

# **Board of Education Business Meeting**

Tuesday, April 9, 2024 6:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

## **1. Call to Order**

1.1. Roll Call

## **2. Closed Session, 6:00pm-6:30pm**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c) (2); 3. Litigation 2(c) (11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

2.2. Motion to suspend closed session

## **3. Reconvene in Open Session at 6:30pm**

3.1. Roll Call

## **4. Pledge of Allegiance, Dundee Highlands Elementary School**

## **5. Approval of the Agenda**

## **6. Moment of Silence**

## **7. Recognition**

7.1. Special Olympics State Qualifiers

7.2. Winter Athletic Recognitions

7.3. Staff Recognition

**8. Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of**

**specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

**9. Board Announcements**

9.1. Good News

**10. Superintendent Report**

10.1. FY 2024-25 Educational Plan Update /  
Financial Overview

10.2. Master Facility Plan / School Utilization  
Overview

10.3. Ed2Ed / Parapalooza Overview

**11. Board Discussion**

11.1. Board Committee Reports

11.2. Board Discussion

**12. Items for Discussion**

12.1. Board Meeting Minutes

12.2. Disposal Report

12.3. Donation Report

12.4. Treasurer's Report

12.5. FY 2024-2025 Budget Requests

12.6. Copy Paper Bid (Extension)

12.7. CTE Program Cosmetology Contract  
(Extension)

12.8. Education Services Professional  
Development & Services Contract

12.9. Financial & Professional Development  
Management Software and Training Resources  
Contract (Renewal)

12.10. Instructional Software-Electronic  
Subscription Contracts (Renewals)

12.11. Technology Services Contract (Renewals)

12.12. Chromebooks RFP

12.13. E-Rate RFP

12.14. Emergency Management Software RFP

12.15. Board Policy Review and Revisions

12.16. Freedom of Information Act Report

**13. Consent Items**

13.1. Approval of Bills Payable

13.2. Approval of Human Resources Report

**14. Roll Call Action Items**

14.1. Resolution to Dismiss for Lack of Proper Certification

**15. Closed Session**

15.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c) (2); 3. Litigation 2(c) (11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

15.2. Motion to adjourn closed session

**16. Reconvene in Open Session**

16.1. Roll Call

**17. Adjournment**

**Community Unit School District 300 Monthly  
Fixed Asset Disposals  
04/01/2024**

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal
3/25/2024	DMS	Keyboards	Dell / Logitech	N/A	N/A	N/A	Obsolete	Tech Recycle
3/25/2024	DMS	Laptop	Gateway	solo 1450	N/A	N/A	Obsolete	Tech Recycle
3/25/2024	DMS	Monitor	Dell	N/A	N/A	T006262	Broken	Tech Recycle
3/25/2024	DMS	Printer	HP	cf284a	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Printer	HP	Laserjet 2420 dn	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	E171FPb	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Fibre Panels (3)	Leviton	N/A	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Control Switch	Neets	N/A	N/A	T63581	Broken	Tech Recycle
3/25/2024	DMS	Control Switch	Monoprice	N/A	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Output Channel Indicator	WyreStorm	N/A	N/A	T63583	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	S1709Wc	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	External Floppy Drive (2)	SmartDisk	N/A	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	S1709Wc	N/A	N/A	Broken	Tech Recycle
3/25/2024	DMS	Monitor	Dell	1704Fpvt	N/A	N/A	Broken	Tech Recycle
3/26/2024	JHS	Phones	Mitel	5312 Bases, Mounts, Handsets (boxes on pallet)	N/A	N/A	Obsolete	Tech Recycle
3/25/2024	HMS	Printer	HP	4350n	CNDXB02648	T004542	Broken	Tech Recycle
3/25/2024	HMS	Printer	Ricoh	CL3500N	70401494	T001061	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	9DSNNK1	21025	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	4VYR1	22296	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	JXXYR1	T012020	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	E6500	DDSNNK1	21021	Broken	Tech Recycle
3/25/2024	HMS	Laptop	Dell	D530	FWPHNG1	T007324	Broken	Tech Recycle
3/25/2024	HMS	Projector	Kodak	AF-1	3351353	11169	Broken	Tech Recycle
3/25/2024	HMS	Projector	Epson	6110i	KE4F850783L	N/A	Broken	Tech Recycle
3/25/2024	HMS	Radio Batteries	Various	Various	N/A	N/A	Broken	Tech Recycle
3/25/2024	HMS	Scanner	Plustek	A320	5.26124E+11	T28691	Obsolete	Tech Recycle
3/25/2024	HMS	Laptop	Dell	2110	6ZB0YP1	T24601	Broken	Tech Recycle
3/25/2024	HMS	Camera	Apple	200	SFG7100CX9DZ	N/A	Obsolete	Tech Recycle
3/26/2024	SHES	Monitor	Dell	1708	N/A	T009122	Broken	Tech Recycle
3/26/2024	SHES	Monitor	Dell	E2209Wc	CN0F180G6418091G0EUL	T26137	Broken	Tech Recycle
3/26/2024	SHES	Doc Camera	Logitech	BCC950	2025LZ554348	T97914	Broken	Tech Recycle
3/26/2024	SHES	Projector	Epson	EMP-83H	KM3F843705L	N/A	Broken	Tech Recycle
3/26/2024	SHES	UPS	APC	BK350	4B1241P13986	N/A	Broken	Tech Recycle
3/26/2024	GES	Monitor	Dell	1708	CN0X876H72872965484U	T015103	Broken	Tech Recycle
3/26/2024	GES	Monitor	Dell	1708	CN0D548H7161886CBF7K	T008235	Broken	Tech Recycle
3/26/2024	GES	DVD Player	Pioneer	DVR-X122	GIFW020879UC	N/A	Broken	Tech Recycle
3/26/2024	HHS	Projector	NEC	M352WS	4Y00177RG	N/A	Broken	Tech Recycle
3/26/2024	HHS	Monitor	Dell	E2011	CN02H2VM641801AK0BVL	T25667	Broken	Tech Recycle
3/26/2024	HHS	Laptop	Lenovo	L450	1s20DSS0J600PF0A7RNK	T34881	Broken	Tech Recycle
3/26/2024	HHS	Laptop	Lenovo	L14	PF3WQ6Q1	T166287	Broken	Tech Recycle
3/26/2024	HHS	Laptop	Lenovo	L480	1s20LTS24V00PF1NS6Q6	T88814	Broken	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM3G012FB	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM3G01A1C	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM5G002ZB	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM5G01MLG	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AG	1S40AGM5G01MML	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40AJ	1S40AJM5H0P4YB	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Docking Station	Lenovo	40A1	1S40A1M2B2ANFW	N/A	Obsolete	Tech Recycle
3/26/2024	HHS	Computer	Lenovo	P330	1S30D2S38700MJ0CH6SQ	T102150	Broken	Tech Recycle

3/26/2024	HHS	Computer	Lenovo	P330	1S30D2S38700MJ0CH9TN	T102000	Broken	Tech Recycle
3/26/2024	HHS	iPad	Apple	A1395	DYVK274CDFHW	T28716	Obsolete	Tech Recycle
3/26/2024	HHS	Toner	Misc	Misc	N/A	N/A	Broken	Tech Recycle
3/26/2024	HHS	Printer	Ricoh	SP4100	S4649410049	T013121	Broken	Tech Recycle
3/26/2024	HHS	Printer	Ricoh	SP4100	S2086300081	T017124	Broken	Tech Recycle
3/26/2024	HHS	Printer	Ricoh	Sp5100	S2179100466L	T017119	Broken	Tech Recycle
3/26/2024	HHS	Doc Camera	Avermedia	CP130	67845 8030	N/A	Broken	Tech Recycle
3/26/2024	HHS	Phone	Mitel	5212	AVAFI9538	N/A	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F5N0CX037923199	T38033	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A05412E	T42032	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01326912F	T50650	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01D487130	T50960	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00F058103	T51515	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX019570156	T44323	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01B21512E	T48912	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX01A279152	T44825	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	G3NXCX01961612B	T47484	Broken	Tech Recycle
3/1/2024	HHS	Chromebook	Asus	C202SA ASUS	G4NXCX00805415E	T47089	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00D991105	T51719	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00F290107	T51782	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01140512D	T51905	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A409125	T52115	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX019860125	T52151	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00N234119	T52268	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00N30311D	T52369	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G5NXCX00P83318C	T52722	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00Z949157	T48013	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX005496153	T45845	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00Z11315B	T47962	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX011939129	T50176	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00D85410C	T51645	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX016929127	T45605	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G6NXCX04B453269	T52790	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00T845145	T59817	Broken	Tech Recycle
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3/1/2024	AMS	Chromebook	Asus	C202SA ASUS	H4NXCX00U76214E	T57171	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00H375148	T57492	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00H238143	T59083	Broken	Tech Recycle
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3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00N312146	T59437	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00N591149	T59654	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00N56914D	T59779	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX02R399174	T58232	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX02R58417H	T58281	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX02K70716F	T58554	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX02D782138	T58841	Broken	Tech Recycle
3/1/2024	CMS	Chromebook	Asus	C202SA ASUS	H4NXCX02N238163	T60122	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX02N44616D	T60200	Broken	Tech Recycle

3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXC00T65114F	T59917	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXC00V442140	T60063	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX01K032137	T60430	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H3NXCX02B07613B	T60489	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H5NXCX015877207	T60516	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXC00V123145	T57609	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX02R73517B	T58087	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H7NXCX04K15130D	T60897	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H8NXCX004732314	T61245	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX00E752029	T66222	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	HCNXCX01P98852A	T66350	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	HBNXCX02626948B	T69033	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX01088903B	T69115	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX011390037	T69522	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX011422036	T69328	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX01159403B	T69415	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX015082037	T68768	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX018634033	T69654	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX019070038	T69117	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N835523	T83170	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N71452D	T83171	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N681528	T83172	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N78552F	T83190	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01N59652C	T83366	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX01X66152D	T83458	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX017360517	T83535	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX017861511	T83549	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX017513514	T83752	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00V07414B	T56833	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46649	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F6N0CX146583246	T40633	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F6N0CX034954232	T38959	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C200 ASUS	F5N0CX17092420H	T38030	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX006688159	T48070	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX006807154	T43457	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A756128	T42053	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T59737	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T69208	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	JCNXCX018008517	T100869	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01A389129	T50834	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	JCNXCX018186511	T83674	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	G3NXCX00F07610B	T100870	Broken	Tech Recycle
3/1/2024	DMS	Chromebook	Asus	C202SA ASUS	G6NXCX022751256	T53715	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX00M76802B	T66091	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G6NXCX03027725G	T52804	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01693512F	T45710	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00C597152	T42826	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00S85914B	T59814	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G4NXCX00A263157	T100876	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00T626145	T56517	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX00F478107	T51734	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46739	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46259	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T56130	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01D28813E	T48577	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83286	Broken	Tech Recycle

3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H9NXCX03N017378	T62101	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T45712	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T49300	Broken	Tech Recycle
3/1/2024	DCHS	Chromebook	Asus	C202SA ASUS	G3NXCX01E07813B	T52208	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44318	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	H4NXCX00R713140	T56852	Broken	Tech Recycle
3/1/2024	HHS	Chromebook	Asus	C202SA ASUS	G3NXCX017031123	T41841	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	G3NXCX01D526138	T50913	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	J1NXCX014675031	T69280	Broken	Tech Recycle
3/1/2024	HDJ	Chromebook	Asus	C202SA ASUS	G4NXCX019753150	T47016	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T152981	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T41498	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T41981	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T42340	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T42514	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T42596	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44471	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44733	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T44873	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T45568	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T45899	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T46162	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T47968	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T48607	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T48737	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T49235	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T49653	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T50467	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T51574	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T53881	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T54096	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T55583	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T56066	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T56220	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T57016	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T57169	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T619155	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T66194	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T66571	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T69035	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T69589	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T79804	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T79810	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83235	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83453	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T83732	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T88898	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T89155	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T89261	Broken	Tech Recycle
3/1/2024	TW	Chromebook	Asus	C202SA ASUS	N/A	T89689	Broken	Tech Recycle
3/1/2024	TW	4 Boxes of Chargers for Asu	Asus	C202 Chargers	N/A	various	Obsolete	Tech Recycle
3/1/2024	TW	Gaylord of Misc chromebook	HP	HP 11 G8 Parts	N/A	various	Obsolete	Tech Recycle
3/8/24	Admin	Sliding Dock	Lenovo	40AG	M5G00R10	n/a	Broken	Tech Recycle
3/8/24	Admin	Charger	Lenovo	ADL?X90NDC2A	N/A	n/a	Broken	Tech Recycle
3/8/24	JHS	Camera	Panasonic	NW-S150	N/A	8045591026	Broken	Tech Recycle
3/8/24	JHS	Camera	Panasonic	NW-S150	N/A	008045590EE8	Broken	Tech Recycle

3/8/24	JHS	Camera	Panasonic	NW-S150	N/A	008045590EA3	Broken	Tech Recycle
3/8/24	DMS	Camera	Axis	Q107	N/A	N/A	Broken	Tech Recycle
3/8/24	WCS	Switch	Cisco	Catalyst	N/A	T65402	Broken	Tech Recycle
3/11/24	Admin	Black Metal Casing	n/a	N/A	N/A	N/A	Broken	Tech Recycle
3/11/24	Admin	Switch	Anatel	C3750G-12S-E	FD01241Z1TB	T017960	Broken	Tech Recycle
3/11/24	ADMIN	BBU	CISCO	CISCO	136350	N/A	Obsolete	Tech Recycle
	ADMIN	BBU	CISCO	CISCO	136350	N/A	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FD01616P0H4	T28013	Broken	Tech Recycle
3/11/24	ADMIN	Rack	CISCO	Catalyst 6500 - E	800-25299-05 B0	T26924	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FOC1312Z3NC	22338	Broken	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FOC1312Z2Q3	T006511	Broken	Tech Recycle
3/11/24	ADMIN	BBU	Triplite	SU6000RT3	PS7371	N/A	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FD01330Y0YE	22320	Broken	Tech Recycle
3/11/24	ADMIN	BBU	Triplite	SU6000RT3	993A1LCAC579400017	N/A	Obsolete	Tech Recycle
3/11/24	ADMIN	Switch	Anatel	C3750G-12S-E	FOC1026Y15M	T116514	Broken	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1907W32D	T108517	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1621X4QF	T108513	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1603X5D8	T108521	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1603X5JU	T108523	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3H3	T26075	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1132W0C4	T005866	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1132W0EN	T003239	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FD01616P0GY	T28003	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CCEF48C47F80	T27001	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FD01614P0PT	T27995	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z2TV	T006701	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1201Z3U5	N/A	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1039ZK1D	T36337	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1906Z3P7	T108524	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1621X4P0	T108522	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1619X2YE	T108518	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FD01724R1Z3	T55845	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1523Z4K0	T108520	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3N4	T26066	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	CAT1119R0K6	N/A	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FD01351Z0E6	T36335	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1619X2YD	T108516	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FCW1807A3JG	T107871	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3NP	N/A	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1446Z3ZM	T108177	Obsolete	Tech Recycle
3/12/2024	ADMIN	Switch	Anatel	Catalyst 6500 - E	FOC1312Z3X1	T017674	Obsolete	Tech Recycle
3/4/2024	LITH	Library Media	Various	88 weeded DVDs	Various	Various	Obsolete	Refuse
3/5/2024	LPES	Library Books	various	369 weeded library books	various	various	Damaged	Recycle
3/8/2024	ADMIN	Headset	Logitech	Headset H540	2120ALB0K028	T115457	Broken	Tech Recycle
3/12/2024	DHES	Furniture	N/A	26/EA blue rolling chairs	N/A	N/A	Obsolete	Refuse
3/21/2024	JHS	DVDs	various	563 Weeded DVDs	various	various	Obsolete	Refuse
3/21/2024	MES	Electric Piano	Yamaha	Clavinova	N/A	N/A	Broken	Refuse

*Diane C. White*

\*Supporting documentation available in the Purchasing Department.

Diane C. White, Director of Purchasing

4/1/2024

Date



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Jennifer Porter  
Chief Financial Officer

**SUBJECT:** Donation Report - April 2024

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	4/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

### Background

Per Board Policy 8:80/8:90, the Donation Report is attached for your review and approval.

### Donations Received April 2024

- Community Member - Monetary - Donation to Dundee-Crown High School.

### Recommendation

The administration recommends approving the donation as presented.

### Fiscal Impact

None

Your board package includes the February 2024 Unaudited Treasurer and Financial Report. Report highlights are as follows:

**Treasurer Report**

As of February 29, 2024, the District had \$168,887,820 of cash on hand. The cash balance by fund was:

Operating Fund	\$116,465,711
Bond & Interest Fund	\$764,424
Site & Construction Fund	\$51,657,685
<b>Total</b>	<b>\$168,887,820</b>

**Financial Report Analysis-All Funds**

*Expenditures-* If the District were to spend their dollars evenly each month, costs through February should be 67% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	58.37%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2023.
Operations & Maintenance	66.91%	This fund is on trend.
Bond & Interest	92.57%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	47.11%	This fund is on trend.
IMRF/Social Security	53.30%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2023.
Capital Projects	49.38%	This fund is used to pay for our capital projects.
Tort	99.73%	The tort fund is used to pay our insurance premiums. These premiums are paid in July.

*Revenues-* The district has received 56.54% of its budgeted revenue compared to 52.53% prior YTD.

**Financial Reporting Analysis- Operating Funds**

*Operating Fund Revenue Summary by Source-* 55.93% compared to 52.89% prior YTD.

- Local Revenues are on-trend at 49.98%;
- State Revenues are on-trend at 65.78%;
- Federal Revenues are on-trend at 71.50% and are in line with federal grant expenditures.

*Operating Fund Expenditure Summary by Object-* 58.36% compared to 56.79% prior to YTD.

- Salaries are at 56.50%- teacher and para salaries summer paychecks included in June 2023;
- Benefits are at 52.92%- teacher and para salaries summer paychecks included in June 2023;
- Purchase Services are at 66.24%;
- Supplies/Materials are at 76.93%; \$5.9M expended for textbook adoption (Ed Fund).
- Capital Outlay are at 60.23%; \$215K expended for a grant-funded special education project (Ed Fund).
- Other/Tuition are at 58.99%;
- Non-Capitalized Equipment is at 36.27%.

**Monthly Notes:**

- Short-term interest rates have decreased slightly from 5.293% in December to 5.329% in February. Total interest for the year is \$5,654,624, or 95.9% of budget.
- The Tort Fund has a deficit balance of (\$224,077) due to payment of the District insurance premiums for worker's compensation and general liability insurance coverage. Property tax collections throughout the year will offset this deficit by the end of the fiscal year. The deficit is being covered by a loan from the working cash fund.
- Financials are presented on an unaudited cash basis and do not represent the District's final financial statements.



## TREASURER'S REPORT FOR THE MONTH OF FEBRUARY 2024

<b>INVESTMENTS AT COST:</b>		<u>\$ 168,887,821.82</u>
(See attached schedule for investment detail)		
<b>MONTHLY PAYROLL:</b>		
Educational Fund	\$ 12,762,360.95	
O&M Fund	\$ 720,419.05	
Transportation Fund	<u>\$ 60,042.08</u>	\$ 13,542,822.08
<b>PAYROLL RELATED EXPENDITURES:</b>		
<i>(Not reflected in A/P Bill Listing)</i>		
<u>Educational and Transportation Funds:</u>		
Teachers, Retirement System	<u>\$ 1,044,497.89</u>	
Total Teachers, Retirement System		\$ 1,044,497.89
<u>Illinois Municipal Retirement Fund</u>		
IMRF	\$ 168,804.17	
FICA	\$ 161,491.21	
Medicare	<u>\$ 180,334.70</u>	
Total IMRF/FICA/Medicare Fund		\$ 510,630.08
<b>Total Payroll and Related Expenditures</b>		<u>\$ 15,097,950.05</u>

COMMUNITY UNIT SCHOOL DISTRICT #300  
Financial Report 8  
February 29, 2024  
By Fund, By Object

	FY24	FY24	% of FY24
<b>All Funds</b>	Budget	Actual	Budget
Local	257,703,525	131,690,598	51.10%
State	93,186,548	61,266,392	65.75%
Federal	35,446,345	25,487,836	71.91%
Other Source	-	-	
<b>Total Revenues</b>	<b>386,336,418</b>	<b>218,444,826</b>	<b>56.54%</b>
Salaries	179,240,410	101,265,193	56.50%
Benefits	55,689,298	29,469,646	52.92%
Purchased Services	61,537,979	40,753,325	66.22%
Supplies/Materials	18,022,667	13,864,878	76.93%
Capital Outlay	19,036,127	9,554,687	50.19%
Other	35,648,507	29,546,577	82.88%
Non-Capitalized Equipment	8,654,274	3,139,188	36.27%
<b>Total Expenditures</b>	<b>377,829,262</b>	<b>227,593,495</b>	<b>60.24%</b>
Revenues Over Disbursements	8,507,156	(9,148,668)	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
<b>Net Change to Fund Balance</b>	<b>8,507,156</b>	<b>(9,148,668)</b>	
	FY24	FY24	% of FY24
<b>Operating Funds</b>	Budget	Actual	Budget
Local	230,242,998	115,066,833	49.98%
State	93,136,548	61,266,392	65.78%
Federal	29,174,647	20,861,276	71.50%
Other Sources	-	-	
<b>Total Revenues</b>	<b>352,554,193</b>	<b>197,194,501</b>	<b>55.93%</b>
Salaries	179,240,410	101,265,193	56.50%
Benefits	55,689,298	29,469,646	52.92%
Purchased Services	61,517,979	40,748,286	66.24%
Supplies/Materials	18,022,667	13,864,878	76.93%
Capital Outlay	1,426,218	858,946	60.23%
Other/Tuition	10,319,194	6,086,890	58.99%
Non-Capitalized Equipment	8,654,274	3,139,188	36.27%
<b>Total Expenditures</b>	<b>334,870,040</b>	<b>195,433,028</b>	<b>58.36%</b>
Revenues Over Disbursements	17,684,153	1,761,473	
Other Financing Sources	(14,489,420)	-	
Fund Balance Transfer	-	-	
<b>Net Change to Fund Balance</b>	<b>3,194,733</b>	<b>1,761,473</b>	

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	FY24	FY24	% of FY24
<b>Fund 1-Educational</b>	Budget	Actual	Budget
Local	173,741,042	87,254,141	50.22%
State	84,018,755	54,149,845	64.45%
Federal	29,174,647	20,861,276	71.50%
Other Sources	-	-	
<b>Total Revenues</b>	<b>286,934,444</b>	<b>162,265,261</b>	<b>56.55%</b>
Salaries	170,671,144	95,239,228	55.80%
Benefits	46,541,074	24,586,441	52.83%
Purchased Services	35,744,174	25,708,478	71.92%
Supplies/Materials	10,158,748	9,435,823	92.88%
Capital Outlay	168,444	512,600	304.31%
Other/Tuition	10,202,895	6,086,790	59.66%
Non-Capitalized Equipment	8,403,247	2,968,657	35.33%
<b>Total Expenditures</b>	<b>281,889,726</b>	<b>164,538,017</b>	<b>58.37%</b>
Revenues Over Disbursements	5,044,718	(2,272,756)	
Other Financing Source Transfers	-	-	
Fund Balance Transfer	-	-	
<b>Net Change to Fund Balance</b>	<b>5,044,718</b>	<b>(2,272,756)</b>	
<b>Fund 2-Operations &amp; Maintenance</b>			
Local	36,114,062	17,741,299	49.13%
State	-	-	
Other Sources	-	-	
<b>Total Revenues</b>	<b>36,114,062</b>	<b>17,741,299</b>	<b>49.13%</b>
Salaries	8,408,992	5,642,154	67.10%
Benefits	1,990,769	1,061,179	53.30%
Purchased Services	4,113,503	3,615,002	87.88%
Supplies/Materials	5,613,864	3,625,545	64.58%
Capital Outlay	1,167,850	308,589	26.42%
Other	9,000	100	1.11%
Non-Capitalized Equipment	251,027	170,531	67.93%
<b>Total Expenditures</b>	<b>21,555,005</b>	<b>14,423,099</b>	<b>66.91%</b>
Revenues Over Disbursements	14,559,057	3,318,201	
Other Financing Source Transfers	(14,489,420)	-	
<b>Net Change to Fund Balance</b>	<b>69,637</b>	<b>3,318,201</b>	

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**Fund 3-Bond & Interest**

Local	22,752,256	12,514,093	55.00%
Other Sources	-	-	0.00%
Total Revenues	<u>22,752,256</u>	<u>12,514,093</u>	<u>55.00%</u>
Purchased Services	20,000	5,039	25.20%
Other	25,329,313	23,459,687	92.62%
Total Expenditures	<u>25,349,313</u>	<u>23,464,726</u>	<u>92.57%</u>
Revenues Over Disbursements	(2,597,057)	(10,950,633)	
Other Financing Sources/(Uses)	2,489,420	-	
Net Change to Fund Balance	<u>(107,637)</u>	<u>(10,950,633)</u>	

	FY24 Budget	FY24 Actual	% of FY24 Budget
<b>Fund 4-Transportation</b>			
Local	11,195,177	5,414,109	48.36%
State	9,117,793	7,116,547	78.05%
Other Sources	-	-	
Total Revenues	<u>20,312,970</u>	<u>12,530,656</u>	<u>61.69%</u>
Salaries	160,274	383,812	239.47%
Benefits	41,979	29,817	71.03%
Purchased Services	19,328,302	9,099,202	47.08%
Supplies/Materials	2,250,055	803,510	35.71%
Capital Outlay	89,924	37,757	41.99%
Other	107,299	-	0.00%
Non-Capitalized Equipment	-	-	0.00%
Total Expenditures	<u>21,977,833</u>	<u>10,354,098</u>	<u>47.11%</u>
Revenues Over Disbursements	(1,664,863)	2,176,558	
Other Financing Sources	-	-	
Net Change to Fund Balance	<u>(1,664,863)</u>	<u>2,176,558</u>	

**Fund 5-IMRF/Social Security**

Local	4,934,755	2,574,424	52.17%
Total Revenues	<u>4,934,755</u>	<u>2,574,424</u>	<u>52.17%</u>
Benefits	7,115,476	3,792,210	53.30%
Total Expenditures	<u>7,115,476</u>	<u>3,792,210</u>	<u>53.30%</u>
Revenues Over Disbursements	(2,180,721)	(1,217,786)	
Other Financing Sources	-	-	
Net Change to Fund Balance	<u>(2,180,721)</u>	<u>(1,217,786)</u>	

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**Fund 6-Capital Projects**

Local	4,708,271	4,109,672	87.29%
State	50,000	-	0.00%
Federal	6,271,698	4,626,560	73.77%
Total Revenues	<u>11,029,969</u>	<u>8,736,232</u>	<u>79.20%</u>
Salaries	-	-	
Benefits	-	-	
Purchased Services	-	-	
Supplies/Materials	-	-	
Capital Outlay	17,609,909	8,695,741	49.38%
Other	-	-	
Total Expenditures	<u>17,609,909</u>	<u>8,695,741</u>	<u>49.38%</u>
Revenues Over Disbursements	(6,579,940)	40,491	
Other Financing Sources	12,000,000	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	<u>5,420,060</u>	<u>40,491</u>	

	FY24 Budget	FY24 Actual	% of FY24 Budget
<b>Fund 7-Working Cash</b>			
Local	1,773,031	928,907	52.39%
Total Revenues	<u>1,773,031</u>	<u>928,907</u>	<u>52.39%</u>
Total Expenditures	-	-	0.00%
Revenues Over Disbursements	1,773,031	928,907	
Other Financing Uses	-	-	
Net Change to Fund Balance	<u>1,773,031</u>	<u>928,907</u>	

**Fund 8-Tort**

Local	2,484,931	1,153,953	46.44%
Total Revenues	<u>2,484,931</u>	<u>1,153,953</u>	<u>46.44%</u>
Purchase Services	2,332,000	2,325,605	99.73%
Total Expenditures	<u>2,332,000</u>	<u>2,325,605</u>	<u>99.73%</u>
Revenues Over Disbursements	152,931	(1,171,652)	
Other Financing Uses	-	-	
Net Change to Fund Balance	<u>152,931</u>	<u>(1,171,652)</u>	

**COMMUNITY UNIT SCHOOL DISTRICT #300**

## Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	Bank # Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 02/29/24
<b>OPERATING FUND INVESTMENTS</b>										
WI TREASURY SEC., 912797FZ5	SEC	365	3/28/2023	7/25/2023	119	4.780%	4,062,000	3,999,836	-	-
First Mid Bank & Trust, National Assoc	CD	365	3/22/2023	7/26/2023	126	5.104%	249,368	245,050	-	-
Preferred Bank, NY	CD	365	3/22/2023	7/26/2023	126	5.140%	249,398	245,050	-	-
ISDLAF+ Term Series, IL	TS	365	5/18/2023	7/28/2023	71	5.030%	7,068,491	7,000,000	-	-
ISDLAF+ Term Series, IL	TS	365	6/23/2023	9/22/2023	91	5.350%	3,058,484	3,000,000	-	-
Vast Bank, National Association, OK	CD	365	7/12/2023	10/19/2023	99	5.250%	249,858	246,350	-	-
BOKF, National Association, OK	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Bank of China, NY	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
First National Bank, TX	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
First National Bank of Jasper, TX	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
FirstBank, TN	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Heritage Bank of Commerce, CA	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Kanza Bank, KS	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Louisiana National Bank, LA	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
MapleMark Bank, TX	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Old National Bank, IN	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Peoples Bank, OH	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Pinnacle Bank, NE	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
SSB Community Bank, OH	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
St. Louis Bank, MO	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Texas Bank and Trust Company, TX	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
The Paducah Bank and Trust Company, KY	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
United Roosevelt Savings Bank, NJ	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
West Bank, IA	CDR	365	7/20/2023	10/19/2023	91	5.240%	249,435	246,218	-	-
Independent Bank, TX	CDR	365	7/20/2023	10/19/2023	91	5.240%	220,832	217,984	-	-
Civista Bank, OH	CDR	365	7/20/2023	10/19/2023	91	5.240%	180,485	178,158	-	-
Bruning Bank, NE	CDR	365	7/20/2023	10/19/2023	91	5.240%	174,183	171,936	-	-
US TREASURY N/B	SEC	365	11/4/2021	11/30/2023	756	0.400%	4,786,000	4,956,127	-	-
ISDLAF+ Term Series, IL	TS	365	9/7/2023	12/6/2023	90	5.310%	21,680,193	21,400,000	-	-
Worthington Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
BCB Community Bank, NJ	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Centier Bank, IN	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Chickasaw Community Bank, OK	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Citizens National Bank, N.A., LA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Devon Bank, IL	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Equitable Bank, NE	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-

FirsTier Bank, NE	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
First Business Bank, WI	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
First Community Bank of Heartland, KY	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Habib American Bank, NY	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Heritage Bank National Association, MN	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Live Oak Banking Company, NC	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Ohio State Bank, OH	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
OneUnited Bank, MA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
River City Bank, CA	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Solera National Bank, CO	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Sundown State Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
The State Bank, MI	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
WesBanco Bank, Inc., WV	CDR	365	9/21/2023	12/21/2023	91	5.350%	249,076	245,797	-	-
Peoples Savings Bank of Rhineland, MO	CDR	365	9/21/2023	12/21/2023	91	5.350%	57,069	56,318	-	-
Independent Bank, TX	CDR	365	9/21/2023	12/21/2023	91	5.350%	28,112	27,742	-	-
ISDLAF+ Term Series, IL	TS	365	9/7/2023	1/10/2024	125	5.360%	5,499,123	5,400,000	-	-
Adams Bank & Trust, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
American Bank and Trust., OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
BTC Bank, MO	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Colorado, CO	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Springfield, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Bank of Western Oklahoma, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
CIBC Bank USA, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Cathay Bank, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Champlain National Bank, NY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Cornerstone Bank, MA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Dayspring Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Dream First Bank, N.A., KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Elk State Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Exchange Bank and Trust Company, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
FFB Bank, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
FNCB, PA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
First National Bank of Mount Dora, FL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
First National Bank of Pasco, FL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Generations Bank, NY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Homeland Federal Savings Bank, LA	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Landmark National Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Lea County State Bank, NM	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Legacy Bank, KS	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Liberty National Bank, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Mountain Valley Bank, TN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Partners Bank, AR	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Republic Bank & Trust Company, KY	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
River Bank & Trust, AL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-

Security First Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
The Bank of Elk River, MN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
The Fahey Banking Company, OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
TrustBank, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Truxton Trust Company, TN	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,582	246,272	-	-
Waterford Bank, N.A., OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	249,581	246,272	-	-
American Bank, National Association, TX	CDR	365	10/12/2023	1/11/2024	91	5.390%	208,267	205,505	-	-
SNB Bank, National Association, OK	CDR	365	10/12/2023	1/11/2024	91	5.390%	202,912	200,221	-	-
Starion Bank, ND	CDR	365	10/12/2023	1/11/2024	91	5.390%	202,912	200,221	-	-
Range Bank, National Association, MI	CDR	365	10/12/2023	1/11/2024	91	5.390%	164,359	162,179	-	-
Bruning Bank, NE	CDR	365	10/12/2023	1/11/2024	91	5.390%	75,296	74,298	-	-
Civista Bank, OH	CDR	365	10/12/2023	1/11/2024	91	5.390%	68,990	68,075	-	-
Bank of Marin, CA	CDR	365	10/12/2023	1/11/2024	91	5.390%	14,479	14,287	-	-
Milledgeville State Bank, IL	CDR	365	10/12/2023	1/11/2024	91	5.390%	1,991	1,965	-	-
Fed Home Ln Discount NT	SEC	365	3/2/2023	1/24/2024	328	5.095%	8,162,000	7,799,917	-	-
ISDLAF+ Term Series, IL	TS	365	10/30/2023	1/30/2024	92	5.350%	2,026,970	2,000,000	-	-
ISDLAF+ Term Series, IL	TS	365	9/22/2023	2/2/2024	133	5.350%	3,058,484	3,000,000	-	-
Treasury Bill, 912797JC2	SEC	365	10/4/2023	2/6/2024	125	5.383%	11,192,000	10,999,474	-	-
PONCE BANK	SDA		3/31/2024			5.350%	416	416	-	416
NEXBANK, SSB-ICS	SDA		3/31/2024			5.350%	6,499,837	6,499,837	-	6,499,837
Bank of China 1285997-1	SDA		3/31/2024			5.380%	22,614,498	22,614,498	-	22,614,498
Bank of China 1285906-1	SDA		3/31/2024			5.380%	38,105	38,105	-	38,105
Congressional Bank	SDA		3/31/2024			5.350%	700,939	700,939	-	700,939
NEXBANK, SSB-PHLY,TX	SDA		3/31/2024			5.350%	0	0	-	0
EagleBank, VA	CD	365	9/7/2023	3/7/2024	182	5.403%	249,855	243,300	6,554.74	243,300
DMB Community Bank, WI	CD	365	9/7/2023	3/7/2024	182	5.395%	249,845	243,300	6,544.51	243,300
Western Alliance Bank, CA	CD	365	9/7/2023	3/7/2024	182	5.411%	249,813	243,250	6,563.10	243,250
First State Bank and Trust Company, Inc., MO	CD	365	9/7/2023	3/7/2024	182	5.407%	249,860	243,300	6,559.66	243,300
5Star Bank, CO	CD	365	9/7/2023	3/7/2024	182	5.405%	249,891	243,350	6,540.60	243,350
Treasury Bill, 61497-1	SEC	365	9/7/2023	3/7/2024	182	5.380%	10,266,000	9,999,924	266,076.18	9,999,924
Treasury Bill 61697-1	SEC	365	9/18/2023	3/7/2024	171	5.370%	8,199,000	7,999,489	199,511.28	7,999,489
Nexbank, TX	CD	365	6/28/2023	4/4/2024	281	5.223%	13,313,281	12,800,000	513,281.05	12,800,000
Oklahoma Capital Bank, OK	CD	365	5/17/2023	4/18/2024	337	4.765%	249,880	239,350	10,530.19	239,350
Veritex Community Bank, TX	CD	365	5/17/2023	4/18/2024	337	4.738%	2,087,496	2,000,000	87,496.44	2,000,000
First Community Bank, NE	CD	365	5/17/2023	4/18/2024	337	4.833%	249,821	239,150	10,671.47	239,150
CrossFirst Bank, KS	CD	365	5/17/2023	4/18/2024	337	4.896%	249,855	239,050	10,805.33	239,050
CIBM Bank, WI	CD	365	5/17/2023	4/18/2024	337	4.770%	249,839	239,300	10,538.97	239,300
Merrick Bank, UT	CD	365	5/17/2023	4/18/2024	337	4.749%	249,739	239,250	10,489.29	239,250
First Southeast Bank, MN	CD	365	5/17/2023	4/18/2024	337	4.793%	249,732	239,150	10,582.04	239,150
Capital Community Bank, UT	CD	365	5/17/2023	4/18/2024	337	4.738%	249,717	239,250	10,466.76	239,250
Pinnacle Bank, GA	CD	365	5/17/2023	4/18/2024	337	4.796%	249,739	239,150	10,589.24	239,150
Barrington Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Schaumburg Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Crystal Lake Bank and Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300

Village Bank and Trust	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Beverly Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	216,075	207,000	9,074.63	207,000
Hinsdale Bank & Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Northbrook Bank and Trust Company	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Wheaton Bank & Trust	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Wintrust Bank	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
State Bank of the Lakes	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
Old Plank Trail Community Bank	CD	365	6/12/2023	4/18/2024	311	5.145%	249,791	239,300	10,490.63	239,300
ISDLAF+ Term Series, IL	TS	365	6/23/2023	5/1/2024	313	5.200%	8,252,275	7,900,000	352,275.08	7,900,000
Customers Bank	CD	365	6/12/2023	5/2/2024	325	5.111%	11,497,488	10,997,000	500,488.22	10,997,000
Amarillo National Bank, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
American Bank and Trust Co., Ok	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Atlantic Union Bank, VA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of Breham, NA, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of the Panhandle, OK	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CFBank, National Association, OH	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CIBC Bank USA, IL	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
CUSB Bank, IA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Champlain National Bank, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Chickasaw Community Bank, OK	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Drake Bank, MN	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
FNCB, PA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Business Bank, WI	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank of Omaha, WI	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank of Omaha, NE	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
FirstBank Southwest, TX	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
HomeStreet Bank, WA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Landmark National Bank, KS	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Modern Bank, National Association, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Oakstar Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Pathfinder Bank, NY	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Provident Bank, NJ	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
River City Bank, CA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Signature Bank of Arkansas, AR	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
St. Louis Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
TowneBank, VA	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Unico Bank, MO	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Waterford Bank, N.A., OH	CDR	365	2/1/2024	5/2/2024	91	5.300%	249,573	246,327	3,245.87	246,327
Founders Bank, DC	CDR	365	2/1/2024	5/2/2024	91	5.300%	104,201	102,846	1,355.26	102,846
Bank 7	CD	365	6/12/2023	5/15/2024	338	5.204%	249,784	238,300	11,483.79	238,300
American Bank, National Association, TX	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Associated Bank, N.A., WI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
BCBank, Inc, WV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Bank of Ocean City, MD	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327

Bank of Pontiac, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Beneficial State Bank, CA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Cathay Bank, CA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Centreville Bank, RI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Dayspring Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Dream First Bank, N.A., KS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Commonwealth Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First Fed Community Bk of Bucyrus, OH	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
First National Bank, TX	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Fortress Bank, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Generations Bank, NY	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Grand Valley Bank, UT	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Independent Bank, MI	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Israel Discount Bank of New York, NY	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Kanza Bank, KS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Kennebec Savings Bank, ME	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Lifestore Bank, NC	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Mabrey Bank, OK	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Malvern Bank, IA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Meadows Bank, NV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Meridian Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Northwest Bank, ID	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Planters Bank & Trust Company, MS	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Platinum Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Providence Bank & Trust, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Red River State Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Solera National Bank, CO	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Cincinnatus Savings & Loan Co., OH	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Citizens Bank of Winfield, AL	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
The Dime Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Union Bank, Inc., WV	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
United Prarie Bank, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
United Republic Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
Watermark Bank, OK	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,246.00	246,327
biBANK, LA	CDR	365	2/15/2024	5/16/2024	91	5.300%	249,573	246,327	3,245.87	246,327
Mid Penn Bank, PA	CDR	365	2/15/2024	5/16/2024	91	5.300%	236,384	233,310	3,074.46	233,310
The Bank of Elk River, MN	CDR	365	2/15/2024	5/16/2024	91	5.300%	84,655	83,554	1,101.05	83,554
Gold Coast Bank, IL	CDR	365	2/15/2024	5/16/2024	91	5.300%	23,358	23,054	303.80	23,054
Frankin Savings Bank, ME	CDR	365	2/15/2024	5/16/2024	91	5.300%	21,570	21,289	280.54	21,289
Bank of Colorado, CO	CDR	365	2/15/2024	5/16/2024	91	5.300%	16,232	16,021	211.12	16,021
Bruing Bank, NE	CDR	365	2/15/2024	5/16/2024	91	5.300%	16,232	16,021	211.12	16,021
Financial Federal Bank, TN	CD	365	5/17/2023	5/16/2024	365	5.000%	249,900	238,000	11,900.00	238,000
NorthEast Community Bank, NY	CD	365	5/17/2023	5/16/2024	365	5.022%	249,762	237,850	11,912.19	237,850
First National Bank, ME	CD	365	5/17/2023	5/16/2024	365	4.997%	249,856	238,000	11,855.63	238,000

First Horizon Bank, 337158AW9	DTC	365	5/23/2023	5/22/2024	365	5.053%	237,000	237,219		237,219	
Morgan Stanley Bank NA, 61690U6Q8	DTC	365	5/24/2023	5/23/2024	365	5.053%	237,000	237,219		237,219	
Bank of America NA, 06051VT89	DTC	365	5/24/2023	5/23/2024	365	5.053%	237,000	237,219		237,219	
US TREASURY N/B	SEC	365	1/30/2024	5/28/2024	119	5.205%	4,779,000	4,699,461		4,699,461	
WI Treasury SEC., 912797KE6	SEC	365	2/13/2024	6/11/2024	119	5.210%	4,576,000	4,499,776		4,499,776	
US TREASURY N/B	SEC	365	7/15/2021	7/31/2024	1112	0.310%	1,878,000	1,981,217		1,981,217	
ISDLAF+ Term Series, IL	TS	365	2/2/2024	8/2/2024	182	5.100%	3,086,545	3,010,000	76,544.71	3,010,000	
First Internet Bank of Indiana, IN	CD	365	5/17/2023	11/7/2024	540	4.509%	247,652	232,100	15,551.50	232,100	
Bank Hapoalim B.M., NY	CD	365	5/17/2023	11/7/2024	540	4.643%	249,859	233,800	16,058.77	233,800	
ServisFirst Bank, FL	CD	365	5/17/2023	11/7/2024	540	5.302%	249,879	231,750	18,128.93	231,750	
Schertz Bank & Trust, TX	CD	365	5/17/2023	11/7/2024	540	4.643%	249,859	233,800	16,058.77	233,800	
The First National Bank of McGregor, TX	CD	365	5/17/2023	11/7/2024	540	4.700%	249,683	233,450	16,232.77	233,450	
First Western Bank & Tru, 33749VBQ0	DTC	365	5/23/2023	11/22/2024	549	4.762%	248,000	248,316		248,316	
Morgan Stanley PVT Bank, 61768ETZ6	DTC	365	5/24/2023	11/25/2024	551	5.005%	243,000	243,157		243,157	
Western Alliance Bank, CA	CD	365	1/26/2024	1/24/2025	364	5.108%	4,203,760	4,000,000	203,760.22	4,000,000	
Cornerstone Bank, NE	CD	365	5/17/2023	5/16/2025	730	5.060%	249,883	226,500	23,383.07	226,500	
Baxter Credit Union, IL	CD	365	5/17/2023	5/16/2025	730	4.718%	249,888	228,000	21,887.54	228,000	
Wells Fargo Bank NA, 949764CT9	DTC	365	5/23/2023	5/23/2025	731	4.855%	248,000	248,213		248,213	
US TREASURY N/B	SEC	365	7/15/2021	7/31/2025	1477	0.530%	2,020,000	1,997,433	22,567.19	1,997,433	
US TREASURY N/B	SEC	365	7/15/2021	7/31/2026	1842	0.700%	1,874,000	1,982,926		1,982,926	
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	5.293%		7,298	-	7,298	
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	5.308%		11,555,198	-	11,555,198	
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	2/29/2024			26,215,000	26,215,000	-	26,215,000	
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	5.251%		3,708,699	-	3,708,699	
PMA/ISDLAF Max #10254-104	Short term trust deposit	365		as needed	n/a	5.277%		22,160		22,160	
<b>Total Operating Investments with PMA</b>										171,982,416	
										Outstanding Items	(5,123,011)
										Bond & Interest Fund Transfers	1,263,993
										Capital Fund Cash Balance	(51,651,852)
<b>TOTAL OPERATING FUNDS AS OF</b>				29-Feb-24						116,471,546	
<b>TOTAL BOND AND INTEREST FUND INVESTMENTS AS OF</b> (see page 5 for details):				29-Feb-24						764,424	
<b>TOTAL CAPITAL FUND INVESTMENTS AS OF</b>				29-Feb-24						51,651,852	
<b>TOTAL FUNDS INVESTED</b> (Including Bond & Interest Fund)				29-Feb-24						<b>\$ 168,887,822</b>	

February 29, 2024

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	Bank #	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 02/29/24
<b>BOND AND INTEREST FUND INVESTMENTS</b>											
NEXBANK, SSB-ICS, TX	SDA	365		10/31/2023			8.310%	128,322	127,783	-	128,322
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit	365			as needed	n/a	5.293%		6	-	6
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit	365			as needed	n/a	5.308%		907,519	-	907,519
<b>Total B&amp;I Investments with PMA</b>											1,035,307
USBank Intercept Escrow Fund 400554.1	MMA								991,447	-	991,447
USBank 2001 Escrow Fund 400540.1	MMA								842	-	842
<b>Total B&amp;I Investments with US Bank</b>											993,109
<b>TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:</b>					29-Feb-24				993,109		2,028,417
										Outstanding Items	-
										Operating Fund Transfers	(1,263,993)
										Cash Balance Per General Ledger	764,424

# Balance Sheet

GL292 Date 03/26/24  
Time 01:07

Company 10 - Educational Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

USD

Page 1

Fiscal Year 2024

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
<b>ASSETS</b>					
CURASSETS					
Assets					
8000					
Cash					
8010-0000	Cash	54,822,790.45	50,294,953.11	4,527,837.34	9.0
8014-0000	Payroll Account	37,166.27	37,983.89	817.62-	2.2-
8015-0000	Flex Account	128,311.78	12,463.59	115,848.19	929.5
8016-0000	Board Account Deposits	188,951.27	731.31	188,219.96	25737.4
8017-0000	Student Payments Account	497.08	51.90	445.18	857.8
Total Cash		55,177,716.85	50,346,183.80	4,831,533.05	9.6
<b>RECEIVABLES</b>					
Receivables					
8100					
110-122					
8110-0000	Interest Receivable	172,182.00	424,117.00	251,935.00-	59.4-
8190-0000	Grants Receivable	6,216,282.05	6,045,171.05	171,111.00	2.8
8192-0000	Property Taxes Receivable	78,541,951.00	70,468,621.00	8,073,330.00	11.5
Total 110-122		84,930,415.05	76,937,909.05	7,992,506.00	10.4
8400					
Other Current Assets					
8440-0000	Prepaid Expenses	1,416.00	1,416.00	0.00	
8486-0000	Invoice Tolerance	.01-	.02-	.01	50.0-
Total Other Current Assets		1,415.99	1,415.98	.01	
Total Receivables		84,931,831.04	76,939,325.03	7,992,506.01	10.4
Total Current Assets		140,109,547.89	127,285,508.83	12,824,039.06	10.1
Total Assets		140,109,547.89	127,285,508.83	12,824,039.06	10.1
<b>LIABFBAL</b>					
Liabilities & Fund Equity					
LIABILITIES					
Liabilities					
9000					
Current Liabilities					
9011-0000	Accounts Payable	166,649.20-	1,282,652.26-	1,116,003.06	87.0-
9021-0000	Accrued Payroll	264,358.25-	7,644.77-	256,713.48-	3358.0
9022-0000	Deferred Revenue	77,382,745.23-	70,883,790.23-	6,498,955.00-	9.2
9023-0000	Accrued Accounts Payable (Auditor A	638,079.64-	761,502.17-	123,422.53	16.2-
9025-0000	Unclaimed Property Liability	1,547.65-	0.00	1,547.65-	
9026-0000	Deferred Student Account Revenue	255,427.90-	0.00	255,427.90-	
9098-0000	Premium Group Term Life (Noncash) (	177,764.25-	15,630.60	193,394.85-	1237.3-
Total Current Liabilities		78,886,572.12-	72,919,958.83-	5,966,613.29-	8.2
9300					
Payroll Deductions					
9301-0000	Federal Withholding Tax Payable	1,173.34	1,202.22	28.88-	2.4-
9302-0000	SIT Payable	293.73	293.73	0.00	
9310-0000	Annuities Payable	201.53-	248.47	450.00-	181.1-

# Balance Sheet

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Company 10 - Educational Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	642.44	31,485.09-	32,127.53	102.0-
9321-0000	FSA	46,114.80-	18,375.32-	27,739.48-	151.0
9322-0000	Employee Health Payable	314.98	0.00	314.98	
9325-0000	Health Savings Account (HSA)	342,137.94-	0.00	342,137.94-	
9330-0000	TRS	413,048.74-	679,212.77-	266,164.03	39.2-
9340-0000	THIS-Employee	121,705.19-	152,788.97-	31,083.78	20.3-
9362-0000	Garnishments	88.08	731.66	643.58-	88.0-
9363-0000	Union Dues	93.48	96.01	2.53-	2.6-
9368-0000	Employee Voluntary Insurance Payabl	675.01	351.39	323.62	92.1
	<b>Total Payroll Deductions</b>	<b>919,927.14-</b>	<b>878,938.67-</b>	<b>40,988.47-</b>	<b>4.7</b>
9400	Other Payables				
9402-0000	Owed to Foundation	67.40-	420.00-	352.60	84.0-
9403-0000	Owed to Settlement	1,257.50-	1,257.50-	0.00	
9404-0000	Owed to Building-Music Donations	1,624.23-	794.23-	830.00-	104.5
9410-0000	Owed to Building-Vending	171,537.88-	186,187.27-	14,649.39	7.9-
9411-0000	Owed to Building-Picture Money	177,133.92-	174,854.48-	2,279.44-	1.3
9412-0000	Owed to Building-ACT Prep Program	305,707.40-	478,165.14-	172,457.74	36.1-
9413-0000	Owed to Building-Physical Education	310,868.54-	314,691.19-	3,822.65	1.2-
9414-0000	Owed to Building-Athletics	322,015.78-	311,174.90-	10,840.88-	3.5
9415-0000	Owed to Building-Yearbook	98,163.82-	115,504.29-	17,340.47	15.0-
9416-0000	Owed to Building-Year in Review Vid	3,300.15-	3,300.15-	0.00	
9417-0000	Owed to Building-Athletic Tournamen	291,397.46-	287,693.45-	3,704.01-	1.3
9418-0000	Owed to Building-Assignment Books	2,820.00-	2,820.00-	0.00	
9419-0000	Owed to Building-Other	248,081.28-	237,084.54-	10,996.74-	4.6
9420-0000	Owed to Building - Spec Olympics	4,364.73-	4,499.41-	134.68	3.0-
9421-0000	Owed to Building - Admin Mentoring	10,220.75-	10,220.75-	0.00	
9422-0000	Owed to Building - Corporate Sponso	20,406.29-	30,014.27-	9,607.98	32.0-
9423-0000	Owed to Building - Athletic Donation	96,679.03-	74,798.85-	21,880.18-	29.3
9424-0000	Owed To Building - Musical	157,211.17-	119,231.04-	37,980.13-	31.9
9425-0000	Owed to Building - Summer Camps	4,812.57-	4,812.57-	0.00	
9426-0000	Owed to Building - Library	106,609.53-	88,863.73-	17,745.80-	20.0
9428-0000	Owed to Building - Homeless	16,417.90-	14,880.53-	1,537.37-	10.3
9429-0000	Owed to Building - BPAC	360.64-	360.64-	0.00	
9430-0000	Owed to Building - Donations	69,940.81-	107,430.29-	37,489.48	34.9-
9434-0000	Owed to Buildings-Basketball	1,103.09-	685.17-	417.92-	61.0
9437-0000	Owed to Buildings-Softball	250.00-	250.00-	0.00	
9440-0000	Owed to Building-Grants	3,353.23-	2,858.83-	494.40-	17.3
9441-0000	Owed to Building-CTE INCubator Spon	8,640.76-	0.00	8,640.76-	
9460-0000	Other Payables	2,450,684.55	2,532,208.58	81,524.03-	3.2-
9461-0000	Credit Card Payable	482.96-	482.96-	0.00	
9462-0000	Owed to Building-Print Shop	2,077.25-	1,241.25-	836.00-	67.4
9463-0000	Summer Camp-Bowling	.30-	.30-	0.00	
9464-0000	Summer Camp-Girls Basketball	8,125.19-	2,165.92-	5,959.27-	275.1
9465-0000	Summer Camp-Boys Basketball	14,284.04-	8,721.21-	5,562.83-	63.8
9466-0000	Summer Camp-Coed Tennis	14,725.51-	8,974.08-	5,751.43-	64.1
9467-0000	Summer Camp-Football	8,705.70-	1,505.72	10,211.42-	678.2-
9468-0000	Summer Camp-Coed Volleyball	6,734.87-	2,534.87-	4,200.00-	165.7
9469-0000	Summer Camp-Coed Wrestling	7,730.69-	4,629.19-	3,101.50-	67.0
9470-0000	Summer Camp-Boys Baseball	7,037.36-	8,947.65-	1,910.29	21.3-

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Company 10 - Educational Fund  
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Fiscal Year 2024

Consolidated		Educational Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9400	Other Payables				
9471-0000	Summer Camp-Girls Softball	5,437.66-	930.00-	4,507.66-	484.7
9472-0000	Sports Camp-Elementary	586.57-	586.57-	0.00	
9473-0000	Summer Camp-Coed Soccer	333.30	333.30	0.00	
9474-0000	Summer Camp-Cheerleading	6,048.29-	4,736.92-	1,311.37-	27.7
9475-0000	Custodial Services	144,114.15-	129,027.94-	15,086.21-	11.7
9477-0000	Summer Camp-Coed Basketball	233.60	233.60	0.00	
9478-0000	Summer Camp-Girls Soccer	674.37-	564.37-	110.00-	19.5
9479-0000	Summer Camp-Coed Cross Country	1,272.90-	104.98	1,377.88-	1312.5-
9480-0000	Summer Camp-Boys Lacrosse	3,597.29-	2,261.25-	1,336.04-	59.1
9481-0000	Summer Camp-Girls Lacrosse	14.62-	14.62-	0.00	
9482-0000	Summer Camp-Dance Camp	4,634.46-	11,630.43-	6,995.97	60.2-
9483-0000	Summer Camp-Boys Soccer	22,633.86-	20,466.54-	2,167.32-	10.6
9484-0000	Summer Camp-Girls Golf	2,012.54-	692.54-	1,320.00-	190.6
9485-0000	Summer Camp-Boys Golf	3,374.18-	1,724.65-	1,649.53-	95.6
9486-0000	Summer Camp-Girls Volleyball	19,411.28-	10,490.72-	8,920.56-	85.0
9488-0000	Summer Camp-Marching Band	3,191.14-	1,948.74-	1,242.40-	63.8
9492-0000	Summer Camp-Strength & Conditioning	8,540.28-	964.72-	7,575.56-	785.3
9493-0000	Summer Camp-Girls Track	208.99-	208.99-	0.00	
9494-0000	Summer Camp-Boys Track	1,585.00-	225.00-	1,360.00-	604.4
9495-0000	Ed Services Donations	737.65-	520.65-	217.00-	41.7
9496-0000	FSL Events-Donations	71.56-	71.56-	0.00	
9497-0000	Coffee Shop	4,570.39-	4,575.19-	4.80	.1-
9498-0000	Owed to Special Events	3,021.77-	1,741.77-	1,280.00-	73.5
9499-0000	Owed to Wellness	45,358.84-	33,190.84-	12,168.00-	36.7
	Total Other Payables	334,096.07-	302,738.48-	31,357.59-	10.4
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	0.00	3,696,757.00-	3,696,757.00	100.0-
	Total Long-Term Liabilities	0.00	3,696,757.00-	3,696,757.00	100.0-
	Total Liabilities	80,140,595.33-	77,798,392.98-	2,342,202.35-	3.0
FUNDBAL	Equity				
9900-0000	Fund Balance	63,406,139.50-	55,633,280.55-	7,772,858.95-	14.0
9950-0000	Current Year Net Change in Fund Balan	3,177,418.44	6,146,164.70	2,968,746.26-	48.3-
9997-0000	Payroll Clearing	259,768.50	0.00	259,768.50	
	Total Equity	59,968,952.56-	49,487,115.85-	10,481,836.71-	21.2
	Total Liabilities & Fund Equit	140,109,547.89-	127,285,508.83-	12,824,039.06-	10.1

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Company 11 - Health Insurance Fund  
Balance Sheet  
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Fiscal Year 2024

Consolidated		Health Insurance Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
	Total Cash	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
	Total Current Assets	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
	Total Assets	3,538,943.75	153,715.64-	3,692,659.39	2402.3-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	4,106.26	16.39-	4,122.65	25153.4-
	Total Current Liabilities	4,106.26	16.39-	4,122.65	25153.4-
9300	Payroll Deductions				
9322-0000	Employee Health Payable	3,378,793.82-	326,937.85	3,705,731.67-	1133.5-
9323-0000	Employee Dental Payable	148,946.54-	165,491.87-	16,545.33	10.0-
9324-0000	Employee Vision Payable	15,309.65-	7,713.95-	7,595.70-	98.5
	Total Payroll Deductions	3,543,050.01-	153,732.03	3,696,782.04-	2404.7-
	Total Liabilities	3,538,943.75-	153,715.64	3,692,659.39-	2402.3-
	Total Liabilities & Fund Equity	3,538,943.75-	153,715.64	3,692,659.39-	2402.3-

# Balance Sheet

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Company 14 - Grant Fund  
Balance Sheet  
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Fiscal Year 2024

Consolidated		Grant Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,700,439.43	161,839.89	3,538,599.54	2186.5
	Total Cash	3,700,439.43	161,839.89	3,538,599.54	2186.5
RECEIVABLES	Receivables				
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	.01	0.00	
	Total Other Current Assets	.01	.01	0.00	
	Total Receivables	.01	.01	0.00	
	Total Current Assets	3,700,439.44	161,839.90	3,538,599.54	2186.5
	Total Assets	3,700,439.44	161,839.90	3,538,599.54	2186.5
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	28,563.71	11,834.88-	40,398.59	341.4-
9023-0000	Accrued Accounts Payable (Auditor A	29,592.58-	2,710.63-	26,881.95-	991.7
	Total Current Liabilities	1,028.87-	14,545.51-	13,516.64	92.9-
9300	Payroll Deductions				
9330-0000	TRS	58,417.96-	58,417.96-	0.00	
	Total Payroll Deductions	58,417.96-	58,417.96-	0.00	
9400	Other Payables				
9428-0000	Owed to Building - Homeless	0.00	887.63	887.63-	100.0-
	Total Other Payables	0.00	887.63	887.63-	100.0-
	Total Liabilities	59,446.83-	72,075.84-	12,629.01	17.5-
FUNDBAL	Equity				
9900-0000	Fund Balance	2,516,947.49-	798,799.58-	1,718,147.91-	215.1
9950-0000	Current Year Net Change in Fund Balan	1,124,045.12-	709,035.52	1,833,080.64-	258.5-
	Total Equity	3,640,992.61-	89,764.06-	3,551,228.55-	3956.2
	Total Liabilities & Fund Equit	3,700,439.44-	161,839.90-	3,538,599.54-	2186.5

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Company 14 - Grant Fund  
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Grant Fund

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Account Nbr	Description	Current Year	Previous Year	Change	Percent
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# Balance Sheet

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Company 19 - Covid 19 Fund  
Balance Sheet  
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Fiscal Year 2024

Consolidated		Current Year	Previous Year	Change	Percent
ASSETS					
Assets					
CURASSETS					
Current Assets					
Cash					
8000	Cash	5,780,433.27-	633,334.92	6,413,768.19-	1012.7-
8010-0000	Cash				
8014-0000	Payroll Account	.01-	0.00	.01-	
	Total Cash	5,780,433.28-	633,334.92	6,413,768.20-	1012.7-
	Total Current Assets	5,780,433.28-	633,334.92	6,413,768.20-	1012.7-
	Total Assets	5,780,433.28-	633,334.92	6,413,768.20-	1012.7-
LIABFBAL					
Liabilities & Fund Equity					
LIABILITIES					
Liabilities					
Current Liabilities					
9000	Accounts Payable	12,196.07	11.99	12,184.08	101618.7
9011-0000	Accounts Payable				
9023-0000	Accrued Accounts Payable (Auditor A)	12,196.07-	11.99-	12,184.08-	101618.7
	Total Current Liabilities	0.00	0.00	0.00	
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	593.26-	1,661.48-	1,068.22	64.3-
9321-0000	FSA	8,045.95-	9,211.58-	1,165.63	12.7-
9325-0000	Health Savings Account (HSA)	5,250.00-	0.00	5,250.00-	
9330-0000	TRS	322.14	0.00	322.14	
	Total Payroll Deductions	13,567.07-	10,873.06-	2,694.01-	24.8
	Total Liabilities	13,567.07-	10,873.06-	2,694.01-	24.8
FUNDBAL					
Equity					
9900-0000	Fund Balance	5,574,626.67	982,323.86	4,592,302.81	467.5
9950-0000	Current Year Net Change in Fund Balan	219,373.68	1,604,785.72-	1,824,159.40	113.7-
	Total Equity	5,794,000.35	622,461.86-	6,416,462.21	1030.8-
	Total Liabilities & Fund Equit	5,780,433.28	633,334.92-	6,413,768.20	1012.7-

# Balance Sheet

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Company 20 - Operations & Maintenance Fund USD  
Balance Sheet  
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Fiscal Year 2024

Consolidated		Operations & Maintenance Fund	Consolidated	Change	Percent
Account Nbr	Description	Current Year	Previous Year		
<b>ASSETS</b>					
Assets					
<b>CURASSETS</b>					
Current Assets					
8000	Cash				
8010-0000	Cash	7,135,196.08	8,750,577.41	1,615,381.33-	18.5-
	Total Cash	7,135,196.08	8,750,577.41	1,615,381.33-	18.5-
<b>RECEIVABLES</b>					
Receivables					
8100	110-122				
8110-0000	Interest Receivable	9,989.00	55,887.00	45,898.00-	82.1-
8192-0000	Property Taxes Receivable	17,168,353.00	14,470,397.00	2,697,956.00	18.6
	Total 110-122	17,178,342.00	14,526,284.00	2,652,058.00	18.3
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.14-	.13-	.01-	7.7
	Total Other Current Assets	.14-	.13-	.01-	7.7
	Total Receivables	17,178,341.86	14,526,283.87	2,652,057.99	18.3
	Total Current Assets	24,313,537.94	23,276,861.28	1,036,676.66	4.5
	Total Assets	24,313,537.94	23,276,861.28	1,036,676.66	4.5
<b>LIABFBAL</b>					
Liabilities & Fund Equity					
<b>LIABILITIES</b>					
Liabilities					
9000	Current Liabilities				
9011-0000	Accounts Payable	226,672.07-	165,194.40-	61,477.67-	37.2
9022-0000	Deferred Revenue	16,894,924.00-	14,525,106.00-	2,369,818.00-	16.3
9023-0000	Accrued Accounts Payable (Auditor A	33,069.96	.13	33,069.83	5438330.8
	Total Current Liabilities	17,088,526.11-	14,690,300.27-	2,398,225.84-	16.3
9300	Payroll Deductions				
9310-0000	Annuities Payable	245.17-	245.17-	0.00	
9320-0000	Employee Disability/Life Payable	10,356.73-	9,673.95-	682.78-	7.1
9321-0000	FSA	7,712.20-	9,264.52-	1,552.32	16.8-
9325-0000	Health Savings Account (HSA)	1,625.00-	0.00	1,625.00-	
	Total Payroll Deductions	19,939.10-	19,183.64-	755.46-	3.9
9400	Other Payables				
9410-0000	Owed to Building-Vending	440.83-	440.83-	0.00	
9460-0000	Other Payables	441.00	441.00	0.00	
	Total Other Payables	.17	.17	0.00	

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Company 20 - Operations & Maintenance Fund USD  
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Fiscal Year 2024

Consolidated		Operations & Maintenance Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	442,747.00-	646,980.00-	204,233.00	31.6-
	Total Long-Term Liabilities	442,747.00-	646,980.00-	204,233.00	31.6-
	Total Liabilities	17,551,212.04-	15,356,463.74-	2,194,748.30-	14.3
FUNDBAL	Equity				
9900-0000	Fund Balance	3,444,124.94-	6,634,638.74-	3,190,513.80	48.1-
9950-0000	Current Year Net Change in Fund Balan	3,318,200.96-	1,285,758.80-	2,032,442.16-	158.1
	Total Equity	6,762,325.90-	7,920,397.54-	1,158,071.64	14.6-
	Total Liabilities & Fund Equity	24,313,537.94-	23,276,861.28-	1,036,676.66-	4.5

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Company 30 - Bond & Interest Fund  
Balance Sheet  
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Fiscal Year 2024

Consolidated		Bond & Interest Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	764,424.65	420,982.90	343,441.75	81.6
	Total Cash	764,424.65	420,982.90	343,441.75	81.6
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	24,300.00	41,168.00	16,868.00-	41.0-
8192-0000	Property Taxes Receivable	12,427,273.00	13,240,757.00	813,484.00-	6.1-
	Total 110-122	12,451,573.00	13,281,925.00	830,352.00-	6.3-
	Total Receivables	12,451,573.00	13,281,925.00	830,352.00-	6.3-
	Total Current Assets	13,215,997.65	13,702,907.90	486,910.25-	3.6-
	Total Assets	13,215,997.65	13,702,907.90	486,910.25-	3.6-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
	Total Current Liabilities	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
	Total Liabilities	12,240,367.00-	13,281,056.00-	1,040,689.00	7.8-
FUNDBAL	Equity				
9900-0000	Fund Balance	11,926,263.29-	10,658,353.55-	1,267,909.74-	11.9
9950-0000	Current Year Net Change in Fund Balan	10,950,632.64	10,236,501.65	714,130.99	7.0
	Total Equity	975,630.65-	421,851.90-	553,778.75-	131.3
	Total Liabilities & Fund Equit	13,215,997.65-	13,702,907.90-	486,910.25	3.6-

# Balance Sheet

GL292 Date 03/26/24  
Time 01:07

Company 40 - Transportation Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

USD

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Fiscal Year 2024

Consolidated		Transportation Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	8,459,117.76	7,944,902.40	514,215.36	6.5
	Total Cash	8,459,117.76	7,944,902.40	514,215.36	6.5
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	14,091.00	27,910.00	13,819.00-	49.5-
8190-0000	Grants Receivable	2,442,738.00	2,321,853.00	120,885.00	5.2
8192-0000	Property Taxes Receivable	5,166,591.00	4,410,438.00	756,153.00	17.1
	Total 110-122	7,623,420.00	6,760,201.00	863,219.00	12.8
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	.01	0.00	
	Total Other Current Assets	.01	.01	0.00	
	Total Receivables	7,623,420.01	6,760,201.01	863,219.00	12.8
	Total Current Assets	16,082,537.77	14,705,103.41	1,377,434.36	9.4
	Total Assets	16,082,537.77	14,705,103.41	1,377,434.36	9.4
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	22,101.13-	1,434,175.99-	1,412,074.86	98.5-
9022-0000	Deferred Revenue	5,092,149.00-	4,437,759.00-	654,390.00-	14.7
9023-0000	Accrued Accounts Payable (Auditor A	14,267.28-	14,406.22-	138.94	1.0-
	Total Current Liabilities	5,128,517.41-	5,886,341.21-	757,823.80	12.9-
9300	Payroll Deductions				
9310-0000	Annuities Payable	184.58-	184.58-	0.00	
9320-0000	Employee Disability/Life Payable	165.49-	153.77-	11.72-	7.6
	Total Payroll Deductions	350.07-	338.35-	11.72-	3.5
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	36,817.00-	23,388.00-	13,429.00-	57.4
	Total Long-Term Liabilities	36,817.00-	23,388.00-	13,429.00-	57.4
	Total Liabilities	5,165,684.48-	5,910,067.56-	744,383.08	12.6-

# Balance Sheet

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Company 40 - Transportation Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Transportation Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
FUNDBAL	Equity				
9900-0000	Fund Balance	8,740,294.92-	8,715,727.48-	24,567.44-	.3
9950-0000	Current Year Net Change in Fund Balan	2,176,558.37-	79,308.37-	2,097,250.00-	2644.4
	Total Equity	10,916,853.29-	8,795,035.85-	2,121,817.44-	24.1
	Total Liabilities & Fund Equit	16,082,537.77-	14,705,103.41-	1,377,434.36-	9.4

# Balance Sheet

GL292 Date 03/26/24  
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Company 50 - Municipal Retirement Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Municipal Retirement Fund	Consolidated	Change	Percent
Account Nbr	Description	Current Year	Previous Year		
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,739,104.39	4,720,639.53	981,535.14-	20.8-
	Total Cash	3,739,104.39	4,720,639.53	981,535.14-	20.8-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	11,267.00	27,220.00	15,953.00-	58.6-
8192-0000	Property Taxes Receivable	2,024,773.00	2,938,410.00	913,637.00-	31.1-
	Total 110-122	2,036,040.00	2,965,630.00	929,590.00-	31.3-
	Total Receivables	2,036,040.00	2,965,630.00	929,590.00-	31.3-
	Total Current Assets	5,775,144.39	7,686,269.53	1,911,125.14-	24.9-
	Total Assets	5,775,144.39	7,686,269.53	1,911,125.14-	24.9-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	2,000,041.00-	2,965,056.00-	965,015.00	32.5-
	Total Current Liabilities	2,000,041.00-	2,965,056.00-	965,015.00	32.5-
9300	Payroll Deductions				
9303-0000	IMRF Payable	1,470.33	822.84-	2,293.17	278.7-
	Total Payroll Deductions	1,470.33	822.84-	2,293.17	278.7-
	Total Liabilities	1,998,570.67-	2,965,878.84-	967,308.17	32.6-
FUNDBAL	Equity				
9900-0000	Fund Balance	4,743,791.35-	4,997,700.14-	253,908.79	5.1-
9950-0000	Current Year Net Change in Fund Balan	967,217.63	277,309.45	689,908.18	248.8
	Total Equity	3,776,573.72-	4,720,390.69-	943,816.97	20.0-
	Total Liabilities & Fund Equit	5,775,144.39-	7,686,269.53-	1,911,125.14	24.9-

# Balance Sheet

GL292 Date 03/26/24  
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Company 51 - Social Security/Medicare Fund USD  
Balance Sheet  
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Fiscal Year 2024

