Board of Education Business Meeting

Tuesday, May 14, 2024 6:00 PM
D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. **Call to Order**

1.1. Roll Call

2. **Closed Session, 6:00pm-6:30pm**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. Litigation 2(c)(11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to suspend closed session

3. **Reconvene in Open Session at 6:30pm**

3.1. Roll Call

4. **Pledge of Allegiance, Gilberts Elementary School**

5. **Approval of the Agenda**

6. **Recognition**

6.1. Kane County Educator of the Year Nominees and Winner

6.2. D300 Foundation Award Winners

6.3. AP Capstone Course and Research Project Recognition

6.4. Staff Recognition

6.5. Staff Introductions

7. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your**

full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.

8. **Board Announcements**

8.1. Good News

9. **Superintendent Report**

9.1. Materials and Curriculum Display Overview

9.2. Students Fees & Meal Service Update

10. **Board Discussion**

10.1. Board Committee Reports

10.2. Board Discussion

11. **Items for Discussion <$35k**

11.1. Board Meeting Minutes

11.2. Disposal Report

11.3. Donation Report

11.4. Treasurer's Report

11.5. Off Cycle Accounts Payable Request

11.6. Facility Rental Agreement

11.7. Hazardous Routes Resolution

11.8. Outside Legal Counsel, Depositories, & Investment Managers Resolution

11.9. Board Meeting and Board Operations Committee Meeting Schedule 2024-2025

11.10. Freedom of Information Act Report

12. **Items for Discussion >$35k**

12.1. Health Services Equipment Bid

12.2. Integrated Pest Management Bid

12.3. Track Resurfacing Bid (DCHS)

12.4. Weed & Bee Control Bid (Extension)

12.5. Alternative Transportation Contracts (Extension)

12.6. Copier Maintenance Contract (Extension)

12.7. Dual Language Reading Program Contract (Renewal)

12.8. Education Services Contracts (Renewals)

12.9. Employee Benefits Contract (Renewal)

12.10. Technology Services Contract (Renewals)

12.11. Website and Mass Notification System Contract

12.12. 1:1 Student Devices Financing RFP

12.13. Board Policy Review and Revisions

13. **Consent Items**

13.1. Approval of Bills Payable

13.2. Approval of Human Resources Report

14. **Roll Call Action Items**

14.1. Approval to Display Materials / Curriculum

14.2. Approval of FY2024-2025 Budget Requests (Additional)

14.3. Approval of Student Fees & Meal Rates 2024-2025

15. **Closed Session**

15.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. Litigation 2(c)(11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

15.2. Motion to adjourn closed session

16. **Reconvene in Open Session**

16.1. Roll Call

17. **Adjournment**

Community Unit School District 300 Monthly
Fixed Asset Disposals
05/01/2024

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal
4/29/2024	JHS	Monitor	Dell	1909wb	N/A	T006211	Broken	Tech Recycle
4/29/2024	JHS	Monitor	Dell	1909wb	N/A	T006209	Broken	Tech Recycle
4/29/2024	JHS	Monitor	Dell	1708FPt	N/A	T017607	Broken	Tech Recycle
4/29/2024	JHS	Monitor	Dell	P2212Hb	N/A	N/A	Broken	Tech Recycle
4/29/2024	JHS	Document Camera	Avervision	U50	401021703212.00	T60721	Broken	Tech Recycle
4/29/2024	JHS	Document Camera	Avervision	U50	4010217032345.00	T60622	Broken	Tech Recycle
4/29/2024	JHS	Phone	Mitel	5212	N/A	N/A	Broken	Tech Recycle
4/29/2024	JHS	Docking Station	Lenovo	Thinkpad Basic	M5G00NNF	N/A	Broken	Tech Recycle
4/29/2024	JHS	Keyboard (1)	Lenovo	Keyboard (1)	N/A	N/A	Broken	Tech Recycle
4/29/2024	JHS	Laptop	Lenovo	Thinkpad L490	PF25K4VR	T101275	Broken	Tech Recycle
4/29/2024	JHS	Projector	NEC	M33XS	6100179RA	T39688	Broken	Tech Recycle
4/29/2024	JHS	1 Box Misc	N/A	1 Box Misc	N/A	N/A	Broken	Tech Recycle
4/29/2024	JHS	Speaker (3)	Epson	ELPSP02	PGFF3110630, 9650,	N/A	Broken	Tech Recycle
4/29/2024	JHS	Tech	N/A	Instruction Classroom Performance System	N/A	N/A	Broken	Tech Recycle
4/29/2024	JHS	Modem	Cisco Anatel	Modem	US11608000H	N/A	Broken	Tech Recycle
4/29/2024	JHS	Smart Speaker	Smart	Smart Speaker	N/A	N/A	Broken	Tech Recycle
4/29/2024	JHS	iPad	Apple	iPad	DMPLWANUFK10	T012705	Obsolete	Tech Recycle
4/29/2024	JHS	iPad	Apple	iPad	DMPLMZ19FK10	T32564	Obsolete	Tech Recycle
4/29/2024	JHS	iPad	Apple	iPad	DMQMX7FFFK10	T34059	Obsolete	Tech Recycle
4/29/2024	JHS	iPad	Apple	iPad	DMQLW2HJFK10	T012617	Obsolete	Tech Recycle
4/9/24	WCS	BBU	Tiplite	BBU	N/A	N/A	Broken	Tech Recycle
4/9/24	WCS	BBU	Tiplite	SUA1000RM2U	AS0741120156	N/A	Broken	Tech Recycle
4/9/24	JHS	BOX of Cameras	Panosonic	NW-S350	N/A	N/A	Broken	Tech Recycle
4/9/24	JHS	BOX of Cameras	Panosonic	NW-S350	N/A	N/A	Broken	Tech Recycle
4/25/24	Admin	Cell phone	Apple	iPhone 7	N/A	T101921	Broken	Tech Recycle
4/25/24	Admin	Cell phone	Apple	iPhone 8	FFQZP5KXJC6C	T67111	Broken	Tech Recycle
4/25/24	Admin	Cell phone	Apple	iPhone 7	F71CGHPXHG6W	T101917	Obsolete	Tech Recycle
4/25/24	Admin	Cell phone	Apple	iPhone 7	F71CGDR0HG6W	T101911	Obsolete	Tech Recycle
4/25/24	Admin	Cell phone	Apple	iPhone 7	F71CG7KRHG6W	T101915	Obsolete	Tech Recycle
4/25/24	Admin	Cell phone	Kyocera	Dura XV	N/A	N/A	Broken	Tech Recycle
4/25/24	Admin	Cell phone	Kyocera	Dura XV	N/A	N/A	Broken	Tech Recycle
4/25/24	Admin	Hotspot	Verizon	7730 L	990006382589371.00	T54377	Broken	Tech Recycle
4/25/24	Admin	Hotspot	Verizon	8800 L	990015595044462.00	T97153	Broken	Tech Recycle
4/25/24	Admin	Hotspot	Verizon	8800 L	990015595087040.00	T97037	Broken	Tech Recycle
4/26/24	Admin	Cell phone	Apple	iPhone 7	F71CG9PZHG6W	T101910	Obsolete	Tech Recycle
4/26/24	Admin	Cell phone	Apple	iPhone 7	F71CGFGGHG6W	T101916	Obsolete	Tech Recycle
4/26/24	Admin	Cell phone	Apple	iPhone 7	F71CGDR7HG6W	T101914	Obsolete	Tech Recycle
4/26/24	Admin	Cell phone	Motorola	Motorola one 5G UW	ZY22C3MD5	T67489	Obsolete	Tech Recycle
4/26/24	Admin	Cell phone	Motorola	Nexus	N/A	T55135	Broken	Tech Recycle
4/26/24	Admin	Cell phone	Samsung	Cell phone	N/A	T67497	Obsolete	Tech Recycle
4/1/2024	GVES	CUTOUT MAKER	Varitronics	CUTOUT MAKER 1800	BPCOM911202228	T017531	Broken	Tech Recycle
4/4/2024	HHS	Grounds Equipment	Kromer	Ride on Field Marking Painter 143	143.00	N/A	Obsolete	Auction
4/4/2024	CMS	Gym Equipment	Crown Gym Mats	(3) large red wrestling mats and (2) Small wrestling mats	N/A	N/A	Damaged	Donation
4/12/2024	WCS	Library Books	Various	264 weeded library books	Various	Various	Obsolete	Recycle
4/12/2024	GDW	Library Books	Various	201 weeded library books	Various	Various	Obsolete	Recycle
4/16/2024	DCHS	Furniture	N/A	Circular Desks	N/A	N/A	Obsolete	Auction
4/16/2024	DCHS	Furniture	N/A	Display Case	N/A	N/A	Damaged	Refuse
4/22/2024	ALES	Library Books	various	250 weeded library books	various	various	Obsolete	Recycle
4/23/2024	DFEC	Library Books	various	199 weeded library books	various	various	Obsolete	Recycle
4/25/2024	DFEC	Furniture	James Leckey Design	Adaptive chair for preschool student	unknown	114201	Broken	Refuse
4/26/2024	WCS	Music Instrument	Engelhardt	3/4 Bass	69821.00	117714	Damaged	Refuse

4/26/2024	WCS	Music Instrument	Engelhardt	3/4 Bass	69820.00	117715	Damaged	Refuse
4/26/2024	LITH	Furniture	Unknown	Office chair	N/A	N/A	Broken	Refuse
4/29/2024	Admin	Textbooks	McGraw-Hill Education	Culinary Essentials	978-0-07-888359-0	Multiple	New Adoption	Resale-Recycle
4/30/2024	Admin	Textbooks	Goodheart Willcox	Guide to Good Food	978-1-59070-107-2	Multiple	New Adoption	Resale-Recycle
5/1/2024	Admin	Textbooks	Goodheart Willcox	Guide to Good Food	978-1-59070-517-9	Multiple	New Adoption	Resale-Recycle
5/2/2024	Admin	Textbooks	South-Western Educational Publishing House	Century 21 Accounting (Red Book)	978-0-538-97229-1	Multiple	New Adoption	Resale-Recycle
5/3/2024	Admin	Textbooks	South-Western Educational Publishing House	Century 21 Accounting (Blue Book)	978-0-538-97281-9	Multiple	New Adoption	Resale-Recycle
5/4/2024	Admin	Textbooks	South-Western Educational Publishing House	Managing Your Personal Finances	9780538441759.00	Multiple	New Adoption	Resale-Recycle
5/5/2024	Admin	Textbooks	W. H. Freeman	AP Environmental Science	978-1-46410868-6	Multiple	New Adoption	Resale-Recycle
5/6/2024	Admin	Textbooks	Brooks Cole	Physics for Scientists and Engineers	978-1-13395395-1	Multiple	New Adoption	Resale-Recycle
5/7/2024	Admin	Textbooks	Bedford, Freeman, and Worth	America's History for the AP Course	978-1-31906507-2	Multiple	New Adoption	Resale-Recycle
5/8/2024	Admin	Textbooks	Hal Leonard Publishing Corp	Essential Elements for Guitar Book 1	978-0-634-05434-1	Multiple	New Adoption	Resale-Recycle
5/9/2024	Admin	Textbooks	Goodheart Willcox	Small Gas Engines 8th edition	978-1-59070-183-6	Multiple	New Adoption	Resale-Recycle
5/10/2024	Admin	Textbooks	Goodheart Willcox	Small Gas Engines 10th Edition	978-1-60525-547-7	Multiple	New Adoption	Resale-Recycle

*Supporting documentation available in the Purchasing Department.

Diane C. White

Diane C. White, Director of Purchasing

5/1/2024

Date

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter
Chief Financial Officer

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Donation Report - May 2024**

Background
Per Board Policy 8:80/8:90, the Donation Report is attached for your review and approval.

Donations Received May 2024

- PTO - Monetary - Donation to Gary D Wright Elementary School.
- Community Member - 2004 Chrysler Concord LXI - Donation to Hampshire High School.

Recommendation
The administration recommends approving the donation as presented.

Fiscal Impact
None

Your board package includes the March 2024 Unaudited Treasurer and Financial Report. Report highlights are as follows:

Treasurer Report
As of March 31, 2024, the District had $ 162,106,607 of cash on hand. The cash balance by fund was:

Operating Fund	109,271,098
Bond & Interest Fund	$ 773,040
Site & Construction Fund	$ 52,062,469
Total	**162,106,607**

Financial Report Analysis-All Funds
Expenditures- If the District were to spend their dollars evenly each month, costs through March should be 75% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	65.54%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2023.
Operations & Maintenance	75.19%	This fund is on trend.
Bond & Interest	92.57%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	48.06%	This fund is on trend.
IMRF/Social Security	59.58%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2023.
Capital Projects	85.35%	This fund is used to pay for our capital projects.
Tort	99.73%	The tort fund is used to pay our insurance premiums. These premiums are paid in July.

Revenues- The district has received 60.54% of its budgeted revenue compared to 57.32% prior YTD.

Financial Reporting Analysis- Operating Funds
Operating Fund Revenue Summary by Source- 60.12% compared to 57.97% prior YTD.
- Local Revenues are on-trend at 52.07%;
- State Revenues are on-trend at 73.97%;
- Federal Revenues are on-trend at 79.47% and are in line with federal grant expenditures.

Operating Fund Expenditure Summary by Object- 65.12% compared to 57.97% prior to YTD.
- Salaries are at 64.46%- teacher and para salaries summer paychecks included in June 2023;
- Benefits are at 60.53%- teacher and para salaries summer paychecks included in June 2023;
- Purchase Services are at 69.04%;
- Supplies/Materials are at 83.62%; $5.9M expended for textbook adoption (Ed Fund).
- Capital Outlay is at 68.24%; $215K expended for a grant-funded special education project (Ed Fund).
- Other/Tuition are at 68.36%;
- Non-Capitalized Equipment is at 37.64%.

Monthly Notes:
- Short-term interest rates have decreased slightly from 5.251% in February to 5.209% in March. Total interest for the year is $6,492,020, or 110.1% of the budget.
- The Tort Fund has a deficit balance of ($224,077) due to payment of the District insurance premiums for worker's compensation and general liability insurance coverage. Property tax collections throughout the year will offset this deficit by the end of the fiscal year. The deficit is being covered by a loan from the working cash fund.
- Financials are presented on an unaudited cash basis and do not represent the District's final financial statements.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
UNAUDITED FINANCIAL REPORT NO. 9
March 31, 2024
May 14, 2024

	ED FUND	O&M FUND	B&I FUND	TRANS FUND	IMRF FUND	S&C FUND	WORKING CASH FUND	TORT FUND	TOTAL
CASH BALANCE February 29, 2024	$ 56,281,741	$ 7,135,196	$ 764,424	$ 8,459,118	$ 4,038,946	$ 51,657,685	$ 40,774,788	$ (224,077)	$ 168,887,821
CASH RECEIPTS	$ 14,363,278	$ 101,324	$ 8,616	$ 108,490	$ 20,053	$ 678,100	$ 179,621	$ -	$ 15,459,480
CASH DISBURSEMENTS	$ (19,405,090)	$ (1,883,128)	$ -	$ (232,039)	$ (447,119)	$ (273,316)	$ -	$ -	$ (22,240,693)
CASH BALANCE March 31, 2024	$ 51,239,928	$ 5,353,392	$ 773,040	$ 8,335,568	$ 3,611,879	$ 52,062,469	$ 40,954,409	$ (224,077)	$ 162,106,607
INTERFUND TRANSFERS/LOANS*							$ (224,077)	$ 224,077	$ -
ENDING CASH BALANCE March 31, 2024	$ 51,239,928	$ 5,353,392	$ 773,040	$ 8,335,568	$ 3,611,879	$ 52,062,469	$ 40,730,332	$ -	$ 162,106,607
INVESTMENT INCOME YEAR TO DATE	$ 6,492,020								

TREASURER'S REPORT FOR THE MONTH OF MARCH 2024

INVESTMENTS AT COST:		$ 162,106,608.83
(See attached schedule for investment detail)		
MONTHLY PAYROLL:		
Educational Fund	$ 13,512,742.48	
O&M Fund	$ 694,665.85	
Transportation Fund	$ 62,776.20	$ 14,270,184.53
PAYROLL RELATED EXPENDITURES:		
(Not reflected in A/P Bill Listing)		
Educational and Transportation Funds;		
Teachers, Retirement System	$ 1,051,368.22	
Total Teachers, Retirement System		$ 1,051,368.22
Illinois Municipal Retirement Fund		
IMRF	$ 170,016.17	
FICA	$ 166,347.12	
Medicare	$ 190,938.62	
Total IMRF/FICA/Medicare Fund		$ 527,301.91
Total Payroll and Related Expenditures		$ 15,848,854.66

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2024
By Fund, By Object

All Funds	FY24 Budget	FY24 Actual	% of FY24 Budget
Local	257,703,525	137,052,341	53.18%
State	93,186,548	69,040,712	74.09%
Federal	35,446,345	27,811,254	78.46%
Other Source	-	-	
Total Revenues	386,336,418	233,904,307	60.54%
Salaries	179,240,410	115,535,378	64.46%
Benefits	55,689,298	33,710,496	60.53%
Purchased Services	61,537,979	42,477,214	69.03%
Supplies/Materials	18,022,667	15,071,282	83.62%
Capital Outlay	19,036,127	9,942,360	52.23%
Other	35,648,507	30,513,967	85.60%
Non-Capitalized Equipment	8,654,274	3,257,096	37.64%
Total Expenditures	377,829,262	250,507,792	66.30%
Revenues Over Disbursements	8,507,156	(16,603,485)	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	8,507,156	(16,603,485)	

Operating Funds	FY24 Budget	FY24 Actual	% of FY24 Budget
Local	230,242,998	119,891,860	52.07%
State	93,136,548	68,890,712	73.97%
Federal	29,174,647	23,184,694	79.47%
Other Sources	-	-	
Total Revenues	352,554,193	211,967,266	60.12%
Salaries	179,240,410	115,535,378	64.46%
Benefits	55,689,298	33,710,496	60.53%
Purchased Services	61,517,979	42,472,175	69.04%
Supplies/Materials	18,022,667	15,071,282	83.62%
Capital Outlay	1,426,218	973,302	68.24%
Other/Tuition	10,319,194	7,054,280	68.36%
Non-Capitalized Equipment	8,654,274	3,257,096	37.64%
Total Expenditures	334,870,040	218,074,008	65.12%
Revenues Over Disbursements	17,684,153	(6,106,743)	
Other Financing Sources	(14,489,420)	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	3,194,733	(6,106,743)	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2024
By Fund, By Object

	FY24	FY24	% of FY24
Fund 1-Educational	Budget	Actual	Budget
Local	173,741,042	91,669,680	52.76%
State	84,018,755	61,774,165	73.52%
Federal	29,174,647	23,184,694	79.47%
Other Sources	-	-	
Total Revenues	286,934,444	176,628,539	61.56%
Salaries	170,671,144	108,751,970	63.72%
Benefits	46,541,074	28,236,052	60.67%
Purchased Services	35,744,174	27,073,900	75.74%
Supplies/Materials	10,158,748	10,002,297	98.46%
Capital Outlay	168,444	558,319	331.46%
Other/Tuition	10,202,895	7,053,640	69.13%
Non-Capitalized Equipment	8,403,247	3,061,734	36.44%
Total Expenditures	281,889,726	184,737,912	65.54%
Revenues Over Disbursements	5,044,718	(8,109,374)	
Other Financing Source Transfers	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	5,044,718	(8,109,374)	
Fund 2-Operations & Maintenance			
Local	36,114,062	17,842,623	49.41%
State	-	-	
Other Sources	-	-	
Total Revenues	36,114,062	17,842,623	49.41%
Salaries	8,408,992	6,336,819	75.36%
Benefits	1,990,769	1,201,546	60.36%
Purchased Services	4,113,503	3,952,913	96.10%
Supplies/Materials	5,613,864	4,143,693	73.81%
Capital Outlay	1,167,850	377,226	32.30%
Other	9,000	300	3.33%
Non-Capitalized Equipment	251,027	195,362	77.83%
Total Expenditures	21,555,005	16,207,858	75.19%
Revenues Over Disbursements	14,559,057	1,634,765	
Other Financing Source Transfers	(14,489,420)	-	
Net Change to Fund Balance	69,637	1,634,765	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2024
By Fund, By Object

	FY24 Budget	FY24 Actual	% of FY24 Budget
Fund 3-Bond & Interest			
Local	22,752,256	12,522,709	55.04%
Other Sources	-	-	0.00%
Total Revenues	22,752,256	12,522,709	55.04%
Purchased Services	20,000	5,039	25.20%
Other	25,329,313	23,459,687	92.62%
Total Expenditures	25,349,313	23,464,726	92.57%
Revenues Over Disbursements	(2,597,057)	(10,942,017)	
Other Financing Sources/(Uses)	2,489,420	-	
Net Change to Fund Balance	(107,637)	(10,942,017)	
Fund 4-Transportation			
Local	11,195,177	5,522,599	49.33%
State	9,117,793	7,116,547	78.05%
Other Sources	-	-	
Total Revenues	20,312,970	12,639,146	62.22%
Salaries	160,274	446,588	278.64%
Benefits	41,979	33,543	79.90%
Purchased Services	19,328,302	9,119,757	47.18%
Supplies/Materials	2,250,055	925,292	41.12%
Capital Outlay	89,924	37,757	41.99%
Other	107,299	340	0.00%
Non-Capitalized Equipment	-	-	0.00%
Total Expenditures	21,977,833	10,563,278	48.06%
Revenues Over Disbursements	(1,664,863)	2,075,868	
Other Financing Sources	-	-	
Net Change to Fund Balance	(1,664,863)	2,075,868	
Fund 5-IMRF/Social Security			
Local	4,934,755	2,594,477	52.58%
Total Revenues	4,934,755	2,594,477	52.58%
Benefits	7,115,476	4,239,355	59.58%
Total Expenditures	7,115,476	4,239,355	59.58%
Revenues Over Disbursements	(2,180,721)	(1,644,878)	
Other Financing Sources	-	-	
Net Change to Fund Balance	(2,180,721)	(1,644,878)	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 9
March 31, 2024
By Fund, By Object

	FY24	FY24	% of FY24
Fund 6-Capital Projects	Budget	Actual	Budget
Local	4,708,271	4,637,772	98.50%
State	50,000	150,000	300.00%
Federal	6,271,698	4,626,560	73.77%
Total Revenues	11,029,969	9,414,332	85.35%
Salaries	-	-	
Benefits	-	-	
Purchased Services	-	-	
Supplies/Materials	-	-	
Capital Outlay	17,609,909	8,969,058	50.93%
Other	-	-	
Total Expenditures	17,609,909	8,969,058	50.93%
Revenues Over Disbursements	(6,579,940)	445,274	
Other Financing Sources	12,000,000	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	5,420,060	445,274	
Fund 7-Working Cash			
Local	1,773,031	1,108,528	62.52%
Total Revenues	1,773,031	1,108,528	62.52%
Total Expenditures	-	-	0.00%
Revenues Over Disbursements	1,773,031	1,108,528	
Other Financing Uses	-	-	
Net Change to Fund Balance	1,773,031	1,108,528	
Fund 8-Tort			
Local	2,484,931	1,153,953	46.44%
Total Revenues	2,484,931	1,153,953	46.44%
Purchase Services	2,332,000	2,325,605	99.73%
Total Expenditures	2,332,000	2,325,605	99.73%
Revenues Over Disbursements	152,931	(1,171,652)	
Other Financing Uses	-	-	
Net Change to Fund Balance	152,931	(1,171,652)	

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 03/31/24
OPERATING FUND INVESTMENTS											
WI TREASURY SEC., 912797FZ5	SEC		365	3/28/2023	7/25/2023	119	4.780%	4,062,000	3,999,836	-	-
First Mid Bank & Trust, National Assoc	CD		365	3/22/2023	7/26/2023	126	5.104%	249,368	245,050	-	-
Preferred Bank, NY	CD		365	3/22/2023	7/26/2023	126	5.140%	249,398	245,050	-	-
ISDLAF+ Term Series, IL	TS		365	5/18/2023	7/28/2023	71	5.030%	7,068,491	7,000,000	-	-
ISDLAF+ Term Series, IL	TS		365	6/23/2023	9/22/2023	91	5.350%	3,058,484	3,000,000	-	-
Vast Bank, National Assoication, OK	CD		365	7/12/2023	10/19/2023	99	5.250%	249,858	246,350	-	-
BOKF, National Association, OK	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Bank of China, NY	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
First National Bank, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
First National Bank of Jasper, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
FirstBank, TN	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Heritage Bank of Commerce, CA	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Kanza Bank, KS	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Louisiana National Bank, LA	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
MapleMark Bank, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Old National Bank, IN	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Peoples Bank, OH	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Pinnacle Bank, NE	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
SSB Community Bank, OH	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
St. Louis Bank, MO	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Texas Bank and Trust Company, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
The Paducah Bank and Trust Company, KY	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
United Roosevelt Savings Bank, NJ	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
West Bank, IA	CDR		365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Independent Bank, TX	CDR		365	7/20/2023	10/19/2023	91	5.240%	220,832	217,984	-	-
Civista Bank, OH	CDR		365	7/20/2023	10/19/2023	91	5.240%	180,485	178,158	-	-
Bruning Bank, NE	CDR		365	7/20/2023	10/19/2023	91	5.240%	174,183	171,936	-	-
US TREASURY N/B	SEC		365	11/4/2021	11/30/2023	756	0.400%	4,786,000	4,956,127	-	-
ISDLAF+ Term Series, IL	TS		365	9/7/2023	12/6/2023	90	5.310%	21,680,193	21,400,000	-	-
Worthington Bank, TX	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
BCB Community Bank, NJ	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Centier Bank, IN	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Chickasaw Community Bank, OK	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Citizens National Bank, N.A., LA	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Devon Bank, IL	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Equitable Bank, NE	CDR		365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-

FirsTier Bank, NE	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
First Business Bank, WI	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
First Community Bank of Heartland, KY	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Habib American Bank, NY	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Heritage Bank National Association, MN	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Live Oak Banking Company, NC	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Ohio State Bank, OH	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
OneUnited Bank, MA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
River City Bank, CA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Solera National Bank, CO	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Sundown State Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
The State Bank, MI	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
WesBanco Bank, Inc., WV	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Peoples Savings Bank of Rhineland, MO	CDR	365	9/21/2023	12/21/2023	91	5.350%	57,069	56,318	-	-
Independent Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	28,112	27,742	-	-
ISDLAF+ Term Series, IL	TS	365	9/7/2023	1/10/2024	125	5.360%	5,499,123	5,400,000	-	-
Adams Bank & Trust, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
American Bank and Trust., OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
BTC Bank, MO	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Colorado, CO	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Springfield, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Western Oklahoma, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
CIBC Bank USA, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Cathay Bank, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Champlain National Bank, NY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Cornerstone Bank, MA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Dayspring Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Dream First Bank, N.A., KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Elk State Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Exchange Bank and Trust Company, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
FFB Bank, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
FNCB, PA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
First National Bank of Mount Dora, FL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
First National Bank of Pasco, FL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Generations Bank, NY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Homeland Federal Savings Bank, LA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Landmark National Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Lea County State Bank, NM	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Legacy Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Liberty National Bank, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Mountain Valley Bank, TN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Partners Bank, AR	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Republic Bank & Trust Company, KY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
River Bank & Trust, AL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-

Security First Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
The Bank of Elk River, MN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
The Fahey Banking Company, OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
TrustBank, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Truxton Trust Company, TN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Waterford Bank, N.A., OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,581	246,272	-	-
American Bank, National Association, TX	CDR	365	10/12/2023	1/11/2024	91	5.390%	208,267	205,505	-	-
SNB Bank, National Association, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	202,912	200,221	-	-
Starion Bank, ND	CDR	365	10/12/2023	1/11/2024	91	5.390%	202,912	200,221	-	-
Range Bank, National Association, MI	CDR	365	10/12/2023	1/11/2024	91	5.390%	164,359	162,179	-	-
Bruning Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	75,296	74,298	-	-
Civista Bank, OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	68,990	68,075	-	-
Bank of Marin, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	14,479	14,287	-	-
Milledgeville State Bank, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	1,991	1,965	-	-
Fed Home Ln Discount NT	SEC	365	3/2/2023	1/24/2024	328	5.095%	8,162,000	7,799,917	-	-
ISDLAF+ Term Series, IL	TS	365	10/30/2023	1/30/2024	92	5.350%	2,026,970	2,000,000	-	-
ISDLAF+ Term Series, IL	TS	365	9/22/2023	2/2/2024	133	5.350%	3,058,484	3,000,000	-	-
Treasury Bill, 912797JC2	SEC	365	10/4/2023	2/6/2024	125	5.383%	11,192,000	10,999,474	-	-
PONCE BANK	SDA		3/31/2024			5.350%	418	418	-	418
NEXBANK, SSB-ICS	SDA		3/31/2024			5.350%	6,528,969	6,528,969	-	6,528,969
Bank of China 1285997-1	SDA		3/31/2024			5.380%	22,716,622	22,716,622	-	22,716,622
Bank of China 1285906-1	SDA		3/31/2024			5.380%	38,277	38,277	-	38,277
Congressional Bank	SDA		3/31/2024			5.350%	704,080	704,080	-	704,080
NEXBANK, SSB-PHLY,TX	SDA		3/31/2024			5.350%	0	0	-	0
EagleBank, VA	CD	365	9/7/2023	3/7/2024	182	5.403%	249,855	243,300	-	-
DMB Community Bank, WI	CD	365	9/7/2023	3/7/2024	182	5.395%	249,845	243,300	-	-
Western Alliance Bank, CA	CD	365	9/7/2023	3/7/2024	182	5.411%	249,813	243,250	-	-
First State Bank and Trust Company, Inc., MO	CD	365	9/7/2023	3/7/2024	182	5.407%	249,860	243,300	-	-
5Star Bank, CO	CD	365	9/7/2023	3/7/2024	182	5.405%	249,891	243,350	-	-
Treasury Bill, 61497-1	SEC	365	9/7/2023	3/7/2024	182	5.380%	10,266,000	9,999,924	-	-
Treasury Bill 61697-1	SEC	365	9/18/2023	3/7/2024	171	5.370%	8,199,000	7,999,489	-	-
Nexbank, TX	CD	365	6/28/2023	4/4/2024	281	5.223%	13,313,281	12,800,000	513,281.05	12,800,000
Oklahoma Capital Bank, OK	CD	365	5/17/2023	4/18/2024	337	4.765%	249,880	239,350	10,530.19	239,350
Veritex Community Bank, TX	CD	365	5/17/2023	4/18/2024	337	4.738%	2,087,496	2,000,000	87,496.44	2,000,000
First Community Bank, NE	CD	365	5/17/2023	4/18/2024	337	4.833%	249,821	239,150	10,671.47	239,150
CrossFirst Bank, KS	CD	365	5/17/2023	4/18/2024	337	4.896%	249,855	239,050	10,805.33	239,050
CIBM Bank, WI	CD	365	5/17/2023	4/18/2024	337	4.770%	249,839	239,300	10,538.97	239,300
Merrick Bank, UT	CD	365	5/17/2023	4/18/2024	337	4.749%	249,739	239,250	10,489.29	239,250
First Southeast Bank, MN	CD	365	5/17/2023	4/18/2024	337	4.793%	249,732	239,150	10,582.04	239,150
Capital Community Bank, UT	CD	365	5/17/2023	4/18/2024	337	4.738%	249,717	239,250	10,466.76	239,250
Pinnacle Bank, GA	CD	365	5/17/2023	4/18/2024	337	4.796%	249,739	239,150	10,589.24	239,150
Barrington Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Schaumburg Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Crystal Lake Bank and Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300

Village Bank and Trust	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Beverly Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	216,075	207,000	9,074.63	207,000
Hinsdale Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Northbrook Bank and Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Wheaton Bank & Trust	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Wintrust Bank	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
State Bank of the Lakes	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Old Plank Trail Community Bank	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
ISDLAF+ Term Series, IL	TS	365	6/23/2023	5/1/2024	313	5.200%	8,252,275	7,900,000	352,275.08	7,900,000
Customers Bank	CD	365	6/12/2023	5/2/2024	325	5.111%	11,497,488	10,997,000	500,488.22	10,997,000
Amarillo National Bank, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
American Bank and Trust Co., Ok	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Atlantic Union Bank, VA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of Breham, NA, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of the Panhandle, OK	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CFBank, National Association, OH	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CIBC Bank USA, IL	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CUSB Bank, IA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Champlain National Bank, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Chickasaw Community Bank, OK	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Drake Bank, MN	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
FNCB, PA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Business Bank, WI	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank of Omaha, WI	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank of Omaha, NE	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
FirstBank Southwest, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
HomeStreet Bank, WA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Landmark National Bank, KS	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Modern Bank, National Association, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Oakstar Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Pathfinder Bank, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Provident Bank, NJ	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
River City Bank, CA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Signature Bank of Arkansas, AR	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
St. Louis Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
TowneBank, VA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Unico Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Waterford Bank, N.A., OH	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,245.87	246,327
Founders Bank, DC	CDR	365	2/1/2024	5/2/2024	91	5.300%	104,201	102,846	1,355.26	102,846
Bank 7	CD	365	6/12/2023	5/15/2024	338	5.204%	249,784	238,300	11,483.79	238,300
American Bank, National Association, TX	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Associated Bank, N.A., WI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
BCBank, Inc, WV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of Ocean City, MD	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327

Bank of Pontiac, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Beneficial State Bank, CA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Cathay Bank, CA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Centreville Bank, RI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Dayspring Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Dream First Bank, N.A., KS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Commonwealth Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Fed Community Bk of Bucyrus, OH	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank, TX	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Fortress Bank, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Generations Bank, NY	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Grand Valley Bank, UT	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Independent Bank, MI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Israel Discount Bank of New York, NY	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Kanza Bank, KS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Kennebec Savings Bank, ME	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Lifestore Bank, NC	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Mabrey Bank, OK	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Malvern Bank, IA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Meadows Bank, NV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Meridian Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Northwest Bank, ID	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Planters Bank & Trust Company, MS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Platinum Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Providence Bank & Trust, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Red River State Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Solera National Bank, CO	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Cincinnatus Savings & Loan Co., OH	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Citizens Bank of Winfield, AL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Dime Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Union Bank, Inc., WV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
United Prarie Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
United Republic Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Watermark Bank, OK	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
biBANK, LA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,245.87	246,327
Mid Penn Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	236,384	233,310	3,074.46	233,310
The Bank of Elk River, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	84,655	83,554	1,101.05	83,554
Gold Coast Bank, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	23,358	23,054	303.80	23,054
Frankin Savings Bank, ME	CDR	365	2/15/2024	5/16/2024	91	5.300%	21,570	21,289	280.54	21,289
Bank of Colorado, CO	CDR	365	2/15/2024	5/16/2024	91	5.300%	16,232	16,021	211.12	16,021
Bruing Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	16,232	16,021	211.12	16,021
Central Bank, TX	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
First Community Bank of Tennessee, TN	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
First Federal Bank & Trust, WY	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328

First Ntl Bk&Trst Co of Weatherford, TX	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
First Oklahoma Bank, OK	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Forward Bank, WI	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Great Plains National Bank, OK	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Independent Bank, TX	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Louisiana National Bank, LA	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Merchants and Manufacturers Bank, IL	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Ohio State Bank, OH	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Pakre Bank, NJ	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
R Bank, TX	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Simmons Bank, AR	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Summit Bank, OR	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Washington Business Bank, WA	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
Washington Federal Bank, WA	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.79	246,328
West Bank, IA	CDR	365	3/14/2024	6/13/2024	91	5.298%	249,573	246,328	3,244.71	246,328
Franklin Savings Bank, ME	CDR	365	3/14/2024	6/13/2024	91	5.298%	228,003	225,038	2,965.10	225,038
United Community Bank, MN	CDR	365	3/14/2024	6/13/2024	91	5.298%	206,163	203,483	2,680.40	203,483
Valley State Bank, KS	CDR	365	3/14/2024	6/13/2024	91	5.298%	122,895	121,298	1,597.81	121,298
Liberty National Bank, OK	CDR	365	3/14/2024	6/13/2024	91	5.298%	16,489	16,274	214.37	16,274
Western Bank, TX	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.97	246,333
Bank of Belleville, IL	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Bank of Columbia, KY	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Cornerstone Bank, KS	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Crossroads Bank, IN	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
First Arkansas Bank and Trust, AR	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
First Federal Savings Bank, IN	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
First National Bank of Central Texas, TX	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
GNBank, National Association, KS	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Habib American Bank, NY	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Highland Bank, MN	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Home State Bank, IA	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
SNB Bank, National Association, OK	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Stockmens Bank, CO	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Texas Republic Bank, National Associatio, TX	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Traditional Capital Bank, MN	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
West Gate Bank, NE	CDR	365	3/21/2024	6/20/2024	91	5.290%	249,573	246,333	3,239.95	246,333
Liberty National Bank, OK	CDR	365	3/21/2024	6/20/2024	91	5.290%	233,084	230,058	3,025.90	230,058
Gold Coast Bank, IL	CDR	365	3/21/2024	6/20/2024	91	5.290%	226,215	223,278	2,936.72	223,278
Northstar Bank, MI	CDR	365	3/21/2024	6/20/2024	91	5.290%	199,837	197,243	2,594.28	197,243
High Plains Bank, CO	CDR	365	3/21/2024	6/20/2024	91	5.290%	126,931	125,283	1,647.81	125,283
F&M Bank and Trust Company, MO	CDR	365	3/21/2024	6/20/2024	91	5.290%	23,768	23,460	308.56	23,460
Mid Penn Bank, PA	CDR	365	3/21/2024	6/20/2024	91	5.290%	13,189	13,018	171.22	13,018
Financial Federal Bank, TN	CD	365	5/17/2023	5/16/2024	365	5.000%	249,900	238,000	11,900.00	238,000
NorthEast Community Bank, NY	CD	365	5/17/2023	5/16/2024	365	5.022%	249,762	237,850	11,912.19	237,850

First National Bank, ME	CD	365	5/17/2023	5/16/2024	365	4.997%	249,856	238,000	11,855.63	238,000
First Horizon Bank, 337158AW9	DTC	365	5/23/2023	5/22/2024	365	5.053%	237,000	237,219		237,219
Morgan Stanley Bank NA, 61690U6Q8	DTC	365	5/24/2023	5/23/2024	365	5.053%	237,000	237,219		237,219
Bank of America NA, 06051VT89	DTC	365	5/24/2023	5/23/2024	365	5.053%	237,000	237,219		237,219
US TREASURY N/B	SEC	365	1/30/2024	5/28/2024	119	5.205%	4,779,000	4,699,461		4,699,461
WI Treasury SEC., 912797KE6	SEC	365	2/13/2024	6/11/2024	119	5.210%	4,576,000	4,499,776		4,499,776
US TREASURY N/B	SEC	365	7/15/2021	7/31/2024	1112	0.310%	1,878,000	1,981,217		1,981,217
ISDLAF+ Term Series, IL	TS	365	2/2/2024	8/2/2024	182	5.100%	3,086,545	3,010,000	76,544.71	3,010,000
ISDLAF+ Term Series, IL	TS	365	3/21/2024	11/14/2024	238	5.150%	5,167,904	5,000,000		5,000,000
First Internet Bank of Indiana, IN	CD	365	5/17/2023	11/7/2024	540	4.509%	247,652	232,100	15,551.50	232,100
Bank Hapoalim B.M., NY	CD	365	5/17/2023	11/7/2024	540	4.643%	249,859	233,800	16,058.77	233,800
ServisFirst Bank, FL	CD	365	5/17/2023	11/7/2024	540	5.302%	249,879	231,750	18,128.93	231,750
Schertz Bank & Trust, TX	CD	365	5/17/2023	11/7/2024	540	4.643%	249,859	233,800	16,058.77	233,800
The First National Bank of McGregor, TX	CD	365	5/17/2023	11/7/2024	540	4.700%	249,683	233,450	16,232.77	233,450
First Western Bank & Tru, 33749VBQ0	DTC	365	5/23/2023	11/22/2024	549	4.762%	248,000	248,316		248,316
Morgan Stanley PVT Bank, 61768ETZ6	DTC	365	5/24/2023	11/25/2024	551	5.005%	243,000	243,157		243,157
Western Alliance Bank, CA	CD	365	1/26/2024	1/24/2025	364	5.108%	4,203,760	4,000,000	203,760.22	4,000,000
Cornerstone Bank, NE	CD	365	5/17/2023	5/16/2025	730	5.060%	249,883	226,500	23,383.07	226,500
Baxter Credit Union, IL	CD	365	5/17/2023	5/16/2025	730	4.718%	249,888	228,000	21,887.54	228,000
Wells Fargo Bank NA, 949764CT9	DTC	365	5/23/2023	5/23/2025	731	4.855%	248,000	248,213		248,213
US TREASURY N/B	SEC	365	7/15/2021	7/31/2025	1477	0.530%	2,020,000	1,997,433	22,567.19	1,997,433
US TREASURY N/B	SEC	365	7/15/2021	7/31/2026	1842	0.700%	1,874,000	1,982,926		1,982,926
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	5.209%		4,968	-	4,968
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	5.251%		8,214,633	-	8,214,633
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	3/31/2024			26,315,000	26,315,000	-	26,315,000
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	5.209%		2,499,901	-	2,499,901
PMA/ISDLAF Max #10254-104	Short term trust deposit	365		as needed	n/a	5.251%		22,258		22,258
Total Operating Investments with PMA										163,449,480
									Outstanding Items	(3,384,533)
									Bond & Interest Fund Transfers	1,268,622
									Capital Fund Cash Balance	(51,651,852)
TOTAL OPERATING FUNDS AS OF				31-Mar-24						109,681,717
TOTAL BOND AND INTEREST FUND INVESTMENTS AS OF (see page 5 for details):				31-Mar-24						773,040
TOTAL CAPITAL FUND INVESTMENTS AS OF				31-Mar-24						51,651,852
TOTAL FUNDS INVESTED (Including Bond & Interest Fund)				31-Mar-24						**$ 162,106,609**

March 31, 2024

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 03/31/24
BOND AND INTEREST FUND INVESTMENTS											
NEXBANK, SSB-ICS, TX	SDA		365	10/31/2023			5.280%	128,897	128,897	-	128,897
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit		365		as needed	n/a	5.209%		0	-	0
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit		365		as needed	n/a	5.251%		915,394	-	915,394
Total B&I Investments with PMA									1,044,290		1,044,290
USBank Intercept Escrow Fund 400554.1	MMA								995,705	-	995,705
USBank 2001 Escrow Fund 400540.1	MMA								845	-	845
Total B&I Investments with US Bank									997,372		997,372
TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:					31-Mar-24				2,041,662		2,041,662
										Outstanding Items	-
										Operating Fund Transfers	(1,268,622)
										Cash Balance Per General Ledger	773,040

Balance Sheet

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	47,951,716.90	44,873,871.87	3,077,845.03	6.9
8014-0000	Payroll Account	37,081.39	37,738.67	657.28-	1.7-
8015-0000	Flex Account	1,561.65	15,232.69	13,671.04-	89.7-
8016-0000	Board Account Deposits	350,684.48	858.50	349,825.98	40748.5
8017-0000	Student Payments Account	725.72	1.80	723.92	40217.8
	Total Cash	48,341,770.14	44,927,703.53	3,414,066.61	7.6
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	172,182.00	424,117.00	251,935.00-	59.4-
8190-0000	Grants Receivable	6,216,282.05	6,045,171.05	171,111.00	2.8
8192-0000	Property Taxes Receivable	78,541,951.00	70,468,621.00	8,073,330.00	11.5
	Total 110-122	84,930,415.05	76,937,909.05	7,992,506.00	10.4
8400	Other Current Assets				
8440-0000	Prepaid Expenses	1,416.00	1,416.00	0.00	
8486-0000	Invoice Tolerance	.01-	.02-	.01	50.0-
	Total Other Current Assets	1,415.99	1,415.98	.01	
	Total Receivables	84,931,831.04	76,939,325.03	7,992,506.01	10.4
	Total Current Assets	133,273,601.18	121,867,028.56	11,406,572.62	9.4
	Total Assets	133,273,601.18	121,867,028.56	11,406,572.62	9.4
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	120,446.34-	219,834.38-	99,388.04	45.2-
9021-0000	Accrued Payroll	264,358.25-	7,644.77-	256,713.48-	3358.0
9022-0000	Deferred Revenue	77,382,745.23-	70,883,790.23-	6,498,955.00-	9.2
9023-0000	Accrued Accounts Payable (Auditor A	638,079.64-	761,502.17-	123,422.53	16.2-
9025-0000	Unclaimed Property Liability	1,547.65-	0.00	1,547.65-	
9026-0000	Deferred Student Account Revenue	236,310.91-	0.00	236,310.91-	
9098-0000	Premium Group Term Life (Noncash) (	199,132.11-	22,003.80	221,135.91-	1005.0-
	Total Current Liabilities	78,842,620.13-	71,850,767.75-	6,991,852.38-	9.7
9300	Payroll Deductions				
9301-0000	Federal Withholding Tax Payable	1,173.34	1,202.22	28.88-	2.4-
9302-0000	SIT Payable	293.73	293.73	0.00	
9310-0000	Annuities Payable	201.53-	248.47	450.00-	181.1-

Balance Sheet

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	21,150.18	39,589.60-	60,739.78	153.4-
9321-0000	FSA	80,853.46	7,722.61	73,130.85	947.0
9322-0000	Employee Health Payable	314.98	0.00	314.98	
9325-0000	Health Savings Account (HSA)	345,575.44-	0.00	345,575.44-	
9330-0000	TRS	413,048.74-	679,212.77-	266,164.03	39.2-
9340-0000	THIS-Employee	121,705.19-	152,788.97-	31,083.78	20.3-
9362-0000	Garnishments	88.08	731.66	643.58-	88.0-
9363-0000	Union Dues	93.48	96.01	2.53-	2.6-
9368-0000	Employee Voluntary Insurance Payabl	675.01	351.39	323.62	92.1
	Total Payroll Deductions	775,888.64-	860,945.25-	85,056.61	9.9-
9400	Other Payables				
9402-0000	Owed to Foundation	67.40-	420.00-	352.60	84.0-
9403-0000	Owed to Settlement	1,257.50-	1,257.50-	0.00	
9404-0000	Owed to Building-Music Donations	1,624.23-	1,124.23-	500.00-	44.5
9410-0000	Owed to Building-Vending	171,625.70-	172,787.45-	1,161.75	.7-
9411-0000	Owed to Building-Picture Money	177,133.92-	174,440.75-	2,693.17-	1.5
9412-0000	Owed to Building-ACT Prep Program	305,723.31-	479,705.14-	173,981.83	36.3-
9413-0000	Owed to Building-Physical Education	312,579.97-	297,922.91-	14,657.06-	4.9
9414-0000	Owed to Building-Athletics	303,739.79-	287,239.57-	16,500.22-	5.7
9415-0000	Owed to Building-Yearbook	101,818.82-	118,026.08-	16,207.26	13.7-
9416-0000	Owed to Building-Year in Review Vid	3,300.15-	3,300.15-	0.00	
9417-0000	Owed to Building-Athletic Tournamen	237,983.70-	240,716.33-	2,732.63	1.1-
9418-0000	Owed to Building-Assignment Books	2,820.00-	2,820.00-	0.00	
9419-0000	Owed to Building-Other	387,235.61-	407,547.71-	20,312.10	5.0-
9420-0000	Owed to Building - Spec Olympics	4,461.73-	4,499.41-	37.68	.8-
9421-0000	Owed to Building - Admin Mentoring	10,220.75-	10,220.75-	0.00	
9422-0000	Owed to Building - Corporate Sponso	20,426.43-	32,515.47-	12,089.04	37.2-
9423-0000	Owed to Building - Athletc Donation	95,839.50-	74,898.79-	20,940.71-	28.0
9424-0000	Owed To Building - Musical	189,337.10-	154,211.86-	35,125.24-	22.8
9425-0000	Owed to Building - Summer Camps	4,812.57-	4,812.57-	0.00	
9426-0000	Owed to Building - Library	100,211.54-	89,685.18-	10,526.36-	11.7
9428-0000	Owed to Building - Homeless	19,410.90-	14,880.53-	4,530.37-	30.4
9429-0000	Owed to Building - BPAC	360.64-	360.64-	0.00	
9430-0000	Owed to Building - Donations	70,440.81-	117,259.72-	46,818.91	39.9-
9434-0000	Owed to Buildings-Basketball	648.85-	419.13-	229.72-	54.8
9437-0000	Owed to Buildings-Softball	250.00-	250.00-	0.00	
9440-0000	Owed to Building-Grants	3,353.23-	2,858.83-	494.40-	17.3
9441-0000	Owed to Building-CTE INCubator Spon	8,640.76-	0.00	8,640.76-	
9460-0000	Other Payables	2,450,684.55	2,532,208.58	81,524.03-	3.2-
9461-0000	Credit Card Payable	482.96-	482.96-	0.00	
9462-0000	Owed to Building-Print Shop	2,077.25-	1,515.25-	562.00-	37.1
9463-0000	Summer Camp-Bowling	.30-	.30-	0.00	
9464-0000	Summer Camp-Girls Basketball	4,131.19-	2,860.19-	1,271.00-	44.4
9465-0000	Summer Camp-Boys Basketball	10,187.57-	9,551.21-	636.36-	6.7
9466-0000	Summer Camp-Coed Tennis	14,683.40-	9,214.08-	5,469.32-	59.4
9467-0000	Summer Camp-Football	9,937.68-	745.72	10,683.40-	1432.6-
9468-0000	Summer Camp-Coed Volleyball	6,734.87-	2,694.87-	4,040.00-	149.9
9469-0000	Summer Camp-Coed Wrestling	5,923.99-	4,654.19-	1,269.80-	27.3
9470-0000	Summer Camp-Boys Baseball	7,045.36-	9,187.65-	2,142.29	23.3-

Balance Sheet

Consolidated		Educational Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9400	Other Payables				
9471-0000	Summer Camp-Girls Softball	5,437.66-	1,160.00-	4,277.66-	368.8
9472-0000	Sports Camp-Elementary	586.57-	586.57-	0.00	
9473-0000	Summer Camp-Coed Soccer	333.30	333.30	0.00	
9474-0000	Summer Camp-Cheerleading	6,048.29-	4,736.92-	1,311.37-	27.7
9475-0000	Custodial Services	151,980.40-	138,173.49-	13,806.91-	10.0
9477-0000	Summer Camp-Coed Basketball	233.60	233.60	0.00	
9478-0000	Summer Camp-Girls Soccer	674.37-	604.37-	70.00-	11.6
9479-0000	Summer Camp-Coed Cross Country	1,272.90-	125.02-	1,147.88-	918.2
9480-0000	Summer Camp-Boys Lacrosse	3,597.29-	2,261.25-	1,336.04-	59.1
9481-0000	Summer Camp-Girls Lacrosse	14.62-	14.62-	0.00	
9482-0000	Summer Camp-Dance Camp	4,544.46-	3,649.06-	895.40-	24.5
9483-0000	Summer Camp-Boys Soccer	20,755.86-	20,466.54-	289.32-	1.4
9484-0000	Summer Camp-Girls Golf	1,348.39-	692.54-	655.85-	94.7
9485-0000	Summer Camp-Boys Golf	2,791.18-	1,834.65-	956.53-	52.1
9486-0000	Summer Camp-Girls Volleyball	18,780.28-	10,770.72-	8,009.56-	74.4
9488-0000	Summer Camp-Marching Band	3,191.14-	1,948.74-	1,242.40-	63.8
9492-0000	Summer Camp-Strength & Conditioning	8,540.28-	667.22-	7,873.06-	1180.0
9493-0000	Summer Camp-Girls Track	208.99-	208.99-	0.00	
9494-0000	Summer Camp-Boys Track	1,585.00-	225.00-	1,360.00-	604.4
9495-0000	Ed Services Donations	737.65-	520.65-	217.00-	41.7
9496-0000	FSL Events-Donations	71.56-	71.56-	0.00	
9497-0000	Coffee Shop	4,558.18-	4,575.19-	17.01	.4-
9498-0000	Owed to Special Events	3,061.77-	1,741.77-	1,320.00-	75.8
9499-0000	Owed to Wellness	47,082.84-	33,988.84-	13,094.00-	38.5
	Total Other Payables	432,147.71-	429,843.91-	2,303.80-	.5
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	0.00	3,696,757.00-	3,696,757.00	100.0-
	Total Long-Term Liabilities	0.00	3,696,757.00-	3,696,757.00	100.0-
	Total Liabilities	80,050,656.48-	76,838,313.91-	3,212,342.57-	4.2
FUNDBAL	Equity				
9900-0000	Fund Balance	63,406,139.50-	55,633,280.55-	7,772,858.95-	14.0
9950-0000	Current Year Net Change in Fund Balan	9,923,426.30	10,604,565.90	681,139.60-	6.4-
9997-0000	Payroll Clearing	259,768.50	0.00	259,768.50	
	Total Equity	53,222,944.70-	45,028,714.65-	8,194,230.05-	18.2
	Total Liabilities & Fund Equit	133,273,601.18-	121,867,028.56-	11,406,572.62-	9.4

Balance Sheet

Consolidated		Health Insurance Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	4,457,352.00	193,785.15	4,263,566.85	2200.2
	Total Cash	4,457,352.00	193,785.15	4,263,566.85	2200.2
	Total Current Assets	4,457,352.00	193,785.15	4,263,566.85	2200.2
	Total Assets	4,457,352.00	193,785.15	4,263,566.85	2200.2
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	4,106.26	13.41-	4,119.67	30720.9-
	Total Current Liabilities	4,106.26	13.41-	4,119.67	30720.9-
9300	Payroll Deductions				
9322-0000	Employee Health Payable	4,280,248.97-	5,034.12	4,285,283.09-	85124.8-
9323-0000	Employee Dental Payable	162,274.72-	186,050.39-	23,775.67	12.8-
9324-0000	Employee Vision Payable	18,934.57-	12,755.47-	6,179.10-	48.4
	Total Payroll Deductions	4,461,458.26-	193,771.74-	4,267,686.52-	2202.4
	Total Liabilities	4,457,352.00-	193,785.15-	4,263,566.85-	2200.2
	Total Liabilities & Fund Equit	4,457,352.00-	193,785.15-	4,263,566.85-	2200.2

Balance Sheet

Consolidated		Grant Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,735,239.60	1,093,920.64	2,641,318.96	241.5
	Total Cash	3,735,239.60	1,093,920.64	2,641,318.96	241.5
RECEIVABLES	Receivables				
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	.01	0.00	
	Total Other Current Assets	.01	.01	0.00	
	Total Receivables	.01	.01	0.00	
	Total Current Assets	3,735,239.61	1,093,920.65	2,641,318.96	241.5
	Total Assets	3,735,239.61	1,093,920.65	2,641,318.96	241.5
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	28,516.41	18,807.97-	47,324.38	251.6-
9023-0000	Accrued Accounts Payable (Auditor A	29,592.58-	2,710.63-	26,881.95-	991.7
	Total Current Liabilities	1,076.17-	21,518.60-	20,442.43	95.0-
9300	Payroll Deductions				
9330-0000	TRS	58,417.96-	58,417.96-	0.00	
	Total Payroll Deductions	58,417.96-	58,417.96-	0.00	
9400	Other Payables				
9428-0000	Owed to Building - Homeless	0.00	887.63	887.63-	100.0-
	Total Other Payables	0.00	887.63	887.63-	100.0-
	Total Liabilities	59,494.13-	79,048.93-	19,554.80	24.7-
FUNDBAL	Equity				
9900-0000	Fund Balance	2,516,947.49-	798,799.58-	1,718,147.91-	215.1
9950-0000	Current Year Net Change in Fund Balan	1,158,797.99-	216,072.14-	942,725.85-	436.3
	Total Equity	3,675,745.48-	1,014,871.72-	2,660,873.76-	262.2
	Total Liabilities & Fund Equit	3,735,239.61-	1,093,920.65-	2,641,318.96-	241.5

Balance Sheet

Consolidated		Grant Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent

Balance Sheet

Consolidated		Covid 19 Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	4,904,380.82-	1,232,595.02	6,136,975.84-	497.9-
8014-0000	Payroll Account	.01-	0.00	.01-	
	Total Cash	4,904,380.83-	1,232,595.02	6,136,975.85-	497.9-
	Total Current Assets	4,904,380.83-	1,232,595.02	6,136,975.85-	497.9-
	Total Assets	4,904,380.83-	1,232,595.02	6,136,975.85-	497.9-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	12,196.07	7,690.08	4,505.99	58.6
9023-0000	Accrued Accounts Payable (Auditor A	12,196.07-	11.99-	12,184.08-	101618.7
	Total Current Liabilities	0.00	7,678.09	7,678.09-	100.0-
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	641.86-	1,808.64-	1,166.78	64.5-
9321-0000	FSA	9,412.67-	10,699.18-	1,286.51	12.0-
9325-0000	Health Savings Account (HSA)	5,250.00-	0.00	5,250.00-	
9330-0000	TRS	322.14	0.00	322.14	
	Total Payroll Deductions	14,982.39-	12,507.82-	2,474.57-	19.8
	Total Liabilities	14,982.39-	4,829.73-	10,152.66-	210.2
FUNDBAL	Equity				
9900-0000	Fund Balance	5,574,626.67	982,323.86	4,592,302.81	467.5
9950-0000	Current Year Net Change in Fund Balan	655,263.45-	2,210,089.15-	1,554,825.70	70.4-
	Total Equity	4,919,363.22	1,227,765.29-	6,147,128.51	500.7-
	Total Liabilities & Fund Equit	4,904,380.83	1,232,595.02-	6,136,975.85	497.9-

Balance Sheet

Consolidated | Operations & Maintenance Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	5,353,392.19	7,436,232.54	2,082,840.35-	28.0-
	Total Cash	5,353,392.19	7,436,232.54	2,082,840.35-	28.0-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	9,989.00	55,887.00	45,898.00-	82.1-
8192-0000	Property Taxes Receivable	17,168,353.00	14,470,397.00	2,697,956.00	18.6
	Total 110-122	17,178,342.00	14,526,284.00	2,652,058.00	18.3
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.14-	.13-	.01-	7.7
	Total Other Current Assets	.14-	.13-	.01-	7.7
	Total Receivables	17,178,341.86	14,526,283.87	2,652,057.99	18.3
	Total Current Assets	22,531,734.05	21,962,516.41	569,217.64	2.6
	Total Assets	22,531,734.05	21,962,516.41	569,217.64	2.6
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	125,764.76-	58,355.12-	67,409.64-	115.5
9022-0000	Deferred Revenue	16,894,924.00-	14,525,106.00-	2,369,818.00-	16.3
9023-0000	Accrued Accounts Payable (Auditor A	33,069.96	.13	33,069.83	5438330.8
	Total Current Liabilities	16,987,618.80-	14,583,460.99-	2,404,157.81-	16.5
9300	Payroll Deductions				
9310-0000	Annuities Payable	245.17-	245.17-	0.00	
9320-0000	Employee Disability/Life Payable	11,716.21-	10,892.75-	823.46-	7.6
9321-0000	FSA	8,880.64-	11,006.06-	2,125.42	19.3-
9325-0000	Health Savings Account (HSA)	1,625.00-	0.00	1,625.00-	
9362-0000	Garnishments	11.58-	0.00	11.58-	
	Total Payroll Deductions	22,478.60-	22,143.98-	334.62-	1.5
9400	Other Payables				
9410-0000	Owed to Building-Vending	440.83-	440.83-	0.00	
9460-0000	Other Payables	441.00	441.00	0.00	
	Total Other Payables	.17	.17	0.00	

Balance Sheet

Balance Sheet
For Period 9 Ending March 31, 2024 Fiscal Year 2024

Consolidated — Operations & Maintenance Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	442,747.00-	646,980.00-	204,233.00	31.6-
	Total Long-Term Liabilities	442,747.00-	646,980.00-	204,233.00	31.6-
	Total Liabilities	17,452,844.23-	15,252,584.80-	2,200,259.43-	14.4
FUNDBAL	Equity				
9900-0000	Fund Balance	3,444,124.94-	6,634,638.74-	3,190,513.80	48.1-
9950-0000	Current Year Net Change in Fund Balan	1,634,764.88-	75,292.87-	1,559,472.01-	2071.2
	Total Equity	5,078,889.82-	6,709,931.61-	1,631,041.79	24.3-
	Total Liabilities & Fund Equit	22,531,734.05-	21,962,516.41-	569,217.64-	2.6

Balance Sheet

Consolidated		Bond & Interest Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	773,043.84	439,313.68	333,730.16	76.0
	Total Cash	773,043.84	439,313.68	333,730.16	76.0
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	24,300.00	41,168.00	16,868.00-	41.0-
8192-0000	Property Taxes Receivable	12,427,273.00	13,240,757.00	813,484.00-	6.1-
	Total 110-122	12,451,573.00	13,281,925.00	830,352.00-	6.3-
	Total Receivables	12,451,573.00	13,281,925.00	830,352.00-	6.3-
	Total Current Assets	13,224,616.84	13,721,238.68	496,621.84-	3.6-
	Total Assets	13,224,616.84	13,721,238.68	496,621.84-	3.6-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
	Total Current Liabilities	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
	Total Liabilities	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
FUNDBAL	Equity				
9900-0000	Fund Balance	11,926,263.29-	10,658,353.55-	1,267,909.74-	11.9
9950-0000	Current Year Net Change in Fund Balan	10,942,013.45	10,218,170.87	723,842.58	7.1
	Total Equity	984,249.84-	440,182.68-	544,067.16-	123.6
	Total Liabilities & Fund Equit	13,224,616.84-	13,721,238.68-	496,621.84	3.6-

Balance Sheet

Consolidated		Transportation Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	8,335,568.36	6,374,506.44	1,961,061.92	30.8
	Total Cash	8,335,568.36	6,374,506.44	1,961,061.92	30.8
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	14,091.00	27,910.00	13,819.00-	49.5-
8190-0000	Grants Receivable	2,442,738.00	2,321,853.00	120,885.00	5.2
8192-0000	Property Taxes Receivable	5,166,591.00	4,410,438.00	756,153.00	17.1
	Total 110-122	7,623,420.00	6,760,201.00	863,219.00	12.8
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	.01	0.00	
	Total Other Current Assets	.01	.01	0.00	
	Total Receivables	7,623,420.01	6,760,201.01	863,219.00	12.8
	Total Current Assets	15,958,988.37	13,134,707.45	2,824,280.92	21.5
	Total Assets	15,958,988.37	13,134,707.45	2,824,280.92	21.5
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	777.96	213.12-	991.08	465.0-
9022-0000	Deferred Revenue	5,092,149.00-	4,437,759.00-	654,390.00-	14.7
9023-0000	Accrued Accounts Payable (Auditor A	14,267.28-	14,406.22-	138.94	1.0-
	Total Current Liabilities	5,105,638.32-	4,452,378.34-	653,259.98-	14.7
9300	Payroll Deductions				
9310-0000	Annuities Payable	184.58-	184.58-	0.00	
9320-0000	Employee Disability/Life Payable	185.23-	170.99-	14.24-	8.3
	Total Payroll Deductions	369.81-	355.57-	14.24-	4.0
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	36,817.00-	23,388.00-	13,429.00-	57.4
	Total Long-Term Liabilities	36,817.00-	23,388.00-	13,429.00-	57.4
	Total Liabilities	5,142,825.13-	4,476,121.91-	666,703.22-	14.9

Balance Sheet

Balance Sheet
For Period 9 Ending March 31, 2024 | Fiscal Year 2024

Consolidated		Transportation Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
FUNDBAL	Equity				
9900-0000	Fund Balance	8,740,294.92-	8,715,727.48-	24,567.44-	.3
9950-0000	Current Year Net Change in Fund Balan	2,075,868.32-	57,141.94	2,133,010.26-	3732.8-
	Total Equity	10,816,163.24-	8,658,585.54-	2,157,577.70-	24.9
	Total Liabilities & Fund Equit	15,958,988.37-	13,134,707.45-	2,824,280.92-	21.5

Balance Sheet

Consolidated		Municipal Retirement Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,614,783.26	4,550,968.88	936,185.62-	20.6-
	Total Cash	3,614,783.26	4,550,968.88	936,185.62-	20.6-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	11,267.00	27,220.00	15,953.00-	58.6-
8192-0000	Property Taxes Receivable	2,024,773.00	2,938,410.00	913,637.00-	31.1-
	Total 110-122	2,036,040.00	2,965,630.00	929,590.00-	31.3-
	Total Receivables	2,036,040.00	2,965,630.00	929,590.00-	31.3-
	Total Current Assets	5,650,823.26	7,516,598.88	1,865,775.62-	24.8-
	Total Assets	5,650,823.26	7,516,598.88	1,865,775.62-	24.8-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	2,000,041.00-	2,965,056.00-	965,015.00	32.5-
	Total Current Liabilities	2,000,041.00-	2,965,056.00-	965,015.00	32.5-
9300	Payroll Deductions				
9303-0000	IMRF Payable	1,455.69	822.84-	2,278.53	276.9-
	Total Payroll Deductions	1,455.69	822.84-	2,278.53	276.9-
	Total Liabilities	1,998,585.31-	2,965,878.84-	967,293.53	32.6-
FUNDBAL	Equity				
9900-0000	Fund Balance	4,743,791.35-	4,997,700.14-	253,908.79	5.1-
9950-0000	Current Year Net Change in Fund Balan	1,091,553.40	446,980.10	644,573.30	144.2
	Total Equity	3,652,237.95-	4,550,720.04-	898,482.09	19.7-
	Total Liabilities & Fund Equit	5,650,823.26-	7,516,598.88-	1,865,775.62	24.8-

Balance Sheet

Consolidated Social Security/Medicare Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	2,904.53-	298,092.32	300,996.85-	101.0-
	Total Cash	2,904.53-	298,092.32	300,996.85-	101.0-
	Total Current Assets	2,904.53-	298,092.32	300,996.85-	101.0-
	Total Assets	2,904.53-	298,092.32	300,996.85-	101.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9304-0000	FICA Payable	2,773.93-	2,791.73-	17.80	.6-
9305-0000	Medicare Only Payable	8,144.45-	8,226.35-	81.90	1.0-
	Total Payroll Deductions	10,918.38-	11,018.08-	99.70	.9-
	Total Liabilities	10,918.38-	11,018.08-	99.70	.9-
FUNDBAL	Equity				
9900-0000	Fund Balance	539,501.76-	1,158,282.85-	618,781.09	53.4-
9950-0000	Current Year Net Change in Fund Balan	553,324.67	871,207.07	317,882.40-	36.5-
9999-0000	Error Suspense	0.00	1.54	1.54-	100.0-
	Total Equity	13,822.91	287,074.24-	300,897.15	104.8-
	Total Liabilities & Fund Equit	2,904.53	298,092.32-	300,996.85	101.0-

Balance Sheet

Consolidated		Site & Construction Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	35,978,670.89	19,925,855.50	16,052,815.39	80.6
	Total Cash	35,978,670.89	19,925,855.50	16,052,815.39	80.6
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	100,335.00	103,597.00	3,262.00-	3.1-
8191-0000	CPPRT Receivable	894,101.00	890,125.00	3,976.00	.4
	Total 110-122	994,436.00	993,722.00	714.00	.1
	Total Receivables	994,436.00	993,722.00	714.00	.1
	Total Current Assets	36,973,106.89	20,919,577.50	16,053,529.39	76.7
	Total Assets	36,973,106.89	20,919,577.50	16,053,529.39	76.7
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	27,050.00-	0.00	27,050.00-	
9014-0000	Construction Contracts Payable	1,091,272.00-	1,649,866.00-	558,594.00	33.9-
9022-0000	Deferred Revenue	76,696.00-	101,411.00-	24,715.00	24.4-
9023-0000	Accrued Accounts Payable (Auditor A	1,915,656.69-	276,632.71-	1,639,023.98-	592.5
	Total Current Liabilities	3,110,674.69-	2,027,909.71-	1,082,764.98-	53.4
	Total Liabilities	3,110,674.69-	2,027,909.71-	1,082,764.98-	53.4
FUNDBAL	Equity				
9900-0000	Fund Balance	33,814,647.09-	21,616,275.65-	12,198,371.44-	56.4
9950-0000	Current Year Net Change in Fund Balan	47,785.11-	2,724,607.86	2,772,392.97-	101.8-
	Total Equity	33,862,432.20-	18,891,667.79-	14,970,764.41-	79.2
	Total Liabilities & Fund Equit	36,973,106.89-	20,919,577.50-	16,053,529.39-	76.7

Balance Sheet

Consolidated		Impact Fees Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	16,083,797.97	15,454,550.51	629,247.46	4.1
	Total Cash	16,083,797.97	15,454,550.51	629,247.46	4.1
	Total Current Assets	16,083,797.97	15,454,550.51	629,247.46	4.1
	Total Assets	16,083,797.97	15,454,550.51	629,247.46	4.1
LIABFBAL	Liabilities & Fund Equity				
FUNDBAL	Equity				
9900-0000	Fund Balance	15,686,308.57-	15,141,988.15-	544,320.42-	3.6
9950-0000	Current Year Net Change in Fund Balan	397,489.40-	312,562.36-	84,927.04-	27.2
	Total Equity	16,083,797.97-	15,454,550.51-	629,247.46-	4.1
	Total Liabilities & Fund Equit	16,083,797.97-	15,454,550.51-	629,247.46-	4.1

Balance Sheet

Consolidated		Working Capital Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	40,954,409.39	39,459,044.04	1,495,365.35	3.8
	Total Cash	40,954,409.39	39,459,044.04	1,495,365.35	3.8
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	82,649.00	169,770.00	87,121.00-	51.3-
8192-0000	Property Taxes Receivable	2,363.00	2,024.00	339.00	16.7
	Total 110-122	85,012.00	171,794.00	86,782.00-	50.5-
	Total Receivables	85,012.00	171,794.00	86,782.00-	50.5-
	Total Current Assets	41,039,421.39	39,630,838.04	1,408,583.35	3.6
	Total Assets	41,039,421.39	39,630,838.04	1,408,583.35	3.6
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	65,500.00-	168,212.00-	102,712.00	61.1-
	Total Current Liabilities	65,500.00-	168,212.00-	102,712.00	61.1-
	Total Liabilities	65,500.00-	168,212.00-	102,712.00	61.1-
FUNDBAL	Equity				
9900-0000	Fund Balance	39,865,393.78-	39,016,513.83-	848,879.95-	2.2
9950-0000	Current Year Net Change in Fund Balan	1,108,527.61-	446,112.21-	662,415.40-	148.5
	Total Equity	40,973,921.39-	39,462,626.04-	1,511,295.35-	3.8
	Total Liabilities & Fund Equit	41,039,421.39-	39,630,838.04-	1,408,583.35-	3.6

Balance Sheet

Consolidated		Tort Immunity Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	224,076.84-	293,946.44-	69,869.60	23.8-
	Total Cash	224,076.84-	293,946.44-	69,869.60	23.8-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	1,965.00	3,428.00	1,463.00-	42.7-
8192-0000	Property Taxes Receivable	1,195,630.00	1,013,599.00	182,031.00	18.0
	Total 110-122	1,197,595.00	1,017,027.00	180,568.00	17.8
	Total Receivables	1,197,595.00	1,017,027.00	180,568.00	17.8
	Total Current Assets	973,518.16	723,080.56	250,437.60	34.6
	Total Assets	973,518.16	723,080.56	250,437.60	34.6
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
	Total Current Liabilities	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
	Total Liabilities	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
FUNDBAL	Equity				
9900-0000	Fund Balance	967,753.37-	879,171.77-	88,581.60-	10.1
9950-0000	Current Year Net Change in Fund Balan	1,171,652.21	1,173,044.21	1,392.00-	.1-
	Total Equity	203,898.84	293,872.44	89,973.60-	30.6-
	Total Liabilities & Fund Equit	973,518.16-	723,080.56-	250,437.60-	34.6

Income Statement

Income Statement
For Period 9 Through 9 Ending March 31, 2024 | Fiscal Year 2024 | Budget 99

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	66,796,587.00	0.00
1112-0000	First PR YR General Levy	3,656,500.55	0.00	0.00	67,335,867.95	62,507,546.00	107.72
1113-0000	Other PR YR General Levies	0.00	0.00	0.00	0.00	722,210.00	0.00
1141-0000	CUR YR Special Education Levy	0.00	0.00	0.00	0.00	17,813,627.00	0.00
1142-0000	First PR YR Special Education	0.00	0.00	0.00	17,378,884.98	17,162,232.00	101.26
1311-0000	Tuition from Pupils or Parents	0.00	0.00	0.00	13,034.59	36,000.00	36.21
1342-0000	Special Education Tuition from	0.00	0.00	0.00	3,921.52	0.00	0.00
1511-0000	Interest on Investments	313,491.63	0.00	0.00	2,763,301.13	2,601,471.00	106.22
1611-0000	Sales to Pupils - Lunch	169,183.60	0.00	0.00	1,380,490.54	1,500,000.00	92.03
1612-0000	Sales to Pupils - Breakfast	11,761.10	0.00	0.00	89,858.30	150,000.00	59.91
1613-0000	Sales to Pupils - A La Carte	49,848.60	0.00	0.00	290,570.85	750,000.00	38.74
1621-0000	Sales to Adults	0.00	0.00	0.00	0.00	75,000.00	0.00
1691-0000	Other Food Service Revenue	4,216.20	0.00	0.00	38,485.42	53,000.00	72.61
1726-0000	Musical Instrument Rental	0.00	0.00	0.00	50.00	0.00	0.00
1727-0000	Athletic Fees	16,201.27	0.00	0.00	301,021.67	355,000.00	84.79
1728-0000	Driver Education Behind the Wh	4,701.96	0.00	0.00	43,329.32	59,000.00	73.44
1729-0000	Flex PE Fees	1,300.00	0.00	0.00	24,590.63	25,500.00	96.43
1791-0000	Parking Permits	0.00	0.00	0.00	32,999.40	0.00	0.00
1792-0000	Music Special Events	6,185.00	0.00	0.00	12,218.67	27,000.00	45.25
1793-0000	CTE Special Events	5,055.00	0.00	0.00	9,580.00	22,000.00	43.55
1811-0000	Regular Textbook Rental	12,335.40	0.00	0.00	133,043.09	221,000.00	60.20
1812-0000	Summer School Textbook Rental	11.10	0.00	0.00	1,720.00	2,720.00	63.24
1819-0000	Other Textbook Rental	267.01	0.00	0.00	2,517.31	5,300.00	47.50
1892-0000	Heart Rate Monitors Fee	100.00	0.00	0.00	3,347.00	3,500.00	95.63
1898-0000	Merchant Processing Fee	8,886.90	0.00	0.00	61,233.37	45,000.00	136.07
1910-0000	Building Rental	0.00	0.00	0.00	492.50	0.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	950,894.48	193,000.00	492.69
1951-0000	Refund of PR YRs' Expenditiure	527.25	0.00	0.00	188,253.38-	160,000.00	117.66-
1990-0000	P-Card Inadvertent	0.00	0.00	0.00	1,010.00	1,500.00	67.33
1991-0000	Payment from Other LEAs	0.00	0.00	0.00	211,009.07	350,000.00	60.29
1993-0000	Other Local Fees	1,714.00	0.00	0.00	2,062.00	0.00	0.00
1999-0000	Other Revenue-General	153,252.71	0.00	0.00	772,399.46	2,050,000.00	37.68
	Total Revenue from Local Sourc	4,415,539.28	0.00	0.00	91,669,679.87	173,688,193.00	52.78
STATE	Revenue from State Sources						
3001-0000	Evidence Based Funding (EBF)	6,757,326.17	0.00	0.00	53,672,404.17	73,723,688.00	72.80
3100-0000	Special Ed-Pvt Facility Tuitio	0.00	0.00	0.00	2,624,039.80	3,699,376.00	70.93
3120-0000	Special Ed-Orphanage Individua	0.00	0.00	0.00	403,711.23	387,765.00	104.11
3130-0000	Special Ed-Orphange Summer	0.00	0.00	0.00	2,566.00	17,439.00	14.71
3360-0000	State Free Lunch & Breakfast	4,586.16	0.00	0.00	82,198.49	35,000.00	234.85
3370-0000	Driver Education	0.00	0.00	0.00	63,712.21	120,000.00	53.09
3696-0000	Safe School Grant	26,923.88	0.00	0.00	121,157.46	51,172.00	236.77
3999-0000	ALOP ROE Revenue	393,522.82	0.00	0.00	1,377,329.87	2,600,000.00	52.97
	Total Revenue from State Sourc	7,182,359.03	0.00	0.00	58,347,119.23	80,634,440.00	72.36
FEDERAL	Revenue from Federal Sources						

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
FEDERAL	Revenue from Federal Sources						
4210-0000	National School Lunch Program	593,789.16	0.00	0.00	3,706,487.80	6,000,000.00	61.77
4211-0000	NSLP Supply Chain Assistance	0.00	0.00	0.00	492,051.62	0.00	0.00
4220-0000	School Breakfast Program	163,299.16	0.00	0.00	906,190.35	1,549,000.00	58.50
4225-0000	Summer Food Program	0.00	0.00	0.00	71,685.02	70,000.00	102.41
4226-0000	Child & Adult Food Care Progr	22,788.01	0.00	0.00	155,424.28	250,000.00	62.17
4240-0000	Fresh Fruit and Veg. Program	22,403.34	0.00	0.00	37,106.62	27,000.00	137.43
4625-0000	Special Ed-IDEA Room & Board	0.00	0.00	0.00	222,903.78	376,699.00	59.17
4950-0000	Dept of Rehab Svcs	475.00	0.00	0.00	33,300.00	55,800.00	59.68
4991-0000	Medicaid Admin Outreach	38,199.70	0.00	0.00	443,535.46	1,000,000.00	44.35
4992-0000	Medicaid FFS	0.00	0.00	0.00	845,008.13	2,100,000.00	40.24
	Total Revenue from Federal Sou	840,954.37	0.00	0.00	6,913,693.06	11,428,499.00	60.50
	Total Revenue	12,438,852.68	0.00	0.00	156,930,492.16	265,751,132.00	59.05
EXPENSE	Expense						
100	Salaries						
111-0000	Certified Administrator	995,547.96	0.00	0.00	9,395,603.27	12,410,421.00	75.71
112-0000	Certified Directors/Superviors	365,679.60	0.00	0.00	3,429,339.99	4,834,801.00	70.93
113-0000	Certified Teachers	7,709,487.99	0.00	0.00	61,769,086.01	101,909,837.00	60.61
114-0000	Other Certified	913,159.60	0.00	0.00	7,469,597.54	12,941,524.00	57.72
115-0000	Non-Certified Supervision/Head	259,855.84	0.00	0.00	2,452,674.32	3,470,796.00	70.67
116-0000	Non-Certified Sec/Spec	580,089.94	0.00	0.00	5,088,953.45	7,521,730.00	67.66
117-0000	Non-Certified Paras/Custodial	876,082.44	0.00	0.00	6,244,407.97	9,956,544.00	62.72
118-0000	Other Non-Certified	154,867.77	0.00	0.00	1,041,167.99	2,721,740.00	38.25
119-0000	Other	126,419.30	0.00	0.00	948,173.69	1,194,656.00	79.37
121-0000	Substitute-Teacher	116,846.40	0.00	0.00	734,265.19	0.00	0.00
122-0000	Substitute-Paraprofessionals	1,890.00	0.00	0.00	22,320.00	0.00	0.00
123-0000	Substitute-Conferences	540.00	0.00	0.00	14,490.00	2,000.00	724.50
132-0000	1.5 Overtime	9,709.92	0.00	0.00	119,185.13	174,792.00	68.19
133-0000	2.0 Overtime	199.64	0.00	0.00	936.44	524.00	178.71
134-0000	Subs-Conferences/Prof Develop	0.00	0.00	0.00	990.00	0.00	0.00
135-0000	Long Term Certified Subs	47,610.00	0.00	0.00	353,880.00	0.00	0.00
138-0000	Subs-Grants	0.00	0.00	0.00	360.00	0.00	0.00
143-0000	Overload	69,983.35	0.00	0.00	343,639.78	320,000.00	107.39
147-0000	Officials- IHSA D300 Employees	0.00	0.00	0.00	772.00	0.00	0.00
148-0000	Extra Pay-Non-Certified	55,737.08	0.00	0.00	365,906.13	40,000.00	914.77
149-0000	Extra Pay-Certified	667,924.85	0.00	0.00	3,820,721.70	4,018,313.00	95.08
161-0000	Mileage Stipend	19,167.07	0.00	0.00	181,593.38	248,700.00	73.02
	Total Salaries	12,970,798.75	0.00	0.00	103,798,063.98	161,766,378.00	64.17
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	898,891.48	0.00	0.00	7,393,960.53	12,028,646.00	61.47
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	1,886.88-	0.00	0.00

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
200	Employee Benefits						
214-0000	Medicare Only	0.00	0.00	0.00	15.10	0.00	0.00
215-0000	One-Time TRS Early Retirement	0.00	0.00	0.00	97,904.94	0.00	0.00
217-0000	TRS Federal Contribution	0.00	0.00	0.00	324.32	0.00	0.00
218-0000	THIS Fund Employer Contributio	91,742.53	0.00	0.00	754,615.49	1,167,295.00	64.65
221-0000	Life Insurance	7,215.51	0.00	0.00	59,506.51	67,025.00	88.78
222-0000	Medical Insurance	2,250,200.79	0.00	0.00	16,058,725.17	28,390,355.00	56.56
223-0000	Dental Insurance	104,140.72	0.00	0.00	735,675.70	1,223,143.00	60.15
224-0000	Vision Insurance	20,034.62	0.00	0.00	142,111.81	227,249.00	62.54
225-0000	Disability Insurance	1,973.10	0.00	0.00	18,544.67	25,418.00	72.96
226-0000	HRA/HSA Board Contributions	9,312.50	0.00	0.00	1,246,093.54	1,301,500.00	95.74
231-0000	Certified Tuition Reimbursemen	21,617.00	0.00	0.00	94,199.50	0.00	0.00
232-0000	DESA Tuition Reimbursement	0.00	0.00	0.00	1,806.00	0.00	0.00
233-0000	DESPA Tuition Reimbursement	0.00	0.00	0.00	1,634.00	0.00	0.00
235-0000	Admin Tuition Reimbursement	1,800.00	0.00	0.00	23,100.00	0.00	0.00
237-0000	Admin Cash-in-Lieu	3,000.00	0.00	0.00	28,200.00	0.00	0.00
	Total Employee Benefits	3,409,928.25	0.00	0.00	26,654,530.40	44,430,631.00	59.99
300	Purchased Services						
310-0000	Prof & Tech Srv - Edustaff	0.00	0.00	0.00	1,504,527.46	2,500,000.00	60.18
311-0000	Professional Services-Administ	192.00	0.00	0.00	147,455.96	769,000.00	19.18
312-0000	Staff Development-On Site	54.99	0.00	0.00	787.98	38,400.00	2.05
313-0000	Staff Development	7,453.71	0.00	0.00	126,300.68	174,100.00	72.54
314-0000	Professional Services-Instruct	654,981.49	0.00	0.00	2,083,527.59	437,591.00	476.14
315-0000	Food-Contracted	19,265.03	0.00	0.00	140,945.29	136,800.00	103.03
316-0000	Charter School Payment	0.00	0.00	0.00	6,591,201.07	8,518,244.00	77.38
317-0000	Audit/Financial Services	0.00	0.00	0.00	46,775.00	75,000.00	62.37
318-0000	Legal Services	0.00	0.00	0.00	5,352.12	150,000.00	3.57
319-0000	Other Professional & Technical	294,298.53	0.00	0.00	1,775,487.69	1,771,067.00	100.25
321-0000	Sanitation Services	0.00	0.00	0.00	0.00	1,000.00	0.00
322-0000	Cleaning Services	0.00	0.00	0.00	1,070.00	0.00	0.00
323-0000	Repair & Maintenance	7,245.69	0.00	0.00	276,821.57	234,800.00	117.90
325-0000	Rentals	20,131.82	0.00	0.00	258,722.86	175,500.00	147.42
331-0000	Pupil Transportation-General	0.00	0.00	0.00	9,540.92	0.00	0.00
333-0000	District Travel	31,383.50	0.00	0.00	172,608.37	329,190.00	52.43
334-0000	Professional Meetings	13,600.82	0.00	0.00	52,075.73	36,000.00	144.65
336-0000	Pupil Transportation-Field Tri	8,093.07	0.00	0.00	28,716.73	0.00	0.00
339-0000	Other Transporation Services	0.00	0.00	0.00	5,942.43	500.00	1188.49
341-0000	Postage & Shipping Charges	90.51	0.00	0.00	10,400.78	28,445.00	36.56
342-0000	Telephone-Local	729.07	0.00	0.00	159,449.87	295,249.00	54.01
346-0000	Telephone - WAN and Internet	7,500.00	0.00	0.00	104,700.00	202,637.00	51.67
347-0000	Telephone-Cellular	8,455.28	0.00	0.00	72,900.23	110,902.00	65.73
351-0000	Recruiting	800.00	0.00	0.00	6,991.86	14,300.00	48.89
352-0000	Legal Notices	365.70	0.00	0.00	6,214.54	25,500.00	24.37
361-0000	Printing & Binding	1,210.00	0.00	0.00	250,947.09	58,900.00	426.06
385-0000	Unemployment Insurance	0.00	0.00	0.00	0.00	35,000.00	0.00
389-0000	Insurance-Fire-Theft-All Other	10,434.75	0.00	0.00	79,023.49	0.00	0.00

