21/16	6.92	49	261.99	22	ART
JHS	7819	ALPACA FARM	09/22/16	6.83	42	258.58	22	ART
WMS	7771	JHS	09/28/16	5.17	27	195.74	39	ORCHESTRA
WMS	7771	JHS	9/28/2016	3.58	7	135.54	39	ORCHESTRA
HMS	7788	JHS	09/28/16	5	32	189.30	50	STRING FESTIVAL REHEARSAL
HHS	7855	JHS	9/28/2016	5.57	60	210.88	10	ORCHESTRA
WCS	7995	RICHARDSON FARM	09/30/16	6.25	63	236.63	60	CORN MAZE TRIP
WCS	7995	RICHARDSON FARM	09/30/16	5.5	73	208.23	58	CORN MAZE TRIP
WCS	7995	RICHARDSON FARM	09/30/16	4.75	49	179.84	49	CORN MAZE TRIP
WCS	7995	RICHARDSON FARM	09/30/16	5	55	189.30		CORN MAZE TRIP
WCS	7995	RICHARDSON FARM	09/30/16	5	55	189.30	49	CORN MAZE TRIP
WCS	7995	RICHARDSON FARM	09/30/16	5	59	189.30	60	CORN MAZE TRIP
SLEEPY HOLLOW	7843	GARFIELD FARM MUSEUM	09/30/16	6.16	48	233.22	38	SH FIELD TRIPS
SLEEPY HOLLOW	7843	GARFIELD FARM MUSEUM	09/30/16	6.17	48	233.60	41	SH FIELD TRIPS
SLEEPY HOLLOW	7605	ALL SEASONS APPLE ORCHARD	09/30/16	5.09	56	192.71	52	SH FIELD TRIPS
						0.00		

COST OF REG ED TRIPS $5,084.98

TOTAL MILES 1290

Durham School Services
22012 Carpentersville
Detail Report for FIELD TRIPS

Date 10/3/2016

Customer: 4132 DISTRICT 300
Special Education Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
ECC PLUS	7459	TBA	09/01/16	3.42	27	129.48	30	ELGIN FARMERS MARKET
DCHS	7574	TBA	09/01/16	2.5	11	94.65	8	SKOLAR/BREESE
ECC PLUS	7587	MEADOWDALE APTS	09/08/16	5.5	30	208.23	8	300 PLUS
ECC PLUS	7709	MEADOWDALE APTS	09/07/16	5.42	42	205.20	8	300 PLUS
HHS	7455	JEWEL	09/07/16	3.04	44	115.09	11	CBT
DCHS	7575	TBA	09/08/16	2.75	29	104.12	9	SKOLAR/BREESE
JHS	7789	MEADOWDALE APTS	09/13/16	1.92		72.69	13	APT. ERIC
JHS	7791	MEADOWDALE APTS	09/14/16	2.59	23	98.06	16	APT. CARRIE
DMS	7496	RESTAURANT	09/14/16	3.55	30	134.40	12	BALLETO
DMS	7460	RESTAURANT	09/14/16	3.33	18	126.07	10	WILSON
HHS	7456	CULVERS	09/14/16	3.17	40	120.02	4	CBT
ECC PLUS	7710	MEADOWDALE APTS	09/15/16	5	34	189.30	9	300 PLUS
DCHS	7576	PETCO	09/15/16	2.33	29	88.21	10	SKOLAR/BREESE
JHS	7790	MEADOWDALE APTS	09/16/16	1.88		71.18	18	APT. ERIC
ECC PLUS	7711	MEADOWDALE APTS	09/19/16	4.67	45	176.81	9	300PLUS
HHS	7464	MEADOWDALE APTS	09/20/16	2.17	20	82.16	11	APT LISA
JHS	7490	WALMART ALG	09/20/16	4.17	4	157.88	17	BURGWALT
HES	7849	ALL SEASONS	09/20/16	5.75	16	217.70	13	HES COMMUNITY
LINCOLN PRAIRIE	7787	TARGET	09/21/16	4.75	19	179.84	21	TARGET
EASTVIEW ES	7446	RANDALL OAKS	09/22/16	4.25	20	160.91	10	SCHUBERT COMMINITY
DCHS	7577	JEWEL	09/22/16	2.08	8	78.75	10	SKOLAR/BREESE
ALGLKS	7759	DEICKE PARK HUNTLEY	09/22/16	4.17	34	157.88	45	ALES L2IFE
HMS	7786	CULVERS	9/22/2016	6.08	56	230.19	48	STRING REHEARSAL
MEADOWDALE ES	7792	MEADOWDALE APTS	09/22/16	1.83	3	69.28	8	106 APT 1C
AMS	7794	WOODMANS	09/22/16	2.5	27	94.65	27	SEPT CBT
JHS	7491	TARGET	09/27/16	4.42	1	167.34	17	TARGET
DMS	7497	TARGET	09/27/16	4.62	21	174.91	10	TARGET
HHS	7465	ASHLEY FURNITURE	09/28/16	3.33	55	126.07	4	COMMUNITY
EASTVIEW ES	7567	ROYAL OAKS ORCHARD	09/28/16	5.83	72	220.72	12	COMMUNITY
JHS	7723	MEADOWDALE APTS	09/28/16	2.7	26	102.22	14	106 APT 1C
HMS	7945	BLOCK'S COUTRY MARKET	09/28/16	2.85	34	107.90	10	COMMUNITY
DCHS	7578	MEADOWDALE APTS	09/29/16	2.31	10	87.46	12	106 APT 1C
IMMANUEL LUTHERN SCHOOL	7974	ROYAL OAKS ORCHARD	09/29/16	5.92	76	224.13	29	PAROCHIAL SCHOOL
ECC PLUS	7713	MEADOWDALE APTS	09/30/16	4.5	39	170.37	10	300 PLUS

COST OF SPED TRIPS $4,743.86

TOTAL MILES 943

Durham School Services
22012 Carpentersville
Detail Report for FIELD TRIPS

Date 10/3/2016

Customer: 4132 DISTRICT 300
Miscellaneous Field Trips

School Name	Trip #	Destination	Date	Hours	Miles	Cost of Trip	Pax	Group
SLEEPY HOLLOW	7767	RANDALL OAKS	09/09/16	2.92	12	110.55	73	5TH GRADE
SLEEPY HOLLOW	7466	RANDALL OAKS	09/09/16	4.5	12	170.37	76	PATRIOTS DAY HONOR
LIBERTY	7506	CHALLENGER LEARNING CENTER	09/19/16	5.17	42	195.74	62	PARENT PAY
LIBERTY	7507	CHALLENGER LEARNING CENTER	09/26/16	5.47	49	207.09	58	PARENT PAY
LIBERTY	7508	CHALLENGER LEARNING CENTER	09/27/16	5.25	42	198.77	30	PARENT PAY
DUNDEE HIGHLAND ES	7568	CREEK BEND NATURE	09/27/16	3.5	58	132.51	66	PARENT PAY
LINCOLN PRAIRIE	7826	ROYAL OAKS ORCHARD	09/28/16	5.25	60	198.77	40	PARENT PAY
LINCOLN PRAIRIE	7826	ROYAL OAKS ORCHARD	09/28/16	5.17	61	195.74	40	PARENT PAY

COST OF MISC TRIPS $1,409.53

TOTAL MILES 336

Inv# 9136973

DURHAM
SCHOOL SERVICES

Carpentersville CSC4009
Detail Report for Parts & Labor

AUGUST 2016

TOTAL COST OF WHITE FLEET LABOR	$4,070.80
TOTAL COST OF WHITE FLEET PARTS	$2,324.63
TOTAL COST OF BUS FLEET PARTS	$23,785.56
TOTAL COST OF BULK SUPPLY INVOICES	$344.69
TOTAL COST OF WHITE FLEET INVOICES	$317.24
TOTAL COST OF REPAIRS	$30,842.92

Durham School Services
22012 Carpentersville
Detail Report for WHITE FLEET

Customer: 4132 DISTRICT 300
White Fleet Repairs

Date 10/3/2016

Vehicle #	Work Oder #	Date	Labor Cost	Parts Cost
394	W109	09/07/16	265.20	2.46
305	W110	09/06/16	318.24	778.97
305	W111	09/06/16	318.24	496.98
546	W112	09/02/16	0.00	196.00
301	W113	09/12/16	265.20	16.76
A007	W114	09/12/16	26.52	14.52
374375380	W115	09/13/16	53.04	0.00
378	W116	09/13/16	212.16	4.76
542	W117	09/01/16	212.16	96.46
381	W118	09/14/16	212.16	88.82
302	W119	09/14/16	212.16	17.03
386	W120	09/14/16	318.24	381.84
KROMER	W121	09/16/16	106.06	49.99
395	W122	09/15/16	106.08	0.00
398	W123	09/27/16	212.16	10.76
`303	W124	09/22/16	265.20	2.57
305	W125	09/22/16	265.20	21.16
553	W126	09/23/16	212.16	5.37
550	W127	09/19/16	106.08	0.00
545	W128	09/21/16	53.04	105.64
553	W129	09/26/16	26.52	0.00
553	W130	09/23/16	26.52	0.00
547	W131	09/26/16	106.08	0.00
555	W132	09/26/16	106.08	0.00
399	W133	09/28/16	26.52	7.17
376	W134	09/22/16	39.78	27.37
TOTAL COST FOR WHITE FLEET REPAIRS:			$4,070.80	$2,324.63

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer 4132 DISTRICT 300 — Page
Bus Fleet Repairs — Date

Vehicle #	Work Oder #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
57	B467	09/01/16	BRACKET FOR FIRE EXT	1 50	15 62
59	B468	09/01/16	8-WAY	1 00	14 65
190	B469	09-01-16	ROOF HATCH REPAIR	0 75	0 00
170	B470	09/01/16	REPLACE FIRE EXT	0 50	0 00
29	B471	09/01/16	NOISE KILL SWITCH ON	0 50	0 00
197	B472	09-01-16	CHILD CHECK BATTERY	0 50	0 00
5	B473	09-01-16	DRL'S AND BACK UP ALARM	0 50	0 00
46	B474	09/01/16	BRAKE LAMP	0 50	4 60
52	B475	09-01-16	BRAKE LAMP	0 50	4 60
37	B476	09/01/16	BRAKE LAMP	0 75	19 89
36	B477	09-01-16	8-WAY	0 75	39 78
188	B478	09/01/16	CLEARANCE LAMPS	1 00	14 64
184	B479	09/01/16	8-WAY	1 00	19 89
193	B480	09-01-16	INSTALL SEAT BELT	0 50	0 00
198	B481	09/01/16	MUFFLER HANGERS	1 00	31 40
179	B482	09-01-16	TURN SIGNAL	0 50	19 89
194	B483	09/01/16	VOLT GAGE	0 50	0 00
14	B484	09/01/16	AIR GAGE	0 50	127 18
176	B485	09/01/16	RPM GAGE	1 00	0 00
25	B486	09/01/16	HATCH REPAIR	1 00	0 00
192	B487	09/01/16	DOOR CONTROLS	1 50	79 83
37	B488	09/01/16	BRAKE LAMP	0 50	19 89
193	B489	09/01/16	8-WAY	0 75	12 05
195	B490	09/01/16	TURN LAMP	0 50	19 89
56	B491	09/06/16	IDM HARNESS	2 00	60 06
193	B492	09/06/16	U-JOINTS	4 00	66 57
65	B493	09/01/16	DOOR PROP	0 50	8 00
192	B494	09/02/16	TRANSMISSION SENSOR	1 00	13 65
62	B495	09/01/16	FIRE EXT BRACKET	0 50	15 62
182	B496	09/01/16	DEGREASE ENGINE	2 50	0 00
17	B497	09/09/16	TRANSMISSION PROBLEM	4 00	93 52
56	B498	09/08/16	EGR COOLER	4 00	971 62
5	B499	09/07/16	EXHAUST REPAIR	2 50	37 19
196	B500	09/01/16	BRAKES AND TIRES	24 00	1 722 62
192	B501	09/09/16	THROTTLE PEDAL	2 00	0 00
56	B502	09/09/16	TURBO	0 00	1 491 73
65	B503	09/12/16	FAN CLUTCH	4 00	723 85
10	B504	09/09/16	PM	4 00	21 90
186	B505	09/12/16	PM	4 00	21 90
56	B506	09/12/16	EXHAUST	2 00	1 513 71
182	B507	09/12/16	OIL LEAK	4 00	0 00
25	B508	09/13/16	BODY SOLENOIDS	4 00	181 82
186	B509	09/13/16	GLASS	1 00	32 50
256	B510	09/01/16	RESISTOR	1 00	44 16
239	B511	09/01/16	REAR DOOR COVER	0 50	42 00
269	B512	09/01/16	PM	4 00	91 83
177	B513	09/06/16	PM	3 00	0 00
292	B514	09/06/16	SERVICE DOOR MOTOR	1 00	126 90
240	B515	09/06/16	PM	3 00	15 22
247	B516	09/06/16	ALTERNATOR AND BATTERIES	1 50	373 52
235	B517	09/07/16	DASH LAMPS	0 50	4 70
237	B518	09/06/16	PM	3 00	13 00
256	B519	09/06/16	8-WAY	0 50	2 77
236	B520	09/06/16	WATER PUMP	2 50	370 30
242	B521	09/07/16	PM	4 00	27 93
229	B522	08/31/16	BLOWER	3 00	83 38
234	B523	09/07/16	8-WAY	0 50	2 77
174	B524	09/08/16	PM	4 00	36 65
457	B525	09/09/16	PM	2 00	0 00
258	B526	09/09/16	PM	2 00	2 24
228	B527	09/08/16	BRAKES AND TIRES	4 00	484 12
263	B528	09/09/16	STOP ARM KIT	1 00	71 35
249	B529	09/09/16	ABS SENSOR	1 50	95 06
228	B530	09/12/16	ALTERNATOR	1 50	224 00
27	B531	09/13/16	EXHAUST	4 50	142 03
176	B532	09/06/16	ROOF HATCH	1 00	217 58
2	B533	09/07/16	FLOOR AND LITES	1 50	61 65
54	B534	09/22/16	BODY SOLENOIDS	1 00	51 02
1	B535	09/08/16	DOOR PROP	3 00	24 36
30	B536	09/21/16	INJECTOR	3 00	0 00
50	B537	09/21/16	PM	4 50	58 59
58	B538	09/22/16	PM	4 00	58 59
6	B539	09/17/16	PM	8 00	265 02
1	B540	09/20/16	HEADLAMP	0 50	6 63
48	B541	09/21/16	PM, TURBO EGR	8 00	3 393 90
20	B542	09/02/16	COOLANT LEAK	1 00	0 00
23	B543	09/19/16	BELT	3 00	38 25
1	B544	09/15/16	8-WAY	0 50	7 54
198	B545	09/13/16	TIRES AND STEERING COLUMN	4 00	1 481 17
55	B546	09/14/16	STEERING COLUMN	4 00	628 94
9	B547	09/07/16	EXHAUST	6 00	188 46
180	B548	09/06/16	HEADLAMP	0 50	6 63
198	B549	09/06/16	ZONAR	0 75	0 00
38	B550	09/07/16	SEATS LOOSE	0 75	0 00
182	B551	09/07/16	FAN	0 50	0 00
182	B552	09/07/16	DOOR PROP	0 50	0 00
11	B553	09/06/16	CAMERA AND ZONAR	0 75	0 00
47	B554	09/06/16	BRAKE LAMP	0 75	10 89
178	B555	09/09/16	BATTERIES	2 00	253 46
192	B556	09/06/16	TRANS SPEED SENSOR	1 50	49 43
199	B557	09/06/16	HORNS	0 75	21 56
60	B558	09-06-16	RADIO	0 75	0 00
35	B559	09/07/16	SENSOR AND BRAKE LAMP	3 50	156 40
20	B560	09/07/16	WASHERS	0 50	22 43
43	B561	09/07/16	CLEARANCE LAMPS	0 50	0 00
190	B562	09/06/16	CIRCUIT REPAIR	1 50	0 00
53	B563	09/06/16	ZONAR	0 50	0 00
1	B564	09/06/16	LAMPS	1 50	15 24
189	B565	09/14/16	PM	4 00	28 53
8	B566	09/15/16	PM	5 00	840 18
455	B567	09/23/16	BRAKES	3 00	219 85
247	B568	09/23/16	TIRES	1 00	340 04
447	B569	09/22/16	BRAKES	2 50	208 68
240	B570	09/22/16	MIC	0 50	15 00
456	B571	09/22/16	PM	3 00	2 57
451	B572	09/21/16	REPAIR HOSE	1 00	0 00
272	B573	09/20/16	WIPERS	0 50	8 00
252	B574	09/20/16	PM	2 50	2 42
262	B575	09/20/16	ROOF HATCH SWITCH	0 50	23 64

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer 4132 DISTRICT 300
Bus Fleet Repairs

Page
Date

Vehicle #	Work Order #	Date	PARTS DESCRIPTION	HOURS OF LABOR SPENT	Parts Cost
237	0576	09/19/16	SWITCHES	0 50	0 00
234	0577	09/19/16	REPAIR DASH CONNECTION	0 50	0 00
242	0578	09/20/16	EGR	1 00	0 00
441	0579	09/19/16	BALL JOINTS	3 00	89 41
233	0580	09/15/16	PM	3 00	40 44
443	0581	09/15/16	BLOWER	1 00	47 00
457	0582	09/15/16	BRAKES	3 00	378 03
270	0583	09/15/16	PM	3 00	767 75
250	0584	09/14/16	PM	2 00	0 00
238	0585	09/14/16	PM	2 00	7 85
243	0586	09/12/16	PM	3 00	91 90
264	0587	09/13/16	PARKING BRAKE SWITCH	1 00	60 40
261	0588	09/13/16	PM	2 00	2 42
55	0589	09/13/16	DIPSTICK	0 20	110 00
14	0590	09/26/16	PM	4 00	21 90
182	0591	09/21/16	OIL LEAK REPAIR	6 50	41 69
63	0592	09/27/16	EGR COOLER	6 00	1,103 60
22	0593	09/27/16	PM	4 00	21 90
48	0594	09/23/16	DIAGNOSIS	2 00	0 00
15	0595	09/21/16	BREAKDOWN	2 00	0 00
452	0596	09/22/16	PM	6 00	2 57
103	0597	09/23/16	LIGHTS	4 00	60 70
20	0598	09/22/16	STOP ARM KIT	1 00	63 75
3	0599	09/22/16	LIGHTS AND GAGE	1 00	165 44
17	0600	09/24/16	8-WAYS	2 50	22 66
50	0601	09/22/16	DOOR AND SWITCH	2 00	487 25
25	0602	09/22/16	8-WAY	0 50	12 05
36	0603	09/27/16	8-WAYS	0 75	22 66
8	0604	09/28/16	PM	4 00	46 71
249	0605	09/21/16	ROOF HATCH	1 00	0 00
448	0606	09/28/16	PM	2 50	0 00
39	0607	09/26/16	ROOF HATCH	1 00	292 89
451	0608	09/26/16	PM	2 00	0 00
449	0609	09/27/16	BRAKES	3 00	305 48
272	0610	09/26/16	STARTER CROSS GATE	2 50	253 45
265	0611	09/27/16	BLOWER MOTOR	1 50	0 00
449	0612	09/27/16	PM	2 00	2 51
39	0613	09/27/16	8-WAY	0 50	2 77
242	0614	09/27/16	TURBO	2 50	934 86
447	0615	09/28/16	PM	2 00	2 51

TOTAL COST FOR BUS FLEET REPAIRS $20,765 58

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

Date 10/3/2016

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
IMPERIAL	50271	09/09/16	SHOP SUPPLIES	265.56
INT'L	3004014226	09/28/16	WASHER SOLUTION	79.13

TOTAL COST FOR BUS FLEET INVOICES: 344.69

Durham School Services
22012 Carpentersville
Detail Report for BUS FLEET

Customer: 4132 DISTRICT 300
Bulk Invoices

VENDOR	INVOICE #	DATE	DESCRIPTION	INVOICE TOTAL
IMPERIAL	50270	09/09/16	SHOP SUPPLIES	193.24
TREDROC	8170393	06/27/16	SPARE TIRE	124.00
		TOTAL COST FOR WHITE FLEET INVOICES:		317.24

Durham School Services
22012 Carpentersville
Summary Report for
JUNE 2016

Customer: 4132 DISTRICT 300
AM/PM ROUTE SUMMARY

Page:
Date:

Durham Bus	Route		Daily Rate	Number of Days	SCHOOLS SERVICED				Total Cost$ For Route
	103	AM	83.49	5	CAMELOT				417.45
	103	PM	83.49	5	CAMELOT				417.45
	104	AM	83.49	5	CAMELOT				417.45
	104	PM	83.49	5	CAMELOT				417.45
	105	AM	83.49	5	JHS	CAMELOT			417.45
	105	PM	83.49	5	CAMELOT				417.45
	110	AM	83.49	3	PARKLAND PREP				250.47
	110	PM	83.49	3	PARKLAND PREP				250.47
X	112	AM	129.11	1	SOUTH CAMPUS	NEW CONNECTIONS			129.11
X	112	PM	129.11	1	SOUTH CAMPUS	NEW CONNECTIONS			129.11
	116	AM	83.49	3	SOARING EAGLE				250.47
	116	PM	83.49	3	SOARING EAGLE				250.47
	119	PM	83.49	8	HAMILTON	AMS			667.92
	125	AM	83.49	3	PARKLAND PREP				250.47
	125	PM	83.49	3	PARKLAND PREP				250.47
	136	AM	83.49	8	PERRY	HAMILTON			667.92
	142	AM	83.49	1	SOUTH CAMPUS				83.49
X	142	PM	129.11	1	SOUTH CAMPUS	NEW CONNECTIONS			129.11
	191	AM	83.49	3	CLAREWOODS				250.47
	191	PM	83.49	3	CLAREWOODS				250.47
	193	AM	83.49	3	SUMMIT	ALEXANDER LEIGH			250.47
	193	PM	83.49	3	SUMMIT	ALEXANDER LEIGH			250.47
	194	AM	83.49	4	CLASSROOM CONNECTION				333.96
	194	PM	83.49	4	CLASSROOM CONNECTION				333.96
	298	PM	83.49	1	SOUTH CAMPUS LATE				83.49
	299	AM	83.49	1	NEW CONNECTIONS				83.49
	299	PM	99.99	1	NEW CONNECTIONS	SOUTH CAMPUS			99.99
	S101	AM	70.18	10	M-F	ALEXANDER LEIGH	6/17-8/4	NO 7/4	701.80
	S101	PM	70.18	10	M-F	ALEXANDER LEIGH	6/17-8/4		701.80
	S102	AM	70.18	12	M-TH	ALLENDALE LINC	6/13-8/3	NO 7/4	842.16
	S102	PM	70.18	12	M-TH	ALLENDALE LINC	6/13-8/3		842.16
X	S103	AM	73.09	18	M-TH	BOYS N GIRLS CLUB	5/31-7/21	NO 7/4	1,315.62
X	S103	PM	73.09	18	M-TH	BOYS N GIRLS CLUB	5/31-7/21	NO 7/4	1,315.62
	S104	AM	70.18	8	M-TH	CAMELOT	6/20-7/28	NO 7/1 OR 7/4	561.44
	S104	PM	70.18	8	M-TH	CAMELOT	6/20-7/28	NO 7/1 OR 7/4	561.44
	S105	AM	70.18	8	M-TH	CAMELOT	6/20-7/28	NO 7/1 OR 7/4	561.44
	S105	PM	70.18	8	M-TH	CAMELOT	6/20-7/28	NO 7/1 OR 7/4	561.44
	S106	AM	70.18	8	M-TH	CAMELOT	6/20-7/28	NO 7/1 OR 7/4	561.44
	S106	PM	70.18	8	M-TH	CAMELOT	6/20-7/28	NO 7/1 OR 7/4	561.44
	S107	AM	70.18	8	M-TH	CHILDS VOICE	6/20-7/21	NO 7/4-WILL GO 7/8	561.44
	S107	PM	70.18	8	M-TH	CHILDS VOICE	6/20-7/21	NO 7/4-WILL GO 7/8	561.44
	S108	AM	70.18	14	M-F	CLAREWOODS	6/13-7/15	NO 7/4	982.52
	S108	PM	70.18	14	M-F	CLAREWOODS	6/13-7/15	NO 7/4	982.52
	S109	AM	70.18	5	M-F	CLASSROOM CONNECTION	6/13-8/5	NO 7/4	350.90
	S109	PM	70.18	3	M-F	CLASSROOM CONNECTION	6/13-8/5	NO 7/4	210.54
X	S110	AM	73.09	12	M-TH	DELACEY W/C	6/13-6/30	7/11-7/28	877.08
X	S110	PM	73.09	12	M-TH	DELACEY W/C	6/13-6/30	7/11-7/28	877.08
X	S111	AM	73.09	12	M-TH	DELACEY W/C	6/13-6/30	7/11-7/28	877.08
X	S111	PM	73.09	12	M-TH	DELACEY WC	6/13-6/30	7/11-7/28	877.08
	S112	AM	70.18	12	M-TH	DELACEY W/C	6/13-6/30	7/11-7/28	842.16
	S112	PM	70.18	12	M-TH	DELACEY WC	6/13-6/30	7/11-7/28	842.16
	S113	AM	70.18	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	842.16
	S113	PM	70.18	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	842.16
X	S114	AM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S114	PM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08

X	S115	AM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S115	PM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S116	AM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S116	PM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S117	AM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S117	PM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S118	AM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
X	S118	PM	73.09	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	877.08
	S119	AM	70.18	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	842.16
	S119	PM	70.18	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	842.16
	S120	AM	70.18	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	842.16
	S120	PM	70.18	12	M-TH	DELACEY	6/13-6/30	7/11-7/28	842.16
X	S122	AM	73.09	9	M-F	HAMILTON ACADEMY	6/20-8/19	NO 7/1 OR 7/4	657.81
X	S122	PM	73.09	9	M-F	HAMILTON ACADEMY	6/20-8/19	NO 7/1 OR 7/4	657.81
	S124	AM	70.18	12	M-TH	JHS W/C	6/13-6/30	7/11-7/21	842.16
	S124	PM	70.18	12	M-TH	JHS W/C	6/13-6/30	7/11-7/21	842.16
	S125	AM	70.18	12	M-TH	JHS W/C	6/13-6/30	7/11-7/21	842.16
	S125	PM	70.18	12	M-TH	JHS W/C	6/13-6/30	7/11-7/21	842.16
X	S126	AM	73.09	12	M-TH	JHS	6/13-6/30	7/11-7/21	877.08
X	S126	PM	73.09	12	M-TH	JHS	6/13-6/30	7/11-7/21	877.08
X	S127	AM	73.09	12	M-TH	JHS	6/13-6/30	7/11-7/21	877.08
X	S127	PM	73.09	12	M-TH	JHS	6/13-6/30	7/11-7/21	877.08
X	S128	AM	73.09	12	M-TH	JHS	6/13-6/30	7/11-7/21	877.08
X	S128	PM	73.09	12	M-TH	JHS	6/13-6/30	7/11-7/21	877.08
	S129	AM	70.18	12	M-TH	JHS A/C REQ'D	6/13-6/30	7/11-7/21	842.16
	S129	PM	70.18	12	M-TH	JHS A/C REQ'D	6/13-6/30	7/11-7/21	842.16
X	S130	AM	73.09	12	M-TH	JHS W/NURSE & AIDE	6/13-6/30	7/11-7/21	877.08
X	S130	PM	73.09	12	M-TH	JHS W/NURSE & AIDE	6/13-6/30	7/11-7/21	877.08
	S131	AM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S131	PM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S132	AM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S132	PM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S133	AM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S133	PM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S134	AM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S134	PM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S135	AM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S135	PM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S136	AM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S136	PM	70.18	12	M-TH	JHS	6/13-6/30	7/11-7/21	842.16
	S137	AM	70.18	12	M-TH	JHS (VAN ONLY)	6/13-6/30	7/11-7/21	842.16
	S137	PM	70.18	12	M-TH	JHS (VAN ONLY)	6/13-6/30	7/11-7/21	842.16
	S138	AM	70.18	12	M-TH	PARKLAND	6/13-7/28	NO 7/4	842.16
	S138	PM	70.18	12	M-TH	PARKLAND	6/13-7/28	NO 7/4	842.16
	S139	AM	70.18	12	M-TH	PARKLAND	6/13-7/28	NO 7/4	842.16
	S139	PM	70.18	11	M-TH	PARKLAND	6/13-7/28	NO 7/4	771.98
	S140	AM	70.18	18	M-TH	PERRY	6/1-6/30		1,263.24
	S140	PM	70.18	18	M-TH	PERRY	6/1-6/30		1,263.24
	S141	AM	70.18	8	M-TH	BANCROFT	6/20-7/28		561.44
	S141	PM	70.18	8	M-TH	BANCROFT	6/20-7/28		561.44
	S142	AM	70.18	12	T-W-TH	SEAL	6/7-7/21		842.16
	S142	PM	70.18	12	T-W-TH	SEAL	6/7-7/21		842.16
	S143	AM	70.18	9	M-F	SOARING EAGLE	6/20-8/12	NO 7/4	631.62
	S143	PM	70.18	9	M-F	SOARING EAGLE	6/20-8/12	NO 7/4	631.62
	S144	AM	86.68	12	M-TH	S.CAMPUS/NEW CONNECTS	6/13-7/14	NO 7/1 & 7/4 - WILL GO 7/8	1,040.16
	S144	PM	86.68	12	M-TH	S.CAMPUS/NEW CONNECTS	6/13-7/14	NO 7/1 & 7/4 - WILL GO 7/8	1,040.16
X	S145	AM	90.28	12	M-TH	S.CAMPUS/NEW CONNECTS	6/13-7/14	NO 7/1 & 7/4 - WILL GO 7/8	1,083.36
X	S145	PM	90.28	12	M-TH	S.CAMPUS/NEW CONNECTS	6/13-7/14	NO 7/1 & 7/4 - WILL GO 7/8	1,083.36
	S146	AM	86.68	12	M-TH	S.CAMPUS/NEW CONNECTS	6/13-7/14	NO 7/1 & 7/4 - WILL GO 7/8	1,040.16
	S146	PM	86.68	12	M-TH	S.CAMPUS/NEW CONNECTS	6/13-7/14	NO 7/1 & 7/4 - WILL GO 7/8	1,040.16
X	S147	AM	73.09	13	M-F	SUMMIT W/C	6/14-7/1	7/11-7/22	950.17
X	S147	PM	73.09	13	M-F	SUMMIT W/C	6/14-7/1	7/11-7/22	950.17
	S148	AM	70.18	13	M-F	SUMMIT	6/14-7/1	7/11-7/22	912.34
	S148	PM	70.18	13	M-F	SUMMIT	6/14-7/1	7/11-7/22	912.34
	S149	AM	70.18	13	M-F	SUMMIT A/C REQ'D	6/14-7/1	7/11-7/22	912.34
	S149	PM	70.18	13	M-F	SUMMIT	6/14-7/1	7/11-7/22	912.34

	S150	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S150	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S151	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S151	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
X	S152	AM	73.09	12		M-TH	WESTFIELD A/C W/NURSE	6/13-6/30	7/11-7/21	877.08
X	S152	PM	73.09	12		M-TH	WESTFIELD A/C W/NURSE	6/13-6/30	7/11-7/21	877.08
	S153	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S153	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S154	AM	70.18	12		M-TH	WESTFIELD W/C	6/13-6/30	7/11-7/21	842.16
	S154	PM	70.18	12		M-TH	WESTFIELD W/C	6/13-6/30	7/11-7/21	842.16
	S155	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
X	S155	PM	73.09	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	877.08
	S156	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S156	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S157	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S157	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S158	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S158	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S159	AM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S159	PM	70.18	12		M-TH	WESTFIELD	6/13-6/30	7/11-7/21	842.16
	S160	AM	70.18	12		M-TH	EASTVIEW W/C	6/13-6/30	7/11-7/21	842.16
	S160	PM	70.18	12		M-TH	EASTVIEW W/C	6/13-6/30	7/11-7/21	842.16
X	S161	AM	73.09	12		M-TH	EASTVIEW W/C	6/13-6/30	7/11-7/21	877.08
X	S161	PM	73.09	12		M-TH	EASTVIEW W/C	6/13-6/30	7/11-7/21	877.08
X	S162	AM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
X	S162	PM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
X	S163	AM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
X	S163	PM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
	S164	AM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S164	PM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S165	AM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S165	PM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S166	AM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S166	PM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
X	S167	AM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
X	S167	PM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
X	S168	AM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
X	S168	PM	73.09	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	877.08
	S169	AM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S169	PM	70.18	12		M-TH	EASTVIEW	6/13-6/30	7/11-7/21	842.16
	S170	PM	70.18	12		M-TH	LATE NEW CONNECTIONS	6/13-7/14	NO 7/1 & 7/4	842.16
X	S201	AM	73.09	12		M-TH	DCHS	06/13-06/30	07/11-07/28	877.08
X	S201	PM	73.09	12		M-TH	DCHS	06/13-06/30	07/11-07/28	877.08
X	S202	AM	73.09	12		M-TH	DCHS	06/13-06/30	07/11-07/28	877.08
X	S202	PM	73.09	12		M-TH	DCHS	06/13-06/30	07/11-07/28	877.08
X	S203	AM	73.09	18		M-TH	CMS/LAKEWOOD	6/1-6/30	(BLUE ROUTE)	1,315.62
X	S203	PM	73.09	18		M-TH	CMS/LAKEWOOD	6/1-6/30	(BLUE ROUTE)	1,315.62
X	S204	AM	73.09	18		M-TH	CMS/LAKEWOOD	6/1-6/30	(RED ROUTE)	1,315.62
X	S204	PM	73.09	18		M-TH	CMS/LAKEWOOD	6/1-6/30	(RED ROUTE)	1,315.62
X	S205	AM	73.09	18		M-TH	MEADOWDALE	6/1-6/30		1,315.62
X	S205	PM	73.09	18		M-TH	MEADOWDALE	6/1-6/30		1,315.62
X	S206	AM	73.09	18		M-TH	PARKVIEW	6/1-6/30		1,315.62
X	S206	PM	73.09	18		M-TH	PARKVIEW	6/1-6/30		1,315.62
X	S207	PM	73.09	12		M-TH	NIA	6/13-6/30		877.08
X	S208	PM	73.09	12		M-TH	NIA	6/13-6/30		877.08
	S140	AM	16.50	6	SPECIAL WORK PROGRAM SCHED	M&TH	PRO - HOME TO RANDALL OAKS 6/13; 6/16; 6/20; 6/23; 6/27; 6/30			99.00
	S140	PM	16.50	3	SPECIAL WORK PROGRAM SCHED	WED	PRO - CVILLE PUBLIC WORKS TO HOME 6/15; 6/22; 6/29			49.50
X	S162	PM	17.19	4	SPECIAL WORK PROGRAM SCHED	M&TH	PRO- RANDALL OAKS TO HOME 6/13; 6/20; 6/23; 6/30			68.76
X	S147	PM	17.19	2	SPECIAL WORK PROGRAM SCHED	M&TH	PRO - RANDALL OAKS TO HOME 6/16; 6/27			34.38
	S124	AM	16.50	3	SPECIAL WORK PROGRAM SCHED	WED	PRO - HOME TO CVILLE PUBLIC WORKS 6/15; 6/22; 6/29			49.50
	S137	AM	16.50	9	SPECIAL WORK PROGRAM SCHED	MTW	SH			148.50
	S129	PM	16.50	3	SPECIAL WORK PROGRAM SCHED	MON	SH - HOME TO PIONEER CENTER 6/13; 6/20; 6/27			49.50
	S109	PM	16.50	6	SPECIAL WORK PROGRAM SCHED	T&W	SH - HOME TO PIONEER CENTER 6/14; 6/15;6/21; 6/22; 6/28; 6/29			99.00
	S133	AM	16.50	3	SPECIAL WORK PROGRAM SCHED	TH	SH - HOME TO JHS 6/16; 6/23; 6/30			49.50
	S133	PM	16.50	3	SPECIAL WORK PROGRAM SCHED	TH	SH- JHS TO HOME 6/16; 6/23; 6/30			49.50

Total AM / PM Route Cost	137,919.51

Durham School Services 22012
Carpentersville Summary Report

for
JUNE 2016

Customer: 4132 DISTRICT 300 Page:
BUS ASSISTANT SUMMARY Date:

Route		Daily Rate	Number of Days	Avg Hours per Day	Total Hours		Total Cost$ For Route
103A	PM	37.43	5	1.74	8.70		187.15
104A	AM	39.45	5	1.83	9.17		197.25
104A	PM	33.47	5	1.56	7.78		167.35
105A	AM	57.00	5	2.65	13.25		285.00
105A	PM	33.77	5	1.57	7.85		168.85
110A	AM	38.93	3	1.81	5.43		116.79
110A	PM	43.95	3	2.04	6.13		131.85
116A	AM	59.58	3	2.77	8.31		178.74
116A	PM	57.65	3	2.68	8.04		172.95
125A	AM	39.50	3	1.84	5.51		118.50
125A	PM	44.24	3	2.06	6.17		132.72
142A	AM	49.33	1	2.29	2.29		49.33
142A	PM	62.33	1	2.90	2.90		62.33
169A	AM	35.52	8	1.65	13.21		284.16
193A	AM	41.73	3	1.94	5.82		125.19
193A	PM	49.33	3	2.29	6.88		147.99
S101A	AM	34.10	10	1.59	15.85		341.00
S101A	PM	45.24	10	2.10	21.03		452.40
S102A	AM	43.18	12	2.01	24.09		518.16
S102A	PM	37.50	12	1.74	20.92		450.00
S104A	AM	40.87	8	1.90	15.20		326.96
S104A	PM	40.87	8	1.90	15.20		326.96
S105A	AM	52.17	8	2.43	19.40		417.36
S105A	PM	69.37	8	3.23	25.80		554.96
S106A	AM	43.78	8	2.04	16.28		350.24
S106A	PM	35.28	8	1.64	13.12		282.24
S109A	AM	43.02	5	2.00	10.00		215.10
S109A	PM	43.02	3	2.00	6.00		129.06
S110A	AM	38.37	12	1.78	21.41		460.44
S110A	PM	43.99	12	2.05	24.54		527.88
S114A	AM	43.02	1	2.00	2.00	EFF 6/14 INACTIVE	43.02
S114A	PM	45.60	1	2.12	2.12	EFF 6/14 INACTIVE	45.60
S122A	AM	35.28	9	1.64	14.76		317.52
S122A	PM	37.32	9	1.74	15.62		335.88
S124A	AM	40.57	12	1.89	22.63		486.84
S124A	PM	42.55	12	1.98	23.74		510.60
S125A	AM	43.02	12	2.00	24.00		516.24
S125A	PM	46.21	12	2.15	25.78		554.52
S126A	AM	42.89	12	1.99	23.93		514.68
S126A	PM	34.38	12	1.60	19.18		412.56
S127A	AM	44.60	12	2.07	24.88		535.20
S127A	PM	36.86	12	1.71	20.56		442.32

S128A	AM	39.19	12	1.82	21.86	470.28
S128A	PM	39.08	12	1.82	21.80	468.96
S129A	AM	49.04	12	2.28	27.36	588.48
S129A	PM	58.00	12	2.70	32.36	696.00
S130A	AM	50.85	12	2.36	28.37	610.20
S130A	PM	51.84	12	2.41	28.92	622.08
S131A	AM	50.28	12	2.34	28.05	603.36
S131A	PM	50.41	12	2.34	28.12	604.92
S132A	AM	83.98	12	3.90	46.85	1,007.76
S132A	PM	72.44	12	3.37	40.41	869.28
S133A	AM	41.60	12	1.93	23.21	499.20
S133A	PM	38.97	12	1.81	21.74	467.64
S134A	AM	36.78	12	1.71	20.52	441.36
S134A	PM	39.36	12	1.83	21.96	472.32
S138A	AM	51.28	12	2.38	28.61	615.36
S138A	PM	52.92	12	2.46	29.52	635.04
S143A	AM	60.23	9	2.80	25.20	542.07
S143A	PM	62.17	9	2.89	26.01	559.53
S144A	AM	54.13	12	2.52	30.20	649.56
S144A	PM	61.23	12	2.85	34.16	734.76
S147A	AM	33.08	13	1.54	19.99	430.04
S147A	PM	45.56	13	2.12	27.54	592.28
S148A	AM	33.52	13	1.56	20.26	435.76
S149A	AM	36.93	13	1.72	22.32	480.09
S149A	PM	48.40	13	2.25	29.25	629.20
S150A	AM	56.74	12	2.64	31.65	680.88
S150A	PM	48.87	12	2.27	27.26	586.44
S154A	AM	40.70	12	1.89	22.71	488.40
S154A	PM	47.61	12	2.21	26.56	571.32
S158A	AM	40.96	12	1.90	22.85	491.52
S158A	PM	44.96	12	2.09	25.08	539.56
S160A	AM	39.92	12	1.86	22.27	479.04
S160A	PM	36.65	12	1.70	20.45	439.80
S161A	AM	47.45	12	2.21	26.47	569.40
S161A	PM	48.83	12	2.27	27.24	585.96
S162A	AM	37.69	12	1.75	21.03	452.28
S162A	PM	30.30	12	1.41	16.90	363.60
S163A	AM	43.24	12	2.01	24.12	518.88
S163A	PM	51.70	12	2.40	28.84	620.40

Total Bus Assistant Cost	34,706.90
Total Bus Assistant Hours	1,613.52

AMENDMENT TO THE AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

In consideration of the promises, covenants, terms, and conditions set forth in this agreement (the "Amendment") Community Unit School District 300 (the "School District") and Durham School Services, L.P., a limited partnership (the "Contractor"), hereby agree as follows:

1. Background.

A. The School District and the Contractor entered into an Agreement for Student Transportation Services, dated February 8, 2017 (the "Agreement"), pursuant to the School District's request for proposals for transportation services, dated October 3, 2016 (the "RFP").

B. Pursuant to Section 29-6.1 of the Illinois School Code, 105 ILCS 5/29-6.1, the School District and Contractor desire to extend the Agreement for an additional two years subject to the terms of this Amendment.

2. Agreement Amendments. The following terms shall be added to the Agreement:

A. Renewal. The term of the Agreement shall be extended and shall be from July 1, 2020 through June 30, 2022. This Agreement shall be renewable for additional terms, at the option and mutual written agreement of both parties, taking into consideration Contractor's performance under this Agreement and cost negotiations, and subject to applicable statutes and regulations.

B. Rates. The rate shall increase by 6.4% over the existing 2019-2020 rates, retroactively effective September 1, 2019 as shown on Exhibit A attached hereto and agreed to by the parties. The rates for the 2020-2021 and 2021-2022 school years will be adjusted upward by the percentage increase in the Chicago metropolitan area, Consumer Price Index, All Urban Consumers, as identified by the U.S. Bureau of Labor Statistics, for the twelve (12) month period ending February of that year; however, in no event will the rate increase be less than 1.8% and or exceed 5.0%.

C. Change in Scope of Services. The following provisions shall apply in the event of the applicable reduction in service:

i. This Agreement contemplates a minimum of 174 operating days per school year. If the actual number of operating days falls below 174 during any school year, then the parties agree to renegotiate in good faith the rates provided in the attached Schedule A if such renegotiation is requested by Contractor. If the parties cannot reach an agreement, Contractor may, at its option, continue to operate the Agreement at the original rates or terminate the Agreement upon thirty (30) days' written notice. If the actual number of operating days falls below the

contemplated minimum days and the School District does not provide notice in advance of the end of the applicable school year making a renegotiation of rates impracticable, Contractor will invoice School District and School District agrees to pay a sum equal to fifty percent (50%) of the daily charges for each day Work is cancelled.

ii. If the average daily number of routes is reduced by five percent (5%) or more, then both parties agree to renegotiate in good faith the rates provided in Schedule A if such renegotiation is requested by Contractor. If the parties cannot reach an agreement, Contractor may, at its option, continue to operate the Agreement at the original rates or terminate the Agreement upon ninety (90) days' written notice.

D. Change in Law. Notwithstanding any contrary statements in this Agreement or in any documents incorporated herein by reference, in the event any federal, state, local or other government body's statutes, laws, rules, or regulations impact Contractor's methods and/or costs in connection with the provision of services hereunder (e.g., changes in healthcare or other benefits requirements, changes in equipment requirements, changes in services requirements, changes in unemployment insurance benefit requirements, etc.) during the term of the Agreement, Contractor, upon written notice to School District, may request a renegotiation of this Agreement which shall be conducted in good faith. Such renegotiations may include, without limitation, changes in rates, term, payment schedules, levels of service, and the types or number of vehicles to be used. Any modification to this Agreement resulting from such renegotiations shall become effective on a mutually agreed upon date. If the Parties cannot come to an agreement, either Party may terminate the Agreement upon ninety (90) days' notice.

E. Wage Protection. In the event market conditions dictate that employee wage increases are necessary, the School District agrees to enter into negotiations with the Contractor to mitigate the financial impact of any increased wages on the Contractor. In the event the School District and the Contractor cannot come to a mutual agreement, the Contractor has the right to terminate the Agreement. The Contractor will provide the School District with ninety (90) days written notice prior to termination.

3. Relationship to the Agreements. All other terms and conditions of the Agreement and the RFP shall remain in full force and effect. If there is a conflict between the terms of the Amendment and the Agreement or the RFP, the terms of the Amendment shall control.

4. Effective Date. This Amendment shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representative.

COMMUNITY UNIT SCHOOL DISTRICT 300	**DURHAM SCHOOL SERVICES, L.P.**
Susan Harkin By: A3BB358670FE4AD718B86C5B0A2FAD86 contractworks Name: **Susan Harkin** Title: **COo** Dated: **10/16/2019**	By: Durham Holding II, L.L.C., Its general partner By:  Name: Gary Waits Title: CEO - Student Transportation Dated: October 16, 2019

Exhibit A

Level I – General Education Transportation Home to School Routes	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
AM, PM and Activity Routes					
District Owned Bus					
Single Route	176	5	$105.72	+ CPI	+ CPI
Double Routes	176	16	$126.61	+ CPI	+ CPI
Triple Routes	176	2	$159.26	+ CPI	+ CPI
Contractor Owned Bus					
Single Route	176	11	$145.17	+ CPI	+ CPI
Double Routes	176	36	$167.46	+ CPI	+ CPI
Triple Routes	176	130	$202.31	+ CPI	+ CPI
Summer Program AM and PM Routes					
District Owned Bus					
Single Route	24	0	$88.86	+ CPI	+ CPI
Double Routes	24	0	$109.74	+ CPI	+ CPI
Triple Routes	24	0	$138.05	+ CPI	+ CPI
Contractor Owned Bus					
Single Route	24	38	$94.81	+ CPI	+ CPI
Double Routes	24	0	$117.09	+ CPI	+ CPI
Triple Routes	24	0	$141.45	+ CPI	+ CPI

Level II – General Education - Extracurricular and Field Trip Transportation	# of Hours	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
Hourly Rate	13,558	$25.06	+ CPI	+ CPI
Minimum Cost		$75.18	+ CPI	+ CPI

Level III – General Education Shuttle - School to School	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
District Owned Bus					
Single Shuttle Route	176	1	$39.93	+ CPI	+ CPI
Contractor Owned Bus					
Single Shuttle Route	176	8	$41.59	+ CPI	+ CPI

			2019-2020 SY	2020-2021 SY	2021-2022 SY
Level IV – Early Childhood, and Special Education Home to School Routes	**Days**	**# of Rts**	**Rate**	**Rate****	**Rate****
AM and PM Routes					
District Owned Bus					
Single Route	176	18	$108.28	+ CPI	+ CPI
Double Routes	176	19	$129.68	+ CPI	+ CPI
Triple Routes	176	0	$163.12	+ CPI	+ CPI
Contractor Owned Bus					
Single Route	176	55	$148.68	+ CPI	+ CPI
Double Routes	176	62	$171.52	+ CPI	+ CPI
Triple Routes	176	6	$207.21	+ CPI	+ CPI
Midday Routes					
District Owned Bus					
Single Route	176	6	$55.38	+ CPI	+ CPI
Double Routes	176	0	$90.52	+ CPI	+ CPI
Contractor Owned Bus					
Single Route	176	19	$57.68	+ CPI	+ CPI
Double Routes	176	4	$94.27	+ CPI	+ CPI
Summer Program AM and PM Routes					
District Owned Bus					
Single Route	20	20	$91.02	+ CPI	+ CPI
Double Routes	20	0	$112.40	+ CPI	+ CPI
Triple Routes	20	0	$141.40	+ CPI	+ CPI
Contractor Owned Bus					
Single Route	20	142	$97.10	+ CPI	+ CPI
Double Routes	20	0	$119.93	+ CPI	+ CPI
Triple Routes	20	0	$144.88	+ CPI	+ CPI
Back-up Buses during Transportation Hours					
Two (5) Hour Minimum			$111.86	+ CPI	+ CPI
Hourly Rate			$55.93	+ CPI	+ CPI

			2019-2020 SY	2020-2021 SY	2021-2022 SY
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Field Trip Runs (School to School, School to Job Site, or School to enrichment program)	**Days**	**# of Rts**	**Rate**	**Rate****	**Rate****
District Owned Bus					
Single Shuttle Route	176	7	$40.90	+ CPI	+ CPI
Contractor Owned Bus					
Single Shuttle Route	176	28	$42.59	+ CPI	+ CPI
Extracurricular/Trips					
Hourly Rate	1,162		$25.67	+ CPI	+ CPI
Minimum Cost			$77.01	+ CPI	+ CPI

			2019-2020 SY	2020-2021 SY	2021-2022 SY
Driver Assistants	**Days**	**# of Assistants**	**Rate**	**Rate****	**Rate****
Driver Assistant for AM and PM Routes					
Two (5) Hours Minimum per bus/per period	176	91	$56.34	+ CPI	+ CPI
Hourly Rate	176	0	$28.17	+ CPI	+ CPI

** See Paragraph 2B above.

SECOND AMENDMENT TO THE AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

In consideration of the promises, covenants, terms, and conditions set forth in this agreement (the "Amendment") Community Unit School District 300 (the "School District") and Durham School Services, L.P., a limited partnership (the "Contractor"), hereby agree as follows:

1. Background.

A. The School District and the Contractor entered into an Agreement for Student Transportation Services, dated February 8, 2017 (the "Agreement"), pursuant to the School District's request for proposals for transportation services, dated October 3, 2016 (the "RFP"), and entered into an Amendment to the Agreement, dated October 16, 2019.

B. School District and Contractor desire to amend this Agreement to increase the rates for the 2020-2021 school year.

2. Rates. A rate increase of 2% for the 2020-2021 school year is shown on Exhibit A attached hereto and agreed to by the parties. The rates for the 2021-2022 school year will be adjusted upward by the percentage increase in the Chicago metropolitan area, Consumer Price Index, All Urban Consumers, as identified by the U.S. Bureau of Labor Statistics, for the twelve (12) month period ending February of that year; however, in no event will the rate increase be less than 1.8% and or exceed 5.0%.

3. Monitor/Aide Requirement. Any Preschool route with 20 or more students will require a bus aide. If an Aide is already assigned to the route as a 'One on One' for a specified student, this aide will apply to the 20-student minimum. In the event that Preschool students are required to ride with Elementary School students, a monitor will also be assigned.

4. Relationship to the Agreements. All other terms and conditions of the Agreement and the RFP shall remain in full force and effect. If there is a conflict between the terms of the Amendment and the Agreement or the RFP, the terms of the Amendment shall control.

5. Effective Date. This Amendment shall be deemed dated and become effective on the date the last of the parties' signs as set forth below the signature of their duly authorized representative.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the date written above.