Consolidated		Social Security/Medicare Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	299,841.11	638,215.97	338,374.86-	53.0-
	Total Cash	299,841.11	638,215.97	338,374.86-	53.0-
	Total Current Assets	299,841.11	638,215.97	338,374.86-	53.0-
	Total Assets	299,841.11	638,215.97	338,374.86-	53.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9304-0000	FICA Payable	2,773.93-	2,791.73-	17.80	.6-
9305-0000	Medicare Only Payable	8,133.47-	8,226.35-	92.88	1.1-
	Total Payroll Deductions	10,907.40-	11,018.08-	110.68	1.0-
	Total Liabilities	10,907.40-	11,018.08-	110.68	1.0-
FUNDBAL	Equity				
9900-0000	Fund Balance	539,501.76-	1,158,282.85-	618,781.09	53.4-
9950-0000	Current Year Net Change in Fund Balan	250,568.05	531,083.42	280,515.37-	52.8-
9999-0000	Error Suspense	0.00	1.54	1.54-	100.0-
	Total Equity	288,933.71-	627,197.89-	338,264.18	53.9-
	Total Liabilities & Fund Equit	299,841.11-	638,215.97-	338,374.86	53.0-

# Balance Sheet

GL292 Date 03/26/24  
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Company 60 - Site & Construction Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Site & Construction Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	35,644,429.09	19,699,756.14	15,944,672.95	80.9
	Total Cash	35,644,429.09	19,699,756.14	15,944,672.95	80.9
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	100,335.00	103,597.00	3,262.00-	3.1-
8191-0000	CPPRT Receivable	894,101.00	890,125.00	3,976.00	.4
	Total 110-122	994,436.00	993,722.00	714.00	.1
	Total Receivables	994,436.00	993,722.00	714.00	.1
	Total Current Assets	36,638,865.09	20,693,478.14	15,945,386.95	77.1
	Total Assets	36,638,865.09	20,693,478.14	15,945,386.95	77.1
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	27,050.00-	74,369.15-	47,319.15	63.6-
9014-0000	Construction Contracts Payable	1,091,272.00-	1,649,866.00-	558,594.00	33.9-
9022-0000	Deferred Revenue	76,696.00-	101,411.00-	24,715.00	24.4-
9023-0000	Accrued Accounts Payable (Auditor A	1,915,656.69-	276,632.71-	1,639,023.98-	592.5
	Total Current Liabilities	3,110,674.69-	2,102,278.86-	1,008,395.83-	48.0
	Total Liabilities	3,110,674.69-	2,102,278.86-	1,008,395.83-	48.0
FUNDBAL	Equity				
9900-0000	Fund Balance	33,814,647.09-	21,616,275.65-	12,198,371.44-	56.4
9950-0000	Current Year Net Change in Fund Balan	286,456.69	3,025,076.37	2,738,619.68-	90.5-
	Total Equity	33,528,190.40-	18,591,199.28-	14,936,991.12-	80.3
	Total Liabilities & Fund Equit	36,638,865.09-	20,693,478.14-	15,945,386.95-	77.1

# Balance Sheet

GL292 Date 03/26/24  
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Company 61 - Impact Fees Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Impact Fees Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	16,013,256.53	15,297,841.53	715,415.00	4.7
	Total Cash	16,013,256.53	15,297,841.53	715,415.00	4.7
	Total Current Assets	16,013,256.53	15,297,841.53	715,415.00	4.7
	Total Assets	16,013,256.53	15,297,841.53	715,415.00	4.7
LIABFBAL	Liabilities & Fund Equity				
FUNDBAL	Equity				
9900-0000	Fund Balance	15,686,308.57-	15,141,988.15-	544,320.42-	3.6
9950-0000	Current Year Net Change in Fund Balan	326,947.96-	155,853.38-	171,094.58-	109.8
	Total Equity	16,013,256.53-	15,297,841.53-	715,415.00-	4.7
	Total Liabilities & Fund Equit	16,013,256.53-	15,297,841.53-	715,415.00-	4.7

# Balance Sheet

GL292 Date 03/26/24  
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Company 70 - Working Capital Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Working Capital Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	40,774,788.69	39,417,048.54	1,357,740.15	3.4
	Total Cash	40,774,788.69	39,417,048.54	1,357,740.15	3.4
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	82,649.00	169,770.00	87,121.00-	51.3-
8192-0000	Property Taxes Receivable	2,363.00	2,024.00	339.00	16.7
	Total 110-122	85,012.00	171,794.00	86,782.00-	50.5-
	Total Receivables	85,012.00	171,794.00	86,782.00-	50.5-
	Total Current Assets	40,859,800.69	39,588,842.54	1,270,958.15	3.2
	Total Assets	40,859,800.69	39,588,842.54	1,270,958.15	3.2
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	65,500.00-	168,212.00-	102,712.00	61.1-
	Total Current Liabilities	65,500.00-	168,212.00-	102,712.00	61.1-
	Total Liabilities	65,500.00-	168,212.00-	102,712.00	61.1-
FUNDBAL	Equity				
9900-0000	Fund Balance	39,865,393.78-	39,016,513.83-	848,879.95-	2.2
9950-0000	Current Year Net Change in Fund Balan	928,906.91-	404,116.71-	524,790.20-	129.9
	Total Equity	40,794,300.69-	39,420,630.54-	1,373,670.15-	3.5
	Total Liabilities & Fund Equit	40,859,800.69-	39,588,842.54-	1,270,958.15-	3.2

# Balance Sheet

GL292 Date 03/26/24  
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Company 80 - Tort Immunity Fund  
Balance Sheet  
For Period 8 Ending February 29, 2024

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Fiscal Year 2024

Consolidated		Tort Immunity Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	224,076.84-	293,946.44-	69,869.60	23.8-
	Total Cash	224,076.84-	293,946.44-	69,869.60	23.8-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	1,965.00	3,428.00	1,463.00-	42.7-
8192-0000	Property Taxes Receivable	1,195,630.00	1,013,599.00	182,031.00	18.0
	Total 110-122	1,197,595.00	1,017,027.00	180,568.00	17.8
	Total Receivables	1,197,595.00	1,017,027.00	180,568.00	17.8
	Total Current Assets	973,518.16	723,080.56	250,437.60	34.6
	Total Assets	973,518.16	723,080.56	250,437.60	34.6
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
	Total Current Liabilities	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
	Total Liabilities	1,177,417.00-	1,016,953.00-	160,464.00-	15.8
FUNDBAL	Equity				
9900-0000	Fund Balance	967,753.37-	879,171.77-	88,581.60-	10.1
9950-0000	Current Year Net Change in Fund Balan	1,171,652.21	1,173,044.21	1,392.00-	.1-
	Total Equity	203,898.84	293,872.44	89,973.60-	30.6-
	Total Liabilities & Fund Equit	973,518.16-	723,080.56-	250,437.60-	34.6

# Income Statement

GL293 Date 03/26/24  
Time 01:10

Company 10 - Educational Fund  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

USD

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Fiscal Year 2024 Budget

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Consolidated

Educational Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
<b>LOCAL</b>							
	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	66,796,587.00	0.00
1112-0000	First PR YR General Levy	1,092,523.52	0.00	0.00	63,679,367.40	62,507,546.00	101.87
1113-0000	Other PR YR General Levies	0.00	0.00	0.00	0.00	722,210.00	0.00
1141-0000	CUR YR Special Education Levy	0.00	0.00	0.00	0.00	17,813,627.00	0.00
1142-0000	First PR YR Special Education	0.00	0.00	0.00	17,378,884.98	17,162,232.00	101.26
1311-0000	Tuition from Pupils or Parents	0.00	0.00	0.00	13,034.59	36,000.00	36.21
1342-0000	Special Education Tuition from	0.00	0.00	0.00	3,921.52	0.00	0.00
1511-0000	Interest on Investments	207,325.15	0.00	0.00	2,449,809.50	2,601,471.00	94.17
1611-0000	Sales to Pupils - Lunch	198,504.20	0.00	0.00	1,211,306.94	1,500,000.00	80.75
1612-0000	Sales to Pupils - Breakfast	13,599.70	0.00	0.00	78,097.20	150,000.00	52.06
1613-0000	Sales to Pupils - A La Carte	60,471.00	0.00	0.00	240,722.25	750,000.00	32.10
1621-0000	Sales to Adults	0.00	0.00	0.00	0.00	75,000.00	0.00
1691-0000	Other Food Service Revenue	2,465.30	0.00	0.00	34,269.22	53,000.00	64.66
1726-0000	Musical Instrument Rental	25.00	0.00	0.00	50.00	0.00	0.00
1727-0000	Athletic Fees	20,116.67	0.00	0.00	284,820.40	355,000.00	80.23
1728-0000	Driver Education Behind the Wh	4,314.28	0.00	0.00	38,627.36	59,000.00	65.47
1729-0000	Flex PE Fees	3,184.01	0.00	0.00	23,290.63	25,500.00	91.34
1791-0000	Parking Permits	0.00	0.00	0.00	32,999.40	0.00	0.00
1792-0000	Music Special Events	2,805.00	0.00	0.00	6,033.67	27,000.00	22.35
1793-0000	CTE Special Events	4,525.00	0.00	0.00	4,525.00	22,000.00	20.57
1811-0000	Regular Textbook Rental	11,464.71	0.00	0.00	120,707.69	221,000.00	54.62
1812-0000	Summer School Textbook Rental	138.90	0.00	0.00	1,708.90	2,720.00	62.83
1819-0000	Other Textbook Rental	155.27	0.00	0.00	2,250.30	5,300.00	42.46
1892-0000	Heart Rate Monitors Fee	350.00	0.00	0.00	3,247.00	3,500.00	92.77
1898-0000	Merchant Processing Fee	6,744.52	0.00	0.00	52,346.47	45,000.00	116.33
1910-0000	Building Rental	0.00	0.00	0.00	492.50	0.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	950,894.48	193,000.00	492.69
1951-0000	Refund of PR YRs' Expenditure	1,196.36	0.00	0.00	188,780.63	160,000.00	117.99
1990-0000	P-Card Inadvertent	0.00	0.00	0.00	1,010.00	1,500.00	67.33
1991-0000	Payment from Other LEAs	140,781.79	0.00	0.00	211,009.07	350,000.00	60.29
1993-0000	Other Local Fees	348.00	0.00	0.00	348.00	0.00	0.00
1999-0000	Other Revenue-General	35,947.73	0.00	0.00	619,146.75	2,050,000.00	30.20
	<b>Total Revenue from Local Sourc</b>	<b>1,806,986.11</b>	<b>0.00</b>	<b>0.00</b>	<b>87,254,140.59</b>	<b>173,688,193.00</b>	<b>50.24</b>
<b>STATE</b>							
	Revenue from State Sources						
3001-0000	Evidence Based Funding (EBF)	6,702,154.00	0.00	0.00	46,915,078.00	73,723,688.00	63.64
3100-0000	Special Ed-Pvt Facility Tuitio	0.00	0.00	0.00	2,624,039.80	3,699,376.00	70.93
3120-0000	Special Ed-Orphanage Individua	0.00	0.00	0.00	403,711.23	387,765.00	104.11
3130-0000	Special Ed-Orphanage Summer	0.00	0.00	0.00	2,566.00	17,439.00	14.71
3360-0000	State Free Lunch & Breakfast	5,232.28	0.00	0.00	77,612.33	35,000.00	221.75
3370-0000	Driver Education	20,633.57	0.00	0.00	63,712.21	120,000.00	53.09
3696-0000	Safe School Grant	13,461.94	0.00	0.00	94,233.58	51,172.00	184.15
3999-0000	ALOP ROE Revenue	196,761.41	0.00	0.00	983,807.05	2,600,000.00	37.84
	<b>Total Revenue from State Sourc</b>	<b>6,938,243.20</b>	<b>0.00</b>	<b>0.00</b>	<b>51,164,760.20</b>	<b>80,634,440.00</b>	<b>63.45</b>
<b>FEDERAL</b>							
	Revenue from Federal Sources						

# Income Statement

GL293 Date 03/26/24  
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Company 10 - Educational Fund  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Fiscal Year 2024 Budget

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Consolidated

Educational Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>FEDERAL</b>							
	Revenue from Federal Sources						
4210-0000	National School Lunch Program	400,566.53	0.00	0.00	3,112,698.64	6,000,000.00	51.88
4211-0000	NSLP Supply Chain Assistance	0.00	0.00	0.00	492,051.62	0.00	0.00
4220-0000	School Breakfast Program	102,654.54	0.00	0.00	742,891.19	1,549,000.00	47.96
4225-0000	Summer Food Program	0.00	0.00	0.00	71,685.02	70,000.00	102.41
4226-0000	Child & Adult Food Care Progr	0.00	0.00	0.00	132,636.27	250,000.00	53.05
4240-0000	Fresh Fruit and Veg. Program	8,608.36	0.00	0.00	14,703.28	27,000.00	54.46
4625-0000	Special Ed-IDEA Room & Board	0.00	0.00	0.00	222,903.78	376,699.00	59.17
4950-0000	Dept of Rehab Svcs	5,050.00	0.00	0.00	32,825.00	55,800.00	58.83
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	405,335.76	1,000,000.00	40.53
4992-0000	Medicaid FFS	0.00	0.00	0.00	845,008.13	2,100,000.00	40.24
	Total Revenue from Federal Sou	516,879.43	0.00	0.00	6,072,738.69	11,428,499.00	53.14
	Total Revenue	9,262,108.74	0.00	0.00	144,491,639.48	265,751,132.00	54.37
<b>EXPENSE</b>							
	Expense						
100	Salaries						
111-0000	Certified Administrator	995,247.55	0.00	0.00	8,400,055.31	12,410,421.00	67.69
112-0000	Certified Directors/Supervisors	365,679.60	0.00	0.00	3,063,660.39	4,834,801.00	63.37
113-0000	Certified Teachers	7,722,926.37	0.00	0.00	54,059,598.02	101,909,837.00	53.05
114-0000	Other Certified	919,767.16	0.00	0.00	6,556,437.94	12,941,524.00	50.66
115-0000	Non-Certified Supervision/Head	261,497.64	0.00	0.00	2,192,818.48	3,470,796.00	63.18
116-0000	Non-Certified Sec/Spec	560,908.72	0.00	0.00	4,508,863.51	7,521,730.00	59.94
117-0000	Non-Certified Paras/Custodial	843,246.38	0.00	0.00	5,368,325.53	9,956,544.00	53.92
118-0000	Other Non-Certified	146,084.50	0.00	0.00	886,300.22	2,721,740.00	32.56
119-0000	Other	121,152.99	0.00	0.00	821,754.39	1,194,656.00	68.79
121-0000	Substitute-Teacher	95,012.70	0.00	0.00	617,418.79	0.00	0.00
122-0000	Substitute-Paraprofessionals	1,530.00	0.00	0.00	20,430.00	0.00	0.00
123-0000	Substitute-Conferences	3,240.00	0.00	0.00	13,950.00	2,000.00	697.50
132-0000	1.5 Overtime	10,083.13	0.00	0.00	109,475.21	174,792.00	62.63
133-0000	2.0 Overtime	107.44	0.00	0.00	736.80	524.00	140.61
134-0000	Subs-Conferences/Prof Develop	540.00	0.00	0.00	990.00	0.00	0.00
135-0000	Long Term Certified Subs	50,490.00	0.00	0.00	306,270.00	0.00	0.00
138-0000	Subs-Grants	0.00	0.00	0.00	360.00	0.00	0.00
143-0000	Overload	0.00	0.00	0.00	273,656.43	320,000.00	85.52
147-0000	Officials- IHSA D300 Employees	0.00	0.00	0.00	772.00	0.00	0.00
148-0000	Extra Pay-Non-Certified	15,665.19	0.00	0.00	310,169.05	40,000.00	775.42
149-0000	Extra Pay-Certified	85,463.16	0.00	0.00	3,152,796.85	4,018,313.00	78.46
161-0000	Mileage Stipend	19,333.15	0.00	0.00	162,426.31	248,700.00	65.31
	Total Salaries	12,217,975.68	0.00	0.00	90,827,265.23	161,766,378.00	56.15
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	897,158.16	0.00	0.00	6,495,069.05	12,028,646.00	54.00
212-0000	Municipal Retirement (IMRF)	161.04-	0.00	0.00	1,886.88-	0.00	0.00

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200	Employee Benefits						
214-0000	Medicare Only	15.10	0.00	0.00	15.10	0.00	0.00
215-0000	One-Time TRS Early Retirement	0.00	0.00	0.00	97,904.94	0.00	0.00
217-0000	TRS Federal Contribution	324.32	0.00	0.00	324.32	0.00	0.00
218-0000	THIS Fund Employer Contributio	87,536.08	0.00	0.00	662,872.96	1,167,295.00	56.79
221-0000	Life Insurance	7,234.72	0.00	0.00	52,291.00	67,025.00	78.02
222-0000	Medical Insurance	2,252,248.35	0.00	0.00	13,808,524.38	28,390,355.00	48.64
223-0000	Dental Insurance	104,764.69	0.00	0.00	631,534.98	1,223,143.00	51.63
224-0000	Vision Insurance	20,056.27	0.00	0.00	122,077.19	227,249.00	53.72
225-0000	Disability Insurance	1,985.54	0.00	0.00	16,571.57	25,418.00	65.20
226-0000	HRA/HSA Board Contributions	7,375.00	0.00	0.00	1,236,781.04	1,301,500.00	95.03
231-0000	Certified Tuition Reimbursemen	17,805.10	0.00	0.00	72,582.50	0.00	0.00
232-0000	DESA Tuition Reimbursement	0.00	0.00	0.00	1,806.00	0.00	0.00
233-0000	DESPA Tuition Reimbursement	602.00	0.00	0.00	1,634.00	0.00	0.00
235-0000	Admin Tuition Reimbursement	0.00	0.00	0.00	21,300.00	0.00	0.00
237-0000	Admin Cash-in-Lieu	3,000.00	0.00	0.00	25,200.00	0.00	0.00
	Total Employee Benefits	3,399,944.29	0.00	0.00	23,244,602.15	44,430,631.00	52.32
300	Purchased Services						
310-0000	Prof & Tech Srv - Edustaff	1,194,546.71	0.00	0.00	1,504,527.46	2,500,000.00	60.18
311-0000	Professional Services-Administ	20,975.79	0.00	0.00	147,263.96	769,000.00	19.15
312-0000	Staff Development-On Site	600.00	0.00	0.00	732.99	38,400.00	1.91
313-0000	Staff Development	14,191.00	0.00	0.00	118,846.97	174,100.00	68.26
314-0000	Professional Services-Instruct	424,448.48	0.00	0.00	1,428,546.10	437,591.00	326.46
315-0000	Food-Contracted	9,709.33	0.00	0.00	121,680.26	136,800.00	88.95
316-0000	Charter School Payment	2,575,937.53	0.00	0.00	6,591,201.07	8,518,244.00	77.38
317-0000	Audit/Financial Services	0.00	0.00	0.00	46,775.00	75,000.00	62.37
318-0000	Legal Services	0.00	0.00	0.00	5,352.12	150,000.00	3.57
319-0000	Other Professional & Technical	103,394.69	0.00	0.00	1,481,189.16	1,771,067.00	83.63
321-0000	Sanitation Services	0.00	0.00	0.00	0.00	1,000.00	0.00
322-0000	Cleaning Services	1,070.00	0.00	0.00	1,070.00	0.00	0.00
323-0000	Repair & Maintenance	26,662.01	0.00	0.00	269,575.88	234,800.00	114.81
325-0000	Rentals	44,017.18	0.00	0.00	238,591.04	175,500.00	135.95
331-0000	Pupil Transportation-General	720.00	0.00	0.00	9,540.92	0.00	0.00
333-0000	District Travel	60,361.04	0.00	0.00	141,224.87	329,190.00	42.90
334-0000	Professional Meetings	1,939.00	0.00	0.00	38,474.91	36,000.00	106.87
336-0000	Pupil Transportation-Field Tri	1,008.36	0.00	0.00	20,623.66	0.00	0.00
339-0000	Other Transportation Services	0.00	0.00	0.00	5,942.43	500.00	1188.49
341-0000	Postage & Shipping Charges	230.12	0.00	0.00	10,310.27	28,445.00	36.25
342-0000	Telephone-Local	31,021.66	0.00	0.00	158,720.80	295,249.00	53.76
346-0000	Telephone - WAN and Internet	7,500.00	0.00	0.00	97,200.00	202,637.00	47.97
347-0000	Telephone-Cellular	8,580.15	0.00	0.00	64,444.95	110,902.00	58.11
351-0000	Recruiting	1,300.00	0.00	0.00	6,191.86	14,300.00	43.30
352-0000	Legal Notices	1,500.95	0.00	0.00	5,848.84	25,500.00	22.94
361-0000	Printing & Binding	2,270.13	0.00	0.00	249,737.09	58,900.00	424.00
385-0000	Unemployment Insurance	0.00	0.00	0.00	0.00	35,000.00	0.00
389-0000	Insurance-Fire-Theft-All Other	4,451.89	0.00	0.00	68,588.74	0.00	0.00

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300	Purchased Services						
390-0000	Officials-Tournaments	0.00	0.00	0.00	117.00	0.00	0.00
391-0000	Officials-IHSA Sponsored	24,735.00	0.00	0.00	165,589.84	203,148.00	81.51
392-0000	License & Registrations	5,265.00	0.00	0.00	16,952.36	2,800.00	605.44
393-0000	Investigations	920.00	0.00	0.00	9,880.00	0.00	0.00
395-0000	Management Fees	700,745.30	0.00	0.00	4,439,973.63	10,117,045.00	43.89
397-0000	Software Licensing	260,574.32	0.00	0.00	3,956,884.73	3,479,990.00	113.70
398-0000	Banking/Credit Card Fees	9,592.89	0.00	0.00	75,984.46	125,000.00	60.79
	Total Purchased Services	4,689,371.57	0.00	0.00	21,497,583.37	30,046,108.00	71.55
400	Supplies & Materials						
411-0000	Supplies-General	212,415.95	0.00	0.00	1,573,902.78	4,140,078.00	38.02
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	56,791.32	196,600.00	28.89
414-0000	Supplies-Warehouse	780.16	0.00	0.00	1,675.56	0.00	0.00
415-0000	Supplies-Computer	434.98	0.00	0.00	25,449.74	0.00	0.00
417-0000	Supplies-Uniform	10,756.04	0.00	0.00	146,242.91	0.00	0.00
421-0000	Textbooks- Approved Standard	890,923.29	0.00	0.00	954,468.10	25,000.00	3817.87
422-0000	Textbooks-Consumables	923.65	0.00	0.00	8,611.30	3,000.00	287.04
423-0000	Textbooks-Rebinds	1,360.00	0.00	0.00	1,360.00	0.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	7.67	0.00	0.00	107,918.90	3,500.00	3083.40
425-0000	Textbooks-Approved Standard El	1,953.08	0.00	0.00	81,004.56	1,647,000.00	4.92
431-0000	Library Books	5,479.73	0.00	0.00	14,926.09	26,000.00	57.41
441-0000	Periodicals	5,880.54	0.00	0.00	19,690.27	10,200.00	193.04
464-0000	Gasoline	328.01	0.00	0.00	2,270.97	18,000.00	12.62
471-0000	System Software	0.00	0.00	0.00	0.00	100.00	0.00
472-0000	Instructional Software	0.00	0.00	0.00	3,732.46	8,000.00	46.66
481-0000	Equipment < \$500	8,725.10	0.00	0.00	129,673.61	62,215.00	208.43
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	2,800.00	0.00
484-0000	Computer Related Equip < \$500	13,743.20	0.00	0.00	71,756.89	211,050.00	34.00
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	196.90	0.00	0.00
	Total Supplies & Materials	1,153,711.40	0.00	0.00	3,199,672.36	6,353,543.00	50.36
500	Capital Outlay						
541-0000	Equipment	10,735.50	0.00	0.00	89,984.16	46,000.00	195.62
546-0000	Software	0.00	0.00	0.00	202.89	0.00	0.00
	Total Capital Outlay	10,735.50	0.00	0.00	90,187.05	46,000.00	196.06
600	Other Objects						
641-0000	Dues & Fees	21,594.09	0.00	0.00	207,344.76	150,913.00	137.39
642-0000	FR Field Trip Costs	5,000.00	0.00	0.00	75,000.00	0.00	0.00
651-0000	Judgments/Claims	0.00	0.00	0.00	3,567.00	0.00	0.00
671-0000	Private Facility Tuition	1,019,605.50	0.00	0.00	5,067,583.40	8,948,336.00	56.63
672-0000	Room and Board	42,378.44	0.00	0.00	318,087.32	675,000.00	47.12
673-0000	General Tuition	129,595.89	0.00	0.00	344,525.77	270,000.00	127.60
691-0000	Miscellaneous Objects	16,500.00	0.00	0.00	27,140.78	104,500.00	25.97

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600	Other Objects						
	Total Other Objects	1,224,673.92	0.00	0.00	6,043,249.03	10,148,749.00	59.55
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	209,528.32	0.00	0.00	725,220.89	5,191,632.00	13.97
755-0000	Computer Equipment < \$5000	44.66	0.00	0.00	1,983,987.48	2,723,373.00	72.85
757-0000	Network Equipment < \$5000	0.00	0.00	0.00	57,298.98	0.00	0.00
	Total Capital Outlay - Capita	209,572.98	0.00	0.00	2,766,507.35	7,915,005.00	34.95
902-0000	Handling Fees (PO)	8.62-	0.00	0.00	8.62-	0.00	0.00
	Total System Accounts	209,564.36	0.00	0.00	2,766,498.73	7,915,005.00	34.95
	Total Expense	22,905,976.72	0.00	0.00	147,669,057.92	260,706,414.00	56.64
	Total Net Change in Fund Balan	13,643,867.98-	0.00	0.00	3,177,418.44-	5,044,718.00	62.99-

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<b>REVENUE</b>							
Revenue							
<b>LOCAL</b>							
Revenue from Local Sources							
1511-0000	Interest on Investments	0.00	0.00	0.00	0.00	33,372.00	0.00
1921-0000	Contributions & Donations from	0.00	0.00	0.00	0.00	2,500.00	0.00
1922-0000	Foundation Donations	0.00	0.00	0.00	0.00	11,000.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	0.00	5,977.00	0.00
Total Revenue from Local Sourc		0.00	0.00	0.00	0.00	52,849.00	0.00
<b>STATE</b>							
Revenue from State Sources							
3220-0000	Voc Ed School Improvement	13,251.00	0.00	0.00	213,683.27	240,077.00	89.01
3275-0000	Voc Ed Elem Career	2,110.68	0.00	0.00	6,161.68	13,837.00	44.53
3621-0000	School Library	0.00	0.00	0.00	16,595.73	25,534.00	64.99
3705-0000	Early Childhood-State PreK	253,000.00	0.00	0.00	1,665,153.00	1,581,831.00	105.27
3706-0000	Early Childhood-Prevention	30,300.00	0.00	0.00	212,100.00	630,372.00	33.65
3707-0000	Early Childhood-PreSchool For	79,000.00	0.00	0.00	544,000.00	791,133.00	68.76
3992-0000	After School Program Grant	28,000.00	0.00	0.00	46,926.00	101,531.00	46.22
3996-0000	Teacher Vacancy Grant	50,000.00	0.00	0.00	300,000.00	0.00	0.00
3997-0000	School STEAM Revenue	0.00	0.00	0.00	19,535.00-	0.00	0.00
Total Revenue from State Sourc		455,661.68	0.00	0.00	2,985,084.68	3,384,315.00	88.20
<b>FEDERAL</b>							
Revenue from Federal Sources							
4300-0000	Title I-Low Income	170,279.00	0.00	0.00	1,580,823.00	2,740,479.00	57.68
4331-0000	Title I-School Improvement	971.00	0.00	0.00	7,231.00	0.00	0.00
4332-0000	Title I-School Improvement Pla	2,334.00	0.00	0.00	2,334.00	0.00	0.00
4400-0000	Title IV-Safe & Drug Free Scho	16,668.00	0.00	0.00	72,214.00	192,747.00	37.47
4600-0000	Special Ed-Preschool Flow Thro	0.00	0.00	0.00	48,127.00	102,605.00	46.91
4620-0000	Special Ed-IDEA Flow Through	34,158.00	0.00	0.00	2,965,584.00	4,363,666.00	67.96
4745-0000	Perkins-III	10,447.00	0.00	0.00	69,791.00	122,689.00	56.88
4908-0000	EL-Bilingual Ed Award (4909)	0.00	0.00	0.00	9,557.00	0.00	0.00
4909-0000	LIPLEPS-III	96,888.00	0.00	0.00	349,203.00	300,560.00	116.18
4932-0000	Title II-Teacher Quality	5,273.00	0.00	0.00	560,117.00	377,577.00	148.35
4944-0000	McKinney-Vento Homeless	0.00	0.00	0.00	4,579.00	0.00	0.00
4988-0000	IDEA ARP PreK Grant	0.00	0.00	0.00	90,165.00	0.00	0.00
4989-0000	IDEA ARP Grant	0.00	0.00	0.00	744,354.00	0.00	0.00
4990-0000	Early Childhood K-1st Jump Sta	0.00	0.00	0.00	257,415.00	0.00	0.00
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	0.00	100,000.00	0.00
4998-0000	Other Federal Revenues	0.00	0.00	0.00	0.00	1,250,961.00	0.00
Total Revenue from Federal Sou		337,018.00	0.00	0.00	6,761,494.00	9,551,284.00	70.79
Total Revenue		792,679.68	0.00	0.00	9,746,578.68	12,988,448.00	75.04
<b>EXPENSE</b>							
Expense							
100	Salaries						

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100	Salaries						
112-0000	Certified Directors/Supervisors	3,869.74	0.00	0.00	27,088.18	0.00	0.00
113-0000	Certified Teachers	160,414.92	0.00	0.00	1,184,033.41	2,549,858.00	46.44
114-0000	Other Certified	20,403.40	0.00	0.00	139,939.03	120,876.00	115.77
116-0000	Non-Certified Sec/Spec	26,707.63	0.00	0.00	89,008.85	116,290.00	76.54
117-0000	Non-Certified Paras/Custodial	51,967.80	0.00	0.00	332,445.10	564,994.00	58.84
118-0000	Other Non-Certified	77,645.24	0.00	0.00	654,475.76	1,234,734.00	53.01
132-0000	1.5 Overtime	0.00	0.00	0.00	0.00	310.00	0.00
138-0000	Subs-Grants	1,890.00	0.00	0.00	13,770.00	50,415.00	27.31
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	77,552.62	76,730.00	101.07
149-0000	Extra Pay-Certified	13,559.00	0.00	0.00	339,564.00	771,263.00	44.03
	Total Salaries	356,457.73	0.00	0.00	2,857,876.95	5,485,470.00	52.10
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	16,284.25	0.00	0.00	120,488.01	171,994.00	70.05
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	68,956.33	33,373.00	206.62
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	63,636.86	29,724.00	214.09
214-0000	Medicare Only	42.32	0.00	0.00	50,602.88	20,912.00	241.98
217-0000	TRS Federal Contribution	8,724.54	0.00	0.00	110,057.29	220,783.00	49.85
218-0000	THIS Fund Employer Contributio	1,477.55	0.00	0.00	12,409.22	21,751.00	57.05
221-0000	Life Insurance	165.34	0.00	0.00	1,151.19	2,103.00	54.74
222-0000	Medical Insurance	72,153.52	0.00	0.00	438,863.03	671,725.00	65.33
223-0000	Dental Insurance	4,259.61	0.00	0.00	26,265.21	45,079.00	58.26
224-0000	Vision Insurance	818.28	0.00	0.00	5,057.39	9,064.00	55.80
225-0000	Disability Insurance	5.24	0.00	0.00	36.47	0.00	0.00
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	3,750.00	2,375.00	157.89
	Total Employee Benefits	103,930.65	0.00	0.00	901,273.88	1,228,883.00	73.34
300	Purchased Services						
312-0000	Staff Development-On Site	0.00	0.00	0.00	150,763.00	156,991.00	96.03
313-0000	Staff Development	0.00	0.00	0.00	0.00	6,417.00	0.00
314-0000	Professional Services-Instruct	432,984.71	0.00	0.00	2,520,793.35	4,039,410.00	62.40
315-0000	Food-Contracted	2,465.30	0.00	0.00	36,469.95	62,045.00	58.78
319-0000	Other Professional & Technical	173,471.00	0.00	0.00	434,470.99	179,307.00	242.31
322-0000	Cleaning Services	0.00	0.00	0.00	792.00	0.00	0.00
323-0000	Repair & Maintenance	884.81	0.00	0.00	1,840.02	3,942.00	46.68
327-0000	Computer Maintenance	0.00	0.00	0.00	0.00	504.00	0.00
331-0000	Pupil Transportation-General	0.00	0.00	0.00	0.00	2,295.00	0.00
333-0000	District Travel	0.00	0.00	0.00	10,357.87	27,032.00	38.32
334-0000	Professional Meetings	6,062.64	0.00	0.00	93,052.89	112,401.00	82.79
336-0000	Pupil Transportation-Field Tri	7,742.80	0.00	0.00	19,226.80	72,877.00	26.38
341-0000	Postage & Shipping Charges	0.00	0.00	0.00	0.00	18.00	0.00
361-0000	Printing & Binding	0.00	0.00	0.00	0.00	840.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	6,374.00	2,091.00	304.83
397-0000	Software Licensing	0.00	0.00	0.00	414,972.51	367,402.00	112.95
399-0000	Other Purchased Services	0.00	0.00	0.00	0.00	19,154.00	0.00

# Income Statement

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Company 14 - Grant Fund  
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Consolidated

Grant Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
	Total Purchased Services	623,611.26		0.00	3,689,113.38	5,052,726.00	73.01
400	Supplies & Materials						
411-0000	Supplies-General	25,281.57		0.00	260,017.17	383,744.00	67.76
412-0000	Supplies-Testing Materials	0.00		0.00	0.00	1,765.00	0.00
415-0000	Supplies-Computer	0.00		0.00	1,198.00	10,325.00	11.60
422-0000	Textbooks-Consumables	2,395.58		0.00	17,368.81	62,915.00	27.61
424-0000	Textbooks-Suppl/Innovation Mat	0.00		0.00	143,729.80	20,338.00	706.71
431-0000	Library Books	3,909.71		0.00	7,204.38	15,892.00	45.33
472-0000	Instructional Software	0.00		0.00	0.00	1,890.00	0.00
481-0000	Equipment < \$500	8,810.78		0.00	68,046.41	39,628.00	171.71
484-0000	Computer Related Equip < \$500	7,001.82		0.00	8,600.89	20,040.00	42.92
	Total Supplies & Materials	47,399.46		0.00	506,165.46	556,537.00	90.95
500	Capital Outlay						
531-0000	Improvements Other than Buildi	0.00		0.00	407,628.01	2,500.00	0.00
			Large Percent of Budget	0.00			16305.12
541-0000	Equipment	0.00		0.00	14,784.99	119,944.00	12.33
	Total Capital Outlay	0.00		0.00	422,413.00	122,444.00	344.98
600	Other Objects						
641-0000	Dues & Fees	13,281.75		0.00	43,541.43	54,146.00	80.41
	Total Other Objects	13,281.75		0.00	43,541.43	54,146.00	80.41
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	11,049.45		0.00	137,084.52	388,770.00	35.26
755-0000	Computer Equipment < \$5000	0.00		0.00	65,064.94	99,472.00	65.41
	Total Capital Outlay - Capita	11,049.45		0.00	202,149.46	488,242.00	41.40
	Total System Accounts	11,049.45		0.00	202,149.46	488,242.00	41.40
	Total Expense	1,155,730.30		0.00	8,622,533.56	12,988,448.00	66.39
	Total Net Change in Fund Balan	363,050.62-		0.00	1,124,045.12	0.00	0.00

# Income Statement

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Company 19 - Covid 19 Fund  
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Consolidated

Covid 19 Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
REVENUE							
FEDERAL							
4942-0000	Revenue from Federal Sources						
4942-0000	ESSER II	0.00	0.00	0.00	4,990,812.00	3,172,418.00	157.32
4943-0000	ESSER III	329,267.00	0.00	0.00	2,965,020.00	5,022,446.00	59.04
4987-0000	District-Led High Impact Tutor	0.00	0.00	0.00	71,211.00	0.00	0.00
	Total Revenue from Federal Sou	329,267.00	0.00	0.00	8,027,043.00	8,194,864.00	97.95
	Total Revenue	329,267.00	0.00	0.00	8,027,043.00	8,194,864.00	97.95
<b>EXPENSE</b>							
EXPENSE							
100							
Salaries							
112-0000	Certified Directors/Superviors	9,867.62	0.00	0.00	69,073.34	128,283.00	53.84
113-0000	Certified Teachers	135,875.68	0.00	0.00	986,972.61	2,045,293.00	48.26
114-0000	Other Certified	14,427.62	0.00	0.00	100,993.34	0.00	0.00
115-0000	Non-Certified Supervision/Head	5,748.33	0.00	0.00	36,821.60	74,902.00	49.16
117-0000	Non-Certified Paras/Custodial	16,742.02	0.00	0.00	122,761.43	349,546.00	35.12
118-0000	Other Non-Certified	5,326.27	0.00	0.00	42,170.60	187,563.00	22.48
132-0000	1.5 Overtime	0.00	0.00	0.00	34.17	0.00	0.00
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	27,753.61	0.00	0.00
149-0000	Extra Pay-Certified	60.00-	0.00	0.00	167,505.00	633,709.00	26.43
	Total Salaries	187,927.54	0.00	0.00	1,554,085.70	3,419,296.00	45.45
200							
Employee Benefits							
211-0000	Teachers Retirement (TRS)	14,159.96	0.00	0.00	102,250.74	272,848.00	37.48
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	25,678.00	0.00
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	16,014.00	0.00
214-0000	Medicare Only	57.42-	0.00	0.00	43.50-	37,173.00	.12-
217-0000	TRS Federal Contribution	16,966.75	0.00	0.00	141,637.27	0.00	0.00
218-0000	THIS Fund Employer Contributio	1,272.15	0.00	0.00	10,107.00	0.00	0.00
221-0000	Life Insurance	77.25	0.00	0.00	541.30	0.00	0.00
222-0000	Medical Insurance	28,063.14	0.00	0.00	170,511.31	529,847.00	32.18
223-0000	Dental Insurance	1,389.00	0.00	0.00	7,463.99	0.00	0.00
224-0000	Vision Insurance	226.66	0.00	0.00	1,253.52	0.00	0.00
225-0000	Disability Insurance	13.32	0.00	0.00	93.24	0.00	0.00
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	6,750.00	0.00	0.00
	Total Employee Benefits	62,110.81	0.00	0.00	440,564.87	881,560.00	49.98
300							
Purchased Services							
314-0000	Professional Services-Instruct	0.00	0.00	0.00	1,302.90	0.00	0.00
319-0000	Other Professional & Technical	35,000.00	0.00	0.00	318,870.49	339,752.00	93.85
325-0000	Rentals	0.00	0.00	0.00	1,535.62	0.00	0.00
331-0000	Pupil Transportation-General	0.00	0.00	0.00	119,544.56	0.00	0.00
336-0000	Pupil Transportation-Field Tri	0.00	0.00	0.00	0.00	150,000.00	0.00

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Company 19 - Covid 19 Fund USD  
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Covid 19 Fund

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Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
397-0000	Software Licensing	0.00	0.00	0.00	80,527.50	155,588.00	51.76
	Total Purchased Services	35,000.00	0.00	0.00	521,781.07	645,340.00	80.85
400	Supplies & Materials						
411-0000	Supplies-General	0.00	0.00	0.00	2,317.98-	25,000.00	9.27-
422-0000	Textbooks-Consumables	0.00	0.00	0.00	0.00	3,223,668.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	0.00	0.00	0.00	5,732,303.02	0.00	0.00
	Total Supplies & Materials	0.00	0.00	0.00	5,729,985.04	3,248,668.00	176.38
	Total Expense	285,038.35	0.00	0.00	8,246,416.68	8,194,864.00	100.63
	Total Net Change in Fund Balan	44,228.65	0.00	0.00	219,373.68-	0.00	0.00

# Income Statement

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Company 20 - Operations & Maintenance Fund USD  
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Consolidated

Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
<b>LOCAL</b>							
Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	17,611,291.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	16,487,133.17	17,070,451.00	96.58
1390-0000	Transition Fees	43,676.16	0.00	0.00	720,724.40	340,051.00	211.95
1511-0000	Interest on Investments	26,944.91	0.00	0.00	335,591.28	429,460.00	78.14
1791-0000	Parking Permits	2,128.90	0.00	0.00	118,993.12	162,156.00	73.38
1910-0000	Building Rental	1,470.00	0.00	0.00	22,715.00	69,244.00	32.80
1951-0000	Refund of PR YRs' Expenditure	0.00	0.00	0.00	212.55	1,613.00	13.18
1997-0000	Revenue From Sale of Assets	650.00	0.00	0.00	64,367.00	89,796.00	71.68
1999-0000	Other Revenue-General	5,796.58	0.00	0.00	8,437.06	340,000.00	2.48
Total Revenue from Local Sourc		80,666.55	0.00	0.00	17,741,299.46	36,114,062.00	49.13
Total Revenue		80,666.55	0.00	0.00	17,741,299.46	36,114,062.00	49.13
<b>EXPENSE</b>							
Expense							
<b>100</b>							
Salaries							
115-0000	Non-Certified Supervision/Head	161,052.97	0.00	0.00	1,316,497.45	1,783,440.00	73.82
116-0000	Non-Certified Sec/Spec	7,347.25	0.00	0.00	44,925.30	98,433.00	45.64
117-0000	Non-Certified Paras/Custodial	461,020.87	0.00	0.00	3,804,961.43	6,188,937.00	61.48
118-0000	Other Non-Certified	0.00	0.00	0.00	0.00	42,626.00	0.00
119-0000	Other	22,443.83	0.00	0.00	113,102.01	0.00	0.00
132-0000	1.5 Overtime	47,798.35	0.00	0.00	271,483.53	148,937.00	182.28
133-0000	2.0 Overtime	20,548.08	0.00	0.00	89,418.52	146,619.00	60.99
161-0000	Mileage Stipend	207.70	0.00	0.00	1,765.35	0.00	0.00
Total Salaries		720,419.05	0.00	0.00	5,642,153.59	8,408,992.00	67.10
<b>200</b>							
Employee Benefits							
221-0000	Life Insurance	433.14	0.00	0.00	3,527.37	166,555.00	2.12
222-0000	Medical Insurance	132,341.51	0.00	0.00	997,176.09	1,314,601.00	75.85
223-0000	Dental Insurance	6,071.10	0.00	0.00	47,719.20	268,696.00	17.76
224-0000	Vision Insurance	1,185.46	0.00	0.00	9,537.12	240,427.00	3.97
225-0000	Disability Insurance	37.72	0.00	0.00	318.78	490.00	65.06
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	1,625.00	0.00	0.00
237-0000	Admin Cash-in-Lieu	150.00	0.00	0.00	1,275.00	0.00	0.00
Total Employee Benefits		140,218.93	0.00	0.00	1,061,178.56	1,990,769.00	53.30
<b>300</b>							
Purchased Services							
312-0000	Staff Development-On Site	3,216.50	0.00	0.00	3,216.50	0.00	0.00
313-0000	Staff Development	0.00	0.00	0.00	3,112.25	5,408.00	57.55
315-0000	Food-Contracted	1,830.18	0.00	0.00	8,219.67	5,408.00	151.99
319-0000	Other Professional & Technical	242,137.65	0.00	0.00	729,821.92	367,212.00	198.75
321-0000	Sanitation Services	18,081.58	0.00	0.00	142,887.13	73,606.00	194.12

# Income Statement

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Company 20 - Operations & Maintenance Fund USD  
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Consolidated

Operations & Maintenance Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
322-0000	Cleaning Services	0.00	0.00	0.00	97,118.19	30,042.00	323.27
323-0000	Repair & Maintenance	151,910.23	0.00	0.00	603,919.91	548,159.00	110.17
325-0000	Rentals	21,646.85	0.00	0.00	336,175.09	588,542.00	57.12
326-0000	Alarm System Services	1,121.00	0.00	0.00	48,869.36	108,160.00	45.18
333-0000	District Travel	0.00	0.00	0.00	4,278.13	0.00	0.00
334-0000	Professional Meetings	6,768.05	0.00	0.00	11,017.05	0.00	0.00
341-0000	Postage & Shipping Charges	20.59	0.00	0.00	42.26	0.00	0.00
347-0000	Telephone-Cellular	214.95	0.00	0.00	1,739.60	1,000.00	173.96
353-0000	License & Registration	0.00	0.00	0.00	12,450.00	0.00	0.00
362-0000	Repair & Maint-Life Safety	6,161.00	0.00	0.00	6,161.00	0.00	0.00
363-0000	Repair & Maint-Equip Elec	298.86	0.00	0.00	25,594.10	21,632.00	118.32
364-0000	Repair & Maint-Finishing Matl	736.00	0.00	0.00	138,521.97	76,080.00	182.07
365-0000	Repair & Maint-Plumbing	57,980.18	0.00	0.00	255,069.44	331,573.00	76.93
366-0000	Repair & Maint-Roofing	8,567.58	0.00	0.00	36,208.62	82,202.00	44.05
367-0000	Repair & Maint-HVAC	137,110.70	0.00	0.00	353,627.43	386,131.00	91.58
368-0000	Repair & Maint-Snowplowing	434,759.44	0.00	0.00	504,454.44	648,960.00	77.73
369-0000	Repair & Maint-Athletic Fields	0.00	0.00	0.00	88.87	0.00	0.00
371-0000	Water/Sewer Services	9,646.76	0.00	0.00	243,718.40	505,025.00	48.26
385-0000	Unemployment Insurance	0.00	0.00	0.00	0.00	7,571.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	0.00	1,731.00	0.00
397-0000	Software Licensing	0.00	0.00	0.00	48,690.21	76,917.00	63.30
399-0000	Other Purchased Services	0.00	0.00	0.00	0.00	248,144.00	0.00
	Total Purchased Services	1,102,208.10	0.00	0.00	3,615,001.54	4,113,503.00	87.88
400	Supplies & Materials						
411-0000	Supplies-General	81,879.30	0.00	0.00	624,121.26	1,138,339.00	54.83
415-0000	Supplies-Computer	0.00	0.00	0.00	1,263.97	10,500.00	12.04
416-0000	Supplies-Athletic Fields	299.90	0.00	0.00	19,240.42	0.00	0.00
417-0000	Supplies-Uniform	513.09	0.00	0.00	15,312.00	46,509.00	32.92
418-0000	Supplies-B&G Schools	0.00	0.00	0.00	0.00	75,712.00	0.00
464-0000	Gasoline	534.64	0.00	0.00	30,645.24	39,856.00	76.89
465-0000	Natural Gas	58,815.60	0.00	0.00	345,673.67	783,650.00	44.11
466-0000	Electricity	303,519.29	0.00	0.00	2,028,445.55	2,283,229.00	88.84
481-0000	Equipment < \$500	30,745.78	0.00	0.00	73,257.38	86,622.00	84.57
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	3,000.00	0.00
484-0000	Computer Related Equip < \$500	0.00	0.00	0.00	0.00	21,632.00	0.00
485-0000	Supplies - Air Filters	0.00	0.00	0.00	14,891.13	56,351.00	26.43
486-0000	Supplies - Mop Heads Towels Ma	0.00	0.00	0.00	545.82	180,661.00	.30
487-0000	Supplies -Security Camera Rela	30,046.42	0.00	0.00	34,869.94	0.00	0.00
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	18.63-	0.00	0.00
493-0000	Supplies-Equip Elec	12,413.80	0.00	0.00	69,788.66	115,000.00	60.69
494-0000	Supplies-Finishing Matl	23,219.73	0.00	0.00	131,512.87	274,186.00	47.96
495-0000	Supplies-Plumbing	15,371.03	0.00	0.00	78,571.41	80,038.00	98.17
496-0000	Supplies-Roofing	0.00	0.00	0.00	0.00	12,979.00	0.00
497-0000	Supplies-HVAC	13,726.45	0.00	0.00	157,424.48	324,480.00	48.52
498-0000	Supplies-Bagged Salt	0.00	0.00	0.00	0.00	32,448.00	0.00

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Company 20 - Operations & Maintenance Fund USD  
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Consolidated

Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
400	Supplies & Materials						
499-0000	Supplies-Bulk Salt	0.00	0.00	0.00	0.00	48,672.00	0.00
	Total Supplies & Materials	571,085.03	0.00	0.00	3,625,545.17	5,613,864.00	64.58
500	Capital Outlay						
521-0000	Buildings	5,678.80	0.00	0.00	202,216.38	330,000.00	61.28
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	23,890.00	0.00	0.00
541-0000	Equipment	0.00	0.00	0.00	42,748.20	782,850.00	5.46
545-0000	Computer Equipment > \$5000	0.00	0.00	0.00	39,734.10	55,000.00	72.24
	Total Capital Outlay	5,678.80	0.00	0.00	308,588.68	1,167,850.00	26.42
600	Other Objects						
641-0000	Dues & Fees	0.00	0.00	0.00	100.00	9,000.00	1.11
661-0000	Transfers	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Other Objects	0.00	0.00	0.00	100.00	2,498,420.00	0.00
700	Transfers						
703-0000	Transfer Fund Balance	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Transfers	0.00	0.00	0.00	0.00	12,000,000.00	0.00
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	9,325.14	0.00	0.00	163,071.20	251,027.00	64.96
755-0000	Computer Equipment < \$5000	0.00	0.00	0.00	7,459.76	0.00	0.00
	Total Capital Outlay - Capita	9,325.14	0.00	0.00	170,530.96	251,027.00	67.93
	Total System Accounts	9,325.14	0.00	0.00	170,530.96	251,027.00	67.93
	Total Expense	2,548,935.05	0.00	0.00	14,423,098.50	36,044,425.00	40.01
	Total Net Change in Fund Balan	2,468,268.50-	0.00	0.00	3,318,200.96	69,637.00	4765.00

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Company 30 - Bond & Interest Fund USD  
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Consolidated

Bond & Interest Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	10,215,014.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	11,947,678.94	12,520,742.00	95.42
1511-0000	Interest on Investments	8,596.95	0.00	0.00	566,413.92	16,500.00	3432.81
	Total Revenue from Local Sourc	8,596.95	0.00	0.00	12,514,092.86	22,752,256.00	55.00
<b>OTHER SOURCE</b> Other Financing Sources							
7992-0000	Other Source of Funds	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Other Financing Sources	0.00	0.00	0.00	0.00	2,489,420.00	0.00
	Total Revenue	8,596.95	0.00	0.00	12,514,092.86	25,241,676.00	49.58
<b>EXPENSE</b>							
300 Expense Purchased Services							
319-0000	Other Professional & Technical	1,253.50	0.00	0.00	5,039.00	20,000.00	25.20
	Total Purchased Services	1,253.50	0.00	0.00	5,039.00	20,000.00	25.20
600 Other Objects							
611-0000	Redemption of Principle	0.00	0.00	0.00	19,095,000.00	17,440,000.00	109.49
621-0000	Interest	0.00	0.00	0.00	4,364,686.50	7,889,313.00	55.32
	Total Other Objects	0.00	0.00	0.00	23,459,686.50	25,329,313.00	92.62
	Total Expense	1,253.50	0.00	0.00	23,464,725.50	25,349,313.00	92.57
	Total Net Change in Fund Balan	7,343.45	0.00	0.00	10,950,632.64-	107,637.00-	0.00
	Large Percent of Budget			0.00			10173.67

# Income Statement

GL293 Date 03/26/24  
Time 01:10

Company 40 - Transportation Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

Fiscal Year 2024 Budget

Consolidated

Transportation Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	5,525,763.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	4,971,216.05	5,206,714.00	95.48
1511-0000	Interest on Investments	29,246.73	0.00	0.00	238,530.78	256,700.00	92.92
1994-0000	Field Trips	12,922.71	0.00	0.00	204,362.18	206,000.00	99.20
Total Revenue from Local Sourc		42,169.44	0.00	0.00	5,414,109.01	11,195,177.00	48.36
STATE Revenue from State Sources							
3500-0000	Transportation-Regular	0.00	0.00	0.00	3,250,627.19	3,704,597.00	87.75
3510-0000	Transportation-Special Ed	0.00	0.00	0.00	3,865,919.92	5,413,196.00	71.42
Total Revenue from State Sourc		0.00	0.00	0.00	7,116,547.11	9,117,793.00	78.05
FEDERAL Revenue from Federal Sources							
4745-0000	Perkins-III	2,640.21-	0.00	0.00	0.00	0.00	0.00
Total Revenue from Federal Sou		2,640.21-	0.00	0.00	0.00	0.00	0.00
Total Revenue		39,529.23	0.00	0.00	12,530,656.12	20,312,970.00	61.69
<b>EXPENSE</b>							
100 Expense Salaries							
115-0000	Non-Certified Supervision/Head	8,937.84	0.00	0.00	75,971.64	116,192.00	65.38
116-0000	Non-Certified Sec/Spec	3,377.99	0.00	0.00	27,023.77	44,082.00	61.30
132-0000	1.5 Overtime	0.00	0.00	0.00	87.10	0.00	0.00
148-0000	Extra Pay-Non-Certified	493.80	0.00	0.00	2,983.00	0.00	0.00
149-0000	Extra Pay-Certified	47,024.75	0.00	0.00	275,981.00	0.00	0.00
161-0000	Mileage Stipend	207.70	0.00	0.00	1,765.35	0.00	0.00
Total Salaries		60,042.08	0.00	0.00	383,811.86	160,274.00	239.47
200 Employee Benefits							
211-0000	Teachers Retirement (TRS)	281.17	0.00	0.00	1,656.91	0.00	0.00
218-0000	THIS Fund Employer Contributio	312.96	0.00	0.00	1,835.24	0.00	0.00
221-0000	Life Insurance	33.84	0.00	0.00	203.40	94.00	216.38
222-0000	Medical Insurance	2,876.82	0.00	0.00	24,727.20	39,861.00	62.03
223-0000	Dental Insurance	151.62	0.00	0.00	1,051.88	1,503.00	69.99
224-0000	Vision Insurance	29.80	0.00	0.00	237.64	358.00	66.38
225-0000	Disability Insurance	12.50	0.00	0.00	104.47	163.00	64.09
Total Employee Benefits		3,698.71	0.00	0.00	29,816.74	41,979.00	71.03
300 Purchased Services							
315-0000	Food-Contracted	0.00	0.00	0.00	3,006.04	0.00	0.00

# Income Statement

GL293 Date 03/26/24  
Time 01:10

Company 40 - Transportation Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Consolidated

Transportation Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
319-0000	Other Professional & Technical	876.68	0.00	0.00	8,901.27	32,889.00	27.06
321-0000	Sanitation Services	4,312.23	0.00	0.00	7,325.99	15,538.00	47.15
323-0000	Repair & Maintenance	1,286.00	0.00	0.00	20,214.51	52,041.00	38.84
325-0000	Rentals	1,562.91	0.00	0.00	11,316.79	37,000.00	30.59
331-0000	Pupil Transportation-General	58,191.10	0.00	0.00	466,085.25	1,782,430.00	26.15
333-0000	District Travel	743.50	0.00	0.00	2,555.96	9,554.00	26.75
334-0000	Professional Meetings	0.00	0.00	0.00	0.00	50.00	0.00
336-0000	Pupil Transportation-Field Tri	61,507.01	0.00	0.00	265,656.06	455,000.00	58.39
347-0000	Telephone-Cellular	26.00	0.00	0.00	208.00	320.00	65.00
353-0000	License & Registration	0.00	0.00	0.00	24.00	0.00	0.00
361-0000	Printing & Binding	0.00	0.00	0.00	1,324.98	6,000.00	22.08
371-0000	Water/Sewer Services	0.00	0.00	0.00	1,875.38	7,000.00	26.79
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	0.00	49,200.00	0.00
392-0000	License & Registrations	0.00	0.00	0.00	0.00	500.00	0.00
394-0000	Managment Fees-Transportation	1,563,725.43	0.00	0.00	8,310,707.69	16,880,780.00	49.23
	Total Purchased Services	1,692,230.86	0.00	0.00	9,099,201.92	19,328,302.00	47.08
400	Supplies & Materials						
411-0000	Supplies-General	2,191.30	0.00	0.00	8,657.08	35,135.00	24.64
462-0000	Oil	6,854.63	0.00	0.00	17,831.23	55,415.00	32.18
464-0000	Gasoline	135,533.66	0.00	0.00	760,614.43	2,119,505.00	35.89
465-0000	Natural Gas	1,400.85	0.00	0.00	9,014.18	15,000.00	60.09
471-0000	System Software	0.00	0.00	0.00	624.00	0.00	0.00
482-0000	Parts-Transportation	735.17	0.00	0.00	6,768.98	25,000.00	27.08
	Total Supplies & Materials	146,715.61	0.00	0.00	803,509.90	2,250,055.00	35.71
500	Capital Outlay						
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	0.00	14,924.00	0.00
541-0000	Equipment	885.00	0.00	0.00	37,757.33	75,000.00	50.34
	Total Capital Outlay	885.00	0.00	0.00	37,757.33	89,924.00	41.99
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total Capital Outlay - Capita	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total System Accounts	0.00	0.00	0.00	0.00	107,299.00	0.00
	Total Expense	1,903,572.26	0.00	0.00	10,354,097.75	21,977,833.00	47.11

# Income Statement

GL293 Date 03/26/24  
Time 01:10

Company 40 - Transportation Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Consolidated

Transportation Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
750	Capital Outlay - Capitalized						
	Total Net Change in Fund Balan	1,864,043.03-	0.00	0.00	2,176,558.37	1,664,863.00-	130.73-
=====							

# Income Statement

GL293 Date 03/26/24  
Time 01:10

Company 50 - Municipal Retirement Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Fiscal Year 2024 Budget

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Consolidated

Municipal Retirement Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	229,317.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	217,239.77	216,076.00	100.54
1511-0000	Interest on Investments	11,070.90	0.00	0.00	95,476.55	178,413.00	53.51
Total Revenue from Local Sourc		11,070.90	0.00	0.00	312,716.32	623,806.00	50.13
Total Revenue		11,070.90	0.00	0.00	312,716.32	623,806.00	50.13
<b>EXPENSE</b>							
Expense							
200 Employee Benefits							
212-0000	Municipal Retirement (IMRF)	168,965.21	0.00	0.00	1,279,933.95	2,536,530.00	50.46
Total Employee Benefits		168,965.21	0.00	0.00	1,279,933.95	2,536,530.00	50.46
Total Expense		168,965.21	0.00	0.00	1,279,933.95	2,536,530.00	50.46
Total Net Change in Fund Balan		157,894.31-	0.00	0.00	967,217.63-	1,912,724.00-	50.57

# Income Statement

GL293 Date 03/26/24  
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Company 51 - Social Security/Medicare Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Fiscal Year 2024 Budget

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Consolidated

Social Security/Medicare Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1151-0000	CUR YR Soc Sec/Medicare Levy	0.00	0.00	0.00	0.00	1,936,779.00	0.00
1152-0000	First PR YR Soc Sec/Medicare L	0.00	0.00	0.00	1,737,944.35	1,824,953.00	95.23
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	500,000.00	500,000.00	100.00
1511-0000	Interest on Investments	1,816.73	0.00	0.00	23,763.58	49,217.00	48.28
Total Revenue from Local Sourc		1,816.73	0.00	0.00	2,261,707.93	4,310,949.00	52.46
Total Revenue		1,816.73	0.00	0.00	2,261,707.93	4,310,949.00	52.46
<b>EXPENSE</b>							
Expense							
200 Employee Benefits							
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	122.72	0.00	0.00
213-0000	Federal Insurance Contribution	161,491.21	0.00	0.00	1,189,010.12	2,138,021.00	55.61
214-0000	Medicare Only	180,334.70	0.00	0.00	1,323,143.14	2,440,925.00	54.21
Total Employee Benefits		341,825.91	0.00	0.00	2,512,275.98	4,578,946.00	54.87
Total Expense		341,825.91	0.00	0.00	2,512,275.98	4,578,946.00	54.87
Total Net Change in Fund Balan		340,009.18-	0.00	0.00	250,568.05-	267,997.00-	93.50

# Income Statement

GL293 Date 03/26/24  
Time 01:10

Company 60 - Site & Construction Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Consolidated

Site & Construction Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
LOCAL Revenue from Local Sources							
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	2,017,928.84	3,542,033.00	56.97
1511-0000	Interest on Investments	101,314.07	0.00	0.00	651,448.34	460,938.00	141.33
1960-0000	Surplus from TIF Funds	0.00	0.00	0.00	78,207.54	0.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	995,097.00	0.00	0.00
	Total Revenue from Local Sourc	101,314.07	0.00	0.00	3,742,681.72	4,002,971.00	93.50
STATE Revenue from State Sources							
3925-0000	Maintence Project Grants	0.00	0.00	0.00	0.00	50,000.00	0.00
	Total Revenue from State Sourc	0.00	0.00	0.00	0.00	50,000.00	0.00
FEDERAL Revenue from Federal Sources							
4943-0000	ESSER III	0.00	0.00	0.00	4,626,560.00	6,271,698.00	73.77
	Total Revenue from Federal Sou	0.00	0.00	0.00	4,626,560.00	6,271,698.00	73.77
OTHER SOURCE Other Financing Sources							
7800-0000	Transfer to Capital Projects F	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Other Financing Sources	0.00	0.00	0.00	0.00	12,000,000.00	0.00
	Total Revenue	101,314.07	0.00	0.00	8,369,241.72	22,324,669.00	37.49
<b>EXPENSE</b>							
300 Expense Purchased Services							
319-0000	Other Professional & Technical	163,976.49-	0.00	0.00	0.00	0.00	0.00
	Total Purchased Services	163,976.49-	0.00	0.00	0.00	0.00	0.00
500 Capital Outlay							
521-0000	Buildings	120,060.86	0.00	0.00	8,470,966.24	17,609,909.00	48.10
532-0000	Improvements-Master Facility P	184,732.17	0.00	0.00	184,732.17	0.00	0.00
	Total Capital Outlay	304,793.03	0.00	0.00	8,655,698.41	17,609,909.00	49.15
	Total Expense	140,816.54	0.00	0.00	8,655,698.41	17,609,909.00	49.15
	Total Net Change in Fund Balan	39,502.47-	0.00	0.00	286,456.69-	4,714,760.00	6.08-

# Income Statement

GL293 Date 03/26/24  
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Company 61 - Impact Fees Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Consolidated

Impact Fees Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1511-0000	Interest on Investments	45,336.23	0.00	0.00	364,297.64	102,430.00	355.66
1931-0000	Impact Fees-East Dundee/West D	0.00	0.00	0.00	0.00	100,000.00	0.00
1937-0000	Impact Fees-Hampshire	0.00	0.00	0.00	2,693.02	100,000.00	2.69
1938-0000	Impact Fees-Gilberts	0.00	0.00	0.00	0.00	100,000.00	0.00
1939-0000	Impact Fees-Algonquin/Carpente	0.00	0.00	0.00	0.00	100,000.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	0.00	101,435.00	0.00
1981-0000	ERATE Funding	0.00	0.00	0.00	0.00	101,435.00	0.00
	Total Revenue from Local Sourc	45,336.23	0.00	0.00	366,990.66	705,300.00	52.03
	Total Revenue	45,336.23	0.00	0.00	366,990.66	705,300.00	52.03
<b>EXPENSE</b>							
Expense							
500	Capital Outlay						
533-0000	Improvements Other than Buildi	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Capital Outlay	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Expense	0.00	0.00	0.00	40,042.70	0.00	0.00
	Total Net Change in Fund Balan	45,336.23	0.00	0.00	326,947.96	705,300.00	46.36

# Income Statement

GL293 Date 03/26/24  
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Company 70 - Working Capital Fund USD  
Income Statement  
For Period 8 Through 8 Ending February 29, 2024

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Fiscal Year 2024 Budget

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Consolidated

Working Capital Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	0.00	2,533.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	2,233.53	2,386.00	93.61
1511-0000	Interest on Investments	115,440.31	0.00	0.00	926,673.38	1,768,112.00	52.41
Total Revenue from Local Sourc		115,440.31	0.00	0.00	928,906.91	1,773,031.00	52.39
Total Revenue		115,440.31	0.00	0.00	928,906.91	1,773,031.00	52.39
<b>EXPENSE</b>							
Expense							
Total Net Change in Fund Balan		115,440.31	0.00	0.00	928,906.91	1,773,031.00	52.39

# Income Statement

GL293 Date 03/26/24  
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Company 80 - Tort Immunity Fund USD  
Income Statement  
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Fiscal Year 2024 Budget 99

Consolidated

Tort Immunity Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1121-0000	CUR YR Tort Immunity Levy	0.00	0.00	0.00	1,151,333.27	1,279,298.00	90.00
1122-0000	First PR YR Tort Immunity Levy	0.00	0.00	0.00	0.00	1,205,433.00	0.00
1511-0000	Interest on Investments	0.00	0.00	0.00	2,619.52	200.00	1309.76
Total Revenue from Local Sourc		0.00	0.00	0.00	1,153,952.79	2,484,931.00	46.44
Total Revenue		0.00	0.00	0.00	1,153,952.79	2,484,931.00	46.44
<b>EXPENSE</b>							
Expense							
300 Purchased Services							
382-0000	Fidelity Bond Premiums	0.00	0.00	0.00	33,702.00	40,000.00	84.26
383-0000	Worker's Compensation Insuranc	0.00	0.00	0.00	1,167,961.00	1,168,000.00	100.00
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	1,123,942.00	1,124,000.00	99.99
Total Purchased Services		0.00	0.00	0.00	2,325,605.00	2,332,000.00	99.73
Total Expense		0.00	0.00	0.00	2,325,605.00	2,332,000.00	99.73
Total Net Change in Fund Balan		0.00	0.00	0.00	1,171,652.21-	152,931.00	766.13-

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/7/2024	72794 - Lake & Forest Parking	6.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	6.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	11.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	11.00	TRAVEL
2/7/2024	72794 - Lake & Forest Parking	11.00	TRAVEL
2/14/2024	A 1 Airport Limousine	106.64	TRAVEL
2/14/2024	A 1 Airport Limousine	229.36	TRAVEL
2/18/2024	A 1 Airport Limousine	106.84	TRAVEL
3/1/2024	Aah Lgh Flower Shop	45.00	STAFF
2/10/2024	Adobe Inc.	29.99	STAFF
3/4/2024	Adobe Inc.	9.99	STAFF
2/6/2024	Ahw Hampshire	61.01	BUILDING
2/27/2024	Aldi 40029	20.03	STUDENT
3/4/2024	Alfanos Pizza Eatery	547.75	STUDENT
2/13/2024	Algonquin/Lake Chamber	45.00	STAFF
2/27/2024	Aliano S Ristorante	3300.00	STUDENT
2/16/2024	American 0012116782721	429.20	TRAVEL
2/9/2024	American Assoc Of Scho	-125.00	STAFF
2/9/2024	American Assoc Of Scho	-125.00	STAFF
2/9/2024	Anderson Lock Co	377.34	BG
2/14/2024	Anderson Lock Co	100.92	BG
2/29/2024	Assoc For Facil Eng	200.00	BG
2/17/2024	Ath 6001	128.41	STUDENT
2/15/2024	Athletic.Net	255.00	STUDENT
2/7/2024	August Moon Restaurant	15.51	STAFF
2/5/2024	Aunt Marthas Governor	20.00	STAFF
2/15/2024	Autozone # 2549	30.25	BG
2/7/2024	Batteries+bulbs #1028	966.60	BG
2/27/2024	Batteries+bulbs #1028	53.99	BG
2/7/2024	Berlands Inc	880.75	BG
3/4/2024	Blockj Fresh Market	11.98	FACS
3/4/2024	Blockj Fresh Market	17.16	STUDENT
2/15/2024	Burger King #8240	71.94	STUDENT
2/20/2024	Butcher On The Block	300.00	STAFF
2/20/2024	Butcher On The Block	471.79	STAFF
2/6/2024	Butera Fruit Market	154.58	FACS
2/17/2024	Cab Store Hoffman Esta	12.99	STUDENT
2/8/2024	Caffe Umbria Market St	11.83	TRAVEL
2/10/2024	Caffe Umbria Market St	15.68	TRAVEL
2/10/2024	Capers Market	8.64	TRAVEL
2/7/2024	Caseys #6907	201.37	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/9/2024	Chatgpt Subscription	20.00	STAFF
2/18/2024	Chatgpt Subscription	20.00	STAFF
2/28/2024	Chick-Fil-A #04756	654.00	STUDENT
2/14/2024	Chiefy Cafe - Gaslamp	11.80	STAFF
2/6/2024	Chipotle 0399	62.50	STUDENT
2/22/2024	Chipotle 0399	33.30	STAFF
2/29/2024	Chipotle 2345	36.41	STUDENT
2/9/2024	Countrydonuts	28.49	STAFF
2/16/2024	Crack Taco	21.87	STAFF
2/14/2024	Culvers Bloomington Ma	11.29	STAFF
2/14/2024	Culvers Bloomington Ma	12.73	STAFF
2/8/2024	Customink Llc	2823.15	STUDENT
2/15/2024	Cvs/Pharmacy #10954	10.67	STAFF
2/15/2024	Daves Hot Chicken 1181	113.63	STUDENT
2/25/2024	Dennys #7710	33.20	TRAVEL
2/6/2024	Des Plaines Ace Hardwa	16.83	BG
2/17/2024	Directv Stream	94.99	BG
2/7/2024	Dollar Tree	108.75	STUDENT
2/12/2024	Dollar Tree	39.15	FACS
2/13/2024	Dollar Tree	8.75	STAFF
2/13/2024	Dollar Tree	25.00	STUDENT
2/24/2024	Dollar Tree	18.75	STUDENT
2/26/2024	Dollar Tree	12.25	STAFF
2/27/2024	Dollar Tree	51.25	STUDENT
2/28/2024	Dominos 2962	98.95	STAFF
2/15/2024	Doubletree Ab Lincoln	192.66	TRAVEL
2/16/2024	Doubletree Ab Lincoln	149.34	TRAVEL
2/16/2024	Doubletree Ab Lincoln	298.68	TRAVEL
2/16/2024	Doubletree Ab Lincoln	298.68	TRAVEL
2/6/2024	Doubletree By Hilton B	3731.84	STUDENT
2/6/2024	Doubletree By Hilton B	4398.24	STUDENT
2/14/2024	Doubletree The Globe T	29.69	STAFF
2/15/2024	Doubletree The Globe T	25.03	STAFF
2/5/2024	Dunkin #337637 Q35	14.99	STAFF
2/21/2024	Dunkin #345659 Q35	63.96	STAFF
2/23/2024	Dunkin #345659 Q35	31.98	STUDENT
2/12/2024	Dunkin #347245 Q35	11.17	STUDENT
2/27/2024	Dunkin #350035 Q35	16.98	STAFF
2/7/2024	Dunkin #351536 Q35	260.57	STAFF
2/16/2024	Dunkin #353718 Q35	41.97	STUDENT
2/16/2024	Dunkin #353718 Q35	83.94	STUDENT