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
390-0000	Officials-Tournaments	519.96	0.00	0.00	636.96	0.00	0.00
391-0000	Officials-IHSA Sponsored	1,131.00	0.00	0.00	166,720.84	203,148.00	82.07
392-0000	License & Registrations	9,024.00	0.00	0.00	25,976.36	2,800.00	927.73
393-0000	Investigations	1,760.00	0.00	0.00	11,640.00	0.00	0.00
395-0000	Management Fees	3,215.20	0.00	0.00	4,443,188.83	10,117,045.00	43.92
397-0000	Software Licensing	97,162.94	0.00	0.00	4,054,047.67	3,479,990.00	116.50
398-0000	Banking/Credit Card Fees	9,443.11	0.00	0.00	85,427.57	125,000.00	68.34
	Total Purchased Services	1,208,542.17	0.00	0.00	22,706,125.54	30,046,108.00	75.57
400	Supplies & Materials						
411-0000	Supplies-General	145,198.72	0.00	0.00	1,719,101.50	4,140,078.00	41.52
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	56,791.32	196,600.00	28.89
414-0000	Supplies-Warehouse	237.42	0.00	0.00	1,912.98	0.00	0.00
415-0000	Supplies-Computer	434.96	0.00	0.00	25,884.70	0.00	0.00
417-0000	Supplies-Uniform	13,892.98	0.00	0.00	160,135.89	0.00	0.00
421-0000	Textbooks- Approved Standard	302,745.95	0.00	0.00	1,257,214.05	25,000.00	5028.86
422-0000	Textbooks-Consumables	21,796.56-	0.00	0.00	13,185.26-	3,000.00	439.51-
423-0000	Textbooks-Rebinds	7,025.00	0.00	0.00	8,385.00	0.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	0.00	0.00	0.00	107,918.90	3,500.00	3083.40
425-0000	Textbooks-Approved Standard El	6,547.50	0.00	0.00	87,552.06	1,647,000.00	5.32
431-0000	Library Books	7,907.66	0.00	0.00	22,833.75	26,000.00	87.82
441-0000	Periodicals	35,878.00	0.00	0.00	55,568.27	10,200.00	544.79
464-0000	Gasoline	38.62	0.00	0.00	2,309.59	18,000.00	12.83
471-0000	System Software	530.00	0.00	0.00	530.00	100.00	530.00
472-0000	Instructional Software	0.00	0.00	0.00	3,732.46	8,000.00	46.66
481-0000	Equipment < $500	5,662.93	0.00	0.00	135,336.54	62,215.00	217.53
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	2,800.00	0.00
484-0000	Computer Related Equip < $500	8,056.85	0.00	0.00	79,813.74	211,050.00	37.82
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	196.90	0.00	0.00
	Total Supplies & Materials	512,360.03	0.00	0.00	3,712,032.39	6,353,543.00	58.42
500	Capital Outlay						
541-0000	Equipment	9,193.45	0.00	0.00	99,177.61	46,000.00	215.60
545-0000	Computer Equipment > $5000	19,340.39	0.00	0.00	19,340.39	0.00	0.00
546-0000	Software	0.00	0.00	0.00	202.89	0.00	0.00
547-0000	Network Equipment > $5000	17,185.26	0.00	0.00	17,185.26	0.00	0.00
	Total Capital Outlay	45,719.10	0.00	0.00	135,906.15	46,000.00	295.45
600	Other Objects						
641-0000	Dues & Fees	12,072.30	0.00	0.00	219,417.06	150,913.00	145.39
642-0000	FR Field Trip Costs	0.00	0.00	0.00	75,000.00	0.00	0.00
651-0000	Judgments/Claims	0.00	0.00	0.00	3,567.00	0.00	0.00
671-0000	Private Facility Tuition	898,311.48	0.00	0.00	5,965,894.88	8,948,336.00	66.67
672-0000	Room and Board	41,205.10	0.00	0.00	359,292.42	675,000.00	53.23

Income Statement

Consolidated		Educational Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
600	Other Objects						
673-0000	General Tuition	7,252.90	0.00	0.00	351,778.67	270,000.00	130.29
691-0000	Miscellaneous Objects	4,433.14	0.00	0.00	31,573.92	104,500.00	30.21
	Total Other Objects	963,274.92	0.00	0.00	7,006,523.95	10,148,749.00	69.04
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	53,583.14	0.00	0.00	778,804.03	5,191,632.00	15.00
755-0000	Computer Equipment < $5000	14,774.18	0.00	0.00	1,998,761.66	2,723,373.00	73.39
757-0000	Network Equipment < $5000	5,880.00	0.00	0.00	63,178.98	0.00	0.00
	Total Capital Outlay - Capita	74,237.32	0.00	0.00	2,840,744.67	7,915,005.00	35.89
902-0000	Handling Fees (PO)	0.00	0.00	0.00	8.62-	0.00	0.00
	Total System Accounts	74,237.32	0.00	0.00	2,840,736.05	7,915,005.00	35.89
	Total Expense	19,184,860.54	0.00	0.00	166,853,918.46	260,706,414.00	64.00
	Total Net Change in Fund Balan	6,746,007.86-	0.00	0.00	9,923,426.30-	5,044,718.00	196.71-

Income Statement

Consolidated		Grant Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1511-0000	Interest on Investments	0.00	0.00	0.00	0.00	33,372.00	0.00
1921-0000	Contributions & Donations from	0.00	0.00	0.00	0.00	2,500.00	0.00
1922-0000	Foundation Donations	0.00	0.00	0.00	0.00	11,000.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	0.00	5,977.00	0.00
	Total Revenue from Local Sourc	0.00	0.00	0.00	0.00	52,849.00	0.00
STATE	Revenue from State Sources						
3220-0000	Voc Ed School Improvement	17,486.00	0.00	0.00	231,169.27	240,077.00	96.29
3275-0000	Voc Ed Elem Career	175.00	0.00	0.00	6,336.68	13,837.00	45.80
3621-0000	School Library	0.00	0.00	0.00	16,595.73	25,534.00	64.99
3705-0000	Early Childhood-State PreK	255,000.00	0.00	0.00	1,920,153.00	1,581,831.00	121.39
3706-0000	Early Childhood-Prevention	30,300.00	0.00	0.00	242,400.00	630,372.00	38.45
3707-0000	Early Childhood-PreSchool For	79,000.00	0.00	0.00	623,000.00	791,133.00	78.75
3992-0000	After School Program Grant	10,000.00	0.00	0.00	56,926.00	101,531.00	56.07
3996-0000	Teacher Vacancy Grant	50,000.00	0.00	0.00	350,000.00	0.00	0.00
3997-0000	School STEAM Revenue	0.00	0.00	0.00	19,535.00-	0.00	0.00
	Total Revenue from State Sourc	441,961.00	0.00	0.00	3,427,045.68	3,384,315.00	101.26
FEDERAL	Revenue from Federal Sources						
4300-0000	Title I-Low Income	157,525.00	0.00	0.00	1,738,348.00	2,740,479.00	63.43
4331-0000	Title I-School Improvement	0.00	0.00	0.00	7,231.00	0.00	0.00
4332-0000	Title I-School Improvement Pla	964.00	0.00	0.00	3,298.00	0.00	0.00
4400-0000	Title IV-Safe & Drug Free Scho	14,144.00	0.00	0.00	86,358.00	192,747.00	44.80
4600-0000	Special Ed-Preschool Flow Thro	17,079.00	0.00	0.00	65,206.00	102,605.00	63.55
4620-0000	Special Ed-IDEA Flow Through	40,115.00	0.00	0.00	3,005,699.00	4,363,666.00	68.88
4745-0000	Perkins-III	17,893.00	0.00	0.00	87,684.00	122,689.00	71.47
4908-0000	EL-Bilingual Ed Award (4909)	0.00	0.00	0.00	9,557.00	0.00	0.00
4909-0000	LIPLEPS-III	40,984.00	0.00	0.00	390,187.00	300,560.00	129.82
4932-0000	Title II-Teacher Quality	15,055.00	0.00	0.00	575,172.00	377,577.00	152.33
4944-0000	McKinney-Vento Homeless	7,906.00	0.00	0.00	12,485.00	0.00	0.00
4988-0000	IDEA ARP PreK Grant	0.00	0.00	0.00	90,165.00	0.00	0.00
4989-0000	IDEA ARP Grant	0.00	0.00	0.00	744,354.00	0.00	0.00
4990-0000	Early Childhood K-1st Jump Sta	0.00	0.00	0.00	257,415.00	0.00	0.00
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	0.00	100,000.00	0.00
4998-0000	Other Federal Revenues	0.00	0.00	0.00	0.00	1,250,961.00	0.00
	Total Revenue from Federal Sou	311,665.00	0.00	0.00	7,073,159.00	9,551,284.00	74.05
	Total Revenue	753,626.00	0.00	0.00	10,500,204.68	12,988,448.00	80.84
EXPENSE	Expense						
100	Salaries						

Income Statement

Consolidated		Grant Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
100	Salaries						
112-0000	Certified Directors/Superviors	3,869.74	0.00	0.00	30,957.92	0.00	0.00
113-0000	Certified Teachers	160,234.60	0.00	0.00	1,344,268.01	2,549,858.00	52.72
114-0000	Other Certified	18,384.04	0.00	0.00	158,323.07	120,876.00	130.98
116-0000	Non-Certified Sec/Spec	12,013.84	0.00	0.00	101,022.69	116,290.00	86.87
117-0000	Non-Certified Paras/Custodial	54,310.39	0.00	0.00	386,755.49	564,994.00	68.45
118-0000	Other Non-Certified	75,661.13	0.00	0.00	730,136.89	1,234,734.00	59.13
132-0000	1.5 Overtime	0.00	0.00	0.00	0.00	310.00	0.00
138-0000	Subs-Grants	2,790.00	0.00	0.00	16,560.00	50,415.00	32.85
148-0000	Extra Pay-Non-Certified	20.73	0.00	0.00	77,573.35	76,730.00	101.10
149-0000	Extra Pay-Certified	18,804.66	0.00	0.00	358,368.66	771,263.00	46.47
	Total Salaries	346,089.13	0.00	0.00	3,203,966.08	5,485,470.00	58.41
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	16,133.74	0.00	0.00	136,621.75	171,994.00	79.43
212-0000	Municipal Retirement (IMRF)	28,454.51	0.00	0.00	97,410.84	33,373.00	291.89
213-0000	Federal Insurance Contribution	27,902.03	0.00	0.00	91,538.89	29,724.00	307.96
214-0000	Medicare Only	23,822.09	0.00	0.00	74,424.97	20,912.00	355.90
217-0000	TRS Federal Contribution	9,348.35	0.00	0.00	119,405.64	220,783.00	54.08
218-0000	THIS Fund Employer Contributio	1,512.54	0.00	0.00	13,921.76	21,751.00	64.01
221-0000	Life Insurance	154.37	0.00	0.00	1,305.56	2,103.00	62.08
222-0000	Medical Insurance	64,933.34	0.00	0.00	503,796.37	671,725.00	75.00
223-0000	Dental Insurance	3,935.55	0.00	0.00	30,200.76	45,079.00	67.00
224-0000	Vision Insurance	749.35	0.00	0.00	5,806.74	9,064.00	64.06
225-0000	Disability Insurance	5.24	0.00	0.00	41.71	0.00	0.00
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	3,750.00	2,375.00	157.89
	Total Employee Benefits	176,951.11	0.00	0.00	1,078,224.99	1,228,883.00	87.74
300	Purchased Services						
312-0000	Staff Development-On Site	17,320.00	0.00	0.00	168,083.00	156,991.00	107.07
313-0000	Staff Development	100.00	0.00	0.00	100.00	6,417.00	1.56
314-0000	Professional Services-Instruct	5,879.00	0.00	0.00	2,526,672.35	4,039,410.00	62.55
315-0000	Food-Contracted	7,530.92	0.00	0.00	44,000.87	62,045.00	70.92
319-0000	Other Professional & Technical	30,699.00	0.00	0.00	465,169.99	179,307.00	259.43
322-0000	Cleaning Services	0.00	0.00	0.00	792.00	0.00	0.00
323-0000	Repair & Maintenance	0.00	0.00	0.00	1,840.02	3,942.00	46.68
327-0000	Computer Maintenance	0.00	0.00	0.00	0.00	504.00	0.00
331-0000	Pupil Transportation-General	0.00	0.00	0.00	0.00	2,295.00	0.00
333-0000	District Travel	2,946.89	0.00	0.00	13,304.76	27,032.00	49.22
334-0000	Professional Meetings	12,961.99	0.00	0.00	106,014.88	112,401.00	94.32
336-0000	Pupil Transportation-Field Tri	11,292.84	0.00	0.00	30,519.64	72,877.00	41.88
341-0000	Postage & Shipping Charges	0.00	0.00	0.00	0.00	18.00	0.00
361-0000	Printing & Binding	0.00	0.00	0.00	0.00	840.00	0.00
392-0000	License & Registrations	175.00	0.00	0.00	6,549.00	2,091.00	313.20
397-0000	Software Licensing	30,398.71	0.00	0.00	445,371.22	367,402.00	121.22
399-0000	Other Purchased Services	0.00	0.00	0.00	0.00	19,154.00	0.00

Income Statement

Consolidated		Grant Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
	Total Purchased Services	119,304.35	0.00	0.00	3,808,417.73	5,052,726.00	75.37
400	Supplies & Materials						
411-0000	Supplies-General	14,391.74	0.00	0.00	274,408.91	383,744.00	71.51
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	0.00	1,765.00	0.00
415-0000	Supplies-Computer	1,153.00	0.00	0.00	2,351.00	10,325.00	22.77
422-0000	Textbooks-Consumables	26,048.80	0.00	0.00	43,417.61	62,915.00	69.01
424-0000	Textbooks-Suppl/Innovation Mat	1,199.00	0.00	0.00	144,928.80	20,338.00	712.60
431-0000	Library Books	2,349.50	0.00	0.00	9,553.88	15,892.00	60.12
472-0000	Instructional Software	0.00	0.00	0.00	0.00	1,890.00	0.00
481-0000	Equipment < $500	8,655.58	0.00	0.00	76,701.99	39,628.00	193.56
484-0000	Computer Related Equip < $500	316.25	0.00	0.00	8,917.14	20,040.00	44.50
	Total Supplies & Materials	54,113.87	0.00	0.00	560,279.33	556,537.00	100.67
500	Capital Outlay						
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	407,628.01	2,500.00	0.00
		Large Percent of Budget		0.00			16305.12
541-0000	Equipment	0.00	0.00	0.00	14,784.99	119,944.00	12.33
	Total Capital Outlay	0.00	0.00	0.00	422,413.00	122,444.00	344.98
600	Other Objects						
641-0000	Dues & Fees	3,575.00	0.00	0.00	47,116.43	54,146.00	87.02
	Total Other Objects	3,575.00	0.00	0.00	47,116.43	54,146.00	87.02
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	10,305.07	0.00	0.00	147,389.59	388,770.00	37.91
755-0000	Computer Equipment < $5000	8,534.60	0.00	0.00	73,599.54	99,472.00	73.99
	Total Capital Outlay - Capita	18,839.67	0.00	0.00	220,989.13	488,242.00	45.26
	Total System Accounts	18,839.67	0.00	0.00	220,989.13	488,242.00	45.26
	Total Expense	718,873.13	0.00	0.00	9,341,406.69	12,988,448.00	71.92
	Total Net Change in Fund Balan	34,752.87	0.00	0.00	1,158,797.99	0.00	0.00

Income Statement

Consolidated		Covid 19 Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
FEDERAL	Revenue from Federal Sources						
4942-0000	ESSER II	0.00	0.00	0.00	4,990,812.00	3,172,418.00	157.32
4943-0000	ESSER III	1,170,799.00	0.00	0.00	4,135,819.00	5,022,446.00	82.35
4987-0000	District-Led High Impact Tutor	0.00	0.00	0.00	71,211.00	0.00	0.00
	Total Revenue from Federal Sou	1,170,799.00	0.00	0.00	9,197,842.00	8,194,864.00	112.24
	Total Revenue	1,170,799.00	0.00	0.00	9,197,842.00	8,194,864.00	112.24
EXPENSE	Expense						
100	Salaries						
112-0000	Certified Directors/Superviors	9,867.62	0.00	0.00	78,940.96	128,283.00	61.54
113-0000	Certified Teachers	132,585.98	0.00	0.00	1,119,558.59	2,045,293.00	54.74
114-0000	Other Certified	14,427.62	0.00	0.00	115,420.96	0.00	0.00
115-0000	Non-Certified Supervision/Head	5,739.35	0.00	0.00	42,560.95	74,902.00	56.82
117-0000	Non-Certified Paras/Custodial	16,044.44	0.00	0.00	138,805.87	349,546.00	39.71
118-0000	Other Non-Certified	5,743.59	0.00	0.00	47,914.19	187,563.00	25.55
132-0000	1.5 Overtime	0.00	0.00	0.00	34.17	0.00	0.00
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	27,753.61	0.00	0.00
149-0000	Extra Pay-Certified	11,446.00	0.00	0.00	178,951.00	633,709.00	28.24
	Total Salaries	195,854.60	0.00	0.00	1,749,940.30	3,419,296.00	51.18
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	13,916.69	0.00	0.00	116,167.43	272,848.00	42.58
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	25,678.00	0.00
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	16,014.00	0.00
214-0000	Medicare Only	21.76-	0.00	0.00	65.26-	37,173.00	.18-
217-0000	TRS Federal Contribution	17,901.85	0.00	0.00	159,539.12	0.00	0.00
218-0000	THIS Fund Employer Contributio	1,299.57	0.00	0.00	11,406.57	0.00	0.00
221-0000	Life Insurance	75.04	0.00	0.00	616.34	0.00	0.00
222-0000	Medical Insurance	28,063.14	0.00	0.00	198,574.45	529,847.00	37.48
223-0000	Dental Insurance	1,275.08	0.00	0.00	8,739.07	0.00	0.00
224-0000	Vision Insurance	209.04	0.00	0.00	1,462.56	0.00	0.00
225-0000	Disability Insurance	13.32	0.00	0.00	106.56	0.00	0.00
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	6,750.00	0.00	0.00
	Total Employee Benefits	62,731.97	0.00	0.00	503,296.84	881,560.00	57.09
300	Purchased Services						
314-0000	Professional Services-Instruct	0.00	0.00	0.00	1,302.90	0.00	0.00
319-0000	Other Professional & Technical	0.00	0.00	0.00	318,870.49	339,752.00	93.85
325-0000	Rentals	0.00	0.00	0.00	1,535.62	0.00	0.00
331-0000	Pupil Transportation-General	37,575.30	0.00	0.00	157,119.86	0.00	0.00
336-0000	Pupil Transportation-Field Tri	0.00	0.00	0.00	0.00	150,000.00	0.00

Income Statement

Consolidated		Covid 19 Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
397-0000	Software Licensing	0.00	0.00	0.00	80,527.50	155,588.00	51.76
	Total Purchased Services	37,575.30	0.00	0.00	559,356.37	645,340.00	86.68
400	Supplies & Materials						
411-0000	Supplies-General	0.00	0.00	0.00	2,317.98-	25,000.00	9.27-
422-0000	Textbooks-Consumables	0.00	0.00	0.00	0.00	3,223,668.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	0.00	0.00	0.00	5,732,303.02	0.00	0.00
	Total Supplies & Materials	0.00	0.00	0.00	5,729,985.04	3,248,668.00	176.38
	Total Expense	296,161.87	0.00	0.00	8,542,578.55	8,194,864.00	104.24
	Total Net Change in Fund Balan	874,637.13	0.00	0.00	655,263.45	0.00	0.00

Income Statement

Consolidated Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	17,611,291.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	16,487,133.17	17,070,451.00	96.58
1390-0000	Transition Fees	0.00	0.00	0.00	720,724.40	340,051.00	211.95
1511-0000	Interest on Investments	41,925.25	0.00	0.00	377,516.53	429,460.00	87.90
1791-0000	Parking Permits	1,530.51	0.00	0.00	120,523.63	162,156.00	74.33
1910-0000	Building Rental	4,428.50	0.00	0.00	27,143.50	69,244.00	39.20
1951-0000	Refund of PR YRs' Expenditiure	0.00	0.00	0.00	212.55	1,613.00	13.18
1997-0000	Revenue From Sale of Assets	34,380.71	0.00	0.00	98,747.71	89,796.00	109.97
1999-0000	Other Revenue-General	19,058.93	0.00	0.00	10,621.87	340,000.00	3.12
	Total Revenue from Local Sourc	101,323.90	0.00	0.00	17,842,623.36	36,114,062.00	49.41
	Total Revenue	101,323.90	0.00	0.00	17,842,623.36	36,114,062.00	49.41
EXPENSE	Expense						
100	Salaries						
115-0000	Non-Certified Supervision/Head	157,985.85	0.00	0.00	1,474,483.30	1,783,440.00	82.68
116-0000	Non-Certified Sec/Spec	7,151.49	0.00	0.00	52,076.79	98,433.00	52.91
117-0000	Non-Certified Paras/Custodial	461,253.55	0.00	0.00	4,266,214.98	6,188,937.00	68.93
118-0000	Other Non-Certified	0.00	0.00	0.00	0.00	42,626.00	0.00
119-0000	Other	27,242.78	0.00	0.00	140,344.79	0.00	0.00
132-0000	1.5 Overtime	29,771.12	0.00	0.00	301,254.65	148,937.00	202.27
133-0000	2.0 Overtime	11,053.36	0.00	0.00	100,471.88	146,619.00	68.53
161-0000	Mileage Stipend	207.70	0.00	0.00	1,973.05	0.00	0.00
	Total Salaries	694,665.85	0.00	0.00	6,336,819.44	8,408,992.00	75.36
200	Employee Benefits						
221-0000	Life Insurance	429.90	0.00	0.00	3,957.27	166,555.00	2.38
222-0000	Medical Insurance	132,503.06	0.00	0.00	1,129,679.15	1,314,601.00	85.93
223-0000	Dental Insurance	6,062.84	0.00	0.00	53,782.04	268,696.00	20.02
224-0000	Vision Insurance	1,183.80	0.00	0.00	10,720.92	240,427.00	4.46
225-0000	Disability Insurance	37.72	0.00	0.00	356.50	490.00	72.76
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	1,625.00	0.00	0.00
237-0000	Admin Cash-in-Lieu	150.00	0.00	0.00	1,425.00	0.00	0.00
	Total Employee Benefits	140,367.32	0.00	0.00	1,201,545.88	1,990,769.00	60.36
300	Purchased Services						
312-0000	Staff Development-On Site	0.00	0.00	0.00	3,216.50	0.00	0.00
313-0000	Staff Development	0.00	0.00	0.00	3,112.25	5,408.00	57.55
315-0000	Food-Contracted	459.82	0.00	0.00	8,679.49	5,408.00	160.49
319-0000	Other Professional & Technical	2,487.18	0.00	0.00	732,309.10	367,212.00	199.42
321-0000	Sanitation Services	0.00	0.00	0.00	142,887.13	73,606.00	194.12

Income Statement

Consolidated Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
322-0000	Cleaning Services	0.00	0.00	0.00	97,118.19	30,042.00	323.27
323-0000	Repair & Maintenance	113,108.80	0.00	0.00	717,028.71	548,159.00	130.81
325-0000	Rentals	26,891.73	0.00	0.00	363,066.82	588,542.00	61.69
326-0000	Alarm System Services	43,960.00	0.00	0.00	92,829.36	108,160.00	85.83
333-0000	District Travel	1,054.77	0.00	0.00	5,332.90	0.00	0.00
334-0000	Professional Meetings	0.00	0.00	0.00	11,017.05	0.00	0.00
341-0000	Postage & Shipping Charges	0.00	0.00	0.00	42.26	0.00	0.00
347-0000	Telephone-Cellular	264.95	0.00	0.00	2,004.55	1,000.00	200.46
353-0000	License & Registration	0.00	0.00	0.00	12,450.00	0.00	0.00
362-0000	Repair & Maint-Life Safety	0.00	0.00	0.00	6,161.00	0.00	0.00
363-0000	Repair & Maint-Equip Elec	6,757.22	0.00	0.00	32,351.32	21,632.00	149.55
364-0000	Repair & Maint-Finishing Matl	3,645.00	0.00	0.00	142,166.97	76,080.00	186.87
365-0000	Repair & Maint-Plumbing	7,035.62	0.00	0.00	262,105.06	331,573.00	79.05
366-0000	Repair & Maint-Roofing	0.00	0.00	0.00	36,208.62	82,202.00	44.05
367-0000	Repair & Maint-HVAC	88,185.40	0.00	0.00	441,812.83	386,131.00	114.42
368-0000	Repair & Maint-Snowplowing	11,102.00	0.00	0.00	515,556.44	648,960.00	79.44
369-0000	Repair & Maint-Athletic Fields	0.00	0.00	0.00	88.87	0.00	0.00
371-0000	Water/Sewer Services	32,958.67	0.00	0.00	276,677.07	505,025.00	54.78
385-0000	Unemployment Insurance	0.00	0.00	0.00	0.00	7,571.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	0.00	1,731.00	0.00
397-0000	Software Licensing	0.00	0.00	0.00	48,690.21	76,917.00	63.30
399-0000	Other Purchased Services	0.00	0.00	0.00	0.00	248,144.00	0.00
	Total Purchased Services	337,911.16	0.00	0.00	3,952,912.70	4,113,503.00	96.10
400	Supplies & Materials						
411-0000	Supplies-General	50,743.24	0.00	0.00	674,864.50	1,138,339.00	59.29
415-0000	Supplies-Computer	0.00	0.00	0.00	1,263.97	10,500.00	12.04
416-0000	Supplies-Athletic Fields	5,443.27	0.00	0.00	24,683.69	0.00	0.00
417-0000	Supplies-Uniform	70.51	0.00	0.00	15,382.51	46,509.00	33.07
418-0000	Supplies-B&G Schools	0.00	0.00	0.00	0.00	75,712.00	0.00
464-0000	Gasoline	181.47	0.00	0.00	30,826.71	39,856.00	77.35
465-0000	Natural Gas	77,074.15	0.00	0.00	422,747.82	783,650.00	53.95
466-0000	Electricity	297,677.89	0.00	0.00	2,326,123.44	2,283,229.00	101.88
481-0000	Equipment < $500	16,056.30	0.00	0.00	89,313.68	86,622.00	103.11
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	3,000.00	0.00
484-0000	Computer Related Equip < $500	0.00	0.00	0.00	0.00	21,632.00	0.00
485-0000	Supplies - Air Filters	0.00	0.00	0.00	14,891.13	56,351.00	26.43
486-0000	Supplies - Mop Heads Towels Ma	0.00	0.00	0.00	545.82	180,661.00	.30
487-0000	Supplies -Security Camera Rela	17,525.16	0.00	0.00	52,395.10	0.00	0.00
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	18.63-	0.00	0.00
493-0000	Supplies-Equip Elec	3,246.04	0.00	0.00	73,034.70	115,000.00	63.51
494-0000	Supplies-Finishing Matl	21,743.87	0.00	0.00	153,256.74	274,186.00	55.90
495-0000	Supplies-Plumbing	2,911.77	0.00	0.00	81,483.18	80,038.00	101.81
496-0000	Supplies-Roofing	0.00	0.00	0.00	0.00	12,979.00	0.00
497-0000	Supplies-HVAC	13,516.38	0.00	0.00	170,940.86	324,480.00	52.68
498-0000	Supplies-Bagged Salt	0.00	0.00	0.00	0.00	32,448.00	0.00

Income Statement

Income Statement
For Period 9 Through 9 Ending March 31, 2024 Fiscal Year 2024 Budget 99

Consolidated Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
400	Supplies & Materials						
499-0000	Supplies-Bulk Salt	11,957.44	0.00	0.00	11,957.44	48,672.00	24.57
	Total Supplies & Materials	518,147.49	0.00	0.00	4,143,692.66	5,613,864.00	73.81
500	Capital Outlay						
521-0000	Buildings	4,602.79	0.00	0.00	206,819.17	330,000.00	62.67
531-0000	Improvements Other than Buildi	13,169.96	0.00	0.00	37,059.96	0.00	0.00
541-0000	Equipment	50,864.55	0.00	0.00	93,612.75	782,850.00	11.96
545-0000	Computer Equipment > $5000	0.00	0.00	0.00	39,734.10	55,000.00	72.24
	Total Capital Outlay	68,637.30	0.00	0.00	377,225.98	1,167,850.00	32.30
600	Other Objects						
641-0000	Dues & Fees	200.00	0.00	0.00	300.00	9,000.00	3.33
661-0000	Transfers	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Other Objects	200.00	0.00	0.00	300.00	2,498,420.00	.01
700	Transfers						
703-0000	Transfer Fund Balance	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Transfers	0.00	0.00	0.00	0.00	12,000,000.00	0.00
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	22,419.86	0.00	0.00	185,491.06	251,027.00	73.89
755-0000	Computer Equipment < $5000	2,411.00	0.00	0.00	9,870.76	0.00	0.00
	Total Capital Outlay - Capita	24,830.86	0.00	0.00	195,361.82	251,027.00	77.83
	Total System Accounts	24,830.86	0.00	0.00	195,361.82	251,027.00	77.83
	Total Expense	1,784,759.98	0.00	0.00	16,207,858.48	36,044,425.00	44.97
	Total Net Change in Fund Balan	1,683,436.08-	0.00	0.00	1,634,764.88	69,637.00	2347.55

Income Statement

Consolidated Bond & Interest Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	10,215,014.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	11,947,678.94	12,520,742.00	95.42
1511-0000	Interest on Investments	8,619.19	0.00	0.00	575,033.11	16,500.00	3485.05
	Total Revenue from Local Sourc	8,619.19	0.00	0.00	12,522,712.05	22,752,256.00	55.04
OTHER SOURCE	Other Financing Sources						
7992-0000	Other Source of Funds	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Other Financing Sources	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Revenue	8,619.19	0.00	0.00	12,522,712.05	25,241,676.00	49.61
EXPENSE	Expense						
300	Purchased Services						
319-0000	Other Professional & Technical	0.00	0.00	0.00	5,039.00	20,000.00	25.20
	Total Purchased Services	0.00	0.00	0.00	5,039.00	20,000.00	25.20
600	Other Objects						
611-0000	Redemption of Principle	0.00	0.00	0.00	19,095,000.00	17,440,000.00	109.49
621-0000	Interest	0.00	0.00	0.00	4,364,686.50	7,889,313.00	55.32
	Total Other Objects	0.00	0.00	0.00	23,459,686.50	25,329,313.00	92.62
	Total Expense	0.00	0.00	0.00	23,464,725.50	25,349,313.00	92.57
	Total Net Change in Fund Balan	8,619.19	0.00	0.00	10,942,013.45-	107,637.00-	0.00
	Large Percent of Budget			0.00			10165.66

Income Statement

Consolidated		Transportation Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	5,525,763.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	4,971,216.05	5,206,714.00	95.48
1511-0000	Interest on Investments	45,506.80	0.00	0.00	284,037.58	256,700.00	110.65
1994-0000	Field Trips	62,798.31	0.00	0.00	267,160.49	206,000.00	129.69
1999-0000	Other Revenue-General	184.71	0.00	0.00	184.71	0.00	0.00
	Total Revenue from Local Sourc	108,489.82	0.00	0.00	5,522,598.83	11,195,177.00	49.33
STATE	Revenue from State Sources						
3500-0000	Transportation-Regular	0.00	0.00	0.00	3,250,627.19	3,704,597.00	87.75
3510-0000	Transportation-Special Ed	0.00	0.00	0.00	3,865,919.92	5,413,196.00	71.42
	Total Revenue from State Sourc	0.00	0.00	0.00	7,116,547.11	9,117,793.00	78.05
	Total Revenue	108,489.82	0.00	0.00	12,639,145.94	20,312,970.00	62.22
EXPENSE	Expense						
100	Salaries						
115-0000	Non-Certified Supervision/Head	8,937.84	0.00	0.00	84,909.48	116,192.00	73.08
116-0000	Non-Certified Sec/Spec	3,377.94	0.00	0.00	30,401.71	44,082.00	68.97
132-0000	1.5 Overtime	47.52	0.00	0.00	134.62	0.00	0.00
148-0000	Extra Pay-Non-Certified	517.70	0.00	0.00	3,500.70	0.00	0.00
149-0000	Extra Pay-Certified	49,687.50	0.00	0.00	325,668.50	0.00	0.00
161-0000	Mileage Stipend	207.70	0.00	0.00	1,973.05	0.00	0.00
	Total Salaries	62,776.20	0.00	0.00	446,588.06	160,274.00	278.64
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	291.39	0.00	0.00	1,948.30	0.00	0.00
218-0000	THIS Fund Employer Contributio	330.08	0.00	0.00	2,165.32	0.00	0.00
221-0000	Life Insurance	33.84	0.00	0.00	237.24	94.00	252.38
222-0000	Medical Insurance	2,876.82	0.00	0.00	27,604.02	39,861.00	69.25
223-0000	Dental Insurance	151.62	0.00	0.00	1,203.50	1,503.00	80.07
224-0000	Vision Insurance	29.80	0.00	0.00	267.44	358.00	74.70
225-0000	Disability Insurance	12.50	0.00	0.00	116.97	163.00	71.76
	Total Employee Benefits	3,726.05	0.00	0.00	33,542.79	41,979.00	79.90
300	Purchased Services						
315-0000	Food-Contracted	0.00	0.00	0.00	3,006.04	0.00	0.00
319-0000	Other Professional & Technical	238.34	0.00	0.00	9,139.61	32,889.00	27.79
321-0000	Sanitation Services	0.00	0.00	0.00	7,325.99	15,538.00	47.15
323-0000	Repair & Maintenance	596.38	0.00	0.00	20,810.89	52,041.00	39.99
325-0000	Rentals	1,562.91	0.00	0.00	12,879.70	37,000.00	34.81

Income Statement

Consolidated		Transportation Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
331-0000	Pupil Transportation-General	13,220.94	0.00	0.00	479,306.19	1,782,430.00	26.89
333-0000	District Travel	0.00	0.00	0.00	2,555.96	9,554.00	26.75
334-0000	Professional Meetings	0.00	0.00	0.00	0.00	50.00	0.00
336-0000	Pupil Transportation-Field Tri	4,592.00	0.00	0.00	270,248.06	455,000.00	59.40
347-0000	Telephone-Cellular	26.00	0.00	0.00	234.00	320.00	73.13
353-0000	License & Registration	0.00	0.00	0.00	24.00	0.00	0.00
361-0000	Printing & Binding	0.00	0.00	0.00	1,324.98	6,000.00	22.08
371-0000	Water/Sewer Services	318.77	0.00	0.00	2,194.15	7,000.00	31.35
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	0.00	49,200.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	0.00	500.00	0.00
394-0000	Managment Fees-Transportation	0.00	0.00	0.00	8,310,707.69	16,880,780.00	49.23
	Total Purchased Services	20,555.34	0.00	0.00	9,119,757.26	19,328,302.00	47.18
400	Supplies & Materials						
411-0000	Supplies-General	906.62	0.00	0.00	9,563.70	35,135.00	27.22
462-0000	Oil	1,221.30	0.00	0.00	19,052.53	55,415.00	34.38
464-0000	Gasoline	118,195.31	0.00	0.00	878,809.74	2,119,505.00	41.46
465-0000	Natural Gas	1,459.05	0.00	0.00	10,473.23	15,000.00	69.82
471-0000	System Software	0.00	0.00	0.00	624.00	0.00	0.00
482-0000	Parts-Transportation	0.00	0.00	0.00	6,768.98	25,000.00	27.08
	Total Supplies & Materials	121,782.28	0.00	0.00	925,292.18	2,250,055.00	41.12
500	Capital Outlay						
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	0.00	14,924.00	0.00
541-0000	Equipment	0.00	0.00	0.00	37,757.33	75,000.00	50.34
	Total Capital Outlay	0.00	0.00	0.00	37,757.33	89,924.00	41.99
600	Other Objects						
641-0000	Dues & Fees	340.00	0.00	0.00	340.00	0.00	0.00
	Total Other Objects	340.00	0.00	0.00	340.00	0.00	0.00
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < $5000	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total Capital Outlay - Capita	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total System Accounts	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total Expense	209,179.87	0.00	0.00	10,563,277.62	21,977,833.00	48.06

Income Statement

Consolidated		Transportation Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
750	Capital Outlay - Capitalized						
	Total Net Change in Fund Balan	100,690.05-	0.00	0.00	2,075,868.32	1,664,863.00-	124.69-

Income Statement

Consolidated | Municipal Retirement Fund | Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	229,317.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	217,239.77	216,076.00	100.54
1511-0000	Interest on Investments	17,225.89	0.00	0.00	112,702.44	178,413.00	63.17
	Total Revenue from Local Sourc	17,225.89	0.00	0.00	329,942.21	623,806.00	52.89
	Total Revenue	17,225.89	0.00	0.00	329,942.21	623,806.00	52.89
EXPENSE	Expense						
200	Employee Benefits						
212-0000	Municipal Retirement (IMRF)	141,561.66	0.00	0.00	1,421,495.61	2,536,530.00	56.04
	Total Employee Benefits	141,561.66	0.00	0.00	1,421,495.61	2,536,530.00	56.04
	Total Expense	141,561.66	0.00	0.00	1,421,495.61	2,536,530.00	56.04
	Total Net Change in Fund Balan	124,335.77-	0.00	0.00	1,091,553.40-	1,912,724.00-	57.07

Income Statement

Income Statement
For Period 9 Through 9 Ending March 31, 2024 | Fiscal Year 2024 Budget 99

Consolidated | Social Security/Medicare Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1151-0000	CUR YR Soc Sec/Medicare Levy	0.00	0.00	0.00	0.00	1,936,779.00	0.00
1152-0000	First PR YR Soc Sec/Medicare L	0.00	0.00	0.00	1,737,944.35	1,824,953.00	95.23
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	500,000.00	500,000.00	100.00
1511-0000	Interest on Investments	2,826.76	0.00	0.00	26,590.34	49,217.00	54.03
	Total Revenue from Local Sourc	2,826.76	0.00	0.00	2,264,534.69	4,310,949.00	52.53
	Total Revenue	2,826.76	0.00	0.00	2,264,534.69	4,310,949.00	52.53
EXPENSE	Expense						
200	Employee Benefits						
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	122.72	0.00	0.00
213-0000	Federal Insurance Contribution	138,445.09	0.00	0.00	1,327,455.21	2,138,021.00	62.09
214-0000	Medicare Only	167,138.29	0.00	0.00	1,490,281.43	2,440,925.00	61.05
	Total Employee Benefits	305,583.38	0.00	0.00	2,817,859.36	4,578,946.00	61.54
	Total Expense	305,583.38	0.00	0.00	2,817,859.36	4,578,946.00	61.54
	Total Net Change in Fund Balan	302,756.62-	0.00	0.00	553,324.67-	267,997.00-	206.47

Income Statement

Consolidated		Site & Construction Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1231-0000	Corporate Personal Property Re	299,917.45	0.00	0.00	2,317,846.29	3,542,033.00	65.44
1511-0000	Interest on Investments	157,640.82	0.00	0.00	809,089.16	460,938.00	175.53
1960-0000	Surplus from TIF Funds	0.00	0.00	0.00	78,207.54	0.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	995,097.00	0.00	0.00
	Total Revenue from Local Sourc	457,558.27	0.00	0.00	4,200,239.99	4,002,971.00	104.93
STATE	Revenue from State Sources						
3925-0000	Maintence Project Grants	150,000.00	0.00	0.00	150,000.00	50,000.00	300.00
	Total Revenue from State Sourc	150,000.00	0.00	0.00	150,000.00	50,000.00	300.00
FEDERAL	Revenue from Federal Sources						
4943-0000	ESSER III	0.00	0.00	0.00	4,626,560.00	6,271,698.00	73.77
	Total Revenue from Federal Sou	0.00	0.00	0.00	4,626,560.00	6,271,698.00	73.77
OTHER SOURCE	Other Financing Sources						
7800-0000	Transfer to Capital Projects F	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Other Financing Sources	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Revenue	607,558.27	0.00	0.00	8,976,799.99	22,324,669.00	40.21
EXPENSE	Expense						
500	Capital Outlay						
521-0000	Buildings	273,316.47	0.00	0.00	8,744,282.71	17,609,909.00	49.66
532-0000	Improvements-Master Facility P	0.00	0.00	0.00	184,732.17	0.00	0.00
	Total Capital Outlay	273,316.47	0.00	0.00	8,929,014.88	17,609,909.00	50.70
	Total Expense	273,316.47	0.00	0.00	8,929,014.88	17,609,909.00	50.70
	Total Net Change in Fund Balan	334,241.80	0.00	0.00	47,785.11	4,714,760.00	1.01

Income Statement

Consolidated		Impact Fees Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1511-0000	Interest on Investments	70,541.44	0.00	0.00	434,839.08	102,430.00	424.52
1931-0000	Impact Fees-East Dundee/West D	0.00	0.00	0.00	0.00	100,000.00	0.00
1937-0000	Impact Fees-Hampshire	0.00	0.00	0.00	2,693.02	100,000.00	2.69
1938-0000	Impact Fees-Gilberts	0.00	0.00	0.00	0.00	100,000.00	0.00
1939-0000	Impact Fees-Algonquin/Carpente	0.00	0.00	0.00	0.00	100,000.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	0.00	101,435.00	0.00
1981-0000	ERATE Funding	0.00	0.00	0.00	0.00	101,435.00	0.00
	Total Revenue from Local Sourc	70,541.44	0.00	0.00	437,532.10	705,300.00	62.03
	Total Revenue	70,541.44	0.00	0.00	437,532.10	705,300.00	62.03
EXPENSE	Expense						
500	Capital Outlay						
533-0000	Improvements Other than Buildi	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Capital Outlay	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Expense	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Net Change in Fund Balan	70,541.44	0.00	0.00	397,489.40	705,300.00	56.36

Income Statement

Consolidated | Working Capital Fund | Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	2,533.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	2,233.53	2,386.00	93.61
1511-0000	Interest on Investments	179,620.70	0.00	0.00	1,106,294.08	1,768,112.00	62.57
	Total Revenue from Local Sourc	179,620.70	0.00	0.00	1,108,527.61	1,773,031.00	62.52
	Total Revenue	179,620.70	0.00	0.00	1,108,527.61	1,773,031.00	62.52
EXPENSE	Expense						
	Total Net Change in Fund Balan	179,620.70	0.00	0.00	1,108,527.61	1,773,031.00	62.52

Income Statement

Consolidated		Tort Immunity Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1121-0000	CUR YR Tort Immunity Levy	0.00	0.00	0.00	1,151,333.27	1,279,298.00	90.00
1122-0000	First PR YR Tort Immunity Levy	0.00	0.00	0.00	0.00	1,205,433.00	0.00
1511-0000	Interest on Investments	0.00	0.00	0.00	2,619.52	200.00	1309.76
	Total Revenue from Local Sourc	0.00	0.00	0.00	1,153,952.79	2,484,931.00	46.44
	Total Revenue	0.00	0.00	0.00	1,153,952.79	2,484,931.00	46.44
EXPENSE	Expense						
300	Purchased Services						
382-0000	Fidelity Bond Premiums	0.00	0.00	0.00	33,702.00	40,000.00	84.26
383-0000	Worker's Compensation Insuranc	0.00	0.00	0.00	1,167,961.00	1,168,000.00	100.00
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	1,123,942.00	1,124,000.00	99.99
	Total Purchased Services	0.00	0.00	0.00	2,325,605.00	2,332,000.00	99.73
	Total Expense	0.00	0.00	0.00	2,325,605.00	2,332,000.00	99.73
	Total Net Change in Fund Balan	0.00	0.00	0.00	1,171,652.21-	152,931.00	766.13-

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/28/2024	2895 Green Leafs / Ban	11.44	TRAVEL
3/26/2024	4012 Jnn Smyrna	463.59	STUDENT
3/14/2024	4te Community Unit Sch	128.62	STUDENT
3/14/2024	4te Community Unit Sch	236.67	STUDENT
3/15/2024	4te Community Unit Sch	180.08	STUDENT
4/3/2024	4te Community Unit Sch	288.12	STAFF
4/4/2024	Adobe Adobe	9.99	STAFF
3/10/2024	Adobe Inc.	29.99	STAFF
3/7/2024	Ahw Hampshire	18.12	BUILDING
3/12/2024	Aldi 40029	5.74	FACS
3/19/2024	American 0012125902311	326.19	TRAVEL
3/25/2024	American 0012127512947	1759.40	TRAVEL
4/1/2024	American Paper Optics	59.61	STUDENT
3/5/2024	Anderson Lock Co	43.82	BG
3/6/2024	Anderson Lock Co	444.23	BG
3/27/2024	Anderson Lock Co	476.30	BG
4/2/2024	Athletic.Net	135.00	STUDENT
4/2/2024	Augustana Dining - Sta	885.50	STUDENT
3/15/2024	Aws Moto	870.00	STAFF
3/19/2024	Batteries Plus #0456	60.95	BG
3/13/2024	Batteries+bulbs #0280	84.00	STUDENT
3/7/2024	Batteries+bulbs #1028	369.90	BG
3/27/2024	Bennies Italian Foods	435.50	STUDENT
3/15/2024	Best Buy Mht 00003152	51.66	BUILDING
3/20/2024	Best Buy Mht 00003152	148.67	STAFF
3/15/2024	Blockj Fresh Market	12.87	FACS
3/8/2024	Bloomington Courtyard	384.16	TRAVEL
3/25/2024	Bp#1869700south Sidqps	92.29	STUDENT
3/25/2024	Bp#1869700south Sidqps	96.61	STUDENT
3/27/2024	Bp#7690050good To Gqps	52.21	STUDENT
3/27/2024	Bp#7690050good To Gqps	97.23	STUDENT
3/8/2024	Bp#9180746pride Of Qps	93.92	STUDENT
3/25/2024	Buca Di Beppo	404.92	STUDENT
4/3/2024	Buona Algonquin #20 P	87.78	STAFF
3/25/2024	Butterbeer Cart 2	18.62	STUDENT
3/21/2024	Carpenter Street Hotel	428.64	TRAVEL
3/30/2024	Caseys #2588	51.76	STUDENT
4/1/2024	Caseys #3834	51.12	STAFF
4/1/2024	Caseys #3834	129.00	STAFF
4/4/2024	Caseys Pizza 6907	96.65	STAFF
3/20/2024	Cf Crumbl Algonquin	40.43	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/26/2024	Changos Of Marion Inc	393.61	STUDENT
3/9/2024	Chatgpt Subscription	20.00	STAFF
3/18/2024	Chatgpt Subscription	20.00	STAFF
3/23/2024	Chick-Fil-A #01991	186.12	STUDENT
3/12/2024	Chilis Algonquin #179	91.80	STUDENT
4/4/2024	China Wok	71.55	STAFF
3/29/2024	Chinatown Buffet	166.10	STUDENT
3/18/2024	Chipotle 0399	30.00	STUDENT
3/12/2024	Chipotle 0999	239.25	STAFF
3/29/2024	Chipotle 1729	67.10	STAFF
3/23/2024	Chipotle 1965	184.55	STUDENT
3/22/2024	Chubby S Gyros	11.41	STAFF
3/27/2024	Ciao T1 C11 Ord	22.33	TRAVEL
3/29/2024	Circle K # 01360	104.59	STUDENT
3/29/2024	Circle K # 01445	49.71	STUDENT
3/29/2024	Circle K # 01445	83.77	STUDENT
3/25/2024	Circle K # 03919	65.79	STUDENT
3/25/2024	Circle K # 03919	81.02	STUDENT
3/25/2024	City Snacks	17.50	STUDENT
3/25/2024	Cletus Chickin Shack M	151.57	STUDENT
3/19/2024	Conserv Fs Inc	59.70	BUILDING
4/2/2024	Countrydonuts	56.00	STAFF
3/27/2024	Crescent City Brewhous	52.09	TRAVEL
3/26/2024	Culvers Of Marion	287.94	STUDENT
3/28/2024	Culvers Of Neil St	353.99	STUDENT
3/27/2024	Curb Nola Taxi	36.00	TRAVEL
3/30/2024	Curb Nola Taxi	36.00	TRAVEL
3/8/2024	Curb Nyc Taxi	83.21	TRAVEL
3/16/2024	Cvent, Inc The Center	180.00	STAFF
4/2/2024	Cvent, Inc The Center	30.00	STAFF
4/3/2024	Deli 4 You	117.94	STUDENT
3/4/2024	Dennys #6862	95.95	STUDENT
3/20/2024	Dicks Clothing&sporti	135.00	BG
3/7/2024	Dollar Tree	15.00	STAFF
3/17/2024	Dollar Tree	78.75	STUDENT
3/19/2024	Dollar Tree	28.75	OFFICE
3/21/2024	Dollar Tree	83.75	STUDENT
3/29/2024	Dollar Tree	23.75	STUDENT
3/13/2024	Dollar Tree, Inc.	104.99	STAFF
3/14/2024	Dominos 2962	7.59	STAFF
3/14/2024	Dominos 2962	57.26	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/13/2024	Dominos 2990	38.49	STAFF
3/18/2024	Doubletree By Hilton B	1281.28	STUDENT
3/7/2024	Dunkin #337637 Q35	288.73	STAFF
3/5/2024	Dunkin #347245 Q35	11.17	STAFF
3/6/2024	Dunkin #353718 Q35	141.10	STAFF
3/7/2024	Dunkin #353718 Q35	66.23	STUDENT
4/3/2024	Dunkin #353718 Q35	43.77	STUDENT
3/19/2024	Dunkin #353988 Q35	96.69	STAFF
3/20/2024	Dunkin #353988 Q35	48.34	STAFF
3/20/2024	Dunkin #353988 Q35	64.46	STAFF
3/7/2024	Dunkin #355207	37.12	STAFF
4/4/2024	Dupagechildrensmus	100.00	STUDENT
3/22/2024	E Group Inc	534.00	STAFF
4/2/2024	Eb 22nd Annual Illino	20.00	TRAVEL
4/2/2024	Eb 22nd Annual Illino	110.00	TRAVEL
3/19/2024	Eb Elevate Your Class	350.00	STAFF
3/16/2024	Einstein Bros Bagels24	132.96	STUDENT
3/7/2024	Einstein Bros-Online C	155.80	STAFF
3/22/2024	Einstein Bros-Online C	322.23	STAFF
3/9/2024	Elgin Key & Lock Co	274.98	BUILDING
3/20/2024	Elgin Key & Lock Co	14.21	BG
3/21/2024	Elgin Key & Lock Co	141.57	BG
3/11/2024	Enterprise Rent-A-Car	1822.47	BG
3/16/2024	Everything Clean Laund	64.08	STUDENT
3/19/2024	Exchng Visitor Prog	1101.00	STAFF
3/14/2024	Ezcatereinstein Bros	187.07	STAFF
3/21/2024	Ezcaterel Fuego Tacos	362.74	STAFF
3/13/2024	Ezcaterlou Malnatis P	412.62	STAFF
3/14/2024	Ezcaterlou Malnatis P	112.14	STAFF
3/23/2024	Ezcaterlou Malnatis P	179.73	STAFF
3/21/2024	Ezcatertaylor Street	259.93	STAFF
3/28/2024	Fairfield Inn S Joliet	1238.88	STUDENT
3/13/2024	Farm & Fleet Of Elgin	233.77	BG
3/28/2024	Fastenal Company 01ils	52.83	BG
3/5/2024	Fedex271734236594	17.31	POSTAGE
4/3/2024	Fedex272929723638	75.23	POSTAGE
3/13/2024	Fedex75724206	32.81	POSTAGE
3/13/2024	Fedex75724757	30.96	POSTAGE
3/13/2024	Fedex75724858	2.48	POSTAGE
3/14/2024	Fedex75760610	31.03	POSTAGE
4/4/2024	Fedex76405603	31.03	POSTAGE

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/7/2024	Fence Connection	150.00	BG
3/8/2024	Ferguson Ent #1123	66.64	BG
3/12/2024	Ferguson Ent #1123	118.81	BG
3/13/2024	Ferguson Ent #1123	39.18	BG
3/20/2024	Ferguson Ent #1123	262.60	BG
3/25/2024	Ferguson Ent #1123	288.07	BG
3/27/2024	Ferguson Ent #1123	15.22	BG
4/1/2024	Ferguson Ent #1123	326.06	BG
4/3/2024	Five Below 716	196.55	STUDENT
3/26/2024	Foo Chow Restaurant Ll	274.63	STUDENT
3/6/2024	Galatis Hideaway	14.95	STAFF
3/6/2024	Galatis Hideaway	19.19	STAFF
3/6/2024	Galatis Hideaway	20.93	STAFF
4/3/2024	Galatis Hideaway	11.95	STAFF
4/3/2024	Galatis Hideaway	18.99	STAFF
4/3/2024	Galatis Hideaway	22.68	STAFF
3/14/2024	Gamechanger Media, Inc	253.94	STUDENT
3/14/2024	Gamechanger Media, Inc	253.94	STUDENT
3/15/2024	Gfs Store #1913	207.91	STUDENT
3/28/2024	Gordon Biersch 4509	20.50	TRAVEL
3/14/2024	Government Finance Off	35.00	STAFF
3/5/2024	Grainger	121.60	BG
3/5/2024	Grainger	478.09	BG
3/13/2024	Grainger	65.10	BG
3/27/2024	Grainger	64.86	BG
3/7/2024	Gregmckeown.Com	299.00	STAFF
3/7/2024	Gustave A Larson Compa	35.72	BG
3/11/2024	Gustave A Larson Compa	149.97	BG
3/14/2024	Gustave A Larson Compa	118.81	BG
3/14/2024	Gustave A Larson Compa	558.75	BG
3/27/2024	Gustave A Larson Compa	639.72	BG
3/26/2024	Hampton Inn By Hilton	150.00	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/26/2024	Hampton Inn By Hilton	304.38	STUDENT
3/23/2024	Hard Rock Los Angeles	420.95	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/31/2024	Harrahs Front Desk	724.71	TRAVEL
3/31/2024	Harrahs Front Desk	747.61	TRAVEL
3/6/2024	Hephzibahfarms.Com	48.84	STUDENT
3/27/2024	Hilton Garden Inn	1500.00	STUDENT
3/28/2024	Hilton Garden Inn	1500.00	STUDENT
4/1/2024	Hilton Garden Inn	343.14	STUDENT
3/30/2024	Holiday Inn Express	386.66	STUDENT
3/30/2024	Holiday Inn Express	386.66	STUDENT
3/30/2024	Holiday Inn Express	386.66	STUDENT
3/19/2024	Homedepot.Com	89.00	BG
3/20/2024	Homedepot.Com	288.17	BG
3/21/2024	Homedepot.Com	239.00	BG
3/21/2024	Homedepot.Com	155.20	BUILDING
3/6/2024	Hyatt Place Bloomingto	119.84	STAFF
3/9/2024	Hyatt Place Bloomingto	256.48	STUDENT
3/13/2024	Iasb	199.00	STAFF
3/28/2024	Iasb	30.00	STAFF
3/13/2024	Iberia 00001427086986	1274.50	TRAVEL
3/11/2024	Iberia000400004403558955	13.12	TRAVEL
3/25/2024	Il Fire Marshal Fee	204.50	BG
4/3/2024	Il Fire Marshal Fee	644.18	BG
3/18/2024	Illinois Association O	100.00	STAFF
3/21/2024	Illinois Association O	100.00	STAFF
3/15/2024	Isu McAlisters Deli	91.82	STUDENT
3/7/2024	J.W. Pepper	86.30	STUDENT
3/7/2024	Jc Licht - 1250 - Algo	277.18	BG
3/12/2024	Jc Licht - 1250 - Algo	10.36	BG
3/18/2024	Jc Licht - 1250 - Algo	165.00	BG
3/19/2024	Jc Licht - 1250 - Algo	74.08	BG
3/21/2024	Jc Licht - 1250 - Algo	67.59	BG
3/28/2024	Jc Licht - 1250 - Algo	22.99	BG
3/24/2024	Jersey Mikes 4008	88.29	STUDENT
3/22/2024	Jersey Mikes Online Or	54.10	BG
3/4/2024	Jewel #3198	16.99	STAFF
3/17/2024	Jewel #3198	43.98	STUDENT
3/12/2024	Jewel Osco 1256	67.43	STAFF
3/17/2024	Jewel Osco 1256	50.87	FACS
3/18/2024	Jewel Osco 1256	25.00	STUDENT
3/22/2024	Jewel Osco 1256	37.61	STAFF
4/3/2024	Jewel Osco 1306	34.47	STUDENT
4/3/2024	Jewel Osco 1306	175.91	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/4/2024	Jewel Osco 2310	143.76	STUDENT
3/5/2024	Jewel Osco 2310	77.38	STUDENT
3/11/2024	Jewel Osco 2310	71.39	FACS
3/12/2024	Jewel Osco 2310	34.88	STUDENT
3/13/2024	Jewel Osco 2310	85.60	STAFF
4/3/2024	Jewel Osco 2310	42.70	STUDENT
4/2/2024	Jewel Osco 2507	85.47	STUDENT
4/3/2024	Jewel Osco 3394	22.43	FACS
3/7/2024	Jewel Osco 3451	33.94	FACS
3/11/2024	Jewel Osco 3451	159.18	FACS
3/27/2024	Jimmy Johns - 0097 - M	432.88	STUDENT
3/28/2024	Jimmy Johns - 0097 - M	432.88	STUDENT
3/15/2024	Jimmy Johns - 0466 - E	115.61	STUDENT
4/2/2024	Jimmy Johns - 0466 - M	56.99	STAFF
3/8/2024	Jimmy Johns - 0500 - M	89.89	STAFF
3/18/2024	Jimmy Johns - 0500 - M	86.28	STAFF
3/17/2024	Jimmy Johns - 1826 - E	172.80	STAFF
3/25/2024	Jimmy Johns - 3639	356.23	STUDENT
3/6/2024	Jimmy Johns - 414	14.77	STAFF
3/24/2024	Jimmy Johns # 854	118.19	STUDENT
3/15/2024	Joann Stores #2065	39.06	STUDENT
3/10/2024	Joann Stores #2113	276.42	STUDENT
3/9/2024	Joann Stores #2465	130.21	STUDENT
3/15/2024	Joann Stores #2465	27.16	STUDENT
3/17/2024	Joann Stores #2465	23.94	FACS
3/26/2024	Joann Stores #2465	458.63	FACS
4/3/2024	Joann Stores #2465	42.92	STUDENT
3/20/2024	Joann Stores Joann.Com	5.31	STAFF
3/20/2024	Joann Stores Joann.Com	29.22	STAFF
3/20/2024	Joann Stores Joann.Com	31.87	STAFF
3/20/2024	Joann Stores Joann.Com	87.66	STAFF
3/25/2024	Joann Stores Joann.Com	23.91	STAFF
3/5/2024	Kfc D191003	6.40	STAFF
3/27/2024	Knapheide Chicago	41.20	BG
3/25/2024	Krusty Burger	18.60	STUDENT
3/25/2024	Krusty Burger Mfdo	76.05	STUDENT
3/13/2024	La Alcancia	163.18	STAFF
3/28/2024	La Alcancia	59.80	STAFF
3/21/2024	La Metro - Tap Web Sal	18.00	STUDENT
3/21/2024	La Metro - Tap Web Sal	18.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/22/2024	La Metro Aviation Qps	20.00	STUDENT
3/21/2024	La Piazza	65.00	STUDENT
3/22/2024	La Quinta Motor Inns	12.45	STUDENT
3/22/2024	La Quinta Motor Inns	12.45	STUDENT
3/22/2024	La Quinta Motor Inns	12.45	STUDENT
3/22/2024	La Quinta Motor Inns	12.45	STUDENT
3/22/2024	La Quinta Motor Inns	12.45	STUDENT
3/24/2024	La Quinta Motor Inns	198.16	STUDENT
3/24/2024	La Quinta Motor Inns	198.16	STUDENT
3/24/2024	La Quinta Motor Inns	198.16	STUDENT
3/24/2024	La Quinta Motor Inns	198.16	STUDENT
3/24/2024	La Quinta Motor Inns	198.16	STUDENT
3/24/2024	La Quinta Motor Inns	209.88	STUDENT
3/24/2024	La Tostaderia Inc	14.82	STUDENT
3/24/2024	La Tostaderia Inc	15.91	STUDENT
3/25/2024	Lard Lad Donuts	10.94	STUDENT
3/14/2024	Little Caesars #1713	47.92	STUDENT
3/19/2024	Little Caesars #1713	50.04	STUDENT
3/28/2024	Little Caesars 1047 00	79.89	STUDENT
3/11/2024	Little Caesars 1551 00	108.65	STUDENT
3/29/2024	Little Caesars 1764-00	119.82	STAFF
3/15/2024	Lou Malnatis Pizzeria	182.14	STAFF
3/20/2024	Lou Malnatis Pizzeria	-5.15	STAFF
3/20/2024	Lou Malnatis Pizzeria	86.47	STAFF
3/20/2024	Lowes #01739	99.80	STUDENT
3/23/2024	Lyft 1 Ride 03-22	15.60	STUDENT
3/25/2024	Lyft 1 Ride 03-23	19.99	STUDENT
3/29/2024	Marathon Petro12401	55.60	STUDENT
4/3/2024	Marathon Petro201582	76.30	
3/24/2024	Marcos Pizza - 8459	72.88	STUDENT
3/28/2024	Marion Country Inn & S	4903.47	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/25/2024	Martin One Source	130.50	BG
3/28/2024	McAlisters 101024	186.54	STUDENT
3/28/2024	McAlisters 1244	415.93	STUDENT
3/7/2024	McAlisters Deli 10134	250.78	STAFF
3/12/2024	McAlisters Deli 10134	109.97	STAFF
3/12/2024	McAlisters Deli 10134	139.76	STAFF
3/21/2024	McAlisters Deli 10134	200.43	STAFF
4/2/2024	McAlisters Deli 10134	126.21	BG
4/2/2024	McAlisters Deli 10134	844.30	STAFF
3/27/2024	McDonalds F25899	222.03	STUDENT
3/28/2024	McDonalds M5513 Of	251.70	STUDENT
3/8/2024	McDonalds M6195	107.46	STUDENT
3/7/2024	McDonalds M7237 Of	25.00	STAFF
3/6/2024	McHenry County Regiona	175.00	STAFF
4/4/2024	Mediafour Owc	94.99	STAFF
3/6/2024	Meijer # 206	237.62	FACS
3/7/2024	Meijer # 206	10.67	FACS
3/7/2024	Meijer # 206	226.95	STUDENT
3/8/2024	Meijer # 206	7.00	STUDENT
3/11/2024	Meijer # 206	72.25	FACS
3/11/2024	Meijer # 206	129.90	FACS
3/12/2024	Meijer # 206	13.60	FACS
3/13/2024	Meijer # 206	43.24	FACS
3/13/2024	Meijer # 206	207.28	FACS
3/18/2024	Meijer # 206	92.79	FACS
3/19/2024	Meijer # 206	29.73	STUDENT
3/20/2024	Meijer # 206	108.54	STAFF
3/21/2024	Meijer # 206	111.82	FACS
3/21/2024	Meijer # 206	64.44	STAFF
4/3/2024	Meijer # 206	39.04	FACS
4/3/2024	Meijer # 206	86.24	FACS
4/3/2024	Meijer # 206	99.50	STAFF
4/4/2024	Meijer # 206	8.71	FACS
3/4/2024	Menards Carpentersvill	11.58	BG
3/4/2024	Menards Carpentersvill	16.47	BG
3/4/2024	Menards Carpentersvill	52.03	BG
3/6/2024	Menards Carpentersvill	12.76	BG
3/7/2024	Menards Carpentersvill	55.34	BG
3/8/2024	Menards Carpentersvill	16.11	BUILDING
3/8/2024	Menards Carpentersvill	180.94	BUILDING
3/9/2024	Menards Carpentersvill	84.44	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/11/2024	Menards Carpentersvill	6.73	BG
3/11/2024	Menards Carpentersvill	9.49	BG
3/11/2024	Menards Carpentersvill	178.25	BG
3/12/2024	Menards Carpentersvill	23.96	BG
3/12/2024	Menards Carpentersvill	68.79	BUILDING
3/14/2024	Menards Carpentersvill	61.41	BG
3/14/2024	Menards Carpentersvill	245.94	BG
3/14/2024	Menards Carpentersvill	707.00	BG
3/18/2024	Menards Carpentersvill	18.93	BG
3/18/2024	Menards Carpentersvill	51.53	BG
3/18/2024	Menards Carpentersvill	9.96	BUILDING
3/19/2024	Menards Carpentersvill	38.63	BG
3/21/2024	Menards Carpentersvill	28.08	BG
3/21/2024	Menards Carpentersvill	28.96	BG
3/21/2024	Menards Carpentersvill	89.91	BUILDING
3/22/2024	Menards Carpentersvill	333.33	BUILDING
3/25/2024	Menards Carpentersvill	65.52	BG
3/25/2024	Menards Carpentersvill	86.99	BG
3/26/2024	Menards Carpentersvill	86.40	BG
3/28/2024	Menards Carpentersvill	93.75	BG
3/28/2024	Menards Carpentersvill	252.60	BUILDING
3/29/2024	Menards Carpentersvill	-32.48	BG
3/29/2024	Menards Carpentersvill	33.89	BG
3/30/2024	Menards Carpentersvill	32.97	BG
4/1/2024	Menards Carpentersvill	550.90	BG
4/2/2024	Menards Carpentersvill	5.53	BG
4/2/2024	Menards Carpentersvill	61.98	BG
4/3/2024	Menards Carpentersvill	20.50	BG
4/3/2024	Menards Carpentersvill	111.00	STUDENT
3/5/2024	Menards Crystal Lake I	40.47	STUDENT
3/28/2024	Menards Crystal Lake I	44.45	STUDENT
3/12/2024	Menchie`s Froyo Menb72	52.60	STUDENT
3/24/2024	Mexicology	14.17	STUDENT
3/26/2024	Michaels Stores 4802	61.37	STUDENT
4/1/2024	Michaels Stores 4802	50.59	STUDENT
3/7/2024	Michaels.Com	17.99	FACS
3/25/2024	Moes Tavern	5.20	STUDENT
3/30/2024	Mondo Main West Msy	40.68	TRAVEL
3/25/2024	Mse Branded Foods Nash	106.09	STUDENT
3/19/2024	Munchs Supply 8	152.66	BG
3/6/2024	Napa Auto Parts	13.98	BUILDING

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/21/2024	Napa Auto Parts	54.55	BUILDING
3/21/2024	National Art Edu Assn	499.00	STAFF
3/8/2024	National Council Of Su	85.00	STAFF
3/8/2024	National Council Of Su	132.95	STAFF
4/4/2024	Natl Ccl Teachers Of M	274.85	STAFF
3/30/2024	New Orleans Airport	20.53	TRAVEL
3/28/2024	New Orleans Creole Co	40.00	TRAVEL
3/29/2024	Nspra	255.00	STAFF
3/15/2024	Olive Garden 0021414	158.26	STUDENT
3/25/2024	Panda Express 2057	65.80	STUDENT
3/15/2024	Panera Bread #203286 O	-12.87	STAFF
3/16/2024	Panera Bread #203286 O	131.70	STAFF
4/3/2024	Panera Bread #203286 O	291.36	STAFF
4/4/2024	Panera Bread #203286 O	291.36	STAFF
4/4/2024	Panera Bread #204017 O	249.42	STAFF
3/7/2024	Panera Bread #204022 O	228.33	STAFF
3/20/2024	Panera Bread #204022 O	73.56	STAFF
3/20/2024	Panera Bread #204022 O	373.82	STAFF
3/14/2024	Panera Bread #601295 P	59.86	STUDENT
3/28/2024	Panera Bread #601667 P	397.92	STUDENT
3/22/2024	Papa Johns 4534	22.49	STUDENT
3/28/2024	Papa Saverios - Huntle	190.25	STAFF
3/18/2024	Papa Saverios - Lake I	30.38	STAFF
3/24/2024	Par Smoothie King Sk12	54.85	STUDENT
3/29/2024	Par Smoothie King Sk12	7.96	TRAVEL
3/30/2024	Par Smoothie King Sk12	7.24	TRAVEL
3/23/2024	Party City 433	23.00	STUDENT
3/9/2024	Party City 932	56.80	STUDENT
3/16/2024	Party City Bopis	61.55	STUDENT
3/20/2024	Paypal Illinoistop	140.00	STUDENT
3/24/2024	Phlearn, Llc	99.99	STAFF
3/15/2024	Pivotal Weather-Llc	9.99	BG
3/23/2024	Pizza Hut 040415	200.69	STUDENT
3/27/2024	Plainfield Bowl	540.00	STUDENT
4/1/2024	Porter Pipe & Supply	662.95	BG
3/12/2024	Portillos Algonquin84o	204.38	STAFF
3/14/2024	Portillos Algonquin84o	-12.32	STAFF
3/21/2024	Portillos Algonquin84o	372.47	STAFF
3/25/2024	Portillos Algonquin84o	-27.59	STAFF
3/18/2024	Portillos Hot Dogs #51	101.06	STUDENT
3/27/2024	Potbelly	79.86	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/28/2024	Pure Dry Cleaners	280.00	STAFF
3/6/2024	Py Bubs Subs	41.79	STAFF
4/4/2024	Py Lou Malnatis - Lak	38.78	STAFF
4/4/2024	Py Lou Malnatis - Lak	174.49	STAFF
3/15/2024	Questroom.Com	657.33	STUDENT
3/29/2024	Raising Canes 0135	12.11	TRAVEL
4/4/2024	Ralph Helm	47.15	BG
3/23/2024	Ralphs #0032	38.43	STUDENT
3/14/2024	Randall Roadhouse	650.00	STAFF
3/18/2024	Randall Roadhouse	90.41	STAFF
4/2/2024	Randall Roadhouse	164.61	STAFF
3/12/2024	Red Wing Shoes #955	194.49	BG
3/22/2024	Red Wing Shoes #955	54.99	BG
3/7/2024	Regional Office Of Edu	195.00	STAFF
3/18/2024	Reinke Supply Elgin	119.04	BG
3/22/2024	Reinke Supply Elgin	1107.66	BG
3/25/2024	Remarkable	2.99	STAFF
4/2/2024	Replica Canvas	480.00	STUDENT
3/4/2024	Rosatis Hampshire	259.04	STUDENT
3/12/2024	Rosatis Hampshire	126.70	STAFF
3/15/2024	Rosatis Hampshire	354.57	STAFF
3/16/2024	Rosatis Hampshire	408.04	STAFF
3/18/2024	Rosatis Hampshire	-28.31	STAFF
3/18/2024	Rosatis Hampshire	-24.06	STAFF
3/21/2024	Rosatis Hampshire	126.93	STUDENT
3/14/2024	Rosatis Pizza - Algonq	147.40	STAFF
3/22/2024	Rosatis Pizza - Algonq	159.65	STUDENT
4/4/2024	Russo Power Equipment	53.97	BG
4/3/2024	Sams Club #6339	473.42	STAFF
3/6/2024	Samsclub #4942	180.40	STUDENT
3/18/2024	Samsclub #4942	26.20	STAFF
3/9/2024	Samsclub #6228	44.40	FACS
3/7/2024	Samsclub.Com	153.60	FACS
3/8/2024	Samsclub.Com	266.76	STAFF
3/8/2024	Samsclub.Com	51.10	STUDENT
3/21/2024	Samsclub.Com	69.16	STUDENT
3/28/2024	Shell Oil 10089689003	105.10	STUDENT
3/27/2024	Shell Oil10011503009	46.28	STUDENT
3/27/2024	Shell Oil10011503009	74.13	STUDENT
3/15/2024	Sherwin Williams 70304	11.75	BG
3/26/2024	Sherwin Williams 70304	92.78	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
4/1/2024	Siteone Landscape Supp	124.29	BG
4/2/2024	Siteone Landscape Supp	251.64	BG
3/24/2024	Sleep Inn &suites Il16	1032.00	STUDENT
3/12/2024	Sp Armor-X.Com	54.99	STAFF
3/19/2024	Sp Buy4lesstuxedo	489.55	STUDENT
3/27/2024	Sp Larkin Floral	139.95	STAFF
3/17/2024	Spi Directv Service	94.99	BG
3/5/2024	Sports Info	99.00	STUDENT
3/5/2024	Sportsfacil	389.35	BG
4/4/2024	Sq Dairy Queen Of Car	10.30	STUDENT
3/22/2024	Sq Ihscco	150.00	STAFF
3/28/2024	Sq Mochi Xo New Orlea	14.13	TRAVEL
3/24/2024	Sq Olio Wood Fired Pi	30.11	STUDENT
3/29/2024	Sq Shake Shack	28.98	STAFF
4/4/2024	Sq Sweetness Cookie C	87.50	STAFF
3/5/2024	Sq The Cutting Room S	37.50	
3/8/2024	Sq Vip Awards, Inc.	441.00	STUDENT
3/27/2024	Stadium Operations Llc	50.00	STUDENT
3/30/2024	Starbucks C East Msy	7.33	TRAVEL
3/29/2024	Starbucks Corp Sales	500.00	STAFF
3/22/2024	Starfish Sushi	371.45	STUDENT
3/24/2024	Steak-N-Shake#0007 Q99	265.90	STUDENT
3/15/2024	Steiner Elec St Charle	353.22	BG
3/12/2024	Stickeryou.Com	295.09	STUDENT
3/24/2024	Subway 10675	331.30	STUDENT
3/31/2024	Subway 51475	108.80	STUDENT
3/6/2024	Sugar Factory Times Q	69.99	STAFF
3/20/2024	Sullivans Foods Mar	17.59	STAFF
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/30/2024	Super 8 Motels	89.68	STUDENT
3/9/2024	Taco Bell #30403	19.71	STAFF
3/22/2024	Taco Bell #30403	94.49	STUDENT
3/7/2024	Target 00008359	99.97	STUDENT
3/5/2024	Target 00018010	28.08	STAFF
3/6/2024	Target 00018010	168.68	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/7/2024	Target 00018010	10.99	STAFF
3/7/2024	Target 00018010	500.00	STUDENT
3/13/2024	Target 00018010	105.34	STAFF
3/16/2024	Target 00018010	40.00	STAFF
3/20/2024	Target 00018010	25.94	STUDENT
3/20/2024	Target 00018010	120.60	STUDENT
3/21/2024	Target 00018010	36.77	STAFF
3/26/2024	Target 00018010	144.00	STUDENT
3/28/2024	Target 00018010	15.57	STAFF
3/6/2024	Target.Com	12.94	STUDENT
3/6/2024	Target.Com	12.94	STUDENT
3/6/2024	Target.Com	46.12	STUDENT
3/6/2024	Target.Com	64.69	STUDENT
3/7/2024	Target.Com	0.48	STUDENT
3/7/2024	Target.Com	0.60	STUDENT
3/7/2024	Target.Com	19.17	STUDENT
3/7/2024	Target.Com	19.41	STUDENT
3/7/2024	Target.Com	51.99	STUDENT
3/7/2024	Target.Com	52.35	STUDENT
3/8/2024	Target.Com	0.35	STUDENT
3/8/2024	Target.Com	45.88	STUDENT
3/27/2024	Target.Com	0.45	STUDENT
3/27/2024	Target.Com	49.04	STUDENT
4/3/2024	Taylor St Pizza Algonq	182.03	STAFF
3/7/2024	Taylor Street Pizza Of	443.19	STUDENT
3/8/2024	Taylor Street Pizza Of	204.95	STUDENT
3/12/2024	Taylor Street Pizza Of	283.29	STUDENT
3/21/2024	Taylor Street Pizza Of	97.43	STUDENT
3/7/2024	The Chicago Wolves	1836.00	STUDENT
3/26/2024	The Gateway To Nashvil	44.00	STUDENT
3/26/2024	The Gateway To Nashvil	44.00	STUDENT
3/25/2024	The Home Depot #1934	195.81	STUDENT
4/3/2024	The Home Depot #1934	52.00	STUDENT
3/4/2024	The Home Depot #1940	8.44	BG
3/4/2024	The Home Depot #1940	18.94	BG
3/5/2024	The Home Depot #1940	51.23	BG
3/5/2024	The Home Depot #1940	87.52	BUILDING
3/8/2024	The Home Depot #1940	16.96	BG
3/8/2024	The Home Depot #1940	249.00	BG
3/9/2024	The Home Depot #1940	29.04	BG
3/11/2024	The Home Depot #1940	33.86	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/11/2024	The Home Depot #1940	53.94	BG
3/12/2024	The Home Depot #1940	175.97	BG
3/12/2024	The Home Depot #1940	-28.34	STUDENT
3/12/2024	The Home Depot #1940	26.24	STUDENT
3/14/2024	The Home Depot #1940	11.82	BG
3/14/2024	The Home Depot #1940	294.45	BG
3/15/2024	The Home Depot #1940	86.85	BG
3/15/2024	The Home Depot #1940	104.04	BG
3/15/2024	The Home Depot #1940	192.62	BG
3/17/2024	The Home Depot #1940	62.29	BG
3/18/2024	The Home Depot #1940	186.70	BG
3/19/2024	The Home Depot #1940	21.78	BG
3/19/2024	The Home Depot #1940	25.67	BG
3/19/2024	The Home Depot #1940	153.64	BG
3/19/2024	The Home Depot #1940	169.94	BUILDING
3/19/2024	The Home Depot #1940	161.94	STUDENT
3/20/2024	The Home Depot #1940	167.88	BG
3/21/2024	The Home Depot #1940	55.91	BG
3/21/2024	The Home Depot #1940	122.95	BG
3/21/2024	The Home Depot #1940	140.33	BG
3/21/2024	The Home Depot #1940	166.78	BG
3/21/2024	The Home Depot #1940	249.00	BG
3/21/2024	The Home Depot #1940	-22.61	STUDENT
3/21/2024	The Home Depot #1940	167.72	STUDENT
3/23/2024	The Home Depot #1940	192.07	BG
3/25/2024	The Home Depot #1940	8.99	BG
3/25/2024	The Home Depot #1940	154.04	BG
3/25/2024	The Home Depot #1940	302.44	BG
3/26/2024	The Home Depot #1940	43.76	BG
3/26/2024	The Home Depot #1940	49.64	BG
3/26/2024	The Home Depot #1940	156.37	BG
3/27/2024	The Home Depot #1940	63.46	BG
3/27/2024	The Home Depot #1940	68.71	BG
3/27/2024	The Home Depot #1940	78.29	BG
3/27/2024	The Home Depot #1940	93.86	BG
3/27/2024	The Home Depot #1940	24.81	BUILDING
3/28/2024	The Home Depot #1940	28.94	BG
3/28/2024	The Home Depot #1940	90.12	BG
4/1/2024	The Home Depot #1940	79.77	BG
4/2/2024	The Home Depot #1940	44.97	BG
4/2/2024	The Home Depot #1940	51.98	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
4/3/2024	The Home Depot #1940	71.56	BG
4/3/2024	The Home Depot #1940	1242.65	BUILDING
4/3/2024	The Home Depot #1940	49.94	STUDENT
3/8/2024	The Home Depot #1948	19.97	BG
3/8/2024	The Home Depot #1948	33.38	BG
3/8/2024	The Home Depot #1948	47.73	BG
3/9/2024	The Home Depot #1948	53.61	STUDENT
3/11/2024	The Home Depot #1948	27.91	BG
3/11/2024	The Home Depot #1948	177.11	BG
3/12/2024	The Home Depot #1948	15.78	BG
3/12/2024	The Home Depot #1948	7.86	BUILDING
3/12/2024	The Home Depot #1948	97.22	BUILDING
3/18/2024	The Home Depot #1948	23.44	BG
3/20/2024	The Home Depot #1948	13.44	BG
3/20/2024	The Home Depot #1948	170.36	BG
3/21/2024	The Home Depot #1948	28.00	BG
3/21/2024	The Home Depot #1948	121.79	BG
3/21/2024	The Home Depot #1948	262.35	BUILDING
3/22/2024	The Home Depot #1948	47.92	BG
3/25/2024	The Home Depot #1948	34.91	BG
3/25/2024	The Home Depot #1948	45.31	BG
3/25/2024	The Home Depot #1948	99.00	BUILDING
3/26/2024	The Home Depot #1948	-74.97	BG
3/26/2024	The Home Depot #1948	38.91	BUILDING
3/26/2024	The Home Depot #1948	106.58	BUILDING
3/27/2024	The Home Depot #1948	202.30	BUILDING
3/28/2024	The Home Depot #1948	51.62	BG
3/28/2024	The Home Depot #1948	29.91	BUILDING
4/3/2024	The Home Depot #1948	10.84	BG
3/9/2024	The Home Depot #6923	7.92	STUDENT
3/8/2024	The Times Eatery	29.50	STAFF
3/18/2024	The Ups Store 5204	76.28	POSTAGE
3/23/2024	Thorntons #0106	50.00	STUDENT
3/23/2024	Thorntons #0106	88.78	STUDENT
3/28/2024	Tommy S Red Hots	109.61	STAFF
3/15/2024	Top Golf Schaumburg 62	200.00	STUDENT
4/2/2024	Top Golf Schaumburg 62	200.00	STUDENT
4/3/2024	Trader Joe S #699	27.92	STUDENT
3/4/2024	Trane Supply-112420	101.17	BG
3/4/2024	Trane Supply-112420	232.87	BG
3/5/2024	Trane Supply-112420	22.32	BG

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/5/2024	Trane Supply-112420	100.05	BG
3/12/2024	Trane Supply-112420	84.55	BG
4/2/2024	Trane Supply-112420	38.85	BG
3/7/2024	Travel Traders 3169	9.80	STAFF
3/6/2024	Tropical Smoothie Cafe	225.00	STAFF
3/22/2024	Tropical Smoothie Cafe	240.00	STAFF
3/22/2024	Tst Algonquin Sub Sho	54.50	STAFF
3/22/2024	Tst Algonquin Sub Sho	290.00	STAFF
3/28/2024	Tst Daisy Maes - Poyd	22.66	TRAVEL
3/8/2024	Tst Dc Cobbs East Dun	144.16	STAFF
3/24/2024	Tst Ghost Sando Shop	25.17	STUDENT
3/28/2024	Tst Heroes West Sport	888.00	STUDENT
3/24/2024	Tst Knead & Co. Pasta	70.66	STUDENT
3/5/2024	Tst Medici In Normal	16.62	STAFF
3/20/2024	Tst Nothing Bundt Cak	1021.00	STAFF
3/27/2024	Tst Red Fish Grill	40.00	TRAVEL
3/29/2024	Tst Red Fish Grill	60.00	TRAVEL
3/9/2024	Tst River Street Tave	101.50	STAFF
3/22/2024	Tst Roadside Taco	239.02	STUDENT
3/31/2024	Tst Rock N Roll Sushi	17.91	TRAVEL
3/23/2024	Tst The Albright	81.95	STUDENT
3/23/2024	Tst The Albright	179.30	STUDENT
3/24/2024	Tst The Donut Man - D	7.75	STUDENT
3/24/2024	Tst The Donut Man - D	7.95	STUDENT
3/19/2024	U Of I Crop Science	45.00	BG
3/27/2024	U Of I Crop Science	25.00	BG
3/27/2024	U Of I Crop Science	90.00	BG
3/14/2024	Ua Inflt 01642843175562	8.00	STAFF
3/19/2024	Ua Inflt 01642858687050	8.00	STAFF
3/7/2024	Uber Trip	177.33	STAFF
3/8/2024	Uber Trip	23.08	STAFF
3/22/2024	Uber Trip	5.00	STUDENT
3/22/2024	Uber Trip	10.10	STUDENT
3/22/2024	Uber Trip	21.09	STUDENT
3/24/2024	Uber Trip	5.00	STUDENT
3/24/2024	Uber Trip	5.00	STUDENT
3/24/2024	Uber Trip	15.74	STUDENT
3/24/2024	Uber Trip	25.27	STUDENT
3/28/2024	Uber Trip	5.00	TRAVEL
3/28/2024	Uber Trip	23.41	TRAVEL
3/30/2024	Uber Trip	3.00	TRAVEL

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/30/2024	Uber Trip	3.00	TRAVEL
3/30/2024	Uber Trip	45.95	TRAVEL
3/17/2024	Udemy Subscription	35.00	STAFF
3/4/2024	United 01623698338161	479.21	TRAVEL
3/4/2024	United 01623698338172	479.21	TRAVEL
3/4/2024	United 01623698338183	479.21	TRAVEL
3/13/2024	United 01623724971514	508.20	TRAVEL
3/19/2024	University St Francis	30.00	STAFF
3/25/2024	Ush Sc Food Carts	6.56	STUDENT
3/7/2024	Usps Po 1600960102	136.00	POSTAGE
3/21/2024	Usps Po 1600960102	68.00	POSTAGE
3/7/2024	Usps Po 1600960105	136.00	POSTAGE
3/20/2024	Usps Po 1600960105	136.00	POSTAGE
4/3/2024	Village Fresh Market	36.92	STUDENT
3/4/2024	Village Pizza & Pub	77.50	STAFF
3/5/2024	Village Pizza & Pub	35.00	STAFF
3/8/2024	Village Pizza & Pub	43.00	STAFF
3/11/2024	Village Pizza & Pub	30.50	STAFF
3/15/2024	Village Pizza & Pub	616.25	STUDENT
3/19/2024	Village Pizza & Pub	56.00	STAFF
3/20/2024	Village Pizza & Pub	29.00	STAFF
4/4/2024	Walgreens #5284	61.96	STUDENT
3/23/2024	Wallys	46.92	STUDENT
3/23/2024	Wallys	52.11	STUDENT
3/26/2024	Wallys	43.38	STUDENT
3/26/2024	Wallys	46.63	STUDENT
4/4/2024	Wal-Mart #1404	44.52	FACS
3/6/2024	Wal-Mart #1413	12.55	STUDENT
3/8/2024	Wal-Mart #1413	22.40	STUDENT
3/19/2024	Wal-Mart #1413	25.96	STAFF
3/16/2024	Wal-Mart #1490	372.34	STAFF
3/5/2024	Wal-Mart #1531	459.54	STUDENT
3/6/2024	Wal-Mart #1531	134.60	STUDENT
3/7/2024	Wal-Mart #1531	91.98	FACS
3/7/2024	Wal-Mart #1531	67.88	STAFF
3/7/2024	Wal-Mart #1531	60.19	STUDENT
3/8/2024	Wal-Mart #1531	11.48	STUDENT
3/8/2024	Wal-Mart #1531	86.94	STUDENT
3/11/2024	Wal-Mart #1531	48.16	STAFF
3/12/2024	Wal-Mart #1531	90.00	STUDENT
3/12/2024	Wal-Mart #1531	90.36	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/12/2024	Wal-Mart #1531	213.97	STUDENT
3/13/2024	Wal-Mart #1531	554.18	STUDENT
3/14/2024	Wal-Mart #1531	97.23	STUDENT
3/18/2024	Wal-Mart #1531	44.36	FACS
3/18/2024	Wal-Mart #1531	90.97	FACS
3/18/2024	Wal-Mart #1531	96.42	FACS
3/18/2024	Wal-Mart #1531	45.80	STAFF
3/18/2024	Wal-Mart #1531	39.88	STUDENT
3/19/2024	Wal-Mart #1531	39.92	FACS
3/19/2024	Wal-Mart #1531	46.54	STAFF
3/19/2024	Wal-Mart #1531	66.26	STUDENT
3/20/2024	Wal-Mart #1531	50.00	STUDENT
3/20/2024	Wal-Mart #1531	99.58	STUDENT
3/21/2024	Wal-Mart #1531	50.00	STUDENT
3/21/2024	Wal-Mart #1531	364.80	STUDENT
3/22/2024	Wal-Mart #1531	43.48	STUDENT
3/25/2024	Wal-Mart #1531	308.31	STUDENT
3/27/2024	Wal-Mart #1531	196.98	STAFF
4/1/2024	Wal-Mart #1531	94.12	FACS
4/1/2024	Wal-Mart #1531	147.65	FACS
4/2/2024	Wal-Mart #1531	151.02	STAFF
4/2/2024	Wal-Mart #1531	48.93	STUDENT
4/3/2024	Wal-Mart #1531	52.12	FACS
4/3/2024	Wal-Mart #1531	28.13	STUDENT
4/4/2024	Wal-Mart #1531	12.88	BUILDING
4/4/2024	Wal-Mart #1531	10.11	STUDENT
4/4/2024	Wal-Mart #1531	24.99	STUDENT
4/4/2024	Wal-Mart #1553	26.40	STUDENT
3/17/2024	Wal-Mart #1814	250.98	STUDENT
3/5/2024	Wal-Mart #4641	206.09	FACS
3/7/2024	Wal-Mart #4641	111.82	STUDENT
3/11/2024	Wal-Mart #4641	215.89	FACS
3/11/2024	Wal-Mart #4641	289.94	FACS
3/13/2024	Wal-Mart #4641	39.24	STUDENT
3/17/2024	Wal-Mart #4641	155.53	STUDENT
3/19/2024	Wal-Mart #4641	75.27	FACS
4/2/2024	Wal-Mart #4641	45.35	STUDENT
4/3/2024	Wal-Mart #4641	258.54	FACS
3/5/2024	Wal-Mart #5060	7.04	FACS
3/6/2024	Wal-Mart #5060	59.24	STAFF
3/6/2024	Wal-Mart #5060	207.32	STAFF