COMMUNITY UNIT SCHOOL DISTRICT 300	**DURHAM SCHOOL SERVICES, L.P.**
	By: Durham Holding II, L.L.C., Its general partner
By: Susan Harkin A3BB358670FE4AD718B86C5B0A2FAD86 contractworks	By: Lucy Kalkman 58540854B798D9C32E23804189BE028C contractworks
Name: **Susan Harkin**	Name: **Lucy Kalkman**
Title: **COO**	Title: **COO/SVP**
Dated: **08/26/2020**	Dated: **09/03/2020**

Exhibit A

Level I – General Education Transportation Home to School Routes	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
AM, PM and Activity Routes					
District Owned Bus					
Single Route	176	5	$105.72	$107.83	+ CPI
Double Routes	176	16	$126.61	$129.14	+ CPI
Triple Routes	176	2	$159.26	$162.45	+ CPI
Contractor Owned Bus					
Single Route	176	11	$145.17	$148.07	+ CPI
Double Routes	176	36	$167.46	$170.81	+ CPI
Triple Routes	176	130	$202.31	$206.36	+ CPI
Summer Program AM and PM Routes					
District Owned Bus					
Single Route	24	0	$88.86	$90.64	+ CPI
Double Routes	24	0	$109.74	$111.93	+ CPI
Triple Routes	24	0	$138.05	$140.81	+ CPI
Contractor Owned Bus					
Single Route	24	38	$94.81	$96.71	+ CPI
Double Routes	24	0	$117.09	$119.43	+ CPI
Triple Routes	24	0	$141.45	$144.28	+ CPI

Level II – General Education - Extracurricular and Field Trip Transportation	# of Hours	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
Hourly Rate	13,558	$25.06	$25.56	+ CPI
Minimum Cost		$75.18	$76.68	+ CPI

Level III – General Education Shuttle - School to School	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
District Owned Bus					
Single Shuttle Route	176	1	$39.93	$40.73	+ CPI
Contractor Owned Bus					
Single Shuttle Route	176	8	$41.59	$42.42	+ CPI

			2019-2020 SY	2020-2021 SY	2021-2022 SY
Level IV – Early Childhood, and Special Education Home to School Routes	**Days**	**# of Rts**	**Rate**	**Rate****	**Rate****
AM and PM Routes					
District Owned Bus					
Single Route	176	18	$108.28	$110.45	+ CPI
Double Routes	176	19	$129.68	$132.27	+ CPI
Triple Routes	176	0	$163.12	$166.38	+ CPI
Contractor Owned Bus					
Single Route	176	55	$148.68	$151.65	+ CPI
Double Routes	176	62	$171.52	$174.95	+ CPI
Triple Routes	176	6	$207.21	$211.35	+ CPI
Midday Routes					
District Owned Bus					
Single Route	176	6	$55.38	$56.49	+ CPI
Double Routes	176	0	$90.52	$92.33	+ CPI
Contractor Owned Bus					
Single Route	176	19	$57.68	$58.83	+ CPI
Double Routes	176	4	$94.27	$96.16	+ CPI
Summer Program AM and PM Routes					
District Owned Bus					
Single Route	20	20	$91.02	$92.84	+ CPI
Double Routes	20	0	$112.40	$114.65	+ CPI
Triple Routes	20	0	$144.23	$147.11	+ CPI
Contractor Owned Bus					
Single Route	20	142	$97.10	$99.04	+ CPI
Double Routes	20	0	$119.93	$122.33	+ CPI
Triple Routes	20	0	$144.88	$147.78	+ CPI
Back-up Buses during Transportation Hours					
Two (2) Hour Minimum			$111.86	$114.10	+ CPI
Hourly Rate			$55.93	$57.05	+ CPI

Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Field Trip Runs (School to School, School to Job Site, or School to enrichment program)	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
District Owned Bus					
Single Shuttle Route	176	7	$40.90	$41.72	+ CPI
Contractor Owned Bus					
Single Shuttle Route	176	28	$42.59	$43.44	+ CPI
Extracurricular/Trips					
Hourly Rate	1,162		$25.67	$26.18	+ CPI
Minimum Cost			$77.01	$78.55	+ CPI

Driver Assistants	Days	# of Assistants	2019-2020 SY Rate	2020-2021 SY Rate**	2021-2022 SY Rate**
Driver Assistant for AM and PM Routes					
Two (2) Hours Minimum per bus/per period	176	91	$56.34	$57.47	+ CPI
Hourly Rate	176	0	$28.17	$28.73	+ CPI

** See Paragraph 2 above.

THIRD AMENDMENT TO THE AGREEMENT FOR STUDENT TRANSPORTATION SERVICES

In consideration of the promises, covenants, terms, and conditions set forth in this agreement (the "Amendment") Community Unit School District 300 (the "School District") and Durham School Services, L.P., a limited partnership (the "Contractor"), hereby agree as follows:

1. Background.

A. The School District and the Contractor entered into an Agreement for Student Transportation Services, dated February 8, 2017; as amended October 16, 2019 and September 3, 2020 (the "Agreement"), pursuant to the School District's request for proposals for transportation services, dated October 3, 2016 (the "RFP").

B. School District and Contractor desire to amend the Agreement to increase the rates for the 2022-2023 school year.

2. Rates. A rate increase of 11.85% for the 2022-2023 school year is shown on Exhibit A attached hereto and agreed to by the parties.

3. Relationship to the Agreements. All other terms and conditions of the Agreement, subsequent amendments and the RFP shall remain in full force and effect. If there is a conflict between the terms of the Amendment and the Agreement or the RFP, the terms of the Amendment shall control.

4. Effective Date. This Amendment shall become effective on July 1st, 2022.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the date written above.

COMMUNITY UNIT SCHOOL DISTRICT 300	**DURHAM SCHOOL SERVICES, L.P.**
	By: Durham Holding II, L.L.C., Its general partner
By: Jennifer Porter B286855FF728A002A6B185572D79A17D contractworks.	By: Gary Waits
Name: Jennifer Porter	Name: Gary Waits
Title: Chief Financial Officer	Title: President & CEO
Dated: 02/23/2022	Dated: 2/24/2022

Exhibit A

Level I – General Education Transportation Home to School Routes	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate	2021-2022 SY Rate	2022-2023 SY Rate**
AM, PM and Activity Routes						
District Owned Bus						
Single Route	174	0	$105.72	$107.83	$109.77	$122.78
Double Routes	174	0	$126.61	$129.14	$131.46	$147.04
Triple Routes	174	0	$159.26	$162.45	$165.37	$184.97
Contractor Owned Bus						
Single Route	174	13	$145.17	$148.07	$150.74	$168.60
Double Routes	174	56	$167.46	$170.81	$173.88	$194.48
Triple Routes	174	133	$202.31	206.36	$210.07	$234.96
Summer Program AM and PM Routes						
District Owned Bus						
Single Route	24	0	$88.86	$90.64	$92.27	$103.20
Double Routes	24	0	$109.74	$111.93	$113.94	$127.44
Triple Routes	24	0	$138.05	$140.81	$143.34	$160.33
Contractor Owned Bus						
Single Route	24	38	$94.81	$96.71	$98.45	$110.12
Double Routes	24	0	$117.09	$119.43	$121.58	$135.99
Triple Routes	24	0	$141.45	$144.28	$146.88	$164.29

Level II – General Education - Extracurricular and Field Trip Transportation	# of Hours	2019-2020 SY Rate	2020-2021 SY Rate	2021-2022 SY Rate	2022-2023 SY Rate**
Hourly Rate	13,558	$25.06	$25.56	$26.02	$29.10
Minimum Cost		$75.18	$76.68	$78.06	$87.31

Level III – General Education Shuttle - School to School	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate	2021-2022 SY Rate	2022-2023 SY Rate**
District Owned Bus						
Single Shuttle Route	174	0	$39.93	$40.73	$41.46	$46.37
Contractor Owned Bus						
Single Shuttle Route	174	0	$41.59	$42.42	$43.18	$48.30

Level IV – Early Childhood, and Special Education Home to School Routes	Days	# of Rts	2019-2020 SY Rate	2020-2021 SY Rate	2021-2022 SY Rate	2022-2023 SY Rate**
AM and PM Routes						
District Owned Bus						
Single Route	174	0	$108.28	$110.45	$112.44	$125.76
Double Routes	174	0	$129.68	$132.27	$134.65	$150.61
Triple Routes	174	0	$163.12	$166.38	$169.37	$189.44
Contractor Owned Bus						
Single Route	174	47	$148.68	$151.65	$154.38	$172.67
Double Routes	174	87	$171.52	$174.95	$178.10	$199.20
Triple Routes	174	10	$207.21	$211.35	$215.15	$240.65
Midday Routes						
District Owned Bus						
Single Route	174	0	$55.38	$56.49	$57.51	$64.32
Double Routes	174	0	$90.52	$92.33	$93.99	$105.13
Contractor Owned Bus						
Single Route	174	25	$57.68	$58.83	$59.89	$66.99
Double Routes	174	0	$94.27	$96.16	$97.89	$109.49
Summer Program AM and PM Routes						
District Owned Bus						
Single Route	20	0	$91.02	$92.84	$94.51	$105.71
Double Routes	20	0	$112.40	$114.65	$116.71	$130.54
Triple Routes	20	0	$144.23	$147.11	$149.76	$167.51
Contractor Owned Bus						
Single Route	20	162	$97.10	$99.04	$100.82	$112.77
Double Routes	20	0	$119.93	$122.33	$124.53	$139.29
Triple Routes	20	0	$144.88	$147.78	$150.44	$168.27
Back-up Buses during Transportation Hours						
Two (2) Hour Minimum			$111.86	$114.10	$116.15	$129.91
Hourly Rate			$55.93	$57.05	$58.08	$64.96

			2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Field Trip Runs (School to School, School to Job Site, or School to enrichment program)	**Days**	**# of Rts**	**Rate**	**Rate**	**Rate**	**Rate****
District Owned Bus						
Single Shuttle Route	174	0	$40.90	$41.72	$42.47	$47.50
Contractor Owned Bus						
Single Shuttle Route	174	34	$42.59	$43.44	$44.22	$49.46
Extracurricular/Trips						
Hourly Rate	1,162		$25.67	$26.18	$26.65	$29.81
Minimum Cost			$77.01	$78.55	$79.96	$89.44

			2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY
Driver Assistants	**Days**	**# of Assistants**	**Rate**	**Rate**	**Rate**	**Rate****
Driver Assistant for AM and PM Routes						
Two (2) Hours Minimum per bus/per period	174	116	$56.34	$57.47	$58.50	$65.44
Hourly Rate	174	0	$28.17	$28.73	$29.25	$32.72

		18-19 SY	2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY
White Fleet Maintenance		**Rate**	**Rate**	**Rate**	**Rate**	**Rate****
District owned buses will be billed back for replacement parts						
Replacement Parts Mark Up		0%	0%	0%	0%	0%
Hourly Rate		$59.58	$61.96	$63.20	$64.34	$71.96

** See Paragraph 2 above.

SECTION VI

GENERAL CONDITIONS

A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2023) and ending on June 30, 2026 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

B. DEFINITIONS

1. "Board" or "Board of Education" shall mean the duly elected Board of Education of Community Unit School District 300 and the members thereof.

2. "District" shall mean Community Unit School District 300, 2550 Harnish Drive, Algonquin, Illinois 60102.

3. "Bidder" shall mean one who submits a bid for a Contract with the District for the work described in the Bid Documents.

4. "Bid Documents" shall mean and include but not limited to, the Public Notice, Instructions to Bidders, Scope of Services, General Conditions, Bid Response Form, Summary of Experience Sheet, All Attachments and all addendums issued prior to 48 hours before bid submission.

5. "Bid Specifications" shall mean all terms and conditions as set forth in the Bid Documents.

6. "Contract" shall mean these General Conditions and Scope of Services, and the Bid Documents, including, but not limited to, any ancillary agreement required by these General Conditions, and the bidder's response to this bid solicitation, including, but not limited to, the Bid Response Form, upon its acceptance by the Board of such bid.

7. "Contractor" shall mean the successful Bidder whose bid has been accepted by the District and to whom a Contract has been awarded.

8. "Route" shall mean the pattern or plan of travel including pick-up and departure points for buses transporting students and others entitled to school bus transportation.

9. "Shuttle" shall mean motor transportation from one facility to another facility during the school day.

10. "Midday" shall mean home to school, running between regular school hours.

11. "Tier" shall mean routes paired to run in succession

12. "Director of Purchasing" shall mean the duly appointed or acting Director of Purchasing of the District or his/her designee.

C. INDEPENDENT CONTRACTOR

This Contract is for furnishing all or one of the following:

1. **Level I – General Education Transportation Home to School Routes**

2. **Level II – General Education - Extracurricular and Fieldtrip Runs**

3. **Level III – General Education Shuttle – School to School**

4. **Level IV – Early Childhood, and Special Education Home to School Routes**

5. **Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)**

6. **Level VI – Maintenance and Repair of the white Fleet**

In performing this Contract (s), Contractor is an independent Contractor and is not an officer, member, agent or employee of the District.

D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

To ensure good service, each Bidder must submit audited financial statements for the five (5) most recent fiscal years and the most recent quarterly report. Most recent audited financials and balance sheets are required. Statements must include auditor's letter of opinion, auditor's notes, balance sheets and statement of income/loss. The Contractor may, additionally, be required to furnish other evidence of fiscal stability at the option of the District.

Each Bidder at the time of bid submission shall furnish the District with a statement listing all of it school bus transportation experience since the 2011-2012 school year through and including the 2022-2023 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Bidder and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

E. CONTRACTOR'S MANAGER AND OFFICE STAFF

The Contractor shall agree to maintain a local office within the boundaries of the District and to maintain a terminal facility within three (3) miles of the District. The

required local office and terminal facility may be one of the District's terminal facilities should the Contractor elect to use such a facility as provided.

The Contractor shall ensure that a manager is accessible on-site at all times (twelve months a year) during normal business hours. Should said manager not be accessible on-site, back-up management support is required and must be accessible to make decisions concerning any emergency situation requiring immediate action.

The Contractor shall maintain sufficient staff, including, but not limited to, dispatchers, vehicle porter(s), and mechanics with appropriate certification, at the local office and terminals to ensure the complete and timely performance of all obligations under the Contract. The Contractor is required to staff the office serving the District Contract from **5:30 a.m. to 5:30 p.m.** on school days when students are transported. Failure of the Contractor to comply with these directives shall be sufficient cause for the District to find the Contractor in default. The Contractor shall also ensure that its local office is staffed so as to permit, at all times, communications to occur between its office staff and District officials, students and parents in English and Spanish. Bidders shall include with their bid their approach and work plan that describes how they anticipate complying with the provisions mentioned above.

F. INVOICING

Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations from per-route and per-trip charges billed in accordance with these General Conditions. For all regular and summer program routes, the Contractor shall submit invoices to the District on or before the tenth (10^{th}) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly within bid terms (Net 45 days)

Payments for all other services under the Contract (i.e., field trips, White Fleet maintenance) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided. Such invoices shall be presented to the District on or before the tenth (10^{th}) day of each month with the bid terms (Net 45 days)

G. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE

1. The Contractor will be awarded the Contract for a three (3) year term, beginning on the date of award and ending on June 30, 2020. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2026-2027 and 2027-2028 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interest of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by March 1 of said fiscal year. If the District elects to extend the Contract for an additional one-year

period it shall so notify the Contractor in writing by April 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the fourth and fifth years, the negotiated, tentative Contract will be brought for approval before the District Board at the first regularly scheduled meeting after March 31 of the current year. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

H. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office to field calls or transmissions from parents, drivers and District staff each day students are transported from 5:30 a.m. to 5:30 p.m. At all times, the office shall be staffed so as to ensure that it can communication in both English and Spanish.

2. An answering service, in both English and Spanish, shall be provided by the Contractor to be used between the hours of 5:30 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall maintain operable two-way radios in Contractor owned vehicles. District 300 will maintain two-way radios in District 300 owned vehicles along with a base receiver and transmitter in the District facilities. Failure to have an operable radio on a route within twenty-four (24) hours of notice shall result in a one hundred percent (100%) penalty for such route for each day thereafter that the radio is inoperable.

4. The Contractor shall provide the District, in writing, the names of all assigned drivers and driver assistants and their home telephone numbers, and/or cell phone numbers. This shall be done at the onset of each Contract year and each time a new driver or assistant is hired. This notification must be provided to the District's Director of Transportation at least twenty-four (24) hours prior to a new driver or assistant beginning service.

5. The Contractor shall provide the District with immediate notification of all accidents.

6. Accident reports are to be submitted within 24 hours of the time of the accident.

I. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order as required by Illinois and/or Federal Law.

4. Contractor to maintain inventory of all safety restraint equipment.

5. Failure to have required safety restraint on the bus at the scheduled route departure time will result in 100% penalty for that route for that day.

6. Ensuring that each vehicle is maintained in clean, sanitary condition and good mechanical condition

7. Equipping all buses with identifying markings, as designated by the District, displayed in the right front side window of each vehicle and also in the right rear window in bold, with each character no less than six inches in height, and in a clearly visible material.

8. Maintaining a safety program that, at a minimum, includes the following:

    a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

    b. District's safety procedures to be in-serviced by Contractor's designated Safety Supervisor.

    c. Daily vehicle inspections.

    d. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

e. Two (2) written bus driver evaluations per year by the bus manager and one (1) written Driver Assistant evaluation by the appropriate manager, both with input from the appropriate school building administrator(s). Upon request, the written evaluations of the drivers and assistants shall be provided to the Districts.

f. To ensure that drivers, assistants and dispatcher(s) understand appropriate emergency procedures.

g. Prohibitions barring any driver from driving a school bus and any Driver Assistant from serving on a school bus while smoking or being under the influence of alcohol or non-prescription drugs.

h. Every effort must be made to ensure that drivers and assistants are in good health, and adequate provision must be made for substitute drivers and assistants when regular personnel is absent.

i. Requirement that all drivers wear their seat belt at all times when they are operating their vehicle.

j. Prohibitions barring all drivers and assistants from using a cellular telephone while operating or working on a bus, except in the event of a bus emergency.

9. Instructions that drivers and assistants routinely urge students to use, when available, the individual seat belts and that all drivers not begin their routes or move forward until all students are seated within the bus.

10. Equipping all student transport vehicles with audio video systems. Large buses should be equipped with a minimum of three cameras and small vehicles with a minimum of two. All such equipment and video shall become the sole and exclusive property of the District. The Contractor shall have no right to retain, or otherwise make use of any video.

J. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students and all driver assistants must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

To the fullest extent practical, the successful Contractor(s) shall attempt to employ drivers, mechanics and driver assistants who were employed by the School district

in such a capacity during the 2023-2024 school year, or who have prior experience with the District and good service records.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee's name and home address.

2. Each driver's commercial driver's license number and school bus driver's permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check

5. All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test, may not be employed under this Contract. The best, most experienced drivers and assistants should be assigned to routes that serve students with special needs, including those students with behavior disorders. Drivers must have the ability without restriction, to lift and physically assist students into seats and child booster and car seats. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.

The District reserves the right to request the removal of a driver for specific routes or the from the entire District transportation system. The District is not liable for any unemployment claims resulting from any requested termination.

K. STUDENT AND TEACHER SAFETY TRAINING

The Contractor shall perform at each local school site one (1) hands-on bus evacuation drills per year to be completed by October 1 with written notice of completion sent to the District following the drill.

L. STUDENT DISCIPLINE

Drivers and assistants must promptly and accurately report student violations of bus rules or incidents in accordance with the District's discipline policy and guidelines (which guidelines may from time to time be amended by the District). Final authority in matters of student discipline shall rest with the District.

M. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION

1. Eligible Students: Any student who is a resident of the District who is approved for transportation by the Director of Purchasing or his designee shall be deemed an eligible student.

2. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden. Children of the driver/assistant will not ride the bus if they are not assigned to the route.

3. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule (provided to Contractor 60 days prior to the start of the program), and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2023-2024 school year is included as part of the Bid Documents. (Attachment C)

N. ROUTES AND SCHEDULES

The Contractor shall establish routing plans on the basis of specific criteria developed in consultation with the District's Transportation Administrator or his/her designee, consistent with the general provisions of the Contract and Bid Documents, and the District agrees, to the extent necessary, to cooperate with the Contractor in developing said routing plan. At a minimum, routing plans shall include and be consistent with the following:

1.

a. The District may permanently alter bell times

b. The Contractor shall implement route schedule changes as soon as practicable but in no event shall such implementation take more than five (5) business days.

c. Contractor shall implement individual student schedule changes as soon as practicable but in no event shall such implementation take more than 48 hours.

d. Route changes require parent notification as to changes in pick-up and drop-off times. Accommodations to facilitate bus scheduling cannot be negotiated individually with parents or local school staff.

e. The Contractor shall add new students to transportation service as soon as practicable but in no event shall such addition take more than 48 hours.

2. The Contractor agrees to provide electronic tentative routes to the District no later than August 1st for the transportation of students; the

District may provide the Contractor with comments on the tentative routes. Revised electronic "final" routes are to be furnished to the Districts by October 1 of each year for the regular school year; the final route shall be subject to the approval of the District.

3. Once the Contractor's routing plan has been fully approved by the District, it may not be changed by the Contractor without the consent of the District. Changes may be agreed to via telephone, but must be confirmed within five (5) business days by written message. The Districts may require route changes based upon changing student population or other needs.

4. Contractor shall provide bus service for each school route designated by the District. Within the route, stops shall be so spaced so that the distance of travel from a student's home to a bus stop shall not be greater than 2640 feet for elementary and no greater than 3446 for middle and high school. Additionally, it shall not be necessary for a student to cross an arterial street or main thoroughfare. Maximum travel time for to/from routes shall not exceed sixty (60) minutes. Exception need to be agreed upon.

5. Seating capacity for elementary and middle school routes may be three (3) students per standard seat; seating capacity for high school routes should be at two (2) students per seat. These seating capacities are considered to be maximum and shall not be exceeded. For Field Trips, seating shall be at not more than two (2) students per standard seat, unless specifically approved otherwise by the District.

6. The following procedures shall apply to Field Trips.

   a. Field trips shall be scheduled by the requestor of the school requiring the trip at least two weeks in advance of the field trip. Field trips shall be scheduled, approved and assigned using Trip Tracker.

   b. Field trips may be canceled prior to the start of the fieldtrip. Late cancellation fee can be applied for actual costs incurred. All efforts shall be made to provide at least one (1) day notification of cancellation. There shall be no penalty for a cancelled field trip by a school due to weather-related reasons.

7. The Minimum Service Level Criteria means that the Contractor shall assign one separate driver for each route set approved by the School District. A driver shall not be assigned to two or more routes for the purpose of covering an additional route or route set. Routes will not be covered by staff members who have assigned duties that are not specific to driving except for extreme circumstances.

O. EMERGENCY PROCEDURE

In the event of an accident, the Contractor is responsible for so notifying the District office and the specific school where the students attend immediately, following established District procedures. The Contractor is responsible in the

SECTION VI

GENERAL CONDITIONS

A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2023) and ending on June 30, 2026 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

B. DEFINITIONS

1. "Board" or "Board of Education" shall mean the duly elected Board of Education of Community Unit School District 300 and the members thereof.

2. "District" shall mean Community Unit School District 300, 2550 Harnish Drive, Algonquin, Illinois 60102.

3. "Bidder" shall mean one who submits a bid for a Contract with the District for the work described in the Bid Documents.

4. "Bid Documents" shall mean and include but not limited to, the Public Notice, Instructions to Bidders, Scope of Services, General Conditions, Bid Response Form, Summary of Experience Sheet, All Attachments and all addendums issued prior to 48 hours before bid submission.

5. "Bid Specifications" shall mean all terms and conditions as set forth in the Bid Documents.

6. "Contract" shall mean these General Conditions and Scope of Services, and the Bid Documents, including, but not limited to, any ancillary agreement required by these General Conditions, and the bidder's response to this bid solicitation, including, but not limited to, the Bid Response Form, upon its acceptance by the Board of such bid.

7. "Contractor" shall mean the successful Bidder whose bid has been accepted by the District and to whom a Contract has been awarded.

8. "Route" shall mean the pattern or plan of travel including pick-up and departure points for buses transporting students and others entitled to school bus transportation.

9. "Shuttle" shall mean motor transportation from one facility to another facility during the school day.

10. "Midday" shall mean home to school, running between regular school hours.

11. "Tier" shall mean routes paired to run in succession

12. "Director of Purchasing" shall mean the duly appointed or acting Director of Purchasing of the District or his/her designee.

C. INDEPENDENT CONTRACTOR

This Contract is for furnishing all or one of the following:

1. **Level I – General Education Transportation Home to School Routes**

2. **Level II – General Education - Extracurricular and Fieldtrip Runs**

3. **Level III – General Education Shuttle – School to School**

4. **Level IV – Early Childhood, and Special Education Home to School Routes**

5. **Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)**

6. **Level VI – Maintenance and Repair of the white Fleet**

In performing this Contract (s), Contractor is an independent Contractor and is not an officer, member, agent or employee of the District.

D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

To ensure good service, each Bidder must submit audited financial statements for the five (5) most recent fiscal years and the most recent quarterly report. Most recent audited financials and balance sheets are required. Statements must include auditor's letter of opinion, auditor's notes, balance sheets and statement of income/loss. The Contractor may, additionally, be required to furnish other evidence of fiscal stability at the option of the District.

Each Bidder at the time of bid submission shall furnish the District with a statement listing all of it school bus transportation experience since the 2011-2012 school year through and including the 2022-2023 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Bidder and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

E. CONTRACTOR'S MANAGER AND OFFICE STAFF

The Contractor shall agree to maintain a local office within the boundaries of the District and to maintain a terminal facility within three (3) miles of the District. The

required local office and terminal facility may be one of the District's terminal facilities should the Contractor elect to use such a facility as provided.

The Contractor shall ensure that a manager is accessible on-site at all times (twelve months a year) during normal business hours. Should said manager not be accessible on-site, back-up management support is required and must be accessible to make decisions concerning any emergency situation requiring immediate action.

The Contractor shall maintain sufficient staff, including, but not limited to, dispatchers, vehicle porter(s), and mechanics with appropriate certification, at the local office and terminals to ensure the complete and timely performance of all obligations under the Contract. The Contractor is required to staff the office serving the District Contract from **5:30 a.m. to 5:30 p.m.** on school days when students are transported. Failure of the Contractor to comply with these directives shall be sufficient cause for the District to find the Contractor in default. The Contractor shall also ensure that its local office is staffed so as to permit, at all times, communications to occur between its office staff and District officials, students and parents in English and Spanish. Bidders shall include with their bid their approach and work plan that describes how they anticipate complying with the provisions mentioned above.

F. INVOICING

Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations from per-route and per-trip charges billed in accordance with these General Conditions. For all regular and summer program routes, the Contractor shall submit invoices to the District on or before the tenth (10^{th}) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly within bid terms (Net 45 days)

Payments for all other services under the Contract (i.e., field trips, White Fleet maintenance) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided. Such invoices shall be presented to the District on or before the tenth (10^{th}) day of each month with the bid terms (Net 45 days)

G. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE

1. The Contractor will be awarded the Contract for a three (3) year term, beginning on the date of award and ending on June 30, 2020. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2026-2027 and 2027-2028 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interest of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by March 1 of said fiscal year. If the District elects to extend the Contract for an additional one-year

period it shall so notify the Contractor in writing by April 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the fourth and fifth years, the negotiated, tentative Contract will be brought for approval before the District Board at the first regularly scheduled meeting after March 31 of the current year. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

H. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office to field calls or transmissions from parents, drivers and District staff each day students are transported from 5:30 a.m. to 5:30 p.m. At all times, the office shall be staffed so as to ensure that it can communication in both English and Spanish.

2. An answering service, in both English and Spanish, shall be provided by the Contractor to be used between the hours of 5:30 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall maintain operable two-way radios in Contractor owned vehicles. District 300 will maintain two-way radios in District 300 owned vehicles along with a base receiver and transmitter in the District facilities. Failure to have an operable radio on a route within twenty-four (24) hours of notice shall result in a one hundred percent (100%) penalty for such route for each day thereafter that the radio is inoperable.

4. The Contractor shall provide the District, in writing, the names of all assigned drivers and driver assistants and their home telephone numbers, and/or cell phone numbers. This shall be done at the onset of each Contract year and each time a new driver or assistant is hired. This notification must be provided to the District's Director of Transportation at least twenty-four (24) hours prior to a new driver or assistant beginning service.

5. The Contractor shall provide the District with immediate notification of all accidents.

6. Accident reports are to be submitted within 24 hours of the time of the accident.

I. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order as required by Illinois and/or Federal Law.

4. Contractor to maintain inventory of all safety restraint equipment.

5. Failure to have required safety restraint on the bus at the scheduled route departure time will result in 100% penalty for that route for that day.

6. Ensuring that each vehicle is maintained in clean, sanitary condition and good mechanical condition

7. Equipping all buses with identifying markings, as designated by the District, displayed in the right front side window of each vehicle and also in the right rear window in bold, with each character no less than six inches in height, and in a clearly visible material.

8. Maintaining a safety program that, at a minimum, includes the following:

    a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

    b. District's safety procedures to be in-serviced by Contractor's designated Safety Supervisor.

    c. Daily vehicle inspections.

    d. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

e. Two (2) written bus driver evaluations per year by the bus manager and one (1) written Driver Assistant evaluation by the appropriate manager, both with input from the appropriate school building administrator(s). Upon request, the written evaluations of the drivers and assistants shall be provided to the Districts.

f. To ensure that drivers, assistants and dispatcher(s) understand appropriate emergency procedures.

g. Prohibitions barring any driver from driving a school bus and any Driver Assistant from serving on a school bus while smoking or being under the influence of alcohol or non-prescription drugs.

h. Every effort must be made to ensure that drivers and assistants are in good health, and adequate provision must be made for substitute drivers and assistants when regular personnel is absent.

i. Requirement that all drivers wear their seat belt at all times when they are operating their vehicle.

j. Prohibitions barring all drivers and assistants from using a cellular telephone while operating or working on a bus, except in the event of a bus emergency.

9. Instructions that drivers and assistants routinely urge students to use, when available, the individual seat belts and that all drivers not begin their routes or move forward until all students are seated within the bus.

10. Equipping all student transport vehicles with audio video systems. Large buses should be equipped with a minimum of three cameras and small vehicles with a minimum of two. All such equipment and video shall become the sole and exclusive property of the District. The Contractor shall have no right to retain, or otherwise make use of any video.

J. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students and all driver assistants must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

To the fullest extent practical, the successful Contractor(s) shall attempt to employ drivers, mechanics and driver assistants who were employed by the School district

in such a capacity during the 2023-2024 school year, or who have prior experience with the District and good service records.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee's name and home address.

2. Each driver's commercial driver's license number and school bus driver's permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check

5. All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test, may not be employed under this Contract. The best, most experienced drivers and assistants should be assigned to routes that serve students with special needs, including those students with behavior disorders. Drivers must have the ability without restriction, to lift and physically assist students into seats and child booster and car seats. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.

The District reserves the right to request the removal of a driver for specific routes or the from the entire District transportation system. The District is not liable for any unemployment claims resulting from any requested termination.

K. STUDENT AND TEACHER SAFETY TRAINING

The Contractor shall perform at each local school site one (1) hands-on bus evacuation drills per year to be completed by October 1 with written notice of completion sent to the District following the drill.

L. STUDENT DISCIPLINE

Drivers and assistants must promptly and accurately report student violations of bus rules or incidents in accordance with the District's discipline policy and guidelines (which guidelines may from time to time be amended by the District). Final authority in matters of student discipline shall rest with the District.

M. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION

1. Eligible Students: Any student who is a resident of the District who is approved for transportation by the Director of Purchasing or his designee shall be deemed an eligible student.

2. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden. Children of the driver/assistant will not ride the bus if they are not assigned to the route.

3. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule (provided to Contractor 60 days prior to the start of the program), and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2023-2024 school year is included as part of the Bid Documents. (Attachment C)

N. ROUTES AND SCHEDULES

The Contractor shall establish routing plans on the basis of specific criteria developed in consultation with the District's Transportation Administrator or his/her designee, consistent with the general provisions of the Contract and Bid Documents, and the District agrees, to the extent necessary, to cooperate with the Contractor in developing said routing plan. At a minimum, routing plans shall include and be consistent with the following:

1.

a. The District may permanently alter bell times

b. The Contractor shall implement route schedule changes as soon as practicable but in no event shall such implementation take more than five (5) business days.

c. Contractor shall implement individual student schedule changes as soon as practicable but in no event shall such implementation take more than 48 hours.

d. Route changes require parent notification as to changes in pick-up and drop-off times. Accommodations to facilitate bus scheduling cannot be negotiated individually with parents or local school staff.

e. The Contractor shall add new students to transportation service as soon as practicable but in no event shall such addition take more than 48 hours.

2. The Contractor agrees to provide electronic tentative routes to the District no later than August 1st for the transportation of students; the

District may provide the Contractor with comments on the tentative routes. Revised electronic "final" routes are to be furnished to the Districts by October 1 of each year for the regular school year; the final route shall be subject to the approval of the District.

3. Once the Contractor's routing plan has been fully approved by the District, it may not be changed by the Contractor without the consent of the District. Changes may be agreed to via telephone, but must be confirmed within five (5) business days by written message. The Districts may require route changes based upon changing student population or other needs.

4. Contractor shall provide bus service for each school route designated by the District. Within the route, stops shall be so spaced so that the distance of travel from a student's home to a bus stop shall not be greater than 2640 feet for elementary and no greater than 3446 for middle and high school. Additionally, it shall not be necessary for a student to cross an arterial street or main thoroughfare. Maximum travel time for to/from routes shall not exceed sixty (60) minutes. Exception need to be agreed upon.

5. Seating capacity for elementary and middle school routes may be three (3) students per standard seat; seating capacity for high school routes should be at two (2) students per seat. These seating capacities are considered to be maximum and shall not be exceeded. For Field Trips, seating shall be at not more than two (2) students per standard seat, unless specifically approved otherwise by the District.

6. The following procedures shall apply to Field Trips.

    a. Field trips shall be scheduled by the requestor of the school requiring the trip at least two weeks in advance of the field trip. Field trips shall be scheduled, approved and assigned using Trip Tracker.

    b. Field trips may be canceled prior to the start of the fieldtrip. Late cancellation fee can be applied for actual costs incurred. All efforts shall be made to provide at least one (1) day notification of cancellation. There shall be no penalty for a cancelled field trip by a school due to weather-related reasons.

7. The Minimum Service Level Criteria means that the Contractor shall assign one separate driver for each route set approved by the School District. A driver shall not be assigned to two or more routes for the purpose of covering an additional route or route set. Routes will not be covered by staff members who have assigned duties that are not specific to driving except for extreme circumstances.

O. EMERGENCY PROCEDURE

In the event of an accident, the Contractor is responsible for so notifying the District office and the specific school where the students attend immediately, following established District procedures. The Contractor is responsible in the

event of any accident to follow established procedures, including the prompt obtaining of any necessary medical assistance, the notification of the responsible police department and to assist the District in parental notification if so requested.

P. ASSIGNMENT OF CONTRACT

The Contractor agrees not to assign this Contract, or any part of this Contract, to any other party without prior written consent of the District.

Q. NONCOMPLIANCE PENALTIES

Should the District find the Contractor in noncompliance with any of the provisions of the Contract, the District will be entitled to impose the following penalties, provided that the Director of Transportation, or designee, has provided the Contractor two (2) days written notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section, "noncompliance" means, but is not limited to, the failure to transport students as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Director of Transportation in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract.

Incident	**Penalty**
No service on any home to school	Daily rate per vehicle/route type
Late pick-up (15 minutes or more as defined on approved route sheet) at a school	$100 per day per route
Late drop-off (15 minutes or more as defined on approved route sheet) at a school	$100 per day per route
Missed stops on a route, provided that any missed stop has occurred on any three days per ten days of service	$100 per day per route
Failure to provide a properly licensed and permitted bus driver for a to/from route	$100 per day per route
Failure to make changes in a bus route(s)	$50 per day per route

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during

weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

R. SERVICE INTERRUPTION

1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services is higher than the Contractor's cost (agreed upon in the Contract), then the Contractor shall pay the difference between its charges and the charges of the substitute bus company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Director of Transportation, or his/her designee and request permission to interrupt service. Such decisions by the Director of Transportation shall be final.

3. If it is necessary to reschedule the days lost because of the Contractor's failure to perform, the Contractor shall provide bus service in accordance with this agreement, for each day rescheduled, at no cost to the District.

4. If schools serviced by the buses are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor

5. Force Majeure. Neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, pandemic, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, governmental act or failure of the Internet (not resulting from the actions or inactions of the delayed party), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

S. TERMINATION OF CONTRACT BY REASON OF DEFAULT

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Director of Purchasing, send Non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date oftermination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of suchnotice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

5. SPARE BUSES

The Contractor shall maintain a fleet of various sized and equipped spare buses in an amount not less than 12% of the vehicles needed to satisfy in full the terms of this Contract. These spare buses shall be on-site, maintained and ready to be put in service as needed per the terms of this Contract.

6. SYSTEM COMMUNICATIONS

a. The Contractor shall provide printed post cards or another form of communication approved by District 300 by August 1st (or other date as agreed to by the District). These post cards will provide families with all student transportation information (route, time, bus stop location).

b. At least four (4) designated District personnel shall be granted computer access to the Contractor's routing system.

7. MISCELLANEOUS

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email, followed by registered, certified, or express mail addressed to:

If to the District:

Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, Illinois 60102
Attention: Director of Purchasing
(847) 551-8460 (telephone)
(847) 551-8463 (fax)

If to the Contractor

_____
_____
_____
_____
_____
_____

The undersigned warrants that he or she is duly authorized to execute and contractually bind the entity submitting this winning bid and acknowledges, by his or her signature, that he or she, on behalf of the submitting entity, has read and agrees to comply in all respects with the foregoing General Conditions.

Durham School Services, L.P.
_____
Company, Corporation, Partnership Name

By: Durham Holding II, L.L.C.,
its General Partner
_____
Signed

Michael Boettcher
_____
Name

Director of Business Development
_____
Title

* Upon award of contract, please note Durham School Services' sample agreement given in the beginning of ***Section 8 - Assumptions & Conditions.***

The District has accepted the Bid of the above entity and awards him the Contract.

Board of Education Community Unit School District 300

By:_ Attest:_____
President Secretary

Tab 9



Project Fee Schedule & Bid Response Forms A and B

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

Project Fee Schedule and Bid Response Form

Durham School Services, L.P. is providing the following documentation in this section:

- Bid Response Form A
- Bid Response Form B

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$171.34	$179.05	$187.11
Double Routes	60	$198.18	$207.10	$216.42
Triple Routes	114	$240.16	$250.96	$262.26
Summer Program AM and PM Routes				
Single Route	50	$171.34	$179.05	$187.11
Double Routes	0	$198.18	$207.10	$216.42
Triple Routes	0	$240.16	$250.96	$262.26

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$7,455,805.20	$7,791,192.36	$8,141,946.12

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	$42.25	$44.15	$46.14
Minimum Cost	$126.75	$132.45	$138.42

District provides the Fuel.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$413,669.75	$432,272.65	$451,756.74

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$50.09	$52.34	$54.70

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$34,862.64	$36,428.64	$38,071.20

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$183.84	$192.12	$200.76
Double Routes	104	$210.68	$220.16	$230.06
Triple Routes	5	$252.66	$264.03	$275.91
Midday Routes				
Single Route	30	$69.47	$72.60	$75.87
Double Routes	3	$113.54	$118.65	$123.99
Summer Program AM and PM Routes				
Single Route	115	$183.84	$192.12	$200.76
Double Routes	0	$210.68	$220.16	$230.06
Triple Routes	0	$252.66	$264.03	$275.91

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$6,145,141.08	$6,421,748.52	$6,710,562.12

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$51.29	$53.60	$56.01
Double Route	2	$71.29	$74.50	$77.85
Extracurricular/Fieldtrip Routes				
Hourly Rate		$42.25	$44.15	$46.14

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$202,752.28	$211,881.20	$221,412.12

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes*	64	$169.65	$177.30	$185.30
*** Proposing a per hour rate with a 2 hour minimum per AM & per PM**		$33.93	$35.46	$37.06

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$1,889,222.40	$1,974,412.80	$2,063,500.80

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$16,141,453.35	$16,867,936.17	$17,627,249.10

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	10%	10%	10%
Hourly Rate	$74.62	$77.98	$81.49

SUBSCRIBED AND SWORN to before me this 10th day of January 2023.

Notary Signature and Seal

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance: _____, 2023

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

SECTION VII

BID RESPONSE FORM B

BID RESPONSE FORM A PROVIDED IN EXCEL FORMAT ONLY

COMMUNITY UNIT SCHOOL DISTRICT 300 STUDENT

TRANSPORTATION SERVICES ANDTRANSPORTATION

MANAGEMENT

DUE DATE: Bids Due no later than 11:00AM, Wednesday, January 11, 2023

ATTENTION: **DIANE C. WHITE, DIRECTOR OF PURCHASING CUSD**

300 DISTRICT ADMINSTRATION BUILDING2605

BUNKER HILL DRIVE

ALGONQUIN, ILLINIOS 60110

VENDOR:

COMPANY: Durham School Services, L.P.

CONTACT: Michael Boettcher

PHONE: (331) 262-2803

All rates for contract renewals based on our bid specifications and your signed bid response of **Friday, December 2, 2022.** Your attached bid herein shall be for the 2023-2024, 2024-2025, 2025-2026 School Years and shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the bid is due.

The undersigned warrants that he or she is duly authorized to bind contractually the entity submitting this quote to fully perform all duties and to deliver all services in accordance with the terms and conditions set forth herein. All signatures are to be swornbefore a Notary Public. By executing and submitting this Quote Form, the undersigned further warrants, on behalf of the Bidder, that if the District determines this bid to be the winning bid then an authorized official of the entity for which the bid was submitted will execute the General Conditions, which shall serve as the Contract as provided therein.

COMMENTS AND ADDITIONAL INFORMATION

Durham School Services acknowledges Addendum #1 - dated December 15, 2022; Addendum #2 -dated January 4, 2023; and, Addendum #3 and Addendum #4 - dated January 6, 2023.

BID RESPONSE FORM B CONT.

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract.

Durham School Services, L.P.
Name of Company/Corporation

Shall be a firm and irrevocable offer from the date received by the District until at least one hundred (100) calendar days after the bid is due.
Length of time quote is firm prior to award

2601 Navistar Drive
Street Address

Bid Submitted by:

Lisle, IL 60532
City, State, Zip Code

By: Durham Holding II, L.L.C., its General Partner
Authorized Signature

(630) 821-5400
Telephone Number

Michael Boettcher
Please Type or Print Name

(630) 821-5385
Fax Number

B326-5448-9196
Illinois License Number

Email address - mboettcher @durhamschoolservices.com

SUBSCRIBED AND SWORN to before me this 10th day of January 2023.

Notary Signature and Seal

KIMBERLY TAGGART
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires Sep 21, 2025

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance:_____, 2023

Board of Education
Community Unit School District 300

By:_____ Attest:_____
President Secretary

Tab 10



Financial Information

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

Financial Information

Durham School Services, L.P. is a division of National Express LLC, the North American subsidiary of National Express Group, PLC, one of the largest transportation firms in the United Kingdom. We have a strong balance sheet, the ability to obtain capital and to fund capital expenditures, and a proven track record of financial performance.



Our solid company history is the foundation for our strong operational success today.

Our financial annual reports are located and accessible via the following link:

www.nationalexpressgroup.com/investors/results-reports-and-presentations/2022/

Rating:

*BBB with Fitch (affirmed in Nov 2022) - https://www.fitchratings.com/entity/national-express-group-plc-88985058 ; and

*Baa2 with Moody's (affirmed in May 2022) - https://www.moodys.com/research/Moodys-changes-outlook-for-National-Express-to-stable-affirms-senior--PR_466418

***Both of the above are classed as "investment grade"**

Tab 11



Employee Training Manual and Safety Program

national express school | DURHAM SCHOOL SERVICES

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

Employee Training Manual and Safety Program

Please refer to tab ***Section 4 – Approach and Work Plan*** for more details on our employee training and safety program.

A copy of our employee training programs is included at the end of this section.

Driver BTW Training Tracker

Behind-the-Wheel (BTW) Range ******Review "Get Out and Look" (GOAL) with the trainee on the Range before executing units B2.2-2.6.***	**Trainee Initial**	**Trainer Initial**	**Training Time (Hrs.)**
B2.1 Vehicle Inspection Pre-Trip/Enroute/Post Trip/Mirror Grid			
B2.2 Straight Line Backing			
B2.4 Off-Set Backing			
B2.5 Parallel Parking Blind Side			
B2.6 Parallel Parking Sight Side			
******Passenger Endorsement Range and Public road***	Trainee	Trainer	Training time
C2.1 Vehicle Orientation			
C2.2 Pre-Trip, Enroute, and Post-Trip Inspection			
C2.3 Baggage and/or Cargo Management			
C2.4 Passenger Safety Awareness Briefing			
C2.5 Passenger Management			
C2.6 Railroad-Highway Grade Crossings			
****** School Bus Endorsement - Range and Public Road***	Trainee	Trainer	Training time
D2.1 Danger Zones and Use of Mirrors			
D2.2 Loading and Unloading			
D2.3 Emergency Exit and Evacuation			
D2.4 Special Safety Considerations			
D2.5 Pre- and Post-Trip Inspections			
D2.6 Railroad-Highway Grade Crossings			

Behind-the-Wheel (BTW) Public Road ******Skills described in units B3.8 through 3.12. of this section must be discussed during public road training.***	**Trainee Initial**	**Trainer Initial**	**Training Time (Hrs.)**
B3.1 Vehicle Controls Including: Left Turns, Right Turns, Lane Changes,Curves at Highway Speeds, and Entry and Exit on the			
B3.2 Shifting/Transmission			
B3.3 Communications/Signaling			
B3.4 Visual Search			
B3.5 Speed and Space Management			
B3.6 Safe Driver Behavior			
B3.7 Hours of Service (HOS) Requirements			
B3.8 Hazard Perception			
B3.9 Railroad (RR)-Highway Grade Crossing			
B3.10 Night Operation			
B3.11 Extreme Driving Conditions			
B3.12 Skid Control/Recovery, Jackknifing, and Other			
******Passenger Endorsement Range and Public road***	Trainee	Trainer	Training Time
C2.1 Vehicle Orientation			
C2.2 Pre-Trip, Enroute, and Post-Trip Inspection			
C2.3 Baggage and/or Cargo Management			
C2.4 Passenger Safety Awareness Briefing			
C2.5 Passenger Management			
C2.6 Railroad-Highway Grade Crossings			
****** School Bus Endorsement - Range and Public Road***	Trainee	Trainer	Training Time
D2.1 Danger Zones and Use of Mirrors			
D2.2 Loading and Unloading			
D2.3 Emergency Exit and Evacuation			
D2.4 Special Safety Considerations			
D2.5 Pre- and Post-Trip Inspections			
D2.6 Railroad-Highway Grade Crossings			

Driver Safety Classroom Tracker

Last Name | First Name | Start Date

New Driver Training Requirements	Source	Trainer	Trainee	Date
Safety Best Practices	DTC- Video			
LLLC Defensive Driving	DTC- Video			
Meet the School Bus	DTC- Video			
Pre-Trip & Post-Trip Inspections	DTC- Video			
Pre/Post-trip Go/No-go Training	Go or No-Go Video			
Mirror Adjustment & Reference Points	DTC- Video			
Check Your Brakes	DTC- Video			
Intersections	DTC- Video & STRM			
Safe Backing	DTC- Video			
Marshaling Guidelines	STRM			
Railroad Crossings	DTC- Video			
Operation Lifesaver	STRM-DVD			
Danger Zones	DTC- Video			
Pedestrian & Bicycle Awareness	DTC- Video			
Adverse Conditions	DTC- Video			
Mountain Driving	DTC- Video			
Driver Fatigue	DTC- Video			
Driver Distractions	DTC- Video			
Preventing Harassment	DTC- Video			
Drug & Alcohol Policy	DTC- Video & STRM			
Safe Bus Stops	DTC- Video			
Student Management	DTC- Video & STRM			
Extreme Student Management	DTC- Video			
Checking for Sleeping Children	DTC- Video			
Power Line Safety	DTC- Video			
Preparing Students To Learn	DTC- Video			
Emergency Evacuations	DTC- Video			
Post-accident Procedures	DTC- Video			
ELDT Compliance Suppliments	DTC- Video			
OSHA-LOTO, Bloodborne Pathogens, Haz-	DTC- Video			
DOT Interstate (Whistleblower, Wellness, etc..)	STRM			
DTC Final Exam	DTC			
Vision & Values	STRM			
Ergonomics Training	STRM			
Slip, Trips & Falls	DTC- Video & STRM-DVD			
School Transportation Security Training	STRM-DVD			
Child Check Video and Pledge**	STRM-DVD			
STRM or other Quizzes	Available on NE4U			
NEC Post-accident Procedure (STRM)	STRM			
Special Needs Training, if needed (Quiz)	STAR DVDs or STRM			
Route Risk Assessment Training (STRM)	STRM			

Key:
DTC- Driver Training Course
** - Annual Training

Reviewed By | Date

national express

Last Updated 2.7.22

Precision Driving

Behind-the-Wheel Training Manual

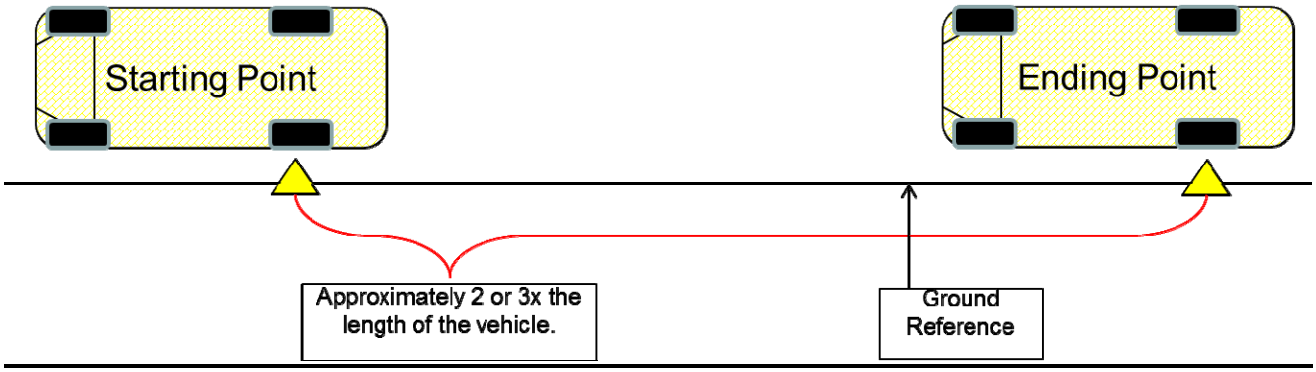


national express

Edited May 2012

Straight Line Backing

- **The Set-Up**
  - Identify the ground reference, a straight line approximately two or three times the length of the vehicle.
  - Identify the center of the rear wheel as the vehicle reference.
  - Use a cone as the starting and stopping points as illustrated below. These cones will be used to judge depth perception in the mirrors.
  - The convex mirrors are the primary mirrors used in this maneuver.

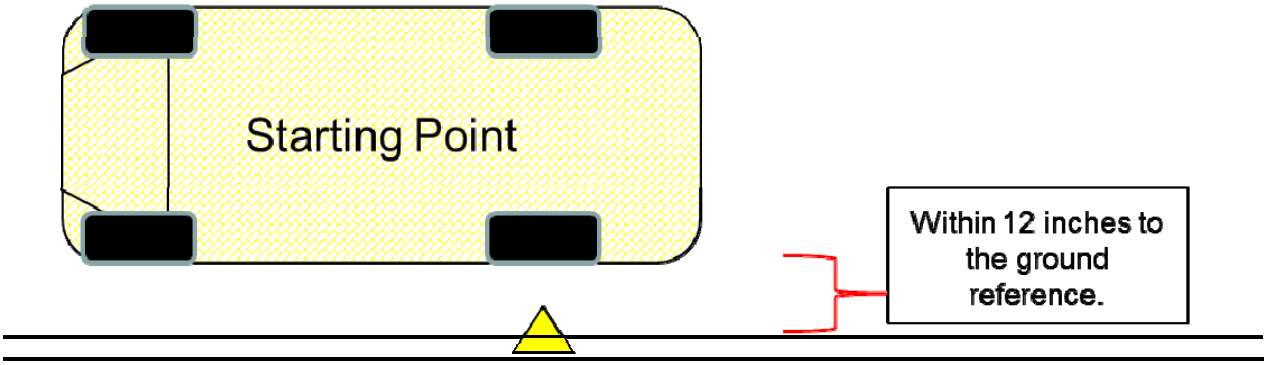


The Maneuver

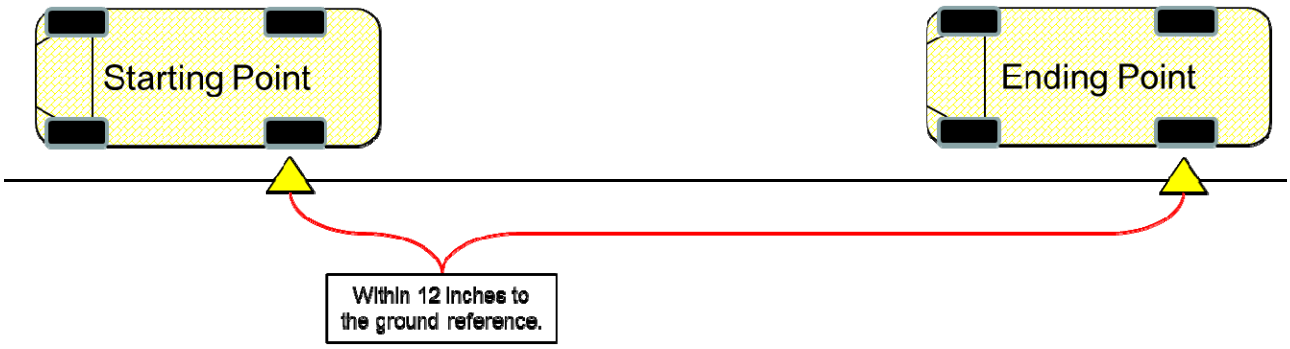
- Step One
  - While outside of the vehicle, identify the Vehicle Reference (rear wheels), Ground Reference (straight line), and Starting/Stopping Points. Enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point. Explain that the vehicle is to be within twelve inches and parallel to the right side of the ground reference (line) with the rear axle even with the cone.
  - After the trainee has maneuvered the vehicle and believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.
  - Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not within twelve

inches and parallel to the ground reference instruct the trainee to correct the alignment.