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/20/2024	Dunkin #353988 Q35	29.98	STAFF
2/24/2024	Dunkin #354558 Q35	59.96	STUDENT
2/28/2024	Dunkin #362794	95.94	STUDENT
3/1/2024	Earl Of Sandwich-Las V	36.25	STUDENT
3/2/2024	Earl Of Sandwich-Las V	24.08	STUDENT
2/20/2024	Eb 2024 Music Amp Art	130.00	STAFF
2/15/2024	Eb latd Spring 2024 C	100.00	STAFF
2/29/2024	Eb Yes They Can	209.94	STAFF
2/10/2024	Ed S Rental And Sales	18.56	BUILDING
2/10/2024	Einstein Bros-Online C	90.45	STAFF
2/24/2024	Einstein Bros-Online C	76.16	STAFF
2/5/2024	Elgin Key & Lock Co	103.12	BG
2/6/2024	Elgin Key & Lock Co	9.27	BG
2/20/2024	Elgin Key & Lock Co	92.10	BUILDING
3/1/2024	Elgin Key & Lock Co	115.35	BUILDING
3/4/2024	Elgin Key & Lock Co	37.08	BG
2/16/2024	Event Gavin De Becker	5500.00	STAFF
2/15/2024	Event Ideacon 2024	349.00	STAFF
2/29/2024	Event Teacher Learnin	275.00	STAFF
2/19/2024	Expedia 72714766074607	-25.90	TRAVEL
2/10/2024	Ezcaterlou Malnatis P	186.30	STAFF
2/8/2024	Ezcatertaylor Street	797.55	STUDENT
2/21/2024	Farm & Flt Of Woodstoc	102.97	BG
2/27/2024	Fedex271494166385	74.03	POSTAGE
2/28/2024	Fence Connection	110.50	BG
2/9/2024	Ferguson Ent #1123	44.00	BG
2/22/2024	Ferguson Ent #1123	326.05	BG
2/26/2024	Ferguson Ent #1123	86.18	BG
2/27/2024	Ferguson Ent #1123	36.91	BG
2/29/2024	Ferguson Ent #1123	168.63	BG
2/15/2024	Flemings 1505	687.76	STAFF
2/7/2024	Galatis Hideaway	16.44	STAFF
2/7/2024	Galatis Hideaway	21.19	STAFF
2/7/2024	Galatis Hideaway	24.53	STAFF
2/22/2024	Garibaldis Italian Eat	33.58	STUDENT
2/22/2024	Garibaldis Italian Eat	488.76	STUDENT
2/26/2024	Gfs Store #1913	18.76	FACS
2/26/2024	Giv Uw Athletics	325.00	STUDENT
2/18/2024	Goodwill Algonquin	7.50	STUDENT
2/26/2024	Goodwill Huntley	35.72	STUDENT
2/8/2024	Gordon Ramsay Burger-C	36.08	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
3/3/2024	Government Finance Off	885.00	STAFF
2/15/2024	Grand Hyatt San Diego	5.71	TRAVEL
2/17/2024	Grand Hyatt San Diego	1098.84	TRAVEL
2/17/2024	Grand Hyatt San Diego	1098.84	TRAVEL
2/17/2024	Grand Hyatt San Diego	1147.89	TRAVEL
2/17/2024	Grand Hyatt San Diego	1246.87	TRAVEL
2/18/2024	Grand Hyatt San Diego	1098.84	TRAVEL
2/18/2024	Grand Hyatt San Diego	1135.52	TRAVEL
2/4/2024	Guitarcenter.Com Call	-6.80	STUDENT
2/20/2024	Gustave A Larson Compa	461.80	BG
2/23/2024	Gustave A Larson Compa	41.50	BG
3/1/2024	Gustave A Larson Compa	528.25	BG
3/4/2024	Gustave A Larson Compa	24.96	BG
2/8/2024	H2c Chilis Bar E2 Ord	17.08	STAFF
2/15/2024	Hampshire Napa	5.57	BUILDING
2/6/2024	Harrahs Advance Dep	222.03	TRAVEL
2/6/2024	Harrahs Advance Dep	233.48	TRAVEL
2/23/2024	Hilton Banquets	19.76	TRAVEL
2/25/2024	Hilton Hotels Anatole	919.23	TRAVEL
2/25/2024	Hilton Hotels Anatole	919.23	TRAVEL
2/23/2024	Hilton Media Grill Bar	37.39	TRAVEL
2/23/2024	Hilton Media Grill Bar	40.64	TRAVEL
2/24/2024	Hilton Media Grill Bar	55.63	TRAVEL
2/24/2024	Hilton Media Grill Bar	57.30	TRAVEL
2/7/2024	Hobby-Lobby #520	26.67	STAFF
2/7/2024	Hobby-Lobby #520	45.52	FACS
2/7/2024	Hobby-Lobby #520	55.90	FACS
2/13/2024	Hobby-Lobby #520	57.89	STUDENT
2/16/2024	Hobby-Lobby #520	75.06	STUDENT
2/23/2024	Hobby-Lobby #520	31.79	STAFF
2/19/2024	Holiday Inn Champaign	1677.96	STUDENT
2/4/2024	Homedepot.Com	41.31	STUDENT
2/8/2024	Homedepot.Com	148.46	STUDENT
2/28/2024	Homedepot.Com	108.48	STAFF
2/28/2024	Homedepot.Com	170.00	STUDENT
2/28/2024	Homedepot.Com	447.00	STAFF
2/29/2024	Homedepot.Com	15.83	STAFF
3/1/2024	Homedepot.Com	11.96	STAFF
2/15/2024	Howard Custom Transfer	68.55	STUDENT
2/15/2024	Howard Custom Transfer	79.65	STUDENT
3/2/2024	Https://Scribe.How/B	12.59	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/17/2024	Hudsonnews St1146	12.42	TRAVEL
2/9/2024	Hyatt Place Chicago Rv	979.22	STAFF
2/9/2024	lasb	28.00	STAFF
3/4/2024	lasb	398.00	STAFF
2/16/2024	Il Ed Tech Leaders	25.00	STAFF
2/27/2024	Il Fire Marshal Fee	613.50	BG
2/28/2024	Il Paralegal Assoc	85.00	STAFF
2/14/2024	Illinois Association O	340.00	STAFF
2/21/2024	Illinois Association O	-220.00	STAFF
2/26/2024	Illinois Association O	545.00	STAFF
3/1/2024	Illinois Association O	340.00	STAFF
2/23/2024	Illinois School Psycho	200.00	STAFF
2/23/2024	Illinois School Psycho	200.00	STAFF
2/8/2024	In Breakout, Inc.	530.00	STAFF
3/4/2024	In Keyboardtek	510.00	STUDENT
2/13/2024	Iste	650.00	STAFF
2/14/2024	Iste	650.00	STAFF
2/7/2024	Jc Licht - 1250 - Algo	110.69	BG
3/4/2024	Jc Licht - 1250 - Algo	95.00	BG
3/3/2024	Jersey Mikes 27059	486.08	STUDENT
2/11/2024	Jewel Osco 1256	12.50	STUDENT
2/13/2024	Jewel Osco 1256	37.78	STAFF
2/15/2024	Jewel Osco 1306	38.99	STAFF
2/27/2024	Jewel Osco 1306	57.97	STUDENT
2/29/2024	Jewel Osco 1306	42.48	STAFF
2/13/2024	Jewel Osco 2310	8.65	FACS
2/20/2024	Jewel Osco 2310	57.06	STUDENT
2/21/2024	Jewel Osco 2310	129.98	STAFF
2/22/2024	Jewel Osco 2310	45.95	STUDENT
2/28/2024	Jewel Osco 2310	35.95	STUDENT
2/28/2024	Jewel Osco 2310	58.43	STUDENT
2/13/2024	Jewel Osco 3394	45.00	STUDENT
2/21/2024	Jewel Osco 3394	13.26	FACS
2/26/2024	Jewel Osco 3394	13.96	STAFF
3/3/2024	Jewel Osco 3394	21.45	FACS
2/5/2024	Jewel Osco 3451	80.20	FACS
2/7/2024	Jewel Osco 3451	39.44	FACS
2/20/2024	Jewel Osco 3451	16.57	FACS
2/21/2024	Jewel Osco 3451	87.41	FACS
2/16/2024	Jimmy Johns - 0466	50.00	STAFF
2/16/2024	Jimmy Johns - 0466	50.00	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/5/2024	Jimmy Johns - 0500 - M	1547.40	STUDENT
2/6/2024	Jimmy Johns - 0500 - M	38.38	STAFF
2/25/2024	Jimmy Johns - 836	413.91	STUDENT
2/9/2024	Jimmy Johns - 836 - Mo	28.08	STAFF
2/17/2024	Joann Stores #2113	135.89	STUDENT
2/15/2024	Joann Stores #2259	4.00	STUDENT
2/10/2024	Joann Stores #2465	4.69	FACS
2/10/2024	Joann Stores #2465	551.36	FACS
2/19/2024	Joann Stores #2465	162.20	STUDENT
2/20/2024	Joann Stores #2465	154.37	STUDENT
2/24/2024	Joann Stores #2465	147.15	STUDENT
2/24/2024	Joann Stores #2465	304.68	FACS
2/25/2024	Joann Stores #2465	57.20	STUDENT
3/1/2024	Joann Stores #2465	29.40	FACS
2/22/2024	Kryterion Webassessor	25.00	STAFF
2/22/2024	Kryterion Webassessor	25.00	STAFF
2/22/2024	Kryterion Webassessor	25.00	STAFF
2/26/2024	Kryterion Webassessor	15.00	STAFF
2/23/2024	Laphil Disneyhall	533.00	STUDENT
2/13/2024	Legoland Discovery Cen	899.40	STAFF
2/7/2024	Little Caesars #1713	104.47	STUDENT
2/14/2024	Little Caesars #1713	43.92	STUDENT
2/15/2024	Little Caesars #1713	101.83	STUDENT
2/23/2024	Little Caesars #1713	27.95	STUDENT
2/27/2024	Little Caesars #1713	125.79	STUDENT
2/24/2024	Lou Malnatis Pizzeria	223.14	STUDENT
2/7/2024	Lowes #01739	7.96	BG
2/8/2024	Lowes #01739	152.67	BG
2/14/2024	Lowes #01739	149.00	BG
3/1/2024	Lowes #01739	140.31	BUILDING
2/9/2024	Marriott 33709 Portlan	33.00	TRAVEL
2/15/2024	Marriott 337j8 Sd Mari	198.19	STAFF
2/12/2024	Martin One Source	445.50	BG
2/20/2024	McAlisters Deli 10134	91.71	STAFF
2/17/2024	McDonalds F1018	72.77	STUDENT
2/6/2024	Meijer # 206	15.99	STAFF
2/6/2024	Meijer # 206	112.55	STUDENT
2/7/2024	Meijer # 206	13.16	FACS
2/7/2024	Meijer # 206	74.84	FACS
2/8/2024	Meijer # 206	21.87	FACS
2/8/2024	Meijer # 206	33.76	STUDENT

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/9/2024	Meijer # 206	88.75	FACS
2/13/2024	Meijer # 206	18.36	FACS
2/13/2024	Meijer # 206	21.62	STAFF
2/13/2024	Meijer # 206	86.69	STUDENT
2/13/2024	Meijer # 206	115.35	STAFF
2/13/2024	Meijer # 206	120.11	FACS
2/14/2024	Meijer # 206	96.40	STAFF
2/19/2024	Meijer # 206	137.94	FACS
2/21/2024	Meijer # 206	8.94	FACS
2/21/2024	Meijer # 206	100.91	FACS
2/21/2024	Meijer # 206	136.83	FACS
2/22/2024	Meijer # 206	140.42	STUDENT
2/23/2024	Meijer # 206	18.64	FACS
2/23/2024	Meijer # 206	40.54	FACS
2/23/2024	Meijer # 206	97.63	STUDENT
2/25/2024	Meijer # 206	41.95	STAFF
2/26/2024	Meijer # 206	186.84	FACS
2/29/2024	Meijer # 206	9.18	FACS
2/29/2024	Meijer # 206	28.74	STUDENT
3/2/2024	Meijer # 206	18.99	STAFF
3/3/2024	Meijer # 206	79.24	FACS
3/4/2024	Meijer # 206	5.85	STUDENT
2/5/2024	Menards Carpentersvill	13.86	BG
2/5/2024	Menards Carpentersvill	19.95	BG
2/5/2024	Menards Carpentersvill	218.08	BUILDING
2/6/2024	Menards Carpentersvill	93.95	BG
2/6/2024	Menards Carpentersvill	174.36	BG
2/7/2024	Menards Carpentersvill	58.00	BUILDING
2/7/2024	Menards Carpentersvill	71.66	BUILDING
2/7/2024	Menards Carpentersvill	79.53	BG
2/8/2024	Menards Carpentersvill	65.92	BUILDING
2/9/2024	Menards Carpentersvill	23.97	BG
2/13/2024	Menards Carpentersvill	7.32	BG
2/13/2024	Menards Carpentersvill	9.95	BG
2/13/2024	Menards Carpentersvill	57.94	BG
2/13/2024	Menards Carpentersvill	113.92	BG
2/13/2024	Menards Carpentersvill	210.49	STUDENT
2/14/2024	Menards Carpentersvill	-13.98	BG
2/14/2024	Menards Carpentersvill	14.66	BG
2/15/2024	Menards Carpentersvill	6.63	BG
2/20/2024	Menards Carpentersvill	18.00	BUILDING

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/21/2024	Menards Carpentersvill	18.47	BG
2/22/2024	Menards Carpentersvill	18.43	BG
2/23/2024	Menards Carpentersvill	44.27	BG
2/23/2024	Menards Carpentersvill	79.80	STUDENT
2/24/2024	Menards Carpentersvill	28.98	BG
2/26/2024	Menards Carpentersvill	18.20	BUILDING
2/27/2024	Menards Carpentersvill	-10.00	STUDENT
2/27/2024	Menards Carpentersvill	13.15	BG
2/27/2024	Menards Carpentersvill	134.99	STUDENT
3/1/2024	Menards Carpentersvill	30.45	BG
3/2/2024	Menards Carpentersvill	43.96	BG
2/9/2024	Menards Plainfield II	41.58	BUILDING
2/28/2024	Mfg Edge Pumpcatalog.C	275.46	BG
2/5/2024	Michaels #9490	33.02	STUDENT
2/15/2024	Michaels #9490	50.83	STUDENT
2/15/2024	Michaels #9490	86.36	STUDENT
2/24/2024	Michaels Stores 4802	13.98	STUDENT
2/25/2024	Michaels Stores 4802	71.20	STUDENT
3/3/2024	Michaels Stores 4802	29.46	STAFF
2/25/2024	Midway Airport Parking	124.00	TRAVEL
3/1/2024	Morettis Pizza Pub	2111.30	STUDENT
2/15/2024	Moxy San Diego Downtow	598.00	STAFF
2/13/2024	Napa Parts 0025209	64.68	STUDENT
2/15/2024	Napa Parts 0025209	43.39	STUDENT
2/15/2024	National Louis Univers	50.00	STAFF
2/29/2024	Neiu Foundation	75.00	STAFF
3/4/2024	Neuco Inc	191.86	BG
2/28/2024	Nilfisk	5705.27	BG
2/29/2024	Niu Outreach	50.00	STAFF
2/29/2024	Niu Outreach	50.00	STAFF
2/13/2024	Ntlrest Servsafe	175.00	STAFF
2/26/2024	Nu Athl Ticket Office	218.00	STUDENT
3/1/2024	Nyny Sirricos	41.18	STUDENT
2/9/2024	Panera Bread #203286 O	269.27	STAFF
2/15/2024	Panera Bread #203286 O	116.93	STAFF
2/21/2024	Panera Bread #203286 O	427.28	STAFF
2/22/2024	Panera Bread #203286 O	427.28	STAFF
3/5/2024	Panera Bread #203286 O	225.50	STAFF
2/10/2024	Panera Bread #203290 P	215.39	STUDENT
2/8/2024	Panera Bread #203291 O	38.19	STAFF
2/22/2024	Panera Bread #203291 O	95.55	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
3/1/2024	Panera Bread #203291 O	125.30	BG
2/10/2024	Panera Bread #204017 O	175.42	STAFF
2/6/2024	Panera Bread #204022 O	89.97	STAFF
2/13/2024	Panera Bread #204022 O	181.11	STAFF
2/25/2024	Panera Bread #204091 P	38.38	STUDENT
3/2/2024	Panera Bread #204098 O	461.22	STAFF
3/2/2024	Panera Bread #204098 O	837.36	STAFF
2/23/2024	Panera Bread #204098 P	39.81	STUDENT
2/23/2024	Panera Bread #204098 P	98.29	STUDENT
2/7/2024	Papa Saverios - Huntle	96.40	STAFF
2/6/2024	Party City 5318	15.00	STUDENT
2/6/2024	Party City 5318	105.00	STUDENT
2/12/2024	Party City 5318	40.20	STAFF
2/29/2024	Party City 5318	64.40	STAFF
2/6/2024	Pcspplusloewschicgo732	-105.00	STAFF
1/27/2024	Peoria Marriott Pere M	596.85	STUDENT
2/18/2024	Pilot 468	60.09	STUDENT
2/15/2024	Pivotal Weather-Llc	9.99	BG
3/1/2024	Porter Pipe & Supply	37.22	BG
2/5/2024	Portillos Hot Dogs #51	355.32	STUDENT
2/16/2024	Portillos Hot Dogs#23o	833.09	STAFF
2/20/2024	Portillos Hot Dogs#23o	947.28	STAFF
2/21/2024	Portillos Hot Dogs#23o	-62.38	STAFF
2/21/2024	Portillos Hot Dogs#23o	-54.17	STAFF
2/7/2024	Potbelly #239	2.41	STAFF
2/7/2024	Potbelly #239	12.96	STAFF
2/7/2024	Potbelly #239	12.96	STUDENT
2/7/2024	Potbelly #239	16.59	STAFF
2/7/2024	Potbelly #239	17.46	STAFF
2/7/2024	Potbelly #239	22.08	STAFF
2/7/2024	Potbelly #239	27.03	STAFF
2/7/2024	Potbelly #239	31.51	STAFF
2/15/2024	Randall Oaks Park & Zo	145.00	STUDENT
2/15/2024	Randall Oaks Park & Zo	165.00	STUDENT
2/13/2024	Randall Roadhouse	36.21	STAFF
2/28/2024	Randall Roadhouse	583.48	STAFF
2/7/2024	Randall Roadhouse Tave	117.76	STAFF
2/5/2024	Red Wing Shoes #955	70.51	BG
2/21/2024	Reinke Supply Elgin	59.74	BG
2/21/2024	Reinke Supply Elgin	277.20	BG
2/25/2024	Remarkable	2.99	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/21/2024	Robotics Education & C	206.00	STUDENT
2/20/2024	Rockford University	75.00	STUDENT
3/4/2024	Rockler Woodworking An	127.99	STUDENT
2/7/2024	Rosatis Hampshire	116.30	STAFF
2/22/2024	Rosatis Hampshire	675.33	STUDENT
2/23/2024	Rosatis Hampshire	90.31	STUDENT
2/15/2024	Rosatis Pizza - Algonq	262.50	STAFF
3/4/2024	Salesforce24sftc24reg	1005.00	STAFF
3/4/2024	Salesforce24sftc24reg	1005.00	STAFF
3/4/2024	Salesforce24sftc24reg	1005.00	STAFF
2/11/2024	Sams Club #6339	73.18	STUDENT
2/16/2024	Sams Club #6339	143.88	STAFF
2/21/2024	Sams Club #6339	86.56	STUDENT
2/24/2024	Sams Club #6339	103.14	STUDENT
3/3/2024	Sams Club #6339	142.02	STAFF
2/7/2024	Samsclub #4942	281.24	STUDENT
2/8/2024	Samsclub #6339	182.83	BG
2/11/2024	Samsclub #6339	45.00	STUDENT
2/23/2024	Samsclub #6339	360.00	STAFF
2/24/2024	Samsclub #6339	242.36	BG
3/1/2024	Samsclub #6339	110.00	STAFF
3/4/2024	Samsclub #6339	234.82	FACS
2/5/2024	Samsclub.Com	86.76	STUDENT
2/8/2024	Samsclub.Com	319.96	STAFF
2/28/2024	Samsclub.Com	43.48	STUDENT
3/1/2024	Samsclub.Com	1467.00	BUILDING
2/15/2024	San Diego Convention C	15.96	TRAVEL
2/16/2024	San Diego Convention C	12.28	TRAVEL
2/15/2024	San Qdoba T2w 6251391	21.90	STAFF
2/17/2024	San Qdoba T2w 6251391	10.22	STAFF
2/18/2024	Savers - 1176	126.52	STUDENT
2/9/2024	Sherwin Williams 70304	32.45	BG
2/6/2024	Sherwin Williams 70320	66.24	BUILDING
2/8/2024	Sherwin Williams 70320	61.89	BG
2/8/2024	Siteone Landscape Supp	330.49	BUILDING
2/22/2024	Snapfish Us	370.01	STUDENT
2/26/2024	Sp Kerry Marsh Vj	200.00	STUDENT
2/14/2024	Sp Plus Corporation	166.20	STAFF
3/4/2024	Sp Plus Corporation	148.20	STAFF
2/14/2024	Sp Quick Transfers	258.63	STUDENT
2/9/2024	Speechtherapypd.Com	189.00	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/27/2024	Speedway 07616 115 N 8	66.30	STUDENT
2/22/2024	Sportsfacil	166.94	STUDENT
2/22/2024	Sq Alexander Uzoigwe	43.75	TRAVEL
2/17/2024	Sq American Associati	128.22	STAFF
2/12/2024	Sq Andersens Engravin	40.00	STUDENT
3/1/2024	Sq Andersens Engravin	315.00	STUDENT
2/13/2024	Sq Blue Ocean Cab #13	26.00	TRAVEL
2/9/2024	Sq Blue Star Donuts -	10.25	TRAVEL
2/24/2024	Sq Grammy Museum	146.00	STUDENT
2/5/2024	Sq Joe + Dough	704.00	STAFF
3/2/2024	Sq Ocean One Grille V	28.56	STUDENT
2/22/2024	Sq Priscillas Ultima	667.44	STUDENT
2/7/2024	Sq Shake Shack	28.23	STAFF
2/16/2024	Starbucks Corp Sales	1000.00	STAFF
2/7/2024	Starbucks Store 02626	100.00	STAFF
2/15/2024	Starbucks Store 70218	32.68	STUDENT
2/15/2024	Steak-N-Shake#0011 Q99	72.50	STUDENT
2/9/2024	Steiner Elec St Charle	34.90	BG
2/9/2024	Steiner Elec St Charle	339.55	BG
2/13/2024	Steiner Elec St Charle	52.80	BG
3/4/2024	Steiner Elec St Charle	1046.11	BG
2/23/2024	Suburban Propane	92.62	BG
2/6/2024	Subway 42180	17.85	STAFF
2/22/2024	Symplicity Corp	350.00	STUDENT
2/15/2024	TapSPACE Publications	40.00	STUDENT
2/8/2024	Target 00011668	58.68	STUDENT
2/5/2024	Target 00018010	21.59	STAFF
2/8/2024	Target 00018010	182.69	STAFF
2/15/2024	Target 00018010	25.46	STUDENT
2/20/2024	Target 00018010	24.76	STAFF
2/21/2024	Target 00018010	26.40	STAFF
2/26/2024	Target 00018010	67.45	STAFF
2/26/2024	Target 00018010	295.14	STAFF
2/28/2024	Target 00018010	54.91	STAFF
2/29/2024	Target 00018010	18.48	STAFF
3/4/2024	Target 00018010	59.18	STUDENT
2/16/2024	Target 00021220	216.33	STUDENT
2/24/2024	Target 00021220	23.00	STUDENT
2/29/2024	Taxbandits.Com	2.99	STAFF
2/26/2024	Taylor St Pizza Algonq	348.21	STUDENT
1/30/2024	Taylor Street Pizza Of	2153.47	STUDENT

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/5/2024	Taylor Street Pizza Of	223.34	STAFF
2/5/2024	Taylor Street Pizza Of	939.91	STUDENT
2/5/2024	Taylor Street Pizza Of	939.91	STUDENT
2/12/2024	Taylor Street Pizza Of	359.84	STAFF
2/20/2024	Taylor Street Pizza Of	293.29	STAFF
2/26/2024	Taylor Street Pizza Of	365.84	STAFF
2/29/2024	Taylor Street Pizza Of	279.80	STAFF
2/9/2024	Textmagic.Com	50.00	STAFF
2/21/2024	The Home Depot #1934	117.31	STUDENT
2/4/2024	The Home Depot #1940	40.86	BG
2/4/2024	The Home Depot #1940	102.44	BUILDING
2/5/2024	The Home Depot #1940	25.96	BG
2/5/2024	The Home Depot #1940	26.91	BG
2/5/2024	The Home Depot #1940	56.94	BUILDING
2/5/2024	The Home Depot #1940	195.43	BG
2/5/2024	The Home Depot #1940	279.90	BG
2/6/2024	The Home Depot #1940	70.21	BUILDING
2/6/2024	The Home Depot #1940	123.77	BUILDING
2/7/2024	The Home Depot #1940	89.97	BG
2/7/2024	The Home Depot #1940	152.50	BG
2/8/2024	The Home Depot #1940	31.49	BG
2/8/2024	The Home Depot #1940	71.73	BG
2/8/2024	The Home Depot #1940	232.12	BG
2/9/2024	The Home Depot #1940	37.15	BG
2/9/2024	The Home Depot #1940	41.81	BG
2/9/2024	The Home Depot #1940	202.77	BG
2/9/2024	The Home Depot #1940	269.00	STAFF
2/10/2024	The Home Depot #1940	89.87	BG
2/11/2024	The Home Depot #1940	51.46	BG
2/12/2024	The Home Depot #1940	26.94	BG
2/12/2024	The Home Depot #1940	141.86	BUILDING
2/13/2024	The Home Depot #1940	84.37	STAFF
2/13/2024	The Home Depot #1940	156.84	BG
2/14/2024	The Home Depot #1940	18.23	BG
2/14/2024	The Home Depot #1940	31.79	BG
2/14/2024	The Home Depot #1940	32.09	BG
2/14/2024	The Home Depot #1940	287.97	BG
2/14/2024	The Home Depot #1940	358.00	BG
2/15/2024	The Home Depot #1940	15.63	BG
2/15/2024	The Home Depot #1940	59.86	BG
2/16/2024	The Home Depot #1940	108.40	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/17/2024	The Home Depot #1940	59.71	BG
2/17/2024	The Home Depot #1940	315.85	BG
2/19/2024	The Home Depot #1940	42.35	BG
2/19/2024	The Home Depot #1940	305.02	BG
2/20/2024	The Home Depot #1940	-46.91	BUILDING
2/20/2024	The Home Depot #1940	67.14	BG
2/20/2024	The Home Depot #1940	72.20	BG
2/21/2024	The Home Depot #1940	8.48	BG
2/21/2024	The Home Depot #1940	35.80	BG
2/22/2024	The Home Depot #1940	40.47	BG
2/22/2024	The Home Depot #1940	305.23	STUDENT
2/23/2024	The Home Depot #1940	35.69	BG
2/23/2024	The Home Depot #1940	44.94	BG
2/23/2024	The Home Depot #1940	495.87	BG
2/26/2024	The Home Depot #1940	15.74	BG
2/27/2024	The Home Depot #1940	23.50	BG
2/27/2024	The Home Depot #1940	28.34	STUDENT
2/27/2024	The Home Depot #1940	34.67	BG
2/27/2024	The Home Depot #1940	43.14	BG
2/27/2024	The Home Depot #1940	44.90	BG
2/28/2024	The Home Depot #1940	10.95	STUDENT
2/28/2024	The Home Depot #1940	19.44	BG
2/28/2024	The Home Depot #1940	772.61	STUDENT
2/29/2024	The Home Depot #1940	64.72	STAFF
3/1/2024	The Home Depot #1940	207.18	BG
3/1/2024	The Home Depot #1940	622.10	BG
3/2/2024	The Home Depot #1940	135.74	BG
2/17/2024	The Home Depot #1944	154.00	STUDENT
2/17/2024	The Home Depot #1944	182.91	STUDENT
2/5/2024	The Home Depot #1948	44.54	STAFF
2/6/2024	The Home Depot #1948	101.24	BUILDING
2/6/2024	The Home Depot #1948	104.85	BUILDING
2/6/2024	The Home Depot #1948	230.90	STUDENT
2/6/2024	The Home Depot #1948	1102.24	STUDENT
2/7/2024	The Home Depot #1948	22.93	BUILDING
2/7/2024	The Home Depot #1948	42.50	STUDENT
2/7/2024	The Home Depot #1948	42.66	BG
2/10/2024	The Home Depot #1948	84.78	BUILDING
2/11/2024	The Home Depot #1948	75.44	BG
2/12/2024	The Home Depot #1948	19.97	BG
2/12/2024	The Home Depot #1948	30.91	BG

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/12/2024	The Home Depot #1948	88.19	BG
2/12/2024	The Home Depot #1948	281.53	BG
2/12/2024	The Home Depot #1948	395.15	BG
2/13/2024	The Home Depot #1948	18.94	BUILDING
2/13/2024	The Home Depot #1948	42.94	BG
2/13/2024	The Home Depot #1948	86.60	STUDENT
2/13/2024	The Home Depot #1948	117.77	BUILDING
2/14/2024	The Home Depot #1948	93.38	BUILDING
2/15/2024	The Home Depot #1948	153.29	BUILDING
2/16/2024	The Home Depot #1948	130.12	BG
2/19/2024	The Home Depot #1948	5.42	BG
2/22/2024	The Home Depot #1948	9.47	BG
2/22/2024	The Home Depot #1948	402.62	BG
2/22/2024	The Home Depot #1948	615.61	STUDENT
2/26/2024	The Home Depot #1948	67.70	BG
2/26/2024	The Home Depot #1948	128.97	BUILDING
2/27/2024	The Home Depot #1948	3.94	STUDENT
2/27/2024	The Home Depot #1948	15.84	BG
2/27/2024	The Home Depot #1948	71.04	BG
2/27/2024	The Home Depot #1948	164.90	BG
2/27/2024	The Home Depot #1948	200.97	BUILDING
2/27/2024	The Home Depot #1948	217.21	BG
2/28/2024	The Home Depot #1948	20.76	BUILDING
2/28/2024	The Home Depot #1948	53.66	BUILDING
2/28/2024	The Home Depot #1948	207.08	BG
2/29/2024	The Home Depot #1948	392.57	BG
3/1/2024	The Home Depot #1948	77.34	STUDENT
3/1/2024	The Home Depot #1948	79.97	BG
2/8/2024	The Ups Store 2361	16.48	POSTAGE
2/26/2024	The Webstaurant Store	1553.54	BG
2/9/2024	Town & Country Gardens	48.00	STUDENT
2/9/2024	Trane Supply-112420	50.24	BG
2/15/2024	Trane Supply-112420	7.24	BG
2/15/2024	Trane Supply-112420	14.18	BG
2/27/2024	Trane Supply-112420	45.49	BG
2/22/2024	Travel Traders # 3179	27.05	TRAVEL
2/24/2024	Travel Traders # 3179	12.27	TRAVEL
2/16/2024	Tribute Store Flowers	102.93	STAFF
2/14/2024	Tst Algonquin Sub Sho	120.00	STAFF
2/16/2024	Tst Baxters American	67.00	STUDENT
2/21/2024	Tst Dc Cobbs East Dun	96.78	STAFF

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/21/2024	Tst Dc Cobbs East Dun	101.86	STAFF
2/8/2024	Tst El Fuego Tacos An	625.00	STAFF
2/16/2024	Tst High Flying Foods	13.44	STAFF
2/9/2024	Tst Killer Burger - R	17.19	TRAVEL
2/5/2024	Tst Leye - Ramen-San	29.93	STAFF
2/17/2024	Tst Louisiana Charlie	34.37	STAFF
3/2/2024	Tst Maple And Hash Pi	497.27	STUDENT
2/15/2024	Tst Margaritas Kitch	14.06	STAFF
2/15/2024	Tst Margaritas Kitch	17.45	TRAVEL
2/15/2024	Tst Marions Fish Mar	15.26	STAFF
2/15/2024	Tst Obed And Isaacs S	22.04	STAFF
2/14/2024	Tst Pickle Haus	2306.25	STAFF
2/15/2024	Tst San Diego Burger	40.83	STAFF
2/9/2024	Tst Schilling Cider H	10.35	TRAVEL
2/15/2024	Tst Spill The Beans -	21.34	STAFF
2/15/2024	Tst Spill The Beans -	26.36	STAFF
2/15/2024	Tst Spill The Beans -	30.33	TRAVEL
2/16/2024	Tst Spill The Beans -	21.91	STAFF
2/23/2024	Tst Syrup	92.16	BG
2/15/2024	Tst Tuk Tuk Eatery	30.56	TRAVEL
2/23/2024	Twx Wbstudiotour	980.00	STUDENT
2/13/2024	U Of I Crop Science	495.00	BG
2/13/2024	U Of I Online Payment	30.00	STAFF
2/15/2024	U Of I Ticket Office	350.00	STUDENT
2/7/2024	Uber Trip	103.06	TRAVEL
2/8/2024	Uber Trip	46.36	TRAVEL
2/10/2024	Uber Trip	36.27	TRAVEL
2/11/2024	Uber Trip	74.91	TRAVEL
2/15/2024	Uber Trip	5.00	TRAVEL
2/15/2024	Uber Trip	18.92	TRAVEL
2/17/2024	Uber Trip	7.59	TRAVEL
2/17/2024	Uber Trip	42.64	STAFF
2/17/2024	Uber Trip	50.64	TRAVEL
2/17/2024	Udemy Subscription	35.00	STAFF
2/8/2024	Udemy: Online Courses	19.99	STAFF
2/27/2024	Uhaul Moving And Stora	180.25	STUDENT
2/5/2024	United 01623624693891	729.48	TRAVEL
2/5/2024	United 01623624693902	729.48	TRAVEL
2/14/2024	United 01642761365195	35.00	TRAVEL
2/14/2024	United 01642761437365	35.00	TRAVEL
2/18/2024	United 01642773499640	35.00	TRAVEL

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/13/2024	Urban India Restaurant	26.97	STAFF
2/22/2024	Ush Ticketing Ecomm	1680.00	STUDENT
2/8/2024	Usps Po 1600960102	136.00	POSTAGE
2/23/2024	Usps Po 1622380118	272.00	POSTAGE
2/7/2024	Usps Po 1633970140	136.00	POSTAGE
3/1/2024	Village Pizza & Pub	80.00	STUDENT
2/22/2024	Walgreens #6764	31.43	STAFF
2/29/2024	Walgreens #6764	21.95	STAFF
2/15/2024	Wal-Mart #1404	26.62	FACS
2/26/2024	Wal-Mart #1404	65.43	FACS
2/8/2024	Wal-Mart #1413	57.60	STUDENT
2/9/2024	Wal-Mart #1413	21.45	STAFF
2/18/2024	Wal-Mart #1413	71.55	STUDENT
2/22/2024	Wal-Mart #1413	13.92	STUDENT
2/23/2024	Wal-Mart #1413	18.00	STUDENT
2/5/2024	Wal-Mart #1531	35.13	STAFF
2/5/2024	Wal-Mart #1531	39.26	STAFF
2/6/2024	Wal-Mart #1531	145.39	STAFF
2/6/2024	Wal-Mart #1531	410.54	STUDENT
2/7/2024	Wal-Mart #1531	42.34	STAFF
2/7/2024	Wal-Mart #1531	262.41	FACS
2/8/2024	Wal-Mart #1531	31.93	FACS
2/9/2024	Wal-Mart #1531	6.88	STUDENT
2/9/2024	Wal-Mart #1531	22.48	FACS
2/12/2024	Wal-Mart #1531	26.96	STUDENT
2/12/2024	Wal-Mart #1531	40.40	STAFF
2/12/2024	Wal-Mart #1531	125.65	STAFF
2/12/2024	Wal-Mart #1531	183.10	FACS
2/14/2024	Wal-Mart #1531	39.36	STUDENT
2/14/2024	Wal-Mart #1531	84.37	FACS
2/15/2024	Wal-Mart #1531	18.48	STUDENT
2/15/2024	Wal-Mart #1531	89.21	STUDENT
2/20/2024	Wal-Mart #1531	29.46	STAFF
2/20/2024	Wal-Mart #1531	39.38	STUDENT
2/21/2024	Wal-Mart #1531	77.42	STAFF
2/22/2024	Wal-Mart #1531	47.62	STAFF
2/22/2024	Wal-Mart #1531	116.16	FACS
2/23/2024	Wal-Mart #1531	127.12	STAFF
2/24/2024	Wal-Mart #1531	79.06	STUDENT
2/26/2024	Wal-Mart #1531	78.15	FACS
2/27/2024	Wal-Mart #1531	188.09	STUDENT

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/28/2024	Wal-Mart #1531	58.00	STUDENT
2/28/2024	Wal-Mart #1531	135.61	FACS
2/29/2024	Wal-Mart #1531	57.04	STUDENT
2/29/2024	Wal-Mart #1531	215.01	STUDENT
3/3/2024	Wal-Mart #1531	89.76	STUDENT
3/4/2024	Wal-Mart #1531	75.96	FACS
3/4/2024	Wal-Mart #1531	128.66	STAFF
2/22/2024	Wal-Mart #1814	29.40	STUDENT
2/26/2024	Wal-Mart #1897	23.58	FACS
2/11/2024	Wal-Mart #3434	55.76	STUDENT
2/6/2024	Wal-Mart #4641	50.26	STAFF
2/19/2024	Wal-Mart #4641	91.85	STUDENT
2/25/2024	Wal-Mart #4641	11.98	STAFF
2/26/2024	Wal-Mart #4641	416.33	STUDENT
2/27/2024	Wal-Mart #4641	121.22	STAFF
2/6/2024	Wal-Mart #5060	115.33	STUDENT
2/7/2024	Wal-Mart #5060	100.20	STUDENT
2/9/2024	Wal-Mart #5060	8.77	STAFF
2/11/2024	Wal-Mart #5060	19.48	STAFF
2/13/2024	Wal-Mart #5060	79.72	STAFF
2/16/2024	Wal-Mart #5060	96.60	STUDENT
2/20/2024	Wal-Mart #5060	25.55	STAFF
2/21/2024	Wal-Mart #5060	84.35	STUDENT
2/21/2024	Wal-Mart #5060	95.69	STAFF
2/21/2024	Wal-Mart #5060	135.10	STUDENT
2/23/2024	Wal-Mart #5060	31.76	STAFF
2/26/2024	Wal-Mart #5060	97.12	STAFF
2/26/2024	Wal-Mart #5060	113.79	STUDENT
2/26/2024	Wal-Mart #5060	158.20	STAFF
2/26/2024	Wal-Mart #5060	162.35	STAFF
2/28/2024	Wal-Mart #5060	345.28	STUDENT
2/29/2024	Wal-Mart #5060	64.32	STAFF
3/4/2024	Wal-Mart #5060	67.28	STUDENT
2/18/2024	Wal-Mart #5398	37.20	STAFF
1/30/2024	Walmart.Com	-495.34	STUDENT
2/6/2024	Walmart.Com	6.35	STUDENT
2/8/2024	Walmart.Com	82.00	STAFF
2/12/2024	Walmart.Com	134.89	STUDENT
2/28/2024	Walmart.Com 8009666546	51.41	STAFF
2/29/2024	Walmart.Com 8009666546	4.00	STAFF
2/13/2024	West Side Electric Sup	23.63	BG

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/21/2024	Wingstop 1391	97.84	STUDENT
2/12/2024	Wm Supercenter #1404	194.51	FACS
2/8/2024	Wm Supercenter #1413	122.66	STAFF
2/13/2024	Wm Supercenter #1413	77.16	STAFF
2/16/2024	Wm Supercenter #1413	62.37	STUDENT
2/21/2024	Wm Supercenter #1413	70.58	FACS
2/5/2024	Wm Supercenter #3434	29.44	STUDENT
2/5/2024	Wm Supercenter #4641	23.91	STUDENT
2/5/2024	Wm Supercenter #4641	75.98	STUDENT
2/5/2024	Wm Supercenter #4641	174.80	FACS
2/6/2024	Wm Supercenter #4641	273.47	STAFF
2/8/2024	Wm Supercenter #4641	9.54	FACS
2/8/2024	Wm Supercenter #4641	164.83	FACS
2/20/2024	Wm Supercenter #4641	334.15	FACS
2/26/2024	Wm Supercenter #4641	297.01	FACS
2/29/2024	Wm Supercenter #4641	89.64	FACS
3/3/2024	Wm Supercenter #4641	14.68	FACS
2/9/2024	Wm Supercenter #5060	22.56	FACS
2/13/2024	Wm Supercenter #5060	49.33	STUDENT
2/14/2024	Wm Supercenter #5060	93.88	STAFF
2/16/2024	Wm Supercenter #5060	16.48	STAFF
2/16/2024	Wm Supercenter #5060	32.64	STAFF
2/19/2024	Wm Supercenter #5060	60.70	STAFF
2/20/2024	Wm Supercenter #5060	111.82	FACS
2/27/2024	Wm Supercenter #5060	54.30	STUDENT
2/27/2024	Wm Supercenter #5060	89.08	STUDENT
3/1/2024	Wm Supercenter #5060	34.85	STUDENT
3/2/2024	Wm Supercenter #5060	117.74	STUDENT
2/8/2024	Www.Flipsnack.Com	576.00	STAFF
2/14/2024	Www.Roosevelt.Edu	250.00	STUDENT
2/13/2024	Yeti 1-833-225-9384	5781.25	STAFF
2/11/2024	Ziegler-Carpentersvill	88.98	BG
2/13/2024	Ziegler-Carpentersvill	-6.99	BG
2/13/2024	Ziegler-Carpentersvill	14.97	BG
2/13/2024	Ziegler-Carpentersvill	30.34	BG
2/15/2024	Ziegler-Carpentersvill	35.76	BUILDING
2/16/2024	Ziegler-Carpentersvill	4.40	BG
2/16/2024	Ziegler-Carpentersvill	5.95	BG
2/27/2024	Ziegler-Carpentersvill	12.99	BG
3/1/2024	Ziegler-Carpentersvill	75.06	BUILDING
3/1/2024	Zieglers Ace - Elgin	26.96	BUILDING

<b>Pcard Statement Posting Date March 2024</b>	<b>Merchant</b>	<b>Transaction Amount</b>	<b>Comments</b>
2/7/2024	Zieglers Ace Hdwe	1.59	BG
2/9/2024	Zieglers Ace Hdwe	181.80	BG
2/22/2024	Zieglers Ace Hdwe	29.29	BG
2/28/2024	Zieglers Ace Hdwe	58.80	STUDENT

TOTAL

\$ 150,236.08

**ACTIVITY ACCOUNT SUMMARY  
FOR MONTH OF: February, 2024**

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2023 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
<b>School</b>							
Algonquin Lakes ES	\$ 2,600.59	\$ -	\$ 2,600.59	\$ 6,702	\$ 8,541	\$ 5,501	\$ 9,742
Algonquin M.S.	\$ 16,089.57	\$ 16,791.95	\$ (702.38)	\$ 16,711	\$ 33,551	\$ 27,927	\$ 22,335
Big Timber E.S	\$ 2,524.83	\$ -	\$ 2,524.83	\$ 582	\$ 7,335	\$ 1,601	\$ 6,316
Carpentersville M.S.	\$ 17,096.86	\$ 4,406.82	\$ 12,690.04	\$ 26,946	\$ 21,761	\$ 12,516	\$ 36,190
DeLacey	\$ 578.30	\$ 551.61	\$ 26.69	\$ 5,175	\$ 2,494	\$ 1,348	\$ 6,322
Dundee-Crown H.S.	\$ 25,344.27	\$ 31,482.52	\$ (6,138.25)	\$ 154,086	\$ 223,520	\$ 191,060	\$ 186,546
Dundee Highlands	\$ 2,531.04	\$ 345.00	\$ 2,186.04	\$ 2,137	\$ 3,118	\$ 934	\$ 4,321
Dundee M.S.	\$ 5,467.95	\$ 15,511.82	\$ (10,043.87)	\$ 116,533	\$ 78,113	\$ 61,668	\$ 132,978
Eastview ES	\$ 5,172.46	\$ 915.12	\$ 4,257.34	\$ 1,283	\$ 7,135	\$ 2,524	\$ 5,894
Gary D Wright ES	\$ 2,558.93	\$ 1,370.39	\$ 1,188.54	\$ 6,496	\$ 22,762	\$ 18,105	\$ 11,154
Gilberts ES	\$ 4,499.77	\$ -	\$ 4,499.77	\$ 4,584	\$ 5,800	\$ 2,866	\$ 7,518
Golfview ES	\$ 6.38	\$ -	\$ 6.38	\$ 2,542	\$ 69	\$ 1,087	\$ 1,524
Hampshire ES	\$ 5,045.50	\$ 597.50	\$ 4,448.00	\$ 4,854	\$ 16,560	\$ 12,939	\$ 8,475
Hampshire H.S.	\$ 13,252.32	\$ 15,794.09	\$ (2,541.77)	\$ 278,773	\$ 242,021	\$ 181,877	\$ 338,917
Hampshire M.S.	\$ 14,687.92	\$ 4,957.36	\$ 9,730.56	\$ 72,957	\$ 59,740	\$ 42,045	\$ 90,652
H.D. Jacobs H.S.	\$ 20,259.56	\$ 32,085.33	\$ (11,825.77)	\$ 174,713	\$ 226,533	\$ 167,354	\$ 233,892
Lake In The Hills ES	\$ 651.79	\$ -	\$ 651.79	\$ 5,849	\$ 1,205	\$ 208	\$ 6,846
Lakewood ES	\$ 3,906.30	\$ 874.16	\$ 3,032.14	\$ 22,479	\$ 9,519	\$ 11,468	\$ 20,530
Liberty ES	\$ 5,985.07	\$ 5,930.43	\$ 54.64	\$ 3,668	\$ 6,101	\$ 5,930	\$ 3,838
Lincoln Prairie ES	\$ 3,687.80	\$ 395.67	\$ 3,292.13	\$ 9,558	\$ 6,726	\$ 1,956	\$ 14,328
Meadowdale ES	\$ 2,524.40	\$ 4,574.89	\$ (2,050.49)	\$ 2,143	\$ 15,562	\$ 14,226	\$ 3,478
Neubert ES	\$ 2,517.91	\$ -	\$ 2,517.91	\$ 3,001	\$ 3,445	\$ 2,057	\$ 4,389
Parkview ES	\$ 2,536.66	\$ 677.83	\$ 1,858.83	\$ 6,712	\$ 3,034	\$ 678	\$ 9,068
Perry ES	\$ 2,553.79	\$ 1,382.57	\$ 1,171.22	\$ 10,757	\$ 5,120	\$ 3,146	\$ 12,730
Sleepy Hollow ES	\$ 2,513.36	\$ -	\$ 2,513.36	\$ 1,763	\$ 3,015	\$ 887	\$ 3,891
Westfield ES/MS	\$ 8,870.71	\$ 20,263.44	\$ (11,392.73)	\$ 39,663	\$ 66,949	\$ 57,586	\$ 49,026
<b>Total</b>	<b>\$ 173,464.04</b>	<b>\$ 158,908.50</b>	<b>\$ 14,555.54</b>	<b>\$ 980,667</b>	<b>\$ 1,079,728</b>	<b>\$ 829,495</b>	<b>\$ 1,230,901</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	7,141.27	2,600.59			9,741.86
<b>Total Cash Accounts</b>	<b>7,141.27</b>	<b>2,600.59</b>	<b>0.00</b>	<b>0.00</b>	<b>9,741.86</b>
<b>Other Accounts</b>					
200M-00-00 Special Ed	153.25				153.25
2029-00-00 Class of 2029	39.55				39.55
2030-00-00 Class of 2030	137.56				137.56
2032-00-00 Class of 2032	685.83				685.83
2033-00-00 Class of 2033	175.75				175.75
2034-00-00 Class of 2034	112.45				112.45
2035-00-00 Class of 2035	85.05				85.05
2036-00-00 Class of 2036	16.00				16.00
2090-10-00 Acting Club	51.46				51.46
2410-00-00 Culinary Kids 2/3	80.57				80.57
2415-10-00 Science Club	10.31				10.31
2590-10-00 Lady Lions Running Club	1,051.07				1,051.07
2590-20-00 Boys Running Club	122.36				122.36
4100-10-10 Fitness Club	1,024.05				1,024.05
4200-10-00 Birthday Books	160.00	50.00			210.00
4200-20-00 Book Fair	4.16				4.16
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	1,617.26				1,617.26
5100-00-00 General Fund	312.70				312.70
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
6000-00-00 Interest Income	902.85	50.59			953.44
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>7,141.27</b>	<b>2,600.59</b>	<b>0.00</b>	<b>0.00</b>	<b>9,741.86</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	23,036.94	16,089.57	16,791.95		22,334.56
<b>Total Cash Accounts</b>	<b>23,036.94</b>	<b>16,089.57</b>	<b>16,791.95</b>	<b>0.00</b>	<b>22,334.56</b>
<b>Other Accounts</b>					
1500-00-00 Bank Corrections	(100.00)			100.00	0.00
2000-10-00 Student Council	519.41	1,175.00	308.12	(100.00)	1,286.29
2028-00-00 Class of 2028	612.08				612.08
2029-00-00 Class of 2029	234.79				234.79
2030-00-00 Class of 2030	156.68	945.00	810.00	390.00	681.68
2110-10-00 Band	7,219.11	7,125.00	13,055.00	3,230.00	4,519.11
2140-10-00 Chorus	840.03				840.03
2150-30-00 Musical	6,608.69	2,400.00	1,758.00		7,250.69
2151-10-00 Music Club	364.46		167.40		197.06
2220-10-00 Art Club	3.89				3.89
2230-10-00 Beta Club	1,471.50		208.95		1,262.55
2240-00-00 Baking Club	57.22				57.22
2250-00-00 Chess Club	0.10				0.10
2391-10-00 AVID	1,381.60	560.00	189.28		1,752.32
2430-10-00 Special Ed Community Trips	5.50				5.50
3020-00-00 Wrestling	116.90	105.34			222.24
3100-20-00 Volleyball - 8th grade	27.62				27.62
3110-10-00 Cross Country	44.80				44.80
3210-00-00 Boys Basketball	126.51				126.51
3210-10-00 Girls Basketball	36.32				36.32
3230-10-00 Track and Field	84.45				84.45
3250-20-10 Poms/Dance	176.88				176.88
3350-20-10 Cheerleading	34.18				34.18
4100-10-00 PBIS	835.96				835.96
4300-30-00 Staff Account	375.00	156.00	62.99		468.01
5110-10-00 D300 Honors Band Concert	102.20				102.20
5110-20-00 MB Jazz Ensembles	870.00				870.00
5200-00-00 Physical Education Fund	381.60				381.60
6000-20-00 Field Trip Reserve	0.00	3,500.00		(3,620.00)	(120.00)
6000-30-00 Interest Income	449.46	123.23	232.21		340.48
<b>Total Other Accounts</b>	<b>23,036.94</b>	<b>16,089.57</b>	<b>16,791.95</b>	<b>0.00</b>	<b>22,334.56</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 BMOHarris Checking Account	3,791.43	2,524.83			6,316.26
<b>Total Cash Accounts</b>	<b>3,791.43</b>	<b>2,524.83</b>	<b>0.00</b>	<b>0.00</b>	<b>6,316.26</b>
<b>Other Accounts</b>					
2031-00-00 Class of 2031	214.03				214.03
2032-00-00 Class of 2032	226.25				226.25
2033-00-00 Class of 2033	132.23				132.23
2034-00-00 Class of 2034	114.78				114.78
2035-00-00 Class of 2035	671.63				671.63
2036-00-00 Class of 2036	690.52				690.52
3010-00-00 Yearbook	90.00				90.00
4100-30-00 General	41.37				41.37
5100-10-00 PBIS	390.00				390.00
5100-10-10 Staff Sunshine Account	1,053.05				1,053.05
6000-00-00 Interest Income	167.57	24.83			192.40
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>3,791.43</b>	<b>2,524.83</b>	<b>0.00</b>	<b>0.00</b>	<b>6,316.26</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	23,499.94	17,096.86	4,406.82		36,189.98
<b>Total Cash Accounts</b>	<b>23,499.94</b>	<b>17,096.86</b>	<b>4,406.82</b>	<b>0.00</b>	<b>36,189.98</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	3,393.28	1,811.55	1,786.66		3,418.17
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	966.85		224.02		742.83
2110-20-00 MB Jazz	420.00				420.00
2111-10-00 Title Field Trips All Grades	0.00	3,500.00			3,500.00
2120-10-00 Drama	1,243.67				1,243.67
2140-10-00 Chorus	846.04				846.04
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	522.68				522.68
2481-10-00 Yearbook	175.56				175.56
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	3,385.16				3,385.16
3350-20-10 Cheerleading	4,383.29				4,383.29
4101-30-00 AVID	3,009.32	11,662.50	1,974.00		12,697.82
4210-20-00 General	595.66				595.66
4300-30-00 Sunshine	1,520.42		422.14		1,098.28
6000-00-00 Interest	2,565.31	122.81			2,688.12
<b>Total Other Accounts</b>	<b>23,499.94</b>	<b>17,096.86</b>	<b>4,406.82</b>	<b>0.00</b>	<b>36,189.98</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris Cash Account	6,295.19	578.30	551.61		6,321.88
<b>Total Cash Accounts</b>	<b>6,295.19</b>	<b>578.30</b>	<b>551.61</b>	<b>0.00</b>	<b>6,321.88</b>
<b>Other Accounts</b>					
4100-00-00 Student Memorial Fundraiser	420.60				420.60
4500-10-00 Box Top Label Collection	164.79				164.79
4700-00-00 Pyramid Model Committee	1,089.18				1,089.18
5100-00-00 General Student Activities	880.47	551.61	551.61		880.47
5110-00-00 Birth to 3 Program	360.75				360.75
5200-00-00 PBIS	2,978.87				2,978.87
6000-00-00 Interest Income	400.53	26.69			427.22
<b>Total Other Accounts</b>	<b>6,295.19</b>	<b>578.30</b>	<b>551.61</b>	<b>0.00</b>	<b>6,321.88</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	192,683.83	25,344.27	31,482.52		186,545.58
<b>Total Cash Accounts</b>	<b>192,683.83</b>	<b>25,344.27</b>	<b>31,482.52</b>	<b>0.00</b>	<b>186,545.58</b>
<b>Other Accounts</b>					
1000-10-10 Banking Corrections	(155.00)				(155.00)
2000-10-00 Student Council	22,572.25	3,423.75	1,471.97		24,524.03
2095-10-00 Animation Club	98.78				98.78
2120-10-00 Drama Club	5,450.53				5,450.53
2120-20-00 Musical Account	6,896.56		1,833.17		5,063.39
2120-30-00 Fall Play	4,217.08				4,217.08
2140-10-00 Choral Music	3,508.23		1,121.09		2,387.14
2145-50-00 Orchestra	6,313.24	3,825.00			10,138.24
2219-10-00 Adelante Club	289.27				289.27
2223-20-00 Charger Pride-Staff	2,311.81				2,311.81
2230-10-00 Beta Club	2,060.13				2,060.13
2235-10-00 SAFE	3,418.42				3,418.42
2240-10-00 Black Youth Alliance	470.41	1,100.00	529.56		1,040.85
2252-10-00 Culinary	2,926.26	200.00	325.02		2,801.24
2256-10-00 DC1 Heart Dance	66.75				66.75
2256-10-30 Latin Dancing	175.00				175.00
2259-10-10 Electricity Fund	2,935.46	400.00			3,335.46
2260-10-00 Industrial Ed Club	353.86				353.86
2263-10-00 Rotary Interact	1,186.16				1,186.16
2275-10-00 Field Trips - Science	3,190.02		3,190.02		0.00
2280-10-00 Environmental Grants Fund	250.39				250.39
2280-20-00 Environmental Club	1,145.99				1,145.99
2282-10-00 GirlUp	1,316.34				1,316.34
2285-10-00 Recycling Club	500.00				500.00
2300-10-00 ESL - English Second Language	80.50				80.50
2310-10-00 World Language (French) Club	3,857.65				3,857.65
2340-10-00 Science Olympiad	930.80		817.40		113.40
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	1,763.57	332.00			2,095.57
2385-10-00 Poetry Club-Souls Spill Ink	1,237.08				1,237.08
2390-10-00 National Honor Society	1,949.91				1,949.91
2390-20-00 Illinois Music Honors Society	268.11				268.11
2391-10-00 AVID	3,246.68		370.22		2,876.46
2392-00-00 PSI Alpha	58.32				58.32
2395-00-00 Youth in Law	243.00				243.00
2408-10-00 GSA/LGBT Support Group	802.70				802.70
2439-10-00 Peer Mentors	298.30				298.30
2450-10-00 Debate Team	725.32		158.00		567.32
2480-10-00 Yearbook-INACTIVE	(29.92)				(29.92)
2590-20-00 Woodshop	315.38				315.38
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	756.25				756.25
2592-10-00 Minority Leadership	193.00				193.00
2618-10-10 Operation Click	2,035.52				2,035.52
2700-10-20 Work Program/Buttons/Store	950.33				950.33
2800-10-00 INCubator Grant - Business	8,390.76		8,390.76		0.00
3100-20-20 Baseball	201.05	167.30			368.35
3150-20-10 Softball	906.27	150.00	418.50		637.77
3200-20-10 Girls Basketball	3,508.31		944.24		2,564.07
3200-20-20 Boys Basketball	9,681.19				9,681.19

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3210-20-10 Girls Bowling	666.61		496.68		169.93
3250-00-00 Dance Team (Poms)	5,056.09	65.00	2,005.25		3,115.84
3300-20-10 Girls Soccer	3,902.73				3,902.73
3300-20-20 Boys Soccer	6,592.91				6,592.91
3350-20-10 Cheerleading	11,550.05	6,144.90	5,104.25		12,590.70
3400-20-10 Girls Tennis	1,012.01				1,012.01
3400-20-20 Boys Tennis	615.02				615.02
3450-20-10 Girls Swimming	1,425.58		1,000.00		425.58
3500-20-10 Girls Track	2,721.71				2,721.71
3600-20-10 Girls Golf	2,359.67	778.81	995.68		2,142.80
3600-20-20 Boys Golf	3,991.42				3,991.42
3650-20-10 Boys Lacrosse	1,803.08	1,900.00	968.85		2,734.23
3700-20-10 Football	1,483.27				1,483.27
3800-20-00 Cross Country	1,314.79				1,314.79
3850-20-00 Wrestling	5,799.14		617.76		5,181.38
3900-20-00 Volleyball	72.70				72.70
3999-20-00 Super Fans	592.72				592.72
4000-10-00 Sr. Class Gift	5,242.96				5,242.96
4100-30-00 General	3,666.44				3,666.44
4300-20-00 Sunshine Club/Staff Pride	1,224.73				1,224.73
4700-30-00 Scholarships	435.67				435.67
4750-10-00 Testing Prep	2,618.00				2,618.00
6000-00-00 Interest Income	12,822.56	857.51	724.10		12,955.97
6000-30-00 Field Trip Reserve	0.00	6,000.00			6,000.00
<b>Total Other Accounts</b>	<b>192,683.83</b>	<b>25,344.27</b>	<b>31,482.52</b>	<b>0.00</b>	<b>186,545.58</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	2,134.49	2,531.04	345.00		4,320.53
<b>Total Cash Accounts</b>	<b>2,134.49</b>	<b>2,531.04</b>	<b>345.00</b>	<b>0.00</b>	<b>4,320.53</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	95.69				95.69
2031-10-00 Class of 2031 Field Trips	20.30				20.30
2032-10-00 Class of 2032 Field Trips	41.84	12.00	345.00	228.00	(63.16)
2033-10-00 Class of 2033 Field Trips	81.38				81.38
2034-10-00 Class of 2034 Field Trips	196.12				196.12
4100-30-00 General Fund	464.81				464.81
4200-10-00 Service Club	1,006.30				1,006.30
6000-00-00 Interest Income	228.05	19.04			247.09
6000-30-00 Field Trip Reserve	0.00	2,500.00		(228.00)	2,272.00
<b>Total Other Accounts</b>	<b>2,134.49</b>	<b>2,531.04</b>	<b>345.00</b>	<b>0.00</b>	<b>4,320.53</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	143,022.04	5,467.95	15,511.82		132,978.17
<b>Total Cash Accounts</b>	<b>143,022.04</b>	<b>5,467.95</b>	<b>15,511.82</b>	<b>0.00</b>	<b>132,978.17</b>
<b>Other Accounts</b>					
2000-10-00 Cardinal Council (Student)	561.14		645.00		(83.86)
2025-10-00 Class of 2025 - A	435.16		435.16		0.00
2025-20-00 Class of 2025 - B	544.19		544.19		0.00
2026-00-00 Class of 2026-A	961.02		961.02		0.00
2026-10-00 Class of 2026-B	1,577.33		1,577.33		0.00
2026-20-00 Class of 2026-C	216.54		216.54		0.00
2027-20-00 Class of 2027-B	114.66				114.66
2028-10-00 Class of 2028-A	200.00				200.00
2029-10-00 Class of 2029-A	605.15				605.15
2029-20-00 Class of 2029-B	98.30				98.30
2030-10-00 Class of 2030-A	40.41				40.41
20TG-00-00 Universal Team (PBIS)	2,063.73		10.58		2,053.15
20TY-00-00 Secondary Team	19.59				19.59
2110-10-00 Band	18.58	1,060.00	90.00		988.58
2130-10-00 Music Department	41,931.16		1,690.00		40,241.16
2140-10-00 Chorus/Vocal	6,898.82		5,139.25		1,759.57
2150-30-00 Musical/Ensembles	17,180.24		1,306.32		15,873.92
2155-10-00 Orchestra	4,703.35				4,703.35
2220-10-00 Art Club	4,838.15				4,838.15
2230-10-00 Beta Club	1,264.75				1,264.75
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	3,667.08	78.42	184.00		3,561.50
2425-10-00 Exploratory/Spanish	446.34				446.34
2431-10-00 Life Program (SPED)	523.44		123.80		399.64
2435-10-00 S.O.A.R.	914.39		210.68		703.71
2436-10-00 SWANS	23.22				23.22
2481-10-00 Yearbook Club	94.96				94.96
2530-10-00 Chess Club	360.00				360.00
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	370.00				370.00
2566-10-00 Garden Club	321.04				321.04
2570-30-00 IMC	630.17				630.17
2590-10-00 Lions	16.11				16.11
2615-10-00 Midnight Mile	17,487.95				17,487.95
2619-10-00 Cardinal Care	3,301.59				3,301.59
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	517.22				517.22
2630-10-00 Ski Club	5,583.24		2,022.96		3,560.28
2631-10-00 Washington D.C. Trip	3.77				3.77
2635-10-00 Snowflake	1,331.31				1,331.31
2650-10-00 Jazz Band	7.50				7.50
2655-10-00 Battle of the Books	5.30				5.30
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	1,428.65				1,428.65
2675-00-00 STEM	65.35				65.35
3010-00-00 Ultimate Club	352.24				352.24
3207-20-10 Girls Basketball - 7th	16.83	73.52			90.35
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-20 Boy's Basketball - 8th	183.47				183.47
3250-20-10 Poms	21.36				21.36

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3253-20-10 Intramural Basketball	82.06				82.06
3254-20-00 Intramural Poms	3.51				3.51
3350-20-10 Cheerleading	31.80				31.80
3400-10-00 Color Guard	212.49				212.49
3500-20-10 Track Team	356.93				356.93
3600-10-00 Flag Football	350.96				350.96
3800-20-00 Cross Country	317.11				317.11
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	290.54	25.00			315.54
3850-20-00 Wrestling	112.06	105.57	309.99		(92.36)
3900-20-00 Volleyball	111.09				111.09
4100-30-00 General	2,198.42		45.00		2,153.42
4110-10-00 Outdoor Club	1,691.26				1,691.26
4210-00-00 Fall Play	160.62				160.62
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	185.59				185.59
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	5,615.26				5,615.26
4500-30-00 Flower Fund	650.18				650.18
6000-00-00 Interest Income	8,268.53	625.44			8,893.97
6000-30-00 Field Trip Reserve	0.00	3,500.00			3,500.00
<b>Total Other Accounts</b>	<b>143,022.04</b>	<b>5,467.95</b>	<b>15,511.82</b>	<b>0.00</b>	<b>132,978.17</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	1,637.10	5,172.46	915.12		5,894.44
<b>Total Cash Accounts</b>	<b>1,637.10</b>	<b>5,172.46</b>	<b>915.12</b>	<b>0.00</b>	<b>5,894.44</b>
<b>Other Accounts</b>					
2029-00-00 Class of 2029	59.55				59.55
2030-00-00 Class of 2030	320.66				320.66
2031-00-00 Class of 2031	105.73				105.73
2032-00-00 Class of 2032	64.09				64.09
2033-00-00 Class of 2033	363.00			341.00	704.00
2034-00-00 Class of 2034	23.57			471.50	495.07
2035-00-00 Class of 2035	173.00			364.00	537.00
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
4100-30-00 Miscellaneous	122.02	2,650.00	915.12		1,856.90
5010-00-00 Library Books (Birthday Club)	232.59				232.59
6000-00-00 Interest Income	157.79	22.46			180.25
6000-30-00 Field Trip Reserve	0.00	2,500.00		(1,176.50)	1,323.50
<b>Total Other Accounts</b>	<b>1,637.10</b>	<b>5,172.46</b>	<b>915.12</b>	<b>0.00</b>	<b>5,894.44</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	9,965.22	2,558.93	1,370.39		11,153.76
<b>Total Cash Accounts</b>	<b>9,965.22</b>	<b>2,558.93</b>	<b>1,370.39</b>	<b>0.00</b>	<b>11,153.76</b>
<b>Other Accounts</b>					
2031-00-00 Class of 2031	1,309.26		253.50		1,055.76
2032-00-00 Class of 2032	1,697.31		418.91		1,278.40
2033-00-00 Class of 2033	1,205.84		355.75		850.09
2034-00-00 Class of 2034	720.93	10.00			730.93
2035-00-00 Class of 2035	708.05				708.05
2036-00-00 Class of 2036	271.00		342.23		(71.23)
2140-10-10 Chorus	794.72				794.72
2215-10-10 Yearbook - Elem	726.00				726.00
2499-20-00 Apparel Store	0.11				0.11
2590-30-00 Girls on the Run	5.00				5.00
4100-30-00 General	63.48				63.48
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,101.65				1,101.65
6000-00-00 Interest Income	1,286.87	48.93			1,335.80
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>9,965.22</b>	<b>2,558.93</b>	<b>1,370.39</b>	<b>0.00</b>	<b>11,153.76</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	3,018.15	4,499.77			7,517.92
<b>Total Cash Accounts</b>	<b>3,018.15</b>	<b>4,499.77</b>	<b>0.00</b>	<b>0.00</b>	<b>7,517.92</b>
<b>Other Accounts</b>					
2000-20-00 LIFE Program	1,796.52	108.00			1,904.52
2031-00-00 Class of 2031	19.24				19.24
2032-00-00 Class of 2032	79.68				79.68
2033-00-00 Class of 2033	119.41				119.41
2034-00-00 Class of 2034	25.36				25.36
2035-00-00 Class of 2035	71.02				71.02
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	130.68				130.68
2590-40-00 Relay for Life	0.00	1,859.00			1,859.00
4100-30-00 General	472.77				472.77
5000-10-00 Staff Social Account	(38.30)				(38.30)
6000-00-00 Interest Income	314.75	32.77			347.52
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>3,018.15</b>	<b>4,499.77</b>	<b>0.00</b>	<b>0.00</b>	<b>7,517.92</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	1,517.96	6.38			1,524.34
<b>Total Cash Accounts</b>	<b>1,517.96</b>	<b>6.38</b>	<b>0.00</b>	<b>0.00</b>	<b>1,524.34</b>
<b>Other Accounts</b>					
2151-10-20 Summer Music Camp	268.29				268.29
2590-40-00 Relay for Life	144.00				144.00
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4270-00-00 PBIS	202.10				202.10
4600-10-00 Change Drawer	231.00				231.00
5000-10-10 Staff Spirit Wear	154.33				154.33
6000-00-00 Interest Income	87.03	6.38			93.41
<b>Total Other Accounts</b>	<b>1,517.96</b>	<b>6.38</b>	<b>0.00</b>	<b>0.00</b>	<b>1,524.34</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris Bank Checking	4,027.20	5,045.50	597.50		8,475.20
<b>Total Cash Accounts</b>	<b>4,027.20</b>	<b>5,045.50</b>	<b>597.50</b>	<b>0.00</b>	<b>8,475.20</b>
<b>Other Accounts</b>					
2031-00-00 Class of 2031	416.60	2,509.00	597.50		2,328.10
2032-00-00 Class of 2032	505.21				505.21
2034-00-00 Class of 2034	207.31				207.31
2035-00-00 Class of 2035	115.00				115.00
2036-00-00 Class of 2036	142.00				142.00
2140-20-00 Chorus	80.25				80.25
2270-10-00 Environmental Science	260.11				260.11
2276-10-00 Field Trips	29.03				29.03
4100-30-00 General	269.82				269.82
5100-00-00 Scholastic Book Fair	389.31	11.00			400.31
5110-00-00 Yearbook	112.00				112.00
5200-00-00 Sunshine Staff Account	700.00				700.00
6000-00-00 Interest Income	800.56	25.50			826.06
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>4,027.20</b>	<b>5,045.50</b>	<b>597.50</b>	<b>0.00</b>	<b>8,475.20</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	341,459.24	13,252.32	15,794.09		338,917.47
<b>Total Cash Accounts</b>	<b>341,459.24</b>	<b>13,252.32</b>	<b>15,794.09</b>	<b>0.00</b>	<b>338,917.47</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	838.72				838.72
2014-10-00 Homecoming	41,972.36				41,972.36
2015-10-10 Class of 2015 Statue Mainten	69.26				69.26
2022-00-00 Class of 2022	3,115.55			(3,115.55)	0.00
2023-00-00 Class of 2023	2,417.66			(2,417.66)	0.00
2024-00-00 Class of 2024	1,542.49			3,196.55	4,739.04
2025-00-00 Class of 2025	4,316.21	326.45		778.89	5,421.55
2026-00-00 Class of 2026	4,952.05	918.30		778.89	6,649.24
2027-00-00 Class of 2027	6,833.94			778.88	7,612.82
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	2,168.37				2,168.37
2140-10-00 Chorus	754.46				754.46
2150-30-00 Musical	7,477.83		156.32		7,321.51
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	29,190.92		2,000.00		27,190.92
2220-10-00 Art Club	2,206.97	216.00			2,422.97
2222-10-00 ABC Business Club	1,626.58				1,626.58
2223-00-00 ASL Club	167.35				167.35
2225-10-00 Black Student Alliance	7,330.00				7,330.00
2225-20-00 Hispanic Youth Alliance	553.04				553.04
2230-10-00 Debate Team	2,378.04		40.00		2,338.04
2240-10-00 Drama Club	13,385.15	158.56	3,763.78		9,779.93
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	1,591.92				1,591.92
2265-10-00 Environmental Club/Med Careers	463.53				463.53
2276-10-00 Field Trips	2.00				2.00
2280-10-00 Fishing Club	482.34	70.00			552.34
2310-10-00 AAPI Club	718.15				718.15
2320-10-00 German Club	206.94				206.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	242.00				242.00
2340-10-00 Spanish Club	70.07				70.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2390-10-00 National Honor Society	11,809.77				11,809.77
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	13,448.77				13,448.77
2393-10-00 PBIS	1,387.06				1,387.06
2410-00-00 Math Team	461.00				461.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	1,098.10				1,098.10
2618-10-10 Operation Click	1,064.80				1,064.80
2620-00-00 Female Empowerment	0.00	575.76			575.76
2644-10-00 Co-Op	4,151.17	95.00			4,246.17
2647-10-00 FACS	284.94				284.94
2655-00-00 Literary Magazine	366.68				366.68
2670-10-00 Scholastic Bowl	194.09				194.09
2671-00-00 Science	1,987.57				1,987.57
2671-10-00 Science-Six Flags GreatAmerica	141.83				141.83
2680-10-00 Marketing Class	1,181.65				1,181.65