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/7/2024	Wal-Mart #5060	26.36	STAFF
3/12/2024	Wal-Mart #5060	18.45	STUDENT
3/13/2024	Wal-Mart #5060	7.44	FACS
3/14/2024	Wal-Mart #5060	29.26	STUDENT
3/18/2024	Wal-Mart #5060	28.78	STUDENT
3/19/2024	Wal-Mart #5060	26.60	STAFF
3/19/2024	Wal-Mart #5060	497.44	STUDENT
3/26/2024	Wal-Mart #5060	167.35	STAFF
3/27/2024	Wal-Mart #5060	183.90	STAFF
4/2/2024	Wal-Mart #5060	44.88	STAFF
4/2/2024	Wal-Mart #5060	145.12	STAFF
4/4/2024	Wal-Mart #5060	23.35	STUDENT
3/5/2024	Walmart.Com	94.66	STUDENT
3/6/2024	Walmart.Com	40.26	STAFF
3/7/2024	Walmart.Com	72.32	STUDENT
3/26/2024	Walmart.Com	16.99	FACS
3/27/2024	Walmart.Com	47.04	STUDENT
3/29/2024	Walmart.Com	185.03	STAFF
4/3/2024	Walmart.Com	43.97	FACS
4/4/2024	Walmart.Com	139.98	STUDENT
3/20/2024	Walmart.Com 8009666546	114.71	STUDENT
3/25/2024	Walts Pizza	448.91	STUDENT
3/6/2024	Wbca	205.00	STAFF
3/26/2024	Wendys 645	128.29	STUDENT
3/20/2024	West Side Electric Sup	50.22	BG
4/1/2024	Wholefds Kld #10292	61.50	FACS
4/1/2024	Wholefds Kld #10292	14.97	STUDENT
4/2/2024	Wm F Meyer Co Elgin	123.05	BG
4/2/2024	Wm F Meyer Co Elgin	361.94	BG
3/19/2024	Wm Supercenter #1377	64.35	STAFF
3/19/2024	Wm Supercenter #1377	113.92	STAFF
4/2/2024	Wm Supercenter #1377	200.56	STUDENT
3/6/2024	Wm Supercenter #1413	242.64	STUDENT
4/3/2024	Wm Supercenter #1413	32.28	STUDENT
3/9/2024	Wm Supercenter #1814	61.68	STUDENT
3/25/2024	Wm Supercenter #216	312.78	STUDENT
3/11/2024	Wm Supercenter #4641	32.24	STUDENT
3/15/2024	Wm Supercenter #4641	301.67	FACS
3/15/2024	Wm Supercenter #4641	70.67	STUDENT
3/15/2024	Wm Supercenter #4641	87.66	STUDENT
3/21/2024	Wm Supercenter #4641	187.68	STUDENT

Pcard Statement Posting Date March 2024	Merchant	Transaction Amount	Comments
3/26/2024	Wm Supercenter #4641	122.74	STUDENT
4/1/2024	Wm Supercenter #4641	157.55	FACS
4/2/2024	Wm Supercenter #4641	20.30	STUDENT
3/5/2024	Wm Supercenter #5060	48.86	STAFF
3/7/2024	Wm Supercenter #5060	16.94	FACS
3/7/2024	Wm Supercenter #5060	16.28	STUDENT
3/7/2024	Wm Supercenter #5060	29.26	STUDENT
3/7/2024	Wm Supercenter #5060	55.94	STUDENT
3/11/2024	Wm Supercenter #5060	32.80	STUDENT
3/13/2024	Wm Supercenter #5060	58.01	STAFF
3/14/2024	Wm Supercenter #5060	23.32	STAFF
3/14/2024	Wm Supercenter #5060	27.28	STUDENT
3/15/2024	Wm Supercenter #5060	32.91	STAFF
3/17/2024	Wm Supercenter #5060	15.89	FACS
3/18/2024	Wm Supercenter #5060	140.82	STAFF
3/19/2024	Wm Supercenter #5060	78.34	STAFF
3/20/2024	Wm Supercenter #5060	149.61	STUDENT
4/1/2024	Wm Supercenter #5060	121.48	FACS
4/1/2024	Wm Supercenter #5060	31.03	STUDENT
4/1/2024	Wm Supercenter #5060	54.37	STUDENT
4/2/2024	Wm Supercenter #5060	67.09	STUDENT
4/3/2024	Wm Supercenter #5060	33.24	STAFF
4/4/2024	Wm Supercenter #5060	26.00	STUDENT
3/17/2024	Wm Supercenter #5352	62.26	STUDENT
3/27/2024	Wmt Plus 2024	98.00	STAFF
3/25/2024	Wokcano Downtown L A	360.49	STUDENT
3/15/2024	Xmind Ltd.	59.99	STAFF
3/21/2024	Zaner-Bloser Webinar	84.15	STAFF
3/12/2024	Ziegler-Carpentersvill	11.98	BUILDING
3/20/2024	Ziegler-Carpentersvill	1.90	BG
3/26/2024	Ziegler-Carpentersvill	16.77	BG
4/1/2024	Ziegler-Carpentersvill	6.59	BG
4/3/2024	Ziegler-Carpentersvill	25.75	BG
3/12/2024	Zieglers Ace Hdwe	12.07	BG
3/13/2024	Zieglers Ace Hdwe	11.99	BG
3/18/2024	Zieglers Ace Hdwe	1.68	BG
4/2/2024	Zieglers Ace Hdwe	43.11	BG
	TOTAL	$ 121,063.30	

ACTIVITY ACCOUNT SUMMARY
FOR MONTH OF: March, 2024

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2023 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
School							
Algonquin Lakes ES	$ 2,102.40	$ 510.00	$ 1,592.40	$ 6,702	$ 10,644	$ 6,011	$ 11,335
Algonquin M.S.	$ 2,921.21	$ 2,713.69	$ 207.52	$ 16,711	$ 36,472	$ 30,641	$ 22,542
Big Timber E.S	$ 5,976.93	$ 464.97	$ 5,511.96	$ 582	$ 13,312	$ 2,066	$ 11,828
Carpentersville M.S.	$ 5,932.49	$ 8,842.05	$ (2,909.56)	$ 26,946	$ 27,693	$ 21,358	$ 33,280
DeLacey	$ 27.92		$ 27.92	$ 5,175	$ 2,522	$ 1,348	$ 6,350
Dundee-Crown H.S.	$ 51,205.42	$ 6,014.77	$ 45,190.65	$ 154,086	$ 274,725	$ 197,075	$ 231,736
Dundee Highlands	$ 429.22	$ 346.88	$ 82.34	$ 2,137	$ 3,547	$ 1,281	$ 4,403
Dundee M.S.	$ 6,719.91	$ 22,607.64	$ (15,887.73)	$ 116,533	$ 84,833	$ 84,275	$ 117,090
Eastview ES	$ 88.35	$ 124.88	$ (36.53)	$ 1,283	$ 7,224	$ 2,649	$ 5,858
Gary D Wright ES	$ 2,831.42	$ 3,206.82	$ (375.40)	$ 6,496	$ 25,594	$ 21,312	$ 10,778
Gilberts ES	$ 387.33	$ 165.00	$ 222.33	$ 4,584	$ 6,187	$ 3,031	$ 7,740
Golfview ES	$ 2,510.61	$ 1,119.00	$ 1,391.61	$ 2,542	$ 2,580	$ 2,206	$ 2,916
Hampshire ES	$ 1,258.06	$ 3,130.70	$ (1,872.64)	$ 4,854	$ 17,818	$ 16,069	$ 6,603
Hampshire H.S.	$ 39,443.08	$ 18,034.70	$ 21,408.38	$ 278,773	$ 281,464	$ 199,911	$ 360,326
Hampshire M.S.	$ 14,448.40	$ 12,903.74	$ 1,544.66	$ 72,957	$ 74,188	$ 54,949	$ 92,196
H.D. Jacobs H.S.	$ 38,224.32	$ 24,115.86	$ 14,108.46	$ 174,713	$ 264,758	$ 191,470	$ 248,000
Lake In The Hills ES	$ 2,532.07	$ -	$ 2,532.07	$ 5,849	$ 3,737	$ 208	$ 9,378
Lakewood ES	$ 90.84	$ 35.92	$ 54.92	$ 22,479	$ 9,610	$ 11,504	$ 20,585
Liberty ES	$ 3,047.19	$ -	$ 3,047.19	$ 3,668	$ 9,148	$ 5,930	$ 6,886
Lincoln Prairie ES	$ 2,317.75	$ 2,096.31	$ 221.44	$ 9,558	$ 9,044	$ 4,053	$ 14,549
Meadowdale ES	$ 17.33	$ -	$ 17.33	$ 2,143	$ 15,579	$ 14,226	$ 3,495
Neubert ES	$ 733.66	$ 944.00	$ (210.34)	$ 3,001	$ 4,179	$ 3,001	$ 4,179
Parkview ES	$ 82.10	$ -	$ 82.10	$ 6,712	$ 3,116	$ 678	$ 9,151
Perry ES	$ 2,209.43	$ 3,796.64	$ (1,587.21)	$ 10,757	$ 7,329	$ 6,943	$ 11,143
Sleepy Hollow ES	$ 491.95	$ 591.53	$ (99.58)	$ 1,763	$ 3,507	$ 1,478	$ 3,791
Westfield ES/MS	$ 13,250.06	$ 7,620.07	$ 5,629.99	$ 39,663	$ 80,199	$ 65,206	$ 54,656
Total	$ 199,279.45	$ 119,385.17	$ 79,894.28	$ 980,667	$ 1,279,007	$ 948,880	$ 1,310,795

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	9,741.86	2,102.40	510.00		11,334.26
Total Cash Accounts	9,741.86	2,102.40	510.00	0.00	11,334.26
Other Accounts					
200M-00-00 Special Ed	153.25				153.25
2029-00-00 Class of 2029	39.55				39.55
2030-00-00 Class of 2030	137.56				137.56
2032-00-00 Class of 2032	685.83		510.00		175.83
2033-00-00 Class of 2033	175.75				175.75
2034-00-00 Class of 2034	112.45				112.45
2035-00-00 Class of 2035	85.05				85.05
2036-00-00 Class of 2036	16.00				16.00
2090-10-00 Acting Club	51.46				51.46
2410-00-00 Culinary Kids 2/3	80.57				80.57
2415-10-00 Science Club	10.31				10.31
2590-10-00 Lady Lions Running Club	1,051.07				1,051.07
2590-20-00 Boys Running Club	122.36	2,035.00			2,157.36
4100-10-10 Fitness Club	1,024.05				1,024.05
4200-10-00 Birthday Books	210.00				210.00
4200-20-00 Book Fair	4.16				4.16
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	1,617.26				1,617.26
5100-00-00 General Fund	312.70				312.70
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
6000-00-00 Interest Income	953.44	67.40			1,020.84
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	9,741.86	2,102.40	510.00	0.00	11,334.26

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	22,334.56	2,921.21	2,713.69		22,542.08
Total Cash Accounts	22,334.56	2,921.21	2,713.69	0.00	22,542.08
Other Accounts					
2000-10-00 Student Council	1,286.29	1,905.00	1,465.72		1,725.57
2028-00-00 Class of 2028	612.08	440.00		230.00	1,282.08
2029-00-00 Class of 2029	234.79				234.79
2030-00-00 Class of 2030	681.68				681.68
2110-10-00 Band	4,519.11				4,519.11
2140-10-00 Chorus	840.03				840.03
2150-30-00 Musical	7,250.69	45.00	754.89		6,540.80
2151-10-00 Music Club	197.06				197.06
2220-10-00 Art Club	3.89				3.89
2230-10-00 Beta Club	1,262.55				1,262.55
2240-00-00 Baking Club	57.22		57.06		0.16
2250-00-00 Chess Club	0.10				0.10
2391-10-00 AVID	1,752.32		126.75		1,625.57
2430-10-00 Special Ed Community Trips	5.50				5.50
3020-00-00 Wrestling	222.24	418.50	185.29		455.45
3100-20-00 Volleyball - 8th grade	27.62				27.62
3110-10-00 Cross Country	44.80				44.80
3210-00-00 Boys Basketball	126.51				126.51
3210-10-00 Girls Basketball	36.32				36.32
3230-10-00 Track and Field	84.45				84.45
3250-20-10 Poms/Dance	176.88				176.88
3350-20-10 Cheerleading	34.18				34.18
4100-10-00 PBIS	835.96				835.96
4300-30-00 Staff Account	468.01		123.98		344.03
5110-10-00 D300 Honors Band Concert	102.20				102.20
5110-20-00 MB Jazz Ensembles	870.00				870.00
5200-00-00 Physical Education Fund	381.60				381.60
6000-20-00 Field Trip Reserve	(120.00)			(230.00)	(350.00)
6000-30-00 Interest Income	340.48	112.71			453.19
Total Other Accounts	22,334.56	2,921.21	2,713.69	0.00	22,542.08

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 BMOHarris Checking Account	6,316.26	5,976.93	464.97		11,828.22
Total Cash Accounts	6,316.26	5,976.93	464.97	0.00	11,828.22
Other Accounts					
2030-00-00 Class of 2030	0.00	737.00			737.00
2031-00-00 Class of 2031	214.03				214.03
2032-00-00 Class of 2032	226.25	770.00			996.25
2033-00-00 Class of 2033	132.23	880.00			1,012.23
2034-00-00 Class of 2034	114.78	1,660.00	405.00		1,369.78
2035-00-00 Class of 2035	671.63	946.00			1,617.63
2036-00-00 Class of 2036	690.52	935.00			1,625.52
3010-00-00 Yearbook	90.00				90.00
4100-30-00 General	41.37				41.37
5100-10-00 PBIS	390.00				390.00
5100-10-10 Staff Sunshine Account	1,053.05				1,053.05
6000-00-00 Interest Income	192.40	48.93	59.97		181.36
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	6,316.26	5,976.93	464.97	0.00	11,828.22

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	36,189.98	5,932.49	8,842.05		33,280.42
Total Cash Accounts	36,189.98	5,932.49	8,842.05	0.00	33,280.42
Other Accounts					
2000-10-00 Student Council	3,418.17	(22.00)			3,396.17
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	742.83		126.75	224.02	840.10
2110-20-00 MB Jazz	420.00				420.00
2111-10-00 Title Field Trips All Grades	3,500.00				3,500.00
2120-10-00 Drama	1,243.67	350.11	350.14	(224.02)	1,019.62
2140-10-00 Chorus	846.04				846.04
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	522.68				522.68
2481-10-00 Yearbook	175.56				175.56
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	3,385.16				3,385.16
3350-20-10 Cheerleading	4,383.29				4,383.29
4101-30-00 AVID	12,697.82	2,807.50	8,220.00		7,285.32
4210-20-00 General	595.66	2,625.00			3,220.66
4300-30-00 Sunshine	1,098.28		145.16		953.12
6000-00-00 Interest	2,688.12	171.88			2,860.00
Total Other Accounts	36,189.98	5,932.49	8,842.05	0.00	33,280.42

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Cash Account	6,321.88	27.92			6,349.80
Total Cash Accounts	6,321.88	27.92	0.00	0.00	6,349.80
Other Accounts					
4100-00-00 Student Memorial Fundraiser	420.60				420.60
4500-10-00 Box Top Label Collection	164.79				164.79
4700-00-00 Pyramid Model Committee	1,089.18				1,089.18
5100-00-00 General Student Activities	880.47				880.47
5110-00-00 Birth to 3 Program	360.75				360.75
5200-00-00 PBIS	2,978.87				2,978.87
6000-00-00 Interest Income	427.22	27.92			455.14
Total Other Accounts	6,321.88	27.92	0.00	0.00	6,349.80

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	186,545.58	51,205.42	6,014.77		231,736.23
Total Cash Accounts	186,545.58	51,205.42	6,014.77	0.00	231,736.23
Other Accounts					
1000-10-10 Banking Corrections	(155.00)				(155.00)
2000-10-00 Student Council	24,524.03	1,235.00			25,759.03
2095-10-00 Animation Club	98.78				98.78
2110-10-00 Instrumental Music	0.00	10,173.10			10,173.10
2120-10-00 Drama Club	5,450.53				5,450.53
2120-20-00 Musical Account	5,063.39	2,430.00	986.90		6,506.49
2120-30-00 Fall Play	4,217.08				4,217.08
2140-10-00 Choral Music	2,387.14				2,387.14
2145-50-00 Orchestra	10,138.24	6,000.00			16,138.24
2219-10-00 Adelante Club	289.27				289.27
2223-20-00 Charger Pride-Staff	2,311.81				2,311.81
2230-10-00 Beta Club	2,060.13				2,060.13
2235-10-00 SAFE	3,418.42				3,418.42
2240-10-00 Black Youth Alliance	1,040.85				1,040.85
2252-10-00 Culinary	2,801.24				2,801.24
2256-10-00 DC1 Heart Dance	66.75				66.75
2256-10-30 Latin Dancing	175.00				175.00
2259-10-10 Electricity Fund	3,335.46				3,335.46
2260-10-00 Industrial Ed Club	353.86				353.86
2263-10-00 Rotary Interact	1,186.16				1,186.16
2280-10-00 Environmental Grants Fund	250.39				250.39
2280-20-00 Environmental Club	1,145.99				1,145.99
2282-10-00 GirlUp	1,316.34				1,316.34
2285-10-00 Recycling Club	500.00				500.00
2300-10-00 ESL - English Second Language	80.50				80.50
2310-10-00 World Language (French) Club	3,857.65				3,857.65
2340-10-00 Science Olympiad	113.40				113.40
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	2,095.57				2,095.57
2385-10-00 Poetry Club-Souls Spill Ink	1,237.08				1,237.08
2390-10-00 National Honor Society	1,949.91				1,949.91
2390-20-00 Illinois Music Honors Society	268.11				268.11
2391-10-00 AVID	2,876.46	1,587.40			4,463.86
2392-00-00 PSI Alpha	58.32				58.32
2395-00-00 Youth in Law	243.00				243.00
2408-10-00 GSA/LGBT Support Group	802.70				802.70
2439-10-00 Peer Mentors	298.30				298.30
2450-10-00 Debate Team	567.32				567.32
2480-10-00 Yearbook-INACTIVE	(29.92)				(29.92)
2590-20-00 Woodshop	315.38				315.38
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	756.25				756.25
2592-10-00 Minority Leadership	193.00				193.00
2618-10-10 Operation Click	2,035.52				2,035.52
2700-10-20 Work Program/Buttons/Store	950.33				950.33
3100-20-20 Baseball	368.35	8,190.60			8,558.95
3150-20-10 Softball	637.77	4,687.00	108.90		5,215.87
3200-20-10 Girls Basketball	2,564.07	320.00			2,884.07
3200-20-20 Boys Basketball	9,681.19	875.00			10,556.19
3210-20-10 Girls Bowling	169.93				169.93

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3250-00-00 Dance Team (Poms)	3,115.84	420.00			3,535.84
3300-20-10 Girls Soccer	3,902.73	1,410.00	1,560.00		3,752.73
3300-20-20 Boys Soccer	6,592.91				6,592.91
3350-20-10 Cheerleading	12,590.70	1,999.95	537.42		14,053.23
3400-20-10 Girls Tennis	1,012.01				1,012.01
3400-20-20 Boys Tennis	615.02	100.00			715.02
3450-20-10 Girls Swimming	425.58				425.58
3500-20-10 Girls Track	2,721.71				2,721.71
3600-20-10 Girls Golf	2,142.80				2,142.80
3600-20-20 Boys Golf	3,991.42	1,850.00			5,841.42
3650-20-10 Boys Lacrosse	2,734.23	5,115.50			7,849.73
3700-20-10 Football	1,483.27		1,341.55		141.72
3800-20-00 Cross Country	1,314.79				1,314.79
3850-20-00 Wrestling	5,181.38	3,910.00	1,320.00		7,771.38
3900-20-00 Volleyball	72.70				72.70
3999-20-00 Super Fans	592.72				592.72
4000-10-00 Sr. Class Gift	5,242.96				5,242.96
4100-30-00 General	3,666.44				3,666.44
4300-20-00 Sunshine Club/Staff Pride	1,224.73				1,224.73
4700-30-00 Scholarships	435.67				435.67
4750-10-00 Testing Prep	2,618.00				2,618.00
6000-00-00 Interest Income	12,955.97	901.87	160.00		13,697.84
6000-30-00 Field Trip Reserve	6,000.00				6,000.00
Total Other Accounts	186,545.58	51,205.42	6,014.77	0.00	231,736.23

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,320.53	429.22	346.88		4,402.87
Total Cash Accounts	4,320.53	429.22	346.88	0.00	4,402.87
Other Accounts					
2000-10-00 Student Council	95.69				95.69
2031-10-00 Class of 2031 Field Trips	20.30				20.30
2032-10-00 Class of 2032 Field Trips	(63.16)	408.00	344.84		0.00
2033-10-00 Class of 2033 Field Trips	81.38				81.38
2034-10-00 Class of 2034 Field Trips	196.12				196.12
4100-30-00 General Fund	464.81				464.81
4200-10-00 Service Club	1,006.30				1,006.30
6000-00-00 Interest Income	247.09	21.22	2.04		266.27
6000-30-00 Field Trip Reserve	2,272.00				2,272.00
Total Other Accounts	4,320.53	429.22	346.88	0.00	4,402.87

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	132,978.17	6,719.91	22,607.64		117,090.44
Total Cash Accounts	132,978.17	6,719.91	22,607.64	0.00	117,090.44
Other Accounts					
2000-10-00 Cardunal Council (Student)	(83.86)	32.59			(51.27)
2027-20-00 Class of 2027-B	114.66				114.66
2028-10-00 Class of 2028-A	200.00				200.00
2029-10-00 Class of 2029-A	605.15				605.15
2029-20-00 Class of 2029-B	98.30				98.30
2030-10-00 Class of 2030-A	40.41				40.41
20TG-00-00 Universal Team (PBIS)	2,053.15		471.59		1,581.56
20TY-00-00 Secondary Team	19.59				19.59
2110-10-00 Band	988.58	930.00	4,893.98		(2,975.40)
2130-10-00 Music Department	40,241.16		12,254.10		27,987.06
2140-10-00 Chorus/Vocal	1,759.57	4,230.00	467.00		5,522.57
2150-30-00 Musical/Ensembles	15,873.92		3,304.09		12,569.83
2155-10-00 Orchestra	4,703.35				4,703.35
2220-10-00 Art Club	4,838.15	60.00			4,898.15
2230-10-00 Beta Club	1,264.75				1,264.75
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	3,561.50				3,561.50
2425-10-00 Exploratory/Spanish	446.34				446.34
2431-10-00 Life Program (SPED)	399.64		96.98		302.66
2435-10-00 S.O.A.R.	703.71				703.71
2436-10-00 SWANS	23.22				23.22
2481-10-00 Yearbook Club	94.96				94.96
2530-10-00 Chess Club	360.00				360.00
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	370.00				370.00
2566-10-00 Garden Club	321.04				321.04
2570-30-00 IMC	630.17				630.17
2590-10-00 Lions	16.11				16.11
2615-10-00 Midnight Mile	17,487.95		816.93		16,671.02
2619-10-00 Cardunal Care	3,301.59				3,301.59
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	517.22				517.22
2630-10-00 Ski Club	3,560.28	600.00			4,160.28
2631-10-00 Washington D.C. Trip	3.77				3.77
2635-10-00 Snowflake	1,331.31				1,331.31
2650-10-00 Jazz Band	7.50				7.50
2655-10-00 Battle of the Books	5.30				5.30
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	1,428.65				1,428.65
2675-00-00 STEM	65.35				65.35
3010-00-00 Ultimate Club	352.24				352.24
3207-20-10 Girls Basketball - 7th	90.35				90.35
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-20 Boy's Basketball - 8th	183.47				183.47
3250-20-10 Poms	21.36				21.36
3253-20-10 Intramural Basketball	82.06				82.06
3254-20-00 Intramural Poms	3.51	118.44			121.95
3350-20-10 Cheerleading	31.80				31.80
3400-10-00 Color Guard	212.49				212.49
3500-20-10 Track Team	356.93				356.93

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3600-10-00 Flag Football	350.96				350.96
3800-20-00 Cross Country	317.11				317.11
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	315.54				315.54
3850-20-00 Wrestling	(92.36)	166.00			73.64
3900-20-00 Volleyball	111.09				111.09
4100-30-00 General	2,153.42		40.73		2,112.69
4110-10-00 Outdoor Club	1,691.26				1,691.26
4210-00-00 Fall Play	160.62		204.34		(43.72)
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	185.59				185.59
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	5,615.26				5,615.26
4500-30-00 Flower Fund	650.18		57.90		592.28
6000-00-00 Interest Income	8,893.97	582.88			9,476.85
6000-30-00 Field Trip Reserve	3,500.00				3,500.00
Total Other Accounts	132,978.17	6,719.91	22,607.64	0.00	117,090.44

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	5,894.44	88.35	124.88		5,857.91
Total Cash Accounts	5,894.44	88.35	124.88	0.00	5,857.91
Other Accounts					
2029-00-00 Class of 2029	59.55				59.55
2030-00-00 Class of 2030	320.66				320.66
2031-00-00 Class of 2031	105.73				105.73
2032-00-00 Class of 2032	64.09				64.09
2033-00-00 Class of 2033	704.00				704.00
2034-00-00 Class of 2034	495.07				495.07
2035-00-00 Class of 2035	537.00				537.00
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
4100-30-00 Miscellaneous	1,856.90	62.44	124.88		1,794.46
5010-00-00 Library Books (Birthday Club)	232.59				232.59
6000-00-00 Interest Income	180.25	25.91			206.16
6000-30-00 Field Trip Reserve	1,323.50				1,323.50
Total Other Accounts	5,894.44	88.35	124.88	0.00	5,857.91

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	11,153.76	2,831.42	3,206.82		10,778.36
Total Cash Accounts	11,153.76	2,831.42	3,206.82	0.00	10,778.36
Other Accounts					
2031-00-00 Class of 2031	1,055.76	1,783.00	1,451.62		1,387.14
2032-00-00 Class of 2032	1,278.40		171.11		1,107.29
2033-00-00 Class of 2033	850.09				850.09
2034-00-00 Class of 2034	730.93		706.59		24.34
2035-00-00 Class of 2035	708.05	996.00	877.50	252.00	1,078.55
2036-00-00 Class of 2036	(71.23)				(71.23)
2140-10-10 Chorus	794.72				794.72
2215-10-10 Yearbook - Elem	726.00				726.00
2499-20-00 Apparel Store	0.11				0.11
2590-30-00 Girls on the Run	5.00				5.00
4100-30-00 General	63.48				63.48
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,101.65				1,101.65
6000-00-00 Interest Income	1,335.80	52.42			1,388.22
6000-30-00 Field Trip Reserve	2,500.00			(252.00)	2,248.00
Total Other Accounts	11,153.76	2,831.42	3,206.82	0.00	10,778.36

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,517.92	387.33	165.00		7,740.25
Total Cash Accounts	7,517.92	387.33	165.00	0.00	7,740.25
Other Accounts					
2000-20-00 LIFE Program	1,904.52	138.00			2,042.52
2031-00-00 Class of 2031	19.24				19.24
2032-00-00 Class of 2032	79.68				79.68
2033-00-00 Class of 2033	119.41				119.41
2034-00-00 Class of 2034	25.36	208.00	165.00		68.36
2035-00-00 Class of 2035	71.02				71.02
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	130.68				130.68
2590-40-00 Relay for Life	1,859.00				1,859.00
4100-30-00 General	472.77	41.33			514.10
5000-10-00 Staff Social Account	(38.30)				(38.30)
6000-00-00 Interest Income	347.52				347.52
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	7,517.92	387.33	165.00	0.00	7,740.25

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,524.34	2,510.61	1,119.00		2,915.95
Total Cash Accounts	1,524.34	2,510.61	1,119.00	0.00	2,915.95
Other Accounts					
2151-10-20 Summer Music Camp	268.29				268.29
2590-40-00 Relay for Life	144.00				144.00
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4270-00-00 PBIS	202.10				202.10
4600-10-00 Change Drawer	231.00				231.00
5000-10-10 Staff Spirit Wear	154.33				154.33
6000-00-00 Interest Income	93.41	10.61			104.02
6000-30-00 Field Trip Reserve	0.00	2,500.00	1,119.00		1,381.00
Total Other Accounts	1,524.34	2,510.61	1,119.00	0.00	2,915.95

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Bank Checking	8,475.20	1,258.06	3,130.70		6,602.56
Total Cash Accounts	8,475.20	1,258.06	3,130.70	0.00	6,602.56
Other Accounts					
2031-00-00 Class of 2031	2,328.10	1,221.00	3,088.98		460.12
2032-00-00 Class of 2032	505.21				505.21
2034-00-00 Class of 2034	207.31				207.31
2035-00-00 Class of 2035	115.00				115.00
2036-00-00 Class of 2036	142.00				142.00
2140-20-00 Chorus	80.25				80.25
2270-10-00 Environmental Science	260.11				260.11
2276-10-00 Field Trips	29.03				29.03
4100-30-00 General	269.82		41.72		228.10
5100-00-00 Scholastic Book Fair	400.31				400.31
5110-00-00 Yearbook	112.00				112.00
5200-00-00 Sunshine Staff Account	700.00				700.00
6000-00-00 Interest Income	826.06	37.06			863.12
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	8,475.20	1,258.06	3,130.70	0.00	6,602.56

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	338,917.47	39,443.08	18,034.70		360,325.85
Total Cash Accounts	338,917.47	39,443.08	18,034.70	0.00	360,325.85
Other Accounts					
2000-10-00 Student Council	838.72				838.72
2014-10-00 Homecoming	41,972.36				41,972.36
2015-10-10 Class of 2015 Statue Maintenan	69.26				69.26
2024-00-00 Class of 2024	4,739.04	124.00			4,863.04
2025-00-00 Class of 2025	5,421.55				5,421.55
2026-00-00 Class of 2026	6,649.24		45.39		6,603.85
2027-00-00 Class of 2027	7,612.82				7,612.82
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	2,168.37				2,168.37
2140-10-00 Chorus	754.46				754.46
2150-30-00 Musical	7,321.51	70.00	1,744.25		5,647.26
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	27,190.92	384.67	2,000.00		25,575.59
2220-10-00 Art Club	2,422.97	185.00	382.29		2,225.68
2222-10-00 ABC Business Club	1,626.58				1,626.58
2223-00-00 ASL Club	167.35				167.35
2225-10-00 Black Student Alliance	7,330.00				7,330.00
2225-20-00 Hispanic Youth Alliance	553.04	162.41			715.45
2230-10-00 Debate Team	2,338.04				2,338.04
2240-10-00 Drama Club	9,779.93		4,943.35		4,836.58
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	1,591.92				1,591.92
2265-10-00 Environmental Club/Med Careers	463.53				463.53
2276-10-00 Field Trips	2.00				2.00
2280-10-00 Fishing Club	552.34				552.34
2310-10-00 AAPI Club	718.15				718.15
2320-10-00 German Club	206.94				206.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	242.00	217.50	217.50		242.00
2340-10-00 Spanish Club	70.07				70.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2390-10-00 National Honor Society	11,809.77		385.00		11,424.77
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	13,448.77	540.00		130.00	14,118.77
2393-10-00 PBIS	1,387.06				1,387.06
2410-00-00 Math Team	461.00				461.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	1,098.10	12.00			1,110.10
2618-10-10 Operation Click	1,064.80				1,064.80
2620-00-00 Female Empowerment	575.76		105.98		469.78
2644-10-00 Co-Op	4,246.17	377.68			4,623.85
2647-10-00 FACS	284.94	140.00		10.00	434.94
2655-00-00 Literary Magazine	366.68				366.68
2670-10-00 Scholastic Bowl	194.09				194.09
2671-00-00 Science	1,987.57				1,987.57
2671-10-00 Science-Six Flags GreatAmerica	141.83	4,095.00	4,273.79	630.00	593.04
2680-10-00 Marketing Class	1,181.65				1,181.65
2685-00-00 Target Edu	211.77				211.77
2686-00-00 Woodshop	140.00				140.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2690-00-00 WHIPS TV	58.00				58.00
3100-10-00 Athletic Development	1,321.54				1,321.54
3100-20-20 Baseball	14,173.34	15,060.00	564.91		28,668.43
3150-20-10 Softball	493.32		99.00		394.32
3200-20-10 Girls Basketball	3,719.19		215.39		3,503.80
3200-20-20 Boys Basketball	5,018.81				5,018.81
3250-20-10 Poms	3,403.36	208.00			3,611.36
3300-20-10 Girls Soccer	7,302.33				7,302.33
3300-20-20 Boys Soccer	4,583.38				4,583.38
3350-20-10 Cheerleading	10,297.22	1,999.58	1,999.58		10,297.22
3400-20-10 Girls Tennis	6,606.47				6,606.47
3400-20-20 Boys Tennis	3,707.26		497.27		3,209.99
3500-20-10 Girls Track & Field	1,232.23				1,232.23
3500-20-20 Boys Track	382.75				382.75
3600-20-10 Boys Golf	2,663.38	191.20			2,854.58
3600-20-20 Girls Golf	5,235.36				5,235.36
3610-10-00 Boys Lacrosse	1,845.13	11,519.00	343.00		13,021.13
3610-20-00 Girls LaCrosse	5,477.59	1,600.00	218.00		6,859.59
3700-20-10 Football	12,108.37				12,108.37
3700-30-10 Powder Puff	2,866.50				2,866.50
3800-20-00 Boys and Girls Cross Country	1,692.67				1,692.67
3850-20-00 Wrestling	5,059.61	250.00			5,309.61
3900-20-00 Volleyball	4,939.35	638.28			5,577.63
3900-20-10 Volleyball Club	16.00				16.00
3990-10-00 Gatorade Fundraiser	747.91	119.96			867.87
4000-30-00 General	8,373.23				8,373.23
4100-00-00 FVC Leadership	1,005.98				1,005.98
4150-00-00 Teacher Grants	22.50				22.50
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4300-40-00 PE-Active	36.00				36.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-30-00 Scholarship & Blood Drive	2,040.00				2,040.00
4700-40-00 Drama Club Scholarship	548.00				548.00
4800-00-00 Guidance	642.52				642.52
6000-00-00 Interest	18,697.75	1,548.80			20,246.55
6000-30-00 Field Trip Reserve	4,500.00			(770.00)	3,730.00
Total Other Accounts	338,917.47	39,443.08	18,034.70	0.00	360,325.85

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	90,651.56	14,448.40	12,903.74		92.196.22
Total Cash Accounts	90,651.56	14,448.40	12,903.74	0.00	92,196.22
Other Accounts					
2001-10-00 Student Council - MS	794.08	656.00	520.00		930.08
2028-00-00 Class of 2028	2,582.36		292.68		2,289.68
2029-00-00 Class of 2029	7,126.43	5,380.00	5,306.89		7.199.54
2030-00-00 Class of 2030	1,365.77	50.00	950.00		465.77
2111-00-00 Music Field Trip Account	5,175.17	17.00			5,192.17
2114-10-00 Band - MS	900.00	(80.00)			820.00
2120-10-00 Drama Club	15,574.77				15.574.77
2140-10-00 Chorus	4,941.59				4.941.59
2155-10-00 MS Orchestra	2,131.07				2.131.07
2210-00-00 Cafe 10A	743.97	69.00			812.97
2221-10-00 Art - MS	65.15				65.15
2225-10-00 Arts & Craft Club	492.00	89.00			581.00
2230-10-00 Beta Club	4,182.35				4.182.35
2391-10-00 AVID	11,376.50	495.00			11.871.50
2400-00-00 PBIS	4,538.36				4,538.36
2560-20-00 Book Fair	4.55				4.55
2631-10-27 Washington DC 2027	1,704.44				1.704.44
2631-10-28 Washington DC 2028	2,695.76	972.00	3,032.80		634.96
2631-10-29 Washington DC 2029	3,018.33	3,885.00			6.903.33
2666-00-00 MS Science	739.88				739.88
2667-00-00 MS Sports	431.61	265.50		227.63	924.74
2669-00-00 MS Yearbook	6,444.89				6.444.89
2699-10-00 Whip-Pur Bucks	162.61			(162.61)	0.00
3351-20-10 Cheerleading - MS	5.83				5.83
3850-20-00 Wrestling	227.63			(227.63)	0.00
4100-30-00 General	1,954.71				1,954.71
4200-10-10 MS PE	5,078.50				5.078.50
4250-30-00 Student Activity	1,931.16	2,250.00	2,801.37	162.61	1,542.40
6000-00-00 Interest	3,146.09	399.90			3,545.99
6000-30-00 Field Trip Reserve	1,116.00				1,116.00
Total Other Accounts	90,651.56	14,448.40	12,903.74	0.00	92,196.22

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	233,892.00	38,224.32	24,115.86		248,000.46
Total Cash Accounts	233,892.00	38,224.32	24,115.86	0.00	248,000.46
Other Accounts					
1000-10-10 Banking Corrections	(20.00)				(20.00)
2000-10-00 Student Council	42,774.09		1,267.54		41,506.55
2022-00-00 Class of 2022	564.85				564.85
2023-00-00 Class of 2023	8,771.03				8,771.03
2024-00-00 Class of 2024	5,918.94	203.40	671.97		5,450.37
2025-00-00 Class of 2025	2,408.93				2,408.93
2026-00-00 Class of 2026	5,152.78				5,152.78
2027-00-00 Class of 2027	869.85				869.85
2110-00-10 Prom	11,058.88				11,058.88
2110-10-00 Band	4.16	7.00	6.45		4.71
2120-10-00 Drama Club	3,812.07		205.04		3,607.03
2140-10-00 Choral	3,732.04	180.00	209.06		3,702.98
2150-30-00 Musical	4,575.00				4,575.00
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2152-10-00 24hr Musical	209.25	4,916.00	1,177.40		3,947.85
2155-10-00 Orchestra	1,990.28				1,990.28
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,873.68				1,873.68
2230-00-00 Black Allegiance Club	462.12				462.12
2253-10-00 Conservation	1,158.78				1,158.78
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	203.00				203.00
2263-10-00 Interact Club	4,634.24				4,634.24
2276-10-00 Field Trips	907.52				907.52
2281-10-00 Gold Rush	68.66				68.66
2310-10-00 French Club	200.36				200.36
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	169.44				169.44
2330-20-00 World Language Department	317.37				317.37
2340-10-10 Key Club	1,456.70	25.00			1,481.70
2370-10-00 FCCLA	79.42				79.42
2390-10-00 National Honor Society	2,210.78				2,210.78
2391-10-00 AVID	9,387.50		279.22		9,108.28
2393-10-00 PBIS	884.95				884.95
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	3,043.34	30.00			3,073.34
2406-10-00 DJ (Entertainment) Club	680.05				680.05
2408-10-00 GSA (Gay Straight Alliannce)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	271.31				271.31
2409-20-00 AAPIA-Asian Amer Pac Islander	29.55				29.55
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	617.44		44.68		572.76
2590-40-00 Relay for Life	122.51				122.51
2618-30-00 Green Eagles	2,317.16		47.96		2,269.20
2618-30-10 High School Against Cancer	25.35				25.35
3000-10-00 Special Olympics	3,351.36				3,351.36
3100-20-20 Baseball	10,338.70	23,000.00	13,842.43		19,496.27
3150-20-10 Softball	3,868.16	350.00	2,585.37		1,632.79
3200-20-10 Girls Basketball	443.12	700.00	700.00		443.12

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3200-20-20 Boys Basketball	806.93				806.93
3210-20-10 Bowling	182.97		25.96		157.01
3250-20-10 Dance Team	1,190.71	617.70			1,808.41
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	824.97				824.97
3300-20-20 Boys Soccer	10,082.93				10,082.93
3350-20-10 Cheerleaders	1,312.61	3,472.20			4,784.81
3400-20-10 Girls Tennis	40.81				40.81
3400-20-20 Boys Tennis	491.10				491.10
3450-20-10 Girls Swimming	50.00				50.00
3450-20-20 Boys Swimming	1,781.15	228.00	1,429.99		579.16
3500-20-10 Girls Track & Field	2,100.22	25.00	12.99		2,112.23
3500-20-20 Boys Track	2,811.66	200.00			3,011.66
3600-20-10 Girls Golf	3,971.24				3,971.24
3600-20-20 Boys Golf	97.88				97.88
3650-20-10 Boys Lacrosse	3,209.96				3,209.96
3700-20-10 Football	7,963.93	3,080.00	1,251.27		9,792.66
3800-20-00 Cross Country	1,773.05		283.53		1,489.52
3850-20-00 Wrestling	6,623.54				6,623.54
3900-20-00 Volleyball	12,192.97				12,192.97
4100-30-00 General	701.18				701.18
4110-10-00 Eagle Minds Matter	428.00				428.00
4200-10-00 Eagle's Wings Food Pantry	13,614.94				13,614.94
4300-30-10 Eagle Pride Advisory Committee	961.66	55.00	75.00		941.66
6000-00-00 Interest	11,751.77	1,135.02			12,886.79
6000-30-00 Field Trip Reserve	4,500.00				4,500.00
Total Other Accounts	233,892.00	38,224.32	24,115.86	0.00	248,000.46

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	6,845.88	2,532.07			9,377.95
Total Cash Accounts	6,845.88	2,532.07	0.00	0.00	9,377.95
Other Accounts					
2030-00-00 Class of 2030	54.12				54.12
2034-00-00 Class of 2034	248.77				248.77
2631-10-00 Field Trip Grant Funds	94.47				94.47
3020-10-00 Leopards Chorus Club	1,897.67				1,897.67
4100-30-00 Principal Discretionary Fund	1,509.14				1,509.14
5010-00-10 Jump Rope for Heart	50.00				50.00
5020-00-00 Ned Show / Yo-yo	0.00			1,184.00	1,184.00
5100-00-00 Leopards Holiday Giving	71.36				71.36
5900-00-00 General	2,147.24			(1,184.00)	963.24
6000-00-00 Interest Income	773.11	32.07			805.18
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
Total Other Accounts	6,845.88	2,532.07	0.00	0.00	9,377.95

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	20,530.40	90.84	35.92		20,585.32
Total Cash Accounts	20,530.40	90.84	35.92	0.00	20,585.32
Other Accounts					
2001-10-10 PBIS (Student Council)	3,277.04				3,277.04
2030-00-00 Class of 2030	162.03				162.03
2031-00-00 Class of 2031	326.03				326.03
2032-00-00 Class of 2032	468.66				468.66
2033-00-00 Class of 2033	747.76				747.76
2034-00-00 Class of 2034	1,525.40				1,525.40
2035-00-00 Class of 2035	89.82				89.82
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	2,168.95				2,168.95
2151-10-00 Music Club	3,346.95				3,346.95
2230-10-00 Beta Club	42.46				42.46
2540-20-00 Cultural Committee	441.77		10.60		431.17
2618-30-00 Families in Need	104.41				104.41
2657-00-00 Family Night-Math Night	1,438.58				1,438.58
2657-10-00 Family Night-Reading Night	1,957.24		25.32		1,931.92
4100-30-00 Miscellaneous/General	73.43				73.43
4300-30-00 Sunshine Fund	0.66				0.66
6000-00-00 Interest Income	1,842.51	90.84			1,933.35
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	20,530.40	90.84	35.92	0.00	20,585.32

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,838.35	3,047.19			6,885.54
Total Cash Accounts	3,838.35	3,047.19	0.00	0.00	6,885.54
Other Accounts					
2030-00-00 Class of 2030	282.29				282.29
2031-00-00 Class of 2031	74.16				74.16
2032-00-00 Class of 2032	17.00				17.00
2035-00-00 Class of 2035	0.00	375.00			375.00
2100-10-00 Dual Language Activities	40.00				40.00
2276-10-00 Field Trips	100.97				100.97
2410-00-00 Bookfair	54.67				54.67
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
4100-30-00 General	1,202.36				1,202.36
4200-00-00 Liberty Chorus	19.70	1,836.00			1,855.70
4300-20-00 Kids Heart Challenge	500.00				500.00
4400-00-00 Reach for the Stars	0.00	810.00			810.00
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	475.74	26.19			501.93
Total Other Accounts	3,838.35	3,047.19	0.00	0.00	6,885.54

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	14,327.88	2,317.75	2,096.31		14,549.32
Total Cash Accounts	14,327.88	2,317.75	2,096.31	0.00	14,549.32
Other Accounts					
2025-00-00 Class of 2025	43.50				43.50
2029-00-00 Class of 2029	38.27				38.27
2030-00-00 Class of 2030	52.42				52.42
2031-00-00 Class of 2031	1,725.00				1,725.00
2032-00-00 Class of 2032	447.37				447.37
2033-00-00 Class of 2033	1,850.00	768.00	536.50		2,081.50
2034-00-00 Class of 2034	128.88				128.88
2035-00-00 Class of 2035	629.00				629.00
2210-00-00 Animal Shelter Fundraiser	0.50				0.50
2510-00-00 Scholastic Book Fair/Follett	90.02				90.02
3100-00-00 Yearbook	3,047.57				3,047.57
3200-00-00 Student Council	0.00	1,479.81	1,479.81		0.00
4100-00-00 Artworks Program	1,262.50				1,262.50
4100-30-00 General	177.01				177.01
4300-10-00 Staff Spiritwear	1,314.71				1,314.71
4300-20-00 Sunshine	1,090.18		80.00		1,010.18
6000-00-00 Interest Income	569.64	69.94			639.58
6000-30-00 Field Trip Reserve	1,861.31				1,861.31
Total Other Accounts	14,327.88	2,317.75	2,096.31	0.00	14,549.32

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,477.74	17.33			3,495.07
Total Cash Accounts	3,477.74	17.33	0.00	0.00	3,495.07
Other Accounts					
2590-30-00 Girls on the Run	69.01				69.01
4100-30-00 General	134.70				134.70
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	179.37				179.37
4400-10-00 Scholastic Book Fair	(398.80)				(398.80)
5000-10-00 Yearbook	226.18				226.18
6000-00-00 Interest Income	760.80	17.33			778.13
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	3,477.74	17.33	0.00	0.00	3,495.07

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,389.10	733.66	944.00		4,178.76
Total Cash Accounts	4,389.10	733.66	944.00	0.00	4,178.76
Other Accounts					
2031-00-00 Class of 2031	245.90				245.90
2032-00-00 Class of 2032	192.00				192.00
2033-00-00 Class of 2033	67.16	357.00	472.00	147.00	99.16
2034-00-00 Class of 2034	120.36	357.00	472.00	133.00	138.36
2035-00-00 Class of 2035	7.69				7.69
4100-30-00 General	1,025.31				1,025.31
6000-00-00 Interest Income	230.68	19.66			250.34
6000-30-00 Field Trip Reserve	2,500.00			(280.00)	2,220.00
Total Other Accounts	4,389.10	733.66	944.00	0.00	4,178.76

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	9,068.47	82.10			9,150.57
Total Cash Accounts	9,068.47	82.10	0.00	0.00	9,150.57
Other Accounts					
2030-00-00 Class of 2030	117.00				117.00
2035-00-00 Class of 2035	16.00				16.00
2590-40-00 Relay for Life	1,248.02				1,248.02
4100-00-00 PBIS	3,334.98				3,334.98
4150-00-00 Math Night	108.00				108.00
4300-00-00 General Fund	928.40	41.86			970.26
5030-10-00 School Store-Inactive	269.06				269.06
5500-00-00 Staff Social Account-Inactive	1.36				1.36
6000-00-00 Interest Income	545.65	40.24			585.89
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	9,068.47	82.10	0.00	0.00	9,150.57

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	12,730.22	2,209.43	3,796.64		11,143.01
Total Cash Accounts	12,730.22	2,209.43	3,796.64	0.00	11,143.01
Other Accounts					
2014-10-00 Kindergarten Grade Level Funds	753.73				753.73
2014-10-01 1st Grade Level Funds	190.01				190.01
2014-10-02 2nd Grade Level Funds	2.32				2.32
2014-10-03 3rd Grade Level Funds	253.36				253.36
2014-10-04 4th Grade Level Funds	914.99		100.40		814.59
2014-10-05 5th Grade Level Funds	818.86				818.86
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
3200-00-00 Media Center	91.70	2,067.87	2,067.87		91.70
3300-10-00 Student Council	258.18	84.00	131.37		210.81
3300-20-00 Perry Fundraising	4,420.48		845.00		3,575.48
3350-00-00 Kane County Cougars Grant	391.87				391.87
4100-30-00 General	381.71				381.71
4200-00-00 Perry Teacher Social Account	811.72				811.72
6000-00-00 Interest Income	721.84	57.56			779.40
6000-30-00 Field Trip Reserve	2,500.00		652.00		1,848.00
Total Other Accounts	12,730.22	2,209.43	3,796.64	0.00	11,143.01

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,891.01	491.95	591.53		3,791.43
Total Cash Accounts	3,891.01	491.95	591.53	0.00	3,791.43
Other Accounts					
2030-00-00 Class of 2030	195.53		195.53		0.00
2031-00-00 Class of 2031	57.32				57.32
2032-00-00 Class of 2032	115.00				115.00
2033-00-00 Class of 2033	383.53				383.53
2034-00-00 Class of 2034	316.28	474.00	396.00		394.28
2560-30-00 Library - Birthday Books	0.08				0.08
4100-30-00 Principal Discretionary	15.97				15.97
6000-00-00 Interest Income	307.30	17.95			325.25
6000-30-00 Field Trip Reserve	2,500.00				2,500.00
Total Other Accounts	3,891.01	491.95	591.53	0.00	3,791.43

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 3/1/2024 through 3/31/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	49,025.81	13,250.06	7,620.07		54,655.80
Total Cash Accounts	49,025.81	13,250.06	7,620.07	0.00	54,655.80
Other Accounts					
2000-10-00 Student Council	1,982.38	1,980.95	1,946.89		2,016.44
2028-00-00 Class of 2028-A	21.23				21.23
2029-00-00 Class of 2029-A	407.87				407.87
2029-10-00 Class of 2029-B	407.88				407.88
2030-00-00 Class of 2030-A	22.39				22.39
2030-10-00 Class of 2030-B	20.85				20.85
2031-00-00 Class of 2031	74.94				74.94
2032-00-00 Class of 2032	351.72		2,715.48		(2,363.76)
2033-00-00 Class of 2033	241.76				241.76
2034-00-00 Class of 2034	84.40	660.00	452.00	285.00	577.40
2112-00-00 Band - Middle School	190.06				190.06
2115-00-00 Music - Elementary	1,310.07				1,310.07
2150-30-00 Musicals	4,369.25	3,833.00	1,576.71		6,625.54
2151-10-00 Music Dept.	285.84	190.00			475.84
2220-10-00 Art Club	475.59				475.59
2230-10-00 Beta Club	6,281.90		75.98		6,205.92
2276-10-00 Field Trips	281.77				281.77
2340-10-00 Spelling Bee	46.03				46.03
2391-10-00 AVID	2,539.88	6,323.00	208.01	180.00	8,834.87
2392-10-00 HANDS Club	0.06				0.06
2392-20-00 Pawsitivity Pack	1,824.06		570.00		1,254.06
2393-10-00 PBIS Middle School	348.02				348.02
2393-20-00 PBIS Elementary	773.42				773.42
2481-10-00 Yearbook - MS	7,257.40				7,257.40
2482-10-00 Yearbook - ELE	1,063.39				1,063.39
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	6,559.22				6,559.22
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	36.92				36.92
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	24.86				24.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	465.42				465.42
3350-20-10 Cheerleading	960.44				960.44
3830-00-00 Basketball - Girls	3.68	24.00			27.68
3840-00-00 Basketball - Boys	0.02				0.02
3850-20-00 Wrestling	142.55				142.55
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	628.66				628.66
4105-30-00 Student Assistance Account	1,230.98				1,230.98
4400-30-00 PE - MS	74.52				74.52
4401-30-00 PE - Elementary	243.09				243.09
4480-30-00 Barb Dubow Wal-Mart	172.80				172.80
5500-10-00 Bank Correction	225.00		75.00		150.00
6000-00-00 Interest Income	3,915.45	239.11			4,154.56
6000-30-00 Field Trip Reserve	3,500.00			(465.00)	3,035.00
Total Other Accounts	49,025.81	13,250.06	7,620.07	0.00	54,655.80

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter,
Chief Financial Officer

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Approval of Off-Cycle Accounts Payables**

Background

In months when there is only one board meeting scheduled, we have asked the Board to authorize an additional accounts payable batch process to take advantage of discounts for payment terms and ensure the timely payment of our purchases. Our established procedures include sending the Board a copy of the accounts payable batch document electronically for review and approval before the payment release.

Recommendation

The administration recommends that the Board authorize the continued practice of off-cycle accounts payable batches as outlined above.

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Facility Rental Agreement 2024-2025**

Background

Every year, the District reviews its Facility Rental Agreement to update verbiage, assess spaces that are available and to set the fees for the next school year. Through this process we demonstrate a commitment to fairness and affordability for the community we serve by making sure the spaces that are available and rates are regionally competitive. We have looked at eight surrounding school districts costs and spaces made available for rental. We found that the spaces made available are comparable with what we offer our community. Most of the districts have not increased their rates since the 2019/2020 school year. Any changes recommended are reviewed and approved by our District's Insurance Companies representatives.

Recommendation

The administration recommends approving the 24-25 Facility Rental Agreement with the following

- Remove duplicate language dealing with food trucks (pg 4)
    - The use of third parties by lessees, such as food trucks, needs to be vetted by the local municipality and could require a permit. Any costs associated with a third party are at the lessee's expense and liability. Proof of insurance is required and must list Community Unit School District 300 as the additional insured.
- Maintain all current rates from the 2023-2024 school year Facility Rental Agreement

Fiscal Impact

There are no changes to the facility rental fees.

DISTRICT 300

FACILITY RENTAL PROGRAM
Program Guide
2024-2025

It is the intention of the School Board of Community Unit School District 300 to provide the School District facilities to external community groups and organizations for the benefit of the community and the schools.

FACILITY RENTAL PROCEDURE

All groups wishing to utilize facilities in D300 should visit the District web page for information on the facility rental policy and procedures.

Any questions regarding the rental program should be directed to the appropriate building. To alleviate interruption of regularly scheduled school activities, no dates will be confirmed until final approval has been given by both the building principal or designee and the District Office. Upon final approval, a confirmation email will be sent to the group. The approval process can take up to 10 business days.

RENTAL GROUP CATEGORIES

Rental groups are divided into 5 group categories depending on their affiliation with the school district. Rental group categories will pay an amount based on affiliation. Below are the categories and the types of fees that could be incurred for those groups.

Facility Rental Groups				
User Group 1	**User Group 2**	**User Group 3**	**User Group 4**	**User Group 5**
School Based Activities	School Partnerships	Governmental & Community Agencies	Youth Athletic	Private Interest or Non-Government
Priority 1 Scheduling	**Priority 2 Scheduling**	**Priority 3 Scheduling**	**Priority 4 Scheduling**	**Priority 5 Scheduling**
User Group 1 includes organization that serve the students, parents, and teachers of D300. These organizations exclusively include PTO's, Athletic Boosters, Music Boosters, Boys & Girls Club, Girl & Boy Scouts of America, Girls on the Run, Municipalities, Voter Precincts and Public Hearings.	User Group 2 includes organization that have signed agreements with the district such that result in a contribution to the school site, such as groups having a valid Improvement/In-kind/recipro city agreement with D300.	User Group 3 includes recognized governmental and community agencies which provide programs for students and parents and are tax supported organizations. These groups include but are not limited to city and county parks and recreation programs, professional development, state sponsored professional training, neighborhood watch, homeowners associations, D300 school alumni organizations and grant funded partnerships which provide before and after-school tutoring or enrichment programs for D300 Students	User Group 4 includes non-governmental youth athletics whose enrollment is comprised of 75% of D300 students. In order to obtain this classification, verification of student participation may be required (student name and school attended).	User Group 5 includes those citizens, associations, clubs or other organizations who wish to use school facilities for commercial, for profit or nonprofit purposes. Organizations include but are not limited to: Recreation, Education, Political, Economic, Artistic, Adult Athletics or non-D300 student athletics and faith or spiritual activities. Also included are youth athletic groups whose enrollment is less than 75% D300 students or residents.
Fees	**Fees**	**Fees**	**Fees**	**Fees**
Salary/Benefit Cost	Salary/Benefit Cost	Salary/Benefit Cost	Salary/Benefit Cost	Salary/Benefit Cost
Security & Damage Deposit	Security & Damage Deposit	Security & Damage Deposit	Security & Damage Deposit	Security & Damage Deposit
	Equipment Use Fees	Equipment Use Fees	Equipment Use Fees	Equipment Use Fees
	Sales Tax	Sales Tax	Sales Tax	Sales Tax
		Facility Use Fees	Facility Use Fees	Rental Fees

REQUIREMENTS

1. Facility rental use requests are made by organizations using the online software application (Brightly).
2. Certificate of Insurance (must be uploaded with the request using Brightly).
    - Lessee shall supply the district a "Certificate of Insurance" naming Community Unit School District 300, 2550 Harnish Drive, Algonquin IL 60102, its Board members, employees, and agents as the additional insurance. The certificate must also have the following minimum coverage limits:
        - Commercial General Liability Coverage
            - $1,000,000 Per Occurrence
            - $50,000 Damage to Rented Premises (Each Occurrence)
            - $5,000 Medical Expenses
            - $1,000,000 Personal and Advertising injury
            - $2,000,000 General Aggregate
            - $2,000,000 Products/Completed Ops Aggregate
            - Community Unit School District 300, its Board members, employees, and Agents are named as an additional insured on a primary & non-contributory basis
        - Commercial Automobile Liability Coverage (Only needed if entity will be operating owned vehicles on premises).
            - $1,000,000 Combined Single Limit
            - Community Unit School District 300, its Board members, employees, and Agents are named as an additional insured on a primary & non-contributory basis
        - Workers Compensation Coverage (Only needed if entity has employees - does not include volunteers)
            - Covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for the Contractor's respective employees and if the Contractor will be on the District's premises the Workers' Compensation Insurance must provide an alternative employer endorsement
            - Employers Liability Limits of $500,000/$500,000/$500,000
        - Umbrella Liability Insurance (**only needed for gym, sports field use or athletic events**)
            - Minimum combined single limit of $3,000,000 per occurrence and $3,000,000 general aggregate.
            - Umbrella or Excess Liability Insurance (Only needed if facilities are being rented for an event involving physical activity including, but not limited to, all sport)
            - Community Unit School District 300, its Board members, employees, and Agents are named as additional insured on a primary & non-contributory basis
        - The insurance shall include sexual abuse and molestation coverage if the Contractor will be on School District premises.
        - Above coverages shall be from a company licensed by the State of Illinois and rated at least an "A VII" rating from A.M. Best Company or comparable rating service.
        - If requested, organization must provide copies of applicable policy endorsements.
        - Certificate of insurance shall contain a provision that LESSOR will be given a minimum of thirty (30) days written notice by registered or certified mail by the insurance company prior to cancellation, termination, or change in such insurance.
    - Insurance shall be effective from the time the LESSEE or LESSEE's employees; agents or customers begin to arrive on rented site and continue until they vacate the rented site.
    - A copy of the insurance certificate shall be provided and must be on file in the school district

prior to the activity beginning. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the School District to terminate this Agreement immediately.

3. LESSEE shall provide proof of product liability if any food or beverage will be dispensed during the rental period.
4. LESSEE shall for inside building space rentals LESSEE must use the main entrance to check in and provide a state ID for security clearance.
5. AED certification and equipment.
    - Groups that are using the facilities for physical activities must provide a trained Automated External Defibrillator (AED) user and must provide their own AED at all outdoor events.
6. Facility Rental Fee Estimate Sheet must be uploaded and attached to the request.
7. The Lessee must read, understand, and comply with all "Restrictions" in the Restrictions listing below.

RESTRICTIONS

- Lessee must comply with fire codes, life/safety codes, and all other applicable local, State and Federal laws.
- No alcohol, narcotics, or firearms or look-a-likes allowed on school property.
- No violence or fighting of any sort.
- No smoking or vaping is allowed on School District property.
- No food or drink shall be sold or consumed on district property without prior approval.
- No private parties.
- Meetings shall not be political in nature, subversive to the U.S. Government, or immoral, and shall not violate State or federal non-discrimination laws.
- No group shall attempt to raise funds or solicit contributions without prior approval.
- No tipping of D300 Staff members is allowed.
- Rentals are prohibited on district observed holidays.
- Rentals are automatically canceled when emergency (snow) days are declared.
- Profanity will not be tolerated.
- No Gas, Charcoal, or Propane Grills may be used on the property.
- No inflatable climbing or bouncing structures may be used on the property.

USE OF SPACE

The School District will require District staff to open and close the building for Lessee. No keys will be given to Lessee, students or other unauthorized personnel. District staff is assigned to the building for the duration of the rental period. The start time for the Custodians will be decided by the District. At a minimum, the start time will be one-half hour before the scheduled rental and work as necessary after the rental. Custodians will have a work assignment by the District to meet the District needs during the rental event. (This statement does not apply to Dundee Township Park District or Hampshire Park District for the gymnasiums for which we have an Inter-Governmental Agreement.)

Organization is responsible for inspecting the facility and those areas of ingress and egress prior to the scheduled Event and Organization shall notify school district of any safety concerns prior to the Event.

Lessee must have an **adult present**, 18 years of age or older, and in charge of the activity during the entire rental period. This person will be responsible for the proper use of the facilities and the proper

conduct of those in attendance.

- At certain times and/or activities the school district may require additional adult supervision, chaperones, or police. All additional expenses are the responsibility of the Lessee.
- Lessee is restricted to the use of specific area(s) and times rented. All Lessee and their participants shall confine themselves to those spaces and times. Charges will apply for extra time and space used.
- Use of third parties by lessee such as food trucks need to be vetted by the local municipality and could require a permit for use. Any costs associated with a third party are at the lessee expense and liability. Proof of insurance is required to and must list Community Unit School District as the additional insured.
- Equipment storage must be pre-arranged with the building. Specific arrangements must be made before the rental date. All storage is at the Lessee risk and must be removed immediately after the rental period. This is conditional upon availability of space.
    - Any equipment that an organization uses has to be housed in appropriate containers
        - Container location must be approved in writing by the D300 Operations Department.
        - Containers must be removed following the end of the season or rental contract, whichever comes first.
- No items shall be attached to School District property or any modifications made to the building structure, equipment or grounds.
- Limited movement of furnishings will be allowed with prior approval. Requests for special setup can be made in the Facility Rental program and must be pre-arranged before use. The Building's time involved in setup will be charged to the Lessee. The Lessee is prohibited from bringing in and using any heavy equipment and/or items in the buildings that may damage floors, walls, or any building systems.
- The District reserves the right to restrict and remove some specific areas of the school and grounds from the rental program.
- Food service is available through the District's food service provider. For pricing and availability please reach out to them directly.
- Use of third parties by lessee such as food trucks need to be vetted by the local municipality and could require a permit. Any costs associated with a third party are at the lessee's expense and liability. Proof of insurance is required and must list, Community Unit School District as the additional insured."
- Parking lots may be rented when available. No parking in restricted areas. All local and state laws will be followed. Long term storage is not permitted in parking lots.
- The lessee cannot sublet rental space.

DAMAGES

- The Lessee is responsible and liable for all damages to school district property. All instances of damage must be reported to district personnel as soon as possible.

BUILDING EQUIPMENT

- Certain stage, AV equipment, etc. require special handling. Only Building staff are permitted to operate auditorium AV equipment for rentals. All AV costs including AV technology workers' time will be assessed to the Lessee.
- Equipment innate to an area will be part of the rental agreement with applicable charges. The Lessee must be qualified in the use of the equipment before use. No movement or changes of the equipment may occur without prior approval.
- Special arrangements for the use of equipment may be possible with prior approval.
- The district will not lend or rent equipment for use outside of the school.

KITCHEN USAGE (All Groups Must Follow- including Parent Groups)

- Kitchen facilities can only be used and operated by the District's Food Service Vendor during rental events.
- Requests for kitchen equipment usage or food service staff will be routed to the District team for review with the Food Service Vendor.
- If approved, kitchen rental may be allowed providing the lessee/rental group retains the appropriate food service vendor staff.
- The lessee is responsible for the cost of the hourly rate including benefits of food service vendor staff members present during the event.
- The cost will be provided and must be approved before the event.
- Unauthorized use of kitchen space or equipment, which results in damage to equipment or loss of food product, will be charged to lessee on site at the time of the said loss.

SNOW PLOWING & SALTING FEES

The Lessee will be charged $250.00 for snow removal and salting fees if their event is the only event scheduled at the facility.

OUTSIDE FIELD USAGE

- Use of athletic and play fields for recreational activities are allowed when there is no conflict with school activities.
- D300 reserves the right to allocate certain athletic fields and facilities for the exclusive use of the schools.
- The contract does not grant the Lessee permission or authority to modify or upgrade the field in any way.
- The contract only grants time for using the playing field. Lessee must vacate the field when their rented time has expired to minimize the possibility of interrupting the field use of another possible Lessee.
- No motorized vehicles are allowed on school athletic fields other than emergency vehicles.
- School grounds close at dusk.
- The Lessee will assume responsibility for cleanup of the area after each use and will properly dispose of all garbage. Clean up/garbage removal: $100 per event will be charged back to the organization if the area is not picked up after the event (pictures will be taken and sent along with the invoice).
- Lessee will be provided with a field rental permit and for verification purposes, the permit must be kept readily available while on the field in case a local police officer, or school district employee asks to see it. If the Lessee(s) cannot present the contract/permit, they will be asked to vacate the field. If a league rents a field for multiple dates and times and then divides up the time among several coaches; the league must ensure their individual coaches have a valid contract/permit with the corresponding dates and times rented.
- Proper care must be given to the grounds and district property. Lessee assumes all financial responsibility individually, and on behalf of said organization for any damage caused by participants during the hours the organization is using the property. Any damage or theft must be reported to district personnel as soon as possible.
- Lessees holding field rental events with a term of one or more days and with each day lasting 2 or more hours will be required to provide a rented Portable Toilet and the cost and servicing. The School District will be responsible for determining placement.
- Athletic Permits are available which would reserve the field for the entire season of the sport. Please see section on Outside Athletic Permits.

OUTSIDE ATHLETIC PERMITS

Outside Athletic Permit is the vehicle that allows outside organizations to utilize D300 outdoor athletic fields. While we want to allow outside organizations to use our fields, this fee is used to offset the wear and tear of usage. Additionally, D300 carefully monitors the usage of our facilities to ensure they are maintained to support D300 programs.

- To qualify for an Outside Athletic Permit, the sport team must be comprised of 75% of D300 students. This will be validated by the organization submitting their roster.
- The cost will be $1,000 for the sport season per school location or the actual cost of the usage whichever is less. No in-kind donations can reduce the $1,000 fee.
- D300 will reduce the rental fee for an outside athletic permit by $250 for offering 1 scholarship or $500 for offering 2 scholarships.
    1. A scholarship is defined as a student athlete not having to pay for registration fees.
    2. Organizations must provide proof of their scholarships by providing the names of the students receiving and the amount of the scholarship.
    3. If the scholarship fee reduction is greater than the rental fee, the total facility rental cost the facility rental cost will be $0.
    4. Scholarships are per organization, not per the number of buildings utilized.
- The Outside Athletic Permit covers the following:
    1. Field rental - one athletic outdoor sports field
    2. Field maintenance (subject to availability)
        a. Aerating and over seeding the fields
        b. Fertilizing, grub control, crabgrass control, replacing sod with Kentucky Bluegrass
        c. Weeding
        d. Cutting
        e. Spreading field mix and turface
        f. Repairing the lips and cutting them back
        g. Maintaining pathways and asphalt
        h. Watering
- The Outside Athletic Permit **DOES NOT COVER:**
    1. Field striping is not covered.
        a. The District will charge a flat rate for striping services which includes the paint.
            - Football field
                a. Layout and stripe 1st time - $697.00
                b. Re-striping - $540.00
            - Lacrosse field
                a. Layout and stripe 1st time - $795.00
                b. Re-striping - $635.00
            - Soccer field
                a. Layout and stripe 1st time - $480.00
                b. Re-striping - $367.00
            - For other types of lining please contact the building you are renting from to receive a quote.
    2. Porta Potty expenses. Outside events require a porta potty and are at the organization’s expense.

INSIDE FACILITY USAGE

- Use of indoor facilities for recreational activities are allowed when there is no conflict with school activities.
- D300 reserves the right to allocate certain areas of the building for the exclusive use of the schools.
- The contract does not grant the Lessee permission or authority to modify or upgrade the facility in any way.
- The contract only grants time for using the facility during the approved time in the Facility Request software. Lessee must vacate the facility when their rented time has expired to minimize the possibility of interrupting the facility use of another possible Lessee.
- Lessee will be provided with a facility rental permit and for verification purposes, the permit must be kept readily available while at the facility in case a local police officer, or school district employee asks to see it. If the Lessee(s) cannot present the contract/permit, they will be asked to vacate the facility. If a league rents a facility for multiple dates and times and then divides up the time among several coaches; the league must ensure their individual coaches have a valid contract/permit with the corresponding dates and times rented.
- Proper care must be given to the facilities and district property. Lessee assumes all financial responsibility individually, and on behalf of said organization for any damage caused by participants during the hours the organization is using the facility. Any damage or theft must be reported to district personnel as soon as possible.
- Inside Athletic Permits are available for sports teams.
- Only service animals will be allowed inside the facilities without prior approval from District office.

INSIDE ATHLETIC PERMITS

Inside Athletic Permit is the vehicle that allows outside organizations to utilize D300 indoor facilities. While we want to allow outside organizations to use our facilities, this fee is used to offset the wear and tear of usage, utilities, and bathroom supplies. Additionally, D300 carefully monitors the usage of our facilities to ensure they are maintained to support D300 programs. To qualify for an Indoor Athletic Permit, the sport team must be comprised of 75% of D300 students. This will be validated by the organization submitting their roster.

- The cost will be 10% of the total rental fee. However, if a custodian is called in to cover the event, the organization must cover the full cost of the custodial services.
    1. The total rental includes custodial costs, room rentals, and any equipment rental.
    2. No in-kind donations can reduce the fee.
- D300 will reduce the rental fee for an inside athletic permit by $250 for offering 1 scholarship or $500 for offering 2 scholarships.
    1. A scholarship is defined as a student athlete not having to pay for registration fees.
    2. Organizations must provide proof of their scholarships by providing the names of the students receiving and the amount of the scholarship.
    3. If the scholarship fee reduction is greater than the rental fee, the total facility rental cost the facility rental cost will be $0.
    4. Scholarships are per organization, not per the number of buildings utilized.
- The Indoor Athletic Permit covers the following:
    1. Facility rental - limited to gym, field house, and wrestling rooms
- The Indoor Athletic Permit **DOES NOT COVER:**
    a. Tournaments/Events - Tournaments/Events are billed separately.
    b. Custodial fees if a custodian is brought in specifically for the rental.

In-kind Donations/Scholarships in Lieu of Rental Fees

With the exception of Athletic Permit Fees, the District may accept in-kind donations or scholarships in lieu of rental fees.

- In-Kind Donations
    1. In-Kind donations represent items provided by the renter on behalf of the District.
    2. If a *school* is receiving the in-kind donation, it must first be reviewed by the school and then by the Chief Operating Officer, or designee, before any formal approval.
    3. If the *District* is receiving the in-kind donation, it must first be reviewed by the Chief Operating Officer, or designee, before any formal approval.
    4. If the total in-kind donation does not cover the total rental request, the in-kind donation will be deducted from the total rental request to determine the new billable amount.
    5. If the in-kind donation is in the form of site related work (e.g., altering the fields, adding to the facilities, or constructing buildings), it must be presented in front of the Construction Facility and Operations Board Committee for approval.
- Scholarships
    1. Scholarships represent waiving student enrollment fees for the program being offered.
    2. In order to be eligible, renters must provide the total dollar amount of scholarships being awarded and the number of students eligible to receive the scholarship and provide the process in which the organization uses to award scholarships.
    3. Scholarships must be given to D300 students and will be verified by requiring the organization to provide the list of the names of students receiving the scholarships.

PAYMENT

The Facility Rental Program accepts the following forms of payment: Credit cards (No AMEX), debit cards and checks.

CANCELLATIONS

All cancellations must be in writing and received 5 business days prior to the building being used or charges may apply. If charges apply, a detailed invoice will be submitted to the group utilizing facilities.

PRINCIPAL'S ROLE IN BUILDING SUPERVISION

Principals manage all programs, schedules and staff in their schools. Staff management in support areas is in partnership with supervision from district offices. Custodial schedules are developed by the principal, Director of Facilities, and the custodian. The schedules are based on District standards and specific building needs.

Schedules include time for cleaning, building operations, educational function operations, and maintenance. The Director of Facilities serves as resources to the principal on all facility and grounds operations.

WITNESSETH:

The School District permits use of school facilities to profit and nonprofit, charitable and non-charitable groups and/or organizations.

Therefore, in consideration of mutual agreements and covenants hereinafter contained and for other good and valuable considerations, the receipt and sufficiency whereof being hereby mutually acknowledged, the parties hereto agree as follows:

I. Use of Facility:

A. Description of Property. The School District is the owner of certain real estate, buildings and facilities (the "Property").

B. Use of Facilities. The School District agrees to allow the User to use the Facilities for the dates and times chosen in Brightly. The User's use shall be limited to the areas selected in Brightly.

The User shall have no right to use any portion of the Property or other School District property, except as specified herein or as permitted by the School District. The School District shall at all times be the sole owner of the Property and Facilities and the User shall have no right or interest in the Property or Facilities, except for the right to use the Facilities as provided in this Agreement.

C. Fees. The User shall pay to the School District the fees set forth in Exhibit A, which Exhibit is incorporated into this Agreement by this reference.

D. Health and Safety Issues. In the event of emergency, safety issue, or failure to maintain insurance, or any other condition that constitutes a substantial threat to the health or safety of students, employees, or others at the School District, as determined by the School District in its sole discretion, the School District may immediately suspend the User's activities hereunder until such condition has been remedied to the School District's satisfaction. In the event the School District suspends the User's activities pursuant to this Section, the User shall remain responsible for all fees due to the School District.

E. No Drugs or Alcohol. Illegal drugs and alcohol are not permitted on the Property.

F. Compliance with Laws and Policies. The User shall comply with all applicable federal, State, and local laws related to its use of the Facilities and the Property and shall comply with all School District policies and procedures.

G. Maintenance of Property. At the close of each instance of use, the User shall leave Facilities and

the Property in substantially the same condition as at the outset of each instance of use, ordinary wear and tear excepted, and shall remove all of the User's personal property. The User shall be responsible for the cost of repair and/or replacement of any damage to the Facilities and Property, including fixtures and furnishings, which occurs as a result of or in connection with the User's or its employees' or agents' use of the Property, normal wear and tear excepted. If the User does not repair damages it caused to the Facilities or Property, the School District may repair the damage at the User's expense. The User shall reimburse the School District for any repair costs the School District incurs within 14 days after the School District send an invoice to the User for such costs.

H. No Improvements. The User shall not modify, alter, or place permanent fixtures or improvements upon the Facilities without the School District's prior written approval.

I. Supervision. The User shall be solely responsible, at its own expense, for providing adequate adult supervision at all times in connection with its use of the Facilities. The User acknowledges and assumes complete responsibility for its employees and agents used to supervise its activities and services.

J. Automated External Defibrillators. The User will provide a trained Automated External Defibrillator (AED) user as defined in 410 ILCS 4/1, et seq., who will be on the leased premises at all times the User is using the Facilities pursuant to this Agreement. The User shall be solely responsible for the failure to provide a trained AED user, or for the conduct, acts or omissions of the trained AED user, and shall defend, indemnify, and hold harmless the School District for same, in accordance with the defense and indemnification provision of this Agreement. The User will provide its own AED at all of their outdoor events.

K. Background Checks. The User shall conduct, at its own cost and expense, criminal background checks in accordance with Section 10-21.9 of the Illinois School Code, 105 ILCS 5/10-21.9, of all of its employees and agents that will work on the Property. The User shall also conduct a search of the Statewide Sex Offender Database and Statewide

Murderer and Violent Offender Against Youth Database for each employee or agent of the User that will work on the Property. The User shall not send to the Property, or allow to interact with students, any employee or agent (1) for whom the User has not received the completed results of the criminal background check; (2) whose criminal background check reveals convictions that would prohibit employment by the School District under Sections 10-21.9 and/or 21B-80 of the Illinois School Code; (3) who appears on the Statewide Sex Offender Database and Statewide Murderer and Violent Offender Against Youth Database ; or (4) who has a history of other criminal conduct or inappropriate behavior which reasonably calls into question such individual's fitness to work near children.

II. Miscellaneous Provisions.

A. Indemnification. To the fullest extent permitted by law, and as partial consideration for the User to use the Facilities, the User shall indemnify, hold harmless, and defend the School District, its Board, Board members, employees, agents, and successors against all claims, losses, liability, costs, and expenses (including

attorneys' fees) related to damages to property or person (including death) that may arise out of or in connection with the User's, its employees', agents', or guests' use of the Facilities or the Property. The covenants of this Section shall survive the expiration or termination of this Agreement.

B. Insurance. During the term of this Agreement, the User, at its sole cost and expense, and for the benefit of the School District, shall carry and maintain insurance as provided in the School District's Program Guide for the Facility Rental Program.

C. Waiver of Claims. Except to the extent prohibited by law and for any claim arising out of, relating to or connected with any breach of this Agreement, the School District shall not be liable, and the User waives all claims against the School District for damages to person or property sustained by the User resulting from its use of the Property, or any equipment, furniture, fixtures, or appurtenances thereto becoming out of repair, resulting from any accident in or about the Property or common areas, or resulting directly or indirectly from any act or neglect of any person on the Property or common areas. This Section shall apply especially, but not exclusively, to damage caused by water, snow, frost, steam, excessive heat or cold, sewage, gas, odors, or noise or the bursting or leaking of pipes or plumbing fixtures and shall apply if any such damage results from the act or neglect of other occupants, or an employee or employees of the School District. All personal property belonging to the User on the Property shall be there at the risk of the User. The School District shall not be liable for any damage thereto or the theft or misappropriation thereof. The User shall be limited to its own insurance coverages to pay for damage to its property or fixtures and hereby holds harmless and releases the School District from any damage or claim of damage to the User's property or fixtures.

D. No Waiver of Tort Immunity Defenses. Nothing contained in this Agreement, or in any other provision of this Agreement, is intended to constitute nor shall constitute a waiver of the defenses available to the School District under the Illinois Local Governmental and Governmental Employees Tort Immunity Act, with respect to claims by third parties.

E. Taxes. If, as a result of this Agreement, the School District's Property is threatened with the loss of its tax exempt status, the School District, in its sole discretion, may immediately terminate this Agreement and the User's activities hereunder without the School District incurring any damages or liability to the User. If any portion of the Property becomes subject to taxation as result of this Agreement or the User's use of the Property, the User shall be responsible for the payment of any taxes assessed and such taxes shall be payable at the time said taxes are due. The School District shall have the right to challenge, at the User's expense, any loss of tax-exempt status of the Property. In the event that the User fails to pay the taxes when due, the School District may, at its sole option, pay the taxes and the

User shall be liable, in addition to any other remedies available to the School District, to the School District for all costs and expenses, including, but not limited to, reasonable legal fees, incurred by the School District in paying the delinquent taxes. The covenants of this Section shall survive the expiration or termination of this Agreement.

F. No Assignment. The User may not assign any rights or duties under this Agreement without the prior express written consent of the School District.

G. Entire Agreement. This Agreement shall constitute the entire agreement of the Parties hereto with

respect to the Facilities, the Property, and activities hereunder and supersedes any and all prior agreements and understandings, whether written or oral, formal or informal. This Agreement may not be amended except by means of a written document signed by authorized representatives of the Parties.

H. Termination. Either party may terminate this Agreement for any reason after providing seven days written notice to the other party of its intention to terminate the Agreement. If the School District terminates the Agreement based on this provision, it shall return the security deposit, except for any portion needed to pay for repairs, and shall return a pro-rata portion of the use fee based on the remaining time period remaining in the Agreement.

I. Notice. All notices required or permitted by this Agreement must be in writing and delivered personally or sent by certified mail, return receipt requested to the respective party's mailing address. Either party may specify a different address to receive notices by providing a written directive given in accordance with this Section.

J. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

Exhibit A
2024/2025 Building Rental Fees

High School		**Elementary School**	
Auditorium	$100 per hour	Elementary Sports Field	$ 50 per event
HS Lecture Room (Hampshire High)	$100 per event	Elementary Gym	$ 50 per hour
HS Gym	$100 per hour	Multi-Purpose Room / Cafeteria	$ 50 per hour
HS Wrestling	$100 per hour		
HS Locker Room	$100 per hour		
HS Field House	$100 per hour		
Commons Area / Cafeteria	$ 50 per hour		
Music Room	$ 25 per hour		
Middle School		**All Buildings**	
Auditorium (Carpentersville Middle)	$100 per hour	Classroom	$ 25 per hour
MS Competition Gym / Main Gym	$ 75 per hour	Parking lot (only)	$100 per event
MS Auxiliary Gym / Upper Gym	$ 50 per hour	Clean Up/Garbage Removal (Outside Only)	$100 per occurance
MS Football/Soccer Field	$ 50 per event		
MS Baseball/Softball Field	$ 50 per event		
Track	$ 75 per event	"Event" time is a maximum of 4 hours.	
Athletic Permits			
Outside Athletic Permit	Please see Facility Rental Program Guide for details and pricing		
Inside Athletic Permit	Please see Facility Rental Program Guide for details and pricing		

DISTRICT 300

Exhibit B

Community User Name: _____

School Dude Schedule ID Number: _____

1. Facility Base Rental Fee:

Area		Rate		X hours/events		Fee $
Area		Rate		X hours/events		Fee $
Area		Rate		X hours/events		Fee $
Area		Rate		X hours/events		Fee $
					Total Base	**$**

2. Additional Staff Required (Technology, Auditorium Lighting):

Hourly Rate	$ 40.00	X hours used			Fee $

4. Custodial Services - Hourly Rate

Monday - Friday	$ 30.00	X hours used			Fee $
Saturday	$ 45.00	X hours used			Fee $
Sunday/Holidays	$ 60.00	X hours used			Fee $
				Total Staff/Custodial	**$**

5. Equipment

(Examples: chairs/tables/lectern/pianos/scoreboard)

A.			Fee $
B.			Fee $
C.			Fee $
D.			Fee $
		Total Equipment	**$**

6. Additional Charges (Supervision, field/room preparation fee, clean up/garbage removal, snow removal)

_____ Fee $

7. Reciprocity/in-kind payment

Describe and provide monetary value of the reciprocity being proposed

Fee $

_____

_____

_____

_____

Total Rental Fee $

8. Billing and Payment Terms

_____

_____

_____

_____

All unpaid rental fees are subject to collections and risk future approval of renting D300 facilities

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May, 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Deborah Mason,
Director of Transportation & Food Service

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Annual Review and Approval of Hazardous Routes**

Background

Annual review and approval by BOE of severe safety hazards per section 29-3 of the Illinois School Code (105 ILCS 5/29-3) provides that school districts shall annually review the conditions and certify to the State Superintendent of Education whether or not the hazardous conditions remain unchanged. The resolution must remain on file for the state transportation audit.

There are no additions to the identified severe safety hazards list for 24-25.

Administrative Recommendation

The Administration recommends approval of the list of identified severe safety hazards as presented.

Fiscal Impact

N/A

Community Unit School District 300

SERIOUS SAFETY HAZARD FINDINGS ANNUAL SEQUENTIAL NUMBERS

Note: School boundaries have changed over the years and some schools have changed location. Hazard would still exist for whatever school is assigned to this geographical location.

