

Board of Education Workshop/Business Meeting

Tuesday, November 18, 2025 6:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. Call to Order

1.1. Roll Call

2. Closed Session, 6:00pm

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c) (2); 3. Litigation 2(c) (11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

2.2. Motion to suspend closed session

3. Reconvene in Open Session (no later than 6:30pm)

3.1. Roll Call

4. Pledge of Allegiance, Eastview Elementary School

5. Approval of the Agenda

6. Recognition

6.1. Staff Recognition - Years of Service Awards

6.2. Staff Appreciation

6.3. Veterans Day

6.4. School Board Members Day

7. Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of

specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.

8. Superintendent Report

8.1. Tentative Levy

9. Board Discussion

9.1. Board Committee Reports

9.2. Board Discussion

9.2.1. IASB Board Resolutions

10. Consent Items

10.1. Approval of Board Meeting Minutes for October 28, 2025

10.2. Approval of Disposal Report

10.3. Approval of Bills Payable

10.4. Approval of Treasurer's Report

10.5. Approval of Donation Report

10.6. Approval of Human Resources Report

10.7. Approval of Freedom of Information Act Report

11. Roll Call Action Items

11.1. Approval of Copier Paper Bid (Extension)

11.2. Approval of Employee Benefits Contracts

11.3. Approval of Science Supplies Contract (Extension)

11.4. Approval of Time & Materials Contract (Extension)

11.5. Approval of Outdoor Awning Project Proposal

11.6. Approval of School Maintenance Project Grant Program

11.7. Approval of Tentative Levy & Resolutions

11.8. Approval of Proposed School Calendar 2026-2027, 2027-2028, 2028-2029

11.9. Approval of Working Cash Fund Loan Resolution

11.10. Approval of Boundary Change

11.11. Approval of Instructional Materials Curriculum Adoption

12. Closed Session

12.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c) (2); 3. Litigation 2(c) (11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

12.2. Motion to adjourn closed session and return to open session

13. Reconvene in Open Session

13.1. Roll Call

14. Adjournment

**Community Unit School District 300 Monthly
Fixed Asset Disposals
11/01/2025**

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal	Funding Source
10/2/2025	JHS	Laptop	Lenovo	L490	N/A	T101195	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25HH68	T101236	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25JSKR	T101240	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TJRNA	T101573	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TK1TE	T101633	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TK8JP	T101636	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25H6LY	T101653	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TLBR8	T101691	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	N/A	T102216	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	N/A	T102218	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	N/A	T102221	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF2BH0N5	T102234	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	1s20U2S97100PF2ZMWF4	T110999	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 1	1s20U2S97100PF2ZSJNA	T115101	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	lneovo L4 Gen 1	1s20U2S97100PF2ZNQVE	T115161	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 1	1s20U2S97100PF2ZSD8B	T115265	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Lenovo P15 Gen 2	1s20YRS5KS00PF3PLWJX	T116653	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3TY844	T165492	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Lenovo L14 Gen 2	PF3WETYP	T166368	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3W27P2	T166441	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3W5KN2	T166456	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Lenovo L14 Gen 2	PF3W5P6F	T166457	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3W5C8B	T166507	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3W4ZWG	T166580	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3TTKKZ	T166675	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3W5NG3	T166687	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3V3986	T166713	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3W2DY5	T166731	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3V39H4	T166745	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3VPEPW	T166841	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NQ53L	T88928	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	N/A	T89031	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	N/A	T89036	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NPEWG	T89080	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NPJ88	T89170	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NS3RW	T89171	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NPEXW	T89200	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	N/A	T89288	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NS3PL	T89312	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1PFTGY	T89348	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1JW8M8	T89589	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1JW9TC	T89609	Broken	Tech Recycle	Local

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10/2/2025	JHS	Laptop	Lenovo	L480	1s20LTS24V00PF1JW8MR	T89611	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1D30M3	T89729	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	T490	1s20N3SDC700PF25KJH4	T89970	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	T490	N/A	T89989	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	T490	1s20N3SDC700PF25KR16	T89990	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25JQBE	T101407	Broken	Tech Recycle	Local
10/2/2025	JHS	Laptop	Lenovo	Gen 2	PF3WTC8N	T166295	Broken	Tech Recycle	Local
10/3/2025	DMS	Eyeball Camera Base	Logitech	V-U0029	2025LZ58MSZ8	T104869	Broken	Tech Recycle	Local
10/16/2025	JHS	Touchscreen Computer	Lenovo	ThinkCentre M800z	N/A	T54577	Broken	Tech Recycle	Local
10/16/2025	JHS	Chromebook charger	HP	N/A	N/A	T132978	Broken	Tech Recycle	Local
10/24/2025	JHS	Laptop	Lenovo	L460	1s20FV51NA00PF0VWB7F	T61094	Broken	Tech Recycle	Local
10/28/2025	JHS	Laptop	Lenovo	Gen 2	PF3W5P28	T166787	Broken	Tech Recycle	Local
9/30/2025	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25K99K	T101399	Broken	Tech Recycle	Local
9/30/2025	DCHS	Laptop	Lenovo	L14 Gen2	PF3VUV34	T165288	Broken	Tech Recycle	Local
9/30/2025	DCHS	Laptop	Lenovo	L490	PF1TLLSJ	T101705	Broken	Tech Recycle	Local
9/30/2025	DCHS	Laptop	Lenovo	L490	N/A	T101526	Broken	Tech Recycle	Local
9/30/2025	DCHS	Laptop	Lenovo	L14 Gen2	1s20X2S6BU00PF3WLD9L	T165067	Broken	Tech Recycle	Local
10/15/2025	DCHS	Tablet	Lenovo	10e Chromebook Tablet	YX01ZLEX	T175370	Broken	Tech Recycle	Local
10/15/2025	DCHS	Chromebook	ASUS	C202S	G4NXCX00751158	T0046188	Broken	Tech Recycle	Local
10/15/2025	DCHS	Laptop	Lenovo	L14 Gen2	1s20X2S6BU00PF3WLAXE	T165124	Broken	Tech Recycle	Local
10/23/2025	DCHS	Laptop	Lenovo	L470	1s20J5S1UD00PF1045AN	T64504	Broken	Tech Recycle	Local
10/23/2025	DCHS	Dock	Lenovo	ThinkPad Basic Docking Station	1S40AGM5G00PCF	N/A	Broken	Tech Recycle	Local
10/23/2025	DCHS	Dock AC Adapter	Lenovo	ADLX90NDC2A	11S36200285ZZ70092M4H3	N/A	Broken	Tech Recycle	Local
10/23/2025	DCHS	Monitor	Dell	1708FPt	CN0PM3727287285S19MS	T009370	Broken	Tech Recycle	Local
10/23/2025	DCHS	Monitor	Dell	1708FPt	CN0KU7897161885LGA28	T017700	Broken	Tech Recycle	Local
10/23/2025	DCHS	Laptop	Lenovo	L480	PF1NS6XQ	T89281	Broken	Tech Recycle	Local
10/29/2025	DCHS	Laptop	Lenovo	L14 Gen2	PF3VVTDH	T165631	Broken	Tech Recycle	Local
10/29/2025	DCHS	Laptop	Lenovo	L14 Gen2	PF3V329T	T166797	Broken	Tech Recycle	Local
10/29/2025	DCHS	Laptop	Lenovo	L14 Gen2	PF3WT8WB	T165136	Broken	Tech Recycle	Local
10/29/2025	DCHS	Laptop	Lenovo	L490	PF25KFRA	T101224	Broken	Tech Recycle	Local
10/29/2025	DCHS	Laptop	Lenovo	L14 Gen1	PF2ZNKYN	T115213	Broken	Tech Recycle	Local
9/30/2025	Admin	VoIP Phone	Mitel	5340	AVAGN8830	N/A	Broken	Tech Recycle	Local
10/22/2025	AMS	Hotspot	T-Mobile	T9 Franklin	N/A	T163049	Broken	Tech Recycle	Local
10/22/2025	AMS	Hotspot	T-Mobile	T9 Franklin	N/A	T163004	Broken	Tech Recycle	Local
10/22/2025	AMS	Hotspot	T-Mobile	T9 Franklin	N/A	T163043	Broken	Tech Recycle	Local
10/22/2025	AMS	Hotspot	T-Mobile	T9 Franklin	N/A	T163006	Broken	Tech Recycle	Local
10/22/2025	AMS	Hotspot	T-Mobile	T9 Franklin	N/A	T163052	Broken	Tech Recycle	Local
10/1/2025	JHS	"U" Shaped desk (QTY 2)	WB	N/A	N/A	N/A	Broken	Refuse	Local
10/1/2025	DFEC	CHARGING CARTS	N/A	N/A	N/A	N/A	Obsolete	Metal Recycle	ESSER
10/8/2025	NES	Light brown conference table	N/A	N/A	N/A	N/A	Obsolete	Refuse	Local
10/16/2025	HES	1,696 weeded library books	various	various	various	various	Obsolete	Recycle	Local
10/16/2025	LITH	1019 weeded library books	various	various	various	various	Obsolete	Recycle	Local

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Fixed Asset Disposals
11/01/2025**

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal	Funding Source
10/22/2025	TRANSPORTATION	10 ton Lift	N/A	N/A	N/A	002115	Broken	Metal Recycle	Local
10/22/2025	DCHS	Woodworking Bandsaw	JET	JWBS-14CS	151016724	N/A	Broken	Metal Recycle	Grant
10/23/2025	ALES	538 weeded library books	various	various	various	various	Obsolete	Recycle	Local
10/24/2025	SHES	550 Weeded Library Books	various	various	various	various	Obsolete	Recycle	Local
10/27/2025	AMS	Bulletin Board	N/A	N/A	N/A	N/A	Obsolete	Refuse	Local
10/27/2025	AMS	Display Case	N/A	N/A	N/A	N/A	Obsolete	Refuse	Local
10/27/2025	AMS	Book case	N/A	N/A	N/A	N/A	Obsolete	Refuse	Local
10/27/2025	AMS	Wood Table	N/A	N/A	N/A	N/A	Obsolete	Refuse	Local
10/27/2025	AMS	Stools	N/A	N/A	N/A	N/A	Obsolete	Metal recycle	Local

*Supporting documentation available in the Purchasing Department.

Nicole Kennedy

Nicole Kennedy, Purchasing Manager

10/30/25

Date

Community Unit School District 300
A/P Board Bill Listing for November 18, 2025
For invoices October 16th to November 5th

<u>Fund</u>	<u>Amount</u>
Educational	\$ 9,645,402.53
Health Insurance Fund	
Grant Fund	\$ 123,724.20
COVID 19 Fund	
Operations & Maintenance	\$ 965,102.51
Bond & Interest	
Transportation	\$ 199,809.34
Site & Construction	
Impact Fees	\$ 505,704.22
Tort Immunity Fund	
	<hr/>
Total All Funds	<u>\$ 11,439,742.80</u>

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____
President

Secretary

AP Check Register

AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	0424	Wire Transfer	COMCAST	7,500.00
11/18/2025	0425	Wire Transfer	NORTHERN KANE EDUCATIONAL CORP	2,533,810.05
11/18/2025	0426	Wire Transfer	T-MOBILE USA INC	11,528.36
11/18/2025	8559	Check	1-800MD LLC	1,136.75
11/18/2025	8560	Check	A-1 AIR COMPRESSOR CORP	591.00
11/18/2025	8561	Check	ABLENET INC	155.00
11/18/2025	8562	Check	ADESTA LLC	3,221.07
11/18/2025	8563	Check	ADLAI STEVENSON HIGH SCHOOL	30.00
11/18/2025	8564	Check	ADVOCATE LUTHERAN GENERAL HOSP	268.44
11/18/2025	8565	Check	ADVOCATE SHERMAN HOSPITAL	20,570.00
11/18/2025	8566	Check	AFFILIATED SERVICE LLC	3,422.32
11/18/2025	8567	Check	AL WARREN OIL COMPANY INC	78,124.30
11/18/2025	8568	Check	ALEXANDER LEIGH CTR FOR AUTISM	46,050.00
11/18/2025	8569	Check	ALLIANT INSURANCE SERVICES INC	14,507.00
11/18/2025	8570	Check	AMELIO, BRIDGET A	90.86
11/18/2025	8571	Check	AMS STORE AND SHRED LLC	500.00
11/18/2025	8572	Check	APPLIED COMMUNICATIONS GROUP	7,982.83
11/18/2025	8573	Check	ARLINGTON HEIGHTS SCHOOL DISTRICT 25	1,572.00
11/18/2025	8574	Check	AVANT ASSESSMENT LLC	17,596.00
11/18/2025	8575	Check	BALCAZAR, KATHY A	62.30
11/18/2025	8576	Check	BARKER, HALY	2,040.00
11/18/2025	8577	Check	BARNES AND NOBLE BOOKSELLERS	43.14
11/18/2025	8578	Check	BARRETT, SABRINA	420.00
11/18/2025	8579	Check	BATAVIA HIGH SCHOOL	375.00
11/18/2025	8580	Check	BATTERIES PLUS	303.90
11/18/2025	8581	Check	BATTERIES PLUS 1028	224.88
11/18/2025	8582	Check	BAYCOM INC	31,036.00
11/18/2025	8583	Check	BECKERS SCHOOL SUPPLIES	505.41
11/18/2025	8584	Check	BIO-RAD LABORATORIES	577.04
11/18/2025	8585	Check	BITWARDEN INC	4,200.00
11/18/2025	8586	Check	BREX SOLTUIONS INC	410.00
11/18/2025	8587	Check	BRIDGES FOR LANGUAGE	1,277.72
11/18/2025	8588	Check	BRIGHTMONT ACADEMY	20,048.84

AP Check Register

AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8589	Check	BROWN, DAJUANA	20.00
11/18/2025	8590	Check	BSN SPORTS LLC	11,746.93
11/18/2025	8591	Check	BUDNICK, STEVEN J	201.60
11/18/2025	8592	Check	BUFFALO GROVE HIGH SCHOOL	550.00
11/18/2025	8593	Check	BURLINGTON CENTRAL HIGH SCHOOL	400.00
11/18/2025	8594	Check	BUTCHER ON THE BLOCK	30.00
11/18/2025	8595	Check	CAMELOT THERAPEUTIC SCHOOLS LL	142,078.10
11/18/2025	8596	Check	CANDOR HEALTH EDUCATION	1,335.00
11/18/2025	8597	Check	CANNON WATER TECHNOLOGY INC	5,390.38
11/18/2025	8598	Check	CARRIER CORPORATION	55,122.34
11/18/2025	8599	Check	CENTER FOR COMPREHENSIVE SERVICES INC	25,964.53
11/18/2025	8600	Check	CENTURY PRINT AND GRAPHICS	325.26
11/18/2025	8601	Check	CINTAS CORPORATION	19,322.39
11/18/2025	8602	Check	CLARE WOODS ACADEMY	58,160.44
11/18/2025	8603	Check	CLASSROOM CONNECTION DAY SCHOO	17,880.06
11/18/2025	8604	Check	COLLEY ELEVATOR	5,264.00
11/18/2025	8605	Check	CONNECTION DAY SCHOOL	41,414.10
11/18/2025	8606	Check	CONRAD, GARY W	534.14
11/18/2025	8607	Check	CONSERV FS	4,604.02
11/18/2025	8608	Check	CORE MECHANICAL INC	51,609.16
11/18/2025	8609	Check	COUNCIL FOR EXCEPTIONAL CHILDR	1,647.00
11/18/2025	8610	Check	CRAIG R ELLIOTT	550.00
11/18/2025	8611	Check	CREATIVE ENTOURAGE AGENCY	12,973.22
11/18/2025	8612	Check	CROWLEY, SHONDA MARIE	184.38
11/18/2025	8613	Check	CRYSTAL LAKE CENTRAL HIGH SCHO	437.00
11/18/2025	8614	Check	CRYSTAL LAKE SOUTH HIGH SCHOOL	246.93
11/18/2025	8615	Check	DELTA DENTAL OF ILLINOIS	4,666.28
11/18/2025	8616	Check	DELTA DENTAL PLAN OF ILLINOIS	122,608.98
11/18/2025	8617	Check	DEMCO INC	194.38
11/18/2025	8618	Check	DOUBLE R BARBECUE COMPANY LLC	4,412.00
11/18/2025	8619	Check	EASTER SEALS METROPOLITAN CHIC	9,241.46
11/18/2025	8620	Check	EDUCATIONAL PRODUCTS INC	2,048.00
11/18/2025	8621	Check	EL FUEGO TACOS & BURRITOS	1,800.00

AP Check Register

AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8622	Check	EQUIPMENT DEPOT OF ILLINOIS	1,182.67
11/18/2025	8623	Check	ERIC PECHE ESPARZA	750.00
11/18/2025	8624	Check	ERIK SCHEELE	300.00
11/18/2025	8625	Check	ETA HAND2MIND	619.43
11/18/2025	8626	Check	EZ FLEX SPORT MATS	162.00
11/18/2025	8627	Check	FERGUSON ENTERPRISES LLC	2,139.30
11/18/2025	8628	Check	FINALSITE	4,925.00
11/18/2025	8629	Check	FLINN SCIENTIFIC INC	941.47
11/18/2025	8630	Check	FOLLETT CONTENT SOLUTIONS LLC	4,181.55
11/18/2025	8631	Check	FOX TECH CENTER	19,146.16
11/18/2025	8632	Check	FOX VALLEY FIRE AND SAFETY CO	2,267.40
11/18/2025	8633	Check	GENUINE PARTS COMPANY	5,294.17
11/18/2025	8634	Check	GERACE, KELLI A	86.24
11/18/2025	8635	Check	GOOBER PRINTS LLC	2,847.00
11/18/2025	8636	Check	GORDON FOOD SERVICE INC	5,184.60
11/18/2025	8637	Check	GOV CONNECTION INC	58,402.64
11/18/2025	8638	Check	GRAYSLAKE HIGH SCHOOL	176.00
11/18/2025	8639	Check	GREEN, MATTHEW B	12.60
11/18/2025	8640	Check	GROOT INC	21,985.10
11/18/2025	8641	Check	GUSTAVE A LARSON COMPANY	7,251.66
11/18/2025	8642	Check	HAASE, TONYA M	173.60
11/18/2025	8643	Check	HATCHER, ROLAND	600.00
11/18/2025	8644	Check	HAUSER, BRAYDON C	202.50
11/18/2025	8645	Check	HAWKINS, HEATHER M	19.60
11/18/2025	8646	Check	HENNESSY, PATRICIA L	59.85
11/18/2025	8647	Check	HERITAGE CRYSTAL CLEAN LLC	727.19
11/18/2025	8648	Check	HERNANDEZ, ANGELA C	212.52
11/18/2025	8649	Check	HINCKLEY SPRINGS	3,327.53
11/18/2025	8650	Check	HOFFMAN ESTATES HIGH SCHOOL	500.00
11/18/2025	8651	Check	HOLIAN INSULATION COMPANY INC	6,283.65
11/18/2025	8652	Check	HONONEGAH HIGH SCHOOL	300.00
11/18/2025	8653	Check	HOPE LEARNING ACADEMY	23,508.32
11/18/2025	8654	Check	HOUCHEN BINDERY LTD	2,101.50

AP Check Register

AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8655	Check	HUNTLEY COMM SCHOOL DIST 158	980.65
11/18/2025	8656	Check	HUNTLEY FORD	347.35
11/18/2025	8657	Check	IJAS REGION 5	100.00
11/18/2025	8658	Check	ILLINOIS HIGH SCHOOL ASSN	1,320.00
11/18/2025	8659	Check	ILLINOIS PRINCIPALS ASSOCIATIO	1,197.60
11/18/2025	8660	Check	ILLINOIS SCHOOL FOR THE DEAF	1,158.00
11/18/2025	8661	Check	INCCRRA	940.00
11/18/2025	8662	Check	INFINITY TRANSPORTATION MANAGEMENT LLC	1,348.81
11/18/2025	8663	Check	INNOVATIVE GRAPHICS	126.00
11/18/2025	8664	Check	J AND D ENTERPRISES	27,705.00
11/18/2025	8665	Check	JACK, LOCOCO	460.00
11/18/2025	8666	Check	JAMF SOFTWARE LLC	86.76
11/18/2025	8667	Check	JOHNSON CONTROLS	4,929.50
11/18/2025	8668	Check	JOHNSON CONTROLS FIRE PROTECTI	8,807.50
11/18/2025	8669	Check	JW PEPPER	2,128.58
11/18/2025	8670	Check	KAPLAN COMPANIES INC	38.95
11/18/2025	8671	Check	KATE'S KREATIONS	788.00
11/18/2025	8672	Check	KELLY SERVICES INC	1,547.76
11/18/2025	8673	Check	KINASTHETICS INC	2,905.00
11/18/2025	8674	Check	KIND, EMILY M	84.00
11/18/2025	8675	Check	KINSEY AND KINSEY	5,145.20
11/18/2025	8676	Check	KRIHA BOUCEK LLC	12,985.50
11/18/2025	8677	Check	KUTA SOFTWARE LLC	1,016.00
11/18/2025	8678	Check	KYLLOE, JUSTINE M	125.44
11/18/2025	8679	Check	LAKESHORE LEARNING MATERIALS	278.30
11/18/2025	8680	Check	LANDSCAPE STRUCTURES INC.	12,752.40
11/18/2025	8681	Check	LARGE UNIT DISTRICT ASSOC	3,750.00
11/18/2025	8682	Check	LAURA S JOHNSON	750.00
11/18/2025	8683	Check	LED RITE LLC	24,205.02
11/18/2025	8684	Check	LERETTE-KAUFFMAN, HEIDI A	118.30
11/18/2025	8685	Check	LIPPERER, JESSICA L	45.85
11/18/2025	8686	Check	LOCOCO, JOSEPH	300.00
11/18/2025	8687	Check	LOCOCO, MICHAEL	380.00

AP Check Register

AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8688	Check	LOPEZ, CARISA	19.53
11/18/2025	8689	Check	LOUIS, SHARON	68.60
11/18/2025	8690	Check	LOVE YOUR CLASSROOM LLC	31,139.10
11/18/2025	8691	Check	M AND A PRECISION TRUCK REPAIR	45.00
11/18/2025	8692	Check	MAINE WEST HIGH SCHOOL	325.00
11/18/2025	8693	Check	MARSH & MCLENNAN AGENCY LLC	7,000.00
11/18/2025	8694	Check	MASCORRO, DOMINIQUE R	79.80
11/18/2025	8695	Check	MATTER HACKERS INC	5,144.26
11/18/2025	8696	Check	MEDICALESHP, INC	2,536.45
11/18/2025	8697	Check	MERCADO, THERIZ	120.00
11/18/2025	8698	Check	MICKLE, JONATHAN W	612.01
11/18/2025	8699	Check	MID VALLEY GLASS AND SERVICE	642.00
11/18/2025	8700	Check	MIDWEST AIR FILTER	10,156.09
11/18/2025	8701	Check	MOGGE, ABIGAIL L	300.00
11/18/2025	8702	Check	MORAWSKI, SOPHIE	140.00
11/18/2025	8703	Check	MORENO, AMY M	47.67
11/18/2025	8704	Check	MUI, CHRISTINA A	29.36
11/18/2025	8705	Check	MUSIC AND ARTS CENTER	498.00
11/18/2025	8706	Check	MUSIC THEATRE INTERNATIONAL	980.00
11/18/2025	8707	Check	NAJERA, KATHERINE	81.40
11/18/2025	8708	Check	NATIONAL SCHOOL PUBLIC	485.00
11/18/2025	8709	Check	NEUCO INC	352.40
11/18/2025	8710	Check	NEW LEADER ACADEMY	13,380.18
11/18/2025	8711	Check	NICOR GAS	436.94
11/18/2025	8712	Check	NIEVES, MARIA L	94.50
11/18/2025	8713	Check	NORTH AMERICAN CORPORATION	18,010.25
11/18/2025	8714	Check	NORTHWESTERN ILLINOIS ASSOCIAT	291,220.90
11/18/2025	8715	Check	OCONOMOWOC DEVELOPMENTAL TRAIN	9,173.78
11/18/2025	8716	Check	OLVERA, MANDY M	63.00
11/18/2025	8717	Check	ON TARGET SALES	525.00
11/18/2025	8718	Check	ORIENTAL TRADING CO.	83.72
11/18/2025	8719	Check	PADDOCK PUBLICATIONS	80.50
11/18/2025	8720	Check	PALERMO, LUILIA E	56.21

AP Check Register

AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8721	Check	PARKLAND PREPARATORY ACADEMY SOUTH INC	7,674.24
11/18/2025	8722	Check	PAULY'S CUSTOM APPAREL COMPANY	1,220.20
11/18/2025	8723	Check	PEERLESS NETWORK	821.39
11/18/2025	8724	Check	PERISCOPE HOLDINGS	730.00
11/18/2025	8725	Check	PIONEER RANDUSTRIAL	14,713.09
11/18/2025	8726	Check	PIONEER VALLEY BOOKS	23.00
11/18/2025	8727	Check	POM EXPRESS	1,186.00
11/18/2025	8728	Check	PORTER PIPE AND SUPPLY CO	2,474.81
11/18/2025	8729	Check	POSTAL SOURCE	539.90
11/18/2025	8730	Check	POWER DISTRIBUTORS LLC	150.86
11/18/2025	8731	Check	PRINT LOOP	44.00
11/18/2025	8732	Check	PRO-ED	158.40
11/18/2025	8733	Check	QUANTUM LEARNING LLC	7,000.00
11/18/2025	8734	Check	QUINLAN AND FABISH MUSIC CO	237.60
11/18/2025	8735	Check	RAKOWSKI, ANDY T	22.40
11/18/2025	8736	Check	RALPH HELM INC	3,993.14
11/18/2025	8737	Check	RAPTOR TECHNOLOGIES LLC	20,165.01
11/18/2025	8738	Check	REBEL ATHLETIC INC	11,689.44
11/18/2025	8739	Check	RED CIRCLE SOLUTIONS LLC	479.95
11/18/2025	8740	Check	RED WING BUSINESS ADVANTAGE AC	300.00
11/18/2025	8741	Check	REMIND101 INC	61,585.00
11/18/2025	8742	Check	RICOH USA INC	35,414.27
11/18/2025	8743	Check	RIFTON EQUIPMENT	318.75
11/18/2025	8744	Check	ROBERTS JR., KEVIN A	223.14
11/18/2025	8745	Check	ROBOSOURCE LLC	1,004.95
11/18/2025	8746	Check	ROCCO Z MUSIC, LLC	4,053.00
11/18/2025	8747	Check	RODRIGUEZ CRUZ, VERONICA	62.16
11/18/2025	8748	Check	ROMAN, HILDA E	40.32
11/18/2025	8749	Check	ROSECRANCE INC	23,697.00
11/18/2025	8750	Check	RUDIS ATHLETIC APPAREL	6,307.00
11/18/2025	8751	Check	RUSSELL, SONJA	70.00
11/18/2025	8752	Check	RYAN PALMER	400.00
11/18/2025	8753	Check	SAAS, MIKAYLA	140.00

AP Check Register

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COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8754	Check	SAFETY-KLEEN SYSTEMS INC	264.03
11/18/2025	8755	Check	SARGENTS EQUIPMENT AND REPAIR	2,904.64
11/18/2025	8756	Check	SCHNEIDER ELECTRIC BUILDINGS	1,476.00
11/18/2025	8757	Check	SCHOLASTIC INC	2,901.59
11/18/2025	8758	Check	SCHOOL DATEBOOKS	1,213.25
11/18/2025	8759	Check	SCHOOL HEALTH CORPORATION	2,681.74
11/18/2025	8760	Check	SCHOOLBELLS LTD	1,098.00
11/18/2025	8761	Check	SEAL OF ILLINOIS	348,206.43
11/18/2025	8762	Check	SEWING CONCEPTS	998.00
11/18/2025	8763	Check	SHERWIN WILLIAMS	199.75
11/18/2025	8764	Check	SITEONE LANDSCAPE SUPPLY LLC	1,084.08
11/18/2025	8765	Check	SLAVICH, LAURA D	17.50
11/18/2025	8766	Check	SNAP-ON-TOOLS	6,073.68
11/18/2025	8767	Check	SOUTH ELGIN HIGH SCHOOL	400.00
11/18/2025	8768	Check	SPARK INNOVATION LLC	5,208.00
11/18/2025	8769	Check	SPECIAL EDUCATION SERVICES	12,808.65
11/18/2025	8770	Check	SPECIAL EDUCATION SYSTEMS	23,748.88
11/18/2025	8771	Check	SPECIAL EDUCATION SYSTEMS	10,494.44
11/18/2025	8772	Check	SPIRIT PRODUCTS INC	1,085.14
11/18/2025	8773	Check	SPIRO, NICHOLAS M	109.34
11/18/2025	8774	Check	SPORTS INSTALLATIONS	16,310.00
11/18/2025	8775	Check	SPRING HILL AUTO BODY, INC.	7,781.13
11/18/2025	8776	Check	STAPLES	303.50
11/18/2025	8777	Check	STAR AUTISM HOLDINGS LLC	5,900.00
11/18/2025	8778	Check	STATE INDUSTRIAL PRODUCTS	390.87
11/18/2025	8779	Check	STEINER ELECTRIC CO.	324.90
11/18/2025	8780	Check	STENSTROM PETROLEUM SERVICES G	750.00
11/18/2025	8781	Check	STIX AND NOODLES LLC	960.00
11/18/2025	8782	Check	SUMMIT SCHOOL INC	14,169.76
11/18/2025	8783	Check	SUPER DUPER PUBLICATIONS	59.90
11/18/2025	8784	Check	SWEETWATER SOUND INC	2,214.36
11/18/2025	8785	Check	SYSCO FOOD SERVICE OF CHICAGO	1,185.64
11/18/2025	8786	Check	T S LIVINGSTON INC	975.00

AP Check Register

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COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8787	Check	TALKTOOLS LLC	244.09
11/18/2025	8788	Check	TEAM FITZ GRAPHICS LLC	19,865.00
11/18/2025	8789	Check	THE EDGE SPORTS APPAREL	6,410.00
11/18/2025	8790	Check	THE JUICE PLUS+ COMPANY LLC	151.00
11/18/2025	8791	Check	THOMPSON ELEVATOR INSPECTION	100.00
11/18/2025	8792	Check	TOMS PRODUCTIONS LLC	655.00
11/18/2025	8793	Check	TOP LINE TRANSPORTATION CO	169.00
11/18/2025	8794	Check	TOWNSHIP HIGH SCHOOL DIST 214	3,191.45
11/18/2025	8795	Check	TRANE COMPANY	5,961.13
11/18/2025	8796	Check	TROPHIES BY GEORGE	1,045.50
11/18/2025	8797	Check	TROY, JENNIFER E	115.59
11/18/2025	8798	Check	ULINE SHIPPING SUPPLY	1,403.79
11/18/2025	8799	Check	VALDES LLC	323.00
11/18/2025	8800	Check	VANDERBILT UNIVERSITY	120.00
11/18/2025	8801	Check	VARSITY SPIRIT FASHIONS	849.55
11/18/2025	8802	Check	VARSITY YEARBOOK	274.20
11/18/2025	8803	Check	VCP INC	1,470.00
11/18/2025	8804	Check	VEX ROBOTICS INC	4,437.20
11/18/2025	8805	Check	VILLAGE OF CARPENTERSVILLE	27,213.31
11/18/2025	8806	Check	VILLAGE OF CARPENTERSVILLE	19,341.93
11/18/2025	8807	Check	VILLAGE OF LAKE IN THE HILLS	433.25
11/18/2025	8808	Check	VISION SERVICE PLAN	18,073.08
11/18/2025	8809	Check	VISUAL IMAGE PHOTOGRAPHY INC	1,725.00
11/18/2025	8810	Check	VT SERVICES INC	591.14
11/18/2025	8811	Check	WAREHOUSE DIRECT INC	6,931.52
11/18/2025	8812	Check	WASHINGTON, RACQUEL W	205.80
11/18/2025	8813	Check	WEATHERGUARD ROOFING COMPANY	6,917.92
11/18/2025	8814	Check	WEGER, RICK G	319.13
11/18/2025	8815	Check	WEST A THOMSON REUTERS BUSINES	1,303.85
11/18/2025	8816	Check	WEST SIDE ELECTRIC SUPPLY INC.	1,481.72
11/18/2025	8817	Check	WESTERN PSYCHOLOGICAL SERVICES	248.60
11/18/2025	8818	Check	WHITEYS TOWING	437.50
11/18/2025	8819	Check	WIPEBOOK CORP	1,690.88

AP Check Register

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COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	8820	Check	WOLF ELECTRIC SUPPLY CO INC	85.56
11/18/2025	8821	Check	WOOD, KATIE L	113.82
11/18/2025	8822	Check	WOODSTOCK CUSD 200	16,746.82
11/18/2025	8823	Check	ZYER, JILL E	524.65
11/18/2025	9000001037	ACH	AGC EDUCATION INC	322.33
11/18/2025	9000001038	ACH	ALLIED BENEFIT SYSTEMS, LLC	388.30
11/18/2025	9000001039	ACH	AMAZON CAPITAL SERVICES INC	25,753.12
11/18/2025	9000001040	ACH	ANDERSON LOCK COMPANY LTD	13,875.28
11/18/2025	9000001041	ACH	APPLE COMPUTER INC	3,052.00
11/18/2025	9000001042	ACH	ARBOR SCIENTIFIC	141.81
11/18/2025	9000001043	ACH	ATSCO	3,592.45
11/18/2025	9000001044	ACH	AXESS TRANSPORTATION	31,073.00
11/18/2025	9000001045	ACH	B&B NETWORKS INC	1,327.00
11/18/2025	9000001046	ACH	BADGER SPORTING GOODS CO., INC	3,690.00
11/18/2025	9000001047	ACH	BLUE CROSS	3,809,413.84
11/18/2025	9000001048	ACH	BRODERICK, SANDRA L	63.42
11/18/2025	9000001049	ACH	CASSANDRA STRINGS	1,788.97
11/18/2025	9000001050	ACH	CDW-G	16,565.44
11/18/2025	9000001051	ACH	CONSTELLATION NEW ENERGY	108,122.18
11/18/2025	9000001052	ACH	COVE SCHOOL	29,874.24
11/18/2025	9000001053	ACH	DEWBERRY ARCHITECTS INC	1,139.37
11/18/2025	9000001054	ACH	DONS WORLD OF SPORTS	2,187.00
11/18/2025	9000001055	ACH	EDUSTAFF LLC	244,029.42
11/18/2025	9000001056	ACH	ENTERPRISE FM TRUST	32,212.14
11/18/2025	9000001057	ACH	FASTSIGNS OF CARPENTERSVILLE	46.98
11/18/2025	9000001058	ACH	FELICITY SCHOOLS	6,501.00
11/18/2025	9000001059	ACH	FERGUSON ENTERPRISES INC	4,703.56
11/18/2025	9000001060	ACH	FIRST TO THE FINISH INC	3,997.66
11/18/2025	9000001061	ACH	FLOLO CORPORATION	15,944.86
11/18/2025	9000001062	ACH	FRANCZEK PC	453.00
11/18/2025	9000001063	ACH	FREEMAN, PATRICIA L	64.40
11/18/2025	9000001064	ACH	GECAN, MATTHEW ALEXANDER	119.98
11/18/2025	9000001065	ACH	GRAINGER	11,861.14

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COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	9000001066	ACH	GRANITE TELECOMMUNICATIONS LLC	6,734.89
11/18/2025	9000001067	ACH	JDK SERVICES	45,240.00
11/18/2025	9000001068	ACH	KIMLEY-HORN AND ASSOCIATES INC	12,847.40
11/18/2025	9000001069	ACH	KRAUSE, GARY A	42.98
11/18/2025	9000001070	ACH	LAMP INC	216,348.00
11/18/2025	9000001071	ACH	LEGAT ARCHITECTS INC	273,650.51
11/18/2025	9000001072	ACH	LINDE GAS & EQUIPMENT INC	435.50
11/18/2025	9000001073	ACH	LRP PUBLICATIONS	12,663.00
11/18/2025	9000001074	ACH	LUMEN ACADEMY	39,515.70
11/18/2025	9000001075	ACH	MANPOWER	12,217.27
11/18/2025	9000001076	ACH	MARKLUND	79,143.84
11/18/2025	9000001077	ACH	MILLER COOPER AND CO LTD	19,000.00
11/18/2025	9000001078	ACH	MOTLEY, JOSHUA S	28.07
11/18/2025	9000001079	ACH	MURNANE PAPER COMPANY	6,382.00
11/18/2025	9000001080	ACH	NEW PRECISION TECHNOLOGY LLC	613.15
11/18/2025	9000001081	ACH	ORGANIC LIFE LLC	1,044,556.14
11/18/2025	9000001082	ACH	PARKLAND PREPARATORY ACADEMY	92,783.63
11/18/2025	9000001083	ACH	PRO GRAPHICS CUSTOM SCREEN PRINTING LLC	1,143.00
11/18/2025	9000001084	ACH	REINDERS INC	1,354.08
11/18/2025	9000001085	ACH	ROSALES, ENRIQUE R	180.67
11/18/2025	9000001086	ACH	SCHOOL SPECIALTY, LLC	72,128.81
11/18/2025	9000001087	ACH	SOLUTION TREE	17,252.80
11/18/2025	9000001088	ACH	SPEECH KIDZ LLC	34,627.50
11/18/2025	9000001089	ACH	THE WINSTON KNOLLS SCHOOL	39,131.40
11/18/2025	9000001090	ACH	TRAINING CONCEPTS INC	150.00
11/18/2025	9000001091	ACH	VOYA FINANCIAL	20,699.77
11/18/2025	9000001092	ACH	VWR FUNDING INC	47.99

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AP Run: 20251118 AP — Post Date: 2025-11-18 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/18/2025	9000001093	ACH	WEST MUSIC COMPANY	1,150.37
Total:				11,356,572.22

20251118 AP Summary

Type	Count	Amount
Regular Checks:	265	2,381,361.45
ACH Checks:	57	6,422,372.36
Wire Transfers:	3	2,552,838.41
Epayables:	0	0.00
Total:	325	11,356,572.22

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	9,608,191.38
14 - GRANT FUND	122,152.82
20 - OPERATIONS & MAINTENANCE FUND	920,714.46
40 - TRANSPORTATION FUND	199,809.34
60 - SITE & CONSTRUCTION FUND	505,704.22
	11,356,572.22

AP Check Register

AP Run: 20251023 AP OFFCYCLE — Post Date: 2025-10-23 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
10/23/2025	8524	Check	CHOCOLATE PEOPLE CHOCOLATE FOUNTAINS INC	520.00
10/23/2025	8525	Check	EMERGENCY SERVICE PARTNERS LLC	19,452.58
10/23/2025	9000001035	ACH	FOREST PRINTING COMPANY	17,600.49
Total:				37,573.07

AP POSPAY - OFFCYCLE & REISSUE 10/23/2025
SENT 10/24/2025

20251023 AP OFFCYCLE Summary

Type	Count	Amount
✓ Regular Checks:	2	19,972.58
✓ ACH Checks:	2 4	17,600.49
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	37,573.07

AP ACH OFFCYCLE - FOREST PRINTING 10/24/2025
CONF# 43476751
SENT 10/24/2025

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	18,120.49
20 - OPERATIONS & MAINTENANCE FUND	19,452.58
	37,573.07

AP Check Register

AP Run: 20251030 AP OFFCYCLE — Post Date: 2025-10-30 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
10/30/2025	8548	Check	BARCO PRODUCTS COMPANY	1,410.12
10/30/2025	8549	Check	CONNECTION DAY SCHOOL	12,121.20
10/30/2025	8550	Check	ILLINOIS STATE TREASURER	6,214.46
10/30/2025	8551	Check	NORTH AMERICAN CORPORATION	161.26
10/30/2025	8552	Check	STAPLES	1,953.32
Total:				21,860.36

20251030 AP OFFCYCLE Summary

Type	Count	Amount
Regular Checks:	5	21,860.36
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	5	21,860.36

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	18,335.66
14 - GRANT FUND	1,571.38
20 - OPERATIONS & MAINTENANCE FUND	1,953.32
	21,860.36

AP Check Register

AP Run: 20251106 AP OFFCYCLE — Post Date: 2025-11-06 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
11/06/2025	8553	Check	MUSIC AND ARTS CENTER	215.00
11/06/2025	8554	Check	RAINBOWS	540.00
11/06/2025	8555	Check	VILLAGE OF ALGONQUIN	22,982.15
Total:				23,737.15

20251106 AP OFFCYCLE Summary

Type	Count	Amount
Regular Checks:	3	23,737.15
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	23,737.15

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	755.00
20 - OPERATIONS & MAINTENANCE FUND	22,982.15
	23,737.15

Your board package includes the September 2025 Unaudited Treasurer and Financial Report. Report highlights are as follows:

Treasurer Report

As of September 30, 2025, the District had \$281,234,733.67 of cash on hand. The cash balance by fund was:

Operating Fund	\$ 207,207,745.02
Bond & Interest Fund	\$ 23,547,179.45
Site & Construction Fund	\$ 50,479,809.20
Total	\$281,234,733.67

Financial Report Analysis-All Funds

Expenditures- If the District were to spend their dollars evenly each month, costs through September should be 25% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	17.25%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2025.
Operations & Maintenance	21.59%	This fund is on trend.
Bond & Interest	13.37%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	5.83%	This fund is on trend.
IMRF/Social Security	17.72%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2025.
Capital Projects	0.00%	This fund is used to pay for our capital projects.
Tort	68.29%	The tort fund is used to pay our insurance premiums. These premiums are paid in July. The remaining budget will be used towards implementing a risk management plan.

Revenues- The district has received 35.29% of its budgeted revenue compared to 34.04% prior YTD.

Financial Reporting Analysis- Operating Funds

Operating Fund Revenue Summary by Source- 34.86% compared to 33.50% prior YTD.

- Local Revenues are on-trend at 41.60%;
- State Revenues are on-trend at 16.09%;
- Federal Revenues are on-trend at 48.08% and are in line with federal grant expenditures.

Operating Fund Expenditure Summary by Object- 17.36% compared to 16.06% prior YTD.

- Salaries are at 14.76%;
- Benefits are at 18.91%;
- Purchase Services are at 23.03%;
- Supplies/Materials are at 18.05%;
- Capital Outlay is at 20.07%;
- Other/Tuition are at 3.18%;
- Non-capitalized equipment is at 54.33%.

Monthly Notes:

- Short-term interest rates have decreased slightly from 4.200% in August to 4.131%. Total interest for the year is \$1,593,393 or 23.3% of the budget.
- Financials are presented on an unaudited cash basis and do not represent the District's final financial statements.
- The Cash Balance of the Bond & Interest Fund reflects a \$3,574,882.92 increase in balance due to a June 2025 debt service payment that was posted in July of this fiscal year.

TREASURER'S REPORT FOR THE MONTH OF September 2025

INVESTMENTS AT COST: \$281,234,733.67

(See attached schedule for investment detail)

MONTHLY PAYROLL:

Educational Fund	\$ 14,401,166.49	
O&M Fund	\$ 746,220.68	
Transportation Fund	<u>\$ 70,443.05</u>	\$ 15,217,830.22

PAYROLL RELATED EXPENDITURES:

(Not reflected in A/P Bill Listing)

Educational and Transportation Funds;

Teachers, Retirement System	<u>\$ 1,305,837.69</u>	
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Total Teachers, Retirement System		\$ 1,305,837.69
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Illinois Municipal Retirement Fund

IMRF	\$ 211,685.32	
FICA	\$ 196,099.09	
Medicare	<u>\$ 206,165.82</u>	

Total IMRF/FICA/Medicare Fund		\$ 613,950.23
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Total Payroll and Related Expenditures		<u><u>\$ 17,137,618.14</u></u>
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COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 3
 September 30, 2025
 By Fund, By Object

	FY26	FY26	FY26	% of FY26
All Funds	Budget	Sept Actual	YTD Actual	YTD Budget
Local	282,438,964	101,763,652	117,913,588	41.75%
State	105,246,319	8,482,752	16,608,849	15.78%
Federal	17,848,347	3,084,723	8,580,686	48.08%
Other Source	-	-	-	
Total Revenues	405,533,630	113,331,127	143,103,123	35.29%
Salaries	188,618,799	15,217,830	27,832,759	14.76%
Benefits	63,481,237	4,985,289	12,001,856	18.91%
Purchased Services	70,152,950	2,256,100	16,145,910	23.02%
Supplies/Materials	16,475,986	984,042	2,973,943	18.05%
Capital Outlay	32,366,010	(349,517)	180,912	0.56%
Other	41,686,194	161,050	4,144,377	9.94%
Non-Capitalized Equipment	4,698,624	362,310	2,552,971	54.33%
Total Expenditures	417,479,800	23,617,103	65,832,728	15.77%
Revenues Over Disbursements	(11,946,170)	89,714,023	77,270,395	
Other Financing Sources/Uses	(10,400,000)	-	-	
Fund Balance Transfer	10,400,000	-	-	
Net Change to Fund Balance	(11,946,170)	89,714,023	77,270,395	
	FY26	FY26	FY26	% of FY26
Operating Funds	Budget	Sept Actual	YTD Actual	YTD Budget
Local	252,319,569	91,790,494	104,972,323	41.60%
State	103,246,319	8,482,752	16,608,849	16.09%
Federal	17,848,347	3,084,723	8,580,686	48.08%
Other Sources	-	-	-	
Total Revenues	373,414,235	103,357,969	130,161,858	34.86%
Salaries	188,618,799	15,217,830	27,832,759	14.76%
Benefits	63,481,237	4,985,289	12,001,856	18.91%
Purchased Services	70,092,950	2,254,669	16,144,480	23.03%
Supplies/Materials	16,475,986	984,042	2,973,943	18.05%
Capital Outlay	2,766,010	24,574	555,222	20.07%
Other/Tuition	14,009,655	161,050	445,176	3.18%
Non-Capitalized Equipment	4,698,624	362,310	2,552,971	54.33%
Total Expenditures	360,143,261	23,989,764	62,506,406	17.36%
Revenues Over Disbursements	13,270,974	79,368,205	67,655,452	
Other Financing Sources/Uses	(10,400,000)	-	-	
Fund Balance Transfer	-	-	-	
Net Change to Fund Balance	2,870,974	79,368,205	67,655,452	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 3
 September 30, 2025
 By Fund, By Object

Fund 1-Educational	FY26 Budget	FY26 Sept Actual	FY26 YTD Actual	% of FY26 YTD Budget
Local	185,617,783	65,958,526	75,137,784	40.48%
State	90,317,415	8,482,752	16,608,849	18.39%
Federal	17,848,347	3,084,723	8,580,686	48.08%
Other Sources	-	-	-	
Total Revenues	293,783,545	77,526,001	100,327,318	34.15%
Salaries	178,849,641	14,401,166	25,510,096	14.26%
Benefits	53,676,957	4,207,321	10,174,381	18.95%
Purchased Services	38,509,335	1,265,716	10,891,266	28.28%
Supplies/Materials	8,729,622	312,363	1,199,247	13.74%
Capital Outlay	175,933	23,409	507,510	288.47%
Other/Tuition	12,608,655	159,550	442,176	3.51%
Non-Capitalized Equipment	4,323,236	317,416	2,496,230	57.74%
Total Expenditures	296,873,379	20,686,941	51,220,906	17.25%
Revenues Over Disbursements	48,558	56,839,060	49,106,413	
Other Financing Sources/Uses	-	-	-	
Fund Balance Transfer	-	-	-	
Net Change to Fund Balance	48,558	56,839,060	49,106,413	
Fund 2-Operations & Maintenance				
Local	40,910,705	16,372,751	18,834,844	46.04%
State	-	-	-	
Other Sources	-	-	-	
Total Revenues	40,910,705	16,372,751	18,834,844	46.04%
Salaries	9,509,755	746,221	2,224,738	23.39%
Benefits	1,951,760	159,313	435,276	22.30%
Purchased Services	6,478,505	772,564	1,610,672	24.86%
Supplies/Materials	6,338,424	594,413	1,610,085	25.40%
Capital Outlay	1,682,576	-	46,546	2.77%
Other	1,401,000	1,500	3,000	0.21%
Non-Capitalized Equipment	371,677	44,894	56,741	15.27%
Total Expenditures	27,733,697	2,318,906	5,987,058	21.59%
Revenues Over Disbursements	13,177,008	14,053,845	12,847,786	
Other Financing Sources/Uses	(10,400,000)	-	-	
Net Change to Fund Balance	2,777,008	14,053,845	12,847,786	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 3

September 30, 2025

By Fund, By Object

	FY26	FY26	FY26	% of FY26
	Budget	Sept Actual	YTD Actual	YTD Budget
Fund 3-Bond & Interest				
Local	25,837,061	9,868,306	11,114,809	43.02%
Other Sources	-	-	-	0.00%
Total Revenues	<u>25,837,061</u>	<u>9,868,306</u>	<u>11,114,809</u>	<u>43.02%</u>
Purchased Services	10,000	1,430	1,430	14.30%
Other	27,676,539	-	3,699,201	13.37%
Total Expenditures	<u>27,686,539</u>	<u>1,430</u>	<u>3,700,631</u>	<u>13.37%</u>
Revenues Over Disbursements	(1,849,478)	9,866,876	7,414,178	
Other Financing Sources/Uses	2,500,000	-	-	
Net Change to Fund Balance	<u>650,522</u>	<u>9,866,876</u>	<u>7,414,178</u>	
Fund 4-Transportation				
Local	14,409,943	5,511,532	6,374,250	44.24%
State	12,928,904	-	-	0.00%
Other Sources	-	-	-	
Total Revenues	<u>25,662,476</u>	<u>5,511,532</u>	<u>6,374,250</u>	<u>24.84%</u>
Salaries	259,403	70,443	97,926	37.75%
Benefits	56,063	4,704	10,595	18.90%
Purchased Services	21,423,337	188,880	1,128,260	5.27%
Supplies/Materials	1,407,940	77,265	164,612	11.69%
Capital Outlay	907,501	1,165	1,165	0.13%
Other	-	-	-	0.00%
Non-Capitalized Equipment	3,711	-	-	0.00%
Total Expenditures	<u>24,057,955</u>	<u>342,458</u>	<u>1,402,557</u>	<u>5.83%</u>
Revenues Over Disbursements	1,604,521	5,169,075	4,971,693	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	<u>1,604,521</u>	<u>5,169,075</u>	<u>4,971,693</u>	
Fund 5-IMRF/Social Security				
Local	6,168,754	2,495,985	2,908,027	47.14%
Total Revenues	<u>6,168,754</u>	<u>2,495,985</u>	<u>2,908,027</u>	<u>47.14%</u>
Benefits	7,796,457	613,950	1,381,603	17.72%
Total Expenditures	<u>7,796,457</u>	<u>613,950</u>	<u>1,381,603</u>	<u>17.72%</u>
Revenues Over Disbursements	(1,627,703)	1,882,035	1,526,424	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	<u>(1,627,703)</u>	<u>1,882,035</u>	<u>1,526,424</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 3

September 30, 2025

By Fund, By Object

	FY26 Budget	FY26 Sept Actual	FY26 YTD Actual	% of FY26 YTD Budget
Fund 6-Capital Projects				
Local	4,282,334	104,851	1,826,456	42.65%
State	2,000,000	-	-	0.00%
Federal	-	-	-	0.00%
Total Revenues	<u>6,282,334</u>	<u>104,851</u>	<u>1,826,456</u>	<u>29.07%</u>
Salaries	-	-	-	
Benefits	-	-	-	
Purchased Services	50,000	-	-	0.00%
Supplies/Materials	-	-	-	
Capital Outlay	29,600,000	(374,091)	(374,310)	0.00%
Other	-	-	-	
Total Expenditures	<u>29,650,000</u>	<u>(374,091)</u>	<u>(374,310)</u>	<u>0.00%</u>
Revenues Over Disbursements	(11,974,356)	478,942	2,200,765	
Other Financing Sources/Uses	-	-	-	
Fund Balance Transfer	7,900,000	-	-	
Net Change to Fund Balance	<u>(4,074,356)</u>	<u>478,942</u>	<u>2,200,765</u>	
Fund 7-Working Cash				
Local	2,296,099	350,112	476,710	20.76%
Total Revenues	<u>2,296,099</u>	<u>350,112</u>	<u>476,710</u>	<u>20.76%</u>
Total Expenditures	-	-	-	0.00%
Revenues Over Disbursements	2,296,099	350,112	476,710	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	<u>2,296,099</u>	<u>350,112</u>	<u>476,710</u>	
Fund 8-Tort				
Local	2,916,285	1,101,588	1,240,709	42.54%
Total Revenues	<u>2,916,285</u>	<u>1,101,588</u>	<u>1,240,709</u>	<u>42.54%</u>
Purchase Services	3,681,773	27,509	2,514,282	68.29%
Total Expenditures	<u>3,681,773</u>	<u>27,509</u>	<u>2,514,282</u>	<u>68.29%</u>
Revenues Over Disbursements	(765,488)	1,074,079	(1,273,573)	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	<u>(765,488)</u>	<u>1,074,079</u>	<u>(1,273,573)</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	Bank #	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 09/30/25
OPERATING FUND INVESTMENTS											
PONCE BANK	SDA				9/30/2025		3.900%	447	447	-	447
NEXBANK, SSB-ICS	SDA				9/30/2025		3.980%	28,434	28,434	-	28,434
Bank of China 1285997-1	SDA				9/30/2025		4.100%	26,084,633	26,084,633	-	26,084,633
Bank of China 1285906-1	SDA				9/30/2025		4.100%	41,090	41,090	-	41,090
Congressional Bank	SDA				9/30/2025		3.980%	528	528	-	528
Western Alliance Bank, CA	CD	365		3/5/2025	8/5/2025	153	4.120%	5,086,351	5,000,000	-	0.00
First National Bank, ME	CD	365		8/19/2024	8/19/2025	365	4.544%	249,859	239,000	-	0.00
Preferred Bank, NY	CD	365		8/19/2024	8/19/2025	365	4.636%	249,871	238,800	-	0.00
TREASURY BILL, 912797QM2	SEC	365		5/29/2025	9/2/2025	96	4.171%	7,582,000	7,499,710		0.00
OMB Bank, MO	DCD	365		5/27/2025	9/4/2025	100	4.200%	249,943	247,100		0.00
ISDLAF TERM SERIES	TS	365		6/20/2025	9/18/2025	90	4.250%	15,864,527	15,700,000		0.00
ISDLAF TERM SERIES	TS	365		6/20/2025	10/14/2025	116	4.205%	21,888,661	21,600,000		21,600,000.00
ISDLAF TERM SERIES	TS	365		8/21/2025	11/19/2025	90	4.080%	4,040,242	4,000,000		4,000,000.00
ISDLAF TERM SERIES	TS	365		9/18/2025	12/3/2025	76	4.057%	4,745,398	4,705,649		4,705,648.77
Amarillo National Bank, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
BOKF, National Association, OK	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Dakota Heritage Bank of North Dakota, ND	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
First Fed Community Bank of Bucyrus, OH	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Georgia Banking Company, GA	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Heritage Bank of Commerce, CA	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
High Plains Bank, CO	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Modern Bank, National Association, NY	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Northwest Bank, IA	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Peoples Bank, OH	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
Provident Bank, NJ	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
St. Louis Bank, MO	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
TexasBank, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.38
The Upstate National Bank, NY	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		246,841.37
American Bank, National Association, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	185,896	183,939		183,938.84
Centreville Bank, RI	CDR	365		9/4/2025	12/4/2025	91	4.267%	138,152	136,697		136,697.49
FirsTier Bank, NE	CDR	365		9/4/2025	12/4/2025	91	4.267%	108,288	107,148		107,148.19
Gulf Capital Bank, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	77,877	77,058		77,057.53
Fortress Bank, IL	CDR	365		9/4/2025	12/4/2025	91	4.267%	39,798	39,379		39,378.64
Western Alliance Bank, CA	CD	365		12/6/2024	12/5/2025	364	4.282%	1,064,912	1,021,300	43,612.25	1,021,300.00

ServisFirst Bank, FL	CD	365	12/6/2024	12/8/2025	367	4.393%	249,870	239,300	10,570.05	239,300.00
First State Bank of DeQueen, AR	CD	365	12/6/2024	12/8/2025	367	4.345%	249,840	239,400	10,440.14	239,400.00
ISDLAF TERM SERIES	TS	365	9/12/2025	12/9/2025	88	3.900%	3,835,730	3,800,000		3,800,000.00
ISDLAF TERM SERIES	TS	365	9/18/2025	12/10/2025	83	3.947%	9,992,379	9,903,487		9,903,487.40
TREASURY BILL, 912797SE8	SEC	365	9/12/2025	1/6/2026	116	3.850%	7,591,000	7,499,251		7,499,250.96
TREASURY BILL, 912797SF5	SEC	365	9/16/2025	1/13/2026	119	4.030%	16,150,000	15,949,807		15,949,807.29
US TREASURY N/B, 9128286A3	SEC	365	8/19/2025	1/31/2026	165	4.030%	4,019,000	3,994,038		3,994,038.24
ISDLAF TERM SERIES	TS	365	6/20/2025	2/17/2026	242	4.100%	14,996,897	14,600,000		14,600,000.00
Wilson Bank and Trust, TN	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.61
Arlo Bank, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Arvest Bank, AR	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Bank of Utah, UT	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Banterra Bank, IL	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Cornerstone Capital Bank, SSB, TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Crown Bank, MN	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
D. L. Evans Bank, ID	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Dayspring Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
East West Bank, CA	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Exchange Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
First Bank of the Lake, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
First Liberty Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
First State Bank of St. Charles, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
First Texas National Bank, TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Forward Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Franklin Savings Bank, ME	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Landmark National Bank, KS	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Mabrey Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Meridian Bank, PA	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Ohio State Bank, OH	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
One Community Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Security Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Southern First Bank, SC	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Trinity Bank, N.A., TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Waumandee State Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
West Gate Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		244,174.52
Grand Savings Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	233,727	229,061		229,060.58
Security First Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	209,751	205,563		205,562.77
Relyance Bank, AR	CDR	365	9/4/2025	3/5/2026	182	4.086%	160,627	157,419		157,419.36
Liberty National Bank, IA	CDR	365	9/4/2025	3/5/2026	182	4.086%	129,665	127,076		127,075.82
Isabella Bank, MI	CDR	365	9/4/2025	3/5/2026	182	4.086%	57,811	56,657		56,656.51
BCBank, Inc, WV	CDR	365	9/4/2025	3/5/2026	182	4.086%	19,952	19,554		19,554.02
First Bethany Bank & Trust, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	12,202	11,959		11,958.81