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2685-00-00 Target Edu	211.77				211.77
2686-00-00 Woodshop	140.00				140.00
2690-00-00 WHIPS TV	58.00				58.00
3100-10-00 Athletic Development	1,321.54				1,321.54
3100-20-20 Baseball	14,173.34				14,173.34
3150-20-10 Softball	493.32				493.32
3200-20-10 Girls Basketball	4,176.33	200.00	657.14		3,719.19
3200-20-20 Boys Basketball	11,996.16		6,977.35		5,018.81
3250-20-10 Poms	5,602.86		2,199.50		3,403.36
3300-20-10 Girls Soccer	7,302.33				7,302.33
3300-20-20 Boys Soccer	4,583.38				4,583.38
3350-20-10 Cheerleading	10,297.22				10,297.22
3400-20-10 Girls Tennis	6,606.47				6,606.47
3400-20-20 Boys Tennis	3,707.26				3,707.26
3500-20-10 Girls Track & Field	1,232.23				1,232.23
3500-20-20 Boys Track	382.75				382.75
3600-20-10 Boys Golf	2,663.38				2,663.38
3600-20-20 Girls Golf	5,235.36				5,235.36
3610-10-00 Boys Lacrosse	1,845.13				1,845.13
3610-20-00 Girls LaCrosse	713.99	4,763.60			5,477.59
3700-20-10 Football	12,108.37				12,108.37
3700-30-10 Powder Puff	2,866.50				2,866.50
3800-20-00 Boys and Girls Cross Country	1,692.67				1,692.67
3850-20-00 Wrestling	5,059.61				5,059.61
3900-20-00 Volleyball	4,939.35				4,939.35
3900-20-10 Volleyball Club	16.00				16.00
3990-10-00 Gatorade Fundraiser	747.91				747.91
4000-30-00 General	8,373.23				8,373.23
4100-00-00 FVC Leadership	1,005.98				1,005.98
4150-00-00 Teacher Grants	22.50				22.50
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4300-40-00 PE-Active	36.00				36.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-30-00 Scholarship & Blood Drive	2,040.00				2,040.00
4700-40-00 Drama Club Scholarship	548.00				548.00
4800-00-00 Guidance	642.52				642.52
6000-00-00 Interest	17,269.10	1,428.65			18,697.75
6000-30-00 Field Trip Reserve	0.00	4,500.00			4,500.00
<b>Total Other Accounts</b>	<b>341,459.24</b>	<b>13,252.32</b>	<b>15,794.09</b>	<b>0.00</b>	<b>338,917.47</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	80,921.00	14,687.92	4,957.36		90,651.56
<b>Total Cash Accounts</b>	<b>80,921.00</b>	<b>14,687.92</b>	<b>4,957.36</b>	<b>0.00</b>	<b>90,651.56</b>
<b>Other Accounts</b>					
2001-10-00 Student Council - MS	794.08				794.08
2028-00-00 Class of 2028	2,582.36				2,582.36
2029-00-00 Class of 2029	7,126.43				7,126.43
2030-00-00 Class of 2030	238.77	1,127.00			1,365.77
2111-00-00 Music Field Trip Account	3,577.17	4,000.00	3,402.00	1,000.00	5,175.17
2114-10-00 Band - MS	940.00	160.00	200.00		900.00
2120-10-00 Drama Club	13,022.83	2,656.00	104.06		15,574.77
2140-10-00 Chorus	3,897.59		340.00	1,384.00	4,941.59
2155-10-00 MS Orchestra	2,131.07				2,131.07
2210-00-00 Cafe 10A	647.47	96.50			743.97
2221-10-00 Art - MS	65.15				65.15
2225-10-00 Arts & Craft Club	420.00	72.00			492.00
2230-10-00 Beta Club	4,182.35				4,182.35
2391-10-00 AVID	8,666.50	2,710.00			11,376.50
2400-00-00 PBIS	4,538.36				4,538.36
2560-20-00 Book Fair	4.55				4.55
2631-10-27 Washington DC 2027	1,704.44				1,704.44
2631-10-28 Washington DC 2028	3,144.56		448.80		2,695.76
2631-10-29 Washington DC 2029	3,018.33				3,018.33
2666-00-00 MS Science	739.88				739.88
2667-00-00 MS Sports	694.11		262.50		431.61
2669-00-00 MS Yearbook	6,444.89				6,444.89
2699-10-00 Whip-Pur Bucks	162.61				162.61
3351-20-10 Cheerleading - MS	165.83		200.00	40.00	5.83
3850-20-00 Wrestling	227.63				227.63
4100-30-00 General	1,954.71				1,954.71
4200-10-10 MS PE	5,078.50				5,078.50
4250-30-00 Student Activity	1,971.16			(40.00)	1,931.16
6000-00-00 Interest	2,779.67	366.42			3,146.09
6000-30-00 Field Trip Reserve	0.00	3,500.00		(2,384.00)	1,116.00
<b>Total Other Accounts</b>	<b>80,921.00</b>	<b>14,687.92</b>	<b>4,957.36</b>	<b>0.00</b>	<b>90,651.56</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	245,717.77	20,259.56	32,085.33		233,892.00
<b>Total Cash Accounts</b>	<b>245,717.77</b>	<b>20,259.56</b>	<b>32,085.33</b>	<b>0.00</b>	<b>233,892.00</b>
<b>Other Accounts</b>					
1000-10-10 Banking Corrections	(20.00)				(20.00)
2000-10-00 Student Council	46,648.69		3,874.60		42,774.09
2022-00-00 Class of 2022	564.85				564.85
2023-00-00 Class of 2023	8,771.03				8,771.03
2024-00-00 Class of 2024	5,508.17	495.17	84.40		5,918.94
2025-00-00 Class of 2025	2,082.48	326.45			2,408.93
2026-00-00 Class of 2026	4,234.49	918.29			5,152.78
2027-00-00 Class of 2027	289.36	580.49			869.85
2110-00-10 Prom	11,058.88				11,058.88
2110-10-00 Band	4.51	179.65	180.00		4.16
2120-10-00 Drama Club	6,701.67		2,889.60		3,812.07
2140-10-00 Choral	4,875.94		1,143.90		3,732.04
2150-30-00 Musical	3,995.00	5,192.00	5,515.00	903.00	4,575.00
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2152-10-00 24hr Musical	0.00	1,112.25		(903.00)	209.25
2155-10-00 Orchestra	1,990.28				1,990.28
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,873.68				1,873.68
2230-00-00 Black Allegiance Club	462.12				462.12
2253-10-00 Conservation	1,158.78				1,158.78
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	203.00				203.00
2263-10-00 Interact Club	3,736.74	897.50			4,634.24
2276-10-00 Field Trips	572.52	335.00			907.52
2281-10-00 Gold Rush	68.66				68.66
2310-10-00 French Club	200.36				200.36
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	169.44				169.44
2330-20-00 World Language Department	317.37				317.37
2340-10-10 Key Club	1,486.87	40.75	70.92		1,456.70
2370-10-00 FCCLA	79.42				79.42
2390-10-00 National Honor Society	3,482.28		1,271.50		2,210.78
2391-10-00 AVID	11,455.08		2,067.58		9,387.50
2393-10-00 PBIS	884.95				884.95
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	3,147.60	40.74	145.00		3,043.34
2406-10-00 DJ (Entertainment) Club	680.05				680.05
2408-10-00 GSA (Gay Straight Alliance)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	271.31				271.31
2409-20-00 AAPIA-Asian Amer Pac Islander	29.55				29.55
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	617.44				617.44
2590-40-00 Relay for Life	122.51				122.51
2618-30-00 Green Eagles	2,317.16				2,317.16
2618-30-10 High School Against Cancer	25.35				25.35
3000-10-00 Special Olympics	3,351.36				3,351.36
3100-20-20 Baseball	10,688.65		349.95		10,338.70
3150-20-10 Softball	3,868.16				3,868.16
3200-20-10 Girls Basketball	443.12				443.12

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3200-20-20 Boys Basketball	806.93				806.93
3210-20-10 Bowling	282.97		100.00		182.97
3250-20-10 Dance Team	5,780.44	1,024.00	5,613.73		1,190.71
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	824.97				824.97
3300-20-20 Boys Soccer	10,082.93				10,082.93
3350-20-10 Cheerleaders	2,516.62		1,204.01		1,312.61
3400-20-10 Girls Tennis	40.81				40.81
3400-20-20 Boys Tennis	491.10				491.10
3450-20-10 Girls Swimming	50.00				50.00
3450-20-20 Boys Swimming	1,316.35	944.80	480.00		1,781.15
3500-20-10 Girls Track & Field	2,131.59		31.37		2,100.22
3500-20-20 Boys Track	2,811.66				2,811.66
3600-20-10 Girls Golf	3,971.24				3,971.24
3600-20-20 Boys Golf	97.88				97.88
3650-20-10 Boys Lacrosse	3,209.96				3,209.96
3700-20-10 Football	6,563.27	2,450.00	1,049.34		7,963.93
3800-20-00 Cross Country	2,801.65		1,028.60		1,773.05
3850-20-00 Wrestling	10,496.48		3,872.94		6,623.54
3900-20-00 Volleyball	12,042.97	150.00			12,192.97
4100-30-00 General	701.18				701.18
4110-10-00 Eagle Minds Matter	428.00				428.00
4200-10-00 Eagle's Wings Food Pantry	13,614.94				13,614.94
4300-30-10 Eagle Pride Advisory Committee	2,074.55		1,112.89		961.66
6000-00-00 Interest	10,679.30	1,072.47			11,751.77
6000-30-00 Field Trip Reserve	0.00	4,500.00			4,500.00
<b>Total Other Accounts</b>	<b>245,717.77</b>	<b>20,259.56</b>	<b>32,085.33</b>	<b>0.00</b>	<b>233,892.00</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	6,194.09	651.79			6,845.88
<b>Total Cash Accounts</b>	<b>6,194.09</b>	<b>651.79</b>	<b>0.00</b>	<b>0.00</b>	<b>6,845.88</b>
<b>Other Accounts</b>					
2030-00-00 Class of 2030	54.12				54.12
2034-00-00 Class of 2034	248.77				248.77
2631-10-00 Field Trip Grant Funds	94.47				94.47
3020-10-00 Leopards Chorus Club	1,897.67				1,897.67
4100-30-00 Principal Discretionary Fund	1,509.14				1,509.14
5010-00-10 Jump Rope for Heart	50.00				50.00
5100-00-00 Leopards Holiday Giving	71.36				71.36
5900-00-00 General	1,523.24	624.00			2,147.24
6000-00-00 Interest Income	745.32	27.79			773.11
<b>Total Other Accounts</b>	<b>6,194.09</b>	<b>651.79</b>	<b>0.00</b>	<b>0.00</b>	<b>6,845.88</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	17,498.26	3,906.30	874.16		20,530.40
<b>Total Cash Accounts</b>	<b>17,498.26</b>	<b>3,906.30</b>	<b>874.16</b>	<b>0.00</b>	<b>20,530.40</b>
<b>Other Accounts</b>					
2001-10-10 PBIS (Student Council)	2,959.06	829.00	511.02		3,277.04
2030-00-00 Class of 2030	162.03				162.03
2031-00-00 Class of 2031	326.03				326.03
2032-00-00 Class of 2032	468.66				468.66
2033-00-00 Class of 2033	547.76	200.00			747.76
2034-00-00 Class of 2034	1,525.40				1,525.40
2035-00-00 Class of 2035	89.82				89.82
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	2,168.95				2,168.95
2151-10-00 Music Club	3,346.95				3,346.95
2230-10-00 Beta Club	42.46				42.46
2540-20-00 Cultural Committee	441.77				441.77
2618-30-00 Families in Need	104.41				104.41
2657-00-00 Family Night-Math Night	1,438.58				1,438.58
2657-10-00 Family Night-Reading Night	1,957.24				1,957.24
4100-30-00 Miscellaneous/General	55.43	18.00			73.43
4300-30-00 Sunshine Fund	87.66	276.14	363.14		0.66
6000-00-00 Interest Income	1,759.35	83.16			1,842.51
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>17,498.26</b>	<b>3,906.30</b>	<b>874.16</b>	<b>0.00</b>	<b>20,530.40</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	3,783.71	5,985.07	5,930.43		3,838.35
<b>Total Cash Accounts</b>	<b>3,783.71</b>	<b>5,985.07</b>	<b>5,930.43</b>	<b>0.00</b>	<b>3,838.35</b>
<b>Other Accounts</b>					
2030-00-00 Class of 2030	282.29				282.29
2031-00-00 Class of 2031	74.16				74.16
2032-00-00 Class of 2032	17.00				17.00
2100-10-00 Dual Language Activities	40.00				40.00
2276-10-00 Field Trips	100.97				100.97
2410-00-00 Bookfair	21.79	5,963.31	5,930.43		54.67
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
4100-30-00 General	1,202.36				1,202.36
4200-00-00 Liberty Chorus	19.70				19.70
4300-20-00 Kids Heart Challenge	500.00				500.00
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	453.98	21.76			475.74
<b>Total Other Accounts</b>	<b>3,783.71</b>	<b>5,985.07</b>	<b>5,930.43</b>	<b>0.00</b>	<b>3,838.35</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	11,035.75	3,687.80	395.67		14,327.88
<b>Total Cash Accounts</b>	<b>11,035.75</b>	<b>3,687.80</b>	<b>395.67</b>	<b>0.00</b>	<b>14,327.88</b>
<b>Other Accounts</b>					
2025-00-00 Class of 2025	43.50				43.50
2029-00-00 Class of 2029	38.27				38.27
2030-00-00 Class of 2030	52.42				52.42
2031-00-00 Class of 2031	80.00	1,130.00		515.00	1,725.00
2032-00-00 Class of 2032	693.37		369.69	123.69	447.37
2033-00-00 Class of 2033	1,850.00				1,850.00
2034-00-00 Class of 2034	128.88				128.88
2035-00-00 Class of 2035	629.00				629.00
2210-00-00 Animal Shelter Fundraiser	0.50				0.50
2510-00-00 Scholastic Book Fair/Follett	90.02				90.02
3100-00-00 Yearbook	3,047.57				3,047.57
4100-00-00 Artworks Program	1,262.50				1,262.50
4100-30-00 General	177.01				177.01
4300-10-00 Staff Spiritwear	1,314.71				1,314.71
4300-20-00 Sunshine	1,116.16		25.98		1,090.18
6000-00-00 Interest Income	511.84	57.80			569.64
6000-30-00 Field Trip Reserve	0.00	2,500.00		(638.69)	1,861.31
<b>Total Other Accounts</b>	<b>11,035.75</b>	<b>3,687.80</b>	<b>395.67</b>	<b>0.00</b>	<b>14,327.88</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	5,528.23	2,524.40	4,574.89		3,477.74
<b>Total Cash Accounts</b>	<b>5,528.23</b>	<b>2,524.40</b>	<b>4,574.89</b>	<b>0.00</b>	<b>3,477.74</b>
<b>Other Accounts</b>					
2590-30-00 Girls on the Run	69.01				69.01
4100-30-00 General	134.70				134.70
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	179.37				179.37
4400-10-00 Scholastic Book Fair	4,176.09		4,574.89		(398.80)
5000-10-00 Yearbook	226.18				226.18
6000-00-00 Interest Income	736.40	24.40			760.80
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>5,528.23</b>	<b>2,524.40</b>	<b>4,574.89</b>	<b>0.00</b>	<b>3,477.74</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	1,871.19	2,517.91			4,389.10
<b>Total Cash Accounts</b>	<b>1,871.19</b>	<b>2,517.91</b>	<b>0.00</b>	<b>0.00</b>	<b>4,389.10</b>
<b>Other Accounts</b>					
2031-00-00 Class of 2031	245.90				245.90
2032-00-00 Class of 2032	192.00				192.00
2033-00-00 Class of 2033	67.16				67.16
2034-00-00 Class of 2034	120.36				120.36
2035-00-00 Class of 2035	7.69				7.69
4100-30-00 General	1,025.31				1,025.31
6000-00-00 Interest Income	212.77	17.91			230.68
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>1,871.19</b>	<b>2,517.91</b>	<b>0.00</b>	<b>0.00</b>	<b>4,389.10</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	7,209.64	2,536.66	677.83		9,068.47
<b>Total Cash Accounts</b>	<b>7,209.64</b>	<b>2,536.66</b>	<b>677.83</b>	<b>0.00</b>	<b>9,068.47</b>
<b>Other Accounts</b>					
2030-00-00 Class of 2030	117.00				117.00
2035-00-00 Class of 2035	16.00				16.00
2590-40-00 Relay for Life	1,248.02				1,248.02
4100-00-00 PBIS	4,012.81		677.83		3,334.98
4150-00-00 Math Night	108.00				108.00
4300-00-00 General Fund	928.40				928.40
5030-10-00 School Store-Inactive	269.06				269.06
5500-00-00 Staff Social Account-Inactive	1.36				1.36
6000-00-00 Interest Income	508.99	36.66			545.65
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>7,209.64</b>	<b>2,536.66</b>	<b>677.83</b>	<b>0.00</b>	<b>9,068.47</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	11,559.00	2,553.79	1,382.57		12,730.22
<b>Total Cash Accounts</b>	<b>11,559.00</b>	<b>2,553.79</b>	<b>1,382.57</b>	<b>0.00</b>	<b>12,730.22</b>
<b>Other Accounts</b>					
2014-10-00 Kindergarten Grade Level Funds	753.73				753.73
2014-10-01 1st Grade Level Funds	190.01				190.01
2014-10-02 2nd Grade Level Funds	2.32				2.32
2014-10-03 3rd Grade Level Funds	253.36				253.36
2014-10-04 4th Grade Level Funds	914.99				914.99
2014-10-05 5th Grade Level Funds	818.86				818.86
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
3200-00-00 Media Center	1,474.27		1,382.57		91.70
3300-10-00 Student Council	258.18				258.18
3300-20-00 Perry Fundraising	4,420.48				4,420.48
3350-00-00 Kane County Cougars Grant	391.87				391.87
4100-30-00 General	381.71				381.71
4200-00-00 Perry Teacher Social Account	811.72				811.72
6000-00-00 Interest Income	668.05	53.79			721.84
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>11,559.00</b>	<b>2,553.79</b>	<b>1,382.57</b>	<b>0.00</b>	<b>12,730.22</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	1,377.65	2,513.36			3,891.01
<b>Total Cash Accounts</b>	<b>1,377.65</b>	<b>2,513.36</b>	<b>0.00</b>	<b>0.00</b>	<b>3,891.01</b>
<b>Other Accounts</b>					
2030-00-00 Class of 2030	195.53				195.53
2031-00-00 Class of 2031	57.32				57.32
2032-00-00 Class of 2032	115.00				115.00
2033-00-00 Class of 2033	383.53				383.53
2034-00-00 Class of 2034	316.28				316.28
2560-30-00 Library - Birthday Books	0.08				0.08
4100-30-00 Principal Discretionary	15.97				15.97
6000-00-00 Interest Income	293.94	13.36			307.30
6000-30-00 Field Trip Reserve	0.00	2,500.00			2,500.00
<b>Total Other Accounts</b>	<b>1,377.65</b>	<b>2,513.36</b>	<b>0.00</b>	<b>0.00</b>	<b>3,891.01</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 2/1/2024 through 2/29/2024

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	60,418.54	8,870.71	20,263.44		49,025.81
<b>Total Cash Accounts</b>	<b>60,418.54</b>	<b>8,870.71</b>	<b>20,263.44</b>	<b>0.00</b>	<b>49,025.81</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	966.73	3,172.85	2,157.20		1,982.38
2027-00-00 Class of 2027-A	15,610.01		15,610.01		0.00
2028-00-00 Class of 2028-A	21.23				21.23
2029-00-00 Class of 2029-A	407.87				407.87
2029-10-00 Class of 2029-B	407.88				407.88
2030-00-00 Class of 2030-A	22.39				22.39
2030-10-00 Class of 2030-B	20.85				20.85
2031-00-00 Class of 2031	74.94				74.94
2032-00-00 Class of 2032	380.66		28.94		351.72
2033-00-00 Class of 2033	241.76				241.76
2034-00-00 Class of 2034	84.40				84.40
2112-00-00 Band - Middle School	147.56	567.50	525.00		190.06
2115-00-00 Music - Elementary	1,310.07				1,310.07
2150-30-00 Musicals	4,369.25				4,369.25
2151-10-00 Music Dept.	242.84	43.00			285.84
2220-10-00 Art Club	475.59				475.59
2230-10-00 Beta Club	6,752.90	525.00	996.00		6,281.90
2276-10-00 Field Trips	281.77				281.77
2340-10-00 Spelling Bee	46.03				46.03
2391-10-00 AVID	2,539.88				2,539.88
2392-10-00 HANDS Club	0.06				0.06
2392-20-00 Pawsitivity Pack	1,824.06				1,824.06
2393-10-00 PBIS Middle School	361.99		13.97		348.02
2393-20-00 PBIS Elementary	773.42				773.42
2481-10-00 Yearbook - MS	7,257.40				7,257.40
2482-10-00 Yearbook - ELE	1,063.39				1,063.39
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	6,559.22				6,559.22
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	36.92				36.92
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	24.86				24.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	465.42				465.42
3350-20-10 Cheerleading	960.44				960.44
3830-00-00 Basketball - Girls	16.00	770.00	782.32		3.68
3840-00-00 Basketball - Boys	0.02				0.02
3850-20-00 Wrestling	142.55				142.55
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	628.66				628.66
4105-30-00 Student Assistance Account	1,230.98				1,230.98
4400-30-00 PE - MS	74.52				74.52
4401-30-00 PE - Elementary	243.09				243.09
4480-30-00 Barb Dubow Wal-Mart	172.80				172.80
5500-10-00 Bank Correction	150.00	75.00			225.00
6000-00-00 Interest Income	3,848.09	217.36	150.00		3,915.45
6000-30-00 Field Trip Reserve	0.00	3,500.00			3,500.00
<b>Total Other Accounts</b>	<b>60,418.54</b>	<b>8,870.71</b>	<b>20,263.44</b>	<b>0.00</b>	<b>49,025.81</b>



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Jennifer Porter,  
Chief Financial Officer

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	4/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**SUBJECT:** Approval of FY25 Budget Requests

### Background

During the Board Operations Committee meeting and the superintendent's report, I will provide an overview of budget requests that the administration recommends for the upcoming school year. We will request approval of those requests to move forward to ensure we have sufficient time to recruit the Best Qualified Candidates and obtain the relevant contracts and materials.

### **FY 25 Budget Position Requests- Evidenced-Based Funding**

Maintain current staffing levels and services while adding the following positions, compensation, services, and materials funded by the estimated \$3.5M in new Evidenced Base Funds (EBF).

Position Title	FTE	Cost	Strategy Alignment
Middle School Dean of Students	3.0	\$234,267	Strategic Goal 1
Associate Principal (WCS)	1.0	\$88,723	Strategic Goal 1
Assistant Supt.- Secondary Curriculum & Instruction	1.0	\$140,304	Strategic Goal 2
Amplify CKLA Student Activity Books Grade 3-5 (5 years)		\$810,000	Strategic Goal 2
Professional Development Resources- 2022 Danielson Update		\$60,000	Strategic Goal 3
Facilities Specialist	1.0	\$42,108	Strategic Goal 5
Safe Emergency Management Software (3 years)		\$174,385	Strategic Goal 1
<b>Total</b>	<b>6.0</b>	<b>\$1,549,787</b>	

### Recommendation

The administration recommends approving and authorizing the administration to proceed with the budget requests.



## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Diane White, Director of Purchasing

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	04/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	04/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	04/23/2024

**SUBJECT:** Contract Pricing 3<sup>rd</sup> Extension for Copy Paper

### Background

Administration recommends a contract extension for copy paper to be awarded to Garvey Office Products. There will be no increase in pricing, and vendor performance has been exceptional. The contract extension term will be June 1, 2024, through August 31, 2024.

Original bid documents for the annual district-wide copy paper (virgin and recycled) contract pricing for just-in-time delivery were released on Tuesday, October 3, 2023. The bid requested three-month unit pricing with the possibility of three three-month contract extensions. Bids were due on Wednesday, October 25, 2023, at 10:00 am. Solicitation for bids was made via BidNet. Eleven vendors downloaded bid information. Four vendors provided bids, and an additional formal no bid was received.

### Administrative Recommendation

Garvey Office Products, Niles, IL - for multipurpose paper for a three-month contract with the possibility of three three-month extensions. The total estimated contract award is - \$53,633.70.

### Fiscal Impact

There is a 26% percent decrease in the cost of paper with this current recommendation versus the previous bid. The decrease is due to the decline in the price of pulp and global demand for paper.

Purchases from this contract will be covered by building and department budgets.



**Community Unit School District 300**

2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**  
PHONE: 847-551-8460 • FAX: 847-551-8463

April 1, 2024

Mr. Roy Flegel  
Garvey's Office Products  
7500 N. Caldwell Avenue  
Niles, IL 60714

Bid - Copy Paper - District-Wide - Third Extension

Dear Mr. Flegel,

On November 14, 2023 the Board of Education approved a contract for the Copy Paper - District Wide bid to Garvey's Office Products. The total estimated value of the contract was \$53,633.70. The contract was for 3 months; November 15, 2023 to February 29, 2024 with the possibility of three, three month extensions. District 300 would like to exercise the third extension. The new contract term limits would be from June 1, 2024 to August 31, 2024.

If your firm agrees to the pricing as shown in the following original contract, the administration will recommend your contract extension to the Board of Education for review by the finance committee on April 9, 2024 and award by the board on April 23, 2024.

The favor of a reply is requested by April 5.

*Diane White*

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

**2024-04-01**

OWNER (Signature)

Diane White, Director of Purchasing

*Roy Flegel*

4D3FD3933C0120F35344E1A466AAE7F2 contractworks.

**2024-04-01**

CONTRACTOR (Signature)

**Roy Flegel**

**Account Executive**

(Printed name and title)

*Diane C. White*

Diane White, Director of Purchasing



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 · FAX 847-551-8463

March 5, 2024

Mr. Roy Flegel  
Garvey's Office Products  
7500 N. Caldwell Avenue  
Genoa, IL 60135

Bid - Copy Paper - District-Wide - First Extension Award Letter

Dear Mr. Flegel,

Congratulations! District 300 has awarded the contract for the Bid - Copy Paper - District-Wide - First Extension to Garvey's Office Products. The Board of Education approved this contract at the regularly scheduled meeting on February 27, 2024. This will extend the current contract to May 31, 2024.

Please sign this letter via Contract Works by Friday, March 8, 2024. Please submit your Certificate of Insurance naming District 300 as additional insured as soon as possible to [bids.purchasing@d300.org](mailto:bids.purchasing@d300.org).

This Agreement is entered into as of March 11, 2024.

*Diane White*

2024-03-05

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

ADMINISTRATOR (Signature)

Diane C. White, Director of Purchasing

*Roy Flegel*

2024-03-05

4D3FD3933C0120F35344E1A466AAE7F2 contractworks.

CONTRACTOR (Signature)

**Roy Flegel**

**Account Executive**

Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

*Diane C. White*

Diane C. White, Director of Purchasing



**Community Unit School District 300**

2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**  
PHONE: 847-551-8460 • FAX: 847-551-8463

February 7, 2024

Mr. Roy Flegel  
Garvey's Office Products  
7500 N. Caldwell Avenue  
Niles, IL 60714

Bid – Copy Paper – District-Wide - First Extension

Dear Mr. Flegel,

On November 14, 2023 the Board of Education approved a contract for the Copy Paper - District Wide bid to Garvey's Office Products. The total estimated value of the contract was \$53,633.70. The contract was for 3 months; November 15, 2023 to February 29, 2024 with the possibility of three, three month extensions. District 300 would like to exercise the first extension. This would extend our current contract to May 31.

If your firm agrees to the pricing as shown in the following original contract, the administration will recommend your contract extension to the Board of Education for review by the finance committee on February 13 and award by the board on February 27.

The favor of a reply is requested by February 12th.

*Diane White*

2024-02-07

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

OWNER (Signature)

Diane White, Director of Purchasing

*Roy Flegel*

2024-02-07

4D3FD3933C0120F35344E1A466AAE7F2 contractworks.

CONTRACTOR (Signature)

**Roy Flegel**

**Account Executive**

(Printed name and title)

*Diane C. White*

Diane White, Director of Purchasing



**Community Unit School District 300**

2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**  
PHONE: 847-551-8460 • FAX: 847-551-8463

November 21, 2023

Mr. Roy Flegel  
Garvey's Office Products  
7500 N. Caldwell Avenue  
Niles, IL 60714

Bid – Copy Paper – District-Wide

Dear Mr. Flegel,

Congratulations! District 300 has awarded the Copy Paper – District-Wide bid to Garvey's Office Products! The Board of Education approved a three-month contract at their regular meeting of November 14, 2023. The total estimated contract value over three months is \$53,633.70. The contract shall run from November 15, 2023 through February 29, 2024 with the possibility of three three-month extensions.

***This signed letter along with the attached documents – original Bid specifications and your final response combined serve as the contract for this project.***

Please sign this letter electronically via Contract Works.

A service agreement will be issued in accordance with this contract. Please sign and return your award letter no later than December 5, 2023. Please submit your Certificate of Insurance naming District 300 as additional insured to [bids.purchasing@d300.org](mailto:bids.purchasing@d300.org).

This Agreement is entered into as of November 15, 2023.

Diane White **2023-11-21**  
8375D43E716D90E09F2DBCB05C76FBD7 contractworks  
OWNER (Signature)

Roy Flegel **2023-11-21**  
4D3FD3933C0120F35344E1A466AAE7F2 contractworks  
CONTRACTOR (Signature)

Diane White, Director of Purchasing

Roy Flegel **Account Executive**  
(Printed name and title)

Diane C. White  
Diane White, Director of Purchasing



## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

**DATE:** November 6, 2023

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Diane White, Director of Purchasing

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	11/6/2023
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	11/14/2023
<b>BOE 2<sup>nd</sup> Reading</b>	11/14/2023

**SUBJECT:** Contract Pricing for Copier Paper

### **Background**

Bid documents for the annual district-wide copy paper (virgin and recycled) contract pricing for just-in-time delivery were released on Tuesday, October 3, 2023. The bid requested unit pricing for three months with the possibility of three three-month contract extensions. Bids were due on Wednesday, October 25, 2023 at 10:00 am. Solicitation for bids was made via BidNet. Eleven vendors downloaded bid information. Four vendors provided bids, and there was an additional formal no-bid that was received.

### **Administrative Recommendation**

Garvey Office Products, Niles, IL - for multipurpose paper for a three-month contract with the possibility of three three-month extensions. The total estimated contract award is - \$53,633.70.

### **Fiscal Impact**

There is a 26% percent decrease in the cost of paper with this current recommendation versus the previous bid. The reduction is due to the decline in the price of pulp and global demand for paper.

Purchases from this contract will be covered by building and department budgets.

**COMMUNITY UNIT SCHOOL DISTRICT 300**  
**COPIER PAPER DISTRICT WIDE - BID**  
**Wednesday, October 25, 2023 10:00AM - Virtual**

COMPANY	GRAND TOTAL*									Comments
		References	Bid Response Form A	Bid Response Form B	Addendum 1	Certifications	Vendor App.	W-9		
Contract Paper Group										
<b>Garvey's Office Products</b>	<b>\$53,633.70</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	
Liberty Paper										
Midland Paper	\$53,444.40	Y	Y	Y	Y	Y	N	Y	Disqualified due to required sample not provided	
Murnane Paper Company	\$53,015.50	Y	Y	Y	Y	Y	Y	Y	Disqualified due to required sample not provided	
Paper101										
Quill LLC										
Runco Office Supply										
School Specialty LLC									Formally Declined	
School Wholesale Supplies LLC										
Veritiv	\$60,193.40/\$53,824.40	Y	Y	Y	Y	Y	Y	Y	Virgin and Recycled pricing provided	

**Administration Recommends**  
**Garvey's Office Products of Niles, IL** - for multipurpose paper for a 3 month contract with the possibility of three three-month extensions. Award Total - \$53,633.70.

D300 Item Number	D300 Item Description	D300 Item Description	D300 UOM	Estimated Annual Purchase Qty	Estimated Quarterly Purchase Bid Qty	Garvey's Office Supply		Midland Paper		Murnane Paper		Veritiv - Virgin Domestic		Veritiv - Recycled	
15-0020	PAPER, XEROGRAPHIC BLUE	PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	92	23	\$ 48.90	\$ 1,124.70	\$ 50.55	\$ 1,162.65	\$ 48.50	\$ 1,115.50	\$ 52.75	\$ 1,213.25	\$ 52.75	\$ 1,213.25
15-0025	PAPER, XEROGRAPHIC, CANARY	PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	90	23	\$ 48.90	\$ 1,124.70	\$ 50.55	\$ 1,162.65	\$ 48.50	\$ 1,115.50	\$ 52.75	\$ 1,213.25	\$ 52.75	\$ 1,213.25
15-0030	PAPER XEROGRAPHIC, GOLDENROD	PAPER XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	65	21	\$ 48.90	\$ 1,026.90	\$ 50.55	\$ 1,061.55	\$ 48.50	\$ 1,018.50	\$ 52.75	\$ 1,107.75	\$ 52.75	\$ 1,107.75
15-0035	PAPER XEROGRAPHIC, GREEN	PAPER XEROGRAPHIC, GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	84	41	\$ 48.90	\$ 2,004.90	\$ 50.55	\$ 2,072.55	\$ 48.50	\$ 1,988.50	\$ 52.75	\$ 2,162.75	\$ 52.75	\$ 2,162.75
15-0040	PAPER, XEROGRAPHIC, PINK	PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	88	22	\$ 48.90	\$ 1,075.80	\$ 50.55	\$ 1,112.10	\$ 48.50	\$ 1,067.00	\$ 52.75	\$ 1,160.50	\$ 52.75	\$ 1,160.50
15-0045	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	959	240	\$ 34.90	\$ 8,376.00	\$ 34.79	\$ 8,349.60	\$ 32.40	\$ 7,776.00	\$ 38.80	\$ 9,312.00	\$ 34.75	\$ 8,340.00
15-0046	PAPER, XERO, WHITE RYCL-30% PCW	PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	440	110	\$ 39.99	\$ 4,398.90	\$ 39.90	\$ 4,389.00	\$ 41.20	\$ 4,532.00	\$ 47.65	\$ 5,241.50	\$ 37.75	\$ 4,152.50
15-0050	PAPER, XEROGRAPHIC BLUE	PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$ 79.15	\$ 79.15	\$ 88.00	\$ 88.00	\$ 71.90	\$ 71.90	\$ 86.50	\$ 86.50	\$ 86.50	\$ 86.50
15-0055	PAPER, XEROGRAPHIC, CANARY	PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$ 79.15	\$ 79.15	\$ 88.00	\$ 88.00	\$ 71.90	\$ 71.90	\$ 86.50	\$ 86.50	\$ 86.50	\$ 86.50
15-0060	PAPER, XEROGRAPHIC GOLDENROD	PAPER, XEROGRAPHIC GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$ -	\$ -	\$ 88.00	\$ 88.00	\$ 71.90	\$ 71.90	\$ 86.50	\$ 86.50	\$ 86.50	\$ 86.50
15-0065	PAPER, XEROGRAPHIC GREEN	PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$ 79.15	\$ 79.15	\$ 88.00	\$ 88.00	\$ 71.90	\$ 71.90	\$ 86.50	\$ 86.50	\$ 86.50	\$ 86.50
15-0070	PAPER, XEROGRAPHIC, PINK	PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$ -	\$ -	\$ 88.00	\$ 88.00	\$ 71.90	\$ 71.90	\$ 86.50	\$ 86.50	\$ 86.50	\$ 86.50
15-0075	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$ 54.60	\$ 54.60	\$ 59.50	\$ 59.50	\$ 51.00	\$ 51.00	\$ 60.90	\$ 60.90	\$ 60.90	\$ 60.90
15-0080	PAPER, XEROGRAPHIC, CANARY	PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$ 62.96	\$ 62.96	\$ 75.00	\$ 75.00	\$ 44.00	\$ 44.00	\$ 68.00	\$ 68.00	\$ 68.00	\$ 68.00
15-0085	PAPER, XEROGRAPHIC, BLUE	PAPER, XEROGRAPHIC, BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$ 62.96	\$ 62.96	\$ 75.00	\$ 75.00	\$ 69.00	\$ 69.00	\$ 68.00	\$ 68.00	\$ 68.00	\$ 68.00
15-0090	PAPER, XEROGRAPHIC, GOLDENROD	PAPER, XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$ -	\$ -	\$ 75.00	\$ 75.00	\$ 69.00	\$ 69.00	\$ 68.00	\$ 68.00	\$ 68.00	\$ 68.00
15-0095	PAPER, XEROGRAPHIC GREEN	PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$ 62.96	\$ 62.96	\$ 75.00	\$ 75.00	\$ 69.00	\$ 69.00	\$ 68.00	\$ 68.00	\$ 68.00	\$ 68.00
15-0100	PAPER, XEROGRAPHIC, PINK	PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$ -	\$ -	\$ 75.00	\$ 75.00	\$ 69.00	\$ 69.00	\$ 68.00	\$ 68.00	\$ 68.00	\$ 68.00
15-0105	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$ 44.05	\$ 44.05	\$ 38.50	\$ 38.50	\$ 46.00	\$ 46.00	\$ 58.40	\$ 58.40	\$ 58.40	\$ 58.40
15-0110	PAPER, XEROGRAPHIC, FIREBALL	PAPER, XEROGRAPHIC, FIREBALL20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 24 LB 10 RM/C	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 58.40	\$ 58.40	\$ 58.40	\$ 58.40
15-0115	PAPER, XEROGRAPHIC, COSMIC	PAPER, XEROGRAPHIC, COSMIC20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0120	PAPER, XEROGRAPHIC, LUMINOUS	PAPER, XEROGRAPHIC, LUMINOUS20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0125	PAPER, XEROGRAPHIC, TERRESTRIAL	PAPER, XEROGRAPHIC, TERRESTRIAL 20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0130	PAPER, XEROGRAPHIC, PLANETARY	PAPER, XEROGRAPHIC, PLANETARY20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0132	PAPER, XEROGRAPHIC, SOLAR	PAPER, XEROGRAPHIC, SOLAR20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0133	PAPER, XEROGRAPHIC, LUNAR	PAPER, XEROGRAPHIC, LUNAR 20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 24 LB. 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0134	PAPER, XEROGRAPHIC, GAMMA	PAPER, XEROGRAPHIC, GAMMA 20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0135	PAPER, XEROGRAPHIC, GALAXY	PAPER, XEROGRAPHIC, GALAXY20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0136	PAPER, XEROGRAPHIC, PULSAR	PAPER, XEROGRAPHIC, PULSAR20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$ 118.20	\$ 118.20	\$ 116.50	\$ 116.50	\$ 113.00	\$ 113.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
15-0137	PAPER, XEROGRAPHIC,WHITE 3-HOL	PAPER, XEROGRAPHIC,WHITE 3-HOL20 LB. 8 1/2 X 14,10 RM/CASEPUNCH 8 1/2X11 20 LB 10 RM/CS	CASE	150	38	\$ 36.49	\$ 1,386.62	\$ 42.80	\$ 1,626.40	\$ 42.00	\$ 1,596.00	\$ 58.40	\$ 2,219.20	\$ 58.40	\$ 2,219.20
15-0138	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 20 LB 10 RM/C	CASE	5	1	\$ -	\$ -	\$ 116.50	\$ 116.50	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0139	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0145	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0150	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0155	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0160	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0165	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 20 LB. 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0170	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0175	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0180	PAPER, XEROGRAPHIC, BRITE	PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$ -	\$ -	\$ 99.00	\$ 99.00	\$ 98.00	\$ 98.00	\$ -	\$ -	\$ -	\$ -
15-0185	PAPER, XEROGRAPHIC, WHITE	PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	71	18	\$ 1,396.00	\$ 25,128.00	\$ 1,288.80	\$ 23,198.40	\$ 1,296.00	\$ 23,328.00	\$ 1,512.00	\$ 27,216.00	\$ 1,350.00	\$ 24,300.00
15-0190	PAPER, XERO, WHITE RYCL-30% PCW	PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	17	4	\$ 1,599.60	\$ 6,398.40	\$ 1,556.00	\$ 6,224.00	\$ 1,648.00	\$ 6,592.00	\$ 1,818.00	\$ 7,272.00	\$ 1,470.00	\$ 5,880.00

GRAND TOTALS

\$53,633.70

\$53,444.40

\$53,015.50

\$60,193.40

\$53,824.40

D300 Item Number	D300 Item Description	D300 Item Description	D300 UOM	Estimated Annual Purchase Qty	Estimated Quarterly Purchase Bid Qty	Garvey's Office Supply - Boise X9 - Multipurpose		Midland Paper		Murnane Paper		Veritiv - Virgin Domestic		Veritiv - Recycled	
15-0185	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	71	18	\$1,396.00	\$25,128.00	1288.80	\$23,198.40	\$1,296	\$23,328.00	1512	\$27,216.00	1350	\$24,300.00
15-0190	PAPER, XERO, WHITE RYCL-30% PCW	20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	17	4	\$1,599.60	\$6,398.40	1556.00	\$6,224.00	\$1,648	\$6,592.00	1818	\$7,272.00	1470	\$5,880.00
<b>GRAND TOTALS</b>						\$31,526.40		\$29,422.40		\$29,920.00		\$34,488.00		\$30,180.00	

<b>Bid - Contract Pricing for Copy Paper</b>			
<b>Timeline - 10/2/23</b>			
<b>ACTION</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Establish Timeline	Monday, 10/2/23		Purchasing
Specifications Released	Tuesday, 10/3/23	4:00 PM CT	BidNet
Legal Ad	Wednesday, 10/4/23		Daily Herald
Pre-Bid Meeting	Thursday, 10/5/23	10:00 AM CT	Google Meet
Q&A Deadline	Tuesday, 10/17/23	12 Noon CT	BidNet
Bid Opening	Wednesday, 10/24/23	10:00 AM CT	Google Meet
Evaluation Period	Wednesday, 10/24/23 - Friday, 10/27/23		Purchasing
Info to CFO	Friday, 10/27/23		Jennifer Porter
BFC Committee Meeting	Tuesday, 11/14/23		Administration
Workshop and BOE Meeting/Approv	Tuesday, 11/14/23		Administration
Contracts Released to Vendors	Wednesday, 11/15/23		Purchasing

**Community Unit School District # 300  
Purchasing Department  
2605 Bunker Hill Drive  
Algonquin, IL 60102  
847-551-8460 – PHONE**

October 3, 2023,

Dear Vendor,

The Board of Education of Community Unit School District No. 300 (the "District")  
invites you to submit a sealed bid for:

**Contract Pricing for Copy Paper – District Wide**

The enclosed bid form(s) **must** be used in submitting your electronic bid via Bidnet.

Electronic bids will be received until **10:00AM CT, Tuesday, October 24, 2023** at which time  
they will be publicly opened and read.

The required Contractor's Certification forms must be completed and returned with the bid.

It is the intention of the Board of Education to award the bid at the **November 14, 2023 regular meeting**. The Board of Education may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the District all such information for this purpose as the District may request. The District reserves the right to reject any or all bids if the evidence submitted by, or investigation of, such bidder(s) fails to satisfy the District that such bidder(s) is properly qualified to carry out the obligations of the contract and to complete work contemplated therein. District further reserves the right to waive any minor irregularities or minor defects in the bids, which do not affect the price nor constitute some type of substitution for a designated item, and to accept the bid, which is in the best interest of the District. Conditional bids will not be accepted. Strikeouts or addition of conditions or provisions or insertion of substitutes shall be reason for rejecting a bid without any specification of reason for the rejection. Any request for information shall be made to Diane C. White, Director of Purchasing, but the response may not be used as a condition to any bid being submitted.



Sincerely,  
Diane C. White  
Director of Purchasing / CUSD 300

**PUBLIC NOTICE**

**NOTICE TO BIDDERS**

The Board of Education of Community Unit School District No. 300 is accepting sealed bids for:

**Contract Pricing for Copy Paper – District Wide**

Sealed bids will be accepted until **10:00AM CT, Tuesday, October 24, 2023** via BidNet.

A public Bid opening will be held virtually, via Google Meet. Meeting information will be supplied to potential suppliers via bid invitation.

**Instruction to Bidders**

Bids may be submitted via BidNet, District 300's online bid submittal service.

A non-mandatory document review Pre-Bid meeting will be held virtually on **Thursday, October 5, 2023 at 10:00 AM.**

**Bid specifications will be available on Tuesday, October 3, 2023, after 4:00 PM. To obtain bid specifications, please visit - [www.d300.org/Purchasing](http://www.d300.org/Purchasing) - Click on Vendor Registration or Login. This Link will direct you to the District 300 BidNet website.**

Questions regarding this legal ad should be directed to:

Community Unit School District #300  
Diane C. White / Director of Purchasing  
2605 Bunker Hill Dr.  
Algonquin, IL 20102  
847-5551-8460  
[bids.purchasing@d300.org](mailto:bids.purchasing@d300.org)

The Board of Education of Community Unit School District 300 reserves the right to reject any and all proposals or waive any bid irregularities.

## Timeline

<b>Bid - Contract Pricing for Copy Paper</b>			
<b>Timeline - 10/2/23</b>			
<b>ACTION</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Establish Timeline	Monday, 10/2/23		Purchasing
Specifications Finalized	Tuesday, 10/3/23		Shiela C.
Specifications Released	Tuesday, 10/3/23	4:00 PM CT	BidNet
Legal Ad	Wednesday, 10/4/23		Daily Herald
Pre-Bid Meeting	Thursday, 10/5/23	10:00 AM CT	Google Meet
Q&A Deadline	Tuesday, 10/17/23	12 Noon CT	BidNet
Bid Opening	Tuesday, 10/24/23	10:00 AM CT	Google Meet
Evaluation Period	Tuesday, 10/24/23 - Friday, 10/27/23		Purchasing
Info to CFO	Friday, 10/27/23		Jennifer Porter
BFC Committee Meeting	Tuesday, 11/14/23		Administration
Workshop and BOE Meeting/Approval	Tuesday, 11/14/23		Administration
Contracts Released to Vendors	Wednesday, 11/15/23		Purchasing

## Instructions to Bidders

### **1. GENERAL**

- a. Bids shall be signed. Unsigned bids will be rejected.
- b. Late bids will not be considered.
- c. All bids **MUST** be completed in the EXCEL spreadsheet provided in the Bid Response Form.
- d. The District is not subject to Federal Excise Tax or Illinois Sales or Retailers Occupational Tax. Bids should not include sales or excise tax.
- e. Prices quoted shall include all charges for packing, transportation, unforeseen casts (tarrifs), energy charges and delivery to the locations designated on the bid specification and installation if called for in the bid specifications.
- f. Correspondence shall be addressed to the Director of Purchasing.
- g. Bids are available for inspection in the purchasing office by appointment for 10 days after the date of the award of an order.
- h. Oral, telephonic, telegraphic, or facsimile transmitted bids will not be accepted.
- i. Electronic bids may be submitted via BidNet.
- j. **Community Unit School District 300 is obtaining a three (3) Month agreement, with the possibility of three (3) three-month extensions.**

### **2. ERRORS AND OMISSIONS**

All bids shall be submitted with each space properly completed. The special attention of bidders is directed to the policy that no claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidders find any claimed discrepancies in, or omissions from, any of the documents, or be in doubt as to their meanings, bidder shall advise the purchasing official first orally, followed by written (FAX or letter) with specification of the claimed problems which must be received during regular working hours at least 10 days before the date set for bid opening so that a written notification can be prepared by any purchasing official, who will issue the necessary clarifications to all prospective bidders by means of addenda.

### **3. FIRM BID**

All bids will be considered to be firm for a period of sixty (60) days from the date established for the opening of bids.

#### **4. WITHDRAWAL OF BIDS**

Bids may be withdrawn by letter, or telegram, or fax received by the district or in person prior to the time and date established for the opening of bids.

#### **5. INVESTIGATION OF BIDDERS**

- a. The purchasing official will make such investigation as is necessary to determine the ability of the bidder to fulfill bid requirements. The bidder shall furnish such information as may be requested and shall be prepared to show completed installations of equipment, types of service or supplies similar to those included in the bid.
- b. The Board of Education reserves the right to reject any bid if it is determined that the bidder is not properly qualified to carry out the obligations of the contract. The Board of Education reserves the right to reject any or all bids, to waive irregularities and to accept that bid which is considered to be in the best interest of the District. Any such decision shall be considered final. All items bid shall be new unless otherwise specified in the requirements.

#### **6. VENDOR APPLICATION AND W-9 FORM**

The District requires that a current Vendor Application and W-9 form be included with your sealed bid. These forms can be found on the District website – [www.d300.org](http://www.d300.org). Go to Departments-Finance-Purchasing to download the vendor application and W-9 form.

#### **7. Compliance with the Illinois Prevailing Wage Act**

It shall be mandatory upon the bidder and upon any subcontractor thereof to pay all laborers, workmen, and mechanics employed by them not less than the general prevailing rate of wages as found by the District or Department of Labor for each craft or type of worker or mechanic needed to execute the contract and the general prevailing rate for legal holiday and overtime work as ascertained by the Illinois Department of Labor. The prevailing wage rates are revised by the Department of Labor periodically and are available on its website. The bidder shall comply with all provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et seq.*, applicable to the work. Payment of any bidder shall not be processed without receipt of certified employee records required by 820 ILCS 130/5.

#### **8. SIGNATURE CONSTITUTES ACCEPTANCE**

The signing of these bid forms shall be construed as acceptance of all provisions contained herein.

#### **9. CONTRACTS**

The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

## **10. EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this contract, (whether or not federal funds are involved) the bidder agrees as follows:

- a. The bidder will not unlawfully discriminate against any employee or applicant for employment because of age, race, creed, color, sex, religion, ancestry, marital status, handicap, military status, unfavorable discharge from military service or national origin, as those terms are contained in the Illinois Human Rights Act (775ILCS 5/1-10 et. seq., hereinafter "unlawful discrimination"). The bidder will take affirmative action to ensure the applicants are employed, and that employees are treated equally during employment, without unlawful discrimination. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The bidder agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the bidder, state that all qualified applicants will receive consideration for employment without unlawful discrimination.

## **11. COMPLETION DELIVERY TIME**

If delivery time will exceed thirty (30) days after receipt of a purchase order, bidders state the delivery time by each respective item. All prices must be quoted FOB. Destination. Shipments shall become property of consignee after delivery and acceptance. Regardless of statements to the contrary, payment terms will begin no sooner than the date of delivery of goods.

## **12. EVALUATIONS**

The District reserves the right to reject any and all bids, to waive any technicalities in the bidding and to award each item to a different bidder or all items to a single bidder unless otherwise noted on bid request, and to determine whether in the opinion of the District: (1) an early delivery date is entitled to more consideration than price, (2) an earlier delivery date is to be disregarded because of the reputation of the bidder for not meeting delivery dates, (3) a bidder is not a responsible bidder and should be disregarded. The District will authorize the release of purchase orders upon acceptance of bids. In the event of pricing errors, the unit count(s) listed will prevail and be considered accurate.

## **13. EXAMINATION OF DOCUMENTS AND SITE**

Before submitting a bid for work on any project, each bidder shall carefully examine the project site and the contract documents, fully inform itself of

existing conditions and limitations of the project sites, rely entirely upon their own judgment in making the bid, and include in its own bid all sums sufficient to provide all work required by the contract documents. After opening of bids, no additional allowance will be made for changes in project scope and/or price due to work, which would have been apparent, by examination of the documents and sites. By submitting a bid, each bidder shall be held to represent that bidder has made the examination in complete detail and has determined beyond doubt that the documents and existing conditions are sufficient, adequate and satisfactory for completion of the work.

**14. PERFORMANCE: LABOR AND MATERIAL PAYMENT BONDS IS NOT REQUIRED OF THIS PROJECT**

Within ten days after the date of the Notice of Award, the successful contractor shall enter into a formal contract with the District and shall provide a Performance Bond and a Labor and Material Payment Bond, each in the full amount of the contract. Each bond shall be in accordance with AIA. Document A31 1. The contractor shall pay the cost of premiums for said bonds. The bonds shall be signed and sealed by an authorized representative of the bonding company and authorized officer or representative of the contractor, and a certificate of the authority of those signing the bonds, if not officers, shall be attached thereto. The Performance Bond and the Labor and Material Payment Bond shall guarantee the performance of the duties placed on the contractor by the Prevailing Wage Act, as well as all other duties undertaken pursuant to the contract with the District, and shall indemnify the District from any liability or loss resulting to the District from any failure of the contractor fully to perform each or all of said duties. The Performance Bond and the Labor and Material Payment Bond herein provided shall be placed with a Surety company or companies having a policy holder's rating not lower than "A" and a financial rating not lower than "AAA" in Best's Insurance Guide (current edition).

**15. BID SECURITY IS NOT REQUIRED OF THIS PROJECT**

A Bid Bond or certified check made payable to the District in the amount of ten percent (10%) of the bid shall accompany each bid as a guarantee that the bidder, if awarded the contract, will furnish the required Performance Bond and Labor and Material Payment bonds, execute the contract and proceed with the work. Upon failure to do so, the bidder shall forfeit the check or the district shall be entitled to the principal amount of bid bonds as liquidated damages. No mistakes or errors on the part of the bidder shall excuse the bidder or entitle bidder to a return of the check or bid bond. No bidder may withdraw a bid for a period of 60 days after the date of opening thereof. The bid bonds or checks will, with the exception of those of the three lowest bidders, be returned within seven days after the opening of bids and the remaining checks or bid bonds will be returned when the contract is executed and all required bonds have been provided.

## 16. SERVICE POINTS

Building Name	Address	Delivery Hours	Bell Times	Liftgate Required Y/N
Administration Center (847)551-8300	2550 Harnish Dr Algonquin, IL 60102	7:00AM - 3:00PM	N/A	Y
Algonquin Lakes Elementary (847)532-7500	1401 Compton Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Algonquin Middle School (847)532-7100	520 Longwood Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
Big Timber Elementary School (224)484-5500	1400 Ridgecrest Hampshire, IL 60140	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Carpentersville Middle School (224)484-2100	100 Cleveland Avenue Carpentersville, IL 60110	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
deLacey Family Education Center (224)484-2300	50 Cleveland Avenue Carpentersville, IL 60110	7:00AM - 3:00PM	AM: 8:45 - 11:15 PM: 12:30-3:00	Y
Dundee-Crown High School (224)484-5000	1500 Kings Road Carpentersville, IL 60110	7:00AM - 3:00PM	7:30AM - 2:58PM	N
Dundee Highlands Elementary (224)484-4700	407 South Fifth Street West Dundee, IL 60118	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Dundee Middle School (224)484-4500	4200 W. Main Street West Dundee, IL 60118	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
Eastview Elementary (847)532-7400	540 Longwood Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Gilberts Elementary (224)484-5900	729 Paperbark Lane Gilberts, IL 60136	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Golfview Elementary (224)484-2800	124 Golfview Lane Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Hampshire Elementary (847)792-3400	321 Terwilliger Avenue Hampshire, IL 60140	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Hampshire Middle School (847)792-3200	560 South State Street Hampshire, IL 60140	7:00AM - 3:00PM	8:55AM - 3:40PM	Y
Hampshire High School (847)792-3500	1600 E. Big Timber Road Hampshire, IL 60140	7:00AM - 3:00PM	7:30AM - 2:58PM	N
Jacobs High School (847)532-6100	2601 Bunker Hill Drive Algonquin, IL 60102	7:00AM - 3:00PM	7:30AM - 2:58PM	Y
Lake in the Hills Elementary (847)532-6900	519 Willow Street Lake in the Hills, IL 60156	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Lakewood School (224)484-2600	1651 Ravine Lane Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Liberty Elementary (224)484-4800	6500 Miller Road Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Lincoln Prairie Elementary (847)532-6600	500 W. Harvest Gate Lake in the Hills, IL 60156	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Meadowdale Elementary (224)484-2900	14 Ash Street Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Neubert Elementary School (847)532-6800	1100 Huntington Drive Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Oak Ridge School (224)484-5800	300 Cleveland Avenue Carpentersville, IL 60110	7:00AM - 3:00PM	7:45 AM - 1:40PM	Y
Parkview Elementary (224)484-2500	122 Carpenter Blvd. Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Perry Elementary (224)484-5600	251 Amarillo Drive Carpentersville, IL 60110	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Sleepy Hollow Elementary (224)484-4900	898 Glen Oak Drive Sleepy Hollow, IL 60118	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Westfield Community School (847)532-7600	2100 Sleepy Hollow Road Algonquin, IL 60102	7:00AM - 3:00PM	8:00AM & 8:55AM 2:15PM & 3:40PM	Y
Wright Elementary (847)683-5700	1500 Ketchum Road Hampshire, IL 60140	7:00AM - 3:00PM	8:00AM - 2:15PM	Y
Bldgs. & Grounds Prof. Develop. Center - Bunker Hill (847)532-6700	2605 Bunker Hill Drive Algonquin, IL 60102	7:00AM - 3:00PM	N/A	Y

## 17. WARRANTY

The bidder shall warrant the work services, and/or products to be free of defects in material and workmanship for a period of 1 years. This warranty shall obligate the contractor to repair or replace the products at no additional charge to the District.

## 18. INSURANCE (REQUIRED)

The contractor shall provide and maintain insurance in the amounts outlined below with companies acceptable to the District:

### MINIMUM INSURANCE REQUIREMENTS

General Liability	General Aggregate	\$2,000,000
	Products-Comp/OP Agg	2,000,000
	Personal Injury	1,000,000
	Each Occurrence	1,000,000
	Fire Damage (Any one fire)	50,000
	Medical Exp. (Any one person)	5,000
Excess Liability	Each Occurrence	2,000,000
	Aggregate	2,000,000
Automobile Liability	Bodily Injury (each occ)	1,000,000
	Property Damage (each occ)	1,000,000
Worker's Compensation	Statutory Limits	
	Each Accident	500,000
	Disease-Policy Limit	500,000
	Disease-Each employee	500,000

All such insurance shall not be cancelable without thirty (30) days prior written notice being given to the District.

With respect to the insurance required herein, the contractor shall provide such insurance naming the District, the Board of Education and its members individually, and its employees and agents as **additional named insured**. The contractor shall also purchase and maintain such insurance as will protect the District from and against all claims, damages, loss and expenses, including attorney's fees arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense, (1) is attributable to bodily injury to or destruction of tangible property (other than the work itself), including the loss of use resulting there from, and (2) is caused in whole or in part by a negligent act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable, regardless of whether or not it is caused in part by a party to whom insurance is afforded pursuant to this paragraph.

It is MANDATORY within ten (10) days after the bid award, that the Certificate(s) of Insurance shall be submitted to the insurance agent for the District.

## **19. TOTAL PRICE FOR ALL ITEMS BID**

A total bid dollar amount, regardless of whether or not the bidder is bidding all items, must be entered in the appropriate section of the bid form before signing and submitting the bid.

## **20. HOLD HARMLESS AND INDEMNIFICATION**

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the Board of Education, its members individually, officers, employees, servants and agents, from and against all claims, actions suits, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including reasonable legal fees incurred by owner arising out of:

- A. Any infringement (actual or claimed) of any patents, copyrights or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.
- B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

-Caused in whole or in part by an act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder.

-Arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks and property adjacent thereto.

-Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract.

## **21. DAMAGE TO PROPERTY**

In the event the bidder damages the District's property, the bidder shall, at the bidder's sole cost, restore the property or any surrounding area. Such restoration shall be to a condition at least equivalent to the condition of the affected area immediately before the destruction or damage. If the bidder does not repair such damage within 14 days after receiving written notice from the District, or such lesser time if the District determines the damage creates an emergency situation, the District may repair the damage and the bidder shall reimburse the District for the costs the District incurs within 14 days after the District provides a written invoice to the bidder.

**22. LATE BIDS**

Bids received after the time specified in the Invitation to Bid will not be opened or considered. The method of transmittal of the bid is at the bidder's risk of untimely receipt by the Board of Education. The use of Board of Education equipment for transmission of bids is prohibited.

**23. RECYCLED PRODUCTS**

The District supports national and local efforts for recycling. Bidders are encouraged to offer recycled supplies and materials as bid alternatives. Notations are to be included as to the percentage of recycled products in each item.

**24. PAYMENT**

Payment to be made within 45 days after the project completion.

Does your company accept ACH payments?

Does your company accept credit cards?

Does your company allow discounts for early payments?

Discounts examples –

2% 10 days net 30

1% 20 days net 30

**25. MANUALS**

The successful bidder shall supply, at no cost to the District, a detailed service manual, parts list, and list of service locations.

**26. CONTRACT DURATION**

Contract duration to be November 15, 2023 through February 29, 2024 with the possibility of three (3), three (3) month extensions upon administration approval.

**27. PERSONNEL**

If any person employed on the work site were, in the opinion of the District project manager, intemperate, disorderly, incompetent, willfully negligent or dishonest on the performance of his/her duties, he or she shall be directed by the contractor to cease work and vacate the job site immediately.

**28. SEXUAL HARASSMENT**

775 ILCS 5/2-105, Human Rights Act Requirement – Written Sexual Harassment Policies contained as follows: Bidder shall have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal

complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

**29. QUALIFICATIONS**

Vendor must be an authorized dealer and installer of products vendor is bidding on. Vendor must supply a list of references of like products and installations. Reference sheet is attached.

**30. FINANCIAL STABILITY.**

The District may require, upon request, evidence as to the financial stability of the contractor. Upon request, the contractor shall provide the following information to the District within 48 hours:

- a. The name of any owner or co-owner, equity of each co-owner or corporate offices of the entity submitting the bid, and the name, address, and business telephone number of each such person.
- b. The last financial statement and balance sheet of the bidder, including a specification in detail of all loans outstanding, or a copy of the last certified annual audit.

**31. COMPLIANCE WITH LAWS.**

Successful bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the federal, state, county and other local government agencies, which may in any manner affect the performance of the contract and in particular any such laws pertaining to safety.

**32. GOVERNING LAW**

The terms of this quote shall be governed and construed in accordance with the laws of the State of Illinois. If any provision hereof shall be held to contravene any applicable law, such provision shall be deemed reformed to the extent of conforming to said law, and in all other respects the terms hereof shall remain in full force and effect.

**33. BID**

The signing of the submittal form shall be construed as acceptance of all provisions contained herein. All bids shall be submitted with each space properly completed. Any explanation or statement which the bidder wishes to make must be placed in the same envelope with the bid. Unless the bidder so indicates, it is understood that the bidder has submitted the bid in strict accordance with the specification

requirements. The Bidder acknowledges that any variation from the specifications will be grounds for the District to reject the quote, although the District may accept the quote with the verification if, in its sole discretion, it determines that such bid is in the District's best interest. All quotes shall be deemed final, conclusive and irrevocable. No claim for relief because of errors or omissions in the bidding will be considered, and bidders will be held strictly to the bids as submitted. Should a bidder find any discrepancies in, or omissions from any of the documents, or be in doubt as to their meanings, the bidder shall submit questions as provided in this document. Bidders must satisfy themselves upon examination of these specifications, as to the intent of the specifications. After the submission of the bid, no complaint or claim that there was any misunderstanding in regard to items listed for bidding will be entertained from a bidder.

#### **34. BIDDER'S AGREEMENT**

The bidder hereby declares understanding, agreement, and certification of compliance to provide the services, work, and/or products to the District, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications contained in these documents, and any issued amendments. The contractor further agrees that the language of this document shall govern in the event of a conflict with (1) the bidder's bid or (2) any subsequent purchase order between the bidder and the District. The bidder should, as a matter of clarity and assurance, also sign and submit all amendment(s) issued by the District related to this work. The bidder further agrees that upon receipt of an authorized purchase order or when an authorized official of the District countersigns this document, a binding contract shall exist between the bidder and the District. This document combined with amendments, the bidder's bid, the required submittals, and the purchase order, if any, shall comprise the binding contract.

**35. CANCELLATION** – The District reserves the right to cancel this contract at any time for reasons of unsatisfactory services.

#### **36. ADDITIONAL INFORMATION**

Contact D300 Purchasing, (847) 551-8460, between the hours of 8:00AM and 4:30PM, or by email – [bids.purchasing@D300.org](mailto:bids.purchasing@D300.org).

**REFERENCES**

**LIST BELOW THE LAST FOUR (4) SCHOOL DISTRICTS OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE GOODS.**

---

---

1.   **ORGANIZATION:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**CITY, STATE, and ZIP CODE:**  
\_\_\_\_\_  
**TELEPHONE NUMBER/EMAIL:**  
\_\_\_\_\_  
**CONTACT PERSON:**  
\_\_\_\_\_  
**DATE OF SERVICES:**  
\_\_\_\_\_  
**DOLLAR AMOUNT OF THE JOB:**  
\_\_\_\_\_

2.   **ORGANIZATION:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**CITY, STATE, and ZIP CODE:**  
\_\_\_\_\_  
**TELEPHONE NUMBER/EMAIL:**  
\_\_\_\_\_  
**CONTACT PERSON:**  
\_\_\_\_\_  
**DATE OF SERVICES:**  
\_\_\_\_\_  
**DOLLAR AMOUNT OF THE JOB:**  
\_\_\_\_\_

**REFERENCES (CONT.)**

---

---

3. ORGANIZATION:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_

CITY, STATE, and ZIP CODE:

\_\_\_\_\_

TELEPHONE NUMBER/EMAIL:

\_\_\_\_\_

CONTACT PERSON:

\_\_\_\_\_

DATE OF SERVICES:

\_\_\_\_\_

DOLLAR AMOUNT OF THE JOB:

\_\_\_\_\_

4. ORGANIZATION:

\_\_\_\_\_

ADDRESS:

\_\_\_\_\_

CITY, STATE, and ZIP CODE:

\_\_\_\_\_

TELEPHONE NUMBER/EMAIL:

\_\_\_\_\_

CONTACT PERSON:

\_\_\_\_\_

DATE OF SERVICES:

\_\_\_\_\_

DOLLAR AMOUNT OF THE JOB:

\_\_\_\_\_

OFFEROR'S NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**CERTIFICATE OF BIDDER ELIGIBILITY**

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder’s bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

\_\_\_\_\_, as part of its bid for the \_\_\_\_\_ work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

**CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT**

\_\_\_\_\_, having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NOTARY PUBLIC

**CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY**

\_\_\_\_\_, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

**CERTIFICATE REGARDING  
EQUAL EMPLOYMENT OPPORTUNITY**

\_\_\_\_\_, does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NOTARY PUBLIC

**CERTIFICATE REGARDING  
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS**

\_\_\_\_\_ agrees if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0/01 et seq., as two consecutive months of unemployment exceeding 5%, then \_\_\_\_\_ agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

**NON-COLLUSION AFFIDAVIT**

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

\_\_\_\_\_, as part of its bid for the \_\_\_\_\_ work for Community Unit School District #300, Carpentersville, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NOTARY PUBLIC

**CERTIFICATE REGARDING  
COMMUNITY UNIT SCHOOL DISTRICT 300  
VENDOR/CONTRACTOR CONFLICT OF INTEREST**

\_\_\_\_\_, does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Anyone violating this provision could be subject to having their contract terminated at the sole discretion of the Board of Education.

Board Policy -  
Vendor/Contractor Conflict of Interest

Any vendor or contractor doing \$5,000 - \$25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.  
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NOTARY PUBLIC

**CRIMINAL BACKGROUND INVESTIGATIONS**

Contractor hereby represents, warrants, and certified that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

SUBSCRIBED and SWORN TO before me  
This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
NOTARY PUBLIC

**AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION**

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

\_\_\_\_\_  
(Printed or Typed Name of Applicant Employee)

\_\_\_\_\_  
Signature of Applicant or Employee

Dated: \_\_\_\_\_



Community Unit School District  
**COMMUNITY UNIT SCHOOL DISTRICT 300**  
**PURCHASING DEPARTMENT**  
 2605 Bunker Hill Drive  
 Algonquin, IL 60102  
 847-551-8300  
 Fax: 847-551-8463

<b>VENDOR APPLICATION FORM</b> (SUBJECT TO LOCAL LAWS)	<b>APPLICATION DATE</b>
Fill in all spaces. Insert "NA" in blocks not applicable. Type all entries	<b>REVISION DATE</b>

**DATE:** \_\_\_\_\_

<b>COMPANY</b>	<b>HOW LONG IN PRESENT BUSINESS?</b>
----------------	--------------------------------------

<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
----------------	-------------	--------------	------------

<b>CONTACT PERSON/REPRESENTATIVE</b>	<b>FAX NUMBER</b> ( )	<b>PHONE AND EXTENSION</b> ( )
--------------------------------------	--------------------------	-----------------------------------

<b>TYPE OF ORGANIZATION (Check Applicable)</b> <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION	<b>IF INCORPORATED INDICATE IN WHICH STATE</b>
---	--

<b>YEARS ESTABLISHED:</b>	DO YOU ACCEPT PURCHASE ORDERS? YES <input type="checkbox"/> NO <input type="checkbox"/>	DO YOU ACCEPT CREDIT CARDS? YES <input type="checkbox"/> NO <input type="checkbox"/>
---------------------------	---	--

<b>CATEGORY (Check below the category which applies to the applicant)</b>					
<input type="checkbox"/> (A) MANUFACTURER OR PRODUCER	<input type="checkbox"/> (C) RETAILER	<input type="checkbox"/> (E) DISTRIBUTOR			
<input type="checkbox"/> (B) WHOLESALER	<input type="checkbox"/> (D) MANUFACTURER'S AGENT	<input type="checkbox"/> (F) SERVICE ESTABLISHMENT			

<b>NAMES OF OFFICERS, MEMBERS OR OWNERS OF CONCERN, PARTNERSHIP, ETC.</b>	
(A) PRESIDENT	(B) VICE PRESIDENT
(C) SECRETARY	(D) TREASURER
(E) OWNERS, PARTNERS, OR STOCKHOLDERS	

<b>TAXPAYER'S I.D. NO.</b> FEIN _____ or _____ S.S. No. _____	<b>INSURANCE INFORMATION (Check Applicable)</b> LIABILITY INSURANCE: \$2,000,000 <input type="checkbox"/> \$2,500,000 <input type="checkbox"/> \$5,000,000 <input type="checkbox"/> OTHER <input type="checkbox"/> Workers' Compensation : State Minimum <input type="checkbox"/> Greater than Minimum <input type="checkbox"/> Required that CUSD be named as an Additional Insured <input type="checkbox"/> INSURANCE CO. _____
--	--

<b>BONDING INFORMATION (Check each area in which you have been bonded and the latest date of bonding)</b>			
Perf. Bond _____ / _____ <input type="checkbox"/>	Payment Bond (Labor and Materials) _____ / _____ <input type="checkbox"/>	Builder's Risk _____ / _____ <input type="checkbox"/>	
Mo. Year	Mo. Year	Mo. Year	

<b>PERSONS AUTHORIZED TO SIGN QUOTES, PROPOSALS, BIDS AND CONTRACTS:</b>	
<b>NAME</b>	<b>OFFICIAL CAPACITY</b>

Average number of employees (including affiliates) for four preceding calendar quarters.	Average annual sales for preceding three fiscal years:	<b>Floor Space (Square Feet)</b>	
		Manufacturing	Warehouse

<b>MINORITY/WOMEN BUSINESS ENTERPRISE</b> (Check One) See Definitions Below  <input type="checkbox"/> MBE <input type="checkbox"/> MBE/WBE <input type="checkbox"/> WBE <input type="checkbox"/> PBE	<b>FOR USE BY CONTRACT COMPLIANCE ONLY:</b> BY: _____ DATE _____ <input type="checkbox"/> C <input type="checkbox"/> NC
<b>MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below</b> NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE. <input type="checkbox"/> AFRICAN AMERICAN OR BLACK <input type="checkbox"/> HISPANIC AMERICAN <input type="checkbox"/> NATIVE AMERICAN <input type="checkbox"/> ASIAN-PACIFIC AMERICAN	
<b>CERTIFICATION</b> DATE ISSUED: _____                      EXPIRATION: _____	

**MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS**

**MINORITY BUSINESS ENTERPRISE ("MBE")** means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

**WOMEN'S BUSINESS ENTERPRISE ("WBE")** means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

**BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE")** means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

**MINORITY GROUP MEMBER** is an individual who is one of the following:

**AFRICAN AMERICAN OR BLACK** (persons with origins in any of the Black racial groups of Africa):

**HISPANIC AMERICAN** (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race).

**NATIVE AMERICAN** (American Indian)

**ASIAN-PACIFIC AMERICAN** (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

**Bank References**

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER
_____	_____	_____	_____

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

<b>SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION</b>
<b>NAME AND TITLE OF PERSON SIGNING (Please type or print)</b>

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC..) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

**USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY**

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST
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# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional) <b>COMMUNITY UNIT SCHOOL DISTRICT 300        2550 HARNISH DRIVE        ALGONQUIN, IL 60102</b>
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-	
	-		-		
<b>or</b>					
<b>Employer identification number</b>					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 70%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-			
	-				

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**Verify that all of your Illinois Sales Tax Exemption Certificate information is correct**

- ✓ **If not**, contact us immediately.
- ✓ **Do not discard** - your Illinois Sales Tax Exemption Certificate is an important tax document that authorizes you to purchase tangible personal property for use or consumption tax-free.