1	SH	300-80-01	Route 72 from Rainbow to .2 miles east of Rainbow
2	SH	300-80-02	Route 72 from Rainbow to .2 miles west of Rainbow
4	DHL	300-80-04	Route 31 from Lisa to .2 miles north of Lisa
6	LITH	300-80-06	Algonquin-Huntley Blacktop from Hilltop to .2 miles west of Hilltop
7	EV	300-80-07	Route 31 in Algonquin from Arrowhead to Riverview
8	AMS	300-80-08	North River Road in Algonquin from Route 62 to Wood Drive
9	EV	300-80-09	Route 31 Algonquin Filip to Beach Dr
10	HHS	300-80-11	State Street in Hampshire from Milwaukee R.R. tracks to .5 miles north of R.R. tracks
11	HHS	300-80-12	Route 72 in Hampshire from State Street to .8 miles east of State Street
13	HHS	300-80-13	Route 72 in Hampshire from State Street to .8 miles west of State Street
14	LITH	300-80-16	Burr Street from Oak to 1014 Burr
15	AMS	300-80-17	Crossing Route 62 at Harrison in Algonquin
17	DMS	300-80-18	Route 72 from DMS to .6 mileas east
18	DMS	300-80-19	Randall Rd from Route 72 to .4 miles south of Binnie Rd
19	DMS	300-80-20	Randall Rd & Route 72 from JoyLane to DMS
20	DMS	300-80-21	Route 72 from DMS1.1 miles west on Route 72
22	KEN	300-80-22	Hanson Rd from Huntington to .2 miles south of Huntington Drive
23	KEN	300-80-24	West side of Route 31Algonquin from Huntington Dr to Center
24	PV	300-80-26	Intersection of Barrington Ave and Route 68
25	LITH	300-80-30	Willow & Council Trail from bridge to .2 miles on Council Trail, Willow and Mohican & bridge
27	KEN	300-81-05	Terrace Drive from Huntington Drive to Lexington Drive
28	SH	300-81-07	Winmoor & Willow Ln from Sleepy Hollw to .5 miles from school on Willow
29	SH	300-81-08	Winmoor & Thoroughbred from Sleepy Hollow School to Sleepy Hollow Road
31	SH	300-81-09	Winmoor Dr from Sleepy Hollow to .5 miles from school on Winmoor
32	PE	300-82-01	Skyline from Kings Rd to .2 miles south on Skyline just south of Deerpath
33	PV	300-83-01	Duncan Ave south of Route 72
34	CMS	300-81-03	Along Barrington Ave and crossing Route 68
36	HDJ	300-85-01	Along Randall Road north and south of HDJ
37	AMS	300-85-02	Intersection of Route 62 and Countryside Drive (Cinnamon Creek Subdivision)
38	MDW	300-85-04	West of Route 25---(2016/2017 this is no longer MDW attendance area)
39	DHL	300-85-05	North of route 72
41	ST CATH	300-85-06	North of route 72 and east of route 31
42	STJOHN	300-85-07	West of route 31
43	EV	300-85-08	South of Souwanas along Menoma to Pokagon
44	PE	300-87-02	From Oxford .2 miles east on Kings Rd

46	PV	300-87-03	From Lincoln over Fox River bridge in C'Ville
47	LKWD	300-88-04	South on Ravine Ln .2 miles; west on Ravine Rd .2 miles
48	SH	300-88-05	From Sleepy Hollow school .5 miles on Glen Oak Rd
50	LP	300-02-01	Huntley/Algonquin Rd from Boulder Dr to Harvestgate
51	LP	300-02-02	Intersection of Huntley/Algonquin Rd and Talaga/Harvestgate for students south of
52	LP	300-02-03	Intersection of Randall Rd and Acorn for students east of Randall Rd
53	AL	300-02-04	Intersection of Algonquin Rd and Sandbloom for students north of Algonquin Rd
55	AL	300-02-05	Intersection of Sandbloom and Compton for students west of Sandbloom
56	KEN	300-02-07	Intersection of Hanson and Harnish for students west of Hanson
57	PE	300-03-01	Intersection of Kings and Amarillo
63	DMS	300-20-04	Watermark Terrace Subdivision at Randall Rd and Northwest Pkwy, Elgin
64	BTE	300-23-05	Intersection of Big Timber Rd and Ridgecrest Dr for students residing north of Big Timber Rd

RESOLUTION OF COMMUNITY UNIT SCHOOL DISTRICT 300
KANE, MCHENRY, COOK AND DEKALB COUNTIES, ILLINOIS REGARDING
RETENTION OF APPROVED STATUS FOR HAZARDOUS ROUTES – May, 2024

WHEREAS, under the provision of Chapter 122 of the Illinois Revised Statutes, Paragraph 29-3, the Board of Education of Community Unit School District 300, Kane McHenry, Cook and DeKalb Counties, Illinois, is required to submit an annual certification of hazardous route for previous years; and

WHEREAS, it is deemed advisable and necessary to maintain these hazardous areas:

NOW, THEREFORE, be it and it is hereby resolved by the Board of Education of Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, Illinois, hereby determines and declares that the attached list of “Serious Safety Hazard Findings” as identified by their respective Annual Sequential Numbers represent hazardous areas in which the conditions have not changed as to alter the need for continued approval.

ADOPTED:
AYES:
NAYS:
ABSENT:

_____
President, Board of Education

_____
Secretary, Board of Education

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter,
Chief Financial Officer
Colleen O'Keefe,
Chief Legal Counsel

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Resolutions for Outside Legal Counsel, Depositories, & Investment Managers**

Depositories & Investments

Background

Per Board Policy 4:30, the Board will review and approve the list of authorized depositories for the school district funds annually. US Bank has been removed from the list because the district has closed its accounts as they were related to debt that was retired.

Recommendation

The Administration recommends that the Board approve the Resolution to Designate Banks of Depository for School Funds as presented.

Outside Legal Services

Background

Per Board Policy 2:160 of the Community Unit School District 300 Board of Education Policy states that the Board of Education will annually designate the attorneys and/or Law Firms that will provide outside legal counsel services for the district. Gensburg Calandriello & Kanter, P.C. has been removed from the list because they have not been used this past year.

Recommendation

The Administration recommends that the Board approve the presented Resolution to Designate Outside Legal Counsel.

COMMUNITY UNIT SCHOOL DISTRICT 300
RESOLUTION TO DESIGNATE BANK DEPOSITORIES AND INVESTMENT MANAGER FOR SCHOOL DISTRICT FUNDS

WHEREAS, Section 4:30 of the Community Unit School District 300 Board of Education Policy states that the Board of Education will annually designate the banks of depository and investment manager for schools' funds,

NOW, THEREFORE, BE IT HEREBY RESOLVED that during the 2024-2025 fiscal year,

Amalgamated Bank of Chicago
One West Monroe Street
Chicago, IL 60603

Harris Bank
PO Box 755
Chicago, IL 60609

ISDLAF
27545 Diehl Road, Suite 100
Warrenville, IL 60555

PMA Financial Network, Inc
27545 Diehl Road, Suite 100
Warrenville, IL 60555

be designated as banks of depository or investment managers for the school district funds.

A motion was made by _____, and seconded by _____ that the foregoing resolution is adopted. Upon this motion being put to a vote, the board members of Community Unit School District 300 voted as follows:

AYES:

NAYS:

ABSENT:

Board of Education
Community Unit School District 300, County of Kane, McHenry, Cook, and DeKalb Counties, Illinois

By: Attested:

President, Board of Education Board Secretary

COMMUNITY UNIT SCHOOL DISTRICT 300
RESOLUTION TO DESIGNATE OUTSIDE LEGAL SERVICES

WHEREAS, Section 2:160 of the Community Unit School District 300 Board of Education Policy states that the Board of Education will annually designate the attorneys and or law firms that will provide outside legal counsel services for the district,

NOW, THEREFORE, BE IT HEREBY RESOLVED that during the 2024-2025 fiscal year,

Franczek, P.C.
300 South Wacker Drive, Ste 3400
Chicago, IL 60606

Klein, Thorpe, and Jenkins Ltd
250 Parkway Dr., Ste 330
Lincolnshire IL 60069

Gordon, Rees, Scully, Manukhani
One North Franklin Street, Ste 800
Chicago, Il 60604

Kory Atkinson & Associates
236 W Lake St, Ste 100
Bloomingdale, IL 60108

Kriha Boucek
2 Trans Am Plaza Dr, Ste 450
Oakbrook, Il 60181

Robbins Schwartz
55 W Monroe St., Ste 800
Chicago, IL 60603

be designated as outside legal counsel for the district.

A motion was made by _____ and seconded by _____ that the foregoing resolution is adopted. Upon this motion being put to a vote, the board members of Community Unit School District 300 voted as follows:

AYES:

NAYS:

ABSENT:

Board of Education
Community Unit School District 300, County of Kane, McHenry, Cook, and DeKalb Counties, Illinois

By:	Attested:
President, Board of Education	Board Secretary

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: May 1, 2024

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Dr. Martina Smith, Deputy Superintendent

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	May 14, 2024
BOE 2nd Reading	May 28, 2024

SUBJECT: **Board and Operations Committee Meeting Schedule 2024-2025**

Background

Per 5 ILCS (120/2.02) Public notice of all meetings, whether open or closed to the public, shall be given as follows: (a) Every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings. This information is also posted on the district website.

Administrative Recommendation

Administration recommends the board approve the proposed schedule for the 2024-2025 Fiscal Year.

DISTRICT 300

2024-2025

Board of Education Meeting Schedule

District 300 Central Office
2550 Harnish Drive
Algonquin, IL 60102

6:00 p.m. Call to order, closed session
6:30 p.m. Reconvene in open session

Date	
Tuesday, July 23, 2024	Workshop/Business Meeting
Tuesday, August 13, 2024	Workshop
Tuesday, August 27, 2024	Business Meeting
Tuesday, September 10, 2024	Workshop
Tuesday, September 24, 2024	Business Meeting
Tuesday, October 8, 2024	Workshop
Tuesday, October 22, 2024	Business Meeting
Tuesday, November 19, 2024	Workshop/Business Meeting
Tuesday, December 17, 2024	Workshop/Business Meeting
Tuesday, January 21, 2025	Workshop/Business Meeting
Tuesday, February 18, 2025	Workshop/Business Meeting
Tuesday, March 18, 2025	Workshop/Business Meeting
Tuesday, April 8, 2025	Workshop
Tuesday, April 22, 2025	Business Meeting
Tuesday, May 6, 2025	Workshop
Tuesday, May 20, 2025	Business Meeting
Tuesday, June 10, 2025	Workshop
Tuesday, June 24, 2025	Business Meeting

**Board meetings are typically scheduled for the second and fourth Tuesday of the month. The schedule intentionally did not schedule two regular meetings in July, November, December, January, February, or March.*

DRAFT

2024-2025

Standing Board Committee Meeting Schedule

District 300 Central Office
2550 Harnish Drive
Algonquin, IL 60102

4:30 p.m.

Date	
Tuesday, July 16, 2024	Committee Meeting
Tuesday, August 13, 2024	Committee Meeting
Tuesday, September 10, 2024	Committee Meeting
Tuesday, October 8, 2024	Committee Meeting
Tuesday, November 12, 2024	Committee Meeting
Tuesday, December 10, 2024	Committee Meeting
Tuesday, January 14, 2025	Committee Meeting
Tuesday, February 11, 2025	Committee Meeting
Tuesday, March 11, 2025	Committee Meeting
Tuesday, April 8, 2025	Committee Meeting
Tuesday, May 6, 2025	Committee Meeting
Tuesday, June 10, 2025	Committee Meeting

DRAFT

Freedom of Information
Board Report
May 14, 2024

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
24-2024	3/27/2024	Rob Propst **Waste Management**	**Commercial Purpose** - Requesting (1) Copy of the most recent service agreement for waste and recycling service for all locations, (2) Copy of the last two months of waste and recycling invoices	Completed 4/19/2024	1.5
29-2024	4/9/2024	David Rodriguez **Community Member**	Requesting any emails, text messages, drawings, pictures and/ or designs or plans with anybody from District 300 with Lennar and/ or with any employee of the Village of Algonquin in regards to the new road being planned at Westfield community school from the new development by Lennar. I attached a picture to be more clear.	Completed 4/23/2024	4
30-2024	4/15/2024	David Rodriguez **Community Member**	Requesting 1. Any emails, communications, plans, and drawings in regards to a new road leading to Westfield from the new development by Lennar. 2. All communications, drawings, pictures, plans between any D300 employee with Patrick Knapp. 3. All communications, drawings, pictures, plans between Jennifer Porter and Jonathan Mickle in regards to the new road being planned by d300 behind Westfield to the new development. 4. Any emails, attachments, documents in regards to the traffic study with Kimberly Horn that was on April 10th. 5. All communications, drawings, pictures, plans between any D300 employee and Kimberly Horn. 6. All communications, drawings, pictures, plans between any D300 employees and John McFarland.	Completed 4/29/2024	3
31-2024	4/18/2024	Bennett Haeberle **NBC Chicago**	Requesting copies of: (1) any current contracts, memoranda of understanding, lease or licensing agreements between the school district and CEIA. (2) any current contracts, memoranda of understanding, lease or licensing agreements between the school district and Evolv Technologies. (3)Copies of any invoices or expenditures made to Evolv and CEIA.	Completed 4/19/2024	1
32-2024	4/21/2024	David Rodriguez **Community Member**	Requesting the most current enrollment projections for all schools in D300. Elementary, middle school, and high school projections	Completed 4/23/2024	1.5
33-2024	4/22/2024	Cal Skinner **McHenry County Blog**	Requesting a copy of your teacher application form.	Completed 4/23/2024	1
34-2024	4/24/2024	Richard Morton **Community Member**	Requesting all records, including salary or salary ranges, referencing the hiring of Patrick Hardy as principal of Hampshire High School. The search is limited to April 2024, and this is a non-commercial request.	Completed 4/29/2024	1
35-2024	4/25/2024	Brigette Lajoie **Raptor Technologies**	Requesting the proposal responses and evaluation/scoring for District 300 Purchasing Department's RFP for an Emergency Management Software Purchase. The RFP's deadline was Tuesday, February 21, 2024.	Pending	
36-2024	5/2/2024	Molly Hudgens **SEIU 73**	Requesting 1. A list of all school district employees in transportation positions, including but not limited to Bus Driver, Bus Monitor, and Bus Aide, current as of the date of this request, with the following columns: (a) Employee Name, (b) Job Title, (c) Part-time or full-time status, (d) Standard weekly hours, (e) Annual budgeted hours, (f) Hourly rate, (g) Hire date, (h) Union representing job title, where applicable . 2. PDF copies of any contract between the school district and any private company providing the staffing for the district's transportation (for example, contracts with Illinois Central School Bus Company or First Student Bus Company).	Completed 5/6/2024	2

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Diane White, Director of Purchasing

Presented at the following Board Meetings	
Board Operations Committee	05/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	05/14/2024
BOE 2nd Reading	05/28/2024

SUBJECT: **Purchase of Various Health Service Equipment**

Background

District 300 published the bid for the Purchase of Various Health Service Equipment via BidNet on April 10, 2024. Thirty-four vendors downloaded the bid documents from BidNet. A public bid opening was held via Google Meet on April 24, 2024, and bids were opened. Six bids were received.

The equipment on this listing consists of additional AEDs, Audiometers, Vision Machines, Wheelchairs, Medical Kits, Hoyer Lift, etc.

This bid is for a one-time equipment purchase, as described in the Bid Response Form.

Bids were evaluated against specifications, and it was determined that no vendor's submittal complied with the turn-key operation purchase of our standard AEDs. The AEDs will not be awarded under this bid but will be purchased from the State of Illinois Cooperative (Buy Bid Illinois State AED and Supplies contract #21/416cms/boss4/p28118) contract pricing. AEDs under this contract meet the exact specifications of our standard AED. This contract pricing includes the turn-key operation, which consists of the initial setup of AED Rescue Ready, AED Inspection Tag, Online AED Program Management, and updating of the Interactive Reporting Console.

Pricing under the Buy Bid Contract is effective through August 21, 2025.

Administrative Recommendation

Medline Industries, LP- Northfield, IL: award of the Purchase of Various Health Service Equipment for the bid contract amount of $43,739.36.

School Nurse Supply, Inc. - St. Charles, IL: award of the Purchase of Various Health Service Equipment for the bid contract amount of $46,826.00.

School Health Corporation - Rolling Meadows, IL award of the Purchase of Various Health Service Equipment for the bid contract amount of $65,761.11.

Medicaleshop Inc. - New Milford, CT, was awarded the bid contract for purchasing various health service equipment for $1,289.40.

Second Chance Cardiac Solutions - Yorkville, IL award of the AEDs with cabinets and accessories for $99,993.15.

Fiscal Impact

The total estimated award amount is $257,609.02. The FY24 IDEA Grant will fund the Purchase of Various Health Service Equipment.

COMMUNITY UNIT SCHOOL DISTRICT 300
PURCHASE OF VARIOUS HEALTH SERVICE EQUIPMENT
THURSDAY, April 24, 2024 10:00 AM

COMPANY	Vendor App	W-9	Certifications	References	Addendum 1	Response Form A	Response Form B	Comments
Medicaleshop Inc.	x	x	x	x	x	x	x	
Medline Industries, LP	x	x	x	x	x	x	x	
REDHEAD MEDICAL	x	x						Disqualified- Bid was not signed
Rescue One Training For Life, Inc	x	x	x	x	x	x	x	
School Health Corporation	x	x	x	x	x	x	x	
SCHOOL NURSE SUPPLY,INC.	x	x	x	x	x	x	x	

Administration Recommends:

Medline Industries, LP- Northfield, IL: award of the Purchase of Various Health Service Equipment for the bid contract amount of $43,739.36.

School Nurse Supply, Inc. – St. Charles, IL: award of the Purchase of Various Health Service Equipment for the bid contract amount of $46,826.00.

School Health Corporation – Rolling Meadows, IL award of the Purchase of Various Health Service Equipment for the bid contract amount of $65,761.11.

Medicaleshop Inc – New Milford, CT award of the Purchase of Various Health Service Equipment for the bid contract amount of $1,289.40.

Second Chance Cardiac Solutions – Yorkville, IL award of the AEDs with cabinets and accessories in the amount of $99,993.15.

Health Service Equipment					Second Chance Cardiac Solutions (Buy Board Cooperative)		SCHOOL NURSE SUPPLY,INC.		School Health Corporation		Rescue One Training For Life, Inc		Medline Industries, LP		Medicaleshop Inc.	
Quantity	Description	Manufacturer	MFR	Substitutes Allowed	Unit Price	Extended Unit Price	Unit Price	Extended Unit Price	Unit Price	Extended Unit Price	Unit Price	Extended Unit Price	Unit Price	Extended Unit Price	Unit Price	Extended Unit Price
57	Case, LCD Screen Package Includes:Soft-sided Carry Case, Fast Response Kit,7-year Factory AED Warranty, CPR-D•padz® Electrode Pad	Zoll	8000-004007-01	No	$1,593.00	$90,801.00	$ 1,329.00	$ 75,753.00	$ 1,350.00	$ 76,950.00	$ 1,365.00	$ 77,805.00	$ 1,841.79	$ 92,089.50		
57	Zoll AED Plus Pediatric Stat Padz II (Electrodes), for use on patients under 8 years of age or under 55 pounds. 18-24 month shelf life	Zoll	8900-0810-01	No	$99.45	$5,668.65	$ 112.50	$ 6,412.50	$ 99.45	$ 5,668.65	$ 129.40	$ 7,375.80	$ 167.94	$ 9,572.58		
55	AED Cabinet with Alarm	Zoll	GEN1-SC	No	$163.15	$8,973.25	$ 139.00	$ 7,645.00	$ 113.00	$ 6,215.00	$ 140.00	$ 7,700.00	$ 400.64	$ 22,035.20		
55	Triangular AED Wall Sign - Each Face 6.5"W x 7.75"H x .125" Thick.	Zoll	TSP	No	$0.00	$0.00	$ 17.50	$ 962.50		$ -	$ 20.00	$ 1,100.00	NO BID			
2	WaterProof AED Case - Hard Sided IP65 Rated- Watertight and Dust Proof Pick and Pluck Foam Insert for Impact absorbing protection Internal Dimensions: 14-15/16" x 10-9/16" x 6-11/16"	Zoll	HSWPC38	No	$103.75	$207.50	$ 129.00	$ 258.00	$ 215.00	$ 430.00	$ 150.00	$ 300.00	NO BID			
57	AED Inspection Tag - Utilized to document AED inspections as recommended by the manufacturer.	Zoll	AED Inspection Tag	No	$0.00	$0.00	$ 1.60	$ 91.20		$ -		$ -	NO BID			
57	Initial setup of AED - will be Rescue-ready upon delivery	Zoll	AED Setup	No	$0.00	$0.00	$ -	$ -	$ -	$ -		$ -	NO BID			
1	Online AED Program Management - 1 Year License 1. AED Equipment tracking & reporting 2. Pad and Battery expiration notices 3. Inspection reminders 4. Interactive reporting console Website: www.AEDProtracker.com Login: email address	Zoll	AED ProTracker	No	$0.00	$0.00	$ 85.00	$ 85.00	$ 50.00	$ 50.00			NO BID			
20	Titmus V2 Illinois Model Vision Screener	Titmus	V2	No			$ 2,999.00	$ 59,980.00	$ 2,700.00	$ 54,000.00			$ 3,287.20	$ 65,744.00		

18	MAICO MA 25e Pure Tone Audiometer	Maico	MA 25e	No			$ 1,159.00	$ 20,862.00	$ 1,225.00	$ 22,050.00			NO BID			
5	Welch Allyn Spot Vision Screener package with 5 year warranty Spot Vision Screener. Includes Carry Case, Parrot Frosted Occluder Glasses, 2/pkg Spectacle Occluder,LEA Numbers Chart, 10 ft. Test Proportional Spaced,Sloan Proportional Spaced Dist	axter (Hillrom/ Welch Ally	N/A	No			$ 8,900.00	$ 44,500.00	$ 8,360.00	$ 41,800.00			$ 7,316.72	$ 36,583.60		
30	Nonin Onyx Vantage 9590 Finger Pulse Oximeter Red #53239	Nonin	9590	No			$ 178.00	$ 5,340.00	$ 189.94	$ 5,698.20			NO BID			
28	3M Littmann Classic II Dual Head Stethescope- Black # 57056	Littman Stethoscopes	3M	No			$ 104.50	$ 2,926.00	$ 121.84	$ 3,411.52			NO BID			
28	A&D Medical Premium Blood Pressure Monitor # 56168	A&D Medical	UA-767FAC	No			$ 76.00	$ 2,128.00	$ 83.06	$ 2,325.68			$ 79.72	$ 2,232.16		
28	Medical Go-Kit Backpack	School Health	N/A	yes				$ -	$ 141.89	$ 3,972.92			NO BID			
1	Hoyer Lift Patient Power Lift	Hoyer Lifts	HPL402	Yes				$ -	$ 1,720.57	$ 1,720.57			$ 1,350.00	$ 1,350.00	1501	1501
1	Hoyer Padded USling Small	Hoyer Lifts	HPL402	Yes				$ -	$ 214.99	$ 214.99			$ 217.53	$ 217.53	149.99	149.99
1	Hoyer Padded USling Large	Hoyer Lifts	HPL402	Yes				$ -	$ 218.43	$ 218.43			$ 51.07	$ 51.07	149.99	149.99
28	Welch Allyn 2.5 volt otoscope/Throat Illuminator	axter (Hillrom/ Welch Ally	22820	No			$ 308.00	$ 8,624.00	$ 338.36	$ 9,474.08			$ 389.71	$ 10,911.88		
28	Welch Allyn Zipper Casde for Otoscope	axter (Hillrom/ Welch Ally	05928-U	No			$ 50.00	$ 1,400.00	$ 54.85	$ 1,535.80			$ 71.84	$ 2,011.52		
120	Laerdal Pocket mask with gloves in hard case (for each AED) # 55541	Laerdal	82001133	No			$ 8.49	$ 1,018.80	$ 16.45	$ 1,974.00			$ 19.49	$ 2,338.80		
19	Junior Wheelchair 16" with Detachable elevating leg rests	School Health	10028	Yes			$ 240.00	$ 4,560.00	$ 310.47	$ 5,898.93			$ 120.00	$ 2,280.00	171.58	3260.02
26	Combination epi, naloxone, bleed control cabinet	Livesafer		Yes			$ 349.00	$ 9,074.00	$ 397.26	$ 10,328.76			NO BID			
5	Wheelchair 20" with detachable elevating leg rests Item # 10030	School Health	10030	Yes			$ 309.00	$ 1,545.00	$ 597.75	$ 2,988.75			$ 125.00	$ 625.00	$257.88	$ 1,289.40
5	Wheelchair 22" with detachable elevating leg rests Item # 10031	School Health	10031	Yes			$ 369.00	$ 1,845.00	$ 387.90	$ 1,939.50			$ 205.00	$ 1,025.00	$300.51	$ 1,502.55
1	HI-LO Changing/Treatment Table with Rails 60" Burgundy # 1008124	School Health	1008124	Yes			$ 2,400.00	$ 2,400.00	$ 2,116.66	$ 2,116.66			$ 2,241.16	$ 2,241.16	$2,332.25	$ 2,332.25
1	HI_LO Chaning/Treatment Table with Rails 72" Burgundy # 1008135	School Health	1008135	Yes			$ 2,595.00	$ 2,595.00	$ 2,161.73	$ 2,161.73			$ 2,376.85	$ 2,376.85	$2,437.25	$ 2,437.25

*Red = Indicates Lowest Bid but didn't meet specifications

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Integrated Pest Management Bid**

Background

As part of District 300's yearly Integrated Pest Management Plan, the District contracts a service supplier for Pest control services. Pests can create distractions, disrupt classroom activities, and diminish the overall quality of education. Effective pest control measures are essential for preserving the health and well-being of individuals within the school community and safeguarding the integrity of educational infrastructure. By implementing proactive pest control strategies, we can mitigate these risks, ensuring a clean, healthy, and conducive environment for teaching and learning. Furthermore, prioritizing pest control efforts reflects a commitment to the welfare of students and staff, fostering a positive and nurturing educational atmosphere.

The bid was released in late March 2024 and was publicly opened on April 18, 2024, with four vendors bidding. Smithereen, our current vendor, was the low bidder at an annual cost of $12,720, making the total estimated value per the contract $38,160.00. The Contract starts July 1, 2024, through June 30, 2027

Administration Recommends

The administration recommends that Smithereen Company of Niles, IL, be awarded the Pest Control contract, which has an estimated three-year value of $38,160.00.

Fiscal Impact

The contract for the pest control bid, estimated at $38,160, is funded through the Operations and Maintenance Fund (Fund 20).

COMMUNITY UNIT SCHOOL DISTRICT 300
INTEGRATED PEST MANAGEMENT
THURSDAY, APRIL 18 , 2024 at 10:00AM

COMPANY	Anderson Pest Services	Pest Control Consultants	Pestmaster Services	Smithereen
Addendum 1	Y	Y	Y	Y
Bid Respnonse Form A	Y	Y	Y	Y
Bid Respnonse Form B	Y	Y	Y	Y
References	Y	Y	Y	Y
Certifications	Y	Y	Y	Y
W-9	Y	Y	Y	Y
Vendor Application	Y	Y	Y	Y
Certified Entomologist	Y	N	Y	Y
Total Monthly Cost	$2,410.00	$1,125.00	$5,065.00	$1,060.00
Total Quarterly Cost	$7,230.00	$3,375.00	$12,865.00	$3,180.00
Total Annual Cost	$28,920.00	$13,500.00	$61,080.00	$12,720.00
Additional On-Site Service / $ per hr	$120	$80	$75	$125
Consulting / Survey services / $ per hr	N/A	$0	$0	$125
Emergency call out service / $ per hr	$120	$80	$150	$125
Mechanical Box purchase cost	N/A	$15.00	15-65	$10.00
Mechanical Box lease cost *(monthly)*	N/A	$5	$45,529	$5.00
Fruit Fly trap purchase cost	N/A	$10	$125	$15.00
Fruit Fly trap lease cost *(monthly)*	N/A	$5	$15.00	$8.00
Comments			Annual for Quarterly $51,462.00	

Administration Recommends:

Smithereen Company of Niles, IL - Award contract pricing for Pest Control with an estimate three year contract value of **$38,160.00.**
See tabulation sheet for building pricing and annual costs..

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Dundee Crown High School Track Resurfacing**

Background

Working with the High School Associate Principals of Operations, Building Managers, and Athletic Directors, the Facilities department monitors all three high school tracks to maintain proper and safe athletic competition surfaces.

The Dundee Crown, High School track, is scheduled on the Master Facility Plan to be replaced due to wear and tear. After consulting with several track vendors, we determined that the track surface down to the base must be completely removed and replaced. During the discussion with school administrators, we were informed of two issues with the current layout.

1. The track does not have a standard finish line. Without a common finish line, Dundee Crown has not been able to host any sectional or regional meets. For reference, Hampshire and Jacobs High School tracks both have standard finish lines.
2. The area around the high jump pit needs to be expanded. Due to the size of the area, athletes must start on the grass.

A bid package for the resurfacing and additional asphalt for both work areas was released in early March and opened on April 11th. Midwest Track Builders was the lone bidder; their cost is $173,140.00

Recommendation

The administration recommends approving Midwest Track Builders' bid of $173,140.00. This will be paid out of Operations and Maintenance Fund 20.

Fiscal Impact

$173,140.00 - Operations and Maintenance Fund 20.

COMMUNITY UNIT SCHOOL DISTRICT 300

Resurfacing of Hampshire High School Track

Thursday, April 11, 2024, 10:00 AM - Virtual

COMPANY	References	Certifications	W-9	Vendor App	Addendum 1	Signed Bid Response Form	Bid Bond	Comments
Accu-Paving								Install new tracks
Dynamic Sports Construction								Does not use required product
Evans and Son Blacktop								Install new tracks
Midwest Track Builders	Y	Y	Y	Y	Y	Y	Y	
M&J Asphalt Paving Company, Inc.								Install new tracks
Track Services Company								Install new tracks

ADMINISTRATION RECOMMENDS

Midwest Track Builders, Round Lake, IL - Award Resurfacing of Dundee Crown High School Track for an estimated amount of **$173,140.00.**

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jonathan Mickle,
Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Weed Control, Lawn Fertilization, and Bee Control Extension**

Background

As part of District 300's yearly grounds maintenance program, the District contracts a service supplier for broadleaf weed control, pre-emergent control, fertilization of turf, and stinging insect control for all District properties and perimeters.

On May 23, 2023, the Board of Education approved a contract for the District Wide Weed Control & Lawn Fertilization Services and Insect & Stinging Insect Control to Trinity Landscape of Northern ILL, Inc. The contract was for one year, from July 15, 2023, to July 14, 2024, with the possibility of two one-year extensions. Trinity Landscape acknowledges the December 2023 CPI of 3.4%, making the total estimated value per the contract $95,235.567. This would extend our current contract from July 15, 2024, to July 14, 2025.

Administration Recommends

The administration recommends extending the current contract for one year from July 15, 2024, to July 15, 2025, at an estimated cost of $95,235.567.

Fiscal Impact

The contract extension for this maintenance project, which is $95,235,567, is funded through the Operations and Maintenance Fund (Fund 20).

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

April 3, 2024

Mr. Anthony Cina
Trinity Landscape of Northern ILL, Inc
1050 Tamarac Drive
Carpentersville, IL 60110

Bid – District Wide Weed Control & Lawn Fertilization Services and Insect & Stinging Insect Control – First Extension

Dear Mr. Cina,

On May 23, 2023 the Board of Education approved a contract for the District Wide Weed Control & Lawn Fertilization Services and Insect & Stinging Insect Control to Trinity Landscape of Northern ILL, Inc. District 300 acknowledges the December 2023 CPI of 3.4% making the total estimated value of the contract to be $95,235.567. The contract was for 1 year; July 15, 2023 to July 14, 2024 with the possibility of two, one year extensions. District 300 would like to exercise the first extension. This would extend our current contract from July 15, 2024 to July 14, 2025.

If your firm agrees to the pricing as shown in the following original contract, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 14, 2024 and award by the board on Tuesday, May 28, 2024.

The favor of a reply is requested by April 10.

Diane White **2024-04-03**
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
OWNER *(Signature)*

Diane White, Director of Purchasing

Anthony Cina **2024-04-04**
2A3F9FCC336A340CB3957F5E802885D contractworks
CONTRACTOR *(Signature)*

ANTHONY CINA **anthony cina**
(Printed name and title)

Diane C White
Diane White, Director of Purchasing

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 24, 2023

Anthony Cina
Trinity Landscape of Northern ILL, Inc
1050 Tamarac Drive
Carpentersville, IL 60110

Via: tony@trinitylandscape.com; CC: ingrid@trinitylandscape.com

RE: Bid – District Wide Weed Control & Lawn Fertilization Services and Insect & Stinging Insect Control

Dear Mr. Cina,

Congratulations! District 300 has awarded the bid for District Wide Weed Control & Lawn Fertilization Services and Insect & Stinging Insect Control to Trinity Landscape of Northern ILL, Inc! The Board of Education approved this award at their regular meeting of May 23, 2023. The value of this contract is $62,712.23 for the base amount and an additional amount of $17,131.80 if the alternate mid-summer application is ordered for a grand total of $92,104.03. This contract will run from July 15, 2023 through July 14, 2024 with the possibility of two one-year extensions.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please complete this letter via Contract Works by June 6, 2023.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address prior to May 31, 2023.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of May 24, 2023.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2023-05-29**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Anthony Cina
2A3F9FCC336A340CB39957F6E802885D contractworks. **2023-05-29**
CONTRACTOR *(Signature)*

Anthony Cina **president**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE:	**April 28, 2023**
TO:	Susan Harkin, Superintendent Board of Education
FROM:	Jon Mickle Director of Facilities

Presented at the following Board Meetings	
Board Operations Committee	05/09/2023
Policy/Legislative	
School Utilization	
BOE 1st Reading	05/09/2023
BOE 2nd Reading	05/23/2023

SUBJECT: Weed Control, Lawn Fertilization, and Bee Control

Background

As part of District 300's yearly grounds maintenance program, the District contracts a service supplier for broadleaf weed control, pre-emergent control, fertilization of turf, and stinging insect control for all District properties and perimeters.

The scope of work was developed in February. The bid package was released on March 2, 2023, and bids were opened on March 30, 2023. Seventeen vendors downloaded the bid documents from BidNet and two submitted bids. The contract period is from July 15, 2023, through July 14, 2024, with the possibility of two (2) one-year extensions.

Administration Recommends

The administration recommends awarding the contract as follows:

Trinity Landscape of Northern ILL, INC of Carpentersville, IL: Award services to apply weed control, lawn fertilization, and insect & stinging insect control.

The base contract amount of $ 62,712.23, and alternate mid-summer application (if needed) for $17.131.80, for a total contract award of $92.104.03. This maintenance project is funded through the Operations and Maintenance Fund (Fund 20).

This is a one-year contract from July 15, 2023, through July 14, 2024, with the possibility of two one-year extensions.

Fiscal Impact

The base contract amount of $ 62,712.23, and alternate mid-summer application (if needed) for $17,131.80, for a total contract award of $92.104.03.

This maintenance project is funded through the Operations and Maintenance Fund (Fund 20).

COMMUNITY UNIT SCHOOL DISTRICT 300
District Wide Weed Control & Lawn Fertilization Services and
Insect & Stinging Insect Control
Thursday, March 30, 2023 10:00 AM - Virtual Opening

Vendors	References	Certifications	Vendor Application	W9	Response Form A	Response Form B	Addendum 1	Comments - Straw Poll
Allied Solutions								Called/emailed
Apex Landscaping								Called/emailed
ASE Outdoor Inc								Called/emailed
Autumn Blaze Tree & Turf								Called/emailed
Cornerstone Partners Horticultural Services Co.								Already at capacity for the season
Ewing Irrigation Products Inc.								Wholesale distributor, not a service provider
Heritage Landscape Supply Group INC								Product supplier, not a service provider
M&M Landwork Inc								Distance is prohibative
McGinty Bros., Inc.								Due to it being a prevailing wage job.
Opterra Solutions, Inc								Product supplier, not a service provider
Pestmaster Services								Primarily pest control services only, not able to provide all services
SiteOne Landscape Supply								Product supplier, not a service provider
The Grounds Guys McHenry								Timing and not a prevailing wage service provider
Trinity Landscape of Northern ILL	Y	Y	Y	Y	Y	Y	Y	
Trugreen	Y	Y	Y	Y	Y	Y	Y	

Administration Recommends
Administration recommends that we award the contracts as follows:
Trinity Landscape of Northern ILL, Inc, Carpentersville, IL.
for a base contract amount of $111,606.00 and
$195,604.20 if the Mid-Summer Alternate applications are executed.
This is a one-year contract from July 15, 2023 through July 14, 2024
with the possibility of two one-year extensions.

COMMUNITY UNIT SCHOOL DISTRICT 300
District Wide Weed Control & Lawn Fertilization Services and
Insect & Stinging Insect Control
Thursday, March 30, 2023 10:00 AM - Virtual Opening

VENDOR	BASE BID			TOTAL	MIDSUMMER ALTERNATE - BY REQUEST		TOTAL	
	Fall Application: Dry Fertilizer Only. GRANULAR with post emergent herbicide. Single Application	Early Spring Application: Pre-Emergent GRANULAR with slow release fertilizer and post-emergent weed control. Single Application.	Mid-Summer: Post-emergent weed control and Fertilization LIQUID. Single Application.	TOTAL BASE BID	Weed Control: LIQUID ONLY with herbicide to control post-emergent grasses (Crabgrass, Goosegrass, Quackgrass). Single Application.	Insect Control: LIQUID or GRANULAR with insecticide for grub control and other turf-damaging insects. Single Application.	BASE BID + Mid-Summer Alternate	RATE PER HOUR for PESTICIDE APPLICATION
Trinity Landscape of Northern ILL	$19,593.35	$22,241.96	$20,876.92	$62,712.23	$12,260.00	$17,131.80	$92,104.03	$95.00
Trugreen	$37,202.00	$37,202.00	$37,202.00	$111,606.00	$24,475.00	$59,523.20	$195,604.20	No Response

Administration Recommends
Administration recommends that we award the contracts as follows:
Trinity Landscape of Northern ILL, Inc, Carpentersville, IL.
for a base contract amount of $111,606.00 and
$195,604.20 if the Mid-Summer Alternate applications are executed.
This is a one-year contract from July 15, 2023 through July 14, 2024
with the possibility of two one-year extensions.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Deborah Mason
Director of Transportation

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Alternative Transportation Companies Contracts**

Background

The District began its partnership with an alternate transportation company in 2007. We have partnered with alternative transportation companies to assist us with our significant demand for student transportation needs. Having additional transportation partners committed to meeting all students' needs is necessary. We have numerous McKinney/Vento students and students attending multiple schools outside district boundaries. With the partnership of these companies, we can meet all of our student's needs.

Each driver, with all companies, holds a valid school bus permit and is subject to fingerprinting, background checks, and a yearly refresher course as required by the state of IL. These are the exact requirements of a school bus driver, except an alternate transportation driver does not need to have a CDL endorsement.

The quotes from each company, American Taxi, Axess Transportation, and Everdriven, for their services are included in the packet. Everdriven's rates have only increased from last year, and we do not use it unless necessary. American Taxi and Axess Transportation have held their prices for a second year.

This use of these services has significantly decreased due to Durham School Services' staffing improvements. They have added routes and transitioned most of our special needs students and many McK/Vento students to school bus transportation.

Administrative Recommendation

The Administration recommends approval of the contracts as provided.

Fiscal Impact

The total cost of our alternative transportation services in the 2022-2023 school year was $1,084,681.00, and the total cost for the 2023-2024 school year is estimated to be $690,950.00. These services are paid for through the Transportation Fund (Fund 40) and are claimable for reimbursement from the state.

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

February 8, 2024

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RE: Contract renewal – Student Taxi Transportation Services

Dear Ms. Marnell,

District 300 would like to extend the current contract with American Taxi Dispatch as agreed upon on May 24, 2023. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2024 to June 30, 2025 with the following rates:

Base Route Charge	**Rate**	**Miscellaneous Charges**	**Rate**
Base Rate	$2.40/mile	After Hours Charge – After 5:00 PM	$ 0.10 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	See Comments Below
$2.50 to $3.50 per gal	$0.10/mile	Minimum Trip Charge	$13.75/trip
$3.51 to $4.50 per gal	$0.20/mile	Mile Minimum Charge	$2.40/trip
$4.51 to $5.50 per gal	$0.25/mile	No Load Charge	$10.00/trip
$5.51 to $6.50 per gal	$0.25/mile		If wait time exceed 15 Minutes: 15-30 minutes add $12.50 31-45 minutes add $24.50 46-60 minutes add $34.50
$6.51 to $7.50 per gal	$0.30/mile		
$7.51 to $8.50 per gal	$0.35/mile		
$8.51 to $9.50 per gal	$0.40/mile		
$9.51 to $10.50 per gal	$0.45/mile		

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 17 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, February 13, 2024 and award on Tuesday, February 27, 2024. Please return the completed packet by Tuesday, February 12, 2024.

Sincerely,

Diane White **2024-02-08**

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks

Diane White, Director of Purchasing

Sue Marnell **2024-02-13**

23E748568F63A0BC6EAB53E87E17B004 contractworks

American Taxi Dispatch Inc. Authorized Signature

2024-02-08

Date

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 24, 2023

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Congratulations! District 300 has awarded Student Taxi Transportation Services to American Taxi Dispatch Inc. This award is for the contract period of July 1, 2023 to June 30, 2024 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.40/mile	After Hours Charge – After 5:00 PM	$ 0.10 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	See Comments Below
$2.50 to $3.50 per gal	$0.10/mile	Minimum Trip Charge	$13.75/trip
$3.51 to $4.50 per gal	$0.20/mile	Mile Minimum Charge	$2.40/trip
$4.51 to $5.50 per gal	$0.25/mile	No Load Charge	$10.00/trip
$5.51 to $6.50 per gal	$0.25/mile		If wait time exceed 15 Minutes: 15-30 minutes add $12.50 31-45 minutes add $24.50 46-60 minutes add $34.50
$6.51 to $7.50 per gal	$0.30/mile		
$7.51 to $8.50 per gal	$0.35/mile		
$8.51 to $9.50 per gal	$0.40/mile		
$9.51 to $10.50 per gal	$0.45/mile		

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 6, 2023:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of May 24, 2023.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2023-05-29**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks. **2023-05-29**
CONTRACTOR *(Signature)*

Sue Marnell **Director**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

April 5, 2023

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RE: Contract renewal – Student Taxi Transportation Services

Dear Ms. Marnell,

District 300 would like to extend the current contract with American Taxi Dispatch as agreed upon on June 6, 2022. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2023 to June 30, 2024 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.40/mile	After Hours Charge – After 5:00 PM	$ 0.10 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	See Comments Below
$2.50 to $3.50 per gal	$0.10/mile	Minimum Trip Charge	$13.75/trip
$3.51 to $4.50 per gal	$0.20/mile	Mile Minimum Charge	$2.40/trip
$4.51 to $5.50 per gal	$0.25/mile	No Load Charge	$10.00/trip
$5.51 to $6.50 per gal	$0.25/mile		If wait time exceed 15 Minutes: 15-30 minutes add $12.50 31-45 minutes add $24.50 46-60 minutes add $34.50
$6.51 to $7.50 per gal	$0.30/mile		
$7.51 to $8.50 per gal	$0.35/mile		
$8.51 to $9.50 per gal	$0.40/mile		
$9.51 to $10.50 per gal	$0.45/mile		

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 17 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, May 9, 2023 and award on Tuesday, May 23, 2023. Please return the completed packet by Tuesday, April 18, 2023.

Sincerely,

Diane C. White

Diane White, Director of Purchasing

Sue Marnell

23E748568F63A0BC6EAB53E87E17B004 contractworks.

American Taxi Dispatch Inc. Authorized Signature

2023-04-19

Date

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 27, 2022

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Congratulations! District 300 has awarded Student Taxi Transportation Services to American Taxi Dispatch Inc. This award is for the contract period of July 1, 2022 to June 30, 2023 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.40/mile	After Hours Charge – After 5:00 PM	$ 0.10 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	See Comments Below
$2.50 to $3.50 per gal	$0.10/mile	Minimum Trip Charge	$13.75/trip
$3.51 to $4.50 per gal	$0.20/mile	Mile Minimum Charge	$2.40/trip
$4.51 to $5.50 per gal	$0.25/mile	No Load Charge	$10.00/trip
$5.51 to $6.50 per gal	$0.25/mile		If wait time exceed 15 Minutes: 15-30 minutes add $12.50 31-45 minutes add $24.50 46-60 minutes add $34.50
$6.51 to $7.50 per gal	$0.30/mile		
$7.51 to $8.50 per gal	$0.35/mile		
$8.51 to $9.50 per gal	$0.40/mile		
$9.51 to $10.50 per gal	$0.45/mile		

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 7, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.
- The Performance and Labor and Material payment bond in the full amount of the contract per paragraph 14. of the bid.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 24, 2022.

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-06-01**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks. **2022-06-01**
CONTRACTOR *(Signature)*

Sue Marnell **Director**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 10, 2022**

TO: Susan Harkin, Superintendent
Board of Education

FROM: Deborah Mason
Director of Transportation

Presented at the following Board Meetings	
Construction/Facility	
Finance	05/10/2022
Policy/Legislative	
School Utilization	
BOE 1st Reading	05/10/2022
BOE 2nd Reading	05/24/2022

SUBJECT: **Approval of Alternate Transportation Companies Contracts**

Background

The District has partnered with Alternate Transportation companies since 2007 to assist us with our transportation needs. With the current employee shortage that we are navigating, having additional transportation partners committed to safe student transportation is a necessity. We have a large number of McKinney/Vento students and students attending multiple out-of-district schools to meet their needs. Without the partnership of these companies, it would be impossible for us to meet all of the unique needs of our student population.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting and background check and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, ALC, American Taxi, Axess Transportation, and School Bells, are included in the packet for their services.

Administrative Recommendation

The administration recommends approval of the contract.

COMMUNITY UNIT SCHOOL DISTRICT 300
Student Taxi Transportation Services
Thursday, April 21, 2022 4:30 PM

Vendor	American Taxi Dispatch Inc. Mount Prospect, IL	Axess Transportation Algonquin, IL	Schoolbells Transportation LTD Huntley, IL	ALC Schaumburg, IL
Base Route Charge	Rate	Rate	Rate	Rate
Base Rate	$2.40/mile	$2.80 /mile	$2.75/mile	$90.00
Unleaded Fuel Price Range	Rate added to Base Rate	Rate added to Base Rate	Rate added to Base Rate	Rate added to Base Rate
$2.50 to $3.50 per gallon	$0.10/mile	$0.00/mile	$0.00/mile	$0.00/mile
$3.51 to $4.50 per gallon	$0.20/mile	$0.05/mile	$0.25/mile	$0.00/mile
$4.51 to $5.50 per gallon	$0.25/mile	$0.10/mile	$0.50/mile	$0.00/mile
$5.51 to $6.50 per gallon	$0.25/mile	$0.15/mile	$1.00/mile	$0.00/mile
$6.51 to $7.50 per gallon	$0.30/mile	$0.20/mile	$2.00 /mile	$0.00/mile
$7.51 to $8.50 per gallon	$0.35/mile	$0.70/mile	$3.00/mile	$0.00/mile
$8.51 to $9.50 per gallon	$0.40/mile	$1.20 /mile	$3.00/mile	$0.00/mile
$9.51 to $10.50 per gallon	$0.45/mile	$1.70 /mile	$5.00/mile	$0.00/mile
Miscellaneous Charges	Rate	Rate	Rate	Rate
After Hours Charge – After 5:00 PM	$ 0.10 /mile	$2.80 /mile	$3.00/mile	
Stop Charges	See Comments Below	$4.00/stop	$10.00/stop	$60.00/hr billed in 15 min increments
Minimum Trip Charge	$13.75/trip	$18.00/trip	$20.00/trip	$90.00
Mile Minimum Charge	$2.40/trip	See Comments Below*	No bid	See Comments Below*
No Load Charge	$10.00/trip	See Comments Below**	Full Rate	Full Price of Trip
	30 minutes add $12.50 31-45	*The minimum charge trip shall cover up till **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00		*The minimum charge trip shall cover up till 12 Wheelchair fee of $25.00 per student Car Seat/Safety Vest fee of $5.00 per student Monitor fee of $25.00/hr with a 2 hr min

Recommendation:

Award Student Taxi Transportation Services to all three vendors:
ALC, Schaumburg, IL
American Taxi Dispatch Inc., Mount Prospect, IL
Axess Transportation, Algonquin, IL
Schoolbells Transportation Ltd., Huntley, IL

Community Unit School District 300
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

March 22, 2022

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Per our recent conversation, District 300 would like to extend the current relationship with American Taxi Dispatch. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7 – 8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-03-22**

Diane White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks **2022-03-25**

American Taxi Dispatch Inc. Authorized Signature

_____

Date

Community Unit School District # 300
Purchasing Department
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8460

March 22, 2022

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District") invites you to submit a sealed **Request for Proposal** for:

Student Taxi Transportation Services

The enclosed proposal form(s) must be used in submitting your proposal. Proposals must be addressed as follows:

Community Unit School District No. 300
Purchasing Department –Student Taxi Transportation Services
2605 Bunker Hill Drive
Algonquin, IL 60102

Electronic proposals will be received until **4:30 PM CT, Monday, April 21, 2022** at which time they will be opened and read publicly in a virtual meeting. Enter proposals via BidNet.

It is the intention of the Board of Education to award the bid at the **Tuesday, May 24, 2022 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Diane C White

Sincerely,
Diane C. White
Director or Purchasing / CUSD 300

Student Taxi Transportation Services
Project Timeline
All Times are Central Time

ACTION	DATE	TIME	LOCATION
Project presented to Purchasing	Monday, February 14, 2022		
Establish Timeline	Friday, February 18, 2022		
Specifications Review/Deadline to Purchasing	Friday, February 25, 2022		
Specifications Draft	Friday, March 4, 2022		
Scope of Work Review-Project Manager Signature	Tuesday, March 8, 2022		
Specifications Finalized	Wednesday, March 9, 2022		
Specifications Released	Monday, March 22, 2022		
RFP Submittal Deadline	Monday, March 28, 2022	3:00 PM	email to bids.purchasing@d300.org
Recommendation to CFO	Tuesday, March 29, 2022	4:30 PM	Jennifer Porter, CFO
BOE Workshop/Approval Packet	Tuesday, April 12, 2022	4:30 PM	Central Office
BFC Committee Meeting	Tuesday, April 12, 2022	4:30 PM	Central Office
BOE MEETING/Approval	Tuesday, April 26, 2022	6:30 PM	Central Office
Contract Released	Wednesday, April 27, 2022		Purchasing Dept
Completed Receipt of Performance Bonds, Insurance Documents, and background checks.	Wednesday, June 1, 2022		Purchasing Dept
Contract Duration with the possibility of two one-year extensions	Friday, July 1, 2022 to Friday, June 30, 2023		

Instructions to Bidders

1. GENERAL

a. Proposals shall be signed and submitted in an envelope properly marked with the title of the proposal, and date and time of opening. Unsigned proposals will be rejected.

b. Seal and deliver proposal to the purchasing office on or before the time scheduled for the opening. Late proposals will not be opened nor considered.

c. All proposals shall be made on this form.

d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Proposals should not include sales or excise tax.

e. Prices quoted shall include all charges for packing, transportation and delivery to the locations designated on the proposal specification and installation, if called for, in the proposal specifications.

f. Correspondence shall be addressed to the Director of Purchasing.

g. Proposals are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.

h. Oral, telephonic, telegraphic, or facsimile bids will not be accepted.

i. Electronic proposal submitted to bids.purchasing@d300.org

2. ERRORS AND OMISSIONS

All proposals shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for proposal opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

3. FIRM PROPOSAL

All proposals will be considered to be firm for a period of 90 days from the date established for the opening of proposals.

4. WITHDRAWAL OF PROPOSALS

Proposals may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of proposals.

5. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill proposal requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the proposal.

b. The Board of Education reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all proposals, to waive irregularities and to accept that proposal which is considered to be in the best interest of the District. Any such decision shall be considered final. All items proposed shall be new unless otherwise specified in the requirements.

6. VENDOR APPLICATION AND W-9 FORM

The District requires that a current Vendor Application and W-9 form be included with your sealed proposal. These forms can be found on the District website – www.d300.org. Go to Departments-Finance-Purchasing to download the vendor application and W-9 form.

7. COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE ACT

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

8. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these proposal forms shall be construed as acceptance of all provisions contained herein.

9. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this proposal.

10. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

11. COMPLETION DELIVERY TIME

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

12. EVALUATIONS

The District reserves the right to reject any and all proposals, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on proposal request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of proposals. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

13. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a proposal for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the proposal, and include in its own proposal all sums sufficient to provide all work required by the contract documents. After opening of proposals, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a proposal, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS

(IS REQUIRED OF THIS PROJECT)

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond in the amount of $25,000. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties.

The Performance Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

15. SERVICE POINTS

Please see Scope of Work and Attachments to this document.
Point of contact:

Community Unit School District, 2550 Harnish Drive, Algonquin, IL 60102.

Project Manager – Deb Mason, Director of Transportation

Email: deborah.mason@d300.org

16. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period as defined by Board of Education award documents. See the Warranty tab in Response Form B. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

17. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

INSURANCE – in compliance of Public Act 097-0224(625 ILCS 5/12-707.01) (from CH.95 ½, par. 12-707.01), Sec 12-707.01 Liability Insurance.
https://ilga.gov/legislation/ilcs/documents/062500050K12-707.01.htm

The Contractor shall procure and maintain during the term of the Contract all insurance coverage listed below. Each Bidder shall provide at the time of bid submission a certificate of insurance evidencing ability to obtain insurance on the terms and conditions stated herein. Insurance shall be with companies licensed to do business in Illinois and satisfactory to the District. In light of the agreements that the District and the Contactor (i) may enter into governing the Contractor's exclusive use of the District's terminal facilities, (ii) may enter into for the sale and transfer of the District's fleet and (iii) may enter into for the leasing of the District fleet, the District agrees to cooperate, to the extent necessary, with the Contractor to secure any related insurance:

1. Comprehensive General Liability
   Contractual Personal Injury
   Employer's Liability Limit $ 1,000,000.00 combined single
   $5,000,000.00 for two or more

2. Automobile Liability
   Comprehensive Liability $ 2,000,000.00 combined

3. Medical Payment
   All vehicles $ 100,000.00 per person, each occurrence

4. Excess Umbrella $15,000,000.00 each occurrence

5. Workers' Compensation Insurance shall be the minimum limits as specified by law.

The insurance shall include sexual abuse, molestation and misconduct coverage if the Contractor will be on District premises or transporting students or staff. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, sponsors, endorsed organizations, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during

the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

It is MANDATORY within ten (10) days after the proposal award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

18. TOTAL PRICE FOR ALL ITEMS BID

A total proposal dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the proposal form before signing and submitting the proposal.

19. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

20. DAMAGE TO PROPERTY

In the event the bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration

shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

21. LATE PROPOSALS

Proposals received after the time specified in the Request for Proposals will not be opened or considered. The method of transmittal of the proposal is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of proposals is prohibited.

22. RECYCLED PRODUCTS

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as proposal alternatives. Notations are to be included as to the percentage of recycled products in each item.

23. CONTRACT TERM

The contract term is July 1, 2022 – June 30, 2023**,** with the possibility of two one-year extensions.

24. MANUALS

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

25. PERSONNEL

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

26. SEXUAL HARASSMENT

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection

against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

27. QUALIFICATIONS

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

28. FINANCIAL STABILITY. The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the proposal, and the name, address, and business telephone number of each such person.

b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

29. COMPLIANCE WITH LAWS.

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

30. GOVERNING LAW

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

31. PROPOSAL

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All proposals shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has submitted the proposal in strict accordance with the specification requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such proposal is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions

as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

32. BIDDER'S AGREEMENT

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or
(2) any subsequent purchase order between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's proposal, the required submittals, and the purchase order, if any, shall comprise the binding contract.

33. CANCELLATION – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

34. ADDITIONAL INFORMATION

Contact Diane C. White, Director of Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email bids.purchasing@d300.org

REFERENCES

LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.

Please be sure that contact information for references is current.

1. ORGANIZATION:

ADDRESS:

CITY, STATE, and ZIP CODE:

CONTACT PERSON:

TELEPHONE NUMBER: **EMAIL:**

DATES OF SERVICE: **DOLLAR AMOUNT:**

2. ORGANIZATION:

ADDRESS:

CITY, STATE, and ZIP CODE:

CONTACT PERSON:

TELEPHONE NUMBER: **EMAIL:**

DATES OF SERVICE: **DOLLAR AMOUNT:**

REFERENCES (CONT.)

3. ORGANIZATION:

ADDRESS:

CITY, STATE, and ZIP CODE:

CONTACT PERSON:

TELEPHONE NUMBER: **EMAIL:**

DATES OF SERVICE: **DOLLAR AMOUNT:**

OFFEROR'S NAME

SIGNATURE: **DATE:**

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: “I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade.”

The following affidavit must be signed and submitted with bidder’s bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: _____

Its: _____

Dated: _____

Please submit one form for each driver.

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Date: _____

PRINT RESET



COMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS)	**APPLICATION DATE**
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	**REVISION DATE**

DATE: _____

COMPANY	HOW LONG IN PRESENT BUSINESS?
ADDRESS CITY STATE ZIP	
CONTACT PERSON/REPRESENTATIVE	FAX NUMBER ( ) / PHONE AND EXTENSION ( )

TYPE OF ORGANIZATION (Check Applicable)

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

YEARS ESTABLISHED:

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

CATEGORY **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

TAXPAYER'S I.D. NO.

FEIN _____

or

S.S. No. _____

INSURANCE INFORMATION (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. _____

BONDING INFORMATION **(Check each area in which you have been bonded and the latest date of bonding)**

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____
DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

	ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.				
2.				
3.				
4.				

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting,* later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code,* later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships,* earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code,* later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code,* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor[2]
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee[1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner[1]
6. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity[4]
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships,* earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint*. You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Proposal Content and Proposal Format Submittal to include:

One complete electronic copy of proposal

Section 1 - Firm Experience and Capabilities

- Statement of experience in transporting public school students, including special education students.
- Provide a list of all schools, school districts or educational cooperatives presently being served and any schools, school districts or educational cooperatives formerly served, at any time, since the 2019-2020 school year.
- Provide the size and type of service included in present operation.
- Please provide an adequate description and summary of capabilities.
- Provide staffing resumes who would be proposed to oversee our account, along with resumes of potential employees that would be assigned to District 300.
- Provide a copy of all documents that relate to hiring, training, discipline, drug testing, and release of employees.
- List describing all legal actions filed or initiated since January 1, 2010 in which the Bidder has been a debtor in bankruptcy, or a defendant in any lawsuit, whether claiming a breach of an agreement or a contract, or seeking damages for personal injury, wrongful death or property damage, or a respondent in an administrative action for deficient performance, or a defendant in a criminal action.
- Description of vehicle maintenance programs and housing procedures, safety programs and procedures, and employee training classes on safety topics.
- Extent and nature of the in-service programs offered to drivers, especially as they relate to transporting students with disabilities (e.g., behavior management instruction for drivers transporting children with behavior disorders).

Section 2 - Project Approach

Provide a brief discussion of the following:

- The methodology that your firm would use in collaborating with District personnel.
- Your approach to the transportation of special education students.
- Your transition plan for CUSD 300 transportation program.

Section 3 – Economic Impact – Pricing and Proposal Questionnaire

- Include Proposal Response Form A in this section.
- Include any related price sheets and specification sheets.

Section 4 - References-

- Provide a minimum of three *(3)* references for professional services performed for schools, school districts or educational cooperatives in the last five *(5)* years.

Section 5 – Required District 300 certificates, Vendor Application, W-9 form. These forms are included within this Proposal.

Scope of Service

Community Unit School District 300 is seeking proposals for

RFP – Student Taxi Transportation Services

GENERAL CONDITIONS-SCOPE OF SERVICES

A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2019 and ending on June 30, 2020 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

B. GENERAL SCOPE OF WORK

This Contract is for a three-year student taxi transportation services agreement. The District provides transportation services to students, covering 78,500 miles in Radius I routes and 49,000 miles in Radius II routes. This includes special needs students that attend one of the District's 27 schools, 27 special educational facilities, some of which are, and some of which are not located within the District. A list of the District schools (Attachment B) and out-of-district special education facilities (Attachment C) are included at the end of this document.

C. DEFINITIONS

1. "Route" shall mean the pattern or plan of travel including pick-up and departure points for taxi's transporting students and others entitled to school taxi transportation.

D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

The Contractor may be required to furnish evidence of fiscal stability at the option of the District.

Each Contractor shall furnish the District with a statement listing all of it school student transportation experience since the 2017-2018 school year through and including the 2014-2015 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Contractor and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

For the first year of the Contract only, final Certificates of Insurance shall be filed by the Contractor with the District within ten (10) days of Contract award, and for each remaining year of the Contract, the Certificates of Insurance shall be filed by the Contractor with the District by July 1. The Certificates of Insurance shall show that the District, the Board and all relevant individuals have been duly named as additional insured under each policy and showing that the insurance is not cancelable without first giving sixty (60) days advance written notice to the District. The Contractor shall incur a one hundred dollar ($100) per diem penalty for each day it fails to file said Certificates of Insurance after the applicable due date. In the

event of cancellation, the Contractor shall furnish evidence of new insurance at the earliest possible date, but not later than ten (10) days prior to the cancellation date of the original policy. Failure of the Contractor to obtain new insurance shall be cause for the District to terminate the Contract.

E. INVOICING – Monthly - required detailed student pick-up address, drop off location, name and address of student, trip charge and mileage of trip
Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations deriving per-student charges from per-route and per-trip charges billed in accordance with these General Conditions. Contractor shall submit invoices to the District on or before the tenth (10th) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly after approval of the bills submitted by the District Finance Committee and the Board of Education based upon the Board of Education Board meeting schedule.
Payments for all other services under the Contract (i.e., early or late routes, etc.) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided.
District 300 will provide payments via check, ACH, wire or MasterCard Credit Card. Discounts for payment within 10 or 20 days of receipt of detailed invoice can be negotiated with District 300. Invoices will be paid at 95% within 10 days of receipt, the 5% balance paid within the 30-day term once attendance is confirmed.
Final invoicing for the year will be provided to the District in time prior to July 10 to include all cost in the Transportation Claim.

F. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE
1. The Contractor will be awarded the Contract for a one (1) year term, beginning on July 1, 2022 and ending on June 30, 2023. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2023-2024 and 2024-2025 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interests of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by April 1 of said fiscal year. If the District elects to recommend the extension the of Contract for an additional one-year period it shall so notify the Contractor in writing by March 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the second and third years, the negotiated, tentative Contract will be brought for approval before the District Board.

3. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

G. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office 5:30 a.m. to 6:00 p.m., or until the last student is delivered, to field calls or transmissions from District staff each day students are transported. After hours answering service must be provided to District staff.

2. An answering service shall be provided by the Contractor to be used between the hours of 6:00 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall have means to make contact with drivers at all times.

4. The Contractor shall provide the District, in an Excel document, the names of all assigned drivers, copy of Driver's License for all drivers at the start of the contract and upon request.

5. The Contractor shall provide the District Transportation Director with immediate notification of all accidents and incidents.

6. Accident reports are to be submitted to the Director of Transportation within 24 hours of the time of the accident.

H. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order: a first-aid kit, individual seat belts where required by Illinois law, and padded seats,

4. Ensuring that each vehicle is maintained in a clean, sanitary, good mechanical condition and that vehicles are smoke-free.

5. Maintaining a safety program that, at a minimum, includes the following: a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

b. Daily vehicle inspections.

c. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

d. To ensure that drivers and dispatcher understand appropriate emergency procedures.

e. Drivers are prohibited from driving a taxi while smoking or being under the influence of alcohol or drugs.

f. Requirement that all drivers and passengers wear their seat belt at all times when they are operating their vehicle.

g. Drivers are prohibited from using a cellular telephone while driving a taxi with passengers on board, except in the event of a taxi emergency.

I. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee’s name

2. Each driver’s commercial driver’s license number and school bus driver’s permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check and checks of the Statewide Sex Offenders database.

All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test may not be employed under this Contract. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.
The District reserves the right to request the removal of a driver for specific routes or from driving for District 300. The District is not liable for any unemployment claims resulting from any requested termination.

Any problems relative to transportation services between drivers and school staff should not be discussed in front of students. The driver should bring the problem to the attention of his or her supervisor who can then resolve the issue with the District’s Superintendent or his designee. Drivers are required to report behavior

problems in a timely, accurate and appropriate manner. The Contractor will keep a record of any and all accidents, commendations, complaints and concerns regarding each driver. These records shall be provided to the District on a monthly basis to the District's designated administrator. Accident records will be provided to the District no later than 24 hours after the event.

J. STUDENT DISCIPLINE
DRIVERS WILL REPORT DISCIPLINE ISSUES TO THEIR DISPATCHER, WHO WILL CONTACT DISTRICT 300 TRANSPORTATION DIRECTOR.

• The District Superintendent or his designee may from time to time issue instructions governing the behavior of students. The Contractor's drivers shall, to the best of their abilities, follow such instructions at all times. Such instructions shall include procedures for reporting misconduct.

• The Contractor will report each incident of student misconduct immediately by phone or in person to the Director of Transportation and follow up with a written report upon request.

• The Contractor will not permit smoking or consumption of alcoholic beverages, or consumption of other non-prescription drugs, by students in a taxi.

• The Contractor's drivers shall not, under any circumstances, administer physical punishment to any student on the bus. Restraint may be used by the drivers only when necessary to protect the safety of other students on in a taxi.

• Will not stop at any location for students other than the designated pickup or drop off.

K. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION
1. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden.

2. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2022-2023 school year is included as part of these Bid Documents.

L. ROUTES AND SCHEDULES
1. The starting time for incoming routes shall be set to allow the taxi to arrive at the school not more than fifteen (10) minutes or less than five (5) minutes before the designated start time on the route form contained in these Bid Documents. Outgoing routes shall be scheduled in accordance with District 300 guidelines.

2. Seating capacity shall not exceed capacity as described by manufacturer of vehicle. Students are not allowed to ride in the front seat of any taxi.

M. DISTRICT'S RIGHTS IN CONTRACT AWARD
The District reserves the right to award the transportation Contract as it sees fit, selecting the Bidder(s) which it considers to be in the best interest of the District, or to reject any and all proposals. The District reserves the right to award any portion of the bid or portion thereof, including base bids and alternate bids as noted in the Scope of Services to one or more Bidders.

N. ASSIGNMENT OF CONTRACT
The Contractor agrees not to assign this Contract, or any part of this Contract.

O. NON-COMPLIANCE PENALTIES
Should the District find the Contractor in noncompliance with the provisions of the Contract on a taxi route or series of routes, the District will be entitled to impose the following penalties, provided that the Superintendent, or his designee, has provided the Contractor two (2) days oral notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section of these General Conditions, "noncompliance" means, but is not limited to, the failure to transport students on a taxi route or routes as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Superintendent in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract. Further, for purposes of this Section of these General Conditions, the Contractor shall be deemed to have cured any noncompliance if the action, event or occurrence that caused the noncompliance is not repeated in any of the ten (10) business days following oral notification of the noncompliance by the Superintendent or his designee.

The District will pay one (1) no load fee per day per taxi. If a student does not ride in the morning, the driver must report that to dispatch. District 300 will not pay for the afternoon no load.

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

P. SERVICE INTERRUPTION
1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services are higher than the Contractor's cost (agreed upon in the Contract), then the Contractor

shall pay the difference between its charges and the charges of the substitute taxi company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Superintendent, or his/her designee and request permission to interrupt service. Such decisions by the Superintendent shall be final.

3. If schools serviced by the taxis are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor by telephone or otherwise, before 5:45 a.m. for such day(s).

Q. TERMINATION OF CONTRACT BY REASON OF DEFAULT

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Superintendent, send written notice to the Contractor indicating the intention of the District to declare the Contractor in default. In such notice, the District shall state in what respect the Contractor has failed to comply with the terms of the Contract, and shall further state a date upon which the Contract will terminate, unless the Contractor, prior to such date, cures the defect to the satisfaction of the District. The Contractor shall provide the District a written correction plan to provide a cure for the non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date of termination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of such notice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

R. MISCELLANEOUS

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email.

S. TAXI TRANSPORTATION SERVICES

The Contractor shall conduct all of its activities subject to all current and future federal and state laws and ordinances, and the decisions, rules, guidelines, policies and procedures of the District (hereinafter, collectively, "District Policies") and pursuant thereto, the Contractor shall carry out the following functions and responsibilities of this Contract to include the following:

• The Contactor shall provide the District with on-time delivery. There is an expectation that taxis should arrive no more than fifteen (15) minutes and no less than five (5) minutes before the start of school. If the Contractor fails to meet this requirement a penalty of 20% of the cost of that route for that day will be assessed against the Contractor's billing for the month.

• The Contractor shall have an expected wait time at pick-up of no less than five (5) minutes. Repeated wait times in excess of 5 minutes should be reported to the District 300 Director of Transportation at 847-551-8492 or email deborah.mason@d300.org

• Contractor is not allowed to combine routes without permission from the Director of Transportation.

• The Contractor must have staff available between the hours of 5:30 a.m. until the last scheduled student has been delivered at the end of the day.

• The Contractor shall provide emergency response contacts that are available beyond the required hours of staffing to provide adequate support for after-hours trips and extracurricular runs and in the event of emergencies.

• Recommend to the District short-term and long-term plans, processes and procedures that will improve student transportation services and upon the District's approval and adoption of such policies and procedures, implement same.

• Recruit and maintain driver pool to accommodate District 300 needs.

• Evaluate the performance of each taxi driver annually.

• Accommodate District 300 request for service changes within 24 hours of the request.

• Provide a complaint tracking system.

• All communications are routed through District 300 Director of Transportation or designee.

• As requested, assist the Director of Transportation and other District 300 departments with transportation issues.

• The Contractor shall provide the District with the following reports and submittals:

- Billing by the 10th of the month for the previous month of service in an electronic format (Excel preferred), to include date of service, student name, pick-up/drop-off address and mileage of route
- Assist with other required data requests as needed

• The Contractor's General Manager will meet as requested with the Director of Transportation to report on achievements, areas of concern, and information of interest. The Contractor shall make reports, studies, and surveys regarding student transportation as are reasonably necessary to or requested by the District.

• The Contractor will report all accidents/incidents regardless of severity or insignificance immediately to the Director of Transportation including the name of the driver and student(s), location of accident, and accident report.

• Taxi drivers will meet with District 300 prior to start of school to discuss District expectations at no cost to the District.

Attachments included are as follows:
Attachment A – Radius Map
Attachment B – School Listing
Attachment C – Outplaced Facilities
Attachment D – Current School Calendar

Response Form A Student Taxi Transportation Services

Include in Section 3 of your proposal

Base Route Charge	Rate
Base Rate	$ /mile
Unleaded Fuel Price Range	**Rate added to Base Rate**
$2.50 to $3.50 per gallon	$ /mile
$3.51 to $4.50 per gallon	$ /mile
$4.51 to $5.50 per gallon	$ /mile
$5.51 to $6.50 per gallon	$ /mile
$6.51 to $7.50 per gallon	$ /mile
$7.51 to $8.50 per gallon	$ /mile
$8.51 to $9.50 per gallon	$ /mile
$9.51 to $10.50 per gallon	$ /mile
Miscellaneous Charges	**Rate**
After Hours Charge – After 5:00 PM	$ /mile
Stop Charges	$ /stop
Minimum Trip Charge	$ /trip
Mile Minimum Charge	$ /trip
No Load Charge	$ /trip

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations.

Proposal is firm for 90 days

_____
Name of Company/Corporation

_____
Street Address

Bid Submitted by:

_____
City, State, Zip Code

_____
Authorized Signature

_____
Telephone Number

_____
Please Type or Print Name

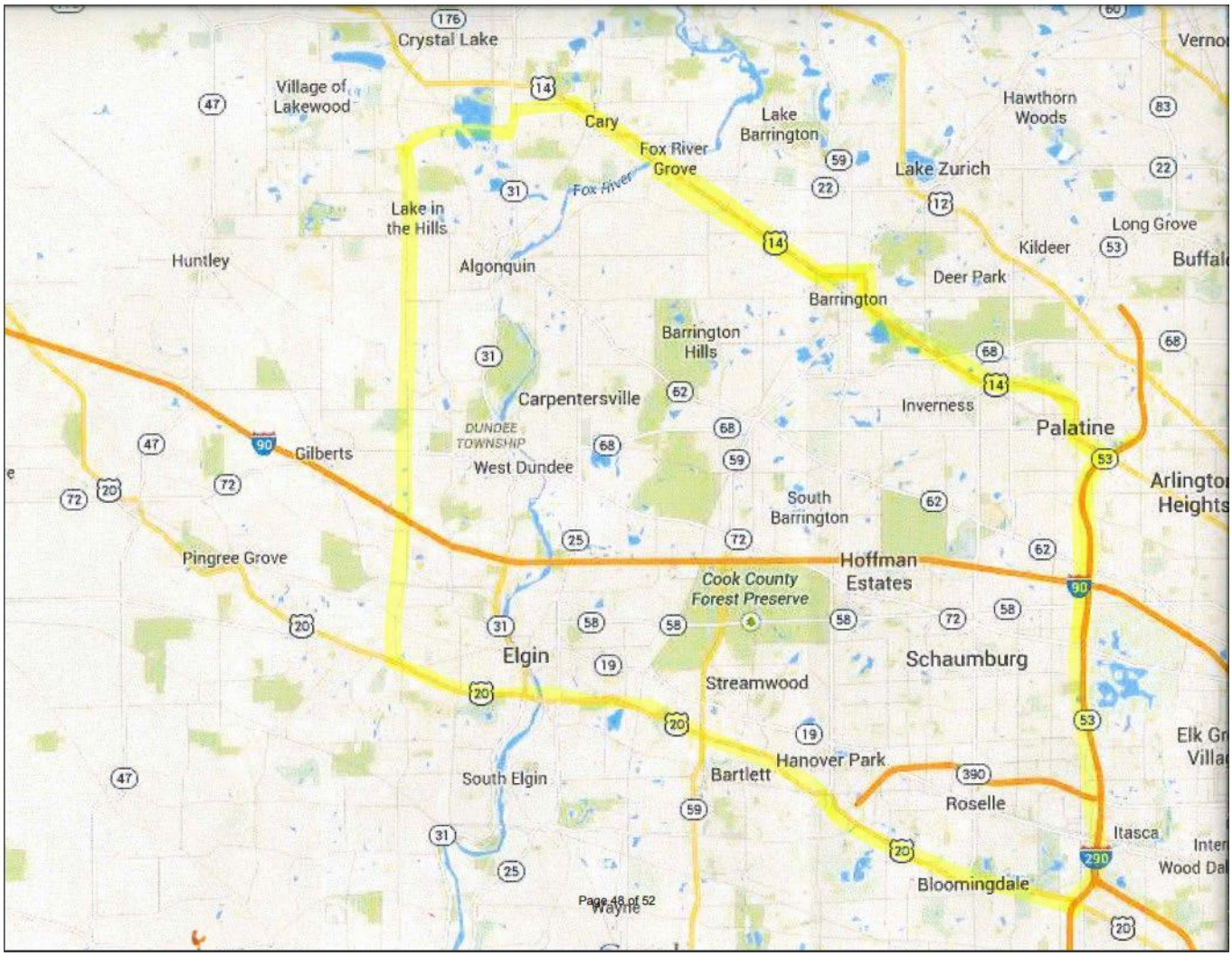
_____
Fax Number

_____
Illinois License Number

Email address - _____

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

Attachment A



Attachment B

Community Unit School District 300 Locations			
Building Name	**Address**	**Building Name**	**Address**
Administration Center **(847)551-8300**	2550 Harnish Dr Algonquin, IL 60102	**Algonquin Lakes Elementary** **(847)532-7500**	1401 Compton Drive Algonquin, IL 60102
Algonquin Middle School **(847)532-7100**	520 Longwood Drive Algonquin, IL 60102	**Big Timber Elementary School** **TBD**	1400 Ridgecrest Hampshire, IL 60140
Carpentersville Middle School **(224)484-2100**	100 Cleveland Avenue Carpentersville, IL 60110	**deLacey Family Education Center** **(224)484-2300**	50 Cleveland Avenue Carpentersville, IL 60110
Dundee-Crown High School **(224)484-5000**	1500 Kings Road Carpentersville, IL 60110	**Dundee Highlands Elementary** **(224)484-4700**	407 South Fifth Street West Dundee, IL 60118
Dundee Middle School **(224)484-4500**	4200 W. Main Street West Dundee, IL 60118	**Eastview Elementary** **(847)532-7400**	540 Longwood Drive Algonquin, IL 60102
Gilberts Elementary **(224)484-5900**	729 Paperbark Lane Gilberts, IL 60136	**Golfview Elementary** **(224)484-2800**	124 Golfview Lane Carpentersville, IL 60110
Hampshire Elementary **(847)792-3400**	321 Terwilliger Avenue Hampshire, IL 60140	**Hampshire Middle School** (847)792-3200	560 South State Street Hampshire, IL 60140
Hampshire High School **(847)792-3500**	1600 E. Big Timber Road Hampshire, IL 60140	**Jacobs High School** **(847)532-6100**	2601 Bunker Hill Drive Algonquin, IL 60102
Lake in the Hills Elementary **(847)532-6900**	519 Willow Street Lake in the Hills, IL 60156	**Lakewood School** (224)484-2600	1651 Ravine Lane Carpentersville, IL 60110
Liberty Elementary **(224)484-4800**	6500 Miller Road Carpentersville, IL 60110	**Lincoln Prairie Elementary** **(847)532-6600**	500 W. Harvest Gate Lake in the Hills, IL 60156
Meadowdale Elementary **(224)484-2900**	14 Ash Street Carpentersville, IL 60110	**Neubert Elementary** **(847)532-6800**	1100 Huntington Drive Algonquin, IL 60102
Neubert Elementary **(847)532-6800**	1100 Huntington Drive Algonquin, IL 60102	**Oak Ridge School** **(224)484-5800**	300 Cleveland Avenue Carpentersville, IL 60110
Parkview Elementary **(224)484-2500**	122 Carpenter Blvd. Carpentersville, IL 60110	**Perry Elementary** **(224)484-5600**	251 Amarillo Drive Carpentersville, IL 60110
Sleepy Hollow Elementary **(224)484-4900**	898 Glen Oak Drive Sleepy Hollow, IL 60118	**Westfield Community School** **(847)532-7600**	2100 Sleepy Hollow Road Algonquin, IL 60102
Wright Elementary **(847)683-5700**	1500 Ketchum Road Hampshire, IL 60140	**Transportation Department - Carpentersville Location** **(847)551-8474**	100 Cleveland Avenue Carpentersville, IL 60110
Transportation Department - Bunker Hill Location **(847)551-8300**	2603 Bunker Hill Drive Algonquin, IL 60102	**Bldgs. & Grounds** **(847)532-6700**	2605 Bunker Hill Drive Algonquin, IL 60102

Attachment C

Outplaced Facilities

Alexander Leigh Center for Autism – 4100 Veterans Parkway, McHenry, IL 60050
Allendale LINC – 1055 Lake Avenue, Woodstock, IL
Bancroft – 2353 Hassell Street 11 Suites A, B, C, D, Hoffman Estates IL 60169
High Roads (Camelot) – 5135 Trillium Blvd, Hoffman Estates IL 60192
Childs Voice – 180 Hansen Court, Wood Dale, IL 60191
Clare Woods – 124 E. Seminary, Wheaton, IL 60187
Classroom Connections – 2225 Lakeside Drive, Bannockburn IL 60015
Connections South Campus – 909 E. Wilmette Road, Palatine, IL
Core Academy 801 W Illinois Ave, Aurora, IL 60506
Cove School – 350 Lee Road, Northbrook, IL 60062
Dream Academy 46 S Gifford St, Elgin, IL 60120
Glen Hill School, 1324 Bloomingdale Rd, Glendale Heights, IL 60139
Glen Oaks Day West – 900 W. Mooseheart Road, North Aurora, IL
Hamilton – 179 S. 8th Street, Suite D, West Dundee, IL
Helping Hands – 9649 W. 55th Street, Countryside, IL
Kirk School – 520 S. Plum Grove Road, Palatine, IL
Marklund Day School – 164 South Prairie Avenue, Bloomingdale, IL 60108
Metro Prep – 525 E. Oakton Street, Suite D-47, Arlington Heights, IL
Miner – 1101 E. Miner Street, Arlington Heights, IL
New Connections – 865 E. Wilmette Road, Palatine, IL
Parkland – 40 W. Acorn Lane, Lake in the Hills, IL
Parkland – 900 S. Park Blvd, Streamwood IL 60107
Parkland Prep Bartlett – 2220 Southwind Blvd., Bartlett, IL 60103
SEAL – 1200 Claussen Drive, Woodstock, IL
South Campus – 909 E. Wilmette Road, Palatine IL 60074
Summit – 333 W. River Road, Elgin IL 60123
The Center on Deafness – 3444 Dundee Road, Northbrook, IL 60062

Attachment D

Early Release Dates will be included at a later date



DISTRICT 300

School Calendar - 2022/2023

Board Approval: November 2021 | Revised: 11/10/2021

JULY 22

Su	M	Tu	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 22

Su	M	Tu	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 22

Su	M	Tu	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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OCTOBER 22

Su	M	Tu	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
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NOVEMBER 22

Su	M	Tu	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
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DECEMBER 22

Su	M	Tu	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 23

Su	M	Tu	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 23

Su	M	Tu	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 23

Su	M	Tu	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 23

Su	M	Tu	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 23

Su	M	Tu	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 23

Su	M	Tu	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Important Dates

Independence Day - Offices/Schools Closed	Mon., July 4
Teacher Institute (8am to 1pm) No Student Attendance	Thurs., Aug. 11
Teacher Institute (8am to 1pm) No Student Attendance	Fri., Aug. 12
Teacher Institute (8am to 3pm) No Student Attendance	Mon., Aug. 15
First day of School, Full Day of Student Attendance	Tues., Aug. 16
Labor Day - Offices/Schools Closed	Mon., Sept. 5
District Holiday - Offices/Schools Closed	Mon., Oct. 10
End of QTR	Fri., Oct. 14
Teacher Institute (8am to 3pm) No Student Attendance	Fri., Oct. 28
Election Day - Offices/Schools Closed	Tues., Nov. 8
Parent - Teacher Conferences, No Student Attendance	Mon., Nov. 21 & Tues., Nov. 22
Fall Break - Offices/Schools Closed	Wed., Nov. 23 - Fri., Nov. 25
End of QTR/Semester	Thurs., Dec. 22
District Holiday - Offices/Schools Closed	Dec. 23, Dec. 26, Dec. 30, & Jan. 2
Winter Break, No Student Attendance	Dec. 26 - Jan. 6
Martin Luther King Day - Offices/Schools Closed	Mon., Jan. 16
Presidents Day - Offices/Schools Closed	Mon., Feb. 20
Teacher Institute (8am to 3pm) Kane County ROE	Fri., Mar. 3
End of QTR	Fri., Mar. 10
Spring Break, No Student Attendance	Mar. 27 - Mar. 31
District Holiday - Offices/Schools Closed	Fri., Apr. 7
Last day of school, If No Emergency Days have been used	Thurs., May 25
Emergency Make-up Days*	May 26, May 30 - Jun. 2
Memorial Day - Offices/Schools Closed	Mon., May 29
Last possible day of school - If ALL Emergency Make-up Days* are used	Fri., Jun. 2
Juneteenth - Offices/Schools Closed	Mon., Jun. 19

All dates subject to change throughout school year, with BOE Approval

* For complete Emergency Make-Up Day information, please see the following page.

Calendar Key

District Closed	Early Release	Emergency Make-up Day	End of QTR/Semester Full day Attend	No Student/Instruction Staff Attend	Parent/Teacher Conference	Teacher Institute/ In-service

Community Unit School District 300
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

March 22, 2022

Ms. Sue Marnell
American Taxi Dispatch Inc.
834 East Rand Road
Mount Prospect, IL 60056

Via email: smarnell@gmail.com

RFP – Student Taxi Transportation Services

Dear Ms. Marnell,

Per our recent conversation, District 300 would like to extend the current relationship with American Taxi Dispatch. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7–8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-03-22**
Diane White, Director of Purchasing

Sue Marnell
23E748568F63A0BC6EAB53E87E17B004 contractworks **2022-03-25**
American Taxi Dispatch Inc. Authorized Signature

Date

Community Unit School District No. 300
Purchasing Department- Student Taxi
Transportation Services
2605 Bunker Hill Drive
Algonquin, IL 60102

Due Date: March 28th 2022

Re: Student Taxi Transportation Services

Attention: Diane White, Director of Purchasing
2605 Bunker Hill Drive
Algonquin, IL 60102

Vendor: American Taxi Dispatch, Inc.
Contact: Sue Marnell
Phone: 847-259-1555 X2222

Response Form A Student Taxi Transportation Services

Include in Section 3 of your proposal

Base Route Charge	Rate
Base Rate	$ 2.40/mile
Unleaded Fuel Price Range	**Rate added to Base Rate**
$2.50 to $3.50 per gallon	$ 2.50 /mile .10
$3.51 to $4.50 per gallon	$ 2.60 /mile .20
$4.51 to $5.50 per gallon	$ 2.65 /mile .25
$5.51 to $6.50 per gallon	$ 2.65 /mile .25
$6.51 to $7.50 per gallon	$ 2.70 /mile .30
$7.51 to $8.50 per gallon	$ 2.75 /mile .35
$8.51 to $9.50 per gallon	$ 2.80 /mile .40
$9.51 to $10.50 per gallon	$ 2.85 /mile .45
Miscellaneous Charges	**Rate**
After Hours Charge – After 5:00 PM	$ 2.50 /mile .10
Stop Charges (NO STOP Charges - See Below addtl comments)	$ — /stop
Minimum Trip Charge	$ 13.75 /trip
Mile Minimum Charge	$ 2.40 /trip
No Load Charge	$ 10.00 /trip

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION Wait time at stops addtl
If Wait time exceeds - 15 mins - 15 min - 30 mins $17.50
30 mins - 45 mins $24.50, Wait time exceeds 45 mins
46 - 60 mins = 34.50

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations.

American Taxi Dispatch
Name of Company/Corporation

Proposal is firm for 90 days

834 e Rand rd
Street Address

Mt. Prospect, IL 60056
City, State, Zip Code

Bid Submitted by: Sue Maxell
Authorized Signature

847-259-1555
Telephone Number

SUE MAXELL
Please Type or Print Name

847-259-8885
Fax Number

SB0169836
Illinois License Number

Email address - Smaxell@gmail.com

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

American Taxi Dispatch, as part of its bid for the 2022-2023 work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: American Taxi Dispatch

By: Sue Mack
(Signature)

Sue Mack IV - Co President/Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

Jennifer A. Cepeda
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

American Taxi Dispatch having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: American Taxi Dispatch, Inc

By: Sue Maxwell
(Signature)

Sue Maxwell - Co President Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

Jennifer A. Cepeda
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

CERTIFICATE REGARDING SEXUAL HARASSMENT POLICY

American Taxi Dispatch, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: American Taxi Dispatch

By: _____
(Signature)

Sue Markell - Co President/ Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

Jennifer A. Cepeda
NOTARY PUBLIC

CERTIFICATE REGARDING EQUAL EMPLOYMENT OPPORTUNITY

American Taxi Dispatch does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: American Taxi Dispatch, Inc

By: _____
(Signature)

Sue Maxwell - CO President/Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

Jennifer A. Cepeda
NOTARY PUBLIC

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

American Taxi Dispatch, as part of its bid for the 2022-2023 work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: American Taxi Dispatch

By: _____
(Signature)

Sue Maxwell - co president/ director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

_____
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

American Tax Dispatch, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: American Tax Dispatch

By: Sue Maxwell
(Signature)

Sue Maxwell - CO President/Director
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 25th day of March, 2022

Jennifer A Cepeda
NOTARY PUBLIC

JENNIFER A CEPEDA
Official Seal
Notary Public - State of Illinois
My Commission Expires Aug 7, 2023

REFERENCES

LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.

Please be sure that contact information for references is current.