First National Bank, ME	CDR	365	9/11/2025	3/5/2026	175	3.765%	249,932	245,400		245,400.00
Preferred Bank, NY	CDR	365	9/11/2025	3/5/2026	175	3.815%	249,932	245,300		245,300.00
WASHINGTON FEDERAL, 938828HJ2	DTC	365	6/26/2025	3/26/2026	273	4.119%	242,000	242,318		242,317.76
BANK OF AMERICA NA, 06051XXQ0	DTC	365	6/27/2025	3/27/2026	273	4.169%	242,000	242,318		242,317.60
MERRICK BANK, 59013LBJ2	DTC	365	6/30/2025	3/30/2026	273	4.168%	249,000	249,333		249,333.00
ISDLAF TERM SERIES	TS	365	6/13/2025	4/1/2026	292	4.060%	7,227,360	7,000,000		7,000,000.00
Oklahoma Capital Bank	CD	365	9/11/2025	4/1/2026	202	3.735%	249,860	244,800		244,800.00
ISDLAF TERM SERIES	TS	365	9/12/2025	4/1/2026	201	3.700%	6,377,345	6,250,000		6,250,000.00
CAPITAL COMMUNITY BANK, 14005LBV0	DTC	365	6/13/2025	4/13/2026	304	4.042%	249,000	249,220		249,219.89
ISDLAF TERM SERIES	TS	365	6/20/2025	4/14/2026	298	4.050%	11,570,336	11,200,000		11,200,000.00
CedarStone Bank, TN	CD	365	6/20/2025	4/15/2026	299	4.163%	249,943	241,700	8,243.21	241,700.00
Customers Bank, NY	CD	365	5/21/2025	4/21/2026	335	4.010%	5,184,019	5,000,000	184,019.00	5,000,000.00
CUMBERLAND FED BANK FSB, 23062KKH4	DTC	365	6/23/2025	4/23/2026	304	4.040%	241,000	241,311		241,310.70
Western Alliance Bank, CA	CD	365	6/9/2025	4/29/2026	324	4.050%	249,871	241,200	8,671.31	241,200.00
Winchester Savings Bank, MA	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	8,649.90	241,200.00
Schertz Bank & Trust, TX	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	8,649.90	241,200.00
Customers Bank, NY	CD	365	6/9/2025	4/29/2026	324	4.050%	249,871	241,200	8,671.31	241,200.00
Dundee Bank, NE	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	8,649.90	241,200.00
ISDLAF TERM SERIES	TS	365	9/12/2025	5/1/2026	231	3.650%	13,146,835	12,850,000		12,850,000.00
FirstBank Puerto Rico, PR	CD	365	5/5/2025	5/5/2026	365	3.870%	249,911	240,600	9,311.22	240,600.00
State Bank of Texas, TX	CD	365	5/5/2025	5/5/2026	365	3.943%	249,774	240,300	9,473.83	240,300.00
Sentry Bank, CO	CD	365	5/5/2025	5/5/2026	365	3.923%	249,830	240,400	9,429.67	240,400.00
Solera National Bank, CO	CD	365	5/5/2025	5/5/2026	365	3.987%	249,777	240,200	9,576.77	240,200.00
Gbank, NV	CD	365	5/5/2025	5/5/2026	365	3.917%	249,816	240,400	9,416.47	240,400.00
Priority Bank, AR	CD	365	5/5/2025	5/5/2026	365	3.865%	249,899	240,600	9,299.19	240,600.00
Premier Bank, IA	CD	365	5/5/2025	5/5/2026	365	3.871%	249,912	240,600	9,312.42	240,600.00
First State Bank and Trust Company, Inc., MO	CD	365	5/5/2025	5/5/2026	365	3.893%	249,758	240,400	9,357.57	240,400.00
KS StateBank, KS	CD	365	5/5/2025	5/5/2026	365	4.000%	249,912	240,300	9,612.00	240,300.00
NorthEast Community Bank, NY	CD	365	5/27/2025	5/27/2026	365	3.969%	249,734	240,200	9,533.54	240,200.00
UNITY BANK, 91330AHR1	DTC	365	6/13/2025	5/13/2026	334	4.040%	240,000	240,339		240,338.86
Mission National Bank, CA	CD	365	9/11/2025	5/13/2026	244	3.743%	249,899	243,800		243,800.00
FirstBank Southwest, GA	CD	365	9/11/2025	5/13/2026	244	3.793%	249,879	243,700		243,700.00
Third Coast Bank, TX	CD	365	9/11/2025	5/13/2026	244	3.742%	249,899	243,800		243,800.00
MapleMark Bank, TX	CD	365	9/11/2025	5/13/2026	244	3.734%	249,885	243,800		243,800.00
BOM Bank, LA	CD	365	9/11/2025	5/13/2026	244	4.103%	249,870	243,200		243,200.00
COMMUNITY STATE BANK, 20405KBB9	DTC	365	6/17/2025	5/15/2026	332	4.040%	249,000	249,244		249,244.21
Consumers Credit Union, IL	CD	365	5/27/2025	5/27/2026	365	4.081%	249,897	240,100	9,797.27	240,100.00
KeySavings Bank, WI	CD	365	5/27/2025	5/27/2026	365	4.038%	249,898	240,200	9,698.47	240,200.00
RiverBank, AR	CD	365	5/27/2025	5/27/2026	365	4.036%	249,894	240,200	9,694.47	240,200.00
First Bank, NJ	CD	365	5/27/2025	5/27/2026	365	4.030%	249,881	240,200	9,680.79	240,200.00
First Federal Savings and Loan Assoc, MS	CD	365	6/9/2025	5/27/2026	352	4.043%	249,876	240,500	9,376.43	240,500.00
NexBank, TX	CD	365	6/9/2025	5/27/2026	352	4.143%	249,796	240,200	9,595.89	240,200.00

The First State Bank of Healy, KS	CD	365	6/9/2025	5/27/2026	352	4.043%	249,772	240,400	9,372.04	240,400.00
Cornerstone Bank, NE	CD	365	6/9/2025	5/27/2026	352	4.041%	249,769	240,400	9,368.57	240,400.00
Home Savings Bank, UT	CD	365	6/9/2025	5/27/2026	352	4.043%	249,876	240,500	9,375.94	240,500.00
Crystal Lake Bank and Trust Company, National As	CD	365	6/17/2025	5/27/2026	344	4.030%	13,234,262	12,750,000	484,262.47	12,750,000.00
Bank Hapoalim B.M., NY	CD	365	12/6/2024	5/29/2026	539	4.160%	249,861	235,400	14,460.91	235,400.00
PCSB Bank, 69324MBG9	DTC	365	12/11/2024	6/11/2026	547	4.154%	249,000	249,166		249,166.14
OPTUM BANK INC, 68405VCT4	DTC	365	12/11/2024	6/11/2026	547	4.120%	244,000	244,281		244,280.89
UNITED REPUBLIC BK OMAHA, 909242BX6	DTC	365	12/13/2024	6/15/2026	549	4.111%	249,000	249,323		249,322.70
First Priority Bank, OK	CD	365	1/9/2025	7/1/2026	538	4.248%	249,901	235,100	14,800.67	235,100.00
First Internet Bank of Indiana, IN	CD	365	1/9/2025	7/1/2026	538	4.003%	249,907	235,900	14,006.51	235,900.00
First Capital Bank, SC	CD	365	1/9/2025	7/1/2026	538	4.143%	249,879	235,500	14,379.47	235,500.00
US TREASURY N/B, 912828Y95	SEC	365	7/15/2021	7/31/2026	1842	0.700%	1,874,000	1,982,926		1,982,926.25
US TREASURY N/B, 91282CCP4	SEC	365	2/5/2025	7/31/2026	541	4.070%	2,103,000	1,999,739		1,999,739.41
American Commercial Bank & Trust, Nat Assoc	CD	365	3/5/2025	8/27/2025	175	4.093%	249,759	235,500	-	0.00
Affinity Bank, Nat Assoc, GA	CD	365	3/5/2025	8/27/2025	175	3.961%	249,724	235,900	-	0.00
Enterprise Bank, NE	CD	365	3/5/2025	8/27/2025	175	3.853%	249,768	236,300	-	0.00
US TREASURY N/B, 91282CDG3	SEC	365	2/5/2025	10/31/2026	633	4.070%	2,095,000	1,992,951		1,992,950.59
COLUMBIA BK/FAIR LAWN NJ, 19724FAE1	DTC	365	5/30/2025	11/30/2026	549	3.930%	249,000	249,436		249,435.71
FIRST BUSINESS BANK, 31938Q3W3	DTC	365	6/6/2025	12/7/2026	549	3.954%	244,000	244,515		244,515.28
FRONTIER BANK, SD 35909FBA1	DTC	365	6/11/2025	12/11/2026	548	3.903%	249,000	249,532		249,532.08
CIBM Bank, WI	CD	365	5/5/2025	5/5/2027	730	3.681%	249,939	232,800	17,139.07	232,800.00
Cross River Bank, NJ	CD	365	5/5/2025	5/5/2027	730	3.670%	249,888	232,800	17,087.52	232,800.00
Financial Federal Bank, TN	CD	365	5/5/2025	5/5/2027	730	3.670%	249,888	232,800	17,087.52	232,800.00
Truxton Trust Company, TN	CD	365	5/5/2025	5/5/2027	730	3.726%	249,610	232,300	17,310.42	232,300.00
TOYOTA FINANCIAL SGS BK, 89235MRY9	DTC	365	5/8/2025	5/10/2027	732	3.855%	245,000	245,679		245,679.34
GARRETT STATE BANK, 366526BM2	DTC	365	5/8/2025	5/10/2027	732	3.704%	249,000	249,702		249,702.11
BMW BANK NORTH AMERICA, 05612LEU2	DTC	365	5/9/2025	5/10/2027	731	3.805%	245,000	245,679		245,678.85
VERSABANK USA NA, 92512KAF0	DTC	365	5/12/2025	5/12/2027	730	3.755%	245,000	245,678		245,678.10
TAB BANK INC, 89388CKC1	DTC	365	5/12/2025	5/12/2027	730	3.804%	249,000	249,698		249,697.71
CELTIC BANK, 15118RW37	DTC	365	5/20/2025	5/20/2027	730	3.754%	249,000	249,698		249,698.33
Baxter Credit Union, IL	CD	365	5/27/2025	5/27/2027	730	3.844%	249,944	232,100	17,843.90	232,100.00
Luana Savings Bank, IA	CD	365	5/27/2025	5/27/2027	730	3.900%	249,880	231,800	18,080.40	231,800.00
1ST FINANCIAL BANK USA, 32022RZM2	DTC	365	6/6/2025	6/7/2027	731	3.840%	249,000	249,767		249,766.80
STRYV BNK/WICHITA, KS, 86368LAU2	DTC	365	6/20/2025	6/17/2027	727	3.905%	249,000	249,691		249,690.80
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	4.131%		574,166	-	574,166.46
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	4.145%		30,022,222	-	30,022,221.73
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	9/30/2025				28,335,000	-	28,335,000.00
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	4.131%		4,205,835	-	4,205,834.86
PMA/ISDLAF Max #10254-104	Short term trust deposit	365		as needed	n/a	4.145%		4		4.37

Total Operating Investments with PMA 265,468,535

Outstanding Items	(4,206,098)
Bond & Interest Fund Transfers	(3,574,883)

		Capital Fund Cash Balance	-
TOTAL OPERATING FUNDS AS OF	30-Sep-25		257,687,554
TOTAL BOND AND INTEREST FUND INVESTMENTS AS OF (see page 5 for details):	30-Sep-25		23,547,180
TOTAL CAPITAL FUND INVESTMENTS AS OF	30-Sep-25		
TOTAL FUNDS INVESTED (Including Bond & Interest Fund)	30-Sep-25	\$	281,234,734

September 30, 2025

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	Bank #	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 09/30/25
BOND AND INTEREST FUND INVESTMENTS											
NEXBANK, SSB-ICS, TX	SDA	365		9/30/2025			3.980%	138,156	138,156	-	138,156
BANK OF CHINA, NY	SDA	365		9/30/2025			4.100%	19,232,745	19,232,745	-	19,232,745
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit	365			as needed	n/a	4.131%		0	-	0
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit	365			as needed	n/a	4.145%		601,395	-	601,395
Total B&I Investments with PMA									19,972,297		19,972,297
TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:					30-Sep-25				19,972,297		19,972,297
										Outstanding Items	
										Operating Fund Transfers	
										Cash Balance Per General Ledger	
										<u>3,574,883</u>	
										<u>23,547,180</u>	

BMO - Mastercard, Statement Period 09/06/2025 to 10/05/2025

Tran Date	Supplier	Amount USD	Purpose
9/4/2025	Jewel Osco 1256	\$ 11.97	Staff
9/4/2025	Menards Carpentersvill	\$ 9.83	B&G
9/4/2025	The Home Depot #1940	\$ 232.77	B&G
9/4/2025	The Home Depot #1940	\$ 113.73	B&G
9/5/2025	Dd/Br #347245 Q35	\$ 271.83	Staff
9/5/2025	Dd/Br #347245 Q35	\$ 143.91	Staff
9/5/2025	Dunkin #354558 Q35	\$ 40.57	Staff
9/5/2025	Grainger	\$ 450.13	B&G
9/5/2025	Grainger	\$ (309.09)	B&G
9/5/2025	Holiday Inn Express	\$ 1,125.54	Staff
9/5/2025	lasb	\$ 60.00	Staff
9/5/2025	Meijer # 206	\$ 106.89	Staff
9/5/2025	Menards Carpentersvill	\$ 14.91	B&G
9/5/2025	Napa Store 3018051	\$ 147.24	B&G
9/5/2025	Portillos Algonquin84o	\$ 346.92	Staff
9/5/2025	Samsclub #6339	\$ 52.49	Staff
9/5/2025	The Home Depot #1940	\$ 179.96	B&G
9/5/2025	The Home Depot #1948	\$ 88.38	B&G
9/5/2025	Zonatherm Products Inc	\$ 474.98	B&G
9/6/2025	Aa Coins And Pins	\$ 254.88	Student
9/6/2025	Fedex30512427	\$ 33.01	Staff
9/6/2025	Hobby-Lobby #520	\$ 9.27	Staff
9/6/2025	Meijer # 206	\$ 59.80	Staff
9/6/2025	Quinlan And Fabish Mus	\$ 50.85	Student
9/6/2025	The Home Depot #1940	\$ 43.35	B&G
9/6/2025	The Home Depot #1940	\$ 357.42	B&G
9/6/2025	Wm Supercenter #4641	\$ 33.54	Staff
9/7/2025	Wal-Mart #1404	\$ 22.42	Student
9/7/2025	Wal-Mart #5060	\$ 108.77	Staff
9/7/2025	Wal-Mart #5060	\$ 30.29	Staff
9/7/2025	Wm Supercenter #1413	\$ 22.08	Staff
9/7/2025	Wm Supercenter #5060	\$ 72.05	Staff
9/8/2025	Athletic.Net	\$ 135.00	Student
9/8/2025	Batteries+bulbs #1028	\$ 59.70	Staff
9/8/2025	Dollar Tree	\$ 18.75	Staff
9/8/2025	Jewel Osco 3394	\$ 20.99	Staff
9/8/2025	Meijer Store #206	\$ 13.96	Staff

9/8/2025	Ralph Helm Inc	\$	662.99	B&G
9/8/2025	Ralph Helm Inc	\$	1,426.70	B&G
9/8/2025	The Home Depot #1934	\$	47.98	B&G
9/8/2025	The Home Depot #1940	\$	116.89	B&G
9/8/2025	The Home Depot #1940	\$	25.67	B&G
9/8/2025	The Home Depot #1940	\$	71.92	B&G
9/8/2025	The Home Depot #1948	\$	25.47	B&G
9/8/2025	Tst Beef Shack Elgin	\$	191.91	Staff
9/8/2025	Wal-Mart #1413	\$	62.71	Staff
9/8/2025	Wal-Mart #1531	\$	39.66	Staff
9/8/2025	Wal-Mart #1531	\$	17.28	Staff
9/8/2025	Wal-Mart #4641	\$	381.19	Staff
9/8/2025	Walmart.Com 8009256278	\$	693.42	Staff
9/8/2025	Ziegler-Carpentersvill	\$	37.98	B&G
9/9/2025	Dickssportinggoods.Com	\$	492.54	Student
9/9/2025	Dunkin #351536 Q35	\$	72.95	Staff
9/9/2025	Homedepot.Com	\$	125.99	B&G
9/9/2025	Homedepot.Com	\$	344.00	B&G
9/9/2025	Homedepot.Com	\$	457.16	B&G
9/9/2025	Jewel Osco 2517	\$	26.30	Staff
9/9/2025	Jimmy Johns - 836	\$	159.98	Staff
9/9/2025	Menards Carpentersvill	\$	79.95	B&G
9/9/2025	Openai Chatgpt Subscr	\$	20.00	Staff
9/9/2025	Red Robin No 343	\$	149.32	Staff
9/9/2025	Target 00018010	\$	28.98	Staff
9/9/2025	Taylor Street Pizza Of	\$	55.46	Staff
9/9/2025	Tennis Warehouse	\$	124.95	Student
9/9/2025	The Home Depot #1940	\$	59.97	B&G
9/9/2025	The Home Depot #1948	\$	47.82	B&G
9/9/2025	The Home Depot #1948	\$	26.37	B&G
9/9/2025	Trane Supply-112420	\$	21.77	B&G
9/9/2025	Tst El Fuego Tacos And	\$	107.49	Staff
9/9/2025	Wal-Mart #1404	\$	263.68	Student
9/9/2025	Wal-Mart #1413	\$	17.62	Staff
9/9/2025	Wal-Mart #4641	\$	15.65	Staff
9/9/2025	Wal-Mart #4641	\$	43.85	Staff
9/9/2025	Walmart.Com 8009256278	\$	59.97	Staff
9/10/2025	Aaa Safety Patrol FI09	\$	409.00	Student
9/10/2025	Adobe Inc	\$	29.99	Staff
9/10/2025	Batteries+bulbs #1028	\$	137.92	Staff
9/10/2025	Elgin Key & Lock Co	\$	68.97	B&G
9/10/2025	Grainger	\$	19.99	B&G
9/10/2025	Homedepot.Com	\$	202.03	B&G
9/10/2025	Jewel #3198	\$	40.12	Staff

9/10/2025	Jewel Osco 2310	\$	61.47	Staff
9/10/2025	Jewel Osco 3394	\$	301.89	Staff
9/10/2025	Meijer Store #206	\$	61.29	Staff
9/10/2025	Menards Carpentersvill	\$	69.99	B&G
9/10/2025	Menards Carpentersvill	\$	122.91	B&G
9/10/2025	Russo Power Equipment	\$	164.84	B&G
9/10/2025	Samsclub #6339	\$	343.92	Staff
9/10/2025	Samsclub #6339	\$	431.04	Staff
9/10/2025	Starbucks Store 18566	\$	111.65	Staff
9/10/2025	Taylor Street Pizza Of	\$	55.46	Staff
9/10/2025	The Home Depot #1948	\$	150.67	B&G
9/10/2025	The Home Depot #1948	\$	68.90	B&G
9/10/2025	The Home Depot #1948	\$	249.00	B&G
9/10/2025	The Home Depot #1948	\$	64.95	B&G
9/10/2025	The Horace	\$	175.00	Staff
9/10/2025	Tmobile Postpaid Web	\$	4,237.20	Board Approved
9/10/2025	Tmobile Postpaid Web	\$	5,758.44	Board Approved
9/10/2025	Tst Fire Bar & Grill	\$	167.64	Staff
9/10/2025	Wal-Mart #1531	\$	77.90	Staff
9/10/2025	Wal-Mart #1531	\$	155.86	Staff
9/10/2025	Wal-Mart #1531	\$	138.46	Staff
9/10/2025	Wal-Mart #1553	\$	130.74	Student
9/10/2025	Wal-Mart #5060	\$	12.76	Staff
9/10/2025	Wal-Mart #5060	\$	147.68	Staff
9/10/2025	Wal-Mart #5060	\$	46.80	Staff
9/10/2025	Wolfautomati	\$	85.48	Staff
9/10/2025	Wolfautomati	\$	712.30	Staff
9/11/2025	Aldi 40029	\$	13.58	Staff
9/11/2025	Amazon Mktpl 3i4bd5dd3	\$	171.19	Staff
9/11/2025	Amazon Mktpl 3i4bd5dd3	\$	(171.19)	Staff
9/11/2025	Butcher On The Block	\$	264.10	Staff
9/11/2025	Candlewood Suites Elgi	\$	250.00	Staff
9/11/2025	Dicks Sporting Goods	\$	639.90	Staff
9/11/2025	Ferguson Ent #1123	\$	156.99	B&G
9/11/2025	Ferguson Ent #1123	\$	316.67	B&G
9/11/2025	lasb	\$	30.00	Staff
9/11/2025	Jewel Osco 2310	\$	128.41	Staff
9/11/2025	Lukes Beef Inc	\$	25.69	Staff
9/11/2025	Lukes Beef Inc	\$	112.16	Staff
9/11/2025	Michaels Stores 4802	\$	79.92	Student
9/11/2025	Michaels Stores 4802	\$	23.77	Student
9/11/2025	Panera Bread #203291 P	\$	124.72	Staff
9/11/2025	Parts Town, Llc	\$	201.49	B&G
9/11/2025	Randall Roadhouse	\$	193.44	Staff

9/11/2025	Rosatis Pizza Hampshir	\$	92.13	Staff
9/11/2025	Target 00018010	\$	40.82	Staff
9/11/2025	Target 00018010	\$	66.90	Staff
9/11/2025	Target 00018010	\$	116.17	Staff
9/11/2025	Target 00018010	\$	47.92	Staff
9/11/2025	The Home Depot #1948	\$	201.56	B&G
9/11/2025	Trane Supply-112420	\$	21.91	B&G
9/11/2025	Tst Lou Malnatis - L	\$	113.54	Staff
9/11/2025	Wal-Mart #1531	\$	60.13	Staff
9/11/2025	Wal-Mart #1531	\$	223.92	Staff
9/11/2025	Wal-Mart #1814	\$	5.50	Staff
9/11/2025	Wal-Mart #4641	\$	27.03	Staff
9/11/2025	Wal-Mart #5060	\$	56.91	Staff
9/11/2025	Wal-Mart #5060	\$	49.23	Staff
9/11/2025	Wal-Mart #5060	\$	174.94	Staff
9/11/2025	Wal-Mart #5060	\$	215.08	Staff
9/11/2025	Wal-Mart #5060	\$	109.88	Staff
9/11/2025	Wal-Mart #5060	\$	99.63	Staff
9/11/2025	Wolfautomati	\$	(6.52)	Staff
9/11/2025	Wolfautomati	\$	(54.30)	Staff
9/12/2025	Amazon Mktpl 1j2a049t3	\$	79.82	Staff
9/12/2025	Amazon Mktpl 1j2a049t3	\$	(79.82)	Staff
9/12/2025	Amazon Mktpl Kd5ln8j23	\$	45.14	Staff
9/12/2025	Amazon Mktpl Kd5ln8j23	\$	(45.14)	Staff
9/12/2025	Botts Welding & Truck	\$	91.67	B&G
9/12/2025	Dd/Br #347245 Q35	\$	143.91	Staff
9/12/2025	Ferguson Ent #1123	\$	219.88	B&G
9/12/2025	Jersey Mikes 27059	\$	97.65	Staff
9/12/2025	Jimmy Johns - 0466 - E	\$	67.28	Staff
9/12/2025	Jimmy Johns - 836	\$	159.98	Staff
9/12/2025	Larkin Floral	\$	369.95	Staff
9/12/2025	Little Caesars #1713	\$	121.80	Staff
9/12/2025	Menards Carpentersvill	\$	56.54	B&G
9/12/2025	Menards Carpentersvill	\$	107.88	B&G
9/12/2025	Menards Carpentersvill	\$	28.43	B&G
9/12/2025	Menards Carpentersvill	\$	54.66	B&G
9/12/2025	Munchs Supply 8	\$	65.09	Staff
9/12/2025	Papa Johns #3303	\$	34.95	Staff
9/12/2025	Reinke Sply Co - Elg	\$	19.94	B&G
9/12/2025	Sq Andersens Engravin	\$	262.50	Student
9/12/2025	Target 00008359	\$	57.17	Student
9/12/2025	Target 00011668	\$	129.26	Student
9/12/2025	The Home Depot #1940	\$	29.86	B&G
9/12/2025	The Home Depot #1940	\$	156.13	B&G

9/12/2025	The Home Depot #1940	\$	263.88	B&G
9/12/2025	The Home Depot #1948	\$	79.94	B&G
9/12/2025	The Webstaurant Store	\$	527.61	Staff
9/12/2025	Tst Avantis Ristorante	\$	437.41	Staff
9/12/2025	Tst Avantis Ristorante	\$	830.60	Staff
9/12/2025	Tst Buttered Toast	\$	81.52	Staff
9/12/2025	Tst Fire Bar & Grill	\$	83.89	Staff
9/12/2025	Tst Lou Malnatis - L	\$	87.39	Staff
9/12/2025	Tst Region Kitchen An	\$	119.00	Staff
9/12/2025	Tst Southern Belles-	\$	168.94	Staff
9/12/2025	Usps Po 1618720014	\$	18.50	Staff
9/12/2025	Village Pizza & Pub	\$	15.13	Student
9/12/2025	Wal-Mart #1531	\$	256.91	Staff
9/12/2025	Wal-Mart #1531	\$	73.74	Staff
9/12/2025	Wal-Mart #1531	\$	176.58	Staff
9/12/2025	Wal-Mart #5060	\$	28.62	Staff
9/12/2025	Wm Supercenter #4641	\$	3.64	Staff
9/12/2025	Wm Supercenter #5060	\$	65.80	Staff
9/13/2025	Bp#8974743lucky Gasqps	\$	23.16	B&G
9/13/2025	Country Inn & Suites P	\$	1,691.11	Staff
9/13/2025	Hobby-Lobby #520	\$	38.87	Staff
9/13/2025	Jewel Osco 1256	\$	153.74	Staff
9/13/2025	Lou Malnatis Pizzeria	\$	250.70	Staff
9/13/2025	Menards Batavia II	\$	13.34	B&G
9/13/2025	Rosie Ohares Public Ho	\$	103.57	Staff
9/13/2025	Sams Club #6339	\$	858.99	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Super 8 Peoria	\$	87.00	Staff
9/13/2025	Target 00018010	\$	26.94	Staff
9/13/2025	Wal-Mart #5060	\$	279.09	Staff
9/14/2025	Amazon.Com S77io52g3	\$	230.93	Staff
9/14/2025	Jewel Osco 1256	\$	100.95	Staff
9/14/2025	Jewel Osco 2310	\$	12.98	Staff
9/14/2025	Panera Bread #203291 O	\$	98.85	Staff
9/14/2025	Sq Kona Ice Of McHenr	\$	539.00	Staff
9/14/2025	Wal-Mart #1531	\$	266.45	Staff
9/14/2025	Walmart.Com 8009256278	\$	13.50	Staff
9/14/2025	Wm Supercenter #1413	\$	83.96	Staff
9/15/2025	Batteries+bulbs #1028	\$	45.90	Staff

9/15/2025	Batteries+bulbs #1028	\$	169.78	Staff
9/15/2025	Batteries+bulbs #1028	\$	21.72	Staff
9/15/2025	Covoc Corporation	\$	660.05	Staff
9/15/2025	Gfs Ecomm #1913	\$	567.49	Staff
9/15/2025	Humblefax	\$	10.00	Staff
9/15/2025	Jersey Mikes 27108	\$	161.48	Staff
9/15/2025	Jimmy Johns - 0466 - M	\$	1,753.30	Staff
9/15/2025	Lowes #01739	\$	49.98	B&G
9/15/2025	Meijer Store #206	\$	49.73	Staff
9/15/2025	Menards Carpentersvill	\$	113.45	B&G
9/15/2025	Menards Elgin Il	\$	26.32	B&G
9/15/2025	Target 00018010	\$	521.96	Staff
9/15/2025	The Home Depot #1940	\$	183.27	B&G
9/15/2025	The Home Depot #1940	\$	33.74	B&G
9/15/2025	Village Fresh Market	\$	316.00	Staff
9/15/2025	Wal-Mart #1531	\$	25.80	Staff
9/15/2025	Wal-Mart #4641	\$	164.67	Staff
9/15/2025	Wal-Mart #5060	\$	26.25	Staff
9/15/2025	Wm Supercenter #4641	\$	115.46	Staff
9/15/2025	Wm Supercenter #4641	\$	61.26	Staff
9/15/2025	Wm Supercenter #5060	\$	43.30	Staff
9/16/2025	Amazon Prime Kd6jh73u3	\$	139.00	Staff
9/16/2025	Anderson Lock Co1	\$	156.02	B&G
9/16/2025	Culvers Of Carpentersv	\$	193.06	Staff
9/16/2025	Einstein Bros Bagels24	\$	41.08	Staff
9/16/2025	Ezcater Panera Bread	\$	185.97	Staff
9/16/2025	Gustave A Larson Compa	\$	45.58	B&G
9/16/2025	In Sulphur Grove Tool	\$	41.90	Staff
9/16/2025	Jewel Osco 1256	\$	113.79	Staff
9/16/2025	Jewel Osco 2310	\$	76.40	Staff
9/16/2025	Jimmy Johns - 0466 - M	\$	73.14	Staff
9/16/2025	Menards Carpentersvill	\$	120.56	B&G
9/16/2025	Menards Carpentersvill	\$	37.21	B&G
9/16/2025	Menards Carpentersvill	\$	48.74	B&G
9/16/2025	Parts Town, Llc	\$	335.11	B&G
9/16/2025	Portillos Algonquin84o	\$	807.96	Staff
9/16/2025	Spi Directv Service	\$	157.97	B&G
9/16/2025	The Home Depot #1940	\$	23.76	B&G
9/16/2025	The Home Depot #1940	\$	17.31	B&G
9/16/2025	The Home Depot #1948	\$	2.94	B&G
9/16/2025	The Home Depot #1948	\$	176.83	B&G
9/16/2025	Trane Supply-112420	\$	41.20	B&G
9/16/2025	Wal-Mart #1531	\$	81.36	Staff
9/16/2025	Wal-Mart #4641	\$	89.50	Staff

9/16/2025	Wm Supercenter #5060	\$	62.58	Staff
9/16/2025	Ziegler-Carpentersvill	\$	3.95	B&G
9/17/2025	Barr Mechan	\$	110.46	B&G
9/17/2025	Elgin Key & Lock Co	\$	90.84	B&G
9/17/2025	Ezcater Panera Bread	\$	300.39	Staff
9/17/2025	Hobby-Lobby #0163	\$	38.04	Student
9/17/2025	Hobby-Lobby #0163	\$	42.30	Student
9/17/2025	Hobby-Lobby #0163	\$	(42.30)	Student
9/17/2025	Homedepot.Com	\$	44.10	B&G
9/17/2025	La Alcancia	\$	72.29	Staff
9/17/2025	McAlisters 101345	\$	746.80	Staff
9/17/2025	Meijer Store #206	\$	47.14	Staff
9/17/2025	Menards Carpentersvill	\$	36.83	B&G
9/17/2025	Menards Carpentersvill	\$	64.29	B&G
9/17/2025	Randall Roadhouse	\$	358.52	Staff
9/17/2025	Sams Club #6339	\$	394.48	Staff
9/17/2025	Sams Club #6339	\$	36.72	Staff
9/17/2025	Sams Club #6339	\$	431.04	Staff
9/17/2025	Samsclub #6339	\$	31.05	Staff
9/17/2025	Sportdecals	\$	21.98	Staff
9/17/2025	Starbucks Store 02626	\$	70.10	Student
9/17/2025	The Home Depot #1940	\$	189.96	B&G
9/17/2025	The Home Depot #1940	\$	(179.96)	B&G
9/17/2025	The Home Depot #1940	\$	937.21	B&G
9/17/2025	The Home Depot #1948	\$	19.97	B&G
9/17/2025	Wal-Mart #1531	\$	18.48	Staff
9/17/2025	Wal-Mart #4641	\$	20.91	Staff
9/17/2025	Wal-Mart #5060	\$	34.21	Staff
9/17/2025	Wal-Mart #5060	\$	95.00	Staff
9/17/2025	Wm Supercenter #4641	\$	172.41	Staff
9/18/2025	Chipotle 5037	\$	259.20	Staff
9/18/2025	Conserv Fs Inc	\$	121.85	Staff
9/18/2025	Ezcater Panera Bread	\$	261.75	Staff
9/18/2025	lahperd	\$	60.00	Staff
9/18/2025	lahperd	\$	130.00	Staff
9/18/2025	Islma	\$	20.00	Staff
9/18/2025	Lowes #01739	\$	18.98	B&G
9/18/2025	Maine_town Illinois C	\$	110.00	Staff
9/18/2025	Maine_town Illinois C	\$	110.00	Staff
9/18/2025	Mba Academy Conference	\$	745.00	Staff
9/18/2025	Mba Academy Conference	\$	745.00	Staff
9/18/2025	Meijer Store #206	\$	7.98	Staff
9/18/2025	Menards Carpentersvill	\$	64.78	B&G
9/18/2025	Menards Carpentersvill	\$	28.54	B&G

9/18/2025	Michaels Stores 4802	\$	146.69	Student
9/18/2025	Panera Bread #203291 O	\$	69.05	Staff
9/18/2025	Panera Bread #203291 P	\$	22.69	Staff
9/18/2025	Papa Saverios - Huntle	\$	279.99	Staff
9/18/2025	Randall Roadhouse	\$	377.18	Staff
9/18/2025	Taqueria El Tio Ramos	\$	1,083.44	Staff
9/18/2025	Target 00018010	\$	85.19	Staff
9/18/2025	Target 00018010	\$	92.63	Staff
9/18/2025	The Home Depot #1940	\$	84.97	B&G
9/18/2025	The Home Depot #1940	\$	87.91	B&G
9/18/2025	The Home Depot #1940	\$	72.38	B&G
9/18/2025	The Home Depot #1948	\$	150.00	B&G
9/18/2025	The Home Depot #1948	\$	33.16	B&G
9/18/2025	The Home Depot #1948	\$	20.44	B&G
9/18/2025	Wal-Mart #1531	\$	10.21	Staff
9/18/2025	Wal-Mart #1531	\$	215.70	Staff
9/18/2025	Wal-Mart #1531	\$	26.70	Staff
9/18/2025	Wal-Mart #4641	\$	90.90	Staff
9/18/2025	Wal-Mart #4641	\$	418.40	Staff
9/18/2025	Walmart.Com	\$	44.80	Staff
9/18/2025	Wm Supercenter #4641	\$	85.59	Staff
9/18/2025	Wm Supercenter #5060	\$	27.87	Staff
9/18/2025	Wm Supercenter #5060	\$	55.54	Staff
9/18/2025	Ziegler-Carpentersvill	\$	38.93	B&G
9/19/2025	Avasflowers.Net	\$	109.94	Staff
9/19/2025	Barr Mechan	\$	63.46	B&G
9/19/2025	Dickssportinggoods.Com	\$	(305.12)	Student
9/19/2025	Gustave A Larson Compa	\$	65.12	B&G
9/19/2025	Jewel Osco 2310	\$	23.97	Staff
9/19/2025	Julius Ai - Data Ast	\$	45.00	Staff
9/19/2025	Little Caesars #1713	\$	47.92	Staff
9/19/2025	Little Caesars #1713	\$	121.80	Staff
9/19/2025	Little Caesars 3261-0	\$	130.88	Student
9/19/2025	Meijer Store #206	\$	34.74	Staff
9/19/2025	Meijer Store #206	\$	50.92	Staff
9/19/2025	Menards Carpentersvill	\$	32.71	B&G
9/19/2025	Michaels Stores 4802	\$	158.20	Student
9/19/2025	Michaels Stores 4802	\$	70.88	Student
9/19/2025	Signarama Carpentersvi	\$	46.20	Staff
9/19/2025	The Home Depot #1940	\$	3.48	B&G
9/19/2025	The Home Depot #1948	\$	79.94	B&G
9/19/2025	Trane Supply-112420	\$	118.78	B&G
9/19/2025	Village Pizza & Pub	\$	15.13	Student
9/19/2025	Wm F Meyer Co Elgin	\$	120.36	Staff

9/19/2025	Ziegler-Carpentersvill	\$	55.97	B&G
9/20/2025	1-800-Flowers.Com,inc.	\$	67.37	Staff
9/20/2025	Aldi 40010	\$	20.79	Student
9/20/2025	Crumbl Rockford	\$	24.99	Staff
9/20/2025	Dunkin #353718 Q35	\$	57.34	Staff
9/20/2025	Dunkin #358733	\$	141.92	Staff
9/20/2025	Fyf Fromyouflowers	\$	93.28	Staff
9/20/2025	Olive Garden 0021156	\$	841.51	Staff
9/20/2025	Starbucks Store 48179	\$	34.60	Staff
9/20/2025	Stockholm Inn	\$	116.95	Staff
9/20/2025	The Home Depot #1940	\$	35.78	B&G
9/20/2025	Tst Lou Malnatis - C	\$	313.55	Staff
9/20/2025	Uline Ship Supplies	\$	3,876.25	Staff
9/20/2025	Wal-Mart #1531	\$	122.46	Staff
9/20/2025	Wal-Mart #5060	\$	45.52	Staff
9/21/2025	Blockj Fresh Market	\$	39.39	Staff
9/21/2025	Menards Carpentersvill	\$	32.92	B&G
9/21/2025	Wal-Mart #1404	\$	458.98	Student
9/21/2025	Wal-Mart #1531	\$	80.05	Staff
9/21/2025	Wal-Mart #1814	\$	25.36	Staff
9/22/2025	Cheerleading.Com	\$	361.74	Student
9/22/2025	Conserv Fs Inc	\$	60.92	Staff
9/22/2025	Elgin Key & Lock Co	\$	233.54	B&G
9/22/2025	Etsy.Com Winginitprodu	\$	118.37	Staff
9/22/2025	Fastsigns 100801	\$	81.41	Staff
9/22/2025	Harbor Freight Tools 4	\$	329.99	B&G
9/22/2025	Homedepot.Com	\$	523.00	B&G
9/22/2025	Isma	\$	10.00	Staff
9/22/2025	Jewel Osco 2310	\$	93.45	Staff
9/22/2025	Kum&go 0051r Iowa Cit	\$	112.77	Staff
9/22/2025	Ls Crystal Woods Golf	\$	305.55	Student
9/22/2025	McMaster-Carr	\$	1,903.53	Staff
9/22/2025	Meijer # 183	\$	28.25	Staff
9/22/2025	Meijer # 206	\$	67.29	Staff
9/22/2025	Menards Carpentersvill	\$	82.87	B&G
9/22/2025	Ovis	\$	535.67	Staff
9/22/2025	Pga Tour Superstore 07	\$	290.96	Student
9/22/2025	Randall Roadhouse	\$	416.06	Staff
9/22/2025	Target 00018010	\$	56.51	Staff
9/22/2025	The Home Depot #1940	\$	125.27	B&G
9/22/2025	The Home Depot #1940	\$	191.05	B&G
9/22/2025	The Home Depot #1940	\$	47.90	B&G
9/22/2025	The Home Depot #1948	\$	101.24	B&G
9/22/2025	The Home Depot #1948	\$	99.91	B&G

9/22/2025	Tst Rookies Pub And Gr	\$	194.62	Staff
9/22/2025	Usa Clean By Jon-Don	\$	91.00	Staff
9/22/2025	Wal-Mart #1531	\$	147.34	Staff
9/22/2025	Wal-Mart #1531	\$	154.62	Staff
9/22/2025	Wal-Mart #1531	\$	106.33	Staff
9/22/2025	Wm Supercenter #4641	\$	13.97	Staff
9/22/2025	Wm Supercenter #4641	\$	208.42	Staff
9/22/2025	Wm Supercenter #5060	\$	89.42	Staff
9/22/2025	Zonatherm Products Inc	\$	(114.90)	B&G
9/23/2025	Etsy.Com Winginitprodu	\$	(9.77)	Staff
9/23/2025	Ezcatr Panera Bread	\$	164.83	Staff
9/23/2025	Ferguson Ent #1123	\$	93.96	B&G
9/23/2025	Ferguson Ent #1123	\$	124.62	B&G
9/23/2025	Ferguson Ent #1123	\$	140.39	B&G
9/23/2025	Gustave A Larson Compa	\$	208.16	B&G
9/23/2025	Jc Licht 1250-Algonqui	\$	21.22	B&G
9/23/2025	Jewel Osco 2310	\$	24.34	Staff
9/23/2025	Jewel Osco 2310	\$	39.74	Staff
9/23/2025	Kum&go 0051r Iowa Cit	\$	11.48	Staff
9/23/2025	Meijer # 183	\$	6.28	Staff
9/23/2025	Meijer Store #206	\$	45.56	Staff
9/23/2025	Menards Carpentersvill	\$	82.83	B&G
9/23/2025	Menards Carpentersvill	\$	1,221.93	B&G
9/23/2025	Menards Carpentersvill	\$	531.09	B&G
9/23/2025	Rosatis Pizza - Algonq	\$	366.50	Staff
9/23/2025	Samsclub.Com	\$	106.01	Staff
9/23/2025	Sq Windsorvacparts.Co	\$	966.64	B&G
9/23/2025	The Home Depot #1940	\$	228.44	B&G
9/23/2025	The Home Depot #1940	\$	42.16	B&G
9/23/2025	The Home Depot #1948	\$	61.75	B&G
9/23/2025	Tractor Supply # 131	\$	32.97	B&G
9/23/2025	Tst Wildwood Saloon A	\$	1,665.00	Staff
9/23/2025	Usa Clean By Jon-Don	\$	766.02	Staff
9/23/2025	Wal-Mart #1531	\$	25.45	Staff
9/23/2025	Wal-Mart #5060	\$	39.80	Staff
9/23/2025	Wal-Mart #5060	\$	27.56	Staff
9/23/2025	Wal-Mart #5060	\$	45.09	Staff
9/23/2025	Walmart.Com	\$	10.00	Staff
9/23/2025	Walmart.Com 8009256278	\$	32.84	Staff
9/23/2025	Wm Supercenter #5060	\$	19.98	Staff
9/24/2025	Dd/Br #347245 Q35	\$	31.98	Staff
9/24/2025	Dd/Br #356491	\$	20.37	Staff
9/24/2025	Ezcatr Panera Bread	\$	176.99	Staff
9/24/2025	Gustave A Larson Compa	\$	183.54	B&G

9/24/2025	Hobby-Lobby #0163	\$	1.98	Student
9/24/2025	Hobby-Lobby #520	\$	105.28	Staff
9/24/2025	Ihsbca	\$	520.00	Staff
9/24/2025	Jc Licht 1250-Algonqui	\$	69.59	B&G
9/24/2025	Jewel Osco 2310	\$	108.30	Staff
9/24/2025	Jewel Osco 2310	\$	13.99	Staff
9/24/2025	Lou Malnatis Pizzeria	\$	486.64	Staff
9/24/2025	McAlisters 101345	\$	629.15	Staff
9/24/2025	McDonalds M5509 Of	\$	23.98	Student
9/24/2025	Meijer # 206	\$	2.82	Staff
9/24/2025	Menards Carpentersvill	\$	461.34	B&G
9/24/2025	Menards Carpentersvill	\$	319.99	B&G
9/24/2025	Menards Carpentersvill	\$	27.96	B&G
9/24/2025	Plank Road Publishing	\$	132.95	Student
9/24/2025	Sams Club Renewal	\$	110.00	Staff
9/24/2025	Samsclub #4942	\$	206.13	Staff
9/24/2025	Sq Hampshire Cool Tre	\$	250.00	Staff
9/24/2025	Sq Windsorvacparts.Co	\$	(966.64)	B&G
9/24/2025	Starbucks Store 57546	\$	55.15	Staff
9/24/2025	The Home Depot #1940	\$	134.87	B&G
9/24/2025	The Home Depot #1940	\$	131.86	B&G
9/24/2025	The Home Depot #1940	\$	49.97	B&G
9/24/2025	Trane Supply-112420	\$	21.77	B&G
9/24/2025	Tst Papa Gs	\$	167.25	Staff
9/24/2025	Wal-Mart #1531	\$	68.00	Staff
9/24/2025	Wal-Mart #5060	\$	11.76	Staff
9/24/2025	Wal-Mart #5060	\$	32.89	Staff
9/24/2025	Walmart.Com	\$	59.79	Staff
9/24/2025	Wm Supercenter #5060	\$	9.66	Staff
9/24/2025	Ziegler-Carpentersvill	\$	12.68	B&G
9/24/2025	Ziegler-Carpentersvill	\$	75.68	B&G
9/25/2025	Comcast Business	\$	7,500.00	Board Approved
9/25/2025	Culvers Of Huntley	\$	106.04	Staff
9/25/2025	Einstein Bros-Online C	\$	473.37	Staff
9/25/2025	Ezcatrer Panera Bread	\$	289.93	Staff
9/25/2025	Fedex Offic53400005348	\$	67.99	Staff
9/25/2025	Fedex31176579	\$	251.10	Staff
9/25/2025	Jersey Mikes 27108	\$	115.17	Staff
9/25/2025	Jewel Osco 1306	\$	23.97	Staff
9/25/2025	Jewel Osco 2310	\$	9.98	Staff
9/25/2025	Kalahari Resort - Wi	\$	(84.38)	Staff
9/25/2025	Kalahari Resort - Wi	\$	419.86	Staff
9/25/2025	Marianos #506	\$	60.51	Staff
9/25/2025	McDonalds F14021	\$	103.48	Staff

9/25/2025	Meijer # 206	\$	40.99	Staff
9/25/2025	Menards Carpentersvill	\$	40.33	B&G
9/25/2025	Menards Carpentersvill	\$	505.32	B&G
9/25/2025	Michaels Stores 4802	\$	151.36	Student
9/25/2025	Raising Canes 0919	\$	100.80	Staff
9/25/2025	Randall Roadhouse	\$	362.60	Staff
9/25/2025	Sams Club #6339	\$	454.16	Staff
9/25/2025	Sp All Seasons Orcha	\$	142.00	Staff
9/25/2025	Steiner Elec Rockford	\$	942.15	B&G
9/25/2025	Target 00018010	\$	128.27	Staff
9/25/2025	The Home Depot #1940	\$	486.36	B&G
9/25/2025	The Home Depot #1940	\$	399.13	B&G
9/25/2025	The Home Depot #1948	\$	146.88	B&G
9/25/2025	The Home Depot #1948	\$	49.97	B&G
9/25/2025	The Home Depot #1948	\$	84.86	B&G
9/25/2025	The Home Depot #1948	\$	22.13	B&G
9/25/2025	United 01623348731885	\$	208.96	Staff
9/25/2025	United 01643331385345	\$	36.00	Staff
9/25/2025	United 01643331385356	\$	36.00	Staff
9/25/2025	Wal-Mart #1531	\$	98.20	Staff
9/25/2025	Wal-Mart #1531	\$	168.23	Staff
9/25/2025	Wm Supercenter #4641	\$	13.97	Staff
9/26/2025	Buffalo Wild Wngs 0742	\$	298.97	Staff
9/26/2025	Elgin Key & Lock Co	\$	176.32	B&G
9/26/2025	Gustave A Larson Compa	\$	14.86	B&G
9/26/2025	Gustave A Larson Compa	\$	21.48	B&G
9/26/2025	Hirsch Gift Inc	\$	3,225.16	Staff
9/26/2025	Jewel Osco 1256	\$	65.15	Staff
9/26/2025	Marianos #544	\$	24.00	Staff
9/26/2025	Meijer # 206	\$	39.27	Staff
9/26/2025	Meijer # 206	\$	255.63	Staff
9/26/2025	Menards Carpentersvill	\$	86.62	B&G
9/26/2025	Menards Crystal Lake I	\$	33.99	B&G
9/26/2025	Parts Town, Llc	\$	123.27	B&G
9/26/2025	Samsclub #6339	\$	78.63	Staff
9/26/2025	Samsclub #6339	\$	113.96	Staff
9/26/2025	The Home Depot #1940	\$	103.88	B&G
9/26/2025	The Home Depot #1948	\$	145.88	B&G
9/26/2025	Trane Supply-112420	\$	40.92	B&G
9/26/2025	Wal-Mart #1531	\$	181.79	Staff
9/26/2025	Wal-Mart #1531	\$	73.00	Staff
9/26/2025	Wal-Mart #4641	\$	79.08	Staff
9/26/2025	Wal-Mart #4641	\$	264.43	Staff
9/26/2025	Wal-Mart #5060	\$	12.55	Staff

9/27/2025	Dd/Br #347245 Q35	\$	21.99	Staff
9/27/2025	Einstein Bros Bagels24	\$	36.16	Staff
9/27/2025	Menards Carpentersvill	\$	20.96	B&G
9/27/2025	Michaels Stores 4802	\$	33.93	Student
9/27/2025	Soldier Field South	\$	42.00	Staff
9/27/2025	Soldier Field South	\$	42.00	Staff
9/27/2025	The Home Depot #1948	\$	161.84	B&G
9/27/2025	Wal-Mart #1531	\$	34.44	Staff
9/28/2025	Jewel #3198	\$	84.85	Staff
9/28/2025	Qt 7206 Outside	\$	30.00	Staff
9/28/2025	Sycamore Park District	\$	8.00	Staff
9/28/2025	Sycamore Park District	\$	96.00	Staff
9/29/2025	Dunkin #353718 Q35	\$	63.35	Staff
9/29/2025	Hobby-Lobby #520	\$	16.79	Staff
9/29/2025	Ls Pinecrest Golf Club	\$	108.00	Student
9/29/2025	Menards Carpentersvill	\$	262.48	B&G
9/29/2025	Neuco Inc	\$	275.81	B&G
9/29/2025	Officemax/Depot 6370	\$	284.07	Staff
9/29/2025	Openai Chatgpt Subscr	\$	20.00	Staff
9/29/2025	Openai Chatgpt Subscr	\$	(20.00)	Staff
9/29/2025	Openai Chatgpt Subscr	\$	(20.00)	Staff
9/29/2025	Robotics Education & C	\$	412.00	Student
9/29/2025	Sams Club #6339	\$	117.44	Staff
9/29/2025	Starbucks Store 11793	\$	94.70	Staff
9/29/2025	Texas Roadhouse #2482	\$	145.87	Staff
9/29/2025	The Home Depot #1940	\$	533.93	B&G
9/29/2025	The Home Depot #1940	\$	326.54	B&G
9/29/2025	The Home Depot #1940	\$	44.94	B&G
9/29/2025	The Home Depot #1948	\$	69.82	B&G
9/29/2025	Trane Supply-112420	\$	15.39	B&G
9/29/2025	Wal-Mart #1531	\$	47.70	Staff
9/29/2025	Wal-Mart #1531	\$	20.91	Staff
9/29/2025	Wal-Mart #1531	\$	39.56	Staff
9/29/2025	Wal-Mart #1531	\$	588.96	Staff
9/29/2025	Walmart.Com	\$	42.85	Staff
9/29/2025	Wm Supercenter #1814	\$	16.14	Staff
9/29/2025	Wm Supercenter #4641	\$	114.14	Staff
9/29/2025	Wm Supercenter #5060	\$	195.02	Staff
9/30/2025	Amc 6501 Lake In Hills	\$	79.96	Student
9/30/2025	Aosa	\$	319.00	Staff
9/30/2025	Batteries+bulbs #1028	\$	143.88	Staff
9/30/2025	Exxon Drendel Corner	\$	30.02	B&G
9/30/2025	Ezcatel McAlisters Del	\$	144.08	Staff
9/30/2025	Gustave A Larson Compa	\$	177.92	B&G

9/30/2025	Illinois Association O	\$	345.00	Staff
9/30/2025	La Alcania	\$	65.80	Staff
9/30/2025	Mauh-Nah-Tee-See Cc	\$	265.64	Staff
9/30/2025	Meijer Store #206	\$	37.95	Staff
9/30/2025	Meijer Store #206	\$	132.34	Staff
9/30/2025	Meijer Store #206	\$	14.36	Staff
9/30/2025	Menards Carpentersvill	\$	65.04	B&G
9/30/2025	Menards Woodstock Il	\$	4.39	B&G
9/30/2025	Michaels Stores 9176	\$	136.81	Staff
9/30/2025	Mighty Mites Awards S	\$	1,164.00	Student
9/30/2025	Panera Bread #203291 P	\$	16.08	Staff
9/30/2025	Randall Oaks Park & Zo	\$	18.00	Student
9/30/2025	Sq County Donuts	\$	28.56	Staff
9/30/2025	Sycamore Family Sports	\$	36.00	Staff
9/30/2025	Sycamore Family Sports	\$	18.00	Staff
9/30/2025	Sycamore Park District	\$	18.00	Staff
9/30/2025	Sycamore Parkway Resta	\$	122.23	Staff
9/30/2025	Target 00018010	\$	24.75	Staff
9/30/2025	The Home Depot #1940	\$	58.21	B&G
9/30/2025	The Home Depot #1940	\$	9.98	B&G
9/30/2025	The Home Depot #1948	\$	42.70	B&G
9/30/2025	The Home Depot #1948	\$	26.70	B&G
9/30/2025	Thermosystems Llc	\$	13.04	B&G
9/30/2025	Thermosystems Llc	\$	615.55	B&G
9/30/2025	Tst Masis Pizza	\$	280.00	Staff
9/30/2025	Usps Po 1600960102	\$	11.80	Staff
9/30/2025	Village Fresh Market	\$	179.55	Staff
9/30/2025	Wal-Mart #1531	\$	3.16	Staff
9/30/2025	Wal-Mart #1531	\$	48.22	Staff
9/30/2025	Wm Supercenter #4641	\$	81.18	Staff
9/30/2025	Wm Supercenter #5060	\$	118.59	Staff
10/1/2025	Aosa	\$	319.00	Staff
10/1/2025	Aosa	\$	319.00	Staff
10/1/2025	Chipotle 0399	\$	507.00	Staff
10/1/2025	Dollar Tree	\$	92.75	Staff
10/1/2025	Dollar Tree	\$	6.00	Staff
10/1/2025	Dominos 2990	\$	295.49	Staff
10/1/2025	Dunkin #353718 Q35	\$	198.05	Staff
10/1/2025	Google Cloud L2hvpt	\$	32.19	Staff
10/1/2025	Hobby-Lobby #520	\$	76.13	Staff
10/1/2025	Jersey Mikes 27059	\$	395.00	Staff
10/1/2025	Jewel Osco 2310	\$	46.03	Staff
10/1/2025	Meijer Store #206	\$	28.50	Staff
10/1/2025	Sullivans Foods Mar	\$	149.22	Staff

10/1/2025 Target 00018010	\$	105.44	Staff
10/1/2025 The Home Depot #1940	\$	38.41	B&G
10/1/2025 The Home Depot #1948	\$	97.62	B&G
10/1/2025 The Home Depot #1948	\$	183.37	B&G
10/1/2025 The Home Depot #1948	\$	442.73	B&G
10/1/2025 The Home Depot #1948	\$	158.89	B&G
10/1/2025 The Home Depot #1948	\$	633.68	B&G
10/1/2025 The Home Depot #1948	\$	55.85	B&G
10/1/2025 Village Fresh Market	\$	11.98	Staff
10/1/2025 Village Fresh Market	\$	51.25	Staff
10/1/2025 Wal-Mart #1531	\$	27.22	Staff
10/1/2025 Wal-Mart #1531	\$	24.31	Staff
10/1/2025 Wm Supercenter #4641	\$	79.59	Staff
10/1/2025 Wm Supercenter #5060	\$	26.31	Staff
10/2/2025 Assoc Facil Eng	\$	414.00	Staff
10/2/2025 Dunkin #353718 Q35	\$	29.18	Staff
10/2/2025 Fedex31410305	\$	69.21	Staff
10/2/2025 Gustave A Larson Compa	\$	10.61	B&G
10/2/2025 https://Scribe.How/B	\$	130.71	Staff
10/2/2025 Ls Main Street Bicycl	\$	25.60	Student
10/2/2025 Randall Oaks Park & Zo	\$	36.00	Student
10/2/2025 Randall Roadhouse	\$	49.64	Staff
10/2/2025 Randall Roadhouse	\$	108.71	Staff
10/2/2025 Res Fourpoints	\$	655.92	Staff
10/2/2025 Res Fourpoints	\$	1,143.70	Staff
10/2/2025 Target 00018010	\$	57.50	Staff
10/2/2025 Target 00018010	\$	44.64	Staff
10/2/2025 Tst Fire Bar & Grill	\$	24.48	Staff
10/2/2025 Tst Fire Bar & Grill	\$	8.49	Staff
10/2/2025 Tst Fire Bar & Grill	\$	21.00	Staff
10/2/2025 Wal-Mart #1531	\$	74.37	Staff
10/2/2025 Wal-Mart #1531	\$	57.96	Staff
10/2/2025 Walmart.Com	\$	605.13	Staff
10/2/2025 Wm Supercenter #1413	\$	102.79	Staff
10/2/2025 Wm Supercenter #4641	\$	495.98	Staff
10/2/2025 Wm Supercenter #5060	\$	81.84	Staff
10/3/2025 Parts Town, Llc	\$	180.29	B&G

Debit Total	\$	5,811.41	\$	125,892.79
Credit Total	\$	(138.39)	\$	(2,409.13)
Total	\$	5,673.02	\$	123,483.66

ACTIVITY ACCOUNT SUMMARY
FOR MONTH OF: September, 2025

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2025 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
School							
Algonquin Lakes ES	\$ 1,699.18	\$ 355.87	\$ 1,343.31	\$ 12,594	\$ 1,825	\$ 505	\$ 13,914
Algonquin M.S.	\$ 3,523.48	\$ 2,805.24	\$ 718.24	\$ 16,150	\$ 3,882	\$ 3,991	\$ 16,041
Big Timber E.S.	\$ 1,386.29	\$ 1,433.15	\$ (46.86)	\$ 13,665	\$ 2,232	\$ 2,064	\$ 13,832
Carpentersville M.S.	\$ 249.56	\$ 1,268.80	\$ (1,019.24)	\$ 38,753	\$ 527	\$ 1,269	\$ 38,011
DeLacey	\$ 2,520.43	\$ -	\$ 2,520.43	\$ 4,160	\$ 2,550	\$ -	\$ 6,710
Dundee-Crown H.S.	\$ 9,523.54	\$ 12,247.20	\$ (2,723.66)	\$ 346,339	\$ 35,392	\$ 169,533	\$ 212,197
Dundee Highlands	\$ 114.55	\$ -	\$ 114.55	\$ 4,194	\$ 144	\$ -	\$ 4,338
Dundee M.S.	\$ 22,048.23	\$ 2,762.88	\$ 19,285.35	\$ 162,018	\$ 26,348	\$ 10,698	\$ 177,667
Eastview ES	\$ 859.33	\$ -	\$ 859.33	\$ 2,569	\$ 879	\$ -	\$ 3,448
Gary D Wright ES	\$ 2,933.97	\$ 1,250.00	\$ 1,683.97	\$ 8,282	\$ 2,992	\$ 2,747	\$ 8,527
Gilberts ES	\$ 26.38	\$ -	\$ 26.38	\$ 5,971	\$ 83	\$ -	\$ 6,054
Golfview ES	\$ 16.43	\$ -	\$ 16.43	\$ 3,372	\$ 1,541	\$ -	\$ 4,913
Hampshire ES	\$ 3,509.12	\$ 797.53	\$ 2,711.59	\$ 3,533	\$ 4,091	\$ 798	\$ 6,826
Hampshire H.S.	\$ 83,267.56	\$ 68,065.72	\$ 15,201.84	\$ 376,043	\$ 136,682	\$ 75,489	\$ 437,236
Hampshire M.S.	\$ 11,767.27	\$ 10,200.25	\$ 1,567.02	\$ 82,672	\$ 13,067	\$ 12,011	\$ 83,729
H.D. Jacobs H.S.	\$ 37,373.63	\$ 72,719.12	\$ (35,345.49)	\$ 315,640	\$ 79,616	\$ 115,355	\$ 279,901
Lake In The Hills ES	\$ 2,547.24	\$ -	\$ 2,547.24	\$ 7,605	\$ 2,603	\$ -	\$ 10,208
Lakewood ES	\$ 2,637.31	\$ 1,407.65	\$ 1,229.66	\$ 17,198	\$ 2,759	\$ 1,963	\$ 17,994
Liberty ES	\$ 29.76	\$ 282.29	\$ (252.53)	\$ 9,004	\$ 94	\$ 557	\$ 8,541
Lincoln Prairie ES	\$ 231.49	\$ -	\$ 231.49	\$ 11,280	\$ 4,096	\$ -	\$ 15,376
Meadowdale ES	\$ 372.64	\$ 1,717.63	\$ (1,344.99)	\$ 2,031	\$ 1,891	\$ 1,760	\$ 2,162
Neubert ES	\$ 14.62	\$ 192.00	\$ (177.38)	\$ 4,096	\$ 46	\$ 192	\$ 3,950
Parkview ES	\$ 107.80	\$ 117.00	\$ (9.20)	\$ 8,524	\$ 2,670	\$ 117	\$ 11,077
Perry ES	\$ 1,540.83	\$ -	\$ 1,540.83	\$ 9,362	\$ 3,211	\$ -	\$ 12,573
Sleepy Hollow ES	\$ 11.82	\$ 266.49	\$ (254.67)	\$ 3,540	\$ 38	\$ 266	\$ 3,312
Westfield ES/MS	\$ 14,625.05	\$ 10,183.98	\$ 4,441.07	\$ 56,574	\$ 16,231	\$ 12,284	\$ 60,521
Total	\$ 202,937.51	\$ 188,072.80	\$ 14,864.71	\$ 1,525,169	\$ 345,490	\$ 411,601	\$ 1,459,059