- When the trainee is successful, continue to the next step.

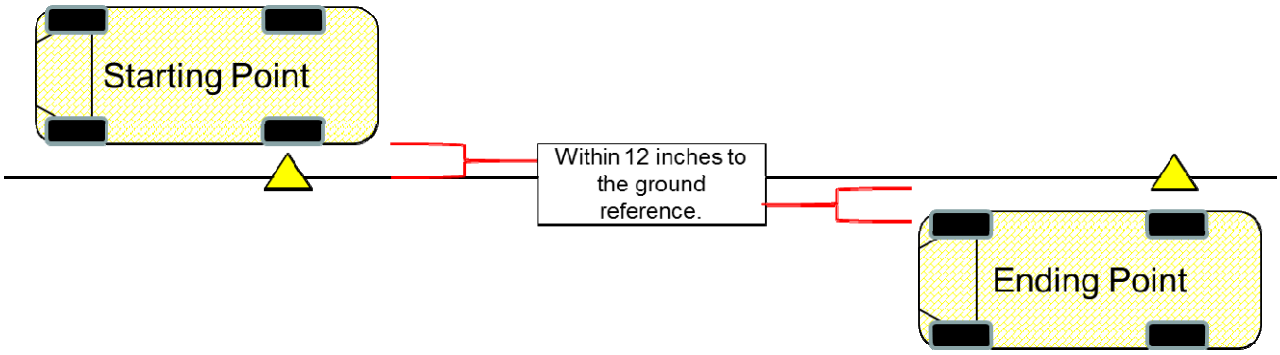


- Step Two
  - After reentering the vehicle, instruct to the trainee to maneuver the vehicle in reverse using only the convex mirror. The vehicle is to remain within twelve inches and parallel to the ground reference, stopping when the center of the rear axle is even with the cone.
  - Once the trainee believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.
  - Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not within twelve inches and parallel to the ground reference instruct the trainee to correct the alignment.
  - Only after the trainee can successfully complete this maneuver complete the same maneuver on the opposite side of the vehicle.



Gradual Backing Crossover

- **The Set-Up**
  - Identify the ground reference, a straight line approximately three times the length of the vehicle.
  - Identify the center of the rear wheel as the vehicle reference.
  - Use two cones as the starting and stopping points. These cones will be used to judge depth perception in the mirrors.
  - The convex mirrors are the primary mirrors used in this maneuver.

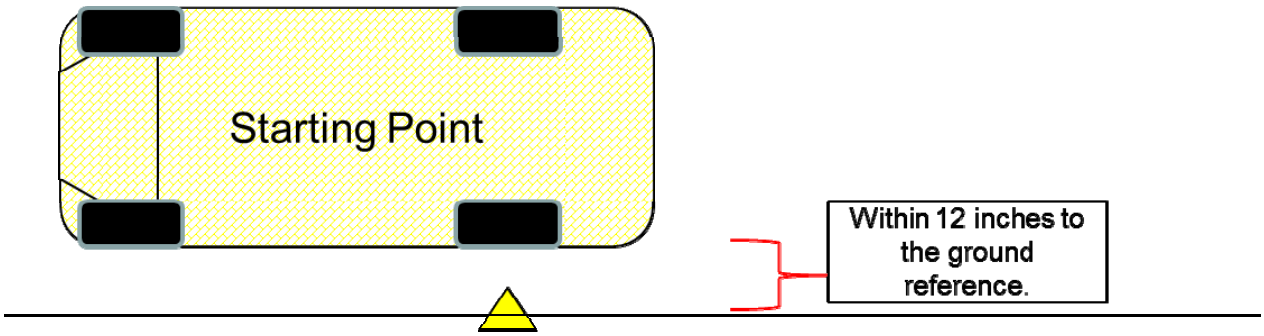


The Maneuver

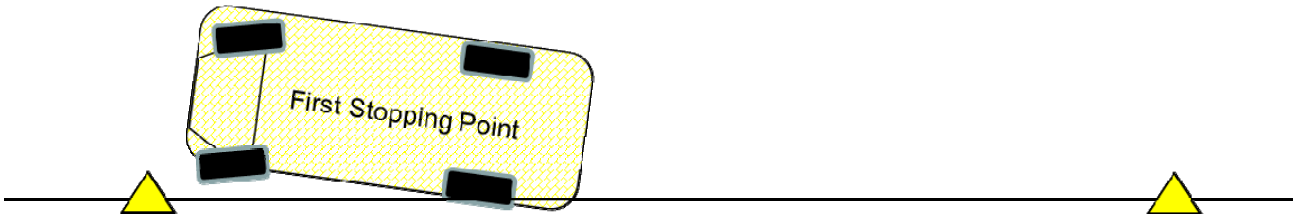
- Step One
  - While outside of the vehicle, identify the Vehicle Reference (rear wheels), Ground Reference (straight line), and Starting/Stopping Points. Enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point. Explain that the vehicle is to be within twelve inches and parallel to the right side of the ground reference (line) with the rear axle even with the cone.
  - After the trainee has maneuvered the vehicle and believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.
  - Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not within twelve

inches and parallel to the ground reference instruct the trainee to correct the alignment.

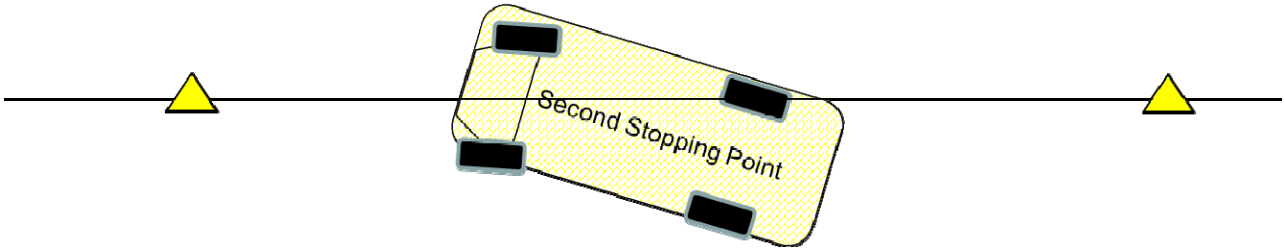
- When the trainee is successful, continue to the next step.



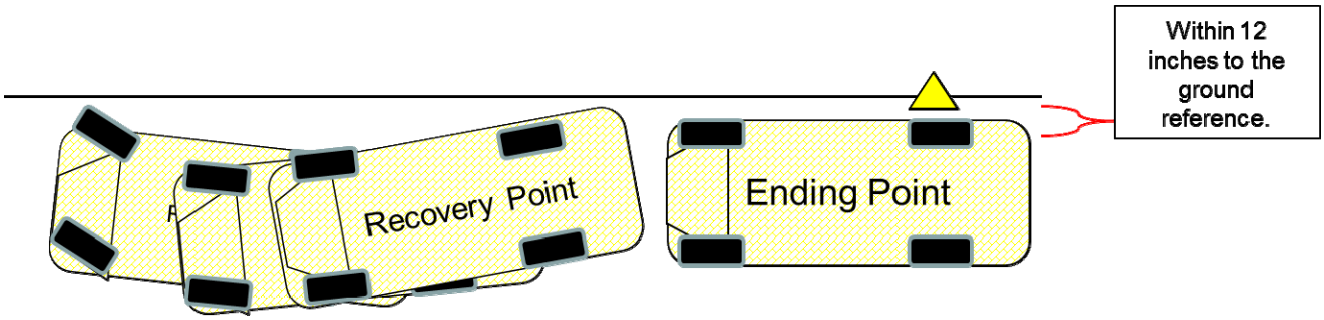
- Step Two
  - After reentering the vehicle, instruct to the trainee to turn and hold the steering wheel one-quarter turn to the left.
  - Instruct the trainee to maneuver the vehicle in reverse using the left convex mirror being careful to hold the steering wheel in the correct position.
  - Instruct the trainee to stop the vehicle when the outside left tire is on the ground reference. After securing the vehicle, the trainee should exit the vehicle, checking if the tire is on the ground reference.
  - If not aligned appropriately, instruct the trainee to reenter the vehicle and adjust the bus appropriately.
  - When the trainee has correctly aligned the vehicle, continue to step three.



- Step Three
  - After reentering the vehicle, instruct to the trainee to hold the steering wheel one-quarter turn to the left.
  - Instruct the trainee to switch their view to the right convex mirror maneuvering and begin backing the bus until the outside right tire is on the ground reference.
  - When the trainee believes the outside rear right tire is on the ground reference the trainee should stop and secure the vehicle. The trainee should exit the vehicle, checking if the tire is on the ground reference.
  - If not aligned appropriately, instruct the trainee to reenter the vehicle and adjust the bus appropriately.
  - When the trainee has correctly aligned the vehicle, continue to step four.

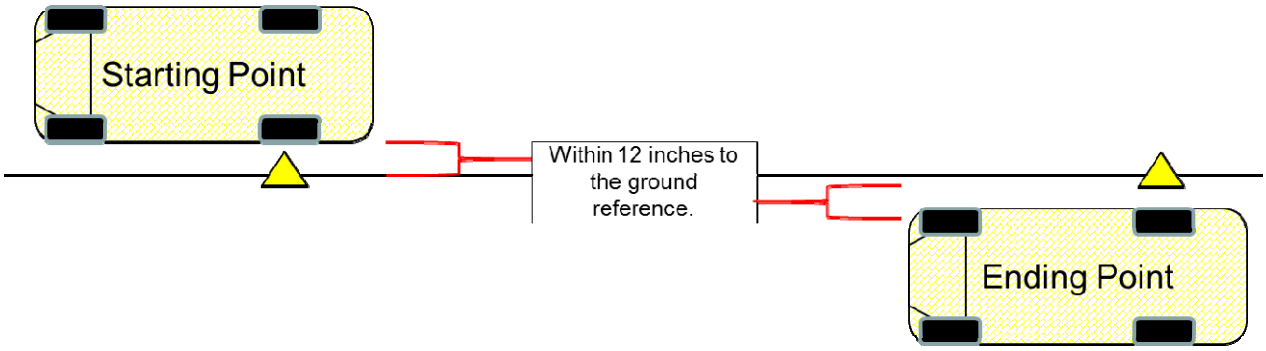


- Step Four
  - After reentering the vehicle, have the trainee resume backing the vehicle. The trainee will begin the recovery process by turning the steering wheel to the right while moving.
  - The trainee should continue backing the vehicle while correcting its alignment until the vehicle is parallel to and within 12 inches of the ground reference.
  - Note: During the recovery the vehicle will move more than 12 inches away from the ground reference.
  - Only after the trainee can successfully complete this maneuver can the trainee can proceed to the next.


Within 12 inches to the ground reference.
Recovery Point
Ending Point

Sharp Backing Crossover

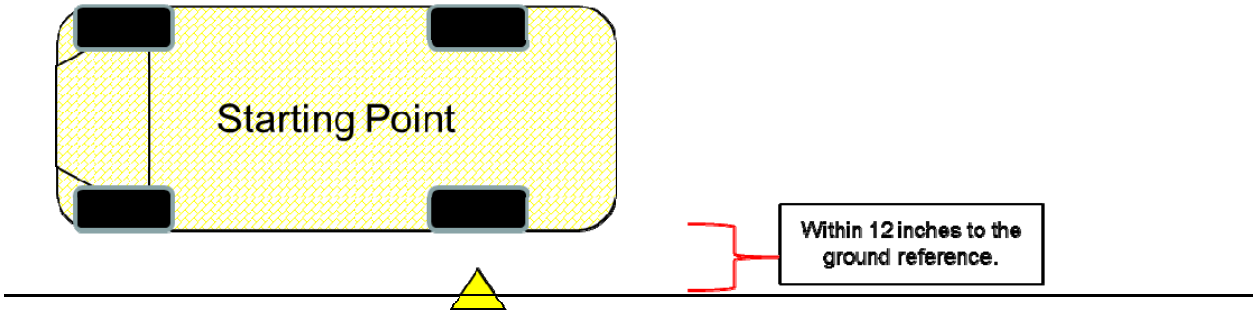
- **The Set-Up**
  - Identify the ground reference, a straight line approximately three times the length of the vehicle.
  - Identify the center of the rear wheel as the vehicle reference.
  - Use two cones as the starting and stopping points. These cones will be used to judge depth perception in the mirrors.
  - The convex mirrors are the primary mirrors used in this maneuver.



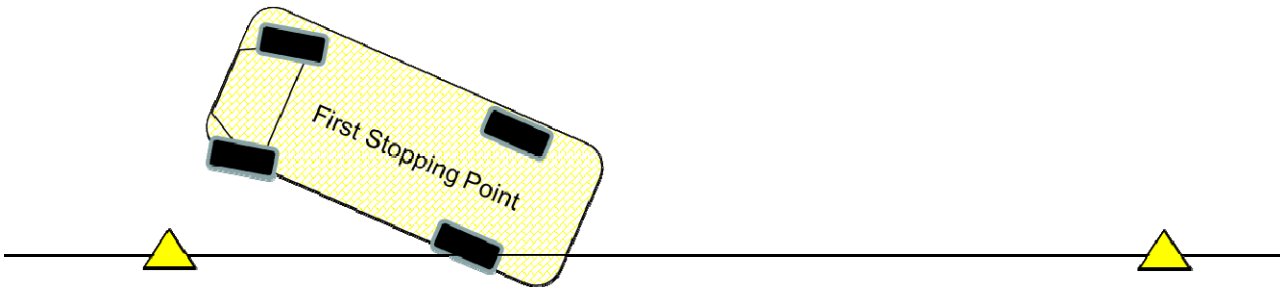
The Maneuver

- Step One
  - While outside of the vehicle, identify the Vehicle Reference (rear wheels), Ground Reference (straight line), and Starting/Stopping Points. Enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point. Explain that the vehicle is to be within twelve inches and parallel to the right side of the ground reference (line) with the rear axle even with the cone.
  - After the trainee has maneuvered the vehicle and believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.

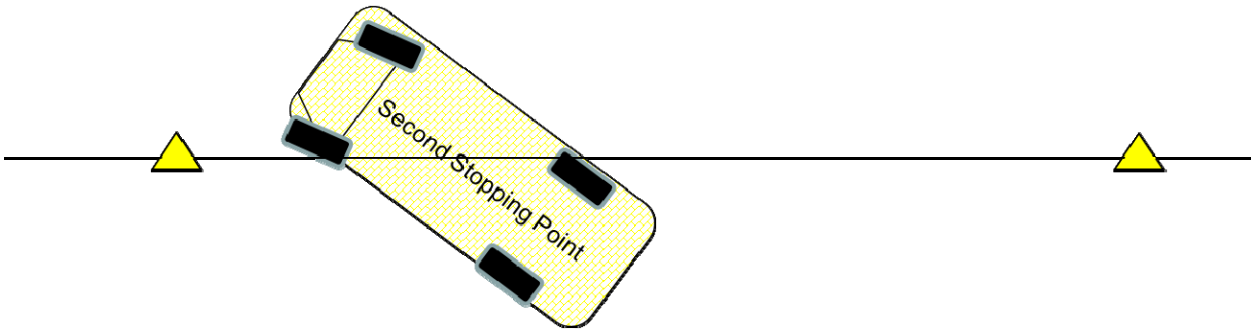
- Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not within twelve inches and parallel to the ground reference instruct the trainee to correct the alignment.
- When the trainee is successful, continue to the next step.



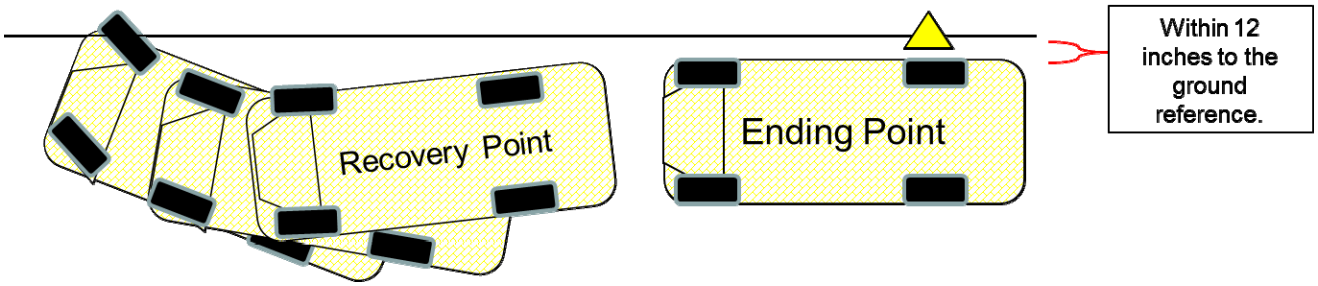
- Step Two
  - After reentering the vehicle, instruct to the trainee to turn and hold the steering wheel full-lock left.
  - Instruct the trainee to maneuver the vehicle in reverse using the left convex mirror being careful to hold the steering wheel in the correct position.
  - Instruct the trainee to stop the vehicle when the outside left tire is on the ground reference. After securing the vehicle, the trainee should exit the vehicle, checking if the tire is on the ground reference.
  - If not aligned appropriately, instruct the trainee to reenter the vehicle and adjust the bus appropriately.
  - When the trainee has correctly aligned the vehicle, continue to step three.



- Step Three
  - After reentering the vehicle, instruct to the trainee to hold the steering wheel full-lock left.
  - Instruct the trainee to switch their view to the right convex mirror maneuvering and begin backing the bus until the outside right tire is on the ground reference.
  - When the trainee believes the outside rear right tire is on the ground reference the trainee should stop and secure the vehicle. The trainee should exit the vehicle, checking if the tire is on the ground reference.
  - If not aligned appropriately, instruct the trainee to reenter the vehicle and adjust the bus appropriately.
  - When the trainee has correctly aligned the vehicle, continue to step four.

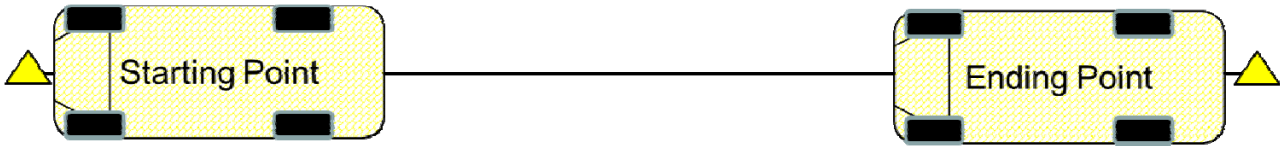


- Step Four
  - After reentering the vehicle, have the trainee resume backing the vehicle. The trainee will begin the recovery process by turning the steering wheel to the right while reversing.
  - The trainee should continue backing the vehicle while correcting its alignment until the vehicle is parallel to and within 12 inches of the ground reference.
  - Note: During the recovery the vehicle will move more than 12 inches away from the ground reference.
  - Only after the trainee can successfully complete this maneuver can the trainee can proceed to the next.


Recovery Point
Ending Point
Within 12 inches to the ground reference.

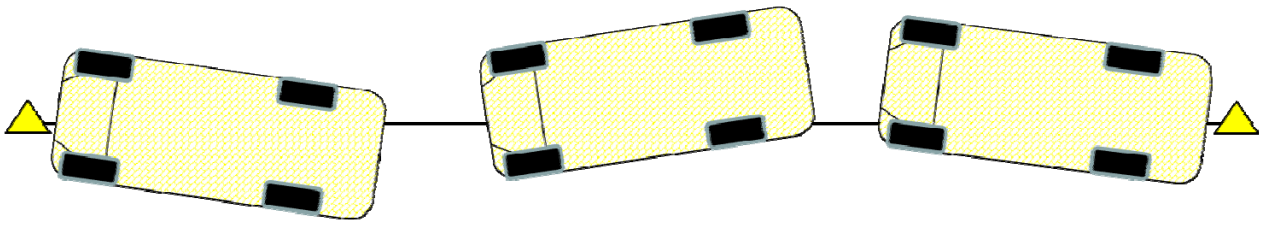
Backing Weave

- **The Set-Up**
  - Identify the ground reference, a straight line approximately 200 foot in length.
  - Use two cones as the starting and stopping points. These cones will be used to teach mirror usage, mirror capabilities, and vehicle references.
  - The flat mirrors are the primary mirrors used in this maneuver.



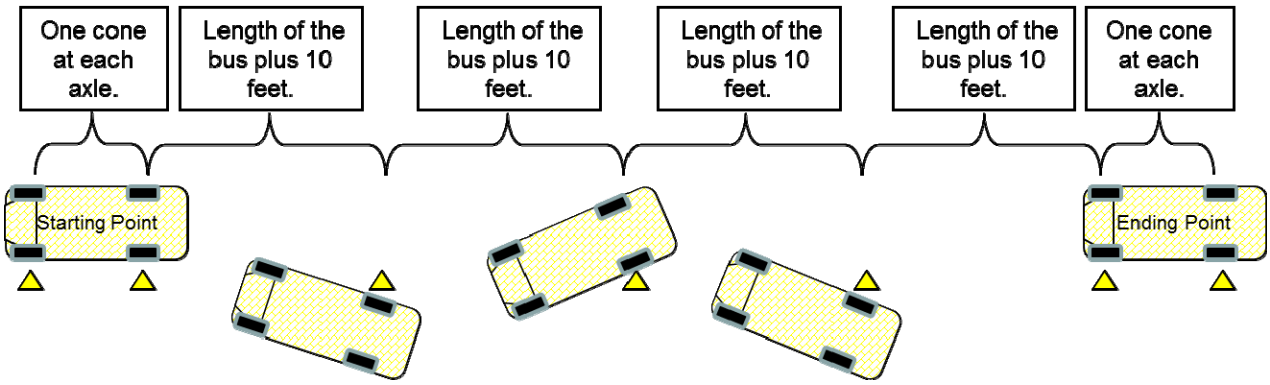
The Maneuver

- Steps
  - Instruct the trainee to use the right flat mirror. The trainee is to slowly back the bus while gradually turning the steering wheel to the left until the blind area (cone) comes into view.
  - Instruct the trainee to stop the vehicle as soon as the blind area (cone) is visible.
  - Instruct the trainee switch to the left flat mirror. The trainee is to slowly back the bus while gradually turning the steering wheel to the right until the blind area comes into view.
  - Instruct the trainee to continue this maneuver, switching from right to left and left to right, until the bus can no longer be safely backed into the blind area.
  - Explain that the weave of the vehicle will eliminate or diminish the blind area.



Backing Serpentine

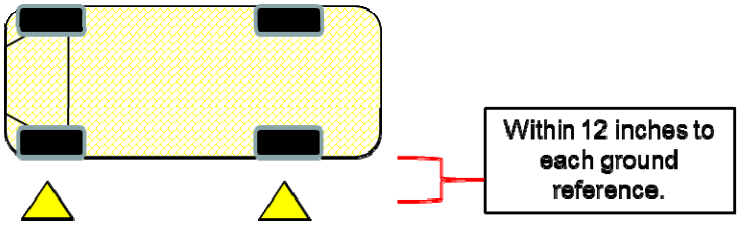
- **The Set-Up**
  - Seven cones are required, 2 for the starting point, 3 for the serpentine, and 2 for the ending point. Reference the following diagram for proper set-up.
  - Identify each cone as the ground reference.
  - Identify the center of the rear wheel as the vehicle reference.
  - The convex and flat mirrors are used in conjunction to successfully complete this maneuver.



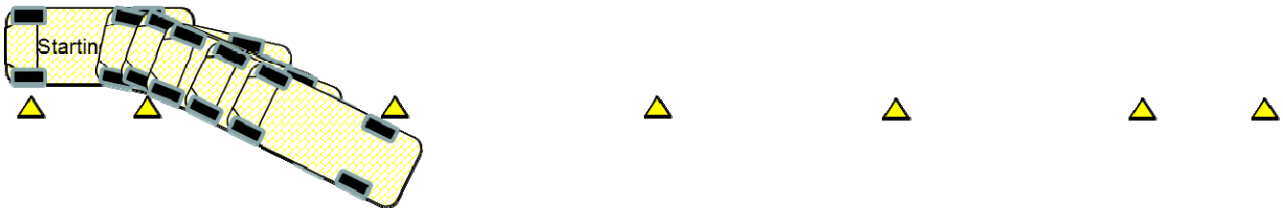
The Maneuver

- Step One
  - While outside of the vehicle, identify the Vehicle Reference (rear wheels), Ground Reference (straight line), and Starting/Stopping Points. Enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point. Explain that the vehicle is to be within twelve inches and parallel to the right side of the ground references (cones) with the each axle even with the cone.
  - After the trainee has maneuvered the vehicle and believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.

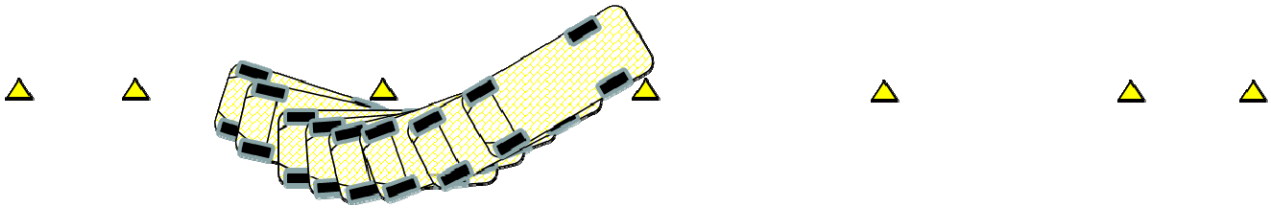
- Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not within twelve inches and parallel to the ground references instruct the trainee to correct the alignment.
- When the trainee is successful, continue to the next step.



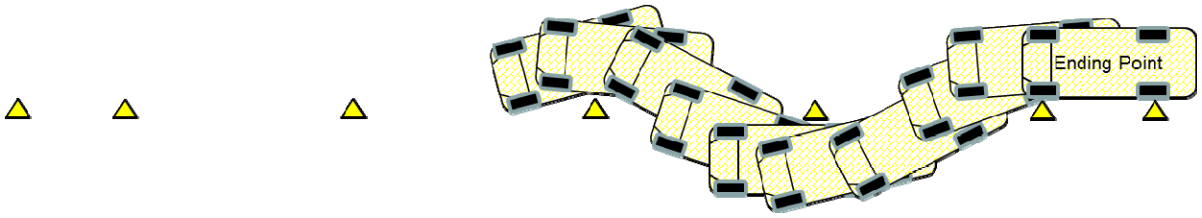
- Step Two
  - After reentering the vehicle, instruct to the trainee to maneuver the vehicle in reverse while turning the steering wheel to the left.
  - Using the right flat mirror, instruct the trainee to stop the bus as soon as the closest ground reference appears in the mirror.
  - When the closest ground reference appears in the mirror, the trainee will back the vehicle in a straight line towards the ground reference. As the vehicle's rear wheel approaches the cone instruct the trainee to change vision from the right flat mirror to the right convex mirror stopping the vehicle when the trainee believes the vehicle is adjacent to the cone.
  - When the trainee is successful, continue to the next step.



- Step Three
  - After ensuring the vehicle reference (right rear wheel) and the cone will not make contact, instruct the trainee to steer to the vehicle to the right, watching as the vehicle's wheel corners around the ground reference.
  - Once the vehicle reference clears the cone, instruct the trainee to change vision to the left flat mirror.
  - When the closest ground reference appears in the mirror, the trainee will back the vehicle in a straight line towards the ground reference. As the vehicle's rear wheel approaches the cone instruct the trainee to change vision from the left flat mirror to the left convex and attempt to steer the vehicle around the cone.

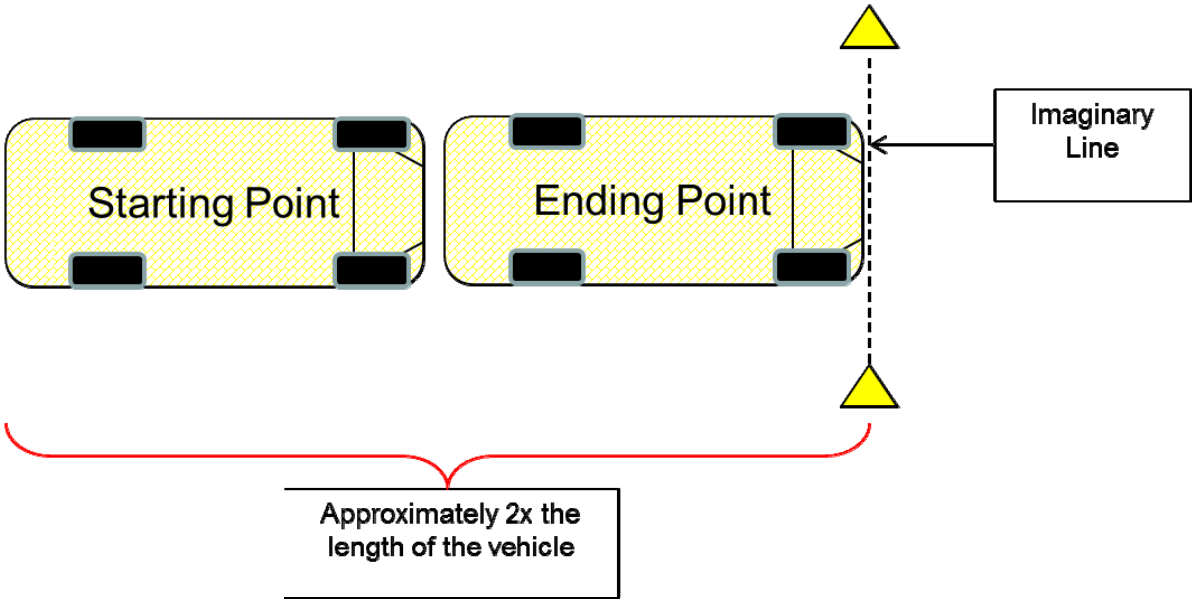


- Step Four – Ending Point
  - Instruct the trainee to continue to maneuver the vehicle around the remaining cones, stopping when the vehicle is parallel and even with the cones.
  - Only after the trainee can successfully complete this maneuver can the trainee can proceed to the next.



Front-End Reference Point

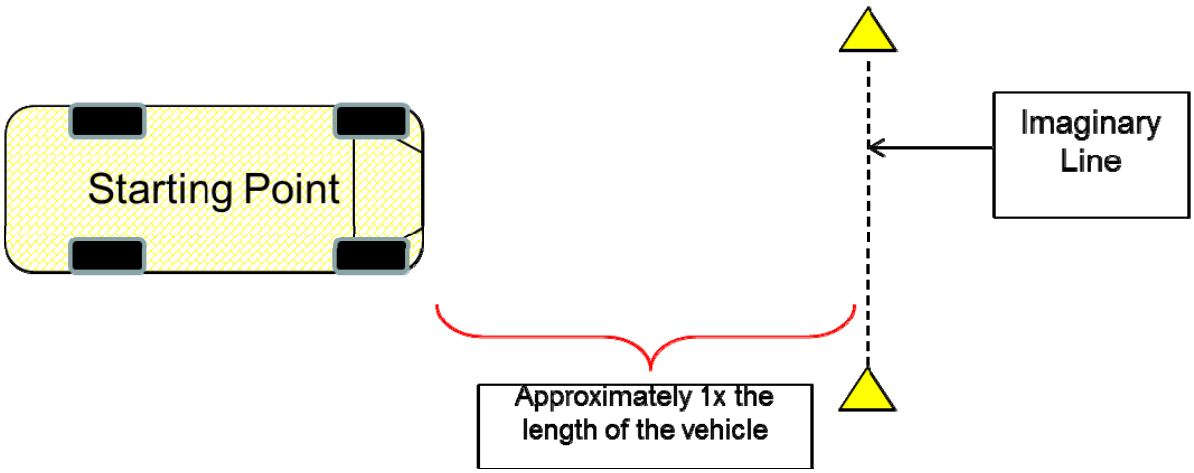
- The Set-Up
  - Identify the ground reference, as an imaginary straight line between two cones approximately 10 feet apart.
  - Identify the front bumper as the vehicle reference.
  - Use the cones and the imaginary line as a stopping point as illustrated below. The cones and imaginary line will be used to judge depth perception forward of the vehicle.
  - Use the convex mirrors are the primary mirrors used in this maneuver.



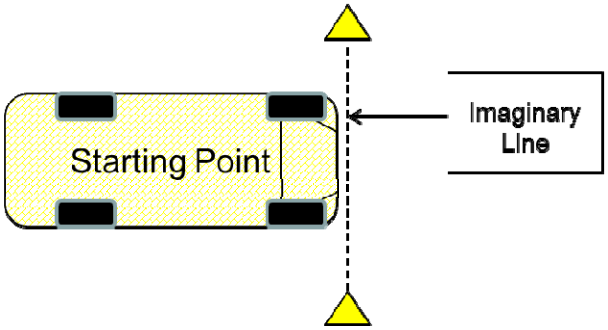
The Maneuver

- Step One
  - While outside of the vehicle, identify the Vehicle Reference (front bumper), Ground Reference (imaginary line), and Stopping Point then enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point approximately one vehicle length away from the imaginary line and between the cones.

- After the trainee has correctly maneuvered the vehicle continue to the next step.

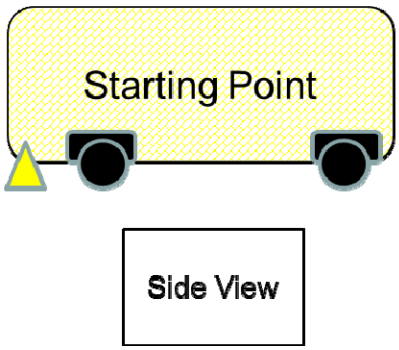


- Step Two
  - The instructor will have the trainee move the vehicle forward until the vehicle reference (front bumper) and the imaginary line meet.
  - When the trainee believes the vehicle reference and the imaginary line have met, instruct the trainee to secure the vehicle and exit the bus.
  - Have the trainee walk to the front of the vehicle to check the alignment of the vehicle reference and imaginary line. If not correctly aligned, instruct the trainee renter the vehicle and make the appropriate corrections.
  - When the trainee can successfully and continuously align the vehicle, the trainee can move to the next maneuver.

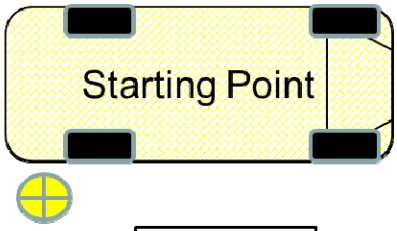


Tail Swing Awareness

- **The Set-Up**
  - Use a cone tall enough for the rear of the vehicle to come to hit during a full lock turn.
  - The cone is to be aligned at various locations within the tail swing area and between 12 and 36 inches away from the vehicle.
  - The trainee is to observe the movement of the bus through the ride side mirrors to learn about tail swing hazards.



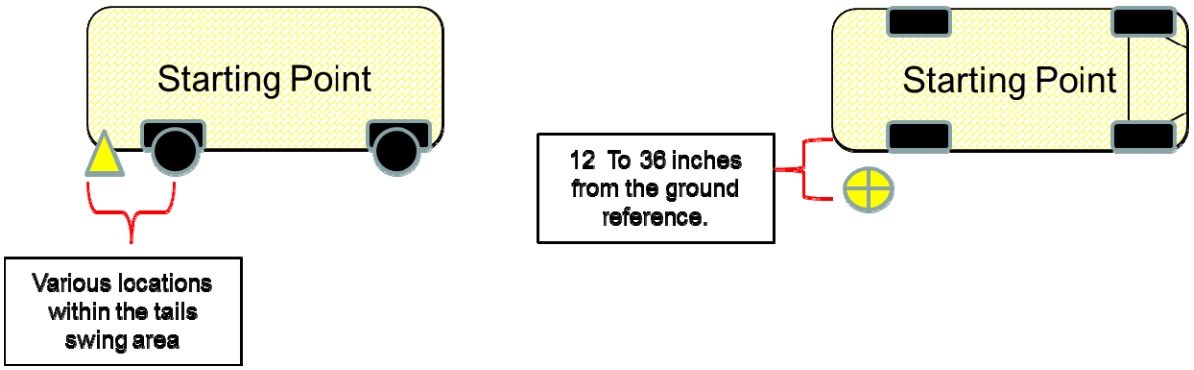
Side View



Top View

The Maneuver

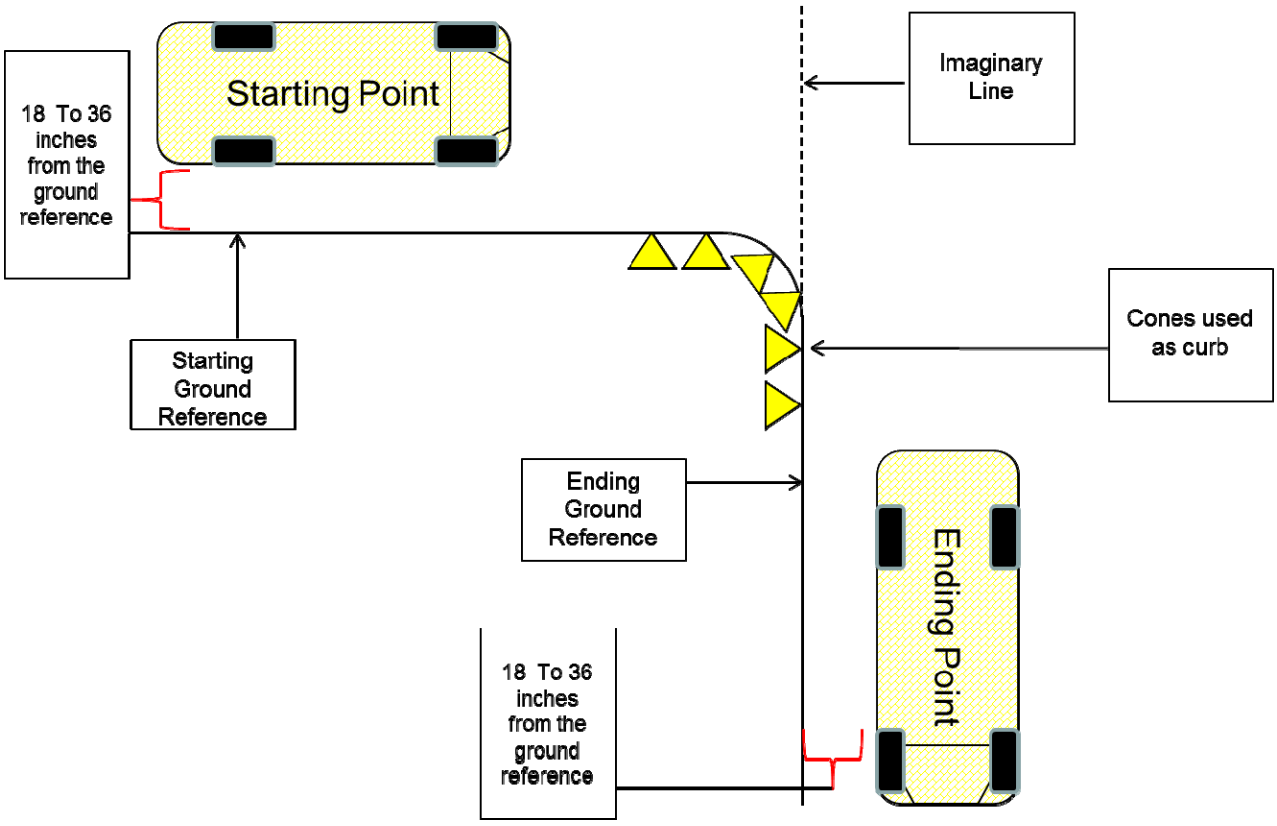
- Step One
  - While outside of the vehicle, identify the tail swing hazard area and the cone as the problem area.
  - Instruct to the trainee to enter the vehicle and maneuver the vehicle to the proper starting point. The cone is to be aligned at various locations within the tail swing area and between 12 and 36 inches away from the vehicle.
  - After the trainee has correctly aligned the vehicle continue to the next step.



- Step Two
  - The instructor will have the trainee turn the steering wheel full-lock left while slowly moving vehicle forward.
  - Instruct the trainee to watch the movement of the bus in the right side mirrors as the vehicle's tail swing nears the cone.
  - Once moving away from the hazard, instruct the trainee to realign the vehicle and at the starting point and practice avoiding the tail swing hazard.
  - When the trainee thoroughly understands the tail swing hazards, the trainee can move to the next maneuver.

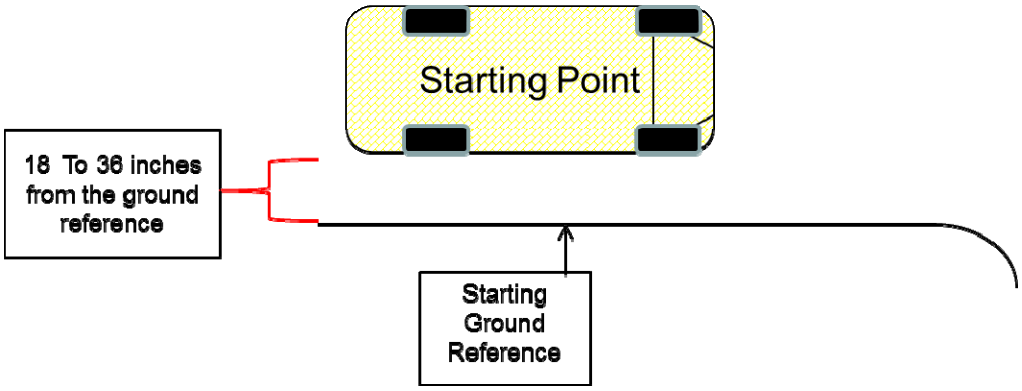
Right Turns

- **The Set-Up**
  - Identify the starting point, ending point, the curve (cones, curb, or line), and the imaginary reference line as described in the set-up illustration.
  - Identify the center of the rear wheel as the vehicle reference. The vehicle reference must clear the "problem area" (the curve/cones) by a minimum of 12 inches.
  - The right side mirrors are the primary mirrors used in this maneuver.



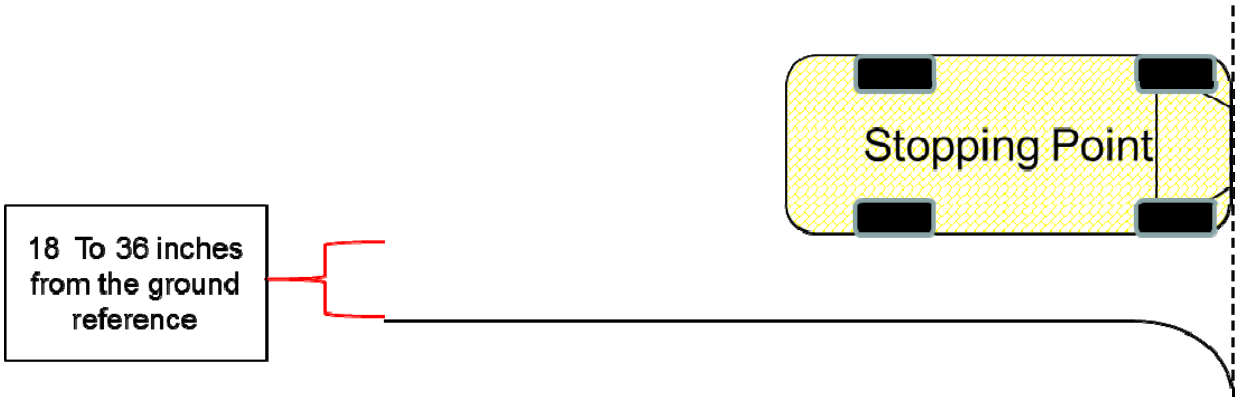
The Maneuver

- Step One
  - While outside of the vehicle identify the Vehicle Reference (rear wheel), Ground Reference (imaginary line), and Starting/Stopping Points. Enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point. Explain that the vehicle is to be between 18 - 36 inches and parallel to the ground reference (line).
  - After the trainee has maneuvered the vehicle and believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.
  - Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not between 18 - 36 inches and parallel to the ground reference instruct the trainee to correct the alignment.
  - When the trainee is successful, continue to the next step.

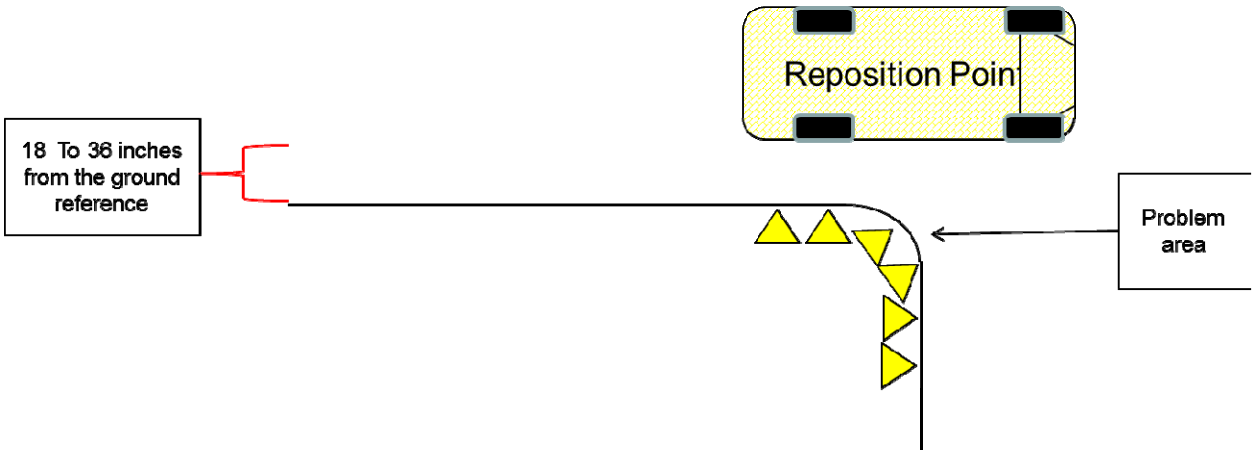


- Step Two
  - The instructor will have the trainee move the vehicle forward until the vehicle reference (front bumper) and the imaginary line meet.
  - When the trainee believes the vehicle reference and the imaginary line have met, instruct the trainee to secure the vehicle and exit the bus.

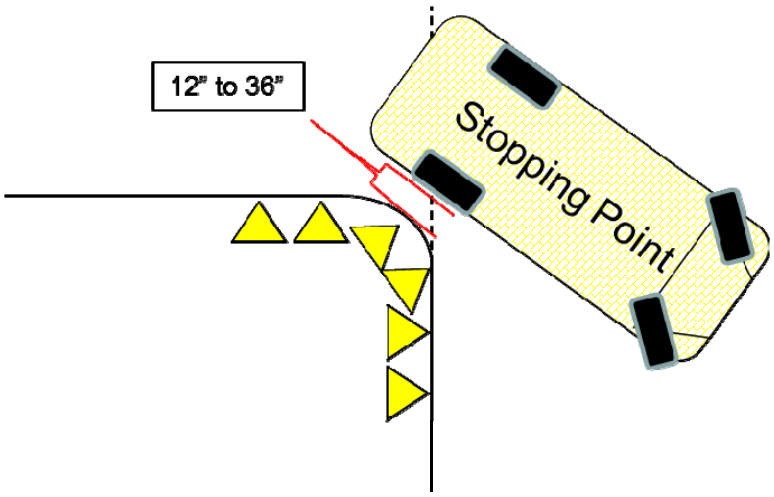
- Have the trainee walk to the front of the vehicle to check the alignment of the vehicle reference and imaginary line. If not correctly aligned, instruct the trainee renter the vehicle and make the appropriate corrections.
- When the trainee is successful, the trainee can move to the next step.



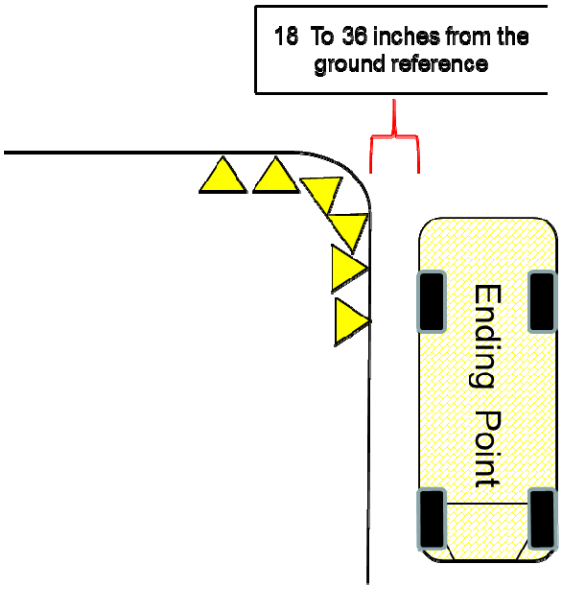
- Step Three
  - While outside of the vehicle, identify the “problem area” as the curve (cones, curb, or line).
  - Advise the trainee that the vehicle reference (rear wheel) needs to clear the problem area by between 12 and 36 inches with the steering wheel at full-lock right.
  - Ask the trainee if the vehicle will clear the closest right-side problem area by between 12 and 36 inches.
  - Reenter the vehicle; instruct the trainee to reposition the bus to identify a safe turning point, the steering wheel must not be turned.



- Step Four
  - When the turning point is set, instruct the trainee to turn the steering wheel full lock right and hold. The steering wheel will remain in the full lock position until the vehicle completes the turn.
  - Instruct the trainee to begin moving the vehicle forward while checking the right-side mirrors.
  - Instruct the trainee to stop and secure the vehicle when the trainee perceives the center of the rear tire is adjacent to the closest object.
  - Exit the vehicle and have the trainee measure the distance from the rear tire to the problem object.
  - If the problem object is closer than 12 inches or beyond 36 inches, explain that the chosen turning point is incorrect and that they will need to realign the vehicle to the original starting point; a new turning point must be found.

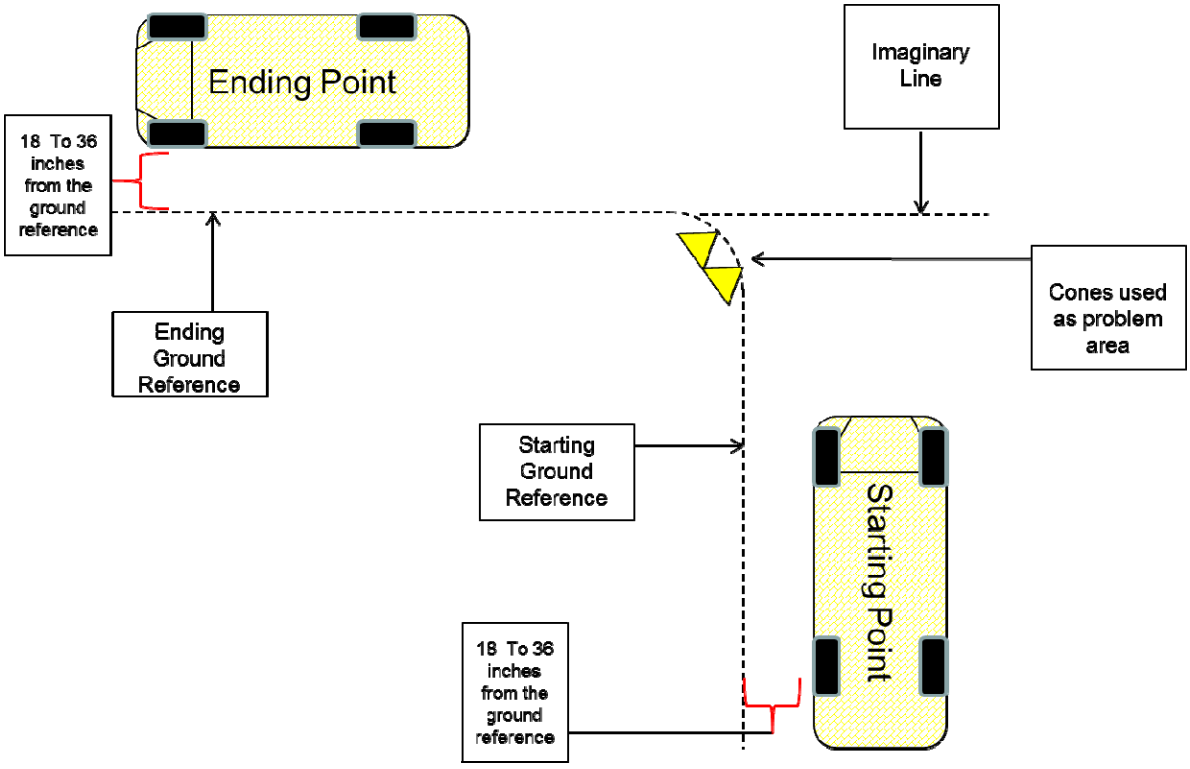


- Step Five
  - When the trainee can safely complete the turn between 12 and 36 inches from the problem area, instruct the trainee to continue driving forward and stop when the vehicle is parallel and 18 – 36 inches to the ground reference.