---

1. ORGANIZATION:

District 211

ADDRESS:

1750 S Roselle Rd - Palatine, IL 60067

CITY, STATE, and ZIP CODE:

Elizabeth Hepko

CONTACT PERSON:

847-755-6627 ehepko@d211.org

TELEPHONE NUMBER: **EMAIL:**

August - June/July

DATES OF SERVICE: **DOLLAR AMOUNT:**

---

2. ORGANIZATION:

District 15 (Community Consolidated School District 15)

ADDRESS:

580 N. 1st Bank Drive, Palatine IL 60067

CITY, STATE, and ZIP CODE:

Kay Brooks / Tom Bramley

CONTACT PERSON: - Bramleyt@ccsd15.net

847-963-3000 - BrooksK@ccsd15.net

TELEPHONE NUMBER: **EMAIL:**

August - June/July

DATES OF SERVICE: **DOLLAR AMOUNT:**

REFERENCES (CONT.)

3. ORGANIZATION:

U-46

ADDRESS:

355 East Chicago Street, Elgin 60120

CITY, STATE, and ZIP CODE:

Beth Lapa

CONTACT PERSON:

847-888-5095 Elizabeth.lapa@u-46.org

TELEPHONE NUMBER: **EMAIL:**

August - June/July

DATES OF SERVICE: **DOLLAR AMOUNT:**

OFFEROR'S NAME

Sue Mansell 3/25/22

SIGNATURE: **DATE:**

Sue Mansell

AMERICAN TAXI®
dispatching to independently owned and operated taxicabs DISPATCH, INC.
834 E. Rand Road, Mount Prospect, IL 60056

Community Unit School District #300
Purchasing Department
2605 Bunker Hill Drive
Algonquin, IL 60102

American Taxi Dispatch, Inc. School Transportation

American Taxi Dispatch has been providing school transportation services for over 25 years. We service school districts for students from elementary school through high school. American Taxi Dispatch currently has over 50 SBP drivers dedicated to school transportation.

- ***Experienced School Transportation Staff, Connecting Students and Drivers-***

We have an established school transportation department, with methods and protocols to efficiently manage the needs of our school districts.

Our school department hours are 6am-8pm, Monday-Friday. We do have American Taxi dispatchers available 24/7, for any additional requests after hours.

- ***Certified and Experienced School Drivers-***

We have over 50 School Bus Certified Drivers, every year. The drivers have completed a background check, physical and drug test. All background checks are also monitored and any change in status is reported promptly to American Taxi at that time. As the demand for alternative school transportation continues to grow, our certified driver number increases each year. Many of our veteran drivers have been dedicated to school transportation for over 25 years.

American Taxi has in-house training for school drivers, school bus permit certification courses with state approved training officials, and refresher courses with state approved training officials for any driver who needs to renew school bus permit certification.

We arrange training courses with different school districts and annual meetings at American Taxi's office.

- ***Safety Lane Inspection and Vehicle Maintenance-***

All vehicles are required to obtain a safety lane check by the State of Illinois. American Taxi has regular quality control checks, maintaining the condition and cleanliness of all vehicles. American Taxi shall ensure that all vehicles are maintained in a safe and clean condition, and in compliance with government regulations.

- ***Communication and GPS-***

All cars are equipped with cell phones as well as an advanced MDT communication system (Mobile Data Terminal), which provides two-way communication, GPS tracking and navigation for the driver. This allows for quick and efficient communication between our school department and the driver. We have recently produced a ***School Tracking App (ATSchool App)***, available at Google or Apple app store. Our school App is available for school administrators, parents and students to easily track their school car.

- ***Procedures for Handling Emergencies-***

-The driver will contact American Taxi school dispatch in case of any accident or emergency.

-Dispatch will contact the school district and parents.

-The driver is required to bring a police report and written statement explaining the accident.

-All information is shared with the school district immediately.

- ***Damage (Malicious)***

American Taxi will be able to accommodate and work with the district if any damages were to incur from student vandalism, while maintaining non-liability for the district.

- ***Insurance Coverage***
  American Taxi has Each School District Additionally Insured

Insurance policies, providing school district indemnity for any loss that may occur. Policy coverage is 1 million dollars. Additionally, American Taxi has procured an umbrella liability policy making the aggregate $5,000,000.

- ***Billing, Mileage Report and Additional Documents-***

We produce a monthly or Bi-weekly invoice for all school rides. If there are special instructions, with billing we can accommodate. We also provide a yearly mileage report, by request. We can provide you with our, SBP list, umbrella policy, school department contact information and any financial documents needed. Please let us know.

Rates

- Mileage rate is $2.40 a mile.
- $8 additional fee is applied for a van request
- $1 is added for additional students traveling together
- Additional fees may apply for extended zones with no coverage

Expectations and Goals

American Taxi Dispatch, Inc. strives to meet the goals and expectations of our school districts. All districts have their own requirements and requests for specific students to which we gladly accommodate.

American Taxi Dispatch, Inc.
School Department Contact Information

American Taxi Dispatch-North Division

School Department Dispatch

Evelyn Angel-847-259-1555 X3350

Danny Finkelstein-847-259-1555 X3405

Email: schools.ataxi.north@gmail.com

School Department Direct Line: (224) 220-2562

School Department Hours: 6am-7pm

From: To:18475571499 03/28/2022 15:39 #233 P.015

School Bus Companies Drivers

AMERICAN TAXI
834 E RAND RD SUITE 9
MOUNT PROSPECT, IL 60056
Employer #169036

Permit Expires	Name	Address	Permit Number	IL DL Number/ IL File Number	DL Expires	Permit Status
12/18/2022	ABBASI, MOHAMMED I	5627 SANTA BARBARA DR	2120097	A120-5495-3338	11/28/2023	Valid
06/03/2022	BRIKMANIS, EDGARS	1400 N YARMOUTH PL APT 418	2105792	B625-2006-9100	04/07/2022	Valid
09/11/2022	DIMITROV, DIMITAR Y	515 E CIRCLE HILL DR APT 105	2112218	D536-1797-2278	09/30/2025	Valid
07/28/2022	DAR, MOHAMMAD A	689 FOXDALE CT	2108908	D600-5415-9164	06/09/2025	Valid
09/14/2022	GUEVARA LOPEZ, FRANCISCO	201 S CHICAGO AVE APT 208	2114674	G164-2408-2283	10/04/2024	Valid
12/04/2022	HADDAD, MASOUD RASHID SALIM	316 CHERRY LN	2119773	H330-5565-8249	09/01/2024	Valid
08/30/2022	KUBIAK, TOMASZ ANDRZEJ	8839 N WISNER ST APT 2	2110612	K120-8016-4153	05/29/2023	Valid
06/29/2022	KAGAN, NAUM	1301 SILVERSTONE DR	2107715	K250-6205-7328	11/18/2024	Valid
08/08/2022	KADUSHIN, IGOR	408 HAVENWOOD DR	2109322	K325-4006-2329	11/19/2023	Valid
10/08/2022	PATEL, PANKAJBHAI D	325 E CIRCLE HILL DR APT 103	2116406	P340-6646-3239	08/22/2022	Valid
06/15/2022	PATEL, VITTHAL A	1691 PEBBLE BEACH DR	2107279	P340-8614-4026	01/26/2024	Valid
08/20/2022	REPETA, ROBYN E	1145 ASPEN STREET	2112217	R130-7256-3616	01/16/2024	Valid
09/25/2022	REHMAN, KHURRAM UR	670 HILL DR APT 110	2114719	R550-5187-2291	10/12/2022	Valid
02/23/2022	SHUPAK, LEONID	285 ANTHONY RD	2102459	S120-5204-8262	09/14/2023	Valid
08/24/2022	SODHI, BINDU	4110 SARAH DR	2109952	S300-0606-8777	06/22/2023	Valid
07/31/2022	SHTIVELMAN, VLADIMIR	7404 N LINCOLN AVE UNIT C	2109058	S314-8605-4225	08/08/2023	Valid
02/21/2022	SALGADO, HUMBERTO	280 CRESTVIEW DR UNIT B	2101782	S423-3206-6087	03/25/2024	Valid
02/06/2022	UTHUPPAN, LUKOSE P	750 REGAL LN	2102503	U315-5356-1122	04/29/2022	Valid
09/18/2022	VOLK, ALEXANDER S	535 DUNSTEN CIR	2116861	V420-0176-5068	03/06/2023	Valid

School Bus Companies Drivers

AMERICAN TAXI
834 E RAND RD SUITE 9
MOUNT PROSPECT, IL 60056
Employer #169036

Permit Expires	Name	Address	Permit Number	IL DL Number/ IL File Number	DL Expires	Permit Status
09/13/2022	VERKHIN, SEMYON	787 LAKESIDE CIRCLE DR	2114351	V625-7806-0088	03/26/2023	Valid
10/31/2022	VERKHIN, TAMARA	787 LAKESIDE CIRCLE DR	2116862	V625-8005-7912	11/02/2023	Valid
02/10/2023	YOUN, KILEAK	109 KIMBERRY CT	2201355	Y500-5005-7045	02/14/2025	Valid

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: Sue Mannell - American Taxi Dispatch

Its: Co-President / Director

Dated: 3-25-2022

Client#: 19196 AMERTAXI

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/28/2022

PRODUCER
Lange & Company
The Rockwood Company
20 N Wacker Drive, Suite 600
Chicago, IL 60606

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
American Taxi Dispatch Inc
834 E Rand Road
Mount Prospect, IL 60056-2569

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Cincinnati Insurance Company	10677
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY	EPP0039605	09/15/19	09/15/22	EACH OCCURRENCE	$1,000,000
		[X] COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
		[ ] CLAIMS MADE [X] OCCUR				MED EXP (Any one person)	$10,000
						PERSONAL & ADV INJURY	$1,000,000
						GENERAL AGGREGATE	$2,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER:				PRODUCTS - COMP/OP AGG	$2,000,000
		[ ] POLICY [ ] PRO-JECT [X] LOC					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	$
		[ ] ANY AUTO					
		[ ] ALL OWNED AUTOS				BODILY INJURY (Per person)	$
		[ ] SCHEDULED AUTOS					
		[ ] HIRED AUTOS				BODILY INJURY (Per accident)	$
		[ ] NON-OWNED AUTOS					
						PROPERTY DAMAGE (Per accident)	$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
		[ ] ANY AUTO				OTHER THAN AUTO ONLY: EA ACC	$
						AGG	$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	$
		[ ] OCCUR [ ] CLAIMS MADE				AGGREGATE	$
							$
		[ ] DEDUCTIBLE					$
		[ ] RETENTION $					$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				[ ] WC STATU-TORY LIMITS [ ] OTH-ER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	$
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	$
						E.L. DISEASE - POLICY LIMIT	$
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
ADDITIONAL INSUREDS ARE: COMMUNITY UNIT SCHOOL DISTRICT 300

CERTIFICATE HOLDER

Community Unit School District 300
Attn Deborah Mason
2550 Harnish Drive
Algonquin, IL 60102

CANCELLATION 10 Days for Non-Payment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Ronald Lange

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Policy Number: LVE14350 Date Entered: 1/1/2022

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insure Direct 834 E. Rand Rd. Suite 12 Mount Prospect, IL 60056	CONTACT NAME: PHONE (A/C, No, Ext): (847) 632-1830 FAX (A/C, No): (847) 632-1842 E-MAIL ADDRESS: insuredirectltd@gmail.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: FIRST CHICAGO INSURANCE	
INSURED AMERICAN TAXI DISPATCH INC 834 E RAND RD SUITE 9 MOUNT PROSPECT, IL 60056	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE	$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$
							PRODUCTS - COMP/OP AGG	$
								$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			EXCESS POLICY LVE14350 SEE SCHEDULE	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
	THIS POLICY IS IN OFFERED UNDER POLICY			EXCESS TO THAT NUMBER SEE LIST				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ADDITIONAL REMARKS SCHEDULE FOR POLICY # SEE LIST

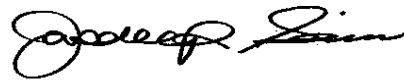
CERTIFICATE HOLDER

COMMUNITY UNIT SCHOOL DISTRCIT 300
2550 HARNISH DRIVE
ALGONQUIN IL 60102

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

February 8, 2024

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RE: Contract Renewal – Student Taxi Transportation Services

Dear Mr. Qadir,

District 300 would like to extend the current contract with Axess Transportation as agreed upon on May 24, 2023. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2024 to June 30, 2025 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.80 /mile	After Hours Charge – After 5:00 PM	$2.80 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	$4.00/stop
$2.50 to $3.50 per gal	$0.00/mile	Minimum Trip Charge	$18.00/trip
$3.51 to $4.50 per gal	$0.05/mile	Mile Minimum Charge	See Comments Below*
$4.51 to $5.50 per gal	$0.10/mile	No Load Charge	See Comments Below**
$5.51 to $6.50 per gal	$0.15/mile		*The minimum charge trip shall cover up till 6 miles. **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00
$6.51 to $7.50 per gal	$0.20/mile		
$7.51 to $8.50 per gal	$0.70/mile		
$8.51 to $9.50 per gal	$1.20 /mile		
$9.51 to $10.50 per gal	$1.70 /mile		

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 17 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, February 13, 2024 and award on Tuesday, February 27, 2024. Please return the completed packet by Monday, February 12, 2024.

Sincerely,

Diane White **2024-02-08**

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

Diane White, Director of Purchasing

Ihsan Qadir **2024-02-12**

8B08AE8C3D32C6B673EE83081AFD204D contractworks.

Axess Transportation Authorized Signature

2024-02-08

Date

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 24, 2023

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Congratulations! District 300 has awarded Student Taxi Transportation Services to Axess Transportation. This award is for the contract period of July 1, 2023 to June 30, 2024 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.80 /mile	After Hours Charge – After 5:00 PM	$2.80 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	$4.00/stop
$2.50 to $3.50 per gal	$0.00/mile	Minimum Trip Charge	$18.00/trip
$3.51 to $4.50 per gal	$0.05/mile	Mile Minimum Charge	See Comments Below*
$4.51 to $5.50 per gal	$0.10/mile	No Load Charge	See Comments Below**
$5.51 to $6.50 per gal	$0.15/mile		*The minimum charge trip shall cover up till 6 miles. **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00
$6.51 to $7.50 per gal	$0.20/mile		
$7.51 to $8.50 per gal	$0.70/mile		
$8.51 to $9.50 per gal	$1.20 /mile		
$9.51 to $10.50 per gal	$1.70 /mile		

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 6, 2023:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of May 24, 2023.

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2023-05-25**

OWNER *(Signature)*

Diane C. White, Director of Purchasing

Ihsan Qadir

8B08AE8C3D32C6B673EE83081AFD204D contractworks. **2023-05-25**

CONTRACTOR *(Signature)*

mohammed ihsan qadir **preident**

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

April 5, 2023

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RE: Contract Renewal – Student Taxi Transportation Services

Dear Mr. Qadir,

District 300 would like to extend the current contract with Axess Transportation as agreed upon on May 31, 2022. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2023 to June 30, 2024 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.80 /mile	After Hours Charge – After 5:00 PM	$2.80 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	$4.00/stop
$2.50 to $3.50 per gal	$0.00/mile	Minimum Trip Charge	$18.00/trip
$3.51 to $4.50 per gal	$0.05/mile	Mile Minimum Charge	See Comments Below*
$4.51 to $5.50 per gal	$0.10/mile	No Load Charge	See Comments Below**
$5.51 to $6.50 per gal	$0.15/mile		*The minimum charge trip shall cover up till 6 miles. **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00
$6.51 to $7.50 per gal	$0.20/mile		
$7.51 to $8.50 per gal	$0.70/mile		
$8.51 to $9.50 per gal	$1.20 /mile		
$9.51 to $10.50 per gal	$1.70 /mile		

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 17 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, May 9, 2023 and award on Tuesday, May 23, 2023. Please return the completed packet by Tuesday, April 18, 2023.

Sincerely,

Diane C White

Diane White, Director of Purchasing

Ihsan Qadir

8B08AE8C3D32C6B673EE83081AFD204D contractworks.

Axess Transportation Authorized Signature

2023-04-09

Date

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 27, 2022

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Congratulations! District 300 has awarded Student Taxi Transportation Services to Axess Transportation. This award is for the contract period of July 1, 2022 to June 30, 2023 with the following rates:

Base Route Charge	Rate	Miscellaneous Charges	Rate
Base Rate	$2.80 /mile	After Hours Charge – After 5:00 PM	$2.80 /mile
Unleaded Fuel Price Range	Rate added to Base Rate	Stop Charges	$4.00/stop
$2.50 to $3.50 per gal	$0.00/mile	Minimum Trip Charge	$18.00/trip
$3.51 to $4.50 per gal	$0.05/mile	Mile Minimum Charge	See Comments Below*
$4.51 to $5.50 per gal	$0.10/mile	No Load Charge	See Comments Below**
$5.51 to $6.50 per gal	$0.15/mile		*The minimum charge trip shall cover up till 6 miles. **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00
$6.51 to $7.50 per gal	$0.20/mile		
$7.51 to $8.50 per gal	$0.70/mile		
$8.51 to $9.50 per gal	$1.20 /mile		
$9.51 to $10.50 per gal	$1.70 /mile		

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 7, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.
- The Performance and Labor and Material payment bond in the full amount of the contract per paragraph 14. of the bid.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 24, 2022.

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. 2022-05-31
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Ihsan Qadir
8B08AE8C3D32C6B673EE83081AFD204D contractworks. 2022-05-31
CONTRACTOR *(Signature)*

Ihsan Qadir **PRESIDENT**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 10, 2022**

TO: Susan Harkin, Superintendent
Board of Education

FROM: Deborah Mason
Director of Transportation

Presented at the following Board Meetings	
Construction/Facility	
Finance	05/10/2022
Policy/Legislative	
School Utilization	
BOE 1st Reading	05/10/2022
BOE 2nd Reading	05/24/2022

SUBJECT: **Approval of Alternate Transportation Companies Contracts**

Background

The District has partnered with Alternate Transportation companies since 2007 to assist us with our transportation needs. With the current employee shortage that we are navigating, having additional transportation partners committed to safe student transportation is a necessity. We have a large number of McKinney/Vento students and students attending multiple out-of-district schools to meet their needs. Without the partnership of these companies, it would be impossible for us to meet all of the unique needs of our student population.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting and background check and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, ALC, American Taxi, Axess Transportation, and School Bells, are included in the packet for their services.

Administrative Recommendation

The administration recommends approval of the contract.

COMMUNITY UNIT SCHOOL DISTRICT 300
Student Taxi Transportation Services
Thursday, April 21, 2022 4:30 PM

Vendor	American Taxi Dispatch Inc. Mount Prospect, IL	Axess Transportation Algonquin, IL	Schoolbells Transportation LTD Huntley, IL	ALC Schaumburg, IL
Base Route Charge	Rate	Rate	Rate	Rate
Base Rate	$2.40/mile	$2.80 /mile	$2.75/mile	$90.00
Unleaded Fuel Price Range	Rate added to Base Rate	Rate added to Base Rate	Rate added to Base Rate	Rate added to Base Rate
$2.50 to $3.50 per gallon	$0.10/mile	$0.00/mile	$0.00/mile	$0.00/mile
$3.51 to $4.50 per gallon	$0.20/mile	$0.05/mile	$0.25/mile	$0.00/mile
$4.51 to $5.50 per gallon	$0.25/mile	$0.10/mile	$0.50/mile	$0.00/mile
$5.51 to $6.50 per gallon	$0.25/mile	$0.15/mile	$1.00/mile	$0.00/mile
$6.51 to $7.50 per gallon	$0.30/mile	$0.20/mile	$2.00 /mile	$0.00/mile
$7.51 to $8.50 per gallon	$0.35/mile	$0.70/mile	$3.00/mile	$0.00/mile
$8.51 to $9.50 per gallon	$0.40/mile	$1.20 /mile	$3.00/mile	$0.00/mile
$9.51 to $10.50 per gallon	$0.45/mile	$1.70 /mile	$5.00/mile	$0.00/mile
Miscellaneous Charges	Rate	Rate	Rate	Rate
After Hours Charge – After 5:00 PM	$ 0.10 /mile	$2.80 /mile	$3.00/mile	
Stop Charges	See Comments Below	$4.00/stop	$10.00/stop	$60.00/hr billed in 15 min increments
Minimum Trip Charge	$13.75/trip	$18.00/trip	$20.00/trip	$90.00
Mile Minimum Charge	$2.40/trip	See Comments Below*	No bid	See Comments Below*
No Load Charge	$10.00/trip	See Comments Below**	Full Rate	Full Price of Trip
	30 minutes add $12.50 31-45	*The minimum charge trip shall cover up till **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00		*The minimum charge trip shall cover up till 12 Wheelchair fee of $25.00 per student Car Seat/Safety Vest fee of $5.00 per student Monitor fee of $25.00/hr with a 2 hr min

Recommendation:

Award Student Taxi Transportation Services to all three vendors:
ALC, Schaumburg, IL
American Taxi Dispatch Inc., Mount Prospect, IL
Axess Transportation, Algonquin, IL
Schoolbells Transportation Ltd., Huntley, IL

Community Unit School District 300
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

March 22, 2022

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Per our recent conversation, District 300 would like to extend the current relationship with Axess Transportation. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7 – 8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-03-25**
Diane White, Director of Purchasing

Ihsan Qadir
8B08AE8C3D32C6B673EE83081AFD204D contractworks.
Axess Taxi - Authorized Signature

2022-04-27 Date

Community Unit School District 300
2605 BUNKKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

March 22, 2022

Mr. Ihsan Qadir
Axess Transportation
2345 Lake Drive South
Algonquin, IL 60102

Via email: axesstrans@gmail.com

RFP – Student Taxi Transportation Services

Dear Mr. Qadir,

Per our recent conversation, District 300 would like to extend the current relationship with Axess Transportation. Please find attached RFP documents for the coming school year with a contract term of 7/1/2022 to 6/30/2023. Please sign and return all documents as outlined on page 30. Certificates on pages 14 – 19 require a notary. Your insurance documents (pages 7 – 8) will be required 10 days after Board of Education contract approval.

If your firm does agree to this contract pricing structure, District 300 will recommend this contract to the Board of Education for review on Tuesday, April 12, 2022 and award on Tuesday, April 26, 2022.

Please return the completed packet by Monday, March 28, 2022.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-03-25**
Diane White, Director of Purchasing

Ihsan Qadir
8B08AE8C3D32C6B673EE83081AFD204D contractworks.
Axess Taxi - Authorized Signature

2022-04-07
Date

Community Unit School District # 300
Purchasing Department
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8460

March 22, 2022

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District") invites you to submit a sealed **Request for Proposal** for:

Student Taxi Transportation Services

The enclosed proposal form(s) must be used in submitting your proposal. Proposals must be addressed as follows:

Community Unit School District No. 300
Purchasing Department –Student Taxi Transportation Services
2605 Bunker Hill Drive
Algonquin, IL 60102

Electronic proposals will be received until **4:30 PM CT, Monday, April 21, 2022** at which time they will be opened and read publicly in a virtual meeting. Enter proposals via BidNet.

It is the intention of the Board of Education to award the bid at the **Tuesday, May 24, 2022 regular meeting.** The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.

Diane C White

Sincerely,
Diane C. White
Director or Purchasing / CUSD 300

Student Taxi Transportation Services
Project Timeline
All Times are Central Time

ACTION	DATE	TIME	LOCATION
Project presented to Purchasing	Monday, February 14, 2022		
Establish Timeline	Friday, February 18, 2022		
Specifications Review/Deadline to Purchasing	Friday, February 25, 2022		
Specifications Draft	Friday, March 4, 2022		
Scope of Work Review-Project Manager Signature	Tuesday, March 8, 2022		
Specifications Finalized	Wednesday, March 9, 2022		
Specifications Released	Monday, March 22, 2022		
RFP Submittal Deadline	Monday, March 28, 2022	3:00 PM	email to bids.purchasing@d300.org
Recommendation to CFO	Tuesday, March 29, 2022	4:30 PM	Jennifer Porter, CFO
BOE Workshop/Approval Packet	Tuesday, April 12, 2022	4:30 PM	Central Office
BFC Committee Meeting	Tuesday, April 12, 2022	4:30 PM	Central Office
BOE MEETING/Approval	Tuesday, April 26, 2022	6:30 PM	Central Office
Contract Released	Wednesday, April 27, 2022		Purchasing Dept
Completed Receipt of Performance Bonds, Insurance Documents, and background checks.	Wednesday, June 1, 2022		Purchasing Dept
Contract Duration with the possibility of two one-year extensions	Friday, July 1, 2022 to Friday, June 30, 2023		

Instructions to Bidders

1. GENERAL

a. Proposals shall be signed and submitted in an envelope properly marked with the title of the proposal, and date and time of opening. Unsigned proposals will be rejected.

b. Seal and deliver proposal to the purchasing office on or before the time scheduled for the opening. Late proposals will not be opened nor considered.

c. All proposals shall be made on this form.

d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Proposals should not include sales or excise tax.

e. Prices quoted shall include all charges for packing, transportation and delivery to the locations designated on the proposal specification and installation, if called for, in the proposal specifications.

f. Correspondence shall be addressed to the Director of Purchasing.

g. Proposals are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.

h. Oral, telephonic, telegraphic, or facsimile bids will not be accepted.

i. Electronic proposal submitted to bids.purchasing@d300.org

2. ERRORS AND OMISSIONS

All proposals shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for proposal opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

3. FIRM PROPOSAL

All proposals will be considered to be firm for a period of 90 days from the date established for the opening of proposals.

4. WITHDRAWAL OF PROPOSALS

Proposals may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of proposals.

5. INVESTIGATION OF BIDDERS

a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill proposal requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the proposal.

b. The Board of Education reserves the right to reject any proposal if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all proposals, to waive irregularities and to accept that proposal which is considered to be in the best interest of the District. Any such decision shall be considered final. All items proposed shall be new unless otherwise specified in the requirements.

6. VENDOR APPLICATION AND W-9 FORM

The District requires that a current Vendor Application and W-9 form be included with your sealed proposal. These forms can be found on the District website – www.d300.org. Go to Departments-Finance-Purchasing to download the vendor application and W-9 form.

7. COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE ACT

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

8. SIGNATURE CONSTITUTES ACCEPTANCE

The signing of these proposal forms shall be construed as acceptance of all provisions contained herein.

9. CONTRACTS

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this proposal.

10. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this Contract (whether or not federal funds are involved) the bidder agrees as follows:

a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

11. COMPLETION DELIVERY TIME

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

12. EVALUATIONS

The District reserves the right to reject any and all proposals, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on proposal request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of proposals. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

13. EXAMINATION OF DOCUMENTS AND SITE

Before submitting a proposal for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the proposal, and include in its own proposal all sums sufficient to provide all work required by the contract documents. After opening of proposals, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a proposal, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS

(IS REQUIRED OF THIS PROJECT)

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond in the amount of $25,000. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto.

The Performance Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties.

The Performance Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

15. SERVICE POINTS

Please see Scope of Work and Attachments to this document.
Point of contact:

Community Unit School District, 2550 Harnish Drive, Algonquin, IL 60102.

Project Manager – Deb Mason, Director of Transportation

Email: deborah.mason@d300.org

16. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period as defined by Board of Education award documents. See the Warranty tab in Response Form B. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

17. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

INSURANCE – in compliance of Public Act 097-0224(625 ILCS 5/12-707.01) (from CH.95 ½, par. 12-707.01), Sec 12-707.01 Liability Insurance.
https://ilga.gov/legislation/ilcs/documents/062500050K12-707.01.htm

The Contractor shall procure and maintain during the term of the Contract all insurance coverage listed below. Each Bidder shall provide at the time of bid submission a certificate of insurance evidencing ability to obtain insurance on the terms and conditions stated herein. Insurance shall be with companies licensed to do business in Illinois and satisfactory to the District. In light of the agreements that the District and the Contactor (i) may enter into governing the Contractor's exclusive use of the District's terminal facilities, (ii) may enter into for the sale and transfer of the District's fleet and (iii) may enter into for the leasing of the District fleet, the District agrees to cooperate, to the extent necessary, with the Contractor to secure any related insurance:

1. Comprehensive General Liability
   Contractual Personal Injury
   Employer's Liability Limit $ 1,000,000.00 combined single
   $5,000,000.00 for two or more

2. Automobile Liability
   Comprehensive Liability $ 2,000,000.00 combined

3. Medical Payment
   All vehicles $ 100,000.00 per person, each occurrence

4. Excess Umbrella $15,000,000.00 each occurrence

5. Workers' Compensation Insurance shall be the minimum limits as specified by law.

The insurance shall include sexual abuse, molestation and misconduct coverage if the Contractor will be on District premises or transporting students or staff. All insurers shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The comprehensive general liability, property damage, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, volunteers, sponsors, endorsed organizations, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (if the Contractor will be on the District's premises the waiver of subrogation shall also apply to the workers' compensation insurance the waiver of subrogation shall also apply to the workers' compensation insurance). The Contractor shall provide the District with certificates of insurance reasonably acceptable to the District evidencing the existence of the coverage described above, including form and deductibles, during

the duration of this Agreement. If requested the Contractor shall provide copies of applicable policy endorsements. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling the District to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

It is MANDATORY within ten (10) days after the proposal award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

18. TOTAL PRICE FOR ALL ITEMS BID

A total proposal dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the proposal form before signing and submitting the proposal.

19. HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

20. DAMAGE TO PROPERTY

In the event the bidder damages the District’s property, the bidder shall, at the bidder’s sole cost, restore the property or any surrounding area. Such restoration

shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

21. LATE PROPOSALS

Proposals received after the time specified in the Request for Proposals will not be opened or considered. The method of transmittal of the proposal is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of proposals is prohibited.

22. RECYCLED PRODUCTS

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as proposal alternatives. Notations are to be included as to the percentage of recycled products in each item.

23. CONTRACT TERM

The contract term is July 1, 2022 – June 30, 2023**,** with the possibility of two one-year extensions.

24. MANUALS

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

25. PERSONNEL

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

26. SEXUAL HARASSMENT

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection

against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

27. QUALIFICATIONS

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

28. FINANCIAL STABILITY. The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the proposal, and the name, address, and business telephone number of each such person.

b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

29. COMPLIANCE WITH LAWS.

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

30. GOVERNING LAW

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

31. PROPOSAL

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All proposals shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has submitted the proposal in strict accordance with the specification requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such proposal is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the proposals as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions

as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

32. BIDDER'S AGREEMENT

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or
(2) any subsequent purchase order between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's proposal, the required submittals, and the purchase order, if any, shall comprise the binding contract.

33. **CANCELLATION** – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

34. ADDITIONAL INFORMATION

Contact Diane C. White, Director of Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email bids.purchasing@d300.org

REFERENCES

LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.

Please be sure that contact information for references is current.

1. ORGANIZATION:

ADDRESS:

CITY, STATE, and ZIP CODE:

CONTACT PERSON:

TELEPHONE NUMBER: **EMAIL:**

DATES OF SERVICE: **DOLLAR AMOUNT:**

2. ORGANIZATION:

ADDRESS:

CITY, STATE, and ZIP CODE:

CONTACT PERSON:

TELEPHONE NUMBER: **EMAIL:**

DATES OF SERVICE: **DOLLAR AMOUNT:**

REFERENCES (CONT.)

3. ORGANIZATION:

ADDRESS:

CITY, STATE, and ZIP CODE:

CONTACT PERSON:

TELEPHONE NUMBER: **EMAIL:**

DATES OF SERVICE: **DOLLAR AMOUNT:**

OFFEROR'S NAME

SIGNATURE: **DATE:**

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT

_____, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act.*

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

_____, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____

NOTARY PUBLIC

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: “I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade.”

The following affidavit must be signed and submitted with bidder’s bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

_____, as part of its bid for the_____work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

_____, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: _____

By: _____
(Signature)

_____
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This_____day of_____, 2022

_____
NOTARY PUBLIC

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By:_____

Its: _____

Dated:_____

Please submit one form for each driver.

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

_____

(Printed or Typed Name of Applicant Employee)

_____

Signature of Applicant or Employee

Date: _____

PRINT RESET

COMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS)	APPLICATION DATE
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	REVISION DATE

DATE: _____

COMPANY	HOW LONG IN PRESENT BUSINESS?

ADDRESS	CITY	STATE	ZIP

CONTACT PERSON/REPRESENTATIVE	FAX NUMBER	PHONE AND EXTENSION
	( )	( )

TYPE OF ORGANIZATION (Check Applicable)

☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE

YEARS ESTABLISHED:

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

CATEGORY **(Check below the category which applies to the applicant)**

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☐ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS

TAXPAYER'S I.D. NO.

FEIN _____

or

S.S. No. _____

INSURANCE INFORMATION (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☐ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☐ INSURANCE CO. _____

BONDING INFORMATION **(Check each area in which you have been bonded and the latest date of bonding)**

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse

MINORITY/WOMEN BUSINESS ENTERPRISE (Check One) See Definitions Below	FOR USE BY CONTRACT COMPLIANCE ONLY: BY:_____ DATE_____ ☐ C ☐ NC
☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE	

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:

AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

	ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1.				
2.				
3.				
4.				

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

Requester's name and address (optional)

COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DRIVE
ALGONQUIN, IL 60102

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number

☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting,* later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the instructions for Part II for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code,* later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships,* earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code,* later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester,* later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at *www.SSA.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/Businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. Go to *www.irs.gov/Forms* to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to *www.irs.gov/OrderForms* to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code,* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account[1]
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor[2]
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee[1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner[1]
6. Sole proprietorship or disregarded entity owned by an individual	The owner[3]
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity[4]
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships,* earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at *spam@uce.gov* or report them at *www.ftc.gov/complaint*. You can contact the FTC at *www.ftc.gov/idtheft* or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see *www.IdentityTheft.gov* and Pub. 5027.

Visit *www.irs.gov/IdentityTheft* to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Proposal Content and Proposal Format Submittal to include:

One complete electronic copy of proposal

Section 1 - Firm Experience and Capabilities

- Statement of experience in transporting public school students, including special education students.
- Provide a list of all schools, school districts or educational cooperatives presently being served and any schools, school districts or educational cooperatives formerly served, at any time, since the 2019-2020 school year.
- Provide the size and type of service included in present operation.
- Please provide an adequate description and summary of capabilities.
- Provide staffing resumes who would be proposed to oversee our account, along with resumes of potential employees that would be assigned to District 300.
- Provide a copy of all documents that relate to hiring, training, discipline, drug testing, and release of employees.
- List describing all legal actions filed or initiated since January 1, 2010 in which the Bidder has been a debtor in bankruptcy, or a defendant in any lawsuit, whether claiming a breach of an agreement or a contract, or seeking damages for personal injury, wrongful death or property damage, or a respondent in an administrative action for deficient performance, or a defendant in a criminal action.
- Description of vehicle maintenance programs and housing procedures, safety programs and procedures, and employee training classes on safety topics.
- Extent and nature of the in-service programs offered to drivers, especially as they relate to transporting students with disabilities (e.g., behavior management instruction for drivers transporting children with behavior disorders).

Section 2 - Project Approach

Provide a brief discussion of the following:

- The methodology that your firm would use in collaborating with District personnel.
- Your approach to the transportation of special education students.
- Your transition plan for CUSD 300 transportation program.

Section 3 – Economic Impact – Pricing and Proposal Questionnaire

- Include Proposal Response Form A in this section.
- Include any related price sheets and specification sheets.

Section 4 - References-

- Provide a minimum of three *(3)* references for professional services performed for schools, school districts or educational cooperatives in the last five *(5)* years.

Section 5 – Required District 300 certificates, Vendor Application, W-9 form. These forms are included within this Proposal.

Scope of Service

Community Unit School District 300 is seeking proposals for

RFP – Student Taxi Transportation Services

GENERAL CONDITIONS-SCOPE OF SERVICES

A. INTRODUCTION

Community Unit School District 300 (as herein defined) and the Contractor (as herein defined) shall enter into a Contract (as herein defined) to provide the services at the price and on the terms and conditions specified in these General Conditions and other Bid Documents (as herein defined) and such other reasonable terms consistent therewith and necessary for the performance of the Contract. Such Contract shall be for a term commencing on July 1, 2019 and ending on June 30, 2020 and may, at the District's sole discretion, be extended for two (2) additional one-year periods, as provided for herein.

B. GENERAL SCOPE OF WORK

This Contract is for a three-year student taxi transportation services agreement. The District provides transportation services to students, covering 78,500 miles in Radius I routes and 49,000 miles in Radius II routes. This includes special needs students that attend one of the District's 27 schools, 27 special educational facilities, some of which are, and some of which are not located within the District. A list of the District schools (Attachment B) and out-of-district special education facilities (Attachment C) are included at the end of this document.

C. DEFINITIONS

1. "Route" shall mean the pattern or plan of travel including pick-up and departure points for taxi's transporting students and others entitled to school taxi transportation.

D. BIDDER AND CONTRACTOR FISCAL ABILITY AND PAST EXPERIENCE

The Contractor may be required to furnish evidence of fiscal stability at the option of the District.

Each Contractor shall furnish the District with a statement listing all of it school student transportation experience since the 2017-2018 school year through and including the 2014-2015 school year, including the names of all past and current Illinois schools, school districts and educational cooperatives served by the Contractor and the names, addresses and telephone numbers of all such school, school district and cooperative staff responsible for student transportation.

For the first year of the Contract only, final Certificates of Insurance shall be filed by the Contractor with the District within ten (10) days of Contract award, and for each remaining year of the Contract, the Certificates of Insurance shall be filed by the Contractor with the District by July 1. The Certificates of Insurance shall show that the District, the Board and all relevant individuals have been duly named as additional insured under each policy and showing that the insurance is not cancelable without first giving sixty (60) days advance written notice to the District. The Contractor shall incur a one hundred dollar ($100) per diem penalty for each day it fails to file said Certificates of Insurance after the applicable due date. In the

event of cancellation, the Contractor shall furnish evidence of new insurance at the earliest possible date, but not later than ten (10) days prior to the cancellation date of the original policy. Failure of the Contractor to obtain new insurance shall be cause for the District to terminate the Contract.

E. INVOICING – Monthly - required detailed student pick-up address, drop off location, name and address of student, trip charge and mileage of trip
Invoicing shall be done by the Contractor directly to the District, in a format acceptable to the District. In addition, the Contractor shall provide copies of all calculations deriving per-student charges from per-route and per-trip charges billed in accordance with these General Conditions. Contractor shall submit invoices to the District on or before the tenth (10th) day of each month. The District shall make payment to the Contractor monthly in arrears based upon actual routes at the appropriate unit prices per route, as specified in the Bid Form. Payments shall be made monthly after approval of the bills submitted by the District Finance Committee and the Board of Education based upon the Board of Education Board meeting schedule.
Payments for all other services under the Contract (i.e., early or late routes, etc.) shall be made monthly in arrears, upon submission by the Contractor of individual invoices covering the services provided.
District 300 will provide payments via check, ACH, wire or MasterCard Credit Card. Discounts for payment within 10 or 20 days of receipt of detailed invoice can be negotiated with District 300. Invoices will be paid at 95% within 10 days of receipt, the 5% balance paid within the 30-day term once attendance is confirmed.
Final invoicing for the year will be provided to the District in time prior to July 10 to include all cost in the Transportation Claim.

F. CONTRACT TERM AND EXTENSION AND CONTRACT PRICE
1. The Contractor will be awarded the Contract for a one (1) year term, beginning on July 1, 2022 and ending on June 30, 2023. The District, at its sole discretion, may elect to extend the Contract for two (2) additional one-year periods (the 2023-2024 and 2024-2025 school years). However, if for any reason the District determines that continuation of this Contract is not in the best interests of the District, it may withdraw from and terminate the Contract at the end of any fiscal year (a fiscal year ends on June 30) covered by this Contract, provided that the District gives the Contractor written notice of its intention to so terminate the Contract by April 1 of said fiscal year. If the District elects to recommend the extension the of Contract for an additional one-year period it shall so notify the Contractor in writing by March 1 of the year in which the Contract would otherwise expire.

2. In the event the District elects to extend the contract for the second and third years, the negotiated, tentative Contract will be brought for approval before the District Board.

3. The Contract base prices may be increased or decreased by no more than the lesser of five percent (5%) or the percentage increase or decrease reflected by the Chicago Metropolitan area Consumer Price Index for Urban Consumers, from March 1 of the previous calendar year to February 28 (or 29, as the case may be) of the current calendar year, as published by the United States Department of Labor, Bureau of Statistics. The base prices listed for any Contract year shall be the bases for adjusting the Contract price for the next year.

G. EMERGENCY REQUIREMENTS

Plans and programs for maintaining the following safety precautions and programs shall be established by the Contractor prior to the start date of the Contract:

1. At least one (1) assigned office worker familiar with the District Contract shall be available in the Contractor's office 5:30 a.m. to 6:00 p.m., or until the last student is delivered, to field calls or transmissions from District staff each day students are transported. After hours answering service must be provided to District staff.

2. An answering service shall be provided by the Contractor to be used between the hours of 6:00 p.m. to 5:30 a.m. each day when students are transported to advise callers that the office is closed and in the event of an emergency to contact one or more individuals designated by the Contractor.

3. The Contractor shall have means to make contact with drivers at all times.

4. The Contractor shall provide the District, in an Excel document, the names of all assigned drivers, copy of Driver's License for all drivers at the start of the contract and upon request.

5. The Contractor shall provide the District Transportation Director with immediate notification of all accidents and incidents.

6. Accident reports are to be submitted to the Director of Transportation within 24 hours of the time of the accident.

H. EQUIPMENT AND VEHICLE MAINTENANCE

The Contractor shall be responsible for each of the items listed below relative to any vehicle that the Contractor uses or proposes to use to transport District students, regardless of whether the Contractor is the actual titleholder of the vehicle, and the Contractor shall certify, in writing, by August 1 of each year that this Contract is in effect, to the District that it has met each of these responsibilities:

1. Ensuring that all equipment on vehicles conforms to all local, State and Federal statutes pertaining to school bus transportation, vehicle specifications and safety, and to all relevant State and Federal regulations.

2. Obtaining in a timely fashion any and all required inspections and providing a copy of the inspection report for any vehicle upon request of the District.

3. Ensuring that each vehicle possesses the following safety equipment in good and working order: a first-aid kit, individual seat belts where required by Illinois law, and padded seats,

4. Ensuring that each vehicle is maintained in a clean, sanitary, good mechanical condition and that vehicles are smoke-free.

5. Maintaining a safety program that, at a minimum, includes the following: a. Regularly scheduled in-service meetings for drivers to include, but not limited to, defensive driver training, blood-borne pathogens training, and student behavior management.

b. Daily vehicle inspections.

c. Safety Supervisor(s) to enforce good driving practices with respect to safety, mechanical operation, adherence to time schedules and conformity with applicable laws and regulations.

d. To ensure that drivers and dispatcher understand appropriate emergency procedures.

e. Drivers are prohibited from driving a taxi while smoking or being under the influence of alcohol or drugs.

f. Requirement that all drivers and passengers wear their seat belt at all times when they are operating their vehicle.

g. Drivers are prohibited from using a cellular telephone while driving a taxi with passengers on board, except in the event of a taxi emergency.

I. DRIVER RESPONSIBILITY AND QUALIFICATIONS

All drivers shall be subject to State and Federal laws pertaining to the operation of school buses and the transportation of students, the Illinois School Code and the rules and regulations pertaining to same, and the policies and regulations of the District, and no driver shall be permitted to operate any vehicle under this Contract unless he or she is in full compliance with all such laws, rules, regulations and policies. All personnel operating vehicles used in the transportation of students must be of the highest moral character, completely competent professionals, properly licensed and physically capable.

The Contractor shall provide to the District a detailed description of its procedures for screening and employing all employees. In addition, the Contractor shall supply to the District:

1. Each employee’s name

2. Each driver’s commercial driver’s license number and school bus driver’s permit number.

3. The date on which each employee, as applicable, successfully passed drug and alcohol screening.

4. The date on which each employee, as applicable, was cleared by a criminal background check and checks of the Statewide Sex Offenders database.

All employees who are required to, but have not submitted to the background check and drug/alcohol testing or those who have not been cleared by a background check and drug/alcohol test may not be employed under this Contract. In addition, detailed information on each driver and employee, as applicable, including certification, criminal background check, and driving record shall be maintained at the Contractor's office and provided to the District upon request.
The District reserves the right to request the removal of a driver for specific routes or from driving for District 300. The District is not liable for any unemployment claims resulting from any requested termination.

Any problems relative to transportation services between drivers and school staff should not be discussed in front of students. The driver should bring the problem to the attention of his or her supervisor who can then resolve the issue with the District’s Superintendent or his designee. Drivers are required to report behavior

problems in a timely, accurate and appropriate manner. The Contractor will keep a record of any and all accidents, commendations, complaints and concerns regarding each driver. These records shall be provided to the District on a monthly basis to the District's designated administrator. Accident records will be provided to the District no later than 24 hours after the event.

J. STUDENT DISCIPLINE
DRIVERS WILL REPORT DISCIPLINE ISSUES TO THEIR DISPATCHER, WHO WILL CONTACT DISTRICT 300 TRANSPORTATION DIRECTOR.

• The District Superintendent or his designee may from time to time issue instructions governing the behavior of students. The Contractor's drivers shall, to the best of their abilities, follow such instructions at all times. Such instructions shall include procedures for reporting misconduct.

• The Contractor will report each incident of student misconduct immediately by phone or in person to the Director of Transportation and follow up with a written report upon request.

• The Contractor will not permit smoking or consumption of alcoholic beverages, or consumption of other non-prescription drugs, by students in a taxi.

• The Contractor's drivers shall not, under any circumstances, administer physical punishment to any student on the bus. Restraint may be used by the drivers only when necessary to protect the safety of other students on in a taxi.

• Will not stop at any location for students other than the designated pickup or drop off.

K. ELIGIBLE STUDENTS; NUMBER OF DAYS OF TRANSPORTATION
1. No Unauthorized Persons: No unauthorized persons shall be allowed in any vehicle while it is engaged in transporting students; however, the District reserves the right to have an authorized District employee ride on any vehicle on any route, without prior notice to the Contractor. Rides by parents for personal reasons are expressly forbidden.

2. School Calendars: All transportation will be in accordance with the District calendar including provisions for holidays, institute days, early dismissal for in-service training, beginning time for the school day and ending time for the school day. The District shall, by July 1 of each year of the Contract, furnish the Contractor with a school calendar, including the Summer Program schedule and subsequent changes to the school calendar will be furnished to the Contractor in a timely fashion. The calendar for the 2022-2023 school year is included as part of these Bid Documents.

L. ROUTES AND SCHEDULES
1. The starting time for incoming routes shall be set to allow the taxi to arrive at the school not more than fifteen (10) minutes or less than five (5) minutes before the designated start time on the route form contained in these Bid Documents. Outgoing routes shall be scheduled in accordance with District 300 guidelines.

2. Seating capacity shall not exceed capacity as described by manufacturer of vehicle. Students are not allowed to ride in the front seat of any taxi.

M. DISTRICT'S RIGHTS IN CONTRACT AWARD

The District reserves the right to award the transportation Contract as it sees fit, selecting the Bidder(s) which it considers to be in the best interest of the District, or to reject any and all proposals. The District reserves the right to award any portion of the bid or portion thereof, including base bids and alternate bids as noted in the Scope of Services to one or more Bidders.

N. ASSIGNMENT OF CONTRACT

The Contractor agrees not to assign this Contract, or any part of this Contract.

O. NON-COMPLIANCE PENALTIES

Should the District find the Contractor in noncompliance with the provisions of the Contract on a taxi route or series of routes, the District will be entitled to impose the following penalties, provided that the Superintendent, or his designee, has provided the Contractor two (2) days oral notice of the noncompliance and the Contractor has not cured the noncompliance within said two days. For purposes of this Section of these General Conditions, "noncompliance" means, but is not limited to, the failure to transport students on a taxi route or routes as contracted or as requested in strict accordance with the terms, conditions and provisions of this Contract, or the failure to make changes to routes as specified and directed by the Superintendent in accordance with the terms of this Contract, or the failure to comply with an explicit provision or requirement set forth in this Contract. Further, for purposes of this Section of these General Conditions, the Contractor shall be deemed to have cured any noncompliance if the action, event or occurrence that caused the noncompliance is not repeated in any of the ten (10) business days following oral notification of the noncompliance by the Superintendent or his designee.

The District will pay one (1) no load fee per day per taxi. If a student does not ride in the morning, the driver must report that to dispatch. District 300 will not pay for the afternoon no load.

The District shall notify the Contractor in writing whenever it has elected to assess a penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, stating the amount of and the reason for the penalty. The noncompliance penalties for late pick-up and drop-off shall not apply during weather involving hazardous driving conditions or delays due to a vehicle accident (non-bus). **A penalty, whether assessed pursuant to this Paragraph or another paragraph of these General Conditions, shall be deducted, at the District's sole discretion, from the first or second invoice following the noncompliance. The failure of the District to assess or collect any penalty under these General Conditions shall not be considered a waiver of the District's right to assess or collect that penalty in the future or a waiver with respect to any future violation committed by the Contractor.**

P. SERVICE INTERRUPTION

1. In the event that service is interrupted for more than twenty-four (24) hours by reason of work stoppage or any other event which prevents the Contractor from furnishing service, the District shall have the right to secure and substitute other transportation services. If the cost of the substitute transportation services are higher than the Contractor's cost (agreed upon in the Contract), then the Contractor

shall pay the difference between its charges and the charges of the substitute taxi company.

2. In the event of severe weather conditions, or conditions beyond the Contractor's reasonable control, the Contractor shall notify the Superintendent, or his/her designee and request permission to interrupt service. Such decisions by the Superintendent shall be final.

3. If schools serviced by the taxis are closed on any day or days because of weather conditions or other emergency, notice will be given by the District of cancellation of service to the Contractor by telephone or otherwise, before 5:45 a.m. for such day(s).

Q. TERMINATION OF CONTRACT BY REASON OF DEFAULT

1. If the Contractor or its drivers or employees at any time fail to comply with the terms of this Contract, or do not fully perform and strictly adhere to any of the terms hereof required to be performed, the District may, at its discretion, terminate this Contract, as provided herein.

2. In the event that the District determines that the Contractor has failed to comply fully, perform, or strictly adhere to this Contract, then the District may, at its discretion, through its Superintendent, send written notice to the Contractor indicating the intention of the District to declare the Contractor in default. In such notice, the District shall state in what respect the Contractor has failed to comply with the terms of the Contract, and shall further state a date upon which the Contract will terminate, unless the Contractor, prior to such date, cures the defect to the satisfaction of the District. The Contractor shall provide the District a written correction plan to provide a cure for the non-compliance concerns within 48 hours of the receipt of the District's notification. If prior to the date of termination stated in said notice, the District notifies the Contractor that the defect has been cured, the Contract will not terminate on the date stated in the notice but will be deemed to have remained in effect as of the date such notice was given. In the event the District does not so notify the Contractor that the defect has been cured, this Contract shall be terminated without further action by the District on the date of termination stated in notice.

3. The date of termination stated in the notice of intent to declare the Contractor in default, as provided in "2" above, may not be sooner than thirty (30) calendar days following the date of such notice unless there is a failure by the Contractor to provide the services required by this Contract which affect twenty-five per cent (25%) or more of the routes assigned to the Contractor, in which event the date of termination may be five (5) calendar days following the date of such notice.

4. The right of the District to terminate the Contract as provided in this Section is cumulative with all other rights of the District contained herein.

R. MISCELLANEOUS

Any notice or communication permitted or required under the Contract shall be in writing and shall become effective on the day of mailing thereof by email.

S. TAXI TRANSPORTATION SERVICES

The Contractor shall conduct all of its activities subject to all current and future federal and state laws and ordinances, and the decisions, rules, guidelines, policies and procedures of the District (hereinafter, collectively, "District Policies") and pursuant thereto, the Contractor shall carry out the following functions and responsibilities of this Contract to include the following:

• The Contactor shall provide the District with on-time delivery. There is an expectation that taxis should arrive no more than fifteen (15) minutes and no less than five (5) minutes before the start of school. If the Contractor fails to meet this requirement a penalty of 20% of the cost of that route for that day will be assessed against the Contractor's billing for the month.

• The Contractor shall have an expected wait time at pick-up of no less than five (5) minutes. Repeated wait times in excess of 5 minutes should be reported to the District 300 Director of Transportation at 847-551-8492 or email deborah.mason@d300.org

• Contractor is not allowed to combine routes without permission from the Director of Transportation.

• The Contractor must have staff available between the hours of 5:30 a.m. until the last scheduled student has been delivered at the end of the day.

• The Contractor shall provide emergency response contacts that are available beyond the required hours of staffing to provide adequate support for after-hours trips and extracurricular runs and in the event of emergencies.

• Recommend to the District short-term and long-term plans, processes and procedures that will improve student transportation services and upon the District's approval and adoption of such policies and procedures, implement same.

• Recruit and maintain driver pool to accommodate District 300 needs.

• Evaluate the performance of each taxi driver annually.

• Accommodate District 300 request for service changes within 24 hours of the request.

• Provide a complaint tracking system.

• All communications are routed through District 300 Director of Transportation or designee.

• As requested, assist the Director of Transportation and other District 300 departments with transportation issues.

• The Contractor shall provide the District with the following reports and submittals:
  - Billing by the 10th of the month for the previous month of service in an electronic format (Excel preferred), to include date of service, student name, pick-up/drop-off address and mileage of route
  - Assist with other required data requests as needed

• The Contractor's General Manager will meet as requested with the Director of Transportation to report on achievements, areas of concern, and information of interest. The Contractor shall make reports, studies, and surveys regarding student transportation as are reasonably necessary to or requested by the District.

• The Contractor will report all accidents/incidents regardless of severity or insignificance immediately to the Director of Transportation including the name of the driver and student(s), location of accident, and accident report.

• Taxi drivers will meet with District 300 prior to start of school to discuss District expectations at no cost to the District.

Attachments included are as follows:
Attachment A – Radius Map
Attachment B – School Listing
Attachment C – Outplaced Facilities
Attachment D – Current School Calendar

Response Form A Student Taxi Transportation Services

Include in Section 3 of your proposal

Base Route Charge	Rate
Base Rate	$ /mile
Unleaded Fuel Price Range	**Rate added to Base Rate**
$2.50 to $3.50 per gallon	$ /mile
$3.51 to $4.50 per gallon	$ /mile
$4.51 to $5.50 per gallon	$ /mile
$5.51 to $6.50 per gallon	$ /mile
$6.51 to $7.50 per gallon	$ /mile
$7.51 to $8.50 per gallon	$ /mile
$8.51 to $9.50 per gallon	$ /mile
$9.51 to $10.50 per gallon	$ /mile
Miscellaneous Charges	**Rate**
After Hours Charge – After 5:00 PM	$ /mile
Stop Charges	$ /stop
Minimum Trip Charge	$ /trip
Mile Minimum Charge	$ /trip
No Load Charge	$ /trip

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION

_____

_____

_____

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations.

Proposal is firm for 90 days

_____
Name of Company/Corporation

_____
Street Address

Bid Submitted by:

_____
City, State, Zip Code

_____
Authorized Signature

_____
Telephone Number

_____
Please Type or Print Name

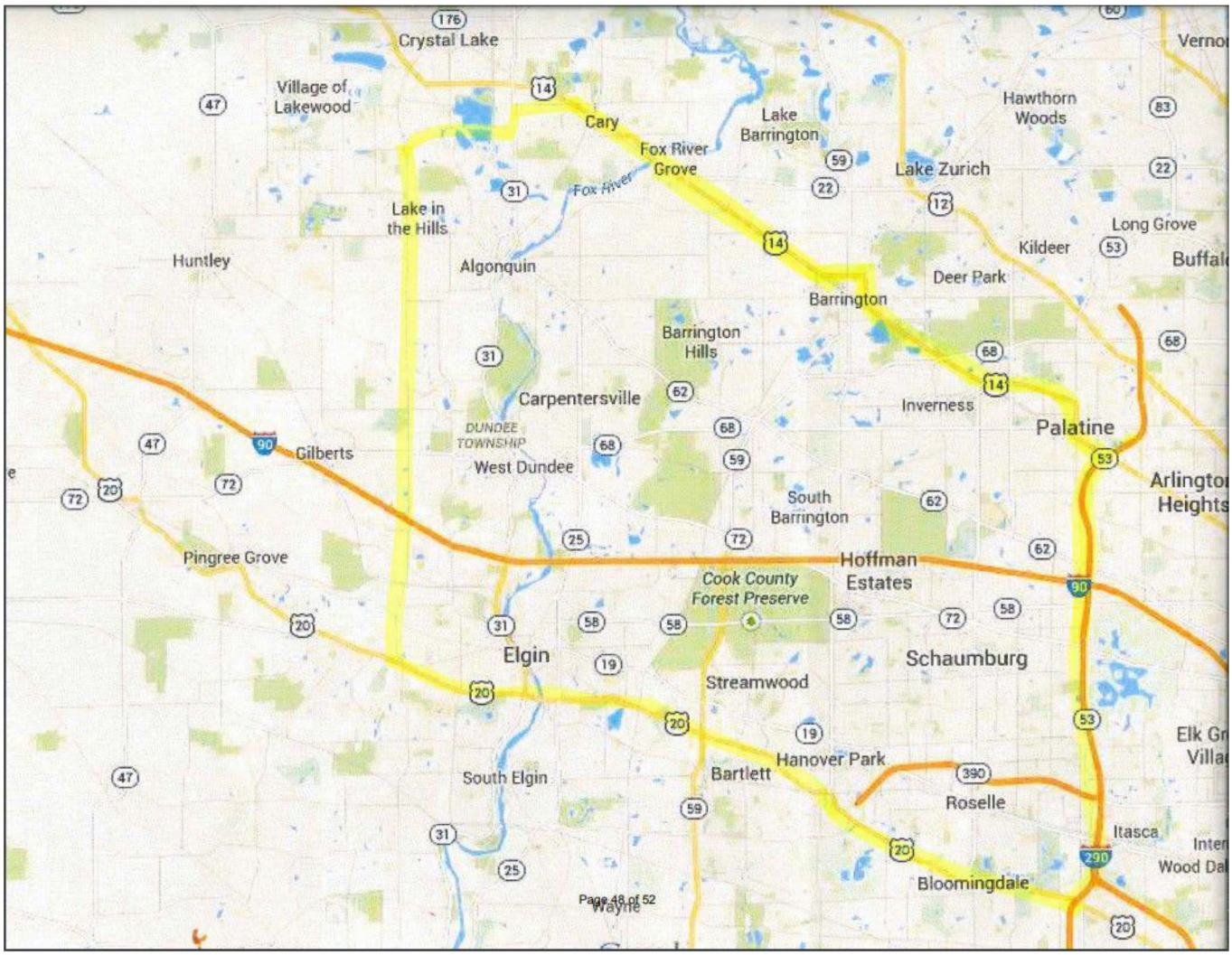
_____
Fax Number

_____
Illinois License Number

Email address - _____

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

Attachment A



Attachment B

Community Unit School District 300 Locations			
Building Name	**Address**	**Building Name**	**Address**
Administration Center (847)551-8300	2550 Harnish Dr Algonquin, IL 60102	**Algonquin Lakes Elementary** (847)532-7500	1401 Compton Drive Algonquin, IL 60102
Algonquin Middle School (847)532-7100	520 Longwood Drive Algonquin, IL 60102	**Big Timber Elementary School** TBD	1400 Ridgecrest Hampshire, IL 60140
Carpentersville Middle School (224)484-2100	100 Cleveland Avenue Carpentersville, IL 60110	**deLacey Family Education Center** (224)484-2300	50 Cleveland Avenue Carpentersville, IL 60110
Dundee-Crown High School (224)484-5000	1500 Kings Road Carpentersville, IL 60110	**Dundee Highlands Elementary** (224)484-4700	407 South Fifth Street West Dundee, IL 60118
Dundee Middle School (224)484-4500	4200 W. Main Street West Dundee, IL 60118	**Eastview Elementary** (847)532-7400	540 Longwood Drive Algonquin, IL 60102
Gilberts Elementary (224)484-5900	729 Paperbark Lane Gilberts, IL 60136	**Golfview Elementary** (224)484-2800	124 Golfview Lane Carpentersville, IL 60110
Hampshire Elementary (847)792-3400	321 Terwilliger Avenue Hampshire, IL 60140	**Hampshire Middle School** (847)792-3200	560 South State Street Hampshire, IL 60140
Hampshire High School (847)792-3500	1600 E. Big Timber Road Hampshire, IL 60140	**Jacobs High School** (847)532-6100	2601 Bunker Hill Drive Algonquin, IL 60102
Lake in the Hills Elementary (847)532-6900	519 Willow Street Lake in the Hills, IL 60156	**Lakewood School** (224)484-2600	1651 Ravine Lane Carpentersville, IL 60110
Liberty Elementary (224)484-4800	6500 Miller Road Carpentersville, IL 60110	**Lincoln Prairie Elementary** (847)532-6600	500 W. Harvest Gate Lake in the Hills, IL 60156
Meadowdale Elementary (224)484-2900	14 Ash Street Carpentersville, IL 60110	**Neubert Elementary** (847)532-6800	1100 Huntington Drive Algonquin, IL 60102
Neubert Elementary (847)532-6800	1100 Huntington Drive Algonquin, IL 60102	**Oak Ridge School** (224)484-5800	300 Cleveland Avenue Carpentersville, IL 60110
Parkview Elementary (224)484-2500	122 Carpenter Blvd. Carpentersville, IL 60110	**Perry Elementary** (224)484-5600	251 Amarillo Drive Carpentersville, IL 60110
Sleepy Hollow Elementary (224)484-4900	898 Glen Oak Drive Sleepy Hollow, IL 60118	**Westfield Community School** (847)532-7600	2100 Sleepy Hollow Road Algonquin, IL 60102
Wright Elementary (847)683-5700	1500 Ketchum Road Hampshire, IL 60140	**Transportation Department - Carpentersville Location** (847)551-8474	100 Cleveland Avenue Carpentersville, IL 60110
Transportation Department - Bunker Hill Location (847)551-8300	2603 Bunker Hill Drive Algonquin, IL 60102	**Bldgs. & Grounds** (847)532-6700	2605 Bunker Hill Drive Algonquin, IL 60102

Attachment C

Outplaced Facilities

Alexander Leigh Center for Autism – 4100 Veterans Parkway, McHenry, IL 60050
Allendale LINC – 1055 Lake Avenue, Woodstock, IL
Bancroft – 2353 Hassell Street 11 Suites A, B, C, D, Hoffman Estates IL 60169
High Roads (Camelot) – 5135 Trillium Blvd, Hoffman Estates IL 60192
Childs Voice – 180 Hansen Court, Wood Dale, IL 60191
Clare Woods – 124 E. Seminary, Wheaton, IL 60187
Classroom Connections – 2225 Lakeside Drive, Bannockburn IL 60015
Connections South Campus – 909 E. Wilmette Road, Palatine, IL
Core Academy 801 W Illinois Ave, Aurora, IL 60506
Cove School – 350 Lee Road, Northbrook, IL 60062
Dream Academy 46 S Gifford St, Elgin, IL 60120
Glen Hill School, 1324 Bloomingdale Rd, Glendale Heights, IL 60139
Glen Oaks Day West – 900 W. Mooseheart Road, North Aurora, IL
Hamilton – 179 S. 8th Street, Suite D, West Dundee, IL
Helping Hands – 9649 W. 55th Street, Countryside, IL
Kirk School – 520 S. Plum Grove Road, Palatine, IL
Marklund Day School – 164 South Prairie Avenue, Bloomingdale, IL 60108
Metro Prep – 525 E. Oakton Street, Suite D-47, Arlington Heights, IL
Miner – 1101 E. Miner Street, Arlington Heights, IL
New Connections – 865 E. Wilmette Road, Palatine, IL
Parkland – 40 W. Acorn Lane, Lake in the Hills, IL
Parkland – 900 S. Park Blvd, Streamwood IL 60107
Parkland Prep Bartlett – 2220 Southwind Blvd., Bartlett, IL 60103
SEAL – 1200 Claussen Drive, Woodstock, IL
South Campus – 909 E. Wilmette Road, Palatine IL 60074
Summit – 333 W. River Road, Elgin IL 60123
The Center on Deafness – 3444 Dundee Road, Northbrook, IL 60062

Attachment D

Early Release Dates will be included at a later date



DISTRICT 300

School Calendar - 2022/2023

Board Approval: November 2021 | Revised: 11/10/2021

JULY 22

Su	M	Tu	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 22

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28	29	30	31			

SEPTEMBER 22

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25	26	27	28	29	30	

OCTOBER 22

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30	31					

NOVEMBER 22

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13	14	15	16	17	18	19
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27	28	29	30			

DECEMBER 22

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JANUARY 23

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29	30	31				

FEBRUARY 23

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MARCH 23

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19	20	21	22	23	24	25
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APRIL 23

Su	M	Tu	W	T	F	S
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23	24	25	26	27	28	29
30						

MAY 23

Su	M	Tu	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 23

Su	M	Tu	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Important Dates

Independence Day - Offices/Schools Closed	Mon., July 4
Teacher Institute (8am to 1pm) No Student Attendance	Thurs., Aug. 11
Teacher Institute (8am to 1pm) No Student Attendance	Fri., Aug. 12
Teacher Institute (8am to 3pm) No Student Attendance	Mon., Aug. 15
First day of School, Full Day of Student Attendance	Tues., Aug. 16
Labor Day - Offices/Schools Closed	Mon., Sept. 5
District Holiday - Offices/Schools Closed	Mon., Oct. 10
End of QTR	Fri., Oct. 14
Teacher Institute (8am to 3pm) No Student Attendance	Fri., Oct. 28
Election Day - Offices/Schools Closed	Tues., Nov. 8
Parent - Teacher Conferences, No Student Attendance	Mon., Nov. 21 & Tues., Nov. 22
Fall Break - Offices/Schools Closed	Wed., Nov. 23 - Fri., Nov. 25
End of QTR/Semester	Thurs., Dec. 22
District Holiday - Offices/Schools Closed	Dec. 23, Dec. 26, Dec. 30, & Jan. 2
Winter Break, No Student Attendance	Dec. 26 - Jan. 6
Martin Luther King Day - Offices/Schools Closed	Mon., Jan. 16
Presidents Day - Offices/Schools Closed	Mon., Feb. 20
Teacher Institute (8am to 3pm) Kane County ROE	Fri., Mar. 3
End of QTR	Fri., Mar. 10
Spring Break, No Student Attendance	Mar. 27 - Mar. 31
District Holiday - Offices/Schools Closed	Fri., Apr. 7
Last day of school, If No Emergency Days have been used	Thurs., May 25
Emergency Make-up Days*	May 26, May 30 - Jun. 2
Memorial Day - Offices/Schools Closed	Mon., May 29
Last possible day of school - If ALL Emergency Make-up Days* are used	Fri., Jun. 2
Juneteenth - Offices/Schools Closed	Mon., Jun. 19

All dates subject to change throughout school year, with BOE Approval

* For complete Emergency Make-Up Day information, please see the following page.

Calendar Key

District Closed	Early Release	Emergency Make-up Day	End of QTR/Semester Full day Attend	No Student/Instruction Staff Attend	Parent/Teacher Conference	Teacher Institute/ In-service

Axess Transportation
235 Lake Dr South
Algonquin. IL 60102.

REC'D D300 PURCHASING
'22 APR 27 AM9:38

Community Unit School District #300.

Purchasing Department - Student Taxi Transportation Services.

2605 Bunker Hill Drive.

Algonquin. IL 60102.

REC'D D300 PURCHASING
'22 APR 27 AM9:38

AXESS TRANSPORTATION

235 Lake Dr. South **Phone: 847-636-6996**
Algonquin, IL 60102 **Fax: 847-802-9871**
Email: axesstrans@gmail.com

Axess Transportation is providing school transportation to kids of all different ages and needs.
Axess Transportation understands that transportation of school children is a unique and specialized professional service.
Axess Transportation will comply with State laws and District policies when hiring personnel to be used in fulfilling the requirements of the Districts contract.
All drivers are state certified for school transportation.
Following steps are mandatory to complete School Bus Permit:

- **Initial training class (8 hours).**
- **Written test given by secretary of state.**
- **Background check / Finger printing by state authorized agents.**
- **Physical Exam /Drug Test.**
- **Driving Test given by secretary of state.**

Axess Transportation is staffed with personnel who have several years of experience with providing school transportation to kids of all different ages and needs.
Ihsan Qadir has experience of more than 15 years. He will serve as primary contract for the school district.

Mohammed Ihsan Qadir
President Axess Transportation.

Response Form A Student Taxi Transportation Services

Include in Section 3 of your proposal

Base Route Charge	Rate
Base Rate	$2.80 /mile
Unleaded Fuel Price Range	Rate added to Base Rate
$2.50 to $3.50 per gallon	$2.80 /mile
$3.51 to $4.50 per gallon	$2.85 /mile
$4.51 to $5.50 per gallon	$ 2.90/mile
$5.51 to $6.50 per gallon	$2.95 /mile
$6.51 to $7.50 per gallon	$3.00 /mile
$7.51 to $8.50 per gallon	$ 3.50/mile
$8.51 to $9.50 per gallon	$4.00 /mile
$9.51 to $10.50 per gallon	$4.50 /mile
Miscellaneous Charges	Rate
After Hours Charge – After 5:00 PM	$2.80 /mile
Stop Charges	$4.00 /stop
Minimum Trip Charge	$18.00 /trip
Mile Minimum Charge	*$ /trip*
No Load Charge	$ /trip**

Gas prices charged to District 300 will conform to the gas price daily average for Kane and McHenry Counties in Illinois as published by AAA here: https://gasprices.aaa.com/?state=IL

COMMENTS AND ADDITIONAL INFORMATION

1. *The minimum charge trip shall cover up till 6 miles.
2. ** up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regu

Proposal is firm for 90 day

AXESS TRANSPORTATION

Name of Company/Corporation

235 LAKE DRIVE SOUTH

Street Address

ALGONQUIN, IL 60102

City, State, Zip Code

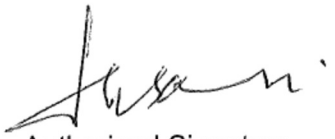
847-223-2424

Telephone Number

847-802-9871

Fax Number

Bid Submitted by:



Authorized Signature

Mohammed Ihsan Qadir

Please Type or Print Name

Illinois License Number

Email address axesstrans@gmail.com

Electronic proposals will be received until 3:00 PM, Monday, March 28, 2022 to bids.purchasing@d300.org

REFERENCES

LIST BELOW (3) BUSINESSES OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE SERVICES PERFORMED FOR SCHOOLS, SCHOOL DISTRICTS OR EDUCATIONAL COOPERATIVES IN THE LAST (5) YEARS.

Please be sure that contact information for references is current.

1. ORGANIZATION: School District # 214.

ADDRESS: 2121 S. Goebbert Rd.

CITY, STATE, and ZIP CODE: Arlington Heights. IL 60005.

CONTACT PERSON: Nicole Hansen.

TELEPHONE NUMBER: 847.718.7629. **EMAIL:** nicole.hansen@d214.org.

DATES OF SERVICE: **DOLLAR AMOUNT:**

2. ORGANIZATION: School District U-46.

ADDRESS: 355-E. Chicago St, Elgin. IL 60120.

CITY, STATE, and ZIP CODE: Elgin. IL 60120.

CONTACT PERSON: Maggie Schroeder.

TELEPHONE NUMBER: 847-888-5000 **EMAIL:** maggieschroeder@u-46.org.

DATES OF SERVICE: **DOLLAR AMOUNT:**

REFERENCES (CONT.)

3. ORGANIZATION: School District 211.

ADDRESS: 1750 S. Roselle Rd.

CITY, STATE, and ZIP CODE: Palatine. IL 60067

CONTACT PERSON: Elizabeth A. Hepko.

TELEPHONE NUMBER: 847-755-6627 **EMAIL:** EHepko@d211.org.

DATES OF SERVICE: **DOLLAR AMOUNT:**

OFFEROR'S NAME

MOHAMMED IHSAN QADIR

SIGNATURE: **DATE:** 4/25-2022.

CERTIFICATE OF BIDDER ELIGIBILITY

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Axess Transportation, as part of its bid for the Students Transportation work for Community Unit School District #300, Algonquin, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

Firm: Axess Transportation

By: _____
(Signature)

Mohammed Ihsan Qadir
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

CERTIFICATE REGARDING
SEXUAL HARASSMENT POLICY

Axess Transportation, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

Firm: Axess Transportation.

By: _____
(Signature)

Mohammed Ihsan Qadir.
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

CERTIFICATE REGARDING
EQUAL EMPLOYMENT OPPORTUNITY

Axess Transportation does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: Axess Transportation.

By: _____
(Signature)

MOHAMMED IHSAN QADIR.
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) Quote was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid Quote. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Axess Transportation as part of its bid for the Student Transport work for Community Unit School District #300, Algonquin, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Axess Transportation.

By: _____
(Signature)

MOHAMMED IHSAN QADIR.
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

CERTIFICATE REGARDING
COMMUNITY UNIT SCHOOL DISTRICT 300
VENDOR/CONTRACTOR CONFLICT OF INTEREST

Axess Transportation does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Vendor/Contractor Conflict of Interest
Any vendor or contractor doing $5,000 - $25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: Axess Transportation

By: _____
(Signature)

MOHAMMED IHSAN QADIR
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 26th day of April, 2022

_____
NOTARY PUBLIC

MARISOL ESPINOZA
Official Seal
Notary Public - State of Illinois
My Commission Expires Sep 18, 2024

CRIMINAL BACKGROUND INVESTIGATIONS

Contractor hereby represents, warrants, and certifies that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who has or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the District to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By:: MOHAMMED IHSAN QADIR.

Its: President.

Dated: 4/25/2022

Please submit one form for each driver.

AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

FAYYAZ QADIR

(Printed or Typed Name of Applicant Employee)

Signature of Applicant or Employee

Date: 4/25-2022

COMUNITY UNIT SCHOOL DISTRICT 300
PURCHASING DEPARTMENT
2605 Bunker Hill Drive
Algonquin, IL 60102
847-551-8300
Fax: 847-551-8463

VENDOR APPLICATION FORM (SUBJECT TO LOCAL LAWS)	APPLICATION DATE
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	REVISION DATE

DATE: _____

COMPANY	HOW LONG IN PRESENT BUSINESS?
Axess Transportation.	4-Years.

ADDRESS	CITY	STATE	ZIP
235. Lake Dr. South.	Algonquin	IL	60102.

CONTACT PERSON/REPRESENTATIVE	FAX NUMBER	PHONE AND EXTENSION
Mohammed Ihsan Qadir.	(847-802-9871.	(847-223-2424.

TYPE OF ORGANIZATION (Check Applicable)

☐ INDIVIDUAL ☐ PARTNERSHIP ☒ CORPORATION

IF INCORPORATED INDICATE IN WHICH STATE: ILLINOIS.

YEARS ESTABLISHED: 4.

DO YOU ACCEPT PURCHASE ORDERS? YES ☐ NO ☐

DO YOU ACCEPT CREDIT CARDS? YES ☐ NO ☐

CATEGORY (Check below the category which applies to the applicant)

☐ (A) MANUFACTURER OR PRODUCER ☐ (C) RETAILER ☐ (E) DISTRIBUTOR

☐ (B) WHOLESALER ☐ (D) MANUFACTURER'S AGENT ☒ (F) SERVICE ESTABLISHMENT

NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.

(A) PRESIDENT Mohammed Ihsan Qadir (B) VICE PRESIDENT

(C) SECRETARY (D) TREASURER

(E) OWNERS, PARTNERS, OR STOCKHOLDERS Mohammed Ihsan Qadir, Leona Mowery.

TAXPAYER'S I.D. NO.

FEIN 83-1452472

or

S.S. No. _____

INSURANCE INFORMATION (Check Applicable)

LIABILITY INSURANCE: $2,000,000 ☒ $2,500,000 ☐ $5,000,000 ☐ OTHER ☐

Workers' Compensation : State Minimum ☐ Greater than Minimum ☐

Required that CUSD be named as an Additional Insured ☒ INSURANCE CO. First Chicago

BONDING INFORMATION (Check each area in which you have been bonded and the latest date of bonding)

Perf. Bond ____/____ (Mo. Year) ☐ Payment Bond (Labor and Materials) ____/____ (Mo. Year) ☐ Builder's Risk ____/____ (Mo. Year) ☐

PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:

NAME	OFFICIAL CAPACITY
Mohammed Ihsan Qadir	President.

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	Floor Space (Square Feet)	
		Manufacturing	Warehouse
70	3 million		

MINORITY/WOMEN BUSINESS ENTERPRISE
(Check One) See Definitions Below

☐ MBE ☐ MBE/WBE ☐ WBE ☐ PBE

FOR USE BY CONTRACT COMPLIANCE ONLY:
BY:_____
DATE_____ ☐ C ☐ NC

MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below

NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE.

☐ AFRICAN AMERICAN OR BLACK ☐ HISPANIC AMERICAN ☐ NATIVE AMERICAN ☐ ASIAN-PACIFIC AMERICAN

CERTIFICATION DATE ISSUED: _____ EXPIRATION: _____

MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS

MINORITY BUSINESS ENTERPRISE ("MBE") means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

WOMEN'S BUSINESS ENTERPRISE ("WBE") means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE") means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

MINORITY GROUP MEMBER is an individual who is one of the following:
AFRICAN AMERICAN OR BLACK (persons with origins in any of the Black racial groups of Africa):
HISPANIC AMERICAN (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).
NATIVE AMERICAN (American Indian)
ASIAN-PACIFIC AMERICAN (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1. Township High School District 214		Nicole Hansen.	847-718-7629
2. ARLINGTON HEIGHTS SCHOOL DISTRICT 25		LAURA COMASTRO	847-458-4888
3. COMMUNITY CONSOLIDATED SCHOOL DISTRICT 15		THOMAS BRAMLEY	847-963-3000
4. SCHOOL DISTRICT U-46		MAGGIE SCHROEDER	847-888-5000

Bank References

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER
CHASE BANK	190 W NORTHWEST HIGHWAY, PALATINE, IL 60067		847-963-6721

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

Ihsan

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION

MOHAMMED IHSAN QADIR, PRESIDENT

NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.,) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
AXESS TRANSPORTATION

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
235 LAKE DR SOUTH

Requester's name and address (optional)

6 City, state, and ZIP code
ALGONQUIN, IL 60102

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
___ - ___ - ____

or

Employer identification number
8 3 - 1 4 5 2 4 7 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 3/31-2022.

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insure Direct 834 E. Rand Rd. Suite 12 Mount Prospect, IL 60056	CONTACT NAME: PHONE (A/C, No, Ext): (847) 632-1830 FAX (A/C, No): (847) 632-1842 E-MAIL ADDRESS: insuredirectltd@gmail.com
INSURED JPJ LEASING INC DRIVER: WAHID 235 LAKE DRIVE SOUTH ALGONQUIN, IL 60102	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: FIRST CHICAGO INSURANCE INSURER B: SCOTTSDALE INSURANCE COMPANY INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR TR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR			CPS7518178	2/4/2022	2/4/2023	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS			LVA300038	8/17/2021	8/17/2022	BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ N/A (Mandatory in NH)						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
	UNINSURED MOTORIST			LVA300038	8/17/2021	8/17/2022		25/50

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

2014 TOYOTA PRIUS JTDKN3DU7E0383788
2015 DODGE CARAVAN 2C4RDGBG0FR713655
2015 DODGE CARAVAN 2C4RDGBGXFR750440
2008 CHRYSLER TOWN & COUNTRY 2A8HR54PX8R768592
2010 TOYOTA PRIUS JTDKN3DUXA0036014
2011 TOYOTA PRIUS JTDKN3DU7B0250640

CERTIFICATE HOLDER	CANCELLATION
COMMUNITY UNIT SCHOOL DISTRICT 300 2550 HARNISH DR ALGONQUIN, IL 60102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insure Direct
834 E. Rand Rd. Suite 12
Mount Prospect, IL 60056

CONTACT NAME:
PHONE (A/C, No, Ext): (847) 632-1830 FAX (A/C, No): (847) 632-1842
E-MAIL ADDRESS: insuredirectltd@gmail.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: FIRST CHICAGO INSURANCE	
INSURER B: SCOTTSDALE INSURANCE COMPANY	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED JPJ LEASING INC
235 LAKE DRIVE SOUTH
ALGONQUIN, IL 60102

OVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR TR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE [X] OCCUR			CPS7518178	2/4/2022	2/4/2023	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY [X] SCHEDULED AUTOS			LVA300038	8/17/2021	8/17/2022	BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	$
	DED [ ] RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
	UNINSURED MOTORIST			LVA300038	8/17/2021	8/17/2022		25/50

ESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

014 TOYOTA PRIUS JTDKN3DU7E0383788
015 DODGE CARAVAN 2C4RDGBG0FR713655
015 DODGE CARAVAN 2C4RDGBGXFR750440
008 CHRYSLER TOWN & COUNTRY 2A8HR54PX8R768592
010 TOYOTA PRIUS JTDKN3DUXA0036014
011 TOYOTA PRIUS JTDKN3DU7B0250640

ERTIFICATE HOLDER
COMMUNITY UNIT SCHOOL DISTRICT 300
2550 HARNISH DR
ALGONQUIN, IL 60102

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

February 8, 2024

Ms. Megan Carey, Chief Development Officer
EverDriven Technologies, LLC f/k/a ALC Schools, LLC
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

District 300 would like to extend the current contract with EverDriven Technologies as agreed upon on May 24, 2023. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2024 to June 30, 2025 with the following rates:

Trip Items	Fees
Trip Fee (includes first 12 miles)	$90.00
Per Mile Fee (after the first 12 miles)	$2.50
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	$45.00
Car Seat/Safety Vest Fee (per student)	$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	$60.00
Monitor Fee (per hour, 2-hour minimum)	$27.50
No Show or Late Cancel	Full Price of Trip

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 7 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, February 13, 2024 and award on Tuesday, February 27, 2027. Please return the completed packet by Monday, February 13, 2024.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

2024-02-20

Diane White, Director of Purchasing

EverDriven Technologies, LLC Authorized Signature

2/16/2024
Date

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

May 24, 2023

Ms. Megan Carey, Chief Development Officer
EverDriven Technologies, LLC f/k/a ALC Schools, LLC
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

Congratulations! District 300 has awarded Student Taxi Transportation Services to EverDriven Technologies, LLC f/k/a ALC Schools, LLC. This award is for the contract period of July 1, 2023 to June 30, 2024 with the following rates:

Trip Items	Fees
Trip Fee (includes first 12 miles)	$90.00
Per Mile Fee (after the first 12 miles)	$2.50
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	$25.00
Car Seat/Safety Vest Fee (per student)	$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	$60.00
Monitor Fee (per hour, 2-hour minimum)	$25.00
No Show or Late Cancel	Full Price of Trip

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 6, 2023:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of May 24, 2023.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2023-05-30**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Megan Carey
3CD54EEB0A0930291A9AAC12C6DC6106 contractworks. **2023-05-30**
CONTRACTOR *(Signature)*

Megan Carey **Chief Development Officer**
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C White
Diane C. White, Director of Purchasing

DISTRICT 300

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

April 5, 2023

Ms. Megan Carey, Chief Development Officer
EverDriven Technologies, LLC f/k/a ALC Schools, LLC
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

District 300 would like to extend the current contract with EverDriven Technologies as agreed upon on June 6, 2022. A copy of this agreement has been included with this letter. This renewal would contract period would run from July 1, 2023 to June 30, 2024 with the following rates:

Trip Items	Fees
Trip Fee (includes first 12 miles)	$90.00
Per Mile Fee (after the first 12 miles)	$2.50
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	$25.00
Car Seat/Safety Vest Fee (per student)	$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	$60.00
Monitor Fee (per hour, 2-hour minimum)	$25.00
No Show or Late Cancel	Full Price of Trip

Additionally, District 300 requires your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured. The certificate must meet the requirements of paragraph 7 of the original documents included in this packet.

If your firm agrees to the contract pricing above and provides the necessary insurance certifications, District 300 will recommend this contract to the Board of Education for review on Tuesday, May 9, 2023 and award on Tuesday, May 23, 2023. Please return the completed packet by Tuesday, April 18, 2023.

Sincerely,

Diane P. White

Diane White, Director of Purchasing

Megan Carey

029E3B861EE2518CD8F8219824C9A2BB contractworks

EverDriven Technologies, LLC Authorized Signature

2023-04-10

Date

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 · FAX 847-551-8463

June 2, 2022

Ms. Megan Carey, Chief Development Officer
EverDriven Technologies, LLC f/k/a ALC Schools, LLC
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

Congratulations! District 300 has awarded Student Taxi Transportation Services to EverDriven Technologies, LLC f/k/a ALC Schools, LLC. This award is for the contract period of July 1, 2022 to June 30, 2023 with the following rates:

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Car Seat/Safety Vest Fee (per student)	$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	$60.00
Monitor Fee (per hour, 2-hour minimum)	$25.00
No Show or Late Cancel	Full Price of Trip

This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.

A service agreement purchase order will be. Please sign this letter via ContractWorks.

Please submit the following to that address below by June 7, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of May 24, 2022.

Diane C. White

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2022-06-09**

OWNER *(Signature)*

Diane C. White, Director of Purchasing

Megan Carey

F63DC9BE34FE2D04FD4A85AC645834E8 contractworks. **2022-06-09**

CONTRACTOR *(Signature)*

Megan Carey **Chief Development officer**

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

From: Chelsea Rivera
To: Chelsea Rivera
Subject: ALC Schools is now, EverDriven!
Date: Tuesday, May 31, 2022 2:14:21 PM

Chelsea Rivera
Contracts Manager
ALC Schools | 877.225.7750 x9 x336 | www.**ALCSchools**.com
Student Transportation Solutions

---------- Forwarded message ---------
From: **EverDriven** <everdriven@everdriven.com>
Date: Tue, May 31, 2022 at 8:04 AM
Subject: ALC Schools is now, EverDriven!



For over a decade, ALC Schools has provided safe, reliable, and consistent alternative transportation for our nation's most vulnerable students.

Drive isn't just the service we provide, it's who we are, and we wanted our brand to reflect that.

We're excited to announce that ALC Schools is now EverDriven!

Our mission is to provide equal opportunities, mobility and peace of mind to the most vulnerable in our communities. We look forward to continue evolving in areas such as technology, products, and service.

Effective tomorrow, any email communication will come from EverDriven and next fall your students will be dropped off and picked up by EverDriven's authorized transportation providers.

We remain committed to serving you, your students, and their parents/guardians with the best alternative transportation to and from school in the country.

Every Trip. Every Day.



If you have any questions, please reach out to us at **questions@everdriven.com**.