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	12,571.48	1,699.18	355.87		13,914.79
Total Cash Accounts	12,571.48	1,699.18	355.87	0.00	13,914.79
Other Accounts					
200M-00-00 Special Ed	153.25				153.25
2029-00-00 Class of 2029-Inactive	39.55		39.55		0.00
2030-00-00 Class of 2030-Inactive	137.56		137.56		0.00
2032-00-00 Class of 2032	515.92		178.76		337.16
2033-00-00 Class of 2033	81.12	72.50			153.62
2034-00-00 Class of 2034	735.24				735.24
2035-00-00 Class of 2035	52.93				52.93
2036-00-00 Class of 2036	0.44				0.44
2090-10-00 Acting Club	51.46				51.46
2410-00-00 Culinary Kids 2/3	80.57				80.57
2415-10-00 Science Club	10.31				10.31
2420-10-00 Board Game Club	464.00				464.00
2590-10-00 Lady Lions Running Club	3,187.08				3,187.08
2590-20-00 Boys Running Club	1,871.08				1,871.08
4100-10-10 Fitness Club	130.05				130.05
4200-10-00 Birthday Books	545.00				545.00
4200-20-00 Book Fair	(39.64)				(39.64)
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	714.51	63.00			777.51
5100-00-00 General Fund	289.70				289.70
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
6000-00-00 Interest Income	2,216.62	63.68			2,280.30
6000-30-00 Field Trip Reserve	935.69	1,500.00			2,435.69
Total Other Accounts	12,571.48	1,699.18	355.87	0.00	13,914.79

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	15,323.44	3,523.48	2,805.24		16,041.68
Total Cash Accounts	15,323.44	3,523.48	2,805.24	0.00	16,041.68
Other Accounts					
2000-10-00 Student Council	1,708.18				1,708.18
2030-00-00 Class of 2030	667.58				667.58
2031-00-00 Class of 2031	34.86				34.86
2032-00-00 Class of 2032	0.00	137.56			137.56
2110-10-00 Band	420.76				420.76
2140-10-00 Chorus	720.03		490.00		230.03
2150-30-00 Musical	6,987.26		1,399.00		5,588.26
2151-10-00 Music Club	197.06	100.00	100.00		197.06
2220-10-00 Art Club	363.89				363.89
2230-10-00 Beta Club	551.76				551.76
2240-00-00 Baking Club	0.16				0.16
2250-00-00 Chess Club	0.10				0.10
2391-10-00 AVID	493.02	588.00	741.25	252.00	591.77
2430-10-00 Special Ed Community Trips	5.50				5.50
2590-40-00 Read-a-Thon	373.79				373.79
3020-00-00 Wrestling	396.89				396.89
3100-20-00 Volleyball	(441.85)	550.00			108.15
3110-10-00 Cross Country	(404.75)	589.00			184.25
3210-00-00 Boys Basketball	154.51				154.51
3210-10-00 Girls Basketball	123.14				123.14
3230-10-00 Track and Field	114.16				114.16
3250-20-10 Poms/Dance	87.48				87.48
3350-20-10 Cheerleading	34.18				34.18
4100-10-00 PBIS	36.96				36.96
4100-30-00 General	17.91				17.91
4300-30-00 Staff Account	19.11				19.11
5110-10-00 D300 Honors Band Concert	102.20				102.20
5110-20-00 MB Jazz Ensembles	814.00		74.99		739.01
5200-00-00 Physical Education Fund	477.21				477.21
6000-20-00 Field Trip Reserve	650.00	1,500.00		(252.00)	1,898.00
6000-30-00 Interest Income	618.34	58.92			677.26
Total Other Accounts	15,323.44	3,523.48	2,805.24	0.00	16,041.68

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 BMOHarris Checking Account	13,879.79	1,386.29	1,433.15		13,832.93
Total Cash Accounts	13,879.79	1,386.29	1,433.15	0.00	13,832.93
Other Accounts					
2036-00-00 Class of 2036	313.31				313.31
2037-00-00 Class of 2037	0.00	1,338.00	1,126.00		212.00
3010-00-00 Yearbook	1,157.00				1,157.00
3100-20-00 Math and Reading Night	1,236.00				1,236.00
3200-10-00 Running Club	554.05				554.05
4100-30-00 General	180.04				180.04
4200-10-00 Field Trip Donaton	3,679.52		100.00		3,579.52
5100-10-00 PBIS	390.00				390.00
5100-10-10 Staff Sunshine Account	642.43		207.15		435.28
6000-00-00 Interest Income	870.44	48.29			918.73
6000-30-00 Field Trip Reserve	4,857.00				4,857.00
Total Other Accounts	13,879.79	1,386.29	1,433.15	0.00	13,832.93

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	39,030.78	249.56	1,268.80		38,011.54
Total Cash Accounts	39,030.78	249.56	1,268.80	0.00	38,011.54
Other Accounts					
2000-10-00 Student Council	3,028.69		400.00		2,628.69
2030-00-00 Class of 2030	0.00	117.00			117.00
2031-00-00 Class of 2031	913.06				913.06
2032-00-00 Class of 2032	1,089.68				1,089.68
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	739.12				739.12
2110-20-00 MB Jazz	420.00				420.00
2120-10-00 Drama	1,992.17				1,992.17
2140-10-00 Chorus	846.04				846.04
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	522.68				522.68
2235-10-00 Chess Club	72.30				72.30
2481-10-00 Yearbook	2,335.56				2,335.56
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	2,868.85				2,868.85
3350-20-10 Cheerleading	3,966.89				3,966.89
4101-30-00 AVID	9,620.47		868.80		8,751.67
4210-20-00 General	514.82				514.82
4300-30-00 Sunshine	1,032.14				1,032.14
6000-00-00 Interest	5,095.61	132.56			5,228.17
6000-30-00 Field Trip Reserve	3,500.00				3,500.00
Total Other Accounts	39,030.78	249.56	1,268.80	0.00	38,011.54

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Cash Account	4,189.83	2,520.43			6,710.26
Total Cash Accounts	4,189.83	2,520.43	0.00	0.00	6,710.26
Other Accounts					
4100-00-00 Student Memorial Fundraiser	85.80				85.80
4700-00-00 Pyramid Model Committee	1,616.29				1,616.29
5100-00-00 General Student Activities	109.19				109.19
5200-00-00 PBIS	1,791.25				1,791.25
6000-00-00 Interest Income	587.30	20.43			607.73
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	4,189.83	2,520.43	0.00	0.00	6,710.26

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	214,920.72	9,523.54	12,247.20		212,197.06
Total Cash Accounts	214,920.72	9,523.54	12,247.20	0.00	212,197.06
Other Accounts					
1000-10-10 Banking Corrections	(204.00)				(204.00)
2000-10-00 Student Council	14,256.70	750.00	4,610.00		10,396.70
2095-10-00 Animation Club	98.78				98.78
2110-10-00 Instrumental Music	2,738.01				2,738.01
2120-10-00 Drama Club	5,450.53				5,450.53
2120-20-00 Musical Account	2,139.06				2,139.06
2120-30-00 Fall Play	12,831.20				12,831.20
2140-10-00 Choral Music	(181.18)				(181.18)
2145-50-00 Orchestra	34,870.94	3,560.00	3,816.47		34,614.47
2223-20-00 Charger Pride-Staff	2,311.81				2,311.81
2230-10-00 Beta Club	1,750.68	1,180.00			2,930.68
2235-10-00 SAFE	2,218.42				2,218.42
2240-10-00 Black Youth Alliance	145.30				145.30
2260-10-00 Industrial Ed Club	353.86				353.86
2263-10-00 Rotary Interact	1,491.14				1,491.14
2280-20-00 Environmental Club	1,688.98				1,688.98
2282-10-00 GirlUp	1,362.34				1,362.34
2310-10-00 World Language (French) Club	3,061.89				3,061.89
2340-10-00 Science Olympiad	121.50				121.50
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	2,317.05				2,317.05
2385-10-00 Poetry Club-Souls Spill Ink	1,088.58				1,088.58
2390-10-00 National Honor Society	1,867.92				1,867.92
2390-20-00 Illinois Music Honors Society	238.63				238.63
2391-10-00 AVID	2,629.09				2,629.09
2392-00-00 PSI Alpha	301.32				301.32
2408-10-00 GSA/LGBT Support Group	949.70				949.70
2439-10-00 Peer Mentors	298.30				298.30
2450-10-00 Debate Team	212.32				212.32
2480-10-00 Yearbook	(29.92)				(29.92)
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	756.25				756.25
2592-10-00 Minority Leadership	804.52				804.52
2595-10-00 HOSA	221.22				221.22
2618-10-10 Operation Click	2,680.98				2,680.98
2700-10-20 Work Program/Buttons/Store	950.33				950.33
3100-20-20 Baseball	12,855.50				12,855.50
3150-20-10 Softball	3,228.11				3,228.11
3200-20-10 Girls Basketball	3,531.70				3,531.70
3200-20-20 Boys Basketball	6,929.51				6,929.51
3210-20-10 Girls Bowling	(233.68)				(233.68)
3250-00-00 Dance Team (Poms)	6,411.57	2,742.95	852.11		8,302.41
3300-20-10 Girls Soccer	2,774.02				2,774.02
3300-20-20 Boys Soccer	7,247.15		174.00		7,073.15
3350-20-10 Cheerleading	4,625.96		582.12		4,043.84
3400-20-10 Girls Tennis	1,019.84	545.00	1,547.50		17.34
3400-20-20 Boys Tennis	1,107.32				1,107.32
3450-20-10 Girls Swimming	437.11				437.11
3500-20-10 Girls Track	4,777.19				4,777.19
3500-20-20 Boys Track	665.90				665.90

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3600-20-10 Girls Golf	1,450.10				1,450.10
3600-20-20 Boys Golf	3,707.25				3,707.25
3650-20-10 Boys Lacrosse	2,299.60				2,299.60
3700-20-10 Football	3,621.16				3,621.16
3750-20-10 Flag Football	1,482.20		665.00		817.20
3800-20-00 Cross Country	(153.21)				(153.21)
3850-20-00 Wrestling	2,474.17				2,474.17
3900-20-00 Volleyball	2,306.14				2,306.14
4000-10-00 Sr. Class Gift	5,242.96				5,242.96
4100-30-00 General	3,666.44				3,666.44
4300-20-00 Sunshine Club/Staff Pride	1,073.07				1,073.07
4700-30-00 Scholarships	2,185.67				2,185.67
4750-10-00 Testing Prep	1,318.00				1,318.00
6000-00-00 Interest Income	18,945.54	745.59			19,691.13
6000-30-00 Field Trip Reserve	6,286.23				6,286.23
Total Other Accounts	214,920.72	9,523.54	12,247.20	0.00	212,197.06

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,223.34	114.55			4,337.89
Total Cash Accounts	4,223.34	114.55	0.00	0.00	4,337.89
Other Accounts					
2033-10-00 Class of 2033 Field Trips	178.31				178.31
2034-10-00 Class of 2034 Field Trips	196.12				196.12
2035-10-00 Class of 2035 Field Trips	127.25				127.25
2036-00-00 Class of 2036	15.80				15.80
2037-10-00 Class of 2037 Field Trips	35.10				35.10
4100-30-00 General Fund	672.37				672.37
4200-10-00 Service Club	733.87	100.00			833.87
6000-00-00 Interest Income	266.52	14.55			281.07
6000-30-00 Field Trip Reserve	1,998.00				1,998.00
Total Other Accounts	4,223.34	114.55	0.00	0.00	4,337.89

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	158,381.83	22,048.23	2,762.88		177,667.18
Total Cash Accounts	158,381.83	22,048.23	2,762.88	0.00	177,667.18
Other Accounts					
2000-10-00 Cardunal Council (Student)	4,281.14				4,281.14
2030-10-00 Class of 2030-A	867.31	70.58			937.89
2030-20-00 Class of 2030-B	867.32	70.56			937.88
2031-10-00 Class of 2031-A	169.58	66.90			236.48
2031-20-00 Class of 2031-B	169.58	66.91			236.49
2032-00-00 Class of 2032-A	232.71	132.68			365.39
20TG-00-00 Universal Team (PBIS)	2,422.72		205.00		2,217.72
20TY-00-00 Secondary Team	363.97	0.82	130.60		234.19
2110-10-00 Band	13,679.66		150.00		13,529.66
2130-10-00 Music Department	7,311.10				7,311.10
2140-10-00 Chorus/Vocal	6,695.72				6,695.72
2150-30-00 Musical/Ensembles	21,663.14				21,663.14
2155-10-00 Orchestra	15,974.38				15,974.38
2220-10-00 Art Club	5,478.15	78.00			5,556.15
2230-10-00 Beta Club	3,392.84				3,392.84
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	3,898.67		1,102.50		2,796.17
2425-10-00 Exploratory/Spanish	446.34				446.34
2431-10-00 Life Program (SPED)	47.52				47.52
2432-10-00 Snack (skills) Program	(48.08)				(48.08)
2435-10-00 S.O.A.R.	251.55				251.55
2436-10-00 SWANS	23.22				23.22
2481-10-00 Yearbook Club	165.12				165.12
2530-10-00 Chess Club	326.91				326.91
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	370.00				370.00
2566-10-00 Garden Club	226.04				226.04
2570-30-00 IMC	630.17				630.17
2590-10-00 Lions	16.11				16.11
2615-10-00 Midnight Mile	17,766.04	15,990.00	627.27		33,128.77
2619-10-00 Cardunal Care	3,301.59				3,301.59
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	921.91		94.00		827.91
2630-10-00 Ski Club	3,362.35				3,362.35
2631-10-00 Washington D.C. Trip	143.27				143.27
2635-10-00 Snowflake	1,331.31				1,331.31
2655-10-00 Battle of the Books	5.30				5.30
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	1,356.65				1,356.65
2675-00-00 STEM	65.35				65.35
3000-20-00 Athletics (DEL:2yr 15/16)	135.00				135.00
3010-00-00 Ultimate Club	352.24				352.24
3207-20-10 Girls Basketball - 7th	83.51				83.51
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-20 Boy's Basketball - 8th	183.47				183.47
3250-20-10 Poms	0.40				0.40
3253-20-10 Intramural Basketball	82.06				82.06
3254-20-00 Intramural Poms	121.95				121.95
3255-20-10 Intramural Wrestling	48.00				48.00
3350-20-10 Cheerleading	31.80				31.80

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3400-10-00 Color Guard	212.49				212.49
3500-20-10 Track Team	96.18				96.18
3600-10-00 Flag Football	542.22	1,300.00			1,842.22
3800-20-00 Cross Country	215.53	165.93	294.95		86.51
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	315.54				315.54
3850-20-00 Wrestling	844.08				844.08
3900-20-00 Volleyball	137.55				137.55
4100-30-00 General	1,453.49				1,453.49
4110-10-00 Outdoor Club	1,892.69				1,892.69
4210-00-00 Fall Play	10,871.57		158.56		10,713.01
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	114.14				114.14
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	4,162.76				4,162.76
4500-30-00 Flower Fund	535.58				535.58
6000-00-00 Interest Income	17,876.09	561.85			18,437.94
6000-10-00 Bank Corrections	0.00	44.00			44.00
6000-30-00 Field Trip Reserve	(542.00)	3,500.00			2,958.00
Total Other Accounts	158,381.83	22,048.23	2,762.88	0.00	177,667.18

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,588.28	859.33			3,447.61
Total Cash Accounts	2,588.28	859.33	0.00	0.00	3,447.61
Other Accounts					
2029-00-00 Class of 2029	59.55				59.55
2032-00-00 Class of 2032	64.09				64.09
2034-00-00 Class of 2034	(66.04)				(66.04)
2035-00-00 Class of 2035	(506.00)				(506.00)
2036-00-00 Class of 2036	649.31				649.31
2037-00-00 Class of 2037	0.00	850.00		391.00	1,241.00
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
4100-30-00 General	555.03				555.03
5010-00-00 Library Books (Birthday Club)	232.59				232.59
6000-00-00 Interest Income	439.65	9.33			448.98
6000-30-00 Field Trip Reserve	1,145.00			(391.00)	754.00
Total Other Accounts	2,588.28	859.33	0.00	0.00	3,447.61

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	6,843.00	2,933.97	1,250.00		8,526.97
Total Cash Accounts	6,843.00	2,933.97	1,250.00	0.00	8,526.97
Other Accounts					
2033-00-00 Class of 2033	(247.47)	2,910.00	1,250.00	690.00	2,102.53
2034-00-00 Class of 2034	1,742.01				1,742.01
2035-00-00 Class of 2035	511.88				511.88
2036-00-00 Class of 2036	822.39				822.39
2037-00-00 Class of 2037	388.34				388.34
2140-10-10 Chorus	788.82				788.82
2215-10-10 Yearbook - Elem	726.00				726.00
2499-20-00 Apparel Store	0.11				0.11
2590-30-00 Girls on the Run	5.00				5.00
4100-30-00 General	63.48				63.48
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,343.65				1,343.65
6000-00-00 Interest Income	205.79	23.97			229.76
6000-30-00 Field Trip Reserve	418.00			(690.00)	(272.00)
Total Other Accounts	6,843.00	2,933.97	1,250.00	0.00	8,526.97

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	6,027.83	26.38			6,054.21
Total Cash Accounts	6,027.83	26.38	0.00	0.00	6,054.21
Other Accounts					
2000-20-00 LIFE Program	2,708.87				2,708.87
2032-00-00 Class of 2032	(378.75)				(378.75)
2033-00-00 Class of 2033	(841.95)				(841.95)
2034-00-00 Class of 2034	(36.75)				(36.75)
2035-00-00 Class of 2035	(105.07)				(105.07)
2036-00-00 Class of 2036	(118.60)				(118.60)
2037-00-00 Class of 2037	(384.90)				(384.90)
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	595.68				595.68
2590-40-00 Relay for Life	700.81				700.81
4100-30-00 General	514.10				514.10
5000-10-00 Staff Social Account	(38.30)				(38.30)
6000-00-00 Interest Income	885.67	26.38			912.05
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	6,027.83	26.38	0.00	0.00	6,054.21

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,896.17	16.43			4,912.60
Total Cash Accounts	4,896.17	16.43	0.00	0.00	4,912.60
Other Accounts					
2151-10-20 Summer Music Camp	268.29				268.29
2590-40-00 Relay for Life	144.00				144.00
4100-30-00 General	343.49			231.00	574.49
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4270-00-00 PBIS	202.10				202.10
4600-10-00 Change Drawer-Inactive	231.00			(231.00)	0.00
5000-10-10 Staff Spirit Wear	154.33				154.33
6000-00-00 Interest Income	283.75	16.43			300.18
6000-30-00 Field Trip Reserve	2,838.00				2,838.00
Total Other Accounts	4,896.17	16.43	0.00	0.00	4,912.60

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Bank Checking	4,114.92	3,509.12	797.53		6,826.51
Total Cash Accounts	4,114.92	3,509.12	797.53	0.00	6,826.51
Other Accounts					
2034-00-00 Class of 2034	436.30				436.30
2035-00-00 Class of 2035	87.66				87.66
2036-00-00 Class of 2036	858.00				858.00
2038-00-00 Class of 2038	0.00	987.00	784.00	189.00	392.00
2140-20-00 Chorus	47.50				47.50
2270-10-00 Environmental Science	329.61		13.53		316.08
2618-40-00 Donations	548.10				548.10
4100-30-00 General	117.51				117.51
5100-00-00 Scholastic Book Fair	436.65				436.65
5110-00-00 Yearbook	292.00				292.00
5200-00-00 Sunshine Staff Account	466.53				466.53
6000-00-00 Interest Income	267.06	22.12			289.18
6000-30-00 Field Trip Reserve	228.00	2,500.00		(189.00)	2,539.00
Total Other Accounts	4,114.92	3,509.12	797.53	0.00	6,826.51

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	422,034.52	83,267.56	68,065.72		437,236.36
Total Cash Accounts	422,034.52	83,267.56	68,065.72	0.00	437,236.36
Other Accounts					
2000-10-00 Student Council	2,554.94				2,554.94
2014-10-00 Homecoming	40,501.50		23,450.00		17,051.50
2015-10-10 Class of 2015 Statue Maintenanc	69.26				69.26
2025-00-00 Class of 2025-Inactive	3,350.54		3,350.54		0.00
2026-00-00 Class of 2026	6,037.90				6,037.90
2027-00-00 Class of 2027	10,324.47				10,324.47
2028-00-00 Class of 2028	2,025.96	2.00	50.00		1,977.96
2029-00-00 Class of 2029	3,737.38				3,737.38
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	2,168.37				2,168.37
2140-10-00 Chorus	1,076.99				1,076.99
2150-30-00 Musical	8,852.95				8,852.95
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	28,341.47				28,341.47
2220-10-00 Art Club	1,243.30				1,243.30
2222-10-00 ABC Business Club	1,475.92				1,475.92
2223-00-00 ASL Club	498.45				498.45
2225-10-00 Black Student Alliance	4,428.92				4,428.92
2225-20-00 Hispanic Youth Alliance	542.80				542.80
2226-00-00 Student Ambassadors	0.00	9,811.00	9,811.00		0.00
2230-10-00 Debate Team	915.74		212.00		703.74
2240-10-00 Drama Club	2,647.67	3,060.00	3,776.80		1,930.87
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	2,591.92				2,591.92
2265-10-00 Environmental Club/Med Careers	1,168.82				1,168.82
2276-10-00 Field Trips	52.46		385.00		(332.54)
2280-10-00 Fishing Club	522.19				522.19
2310-10-00 AAPI Club	741.72				741.72
2320-10-00 German Club	206.94				206.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	412.00				412.00
2340-10-00 Spanish Club	240.07				240.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2370-10-00 Peer Mentoring	84.70	1,250.00			1,334.70
2390-10-00 National Honor Society	7,756.18	2,055.17			9,811.35
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	14,494.06	330.00		70.00	14,894.06
2393-10-00 PBIS	1,487.06				1,487.06
2410-00-00 Math Team	461.00				461.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	823.97				823.97
2618-10-10 Operation Click	1,064.80				1,064.80
2620-00-00 Female Empowerment	454.44				454.44
2644-10-00 Co-Op	4,910.41				4,910.41
2647-10-00 FACS	294.94				294.94
2655-00-00 Literary Magazine	551.73				551.73
2670-10-00 Scholastic Bowl	234.09				234.09
2671-00-00 Science	1,780.38				1,780.38
2671-10-00 Science-Six Flags GreatAmerica	0.01				0.01

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2680-10-00 Marketing Class	181.65				181.65
2685-00-00 Target Edu	211.77				211.77
2686-00-00 Woodshop	140.00				140.00
2690-00-00 WHIPS TV	58.00				58.00
2710-10-00 Activity Directors	583.22				583.22
3100-10-00 Athletic Development	1,321.54				1,321.54
3100-20-20 Baseball	14,828.01				14,828.01
3150-20-10 Softball	6,902.06				6,902.06
3200-20-10 Girls Basketball	2,185.26				2,185.26
3200-20-20 Boys Basketball	232.77				232.77
3250-20-10 Poms	32,369.20	4,302.00	17,910.00		18,761.20
3300-20-10 Girls Soccer	8,338.99				8,338.99
3300-20-20 Boys Soccer	1,372.25				1,372.25
3350-20-10 Cheerleading	29,145.44		3,432.26		25,713.18
3400-20-10 Girls Tennis	5,276.33		381.91		4,894.42
3400-20-20 Boys Tennis	4,885.87				4,885.87
3500-20-10 Girls Track & Field	8,014.71				8,014.71
3500-20-20 Boys Track	7,364.09				7,364.09
3600-20-10 Boys Golf	5,613.85	3,680.00			9,293.85
3600-20-20 Girls Golf	3,918.68	2,900.00	1,227.20		5,591.48
3610-10-00 Boys Lacrosse	2,792.88				2,792.88
3610-20-00 Girls LaCrosse	3,556.31				3,556.31
3700-20-10 Football	2,717.93	25,996.20			28,714.13
3700-30-10 Powder Puff	3,528.25				3,528.25
3700-40-10 Flag Football	2,251.92	6,832.00			9,083.92
3800-10-00 Whip Squad	193.00				193.00
3800-20-00 Boys and Girls Cross Country	1,186.51	6,770.75	45.47		7,911.79
3850-20-00 Wrestling	6,155.80				6,155.80
3900-20-00 Volleyball	235.41	14,769.00	3,582.00		11,422.41
3900-20-10 Volleyball Club	118.00				118.00
3990-10-00 Gatorade Fundraiser	642.87				642.87
4000-30-00 General	7,584.80				7,584.80
4100-00-00 FVC Leadership	981.48				981.48
4150-00-00 Teacher Grants	22.50				22.50
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4300-40-00 PE-Active	1.00				1.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-10-50 2024 GENE HAAS SCHOLARSHIP	20,000.00				20,000.00
4700-30-00 Scholarship & Blood Drive	1,290.00				1,290.00
4700-40-00 Drama Club Scholarship	0.50				0.50
4800-00-00 Guidance	642.52				642.52
6000-00-00 Interest	43,949.38	1,509.44	451.54		45,007.28
6000-30-00 Field Trip Reserve	3,414.00			(70.00)	3,344.00
Total Other Accounts	422,034.52	83,267.56	68,065.72	0.00	437,236.36

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	82,161.26	11,767.27	10,200.25		83,728.28
Total Cash Accounts	82,161.26	11,767.27	10,200.25	0.00	83,728.28
Other Accounts					
1000-10-00 Banking Corrections	59.78				59.78
2001-10-00 Student Council - MS	665.53				665.53
2030-00-00 Class of 2030	3,309.55				3,309.55
2031-00-00 Class of 2031	357.28				357.28
2032-00-00 Class of 2032	966.61				966.61
2111-00-00 Music Field Trip Account	4,149.17	2,618.00	180.00		6,587.17
2114-10-00 Band - MS	1,147.88				1,147.88
2120-10-00 Drama Club	18,117.36		4,935.00		13,182.36
2140-10-00 Chorus	2,911.68				2,911.68
2155-10-00 MS Orchestra	1,140.79				1,140.79
2210-00-00 Cafe 10A	541.78	2.13	72.97		470.94
2225-10-00 Arts & Craft Club	62.80				62.80
2230-10-00 Beta Club	4,294.55				4,294.55
2391-10-00 AVID	14,610.92		811.00		13,799.92
2400-00-00 PBIS	1,771.42				1,771.42
2560-20-00 Book Fair	91.70				91.70
2631-10-29 Washington DC 8th Grade	4,557.42	8,871.42			13,428.84
2631-10-30 Washington DC 7th Grade	397.40				397.40
2667-00-00 MS Sports	1,227.12		250.00		977.12
2669-00-00 MS Yearbook	1,548.00		500.00		1,048.00
4100-30-00 General	6,720.43		3,441.12	1,962.13	5,241.44
4200-10-10 MS PE	213.09				213.09
4250-30-00 Student Activity-Inactive	1,972.29		10.16	(1,962.13)	0.00
6000-00-00 Interest	9,234.71	275.72			9,510.43
6000-30-00 Field Trip Reserve	2,092.00				2,092.00
Total Other Accounts	82,161.26	11,767.27	10,200.25	0.00	83,728.28

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	315,247.71	37,373.63	72,719.12		279,902.22
Total Cash Accounts	315,247.71	37,373.63	72,719.12	0.00	279,902.22
Other Accounts					
1000-10-10 Banking Corrections	(26.50)				(26.50)
2000-10-00 Student Council	28,077.02	1,680.00	18,975.00		10,782.02
2022-00-00 Class of 2022	64.85				64.85
2023-00-00 Class of 2023	8,771.03		7,024.35		1,746.68
2024-00-00 Class of 2024	6,843.48		3,394.60		3,448.88
2025-00-00 Class of 2025-Inactive	5,403.12		5,403.12		0.00
2026-00-00 Class of 2026	6,039.75	9,918.00	5,698.67		10,259.08
2027-00-00 Class of 2027	1,461.91				1,461.91
2028-00-00 Class of 2028	601.47				601.47
2110-00-10 Prom	32,239.32				32,239.32
2110-10-00 Band	9,011.56				9,011.56
2120-10-00 Drama Club	2,614.25		539.93		2,074.32
2140-10-00 Choral	3,562.05				3,562.05
2150-30-00 Musical	8,570.21		5,525.00		3,045.21
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2152-10-00 24hr Musical	2,234.42				2,234.42
2155-10-00 Orchestra	1,504.27				1,504.27
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,731.11				1,731.11
2230-00-00 Black Allegiance Club	(22.66)				(22.66)
2245-10-00 Women's Empowerment Club	572.89				572.89
2253-10-00 Conservation	495.04				495.04
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	236.85				236.85
2263-10-00 Interact Club	5,179.24		200.00		4,979.24
2276-10-00 Field Trips	534.59				534.59
2281-10-00 Gold Rush	428.48	65.00			493.48
2310-10-00 French Club	200.36				200.36
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	138.05				138.05
2330-20-00 World Language Department	287.37				287.37
2340-10-10 Key Club	3,351.23	17.00			3,368.23
2370-10-00 FCCLA	79.42				79.42
2390-10-00 National Honor Society	3,971.60				3,971.60
2391-10-00 AVID	5,841.54	9,015.00	4,932.00		9,924.54
2393-10-00 PBIS	884.95				884.95
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	3,530.59	3.50	60.00		3,474.09
2406-10-00 DJ (Entertainment) Club	392.06				392.06
2408-10-00 GSA (Gay Straight Alliancne)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	276.97				276.97
2409-20-00 AAPIA-Asian Amer Pac Islander	43.52				43.52
2409-30-00 South Asian Student Alliance	203.50				203.50
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	446.89				446.89
2420-10-00 Science Olympiad	755.94	3.50			759.44
2425-10-00 Girls Into Stem	100.00				100.00
2430-10-00 Academic Challenge	50.00				50.00
2590-40-00 Relay for Life	122.51				122.51

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2618-30-00 Green Eagles	2,916.70				2,916.70
2618-30-10 High School Against Cancer	25.35				25.35
3000-10-00 Special Olympics	4,081.36				4,081.36
3001-00-00 Student Act/Ath Council	920.90				920.90
3100-20-20 Baseball	16,074.42				16,074.42
3150-20-10 Softball	3,903.47				3,903.47
3200-20-10 Girls Basketball	1,157.29				1,157.29
3200-20-20 Boys Basketball	6,599.18				6,599.18
3210-20-10 Bowling	337.05				337.05
3250-20-10 Dance Team	10,510.11	869.70	7,245.75		4,134.06
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	6,308.29				6,308.29
3300-20-20 Boys Soccer	4,841.07				4,841.07
3350-20-10 Cheerleaders	2,143.54	7,566.35	920.35		8,789.54
3400-20-10 Girls Tennis	0.81				0.81
3400-20-20 Boys Tennis	4,936.08				4,936.08
3450-20-10 Girls Swimming	50.00				50.00
3450-20-20 Boys Swimming	1,244.98				1,244.98
3500-20-10 Girls Track & Field	5,721.80				5,721.80
3500-20-20 Boys Track	7,687.68				7,687.68
3600-20-10 Girls Golf	1,495.18				1,495.18
3600-20-20 Boys Golf	1,296.78				1,296.78
3650-20-10 Boys Lacrosse	8,832.81				8,832.81
3700-20-10 Football	20,487.43	3,250.00	7,066.63		16,670.80
3750-20-10 Flag Football	4,737.26		3,775.72		961.54
3800-20-00 Cross Country	366.73	3,869.61	1,958.00		2,278.34
3850-20-00 Wrestling	8,546.07				8,546.07
3900-20-00 Volleyball	6,372.95				6,372.95
4100-30-00 General	251.18				251.18
4110-10-00 Eagle Minds Matter	1,081.00				1,081.00
4200-10-00 Eagle's Wings Food Pantry	7,264.94				7,264.94
4300-30-10 Eagle Pride Advisory Committee	578.24				578.24
6000-00-00 Interest	20,676.71	1,115.97			21,792.68
6000-30-00 Field Trip Reserve	3,515.00				3,515.00
Total Other Accounts	315,247.71	37,373.63	72,719.12	0.00	279,902.22

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,660.99	2,547.24			10,208.23
Total Cash Accounts	7,660.99	2,547.24	0.00	0.00	10,208.23
Other Accounts					
2034-00-00 Class of 2034	248.77				248.77
2631-10-00 Field Trip Grant Funds	94.47				94.47
3020-10-00 Leopards Chorus Club	1,897.67				1,897.67
3030-20-00 ILMEA	80.00				80.00
4100-30-00 General	1,509.14			1,017.36	2,526.50
5010-00-10 Jump Rope for Heart	50.00				50.00
5020-00-00 Ned Show / Yo-yo	1,184.00				1,184.00
5100-00-00 Leopards Holiday Giving	71.36				71.36
5900-00-00 General-Incative	1,017.36			(1,017.36)	0.00
6000-00-00 Interest Income	1,373.32	27.74			1,401.06
6000-30-00 Field Trip Reserve	134.90	2,519.50			2,654.40
Total Other Accounts	7,660.99	2,547.24	0.00	0.00	10,208.23

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	16,764.24	2,637.31	1,407.65		17,993.90
Total Cash Accounts	16,764.24	2,637.31	1,407.65	0.00	17,993.90
Other Accounts					
2001-10-10 PBIS (Student Council)	4,210.81		1,407.65		2,803.16
2033-00-00 Class of 2033	849.76				849.76
2034-00-00 Class of 2034	763.40				763.40
2035-00-00 Class of 2035	811.32				811.32
2036-00-00 Class of 2036	456.98				456.98
2037-00-00 Class of 2037	333.40				333.40
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	2,421.76				2,421.76
2151-10-00 Music Club	551.19				551.19
2230-10-00 Beta Club	42.46				42.46
2540-20-00 Cultural Committee	285.60				285.60
2618-30-00 Families in Need	104.41				104.41
2657-00-00 Family Night-Math Night	1,349.95				1,349.95
2657-10-00 Family Night-Reading Night	1,986.98				1,986.98
4100-30-00 General	783.54	79.00			862.54
4300-30-00 Sunshine Fund	0.66				0.66
6000-00-00 Interest Income	1,420.24	58.31			1,478.55
6000-30-00 Field Trip Reserve	375.08	2,500.00			2,875.08
Total Other Accounts	16,764.24	2,637.31	1,407.65	0.00	17,993.90

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	8,793.61	29.76	282.29		8,541.08
Total Cash Accounts	8,793.61	29.76	282.29	0.00	8,541.08
Other Accounts					
2030-00-00 Class of 2030	282.29		282.29		0.00
2034-00-00 Class of 2034	426.00				426.00
2036-00-00 Class of 2036	375.00				375.00
2100-10-00 Dual Language Activities	80.00				80.00
2276-10-00 Field Trips	100.97				100.97
2410-00-00 Bookfair	11.18				11.18
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
4100-30-00 General	75.20				75.20
4200-00-00 Liberty Chorus	1,855.70				1,855.70
4300-20-00 Kids Heart Challenge	1,200.00				1,200.00
4400-00-00 Reach for the Stars	946.48				946.48
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	995.60	29.76			1,025.36
6000-30-00 Field Trip Reserve	1,373.73				1,373.73
Total Other Accounts	8,793.61	29.76	282.29	0.00	8,541.08

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	15,144.10	231.49			15,375.59
Total Cash Accounts	15,144.10	231.49	0.00	0.00	15,375.59
Other Accounts					
2033-00-00 Class of 2033	2,332.01				2,332.01
2034-00-00 Class of 2034	570.34				570.34
2035-00-00 Class of 2035	55.66				55.66
2036-00-00 Class of 2036	67.36				67.36
2037-00-00 Class of 2037	12.54				12.54
2210-00-00 Animal Shelter Fundraiser	0.50				0.50
2510-00-00 Scholastic Book Fair/Follett	90.02				90.02
3100-00-00 Yearbook	3,734.36				3,734.36
4100-00-00 Artworks Program-Inactive	1,262.50			(1,262.50)	0.00
4100-30-00 General	258.78			1,262.50	1,521.28
4300-10-00 Staff Spiritwear	1,314.71				1,314.71
4300-20-00 Sunshine	1,566.14	180.00			1,746.14
6000-00-00 Interest Income	1,443.60	51.49			1,495.09
6000-30-00 Field Trip Reserve	2,435.58				2,435.58
Total Other Accounts	15,144.10	231.49	0.00	0.00	15,375.59

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,506.96	372.64	1,717.63		2,161.97
Total Cash Accounts	3,506.96	372.64	1,717.63	0.00	2,161.97
Other Accounts					
2590-30-00 Girls on the Run	69.01				69.01
4100-30-00 General	97.18				97.18
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	65.73	360.00	53.63		372.10
4400-10-00 Scholastic Book Fair	106.20				106.20
5000-10-00 Yearbook	179.47				179.47
6000-00-00 Interest Income	384.89	12.64			397.53
6000-30-00 Field Trip Reserve	2,598.00		1,664.00		934.00
Total Other Accounts	3,506.96	372.64	1,717.63	0.00	2,161.97

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,126.92	14.62	192.00		3,949.54
Total Cash Accounts	4,126.92	14.62	192.00	0.00	3,949.54
Other Accounts					
2031-00-00 Class of 2031-Inactive	0.00		(245.90)		245.90
2032-00-00 Class of 2032	192.00		437.90		(245.90)
2033-00-00 Class of 2033	106.16				106.16
2034-00-00 Class of 2034	165.36				165.36
2035-00-00 Class of 2035	14.19				14.19
4100-30-00 General	1,025.31				1,025.31
6000-00-00 Interest Income	502.40	14.62			517.02
6000-30-00 Field Trip Reserve	2,121.50				2,121.50
Total Other Accounts	4,126.92	14.62	192.00	0.00	3,949.54

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	11,086.29	107.80	117.00		11,077.09
Total Cash Accounts	11,086.29	107.80	117.00	0.00	11,077.09
Other Accounts					
2030-00-00 Class of 2030	117.00		117.00		0.00
2035-00-00 Class of 2035	16.00				16.00
2590-40-00 Relay for Life	1,248.02				1,248.02
4100-00-00 PBIS	2,068.62				2,068.62
4150-00-00 Math Night	108.00				108.00
4300-00-00 General Fund	2,297.26			660.00	2,957.26
5010-00-00 School Fundraisers	1,342.34	70.00			1,412.34
5030-10-00 School Store-Inactive	269.06				269.06
5500-00-00 Staff Social Account-Inactive	1.36				1.36
6000-00-00 Interest Income	1,097.63	37.80			1,135.43
6000-30-00 Field Trip Reserve	2,521.00			(660.00)	1,861.00
Total Other Accounts	11,086.29	107.80	117.00	0.00	11,077.09

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	11,032.30	1,540.83			12,573.13
Total Cash Accounts	11,032.30	1,540.83	0.00	0.00	12,573.13
Other Accounts					
2014-10-00 Kindergarten Grade Level-Inact	614.07			(614.07)	0.00
2014-10-01 1st Grade Level-Inactive	190.01			(190.01)	0.00
2014-10-02 2nd Grade Level-Inactive	2.32			(2.32)	0.00
2014-10-03 3rd Grade Level-Inactive	224.36			(224.36)	0.00
2014-10-04 4th Grade Level-Inactive	764.03			(764.03)	0.00
2014-10-05 5th Grade Level-Inactive	146.76			(146.76)	0.00
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
2033-00-00 Class of 2033	0.00			146.76	146.76
2034-00-00 Class of 2034	0.00			764.03	764.03
2035-00-00 Class of 2035	(341.25)			224.36	(116.89)
2036-00-00 Class of 2036	0.00			2.32	2.32
2037-00-00 Class of 2037	0.00			190.01	190.01
2038-00-00 Class of 2038	0.00			614.07	614.07
3200-00-00 Media Center	96.42				96.42
3300-10-00 Student Council	568.09				568.09
3300-20-00 Perry Fundraising	3,040.82				3,040.82
3350-00-00 Kane County Cougars Grant	391.87				391.87
3500-10-00 Donations	1,600.00				1,600.00
4100-30-00 General	381.71				381.71
4200-00-00 Perry Teacher Social Account	226.32				226.32
6000-00-00 Interest Income	1,398.32	40.83			1,439.15
6000-30-00 Field Trip Reserve	1,509.00	1,500.00			3,009.00
Total Other Accounts	11,032.30	1,540.83	0.00	0.00	12,573.13

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,566.29	11.82	266.49		3,311.62
Total Cash Accounts	3,566.29	11.82	266.49	0.00	3,311.62
Other Accounts					
2031-00-00 Class of 2031-Inactive	133.81		133.81		0.00
2032-00-00 Class of 2032-Inactive	132.68		132.68		0.00
2033-00-00 Class of 2033	381.96				381.96
2034-00-00 Class of 2034	299.91				299.91
2035-00-00 Class of 2035	99.97				99.97
2560-30-00 Library - Birthday Books	0.08				0.08
4100-30-00 General	15.97				15.97
6000-00-00 Interest Income	566.91	11.82			578.73
6000-10-00 Bank Corrections	5.00				5.00
6000-30-00 Field Trip Reserve	1,930.00				1,930.00
Total Other Accounts	3,566.29	11.82	266.49	0.00	3,311.62

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	56,079.67	14,625.05	10,183.98		60,520.74
Total Cash Accounts	56,079.67	14,625.05	10,183.98	0.00	60,520.74
Other Accounts					
2000-10-00 Student Council	1,293.37	7,019.00	1,554.00		6,758.37
2028-00-00 Class of 2028-A-Inactive	21.23		21.23		0.00
2029-00-00 Class of 2029-A	407.87		407.87		0.00
2029-10-00 Class of 2029-B	407.88		407.88		0.00
2030-00-00 Class of 2030-A	224.22				224.22
2030-10-00 Class of 2030-B	224.20				224.20
2031-10-00 Class of 2031-A	563.33				563.33
2031-20-00 Class of 2031-B	563.32				563.32
2032-00-00 Class of 2032	1,617.67	192.00			1,809.67
2033-00-00 Class of 2033	83.34				83.34
2034-00-00 Class of 2034	359.98				359.98
2035-00-00 Class of 2035	43.04				43.04
2112-00-00 Band - Middle School	1,205.26	248.50	484.50		969.26
2115-00-00 Music - Elementary	1,770.07				1,770.07
2150-30-00 Musicals	3,150.21				3,150.21
2151-10-00 Music Dept.	441.70	2,245.00	2,158.50		528.20
2220-10-00 Art Club	85.79				85.79
2230-10-00 Beta Club	5,288.57	2,850.00	5,000.00		3,138.57
2340-10-00 Spelling Bee	46.03				46.03
2391-10-00 AVID	7,733.55				7,733.55
2392-10-00 HANDS Club	0.06				0.06
2392-20-00 Pawsitivity Pack	722.21				722.21
2393-10-00 PBIS Middle School	84.61				84.61
2393-20-00 PBIS Elementary	810.34		150.00		660.34
2395-10-00 Family Engagement Nights	173.00				173.00
2481-10-00 Yearbook - MS	7,034.42	312.00			7,346.42
2482-10-00 Yearbook - ELE	1,367.28	40.00			1,407.28
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	6,577.09				6,577.09
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	36.92				36.92
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	24.86				24.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	465.42				465.42
3350-20-10 Cheerleading	960.44				960.44
3830-00-00 Basketball - Girls	0.04				0.04
3840-00-00 Basketball - Boys	0.04				0.04
3850-20-00 Wrestling	142.55				142.55
3860-20-00 Cross Country	78.20				78.20
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	495.91			5.82	501.73
4105-30-00 Student Assistance Account	1,403.37				1,403.37
4400-30-00 PE - MS	74.52				74.52
4401-30-00 PE - Elementary	243.09				243.09
4480-30-00 Barb Dubow Wal-Mart-Inactive	5.82			(5.82)	0.00
5500-10-00 Bank Correction	150.00				150.00
6000-00-00 Interest Income	7,627.81	218.55			7,846.36
6000-30-00 Field Trip Reserve	1,891.00	1,500.00			3,391.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2025 through 9/30/2025

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Total Other Accounts	56,079.67	14,625.05	10,183.98	0.00	60,520.74



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jeffrey Ehardt,
Executive Director of Finance

SUBJECT: Donation Report - November 2025

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

Background

Per Board Policy 8:80/8:90, the Donation Report is attached for your review and approval.

Donations Received October 2025

- Community Member has donated the following items to Hampshire High School Boys Basketball Program:
 - Check - \$11,594.00
- Community Member has donated the following items to Dundee Crown High School Music Program:
 - Reintl Violin

Recommendation

The administration recommends approving the donations as presented.

Fiscal Impact

None

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

November 18, 2025

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ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2025 - 2026** school year and be compensated according to the Board of Education approved Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook for the 2025-2026 school year:

Name	Position	Location	Annual Salary	Effective
Mergens, Nicole	Assistant Principal	Wright Elementary School	J Step 1	November 3, 2025
Poljak, Ana	Student Services Specialist	Central Office	G Step 2	January 5, 2026
Trevillion, Michael	Director of Federal Programs & Grants	Central Office	G Step 5	November 3, 2025

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letters of resignation with intent to return to the classroom:

Name	Position	Location	Effective
Lentz, Jason	Principal	Algonquin Middle School	June 30, 2026
Ruzinok, Thomas	Principal	Gilberts Elementary School	June 30, 2026

RETIREMENT – ADMINISTRATORS

None

CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2025-2026** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Lippelt, Kathryn	Cross Categorical	Carpentersville Middle School	1.0	M15 Step F	Replacement
Ortiz, Scarlet	5th Grade Dual Language	Lakewood Elementary School	1.0	BA Step A	Replacement
Sonnenberg, Jamie	Speech & Language Pathologist	Perry Elementary School	0.3	M30 Step H	Replacement

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

November 18, 2025

Page 2

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Heikkinen, Damon	Orchestra	Carpentersville Middle School	End of the 2025-2026 school year
Syring, Cheyenne	Math	Jacobs High School	November 14, 2025
Zavala, Kelly	Mental Health Counselor	Perry Elementary School	December 19, 2025

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

1. Recommend approval of the following request to retire in accordance with Article XX, B of the July 1, 2022 – June 30, 2025 LEAD negotiated agreement:

Name	Position	Location	Effective
Rojas, Lourdes	Dual Language	Carpentersville Middle School	December 19, 2025

2. Recommend approval to rescind the following request to retire in accordance with Article XX, B of the July 1, 2022 – June 30, 2025 LEAD negotiated agreement:

Name	Position	Location	Effective
Rojas, Lourdes	Dual Language	Carpentersville Middle School	End of the 2026-2027 school year

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

November 18, 2025

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RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Alvarado, Angel	Purchasing Specialist	Central Office	\$20.69	Replacement
Chavira, Denise	Human Resources Specialist	Central Office	\$21.93	Replacement
Delgado Flores, Ruben	Night Custodian	Carpentersville Middle School	\$19.51	Replacement
Garland, Ashley	Paraeducator	Dundee Middle School	\$19.87	Replacement
Goddard, Bryce	Night Custodian	Hampshire High School	\$19.51	Replacement
Hollender, Ainsley	Media Clerical	Algonquin Middle School	\$20.69	Replacement
Namik, Shaima	Paraeducator	Algonquin Lakes Elementary School	\$19.87	Replacement
Reyes, Rene	Groundskeeper	Buildings & Grounds	\$19.51	Replacement
Skora Jr, Michael	Paraeducator	Oak Ridge School	\$21.58	Replacement
Trujillo Tapia, Karla	Night Custodian	Sleepy Hollow Elementary School	\$19.51	Replacement
Zimmerman, Danielle	Paraeducator	Hampshire High School	\$19.87	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Bell, Navonya	Safety Staff	Westfield Community School	November 14, 2025
Greenberg, Kirsten	Payroll Specialist	Central Office	November 7, 2025
Parker, Donesha	Safety Staff	Carpentersville Middle School	November 14, 2025
Robbins, Briana	Paraeducator	Jacobs High School	November 11, 2025

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

November 18, 2025

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Name	Position	Location	Effective
Rodriguez Altamirano, Jasmine	Nurse (non-certified)	Dundee-Crown High School	November 14, 2025
Stone, Courtney	Custodian Night Supervisor	Carpentersville Middle School	December 5, 2025

DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
Heredia Hoil, Epifania	Paraeducator	deLacey Family Education Center	May 21, 2026
Rivera, Ruben	Night Custodian	Jacobs High School	January 2, 2026
Schillmoeller, Ethel	Media Clerical	Dundee Highlands Elementary School	February 13, 2026

COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

Name	Position	Location
Brannigan, Michael	Varsity Wrestling	Hampshire High School
Mueller, Jack	Varsity Wrestling	Hampshire High School
Rugebregt, Raymond	Summer Camp Coach	Dundee-Crown High School

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

November 18, 2025

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DISTRICT POSITION TRANSFERS

None

Leave of absence requests are attached separately for Board of Education approval.

**Freedom of Information
Board Report
November 18, 2025**

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
153-2025	10/23/2025	Anna Harla Community Member	Requesting access to and copies of all records, reports, notes, communications, and documents related to the incident that occurred on October 28, 2024, at Hampshire High School, involving teacher Mr. Tamms Douglas and my XXX. Specifically, I request the following records: 1. All written reports, witness statements, or internal memos prepared by school staff, administrators, or security related to this incident. 2. Any communications (emails, letters, texts, or notes) between Hampshire High School staff, District 300 administrators, DCFS, or law enforcement regarding this incident. 3. Copies of any statements provided by student witnesses. 4. Any investigative findings, disciplinary actions, or internal review results concerning Mr. Douglas in connection with this incident. 5. Any correspondence or documentation showing follow-up actions or safety measures taken by the district after the incident. 6. Copies of any relevant policies, including Board Policy 7:190 – Student Behavior and any policies governing staff conduct, use of force, or restraint of students.	Completed 10/24/2025	2
154-2025	10/23/2025	Mark Krog Community Members	Requesting attendance records for Jacobs High School Sep 29-Oct 10th 2025. Please note any tardies and all grades.	Completed 10/27/2025	1.5
155-2025	10/23/2025	Oshea Smith Records Retrieval Solutions	Commercial Purpose - Requesting copies of the Community Unit School District 300 financial Enterprise Resource Planning (ERP) system contracts and agreements from 01/01/2022 to 09/30/2025 with Skyward. For clarity, I am seeking: The executed contracts, agreements, or purchase orders, Any amendments, renewals, or extensions, Award documents, if applicable (including bid tabulations or vendor selection memos, if available).	Pending	
156-2025	10/23/2025	Jennifer Chrostowski Community Member	Requesting any and all communication with the keywords Skyler Anderson from the date range of Jan 1st, 2023 to Present date of October 23rd, 2025.	Completed 10/30/2025	1
157-2025	10/28/2025	Jennifer Chrostowski Community Member	Requesting a list of the name, salary and benefits of any employees, either full time or part time that work remotely at home.	Completed 11/3/2025	1.5
158-2025	10/28/2025	Wendy Schwartz Community Member	Requesting copies of FOIA reports presented to the BOE for the years 2020, 2021, 2022, 2023, 2024, 2025 to present. Reports that include Request number, Date of request, Requestor, Subject, Date completed/Status and Time to complete.	Completed 10/29/2025	1
159-2025	10/29/2025	Wendy Schwartz Community Member	Requesting any and all emails to and from Adrian Harries for the dates of Oct. 13 through Oct 29, 2025	Completed 11/12/2025	6
160-2025	11/3/2025	Jennifer Chrostowski Community Member	Requesting any and or all written or electronic paperwork pertaining to the request of leave of absence of D300 Employee, Skyler Anderson, from the date range of January 20th 2024 through September 30th 2025.	Completed 11/10/2025	1
161-2025	11/4/2025	Peter Medlin NIU WNU Public Radio	Requesting (1) digital copies of documents showing the number of school board approved Expulsions in Abyeance (EIAs) issued by D300 during the 2022-23, 2023-24, & 2024-25 school years, (2) also requesting digital copies of documents showing the number of disciplinary removals to alternative settings issued by D300 during the 2022-23, 2023-24, & 2024-25 school years.	Completed 11/5/2025	1.5
162-2025	11/10/202	Andrea Collier Community Member	Requesting 1. All current and past District or building-level policies, procedures, guidelines, or directives governing the capture of student photographs by staff, including but not limited to: • Personal device use • District-owned device use • Cloud-storage settings or restrictions • Staff technology-use expectations under Board Policy 5:125 and 6:235-AP4/5 – Parent Handbook 7:15 E2, 7:190 AP5. 2. All training materials, staff handbooks, administrator memos, or written guidance (formal or informal) provided to staff regarding: • Taking photographs or videos of students • Posting or submitting images for social media • Verifying parental opt-outs or consent preferences • Handling or storing student images on personal or district devices 3. A copy of any administrative procedures, internal workflows, or sign-off/approval processes used before student images are posted to any District 300 or Eastview Elementary public-facing accounts (Facebook, website, newsletters, etc.). 4. Records identifying what devices are authorized or permitted for capturing student images, including: • Make and model of district-owned cameras or phones • Any inventory logs • Any documents addressing whether staff may use personal phones 5. All records describing how and where student images are stored, including: • Databases, drives, cloud systems, shared folders, PR-managed platforms • Any retention schedules or deletion policies • Any vendor agreements related to storage or social-media management 6. Any communications (emails, messages, meeting notes, directives) dated August 1, 2024 to present between the following individuals concerning student photographs, personal device use, or social-media posting procedures: • Dr. Meggan Buchanan • Colleen O’Keefe • Dr. Martina Smith • Any District 300 PR staff • Any Eastview Elementary staff involved in social-media posting 7. All documents used to verify parental opt-outs, FERPA preferences, or ADA-related image restrictions before posting student photos publicly. 8. All records mentioning or responding to my own inquiries regarding student photography or student-image posting, dated September 1, 2025 to present.	Pending	
163-2025	11/10/2025	Jennifer Chrostowski Community Member	Requesting the Absence Data for the D300 Employee, Skyler Anderson between the date range of January 25th, 2024 to October 31, 2025.	Pending	
164-2025	11/12/2025	Jennifer Chrostowski Community Member	Requesting 1. All Google Chat messages (including direct messages and group chats/rooms/spaces), along with any attachments, images, or linked files, exchanged between: - Eberto Mora, Eberto.mora@d300.org, - Joshua Martin, Joshua.martin@d300.org, - John Hummel, John.hummel@d300.org, - Jahan Rodriguez, jahan.rodriguez@d300.org for the time period January 1, 2024, through June 31, 2024. 2. Please include any records related to those Google Chat communications, such as email threads referencing the chats, or any exported Google Vault archives that contain them.	Pending	
165-2025	11/12/2025	Jennifer Chrostowski Community Member	Requesting 1. All Google Chat messages (including direct messages and group chats/rooms/spaces), along with any attachments, images, or linked files, exchanged between: - Eberto Mora, Eberto.mora@d300.org, - Joshua Martin, Joshua.martin@d300.org, - John Hummel, John.hummel@d300.org, - Jahan Rodriguez, jahan.rodriguez@d300.org for the time period February 1, 2024, through February 28, 2024. 2. Please include any records related to those Google Chat communications, such as email threads referencing the chats, or any exported Google Vault archives that contain them.	Pending	



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Diane White,
Director of Purchasing

SUBJECT: Copier Paper Bid (Extension)

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

Background

Original Bid documents for the district-wide copy paper (virgin and recycled) contract, with pricing for just-in-time delivery, were released on Thursday, January 9, 2025. The bid requested delivered unit pricing for three months, with the possibility of three three-month contract extensions. Bids were due on Wednesday, January 29, 2025, at 11:00 am. The solicitation for bids was made via BidNet. Sixteen vendors downloaded bid information. Three vendors provided bids. The initial contract term was from March 1, 2025, through May 31, 2025.

On May 13, 2025, the BOE approved the first contract extension. The term was June 1, 2025, through August 31, 2025.

On August 26, 2025, the BOE approved the second contract extension. The term was September 1, 2025, through November 30, 2025.

At the end of this extension, the district-wide copy paper will be rebid.

Administrative Recommendation

Administration is recommending the third contract extension for Contract Pricing for Copy Paper be awarded to Murnane Paper Company at the case prices listed below. Vendor performance has been exceptional. The final extension term is from December 1, 2025, through February 28, 2026.

Fiscal Impact

The total estimated usage cost for this period is \$45,000. However, this amount could be higher depending on demand. Building/Department budgets fund Copy Paper.



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

July 29, 2025

Terry Murnane

Murnane Paper

345 W Fischer Farm Rd.

Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID – Contract Pricing for Copy Paper – Third Extension

Dear Mr. Murnane,

District 300 would like to offer a third contract extension to Murnane Paper. Pricing from the previous extension will be held. This contract would be from December 1st, 2025 through February 28th, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7

contractworks

2025-10-23

OWNER (Signature)

Terry Murnane

9901C2D3C8E1B61A9C19E797A38D558C

contractworks

2025-10-23

CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Terry Murnane

Vice-President

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

April 11, 2025

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

Bid – Contract Pricing for Copy Paper - District Wide - First Extension Offer Letter

Dear Mr. Murnane,

On February 18, 2025, The Board of Education originally approved a contract with Murnane Paper for the Contract Pricing for Copy Paper - District Wide bid. The contract included the possibility of three additional three-month extensions. District 300 would like to exercise the first contract extension based on the January 28, 2025 response submitted by your firm. Originally Bid Prices would be held. The extension will run from June 1, 2025 to August 31, 2025.

If your firm agrees to the pricing as shown in the following original contract, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Monday, May 5, 2025 and award by the Board on Tuesday, May 13, 2025.

The favor of a response is requested by Wednesday, April 16, 2025.

Sincerely,

Diane White 2025-04-15

8375D43E716D9C09E2DB8BD5C76FBD7 contractworks.
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Terry Murnane 2025-04-15

9901C2D3C8E1861A9CD9B794A48D5660 contractworks.

