

Board of Education Workshop Special Meeting

Monday, December 4, 2023 6:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. Call to Order

1.1. Roll Call

2. Closed Session

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); 3. Student disciplinary cases 2(c)(9); 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8); and 5. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member 2(c)(16).

2.2. Motion to suspend closed session

3. Reconvene in Open Session

3.1. Roll Call

4. Pledge of Allegiance

5. Approval of the Agenda

6. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 5:30-6:00pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

7. Consent Items

7.1. Approval of Human Resources Report

8. Roll Call Action Items

8.1. Approval of Student Discipline Case #2

9. **Closed Session**

9.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Litigation 2(c) (11); 3. Student disciplinary cases 2(c) (9); 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8); and 5. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member 2(c) (16).

9.2. Motion to adjourn closed session

10. **Reconvene in Open Session**

10.1. Roll Call

11. **Board Discussion**

12. **Adjournment**

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

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ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2023 - 2024** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

Name	Position	Location	Annual Salary	Effective
Keafer, Katherine	Principal	Perry Elementary School	\$111,680	December 4, 2023

RESIGNATION - ADMINISTRATORS

None

RETIREMENT – ADMINISTRATORS

None

CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2023-2024** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Elliott, Jessica	5th Grade	Big Timber Elementary School	1.0	BA Step A	Replacement
Maravilla, Arianna	2nd Grade Dual Language	Golfview Elementary School	1.0	BA Step A	Replacement
Martin, Erin	Early Childhood SPED	deLacey Family Education Center	1.0	B15 Step F	Replacement
Plate, Julie	Kindergarten	Gilberts Elementary School	1.0	BA Step A	Additional
Stephens, Claire	Art	Golfview Elementary School (.5), Meadowdale Elementary School (.4), & Wright Elementary School (.1)	1.0	BA Step A	Replacement

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

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RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Angsurat, Marcy	7th Grade Language Arts	Carpentersville Middle School	End of the 2022-2023 school year
Bulmann, Sandra	Math Interventionist	Dundee-Crown High School	December 22, 2023

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

1. Recommend approval of the following request to retire in accordance with Article XX, B of the July 1, 2019 – June 30, 2022 LEAD negotiated agreement:

Name	Position	Location	Effective
Timm, Phillip	Science	Jacobs High School	End of the 2023-2024 school year

2. Recommend approval to rescind the following request to retire in accordance with Article XX, B of the July 1, 2019 – June 30, 2022 LEAD negotiated agreement:

Name	Position	Location	Effective
Timm, Phillip	Science	Jacobs High School	End of the 2024-2025 school year

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

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EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Christopher, Sarah	Paraeducator	Jacobs High School	\$16.47	Replacement
Diaz Perez, Gretl	District Clerical	Central Office	\$19.02	Replacement
Ekstrom, Shawn	Night Custodian	Hampshire High School	\$17.94	Replacement
Fuery, Rebecca	Paraeducator	Oak Ridge School	\$18.18	Replacement
Gramm, Kacy	Safety Staff	Dundee Middle School	\$17.94	Additional
Gutierrez Jr., Jose	Safety Staff	Dundee Middle School	\$17.94	Additional
Hauser, Michael	Safety Staff	Westfield Community School	\$17.94	Additional
Hernandez, Carlos	Safety Staff	Dundee-Crown High School	\$17.94	Replacement
Kuta, Michele	Paraeducator	Hampshire Middle School	\$15.00	Additional
McDonald, Ian	Night Custodian	Gilberts Elementary School	\$17.94	Replacement
Melton, Lisa	Safety Staff	Westfield Community School	\$17.94	Additional
Orth, Olivia	Paraeducator	Neubert Elementary School	\$15.00	Additional
Rozdilsky, Laura	Paraeducator	Neubert Elementary School	\$18.18	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
DeLaTorre, Estevan	Night Custodian	deLacey Family Education Center	November 24, 2023
Kotesky, Marla	Nurse (Non-Certified)	Hampshire High School	November 17, 2023
Lunceford, Dina	ACT Tutor	Westfield Community School	December 1, 2023

DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following request to retire:

Name	Position	Location	Effective
Badeau, Barbara	Paraeducator	Jacobs High School	January 26, 2024

Leave of absence requests are attached separately for Board of Education approval.

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COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

Name	Position	Location
Haak, Timothy	Assistant Football Coach	Hampshire High School
Parra, Lucas	Girls Assistant Soccer Coach	Jacobs High School
Pinter, Nicholas	Boys Basketball Volunteer	Jacobs High School

Leave of absence requests are attached separately for Board of Education approval.

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DISTRICT POSITION TRANSFERS

1. Recommend a position transfer of the following personnel:

Current Class	Name	Current Position	Current Location	New Class	New Position	CBA/ Handbook	Lane-Step	New Location	Effective Date
DESA	Jackson, Dakota	Paraeducator	DCHS	DESPA	Safety Staff	DESPA	A, 1	Same	November 27, 2023

Leave of absence requests are attached separately for Board of Education approval.