EverDriven, 5680 Greenwood Plaza Blvd., Suite 550S, Greenwood Village, Colorado 80111, United States, 877.225.7750

Unsubscribe Manage preferences

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

ALTERNATIVE LOGISTICS TECHNOLOGIES HOLDINGS, INC

2 Business name/disregarded entity name, if different from above

EVERDRIVEN TECHNOLOGIES, LLC f/k/a ALC SCHOOLS, LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

912 W 1600 S Suite B-104

Requester's name and address (optional)

6 City, state, and ZIP code

St George, UT 84 770

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	4	–	4	6	3	8	5	6	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 5/31/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 10, 2022**

TO: Susan Harkin, Superintendent
Board of Education

FROM: Deborah Mason
Director of Transportation

Presented at the following Board Meetings	
Construction/Facility	
Finance	05/10/2022
Policy/Legislative	
School Utilization	
BOE 1st Reading	05/10/2022
BOE 2nd Reading	05/24/2022

SUBJECT: **Approval of Alternate Transportation Companies Contracts**

Background

The District has partnered with Alternate Transportation companies since 2007 to assist us with our transportation needs. With the current employee shortage that we are navigating, having additional transportation partners committed to safe student transportation is a necessity. We have a large number of McKinney/Vento students and students attending multiple out-of-district schools to meet their needs. Without the partnership of these companies, it would be impossible for us to meet all of the unique needs of our student population.

Each driver, with all companies, holds a valid School Bus Permit and is subject to fingerprinting and background check and the yearly refresher course as required by the state of IL. These are the exact requirements of a School Bus Driver, except an Alternate Transportation Driver is not required to have a CDL endorsement.

The quotes from each company, ALC, American Taxi, Axess Transportation, and School Bells, are included in the packet for their services.

Administrative Recommendation

The administration recommends approval of the contract.

COMMUNITY UNIT SCHOOL DISTRICT 300
Student Taxi Transportation Services
Thursday, April 21, 2022 4:30 PM

Vendor	American Taxi Dispatch Inc. Mount Prospect, IL	Axess Transportation Algonquin, IL	Schoolbells Transportation LTD Huntley, IL	ALC Schaumburg, IL
Base Route Charge	Rate	Rate	Rate	Rate
Base Rate	$2.40/mile	$2.80 /mile	$2.75/mile	$90.00
Unleaded Fuel Price Range	Rate added to Base Rate	Rate added to Base Rate	Rate added to Base Rate	Rate added to Base Rate
$2.50 to $3.50 per gallon	$0.10/mile	$0.00/mile	$0.00/mile	$0.00/mile
$3.51 to $4.50 per gallon	$0.20/mile	$0.05/mile	$0.25/mile	$0.00/mile
$4.51 to $5.50 per gallon	$0.25/mile	$0.10/mile	$0.50/mile	$0.00/mile
$5.51 to $6.50 per gallon	$0.25/mile	$0.15/mile	$1.00/mile	$0.00/mile
$6.51 to $7.50 per gallon	$0.30/mile	$0.20/mile	$2.00 /mile	$0.00/mile
$7.51 to $8.50 per gallon	$0.35/mile	$0.70/mile	$3.00/mile	$0.00/mile
$8.51 to $9.50 per gallon	$0.40/mile	$1.20 /mile	$3.00/mile	$0.00/mile
$9.51 to $10.50 per gallon	$0.45/mile	$1.70 /mile	$5.00/mile	$0.00/mile
Miscellaneous Charges	Rate	Rate	Rate	Rate
After Hours Charge – After 5:00 PM	$ 0.10 /mile	$2.80 /mile	$3.00/mile	
Stop Charges	See Comments Below	$4.00/stop	$10.00/stop	$60.00/hr billed in 15 min increments
Minimum Trip Charge	$13.75/trip	$18.00/trip	$20.00/trip	$90.00
Mile Minimum Charge	$2.40/trip	See Comments Below*	No bid	See Comments Below*
No Load Charge	$10.00/trip	See Comments Below**	Full Rate	Full Price of Trip
	30 minutes add $12.50 31-45	*The minimum charge trip shall cover up till **Up until $ 40.00 the no load price shall commensurate with the price of the ride. In the event ride is more than $40.00 the no load price shall be $40 + 50% of the additional dollar amount over $40.00		*The minimum charge trip shall cover up till 12 Wheelchair fee of $25.00 per student Car Seat/Safety Vest fee of $5.00 per student Monitor fee of $25.00/hr with a 2 hr min

Recommendation:

Award Student Taxi Transportation Services to all three vendors:
ALC, Schaumburg, IL
American Taxi Dispatch Inc., Mount Prospect, IL
Axess Transportation, Algonquin, IL
Schoolbells Transportation Ltd., Huntley, IL

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 ·847-551-8463

May 3, 2022

Ms. Megan Carey, Chief Development Officer
ALC Schools, LLC.
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

Contract Renewal: Alternative Student Transportation Services

Dear Ms. Carey,

On June 22, 2021, the Board of Education originally approved a contract for Alternative Student Transportation Services with ALC School, LLC. The contract via the OMNIA Partners cooperative is attached. District 300 would like to renew our existing contract with the attached proposed addendum. The renewal term would be July 1, 2022 – June 30, 2023.

If your firm agrees to the pricing as shown plus the cost to service Big Timber Elementary School, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 10, 2022 and award by the board on Tuesday, May 24, 2022.

District 300 kindly requests your return of acceptance by Thursday, May 5, 2022. If you have any questions, please call 847-551-8460.

Sincerely,

Diane C. White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2022-05-03**
Diane C White, Director of Purchasing

Acceptance:

Megan Carey
029E3B861EE2518CD8F8219824C9A2BB contractworks **2022-05-04**
Service Provider

Megan Carey **Chief Development Officer**

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 • FAX: 847-551-8463

June 23, 2021

Ms. Megan Carey, Chief Development Officer
ALC Schools, LLC.
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673

Via Email: alc@alcschools.com

RE: Alternative Student Transportation Services

Dear Ms. Carey,

Congratulations! At the June 22, 2021 regular meeting, District 300 awarded the contract extension for Alternate Transportation Service to ALC Schools, LLC.! The original contract began April 21, 2021 and terminates June 30, 2021. The extension will run from July 1, 2021 – June 30, 2022. This award is for the contract pricing via an agreement with the OMNIA Partners cooperative. The value of this contract annually is estimated at $250,000.00.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please sign this letter via Contract Works by June 29, 2021.

A service order will be issued in accordance with the terms of this contract. Please provide a Certificate of Insurance naming Community Unit School District 300 and its members individually, and its employees and agents as additional named insureds with limits as defined in the original contract.

This Agreement is entered into as of June 23, 2021.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **06/30/2021**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Megan Carey
F63DC9BE34FE2D04FD4A85AC645834E8 contractworks. **06/30/2021**
CONTRACTOR *(Signature)*

Megan Carey **Chief Development Officer**
(Printed name and title)

Please return your signed copy to Diane C. White – diane.white@d300.org
If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE:	**June 8, 2021**
TO:	Fred Heid, Superintendent Board of Education
FROM:	Deb Mason Director of Transportation
SUBJECT:	**Alternate Transportation Service**

Presented at the following Board Meetings	
Construction/Facility	
Finance	06/08/21
Policy/Legislative	
School Utilization	
BOE 1st Reading	06/08/2021
BOE 2nd Reading	06/22/2021

Background

We have been utilizing alternate transportation services beginning in July 2007. The impacts of COVID have left us, and surrounding districts, with a shortage of drivers, an increase in McKinney/Vento students, and having to broaden the search for out-of-district facility placement for our students with special needs. The totality of this impact requires us to secure additional transportation solutions, which results in the use of multiple alternate transportation resources. Being a district that is located in the far northwest suburbs, there are limited resources and drivers to provide specialized transportation. District 300, and the surrounding districts, are utilizing the same alternate transportation companies which is reducing their driver availability to our district.

Beginning in the month of April, we used ALC on a limited trial basis to evaluate the quality of services provided. We feel confident in recommending the use of their services for our students. ALC is an alternate transportation solutions company that has branched into our area and provides alternate student transportation services. They offer a very transparent process with GPS tracking on all of their vehicles, a designated email and phone number specifically for our district, and provide bus monitors as well as required transportation equipment when required.

Pricing has been vetted by comparison of the current contract of vendors for alternate transportation. ALC does have an agreement with OMNIA Partners, a national purchasing cooperative, Contract R190401. We are purchasing our services from ALC through this agreement.

Administrative Recommendation

The Administration recommends the approval of a 1 year extension with ALC.

COMMUNITY UNIT SCHOOL DISTRICT 300
REQUEST FOR PROPOSAL - Professional Services - Taxi Services for Students
THURSDAY, AUGUST 29, 2019, 4:30PM - Electronic Submission
Contract extension awarded at the July 14, 2020 Meeting

Cost Comparision to existing awarded contract - to add an additional alternative for transportation - Pricing per the national purchasing cooperative Omnia

COMPANY	Cost Per Mile Radius I	Cost Per Mile Radius II	No Load Fee	BASE TRIP FEE	BUS MONITOR FEE	SPED ACCOMMODATIONS	RIDESHARE OPTIONS	ADD'L SAFETY ENHANCEMENTS	Required Certifications	Vendor App & W-9	COI	References	Comments
American Taxi	$2.40	$2.40	$10.00	N/A	DOES NOT PROVIDE	DOES NOT PROVIDE	NONE	GPS	Y	Y	Y	Y	
Axess Transportation	$2.60	$2.60	$16.00	N/A	$25/HR	1 SPED ACCOMMODATION VEHICLE	NONE	N/A	Y	Y	Y	Y	
ALC	$2.50	$2.50	FULL PRICE OF TRIP	$65 UP TO FIRST 12 MILES OF TRIP	$25/HR	PROVIDES ALL NECESSARY SPED EQUIP AND VEHICLE ACCOMMODATIONS	HAS THE ABILITY FOR RIDESHARE WITH NEIGHBORING DISTRICTS	GPS, DEDICATED WEBSITE WITH INDIVIDUAL STUDENT SCHEDULES, DEDICATED PHONE NUMBER AND EMAIL, COMMUNICATE VEHICLE INFORMATION THROUGH APP, INFORM PARENTS OF SUB DRIVERS AND VEHICLE INFORMATION	Y	Y	Y	Y	

Administration Recommends

American Taxi, Mt Prospect, IL - award contract pricing for student transportation for Radius I, for an estimated contract amount of $273,664.00 based on actual spend for FY19

Axess Transportation, Algonquin, IL - award contract pricing for student transportation for Radius II for an estimated contract amount of $258,715.00 based on actual spend for FY19.

ALC Student Transportation Solutions, Schaumburg, IL - award contract pricing for student transportation for overlap of Radius I and II for an estimated contract amount of $250,000.00

AGREEMENT FOR THE PROVISION OF ALTERNATIVE TRANSPORTATION SOLUTIONS

THIS AGREEMENT ("Agreement") is entered into as of April 21, 2021 between ALC Schools, LLC. ("Contractor") and Community Unit School District 300 (the "District"), with the following facts:

A. Certain student(s) of the District require transportation to and from school and/or other transportation services as requested by the District.

B. Contractor will coordinate such transportation services. The District will reimburse Contractor for the provision of these services in accordance with the terms and provisions of this Agreement.

NOW THEREFORE, for a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Contractor Services

District may request, from time to time, that Contractor coordinate transportation services, which Contractor may agree to coordinate. To the extent accepted by Contractor, Contractor agrees to coordinate such transportation services and District agrees to pay Contractor in accordance with the provisions of this Agreement. Contractor's coordination of such transportation services pursuant to this Agreement are sometimes referred to herein as the "Services."

In operating under this Agreement, the District will purchase services from the Contractor through the Contractor's agreement with **OMNIA Partners (formerly National IPA), Contract No. R190401**, the provisions of which, while not attached hereto, are nonetheless incorporated herein by this reference, and in accordance with the pricing set forth in Attachment 1 of this Agreement, which is attached hereto and incorporated herein by this reference.

2. Term

The initial term of this Agreement shall commence on April 21, 2021 and end on June 30, 2021. Either party can terminate with or without cause at any time with thirty (30) days prior written notice. At the end of the initial term, this Agreement may be renewed for successive twelve (12) month periods (each a "Renewal Term") on the same terms and conditions.

3. Fees for Service

Contractor shall be paid the agreed sum based on fees outlined on Attachment 1, which is attached hereto and incorporated herein by this reference. Contractor shall invoice the District for the provision of the Services on a monthly basis and shall be paid within thirty (30) days after the District's receipt of Contractor's invoice for the provision of the Services for the relevant month. Any payment not received by Contractor within said thirty (30) day period shall accrue interest at the lesser of (a) the rate of one and one-half percent per month or (b) the

maximum rate allowed by law, commencing with the date of the invoice until payment is actually received by Contractor.

4. Adjustment of Rates

The rates established in this Agreement shall be subject to adjustment once each year, not to exceed the rates established in the Consumer Price Index (CPI) for the month of December. Rate change notification shall be provided in writing to the District, 30 days in advance, using the US Bureau of Statistics

5. Vehicles

As part of its Services and for the compensation set forth in this Agreement, Contractor agrees to coordinate the supply of such vehicles (the "Vehicles") as may be necessary to lawfully address the transportation requirements of the District. The District requires that all such Vehicles shall fully comply with all applicable laws and regulations. Contractor shall be solely responsible for the management and logistical support necessary to coordinate all Vehicles used in transporting students.

6. Contractor Personnel and Subcontracted Service Providers

As part of its Services and for the compensation set forth in this Agreement, Contractor shall provide qualified and properly licensed personnel as required by laws and regulations and as deemed appropriate by Contractor to coordinate the Services. While Contractor may subcontract with service providers who will supply drivers ("subcontracted drivers") to provide student transportation services for the District, Contractor shall at all times remain responsible for the coordination of the Services under this Agreement. Contractor expressly represents and warrants to the District that it will only utilize subcontracted drivers that have obtained the necessary training and are properly licensed to perform the Services.

Subcontracted drivers shall utilize identification badges during trip service.

7. Contractor Insurance

Contractor shall obtain and maintain in full force and effect during the term of this Agreement, and at no cost to District, general liability and automobile (common carrier) insurance issued by insurance companies authorized to do business in the state with minimum limits of Five Million Dollars ($5,000,000), Combined Single Limit. The District shall be named as an additional insured of the policy or policies and shall be furnished with a certificate of insurance (COI). The District shall be notified at least thirty (30) days prior to cancellation of any such policy or policies (except 10 days for non-payment of premium).

8. Background Checks

Because Contractor will be providing transportation services for school children, it is a requirement of Contractor's insurance that Contractor require and Contractor shall require each Contractor personnel or subcontracted driver in a position requiring contact with students to undergo a background check verifying no prior convictions for or pleas of nolo contendere to

a felony or misdemeanor offense involving moral turpitude, including any sexual offense involving a child.

9. Health and Safety (Tuberculosis Testing)

To the extent required under applicable law, rule or regulation applicable to the provision of Services and to the transportation services being provided by subcontracted drivers, Contractor shall require each Contractor personnel or subcontracted driver who may come in contact with student(s) to provide verification of having been tested for tuberculosis (TB) and cleared to work with students, as evidenced by a state licensed medical doctor's signature. As a service to District, Contractor will maintain a copy of said verifications.

Contractor will follow Centers for Disease Control and Prevention (CDC) guidelines regarding COVID-19 safety protocols.

10. Drug and Alcohol Testing

Contractor only contracts with transportation service providers who enroll their drivers in a drug and alcohol testing consortium that provide for pre-employment testing, as well as random, reasonable suspicion and post-accident drug and alcohol testing. Each consortium reports to Contractor when a driver tests positive for a prohibited substance as well as when a driver is enrolled and removed from the consortium pool.

11. Assignment of Contractor's Rights

Except as it relates to the entering into subcontracts as referred to in Section 5 of this Agreement, Contractor shall have no right to assign its rights or obligations under this Agreement; provided, however, Contractor shall have the right to assign this Agreement as part of a transaction wherein it transfers substantially all of its assets.

12. Indemnity of the District

Contractor hereby agrees to indemnify and hold the District, its Board Members, employees, agents, officers and assigns, free and harmless from and against all claims, causes of action, liabilities, damages, expenses and costs (including, but not limited to, attorney fees and court costs) arising out of (a) any injury to any person or property sustained by the District and/or Contractor and/or any student(s), in connection with the negligent provision of the Services that are to be provided by its subcontracted service provider or the subcontracted drivers pursuant to this Agreement, and (b) any injury to any person or property sustained by any person or entity which is caused or alleged to be caused by any act, neglect, fault or omission on the part of Contractor or its agents, affiliates and subcontracted service providers or subcontracted drivers in connection with the provision of the Services, whether or not said injury or damage occurs on or off District property.

13. Independent Contractor

In providing the management and logistical support necessary to coordinate the Services, Contractor shall be and act as an independent contractor in all respects and shall not, for any purpose hereunder, be or act as an employee or agent of the District. Nothing contained in this Agreement shall be deemed to create a partnership or joint venture between either of the

parties to this Agreement with each other. Contractor understands and agrees that as an independent contractor, it will not be eligible to participate in any benefits or privileges given or extended by the District to its employees. Contractor shall be solely responsible for the payment when due to appropriate taxing authorities of all federal and state income taxes and related obligations of any nature whatsoever on any consideration paid pursuant to this Agreement, as well as any interest, penalties or other sums due thereon and shall indemnify, and hold the District, its Board Members, Officers, employees and agents free and harmless therefrom.

14. Notices

All notices or other communication required or permitted hereunder shall be in writing, and shall be personally delivered (including by means of professional messenger service) or sent by registered or certified mail, postage prepaid, return receipt requested, or by facsimile or email transmission followed by delivery of a "hard" copy, and shall be deemed received upon the date of receipt thereof.

To District:
Community Unit School District 300
2550 Harnish Drive
Algonquin, Il 60102
Phone: 847-551-8300
Email: deborah.mason@d300.org

To Contractor:
Megan Carey, Chief Development Officer
ALC Schools, LLC.
1211 Puerta Del Sol, Suite 200
San Clemente, CA 92673
Phone: 877-225-7750; Fax: 888-252-4342
Email: alc@alcschools.com

Notice of change of address shall be given by written notice in the manner detailed in this paragraph.

15. Entire Agreement

This Agreement, and Attachments 1-6 which are incorporated herein by this reference, and if applicable the attached proposal, constitutes the entire Agreement between the parties with respect to the provision of the Service and may not be amended except by a writing signed by each of the parties.

16. Waivers

The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of this Agreement.

17. Attorney Fees

In the event that either party brings an action against the other to enforce any condition or covenant of this Agreement, the prevailing party in such action shall be entitled to recover the court costs and reasonable attorney fees in the judgment rendered in such action.

18. Severability

In the event any of the provisions, or portions, or portions thereof, of this Agreement is held to be unenforceable or invalid, by any court of competent jurisdiction, the validity and enforceability of the remaining provision or portion of it shall not be affected.

19. Further Acts

Each party shall perform any further acts and sign and deliver any further documents that are reasonably necessary to carry out the provisions of this Agreement.

20. Counterparts

This Agreement may be executed in counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by facsimile transmission or by delivery of a scanned counterpart in portable document format (PDF) by e-mail, in either case with delivery confirmed. On such confirmed delivery, facsimile or PDF signatures shall be deemed to have the same force and effect as if the manually signed counterpart had been delivered to the other party in person.

DISTRICT

By: **Susan Harkin**

Title: Chief Operating Officer

Signed: Susan Harkin

A3BB358670FE4AD718B86C5B0A2FAD86 contractworks.

Date: **04/23/2021**

CONTRACTOR

By: Megan Carey

Title: Chief Development Officer

Signed:

Date: 4/22/2021

ATTACHMENT 1 - Fees for Service

The Contractor will charge the District a **$65 per trip fee**, which includes the first twelve (12) miles and up to five (5) students. Vehicle capacity is determined by student requirements and vehicle availability. An additional **$2.50 per mile** will be charged for any trip longer than 12 miles.

The pricing matrix below outlines all associated fees:

Trip Items	Fees
Trip Fee (includes first 12 miles)	$65.00
Per Mile Fee (after the first 12 miles)	$2.50
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	$25.00
Car Seat/Safety Vest Fee (per student)	$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	$60.00
Monitor Fee (per hour, 2-hour minimum)	$25.00
No Show or Late Cancel	Full Price of Trip

Definitions:

Trip: A trip is defined as a one-way transportation event with a student or monitor continually on board. Examples include:

- Home to School:
  - Student 1: Pick-up, Student 2: Pick-Up
    - Both Student 1 & 2 dropped off at School A
  - Student 1: Pick-up, Student 2: Pick-up
    - Student 1 dropped off at School A
    - Student 2 dropped off at School B
- School to Home:
  - Student 1: Pick-up, Student 2: Pick-Up
    - Both Student 1 & 2 dropped off at Home A
  - Student 1: Pick-up, Student 2: Pick-up
    - Student 1 dropped off at Home A
    - Student 2 dropped off at Home B

The total number of trips a District is charged for is arrived at by adding together each one-way trip. The District will only be charged for miles incurred while a student or Monitor is onboard the vehicle. When no student or Monitor is onboard the vehicle, no mileage charges will be incurred.

Additional Fees: Additional fees are only incurred per the request of the District to provide additional services. They can include, but are not limited to:

- **Wheelchair Fee:** A per student/per trip fee for students requiring a wheelchair vehicle
- **Car Seat/Safety Vest Fee:** A per student/per trip fee for students requiring a car seat/safety vest
- **Wait Time Fee:** Only incurred when authorized by the District to wait for a student. Billed on an hourly basis in 15 minute increments.
- **Monitor Fee:** Only incurred when the District requests that the Contractor provide a student Monitor for the trip. School Districts usually provide the student's Monitor. When the District provides the Monitor, they are not charged a "Monitor Fee." The mileage incurred while a Monitor (whether provided by the Contractor or the District) is onboard the vehicle without a student (transporting the Monitor to and from their pick-up location) is considered part of the overall route mileage and will be billed accordingly.

1. Mileage Charges

Mileage charges are based on driving distance calculations from a third party provider (e.g. Google, MapQuest, Bing, ESRI). The calculations are based on fastest route, and the total is rounded up to the next whole mile. Contractor shall be responsible for plotting the routes collectively, and individually using Contractor's proprietary School Dispatch Software.

Under no circumstances will the District be required to pay for mileage to a pick up or destination other than those authorized by the District.

2. Fuel Surcharges

When the average gasoline price exceeds $5.00 per gallon, the mileage rate will be increased by calculating 30% of the price of gasoline that exceeds $5.00 and adding it to the base mileage rate. Thus, if the price of gasoline, according to the gasoline price index, is $5.20, the increase would be 30% of 20 cents, or 6 cents. The gasoline price index to be used shall be found under the category of "[Your Specific State or Region] U.S. Regular Gasoline Prices* (dollars per gallon)" on the following website:
http://www.eia.doe.gov/oil_gas/petroleum/data_publications/wrgp/mogas_home_page.html

3. Invoicing

The invoice shall contain this level of detail and additionally will separate the charges by route showing number of days and total cost. A No Show Report will also be provided with the invoice showing the students who were not transported each day of the billing period. In the event of a No Show, the trip will be billed at the normal rate. The Contractor requires 24 hour notice to remove a student from the route.

4. When Routes Change or Students are Added or Removed

When it becomes necessary to change a route for any reason, including adding or removing students, Contractor shall plot the revised or new route using Contractor's School Dispatch Software as described above in the most efficient manner based on the information known to Contractor at that time.

Routes will be optimized from time to time as deemed necessary by Contractor or requested by the District. Routes will not be optimized more than once in a month.

If the District adds a Student to be transported, that Student may be individually transported until routes are optimized.

ATTACHMENT 2 – The District agrees that the following policies shall be followed related to Student No-Shows and Late Canceled trips for trips serviced by the Contractor

No-Shows & Late Cancels

A No-Show occurs when no previous notice is provided to the Contractor by the District/guardian that a student will not be transported and a driver attempts to pick-up a student but the student is not there or is not ready. A Late Cancel occurs when less than 2-hour notice is provided to the Contractor by the District/guardian that a student will not need transportation.

Trips where a No-Show or Late Cancel occurs are billed at full trip charge.

Possible District Protocols for No-Shows:

If the driver attempts to pick-up a student on a scheduled trip in the AM but the student is not there or not ready, then the following scenarios could apply (as determined by the District):

1. **Single Rider Trips**
    a. If an AM single rider No-Show occurs, the District will be billed for the AM trip and the afternoon trip will remain scheduled unless the Contractor is notified by the parent or the District to cancel the trip.
        i. The District may set up a protocol to automatically cancel afternoon trips in the event of an AM Single Rider No-Show
    b. If the afternoon trip is cancelled within 2 hours of the scheduled pick up time, the District will not be billed for the afternoon trip.

2. **Multiple Rider Trips**
    a. The afternoon trip always remains scheduled.

No-Show Reports

Each morning an email is sent from the Contractor's School Dispatch team to the District. This email is sent by 11 AM and alerts the District of the following circumstances:

- Which students were no-shows that morning
- How many consecutive days/trips they have been a no-show

The daily No-Show Report provides the District time to inform the Contractor's School Dispatch if one of the students on the No-Show Report is attending school that day and will still need a ride home in the PM.

The District is responsible for alerting the Contractor of any change requests based on the data provided in the No-Show Report, such as removing a student from a route due to multiple no-shows.

Student Removal / Student Cancellation:

Permanent Removal of Student from Route:

Permanent removal of a student from a route requires District notification/approval

- The District sends an email stating that a student needs to be removed from a route until further notice.

Impact:

Once the student is removed from the route, the student's spot is now gone and may be replaced with a different student, if available, to consolidate routes. If the student was the only one on that route, the route will be removed entirely and the driver then becomes available to service other routes.

Billing:

Will only be affected if:

- Trip is above the minimum and there is a reduction in the mileage as a result of removing the student.
- The student was the only one on the route, therefore the route is cancelled.

Cancellations/Temporary Removal:

Cancellation of a student from a route requires District notification/approval.

- A student is sick one day or will be going on vacation for a few days.

Impact:

Because this is a temporary change, the student is not replaced on the route and their space on the route is reserved for their return.

Billing:

If the student is a single rider and the student is cancelled or temporarily removed, no charges will be assessed. When cancelling or temporarily removing the pick-up/drop-off for a student who is part of a multiple rider trip, the District will be charged the normal trip rate.

ATTACHMENT 3 – Multi-District Billing: An Explanation

Should The District choose to share trips with a neighboring school district that is also under contract with ALC, the shared trip will be prorated and billed according to the following explanation

Proration of Trip Fees – ALC's Three Step Process

1. **Stand Alone District Trips:**

   Each Districts' students are routed as stand-alone trips, District specific pricing is applied.
   a. Example:
      i. District A has two students who routed together cost the District $65 (Trip 1)
      ii. District B has a single student whose trip would cost the District $80 (Trip 2)

2. **Multi-District Trips**

   All of the students from the participating Districts, as identified above, are combined into the most cost effective trips, yielding new "Multi-District trips" and subsequent trip costs.
   a. Example (cont.):
      i. When all three students are routed together, the total trip cost is $95

3. **Proration of Costs for Multi-District Trips**

   The total cost of the multi-District trips is then allocated to each District based upon the percentage of the Districts stand-alone trip costs (found in step 1) as compared to the multi-District trip costs (found in step 2).

   Example (cont.):
   - **Blended Cost of Multi-District Trip = $95**
     - Stand Alone Cost of Trip for District A = $65
     - Stand Alone Cost of Trip for District B = $80

     i. District A's Percent Responsibility = Trip A/(Trip A + Trip B)
        1. $65/ ($65 + $80)
           a. $65/$145 = 44.83%
        2. 44.83% x $95 = $42.59
        3. **District A's Prorated Cost = $42.59**
           a. <u>District A's Savings = $22.41</u>

     ii. District B's Percent Responsibility = Trip B/(Trip A + Trip B)
        1. $80/ ($65 + $80)
           a. $80/$145 = 55.17%
        2. 55.17% x $95 = $52.41
        3. **District B's Cost = $52.41**
           a. <u>District B Savings = $27.59</u>

4. **No Shows and Cancellations:**

For the purpose of all Multi-District Trips, No Shows and Cancellations are applied to each District invoice as if the student had boarded the vehicle on schedule even if District notifies ALC with advanced notice of cancellation.

5. Invoicing

The invoice shall separate the charges by route showing number of days and total cost. A No Show Report will also be provided with the invoice showing the students who were not transported each day of the billing period. In the event of a No Show, the trip will be billed at the normal rate. 24-hour notice is required to permanently remove a student from a route.

6. When Routes Change or Students are Added or Removed

When it becomes necessary to change a route for any reason, including adding or removing students, Contractor shall plot the revised or new route using Contractor's School Dispatch Software as described above in the most efficient manner based on the information known to Contractor at that time.

Routes will be optimized from time to time as deemed necessary by Contractor or requested by the District. Routes will not be optimized more than once in a month. If the District adds a Student to be transported, that Student may be individually transported until routes are optimized.

ATTACHMENT 4 – The District requires the following from all Subcontracted Driver(s) working with the Contractor.

As required by the District, prior to beginning services transporting students for the District:

Subcontracted drivers shall have a criminal history record check that is free of convicted offense(s) of a felony.

Subcontracted drivers shall utilize identification badges during trip service.

ATTACHMENT 5 – The District requires the following DRIVER TRAINING modules for all Subcontracted Driver(s) working with the Contractor.

As required by the District, prior to beginning services transporting students for the District:

Subcontracted drivers shall complete a Passenger Service and Safety (PASS) basic training program. Subject areas include:

- Customer Service, Communication and Stress Management
- Americans with Disabilities Act
- Service Animals
- Disability Awareness: Assisting the Visually Impaired; Hidden Disabilities; Stroke; Epilepsy and Seizure Disorders
- Bloodborne Pathogens (Hepatitis A, B, C; HIV, Dialysis)
- Wheelchairs
- Emergency and Evacuation Procedures
- Driver/Passenger Sexual Improprieties

And any other mandated training required by the State of Illinois

ATTACHMENT 6 – The District requires the following from all Vehicle(s) providing service through the Contractor.

As required by the District, prior to beginning services transporting students for the District:

Vehicles operated by subcontracted drivers will be maintained according to manufactured specifications with records, and/or inspection report(s) made available upon request.

Vehicles operated by subcontracted drivers will be clean at all times during service.

Vehicles operated by subcontracted drivers shall be marked with a window placard.

District Name: Community Unit School District 300

(Please complete this form and return as soon as possible)

To whom should contract notices be sent?

Name & Title: Deborah Mason

Address: 2550 Harnish Drive

City: Algonquin State: IL Zip: 60102

Email: deborah.mason@d300.org Fax: 847-551-8413

Who should our accounting personnel contact regarding accounts payable matters?

Name & Title:

Email: accounts.payable@d300.org

Phone: Fax:

Who should our dispatchers contact regarding routine transportation matters?

Name & Title: Michelle Kopetsky X8332, Megan Caudill X8482 or Deb Mason X8492

Email: Michelle.kopetsky@d300.org, megan.caudill@d300.org; deborah.mason@d300.org

Phone: 847-551-8300 Fax:

Who should our dispatchers contact regarding emergencies, accidents or student behavior?

Name & Title: Deborah Mason, Director of Transportation

Email: deborah.mason@d300.org

Phone: 847-551-8492 Emergency Phone: 847 -875-2532

Who should we email the No-Show Report to each morning?

Name & Title: Michelle Kopetsky X8332, Megan Caudill X8482 or Deb Mason X8492

Email: Michelle.kopetsky@d300.org, megan.caudill@d300.org; deborah.mason@d300.org

AMENDMENT 1

THIS AMENDMENT 1 TO THE AGREEMENT FOR THE PROVISION OF ALTERNATIVE TRANSPORTATION SOLUTIONS ("AMENDMENT") is effective as of July 1, 2021, by and between ALC Schools, LLC. (“Contractor”), and Community Unit School District 300 (the "District"), with respect to the following facts:

RECITALS:

A. The Contractor and the District entered into an Agreement for the Provision of Alternative Transportation Solutions through the Contractor’s agreement with OMNIA Partners, Contract No. R190401, dated April 21, 2021 ("the Agreement"). Words and phrases as used in this Amendment shall have the same meaning as set forth in the Agreement except as otherwise defined herein. While not attached hereto, the provisions of the Agreement are incorporated herein by this reference.
B. The District and the Contractor now desire to amend the Agreement on the terms and conditions set forth below.

NOW, THEREFORE, the parties agree to the following amendment(s) to the Contract:

1. The term of this agreement is extended to June 30, 2022.

Except as set forth in this Amendment, the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment 1.

COMMUNITY UNIT SCHOOL DISTRICT 300

Signed:_____

Date: _____
Name: _____
Title: _____

ALC SCHOOLS, LLC.

Signed: _____

Date: 5/20/2021
Name: Megan Carey
Title: Chief Development Officer

AMENDMENT 2

THIS AMENDMENT 2 TO THE AGREEMENT FOR THE PROVISION OF ALTERNATIVE TRANSPORTATION SOLUTIONS ("AMENDMENT") is effective as of July 1, 2022, by and between ALC Schools, LLC. (“Contractor”), and Community Unit School District 300 (the "District"), with respect to the following facts:

RECITALS:

A. The Contractor and the District entered into an Agreement for the Provision of Alternative Transportation Solutions through the Contractor’s agreement with OMNIA Partners, Contract No. R190401, dated April 21, 2021 ("the Agreement"). Words and phrases as used in this Amendment shall have the same meaning as set forth in the Agreement except as otherwise defined herein. While not attached hereto, the provisions of the Agreement are incorporated herein by this reference.
B. The District and the Contractor now desire to amend the Agreement on the terms and conditions set forth below.

NOW, THEREFORE, the parties agree to the following amendment(s) to the Contract:

1. The term of this agreement is extended to June 30, 2023.
2. Fee schedule shall be amended according to Fees for Service included in Attachment 1.
3. Fees shall be subject to a three (3) percent annual increase.

Except as set forth in this Amendment, the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment 2.

COMMUNITY UNIT SCHOOL DISTRICT 300

Signed:_____

Date: _____
Name: _____
Title: _____

ALC SCHOOLS, LLC.

Signed:_____

Date: _____
Name: Megan Carey
Title: Chief Development Officer

Attachment 1
2022 - 2023 Fees for Service

Trip Items	Fees
Trip Fee (includes first 12 miles)	$90.00
Per Mile Fee (after the first 12 miles)	$2.50
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	$25.00
Car Seat/Safety Vest Fee (per student)	$5.00
Wait Time Fee (per hour, billed in 15 min. increments)	$60.00
Monitor Fee (per hour, 2-hour minimum)	$25.00
No Show or Late Cancel	Full Price of Trip

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: John Hummel,
Chief Technology Officer

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Copier Maintenance Contract Extension**

Background

Community Unit School District 300 has 124 multifunction copiers (MFP). A third party has traditionally handled the service of these devices. These devices are highly utilized throughout the District for various curriculum and business needs, and it is essential to keep them functioning at a high level at all times.

The District would like to extend our service contract with Ricoh for one year to continue supporting our MFP fleet. Ricoh has agreed to hold their current pricing, $0.0032/page for black & white (b&w) and $0.04/page for color. The contract covers 5,625,000 b/w pages and 375,000 color pages, billed quarterly at $33,000.

Attached is a letter from Ricoh indicating that they are holding their pricing from 7/1/2024 to 6/30/2025.

Recommendation

The administration recommends a 1-year contract extension to Ricoh, Inc. for MFP maintenance.

Fiscal Impact

The rate for black-and-white clicks is $0.0032/page, and for color clicks, it is $0.04/page. The cost is approximately $132,000 annually. Any overage charges will be billed at the same per-click rate. These expenses are included in the Technology Budget.

RICOH
imagine. change.

Diane White
Community Unit School District 300
2550 Harnish
Algonquin, IL 60102

Dear Ms. White,

Ricoh will keep the current maintenance/service CPC rates on the Ricoh MFP fleet at Community Unit School District 300 from July 1, 2024, to June 30, 2025. If any replacements or additional devices are needed during this time, you will need to execute a new agreement with Ricoh in order to utilize the Omnia pricing contract. Your Agreement with US Communities has expired and will continue on a Month-to-Month basis. This services price term from July 1, 2024, to June 30, 2025 shall be governed by the terms of the US Communities Agreement.

Ricoh MFP's (contract 4900480)
5,625,000 b/w pages and 375,000 color pages billed quarterly at $33,000.
Overages billed annually at $).0032 page and $0.04 per color page.

Other Provisions

- Service calls for Ricoh equipment shall be placed by D300 staff at each school via Incident IQ. Training and access to Incident IQ shall be provided to the dedicated Ricoh Technician that will track all calls and provide updates to all parties. The Ricoh dedicated technician will create calls in the Ricoh system as well.
- Quarterly Meetings shall be scheduled with the Ricoh dedicated technician, account manager, and D300 staff. Meetings shall take place on site at D300. D300 staff will provide a meeting schedule and set a defined date and time for each quarterly meeting.
- Monthly Virtual calls or in person meetings shall tal<e place between the Ricoh dedicated technician and D300 staff to discuss any updates needed for the Ricoh fleet. D300 staff will provide a meeting schedule, link, location, and set a defined date for each monthly meeting.
- Weekly 15-minute touch base meetings between the Ricoh dedicated technician and D300 staff shall be scheduled by D300 staff via Teams or in person at a defined location at D300.
- Ricoh will conduct site visits over the summer for the purpose of rotating copiers to maximize asset productivity and useful life.
- All Ricoh desktop color (SPC400 & SPC410) and black and white (SP4100n) printers that no longer have OEM toner or parts available will sunset when remaining D300 on-site supplies run out. Maintenance agreements and toner will no longer be available, but service may still be performed if needed on a time and material basis. D300 and Ricoh can discuss available options for upgrading or removing any obsolete printers that are needed during scheduled quarterly meetings.

RICOH
imagine. change.

- All end user damage to Ricoh copiers will be documented and reported to appropriate D300 staff via email.
- Ricoh will provide recommended equipment upgrades in phases with estimated current costs to D300 staff for consideration beginning on July 1st, 2024. Optimal device performance will be impacted if devices are not upgraded. Recommendations are subject to change based on student enrollment changes, D300 staff changes, boundary changes, volume, and the equipment needs-requests of staff and students at each school. The prices below are budgetary numbers based on OMNIA contract and the best and final pricing will be presented including any available rebates at time of quote.

AIITIIORIZEDSIGNER

THE PERSON SIGNINGTIIIS AGREEMENT ON BEIIALF OFTHE CUSTO IERREPRESENTSTHATHE/SHEHAS TIIE AIITHORIT\TO IIOSO.

CUSTOMER	Accepted by: RICOH USA, INC.
By: X Authorized Signer Signature	By: Scott Meyer Authorized Signer Signature
Printed Name: Jennifer Porter	Printed Name: SCOTT MEYER
Title: CFO Date:	Title: REG. VP SALES Date: 4/24/24

Equipment Proposal

- The following equipment is recommended for replacement in **Phase I** beginning July 1st 2024.

1. Lakewood Elementary School - MP7503 Replace with IM8000/$13,690.90
   Dundee Middle School - MP7503 Replace with IM8000/$13,690.90
   Hampshire Middle School - MPC4504 Replace with IMC6010/$10,796.97
   Westfield Elementary School -MP7503 Replace with IM8000/$13,690.90

- **Phase II** July 1st 2025.
  Sleepy Hollow Elementary School MP6002 Replace with IM7000/$11,987.91
  Meadowdale Elementary School IMC6000 replace with IMC6010/$10,796.97
  Dundee Highlands Elementary IMC6000 replace with IMC6010/$10,796.97
  Carpentersville Middle School MP7503 replace with IM8000/$13,690.90
  Jacobs HS -Front Office MPC6004 replace with IMC6010/$10,796.97

- Delivery of equipment to D300 locations shall be approximately 30 to 45 days from order final order processing date.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: April 29, 2024

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: David Rojas, Director of ELL & World Languages

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: Dual Language Reading Program Contract (Renewal)

Background

Istation is a Spanish instructional program that includes a path and assessment for Istation Español to be used in our dual language classrooms K-5 to measure proficiency in Spanish while providing a targeted instructional approach to support student learning. Istation is also used upon enrollment for Spanish-speaking newcomers in non-dual language classrooms to gather baseline data within their native language.

The district entered into an agreement with Istation on September 1, 2023 and wishes to renew this agreement. The district would like to extend the current contract from September 1, 2024 to August 31, 2025.

Administrative Recommendation

The administration recommends approval of the contract renewal as presented.

Fiscal Impact

The contract will be funded through the ELL budget at a cost of $66,320 for the 2024-2025 school year.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

April 23, 2024

Julie Nellis
Istation
8150 North Central Expressway
Suite 2000
Dallas, TX 75206

Via: jellis@istation.com

Contract Renewal – Istation

Dear Ms. Nelis,

Community Unit School District 300 entered into an agreement with Istation on September 1, 2023 and wishes to renew this agreement. The District would like to extend the current contract from September 1, 2024 to August 31, 2025. An updated quote provided by your firm is attached below.

If your firm agrees to maintain the current pricing, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 14, 2024 and award by the board on Tuesday, May 28, 2024.

District 300 kindly requests your return of acceptance by Thursday, April 25, 2024. If you have any questions please call 847-551-8460.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

2024-04-23

OWNER *(Signature)*

Diane C. White, Director of Purchasing

Julie Ellis
4531AE037DC836EF90A07AC4071F5593 contractworks.

2024-04-23

CONTRACTOR *(Signature)*

Julie Ellis **Account Executive**

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

Diane C. White, Director of Purchasing



Quote Q-62805-1

Prepared For:
Community Unit School District 300
2550 Harnish Dr
Algonquin, IL
60102-6870

Your Istation Partner:
Julie Ellis
Account Executive
jellis@istation.com
+1 3146149111

ACCREDITED BUSINESS
BBB Rating: A+

8150 North Central Expressway, Suite 2000
Dallas, TX 75206
Phone: 1-866-883-READ (7323)
Email: orders@istation.com

Quote: Q-62805-1
Prepared For: Community Unit School District 300
Expires On: 10/31/2024

DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions. Taxes in particular, if applicable, should be verified before issuing any PO.

IE.Student - Lectura (Student Account)

QTY	PRODUCT	Start Date	Months	End Date	CAMPUS	PRICE
90	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Big Timber Elementary School	$2,700.00
199	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Carpentersville Middle School	$5,970.00
5	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Dundee Highlands Elementary School	$150.00
25	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Dundee Middle School	$750.00
5	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Gary D Wright Elementary School	$150.00
5	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Hampshire Elementary School	$150.00
199	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Liberty Elementary School	$5,970.00
5	IE.Student - Lectura (Student Account)	9/1/2024	12	8/31/2025	Sleepy Hollow Elementary School	$150.00
					IE.Student - Lectura (Student Account) TOTAL:	$15,990.00

Istation Lectura

QTY	PRODUCT	Start Date	Months	End Date	CAMPUS	PRICE
1	Istation Lectura	9/1/2024	12	8/31/2025	Golfview Elementary School	$5,430.00
1	Istation Lectura	9/1/2024	12	8/31/2025	Lakewood School	$11,610.00
1	Istation Lectura	9/1/2024	12	8/31/2025	Meadowdale Elementary School	$9,350.00
					Istation Lectura TOTAL:	$26,390.00

Professional Development Onsite - Full Day 40	One Full-Day of Istation Professional Development with 1 Trainer for up to a maximum of 40 attendees. Additional time, trainers, or attendees may require addition Professional

Development to be purchased. Must be used in current subscription term. Potential Virtual Conversion due to COVID-19 school closures.

QTY	PRODUCT	Start Date	Months	End Date	CAMPUS	PRICE
6	Professional Development Onsite - Full Day 40	9/1/2024	12	8/31/2025		$23,940.00
					Professional Development Onsite - Full Day 40 TOTAL:	$23,940.00

SUBTOTAL:	$66,320.00
TAX (if applicable):	
CUSTOMER TOTAL:	$66,320.00

8150 North Central Expressway, Suite 2000
Dallas, TX 75206
Phone: 1-866-883-READ (7323)
Email: orders@istation.com

Quote: Q-62805-1
Prepared For: Community Unit School District 300
Expires On: 10/31/2024

DISCLAIMER: Pricing is as quoted and subject to change with any edits to bundle configurations, enrollment updates, or other revisions. Taxes in particular, if applicable, should be verified before issuing any PO.

Subscription Start Date: 9/1/2024 Subscription Term: 12 Subscription End Date: 8/31/2025

Please email or fax the following items to 214-291-5534 or orders@istation.com. Failure to provide the below will cause a delay in processing your order.

- Signed Purchase Order that includes the quote number
- Signature page of this Quote (choose subscription length)

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered by their respective authorized representatives whose signatures appear below.

Istation

Signature: _____

Printed Name: _____

Title: _____

Dated: _____

Community Unit School District 300

Signature: _____

Printed Name: _____

Title: _____

Dated: _____

PO # (if available): _____

To ensure timely fulfillment, please provide the requested contact information below:

Primary Implementation Contact

Name: _____

Email: _____

Phone: _____

Accounts Payable / Billing Contact

Name: _____

Email: _____

Phone: _____

District Technology Contact

Name: _____

Email: _____

Phone: _____

District Data Contact

Name: _____

Email: _____

Phone: _____

8150 North Central Expressway, Suite 2000
Dallas, TX 75206
Phone: 1-866-883-READ (7323)
Email: orders@istation.com

Quote: Q-62805-1
Prepared For: Community Unit School District 300
Expires On: 10/31/2024

TERMS OF USE:

The following Terms of Use and Service (these "Terms") are important. Please read carefully.
Istation provides customers with a variety of resources, including, but not limited to, (i) one or more of Istation's interactive educational-based applications (collectively the "**Licensed Applications**"), (ii) Istation's Internet Web site (the "**Web Site**"), currently located at www.istation.com, (iii) account information regarding the Licensed Applications and the Web Site, (iv) materials and documentation (including, but not limited to, preprinted forms, form letters, resource materials, lesson plans, books, images of Istation characters, and so-called "Black Line Masters" coloring-book style pictures) available from the Web Site (collectively the "**Downloadable Materials**"), (v) reports, calculated results, scoring, graphs and any other materials derived from Istation's algorithmic software features (collectively the "Scoring and Reporting Resources"), (vi) Processed Data, as defined hereinafter, and (vii) news and information about Istation, the Licensed Applications, and the Web Site. Any and all of the foregoing resources (including, but not limited to, the Licensed Applications, the Web Site, and the Downloadable Materials), together with any other resources made available by Istation, are collectively the "**Resources**".

For purposes of these Terms, references to "**You**" or "**Your**" mean (i) you in your individual capacity, (ii) your company ("**Your Company**"), which may be a school or school district, and (iii) authorized users of Your Company, who are students, employees, representatives, and agents of Your Company that are registered with Istation and that have a valid security identification and password to access and use the Resources (collectively the "**Authorized Users**").

Each of the Resources is provided to You conditioned on Your acceptance, without modification, of these Terms, which constitute a legally binding agreement between Istation and You. YOUR ACCESS OR USE OF ANY RESOURCE CONSTITUTES YOUR AGREEMENT TO BE BOUND BY THESE TERMS FOR ALL RESOURCES. IF YOU DO NOT AGREE TO THESE TERMS, YOU MAY NOT ACCESS OR USE ANY RESOURCE. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, THESE TERMS SHALL BE BINDING ON YOU UPON THE EARLIER TO OCCUR OF (i) YOUR EXECUTION OF THESE TERMS, (ii) THE DATE THAT YOU DOWNLOAD ANY LICENSED APPLICATION OR DOWNLOADABLE MATERIAL FROM Istation, (iii) THE DATE OF DELIVERY OF ANY LICENSED APPLICATION OR DOWNLOADABLE MATERIAL BY Istation TO YOU, AND (iv) THE DATE ON WHICH YOU ACCESS OR USE ANY OF THE RESOURCES THROUGH THE WEB SITE.

1. **Changes to Terms.** Istation may, from time to time and at Istation's sole discretion, modify these Terms without individual notice to You. So long as the Web Site remains operational, the current version of these Terms will be posted on the Web Site, which You can review by clicking on the "Terms of Use" link located on the Web Site. The modified Terms will be effective immediately upon posting on the Web Site. You agree to the new posted Terms by continuing Your use of the Resources. You agree to review the Terms periodically on the Web Site. If You do not agree with the modified Terms posted on the Web Site, Your only remedy is to discontinue using the Resources.
2. **Privacy Statement.** Istation's Privacy Statement (the "**Privacy Statement**") is incorporated into, and made a part of, these Terms. The Privacy Statement relates to Istation's collection and use of Your personal information. You consent to the terms and conditions of the Privacy Statement.
3. **Subscription.**
    1. Most (if not all) of the Resources require You to purchase a subscription from Istation before You may use or access them (a "**Subscription**"). You may purchase a Subscription to one or more Resources (the "**Purchased Resources**") by paying the then-current subscription fee to Istation (the "**Subscription Fee**") for such Purchased Resources, as such Subscription Fee is determined by Istation. Each Subscription Fee shall cover a specified period of time for the Purchased Resources (the "**Subscription Period**"). Upon expiration of the Subscription Period for a Purchased Resource, Your access and use of the Purchased Resources shall expire, and You shall no longer be entitled to access or use such Purchased Resources, unless You renew Your Subscription to such Purchased Resources by paying the then-current Subscription Fee for such Purchased Resources. Any Professional Development purchases including Onsite Training, Webinars, and Implementation services must also be used within the current Subscription Period and may not be rolled over into later Subscription Periods. Istation may, from time to time and at Istation's sole discretion, modify the Subscription Fees for any and all Resources without individual notice to You.
    2. In the event You purchase a Subscription to a Purchased Resource, You will be required to register (the "**Registration**") and obtain a user account (a "**User Account**") for each Authorized User's access to, and use of, such Purchased Resource provided, however, that each Purchased Resource may, as determined by Istation, (i) be limited to a maximum number of Authorized Users (such as students) and (ii) have other restrictions applicable to such Purchased Resource. During Registration for each and every Purchased Resource, You agree to submit accurate, current, and complete information about You (including, but not limited to, Your Company and the Authorized Users) and promptly update such information. Should Istation suspect that any such Registration information is untrue, inaccurate, not current, or incomplete, Istation has the right to suspend or terminate use of any and all Resources and User Accounts. Upon Registration, each Authorized User will be assigned a personal, nontransferable password tied to a specific User Account. You are solely responsible for (i) any and all activities that occur under the User Accounts and (ii) ensuring that Authorized Users exit or log off from User Accounts at the end of each session of use. Users Accounts cannot be shared and may be used only by the Authorized User to whom the User Account is registered. User Accounts cannot be assigned to any third party vendors or other entities seeking to use the Purchased Resources for use in their products and/or for commercial use or monetary gain. You shall notify Istation immediately of any unauthorized use of the Authorized Users' passwords or the User Accounts or any other breach of security that is known or suspected by You. Where the number of Authorized Users for a Purchased Resource falls below the maximum number permitted under Your Subscription for such Purchased Resource, You may designate other students as replacement Authorized Users with respect to such Purchased Resource. You are responsible for Registration of all Authorized Users and all acts and omissions (whether authorized or unauthorized) of the Authorized Users.
4. **Intellectual Property.**
    1. Istation Intellectual Property. All Resources (including, but not limited to, the Licensed Applications, the Web Site, the Downloadable Materials, and the Scoring and Reporting Resources), and all materials displayed on, or contained within, the Resources (including, but not limited to, the Licensed Applications, the Web Site, and the Downloadable Materials, Scoring and Reporting Resources), such as the

design, “look and feel”, text, editorial materials, informational text, photographs, illustrations, artwork and other graphic materials, audio, video, names, logos, trademarks, and service marks of or on the Resources (collectively the “**Resource Materials**”), whether publicly posted or privately transmitted, as well as all derivative works of the Resources and the Resource Materials, are the exclusive property of, and exclusively owned by, Istation and Istation’s licensors and are protected by copyright, trademark, trade secret, and other intellectual property laws. The Istation name, designs, and related marks contained within the Resources and the Resource Materials are trademarks of Istation and Istation’s licensors. You do not acquire any ownership rights in or to the Resources or any Resource Materials through Your access to, or use of, the Resources, and You possess only those limited rights expressly granted to You in these Terms. Istation reserves all right, title, and interest in and to the Resources and the Resource Materials.

2. Your Data. As between You and Istation, You are and will remain the owner of all right, title, and interest in and to all of Your Data. For purposes of these Terms, “**Your Data**” means information, data, and other content that is collected, downloaded, or otherwise received, directly or indirectly from You or an Authorized User by or through the Purchased Resources. Notwithstanding the foregoing, Your Data shall not include any information, data and other content that incorporates or is otherwise derived from the processing of such information, data, and content by or through the Purchased Resources (the “Processed Data”).

5. **License.** Subject to compliance with the Subscription and Registration terms and conditions contained in Section 3 (Subscription), including, but not limited to, possessing a valid User Account and related password and restricting access and use to Authorized Users, Istation grants to You a personal, limited, nonexclusive, nontransferable, and revocable license to access and use the Purchased Resources and related Resource Materials, but only during the Subscription Period applicable to each such Purchased Resource, solely for Your educational purposes and subject to these Terms.

6. **Restrictions.**
   1. Any copies that You make of the Resources or the Resource Materials must retain all proprietary, copyright, trademark, or service mark legends and other notices.
   2. Access and use of the Resources and the Resource Materials is permitted only as expressly provided in these Terms.
   3. You may not (i) upload, post, publish, transmit, distribute, disseminate, display, perform, disclose, rent, lease, modify, loan, broadcast, or circulate any Resource or any Resource Material, (ii) operate or make available any Resources or any Resource Material in a service bureau, time-sharing, or other managed services environment, (iii) participate in the transfer, sublicense, assignment, or sale of any Resource or any Resource Material, (iv) access or use any Resource or Resource Material for purposes of competitive analysis of the Resource, Resource Materials, or Purchased Resources, or use or provide third-party access to Your Data or Processed Data, either directly or indirectly, for the development, provision, advertising, marketing, or use of a competing software service or product or any other purpose that is to the Istation’s detriment or commercial disadvantage, or (v) modify or create any derivative work of any Resource or any Resource Material or in any way exploit any Resource or any Resource Material provided, however, that You may download and use the Downloadable Materials in furtherance of Your education of the Authorized Users who are students, subject to any instructions or limitations provided with, or as part of, such Downloadable Materials.
   4. You may not use any of the trademarks of Istation, or Istation’s licensors, suppliers, or service providers, contained in any Resource or any Resource Material. No portion of the Resources or the Resource Materials may be stored in a computer except for educational and noncommercial use.
   5. You may not copy the Resource or the Resource Materials provided, however, that You may copy the Downloadable Materials in furtherance of Your education of the Authorized Users who are students, subject to any instructions or limitations provided with, or as part of, such Downloadable Materials.
   6. You may not disassemble, decompile, or reverse engineer any Resource or any Resource Material or otherwise attempt to determine the makeup or source code of any Resource.
   7. You may not upload any data, including any and all of Your Data, to, or otherwise access or use, any Resource or Resource Material in any manner that would materially impact the operation of such Resource or Resource Material.
   8. You may not allow access to, disclose or otherwise provide Processed Data to any third-party except for use in connection with and for the benefit of Your internal business purposes i.e. research. In no manner shall you allow or assign access to any of the Purchased Resources or Resource Materials, including but not limited to, the Reporting and Scoring Resources or Processed Data, for any third party vendors entities or other persons seeking to use for their own products or services, for commercial use or monetary gain, or otherwise.
   9. Any deviations from any of these Terms require prior written consent from Istation.

7. **Conduct.**
   1. You agree not to (or permit anyone else to) (i) upload, transmit, post, e-mail, or otherwise make available through the Resources any content or other material in any format that (a) is illegal, false, inaccurate, unlawful, harmful, hateful, threatening, abusive, harassing, tortious, defamatory, vulgar, obscene, profane, offensive, pornographic, invasive of another's privacy, libelous, or otherwise objectionable or inappropriate or (b) contains any viruses, worms, Trojan horses, corrupted files, or any other similar software or programs designed to interrupt, destroy, or limit the functionality of any computer software or hardware or telecommunications equipment; (ii) alter, remove, or falsify any attributions or other proprietary designations of origin or source of any other content appearing in or on the Resources or the Resource Materials; (iii) take any action that imposes an unreasonable or disproportionately large load on Istation's infrastructure; (iv) use any automated means to download data from any of the Resources’ databases or engage in any data gathering, mining, harvesting, or extraction methods from any Resource for any purpose; (v) impersonate another person or entity or use any fake name or identity; (vi) allow any other person or entity to use Your identification or User Account for any purpose; or (vii) violate any applicable law, rule, regulation, or right, including, but not limited to, intellectual property and privacy rights. The use of any device, software, or routine that interferes or attempts to interfere with the proper working of any Resource is expressly prohibited.
   2. By posting, uploading, inputting, providing, or submitting information, data (including, but not limited to, Your Data, student data or student information, such as personally identifiable information about students and writings prepared by students), or materials to or through any Resource (including, but not limited to, through the Web Site) (collectively the “**Submissions**”), You are granting Istation, Istation’s affiliated companies, and necessary sublicensees, subject to the Privacy Statement, irrevocable permission to use in perpetuity, without compensation and without restriction (including, but not limited to, a worldwide, transferable, perpetual, royalty-free, fully paid-up license), Your Submissions, including, but not limited to, the rights to copy, distribute, transmit, publish, publicly display, use, publicly perform, reproduce, edit, translate, reformat, modify, and prepare derivative works of Your Submissions. No compensation will be paid with respect to the use of Your Submissions. Istation is under no obligation to post or use any Submission You may provide. By posting, uploading, inputting, providing, or submitting Your Submissions, You represent and warrant that (i) You own or otherwise control all of the rights to Your Submissions as described in these Terms, (ii) such Submissions comply with these Terms, including Section 7(a) of these Terms, (iii) You have all necessary right and authority (including, but not limited to, all third-party consents) to post, upload, input, provide, and submit the Submissions, and (iv) with respect to Submissions of personal information of a child under 13 years of age, You have requested and received parental consent of such Submissions in compliance with, and such Submissions otherwise in compliance with, the Children's Online Privacy Protection Act of 1998 (“**COPPA**”) and COPPA’s rules and regulations.

8. **Security.**
    1. Istation will take commercially reasonable precautions to secure the Web Site against (i) unauthorized access by third parties and by unauthorized Istation employees, (ii) damage, disruption, and other activity aimed at Resource availability, and (iii) trespass or illegal actions. Istation reserves the right to temporarily deny and cancel access privileges for anyone suspected of attempting to work outside parameters that threaten the security of the Resource, the Resource Materials, Your Submissions (including, but not limited to, data submitted by You), or Istation's providing the Resources.
    2. NOTWITHSTANDING SECTION 8a, YOU ACCEPT SOLE RESPONSIBILITY FOR THE ACCURACY, ADEQUACY, AND LEGALITY OF, AND LIABILITIES ASSOCIATED WITH, YOUR SUBMISSIONS (INCLUDING, BUT NOT LIMITED TO, DATA SUBMITTED BY YOU AND WRITINGS PREPARED BY STUDENTS) AND FOR ALL RESULTS OBTAINED THEREFROM. You are liable for any and all expenses, losses, damage to the reputation of Istation, and damages to the Resources, the Resource Materials, or components thereof arising out of, or caused by, the negligent or willful misconduct of You or Your agents. Istation assumes no liability for any damages You may suffer as a result of interception, alteration, or misuse of any information transmitted over the Internet.

1. **No Control over Submissions.**
    1. Istation HAS NO CONTROL OVER YOUR SUBMISSIONS AND IS NOT RESPONSIBLE FOR ANY SUBMISSIONS (SUCH AS STUDENT DATA OR WRITINGS PREPARED BY STUDENTS), INCLUDING, BUT NOT LIMITED TO, SUBMISSIONS THAT (i) ARE DISCOVERED TO BE INACCURATE OR MISSING, (ii) ARE CORRUPTED DUE TO TECHNOLOGICAL OR OTHER CAUSES BEYOND THE REASONABLE CONTROL OF Istation, AND (iii) CONTAIN OFFENSIVE OR INAPPROPRIATE LANGUAGE OR THREATS OR ACTS OF VIOLENCE.
    2. Istation reserves the right to take archiving and other measures that Istation deems necessary in order to ensure high-quality server performance and maintenance of Istation's servers.
2. **No Endorsement of Third-Party Sites.**
    1. The Web Site may reference or contain links to third-party Web sites, resources, and advertisers (collectively "**Third-Party Sites**"). Your linking to such Third-Party Sites is at Your own risk. Istation is not responsible for the accuracy or reliability of any content, data, opinions, advice, statements, or other information on the Third-Party Sites. Istation also is not responsible for the availability of these Third-Party Sites, nor is Istation responsible for the aesthetics, appeal, suitability to taste, or subjective quality of informational content, advertising, products, or other materials made available on or through such Third-Party Sites. No endorsement of any third-party content, information, data, opinions, advice, statements, goods, services, or products is expressed or implied by any information, material, or content of any third party contained in, referred to on, included on, or linked from or to the Web Site. Under no circumstances shall Istation or any affiliated providers be held responsible or liable, directly or indirectly, for any loss, injury, or damage caused or alleged to have been caused to You in connection with the use of, or reliance on, any content, information, data, opinions, advice, statements, goods, services, or products available on such Third-Party Sites. You should direct any concerns to the respective Third-Party Site's administrator or Webmaster. Any links to Third-Party Sites do not imply that Istation is legally authorized to use any trademark, trade name, logo, or copyright symbol displayed in, or accessible through, such links or that any linked Third-Party Site is authorized to use any trademark, trade name, logo, or copyright symbol of Istation.
    2. You may not create an Internet "link" to the Web Site or "frame" or "mirror" any Resource Materials without Istation's prior written permission for each such instance. Additionally, the Web Site may contain links to other pages within the Web Site that are "dead" or that no longer work. Please report any such dead links that You encounter.
3. **Disclaimer.**
    1. In purchasing a Subscription to a Purchased Resource, You are being granted access to an interactive Resource for individualized instruction. Given the nature of the Resources, there are many factors outside the reasonable control of Istation that may affect the access to, and use of, the Resources and the Resource Materials, including, but not limited to, failures or difficulties with the Internet or data provided by You. You remain solely responsible for acting or deciding not to act on the results of data input into the Resources and the handling of such results. In providing the Resources, Istation shall not be responsible for loss of data associated with the failure of Your equipment, software, or any information service provider.
    2. YOU EXPRESSLY AGREE THAT USE OF THE RESOURCES AND THE RESOURCE MATERIALS (INCLUDING, BUT NOT LIMITED TO, ANY AND ALL FORMS AND FORM LETTERS MADE AVAILABLE BY Istation) IS AT YOUR SOLE RISK. THE RESOURCES AND THE RESOURCE MATERIALS MAY INCLUDE TECHNICAL OR OTHER INACCURACIES OR TYPOGRAPHICAL ERRORS, AND THE RESOURCES AND THE RESOURCE MATERIALS ARE PROVIDED TO YOU ON AN "AS IS," "WHERE IS," AND "WITH ALL FAULTS" BASIS, WITHOUT WARRANTIES OR REPRESENTATIONS OF ANY KIND. THE AFFILIATED GROUP MAKES NO REPRESENTATIONS AND DISCLAIMS ALL EXPRESS AND IMPLIED WARRANTIES AND CONDITIONS OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, REPRESENTATIONS, WARRANTIES, OR CONDITIONS REGARDING ACCURACY, USEFULNESS, TIMELINESS, COMPLETENESS, NONINFRINGEMENT, SATISFACTORY QUALITY, MERCHANTABILITY, QUIET ENJOYMENT, OR THOSE ARISING BY LAW, STATUTE, USAGE OF TRADE, OR COURSE OF DEALING. THE AFFILIATED GROUP AND THE AFFILIATED GROUP'S LICENSORS, SERVICE PROVIDERS, AND SUPPLIERS ASSUME NO RESPONSIBILITY TO YOU OR TO ANY THIRD PARTY FOR THE CONSEQUENCES OF ANY ERRORS OR OMISSIONS OR LACK OF ACCURACY, COMPLETENESS, OR USEFULNESS OF ANY RESOURCES OR RESOURCE MATERIALS. ISTATION RESERVES THE RIGHT, IN ISTATION'S SOLE DISCRETION, TO CORRECT ANY ERRORS OR OMISSIONS IN ANY PORTION OF THE RESOURCE OR THE RESOURCE MATERIALS. Istation MAY MAKE ANY OTHER CHANGES TO THE RESOURCES OR THE RESOURCE MATERIALS AT ANY TIME WITHOUT NOTICE.
    3. ISTATION STRIVES TO KEEP THE RESOURCES AND RESOURCE MATERIALS ACCURATE, CURRENT, AND UP TO DATE. HOWEVER, Istation CANNOT GUARANTEE THAT ALL MATERIALS AND ALL RESOURCE MATERIALS (INCLUDING, BUT NOT LIMITED TO, FORMS AND FORM LETTERS) ARE COMPLETELY CURRENT OR STRICTLY COMPLY WITH ALL APPLICABLE LAW, INCLUDING, BUT NOT LIMITED TO, EDUCATIONAL INITIATIVES OR EDUCATIONAL TESTING REQUIREMENTS. THE LAW IS DIFFERENT FROM JURISDICTION TO JURISDICTION AND IS ALSO SUBJECT TO INTERPRETATION BY DIFFERENT COURTS AND OTHER GOVERNING BODIES. THE LAW IS A PERSONAL MATTER, AND NO GENERAL INFORMATION OR TOOLS LIKE THE RESOURCES OR THE RESOURCE MATERIALS CAN FIT EVERY CIRCUMSTANCE. FURTHERMORE, THE INFORMATION CONTAINED ON THE WEB SITE AND IN THE RESOURCES AND RESOURCE MATERIALS IS NOT LEGAL ADVICE AND IS NOT GUARANTEED TO BE CORRECT, COMPLETE, OR UP TO DATE. THEREFORE, IT IS RECOMMENDED THAT YOU SEEK INDEPENDENT LEGAL ADVICE REGARDING THE SUITABILITY OF THE RESOURCES AND THE RESOURCE MATERIALS.

4. Istation MAKES NO WARRANTY THAT (i) THE RESOURCES OR THE RESOURCE MATERIALS WILL MEET YOUR REQUIREMENTS, (ii) THE RESOURCES OR THE RESOURCE MATERIALS WILL BE AVAILABLE ON AN UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE BASIS, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF RESOURCES OR RESOURCE MATERIALS WILL BE ACCURATE OR RELIABLE, OR (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIALS PURCHASED OR OBTAINED BY YOU AS PART OF THE RESOURCES OR RESOURCE MATERIALS WILL MEET YOUR EXPECTATIONS.

4. **Violations of Terms.** Istation reserves the right to seek all remedies available at law and in equity for violations of these Terms, including, but not limited to, the right to block or restrict access from a particular Internet address to the Web Site.

5. **Miscellaneous.**
    1. You agree to comply with all applicable laws, rules, regulations, orders, and ordinances of the United States of America and in any other state, county, or city with jurisdiction over You or Your activities under these Terms. If any provision of these Terms is held to be illegal, invalid, or unenforceable, then that provision shall be fully severable from these Terms and shall not affect the legality, validity, or enforceability of the remaining provisions of these Terms. Failure of Istation to enforce any of the terms or conditions of these Terms, unless waived in writing, shall not constitute a waiver of Istation's right to enforce each and every term and condition of these Terms. To the extent You have entered into any separate license agreement with Istation for access to, or use of, a Resource (the "**Additional Terms**"), such Additional Terms are incorporated into these Terms by reference. To the extent there is any conflict between these Terms and any Additional Terms, the Additional Terms shall control.
    2. A printed version of these Terms and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon, or relating to, these Terms to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form. It is the express wish of Istation and You that these Terms of Use and all related documents be drawn up in English as spoken in the United States.
    3. You may not assign these Terms (or delegate Your rights, duties, or obligations under these Terms) without Istation's prior, express, and written consent.

PRIVACY STATEMENT:

This Privacy Statement is incorporated in, and subject to, the Terms of Use and Service for Imagination Station, Inc. ("**Istation**"). Please refer to those terms for definitions of words with initial capitals letters that are not otherwise defined in this Privacy Statement. Istation encourages you to read this Privacy Statement carefully. For purposes of this Privacy Statement, references to "**You**" or "**Your**" mean (i) you in your individual capacity, (ii) your company, which may be a school or school district, and (iii) students, employees, representatives and agents of Your school or school district that are registered with Istation and that have a valid security identification and password to access and use the Resources (collectively the "**Authorized Users**").

As noted in the Terms of Use, Istation provides its customers with a range of educational resources, including, but not limited to, (i) Istation's interactive educational-based applications (collectively the "**Licensed Applications**"), (ii) Istation's Internet Web site (the "**Web Site**"), currently located at www.istation.com, (iii) account information regarding the Licensed Applications and the Web Site, (iv) materials and documentation (including, but not limited to, preprinted forms, form letters, resource materials, lesson plans, books, images of Istation characters, and so-called "Black Line Masters" coloring-book style pictures) available from the Web Site (collectively the "**Downloadable Materials**"), and (v) news and information about Istation, the Licensed Applications, and the Web Site. Any and all of the foregoing resources (including, but not limited to, the Licensed Applications, the Web Site, and the Downloadable Materials), together with any other resources made available by Istation, are collectively referred to as the "**Resources**".

What Personally Identifiable Information Is Collected by Istation?

"**Personally Identifiable Information**" generally refers to any data that could potentially identify a specific individual. While You have access to the Resources, Istation may collect the following Personally Identifiable Information about You:

- Your first and last name
- **Teachers and administrators only** – Your contact information, such as email addresses, mailing addresses, and phone numbers
- Your school and school district
- Any identification numbers issued by Your school and/or Your school district to You, including teacher numbers, administrator numbers, and student numbers;
- Security information, such as usernames, passwords, and password hints;
- Browser information, such as browser version, IP address, and the presence of various plug-ins and tools;
- **Students only** – "Demographic Data," such as gender, race, special-education status, socio-economic status, and English language learner status, but only to the extent provided by Your school or Your school district;
- Resource-related responses submitted by You, including, but not limited to responses to interactive activities and assessments;
- Resource use behavior, such as pages visited, downloads, or searches requested; and
- Resource use results, but only to the extent that such results identify one or more (i) students, (ii) teachers, (iii) classrooms within an identified school, (iii) grades within an identified school or school district or (iv) schools (collectively "**Identifiable Use Results**"). Identifiable Use Results do not include Resource use results for school districts or for geographic regions that do not identify a specific school (such as Resource use results reported (i) on a county-wide basis, (ii) within a defined territory [whether officially or unofficially defined], such as North Texas, or (iii) within a metropolitan area, such as Dallas-Fort Worth).

Personally Identifiable Information does not include "De-identified Information," which is any data or information that cannot be traced back to an individual (except for Identifiable Use Results, as defined above). For example, a table listing the number of students in each grade at a specific school using a particular Resource would not be Personally Identifiable Information.

How Is Personally Identifiable Information Used and/or Disclosed?

Istation does not sell Personally Identifiable Information to any affiliated entity of Istation or any third-party, nor does it use such information for any sort of behavioral advertising. However, Istation may use and disclose Personally Identifiable Information for a range of educational, compliance and quality assurance purposes. Istation may use Personally Identifiable Information for the following purposes:

- To provide status reporting notices to teachers and administrators about the Resources (e.g. – an email prompting a teacher to log in to see his or her students' latest assessment results);
- To internally analyze data regarding the use of the Resources;
- To track students' usage of the Resources over time, including performance metrics collected over multiple school years;

- To send You (**teachers and administrators only**) updates, promotional/advertising materials, and newsletters related to the Resources and Istation's products and services or to otherwise market specific Istation services or offers to You. If You want to stop receiving promotional/advertising/ marketing materials from Istation, You will have the option to unsubscribe;
- To respond to Your questions or comments; and
- To customize content within the Resources, to improve the Resources' content and functionality and to develop new products and updates.

Istation may disclose Personally Identifiable Information to the following individuals or entities under the following circumstances:

- To Istation's employees who need to access the Personally Identifiable Information to perform their jobs;
- To third parties, including contractors, vendors, and service providers, that assist with the production, implementation or servicing of the Resources, but only after receiving satisfactory assurances from each third-party that its data privacy and security protections are at least as stringent as those of Istation;
- To Authorized Users as determined by each school or school district at issue. Generally, but subject to determination by the school at issue or the school district at issue,
    1. a teacher may only see the Personally Identifiable Information of the students in the teacher's classroom,
    2. a principal may only see the Personally Identifiable Information of those students and teachers in the principal's school, and
    3. a school district-level administrator may only see the Personally Identifiable Information of those students and teachers in the administrator's school district;
- To third parties, and solely for educational purposes, when Istation has the consent of the school or school district at issue, including Identifiable Use Results that identify specific individual students if Istation has received a written acknowledgement from the school or school district that it has obtained the student's consent to such disclosure;
- When Istation believes that sharing Personally Identifiable Information is reasonably necessary in order to (i) protect or defend the legal rights, interests, property, safety, or security of Istation, its employees or contractors, or the public, (ii) protect or defend against, or otherwise address, fraud, security, or technical issues, (iii) comply with, or respond to a law, regulation, legal request, legal process, legal requirement, judicial proceeding, or court order, or (iv) investigate a possible crime, such as fraud or identity theft;
- In connection with an actual or potential sale, purchase, acquisition, merger, reorganization, bankruptcy, liquidation, dissolution, or similar transaction or proceeding of or involving Istation, but only to the extent that the purchasing, acquiring or successor entity agrees to implement data privacy and security protections with respect to Personally Identifiable Information that are at least as stringent as those of Istation.

Istation is permitted to use and/or disclose Personally Identifiable Information about You when Istation has Your consent. Istation does not need Your consent to use De-identified Information.

Can I Access or Change My Personally Identifiable Information?

Each school and/or school district is permitted via functionality made available by the Resources to determine what Personally Identifiable Information (if any) is accessible by Authorized Users and to which Authorized Users in particular. In certain circumstances, a school and/or school district may be entitled to permit one or more Authorized Users to change Personally Identifiable Information. Any requests by Students or parents to access and/or change Personally Identifiable Information must be made to the school and/or school district in the first instance, and these entities will maintain a record of all such access and amendment requests and of any actual changes made. To the extent that a student and/or parent makes a direct request to Istation to access and/or amend Personally Identifiable Information, Istation will forward that request to the school and/or school district for response.

Data Retention

Unless required by law to maintain certain information for a longer period of time, Istation retains Personally Identifiable Information only for as long as a student's school and/or school district maintains a subscription with Istation to one or more of the Resources. Once a subscription to a particular Resource is cancelled or otherwise terminated, Istation will typically retain any Personally Identifiable Information related to that Resource for sixty days after cancellation/termination to allow for temporary lapses in subscription services, at which point that information is destroyed. Personally Identifiable Information may also be destroyed at any time at the request of the school and/or school district.

Website and Resource Security

Istation recognizes its responsibility to protect the Personally Identifiable Information that You entrust to it. Istation uses a variety of secure techniques to protect Your information, including secure servers, firewalls, access limitations on Istation's servers and password protections that guard against unauthorized access. Additionally, the information that You send Istation via the Website, including student usage information and passwords, may be encrypted, a process used to scramble information and make it extremely difficult to read if wrongly intercepted. Istation utilizes industry standard Secure Sockets Layer (SSL) technology to allow for the encryption of Personally Identifiable Information. All Personally Identifiable Information sent to Istation is encrypted during transmission, such as during login. Once the data reaches Istation's server, Personally Identifiable Information is stored on a secure database, and access to this information is password protected.

Use of "Cookies"

"Cookies" are small pieces of information that some websites store on Your computer's hard drive when You visit them. This element of data is a piece of text, not a program, that contains information identifying a user. When a user revisits a Website, his or her computer automatically "serves up" the cookie, eliminating the need for the customer to reenter the information. Like many other websites, Istation uses cookies for this purpose. Your user "domain" (that is, Your school name) is the only data stored on Your hard drive by Istation.

Most web browsers automatically accept cookies but allow You to modify security settings so You can approve or reject cookies on a case-by-case basis. At a minimum, Your web browser must allow temporary cookies that are not stored on Your hard disk to log into the Website. Please refer to the "Help" file of Your Internet Browser either to learn how to receive a warning before a cookie is stored.

Third Party Sites

The Website may contain links to or reference third party websites and resources (collectively "**Third Party Sites**"). These Third Party Sites are not controlled by Istation and, therefore, are not subject to this Privacy Statement. You should check the privacy policies of these individual Third Party Sites to see how Your personally identifiable information will be utilized by them before providing any personally identifiable information. Please be aware that these Third Party Sites may collect personally identifiable information about You and may also send you "cookies." Istation is not responsible for the content or practices of any linked Third Party Sites, and Istation provides these links solely for the convenience and information of Istation's visitors.

Can Istation change this Privacy Statement?

Istation may change this Privacy Statement at any time without advance notice. However, if the Privacy Statement changes, Istation will post an updated version on the Website, and the revision date will be posted at the bottom of the page. If this occurs, You will be required to re-acknowledge review of the revised Privacy Statement before you can continue using the Resources.

Who can I contact if I have questions about this Privacy Statement?

If You have any questions about this Privacy Statement or any privacy questions or concerns, You may contact Istation using the information below:

Email address: info@Istation.com

Street/Postal address:

8150 North Central Expressway, Suite 2000
Dallas, Texas 75026
Phone: (214) 237-9300
Fax: (972) 643-3441
Effective Date: February 23, 2018

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DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: May 14, 2024

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Shelley Nacke, Chief of Education Services

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	May 14, 2024
BOE 2nd Reading	May 28, 2024

SUBJECT: Education Services Contracts (Renewals) - Pearson Q-Global/Q-Interactive/DAL; Rosecrance; Learn Well; Universal Screener

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Background

The following are contract renewal requests for Education Services Contracts for the 2024-2025 school year.

Q-global / Q-interactive / DAL

Q-global is the web-based system from Pearson that we use for administration of assessments as well as scoring and reporting for a variety of psychological and speech assessments. Q-global is also an online system that is used to score tests administered in a paper format.

Q-interactive is used for one-on-one administration of tests where the examiner controls the testing session. Tests are administered using two iPads and the examiner administers the testing by reading instructions, recording examinee responses, and scoring items.

The Digital Assessment Library (DAL) for Schools provides unlimited use of over 40 assessments on Q-interactive and Q-global.

Cost is $60,606.20 - an increase of $2,574.95 from last year's cost of $58,031.25. Funded by IDEA Grant Funds.

Rosecrance (Behavioral Services Contract)

A contract renewal for Rosecrance is presented for approval. Rosecrance provides professional services for substance usage education, pre-assessment screenings, interventions, and re-entry counseling. Rosecrance also provides prevention education for faculty, parents, and students, and counseling and support for parents. The contract price for 2024-2025 is $502,154.53; this is an increase of $18,005.53 due to a general increase in the marketplace and converting a part-time to a full-time position due to increased substance usage cases across the district.

Services include:

- Three full-time Rosecrance Student Assistant Professional (SAP) Counselors to deliver services during the 2024-2025 academic school year.
    - The full-time SAP Counselors will work full-time in the district's schools or in the community with district students twelve months per year.
- Two part-time Rosecrance SAP Counselors to deliver services during the 2024-2025 academic school year.
    - The part-time SAP Counselors will each provide 28 hours of services per week onsite while schools are in session.

The contract price for 2024-2025 is $502,154.53. This is an increase of $18,005.53 from 2023-2024, and is funded from the Education Services budget.

Learn Well Hospital Tutoring Services

A contract renewal for Learn Well (hospital tutoring services) is presented for approval. Students who are hospitalized are provided tutoring for assignments that they are missing while they are in a hospital program. The tutoring is performed by certified teachers while the student is in the hospital setting. This service is arranged by the hospital facility by cooperating with Learn Well, a company which provides the teachers and tutoring services.

Cost is $62.25 per hour for up to 10 hours of instruction per student per week. Each hour of instruction delivered in any setting requires administrative and preparation time, and Learn Well bills an additional 33% for those services.

The cost for Learn Well depends on the unknown number of students who will require this service for FY25, but is estimated to be $250,000 based on FY24. This service is funded from the Education Services budget.

Universal Screener

The district entered into an agreement with Aperture Education, LLC on October 1, 2023 for a strength-based suite of strategies, interventions, professional learning resources, and assessments, and wishes to renew this agreement.

The Devereux Student Strengths Assessment (DESSA) suite of resources empowers educators to build a measurable and actionable social and emotional learning (SEL) structure that involves educators, guardians, and students K-12 within a Multi-Tiered System of Support (MTSS) framework. This supports District Strategic Plan Goal 1.

DESSA suite of assessments are intended to inform the delivery of SEL at Tier 1 and Tier 2 as well as measuring the results of that delivery. Instruction is delivered through eight key social and emotional competencies aligned to Collaborative for Academic, Social, and Emotional Learning (CASEL) standards, which are derived from Illinois State Board of Education (ISBE) SEL standards. Growth is monitored over time, and District outcomes are measured and evaluated in alignment to Strategic Plan Goals.

The administration recommends approval of the contract extension from October 1, 2024 to September 30, 2025.

The cost for renewal for 2024-2025 is $54,000. This is funded from the Special Education-IDEA Flow Thru budget.

Administrative Recommendation

The Administration recommends approval of the Education Services contract renewals for the 24-25 School year as presented.

Fiscal Impact

The cost for each contract and the budget for each is listed in each section above.

Pearson

QUOTE / PROFORMA

Customer Bill-to:

COMMUNITY UNIT SD 300
2550 HARNISH DR
ALGONQUIN IL, 60102-6870

Attention:

Customer Ship-to:

COMMUNITY UNIT SD 300
2550 HARNISH DR
ALGONQUIN IL, 60102-6870

Attention:

NCS Pearson, Inc.
P.O Box 599700,
San Antonio, TX 78259
Tel: 800-627-7271
Tax ID No:
41-0850527

Quote/Proforma Number	:	256812
Date	:	09-APR-2024
Customer Account#	:	550563
Sales Order Number	:	256812
Customer PO#	:	
Currency	:	USD
Shipment Terms	:	Paid
Customer Tax Number	:	
Number of Pages	:	Page **1** of **2**

Prices will be honored for 60 days from price quote date.
This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items)	:		31160
Other Charges	:	USD	$0.00
Net Amount	:	USD	$60,606.20
Tax Total	:	USD	$0.00
Quote/Proforma Total	:	USD	$60,606.20
Amount Due	:	USD	$60,606.20

REMITTANCE INFORMATION

Make Checks Payable to:	**Bank Wire to:**
13036 COLLECTION CENTER DRIVE CHICAGO 60693 NCS Pearson, Inc.	Bank of America N A 071000039 **A/C No**: 8188105388 SWIFT : 071000039

Digital Assessment Library Renewal Effective Dates: 07/27/2024-07/27/2025

Pearson

Quote/Proforma Number: 256812						
Item Number	**Item Description**	**Quantity**	**Unit Price**	**Discount**	**Tax**	**Line Total**
A103000244405	DALSCOMPLETE RENEWAL (DIGITAL)	3116	16.50	NET	0.00	$51,414.00
A103000157866	Digital Assessment Library for Schools PLUS	3116	2.70	NET	0.00	$8,413.20
A103000347050	DAL-SCHOOLS-MHS EDUCATION	3116	0.25	NET	0.00	$779.00
A103000278938	QG-DAL-SCHOOLS PSYCH PORTFOLIO	3116	0.00	PROMO	0.00	$0.00
A103000278933	QG-DAL-SCHOOLS SLP-OT-PT PORTFOLIO	3116	0.00	PROMO	0.00	$0.00
A103000278934	QG-DAL-SCHOOLS SCREENER PORTFOLIO	3116	0.00	PROMO	0.00	$0.00
A103000278935	QG-DAL-SCHOOLS-ABILITY PORTFOLIO	3116	0.00	PROMO	0.00	$0.00
A103000278937	QG-DAL-SCHOOLS MENTAL HEALTH PORTFOLIO	3116	0.00	PROMO	0.00	$0.00
A103000252569	DALS QGLOBAL DEVELOPMENTAL PORTFOLIO (DIGITAL)	3116	0.00	PROMO	0.00	$0.00
A103000278936	QG-DAL-SCHOOLS ACADEMIC PORTFOLIO	3116	0.00	PROMO	0.00	$0.00

*** IMPORTANT CUSTOMER MESSAGES ***

RENEWAL 2024/2025
DIGITAL ASSESSMENT LIBRARY FOR SCHOOLS - 3116 IEPS

Digital Assessment Library Renewal Effective Dates: 07/27/2024-07/27/2025

QUOTE/PROFORMA TOTALS	**Subtotal**	**Total Other Charges**	**Total Tax**	**Total Due**
	USD	USD	USD	USD
	$60,606.20	$0.00	$0.00	$60,606.20

By placing your order, you hereby agree to the Terms and Conditions which govern your purchase:
https://www.pearsonassessments.com/footer/terms-of-sale---use.html
For questions, please visit our support site at
https://www.pearsonassessments.com/contact-us.html

Student Assistance Program Agreement between Rosecrance, Inc., and Board of Education of Community Unit School District 300

This Agreement is made and entered into by and between Rosecrance, Inc., an Illinois not for profit corporation, ("Rosecrance") and the Board of Education of Community Unit School District 300 (herein referred to as "District") (individually may be referred to herein as a "party" and collectively referred to herein as the "Parties").

WHEREAS, District requires integrated substance use and mental health screenings and assessments and early intervention services for its students;

WHEREAS, Rosecrance represents that it is qualified and skilled in providing such services; and

WHEREAS, District and Rosecrance deem it mutually desirable to enter into an agreement for the provision of integrated substance use and mental health screenings and assessments and early intervention services by Rosecrance to District's students on an independent contractor basis.