Service Provider



Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

February 19, 2025

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd
Elmhurst, IL 60126

Via: terrym@murnanepaper.com

Bid – Contract Pricing for Copy Paper - District Wide

Dear Mr. Murnane,

Congratulations! District 300 has awarded the bid for Contract Pricing for Copy Paper - District Wide to Murnane Paper! The Board of Education approved this award at their regular meeting of February 18, 2025. The estimated contract value for the Copy Paper - District Wide bid is \$38,205.40. The contract term is March 1, 2025 through May 31, 2025.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by February 26, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

This Agreement is entered into as of March 1, 2025.

Diane White 2025-02-19
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

OWNER (Signature)

Diane C. White, Director of Purchasing

Terry Murnane 2025-02-19
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks.

CONTRACTOR (Signature)

Terry Murnane Vice-President

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

Diane C. White, Director of Purchasing



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

DATE: February 11, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Nicole Kennedy,
Purchasing Manager

Presented at the following Board Meetings	
Board Operations Committee	2/11/2025
Policy/Legislative	
School Utilization	
BOE 1st Reading	2/18/2025
BOE 2nd Reading	2/18/2025

SUBJECT: Copier Paper Bid

Background

The district issued bid documents for the purchase of copy paper (both virgin and recycled) on January 9, 2025. The bid requested delivered unit pricing for an initial three-month period, with the option for three additional three-month extensions. Bids were due by 11:00 a.m. on January 29, 2025. The solicitation was conducted through BidNet, with sixteen vendors accessing the bid information and three submitting proposals.

The contract term is from March 1, 2025, through May 31, 2025.

Administrative Recommendation

It is recommended that the Board award the copy paper contract to Murnane Paper Company, Elmhurst, IL, at an estimated cost of \$38,205.40 for the initial three-month period.

Fiscal Impact

The estimated expenditure for the initial contract term is \$38,205.40, to be funded through building and department budgets.

**UNIT SCHOOL DISTRICT 300
 ER DISTRICT WIDE - BID
 January 29, 2025 11:00AM - Virtual**

COMPANY	GRAND TOTAL*	References			Sample			Bid Response Form A			Vendor App. Certifications Form B			Comments
		X	N	X	X	X	X	X	N	X	X	X	W-9	
LLC (dba) Head to Heels Safety	\$121,076.49	X	N	X	X	X	X	X	N	X	X	X	X	Disqualified due to required sample not provided
Supplies														
Group														
nc.														
OFFICE FURNITURE														
ing Materials, LLC														
Company	\$38,205.40	X	X	X	X	X	X	X	X	X	X	X	X	Sample Provided
LLC														
e Supplies LLC														
TING COMPANY	\$41,141.90	X	N	X	X	X	X	X	X	X	X	X	X	Disqualified due to required sample not provided
ce														

in Recommends
 Company, Elmhurst, IL - for multipurpose paper for a 3 month
 possibility of three three-month extensions. Award Total -

D300 Item Description	D300 UOM	Estimate#	Annual Purchase Qty	Estimated Quarterly Purchase Qty	Verify		Mumane Paper Company		Head to Heals	
					Vendor Unit Price - 3 Months 3/1/25 - 5/31/25	Total Cost	Vendor Unit Price - 3 Months 3/1/25 - 5/31/25	Total Cost	Vendor Unit Price - 3 Months 3/1/25 - 5/31/25	Total Cost
ROGRAPHIC BLUE	CASE		15	4	54.5	\$218.00	\$49.00	\$196.00	124.67	\$498.68
ROGRAPHIC CANARY	CASE		13	4	54.5	\$218.00	\$49.00	\$196.00	123.97	\$495.88
ROGRAPHIC GOLDENROD	CASE		7	2	54.5	\$109.00	\$49.00	\$98.00	126.11	\$292.22
ROGRAPHIC GREEN	CASE		9	2	54.5	\$109.00	\$49.00	\$98.00	124.72	\$249.44
ROGRAPHIC PINK	CASE		16	4	54.5	\$218.00	\$49.00	\$196.00	103.09	\$412.36
ROGRAPHIC WHITE	CASE		35	9	36.45	\$128.05	\$39.20	\$298.80	105.31	\$947.79
RO, WHITE RYCL-30% PCW	CASE		5	1	64.35	\$321.75	\$97.20	\$370.60	120.16	\$120.60
ROGRAPHIC BLUE	CASE		5	1	82	\$82.00	\$69.00	\$69.00	205.92	\$205.92
ROGRAPHIC CANARY	CASE		5	1	82	\$82.00	\$69.00	\$69.00	285.41	\$285.41
ROGRAPHIC GOLDENROD	CASE		5	1	82	\$82.00	\$69.00	\$69.00	343.46	\$343.46
ROGRAPHIC GREEN	CASE		5	1	82	\$82.00	\$69.00	\$69.00	205.92	\$205.92
ROGRAPHIC PINK	CASE		5	1	82	\$82.00	\$69.00	\$69.00	198.98	\$198.98
ROGRAPHIC WHITE	CASE		5	1	60	\$59.00	\$59.00	\$59.00	144.47	\$144.47
ROGRAPHIC CANARY	CASE		5	1	64.5	\$64.50	\$59.00	\$59.00	223.33	\$223.33
ROGRAPHIC BLUE	CASE		5	1	64.5	\$64.50	\$59.00	\$59.00	157.64	\$157.64
ROGRAPHIC GOLDENROD	CASE		5	1	64.5	\$64.50	\$59.00	\$59.00	241.79	\$241.79
ROGRAPHIC GREEN	CASE		5	1	64.5	\$64.50	\$59.00	\$59.00	223.33	\$223.33
ROGRAPHIC PINK	CASE		5	1	64.5	\$64.50	\$59.00	\$59.00	223.33	\$223.33
ROGRAPHIC WHITE	CASE		5	1	47	\$47.00	\$41.40	\$41.40	119.05	\$119.05
ROGRAPHIC FIREBALL	CASE		5	1	61	\$61.00	\$59.00	\$59.00	197.75	\$197.75
ROGRAPHIC COSMIC	CASE		5	1	61	\$61.00	\$59.00	\$59.00	199.84	\$199.84
ROGRAPHIC LUMINOUS	CASE		5	1	61	\$61.00	\$59.00	\$59.00	369.97	\$369.97
ROGRAPHIC TERRESTRIAL	CASE		5	1	61	\$61.00	\$59.00	\$59.00	197.75	\$197.75
ROGRAPHIC PLANETARY	CASE		5	1	61	\$61.00	\$59.00	\$59.00	211.62	\$211.62
ROGRAPHIC SOLAR	CASE		5	1	61	\$61.00	\$59.00	\$59.00	203.12	\$203.12
ROGRAPHIC LUNAR	CASE		5	1	61	\$61.00	\$59.00	\$59.00	197.75	\$197.75
ROGRAPHIC GAMMA	CASE		5	1	61	\$61.00	\$59.00	\$59.00	199.19	\$199.19
ROGRAPHIC GALAXY	CASE		5	1	61	\$61.00	\$59.00	\$59.00	197.75	\$197.75
ROGRAPHIC PULSAR	CASE		5	1	61	\$61.00	\$59.00	\$59.00	197.75	\$197.75
ROGRAPHIC WHITE 3-HOL	CASE		40	10	47	\$470.00	\$423.00	\$423.00	121.04	\$1,210.40
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	186.73	\$186.73
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	235.05	\$235.05
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	186.73	\$186.73
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	197.75	\$197.75
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	235.05	\$235.05
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	235.05	\$235.05
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	234.35	\$234.35
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	235.05	\$235.05
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	127.61	\$127.61
ROGRAPHIC BRIT	CASE		5	1	61	\$61.00	\$59.20	\$59.20	235.05	\$235.05
ROGRAPHIC BRIT	CASE		5	1	1400	\$35,000.00	\$1,296.00	\$34,400.00	4213.14	\$105,328.50
RO, WHITE RYCL-30% PCW	PALLET		101	25	2430	\$2,430.00	\$1,912.00	\$1,912.00	4707.08	\$4,707.08

GRAND TOTALS \$41,141.90 \$39,205.40 \$121,076.49

D300 Item Description	Murnane Paper Company, Elmhurst, IL
PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER XEROGRAPHIC, GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$33.20
PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$37.20
PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$53.00
PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$41.40
PAPER, XEROGRAPHIC, FIREBALL20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 24 LB 10 RM/C	\$108.40
PAPER, XEROGRAPHIC, COSMIC20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, LUMINOUS20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, TERRESTRIAL 20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, PLANETARY20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, SOLAR20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, LUNAR 20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 24 LB. 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, GAMMA 20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 24 LB 10 RM/CS	\$108.40

PAPER, XEROGRAPHIC, GALAXY20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, PULSAR20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC,WHITE 3-HOL20 LB. 8 1/2 X 14,10 RM/CASEPUNCH 8 1/2X11 20 LB 10 RM/CS	\$42.30
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 20 LB 10 RM/C	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 20 LB. 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	\$1,296.00
PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	\$1,512.00



COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

DATE: November 18, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Eberto Mora
Assistant Superintendent of
Human Resources

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: Employee Benefits Contracts

Background

Annually, the Administration requests that the Board of Education approve agreements with the providers of our employee insurance plans. This approval process takes place annually before January 1, the first date of our new insurance plan.

The approved coverage is consistent with past practice and collective bargaining agreement requirements. We currently work with and recommend continuing to work with our consulting firm, The Horton Group, which markets our District each year to ensure we get the appropriate coverage at the best rate. For your information, The Horton Group negotiated the following rate changes for our employee insurance coverage:

- Health Insurance (Blue Cross PPO) - BCS +8.4% Increase / BCO +8.4% Increase / BCO HSA 8.4% Increase (Jan 1, 2026 – Dec 31, 2026)
- Health Insurance (Blue Cross HMO) - +13.5% increase (Jan 1, 2026 - Dec 31, 2026)
- Dental Insurance (Delta Dental) – PPO +1.1% increase; DHMO +14.2% increase (Jan 1, 2026 - Dec 31, 2026)
- Vision Insurance (Vision Service Plan) - +2.1% increase (Jan 1, 2026 - Dec 31, 2026)
- COBRA Administrator (WEX) - 0.0% increase (Jan 1, 2026 - Dec 31, 2026) New Vendor
- Telemedicine Service (1.800MD) - 0.0% increase (January 1, 2026 - December 31, 2026) - Rollover Contract
- Employee Assistance Plan (All One Health formerly Perspectives) - 0.0% increase (Jan 1, 2026 -Dec 31, 2026) - Rollover Contract
- Brokerage Services (Marsh McLennan Inc., formerly The Horton Group) - 0.0% increase (Jan 1, 2026 - Dec 31, 2026) - Rollover Contract

Recommendation

The Administration recommends that the Board of Education approve the agreements effective for the dates listed above with:

- Blue Cross/Blue Shield to provide self-insured PPO and HMO fully insured medical insurance coverage
- Delta Dental to provide dental insurance coverage
- Vision Service Plan to provide vision insurance coverage
- 1.800MD to provide telemedicine services
- All One Health (formerly Perspectives) to manage the District Employee Assistance Program
- WEX will administer COBRA and approve Marsh McLennan Inc. (formerly The Horton Group) as the District "Broker of Record"

Fiscal Impact

Health insurance benefits have become a tool to attract new talent into D300, and D300 does offer a robust fringe benefit package. We saw an 8.4% increase in the PPO plan, a 13.5% increase in the HMO plan, a 1.1% increase in PPO dental, a 13.9% increase in DHMO dental, and vision plans increased 2.1%.



Group Annual Term Life Insurance Renewal Offer

Voya Employee Benefits

Prepared For:
Community Unit School District #300

Policy Number
704130

Effective Date
January 1, 2025

ReliaStar Life Insurance Company, a member of the Voya ® family of companies

PLAN | INVEST | PROTECT



**Life Insurance Renewal Offer
Community Unit School District #300
Group Benefit Plan: 704130
Class Name: All Employees**

New Premium Rate Effective Date:

01/01/2025

COVERAGE	Current Premium Rates	Renewal Premium Rates
Life Basic Employee, per \$1,000	\$0.035	\$0.035
AD&D Basic Employee, per \$1,000	\$0.012	\$0.012
Life Supplemental Employee, per \$1,000		
<20	\$0.070	\$0.070
20-24	\$0.070	\$0.070
25-29	\$0.070	\$0.070
30-34	\$0.080	\$0.080
35-39	\$0.100	\$0.100
40-44	\$0.140	\$0.140
45-49	\$0.190	\$0.190
50-54	\$0.300	\$0.300
55-59	\$0.540	\$0.540
60-64	\$0.680	\$0.680
65-69	\$1.290	\$1.290
70-74	\$2.080	\$2.080
75+	\$4.480	\$4.480
Life Supplemental Spouse, per \$1,000		
<20	\$0.059	\$0.059
20-24	\$0.060	\$0.060
25-29	\$0.060	\$0.060
30-34	\$0.080	\$0.080
35-39	\$0.090	\$0.090
40-44	\$0.120	\$0.120
45-49	\$0.170	\$0.170
50-54	\$0.320	\$0.320
55-59	\$0.520	\$0.520
60-64	\$0.920	\$0.920
65-69	\$1.550	\$1.550
70-74	\$2.480	\$2.480
75+	\$5.220	\$5.220
Life Supplemental Child, Option 1, Per \$1,000	\$0.100	\$0.100
AD&D Supplemental Employee, per \$1,000	\$0.010	\$0.010

ReliaStar Life Insurance Company, a member of the Voya® family of companies

PLAN | INVEST | PROTECT



**Life Insurance Renewal Offer
Community Unit School District #300
Group Benefit Plan: 704130**

All Premium Rates are Guaranteed from: 01/01/2025 to 01/01/2027

In order for us to process this renewal in a timely manner, please sign below and return the completed form via fax, email, or mail to your Account Manager.

This form only acknowledges acceptance of the renewal rates. Amendments may need to be signed by the Policyholder for any changes to the current Policy and will be sent after acceptance of the renewal.

If Renewal offer is accepted, this document will serve as your premium rate notification for the rate guarantee period outlined above.

This document was produced on 10/02/2024, and is valid for 90 days from that date.

Jennifer Porter

B286855FF728A002A6B185572D79A17D

contractworks.

2024-11-22

Authorized Signature

Jennifer Porter, Chief Financial Officer

Print Name

Notes:

- * The cost for Basic Life Insurance may include Voya Travel Assistance, Funeral Planning and Concierge Services or an Employee Assistance Program.
- * Funeral Planning and Concierge Services are provided by Everest Funeral Package, LLC, Houston, TX.
- * Voya Travel Assistance services are provided by Europ Assistance USA, Bethesda, MD.
- * If Portability is elected, individuals who choose to port their coverage may have different rate schedules than those listed above.
- * Group Term Life Insurance is underwritten by ReliaStar Life Insurance Company (Minneapolis, MN), a member of the Voya © family of companies. Policy form ICC LP14GP (may vary by state).

ReliaStar Life Insurance Company, a member of the Voya © family of companies

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VOYA
FINANCIAL

Fee Agreement

This Agreement is made this 1st day of January, 2019, between **COMMUNITY UNIT SCHOOL DISTRICT 300** of 2550 Harnish Drive, Algonquin, IL 60102, hereinafter referred to as the "Client", and **THE HORTON GROUP, INC.** of 10320 Orland Parkway, Orland Park, IL 60467 hereinafter referred to as "Horton".

WHEREAS, Horton, together with its affiliated entities (its "Affiliates"), operates insurance agencies and related businesses which procure numerous lines and types of insurance products and provide various related services to accounts located throughout the areas of the United States in which Horton and such Affiliates may operate, from time to time; and

WHEREAS, the Client desires to engage Horton to provide certain benefit services in exchange for the fees as outlined in this Agreement.

NOW, THEREFORE, the parties hereto agree as follows:

1. The term of this Agreement shall commence as of January 1, 2019, and shall remain in effect until January 1, 2020, unless earlier terminated as hereinafter provided. THE TERM OF THIS AGREEMENT SHALL THEREAFTER BE AUTOMATICALLY RENEWED FOR SUCCESSIVE ONE-YEAR PERIODS UNLESS TERMINATED BY EITHER THE CLIENT OR HORTON BY GIVING WRITTEN NOTICE OF TERMINATION AT LEAST 30 DAYS IN ADVANCE OF THE RENEWAL DATE.
2. Complete fee structure by insurance policy and service category is illustrated in the attached Fee-Based Pricing Proposal (the "Fee"). The Fee shall be compensation for the services performed by Horton in the attached Fee-Based Pricing Proposal.
3. The Fee is in lieu of standard agent commissions normally paid to Horton by the Medical, Life, LTD, Dental and Vision insurance carriers involved.

Horton may receive additional compensation from the insurance companies or vendors, in the forms of, including but not limited to, contingent commission or bonus commission. Upon request, Horton is pleased to disclose all compensation amounts as well as any other contingent or similar agreements that may be in place.

4. It is understood that this Agreement is open to review at any time by either party. It is also understood that in the event Horton's retention is terminated by the Client within 90 days of the inception of applicable insurance policy or contract, all unearned amounts of the Fee previously paid to Horton will be refunded to the Client based on a pro rata calculation on the effective date of termination. It is also understood that in the event Horton's retention is terminated by the Client after 90 days of the inception of the applicable insurance policy or contract, the Fee outlined in this Agreement is fully earned and shall become immediately due and payable.
5. This Agreement covers only those specifically listed services above and only those operations currently insured by the insurance program to be serviced under this agreement. Any extra fees for additional services requested or required by the Client shall be separately negotiated.

The Horton Group

Fee Agreement

COMMUNITY UNIT SCHOOL DISTRICT 300

THE HORTON GROUP, INC.

By: Susan Harkin
A3BB358670FE4AD718B86C5B0A2FAD86 contractworks.

By: Kenneth Olson

Name: Susan Harkin

Name: Kenneth Olson

Its: COO

Its: Division President

Date: 11/28/2018

Date: October 29, 2018

The Horton Group is an Equal Employment Opportunity Employer

Scope of Services and Fee Pricing Proposal

Serve as an advisor on all benefit related issues;

Review and evaluate the District's benefit components, specifically in the area of design, funding, cost and administration;

Review levels and types of coverage offered and recommend any changes to current offerings;

Propose recommendations to include comparative alternatives, plan design changes, new products and compliance with all appropriate tax codes, as well as state and federal regulations governing benefit plans;

Review current carrier plans and performance, and provide a written report on findings;

Analyze claim experience for trends and anomalies ;

Recommend cost containment strategies and techniques on all employee benefits; Provide update on legal issues and regulations as they relate to operations and coverage ; Provide quarterly and annual performance reports; Provide annual funding projections ;

Assist in establishing funding and reserves for each plan year;

Attend meetings called by Community Unit School District 300 for such purposes of discussion, review and evaluation of the District's benefit plans; including Advisory and recommendation for Plan Design Changes Monthly Status Report for all contract deliverables Provide other assistance and advice as needed. Secure timely renewal quotations from plan providers;

Negotiate with providers to secure competitive rates and maximize discount levels;

Secure bids and make recommendation for placement;

Prepare specifications , take and analyze bids and make recommendations for the replacement or modification of current vendors ;

Facilitate in the successful transition of any coverage or administrative services as requested by Community Unit School District 300;

Assistance with employee problems in the areas of claim payments, billing eligibility and enrollment;

Scope of Services and Fee Pricing Proposal

Assistance with the development of employee communication tools, including the design and preparation of printed materials, on-site employee meetings, etc;

Consult with Community Unit School District 300 on all benefit regulatory compliance issues and assist in the preparation of reporting requirements;

Assist Community Unit School District 300 with all Illinois and Federal laws regarding insurance including COBRA, HIPAA, ACA, etc;

Provide special reports as requested by Community Unit School District 300;

Conduct an annual plan review to determine success, areas of focus, as well as reduction of liability;

Provide health and selection strategies for all District employees, to include attending open enrollment and new hire enrollment meetings as requested by District 300.

HORTON FEE
\$7,000 per Month

WEX Health, Inc. Services Agreement
Updated: July 2025
Proprietary & Confidential
©2021 • All Rights Reserved WEX Health, Inc.

APPLICATION

COMMUNITY UNIT SCHOOL DISTRICT 300 ("Employer") hereby requests the administrative services and/or subscription indicated below from WEX Health, Inc., successor in interest to Discovery Benefits ("WEX"), subject to the terms and conditions set forth in the attached corresponding agreements. If this application is not signed prior to the Effective Date, Employer's consent to the terms and conditions set forth in the attached will be presumed and deemed to have been obtained upon submission of Employer data through the portal, the design guide or any other WEX authorized format.

- N/A Arrears Billing
- X COBRA
- N/A Direct Billing
- N/A Educational Assistance Program
- N/A Health Savings Account
- N/A Premium Conversion Plan
- N/A Reimbursement Account
- N/A Non-Discrimination Testing Subscription

X HIPAA Business Associate (acknowledged by the Employer as the sponsor on behalf of and as an authorized representative of the group health plan or plans)

SIGNATURE

Accepted and entered into as of **11/01/2025** ("Effective Date").

Employer Authorized Signature

Name

Fee Schedule

Effective Date 11/01/2025 or later if services start different months

	<u>Fee Amount</u>	<u>Fee Minimum</u>	<u>Frequency</u>	<u>Bill To</u>
COBRA - Monthly	\$0.42	\$100.00	Monthly	Customer
Fees per Covered Employee The 2% additional premium for administrative costs is retained by WEX If the 2% additional premium is not chargeable to COBRA Continuants due to state or local law, WEX will include the 2% additional premium on a monthly invoice to the Employer, and the Employer will pay such amount as part of the COBRA administrative fee.				

Fees are guaranteed until 11/01/2028 ("Rate Expiration Date").

Printing and postage are included for standard material and mailings.

Additional charges/fees will apply for non-standard mailings and/or expedited requests.

Participant facing educational webinars may be subject to fees.

In person enrollment meetings (optional) are \$350 per day plus travel expenses.

If Employer/Customer has contracted with a third party whereby the third party pays WEX's fees on Employer's behalf, WEX's fees will be invoiced to that third party and are due within thirty (30) days after the date the invoice is received. If the third party fails to pay WEX, Employer remains responsible to pay WEX's fees. Fee rates may be based on a third-party discount. If WEX's fees are no longer to be paid by the third party on Employer's behalf, guarantees could be voided and the fee schedule revised.

Performance Guarantees

COBRA QUARTERLY PERFORMANCE GUARANTEES

WEX will put a total of 35% of quarterly COBRA Fee Amount at risk based on the following: 15% for Implementation the first quarter of the first year and 20% for ongoing operations for all quarters.

Performance Guarantees	Fee Amount At Risk	Actual Performance
IMPLEMENTATION		
There will be a 20 business day turnaround time on accurate group set up (as agreed to during the implementation process) once complete plan information is received.	15% of 1 st quarter Fee Amount	
PARTICIPANT/MEMBER SERVICES		
The average answer time in the participant call center will be 60 seconds or less.	3%	
95% of participant emails will be responded to within 1 business day.	3%	
SYSTEMS		
The website (www.wexinc.com) will have a 98% accessibility rate.	4%	
There will be a 98% system (Consumer and Employer Portal) availability rate for customer inquiries.	4%	
COBRA		
98% of notices will be mailed within 14 calendar days of receipt of complete qualifying event information.	3%	
Qualified beneficiary premium payments received during the previous month will be issued to the employer or carrier within 15 business days after the end of the month.	3%	

Performance guarantees are (i) based upon aggregated performance data, metrics and procedures determined by WEX, subject to changes generally implemented, and are not based upon individual client performance, and (ii) subject to any force majeure or similar clause set forth in any agreement you have with WEX and also exclude other unusual and excessive temporary events. All Employer credits applied during the applicable period shall be offset against the Fee Amount.

COBRA ADMINISTRATIVE SERVICES AGREEMENT

RECITALS

WEX and Employer may be referred to herein individually as a "party" and collectively as the "parties."

Employer has established one or more health plans that may include medical, dental, vision, employee assistance plan, health flexible spending arrangement, and/or health reimbursement arrangement benefits (such plans, individually and collectively as the context may require, are herein referred to as the "Plan") for its employees.

Employer desires to retain WEX as an independent contractor to administer certain elements of its obligations under COBRA and WEX desires to assist Employer in the administration of such COBRA obligations.

"COBRA" means the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended, and the related regulation and interpretations by the Department of Labor and the Internal Revenue Service.

WEX and Employer agree that WEX shall assist in the administration of Employer's COBRA obligations based on the terms and conditions set forth in this COBRA Administrative Services Agreement (this "Agreement"), including, without limitation that:

- Employer is the administrator of the Plan.
- WEX is an independent contractor in relation to Employer and to the Plan and may act as an agent and/or designee on behalf of Employer.
- Employer remains responsible for maintaining the Plan, including the establishment of eligibility and the payment of the benefits owed or established under the Plan to its participants.
- WEX is to provide the agreed upon services without assuming any liability for the performance of any other services beyond those set forth below.

The above-stated recitals are accurate, true, and correct and are incorporated herein and made a part hereof by this reference.

Now, therefore, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows.

ARTICLE 1 WEX ADMINISTRATIVE SERVICES

- 1.1 Except for those obligations that are Employer's responsibility under this Agreement, WEX shall assume responsibility for the proper interpretation, application, and administration of COBRA rules and regulations for the Plan for COBRA administration under WEX's control.
- 1.2 WEX services under this Agreement are limited to the benefit plans selected for services by Employer via the WEX portal or design guide and therefore treated as the Plan under this Agreement.
- 1.3 WEX shall have no responsibility or duty with respect to any plan where complete information about that plan is not provided.
- 1.4 WEX's responsibilities and duties with respect to the Plan are limited to those expressly provided in this Agreement.
- 1.5 WEX shall consult with Employer regarding the interpretation and application of regulations concerning COBRA administration as they apply to the Plan.
- 1.6 Upon timely receipt of the required information from Employer and within the applicable time frame required by COBRA or upon the effective date of coverage, whichever is later, WEX shall send, via "Accountable Mail" WEX's standard initial rights notification letter (also known as the general rights notice or the initial rights notice) to newly Covered employees and spouses informing them of their rights under COBRA.

"Accountable Mail" means mail that provides documented proof that the letter or notice was mailed and the date of such mailing to the recipient at the recipient's last known address and meets COBRA regulation requirements, but does not mean that delivery is tracked.

"Covered" means participating in any plan offered by Employer that is subject to COBRA and selected by Employer for services under this Agreement.

If information is not timely received from Employer, WEX shall send the notice described in this Section 1.6 as soon as administratively practicable after receiving the information. Consequently, however, such notice may not be provided within the time frame required by COBRA. If complete information is not provided, such notice also may be incomplete.

1.7 Upon commencement of the services provided herein, if requested by Employer, WEX will mail its standard initial rights notification letter to all Covered employees and spouses. In order for WEX to complete this mailing, Employer must provide the information requested by WEX in a timely manner.

1.8 Upon timely receipt of complete information from Employer, WEX shall send via Accountable Mail within the applicable time frame required by COBRA, WEX's standard qualifying event eligibility and election notice (also known as the specific rights notice or SRN) to all qualified beneficiaries who have a qualifying event. If complete information is not timely received from Employer, WEX shall send the notice described in the preceding sentence as soon as administratively practicable after receiving complete information, however, such notice may not be provided within the applicable time frame required by COBRA.

The terms "qualifying event" and "qualified beneficiary" shall have the meanings given to them under COBRA.

1.9 Except to the extent prohibited by state or local law, COBRA continuation coverage premiums will include an additional 2% for administrative costs. In addition to the monthly administrative fee per Covered employee under this Agreement, WEX will retain the 2% additional premium allowed by COBRA for administrative costs charged to qualified beneficiaries electing or participating in COBRA continuation coverage ("COBRA Continuant").

1.10 WEX shall mail WEX's portal login notice and standard payment coupons to COBRA Continuant after COBRA continuation coverage is elected and the first COBRA premium payment has been received.

1.11 WEX shall provide COBRA Continuant the option to make their COBRA premium payments by check or money order or by a recurring ACH (automated clearing house electronic funds-transfer system) payment at no additional charge.

1.12 WEX shall provide COBRA Continuant the option to make their COBRA premium payments online by a single-occurrence or recurring credit or debit card payment or by a single-occurrence ACH payment. To the extent permitted by law and the applicable credit or debit card operating rules and regulations, an additional online convenience processing fee or surcharge by the online third-party vendor, payable by the third-party beneficiaries (or Employer, if Employer so elects), will apply to these payment methods. The convenience processing fee is collected by WEX and remitted to the third-party vendor.

1.13 WEX shall deposit COBRA premium payments in a custodial account for the benefit of Employer in the manner described in Article 3.

1.14 WEX shall collect, track, process, and remit to Employer (or remit to the third party designated by Employer to act in the place of Employer for the purpose of remittance) the COBRA premium payments paid by COBRA Continuant, Employer or a third party.

1.15 A remit to carrier option ("Remit to Carrier") is available at the option of Employer. In order for WEX to implement this option, Employer must submit a completed WEX COBRA ACH direct payments form to WEX. In addition, each applicable carrier must submit a completed WEX COBRA carrier remittance form to WEX. WEX reserves the right to discontinue Remit to Carrier if the separate billing statement that includes only COBRA Continuant is not received from the carrier. Section 2.8 addresses Employer responsibilities for this option.

- 1.16 WEX shall coordinate with Employer and its insurers and third-party administrators (collectively "carrier" or "carriers") to answer questions pertaining to COBRA continuation coverage eligibility and COBRA premium payment status.
- 1.17 Using WEX's standard forms and letters, WEX shall communicate with COBRA Continuant concerning change of address, premium rate and benefit changes, COBRA continuation coverage eligibility status, Medicare eligibility, advance-termination notice for the individual conversion, individual conversion and private insurance options, and verification of termination.
- 1.18 WEX shall provide Employer real-time, online access to information related to the status of qualified beneficiaries and COBRA Continuant.
- 1.19 WEX shall provide Employer with the web portal login information so that Employer may notify WEX when an employee, spouse or dependent is initially added to coverage under the Plan and when an employee, spouse or dependent has experienced a qualifying event and is eligible for COBRA continuation coverage under the Plan.
- 1.20 WEX shall provide Employer with the file format required by WEX so that Employer may upload employee demographic, benefit, and qualifying event information using the employer web portal.
- 1.21 WEX shall provide a customer service line toll-free number for use during WEX regular business hours to answer questions and address issues concerning COBRA regulation, COBRA compliance, and COBRA premium payments.

Monday through Friday (excluding holidays) Central Time Zone

Employers 7:00 a.m. to 7:00 p.m.

Qualified Beneficiaries 6:00 a.m. to 9:00 p.m.

In compliance with applicable law, WEX may monitor and/or record calls that are made to the customer service line for quality assurance and training purposes and/or to ensure that WEX's services fully comply with the terms of this Agreement.

- 1.22 WEX shall notify a COBRA Continuant if COBRA coverage terminates earlier than the end of the maximum period of coverage applicable to the qualifying event that entitled the individual to COBRA continuation coverage. The notice will be provided as soon as administratively practicable after WEX determines that the COBRA continuation coverage will be terminated early.
- 1.23 WEX shall extend the maximum COBRA continuation coverage period in cases of disability and second qualifying events as allowed under COBRA.
- 1.24 WEX shall provide its standard system generated open enrollment/premium rate change letter during open enrollment. If requested by Employer, WEX will provide qualified beneficiaries with a link to additional plan and benefit description materials provided by Employer through the web portal for qualified beneficiary and COBRA Continuant viewing and printing.
- 1.25 Plan Records and Data
- (a) WEX shall securely destroy or delete written and electronic records containing personal information consistent with business records needs or legal retention requirements.
- (b) Per business records needs and associated retention and secure destruction periods, WEX shall retain a copy of all information (as information is defined in Section 2.22, excluding emails or similar electronic communications destroyed in the ordinary course of business pursuant to WEX policy) for at least seven (7) years from the date the record is created at WEX, including, without limitation, a record of all assets and transactions involving the Custodial Account (defined in Article 3).

- (c) Following the termination of this Agreement, WEX shall cooperate with Employer or Employer's subsequent service provider for an orderly transition of services provided under this Agreement and, within a reasonable time, will release to Employer a copy of data, records, and files in WEX's standard format.
- (d) Upon termination of this Agreement, WEX shall be entitled to retain a copy of all information, including any data, records, and files released by WEX pursuant to this Section 1.25 and continue to use and disclose such information for claims, audits, and legal and contractual compliance purposes to the extent permitted by law and any executed or applicable business associate agreement between the parties.

1.26 Information Security Program

WEX maintains an information security program in compliance with applicable law.

1.27 Subcontracting

WEX may delegate or subcontract any portion of WEX services. For those WEX services that are delegated or subcontracted, WEX shall remain fully responsible to Employer for compliance with all applicable provisions of this Agreement or of any executed or applicable business associate agreement between the parties.

1.28 Confidentiality of Plan Information

WEX shall keep confidential all information that it obtains concerning the Plan. Other than in the due course of business, such information shall not be disclosed to a third party without prior approval of Employer or as otherwise provided in Article 4.

1.29 Benchmarks and Artificial Intelligence

WEX may, in its discretion, prepare and deliver to Employer benchmarks or other metrics showing the experience of Employer and its participants with the services provided herein as compared to other employers. WEX will develop any such benchmarks or metrics through the use of data that has been aggregated and de-identified consistent with any executed or applicable business associate agreement between the parties. The use or integration of any artificial intelligence application or technology by WEX into the administrative services shall be industry standard, appropriate, reasonable and in accordance with the data privacy and security provisions of this Agreement.

1.30 Professional Manner

WEX services shall be performed in a professional manner consistent with generally accepted industry standards and in compliance with applicable law.

1.31 Disclaimer

WEX does not insure or underwrite Employer's liability to provide benefits under the Plan.

1.32 Non-Discrimination Testing and Additional Product and Service Solutions

Employer may subscribe to WEX's non-discrimination testing and request additional products and services solutions from WEX.

ARTICLE 2 EMPLOYER RESPONSIBILITIES

- 2.1 Employer shall provide accurate Covered employee counts to WEX on a monthly basis or as requested by WEX. Employer shall have thirty (30) days from the date of the invoice to correct a Covered employee count for credit or refund. Employer represents and warrants the accuracy of any information Employer provides to WEX regarding Covered employee counts.

- 2.2 Employer shall provide complete demographic and benefit information to WEX for its current COBRA Continuant on or by the date agreed upon during the implementation process.
- 2.3 Employer shall enter or upload an electronic file via the employer web portal containing complete demographic and benefit election information within seven (7) days of employees, their spouses, and/or dependents obtaining coverage under the Plan.
- 2.4 Employer shall notify WEX within seven (7) days of any initial qualifying event or the date coverage is lost due to the qualifying event once Employer is notified with respect to an employee, spouse or dependent.
- 2.5 Employer shall notify WEX within seven (7) days of a second qualifying event should Employer be notified of a second qualifying event that occurs with respect to an employee, spouse or dependent.
- 2.6 The foregoing seven (7) day notice timelines address all potential notice requirements. However, notwithstanding the foregoing, no matter when received, WEX will process the notice.
- 2.7 Unless directed otherwise by WEX, Employer shall provide notice of a qualifying event by entering the required qualifying event information directly into the employer web portal or by uploading an electronic file via the employer web portal. Employer is solely responsible for determining whether an employee, spouse or dependent has experienced an initial qualifying event under the Plan and the date of the qualifying event.
- 2.8 For Remit to Carrier, Employer shall be solely responsible for its carrier to send a separate billing statement to WEX that includes only COBRA Continuant.
- 2.9 For Remit to Carrier, Employer shall submit a completed WEX COBRA ACH Direct Payments form to WEX. Failure to submit a completed WEX COBRA ACH Direct Payments form will result in WEX remitting COBRA premium payments to Employer. Employer is at all times responsible to pay to WEX its portion of the premium, where applicable, prior to WEX remitting premiums to the carrier.
- 2.10 Employer (or the third party designated by Employer to act in the place of Employer for the purpose of remittance) shall be responsible for reconciling carrier billings with the online reports provided by WEX through the employer web portal. The parties acknowledge that carriers often restrict the ability to retroactively terminate COBRA coverage (even in cases of non-payment of premiums by the COBRA Continuant). WEX shall not be liable for paying any loss or damage (including premiums) to Employer with respect to any retroactive termination of COBRA coverage, provided that WEX has performed in accordance with this Agreement. WEX reserves the right to decline to implement any retroactive changes in premium rates requested by Employer, retroactive beyond thirty (30) days.
- 2.11 Employer shall be responsible for selecting a determination period and establishing and advising WEX of the applicable premium rates to be charged for COBRA continuation coverage. Employer must notify WEX in writing at least forty-five (45) days in advance of the applicable billing date of: (a) any changes in premium rates affecting COBRA coverage under the Plan; and (b) any changes in premium rates during an open enrollment period, so that WEX has time to process the changes prior to the effective date.
- 2.12 WEX acknowledges that carriers may not always provide information about premium rate changes in a timely manner. If Employer is unable to notify WEX in writing at least forty-five (45) days in advance of the applicable billing date of any changes in premium rates, WEX will make commercially reasonable efforts to process the changes prior to the effective date.
- 2.13 Employer shall be solely responsible for any differences in premium payments when notification of a premium rate change is not provided to WEX at least forty-five (45) days in advance, causing payments made by COBRA Continuant to be incorrect for the new determination period.
- 2.14 Employer shall advise WEX of any material changes in the benefits and options provided by the Plan.
- 2.15 Employer shall be responsible for its compliance with the Patient Protection and Affordable Care Act of 2010 ("PPACA"), the Employee Retirement Income Security Act of 1974 ("ERISA"), the Health Insurance Portability

and Accountability Act of 1996 ("HIPAA"), the Internal Revenue Code (the "Code"), each as amended from time-to-time, and other applicable law and regulation.

- 2.16 Employer agrees to hold WEX harmless from and against all liability, damages, costs, losses, and expenses (including reasonable attorney's fees) and expressly releases all claims against WEX in connection with any claim or cause of action arising out of any activity or occurrence prior to the commencement of services under this Agreement that results from the failure or alleged failure of Employer, its officers and employees, and any other entity related to or performing services on behalf of Employer (other than WEX) to comply with the PPACA, COBRA, ERISA, HIPAA, the Code or any other applicable law or regulation.
- 2.17 Employer shall review and be responsible for the payment of all claims under the Plan and ERISA, including, without limitation, claims and appeals for benefits and claims and appeals for eligibility determinations under the Plan. WEX is not responsible to receive or review claims for benefits under the Plan and shall not be liable for the payment of any claims for benefits in connection with the Plan, including, without limitation, where sought as damages in an action against Employer or the Plan or for any activity or occurrences prior to the Effective Date of this Agreement, provided that such activity or occurrence did not result from the services performed by WEX in accordance with this Agreement.
- 2.18 Employer shall maintain and provide written internal compliance procedures used for notifying WEX of a newly covered employee, spouse or dependent, a qualifying event, a report of terminations for each tax year, or when there are premium rate and benefit changes in the event of an IRS or any third-party audit.
- 2.19 Employer shall provide for the release of information necessary for COBRA compliance and administration under this Agreement.
- 2.20 Employer shall enter into a business associate agreement and/or confidentiality and data sharing agreement with any of its vendors that are required by Employer to exchange Plan information with or transmit Plan information to WEX and make a copy of such agreement available to WEX upon request.
- 2.21 Employer shall provide plan and benefit descriptions (e.g., Summary of Benefits and Coverage (SBC), Summary Plan Description (SPD), and benefit plan booklets, etc.) to qualified beneficiaries during open enrollment. WEX's standard process is to provide a link to these additional materials through the qualified beneficiary web portal for viewing and printing. If requested by Employer, WEX may include these additional materials with its standard open enrollment/rate change letter as long as Employer provides WEX with an electronic PDF image of the additional open enrollment materials. A handling fee of \$1.50 per page (duplex) will apply for these additional materials. WEX will allow up to twenty-five (25) duplexed pages, including the standard open enrollment/rate change letter.
- 2.22 Employer acknowledges and agrees that WEX shall:
- (a) Have no duty with respect to the funding of premiums by Employer or qualified beneficiaries who elect COBRA;
 - (b) Not be liable for paying any premiums of a qualified beneficiary to a carrier or Employer to the extent that WEX did not receive the corresponding payment from the qualified beneficiary, Employer or third party;
 - (c) Not be liable for any failure of Employer to remit to a carrier any funds Employer receives from WEX;
 - (d) Not be liable for any failure of Employer to reconcile its carrier billings to online reports provided by WEX through the employer web portal;
 - (e) Not be liable for any retroactive premium rate changes requested by Employer;
 - (f) Not be liable for any failure of Employer to modify its carrier billings and notify carriers of a COBRA Continuant's termination from COBRA coverage when WEX remits premiums paid by COBRA Continuants to Employer;

- (g) Not be responsible for failure of delivery of any notice mailed by WEX using the qualified beneficiary information provided to WEX by Employer, which failure is due to the use of said information; and
- (h) Not be responsible for any loss or damage suffered by any participant, COBRA Continuant, Employer or Plan, should WEX fail to give a required notice or a complete notice because WEX did not receive notice of an event for which a notice was required, WEX did not receive complete information, or WEX received incorrect information.

2.23 Employer Information and Instructions

- (a) WEX shall be fully protected in relying upon representations and communications made by or on behalf of Employer in effecting its obligations under this Agreement.
- (b) WEX is entitled to rely on the most current information in its possession when providing services under this Agreement.
- (c) WEX shall provide the services in accordance with this Agreement based on information that is provided to WEX by Employer, Covered employee or qualified beneficiary. For this purpose, "information" means all data, records and other information supplied to WEX, obtained by WEX or produced by WEX (based on data, records or other information supplied to, or obtained by, WEX) in connection with performing the services pursuant to this Agreement, regardless of the form of the information or the manner in which the information is provided to WEX.
- (d) In engaging WEX to perform the services under this Agreement, Employer has authorized and instructed WEX in this Agreement to implement WEX's standard administrative forms and procedures.
- (e) WEX is not responsible for any acts or omissions it makes in reliance upon the direction or consent of Employer, Covered employee or a qualified beneficiary or inaccurate, misleading or incomplete information from Employer or any third party.
- (f) If Employer instructs WEX with a specific written request (in a format acceptable to WEX) to provide services in a manner other than in accordance with WEX's standard forms and procedures, WEX may (but need not) comply with such an instruction. This would include, but is not limited to, any Employer instruction to add a vendor link to the consumer portal. To the extent that WEX complies with such an instruction, Employer and not WEX shall be solely responsible for WEX's action so taken, and Employer agrees to hold WEX harmless from and against all liability, damages, costs, losses and expenses (including reasonable attorney's fees) and expressly releases all claims against WEX in connection with any claim or cause of action, which results from or in connection with WEX complying with Employer's specific written instruction to provide services in a manner other than in accordance with WEX's standard procedures.
- (g) Employer is responsible for the integrity of data in the files. Therefore, complete and accurate information from Employer is required in order for WEX to perform the services set forth herein.
- (h) Employer agrees not to use the full social security number in the employee number field without discussing system functionality of such use and best practices with WEX.

2.24 Employer's Electronic Account

For access to the services provided by WEX via an online account or other electronic means ("Employer's Electronic Account"), Employer is solely responsible for:

- (a) Designating who is authorized to have access to Employer's Electronic Account;
- (b) Safeguarding all of Employer's passwords, usernames, logins or other security features used to access Employer's Electronic Account ("Electronic Account Access");
- (c) Employer's use of Employer's Electronic Account under any usernames, logins or passwords;

- (d) Ensuring that use of Employer's Electronic Account complies fully with the provisions of this Agreement;
- (e) Any unauthorized access of Employer's Electronic Account due to Employer's actions or inactions, including, without limitation, Employer's failure to safeguard Employer's Electronic Account or Electronic Account Access; and
- (f) The maintenance and routine review of Employer's computing and electronic system usage records (i.e., log files) and the security of its own data, data storage, computing devices, other electronic systems, and network connectivity.

2.25 Plan Tax Obligations

The Plan and/or Employer on behalf of the Plan is responsible for any state or federal tax, fee, assessment, surcharge and/or penalty imposed, assessed or levied against or with respect to the Plan and/or WEX relating to the Plan or the services provided by WEX pursuant to this Agreement, including those imposed pursuant to PPACA. This includes the funding, remittance, and determination of the amount due for PPACA required taxes and fees. In the event that WEX is required to pay or elects to pay any such tax, fee, assessment, surcharge and/or penalty on behalf of Employer that arises in relation to the Plan, WEX shall report the payment to Employer along with documentation of the payment and Employer shall promptly reimburse WEX for the full amount or for Employer's proportionate share of such amount, as determined by WEX, except as provided in Section 7.3. This reimbursement would be in addition to the fees described in Section 6.1. Employer is at all times responsible for the tax consequences of the establishment and operation of the Plan. Further, the parties agree that WEX does not provide any legal, tax or accounting advice to the Plan and/or Employer. WEX is at all times responsible for all the taxes based upon its net income and its property ownership.

2.26 Confidentiality of Plan Information

Employer must enter into a business associate agreement and/or confidentiality and data sharing agreement with any of its vendors that are required by Employer to exchange Plan information with or transmit Plan information to WEX and make a copy of such agreement available to WEX upon request.

2.27 Acknowledgement

Employer acknowledges and agrees that the services provided by WEX pursuant to this Agreement relate to enrollment and disenrollment in the Plan and that these services to the extent permitted under HIPAA shall be deemed to be performed by WEX on behalf of Employer in its capacity as the sponsor of the Plan.

2.28 Carrier Notifications

WEX's standard practice is to notify the applicable carrier of a qualified beneficiary's enrollment in, changes to or termination from COBRA coverage. However, if instead, Employer instructs WEX to send all such notifications to Employer or to a third party other than the applicable carrier, Employer: (a) is responsible to ensure the carrier is updated in a timely manner; (b) is responsible to provide urgent updates to the carriers in a timely manner as necessary; (c) accepts all responsibility and liability for the carrier notifications; and (d) expressly releases all claims against WEX in connection with the carrier notifications and agrees to hold WEX harmless from and against all liability, damages, costs, losses and expenses (including reasonable attorney's fees) that result from the failure or alleged failure of Employer, its officers and employees, and any other entity (other than WEX) in connection with such carrier notifications.

2.29 Coverage Eligibility

Employer shall be solely responsible for its carrier compliance with COBRA continuation coverage regulatory guidelines that allow for retroactive changes or terminations for qualified beneficiary or COBRA Continuant coverage eligibility beyond sixty (60) days.

ARTICLE 3 CUSTODIAL ACCOUNT

3.1 Appointment and Acceptance of Custodian

By signing this Agreement, Employer appoints WEX as custodian of Employer funds for the purposes and upon the terms and conditions set forth in this Agreement, and WEX accepts such appointment and agrees to act as custodian hereunder and to hold any Employer funds received hereunder in accordance with the terms and conditions set forth in this Agreement.

3.2 Custodial Account

WEX maintains one or more depository accounts (the "Custodial Account") at a bank designated by WEX and holds in such Custodial Account all COBRA continuation premiums received from COBRA Continuant or on their behalf from third parties, less any portion of the premium payment that constitutes administrative fees payable by the COBRA Continuant. Upon deposit, such premiums shall become Employer funds (less any applicable fees or other costs as set forth in this Agreement). For administrative convenience and to reduce costs, WEX shall hold Employer funds together with similar funds from other employers in a single Custodial Account (or one or more Custodial Accounts as determined by WEX). WEX shall maintain records as to the exact amount of funds allocated to each employer. Each employer has a legal right to the specific amount of its funds held in the Custodial Account for such employer.

At all times, the assets comprising each employer's funds in the Custodial Account shall be considered a separate subaccount for purposes of this Agreement.

Depending upon the context, the term "Custodial Account" as used herein shall refer to either the separate subaccount for Employer or all of the subaccounts for all employers in the aggregate.

3.3 Employer Funds

Employer and WEX intend and agree that the funds transferred to the Custodial Account shall be comprised of and shall remain the general assets of Employer. The COBRA continuation premiums received from COBRA Continuant are after-tax contributions relieved from the ERISA trust requirements. Except to the extent that outstanding checks have been written or withdrawals made against the Custodial Account balance on behalf of Employer, and subject to Section 6.3, Employer funds may be withdrawn by Employer at any time (less any applicable fees or other costs as set forth in this Agreement) and are subject to Employer's general creditors in the same manner as funds deposited in Employer's ordinary checking accounts.

3.4 Disbursements

WEX shall forward the COBRA continuation premiums (less the 2% additional premium allowed by COBRA for administrative costs charged to COBRA Continuant) from the Custodial Account to the applicable carrier or to Employer or Employer's designee as directed by Employer and in accordance with this Agreement. WEX shall neither have nor shall be deemed to have any discretion, control or authority with respect to the disposition of Employer funds.

3.5 Interest Earned

Employer acknowledges and understands that from time to time, WEX may receive earnings and interest on the funds held in the Custodial Account and that any such earnings or interest shall be part of WEX's compensation.

Employer acknowledges and understands that fees otherwise charged by WEX for services under this Agreement may be greater if WEX did not retain such earnings and interest on these funds.

The period during which interest may be earned begins on the date Employer funds are deposited into the Custodial Account and continues for as long as Employer funds remain in the Custodial Account.

Funds shall be disbursed on a first-in, first-out basis.

WEX does not track nor can it report interest earned for a single employer. WEX absorbs other bank charges, such as transmission charges, within the fees.

3.6 Maintenance of Records

Upon Employer's written request, WEX shall provide Employer with an accounting of all Employer assets, transfers, and transactions activity involving the Custodial Account, including a description of all receipts, disbursements, and other transactions.

ARTICLE 4 NON-DISCLOSURE AGREEMENT AND INTELLECTUAL PROPERTY

4.1 General Obligations

A party may furnish to the other party in writing, orally, electronically, photographically, or recorded in any other form of media, certain confidential information, including, without limitation, security resources and assessments, service organization control audit reports or other audit information, data, reports, analyses, compilations, studies, researches, interpretations, forecasts, records, materials trade secrets, ideas, methods, know-how, developments, algorithms, inventions, processes, designs, products, services, plans, strategies, financial information, software, technology, employee information, investor information, business relationship information, and customer, vendor and partner lists ("Confidential Information").

The parties shall safeguard and protect the Confidential Information from unauthorized use or disclosure by using the same degree of care as it uses to protect its own comparable information, but in no event less than a reasonable degree of care.

Confidential Information does not include information that a party can substantiate with documented evidence (a) was known to it without restriction on disclosure prior to disclosure, (b) is or has become publicly available other than by an act or omission of the other party, (c) was furnished by a third party having a lawful or unrestricted right to disclose such information, or (d) was independently developed by a party without reference to the other party's Confidential Information.

If a party is requested pursuant to, or required by, applicable law, regulator or legal process to disclose the other party's Confidential Information, it will notify the other party promptly in writing of the foregoing (unless such notice is prohibited by law) and will reasonably cooperate with the other party, at the other party's expense, in any lawful effort to contest the validity or scope of such disclosure. If no such protective order or other remedy is timely obtained, or the other party does not contest the compelled disclosure, the party will furnish only that portion of the Confidential Information as is legally required to be disclosed and will exercise all reasonable efforts to obtain confidential treatment of such Confidential Information to the extent permitted by law.

If Employer is a state agency or otherwise subject to a freedom of information type statute, WEX's Confidential Information shall be treated as confidential and exempt from disclosure in accordance with applicable law, as the information contains sensitive proprietary information and data defined as trade secret information that would not otherwise be publicly available and that disclosure of this information to the public, including WEX's competitors, would likely result in substantial harm to WEX's competitive positions and may also contain confidential supervisory information and personal information relating to directors, officers, and major shareholders of WEX, the disclosure of which would constitute an unwarranted invasion of personal privacy.

WEX may have Confidential Information processed, managed, and/or stored with subcontractors or third parties, it remains fully responsible to Employer for the confidentiality obligations set forth herein.

4.2 Intellectual Property

All materials, including, without limitation, documents, forms (including any data collection forms provided by WEX), brochures, and online content furnished by WEX to Employer are licensed, not sold. Employer is granted a personal, non-transferable, and nonexclusive revocable right and license to use such materials solely for Employer's own internal business use. Employer does not have the right to copy, distribute, reproduce, alter, display or use the materials or any WEX trademarks for any other purpose other than its

own internal business use. Employer shall use commercially reasonable efforts to prevent and protect the content of the materials from unauthorized use. Employer's license to use said materials ends on the termination date of this Agreement.

Upon termination, Employer agrees to destroy the materials or, if requested by WEX, to return them to WEX, except to the extent Employer is required by law to maintain copies.

WEX retains exclusive ownership rights to and reserves the right to independently use its experience and know-how, including processes, ideas, concepts, techniques, and software acquired prior to or developed in the course of performing services under this Agreement.

Employer shall not permit any information regarding the systems of WEX or its subcontractors to be disseminated, sold, assigned, leased or licensed to any third party, nor otherwise used or commercially exploited in any way except as expressly set forth in this Agreement.

4.3 Application

Each party agrees that its obligations contained in this Article 4 apply also to its parent, subsidiary, and affiliated companies, if any, and to similarly bind all successors, employees, and representatives.

ARTICLE 5 TERM AND TERMINATION

5.1 The term of this Agreement shall commence as of the Effective Date and shall continue for a period of twelve (12) months (the "Initial Term").

5.2 This Agreement shall automatically renew for another twelve (12) months at the end of the Initial Term and every twelve (12) months thereafter unless terminated pursuant to Section 5.3, 5.4 or Section 5.5.

5.3 Notwithstanding the foregoing, this Agreement may be terminated at any time during the Initial Term or any renewal term by Employer or by WEX without cause and without liability with written notice of the intention to terminate to be effective as of a date certain set forth in the written notice, not fewer than sixty (60) days following the date of such notice.

5.4 This Agreement may be terminated upon written notice:

- (a) If any law is enacted or interpreted to prohibit the continuance of this Agreement, upon the effective date of such law or interpretation;
- (b) If any fee (to the extent not subject to a good faith dispute) for any service provided by WEX to Employer remains unpaid to WEX beyond thirty (30) days past the due date, upon written notification by WEX to Employer that WEX intends to exercise its option to enforce this provision; or
- (c) Due to (i) a party's filing for bankruptcy, (ii) a party's making any assignment for the benefit of creditors, (iii) a party's consenting to the appointment of a trustee or receiver, (iv) a party's insolvency, as defined by applicable law, or (v) the filing of an involuntary petition against Employer under the Federal Bankruptcy Code or any similar law which remains un-dismissed for a period of forty-five (45) days.

5.5 If a party is in default under any provision of this Agreement other than a payment default, the other party may give written notice to the defaulting party of such default. If the defaulting party has not used good faith efforts to cure such breach or default within thirty (30) days after it receives such notice or if good faith efforts to cure have begun within thirty (30) days but such cure is not completed within sixty (60) days after receipt of the notice, the other party shall have the right by further written notice to terminate this Agreement as of any future date designated in the notice.

5.6 Employer shall pay all fees not subject to a good faith dispute that have accrued up to the date of the termination of this Agreement within thirty (30) days after the date of the termination.

- 5.7 Upon termination of this Agreement, any funds in the Custodial Account that have not been disbursed in accordance with the terms and conditions of this Agreement shall be returned to Employer less any applicable undisputed unpaid fees, costs or expenses as set forth in this Agreement.
- 5.8 If this Agreement is terminated under Sections 5.3 or 5.4, WEX will cease the performance of any further services under this Agreement unless both parties agree in writing that certain services shall continue for an additional period. Upon prepayment, if requested by WEX, of the fees for this additional period or upon continued monthly invoicing, WEX will continue the processing of qualifying events, initial notices, the collection and tracking of COBRA premium payments, forwarding premiums to Employer and processing and reporting of COBRA elections and terminations with respect to those qualified beneficiaries who incurred a qualifying event prior to the date of termination of this Agreement.
- 5.9 Upon the completion of the later of the Agreement, or any period of further services, WEX will cease the performance of these COBRA administrative services and Employer shall be immediately responsible for all aspects of COBRA administration. WEX shall return to Employer any Employer funds in the Custodial Account. However, the return of such funds shall remain subject to the completion of a final accounting of all account activities, as well as the deduction of undisputed unpaid fees and other expenses under this Agreement or any other agreement between the parties. As necessary, WEX shall have the immediate right to demand and pursue collection of any unpaid fees, reimbursements or other amounts that are due and owing to WEX as of the date of termination pursuant to the terms of this Agreement or any other agreement between the parties.

ARTICLE 6 COST OF SERVICES

6.1 Administrative Services Fees

- (a) Employer shall pay WEX a fee for its services under this Agreement. This fee shall be payable in accordance with the fee schedule attached hereto. Fees are invoiced monthly and are due within thirty (30) days of the invoice date. If Employer disputes in good faith any portion of the fees invoiced, Employer shall provide WEX with written notice of any disputed fees together with a complete written explanation of the reasons for the dispute (the "Dispute Notice") within thirty (30) days of the invoice date. The parties shall work together in good faith to reach a mutually agreeable resolution of the dispute identified in the Dispute Notice for a period of ten (10) days following the date of the Dispute Notice.
- (b) As part of the administrative fees under this Agreement, WEX shall also retain the 2% additional premium allowed by COBRA for administrative costs charged to COBRA Continuant. If any law prevents COBRA Continuant from being charged the additional 2% premium, then the additional 2% premium shall become a fee paid by the Employer to WEX for its services under this Agreement. This fee shall be payable in accordance with the fee schedule attached hereto. Such fee will be invoiced monthly and will be due within thirty (30) days of the invoice date.
- (c) Notwithstanding the foregoing, WEX reserves the right to:
- Charge for the provision of additional services and/or proprietary technology that were neither included in nor contemplated by this Agreement on the Effective Date;
 - Increase fees based on additional costs imposed on WEX, such as significant postal rate or bank fee increases or substantiated increased costs due to legislative or regulatory changes, foreign or domestic, actually incurred in performing its services; and
 - Pass through any fees charged to WEX by a vendor of Employer.
- WEX shall provide Employer with reasonable prior written notice of such charges or increases.
- (d) On or after the rate expiration date indicated on the fee schedule, WEX reserves the right to amend the fee schedule with at least sixty (60) days' advance written notice. If Employer is unwilling to accept the changes to the fee schedule, Employer may terminate this Agreement by providing notice to WEX no later than the effective date of the fee schedule amendment.

- (e) Fees quoted assume that WEX's standard software and systems will be compatible with Employer's software and systems and with any prior service provider's software and systems so that the services can be readily performed without any modifications or alterations of WEX's software and systems. In the unusual event that costs are incurred by WEX to integrate the WEX services with Employer's software and systems and/or in migrating the data from the prior service provider to WEX's systems, those costs may be charged separately on a time and materials basis or as otherwise provided under a separate agreement between the parties.

6.2 Non-Party Payment on Behalf of Employer and Compliance with Anti-Rebating Law

Employer represents and warrants that if someone other than Employer is paying WEX's fees on behalf of Employer, the making of such payment shall not violate any applicable anti-rebating law and agrees to hold WEX harmless (including reasonable attorney's fees) from all losses that result from Employer's breach of this provision.

6.3 Past Due Fees

WEX reserves the right to charge a 1.5% finance fee on unpaid balances that are ninety (90) days or more past due. Notwithstanding anything in this Agreement or any other agreement between the parties to the contrary, if Employer fails to pay WEX any amount (except for amounts subject to a good faith dispute) that is due as a result of the services provided by WEX to Employer under this Agreement or any other agreement between the parties, WEX shall be permitted to deduct the undisputed amount from any funds held by WEX that were received from Employer. This right of offset shall be in addition to any other remedies that WEX may have in this Agreement or any other agreement between the parties with respect to such non-payment, including, without limitation, any right to terminate this Agreement or a right of recoupment, regardless of whether the past due amount is paid in full as a result of the offset or recoupment rights provided herein.