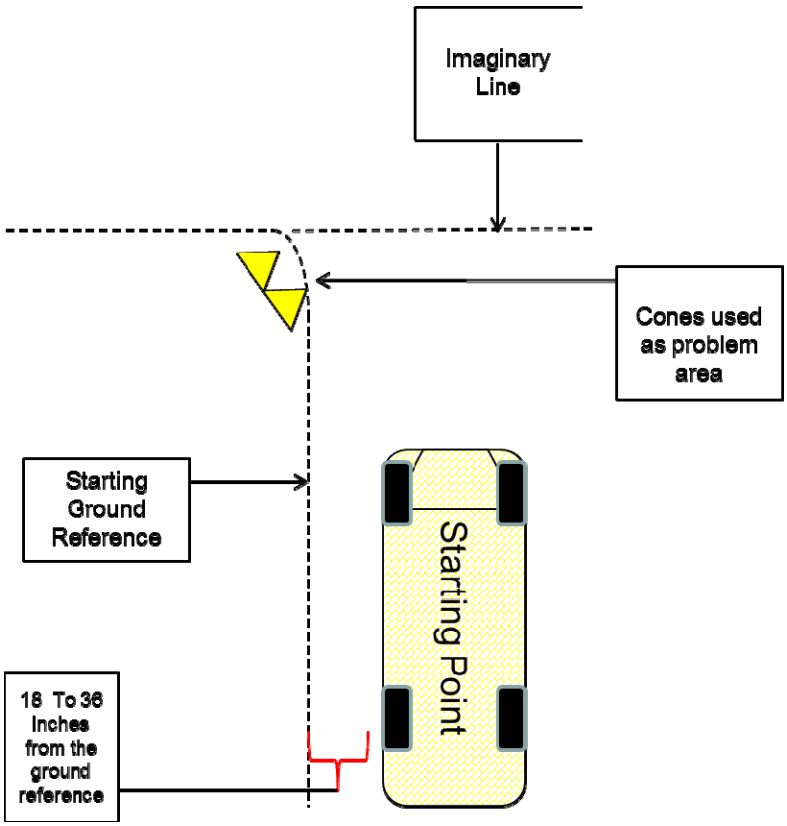
Left Turns

- **The Set-Up**
  - Identify the starting point, ending point, the curve (cones, curb, or line), and the imaginary reference line as described in the set-up illustration.
  - Identify the center of the rear wheel as the vehicle reference. The vehicle reference must clear the "problem area" (the curve/cones) by a minimum of 12 inches.
  - The left side mirrors are the primary mirrors used in this maneuver.

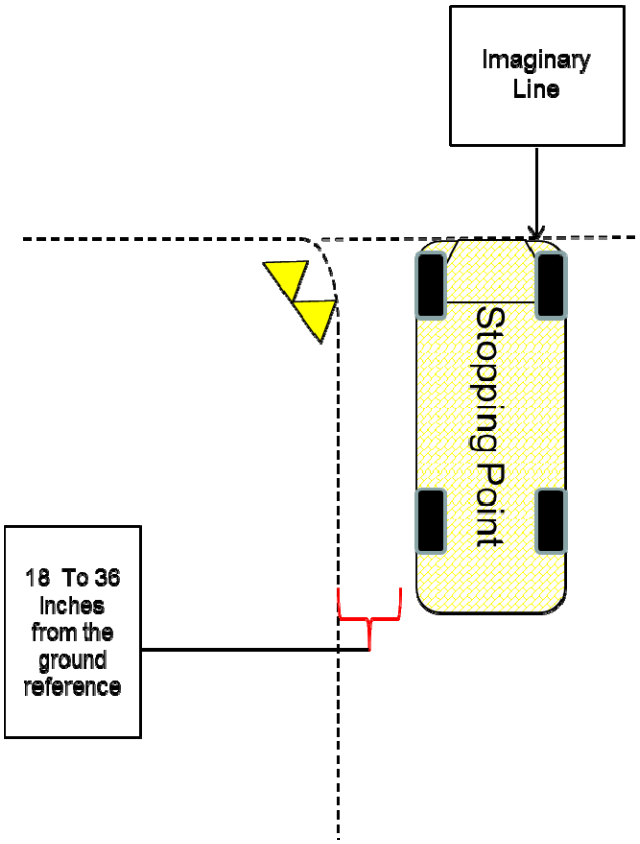


The Maneuver

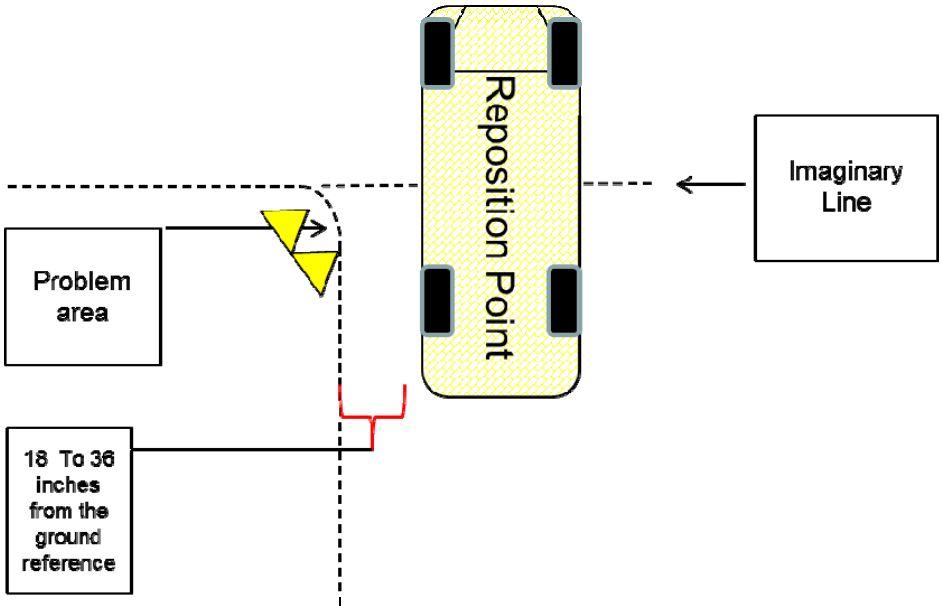
- Step One
  - While outside of the vehicle identify the Vehicle Reference (rear wheel), Ground Reference (imaginary line), and Starting/Stopping Points. Enter the vehicle.
  - Instruct to the trainee to maneuver the vehicle to the proper starting point. Explain that the vehicle is to be between 18 - 36 inches and parallel to the ground reference (line).
  - After the trainee has maneuvered the vehicle and believes the vehicle to be properly aligned, instruct the trainee to secure the vehicle and exit the bus.
  - Using a yardstick, measure the distance from the wheels to the ground reference. If the vehicle is not between 18 - 36 inches and parallel to the ground reference instruct the trainee to correct the alignment.
  - When the trainee is successful, continue to the next step.



- Step Two
  - The instructor will have the trainee move the vehicle forward until the vehicle reference (front bumper) and the imaginary line meet.
  - When the trainee believes the vehicle reference and the imaginary line have met, instruct the trainee to secure the vehicle and exit the bus.
  - Have the trainee walk to the front of the vehicle to check the alignment of the vehicle reference and imaginary line. If not correctly aligned, instruct the trainee renter the vehicle and make the appropriate corrections.
  - When the trainee is successful, the trainee can move to the next step.

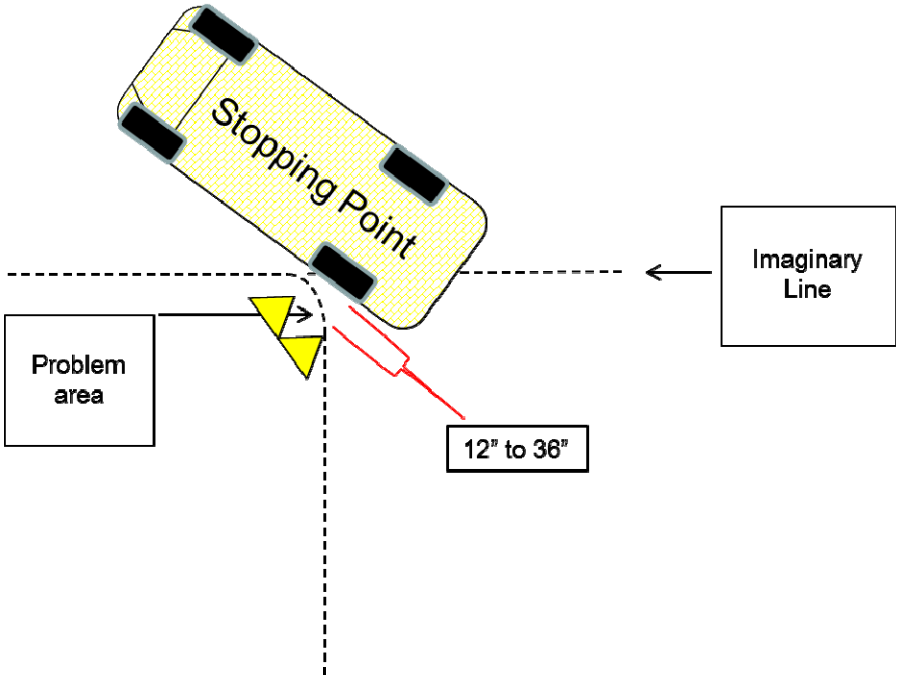


- Step Three
  - While outside of the vehicle, identify the “problem area” as the curve (cones, curb, or line).
  - Advise the trainee that the vehicle reference (rear wheel) needs to clear the problem area by between 12 and 36 inches with the steering wheel at full-lock left.
  - Ask the trainee if the vehicle will clear the closest left-side problem area by between 12 and 36 inches.
  - Reenter the vehicle; instruct the trainee to reposition the bus to identify a safe turning point, the steering wheel must not be turned.

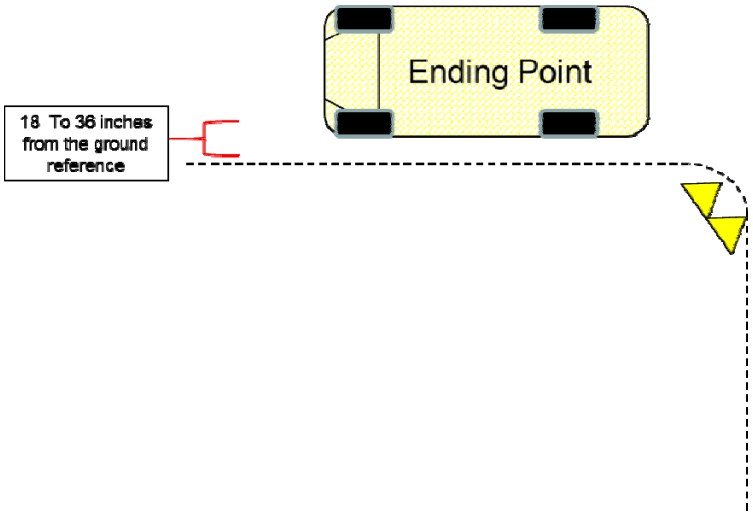


- Step Four
  - When the turning point is set, instruct the trainee to turn the steering wheel full lock left and hold. The steering wheel will remain in the full lock position until the vehicle completes the turn.
  - Instruct the trainee to begin moving the vehicle forward while checking the left-side mirrors.

- Instruct the trainee to stop and secure the vehicle when the trainee perceives the center of the rear tire is adjacent to the closest object.
- Exit the vehicle and have the trainee measure the distance from the rear tire to the problem object.
- If the problem object is closer than 12 inches or beyond 36 inches, explain that the chosen turning point is incorrect and that they will need to realign the vehicle to the original starting point; a new turning point must be found.



- Step Five
  - When the trainee can safely complete the turn between 12 and 36 inches from the problem area, instruct the trainee to continue driving forward and stop when the vehicle is parallel and 18 – 36 inches to the ground reference.


Ending Point
18 To 36 inches from the ground reference

Safety Training Resource Manual



national express

VISION AND VALUES

OBJECTIVE

At the end of this unit, trainees should understand the company policies while reinforcing the Employee Handbook as a resource.

MATERIALS

- Video

LESSON

Using the video, instruct the trainee to take notes as you address each item.

Create a flipchart to assist with the presentation of each section:

- Safety
- Customers
- People
- Community

Allow for the *discuss*ion at the end of this section.

EMPLOYEE HANDBOOK

OBJECTIVE

At the end of this unit, trainees should understand the company policies while reinforcing the Employee Handbook as a resource.

MATERIALS

- Employee Handbook
- Company and DOT Drug and Alcohol Testing Policies
- Flipchart

LESSON

Using the Employee Handbook, instruct the trainee to highlight the policies as you address each item.

Create a flipchart to assist with the presentation of each section:

- Company Policies and Procedures.
- Employee Relations.
- Safety and Loss Control, emphasize the following topics:
  - Vehicle accident definitions.
  - Preventable Accidents.
- Controlled Substance Abuse and Alcohol Abuse.
- Absence and Time Off.
- Operations.

Allow for the *discuss*ion of each section. Emphasize that it is the employee's responsibility to familiarize themselves with the contents of the handbook.

Once the participant has read and signed the Acknowledgment of Receipt and place the appropriate copy in Personnel File. The signed Employee Copy remains in the handbook.

The participant must also complete the Signature Page for Company and DOT Drug and Alcohol Use and Testing Policies.

COMPANY POLICIES AND PROCEDURES

OBJECTIVE

At the end of this unit, participant will review policies not listed in the employee handbook.

MATERIALS

- Flipchart
- Handout

Smoking, Eating, and Drinking

Smoking is prohibited while operating a company owned or leased vehicle and on company property except in designated areas. Eating and drinking is prohibited while operating a company owned or leased vehicle, or when passengers are on board or about to board.

Vehicle Operations

Company owned or leased vehicles will not be operated above the legal speed limit. Operators will obey all traffic signals unless otherwise directed by law enforcement.

Drivers will not wear headphones, earphones, or use a cellular phone while operating a company owned or leased vehicle.

Loose Articles

All loose articles such as bottles, shoes, backpacks, cleaning material, etc., will be secured under or between the seats prior to operating the bus. The bus will be free of all magnets, posters, decorations, photographs, etc., in order to ensure optimum vision and to eliminate risk of flying objects.

Employee's portable radios, tape players, CD players, etc., are not allowed on any company or leased vehicle.

Safety Meetings

Safety meetings will be conducted and documented each month during the school year. Attendance at all safety meetings is mandatory for every employee. If an employee, for justifiable reasons, misses a safety meeting, attendance at a make-up meeting is required. Any absence by an employee will be documented by the CSC management staff and entered into the employee's training records. Unexcused absences may result in corrective action including termination.

Occupant Restraints

Manufacturer installed restraints (seat belt, lap belt, shoulder harness) will be used when a company owned or leased vehicle is in motion.

Personal Protective Equipment (PPE)

Employees who are required to use PPE (i.e., safety glasses, cover goggles,

face shields, gloves, and shoes) are responsible to ensure the equipment is in good working condition and fits properly.

CUSTOMER SERVICE CENTER POLICIES

OBJECTIVE

At the end of this unit, trainees should know and understand CSC and Regional specific policies and procedures.

MATERIALS

- Flipchart
- Example of properly completed VCR
- Example of properly completed Time Sheet
- Flipchart

LESSON

Create a flip chart and use sample forms to teach the following material. *Discuss* the following CSC specific policies:

- Student management procedures.
- Employee parking.
- Vehicle Condition Report procedures.
- Time Sheets.
- Check-in procedures.
- Office rules.
- Speed limits in yard.
- Designated smoking area.
- Route selection.
- Complaints.
- Uniforms.
- Child ride-along policy.
- Parkouts.

ERGONOMICS: PREVENTING INJURIES

OBJECTIVE

This presentation was developed in an effort to reduce the frequency and severity of lifting and reaching injuries.

MATERIALS

- Presentation slides
- Speaker's notes
- Whiteboard or flipchart
- Quiz/Answer sheet

LESSON

Instructors should review all the materials prior to conducting the training. Group participation is a powerful tool and this presentation was designed to allow maximum use of this technique. The first several slides are designed to warm-up the classroom and encourage group participation.

Speakers Notes Format

Have a copy of the notes slides from the presentation available during the presentation and review it prior to the presentation. This will help guide your discussion throughout the training. There are many opportunities for participation, so you should have either a whiteboard and dry erase markers available or flip charts and markers.

ERGONOMICS: PREVENTING INJUIRES QUIZ

Printed Name: _____ **Date:** _____

1) What is Ergonomics?
    a. The study of toning shoes
    b. The study of workplace equipment design for the purpose of improving efficiency, comfort, or safety
    c. The study of water on Mars

2) What are the risk factors for Body Mechanics type injuries?
    a. Excessive force
    b. Awkward posture
    c. Poor work area organization
    d. Improper body mechanics
    e. Repetitive tasks
    f. All of the above

3) The weight of an object is the only determining factor for safe lifting.
    a. True
    b. False, how large an object is is also important
    c. False, how much I want that object is also important

4) How can I organize my work area ergonomically? Circle ALL that apply.
    a. Getting close to my task
    b. Keeping my lunchbox under my seat
    c. Position myself close to frequently used items
    d. Avoid straining to reach and finding another way
    e. Leaving myself an out
    f. Keeping my work area free of hazards

5) If I'm performing a task in or near my bus and it feels awkward, there's probably a better way to do it.
    - True
    - False

6) Who is responsible for keeping me safe and injury free?
    a. My boss
    b. My sister
    c. My co-workers
    d. I am responsible for keeping myself safe and injury free

ERGONOMICS: PREVENTING INJUIRES QUIZ – Answer Sheet

Printed Name: Date:

1) What is Ergonomics?
   a. The study of toning shoes
   b. The study of workplace equipment design for the purpose of improving efficiency, comfort, or safety
   c. The study of water on Mars

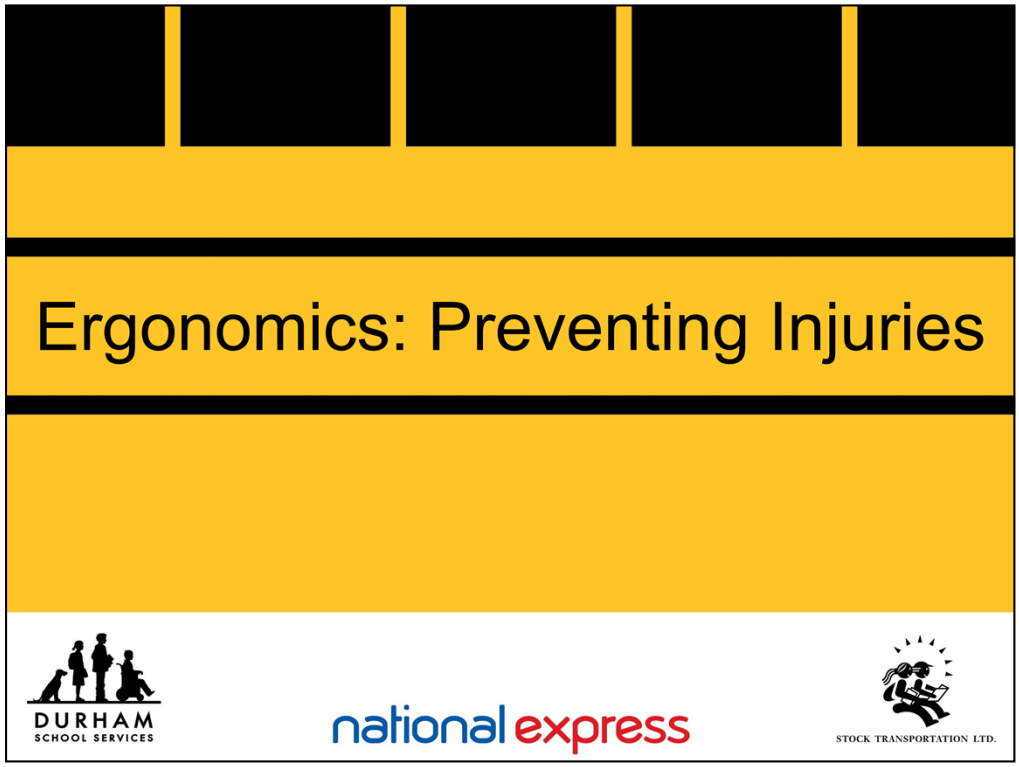
2) What are the risk factors for Body Mechanics type injuries?
   a. Excessive force
   b. Awkward posture
   c. Poor work area organization
   d. Improper body mechanics
   e. Repetitive tasks
   f. All of the above

3) The weight of an object is the only determining factor for safe lifting.
   a. True
   b. False, how large an object is also important
   c. False, how much I want that object is also important

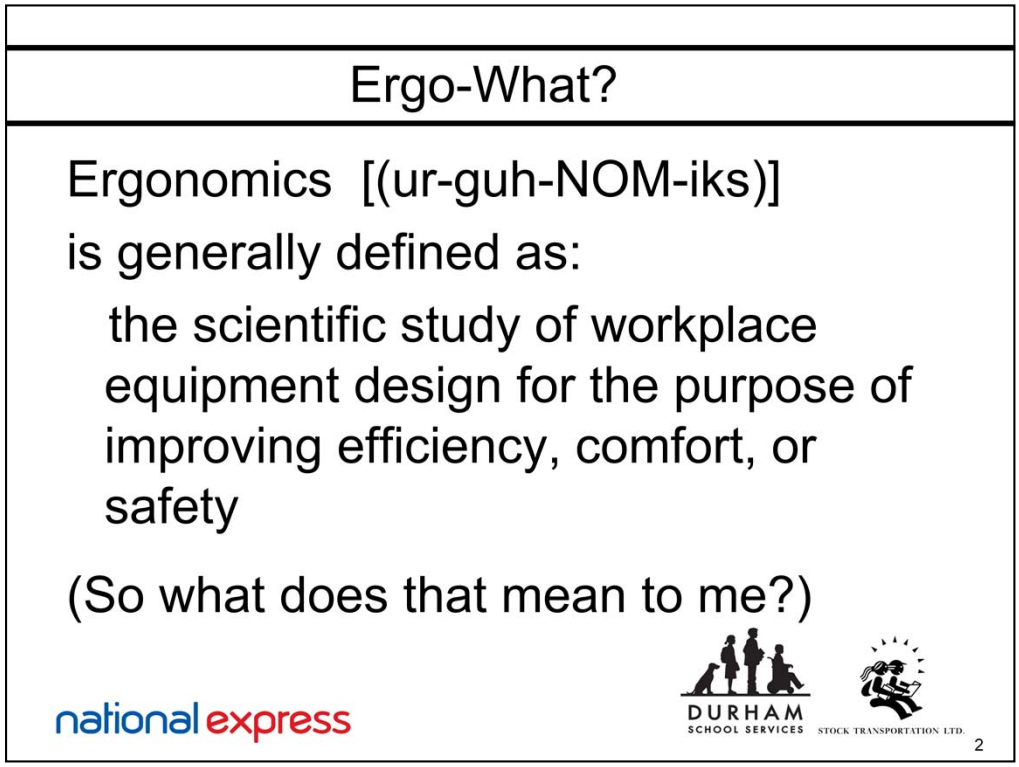
4) How can I organize my work area ergonomically? Circle ALL that apply.
   a. Getting close to my task
   b. Keeping my lunchbox under my seat
   c. Position myself close to frequently used items
   d. Avoid straining to reach and finding another way
   e. Leaving myself an out
   f. Keeping my work area free of hazards

5) If I'm performing a task in or near my bus and it feels awkward, there's probably a better way to do it.
   - True
   - False

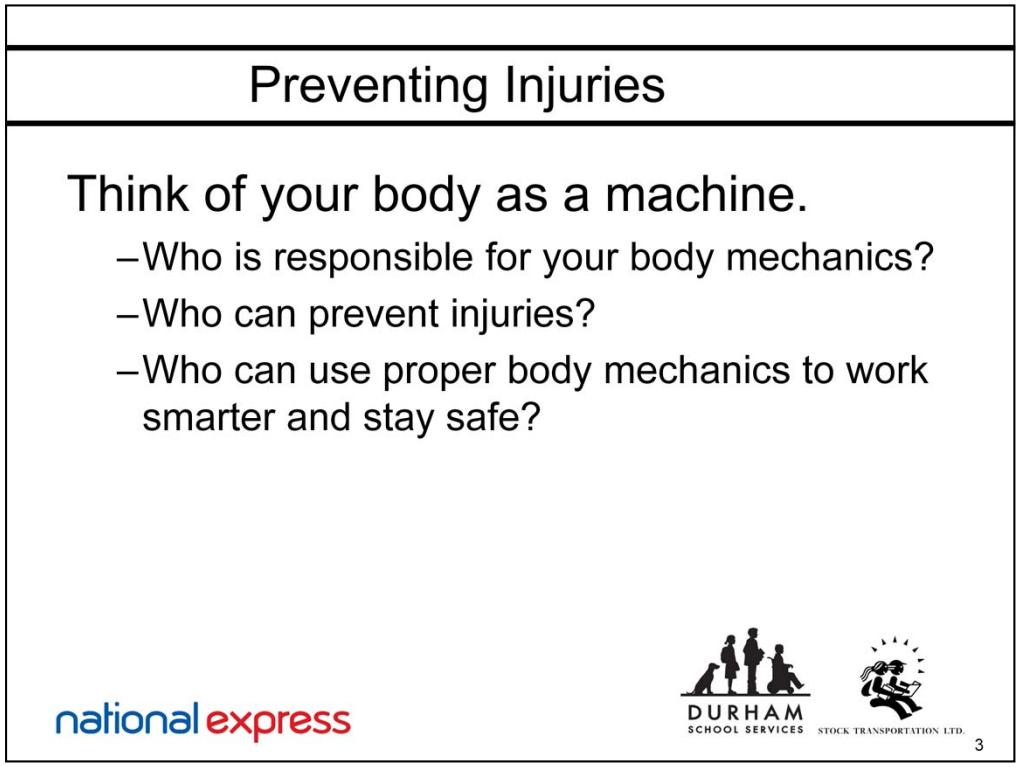
6) Who is responsible for keeping me safe and injury free?
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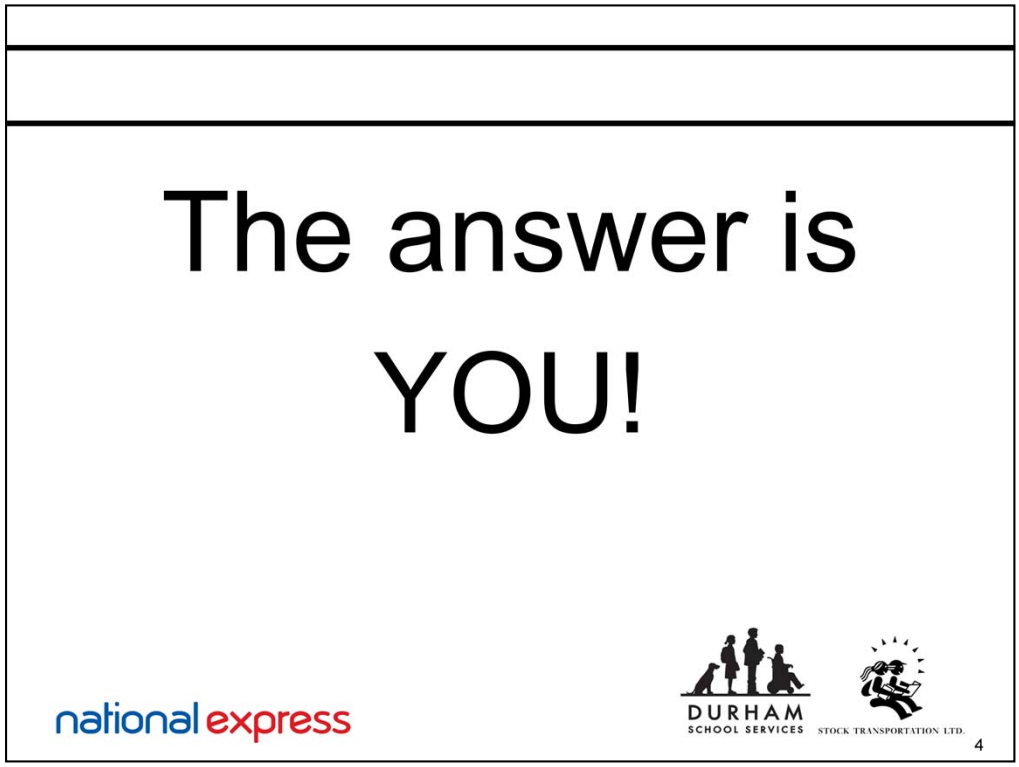
In order to reduce the frequency and severity of lifting and reaching injuries, we have developed a Safety Meeting Module designed to help our employees complete their daily tasks smarter and without injury.


Ergo-What?
Ergonomics [(ur-guh-NOM-iks)]
is generally defined as:
the scientific study of workplace equipment design for the purpose of improving efficiency, comfort, or safety
(So what does that mean to me?)
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2

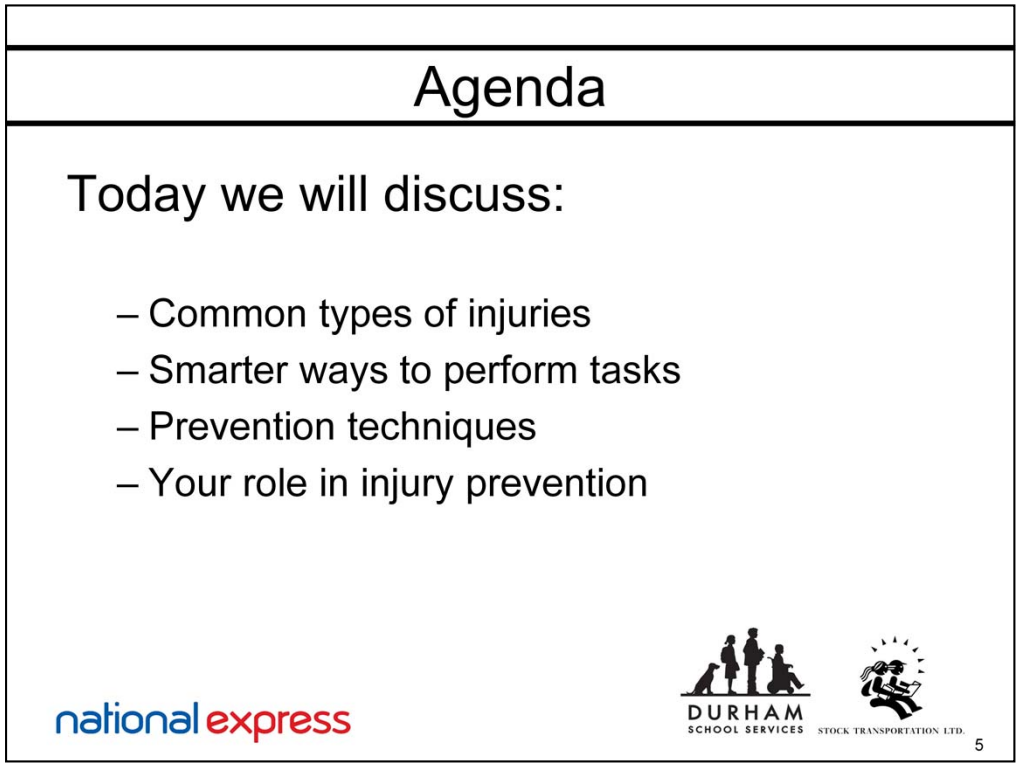
Read slide.



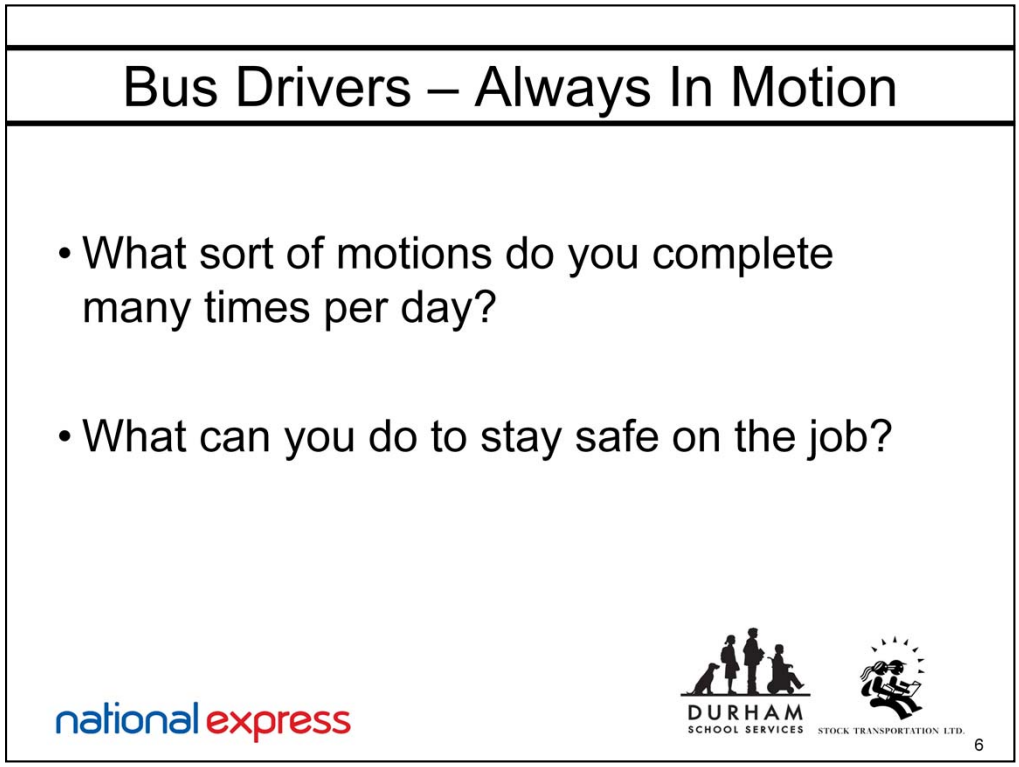
Ask each question, wait for a second then go to the next slide .


The answer is
YOU!
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Read slide.

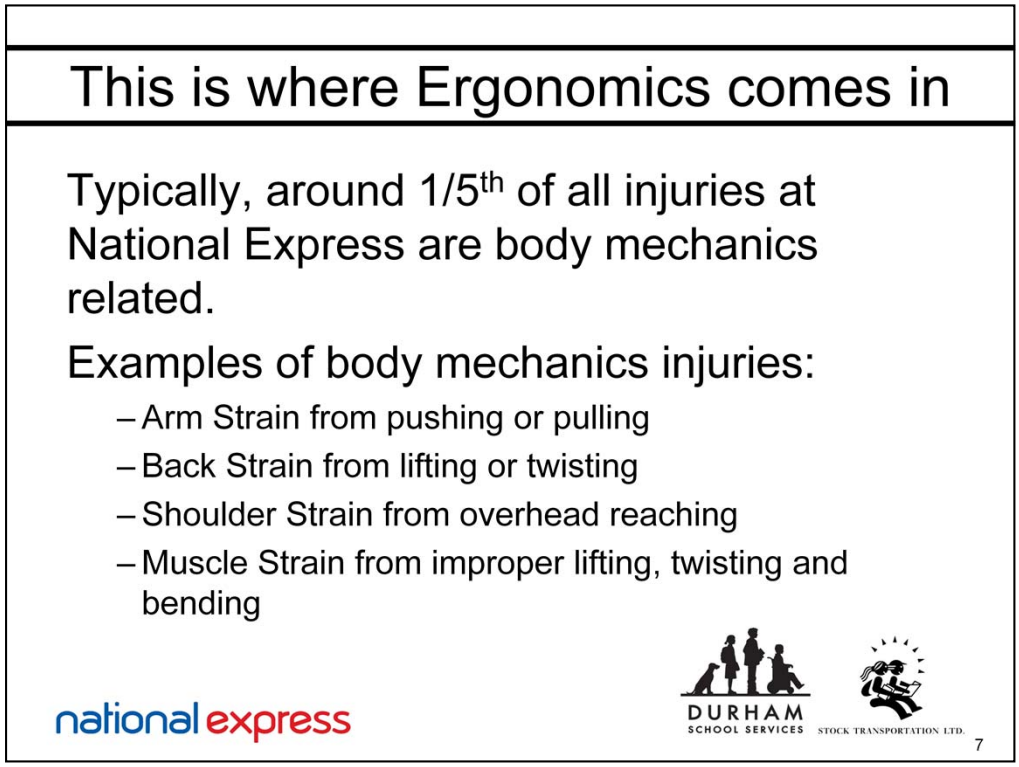


Go over each item on the agenda.

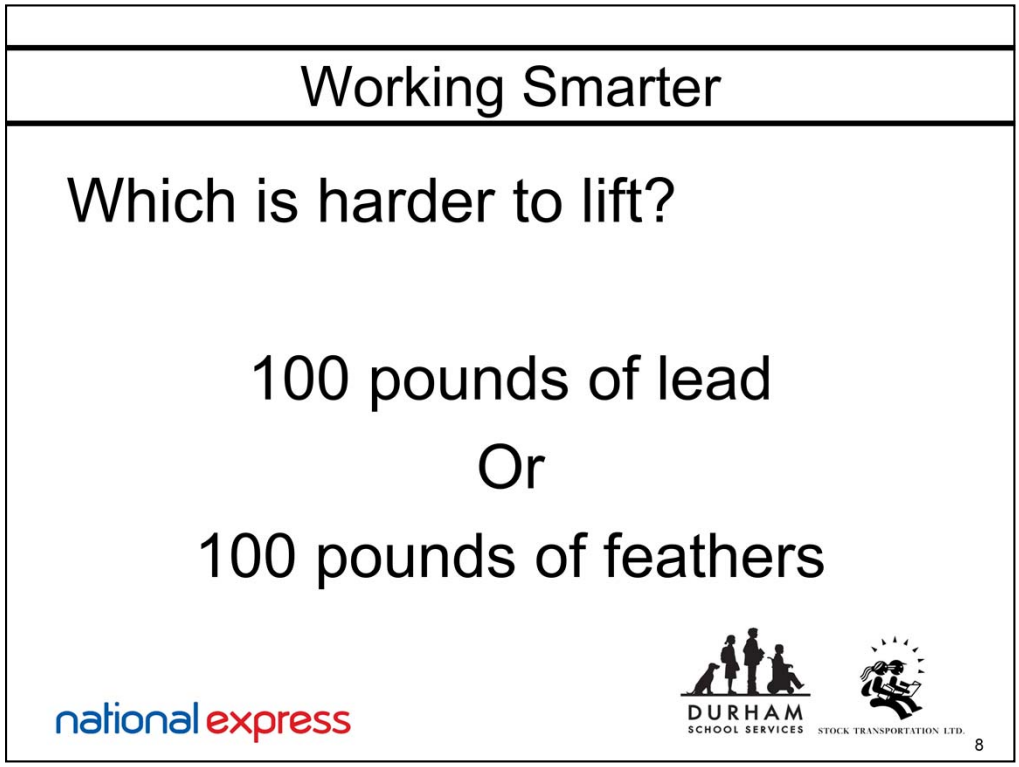


Ask each question, and get some answers from the group. Use a flip chart to list some answers,

Briefly discuss the answers, then go to the next slide.

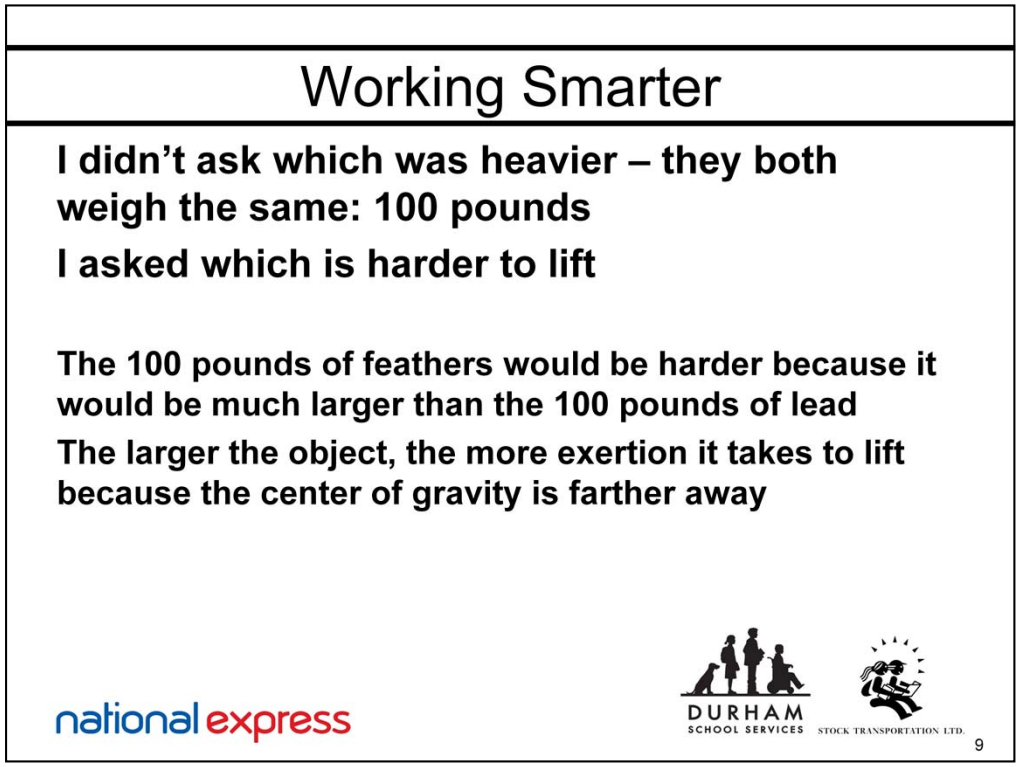


Say: The cost of those claims was over $699,000. That's money OUT of the CSCs' pockets!

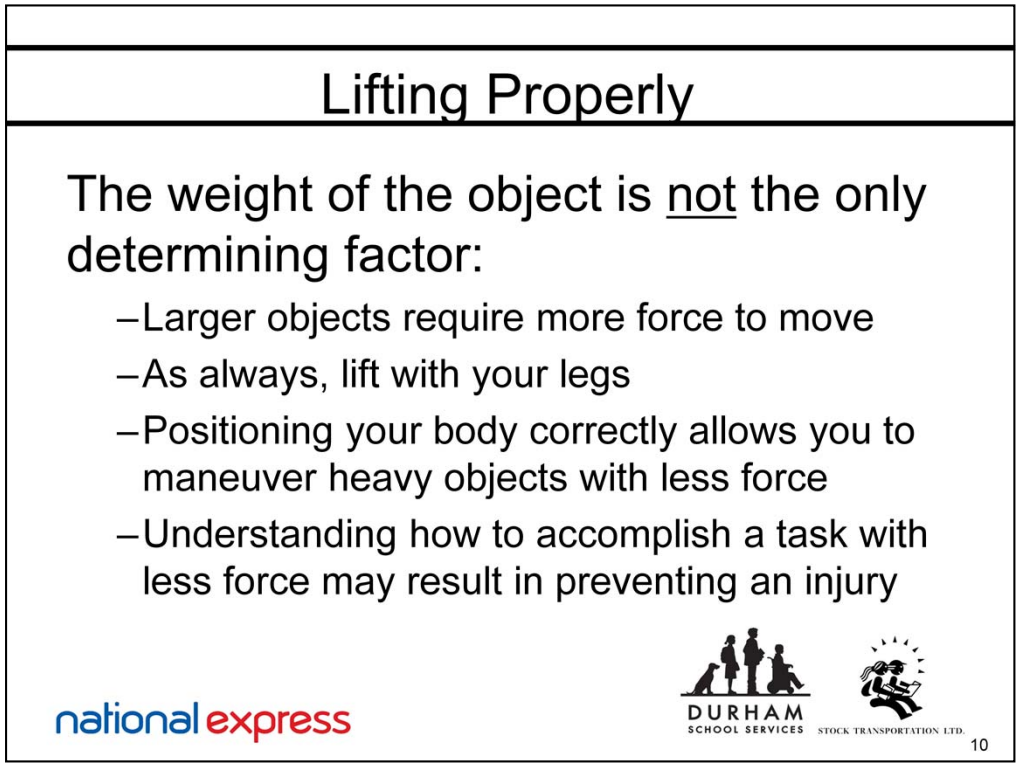


Ask the group this question,

Wait for them to think it over, take a few answers then click to highlight the correct answer.



Read each item, pause between bullet points



Discuss how we often lift heavy or large items without proper techniques, like lifting with our legs, keeping our weight balanced and keeping the load close to our body.

Ask the participants for some examples. List some answers on the flip chart.

Briefly discuss the answers.

Risk Factors for Body Mechanics Injuries

- Excessive force
- Awkward posture
- Poor work area organization
- Improper body mechanics
- Repetitive tasks



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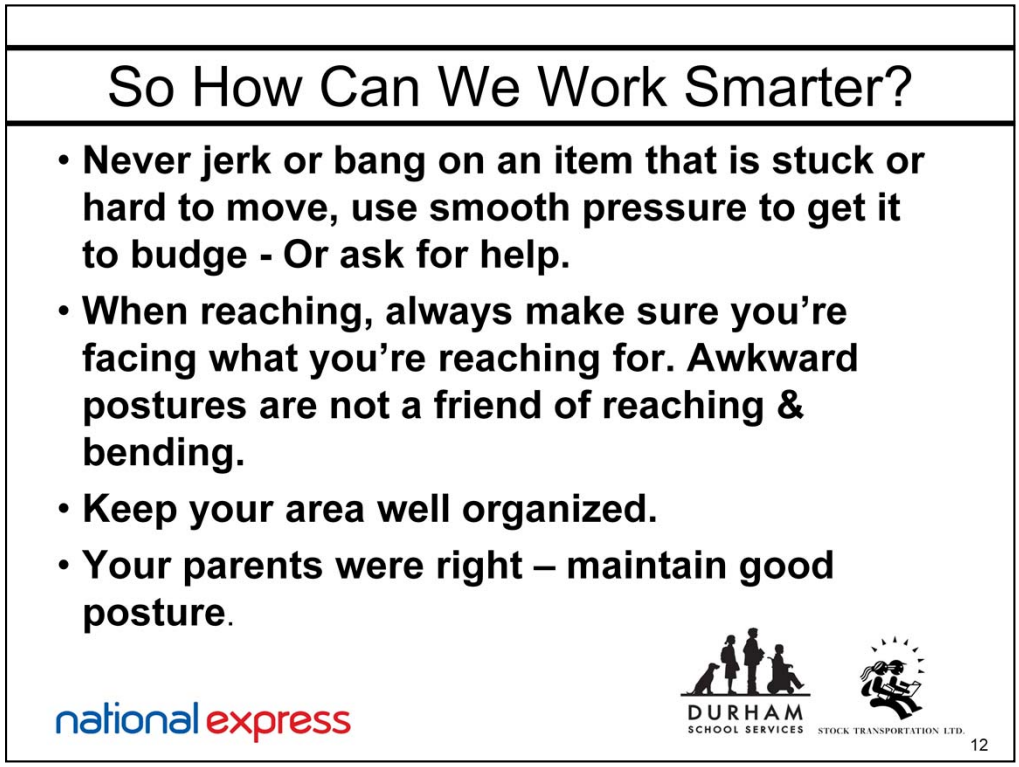
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11

Discuss these risk factors. Ask if anyone experiences these in their job.

Get some responses. List some responses on a flip chart.

Briefly discuss the responses.



Read each item, pause between bullet points

Avoid Awkward Postures

Work Smarter

Keep your back straight – place one leg back, hold on for stability



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Say: Bending over to look under the bus may be necessary**.**

Picture: This example shows the proper “three point” position with the rear leg stretched behind you for balance, and one hand on a solid structure for stability.

Avoid Awkward Postures

Work Smarter

Get closer to your task, place one leg back for balance and support while keeping your back straight



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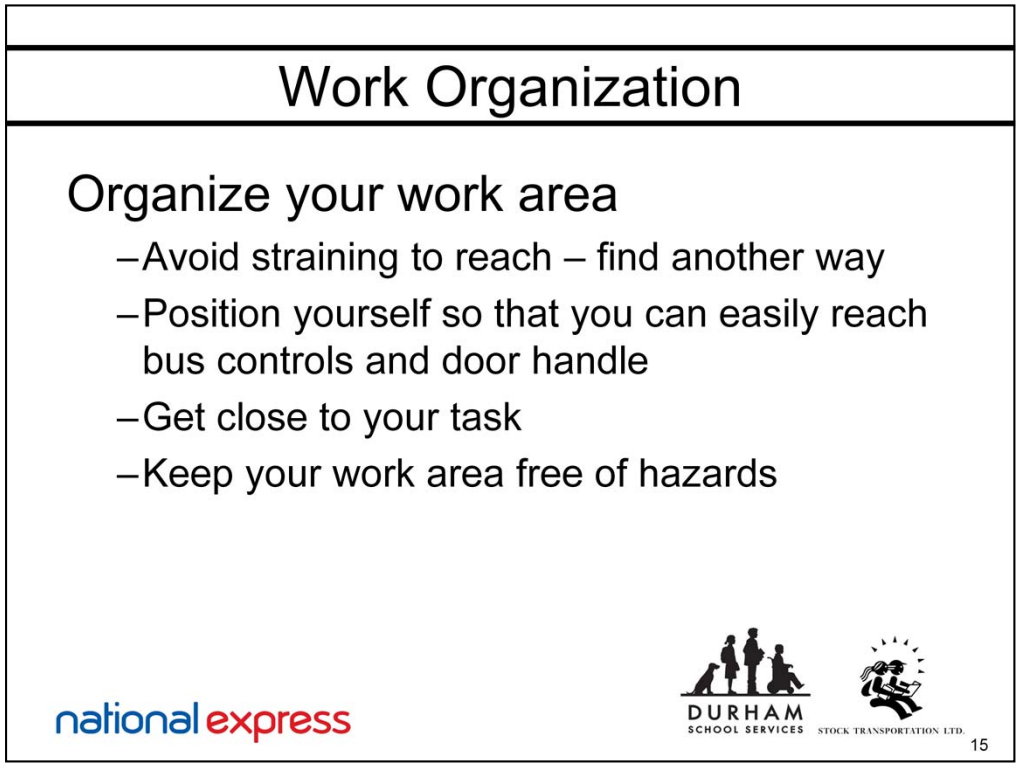
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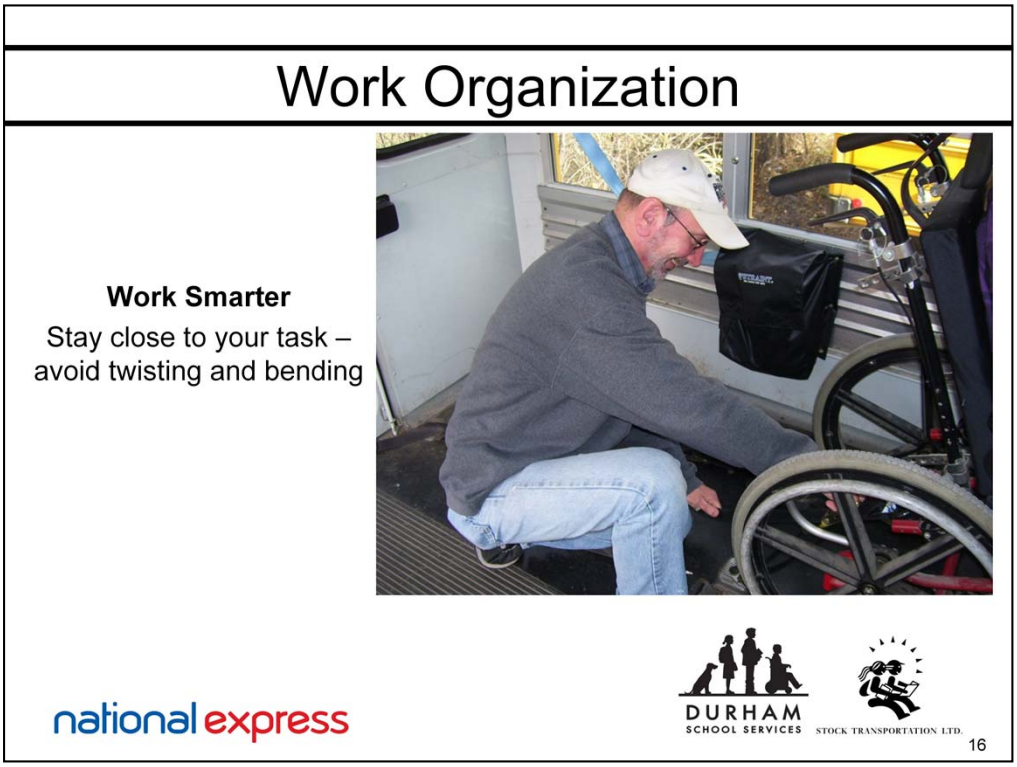
14

Ask if they ever have to get down on their knees to look under their bus. If they do, then discuss the pictures.