NOW, THEREFORE, in consideration of the foregoing, the mutual agreements hereinafter set forth and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, District and Rosecrance hereby agree to the following:

Section 1 Duties and Responsibilities of Rosecrance

a. Rosecrance will provide the substance use screenings and assessments and early intervention Services as listed on Exhibit A ("Services"). Rosecrance will assign three (3) full-time (FT) Rosecrance Student Assistant Professional (SAP) Counselors to deliver the services during the 2024-2025 academic school year. The SAP Counselors will work full-time in the District's schools or in the community with District students twelve months per year. Rosecrance will also assign two (2) part-time (PT) SAP Counselors who will each provide twenty-eight (28) hours of Services per week, for ten (10) months, onsite while schools are in session. Rosecrance staff are available to provide virtual services when school is not in session, including during school holidays and summer break. The SAP Counselors will be assigned to the District's four high schools and the District's middle schools according to a rotation and schedule mutually agreeable to both parties.

b. Licensure. Rosecrance represents that it shall maintain all necessary licensure, certification, and registration during the term of this Agreement and represents that the Services shall be provided by qualified staff with appropriate licensure as required for their function.

c. Mandated Reporter. Rosecrance personnel agree to abide by the provisions of the Illinois *Abused and Neglected Child Reporting Act,* (325 ILCS 5/1 et seq.), with respect to reporting abused and neglected children during their time providing Services to District students.

d. Compliance with Board Policies. Rosecrance agrees to abide by all applicable Board policies and procedures, including, but not limited to, policies applicable to conduct on District property and any and all applicable policies regarding gaining access to District students to provide Services.

e. Health and Safety Guidelines. Rosecrance shall adhere to and abide by all federal and state guidelines pertaining to conducting its Services.

f. Criminal Background Checks. All employees of Rosecrance who provide Services under this Agreement shall submit to a fingerprint based criminal background check, a Statewide Sex Offender Database check, a Statewide Murderer and Violent Offender Against Youth Database check and any other check per Section 10-21.9 of the Illinois *School Code* conducted by the School District. The District will pay for the cost of the first five (5) fingerprint based criminal background checks and Rosecrance will pay the cost of any additional fingerprint based criminal background checks during the balance of the Initial Term. Rosecrance will confirm that employees who provide Services under this Agreement underwent a health examination in accordance with Section 24-5 of the Illinois *School Code.*

   Rosecrance acknowledges that, pursuant to the Illinois *Criminal Code* (720 ILCS 5/11- 9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without the specific notification to and permission of the Superintendent or the Board. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. Rosecrance shall ensure that its employees providing Services under this Agreement are notified of this law and that no child sex offender shall be utilized in any of the Services performed on District premises or requiring contact with students. Further, Rosecrance shall ensure that none of its employees violate this law.

g. Compliance with Laws. Rosecrance shall, at all times during the Term of this Agreement, comply (and shall cause its employees and agents, to comply) with all laws, codes, statutes, ordinances and regulations applicable to Rosecrance's performance of Services under this Agreement, including, but not limited to, the maintenance of any licenses required to perform such Services. Rosecrance agrees to comply fully with the requirements of the *Illinois Human Rights Act* (775 ILCS 5/1- 101 et seq.) including, but not limited to, the provision of sexual harassment policies and procedures pursuant to Section 2-105 of the Act. Rosecrance further agrees to comply with all federal Equal Employment Opportunity Laws, including, but not limited to, the *Americans With Disabilities Act* (42 U.S.C. § 12101 et seq.), and their rules and regulations. Rosecrance represents that it is not barred from entering into this Agreement as a result of a violation of Section 33E-3 or 33E-4 of the *Illinois Criminal Code* of 1961, or any other law, rule or regulation.

Section 2 Duties and Responsibilities of District

The District shall:

a. Assign appropriate staff to work with the SAP Case Manager/Counselor.

b. Provide an office, group room, computer, phone, locked file cabinet and access to a fax machine.

c. Perform in-service trainings and orientation to the SAP Case Manager/Counselor at the beginning of the contract year.

d. Facilitate referrals to Rosecrance Services and facilitate obtaining consents for the release of information to be shared among the Parties.

Section 3 Confidentiality

The Parties acknowledge that the records produced by each entity in the normal course of business and the information contained therein is governed by various state and federal laws related to record maintenance, access, and release, and confidentiality of the information contained therein, including, but not limited to: the *Health Insurance Portability and Accountability Act* (HIPAA), 42 USC §1320d-1320d-8; 45 CFR part 164 (privacy and security provisions); the *Alcoholism and Drug Abuse and Dependency Act*, 20 ILCS 300/1-1 et seq.; the *Illinois Mental Health and Developmental Disabilities Confidentiality Act*, 740 ILCS 110/1 et seq; and the Federal Confidentiality of Alcohol and Drug Abuse Patient Records (42 U.S.C. 290dd-2 and its implementing regulation, 42 CFR Part 2); the *Family Educational Rights and Privacy Act*, 20 USC 1232g (FERPA), the *School Student Records Act*, 105 ILCS 10/1 et seq., and the *Local Records Act*, 50 ILCS 5/1 et seq. Both Parties agree to secure any necessary Authorizations for the release of information and necessary consents from Clients or those seeking Services under this Agreement. The Parties further agree that this Agreement is not confidential.

Rosecrance agrees that any information it receives (or its employees, agents, or subcontractors receive) from the District shall remain the property of the District and shall be treated and maintained by Rosecrance (and its employees, agents, and subcontractors) as confidential information and used only for the identified purposes in conjunction with the Services under the Agreement. Rosecrance shall have access only to the student record information necessary for the performance of Services. Such records shall not be disclosed to third parties for any reason other than to law enforcement or medical personnel in the event of an emergency, and should not be used for Rosecrance's own business purposes outside the performance of Services under the Agreement. Upon termination of the Agreement for any reason, any student record information in possession of Rosecrance or its employees, agents, or subcontractors shall be returned to the District and all copies of such information in all formats destroyed in accordance with all applicable laws within sixty (60) days of termination unless the Agreement provides for Rosecrance to maintain the records for a longer period of time. All information that qualifies as a student record under FERPA or ISSRA shall be handled by Rosecrance in accordance with those laws and District or Education policy. If there is a breach of such information (i.e. disclosure to a third party by Rosecrance or an employee, agent, or subcontractor thereof), Rosecrance shall, within two (2) calendar days of knowledge of the

incident, inform the District of the breach and the data affected.

As an independent contractor of the District, records in the possession of Rosecrance related to this Agreement may be subject to the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/5-1 et seq.; 5 ILCS 140/7(2). Rosecrance, at Rosecrance's cost, shall immediately provide the District with any such records requested by the District in order to timely respond to any FOIA request received by the District. The District will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released. If Rosecrance refuses to provide a record that is the subject of a FOIA request to the District and the Attorney General or a court of competent jurisdiction subsequently requires the release of the record or penalizes the District in any way, Rosecrance shall reimburse the District for all costs, including attorneys' fees, incurred by the District related to the FOIA request and records at issue.

Section 4 Compensation

The District agrees to pay to Rosecrance the amount of $502,154.53 (FT $357,371.18; PT $144,783.35) for the Services set forth in Exhibit A. Rosecrance will issue two invoices, each representing one-half of the total compensation payable under the contract. The first invoice will be issued in August 2024 and the second invoice will be issued in December 2024. Each invoice is payable by District within the time frame set forth in the Illinois Local Government Prompt Payment Act. Late payments shall be subject to the addition of interest at the maximum amount permitted under the Illinois Local Government Prompt Payment Act.

The District is a tax-exempt organization. Federal excise tax does not apply to the District and State of Illinois Sales Tax does not apply. The amounts to be paid to Rosecrance are inclusive of all other taxes that may be levied, including without limitation sales, use, nonresident, value-added, excise, and similar taxes levied or imposed upon the work. Rosecrance shall be responsible for any taxes levied or imposed upon Rosecrance's income or business privileges.

Section 5 Term

This Agreement is effective as of July 1, 2024 and expires on June 30, 2025. This Agreement may be renewed upon the mutual written agreement of Rosecrance and District.

Section 6 Termination

Either party may terminate this Agreement without cause by providing at least thirty (30) days' prior written notice to the other party in accordance with Section 10. In the event of termination, District will provide payment to Rosecrance for all services rendered up to the termination date on a pro rata basis and if Rosecrance has been paid for services not yet rendered, it shall reimburse the School District such amounts on a pro rata basis. Further, any termination of this Agreement shall be without prejudice to any other right or remedy to which the terminating party shall be entitled, either at law or in equity, under this Agreement or otherwise.

Section 7 Independent Contractor Status

This Agreement shall not be construed to create any relationship between the parties other than that of independent entities contracting with each other solely for the purpose of effecting the provisions of this Agreement. The Parties shall be independent contractors and none of them shall be construed to be the agent, partner, joint venture, or representative of the other. The Parties agree that no party shall have the express or implied right or authority to assume or create any obligation or responsibility on behalf of or in the name of any other party except as otherwise expressly provided in this Agreement.

Section 8 Indemnification

Rosecrance agrees to indemnify and hold harmless the District, and its Board of Education, individual Board members, employees, and agents from and against any and all claims, actions, liabilities, and expenses (including, but not limited to, attorneys' fees and court costs) arising out of, related to, or connected with any act or omission of Rosecrance and its employees, agents, and subcontractors) relating to this Agreement or any Services performed hereunder and any breach of this Agreement by Rosecrance.

Section 9 Insurance

During the term of this Agreement, Rosecrance, at its sole cost and expense, shall carry and maintain comprehensive general liability and property damage insurance, insuring against all liability of Rosecrance arising out of the services provided pursuant to this Agreement, with a minimum combined single limit of One Million Dollars ($1,000,000.00) per occurrence and Three Million Dollars ($3,000,000) general aggregate. In addition, Rosecrance shall carry Professional Liability Insurance with limits in the per claim amount of not less than $1,000,000.00 per claim and $3,000,000.00 aggregate and sexual abuse and molestation insurance with a combined single limit of One Million Dollars ($1,000,000.00). Rosecrance shall also carry Automobile Liability Insurance with a combined single limit of $1,000,000.00. Rosecrance shall also keep and maintain Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under the Illinois Workers' Compensation Act and any similar laws for Rosecrance's respective employees and if Rosecrance will be on the District's premises, the Workers' Compensation Insurance must provide an alternative employer endorsement. In addition, Rosecrance shall carry umbrella liability insurance that follows form coverage with a minimum combined single limit of Five Million dollars ($5,000,000.00) per occurrence and Five Million Dollars ($5,000,000.00) general aggregate. The liability insurance shall include sexual abuse and molestation coverage.

All insurers shall be licensed by the State of Illinois and rated A+-VII or better by AM Best or comparable rating service. The comprehensive general liability, property damage, sexual abuse and molestation, auto liability, and umbrella liability insurance policy shall name the District, its Board, Board members, employees, and agents as an additional insured on a primary noncontributory basis with a waiver of subrogation in favor of the District (the waiver of subrogation shall also apply to the Workers' Compensation insurance). Rosecrance shall provide

District with certificates of insurance upon request that are reasonably acceptable to District evidencing the existence of the coverage described above, including form and deductibles, during the duration of this Agreement. The failure to provide acceptable insurance shall be deemed a breach of this Agreement entitling District to terminate this Agreement immediately. All policies of insurance shall provide by endorsement that no coverage may be canceled, terminated, or reduced by the insuring company without the insuring company having first given at least 30 days prior written notice to the District by certified mail, return receipt requested.

Section 10 Notice

All notices, requests, approvals, demands, and other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given and to be effective when delivered personally (including delivery by express or courier service) or, if mailed, three (3) business days after being deposited, postage prepaid, certified or registered mail, return receipt requested, in the United States mail bearing the address shown in this Agreement, for, or such other address as may be designated in writing hereafter by, such party:

If to Rosecrance:
Rosecrance, Inc.
Attn: General Counsel
1021 N. Mulford Road
Rockford, IL 61107

If to District:
District 300
Central Office
2550 Harnish Drive
Algonquin, IL 60102

Section 11 Amendments

Neither this Agreement nor any term or provision hereof may be changed, waived, discharged, or terminated except by an instrument in writing signed by the party against which the enforcement of the change, waiver, discharge, or termination is sought.

Section 12 Assignment

The Services provided hereunder may be carried out by professional subcontractors of Rosecrance. Notwithstanding the foregoing, the parties expressly agree that this Agreement shall not be assigned except with the written consent of the other party.

Section 13 Severability

If for any reason any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed to be severed and this Agreement shall remain in full force and effect with that provision severed or as modified by court order provided that said determined invalid provision does not substantially impair the intent or substance of this Agreement so that the purposes of this Agreement are not fulfilled and the benefits to the parties hereto are not realized. If said provision does substantially impair the intent or substance, the parties shall attempt to agree on an amendment to this Agreement to address the changes necessary because of the court determination. If the parties are unsuccessful in negotiating an amendment, this Agreement shall terminate.

Section 14 Non-Solicitation

During the Term of this Agreement and for one (1) year following expiration or termination of this Agreement for any reason, each party agrees not to solicit or hire directly or indirectly (including through any affiliate or subsidiary) any of the other's employees or contractors who provided Services under this Agreement without the prior written consent of the other party. This Section shall survive termination or expiration of this Agreement.

Section 15 Waiver

No delay or failure to exercise any right under this Agreement by either party shall operate as a waiver of such right or of any other rights under this Agreement. A waiver on one occasion shall not be construed as a bar to or waiver of any such right or remedy on any future occasion.

Section 16 Governing Law

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois without regard to conflict of law principles. Jurisdiction and venue for all disputes shall be the Circuit Court located in Cook County, Illinois, or the federal district court for the Northern District of Illinois.

Section 17 Entire Agreement

This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof.

Section 18 Non-Exclusivity

This Agreement is non-exclusive and does not prohibit either Party from entering into similar agreements with other entities.

IN WITNESS HEREOF, the Parties hereto have caused this Agreement to be duly executed and delivered by their proper and duly authorized officers as of the date specified

thereon.

BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT 300	ROSECRANCE, INC.
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A
SERVICES

SUMMARY OF POTENTIAL PROGRAM SERVICES TO BE PROVIDED AT THE DISTRICT'S SCHOOLS:

1. Prevention education for faculty as agreed upon by the Parties.
2. Training and orientation to the SAP Counselor for both faculty and students at the beginning of each academic school year as requested by the District.
3. Conduct substance use disorder pre-assessment screenings or mental health screenings with at risk students as appropriate.
4. Perform interventions with substance using students as requested.
5. Perform student referral and follow-up as appropriate for substance use disorder or mental health treatment.
6. Participate in re-entry conferences with students returning from substance use disorder or mental health treatment and respective District personnel when requested.
7. Prevention education and support for parents as agreed upon by both Parties.

AGREEMENT

AGREEMENT made effective as of the 1st day of July 2024 by and between Community Unit School District 300 (the "District"), having its administrative offices at 2550 Hamish Drive, Algonquin, IL 60102 and EI US, LLC dba LearnWell (the "Company"), formerly Education, Inc., having its office at 2 Main Street, Suite 2A, Plymouth, MA 02360.

In consideration of the mutual covenants and conditions contained in this Agreement, the District and the Company hereby agree as follows:

1. **Retention**: The District hereby agree to retain the Company and the Company agrees to provide the District with its services consisting of any of the following upon the terms and conditions herein set forth: The District hereby agree to retain the Company and the Company agrees to provide the District with Academic Tutoring Services during the 2024-2025 school year at facilities where LearnWell is the education provider. Virtual 1:1 tutoring services fall under a separate contract that can be provided upon request.

2. **Term**: This Agreement will be for services provided July 1, 2024 – June 30, 2025 inclusive, unless terminated early as provided in this Agreement. It is understood that the District are under no obligation to renew this Agreement upon its expiration.

3. **Compensation**: See Exhibit A attached:

4. **Independent Contractor**: The Company is retained by the District only for the purposes and to the extent set forth in this Agreement, and its relation to the District shall, during the period of its retention and services hereunder, be solely that of an independent contractor. The compensation being paid pursuant to this Agreement shall not be subject to withholding taxes or other employment taxes required with respect to compensation paid by the District to an employee. The Company shall observe all requirements imposed by any laws upon corporations. The District, if required by Federal or State requirements, will submit a Form 1099, at year-end to the Federal government and to Company if having a gross income exceeding $600, which thereupon will be reported for income tax purposes. Neither the Company nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this Agreement including, but not limited to, social security, Illinois Worker's Compensation, unemployment insurance, Illinois State Retirement System benefits, health or dental insurance, or malpractice insurance, or the like. With regard to employees of the Company the Company alone shall be responsible for their work, personal conduct, direction, compensation, and for payment of all employment and other taxes in relation thereto.

5. **Indemnification**: The Company hereby indemnifies the District with respect to all claims, charges, costs and expenses arising out of the negligence of the Company, its agents, or employees, or with respect to the Company's breach of its obligations. The Company shall defend (with counsel selected by the District and reasonably approved by the Company), indemnify, and hold harmless the District, and its agents, members, representatives and employees

from any and all claims, costs, expenses (including, but not limited to, attorney fees) related, directly or indirectly, to this indemnity.

6. **Expenses**: The Company will pay all expenses incurred by it in connection with the performance of his duties hereunder, including but not limited to automobile and/or travel expenses.

7. **Required Records:** The Company shall provide services and maintain records, logs and reports in accordance with all applicable laws, regulations and requirements of the Illinois Education Department, Illinois State Department of Labor and District policies and procedures in force during the term of this Agreement. All student records, logs. etc., will be the property of the Company and will be considered mandated records. Company shall provide the District with a copy of any reports, testing, evaluations, or observations that are prepared in connection with the services provided by the Company under this Agreement.

8. **Confidentiality**: The Company shall maintain the confidentiality of student records in accordance with HIPAA or any other applicable federal laws and regulations.

9. **Review of Company Records**: In compliance with HIPAA, the District shall have the right to examine any or all records or accounts maintained by the Company in connection with this Agreement.

10. **Insurance**: The Company shall provide the District with a certificate of liability insurance naming the District as an additional insured with coverage of not less than One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in the aggregate upon execution of this Agreement. The Company shall notify the District in writing ten (10) days prior to any lapse in liability coverage. The absence of liability coverage during the term of this Agreement may result in immediate termination of this Agreement.

11. **Employer's Authority**: The Company represents and warrants that it will observe and comply with the policies, rules and regulations of the Company (and shall cause its employees to do the same), including, but not limited to, the Company Code of Conduct, performance of its duties, and to carry out and perform orders, directions and policies advised from the District.

12. **Termination**: This Agreement shall be terminated upon the occurrence of any of the following events:

(a) Immediately upon the breach by the Company of any of the policies, rules and regulations of the District relating to the health or safety of students or District employees.

(b) Automatically upon the filing of a Petition in Bankruptcy by the Company

(c) Upon thirty days (30) notice by either the District or the Company to the other, together with the reason for said early termination. Termination under this provision will only be permissible upon a showing that the reason cited is not arbitrary or capricious.

Upon termination of this Agreement, the Company shall be entitled to receive only the compensation accrued and unpaid as of the date of termination and shall not be entitled to any additional compensation.

13. **Notices:** Any notices required or permitted to be given under the terms of this Agreement shall be sufficient in writing and if personally delivered or sent by registered or certified mail to the parties at the following addresses:

To the Company:	To the District:
LearnWell 2 Main Street, Suite 2A Plymouth, MA 02360	Community Unit School District 2550 Hamish Drive Algonquin, IL 60102

14. **Entire Agreement**: This instrument contains the entire agreement of the parties with respect to the subject matter thereof and supersedes any and all other agreements, understandings and representations by and between the parties.

15. **Modification**: This Agreement may not be changed orally, but only by an agreement in writing signed by the party or parties against whom an enforcement of any waiver, change, modification, extension or discharge is sought. Any waiver of any term, condition or provision of this Agreement will not constitute a waiver of any other term, condition or provision, nor will a waiver of any breach of any term, condition or provision constitute a waiver of any subsequent or succeeding breach.

16. **Third-Party Beneficiaries**: There are no third-party beneficiaries of or in this Agreement or any of the terms or provisions hereof or any of the rights, privileges, duties, liabilities or obligations created hereby.

17. **Negotiated Agreement**: This is a negotiated Agreement, and this Agreement shall not be construed against any party by reason of this Agreement being prepared by such party's attorney. Each party warrants that it has full power to execute, deliver and perform this Agreement and has taken all actions required by law, its organizational documents or otherwise to authorize the execution and delivery of this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the date and year first above written.

By: _____

Authorized Representative

Community Unit School District 300

By: _____

Authorized Representative

EI US, LLC

Exhibit A

Compensation: The District agrees to compensate the Company at the rate of $62.25 per hour for up to 10 hours per week. Upon the District verifying the student's enrollment via a verbal conversation or email communication with an EI US, LLC employee, billing will commence from the student's date of admission or designated start date. Each hour of instruction delivered in any setting requires administrative and preparation time, and LearnWell bills an additional 33% for those services (i.e., each three (3) hours of teaching generates one (1) hour of admin/prep time cost). Such compensation shall be paid within thirty (30) days of receipt and approval by the District of invoices (in form and substance satisfactory to the District) from the Company with respect to performance of such services.

Authority: Each of the signatories represents that he/she is authorized to execute this Agreement and to bind the District on whose behalf he/she has signed to its terms. The Company further represents that its representative has the authority to sign and bind the Company to its terms.

Exhibit: This Exhibit A is enforceable as against the Company and District only by virtue of its incorporation by reference in the Agreement between the Company and the District and is subject to all of the terms contained in such Agreement, including the termination provisions therein. This Exhibit A does not itself create any legally binding obligations on the Company or the District independent of the Agreement in which it is incorporated by reference.

Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

April 23, 2024

Ashley Kurth
Aperture Education, LLC
100 Main St #201
Fort Mill, SC 29715

Via: akurth@apertureed.com

Contract Renewal – Aperture

Dear Ms. Kurth,

Community Unit School District 300 entered into an agreement with Aperture Education, LLC on October 1, 2023 and wishes to renew this agreement. The District would like to extend the current contract from October 1, 2024 to September 30, 2025. Updated rates provided by your firm are attached in the quote below.

If your firm agrees to maintain the current pricing, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, May 14, 2024 and award by the board on Tuesday, May 28, 2024.

District 300 kindly requests your return of acceptance by Thursday, April 23, 2024. If you have any questions please call 847-551-8460.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

2024-04-23

OWNER *(Signature)*

Diane C. White, Director of Purchasing

Ashley Kurth
04B16B55D6CC5058DA69866FA4F67501 contractworks.

2024-04-24

CONTRACTOR *(Signature)*

Ashley Kurth **Director of Customer Success**

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

Diane C. White, Director of Purchasing

Organization name: District 300 (IL)
Account: 512123071

Primary Program Administrator

Contact: Sam LeDeaux

Phone: 847-551-8300

Email: samuel.ledeaux@d300.org

SIS: No | SSO:

Billing Contact Information

Contact:

Phone:

Email:

PO #:

INVESTMENT DETAILS:

Manual import of grades 9-12 educators into system to access Strategies - managed by customer at no cost through end of the 2024-2025 contract.

Subscriptions

Description	Start Date	End Date	Licenses	$/ea	Total
Aperture System: K-8 K-8 DESSA and DESSA-mini (4 versions), Growth Strategies, Foundational Practices, Reporting; 12 month per student subscription 40640	10/01/24	09/30/25	4518	$4.00	$18,072.00
Aperture System: SSE DESSA-SSE, DESSA-mini (4 versions), Growth Strategies, Foundational Practices, Reporting; 12 month per student subscription 40687	10/01/24	09/30/25	8482	$4.00	$33,928.00

Subscription Subtotal $52,000.00

*Licenses for Aperture System are consumed when a student has been uploaded into the Aperture System and NOT when an assessment has been completed for a student. Only upload students whom you intend to assess. "Unused" licenses do not roll over.

Services

Description	Quantity	Unit Price	Total
Select Success Package 24/7/365 Support Portal & Ticket Access, Access to Global Trainings and PD for Leadership/Raters, Tech System Setup, Tailored Onboarding Support, Multi-Site Setup, Success Team Member, Multi-Site and District Reports, SIS Integrations 52055	1	$2,000.00	$2,000.00

Products & Services Subtotal	**$2,000.00**
Combined Subtotal	**$54,000.00**
Total Investment (USD)	**$54,000.00**

PAYMENT TERMS AND TAXES:

All fees must be paid in full 30 days from the date of invoice. In the case of training and services delivered on-site, a purchase order or payment must be received within 72 hours of your established training date to avoid cancellation of your training. Aperture Education reserves the right to suspend Services until all past due amounts are paid in full. Any renewal or additional Order Forms shall be at Aperture Education's then-published rates or as otherwise specified on the Order Form. Prices quoted may not include and Customer shall pay all sales/use, gross receipts, value-added, GST or other tax (including interest and penalties imposed thereon) on the transactions contemplated herein, other than taxes based on the net income or profits of Aperture Education. Payment can be made via check, purchase order and invoice, or credit card. Credit card purchases will incur a 3% fee for processing. Payments made via foreign check will incur a $50 processing fee.

Term & Termination. This Order Form commences upon the Subscription Start Date set forth above and shall continue until the completion of the Subscription Period(s) for the Services set forth herein. This Order Form is subject to the termination rights set forth in the "Additional Terms" below.

This Order Form incorporates by reference the Aperture Education Terms of Service found at www.apertureed.com/terms-of-service (the "Terms"), including any defined terms therein.

ADDITIONAL TERMS

The following terms apply only to orders which include subscription services. Notwithstanding anything to the contrary in the Terms, this Order Form and the Services provided to Customer hereunder are subject to the following additional terms. In the event of any conflict between these additional terms and the Terms, these additional terms will prevail.

Limited Performance Warranty. Aperture Education represents and warrants during the Subscription Period(s) that the Services will operate substantially in accordance with any applicable documentation provided by Aperture Education; provided that (i) the Services are implemented and operated in accordance with all instructions supplied by Aperture Education; (ii) Customer notifies Aperture Education of any defect in the Services within ten (10) calendar days after the appearance thereof; (iii) Customer has properly used all updates

recommended by Aperture Education with respect to any third party or adapter software products that materially affect the performance of the Services; (iv) Customer has properly maintained all associated equipment, software and environmental conditions in accordance with applicable specifications and industry standards; (v) Customer has not introduced other equipment or software creating an adverse impact on the Services; (vi) Customer has paid all amounts due hereunder and is not in default of any provision of this Agreement; (vii) any legacy software with respect to which the Services are to operate contains clearly defined interfaces and correct integration code; and (viii) Customer has made no changes (nor permitted any changes to be made other than by or with the express approval of Aperture Education) to the Services source code, if any is licensed hereunder.

Indemnification. Aperture Education shall defend, indemnify, and hold Customer harmless from any claim (including attorney fees) that the Services in the form provided violate or infringe the intellectual property rights of any third party; provided that Aperture Education is given prompt notice of the claim and sole control over the defense and any settlement thereof (except Aperture Education shall not enter into any settlement prejudicial to Customer without Customer's consent). Aperture Education is not obligated to indemnify Customer to the extent any claim arises from Customer's breach of the Terms or use of the Services in combination with any software, data, process, or technology not supplied by Aperture Education (where there would be no claim, but for such combination) or (ii) unless Customer provides Aperture Education its reasonable cooperation at Aperture Education's expense. Termination. Either party may, in addition to other relief, suspend or terminate this Order Form if the other party breaches any material provision hereof and fails within thirty (30) days after receipt of notice of default to correct such default or to commence corrective action reasonably acceptable to the aggrieved party and proceed with due diligence to completion. Either party shall be in default hereof if it becomes insolvent, makes an assignment for the benefit of its creditors, a receiver is appointed or a petition in bankruptcy is filed with respect to the party and is not dismissed within thirty (30) days. De-Identification. Ninety (90) days after the end of the Subscription Period, Aperture Education will automatically de-identify any personal data (including student data) received from Customer. If Customer wants to extract any such personal data from the Services, Customer must do so before the end of the Subscription Period.

Support. If you detect an outage or have other issues accessing the Services, you can contact Aperture Education Technical Support as follows: During business hours (8 am - 5 pm ET) or by emailing support@apertureed.com. In addition, support guides and constantly updated support articles are available 24/7 by clicking on the Support hyperlink from within the application.

Professional Learning. Customers are expected to ensure that all Aperture System users attend the recommended professional learning sessions prior to using the Services and that at all times there is a minimum of one (1) trained program administrator(s) per account and two (2) trained site leaders per activated site. Your assigned Customer Success Manager/Specialist will work with you to register for all professional learning sessions. We make every effort to accommodate a variety of training times and appreciate at least 24 hours' notice or "no shows" may be subject to a fee in order to reschedule.

Aperture reserves the right to cancel web-based trainings with a minimum of 72 hours' notice and will make every effort to reschedule cancelled trainings.

Agreement

The signature below affirms your commitment to pay for the products and Services in accordance with the terms set forth in this Order Form.

Authority to Sign

By signing below, you represent and warrant that you are signing with full and complete authority to bind the Customer, on whose behalf you are signing, to this Agreement.

Internal Use

Prepared by: Ashley Kurth

Email: akurth@apertureed.com

Phone:

Creation date: April 23, 2024

Quote expires: June 30, 2024

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Eberto Mora, Assistant Superintendent of Human Resources

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Employee Benefits Contract Renewal**

Background

Community Unit School District 300 has partnered with Northwestern Medicine (Centegra) since the 2018-2019 School Year to assist in managing the employee wellness program, health assessment, and employee flu shots.

Since the 2019-2020 school year, employees have participated in a wellness screening program facilitated by Northwestern. The wellness program includes an annual blood screening, the convenience of receiving a flu shot on-site, and a wellness portal to track results and promote well-being activities.

Northwestern hosts an annual wellness screening at each of our schools. For an additional employee cost, this includes additional blood work for Gluten Allergy, Blood Type, Homocyst(e) in-plasma, Vitamin B12 and Folate, and Vitamin D25-Hydroxy screenings.

Employees participate in various wellness activities via the wellness portal, culminating in a recognition event at which they receive rewards for their active participation.

Administrative Recommendation

The Administration recommends approving and renewing the contract as presented for the 2024-2025 FY.

Fiscal Impact

The 2024-2025 FY will cost approximately $280,000 for screenings, flu vaccines, portal use, and incentives. Expenses will be paid from the Human Resources budget.

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Worksite Wellness Statement of Work

This form sets forth the terms and conditions for the services and description of services.

1.If applicable, client will provide Northwestern Medicine - Huntley Hospital with the total number of eligible individuals to receive the Standard Rewards Platform Service ("Services").

2.Client is responsible for its compliance with state and federal laws and regulations governing its employee benefit plans of which the Services may be a part. Northwestern Medicine - Huntley Hospital is responsible for its compliance with state and federal laws governing its Services.

3. Northwestern Medicine - Huntley Hospital shall not be considered a Plan administrator, Plan Sponsor of Fiduciary (as defined in ERISA) with respect to the Client's wellness program, including the Services or any benefit plan under which such wellness program or the Services is a part.

4. Northwestern Medicine - Huntley Hospital and Client each agree to comply with all confidentiality, data protection, security and privacy laws including HIPAA and HIPAA HITECH that are applicable to it. Northwestern Medicine - Huntley Hospital will not resell Client employee information or data to any third party. Northwestern Medicine - Huntley Hospital may use aggregated data not identifiable to any employee in order to provide periodic reports to Client and to report industry trend data, provided that at all times Northwestern Medicine - Huntley Hospital complies with applicable laws and regulations. Minimum standard of 25 participants (cumulatively) is required.

5.Client will pay Northwestern Medicine - Huntley Hospital for Services within 30 days from receipt of an invoice from Northwestern Medicine - Huntley Hospital. Should Client utilize the services of a third party administrator ("TPA") to process payments, then Client shall inform Northwestern Medicine - Woodstock Hospital of the TPA that Northwestern Medicine - Woodstock Hospital will bill for the Services. Should the TPA fail to pay Northwestern Medicine - Woodstock Hospital for the Services, then Client shall be responsible to pay Northwestern Medicine - Woodstock Hospital directly for the Services.

6. Please note that a $100 cancellation fee will apply for events cancelled by the client with less than one weeks' notice. If the client does not meet 12 person site minimum client will pay the per person amount to reach the minimum.

7.These Terms and Conditions shall continue in force for a period of one (1) year. Upon expiration thereof, these Terms and Conditions will continue in force until either party notifies the other party in writing of its intent to terminate these Terms and Conditions, in which case it shall terminate thirty (30) days from the date of the notice.

Acknowledged and agreed:		Northwestern Medicine - Huntley Hospital	
Name/sign:	_____	Name/sign:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

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Wellness Implementation Form

Client Name:	Community Unit School District 300		**Broker/Consultant:**		
Headquarters Address:	2550 Harnish Drive, Algonquin, IL 60102				
Client Contact:	Eberto Mora		**Contact's Phone #:**	847-551-8351	
Contact's Email:	eberto.mora@d300.org				
Total Company Employees:		**Total Eligible:**	Final eligible number will be completed on 9/1 est. 2,611	**Last Year's Participation:**	1,815

Billing

NM Package Type:	☐Basic ☐Core ☒Portal + Screening $40 Portal Per Eligible Per Year (PEPY) $81 Screener Per Year (PSPY)

Eligible Employees:	**Payor & Price:**
All benefit eligible employees	☒Client $ 40 / 81 ☐Participant $

Billing Notes	$40 Portal Per Eligible Per Year (PEPY) $81 Per Screener Per Year (PSPY) $60 Physician Verification (PSPY) Flu Shots: $35 per vaccine (Northwestern Medicine Occupational Health clinic $40 per vaccine)

Miscellaneous Program Info

Incentive (portal language)	**Wellness Participant Level 1: 100 Points** Employees on the Districts health plan who obtain a wellness screening or provide evidence of obtaining a wellness screening from his/her own physician will not incur a $240 Wellness Surcharge divided evenly per pay period 1/1/2025 – 12/31/2025. **Wellness Champion Level 2: 275 Points -** Employees who participate in the Northwestern Medicine Wellness Screening (onsite, remote at a lab, or physician) and complete a total of 275 points in the rewards program will achieve Wellness Champion Incentive: Wellness Prize **Wellness Warrior Level 3: 350 Points -** Employees who participate in the Northwestern Medicine Wellness Screening (onsite, remote at a lab, or physician) and complete a total of 350 points in the rewards program will achieve Wellness Warrior Incentive: Wellness Prize
Custom HRA Questions:	• **What are you currently most committed to?** ○ Mental Wellbeing ○ Physical Health ○ Financial Wellbeing • **Which of the following would you like to improve?** ○ Mental Wellbeing ○ Physical Health ○ Financial Wellbeing • **What do you find is your biggest barrier to achieving your health and wellness goals?** ○ Time ○ Money ○ Support ○ Interest • **Have you or a family member utilized Perspectives Employee Assistance Program (EAP) within the last year?** ○ Yes ○ No • **Which of the following activities will you most likely use to increase physical activity in 2024-25?** ○ NM CHC Wellbeing Virtual Challenges ○ D300 Fitness Classes ○ Personal program
	•

Northwestern Medicine®

Program Notes

- Please do not schedule picture day on screening day! Include message to principals.
- Provider Verification dates: Jan 1 to Dec 31 approval to accept bloodwork.
- Utilize true eligibility file to avoid duplicate accounts (name + last 4 + Gender + DOB)
    - FAQ: New participants should go to HR to fix their info and repeat participants should go to CHC to merge profiles together
- **Marketing:**
    - Posters for each building (60) – delivered before school starts, August 11th at the latest!
    - Include 12/31/24 deadline on all documents
    - Add information on "how to update your apt online" so participants know they can sign up for a new phleb spot
    - Make sure all of the language match on all marketing documents (use health screening = blood draw and health and lifestyle survey)
- **Timeline:**
    - Marketing materials complete in mid-July.
    - Portal Access: 8/1/24 - 7/31/25
    - Rewards Program: 8/1/24 – 4/30/25 – 8/1 is approved to send physician verification (same as all activities)
    - Test eligibility file: 7/11/24 ; Eligibility file upload: 8/7/24 File can be dropped multiple times
    - Start screening marketing: 8/1/24
    - First day of school: 8/15/25
    - First screening 9/5/24
- **FAQs**
    - Registration instructions on using legal name. To avoid duplicate accounts make sure you use your District last name. *Name change language, cannot access account -> contact CHC.
    - If you do not see your preferred screening time – check back
- **Programming**
    - Add mental health resources / self-care as a reward section

Remote Screenings					
NM Outpatient Lab Screening:	☒Yes ☐No End Date: 12/31/24	**Personal Physician Screening:**	☒Yes ☐No End Date: 12/31/24	**Cholesterol Recheck:**	☒Yes ☐No March 2025

Onsite Screenings			
Screening Date:	September 5 -November 12	**Screening Time:**	Elementary 6:00-9:00 High School 5:45-8:30 Middle 6:45-9:45 District Office: 6:30-9:30
Flu	All flu times will match Health Screening Times	**Language Needed:**	☐ Spanish

Additional Bloodwork Menu	
Blood Type	$39
C-Reactive Protein, Cardiac	$39
Gluten Allergy	$59
H-Pylori	$48
Hemoglobin A1c **(INCLUDED FOR ALL)**	$0
Homocyst(e)ine, Plasma	$54
NMR	$50
PSA **(INCLUDED FOR MALES OVER 50)**	$40
SARS-CoV-2 Antibody, IgG	$64
Testosterone, Total, LC/MS	$42
TSH **(INCLUDED FOR FEMALES OVER 40)**	$40
Vitamin B12 and Folate	$42
Vitamin D, 25-Hydroxy	$40

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HEALTH EVALUATION DATES

Date	Location
Monday, September 2, 2024	LABOR DAY - SCHOOL CLOSED
Tuesday, September 3, 2024	WELLNESS PREP
Thursday, September 5, 2024	D300 District Office
Friday, September 6, 2024	D300 Dundee Crown HS
Monday, September 9, 2024	D300 Westfield Community MS
Tuesday, September 10, 2024	D300 Carpentersville MS
Wednesday, September 11, 2024	
Thursday, September 12, 2024	D300 Hampshire HS
Friday, September 13, 2024	D300 Dundee MS
Friday, September 13, 2024	D300 Delacey Family
Monday, September 16, 2024	D300 Eastview Elementary
Tuesday, September 17, 2024	D300 Lakewood Elementary
Tuesday, September 17, 2024	D300 Big Timber Elementary
Wednesday, September 18, 2024	D300 Jacobs HS
Thursday, September 19, 2024	D300 Hampshire Elementary
Thursday, September 19, 2024	D300 Wright Elementary
Friday, September 20, 2024	D300 Hampshire MS
Monday, September 23, 2024	D300 Parkview Elementary
Tuesday, September 24, 2024	D300 Perry Elementary
Wednesday, September 25, 2024	D300 Liberty Elementary
Thursday, September 26, 2024	D300 Dundee Highlands Elementary
Friday, September 27, 2024	D300 Neubert Elementary
Monday, September 30, 2024	D300 Dundee Crown HS
Tuesday, October 1, 2024	D300 District Office
Monday, October 14, 2024	COLUMBUS DAY - no screenings this day
Tuesday, October 15, 2024	D300 Jacobs HS
Tuesday, October 15, 2024	D300 Hampshire HS
Monday, October 28, 2024	D300 Westfield Community MS
Tuesday, October 29, 2024	D300 LITH Elementary
Tuesday, October 29, 2024	D300 Golfview Elementary
Wednesday, October 30, 2024	D300 Algonquin MS
Wednesday, October 30, 2024	D300 Meadowdale Elementary

Thursday, October 31, 2024	D300 Carpentersville MS
Thursday, October 31, 2024	D300 Sleepy Hollow Elementary
Friday, November 1, 2024	D300 Gilberts Elementary
Monday, November 4, 2024	D300 Dundee MS
Monday, November 4, 2024	D300 Algonquin Lakes ES
Tuesday, November 5, 2024	D300 closed - election day
Wednesday, November 6, 2024	D300 conflict with screenings on this day
Thursday, November 7, 2024	D300 Lincoln Prairie Elementary
Thursday, November 7, 2024	D300 Dundee Crown HS
Friday, November 8, 2024	D300 Jacobs HS
Monday, November 11, 2024	D300 Hampshire HS
Tuesday, November 12, 2024	D300 District Office

Rewards Program

Challenge Name	Dates	Destination	Dates
Move It!	9/16-9/29	General Physical Activity Challenge	9/9-9/15
Fall Foliage aFun	10/14-10/27	Kennebunkport, ME	10/7-10/13
Macy's Parade	11/18-12/1	New York City, NY	11/11-11/17
Northern Lights	12/16-12/29	Norway	12/9-12/15
All About Me	1/20-2/2	Mental Health/Self-Care	1/13-1/19
Superbowl Shuffle	2/10-2/23	New Orleans, LA	2/10-2/16
Pie Day	3/10-3/24	Pie Town, NM	3/10-3/16
Derby Dash	4/14-4/27	Louisville, KY/Kentucky Derby	4/7-4/13
Mindful Mental Health	5/12-5/25	Mindfulness Challenge	5/5-5/11

Program	Points per Activity	Total Points
Health Screening: on-site, remote, Provider Screening	100	100
Health and Lifestyle Survey	50	50
Fax Results to Physician	15	15

Flu Shot	15	15
Follow Up Screening	50	50
Linking a Device	5	5
NM/CHC Challenges • Participate in a Company Challenge: 1pt. each; max 8 pts. • Complete a Company Challenge: 4 pts. each; max 16 pts. • Complete an Individual Challenge: 2 pts. each; max 8 pts. • Participate in a Peer-to-Peer Challenge: 1 pt. each; max 5 pts. • Complete a Peer-to-Peer Challenge: 2pts. each; max 10 pts.	1	47
Health Education Videos	2	14
CHC Financial Wellbeing Course	2	10
Annual Exam	30	30
Preventive Exam : mammogram, colonoscopy, vaccine, pap smear, rectal exam, etc.	10	10
Dental Exam	5	10
Vision Exam	10	10
District 300- Perspective Scavenger Hunt	5	5
Total Achievable Points	371 (217 total points without screening & associated activities)	

Wellness Participant - Complete the Northwestern Medicine Wellness Screening (onsite or test at a lab)	100
Wellness Champion	275
Wellness Warrior	350

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: John Hummel,
Chief Technology Officer

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Technology Services Contract (Renewals)**

Background

CDW Barracuda

This is the software that we use district-wide; it protects our email, application protection, network security, and data protection. This protects our district from web hackers, instant messaging threats, malware, and spyware.

Smart Learning Suite

This cloud-based solution supports students' devices and instruction through lesson delivery, student collaboration, and game-based learning. We use this suite district-wide.

Rapid Identity

This is a renewal for all the students and staff who use our single sign-on application. RapidIdentity is identity management software that helps school districts keep our staff and students safe and automates workflow and operational insights.

B&B Network Mitel & RightFax

The technology department utilizes this software support to update all of the district's buildings, phones, and faxes with current software upgrades and security fixes.

Follett - Destiny

This software manages our Library with access to print and digital resources, including eBooks, audiobooks, and interactive books. It keeps track of all of our books in the district as well.

Microsoft EES Software (CDW)

Enrollment for Education Solutions (EES) software provides all our MicroSoft 365 software services under a single subscription.

KnowBe4 (CDW)
KnowBe4 is a security training program that all our employees take annually to keep up with the various cybersecurity threats we face daily.

Administrative Recommendation
We recommend the renewal of these software and licenses for the district.

Fiscal Impact
CDW Barracuda is $92,832.96 for a one-year renewal that the Technology Department budget will cover.

The Smart Learning Suite is $39,375.00 for a one-year license renewal, which the Technology Department will cover.

RapidIdentity is $114,730.00 for a one-year renewal and will be covered by the Technology department budget.

Mitel and RightFax, ProCare Software support, is $67,057.26 for a one-year renewal and will be covered by the Technology department budget.

Follett Destiny software is a one-year renewal for $61,890.45, which will be covered by the Technology department budget.

The EES CDW software license is $147,942.50 for a one-year renewal, which the Technology department budget will cover.

The KnowBe4 - CDW software license costs $40,618.89 for a one-year renewal, which the Technology department budget will cover.

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JULIA GESKE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NVNS304	4/4/2024	BARRACUDA ESSENTIALS COMPLIANC	1330924	$92,832.96

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Barracuda Essentials Compliance Edition - subscription license (1 month) -	31152	6488089	$2.98	$92,832.96
Mfg. Part#: BEOESC Barracuda Essentials Compliance Edition, 1 User, 1 Month Renewal only, effective 3/1/2022 Electronic distribution - NO MEDIA Contract: Illinois ILTPP AEPA-022G (022-G)				

SUBTOTAL	$92,832.96
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$92,832.96**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 **Phone:** (847) 426-1300 **Payment Terms:** NET 30-VERBAL	**Shipping Address:** COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 **Phone:** (847) 551-8301 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Sean Dillon | (866) 723-3622 | seandil@cdw.com

Need Help?

 My Account

 Support

 Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Mike Druwe
3 Territorial Court
Bolingbrook, IL 60440
Phone: 630.771.8045
Fax: 630.771.2645

COTG
A Xerox Company

11-Oct-22

Sales Order

CUSTOMER #			CUSTOMER #		
BILL TO CUSTOMER NAME (PLEASE PRINT) **CUSD 300**			SHIP TO CUSTOMER NAME (PLEASE PRINT) (SAME AS BILL TO?)		
ADDRESS **2550 Harnish Dr.**			ADDRESS		
CITY **Algonquin**	STATE **IL**	ZIP **60102**	CITY	STATE	ZIP
CUSTOMER CONTACT NAME **Gary Krause**	CUSTOMER PHONE # **847-417-1282**		CUSTOMER CONTACT NAME	CUSTOMER PHONE #	

EQUIPMENT INFORMATION

QTY	ITEM	DESCRIPTION	UNIT PRICE	TOTAL
0			$0.00	$0.00
1750	**ED-SW-EXT-1**	SMART Learning Suite 1 year license renewal	$22.50	$39,375.00
0			$0.00	$0.00
0		Renewal of license key# NC-2AASI-D6QZZ-FFFAS-SCCIA-AAA	$0.00	$0.00
0		Effective July 1 2024 - June 30 2025	$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
0			$0.00	$0.00
				$0.00
				$0.00

PAYMENT TERMS		
PAYMENT TERMS = NET 30 DAYS	**TAX = 8.5% / TAX EXEMPT**	
SPECIAL TERMS: _____	**DELIVERY**	**$ -**
(Requires Approval)	**TOTAL**	**$39,375.00**

CUSTOMER ACCEPTANCE

WE HERBY AGREE to purchase the item(s) listed above in accordance with the terms and provisions set forth on both sides hereof. Customer acknowledges that it has read this agreement of sale and understands and agrees to all terms and conditions stated on both sides herein.

I authorize Chicago Office Technology Group to obtain credit information from any consumer reporting agency to determine credit worthiness. I understand that if credit worthiness cannot be determined by the consumer reporting agency, additional information may be required.

SALES REP: Paula Cheskie
SIGNERS NAME (PRINT): _____
SIGNATURE: _____
TITLE: _____
DATE: _____

Version: 120117ENST

COTG
SALES ORDER TERMS AND CONDITIONS

1. Definitions. The first page of this Sales Order is called the Cover Page. The Cover Page and the Terms and Conditions page, along with a listing of additional goods on Schedule A (if attached), represent the agreement (the "Agreement") between COTG (the "Company") and the Customer, as defined on the Cover Page ("Customer"), with respect to the sale of those certain goods identified on the Cover Page and Schedule A, if attached (the "Goods" or "Equipment").

2. **Scope**. This Agreement may be executed for:

a) A **SALE** of the Goods. If a SALE, subject to any special terms indicated on the Cover Page or Schedule A, the Company hereby offers to sell and Customer hereby accepts to purchase those Goods in the quantity and for the price indicated on the Cover Page (and/or Schedule A). Payment terms are Cash on Delivery ("COD"). Alternatively, if Customer has a verifiable credit account in good standing with Company, Customer may elect to be invoiced for the Goods. In any circumstance, Customer will pay invoices within 30 days after the invoice date. A late charge will be assessed against Customer on invoice balances 10 days or more overdue at the rate of 1.5 percent per month, but not in excess of the lawful maximum. The Customer is responsible for paying for all collection fees, attorneys' fees and court costs incurred by the Company in enforcing the terms of this Section 2(a).

b) A **LEASE** of the Goods. If a LEASE, Customer will execute a separate leasing agreement which will fund the purchase of those Goods in the quantity indicated on the Cover Page for the benefit of Customer. Upon execution of leasing documents, the Customer shall be responsible to leasing company to satisfy the terms and conditions of the leasing documents. If, however, a LEASE cannot be so executed within 15 days of Customer's execution of this Agreement, Customer must immediately return the Goods to Company in Like New condition.

c) A **RENTAL** of the Goods. If a RENTAL, Customer will execute a separate rental agreement with the Company. Customer shall be responsible for satisfying the terms and conditions of the rental agreement.

3. **Acceptance and Non-Cancellation**. This Sales Order and Agreement shall become binding upon the Customer's execution of this Agreement and may not be cancelled or altered

thereafter without the Company's written consent.
4. **Delivery and Installation**. Unless specified otherwise on the Cover Page, the Company shall deliver and install the Goods at the location specified by Customer on the Cover Page unless: (1) Customer has not made available at that address a suitable place of installation as specified by the Company; (2) Customer has not made available suitable electrical service in accordance with the Underwriter's Lab ("UL") requirements; (3) the Goods are to be delivered to a location outside of the Company's service area. All risk of loss will transfer to the Customer upon delivery.
5. **Taxes**. Customer shall pay all federal, state, and local sales, use, property, excise, or other taxes imposed on or with respect to the purchase price of the Goods.
6. **Force Majeure**. The Company shall not be determined to be in default of any provision herein or be liable for any delay, failure in performance or interruption of services resulting from acts of God, civil or military catastrophe, strikes, embargoes, transportation delays, inability to obtain materials from suppliers, product deficiencies, or any other situation beyond the reasonable control of the Company.
7. **Default**. Customer will be in default of this Agreement if Company does not receive payment within 10 days after the date payment is due or Customer breaches any other obligation under this Agreement. Customer will pay all reasonable costs, including attorneys' fees, incurred by the Company to enforce this Agreement and/or any disputes arising with regard to the Goods. In addition to any remedies under the law, if Customer breaches this Agreement and fails to cure said breach within 20 days after receipt of notice from the Company, the Company may terminate this Agreement.
8. **Indemnification**. (a) Customer is responsible for any losses, damages, penalties, claims, suits, and actions (collectively "Claims") whether based on a theory of contract, tort, strict liability, or otherwise caused by or related to or in any manner arising out of the use, ownership, possession, or funding or financing, of the Goods (including but not limited to the negligence of Customer, Customer's employees or agents, or any third party), and, (b) Customer is responsible for any and all costs and attorneys' fees incurred by the Company relating to any such claim. Customer will reimburse and, if requested, defend the Company at Customer's own cost and expense, against any Claims. Customer's obligations under this Section 10 shall survive termination of this Agreement.
9. **WARRANTIES AND LIMITATION OF LIABILITY ON WORK PERFORMED. THERE ARE NO WARRANTIES, WHETHER EXPRESSED, IMPLIED, OR STATUTORY, ON ANY GOODS PROVIDED BY COMPANY, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. NO OBLIGATION OR LIABILITY SHALL GROW OUT OF THE COMPANY RENDERING TECHNICAL OR OTHER ADVICE IN CONJUNCTION WITH GOODS PROVIDED UNDER THIS AGREEMENT.**
10. **Limitation of Liability**. The Company's total liability to Customer for any claim, whether based in contract, tort, common law, or statute, arising out of, connected with, or resulting from the furnishing or failure to furnish any Goods under this Agreement (and the associated delivery and installation of said goods) shall not exceed the cost paid by the Customer for the Goods which give rise to the claim. In no event shall the Company be liable for any incidental, consequential, or special damages incurred by Customer or any third party, including without limitation any loss of use, loss of anticipated profits, costs or downtime, or for substitute equipment, and any claims of Customer's clientele for service interruptions or failure to supply.
11. **Limited License to Use Software**. The Company grants Customer a non-exclusive, non-transferable license to use in the U.S.: (a) software and accompanying documentation provided with the Equipment ("Base Software") with which it was delivered; and (b) software and accompanying documentation identified on the Cover Page as "Application Software" only on any single unit of Equipment for as long as Customer is current in the payment, including any applicable software license fees (if any). Third Party Software may also be obtained under this Agreement and may be subject to a separate End User License Agreement. "Base Software," "Application Software," and "Third Party Software" are referred to collectively as "Software". Customer has no other rights and may not (1) distribute, copy, modify, create derivatives of, decompile, or reverse engineer Software; (2) activate Software delivered with the Equipment in an inactivated state; or (3) allow others to engage in same. Title to, and all intellectual property rights in, Software will reside solely with Company and/or its licensors (who will be considered third-party beneficiaries of this subsection). The Base Software license will terminate: (i) if Customer no longer uses or possesses the Equipment; (ii) Customer is a lessor of the Equipment and its first lessee no longer uses or possesses it; or (iii) upon the expiration of any installment payments under which Customer has rented or leased the Equipment (unless Customer has exercised an option to purchase the Equipment). Neither Company nor its licensors warrant that Software will be free from errors or that its operation will be uninterrupted.
12. **Governing Law**. This Agreement shall be governed by the laws of the state of Illinois without regard to the conflict of laws or principles of such states.
13. **Errors**. The Company reserves the right at its sole discretion to correct clerical and typographical errors in this Agreement.
14. **Severability**. The invalidity in whole or in part of any provision of this Agreement shall not affect the validity of any other provision.
15. **Modifications**. No modification, amendment, or other change shall be binding on the parties unless agreed to in writing by each party's authorized representative.
16. Waiver. The waiver of any breach of any of the terms and conditions set forth herein shall not be construed as a waiver of any other breach. The failure of either party to exercise any right arising from any default of the other party hereunder shall not be deemed to be a waiver of such right.
17. **Relationship**. The relationship of the parties established under this Agreement is that of independent contractor and neither party is a partner, employee, agent or joint venturer of or with the other.
18. **Assignment**. Any assignment of this Agreement by Customer without the prior written consent of the Company shall be void and unenforceable.

THE CUSTOMER ACKNOWLEDGES THAT S/HE HAS READ THIS AGREEMENT, UNDERSTANDS IT, HAS THE AUTHORITY TO ENTER INTO THIS AGREEMENT AND BIND THE CUSTOMER TO SAME, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS. THIS AGREEMENT SUPERSEDES ANY PRIOR PROPOSALS, QUOTATIONS, OR COMMUNICATIONS, WRITTEN OR ORAL, REGARDING THE PURCHASE OF THE GOODS FROM THE COMPANY. THE CUSTOMER FURTHER UNDERSTANDS THE COMPANY IS NOT A PARTY TO ANY LEASING DOCUMENTS EXECUTED BETWEEN CUSTOMER AND THE LEASING COMPANY, AND THIS AGREEMENT IS NOT INTENDED TO SUPERSEDE ANY LEASING DOCUMENTS, OR OTHER CONTRACTS OR AGREEMENTS WHICH CUSTOMER MAY EXECUTE WITH THE COMPANY.
Initial _____
Date _____

IDENTITY AUTOMATION

Renewal Quote

Quote Number: Q-28136
Date Generated: 4/9/2024
Expiration Date: 6/30/2024

Identity Automation LP
7102 N. Sam Houston Pkwy. W. Ste 100
Houston, TX, 77064

Prepared For:

Community Unit School District 300
2550 HARNISH DR
ALGONQUIN, IL 60102

Kathleen Stinson
kathleen.stinson@d300.org
8475518301

Annual Subscription Cost

Item	Description	Term	Quantity	Unit Price	Total
RID-P-SIGNON	Single Sign-On - Annual Subscription	7/1/2024 - 6/30/2025	2,420	$8.80	$21,296.00
RID-P-PASMGT	Password Management - Annual Subscription	7/1/2024 - 6/30/2025	2,420	$5.50	$13,310.00
RID-P-ALMGMT	Automated Lifecycle Management - Annual Subscription	7/1/2024 - 6/30/2025	2,420	$23.10	$55,902.00
RID-P-CIDGOV	Comprehensive Identity Governance - Annual Subscription	7/1/2024 - 6/30/2025	2,420	$6.60	$15,972.00
SUP-S-ADVNCD	2024 RI Advanced Support - Annual Subscription	7/1/2024 - 6/30/2025	1	$8,250.00	$8,250.00
				Annual Subscription Cost TOTAL:	$114,730.00

Grand Total: $114,730.00

Sales Tax not included. Will be added at time of invoicing, if applicable.
*
Service Units are billed up front and expire after a year
.*

To execute on this quote please provide a purchase order. Purchase orders can be sent to orders@identityautomation.com.

IDENTITY AUTOMATION



RapidIdentity Support Plans

Identity Automation provides world-class support as part of a customer's subscription or license agreement. Customers are entitled to incident support for all issues relating to the logic configuration of their RapidIdentity Cloud implementation, along with the ability to submit feature requests. Identity Automation offers multiple support plans to meet your organization's needs.

All plans receive a maximum 15 minute response time during normal support hours. Plans with 24x7 emergency support receive a maximum 15 minute response time for after hours emergency issues.

Feature	Advanced	Advanced +	Pro	Enterprise
Help Center	✓	✓	✓	✓
6am/6pm CT Email, Phone Support	✓	✓	✓	✓
24x7 Email, Phone Emergency Support	✓	✓	✓	✓
Service Units *(expire annually)*		10	30	50
Technical Account Manager				✓

RapidIdentity support is included with all implementations and provides a breadth of features and resources, including:

HELP CENTER

Your go-to place for all your support needs, including access to: FAQs, product guides, training videos, log cases to support, view/update cases, support customer community, product errata, and feature request submission.

COMMITMENT TO EXCELLENCE

We have a strong commitment to excellence in SaaS delivery. Our DevOps and Security teams are staffed by highly-trained experts that use industry best practices for:

- Change Management
- Alerting, Monitoring, and Logging
- Data Security
- System Patching
- Continuous Improvement

We pride ourselves in our commitment to delivery excellence. Please **visit this link**, to request a copy of our latest SOC-2 report. The SOC-2 report provides detailed information about all of our Service Provider controls. The SOC-2 report is compiled and audited by a third-party that can attest to the quality of our controls.

Please review our Master Subscription Agreement Terms and Conditions for details of our contractual commitments to security and uptime.

SERVICE UNITS

Your environment, data, and processes are dynamic and likely to change over time. As part of our Professional and Enterprise plans, you will receive access to our world-class Professional Services team to help update your implementation, so that your solution always stays up-to-date. See next page for examples of common use cases.

TECHNICAL ACCOUNT MANAGER

With the complexity associated with Enterprise implementations, we understand that support continuity is paramount to the success of supporting you and your solution. As such, for Enterprise support, we offer a named Technical Account Manager.

COMMON USE CASES FOR PROFESSIONAL SUPPORT HOURS

Use Case	Description
Custom Action Sets	Custom action sets can be used for a variety of automated workflows that allow you to get the most out of your digital identity platform. Common use cases include: • Filtering a subset of accounts and exporting them to a CSV file or other target, such as a customer-owned FTP server, to easily merge data for business analytics or other work. • Syncing groups to Active Directory, Google Workspace, 365, or other systems.
Advanced Sponsorship	Enhance the standard account provisioning use case with advanced sponsorship policies that allow you to customize policies to conform to your organization's unique workflows, such as originating accounts outside of the student information system (SIS) or human resources management system (HRMS).
One-on-One Connect Training	Especially useful for developers, one-on-one training helps administrative power users use our low code environment to create custom action sets that make RapidIdentity the most flexible digital identity platform in the industry. Advanced training for portal configuration, account maintenance, roles, and configuration policies.
Review Authentication Policies	Conduct a detailed review of your authentication policies with a cybersecurity expert to ensure that your policies are optimized for the experience of your users and the need to protect your organization from account takeovers.

B&B Networks, Inc.
245 W. Roosevelt Road
Building 3, Suite 16
West Chicago IL 60185
Phone No: 630-293-0000

ProCare Software Support

Prepared for:

Community Unit School District 300

On 4/23/2024

Prepared by Sylvia Hasty
shasty@bb-networks.com
630-957-4111

ProCare Software Support
Prepared for D300

Proposal: 3799

4/18/2024

ProCare Software Support for Mitel and RightFax
Coverage Term: July 1, 2024 through June 30, 2025
Monday through Friday 8:00a.m. to 5:00p.m plus 24x7 access to Mitel technical support for Critical (P1) issues with the new Advantage Software Support program.

Mitel MiVoice Business @ 29 District Locations
Mitel NuPoint on vMiCollab
Mitel UC Mobile

Software upgrades are performed on a T&M basis.
Telephones and ancillary devices not included.

Item Id	Description	Qty	Unit Price	Extended
52209220	SWA Advantage 1 year MiVoice Business	1	$60,118.37	$60,118.37
RightFax-12	SWA STD 1 year Informa RightFax	1	$6,938.89	$6,938.89

Annual Support Total: $67,057.26

Prices are firm until 8/1/2024 Terms: Net 30

Quoted by: Sylvia Hasty shasty@bb-networks.com

Accepted by: _____ **Date:** _____

ProCare Software Support
Prepared for D300

TERMS AND CONDITIONS

B&B Networks, Inc. (B&B Networks) and Customer agree that equipment installation, maintenance services and software support services "Services" provided by B&B Networks to Customer shall be performed exclusively pursuant to the charges, terms, and conditions set forth on both sides of this Service Order.

1. **STANDARD ON-SITE MAINTENANCE SERVICES.** B&B Networks shall provide labor and parts (excepting supplies and expendable items) and will perform Services so as to maintain the equipment at the location specified in this Service Order in good working order. B&B Networks shall respond to requests for remedial maintenance to such equipment in a prompt and commercially reasonable manner. Maintenance and Warranty Services shall be available between 8:00 A.M. and 5:00 P.M. local time, Monday through Friday, excluding B&B Networks holidays. Extended Service hours shall be available 24 hours a day excluding B&B holidays and priority response coverage, if applicable, shall be subject to an additional charge shown on the face of Service Order. Services performed outside such times at the request of Customer shall be subject to B&B Networks then applicable charges for labor and travel. Supplies and expendable items shall be provided in accordance with B&B's prices in effect on the date supplied to customer.
2. **INSTALLATION SERVICES**. B&B Networks will perform the following Services at B&B Networks standard charges when installation is specified in this Service Order. B&B Networks shall install the equipment as listed in accordance with local electrical codes and manufacturer's specifications or as otherwise shown. Customer agrees to furnish a dedicated, properly grounded, commercial power circuit. THIS AGREEMENT SHALL BECOME NULL AND VOID IF EQUIPMENT IS SERVICED OR RELOCATED BY PARTIES OTHER THAN B&B NETWORKS INC. WITHOUT THE CONSENT OF B&B NETWORKS, Inc.
3. **SOFTWARE SERVICES.** B&B Networks shall provide consultation services with respect to software operation and similar matters when software consultation is specified in this Service Order. Maintenance Service does not include software consultation Services.
4. **TIME AND MATERIALS SERVICES.** Services performed at Customer's request, which are outside those specified herein shall be on a time and materials and transportation basis at B&B Networks prices in effect at the time such Service(s) or material(s) are provided. Provision of such Services shall be at the discretion of B&B Networks and shall be subject to the availability of personnel and parts.
5. **PRICES.** Prices shall be the price set forth on the face of this Service Order. All sales, property, excise and other federal, state, and local taxes (other than those based upon B&B Networks s net income) shall be paid by Customer. All invoices are payable within thirty (30) days of the date of the invoice. Customer shall make such arrangements for payment as B&B Networks may require and B&B Networks may suspend performance under this Service Order until such arrangements are made. **PAST DUE AMOUNTS SHALL BE SUBJECT TO AN INTEREST CHARGE OF 1% PER MONTH,** or the highest rate permitted by law plus all costs of collection. B&B Networks reserves the right to adjust the Service Charge in conformity with B&B Networks standard charges in the event Customer changes the equipment or attaches additional features or equipment to the covered equipment after the date hereof.
6. **TERM.** The term of this Service Order for maintenance Services shall be One year(s) from the date of commencement of Services as stated on the front of this agreement and renewal will be conveyed at the customer's request. B&B Networks may, after the 1 years increase or decrease maintenance prices upon written notice, 60 days or less prior to expiration date. Software support Services shall be either for the quantity of consultations specified, number of hours specified or the term specified.
7. **PARTS**. All parts are replaced by parts provided by B&B Networks on an exchange basis. Parts provided by B&B Networks in performance of Services may be new or refurbished parts which are functionally equivalent to new parts and may be from sources other than the original equipment manufacturer. B&B Networks ASSUMES NO RESPONSIBILITY FOR OBSOLESCENCE OR AVAILABILITY OF MANUFACTURER'S EQUIPMENT OR PARTS.
8. **SITE PREPARATION. CUSTOMER SHALL, AT CUSTOMER'S EXPENSE, PREPARE AND MAINTAIN THE EQUIPMENT SITE IN ACCORDANCE WITH THE MANUFACTURER'S PUBLISHED SPECIFICATIONS FOR OPERATING ENVIRONMENTS.** Customer assumes the full responsibility to back-up and/or otherwise protect its data against loss, damage or destruction before Services are performed. Customer also agrees to permit prompt access to equipment, and/or software consistent with Customer's standard requirements and to provide assistance and facilities so as to expedite the performance of Services.
9. **RECONDITIONING.** In the event in B&B Networks reasonable opinion, any unit of equipment must be factory reconditioned because normal repair or replacement of parts cannot keep such unit in satisfactory operating condition, B&B Networks shall submit a request for the required reconditioning to Customer. In the event Customer declines to authorize such reconditioning, B&B Networks may delete such item of equipment from this Service Order upon giving Customer thirty (30) days advance written notice.
10. **ADDITIONAL CHARGES.** Services performed as a result of any of the following conditions shall be subject to additional charges for labor, transportation and parts; alterations to equipment not authorized in writing by B&B Networks; expendable supply items; damage resulting from improper use, in-transit damage, accident, neglect power surge or failure operating environment or the use of supplies or accessories which are not in conformance with the equipment manufacturer's published specifications; site surveys; OR EVENTS OTHER THAN NORMAL WEAR AND TEAR.
11. **EXCLUSIVE WARRANTY AND REMEDY**. B&B Networks exclusive warranty is that Services will be performed in a workmanlike fashion and all parts provided by B&B Networks shall be free of defects in material and workmanship for a period as stated on the front of this agreement from the date of installation or beneficial use of system. B&B Networks further agrees that all Services performed without furnishing parts shall be free of defects for a period of 30 days, unless otherwise noted. IN THE EVENT B&B NETWORKS BREACHES THIS WARRANTY, B&B NETWORKS SOLE OBLIGATION AND CUSTOMER'S EXCLUSIVE REMEDY, SHALL BE TO HAVE B&B NETWORKS MAKE ALL NECESSARY ADJUSTMENTS, REPAIRS, OR REPLACEMENTS OF PARTS WHICH WERE DEFECTIVE AT THE TIME OF INSTALLATION. There are no other express or implied warranties concerning any Service, parts, supplies, or expendable items provided hereunder. B&B Networks does not guarantee that the operation of the equipment will be uninterrupted or error-free. B&B Networks DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, THE FOREGOING SHALL BE THE SOLE REMEDY OF CUSTOMER FOR BREACH OF WARRANTY.
12. **LIMITATION OF LIABILITY**, IN NO EVENT SHALL B&B Networks BE LIABLE IN CONTRACT, TORT OR OTHERWISE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR INDIRECT DAMAGES, INCLUDING WITHOUT LIMITATION, LOST BUSINESS PROFITS

NOR DAMAGE OR DESTRUCTION OF DATA EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SAME, except as to personal injury. B&B Networks maximum liability shall be limited in any event to the actual direct damages incurred by Customer which are caused solely by the acts or omissions of B&B Networks subject to a maximum liability of the lesser of the amount paid for the services performed under this Service Order (subject to a maximum of one twelve (12) months duration) of $1,000.00. Customer agrees to provide B&B Networks with prompt written notification as to the specifics of any claim for damages and to provide B&B Networks with a reasonable opportunity to investigate. NO LIMITATION AS TO DAMAGES FOR PERSONAL INJURY IS INTENDED.

13. **MAINTENANCE ADDS.** Maintenance adds, including, but not limited to software or documentation utilized by B&B Networks are either B&B Networks property or property of third parties. No license or right to use any such Maintenance adds is granted hereunder.

14. **NOTICES.** All notices shall be in writing and all notices and payments shall be sent to the recipient at its respective address shown on the face of this Service Order.

15. **FORCE MAJEURE.** Neither party shall be liable for any delay or failure to perform its obligations due to any cause beyond its reasonable control.

16. **LIMITATION OF ACTIONS.** No action, regardless of form or basis, arising out of transactions related to this Service Order or the Services performed or to be performed, may be brought by either party more than two (2) years after the cause of action has accrued except that the action for nonpayment may be brought within two (2) years after the date of last payment.

17. **WAIVER.** Waiver of either part's breach of this Service Order shall not constitute a waiver of any other breach, B&B Networks may elect to continue performance notwithstanding such breach by Customer but such performance shall not constitute a waiver of such breach nor otherwise limit B&B NETWORKS remedies.

18. **ARBITRATION OF DISPUTES.** The parties agree that any controversy or claim arising out of or relating to this Service Order or performance thereunder, or any dispute arising out of the interpretation or application of this Service Order, which the parties are unable to resolve, shall be settled by arbitration in the city where the initiating party is headquartered by a single arbitrator pursuant to the American Arbitration Association's Commercial Arbitration Rules then obtaining a judgement upon the award rendered by the arbitrator may be entered in any Court having jurisdiction thereof. The arbitrator shall be chosen from a panel of persons knowledgeable in the provision of services or similar types of equipment and shall be appointed within thirty (30) days of the date the demand for arbitration was sent to the other party.

19. **ENTIRE AGREEMENT.** This Service Order shall be construed in accordance with the laws of the State of Illinois. **THIS SERVICE ORDER CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES AND MAY ONLY BE MODIFIED BY A WRITTEN INSTRUMENT EXECUTED BY CUSTOMER AND A CONTRACT OFFICER OF B&B NETWORKS.** Any term or condition of an offer set forth on any Purchase Order or any other document created by Customer of B&B NETWORKS which is inconsistent with any term or condition of this Service Order shall be of no force or effect whatsoever. **NEITHER CUSTOMER NOR B&B Networks SHALL BE BOUND BYANY ORAL AGREEMENT OR REPRESENTATION IRRESPECTIVE OF BY WHOM OR WHEN MADE.**

20. **Headsets:** Headsets are covered by manufacturer warranty only. They are excluded from this agreement.

RENEWAL QUOTE

Follett

Page	1
Quote#	7735592
Issue Date	04/25/2024
Expiration Date	07/31/2024
Customer#	1246340
Customer	CMTY UNIT SCH DIST 300

CMTY UNIT SCH DIST 300
2550 HARNISH DR
ALGONQUIN IL 60102

Quote Summary	Payable in USD
Quote Total	**$61,890.45**

Applicable taxes are NOT included
Service Expiration Dates are displayed at each line item below

Mail Purchase Order with Quote or include Quote number on Purchase Order

Mail Payment (Check)
Follett School Solutions, LLC
91826 Collection Center Dr
Chicago, IL 60693-0918

Follett School Solutions, LLC.
1340 Ridgeview Drive
McHenry, IL 60050 USA
Email: FSSorders@follettlearning.com

Quote Details

Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
ALGONQUIN LKS ELEM SCH - 1206708					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
ALGONQUIN MDL SCH - 1200430					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
BIG TIMBER ELEM SCH - 1212472					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$974.04
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$1,079.00
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$419.42
				Site Total	**$2,647.42**
CARPENTERSVILLE MDL SCH - 1209622					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39

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67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
DE LACEY FAM EDUC CTR - 1254871					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
DIST ADMIN BLDG - 1211796					
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
				Site Total	**$785.39**
DIST TECHNOLOGY WHSE - 1211794					
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
				Site Total	**$785.39**
DIST WAREHOUSE - 1207466					
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
				Site Total	**$785.39**
DUNDEE HIGHLNDS ELEM SCH - 1246380					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
DUNDEE MDL SCH - 1246385					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
DUNDEE-CROWN HIGH SCH - 1209665					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39

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67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
EASTVIEW ELEM SCH - 1200477					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
GARY D WRIGHT ELEM - 1207464					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
GILBERTS ELEM - 1207462					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
GOLFVIEW ELEM SCH - 1209670					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
HAMPSHIRE ELEM SCH - 1255675					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
HAMPSHIRE HIGH SCH - 1207968					

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RENEWAL QUOTE

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Item Number	Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
HAMPSHIRE MDL SCH - 1202244					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
HARRY D JACOBS HIGH SCH - 1203976					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
JOSEPHINE PERRY ELEM SCH - 1209715					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
KENNETH E NEUBERT ELEM SCH - 1200481					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
LAKE IN THE HILLS SCH - 1200480					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96

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67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
LAKEWOOD CMTY SCH - 1209680					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
LIBERTY ELEM SCH - 1206648					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
LINCOLN PRAIRIE ELEM SCH - 1206709					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
MEADOWDALE ELEM SCH - 1209699					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
OAK RIDGE SCH - 1206378					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
PARKVIEW ELEM SCH - 1209710					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10

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RENEWAL QUOTE

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Customer#	1246340
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Item Number / Description		Renewal Months	Current Expiration Date	New Expiration Date	Amount
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
SLEEPY HOLLOW ELEM SCH - 1246420					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**
WESTFIELD ELEM SCH - 1212421					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$730.60
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,054.16**
WESTFIELD MDL SCH - 1206062					
73145P	DESTINY DISTRICT MEMBER LIBRARY LICENSE RENEWAL	12	08/31/2024	08/31/2025	$899.10
73164P	DISTRICT MEMBER RESOURCE MANAGER LICENSE SUPPORT RENEWAL	12	08/31/2024	08/31/2025	$785.39
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	08/31/2024	08/31/2025	$174.96
67055P	WEBPATH EXPRESS SITE LICENSE (RENEWAL)	12	08/31/2024	08/31/2025	$249.50
				Site Total	**$2,108.95**

End of Quote

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Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JULIA GESKE,

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For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NWFJ384	4/25/2024	MS RENEWAL	1330924	$147,942.50

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft 365 A3 - subscription license - 1 user Mfg. Part#: AAD-38391-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	2549	5419420	$57.50	$146,567.50
Microsoft Windows Azure - prepayment - 1 license Mfg. Part#: 6QK-00001-12MO UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	1	3031635	$1,375.00	$1,375.00
Microsoft 365 A3 - subscription license - 1 user Mfg. Part#: AAD-38397-D-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	27800	5419378	$0.00	$0.00

SUBTOTAL	$147,942.50
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$147,942.50**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 **Phone:** (847) 426-1300 **Payment Terms:** NET 30 Days-Govt/Ed	**Shipping Address:** COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 **Phone:** (847) 551-8301 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Sean Dillon | (866) 723-3622 | seandil@cdw.com

Need Help?

My Account | Support | Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

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Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JULIA GESKE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NWGG827	4/26/2024	KB4 SEC AWARE TRAIN	1330924	$40,618.89

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
KnowBe4 Security Awareness Training Platinum - subscription license (1 year Mfg. Part#: KMSATP-N-G12-G Electronic distribution - NO MEDIA Contract: MARKET	3029	6588944	$13.41	$40,618.89

These services are considered Third Party Services, and this purchase is subject to CDW's Third Party Cloud Services Terms and Conditions, unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	$40,618.89
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$40,618.89**

PURCHASER BILLING INFO	DELIVER TO

Billing Address:	Shipping Address:
COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 **Phone:** (847) 426-1300 **Payment Terms:** NET 30-VERBAL	COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 **Phone:** (847) 551-8301 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



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DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Anthony McGinn,
Chief of Communications

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Website & Mass Notification System Contract**

Background

On September 15, 2022 Blackboard K12 solutions (Blackboard), owned by Anthology, was purchased by FinalSite. Blackboard was District 300's vendor for both our website and our mass notification system, often referred to as "the RCS system." The attached contract is for District 300 to officially extend services of the existing products acquired by FinalSite and to initiate new FinalSite products.

First, let's address messaging products. Product number one is "Mass Notifications," formerly known as "BBComms." This is the same product we currently use to send RCS messages. The Rapid Communication System sends emails, phone calls, and text messages in large quantities or targeted groups with messaging ranging from attendance status, school closures, emergency issues, and more. The only change with "Mass Notifications" is the name of the product (which, as previously stated, is now "Mass Notifications." Product number two is currently called "Messages XR," but will experience a name change next year to "FS Comms." "Messages XR / FS Comms" will function similarly to "Mass Notifications" and the district will have the option of using either product to send messages throughout the duration of the contract. Product number three is an "add-on" known as "Workflows," which allows for automating the messaging process within "Messages XR / FS Comms." The contract will provide a "2 for 1" price for both the Mass Notifications" and "Messages XR / FS Comms" products. Workflows is complimentary within our proposed package.

Next, let's address website products. FinalSite will provide a comprehensive website solution package known as "Best-in-Class." This will consist of the following products: (1) a content management system formally called "Core Communications Platform," but is more commonly referred to as "Composer." The content management system is used to create, modify, and catalog content for a website, (2) "Best-in-Class Design," which is a product that includes the designing of the new website and creation of style-sheets that are necessary for posting to the web, (3) "Creative Template Regulatory Maintenance" (an annual review to ensure our site's design is meeting ADA compliance standards), and series of add-ons including, but not limited to, (4) "advanced search" (a tool that will provide a more robust website search feature), (5) training, and (6) premium support. All of these products are part of the "Best-in-Class" pricing.

Finally, let's address two additional services included in this contract; (1) Digital Marketing Services (DMS) and (2) Translation. The DMS service is referred to as "Virtual Webmaster." This service will aid in content conversion and migration (migration is the process by which we will transition content from our current website to the new website including but not limited to text, photos, and documents) during our development phases. The translation services (which will translate text content on our website) will be provided through a product called "Weglot." This program will seamlessly integrate up to 7 languages within our website. And, unlike our current translation product, Google translate, we can adjust automated translations to align with colloquial language preferences within our diverse community.

Administrative Recommendation

The administration recommends the approval of the **Finalsite** contract for a five (5) year term, 07/1/2024 - 06/30/2029, including an initial setup cost of $56,250 with an annual contract amounts of **$**61,052, **$**63,256.60, **$**65,458.60, **$**67,660.40 and **$**69,864.20. Total award for the year 5) year term is **$383,541.80.**

FINALSITE

Customer: Community Unit School District 300
Created By: Chad Arnold
New Contract
5/2/2024
Proposal Valid for 30 days

FINALSITE ORDER

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Community Unit School District 300 ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at https://www.finalsite.com/masterterms/useducationagencies and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Pricing Summary

** Indicates products added* *[x] Indicates products removed*

CMS Platform

Platform	
***** Core Communications Platform - Blackboard WCM Conversion View a detailed description of what is included in your software package here **https://www.finalsite.com/wcm-conv-pkg**	**[X]** WCM Essential
[X] WCM Essential	

Setup and Creative and Professional Services	
[X] Creative Templ Regul Maint	***** WCM Conversion Enhanced Deployment View a detailed description of what is included in your software package here **https://finalsite.com/wcm-ced**
***** Best in Class Design View a detailed description of what is included in your software package here **www.finalsite.com/sowbic**	

Add-Ons	
[X] Services Custom Devel Maint	**[X]** Support Premium+ Support Plan
***** Advanced Search	***** Integration: GG4L
***** Support Plus	***** Integration: PowerSchool
***** Forms Plus	***** Unlimited Portals

Training

* Premium Composer Training [5 hour-Virtual Instructor] The Statement of Work ('SOW') for Training Services can be reviewed here **www.finalsite.com/sowolt**	* Online Training | Qty. 15 The Statement of Work ('SOW') for Training Services can be reviewed here **www.finalsite.com/SOWOLT**

Products Included in Communications Core Platform - Blackboard WCM Conversion	
Finalsite Composer Content Management System	Granular Permissions
Basic Integrated Site Search	HTTPS Implementation
Calendar Manager	Knowledge Base and Product Training Resources
Website cloud storage / 250 GB	Mobile Friendly, Responsive Designs
Comprehensive Training Program	News / Blogs via Posts (Unlimited)
Content Migration Included	Page Based Notifications (Unlimited)
District Site and 28 Additional Sites	Published Pages (Unlimited)
Drag - and - Drop Page Elements	Resources (Media, Galleries, Document Library)
Faculty / Staff Directory (public facing)	Secure Hosting & CDN
Faculty / Staff Portal	Single Sign-On
Forms Manager (Unlimited forms)	Social Media Feeds for Districts - Standard (29)
Standard Support Plan	

Communications

Platform	
[X] MASS NOTIFICATIONS	**[X]** MOBILE COMMUNICATIONS APP INTG
* Communications Core (Messages) View a detailed description of what is included in your software package here **https://www.finalsite.com/ssu** Usage Plan: https://www.finalsite.com/mxr-usage-plan Parent & Student Roles / Portals Messages Integration	* Phone Communications - Voice, SMS (XR) View a detailed description of what is included in your software package here **https://www.finalsite.com/ssu** Usage Plan: https://www.finalsite.com/mxr-usage-plan Parent & Student Roles / Portals Messages Integration

Setup	
[X] ICM FOR K12 MN PREMIUM SERVICE	***** Messages XR Conversion Setup View a detailed description of what is included in your software package here **www.finalsite.com/sow-mxr-conv**

Add-Ons	
***** Workflows	

Products Included in Communications Core	
Unlimited Email Messages	Staff / Faculty Profile
Google Translate	Base Integrations
Finalsite Central	Roles & Permissions
Directories	Standard SSO
Constituents	MFA / Authentication
Parent Profile	24/7 Support
Student Profile	Resource Manager

Digital Marketing Services

Digital Marketing Services	
***** Virtual Webmaster | Qty. 3 View a detailed description of what is included in your software package here **http://www.finalsite.com/virtual-webmaster-sow**	

Translation

Translation	
***** Weglot Exclusive (7 languages, 500K words)	

Special Provisions:

1) This agreement wholly replaces the existing Blackboard contract.

2)Client is eligible to kickoff conversion to Messages XR in 'Summer 2025'. The customer shall have the option, exercisable by providing Finalsite at least sixty (60) days advance written notice, to migrate from the mass notification product described in this Order to Finalsite's service offering known as FS Comms, fka Messages XR' which shall include all updates and upgrades thereto. In such event, the parties must mutually agree in writing on a target date for completion of such conversion based upon Finalsite's then-current implementation pipeline. In order to exercise this option, (1) Customer must be current in all payments due under the Agreement, including fees applicable to the mass notification or Connect Service; and (2) Customer acknowledges and agrees that Finalsite's standard Statement of Work for such implementation found here: http://www.finalsite.com/sow-mxr-conv [http://www.finalsite.com/sow-mxr-conv] which sets forth agreed implementation timeline and scope of work, shall immediately become part of this Agreement.

3) This agreement entitles Client to 60 hours of Finalsite's Virtual Webmaster service at a rate of $150/hour.
This service will be made available for a maximum of 5 hours per week.
Unused hours expire on 12/30/2025
Finalsite's Virtual Webmaster team will make every effort to deliver prompt turnaround on requested tasks. However, due to the shared-resource nature of the Virtual Webmaster service, turnaround times are subject to Virtual Webmaster availability.

4) This agreement includes the following live training sessions in addition to the Best In Class Live Training:
1 x Premium Composer Training Session
3 x School Webmaster Training Sessions
5(1 Hr) Composer Training Sessions

Services: Initial Term and Fees:
The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

Total Setup Cost (USD)
$56,250

Schedule	Amount
Period 1 - Jul 01 2024	$ 61,052
Period 2 - Jul 01 2025	$ 63,256
Period 3 - Jul 01 2026	$ 65,458
Period 4 - Jul 01 2027	$ 67,660
Period 5 - Jul 01 2028	$ 69,864

B. Payment Terms

1. **All fees for the initial year of this Order shall be due as follows: (i) Set Up fees shall be invoiced on the Effective Date of this Order and shall be due and payable upon receipt of invoice; (ii) fees for Year 1 (described in the fee table above) shall be invoiced on the Effective Date of this Order or the first day of Year 1, whichever is later, and shall be due and payable upon receipt of invoice; (iii) fees for each subsequent Year of the Initial Term, and for each Renewal Term, shall be invoiced on the commencement of such Year or Renewal Term (as applicable) and shall be due and payable upon receipt of invoice. Fees for any other Services, and for reimbursable expenses, shall be invoiced in accordance with the Master Terms or this Order and shall be due and payable upon receipt of invoice.**
2. **Unless otherwise specified in the Special Provisions above, this Order Form shall be renewed automatically for successive periods of (0) years (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term, unless Client provides Finalsite, or Finalsite provides Client, with a written notice to the contrary ninety (90) days prior to the end of the Initial Term or Renewal Term, as applicable.**
3. **Unless otherwise specified, all dollars ($) are United States currency.**
4. **Sales/VAT Tax: If applicable, a copy of Customer's Sales/VAT Tax Direct Pay Certificate or its Sales/VAT Tax Exemption Certificate must be returned with this Order Form. Otherwise, Finalsite will invoice Customer for applicable sales, use and other transactional taxes due in connection with the Services or the fees due therefor.**
5. **Except as otherwise specified in this Order, fees are subject to increase in accordance with the applicable provisions of the Master Terms.**
6. **In addition to Customer's obligations to pay the fees described in the fee table above, Customer agrees to reimburse Finalsite for all travel and other out-of-pocket expenses reasonably incurred by Finalsite in rendering any services described in this Order.**

Any SOWs to which links are provided above in Section A, "Pricing Summary," are incorporated into this Order by reference, and any professional services described therein are included as part of your software package. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order, the Master Terms, and any SOWs incorporated by reference. By signing below, Finalsite and Customer each agree to the terms and conditions of this Order and the Master Terms.

On Behalf Of: Community Unit School District 300	**Active Internet Technologies ('Finalsite')**
Signature	**Signature**
Name (printed)	**Name (printed)**
Title (printed)	**Title (printed)**
Date	**Date**

C. Client Contact Information

Please fill out the following information, which will be used by our deployment & accounting teams.

Billing Contact
Title
Address 2550 Harnish Drive
City, State Zip Algonquin, IL 60102
Phone
Email

Project Contact
Title
Phone
Email

***Executive Sponsor (Superintendent, Head of School, CFO, etc.)**
Title
Email

*The Executive Sponsor should be separate from the Project Contact and is typically the Superintendent, Head of School, Business Manager, CFO, etc.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter,
Chief Financial Officer

Presented at the following Board Meetings	
Board Operations Committee	05/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	05/14/2024
BOE 2nd Reading	05/28/2024

SUBJECT: **1:1 Student Devices Financing RFP**

Background

On April 23, 2024, the Board approved the purchase of 22,500 Chromebooks for the 2024-2025 school year. The devices will replace the current Chromebooks for all students. As we have done in the past, the district issued an RFP for financing, which allows us to manage costs for budgetary purposes. The total purchase amount is $9,182,925, based on the contract awarded from the 1:1 Device RFP.

Administrative Recommendation

The administration recommends awarding the Chromebook financing RFP to American Capital. The District will make a down payment of $1,700,000, and the remaining $7,482,925 will be financed over three fiscal years at a 2.649% interest rate.

American Capital is offering students the option to purchase their G8 chromebook and charger for $35.00. Students will utilize American Capital's website to purchase their device.