ARTICLE 7 GENERAL

7.1 Limitations of Liability

Notwithstanding any other provision in this Agreement to the contrary, the total cumulative liability of WEX to Employer for all claims, actions, or suits however caused arising out of or in connection with this Agreement shall be limited to direct damages and shall not exceed the amount of fees received by WEX from Employer under this Agreement for the twelve (12) months prior to the occurrence of the event giving rise to any such claims, actions or suits.

In no event shall either party be liable for consequential, special, exemplary, punitive, indirect or incidental damages, including, but not limited to, any damages resulting from loss of use, or loss of profits arising out of or in connection with this Agreement, whether in an action based on contract, tort (including negligence) or any other legal theory whether existing as of the Effective Date or subsequently developed, even if the party has been advised of the possibility or foreseeability of such damages.

No action under this Agreement may be brought by either party more than two (2) years after the cause of action has accrued.

WEX and Employer expressly agree that the limitations of liability in this Section 7.1 represent an agreed allocation of the risks between the parties under this Agreement. This allocation is reflected in the pricing offered by WEX to Employer and is an essential element of the basis of the bargain between the parties.

7.2 Insurance

During the term of this Agreement, WEX shall maintain commercial general liability insurance in an amount not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate; errors and omissions insurance in the amount of at least \$3,000,000 per occurrence; crime insurance, covering the crimes of WEX and WEX's employees in an amount not less than \$3,000,000 in the aggregate; and cyber liability insurance in an amount not less than \$5,000,000.

Upon Employer's written request, but no more than once per year during the term of this Agreement, WEX shall provide Employer with a certificate or certificates of insurance reflecting the required coverage.

7.3 Indemnification

- (a) Subject to the limitations in Section 7.1, WEX shall defend, indemnify and hold harmless Employer (and its respective officers, directors, employees, authorized representatives, successors, and permitted assigns) from and against all Charges (as defined below in Section 7.3(e)), liability, damages, costs, losses, penalties, expenses and reasonable attorney's fees (collectively, "Losses") incurred by Employer in connection with any threatened, pending or adjudicated claim, demand, action, suit or proceeding by any third party (including an action brought by or on behalf of an employee or a participant) to the extent arising out of WEX's (i) fraudulent or criminal actions or omissions or (ii) material breach of this Agreement or of any executed or applicable business associate agreement between the parties.
- (b) In addition to Sections 2.16, 2.22, 2.26, and 6.2, Employer shall defend, indemnify and hold harmless WEX (and its respective officers, directors, employees, authorized representatives, successors, and permitted assigns) from and against all Losses incurred by WEX in connection with any threatened, pending or adjudicated claim, demand, action, suit or proceeding by any third party (including an action brought by or on behalf of an employee or a participant) to the extent arising out of Employer's (i) fraudulent or criminal actions or omissions or (ii) material breach of this Agreement or of any executed or applicable business associate agreement between the parties.

If Employer is a state agency or otherwise subject to a public entity/political subunit non-indemnification type statute and therefore unable to indemnify under this subsection, Employer agrees that WEX shall not be responsible for any injury or damage that occurs as a result of any negligent act or omission committed by Employer, including its employees or assigns.

- (c) A party (the "Indemnified Party") seeking indemnification under Sections 7.3(a) or 7.3(b) above shall promptly notify the other party (the "Indemnifying Party") of any matters in respect of which the foregoing indemnity may apply and of which the Indemnified Party has knowledge, and give the Indemnifying Party the opportunity to control the response thereto and the defense thereof; provided, however, that the Indemnified Party shall have the right to participate in any legal proceeding to contest and defend a claim for indemnification involving a third party and to be represented by its own attorneys, all at the Indemnified Party's sole cost and expense; and provided further, however, that no settlement or compromise of an asserted third-party claim may be made without the prior written consent of the Indemnifying Party.
- (d) The Indemnified Party must notify the Indemnifying Party within thirty (30) days in writing of any actual or threatened claim, demand, action, suit or proceeding to which it claims such indemnification applies. Failure to so notify the Indemnifying Party shall not be deemed a waiver of the right to seek indemnification, unless the actions of the Indemnifying Party have been materially prejudiced by the failure of the Indemnified Party to provide notice within the required time period.
- (e) For purposes of this Section 7.3, "Charges" means: (i) excise taxes imposed under Code Section 4980B (26 USC § 4980B), subject to the provisions of the aggregate limitations set forth in Code Section 4980B and the right of the assessed party to challenge the Internal Revenue Service with respect to all or part of the imposition of such excise taxes; and/or (ii) penalties (in an amount up to \$110 per day) that are imposed by a court under Section 502(c)(1) of ERISA (29 USC § 1132) and that are paid. Charges shall not include the payment of the claims for benefits under the terms of the Plan.

ARTICLE 8 MISCELLANEOUS

8.1 Number

Where the context of this Agreement requires, the singular shall include the plural and vice versa.

8.2 Force Majeure

Notwithstanding anything to the contrary contained herein, neither party shall be responsible or liable if the performance of its obligations hereunder is hindered or adversely affected or becomes impossible or impracticable, as a result of an event or effect that the party could not have anticipated or controlled or for any failure or delay in the performance of its obligations hereunder arising out of or caused by, directly or indirectly, forces beyond its reasonable control, including, without limitation, lockouts, strikes, work stoppages or other labor disruption, accidents, epidemics, pandemics, quarantines, war (whether declared or undeclared), acts of war or terrorism (whether foreign or domestic in origin), insurrection, sabotage, riot, a decree of health emergency, national emergencies or other man-made emergency, civil or military disturbances including any law, regulation, order or other action by any governmental authority, nuclear or natural disasters or acts of God, interruptions, loss or malfunctions of utility, transportation, communications or computer (software and hardware) services, including the disruption or outage of the Internet, or disruption of financial markets or banking functions (a "Force Majeure Event").

A party affected by a Force Majeure Event shall as soon as reasonably practicable after the occurrence of the Force Majeure Event or the occurrence of harm resulting from such a Force Majeure Event that causes the party to be unable to perform: (a) provide written notice to the other party of the nature and extent of any such Force Majeure Event; and (b) use commercially reasonable efforts to remedy any inability to perform due to such a Force Majeure Event.

8.3 Waiver

If either party fails to enforce any right or remedy under this Agreement, that failure is not a waiver of the right or remedy for any other breach or failure by the other party.

8.4 Severability

If any provision of this Agreement is determined to be unenforceable or invalid, such determination shall not affect any other provision, each of which shall be construed and enforced as if such invalid or unenforceable provision were not contained herein.

8.5 Governing Law

This Agreement and the legal relations between the parties hereto shall be governed by and construed in accordance with the internal laws of the State of Delaware (without regard to the laws of conflict that might otherwise apply) as to all matters, including without limitation, matters of validity, interpretation, construction, effect, performance, enforcement and remedies.

8.6 Dispute Resolution

Any claim, controversy or dispute arising out of, or relating to, this Agreement, first promptly shall be settled by managers with direct day-to-day responsibility under this Agreement, and if not so settled, promptly shall be addressed by executives of the parties who have authority to settle the dispute. A party wishing to raise a dispute shall give prompt written notice to the other party, and the good faith attempt to resolve the dispute, as described in the foregoing sentence, shall take place within thirty (30) days thereafter. Engaging in the dispute resolution process described in this Section 8.6 shall be a condition precedent to proceeding with litigation.

Notwithstanding the foregoing, this provision shall not prevent either party from seeking injunctive relief (or any other provisional remedy) from any court having jurisdiction over the parties and the subject matter of their dispute relating to this Agreement.

Any suit, action, or proceeding arising out of or related to this Agreement shall be heard only in the U.S. District Court for the District of Delaware if federal subject matter jurisdiction exists, or if not, only in the state courts of the State of Delaware, in each case to the exclusion of all other courts. The parties hereby consent to the personal jurisdiction of such courts and waive any objection to venue.

8.7 Notice

Any notice required or permitted to be given under this Agreement shall be deemed delivered to the address set forth in this Agreement or such other physical or electronic address as specified by the party: (a) when received if delivered by hand; (b) the next business day if placed with a reputable express carrier for delivery during the morning of the following business day; (c) three (3) days after deposit in the U.S. mail for delivery, postage prepaid; or (d) when received if delivered electronically. WEX Health, Inc., 1 Hancock Street, Portland, ME 04101, Attn: Legal or LegalNotice@wexinc.com, Attn: Legal – Health Direct.

8.8 Entire Agreement

This Agreement, together with the business associate agreement if so applicable, constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous agreements and understandings, whether written or verbal. In the event of a conflict between the terms and conditions of this Agreement and the terms and conditions of any purchase order, payment processing agreement, or other document relating to the services provided by WEX herein, the terms and conditions of this Agreement shall control. Further, the terms and conditions of this Agreement shall prevail over any additional terms contained in any such purchase order, payment processing agreement, or other document. Any amendment to this Agreement must be in writing and consented to by authorized representatives of both parties. The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their heirs, permitted assigns, and successors in interest. Unless expressly set forth in this Agreement, nothing in this Agreement is intended to confer, and nothing herein shall confer upon any person other than the parties hereto, any rights, remedies, obligations or liabilities whatsoever.

8.9 Assignment

This Agreement may not be assigned by either party without the prior written consent of the other unless to an affiliate or in connection with a change in control, merger, acquisition or sale of all or substantially all of the party's assets and provided that the surviving entity has agreed to be bound by this Agreement and has notified the other party in writing within thirty (30) days following the date of the assignment. If consent is required, the parties shall not unreasonably withhold or delay consent.

8.10 Survival

Those provisions that by their nature are intended to survive termination or expiration of this Agreement shall so survive.

8.11 Relationship of the Parties

Employer and WEX acknowledge and agree that WEX is retained under this Agreement as an independent contractor of Employer to assist Employer with its obligations to comply with the continuation coverage provisions of COBRA, and that WEX is not a fiduciary under ERISA and lacks any discretion hereunder. Employer agrees that use of or offset of amounts in the Custodial Account to pay for fees or other amounts due to WEX under this Agreement shall constitute an Employer action that is authorized by Employer under this Agreement. Employer agrees that such actions are not discretionary acts of WEX and do not create fiduciary status for WEX. This Agreement is not intended to create, nor does it create and shall not be construed to create, a relationship of partner or joint venture or any association for profit between Employer and WEX.

8.12 Press Release and Publicity

Employer grants WEX the right to include Employer's name in WEX's published client list. Subject to Employer's consent to both content and timing (not to be unreasonably withheld), Employer grants WEX permission to issue and distribute a press release announcing the existence of the business relationship between the parties, and to engage in publicity concerning the same that may appear on the WEX website and in WEX publications, including proposal materials and/or presentations. Employer shall provide and grant WEX use of a company logo for use in the published materials.

8.13 Authority

Neither WEX nor Employer, when dealing with the other party in relation to the Plan, shall be obliged to determine the other party's authority to act pursuant to this Agreement.

HIPAA Business Associate Agreement

This Business Associate Agreement (the "BAA") is incorporated into and made a part of the Administrative Services Agreement (the "Agreement") by and between WEX and Employer. WEX and Employer may be referred to in this BAA as a "party" and collectively as the "parties."

WHEREAS, Employer is either a Covered Entity or a Business Associate of a Covered Entity, as applicable and as each term is defined below; and

WHEREAS, Employer and WEX mutually agree to comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations, the requirements of the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009 (the "HITECH Act"), and the 2013 final ruling from the U.S. Department of Health and Human Services (HHS) Office for Civil Rights that modifies and strengthens a number of provisions of the HITECH Act.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Definitions

- 1.1 "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103.
- 1.2 "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103.
- 1.3 "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
- 1.4 Terms that are capitalized but not defined in this BAA shall have the meaning given in the HIPAA Rules or the Agreement. To the extent a capitalized term herein is defined in both the Agreement and the HIPAA Rules, the definition in the HIPAA Rules shall govern for purposes of this BAA.

2. Obligations of WEX

With regard to its use or disclosure of Protected Health Information, WEX shall:

- 2.1 Not use or disclose Protected Health Information other than as permitted or required by the Agreement or as Required by Law.
- 2.2 Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information, to prevent use or disclosure of such Protected Health Information other than as provided for by the Agreement.
- 2.3 Without unreasonable delay, report to Employer any use or disclosure of Protected Health Information not provided for by the Agreement of which it becomes aware, including Breaches of unsecured Protected Health Information as required at 45 CFR 164.410, and any Security Incident of which it becomes aware.
- 2.4 Take reasonable measures to ensure that any subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of WEX agree to the same restrictions, conditions, and requirements that apply to WEX with respect to such information.
- 2.5 Ensure that the de-identification of Protected Health Information is performed to the applicable standards.
- 2.6 Make available Protected Health Information in a Designated Record Set to Employer as necessary to satisfy Employer's obligations under 45 CFR 164.524.
- 2.7 Make any amendment to Protected Health Information in a Designated Record Set as directed or agreed to by Employer pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy Employer's obligations under 45 CFR 164.526.
- 2.8 Maintain and make available the information required to provide an accounting of disclosures to Employer as necessary to satisfy its obligations under 45 CFR 164.528.
- 2.9 Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

3. Permitted Uses and Disclosures by WEX

With regard to use and disclosure of Protected Health Information, WEX may:

- 3.1 Use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Employer as set forth in the Agreement.

- 3.2 Use or disclose Protected Health Information as Required by Law.
- 3.3 Use Protected Health Information for the proper management and administration of WEX or to carry out the legal responsibilities of WEX.
- 3.4 Provide data aggregation services relating to the health care operations of Employer.

4. Obligations of Employer

Employer shall:

- 4.1 Notify WEX of any limitation in the Notice of Privacy Practices of Employer in accordance with 45 CFR 164.520, to the extent that such limitation may affect WEX's use or disclosure of Protected Health Information.
- 4.2 Notify WEX of any changes in, or revocation of, the permission by an individual to use or disclose his or her Protected Health Information, to the extent that such changes may affect WEX's use or disclosure of Protected Health Information.
- 4.3 Notify WEX of any restriction on the use or disclosure of Protected Health Information that WEX has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect WEX's use or disclosure of Protected Health Information.
- 4.4 Not request WEX use or disclose Protected Health Information in any manner that would not be permissible under the HIPAA Rules if done by Employer.

5. Term and Termination

- 5.1 The Term of this BAA shall be coterminous with that of the Agreement and shall terminate at the expiration or termination of the Agreement or when all of the Protected Health Information provided by Employer is destroyed or returned to Employer.
- 5.2 Employer may terminate the Agreement upon notice to WEX if WEX has materially breached this BAA and has not cured such breach within thirty (30) calendar days of receiving Employer's notice of breach.
- 5.3 Upon termination of this BAA for any reason, WEX, with respect to Protected Health Information received from Employer, or created, maintained, or received by WEX on behalf of Employer, shall:
 - A. Retain only that Protected Health Information which is necessary for WEX to continue its proper management and administration or to carry out its legal responsibilities.
 - B. Destroy the remaining Protected Health Information that WEX still maintains in any form.
 - C. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic Protected Health Information to prevent use or disclosure of the Protected Health Information, other than as provided for in this Section, for as long as WEX retains the Protected Health Information.
 - D. Not use or disclose the Protected Health Information retained by WEX other than for the purposes for which such Protected Health Information was retained and subject to the same conditions contained within this BAA.
- 5.4 The obligations of WEX under this Section shall survive the termination of this BAA.

6. Miscellaneous

- 6.1 A reference in this BAA to a section in the HIPAA Rules means the section as in effect therein or as amended.
- 6.2 With the exception of data de-identified to the applicable standards, WEX's data stewardship does not confer data ownership rights to WEX with respect to any data shared with it under the Agreement.
- 6.3 Any ambiguity in this BAA shall be interpreted to permit compliance with the HIPAA Rules.
- 6.4 This BAA together with the Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous understandings, agreements, negotiations, commitments, representations and proposals of any kind, whether written, oral, expressed or implied, relating to the subject matter hereof.



Delta Dental of Illinois

Dental Benefits Renewal



Smart plans for smart mouths.

Presented to

COMMUNITY UNIT SCHOOL DISTRICT # 300

DDIL #8370

Effective Date

January 1, 2026

Presented By

Andrew Caniglia

Account Manager

630-718-4767

acaniglia@deltadentalil.com

Delta Dental of Illinois
111 Shuman Boulevard
Naperville, Illinois 60563

deltadentalil.com

Your Delta Dental of Illinois Dental Plan Proposal

Delta Dental of Illinois is pleased to present its dental renewal for Delta Dental PPO Plus Premier/Delta Dental PPO and DeltaCare network services and administration to COMMUNITY UNIT SCHOOL DISTRICT # 300.

Delta Dental of Illinois' renewal includes:

- COMMUNITY UNIT SCHOOL DISTRICT # 300's current plan design(s) and proposed new plan design, if applicable.
- Claims/premium experience
- Renewal claim calculation
- Proposed renewal rates/fees. Please note: we require a signature and notification returned to confirm you agree to the proposed rates/fees. If we do not receive notification from you at least 30 days prior to your renewal date, we will assume you agree to the proposed rates/fees and renew.

One good plan deserves another. Groups can receive a discount of 2% on their dental plan rate by adding a qualifying DeltaVision®* group product to a Delta Dental of Illinois dental plan. DeltaVision is offered in association with EyeMed Vision Care networks. Our vision plans offer quality coverage, single-site administration, larger networks, more benefits and a better member experience. We can provide a DeltaVision quote upon your request.

Smart option for non-benefit eligible employees. Delta Dental of Illinois strives to help all of your employees as healthy as possible. Individuals with dental insurance go to the dentist more than those without to get the oral health care services they need. Consider our dental plans for Illinois individuals and families for your non-benefit eligible employees. Please see the enclosed brochure or visit deltadentalil.me for more details on our individual product offerings.

Delta Dental of Illinois and COMMUNITY UNIT SCHOOL DISTRICT # 300: A Smart Partnership

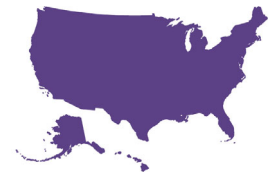


Since 1967, Delta Dental of Illinois has been providing dental benefits for Illinois-based groups and their members nationwide – while helping to control costs and improve access to dental care – as part of our overall commitment to improving the oral health of those we serve.

We are pleased to partner with you to offer:

Larger Networks and Better Access

Nearly 80 percent of dentists nationwide participate in our networks (75% of Illinois dentists participate). Our Delta Dental PPO network provides more savings, better discounts and higher network usage than other carriers. The Delta Dental PPO network delivers the industry's best effective discount – averaging 22.4 percent nationally. Nearly 85 percent of our members use in-network dentists, which means cost savings to our clients and members, as well as network protections. We manage and own our dental network, which helps ensure quality and recruitment goals are met.



Acting as a safety net, our Delta Dental Premier network works alongside our Delta Dental PPO network. The network combination of Delta Dental PPO Plus Premier offers members additional network protections, savings and choice for those who do not have access to or choose not to visit PPO dentists; however, members will save the most with Delta Dental PPO network dentists.

Local, Single-Site Client Service and Administration



We work hard to deliver exceptional service from our Naperville, Illinois based service center. All administrative services – customer service, claims processing, underwriting, billing, network recruiting and management, enrollment, sales and account service – are conducted from one location, making for proactive issue resolution and smooth client administration.

The benefits of single-site administration coupled with our knowledgeable team of account managers ensure a seamless implementation and hassle-free ongoing account managing and administration.

Experienced Account Management



Smart Resources



Our online member and group tools provide secure access for members and group administrators to view and manage plan information. We offer a comprehensive wellness program for groups which includes a variety of employee wellness materials, including a cost estimator, risk assessment tool and oral health information and tips. Plus, we offer comprehensive management reporting to help manage dental benefits and costs.

Delta Dental of Illinois' mission includes improving the oral health of the communities we serve. The Delta Dental of Illinois Foundation acts as the 501(c)3 charitable arm of Delta Dental of Illinois and works to improve oral health by providing oral health education and increasing access to dental care. Through its Land of Smiles program (offered free to Illinois elementary schools), Dentist by 1, and Community Grants and Wisdom Tooth Award Programs, the Foundation has helped advance oral health and impacted thousands.

We Care



Thank you for choosing Delta Dental of Illinois for your dental benefit needs. The Delta Dental of Illinois team truly values your business and hopes to provide your employees with dental benefits for many years to come. We are dedicated to providing your employees with the coverage they need to maintain good oral health, and we are committed to delivering excellent customer service and a hassle-free experience.

Sincerely,

Andrew Caniglia
Account Manager
630-718-4767
acaniglia@deltadentalil.com

* DeltaVision is provided by ProTec Insurance Company, a wholly-owned subsidiary of Delta Dental of Illinois, in association with EyeMed Vision Care networks.

Delta Dental of Illinois Proposed Self-Insured Plan Fees for COMMUNITY UNIT SCHOOL DISTRICT # 300 Current Plan

Delta Dental PPO Plus Premier Proposed Renewal

	Current Fee (PEPM)	Proposed Fee (PEPM)	%Change
Admin Fee*	\$4.16	\$4.31	3.5%

Admin fee is guaranteed: 1/1/2026 through 12/31/2026
*Administrative fee includes \$0.00 pepm broker commissions.

Recommended Premium Equivalents

	Current Premium Equivalent	Recommended Premium Equivalent	%Change
Employee	\$30.09	\$34.35	14.2%
Family	\$85.05	\$97.10	14.2%

DeltaCare 275 Proposed Renewal

Current Enrollment		Current Rates	12 Month Renewal Rates	% Increase
Employee	82	\$19.76	\$22.53	14.0%
Family	66	\$46.26	\$52.75	14.0%
		Annual Expense:	<u>\$56,081.76</u>	<u>14.0%</u>
			<u>\$63,953.10</u>	<u>14.0%</u>

Underwriting Assumptions

1. Projections are based on 671 Single(s) and 1176 Family(ies). If enrollment changes by more than 15%, we reserve the right to revise our ASO fee.

Projected Incurred Claims	\$1,551,505
Projected Annual Administrative Fee	\$95,429
Projected Total Annual Cost	\$1,646,934

2. All of our standard processing policies, limitations and exclusions apply.

Renewal Date: January 1, 2026

3. During the current experience period, COMMUNITY UNIT SCHOOL DISTRICT # 300 averaged 1872 enrollees.

Acceptance of Delta Dental of Illinois Plan Renewal

Please acknowledge your acceptance of these terms by signing below and returning this page to your Account Manager. You can fax or email a copy of this letter to:

Andrew Caniglia
Account Manager
630-718-4767
acaniglia@deltadentalil.com

Delta Dental of Illinois
111 Shuman Boulevard
Naperville, IL 60563

If we do not receive notification from you at least 30 days prior to your renewal date, we will assume you agree to the proposed rates and renew your current dental benefit plan with the noted 12 month renewal admin fee.

DDIL # 8370

AGREED AND ACCEPTED -- Current Plan

Authorized Signature: _____

Date: _____

Printed Name: _____

9/24/2025

UW/SLD

GM-D/22

EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

THIS EMPLOYEE ASSISTANCE PROGRAM AGREEMENT (hereinafter referred to as the "Agreement") is made and entered into as of this first (1st) day of July, 2012, by and between PERSPECTIVES, LTD., an Illinois corporation (hereinafter referred to as "Perspectives") and COMMUNITY UNIT SCHOOL DISTRICT 300, (hereinafter referred to as "District 300").

WITNESETH:

In consideration of the mutual promises and covenants herein contained, Perspectives and District 300 do hereby agree as follows:

1. **Retention of Perspectives.** District 300 hereby agrees to retain Perspectives to provide the employee assistance (hereinafter referred to as the "Services") to District 300 at all of District 300's facilities and locations.

2. **Services.** The Services are designed to provide District 300 employees and their families with assistance, counseling and referral to qualified professional diagnostic and treatment facilities for such conditions as alcoholism, drug abuse and personal problems, including marital, financial, legal and other problems. Perspectives has designed Services to provide employers with comprehensive programs to control and reduce personal cost by:

- a) training managerial and supervisory personnel to recognize and identify employees who are in need of and would benefit from the Services;
- b) training managerial and supervisory personnel in the implementation of such on the job programs as will best accomplish the goals of the employer and its employees;
- c) guiding, counseling and assisting employees, whether referred by District 300 or by voluntary act of such employees, to assess problem areas and recommend a course of treatment in order to restore their capability to perform their jobs at an acceptable level of performance;

- d) orienting the employee population about the Services and how they can utilize the Services;
- e) providing twenty-four (24) hour, seven (7) days a week emergency services.
- f) providing in-office clinical assessment and short-term counseling (no session limit) for potential recipients who have requested or been directed to obtain Services.
- g) to provide internet-based WorkLife services.

3. Performance of Services. Perspectives, in accepting its appointment as defined in this Agreement, agrees to perform its duties in conformity with customary professional standards and to apply good faith reasonable business practices in performance of its duties hereunder. In addition, Perspectives agrees to render the Services required of it under this Agreement through qualified and trained staff employees.

4. Duties of Perspectives. The duties of Perspectives under this Agreement shall include, but shall not be limited to the following:

- a) To meet and confer with District 300 to develop policies and procedures relative to the implementation of the Services.
- b) To advise District 300 on how to implement the Services to publicize its existence to the employees of District 300 and their immediate families.
- c) To conduct training seminars for managerial and supervisory personnel which will provide information with regard to the evaluation of job performance deterioration and effective utilization of the Services.
- d) To provide specific assistance to District 300's employees and their immediate families who have been referred to the Services or who request such services of their volition.

- e) To adopt safeguards, with the cooperation of District 300, to ensure that Services are conducted in a manner that will preserve the privacy of the employees and their families.
- f) To protect the privacy of all communication between Perspectives personnel and District 300 employees, unless such communication shall be specifically waived in writing by the individual employee or the members of their family.
- g) To counsel and encourage District 300's employees to proceed with a course of assistance by referring the individual to clinical or support organizations and medical professionals, including the Perspectives Provider Network.
- h) To review District 300's insurance benefits program in order to advise employees as to the possible coverage thereunder of services by such organizations or professionals.
- i) To examine the accreditation of the organizations and professionals to which Perspectives refers District 300's employees so as to ensure, to the extent possible, medical expense reimbursement under health or medical insurance policies.
- j) To provide such follow-up procedures as necessary to monitor referred employees' adherence to the agreed course of treatment.
- k) To make progress reports to District 300 on employees referred to Services; provided, however, that such reports will respect the employee's rights to confidentiality and will be limited to reporting as to whether or not the employee is cooperating with the treatment program.
- l) To prepare regular reports on the caseload activities of Perspectives; provided, however, that such reports shall not jeopardize the rights of confidentiality of the employee.

In the course of providing the Services to District 300 and its employees, Perspectives shall cause its account managers to conduct initial supervisory trainings and employee orientations

as well as selecting the Perspectives staff who will provide direct clinical services to District 300 employees who may utilize the Services.

5. Responsibilities and Duties of District 300. The responsibilities and duties of District 300 under this Agreement shall include, but shall not be limited to the following:

- a) To establish, with the assistance of Perspectives personnel, needs and goals for the employees of District 300 and each of the District 300 facilities.
- b) To work and cooperate with Perspectives and its staff personnel in the design, development and implementation of the Services at District 300.

6. Non-Disclosure of Perspectives Material. District 300 agrees that any and all manuals, brochures, advertising copy, graphics and other materials and reports made available to District 300 by Perspectives relating to the Services, as well as any other information received by District 300 of a business or technical nature from or developed by Perspectives in the course of Perspectives' providing services under this Agreement on behalf of District 300, specifically excluding there from any and all such materials in which District 300 shall have a proprietary interest, will and shall be treated as confidential and District 300 agrees, to the fullest extent permitted by law, not to disclose the same to any other person, firm or entity without the prior written consent of Perspectives, which consent Perspectives may, in its sole and absolute discretion, withhold or refuse at any time. In addition, upon termination of this Agreement, District 300 agrees to return to Perspectives copies of any and all such manuals, brochures, advertising copy, graphics and other materials made available to District 300 and its employees, by Perspectives and its staff pursuant to the terms of this Agreement.

7. Non-Disclosure Agreement of Perspectives. Perspectives agrees that any and all manuals, brochures, advertising copy, graphics or other materials in which District 300 shall have a proprietary interest and which shall be made available to Perspectives by District 300 relating to the rendering of services by Perspectives under this Agreement and any other information

received by Perspectives under this Agreement and any other information received by Perspectives of a business or technical nature from District 300 or any such information which may be developed or produced by Perspectives in the course of Perspectives providing Services under this Agreement on behalf of District 300, will and shall be treated as confidential and Perspectives agrees not to disclose the same to any other person, firm or entity without the prior written consent of District 300, which consent District 300 may, in its sole and absolute discretion, withhold or refuse at any time. In addition, Perspectives agrees that upon termination of this Agreement, Perspectives shall return to District 300 any and all copies of manuals, brochures, advertising copy, graphics or other materials made available to Perspectives by District 300 pursuant to the terms and provisions of this Agreement and to return and deliver to District 300 any and all copies of such materials which may be developed or produced by Perspectives on behalf of District 300 and in which District 300 shall a proprietary interest relating to the rendering of the Services to be provided by Perspectives and District 300 hereunder.

8. Confidentiality of Agreement and District 300 Communications. Perspectives agrees that it will not, without prior written consent of District 300:

- a) Reveal any information concerning the terms of this Agreement.
- b) Reveal any proprietary information about District 300, its officers, staff, management, operations, products, services or customers, or any other confidential information to any person or organization to or for which such information is not necessary in connection with the performance of the Services under the terms of this Agreement.
- c) Release any publicity or advertising concerning this Agreement, except that District 300 hereby agrees to permit and authorize Perspectives to use District 300's name as a representative client for advertising and publicity purposes.

District 300 hereby acknowledges and agrees that confidentiality and expectation of confidentiality of communications between its employees and Perspectives personnel is essential to the success of the Services, and, therefore, District 300 agrees that it will not request or require Perspectives to reveal information regarding any such communications, and further agrees that it will not request or attempt to compel any of its employees to reveal information regarding any such communications. District 300 further acknowledges and agrees that it will not request or attempt to compel any employee to authorize Perspectives to reveal any information regarding any such communications. Notwithstanding the foregoing, Perspectives and District 300 do acknowledge and agree that Perspectives may reveal the contents of this Agreement in the normal course of its business to its banks, financial institutions, insurance companies, accountants and lawyers, without the prior notice or approval of District 300. Perspectives hereby acknowledges and agrees that the confidentiality and expectation of confidentiality of communications between its employees and District 300 to the success of the Services. Therefore, Perspectives shall not release information regarding employees or their dependents to anyone other than the Benefit Administrator and Plan Administrator of District 300, provided, however, the foregoing shall not apply to any disclosure which Perspectives may be required to make as a matter of law.

9. Compliance with Laws. Perspectives shall operate and conduct the performance of its duties under this Agreement in such a manner as shall meet the standards of any and all applicable federal, state, or local laws or ordinances to which the facilities of District 300 at which the Services are to be rendered may be subject.

10. Relationship Created. Perspectives shall have no authority, expressed or implied, to act as an agent for District 300 for any purposes under this Agreement. Perspectives is, and shall remain, an independent contractor responsible for all of its obligations and liabilities. As between the parties, District 300 shall remain responsible for all loss or damage to any of its facilities, including any personal property, equipment, fixtures or real property connected therewith, and for all claims and demands based on damage or destruction of property or

based on injury, illness or death of any person or persons, directly or indirectly, resulting from the operation of any such facility. Perspectives shall not be deemed and is not in fact an employee of District 300, and District 300 shall not be deemed responsible in any way by any governmental agency or any person or entity for the consequences of Perspectives' acts or conducts. Perspectives and District 300 acknowledge that neither shall be deemed a fiduciary of the other for any purpose.

11. Liability Indemnification. Perspectives agrees to indemnify and hold harmless District 300, its board members, officers, directors, employees and agents, and the board members, officers, directors, employees and agents of District 300, from and against any claim, loss, damage or expense which District 300, its board members, directors, employees, and agents may become liable which arise out of this Agreement; provided, however, that District 300, its board members, officers, directors, employees and agents shall not be released from liability for any claim, loss, damage or expense resulting from their negligence.

12. Term. The Agreement shall become and is effective as of July 1, 2012, and shall continue in full force and effect for one (1) year, until June 30, 2013, the ("Initial Term") and from year-to-year thereafter ("the Renewal Terms") unless terminated as of the end of the Initial Term or Renewal Term by either party as permitted by the terms and provisions of paragraph 16 hereof.

13. Services. In-office assessments and short-term counseling sessions, twenty-four hour emergency access, orientation sessions for all designated employees, training sessions for all designated supervisors, as planned and agreed upon by all parties and other services as requested by District 300 and agreed upon by all parties.

14. Fees. As compensation for the performance of its services hereunder, CCM shall be entitled to receive a fee of \$38,000.00 per year for employees and their family members (hereinafter referred to as "Fee"), such fee shall be payable in semi-annual installments,

beginning on July 1, 2012. Payment made more than thirty (30) days after service period begins are subject to a 10% additional fee.

Any services requested by District 300 which are beyond the scope of this Agreement, shall be compensated at the rate of \$250.00 per hour. Any printing costs for customized promotional materials that are incurred in performance of this Agreement will be the responsibility of District 300. District 300 shall agree to remit to Perspectives all sums charged for such additional Services within thirty (30) days of District 300's receipt of an invoice for the same.

15. Books of Account. Perspectives shall keep just and true books of account in which shall be entered any and all charges, costs, expenses and fees applicable to this Agreement. Such books shall be maintained at the offices of Perspectives, and District 300 and its agents shall, at reasonable time and upon reasonable notice of not less than five (5) business days, have the right to review and inspect such books and records. Such books and records may be reviewed, compiled or audited by a certified public accountant selected by District 300 upon termination of this Agreement and/or at such other times as District 300 may direct. The cost of any such review, compilation or audit shall be borne by District 300. Perspectives agrees not to destroy any such books and records for a period of seven (7) years from service without prior written notice to District 300. The foregoing rights notwithstanding, the exercise of the rights of District 300 hereunder shall be expressly subject to the rights of privacy of all District 300 employees covered by this Agreement unless waived in writing by such employee(s), and such rights shall be strictly limited to matters relating to this Agreement and shall not extend to any other aspect of the business of Perspectives.

16. Termination. Either party to this Agreement shall have the right to terminate, with or without cause, this Agreement upon ninety (90) days prior written notice to the other party. Upon termination, District 300 shall pay to Perspectives any and all fees due Perspectives pursuant to the terms and provisions of paragraph 14 of this Agreement, prorated through the date of termination. Either party shall have the right to terminate this Agreement without

3601 Algonquin Road, Suite 615
Rolling Meadows, IL 60008

To Perspectives:

Christopher P. Kunze
Chief Operating Officer
Perspectives Ltd
20 N Clark Street, Suite 2650
Chicago, IL 60602

20. Choice of Law. The parties hereto agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. In the event of the institution of any legal proceedings, the parties hereto agree that jurisdiction and venue shall be vested in any federal or state court located in the State of Illinois and that venue, for all purposes, shall be in Cook County, Illinois.

21. Waiver. No act or conduct of Perspectives or District 300 purporting to waive, modify, interpret or relinquish any right to compel full and strict performance under this Agreement shall be deemed to constitute a waiver, modification, interpretation or relinquishment of that right, unless this Agreement shall have been modified in writing as set forth above, and such acts or conducts shall in no way bar the future strict enforcement of this Agreement in all respects.

22. Severability. If any provision of this Agreement is declared invalid or contrary to the laws or public policy of the United States or of any state or territory thereof, it is the intention of the parties that the remaining provisions of this Agreement shall not be affected thereby but shall remain in full force and effect.

23. Construction. All references herein to gender or number shall be construed to include such other gender and number as the context may require.

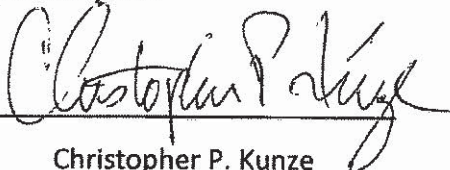
24. **Captions.** The captions appearing on the number paragraphs of the Agreement are for convenience of the parties and have no independent legal significance.

25. **Access to Books and Records.** Perspectives agrees, to the extent necessary to permit receipt of reimbursement for services under this Agreement by District 300, to make available to the Secretary of Health and Human Services ("HHS"), the Comptroller General of the Government Accounting Office ("GAO"), or their authorized representatives, the contract, and books, documents and records relating to the nature and extent of the costs, to the extent it has that information available as part of its normal business practices, hereunder for a period of four (4) years after the furnishing of services under this Agreement. In addition, Perspectives hereby agrees, if services hereunder are to be provided by a related subcontractor that such subcontractor make available to HHS and GAO, or their authorized representatives, the contract, books, documents and records relating to the nature and extent of the costs thereunder for a period of four (4) years after the furnishing of services thereunder.

26. **Local Service.** During the Term of this Agreement, Perspectives and staff will make best efforts to provide service as near as possible within Perspectives network to a location convenient to District 300 employees.

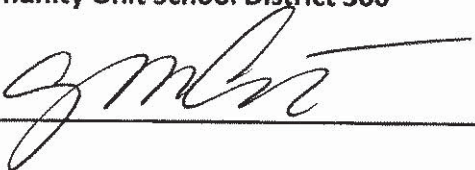
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

Perspectives, Ltd.

By: 
Christopher P. Kunze

Date: 5/31/12

Community Unit School District 300

By: 

Date: 6-18-12

FEIN: 36-3444982



APPLICATION AND POLICY SCHEDULE FOR STOP LOSS COVERAGE For ASO HMO Services

Employer Group Name: Community Unit School District #300
Employer Group Address: 2550 Harnish Drive
City: Algonquin State of Situs: IL Zip Code: 60102
Account Number: 993066
Employer Group Number(s): B04022
Original Effective Date of Stop Loss Policy: 01/01/2023
Current Policy Effective Date: 01/01/2026
Current Policy Period The specifications set forth in this Application are for the Policy Period commencing on 01/01/2026 and ending on 12/31/2026.

The specifications below shall become effective on the first date of the Policy Period specified above and shall continue in full force and effect until the earliest of the following dates: (1) The last day of the Policy Period; (2) The date the Policy terminates; or (3) The date this Application is superseded in whole or in part by a later executed Application.

Is this a Unified* group ("Unified" means the Employer has purchased both Stop Loss coverage for ASO HMO Services and Stop Loss coverage)? [X] Yes [] No

If yes, complete separate Application to the Stop Loss Coverage Policy.

*Unified groups' individual paid Claims will be combined for determination of whether the Individual Stop Loss Deductible is exceeded, as described in the section of the Policy entitled INDIVIDUAL STOP LOSS COVERAGE SETTLEMENT. Likewise, Unified groups' total Paid Claims minus total Individual Stop Loss Claims will be combined for determination of whether the Aggregate Claim Liability is exceeded, as described in the section of the Policy entitled AGGREGATE STOP LOSS COVERAGE SETTLEMENT.

A. Covered Employees:
Number of Single Coverage Units: _____
Number of Family Coverage Units: _____

B. Individual Stop Loss Coverage:
1. New Coverage [] Renewal of Existing Coverage [X]

2. Stop Loss coverage during the Current Policy Period
[] Choose an item
Coverage for Claims incurred from _____ to _____ and Claims paid from _____ to _____.

For new coverage only, if a run-in contract as explained in the Stop Loss Policy is purchased, claims paid by the Employer Group's prior claim administrator will be settled at the time of the annual stop loss settlement and must be reported by the Employer Group to the Company (Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company) by the end of the Employer Group's Current Policy Period or stop loss coverage for these run-in claims will be forfeited.

[X] (Paid Renewal Only) Claim Administrators Claims: Claims incurred on or after the Original Effective Date of Policy and paid during the Policy Period.

3. Covered Expenses includes:

- Medical Claims paid on a fee-for-service basis only (not including Direct Physician Service Fees, Allocated Physician Service Fees, paid by Employer)
- Claim Administrator's Provider Access Fees
- Prescription Drug Claims with: Prime (Preferred PBM) _____
- For **Hospital Employer Groups only**: Excludes _____% of Home Hospital Medical claims
- Other (for example Dental/Vision): _____.

4. Individual Stop Loss Provisions

a. Individual Stop Loss Deductible: \$285,000
Applies per Covered Person for the Employer Group's Current Policy Period.

b. Aggregating Specific Deductible (if applicable): \$_____

c. Lasered Individuals with Individual Stop Loss Deductible (if applicable):
Individual identifier, alternate Individual Stop Loss Deductible:
ID 000847238563, \$1.2 Million

d. Lasered Individuals excluded from Stop Loss Coverage (if applicable):
Individual identifier:

e. If a run-in contract is purchased, per Item 2. above, run-in claims are covered with a maximum liability of: \$_____ per Covered Person.

5. Terminal Liability Option (TLO) (does not apply to Employer Groups with Run-Out contracts):

- Yes No

The following applies if the answer to item above is "Yes" (Terminal Liability Option):

Must be elected at Policy inception or renewal. Premium cost is calculated by taking the average enrollment for the last two months of the Current Policy Period multiplied by three times pre-termination Individual Stop Loss rate(s). Premium is due at the time of termination, payable by lump sum within 10 days of receipt of bill. Claims will accumulate and be combined under one Individual Stop Loss Deductible specified in item B.4.a above for the Current Policy Period and Terminal Period. The Settlement for the Final Accounting Period will be described in the section of the Policy entitled SETTLEMENTS.

6. Individual Stop Loss Premium

Monthly Individual Stop Loss Premium shall be equal to the amounts obtained by multiplying the number of Covered Employees for a particular Month by:

- \$109.80 Composite; or
- \$_____ for each Single Coverage Unit
- \$_____ for each Family Coverage Unit

C. **Aggregate Stop Loss Coverage:** Yes No

If yes, complete Items 1. through 5. Below:

1. New Coverage Renewal of Existing Coverage

2. Stop Loss Coverage during the current Policy Period

Choose an item

Coverage for Claims incurred from _____ to _____ and Claims paid from _____ to _____.

For new coverage only, if a run-in contract as explained in the policy is purchased, claims paid by the Employer Group's prior claim administrator will be settled at the time of the annual stop loss settlement and must be reported by the Employer Group to the Company (Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company) by the end of the Employer Group's Current Policy Period or stop loss coverage for these run-in claims will be forfeited.

(Paid Renewal Only) Claim Administrators Claims: Claims incurred on or after the Original Effective Date of Policy and paid during the Policy Period.

3. Covered Expenses:

- Medical Claims paid on a fee-for-service basis only (not including Direct Physician Service Fees, Allocated Physician Service Fees, paid by Employer)
- Claim Administrator's Provider Access Fees
- Prescription Drug Claims with: **Choose an item** _____
- For **Hospital Employer Groups only**: Excludes _____% of Home Hospital Medical claims
- Other (for example Dental/Vision): _____

4. Aggregate Claim Liability

- a. Attachment Factor _____% of the Average Claim Value
- b. Aggregate Claim Factors:

Group Number:	_____	_____	_____	_____
Composite; or	\$ _____	\$ _____	\$ _____	\$ _____
For each Single Coverage Unit	\$ _____	\$ _____	\$ _____	\$ _____
For each Family Coverage Unit	\$ _____	\$ _____	\$ _____	\$ _____

- c. Minimum Aggregate Point of Attachment: \$ _____

5. Terminal Liability Option (TLO) (does not apply to Employer Groups with Run-Out contracts):

Yes No

The following applies if the answer to item above is "Yes" (Terminal Liability Option):

Must be elected at Policy inception or renewal. Premium cost is calculated by taking the average enrollment for the last two months multiplied by three times pre-termination Aggregate Stop Loss rate(s). Premium is due at the time of termination, payable by lump sum within 10 days of receipt of bill.

The Final Settlement Point of Attachment shall equal the sum of the Employer's Aggregate Claim Liability amount for the Policy Period plus 15% of the Aggregate Claim Factor multiplied by 12, and then multiplied by the average enrollment for the last two (2) months of the Current Policy Period immediately preceding termination. Furthermore, for the Final Settlement Period, the Minimum Aggregate Point of Attachment shall be the Minimum Aggregate Point of Attachment in item C.4.c. above increased by 15%. The Settlement for the Final Accounting Period will be described in the section of the Policy entitled SETTLEMENTS.

6. Aggregate Stop Loss Premium:

Monthly Premium

Monthly Aggregate Stop Loss Premium shall be equal to the amounts obtained by multiplying the number of Covered Employees for a particular Month by:

- \$ _____ Composite; or
- \$ _____ for each Single Coverage Unit
- \$ _____ for each Family Coverage Unit

Annual Premium (Due on the first day of the Current Policy Period): \$ _____

D. Additional Provisions (if elected):

- 1. Retirees Covered (select if included):
Pre-65: or Post-65:
- 2. Home Hospital Employer Groups Only: Home Hospital Provider Number(s) subject to exclusion percentage per Item B.3. & C.3.: _____
- 3. Monthly Aggregate Accommodation: Yes No

Additional information: A no new laser rate cap applies to the Individual Stop Loss coverage as follows:

- Applies to the next renewal, effective 01/01/2027.
- The change in Individual Stop Loss premium will not exceed 45%.
- The renewal rate cap excludes changes in contract terms, including but not limited to a change in the individual stop loss contract basis or individual stop loss deductible.
- No new lasers, or an increase in existing lasers, will be applied. Existing lasers may be continued unchanged at HCSC's option.
- 4. -Is null and void if enrollment varies +/- 20% or more during the contract period. -Subject to all terms and conditions outlined in the Policy, the most current Exhibit, and any attachments including but not limited to the proposal/renewal documents.

Fraud Notice: Any person who knowingly, with intent to injure, defraud or deceive any insurance company submits an application containing any false, incomplete, or misleading information, may be subject to prosecution and may be found guilty of a felony under state law and subject to punishment, including fines and/or imprisonment. Submission of false information in connection with this application may also constitute a crime under federal laws. All appropriate legal remedies will be pursued in the event of insurance fraud, including prosecution under Federal Mail or Wire Fraud statutes, and/ or the Federal Racketeer Influenced and Corrupt Organizations Act. Any false statements made herein may be reported to state and federal tax and regulatory authorities as is appropriate.

The undersigned person represents that he/she is authorized and responsible for purchasing Stop Loss Coverage on behalf of the Employer Group. It is understood that the actual terms and conditions of coverage are those contained in this Application and the Stop Loss Coverage Policy into which this Application shall be incorporated at the time of acceptance by Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company ("HCSC"). Upon acceptance, HCSC shall issue a Stop Loss Coverage Policy to the Employer Group. Upon acceptance of this Application and issuance of the Stop Loss Coverage Policy, the Employer Group shall be referred to as the "Policyholder".

Eugene Blaz
Sales Representative

Signature of Authorized Purchaser

Title of Authorized Purchaser

Date



APPLICATION AND POLICY SCHEDULE FOR STOP LOSS COVERAGE

Employer Group Name: Community Unit School District #300
Employer Group Address: 2550 Harnish Drive
City: Algonquin State of Situs: IL Zip Code: 60102
Account Number: 993066
Employer Group Number(s): 0ME091, 993098, 313616
Original Effective Date of Stop Loss Policy: 01/01/2023
Current Policy Effective Date: 01/01/2026
Current Policy Period The specifications set forth in this Application are for the Policy Period commencing on 01/01/2026 and ending on 12/31/2026.

The specifications below shall become effective on the first date of the Policy Period specified above and shall continue in full force and effect until the earliest of the following dates: (1) The last day of the Policy Period; (2) The date the Policy terminates; or (3) The date this Application is superseded in whole or in part by a later executed Application.

A. Covered Employees:

Number of Single Coverage Units: 490
Number of Family Coverage Units: 589

B. Individual Stop Loss Coverage:

1. New Coverage [] Renewal of Existing Coverage [X]

2. Stop Loss coverage during the Current Policy Period

[] Choose an item

Coverage for Claims incurred from ___ to ___ and Claims paid from ___ to ___.

For new coverage only, if a run-in contract as explained in the Stop Loss Policy is purchased, claims paid by the Employer Group's prior claim administrator will be settled at the time of the annual stop loss settlement and must be reported by the Employer Group to the Company (Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company) by the end of the Employer Group's Current Policy Period or stop loss coverage for these run-in claims will be forfeited.

[X] (Paid Renewal Only) Claim Administrators Claims: Claims incurred on or after the Original Effective Date of Policy and paid during the Policy Period.

3. Covered Expenses includes:

- [X] Medical Claims:
[X] Claim Administrator's Provider Access Fees
[X] Prescription Drug Claims with: Prime (Preferred PBM) ___
[] For Hospital Employer Groups only: Excludes ___% of Home Hospital Medical claims
[] Other (for example Dental/Vision): ___.

4. Individual Stop Loss Provisions

a. Individual Stop Loss Deductible: \$285,000
Applies per Covered Person for the Employer Group's Current Policy Period.

b. Aggregating Specific Deductible (if applicable): \$_____

c. Lasered Individuals with Individual Stop Loss Deductible (if applicable):
Individual identifier, alternate Individual Stop Loss Deductible:
ID 000847238563, \$1.2 Million

d. Lasered Individuals excluded from Stop Loss Coverage (if applicable):
Individual identifier:

e. If a run-in contract is purchased, per Item 2. above, run-in claims are covered with a maximum liability of: \$_____ per Covered Person.

5. Terminal Liability Option (TLO) (does not apply to Employer Groups with Run-Out contracts):

Yes No

The following applies if the answer to item above is "Yes" (Terminal Liability Option):

Must be elected at Policy inception or renewal. Premium cost is calculated by taking the average enrollment for the last two months of the Current Policy Period multiplied by three times pre-termination Individual Stop Loss rate(s). Premium is due at the time of termination, payable by lump sum within 10 days of receipt of bill. Claims will accumulate and be combined under one Individual Stop Loss Deductible specified in item B.4.a above for the Current Policy Period and Terminal Period. The Settlement for the Final Accounting Period will be described in the section of the Policy entitled SETTLEMENTS.

6. Individual Stop Loss Premium

Monthly Individual Stop Loss Premium shall be equal to the amounts obtained by multiplying the number of Covered Employees for a particular Month by:

\$195.24 Composite; or
\$_____ for each Single Coverage Unit
\$_____ for each Family Coverage Unit

C. **Aggregate Stop Loss Coverage:** Yes No

If yes, complete Items 1. through 5. Below:

1. New Coverage Renewal of Existing Coverage

2. Stop Loss Coverage during the current Policy Period

Choose an item
Coverage for Claims incurred from _____ to _____ and Claims paid from _____ to _____.

For new coverage only, if a run-in contract as explained in the policy is purchased, claims paid by the Employer Group's prior claim administrator will be settled at the time of the annual stop loss settlement and must be reported by the Employer Group to the Company (Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company) by the end of the Employer Group's Current Policy Period or stop loss coverage for these run-in claims will be forfeited.

(Paid Renewal Only) Claim Administrators Claims: Claims incurred on or after the Original Effective Date of Policy and paid during the Policy Period.

3. Covered Expenses:

- Medical Claims
 - Claim Administrator's Provider Access Fees
- Prescription Drug Claims with: **Choose an item** _____
- For **Hospital Employer Groups only**: Excludes _____ % of Home Hospital Medical claims
- Other (for example Dental/Vision): _____

4. Aggregate Claim Liability

- a. Attachment Factor _____% of the Average Claim Value
- b. Aggregate Claim Factors:

Group Number:	_____	_____	_____	_____
Composite; or	\$ _____	\$ _____	\$ _____	\$ _____
For each Single Coverage Unit	\$ _____	\$ _____	\$ _____	\$ _____
For each Family Coverage Unit	\$ _____	\$ _____	\$ _____	\$ _____

- c. Minimum Aggregate Point of Attachment: \$ _____

5. Terminal Liability Option (TLO) (does not apply to Employer Groups with Run-Out contracts):

- Yes No

The following applies if the answer to item above is "Yes" (Terminal Liability Option):

Must be elected at Policy inception or renewal. Premium cost is calculated by taking the average enrollment for the last two months multiplied by three times pre-termination Aggregate Stop Loss rate(s). Premium is due at the time of termination, payable by lump sum within 10 days of receipt of bill.

The Final Settlement Point of Attachment shall equal the sum of the Employer's Aggregate Claim Liability amount for the Policy Period plus 15% of the Aggregate Claim Factor multiplied by 12, and then multiplied by the average enrollment for the last two (2) months of the Current Policy Period immediately preceding termination. Furthermore, for the Final Settlement Period, the Minimum Aggregate Point of Attachment shall be the Minimum Aggregate Point of Attachment in item C.4.c. above increased by 15%. The Settlement for the Final Accounting Period will be described in the section of the Policy entitled SETTLEMENTS.

6. Aggregate Stop Loss Premium:

- Monthly Premium

Monthly Aggregate Stop Loss Premium shall be equal to the amounts obtained by multiplying the number of Covered Employees for a particular Month by:

 - \$ _____ Composite; or
 - \$ _____ for each Single Coverage Unit
 - \$ _____ for each Family Coverage Unit

- Annual Premium (Due on the first day of the Current Policy Period): \$ _____

D. Additional Provisions (if elected):

- 1. Retirees Covered (select if included):
Pre-65: or Post-65:
- 2. Home Hospital Employer Groups Only: Home Hospital Provider Number(s) subject to exclusion percentage per Item B.3. & C.3.: _____
- 3. Monthly Aggregate Accommodation: Yes No

Additional information: _

4) A no new laser rate cap applies to the Individual Stop Loss coverage as follows:

- Applies to the next renewal, effective 01/01/2027.
- The change in Individual Stop Loss premium will not exceed 45%.
- The renewal rate cap excludes changes in contract terms, including but not limited to a change in the individual stop loss contract basis or individual stop loss deductible.
- No new lasers, or an increase in existing lasers, will be applied. Existing lasers may be continued unchanged at HCSC's option.
- Is null and void if enrollment varies +/- 20% or more during the contract period.
- Subject to all terms and conditions outlined in the Policy, the most current Exhibit, and any attachments including but not limited to the proposal/renewal documents.

Fraud Notice: Any person who knowingly, with intent to injure, defraud or deceive any insurance company submits an application containing any false, incomplete, or misleading information, may be subject to prosecution and may be found guilty of a felony under state law and subject to punishment, including fines and/or imprisonment. Submission of false information in connection with this application may also constitute a crime under federal laws. All appropriate legal remedies will be pursued in the event of insurance fraud, including prosecution under Federal Mail or Wire Fraud statutes, and/ or the Federal Racketeer Influenced and Corrupt Organizations Act. Any false statements made herein may be reported to state and federal tax and regulatory authorities as is appropriate.

The undersigned person represents that he/she is authorized and responsible for purchasing Stop Loss Coverage on behalf of the Employer Group. It is understood that the actual terms and conditions of coverage are those contained in this Application and the Stop Loss Coverage Policy into which this Application shall be incorporated at the time of acceptance by Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company ("HCSC"). Upon acceptance, HCSC shall issue a Stop Loss Coverage Policy to the Employer Group. Upon acceptance of this Application and issuance of the Stop Loss Coverage Policy, the Employer Group shall be referred to as the "Policyholder".

Eugene Blaz
Sales Representative

Signature of Authorized Purchaser

Title of Authorized Purchaser

Date

ASO Unified Benefit Program Application (“ASO BPA”)

Applicable to Administrative Services Only HMO (“ASO HMO”) and Administrative Services Only Non-HMO (“ASO Non-HMO”) Group Accounts

administered by Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association, hereinafter referred to as “Claim Administrator” or “BCBSIL”

(All items are applicable to Employer’s ASO HMO plan design(s) and the ASO Non-HMO plan design(s) unless otherwise specified.)

Group Status: Renewing ASO Account

Employer Account Number (6-digits): 993066

ASO HMO Group Number(s): B04022

ASO HMO Section Number(s): 0000, 0101, 0109, 8888

ASO Non-HMO Group Number(s): 0ME091, 993098, 313616

ASO Non-HMO Section Number(s): 0100, 0101, 0102, 0103, 0104, 0105, 0106, 0109, 8888

Legal Employer Name: Community Unit School District #300

(Specify the Employer or the employee trust applying for coverage. Names of subsidiary or affiliated companies to be covered must also be named below. AN EMPLOYEE BENEFIT PLAN MAY NOT BE NAMED.)

ERISA Regulated Group Health Plan*: Yes No

Is your ERISA Plan Year* a period of 12 months beginning on the Effective Date of Coverage specified below? Yes
If not, please specify your ERISA Plan Year*: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

ERISA Plan Sponsor*: ERISA Plan Administrator*:

Plan Administrator’s Address:

ERISA Plan Administrator’s Email:

If you maintain that ERISA is not applicable to your group health plan, give legal reason for exemption:
Non-Federal - School District ; if applicable, specify other: _____

Is your Non-ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified below? Yes
If not, please specify your Non-ERISA Plan Year*: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

For more information regarding ERISA, contact your Legal Advisor.

*All as defined by ERISA and/or other applicable law/regulations

Effective Date of Coverage: (Month/Day/Year) 01 / 01 / 2026

Anniversary Date: (Month/Day/Year) 01 / 01 / 2027

Retiree-Only Plan(s) Identification:

For more information regarding Retiree-only plans, contact your Legal Advisor.

Do you have one or more Retiree-only plan(s)? Yes No

If yes, please provide Benefit Agreement number, or group and section numbers of the Retiree-only plan(s):

Account Information

NO CHANGES SEE ADDITIONAL PROVISIONS

Standard Industry Code (SIC): 8211

Employer Identification Number (EIN): 36-6004758

Address: 2550 Harnish Drive

City: Algonquin

State: IL

ZIP: 60102

Billing Address (if different from above): _____

Title: HR Benefits Coordinator

Administrative Contact: Elizabeth Adame

Email Address: elizabeth.adame@D300.org

Phone Number: 847-551-8358

Fax Number: 847-551-8493

Wholly Owned Subsidiaries to be covered:

Affiliated Companies to be covered:

Employer Identification Number (EIN):

(Affiliated Companies must be required or permitted to be aggregated per IRS Guidelines. Employer hereby confirms that Employer, Subsidiaries and Affiliates are treated as a single employer under Internal Revenue Code Section 414(b), or (c), or (m) or (o), or under applicable law.)

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

Blue Access for EmployersSM ("BAESM") Contact: Elizabeth Adame

(The BAE Contact is the Employee authorized by the Employer to access and maintain the Employer's account in BAE.)

Email Address: elizabeth.adame@D300.org

Phone Number: 847-551-8358

Fax Number: 847-551-8493

Producer of Record

NO CHANGES SEE ADDITIONAL PROVISIONS

Effective: _____

If applicable, the below-named producer(s) or agency(ies) is/are recognized as Employer's Producer of Record (POR) to act as a representative in negotiations with and to receive commissions from BCBSIL, Claim Administrator's corporate subsidiaries, as applicable, for procuring Claim Administrator's claims administration services for Employer's employee benefit program(s). This statement rescinds any and all previous POR appointments for the Employer. The POR is authorized to perform membership transactions on behalf of the Employer. This appointment will remain in effect until withdrawn or superseded in writing by the Employer.