OFFICIAL DOCUMENT State of Illinois - Department of Revenue OFFICIAL DOCUMENT

### Illinois Sales Tax Exemption Certificate

COMMUNITY UNIT SCHOOL DISTRICT #300

2550 HARNISH DR  
ALGONQUIN IL 60102-6870

### Sales Tax Exemption Certificate

<b>Issue date:</b> 02/10/2020	<b>Sales Tax Exemption</b>	<b>E99960079</b>
<b>Expiration date:</b> 03/01/2025	<b>Organization type:</b>	<b>Governmental</b>

This entity is authorized under the Retailers' Occupation Tax Act to purchase tangible personal property for use or consumption tax-free.

ILLINOIS REVENUE  
*Director*  
Director

OFFICIAL DOCUMENT - DO NOT DESTROY

## Scope of Work

### **Copier Paper – District Wide**

Provide all supplies necessary to perform the packing, transportation and delivery of copier paper for District 300. **Vendor will provide information regarding the origin of harvested and processed recycled paper upon submittal.** It is the intent of District 300 to award this bid to a single vendor. The successful bidder will be required to enter into a contract incorporating the terms and conditions of this bid.

#### **Contract Term**

This is a three-month contract, 11/15/2023 – 2/29/2024, with the possibility of three, three-month extensions. Bidders will provide pricing for 3 months.

District 300 intends to award this bid to a single vendor. Bid award will be made in the best interest of District 300.

#### **Additional Information**

District 300 is requesting pricing for both white and colored paper.

**Vendor unit pricing must include all applicable shipping charges. LTL deliveries must include lift-gate service.**

Twenty-four (24) hour notification and inside delivery are required for all paper deliveries.

Purchase orders will be processed by individual sites, on an as needed basis.

All purchase orders will meet a minimum of **\$500.00** per order per delivery.

All vendors bidding this project must provide one (1) case of **8 ½ X 11, 20 lb. 92** Bright white copier paper at the vendors expense upon submittal. Sample will not be returned. The bidder's name and address must be clearly identified on the sample.

All invoices **must** be submitted with the same pricing and unit of measure as specified in the bid response form in order to avoid delayed payment.

Estimated Quarterly Purchase Quantity listed on Bid Response Form B represents a purchase estimation based on actuals, not a promise to purchase.

#### **Bid Submission:**

Electronic Submission to:

BidNet  
please visit –  
<https://www.d300.org/Purchasing>

**BID RESPONSE FORM A**

**Copy Paper – District-Wide**

**Upload both Bid Response Forms A and B to Bidnet.  
Bid Response Form B should be uploaded in Excel format.**

Vendor has received Addendum #1 Yes \_\_\_\_\_ No \_\_\_\_\_  
Addendum #2 Yes \_\_\_\_\_ No \_\_\_\_\_

**COMMENTS AND ADDITIONAL INFORMATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder’s offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer’s Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states “...not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract.” The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>.

\_\_\_\_\_  
Name of Company/Corporation

60 Days  
Length of time bid is firm

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Bid Submitted by:

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Please Type or Print Name

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Illinois License Number

Email address - \_\_\_\_\_

**\*\*\* Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT. \*\*\***

**BID RESPONSE FORM B**  
**Copy Paper – District-wide**

Bids are as indicated on the attached sheets are hereby presented to the Board of Education of Community Unit School District 300. It is understood that:

1. Where specifications indicate a particular brand name or manufacturer's catalog number, it shall be understood to mean "or equal", unless "No Substitute" is specified. Alternate bids must be identified by brand name and catalog number.
2. The Board of Education reserves the right to reject any and all bids and to accept all or part of any bids submitted.
3. Separate purchase orders will be issued to the successful bidder for delivery to any of the district sites, located in Algonquin, Carpentersville, West Dundee, Hampshire, Lake in the Hills, Gilberts and Sleepy Hollow.
4. Prices quoted shall include all charges for handling, transportation and lift-gate delivery.
5. All items bid are F.O.B. destination.
6. Community Unit School District #300 is Tax Exempt.  
 Tax Exemption Number - E99960079.

Vendor has received Addendum ( IF APPLICABLE)

#1 - \_\_\_\_\_ #2 - \_\_\_\_\_

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "...not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at <https://www.illinois.gov/dol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>.

NAME OF COMPANY /CORPORATION

STREET ADDRESS

CITY

STATE

ZIP

TELEPHONE NUMBER

FAX NUMBER

EMAIL ADDRESS

FEIN NUMBER

ILLINOIS LICENSE NUMBER

BID SUBMITTED BY:

SIGNATURE OF AUTHORIZED AGENT

PLEASE TYPE OR PRINT NAME

DATE

\*\*\* Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT \*\*\*

INSTRUCTIONS: Please fill in columns C, D, E & M. Please use column O for vendor comments.

**SCOPE OF WORK:**

Vendor will provide information regarding the origin of harvested and processed paper upon submittal.

ALL bidders must provide one (1) case of 8-1/2 x 11, 20 lb. 92 white copier paper at the vendors expense upon submittal. Sample will not be returned. The bidder's name and address must be clearly identified on the sample. Sample is due at the time of bid opening.

ALL bids must be completed in the Excel spreadsheet provided.

Electronic submissions must include this Excel file.

District 300 intends to award this bid to a single vendor.

Complete Address:	
Phone:	
Fax:	
E-Mail:	
Contact Person:	

Bid Name	BidDescription	Manufacturer's Name	Manufacturer's Item Number	Vendor Item Number	D300 Item Number		D300 Item Description	D300 UOM	Estimated Annual Purchase Qty	Estimated Quarterly Purchase Qty	Vendor Unit Price - 3 Months 11/15/23 - 2/29/24	Total Cost	Vendor Comments & Lead times
15-202122	15-202122 COPIER-PRINTER PAPER				15-0020	PAPER, XEROGRAPHIC BLUE	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	92	23	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0025	PAPER, XEROGRAPHIC, CANARY	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	90	23	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0030	PAPER XEROGRAPHIC, GOLDENROD	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER XEROGRAPHIC, GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	65	21	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0035	PAPER XEROGRAPHIC, GREEN	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER XEROGRAPHIC, GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	84	41	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0040	PAPER, XEROGRAPHIC, PINK	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	88	22	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0045	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	959	240	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0046	PAPER, XERO, WHITE RYCL-30% PCW	20 LB. 8 1/2 X 11, 10 RM/CASE	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	440	110	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0050	PAPER, XEROGRAPHIC BLUE	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0055	PAPER, XEROGRAPHIC, CANARY	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0060	PAPER, XEROGRAPHIC GOLDENROD	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC GOLDENROD 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0065	PAPER, XEROGRAPHIC GREEN	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC GREEN 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0070	PAPER, XEROGRAPHIC, PINK	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0075	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 14,10 RM/CASE	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 14,10 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0080	PAPER, XEROGRAPHIC, CANARY	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, CANARY 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0085	PAPER, XEROGRAPHIC, BLUE	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, BLUE 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0090	PAPER, XEROGRAPHIC, GOLDENROD	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, GOLDENROD 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0095	PAPER, XEROGRAPHIC GREEN	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC GREEN 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0100	PAPER, XEROGRAPHIC, PINK	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, PINK 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0105	PAPER, XEROGRAPHIC, WHITE	20 LB. 11 X 17, 5 RM/CASE	PAPER, XEROGRAPHIC, WHITE 20 LB. 11 X 17, 5 RM/CASE	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0110	PAPER, XEROGRAPHIC, FIREBALL	FUSCHIA 8 1/2X11 24 LB 10 RM/C	PAPER, XEROGRAPHIC, FIREBALL FUSCHIA 8 1/2X11 24 LB 10 RM/C	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0115	PAPER, XEROGRAPHIC, COSMIC	ORANGE 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, COSMIC ORANGE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0120	PAPER, XEROGRAPHIC, LUMINOUS	LIME 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, LUMINOUS LIME 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0125	PAPER, XEROGRAPHIC, TERRESTRIAL	TEAL 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, TERRESTRIAL TEAL 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0130	PAPER, XEROGRAPHIC, PLANETARY	PURPLE 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, PLANETARY PURPLE 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0132	PAPER, XEROGRAPHIC, SOLAR	YELLOW 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, SOLAR YELLOW 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0133	PAPER, XEROGRAPHIC, LUNAR	BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	PAPER, XEROGRAPHIC, LUNAR BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0134	PAPER, XEROGRAPHIC, GAMMA	GRN 8 1/2 X11, 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, GAMMA GRN 8 1/2 X11, 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0135	PAPER, XEROGRAPHIC, GALAXY	GOLD 8 1/2X11, 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, GALAXY GOLD 8 1/2X11, 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0136	PAPER, XEROGRAPHIC, PULSAR	PINK 8 1/2X11 24 LB 10 RM/CS	PAPER, XEROGRAPHIC, PULSAR PINK 8 1/2X11 24 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0137	PAPER, XEROGRAPHIC,WHITE 3-HOL	PUNCH 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC,WHITE 3-HOL PUNCH 8 1/2X11 20 LB 10 RM/CS	CASE	150	38	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0138	PAPER, XEROGRAPHIC, BRITE	FUSCHIA 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE FUSCHIA 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0139	PAPER, XEROGRAPHIC, BRITE	ORANGE 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE ORANGE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0145	PAPER, XEROGRAPHIC, BRITE	LIME 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE LIME 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0150	PAPER, XEROGRAPHIC, BRITE	TEAL 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE TEAL 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0155	PAPER, XEROGRAPHIC, BRITE	PURPLE 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE PURPLE 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0160	PAPER, XEROGRAPHIC, BRITE	YELLOW 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE YELLOW 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0165	PAPER, XEROGRAPHIC, BRITE	BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	PAPER, XEROGRAPHIC, BRITE BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0170	PAPER, XEROGRAPHIC, BRITE	GRN 8 1/2 X11, 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE GRN 8 1/2 X11, 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0175	PAPER, XEROGRAPHIC, BRITE	GOLD 8 1/2X11, 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE GOLD 8 1/2X11, 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0180	PAPER, XEROGRAPHIC, BRITE	PINK 8 1/2X11 20 LB 10 RM/CS	PAPER, XEROGRAPHIC, BRITE PINK 8 1/2X11 20 LB 10 RM/CS	CASE	5	1	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0185	PAPER, XEROGRAPHIC, WHITE	20 LB. 8 1/2 X 11, 40 CS/PALET	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	71	18	\$0.00	
15-202122	15-202122 COPIER-PRINTER PAPER				15-0190	PAPER, XERO, WHITE RYCL-30% PCW	20 LB. 8 1/2 X 11, 40 CS/PALET	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 40 CS/PALET	PALL	17	4	\$0.00	
<b>GRAND TOTAL</b>												<b>\$0.00</b>	

COMMUNITY UNIT SCHOOL DISTRICT #300  
PURCHASING DEPARTMENT  
2605 BUNKER HILL DR  
ALGONQUIN IL, 60102  
Phone – 847-551-8460  
Fax – 847-551-8463

October 19, 2023

Dear Vendor:

**ADDENDUM 1**

**Contract Pricing for Copy Paper**

**Change**

**On Page 3 of the Complete Bid Documents**

**Bid Opening**

**Tuesday, 10/24/23**

**10:00 AM  
CT**

**Google Meet**

**The public Bid Opening will be Wednesday, 10/25/23 at 10:00 AM CT via Google Meet.**

[Join with Google Meet](#)

meet.google.com/jst-yyop-wer

[Join by phone](#)

(US) +1 636-486-0457 PIN: 750 495 357#

**This Addendum along with any Exhibits and Attachments is to be considered part of the original RFP documents.** Please confirm receipt of this email or fax by a telephone call, email, or fax and on Response Forms A & B.

Telephone Number – 847-551-8460.

E-mail - [bids.purchasing@d300.org](mailto:bids.purchasing@d300.org)

Fax Number – 847-551-8463

If you have any questions, please feel free to contact the numbers listed above.

Sincerely,



Diane C. White / Director of Purchasing

**BID RESPONSE FORM B**  
**Copy Paper – District-wide**

Bids as are indicated on the attached sheets are hereby presented to the Board of Education of Community Unit School District 300. It is understood that:

1. Where specifications indicate a particular brand name or manufacturer's catalog number, it shall be understood to mean "or equal", unless "No Substitute" is specified. Alternate bids must be identified by brand name and catalog number.
2. The Board of Education reserves the right to reject any and all bids and to accept all or part of any bids submitted.
3. Separate purchase orders will be issued to the successful bidder for delivery to any of the district sites, located in Algonquin, Carpentersville, West Dundee, Hampshire, Lake in the Hills, Gilberts and Sleepy Hollow.
4. Prices quoted shall include all charges for handling, transportation and lift-gate delivery.
5. All items bid are F.O.B. destination.
6. Community Unit School District #300 is Tax Exempt.  
Tax Exemption Number - E99960079.

Vendor has received Addendum (IF APPLICABLE)

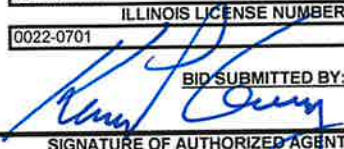
#1 - YES \_\_\_ #2 - \_\_\_ NA \_\_\_

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-759 which states "...not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>.

Garvey's Office Products  
NAME OF COMPANY /CORPORATION  
7500 N. Caldwell Ave.  
STREET ADDRESS  
Niles  
CITY  
Illinois  
STATE  
60714  
ZIP  
847-588-1690  
TELEPHONE NUMBER  
847-588-1695  
FAX NUMBER  
[rfilegal@getgarveys.com](mailto:rfilegal@getgarveys.com)  
EMAIL ADDRESS

FEIN NUMBER  
36-2530555

ILLINOIS LICENSE NUMBER  
0022-0701

BID SUBMITTED BY:  
  
SIGNATURE OF AUTHORIZED AGENT

Kevin Garvey / President  
PLEASE TYPE OR PRINT NAME

10/23/2023  
DATE

\*\*\* Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT \*\*\*



<b>MINORITY/WOMEN BUSINESS ENTERPRISE</b> (Check One) See Definitions Below  <input type="checkbox"/> MBE <input type="checkbox"/> MBE/WBE <input type="checkbox"/> WBE <input type="checkbox"/> PBE	<b>FOR USE BY CONTRACT COMPLIANCE ONLY:</b> BY: _____ DATE _____ <input type="checkbox"/> C <input type="checkbox"/> NC
<b>MINORITY GROUP MEMBERSHIP (Check One) See Definitions Below</b> NOTE: DO NOT COMPLETE THIS SECTION UNLESS YOU HAVE CHECKED ONE OF THE BOXES IN THE MINORITY/WOMEN BUSINESS ENTERPRISE SECTION ABOVE. <input type="checkbox"/> AFRICAN AMERICAN OR BLACK <input type="checkbox"/> HISPANIC AMERICAN <input type="checkbox"/> NATIVE AMERICAN <input type="checkbox"/> ASIAN-PACIFIC AMERICAN	
<b>CERTIFICATION</b> <b>DATE ISSUED:</b> _____ <b>EXPIRATION:</b> _____	

**MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE DEFINITIONS**

**MINORITY BUSINESS ENTERPRISE ("MBE")** means a certified participating business at least 51 percent (51%) of which is owned and controlled by one or more members or one or more minority groups, or in the case of a publicly held corporation, 51 percent (51%) of the stock is owned by one or more members of one or more minority groups and whose daily business operations are controlled by one or more such individuals.

**WOMEN'S BUSINESS ENTERPRISE ("WBE")** means a certified participating business at least 51 percent (51%) of which is owned by one or more women, or in the case of a publicly held corporation, 51 percent (51%) of the stock of which is owned by one or more women and whose daily operations are controlled by one or more such individuals. Determination of whether a business is at least 51 percent (51%) owned by a woman or women shall be made without regard to community property laws.

**BUSINESS OWNED AND OPERATED BY A PERSON WITH A DISABILITY ("PBE")** means a business concern of which at least 51 percent (51%) is owned by one or more persons with a disability, or in the case of the corporation, one in which at least 51 per centum of the stock is owned by one or more persons with a disability or by a not for profit agency for the disabled organized pursuant to Section 501 of the Internal Revenue Code 1954; and the management and daily business operations of which are controlled by one or more of the persons with a disability who own it.

**MINORITY GROUP MEMBER** is an individual who is one of the following:

- AFRICAN AMERICAN OR BLACK** (persons with origins in any of the Black racial groups of Africa);
- HISPANIC AMERICAN** (persons of Spanish culture with origins in Puerto Rico, Mexico, Cuba, South or Central America, Spain, Portugal or the Caribbean Islands regardless of race);
- NATIVE AMERICAN** (American Indian);
- ASIAN-PACIFIC AMERICAN** (persons with origins from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, or the Indian subcontinent).

IF YOU HAVE EVER DONE BUSINESS WITH THE SCHOOL DISTRICT UNDER ANOTHER NAME, PLEASE INDICATE NAME OR NAMES.

NA

NA

Give names, complete addresses, buyer's names and phone numbers of four of your customers. (Please include Federal, State or City Governments).

ORGANIZATION	ADDRESS, STATE, ZIP	BUYER	PHONE NUMBER
1. Naperville School District 203,	203 W Hillside Rd, Naperville IL 60540,	Jim Hard,	630-420-6411
2. Community School District 308,	4175 Rt. 71, Oswego, IL 60543,	Kaitlyn Earwood,	630-636-3184
3. New Trier High School Dist. 203,	7 Happ Rd., Northfield, IL 60093,	Yvonne Blair,	847-784-2333
4. Evanston Skokie School Dist. 65,	1500 McDaniel Ave, Evanston, IL 60201,	Isabella Michel,	847-859-8047

**Bank References**

NAME OF BANK	ADDRESS, STATE, ZIP	CONTACT PERSON	PHONE NUMBER
Northshore Community Bank,	7800 Lincoln Ave., Skokie, IL 60077,	Tim Kramer,	312-431-6563

NA

I certify that the information supplied herein (including all pages attached) is correct and that neither the applicant nor any person (or concern) in any connection with the applicant as a principal or officer, so far as is known, is not debarred or otherwise declared ineligible by any public agency from furnishing materials, supplies or services to any agency thereof.

SIGNATURE OF PERSON AUTHORIZED TO SIGN THIS APPLICATION
Kevin Garvey / President
NAME AND TITLE OF PERSON SIGNING (Please type or print)

PERSONS OR BUSINESSES INTERESTED IN BEING ADDED TO THE BIDDER'S LIST MUST FILE THIS APPLICATION WITH THE PURCHASING DEPARTMENT.

AFTER PLACEMENT ON THE BIDDERS' LIST, A VENDOR'S FAILURE TO RESPOND TO INVITATIONS FOR BIDS WILL BE UNDERSTOOD BY THE SCHOOL DISTRICT TO INDICATE LACK OF INTEREST AND SHALL RESULT IN THE REMOVAL OF THE VENDOR'S NAME FROM THE BIDDERS' LIST FOR THE ITEMS CONCERNED.

NOTE: ANY CHANGES TO INFORMATION SUBMITTED (ADDRESSES, AUTHORIZED PERSONNEL, ETC.) WILL REQUIRE A REVISED COPY OF THIS FORM. ADDITIONAL FORMS MAY BE OBTAINED BY CONTACTING THE PURCHASING DEPARTMENT AT THE ADDRESS SHOWN ON THE FRONT OF THIS FORM.

**USE BY COMMUNITY UNIT SCHOOL DISTRICT 300 ONLY**

VENDOR I.D. NUMBER	APPROVED BY	DATE	W9	COMM LIST
--------------------	-------------	------	----	-----------

**CERTIFICATE OF BIDDER ELIGIBILITY**

720 ILCS 5/33E-11 requires that all contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Garvey's office Products as part of its bid for the Copy Paper work for Community Unit School District #300, Carpentersville, Illinois, of Cook, DeKalb, Kane, and McHenry Counties, Illinois certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33-E4.

**CERTIFICATE OF COMPLIANCE WITH ILLINOIS DRUG-FREE WORKPLACE ACT**

Garvey's office Products having 25 or more employees, does hereby certify pursuant to section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

Firm: Garvey's office Products

By: [Signature]  
(Signature)

Kevin Garvey / President  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23<sup>rd</sup> day of October, 2023.

[Signature]  
NOTARY PUBLIC



**CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY**

Garvey's office Products does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and (vii) protection against retaliation.

**CERTIFICATE REGARDING  
EQUAL EMPLOYMENT OPPORTUNITY**

Garvey's office Products does hereby certify pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

Firm: Garvey's office Products

By: [Signature]  
(Signature)

Kevin Garvey/President  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23<sup>rd</sup> day of October, 2023.

[Signature]  
NOTARY PUBLIC



**CERTIFICATE REGARDING  
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS**

Garvey's office Products agrees if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0/01 et seq., as two consecutive months of unemployment exceeding 5%, then Garvey's office Products agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

**NON-COLLUSION AFFIDAVIT**

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Garvey's office Products as part of its bid for the copy paper work for Community Unit School District #300, Carpentersville, Illinois certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Garvey's office Products  
By: [Signature]  
(Signature)  
Kevin Garvey / President  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23rd day of October, 2023.

[Signature]  
NOTARY PUBLIC



**CERTIFICATE REGARDING  
COMMUNITY UNIT SCHOOL DISTRICT 300  
VENDOR/CONTRACTOR CONFLICT OF INTEREST**

Garvey's office Products does hereby certify that they have read and fully understand the Vendor/Contractor Conflict of Interest Board Policy as stated below:

Anyone violating this provision could be subject to having their contract terminated at the sole discretion of the Board of Education.

**Board Policy -**

Vendor/Contractor Conflict of Interest

Any vendor or contractor doing \$5,000 - \$25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.: 105 ILCS 5/10-20.19c, 5/10-20.21, 510-22.34c, and 5/19b-1 et seq.  
820 ILCS 130/0.01 et seq.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs)

ADOPTED: February 10, 2003

Firm: Garvey's office Products  
By: [Signature]  
(Signature)  
Kevin Garvey / President  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me

This 23<sup>rd</sup> day of October, 2023.

[Signature]  
NOTARY PUBLIC



**CRIMINAL BACKGROUND INVESTIGATIONS**

Contractor hereby represents, warrants, and certified that no officer or director thereof has any knowledge that any employee thereof has been convicted of committing or attempting to commit "Criminal Code of 1961," 720 ILCS, Sections 5/11-6 (Indecent solicitation of a child), 5/11-9 (Public indecency), 5/11-14 (Prostitution), 5/11-15 (Soliciting for a prostitute), 5/11-15.1 (Soliciting for a juvenile prostitute), 5/11-19 (Pimping), 5/11-19.1 (Juvenile pimping), 5/11-19.2 (Exploitation of a child), 5/11-20 (Obscenity), 5/11-20.1 (Sexual assault), 5/12-14 (Aggravated criminal sexual assault), 5/12-15 (Criminal sexual abuse), and 5/12-16 (Aggravated criminal sexual abuse), and/or those offenses defined in the "Cannabis Control Act," 720 ILCS, 550/1 et seq. (except the "Illinois Controlled Substances Act, " 720 ILCS 570/100 et seq., any of the offenses that would subject a certificated employee to suspension or revocation pursuant to Section 21-23a of the School Code or anyone found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 and/or any offense committed or attempted in any other state or against the laws of the United States, which if committed or attempted in this State, would have been punishable as one or more of the foregoing offenses.

Contractor further agrees that it shall not employ any person who have or may have direct, daily contact with the pupils of any school in the district, and for whom a criminal background investigation has not been conducted pursuant hereto, and further represents and agrees that all applicants for any such employment shall furnish with their applications the attached written "Authorization for Criminal Background Information" form authorizing the Board of Education to request a criminal background investigation of said applicant pursuant to Section 5/10-21.9 of the School Code of Illinois and to receive criminal history record information pursuant thereto to determine if the applicant has been convicted of committing or attempting to commit any of the criminal or drug offenses enumerated above. Contractor further agrees to submit with said authorization payment for any costs and expenses associated with the criminal background investigation.

Contractor further represents, warrants, and certifies that no applicant for employment with respect to whom the criminal investigation reveals any conviction for committing and/or attempting to commit any of the above enumerated offenses, shall be employed thereby in any position that involves or may involve contact with the students of the school district.

This certification is executed on the date hereinafter indicated by the designated contractor by its duly authorized officer.

By: Kevin Garvey  
Title: President  
Dated: 10/23/2023

SUBSCRIBED and SWORN TO before me  
This 23rd day of October, 2023.

Meg Shan  
NOTARY PUBLIC



**AUTHORIZATION FOR CRIMINAL BACKGROUND INVESTIGATION**

The undersigned hereby authorizes the Board of Education of Community Unit School District 300, Carpentersville, Illinois to request a criminal background investigation from the Illinois State Police, pursuant to Section 5/10-21.9 of the School Code of Illinois, 105 ILCS 5/10-21.9 and to receive criminal history record information pursuant thereto.

Kevin Garvey  
(Printed or Typed Name of Applicant Employee)

Kevin Garvey  
Signature of Applicant or Employee

Dated: 10/23/2023

**BID RESPONSE FORM A**

Copy Paper – District-Wide

Upload both Bid Response Forms A and B to Bidnet.  
Bid Response Form B should be uploaded in Excel format.

Vendor has received Addendum #1 Yes  No  
Addendum #2 Yes  No

**COMMENTS AND ADDITIONAL INFORMATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby certifies that she/he has read, understands and agrees that acceptance by the Board of Education of the bidder's offer by issuance of a purchase order(s) or other documents(s) will create a binding contract. Further, she/he agrees to fully comply with the specifications and other documentary forms and regulations made a part of this specific procurement of contract. The bidder must comply with all State and Federal Regulations including FEPC, the Illinois Laborer's Act and the Illinois Prevailing Wage Act, with preference to Public Act 86-799 which states "...not less than the prevailing rate of wages as found by the public body or Department of Labor or determined by the court on review shall be paid to all laborers, workers and mechanics performing work under the contract." The Illinois Department of Labor prevailing wages for the county where the project will be undertaken is posted online at <https://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx>.

Garvey's office Products  
Name of Company/Corporation

60 Days  
Length of time bid is firm

7500 N. Caldwell Ave.  
Street Address

Kevin Garvey/Garvey's ofc. Prod.  
Bid Submitted by:

Niles, IL 60714  
City, State, Zip Code

[Signature]  
Authorized Signature

847-588-1690  
Telephone Number

Kevin Garvey  
Please Type or Print Name

847-588-1695  
Fax Number

0022-0701  
Illinois License Number

Email address - Kevin@getgarveys.com

**\*\*\* Please submit your sealed bid no later than Tuesday, October 24, 2023, 10:00 AM CT. \*\*\***

REFERENCES

LIST BELOW THE LAST FOUR (4) SCHOOL DISTRICTS OR OTHER ORGANIZATIONS FOR WHICH YOU HAVE PROVIDED COMPARABLE GOODS.

---

---

1. ORGANIZATION: Naperville Community School District 203  
ADDRESS: 203 W. Hillside Rd.  
CITY, STATE, and ZIP CODE: Naperville, IL 60540  
TELEPHONE NUMBER/EMAIL: 630-420-6411 / jhard@naperville203.org  
CONTACT PERSON: Jim Hard  
DATE OF SERVICES: 2022 to current  
DOLLAR AMOUNT OF THE JOB: 276,000.00

2. ORGANIZATION: Community School District 308  
ADDRESS: 4175 Rd. 71  
CITY, STATE, and ZIP CODE: Oswego, IL 60543  
TELEPHONE NUMBER/EMAIL: 630-636-3184 / Kearwood@sd308.org  
CONTACT PERSON: Kaitilyn Earwood  
DATE OF SERVICES: 2023 to current  
DOLLAR AMOUNT OF THE JOB: 110,000.00

REFERENCES (CONT.)

3. ORGANIZATION: Evansston SVA Kio School Dist. 65  
ADDRESS: 1500 McDaniel Ave.  
CITY, STATE, and ZIP CODE: EVANSTON, IL 60201  
TELEPHONE NUMBER/EMAIL: 847-859-8047 / micheli@district65.net  
CONTACT PERSON: Isabella Michel  
DATE OF SERVICES: 2008 to current  
DOLLAR AMOUNT OF THE JOB: 536,000.00

4. ORGANIZATION: New Trier High School Dist. 203  
ADDRESS: 7 Happ Rd.  
CITY, STATE, and ZIP CODE: Northfield, IL 60093  
TELEPHONE NUMBER/EMAIL: 847-784-2333 / blairy@NewTrier.k12.IL.US  
CONTACT PERSON: Yvonne Blair  
DATE OF SERVICES: 2023  
DOLLAR AMOUNT OF THE JOB: 80,000.00

OFFEROR'S NAME: Kevin Gragney / President  
SIGNATURE: [Signature]  
DATE: 10/23/2023



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 2, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Joseph Sieczkowski,  
Director of CTE, Pathways, & CCR

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**SUBJECT:** CTE Program Cosmetology Contract Extension

### **Background**

Since 2013, D300 has worked with the ABC School of Cosmetology to provide students the opportunity to start, and in some cases complete, various cosmetology-related certifications upon graduating from high school through this dual credit opportunity. These programs include Cosmetology, Barber, Esthetics, and Nail Technology. ABC School of Cosmetology is an approved training facility that results in an Illinois license after completing all requirements. D300 receives discounted tuition as part of this contract.

For this extension, ABC School of Cosmetology has agreed to no changes in programming costs for each of the four programs they offer our students.

### **Administrative Recommendation**

The administration recommends that the Board approve the one-year contract extension with the ABC School of Cosmetology.

### **Fiscal Impact**

The fiscal impact will be dependent on the number of students who complete the application this spring. If student interest remains the same or decreases for the next school year, this will result in no additional tuition costs at ABC School of Cosmetology for D300.



Community Unit School District 300  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 FAX: 847-551-8463

April 2, 2024

Cindy Heidemann  
A.B.C School of Cosmetology, Esthetics & Nail Technology, Inc.  
9213 Route 31  
Lake in the Hills, IL 60156

Via email: nailqueen@ameritech.net

Contract Renewal: Cosmetology RFP

Dear Ms. Heidemann,

On April 23, 2019, the District 300 Board of Education awarded a contract for Cosmetology Services for Educational Purposes for Barber, Cosmetology, Esthetics and Nail Technology RFP to A.B.C School of Cosmetology, Esthetics & Nail Technology, Inc. District 300 would like to extend this contract for the 7/1/2024 through 6/30/2025 term. The district further recognizes your pricing which is listed below.

23-24 SY	
Nail Program	\$1,200.00
Cosmo Program	\$1,100.00
Barber Program	\$1,100.00
Esthetic Program	\$1,100.00

If your firm agrees to the terms attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024

District 300 kindly requests your return of acceptance by Friday, April 5, 2024. If you have any questions, please call 847-551-8460.

*Diane C. White*

OWNER (Signature)

Diane C. White, Director of Purchasing

CONTRACTOR (Signature)

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

*Diane C. White*

Diane C. White, Director of Purchasing



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 · FAX 847-551-8463

March 3, 2023

Cindy Heidemann

A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc.

9213 Route 31

Lake in the Hills, IL 60156

Via email: [nailqueen@ameritech.net](mailto:nailqueen@ameritech.net); [cindywerba@yahoo.com](mailto:cindywerba@yahoo.com)

Contract Renewal: Cosmetology RFP

Dear Ms. Heidemann,

On April 23, 2019, the District 300 Board of Education awarded a contract for Cosmetology Services for Educational Purposes for Baber, Cosmetology, Esthetics and Nail Technology RFP to A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc. District 300 would like to extend this contract for the 7/1/2023 through 6/30/2024 term. The District further recognizes your letter of 2/26/23 regarding pricing. This letter is attached.

If your firm agrees to the terms attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Monday, March 13, 2023 and award by the board on Tuesday, March 21, 2023.

District 300 kindly requests your return of acceptance by Tuesday, March 7, 2023. If you have any questions, please call 847-551-8460.

Sincerely,

*Diane White*

8375D43E716D90C09E2DBCBD5C76FBD7

contractworks.

2023-03-03

Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Cindy Heidemann*

E446C5DDF085E2316DBB2E790BA2F72A

contractworks.

2023-03-06

Service Provider

Cindy Heidemann

President/Director



# A.B.C. SCHOOL OF COSMETOLOGY & NAIL TECHNOLOGY

9213 South Route 31 \* Lake In The Hills IL 60156  
847-458-6500 \* 87-337-3144 Fax: 847-458-6509  
Email: [nailqueen@ameritech.net](mailto:nailqueen@ameritech.net) Web: [www.abccosmoschool.com](http://www.abccosmoschool.com)  
Illinois State Lic. # 013-000754

February 26, 2023

ATTENTION: DIANE WHITE

ABC School of Cosmetology & Nail Technology, Ins. Is looking forward to the opportunity of continuing the partner ship with District 300 with the Vocational Educational Program. It's hard to believe that we have been partnering since 2013. Happy 10<sup>th</sup> Anniversary!!! Please find below a current request regarding the fee schedule for the District. If you have any questions and or concern's please feel free to contact us.

We will as always provide invoices of all tuition for registered D300 dual-credit students according to the following rates due to ABC from D300:

COS	01	COSMETOLOGY	101	(150 HOURS)	\$1100 per student
COS	02	COSMETOLOGY	102	(150 HOURS)	\$1100 per student
BAR	01	BARBER	101	(150 HOURS)	\$1100 per student
BAR	02	BARBER	102	(150 HOURS)	\$1100 per student
EST	01	ESTHETICS	101	(150 HOURS)	\$1100 per student
EST	02	ESTHETICS	102	(150 HOURS)	\$1100 per student
NT	01	NAIL TECHNOLOGY	101	(150 HOURS)	\$1200 per student
NT	02	NAIL TECHNOLOGY	102	(150 HOURS)	\$1200 per student

Please note that the increase is due to the rise in operational costs. The cost of books and all supplies have doubled in most areas including the Beauty Industry. Each Barber, Esthetics and Nail Student receive a textbook and workbook. Cosmetology Students receive the textbook and two workbooks. The cost of shipping the books and supplies, rent, utilities, and the cost of payroll have also increase. The raise in the amount paid will help to off-set these areas. Any questions please feel free to contact either myself or Cindy Werba Administrator at 847-721-6424.

Looking forward to hearing from you and continuing this partnership with future D300 students.

Respectfully,

*Cindy Heidemann*

Cindy Heidemann \* Owner & Director

847-337-3144

[nailqueen@ameritech.net](mailto:nailqueen@ameritech.net)

Fax 847-458-6509

### ABC School of Cosmetology Pricing History

					Original Award FY20	FY21	FY22	FY23	FY24
					cost per student	cost per student	cost per student	cost per student	cost per student
COS	1	COSMETOLOGY	101	(150 HOURS)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,100
COS	2	COSMETOLOGY	102	(150 HOURS)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,100
BAR	1	BARBER	101	(150 HOURS)	\$900	\$900	\$900	\$1,000	\$1,100
BAR	2	BARBER	102	(150 HOURS)	\$900	\$900	\$900	\$1,000	\$1,100
EST	1	ESTHETICS	101	(150 HOURS)	\$900	\$900	\$900	\$1,000	\$1,100
EST	2	ESTHETICS	102	(150 HOURS)	\$900	\$900	\$900	\$1,000	\$1,100
NT	1	NAIL TECHNOLOGY	101	(150 HOURS)	\$1,100	\$1,100	\$1,100	\$1,100	\$1,200
NT	2	NAIL TECHNOLOGY	102	(150 HOURS)	\$1,100	\$1,100	\$1,100	\$1,100	\$1,200



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 · FAX 847-551-8463

May 10, 2022

Cindy Heidemann  
A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc.  
9213 Route 31  
Lake in the Hills, IL 60156

Via email: [nailqueen@ameritech.net](mailto:nailqueen@ameritech.net)

Contract Renewal: Cosmetology RFP

Dear Ms. Heidemann,

Congratulations! District 300 has awarded a contract extension for Cosmetology Services for Educational Purposes for Barber, Cosmetology, Esthetics and Nail Technology RFP to A.B.C. School of Cosmetology, Esthetics & Nail Technology, Inc.! The Board of Education approved this award at their regular meeting on April 26, 2022. Pricing is based on the table below. This contract is from July 1, 2022 through June 30, 2023.

Pricing per March 23, 2022 Letter:

COSI 01	COSMETOLOGY 101 (150 HRS.):	\$1000 per student	EST 01	ESTHETICS 101 (150 HOURS):	\$1000 per student
COSI 02	COSMETOLOGY 102 (150 HRS.):	\$1000 per student	EST 02	ESTHETICS 102 (150 HOURS):	\$1000 per student
BAR 01	BARBER 101 (150 HOURS):	\$1000 per student	NT 101	NAIL TECHNOLOGY (150 HOURS):	\$1100 per student
BAR 02	BARBER 102 (150 HOURS):	\$1000 per student	NT 102	NAIL TECHNOLOGY (150 HOURS):	\$1100 per student

***This signed letter along with the attached documents – original RFP specifications, addenda, and your final response combined serve as the contract for this project.***

A service agreement will be issued in accordance with this contract. Please return this signed letter via Contract Works by May 13, 2022.

Please submit the following to [bids.purchasing@d300.org](mailto:bids.purchasing@d300.org) below by May 20, 2022:

- Your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured.

This Agreement is entered into as of April 26, 2022.

\_\_\_\_\_  
OWNER (Signature)

Diane C. White, Director of Purchasing

\_\_\_\_\_  
CONTRACTOR (Signature)

\_\_\_\_\_  
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

\_\_\_\_\_  
Diane C. White, Director of Purchasing



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Shelley Nacke, Chief of Education  
Services

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**SUBJECT:** Education Services Professional Development & Services Contract  
Lani Lawson Love Your Classroom - Teach Train Thrive

### Background

District 300 has benefited from the professional development and services provided by Lani Lawson Love your Classroom.

Teach. Train. Thrive. is a 6-hour workshop that addresses the problem that schools are struggling with student behavior more than ever before, and teacher burn out happens when educators do not have the right resources. The Teach Train Thrive curriculum is research based, full of strategies, and designed for teachers to become more confident with behavior in the classroom. Additional services include classroom coaching and one to one coaching for our district Board Certified Behavioral Analysts.

### Administrative Recommendation

The Administration recommends approval of the contract.

### Fiscal Impact

\$58,050.00 funded from the FY25 IDEA grant



# Love Your Classroom LLC

## Service Request Authorization Form

Client: District 300    Date of Contract: July 1, 2023    Date of Request: March 14, 2024

Services Requested	Rate	Details
Teach.Train.Thrive.® 6 Hour Workshop	\$9,750.00 per workshop	District 300 is requesting 3 Teach.Train.Thrive.® 6 Hour Workshops for the 2024-2025 School Year.  Specifically: 1) For Ed2Ed Day 2) Paras Thrive® 3) PD Date TBD  3x\$9,750.00=\$29,250.00
Classroom Coaching	Each Package: 3 hours/week 8 total weeks, 24 total hours \$150.00/hour \$3,600.00 per package	2 Classrooms Coaching packages requested  2x\$3,600.00= \$7,200.00
BCBA Coaching	1 hour/week 36 weeks in total \$150.00/hour 150x36= \$5,400.00	Weekly Coaching for four district BCBA's  4x\$5,400= \$21,600.00
Mileage at the current national mileage rate at the time of service delivery will be added for BCBA travel to and from every appointment. The current national mileage rate is \$0.67/mile.		
Total Estimated Commitment (Not including mileage):		\$58,050.00

Client:  
District 300

Consultant:  
Love Your Classroom LLC

\_\_\_\_\_ sign

\_\_\_\_\_ sign

\_\_\_\_\_ date

\_\_\_\_\_ date

*Love Your Classroom*  
LLC

## School Consultation Options

### *Single Student Services*

Single Student Services are for students who need additional support and strategies to improve behavior. This service includes completion of a comprehensive FBA, data collection on behavior, and coaching for the educational team on how to improve the plan to get results. This level of support is focused on a single student's behavior and how to get better success.

### *Classroom Coaching*

Classroom Coaching is a support system that can be provided to any educator in your district. Our BCBA will provide coaching for the individual teacher and support in getting strategies implemented to improve the classroom culture. We teach how to gain instructional control with students in the classroom. Coaching is delivered by a BCBA who teams up with the educator to provide modeling and feedback in the moment.

### *Teach. Train. Thrive.<sup>®</sup> Curriculum*

The Teach. Train. Thrive. Curriculum is Professional Development for educators, created by an educator/BCBA. It's direct instruction on how to change behavior in the classroom. This curriculum can be delivered in a 1 day workshop or provided in webinar format.

✉ Lani@TeachTT.com

☎ 779-220-0146

www.teachtrainthrive.com

# *Teach - Train - Thrive*

## Teach-Train-Thrive Workshop

There are certain topics that must be mastered for teachers to feel confident and happy in their classrooms. Educators have an incredible knowledge in the content they'd like to convey, and an incredible passion for working with students. What might be missing is the study of how to cultivate ideal classroom behavior from their students to be able to effectively teach. This 6 hour workshop is divided into 5 subjects to be taught on a Professional Development Day.

## Teach - Train - Thrive Curriculum

Master Mindset

Motivation=Movement

Teaching Trust

Data Worth Doing

Put it in Play

**Mastering Mindset:** Some of our students have been through incredible trauma. Some don't display the behavior necessary to be available to learn. How then, as educators, do we wrap our brains around educating students we know are capable of thriving but have barriers that make it hard for them? This section battles the struggle of educator mindset and complex thoughts that go along with such a difficult situation.

**Motivation=Movement:** Motivation is truly the key to learning. Motivation will cause someone to endure even extremely difficult times in order to reach a goal. The field of behavior offers very insightful information on the "why" behind classroom behavior. This presentation weaves that with what we know as educators, to give a clear direction to behavior and why it happens. From engaged, organized behavior to aggressive and disruptive behavior. The science of behavior is explained to give a clear understanding of functions. Once educators learn the "why," it makes the "how" much more attainable.

## *Teach - Train - Thrive*

**Teaching Trust:** We behave better for people we trust. We would walk through fire for those we feel to be authentic. The field of behavior actually has a lot to offer in the way of cultivating that trust. The way that we interact with students, including the timing of those interactions can go a long way in cultivating trust. Teachers who master this tap into student motivation and have classes that work cooperatively with each other. Quick, in the moment strategies provide educators with research based tricks to implement immediately that don't require advanced planning.

**Data Worth Doing:** Data can be transformative in how we use it to engage in our classrooms. But it must be closely aligned to our goals. Data also must be manageable for a classroom teacher to complete without causing added stress. This subject provides take home strategies for data collection that are quick, accurate, and helpful.

**Put it in Play:** Knowledge is great, but practicality in a classroom is key. As the previous topics bring educators to understanding of how behavior works, next is how to actually add these principles to a classroom. Classrooms are inherently chaotic, fun, and there are a ton of variables. Our strategies embrace everything that makes up a classroom. Educators walk away from this content with plans ready to implement.

## *Teach - Train - Thrive*

### Teach-Train-Thrive Workshop PART 2

For certain school district educators, a deeper understanding of behavior is necessary to be able to lead the change in the district. There are many situations in which a more practiced craft is needed to be able to provide students with appropriate support. An added challenge is the vast research to practice gap, meaning that many strategies being used in schools are not the most recent or research based. In this workshop, educators will learn research based techniques that have not yet made their ways to schools. They will also learn more about the causes of common classroom behavior.

### Teach - Train - Thrive Part Two

Dig Deeper

Ditch and Switch

Build Better BIPs

Supporting Students

**Dig Deeper:** This section is all about fine tuning behavioral skills of any educator. At the beginning of this workshop, educators will do a quick self assessment to determine the appropriate lens to view training through. Knowing their own strengths and deficits will allow them to focus their experience in a way that will benefit them most. The content then digs deeper into understanding the motivation behind behavior and how to assess it, as well as addressing common barriers to having an optimistic mindset towards behavior.

## *Teach - Train - Thrive*

**Ditch and Switch:** There are some extremely common behavioral practices in classrooms that, if adjusted slightly, would be incredibly effective at changing behavior. Learning these little habits that could be easily switched out for more effective ones is very helpful for educators. These are low effort/high impact changes any educator could consider making.

**Building Better BIPs:** As school BCBA's walking into multiple districts in recent years, we've noticed that there are several research based practices that aren't present in classroom routines or Behavior Intervention Plans. These are strategies that we frequently have success with when writing into our own school BIPs, and would like to share with district educators. Each technique will be described individually. In addition, the content will be focused on how to choose which tools in your tool box can be combined to create the perfect behavior plan.

**Supporting Students:** Students learn and grow over time, and behavior tends to mature with them. Along the journey of supporting a student with problematic behavior, it's very common that the team will need to take the time to switch gears and reassess. This section will focus on how to support students over time as those needs arise.

### **Paras Thrive Workshop**

This 6 hour workshop is divided into 7 habits to be taught on a Professional Development Day, that if implemented will help paras thrive. The content is research-based, divided into digestible pieces, and delivered in a way that helps paras implement immediately.

How can we expect para-professionals to work with the students who have the most complex problem behavior when they are our least trained staff? Our workshop begins by digging deep and asking participants to be open and willing to try new things, both in thought and action. We train behavior ninjas. We empower paras through an engaging training on the science of behavior, focusing on the ABCs and functions, as well as the amazing power of choice. Student behavior is better if they have a positive relationship with paras. Participants discover how to authentically pair with students, and take away strategies for facilitation of student social opportunities.

Paraprofessional support is essential in facilitating student independence. Our participants learn a beneficial prompting method for teaching new skills, and they leave with a practical approach to behavioral data collection. Navigating your role in a team can be an ongoing, sometimes challenging, process. This workshop will support paras with learning effective communication and team collaboration skills, as well as how to establish routines for the betterment of all. Lastly, we impart the importance of self-care and self-advocacy. Participants learn how these skills can have a positive, lasting impact on their job performance, satisfaction and longevity. Our seven essential habits that, when learned and practiced, can help paraprofessionals be the best they can be in their integral roles serving students.

#### **Paras Thrive - List of Critical Habits**

- Habit 1 = Master Your Mindset
- Habit 2 = Behavior Ninja
- Habit 3 = Use Back Pocket Strategies
- Habit 4 = Help Kids Help Themselves
- Habit 5 = Get it Together
- Habit 6 = Be the MVP
- Habit 7 = Take Care of You



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

**DATE:** April 2, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Jennifer Porter, Chief Financial Officer  
Kara Vicente, Chief of Human  
Resources and Talent Acquisition

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**SUBJECT:** Financial & Professional Development Management Software Contract (Renewal) and Training Resources

### **Background**

For several years, D300 has used several of Frontline Education’s solutions. For the 2024-2025 school year, the district plans to move forward with the following:

- Budget Management Analytics Subscription, Comparative Analytics Subscription, and Financial Planning Analytics Subscription- Forecast5 has provided us with the aforementioned services for over eight years and offers a suite of decision-support software that provides financial forecasting. Frontline recently bought out Forecast5. The contract cost for these subscriptions is \$29,329.80 and will be funded by operating funds.
- Professional Growth Solution Subscription- Frontline Education’s Professional Growth Solution provides a comprehensive Professional Learning Management (PLM) and Employee Evaluation Management (EEM) platform, which D300 implemented for the 2017-2018 school year. Via PLM, D300 tracks and manages professional development activities throughout the district. PLM also includes online resources for mandatory compliance training. Via EEM, D300 manages evaluations for all employee groups (LEAD, DESA, DESPA, NUG, and Administrators). The amount of the complete contract for 2024-2025 is \$141,776.04, which will be funded from Title II funds. Additionally, through a long-term cooperative purchase with the Kane County Regional Office of Education (ROE), the Kane County ROE will continue to pay for the Applicant Tracking portion of this renewal for all Kane County Cooperative districts, including D300.
- Framework for Teaching 2022 Danielson Training Subscription- Beginning with the 2024-2025 school year, D300 teachers will be evaluated using the new 2022 Danielson Framework. This revised framework has some significant changes from the previous iteration of the framework and Frontline has partnered with the Danielson Group to offer training resources via their Resource Library at an additional cost. We have developed and provided professional development on the new 2022 Danielson Framework throughout this 2023-2024 school year, and will continue to provide D300-developed PD for teachers and administrators as the 2024-2025 school year begins. We are moving forward with the purchase of this additional training resource to supplement our existing professional development plans and to provide additional opportunities for staff engagement. The amount of the contract for 5/1/2024-6/30/2025 is \$59,299.09, which will be funded from Title II funds.

**Administrative Recommendation**

The administration recommends approving this one-year contract renewal as presented.

**Fiscal Impact**

The contract total is \$230,404.93; \$29,329.80 will be funded by operating funds and \$201,075.13 will be funded by Title II funds.



# DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

April 2, 2024  
Lark Masten  
Frontline Education  
1400 Atwater Drive  
Malvern, PA 19355

Via Email: [lmasten@frontlineed.com](mailto:lmasten@frontlineed.com)

## Contract Renewal and New Services: Frontline Education

Dear Ms. Masten,

District 300 would like to renew our existing contract. This contract is for subscription and services as outlined on the quotes dated 4/02/2024 . The renewal term is July 1, 2024 – June 30, 2025 with a contract value of \$230,404.93.

Product Description	Quantity	List Price	Discount Amt.	Discount %	Extended Total	Product	Term
Professional Learning Management Subscription - Segment 1	1	30,327.66			30,327.66	Planned	7/1/24-6/30/25
Learning & Collaboration Resources Subscription - Segment 1	1	46,961.20			46,961.20	Planned	7/1/24-6/30/25
Employee Evaluation Management with Rubrics Subscription - Segment 1	1	57,470.25			57,470.25	Planned	7/1/24-6/30/25
Danielson 2011/2013 Rubric Subscription - Segment 1		3,183.93			3,183.93	Planned	7/1/24-6/30/25
Danielson 2022 Rubric Subscription - Segment 1	1	4,629.00	796.00	17.20%	3,833.00	Switch Product	7/1/24-6/30/25
Framework for Teaching 2022 Edition Annual Subscription - Segment 1	1	9,989.63	1,498.44	15%	8,491.19	Prorated training	5/1/24-6/30/24
Framework for Teaching 2022 Edition Annual Subscription - Segment 2	1	59,774.00	8,966.10	15%	50,807.90	Annual Training	7/1/24-6/30/25
					<b>Total</b>		
					201,075.13		
<b>Forecast 5</b>					<b>Extended Total</b>		<b>Term</b>
Budget Management Analytics Subscription -					6,138.65		7/1/24-6/30/25
Comparative Analytics Subscription -					13,119.99		7/1/24-6/30/25
Financial Planning Analytics Subscription -					10,071.16		7/1/24-6/30/25
					<b>Total</b>		
					29,329.80		

If your firm agrees to the pricing as attached, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Wednesday, April 3 2024. If you have any questions, please call 847-551-8460.

*Diane C. White*

ADMINISTRATOR (Signature)

CONTRACTOR (Signature)

Diane C White, Director of Purchasing

(Printed name and title)



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Nancy Battaglia  
Director of Instructional Technology

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	04/09/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	04/09/2024
<b>BOE 2<sup>nd</sup> Reading</b>	04/23/2024

**SUBJECT:** Instructional Software-Electronic Subscription Contracts (Renewals)

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### **Background**

The attached contracts are for the renewal of our instructional software subscriptions. These subscriptions support our instructional programs. These contracts are reviewed annually for usage to ensure only those contracts being used are renewed.

### **BookCreator (Renewal)**

Book Creator is an application to create ebooks. Book Creator allows students to expand their writing skills in various creative avenues. Students can use text, videos, audio, and images in a book layout to express their ideas and thoughts to a broader audience. This product supports reading, writing, communication, creativity, and collaboration skills. The cost for the 2024-2025 district-wide renewal is \$45,000.00. Book Creator changed their pricing structure 2 years ago and distributed the increase over the past 2 years.

### **BrianPop (Renewal)**

BrainPop provides short, highly engaging animated videos aligned to the curriculum that teachers can embed into their Schoology pages. Additionally, students can explore making movies about the content in a safe, protected environment, allowing them to demonstrate their content learning. The contract maintains access to BrainPOP, BrainPOP Jr., BrainPOP Espanol and BrainPOP Francais for the 2024-2025 school year for \$63,063.00.

### **EBSCO (Renewal-ELA)**

While utilizing the internet for research is important, providing educational research databases to students and teachers is also important. The EBSCO databases allow students to perform academic research in all classes. The cost for the 2024-2025 district-wide subscription is \$9,5050.

### **Kami (Renewal)**

Kami is a digital tool that allows students and staff to annotate digital resources as well as provide accessibility features for all users. Students and staff can edit PDFs by highlighting and adding text, including signatures. This allows users to engage more effectively with the digital resources of the D300

curriculum. Kami has an array of accessibility features such as dark mode for increased readability and “text to speech read aloud” for PDFs that will allow all students in the classroom to use the same tools to personalize learning. The pro-rated renewal cost of this subscription is \$32,025.00.

#### **Pear Deck (Renewal)**

Pear Deck is an educational technology company offering a web-based application to K-12 schools and teachers that provides for interactivity and student engagement via Google Slides. The cost of the renewal for the 2024-2025 district-wide subscription is \$35,800.00.

#### **Scholastic-Literacy Pro (Renewal-ELA)**

Literacy Pro provides teachers with a blended learning solution that curates a personalized bookshelf for every student for grades K-5 and ensures purposeful and independent reading. The service is a browser-based platform allowing teachers to drive students toward books that will capture their interest and curiosity and is available 24/7. It will also track how many days they read and minutes per day, along with a reading log of complete titles. The cost for the 2024-2025 K-5 renewal subscription is \$73,573.50.

#### **Turnitin (formerly Plagix- Unicheck) (Renewal)**

Turnitin is a cloud-based plagiarism detection software that finds text similarities, citations, and references. The cost for the 2024-2025 high school subscription is \$12,295.00.

#### **Typing Club (Renewal)**

The two-year renewal is \$28,684.80 for the k-5 web-based typing subscription.

#### **WeVideo/Playposit (Renewal)**

WeVideo is an online, cloud-based video editing platform for web browsers and mobile devices. Playposit provides interactive video and audio that transforms passive observation into active learning, where online and conventional learners can explore, analyze, and apply concepts through enriched learning content. The combined renewal for the 2024-2025 districtwide subscription is \$36,523.14 which is a \$23,000 savings from last year.

#### **World Book (Renewal-ELA)**

World Book is an online encyclopedia that provides general information to support student research and curricular projects. The cost for the 2024-2025 districtwide subscription is \$10,818.00.

#### **Recommendation**

The Administration recommends the approval of the instructional software electronic subscriptions contract as presented.

#### **Fiscal Impact**

The total cost for the annual renewal subscriptions is \$347,287.44. The Instructional Technology budget will pay \$253,390.94 and the ELA/Media budget will pay \$93,896.50.



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Catherine Cappiello  
Tools for Schools, Inc.  
1321 Upland Dr., Suite 8524  
Houston, TX 77043

Via email: [catherine@bookcreator.com](mailto:catherine@bookcreator.com)  
Contract Extension: Book Creator

Dear Ms. Cappiello,

District 300 would like to renew our existing Book Creator contract with Tools for Schools, Inc. The subscriptions are noted on the attached quote. The total value of this contract extension is \$45,000 for 7/01/2024 – 7/01/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

*Diane White*

2024-03-28

8375D43E716D91C09E2DBCB05C76FBD7 contractworks  
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Catherine Cappiello*

2024-03-28

A9FCEFAED5B219B83A2AE6878EC3615B contractworks

Service Provider



# Book Creator

Renewal Quote

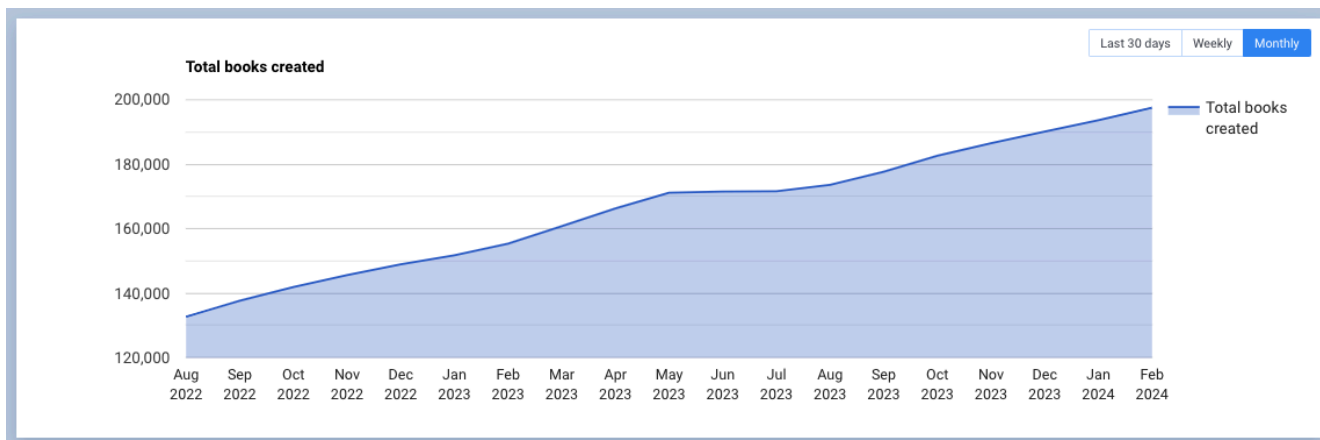


## DISTRICT 300

### Book Creator Usage at District 300



We can see that **over 1,300** teachers are signed up and using Book Creator with **over 16,200 students** making **over 197,500 books!**



# Pricing

We will include all PD support, implementation, and set-up at no additional charge. If the package is purchased across the district, we will include full domain-level systems integration, so that every teacher in the school has a license automatically assigned.

## Domain Access

Item	Volume	Standard cost per unit	Total (USD)
Book Creator 1000 book premium license 12-month subscription <b>07.01.24-07.01.25</b>	1500	\$120	\$180,000
75% Volume Discount			-\$135,000
Full Professional development support incl. bespoke Webinar training sessions with ongoing account management and tools to engage teachers across the district	In-person & Webinar sessions		Included at no extra cost
Full systems integration gives domain-level access to every teacher in the district			Included at no extra cost
<b>Total USD</b>			<b>\$45,000</b>

# Privacy

Book Creator has achieved full certification from [iKeepSafe.org](https://iKeepSafe.org) of compliance with COPPA, FERPA, California Education Code 49073.1 and SOPIPA. This is the most secure level of certification available for educational technology products. Read our [full Privacy Policy here](#).



# BrainPOP

Issued By Wendy Kelly  
 Email [wendyk@brainpop.com](mailto:wendyk@brainpop.com)

Quote PDF (Created 3/1/2024 Date)  
 Quote Number 00075025  
 Account Name Community Unit School District 300

Bill To Name Community Unit School District 300  
 Bill To 2550 HARNISH DRIVE  
 ALGONQUIN, IL 60102  
 USA

Description Discounts for 24-25:  
 25% Multi-Site discount  
 5% Loyalty discount  
 Complimentary BP Jr. access for Delacey Family Education Center  
 Complimentary access for Hampshire, HS, Jacobs HS, Dundee-Crown HS, and Oak Ridge School

Contact Name Nancy Battaglia Email [nancy.battaglia@d300.org](mailto:nancy.battaglia@d300.org)

**Please Note: If the person listed above is not the primary contact for your subscription, please let us know.**

Product Name	Quantity	Description	Product Description	Discount (Percentage)	Sales Price	Subtotal
School Combo 24/7	4.00	Complimentary high school subscriptions	School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	100.00%	USD 4,095.00	USD 0.00
School Combo 24/7	4.00		School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	30.00%	USD 4,095.00	USD 11,466.00
School Combo 24/7	18.00		School-wide subscription to BrainPOP and BrainPOP Jr. gives you full access to over 1,200 topics across the curriculum, including grade-level movies with Pause Points, quizzes, challenges, and creative learning tools. Also includes access to BrainPOP Español and BrainPOP Français.	30.00%	USD 4,095.00	USD 51,597.00
School JR 24/7	1.00	Delacey Family Education Center	School-wide access to BrainPOP Jr. for K-3rd grade classrooms. Foster curiosity for learning and set a foundation for success with our unique content and effective learning tools designed for young learners.	100.00%	USD 2,520.00	USD 0.00

Subtotal USD 108,990.00  
 Discount 42.14%

# BrainPOP

Grand Total USD 63,063.00

Provisions				
Access Recipient	Product	Access Start Date	Access End Date	Provision Price
Dundee-Crown High School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00
Harry D Jacobs High School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00
Oak Ridge School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00
Delacey Family Education Center	School JR 24/7	8/10/2024	8/9/2025	USD 0.00
Algonquin Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Carpentersville Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Dundee Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Hampshire Middle School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Algonquin Lakes Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Dundee Highlands Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Eastview Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Gary D Wright Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Gilberts Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Golfview Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Hampshire Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Kenneth E Neubert Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Lake In The Hills Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Lakewood School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Liberty Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Lincoln Prairie Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Meadowdale Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Parkview Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Perry Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Sleepy Hollow Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Westfield Community School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Big Timber Elementary School	School Combo 24/7	8/10/2024	8/9/2025	USD 2,866.50
Hampshire High School	School Combo 24/7	8/10/2024	8/9/2025	USD 0.00

I accept the purchase of the items included herein. I understand that I will be invoiced for this order.

Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

\*Please include any applicable tax exemption certificates for the school/district along with your order.

Quote valid for 90 days. All amounts listed are in USD. This subscription is governed by the Terms of Use and Privacy

# BrainPOP

Policy posted on [www.brainpop.com](http://www.brainpop.com), as amended from time to time. By accepting this quote, you agree to these terms. Changes/modifications to the terms must be approved and signed by an authorized representative of BrainPOP. Terms and conditions submitted with any Purchase Order shall not apply to this subscription. If the Customer has a signed agreement with BrainPOP that is applicable to this subscription, then that agreement will apply.

Remit to BrainPOP Accounts Receivable PO BOX 28119 | New York, NY 10087-8119 | Fax 866-867-6629  
Please make all checks payable to 'BrainPOP'. Email: [purchaseorders@brainpop.com](mailto:purchaseorders@brainpop.com)



# Product Order Form

<b>CustID:</b>	s9480221
<b>OrderID:</b>	WSR867129
<b>Date:</b>	04/03/2024

10 Estes Street  
P.O. Box 682  
Ipswich, MA 01938  
USA  
www.ebsco.com

(978) 356-6500  
(800) 653-2726  
**Fax:** (978) 356-5640  
information@epnet.com

**Purchasing Customer**

COMMUNITY UNIT SCHOOL DISTRICT 300  
2550 HARNISH DRIVE  
ALGONQUIN, IL, 60102  
USA

**Billing Address**

COMMUNITY UNIT SCHOOL DISTRICT 300  
2550 HARNISH DRIVE  
ALGONQUIN, IL, 60102  
USA

**Contact:**

Nancy Battaglia  
nancy.battaglia@d300.org

**Your invoice will be sent to:**

Nancy Battaglia  
nancy.battaglia@d300.org

Product Name	Begin Date	Expire Date	Price
<b>EBSCO Package</b>			\$9,505.00
Middle Online Package : HOST	07/01/2024	06/30/2025	
Primary Online Package : HOST	07/01/2024	06/30/2025	
Ultra Online Package K-12	07/01/2024	06/30/2025	
Advanced Placement Source	07/01/2024	06/30/2025	
MAS Reference eBook Subscription	07/01/2024	06/30/2025	
Middle Search Reference eBook Subscription	07/01/2024	06/30/2025	
Primary Search Reference eBook Subscription	07/01/2024	06/30/2025	

Total: \$9,505.00  
The above excludes all applicable tax  
Currency: US Dollar

Price represented is the cash discounted price for payments received by check or electronic payment. If paying by a method other than check or electronic payment, please inquire for non cash discounted pricing. Payment due upon receipt of invoice. Interest of 1 percent per month charged for payment received later than 30 days after invoice date. eBooks and eAudiobooks ordered are non-returnable and non-refundable.

**Terms and Conditions**

Customer agrees to terms and conditions of the appropriate license agreement for usage of purchased access or subscription to electronic databases, econtent and services. If ordering ebooks or audiobooks, customer also agrees to the terms and conditions of the Library eContent Agreement. We do not knowingly collect personal information from a child under the age of 13. Consistent with COPPA, the Customer is responsible for obtaining all required consents and authorizations for anyone under the age of 13 to use our Products and collect personal information.

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Please sign, scan and email this form to: KEVIN SAWYER at kevin.sawyer@ebsco.com**

**Thank you for your business!**

**If unable to scan, please fax to: 978-356-5640**



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 ·847-551-8463

March 27, 2024

Cari Kennedy  
Notable Inc (Kami)  
8605 Santa Monica Blvd  
West Hollywood, CA 90069-4109

Via email: [cari.kennedy@kamiapp.com](mailto:cari.kennedy@kamiapp.com)  
Contract Extension: Kami School Plan

Dear Ms. Kennedy

District 300 would like to renew our existing Kami School Plan Subscription. The subscriptions are noted on the attached quote number P75359, dated 3/07/2024 .The total value of this contract extension is \$32,025 for 10/31/2024 – 6/30/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

*Diane White*

2024-03-28

8375D33E718D90C09E2DFCB05C78FBD7 contractworks  
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Cari Kennedy*

EFF27D53446E4E12306BA4AE1121D3C8

contractworks

2024-03-28

Service Provider

# QUOTE-P75359

## Notable, Inc (Kami)

8605 Santa Monica Blvd, PMB 57387  
West Hollywood, CA 90069-4109 U.S.  
**Phone:** +1 (650) 395-8986 **Email:** [sales@kamiapp.com](mailto:sales@kamiapp.com)

**Bill To:** Cusd 300 (IL)  
2550 Harnish Dr, Algonquin, Illinois, 60102-6870, United States

**Ship To:** Cusd 300 (IL)  
**Contact Person:** Nancy Battaglia  
**Email:** [nancy.battaglia@d300.org](mailto:nancy.battaglia@d300.org)

**Quote Issued Date:** 03/07/2024  
**Quote Expiry Date:** 10/31/2024  
**School Year:** SY 2024-2025

**Kami Contact:** Cari Kennedy  
**Email:** [cari.kennedy@kamiapp.com](mailto:cari.kennedy@kamiapp.com)

Item & Description	Unit	Price Per Unit	Amount
School Plan Includes unlimited Professional Development (PD) with an experienced teacher and Kami expert.	21350	\$2.25	\$48,037.50
Prorate Prorate to align with School Fiscal	1	-\$16,012.50	-\$16,012.50
License Key: 5124-6139-2136 <b>Start Date:</b> 10/31/2024 <b>End Date:</b> 06/30/2025			
Subtotal (without Sales Tax):			\$32,025.00
			+ Sales Tax: \$0.00
<b>Total:</b>			<b>\$32,025.00</b>

All amounts are in USD.

Step 1: **Submit a purchase order with the link below.**

<https://kami.app/form/po-form>

Step 2: **Then receive an invoice & license from us within 2 business days.**

Payment methods below will be provided on your invoice.

1. Our bank account details
2. Credit card payment option (extra 3% transaction fee)
3. Paper check mailing address (available to U.S. customers only)

By submitting a purchase order, you are agreeing to the Kami Terms of Service found at [kamiapp.com/terms-of-service](https://kamiapp.com/terms-of-service), the terms and conditions of which are hereby expressly incorporated herein by reference.

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Notable Inc**

2 Business name/disregarded entity name, if different from above  
**Kami**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**8605 Santa Monica Blvd PMB 57387**

6 City, state, and ZIP code  
**West Hollywood, California 90069-4109 US**

7 List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-						
or									
Employer identification number									
3	8	-	3	9	5	2	2	8	6

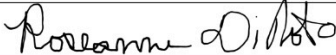
## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ 

Date ▶ 01/06/2024

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

# ORDER FORM

QUOTE # Q-369416  
DATE 2/15/2024  
EXPIRATION DATE 7/30/2024



### Bill To

Community Unit School District 300 - Algonquin,  
IL  
2550 Harnish Dr  
Algonquin, Illinois 60102  
United States

### Ship To

Community Unit School District 300 - Algonquin,  
IL  
2550 Harnish Dr  
Algonquin, Illinois 60102-6870  
United States

### Liminex, Inc.

dba GoGuardian and Pear Deck Learning  
2030 E Maple Avenue  
El Segundo, California 90245  
United States

Thank you for your interest in our products! This order form ("**Order Form**") identifies the Liminex products you have selected for subscription ("**Licensed Product(s)**"), the term of your initial subscription(s) to the Licensed Product(s) ("**Initial Term**"), the number of licenses included in your base subscription(s) ("**Licenses**"), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian ("**GoGuardian**") and Pear Deck Learning ("**Pear Deck Learning**") on behalf of itself and its family of company Affiliates and products including Pear Deck, Inc. ("**Pear Deck**"), Snapwiz, Inc. referred to herein as "**Pear Assessment**", Zorro Holdco LLC referred to herein as "**Pear Deck Tutor**", and Pear Practice ("**Pear Practice**") (together, "**Liminex**", "**we**", "**us**", "**our**"), and the organization listed below ("**School**," "**you**" or "**your**"), and together with the Liminex Product Terms of Service and End User License Agreement available at <https://www.goguardian.com/policies/eula> and <https://www.peardeck.com/policies/product-terms-and-end-user-license-agreement> (the "**Terms**" and, together with this Order Form, the "**Agreement**"), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. We do not agree to any other terms, including without limitation any terms on your School's purchase order.