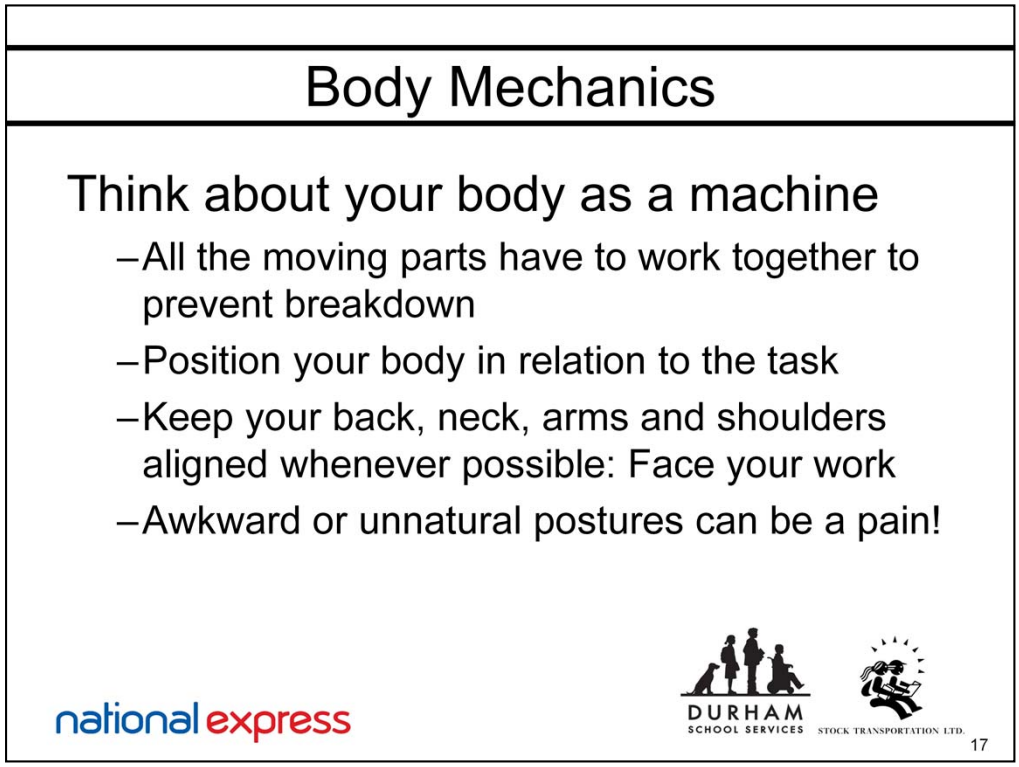
Picture: Shows by kicking back one leg, you have a three point position for stability. This also reduces strain on the knees, legs, back and neck.



Ask: Do you ever have to stretch to reach things in the course of your job? What sort of reaching do you have to do?



Say: Good posture, work organization and avoiding excessive force will reduce your risk for injury. Securing wheelchair straps in the floor may be difficult if they are not maintained or if the hooks on the floor are not kept clean and free of debris. When belts are not in use, they should be removed from the floor and placed in the container provided. Point out the wheel chair belt container attached to the bus wall.



Read each bullet point to the group.

Body Mechanics

Work Smarter

Keep your back straight – bend at the hips and knees – bring objects closer to you.



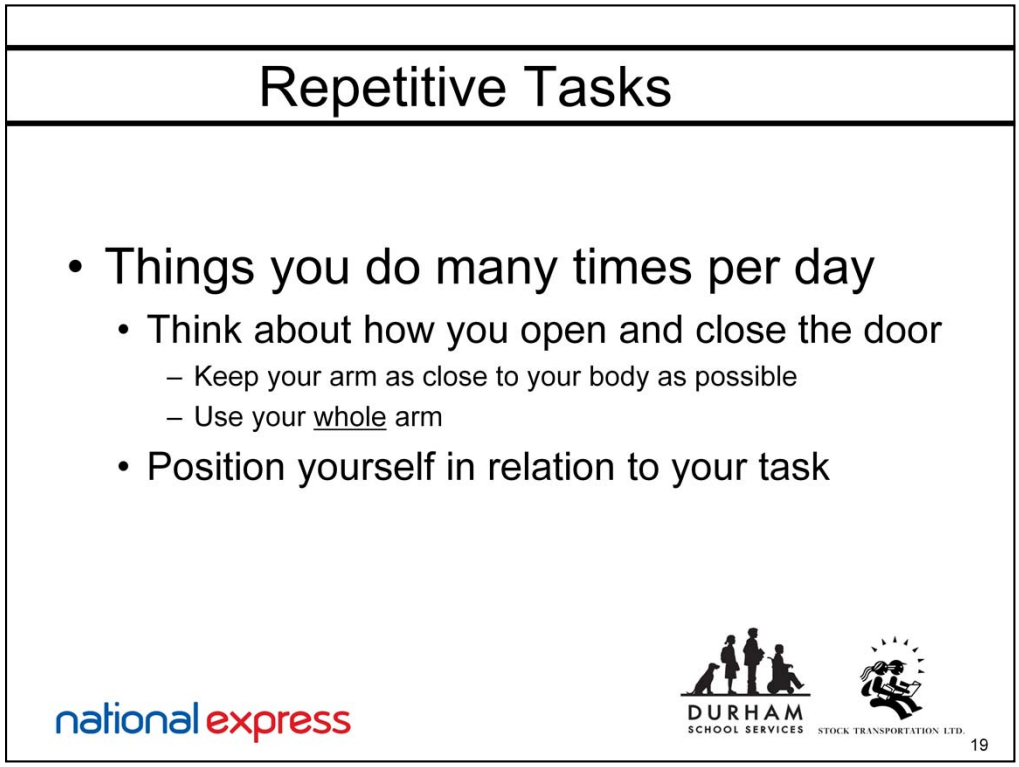
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18

Picture: This example shows bending slightly at the hips and knees to slide the object closer so it can then be lifted with less exertion and force.

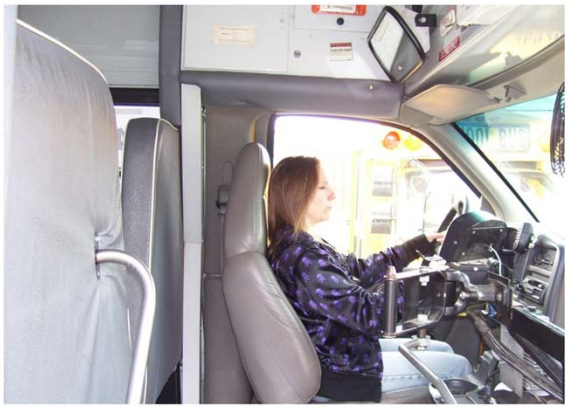


Read each bullet point

Repetitive Tasks

Work Smarter

- Proper posture in your seat
- Keep the back straight and supported
- Door handle is closer – less reaching



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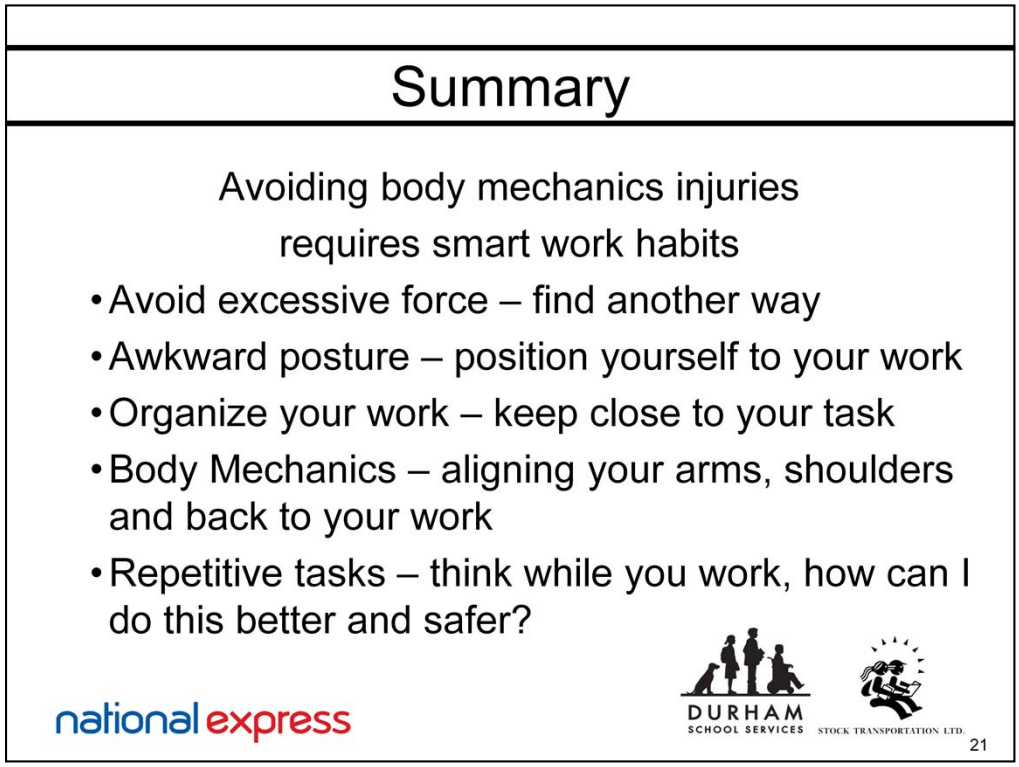
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20

Discuss how keeping the driver's seat properly adjusted can reduce the risk of injuries. Ask if anyone has difficulty reaching their service door handle or other items on the bus, what can they do to resolve this?

Picture: This example shows a properly adjusted seat which allows easier access to items used repeatedly.



Go over each item again.

Ergonomics: Preventing Injuries

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Ergo-What?

Ergonomics [(ur-guh-NOM-iks)]

is generally defined as:

the scientific study of workplace equipment design for the purpose of improving efficiency, comfort, or safety

(So what does that mean to me?)

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Preventing Injuries

Think of your body as a machine.

- Who is responsible for your body mechanics?
- Who can prevent injuries?
- Who can use proper body mechanics to work smarter and stay safe?

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The answer is YOU!

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Agenda

Today we will discuss:

- Common types of injuries
- Smarter ways to perform tasks
- Prevention techniques
- Your role in injury prevention

Bus Drivers – Always In Motion

- What sort of motions do you complete many times per day?

- What can you do to stay safe on the job?

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This is where Ergonomics comes in

Typically, around 1/5th of all injuries at National Express are body mechanics related.

Examples of body mechanics injuries:

- Arm Strain from pushing or pulling
- Back Strain from lifting or twisting
- Shoulder Strain from overhead reaching
- Muscle Strain from improper lifting, twisting and bending

Working Smarter

Which is harder to lift?

100 pounds of lead

Or

100 pounds of feathers

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Working Smarter

I didn't ask which was heavier – they both weigh the same: 100 pounds

I asked which is harder to lift

The 100 pounds of feathers would be harder because it would be much larger than the 100 pounds of lead

The larger the object, the more exertion it takes to lift because the center of gravity is farther away

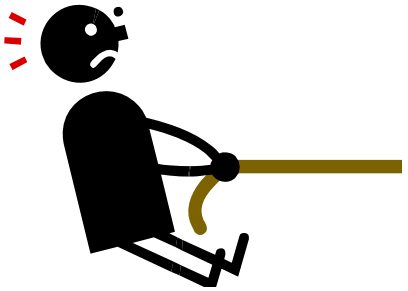
Lifting Properly

The weight of the object is not the only determining factor:

- Larger objects require more force to move
- As always, lift with your legs
- Positioning your body correctly allows you to maneuver heavy objects with less force
- Understanding how to accomplish a task with less force may result in preventing an injury

Risk Factors for Body Mechanics Injuries

- Excessive force
- Awkward posture
- Poor work area organization
- Improper body mechanics
- Repetitive tasks



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So How Can We Work Smarter?

- **Never jerk or bang on an item that is stuck or hard to move, use smooth pressure to get it to budge - Or ask for help.**
- **When reaching, always make sure you're facing what you're reaching for. Awkward postures are not a friend of reaching & bending.**
- **Keep your area well organized.**
- **Your parents were right – maintain good posture.**

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Avoid Awkward Postures

Work Smarter

Keep your back straight – place one leg back, hold on for stability



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Avoid Awkward Postures

Work Smarter

Get closer to your task, place one leg back for balance and support while keeping your back straight



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Work Organization

Organize your work area

- Avoid straining to reach – find another way
- Position yourself so that you can easily reach bus controls and door handle
- Get close to your task
- Keep your work area free of hazards

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Work Organization

Work Smarter

Stay close to your task – avoid twisting and bending



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Body Mechanics

Think about your body as a machine

- All the moving parts have to work together to prevent breakdown
- Position your body in relation to the task
- Keep your back, neck, arms and shoulders aligned whenever possible: Face your work
- Awkward or unnatural postures can be a pain!

Body Mechanics

Work Smarter

Keep your back straight – bend at the hips and knees – bring objects closer to you.



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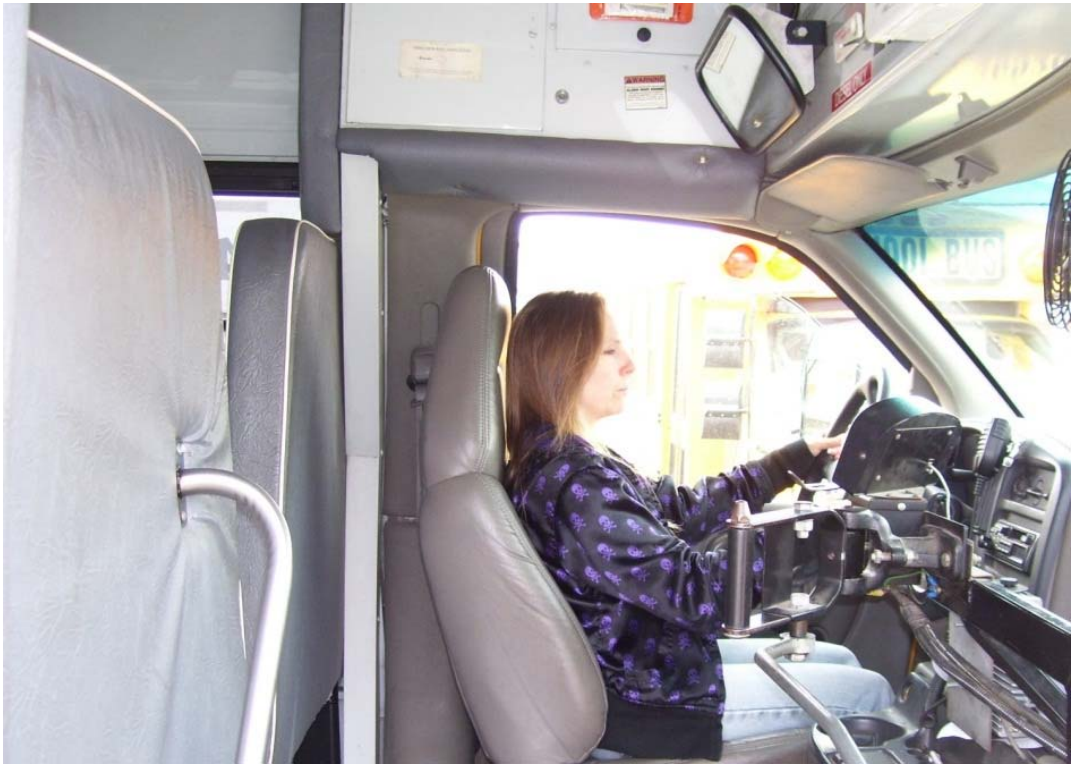
Repetitive Tasks

- Things you do many times per day
  - Think about how you open and close the door
    - Keep your arm as close to your body as possible
    - Use your whole arm
  - Position yourself in relation to your task

Repetitive Tasks

Work Smarter

- Proper posture in your seat
- Keep the back straight and supported
- Door handle is closer – less reaching



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Summary

Avoiding body mechanics injuries

requires smart work habits

- Avoid excessive force – find another way
- Awkward posture – position yourself to your work
- Organize your work – keep close to your task
- Body Mechanics – aligning your arms, shoulders and back to your work
- Repetitive tasks – think while you work, how can I do this better and safer?

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SLIPS, TRIPS, AND FALLS

OBJECTIVE

At the end of this unit learners will understand that employees are responsible for their personal safety. They must learn that it is up to them to avoid hazards that could lead to injuries.

MATERIALS

- Videotape
- Chart of injury types
- Quiz/Answer sheet

LESSON

Explain that next to injuries caused by accidents, slips, trips, and falls are biggest cause of employees injures and Durham School Services.

Review the Slip, Trips, and Fall Pie Chart

Using the pie chart and *discuss* the most common types of slips, trips, and falls and how they can prevented.

View the Slip and Fall Prevention Video

Once employees understand the serious nature of slip and fall injuries and the affect they have on both the involved employee and the company, the video illustrates the most common slip and fall hazards and the can be avoided**.** *Explain* the underlining them of the video is that all slip and fall accidents can be avoided.

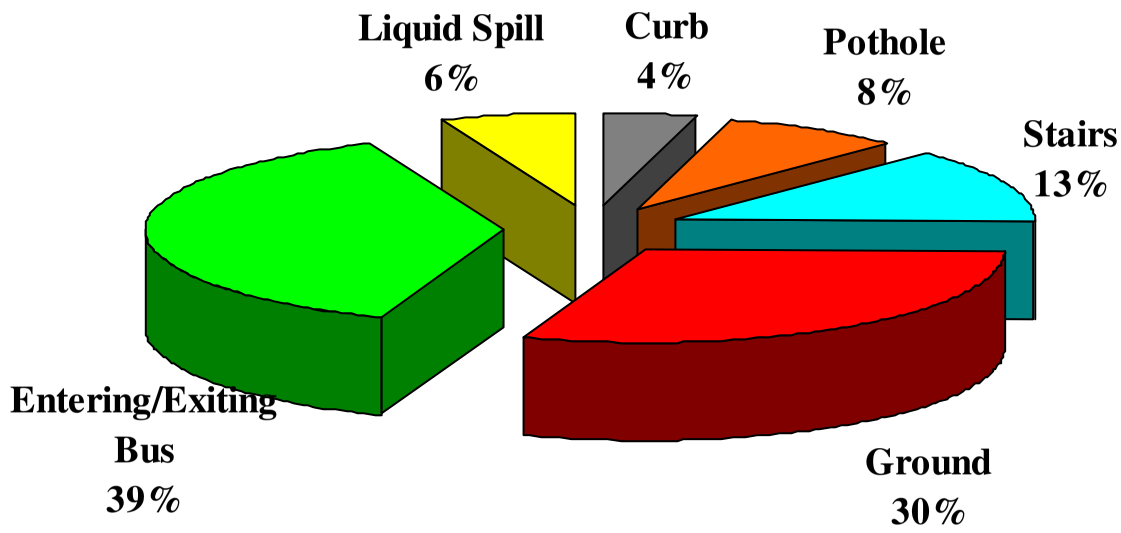
Take the Slip and Fall Prevention Quiz

The quiz is designed to reinforce the messages contained in the video. Employees should complete the quiz and hand it in for grading. *Review* the answers with the employees immediately after they take the quiz. Once you have graded the quiz, be sure to provide retaining to drivers who answered any questions incorrectly. This retraining is to be documented on the quiz itself. Place a copy of the quiz in the drivers' file to document that the training took place.

Hazard Identification Exercise

Ask the trainees to identify potential slip, trip, and fall hazards in at the customer service center. Ask to determine how these hazards can be avoided, thus preventing injuries from slips, trips, and falls.

Slip, Trip and Fall Summary



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Slip, Trip and Fall Prevention Quiz

Driver Name:	
Driver Signature:	
Date:	
Score:	

Drivers must receive retraining for any questions that were answered incorrectly. Document retraining, if any in the space below:

Date:	
Subject:	
Trainer:	
Description of Retraining:	

1. Choosing a safe path means avoiding hazards that may result in a slip and fall injury.

   True or False

2. Which of the following does not help prevent slips, trips and falls.

   A. Handrails
   B. Proper Shoes
   C. Wet pavement

3. Sandals are acceptable foot ware for driving.

   True or False

4. When it's cold and rainy, you should:

   A. Slow down
   B. Watch for ice or water on steps
   C. Avoid puddles
   D. All of the above

5. Slip, trip, and fall injuries result in:

   A. Pain and suffering for employees
   B. Increased medical cost for employers
   C. Reduced service quality for the children we serve
   D. All of the above

6. Which of the following is not one of the prevention steps discussed in the video?

   A. Walk defensively
   B. Step confidently
   C. Practice good housekeeping
   D. Wear the proper shoes
   E. Slow Down

7. Focusing on where you are walking greatly reduces your chance of slipping and falling.

   True or False

8. At Durham School Services, more slip and fall injuries occur in the maintenance area than anywhere else.

   True or False

9. Water hoses must be coiled and stored at the end of the day.

   True or False

10. Nothing is so important that you should jeopardize your personal safety or the safety of others.

    True or False

11. Hazards by themselves don't cause injuries.

    True or False

12. Wheelchair tie-downs must be stored when not in use.

    True or False

13. Good housekeeping mostly applies to the maintenance area.

    True or False

14. Moving from grass to sidewalk presents a slip, trip or fall hazard.

    True or False

15. Slips, trips, and falls can be prevented.

    True or False

Slip, Trip and Fall Prevention Quiz
ANSWER SHEET

Driver Name:	
Driver Signature:	
Date:	
Score:	

Drivers must receive retraining for any questions that were answered incorrectly. Document retraining, if any in the space below:

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Subject:	
Trainer:	
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1. Choosing a safe path means avoiding hazards that may result in a slip and fall injury.

   True or False

2. Which of the following does not help prevent slips, trips and falls.

   A. Handrails
   B. Proper Shoes
   C. Wet pavement

3. Sandals are acceptable foot ware for driving.

   True or **False** **(No open toe or heel shoes allowed)**

4. When it's cold and rainy, you should:

   A. Slow down
   B. Watch for ice or water on steps
   C. Avoid puddles
   D. All of the above

5. Slip, trip, and fall injuries result in:

   A. Pain and suffering for employees
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   D. <u>All of the above</u>

6. Which of the following is not one of the prevention steps discussed in the video?

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   C. Practice good housekeeping
   D. Wear the proper shoes
   E. Slow Down

7. Focusing on where you are walking greatly reduces your chance of slipping and falling.

   <u>True</u> or False

8. At Durham School Services, more slip and fall injuries occur in the maintenance area than anywhere else.

   True or **<u>False</u>** **(on the bus steps)**

9. Water hoses must be coiled and stored at the end of the day.

   True or **<u>False</u>** **(when not in use)**

10. Nothing is so important that you should jeopardize your personal safety or the safety of others.

    <u>True</u> or False

11. Hazards by themselves don't cause injuries.

    <u>True</u> or False

12. Wheelchair tie-downs must be stored when not in use.

    <u>True</u> or False

13. Good housekeeping mostly applies to the maintenance area.

    True or **<u>False</u>** **(it applies to all areas)**

14. Moving from grass to sidewalk presents a slip, trip or fall hazard.

    True or False

15. Slips, trips, and falls can be prevented.

    True or False

PREVENTING INTERSECTION ACCIDENTS

OBJECTIVE

This presentation was to developed to raise the awareness and help reduce Durham School Services' most severe type of accident: Failure-to-Yield and Intersection Accidents

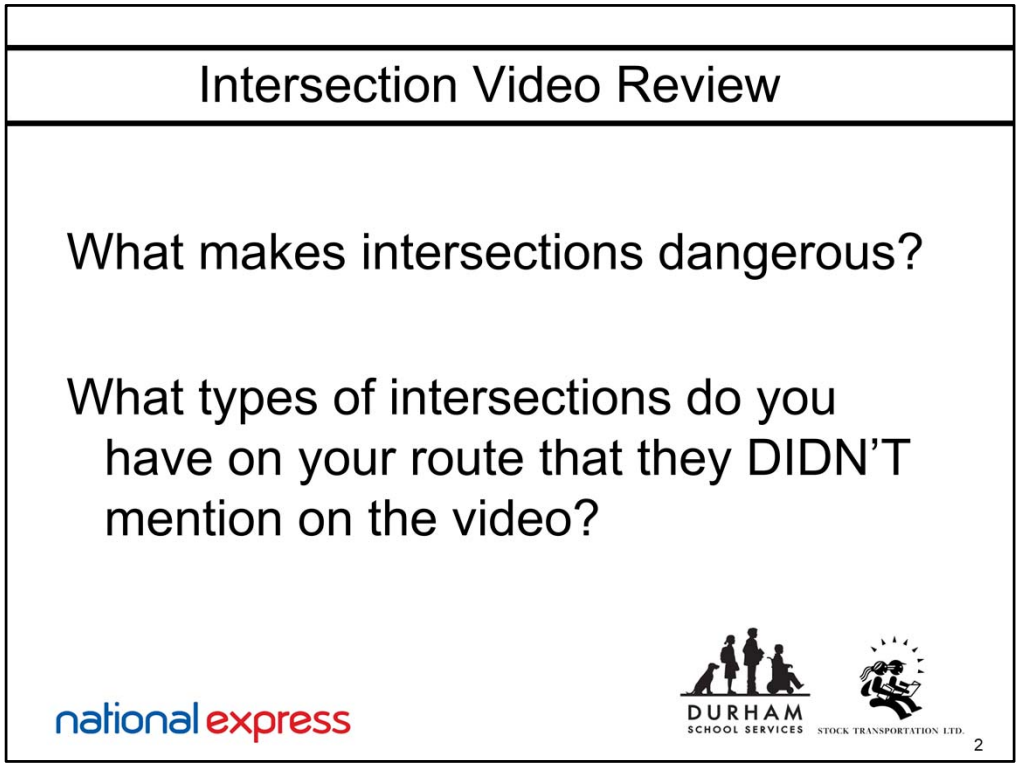
MATERIALS

- Presentation slides
- Speaker's notes

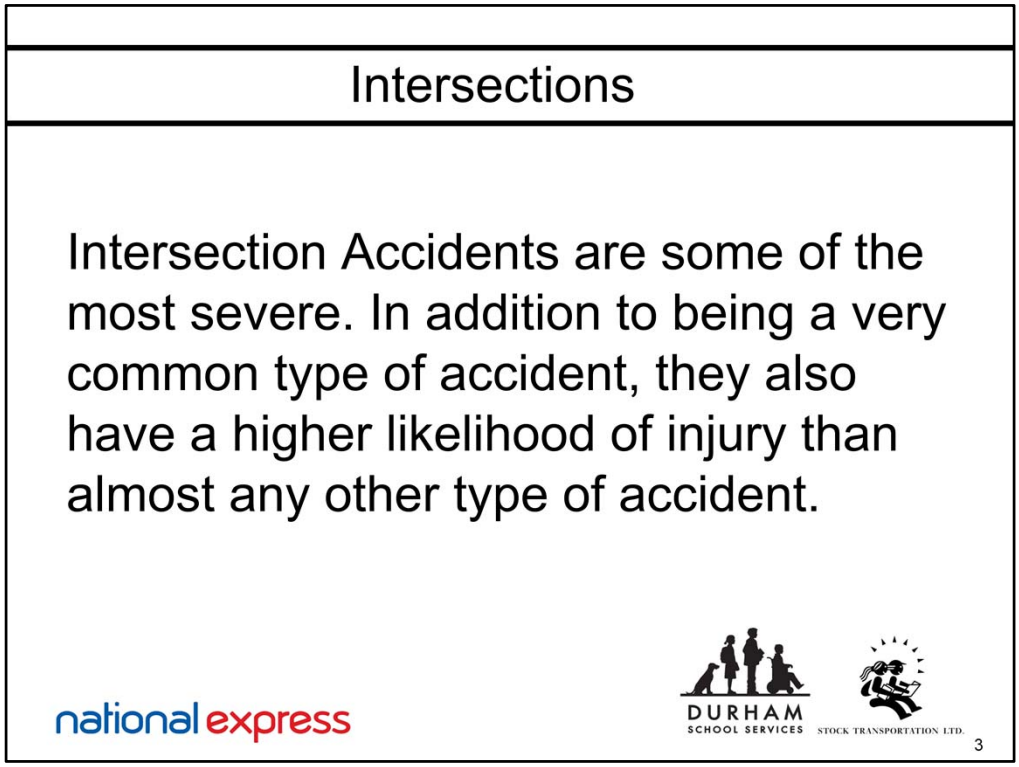
LESSON

Instructors should review all the materials prior to conducting the training. Group participation is a powerful tool. These slides are designed to enhance the Avatar training.

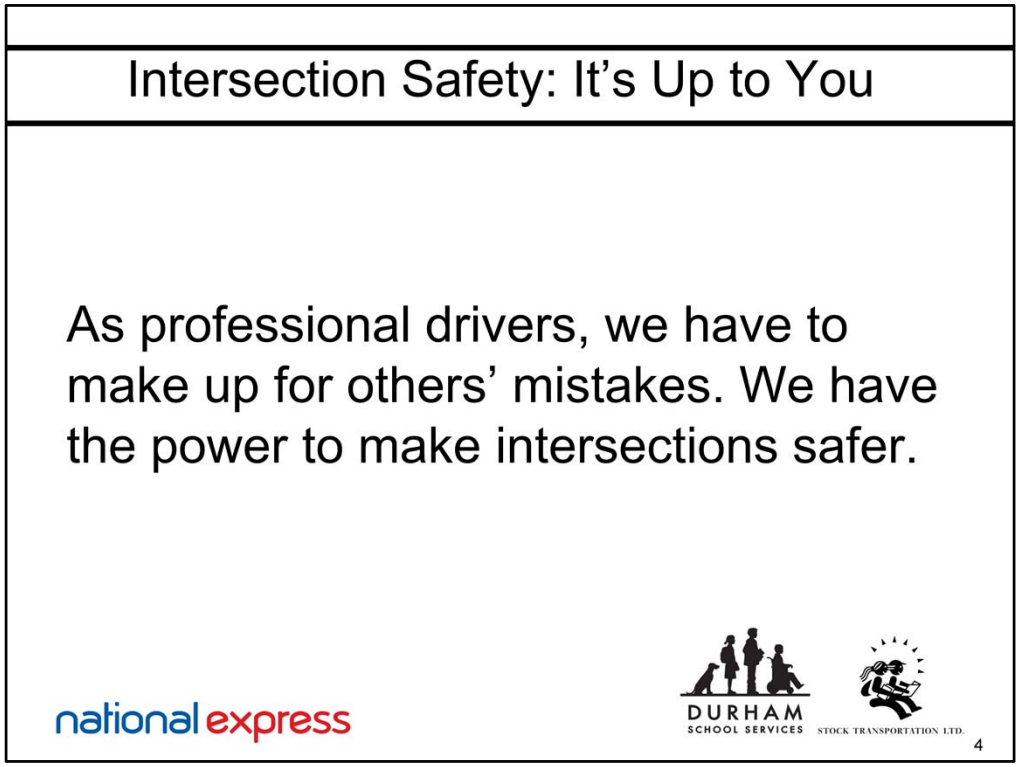

Preventing Intersection Accidents
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Ask the audience what they think.
- Different speeds, different directions, controlled/uncontrolled, blind corners, pedestrians, bicyclist, what else can you think of?
For intersection type, remember sidewalks, driveways, alleys and ALL other types of intersections.


Intersections
Intersection Accidents are some of the most severe. In addition to being a very common type of accident, they also have a higher likelihood of injury than almost any other type of accident.
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3

Read slide.


Intersection Safety: It's Up to You
As professional drivers, we have to make up for others' mistakes. We have the power to make intersections safer.
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Read slide.

Another accident at same intersection as deadly school bus crash

Story | Comments (1) | Share | Print | Font Size:

Tweet 5 | Like 5



Nancy Rokos/Staff Photographer

At the intersection of Rte 528 and Old York Road in Chesterfield Township lies a memorial remembering Chesterfield Elementary School sixth-grader Isabelle Tezsla who was killed in the crash between the school bus she was riding in and a dump truck at this intersection, Thursday morning, as well as for her two triplet sisters, Sophie and Natalie Tezsla and Jonathan Zdybel, all 11 years old who were also injured.

Posted: Sunday, February 19, 2012 5:00 am | *Updated: 9:55 am, Sat Mar 17, 2012.*

By Matt Chiappardi Staff writer | 1 comment

CHESTERFIELD — Just 29 hours after the deadly school bus crash at Bordentown-Chesterfield and Old York roads, two other vehicles collided at the very same intersection.

Friday's accident occurred at 1:27 p.m. under similar circumstances to the much more serious school bus crash involving a dump truck a day before, police Chief Kyle Wilson said.

One person was taken to Robert Wood Johnson University Hospital in Hamilton, Mercer County, with minor injuries. Another refused treatment at the scene, Wilson said.

Their identities were not immediately available.

The crash took place right in front of a team of National Transportation Safety Board investigators that came from Washington to look into Thursday's accident, which killed an 11-year-old girl and critically injured her two sisters and an 11-year-old boy, a witness said.

The school bus had a flashing **Red Light** and the Dump truck had a flashing Yellow Light.
When we KNOW an intersection is dangerous, what can we do to make it safer?

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5

Read the article and then read the question on the side. Ask the audience what they think.

Intersections

What can we do when other drivers don't YIELD to US?

Fourteen people hurt in NW Ohio bus crash

Images



Print Story
Share
Recommend
Be the first of your friends to recommend this.
Tweet 2

Published: 4/18 7:53 am
Updated: 4/18 7:54 am

VAN WERT, Ohio (AP) — Authorities say an Indiana woman was driving the van hit by a school bus in a northwest Ohio crash near the state line that sent 14 people to hospitals.

The State Highway Patrol says the Fort Wayne woman was turning left and didn't yield to the bus Tuesday afternoon south of Antwerp.

The bus was carrying students and faculty from Hicksville schools to a baseball game at a high school. The van was bound for a track meet at nearby Antwerp High School.

The van driver and one of her passengers were flown to a Fort Wayne hospital. Five more van passengers with minor injuries and seven injured students from the bus were taken to an Ohio hospital.

Information about their conditions wasn't available early Wednesday.

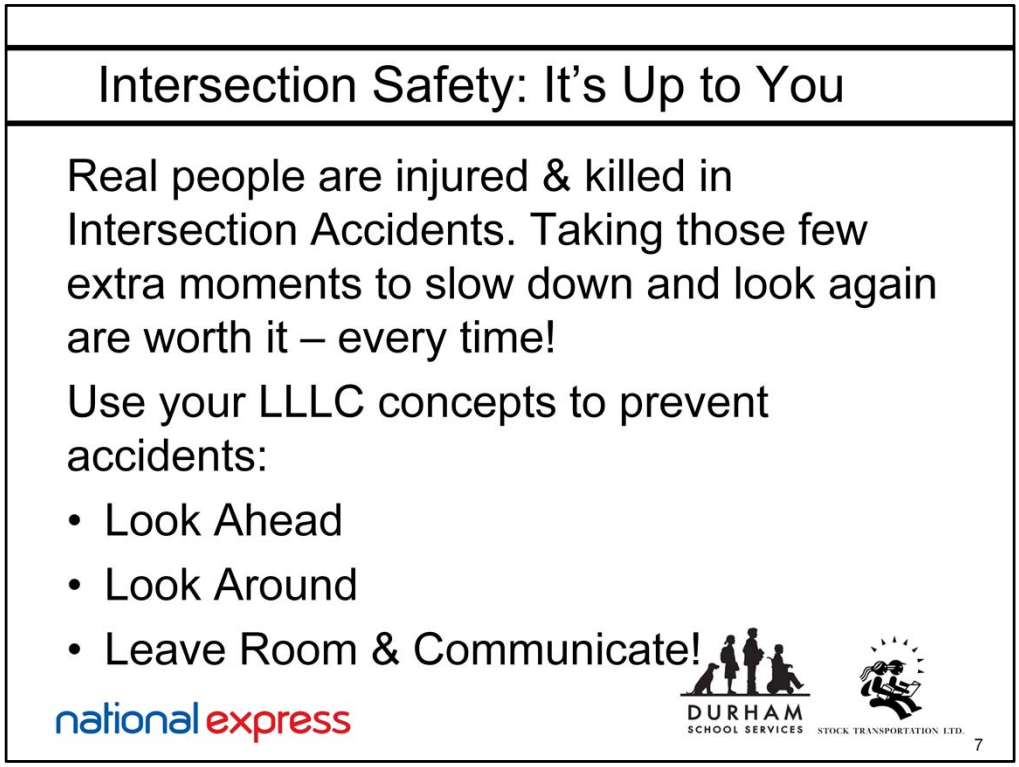
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6

Read the article and then read the question on the side. Ask the audience what they think.


Intersection Safety: It's Up to You
Real people are injured & killed in Intersection Accidents. Taking those few extra moments to slow down and look again are worth it – every time!
Use your LLLC concepts to prevent accidents:
• Look Ahead
• Look Around
• Leave Room & Communicate!
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7

Read slide.

Preventing Intersection Accidents

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Intersection Video Review

What makes intersections dangerous?

What types of intersections do you have on your route that they DIDN'T mention on the video?

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Intersections

Intersection Accidents are some of the most severe. In addition to being a very common type of accident, they also have a higher likelihood of injury than almost any other type of accident.

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Intersection Safety: It's Up to You

As professional drivers, we have to make up for others' mistakes. We have the power to make intersections safer.

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Another accident at same intersection as deadly school bus crash

Story | Comments (1) | Share | Print | Font Size:

Tweet 5 | Like 5



Nancy Rokos/Staff Photographer

At the intersection of Rte 528 and Old York Road in Chesterfield Township lies a memorial remembering Chesterfield Elementary School sixth-grader Isabelle Tezsla who was killed in the crash between the school bus she was riding in and a dump truck at this intersection, Thursday morning, as well as for her two triplet sisters, Sophie and Natalie Tezsla and Jonathan Zdybel, all 11 years old who were also injured.

Posted: Sunday, February 19, 2012 5:00 am | *Updated: 9:55 am, Sat Mar 17, 2012.*

By Matt Chiappardi Staff writer | 1 comment

CHESTERFIELD — Just 29 hours after the deadly school bus crash at Bordentown-Chesterfield and Old York roads, two other vehicles collided at the very same intersection.

Friday's accident occurred at 1:27 p.m. under similar circumstances to the much more serious school bus crash involving a dump truck a day before, police Chief Kyle Wilson said.

One person was taken to Robert Wood Johnson University Hospital in Hamilton, Mercer County, with minor injuries. Another refused treatment at the scene, Wilson said.

Their identities were not immediately available.

The crash took place right in front of a team of National Transportation Safety Board investigators that came from Washington to look into Thursday's accident, which killed an 11-year-old girl and critically injured her two sisters and an 11-year-old boy, a witness said.

The school bus had a flashing **Red Light** and the Dump truck had a flashing Yellow Light.

When we KNOW an intersection is dangerous, what can we do to make it safer?

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STOCK TRANSPORTATION LTD.

Intersections

What can we do when other drivers don't YIELD to US?

Fourteen people hurt in NW Ohio bus crash

Images



A A A A

Print Story

Share

Published: 4/18 7:53 am

Updated: 4/18 7:54 am

Recommend

Be the first of your friends to recommend this.

Tweet 2

VAN WERT, Ohio (AP) — Authorities say an Indiana woman was driving the van hit by a school bus in a northwest Ohio crash near the state line that sent 14 people to hospitals.

The State Highway Patrol says the Fort Wayne woman was turning left and didn't yield to the bus Tuesday afternoon south of Antwerp.

The bus was carrying students and faculty from Hicksville schools to a baseball game at a high school. The van was bound for a track meet at nearby Antwerp High School.

The van driver and one of her passengers were flown to a Fort Wayne hospital. Five more van passengers with minor injuries and seven injured students from the bus were taken to an Ohio hospital.

Information about their conditions wasn't available early Wednesday.

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STOCK TRANSPORTATION LTD.

Intersection Safety: It's Up to You

Real people are injured & killed in Intersection Accidents. Taking those few extra moments to slow down and look again are worth it – every time!

Use your LLLC concepts to prevent accidents:

- Look Ahead
- Look Around
- Leave Room & Communicate!

national express

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STOCK TRANSPORTATION LTD.

MARSHALLING GUIDELINES

OBJECTIVE

The purpose of this training is to ensur e every uses a standardized set of signals when marshaling or providing direction from outside the bus.

MATERIALS

- Poster

LESSON

The driver of the vehicle is responsible f or all elem ents of the process. The driver of the vehic le has absolute author ity over any action and/or consequenc e resulting from their actions. The marshal is only to be used as a reference for any maneuver. The marshal is to ens ure that s/he ALWAYS has eye-contact with the driver of the vehicle.

Each participant must be proficient in each of the universal signals before moving to the next subject.

OPERATION LIFESAVER

OBJECTIVE

The purpose of this training is to make each trainee aware of the potential dangers that exist at highway-rail crossings, and the steps to take to ensure the safety of you and your students.

Follow the Operation Lifesaver Training Program facilitator's notes to properly conduct training.

MATERIALS

- Video

LESSON

Show the video as directed in the facilitator's notes. Allow time to discuss problem crossing in the area.

STUDENT MANAGEMENT

OBJECTIVE

The Student Management training program is designed to support drivers in the area of managing students on the bus. The training module provides drivers with practical action steps to meet the demanding situations that can and will occur while driving a school bus. These techniques assist you in encouraging the students to take responsibility for their own actions. The consistent use of this program will promote cooperation in your relationship with parents, school administrators, and CSC management as you take on the challenge of student discipline.

MATERIALS

- Student Management DVD
- Driver Training Course Classroom Trainers Guide
- Driver Training Course Study Guide
- Strategies for Student Management DVD
- Strategies for Student Management Facilitators Guide
- Strategies for Student Management Participant's Guide
- Flipchart.

LESSON

As facilitator, your role in this training is to help teach the student management training program and the Strategies Techniques which explain the following:

- Recognition Affiliation and Power (R.A.P.)
    - Use the Strategies for Student Management for this segment
    - Cue the DVD to Segment 2
    - Review components of R.A.P.)
- School Bus Rules – Safety, Order and Rights
    - Cue the DVD to Segment 3
    - Review the components of Safety, Order and Rights
- Techniques:
    - Cue to DVD to Skill Rehearsal
    - Review the components of Giving Directives and Interrupting Behavior
    - Practice the techniques as demonstrated

Before teaching this material it is important to read and understand the written materials and view the DVDs which accompany the program

Use the Student Management DVD and Driver Training Course materials for the remainder of the Student Management Lesson.

SCHOOL TRANSPORTATION SECURITY TRAINING

OBJECTIVE

Participants must complete this short training program to raise awareness about terrorism. The video shows how terrorists operate and teaches to recognize unusual behavior. This training also covers safety topics such as reporting accidents, disabled vehicles, and other road hazards.

MATERIALS

- DVD

As always, should you or any of your employees have a concern about suspicious activities or receive a threat that could impact the safety of our employees or the children we transport, please contact the corporate office immediately following the guidelines contained in the Crisis Management Plan.

CHILD CHECK

OBJECTIVE

At the end of this unit, employees will understand the importance of never leaving a child unattended, how to properly complete a child check, and the company policy regarding child checks.

MATERIALS

- Articles
- **DVD**
- Quiz/Answer sheet.

LESSON

Review Child Check Articles

The articles contained in this package were selected to emphasize the serious nature of child check to our employees. *Review* their content as the first part of the training.

View Child Check Video

Viewing this custom-made video is the second step in presenting this training program.

Local Child Check Programs

The video mentions that each CSC has its own child check programs to ensure no children are left unattended. After viewing the video, *discuss* the programs in place at your CSC (random checks, radio messages, poster contests, lead driver checks, etc.).

Provide Child Check Quiz

The quiz is designed to reinforce the messages contained in the video. Drivers should complete the quiz and hand it in for grading. *Review* the answers with the drivers immediately after they take the quiz. Once you have graded the quiz, be sure to provide retaining to drivers who answered any questions incorrectly. This retraining is to be documented on the quiz itself. Place a copy of the quiz in the drivers' file to document that the training took place.

Conduct Child Check Practical Exercise

All of our drivers must have an understanding of how to perform a thorough child check. Require drivers to conduct a child check on a bus. Before the driver enters the vehicle, place an item somewhere on the vehicle to represent a child. If the driver does not find the item, they must receive retraining on how to perform a child check.

Child Check Quiz

Driver Name:	
Driver Signature:	
Date:	
Score:	

Drivers must receive retraining for any questions that were answered incorrectly. Document retraining, if any in the space below:

Date:	
Subject:	
Trainer:	
Description of Retraining:	

1) The purpose of a child check is to:

   a. check for sleeping children
   b. find lost articles
   c. avoid leaving a child unattended

2) A child check must be completed:

   a. at the end of each route
   b. at the end of your shift during your post-trip
   c. daily
   d. both a and b
   e. both b and c

3) Counting children as they board is an acceptable substitute for a child check.

   True or False

4) If a driver leaves a child unattended,

   a. the driver will be terminated
   b. the driver will be suspended
   c. the driver must undergo retraining

5) If your bus has a bus assistant, you and the assistant may split the child check.

True or False

6) A thorough child check includes checking underneath each and every seat.

True or False

7) A child check must be conducted

a. On regular education routes
b. On special education routes
c. On field trips
d. All of the above

8) If a child is left unattended on a bus, they could

a. be hit by a vehicle
b. be exposed to strangers
c. suffer from extreme heat or cold
d. all of the above

9) Drivers who have a "park-out" vehicle need not complete a child check.

True or False

10) Criminal child endangerment charges can be filed against drivers who leave a child unattended.

True or False

11) Most incidents of a child being left on board occur with

a. A new driver
b. An experienced driver
c. Any driver. It can happen to anyone who fails to conduct a child check

12) Since the kids are old enough to be responsible, a child check is not necessary on high school routes.

True or False

13) On a field trip with chaperones, a child check is not necessary.

True or False

14) Drivers who leave children unattended do so because they do not care about the kids.

True or False

15) Special education children are less likely to be left unattended because the bus is small.

True or False

Child Check Quiz –<u>ANSWER SHEET</u>

Driver Name:	
Driver Signature:	
Date:	
Score:	

Drivers must receive retraining for any questions that were answered incorrectly. Document retraining, if any in the space below:

Date:	
Subject:	
Trainer:	
Description of Retraining:	

1) The purpose of a child check is to:

   a. check for sleeping children
   b. find lost articles
   c. <u>avoid leaving a child unattended</u>

2) A child check must be completed:

   a. at the end of each route
   b. at the end of your shift during your post-trip
   c. daily
   d. <u>both a and b</u>
   e. both b and c

3) Counting children as they board is an acceptable substitute for a child check.

   True or **<u>False</u>**

4) If a driver leaves a child unattended,

   a. <u>the driver will be terminated</u>
   b. the driver will be suspended
   c. the driver must undergo retraining

5) If your bus has a bus assistant, you and the assistant may split the child check.

True or **False**

6) A thorough child check includes checking underneath each and every seat.

True or False

7) A child check must be conducted

a. On regular education routes
b. On special education routes
c. On field trips
d. All of the above

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a. be hit by a vehicle
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9) Drivers who have a "park-out" vehicle need not complete a child check.

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12) Since the kids are old enough to be responsible, a child check is not necessary on high school routes.

True or **False**

13) On a field trip with chaperones, a child check is not necessary.

True or **False**

14) Drivers who leave children unattended do so because they do not care about the kids.

True or **False**

15) Special education children are less likely to be left unattended because the bus is small.

True or **False**

Mother of child left on bus hopes lesson is learned

Thursday, May 19, 2005
By Kym Reinstadler and Nate Reens
The Grand Rapids Press
Courtesy of http://www.mlive.com

ZEELAND—The mother of a 3-year-old preschooler left on a Zeeland Public Schools bus for three hours Wednesday hopes school officials can use the experience to prevent other children from being stranded alone.

Skylar Elzinga, however, won't be boarding a district bus for the rest of the week as school officials investigate why she was left aboard, strapped in a harness, when others were dropped off at the Early Childhood Center. The special-education student was not injured.

"She will not be riding the bus (today)," said Darla Elzinga, Skylar's mother. "I'm afraid to put her right back on there, obviously, but she'll be back on next week.

"I know everyone feels terrible about this, and it is upsetting that she was sitting there restrained for so long. I wonder what she was thinking. I don't think there's an excuse for what happened, but I think it can be a learning experience."

Superintendent Gary Feenstra suspended two veteran bus drivers pending an investigation by district officials. Elzinga said she hopes the unidentified drivers, one with 18 years on the job and the other a six-year veteran, keep their positions.

School officials said Skylar, who was picked up about 8 a.m. Wednesday, was left on the bus by one driver who did not notice her slumped in a rear seat while other children were unloaded at the daycare center.

The first driver parked the bus at the district's garage for almost three hours before a second driver took that bus back to the ECC, and spotted her about 11 a.m. while preschoolers boarded to go home, Feenstra said.

When Skylar arrived home, Elzinga could tell she was upset. Her daughter repeated the words "stuck" and "not fair," the mother said. The girl, who has a limited vocabulary, suffered a stroke at birth that also limits the use of her right hand.

Minutes later, Feenstra arrived at the family's home and told Elzinga her daughter was discovered asleep in her safety harness on the bus.

"We're relieved the child wasn't harmed in any way, but a lot of people here are very upset that it happened," Feenstra said.

ECC staff noticed Skylar's absence Wednesday morning and phoned her home, but no one answered, Feenstra said. The 3-year-old was ill the day before, leading instructors to think she may be out sick a second day.

The two drivers, who both failed to check the bus during their shifts, will remain suspended until the investigation is complete, which could be as early as today. Zeeland drivers are supposed to follow an end-of-run protocol that involves walking to the back of the bus and checking every seat for children and their belongings.

But there is no district policy requiring drivers to document that protocol, and drivers don't hang an "empty" sign in the back window -- a policy adopted by some districts.

Zeeland does require drivers to submit a completed checklist at the beginning of each run, which shows they have made sure the bus is in good working order, Feenstra said. He said both drivers have excellent work records.

Four similar incidents have occurred in Ottawa and Kent counties over the past four years, including a 3-year-old left on a Holland Public School bus in spring 2003.

Elzinga said she appreciated the district's candor and said her daughter was only mildly traumatized.

"The most upsetting thing to her was that the other kids got to go to school and she didn't," Elzinga said.

Child left on bus; three suspended

May 18, 2005
By Jackie Leatherman, Tribune
Scottsdale, AZ
Courtesy of http://www.eastvalleytribune.com

Three Queen Creek school employees have been placed paid, administrative leave pending an investigation into special-needs student being stranded on a school bus for nearly three hours Monday morning.

"It's a real serious accident and the gravity of the problem that occurred is pretty heavy," Queen Creek Unified School District Superintendent James Murlless said Tuesday during a school board study session.

"I think we owe it to those parents that that never happens again," Murlless said.

A 4-year-old Desert Mountain Elementary School student was picked up from his home at 8:45 a.m.

After the school bus—designed and equipped for special-needs students—dropped students off at school, it was parked at the bus barn until the driver reentered the bus for an 11 a.m. route to take students home.

It wasn't until the bus arrived back at the school to take the children home that the sleeping student was found.

The student, accompanied by his mother, was treated and released from the hospital, Murlless said.

District spokeswoman Laura Metcalfe could not immediately confirm the name of the hospital or treatment the student received.

Murlless said bus drivers are trained to follow regulations that include checking empty buses for sleeping students.

"It's all spelled out pretty clearly in the regulations," he said.

The Maricopa County Sheriff's Office is also investigating the incident.

Another student left on bus

May 5, 2005
Elisabeth Nardi
DAILY HERALD
Provo, UT
Courtesy of http://www.harktheherald.com

It has been four months since a special needs child was left alone on an Alpine School District bus, and Tuesday it happened again.

It is the fourth such incident in the district in just over 18 months. The transportation director is calling it "horrifying," and the boy's mother says he won't be riding the bus again.

For about 30 minutes Tuesday, 4-year-old Christopher Glodowski, whose family calls him "Bubba," was left on an empty school bus—in his wheelchair, blind and unable to communicate clearly.

On Tuesday, the Eagle Mountain boy was picked up at 11:30 a.m. from Dan Peterson School in American Fork, a special education school he attends. When Bubba didn't arrive home around 1 p.m. like he usually does, his parents got worried. His mother, Karla Glodowski, called school officials, who in turn called the district's transportation department. Transportation officials called the bus driver, who found Bubba in the bus that had been parked outside the driver's home. The bus was parked there because the driver was taking a break between the afternoon run.

Glodowski is especially upset because her son is never left alone. Bubba was in a car accident two years ago and suffered brain damage during surgery after his brain was deprived of oxygen. He

also has cerebral palsy and can't feed himself.

And though there was no harm to Bubba, and he was returned to his parents, Glodowski can't help but wonder what might have happened. She also doesn't understand how neither the driver nor the driver's aide, who is required on all special needs buses, didn't hear her son. Even though he doesn't speak, he is very "vocal," she said.

"He makes a lot of noise, so it's hard for me to understand why they didn't hear him," she said. "It's hard for me to think they didn't hear him because…these are really small buses."

They are 16 feet long, to be exact.

Alpine School District officials said Wednesday that an investigation is under way. Part of the Alpine School District policy says that any driver or driver's aide who leaves a child on a bus could be terminated.