Producer/Consultant Compensation

The Employer acknowledges that if its POR acts on its behalf for purposes of purchasing services in connection with the Employer's Plan under the Administrative Services Agreement to which this ASO BPA is attached, the Claim Administrator may pay the Employer's POR a commission and/or other compensation in connection with such services under the Administrative Services Agreement. If the Employer desires additional information regarding commissions and/or other compensation paid the POR by the Claim Administrator in connection with services under the Administrative Services Agreement, the Employer should contact its producer/consultant.

Are commissions to be paid? Yes No

Producer or Agency to whom commissions are to be paid*: _____

Illinois Producer#: (nine digits)

NPN:

Address:

City:

State:

Phone:

Fax:

Is Producer/Agency appointed with BCBSIL? Yes No

Commissions:

PCPM \$ Does a Monthly Cap Apply Yes No \$ (If cap is annual, divide by twelve)

Flat \$ Does a Monthly Cap Apply Yes No \$ (If cap is annual, divide by twelve)

Percentage of Stop Loss: %

ADDITIONAL PROVISIONS: _____

* The Producer or agency name(s) above to whom commissions are to be paid must exactly match the name(s) on the appointment application(s).

Schedule of Eligibility

NO CHANGES SEE ADDITIONAL PROVISIONS

Employer has made the following eligibility decisions:

1. **Eligible Person means:** (For the ASO HMO plan design(s), an eligible person must reside in the service area of a Participating IPA.)

A full-time employee of the Employer.

A full-time employee of the Employer who is a member of: (name of union)

A part-time employee of the Employer.

A retiree of the Employer. Define criteria: IMRF eligible retirees up to age 65. Non-IMRF eligible retirees who retired prior to 1990

Other (please specify):

Are any classes of employees to be excluded from coverage? Yes No

If yes, please identify the classes and describe the exclusion: _____

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

2. Employee definitions:

Full-Time Employee means:

- A person who is regularly scheduled to work a minimum of 20 hours per week and who is on the permanent payroll of the Employer.
- Other:

Part-Time Employee means:

- A person who is regularly scheduled to work a minimum of _____ hours per week and who is on the permanent payroll of the Employer.
- Other:

3. The Effective Date of termination for a person who ceases to meet the definition of Eligible Person:

- The date such person ceases to meet the definition of Eligible Person.
- The last day of the calendar month in which such person ceases to meet the definition of an Eligible Person.
- Other:

4. All current and new employees must satisfy the required waiting period indicated below before coverage will become effective. Select an effective date rule for a person who becomes an Eligible Person after the Effective Date of the Employer's health care plan (the effective date must not be later than the 91st calendar day after the date that a newly eligible person becomes eligible for coverage, unless otherwise permitted by applicable law).

- The date of employment.
- The _____ day of employment.
- The _____ day of the month following [INSERT NUMBER] Select Interval (option of 1 or 2 months or up to 60 days) of employment.
- The 1st day of the month following the date of employment.
- Other:
- This election applies only to the ASO HMO plan design(s): A full month's fees (including Direct and Allocated Physician Service Fees) will be charged for the first (1st) month of coverage for those employees whose Coverage Dates fall between the first (1st) and fifteenth (15th) day of the Fee Schedule period. No fees will be charged for the first month of coverage for those employees whose Coverage Dates fall between the sixteenth (16th) day and the end of the Fee Schedule Period.

Is the waiting period requirement to be waived on initial group enrollment? Yes No

Are there multiple new hire waiting periods? Yes No

If yes, please attach eligibility and contribution details for each section.

5. Domestic partners covered: Yes No

If yes: a domestic partner is eligible to enroll for coverage.

If yes, are domestic partners eligible for continuation of coverage? Yes No

If yes, are dependents of domestic partners eligible to enroll for coverage? Yes No

If yes, are dependents of domestic partners eligible for continuation of coverage? Yes No

The Employer is responsible for providing notice of possible tax implications to those Covered Employees with coverage for domestic partners and/or dependents of domestic partners.

6. Civil union partners covered:

- i. The Employer is an Illinois county, municipality, the State of Illinois, subject to the Illinois School Code, a church plan or other non-ERISA plan. For such Employers, a civil union partner and his or her dependents are automatically eligible to enroll for coverage and, once enrolled, eligible for continuation of coverage as described in the Employer's Plan.
- ii. **For all other Employers:** Yes No

Proprietary and Confidential Information of Claim Administrator

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If yes: A civil union partner and his or her dependents are eligible to enroll for coverage.

If yes, are civil union partners and his or her dependents eligible for continuation of coverage? Yes No

The Employer is responsible for providing notice of possible tax implications to those Covered Employees with coverage for civil union partners.

7. Limiting Age for covered Children:

Twenty-six (26) years, regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage, or any combination of those factors. Other:

If Employer is an Illinois county, municipality, the State of Illinois, or subject to the Illinois School Code, this Limiting Age is extended to thirty (30) years, for unmarried eligible military personnel as described in the Employer's Plan.

8. Termination of coverage upon reaching the Limiting Age: to occur on the last day of the calendar month in which the Limiting Age is reached.

Will coverage for a child who is medically certified as disabled and dependent on the employee terminate upon reaching the limiting age even if the child continues to be both disabled and dependent on the employee? Yes No

However, such coverage shall be extended in accordance with any applicable federal or state law and the Disabled Dependent provisions of this BPA. The Employer will notify BCBSIL of any instance where the continuation of disabled dependent coverage is required.

9. Disabled dependent: A disabled dependent means a dependent child who is medically certified as disabled and dependent upon the Employee or his/her spouse. A child is a disabled child when the child is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months, per Internal Revenue Code Section 22(e)(3).

To administer medical certification of disabled dependents, you may select option (a) Standard Rules or (b) Custom Rules. BCBSIL will administer its standard process for administration of disabled dependent coverage if (a) below is selected by Employer, or at the Employer's direction memorialized below, BCBSIL will follow a customized process if Employer selects (b). If (b) is selected there are additional selections regarding age, proof of prior coverage, certification review, forms, and previous medical certification approvals.

(a) Disabled dependent administration will follow **Standard Rules.**

A disabled dependent is eligible to **continue** coverage beyond the limiting age, provided the disability began before the child attained the age of 26. A disabled dependent is eligible to **be added to** coverage beyond the limiting age, provided the disability began before the child attained the age of 26, and proof of coverage as a disabled dependent is provided. Administration of certification review is administered by BCBSIL; a disabled dependent certification form must be submitted to BCBSIL.

(b) Disabled dependent Administration will follow **Custom Rules. Please make the following sections:**

Age: Please select one option regarding age of when the disability began.

The disability must have begun before the child attained the age of 26.

All disabled dependents are covered regardless of when the disability began.

Proof of prior coverage: Please select required or not required below:

When **adding** coverage, proof of prior coverage as a disabled dependent is required not required.

Certification review: Please select one option regarding the administration of certification review.

Certification review is administered by BCBSIL; a disabled dependent certification form must be submitted to BCBSIL.

Proprietary and Confidential Information of Claim Administrator

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Certification review is administered by the Employer; there are no disabled dependent certification form requirements.

If certification review is administered by BCBSIL, please select one option regarding forms:

- Utilize BCBSIL disabled dependent certification forms.
 Utilize custom/other disabled dependent certification forms.

If certification review is administered by BCBSIL, please select allowed or not allowed below:

A disabled dependent approved certification from a prior insurance carrier is allowed not allowed.
A disabled dependent approved certification from a prior BCBS policy is allowed not allowed.

10. Will extension of benefits due to temporary layoff, disability or leave of absence apply?

- Yes (specify number of days below) No

Temporary Layoff: 30 days

Disability: 30 days

Leave of Absence: 30 days

However, benefits shall be extended for the duration of an Eligible Person's leave in accordance with an applicable federal or state law. The Employer will notify BCBSIL in any instance where an extension of benefits is to be provided due to a temporary layoff, disability, or leave of absence.

11. Enrollment:

Special Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents within thirty-one (31) days of a Special Enrollment qualifying event if he/she did not previously apply prior to his/her Eligibility Date or when otherwise eligible to do so. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be the effective date of the qualifying event or, in the event of Special Enrollment due to marriage or termination of previous coverage, then no later than the first day of the Plan Month following the date of receipt of the person's application of coverage.

An Eligible Person may apply for coverage within sixty (60) days of a Special Enrollment qualifying event in the case either of a loss of coverage under Medicaid or a state Children's Health Insurance program, or eligibility for group coverage where the Eligible Person is deemed qualified for group coverage assistance under a state Medicaid or CHIP premium assistance program.

Open Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when otherwise eligible to do so, during the Employer's annual Open Enrollment Period. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer. Such date shall be subsequent to the Open Enrollment Period.

Specify Open Enrollment Period: The month of November and December for a January 1 effective date

Late Enrollment: An Eligible Person may apply for coverage, family coverage or add dependents if he/she did not apply prior to his/her Eligibility Date or did not apply when otherwise eligible to do so. Such person's Coverage Date, family Coverage Date, and/or dependent's Coverage Date will be a date mutually agreed to by the Claim Administrator and the Employer.

Select one of the provisions below:

- Open Enrollment – Late applicants may only apply during Open Enrollment.
 Late Entrant – Late applicants may apply at any time – coverage effective date is determined by the receipt date and the rules governing off-cycle enrollments.

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

12. * Does COBRA Auto Cancel apply? Yes No

Member's COBRA/Continuation of Coverage will be automatically cancelled at the end of the member's eligibility period.

** Not recommended for accounts with automated eligibility.*

CURRENT EMPLOYEE ELIGIBILITY INFORMATION

Current number of eligible subscribers at onboarding and/or annual renewal _____.

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

Lines of Business (Check all applicable services)	<input type="checkbox"/> NO CHANGES <input type="checkbox"/> See Additional Provisions
<p>Medical Plan Services:</p> <p><input type="checkbox"/> Participating Provider Option (PPO)</p> <p><input checked="" type="checkbox"/> Blue Choice Select PPO</p> <p><input checked="" type="checkbox"/> Blue Choice Options</p> <p><input type="checkbox"/> HMO Illinois®</p> <p><input checked="" type="checkbox"/> Blue Advantage HMOSM</p> <p><input type="checkbox"/> Blue High Performance NetworkSM (Blue HPNSM)</p> <p>Additional Services:</p> <p><input checked="" type="checkbox"/> Wellbeing Management</p> <p><input type="checkbox"/> Wellness Incentives</p> <p><input type="checkbox"/> Health Advocacy Solutions (“HAS”) (for ASO Non-HMO Only)</p> <p><input type="checkbox"/> Mercer Health Advantage</p> <p><input type="checkbox"/> Custom Care Management Unit</p> <p><input type="checkbox"/> Blue DirectionsSM (Private Exchange) (If selected, the Blue Directions Addendum is attached and made a part of the parties’ Administrative Services Agreement.)</p> <p><input type="checkbox"/> Limited Fiduciary Services for Claims and Appeals</p> <p><input type="checkbox"/> Other Select Product</p> <p><input type="checkbox"/> Other Select Product</p> <p><input type="checkbox"/> Other Select Product</p> <p><input type="checkbox"/> Other Select Product</p> <p><input type="checkbox"/> Other</p> <p><input type="checkbox"/> Other</p> <p>Ancillary Services:</p> <p><input type="checkbox"/> Dental Plan Services</p> <p><input type="checkbox"/> Vision Insurance (if selected, complete a separate application)</p> <p><input type="checkbox"/> Embedded Vision (ASO Non-HMO Only)</p> <p><input checked="" type="checkbox"/> Stop Loss (if selected, complete separate Application and Policy Schedule for Stop Loss Coverage as applicable for ASO HMO/Non-HMO Services)</p> <p><input type="checkbox"/> Life, Disability, Critical Illness, Accident, or Hospital Indemnity Insurance (if selected, complete a separate application for those coverages)</p> <p><input type="checkbox"/> COBRA Administrative Services (Please provide name of entity administering COBRA:)</p>	<p>Consumer Driven Health Plan:</p> <p><input type="checkbox"/> BlueEdgeSM Health Care Account (HCA) Administrative Services (if purchased, complete separate HCA BPA)</p> <p><input checked="" type="checkbox"/> BlueEdgeSM HSA Eligible Health Plan (Integrated Vendor: Select Vendor)* If HealthEquity, Inc. is selected, BCBSIL to send HSA enrollment to HealthEquity, Inc.:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Non-Integrated Vendor: <u>First American Bank</u></p> <p><input type="checkbox"/> FSA (Integrated Vendor: Select Vendor)*</p> <p>Non-Integrated Vendor: _____</p> <p><input type="checkbox"/> HRA (Integrated Vendor: Select Vendor)*</p> <p>Non-Integrated Vendor: _____</p> <p>Prescription Drugs for ASO HMO:</p> <p><input checked="" type="checkbox"/> Covered under a pharmacy benefit (If selected, the PBM Fee Schedule Addendum must be attached and is part of this ASO BPA.)</p> <p>ASO HMO Pharmacy Network (Select one):</p> <p><input type="checkbox"/> HMO Network</p> <p><input type="checkbox"/> Network shown on PBM Fee Schedule Addendum</p> <p><input checked="" type="checkbox"/> Other (please specify): Traditional network and Performance Drug List</p> <p>Prescription Drugs For ASO Non-HMO:</p> <p><input checked="" type="checkbox"/> Covered under a pharmacy benefit (If selected, the PBM Fee Schedule Addendum must be attached and is part of this ASO BPA.)</p> <p><input type="checkbox"/> Covered under the medical benefit or Blue Script</p> <p>Pharmacy Network (Select one):</p> <p><input type="checkbox"/> Traditional Select Network</p> <p><input checked="" type="checkbox"/> Advantage Network</p> <p><input type="checkbox"/> Preferred Network (Not offered with Blue Script)</p> <p><input type="checkbox"/> Elite Network (Not offered with Blue Script)</p> <p><input type="checkbox"/> Network on PBM Fee Schedule Addendum</p> <p>ASO Non-HMO Drug List: Select Drug List</p> <p><input type="checkbox"/> Other (please specify):</p> <p>Prescription Drug Program Clinical Management Programs For ASO Non-HMO</p> <p><input type="checkbox"/> Pharmacy Care Management (“PCM”) (Retrospective) (Included with HAS)</p>

*An HSA must be paired with a qualified high deductible health plan (HDHP) and follow strict requirements set forth by the Internal Revenue Service (IRS). Employer Groups should seek advice from their independent tax advisor, legal counsel, or other professional counselor, to ensure their proposed benefit strategy with respect to HSAs, FSAs, HRAs, or other benefit arrangements does not conflict with current IRS requirements.

Mercer Health Advantage is offered by Mercer, an independent company, and is administered by Blue Cross and Blue Shield of Illinois
Custom Care Management Unit is offered by WTW, an independent company, and is administered by Blue Cross and Blue Shield of Illinois.

Medical and Dental benefits and services are administered by Blue Cross and Blue Shield of Illinois, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association.

Life, Disability, Critical Illness, Accident, Hospital Indemnity and Vision products are issued by Dearborn Life Insurance Company, 701 E. 22nd St. Suite 300, Lombard, IL 60148. Blue Cross and Blue Shield of Illinois is the trade name of Dearborn Life Insurance Company, an independent licensee of the Blue Cross and Blue Shield Association, BLUE CROSS®, BLUE SHIELD® and the Cross and Shield Symbols are registered service marks of the Blue Cross and Blue Shield Association, an association of independent Blue Cross and Blue Shield Plans.

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

ASO HMO Plan Design to Allow Payment of Special Claim Types (as described in the attached ASO HMO Covered Benefits Talking Points Document.)

- Limited Dollar (LD) Claim Payment (Less than or equal to \$10,000 per episode)
- Late Membership Claim Payment
- Closed Medical Group Claim Payment
- Newborn Claim Payment Process
- Claims that are Not Approved by the Medical Group

This election provides for Claim Administrator to adjudicate and pay (as applicable) the specific types of claims identified above. If this election is not checked, these types of claims will be denied.

FEE SCHEDULE

Employer shall pay amounts Claim Administrator bills Employer for benefit claims Claim Administrator processes on Employer's behalf as well as administrative fees as set forth in this Fee Schedule.

Payment Specifications **NO CHANGES** **SEE ADDITIONAL PROVISIONS**

Employer Payment Method: Online Bill Pay Electronic Auto Debit Check

Employer Payment Period: Weekly (cannot be selected if Check is selected as payment method above)
 Semi Monthly (cannot be selected if Check is selected as payment method above)
 Monthly

Run-Off Period: Employer payments are to be made for **12** months following end of Fee Schedule Period. *Standard is twelve (12) months.*

Fee Schedule Period: To begin on Effective Date of Coverage and continue for 12 months. If other than 12 months, please specify: _____ months.

Administrative Per Employee Per Month (PEPM) Charges **NO CHANGES** **SEE ADDITIONAL PROVISIONS**

	PPO	HMO		
Administrative Fee	<u>\$59.77</u>	<u>\$36.20</u>	\$ _____	\$ _____
Dental	\$ _____	\$ _____	\$ _____	\$ _____
ASO HMO Managed Care Fee	\$ _____	<u>\$18.04</u>	\$ _____	\$ _____
Claims Fiduciary	\$ _____	\$ _____	\$ _____	\$ _____
Advanced Payment Review	25%	25%	%	%
	\$ _____	\$ _____	\$ _____	\$ _____
*ASO Non-HMO Medical Drug Rebate Credit	<u>\$(2.50)</u>	\$(_____)	\$(_____)	\$(_____)
*Rebate Credit for the Prescription Drug Program	<u>\$(250.86)</u>	<u>\$(122.01)</u>	\$(_____)	\$(_____)
ASO Non-HMO Telehealth (Virtual Visits)	\$ _____	\$ _____	\$ _____	\$ _____
Wellbeing Management	\$ _____	\$ _____	\$ _____	\$ _____
ASO Non-HMO Health Advocacy Solutions	\$ _____	\$ _____	\$ _____	\$ _____
Commissions: _____	\$ _____	\$ _____	\$ _____	\$ _____

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

Commissions: _____	\$ _____	\$ _____	\$ _____	\$ _____
Commissions: _____	\$ _____	\$ _____	\$ _____	\$ _____
Other: Select Service Category List Service: _____	\$ _____	\$ _____	\$ _____	\$ _____
Other: Select Service Category List Service: _____	\$ _____	\$ _____	\$ _____	\$ _____
Other: Select Service Category List Service: _____	\$ _____	\$ _____	\$ _____	\$ _____
Other: Select Service Category List Service: _____	\$ _____	\$ _____	\$ _____	\$ _____
Miscellaneous:	\$ _____	\$ _____	\$ _____	\$ _____
Miscellaneous:	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$ _____	\$ _____	\$ _____	\$ _____

Administrative Per Member Per Month (PMPM) Charges for Prescription Drug Program Clinical Management Programs For ASO Non-HMO

NO CHANGES SEE ADDITIONAL PROVISIONS

Pharmacy Care Management (Retrospective) (No cost if both HAS and Prescription Drug Program are elected)	\$ _____	\$ _____	\$ _____	\$ _____
Total	\$(193.59)	\$(67.77)	\$ _____	\$ _____

*The Rebate Credit is a per Covered Employee per month credit applied to the monthly billing statement. The Employer and Claim Administrator have agreed to the Rebate Credit and Employer agrees that it and its group health plan have no right to, or legal interest in, any portion of the rebates, either under the pharmacy benefit or the medical benefit, actually provided by the Pharmacy Benefit Manager (PBM) or a pharmaceutical manufacturer to Claim Administrator and consents to Claim Administrator's retention of all such rebates. The Rebate Credit will be provided from Claim Administrator's own assets and may or may not equal the entire amount of rebates actually provided to Claim Administrator by the PBM or expected to be provided. Rebate Credits shall not continue after termination of the Prescription Drug Program. Employer agrees that any Rebate Credit provision in the governing Administrative Services Agreement to the contrary is hereby superseded.

ASO Non-HMO Claim Administrator Provider Access Fee(s)	<input type="checkbox"/> NO CHANGES <input type="checkbox"/> SEE ADDITIONAL PROVISIONS <input type="checkbox"/> INCLUDED IN THE ADMINISTRATION FEE
Group Number(s): 0ME091, 993098, 313616	
<input checked="" type="checkbox"/> % of ADP Savings: 0.64%	
<input type="checkbox"/> \$ per Covered Employee per month: \$ _____	
<input type="checkbox"/> Group with multiple Provider Access Fees by services (e.g., CMM, and/or PPO plans): Group Number(s): _____	
<input type="checkbox"/> % of ADP Savings: _____ %	
<input type="checkbox"/> \$ per Covered Employee per month: \$ _____	
BlueCard Program/Network Access Fees	
Available upon request.	

Administrative Line Item Charges <input type="checkbox"/> SEE ADDITIONAL PROVISIONS	Frequency	Amount
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Other: Select Service Category List Service: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	\$ _____
Miscellaneous: _____	Select Billing Frequency If applicable, describe other: _____	_____ %
Total:		\$ _____

Other Service and/or Program Fee(s)	<input checked="" type="checkbox"/> NO CHANGES <input type="checkbox"/> SEE ADDITIONAL PROVISIONS
--	---

NSA Fees

In connection with the claims, items, and services that are subject to the No Surprises Act (“NSA”) and disputed by a Provider, Employer agrees to pay Claim Administrator the following fees:

- Fifty dollars (\$50) for each claim that is the subject of informal negotiation with a Provider (this fee will be charged in the event the Provider, in its sole discretion, determines that it will not accept the initial payment amount); and
- An additional seventy-five dollars (\$75) per claim for each independent dispute resolution process (“IDR”) where Claim Administrator represents Plan (this fee will be charged in the event the Provider, in its sole discretion, determines that it will initiate IDR after the informal negotiation period); and
- All costs imposed by the IDR entity or any state, federal or local government entity in connection with an IDR.

External Review Coordination: Yes No

If yes, coordination fee: \$700 for each external review requested by a Covered Person that the Claim Administrator coordinates for the Employer in relation to the Employer’s Plan.

For ASO Non-HMO, Employer elects the following process: State of Illinois External Review Process
 Federal Affordable Care Act Process

For ASO HMO, Employer authorizes Claim Administrator to use the Federal Affordable Care Act Process.

If no, provide name and address of administrator(s) of external review coordination and indicate if administrating medical claims and/or pharmacy claims:

Administrator: Medical claims: Pharmacy claims: Name: _____ Mailing Address: _____

Administrator: Medical claims: Pharmacy claims: Name: _____ Mailing Address: _____

Advanced Payment Review (APR): Yes No

APR is a suite of payment integrity offerings. Refer to the ABS. If Employer elects APR, indicate APR Savings Program or PEPM below:

- APR Savings Program
 PEPM

For APR capabilities other than Reimbursement Services: If Employer elects APR Savings Program, Claim Administrator will invoice the percentage indicated in the Fee Schedule of any savings amounts identified by Claim Administrator or third-party vendor.

Reimbursement Services: Yes No If yes, Claim Administrator will retain twenty-five percent (25%) of any recovered amounts made on third-party liability claims other than recovery amounts received as a result of or associated with any Workers’ Compensation Law.

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

FlexAccess™: Yes No

As part of its plan design, Employer has directed Claim Administrator to administer claims, copay and coinsurance requirements for Covered Persons enrolled in the FlexAccess program, including (i) adjusting Covered Persons' copayment amounts to the amount of the manufacturer copay assistance, (ii) applying such manufacturer assistance to reduce Covered Persons' out of pocket costs, and (iii) not applying the manufacturer assistance to Covered Persons' deductibles and/or out of pocket maximum accumulators. Employer agrees that FlexAccess is a plan design decision of Employer and is consistent with Employer's plan design and supported by plan documents. Employer further agrees it is solely responsible for, and will hold Claim Administrator harmless from, the legal and regulatory compliance of the Plan and its plan design, to the extent permitted by law.

Claim Administrator will assess a program fee equal to 20% of the total shared savings. Total shared savings is calculated as the difference between Employer responsibility without the FlexAccess Program and Employer responsibility with the FlexAccess Program. The Employer responsibility without the FlexAccess Program is the cost of the drug minus the Covered Person's cost share if the Covered Person was not enrolled in the program. The Employer responsibility with the FlexAccess Program is the cost of the drug minus: (1) the manufacturer copay assistance dollars that are allocated to the cost of the drug and (2) the cost share for the Covered Persons enrolled in the program.

ASO Non-HMO FLEXACCESS™ QUALIFIED HDHP: Yes No

As part of its plan design, Employer has directed Claim Administrator to administer claims, copay and co-insurance requirements for Covered Persons enrolled in FlexAccess Qualified HDHP, including applying such manufacturer copay assistance to reduce Covered Persons' out of pocket costs, and not applying the manufacturer assistance to Covered Persons' deductibles and/or out of pocket maximum accumulators. Employer agrees that FlexAccess Qualified HDHP is a plan design decision of Employer and is consistent with its plan design and supported by the Employer's plan documents. Employer further agrees it is solely responsible for, and will hold Claim Administrator harmless from, the legal and regulatory compliance of the Plan and its plan design, to the extent permitted by law.

Claim Administrator will assess a fee equal to 20% of program savings for administrative fees. Program savings (shared savings) will be calculated based on the manufacturer copay assistance dollars that are allocated to the cost of the drug minus the Covered Persons' estimated cost share (copay or coinsurance) that would have been paid if they were not enrolled in the program.

The difference between Employer Responsibility for claims utilizing FlexAccess Qualified HDHP and not utilizing FlexAccess Qualified HDHP includes as follows:

WITH FLEXACCESS QUALIFIED HDHP: Cost of drug – amount manufacturer copay assistance used – Covered Persons' out-of-pocket cost (if any) up to Deductible... Copay assistance reversed from deductible. Plan pays no portion.
WITHOUT FLEXACCESS QUALIFIED HDHP: Cost of drug – Covered Persons' out-of-pocket cost - Non-FlexAccess Qualified HDHP coupon... Copay assistance applied to Deductible. Plan may pay portion of claim after deductible met.

Third-Party Law Firms Provisions (other than Reimbursement Services): Employer will pay no more than 35% of any recovered amount made by Claim Administrator's third-party law firm or up to 35% of any recovered amount will be deducted from the amount distributed according to established allocation processes.

ASO HMO Direct Physician Service Fees ("PSFs"): Please see applicable proposal or renewal materials for projected Direct PSFs. Claim Administrator will bill Employer the Direct PSF, which will be based on capitation payments paid to HMO Providers for all covered professional services provided to members, and vendors for covered services provided to members, and other capitation payments and other alternative funding arrangements as set forth in Claim Administrator's arrangement with the HMO Providers and the vendors. Effective January 1st of each year (regardless of plan year), Claim Administrator will recalculate the Direct PSFs. In addition, Employer will receive a debit or credit on its bill to reflect enrollment adjustments even if the Administrative Services Agreement has expired or terminated.

ASO HMO Allocated Physician Service Fees: Please see the most recent applicable proposal or renewal materials for projected Allocated PSFs. Claim Administrator will bill Employer the Allocated PSFs, based on the factors and methodology described in the applicable proposal or renewal. Employer acknowledges receipt of and agreement to the above projections, factors and methodologies.

Alternative Compensation Arrangements: Employer acknowledges and agrees that Claim Administrator has Alternative Compensation Arrangements with contracted Providers, including but not limited to Accountable Care Organizations and other Value Based Programs. Further information concerning Employer's payment for covered services under such Arrangements is described in the Administrative Services Agreement between the Claim Administrator and the Employer.

Proprietary and Confidential Information of Claim Administrator

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ASO Non-HMO Virtual Visits Program: Yes No If yes, Covered Persons would be able to obtain certain Covered Services remotely via interactive video and/or interactive audio (where available) capability from Virtual Visits powered by MDLIVE.

MDLIVE® is a separate company that operates and administers Virtual Visits for persons with coverage through Blue Cross and Blue Shield of Illinois. MDLIVE is solely responsible for its operations and for those of its contracted providers. MDLIVE® and the MDLIVE logo are registered trademarks of MDLIVE, Inc., and may not be used without permission.

Termination Administrative Charge

As applies to the Run-Off Period indicated in the Payment Specifications section above:

- i. **For service charges (including, but not limited to, access fees) billed on a per Covered Employee basis at the time of termination of the Administrative Services Agreement or partial termination of Covered Employees,** the Termination Administrative Charge will be the amount equal to ten percent (10%) of the annualized charges based on the service charges in effect as of the termination date or date of partial termination and the Plan participation of the two (2) months immediately preceding the termination date or date of partial termination. Such aggregate amount will be due the Claim Administrator within ten (10) days of the Claim Administrator's notification to the Employer of the Termination Administrative Charge described herein.
- ii. **For service charges (including, but not limited to, access fees) billed on a basis other than per Covered Employee at the time of termination of the Administrative Services Agreement or partial termination of Covered Employees,** the Termination Administrative Charge will be such service charges in effect at the time of termination of the Administrative Services Agreement or partial termination of Covered Employees to be applied and billed by the Claim Administrator, and paid by the Employer, in the same manner as prior to termination of the Administrative Services Agreement or partial termination of Covered Employees.

Other Provisions

NO CHANGES **SEE ADDITIONAL PROVISIONS**

1. Summary of Benefits & Coverage:

- a. Will Claim Administrator create Summary of Benefits and Coverage (SBC)?
 - Yes. Please answer question b. The SBC Addendum is attached and is made part of this ASO BPA.
 - No. If no, then skip question b and refer to the Administrative Services Agreement for further information.
- b. Will Claim Administrator distribute the (SBC) to Covered Persons?
 - No. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Administrative Services Agreement) and provide SBC to Employer in electronic format. Employer will then distribute SBC to Covered Persons (or hire a third party to distribute) as required by law.
 - Yes. Claim Administrator will create SBC (only for benefits Claim Administrator administers under the Administrative Services Agreement) and distribute SBC to Covered Persons via regular hardcopy mail or electronically. Distribution Fee for hardcopy mail is one dollar and fifty cents (\$1.50) per package.

2. Massachusetts Health Care Reform Act:

Does the Employer direct Claim Administrator to provide written statements of creditable coverage to its Covered Employees who reside, or have enrolled dependents who reside, in Massachusetts and file electronic reports to the Massachusetts Department of Revenue in a manner consistent with the requirements under the Massachusetts Health Care Reform Act? Yes No

If no: The Employer acknowledges it will provide written statements and electronic reporting to the Massachusetts Department of Revenue if required by the Massachusetts Health Care Reform Act or that it does not believe it is subject to the notification and reporting requirements of the Massachusetts Health Care Reform Act.

Please note Employer will be responsible for conducting or otherwise performing creditable coverage eligibility testing. By electing Claim Administrator to disseminate the above written statements, Employer is representing that any such coverage qualifies as creditable coverage under the applicable Massachusetts Health Care Reform Act requirements.

Proprietary and Confidential Information of Claim Administrator

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3. **ASO Non-HMO Alternative Care Management Program** (applicable to the medical management program):

Yes No

The undersigned representative authorizes provision of alternative benefits for services rendered to Covered Persons for Utilization Management, Case Management, including but not limited to Behavioral Health, and other health care management programs.

For ASO HMO: Employer authorizes delegation of UM, Case Management, and other health care management programs to the Participating IPAs.

4. **ASO HMO Prior Authorization:** Employer acknowledges and agrees (a) that all services must be authorized by a Primary Care Provider or Woman's Principle Health Care Provider in order to be covered (except in certain situations, such as emergencies), and (b) to utilize Claim Administrator's standard list of services and supplies for which pre-notification or preauthorization is required.

ASO Non-HMO Prior Authorization (applicable to the purchased medical management program): Employer acknowledges and agrees to utilize Claim Administrator's standard list of services and supplies for which Prior Authorization (also called pre-notification or preauthorization) is required.

5. **Essential Health Benefits ("EHB") Election:**
Employer elects EHBs based on the following:

1. EHBs based on a Claim Administrator state benchmark:

Illinois Montana New Mexico Oklahoma Texas

2. EHBs based on benchmark of a state other than IL, MT, NM, OK and TX

If so, indicate the state's benchmark that Employer elects: ____

3. Other EHB, as determined by Employer

In the absence of an affirmative selection by Employer of its EHBs, then Employer is deemed to have elected the EHBs based on the Illinois benchmark plan.

6. This ASO BPA is binding on both parties and is incorporated into and made a part of the Administrative Services Agreement between the parties with both such documents to be referred to collectively as the "Administrative Services Agreement" unless specified otherwise.

7. **Independent Dispute Resolution Process:**

Employer authorizes and directs Claim Administrator to offer an amount not to exceed the greater of the Qualifying Payment Amount (QPA) or the amount allowed on the initial notice of payment or denial of a claim on behalf of the Employer during negotiations under the federal IDR process.

Additional Provisions: Effective 1/1/2026: Increasing ded to \$1,700/\$3,400 ind/fam for all tiers.

Wellness Credit: BCBSIL will provide a one-time wellness credit of \$100,000 for the twelve-month period beginning on the Contract Effective Date, to be used to cover costs and expenses associated with implementation and/or operation of a wellness program. Employer is accepting the wellness credit on behalf of the wellness program, which is or is part of an ERISA plan. Employer hereby certifies that it will only use it for purposes consistent with the administration of the plan. If Employer cancels coverage before expiration of the policy period, Employer will be required to refund BCBSIL the full amount of the wellness credit.

Employer has directed Claim Administrator to administer claims, copay and coinsurance requirements for members enrolled in FlexAccess™ with dates of services on or after 01/01/2025. Additionally, pursuant to Employer's direction, Claim Administrator will not apply the value of the manufacturer copay assistance for drugs on the FlexAccess drug list to

Proprietary and Confidential Information of Claim Administrator

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the members' deductibles and Out of Pocket Maximum accumulators. The member's cost share would apply to the deductibles and Out of Pocket Maximum. The Employer has directed Claim Administrator to apply manufacturer copay assistance to Employer's group health plans as part of its plan design. For avoidance of doubt, Employer agrees that the FlexAccess program is a plan design decision of Employer in its role as plan sponsor and Employer hereby acknowledges that this benefit is consistent with their plan design and supported by the Employer's plan documents. Employer is solely responsible for the design and operation of any Plan it offers to Covered Persons, including the legal and regulatory compliance of those benefit plan designs; and Employer understands that it is directing Claim Administrator to administer benefits that adjust Covered Persons' copayment amounts to the amount of the manufacturer copay assistance and apply such assistance to reduce Covered Persons' responsibility. Employer hereby acknowledges and agrees to be solely responsible for its plan design and the directions provided here, including compliance with ERISA, the Affordable Care Act, Internal Revenue Code and related IRS regulations, and any other applicable State or Federal laws, and agrees to indemnify and hold harmless Claim Administrator for any costs, losses, lawsuit or other liabilities related to this plan design and these directions regarding FlexAccess.™

Employer has directed Claim Administrator to administer claims, copay and coinsurance requirements for members enrolled in FlexAccess™ Qualified HDHP with dates of services on or after 01/01/2025. Additionally, pursuant to Employer's direction, Claim Administrator will process any manufacturer copay assistance for which member is eligible and receives and will not apply the value of the manufacturer copay assistance for covered drugs to the members' deductibles and Out of Pocket Maximum accumulators. The member's Out of Pocket costs would apply to the deductibles and Out of Pocket Maximum. For avoidance of doubt, Employer agrees that the FlexAccess™ Qualified HDHP program is a plan design decision of Employer in its role as plan sponsor and Employer hereby acknowledges that this benefit is consistent with their plan design and supported by the Employer's plan documents. Employer is solely responsible for the design and operation of any Plan it offers to Covered Persons, including the legal and regulatory compliance of those benefit plan designs. Employer hereby acknowledges and agrees to be solely responsible for its plan design and the directions provided here, including compliance with ERISA, the Affordable Care Act, Internal Revenue Code and related IRS regulations, and any other applicable State or Federal laws, and agrees to indemnify and hold harmless Claim Administrator for any costs, losses, lawsuit or other liabilities related to this plan design and these directions regarding FlexAccess™ Qualified HDHP.

Proprietary and Confidential Information of Claim Administrator

Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.

Signature

Eugene Blaz

Sales Representative

890

District

630-824-5066

Phone & FAX Numbers

Producer Representative

Horton Group, Inc

Producer Firm

10320 Orland Parkway
Orland Park, IL 6046

Producer Address

Producer Phone & FAX Numbers

Producer Email Address

36-3672171

Producer Number

Signature of Authorized Purchaser

Print Name

Title

Date

Proprietary and Confidential Information of Claim Administrator

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PROXY

The undersigned hereby appoints the Board of Directors of Health Care Service Corporation, a Mutual Legal Reserve Company, or any successor thereof ("HCSC"), with full power of substitution, and such persons as the Board of Directors may designate by resolution, as the undersigned's proxy to act on behalf of the undersigned at all meetings of members of HCSC (and at all meetings of members of any successor of HCSC) and any adjournments thereof, with full power to vote on behalf of the undersigned on all matters that may come before any such meeting and any adjournment thereof. The annual meeting of members is scheduled to be held each year in the HCSC corporate headquarters on the last Tuesday of October at 12:30 p.m. Special meetings of members may be called pursuant to notice provided to the member not less than thirty (30) nor more than sixty (60) days prior to such meetings. This proxy shall remain in effect until either revoked in writing by the undersigned at least twenty (20) days prior to any meeting of members or by attending and voting in person at any annual or special meeting of members.

From time to time, HCSC pays indemnification or advances expenses to its directors, officers, employees or agents consistent with HCSC's bylaws then in force and as otherwise required by applicable law.

Intentionally left blank by the Employer

Group No.: B04022 By: _____
OME091,
993098,
313616 _____
Print Signer's Name Here
➔ _____
Signature and Title

Group Name: Community Unit School
District #300

Address: 2550 Harnish Drive

City: Algonquin State: IL ZIP: 60102

Dated this _____ day of _____
Month Year

Proprietary and Confidential Information of Claim Administrator
Not for use or disclosure outside Claim Administrator, Employer, their respective affiliated companies and third-party representatives, except with written permission of Claim Administrator.



Order Form

Employer:

Community Unit School District #300
2550 Harnish Drive
Algonquin, IL 60102

Effective Date*: 1/1/2025
Initial Term End Date: 12/31/2028

Payment Method: ACH Debit
Payment Terms: Within 30 days of receipt of invoice
Service Charge on Overdue Amounts: 2% Per Month

Services:

Service Name	Fee Type	Fee	Description
FSA	Admin Fee	\$3.00 PPPM	Per Participant Per Month
LPFSA	Admin Fee	\$2.00 PPPM	Per Participant Per Month
Plan Documents - Initial	Additional Service Fee	\$0.00	Administrative fees are waived for initial Plan Document and Summary Plan Description (SPD) (while employer is in implementation). Ongoing Plan Document and SPD service must be requested separately.
Non-Discrimination Testing - Initial	Additional Service Fee	\$0.00	Administrative fees are waived for initial nondiscrimination testing. Ongoing nondiscrimination testing session must be requested separately (fees may apply).

Terms and Conditions:

- This Order Form is subject to HQY’s General Terms and Conditions of Service that may be viewed at https://resources.healthequity.com/Documents/Employer/General_Terms_and_Conditions_All_Accounts.pdf, and all terms defined therein shall have the same meaning in this Order Form unless otherwise specified herein.
- *This Order Form shall be effective as of 1/1/2025 (unless this Order Form is incomplete or does not match our records). Billing shall commence upon start of Service(s) or next billing period following the effective date, whichever is later.

Employer ACH Debit Authorization

Bank Name:	
Bank Address:	
ABA Routing No. (9 digits):	



Direct Deposit Account No:	
Finance Contact Email:	

Signature: *Jennifer Porter*
B286855FF728A002A6B185572D79A17D contractworks

Name (print): Jennifer Porter

Title: Chief Financial Officer

Employer: Community Unit School District 300

Date: **2024-11-22**



CLIENT SERVICE AGREEMENT

This Service Agreement is between 1-800MD, LLC ("1-800MD") and Community Unit School District #300 ("Client").

1-800MD is pleased to provide Client with telemedicine services pursuant to the terms and conditions of this letter ("Letter") and the following exhibits and schedules (collectively, the "Agreement"):

- Client Set Up
Exhibit A - Client Setup and Pricing
Exhibit B - Terms and Conditions
Exhibit C - Description of Services

Please acknowledge your acceptance of the terms and conditions of this Agreement by signing and dating this Letter in the space provided below and returning a signed copy of this Agreement.

1-800MD is committed to customer service and satisfaction and we look forward to serving you.

EFFECTIVE DATE: February 5th / January 1st 2017

Acknowledged and Agreed to by Client:

By: [Signature]

Name: Susan L. Harkin Title:

Date: 1/25/17

Address: 2550 Harnish Drive Algonquin, IL 60102

1-800MD, LLC

By: Date:

Andy Jacobson, CEO

6408 Bannington Road, Charlotte, NC 28226

EXHIBITA

CLIENT SET UP AND PRICING

Group Name(Legal Name): Community Unit School District #300

Physical Address: 2550 Harnish Drive Algonquin, IL 60102

Administration Contact: KatieLind Title: Benefit Coordinator

Phone: 847 - 551 - 8358 Cell: - - - Fax: 847 - 426 - 1209

Email: katie.lind@d300.org

Address (if different than above): same

Billing Contact: _____ Title: _____

Phone: _____ - _____ - _____ Cell: _____ - _____ - _____ Fax: _____ - _____ - _____

Email: _____

Address (if different than above): _____

Executive Contact: _____ Title: _____

Phone: _____ - _____ - _____ Cell: _____ - _____ - _____ Fax: _____ - _____ - _____

Email: _____

Address (if different than above): _____

Program/Access Fee Structure:

Employer Paid(100% Participation)

Tier Levels	Est. Number	Member Total Monthly Access Fee	Total
Employee		\$.50.45	\$ _____
Employee+Spouse		\$ _____	\$ _____
Employee+Child(ren)		\$ _____	\$ _____
Family		\$ _____	\$ _____
Total			\$ _____

Binder Payment: Upon execution of this agreement, Client will remit to 1-800MD the estimated amount of the first month's access fees (see above). This amount will be will be applied to the first billing period. \$ _____

In addition to member access fees, consultation fees may apply (as detailed below).

Consultation Fees (Telephone/Email/Video)			
	Total	Employer Portion	Employee Portion
Telephone/Email/Video	\$ _____	\$ 40.00	\$ 0

Fulfillment

Please select:

Standard: X

E-fulfillment _____

For description of fulfillment options, please see below

Fulfillment Description:

Standard Fulfillment includes:

- Member Identification cards mailed to member homes or to group contact
- Welcome Letter with Activation instructions and Explanation of Services mailed to member homes
- Quarterly Utilization Reporting
- Strategic Member Awareness Digital Content
 - Member email addresses or HR Contact email address for distribution is required

E-Fulfillment includes: ****Member email addresses or HR Contact email address for distribution is required****

- Member Identification Cards emailed directly to members
- Welcome Letter with Activation Instructions and Explanation of Services emailed directly to members
- Strategic Member Awareness Digital Content
- PDF versions of Open Enrollment Materials only; no printed materials
- Quarterly Utilization Reporting

Marketing Materials Available:

- Informational brochure
- Posters- 1 per 100 employees
- Table tents- 1 per 100 employees
- Employer sponsor letter-content only(optional)
- 2 Postcard mailings per year (Flu/Cold and Allergy)

EXHIBIT B

TERMS AND CONDITIONS

1. SERVICES. During the Term (as defined below) and on a non-exclusive basis, 1-800MD will provide Client with the 1-800MD telemedicine services set forth on the attached Exhibit A – Client Setup and Pricing and Exhibit C - Description of Services (“Services”) for use by Client’s covered employees, including their covered dependents (collectively, “Members”).
2. DUTIES OF THE PARTIES.
 - A. Duties of 1-800MD. 1-800MD shall (i) deliver and support the Services; (ii) manage and securely maintain a database of Member profile information provided by Client; and (iii) provide Client with utilization reports. 1-800MD may discontinue any Service without liability at any time; *provided, however*, 1-800MD will use reasonable efforts to notify Client in writing 60 days in advance of any such discontinuation.
 - B. Duties of Client. Client shall (i) promote the use of the Services to Members; (ii) submit to 1-800MD enrollment and eligibility information from Members; (iii) provide updated enrollment and eligibility information to 1-800MD on a monthly basis; (iv) bill and collect all payments from Members, if applicable; and (vi) timely make all payments to 1-800MD.
3. PRICING AND PAYMENT. Client shall be invoiced and pay 1-800MD (i) a per Enrolled Member, per month fee (“Member Fee”) as set forth in Exhibit A – Client Setup and Pricing; and (ii) any other fees as indicated in Exhibit A – Client Setup and Pricing. 1-800MD will invoice Client on or before the 5th of each month; all payments will be due within 30-days of date of invoice. Member Fees will be calculated using the actual number of eligible members that were effective at any point in the previous month. Eligibility for any portion of the month constitutes an enrolled member for that month. 1-800MD does not pro-rate member access fees. 1-800MD reserves the right to change the Member Fee and other fees for any future Effective Period upon providing written notice to Client at least sixty (60) days prior to the expiration of the then-current Effective Period.
4. LATE PAYMENTS. Payments are due on receipt. If payment is not received within 45 days of the date of the invoice 1800MD will temporarily make clients’ members inactive in the 1800MD system until payment is received. During this time clients’ members will not have access to 1800MD or its physician network. 1800MD will also assess a 1% late fee to the past due balance for any payments made past 45 days. If payment is not received within 60 days of the date of the original invoice the client will be terminated in the 1800MD system and all past due invoices will be due in full at that time. Failure to pay any past due invoices will result in collection proceedings by 1800MD. Any cost incurred from collection proceedings including attorneys’ fees will be the responsibility of the Client.
5. TERM AND TERMINATION. This Agreement shall be effective for two (2) years, commencing on the Effective Date, and shall automatically renew for additional one-year periods on the anniversary of the Effective Date. 1-800MD shall send a renewal notice to Client at least sixty (60) days prior to the expiration of the Effective Period. Each one-year period of this Agreement (or longer period of effectiveness as mutually agreed to by 1-800MD and Client) is referred to as an (“Effective Period”) and collectively all of the Effective Periods of this Agreement are referred to as the (“Term”). Client may terminate this agreement upon a written thirty(30) day notice prior to the initial two (2) year contract term has been met or prior to the renewal date. 1-800MD may immediately terminate this Agreement upon written notice to Client if Client (i) fails to make any payment when due and such failure continues for a period of fifteen (15) days following written notice of such failure by 1-800MD to Client; or (ii) breaches any provision of this Agreement.
6. OWNERSHIP. All materials, including all copyrights, trademarks, logos and other identifying marks (collectively “Materials”) provided by 1-800MD to promote and/or provide information about the Services are and shall remain the exclusive property of 1-800MD. All Materials are proprietary and may not be reproduced, duplicated or disseminated for any purpose other than to promote and/or inform Client and Members about the Services. 1-800MD.com, and any other websites or links made available by 1-800MD for promotion and/or use of the Services (collectively, the “Website”), are and shall remain the exclusive property of 1-800MD.
7. NON-DISCLOSURE. 1-800MD and Client both agree, except as otherwise set forth in this Agreement and unless otherwise required by law or compelled by a court of competent jurisdiction, not to disclose the terms and/or conditions of this Agreement or any information provided to the other party with respect to this Agreement or the Services to a third party, without the prior written consent of the other party.

8. REPRESENTATIONS AND WARRANTIES.

- It is the policy of 1-800MD to adhere to local, state and federal laws as they pertain to the services offered in Exhibit B. 1-800MD represents and warrants to Client that 1-800MD will abide by and comply with the Health Insurance Portability and Accountability Act of 1996 with respect to any personal medical information provided to 1-800MD by Client and/or a Member.

- Client represents and warrants to 1-800MD that Client acknowledges, understands and agrees that (i) the physicians providing services in connection with the Services will not treat severe and/or emergency conditions as part of the Services and may recommend that Members visit their primary care physicians, specialists or local facility if deemed appropriate, in the sole and absolute discretion of such physicians; and (ii) when a Member provides prior written permission, physicians providing services in connection with the Services will facilitate continuity of care.

- Each party represents and warrants to the other party that (i) it has the full right, power and authority to enter into and to perform this Agreement; (ii) the execution, delivery and performance of this Agreement has been duly authorized by all necessary corporate action; and (iii) this Agreement constitutes a valid and binding obligation of such party, enforceable against it in accordance with its terms, subject to applicable bankruptcy, insolvency, reorganization, moratorium and other laws affecting the rights of creditors generally.

- DISCLAIMER OF WARRANTIES. 1-800MD DOES NOT WARRANT THE UNINTERRUPTED OR ERROR-FREE OPERATION OR PROVISION OF THE SERVICES. ALL INFORMATION, MATERIALS AND SERVICES ARE PROVIDED TO CLIENT AND/OR ANY MEMBER "AS IS". EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT, 1-800MD HEREBY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. 1-800MD MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE SATISFACTION OF GOVERNMENT REGULATIONS REQUIRING DISCLOSURE OF INFORMATION ON PRESCRIPTION DRUG PRODUCTS, OR ANY TREATMENT, ACTION OR APPLICATION OR PREPARATION OF MEDICATION BASED ON INFORMATION OFFERED OR PROVIDED THROUGH THE SERVICES.

9. LIMITATION OF LIABILITY. NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY FOR ANY OF THE FOLLOWING ARISING OUT OF THIS AGREEMENT AND/OR THE SERVICES: ANY SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, WHETHER BASED UPON BREACH OF WARRANTY, BREACH OF CONTRACT, STRICT TORT OR ANY OTHER LEGAL THEORY, AND WHETHER OR NOT ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. CLIENT ACKNOWLEDGES AND AGREES THAT 1-800MD'S AGGREGATE LIABILITY TO CLIENT FOR ANY DAMAGES, LOSSES, FEES, CHARGES, EXPENSES AND/OR LIABILITIES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT AND/OR THE SERVICES SHALL NOT EXCEED THE FEES PAID BY CLIENT PURSUANT TO THIS AGREEMENT FOR THE ONE (1) MONTH PERIOD PRIOR TO THE FIRST OCCURRENCE OF THE APPLICABLE DAMAGES, LOSSES, FEES, CHARGES, EXPENSES AND/OR LIABILITIES.

10. INDEMNIFICATION. Each party (each, the "Indemnifying Party") agrees to defend, indemnify and hold harmless the other party and the other party's owners, officers, directors, employees, contractors, representatives, agents and affiliated entities (collectively, the "Indemnified Parties") from and against any third party claims (each, a "Claim") arising out of or in connection with any breach of this Agreement by the Indemnifying Party including, without limitation, a breach of any representation, warranty, covenant or obligation under this Agreement. In addition, 1-800MD agrees to defend, indemnify and hold harmless Client and Client's owners, officers, directors, employees, contractors, representatives, agents and affiliated entities from and against any third party claims (each, a "Claim") arising out of or in connection with any instance of medical malpractice. The Indemnified Party shall promptly notify the Indemnifying Party in writing of any Claim and shall reasonably cooperate with the Indemnifying Party in the defense of such Claim.

11. GENERAL TERMS. This Agreement is the entire agreement between 1-800MD and Client and supersedes any prior understandings or written or oral agreements between 1-800MD and Client with respect to the subject matter of this Agreement. No waiver of a breach of any provision of this Agreement by any party shall be construed as a waiver of a subsequent breach of the same or any other provision of this Agreement. Client's obligation to pay for any Services rendered prior to expiration or termination of the Agreement, and each of the provisions of Sections 5 through 12 shall survive the expiration or earlier termination of this Agreement. The invalidity of any provision of this Agreement shall not affect the enforceability of the remaining Agreement or any other provision of the Agreement. All exhibits and schedules to this Agreement are true, correct and are hereby incorporated into by reference and made a part of this Agreement. This Agreement shall be binding upon, inure to the benefit of, and be enforceable by 1-800MD and Client and their successors and assigns. This Agreement shall not be construed to give any person other than 1-800MD and the Client any legal or equitable right, remedy or claim under or with respect to this Agreement. This Agreement may only be amended or

changed pursuant to a written document duly executed by both 1-800MD and Client. This Agreement will not create a joint venture, partnership or other formal business relationship or entity of any kind, or an obligation to form any such relationship or entity. Each party will act as an independent entity and not as an agent of the other party for any purpose, and neither will have the authority to bind the other.

12. NOTICES. All notices and other communications required pursuant to this Agreement shall be written and shall be delivered by hand-delivery or by nationally recognized overnight delivery service (such as FedEx, UPS, DHL or USPS Express Mail). All such notices and other communications shall be addressed to the parties at the addresses set forth in the Letter or to such other address as a party may designate by notice complying with the terms of this Section. Each such notice shall be deemed delivered (i) on the date delivered if by hand-delivery; or (ii) on the date delivered or the date delivery is refused by the recipient, if by nationally recognized overnight delivery service.

13. DISPUTE RESOLUTION. Except as otherwise specifically set forth in this Agreement, the parties hereby agree to resolve any and all controversies, claims and/or disputes arising out of this Agreement (each, a "Dispute") solely pursuant to the terms of this Section.

- Management Resolution. All Disputes shall first be referred to the parties' authorized representatives for discussion and resolution of the Dispute ("Management Resolution"), which representatives are the individuals who have executed this Agreement on behalf of their party.

- Arbitration. If Management Resolution fails to resolve the Dispute, then the Dispute shall be resolved by final, binding arbitration ("Arbitration") administered by the American Arbitration Association ("AAA") under the AAA's Commercial Arbitration Rules. In the event of any Arbitration, action to compel Arbitration, action to enforce an Arbitration award or action to seek injunctive relief pursuant to this Agreement, the prevailing party in such proceeding shall be entitled to an award of their reasonable attorneys' fees and costs for each such proceeding, including the Arbitration, trial and for all levels of appeal.

- Governing Law; Venue; Jurisdiction. This Agreement shall be governed by, and construed in accordance with, the laws of the State of North Carolina (without giving effect to principles of conflicts of laws). For any action to compel Arbitration, enforce an Arbitration award or seek injunctive relief pursuant to this Agreement, the parties hereby expressly consent to the (i) venue of Mecklenburg County, North Carolina, USA, and each party hereby expressly waives any objection to such venue based upon *forum non-conveniens* or otherwise; and (ii) jurisdiction of the state and/or federal courts in and/or for Mecklenburg County, North Carolina, USA.

- Injunctive Relief; Cumulative Remedies. Each party acknowledges and agrees that a violation or breach of any of the ownership or non-disclosure provision of this Agreement could cause irreparable harm to the non-breaching party for which monetary damages may be difficult to ascertain or an inadequate remedy. Therefore, each party will have the right, in addition to its other rights and remedies, to seek and obtain injunctive relief for any violation of the ownership or non-disclosure provisions of this Agreement, and each party hereby expressly waives any objection, in any such equitable action, that the other party may have an adequate remedy at law. The rights and remedies set forth in this Agreement are cumulative and concurrent and may be pursued separately, successively or together.

14. 1-800MD will carry a Liability/Error & Omissions policy with minimum limits of \$1,000,000 per occurrence and \$3,000,000 aggregate and provide certificate of insurance evidencing coverage.

EXHIBITC DESCRIPTION OF

SERVICES

1. 1-800MD provides a network of licensed physicians accessible via telephone, secure bi directional video and email.
2. Coverage for Members, including covered dependents based on elected coverage type or as agreed to.
3. Membership Cards with unique identification numbers for each Member mailed to member's home address unless otherwise agreed to.
4. Types of Physician Consultations Offered and Available 24 hours per day, 7 days per week, and 365 days per year.
 - a. *BYPHONE*: Members have access to a special Member only toll-free number.
 - i. *Typically, within 15 minutes, guaranteed within 1 hour.* Requires receipt of a completed Medical Assessment and History Questionnaire to create a physician/patient relationship and for medication to be prescribed.
 - b. *ONLINE*:
 - i. *Secure email informational consultation* with a physician through our secure messaging system for medical questions only. Informational only. Not for treatment and prescribing of medications.
 - ii *Bi-Directional Video Conferencing: Secure video consultation with a physician through our secure bi-directional video conferencing system.* Requires receipt of a completed Medical Assessment and History Questionnaire to create a physician/patient relationship and for medication to be prescribed. Also requires Member to have webcam capability. In certain instances, at the physicians' determination, a video consultation may be required to effectively diagnose and treat certain medical conditions.
5. Prescription Program - Only Members who have accurately and fully completed the Medical Assessment and History Questionnaire and established a physician/patient relationship, are eligible to receive medications when appropriate. NO controlled medications are available through 1-800MD.
6. Member Services Toll Free Support: Members have access to Member only toll-free support, 24/7.
7. Personal Health History and Disclosure (PHD) - Members will have ability to store, update, maintain and transmit partial or entire medical records.
 - a. Health Risk Assessment Tools - Empower Members to review lifestyle factors and health risks.
8. Physician Response Times:
 - a. Phone Consultation – Typically within 15 minutes, guaranteed within 1 hour
 - b. E-mail Consultation – Typically within 2 hours, guaranteed within 8 hours.
 - c. Video Consultation – Typically within 2 hours, guaranteed within 4 hours.
 - d. If response times are not met by physician, 1-800MD will waive the consultation fee if requested by member.
 - e. Coordinated appointment times as established between the Physician and the Member are not subject to the Response Time Guarantees.
9. System Availability - Commercially reasonable efforts to make the Services available in full at all times.
10. 1-800MD is responsible for collecting member consultation fees established by client via credit card or debit card at the time of service.

Community Unit School District 300

EFFECTIVE DATE: January 01, 2024

CONTRACT TERM: 36 Months

Agreement ID: 12001280



	CURRENT SIGNATURE PLAN	RENEWAL SIGNATURE PLAN	ALTERNATIVE CHOICE PLAN ENHANCED		
		OPTION 1	OPTION 2		
Examination	Every calendar year	Every calendar year	Every calendar year		
Lenses	Every calendar year	Every calendar year	Every calendar year		
Frame	Every other calendar year	Every other calendar year	Every other calendar year		
Benefits with a VSP Network Provider					
Comprehensive Eye Examination	\$5 copay	\$5 copay	\$5 copay		
Contact Lens Examination	Max \$60 copay for both standard & premium	Max \$60 copay for both standard & premium	Max \$60 copay for both standard & premium		
Retinal Screening	Max \$39 copay	Max \$39 copay	Max \$39 copay		
Essential Medical EyeCare	\$20 copay	\$20 copay	\$20 copay		
Materials Copay	\$10 copay	\$10 copay	\$10 copay		
Lenses					
Single Vision, Lined Bifocal, Lined Trifocal	Covered after materials copay	Covered after materials copay	Covered after materials copay		
Allowances					
Retail Frame Allowance	\$105	\$105	\$120		
Featured Frame Brand Allowance	Extra \$20 for Featured Frames	Extra \$20 for Featured Frames	Extra \$50 Featured Frames or ANY Frame at Visionworks		
Elective Contact Lenses	\$105	\$105	\$120		
Additional Lens Coverage					
Standard Progressives for all	Covered after materials copay	Covered after materials copay	Covered after materials copay		
Polycarbonate Lenses for dependent children	Covered after materials copay	Covered after materials copay	Covered after materials copay		
Non-VSP Provider Allowances					
Examination	\$50	\$50	\$45		
Single Vision	\$50	\$50	\$30		
Bifocal	\$75	\$75	\$50		
Trifocal	\$100	\$100	\$65		
Progressives	\$75	\$75	\$50		
Lenticular	\$125	\$125	\$100		
Frame	\$70	\$70	\$70		
Elective Contact Lenses	\$105	\$105	\$105		
ASP Rates	Premium Equivalents	ASP Rates	Premium Equivalents	ASP Rates	Premium Equivalents
Admin Fee	Employee Only	\$1.49	\$6.45	\$1.49	\$6.27
Claims Cost	Employee + Family	\$10.99	\$17.81	\$11.62	\$17.31
Fully Insured Rating					
		N/A	\$6.60		\$6.39
		N/A	\$18.22		\$17.64

Jennifer Porter

Jennifer Porter Chief Financial Officer

Client Signature - Community Unit School District #300

Print Name

Title

Selected Option

1 **2**

2023-10-25



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Diane White,
Director of Purchasing

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: Contract Pricing Extension for Science Supplies

Background

The Science Supply bid comprises District 300 standardized products for elementary, middle, and high school supplies. These items are purchased on an as-needed basis by site to fulfill the needs of the science instructional curriculum.