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
20,000	GG-PRD1Y-010000	Pear Deck Subscription with LMS Access	7/1/2024	6/30/2025	\$1.79	\$35,800.00
<b>TOTAL (USD):</b>						<b>\$35,800.00</b>

Add-on Licenses. If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact Liminex so that we can send you an additional Order Form for those 'add-on' Licenses ("**Add-Ons**"). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the "**Subscription**."

## RENEWAL SUBSCRIPTION TERM

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a "**Renewal Term**," and together with the Initial Term, the "**Term**") at our then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

## RENEWAL FEES

We are dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 5% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term ("**Innovation Increase**"). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with Liminex in accordance with this Order Form.

# ORDER FORM



**QUOTE #** Q-369416  
**DATE** 2/15/2024  
**EXPIRATION DATE** 7/30/2024

## PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your School is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term, Your School is responsible for all taxes and duties unless expressly included in this Order Form.

**Signature:**

---

**Name:**

---

**Title:**

---

**Email:**

---

**Accounts Payable Name:**

---

**Accounts Payable Email:**

---

**PO Number (Optional):**

---

**Additional Notes (requests for delayed invoicing, etc.):**

---



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 · 847-551-8463

March 27, 2024

Toni Abrahams  
Scholastic Inc.  
557 Broadway  
New York, NY 10012

Via email: tabrahams@scholastic.com  
Contract Extension: Scholastic literacy pro

Dear Ms. Abrahams

District 300 would like to renew our existing Scholastic Literacy Pro subscription. The subscriptions are noted on the attached quote number, dated 3/12/2024. The total value of this contract extension is \$73,573.50 for 8/26/2024 – 8/25/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

*Diane White*

2024-03-28

8375043E716D91C09E2DBC05C76FBD7 contractworks  
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Toni Abrahams*

2024-03-28

98B4070CB8507092F594C62C5EC26ED8 contractworks

Service Provider

# Digital Order Form

Date: 3/12/2024

1

### Billing Information

Billing Contact: Diane White  
 Email: [diane.white@d300.org](mailto:diane.white@d300.org) Phone: 847-551-8460  
 Ordering Contact: Nancy Battaglia  
 Email: [nancy.battaglia@d300.org](mailto:nancy.battaglia@d300.org) Phone: 847-551-4341  
 School/District: COMMUNITY UNIT SCH DIST 300  
 Street Address: 2550 HARNISH DR  
 City/State/Zip: ALGONQUIN, IL 60102-6870  
 Scholastic Acct. #: 60110700

### Billing Method

**PO#:**  
 **Credit Card**  
 A Scholastic Representative will contact your billing contact to securely process your credit card order.  
 **Bill Me**  
**Tax Exempt ID#:**  
 (Please include documentation)  
**Other:**

2

### Scholastic Product Terms & Agreement

#### Person authorized to sign End User License Agreement (District level):

License Admin. Name: Nancy Battaglia  
 License Admin. Email: [nancy.battaglia@d300.org](mailto:nancy.battaglia@d300.org)  
 Is this person at the district or school level?  **District**  **School**

- A) The EULA will be emailed within 3-5 business days, and **must be accepted** before product access is granted.
- B) If this is a multi-school order, acceptance at the district level validates all schools in the district.

3

### Digital Product Selection

Promo Code	Item #	Product Name	Unit Price	Your Price	# of Schools	Discount/Promo	Total Price
	831122	Scholastic Literacy Pro*	\$3,675.00	\$3,344.25	9	9% OFF	\$30,098.25
	831124	Scholastic Literacy Pro**	\$4,725.00	\$4,299.75	4	9% OFF	\$17,199.00
	831125	Scholastic Literacy Pro***	\$5,775.00	\$5,255.25	5	9% OFF	\$26,276.25
	733431	Digital Onboarding and Maintenance	\$199.00	\$199.00	18	NA	waived****

**Notes:** Quote is for a 1 year, site(s) wide subscription to Literacy Pro at 18 elementary schools  
 \*Small School Price (1-400 students)  
 \*\*Medium School Price (401-700 students)  
 \*\*\*Large School Price (701+ students)

**Subtotal** \$73,573.50  
**Tax\***  
**Total** \$73,573.50

4

### Start and End Dates

**Start:** 8/26/24 **End:** 8/25/25  
 All programs are available with flexible start/end dates.  
**Important:** Start and end dates must be provided for all digital programs. Your end date will determine when your data will get archived within the program. **Exception:** Stora will not archive data year-over-year and you must print or save the data before the end date.

### Quote Prepared by:

Rep. Name: Valerie M. Coffman  
 Phone: 847-922-0652  
 Email: [vcoffman@scholastic.com](mailto:vcoffman@scholastic.com)  
**Quote Expires:** 8/31/24

\*If not exempt.

[See next page](#)

## Site Installation Information

### School Shipping Information

Site-Level Admin. Contact Name\*\*: Nancy Battaglia

Email: nancy.battaglia@d300.org Phone: 847-551-4341

School Name: COMMUNITY UNIT SCH DIST 300

Street Address: 2550 HARNISH DR

City/State/Zip: ALGONQUIN, IL 60102-6870

Scholastic Acct. #: 60110700

#### Teacher Enrollment

Please provide an estimated number of teachers at your school:

### Site Information:

**Single-Site Installation** (complete section to the left) or

#### Multi-Site Installation

For multi-site orders, **please see separate form to enter information needed for order set-up.** This must be completed and submitted with the order.

Select who will be the main distributor of access codes:

**Billing Contact** (District Admin.)

or

**Site-Level Admin.** (1 Contact per School)

\*\*Your designated site-level contact will be responsible for distributing digital product access codes to the school staff.

5

### Select Rostering Method

**Scholastic Digital Manager:** We do not use other methods to roster students and prefer to manage enrollment data by manual entry or uploading a spreadsheet.

**Google Classroom:** We will import student enrollment data from Google Classroom.

**Clever:** We will sync student enrollment data with our Clever account.

**LTI:** We will sync student enrollment data with LTI 1.0 or 1.2 compatible LMS.

Please indicate your LMS system here:

### Rostering Contact (manages student enrollment data and system)

Contact Name:

Email:

### BookFlix Only

School(s) will receive immediate access with a username and password.

Interested in IP authentication? **If yes, please provide a separate spreadsheet with all the information in the School shipping area**—including, site-level admin. name and email for each site, and IP address."

### Special Instructions:

\*\*\*\*The Digital Onboarding and Maintenance Fee of \$3,582 will be waived for the 24-25SY.

This quote is for 18 sites.

**Questions on rostering?** Our Tech Support Team is here to help: 800-724-2222, Option 5.

6

## Important Reminders

### Acceptance of EULA

Terms and Conditions must be reviewed and accepted before access is granted.

### For Multi-Sites

Please provide a separate spreadsheet with all the information in the "School Shipping Information" for each site.

### Access Information Emailed

After completion of the Product Terms & Agreement, **your designated contact will receive an email notification from our Customer Service team, digitalservice@scholastic.com.** This email contains important information on how to access our programs. Please share with school faculty.

# ORDER FORM



Turnitin, LLC

2101 Webster Street  
Suite 1900  
Oakland CA 94612  
United States

**Order Form No:** Q-770996-1  
**Date:** 6-Mar-2024  
**Expires On:** 31-Jul-2024

Order form for **Community Unit School District 300**  
Proposed by Chelsea Navarro  
Email: cnavarro@turnitin.com  
Phone: (727) 437-6179

Customer Information	
Billing Account: Community Unit School District 300	
Billing Street: 2550 Harniah Drive	Primary Contact: Nancy Battaglia
Billing City: Algonquin	Primary Contact Email: nancy.battaglia@d300.org
Billing State/Province: IL	
Billing Zip/Postal Code: 60102	Billing Contact: CUSD AP
Billing Country: United States	Email: accounts.payable@d300.org
Tax ID: ValidCert	

Product Name	License Type	Service Start Date	Service End Date	Quantity	Amount
Turnitin Feedback Studio	Enterprise	1-Aug-2024	31-Jul-2025	1	USD 12,295.00
Turnitin Originality	Enterprise	1-Aug-2024	31-Jul-2025	1	USD 5,180.00
				<b>Net Total:</b>	USD 17,475.00
				<b>Gross Total:</b>	USD 17,475.00



## Product Descriptions

### Turnitin Feedback Studio

Check for similarity and streamline feedback and grading essays

### Turnitin Originality

Comprehensive protection against academic misconduct including emerging challenges such as AI writing & contract cheating.

## Purchase Order Instructions

If you require a purchase order to submit payment, please follow the below guidance.

1. Please make your purchase order payable to Turnitin, LLC.
2. Your institution name and address must be on the purchase order.
3. The payment on the purchase order must indicate it is in USD and must equal the USD 17,475.00 amount of the order form.
4. Email the purchase order and Order Form to the respective Turnitin representative listed above or [orders@turnitin.com](mailto:orders@turnitin.com).

## Payment Instructions

Upon processing your order

All payments are due net 30 days from the date of invoice. Payments are deemed late thereafter and may accrue interest at the lesser of 1.5% per month on the maximum rate and net period allowable under the applicable law that applies to this transaction.

Turnitin may charge VAT/ Indirect Taxes as applicable in the jurisdiction of the service recipient, unless your organization is covered by the Reverse Charge Rules, and provides us with a valid VAT/Indirect Tax ID proof along with the order form.

Products sold to certain states/territories are subject to tax. The sales tax stated on the order form should reflect the value of sales tax on the invoice. If the amount stated here is incorrect, or if a tax exemption certificate is applicable, please have the order form revised before finalization. No sales tax is charged when providing a valid exemption certificate. Please email certificate to [ar@turnitin.com](mailto:ar@turnitin.com).

Cancellations may only be made within the first 30 days from account activation and only for accounts that have five or fewer uploads. Any return of amounts paid for license cancellations are subject to an administration fee of 15% of the license cost.

## Signed Order Form Instructions

Please check the details at the top of page one. If any of them are blank or incorrect please amend below.

Billing Address	
Billing Contact	
Billing Email (General billing email preferred)	
Tax ID Number	

## Signature Section

By accepting this order form, you agree to our general terms and conditions that are located at this URL: <http://go.turnitin.com/reg>

Acknowledged and agreed, as of the effective date.

Community Unit School District 300 Signature
Signature
Printed Name
Printed Title
Date



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 · 847-551-8463

March 27, 2024

Emily Becker  
EdClub Inc.  
1701 Pennsylvania Ave. NW, Suite 200  
Washington, DC 20006

Via email: emily.becker@edclub.com  
Contract Extension: TypingClub Student Licenses

Dear Ms. Becker,

District 300 would like to renew our TypingClub Student Licenses with EdClub Inc. The subscriptions are noted on the attached quote number 530138, dated 2/23/2024. The total value of this contract extension is \$28,684.80 for 7/01/2024 – 6/30/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, March 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

*Diane White*

2024-03-28

141AAC4874136BC0A26D0379421D9089  
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Emily Becker*

2024-03-28

141AAC4874136BC0A26D0379421D9089

contractworks.

Service Provider



# QUOTE

**Customer:**

Community Unit School District 30  
 0  
 Nancy Battaglia  
 2550 Harnish Dr  
 Algonquin, IL 60102  
 Phone: 847-551-8342  
 Email: nancy.battaglia@d300.org

**EdClub Inc.**

1701 Pennsylvania Ave.  
 NW, Suite 200  
 Washington, DC 20006

**Phone:** 202-609-9919  
**Fax:** 240-772-5885  
**Email:** billing@edclub.com

**Quote Number:**

#530138

**Quote Date:**

Feb. 23, 2024

**Expiration Date:**

March 24, 2024

Description	Qty	Unit Price	Amount
TypingClub student licenses for 2 years	8,300	\$3.84 (per student)	\$31,872.00
<b>Subtotal:</b>			\$31,872.00
<b>10% Discount:</b>			(\$3,187.20)
<b>Tax:</b>			\$0.00
<b>Total USD:</b>			\$28,684.80

Above information is not an invoice and only an estimate of items described above. Please confirm your acceptance of this quote by submitting a PO via fax, email or mail:

**EdClub Inc.**

1701 Pennsylvania Ave. NW, Suite 200  
 Washington, DC 20006  
 Phone: 202-609-9919  
 Fax: 240-772-5885  
 E-mail: billing@edclub.com

Our Federal Tax ID# is 46-4621246

Our W-9 form is available under the billing section of your account as well as the following URL <http://static.typingclub.com/m/W-9.pdf>



# SUBSCRIPTION QUOTE

Please email PO to po@wevideo.com

**WeVideo, Inc.**  
25422 Trabuco Road, Suite 105-544  
Lake Forest, California 92630  
United States

Phone: 6508003400  
Fax: 408-819-9441  
www.wevideo.com

**BILL TO**  
**Community Unit School District 300**  
Anne Pasco  
accounts.payable@d300.org  
2550 Harnish Drive  
Algonquin, Illinois 60102  
United States

anne.pasco@d300.org

**Estimate Number:** 82085

**Estimate Date:** March 4, 2024

**Valid Until:** June 3, 2024

**Estimate Total (USD):** **\$36,523.14**

Product	Quantity	Price	Amount
<b>PlayPosit Userbased Institutional License</b> PlayPosit Software Renewal Annual License 7/1/2024 - 6/30/2025  Includes: --Institutional access and support for up to 7500 content creators and consumers --Core deployment options for content: Asynchronous individual bulb, Synchronous individual bulb, Learner made bulb --Playlists with Certificates --Peer Review --White Label Player --LMS LTI integration (Schoology) --Admin Dashboard for data, access, and control of faculty licenses --Private PlayPosit Admin Media Management system for PlayPosit content --Private Faculty Facing Library to share content	1	\$12,442.50	\$12,442.50
<b>WeVideo Annual Subscription</b> WeVideo For Schools License Renewal July 1, 2024 - June 30, 2025 Includes: -- 21,000 Seats --105,000 GB Storage	1	\$24,080.64	\$24,080.64



# SUBSCRIPTION QUOTE

Please email PO to [po@wevideo.com](mailto:po@wevideo.com)

**WeVideo, Inc.**  
25422 Trabuco Road, Suite 105-544  
Lake Forest, California 92630  
United States

Phone: 6508003400  
Fax: 408-819-9441  
[www.wevideo.com](http://www.wevideo.com)

Product	Quantity	Price	Amount
<b>Extensive Support Package</b> -- Monthly meetings and semi-annual business reviews with dedicated CSM -- Up to 3 virtual 1-hour workshops and/or professional development (PlayPosit/WeVideo) -- 24x7 access to knowledge base --12x5 technical support -- Access to PlayPosit Academy --Access to WeVideo Academy	1	\$0.00	\$0.00

---

**Subtotal:** \$36,523.14

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**Total:** \$36,523.14

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**Estimate Total (USD):** **\$36,523.14**

Make Checks/ACH Payable to: WeVideo, Inc. -- P.O. BOX 103175, PASADENA, CA 91189-3175; Bank Routing No (for ACH delivery): 322271627; Account No: 902705075



# DISTRICT 300

**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 · 847-551-8463

March 27, 2024

Gwen Johnson  
Worldbook Inc.  
180 N LaSalle Street, Suite 900  
Chicago, IL 60601

Via email: [Gwen.Johnson@worldbook.com](mailto:Gwen.Johnson@worldbook.com)  
Contract Extension: Online- Children's Differentiated Pkg School

Dear Ms. Johnson,

District 300 would like to renew our existing Online- Children's Differentiated Pkg School Subscription. The subscriptions are noted on the attached quote number 00098940, dated 3/27/2024 .The total value of this contract extension is \$10,818 for 9/06/2024 – 9/06/2025.

If your firm agrees to maintain the master agreement terms, the Student Data Privacy Addendum, as well as the pricing as quoted, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, April 9, 2024 and award by the board on Tuesday, April 23, 2024.

District 300 kindly requests your return of acceptance by Monday, April 1, 2024. If you have any questions, please call 847-551-8460.

Sincerely,

*Diane White*

2024-04-01

8375D43E716D91C09E2DBCB05C76FBD7 contractworks  
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

**Geoff Broderick**  
Service Provider

4-1-2024

President  
World Book, Inc.  
180 N. LaSalle Street, Suite 900  
Chicago, IL 60601



# Sales Quotation

World Book Inc.  
 180 N LaSalle Street, Suite 900  
 Chicago, IL 60601  
 Phone: (800) 975-3250  
 Fax: (888) 922-3766  
<http://www.worldbook.com>

### Quote Details

Presented By:	Jean Linde	Quote Number	00098940
Title	Customer Success Specialist	Valid Until Date	9/6/2024
Email	<a href="mailto:jalinde@worldbook.com">jalinde@worldbook.com</a>	WB Acct No	N3105
Bill To Name	Community Unit School District 300	Ship To Name	Community Unit School District 300
Bill To	2550 Harnish Dr Algonquin, Illinois 60102 United States	Ship To	2550 Harnish Dr Algonquin, Illinois 60102-6870 United States

SKU	Product	Quantity	Sales Price	Subtotal
O32XS	Online- Children's Differentiated Pkg School	1.00	USD 10,818.00	USD 10,818.00
		Subtotal	USD 10,818.00	
		Grand Total	USD 10,818.00	

### Notes

Subscription will run: 9/6/24-9/6/25

### Payment Option

Invoice the Institution listed above  
 Purchase Order Required?  
 Yes, Purchase Order #: \_\_\_\_\_  
 No

Check or Money Order  
 Make Checks payable to World Book Inc.

Credit Card  
 World Book accepts most Credit Cards. Enter your contact information and you will be contacted to complete your transaction.

Print Name \_\_\_\_\_

Phone \_\_\_\_\_

### Order Instruction

To place an order:  
 1. Fax to (888) 922-3766, or  
 2. Mail to: World Book, Inc. Attn: Order Processing 180 N LaSalle Street, Suite 900 Chicago, IL 60601

### Terms & Condition

Standard Shipping & Handling Is Included in all prices. School / Library orders directly billed or under a purchase order are net 30 days from date of Invoice. Taxes will apply unless valid Tax Exemption ID is provided. This order is subject to acceptance in Chicago, IL. For full Terms and Conditions see <http://worldbook.com/terms-conditions>.

### Signature

I confirm that I am authorized by the above Institution to make this purchase and that the institution will be responsible for the balance due in accordance with the terms specified.

Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** John Hummel,  
Chief Technology Officer

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	4/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**Subject: Technology Service Contract Renewals**

### Background

The following are contract renewals for Technology software already used in the District.

### CIS/Albert

This is a one-year renewal for the CIS/Center for Internet Security, Albert LG Appliance Primary Sensor software renewal. This software monitors for malicious traffic within our district. It serves as a second line of defense combined with our internal cybersecurity to protect against specific threats 24/7.

The cost of a one-year renewal is \$90,000.00.

### Custom Computer Specialist (Formerly CIC/Computer Information Concepts)

Tableau is utilized in D300 for data analytics to track student performance, identify trends, and make data-driven decisions to enhance educational outcomes. It helps our teachers and administrators visualize and analyze various datasets, such as academic performance, attendance records, and student behavior, enabling them to gain insights into student progress, identify areas for improvement, and implement targeted interventions to support student success.

The cost of a one-year renewal subscription is \$58,937.50.

### PowerSchool SIS

Our software for Student Information Systems allows efficient and secure student data management, including enrollment, attendance, and grades district-wide.

The one-year renewal of this software is \$436,552.57.

### PowerSchool LMS

Schoology's learning management system supports learning for students and staff through easy-to-use tools. It provides personalized teaching and enhanced communication.

The renewal for one year is \$154,570.00.

### **Remind**

Remind is our two-way communications application for extra-curricular activities. This allows coaches to communicate with students and families about upcoming events.

The annual renewal for Remind is \$55,935.00.

### **Administrative Recommendation**

We recommend that all of these software renewals be approved.

### **Fiscal Impact**

\$90,000.00 for Albert

\$58,937.50 for Tableau

\$436,552.57 for PowerSchool SIS

\$154,570.00 for Schoology LMS

\$55,935.00 for Remind

The Technology Department budget will fund a total of \$795,995.07.



Center for Internet Security, Inc.  
 31 Tech Valley Drive  
 East Greenbush, New York 12061  
 United States

**QUOTE for Community Unit School District**

**300**  
 Quote: SQ-240130-0018748  
 Created Date: 01/30/2024  
 Valid Through: 8/8/2024  
 Prepared by: Ryan Lower  
 Phone: (518) 640-3613

# Quote

## Address Information

**Bill To:**

Community Unit School District 300  
 2550 Harnish Dr  
 Algonquin, Illinois 60102  
 United States

**Buying Contact:** John Hummel

**Buying Email:** john.hummel@d300.org

**Ship To:**

Community Unit School District 300  
 2550 Harnish Dr  
 Algonquin, Illinois 60102  
 United States

**Shipping Contact:** Alejandro Salas

**Shipping Email:** alejandro.salas@d300.org

## Related Information

**Currency:** USD

**Billing Frequency:** One-Time

## Service Lines

Product/Service	Product Code	Date	Qty	Term	List Price	Sales Price	NET
CIS Albert LG Appliance Primary Sensor	CIS-ALB-LG-APP-PR-M-A	8/8/2024 - 8/7/2025	3	12 Mon	\$2,500.00	\$2,500.00	\$90,000.00

List Price Total: \$90,000.00

Sales Price Total: \$90,000.00

Net Amount: \$90,000.00

**Balance Due Amount: \$90,000.00**

## Multi-Year Discounts Available

	List Price	Discount Amount	NET
CIS Albert LG Appliance Primary Sensor - 2 Year	\$180,000.00	(\$9,000.00)	\$171,000.00
CIS Albert LG Appliance Primary Sensor - 3 Year	\$270,000.00	(\$27,000.00)	\$243,000.00

## Standard Terms

Please note that if the purchase(s) listed above are related to a new product/service, the Date(s) are determined based upon both the order being approved and all pre service requirements met. If the purchase(s) listed above are for a renewing product/service, the Date(s) reflect the actual term.

Any taxes or fees to be collected by a taxing jurisdiction, financial institution or payment processor incidental to the payment of Products/Services by Customer to CIS shall in no way limit the amount of the Products/Services to be paid by Customer to CIS.

*All rights reserved. Copyright Center for Internet Security, Inc.*



**Congratulations on Selecting Tableau Software!**

Custom Computer Specialists is an authorized Tableau Partner Reseller servicing the K-12 education marketplace. This document outlines the key terms for your Tableau software purchase.

<b>District Name:</b>	Community School District 300
<b>District Address:</b>	2550 Harnish Dr, Algonquin, IL 60102
<b>District Project Sponsors:</b>	Julia Geske
<b>License Effective Date</b>	July 1, 2024
<b>Anniversary Date:</b>	July 1

<b>Software License Fees</b>					
Module	Description	Units	Unit Fee	Annual Fees	
Tableau Software	Tableau Creator Licenses	5	\$ 630.00	\$ 3,150.00	*
	Tableau Explorer Licenses	0	\$ 84.00	\$ 0.00	*
	Tableau Viewer Licenses	1600	\$ 27.50	\$ 44,000.00	*
	Tableau Data Management License	1	25% of sum(*)	\$ 11,787.50	
	Tableau Server Management License	0	15% of sum(*)	\$ 0.00	
<b>Subscription Fees:</b>				<b>\$ 58,937.50</b>	

**PRICING TERMS**

**Software License Fees**

The annual software licensing fees (**\$58,937.50**) are due upon the License Effective Date. The current pricing is guaranteed through 7/1/2024. The District will provide a Purchase Order for software license fees upon execution of this agreement. The recurring annual licensing fees will be invoiced 30 days prior to the License Anniversary Date.

All payments are due net 30 days from the date of invoice. Finance charges will accrue from 30 days after the date of invoice to the payment date at a rate of 1.5% per month of the outstanding balance.

**TERMS AND ACCEPTANCE**

**Acceptance of Terms:** By signing in the space provided below, each party confirms its agreement with the Pricing Terms above and additional Terms below.

**Assignment:** Custom Computer Specialists has the right to assign or otherwise transfer its rights and obligations under any of this Agreement, whether voluntarily, involuntarily, or by operation of law.

**Contact Information:** Community School District 300 provides consent to share District Project Sponsor name and contact information with Salesforce for the purposes of Tableau quoting and license assignment.

**MSA Terms:** Community School District 300 accepts terms of the Salesforce Main Services Agreement. ([https://www.salesforce.com/content/dam/web/en\\_us/www/documents/legal/Salesforce\\_MSA.pdf](https://www.salesforce.com/content/dam/web/en_us/www/documents/legal/Salesforce_MSA.pdf)) as a condition of Tableau software use. Accordingly, any terms and conditions on or attached to Customer’s purchase orders shall be of no force or effect. Community School District 300 agrees to make payment to Custom Computer Specialists for software license fees purchased under this agreement.

**Community School District 300 (“Licensee”)**

**Custom Computer Specialists**

Name: \_\_\_\_\_

Name: JP Nel \_\_\_\_\_

Title: \_\_\_\_\_

Title: Executive Vice President

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Sales Quote - This is Not An Invoice

 Prepared By: Emily Lennartz  
 Customer Name: Community Unit School District 300  
 Contract Term: 12 Months  
 Start Date: 30-SEP-2024  
 End Date: 29-SEP-2025  
 Billing Frequency: Annually

 Customer Contact: John Hummel  
 Title: Chief Technology Officer  
 Address: 2550 Harnish Drive  
 City: Algonquin  
 State/Province: Illinois  
 Zip Code: 60102  
 Phone #: (847) 551-8300

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>Initial Term 30-SEP-2024 - 29-SEP-2025</b>				
<b>License and Subscription Fees</b>				
PowerPack: Subscription SaaS		21,005.00	Students	USD 22,475.35
PowerSchool SIS Subscription On Prem		21,005.00	Students	USD 112,586.80
PD+ Subscription		21,005.00	Students	USD 8,822.10
PowerSchool SIS State Data Validation		21,005.00	Students	USD 0.00
PowerSchool SIS Enterprise Management Service		21,005.00	Students	USD 33,608.00
PowerSchool Enrollment Registration		21,005.00	Students	USD 33,608.00
PowerSchool Assessment Item Bank		21,005.00	Students	USD 50,201.95
3rd Party Item Bank Mastery - All Subjects		21,005.00	Students	USD 54,192.90
PowerSchool Enrollment School Locator		2,000.00	User	USD 1,040.00
PowerSchool Performance Matters Advanced Reporting		21,005.00	Students	USD 49,781.85
PowerSchool Performance Matters Assessment		21,005.00	Students	USD 69,526.55
PowerSchool Enrollment Additional Language - Spanish		1.00	Each	USD 709.07

 License and Subscription Totals: **USD 436,552.57**
**Quote Total**

<b>Initial Term</b>	<b>30-SEP-2024 - 29-SEP-2025</b>
<b>Amount To Be Invoiced</b>	<b>USD 436,552.57</b>

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected

in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/), as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Community Unit School District 300

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 21-MAR-2024

Date:

PO Number: \_\_\_\_\_

## Sales Quote - This is Not An Invoice

Prepared By: Emily Lennartz  
 Customer Name: Community Unit School District 300  
 Contract Term: 12 Months  
 Start Date: 1-JUL-2024  
 End Date: 30-JUN-2025  
 Billing Frequency: Annually

Customer Contact: John Hummel  
 Title: Chief Technology Officer  
 Address: 2550 Harnish Drive  
 City: Algonquin  
 State/Province: Illinois  
 Zip Code: 60102  
 Phone #: (847) 551-8300

Product Description	Quantity	Unit	Unit Price	Extended Price
<b>Initial Term 1-JUL-2024 - 30-JUN-2025</b>				
<b>License and Subscription Fees</b>				
Schoology Premium Plus Support		20,500.00	Students	USD 0.00
Schoology LMS Subscription		20,500.00	Students	USD 154,570.00
License and Subscription Totals:				<b>USD 154,570.00</b>

**Quote Total**

<b>Initial Term</b>	<b>1-JUL-2024 - 30-JUN-2025</b>
<b>Amount To Be Invoiced</b>	<b>USD 154,570.00</b>

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at [https://www.powerschool.com/MSA\\_Feb2022/](https://www.powerschool.com/MSA_Feb2022/), as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Community Unit School District 300

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Job Title:

Date: 13-DEC-2023

Date:

PO Number: \_\_\_\_\_



# RENEWAL ORDER FORM

P.O. Box 1077  
San Ramon, CA 94583  
United States

**Quote Number:** Q-116181  
**Valid Until:** 9/29/2024

**Customer Information:**

**SOLD TO:**

Customer Name CUSD 300  
Contact Name John Hummel  
Address 2550 Harnish Drive  
Algonquin, IL 60102  
United States  
Email john.hummel@d300.org  
Phone (847) 551-8300

**BILL TO:**

Contact Name Julie Geske  
Address 2550 Harnish Drive  
Algonquin, IL 60102  
United States  
Email julia.geske@d300.org  
Phone (847) 551-8349

**Renewal Order Form Summary:**

Renewal Start Date 10/30/2024 Renewed Contract # 00023739  
Renewal End Date 10/29/2025 Payment Terms Net 30  
Auto Renew No Currency USD

Product	Features	Quantity	Unit Amount*	Line Item Amount
Remind Hub: Premium Plan	Includes: - SIS Sync - Voice Calls - LMS Integrations - Surveys - Social Media Posting - Urgent Messaging - Advanced Messaging - SAML Authentication - Grade Level Messaging - Included Enhanced Data Dashboard	11,300	\$4.95	\$55,935.00
Add-On: Included Enhanced Data Dashboard		8	\$0.00	\$0.00
<b>Renewal Term Charge: \$55,935.00</b>				

\*The Unit Amount shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the Unit Amount displayed above, and are the true and binding totals for this order

## Terms and Conditions:

- 1 **PARTIES:** This Order Form (the "Order Form") is entered into by and between Remind101, Inc. ("**Remind**") and CUSD 300 (the "**District**" or "**Customer**") as of the District's date of signature below (the "**Order Form Effective Date**").
- 2 **AGREEMENT:** This Order Form hereby includes, incorporates and shall be governed by the terms and conditions of the Remind District Plan Standard Agreement located at <https://www.remind.com/district-agreement> (together with the Order Form, the "**Agreement**"). Unless otherwise stated in this Order Form, all terms defined in the Agreement shall have the same meaning in this Order Form. If there is an inconsistency or conflict between the terms and conditions of this Order Form and the Agreement, the terms of this Order Form shall control with respect to the subject matter of this Order Form.
- 3 **SERVICES, FEES & PAYMENT:** Unless noted otherwise above, Customer will be invoiced at the start of the service period for the Initial Term Charge, plus any additional applicable taxes.

## Other Notes:

### Schools Included:

Algonquin Lakes Elem Sch, Algonquin Middle School, Cambridge Lakes Charter School, Carpentersville Middle School, Dundee Highlands Elementary School, Dundee Middle School, Dundee-crown High School, Eastview Elem School, Gary D Wright Elem Sch, Gilberts Elem Sch, Golfview Elem School, Hampshire Elem School, Hampshire High School, Hampshire Middle School, Harry D Jacobs High School, Kenneth E Neubert Elem School, Lake In The Hills Elem School, Lakewood School, Liberty Elementary School, Lincoln Prairie Elem School, Meadowdale Elem School, Oak Ridge School, Parkview Elementary School, Perry Elementary School, Sleepy Hollow Elem School, Westfield Community School

### Additional Terms:



# RENEWAL ORDER FORM

P.O. Box 1077  
San Ramon, CA 94583  
United States

**Quote Number:** Q-116181  
**Valid Until:** 9/29/2024

**Remind101, Inc.**

**CUSD 300**

Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

IN WITNESS WHEREOF, by signature below of duly authorized representatives, the parties have caused this Order Form to be executed as of the Order Form Effective Date.



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** John Hummel,  
Chief Technology Officer

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	4/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**SUBJECT:** Chromebook Purchase and Lease RFP

### Background

Every four years, we initiate a Request for Proposal (RFP) process for Chromebook replacements, aiming to provide the latest technology to benefit all students. This year, we aim to enhance our Chromebook repair process and procure new devices. Students receive replacement devices if their current ones break while being provided with loaner devices during the repair period. Our objective is to foster greater ownership among students and reduce device damage.

For this RFP cycle, we have requested proposals for new Chromebooks along with a 4-year Accidental Damage Protection (ADP) program to expedite repairs.

The RFP process commenced on February 20, 2024, resulting in the receipt of six proposals. After a thorough evaluation, two companies have been shortlisted:

- CDW-G, offering Lenovo-brand Chromebooks.
- Vivacity, our current vendor, offers Acer-brand Chromebooks.

As part of the selection process, student feedback was incorporated. We provided two Chromebook versions to each high school for testing and evaluation.

Currently, we are in the process of finalizing the RFP for financing/leasing the Chromebooks. Both purchase and financing recommendations will be presented to the Board during the April 23rd Board of Education meeting.

### Administrative Recommendation

Based on our evaluation and the feedback we will receive from students, we will be providing a recommendation to the Board at the April 23rd Board of Education meeting.

**COMMUNITY UNIT SCHOOL DISTRICT 300  
RFP - PURCHASE OF CHROMEBOOKS AND CHROMEBOOK MAINT. AND REPAIR SERVICES  
TUESDAY, FEBRUARY 20, 2024 10:00 AM**

COMPANY	References	Certifications	Vendor App.	WI-9	Sample Inv Form	Bid Security	Financials	Response Form A	Response Form B	Addendum 1	Addendum 2	Comments
CCI Worldwide												
CDW-G	X	X	X	X	X	X	X	X	X	X	X	Lenovo
Heartland Business Systems												
Hypertech USA Inc.												
ITsavvy	X	X	X	X	X	X	N	X	X	X	X	Dell; Samples enroute per tracking
Mvation Worldwide Inc.												
Malor & Company Inc.												
Pace	X	X	X	X	N	X	N	X	X	X	X	HP
The Repair Depot LLC												
Trafera	X	X	X	X	N	X	X	X	X	X	X	Lenovo
Virtucom Inc.	X	X	X	X	X	X	X	X	X	X	X	HP
Vivacity Tech PBC	X	X	X	X	N	X	X	N	X	X	X	Acer
vCloud Tech Inc.												

\*Missing documents noted with an "N" are being requested



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** John Hummel,  
Chief Technology Officer

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	4/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/23/2024

**SUBJECT:** E-Rate RFP

### Background

Each fiscal year, our district receives a designated portion of funding through the federal E-rate program, earmarked for enhancing our networking infrastructure. The RFP was posted through the USAC on January 9, 2024. We received two responses, and the evaluation was completed by Client First Technology Consulting. Currently, we are exploring the prospect of upgrading several network switches. Leveraging the E-rate program, D300 qualifies for a substantial 60% discount on our infrastructure acquisitions.

### Administrative Recommendation

This year, we intend to purchase Cisco switches via the program to enhance our infrastructure. Following the E-rate bid process, CDW presented the most favorable option, priced at \$156,784.32, subject to final approval from E-rate for this project.

### Fiscal Impact

\$156,784.32 to be funded through the technology budget.



# Community Unit School District 300

FCC Form 470 Number 240014906

2/16/2024

E-Rate Year 27 / Funding Year 2024-2025

Digital Copy



CDW Government LLC  
230 N. Milwaukee Ave.  
Vernon Hills, IL 60061

Community Unit School District 300  
2550 Harnish Drive  
Algonquin, IL, 60102



One CDW Way  
230 N. Milwaukee Avenue  
Vernon Hills, IL 60061  
Toll-free: 800.808.4239  
F: 847.465.6800  
cdwg.com/PeopleWhoGetIT

02/16/2024

**RE: CDW•G's Response to Community Unit School District 300's FCC Form 470 Number 240014906**

Dear Julia Geske,

CDW•G understands the objective of the RFP is for Community Unit School District 300 to identify a reliable and experienced supplier partner capable of managing your network infrastructure needs. Our response demonstrates CDW•G's ability to contribute to the overall success of this initiative. Specific advantages of partnering with us include:

- CDW•G is a leading E-Rate provider with extensive experience and expertise in supporting K-12 customers since 1998, handling over 19,550 projects and delivering a significant amount of equipment to schools & libraries nationwide, amounting to over \$790M in awards.
- CDW•G maintains strong relationships with more than 1,000 vendor partners to provide the best products, services, and support to our customers, including leading networking partners well versed in Internal Connections (IC).
- With CDW•G, you are supported by a highly trained and experienced account team, including a dedicated account manager who is responsible for coordinating all your needs and ensuring customer satisfaction.

CDW•G is proud to support you through your E-Rate journey with our dedicated resources and technical expertise. Should you have any questions regarding our response, please contact your Advanced Technology AE, Rafal Libelt, at (877) 210-1964, or via email at [rafalib@cdwg.com](mailto:rafalib@cdwg.com). We thank you for the opportunity to participate in the 470 response process and are confident you will find our response advantageous from both a strategic and budgetary standpoint.

Sincerely,

A handwritten signature in black ink that reads "Justin Schwier".

Justin Schwier  
Manager, Proposals  
CDW Government LLC

# CDW Government Overview

CDW is a leading multi-brand technology solutions provider to business, government, education and healthcare organizations in the United States, the United Kingdom and Canada. A Fortune 500 company with multi-national capabilities, CDW was founded in 1984 and employs approximately 14,900 coworkers. We have an expansive network of offices near major cities and a large team of field coworkers across the United States.

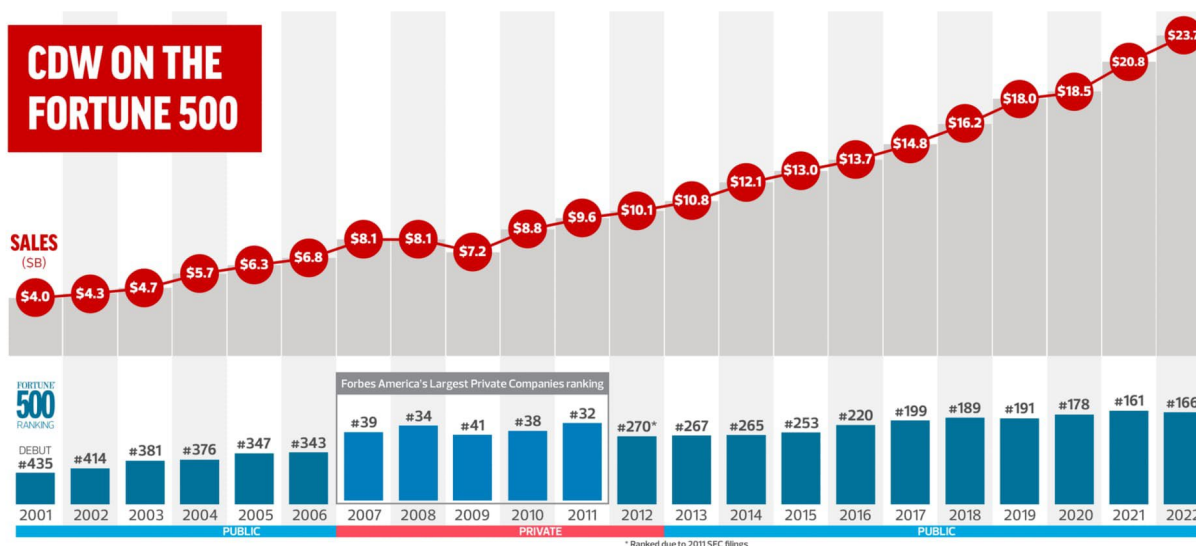
## CDW QUICK FACTS

- **Headquarters:** Vernon Hills, IL
- **2022 Annual Net Sales:** \$24B
- **# of Coworkers:** 14,900
- **# of U.S. Offices:** 53
- **# of Customers:** 250,000+
- **Fortune 500 Rank (2023):** 166

Our broad array of offerings ranges from discrete hardware and software products to integrated IT solutions such as mobility, security, data center optimization, cloud computing, virtualization, and collaboration. We are technology neutral, with a product portfolio that includes more than 100,000 products from more than 1,000 brands. We provide our products and solutions through our sales and service delivery teams, consisting of nearly 6,000 customer-facing coworkers, including more than 2,000 field sellers, highly skilled technology specialists and advanced service delivery engineers.

CDW debuted on the Fortune 500 in 2001, at No. 435. CDW's rise in the rankings highlights its sustainable, profitable growth over the years, from \$4 billion in sales in 2001 to \$24 billion in 2022. CDW now ranks at number 166 on the FORTUNE 500 list for 2023. CDW ranks at No. 4 on CRN's 2023 Solution Provider 500 list.

CDW Government LLC is the wholly owned subsidiary of CDW LLC. Our customer base is quite diverse, ranging from state and local government, federal, healthcare, K-12, and higher education.



## Total Solutions

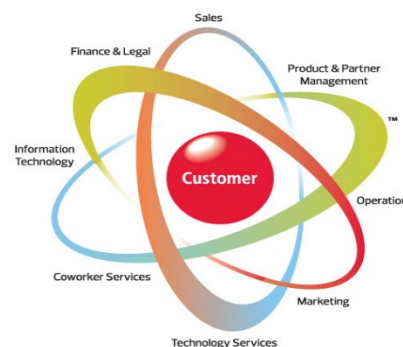
CDW offers a full range of products and services that enable your organization to develop the best total solution to meet your specific needs while attaining the most value for your organization. CDW provides expert consulting, design, configuration, installation, and lifecycle management services.

Our offerings are extremely comprehensive as follows:

<b>CDW OFFERINGS</b>	
<b>PRODUCTS &amp; PARTNERSHIPS</b>	<b>100,000+ products</b> from more than 1,000 vendors including Acer, Adobe, Cisco, Dell, EMC, HP, IBM, Lenovo, Microsoft, NetApp, and VMware
<b>TECHNOLOGY SERVICES</b>	<ul style="list-style-type: none"> <li>• e-Procurement integration</li> <li>• Leasing services</li> <li>• Managed services</li> <li>• Pre-shipment configuration</li> <li>• Professional services</li> <li>• Warranty and maintenance</li> </ul>
<b>TOTAL SOLUTIONS</b>	<ul style="list-style-type: none"> <li>• Cloud</li> <li>• Collaboration</li> <li>• Data center and networking</li> <li>• Managed Print Services</li> <li>• Point of Sale</li> <li>• Security</li> <li>• Software management</li> <li>• Total Mobility Management</li> </ul>

## Customer-Focused Philosophy

CDW continues to maintain the strong customer focus that has been the key to our success. We adhere to a core philosophy known as the CDW Circle of Service, which means that everything we do revolves around you – the customer. It drives us to provide outstanding customer service and the best value. Our objective is to have Community Unit School District 300 view us as a valuable extension of your IT staff. We seek to achieve this goal by providing superior customer service through our large and experienced sales and service delivery teams. Our Market Research Team works with a third-party research firm to measure customer loyalty and satisfaction through customer surveys.



**CDW Circle of Service**

## Strengths, Best Practices, and Value

By aligning with CDW, your organization can take advantage of our strengths, best practices, and value-added services. Highlights include:

- Experienced account team supports your day-to-day IT needs and also helps develop appropriate strategies for future product and service needs.
- Value-added presales consulting resources ensure solutions are tailored to meet your operational and budgetary requirements.
- Strong partnerships with vendors enable us to provide technology roadmaps, quick responses to questions, and competitive pricing.
- Online procurement capabilities streamline and standardize purchasing as well as support flexible reporting and improved decision making.
- Two large ISO 9001 certified distribution centers, efficient inventory management capabilities, and distribution channel partnerships result in quick product turnaround.
- Highly trained and experienced technicians provide pre-shipment configuration services and quality assurance checks to maximize productivity.
- Flexible logistical capabilities accommodate standard or urgent delivery.
- Our breadth and depth of capabilities enables us to deliver a streamlined and cost-effective total solution from planning to ongoing management.
- CDW's business model provides local and nationwide support.
- Our financial strength and leadership will enable us to continue supporting Community Unit School District 300 with leading-edge technology solutions.

## Large Onsite Inventories

CDW has two large strategically located distribution centers controlled by a state-of-the-art Warehouse Management System (WMS) that ensures speed and accuracy throughout the order fulfillment and distribution processes. CDW has a 450,000-square-foot distribution center located at our headquarters in Vernon Hills, IL and a 513,000-square-foot distribution center located in North Las Vegas, NV. These locations facilitate quick distribution of products to our growing customer base throughout the country. The Vernon Hills (VH) distribution center focuses on distributing products to customers east of the Mississippi River while the Las Vegas (LV) distribution center primarily serves the western part of the United States.

CDW holds more than \$300M of available inventory in our two CDW-owned distribution centers that total almost 1M square feet. Our ISO 9001, 14001 and 28000 certified strategically located distribution centers provide speed, accuracy, and excellent geographic coverage across the United States. We have access to more than 100,000 top brand-name products from more than 1,000 leading manufacturers.



450,000-square-foot distribution center in IL

513,000-square-foot distribution center in NV

Due to the size of our facilities that span four levels of storage and three level picking modules, forklifts are required to stock and pick products as needed. Our product lineup includes desktops, notebooks, servers, peripherals, networking and communications equipment, software, accessories, plotters, network printers, desktop printers, and print supplies. CDW offers everything your IT operation could possibly need – from enterprise solutions to mouse pads.

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## Funding Information & Resources – K12

Along with unwavering customer focus, we are committed to delivering the best possible service and support to Community Unit School District 300. We know that your partnership with a VAR demands more than getting boxes of IT products. It is the relationships that matter—including our distributor and OEM partnerships and tenured account team who understands your environment inside and out. We are technology agnostic, focused on finding the right solution for you rather than pushing a particular brand. As one of the largest direct market resellers, CDW has established exceptional working relationships with the major manufacturers in the technology industry. Our buying power attracts the industry's top manufacturers – and their best prices. For Community Unit School District 300's deployment, we have tailored a custom solution which provides the most value to you for every stage of your program.

We know D300's need for vendor support does not stop at deployment completion. Maintaining technology program innovativeness and alignment with your education goals is a continuous and daunting task. In fact, in a year, your program will look very different. You need a vendor that does more than meet your RFP's technology requirements; you need a vendor partner that shares a passion for education and continued development. CDW•G does not rest on our laurels; we pledge to remain dedicated to supporting the full scope of D300's technology and related educational needs. Our partners all offer the same enthusiasm, ensuring we achieve all your program goals.

CDW•G addresses D300's requirements to highlight our proposed value-added services; aimed at increasing educator effectiveness, saving you budget dollars and saving you valuable IT staff time.

### Get-Ed Funding Overview

#### GetEdFunding.com

CDW•G hosts GetEdFunding.com, a free grant-finding resource, providing access to billions of dollars' worth of educational funding opportunities. As the sponsor of the GetEdFunding website, CDW•G's mission is to help educators and institutions to uncover the funds they need to supplement shoestring budgets, expand innovative programs, prepare students for the increasingly complex skills they'll need to participate in tomorrow's workforce and help close the equity gap in educating students from all backgrounds and circumstances. This tool is dedicated to helping educators identify the funding that is needed to take learning to the next level.

This site is current, built by tapping by a wide range of print and electronic sources, web searches, organizations' web pages, communication with program administrators, and conversations with long-standing contacts. In the case of federal grants, which rely on congressional approval for continued funding, best efforts have been made to tie down agencies' sense of the likelihood of future funding. Those programs pending congressional approval are included in this collection so that they may get on your radar as future possibilities.

GetEdFunding is created by educational professionals, for educational professionals. It is designed to be an easy-to-use, relevant, and reliable database. Former and currently practicing educators from various levels of pre-K through higher education and experienced educational publishing writer/editors have touched every stage of this database development. Their work included conducting research, writing entries, fact-checking, aligning curriculum, copyediting, data entry, and beta testing, among others. In addition to experienced educational publishing professionals, the team includes an education grant specialist, community college instructor, high school math teacher, special needs educator, district technology coordinator, library/media specialist, ELL teacher and elementary teacher.

This site helps Community Unit School District 300 reduce the energy your teachers are spending to search for programs and money. This rich resource of grant and funding opportunities is expanded, updated, and monitored daily. You can search by six criteria, including 41 areas of focus, eight content areas and any of the 21st century themes and skills that support your curriculum. Once you are registered on the site, you can save the grants of greatest interest, then return to read about them at any time. Further, this site provides a tool for your teachers to tap into resources that are already available and applicable to their learning plans. For example, there are over 60 STEM specific programs currently available for application.

Please reach out to your Account Manager for more information and accessibility to these great programs that are here to serve your school or district. Having the expertise to connect schools and districts like your own to the government programs and their relief efforts, we can take the tedious work out of your schedule and optimize the overall process. Then you can take more time to consider your long-term options, determine what is right for you, and be on your way to greater education initiatives. Thinking about what new technology can bring for future innovation in education is a process that starts today, with the right financial mindset and tools on your side.

## CDW•G as a Partner in Student Development

We believe that technology empowers students and educators to make the learning process more interactive, individualized, and hands-on. If properly deployed, technology fosters a more effective learning environment that helps students develop the necessary 21st century skills to succeed in their current environment, at the college level, and in their future careers.

For this reason, we applaud Community Unit School District 300 for your work in providing students the opportunity to unlock their potential through individualized, technology-based education and the impact you have had in the success of so many students. We are humbled to contribute to this mission and have enjoyed our history collaborating with Community Unit School District 300 to provide students affordable access technology. Like technology, we continue to focus on process improvements to ensure we remain a contributing factor to the success of the Community Unit School District 300 program.

### Commitment in Action

Christine Leahy, President and CEO of CDW, was recently named to the **New York 2021 Education Power 100 list**.

This list recognizes the public officials and policymakers, superintendents and scholars, advocates and activists, and labor, business and nonprofit leaders who are putting in countless hours to ensure New York's students get a top-notch education.

to

We have experience handling complex deployments for the largest school districts in the country. We have deployed devices nationwide, and we have the logistics capabilities to get your devices to your students, even in adverse conditions. Over the past 20+ years, CDW's technology infrastructure solutions have stayed in line with emerging technologies. Keeping up with those technologies, such as collaboration solutions, cloud, mobility, and virtualization, has been a major aspect of our ability to grow as a company. In 2020, CDW acquired Amplified IT, a leading provider of education-focused services and cloud-based software, enabling and empowering schools to leverage the innovation of Google for Education and Google Cloud

We have actively expanded our catalog, certifications, and solutions to address the latest developments in technology, including cloud, IoT, drones and esports, in order to support the changing needs of our customers. In addition, we have dedicated CDW•G resources aligned to these solution areas to help our customers understand and implement them. Moving forward, we expect the landscape in which we compete to continue to evolve as new technologies are developed, and we will continue to evolve with those technologies.

## Supporting Equity in Digital Learning

Every space can become a learning space. The structures designed and set up by teachers in the classroom to promote autonomous student learning can be transposed onto a virtual classroom with some basic steps. You get the best of both worlds- educators retain aspects of learning present in a brick-and-mortar classroom, and you earn the tech benefits, including friendly one-stop application interfaces, hands-on collaboration tools for student-to-teacher or student-to-student interactions, organizational materials for teachers and students, data modeling tools for higher-level instruction, videos, and podcasts at the tips of your fingers, advanced tools, and more. All these tools can feed into learning that is systematized, organized, collaborative, fun, fairly administered, fairly assessed, and finally, not too overwhelming.

CDW•G has been actively supporting educational institutions transition to online education, as the pandemic has shown that education can no longer just rely on the traditional classroom to teach future generations. School leaders, teachers, IT teams and other departments are also coming together to reassess, learn and engage with technology in new ways with a shared goal in mind: improving the quality and reach of education.

## Comprehensive Solutions for the Modern Learning Environment

Forget blackboards — the classroom of today is a student-centered, collaborative environment that supports a wide range of abilities and learning activities. Education, reimagined: Teachers empowered to inspire students. Students immersed in personalized learning environments that improve academic outcomes. Parents engaged in supporting student progress. That's what can happen when you integrate technology into K-12 education. CDW•G can help you get the right classroom technology and layout in your schools to motivate your students and enable better educational outcomes. We have been providing support to K-12 customers since our inception in 1998. We have experience handling complex deployments for the largest school districts in the country. We have deployed devices nationwide, and we have the logistics capabilities to get your devices to your students, even in adverse conditions.

### We are a trusted technology partner to more than 15,000 K-12 schools.

You will find that CDW•G addresses Community Unit School District 300's RFP requirements to highlight our proposed value-added services; aimed at increasing educator effectiveness, saving you budget dollars and saving you valuable IT staff time. We hope to bring forth the kinds of solutions that will make for more smiles and success among parents, teachers, students, and staff.

## Drive your Vision with Our K-12 Collaborators

CDW•G provides K-12 educational collaborators to assist in aligning Community Unit School District 300's Standards-Based Teaching & Learning Framework with your technology roadmap. CDW•G's Classroom Modernization Specialists team are available for future discussion with Community Unit School District 300 when strategizing your technology program roadmap. Working with the leading OEMs in the industry, the role of the Classroom Modernization Specialist serves as a critical vendor-agnostic voice to assist Community Unit School District 300 in sorting through all the major education platforms when making your mobility and hardware decisions. With the Classroom Modernization Specialists being vendor-neutral, Community Unit School District 300 can be confident you are getting suggestions for solutions that best fit your systems and processes.

Academics and Technology have become so intertwined, it only makes sense to blend these program goals into one. This furthers collaboration, as you get both IT Staff and Educators providing expert insight into the development and vetting of what works and does not work for your schools. The available CDW•G resources unite both viewpoints and ensure Community Unit School District 300's technology program is successful from both an operational and an academic perspective. Lock-stepping your programs provides a greater benefit to your classrooms than struggling to keep two programs on pace with each other.

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## CDW•G E-Rate Experience

CDW•G is the wholly owned subsidiary of CDW LLC that focuses on the public sector, including federal, state, and local government agencies, educational institutions, and healthcare facilities. With over 200 government and education contracts, we are the nation's largest direct response provider of multi-brand technology products and services.

We focus on building strong relationships with our K–12 customers by leveraging our knowledgeable account managers and technical specialists to provide extensive pre- and post-award support. Our experts lead the industry in public-sector customer service and product knowledge, directly benefitting the officers, administrators, and staff of our education customers.

Based upon both exponential growth within the K–12 & Library market and accolades from our OEM partners, CDW•G has continued our investments into resources to support our customers nationwide. Those resources include our Business Development team, which consists of former educators and classroom technology specialists whose primary focus is helping our customers implement solutions attuned to the needs of IT, leadership, and curriculum. These solutions are created with realistic budget constraints in mind, often in conjunction with E-Rate funding initiatives, led by Classroom Modernization Specialists advising on the top issues in the changing 21st century classroom environment.

## Credentials and Certifications

CDW•G holds several ISO certifications, including 9001:2008. Our 9001:2008 certificate of registration covers a scope of sales, configuration, repair, and support of computer and related technology. Our 14001:2004 certificate of registration includes environmental activities related to product/service management, inventory control, shipping, customer service, returns management, and receiving computers and related technologies (excluding the office, cafeterias, and lessee areas).

## A Powerful E-Rate Partner

CDW•G is proud to have participated in E-Rate Projects for Category 2 since 1998, when our company was founded. Since the E-Rate Modernization in 2015, we have been awarded over 19,550 E-Rate projects totaling over \$790M in total equipment delivered to schools throughout the United States. Due to our streamlined and best-practice system of checks and balances, we have never lost funding for a school, as substantiated by countless audits. Our **dedicated E-Rate invoice team** ensures expert handling of both BEAR and SPI E-Rate invoicing.

## E-Rate Program Management

**Anup Sreedharan**, Senior Manager, Program Management, **Jeff Hagen**, Manager, Program Management – K12, **Yolanda Blomquist**, Program Manager – E-Rate, **Amy Passow**, Senior Manager, Education Funding Solutions, and **Dave LeNard**, E-Rate Manager offer K–12 and Library entities their knowledge, assistance, and advisement on E-Rate matters, including but not limited to Program compliance and adherence. Mr. Sreedharan, Mr. Hagen, and Mrs. Blomquist prepare contract deliverable reports and make modifications, as necessary, including price reductions, additions, discontinued products, replacements, and version changes. They ensure that price and supply agreements are in place from award through completion and that the E-Rate bidding, ordering, invoicing, and funding are all seamless and easy for entities to complete.

Ms. Passow and Mr. LeNard ensure CDW•G is working with E-Rate applicants in compliance with rules and regulations throughout the process. They advise on the appropriate engagement before and after Form 470 filings and works with our operations teams to ensure E-Rate ordering, invoicing,

and delivery are compliant; additionally, Mr. LeNard assists applicants with PIA reviews and preparation of Bulk Upload Attachments, product eligibility reviews as part of the Form 471 process.

## Account Management Team Resources

CDW offers an account management structure that focuses on providing value-added presales consulting and comprehensive support throughout the lifecycle management of your assets. When you work with CDW, you have access to expertise that is not available within your organization. Your CDW Account Management Team coordinates with the applicable value-added resources to help your organization develop the best solution for your specific needs, challenges, and long-term goals.

Whether you need software, network communications, notebooks/mobile devices, data storage, video monitors, desktops, and printers—or you require more advanced virtualization, collaboration, security, mobility, data center optimization and cloud computing solutions—CDW gets IT. Our team of technology experts and dedicated Account Teams will tailor a piece of equipment or an entire network to deliver the most effective and sustainable results. We will work closely with your organization and respond with solutions that provide robust functionality, efficiencies, and cost savings.

Account Management Resources	
<p><b>Rafal Libelt</b> Advanced Technology AE P: (877) 210-1964 E: rafalib@cdwg.com</p>	<p><b>Gabi Rubeck</b> Sales Manager P: (312) 705-8902 E: gabiper@cdwg.com</p>
E-Rate Program Management Resources	
<p><b>Jeff Hagen</b> Manager, Program Management – K12 P: 813-462-4055 E: jeff.hagen@cdwg.com</p>	<p><b>Yolanda Blomquist</b> Program Manager – E-Rate P: 630-531-5478 E: yolanda.blomquist@cdwg.com</p>
<p><b>Anup Sreedharan</b> Senior Manager, Program Management P: 312-705-1873 E: anusree@cdw.com</p>	<p><b>Dario Bertocchi</b> VP, Contracting Operations Direct Phone: 203-851-7049 Email: dariber@cdw.com</p>

# Implementation Plan

## Tasks for First Two Weeks (Sample Version)

Upon award, your Account Management Team will remain in constant contact with key employee(s) at each location to implement the contract and ensure total satisfaction. CDW•G will make this process as seamless as possible, and will follow the work plan that has been developed. In addition, if requested, CDW•G will facilitate any necessary meetings via teleconference, videoconference, or in person, pending appointment, at your location or ours, to ensure that the process meets your expectations.

While there can be challenges to implementing a project of any scale, CDW•G tries to minimize potential problems upfront. We will need Community Unit School District 300 to provide the following in a timely manner in order to facilitate the implementation process:

- Updated contact information for all key personnel
- Information regarding product forecasts
- Standardized product list
- List of authorized users and restrictions
- Imaging specifications
- Specific reporting requirements
- Permission for CDWG to be listed on manufacturer agreements

During the implementation process, any problems or concerns should be directed to your Account Manager for immediate resolution. The following implementation plan demonstrates how CDWG will work with you to successfully implement this project.

Task	Week 1	Week 2
<b>Account Management Set Up</b>		
<ul style="list-style-type: none"> <li>• <b>Introduce key customer contacts to CDWG Account Team</b></li> <li>• <b>Introductory letter/phone contact/ site visit</b></li> </ul>	<b>X</b>	
<ul style="list-style-type: none"> <li>• <b>Gather/confirm general customer information</b></li> <li>• <b>Contacts: phone, email, fax</b></li> <li>• <b>Community Unit School District 300 locations and addresses</b></li> </ul>	<b>X</b>	
<ul style="list-style-type: none"> <li>• <b>Outline customer's procedures and requirements, i.e.</b> <ul style="list-style-type: none"> <li>○ <b>Frequency of contact/schedule</b></li> <li>○ <b>Turnaround expectations (quotes)</b></li> <li>○ <b>Reporting</b></li> </ul> </li> </ul>	<b>X</b>	
<ul style="list-style-type: none"> <li>• <b>Conduct walkthrough or webinar: Account Center</b></li> </ul>		<b>X</b>
<b>CDW•G Capabilities and Support</b>		

• Make contact with Account Specialists, as needed		X
• Review technical support options	X	
• Review customer service processes (i.e., returns)	X	
<b>Customer Financial Arrangements</b>		
• Complete forms for credit approval	X	
• Complete financing application		X
• Arrange for leasing		X
<b>Product Specific Needs and Services</b>		
• Arrange conference call(s) with manufacturer(s)	X	
• Develop product forecasts	X	
• Process and test image(s)		X
• Customize asset tag/schedule asset tagging		X
• Input customer installation/configuration specifications		X
<b>Procurement and Management Systems</b>		
• Standardize products through your Account Center		X
• Create bundles		X
• Set up purchase authorizations and controls		X
• Establish account linking		X
• Set up software license tracking system		X
• Implement asset tracking system		X
• Investigate or link with e-procurement programs and third parties		X
• Utilize EDI for invoicing and/or ordering functions		X
<b>Pricing</b>		
• Have CDW•G listed on all manufacturer contracts		X
• Enter pricing information into contract management system		X
<b>Optional Systems/Services</b>		
• Finalize staging agreement		X
• Finalize minority/disabled small business partnership		X
• Arrange for onsite services		X
• Select appropriate training programs		X
• Set up Employee Purchase Program		X

# FCC FRN E-Rate Display System Status

[Home](#) > [FCC Registration](#) > [Manage Existing FRNs](#) > FRN Financial

## FRN Financial

[Manage FRNs](#)

**FRN Financial**

Show  entries

FRN	FRN Name	Red Light Status
0012123287	CDW Government LLC	Green Light

The above screen shot is from July 14<sup>th</sup>, 2023 – CDW•G remains in Green Light Status.  
Upon request, CDW•G can provide an updated screenshot.

**Spin #143005588**

**FCC Registration #0012123287**

## Pricing Offer & Purchase Agreement for E-Rate Customers

Things to consider when preparing your funding request (Form 471):

- Enter only one manufacturer part number per line item (do not bundle part numbers)
- All software should be requested under Internal Connections, Software
  - Even when bundled with warranty support from manufacturer for purchase, as long as warranty cannot be purchased on its own
  - If warranty can be purchased separately, then it should be separated for funding request, and warranty funding requested under Basic Maintenance
- Warranty only part numbers should be requested under Basic Maintenance
  - List months of service, should only be for coverage July 1 – June 30 (Funding Year)
  - List hardware supported part number
  - List site where hardware sits

CDW can complete Bulk Submission Forms if chosen as the Service Provider for your funding request, please email [E-Rate@cdw.com](mailto:E-Rate@cdw.com) for assistance.

## E-RATE PURCHASE AGREEMENT

Form – E-Rate FY27 2024-2025

Contract Number: 117443.1

This E-Rate Customer Purchase Agreement (this “Agreement”) is entered into on April 1, 2024 (“Effective Date”) and is made by and between CDW Government LLC an Illinois limited liability corporation with an office at 230 N. Milwaukee Ave., Vernon Hills, Illinois 60061 (“Seller”), and Community Unit School District 300, a non-profit school or library eligible for Universal Service funding, as defined below.

<b>E-Rate Contract Number</b>	117443.1	<b>Spin #</b>	143005588
<b>E-Rate Funding Year</b>	<b>2024</b>	<b>FCC Registration #</b>	0012123287
<b>Customer</b>	Community Unit School District 300 2550 Harnish Drive Algonquin, IL, 60102	<b>Seller</b>	CDW Government LLC 230 N. Milwaukee Avenue Vernon Hills, IL 60061
<b>Effective Date</b>	April 1, 2024	<b>Quoted Items (see exhibit 1)</b>	<b>470# 240014906</b>

### 1. DEFINITIONS

As used in the Agreement, the following terms shall have the meanings set forth below:

- A. “Universal Service Administrative Co.” or “USAC” – The not for profit organization designated by the U.S. Federal Communications Commission (“FCC”) to administer and ensure compliance with the Universal Services Fund.
- B. “SLP” - The Schools and Libraries Program of the Universal Service Fund, which includes the E-Rate Program and that is administered by USAC under the direction of the FCC.
- C. “E-Rate” – The education rate funding program that is a part of SLP that provides discounts to keep students and library patrons connected to broadband and voice services and which is one of the programs that form the Universal Service Program.
- D. “Funding Commitment Decision Letter” or “FCDL” – A letter that a Customer receives from USAC which indicates the applicable discount amount for a specific funding year.
- E. “Products” – E-Rate eligible products or services that include computer related hardware but are not limited to caching servers, routers, switches, wireless access points, installation, and warranty maintenance and other items which are eligible for E-Rate discounts in accordance with the rules issued by USAC.
- F. “Funding Year” – The specific calendar period, as defined by the SLP, during which the Customer is approved for funding or discounts on Products. FY 2023 is in reference to the program year.

### 2. TERMS AND CONDITIONS

All orders submitted to Seller by Customer for Products under this Agreement are subject to the terms and conditions on Seller’s website at <https://www.cdwg.com/content/cdwg/en/terms-conditions/sales-and-service-projects.html> (the “Sales and Service Projects”), unless otherwise stated herein.

### 3. PURCHASE AUTHORIZATIONS

#### A. E-Rate Status

- i. Customer represents and warrants that it qualifies as eligible under the SLP to receive E-Rate funding.
- ii. CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THIS AGREEMENT, WHEN EXECUTED, CONSTITUTES A CONTRACT AS REQUIRED BY USAC and the SLP.

#### B. E-Rate Purchases

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CDW Government LLC

SPIN #143005588

2/16/2024

To the extent allowable, all information and documents hereby submitted in response to the Request for Quote (“RFQ”) furnished by Community Unit School District 300 are the Proprietary and Confidential property of CDW Government LLC (“CDW•G”).  
© CDW Government LLC 2023

## E-RATE PURCHASE AGREEMENT

Form – E-Rate FY27 2024-2025

Contract Number: 117443.1

- i. Customer represents and warrants that all purchases made under this Agreement shall be for its own use and that it is eligible to receive E-Rate funding as specified by USAC.
- ii. IN ACCORDANCE WITH FCC REQUIREMENTS, THE CUSTOMER SHALL SUBMIT A COMPLETED AND SIGNED FCC FORM 486 TO USAC The Form 486 shall be approved by USAC prior to order placement with Seller.

### 4. ORDERING AND ASSISTANCE

#### A. Ordering

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

#### B. Other Requirements

- i. All purchase orders shall include 1) a contact name; 2) phone number; 3) purchase order number; 4) CDW Part Number and OEM Part Number; 5) Product description; 6) original and discounted Product price 7) percentage Customer owes and percentage SLP owes (if applicable) 8) ship to location; 9) bill to location; 10) BEAR or SPI Order; and 11) FCC Form 471 and FRN number for each part number. SEPARATE PURCHASE ORDERS SHALL BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS SHALL BE SUBJECT TO ACCEPTANCE BY SELLER.
- ii. If the Customer is unable to commit the full purchase order amount, any balance remaining that was not funded or approved for payment by USAC will be the responsibility of the Customer. The Customer must add the following language to its purchase order:  
  
"The total cost of this purchase order is \$ \_\_\_\_\_. The E-Rate portion is \$ \_\_\_\_\_, and is committed by USAC. If there is any reduction or denial of payment with the E-Rate portion, Community Unit School District 300 accepts full responsibility for the cost of this purchase, \$ \_\_\_\_\_."
- iii. Should Customer choose to add Product or make substitutions to the Products originally sought, following USAC's funding decision, Customer agrees it will be responsible for the amounts owed for the added or substituted Products in excess of its committed funding from USAC.
- iv. Customer must complete installation of Products ordered pursuant to this Agreement within thirty (30) days of delivery. In the event Customer, or a third party hired by Customer to complete the installation, fails to install the Products within the timeframe provided herein, the Parties acknowledge and agree that Customer will begin to accrue interest on the amounts owed for such Products in an amount of one and one-half percent (1.5%) per month, or the maximum rate permitted by applicable law.

#### C. Assistance with Order

- i. Customer may call 1-800-328-4239 to get assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are inconsistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall not be valid, are considered null and void and shall not be applicable to or binding on Seller.
- ii. FOR PRODUCTS WHICH ARE DISCONTINUED AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BY SELLER BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO OFFER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE, IF AVAILABLE, UPON SLP'S APPROVAL OF THE PRODUCT SUBSTITUTION. ANY INCREASE IN PRICE THAT CANNOT BE ABSORBED BY THE SELLER WILL BE THE RESPONSIBILITY OF Community Unit School District 300.

### 5. PRICE AND PAYMENT TERMS

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CDW Government LLC

SPIN #143005588

2/16/2024

## E-RATE PURCHASE AGREEMENT

Form – E-Rate FY27 2024-2025

Contract Number: 117443.1

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller’s opinion, Customer’s financial condition, previous payment record, or the nature of Customer’s relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable laws and regulations.

### A. Price

The Price shall be as set forth on the Customer’s quote from Seller and which is in the form attached hereto as Exhibit I, and as amended from time to time. All prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer.

### Payment Terms

- i. All payments, regardless of method, shall be submitted to “Accounts Receivable”, please contact your account manager for payment method options.
- ii. CUSTOMER MAY EITHER WAIT TO PLACE AN ORDER PRIOR TO OR AFTER RECEIPT OF ITS FCDL. IN THE EVENT THAT CUSTOMER PLACES AN ORDER PRIOR TO RECEIPT OF THE FCDL, CUSTOMER SHALL BE RESPONSIBLE FOR PAYMENT OF THE ENTIRE PURCHASE PRICE WITHOUT REGARD TO SLP FUNDING.
- iii. Customer must choose one of the following payment methods. However, Customers that choose to order Products prior to receiving their FCDL must follow the BEAR payment method.
  - Form 474 Service Provider Invoice (SPI) Method \***  
Seller will invoice the Customer for the Product price, as set forth on the Product quote, net of the FCDL amount. Customer shall be responsible for making payment within thirty (30) days from date of invoice.  
*\*Pending board approval*
  - Form 472 Billed Entity Applicant Reimbursement (BEAR) Method**  
Seller will invoice Customer, upon Product shipment, for the total purchase price without regard to any SLP funding applied to that purchase price for the Products. Customer shall pay the invoiced amount within thirty (30) days from the date of invoice.
- iv. Seller accepts BEAR orders beginning April 1 before the beginning of the Funding Year. Seller accepts SPI orders beginning July 1 of the Funding Year when Customer has received its FCDL and completed the FCC Form 486, Seller DOES NOT accept SPI orders before July 1 of the Funding Year, or prior to the Form 486 approval by USAC.

### 6. NON-ASSIGNABILITY AGREEMENT

Customer shall not assign or otherwise transfer its rights or delegate its obligations under this Agreement without Seller’s advance written consent. Any attempted assignment, transfer or delegation without such consent shall be void.

The term of this Agreement shall commence on April 1, 2024 (“Effective Date”) and be valid through the later of the Funding Year 2024 or 9/30/2025.

- i. Seller may terminate this Agreement at any time for any reason upon thirty (30) days prior written notice to the Customer.  
  
Customer may terminate this Agreement or withdraw an order upon written notice to Seller if: (a) funds are not appropriated to Customer under this program, or (b) Customer’s School Board rejects this Agreement (“Termination Notice”). In the event that Customer terminates this Agreement due to non-appropriation of funds, or termination for convenience, then Seller may immediately cease performance. However, the Customer shall remain liable for any Products that have shipped or services, already provided, or have been subscribed or purchased prior to Seller’s receipt of the Termination Notice. Customer shall also be responsible for any of Seller’s out-of-pocket costs arising as a result of any such termination.