The driver who left Bubba was a substitute driver for the day. Substitutes are used when drivers take time off, but the aide was the same one that is always on Bubba's bus route. Both the driver and the aide apparently didn't check the bus to make sure all children had been dropped off, said Dick Belliston, transportation director for Alpine School District. It's something he finds unacceptable.

"It's a horrifying experience," he said. "We got (in touch with) the driver, and it was a very short time frame that the boy was on the bus, but I guess that depends on which end of it you are on—either way that's a half-hour too long."

After three similar incidents over the past year and a half, the district implemented new procedures to try to ensure that it would never happen again.

Those procedures included putting flags in every bus that stick to the bus's back window. When a driver is through with a run, those flags are supposed to be brought to the front, Belliston said. It's supposed to ensure that drivers are at the very least walking to the back of their buses.

For special needs drivers and aides, even more strict procedures were put in place. Every time a special needs child is picked up and dropped off, the driver has a roll sheet. The driver is supposed to check off which children are picked up, where the child is dropped off and who the child was left with. Those rolls are turned in at the end of every week so there is an accounting of where each special needs child has been, Belliston said.

Belliston will determine if there are more procedures that need to be put in place. But he has warned the drivers of the consequences for not following procedure, and that in the end it is up to them to follow protocol.

"I don't know how we could be more clear with our expectation and how we could safeguard procedures more than that," he said. "We did the flags, the roll call, we made people as accountable as we can make them and will continue to do that, and if there are other ways, other things we can do to make it better, we will."

Tuesday's incident is the fifth incident in five years, though all were different schools and different drivers. None of the parents are pursuing legal action. But after the incident in January, police did launch an investigation after the Utah County Sheriff's Office learned of the other children that had been left on Alpine School District buses. The investigation didn't turn up evidence of negligence so no charges were ever pressed.

On Wednesday, Sgt. Spencer Cannon of the Utah County Sheriff's Office who handled the case when the 5-year-old was left in January, said he was shocked to learn it had happened again.

"I thought 'You have got to be kidding me,' " he said.

Since the child was left in a bus in a city and not in unincorporated Utah County, where the bus depot is and where many of the other kids have been left, an investigation would not necessarily fall into the jurisdiction of the Sheriff's Office, Cannon said.

Nevertheless, Cannon planned to mention it to the detectives who had worked on the case a few months ago, he said.

As for Bubba, he will not be riding the bus ever again, especially if the district doesn't do something to ensure her child's safety, Karla Glodowski said.

"They said they are doing their best. I just wonder what it is going to be like the next time it happens and somebody dies—how are they going to say they did their best?" she said. "Having it happen over and over again, there is something wrong."

Deaf, blind child left unattended on city bus

April 21, 2005
By Kirsten J. Barnes
Montgomery Advertiser
Montgomery, AL
Courtesy of http://www.deaftoday.com

A 13-year-old child with cerebral palsy, who is deaf, blind and mute, was left unattended on a locked bus Wednesday afternoon, his mother said.

Christian Moore attends an afterschool program at the Therapeutic Recreation Center on Augusta Street, run by the City of Montgomery Parks & Recreation. On Wednesdays, the group attends a field trip using Parks & Recreation buses.

"My son was found alone, sitting in the bus, about 6:20 that evening. He can't speak. They didn't even miss him," said Thelma Richardson. "When I got there no one even saw him. All the teachers said no one saw him from 2:30 until I got there."

The center's director Fredrick Thomas, confirmed that the incident did happen. "Basically it's under review right now. But we're in the process of trying to identify exactly why the child was left and we're in the process of putting policies in place to make sure this does not happen again."

RADIO PROCEDURES

OBJECTIVE

At the end of this unit, the trainee will understand proper radio usage and learn the official 10-codes.

MATERIALS

- Flipchart

LESSON

Use a flipchart to explain the following helpful hints:

- To transmit, hold the microphone approximately two inches from mouth. Press the microphone button, pause for one second, and speak clearly and distinctly into the microphone. Talk at a normal voice level. Upon completion, release the button and listen for a response.
- Repeat your call if necessary. Continue to repeat your call until a reply is received or until you repeat it at least three times.
- Do not use airtime for unimportant messages. The radio is for business use only.

Create a flipchart listing local codes. Explain that the codes are critical for effective communication and should be memorized. The following is a list of example 10-codes.

Operating Ten Codes

10-1 Signal poor; receiving poorly

10-2 Signal good; receiving good

10-4 Affirmative, okay

10-5 Stuck in congestive traffic

10-6 Busy, call only if an emergency

10-7 Out of service

10-8 In service

10-9 Repeat; say again

10-20 Location

10-36 Correct time

Emergency Ten Codes

10-33 Accident; emergency

10-60 Emergency, have principal meet bus

10-70 Student has weapon

10-80 Student has drugs

10-90 Gang problems on bus

10-100 Mechanical breakdowns

ACCIDENT, INJURY AND INCIDENT PROCEDURES

OBJECTIVE

At the end of this section, the trainee should understand the importance of accident and the procedures for reporting an accident.

MATERIALS

- Flipchart.
- Example of Driver's Incident Report
- Example of Accident Diagram
- Accident Report Card
- Seating Chart

LESSON

Create a flipchart and *discuss* the following post-accident information:

- Do not move the vehicle until directed to do so by the authorities.
- Contact dispatch with the following information:
    - Bus and route number.
    - Location of accident.
    - License of other vehicle.
    - Indication of whether there are pupils aboard.
    - Description of injuries and whether medical attention is required.
    - Number of students on board.
    - Whether or not emergency vehicles are needed
- Complete seating chart.
- Get the following information from the other drivers and investigating officers and record it on the Accident Report Card:
    - Name, address, phone, and driver's license number.
    - Insurance company name and policy number.
    - Name of investigating officer and agency.

- Do not make statements to anyone other than law enforcement officials or Durham School Services representatives. Give only the following information:
  - Name, address, phone, and driver's license.
  - Local business card.
- Do not admit fault.
- *Review* and *explain* how to complete the post-accident forms.
  - Bus Seating Chart.
  - Driver's Incident Report.
  - Accident Diagram.

ROUTE RISK ASSESSMENT TRAINING

OBJECTIVE

This presentation was developed to raise risk awareness and help reduce route hazards.

MATERIALS

- Route Risk Assessment

LESSON

Instructors should review all sections of a route risk assessment document. The trainee should have a working understanding of the following items:

- Risk Ratings
- Severity Ratings
- Hazard Identification
- Mitigation Requirements

Appendix L: Route Risk Assessment

Route (RA)	Route Risk Assessment				
Location:		Ref:			
Route #:		Route Distance:			
# of Stops:		# of Pupils:			
# of Schools:		Pupil Age Range:			
Issue No.:		Valid From Date:		Review Date:	

RISK RATINGS

		Likelihood Rating				
		1	2	3	4	5
Severity Rating	1	2	3	4	5	6
	2	3	4	5	6	7
	3	4	5	6	7	8
	4	5	6	7	8	9
	5	6	7	8	9	10

Low - 2 to 4 **Medium - 5 to 7** **High - 8 to 10**

Likelihood:

1. Very unlikely (less than 1%)
2. Unlikely (>1% and <5%)
3. Likely (>5% and <25%)
4. Very likely (>25% and <50%)
5. Often (>50%)

Severity:

1. Minor MVA and/or injury
2. Moderate MVA and/or first aid Injury or illness
3. Statutory reportable MVA and/or injury or illness (DOT reportable MVA, injury with over 3 days off)
4. Major MVA and/or injury
5. Major MVA and/or critical injury

Name and Position of Assessor / Driver:		Signature of Assessor / Driver:	
Name and Position of Person Assisting:		Signature of Person Assisting:	
Name and Position of Person Approving: (Normally a More Senior Manager)		Signature of Person Approving: (Normally a More Senior Manager)	

Any recommendations for additional risk controls will be recorded in the Safety Action Plan

When you complete the details on this page, the lower signatory section may need to go onto the next page.

Route (RA)	Route Risk Assessment													
Item Ref	Hazard (Item Description)	Y/N/NA	Existing Controls (As Applied) Details / Comments and Where Applicable to the Item	Current Risk Rating *L – Likelihood S – Severity RR – Risk Rating LMH – Low-Med-High*				Additional Recommended Controls (Document in Safety Action Plan)	Residual Risk Rating *L – Likelihood S – Severity RR – Risk Rating LMH – Low-Med-High*			
				L	S	RR	L M H		L	S	RR	L M H
1.0	**Identified Hazards:**											
1.1	Concerns with low hanging trees identified											
1.2	Concerns with narrow road hazards identified											
1.3	Hazardous / difficult turns identified											
1.4	Locations identified that require unsafe backing											
1.5	Dangerous intersections identified											
1.6	Dangerous railroad crossings identified											
1.7	Locations with hazardous road conditions identified											
1.8	Areas on route with road closure / construction hazards identified											
1.9	Other:_____											
2.0	**Pick-up / Drop-off Points Identified:**			Provide details of any pick-up or drop-off point on this route that have been identified as having a greater risk of hazards								
2.1												
2.2												
2.3												
2.4												
2.5												
2.6												
2.7												
2.8												
2.9												
2.10												
2.11												

3.0	School Drop-off / Pick-up Points Identified:			Provide details of any pick-up or drop-off point on this route that have been identified as having a greater risk of hazards									
3.1													
3.2													
3.3													
3.4													
3.5													
3.6													

4.0				HIGH RISK								
4.1	TURNING RISK COUNT:		RIGHT HAND TURNS					LEFT HAND TURNS				

DEPARTMENT OF TRANSPORTATION TRAINING OVERVIEW

The Federal Motor Carrier Safety Regulations require special training for certain school bus drivers before being allowed to drive across state lines.

Any driver hired after July 20, 2003 that drives across state lines during non-home-to-school transportation must receive the following training:

- Driver Qualifications.
- Hours of Service.
- Whistleblower Protection.
- Driver Wellness.

All the training programs in the section must be complete before drivers are allowed to drive across state lines during non-home-to-school transportation.

Federal Motor Carrier Safety Regulations – Driver Qualifications

OBJECTIVE

At the end of this lesson entry-level drivers will be educated in Department of Transportation driver qualifications requirements.

MATERIALS

- Facilitator's Guide - Documentation located on NEConline.com
- Federal Motor Carrier Safety Regulations Driver's Handbook - Documentation located on NEConline.com
- Crossword Puzzle and Answer Sheet - Documentation located on NEConline.com
- Federal Motor Carrier Regulations Quiz and Answer Sheet - Documentation located on NEConline.com

LESSON

Use the Facilitator's Guide to properly facilitate this training program.

Hours of Service Training

OBJECTIVE

At the end of this lesson drivers will understand the Deportment of Transportation's Hour of Service regulations.

MATERIALS

- Hours of Service note pages - Documentation located on NEConline.com
- Rigged for Danger handout - Documentation located on NEConline.com
- Hours of Service slides - Documentation located on NEConline.com

LESSON

Use the Hours of Service note pages to properly facilitate this training program.

Whistleblower Protection

OBJECTIVE

At the end of this lesson drivers will understand the Deportment of Transportation's Whistleblower Protection regulations.

MATERIALS

- Whistleblower Protection notes page - Documentation located on NEConline.com
- Whistleblower Regulation handout - Documentation located on NEConline.com
- Whistleblower Protection handout - Documentation located on NEConline.com
- Whistleblower Protection slides - Documentation located on NEConline.com

LESSON

Use the Whistleblower Protection note pages to properly facilitate this training program.

Driver Wellness Program

OBJECTIVE

At the end of this lesson drivers will understand the Deportment of Transportation's Driver Wellness Program regulations.

MATERIALS

- Driver Wellness Program note pages - Documentation located on NEConline.com
- Driver Wellness Quiz - Documentation located on NEConline.com
- Driver Wellness Slides - Documentation located on NEConline.com

LESSON

Use the Hours of Service note pages to properly facilitate this training program.






Trainer Certification

S.T.A.R. Academy

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Welcome



Welcome!

- (Add Names of Facilitators)

S.T.A.R. Academy



- What is it?
- What's in it for you?
- What is a Certified Master Trainer (CMT)?

What questions do you have?

The Basics…

- Emergency
  - Fire
  - First Aid
- Washrooms
- Cell Phones
- Smoking areas
- Policy reminder
  - Vest
  - Yard
  - Cleats



Objectives



After completing this course you will be able to:

- Explain how facilitation is different than teaching
- Explain how best to facilitate the S.T.A.R Certification class

Agenda

Day 1

- Adult Learning Theory
- Facilitation Techniques
- Visual Aids
- Group Facilitation

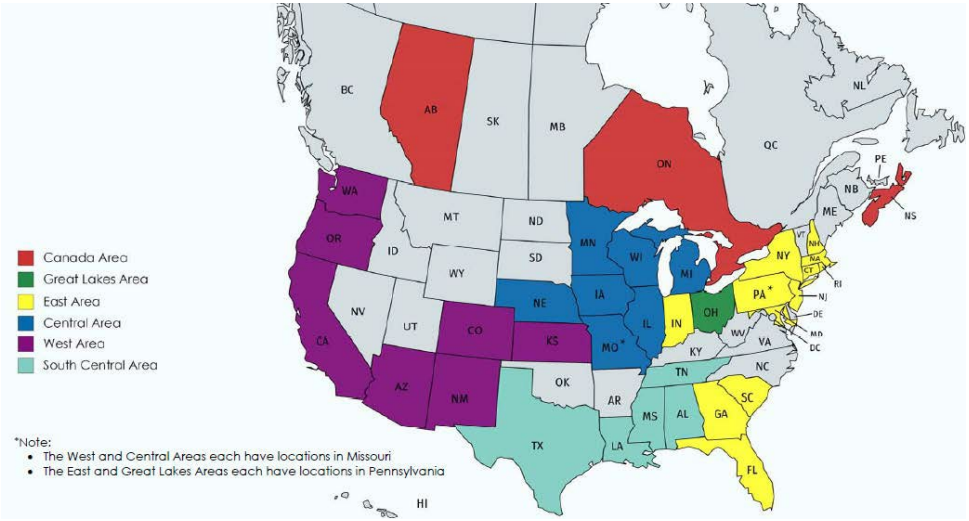
Day 2



- S.T.A.R. Content
- State/Federal/Provincial Regulations
- Company Safety Policies & Procedures
- Behind-The-Wheel

Introduction Activity

- Place a flag post-it on the map on the city (or near) where your CSC is located.
- Tell us:
  - Your name
  - How long you have been with the company
  - What you hope to learn








Adult Learning Theory

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Key Principles



- Maintain or enhance self-esteem
- Listen and respond with empathy
- Ask for help and encourage involvement
- Share thoughts, feelings and rationale (*to build trust*)
- Provide support without removing responsibility (*to build ownership*)

Adult Learning



Activity 1

Take 2 minutes to think of your answer to this question:

“The best learning experience I ever had was because……”

After you have your answer, discuss with your table partners



Knowles' 5 Assumptions Of Adult Learners

Knowles' 4 Principles Of Andragogy

Adult Learning



Here is an easier way to remember the principles of adult learning. Adult learners:

- Bring knowledge and experience into the classroom and want to use this knowledge
- Want to be involved in learning
- Need to practice and make mistakes
- Need to understand how the information is relevant to them

Exercise #1



Working in small groups and discuss a training session you attended that was ineffective

- Make a list of the reasons why it was ineffective (use flip chart & markers)
- Propose solutions to the reasons that would have made the class effective

Principles of Adult Learning

Bring knowledge and experience into the classroom and want to use this knowledge



Principles of Adult Learning

Want to be involved in learning



Principles of Adult Learning

Need to practice and make mistakes



Principles of Adult Learning

Need to understand how the information is relevant to them



The Learning Process








Facilitation Techniques

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Objectives



What does it mean to facilitate?

Facilitate ***verb*** **:** to make easier

Facilitate – to ask

Teach – to tell

Objectives



1. Identify and demonstrate basic facilitation skills
2. Understand how facilitation is different from teaching
3. Understand key roles and responsibilities of a facilitator
4. Apply discussion and engagement techniques to facilitate learning

Think about your training



"To be an effective trainer you need to begin with the end in mind or define the end before you begin."

Facilitation Skills



Four basic facilitation skills

Attending Skills

"Attending" means presenting yourself physically in a manner that shows you are paying attention to your learners.



Attending Skills

Pitfalls – 6 things to avoid

1. Talking ***to*** visual aids
2. Turning your ***back*** to learners
3. ***Staring*** at individuals
4. ***Avoiding*** eye contact
5. ***Distancing*** yourself from learners
6. Standing in a ***fixed*** position



Observing Skills

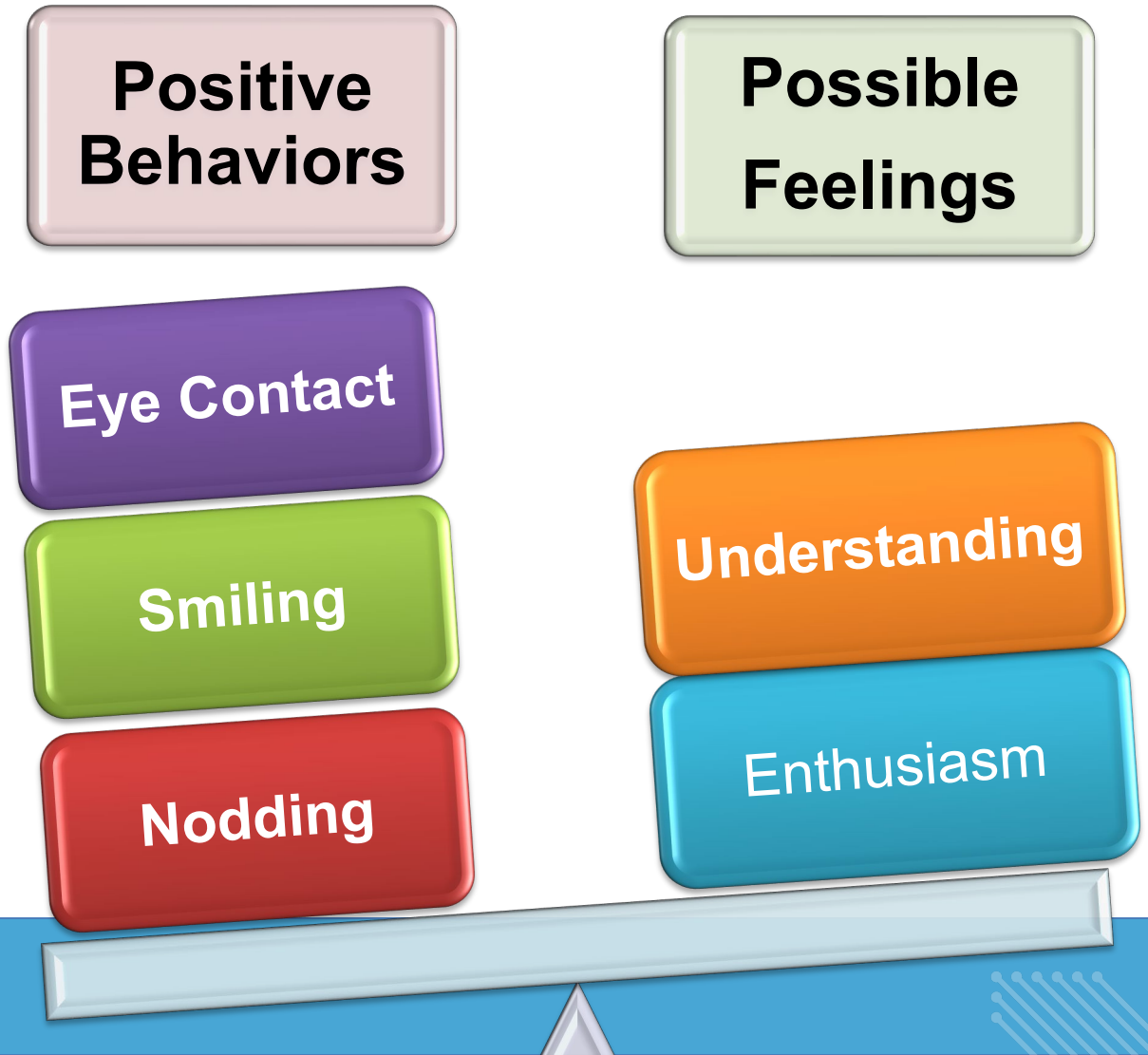
Observing skills help you assess how the training is being received.



Observing Skills

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Non-Verbal Cues



Observing Skills

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Non-Verbal Cues

Questionable Behavior

Possible Feelings



Observing Skills

Non-Verbal Cues



Listening Skills

Listening involves two steps

1. Listen to words being expressed
2. Paraphrase what was said to demonstrate understanding



Distractions - Internal

Internal distractions are the competing thoughts that develop inside you while the learner is talking



Distractions - External

External distractions are things that happen in the learning environment that compete with your attention on the learner.



- Sounds
- Sights
- Other Learners



Check for understanding



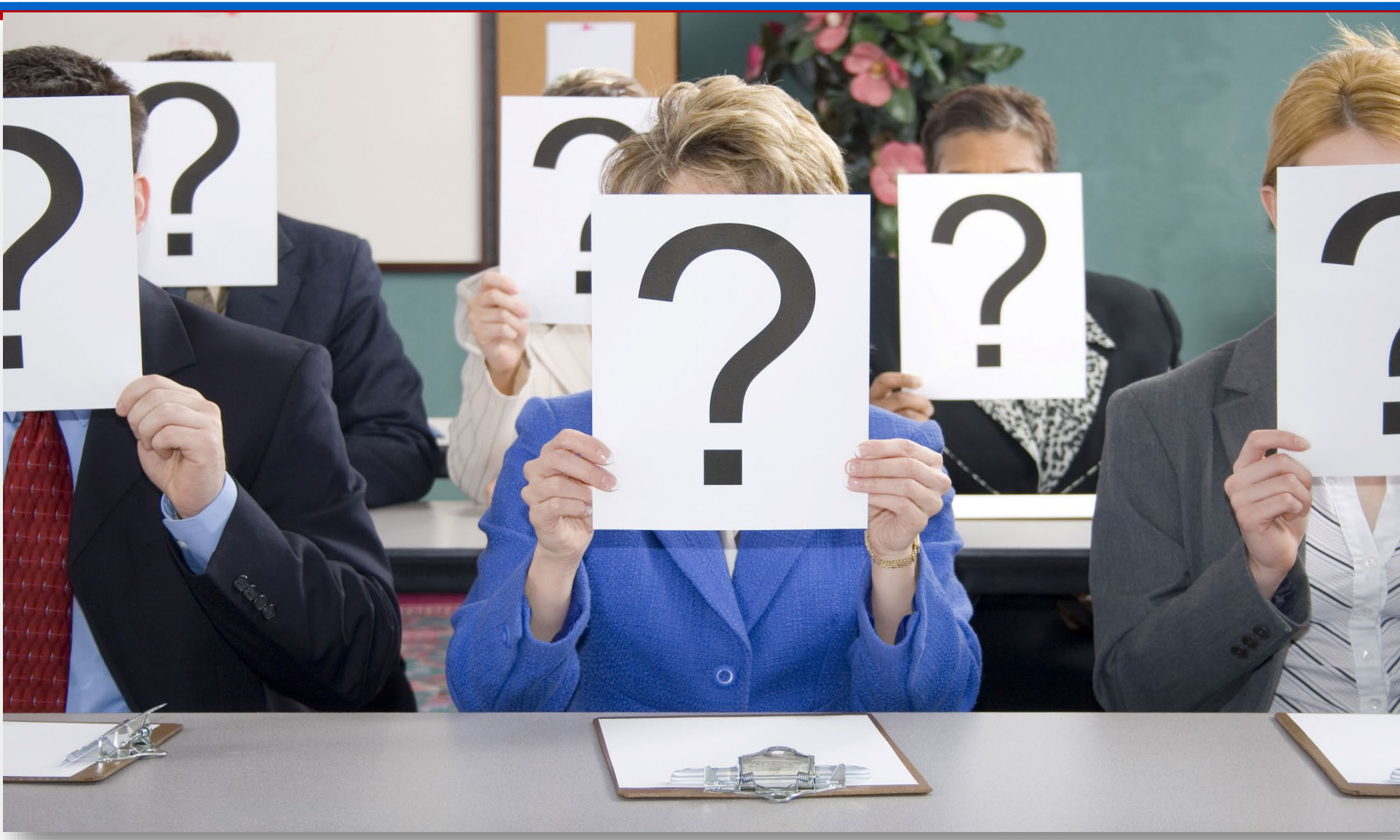
Paraphrase what was said…

Use phrases like:

"You're saying…"

"As I understand it…"

Questioning Skills



Questioning Skills

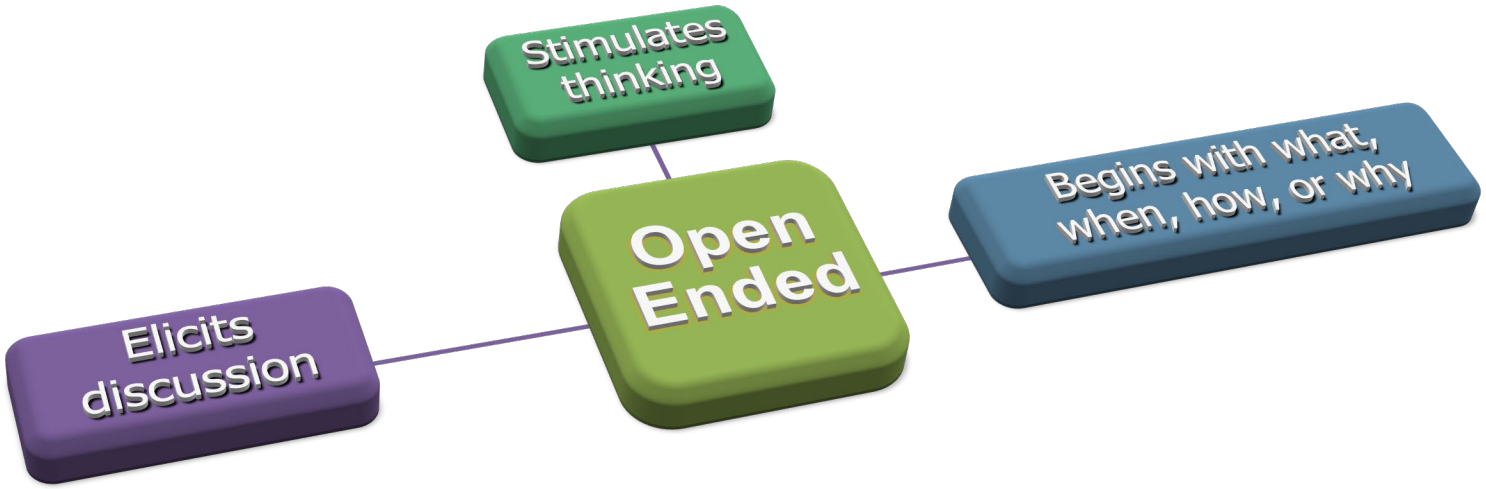


There are two skills associated with the questioning process:

1. Asking Questions

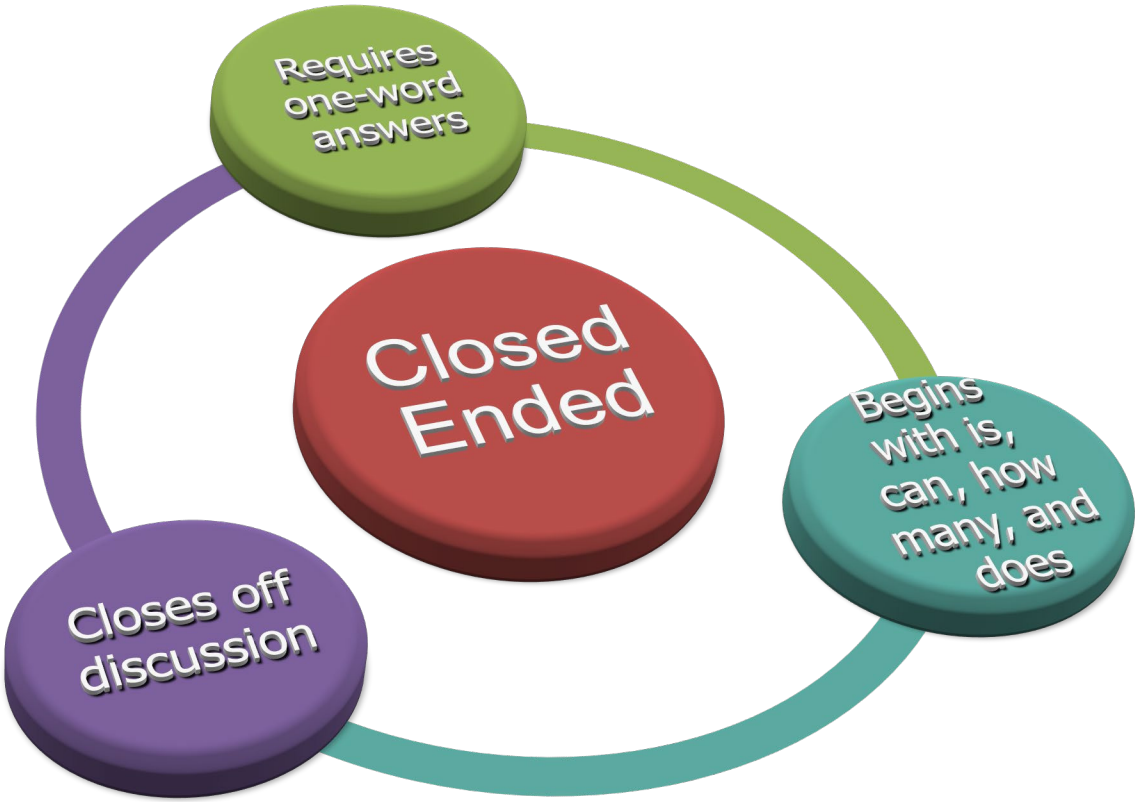
2. Responding to learners' questions

Asking Questions



What ideas do you have for explaining the reference point driving to our learners?

Asking Questions



Does everyone understand the techniques we've discussed?"

Responding to Learner's Questions

There are three ways to respond to learners' questions.

1. Provide the answer yourself
2. Redirect the questions back to the same learner, or to another learner
3. Defer the question (create a parking lot)






Visual Aids

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Visual Aids



Most people are visual learners

- The conscious mind can hold only seven to nine pieces of information at a time

Visual Aids



What is the purpose of using visual aids in learning?

- Provides clarity of key learning points
- Improves retention
- Helps facilitate understanding of a complex topic visually

Visual Aids-Top Ten Tips



- Don't overuse them
- Talk to your audience
- Leave the lights on
- Make sure everyone can see
- Keep charts simple
- Practice before presenting
- Have a back up plan
- Proofread
- Number your material
- Don't emphasize everything

Visual aids

Electronic Media



DVD



Handouts



Safety Tips for Pedestrians & Drivers

Safe Pedestrian Tips

Cross at crosswalks where they are available.
Use "walk" signals where they are available.
Stop at red lights and stop signs.
Watch for cars turning at "right on red" corners.
Watch for cars backing out of driveways.
Use sidewalks where they are available.
Wear reflective clothing after dark.
Do not cross in front of speeding cars.
Always look for cars when you cross the street.
Look both ways before you cross the street.
Don't dart out into the street.
Use all your senses while walking.
Avoid distractions such as personal stereos.
Walk defensively.
Expect the unexpected while walking.
"Always look all ways"™

Pedestrian-Safe Driver Tips

Stop at crosswalks when pedestrians are crossing.
Stop when "walk" signals are lit.
Stop at red lights and stop signs.
Obey "no right turn on red" signs.
Watch for walkers when backing out of driveways.
Look for walkers on the sidewalk and in the street.
Look closely for pedestrians, especially after dark.
Travel at safe speeds to allow for stopping.
Always look for pedestrians when you drive.
Look in all directions for walkers when you drive.
Look for pedestrians who might dart into the street.
Use all your senses while driving.
Avoid distractions such as car phones.
Drive defensively.
Expect the unexpected while driving.
"Always look all ways"™

Walking in Arlington strongly encourages that pedestrians walk safely and that motorists drive in a pedestrian-safe way. Walkers, drivers, trackers, cyclists, motorcyclists, wheelchair users, stroller-riders, rollerskaters and animals all share the streets and all have the right to expect safe, fair and respectful travel conditions. Walkers and drivers have the responsibility to travel in ways that are safe, fair and respectful.

These safety tips were created by **Walking in Arlington**, a pedestrian advocacy and walking safety group for all ages. We work with residents, Town officials, police, local businesses, schools, senior services, congregations and community groups to encourage walking and make walking safer and more pleasant. These tips are drawn from our experience as pedestrians and drivers. They are not intended to substitute for appropriate legal or medical advice on matters of safety or driver training.

Walking in Arlington
A Pedestrian Advocacy Group for All Ages



Flipcharts

Electronic Media



What are the advantages of using electronic media?

What are the disadvantages?

DVD – Four Steps



1) Prepare for showing
2) Provide instructions
3) Play DVD
4) Present/summarize learning points

Now let's talk about…

HANDOUTS & FLIP CHARTS



Handouts



How can handouts be used to reinforce training?

What are some of the handouts you use driver training?

Where can you find handouts on NE4U?

How do you use flipcharts in your classrooms?



HANDLING DIFFICULT SITUATIONS



Top 9 Reasons for Resistance

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What do you think are the top 9 reasons participants show resistance in a training session



Tips for Overcoming Resistance

What can you do overcome resistance?








Group Facilitation

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Group Facilitation Instructions



Activity Instructions

- Each person will Prepare a 5 minute classroom lesson to facilitate using of all facilitation techniques & visual aids
- Using the S.T.A.R Training Guide, assign each person a topic.
- Participants must decide how they will facilitate the section they were assigned and prepare 5 minutes to present to the group
- Appropriate Feedback will be given for 1 minute after each presentation.

WRAP UP

Congratulations! You just completed the facilitation module of learning and application for S.T.A.R. Academy Certification training.



What's next…

Classroom Training:
S.T.A.R. Content
State and Federal Requirements
Company Safety Policies and Procedures






Day Two

S.T.A.R. Academy

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Classroom Training

S.T.A.R. Content

State and Federal Requirements

Company Safety Policies and Procedures

S.T.A.R. Academy

Driving Safety Excellence!

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Learning Objectives



By the end of this module you should be able to:

- Describe and demonstrate how to use S.T.A.R. training content and materials
- Comprehend and recall state and federal requirements
- Explain and employ use of company safety policies

Agenda for Day Two



- Pre-Test Assessment
- S.T.A.R. Driver Trainer Material
- Best Practice Activity - training State and Federal Requirements for licensing
- How to use the Safety Training Resource Manual, NE4U and other resources for training company policies and procedures

Pre-Test



Test Instructions

- Write first and last name
- Closed book/no notes
- 30 questions
- When done turn test face down






S.T.A.R.
Training program



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S.T.A.R. Driver Trainer Material



- S.T.A.R. Driver Trainer Material – Content, Guides & DVDs
- T3 - Courses of S.T.A.R. Driver Training

Driver Training Course Material



- Behind The Wheel Trainer's Guide
- Classroom Trainer's Guide
- 15 DVDs
- Driver Training Course Study Guide
- Safety Training Course Study Guide

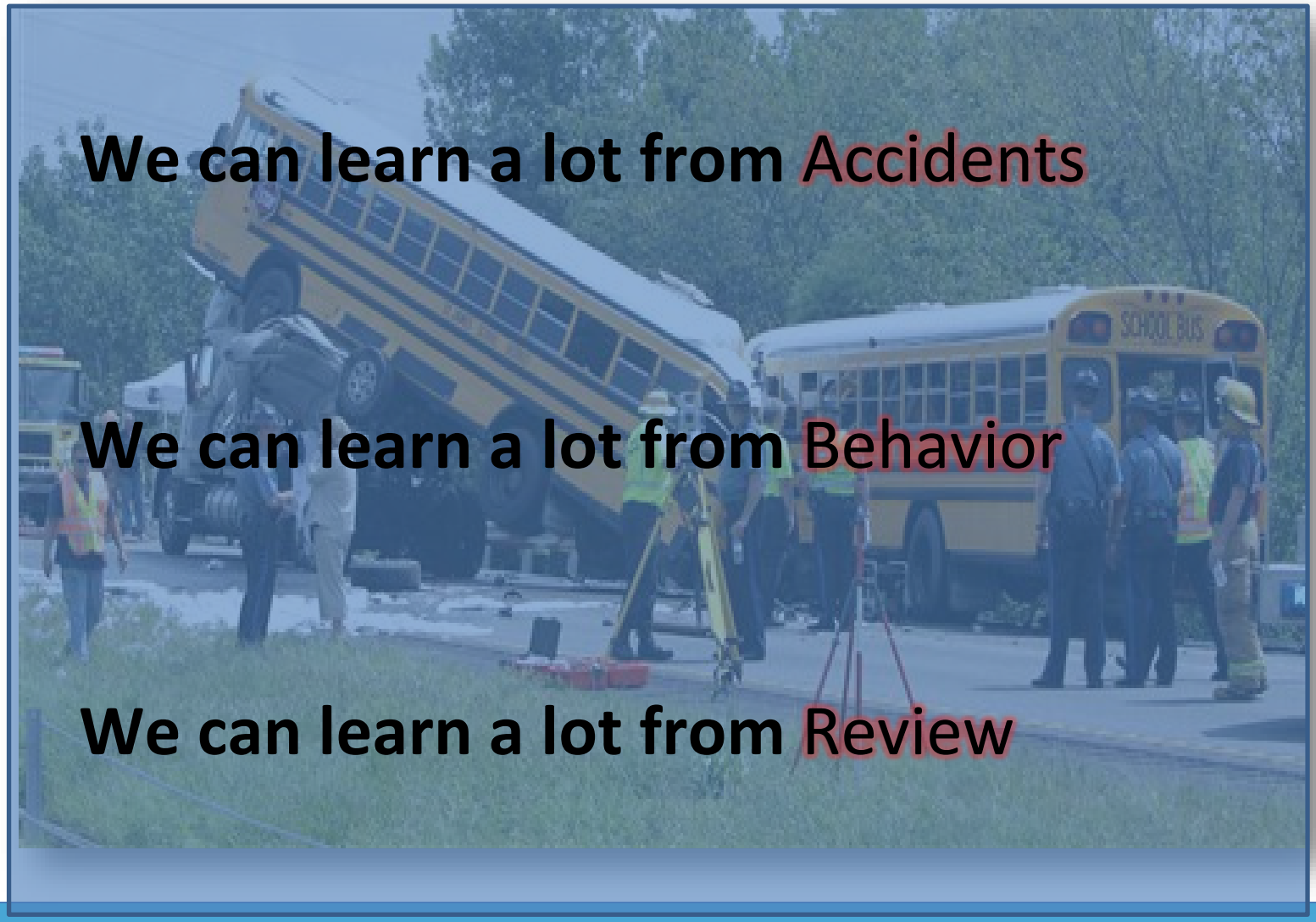
Driver Training Material



- STRM ("stream")
  - Safety and Training Resource Manual
- STRM DVDS
- US and Canada
- Supplemental Information

- Let's take a look…
  - Safety Basics
  - LLLC

The Science


We can learn a lot from Accidents
We can learn a lot from Behavior
We can learn a lot from Review

Behavioral Based Safety



Every accident is caused by an unsafe behavior

- Eliminate the mistakes that lead to accidents

Simple formula:

- Identify the behaviors that lead to accidents
- Change the behaviors
- Eliminate the accidents

Behavioral Based Safety



Changing human behavior is challenging

- Requires more than just a good plan or program

Behavioral change requires dedication and persistence

- Your outcome will be directly related to your willingness and ability to execute your plan

Behavior Tracking



Intersection Accident

- Getting in correct lane late
- Not slowing for stale green
- Not rocking & rolling
- Not using reference points

Hit fixed object

- Bad positioning
- Not looking around (big picture)

Tips For Success



- Question 1…
  - Do you think that the cause of every accident is human behavior?
- Question 2…
  - Do you think that every accident is preventable?
- Question 3…
  - Do you believe that repeat offenders will repeat again?

Results



Monitor and promote your results

- Track your frequencies
- Get the GM/AM and RM involved
- Understand loss costs
- Share your successes with EVERYONE
- Lean on your peers and your partners






State & Federal Requirements

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Training State and Federal Requirements



Activity Instructions:

- Divide the group into smaller groups of 4 or 5
- You'll have 20 minutes to design and develop instruction for covering State and Federal requirements training.

Debrief

Why use more than one instructional method?

How will you start to use other instructional methods when covering State and Federal requirements materials for licensing?

What is the long-term effect on learners when we train using more than one instructional method?

Congratulations!

You just completed the Classroom Training module for S.T.A.R. Academy Certification training.



What's next…

Behind the Wheel:
Getting Behind the Wheel
How to set up driving techniques station
BTW Driver Evaluations & Feedback






Behind-the-Wheel Training



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Getting Behind the Wheel - Agenda



- Behind the Wheel –participant guide
- Setting Up Driving Techniques Station
- Precision Driving
- Driver Evaluations & feedback
- Final Assessment

Driving Techniques Stations

- Materials
- Requirements for space (parking lot…)
- Vehicle Types
- Work in pairs when possible



Certification



Your overall performance this week determines your earning the S.T.A.R. Certified Master Trainer designation.

You'll be given a certificate prior to leaving the session.

The certification is valid for 3 years.

You'll now meet with an Area Director of Safety to review your performance.

S.T.A.R. Academy Wrap-Up

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Congratulations!

You just completed the S.T.A.R. Academy Certification training.

What's next…



Certified Trainers – conduct train the trainer sessions for classroom and BTW training
School Start-up
More training to come in 2018 - 2019



Transporting Students with Special Needs

Training Course for Drivers and Monitors/Attendants



Reference Guide

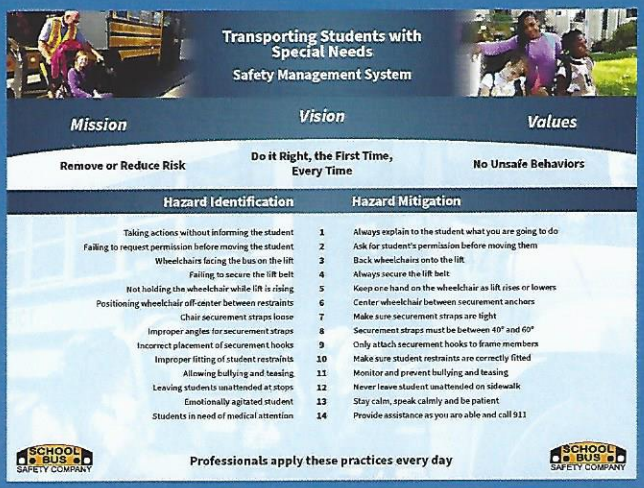
An Easy Step by Step Reminder

SCHOOL BUS SAFETY COMPANY

Making Kids Safer™

V 2.21

1. Overview & Legislation Requirements



This course follows a Safety Management System, as summarized on this poster.

TITLE	DEFINITION
IDEA: Individuals with Disabilities Education Act ADA: Americans with Disabilities Act	School districts must educate children with special needs without discrimination.
LRE: Least Restrictive Environment	A student who has a disability should have the opportunity to be educated with non-disabled peers, to the greatest extent appropriate.
FAPE: Free and Appropriate Education	Every child has the right to go to school and receive transportation regardless of their special needs.
IEP: Individualized Education Program	Designed to meet the unique educational needs of a child, who may be disabled, as defined by federal regulations. Helps kids reach education goals easier then they otherwise would.

2. Roles & Responsibilities of the Monitor/Attendant



- The monitor/attendant may also be called an aide or an assistant. They all perform the same role.
- The driver and the monitor are equally responsible for the safety of the students.
- Monitors will also be trained in operating the lifts mobility devices and securement, bullying prevention and student management.
- Monitors help the students board the bus, gain their seating, fasten seat belts, secure wheelchairs, help students leave the bus, emergency evacuations, student management and may provide some health care.
- Drivers & monitors should communicate and work together. They must know what each is doing.
- Should know how to stop & secure the bus, to activate 4 way flashers, to operate the radio, to set and place reflector triangles and to operate emergency windows and roof hatches.

3. Transportation Challenges

Communication is key.

- Always have a positive and compassionate attitude.
- Smile and use each child's name.
- Be sensitive and respectful.
- Speak directly to the student and ask if he or she needs help.
- Never talk about students without involving them in the discussion.
- Ask parents for help when you have a problem.
- Treat all students with respect and require others on the bus to do the same.
- Never tolerate bullying or teasing.

4. Types of Special Needs

Always be patient, compassionate and consistent.



- ADD & ADHD - Give simple directions and repeat often.
- Autism - Speak slowly. Repetition and consistency are important.
- Visual & Hearing Impaired - Ask the parents for the best way to communicate with their child.
- Serious Emotional Disturbance - Remain patient, show you care. Use student's name and smile.
- Developmental Delay - Speak softly & firmly and look the student in the eye.
- Orthopedic Impairments - Ask if the student wants help. Never lean on a wheelchair.
- Multiple Disabilities - Ask the parents how best to work with their child.
- Traumatic Brain Injury - Ask the parents how to best communicate with their child.
- Head Start (Pre K students} - Make sure the safety seat is secure.
- Specific Learning Disabilities - Ask the parents for guidance. Speak softly & clearly.
- Speech or Language Impairment - Never let other kids harass or tease.
- Other Health Impairment - Ask the parents for guidance.

5. Lifts and Mobility Devices



- Assistive Technology Devices help children with disabilities function better.
- Mobile Seating Devices - Wheelchairs and scooters that require the lift.
- When possible, push wheelchairs forward, do not pull them.
- Make sure no one is near the lift when it is being lowered.
- Ask the child if it is OK for you to wheel him or her onto the lift.
- Back the chair onto the lift, with the passenger facing outwards.
- Always lock the brakes on the chair.
- Always secure the lift belt.
- Tell the student what you are doing.
- Keep your hand on the chair when you are raising or lowering the lift.
- Never leave a child on the lift longer than it takes to raise or lower it.

6. Securement



Four Types of Securement:

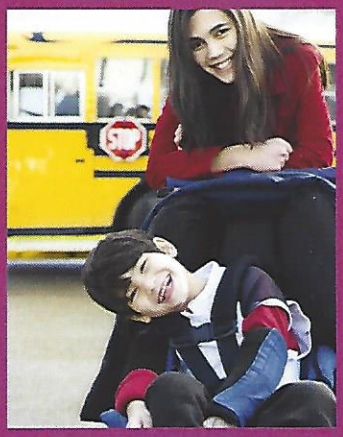
1. Equipment
2. Restraint Harnesses
3. Safety Seats for Toddlers
4. Wheelchair Securement

Three Priorities:

1. Attention to Detail
2. Patience
3. Caring

- Position the chair, apply the brakes, ensure straps are at a 45 degree angle and then tighten the straps.
- Once secured, test to make sure the mobility device is secure and straps don't move.
- Ask the student to tell you if they ever think their mobility device is not secure.
- Double check to ensure that all straps are in place and tight.

7. Balancing Specialized Needs



- Never allow any bullying or teasing. Take action immediately.
- Document and report any issues in your log book.
- Be a role model - smile, have a positive attitude and use the students' names.
- Be firm, fair and consistent.

8. Emergency Evacuation



- Only evacuate the vehicle if absolutely necessary - children are almost always safer on the bus.
- When there is a problem, ask if everyone is OK.
- Call for help - tell them where you are, the problem and what you need.
- Direct students to a safe place.
- If there is time, use the lift. Otherwise, drag or carry the students off.
- Know where the belt cutter is and use it.

Tab 12



Sample Invoices

national express school | DURHAM SCHOOL SERVICES

Living our values every day.

Safety, Excellence, Customer, People, and Community & Environment

Sample Invoices

Please refer to the following page for a sample of Durham School Services' home-to-school invoice.

DURHAM
SCHOOL SERVICES

Invoice	Invoice Date
143124	07.12.2022
Terms	**Due Date**
30 Net	08.11.2022
Purchase Order Number	**Sales Order**
Customer Number	**Customer Location**
697300	BLOOMINGDALE

Bill To:
Attn: Accounts Payable
SAMPLE SCHOOL DISTRICT
456 MAIN STREET
BLOOMINGDALE, IL 60108

Remit To:
Durham School Services
P.O. Box 841879
DALLAS, TX 75284-1879

01-JUN-21 to 30-JUN-21

Line Num	Description	Hours	Miles	Quantity	Unit Price	Amount
1	Home to School Reg Ed-June	282	2937	80	204.91	16,392.80
2	Home to School Sped-June	213	2187	64	66.00	4,224.00

Special Instructions
For questions regarding this invoice, please contact your local representative or email ARHelpdesk@nellc.com

PLEASE INCLUDE OUR INVOICE NUMBER AND REMIT DETAILS WITH YOUR PAYMENT

Total	20,616.80
Amount Applied	0.00
Amount Credited	
Amount Adjusted	0.00
Payments and Credits	0.00
Outstanding balance as of 07.12.2021 in USD	20,616.80

national express school | DURHAM SCHOOL SERVICES

Proposal Contact

Michael Boettcher
Director of Business Development
(331) 262-2803
mboettcher@durhamschoolservices.com

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	$171.34	$179.05	$187.11
Double Routes	60	$198.18	$207.10	$216.42
Triple Routes	114	$240.16	$250.96	$262.26
Summer Program AM and PM Routes				
Single Route	50	$171.34	$179.05	$187.11
Double Routes	0	$198.18	$207.10	$216.42
Triple Routes	0	$240.16	$250.96	$262.26

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$7,455,805.20	$7,791,192.36	$8,141,946.12

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26

Extracurricular/Fieldtrip Routes			
Hourly Rate	$42.25	$44.15	$46.14
Minimum Cost	$126.75	$132.45	$138.42

District provides the Fuel.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	$413,669.75	$432,272.65	$451,756.74

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	**Number of Routes**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	$50.09	$52.34	$54.70

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	2023-24	2024-25	2025-26
Projected Annual Costs	$34,862.64	$36,428.64	$38,071.20

		Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	**Number of Routes**	2023-24	2024-25	2025-26
AM and PM Routes				
Single Route	37	$183.84	$192.12	$200.76
Double Routes	104	$210.68	$220.16	$230.06
Triple Routes	5	$252.66	$264.03	$275.91
Midday Routes				
Single Route	30	$69.47	$72.60	$75.87
Double Routes	3	$113.54	$118.65	$123.99
Summer Program AM and PM Routes				
Single Route	115	$183.84	$192.12	$200.76
Double Routes	0	$210.68	$220.16	$230.06
Triple Routes	0	$252.66	$264.03	$275.91

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special Education Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$6,145,141.08	$6,421,748.52	$6,710,562.12

		Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	**Number of Routes/Hours**	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	16	$51.29	$53.60	$56.01

Double Route	2	$71.29	$74.50	$77.85
Extracurricular/Fieldtrip Routes				
Hourly Rate		$42.25	$44.15	$46.14

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)	2023-24	2024-25	2025-26
Projected Annual Costs	$202,752.28	$211,881.20	$221,412.12

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet		
Driver Assistants	**Currently Riding**	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes*	64	$169.65	$177.30	$185.30
*** Proposing a per hour rate with a 2 hour minimum per AM & per PM**		$33.93	$35.46	$37.06

Projected Annual Costs
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$1,889,222.40	$1,974,412.80	$2,063,500.80

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26
Projected Total Annual Costs	$16,141,453.35	$16,867,936.17	$17,627,249.10

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2023-24	2024-25	2025-26
Replacement Parts Mark- Up	10%	10%	10%
Hourly Rate	$74.62	$77.98	$81.49

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2023.