The original bid specifications were released on Monday, June 26, 2023. Bids were opened on Wednesday, July 19, 2023. Twenty-three vendors downloaded specifications from BidNet. Four bidders responded. Additionally, two formal No Bids were received. We are recommending an award based on vendor bid document submittal by category. Items listed as No Bid are not being awarded at this time.

The BOE awarded the first contract extension to VWR International LLC on October 22, 2024. There was an increase in pricing for 51 items, discontinuation of 11 items, and replacements for 3 of them. The total percent change, including all originally awarded items, was calculated at 1.90%, which was below the CPI. The first contract extension term was November 1, 2024, through October 31, 2025.

Administration is recommending a second contract extension for science supplies to be awarded to VWR International LLC. There will be an increase in pricing for 45 items, discontinuation of 12 items, and approved substitutions for nine items. The Purchasing Department will find an alternate source for the items without substitutions and provide quote pricing as needed. The total percent change, including all originally awarded items, was calculated to be 2.4%, which falls below CPI. Vendor Performance has been exceptional. The contract extension term will be from November 19, 2025, through October 31, 2026.

Administrative Recommendation

VWR International LLC, Rochester, NY: Award contract pricing for Science Supplies in the estimated amount of **\$74,705.50**.

Fiscal Impact

Science Supplies will be purchased through the building budget supply account.



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

October 20, 2025

Mr. Nate Ripple
VWR International LLC
6800 Cintas Blvd.
Greenville, WI 54942

Via Email: nate.ripple@avantorsciences.com
BID – Contract Pricing for Science Supplies – Second Extension Offer

Dear Mr. Ripple,

On October 24, 2023, the Board of Education originally approved to award the bid for Contract Pricing for Science Supplies to VWR International LLC. The contract included the possibility of two one-year extensions. District 300 would like to exercise the second contract extension. The contract will run from November 1, 2025 through October 31, 2026. District 300 acknowledges price increases for 45 items, the discontinuation of 12 items, 9 with approved substitutions and 3 items that do not have a substitution available at this time. The percent change including all originally awarded items was calculated to be 2.4%, which falls below CPI.

If your firm agrees to the pricing as shown, administration will recommend your contract extension to the Board of Education for review by the Board Operations Committee on Monday, November 10, 2025 and award by the Board of Education on Tuesday, November 18, 2025.

The favor of your response is requested by Friday, October 24, 2025.

Diane White

8375D43E716D90C09E2D8C8D5C76FBD7 contractworks **2025-10-24**
OWNER (Signature)

Diane C. White, Director of Purchasing

Nate Ripple

7C8C5DA9BDE1831D18031D128AC8D044 contractworks **2025-10-23**
CONTRACTOR (Signature)

Nate Ripple **Division Director**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

Item Number	Description	Proposed Price
470338-036	COTTON BALLS LARGE PK 200	\$2.31
WACP470336-506	VEGETABLE OIL LG 500ML	\$7.06
470328-336	TOWEL TERRY CLOTH 17 X 14IN	\$1.44
11212-290	VWR TAPE POLY BLUE 2INX36YD	\$12.39
470004-686	BAT HOLDER SINGLE D-CELL FAHNESTOCK CLPS	\$0.61
470046-224	TAPE MEASURE RETRACTABLE 10'/3M	\$3.26
470001-436	STARFISH (ASTERIAS SP) 5-8 INCH VP/10	\$69.65
500034-598	MARKER FLAIR U-FNE BK DZ12	\$25.66
470020-206	MAGNETIC WAND APPLICATOR	\$27.38
470163-416	DIALYSIS TUBING 32MM X 20.4MM 100FT ROLL	\$127.09
470004-686	BAT HOLDER SINGLE D-CELL FAHNESTOCK CLPS	\$0.65
470061-754	BULB 15W FOR WATER CONDUCTIVITY	\$6.20
76447-036	VWR ADVANCED HOTPLATE 7X7 CERAMIC 120V	\$351.24
470301-378	IRON(III) CHLORIDE 6H2O RG LUMP 100G	\$13.23
470301-380	IRON(III) CHLORIDE 6H2O RG LUMP 500G	\$35.09
470301-256	HYDROCHLORIC ACID ACS 2.5L	\$107.86
470301-700	IRON FILINGS (50-60 MESH) LG 500G	\$14.03
470302-178	POTASSIUM IODIDE RG 25G	\$10.38
470325-010	EXTRACTED GEN DISS SHEEP BRAIN JAR/1	\$24.09
470313-200	SUGAR GRANULATED 20OZ (566 G)	\$2.98
470163-772	MAGNETIC MAP COMPASS	\$5.59
470206-304	BAG PLASTIC ZIPLIP 9X12IN 4ML PK100	\$13.76
470014-588	MICROSCOPE CL MECH. STAGE WITH MANUAL	\$227.71
470302-340	SAND WHITE FINE 2.5KG	\$18.81
470301-356	IRON(II) CHLORIDE 4H2O RG 100G	\$10.65
470301-588	LITHIUM CHLORIDE RG 500G	\$83.30
470302-176	POTASSIUM IODIDE RG 100G	\$34.98
470166-544	SPECTROMETER SPECTROVIS PLUS GO DIRECT	\$502.95
WACP470148-668	HAND PROTECTOR	\$9.13
470225-778	COPPER(II) NITRATE 0.1M 500ML	\$3.01
470020-202	CARDS PRINT BACKING (LATENT PRINT) PK100	\$14.24
470024-626	LIGHTENING POWDER LIQUID GLUE 1OZ	\$10.91
470301-044	ETHYL ALCOHOL 70% DENAT LG 3.8L	\$22.76
VWRI56617-804_QL	GLASS DISPOSAL BENCHTOP BOX PKG 6 VWR	\$25.80
470300-156	ALUMINUM POT. SULFATE 12H2O RG 500G	\$10.15
WARD470095-250	BALLOON ROUND ASST COLOR 9IN DIA PK6	\$1.71
470001-414	OWL PELLETS PRESERVED PK10	\$52.18
470302-152	POTASSIUM IODATE PWDR LG 100G	\$31.46
470191-194	CYLINDER GRAD 100ML VWR W/PLASTIC BASE	\$3.55
470302-170	POTASSIUM IODIDE LG 100G	\$34.98
470191-200	BEAKER GLASS DOUBLE SCALE 400ML	\$2.30
470149-780	FIBERGLASS FINGERPRINT BRUSH ZEPHYR 6	\$14.39
470191-188	BEAKER GLASS DOUBLE SCALE 100ML	\$1.48
470174-106	SEED KIDNEY BEAN 1LB	\$2.65
470149-248	TUBE CULTURE RMLSS 16X150 PK72	\$38.41
Discontinued Items with Substitutions	Proposed Substitution Number	
470188-750	470347-894	
470304-940	WARD470095-250	
470232-416	470353-392	
470151-582	470328-336	
470175-476	WACP470210-685	
470330-080	470206-340	
470228-256	470355-952	
470213-300	470016-328	
60916-265	470313-442	
Discontinued Items with No Substitutions		
470102-648		
470309-016		
470007-516		



Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

October 28, 2024

Mr. Nate Ripple
VWR International LLC
6800 Cintas Blvd.
Greenville, WI 54942

Bid – Science Supplies Contract Pricing - First Contract Extension Award

Dear Mr. Ripple,

Congratulations! District 300 has awarded the bid extension for Science Supplies Contract Pricing to VWR International LLC! The Board of Education approved this award at their regular scheduled meeting of October 22, 2024. The new contract term limits will be from November 1, 2024 to October 31, 2025.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by November 1, 2024. Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured if not done so already.

This Agreement is entered into as of November 1, 2024.

Diane White 2024-10-28
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

OWNER (Signature)

Diane C. White, Director of Purchasing

Nate Ripple 2024-10-28
7C8C5DA9BDE1831D18031D12BAC6D011 contractworks.

CONTRACTOR (Signature)

Nate Ripple Division Director
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

Diane C. White, Director of Purchasing



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

DATE: October 8, 2024

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Diane C. White,
Director of Purchasing

Presented at the following Board Meetings	
Board Operations Committee	10/8/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	10/8/2024
BOE 2nd Reading	10/22/2024

SUBJECT: Contract Pricing Extension for Science Supplies

Background

The administration is recommending a contract extension for science supplies to be awarded to VWR International LLC. The contract extension term will be November 1, 2024, through October 31, 2025.

The Science Supply bid is comprised of District 300 standardized products for elementary, middle, and high school supplies. Each site purchases these items on an as-needed basis to fulfill the needs of the science instructional curriculum.

Original Bid specifications were released on Monday, June 26, 2023, and bids opened on Wednesday, July 19, 2023. Twenty-three vendors downloaded specifications from BidNet. Four bidders responded. Additionally, two formal No-Bids were received. We are recommending an award based on vendor bid document submittal by category. Items listed as No-Bid are not being awarded at this time.

Administrative Recommendation

The administration recommends that we award by category contract pricing from:

VWR International LLC, Rochester, NY: We have awarded contract pricing for Science Supplies in the estimated amount of **\$72,954.59**.

Fiscal Impact

Science Supplies will be purchased through the building budget supply account.



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

September 10, 2024

Mr. Nate Ripple
VWR International LLC
6800 Cintas Blvd.
Greenville, WI 54942

Via Email: nate.ripple@avantorsciences.com

BID – Science Supplies Contract Pricing - First Extension Offer

Dear Mr. Ripple,

On October 24, 2023, The Board of Education originally approved a contract with VWR International LLC for the Science Supplies Contract Pricing Bid. The contract included the possibility of two one-year extensions. District 300 would like to exercise the first contract extension based on the July 14, 2023 response submitted by your firm. The extension will run from November 1, 2024 to October 31, 2025. District 300 acknowledges price increases for 51 items, the discontinuation of 11 items with replacements proposed for 3 of them which can be seen on the following page. Total percent change including all originally awarded items was calculated to be 1.90%, which falls below CPI.

If your firm agrees to the pricing as shown below, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, October 8, 2024 and award by the board on Tuesday, October 22, 2024.

The favor of a response is requested by Friday, September 13, 2024.

Sincerely,

Diane White

2024-09-10

8375D43E716D90C08E28C85C76EBD7 contractworks
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

Nate Ripple

2024-09-10

7C8C5DA9BDE1831D18031D12BAC6D011 contractworks

Service Provider



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: Time & Materials Contract

Background

District 300 seeks a contract extension for time and material for the following Trade Labor categories: Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing. Original bids were opened on Thursday, October 24, and Friday, November 15, 2024. Forty-seven (47) vendors downloaded bid documents with 23 vendors responding, including one No-Bid letter.

Recommendation: (Pricing available in the bid tab document)

The B&G Leadership Team has reviewed each vendor's performance under the current contract, taking into account factors such as timeliness of response, vendor availability when contacted, ability to obtain necessary materials, quality of workmanship, and adherence to safety and communication standards. Based on satisfactory overall performance and the absence of a price increase, the contract extension for time-and-material is being recommended.

All extended contracts will be for a one (1) year period (1/1/2026 - 12/31/2026) with the possibility of a one-year contract extension, which would be the last extension opportunity.

The following contracts are being extended with no price increase:

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park. IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park. IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL

HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

October 23, 2025

Christina Alvarez
Alvarez, Inc
15N497 Old Sutton Rd
Barrington, IL 60010

Via: christina@alvarezcorp.com

Bid – Time & Materials - Landscaping

Dear Ms. Alvarez,

District 300 would like to offer a contract extension to Alvarez inc for Time and Materials - Landscaping. Pricing from the previous extension will be held. This contract would be from December 1st, 2025 through February 28th, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White 2025-10-24
8375D43E716D90C09E2DBCBD5C76EBD7 contractworks
OWNER (Signature)

Christina Alvarez 2025-10-23
F8B9B7EBE26DB1C2C4936D99FC0A766D contractworks
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Christina Alvarez Director of Operations
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Christina Alvarez
 Alvarez, Inc
 15N497 Old Sutton Rd
 Barrington, IL 60010

Via: christina@alvarezcorp.com

Bid – Time & Materials - Landscaping

Dear Ms. Alvarez,

Congratulations! District 300 has awarded the Landscaping portion of the Time & Materials Bid to Alvarez, Inc! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$115.00	Apprentice 1	\$171.00	Apprentice 1	\$228.00	Materials	10%
Apprentice 2		Apprentice 2		Apprentice 2		Equipment	10%
Apprentice 3		Apprentice 3		Apprentice 3		Performance Bond	\$1,800.00
Apprentice 4		Apprentice 4		Apprentice 4			
Apprentice 5		Apprentice 5		Apprentice 5			
Journeyman		Journeyman		Journeyman			
Foreman	\$123.00	Foreman	\$186.00	Foreman	\$248.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

Nicole Kennedy

2024-12-20

2E5C437FB41564CA096ED735A24EE71B contractworks.

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Christina Alvarez

2024-12-30

F8B9B7EBE26DB1C2C3B26DD0FC9A766D contractworks.

CONTRACTOR (Signature)

Christina Alvarez Director of Operations

(Printed name and title)

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																		X		
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																			X	
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																			X	
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X											X				
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																		X		
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X						X					

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Michael Shares
Renaissance Communication Systems, Inc
3509 Martens Street
Franklin Park, IL 60131

Via: mike@rcs134.com

Bid – Time & Materials - Alarm Service Repair

Dear Mr. Shares,

District 300 would like to offer a contract extension to Renaissance. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
2025-10-20
OWNER (Signature)

Michael Shares
0FF1B8488086B4D9957A51BCEF4596E5 contractworks
2025-10-20
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Michael Shares **VP**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Michael Shares
 Renaissance Communication Systems, Inc
 3509 Martens Street
 Franklin Park, IL 60131

Via: mike@rcs134.com

Bid – Time & Materials - Alarm Service Repair

Dear Mr. Shares,

Congratulations! District 300 has awarded the Alarm portion of the Time & Materials Bid to Renaissance Communications Systems, Inc! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$45.00	Apprentice 1	\$67.50	Apprentice 1	\$90.00	Materials	10%
Apprentice 2		Apprentice 2		Apprentice 2		Equipment	10%
Apprentice 3		Apprentice 3		Apprentice 3		Performance Bond	\$0.00
Apprentice 4		Apprentice 4		Apprentice 4			
Apprentice 5		Apprentice 5		Apprentice 5			
Journeyman	\$90.00	Journeyman	\$135.00	Journeyman	\$180.00		
Foreman	\$90.00	Foreman	\$135.00	Foreman	\$180.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

 OWNER (Signature)

 CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

 (Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

 Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																	X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X										X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X					X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

James A. Mertes
Accu-Paving Co
2665 S. 25th Ave.
Broadview, IL 60155

Via: andrew@mertes.com

Bid – Time & Materials - Asphalt

Dear Mr. Mertes,

District 300 would like to offer a contract extension to Accu-Paving. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White

2025-10-17

8375D43E746D90C09E2DBCBD5C76FBD7

contractworks

OWNER (Signature)

James Mertes

2025-10-17

3DD0611FD4B05572281450F4164006M

contractworks

CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

James Mertes V.P.
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

James A. Mertes
 Accu-Paving Co
 2665 S. 25th Ave.
 Broadview, IL 60155

Via: andrew@mertes.com

Bid – Time & Materials - Asphalt

Dear Mr. Mertes,

Congratulations! District 300 has awarded the Asphalt portion of the Time & Materials Bid to Accu-Paving Co! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY -		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
			OVERTIME				
Apprentice 1	\$112.50	Apprentice 1	\$147.50	Apprentice 1	\$187.50	Materials	15%
Apprentice 2	\$112.50	Apprentice 2	\$147.50	Apprentice 2	\$187.50	Equipment	15%
Apprentice 3	\$112.50	Apprentice 3	\$147.50	Apprentice 3	\$187.50	Performance Bond	\$ 350.00
Apprentice 4	\$112.50	Apprentice 4	\$147.50	Apprentice 4	\$187.50		
Apprentice 5	\$112.50	Apprentice 5	\$147.50	Apprentice 5	\$187.50		
Journeyman	\$137.50	Journeyman	\$172.50	Journeyman	\$212.20		
Foreman	\$117.50	Foreman	\$152.50	Foreman	\$192.50		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

2024-12-23

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

James A. Mertes

15AF7DA5D337646A07D9BB5496B9A96C contractworks.

2024-12-23

CONTRACTOR (Signature)

James A Mertes

Vice President

(Printed name and title)



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																		X		
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X										X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X					X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Mike Kerley
United Door and Dock
380 Windy Point Drive
Glendale Heights, IL 60139

Via: mike@unitedil.com, info@unitedil.com

Bid – Time & Materials - Bay/Overhead Door

Dear Mr. Kerley,

District 300 would like to offer a contract extension to United Door and Lock. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks 2025-10-20
OWNER (Signature)

Mike kerley
09A8CF43768E5E5F6412BF0EA1F6BA94 contractworks 2025-10-20
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Mike Kerley **President**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Mike Kerley
 United Door and Dock
 380 Windy Point Drive
 Glendale Heights, IL 60139

Via: mike@unitedil.com, info@unitedil.com

Bid – Time & Materials - Bay/Overhead Door

Dear Mr. Kerley,

Congratulations! District 300 has awarded the Bay/Overhead Door portion of the Time & Materials Bid to United Door and Dock! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$148.00	Apprentice 1	\$188.00	Apprentice 1	\$188.00	Materials	22%
Apprentice 2	\$150.00	Apprentice 2	\$188.00	Apprentice 2	\$188.00	Equipment	25%
Apprentice 3	\$154.00	Apprentice 3	\$190.00	Apprentice 3	\$190.00	Performance Bond	3%/\$1050
Apprentice 4	\$158.00	Apprentice 4	\$192.00	Apprentice 4	\$192.00		
Apprentice 5	\$158.00	Apprentice 5	\$194.00	Apprentice 5	\$194.00		
Journeyman	\$158.00	Journeyman	\$196.00	Journeyman	\$196.00		
Foreman	\$158.00	Foreman	\$198.00	Foreman	\$198.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit our certificate of insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This agreement is entered into as of January 1, 2025

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

2024-12-20

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manger, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manger, in Diane's absence

Mike Kerley

09A8CF43768F5E5E6412BF0EA1F6BA94 contractworks.

2024-12-23

CONTRACTOR (Signature)

Mike Kerley

President

(Printed name and title)



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																		X		
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X																
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																			X	
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																			X	
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X											X				
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																		X		
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																		X		
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X						X					

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Aaron Meyer
JDK Services, Inc
4632 W Main St
West Dundee, IL 60118

Via: ameyer@jdkservices.com

Bid – Time & Materials - Concrete

Dear Mr. Meyer,

District 300 would like to offer a contract extension to JDK Services, INC. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E716D90609E2DBCB5C76FBD7 contractworks 2025-10-20
OWNER (Signature)

Aaron Meyer
AAFF80DC4DE8460191E93CGA9C4G29AG contractworks 2025-10-20
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Aaron Meyer **Vice President**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Aaron Meyer
 JDK Services, Inc
 4632 W Main St
 West Dundee, IL 60118

Via: ameyer@jdkservices.com

Bid – Time & Materials - Concrete

Dear Mr. Meyer,

Congratulations! District 300 has awarded the Concrete portion of the Time & Materials Bid to JDK Services, Inc! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$115.00	Apprentice 1	\$172.50	Apprentice 1	\$230.00	Materials	20%
Apprentice 2	\$115.00	Apprentice 2	\$172.50	Apprentice 2	\$230.00	Equipment	20%
Apprentice 3	\$115.00	Apprentice 3	\$172.50	Apprentice 3	\$230.00	Performance Bond	\$1,750.00
Apprentice 4	\$115.00	Apprentice 4	\$172.50	Apprentice 4	\$230.00		
Apprentice 5	\$115.00	Apprentice 5	\$172.50	Apprentice 5	\$230.00		
Journeyman	\$135.00	Journeyman	\$202.20	Journeyman	\$270.00		
Foreman	\$145.00	Foreman	\$217.50	Foreman	\$290.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

 OWNER (Signature)

 CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

 (Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

 Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

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Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																	X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X										X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X		X																		
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X					X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
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Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
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Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Michael Shares
Renaissance Communication Systems, Inc
3509 Martens Street
Franklin Park, IL 60131

Via: mike@rcs134.com

Bid – Time & Materials – Data Cabling

Dear Mr. Shares,

District 300 would like to offer a contract extension to Renaissance. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
2025-10-20
OWNER (Signature)

Michael Shares
0FF1B8488086B4D9857A51B0EF4F0655 contractworks
2025-10-20
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Michael Shares VP
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Michael Shares
 Renaissance Communication Systems, Inc
 3509 Martens Street
 Franklin Park, IL 60131

Via: mike@rcs134.com

Bid – Time & Materials - Data Cabling

Dear Mr. Shares,

Congratulations! District 300 has awarded the Data Cabling portion of the Time & Materials Bid to Renaissance Communications Systems, Inc! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$45.00	Apprentice 1	\$67.50	Apprentice 1	\$90.00	Materials	10%
Apprentice 2		Apprentice 2		Apprentice 2		Equipment	10%
Apprentice 3		Apprentice 3		Apprentice 3		Performance Bond	\$0.00
Apprentice 4		Apprentice 4		Apprentice 4			
Apprentice 5		Apprentice 5		Apprentice 5			
Journeyman	\$88.00	Journeyman	\$132.00	Journeyman	\$176.00		
Foreman	\$88.00	Foreman	\$132.00	Foreman	\$176.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024.** This Agreement is entered into as of January 1, 2025.

Nicole Kennedy

2024-12-20

2E5C437FB41564CA096ED735A24EE71B contractworks.

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

Michael Shares

2024-12-23

0FF1B8488086B4D9957A51BCEF4596E5 contractworks.

CONTRACTOR (Signature)

Michael Shares VP

(Printed name and title)



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																		X		
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																			X	
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																			X	
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X											X				
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																		X		
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X						X					

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Tim Brusek
Ron Jones Electric
695 Schneider Drive
South Elgin, IL 60177

Via: TB1@RJEIL.COM

Bid – Time & Materials - Electrical

Dear Mr. Brusek,

District 300 would like to offer a contract extension to Ron Jones Electric. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E746B99C09E2DBCB5C76FBD7 contractworks 2025-10-21
OWNER (Signature)

Tim Brusek
DFB99C870331B0D2CAB57EAF69DDCA9C contractworks 2025-10-21
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Tim Brusek **Tim Brusek Treasurer**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Tim Brusek
 Ron Jones Electric
 695 Schneider Drive
 South Elgin, IL 60177

Via: TB1@RJEIL.COM

Bid – Time & Materials - Electrical

Dear Mr. Brusek,

Congratulations! District 300 has awarded the Electrical portion of the Time & Materials Bid to Ron Jones Electric! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$51.50	Apprentice 1	\$69.75	Apprentice 1	\$87.00	Materials	10.0%
Apprentice 2	\$60.75	Apprentice 2	\$83.00	Apprentice 2	\$105.00	Equipment	10.0%
Apprentice 3	\$78.00	Apprentice 3	\$110.00	Apprentice 3	\$137.00	Performance Bond	\$900.00
Apprentice 4	\$96.00	Apprentice 4	\$130.00	Apprentice 4	\$164.00		Emerg. Hr. Rate
Apprentice 5	\$105.00	Apprentice 5	\$143.00	Apprentice 5	\$181.50		\$/hr. - ST \$126 OT
Journeyman	\$118.00	Journeyman	\$164.00	Journeyman	\$209.00		\$175 DT \$224
Foreman	\$126.00	Foreman	\$175.00	Foreman	\$224.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024.** This Agreement is entered into as of January 1, 2025.

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

2024-12-20

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

Tim Brusek

DFB99C870331D0D2CAB57EAF69DDCA9C contractworks.

2024-12-23

CONTRACTOR (Signature)

Tim Brusek

Tim Brusek Treasurer

(Printed name and title)



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																	X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X										X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X					X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Aaron Meyer
JDK Services, Inc
4632 W Main St
West Dundee, IL 60118

Via: ameyer@jdkservices.com

Bid – Time & Materials - Fencing

Dear Mr. Meyer,

District 300 would like to offer a contract extension to JDK Services for time and materials on fencing. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White 2025-10-29
8375D43E71659AC00E25BCBDC76FBD7 contractworks.
OWNER (Signature)

Aaron Meyer 2025-10-29
AAFF80DC4DE84C07815936E4964C9AAG contractworks.
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Aaron Meyer **Vice President**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Aaron Meyer
 JDK Services, Inc
 4632 W Main St
 West Dundee, IL 60118

Via: ameyer@jdkservices.com

Bid – Time & Materials - Fence

Dear Mr. Meyer,

Congratulations! District 300 has awarded the Fence portion of the Time & Materials Bid to JDK Services, Inc! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$95.00	Apprentice 1	\$142.50	Apprentice 1	\$190.00	Materials	20%
Apprentice 2	\$95.00	Apprentice 2	\$142.50	Apprentice 2	\$190.00	Equipment	20%
Apprentice 3	\$95.00	Apprentice 3	\$142.50	Apprentice 3	\$190.00	Performance Bond	\$1,750.00
Apprentice 4	\$95.00	Apprentice 4	\$142.50	Apprentice 4	\$190.00		
Apprentice 5	\$95.00	Apprentice 5	\$142.50	Apprentice 5	\$190.00		
Journeyman	\$115.00	Journeyman	\$172.50	Journeyman	\$230.00		
Foreman	\$125.00	Foreman	\$187.50	Foreman	\$250.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

Nicole Kennedy 2024-12-20

Aaron Meyer 2024-12-24

2E5C437FB41564CA096ED735A24EE71B contractworks.

AAFF80DC4DE84C0191E93CCA9C4C29AC contractworks.

OWNER (Signature)

CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Aaron Meyer

Vice President

*Signed by Nicole Kennedy, Purchasing Manger, in Diane's absence

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manger, in Diane's absence



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																	X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X										X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X			X																	
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X					X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Chrissy Macias
Core Mechanical, Inc
4632 W. Lawrence Avenue
Chicago, IL 60630
Via: chrissy@coremechanicalinc.com

Bid – Time & Materials - Food Service Equipment, HVAC, Plumbing, Sewer

Dear Miss. Macias,

District 300 would like to offer a contract extension to Core Mechanical, Inc. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks 2025-10-17
OWNER (Signature)

Chrissy Macias
4DC13832E8B840A570C4A16C158B3D5E contractworks 2025-10-17
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Chrissy Macias **VP of Operations**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Chrissy Macias
 Core Mechanical, Inc
 4632 W. Lawrence Avenue
 Chicago, IL 60630

Via: chrissy@coremechanicalinc.com

Bid – Time & Materials - Food Service Equipment

Dear Ms. Macias,

Congratulations! District 300 has awarded the Food Service Equipment portion of the Time & Materials Bid to Core Mechanical, Inc! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$103.00	Apprentice 1	\$133.00	Apprentice 1	\$138.00	Materials	10%
Apprentice 2	\$103.00	Apprentice 2	\$133.00	Apprentice 2	\$138.00	Equipment	10%
Apprentice 3	\$103.00	Apprentice 3	\$133.00	Apprentice 3	\$138.00	Performance Bond	3%/\$1050.00
Apprentice 4	\$103.00	Apprentice 4	\$133.00	Apprentice 4	\$138.00		
Apprentice 5	\$103.00	Apprentice 5	\$133.00	Apprentice 5	\$138.00		
Journeyman	\$110.00	Journeyman	\$143.00	Journeyman	\$153.00		
Foreman	\$114.00	Foreman	\$148.00	Foreman	\$153.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024.** This Agreement is entered into as of January 1, 2025.

 OWNER (Signature)

 CONTRACTOR (Signature)

Diane C. White, Director of Purchasing _____

 (Printed name and title)

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

 Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																	X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X											X				
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X		X																		
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X						X					

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Dan Wahl
Weatherguard Roofing Co.
345 Renner Drive
Elgin, IL 60123

Via: dan@weatherguardroofing.net

Bid – Time & Materials – Gutters, and Roofing

Dear Mr. Wahl,

District 300 would like to offer a contract extension to Ron Jones Electric. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White
8375D43E716D90609E2DBCB5C76FBD7 contractworks **2025-10-20**
OWNER (Signature)

Dan Wahl
70F6D3E45C6CA88E09D927822A637A contractworks **2025-10-20**
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Dan Wahl Service Manager
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Dan Wahl
 Weatherguard Roofing Co.
 345 Renner Drive
 Elgin, IL 60123

Via: dan@weatherguardroofing.net

Bid – Time & Materials - Gutters

Dear Mr. Wahl,

Congratulations! District 300 has awarded the Gutters portion of the Time & Materials Bid to Weatherguard Roofing Co! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$124.00	Apprentice 1	\$147.00	Apprentice 1	\$248.00	Materials	10%
Apprentice 2	\$124.00	Apprentice 2	\$147.00	Apprentice 2	\$248.00	Equipment	10%
Apprentice 3	\$124.00	Apprentice 3	\$147.00	Apprentice 3	\$248.00	Performance Bond	\$250/25K
Apprentice 4	\$124.00	Apprentice 4	\$147.00	Apprentice 4	\$248.00		
Apprentice 5	\$124.00	Apprentice 5	\$147.00	Apprentice 5	\$248.00		
Journeyman	\$124.00	Journeyman	\$147.00	Journeyman	\$248.00		
Foreman	\$124.00	Foreman	\$147.00	Foreman	\$248.00		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

Nicole Kennedy

2024-12-20

2E5C437FB41564CA096ED735A24EE71B contractworks.

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manger, in Diane's absence

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manger, in Diane's absence

Dan Wahl

2024-12-23

70F6D3E45C6CA88E33DB27868215473A contractworks.

CONTRACTOR (Signature)

Dan Wahl

Service Manager

(Printed name and title)



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments
Accu-Paving Company	X	X	X	X	X	X	X	X		X																		
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X		
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X					
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X													
Clean Cut Tree Service	X	X	X	X	X	X	X	X																	X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X					
Curtis Restuarant Equipment																												Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X							
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X					
iWire Technologies	X	X	X	N	X	X	X	X				X												X				
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X														
Kellenberger Electric	P	X	N	N	X	X	X	X						X														
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X				X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X						
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																		X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																		
Otto Baum CO.	X	X	X	X	X	X	X	X																		X		
RCS	X	X	X	X	X	X	X	X		X			X															
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X										X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																	X			
T&J Plumbing	X	X	X	X	X	X	X	X														X						
Tori Construction	X	X	X	N	X	X	X	X									X						X					
Trees"R"Us	X	X	X	X	X	X	X	X																	X			
United Door and Dock	X	X	X	X	X	X	X	X		X																		
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X					X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

OCT 17th, 2025

Daniel Mertes
Mertes Contracting Corp.
2665 S. 25th Ave.
Broadview, IL 60155

Via: dan@mertes.com Bid – Time & Materials - Tuckpointing

Dear Mr. Mertes,

District 300 would like to offer a contract extension to Mertes Contracting Corp. Pricing from last year's extension will be held. This contract would be from January 1st, 2026 through December 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by October 31st, 27, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured prior to 10/31/25.

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7

contractworks.

2025-10-17

OWNER (Signature)

Diane C. White, Director of Purchasing

Daniel Mertes

1DE1C4D08E310D3296C8CA95C7FA8E01

contractworks

2025-10-17

CONTRACTOR (Signature)

Daniel Mertes

Vice-President

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300
 2605 BUNKER HILL DRIVE
 ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

December 19, 2024

Daniel Mertes
 Mertes Contracting Corp.
 2665 S. 25th Ave.
 Broadview, IL 60155

Via: dan@mertes.com

Bid – Time & Materials - Tuckpointing

Dear Mr. Mertes,

Congratulations! District 300 has awarded the Tuckpointing portion of the Time & Materials Bid to Mertes Contracting Corp! The Board of Education approved this award at their regular scheduled meeting on December 17, 2024. The contract term is January 1, 2025 through December 31, 2025 with the possibility of two one-year contract extensions.

HOURLY - STRAIGHT TIME		HOURLY - OVERTIME		HOURLY - PREMIUM or DOUBLE-OVERTIME		PERCENTAGE OF MARKUP	
Apprentice 1	\$88.23	Apprentice 1	\$107.06	Apprentice 1	\$125.89	Materials	10%
Apprentice 2	\$96.88	Apprentice 2	\$119.47	Apprentice 2	\$142.06	Equipment	5%
Apprentice 3	\$114.18	Apprentice 3	\$144.03	Apprentice 3	\$174.41	Performance Bond	\$350.00
Apprentice 4	\$122.85	Apprentice 4	\$156.76	Apprentice 4	\$190.62		
Apprentice 5	\$127.17	Apprentice 5	\$162.93	Apprentice 5	\$209.61		
Journeyman	\$134.61	Journeyman	\$172.61	Journeyman	\$209.61		
Foreman	\$136.61	Foreman	\$174.61	Foreman	\$212.61		

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by December 31, 2024.

Please submit your Certificate of Insurance naming District 300 as additional insured & **\$35,000 performance bond no later than December 31, 2024**. This Agreement is entered into as of January 1, 2025.

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B

contractworks.

2024-12-20

OWNER (Signature)

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence

Daniel Mertes

1DE1C4D08E310D3238CBCA35C7FA8E01

contractworks.

2024-12-23

CONTRACTOR (Signature)

Daniel Mertes

Vice-President

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B

contractworks.

Diane C. White, Director of Purchasing

*Signed by Nicole Kennedy, Purchasing Manager, in Diane's absence



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 12/17/2024

TO: Dr. Martina Smith,
Superintendent
Board of Education

FROM: Jon Mickle, Director of Facilities

SUBJECT: Time and Material (Trade Labor)

Presented at the following Board Meetings	
Construction/Facility	12/10/2024
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	12/17/2024
BOE 2nd Reading	12/17/2024

Background

District 300 seeks contractual pricing for time and material for the following Trade Labor categories – Alarm Services, Asphalt, Bay/Overhead Doors, Concrete Installation, Data Cabling, Electrical, Fence, Food Service Equipment, Gutter Repair and Installation, Hood Cleaning, HVAC, Landscaping, Plumbing, Roofing, Sewer, Stadium Lighting, Tree Maintenance, and Tuck-pointing.

Bids were opened on two dates: Thursday, October 24 and Friday, November 15. Forty-Seven (47) vendors downloaded bid documents. There were twenty-three vendor responses, including one letter of No-Bid.

Recommendation: (Pricing available in the bid tab document)

The administration recommends awarding time and material contracts to the following contractors. All contracts are for a one (1) year period (1/1/2025 - 12/31/2025) with the possibility of two, one-year contract extensions.

The following contracts are being extended with no price increase -

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL

Fiscal Impact

The use of contractors' services is paid from the Operations and Maintenance budget (Fund 20)

COMMUNITY UNIT SCHOOL DISTRICT 300
LABOR AND MATERIAL RATES
Thursday, October 24, 2024, 10:00 AM CT
Friday, November 15, 2024, 10:00 AM CT

COMPANY	References	Certifications	W-9	Vendor App.	Addendum 1	Addendum 2	Bid Response Form A	Signed Bid Response Form B	TRADES & SERVICES BID	Alarm	Asphalt Repair	Bay/Overhead Door	Concrete Installation & Repair	Data Cabling	Electrical	Fence Repair and Installation	Food Service Equipment	Gutter Repair/Installation	Hood Cleaning	HVAC	Landscaping	Plumbing	Roof Repair	Sewer Work	Stadium Lighting	Tree Maintenance	Tuck Pointing	Comments	
Accu-Paving Company	X	X	X	X	X	X	X	X		X																			
Alvarez Inc.	X	X	X	X	X	X	X	X													X					X			
Anthony Roofing Tecta America	X	X	X	N	X	X	N	X															X						
Authozed Food Equipment Service	X	X	X	X	X	X	X	X							X														
Clean Cut Tree Service	X	X	X	X	X	X	X	X																		X			
Core Mechanical	X	X	X	X	X	X	X	X							X			X				X	X						
Curtis Restuarant Equipment																													Formal no bid
F.E. Moran	X	X	X	N	N	N	N	N													X								
G.E. Riddiford Co.	X	X	N	N	X	X	X	N															X						
iWire Technologies	X	X	X	N	X	X	X	X				X																	
JDK Services Inc.	X	X	X	X	X	X	X	X			X			X															
Kellenberger Electric	P	X	N	N	X	X	X	X						X															
Lawn Care Services Sinaloa	X	X	X	N	X	X	X	X														X					X		
Mechanical Inc. (Helm Service)	X	X	X	N	X	X	X	X						X							X	X							
Mertes Contracting Corp.	X	X	X	X	X	X	X	X																			X		
Oak Fire and Security	X	X	X	X	X	X	X	X		X																			
Otto Baum CO.	X	X	X	X	X	X	X	X																			X		
RCS	X	X	X	X	X	X	X	X		X			X																
Ron Jones Electric	X	X	X	X	X	X	X	X				X	X											X					
Siebert and Sons Enterprise	X	X	X	X	X	X	X	X																		X			
T&J Plumbing	X	X	X	X	X	X	X	X														X							
Tori Construction	X	X	X	N	X	X	X	X									X						X						
Trees"R"Us	X	X	X	X	X	X	X	X																		X			
United Door and Dock	X	X	X	X	X	X	X	X			X																		
Weatherguard Roofing	X	X	X	X	X	X	X	X			X						X						X						

Administration Recommendation:
The following vendors are being recommended for the trades listing below. This bid is for contracted hourly rates for service.

Trade	Vendor Name	Location
Alarm	Renaissance Communication Systems	Franklin Park, IL
Asphalt	AccuPaving	Broadview, IL
Bay/Overhead Door	United Door and Dock	Glendale Heights, IL
Concrete	JDK Services	West Dundee, IL
Data Cabling	Renaissance Communication Systems	Franklin Park, IL
Electrical	Ron Jones	Elgin, IL
Fence	JDK Services	West Dundee, IL
Food Service Equipment	Core Mechanical	Chicago, IL
Gutters	Weatherguard Roofing	Elgin, IL
HVAC	Core Mechanical	Chicago, IL
Landscaping	Alvarez	Barrington, IL
Plumbing	Core Mechanical	Chicago, IL
Roof Repairs	Weatherguard Roofing	Elgin, IL
Sewer	Core Mechanical	Chicago, IL
Stadium Lighting	Ron Jones	Elgin, IL
Tree Maintenance	Trees "R" US	Ingleside, IL
Tuckpointing	Mertes Contracting Co.	Broadview, IL



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: Awning Project Hampshire Middle School

Background

The Hampshire Middle School Parent Volunteer Committee (PVC) proposes installing an awning in the student pick-up and drop-off area on the north side of the building, adjacent to the half-circle drive. This structure is intended to provide students with shelter from inclement weather during arrival and dismissal times. The covered area will serve as the designated space where students gather and wait before and after school. This awning structure will be surface-mounted, which will allow the unit to be moved if there are future modifications to the building.

Proposed Site:

- Hampshire Middle School Exterior

Proposed Expenses:

- \$25,980 for the awning
- \$12,000 for installation

Recommendation

The administration recommends moving forward with the project.

Fiscal Impact

The HMS Parent Volunteer Committee will donate funds to cover the estimated total cost of \$37,980 for the project.

Community Unit School District 300
Supplemental Funding Request Form

This request is for: <u>Awning for H.M.S.</u>	Capital Equipment	Building/Grounds Modifications or Improvements
Submitter's Name: <u>Andrea Didenko</u>		
Submitter's Phone Number: <u>847-980-8566</u>		
Building: <u>Hampshire Middle School</u>		
Date Submitted: <u>4/28/25</u>		
Project Title: <u>HMS Awning</u>		
Project Start Date: <u>when approved</u>		
Project End Date:		
Funding Source: <u>HMS PTC (parent group)</u>		
Estimated Cost: (including materials and labor): <u>\$35,000 - 40,000</u>	<u>\$10,000 install</u>	
Manufacturer/Vendor Name	<u>Icon Shelters</u>	
Contact Name: <u>Andrea Didenko</u>		
Contact Phone Number: <u>847-980-8566</u>		

Project Description: (Attach additional information including drawings, material list, specifications, quotes, etc.)

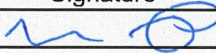
Administration Use Only

	Yes	No
1. Does the capital equipment item provide a learning opportunity that other district students are not privy to receiving?		X
2. Does the capital equipment item commit the district to a future financial obligation? Note: There is no commitment by the district to replace the item at the end of its useful life?	X	
3. Does the capital equipment item require periodic maintenance?	X	
4. Does the capital equipment require support for our computer network?		X
5. Does the capital equipment item supplement an item on the district replacement schedule?		X
6. Does the capital equipment item supplement require periodic maintenance?	X	
7. Is the manufacture/supplier/contract approved?	X	
8. Is a municipal permit	X	
9. Does the computer/network equipment match the District Standard?		X

Cost Estimate of District Funds to Complete Project

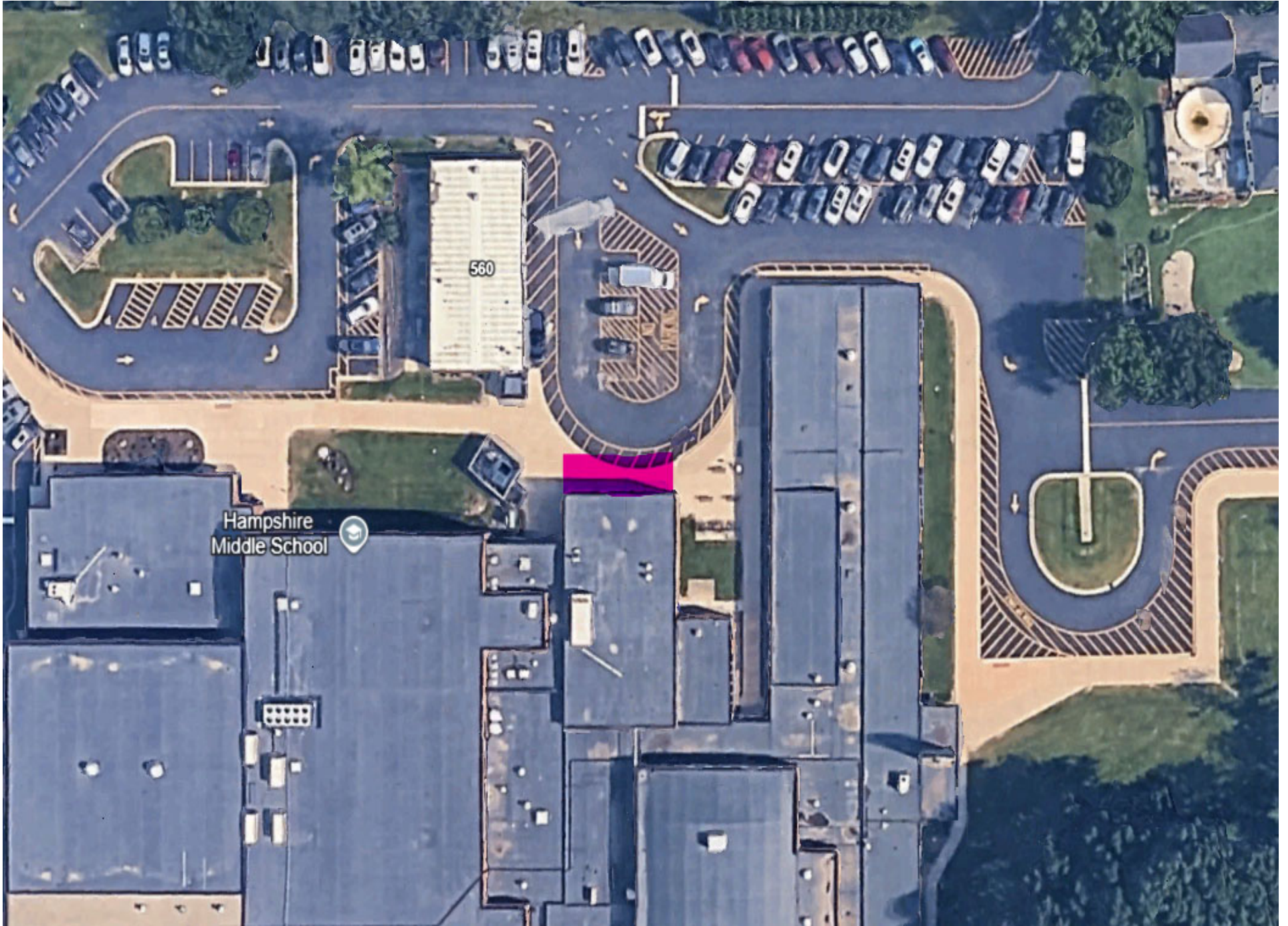
Labor	\$	For:
Materials	\$	For:
Initial Project Cost	\$	For:
Ongoing Maintenance	\$	For:

Request Routing

	Signature	Date
1. Principal		<u>4/28/25</u>
2. Assistant Superintendent		
3. Exec Director of Operations/Technology		
4. Chief Operating Officer		
Date Approved:	Date Denied:	Reason:

Confirmation of Project Status

Final Approval:	Notification of Request to Requester	Date:
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Hampshire
Middle School

560



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Michael Trevillion,
Director of Federal Programming &
Grants

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: School Maintenance Project Grant Program

Background

The School Maintenance Project Grant is a dollar-for-dollar state matching grant program that will provide awards up to \$50,000 to grantees exclusively for the maintenance or upkeep of buildings or structures for educational purposes. A project may involve different types of work on a single building or structure or a single kind of work (e.g., new roofing or windows) on several buildings or structures. There is no limit to the project cost; however, grant awards shall not exceed \$50,000 per grant award, and applicants shall provide a match from local funds equal to the grant amount requested.

Grants are awarded by the Regional Office of Education in consideration for five priorities:

- Emergency Projects
- Health/Life/Safety Projects
- State Priority Projects
- Permanent Improvement Projects
- Other Projects

The District has received \$50,000 for each of the last five years.

Administrative Recommendation

A requirement to receive the grant is approval to apply from the Board of Education. The required documentation is attached.

The administration recommends applying for the School Maintenance Project Grant for \$50,000 to help offset the cost for the Algonquin Lakes Elementary School roofing project, which is estimated at \$560,000 and is scheduled for the summer of 2026.

Fiscal Impact

The project is funded out of Operations & Maintenance Fund (Fund 20).

SCHOOL MAINTENANCE PROJECT GRANT**FY 26 Application Cycle - Round 1****District Certification****Name : CUSD 300****RCDT #: 31-045-3000-26****TIN #: 366004758**

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances titled "Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant" and "Program Specific and Financial Assurances for the School Maintenance Project Grant" (found within the application under "Application Certifications and Assurances") and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.

Illinois State Board of Education

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. Signing below certifies that he or she has read, understood, and will comply with all the provisions of the following:

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant, and
- Program-Specific and Financial Assurances for the School Maintenance Project Grant.

Signature of President of Board of Education

Date

Name of Board President (type or print)

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed, and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments.



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Board of Education
Dr. Martina Smith, Superintendent

FROM: Dr. Frank Williams,
Chief Financial Officer

SUBJECT: Tentative Tax Levy

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025
BOE 2 nd Reading	11/18/2025

Background

Under the Illinois School Code (105 ILCS 5/17-11), each school district is required to adopt an annual tax levy to provide the funds necessary for educational purposes and the operation and maintenance of schools. Establishing a tax levy allows the District to secure local property tax revenues that support the full scope of district operations, including staffing, classroom instruction, transportation, facilities, technology, and other essential services that ensure safe, effective, and high-quality learning environments for all students.

Truth in Taxation

The Board of Education is required to approve a tentative tax levy at least 20 days prior to adopting the final aggregate levy. In accordance with the Truth in Taxation Act, if the proposed levy exceeds 105% of the prior year's extension, the Board must hold a public hearing and publish notice of the hearing in a newspaper of general local circulation no more than 14 days and no fewer than 7 days before the hearing date.

For Tax Year 2025, the District's proposed tax levy with New Property represents a 4.99% increase over the Tax Year 2024 extension. Although this increase falls below the 5% threshold that requires a Truth in Taxation Hearing, the District will voluntarily hold a hearing on December 16, 2025, during the regularly scheduled Board of Education meeting to promote transparency and maintain public trust.

Timeline

The timeline for the levy adoption will continue as follows:

- 11/10/2025 Present Tentative Levy Resolution to Committee (BOE OP's)
- 11/18/2025 Present and Vote on Adoption of Tentative Levy Resolution and Levy Hearing Date (BOE)
- 12/08/2025 Place legal ad regarding Levy Hearing (D300)
- 12/16/2025 Present Levy at Public Hearing & Vote on the Adoption of the 2025 Certificate of Tax Levy (BOE)
- 12/17/2025 File levy with counties (D300)

Analysis

Estimate of Tax Year (TY) 2025 Levy & Extension				
	TY 2024 Estimated EAV*	Estimated TY 2025 EAV	Expected TY 2025 EAV	
Equalized Assessed Value	\$5,601,976,593	\$6,252,174,252	\$6,217,650,892	
Average EAV % Increase over Prior Year Across 4 Counties		10.00%	9.83%	
New Property Estimate		\$90,000,000	\$65,000,000	
% Increase over Prior Year with New Property		11.61%	10.99%	
*Estimated as Cook County has not been finalized				
Purpose	2024 Extension*	2025 Estimated Levy w/new property	2025 Expected Extension w/new property	2025 Expected Extension w/out new property
Education	\$125,529,198	\$131,850,000	\$130,594,160	\$129,228,914
Operations & Maintenance	\$41,916,398	\$43,800,000	\$43,382,815	\$42,929,286
Transportation	\$14,453,332	\$15,089,695	\$14,945,969	\$14,789,722
Working Cash	\$674,499	\$705,200	\$698,483	\$691,181
Municipal Retirement	\$738,886	\$2,175,000	\$2,154,283	\$2,131,762
Social Security	\$5,781,333	\$5,000,000	\$4,952,376	\$4,900,603
Tort Immunity	\$2,890,667	\$3,200,000	\$3,169,520	\$3,136,386
Special Education	\$44,710,823	\$46,679,390	\$46,234,780	\$45,751,436
Total	\$236,695,136	\$248,499,285	\$246,132,386	\$243,559,290
% Increase over prior year		4.99%	3.99%	2.90%
*Estimated as Cook County has not been finalized				

School districts may levy only for a specific dollar amount, not a tax rate. Once the levy is filed, the County Clerks serving Kane, McHenry, Cook, and DeKalb Counties calculate the corresponding tax rates. A taxing body cannot independently set its rate; rather, the rate is determined by dividing the approved levy by the final Equalized Assessed Value (EAV). The final EAV is typically not available until approximately April for Kane, McHenry, and DeKalb Counties, and July for Cook County.

Tax rates vary by municipality and township, as a homeowner’s total tax rate reflects the combined rates of all overlapping taxing bodies—not solely the school district. For Tax Year 2025, the tax cap limitation (Consumer Price Index) on the total tax extension, or “new money,” is 2.90%. When new construction value is added, the District’s total expected extension increase is 3.99%.

Because levies must be filed by the last Tuesday in December of the preceding year, the District must use a defensive levy approach to ensure it receives the full amount of property tax revenue to which it is

entitled. Calculations of both the maximum allowable levy and the final effective tax rate are not completed until late summer.

Recommendation

The Administration recommends that the Board of Education adopt the Tentative Tax Levy Resolution as presented and authorize the scheduling of the levy public hearing on December 16, 2025, during the regularly scheduled Board meeting.

Original:
Amended:

ILLINOIS STATE BOARD OF EDUCATION
School Business and Support Services Division
(217) 785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

Table with 3 columns: District Name (Community Unit School District), District Number (300), County (Kane, McHenry, Cook, DeKalb)

Amount of Levy

Table listing various levy categories and amounts: Educational (\$131,850,000), Operations & Maintenance (\$43,800,000), Transportation (\$15,089,695), Working Cash (\$705,200), Municipal Retirement (\$2,175,000), Social Security (\$5,000,000), Fire Prevention & Safety (\$0), Tort Immunity (\$3,200,000), Special Education (\$46,679,390), Leasing (\$0), Other (\$0), Total Levy (\$248,499,285)

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 131,850,000 dollars to be levied as a special tax for educational purposes; and
the sum of 43,800,000 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 15,089,695 dollars to be levied as a special tax for transportation purposes; and
the sum of 705,200 dollars to be levied as a special tax for a working cash fund; and
the sum of 2,175,000 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 5,000,000 dollars to be levied as a special tax for social security purposes; and
the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 3,200,000 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 46,679,390 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for ; and
the sum of 0 dollars to be levied as a special tax for
on the taxable property of our school district for the year 2025

Signed this 16 day of December 2025 (President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

Number of bond issues of said school district that have not been paid in full 6

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 300, Kane, McHenry, Cook, DeKalb County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2025 was filed in the office of the County Clerk of this County on 2025.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2025, is \$

(Signature of County Clerk)

(Date)

(County)

Community Unit School District 300

RESOLUTION AUTHORIZING THE ADOPTION OF THE CERTIFICATE OF TAX LEVY

WHEREAS, Article 17 of *The Illinois School Code* [105 ILCS 5/17-1 *et seq.*] authorizes the Board of Education, Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, State of Illinois, to levy taxes for various purposes:

WHEREAS, the Board of Education of Community Unit School District 300, has determined the amount of money, exclusive of election costs and bond principal and interest levies, that is necessary to be raised by taxation for the year 2025; and

WHEREAS, the Tax Year 2025 levy was estimated on the 18th of November, 2024 which was not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, Illinois as follows:

Section 1. The Board of Education of Community Unit School District 300 determined that the sum required to be levied by fund, as indicated on the Certificate of Tax Levy attached and made a part of this document, shall be raised on the equalized assessed valuation of the taxable property of said District for the year 2025 as follows:

- a. The sum of \$131,850,000 to be levied as a special tax for Education purposes; and
- b. The sum of \$43,800,000 to be levied as a special tax for Operations & Maintenance purposes; and
- c. The sum of \$15,089,695 to be levied as a special tax for Transportation purposes; and
- d. The sum of \$705,200 to be levied as a special tax for Working Cash purposes; and
- e. The sum of \$2,175,000 to be levied as a special tax for Illinois Municipal Retirement Fund purposes; and
- f. The sum of \$5,000,000 to be levied as a special tax for Social Security purposes; and
- g. The sum of \$3,200,000 to be levied as a special tax for Tort Immunity purposes; and
- h. The sum of \$46,679,390 to be levied as a special tax for Special Education purposes;

Section 2. The Superintendent and Chief School Business Official/Treasurer are hereby authorized and directed to take any action necessary to file this levy with the County Clerk and to have the taxes specified herein extended.

AND BE IT FURTHER RESOLVED that the President and Secretary are hereby authorized and directed to sign the Certificate and file or cause the same to be filed with the County Clerk of Kane, McHenry, Cook and DeKalb Counties, State of Illinois on or before the last Tuesday in December of 2025.

Member _____ moved and Member _____ seconded the motion that said resolution as presented and read by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read. Upon the roll being called, the following members voted:

AYE: _____

NAY: _____

ABSENT: _____

Whereupon the President declared the motion carried and the resolution adopted and did sign and approve the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Education, Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, State of Illinois, this 16th day of December, 2025.

President, Board of Education

ATTEST

Secretary, Board of Education

Official District Seal

A photograph of a modern, two-story brick school building with several windows. In the foreground, there is a brick signpost with a sign that reads "300 BOARD OF EDUCATION MEETINGS HAVE MOVED TO TUESDAY NIGHTS". The background shows a parking lot with several cars and a flagpole with the American flag. The entire image has a dark blue overlay.

Community Unit School District 300

Tax Year 2025 Tentative Levy Presentation

Dr. Frank Williams, Chief Financial Officer
November 10, 2025

Tax Key Terms

Levy (ASK)	Extension (ACTUAL)	Rate	EAV	Ballooning	PTELL
<p>Request to counties for local revenue needed to operate the district</p> <p>Use estimated EAV from all 4 counties</p>	<p>Actual revenue received</p> <p>Determined in March/April</p>	<p>Determined by the counties and calculated once the final EAV is received from the State</p>	<p>Equalized Assessed Value</p> <p>Determined by the County Assessor</p> <p>Taxable value of home</p>	<p>Method of asking for more than what is statutorily allowed per PTELL in order to capture all available funding because of the use of estimations and not actuals</p>	<p>Property Tax Extension Limitation Law, commonly referred to as “tax caps”</p> <p>Established in 1991</p> <p>Limits annual increase of new tax revenues to the lesser of 5% or the rate of Consumer Price Index (CPI) regardless of increase in property values</p>

D300 Historical EAV and New Property

	EAV	% Inc	New Property	Total EAV	% Inc w/ New Property
2006	3,238,756,702		113,081,483	3,351,838,185	
2007	3,579,448,512	10.52%	130,239,239	3,709,687,751	10.68%
2008	3,791,122,999	5.91%	83,322,655	3,874,445,654	4.44%
2009	3,786,992,904	-0.11%	52,007,331	3,839,000,235	-0.91%
2010	3,577,295,331	-5.54%	41,169,346	3,618,464,677	-5.74%
2011	3,336,999,072	-6.72%	33,636,702	3,370,635,774	-6.85%
2012	3,016,511,277	-9.60%	16,030,696	3,032,541,973	-10.03%
2013	2,730,493,867	-9.48%	24,618,664	2,755,112,531	-9.15%
2014	2,654,970,320	-2.77%	31,668,645	2,686,638,965	-2.49%
2015	2,794,488,228	5.25%	50,814,870	2,845,303,098	5.91%
2016	3,056,189,383	9.36%	43,075,425	3,099,264,808	8.93%
2017	3,301,934,616	8.04%	52,764,120	3,354,698,736	8.24%
2018	3,500,624,706	6.02%	54,485,024	3,555,109,730	5.97%
2019	3,735,940,243	6.72%	48,558,827	3,784,499,070	6.45%
2020	3,937,290,782	5.39%	59,610,678	3,996,901,460	5.61%
2021	4,240,120,815	7.69%	63,233,272	4,303,354,087	7.67%
2022	4,551,805,601	7.35%	63,312,873	4,615,118,474	7.24%
2023	4,999,634,380	9.84%	93,963,683	5,093,598,063	10.37%
2024	5,601,976,593	12.05%	90,752,507	5,692,729,100	11.76%

20 year avg EAV Inc	3.33%
10 year avg EAV Inc	7.77%
5 year avg EAV Inc	8.46%

20 year avg New Prop	\$60,334,002
10 year avg New Prop	\$62,057,128
5 year avg New Prop	\$74,174,603
3 year avg New Prop	\$82,676,354

What factors are used to calculate a Tax Levy?