## E-RATE PURCHASE AGREEMENT

Form – E-Rate FY27 2024-2025

Contract Number: 117443.1

- ii. In the event Customer receives an extension of funding from SLP, Customer will notify Seller in writing and the parties may agree to execute an amendment to extend this Agreement.

### 7. NOTICES

All notices and other communications required or permitted under this Agreement shall be served in person or sent by U.S. mail, Federal Express, or equivalent carrier to the party's address listed above.

### 8. GENERAL

If any term or provision herein is determined to be illegal or unenforceable, the validity or enforceability of the remainder of the terms or provisions herein will remain in full force and effect.

### 9. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Seller and Customer and supersedes and replaces any and all previous and contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding transactions hereunder. No provision of this Agreement may be waived or modified except by an amendment signed by an authorized representative of each party.

### 10. GOVERNING LAW

This Agreement will be governed by the laws of IL, without regard to conflicts of law rules. Any litigation will be brought exclusively in a federal or state court located in the state or commonwealth where Customer's location identified above, and the parties consent to the jurisdiction of the federal and state courts located therein, submit to the jurisdiction thereof. The parties further consent to the exercise of personal jurisdiction.

### 11. DOCUMENT RETENTION

All documents related to this Agreement will be kept on file by both parties for a period of ten (10) years after the project completion in accordance with the rules of the SLP.

The attached sheet shows the school's estimated out of pocket costs. We believe these costs to be accurate based on the District's current discount percentage (which is validated annually during PIA), and Cisco's supplied E-Rate Eligibility Chart. The final out of pocket costs won't be determined until after Program Integrity Assurance (PIA) Review is completed and the FCDL issued. This is due to the possibility of discount percentage changing, and ultimate usage. USAC and the FCC makes the final determination on the eligibility of products. Final eligibility of any component (and the E-rate service category in which discounts should be requested) will be determined by technical configuration (use), installation location, user population served, cost-effectiveness, and other E-rate regulatory requirements.

	Total Eligible	\$ 391,960.80
	Discount @ 60%	\$ 235,176.48
	Schools Responsibility	\$ 156,784.32



## E-Rate Helpdesk

Product Eligibility Global Substitutions Questions

Eligibility information on this page is subject to the criteria listed in the [Important Eligibility Information](#) section.

To search for multiple products at one time separate them with a comma. [Example](#)  
This is limited to 25 items

### Product Eligibility



### Search Results For 3 Items

[C9300-48UN-EDU](#) [C9300-DNA-E-48-3Y](#)

1 Item Not Found

↓ Excel

	SKU	Description	Eligible	Notes
<b>C9300-48UN-EDU</b>	C9300-48UN-EDU	Catalyst 9300 48-port 5Gbps, K12	100%	
<b>C9300-DNA-E-48-3Y</b>	C9300-DNA-E-48-3Y	C9300 DNA Essentials, 48-port - 3 Year Term License	100%	

### No Results Found

We did not find results for:

#### Suggestions

- Check your spelling
- Try different keywords
- Try more general keywords
- Enter a Product ID/Part Number/SKU

Records Applicant Entities

## #135373 - COMMUNITY UNIT SCHOOL DIST 300



Summary Additional Information **Discount Rate** Contracts FCC Forms News Related Actions

### Requested Discount Rate - COMMUNITY UNIT SCHOOL DIST 300 (BEN: 135373) - FY2024

More than 50 percent of your individual schools must be rural for the school district to be considered rural. (Swing spaces are not considered.)

This discount rate has not been approved for the current year

School District Full time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
20132	9280	46%	Urban	60%	60%

SHOW ENTITIES

**E-RATE PURCHASE AGREEMENT**

Form – E-Rate FY27 2024-2025

Contract Number: 117443.1

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement the day and year first above written.

**CDW Government LLC**



\_\_\_\_\_  
*(Authorized Signature)*

**Anup Sreedharan**

\_\_\_\_\_  
*Printed Name*

Title: Sr. Manager, Program Sales

Date: 3/22/2024

**Community Unit School District 300**

\_\_\_\_\_  
*(Authorized Signature)*

\_\_\_\_\_  
*Printed Name*

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT I**  
**Quote Date – 2/16/2024**





Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

# QUOTE CONFIRMATION

**JULIA GESKE,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSMJ500	1/30/2024	CISCO 9300-48UN-EDU	1330924	<b>\$391,960.80</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">Cisco Catalyst 9300 - switch - 48 ports - managed - rack-mountable</a> Mfg. Part#: C9300-48UN-EDU UNSPSC: 43222612 Contract: MARKET	80	5450311	\$4,435.82	\$354,865.60
<a href="#">Cisco Digital Network Architecture Essentials - Term License (3 years) - 48</a> Mfg. Part#: C9300-DNA-E-48-3Y UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: MARKET	80	4728329	\$463.69	\$37,095.20

<b>SUBTOTAL</b>	\$391,960.80
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$391,960.80</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 <b>Phone:</b> (847) 426-1300 <b>Payment Terms:</b> ERATE QUOTES ONLY	<b>Shipping Address:</b> COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 <b>Phone:</b> (847) 551-8301 <b>Shipping Method:</b> DROP SHIP-COMMON CARRIER
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



## Sales Contact Info

**Sean Dillon** | (866) 723-3622 | [seandil@cdw.com](mailto:seandil@cdw.com)

### Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239





Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

# QUOTE CONFIRMATION

**JULIA GESKE,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSXB961	2/13/2024	ARUBA ERATE OPTION	1330924	<b>\$357,642.40</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HPE Aruba X372 - Power Supply - Hot-Plug Redundant - 1050 Watt</a> Mfg. Part#: JL087A#ABA UNSPSC: 39121004 Contract: MARKET	80	4360871	\$327.53	\$26,202.40
<a href="#">HPE Aruba 50GBase direct attach cable - 2 ft</a> Mfg. Part#: R0M46A Contract: MARKET	80	5861759	\$90.57	\$7,245.60
<a href="#">ARUBA 6300L 48SR5 CL8 2L2Y L2 SWITCH</a> Mfg. Part#: S3L76A Contract: MARKET	80	7793148	\$4,052.43	\$324,194.40

<b>SUBTOTAL</b>	\$357,642.40
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$357,642.40</b>

PURCHASER BILLING INFO	DELIVER TO
<b>Billing Address:</b> COMMUNITY UNIT SCHOOL DIST NO. 300 ACCTS PAYABLE 2550 HARNISH DR ALGONQUIN, IL 60102-6870 <b>Phone:</b> (847) 426-1300 <b>Payment Terms:</b> ERATE QUOTES ONLY	<b>Shipping Address:</b> COMMUNITY UNIT SCHOOL DIST NO. 300 JULIA GESKE 2605 BUNKER HILL DR ALGONQUIN, IL 60102-9780 <b>Phone:</b> (847) 551-8301 <b>Shipping Method:</b> DROP SHIP-GROUND
	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



## Sales Contact Info

**Sean Dillon** | (866) 723-3622 | [seandil@cdw.com](mailto:seandil@cdw.com)

### Need Help?



My Account



Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2024 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

## E-Rate Order Process

### 1. Ordering

Purchase orders shall be submitted through electronic means (email, electronic data interchange (EDI), etc.) directly to Customer's dedicated account manager. Alternatively, if a copy must be sent via mail, common courier, etc., please reach out to your account manager for the appropriate mailing address.

### 2. Required Information

All orders must include

- a. Contact name, Phone number
- b. Purchase order number
- c. Part number, Product description
- d. Pre-discount and discounted product price
- e. Percentage Customer owes and percentage SLD owes (SPI – Form 474 Method)
- f. Ship to location, Bill to location
- g. FCC Form 471 Number (also known as Application Number)
- h. FRN (Funding Request Number) for each part number
- i. Billing method (BEAR – Form 472 or SPI – Form 474)

SEPARATE PURCHASE ORDERS SHOULD BE SUBMITTED FOR PRODUCTS THAT ARE NOT ELIGIBLE FOR E-RATE FUNDING. ALL ORDERS ARE SUBJECT TO ACCEPTANCE BY SELLER.

PO TOTAL SHOULD REFLECT FULL PURCHASE PRICE OF ORDER

### 3. Assistance With Order

Customer may call 1-800-328-4239 for assistance on any purchase order. Any terms or conditions stated in or on the Customer's purchase order which are not consistent with or in addition to the terms and conditions in this Agreement or the Product Sales Terms and Conditions shall be null and void and shall not be applicable hereto or binding on Seller. IN THE CASE OF CHANGES TO PRODUCTS AFTER A CUSTOMER ORDER HAS BEEN ACCEPTED BUT BEFORE THE PRODUCT HAS SHIPPED, SELLER WILL MAKE REASONABLE EFFORTS TO MAKE AVAILABLE TO THE CUSTOMER A COMPARABLE OR BETTER PRODUCT AT THE SAME OR LESSER PRICE WHEN OR IF AVAILABLE, UPON APPROVAL FROM SLD ON PRODUCT SUBSTITUTION.

### 4. Price and Payment Terms

#### a. Price

Price shall be as stated in the quotation attached hereto as Exhibit I by Seller's Account Manager. Prices are exclusive of federal, state, local, or other taxes, which shall be the responsibility of the Customer. Any taxes will be listed separately on the invoice.

#### b. Payment Terms (Customer must choose one)

- i. **Form 474 Service Provider Invoice (SPI) Method**
  - Seller will invoice Customer for their portion of the Products upon shipment of Product and Customer shall pay the invoiced amount (discounted amount owed by Customer) within thirty (30) days from date of invoice.
- ii. **Form 472 Billed Entity Applicant Reimbursement (BEAR) Method**
  - Seller will invoice Customer for pre-discount portion of the Products upon shipment of Product and Customer shall pay the invoiced amount (full amount owed by Customer) within thirty (30) days from the date of invoice.

### 5. Payment Method

In adherence to Federal E-rate compliance regulations, CDW-G's quoted price is all-inclusive of any and all discounts, if applicable. No further discounts will be applied during time of invoice.

All payments for both methods shall be submitted to the address presented below WHERE APPLICABLE:

ACH PAYMENT INFORMATION:	CHECK PAYMENT INFORMATION:
E-mail Remittance To: <a href="mailto:gachremittance@cdw.com">gachremittance@cdw.com</a>	CDW Government
THE NORTHERN TRUST	75 Remittance Drive Suite 1515
50 SOUTH LASALLE STREET	Chicago, IL 60675-1515
CHICAGO, IL 60675	
ROUTING NO.: 071000152	
ACCOUNT NAME: CDW GOVERNMENT	
ACCOUNT NO.: 91057	

- i. Payment terms are subject to continuing credit approval by Seller. Seller may change credit or payment terms at any time when, in Seller's opinion, Customer's financial condition, previous payment record, or the nature of Customer's relationship with Seller so warrants.
- ii. Seller may discontinue performance under this Agreement (i) if Customer fails to pay any sum when due under this Agreement or any other agreement with Seller until payment is received or (ii) if Customer is in violation of applicable regulations.

**NOTWITHSTANDING ANYTHING TO THE CONTRARY, CUSTOMER IS RESPONSIBLE FOR PAYMENT OF 100% THE PRICE OF PRODUCTS IN THE CASE WHERE CUSTOMER PLACES ORDER FOR PRODUCTS SLD DISALLOWS CUSTOMER'S REQUEST FOR DISCOUNT AND**

REFUSES PAYMENT TO SELLER OF THE DISCOUNT AMOUNT FOR PRODUCTS. IF SLD DISALLOWS CUSTOMER'S REQUEST FOR DISCOUNT CUSTOMER IS IN NO WAY REQUIRED TO PLACE ORDER FOR PRODUCTS.







## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent,  
Board of Education

**FROM:** Todd Rohlwing,  
Director of School Safety

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	04/9/2024
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	04/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	04/23/2024

**SUBJECT:** Emergency Management Software RFP

### **Background**

District 300 sought an Emergency Management Software Application to address and efficiently manage school incidents. This software facilitates communication, ensures student and staff accountability, and streamlines reunification.

The RFP package for Emergency Management Software was released on January 24, 2024, and opened on February 21, 2024. Four short-listed vendors provided proposals. Vendor presentations were held on March 7, 2024.

The proposal evaluation was based on the Scoring Matrix provided in the Scope of Service. The vendor with the highest score was chosen based on the criteria of Price, Questionnaire completion, Usability, and References.

### **Administrative Recommendation**

**CrisisGo, Inc. of Mountain View, CA:** Award lump sum for a three-year Emergency Management Software contract.

### **Fiscal Impact**

The total estimated award amount is \$174,385.00. The lump sum award amount includes a \$17,000.00 discount. The software cost will be paid from the Safety Budget contingent on Board approval of the FY2024-2025 budget requests.

**COMMUNITY UNIT SCHOOL DISTRICT 300  
RFP - EMERGENCY MANAGEMENT SOFTWARE PURCHASE  
WEDNESDAY, FEBRUARY 21, 2024 2:00 PM**

COMPANY	References	Certifications	Vendor App.	W-9	Response Form A	Response Form B	Addendum 1	Addendum 2	Comments
CrisisGo	X	X	X	X	X	X	X	X	
Centegix	X	X	X	X	X	X	X	X	
Navigate 360	X	X	X	X	X	X	X	X	
Raptor Technologies	X	X	X	X	X	X	X	X	

**Administration Recommendation:**

**CrisisGo, Inc. of Mountain View, CA:** Award lump sum of \$174,385.00 for three-year Emergency Management Software contract.

	Centegix		CrisisGo		Navigate 360		Raptor	
	Per User/3-year contract	Lump Sum/3-year contract	Per User/3-year contract	Lump Sum/3-year contract	Per User/3-year contract	Lump Sum/3-year contract	Per User/3-year contract	Lump Sum/3-year contract
Software Price		\$ 952,000.00		\$ 174,385.00	\$1950/building * 28 bldgs	\$ 168,763.14		
	Per User/Annual	Lump Sum/Annual	Per User/Annual	Lump Sum/Annual	Per User/Annual	Lump Sum/Annual	Per User/Annual	Lump Sum/Annual
Software Price		\$ 229,600.00		\$ 54,175.00	\$1950/building * 28 bldgs	\$ 54,600.00	Yr 1: \$2,053.10/bldg; Yr 2: \$2,053.10/bldg; Yr 3: \$2,155.75/bldg	
Prepayment price break				\$17,000 included in lump sum	N/A		We will honor the Yr 1 price for years 1-3 pre-payment (5% discount on Yr 3)	
	Lump Sum		Lump Sum		Lump Sum		Lump Sum	
Implementation Cost	\$ 263,200.00		\$ 11,860.00		\$ 5,740.00		\$ 5,425.00	
	Per Hour	Per Day	Per Hour	Per Day	Per Hour	Per Day	Per Hour	Per Day
Training Cost		\$1K/school	In App Training and webinars included	In App Training and webinars included; On-site is an addtl cost TBD	Included -limited to 50 ppl/virtual live session	Included -limited to 50 ppl/virtual live session	Included	Included

**Emergency Management Software Application Purchase****Timeline Established 01/24/2024**

<b>ACTION</b>	<b>DATE</b>	<b>TIME</b>
Project presented to Purchasing	Wednesday, January 10, 2024	1:00 PM CT
Establish Timeline	Wednesday, January 10, 2024	2:00 PM CT
Specifications Review/Deadline	Thursday, January 18, 2024	
Specifications Finalized	Friday, January 19, 2024	
Specifications Released	Wednesday, January 24, 2024	After 4:00 PM CT
Pre-RFP Meeting	Friday, January 26, 2024	12:30 PM CT
Q&A Deadline	Monday, February 12, 2024	12:00 PM CT
RFP Submittal Deadline	Wednesday, February 21, 2024	2:00 PM CT
Vendor Short List - Scheduled Appt	Friday, February 23, 2024	
Vendor Presentations (In-Person) By appointment	Thursday, March 7, 2024	8:00AM - 4:30PM CT
Evaluation Period	3/8/2024-3/22/2024	
Recommendation To CFO	Friday, March 29, 2024	3:00 PM CT
Board Operations Meeting	Tuesday, April 9, 2024	4:30 PM CT
Workshop	Tuesday, April 9, 2024	6:30 PM CT
BOE MEETING/Approval	Tuesday, April 23, 2024	6:30 PM CT
Contract or Purchase Order Released	Tuesday, April 30, 2024	
Implementation Meeting	Wednesday, May 1, 2024	10:00AM CT
Application Setup and Testing	TBD	
Completion of Work/Materials received/Go Live	Wednesday, July 31, 2024	

<b>LOCATION</b>
Google Meet
Google Meet
Google Meet
<a href="mailto:bids.purchasing@d300.org">bids.purchasing@d300.org</a>
<a href="mailto:bids.purchasing@d300.org">bids.purchasing@d300.org</a>
<b>BH PDC - Safety Meeting</b>
Central Office
Central Office
Central Office
Purchasing Department
<b>BH PDC -Safety Meeting</b>



## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Colleen O’Keefe  
Chief Legal Counsel

Presented at the following Board Meetings	
Board Operations Committee	
Policy/Legislative	X
School Utilization	
BOE 1 <sup>st</sup> Reading	04/09/2024
BOE 2 <sup>nd</sup> Reading	04/23/2024

**SUBJECT:** Review of proposed revisions to Board policies

### Background

According to policy 2:240, *Board Policy Development*, “the Board will monitor its policies and consider whether any modifications are required.” Policies with modifications are referred to as Draft Updates and policies under a five-year review are referred to as Review and Monitoring.

The following Board policies are presented to the Board for review:

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:200 Types of Board of Education Meetings
- 2:220 Board of Education Meeting Procedure
- 4:60 Purchases and Contracts
- 4:130 Free and Reduced-Price Food Services
- 4:160 Environmental Quality of Buildings and Grounds
- 5:30 Hiring Process and Criteria
- 5:220 Substitute Teachers
- 5:230 Maintaining Student Discipline
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:30 Organization of Instruction
- 6:60 Curriculum Content
- 6:230 Library Media Program
- 7:60 Residence
- 7:190 Student Behavior
- 7:270 Administering Medicines to Students
- 7:290 Suicide and Depression Awareness and Prevention
- 8:25 Distribution and Display of Community Flyers and Posters
- 8:26 Commercial Advertising
- 8:30 Visitors to and Conduct on School Property

### Administrative Recommendation

It is recommended to approve the revisions to Board policies as presented.

### Fiscal Impact

None

## Document Status: Draft Update

### BOARD OF EDUCATION

#### 2:20 Powers and Duties of the Board of Education; Indemnification

The powers and duties of the Board of Education generally include:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board of Education policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, and dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#).
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation.
6. **Entering contracts in accordance with applicable federal and State law, including utilizing the public bidding procedure when required.**
7. Providing, constructing, controlling, supervising, and maintaining adequate physical facilities.
8. Approving the curriculum, textbooks, and educational services.
9. **Evaluating the educational program; and approving School Improvement and District Improvement Plans when they are required to be developed or revised.**
10. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
11. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including hearing individual student suspension or expulsion cases brought before it.
12. Establishing attendance units within the District and assigning students to the schools.
13. Establishing the school year.
14. Providing student transportation services pursuant to State law.
15. Entering into joint agreements with other Boards of Education to establish cooperative educational programs or provide educational facilities.
16. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is

**Commented [OC1]:** Updated in response to revised language in 105 ILCS 5/10-20.21, amended by P.A. 103-8. No substantive change.

**Commented [OC2]:** Updated in response to revised language in 105 ILCS 5/2-3.25f, amended by P.A. 103-175. No substantive change.

raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

17. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
18. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

#### Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless Board members, employees, volunteer personnel (pursuant to [105 ILCS 5/10-22.34](#), [10-22.34a](#) and [10-22.34b](#)), mentors of certified staff (pursuant to [105 ILCS 5/2-3.53a](#), [2-3.53b](#), and [105 ILCS 5/21A-5 et seq.](#)), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

[105 ILCS 5/10](#), [5/17-1](#), [5/21B-85](#), and [5/27-1](#).

[115 ILCS 5/](#), III. Educational Labor Relations Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational Board of Education Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 4:165 (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210

(Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: February 10, 2003

REVISED: February 26, 2007, May 9, 2011; November 12, 2012; August 11, 2015; May 28, 2019; January 28, 2020; February 22, 2022

## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

#### **2:200 Types of Board of Education Meetings**

##### General

For all meetings of the Board of Education and its committees, the Superintendent or designee shall satisfy all notice and posting requirements contained herein, as well as the Open Meetings Act. This shall include mailing meeting notifications to news media that have officially requested them, and to others as approved by the Board of Education. Unless otherwise specified, all meetings are held in the District's main office. Board policy 2:220, *Board of Education Meeting Procedure*, governs meeting quorum requirements.

The Superintendent is designated on behalf of the Board and each Board committee to receive the training on compliance with the Open Meetings Act that is required by Section 1.05(a) of that Act. The Superintendent may identify other employees to receive the training. In addition, each Board member must complete a course of training on the Open Meetings Act as required by Section 1.05(b) or (c) of that Act.

##### Regular Meetings

The Board of Education establishes the places for its regular meetings at the beginning of each fiscal year. The Superintendent shall prepare and make available the calendar of regular Board of Education meetings in accordance with the School Code. The regular meeting calendar may be changed with 10 days' notice in accordance with State law.

A meeting agenda shall be posted at the District's main office and the Board's meeting room, or other location where the meeting is to be held, at least 48 hours before the meeting.

##### Closed Meetings

The Board of Education and Board of Education committees may meet in a closed meeting to consider the following subjects:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as

an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. [5 ILCS 120/2\(c\)\(1\)](#), ~~amended by P.A. 101-459.~~

2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2\(c\)\(2\)](#).
3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. [5 ILCS 120/2\(c\)\(3\)](#).
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning. [5 ILCS 120/2\(c\)\(4\)](#).
5. Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. [5 ILCS 120/2\(c\)\(4.5\)](#).
6. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. [5 ILCS 120/2\(c\)\(5\)](#).
7. The setting of a price for sale or lease of property owned by the public body. [5 ILCS 120/2\(c\)\(6\)](#).
8. The sale or purchase of securities, investments, or investment contracts. [5 ILCS 120/2\(c\)\(7\)](#).
9. Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. [5 ILCS 120/2\(c\)\(8\)](#).
10. Student disciplinary cases. [5 ILCS 120/2\(c\)\(9\)](#).
11. The placement of individual students in special education programs and other matters relating to individual students. [5 ILCS 120/2\(c\)\(10\)](#).
12. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. [5 ILCS 120/2\(c\)\(11\)](#).
13. The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice

**Commented [OC3]:** Removed – reference is not needed.

**Commented [OC4]:** Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/2(c)(4.5), added by P.A. 103-311. This allows for a new category of discussion appropriate for closed session.

or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member. [5 ILCS 120/2\(c\)\(12\)](#).

14. Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the public body is a member. [5 ILCS 120/2\(c\)\(16\)](#).
15. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. [5 ILCS 120/2\(c\)\(21\)](#).
16. Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. [5 ILCS 120/2\(c\)\(29\)](#).

The Board may hold a closed meeting, or close a portion of a meeting, by a majority vote of a quorum, taken at an open meeting. The vote of each Board of Education member present, and the reason for the closed meeting, will be publicly disclosed at the time of the meeting and clearly stated in the motion and the meeting minutes.

A single motion calling for a series of closed meetings may be adopted by a Board of Education quorum when such meetings will involve the same particular matters and are scheduled to be held within three months of the vote.

No final Board of Education action will be taken at a closed meeting.

#### Reconvened or Rescheduled Meetings

A meeting may be rescheduled or reconvened. Public notice of a rescheduled or reconvened meeting shall be given in the same manner as that for a special meeting, except that no public notice is required when the original meeting is open to the public and (1) is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda.

#### Special Meetings

Special meetings may be called by the President or by any three members of the Board of Education by giving notice thereof, in writing, stating the time, place, and purpose of the meeting to remaining Board members by mail at least 48 hours before the meeting, or by personal service at least 24 hours before the meeting.

Public notice of a special meeting is given by posting a notice at the District's administration office at least 48 hours before the meeting and by notifying the news

media that have filed a written request for notice. A meeting agenda shall accompany the notice.

All matters discussed by the Board at any special meeting must be related to a subject on the meeting agenda.

#### Study Meetings

Study meetings, at which no formal action is to be taken, may be called by the President or any three (3) members. All such meetings shall be considered special meetings and must follow the procedures specified by law.

#### Emergency Meetings

Public notice of emergency meetings shall be given as soon as practicable, but in any event, before the meeting to news media that have filed a written request for notice.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[5 ILCS 140/](#), Freedom of Information Act.

[105 ILCS 5/10-6](#) and [5/10-16](#).

CROSS REF.: 2:110 (Qualifications Term, and Duties of Board Officers), 2:120 (Board Member Development), 2:210 (Organizational Board of Education Meetings), 2:220 (Board of Education Meeting Procedure), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), [8:30 \(Visitors to and Conduct on School Property\)](#).

ADOPTED: February 10, 2003

REVISED: December 11, 2006, February 22, 2010; March 12, 2012; November 12, 2012; February 28, 2017; January 28, 2020

**Commented [OC5]:** Appropriate cross reference added given new addition of closed session topic.

## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

#### **2:220 Board of Education Meeting Procedure**

##### Agenda

The Board President is responsible for focusing the Board meetings' agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board of Education action. Any board member may request the withdrawal of any item under the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board of Education members to the Superintendent or the President shall be placed on the agenda. District residents may suggest inclusions on the agenda. Discussion items may be added to the agenda upon unanimous approval of those Board members present. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent or designee shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

##### Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present" is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," however, is not counted as a "yea" or "nay" in determining whether a measure has been passed by the Board.

The sequence for casting votes shall be that the Board member making the motion will vote first, the one seconding the motion will vote second, and then the remainder of the Board.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes.

Any Board of Education member may request that his/her vote be recorded and, with the approval of the other Board members, may append a statement indicating the reason for the vote.

### Minutes

The Secretary shall keep written minutes of all Board of Education meetings, which shall be signed by the President and the Secretary.

The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting;
7. A record of all motions, the members making the motion and the second; and
8. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education at its next regularly-scheduled Board meeting for approval or modification. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

The Board of Education shall, every six months, or as soon after as is practicable, meet in closed session to review the closed session minutes. The Board shall determine and report in an open meeting whether: (1) there continues to be a need for confidentiality as to all or part of the closed session minutes, or (2) the minutes, or portion thereof no longer require confidential treatment and shall be available for public inspection. This is also referred to as a *semi-annual review*.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Secretary. Open meetings' minutes are available for inspection during regular office hours within 10 days after the Board's

approval, in the office of the Superintendent or designee, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

#### Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

#### Communications

Agendas shall be provided to media via electronic means and posted to the District's website at least 48 hours in advance of all Board meetings. Agendas also must be posted to the front door of the meeting location and the Central Office, which may be the same place. Each July, the press shall be provided with a scheduled list of all Board meetings and Board Committee meetings for the year via electronic means. This list shall also be posted to the District website.

#### Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board of Education shall constitute a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, ~~or~~ (3) a family or other emergency, or (4) unexpected childcare obligations. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member, who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

**Commented [OC6]:** Updated in response to 5 ILCS 120/7(a), amended by P.A. 103-311. Allows for an additional reason a Board member can participate virtually.

#### No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

#### Rules of Order

The Board President, as the presiding officer, will use *Robert's Rules of Order Newly Revised* as a guide when a question arises concerning procedure.

#### Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board of Education meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

[5 ILCS 120/2a](#), [120/2.02](#), [120/2.05](#), [120/2.06](#), and 120/7, [Open Meetings Act](#).

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

ADOPTED: February 10, 2003

REVISED: December 11, 2006; May 10, 2010, August 8, 2011; November 12, 2012; February 28, 2017; January 28, 2020; August 25, 2020; February 22, 2022

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:60 Purchases and Contracts**

The Superintendent or designee shall manage the District's purchases and contracts in accordance with the law, the standards set forth in this policy, and other applicable Board of Education policies.

##### Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below;

1. Supplies, materials, contractual services, construction related to renovations, or work involving an expenditure in excess of the maximum dollar amount set by State law must comply with the State law bidding procedure, [105 LLCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1 et seq.](#)
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c.](#)
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [103 ILCS 5/10-20.21](#)(b-5). The Superintendent or

designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.

6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
  - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibit any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
  - b. In accordance with [105 ILCS 5/22-94](#): (1) prohibit any of its employees from having *direct contact with children or students* if the contractor has not performed a sexual misconduct related employment history review (EHR) of the employee or if the District objects to the employee's assignment based on the employee's involvement in an instance of sexual misconduct as provided in [105 ILCS 5/22-94](#)(j)(3), which the contractor is required to disclose; (2) discipline, up to and including termination or denial of employment, any employee who provides false information or willfully fails to disclose information required by the EHR; (3) maintain all records of EHRs and provide the District access to such records upon request; and (4) refrain from entering into any agreements prohibited by [105 ILCS 5/22-94](#)(g).
  - c. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and (2) require any new or existing employee who provides services to students or in schools to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Dept. of Public Health rules or order of a local health official.
9. Any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
10. [Design-build contracts must comply with 105 ILCS 5/15A-1 et seq.](#)

**Commented [OC7]:** Updated in response to 105 ILCS 5/15A-1 et seq., added by P.A. 103-491, eff. 1-1-24, the purpose of which is to authorize school districts to use design-build processes to increase the efficiency and effectiveness of delivering public projects.

12. [Any new contract for a district-administered assessment must comply with 105 ILCS 5/10-20.85.](#)
13. Purchases made with federal or State awards must comply with [2 C.F.R. Part 200](#) and [30 ILCS 708/](#), as applicable, and any terms of the award.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

#### Vendor/Contractor Conflict of Interest

Any vendor or contractor doing \$5,000 - \$25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.:

[2 C.F.R. Part 200.](#)

105 ILCS 5/10-20.19c, 5/10-20.21, [5/10-20.85](#), 5/10-21.9, 5/10-22.34c, [5/15A-1 et seq.](#), 5/19b-1 et seq., 5/22-94, and 5/24-5.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 130/](#), Prevailing Wage Act.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting)

ADOPTED: February 10, 2003

REVISED: June 26, 2006; January 14, 2008; November 24, 2008; May 26, 2009; August 10, 2009; December 12, 2011; August 11, 2014; August 11, 2015; February 28, 2017; January 28, 2020; February 22, 2022; May 23, 2023

**Commented [OC8]:** Updated in response to 105 ILCS 5/10-20.85, added by P.A. 103-393 which states Prior to approving a new contract for any district-administered assessment, a school board must hold a public vote at a regular meeting of the school board, at which the terms of the proposal must be substantially presented and an opportunity for allowing public comments must be provided, subject to applicable notice requirements. Please note that a *district-administered assessment* is one that requires all student test takers at any grade level to answer the same questions, or a selection of questions from a common bank of questions

## *Document Status: Draft Update*

### **OPERATIONAL SERVICES**

#### **4:130 Free and Reduced-Price Food Services**

##### Notice

The Superintendent shall be responsible for implementing the District's free and reduced-price food services policy and all applicable programs.

If State funding is available for the Healthy School Meals for All Program, the Board will annually determine if it will participate in the program.

##### Eligibility Criteria and Selection of Children

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Department of Agriculture and distributed by the Illinois State Board of Education.

##### Notification

At the beginning of each school year, by letter, the District shall notify students and their parents/guardians of: (1) eligibility requirements for free and reduced-price food service; (2) the application process; (3) the name and telephone number of a contact person for the program; and (4) other information required by federal law. The Superintendent shall provide the same information to: (1) informational media, the local unemployment office, and any major area employers contemplating layoffs; and (2) the District's website (if applicable), all school newsletters, or students' registration materials. Parents/guardians enrolling a child in the District for the first time, any time during the school year, shall receive the eligibility information.

Should you have any questions about the Free and Reduced-price Food Service program, you may direct them to the Free and Reduced Lunch Assistant at 847-551-8300.

##### Nondiscrimination Assurance

The District shall avoid publicly identifying students receiving free or reduced-price meals and shall use methods for collecting meal payments that prevent identification of children receiving assistance.

**Commented [OC9]:** Updated in response to 105 ILCS 125/2.3, added by P.A. 103-532. Subject to appropriation, the Illinois State Board of Education (ISBE) is required to establish the Healthy School Meals for All Program. Participating boards must offer eligible meals, without charge, to all students enrolled in schools that participate in the National School Breakfast Program (NSBP) and National School Lunch Program (NSLP).

## Appeal

A family may appeal the District's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Department of Agriculture in [7 C.F.R. §245.7](#), Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The Superintendent shall establish a hearing procedure for adverse eligibility decisions and provide by mail a copy of them to the family. The District may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals or milk.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal.

The Superintendent shall keep on file for a period of 3 years a record of any appeals made and the hearing record. The District shall also maintain accurate and complete records showing the data and method used to determine the number of eligible students served free and reduced-price food services. These records shall be maintained for 3 years.

### LEGAL REF.:

U.S. Dept. of Agriculture, Food and Nutrition Service, National School Lunch Program, [7 C.F.R. Part 210](#).

U.S. Dept. of Agriculture, Food and Nutrition Service, Determining Eligibility for Free and Reduced-Price Meals and Free Milk In Schools, [7 C.F.R. Part 245](#).

105 ILCS 125/, [School Breakfast and Lunch Program Act](#).

[105 ILCS 126/](#), [Childhood Hunger Relief Act](#).

[23 Ill.Admin.Code 305.10](#) *et seq.*

ADOPTED: February 10, 2003

REVISED: June 22, 2009

## Document Status: Draft Update

### OPERATIONAL SERVICES

#### 4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds.

##### Pesticides

Pesticides will not be applied on the paved surfaces, playgrounds, or playing fields of any school serving grades K-8 during a school day or partial school day when students are in attendance for instructional purposes. Additionally, the application of any Restricted use pesticides will not be is prohibited applied on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, [225 ILCS 235/](#), and the Lawn Care Products Application and Notice Act, [415 ILCS 65/](#).

**Commented [OC10]:** Updated in response to the Pesticide Application at Schools Act (PASA), 105 ILCS 160/, added by P.A. 103-496. Areas prohibited from treatment include paved surfaces, playgrounds and playing fields, where children are typically present.

##### Coal Tar Sealant

Beginning on 1-1-23, b Before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

##### LEGAL REF.:

[105 ILCS 5/10-20.17a; 5/10-20.48.](#)

[29 C.F.R. §1910.1030](#), Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, [56 Ill.Admin.Code §350.700\(b\)](#).

[29 C.F.R. §1910.1200](#), Occupational Safety and Health Administration Hazard Communication Standards, as adopted by [820 ILCS 255/1.5](#), Toxic Substances Disclosure to Employees Act.

[20 ILCS 3130/](#), Green Buildings Act.

[105 ILCS 135/](#), Toxic Art Supplies in Schools Act.

[105 ILCS 140/](#), Green Cleaning School Act.

[105 ILCS 160/](#), [Pesticide Application at Schools Act.](#)

[225 ILCS 235/](#), Structural Pest Control Act.

[415 ILCS 60/14](#), Illinois Pesticide Act.

[415 ILCS 65/](#), Lawn Care Products Application and Notice Act.

[410 ILCS 170/](#), Coal Tar Sealant Disclosure Act.

[820 ILCS 255/](#), Toxic Substances Disclosure to Employees Act. (*inoperative*)

[23 Ill.Admin.Code §1.330](#).

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

ADOPTED: February 10, 2003

REVISED: May 24, 2010; June 23, 2014; May 28, 2019; February 22, 2022

## *Document Status: Draft Update*

### **GENERAL PERSONNEL**

#### **5:30 Hiring Process and Criteria**

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board of Education's approval. No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

All applicants must complete a District application form in order to be considered for employment.

#### **Job Descriptions**

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area:**

The Superintendent shall develop and maintain a current, comprehensive job description for each position; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

#### **Investigations**

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent,

Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, the Ill. State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria; (3) The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation; (4) The District does not request or require an applicant to disclose wage or salary history as a condition of employment; (5) The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation; (6) claim(s) made or benefit(s) received under Workers' Compensation Act; and (7) access to an employee's or applicant's personal online account, such as social networking website, including a request for passwords to such accounts.

#### Sexual Misconduct Related Employment History Review (EHR)

Prior to hiring an applicant for a position involving *direct contact with children or students*, the Superintendent shall ensure that an EHR is performed as required by State law. When the applicant is a superintendent candidate, the Board President shall ensure that the EHR is initiated before a successful superintendent candidate is offered employment by the Board.

#### Physical Examinations

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area:**

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

The cost of the examination shall rest with the employee. Termination of employment may result for failure to supply medical proof that the employee is free from tuberculosis or for failure to present evidence of physical examination.

The Board may, from time to time, require an examination of any employee by a physician who is licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, as a basis for sick leave pay or for other job related reasons as determined by the Board. The Board of Education shall assume the expenses for such examinations.

#### Orientation Program

The District's staff may provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

#### Employee Responsibility for Observance of Rules and Regulations

All employees are expected to know and shall be responsible for observing all provisions of the law, all rules and regulations of the Board pertinent to their activities as employees of the District, observance of instructions and directions from the Board or administration, and all administrative regulations of the District. The rules and regulations of the Board are written to be consistent with the provision of state statutes.

LEGAL REF.:

[42 U.S.C. §12112](#), Americans with Disabilities Act; [29 C.F.R. Part 1630](#).

[15 U.S.C. §1681](#) *et seq.*, Fair Credit Reporting Act.

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[105 ILCS 5/10-16.7](#), [5/10-20.7](#), [5/10-21.4](#), [5/10-21.9](#), [5/10-22.34](#), [5/10-22.34b](#), [5/21B-10](#), [5/21B-80](#), [5/21B-85](#), [5/22-6.5](#), [5/22-94](#), and [5/24-5](#).

[20 ILCS 2630/3.3](#), Criminal Identification Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), **Equal Pay Act of 2003**.

*Duldulao v. St. Mary of Nazareth Hospital*, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

*Kaiser v. Dixon*, 127 Ill. App. 3d 251 (2nd Dist. 1984).

*Molitor v. Chicago Title & Trust Co.*, 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Teacher Aides, Coaches, and Bus Drivers)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 26, 2007; November 23, 2009; August 8, 2011; March 12, 2012; November 12, 2012; May 12, 2014; August 11, 2015; May 28, 2019; January 28, 2020; February 22, 2022; May 23, 2023

**Commented [OC11]:** Legal reference amended to add the Equal Pay Act of 2003, 820 ILCS 112/10(b-25), added by P.A. 103-539, eff. 1-1-25. No substantive change.

## Document Status: Draft Update

### PROFESSIONAL PERSONNEL

#### 5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.

**Commented [OC12]:** Updated in response to revisions to the Ill. Pension Code, 40 ILCS 5/16-118, amended by P.A.s 103-88 and 103-525.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year through June 30, 2026, but not more than 100 paid days in the same classroom. Beginning July 1, 2026, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

#### Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

#### Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education (ROE) within five business days after the employment of a substitute teacher in an emergency situation. The Board may continue to employ the same substitute teacher in a vacant position for 90 calendar days or until the end of the semester, whichever is greater, if, prior to the end of the then current 30-calendar-day period, the District makes a written request to the ROE for a 30-calendar-day extension and the extension is granted by the ROE.

**Commented [OC13]:** Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 103-193, eff. 1-1-24.

Internal Substitution

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118](#), Ill. Pension Code.

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

## Document Status: Draft Update

### PROFESSIONAL PERSONNEL

#### 5:230 Maintaining Student Discipline

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that all teachers, other certificated licensed educational employees (except for individuals employed as paraprofessional educators), and persons providing a student's related service(s): (1) maintain discipline in the schools as required in the School Code, and (2) follow the Board policies and administrative procedures on student conduct, behavior, and discipline.

**Commented [OC14]:** Updated for accuracy in response to a required five-year review. No substantive change, as paraprofessionals are not licensed employees.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate. If the unacceptable behavior continues, the teacher should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students; a student's removal must be in accordance with Board policy and administrative procedures.

Teachers shall not use disciplinary methods which may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Teachers may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense or defense of property.

LEGAL REF.:

[105 ILCS 5/24-24.](#)

[23 Ill.Admin.Code §1.280.](#)

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: February 10, 2003

REVISED: June 25, 2012; June 13, 2017

## *Document Status: Draft Update*

### **EDUCATIONAL SUPPORT PERSONNEL**

#### **5:330 Sick Days, Vacation, Holidays, and Leaves**

##### Sick Days

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

##### Vacation

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

##### Holidays

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

##### Personal/Emergency Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

##### Leaves for Service in the Military and General Assembly

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

Education support personnel shall receive the same military and General Assembly leaves that are granted professional staff.

Bereavement Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

Educational support personnel may receive the same bereavement leave that is granted professional staff.

School Visitation Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

An eligible employee is entitled to a school visitation leave on the same terms and conditions granted professional staff.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

Educational support personnel receive a leave for victims of domestic violence, sexual violence, gender violence, or any other crime of violence on the same terms and conditions granted professional staff.

Family Bereavement Leave

Educational support personnel receive child bereavement leave on the same terms and conditions granted professional staff.

## Child Extended Bereavement Leave

Educational support personnel receive child extended bereavement leave on the same terms and conditions granted professional staff.

### Leave to Serve as a Trustee of the Ill. Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with State law.

### Association Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

### LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, 5/24-6, and 5/24-6.3.

[10 ILCS 5/13-2.5](#), Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147](#), School Visitation Rights Act.

820 ILCS 154/, [Child Family](#) Bereavement Leave Act.

[820 ILCS 156/](#), [Child Extended Bereavement Leave Act.](#)

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

*School Dist. 151 v. ISBE*, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No. 127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

ADOPTED: February 10, 2003

REVISED: November 26, 2007; January 14, 2008; April 26, 2010; June 10, 2013; August 11, 2015; February 28, 2017; May 28, 2019; January 28, 2020; February 22, 2022; February 28, 2023

**Commented [OC15]:** Updated in response to the Child Extended Bereavement Leave Act, 820 ILCS 156/, added by P.A. 103-466..

## Document Status: Draft Update

### INSTRUCTION

#### 6:30 Organization of Instruction

The School District has instructional levels for grades pre-kindergarten through twelve. The grouping and housing of instructional levels in school facilities shall be according to plans developed by the Superintendent and approved by the Board of Education.

##### Kindergarten

The District maintains a full-day kindergarten with an instructional program that fulfills the District's curriculum goals and objectives and the requirements of the State law. The District also offers a half-day kindergarten for those parents/guardians who request a half-day program.

##### LEGAL REF.:

105 ILCS 5/10-20.37 and 5/10-22.18.

23 Ill.Admin.Code §1.420.

CROSS REF.: 6:40 (Curriculum Development), 6:170 (Title I Programs), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

ADOPTED: February 10, 2003

REVIEWED: October 15, 2013; May 28, 2019

**Commented [OC16]:** Until the 2027-28 school year, a board may establish a full-day or half-day kindergarten program, but if a full-day program is established then the district must also establish a half-day program. 105 ILCS 5/10-22.18, amended by P.A. 103-410; 23 Ill.Admin.Code §1.420(h)(1).

**Commented [OC17]:** The Legal References are updated in response to 105 ILCS 5/10-20.19a, repealed by P.A. 103-410. 105 ILCS 5/10-22.18, amended by P.A. 103-410.

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:60 Curriculum Content**

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music and (i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if he or she believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence.
5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate policy 6:235, *Access to Electronic Networks* and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
7. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship in order to raise students' honesty, kindness, justice, discipline, respect for others, and moral courage. Instruction in all grades will include educating students about behaviors that violate policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage daily during the school day in a physical education course. For exemptions and substitutions, see policies 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7:260, *Exemption from Physical Education*.
10. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, ~~and~~ (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades, and (f) beginning in the fall of 2024, in grades 9-12, the dangers of fentanyl!. The Superintendent shall implement a comprehensive health education program in accordance with State law.
11. In all schools career/vocational education must be taught, including (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, (e) if possible, a student work program

**Commented [OC18]:** Updated in response to 105 ILCS 5/27-13.2(c), added by P.A. 103-365, eff. 1-1-24.

that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.

12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
13. In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.
14. In grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
15. In grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.
16. In grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. *Computer science* means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.
17. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, (d) the importance of the environment to life as we know it.

18. In all schools, instruction as determined by the Superintendent or designee on United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including but not limited to, ~~the~~ African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S. citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, ~~and~~ (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh Americans, Buddhist Americans, and any other collective community of faith that has shaped America, (i) Native American nations' sovereignty and self-determination, both historically and in the present day, with a focus on urban Native Americans, and (j) beginning in the fall of 2024, the events of the Native American experience and Native American history within the Midwest and Illinois since time immemorial in accordance with 105 ILCS 5/27-20.05.

**Commented [OC19]:** Updated to mirror language contained in School Code (105 ILCS 5/27-21, amended by P.A. 103-422).

**Commented [OC20]:** Updated in response to 105 ILCS 5/27-21, amended by P.A. 103-422.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

19. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, the Native American genocide in North America, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
21. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
22. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights renaissance, as well as the struggles and contributions of African-Americans.

**Commented [OC21]:** 105 ILCS 5/27-20.3, amended by P.A. 103-422. Beginning with the 2024-2025 school year, instruction on Native American genocide is also required by 105 ILCS 5/27-20.05, added by P.A. 103-422 in grades 6-12.

23. In all grades, violence prevention and conflict resolution must be integrated, including: (a) causes of conflict, (b) alternative solutions, (c) non-violent resolution, provided it can be funded by private grants or the federal government.
24. In all schools offering a secondary agricultural education program, courses as required by [105 ILCS 5/2-3.80](#).
25. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
26. In all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
27. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.
28. ~~In grades 9 through 12, a unit of instruction about the process of naturalization by which a foreign citizen or foreign national becomes a U.S. citizen that includes content from the components of the naturalization test administered by the U.S. Citizenship and Immigration Services.~~

**Commented [OC22]:** Removed because duplicate of number 13 above.

LEGAL REF.:

[Pub. L. No. 108-447](#), Section 111 of Division J, Consolidated Appropriations Act of 2005.

[Pub. L. No. 110-385](#), Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

[47 C.F.R. §54.520](#).

[5 ILCS 465/3](#) and [465/3a](#).

[20 ILCS 2605/2605-480](#).

[105 ILCS 5/2-3.80](#)(e) and (f), [5/10-20.79](#), [5/10-23.13](#), [5/27-3](#), [5/27-3.5](#), [5/27-5](#), [5/27-6](#), [5/27-6.5](#), [5/27-7](#), [5/27-12](#), [5/27-12.1](#), [5/27-13.1](#), [5/27-13.2](#), [5/27-20.05](#), [5/27-20.08](#), [5/27-20.3](#), [5/27-20.4](#), [5/27-20.5](#), [5/27-20.7](#), [5/27-20.8](#), [5/27-21](#), [5/27-22](#), [5/27-23.3](#), [5/27-23.4](#), [5/27-23.7](#), [5/27-23.8](#), [5/27-23.10](#), [5/27-23.11](#), [5/27-23.15](#), [5/27-23.16](#), [5/27-24.1](#), and [5/27-24.2](#).

[105 ILCS 110/3](#), Comprehensive Health Education Program.

[105 ILCS 435/](#), Vocational Education Act.

[625 ILCS 5/6-408.5](#), Ill. Vehicle Code.

[23 Ill.Admin.Code §§1.420](#), [1.425](#), [1.430](#), and [1.440](#).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sex Abuse and Grooming Behaviors), 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:70 (Teaching About Religions), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:260 (Exemption from Physical Education)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 26, 2007; January 28, 2008; May 26, 2009; April 26, 2010; February 13, 2012; November 12, 2012; January 13, 2014; August 11, 2015; February 28, 2017; August 14, 2018; May 28, 2019; January 28, 2020; September 26, 2023

## Document Status: Draft Update

### INSTRUCTION

#### 6:230 Library Media Program

The Superintendent or designee shall manage the District's library media program to comply with, (1) State law and Illinois State Board of Education rule, and (2) the following standards:

1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served.
2. Financial resources for the program's resources and supplies are allocated to meet students' needs.
3. Students in all grades served have equitable access to library media resources.
4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals.
5. The program adheres to the principles of the American Library Association's Library Bill of Rights, which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval.
6. Staff members are invited to recommend additions to the collection.
7. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences.
8. ~~The program is guided by the principles of the American Library Association's Library Bill of Rights and its interpretation for school libraries.~~

**Commented [OC23]:** Updated in response to 75 ILCS 10/8.7, added by P.A. 103-100, eff. 1-1-24, requiring districts that wish to be eligible for State library grants (e.g., school library grants under 75 ILCS 10/8.4) to adopt the American Library Association's Library Bill of Rights

**Commented [OC24]:** Removed because duplicate of reworded statement 5 above.

Parents/guardians, employees, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent or designee shall establish criteria consistent with this policy for the review of objections. Parents/guardians, employees, and community members with suggestions or complaints about library media program resources may complete a *Library Media Resource Objection Form*. The Superintendent or designee shall inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF:

75 ILCS 10/8.7.

[23 Ill.Admin.Code §1.420\(o\)](#).

CROSS REF.: [2:260 \(Uniform Grievance Procedure\)](#), 6:60 (Curriculum Content), 6:170 (Title I Programs), 6:210 (Instructional Materials), [6:260 \(Complaints About Curriculum, Instructional Materials, and Programs\)](#)

ADOPTED: February 10, 2003

REVISED: October 31, 2008; May 26, 2009; September 26, 2023

REVIEWED: October 15, 2013; June 11, 2019

## *Document Status: Draft Update*

### STUDENTS

#### **7:60 Residence**

##### Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. In addition, the child's natural or adoptive parent, if available, shall complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

Students who plan to be residents by the end of the semester may be permitted to enroll. Parents must submit legal documentation (contract for new construction and/or the purchase of a new home) to the Superintendent or designee for consideration.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

##### Residence of Students with Disabilities

**Commented [OC25]:** Added to reflection language in the School Code that speaks to residency determinations of students that receive special education services. When special education services are provided, a student's resident district is determined by 105 ILCS 5/14-1.11 (when the resident district is the district in which the parent/guardian resides), 14-1.11a, amended by P.A. 102-514 (when the resident district is the district in which the student resides), and 14-1.11b (applying the provisions of 105 ILCS 5/14-1.11 and 14-1.11a to determine the resident district in all cases in which special education services and facilities are provided).

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14-1.11a, and 5/14-1.11b.

#### Nonresident Students

Non-resident students may attend District schools upon the Superintendent's recommendation, approval of the Board of Education, and subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student will attend the school designated by the Board of Education.
3. The student will be accepted only if there is sufficient room.
4. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
5. Transportation to and from school shall be the responsibility of the parent(s)/guardian(s).

The Superintendent or designee is authorized to enter into written agreements with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and non-resident pupils of charitable institutions.

#### Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

#### Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

LEGAL REF.:

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, 5/10-22.5, and 5/10-22.5a, [5/14-1.11](#), [5/14-1.11a](#), and [5/14-1.11b](#).

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.240.](#)

*Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200*, 235 Ill.App.3d 652 (5th Dist. 1992).

*Joel R. v. Board of Education of Manheim School District 83*, 292 Ill.App.3d 607 (1st Dist. 1997).

*Kraut v. Rachford*, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 28, 2017; February 22, 2022

## *Document Status: Draft Update*

### STUDENTS

#### **7:190 Student Behavior**

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, including by students age 18 and over.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are in the opinion of a District staff member under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.

3. Using, being under the influence in the opinion of a District staff member, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
  - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
  - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
  - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
  - g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
  - h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance, as determined by District staff, are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including audio, ~~or~~ video recording, live streaming, or taking pictures of any kind of another person (students or staff) without express permission to do so and using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Please refer to 7:190 AP5, *Student Discipline - Electronic Signaling Devices* for grade specific procedures found in the Parent/Guardian Handbook and the school handbook for additional expectations regarding the use of electronic devices.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including without limitation, cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.

15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
22. Using, possessing, controlling, or transferring any explosive or incendiary device. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent, container, wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
23. Student dress that is disruptive of the educational process, constitutes a threat to the safety or health of the student or others and/or is in violation of applicable law or ordinance.
24. Parking in unauthorized lot or parking area; not following school rules specific to on-site parking or engaging in a reckless/unsafe manner with a vehicle.
25. Loitering or congregating with others in bathrooms; blocking or preventing others from entering or leaving a bathroom; one student is permitted to be in a bathroom stall at one time.

#### Definition of Possession

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile;

(c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event. "Forgetting" that an item is on one's person or in one's locker, desk, purse, backpack, or vehicle located on school property, etc., does not constitute lack of possession. Similarly, coming onto school grounds or to a school-sponsored event in a vehicle which the student knows contains an item constitutes possession of that item, even if the vehicle or the item is not the student's.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

#### Student Searches

Students have no reasonable expectation of privacy in their desks, lockers, school parking lots, vehicles located on school property, or other property owned or controlled by the school or their personal effects left in those areas. To maintain order and security in the schools, school authorities may inspect and search these areas and/or personal effects left in these areas, without notice to or the consent of the student, and without a search warrant. The Administrative Regulations further describe the District's right to search students and their property and to seize all resulting materials and evidence.

#### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.

7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement when appropriate including without limitation, the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.
15. Peer jury.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or

intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

#### Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

#### Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of ~~1964~~2012 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.
3. Spent live and spent ammunition.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

#### Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline

and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

#### Required Notices<sup>2</sup>

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. ~~Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. State Police (ISP), and any involved student's parent/guardian.~~ School grounds includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving such a report of (1), above, the Building Principal or designee shall immediately notify ~~the~~ local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee ~~agency, Ill. State Police (ISP),~~ and any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report incidents involving battery against staff members to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than August 1 for the preceding school year.

#### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

**Commented [OC26]:** The building principal is required by law to notify the student's parent/guardian only when the alleged offense is firearm possession. 105 ILCS 5/27.1A(b). The policy revision expands this notification duty to include drug-related incidents and battery of a staff member. Although not required, administration deems this to be best practice. The building principal is not required to notify the Illinois State Police of such offenses, as such this language is removed. Required reporting is now referenced in new paragraph below.

Incorporated  
by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

20 U.S.C. §~~608~~7971, Pro-Children Act of ~~2004~~1994.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

## Document Status: Draft Update

### STUDENTS

#### 7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent(s)/guardian(s) believe that it is necessary for the student to take a medication during school hours or school related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form (*SMA Form*) is submitted by the student's parents/guardians. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

#### Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, other than EpiPen® and/or asthma medication as defined above, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act. The medication(s) will continue to be stored in the nurse's office. Upon need, the student will arrive to the nurse's office, the medication(s) will be handed to the student,

**Commented [OC27]:** Updated to mirror language in 105 ILCS 5/10-22.21b and 105 ILCS 5/22-30, amended by P.A. 103-175. No substantive change.

and the student will self-administer the medication(s) in front of the nurse. Any remaining medication(s) will be returned to the nurse.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

#### School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

#### School District Supply of Undesignated Opioid Antagonist- Narcan (naloxone)

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and may maintain a supply of undesignated opioid antagonists- Narcan (naloxone) ~~in the name of the District~~ and provide or administer it as necessary according to the State law.

**Commented [OC28]:** Reference to law added to language.

*Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioid acting on the those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the US Food and Drug Administration. A Registered Nurse or Community First Responder, as defined in State Law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose.

The Superintendent, or designee, shall prepare administrative guidelines, as needed, to address the proper implementation of this policy.

#### Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
  - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
  - b. Copies of the registry identification cards are provided to the District;
  - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
  - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

*Medical cannabis infused product* (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

#### Void Policy

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is unable to obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

#### Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

#### Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

#### LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 (Anaphylaxis Prevention, Response, and Management Program)

ADOPTED: February 10, 2003

REVISED: February 26, 2007; March 12, 2012; August 11, 2015; January 24, 2017; March 12, 2019; July 7, 2020; August 25, 2020; June 28, 2022

## Document Status: Draft Update

### STUDENTS

#### **7:290 Suicide and Depression Awareness and Prevention**

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

#### Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
  - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
  - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
  - a. The training required by [105 ILCS 5/10-22.39](#) for ~~licensed school personnel and administrators~~ **all District staff** who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
  - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including

**Commented [OC29]:** Training requirements expanded in response to 105 ILCS 5/10-22.39, amended by P.A. 103-542, eff. 1-1-24 and operative 7-1-24.

those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:

- a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);
  - b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
  - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
  - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
  - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
  - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
  - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
  - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
  5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
  6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

#### Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

#### Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

#### Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, [5 ILCS 860/](#), Children's Mental Health Act, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

#### LEGAL REF.:

[42 U.S.C. § 1201](#) *et seq.*, Individuals with Disabilities Education Act.

[105 ILCS 5/2-3.166](#), [105 ILCS 5/2-3.139](#), [5/3-14.8](#), [5/10-20.76](#), [5/10-20.81](#), [5/10-22.24a](#), [5/10-22.24b](#), [5/10-22.39](#), [5/14-1.01](#) *et seq.*, [5/14-7.02](#), and [5/14-7.02b](#), [5/27-7](#).

[5 ILCS 860/](#), Student Confidential Reporting Act.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: June 28, 2016

REVISED: May 28, 2019; February 22, 2022; February 28, 2023

## Document Status: Review and Monitoring

### COMMUNITY RELATIONS

#### **8:25 Distribution and Display of Community Flyers and Posters**

Non-school related organizations must ask the District Communication Personnel for permission: (1) to display posters in the area reserved for community posters, or (2) to have flyers distributed to students. The posters and/or flyers subject to a request must be student-oriented and have the sponsoring organization's name prominently displayed. Permission will be denied to post or distribute any material that would: disrupt the educational process; violate the rights of others, including material that is defamatory; invade the privacy of others; infringe on a copyright; or be obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

No commercial publications shall be posted or distributed unless their purpose is to further a school activity, such as graduation, class pictures, or class rings. No information from candidates for non-students' elective office shall be posted in the school, except on election day, or distributed to students.

If permission is granted, the organization must arrange to have copies delivered to the school. Distribution of material under this policy will be done by the classroom teacher without any discussion or loss of instructional time.

#### LEGAL REF.:

*Berger v. Rensselaer Central School Corp.*, 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

*DiLoreto v. Downey Unified School Dist.*, 196 F.3d 958 (9th Cir. 1999).

*Hedges v. Wauconda Community Unit School Dist.*, No. 118, 9 F.3d 5 (7th Cir. 1993).

[\*Lamb's Chapel v. Center Moriches Union Free School Dist.\*](#), 113 S.Ct. 2141 (1993).

[\*Sherman v. Community Consolidated School Dist. 21\*](#), 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 114 S.Ct. 2109 (1994).

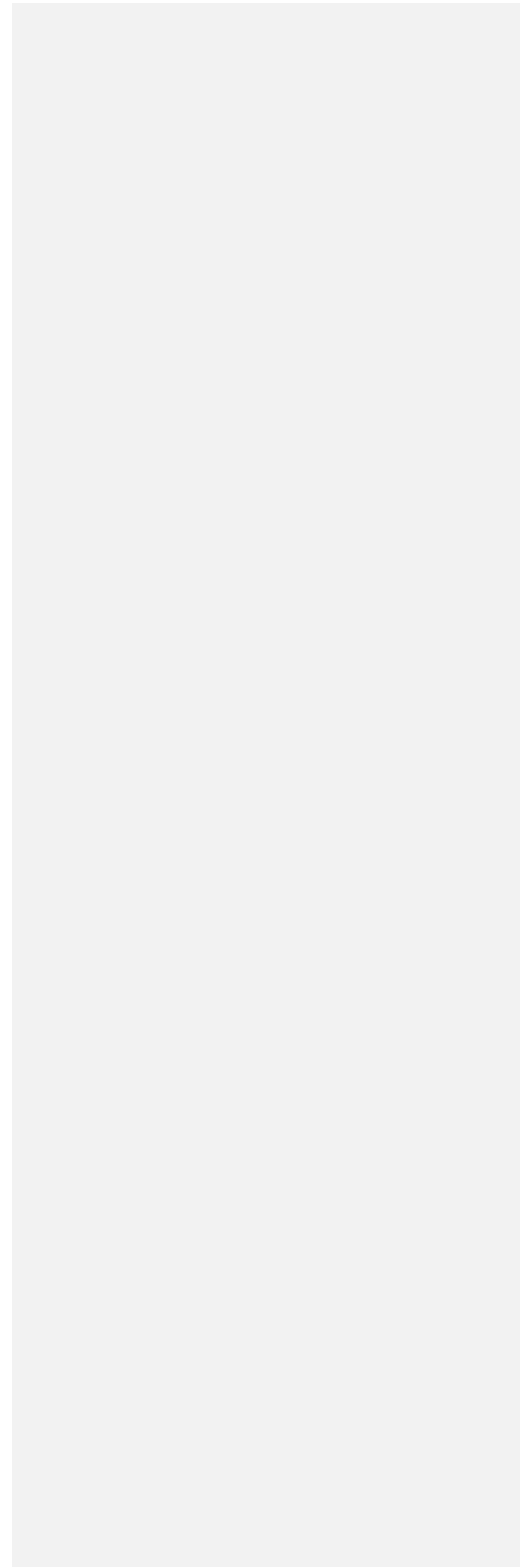
*Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist.*, 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 132 S.Ct. 592 (2011).

CROSS REF.: 7:325 (Student Fundraising Activities)

**Commented [OC30]:** The Board is required to review each policy every five years. This policy has been reviewed and no revisions are suggested at this time.

ADOPTED: June 10, 2013

REVISED: October 22, 2019



## *Document Status: Review and Monitoring*

### COMMUNITY RELATIONS

#### **8:26 Commercial Advertising**

School district property shall not be used for advertising purposes without the prior approval of the Board of Education on a case-by-case basis.

Property that has been donated and accepted by the Board of Education may have affixed to the donation suitable recognition of the person or entity. The Board of Education has the discretion to approve or deny all proposed recognitions that will be on school district property.

The use of names or logos on any school district property within Community Unit School District 300 for any commercial purposes or any other purpose not directly related to a school sponsored or school affiliated organization is not permitted without the approval of the Board of Education. Manufacturer's labels or logos are not affected by the policy.

School property subject to this policy includes all real estate, fixtures, such as scoreboards, press boxes, bleachers, stadium fences, uniforms, and other personal property. While this list is comprehensive, it is not meant to be all-inclusive.

School publications such as school newspapers, and programs, temporary signage, spirit wear, announcements and digital advertising under \$1000; for during various extracurricular activities are excluded from this policy. The building principal/designee must approve any advertisements contained in school publications.

No Board approval is needed for commercial material related to graduation, class rings, class pictures, and graduation announcements.

Commercial companies may purchase space for their advertisements in or on athletic field fences, scoreboards, or other appropriate locations provided that the advertisements are consistent with administrative procedures and are approved by the Board of Education.

ADOPTED: January 12, 2004

REVIEWED: October 22, 2019

Adopted: October 22, 2019

**Commented [OC31]:** The Board is required to review each policy every five years. This policy has been reviewed and changes are suggested to reflect best practice.

## *Document Status: Draft Update*

### **COMMUNITY RELATIONS**

#### **8:30 Visitors to and Conduct on School Property**

The following definitions apply to this policy:

**School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

**Visitor** - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or

- (b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle's trunk.
4. Damage or threaten to damage another's property.
  5. Damage or deface school property.
  6. Violate any Illinois law, or town or county ordinance.
  7. Smoke or otherwise use tobacco products.
  8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
  9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
  10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
  11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
  12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
  13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
  14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
  15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee directive.
  16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a school function.

#### Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

#### Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

#### Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person is also may be subject to being denied admission to school athletic or extracurricular events or meetings for up to one calendar year in accordance with the procedures below.

#### Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events as provided in this policy, the person has a right to a hearing before the Superintendent or designee. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, at least ten days before the hearing date. The hearing notice must contain:

1. An explanation of the recipient's right to a hearing;
2. The contact information for the Superintendent or designee so that the recipient of the notice can schedule a date, time, and place of the hearing;
3. A description of the prohibited conduct;
4. The proposed time period that admission to athletic or extracurricular school events will be denied; and
5. Instructions on how to waive a hearing.

#### Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

**Commented [OC32]:** Updated in response to 105 ILCS 5/10-20.5 and under various criminal trespass statutes. Applicable criminal trespass laws include: 720 ILCS 5/21-1 (criminal damage to property); 5/21-1.2 (institutional vandalism); 5/21-3 (criminal trespass to real property); 5/21-5 (criminal trespass to State supported land); 5/21-5.5 (criminal trespass to a safe school zone); 5/21-9 (criminal trespass to a place of public amusement); 5/21-11 (distributing or delivering written or printed solicitation on school property).

**Commented [OC33]:** Revised to reflect that the procedures referenced are limited in scope to athletic or extracurricular school events only (in compliance with 105 ILCS 5/24-24).

LEGAL REF.:

*Nuding v. Cerro Gordo Community Unit School Dist.*, 313 Ill. App.3d 344 (4th Dist. 2000).