_____

Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.
Date of Acceptance: _____, 2023

Board of Education
Community Unit School District 300

By:
President

Attest:
Secretary

EXHIBIT B

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A
Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet			2026-27 SY 1ST EXTENSION OF 2-1 YEAR EXTENSIONS
Level I – General EducationTransportation Home to School Routes	**Number of Routes/Buses**	2023-24	2024-25	2025-26	2026-27
AM, PM and Activity Routes					
Single Route	14	$178.93	$186.98	$195.39	$202.91
Double Routes	60	$206.93	$216.24	$225.97	$234.67
Triple Routes	114	$250.73	$262.01	$273.80	$284.34
Summer Program AM and PM Routes					
Single Route	50	$178.93	$186.98	$195.39	$202.91
Double Routes	0	$206.93	$216.24	$225.97	$234.67
Triple Routes	0	$250.73	$262.01	$273.80	$284.34

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.
The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	$7,784,418.96	$8,134,635.24	$8,500,661.64

	Contractor Owned Fleet			
Level II – General Education -	2023-24	2024-25	2025-26	2026-27
Extracurricular/Fieldtrip Routes				
Hourly Rate	$42.25	$44.15	$46.14	$47.92
Minimum Cost	$126.75	$132.45	$138.42	$143.75

District provides the Fuel.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education -	2023-24	2024-25	2025-26
Projected Annual Costs	$413,669.75	$432,272.65	$451,756.74

***** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.**

		Contractor Owned Fleet			
Level III – General Education Shuttle -	**Number of**	2023-24	2024-25	2025-26	2026-27
Shuttle Routes					
Single Route	4	$52.26	$54.61	$57.07	$59.27

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet

Level III – General Education Shuttle -	2023-24	2024-25	2025-26
Projected Annual Costs	$36,372.96	$38,008.56	$39,720.72

		Contractor Owned Fleet			
Level IV – Early Childhood, and Special	Number of	2023-24	2024-25	2025-26	2026-27
AM and PM Routes					
Single Route	37	$191.43	$200.04	$209.04	$217.09
Double Routes	104	$219.43	$229.30	$239.62	$248.85
Triple Routes	5	$263.23	$275.07	$287.45	$298.52
Midday Routes					
Single Route	30	$72.48	$75.74	$79.15	$82.20
Double Routes	3	$118.47	$123.80	$129.37	$134.35
Summer Program AM and PM Routes					
Single Route	115	$191.43	$200.04	$209.04	$217.09
Double Routes	0	$219.43	$229.30	$239.62	$248.85
Triple Routes	0	$263.23	$275.07	$287.45	$298.52

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
Level IV – Early Childhood, and Special	2023-24	2024-25	2025-26
Projected Annual Costs	$6,400,775.46	$6,688,678.02	$6,989,689.08

		Contractor Owned Fleet			
Level V – Early Childhood, and Special	Number of	2023-24	2024-25	2025-26	2026-27
Shuttle Routes					

Single Route	16	$53.52	$55.93	$58.45	$60.70
Double Route	2	$74.39	$77.74	$81.24	$84.37
Extracurricular/Fieldtrip Routes					
Hourly Rate		$42.25	$44.15	$46.14	$47.92

District provides the Fuel.
Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level V – Early Childhood, and Special	2023-24	2024-25	2025-26
Projected Annual Costs	$210,039.40	$219,495.44	$229,384.80

***** It is the assumption that there are a total of 295 trips with a total of 832 hours.**

		Contractor Owned Fleet			
Driver Assistants	**Currently**	2023-24	2024-25	2025-26	2026-27
Driver Assistant for AM and PM Routes*	64	$177.00	$184.95	$193.25	$200.69
*** Proposing a per hour rate with a 2 hour minimum per AM & per PM**		$35.40	$36.99	$38.65	$40.14

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted

	Contractor Owned Fleet		
Driver Assistants	2023-24	2024-25	2025-26
Projected Annual Costs	$1,971,072.00	$2,059,603.20	$2,152,032.00

BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

	Contractor Owned Fleet		
Projected Total Annual Costs– Level I-V	2023-24	2024-25	2025-26
Projected Total Annual Costs	$16,816,348.53	$17,572,693.11	$18,363,244.98

Following are the cost requested and outlined in the scope of services as defined within the specification.

White Fleet Maintance	2023-24	2024-25	2025-26	2026-27
Replacement Parts Mark- Up	10%	10%	10%	10%
Hourly Rate	$77.86	$81.36	$85.02	$88.29

SUBSCRIBED AND SWORN to before me this ___ day of _____ 2026.

_____

Notary Signature and Seal

Contract effective as specified and provided for in the General Conditions.

Date of Acceptance: _____, 2026

Board of Education

Community Unit School District 300

By:

President

Attest:

Secretary

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Frank Williams,
Chief Financial Officer

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: **Student Fees & Meal Rates**

Background

Student Fees

Per Board Policy 4:140 and as authorized by 105 Illinois School Code 5/10-22.25, the Administration annually recommends student fees for textbooks, consumable materials, extracurricular activities, and other fees associated with the educational program.

Beginning with the 2021–2022 school year, the Board of Education elected to waive (not collect) registration fees (Optional fees for items such as athletics and parking remained). This practice has continued for five consecutive years through the 2025–2026 school year. In addition, Summer School fees were waived beginning with the 2021 Summer School session and remained waived for five years, until the Board approved reinstatement for the 2026 Summer School program at its May 2025 meeting. The waiving of fees was taken to support families during the COVID-19 pandemic and were made possible in part by increased federal funding through the Elementary and Secondary School Emergency Relief (ESSER) program.

With ESSER funding concluding in September 2024, continued uncertainty in federal funding, a lower Consumer Price Index (which directly limits the District's annual growth in tax revenue), and a reduction in state revenue associated with the District's move to Tier 2, the reinstatement of registration student fees is being recommended. This would help offset operational and instructional costs that are no longer fully supported through federal, state, or local funding sources.

Below are the changes to the registration fee, which includes the technology fee, compared to the 2020–2021 school year (SY 20/21), the most recent year in which the District assessed these fees:

Pre-Kindergarten = decrease $90	
SY 20/21 = $90.00	SY 26/27 = Tuition Free
Kindergarten = decrease $140 & $170	
SY 20/21 = $140.00 - ½ day SY 20/21 = $170.00 - full day	SY 26/27 = Tuition Free

1st - 5th Grade = decrease $75	
SY 20/21 = $170.00	SY 26/27 = $95.00
6th - 8th Grade = decrease $75	
SY 20/21 = $190.00	SY 26/27 = $115.00
9th - 12th Grade = decrease $80	
SY 20/21 = $220.00	SY 26/27 = $140.00

Meal Rates

Federal rules require school districts that participate in the National School Lunch Program to make sure their food service program brings in enough revenue to help cover the cost of meals for students who pay full price. In simple terms, districts cannot rely too heavily on federal funds for free and reduced-price meals to subsidize paid meals.

Each year, the District must review its lunch prices to make sure they meet this requirement, known as "Paid Lunch Equity." If the District's paid lunch price is below the target calculated by the PLE, the District must either raise lunch prices or use other local (non-federal) funds to make up the difference.

Over the past eight years, student breakfast prices have increased by only $0.30, and lunch prices by only $0.35, which averages to less than five cents per year for each. These increases are well below the state's recommended minimum annual increase of $0.10. Additionally, for the 2025–2026 school year, the state's target lunch price for the District is $4.01, which is $0.70 higher than what the District currently charges.

The District intentionally kept breakfast, lunch, and milk prices low during and after COVID to support families. However, as a result, prices have not kept pace with federal requirements or with rising food and labor costs. To remain compliant and financially sustainable, the recommendation for the 2026–2027 school year is to increase breakfast to $2.00 (a $0.20 increase, approximately 11%) and lunch to $3.55 (a $0.25 increase, approximately 7.5%).

The meal price recommendations for 2026/2027 are as follows:
Student Lunches: $3.55 / Student Breakfast: $2.00
Adult Lunches: $4.50 / Adult Breakfast: $2.40
Milk: $0.75

Administrative Recommendation

The administration recommends the reinstatement of registration fees for the 2026/2027 school year and the increase of breakfast, lunch, and milk prices for the 2026/2027 school year.

Fiscal Impact

As the District experiences decreases in state and federal revenues while facing rising employee costs and increasing prices for goods and services, additional revenue sources are needed to help offset projected deficits. Taking into consideration the District's free and reduced-price lunch population, reinstated registration fees are expected to generate approximately $1 million in annual revenue.

In addition, modest increases to breakfast, lunch, and milk prices will help the District keep pace with rising food, labor, and operational costs while maintaining the long-term financial stability of the food service program.

Community Unit School District #300

2026-2027 School Year

Student Fee Schedule

District Payment Methods *(transaction fees apply)**: credit card, check, or cash via* ***PushCoin***

Click here to complete a Free/Reduced application

FOOD SERVICES^		
Item	**School Year 2025-2026**	**School Year 2026-2027**
Breakfast	**Per meal**	
Reduced	$0.30	$0.30
Milk	$0.70	$0.75
Grades K-12	$1.80	$2.00
Adult	$2.20	$2.40
Lunch	**Per meal**	
Reduced	$0.40	$0.40
Milk	$0.70	$0.75
Grades K-12	$3.30	$3.55
Adult	$4.20	$4.50

SCHOOL FEES^		
	Annual Instructional & Technology Cost* School Years 2021/22 - 2025/26	**School Year 2026-2027**
Pre-K	~~$90.00~~ WAIVED FOR 25-26	Tuition Free
Elementary School (Kindergarten)	~~$140.00~~ WAIVED FOR 25-26	Tuition Free
Elementary School (1-5)	~~$170.00~~ WAIVED FOR 25-26	$95.00
Middle School (6-8)	~~$190.00~~ WAIVED FOR 25-26	$115.00
High School (9-12)	~~$220.00~~ WAIVED FOR 25-26	$140.00

^Fee Waiver is granted and meal costs are waived upon approval of a submitted Household Eligibility Application for families who qualify for the Free Meal Program.

^Fee Waiver is granted and meal costs are reduced upon approval of a submitted Household Eligibility Application for families who qualify for the Reduced Meal Program.

**If a student attends any days in a quarter that quarter's fees are not refundable.*

COURSE FEES		
Item	**School Year 2025-2026**	**School Year 2026-2027**
High School (9-12)		
Drivers Ed^ - Behind the Wheel	$300.00	$300.00
Flex PE Class Registration (per course; per semester)^	$150.00	$150.00
Flex PE Class Heart Rate Monitor^	$65.00	$65.00
PE^ (Middle & High School)	$12.00 shorts $6.00 shirt $7.00 lock	~~$12.00 shorts~~ $6.00 shirt $7.00 lock

STUDENT ACTIVITY & SERVICE FEES		
Item	**School Year 2025-2026**	**School Year 2026-2027**
High School (9-12)		
School Year Parking Permit ½ Year School Year Parking Permit Full Year** (no payment plan)	$70.00 $125.00	$75.00 $135.00
Athletics (no payment plan)^	$150.00 per activity $300.00 max per student $600.00 max per family	$150.00 per activity $300.00 max per student $600.00 max per family
Student ID Replacement	$5.00	$5.00
Middle School (6-8)		
Athletics (no payment plan)^	$75.00 per activity	$75.00 per activity $225.00 max per student $450.00 max per family
Student ID Replacement	$5.00	$5.00

SUMMER SCHOOL FEES		
Item	**Summer 2026**	**Summer 2027**
Summer School for HS Credit^	$150.00/ 3 week session	$150.00/ 3 week session
Summer School for MS Recovery^	$150.00	$150.00
Summer School Enrichment	Tuition Free	Tuition Free
Drivers Ed^ - Summer Behind the Wheel	$300.00	$300.00

^Fee can waived for students who qualify for Fee Waiver. One (1) PE Shirt and Heart Rate Monitor can be waived for students who qualify with a Fee Waiver. Fees will be assigned for replacements.

***Parking permit will not be issued unless all past fees are paid.*

^Waiver of Fees (Board Policy 4:140): *Registration fees may be waived for students who qualify for free or reduced-price meals under the Illinois School Code. Applications for the Free & Reduced-Price Meal Program are available at each school building and on the District website. Students who qualify for free meals will have the following fees waived: the registration fee, Driver Education, athletic participation fees, Physical Education (P.E.) locks, Physical Education (P.E.) uniforms, and one basic graduation cap and gown. Students who qualify for reduced-price meals will have the following fees waived: the registration fee, Driver Education, and athletic participation fees. Students are not exempt from charges for lost or damaged books, locks, materials, supplies and equipment, and replacement P.E. heart monitors and straps. Waivers for P.E. uniforms and locks are granted one time for students receiving free-meal benefits, once during middle school (grades 6–8) and once during high school (grades 9–12).*

Payment*: Payment for District fees can be made through PushCoin at www.PushCoin.com. Statements are sent monthly via email to the email address on file in the Parent Portal. All payments are applied to the oldest outstanding fee first and all payments are non-refundable. Payment in full of all District fees is strongly requested before official transcripts are released. Payment plans for unpaid fees may be established by contacting Payments@d300.org. Outstanding fees are subject to collections. PushCoin accepts electronic checks (eCheck), which are free to both parents and District 300, as well as debit or credit cards (Visa, MasterCard, and Discover). A 2.90% processing fee applies to card payments and is charged by the card processor as a Board-approved pass-through fee. The total fee is displayed prior to submitting the final payment.*

Additional Fees*: There may be additional fees assessed that are not registration-related and are not represented on this schedule. Examples include, but are not limited to, fees for the replacement of materials that are broken, damaged, or not returned, as well as fees associated with band and choir.*

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: February 10, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Matt Langton, Assistant Superintendent of Staff and Student Development and Support;
Kellie Mainolfi, Assistant Superintendent

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/24/2026

SUBJECT: Out of District Student Travel

Background

Per Board Policy 6:240, all field trips must have the Superintendent or designee's prior approval, except that field trips beyond a 200-mile radius of the school or extending overnight must have the prior approval of the School Board. Each trip authorization shall be based on the written rationale of the travel's educational value and the safety and welfare of the students involved.

Administrative Recommendation

The administration recommends approval of the request as presented for student travel as follows:

- Dundee-Crown High School - Music Department, Orlando, Florida, June 2-8, 2027
- Hampshire High School - Baseball Team, Millington, Tennessee, March 29 - April 2, 2026

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **February 10, 2026**

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Colleen O'Keefe
Chief Legal Counsel

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1st Reading	02/10/2026
BOE 2nd Reading	02/24/2026

SUBJECT: **Review and approval of revisions to Board policies**

Background

According to policy 2:240, *Board Policy Development,* "the Board will monitor its policies and consider whether any modifications are required." Policies with modifications are referred to as Draft Updates and policies under a five-year review are referred to as Review and Monitoring.

The following Board policies are presented to the Board for review:
4:140, *Waiver of Student Fees*
4:190, *Targeted School Violence Prevention Program*
5:90, *Abused and Neglected Child Reporting*
5:190, *Teacher Qualifications*
5:220, *Substitute Teachers*
5:300, *Schedules and Employment Year*
6:20, *School Year Calendar and Day*
6:60, *Curriculum Content*
6:135, *Accelerated Placement Program*
6:260, *Complaints About Curriculum, Instructional Materials, and Programs*
6:280, *Grading and Promotion*
6:300, *Graduation Requirements*
6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*
6:315, *High School Credit for Students in Grade 7 or 8*
6:320, *High School Credit for Proficiency*
7:10, *Equal Educational Opportunities*
7:70, *Attendance and Truancy*
7:150, *Agency and Law Enforcement Requests*
7:290, *Suicide and Depression Awareness and Prevention*
7:310, *Restrictions on Publications; Elementary Schools*
7:315, *Restrictions on Publications; High Schools*
7:340, *Student Records*
8:30, *Visitors to and Conduct on School Property*

Administrative Recommendation

It is recommended to approve the revisions to Board policies as presented.

Fiscal Impact

None

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged to students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss or damage of school property are waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services on academic credit due to the inability of parents/guardians to pay fees and fines, the following fees are also waived for students who meet the eligibility criteria for fees and fines waiver: athletic participation fees, lock fees, towel fees, shop fees, laboratory fees and registration fees.

Notification

The Superintendent or designee shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).

The Superintendent or designee will give additional consideration when one or more of the following factors are present:

- Illness in family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements.

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request the Superintendent or designee shall mail a notice to the parent(s)/guardian(s) whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, and 5/27-~~24.2~~815~~, and 5/28-19.2~~.

23 Ill.Admin.Code §1.245 [*may contain unenforceable provisions*].

CROSS REF: 4:130 (Free and Reduced-Price food Services), 6:140 (Education of Homeless Children)

ADOPTED: February 10, 2003

REVISED: September 28, 2009; November 9, 2009; January 10, 2011; June 10, 2013; August 11, 2014; May 28, 2019; May 28, 2019; February 28, 2023

Commented [OC1]: The Legal References are updated in response to P.A. 104-391.

Document Status: Draft Update

OPERATIONAL SERVICES

4:190 Targeted School Violence Prevention Program

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s)
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self.

Commented [OC2]: Updated to align with best practices.

4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self.
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-21.7, 5/10-27.1A, 5/10-27.1B, 5/24-24, and 5/22-1107 23.7.

105 ILCS 128/, School Safety Drill Act.

745 ILCS 10/, Local Governmental and Governmental Employees Tort Immunity Act.

29 Ill.Admin.Code Part 1500.

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and Seizure), 7:150 (Agency and Law Enforcement RequestsPolice Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

Commented [OC3]: The Legal References are updated in response to P.A. 104-391.

Document Status: Draft Update

GENERAL PERSONNEL

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child or, for a student aged 18 through 22, an abused or neglected individual with a disability, shall immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY). Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child sexual abuse material~~pornography~~ on *electronic and information technology equipment*, as defined in 325 ILCS 5/4.5(a), shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

Commented [OC4]: This policy is amended to change the term "child pornography" to "child sexual abuse material" to align with Abused and Neglected Child Reporting Act (325 ILCS 5). Additionally, the definition of "electronic and information technology equipment" is clarified.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A, that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the Regional Superintendent in writing, providing the III. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make

the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special Board of Education Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under 105 ILCS 5/21B, has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

20 U.S.C. §7926, Elementary and Secondary Education Act.

105 ILCS 5/10-21.9, 5/10-23.13, 5/21B-85, 5/22-85.5, and 5/22-85.10.

20 ILCS 1305/1-1 *et seq.*, Department of Human Services Act.

325 ILCS 5/, Abused and Neglected Child Reporting Act.

720 ILCS 5/12C-50.1, Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60

(Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Law Enforcement Requests~~Police Interviews~~)

ADOPTED: January 13, 2014

REVISED: June 28, 2016; February 13, 2018; July 7, 2020; August 23, 2022; May 23, 2023; February 18, 2025

REVIEWED: August 25, 2020

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
   a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
   b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
   c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
   d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

20 U.S.C. §6312(e)(1)(A).

105 ILCS 5/10-20.15, 5/21B-15, 5/21B-20, 5/21B-25, 5/21B-120, and 5/24-23.

23 Ill.Admin.Code §1.610 *et seq*., §1.705 *et seq*., and Part 25.

CROSS REF.: 6:170 (Title I Programs)

Commented [OC5]: The Legal References are updated in response P.A. 104-111, eff. 1-1-26, establishing a short-term approval credential for teachers in accordance with rules developed by ISBE.

ADOPTED: February 10, 2003

REVISED: March 12, 2012; May 12, 2014; February 28, 2017, February 27, 2024

REVIEWED: February 28, 2023

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is granted by the ROE.

Internal Substitution

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

LEGAL REF.:

105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).

105 ILCS 128/22, School Safety Drill Act.

40 ILCS 5/16-118, Ill. Pension Code.

23 Ill.Admin.Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Commented [OC6]: The Legal References are updated in response to P.A. 104-198, eff. 1-1-26, requiring districts to provide all substitute personnel with: (1) training on school evacuation drills and law enforcement lockdown drills, and (2) support that includes, at a minimum, the information packet given to employees with district-approved materials outlining evacuation and lockdown procedures. Maps indicating all school exits must also be prominently displayed in every classroom.

Document Status: Draft Update

EDUCATIONAL SUPPORT PERSONNEL

5:300 Schedules and Employment Year

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Twelve-Month Employees

Twelve-month employees work daily (Monday through Friday) except holidays and earned vacation time.

Custodians and maintenance personnel work a 40-hour week, with the individual time schedule developed by the supervisor and subject to individual building needs. Custodians assume the additional responsibility for building checks as outlined in their job description.

Administrative office personnel work a 40-hour week with the individual time schedule developed by the supervisor and subject to the District's needs not counting lunch.

School secretaries work a 40-hour week, excluding lunch, with the individual time schedule developed by the Building Principal. During the school calendar year, there may occur certain modifications of the school secretaries' work schedule, subject to building needs as determined by the Building Principal.

Ten-Month Employees

School year employees work the school calendar year unless otherwise specified.

On days when school sessions are canceled due to emergency situations and certificated personnel are not required to report for work, ten-month employees will not be required to work.

Paraprofessional educators work a schedule subject to building needs as determined by the Building Principal.

Hourly Employees

Work as needed and approved by immediate supervisor.

Supervisory Staff

The work day and work year for supervisory staff shall be similar to other personnel except that supervisory personnel are employed for specific tasks and such personnel are expected to work beyond the regular work day in order to accomplish such tasks when necessary. No additional remuneration shall be provided for such work.

Breaks

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Also, the District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breast milk according to State and federal law.

Commented [OC7]: Updated in response to the Nursing Mothers in Workplace Act, 820 ILCS 260/10, amended by P.A. 104-76, eff. 1-1-26.

For employees not covered by any bargaining agreement or by an agreement that does not address this area:

> Employees not covered by an agreement will receive breaks under the same terms and conditions as those employees covered by agreements.

LEGAL REF.:

29 U.S.C. §§207 and 218d, Fair Labor Standards Act.

105 ILCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5.

740 ILCS 137/, Right to Breastfeed Act.

820 ILCS 105/, Minimum Wage Law.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act)

ADOPTED: October 11, 2011

REVISED: December 12, 2011; June 13, 2017; May 28, 2024;

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Commemorative Holidays

The teachers and students ~~shall~~may devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.46, 5/10-20.56, ~~5/10-20.46,~~ 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-5103, ~~5/27-18~~, ~~5/27-19, 5/27-20,~~and 5/27-1025~~20.1, and 5/27-20.2~~.

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir. 1995).

Commented [OC8]: Updated in response to 105 ILCS 5/24-2(c), amended by P.A. 104-391, making commemorative holidays optional to observe.

Commented [OC9]: Legal References are updated to reflect the same as above.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves); 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

ADOPTED: February 10, 2003

REVISED: May 26, 2009, April 26, 2010; August 11, 2015; May 28, 2019; January 28, 2020; January 26, 2021; February 22, 2022; February 28, 2023

Document Status: Draft Update

INSTRUCTION

6:60 Curriculum Content

Commented [OC10]: This policy is updated to align with changes in mandated curriculum.

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, and (h) music~~, and (i) drug and substance abuse prevention including the dangers of opioid abuse~~. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) career and technical~~vocational~~ education.

   Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, including worker safety in those zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In all schools, drug and alcohol abuse prevention education, including: (a) in each year in grades K through 4, age- and developmentally appropriate instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse, (b) in grades 5 through 12, age- and developmentally appropriate classroom instruction on alcohol and drug use and abuse, (c) in grades 6-12, the dangers of fentanyl, and (d) in grades 7 through 12, ~~as well as in interscholastic athletic programs,~~ anabolic steroid abuse prevention, which must also be taught in interscholastic athletic programs.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, through the 2026-2027 school year, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate Board policy 6:235, *Access to Electronic Networks,* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. Beginning in the fall of 2027, in grades 3-8 each year, age- and developmentally appropriate instruction on online safety.
7. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
8. In all grades, ~~character educationmust be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. i~~Instruction on ~~in all grades will include educating students about~~behaviors that violate Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment.*
9. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, and (d) the Pledge of Allegiance~~, and (e) the voting process~~.
10. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see Board policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and Board policy 7:260, *Exemption from Physical Education*.

11. In all schools, health education must be stressed, including: (a) human ecology, health, growth, development, personal health habits, and nutrition, (b) family life, (c) prevention and control of disease, ~~proper nutrition, (b) physical fitness, (c) personal health habits, (d) dangers and avoidance of abduction,~~ (d~~e~~) age- and developmentally ~~-~~appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, (e) public health, environmental health, disaster preparedness, and safety education, (f) mental health and illness, (g) dental health, (h) cancer education, and (i) age- and developmentally appropriate consent education~~and (f) in grades 6-12, the dangers of fentanyl~~. The Superintendent shall implement a comprehensive health education program in accordance with State law.
12. In all schools, abduction education that addresses the danger of and avoidance of abduction.
13. In grades 9-12, the dangers of allergies must be taught.
14. In grades 9-12, training on how to properly administer cardiopulmonary resuscitation and how to use an automated external defibrillator.
15. In all schools career/vocational education must be taught, including (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels. In grades 6-12, students engage in career exploration and career development activities to prepare them to make informed plans and decisions about their future education and career goals. In grades 9-12, a College and Career Pathway Endorsement is awarded to students who meet the requirements for a specific endorsement area.
16. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
17. In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.
18. In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.

19. In grades 9 through 12, through the 2026-2027 school year, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason. Beginning in the fall of 2027, in grades 9 through 12, a unit of instruction on media literacy and Internet safety that includes, but is not limited to, all of the following topics: (a) accessing and evaluating information; (b) creating media; (c) reflecting on media consumption and social responsibility; (d) legal and social penalties for illicit actions online; and (e) reporting illicit content online.
20. In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.
21. In all schools, environmental education, including instruction on: (a) the current problems and needs in the conservation of natural resources and (b) beginning in the fall of 2026, instruction on climate change.
22. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovakians in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically

and in the present day, with a focus on urban Native Americans, and (j) ~~beginning in the fall of 2024,~~ the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

23. ~~In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.~~
24. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
25. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
26. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.
27. In all grades, violence prevention and conflict resolution must be integrated, including: (a) causes of conflict, (b) alternative solutions, (c) non-violent resolution, provided it can be funded by private grants or the federal government.
28. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
29. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
30. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.

31. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.:

Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520.

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/10-20.79, 5/10-20.84, 5/10-23.13, ~~5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.05, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-23.16, 5/27-24.1, and 5/27-24.2~~5/22-110, 5/27-105, 5/27-110, 5/27-115, 5/27-210, 5/27-215, 5/27-245, 5/27-250, 5/27-255, 5/27-260, 5/27-305, 5/27-310, 5/27-315, 5/27-405, 5/27-410 (scheduled for repeal on 7-1-27), 5/27-415 (scheduled for repeal on 7-1-27), 5/27-505, 5/27-510, 5/27-515, 5/27-520, 5/27-525, 5/27-530, 5/27-535, 5/27-540, 5/27-545, 5/27-605, 5/27-705, 5/27-710, 5/27-715, 5/27-720, 5/27-725, 5/27-810, 5/27-815, and 5/27-1070.

~~105 ILCS 110/3, Comprehensive Health Education Program.~~

105 ILCS 435/, Vocational Education Act.

625 ILCS 5/6-408.5, Ill. Vehicle Code.

23 Ill.Admin.Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 26, 2007; January 28, 2008; May 26, 2009; April 26, 2010; February 13, 2012; November 12, 2012; January 13, 2014; August 11, 2015; February 28, 2017; August 14, 2018; May 28, 2019; January 28, 2020; September 26, 2023; April 23, 2024; August 12, 2025

Document Status: Draft Update

INSTRUCTION

6:135 Accelerated Placement Program

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, *Equal Educational Opportunities*, or any factor other than the student's identification as an accelerated learner.

The Superintendent or designee shall implement an APP that includes:

1. Decision-making processes that are fair, equitable, and involve multiple individuals, e.g. District administrators, teachers, and school support personnel, and a student's parent(s)/guardian(s).
2. Notification pProcesses that notifyprovide a student's parent(s)/guardian(s) ofwith:
   a. Written notification when their child is eligible for enrollment in accelerated courses; and
   b. Notification of a decision affecting a studenttheir child's participation in the APP.
3. Assessment processes that include multiple valid, reliable indicators.
4. The automatic enrollment, in the following school term, of a student into the next most rigorous level of advanced coursework offered by the high school if the student meets or exceeds State standards in English language arts, mathematics, or science on a State assessment administered under 105 ILCS 5/2-3.64a-5, as follows:
   a. A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
   b. A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.

Commented [OC11]: Required by 105 ILCS 5/14A-32(a-25), added by P.A. 103-743.

c. A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The Superintendent or designee shall annually notify the community, parent(s)/guardian(s), students, and school personnel about the APP, the process for referring a student for possible evaluation for accelerated placement, and the methods used to determine whether a student is eligible for accelerated placement, including strategies to reach groups of students and families who have been historically underrepresented in accelerated placement programs and advanced coursework. Notification may: (a) include varied communication methods, such as student handbooks and District or school websites; and (b) be provided in multiple languages, as appropriate.

LEGAL REF.:

105 ILCS 5/14A.

23 Ill.Admin.Code Part 227, Gifted Education.

CROSS REF.: 6:10 (Educational Philosophy and Objectives), 6:130 (Program for the Gifted), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

ADOPTED: July 7, 2020

REVISED: August 23, 2022; May 23, 2023

Document Status: Draft Update

INSTRUCTION

6:260 Complaints about Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

Parents/guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

Parents/guardians, employees, and community members with other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF.:

20 U.S.C. §1232h, Protection of Pupil Rights Amendment.

Mahmoud v. Taylor, 145 S.Ct. 2332 (2025).

Commented [OC12]: Legal References are updated to reference recent U.S. Supreme Court case on topic.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

ADOPTED: February 10, 2003

REVIEWED: June 25, 2012; October 26, 2021; February 28, 2023

Document Status: Review and Monitoring

Commented [OC13]: Policies are reviewed on a five-year basis to consider updates or revisions. After review, no change is required at this time.

INSTRUCTION

6:280 Grading and Promotion

The administration and professional staff shall establish a system of grading and reporting academic achievement to students and their parents and guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Ill. State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.

Every teacher shall maintain an evaluation record for each student in the teacher's classroom. The final grade assigned by the teacher cannot be changed by a District administrator without notifying the teacher. Reasons for changing a student's final grade include:

- a miscalculation of test scores;
- a technical error in assigning a particular grade or score;
- the teacher agrees to allow the student to do extra work that may impact the grade;
- an inappropriate grading system used to determine the grade; or
- an inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.:

105 ILCS 5/2-3.64a-5, 5/10-20.9a, 5/10-21.8, and 5/27-27.

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers to and from Non-District Schools)

Document Status: Draft Update

INSTRUCTION

6:300 Graduation Requirements

Commented [OC14]: Policy is updated for clarity and accuracy.

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District graduation requirements that are in addition to the State requirements.
2. Completing all courses as provided in the School Code, 105 ILCS 5/27-605.
3. Completing all minimum requirements for graduation as specified in State law.
4. Passing an examination on patriotism, principles of representative government, and proper use and display of the American flag.
5. Participating in State assessments that are required for graduation by State law.

~~Each course in the Curriculum Guide is assigned a credit value. Most courses carry a one-unit credit for two terms (.50 unit of credit per term). Students are advised to take courses, programs, and activities consistent with their interests and abilities without regard to their gender.~~

~~The Superintendent or designee is responsible for complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty; this includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.~~

Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

The Superintendent or designee is responsible for:

1. Maintaining a description of all course offerings that comply with the above graduation requirements.
2. Notifying students and their parents/guardians of graduation requirements.

3. Developing the criteria for #4 above.
4. Complying with State law requirements for students who transfer during their senior year because their parent(s)/guardian(s) are on active military duty. This includes making reasonable adjustments to ensure graduation if possible, or efforts to ensure that the original (transferor) school district issues the student a diploma.
5. Taking all other actions needed or necessary to implement this policy.

~~Constitution Test~~

~~In order to fulfill Section 27-3 of The School Code of Illinois, District 300 requires that all high school students pass an examination on the federal and state constitutions, the Declaration of Independence, flag etiquette and voting procedures. The test is given as part of the US Government and AP American Government courses.~~

Early Graduation

Permission for early graduation may be granted by the Superintendent/designee. The Superintendent or designee shall implement procedures for students to graduate early, provided they finish six (6) semesters of high school and meet all graduation requirements. Students may be permitted to participate in the graduation ceremony pending the principal's approval.

Certificate of Completion

A student with a disability who has an Iindividualized Eeducation Ppprogram prescribing special education, transition planning, transition services, or related services beyond the student's four ~~(4)~~ years of high school, qualifies for a cCertificate of cCompletion after the student has completed four ~~(4)~~ years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Service Member Diploma

The District will award a diploma to a service member who was killed in action while performing active military duty with the U.S. Armed Forces or an honorably discharged veteran of World War II, the Korean Conflict, or the Vietnam Conflict, provided that he or she (1) resided within an area currently within the District at the time he or she left high school, (2) left high school before graduating in order to serve in the U.S. Armed Forces, and (3) has not received a high school diploma.

Graduation Requirements for the Graduating Classes of 2021 thru 2026:

A minimum of 26.00 units must be earned as follows:

- At least 12.0 units in the core learning areas of English, Math, Science, Social Studies, Government/Civics, and Consumer Education

- 0.5 units of Health
- 0.5 units of Physical Education for each term of enrollment (for example: a student in attendance for eight terms will earn 3.5 units of PE and 0.5 units of Health)
- 3.0 units of the required Elective Strands
- At least 7.0 units of additional Elective courses, based on future educational plans, career plans, and interests.

Core Learning Area	**Length**	**Units**
English*	Eight terms	4.0 units
Mathematics (must include Algebra and Geometry)	Six terms	3.0 units
Science	Four terms	2.0 units
Social Studies Must include: • World History or • AP Human Geography or • Sports & Resistance in American History and History Now AND • US History or • AP US History or • ECC-HIS 151 or • ECC-HIS 152	Four terms	2.0 units
Government and Civics Choose one: • US Government or • AP American Government & Politics or • ECC American Government	At least one term	At least 0.5 units
Consumer Education Choose one: • Global Economics • AP Macroeconomics	At least one term	At least 0.5 units

• Intro to Business • Personal Finance • ECC Principles of Microeconomics or • ECC Principles of Macroeconomics		
Physical Education and Health	Each term the student is enrolled (only one semester of Health is allowed)	0.5 units for each term the student is enrolled. (0.5 units of Health is required)

*All English courses are writing-intensive courses.

Graduation Requirements for the Graduating Classes of 2027 and beyond:

A minimum of 26.0 units must be earned as follows:

- At least 12.0 units in the core learning areas of English, Math, Science, Social Studies, Government/Civics, and Consumer Education
- 0.5 units of Health
- 0.5 units of Physical Education for each term of enrollment (for example: a student in attendance for eight terms will earn 3.5 units of PE and 0.5 units of Health)
- 3.0 units of the required Elective Strands
- At least 7.0 units of additional Elective courses, based on future educational plans, career plans, and interests.

Core Learning Area	**Length**	**Units**
English*	Eight terms	4.0 units
Mathematics (must include Algebra and Geometry)	Six terms	3.0 units
Science	Four terms	2.0 units
Social Studies Must include: • US History or • AP US History or • ECC-HIS 151 or • ECC-HIS 152	Four terms	2.0 units

AND • One year (or two semesters) of social studies electives		
Government and Civics Choose one: • US Government or • AP American Government & Politics or • ECC American Government	At least one term	At least 0.5 units
Consumer Education Choose one: • Global Economics • AP Macroeconomics • Intro to Business • Personal Finance • ECC Principles of Microeconomics or • ECC Principles of Macroeconomics	At least one term	At least 0.5 units
Physical Education and Health	Each term the student is enrolled (only one semester of Health is allowed)	0.5 units for each term the student is enrolled. (0.5 units of Health is required)

*All English courses are writing-intensive courses.

Elective Strand requirements ensure that students graduating from District 300 schools receive a well-rounded education. This permits students to experience a variety of courses in numerous subject areas.

Strand	Subject Areas	Units
1	Art, World Language, Music	1.0 units
2	Electives in English, Math, Science, and Social Studies (credits earned in this area must be in addition to the core learning area requirements above)	1.0 units

3	Business, Family and Consumer Science, Industrial Technology	1.0 units

LEGAL REF.:

105 ILCS 5/2-3.64a-5, 5/22-27, 5/22-87, 5/27-5103, 5/27-60522, and 5/27-61522.10.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.440.

CROSS REF.: 6:30 (Organization of Instruction), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers to and from Non-District Schools)

ADOPTED: February 10, 2003

REVISED: November 8, 2004, "PSAE", January 24, 2005, Graduation Requirements, March 14, 2005, Certificate of Completion, August 14, 2006, September 28, 2009, October 25, 2010, August 8, 2011; August 11, 2015; November 14, 2017, February 13, 2018; January 28, 2020; December 8, 2020; January 26, 2021, October 26, 2021; December 14, 2021; February 22, 2022; August 9, 2022

Document Status: Draft Update

INSTRUCTION

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Partnership for Careers pProgram
7. Credit earned in a Vocational Academy

Commented [OC15]: Updated for accuracy.

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. When applicable, the Building Principal or designee shall, prior to the first day of class, inform individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. This section does not govern the transfer of credits for students transferring into the District.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program. The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or

designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an *interscholastic* or *extracurricular athletic program*;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115(b), 5/2-3.142, 5/2-3.175, 5/10-22.43a, 5/10-20.62, 5/27-610, 5/27-7106, and 5/27-1035~~22.3, and 5/27-22.05~~.

110 ILCS 27/, Dual Credit Quality Act.

23 Ill.Admin.Code §§1.425(e), 1.440(f), 1.470(c), and Part 255.

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

Document Status: Draft Update

INSTRUCTION

6:315 High School Credit for Students in Grade 7 or 8

The Superintendent or designee may investigate, coordinate, and implement a program for students in grades 7 and 8 to enroll in a course required for a high school diploma.

If a program is available, students in grades 7 and 8 may enroll in a course required for a high school diploma when the course is offered by the high school that the elementary student would attend and one of the following is satisfied: (1) the student participates in the course at the high school and the elementary student's enrollment in the course would not prevent a high school student from being able to enroll, or (2) the student participates in the course where the student attends school as long as the student passes the course and the end-of-course examination given at the high school granting the credit for the same course, demonstrating proficiency at the high school level, or (3) the course is taught by a teacher who holds a professional educator license with an endorsement for the grade level and content area of the course.

Commented [OC16]: Updated for clarity and to align with District practice.

A student who successfully completes a course required for a high school diploma while in grades 7 and 8 shall receive academic credit for the course. That academic credit shall satisfy the requirements of 105 ILCS 5/27-615 for purposes of receiving a high school diploma, unless evidence about the course's rigor and content show that the course did not address the relevant Illinois learning standard at the level appropriate for the high school grade during which the course is usually taken. The student's grade in the course shall also be included in the student's grade point average.

LEGAL REF.:

105 ILCS 5/10-22.43 and 5/27-615~~22.10~~.

23 Ill.Admin.Code §1.460.

CROSS REF.: 6:135 (Accelerated Placement Program), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:320 (High School Credit for Proficiency)

Document Status: Draft Update

INSTRUCTION

6:320 High School Credit for Proficiency

Commented [OC17]: Updated for clarity.

Students wishing to take proficiency examinations shall submit a parental permission form and contact the high school guidance counselor at least one month before the scheduled test date. The Building Principal will notify all eligible students of the date or dates of the tests.

Other Proficiency Testing

Proficiency testing may be used to determine eligible credit for other subjects whenever students enter from non-graded schools, non-recognized or non-accredited schools, or were in a home-schooling program.

LEGAL REF.:

105 ILCS 5/10-22.43, 5/10-22.43a, and 5/27-60522, and 5/27-24.3.

23 Ill.Admin.Code §1.460; Part 680, State Seal of Biliteracy.

CROSS REF.: 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 6:315 (High School Credit for Students in Grade 7 or 8)

ADOPTED: January 10, 2011

REVISED: June 28, 2016; January 26, 2021

Document Status: Draft Update

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Any student may file a sexual harassment complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

Commented [OC18]: Legal References updated for accuracy.

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §791 *et seq*., Rehabilitation Act of 1973; 34 C.F.R. Part 104.

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §11431 *et seq.*, McKinney-Vento Homeless Assistance Act.

Plyler v. Doe, 457 U.S. 202 (1982).

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, 5/22-105, 5/26A, and 5/27-1.

775 ILCS 5/1-101 *et seq.*, Illinois Human Rights Act.

775 ILCS 35/5, Religious Freedom Restoration Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Law Enforcement Requests), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

ADOPTED: May 26, 2009

REVISED: February 22, 2010; December 8, 2015; February 13, 2018: August 25, 2020; February 22, 2022; August 27, 2024; February 18, 2025; August 12, 2025

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Definitions

Truant - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof.

Valid cause for absence - A child may be absent from school because of illness, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the student's control as determined by the Board of Education or such other circumstances which cause reasonable concern to the parent for the safety or health of the student.

Chronic or habitual truant - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 10 percent or more of the previous 180 regular attendance days.

Truant minor - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources have been provided and have failed to result in the cessation of chronic truancy or have been offered and refused.

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. ~~This includes individuals aged 18 or older, unless emancipated, living independently, and/or appropriately qualified under the McKinney-Vento Homeless Assistance Act: Board Policy 6:140, *Education of Homeless Children*.~~

Commented [OC19]: Language stricken for accuracy.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or

because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* (10 ILCS 5/7-42 and 5/17-15), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active-duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in 105 ILCS 5/26-2a.
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.

7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, and information about available community services relevant to such students' needs. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program.*
8. A process for the collection and review of chronic absence data and to:
   a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
   b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to all school personnel, Board members, and school resource officers on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community-based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies
14. An approval process for students to attend activities allowed under 105 ILCS 5/10-19.05(k), including provisions for making up missed coursework that do not penalize students.
15. A process of a 17-year-old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50 *School Admissions and Student Transfers To and From Non-District Schools*.
16. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law.

Updating

Commented [OC20]: Updated in response to 105 ILCS 5/10-19.05(k), amended by P.A. 104-250, eff. 1-1-26, requiring an approval process for students to attend allowable activities by the beginning of the 2026-2027 school year.

Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

105 ILCS 5/10-19.05(k), 5/22-92, ~~and~~ 5/26-1 through 5/26-3, 5/26-5 through 5/26-16, 5/26-18, and 5/26A.

705 ILCS 405/3-33.5, Juvenile Court Act of 1987.

23 Ill.Admin.Code §§1.242 and 1.290.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At-Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records)

Document Status: Draft Update - Rewritten

Commented [OC21]: This policy is renamed and rewritten in response to 105 ILCS 5/22-105, added by P.A. 104-288, eff. 1-1-26, requiring districts to establish a policy by 7-1-26 regarding agency and law enforcement requests at school, and for continuous improvement. Green highlighted language is new language.

STUDENTS

7:150 Agency and ~~Police Interviews~~ Law Enforcement Requests

Title has been updated. Original Title: Agency and Police Interviews

The District recognizes the right of every student to equal access to a free public education under State and federal law, consistent with Board policy 7:10, *Equal Educational Opportunities*. District administrators and staff stand *in loco parentis* when government agency and law enforcement authority requests occur at school.

Federal and State Law Requirements Regarding Citizenship and Immigration Status in Schools

No student shall be denied an education based on the student's, or their parent's/guardian's, actual or perceived citizenship or immigration status. Based on such status, the District will not:

1. Exclude a student from participating in, or deny them the benefits of, any District program or activity.
2. Use policies or procedures or engage in practices that have the effect of excluding a student from participating in or denying the benefits of any District program or activity.
3. Use policies or procedures or engage in practices that have the effect of excluding participation of a student's parent(s)/guardian(s) from District parental engagement activities or programs.
4. Threaten to disclose information related to the actual or perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency.
5. Disclose information related to the perceived citizenship or immigration status of a student or a person associated with the student to any other person, entity, or immigration or law enforcement agency if the District does not have direct knowledge of the student's or associated person's actual citizenship or immigration status, subject to the requirements in 105 ILCS 5/22-105(c)(3).
6. Disclose information related to the actual citizenship or immigration status of a student or a person associated with the student to any other person or nongovernmental entity if the District has direct knowledge of the student's or associated person's actual citizenship status, subject to the requirements in 105 ILCS 5/22-105(c)(3).

State law does not prohibit or restrict the District from sending or receiving information about the citizenship or immigration status of an individual to or from the U.S. Dept. of Homeland Security or any other governmental entity under 8 U.S.C. §§1373 and 1644.

Responding to Agency and Law Enforcement Requests

The Superintendent shall develop procedures to manage requests by ~~agency officials or police officers to interview~~ government agencies or law enforcement authorities regarding students at school. Procedures will:

1. Recognize individual student rights and privacy.

2. Recognize the potential impact the release of information or an interview may have on an individual student.
3. Minimize potential disruption.
4. Foster a cooperative relationship with ~~public~~ government agencies and law enforcement authorities~~, and~~.
5. Maintain discipline and recognize that school employees stand in the relationship of the parents/guardians to the students during the school day.
6. Comply with State law including, but not limited to, ensuring that before a law enforcement ~~officer~~ agent, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:
   a. Notify or attempt to notify the student's parent(s)/guardian(s) and document the time and manner in writing;
   b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, counselor, or any other mental health professional) are present during the questioning; and
   c. If practicable, make reasonable efforts to ensure a trained law enforcement officer to promote safe interactions and communications with the student is present during questioning.
7. Manage reviewing and authorizing requests from law enforcement agents attempting to enter a school or school facility, in accordance with the requirements of 105 ILCS 5/22-105(c)(4). LEGAL REF.:

U.S. Constitution, Amend. IV.

8 U.S.C. §1373 and §1644.

Plyler v. Doe, 457 U.S. 202 (1982).

Ill. Constitution, Art. I, §6.

105 ILCS 5/10-20.64, 5/10-20.68, 5/22-88, 5/22-105, and 5/24-24.

55 ILCS 80/, Children's Advocacy Center Act.

325 ILCS 5/~~1 *et seq*~~, Abused and Neglected Child Reporting Act.

~~705 ILCS 80/1 *et seq.*~~

720 ILCS 5/31-1 et seq., Interference with Public Officers Act.

725 ILCS 120/, Rights of Crime Victims and Witnesses Act.

CROSS REF.: 2:160 (Board Attorney), 2:260 (Uniform Grievance Procedure), and 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.166(c)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
   a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements ~~105 ILCS 5/2-3.139 and~~ 105 ILCS 5/27-215 ~~7~~(requiring education for students on mental health and illness ~~to develop a sound mind and a healthy body~~).
   b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
   a. The training required by 105 ILCS 5/10-22.39 for all District staff who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
   b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored

Commented [OC22]: Revised for clarity.

events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:

a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);
b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.

4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program,* and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student and staff identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Commented [OC23]: Updated in response to 105 ILCS 5/10-20.81, amended by P.A. 104-264, eff. 1-1-26, requiring districts to insert the same contact information for suicide prevention helplines required for student ID cards on employee ID cards for employees serving any of grades 6 through 12.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

42 U.S.C. § 1201 *et seq*., Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, ~~105 ILCS 5/2-3.139,~~ 5/3-14.8, ~~5/10-20.76~~, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 et seq., 5/14-7.02, ~~and~~ 5/14-7.02b, and 5/27-215~~7~~.

5 ILCS 860/, Student Confidential Reporting Act.

405 ILCS 49/, Children's Mental Health Act.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: June 28, 2016

REVISED: May 28, 2019; February 22, 2022; February 28, 2023; April 23, 2024

Document Status: Draft Update

STUDENTS

7:310 Restrictions on Publications; Elementary Schools

School-Sponsored Publications and Websites

School-sponsored publications, productions, and websites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;

3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks;
4. Is primarily reasonably viewed as promoting illegal drug use; or
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such outside source as long as the material to be distributed or accessed is primarily prepared by students.

Accessing or distributing "on-campus" includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/22-1107-23.7.

Hazelwood v. Kuhlmeier, 484 U.S. 260 (1988).

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).

Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:315 (Restrictions on Publications; High Schools), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

ADOPTED: December 8, 2015

Commented [OC24]: Legal References are amended for accuracy.

REVISED: February 28, 2017; February 22, 2022; August 12, 2025

Document Status: Draft Update

STUDENTS

7:315 Restrictions on Publications; High Schools

Definitions

Libel means the willful or negligent publication of provably false and unprivileged statements of fact that do demonstrable harm to a living person's reputation.

Obscene means lewd; impure; indecent; calculated to shock the moral sense of humans by a disregard of chastity or modesty. Objectionable or offensive to accepted standards of decency.

School official means a Building Principal or designee.

School-sponsored media means any material that is prepared, substantially written, published, or broadcast by a student journalist, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. It does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

Slander means the speaking of false statements of fact that seriously harm a living person's reputation.

Student journalist means a public high school student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

Student media adviser means an individual employed, appointed, or designated by the District to supervise or provide instruction relating to school-sponsored media.

School-Sponsored Media

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act and Board of Education policies, and student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites.

Student journalists must:

1. Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group;
2. Produce media based upon professional standards of accuracy, objectivity, and fairness;
3. Review material to improve sentence structure, grammar, spelling, and punctuation;
4. Check and verify all facts and verify the accuracy of all quotations;
5. In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum ~~mandate in 105 ILCS 5/27-20.08~~; and
6. Include an author's name with any personal opinions and editorial statements, if appropriate.

Commented [OC25]: Legal references removed from body of policy.

Student journalists may not create, produce, or distribute school-sponsored media that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwarranted invasion of privacy;
3. Violates federal or State law, including the Constitutional rights of third parties; or
4. Incites students to:
   a. Commit an unlawful act;
   b. Violate any of the District's policies, including but not limited to (1) its educational mission in policies 1:30, *School District Philosophy* and 6:10, *Educational Philosophy and Objectives*, and (2) speech that is socially inappropriate or inappropriate due to the maturity of the students pursuant to policies 6:65, *Student Social and Emotional Development* and 7:180 *Prevention of and Response to Bullying, Intimidation, and Harassment*.; or
   c. Materially and substantially disrupt the orderly operation of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Superintendent or designee and/or student media adviser may review, edit, and delete such media material before publication or distribution of the media.

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the District or an expression of Board policy.

Non-School Sponsored Publications Accessed or Distributed On Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.),

or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy 7:190, *Student Behavior*, and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students; or
6. Encourages or incites students to violate any Board policies.

Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/22-110 ~~5/27-20.08 and 5/27-23.7~~, 5/27-405, and 5/27-415 (scheduled for repeal on 7-1-27).

105 ILCS 80/, Speech Rights of Student Journalists Act.

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).

Hazelwood v. Kuhlmeier, 484 U.S. 260 (1988).

Morse v. Frederick, 551 U.S. 393 (2007).

Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

Commented [OC26]: Legal References are updated for accuracy.

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement professionals~~officers~~ working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement professionals~~officials~~, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

Commented [OC27]: Policy is revised to align with terminology contacted in the Illinois Student Records Act.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act; 34 C.F.R. Part 99.

50 ILCS 205/7, Local Records Act.

105 ILCS 5/10-20.12b, 5/10-20.40, 5/14-1.01 *et seq*., and 5/26A-30.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85/, Student Online Personal Protection Act.

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

750 ILCS 5/602.11, Ill. Marriage and Dissolution of Marriage Act.

23 Ill.Admin.Code Parts 226 and 375.

Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: June 25, 2012

REVISED: October 15, 2013; June 28, 2016; February 13, 2018; August 25, 2020; February 22, 2022; February 28, 2023; August 12, 2025

Document Status: Draft Update

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or

(b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle's trunk.

4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee directive.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a school function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed~~certified~~ employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Commented [OC28]: Updated for continuous improvement and clarity.

Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Superintendent or designee. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, at least ten days before the hearing date. The hearing notice must contain:

1. An explanation of the recipient's right to a hearing;
2. The contact information for the Superintendent or designee so that the recipient of the notice can schedule a date, time, and place of the hearing;
3. A description of the prohibited conduct;
4. The proposed time period that admission to athletic or extracurricular school events will be denied; and
5. Instructions on how to waive a hearing.

Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

LEGAL REF.:

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §7971 *et seq*., Pro-Children Act of 2001.

105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/22-110, and 5/24-25~~, and 5/27-23.7(a)~~.

115 ILCS 5/3(c), Ill. Educational Labor Relations Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 705/, Cannabis Tax and Regulation Act.

430 ILCS 66/, Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities), 8:40 (Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, May 10, 2010; January 13, 2014; June 28, 2016; January 28, 2020; July 7, 2020; August 23, 2022; February 28, 2023; April 23, 2024

Commented [OC29]: Legal References are updated for accuracy.