Known Inputs

- 2024 Tax Extension (excluding bonds) = \$236,695,138
- PTELL CPI = 2.90%
- Tax Increment Financing (TIF) Districts

Estimated Inputs

- Tax Year 2025 Equalized Assessed Valuation (EAV) % increase
- New property

Tax Levy Computation - Step 1: Gather Data

Previous Tax Year Extensions

Current Tax Year EAV Estimates

Tax Year: 2024

FINAL Tax Computation Report Kane County

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Taxing District 092 - DUNDEE SCHOOL DISTRICT 300			Equalization Factor 1				
Property Type	Total EAV	Rate Setting EAV	PTELL Values				
Farm	53,659,612	53,437,641	Annexation EAV	195,271	Cook County	0	*230,912,690
Residential	2,786,004,309	2,780,183,151	Disconnection EAV	0	DeKalb County	0	*227,809
Commercial	556,341,832	475,745,320	Recovered TIF EAV	22,920,590	Mohleny County	7,569,492	*1,289,299,386
Industrial	675,817,307	770,336,344	Agg. Exlt. Base (2023)	224,474,267	Total	7,569,492	1,520,439,885
Mineral	0	0	Limiting Rate	4,228,100	* denotes use of estimated EAV		
State Railroad	2,244,245	2,244,245	% of Burden	0.00%			
Local Railroad	0	0	TIF Increment	192,120,604			
County Total	4,274,067,305	4,081,946,701	New Property	82,083,539			
Total + Overlap	6,794,067,190	6,602,386,586	New Property (Overlap)	7,569,492			
			Total New Property	89,653,031			

Fund/Name	Levy Request	Max. Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Factor	Limited Rate	% Burden Rate	Kane County Total Extension	Percent
** 002 EDUCATION	134,000,000	0.000000	2.391838	2.391838	\$97,633,552.33	1.000000	2.239253	0.000000	\$91,405,113.96	47.7185
003 BONDS & INTEREST	25,679,476	0.000000	0.458367	0.458367	\$18,710,296.63	1.000000	0.462951	0.000000	\$18,897,413.07	9.8651
** 004 OPERATION & MAINTENAN	42,500,000	0.750000	0.758605	0.750000	\$30,614,600.26	1.000000	0.750000	0.000000	\$30,614,600.26	15.9818
** 005 I.M.R.F.	800,000	0.000000	0.014280	0.014280	\$582,901.99	1.000000	0.013768	0.000000	\$562,002.42	0.2934
** 030 TRANSPORTATION	15,000,000	0.000000	0.267743	0.267743	\$10,929,126.56	1.000000	0.258145	0.000000	\$10,537,341.31	5.5008
** 031 WORKING CASH	700,000	0.050000	0.012495	0.012495	\$510,039.24	1.000000	0.012047	0.000000	\$491,752.12	0.2567
** 033 SPECIAL EDUCATION	44,500,000	0.800000	0.794304	0.794304	\$32,423,085.92	1.000000	0.800000	0.000000	\$32,655,573.61	17.0473
** 035 TORT JUDGMENTS, LIABIL	3,000,000	0.000000	0.053549	0.053549	\$2,185,841.64	1.000000	0.051629	0.000000	\$2,107,468.26	1.1002
** 047 SOCIAL SECURITY	6,000,000	0.000000	0.107097	0.107097	\$4,371,642.46	1.000000	0.103258	0.000000	\$4,214,936.52	2.2003
109 PRIOR YEAR ADJUSTMENT	0	0.000000	-0.008375	-0.008375	(\$341,863.04)	1.000000	-0.008375	0.000000	(\$341,863.04)	-0.1785
200 REVENUE RECAPTURE	414,594	0.000000	0.010157	0.010157	\$414,603.33	1.000000	0.010157	0.000000	\$414,603.33	0.2164
Totals (Capped)	246,800,000		4.399911	4.391306	\$179,250,770.40		4.228100	0.000000	\$172,688,708.46	90.0970
Totals (Not Capped)	26,094,070		0.460149	0.460149	\$18,783,036.92		0.464733	0.000000	\$18,970,163.36	9.8630
Totals (All)	272,894,070		4.860060	4.851485	\$198,033,807.32		4.692833	0.000000	\$191,658,871.82	100.0000

** Subject to PTELL

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Tax Year: 2025

Assessor Estimated EAV Report by Tax District Kane County

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Exemption Category	Commercial		Farm		Industrial		Local Rail Road		Mineral		Residential		State Rail Road		Totals	
	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count
Parcel Count	1,372		1,368		825		0		0		32,936		0		36,501	
Board of Review Abstract	601,525,043		60,556,912		975,228,243		0		0		3,441,681,237		0		5,078,991,435	
- Home Improvement	0	0	79,246	5	0	0	0	0	0	0	3,783,968	816	0	0	3,863,244	821
- Veteran's	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
+ State Assessed	0	0	0	0	1,222	0	0	0	0	0	2,244,245	0	0	0	2,244,245	0
#EAV	601,525,043		60,477,666		976,229,465		0		0		3,447,897,239	816			5,077,373,658	821
- Senior Assessment Freeze	14,325	1	391,254	8	0	0	0	0	0	0	35,473,637	690	0	0	35,879,216	1,005
- Owner Occupied	40,000	5	1,504,000	188	0	0	0	0	0	0	202,801,688	25,385	0	0	204,345,588	25,518
- Senior Citizens	16,000	2	768,000	96	0	0	0	0	0	0	51,063,621	6,388	0	0	51,847,621	6,486
- Disabled Person	0	0	4,000	2	0	0	0	0	0	0	742,000	371	0	0	746,000	373
- Disabled Veteran	0	0	578,903	5	0	0	0	0	0	0	29,870,334	254	0	0	30,449,237	259
- Returning Veteran	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Fraternal Freeze	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Vat Freeze	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Under Assessed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- E-Zone	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- TIF	93,671,464	0	256,940	0	121,082,197	0	0	0	0	0	7,207,043	0	0	0	222,417,646	0
- Drainage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# Taxable Value	507,555,264		56,974,969		854,147,268		0		0		3,116,739,014	2,244,245			4,531,688,350	



Tax Levy Computation - Step 1: Gather Data

TIF Data (23)

Municipality	TIF Name	County	Year Established	Expiration
DeKalb				
DeKalb		NONE		
Cook				
Hoffman Estates	Higging/Old Sutton	Cook	2020	2043
East Dundee	Cook County/South IL Rt 25	Cook	2012	2035
Barrington Hills			NONE	
Kane				
Algonquin	Longmeadow & Randall	Kane	2021	2044
Carpentersville	TIF 3 - Route 25	Kane	2012	2035
Carpentersville	TIF 5 - Old Town	Kane	2016	2039
Carpentersville	TIF 6 - Spring Hill Mall 2	Kane	2022	2045
East Dundee	TIF #8 - Christina Drive	Kane	2010	2033
East Dundee	TIF #X - Downtown	Kane	2008	2031
East Dundee	Penny Avenue	Kane	2017	2040
East Dundee	Prairie Lakes	Kane	2000	2023
East Dundee	Route 25 South	Kane	2012	2035
East Dundee	Route 25/Dundee Crossing	Kane	2006	2029
East Dundee	Route 68 West	Kane	2011	2034
East Dundee	South IL Route 72	Kane	2020	2043
Hampshire	Central Area Redevelopment	Kane	2007	2030
Gilberts	TIF 1 - Central Redevelopment	Kane	2008	2031
Gilberts	TIF 2 - Higgins Road Industrial Park	Kane	2013	2036
Pingree Grove	Bell-Harrison	Kane	2009	2032
West Dundee	Main Street/IL Route 131	Kane	2018	2041
West Dundee	Spring Hill Gateway	Kane	2007	2030
West Dundee	Spring Hill Mall	Kane	2016	2039
West Dundee	Spring Hill Mall Area	Kane	2023	2046
Sleepy Hollow			NONE	
McHenry				
Algonquin	Downtown TIF	McHenry	2014	2037

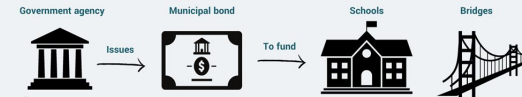


Estimated Valuation of New Property

Debt Service Payment
- FY27: \$25.2 million

Municipal Bonds

Municipal bonds are government-issued debt securities that fund day-to-day operating expenses or large-scale capital projects like building schools and repairing highways and bridges.



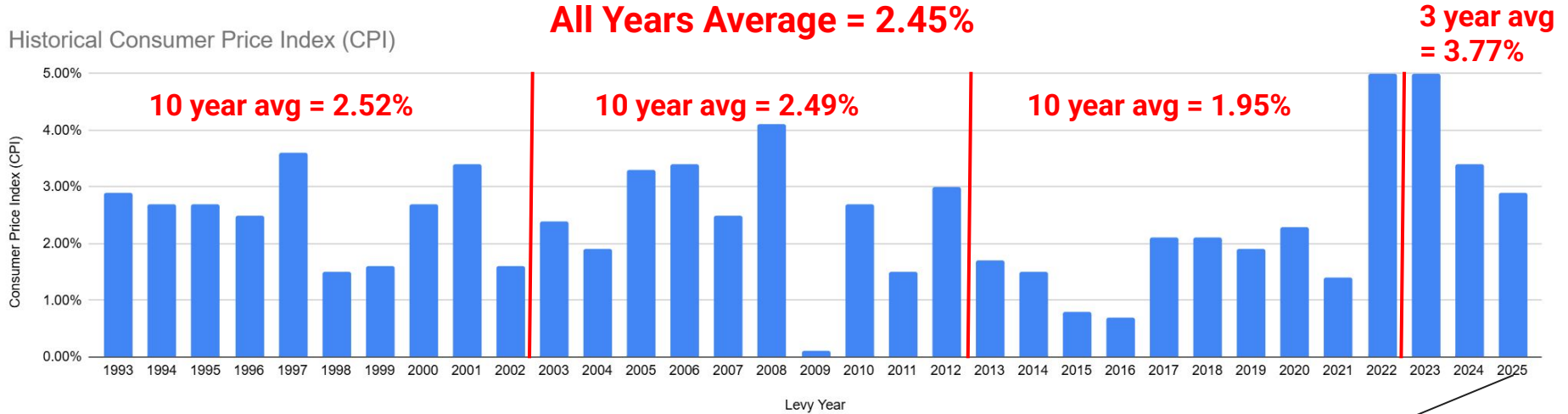
Types of municipal bonds:

- General obligation bonds
- Revenue bonds
- Special tax revenue bonds
- Municipal bond funds



Tax Levy Computation - Step 1: Gather Data

PTELL Tax Cap Max = 5.00%



Tax Levy Computation - Step 2: Calculating the Tax Levv

Cook County		Kane County		McHenry County		DeKalb County			
Step 1: Current Tax Year Extension									
Tax Year 2024	Rate	Tax Year 2024	Rate	Tax Year 2024	Rate	Tax Year 2024	Rate		
IMRF	\$0 0.0000	Education	\$91,405,114 2.2393	Education	\$28,763,289 2.2309	Education	\$5,072 2.2262		\$125,529,198
Social Security	\$239,808 0.0351	Op & Maintenance	\$30,614,600 0.7500	Op & Maintenance	\$9,669,745 0.7500	Op & Maintenance	\$1,709 0.7500		\$41,916,398
Tort	\$119,905 0.1259	IMRF	\$562,002 0.0138	IMRF	\$176,853 0.0137	IMRF	\$31 0.0137		\$738,887
Transportation	\$599,521 0.1640	Transportation	\$10,537,341 0.2581	Transportation	\$3,315,885 0.2572	Transportation	\$585 0.2569		\$14,453,333
Education	\$5,355,723 3.5741	Working Cash	\$491,752 0.0120	Working Cash	\$154,742 0.0120	Working Cash	\$27 0.0120		\$674,500
Op & Maintenance	\$1,630,343 0.7332	Life Safety	\$0 0.0000	Life Safety	\$0 0.0000	Life Safety	\$0 0.0000		\$0
Working Cash	\$27,978 0.0508	Special Education	\$32,655,574 0.8000	Special Education	\$10,314,395 0.8000	Special Education	\$1,822 0.8000		\$44,710,823
Life Safety	\$0 0.0000	Tort	\$2,107,468 0.0516	Tort	\$663,177 0.0514	Tort	\$117 0.0514		\$2,890,667
Special Education	\$1,739,032 0.6498	Social Security	\$4,214,937 0.1033	Social Security	\$1,326,354 0.1029	Social Security	\$234 0.1028		\$5,781,333
PTELL Subtotal	\$9,712,312 5.3329	PTELL Subtotal	\$172,588,788 4.2281	PTELL Subtotal	\$54,384,440 4.2181	PTELL Subtotal	\$9,597 4.2129		\$236,695,138

Tax Year 2024 Extension* = \$236,695,138

Cook = 4.10%, Kane = 72.92%, McHenry = 22.98%, DeKalb = <1.%

*Estimate as Final Cook County unknown at this time



Tax Levy Computation - Step 2: Estimated Growth Calculation

Cook County*

Kane County

McHenry County

DeKalb County*

Step 2: Current Tax Year EAV and Estimate EAV							
Current TY EAV	230,502,697	Current TY EAV	4,081,946,701	Current TY EAV	1,289,299,386	Current TY EAV	227,809
Estimated New TY EAV	230,000,000	Estimated New TY EAV	4,531,688,350	Estimated New TY EAV	1,390,867,006	Estimated New TY EAV	250,590
Estimate Increase	-\$502,697	Estimate Increase	\$449,741,649	Estimate Increase	\$101,567,620	Estimate Increase	\$22,781
% Increase	-0.22%	% Increase	11.02%	% Increase	7.88%	% Increase	10.00%

Tax Year 2025 Estimated Growth = 9.83%

Tax Year 2025 Balloon = 10.00%

*Cook & DeKalb Counties do not provide estimates



Tax Levy Computation - Step 2: New Property Estimate

Cook County*

Kane County

McHenry County

DeKalb County*

Step 3: Current Tax Year New Construction/Property and Estimate New Construction/Property

Tax Year 2020	\$650,730	Tax Year 2020	\$54,643,293	Tax Year 2020	\$2,223,096	Tax Year 2020	\$0
Tax Year 2021	\$0	Tax Year 2021	\$59,339,106	Tax Year 2021	\$3,243,436	Tax Year 2021	\$0
Tax Year 2022	\$1,058,844	Tax Year 2022	\$60,715,993	Tax Year 2022	\$2,596,880	Tax Year 2022	\$0
Tax Year 2023	\$1,000,000	Tax Year 2023	\$83,373,155	Tax Year 2023	\$9,531,684	Tax Year 2023	\$0
Tax Year 2024	\$1,099,476	Tax Year 2024	\$82,083,539	Tax Year 2024	\$7,569,492	Tax Year 2024	\$0
Estimate TY 2025	\$761,810	Estimate TY 2025	\$57,637,821	Estimate TY 2025	\$5,152,652	Estimate TY 2025	\$0

Tax Year 2025 Estimated New Property = roughly \$65,000,000

Tax Year 2025 Balloon = \$90,000,000

*Cook & DeKalb Counties do not provide estimates



Tax Levy Computation - Step 3: Ballooning Tax Levy

Estimate of Tax Year (TY) 2025 Levy & Extension				
	TY 2024 Estimated EAV*	Estimated TY 2025 EAV	Expected TY 2025 EAV	
Equalized Assessed Value	\$5,601,976,593	\$6,252,174,252	\$6,217,650,892	
Average EAV % Increase over Prior Year Across 4 Counties		10.00%	9.83%	
New Property Estimate		\$90,000,000	\$65,000,000	
% Increase over Prior Year with New Property		11.61%	10.99%	
*Estimated as Cook County has not been finalized				
Purpose	2024 Extension*	2025 Estimated Levy w/new property	2025 Expected Extension w/new property	2025 Expected Extension w/out new property
Education	\$125,529,798	\$131,850,000	\$130,594,160	\$129,228,914
Operations & Maintenance	\$41,916,798	\$43,800,000	\$43,382,815	\$42,929,286
Transportation	\$14,453,832	\$15,089,695	\$14,945,969	\$14,789,722
Working Cash	\$674,499	\$705,200	\$698,483	\$691,181
Municipal Retirement	\$738,886	\$2,175,000	\$2,154,283	\$2,131,762
Social Security	\$5,781,383	\$5,000,000	\$4,952,376	\$4,900,603
Tort Immunity	\$2,890,667	\$3,200,000	\$3,169,520	\$3,136,386
Special Education	\$44,710,823	\$46,679,390	\$46,234,780	\$45,751,436
Total	\$236,695,136	\$248,499,285	\$246,132,386	\$243,559,290
% Increase over prior year		4.99%	3.99%	2.90%
*Estimated as Cook County has not been finalized				

Tax Levy Computation - Step 3: Expected Tax Extension

Estimate of Tax Year (TY) 2025 Levy & Extension						
	TY 2024 Estimated EAV*	Estimated TY 2025 EAV	Expected TY 2025 EAV			
Equalized Assessed Value	\$5,601,976,593	\$6,252,174,252	\$6,217,650,892			
Average EAV % Increase over Prior Year Across 4 Counties		10.00%	9.83%			
New Property Estimate		\$90,000,000	\$65,000,000			
% Increase over Prior Year with New Property		11.61%	10.99%			
*Estimated as Cook County has not been finalized						
Purpose	2024 Extension*	2025 Estimated Levy w/new property	2025 Expected Extension w/new property	2025 Expected Extension w/out new property	New Expected Revenue w/new property	New Expected Revenue w/out new property
Education	\$125,529,198	\$131,850,000	\$130,594,160	\$129,228,914	\$5,064,962	\$3,699,716
Operations & Maintenance	\$41,916,398	\$43,800,000	\$43,382,815	\$42,929,286	\$1,466,417	\$1,012,888
Transportation	\$14,453,332	\$15,089,695	\$14,945,969	\$14,789,722	\$492,637	\$336,390
Working Cash	\$674,499	\$705,200	\$698,483	\$691,181	\$23,984	\$16,682
Municipal Retirement	\$738,886	\$2,175,000	\$2,154,283	\$2,131,762	\$1,415,397	\$1,392,876
Social Security	\$5,781,333	\$5,000,000	\$4,952,376	\$4,900,603	-\$828,957	-\$880,730
Tort Immunity	\$2,890,667	\$3,200,000	\$3,169,520	\$3,136,386	\$278,853	\$245,719
Special Education	\$44,710,823	\$46,679,390	\$46,234,780	\$45,751,436	\$1,523,957	\$1,040,613
Total	\$236,695,136	\$248,499,285	\$246,132,386	\$243,559,290	\$9,437,250	\$6,864,154
% Increase over prior year		4.99%	3.99%	2.90%	3.99%	2.90%
*Estimated as Cook County has not been finalized						



Impact to Homeowner

Kane County			
2024 Fair Cash / Market Value Home	\$365,000		
Estimated 2025 Fair Cash Value Home	\$405,223	<i>Includes EAV % Change</i>	
Total Assessed Value	\$135,074	33.30%	
State Equalization Multiplier	\$135,074	1.0000	
Homestead Exemption	\$8,000.00		
Net Equalized Assessed Value	\$127,074.33		
Estimated Change in Tax Payment for 2025	\$164.94		

McHenry County			
2024 Fair Cash / Market Value Home	\$355,500		
Estimated 2025 Fair Cash Value Home	\$383,513	<i>Includes EAV % Change</i>	
Total Assessed Value	\$127,838	33.30%	
State Equalization Multiplier	\$127,838	1.0000	
Homestead Exemption	\$8,000.00		
Net Equalized Assessed Value	\$119,837.80		
Estimated Change in Tax Payment for 2025	\$155.57		

Cook County			
2024 Fair Cash / Market Value Home	\$602,500		
Estimated 2025 Fair Cash Value Home	\$601,175	<i>Includes EAV % Change</i>	
Total Assessed Value	\$60,117	10.00%	
State Equalization Multiplier	\$182,487	3.0355	
Homestead Exemption	\$10,000.00		
Net Equalized Assessed Value	\$172,486.52		
Estimated Change in Tax Payment for 2025	\$253.24		

DeKalb County			
2024 Fair Cash / Market Value Home	\$286,700		
Estimated 2025 Fair Cash Value Home	\$315,370	<i>Includes EAV % Change</i>	
Total Assessed Value	\$105,123	33.30%	
State Equalization Multiplier	\$105,123	1.0000	
Homestead Exemption	\$6,000.00		
Net Equalized Assessed Value	\$99,123.33		
Estimated Change in Tax Payment for 2025	\$129.90		



Next Steps

November 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Board of Education approves Tentative Levy Resolution

December 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Place legal ad regarding Levy Hearing

Levy Hearing held & Board of Education approves Certificate of Tax Levy

Administration files Certificate of Tax Levy with four counties

Statutory due date for Certificate of Tax Levy

Questions?





DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 18, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Eberto Mora
Assistant Superintendent of
Human Resources

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE 1 st Reading	11/18/2025

SUBJECT: District Calendars 2026-2027, 2027-2028 & 2028-2029

Background

Per contractual language with LEAD, a calendar consultation committee must meet to formulate and recommend a proposed calendar for BOE approval. The “Calendar Committee” is composed of representatives from LEAD, DESA, DESPA, and Administration. The task this year was to draft school calendars for the 2026-2027, 2027-2028, and 2028-2029 school years.

The Calendar Committee reviewed all the contractual language per the LEAD, DESA, and DESPA contracts and drafted the attached calendars. These drafts were reviewed by HR and the Deputy Superintendent’s team members.

Additionally, for the proposed 2026-2027 school year, we have identified six late start dates. Four of the six dates will be dedicated to allowing elementary teachers time to complete their report cards as delineated in the LEAD collective bargaining agreement.

The late start dates for the 2027-2028 and 2028-2029 school years will be presented at a future meeting as a revision to the proposed school calendars.

Administrative Recommendation

Administration recommends approving the 2026-2027, 2027-2028, and 2028-2029 school calendars as presented.

Fiscal Impact

None, as the calendars have been prepared to meet the current Collective Bargaining Agreements with LEAD, DESA, and DESPA.

District 300 School Calendar - 2026-2027

Presented to BOE on November 18, 2025

July 26							October 26							January 27							April 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4					1	2	3						2						1	2	3
5	6	7	8	9	10	11	4	5	6	7	8	9	10	3	4	5	6	7	8	9	4	5	6	7	8	9	10
12	13	14	15	16	17	18	11	12	13	14	15	16	17	10	11	12	13	14	15	16	11	12	13	14	15	16	17
19	20	21	22	23	24	25	18	19	20	21	22	23	24	17	18	19	20	21	22	23	18	19	20	21	22	23	24
26	27	28	29	30	31		25	26	27	28	29	30	31	24	25	26	27	28	29	30	25	26	27	28	29	30	
														31													

August 26							November 26							February 27							May 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1	1	2	3	4	5	6	7		1	2	3	4	5	6							1
2	3	4	5	6	7	8	8	9	10	11	12	13	14	7	8	9	10	11	12	13	2	3	4	5	6	7	8
9	10	11	12	13	14	15	15	16	17	18	19	20	21	14	15	16	17	18	19	20	9	10	11	12	13	14	15
16	17	18	19	20	21	22	22	23	24	25	26	27	28	21	22	23	24	25	26	27	16	17	18	19	20	21	22
23	24	25	26	27	28	29	29	30						28							23	24	25	26	27	28	29
30	31																				30	31					

September 26							December 26							March 27							June 27						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5			1	2	3	4	5		1	2	3	4	5	6			1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12	7	8	9	10	11	12	13	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19	14	15	16	17	18	19	20	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26	21	22	23	24	25	26	27	20	21	22	23	24	25	26
27	28	29	30				27	28	29	30	31			28	29	30	31				27	28	29	30			

ALL DATES SUBJECT TO CHANGE THROUGHOUT SCHOOL YEAR, w/BOARD OF EDUCATION APPROVAL

 No Student & No Instruct. Staff Attend.
 End of Qrt/Sem, Full Day Attend.
 ✕ District Closed
 Late Start
 Emergency Days
 Teacher Institute/Inservice
 Parent-Teacher Conferences

Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Thursday, August 6, 2026
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, August 7, 2026
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Monday, August 10, 2026
First Day of School, Full Day of Student Attend.	Tuesday, August 11, 2026
Labor Day - Offices/Schools Closed	Monday, September 7, 2026
End of Quarter/Semester	Thursday, October 8, 2026
No Student and No Instructional Staff (LEAD/DESA) Offices Open	Friday, October 9, 2026
District Holiday - Offices/Schools Closed	Monday, October 12, 2026
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, October 30, 2026
Parent-Teacher Conferences, No Student Attend.	Monday, November 23, 2026
Parent-Teacher Conferences, No Student Attend.	Tuesday, November 24, 2026
Fall Break - Offices/Schools Closed	Wednesday, November 25 - Friday, November 27, 2026
End of Quarter/Semester	Friday, December 18, 2026
Winter Break, No Student Attend.	Monday, December 21, 2026 - Friday, January 1, 2027
Offices/Schools Closed to the public	December 22 - December 25, 2026, December 31, 2026 & January 1, 2027
Martin Luther King Day - Offices/Schools Closed	Monday, January 18, 2027
IF NO Emerg. Days used - NO student/instruct. staff; all offices open	Friday, February 12, 2027
Presidents Day - Offices/Schools Closed	Monday, February 15, 2027
Teacher Inst. (8:00 AM to 3:00 PM) Kane Cty. ROE, No Student Attendance	Friday, February 26, 2027
End of Quarter/Semester	Friday, March 12, 2027
District Holiday - Offices/Schools Closed	Friday, March 26, 2027
Spring Break, No Student Attend.	Monday, March 29 - Friday, April 2, 2027
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, April 30, 2027
Last day of school, if no Emergency Days have been used	Friday, May 21, 2027
Graduation	Saturday, May 22, 2027
Last possible day of school - If ALL Emergency Days are used	Thursday, May 27, 2027
Memorial Day - Offices/Schools Closed	Monday, May 31, 2027
Juneteenth	Saturday, June 19, 2027

District 300 School Calendar - 2027-2028

Presented to BOE on November 18, 2025

July 27							October 27							January 28							April 28						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
				1	2	3						1	2							1							1
4	5	6	7	8	9	10	3	4	5	6	7	8	9	2	3	4	5	6	7	8	2	3	4	5	6	7	8
11	12	13	14	15	16	17	10	11	12	13	14	15	16	9	10	11	12	13	14	15	9	10	11	12	13	14	15
18	19	20	21	22	23	24	17	18	19	20	21	22	23	16	17	18	19	20	21	22	16	17	18	19	20	21	22
25	26	27	28	29	30	31	24	25	26	27	28	29	30	23	24	25	26	27	28	29	23	24	25	26	27	28	29
							31							30	31						30						

August 27							November 27							February 28							May 28						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7		1	2	3	4	5	6			1	2	3	4	5		1	2	3	4	5	6
8	9	10	11	12	13	14	7	8	9	10	11	12	13	6	7	8	9	10	11	12	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20	13	14	15	16	17	18	19	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27	20	21	22	23	24	25	26	21	22	23	24	25	26	27
29	30	31					28	29	30					27	28	29					28	29	30	31			

September 27							December 27							March 28							June 28						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4				1	2	3	4				1	2	3	4					1	2	3
5	6	7	8	9	10	11	5	6	7	8	9	10	11	5	6	7	8	9	10	11	4	5	6	7	8	9	10
12	13	14	15	16	17	18	12	13	14	15	16	17	18	12	13	14	15	16	17	18	11	12	13	14	15	16	17
19	20	21	22	23	24	25	19	20	21	22	23	24	25	19	20	21	22	23	24	25	18	19	20	21	22	23	24
26	27	28	29	30			26	27	28	29	30	31	26	27	28	29	30	31	25	26	27	28	29	30			

ALL DATES SUBJECT TO CHANGE THROUGHOUT SCHOOL YEAR, w/BOARD OF EDUCATION APPROVAL

- No Student & No Instruct. Staff Attend.
- End of Qrt/Sem, Full Day Attend.
- Emergency Days
- Teacher Institute/Inservice
- Parent-Teacher Conferences
- Late Start TBD
- X

 District Closed

Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Thursday, August 5, 2027
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, August 6, 2027
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Monday, August 9, 2027
First Day of School, Full Day of Student Attend.	Tuesday, August 10, 2027
Labor Day - Offices/Schools Closed	Monday, September 6, 2027
End of Quarter/Semester	Thursday, October 7, 2027
No Student and No Instructional Staff (LEAD/DESA) Offices Open	Friday, October 8, 2027
District Holiday - Offices/Schools Closed	Monday, October 11, 2027
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, October 29, 2027
Parent-Teacher Conferences, No Student Attend.	Monday, November 22, 2027
Parent-Teacher Conferences, No Student Attend.	Tuesday, November 23, 2027
Fall Break - Offices/Schools Closed	Wednesday, November 24 - Friday, November 26, 2027
End of Quarter/Semester	Friday, December 17, 2027
Winter Break, No Student Attend.	Monday, December 20, 2027 - Friday, December 31, 2027
Offices/Schools Closed to the public	December 21 - December 24, 2027, December 30 and 31, 2027
Martin Luther King Day - Offices/Schools Closed	Monday, January 17, 2028
IF NO Emerg. Days used - NO student/instruct. staff; all offices open	Friday, February 18, 2028
Presidents Day - Offices/Schools Closed	Monday, February 21, 2028
Teacher Inst. (8:00 AM to 3:00 PM) Kane Cty. ROE, No Student Attendance	Friday, March 3, 2028
End of Quarter/Semester	Friday, March 10, 2028
Spring Break, No Student Attend.	Monday, March 27 - Friday, March 31, 2028
District Holiday - Offices/Schools Closed	Friday, April 14, 2028
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, April 28, 2028
Last day of school, if no Emergency Days have been used	Friday, May 19, 2028
Graduation	Saturday, May 20, 2028
Last possible day of school - If ALL Emergency Days are used	Thursday, May 25, 2028
Memorial Day - Offices/Schools Closed	Monday, May 29, 2028
Juneteenth	Monday, June 19, 2028

District 300 School Calendar - 2028-2029

Presented to BOE on November 18, 2025

July 28							October 28							January 29							April 29						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1	1	2	3	4	5	6	7		1	2	3	4	5	6	1	2	3	4	5	6	7
2	3	4	5	6	7	8	8	9	10	11	12	13	14	7	8	9	10	11	12	13	8	9	10	11	12	13	14
9	10	11	12	13	14	15	15	16	17	18	19	20	21	14	15	16	17	18	19	20	15	16	17	18	19	20	21
16	17	18	19	20	21	22	22	23	24	25	26	27	28	21	22	23	24	25	26	27	22	23	24	25	26	27	28
23	24	25	26	27	28	29	29	30	31					28	29	30	31				29	30					
30	31																										

August 28							November 28							February 29							May 29						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5				1	2	3	4					1	2	3			1	2	3	4	5
6	7	8	9	10	11	12	5	6	7	8	9	10	11	4	5	6	7	8	9	10	6	7	8	9	10	11	12
13	14	15	16	17	18	19	12	13	14	15	16	17	18	11	12	13	14	15	16	17	13	14	15	16	17	18	19
20	21	22	23	24	25	26	19	20	21	22	23	24	25	18	19	20	21	22	23	24	20	21	22	23	24	25	26
27	28	29	30	31			26	27	28	29	30			25	26	27	28				27	28	29	30	31		

September 28							December 28							March 29							June 29						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2						1	2					1	2	3						1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9	4	5	6	7	8	9	10	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16	11	12	13	14	15	16	17	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23	18	19	20	21	22	23	24	17	18	19	20	21	22	23
24	25	26	27	28	29	30	24	25	26	27	28	29	30	25	26	27	28	29	30	31	24	25	26	27	28	29	30
							31																				

ALL DATES SUBJECT TO CHANGE THROUGHOUT SCHOOL YEAR, w/BOARD OF EDUCATION APPROVAL

No Student & No Instruct. Staff Attend.	End of Qrt/Sem, Full Day Attend.	District Closed	Late Start TBD
Emergency Days	Teacher Institute/Inservice	Parent-Teacher Conferences	General Election Day

Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Thursday, August 10, 2028
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, August 11, 2028
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Monday, August 14, 2028
First Day of School, Full Day of Student Attend.	Tuesday, August 15, 2028
Labor Day - Offices/Schools Closed	Monday, September 4, 2028
No Student and No Instructional Staff (LEAD/DESA) Offices Open	Friday, October 6, 2028
District Holiday - Offices/Schools Closed	Monday, October 9, 2028
End of Quarter/Semester	Friday, October 13, 2028
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, October 27, 2028
General Election Day- Offices/Schools Closed	Tuesday, November 7, 2028
Parent-Teacher Conferences, No Student Attend.	Monday, November 20, 2028
Parent-Teacher Conferences, No Student Attend.	Tuesday, November 21, 2028
Fall Break - Offices/Schools Closed	Wednesday, November 22 - Friday, November 24, 2028
End of Quarter/Semester	Friday, December 22, 2028
Winter Break, No Student Attend.	Monday, December 25, 2028 - Friday, January 5, 2029
Offices/Schools Closed to the public	December 25, 2028 through January 1, 2029
Martin Luther King Day - Offices/Schools Closed	Monday, January 15, 2029
IF NO Emerg. Days used - NO student/instruct. staff; all offices open	Friday, February 16, 2029
Presidents Day - Offices/Schools Closed	Monday, February 19, 2029
Teacher Inst. (8:00 AM to 3:00 PM) Kane Cty. ROE, No Student Attendance	Friday, March 2, 2029
End of Quarter/Semester	Friday, March 16, 2029
Spring Break, No Student Attend.	Monday, March 26 - Friday, March 30, 2029
District Holiday - Offices/Schools Closed	Friday, March 30, 2029
Teacher Institute (8:00 AM to 3:00 PM) No Student Attend.	Friday, April 27, 2029
Last day of school, if no Emergency Days have been used	Friday, May 25, 2029
Memorial Day - Offices/Schools Closed	Monday, May 28, 2029
Last possible day of school - If ALL Emergency Days are used	Friday, June 1, 2029
Juneteenth	Tuesday, June 19, 2029



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 10, 2025

TO: Board of Education
Dr. Martina Smith, Superintendent

Presented at the following Board Meetings	Date
Board Operations Committee	11/10/2025
BOE Approval	11/18/2025

FROM: Jeff Ehardt, Executive Director of Finance

SUBJECT: Resolution loaning funds from the working cash fund of the District to the bond and interest fund of the District.

Background

From time to time, the Board of Education may authorize the School Treasurer to transfer funds credited to the Working Cash Fund (Fund 70) to the District’s general funds as needed. The Finance Department has determined that additional funds are required in the Bond and Interest Fund (Fund 30) to meet the full amount necessary to satisfy the District’s principal and interest payment obligations due on January 1, 2026.

As of October 30, 2025, the fund balances are as follows:

- Bond and Interest Fund (Fund 30): \$20,843,282
- Working Cash Fund (Fund 70): \$45,363,642

The total principal and interest payment due January 1, 2026, is \$22,372,238, resulting in a temporary shortfall of approximately \$2,000,000. To address this, a temporary loan of \$2,000,000 from the Working Cash Fund to the Bond and Interest Fund is needed.

This short-term loan is necessary due to the delay in receiving Tax Year 2024 property tax distributions from Cook County. Once these tax revenues are received, the loan will be repaid in full to the Working Cash Fund.

Administrative Recommendation

The Administration recommends approval of the attached Resolution authorizing the transfer of funds from the Working Cash Fund (Fund 70) to the Bond and Interest Fund (Fund 30) to ensure sufficient resources are available to meet the District’s January 1, 2026, principal and interest payment obligations. If the District receives the necessary tax revenues from Cook County prior to the payment date, the transfer will not be executed.

Fiscal Impact

Funds will be transferred from the Working Cash Fund (Fund 70) to the Bond and Interest Fund (Fund 30) to ensure the District can meet its upcoming principal and interest payment obligations. Upon receipt of the delayed tax revenues from Cook County, the funds will be repaid to the Working Cash Fund.

RESOLUTION loaning funds from the working cash fund of Community Unit School District Number 300, Kane, McHenry, Cook and DeKalb Counties, Illinois, to the bond and interest fund of said District.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 300, Kane, McHenry, Cook and DeKalb Counties, Illinois (the “*District*”), has heretofore created and established a working cash fund in and for the District for the purpose of enabling the District to have in its treasury at all time sufficient money to meet demands thereon for expenditures for corporate purposes (the “*Working Cash Fund*”); and

WHEREAS, there is presently to the credit of the Working Cash Fund the total sum of \$45,363,642.53; and

WHEREAS, in accordance with the provisions of Article 20 of the School Code of the State of Illinois, as amended (the “*Code*”), the Board is authorized from time to time to direct the School Treasurer who receives the taxes of the District (the “*Treasurer*”) to transfer funds which are to the credit of the Working Cash Fund to the general funds of the District in anticipation of one or more of the following: (i) the collection of taxes lawfully levied for the fund to which such transfer is to be made, (ii) corporate personal property replacement taxes and (iii) funding received by the District under Section 18-8.15 of the Code (“*General State Aid*”); and

WHEREAS, it is hereby found and determined that it is necessary that moneys be made available to the bond and interest fund of the District (the “*Bond and Interest Fund*”) in order to meet expenses of the District payable from the Bond and Interest Fund and that it is in the best interests of the District that certain moneys presently to the credit of the Working Cash Fund be

transferred by the Treasurer from the Working Cash Fund to the Bond and Interest Fund, such moneys to be transferred in anticipation of the collection of taxes levied by the District for bond and interest purposes for the year 2024 (the “*Taxes*”), and such moneys so transferred to be reimbursed from the Taxes upon their collection; and

WHEREAS, in order to comply with the applicable provisions of said Article 20, it is hereby found and determined as follows:

A. That, for levy year 2024, the District levied property taxes for bond and interest purposes in the amount of \$25,679,476;

B. That, for levy year 2024, the District has received property taxes for bond and interest purposes in the amount of \$20,843,282;

C. That the District has not issued any warrants in anticipation of any taxes levied by the District for levy year 2024;

D. That the aggregate amount of receipts from taxes imposed to replace revenue lost by units of local government and school districts as a result of the abolition of ad valorem personal property taxes estimated to be set aside for the payment of debt service and pension or retirement obligations is \$500,000; and

E. That there has heretofore been transferred from the Working Cash Fund to the Bond and Interest Fund in anticipation of the Taxes the total sum of \$0; and

F. That the aggregate amount of General State Aid received by the District under Section 18-8.15 of the Code in fiscal year ended June 30, 2025, was \$80,125,614.88.

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Unit School District Number 300, Kane, McHenry, Cook and DeKalb Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that the recitals contained in the preambles to this Resolution are true, correct, and complete and does incorporate them into this Resolution by this reference.

Section 2. Loan to the Bond and Interest Fund and Reimbursement of Working Cash Fund. The Treasurer is hereby directed to transfer from the Working Cash Fund the sum of \$2,000,000 which amount is to be placed to the credit of the Bond and Interest Fund on the date hereof. It is hereby found and determined that the amount so transferred hereunder does not exceed 85% of the actual or estimated amount of Taxes to be received. Upon the receipt of the Taxes, the Treasurer is hereby directed to transfer to the Working Cash Fund from the Bond and Interest Fund the amount of \$2,000,000 in order to reimburse the Working Cash Fund.

Section 3. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 4. Repealer; Effective Date. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted November 18, 2025.

President, Board of Education

Secretary, Board of Education



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: November 18, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Frank Williams,
Chief Financial Officer
John Hummel,
Chief Technology Officer

Presented at the following Board Meetings	Date
Board Operations Committee	10/14/2025
BOE 1 st Reading	11/10/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: Boundary and Capacity Utilization

Background

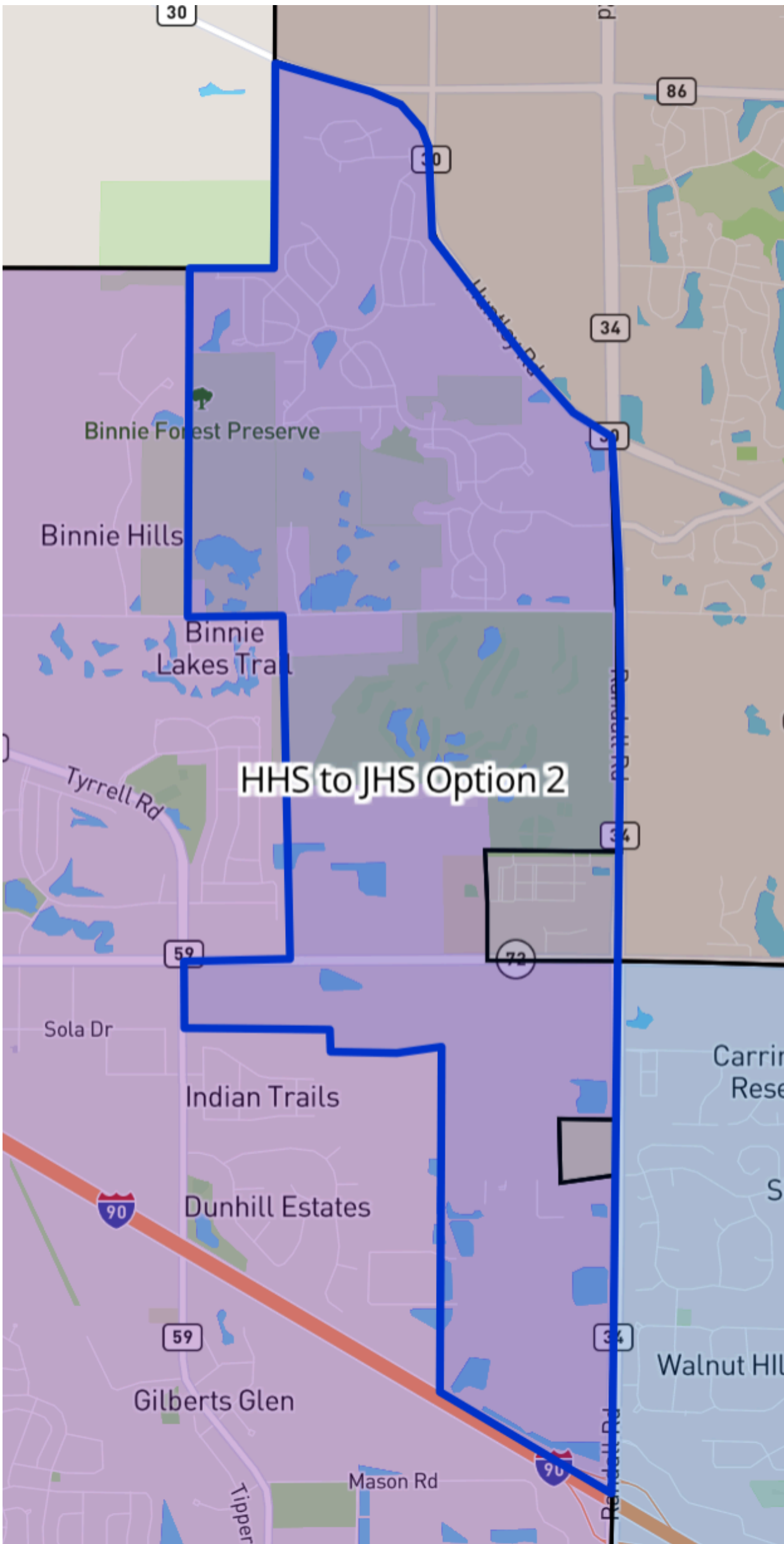
On October 14, 2025, we presented the proposed school boundary changes to the Board of Education, designed to manage significant enrollment growth proactively. The district's current enrollment is 20,091 students. This growth is primarily driven by 27 new housing developments, which are projected to add approximately 4,166 new students over the next decade. The proposed adjustments aim to align with the district's strategic goals of engaging stakeholders and utilizing resources in an equitable and efficient manner.

The primary proposal was presented to address the most immediate needs. The proposal adjusts the boundary between Hampshire High School (HHS) and Jacobs High School (JHS). Projections indicate that HHS will exceed its capacity within four years, whereas JHS has available space to accommodate more students.

The Board of Education is scheduled to vote on the proposal at the November 18, 2025, meeting. If approved, the district will notify all affected families, hold community meetings, and implement the changes for the 2026-2027 school year.

Administrative Recommendation

We recommend approval of the adjusted boundary changes for Jacobs High School and Hampshire High School as presented on October 14, 2025.





DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

DATE: November 18, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Melanie Gravel and Nikki
Woodbury, Assistant Superintendents
of Curriculum & Instruction

Presented at the following Board Meetings	Date
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1 st Reading	10/14/2025
BOE 2 nd Reading	11/18/2025

SUBJECT: Approval to Adopt Proposed Instructional Materials: Childhood Growth and Development I and II, 5th-12th Grade Instrumental Music, K-8 Math (Core Instruction), Advanced Placement (AP) Biology, Environmental Science, Advanced Placement (AP) Spanish Language and Culture, Advanced Placement (AP) Spanish Literature and Culture, and French I-IV

Background

District 300 regularly reviews and updates instructional materials to support our curriculum. Our process aligns with Board Policy 6:210 and Administrative Regulations 6:210-AP1 and 6:210-AP2. The process generally includes:

- Analysis of current needs for students and staff
- Development of an RFP for each adoption that is structured on student needs, staff needs, instructional expectations, and current educational research
- Submission of materials by each publisher
- District review for alignment with the RFP
- Initial technology review for the feasibility of integration into our digital learning environment
- District Leadership Team review
- Teacher Collaborative Team review with publisher presentations
- Additional analysis of digital aspects and features to ensure compatibility with D300 systems

The District Leadership Teams included several members of the Academic Team, such as Assistant Superintendents of Curriculum and Instruction, Content Area Directors and Coordinators (Literacy; Math; Social Studies and Science; EL and World Languages; CTE; Fine and Performing Arts; PE, Health, Drivers Ed, and Athletics; and Early Childhood); Assistant Superintendent of Education Services; Director of Education Services, PreK-5; Director of Student Learning and Development; Director of MTSS and Assessment Systems; and the Technology Integration Specialist.

The District Technology Team vetted the resources to ensure that they will function with internal D300 systems and platforms.



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The various Teacher Review Teams were developed to include current content area teachers in the courses being reviewed. When applicable, High School Division Heads participated on these teams. All teams submitted rubrics for quantitative data. Qualitative comments were also gathered after careful analysis of the materials.

Proposed instructional materials adoptions to support our curriculum include the following courses:

Department	Course(s)
Career and Technical Education	Childhood Growth and Development I and II
Fine and Performing Arts	5th-12th Grade Instrumental Music
Math	K-8 Math (Core Instruction)
Science	Advanced Placement (AP) Biology
	Environmental Science
World Language	Advanced Placement (AP) Spanish Language and Culture
	Advanced Placement (AP) Spanish Literature and Culture
	French I-IV

Specific details for each of the proposed instructional materials adoptions are attached. During the November 18, 2025, Board of Education Meeting, we will seek Board approval to adopt the proposed instructional materials.

Administrative Recommendation

The administration recommends that the Board approve the proposed instructional materials adoptions for Childhood Growth and Development I-II, 5th-12th Grade Instrumental Music, K-8 Math (Core Instruction), AP Biology, Environmental Science, AP Spanish Language and Culture, AP Spanish Literature and Culture, and French I-IV.

Please note that the K–8 Math (Core Instruction) budget has been increased by \$16,000 to include professional development expenses that were not reflected in the memo presented on October 14, 2025.



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Fiscal Impact

Included below is an overview of the total costs for these proposed instructional materials adoptions for the next six years of implementation, from July 2026 through June 2032:

Department	Course(s)	Cost
Career and Technical Education	Childhood Growth and Development I Cengage <i>Understanding Child Development</i> (11th Edition, Copyright 2027) (Releases 1/1/2026)	\$93,255.56
	Childhood Growth and Development II Cengage <i>Beginnings and Beyond: Foundations in Early Childhood Education</i> (11th Edition, Copyright 2024)	
Fine and Performing Arts	5th-12th Grade Instrumental Music <i>Make Music, Inc.</i> Make Music Cloud	\$192,776.76
Math	K-8 Math (Core Instruction) Amplify <i>Desmos Math</i> (1st Edition, Copyright 2026 for K-8, Copyright 2027 for Accelerated 6/7)	\$3,423,705.40 Year 1: \$1,256,064.00 Year 2: \$1,083,820.70 Year 3: \$1,083,820.70
Science	Advanced Placement (AP) Biology BFW <i>Biology for the AP Course</i> (2nd Edition) (Copyright 2026)	\$21,037.50
	Environmental Science Savvas <i>Environmental Science: Your World, Your Turn</i> (Copyright 2021)	\$14,774.25
World Language	Advanced Placement (AP) Spanish Language and Culture Klett World Languages <i>Generacion AP</i> (Copyright 2026)	\$9,143.88
	Advanced Placement (AP) Spanish Literature and Culture Wayside Publishing <i>Azulejo</i> (2nd Edition, Copyright 2012)	\$6,582.23
	French I-IV Klett World Languages <i>Reporters Francophones I-IV</i> (Copyright 2026)	\$107,501.55
	Total of All Proposed Adoptions	\$3,868,777.13



D300 Career and Technical Education High School Instructional Materials Recommendations

This fall, the District Leadership Team, Technology Department, and Career and Technical Education Teacher Review Team completed the instructional materials review process for Childhood Growth and Development I and II. The review team explored multiple instructional materials options for this course, and we have moved forward with the following recommendation for consideration by the D300 Board of Education:

Childhood Growth and Development I and II

- The Childhood Growth and Development Teacher Review Team explored the instructional materials submitted, in addition to our current materials. Their recommendation is for Cengage's *Understanding Child Development* for Childhood Growth & Development I and Cengage's *Beginnings & Beyond: Foundations in Early Childhood Education* for Childhood Growth & Development II. This will include classroom sets of each textbook as well as a digital companion suite for each student.
- The team appreciated that the instructional materials were aligned with the standards being taught in both courses. In addition to the content and organization of the physical textbook, the staff appreciated the following features that are included in the digital suite:
 - Cengage Mindtap online digital companion for the textbook was well organized and easy to navigate;
 - the platform and textbooks were engaging and up-to-date;
 - features are compatible with Google Drive without extra steps needing to be taken;
 - and integrates student supports such as:
 - a read-aloud feature that adjusts for speed and four (4) different voices to choose from;
 - ability for teachers to annotate text and/or add additional information directly into the digital text as needed;
 - ability for students to annotate the text digitally;
 - and compatible with Google Translate.

Cost and Next Steps

The total cost for all proposed Childhood Growth and Development instructional materials is \$93,255.56. This includes digital access for students and teachers, teacher resources, and integration with our learning management system (Schoology). We plan to ensure teachers and students are rostered for online access, and resources will be made available in Schoology. After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Recommendation

To support our Childhood Growth and Development curriculum, the Administration recommends that the Board approve the purchase of these proposed instructional materials as presented.



D300 K-12 Fine and Performing Arts Instructional Materials Recommendations

This fall, the District Leadership Team, Technology Department, and 5th-12th Grade Instrumental Music Teacher Review Team completed the instructional materials review process for 5th-12th Grade Instrumental Music courses. These teams explored the instructional materials currently in use for elementary, middle, and high school instrumental music courses, and we have moved forward with the following recommendation for consideration by the D300 Board of Education:

5th-12th Grade Instrumental Music

- The 5th-12th Grade Instrumental Music Teacher Review Team consisted of current band and orchestra teachers from the elementary, middle, and high school levels. After a review of available resources, the recommendation is for the adoption of the *Make Music Cloud* digital platform by Smart Music.
- The team appreciated that the instructional materials offer a diverse and comprehensive suite of resources supporting all aspects of instrumental music instruction. Specifically, the review team noted the inclusion of a wide-ranging catalog of performance music, essential methods books, and dedicated applications for sight-reading and composition, all of which are directly aligned with the course curricula. Furthermore, the materials meet the required educational benchmarks, demonstrating alignment with both the National Core Arts Standards and the Illinois Arts Standards. The team noted that this alignment will specifically aid in providing focused instruction at all ability levels, thereby supporting individual student growth. The resource provides lessons designed for adaptability, which the team found valuable for meeting the unique needs of various courses and students. The resource also offers excellent support for developing student artistic independence. Finally, having the resource as a digital platform is a significant strength, providing access to an online repository of musical selections for reinforcement and enrichment to effectively enhance student application of necessary musical skills and concepts.

Cost and Next Steps

The total cost for all the proposed instructional materials is \$192,776.76. This includes teacher and student accounts with digital access to the materials and online platform, as well as staff professional development. We plan to ensure teachers and students are rostered for online access, and resources are made available in our learning management system (Schoology). After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Recommendation

To support our 5th-12th Grade Instrumental Music curriculum, the Administration recommends that the Board approve the purchase of these proposed instructional materials as presented.



D300 Math Instructional Materials Recommendations

This fall, the District Leadership Team, Technology Department, and Math Teacher Review Teams completed the instructional materials review process for K-5 and 6-8 Mathematics (Core Instruction). The review teams explored multiple instructional materials options for these courses, and we have moved forward with the following recommendation for consideration by the D300 Board of Education:

Kindergarten-8th Grade Math (Core Instruction)

- The K-5 Math Teacher Review Team consisted of teachers and administrators from each school and grade level, and represented expertise from general education, dual language, special education, intervention, and instructional coaches. After a review of available resources, the recommendation is for the adoption of Amplify *Demos Math*. It was highly received by the teacher team for its usability, featuring a familiar digital platform. Reviewers appreciated the ample student workspace, noting that the pages were not visually busy. Positives included strong support for skills-based learning, fluency instruction and practice, the promotion of manipulatives in students' hands, integration of routines, and practice similar to the Illinois Assessment of Readiness (IAR). The team especially appreciated that supplemental and ancillary materials were available to support all learners to enhance core instruction and for reinforcement and enrichment.
- The 6-8 Math Teacher Review Team consisted of teachers and administrators from each school and grade level, and represented expertise from general education, special education, and instructional coaches. After a review of available resources, the recommendation is for the adoption of Amplify *Desmos Math*. It was highly praised for its visually appealing student workbook and user-friendly platform. The team noted that the digital platform would require minimal training for navigation, as they already have some level of familiarity with it. Teachers appreciated the well-designed lessons that build conceptual understanding, offer specific language goals for Multi-Language Learners (MLLs), and provide strong support for adaptation for diverse learners. The variety of learning modalities and models available was another strength noted by the review team.

Cost and Next Steps

The total cost for all the proposed instructional materials is \$3,423,705.40. The total cost would be broken in three payments, spread across three fiscal years. The breakdown of cost per year is as follows:

- Year 1: \$1,256,064.00
- Year 2: \$1,083,820.70
- Year 3: \$1,083,820.70

This cost includes student and staff print and digital materials, math manipulatives and centers kits, and professional development. We plan to ensure teachers and students are rostered for online access, and resources are made available in our learning management system (Schoology). After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Recommendation

To support our mathematics curriculum, the Administration recommends that the Board approve the purchase of these proposed instructional materials as presented.



D300 Science High School Instructional Materials Recommendations

This fall, the District Leadership Team, Technology Department, and Science Teacher Review Teams completed the instructional materials review process for several secondary science courses. The review teams explored multiple instructional materials options, and we have moved forward with the following recommendations for consideration by the D300 Board of Education:

Advanced Placement (AP) Biology

- The AP Biology team reviewed multiple resources and selected *Biology for the AP Course* (2nd Edition, BFW, 2026). Teachers cited its strong alignment with the College Board’s Course and Exam Description (CED), purposeful use of AP vocabulary, and high-quality AP-style practice questions. The resource’s clear organization and graphics were praised, along with supplemental materials that support instruction. While more accessible than a traditional college-level text, teachers agreed it maintains appropriate rigor. This adoption is expected to support student learning and exam readiness in AP Biology.

Environmental Science

- The Environmental Science team evaluated several resources and selected *Environmental Science: Your World, Your Turn* (2021, Savvas). Teachers highlighted its project-based structure, strong accessibility features (including translation into multiple languages and read-aloud supports), and engaging interactive tools such as 3D maps and graphing practice. The resource integrates effectively with existing curriculum and is organized around anchoring phenomena that connect content to real-world applications. This adoption is expected to enhance accessibility, engagement, and student achievement in Environmental Science.

Cost and Next Steps

The total cost for all proposed science instructional materials is \$35,811.75. This will include digital access for students and teachers, teacher resources, integration into our learning management system (Schoology), and professional development. We plan to ensure teachers are rostered for online access, and resources are made available in Schoology. After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Recommendation

The Administration recommends that the Board approve the purchase of these proposed science instructional materials as presented.



D300 High School World Languages Instructional Materials Recommendations

This fall, the District Leadership Team, Technology Department, and High School World Language Teacher Review Teams completed the materials review process for AP Spanish Language and Culture, AP Spanish Literature and Culture, and French I-IV. The teacher review teams explored instructional materials for these courses, and we have moved forward with the following recommendations for consideration by the D300 Board of Education:

Advanced Placement (AP) Spanish Language and Culture

- The AP Spanish Language and Culture Teacher Review Team consisted of AP Spanish teachers from our high schools, Department Representatives, and building administration. After a review of available resources, the recommendation is for the adoption of *Generación AP* from Klett World Languages.
- The team determined that *Generación AP* was clearly created by AP teachers for AP teachers and students, reflecting a deep understanding of instructional needs and assessment expectations. They highlighted its thoughtful integration of test practice throughout the program, and vast database of resources, activities, and lesson plans. Another notable strength is its incorporation of the new AP exam format, which will be released in 2026. The digital platform is compatible with Schoology, and the overall feedback provided indicates that *Generación AP* is a “one-stop shop.”

Advanced Placement (AP) Spanish Literature and Culture

- The AP Spanish Literature and Culture Teacher Team consisted of AP Spanish Literature teachers from our high schools, Department Representatives, and building administration. After a review of available resources, the recommendation is for the adoption of *Azulejo* from Wayside Publishing.
- The team found *Azulejo* to be a strong option because it includes all 38 required texts and aligns closely with the College Board’s expectations. Reviewers noted its logical organization and structure, which effectively builds the knowledge and skills students need for success on the AP exam. Strengths highlighted by the team included AP-style practice exams aligned to the rigor and format of the actual exam, comprehensive coverage of all required texts, and the advantage of being a familiar resource with a proven track record of success in the district. The team concluded that *Azulejo* remains the best available option for supporting student achievement in AP Spanish Literature and Culture.

French I - IV

- The French Teacher Team consisted of French teachers from our high schools, Department Representatives, and building administration. After a review of available resources, the recommendation is for the adoption of *Reporters Francophones I-IV* from Klett World Languages.
- The team found *Reporters Francophones* to be the strongest option. Strengths highlighted by the team included its modern and visually appealing design, integration of authentic resources, and strong differentiation. Teachers also valued the quality of the assessments, consumables, and readers, noting that these features make the resource engaging, manageable, and well-suited for a world language course.



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Cost and Next Steps

The total cost for all proposed World Language instructional materials is \$123,227.66. This includes digital access for students and teachers, teacher resources, and integration into our learning management system (Schoology). We plan to ensure teachers are rostered for online access and resources are made available in Schoology. After adoption, D300 staff will be onboarded and will engage in professional learning in the Spring of 2026.

Administrative Recommendation

The Administration recommends that the Board approve the purchase of the proposed instructional materials for the following World Language courses: AP Spanish Language and Culture, AP Spanish Literature and Culture, and French I-IV.