20 U.S.C. §~~797184~~ et seq., Pro-Children Act of ~~20011994~~.

105 ILCS 5/~~10-20.5~~, 10-20.5b, ~~5/10-22.10~~, 5/22-33, 5/24-25, and 5/27-23.7(a).

[115 ILCS 5/3](#)(c), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

~~430 ILCS 66/, Firearm Concealed Carry Act.~~

410 ILCS 705/, Cannabis Tax and Regulation Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

720 ILCS 5/11-9.3, ~~5/21-1~~, ~~5/21-1.2~~, ~~5/21-3~~, ~~5/21-5~~, ~~5/21-5.5~~, ~~5/21-9~~, and ~~5/21-11~~.

CROSS REF.: [2:200 \(Types of Board of Education Meetings\)](#), [2:230 \(Public Participation at Board of Education Meetings and Petitions to the Board\)](#), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities), 8:40 (Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, May 10, 2010; January 13, 2014; June 28, 2016; January 28, 2020; July 7, 2020; August 23, 2022; February 28, 2023

**Freedom of Information  
Board Report  
April 9, 2024**

<b>FOIA#</b>	<b><u>Date of Request</u></b>	<b><u>Requestor</u></b>	<b><u>Subject</u></b>	<b><u>Date Completed/ STATUS</u></b>	<b><u>Time to complete in hours</u></b>
15-2024	2/21/2024	Rhyen Staley <b>Parents Defending Education</b>	Requesting copies of any district hiring documents, board documents, or committee agendas and documents related to teacher hiring found in the list below. If dates are needed, please search from January 1, 2020, to present. In connection with this request, please include any documents pertaining to: Application, including all questions, Antiracist or Antibias training, Diversity, Equity, and Inclusion (DEI) questions, Diversity, Equity, and Inclusion (DEI) hiring subcommittee, Diversity, Equity, and Inclusion (DEI) rubric, Diversity hiring goals, Diversity statement, Equity audit, Equity report card, Equity scorecard, Hiring committee, Hiring/ Interview training, Hiring rubric, Interview questions. Please include the following terms in the search: Affinity/ Affinity groups, Class conscious, Culturally Responsive, Diverse backgrounds, Equity lens, Equity mindset, Inclusive interview, Race conscious.	Completed 3/20/2024	4
16-2024	2/21/2024	Research Illinois Policy	Requesting records/documents relating to the suspension of Donald Peter's teaching license, as well as any documents pertaining to any correspondence between a representative of IEA or NEA or the local bargaining unit and any member of Community Unit School District 300's administration, including any principals or school board members, about the events detailed in this article.	Completed 3/20/2024	3
17-2024	2/22/2024	Sheri Reid <b>SmartProcure</b>	<b>Commercial Purpose</b> - Requesting any and all purchasing records from 12/15/2023 to current. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address	Completed 3/14/2024	2.5
20-2024	2/28/2024	Joel Shroades <b>SmartProcure</b>	<b>Commercial Purpose</b> - Requesting SmartProcure is requesting electronic copies of the contract in place between the school system and the vendor EduStaff.	Completed 3/21/2024	1.5
21-2024	3/11/2024	Brian Koffler <b>Shrub Oaks International</b>	Requesting copies of all records requests you may have received from ProPublica between 9/1/2023 – 2/1/2024 relating to our program	Completed 3/21/2024	1.5
22-2024	3/20/2024	Dana McKinnon <b>Community Member</b>	Requesting (1) a copy of the retainer agreement or engagement agreement between the district and any attorney or law firm for legal services in place for 2024, and (2) copies of all invoices for legal services provided to the district in 2024.	Pending	
23-2024	3/20/2024	Jennifer Chrostowski <b>Community Member</b>	Requesting any and or all communication between D300 elementary school principals, Martina Smith and Susan Harkin in regards to kindergarten screenings from Jan 1st, 2024 to present.	Completed 3/27/2024	1
24-2024	3/27/2024	Rob Propst <b>Waste Management</b>	<b>Commercial Purpose</b> - Requesting (1) Copy of the most recent service agreement for waste and recycling service for all locations, (2) Copy of the last two months of waste and recycling invoices	Pending	
25-2024	3/28/2024	Mike Powers <b>SMART265</b>	Requesting information for the construction and/or maintenance work planned this year for any building owned or leased by your district which include the scopes listed below. In addition, if any contracts have already been awarded, please include the names, and contact information of those contractor(s) and/or sub-contractor(s). (1) HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems. (2) Roof work including architectural metals used for weatherproofing and/or ornamental purposes. (3) Gutters and /or Downspouts. (4) New installation and/or replacement of lockers. (5) New installation and/or replacement of toilet partitions. (6) Kitchen Renovations. (7) Current HVAC Maintenance Contracts.	Pending	
26-2024	4/1/2024	Andrew Carlton <b>Notionize</b>	Requesting access to and a copy of a listing of all Dundee School District 300 full time employees' first, middle and last names, including their title/position, email address, date of hire and building/office location	Completed 4/2/2024	3
27-2024	4/1/2024	Franco Bottalico <b>Village of East Dundee</b>	Requesting a list of all the schools that East Dundee residents attend. And with those schools the associated principals' email addresses.	Completed 4/2/2024	1.5

**Community Unit School District 300**  
A/P Board Bill Listing for April 9,2024

<u>Fund</u>	<u>Amount</u>
Educational	\$ 2,589,053.09
Health Insurance Fund	\$ 226,520.32
Grant Fund	\$ 65,987.17
COVID 19 Fund	
Operations & Maintenance	\$ 344,110.43
Bond & Interest	\$ 605.00
Transportation	\$ 3,768,368.48
Site & Construction	\$ 77,511.87
Impact Fees	
Tort Immunity Fund	\$ <u>9,351.00</u>
 Total All Funds	 \$ <u><u>7,081,507.36</u></u>

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# Cash Payment Register

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AP265 Date: 04/04/24  
Time: 09:20

JOB SUBMISSION PARAMETERS

User Name: D300\lisa.kowalczyk  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 04/04/24  
Time 09:21

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code ACH

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
2894	10	21858	ACH	AMAZON CAPITAL SERVICES IN	SEATTLE	04/10/24	Processed	8,324.78	USD
2895	10	7642	ACH	ANDERSON LOCK	DES PLAINES	04/10/24	Processed	8,756.47	USD
2896	10	20141	ACH	APEX3 SYSTEMS LLC	STREAMWOOD	04/10/24	Processed	5,650.00	USD
2897	10	11590	ACH	BLICK ART MATERIALS LLC	GALESBURG	04/10/24	Processed	139.60	USD
2898	10	4783	ACH	HEALTH CARE SERVICE CORP.	Chicago	04/10/24	Processed	222,097.44	USD
2899	10	19038	ACH	BRIGHTLY SOFTWARE INC	PITTSBURGH	04/10/24	Processed	36,542.48	USD
2900	10	17273	ACH	BRUCKER COMPANY	ELK GROVE VILLAGE	04/10/24	Processed	1,740.00	USD
2901	10	3158	ACH	CDW GOVERNMENT	CHICAGO	04/10/24	Processed	57,858.82	USD
2902	10	4620	ACH	COMMUNICATIONS DIRECT INC	BATAVIA	04/10/24	Processed	4,305.84	USD
2903	10	13038	ACH	DIAMOND GRAPHICS OF ALGONQ	Algonquin	04/10/24	Processed	310.00	USD
2904	10	12005	ACH	DURHAM SCHOOL SERVICES	WARRENVILLE	04/10/24	Processed	3,624,134.21	USD
2905	10	21752	ACH	EDUSTAFF LLC	GRAND RAPIDS	04/10/24	Processed	203,749.20	USD
2906	10	19745	ACH	ENTERPRISE FM TRUST	KANSAS CITY	04/10/24	Processed	25,030.59	USD
2907	10	21264	ACH	FASTSIGNS OF CARPENTERSVIL	CARPETNERSVILLE	04/10/24	Processed	195.07	USD
2908	10	2919	ACH	THE FLOLO CORPORATION	WEST CHICAGO	04/10/24	Processed	149.88	USD
2909	10	20814	ACH	GRANITE TELECOMMUNICATIONS	PHILADELPHIA	04/10/24	Processed	5,816.52	USD
2910	10	19062	ACH	KLEIN THORPE & JENKINS LT	CHICAGO	04/10/24	Processed	864.17	USD
2911	10	21836	ACH	MANPOWER	AURORA	04/10/24	Processed	10,096.53	USD
2912	10	59320	ACH	NASCO	FORT ATKINSON	04/10/24	Processed	599.49	USD
2913	10	22088	ACH	ORGANIC LIFE LLC	CHICAGO	04/10/24	Processed	988,968.36	USD
2914	10	9293	ACH	PURCHASE POWER	BOSTON	04/10/24	Processed	100.00	USD
2915	10	14402	ACH	PRC SALTILLO	CLEVELAND	04/10/24	Processed	95.00	USD
2916	10	21571	ACH	LUIS RIVERA	ALGONQUIN	04/10/24	Processed	135.00	USD
2917	10	21864	ACH	ADRIAN SANCHEZ	ALGONQUIN	04/10/24	Processed	60.48	USD
2918	10	6833	ACH	SEYLLER'S INC	GENOA	04/10/24	Processed	2,190.00	USD
2919	10	22164	ACH	SPEECH KIDZ LLC	SALISBURY	04/10/24	Processed	7,725.00	USD
2920	10	19779	ACH	SUNRISE SOUTHWEST LLC	DOWNERS GROVE	04/10/24	Processed	1,774.60	USD
2921	10	19586	ACH	SUPERIOR OVERHEAD DOOR	CRYSTAL LAKE	04/10/24	Processed	350.00	USD
2922	10	20577	ACH	VIVACITY TECH PBC	SAINT PAUL	04/10/24	Processed	305.00	USD
2923	10	19556	ACH	VOYA FINANCIAL	CHICAGO	04/10/24	Processed	19,776.23	USD

\*\*\* Payment Code ACH Totals

Total Open Payments	30	5,237,840.76
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

AP265 Date 04/04/24  
Time 09:21

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183247	10	21001		1ST PLACE SPIRITWEAR	HINCKLEY	04/09/24	Processed	4,621.40	USD
183248	10	1480	REM	ACADEMIC THERAPY PUBLICATI	NOVATO	04/09/24	Processed	198.00	USD
183249	10	21652	REM1	ADESTA LLC	DALLAS	04/09/24	Processed	4,268.97	USD
183250	10	3860	REM2	ADVOCATE OCCUPATIONAL HEAL	CHICAGO	04/09/24	Processed	5,527.00	USD
183251	10	19928		AGC EDUCATION INC	BRIDGEVILLE	04/09/24	Processed	742.81	USD
183252	10	21583	PUR1	AHW HAMPSHIRE	HAMPSHIRE	04/09/24	Processed	1,449.00	USD
183253	10	17883	REM1	AL WARREN OIL COMPANY INC	HAMMOND	04/09/24	Processed	80,217.18	USD
183254	10	1048		ALLENDALE ASSOCIATION	LAKE VILLA	04/09/24	Processed	33,810.00	USD
183255	10	21311		BRIDGET AMELIO	ALGONQUIN	04/09/24	Processed	119.85	USD
183256	10	11780		AMERICAN TAXI DISPATCH INC	MOUNT PROSPECT	04/09/24	Processed	35,492.00	USD
183257	10	1708	REM	AMERICAN TIME AND SIGNAL C	DASSEL	04/09/24	Processed	4,959.24	USD
183258	10	22136		AMPERSAND THERAPY LLC	BELLEVUE	04/09/24	Processed	5,940.00	USD
183259	10	17899	REM	AMS STORE AND SHRED, LLC	ALGONQUIN	04/09/24	Processed	380.00	USD
183260	10	21799		TAYLOR ANDERSON	ALGONQUIN	04/09/24	Processed	136.30	USD
183261	10	6651		ANTIOCH COMMUNITY HIGH SCH	ANTIOCH	04/09/24	Processed	150.00	USD
183262	10	565	REM	APPLE COMPUTER INC.	ATLANTA	04/09/24	Processed	1,838.00	USD
183263	10	35565	REM1	ARTHUR J GALLAGHER	CHICAGO	04/09/24	Processed	9,351.00	USD
183264	10	7277	REM3	ASCD	PHILADELPHIA	04/09/24	Processed	178.00	USD
183265	10	19294	REM2	ACTE	PHILADELPHIA	04/09/24	Processed	980.00	USD
183266	10	21328	REM1	ASSURED HEALTHCARE STAFFIN	MILWAUKEE	04/09/24	Processed	11,155.94	USD
183267	10	19237	REM	ATI PHYSICAL THERAPY INVOI	CHICAGO	04/09/24	Processed	17,252.73	USD
183268	10	5739		AUTOMATIC FIRE SYSTEMS INC	ROCKFORD	04/09/24	Processed	1,406.00	USD
183269	10	6276		AUTOMOTIVE LIFT SERVICE &	HEBRON	04/09/24	Processed	1,045.00	USD
183270	10	19008	REM	AVANT ASSESSMENT LLC	SEATTLE	04/09/24	Processed	15,037.90	USD
183271	10	6918	REM	B & H PHOTO-VIDEO	NEW YORK	04/09/24	Processed	390.30	USD
183272	10	22039		BALSA MACHINING SERVICE	PAHRUMP	04/09/24	Processed	1,013.95	USD
183273	10	16648		BANNER UP SIGNS	SYCAMORE	04/09/24	Processed	1,781.00	USD
183274	10	4232	REM	BARNES & NOBLE INC.	DALLAS	04/09/24	Processed	555.78	USD
183275	10	11440		STEVE BELLMORE	MCHENRY	04/09/24	Processed	155.00	USD
183276	10	6952	REM	BHFX LLC	ARLINGTON HEIGHTS	04/09/24	Processed	3,400.00	USD
183277	10	11590		BLICK ART MATERIALS LLC	CHICAGO	04/09/24	Processed	5,576.46	USD
183278	10	12389		BOATHOUSE SPORTS	PHILADELPHIA	04/09/24	Processed	1,031.50	USD
183279	10	22196		KAREN BOYLE	ALGONQUIN	04/09/24	Processed	65.93	USD
183280	10	19145		BREAKOUT EDU	OLD BETHPAGE	04/09/24	Processed	99.00	USD
183281	10	18120		BRIGHT WHITE PAPER CO	PALM CITY	04/09/24	Processed	598.00	USD
183282	10	22162		JAZMIN BRITO	ALGONQUIN	04/09/24	Processed	76.97	USD
183283	10	3866	REM1	BSN SPORTS	DALLAS	04/09/24	Processed	4,103.00	USD
183284	10	83500	REM3	BSN SPORTS LLC	DALLAS	04/09/24	Processed	433.72	USD
183285	10	22322		BTC INSTITUTE	MADISON	04/09/24	Processed	514.23	USD
183286	10	16561		NIKI BURKEY	ALGONQUIN	04/09/24	Processed	20.08	USD
183287	10	7714	REM1	CENTRAL HIGH SCHOOL	BURLINGTON	04/09/24	Processed	344.22	USD
183288	10	7714	REM1	CENTRAL HIGH SCHOOL	BURLINGTON	04/09/24	Processed	344.22	USD
183289	10	7714	REM3	CENTRAL HIGH SCHOOL	BURLINGTON	04/09/24	Processed	33,000.00	USD
183290	10	14545		CAMELOT THERAPEUTIC SCHOOL	NEWARK	04/09/24	Processed	89,163.42	USD
183291	10	12789		CANDOR HEALTH EDUCATION	HINSDALE	04/09/24	Processed	1,936.00	USD
183292	10	20631		CANTEEN REFRESHMENTS	BLOOMINGDALE	04/09/24	Processed	1,558.44	USD
183293	10	21375	REM	WM J CASSIDY TIRE & SERVI	CAROL STREAM	04/09/24	Processed	959.18	USD
183294	10	3064	REM	CENTER FOR PSYCHOLOGICAL S	NORTHBROOK	04/09/24	Processed	1,487.50	USD

# Cash Payment Register

AP265 Date 04/04/24  
Time 09:21

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 3

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183295	10	16077	REM1	BEHAVIORAL HEALTH SERVICES	WINFIELD	04/09/24	Processed	313.18	USD
183296	10	16330	REM2	CENTURY PRINT AND GRAPHICS	SYCAMORE	04/09/24	Processed	2,728.19	USD
183297	10	15744	REM3	CHS/ANIXTER	CHICAGO	04/09/24	Processed	345.00	USD
183298	10	22296		CHROMEBOOKPARTS.COM	ST. PAUL	04/09/24	Processed	25,376.00	USD
183299	10	7015	REM2	CINTAS	CINCINNATI	04/09/24	Processed	29,904.48	USD
183300	10	9850		CLARE WOODS ACADEMY	WHEATON	04/09/24	Processed	25,255.50	USD
183301	10	22312	REM1	CLASSLINK INC	NEWARK	04/09/24	Processed	208,784.00	USD
183302	10	14419		CLASSROOM CONNECTION DAY S	BANNOCKBURN	04/09/24	Processed	18,740.16	USD
183303	10	22290		COLLABORATED CONSULTING LL	WESTMINSTER	04/09/24	Processed	347.00	USD
183304	10	15593	REM	COLLEY ELEVATOR CO	CHICAGO	04/09/24	Processed	2,067.00	USD
183305	10	21288	REM2	COMPASS HEALTH CENTER PLLC	DETROIT	04/09/24	Processed	178.96	USD
183306	10	7450		CONNECTION DAY SCHOOL	PALATINE	04/09/24	Processed	18,141.60	USD
183307	10	49605	REM3	CONSERV FS, INC	CHICAGO	04/09/24	Processed	13,556.95	USD
183308	10	22028		CONSTELLATION COLLECTIVE P	CHICAGO	04/09/24	Processed	1,111.87	USD
183309	10	19080	REM2	CONTECH-MSI CO	CAROL STREAM	04/09/24	Processed	895.00	USD
183310	10	18381	REM	CORE MECHANICAL INC	CHICAGO	04/09/24	Processed	26,016.64	USD
183311	10	2117		CRISIS PREVENTION INSTITUT	MILWAUKEE	04/09/24	Processed	5,747.00	USD
183312	10	4155		CRYSTAL LAKE SOUTH HIGH SC	CRYSTAL LAKE	04/09/24	Processed	350.00	USD
183313	10	13241	REM	D300 FOUNDATION FOR EXCELL	ALGONQUIN	04/09/24	Processed	1,575.00	USD
183314	10	12392		DAWN SIGN PRESS	SAN DIEGO	04/09/24	Processed	4,514.20	USD
183315	10	4417	REM2	DECKER EQUIP-SCHOOL FIX	VASSAR	04/09/24	Processed	734.93	USD
183316	10	1164	REM3	DELTA DENTAL OF ILLINOIS-R	CHICAGO	04/09/24	Processed	4,422.88	USD
183317	10	3449	REM3	DEMCO INC	MILWAUKEE	04/09/24	Processed	741.99	USD
183318	10	4337	REM	DEPCO, INC.	PITTSBURG	04/09/24	Processed	19,419.00	USD
183319	10	17300		DISCOVERY CENTER MUSEUM OF	ROCKFORD	04/09/24	Processed	2,958.00	USD
183320	10	17514		DOLLAMUR LP	FORT WORTH	04/09/24	Processed	518.36	USD
183321	10	12598		JOAN DORAN	GILBERTS	04/09/24	Processed	325.00	USD
183322	10	19677		EASTER SEALS METROPOLITAN	CHICAGO	04/09/24	Processed	10,137.20	USD
183323	10	10777		EDS RENTAL AND SALES INC	ALGONQUIN	04/09/24	Processed	925.00	USD
183324	10	6142	REM	EDUCATIONAL PRODUCTS INC	DALLAS	04/09/24	Processed	938.75	USD
183325	10	16027		ELARA ENERGY SERVICES INC	HILLSIDE	04/09/24	Processed	77,511.87	USD
183326	10	21430		ESPECIAL NEEDS LLC	ST LOUIS	04/09/24	Processed	47.90	USD
183327	10	3971	REM	ETA HAND2MIND	CHICAGO	04/09/24	Processed	1,345.86	USD
183328	10	18965		FEDERAL SUPPLY USA	WAUKEGAN	04/09/24	Processed	2,486.64	USD
183329	10	17404	REM	FERGUSON ENTERPRISES #1550	CHICAGO	04/09/24	Processed	2,785.41	USD
183330	10	21609	REM	FOLLETT CONTENT SOLUTIONS	CHICAGO	04/09/24	Processed	3,618.24	USD
183331	10	17269	REM2	FOLLETT CONTENT SOLUTIONS	CHICAGO	04/09/24	Processed	4,267.63	USD
183332	10	3291	REM3	SPECIAL EDUCATION SERVICES	CHICAGO	04/09/24	Processed	27,344.10	USD
183333	10	12254		PATRICIA FREEMAN	ALGONQUIN	04/09/24	Processed	81.07	USD
183334	10	21884		FUMEX LLC	KENNESAW	04/09/24	Processed	1,800.00	USD
183335	10	21976	REM	FUTURE CHAMPIONS SPORTS CO	JACKSONVILLE	04/09/24	Processed	400.00	USD
183336	10	22297		GALAXY GLASS & MIRROR	ELGIN	04/09/24	Processed	1,574.69	USD
183337	10	20873	REM	GARVEY'S OFFICE PRODUCTS	CAROL STREAM	04/09/24	Processed	9,975.60	USD
183338	10	22246		RANDI GAUTHIER	ALGONQUIN	04/09/24	Processed	94.04	USD
183339	10	22061	REM1	GENSERVE LLC	NEW YORK	04/09/24	Processed	1,307.03	USD
183340	10	9565	REM5	GLENBARD EAST HIGH SCHOOL	LOMBARD	04/09/24	Processed	325.00	USD
183341	10	7269	REM3	AMITA GLENOAKS SCHOOL - P	GLENDAL HEIGHTS	04/09/24	Processed	5,568.60	USD
183342	10	36850	REM1	GOODHEART-WILCOX PUBLISHER	DALLAS	04/09/24	Processed	232,748.28	USD

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183343	10	1237	REM	GOPHER SPORT	MINNEAPOLIS	04/09/24	Processed	827.01	USD
183344	10	19162	REM	GORDON FOOD SERVICE INC	CHICAGO	04/09/24	Processed	807.65	USD
183345	10	2580	REM2	GRAINGER	PALATINE	04/09/24	Processed	12,063.25	USD
183346	10	21435		VICTORIA GRANDZIEL	ALGONQUIN	04/09/24	Processed	6.70	USD
183347	10	9713	REM2	GUSTAVE A LARSON COMPANY	MINNEAPOLIS	04/09/24	Processed	830.66	USD
183348	10	11713		INEABELLE GUTIERREZ	ALGONQUIN	04/09/24	Processed	25.32	USD
183349	10	18231		TONYA HAASE	ALGONQUIN	04/09/24	Processed	129.08	USD
183350	10	18405		SUSAN HARKIN	ALGONQUIN	04/09/24	Processed	2,957.97	USD
183351	10	20907		HEIDI LERETTE-KAUFFMAN	ALGONQUIN	04/09/24	Processed	172.19	USD
183352	10	19458		ANGELA HERNANDEZ	EAST DUNDEE	04/09/24	Processed	123.28	USD
183353	10	22172		COLLEEN HESTER	ALGONQUIN	04/09/24	Processed	56.96	USD
183354	10	4057	REM	HINCKLEY SPRINGS	DALLAS	04/09/24	Processed	3,983.06	USD
183355	10	13989	REM	HOBART SERVICES	CAROL STREAM	04/09/24	Processed	675.01	USD
183356	10	22198		ERIKA HOFFMAN	ALGONQUIN	04/09/24	Processed	22.11	USD
183357	10	90799		JEANNE HOWARD	ALGONQUIN	04/09/24	Processed	36.58	USD
183358	10	8197		HUNTLEY COMM SCHOOL DIST 1	ALGONQUIN	04/09/24	Processed	300.00	USD
183359	10	8197	REM2	HUNTLEY ATHLETICS	HUNTLEY	04/09/24	Processed	542.37	USD
183360	10	507	REM2	ILLINOIS ASSOCIATION OF SC	DEKALB	04/09/24	Processed	1,585.00	USD
183361	10	3054	REM1	ILLINI POWER PRODUCTS	NEW YORK	04/09/24	Processed	2,118.00	USD
183362	10	8219	REM2	ILLINOIS CONGRESSIONAL DEB	WONDER LAKE	04/09/24	Processed	90.00	USD
183363	10	42580		ILLINOIS HIGH SCHOOL ASSN	BLOOMINGTON	04/09/24	Processed	4,900.20	USD
183364	10	4602		ILLINOIS PRINCIPALS ASSOCI	SPRINGFIELD	04/09/24	Processed	498.00	USD
183365	10	4810	REM	HERFF JONES	CHICAGO	04/09/24	Processed	915.84	USD
183366	10	7399		ILLINOIS STATE UNIVERSITY	NORMAL	04/09/24	Processed	1,164.00	USD
183367	10	21450		IMPERIAL DADE	RACINE	04/09/24	Processed	1,397.61	USD
183368	10	19339		INFINITY TRANSPORTATION MA	DES PLAINES	04/09/24	Processed	6,411.49	USD
183369	10	1605	REM	INSECT LORE	SHAFTER	04/09/24	Processed	476.79	USD
183370	10	19784	REM3	JAMF SOFTWARE LLC	CHICAGO	04/09/24	Processed	84.70	USD
183371	10	21536		JC LICHT	CHICAGO	04/09/24	Processed	246.44	USD
183372	10	20008		MARTA JIMENEZ ALFARO	ALGONQUIN	04/09/24	Processed	21.71	USD
183373	10	21894		ELIZETTE JIMENEZ	ALGONQUIN	04/09/24	Processed	63.05	USD
183374	10	8224	REM2	JOHNSON CONROLS FIRE PROTE	PALATINE	04/09/24	Processed	3,683.00	USD
183375	10	20112		JOLIET SLAMMERS	JOLIET	04/09/24	Processed	2,700.00	USD
183376	10	3957	REM2	KANE COUNTY REGIONAL OFFIC	GENEVA	04/09/24	Processed	680.00	USD
183377	10	16241		BETH KEEN	ALGONQUIN	04/09/24	Processed	113.23	USD
183378	10	16579		KINASTHETICS INC	ARLINGTON HEIGHTS	04/09/24	Processed	10,851.00	USD
183379	10	9816	REM2	KINSEY	GLEN ELLYN	04/09/24	Processed	12,864.12	USD
183380	10	5939		KIRHOFERS SPORTS INC	AURORA	04/09/24	Processed	5,096.00	USD
183381	10	5571		KNAPHEIDE EQUIPMENT CO	MCHENRY	04/09/24	Processed	787.60	USD
183382	10	19310		BARBARA KOLAKOWSKI	ALGONQUIN	04/09/24	Processed	158.12	USD
183383	10	19829		KONA ICE OF MCHENRY COUNTY	LAKE IN THE HILLS	04/09/24	Processed	1,030.00	USD
183384	10	1504	REM	LAKESHORE LEARNING MATERIA	LOS ANGELES	04/09/24	Processed	758.75	USD
183385	10	19341	REM	LEARNING WITHOUT TEARS	BALTIMORE	04/09/24	Processed	386.10	USD
183386	10	20970	REM	LEARNWELL	WOBURN	04/09/24	Processed	29,767.26	USD
183387	10	11613	REM5	NAPERVILLE PSYCHIATRIC VEN	CHICAGO	04/09/24	Processed	87.24	USD
183388	10	18308		JESSICA LIPPERER	ALGONQUIN	04/09/24	Processed	21.31	USD
183389	10	89903		LISA FELTMAN	ALGONQUIN	04/09/24	Processed	17.00	USD
183390	10	19466		LITTLE CITY FOUNDATION	PALATINE	04/09/24	Processed	39,826.75	USD

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183391	10	21732		LOVE YOUR CLASSROOM LLC	CARY	04/09/24	Processed	3,597.36	USD
183392	10	12517		LUCKY LOCATORS INC	ALGONQUIN	04/09/24	Processed	330.00	USD
183393	10	21811	REM1	CSES SCHOOLS LLC	NORTHBROOK	04/09/24	Processed	23,333.08	USD
183394	10	21952		M3B PRODCUCTS INC	ST. CHARLES	04/09/24	Processed	168.75	USD
183395	10	20134		MARBLESOFT	BLAINE	04/09/24	Processed	125.82	USD
183396	10	14352		MARKLUND	GENEVA	04/09/24	Processed	9,317.60	USD
183397	10	22294		MARV TRAINING	CLEVELAND	04/09/24	Processed	311.62	USD
183398	10	53380	REM	MCMMASTER-CARR	CHICAGO	04/09/24	Processed	585.33	USD
183399	10	14412		MEDI-KID CO INC	HEMET	04/09/24	Processed	59.00	USD
183400	10	20342		MOBILE ED PRODUCTIONS INC	REDFORD	04/09/24	Processed	1,395.00	USD
183401	10	11777	REM3	MOBILE MINI	CHICAGO	04/09/24	Processed	314.56	USD
183402	10	18452		MONKEYSPORTS INC	CORONA	04/09/24	Processed	825.99	USD
183403	10	22193		JOSHUA MOTLEY	ALGONQUIN	04/09/24	Processed	80.36	USD
183404	10	9906	REM4	MUSIC AND ARTS	FREDERICK	04/09/24	Processed	1,583.49	USD
183405	10	7073		MUSIC IN MOTION	PLANO	04/09/24	Processed	52.95	USD
183406	10	18154		DEBRA McCLOYN	ALGONQUIN	04/09/24	Processed	116.58	USD
183407	10	14811	REM2	NEUCO INC	CAROL STREAM CAROL	04/09/24	Processed	334.22	USD
183408	10	61930	REM2	NICOR GAS	STREAM	04/09/24	Processed	357.07	USD
183409	10	22310	REM	NO HOLDEN BACK, LLC	SAN DEIGO	04/09/24	Processed	1,797.00	USD
183410	10	21292		JENNIFER NOLAN	ALGONQUIN	04/09/24	Processed	201.19	USD
183411	10	21454	REM	NORTH AMERICAN CORP of IL	CHICAGO	04/09/24	Processed	7,459.04	USD
183412	10	4929	REM2	NORTHERN ILLINOIS UNIVERSI	DEKALB	04/09/24	Processed	1,040.00	USD
183413	10	7815	REM3	SHAW MEDIA	CRYSTAL LAKE	04/09/24	Processed	89.20	USD
183414	10	62680	REM	NORTHWEST SUBURBAN SPECIAL	CHICAGO	04/09/24	Processed	97.15	USD
183415	10	62900		NUTOYS LEISURE PRODUCTS	WESTCHESTER	04/09/24	Processed	2,296.56	USD
183416	10	21615		PAIGE O'ROURKE	BARTLETT	04/09/24	Processed	500.00	USD
183417	10	2701		OAK FIRE & SECURITY SYSTEM	HOMER GLEN	04/09/24	Processed	5,521.00	USD
183418	10	22018		PALATINE PACK TIMING LLC	PALATINE	04/09/24	Processed	1,200.00	USD
183419	10	22186		LUILIA PALERMO	ALGONQUIN	04/09/24	Processed	28.48	USD
183420	10	20958	REM	PARTS TOWN LLC	CHICAGO	04/09/24	Processed	795.75	USD
183421	10	21449	REM1	PEERLESS NETWORK, INC	CHICAGO	04/09/24	Processed	13,309.15	USD
183422	10	17818	REM	PESI, INC	EAU CLAIRE	04/09/24	Processed	374.98	USD
183423	10	65470	REM	PETERSEN FUELS INC.	HAMPSHIRE	04/09/24	Processed	505.45	USD
183424	10	4664	REM3	PIONEER MANUFACTURING COMP	CLEVELAND	04/09/24	Processed	5,759.56	USD
183425	10	12591		PLAINFIELD SCHOOL DISTRICT	PLAINFIELD	04/09/24	Processed	600.00	USD
183426	10	20035	REM	PLANTE & MORAN PLLC	CHICAGO	04/09/24	Processed	2,500.00	USD
183427	10	22152		VICTORIA POLLOCK	ALGONQUIN	04/09/24	Processed	32.94	USD
183428	10	18044	REM2	PORTER PIPE AND SUPPLY CO	CAROL STREAM	04/09/24	Processed	468.04	USD
183429	10	20751		POSTAL SOURCE	DAVENPORT	04/09/24	Processed	46.90	USD
183430	10	9764		PRO-SOURCE DISTRIBUTORS	ROCKFORD	04/09/24	Processed	5,058.69	USD
183431	10	39700		RALPH HELM INC	ELGIN	04/09/24	Processed	1,111.42	USD
183432	10	21613		RANTOUL TOWNSHIP HS DIST #	RANTOUL	04/09/24	Processed	300.00	USD
183433	10	18892	REM2	RAPTOR TECHNOLOGIES LLC	HOUSTON	04/09/24	Processed	1,280.00	USD
183434	10	22233		MICHELLE RAUCHLEITNER	LAKE IN THE HILLS	04/09/24	Processed	20.77	USD
183435	10	7901	REM	RAYNER RIN - SCOTT INC	SUMMIT	04/09/24	Processed	9,469.95	USD
183436	10	6378	REM1	REALLY GOOD STUFF	CHICAGO	04/09/24	Processed	1,018.44	USD
183437	10	4070	REM1	RIDDELL/ALL AMERICAN SPORT	DALLAS	04/09/24	Processed	17,590.31	USD
183438	10	21408	REM	ROBOTSHOP INC	NEW YORK	04/09/24	Processed	348.68	USD

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183439	10	20901		ROCCO Z MUSIC, LLC	MCHENRY	04/09/24	Processed	2,100.00	USD
183440	10	10748		ROCHESTER 100 INC	ROCHESTER	04/09/24	Processed	821.87	USD
183441	10	19850		TODD ROHLWING	ALGONQUIN	04/09/24	Processed	210.00	USD
183442	10	93139		SONJA RUSSELL	ALGONQUIN	04/09/24	Processed	68.34	USD
183443	10	19054		CINDY SALGADO	ALGONQUIN	04/09/24	Processed	205.03	USD
183444	10	20785	REM	SAVVAS LEARNING COMPANY	ATLANTA	04/09/24	Processed	2,323.72	USD
183445	10	20573		ERIK SCHEELE	ELGIN	04/09/24	Processed	225.00	USD
183446	10	20639		BETSY SCHLIMGEN	ALGONQUIN	04/09/24	Processed	166.83	USD
183447	10	4234	REM	SCHOOL HEALTH CORP	CHICAGO	04/09/24	Processed	223.89	USD
183448	10	21002	REM1	SCHOOL SPECIALTY LLC	PHILADELPHIA	04/09/24	Processed	59,660.80	USD
183449	10	20583	REM	SECOND CHANGE CARDIAC SOLU	YORKVILLE	04/09/24	Processed	3,362.60	USD
183450	10	16246	REM1	SEDGWICK CLAIMS MGMT	DALLAS	04/09/24	Processed	750.00	USD
183451	10	21617	REM	SERVICEWEAR APPAREL INC	CINCINNATI	04/09/24	Processed	1,989.27	USD
183452	10	498		SHERWIN WILLIAMS	CARPENTERSVILLE	04/09/24	Processed	351.20	USD
183453	10	13013		VINCE SIFUENTES JR	ALGONQUIN	04/09/24	Processed	224.26	USD
183454	10	15165	REM2	SITEONE LANDSCAPE SUPPLY L	CHICAGO	04/09/24	Processed	746.66	USD
183455	10	17589		LAURA SLAVICH	ALGONQUIN	04/09/24	Processed	36.18	USD
183456	10	19927		SOUTHEASTERN EQUIPMENT AND	WEST COLUMBIA	04/09/24	Processed	1,978.63	USD
183457	10	4339		SOUTHWEST STRINGS	TUCSON	04/09/24	Processed	828.22	USD
183458	10	14345	REM1	SPARE WHEELS TRANSP CO INC	WEST CHICAGO	04/09/24	Processed	850.00	USD
183459	10	16891	REM3	SPECIAL EDUCATION SERVICES	CHICAGO	04/09/24	Processed	20,465.79	USD
183460	10	20595	REM2	SPECIAL EDUCATION SYSTEMS	CHICAGO	04/09/24	Processed	8,183.11	USD
183461	10	9448		ST CHARLES NORTH HIGH SCHO	ST CHARLES	04/09/24	Processed	300.00	USD
183462	10	14188	REM3	STAPLES ADVANTAGE	DALLAS	04/09/24	Processed	189.98	USD
183463	10	14242	REM2	STATE INDUSTRIAL PRODUCTS	BOSTON	04/09/24	Processed	1,532.36	USD
183464	10	78395	REM	STEINER ELECTRIC CO.	CHICAGO	04/09/24	Processed	122.40	USD
183465	10	19856	REM1	STENSTROM PETROLEUM SRVCS	ROCKFORD	04/09/24	Processed	1,818.00	USD
183466	10	12344	REM	SYSCO FOOD SERVICE OF CHIC	DES PLAINES	04/09/24	Processed	872.90	USD
183467	10	15913		THE EDGE SPORTS APPAREL	HUNTLEY	04/09/24	Processed	8,006.00	USD
183468	10	17068		THE RESPONSIVE MAILROOM IN	ELGIN	04/09/24	Processed	402.02	USD
183469	10	18259	REM1	THE STEPPING STONES GROUP	CAROL STREAM	04/09/24	Processed	10,510.50	USD
183470	10	22220		THOMAS C MURRAY LLC	BREINIGSVILLE	04/09/24	Processed	9,500.00	USD
183471	10	22305		TODAYS UNIFORMS INC	CRYSTAL LAKE	04/09/24	Processed	544.70	USD
183472	10	12245		TOUCHMATH ACQUISITION LLC	COLORADO SPRINGS	04/09/24	Processed	72.00	USD
183473	10	19557	REM	TOWN & COUNTRY GARDENS INC	ELGIN	04/09/24	Processed	307.88	USD
183474	10	713	REM2	TRANE US INC	CHICAGO	04/09/24	Processed	1,338.11	USD
183475	10	14149		TRANSPORTATION JOINT AGREE	CRYSTAL LAKE	04/09/24	Processed	12,411.75	USD
183476	10	12213		TROPHIES BY GEORGE	BARTLETT	04/09/24	Processed	309.15	USD
183477	10	21868		PATRICK TYSKI	ALGONQUIN	04/09/24	Processed	9.52	USD
183478	10	16599	REM5	US BANK	ST PAUL	04/09/24	Processed	605.00	USD
183479	10	11477	REM2	BSN SPORTS LLC	DALLAS	04/09/24	Processed	2,870.50	USD
183480	10	18375	REM2	VALDES LLC	WHEELING	04/09/24	Processed	1,125.00	USD
183481	10	9847		VCP INC	ALGONQUIN	04/09/24	Processed	575.00	USD
183482	10	18279		VEX ROBOTICS INC	GREENVILLE	04/09/24	Processed	1,623.70	USD
183483	10	19316		KATIE VIDAL	ALGONQUIN	04/09/24	Processed	112.41	USD
183484	10	2469	REM3	VILLAGE OF CARPENTERSVILLE	CARPENTERSVILLE	04/09/24	Processed	100.00	USD
183485	10	49720	REM1	VILLAGE OF LAKE IN THE HIL	LAKE IN THE HILLS	04/09/24	Processed	428.63	USD
183486	10	11274		VISUAL IMAGE PHOTOGRAPHY I	CEDARBURG	04/09/24	Processed	400.00	USD

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183487	10	20434		RACQUEL WASHINGTON	ALGONQUIN	04/09/24	Processed	317.58	USD
183488	10	17272	REM2	WE CARLSON CORPORATION	ELK GROVE VILLAGE	04/09/24	Processed	728.25	USD
183489	10	6808	REM1	WEATHERGUARD ROOFING COMPA	ELGIN	04/09/24	Processed	1,891.44	USD
183490	10	17053		PAUL WELDEN	ALGONQUIN	04/09/24	Processed	47.64	USD
183491	10	13491		ANN WENZEL	ALGONQUIN	04/09/24	Processed	10.94	USD
183492	10	7040		WEST SIDE ELECTRIC SUPPLY	SOUTH ELGIN	04/09/24	Processed	1,916.18	USD
183493	10	19898		KATHRYN WOOD	ALGONQUIN	04/09/24	Processed	72.23	USD

\*\*\* Payment Code MHC Totals

Total Open Payments	247	1,628,127.13
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

AP265 Date 04/04/24  
Time 09:21

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 8

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1214	10	21703	ACH	LINDE GAS & EQUIPMENT INC	PALATINE	04/09/24	Processed	628.97	USD
1215	10	9801	REM8	PITNEY BOWES	PITTSBURGH	04/09/24	Processed	122.85	USD
1216	10	9724	REM3	T-MOBILE	CINCINNATI	04/09/24	Processed	5,845.79	USD

\*\*\* Payment Code PCD Totals

Total Open Payments	3	6,597.61
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

AP265 Date 04/04/24  
Time 09:21

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr	
4269	10	20428		CSG FORTE PAYMENTS INC	ALLEN	04/09/24	Processed	8,681.44	USD	
4270	10	15833	ACH	FIRST AMERICAN BANK	ELK GROVE VILLAGE	04/09/24	Processed	3,437.50	USD	
*** Payment Code WIR Totals										
Total Open Payments								2	12,118.94	
Total Reconciled Payments									0.00	
Total Void Payments									0.00	
Total Stale Dated Payments									0	
Total Escheated Payments									0	
*** Cash Code HBAP Totals										
Total Open Payments								282	6,884,684.44	
Total Reconciled Payments									0.00	
Total Void Payments									0.00	
Total Stale Dated Payments									0	
Total Escheated Payments									0	
*** Pay Group D300 USD Totals										
Total Open Payments								282	6,884,684.44	
Total Reconciled Payments									0.00	
Total Void Payments									0.00	
Total Stale Dated Payments									0	
Total Escheated Payments									0	

# Cash Payment Register

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AP265 Date: 04/03/24  
Time: 13:40

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 04/03/24  
Time 13:40

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 1

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
4268	10	12763		BMO HARRIS BANK	CHICAGO	03/31/24	Processed	150,249.23	USD

\*\*\* Payment Code WIR Totals

Total Open Payments	1	150,249.23
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Cash Code HBAP Totals

Total Open Payments	1	150,249.23
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Pay Group D300 USD Totals

Total Open Payments	1	150,249.23
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

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AP265 Date: 04/01/24  
Time: 09:15

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 04/01/24  
Time 09:15

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183241	10	19376	REM3	GROOT INC	PITTSBURGH	04/01/24	Processed	19,569.28	USD
183242	10	4000		VILLAGE OF ALGONQUIN	ALGONQUIN	04/01/24	Processed	10,917.92	USD
183243	10	10717	REM	VILLAGE OF GILBERTS	GILBERTS	04/01/24	Processed	904.00	USD
183244	10	38500	REM	VILLAGE OF HAMPSHIRE	HAMPSHIRE	04/01/24	Processed	7,493.50	USD
183245	10	75970	REM1	VILLAGE OF SLEEPY HOLLOW	SLEEPY HOLLOW	04/01/24	Processed	1,127.08	USD
183246	10	87220	REM3	VILLAGE OF WEST DUNDEE	WEST DUNDEE	04/01/24	Processed	3,655.42	USD

\*\*\* Payment Code MHC Totals

Total Open Payments	6	43,667.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Cash Code HBAP Totals

Total Open Payments	6	43,667.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Pay Group D300 USD Totals

Total Open Payments	6	43,667.20
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

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AP265 Date: 03/22/24  
Time: 09:10

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 03/22/24  
Time 09:10

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 1

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183240	10	19162	REM	GORDON FOOD SERVICE INC	CHICAGO	03/22/24	Processed	2,025.83	USD

\*\*\* Payment Code MHC Totals

Total Open Payments	1	2,025.83
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Cash Code HBAP Totals

Total Open Payments	1	2,025.83
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Pay Group D300 USD Totals

Total Open Payments	1	2,025.83
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

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AP265 Date: 03/19/24  
Time: 12:19

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 03/19/24  
Time 12:19

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 1

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
183215	10	21782		PROJECT LEAD THE WAY INC	INDIANAPOLIS	03/19/24	Processed	149.00	USD
183216	10	5358		SECRETARY OF STATE	SPRINGFIELD	03/19/24	Processed	4.00	USD

\*\*\* Payment Code MHC Totals

Total Open Payments	2	153.00
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

AP265 Date 03/19/24  
Time 12:19

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1213	10	21703		LINDE GAS & EQUIPMENT INC	DANBURY	03/19/24	Processed	727.66	USD

\*\*\* Payment Code PCD Totals

Total Open Payments	1	727.66
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Cash Code HBAP Totals

Total Open Payments	3	880.66
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Pay Group D300 USD Totals

Total Open Payments	3	880.66
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

April 9, 2024

Page 1

**ADMINISTRATORS**

1. Recommend the following be employed by Community Unit School District 300 for the **2024 - 2025** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Annual Salary</b>	<b>Effective</b>
Mapes, Benjamin	Dean of Students	Hampshire Middle School	\$78,089	July 1, 2024
Szalkowski, Raven	Dean of Students	Westfield Community School	\$78,089	July 1, 2024

**RESIGNATION - ADMINISTRATORS**

1. Recommend approval of the following letters of resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Bending, Brett	Principal	Hampshire High School	June 30, 2024
Hernandez, Miguel	Social Studies Division Head	Jacobs High School	June 30, 2024
Wasilewski, Kelly	Dean of Students	Hampshire High School	June 30, 2024

**RETIREMENT – ADMINISTRATORS**

1. Recommend approval of the following request to retire in accordance with Article XX, B of the July 1, 2022 – June 30, 2025 LEAD negotiated agreement:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Falk, Geoffrey	Social Studies Division Head	Hampshire High School	End of the 2028-2029 school year

**CERTIFIED PERSONNEL**

1. Recommend the following be employed by Community Unit School District 300 for the **2023-2024** school year and be compensated according to the LEAD negotiated agreement:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>FTE</b>	<b>Salary</b>	<b>Type</b>
Vincent, Baylee	5 <sup>th</sup> Grade	Big Timber Elementary School	1.0	BA Step A	Replacement

Leave of absence requests are attached separately for Board of Education approval.

# COMMUNITY UNIT SCHOOL DISTRICT 300

## HUMAN RESOURCES REPORT

April 9, 2024

Page 2

### OTHER EMPLOYMENT – CERTIFIED PERSONNEL

1. Recommend the following employees be approved for **part-time probationary contracts** for the 2024-2025 school year:

Connors	Gwyn	Dundee Middle School
Daoui	Ilham	Dundee-Crown High School
Russo	Matthew	Dundee-Crown High School
Wagner	Joseph	Hampshire High School

2. Recommend the following employees be approved for **first year probationary contracts** for the 2024-2025 school year:

Beere	Vanessa	Dundee Middle School
Downs	Jack	Central Office
Easwar	Kala	Parkview Elementary School
Lalond	Elizabeth	Carpentersville Middle School
O'Shea	Sarah	Hampshire High School
Paganelis	Alexis	Lakewood Elementary School
Plate	Julie	Gilberts Elementary School
Rivera	Elvira	Dundee-Crown High School
Rogers Rush	Olivia	Carpentersville Middle School
Schutzenhofer	Jackson	Jacobs High School
Seaborn	Lindsey	Jacobs High School
Solie	Megan	Westfield Community School
Stephens	Claire	Golfview Elementary School
Stuehler	Kristie	Dundee Highlands Elementary School
Valenti	Rebecca	Parkview Elementary School
Yerex	Mary	Central Office

3. Recommend the following employees be approved for **second year probationary contracts** for the 2024-2025 school year:

Adamczyk	Laura	Hampshire High School
Adams	Bailey	Neubert Elementary School
Adan Varea	Maria	Jacobs High School
Aguila	Dawn	Wright Elementary School
Aguirre-Gonzalez	Quetzally	Carpentersville Middle School
Albrecht	Zachary	Dundee-Crown High School
Baker	Abigail	Hampshire Middle School
Baldrige	Briahna	Gilberts Elementary School
Bartello	Jenna	Algonquin Middle School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

Page 3

Barth	Kierstin	deLacey Family Education Center
Bauman	Dawn	Carpentersville Middle School
Bennett	Alexa	deLacey Family Education Center
Boeke	Jessica	Carpentersville Middle School
Caballero	Christopher	Dundee-Crown High School
Cable	Katherine	Lake In The Hills Elementary School
Canciamille	Catherine	Dundee Middle School
Carlson	Jennifer	Dundee-Crown High School
Carroll	Gregory	Jacobs High School
Casado Ortego	Nuria	Carpentersville Middle School
Chmura	Katarzyna	Hampshire Middle School
Christy	Steven	Dundee-Crown High School
Cohn	Jennifer	Parkview Elementary School
Colletti	Anna	Dundee-Crown High School
Conrad	Benjamin	Algonquin Middle School
Crumpley	Bryan	Algonquin Middle School
De La Mar	Patrick	Hampshire High School
DeLeo	Gianna	Hampshire Middle School
DeVito	Ryan	Parkview Elementary School
DiCianni	Megan	Dundee-Crown High School
Dietz	Grant	Hampshire High School
DiSanti	Kaitlin	Hampshire Elementary School
Donnawell	Jacquelyn	Carpentersville Middle School
Faith	Kailey	Parkview Elementary School
Frey	B. Brandon	Carpentersville Middle School
Gara	Jack	Hampshire High School
Gordon	Rebecca	deLacey Family Education Center
Haak	Shane	Hampshire High School
Hanks	Carol	Gilberts Elementary School
Hemani	Farida	Carpentersville Middle School
Hernandez	Ana	Liberty Elementary School
Hernandez	Jennifer	Algonquin Middle School
Horcher	Ryan	Jacobs High School
Hughes	Brittany	Dundee Middle School
Jain	Purnima	Dundee-Crown High School
Johnson	Erin	Parkview Elementary School
Kasper	Christina	Dundee Middle School
Kazlauskas	Sydney	Hampshire Middle School
Kebr	Elizabeth	Neubert Elementary School
Keppler	Madeline	Algonquin Middle School
Kinstner	Delaney	deLacey Family Education Center
Koczwara	Natalie	Lake In The Hills Elementary School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

Page 4

Kollath Chilson	Jocelyn	deLacey Family Education Center
Kraemer	Kathy	Wright Elementary School
Lang	Benjamin	Dundee-Crown High School
Larsen	Karyn	Wright Elementary School
Leon	Kaitlin	Carpentersville Middle School
Levesque	Fiona	Carpentersville Middle School
Lewis	Jessica	Dundee Highlands Elementary School
Lopez	Abigail	Parkview Elementary School
Losson	Breanna	Neubert Elementary School
Ludvigsen	Morgan	Dundee-Crown High School
Luna	Estela	Lakewood Elementary School
Lung	Jordan	Hampshire High School
Maravilla	Arianna	Golfview Elementary School
Martin	Erin	deLacey Family Education Center
Martin	Spencer	Oak Ridge School
Martinez-Cherry	Andrea	Central Office
Mayton	Rebecca	Carpentersville Middle School
Mertogul	Jessica	Hampshire Elementary School
Miguel	Michael	Hampshire High School
Miller	Daniel	Perry Elementary School
Mullor Gomez	Carlos	Carpentersville Middle School
Murtaugh	Matthew	Dundee Middle School
Nacht	Lauren	Hampshire Elementary School
Navarro	Jazmin	Lakewood Elementary School
Nichols	Jennifer	Hampshire High School
Nottoli	Katherine	Dundee-Crown High School
Nyquist	Christina	Big Timber Elementary School
Olfelt	Carol	Wright Elementary School
Palermo	Luilia	Central Office
Pape	Elissa	Hampshire High School
Patel	Niva	Hampshire High School
Pawelkiewicz	Megan	Carpentersville Middle School
Pendzinski	Michelle	Carpentersville Middle School
Phelps	Brittany	Carpentersville Middle School
Piotrowski	Mary	Jacobs High School
Pitones	Maritza	Carpentersville Middle School
Pool	Jessica	Eastview Elementary School
Psaras	Allison	Neubert Elementary School
Quanstrum	Kayla	Jacobs High School
Ramirez San Jose	Javier	Liberty Elementary School
Ritt	Sarah	Algonquin Lakes Elementary School
Rodwell	Allison	Parkview Elementary School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

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Rose	Audrey	deLacey Family Education Center
Ruiz	Hannah	Hampshire High School
Ruscetti	Francesca	Hampshire High School
Ryza	Kylie	Parkview Elementary School
Sanders	Megan	Big Timber Elementary School
Sandoval	Daniela	Lakewood Elementary School
Schwarz	Melissa	Hampshire High School
Scimeca	Stephanie	Neubert Elementary School
Seal	True	Gilberts Elementary School
Sitton	Kraig	Carpentersville Middle School
Smasal	Amber	Hampshire High School
Sprouse	Nicole	Hampshire High School
Stakauskaite	Saule	Dundee-Crown High School
Stoxen	Ashley	Big Timber Elementary School
Sturwold	Lauren	Carpentersville Middle School
Suarez Ruiz	Viridiana	Carpentersville Middle School
Swiech	Olivia	Carpentersville Middle School
Taxon	Alexandria	Carpentersville Middle School
Torrey	Emily	Algonquin Middle School
Tsoukalas	Maria	Sleepy Hollow Elementary School
Turner	Jessica	Jacobs High School
Underwood	Robert	Jacobs High School
Vandergrift	Brittany	Carpentersville Middle School
Vargas	Grace	Meadowdale Elementary School
Varney	Jennifer	Parkview Elementary School
Vaz Guerrero	Ana	Lakewood Elementary School
Vitzthum	Alondra	Lakewood Elementary School
Wesley	Lisa	Oak Ridge School
West	Taylor	Big Timber Elementary School
Whitaker	Melissa	Hampshire Middle School
Wormsley III	Jimmy	Dundee-Crown High School
Yonamine	Sarah	Carpentersville Middle School

4. Recommend the following employees be approved for **third year probationary contracts** for the 2024-2025 school year:

Adkins	Katherine	Algonquin Lakes Elementary School
Afonso Cano	Leticia	Carpentersville Middle School
Anderson	Calie	Carpentersville Middle School
Anderson	Elizabeth	Eastview Elementary School
Anderson	Julie	Westfield Community School
Arias	Abigai	Hampshire High School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

Page 6

Atkinson	Sean	Dundee Middle School
Baker	Brendan	Jacobs High School
Baker	Kelly	Hampshire Middle School
Barth	Julie	Eastview Elementary School
Bartlett	Clarissa	Hampshire High School
Batad	Michelle	Dundee-Crown High School
Behe	Amanda	Carpentersville Middle School
Benskin	Anna	Parkview Elementary School
Bernardi	Riley	Golfview Elementary School
Bobik	Chad	Jacobs High School
Bolivar	Rene	Hampshire High School
Boyle	Karen	Carpentersville Middle School
Brenneman	Kyla	Westfield Community School
Brito	Jazmin	Meadowdale Elementary School
Bunke	Rachel	Dundee-Crown High School
Cassiere	Toinette	Oak Ridge School
Charielle	Anna	Eastview Elementary School
Cicccone	Francis	Algonquin Middle School
Cook	Kelsey	Carpentersville Middle School
Courtney	Noelle	Parkview Elementary School
Cronin	Margaret	Big Timber Elementary School
Cwick	Christina	Hampshire High School
Davis	Carina	Parkview Elementary School
De La Torriente	Kristen	Neubert Elementary School
DePons	Danielle	Jacobs High School
Dickerson	Emily	Carpentersville Middle School
Dotson	Harmony	Parkview Elementary School
Escareno	Veronica	deLacey Family Education Center
Estrada	Ashley	Oak Ridge School
Ferguson	Melissa	Parkview Elementary School
Fiorito	Joshua	Oak Ridge School
Flores	Mary	Hampshire High School
Foley	Jennifer	Sleepy Hollow Elementary School
Frerichs	Alexandra	Big Timber Elementary School
Frey	Lucille	Dundee-Crown High School
Gola	Bethany	Lakewood Elementary School
Gomez	Paola	Carpentersville Middle School
Gomez Tomillo	Aitana	Jacobs High School
Gomez-Czaja	Maria	Carpentersville Middle School
Gonzalez Soto	Edith	Meadowdale Elementary School
Graack	Samuel	Dundee-Crown High School
Grude	Ashlee	Big Timber Elementary School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

Page 7

Hamlin	Sharon	Lake In The Hills Elementary School
Herevia Garza	Abiel	Meadowdale Elementary School
Hester	Colleen	Westfield Community School
Hevrdejs	Rachel	Lake In The Hills Elementary School
Hogle	Joseph	Jacobs High School
Holly	Jacqueline	Golfview Elementary School
Ishak	Olivia	Jacobs High School
Jacobs	Mackenzi	Carpentersville Middle School
Jorgensen	Kyle	Dundee-Crown High School
Koppa	Jamie	Lakewood Elementary School
Kudzma	Brooke	Wright Elementary School
Labombarbe	Xenia	Parkview Elementary School
Landvick	Pamela	Oak Ridge School
Lange	Marie	Liberty Elementary School
Langreder	Henry	Dundee-Crown High School
Laschober	Olivia	Hampshire High School
Layer	Timothy	Perry Elementary School
Lopez Monreal	Iranzu	Lakewood Elementary School
Lourido Otero	Javier	Lakewood Elementary School
Lund	Mary	Liberty Elementary School
MacDonald	Steven	Perry Elementary School
Martin	Anthony	Dundee-Crown High School
Mays	Lindsay	Hampshire High School
McGuire	Maggie	Hampshire Middle School
Melendy	Kasey	Wright Elementary School
Meltzer	Lana	Neubert Elementary School
Mores	Laura	Westfield Community School
Mortenson	Stephanie	Dundee-Crown High School
Mufti	Afshan	Gilberts Elementary School
Murdoch	Gabrielle	Perry Elementary School
Nagy	Emily	Lake In The Hills Elementary School
O'Halleran	Alexis	Liberty Elementary School
Osimowicz	Madelyn	Eastview Elementary School
Padjen	Madeline	Big Timber Elementary School
Pawlowski	Jamie	deLacey Family Education Center
Peelo Johnson	Jessica	Parkview Elementary School
Peterson	Jill	Parkview Elementary School
Policky	Mitchell	Jacobs High School
Powers	Holly	Dundee-Crown High School
Priyma	Olesya	Dundee-Crown High School
Quintero Gaitan	Claudia	Golfview Elementary School
Ricks	Samantha	Oak Ridge School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

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Rodriguez	Jenny	Big Timber Elementary School
Rojas	Brandy	deLacey Family Education Center
Rokos	Madison	Hampshire Middle School
Rollins	Anna-Carin	Dundee Middle School
Romero Claudio	Carmen	Carpentersville Middle School
Rosa	Karina	Liberty Elementary School
Rossi	Joseph	Hampshire High School
Rubio Victoria	Silvia	Carpentersville Middle School
Ruiz	Narely	Liberty Elementary School
Ruzinok	Maureen	Neubert Elementary School
Ryan	Michelle	Jacobs High School
Salazar	Alondra	Lakewood Elementary School
Sanchez Gonzalvez	Maria	Lakewood Elementary School
Sarmiento	Yomira	Meadowdale Elementary School
Scarpelli	Victoria	Carpentersville Middle School
Schlender	Jacklyn	Big Timber Elementary School
Seifert	Sheri	Gilberts Elementary School
Siebold	Martyna	Dundee-Crown High School
Smith	Danielle	Hampshire High School
Smith	Heather	Carpentersville Middle School
Spooner	Kym	Parkview Elementary School
Stefanski	Kellye	Westfield Community School
Svendsen	Melissa	Hampshire High School
Taets	Kelsey	Big Timber Elementary School
Tarullo	Jessica	Westfield Community School
Thiesse	Laura	Liberty Elementary School
Thompson	Ryan	Dundee-Crown High School
Toomire	Katherine	Perry Elementary School
Valle	Camillo	Hampshire High School
Van Grondelle	Margaret	Parkview Elementary School
Velasco Calvo	Tamara	Lakewood Elementary School
Venetos	Angeliki	Neubert Elementary School
Villagomez Chavez	Jocelyne	Golfview Elementary School
Villanueva Sert	Marta	Lakewood Elementary School
Vital	Daniel	Wright Elementary School
Wagner	Cindy	Hampshire High School
Weger	Jonathan	Hampshire High School
Wenc	Jennifer	Lake In The Hills Elementary School
Withey	Michelle	Jacobs High School
Wood	Robert	Dundee-Crown High School
Wurbia	Audra	Gilberts Elementary School
Zamarripa	Carina	Liberty Elementary School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

April 9, 2024

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Zavala	Kelly	Perry Elementary School
Ziemann	Lori	Algonquin Middle School

5. Recommend the following employees be approved for **fourth year probationary contracts** for the 2024-2025 school year:

Allen	Kevin	Jacobs High School
Alvarez Loza	Carmen	Meadowdale Elementary School
Ayers	Sean	Dundee-Crown High School
Barber Martinez	Jennifer	Dundee Middle School
Bentz	Katherine	Parkview Elementary School
Biesiada	Danielle	Westfield Community School
Bona	Alexis	Jacobs High School
Bredlau	Rose	Hampshire High School
Brister	Nicole	Hampshire High School
Byrne	Bryan	Carpentersville Middle School
Chally	Ashley	Algonquin Middle School
Charleton	Catherine	Sleepy Hollow Elementary School
Cochren	Katreena	Parkview Elementary School
Dahlberg	Alexis	Hampshire Middle School
Dapper	Victoria	Carpentersville Middle School
DeFauw	Sondra	Hampshire High School
Detiveaux	Hannah	Hampshire High School
Dowdakin	Virginia	Algonquin Lakes Elementary School
Duamroh	Anna	Jacobs High School
Elvira Roca	Alba	Golfview Elementary School
Esteve Lopez	Maria	deLacey Family Education Center
Fryer	Matthew	Dundee Highlands Elementary School
Garcia	Andrea	Lakewood Elementary School
Garity	Robin	Algonquin Lakes Elementary School
Giannini	Tina	Liberty Elementary School
Goble	Patricia	Carpentersville Middle School
Gonzalez	Priscilla	Golfview Elementary School
Gonzalez	Yesenia	Golfview Elementary School
Gorawara	Meera	Jacobs High School
Gottardo	Karissa	Westfield Community School
Hughes	Krystal	Big Timber Elementary School
Hunter	T'Keyah	Central Office
Javan	Emily	Dundee-Crown High School
Johnson	Jacob	Algonquin Middle School
Jones	Kate	Dundee-Crown High School
Kamp	Taylor	deLacey Family Education Center

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

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Kilchenman	Michael	Carpentersville Middle School
Kim	Su Yeun	Carpentersville Middle School
Kresto	Polikseni	deLacey Family Education Center
Lenartowski	Lindsey	deLacey Family Education Center
Lia Jr.	Ralph	Dundee-Crown High School
Litchfield	Stephanie	Perry Elementary School
Lopez	Monica	Dundee-Crown High School
Lopez Garcia	Alejandro	Carpentersville Middle School
Mallon	Megan	Carpentersville Middle School
Martinez	Megan	Hampshire High School
McBride	Melissa	Lake In The Hills Elementary School
Medina	Stephanie	Jacobs High School
Meuth	Heidi	Sleepy Hollow Elementary School
Miguel	Baily	Gilberts Elementary School
Milison	Alison	Hampshire High School
Moll	Karalynn	Jacobs High School
Ni	Christopher	Lincoln Prairie Elementary School
Nielsen	Erin	deLacey Family Education Center
Nielsen	Jonathan	Carpentersville Middle School
Ocampo	Jessica	Westfield Community School
Onak	Susanna	Dundee Middle School
Pallan	Heidi	Sleepy Hollow Elementary School
Pasenelli	Jaimy	Liberty Elementary School
Perez	Rebecca	Lakewood Elementary School
Pirtle	Joe	Jacobs High School
Ploetz	Hannah	Golfview Elementary School
Redmond	Georgia	Dundee-Crown High School
Rivera	Rosa	Carpentersville Middle School
Rohrback	Paige	Jacobs High School
Rotondi	Tracy	Westfield Community School
Rufer	Noa	Perry Elementary School
Rynearson	Andrea	Lincoln Prairie Elementary School
Salgado	Elideth	Golfview Elementary School
Sanzone	Dominic	Parkview Elementary School
Saveley	Madyson	Westfield Community School
Scarbrough	Marie	Perry Elementary School
Schuetz	Kaitlyn	Hampshire Elementary School
Spalding	Matthew	Eastview Elementary School
Tyrakowski	Delaney	Dundee Highlands Elementary School
Villa	Alondra	Golfview Elementary School
Voss	Ashley	Perry Elementary School
Whitaker	Christina	Big Timber Elementary School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

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Wingerd	Cassidy	Big Timber Elementary School
Winton	Diana	Jacobs High School
Yurasek	Austin	Dundee-Crown High School
Zakosek	Krystyne	Lake In The Hills Elementary School
Zasadil	Caroline	Jacobs High School

5. Recommend the following employees be approved for **tenure status** for the 2024-2025 school year:

Ahsmann	Jackie	Neubert Elementary School
Alexander	Tiffany	Lakewood Elementary School
Alonso	Yanin	Liberty Elementary School
Alvarado	Maritza	Meadowdale Elementary School
Alvernia-Kopetsky	Lisa	Westfield Community School
Amelio	Bridget	Central Office
Anglada Feliciano	Suheiley	Golfview Elementary School
Anwar	Saqiba	Dundee-Crown High School
Boehning	Heidi	Hampshire Middle School
Boushley	Melanie	Dundee-Crown High School
Burgh	Troy	Jacobs High School
Carlos	Elisa	Jacobs High School
Carver	Tanya	Sleepy Hollow Elementary School
Chacon	Kelly	Jacobs High School
Church	Jennifer	Dundee Highlands Elementary School
Conde	Rosalba	Golfview Elementary School
Cosgrove	Michael	Jacobs High School
Crenshaw	Jacob	Hampshire High School
Crim	Bradley	Hampshire High School
Crossman	Carly	Perry Elementary School
Dillow	Hayley	Lake In The Hills Elementary School
Dominguez	Lila	deLacey Family Education Center
Dziubla	Rebecca	Dundee-Crown High School
Garay	Leslie	Carpentersville Middle School
Gentile	Ellen	Algonquin Middle School
Georgitsis	Natalie	Dundee Middle School
Georgou	Emily	Carpentersville Middle School
Grandziel	Victoria	Meadowdale Elementary School
Haro Richard	Magdalena	Meadowdale Elementary School
Hoosier	Ciera	Dundee-Crown High School
Horak	Carly	Liberty Elementary School
Hoth	John	Hampshire High School
Jackson	Kendall	Westfield Community School

Leave of absence requests are attached separately for Board of Education approval.

## COMMUNITY UNIT SCHOOL DISTRICT 300

### HUMAN RESOURCES REPORT

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Jimenez	Elizette	Perry Elementary School
Klein	Tracy	deLacey Family Education Center
Koruna	Nina	Central Office
Kruit	Meriah	Lincoln Prairie Elementary School
Larson	Julie	Liberty Elementary School
Latowicz	Courtney	Westfield Community School
Lawton	Kathryn	Liberty Elementary School
Lococo	Lauren	Dundee-Crown High School
Maher	Elisa	Algonquin Lakes Elementary School
Marinelli	Susan	Dundee Highlands Elementary School
Marron	Thalia	Meadowdale Elementary School
Masters	Ethan	Jacobs High School
Michael	Danya	Gilberts Elementary School
Moulton	Rob	Lincoln Prairie Elementary School
Nickol	Kristen	Hampshire Elementary School
Petry	Shannon	Dundee-Crown High School
Portokalis	Leander	Dundee-Crown High School
Rau	Emily	Carpentersville Middle School
Rodebeck	Carrie	Gilberts Elementary School
Rodriguez Perez	Vanessa	Lakewood Elementary School
Ruffolo	Haley	Golfview Elementary School
Ruiz	Patricia	Jacobs High School
Sanchez	Andrea	Lake In The Hills Elementary School
Savage	Samantha	Lake In The Hills Elementary School
Schultz	Timothy	Dundee-Crown High School
Senior	Kathryn	Big Timber Elementary School
Smith	Dustin	Jacobs High School
Stegge	Kimberly	Central Office
Streck	Kathryn	Gilberts Elementary School
Swineford	Allyson	Hampshire High School
Taylor	Krista	Westfield Community School
Thompson	Magdalena	Perry Elementary School
Thorne	Courtney	Gilberts Elementary School
Tibbott	Eleanor	Algonquin Middle School
Truger	Dayna	Dundee-Crown High School
Tushinski	Nina	Neubert Elementary School
Venegas	Noemi	Carpentersville Middle School
Wardlow	Ashley	Dundee-Crown High School
Wenzel	Ann	Central Office
Williams	Catherine	Jacobs High School
Zabran	Jacob	Perry Elementary School
Zuercher	Rosita	Meadowdale Elementary School

Leave of absence requests are attached separately for Board of Education approval.

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

April 9, 2024

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**RESIGNATION – CERTIFIED PERSONNEL**

1. Recommend approval of the following letters of resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Bosch Torrent, David	Dual Language	Carpentersville Middle School	End of the 2023-2024 school year
Cepiel, Sarah	Math Interventionist	Jacobs High School	End of the 2023-2024 school year
Conlin, Patrick	Cross Categorical	Dundee-Crown High School	End of the 2023-2024 school year
Forestor Jr., Roman	6 <sup>th</sup> Grade Science	Westfield Community School	End of the 2023-2024 school year
Gomila Juan, Aina	Dual Language	Carpentersville Middle School	End of the 2023-2024 school year
Reyes Anaya, Maria	1 <sup>st</sup> Grade Dual Language	Meadowdale Elementary School	End of the 2023-2024 school year
Richards, Lauren	School Social Worker - Mental Health	Algonquin Lakes Elementary School	End of the 2023-2024 school year
Sakolari, Angela	3 <sup>rd</sup> Grade	Westfield Community School	April 19, 2024 (correction: previously approved by BOE on 3/19/2024 effective at the end of the 2023-2024 school year)

2. Recommend approval of the following letters of resignation from members currently on leave, effective at the close of the 2023-2024 school year:

<b>Name</b>	<b>Position</b>	<b>Location</b>
Adamson, Stephanie	Math Interventionist	Westfield Community School
Cappello, Anthony	Digital Learning Coach	Central Office
Dunne, Jessica	School Social Worker	Dundee Crown High School
Guerrieri, Taylor	SPED	Eastview Elementary School
Hernandez, Kirsten	School Social Worker	Jacobs High School
Hill, Rebecca	Instructional Math Coach	Central Office
Lawton, Melissa	1 <sup>st</sup> Grade	Neubert Elementary School
O'Hara, Melissa	3 <sup>rd</sup> Grade	Hampshire Elementary School
Ryan, Ashley	3 <sup>rd</sup> Grade	Perry Elementary School
Spear, Victoria	1 <sup>st</sup> Grade	Liberty Elementary School
Stawychny, Karlie	Cross Categorical	Jacobs High School
Whitehair, Krista	Science	Hampshire High School

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

**HUMAN RESOURCES REPORT**

April 9, 2024

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**OTHER RESIGNATION – CERTIFIED PERSONNEL**

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Winters, Michelle	Building Substitute	Neubert Elementary School	April 12, 2024

**RETIREMENT – CERTIFIED PERSONNEL**

1. Recommend approval of the following request to retire in accordance with Article XX, B of the July 1, 2022 – June 30, 2025 LEAD negotiated agreement:

Name	Position	Location	Effective
Zeid-Brandstedt, Kari	ELA Instructional Coach	Eastview Elementary School	End of the 2027-2028 school year

2. Recommend approval of the following request to retire under TRS guidelines:

Name	Position	Location	Effective
Consiglio, Donna	2 <sup>nd</sup> Grade	Gilberts Elementary School	End of the 2023-2024 school year

**SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL**

None

**RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

None

**RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

None

**EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Skaggs, Daniel	Night Custodian	Carpentersville Middle School	\$17.94	Replacement

Leave of absence requests are attached separately for Board of Education approval.

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

April 9, 2024

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**RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following letters of resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Bennett, Paul	Safety Staff	Jacobs High School	April 12, 2024
Caldera Dorado, Eugenia	Paraeducator	deLacey Family Education Center	April 12, 2024
Campos, John	Night Custodian	Carpentersville Middle School	May 24, 2024
Dold, Joshua	Night Custodian	Lake In The Hills Elementary School	March 26, 2024
Legaspi, Emmanuel	Safety Staff	Carpentersville Middle School	April 8, 2024
Skaggs, Daniel	Night Custodian	Carpentersville Middle School	April 8, 2024

**DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend dismissal of the following probationary employee, pursuant to Article XVII, Section 17.1 Probationary Period of the DESPA July 1, 2022 – June 30, 2025 negotiated agreement:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Lanners, Dylan	Night Custodian	Westfield Community School	March 26, 2024

**RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following requests to retire:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Bargehr, Veronica	Paraeducator	Dundee-Crown High School	May 24, 2024
Duley, Kim	Secretary – Registrar	Westfield Community School	September 13, 2024
Haro, Florentina	Paraeducator	deLacey Family Education Center	May 24, 2024
Macias, Carmen	Paraeducator	deLacey Family Education Center	May 30, 2024

Leave of absence requests are attached separately for Board of Education approval.

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

April 9, 2024

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**COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following support personnel:

<b>Name</b>	<b>Position</b>	<b>Location</b>
Beauchamp, Tyson	Varsity Football Volunteer	Hampshire High School

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

April 9, 2024

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DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

Current Class	Name	Current Position	Current Location	New Class	New Position	CBA/ Handbook	Lane-Step	New Location	Effective Date
ADMIN	Columbaro, Christopher	Principal	ALES	Same	Director of Fine & Performing Arts	ADMIN	E, 15	CO	July 1, 2024
ADMIN	Murphy, Kelley	Principal	MDES	Same	Director of Early Childhood & Elementary Math	ADMIN	D, 2	CO	July 1, 2024
DESA	Ramirez, Jasmine	Paraeducator	DFEC	DESPA	Family School Liaison	DESPA	D, 1	Same	April 1, 2024
DESPA	Zambrano, Giovanni	District Custodian	B & G	Same	Head Custodian	DESPA	C, 3	AMS	April 1, 2024
ADMIN	Zarate, Hugo	Supervisory Dean	CMS	Same	Assistant Principal	ADMIN	J, 2	MES	July 1, 2024

Leave of absence requests are attached separately for Board of Education approval.



# DISTRICT 300

## COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

**DATE:** April 9, 2024

**TO:** Dr. Susan Harkin, Superintendent  
Board of Education

**FROM:** Eberto Mora  
Assistant Superintendent of Human  
Resources

<b>Presented at the following Board Meetings</b>	
<b>Board Operations Committee</b>	
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	4/9/2024
<b>BOE 2<sup>nd</sup> Reading</b>	4/9/2024

**SUBJECT: Approval of Resolution Authorizing Honorable Dismissal Non-Tenured Teaching Staff  
Lack of Proper Certification**

### **Background**

The Board of Education is required to notify non-tenured teaching staff of honorable dismissal due to lack of proper certification on or before April 15<sup>th</sup> of the school term.

### **Administrative Recommendation**

The Administration recommends the board approve the resolution authorizing honorable dismissal of non-tenured teaching staff for lack of proper certification as identified in the resolution.

### **Fiscal Impact**

None

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**  
**RESOLUTION AUTHORIZING HONORABLE DISMISSAL**  
**TO NON-TENURED TEACHERS LACKING PROPER CERTIFICATION**

WHEREAS, the Board of Education is prohibited by law from employing certain teachers who lack proper certification;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of School District No. 300, Kane, McHenry, Cook, and DeKalb Counties, Illinois, as follows:

Section 1. That this Board of Education, pursuant to Section 5/24-11 of the Illinois School Code, hereby determines that the teacher enumerated on **EXHIBIT 1**, attached hereto and made a part hereof, is hereby honorably dismissed as a teacher in this School District for the next ensuing school term and, accordingly, that the present contract of employment of the teacher shall terminate at the close of the present term.

Section 2. That the President and Secretary of this Board of Education are hereby authorized and directed to give to the person enumerated on **EXHIBIT 1**, by personal email, regular mail, and certified mail with return receipt requested a written notice of this Board's decision to not re-employ the teacher enumerated on **EXHIBIT 1** for the next school term, which notice shall be substantiated in the form of **EXHIBIT 2**, attached hereto and made a part hereof.

Section 3: This Resolution shall be in full force and effect upon and after its adoption.

ADOPTED THIS 9TH DAY OF APRIL, 2024, BY THE FOLLOWING ROLL CALL VOTE:

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

By:

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary, Board of Education

**EXHIBIT 1**

**NOTICE OF HONORABLE DISMISSAL TO NON-TENURED TEACHER LACKING  
PROPER CERTIFICATION AT THE CLOSE OF THE 2023-2024 SCHOOL TERM**

**Second Year Certified**

Lehnherr, Nicholas

Hampshire High School

**EXHIBIT 2**

**NOTICE OF HONORABLE DISMISSAL TO TEACHER  
LACKING PROPER CERTIFICATION**

Date

**Sent Via Regular Mail, Certified Mail with Return Receipt Requested, and Personal Email**

Name  
Address Line 1  
Address Line 2

Dear \_\_\_\_\_:

Pursuant to Section 5/24-11 of the School Code, you are hereby notified that the Board of Education of School District No. 300, Kane, McHenry, Cook, and DeKalb Counties, Illinois, at its April 9, 2024 meeting, has resolved that you are honorably dismissed as a teacher in this School District for the 2024-2025 school term because you lack proper certification. Your present contract of employment will terminate at the close of the 2023-2024 school term.

Very truly yours,

Board of Education of School  
District No. 300, Kane, McHenry,  
Cook and DeKalb Counties, Illinois

By:

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary

cc: Personnel File



ID #

**«FIRST» «LAST NAME»**  
«USERLEVELEDDESCRIPTION»  
«POSITIONDESCRIPTION»

Acknowledge Acknowledgment of Receipt of Personal Service:

\_\_\_\_\_  
Employee

ATTEST:

\_\_\_\_\_  
Principal/Supervisor

Dated: \_\_\_\_\_