Freedom of Information
Board Report
February 10, 2026

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
180-2025	12/17/2025	Lacey Clark **Freedom Foundation**	**Commercial Purpose** - Requesting the following information for all employees currently employed by the IL Community Unit School District 300 : 1. First name. 2. Middle name. If a complete middle name is unavailable, please provide a middle initial instead. 3. Last name. 4. Gender. 5. Date of birth. If complete date of birth is unavailable, please provide age or birth year. 6. Job title. 7. Department. 8. Hire date. If date of hire is unavailable, please provide seniority date. 9. Work email address. If complete work email addresses are unavailable, please provide the formula used to generate employees' work email addresses. 10. Worksite physical address. If full physical address is unavailable, please provide the zip code. 11. Work mailing address. If full address is unavailable, please provide the zip code. 12. Remote workers. Please indicate if any employee works remotely and the zip code they physically work from. 13. If applicable, name of union, union local, and bargaining representative. 14. If applicable, bargaining unit name, number or other identifier. 15. In a separate file or otherwise clearly noted, please provide a list of retirees from the last 2 years.	Completed 1/20/2026	2
2-2026	1/5/2026	Chad Szekeres **Community Member**	**Commercial Purpose** - Requesting the current security system and life safety solutions, support and maintenance agreements, contracts and equipment which would have been purchased and/or installed in the past 5 years. Specifically, I am requesting the following records, to the extent they exist: (1) Records identifying whether the District currently has an active support and/or maintenance agreement with any security integrator or service provider for electronic security systems (including but not limited to video surveillance, access control, intercoms, fire alarms and intrusion systems). (2) The name(s) of the vendor(s) or integrator(s) providing such services and the effective dates of the agreement(s) or services provided. (3) Copies of current contracts, service agreements, or purchase orders related to security system support and maintenance. (4) Records identifying the manufacturer and brand names of: (a) Video surveillance cameras,(b) Video Management System (VMS), (c) Access Control Systems, (d) Emergency Communications, (e) Electronic Vape Sensors, (f) Fire Detection & Alarms, (g) Intrusion Alarms, (h) Visitor Management, (i) Weapons Detections. (5) Records of Board of Education approvals, bid awards, or RFP/RFQ documents related to the above systems or services.	Pending	
4-2026	1/6/2026	David Arvayo **Painters District Council No. 30**	**Commercial Purpose** - Requesting the documents listed below for any properties owned, maintained, or operated by Community Unit School District No. 300, including, but not limited to, schools, administrative buildings, or any other facilities owned or maintained by the school district built before January 1, 1978. (1) A list of school district buildings that meet the criteria of this FOIA request. (2) I request copies of all lead test results that have been performed in buildings covered by this FOIA request. (3) If the school district or any of its schools are authorized by any federal or state agency to self-perform maintenance work on structures coated with lead-based materials, as defined by the Code of Federal Regulations ("lead-based paint" meaning paint or other surface coatings containing lead equal to or exceeding 1.0 milligram per square centimeter or 0.5 percent by weight), I request copies of all authorization documents issued by the relevant agency: CFR: https://www.ecfr.gov/current/title-40/chapter-I/subchapter-R/part-745/subpart-F/section-745.103, OSHA: https://www.osha.gov/laws-regs/regulations/standardnumber/1926/1926.62. (4) If any school district staff have participated in work activities that could disturb surfaces coated with lead-based paint, and it was determined that such work was conducted following the Environmental Protection Agency's Lead Renovation, Repair, and Painting (RRP) Program, I request a copy of all EPA-required records for the related projects: RRP Requirements: https://www.epa.gov/lead/what-does-renovation-repair-and-painting-rrp-rule-require: CFR: https://www.ecfr.gov/current/title-40/chapter-I/subchapter-R/part-745/subpart-E, (5) A list of school district staff authorized to work around lead-based hazards in buildings subject to this FOIA request, along with the training certifications they hold for protection against such hazards. (6) If any school district staff have received Blood Lead Level (BLL) or Zinc Protoporphyrin (ZPP) tests, I request copies of those test results. (7) If any lead abatement contracts have been awarded for buildings that meet the criteria of this FOIA request, I request copies of all related contracts.	Completed 2/4/2026	2
5-2026	1/9/2026	Virgil Wefer **Community Member**	**Commercial Purpose** - Requesting copies of the following records related to student transportation services for CUSD 300: All executed contracts currently in effect, or in effect at any time from July 1, 2022, through the present, for student transportation services, including but not limited to regular education transportation and special education transportation. For each contract, any associated: amendments, renewals, or extensions, pricing schedules, rate sheets, or compensation exhibits, and contract term start and end dates. A list or summary document (if one exists) identifying all transportation service vendors under contract with CUSD 300 during the requested time period, including vendor name and contract scope.	Completed 1/15/2026	1.5
6-2026	1/12/2026	Jessica Jessogne **Community Member**	Requesting access to and copies of security video footage from the Lake in the Hills Elementary School gym for January 12, 2026, between 2:20 p.m. and 3:40 p.m. This request relates to an incident involving a minor child.	Completed 1/15/2026	2

Freedom of Information
Board Report
February 10, 2026

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
7-2026	1/13/2026	Woo Park **The Data Branch**	**Commercial Purchase** - Requesting a spreadsheet or equivalent file containing all purchases or contracts issued between January 1, 2023, and the present. Requested Details (if readily accessible) We are requesting confirmation of whether your district currently has contracts with any of the following ITSM (IT Service Management) and/or CMMS (Computerized Maintenance Management System) providers, and if so, a copy of the signed contract or agreement with the specific vendors mentioned below: ITSM (IT Service Management) Providers: - One to One Plus - Follett (Destiny / MasterLibrary) - Freshworks / Freshdesk - K-12 Insight - ServiceNow - Frontline - Hayes - Zendesk - Asset Tiger - Asset Panda - Spiceworks CMMS (Computerized Maintenance Management System) Providers: - FMX - Brightly / SchoolDude - MasterLibrary - Facilitron - Operations Hero - MaintainX For each vendor category, we are looking to confirm the following information: - If you currently work with any of the vendors listed, please share a copy of the signed contract or agreement. - If you do not have contract/agreement with any of the listed vendor but use a different ITSM or CMMS provider, please confirm the name of your current provider. We are seeking records that reflect purchasing or procurement activity conducted by any school, department, office, division, or administrative unit within your district.	Pending	
8-2026	1/13/2026	CT Mills **Public Info Access, LLC**	Requesting copies of any existing records that describe purchasing or contracting approval authority within your School District. Specifically, please provide records, policies, schedules, or tables that identify: (1) Dollar thresholds requiring approval by school administrators (e.g., principals), (2) Dollar thresholds requiring approval by central office staff or department leadership, (3) Dollar thresholds requiring approval by the superintendent or designee, (4) Dollar thresholds requiring approval by the board of education. If approval thresholds differ by category (for example, instructional materials, instructional technology, software, professional services, or consulting), please include records reflecting those distinctions. If any of the requested records are already publicly available, a link or citation to their location would be sufficient.	Completed 1/21/2026	1
10-2026	1/15/2026	Chris Miller **Public Info Access, LLC**	Requesting copies of existing records related to your district's purchasing authority approval limits. Specifically, I am requesting copies of any records, policies, tables, or documents that define the dollar approval thresholds associated with each authorization level listed in the district's "Purchasing Authority Procedure / Levels" document (File: DJA-E), including: (1) Level 4 (Principals, Building Directors, Area Managers, etc.), (2) Level 3 (Executive Directors, Area Directors, etc.), (3) Level 2 (Managers, CIO, CAO, COO, CTO, etc.), (4) Level 1 (Superintendent of Schools, Chief Financial Officer). In addition, please provide any records that specify the Board of Education (BOE) approval threshold, including the dollar amount at which BOE approval is required for purchases or contracts. If these dollar limits are contained within existing purchasing policies, board policies, procurement manuals, or budget approval procedures, copies of the relevant pages or sections would be sufficient.	Completed 1/26/2026	2
11-2026	1/15/2026	Dorota Sep **Community Member**	Requesting access to video footage for the following dates and times in which XXX is present, as this footage show XXX breaking his restriction order: (1) January 7, 2026: 8:37 AM – 9:00 AM 11:15 AM – 12:00 PM, (2) January 12, 2026: 11:00 AM – 11, (3) January 15, 2026: 8:40am - 9:10am.	Completed 1/23/2026	1
12-2026	1/16/2026	Kyla Massimb **Community Member**	Requesting video footage from the front of BTES on 1/14 around 4-4:30pm when I went to pick up my child from aftercare.	Completed 1/21/2026	3
13-2026		Woo Park **The Data Branch**	**Commercial Purpose** - Requesting confirmation of whether your entity currently contracts with any fleet management software provider, and if so, a copy of the most recent signed contract or agreement. Specifically, we seek: Contract Information: Copy of the latest contract with your current fleet management software provider, Contract expiration date, Names of software platforms and systems used in your technical stack (e.g., vehicle tracking systems, maintenance management software, fuel card systems, telematics, platforms). Fleet Size Confirmation: Total number of vehicles currently in your fleet. If you work with any fleet management provider: Please share a copy of the signed contract or agreement. Confirm the contract expiration date. List the software platforms currently deployed.	Pending	

Freedom of Information
Board Report
February 10, 2026

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
14-2026	1/20/2026	Andrea Collier **Community Member**	Requesting policies, and procedures, and that those requirements are applied consistently in similar incidents. Please provide records and/or written explanations addressing the following: 1. District policies, procedures, and guidance governing reports of student statements or conduct involving firearms or gun violence, including but not limited to: • Statements that a student has a gun or access to a gun • Statements about bringing a gun to school or onto a school bus • Threats to harm students, staff, or the school • "Joking," casual, indirect, or third-party comments referencing guns or school violence 2. Procedures specific to school buses, including: • Instructions or training provided to bus drivers regarding reporting threatening or concerning student statements • How such reports are submitted, to whom, and within what timeframe • How bus-related reports are documented, investigated, retained, and escalated • Whether reports originating on buses are handled differently from those originating inside school buildings 3. Illinois law compliance, including records or explanations showing: • When escalation to administrators, school resource officers, or law enforcement is required • How mandated reporter obligations are satisfied • Parent or guardian notification requirements • Interim safety measures required or permitted while concerns are under review • Required follow-up actions and documentation 4. Training materials, guidance documents, or directives provided to: • Administrators • School staff • Bus drivers regarding identification, reporting, and escalation of threats involving firearms or violence. 5. Records sufficient to show how the district distinguishes between "jokes" and credible threats, including any criteria, standards, or threat-assessment protocols used. 6. Records sufficient to demonstrate that the district's handling of the incident involving XXX was consistent with: • District policy • Illinois mandated reporter laws • Illinois school safety statutes • Any applicable administrative or board guidance.	Completed 2/3/2025	3
15-2026	1/20/2026	Community Member	Requesting all application materials submitted for the head football coaching position at Hampshire high school to District 300 regarding from October 1, 2025 to January 20, 2025.	Completed 1/21/2026	1
16-2026	1/21/2026	Max Binnington **Judiciocracy, LLC**	Commercial Purpose - Requesting (1) All bills from external attorneys or law firms for the year 2024, and through July 18, 2025 for 2025. 2) All engagement agreements with attorneys or law firms affiliated with any of the legal bills for the time period in item #1. 3) All other engagement agreements with attorneys or law firms executed in 2024 and in 2025 through July 18, 2025 not affiliated with any legal bills produced in item #1. 4) Documents showing any and all attorneys or legal professionals (attorneys, law firms, law clerks, paralegals and the like) who appeared on behalf of, represented, advised, or otherwise counseled the entity in 2024, and for 2025 through July 18, 2025.	Completed 1/23/2026	2
17-2026	1/21/2026	Dorota Sep **Community Member**	Requesting access to video footage for the following dates and times in which XXX is present, as this footage show XXX breaking his restriction order: (1) January 7, 2026: 8:37 AM – 9:00 AM 11:15 AM – 12:00 PM (2) January 12, 2026: 11:00 AM – 11:45 AM, (3) January 15, 2026: 8:40 AM – 9:10 AM.	Completed 2/2/2026	17
18-2026	1/21/2026	Community Member	Requesting all electronic text messages (excluding email, but including, but not limited to, imessage, SMS, WhatsApp, Signal, snapchat, X, BlueSky, etc.) sent to or from Jacobs Head Football Coach Brian Zimmerman, the the past 365 days, on his personal cellular telephone regarding the Jacobs football team operations, coaches, and/or players. The purpose of this request is to see if, and what information, is being exchanged on non-school devices and is regarding the health, safety and welfare or the legal rights of the general public.	Completed 1/28/2026	2
19-2025	1/21/2026	Community Member	Requesting all application materials submitted for the head football coaching position at Hampshire high school to District 300 regarding from October 1, 2025 to January 20, 2025	Completed 1/28/2026	1
20-2026	1/26/2026	Quinten Lorinczi **Community Member**	Requesting all records created, received, maintained, or stored by the District or its agents during the period of my employment and thereafter, including the period during which I was placed on administrative leave. The requested records include all documents and electronically stored information concerning my employment, evaluations, discipline, investigations, and any related communications or actions. Without limitation, this request specifically seeks the following categories of records: (1) Emails, text messages, instant messages, and platform communications (including Microsoft Teams and similar systems) that reference or relate to me, whether directly or indirectly; (2) Personnel files, performance evaluations, written warnings, Notices to Remedy, assistance track documentation, observation notes, and related memoranda; (3) Records concerning my administrative leave, including communications, notes, reports, timelines, and decision-making materials; (4) Records relating to any investigations, fact-finding meetings, follow-up meetings, or disciplinary proceedings involving me; (5) Communications between or among administrators, supervisors, human resources personnel, legal counsel, board members, union representatives, and any external entities concerning me; (6) Records relating to communications with or involving the Department of Children and Family Services (DCFS), the Kane County Sheriff's Department, and/or the Carpentersville Police Department that reference me; (7) Drafts, notes, metadata, attachments, and non-finalized materials associated with any of the above.	Pending	

Freedom of Information
Board Report
February 10, 2026

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
21-2026	1/28/2026	James Campbell **Community Member**	**Commercial Purpose** - Requesting copies of records related to district purchases and contracts, as outlined below. Please include vendor name, product or service description, purchase/contract amount, and contract start and end dates.? Please include 2023-2024, 2024-2025, and 2025-2026 school years.• Core Curriculum Purchases: Records of core curriculum purchases for Math, English Language Arts (ELA), and Science. • Instructional Technology: Records of purchases or contracts for instructional technology platforms, specifically including (but not limited to): Renaissance Nearpod, Schoology, Canvas, Moodle, Blackboard Learn, or Edmodo. • Records of purchases or contracts for assessment software, specifically including (but not limited to): NWEA MAP, MasteryConnect, Renaissance Learning, or Newsela Balanced Assessment.	Pending	
22-2026	1/28/2026	James Campbell **Community Member**	**Commercial Purpose** - Requesting public records detailing financial transactions, specifically: A report (such as a check register, expenditure report, or purchase order history) reflecting all transactions from July 1, 2023, to the present date, including but not limited to: (1) Purchase date, (2) Vendor name, (3) Description of goods/services purchased, (4) Line-item quantity, (5) Line-item price/amount.	Pending	
23-2026	1/30/2026	Kelly Jensen **Community Member**	Requesting any and all emails among those with @d300.org email addresses with the following phrases between the dates of January 1, 2025 and January 28, 2026: Monarch Books, Bathe The Cat, Home is Calling, Butt or Face, Read Aloud, Classroom Read	Pending	
24-2026	1/30/2026	Jennifer Chrostowski **Community Member**	Requesting 1. All Google Chat messages (including direct messages and group chats/rooms/spaces), along with any attachments, images, or linked files, exchanged between: - Eberto Mora, Eberto.mora@d300.org, - Joshua Martin, Joshua.martin@d300.org, - John Hummel, John.hummel@d300.org, - Jahan Rodriguez, jahan.rodriguez@d300.org for the time period Janurary 21, 2024, through January 31, 2024. 2. Please include any records related to those Google Chat communications, such as email threads referencing the chats, or any exported Google Vault archives that contain them. This request also serves as notice to **preserve all responsive electronic records** — including Google Chat content — until this FOIA request is fully processed and any administrative or judicial reviews are complete	Pending	
25-2026	2/2/2026	Kristina Konstanty **Community Member**	Requesting all records indicating how many and which D300 staff were absent on Friday January 30, 2026. Details including whole/partial day absence, name of staff, position, reason given for absence.	Pending	
26-2026	2/2/2026	Jennifer Chrostowski **Community Member**	Requesting all absence data for all d300 employees for the date of January 30th, 2026	Pending	
27-2026	2/2/2026	Quinten Lorinczi **Community Member**	Requesting copies of the following records: 1. All written communications (including emails and internal messaging platforms such as Microsoft Teams) between District administrators and/or District legal counsel discussing my performance evaluations, disciplinary status, Assistance Track, Notice to Remedy, administrative leave, or continued employment, for the period March 1, 2024 through February 1, 2026. 2. All documents reflecting the decision-making process related to: (a) Issuance of my Notice to Remedy, (b) Cease and Desist Letter, (c) DCFS Investigation(s), (d) Placement on or continuation of an Assistance Track, (e) Changes to my evaluator(s), (f) Changes to my evaluation(s), (g) Any disciplinary escalation following protected activity, including internal complaints or EEOC involvement. 3. Any comparison or reference documents used by administrators to evaluate or justify discipline or evaluation standards applied to me, including policies, guidance, or past practices. 4. Any and all conversations pertaining to my race/heritage/ethnicity/religion/nationality or appearance. 5. Communications with the EEOC or references to EEOC inquiries, charges, or investigations related to me	Pending	
28-2026	2/2/2026	Sheri Reid **SmartProcure**	**Commercial Purpose** - Requesting general purchasing records from 9/30/2025 to the current request date of 2/2/2026. Responsive reports include those containing the following details per purchase: (1) 1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.) (2) Purchase Date (3) Line item details, (4) Line item quantity, (5) Line item price, (6) Vendor ID number, name, address, contact person and their email address	Pending	
29-2026	2/2/2026	Chris Ranieri **Village of East Dundee**	Requesting D300 impact fee schedule.	Completed 2/3/2026	1

Community Unit School District 300

A/P Board Bill Listing for February 10, 2026

For invoices January 8th to January 28th

Fund		Amount
Educational	$	2,589,739.13
Health Insurance Fund		
Grant Fund	$	64,469.80
Operations & Maintenance	$	638,320.05
Debt Service	$	953.50
Transportation	$	1,934,512.94
Municipal Retirement Fund	$	12,694.41
Capital Projects	$	1,134,409.68
Impact Fees		
Tort Immunity Fund		
Total All Funds	$	6,375,099.51

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____ _____

President Secretary

AP Check Register

AP Run: 20260210 AP — Post Date: 2026-02-10 — AP Run Type: R **COMMUNITY UNIT SCHOOL DIST 300**

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	0541	Wire Transfer	AMALGAMATED BANK OF CHICAGO	953.50
02/10/2026	0542	Wire Transfer	CSG FORTE PAYMENTS INC	5,137.91
02/10/2026	0543	Wire Transfer	FIRST AMERICAN BANK	9,250.00
02/10/2026	0544	Wire Transfer	ILLINOIS MUNICIPAL RET FUND	12,694.41
02/10/2026	0545	Wire Transfer	INTERNAL REVENUE SERVICE	32.26
02/10/2026	0546	Wire Transfer	TEACHERS RETIREMENT SYSTEM	11,520.51
02/10/2026	0547	Wire Transfer	T-MOBILE USA INC	10,718.63
02/10/2026	9586	Check	1-800MD LLC	440.00
02/10/2026	9587	Check	ACADEMIC THERAPY PUBLICATIONS	100.80
02/10/2026	9588	Check	ADVENTIST GLENOAKS HOSPITAL	13,511.31
02/10/2026	9589	Check	ADVOCATE SHERMAN HOSPITAL	967.00
02/10/2026	9590	Check	AFFILIATED SERVICE LLC	1,470.00
02/10/2026	9591	Check	AL WARREN OIL COMPANY INC	33,675.06
02/10/2026	9592	Check	ALLENDALE ASSOCIATION	10,950.00
02/10/2026	9593	Check	ALUMINUM ATHLETIC EQUIPMENT CO	900.00
02/10/2026	9594	Check	AMERICAN OUTFITTERS LTD	523.00
02/10/2026	9595	Check	AMERICAN TIME AND SIGNAL CO	2,449.34
02/10/2026	9596	Check	AMERICAN UNITED LIFE	421,230.27
02/10/2026	9597	Check	AMPLYUS	4,453.00
02/10/2026	9598	Check	ANNA WIGGS	532.50
02/10/2026	9599	Check	ANTIOCH COMMUNITY HIGH SCHOOL	190.00
02/10/2026	9600	Check	APPLIED COMMUNICATIONS GROUP	760.00
02/10/2026	9601	Check	ASHER, LAURA K	44.10
02/10/2026	9602	Check	ATI HOLDINGS LLC	25,200.00
02/10/2026	9603	Check	AUTOMATIC FIRE SYSTEMS INC	3,201.00
02/10/2026	9604	Check	AUTOMOTIVE EQUIPMENT SPECIALIS	21,772.21
02/10/2026	9605	Check	BARNES AND NOBLE BOOKSELLERS	899.76
02/10/2026	9606	Check	BARR MECHANICAL SALES INC	602.50
02/10/2026	9607	Check	BATTERIES PLUS 1028	610.08
02/10/2026	9608	Check	BAYCOM INC	270.00
02/10/2026	9609	Check	BECKERS SCHOOL SUPPLIES	306.56
02/10/2026	9610	Check	BIDNET	3,076.61
02/10/2026	9611	Check	BR BLEACHERS	1,088.00

AP Check Register

AP Run: 20260210 AP — Post Date: 2026-02-10 — AP Run Type: R **COMMUNITY UNIT SCHOOL DIST 300**

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9612	Check	BRIDGES FOR LANGUAGE	28,381.50
02/10/2026	9613	Check	BRIGHTMONT ACADEMY	13,490.82
02/10/2026	9614	Check	BROOKES PUBLISHING COMPANY	209.50
02/10/2026	9615	Check	BRUNS, FABIOLA L	16.22
02/10/2026	9616	Check	BSN SPORTS LLC	7,548.19
02/10/2026	9617	Check	BUFFALO GROVE HIGH SCHOOL	325.00
02/10/2026	9618	Check	BURLINGTON CENTRAL HIGH SCHOOL	285.00
02/10/2026	9619	Check	CALEB MCCAUGHN	761.25
02/10/2026	9620	Check	CALEIGH GERTZ	1,275.00
02/10/2026	9621	Check	CAMELOT THERAPEUTIC SCHOOLS LL	63,720.90
02/10/2026	9622	Check	CANDOR HEALTH EDUCATION	1,605.00
02/10/2026	9623	Check	CARY GROVE HIGH SCHOOL	350.00
02/10/2026	9624	Check	CENTER FOR COMPREHENSIVE SERVICES INC	22,395.60
02/10/2026	9625	Check	CITICARE SERVICES LLC	3,217.00
02/10/2026	9626	Check	CLIENTFIRST CONSULTING GROUP L	517.50
02/10/2026	9627	Check	COLLEY ELEVATOR	2,414.00
02/10/2026	9628	Check	CONSORTIUM FOR SCHOOL NETWORKI	1,400.00
02/10/2026	9629	Check	CONTECH MSI CO	10,695.00
02/10/2026	9630	Check	CORE MECHANICAL INC	56,270.96
02/10/2026	9631	Check	CYBER ACOUSTICS INC	2,040.00
02/10/2026	9632	Check	DARCY KRIHA	7,649.50
02/10/2026	9633	Check	DATAMATION IMAGING SERVICES CO	11,581.51
02/10/2026	9634	Check	DEAN, STEPHANIE J	13.50
02/10/2026	9635	Check	DELTA DENTAL OF ILLINOIS	4,371.26
02/10/2026	9636	Check	DEMCO INC	1,552.08
02/10/2026	9637	Check	DISTRICT MANAGEMENT GROUP LLC	795.00
02/10/2026	9638	Check	DOUBLE B ENTERTAINMENT INC	650.00
02/10/2026	9639	Check	DUNDEE TOWNSHIP ROTARY CLUB	200.00
02/10/2026	9640	Check	DUNDEE-CROWN HIGH SCHOOL	200.00
02/10/2026	9641	Check	ECC BOOKSTORE	5,437.70
02/10/2026	9642	Check	EHARDT, JEFFREY M	95.70
02/10/2026	9643	Check	ENGINEERED AIR	217.20
02/10/2026	9644	Check	EQUIPMENT DEPOT OF ILLINOIS	135.00

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9645	Check	EUROPEAN SPORTS	230.00
02/10/2026	9646	Check	EVIDENT	551.85
02/10/2026	9647	Check	FAMILY SERVICE ASSOCIATION OF GREATER ELGIN AREA	23,310.57
02/10/2026	9648	Check	FOLLETT CONTENT SOLUTIONS LLC	5,944.79
02/10/2026	9649	Check	GARD, JULIE E	150.00
02/10/2026	9650	Check	GARITY, ROBIN M	16.22
02/10/2026	9651	Check	GENSERVE LLC	2,590.00
02/10/2026	9652	Check	GENUINE PARTS COMPANY	2,037.96
02/10/2026	9653	Check	GLENBARD TOWNSHIP HS DISTRICT	150.00
02/10/2026	9654	Check	GNUTEK, MELANIE	207.49
02/10/2026	9655	Check	GOPHER SPORT	429.77
02/10/2026	9656	Check	GROSS, RICHARD A	95.20
02/10/2026	9657	Check	HAL LEONARD CO DBA SHEET MUSIC	91.86
02/10/2026	9658	Check	HAUSER, BRAYDON C	58.86
02/10/2026	9659	Check	HENNESSY, PATRICIA L	19.95
02/10/2026	9660	Check	HERNANDEZ, ANGELA C	327.88
02/10/2026	9661	Check	HERNANDEZ, GRISELDA G	86.24
02/10/2026	9662	Check	HINCKLEY SPRINGS	2,156.60
02/10/2026	9663	Check	HOLIAN INSULATION COMPANY INC	560.46
02/10/2026	9664	Check	HOPE LEARNING ACADEMY	16,028.40
02/10/2026	9665	Check	HOWARD CUSTOM TRANSFERS INC	1,312.50
02/10/2026	9666	Check	HOWARD, JEANNE L	39.48
02/10/2026	9667	Check	IJAS REGION 5	100.00
02/10/2026	9668	Check	IL SCHOOL VISUALLY IMPAIRED	1,772.00
02/10/2026	9669	Check	ILLINOIS ASCD	274.00
02/10/2026	9670	Check	ILLINOIS EDUCATION ASSOCIATION	455.35
02/10/2026	9671	Check	ILLINOIS HIGH SCHOOL ASSN	2,728.00
02/10/2026	9672	Check	ILLINOIS MUSIC EDUCATION ASSOC	1,660.00
02/10/2026	9673	Check	ILLINOIS STATE UNIVERSITY	2,210.00
02/10/2026	9674	Check	ILLINOIS VIRTUAL SCHOOL AND ACADEMY	44,700.00
02/10/2026	9675	Check	IMPERIAL DADE	146.28
02/10/2026	9676	Check	INCIDENT IQ LLC	39,639.94
02/10/2026	9677	Check	JAMF SOFTWARE LLC	95.54

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9678	Check	JOHNSBURG CCUSD 12	500.00
02/10/2026	9679	Check	JOHNSON CONTROLS FIRE PROTECTION LP	1,218.35
02/10/2026	9680	Check	JOSEPH KOMAROMY	2,000.00
02/10/2026	9681	Check	JULIE INC	1,061.25
02/10/2026	9682	Check	JUSTIN BASOVSKY	152.60
02/10/2026	9683	Check	JUSTIN KECK	700.00
02/10/2026	9684	Check	JW CHICAGO LLC	625.00
02/10/2026	9685	Check	JW PEPPER	770.08
02/10/2026	9686	Check	KELLE CO	1,669.41
02/10/2026	9687	Check	KINSEY AND KINSEY	3,280.00
02/10/2026	9688	Check	LAKESHORE LEARNING MATERIALS	1,355.65
02/10/2026	9689	Check	LEARN THRU MOVEMENT INC	992.45
02/10/2026	9690	Check	LEARNWELL	19,386.08
02/10/2026	9691	Check	LED RITE LLC	171.00
02/10/2026	9692	Check	LIEB BAUMAN, ELISA	500.00
02/10/2026	9693	Check	LINDSEY GERTZ	225.00
02/10/2026	9694	Check	M AND A PRECISION TRUCK REPAIR	362.00
02/10/2026	9695	Check	MCCLOYN, DEBRA R	42.00
02/10/2026	9696	Check	MCHENRY COMMUNITY HIGH SCHOOL	25.00
02/10/2026	9697	Check	MICKLE, JONATHAN W	766.22
02/10/2026	9698	Check	MID VALLEY GLASS AND SERVICE	465.00
02/10/2026	9699	Check	MIDWEST AIR FILTER	3,969.72
02/10/2026	9700	Check	MILLARD, KIMBERLY M	49.89
02/10/2026	9701	Check	MORENO, ALYSSA M	23.45
02/10/2026	9702	Check	MORGAN T MCCAUGHN	720.00
02/10/2026	9703	Check	MULLICK VENTURES LLC	2,415.00
02/10/2026	9704	Check	NAPA HAMPSHIRE	7,623.62
02/10/2026	9705	Check	NATIONAL CATHOLIC EDUCATIONAL ASSOCIATION	152.50
02/10/2026	9706	Check	NATIONAL INST AUTOMOTIVE ED	3,820.00
02/10/2026	9707	Check	NAVARRO, MARIA S	105.00
02/10/2026	9708	Check	NEUCO INC	2,132.61
02/10/2026	9709	Check	NORTH AMERICAN CORPORATION	3,268.07
02/10/2026	9710	Check	NORTHWEST SUBURBAN SPECIAL	41,785.41

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9711	Check	NORTHWESTERN ILLINOIS ASSOCIAT	9,100.00
02/10/2026	9712	Check	NOW ARENA	38,820.00
02/10/2026	9713	Check	OAK FIRE & SECURITY SYSTEMS	2,025.00
02/10/2026	9714	Check	OCONOMOWOC DEVELOPMENTAL TRAIN	20,982.64
02/10/2026	9715	Check	ON TARGET SALES	425.00
02/10/2026	9716	Check	ORIENTAL TRADING CO.	799.02
02/10/2026	9717	Check	PADDOCK PUBLICATIONS	154.10
02/10/2026	9718	Check	PARENTS AS TEACHERS	345.00
02/10/2026	9719	Check	PAULY'S CUSTOM APPAREL COMPANY	1,625.00
02/10/2026	9720	Check	PAZ, ANDREW	122.29
02/10/2026	9721	Check	PEARSON ASSESSMENTS	1,496.99
02/10/2026	9722	Check	PEERLESS NETWORK	13,582.07
02/10/2026	9723	Check	PETERSEN FUELS INC.	411.87
02/10/2026	9724	Check	PLAYSCRIPTS INC	502.30
02/10/2026	9725	Check	PORTER ATHLETIC EQUIPMENT INC.	2,220.00
02/10/2026	9726	Check	POSTMASTER	780.00
02/10/2026	9727	Check	QUANTUM LEARNING LLC	165.00
02/10/2026	9728	Check	QUINLAN AND FABISH MUSIC CO	668.48
02/10/2026	9729	Check	RAPTOR TECHNOLOGIES LLC	960.00
02/10/2026	9730	Check	RAY WINESBURG	108.00
02/10/2026	9731	Check	RAYNER AND RINN-SCOTT INC	5,671.75
02/10/2026	9732	Check	READ TO THEM	3,092.65
02/10/2026	9733	Check	RICH TOWNSHIP HS DISTRICT 227	475.00
02/10/2026	9734	Check	RIVERA, LUIS R	72.03
02/10/2026	9735	Check	ROBERT PENNEL	475.00
02/10/2026	9736	Check	RODRIGUEZ CRUZ, VERONICA	77.14
02/10/2026	9737	Check	ROMAN, HILDA E	43.54
02/10/2026	9738	Check	ROSS AND WHITE CO	366.82
02/10/2026	9739	Check	SARGENTS EQUIPMENT AND REPAIR	702.78
02/10/2026	9740	Check	SCHAUMBURG COMMUNITY CONSOLIDATED SCHOOL DISTRICT 54	500.25
02/10/2026	9741	Check	SCHOLASTIC INC	3,421.06
02/10/2026	9742	Check	SCHOLASTIC INC	852.53
02/10/2026	9743	Check	SCHOOL HEALTH CORPORATION	2,290.90

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9744	Check	SEAL OF ILLINOIS	109,697.55
02/10/2026	9745	Check	SERVICEWEAR APPAREL INC	1,280.14
02/10/2026	9746	Check	SEVEN HILLS NEW HAMPSHIRE INC	40,513.75
02/10/2026	9747	Check	SIFUENTES, VINCE G, JR	196.21
02/10/2026	9748	Check	SITEONE LANDSCAPE SUPPLY LLC	1,446.93
02/10/2026	9749	Check	SLAVICH, LAURA D	14.00
02/10/2026	9750	Check	SMITHEREEN COMPANY	1,030.00
02/10/2026	9751	Check	SOUTHEASTERN EQUIPMENT AND SUP	8,485.02
02/10/2026	9752	Check	SPECIAL EDUCATION SERVICES	58,501.80
02/10/2026	9753	Check	SPECIAL EDUCATION SYSTEMS	1,309.20
02/10/2026	9754	Check	SPECIALIZED EDUCATION OF ILLINOIS INC	4,645.65
02/10/2026	9755	Check	STATE INDUSTRIAL PRODUCTS	6,204.12
02/10/2026	9756	Check	STENSTROM PETROLEUM SERVICES G	426.91
02/10/2026	9757	Check	STEPPING STONES GROUP	53,176.00
02/10/2026	9758	Check	STRATTON, DIANE M	67.20
02/10/2026	9759	Check	STREAMWOOD BEHAVIORAL HEALTH	8,210.40
02/10/2026	9760	Check	SUMMIT SCHOOL INC	15,686.46
02/10/2026	9761	Check	SWEETWATER SOUND INC	3,382.74
02/10/2026	9762	Check	SYSCO FOOD SERVICE OF CHICAGO	743.79
02/10/2026	9763	Check	Teachers Discovery	354.96
02/10/2026	9764	Check	TECHNOLOGY CONSERVATION GROUP	2,786.55
02/10/2026	9765	Check	THE ILLINOIS TOLLWAY	394.40
02/10/2026	9766	Check	THE RESPONSIVE MAILROOM INC	52.76
02/10/2026	9767	Check	THERMFLO INC	357.00
02/10/2026	9768	Check	THOMAS, EMAAN	150.00
02/10/2026	9769	Check	TIME FOR KIDS	285.00
02/10/2026	9770	Check	TLC SWAG LLC	615.00
02/10/2026	9771	Check	TOWNSHIP HIGH SCHOOL DIST 214	1,303.55
02/10/2026	9772	Check	TRANE COMPANY	5,799.38
02/10/2026	9773	Check	TROPHIES BY GEORGE	49.80
02/10/2026	9774	Check	TROY, JENNIFER E	54.30
02/10/2026	9775	Check	TYSKI, PATRICK N	124.11
02/10/2026	9776	Check	ULINE SHIPPING SUPPLY	570.13

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9777	Check	URBAN ATHLETICS INC	540.00
02/10/2026	9778	Check	VALLEY ATHLETICS	58.99
02/10/2026	9779	Check	VARSITY YEARBOOK	4,992.29
02/10/2026	9780	Check	VENTRIS LEARNING LLC	230.00
02/10/2026	9781	Check	VEX ROBOTICS INC	1,816.55
02/10/2026	9782	Check	VILLAGE OF ALGONQUIN	225.00
02/10/2026	9783	Check	VILLAGE OF ALGONQUIN	9,577.28
02/10/2026	9784	Check	VILLAGE OF CARPENTERSVILLE	50.00
02/10/2026	9785	Check	VILLAGE OF LAKE IN THE HILLS	354.15
02/10/2026	9786	Check	WAKOH WEAR	1,851.00
02/10/2026	9787	Check	WAREHOUSE DIRECT INC	20,190.01
02/10/2026	9788	Check	WARNEKE, ROBERT J	18.48
02/10/2026	9789	Check	WEATHERGUARD ROOFING COMPANY	2,474.34
02/10/2026	9790	Check	WEGER, RICK G	365.47
02/10/2026	9791	Check	WEST SIDE ELECTRIC SUPPLY INC.	515.00
02/10/2026	9792	Check	WISCONSIN LIGHTING LAB INC	499.00
02/10/2026	9793	Check	WOODBURY, NICOLE M	120.00
02/10/2026	9000001247	ACH	AGC EDUCATION INC	904.38
02/10/2026	9000001248	ACH	AIRGAS USA, LLC	895.55
02/10/2026	9000001249	ACH	AMAZON CAPITAL SERVICES INC	17,700.87
02/10/2026	9000001250	ACH	AMERICAN TAXI DISPATCH INC	35,919.00
02/10/2026	9000001251	ACH	ANDERSON LOCK COMPANY LTD	6,074.42
02/10/2026	9000001252	ACH	APPLE COMPUTER INC	5,872.00
02/10/2026	9000001253	ACH	ATSCO	3,167.37
02/10/2026	9000001254	ACH	B&B NETWORKS INC	3,382.61
02/10/2026	9000001255	ACH	BADGER SPORTING GOODS CO., INC	3,355.00
02/10/2026	9000001256	ACH	BLICK ART MATERIALS LLC	314.05
02/10/2026	9000001257	ACH	BRODERICK, SANDRA L	59.43
02/10/2026	9000001258	ACH	CASSANDRA STRINGS	2,614.46
02/10/2026	9000001259	ACH	CDW-G	7,867.58
02/10/2026	9000001260	ACH	CREATIVE PROMOTIONAL APPAREL	589.98
02/10/2026	9000001261	ACH	DEWBERRY ARCHITECTS INC	32,614.00
02/10/2026	9000001262	ACH	DIAMOND GRAPHICS OF ALGONQUIN	4,020.00

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9000001263	ACH	DURHAM SCHOOL SERVICES	1,847,487.09
02/10/2026	9000001264	ACH	EDUSTAFF LLC	322,448.67
02/10/2026	9000001265	ACH	ELARA ENERGY SERVICES INC	9,810.00
02/10/2026	9000001266	ACH	ENTERPRISE FM TRUST	29,604.88
02/10/2026	9000001267	ACH	EPIC SPORTS INC	429.53
02/10/2026	9000001268	ACH	FASTSIGNS OF CARPENTERSVILLE	135.00
02/10/2026	9000001269	ACH	FERGUSON ENTERPRISES INC	103.80
02/10/2026	9000001270	ACH	FIRST TO THE FINISH INC	22.50
02/10/2026	9000001271	ACH	FLOLO CORPORATION	1,994.00
02/10/2026	9000001272	ACH	FRANCZEK PC	2,470.00
02/10/2026	9000001273	ACH	GRAINGER	1,751.60
02/10/2026	9000001274	ACH	GRANITE TELECOMMUNICATIONS LLC	6,404.18
02/10/2026	9000001275	ACH	HEARTSPRING INC	27,300.82
02/10/2026	9000001276	ACH	HERITAGE CRYSTAL CLEAN LLC	4,474.11
02/10/2026	9000001277	ACH	INTERSTATE ROOF SYSTEMS CONSUL	2,000.00
02/10/2026	9000001278	ACH	JDK SERVICES	315,988.50
02/10/2026	9000001279	ACH	KLEIN THORPE & JENKINS LTD	7,590.00
02/10/2026	9000001280	ACH	LAMP INC	1,001,318.00
02/10/2026	9000001281	ACH	LEGAT ARCHITECTS INC	103,113.68
02/10/2026	9000001282	ACH	LINDE GAS & EQUIPMENT INC	2,114.88
02/10/2026	9000001283	ACH	MANPOWER	16,960.10
02/10/2026	9000001284	ACH	MURNANE PAPER COMPANY	17,064.00
02/10/2026	9000001285	ACH	ORGANIC LIFE LLC	777,997.37
02/10/2026	9000001286	ACH	ROSALES, ENRIQUE R	93.31
02/10/2026	9000001287	ACH	SANCHEZ, ADRIAN	240.17
02/10/2026	9000001288	ACH	SCHOOL SPECIALTY, LLC	28,712.17
02/10/2026	9000001289	ACH	SOLUTION TREE	5,680.00
02/10/2026	9000001290	ACH	TEAM FITZ GRAPHICS LLC	3,435.00
02/10/2026	9000001291	ACH	TEM ENVIRONMENTAL INC	23,620.00
02/10/2026	9000001292	ACH	THE WINSTON KNOLLS SCHOOL	28,773.75
02/10/2026	9000001293	ACH	VWR FUNDING INC	11.04

AP Check Register

Check Date	Check Number	Payment Type	Name	Check Amount
02/10/2026	9000001294	ACH	WEST MUSIC COMPANY	896.10
			Total:	**6,302,378.29**

20260210 AP Summary

Type	Count	Amount
Regular Checks:	208	1,536,676.12
ACH Checks:	48	4,715,394.95
Wire Transfers:	7	50,307.22
Epayables:	0	0.00
Total:	**263**	**6,302,378.29**

Fund	Total
10 - EDUCATION FUND	2,564,906.34
14 - GRANT FUND	64,469.80
20 - OPERATIONS & MAINTENANCE FUND	590,431.62
30 - BOND & INTEREST FUND	953.50
40 - TRANSPORTATION FUND	1,934,512.94
50 - MUNICIPAL RETIREMENT FUND	12,694.41
60 - SITE & CONSTRUCTION FUND	1,134,409.68
	6,302,378.29

AP Check Register

AP Run: 20260122 AP OFFCYLE — Post Date: 2026-01-22 — AP Run Type: R **COMMUNITY UNIT SCHOOL DIST 300**

Check Date	Check Number	Payment Type	Name	Check Amount
01/22/2026	9562	Check	DOUBLE B ENTERTAINMENT INC	1,600.00
01/22/2026	9563	Check	STEPHANIE SYLVESTER	8,621.44
01/22/2026	9000001243	ACH	CHERRY, CHRISTOPHER C	3,228.28
			Total:	**13,449.72**

20260122 AP OFFCYLE Summary

Type	Count	Amount
Regular Checks:	2	10,221.44
ACH Checks:	1	3,228.28
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**3**	**13,449.72**

Fund	Total
10 - EDUCATION FUND	13,449.72
	13,449.72

AP Check Register

AP Run: 20260126 AP REISSUE — Post Date: 2026-01-26 — AP Run Type: R **COMMUNITY UNIT SCHOOL DIST 300**

Check Date	Check Number	Payment Type	Name	Check Amount
01/26/2026	0538	Wire Transfer	MOBILE MINI	7,055.91
			Total:	**7,055.91**

20260126 AP REISSUE Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	7,055.91
Epayables:	0	0.00
Total:	**1**	**7,055.91**

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	2,114.79
20 - OPERATIONS & MAINTENANCE FUND	4,941.12
	7,055.91

AP Check Register

AP Run: 20260130 AP OFFCYCLE — Post Date: 2026-01-30 — AP Run Type: R **COMMUNITY UNIT SCHOOL DIST 300**

Check Date	Check Number	Payment Type	Name	Check Amount
01/30/2026	9578	Check	COMMONWEALTH EDISON CO.	23,463.23
01/30/2026	9579	Check	NAPERVILLE NORTH HIGH SCHOOL	40.00
01/30/2026	9580	Check	NICOR GAS	4,221.56
01/30/2026	9581	Check	RENZI & ASSOCIATES	6,000.00
01/30/2026	9582	Check	VILLAGE OF HAMPSHIRE	9,715.72
01/30/2026	9583	Check	VILLAGE OF SLEEPY HOLLOW	411.00
01/30/2026	9584	Check	VILLAGE OF WEST DUNDEE	3,939.04
			Total:	**47,790.55**

AP PosPay Offcycle Checks 1/30/2026
Sent 1/30/2026

20260130 AP OFFCYCLE Summary

Type	Count	Amount
Regular Checks:	7	47,790.55
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**7**	**47,790.55**

Fund	Total
10 - EDUCATION FUND	6,040.00
20 - OPERATIONS & MAINTENANCE FUND	41,750.55
	47,790.55

AP Check Register

AP Run: 20260204 AP OFFCYCLE — Post Date: 2026-02-04 — AP Run Type: R **COMMUNITY UNIT SCHOOL DIST 300**

Check Date	Check Number	Payment Type	Name	Check Amount
02/04/2026	9585	Check	VILLAGE OF GILBERTS	1,196.76
02/04/2026	9000001246	ACH	CHERRY, CHRISTOPHER C	3,228.28
			Total:	**4,425.04**

20260204 AP OFFCYCLE Summary

Type	Count	Amount
Regular Checks:	1	1,196.76
ACH Checks:	1	3,228.28
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**2**	**4,425.04**

Fund	Total
10 - EDUCATION FUND	3,228.28
20 - OPERATIONS & MAINTENANCE FUND	1,196.76
	4,425.04

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

February 10, 2026

ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2026 - 2027** school year and be compensated according to the expected Board of Education approved Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook for the 2026-2027 school year:

Name	Position	Location	Annual Salary	Effective
Nunnery, Curtis	Athletic Director	Dundee-Crown High School	F Step 2	July 1, 2026

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letters of resignation with intent to return to the classroom:

Name	Position	Location	Effective
Belick, Jill	Assistant Principal	Gilberts Elementary School	June 30, 2026
Goudy, Elizabeth	Director of Literacy	Central Office	June 30, 2026

RETIREMENT – ADMINISTRATORS

1. Recommend approval of the following request to retire:

Name	Position	Location	Effective
Jurs, Rebecca	Principal	Wright Elementary School	June 30, 2026

CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2025-2026** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Barraza, Julian	Cross Categorical	Jacobs High School	1.0	MA Step B	Replacement
Graf, Mary	5th Grade	Wright Elementary School	1.0	BA Step A	Replacement
Tobias, Samantha	Cross Categorical	Meadowdale Elementary School	1.0	MA Step A	Replacement

Leave of absence requests are attached separately for Board of Education approval.

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Barraza, Julian	Cross Categorical	Jacobs High School	September 12, 2025

2. Recommend approval of the following letters of resignation from members currently on leave, effective at the close of the 2025-2026 school year:

Name	Position	Location
Cruz, Paola	Kindergarten - Dual Language	Lakewood Elementary School
Eaton, Alexa	5th Grade	Lincoln Prairie Elementary School
Gwozdz, Diana	Math	Hampshire High School
Hanson, Taylor	5th Grade	Hampshire Elementary School
Kupfer, Kaitlyn	English	Dundee-Crown High School
Nerja, Patrick	Math	Jacobs High School
Olfelt, Carol	Preschool For All	Wright Elementary School
Swineford, Allyson	English	Hampshire High School
Vanko, Melanie	7th Grade Science	Carpentersville Middle School
Venetos, Angeliki	3rd Grade	Neubert Elementary School

3. Recommend approval of the request to rescind the following letter of resignation:

Name	Position	Location	Effective
DeMuth, Kathleen	Kindergarten	Westfield Community School	End of the 2025-2026 school year

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

RETIREMENT – CERTIFIED PERSONNEL

1. Recommend approval of the following requests to retire under TRS guidelines:

Name	Position	Location	Effective
DeMuth, Kathleen	Kindergarten	Westfield Community School	End of the 2025-2026 school year
Rath, Tammy	3rd Grade	Hampshire Elementary School	End of the 2027-2028 school year

2. Recommend approval to rescind the following request to retire in accordance with Article XX, B of the July 1, 2019 – June 30, 2022 LEAD negotiated agreement:

Name	Position	Location	Effective
Rath, Tammy	3rd Grade	Hampshire Elementary School	End of the 2025-2026 school year

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Dennis, Hannah	Paraeducator	Wright Elementary School	$19.87	Replacement
Meza, Leslie	Paraeducator	Eastview Elementary School	$21.58	Replacement
Ocampo, Liliana	Nurse (non-certified)	District Locations	$31.80	Replacement

Leave of absence requests are attached separately for Board of Education approval.

Name	Position	Location	Hourly Rate	Type
Roberts, Joann	Certified Nursing Assistant	Westfield Community School	$19.78	Additional
Sanchez, Lorenzo	Safety Staff	Dundee-Crown High School	$19.51	Replacement
Strohl, Daniel	Groundskeeper	Buildings & Grounds	$19.51	Replacement
Villegas, Elizabeth	Paraeducator	Carpentersville Middle School	$21.58	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Cardenas, Thalia	Registrar Secretary	Dundee Middle School	January 30, 2026
Lorentz, Tamera	Safety Staff	Jacobs High School	February 2, 2026
Maddox, Marissa	Paraeducator	Hampshire High School	January 30, 2026
Montesinos, Brianda	Paraeducator	Big Timber Elementary School	January 29, 2026
O'Neill, Erin	Registrar Secretary	Jacobs High School	January 30, 2026

DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend dismissal of the following probationary employee, pursuant to Article XVII, Section 17.1 Probationary Period of the DESPA July 1, 2022 – June 30, 2025 negotiated agreement:

Name	Position	Location	Effective
Strohl, Daniel	Groundskeeper	Buildings & Grounds	January 30, 2026

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
O'Toole, Sharon	Paraeducator	Jacobs High School	May 21, 2026
Schau, Ronda	Paraeducator	Dundee Middle School	May 21, 2026

COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

Current Class	Name	Current Position	Current Location	New Class	New Position	CBA/ Handbook	Lane-Step	New Location	Effective Date
DESPA	Berumen, Julie	Family School Liaison	DCHS	NUG	Student & Family Service Coordinator	NUG	15, 1	CO	January 26, 2026
ADMIN	Testone, Christopher	Principal	JHS	Same	Assistant Superintendent of High Schools	ADMIN	B, 12	CO	July 1, 2026

Leave of absence requests are attached separately for Board of Education approval.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD OF EDUCATION MEMO

DATE: February 10, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Melanie Gravel and
Nikki Woodbury,
Assistant Superintendents of
Curriculum & Instruction

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1st Reading	2/10/2026
BOE 2nd Reading	2/10/2026

SUBJECT: Approval to Display Instructional Materials: K-8 Math (Specialized Instruction and Intervention)

Background

District 300 regularly reviews and updates instructional materials to support our curriculum. Our process aligns with Board Policy 6:210 and Administrative Regulations 6:210-AP1 and 6:210-AP2. The process generally includes:

- Analysis of current needs for students and staff
- Development of an RFP for each adoption that is structured on student needs, staff needs, instructional expectations, and current educational research
- Submission of materials by each publisher
- District review for alignment with the RFP
- Initial technology review for the feasibility of integration into our digital learning environment
- District Leadership Team review
- Teacher Collaborative Team review with publisher presentations
- Additional analysis of digital aspects and features to ensure compatibility with D300 systems

The District Leadership Team included several members of the Academic Team, such as Assistant Superintendents of Curriculum and Instruction, Content Area Directors and Coordinators (Literacy; Math; Social Studies and Science; EL and World Languages; CTE; Fine and Performing Arts; PE, Health, Drivers Ed, and Athletics; and Early Childhood); Assistant Superintendent of Education Services; Director of Education Services, PreK-5; Director of Student Learning and Development; Director of MTSS and Assessment Systems; and the Technology Integration Specialist.

The District Technology Team vetted the resources to ensure that they will function with internal D300 systems and platforms.

The Teacher Review Teams were developed to include current content area teachers in the courses being reviewed. All teams submitted rubrics for quantitative data. Qualitative comments were also gathered after careful analysis of the materials.

Proposed instructional materials adoptions to support our curriculum include the following courses:

Department	Course(s)
Math	K-8 Math Specialized Instruction
	K-8 Math Intervention

Specific details for each proposed instructional materials adoption are included below. Our next step is to make these materials available for public viewing. At the March 24, 2026, Board of Education Meeting, we will seek Board approval to adopt and purchase the proposed instructional materials.

D300 Math Instructional Materials Recommendations

This fall, the District Leadership Team and Technology Department completed the instructional materials review process for K-8 Mathematics Specialized Instruction and K-8 Mathematics Intervention. This winter, Teacher Review Teams explored multiple instructional materials options for these courses, and a summary has been provided below.

Kindergarten-8th Grade Math Specialized Instruction

The K-8 Math Specialized Instructional Review Team consisted of teachers and administrators from across the district, representing diverse locations, grade levels, experiences, and programming. After reviewing available resources, the recommendation is to adopt and purchase McGraw-Hill Number Worlds. In addition to the approved K-8 Math Core Instructional Materials, these materials will be utilized by students in high-incidence self-contained special education classrooms as well as math special education resource classrooms. It was highly praised for its interactive design, small-group structure, flexibility, and alignment with the Concrete-Representational-Abstract (CRA) model. The program has built-in opportunities for student discourse and assessment. It includes English and Spanish resources and home communication tools.

Kindergarten-8th Grade Math Intervention Instruction

The K-8 Math Intervention Instructional Review Team consisted of teachers and administrators from across the district, representing diverse locations, grade levels, experiences, and programming. After reviewing available resources, the recommendation is to adopt and purchase HMH Math 180 for grades 3-8. In addition to the approved K-8 Math Core Instructional Materials, these materials will be utilized by students in math intervention. It was viewed as highly usable and student-friendly, with strong real-world connections, clearly modeled problems to guide students, and ample space for student work. The review team noted strengths in flexible grouping, ease of modifying instruction for multiple levels within a grade, and the inclusion of sentence stems, exit tickets, conferencing tools, and manipulatives. The program provided both English and Spanish resources and offers immediate feedback through digital components, along with reporting features to support instructional planning and the Individual Problem Solving Process. Math 180 was viewed as supporting conceptual understanding and preparing students for algebra readiness.

Fiscal Impact
Included below is an overview of the total costs for these proposed instructional materials adoptions for the next six years of implementation, from July 2026 through June 2032:

Department	Course(s)	Cost
Math	**Grades K-8 Math Specialized Instruction** McGraw-Hill | Number Worlds (Copyright 2024)	$439,278.49
	Grades 3-8 Math Intervention HMH | Math 180 (Copyright 2024)	$429,704.34
	Total of All Proposed Adoptions	$868,982.83

Kindergarten-8th Grade Math Specialized Instruction
The total cost of all proposed instructional materials for McGraw-Hill Number Worlds is $439,278.49.

This cost includes student and staff print and digital materials, math manipulatives, and professional development. We plan to ensure teachers and students are rostered for online access, and resources are made available in our learning management system (Schoology). After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Kindergarten-8th Grade Math Intervention Instruction
The total cost of all proposed instructional materials for HMH Math 180 is $429,704.34.

This cost includes student and staff print and digital materials, classroom posters, math manipulatives, activity boxes, and professional development. We plan to ensure teachers and students are rostered for online access, and resources are made available in our learning management system (Schoology). After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Recommendation
The Administration recommends that the Board approve the public display of these proposed instructional materials from February 11, 2026, through March 12, 2026.