Additionally, American Capital will be handling the packaging and pick up of the balance of the 21,000 Chromebooks being returned. The District will receive the proceeds from the net income of the sale of the Chromebooks.

In consideration of entering into a new Operating Lease with American Capital in 2024, American Capital will provide the District with a $50,000 "damage credit" associated with the return of the devices this year, from Lease Schedule C. (up to $10 can be applied per device)

Fiscal Impact

The total estimated award amount is $9,513,345.16 inclusive of interest and will be spread over four fiscal years. This amount is incorporated into long-term financial planning and the technology replacement plan.



May 8, 2024

Ms. Diane White
Community Unit School District #300
2605 Bunker Hill Drive
Algonquin, IL 60102

Dear Diane:

Thank you for the opportunity to propose lease figures for your upcoming technology acquisition. As you know, American Capital is a leader in providing equipment lease and finance options for Schools and Municipalities.

As members of IASBO, our organization has noted experts in this field who routinely present at IASBO sponsored seminars.

Our expertise in the local Education/Municipal Leasing Marketplace is noted by dozens of administrators ranging from Superintendents to Business Managers to Directors of Technology.

The lease options provided in the attached pages, are based upon final credit approval and spread over like term market indexes, 3 year SWAP Rates, before funding.

There are no documentation or filing fees associated with the new lease. No interim rent (or pre-commencement fees) would be charged either.

In consideration of entering into a new Operating Lease with American Capital in 2024, we will provide the District with a $50,000 "damage credit" associated with the return of the devices this year, from Lease Schedule C. (up to $10 can be applied per device) Contact us to learn more.

- Students will be able to purchase their off-lease device from our on-line store at an amount, based upon Fair Market Value, in 2028.

- Equipment will be audited and then graded based upon its current condition. A/B/C/D/F grade will be assigned to each asset. Assets will then be liquidated. Any equipment deemed not viable for resale, because of condition, will be properly destroyed and recycled per industry standards.

Equipment Cost	Term	Purchase Option	Payment Amount
$9,182,925.00	4 Years	True Lease/FMV	$1,700,000- due 6/1/24 $1,953,336.29 due 8/1/24-27

Jason Marquardt- Executive Vice President
2015 Ogden Avenue, Suite 400, Lisle, IL 60532
(P) 630-512-0066 x118
jmarquardt@americancapital1.com
www.americancapital1.com

Your absolute satisfaction and positive relationship with American Capital is extremely important to us. If you have any questions, please ask. Our team looks forward to working further with Community Unit School District #300.

Regards,

Jason Marquardt
Executive Vice President

Service Associate Member of IASBO

Jason Marquardt- Executive Vice President
2015 Ogden Avenue, Suite 400, Lisle, IL 60532
(P) 630-512-0066 x118
jmarquardt@americancapital1.com
www.americancapital1.com

Compound Period ..... : Annual

Nominal Annual Rate .... : 2.649 %

CASH FLOW DATA

	Event	Date	Amount	Number	Period	End Date
1	Loan	06/01/2024	9,182,925.00	1		
2	Payment	06/01/2024	1,700,000.00	1		
3	Payment	08/01/2024	1,953,336.29	4	Annual	08/01/2027

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	06/01/2024				9,182,925.00
1	06/01/2024	1,700,000.00	0.00	1,700,000.00	7,482,925.00
2	08/01/2024	1,953,336.29	33,128.78	1,920,207.51	5,562,717.49
2024 Totals		3,653,336.29	33,128.78	3,620,207.51	
3	08/01/2025	1,953,336.29	147,361.52	1,805,974.77	3,756,742.72
2025 Totals		1,953,336.29	147,361.52	1,805,974.77	
4	08/01/2026	1,953,336.29	99,519.58	1,853,816.71	1,902,926.01
2026 Totals		1,953,336.29	99,519.58	1,853,816.71	
5	08/01/2027	1,953,336.29	50,410.28	1,902,926.01	0.00
2027 Totals		1,953,336.29	50,410.28	1,902,926.01	
Grand Totals		9,513,345.16	330,420.16	9,182,925.00	

COMMUNITY UNIT SCHOOL DISTRICT 300
RFP - LEASE/FINANCING FOR PURCHASE OF CHROMEBOOKS
TUESAY, APRIL 16, 2024 4:00 PM - ELECTRONIC

COMPANY	References	Certifications	W-9 & Vendor App.	Sample Contract	Addendum 1	Addendum 2	Comments
American Capital Financial Services, Inc.	X	X	X	X	X	X	BAFO B2
Vantage Financial	X	X	X	X	X	X	

Recommendation:

American Capital Finanacial Services, Inc., Lisle, IL: Award lease contract for the financing of Chromebook purchase in the amount of $9,513,345.16

Compound Period ..... : Annual

Nominal Annual Rate .... : 2.649 %

CASH FLOW DATA

	Event	Date	Amount	Number	Period	End Date
1	Loan	06/01/2024	9,182,925.00	1		
2	Payment	06/01/2024	1,700,000.00	1		
3	Payment	08/01/2024	1,953,336.29	4	Annual	08/01/2027

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	06/01/2024				9,182,925.00
1	06/01/2024	1,700,000.00	0.00	1,700,000.00	7,482,925.00
2	08/01/2024	1,953,336.29	33,128.78	1,920,207.51	5,562,717.49
2024 Totals		3,653,336.29	33,128.78	3,620,207.51	
3	08/01/2025	1,953,336.29	147,361.52	1,805,974.77	3,756,742.72
2025 Totals		1,953,336.29	147,361.52	1,805,974.77	
4	08/01/2026	1,953,336.29	99,519.58	1,853,816.71	1,902,926.01
2026 Totals		1,953,336.29	99,519.58	1,853,816.71	
5	08/01/2027	1,953,336.29	50,410.28	1,902,926.01	0.00
2027 Totals		1,953,336.29	50,410.28	1,902,926.01	
Grand Totals		9,513,345.16	330,420.16	9,182,925.00	

The lease options listed below are based upon final credit approval and spread over like term market indexes, 3 year SWAP Rates, before funding.
American Capital will pickup the 2024 leased equipment for free, at the end of the term.
There are no documentation or filing fees associated with the new lease.

Annual installment due In April of 2025, 2026, 2027, 2028

Proposal A -- Operating Lease

Total cost to Community Unit School District is	$10,072,101.48
Total finance costs (Total of payments ofver purchase)	$889,176.48
Interest Rate	4.245%

Payment #	Due Date	Total Payment	Interest Component	Principal Component	Concluding Payment
Loan					
1	4/30/2025	$2,518,025.37	$290,489.37	$2,227,536.00	$6,955,389.00
2	4/30/2026	$2,518,025.37	$295,253.18	$2,222,772.19	$4,732,616.81
3	4/30/2027	$2,518,025.37	$200,897.49	$2,317,127.88	$2,415,488.93
4	4/30/2028	$2,518,025.37	$102,536.44	$2,415,488.93	$0.00

Proposal B -- Bank Qualified Financing

Total cost to Community Unit School District is	$10,251,093.16
Total finance costs (Total of payments ofver purchase)	$1,068,168.16
Interest Rate	5.084%

Payment #	Due Date	Total Payment	Interest Component	Principal Component	Concluding Payment
Loan					
1	4/30/2025	$2,562,773.29	$347,919.84	$2,214,853.45	$6,968,071.55
2	4/30/2026	$2,562,773.29	$354,270.27	$2,208,503.02	$4,759,568.53
3	4/30/2027	$2,562,773.29	$241,985.70	$2,320,787.59	$2,438,780.94
4	4/30/2028	$2,562,773.29	$123,992.35	$2,438,780.94	$0.00

In consideration of entering into a new Operating Lease with American Capital in 2024, we will provide the District with a $50,000 "damage credit" associated with the return of the devices this year, from Lease Schedule C. (up to $10 can be applied per device) Contact us to learn more.

- Students will be able to purchase their off-lease device from our on-line store at an amount, based upon Fair Market Value, in 2028.

- Equipment will be audited and then graded based upon its current condition. A/B/C/D/F grade will be assigned to each asset. Assets will then be liquidated. Any equipment deemed not viable for resale, because of condition, will be properly destroyed and recycled per industry standards.

The lease options listed below are based upon final credit approval and spread over like term market indexes, 3 year SWAP Rates, before funding.
American Capital will pickup the 2024 leased equipment for free, at the end of the term.
There are no documentation or filing fees associated with the new lease.

Annual installment due In April of 2025, 2026, 2027, 2028

Proposal A -- Operating Lease

Total cost to Community Unit School District is	$9,596,194.84
Total finance costs (Total of payments ofver purchase)	$413,269.84
Interest Rate	3.016%

Payment #	Due Date	Total Payment	Interest Component	Principal Component	Concluding Payment
Loan					
1	8/1/2024	$2,399,048.71	$0.00	$2,399,048.71	$6,783,876.29
2	8/1/2025	$2,399,048.71	$204,608.56	$2,194,440.15	$4,589,436.14
3	8/1/2026	$2,399,048.71	$138,422.30	$2,260,626.68	$2,328,809.46
4	8/1/2027	$2,399,048.71	$70,239.25	$2,328,809.46	$0.00

Proposal B -- Bank Qualified Financing

Total cost to Community Unit School District is	$9,884,275.52
Total finance costs (Total of payments ofver purchase)	$701,350.52
Interest Rate	5.139%

Payment #	Due Date	Total Payment	Interest Component	Principal Component	Concluding Payment
Loan					
1	8/1/2024	$2,471,068.88	$0.00	$2,471,068.88	$6,711,856.12
2	8/1/2025	$2,471,068.88	$344,916.16	$2,126,152.72	$4,585,703.40
3	8/1/2026	$2,471,068.88	$234,655.11	$2,235,413.71	$2,350,289.63
4	8/1/2027	$2,471,068.88	$120,779.25	$2,350,289.63	$0.00

In consideration of entering into a new Operating Lease with American Capital in 2024, we will provide the District with a $50,000 "damage credit" associated with the return of the devices this year, from Lease Schedule C. (up to $10 can be applied per device) Contact us to learn more.

- Students will be able to purchase their off-lease device from our on-line store at an amount, based upon Fair Market Value, in 2028.

- Equipment will be audited and then graded based upon its current condition. A/B/C/D/F grade will be assigned to each asset. Assets will then be liquidated. Any equipment deemed not viable for resale, because of condition, will be properly destroyed and recycled per industry standards.

Lease Proposal

April 16, 2024

Lessee
Community Unit School District #300
2505 Bunker Hill Drive
Algonquin, IL 60102

Lessor
Vantage Financial, LLC
444 Second Street
Excelsior, MN 55331

Equipment Description	Total Equipment Cost
Option B2: Vivacity Quote - Acer 736 Touchscreen 8GB RAM - 32GB storage	$9,182,925.00

Payment #	Due Date	Total Payment	Interest Component	Principal Component
1	8/1/2024	$2,396,690.00	$0	$2,396,690.00
2	4/30/2025	$2,396,690.00	$171,316.00	$2,225,374.00
3	4/30/2026	$2,396,690.00	$154,158.66	$2,242,531.34
4	4/30/2027	$2,396,690.00	$78,360.34	$2,318,329.66
Totals	Rate: 3.33%	$9,586,760.00	$403,825.00	$9,182,925.00

Lease pricing includes white glove service at the end of the lease term for return of the devices. White glove service includes asset inventory, packaging, pickup, and all shipping costs associated with the return.

Refundable Security Deposit
Lessee shall pay the equivalent of one month's payment as a refundable security deposit.

Anticipated Delivery
During the installation period, rent will be charged only on the Equipment accepted by Lessee. Once all of the Equipment is installed and accepted, the lease schedule will commence.

Fees
Lessor will not charge any documentation, administration, or legal fees.

End of Lease Options
At the end of the lease term, Lessee may at its option continue to lease the equipment, purchase the equipment at its then determined market value, or return the equipment based on Lessee's needs at that time.

Contingencies
This proposal and the Lease Agreement are subject to final credit, equipment, and pricing approval by Lessor. This proposal is not intended to address all of the legal matters relating to the lease. The lease documentation will represent the final legal agreement.

Proposal Expiration:
August 1, 2024

We estimate that our suggested payment solution will save the district over $500,000.00 in interest costs compared to our competitor's payment streams. We are happy to make any adjustments to our payment stream to better fit your budgetary needs any time prior to lease commencement or any time during the four year lease.

Lease Proposal

April 16, 2024

Lessee
Community Unit School District #300
2505 Bunker Hill Drive
Algonquin, IL 60102

Lessor
Vantage Financial, LLC
444 Second Street
Excelsior, MN 55331

Equipment Description	Total Equipment Cost	Lease Term
Option B2: Vivacity Quote - Acer 736 Touchscreen 8GB RAM - 32GB storage	$9,182,925.00	4 Years

Payment #	Due Date	Total Payment	Interest Component	Principal Component
1	8/1/2024	$2,415,530.00	$0	$2,415,530.00
2	8/1/2025	$2,415,530.00	$236,881.43	$2,178,648.57
3	8/1/2026	$2,415,530.00	$160,621.45	$2,254,908.55
4	8/1/2027	$2,415,530.00	$81,692.12	$2,333,837.88
Totals	Rate: 3.5%	$9,662,120.00	$479,195.00	$9,182,925.00

Lease pricing includes white glove service at the end of the lease term for return of the devices. White glove service includes asset inventory, packaging, pickup, and all shipping costs associated with the return.

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Anticipated Delivery
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DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Colleen O'Keefe
Chief Legal Counsel

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	X
School Utilization	
BOE 1st Reading	05/14/2024
BOE 2nd Reading	05/28/2024

SUBJECT: **Review of proposed revisions to Board policies**

Background

According to policy 2:240, *Board Policy Development,* "the Board will monitor its policies and consider whether any modifications are required." Policies with modifications are referred to as Draft Updates and policies under a five-year review are referred to as Review and Monitoring.

The following Board policies are presented to the Board for review:
2:40 *Board Member Qualifications*
2:50 *Board Member Term of Office*
2:60 *Board Member Removal from Office*
2:140 *Communications to and From the Board*
4:20 *Fund Balance*
5:35 *Compliance with the Fair Labor Standards Act*
5:40 *Communicable and Chronic Infectious Disease*
5:300 *Schedules and Employment Year*
6:40 *Curriculum Development*
7:180 *Prevention of and Response to Bullying, Intimidation, and Harassment*

Administrative Recommendation

It is recommended to approve the revisions to Board policies as presented.

Fiscal Impact

None

Document Status: Draft Update

BOARD OF EDUCATION

2:40 Board Member Qualifications

A Board of Education member must be, on the date of election or appointment, a United States citizen, at least 18 years of age, a resident of Illinois and the District for at least one year immediately preceding the election, and a registered voter.

Reasons making an individual ineligible for Board membership include holding an incompatible office, ~~and~~ certain types of State or federal employment, and conviction of an infamous crime. A child sex offender, as defined in State law, is ineligible for Board membership.

Community Unit School District 300 serves a number of townships. A maximum of 3 persons from any one township can serve at any one time.

LEGAL REF.:

Ill. Constitution, Art. II~~2~~, §~~¶~~ 1; Art. IV~~4~~, §~~¶~~ 2(e); Art. VI~~6~~, §~~¶~~ 13(b).

105 ILCS 5/10-3 and 5/10-10.

CROSS REF.: 2:30 (~~Board of Education~~School District Elections), 2:70 (Vacancies on the Board of Education- Filling Vacancies)

Commented [OC1]: This policy has been updated for continuous improvement. Individuals who have been or are convicted of an infamous crime are ineligible for board membership. 105 ILCS 5/10-11. Examples of an infamous crime include, not are not limited to, any felony, bribery, and perjury.

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:50 Board Member Term of Office

Commented [OC2]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

The term of office for a School Board member begins immediately after both of the following occur:

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct.*

The term ends 4 years later when the successor assumes office.

LEGAL REF.:

10 ILCS 5/2A-1.1, 5/22-17, and 5/22-18.

105 ILCS 5/10-10, 5/10-16, and 5/10-16.5.

CROSS REF.: 2:30 (Board of Education Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting)

ADOPTED: February 10, 2003

REVISED: March 14, 2005; April 10, 2006; February 26, 2007; August 11, 2015; May 28, 2019

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:60 Board Member Removal from Office

If a majority of the Board determines that a Board member has willfully failed to perform his or her official duties, it may request the Regional Superintendent to remove such member from office.

LEGAL REF.:

105 ILCS 5/3-15.5.

CROSS REF.: 2:70 (Vacancies on Board of Education - Filling Vacancies)

Commented [OC3]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

Document Status: Review and Monitoring

BOARD OF EDUCATION

2:140 Communications To and From the Board

Commented [OC4]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

The Board of Education welcomes communications from staff members, parents/guardians, students, and community members. Individuals may submit questions or communications for the School Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) posted on the District's website.

The Superintendent or designee shall:

1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and
2. Provide the Board, such as in the Board meeting packet, with all emails that are received and any feedback regarding them.

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

50 ILCS 205/20, Local Records Act.

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Concerns)

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:20 Fund Balance

In order to promote financial stability, the Superintendent or designee shall strive to maintain a minimum fund balance equal to 30% of working/operating expenses in the cash fund balance to meet all financial obligations of the District on a timely basis. Operating funds for this purpose include: Education, Transportation, Operations and Maintenance, Working Cash, Tort Immunity and IMRF / Social Security Funds. The Superintendent or designee shall inform the District Board of Education and seek approval whenever it should discuss drawing upon its reserves or borrowing money. In the event that fund balances are in excess 30% then the Superintendent or designee can make recommendations for additional programs or expenditures; however, the final authority for approval rests with the District Board of Education.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended in the General fund is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance. In all other funds (Special Revenue, Debt Service, Capital Projects), assigned fund balance will be spent first, followed by committed fund balance, then restricted fund balance.

Fund Balance of the District may be committed for a specific source by formal action of the School District Board of Education. Amendments or modifications of the committed fund balance must also be approved by formal action of the District Board of Education.

When it is appropriate for fund balance to be assigned in any fund, the District Board of Education delegates such authority to the Superintendent or Superintendent's designee.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

ADOPTED: May 26, 2009

REVISED: December 12, 2011; August 11, 2014; May 28, 2019

Commented [OC5]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

Document Status: Review and Monitoring

GENERAL PERSONNEL

5:35 Compliance with the Fair Labor Standards Act

Commented [OC6]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

Job Classifications

The Superintendent will ensure that all job positions are identified as either "exempt" or "non-exempt" according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are "exempt" or "non-exempt." "Exempt" and "non-exempt" employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Sunday until 11:59 p.m. Saturday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. "Overtime" is time worked in excess of 40 hours in a single workweek.

Overtime

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area:

A non-exempt employee shall not work overtime without his or her supervisor's express approval. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, *Compensatory Time-Off.*

Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Employment Termination and Suspensions*.

Administrative Implementation

The Superintendent shall implement this policy to ensure FLSA compliance.

LEGAL REF.:

820 ILCS 105/4a.
Fair Labor Standards Act, 29 U.S.C. §201 *et seq*., 29 C.F.R. Parts 516, 541, 548, 553, 778, and 785.

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

Document Status: Review and Monitoring

GENERAL PERSONNEL

5:40 Communicable and Chronic Infectious Disease

Commented [OC7]: The Board is required to review each policy every five years. Suggested revisions are for accuracy and consistency only – no substantive revisions are suggested at this time.

The Superintendent or designee shall develop and implement procedures for ~~dealing~~ managing ~~with~~ known or suspected cases of a communicable and chronic infectious disease involving ~~a~~ District employees that are consistent with State and federal law, ~~rules of the~~ Illinois Department of Public Health rules, and Board of Education policies.

An employee with a communicable or chronic infectious disease is encouraged to inform the Superintendent immediately and grant consent to being monitored ~~shall be evaluated~~ by the District's Communicable and Chronic Infectious Disease Review Team. The Review Team, if used, provides information and recommendations to the Superintendent concerning the employee's conditions of employment and necessary accommodations. The Review Team ~~employee's medical records~~ shall hold ~~be held~~ the employee's medical condition and records in strictest confidence ~~by the Team~~, except to the extent allowed by law.

An e~~E~~mployee~~s~~ with a communicable or chronic infectious disease will be permitted to retain his or her ~~their~~ position~~s~~ whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An e~~E~~mployee~~s~~ with a communicable and chronic infectious disease ~~who cannot retain their positions shall~~ remain~~s~~ subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination. ~~Determining whether an employee with a communicable or chronic infectious disease may retain his or her position will be made in accordance with established procedures.~~

~~The recommendation of whether the employee's placement is appropriate shall be made on a case-by-case basis by the District's Communicable and Chronic Infectious Disease Review Team.~~

LEGAL REF.:

42 U.S.C. §12101 *et seq.*, Americans With Disabilities Act, amended by the Americans with Disabilities Act Amendments Act (ADAAA), Pub. L. 110-325; 29 C.F.R. §1630.1 *et seq*.

29 U.S.C. §791, Rehabilitation Act of 1973; 34 C.F.R. §104.1 *et seq*.

105 ILCS 5/24-5.

20 ILCS 2305/6, Department of Public Health Act.

820 ILCS 40/, Personnel Record Review Act.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 2:150 (Committees), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

Document Status: Draft Update

EDUCATIONAL SUPPORT PERSONNEL

5:300 Schedules and Employment Year

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Twelve-Month Employees

Twelve-month employees work daily (Monday through Friday) except holidays and earned vacation time.

Custodians and maintenance personnel work a 40-hour week, with the individual time schedule developed by the supervisor and subject to individual building needs. Custodians assume the additional responsibility for building checks as outlined in their job description.

Administrative office personnel work a 40-hour week with the individual time schedule developed by the supervisor and subject to the District's needs not counting lunch.

School secretaries work a 40-hour week, excluding lunch, with the individual time schedule developed by the Building Principal. During the school calendar year, there may occur certain modifications of the school secretaries' work schedule, subject to building needs as determined by the Building Principal.

Ten-Month Employees

School year employees work the school calendar year unless otherwise specified.

On days when school sessions are canceled due to emergency situations and certificated personnel are not required to report for work, ten-month employees will not be required to work.

Paraprofessional educators work a schedule subject to building needs as determined by the Building Principal.

Hourly Employees

Work as needed and approved by immediate supervisor.

Supervisory Staff

The work day and work year for supervisory staff shall be similar to other personnel except that supervisory personnel are employed for specific tasks and such personnel are expected to work beyond the regular work day in order to accomplish such tasks when necessary. No additional remuneration shall be provided for such work.

Breaks

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Also, The District accommodates employees who are nursing mothers according to State and federal law.

For employees not covered by any bargaining agreement or by an agreement that does not address this area:

> Employees not covered by an agreement will receive breaks under the same terms and conditions as those employees covered by agreements.

LEGAL REF.:

Fair Labor Standards Act, 29 U.S.C. §§207 et seq and 218d, Fair Labor Standards Act.

105 ILCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5.

740 ILCS 137/, Right to Breastfeed Act.

820 ILCS 105/, Minimum Wage Law.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act

ADOPTED: October 11, 2011

REVISED: December 12, 2011; June 13, 2017

Commented [OC8]: The Legal References have been updated for consistency.

Document Status: Review and Monitoring

INSTRUCTION

6:40 Curriculum Development

Commented [OC9]: The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

Adoption

The Superintendent or designee shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals.
2. Student needs as identified by research, demographics, and student achievement and other data.
3. The knowledge, skills, and abilities required for students to become life-long learners.
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements.
5. District-wide and articulated across all grade levels.
6. The Illinois State Learning Standards and any District learning standards.
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The Superintendent shall report to the Board as appropriate, the curriculum review program shall:

1. Regularly evaluate the curriculum and instructional program.

2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents/guardians, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

20 U.S.C. §1681, Title IX of the Education Amendments of 1972, implemented by 34 C.F.R. Part 106.

CROSS REF.: 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:100 (Experiments Upon or Dissection of Animals), 6:120 (Education of Children with Disabilities), 6:135 (Accelerated Placement Program), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

ADOPTED: February 10, 2003

REVIEWED: June 25, 2012; October 13, 2015; September 24, 2019

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge ~~status~~ from ~~the~~ military service, ~~sex, sexual orientation, gender identity, gender related identity or expression, ancestry, age, religion, physical or mental disability,~~ order of protection status, ~~status of being homeless, or actual or potential marital or parental status, including pregnancy,~~ association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by ~~a~~the ~~S~~School ~~D~~district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item ~~(~~#4) applies only ~~in cases in which~~when a school administrator or teacher receives a report that bullying through this means has occurred ~~and~~; it does not require ~~a district or school to~~ staff ~~or~~members to monitor any non-school-related activity, function, or program.

Definitions from 105 ILCS 5/27-23.7

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed

Commented [OC10]: Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. The bases are also re-ordered to mirror the order they are listed within the Ill. State Board of Education (ISBE) Model.

toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school

nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the ~~following~~ requirements listed below:.

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Building Principal, Assistant Building Principal, Dean of Students, Director of School Safety, Nondiscrimination Coordinator, Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by emailing SafeSchoolTipline@d300.org; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

School Safety Director

Todd Rohlwing
2550 Harnish Dr., Algonquin, IL 60102
Todd.Rohlwing@D300.org
847-551-8365

Nondiscrimination Coordinator:

Colleen O'Keefe, Chief Legal Counsel
2550 Harnish Dr., Algonquin, IL 60102
TitleIX@D300.org
847-551-8321

Complaint Managers:

Eberto Mora, Assistant Superintendent of Human Resources
2550 Harnish Dr., Algonquin, IL 60102
Eberto.Mora@D300.org
847-551-8300

Everlean Dodson, Legal Coordinator
2550 Harnish Dr., Algonquin, IL 60102
TitleIX@D300.org
847-551-8321

4. ~~Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying.~~ Consistent with federal and State laws and rules governing student privacy rights, ~~the Superintendent or designee shall promptly inform~~ parent(s)/guardian(s) of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. ~~and discuss, a~~As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
c. Notifying the Building Principal or school administrator or designee of the ~~report of the~~reported incident of bullying as soon as possible after the report is received.
d. Consistent with federal and State laws and rules governing student privacy rights, providing parents ~~and~~ /guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building P~~p~~rincipal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

Commented [OC11]: This sentence has been moved under 5a, see below.

Commented [OC12]: This language has been added in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, requiring notification within 24 hours to the parents/guardians of students involved in bullying incidents.

The Superintendent or designee shall investigate whether a reported ~~act~~incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, ~~which~~that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:

a. The frequency of victimization;
b. Student, staff, and family observations of safety at a school;
c. Identification of areas of a school where bullying occurs;
d. The types of bullying utilized; and
e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;

2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/24-24, and 5/27-23.7.

405 ILCS 49/, Children's Mental Health Act.

775 ILCS 5/1-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, 1.280, and 1.295.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure),4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

Community Unit School District 300

A/P Board Bill Listing for May 14,2024

Fund		Amount
Educational	$	1,537,780.47
Health Insurance Fund	$	3,827,200.23
Grant Fund	$	104,545.74
COVID 19 Fund	$	74,990.50
Operations & Maintenance	$	650,702.66
Bond & Interest	$	476.75
Transportation	$	1,775,601.47
Site & Construction	$	1,247,310.91
Impact Fees		
Tort Immunity Fund		
Total All Funds	$	9,218,608.73

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____ _____

President Secretary

Cash Payment Register

AP265 Date: 05/08/24 JOB SUBMISSION PARAMETERS
Time: 15:10

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code ACH

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
2973	10	21014	ACH	ALLIED BENEFIT SYSTEMS, LL	CHICAGO	05/15/24	Processed	352.30	USD
2974	10	21858	ACH	AMAZON CAPITAL SERVICES IN	SEATTLE	05/15/24	Processed	18,144.31	USD
2975	10	7642	ACH	ANDERSON LOCK	DES PLAINES	05/15/24	Processed	594.00	USD
2976	10	20141	ACH	APEX3 SYSTEMS LLC	STREAMWOOD	05/15/24	Processed	10,586.30	USD
2977	10	18684	ACH	ATSCO	ELGIN	05/15/24	Processed	4,989.60	USD
2978	10	11590	ACH	BLICK ART MATERIALS LLC	GALESBURG	05/15/24	Processed	85.41	USD
2979	10	4783	ACH	HEALTH CARE SERVICE CORP.	Chicago	05/15/24	Processed	3,689,197.53	USD
2980	10	3158	ACH	CDW GOVERNMENT	CHICAGO	05/15/24	Processed	184,024.09	USD
2981	10	4620	ACH	COMMUNICATIONS DIRECT INC	BATAVIA	05/15/24	Processed	3,918.71	USD
2982	10	9477	ACH	CONSTELLATION NEW ENERGY	CHICAGO	05/15/24	Processed	105,905.11	USD
2983	10	16554	ACH	CONSTELLATION NEWENGERY -	CAROL STREAM	05/15/24	Processed	55,294.15	USD
2984	10	13380	ACH	CREATIVE PROMOTIONAL APPAR	CARPENTERSVILLE	05/15/24	Processed	871.89	USD
2985	10	13986	ACH	DEWBERRY ARCHITECTS INC	PHILADELPHIA	05/15/24	Processed	11,946.91	USD
2986	10	13038	ACH	DIAMOND GRAPHICS OF ALGONQ	Algonquin	05/15/24	Processed	690.00	USD
2987	10	12005	ACH	DURHAM SCHOOL SERVICES	WARRENVILLE	05/15/24	Processed	1,586,501.95	USD
2988	10	21752	ACH	EDUSTAFF LLC	GRAND RAPIDS	05/15/24	Processed	124,291.58	USD
2989	10	21264	ACH	FASTSIGNS OF CARPENTERSVIL	CARPETNERSVILLE	05/15/24	Processed	4,382.17	USD
2990	10	2919	ACH	THE FLOLO CORPORATION	WEST CHICAGO	05/15/24	Processed	1,896.51	USD
2991	10	4088	ACH	FRANCZEK PC	CHICAGO	05/15/24	Processed	2,074.00	USD
2992	10	21718	ACH	MATTHEW GECAN	ALGONQUIN	05/15/24	Processed	117.02	USD
2993	10	18714	ACH	INTERSTATE ROOF SYSTEMS CO	NEW BERLIN	05/15/24	Processed	3,400.00	USD
2994	10	1111	ACH	LAMP INCORPORATED	ELGIN	05/15/24	Processed	639,629.00	USD
2995	10	21836	ACH	MANPOWER	AURORA	05/15/24	Processed	12,650.25	USD
2996	10	20804	ACH	ANTOINETTE MORALES c/o	ELGIN	05/15/24	Processed	1,300.00	USD
2997	10	59320	ACH	NASCO	FORT ATKINSON	05/15/24	Processed	948.60	USD
2998	10	19431	ACH	NETWORK CRAZE TECHNOLOGIES	PITTSBURGH	05/15/24	Processed	2,375.93	USD
2999	10	22088	ACH	ORGANIC LIFE LLC	CHICAGO	05/15/24	Processed	5,277.76	USD
3000	10	4157	ACH	PENTEGRA SYSTEMS LLC	NAPERVILLE	05/15/24	Processed	54,389.65	USD
3001	10	13155	ACH	REINDERS INC	SUSSEX	05/15/24	Processed	67,174.36	USD
3002	10	19586	ACH	SUPERIOR OVERHEAD DOOR	CRYSTAL LAKE	05/15/24	Processed	4,534.20	USD
3003	10	1528	ACH	USI INC	WOBURN	05/15/24	Processed	591.43	USD
3004	10	19556	ACH	VOYA FINANCIAL	CHICAGO	05/15/24	Processed	19,903.47	USD

*** Payment Code ACH Totals

Total Open Payments	32	6,618,038.19
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183839	10	19040	REM	1-800MD LLC	WOBURN	05/14/24	Processed	760.00	USD
183840	10	22320		1833 LEADERSHIP ACADEMY	BATAVIA	05/14/24	Processed	4,875.00	USD
183841	10	13725		A & M PRODUCTS CO	PRINCETON	05/14/24	Processed	440.00	USD
183842	10	19673	REM2	AASPA	OVERLAND PARK	05/14/24	Processed	275.00	USD
183843	10	3640		ABLENET INC	ROSEVILLE	05/14/24	Processed	255.00	USD
183844	10	21652		ADESTA LLC	CARROLLTON	05/14/24	Processed	6,935.52	USD
183845	10	3860	REM2	ADVOCATE OCCUPATIONAL HEAL	CHICAGO	05/14/24	Processed	1,160.80	USD
183846	10	19928		AGC EDUCATION INC	BRIDGEVILLE	05/14/24	Processed	462.93	USD
183847	10	22327		CARIE AGENEAU	ALGONQUIN	05/14/24	Processed	125.00	USD
183848	10	17883	REM1	AL WARREN OIL COMPANY INC	HAMMOND	05/14/24	Processed	155,407.26	USD
183849	10	22332		ALIGNMENT COLLABORATIVE FO	ELGIN	05/14/24	Processed	25,000.00	USD
183850	10	16284		ALL AMERICAN AUTO BODY INC	ELGIN	05/14/24	Processed	1,341.57	USD
183851	10	1048		ALLENDALE ASSOCIATION	LAKE VILLA	05/14/24	Processed	25,875.00	USD
183852	10	11780		AMERICAN TAXI DISPATCH INC	MOUNT PROSPECT	05/14/24	Processed	25,072.50	USD
183853	10	1708	REM	AMERICAN TIME AND SIGNAL C	DASSEL	05/14/24	Processed	1,384.20	USD
183854	10	22136		AMPERSAND THERAPY LLC	BELLEVUE	05/14/24	Processed	5,280.00	USD
183855	10	22319		ANCHOR MUSIC PUBLICATIONS	OCEANSIDE	05/14/24	Processed	230.00	USD
183856	10	565	REM	APPLE COMPUTER INC.	ATLANTA	05/14/24	Processed	5,397.00	USD
183857	10	21328	REM1	ASSURED HEALTHCARE STAFFIN	MILWAUKEE	05/14/24	Processed	5,600.63	USD
183858	10	19237	REM	ATI PHYSICAL THERAPY INVOI	CHICAGO	05/14/24	Processed	22,145.00	USD
183859	10	20887	REM2	BEACON ATHLETICS LLC	MILWAUKEE	05/14/24	Processed	1,200.00	USD
183860	10	22210	REM1	BOOKS BY THE BUSHEL	VERSAILLES	05/14/24	Processed	149.50	USD
183861	10	18482		BOOMBAH INC	YORKVILLE	05/14/24	Processed	299.93	USD
183862	10	19666	REM	BORNQUIST INC	CAROL STREAM	05/14/24	Processed	2,675.66	USD
183863	10	22196		KAREN BOYLE	ALGONQUIN	05/14/24	Processed	64.92	USD
183864	10	19145		BREAKOUT EDU	OLD BETHPAGE	05/14/24	Processed	12,412.00	USD
183865	10	13706		BRIDGES FOR LANGUAGE	AURORA	05/14/24	Processed	1,551.21	USD
183866	10	3866	REM1	BSN SPORTS	DALLAS	05/14/24	Processed	3,706.90	USD
183867	10	21456	REM1	BUSINESS ESSENTIALS	MINNEAPOLIS	05/14/24	Processed	4,255.54	USD
183868	10	22107		BUTCHER ON THE BLOCK	LAKE IN THE HILLS	05/14/24	Processed	1,932.75	USD
183869	10	14545		CAMELOT THERAPEUTIC SCHOOL	NEWARK	05/14/24	Processed	70,924.16	USD
183870	10	12789		CANDOR HEALTH EDUCATION	HINSDALE	05/14/24	Processed	1,793.00	USD
183871	10	17845		MELIA CARTER	ELGIN	05/14/24	Processed	1,033.99	USD
183872	10	2558		CASSANDRA STRINGS	Algonquin	05/14/24	Processed	1,848.94	USD
183873	10	2664		CATALYST FOR EDUCATIONAL C	CHICAGO	05/14/24	Processed	400.00	USD
183874	10	21109	REM2	CENTRAL TREE & LANDSCAPE M	PINGREE GROVE	05/14/24	Processed	5,625.00	USD
183875	10	21530		CITICARE SERVICES LLC	LAKE ZURICH	05/14/24	Processed	153.90	USD
183876	10	16875	REM2	CLIENTFIRST CONSULTING GRO	CORONA	05/14/24	Processed	797.50	USD
183877	10	15593	REM	COLLEY ELEVATOR CO	CHICAGO	05/14/24	Processed	3,182.00	USD
183878	10	12339	REM2	WREDLING MID SCHOOL	ST CHARLES	05/14/24	Processed	250.00	USD
183879	10	18381	REM	CORE MECHANICAL INC	CHICAGO	05/14/24	Processed	25,011.49	USD
183880	10	2117	REM	CRISIS PREVENTION INSTITUT	CHICAGO	05/14/24	Processed	5,147.65	USD
183881	10	1164	REM3	DELTA DENTAL OF ILLINOIS-R	CHICAGO	05/14/24	Processed	4,436.36	USD
183882	10	5644	REM2	DELTA DENTAL OF ILLINOIS -	CHICAGO	05/14/24	Processed	108,567.86	USD
183883	10	3449	REM3	DEMCO INC	MILWAUKEE	05/14/24	Processed	2,764.23	USD
183884	10	18488	REM2	DISCOUNT SCHOOL SUPPLY	CHICAGO	05/14/24	Processed	273.17	USD
183885	10	17300		DISCOVERY CENTER MUSEUM OF	ROCKFORD	05/14/24	Processed	1,483.50	USD
183886	10	4861		DUNDEE TOWNSHIP ROTARY CLU	DUNDEE	05/14/24	Processed	100.00	USD

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183887	10	19677		EASTER SEALS METROPOLITAN	CHICAGO	05/14/24	Processed	11,639.76	USD
183888	10	4460		ECC BOOKSTORE	ELGIN	05/14/24	Processed	610.82	USD
183889	10	10777	REIM	ED'S RENTAL AND SALES INC	McHENRY	05/14/24	Processed	4,075.85	USD
183890	10	16027		ELARA ENERGY SERVICES INC	HILLSIDE	05/14/24	Processed	20,835.00	USD
183891	10	22020		ELIZABETH ELLIS	ALGONQUIN	05/14/24	Processed	150.00	USD
183892	10	12540	REM2	EQUIPMENT DEPOT ILLINOIS	MINNEAPOLIS	05/14/24	Processed	678.59	USD
183893	10	3971	REM	ETA HAND2MIND	CHICAGO	05/14/24	Processed	50.95	USD
183894	10	9933		FACILISERV	WOODSTOCK	05/14/24	Processed	24,693.00	USD
183895	10	18962	REM2	FED EX FREIGHT INC	PALATINE	05/14/24	Processed	82.00	USD
183896	10	17404	REM	FERGUSON ENTERPRISES #1550	CHICAGO	05/14/24	Processed	8,336.49	USD
183897	10	20992	REM2	FERGUSON ENTERPRISES 1550	CHICAGO	05/14/24	Processed	425.60	USD
183898	10	408	REM	FLINN SCIENTIFIC INC	CHICAGO	05/14/24	Processed	316.10	USD
183899	10	21609	REM	FOLLETT CONTENT SOLUTIONS	CHICAGO	05/14/24	Processed	6,201.83	USD
183900	10	17269	REM2	FOLLETT CONTENT SOLUTIONS	CHICAGO	05/14/24	Processed	1,714.87	USD
183901	10	13273		FUN AND FUNCTION	MERION STATION	05/14/24	Processed	1,594.52	USD
183902	10	35505	REM	G & O THERMAL SUPPLY COMPA	CHICAGO	05/14/24	Processed	1,328.50	USD
183903	10	20873	REM	GARVEY'S OFFICE PRODUCTS	CAROL STREAM	05/14/24	Processed	11,538.21	USD
183904	10	8702	REM2	GENESIS ONE	BEDFORD PARK	05/14/24	Processed	1,838.12	USD
183905	10	3928		GENOA-KINGSTON HIGH SCHOOL	GENOA	05/14/24	Processed	125.00	USD
183906	10	17489		STEVEN GERTZ	ALGONQUIN	05/14/24	Processed	246.56	USD
183907	10	19162	REM	GORDON FOOD SERVICE INC	CHICAGO	05/14/24	Processed	3,077.92	USD
183908	10	2580	REM	GRAINGER	PALATINE	05/14/24	Processed	17,332.04	USD
183909	10	21410		GRAND SLAM INDUSTRIES	BARRINGTON	05/14/24	Processed	4,400.00	USD
183910	10	21435		VICTORIA GRANDZIEL	ALGONQUIN	05/14/24	Processed	8.98	USD
183911	10	999001475		RICHARD GROSS	ALGONQUIN	05/14/24	Processed	27.40	USD
183912	10	11713		INEABELLE GUTIERREZ	ALGONQUIN	05/14/24	Processed	119.07	USD
183913	10	18405		SUSAN HARKIN	ALGONQUIN	05/14/24	Processed	831.97	USD
183914	10	3625		HARLEM HIGH SCHOOL	MACHESNEY PARK	05/14/24	Processed	300.00	USD
183915	10	16038		DARICE HASTINGS	ALGONQUIN	05/14/24	Processed	28.02	USD
183916	10	20267		PATRICIA HENNESSY	ALGONQUIN	05/14/24	Processed	19.11	USD
183917	10	9971	REM	HERITAGE CRYSTAL LLC	CHICAGO	05/14/24	Processed	1,007.31	USD
183918	10	22121		HIGHLAND WOODWORKING	ATLANTA	05/14/24	Processed	419.44	USD
183919	10	4057	REM	HINCKLEY SPRINGS	DALLAS	05/14/24	Processed	3,186.99	USD
183920	10	252		HOLIAN INSULATION COMPANY	SPRING GROVE	05/14/24	Processed	1,355.57	USD
183921	10	8197	REM2	HUNTLEY ATHLETICS	HUNTLEY	05/14/24	Processed	65.67	USD
183922	10	507	REM2	ILLINOIS ASSOCIATION OF SC	DEKALB	05/14/24	Processed	4,050.00	USD
183923	10	11181	REM3	IASPA	GENEVA	05/14/24	Processed	250.00	USD
183924	10	852	REM	ILL ASSOC of SCHOOL BOARDS	SPRINGFIELD	05/14/24	Processed	42.50	USD
183925	10	16615	REM	ILLINOIS DEPARTMENT OF AGR	SPRINGFIELD	05/14/24	Processed	390.00	USD
183926	10	2999		ILLINOIS MUSIC EDUCATION A	PALOS HEIGHTS	05/14/24	Processed	150.00	USD
183927	10	17558		ILLINOIS PARENT EDUCATION	EAST DUNDEE	05/14/24	Processed	1,950.00	USD
183928	10	4810		ILLINOIS SCHOOL SERVICES	DEKALB	05/14/24	Processed	11,784.15	USD
183929	10	4810	REM1	HERFF JONES	DEKALB	05/14/24	Processed	1,377.97	USD
183930	10	7399		ILLINOIS STATE UNIVERSITY	NORMAL	05/14/24	Processed	298.00	USD
183931	10	7399	RM12	ISU BANDS-JAZZ	NORMAL	05/14/24	Processed	800.00	USD
183932	10	10751	REM	ILLINOIS TOLLWAY	DOWNERS GROVE	05/14/24	Processed	401.92	USD
183933	10	21450		IMPERIAL DADE	RACINE	05/14/24	Processed	271.92	USD
183934	10	21450	REM	IMPERIAL DADE	NEW YORK	05/14/24	Processed	338.76	USD

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183935	10	19339		INFINITY TRANSPORTATION MA	DES PLAINES	05/14/24	Processed	27,231.31	USD
183936	10	1605	REM	INSECT LORE	SHAFTER	05/14/24	Processed	58.94	USD
183937	10	16642		INTUNE DJ ENTERTAINMENT	ELGIN	05/14/24	Processed	350.00	USD
183938	10	18202		J AND D ENTERPRISES	CRYSTAL LAKE	05/14/24	Processed	7,995.00	USD
183939	10	22337		KENDALL JACKSON	ALGONQUIN	05/14/24	Processed	62.40	USD
183940	10	8224	REM2	JOHNSON CONROLS FIRE PROTE	PALATINE	05/14/24	Processed	2,680.55	USD
183941	10	1184	REM3	JW PEPPER & SON INC	PHILADELPHIA	05/14/24	Processed	1,613.55	USD
183942	10	22019		ROBERT KANIA	CARPENTERSVILLE	05/14/24	Processed	150.00	USD
183943	10	16579		KINASTHETICS INC	ARLINGTON HEIGHTS	05/14/24	Processed	39,257.00	USD
183944	10	9816	REM2	KINSEY	GLEN ELLYN	05/14/24	Processed	13,920.00	USD
183945	10	19793		KRIHA BOUCEK LLC	OAKBROOK TERRACE	05/14/24	Processed	3,010.00	USD
183946	10	1504	REM	LAKESHORE LEARNING MATERIA	LOS ANGELES	05/14/24	Processed	4,945.21	USD
183947	10	19455		PAMELA LANGLAND	ALGONQUIN	05/14/24	Processed	37.69	USD
183948	10	6223		LARSON EQUIPMENT AND FURNI	SCHAUMBURG	05/14/24	Processed	498.50	USD
183949	10	20970	REM	LEARNWELL	WOBURN	05/14/24	Processed	15,051.06	USD
183950	10	20295		LED RITE LLC	HAMPSHIRE	05/14/24	Processed	4,291.90	USD
183951	10	89903		LISA FELTMAN	ALGONQUIN	05/14/24	Processed	8.50	USD
183952	10	19466		LITTLE CITY FOUNDATION	PALATINE	05/14/24	Processed	15,772.96	USD
183953	10	21732		LOVE YOUR CLASSROOM LLC	CARY	05/14/24	Processed	7,548.12	USD
183954	10	12517		LUCKY LOCATORS INC	ALGONQUIN	05/14/24	Processed	310.00	USD
183955	10	11043		M AND A PRECISION TRUCK RE	LAKE IN THE HILLS	05/14/24	Processed	677.00	USD
183956	10	22168		ANGELA MARLER CONNER	ALGONQUIN	05/14/24	Processed	290.78	USD
183957	10	22340		MARMION ACADEMY	AURORA	05/14/24	Processed	700.00	USD
183958	10	20793		MATH UNITY	SAN LUIS OBISPO	05/14/24	Processed	4,264.80	USD
183959	10	7307		MCHENRY COMMUNITY HIGH SCH	MCHENRY	05/14/24	Processed	800.00	USD
183960	10	19495		MECHANICAL EQUIPMENT COMPA	ISLAND LAKE	05/14/24	Processed	995.00	USD
183961	10	20726		MIDWAY VILLAGE & MUSEUM CE	ROCKFORD	05/14/24	Processed	940.00	USD
183962	10	8084		MIDWEST COMPUTER PRODUCTS	WEST CHICAGO	05/14/24	Processed	5,227.44	USD
183963	10	18348		MIDWEST SALT LLC	WEST CHICAGO	05/14/24	Processed	570.15	USD
183964	10	22001		MIGHTY MITES AWARDS	DES PLAINES	05/14/24	Processed	80.00	USD
183965	10	21403		KATHLEEN M MITCHELL	CRYSTAL LAKE	05/14/24	Processed	16.08	USD
183966	10	11777	REM3	MOBILE MINI	CHICAGO	05/14/24	Processed	469.43	USD
183967	10	9906	REM4	MUSIC AND ARTS	FREDERICK	05/14/24	Processed	628.00	USD
183968	10	18154		DEBRA McCLOYN	ALGONQUIN	05/14/24	Processed	100.50	USD
183969	10	20799		NAPA HAMPSHIRE	HAMPSHIRE	05/14/24	Processed	2,148.18	USD
183970	10	15217	REM	NATIONAL ASSOCIATION OF	SILVER SPRING	05/14/24	Processed	5,115.50	USD
183971	10	20581		NATIONAL INST AUTOMOTIVE E	LEESBURG	05/14/24	Processed	765.00	USD
183972	10	60880	REM2	NEFF COMPANY	CHICAGO	05/14/24	Processed	396.90	USD
183973	10	14811	REM2	NEUCO INC	CAROL STREAM	05/14/24	Processed	267.95	USD
183974	10	20792		NEURORESTORATIVE	CARBONDALE	05/14/24	Processed	10,011.29	USD
183975	10	61930	REM2	NICOR GAS	CAROL STREAM	05/14/24	Processed	316.87	USD
183976	10	21454	REM	NORTH AMERICAN CORP of IL	CHICAGO	05/14/24	Processed	20,462.01	USD
183977	10	12028	REM	NORTHERN KANE EDUCATIONAL	PINGREE GROVE	05/14/24	Processed	74,990.50	USD
183978	10	62530		NORTHWESTERN ILLINOIS ASSO	SYCAMORE	05/14/24	Processed	300,451.00	USD
183979	10	17882	REM	NUMOTION	MILWAUKEE	05/14/24	Processed	4,216.80	USD
183980	10	2701		OAK FIRE & SECURITY SYSTEM	HOMER GLEN	05/14/24	Processed	4,224.00	USD
183981	10	22190		MANDY OLVERA	ALGONQUIN	05/14/24	Processed	53.60	USD
183982	10	63671	REM1	ORIENTAL TRADING CO-OTC BR	MINNEAPOLIS	05/14/24	Processed	1,755.04	USD

Cash Payment Register

Cash Payment Register for thru 12/31/20

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Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183983	10	6938	REM5	PADDOCK PUBLICATIONS INC	CAROL STREAM	05/14/24	Processed	69.00	USD
183984	10	12250		CYNTHIA PALAHNIUK	ALGONQUIN	05/14/24	Processed	10.00	USD
183985	10	20958	REM	PARTS TOWN LLC	CHICAGO	05/14/24	Processed	3,475.34	USD
183986	10	15987		PAULY'S CUSTOM APPAREL COM	CRYSTAL LAKE	05/14/24	Processed	3,082.54	USD
183987	10	9325	REM5	NCS PEARSON, INC	CHICAGO	05/14/24	Processed	195.65	USD
183988	10	9534	REM1	PEERLESS ENTERPRISES INC	ST CHARLES	05/14/24	Processed	16,123.00	USD
183989	10	65470	REM	PETERSEN FUELS INC.	HAMPSHIRE	05/14/24	Processed	82.90	USD
183990	10	4664	REM3	PIONEER MANUFACTURING COMP	CLEVELAND	05/14/24	Processed	1,302.34	USD
183991	10	12591		PLAINFIELD SCHOOL DISTRICT	PLAINFIELD	05/14/24	Processed	1,800.00	USD
183992	10	12591	REM2	PLAINFIELD NORTH	PLAINFIELD	05/14/24	Processed	475.00	USD
183993	10	18891		JENNIFER PORTER	ALGONQUIN	05/14/24	Processed	258.07	USD
183994	10	18044	REM2	PORTER PIPE AND SUPPLY CO	CAROL STREAM	05/14/24	Processed	1,420.68	USD
183995	10	2042	REM3	POSITIVE PROMOTIONS	NEWARK	05/14/24	Processed	1,475.22	USD
183996	10	21840		POWER AD COMPANY	FRANKLIN	05/14/24	Processed	6,500.00	USD
183997	10	18854	REM1	POWER DISTRIBUTORS LLC	PITTSBURGH	05/14/24	Processed	433.95	USD
183998	10	20101		PRINT TRANSFORMATIONS	CEDAR FALLS	05/14/24	Processed	5,045.20	USD
183999	10	9764		PRO-SOURCE DISTRIBUTORS	ROCKFORD	05/14/24	Processed	20,271.73	USD
184000	10	19238	REM1	PUSHCOIN IN	POLSON	05/14/24	Processed	4,250.85	USD
184001	10	9760		PYRAMID SCHOOL PRODUCTS	TAMPA	05/14/24	Processed	202.66	USD
184002	10	12262	REM	SHARI MURPHY d/b/a	WESTMONT	05/14/24	Processed	3,500.00	USD
184003	10	39700		RALPH HELM INC	ELGIN	05/14/24	Processed	646.80	USD
184004	10	6378	REM1	REALLY GOOD STUFF	CHICAGO	05/14/24	Processed	630.02	USD
184005	10	19320		RED WING BUSINESS ADVANTAG	DALLAS	05/14/24	Processed	242.99	USD
184006	10	8648		RENAISSANCE COMMUNICATION	FRANKLIN PARK	05/14/24	Processed	72,059.72	USD
184007	10	4070	REM5	RIDDELL/ALL AMERICAN SPORT	CHICAGO	05/14/24	Processed	22,786.30	USD
184008	10	2756	REM2	RIFTON EQUIPMENT	RIFTON	05/14/24	Processed	318.75	USD
184009	10	20178		RILCO INC	MOLINE	05/14/24	Processed	2,539.76	USD
184010	10	22335		NICHOLAS RIVERA	GILBERTS	05/14/24	Processed	500.00	USD
184011	10	9296	REM1	ROBBINS SCHWARTZ NICHOLAS	CHICAGO	05/14/24	Processed	1,714.32	USD
184012	10	21727		ENRIQUE ROSALES	ALGONQUIN	05/14/24	Processed	67.75	USD
184013	10	93139		SONJA RUSSELL	GILBERTS	05/14/24	Processed	62.31	USD
184014	10	16272	REM2	RUSSO POWER EQUIPMENT	ELGIN	05/14/24	Processed	225.92	USD
184015	10	7793	REM1	S AND S WORLDWIDE, INC	BOSTON	05/14/24	Processed	69.98	USD
184016	10	71950	REM	SAFETY-KLEEN	DALLAS	05/14/24	Processed	237.79	USD
184017	10	21516	REM	SALARY.COM LLC	BOSTON	05/14/24	Processed	6,249.00	USD
184018	10	19054		CINDY SALGADO	ALGONQUIN	05/14/24	Processed	107.23	USD
184019	10	13553		SAVAGE PRO AUDIO INC	CARPENTERSVILLE	05/14/24	Processed	12,396.00	USD
184020	10	8070	REM	SCHAUMBURG HIGH SCHOOL	SCHAUMBURG	05/14/24	Processed	490.00	USD
184021	10	12612		MARK SCHEURICH	ALGONQUIN	05/14/24	Processed	124.99	USD
184022	10	15119	REM	SCHNEIDER ELECTRIC BUILDIN	DALLAS	05/14/24	Processed	9,486.00	USD
184023	10	4234	REM	SCHOOL HEALTH CORP	CHICAGO	05/14/24	Processed	1,789.15	USD
184024	10	20598		SCHOOL LIFE	CAMARILLO	05/14/24	Processed	585.40	USD
184025	10	21002	REM1	SCHOOL SPECIALTY LLC	PHILADELPHIA	05/14/24	Processed	96,973.91	USD
184026	10	21862	REM1	MARENEM INC C/O SECRET STO	SKYLAND	05/14/24	Processed	819.50	USD
184027	10	21617	REM	SERVICEWEAR APPAREL INC	CINCINNATI	05/14/24	Processed	4,284.08	USD
184028	10	498		SHERWIN WILLIAMS	CARPENTERSVILLE	05/14/24	Processed	656.59	USD
184029	10	9214	REM2	MELISSA SIGLER OD	PLAINFIELD	05/14/24	Processed	477.00	USD
184030	10	22276		SIGNS & TAGS LLC	SPARTA	05/14/24	Processed	537.00	USD

Cash Payment Register

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Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
184031	10	21767		SIMPLIFASTER LLC	ALACHUA	05/14/24	Processed	1,299.00	USD
184032	10	15165	REM2	SITEONE LANDSCAPE SUPPLY L	CHICAGO	05/14/24	Processed	2,088.05	USD
184033	10	17589		LAURA SLAVICH	ALGONQUIN	05/14/24	Processed	18.09	USD
184034	10	76180	REM	SNAP-ON INDUSTRIAL	CHICAGO	05/14/24	Processed	4,245.22	USD
184035	10	4368		SOLUTION TREE	BLOOMINGTON	05/14/24	Processed	11,697.40	USD
184036	10	1676		STA-KLEEN INC	SCHAUMBURG	05/14/24	Processed	70.00	USD
184037	10	21950	REM1	STAFFEZ OF ILL	MINNEAPOLIS	05/14/24	Processed	17,775.10	USD
184038	10	14188	REM3	STAPLES ADVANTAGE	DALLAS	05/14/24	Processed	2,164.19	USD
184039	10	14242		STATE INDUSTRIAL PRODUCTS	CLEVELAND	05/14/24	Processed	1,532.36	USD
184040	10	78395	REM	STEINER ELECTRIC CO.	CHICAGO	05/14/24	Processed	1,271.40	USD
184041	10	19856	REM1	STENSTROM PETROLEUM SRVCS	ROCKFORD	05/14/24	Processed	726.30	USD
184042	10	22122	REM	SUNBELT STAFFING LLC	ATLANTA	05/14/24	Processed	12,257.00	USD
184043	10	22300		SUNDBERG AMERICA	CHICAGO	05/14/24	Processed	0.00	USD
184044	10	12344	REM	SYSCO FOOD SERVICE OF CHIC	DES PLAINES	05/14/24	Processed	825.45	USD
184045	10	15594		TALKTOOLS LLC	CHARLESTON	05/14/24	Processed	935.52	USD
184046	10	15913		THE EDGE SPORTS APPAREL	HUNTLEY	05/14/24	Processed	1,250.00	USD
184047	10	18998	REM1	THE HORTON GROUP INC	CHICAGO	05/14/24	Processed	7,000.00	USD
184048	10	17068		THE RESPONSIVE MAILROOM IN	ELGIN	05/14/24	Processed	81.91	USD
184049	10	2985		THERADAPT PRODUCTS INC	LUDINGTON	05/14/24	Processed	1,078.43	USD
184050	10	9451		THERMOSYSTEMS, INC.	ELMHURST	05/14/24	Processed	572,419.93	USD
184051	10	295	REM2	TOBII DYNAVOX LLC	CLEVELAND	05/14/24	Processed	17,341.00	USD
184052	10	19557	PUR1	TOWN AND COUNTRY GARDENS A	ALGONQUIN	05/14/24	Processed	65.99	USD
184053	10	20377		TRADUCCIONNOW	ELGIN	05/14/24	Processed	962.45	USD
184054	10	14457		TRAINING CONCEPTS INC	SOUTH HOLLAND	05/14/24	Processed	2,365.45	USD
184055	10	713	REM2	TRANE US INC	CHICAGO	05/14/24	Processed	4,820.47	USD
184056	10	18700		TREES R US INC	INGLESIDE	05/14/24	Processed	4,560.00	USD
184057	10	12213		TROPHIES BY GEORGE	BARTLETT	05/14/24	Processed	994.35	USD
184058	10	9244		TRULY ENGAGING	CAROL STREAM	05/14/24	Processed	590.00	USD
184059	10	11468	REM	ULINE	CHICAGO	05/14/24	Processed	10,363.72	USD
184060	10	11477	REM2	BSN SPORTS LLC	DALLAS	05/14/24	Processed	147.00	USD
184061	10	18375	REM2	VALDES LLC	WHEELING	05/14/24	Processed	10,116.50	USD
184062	10	16457	REM	VARITRONICS LLC	MINNEAPOLIS	05/14/24	Processed	5,199.00	USD
184063	10	14186		LISA VEHRS	ALGONQUIN	05/14/24	Processed	45.89	USD
184064	10	18279		VEX ROBOTICS INC	GREENVILLE	05/14/24	Processed	4,833.54	USD
184065	10	49720	REM1	VILLAGE OF LAKE IN THE HIL	LAKE IN THE HILLS	05/14/24	Processed	268.55	USD
184066	10	4395	REM3	VISION SERVICE PLAN	LOS ANGELES	05/14/24	Processed	23,886.18	USD
184067	10	18033	REM2	VISTA HIGHER LEARNING	BOSTON	05/14/24	Processed	64,116.20	USD
184068	10	17980	REM2	VT SERVICES INC	WHEELING	05/14/24	Processed	360.00	USD
184069	10	86470	REM1	VWR INTL aka Wards Natural	PITTSBURGH	05/14/24	Processed	2,790.55	USD
184070	10	86470	REM2	WARD'S NATURAL SCIENCE EST	PITTSBURGH	05/14/24	Processed	22.58	USD
184071	10	20434		RACQUEL WASHINGTON	ALGONQUIN	05/14/24	Processed	337.68	USD
184072	10	6808	REM1	WEATHERGUARD ROOFING COMPA	ELGIN	05/14/24	Processed	4,110.80	USD
184073	10	21911		RICK WEGER	ALGONQUIN	05/14/24	Processed	207.50	USD
184074	10	13491		ANN WENZEL	ALGONQUIN	05/14/24	Processed	32.04	USD
184075	10	7040		WEST SIDE ELECTRIC SUPPLY	SOUTH ELGIN	05/14/24	Processed	354.55	USD
184076	10	20761		WILLIAM WINTERS	DARIEN	05/14/24	Processed	150.00	USD
184077	10	16029		WOLF ELECTRIC SUPPLY CO IN	ELK GROVE VILLAGE	05/14/24	Processed	78.90	USD
184078	10	22026		KRISTINA WOODEN	BELVIDERE	05/14/24	Processed	150.00	USD

Cash Payment Register

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Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
184079	10	13947		DENNIS WOZNIAK	ALGONQUIN	05/14/24	Processed	6.00	USD
184080	10	22326		YOURE #1 INC	BARTLETT	05/14/24	Processed	5,118.00	USD
184081	10	18051		JILL ZYER	ALGONQUIN	05/14/24	Processed	85.10	USD

*** Payment Code MHC Totals

Total Open Payments	243	2,396,824.29
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1221	10	6839	REM3	AIRGAS USA LLC	CHICAGO	05/14/24	Processed	41.29	USD
1222	10	21703	REM	LINDE GAS & EQUIPMENT INC	PALATINE	05/14/24	Processed	505.93	USD
1223	10	9801	REM8	PITNEY BOWES	PITTSBURGH	05/14/24	Processed	115.50	USD
1224	10	9724	REM3	T-MOBILE	CINCINNATI	05/14/24	Processed	8,831.40	USD

*** Payment Code PCD Totals

Total Open Payments	4	9,494.12
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
4302	10	17067	REM	AMALGAMATED BANK OF CHICAG	CHICAGO	05/14/24	Processed	476.75	USD
4303	10	15833		FIRST AMERICAN BANK	ELK GROVE VILLAGE	05/14/24	Processed	750.00	USD
4304	10	17875		FLEETMATICS USA LLC	WALTHAM	05/14/24	Processed	1,362.36	USD

*** Payment Code WIR Totals		
Total Open Payments	3	2,589.11
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Cash Code HBAP Totals		
Total Open Payments	282	9,026,945.71
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Pay Group D300 USD Totals		
Total Open Payments	282	9,026,945.71
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 05/01/24 JOB SUBMISSION PARAMETERS
Time: 14:17

User Name: D300\lisa.kowalczyk
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code ACH

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
2970	10	21747	FND	ARBITERSPORTS LLC	Sandy	05/01/24	Processed	10,000.00	USD

*** Payment Code ACH Totals

Total Open Payments	1	10,000.00
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183811	10	19139		INCCRRA	BLOOMINGTON	05/01/24	Processed	300.00	USD
183812	10	4000		VILLAGE OF ALGONQUIN	ALGONQUIN	05/01/24	Processed	8,816.38	USD
183813	10	49720	REM1	VILLAGE OF LAKE IN THE HIL	LAKE IN THE HILLS	05/01/24	Processed	108.00	USD

*** Payment Code MHC Totals		
Total Open Payments	3	9,224.38
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Cash Code HBAP Totals		
Total Open Payments	4	19,224.38
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Pay Group D300 USD Totals		
Total Open Payments	4	19,224.38
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 05/07/24 JOB SUBMISSION PARAMETERS
Time: 11:20

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
4301	10	12763		BMO HARRIS BANK	CHICAGO	04/30/24	Processed	121,063.30	USD

*** Payment Code WIR Totals

Total Open Payments	1	121,063.30
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Cash Code HBAP Totals

Total Open Payments	1	121,063.30
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Pay Group D300 USD Totals

Total Open Payments	1	121,063.30
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 04/18/24 JOB SUBMISSION PARAMETERS
Time: 16:25

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183795	10	7308		PALATINE HIGH SCHOOL	PALATINE	04/18/24	Processed	70.00	USD
183796	10	17053		PAUL WELDEN	KIRKLAND	04/18/24	Processed	165.14	USD

*** Payment Code MHC Totals		
Total Open Payments	2	235.14
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Cash Code HBAP Totals		
Total Open Payments	2	235.14
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Pay Group D300 USD Totals		
Total Open Payments	2	235.14
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Cash Payment Register

AP265 Date: 04/24/24 JOB SUBMISSION PARAMETERS
Time: 13:21

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group:	D300	Community School District 300
Company:		
Process Level:		
Cash Code:		
or Cash Code Group:		
or Cash Code List:		
Payment Dates:	-	
Report Option:	C	Current
Document Currency:	A	Account Currency
Payment Code:		
Format Option:	S	Standard

Cash Payment Register

Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183805	10	9715		ARAMARK SERVICES INC	PHILADELPHIA	04/24/24	Processed	49,035.20	USD
183806	10	12794		CDI CORPORATION	CHICAGO	04/24/24	Processed	52.00	USD
183807	10	17668		LEGOLAND DISCOVERY CENTER	SCHAUMBURG	04/24/24	Processed	1,158.00	USD
183808	10	19439		WHEEL OF WISDOM	DYER	04/24/24	Processed	895.00	USD

*** Payment Code MHC Totals		
Total Open Payments	4	51,140.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Cash Code HBAP Totals		
Total Open Payments	4	51,140.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0
*** Pay Group D300 USD Totals		
Total Open Payments	4	51,140.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

May 14, 2024

ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2023 - 2024** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

Name	Position	Location	Annual Salary	Effective
Osborn, Sydney	Coordinator of Diversity, Equity & Inclusion	Central Office	G Step 1	May 20, 2024

2. Recommend the following be employed by Community Unit School District 300 for the **2024 - 2025** school year and be compensated according to the expected Board of Education approved Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook for the 2024-2025 school year:

Name	Position	Location	Annual Salary	Effective
O'Brien, Joseph	Division Head – Social Studies	Jacobs High School	H Step 1	July 1, 2024
Smith, Marilynn	Principal	Algonquin Lakes Elementary School	E Step 5	July 1, 2024
Vrchota, Jacqueline	Principal	Meadowdale Elementary School	E Step 1	July 1, 2024
Watson, Stephanie	Principal	Liberty Elementary School	E Step 2	July 1, 2024

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Holze, Tina	Education Services Specialist	Hampshire High School	June 30, 2024
Owen, Benjamin	Coordinator of College & Career Readiness	Central Office	June 30, 2024
Santosdiaz, Christine	Principal	Liberty Elementary School	June 30, 2024

RETIREMENT – ADMINISTRATORS

None

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

May 14, 2024

CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2023-2024** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Morales Palafox, Maria	1st Grade Dual Language	Lakewood Elementary School	1.0	BA Step A	Replacement

2. Recommend the following be employed by Community Unit School District 300 for the **2024-2025** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Ramos Gonzalez, Javier	6th Grade Dual Language	Carpentersville Middle School	1.0	BA Step E	Replacement
Ratliff, Courtney	School Psychologist	Wright Elementary School (.60) & District-wide (.40)	1.0	PHD Step P	Additional
Wright, Dedric	Physical Education (.75) & Health (.25)	Carpentersville Middle School	1.0	MA Step A	Replacement

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

1. Recommend the following employee be approved for a **first year probationary contract** for the 2024-2025 school year:

Morales Palafox Maria Lakewood Elementary School

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Angulo, Norma	2nd Grade Dual Language	Liberty Elementary School	End of the 2023-2024 school year
Bostedt, Courtney	Speech & Language Pathologist	Big Timber Elementary School	End of the 2023-2024 school year
Dilg, Kristen	Family & Consumer Science	Hampshire High School	May 31, 2024
Elvira Roca, Alba	5th Grade Dual Language	Golfview Elementary School	May 13, 2024

Leave of absence requests are attached separately for Board of Education approval.

Name	Position	Location	Effective
Matushek, Gregory	Band	Hampshire High School	End of the 2023-2024 school year
Ploetz, Hannah	Bilingual LDSC	Golfview Elementary School	End of the 2023-2024 school year
Stoxen, Ashley	K-8 Library Media Specialist	Big Timber Elementary School	End of the 2023-2024 school year
Taets, Kelsey	2nd Grade	Big Timber Elementary School	End of the 2023-2024 school year
Taxon, Alexandria	Vocal Music	Carpentersville Middle School	End of the 2023-2024 school year

2. Recommend approval of the following letter of resignation from a member currently on leave, effective at the close of the 2022-2023 school year:

Name	Position	Location
Vidal Liy, Alicia	5th Grade Dual Language	Lakewood Elementary School

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

1. Recommend approval of the following request to retire under TRS guidelines:

Name	Position	Location	Effective
Nosewicz, John	School Psychologist	Hampshire High School	End of the 2023-2024 school year

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

May 14, 2024

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Higgins, Kevin	Night Custodian	Big Timber Elementary School	$17.94	Replacement
Infante, Myrka	Paraeducator	Big Timber Elementary School	$18.18	Replacement
Ramirez Maganda, Alexi	Night Custodian	Hampshire Middle School	$17.94	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Cardenas Pasillas, Everardo	Night Custodian	Dundee-Crown High School	April 18, 2024
Christian, Martin	Night Custodian	deLacey Family Education Center	May 15, 2024
Colin, Alejandro	Night Supervisor	Carpentersville Middle School	May 3, 2024
Dhanota, Amy	Paraeducator	Parkview Elementary School	May 24, 2024
Maurer, Francesca	ACT Tutor	Dundee Highlands Elementary School	May 16, 2024
Santos, Jennifer	Paraeducator	Dundee Highlands Elementary School	May 24, 2024
Sullivan, Casey	Custodian	Hampshire High School	May 3, 2024
Valero Vives, Jordi	Paraeducator	Golfview Elementary School	May 13, 2024

DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend dismissal of the following probationary employee, pursuant to Article VII, Section 7.1.3 Probationary Period of the DESA July 1, 2021 – June 30, 2024 negotiated agreement:

Name	Position	Location	Effective
Antonelli, Victoria	Paraeducator	Algonquin Lakes Elementary School	May 10, 2024

Leave of absence requests are attached separately for Board of Education approval.

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
Hartzog, Elizabeth	Guidance Secretary (10 month)	Dundee Middle School	May 24, 2024
Saavedra, Mario	Night Supervisor	Dundee Middle School	September 13, 2024
Spann, Kathleen	Secretary	deLacey Family Education Center	June 6, 2024

COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

Name	Position	Location
Adeshina, Aman	Varsity Boys Basketball Volunteer	Hampshire High School
Reibel, Anthony	Summer Camp Coach	Jacobs High School

Leave of absence requests are attached separately for Board of Education approval.

DISTRICT POSITION TRANSFERS

None

Leave of absence requests are attached separately for Board of Education approval.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **April 26, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Dr. Liz Freeman,
Chief Academic Officer

Presented at the following Board Meetings	Date
Board Operations Committee	
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/14/2024

SUBJECT: Approval to Display Proposed Grades 3 - 12 Newcomer Resource Curriculum Adoptions

Background

District 300 regularly reviews and updates instructional materials to support our curriculum. Our process aligns with Board Policy 6:210 and Administrative Regulations 6:210-AP1 and 6:210-AP2. This expedited process included:

- Analysis of current needs for students and staff
- Submission of materials by publisher(s)
- Technology review for feasibility to integrate into our digital learning environment
- District Leadership Team review with publisher presentations
- Teacher Collaborative Team review with publisher presentations
- Additional analysis of digital aspects and features to ensure compatibility with D300 systems

The District Level review teams included several members of the Academic Team, including the Chief Academic Officer, Director of EL and World Languages, Coordinator of English Learners, Director of Instructional Technology, Director of Diversity, Equity, and Inclusion, Coordinator of Assessment and Analytics, and building level administrators. The District technology team vetted the resources to ensure that they will function with internal D300 systems and platforms. The teacher team was developed in collaboration with LEAD and included representatives from various grade levels and schools, as well as coaches and staff who work with English learners. All teams submitted rubrics for quantitative data and qualitative comments were also gathered after careful analysis of the materials.

The curriculum adoptions being proposed are for Newcomers Resources, grades 3-12.

Specific details for each of the proposed curriculum adoptions are attached. Our next step is to make these materials available for public viewing and request formal approval from the board on June 11, 2024, to approve the proposed materials adoptions.

Administrative Recommendation

The administration recommends the board approve the public display of the proposed materials adoptions for Newcomers Resources, grades 3-12.

Fiscal Impact

The total cost for the proposed materials is $61,560.70. This includes digital access to the materials and online platform for each student, and teacher access to the online platform and all teacher resources for six years.

DISTRICT 300

D300 Grades 3 - 12 Newcomers Resource Materials Recommendations 2024

In spring 2024, a group of teachers and administrators completed the materials review process for the Newcomers resource. Administrators and teachers reviewed this resource and we have moved forward with the following recommendations for consideration by the D300 Board of Education:

Grades 3 - 12 Newcomers Resource

- The team consisted of teachers who currently work with newcomers and administrators of schools that have seen an increase in newcomers. The team had the opportunity to review the materials for alignment with the WIDA English Language Development Standards, cultural relevance, and language acquisition process. The team noted that the program offers a variety of materials that support the four language domains: listening, speaking, reading, and writing.
- The team provided positive feedback to recommend Get Ready Soar, Get Ready 6-8, and Get Ready 9-12 from Vista Higher Learning for the Newcomer Resource.

Cost and Next Steps

The total cost for all of the proposed Newcomers resource materials would be $61,560.70. This includes digital access to the materials and online platform for each student and teacher access to the online platform and all teacher resources for six years. We plan to ensure students are rostered for online access and resources are made available in our learning management system.

Recommendation

The Administration recommends that the Board approve the display of these proposed material adoptions as presented.

COST PROPOSAL

Quote Prepared On May 3, 2024
Quote Valid Through October 15, 2024
Quote No. 2405153386
Version No. 11

Prepared For	Prepared By
Community Unit School District 300 2550 Harnish Dr. Algonquin, IL 60102	Hector Morales hmorales@vistahigherlearning.com Vista Higher Learning 500 Boylston St, Suite 620 Boston, MA 02116-3736

Get Ready

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
8	978-1-54331-620-9	Get Ready Workbook (Gr 6-8)	$24.95	$199.60	$0.00
128	978-1-54332-939-1	Get Ready 6-8 Student Edition + Prime(6 year license) + GetReading Supersite Plus(6 year license)	$202.95	$25,977.60	$25,977.60
67	978-1-54332-945-2	Get Ready 9-12 Student Edition + Prime(6 year license) + Get Reading Supersite Plus(6 year license)	$202.95	$13,597.65	$13,597.65
5	978-1-54332-134-0	Get Ready 2021 6-8 National TRB	$169.00	$845.00	$845.00
3	978-1-54332-142-5	Get Ready 2021 9-12 National TRB	$169.00	$507.00	$507.00
12	978-1-54331-866-1	Get Ready 6-8 Workbook (10-Pack)	$209.95	$2,519.40	$0.00

Get Ready Sail / Soar

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
3	978-1-54334-095-2	Get Ready Soar Practice Book	$19.95	$59.85	$0.00
53	978-1-54338-343-0	Get Ready 1-6 Supersite Plus + OnlWorkbook + Get Reading Supersite Plus(6 year license)	$170.95	$9,060.35	$9,060.35
5	978-1-54334-096-9	Get Ready Soar Practice Book(10-pack)	$189.95	$949.75	$0.00
5	978-1-54338-438-3	Get Ready Soar Student Edition (10-Pack)	$299.95	$1,499.75	$1,499.75
3	978-1-54333-555-2	Get Ready Soar Student Edition	$39.95	$119.85	$119.85
15	978-1-54335-570-3	Get Ready Soar Teacher Kit	$449.95	$6,749.25	$6,749.25

Professional Development

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
1	TRNG020	Professional Development EL Product Training: In-person (3 hours)	$2,000.00	$2,000.00	$0.00

Total Value	$64,085.05
Total Gratis	$5,728.60
Total Cost	$58,356.45
Est. Shipping (5%)	$3,204.25

COST PROPOSAL

Quote Prepared On May 3, 2024
Quote Valid Through October 15, 2024
Quote No. 2405153386
Version No. 11

Est. Grand Total Cost	$61,560.70

Ordering Instructions

- Purchase Orders will be processed upon receipt and will be invoiced for the full "Total Cost" amount as shown above as well as the actual final Shipping charges required for your shipment, where applicable. Please note that the "Est. Shipping" amount shown above is an estimate only and may be different than the final charges applied.
- When submitting your Purchase Order, please be sure to attach:
  - A copy of this Quote
  - If applicable, a copy of your signed and dated tax exemption certificate
- To place your order, please contact Customer Support:

Vista Higher Learning
500 Boylston Street, Suite 620
Boston, MA 02116
Email: orders@vistahigherlearning.com
Phone: (800) 269-6311, option 3
Fax: (617) 426-5215

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- **Tax:** Prices included within this Quote are exclusive of all applicable taxes, which are the responsibility of the Customer. Customer must provide documentation of tax-exempt status, if applicable.
- **Subscription Term:** For digital product license purchases, the duration of access being purchased based on the product license selection outlined in the Quote above will be considered the Subscription Term.
- **Term Dates:** Subscription Terms are aligned to an academic year calendar and will start as of the next upcoming academic year following the receipt of a Purchase Order, unless otherwise requested by Customer. All product licenses will have the same start and end dates aligned with the Subscription Term.
- **Unused Licenses:** All product licenses must be used within the purchased Subscription Term. Unused licenses during the purchased Subscription Term are not refundable or eligible for credit.
- **Licensing Add-ons:** If purchasing additional license quantities and/or licensing level upgrades to be added onto an existing base of product licenses, the additional quantities and/or upgrades will be applied beginning with the currently active Subscription Term, unless otherwise requested by Customer. All product licenses must maintain the same start and end dates aligned with the Subscription Term, with any additional quantities and/or upgrades matching the current expiration date of the existing Subscription Term in place.

Thank you for your business!

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter,
Chief Financial Officer
Mark Wetzel,
Assistant Superintendent

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Approval of FY25 Budget Request - Girls Flag Football**

Background

During the April 23, 2024, Superintendent's Report, Mr. Parisi presented on expanding D300 Athletic Programs to include Girls Flag Football as an IHSA Sport in D300. IHSA adopted flag football as an official IHSA sport in 2024. Adopting Girls Flag Football provides additional opportunities for D300 to continue supporting Strategic Goal 1-Developing the whole child.

FY 25 Budget Request $81,904 initial and $74,902 annually

Items	Initial	Annual
Equipment	$5,100	$2,500
Uniforms	$8,800	$4,398
Officials	$10,452	$10,452
Transportation	$10,530	$10,530
Coaches	$25,164	$25,164
Supervision	$4,800	$4,800
Additional Operation Support	$17,058	$17,058
Total	**$81,904**	**$74,902**

Recommendation

The administration recommends approving and authorizing the administration to add Girls Flag Football for the 2024-2025 school year at all three high schools.

Fiscal Impact

$81,904 for the initial year and $74,902 annually.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO

DATE: **May 14, 2024**

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter,
Chief Financial Officer

Presented at the following Board Meetings	
Board Operations Committee	5/14/2024
Policy/Legislative	
School Utilization	
BOE 1st Reading	5/14/2024
BOE 2nd Reading	5/28/2024

SUBJECT: **Student Fees & Meal Rates Approval 2024-2025**

Background

Student Fees

Per Board Policy 4:140 and as authorized by 105 Illinois School Code 5/10-22.25, the Administration will recommend the student fees charged for using textbooks, consumable materials, extracurricular activities, and other school fees tangential to the educational program.

A waiver for all PK-12 registration fees was approved for the 2021-2022, 2022-2023, and 2023-2024 school years to relieve families, many of whom struggled financially during the pandemic. Out-of-district tuition is calculated from the ISBE Annual Financial Report - Per Capita Tuition Charge.

Meal Rates

School Program regulations, 7 CFR 210.14(3e), require school food authorities (SFAs) to participate in the National School Lunch Program (NSLP) to ensure that sufficient funds are provided to the nonprofit school food service account for meals served to students, not eligible for free or reduced-price meals. SFAs whose meal prices are less than the difference between federal per-meal reimbursements for free and paid lunches must increase their meal prices to an equitable level.

Annually, the District must review its paid lunch price to ensure compliance with the Paid Lunch Equity (PLE) requirement. When the average paid lunch price is less than the target weighted average cost for the new year, the District must determine how it will meet the requirement by increasing paid lunch prices by the State's required minimum of $0.10 or by contributing non-federal funds to the nonprofit school food service account.

In July of 2023, paid meal prices for the 2023/2024 school year were approved as reflected below:

Student Lunches: $3.20 / Student Breakfast: $1.70
Adult Lunches: $3.70 / Adult Breakfast: $2.20
Milk: $0.60

The current 23/24 PLE tool suggests that our paid price for the 2024/2025 school year will be $3.85. However, due to the balance of funds in the District's nonprofit food service account and to minimize the financial impact on families, the recommendation for the 2024/2025 school year is to hold the meal rates at the current student pricing. Based on USDA guidance, school food authorities must ensure, to

the extent possible, that the Federal reimbursements, children's payments, and other non-designated nonprofit food service revenues do not subsidize program meals served to adults. We have utilized the PLE tool for Adult Lunch Pricing to establish appropriate meal prices for adults, resulting in a $0.40 increase in adult lunch costs.

The meal price recommendations for 2024/2025 are as follows:

Student Lunches: $3.20 / Student Breakfast: $1.70
Adult Lunches: $4.10 / Adult Breakfast: $2.20
Milk: $0.60

Administrative Recommendation

Student Fees

The Administration recommends extending the fee waiver for all PK-12 instructional registration fees for the 2024-2025 school year and maintaining the 2023-24 fee rate schedule for all optional fees, such as Driver's Ed, athletic fees, and parking fees; those types of fees will still be assigned. This recommendation intends to provide continued relief for families. The Proposed 2024-2025 Student Fee Schedule is attached for your review.

Meal Rates

The Administration recommends approval of the 2024/2025 school year meal prices as presented above.

Fiscal Impact

Meal Rates

Revenue: Student meal fees. State and Federal meal reimbursements through the School Nutrition Program.

The District has averaged a surplus of $1.1M in funds available to support the meal service program over the last five years.

DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT FEES 2024-2025

All Fees are Non-Refundable

Board approved 5/24/2024

PRE-KINDERGARTEN SCHOOL FEES		
PRE-KINDERGARTEN (Pre-K) ANNUAL REGISTRATION FEE		***WAIVED*** ~~$90.00~~
ELEMENTARY SCHOOL FEES (K – 5TH GRADE)		
KINDERGARTEN (Half Day) ANNUAL REGISTRATION/TECHNOLOGY FEE		***WAIVED*** ~~$140.00~~
KINDERGARTEN (Full-Day) – 5th GRADE ANNUAL REGISTRATION/TECHNOLOGY FEE		***WAIVED*** ~~$170.00~~
MIDDLE SCHOOL FEES (6TH – 8TH GRADE)		
6-8 GRADE ANNUAL REGISTRATION/TECHNOLOGY FEE		***WAIVED*** ~~$190.00~~
*P.E. UNIFORMS & LOCK ($12 shorts; $6 shirt; $7 lock)		$25.00
HIGH SCHOOL FEES (9TH – 12TH GRADE)		
9-12 GRADE ANNUAL REGISTRATION/TECHNOLOGY FEE		***WAIVED*** ~~$220.00~~
*P.E. UNIFORMS & LOCK ($12 shorts; $6 shirt; $7 lock)		$25.00
OPTIONAL FEES – Fee payment due at start of course/sport season ***Additional Waivers may be available. Fee Waiver form found here.***		
*MIDDLE SCHOOL ATHLETIC PARTICIPATION FEE (Per Sport - NO CAP - No Payment Plan)		$75.00
*HIGH SCHOOL ATHLETIC PARTICIPATION FEE PER SPORT (Cap of 2 High School Sports per school year and or a family cap of 4 High School Sports per school year - No payment plan)		$150.00
*DRIVER'S EDUCATION (Behind the Wheel fee must be paid in full prior to student taking permit test)		$300.00
HIGH SCHOOL SUMMER PROGRAMMING REGISTRATION FEE- PER SESSION (Waiver applies to Summer 2022 & Summer 2023)		***WAIVED*** ~~$150.00~~
*FLEX CLASS REGISTRATION FEE (per Course; per Semester)		$150.00
*FLEX PE HEART RATE MONITOR MATERIAL FEE (one-time fee assessed)		$50.00
PARKING PERMIT (To purchase a parking permit, all other fees must be paid in full.)		$125.00
PARKING PERMIT-1/2 year (To purchase a parking permit, all other fees must be paid in full.)		$70.00
I.D. REPLACEMENT		$5.00
YEAR BOOK PRICES SHOULD BE VERIFIED AT YOUR STUDENT'S SCHOOL.		
FOOD SERVICE **Meal Accounts can be funded through www.pushcoin.com**		
BREAKFAST (Reduced $0.30, Adult Breakfast $2.20)		$1.70
LUNCH (Reduced $0.40, Adult Lunch $3.70)		$3.20
MILK		$0.60

Waiver of Fees (Board Policy 4:140) *Registration fees may be waived for students who qualify for free or reduced-price meals under the Illinois School Code. Applications for the Free & Reduced Meal Program are available at each building and on the District website. Students who qualify for free meals will have the following fees waived: Registration Fee, Drivers Ed, Athletic Participation, P.E. Locks, P.E. Uniforms, and a basic graduation cap and gown. Students who qualify for reduced-price meals will have the following fees waived: Registration fee, Drivers Ed, and Athletic Participation. Students are not exempt from charges for lost and damaged books, locks, materials, supplies and equipment, and replacement PE heart monitors and straps. Waiver of the PE Uniform and lock(s) is granted one time for 'free benefits' during middle school (grades 6th-8th) and one time during high school (grades 9th -12th).*

Payment: *Payment for District fees can be made via PushCoin at www.PushCoin.com. Statements are sent via email on a monthly basis to the email address on file in the Parent Portal. All payments are applied to the oldest fee first and all payments are non-refundable. Payment in full of all District fees is strongly requested before official transcripts will be released. Payment plans for unpaid fees can be established by contacting Payments@d300.org Outstanding fees are subject to collections.*

Types of Payment Accepted *via www.PushCoin.com :*

- ***Electronic check (eCheck).*** *The eCheck funding option is free to parents and to District 300.*
- ***Debit or Credit Card (Visa, MasterCard, Discover).*** *There is a 2.90% processing fee that is charged by the card processor and was approved as a pass-through fee by the Board of Education. The total fee is displayed prior to submitting your final payment.*

Additional Fees: *There may be additional fees that may be assessed that are not registration-related and not represented on this schedule. Examples include but are not limited to the replacement of materials that may be broken, damaged, or not returned.*