

Board of Education Business Meeting

Tuesday, February 28, 2023 6:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. Call to Order

1.1. Roll Call

2. Closed Session, 6:00pm-6:30pm

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); and 3. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to Suspend Closed Session

3. Reconvene in Open Session at 6:30pm

3.1. Roll Call

4. Pledge of Allegiance, Gilberts Elementary School

5. Approval of the Agenda

6. Recognition

6.1. District Spelling Bee Winners

6.2. 2023 Illinois High School Theater Festival

6.3. ILMEA All-State Festival Qualifiers

7. Public Participation Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.

8. Board Announcements

8.1. Good News

9. Superintendent Report

9.1. Summer Camps Overview

9.2. Strategic Plan Update Goal 1 & 2

10. Consent Items <\$25k

10.1. Approval of Board Meeting Minutes

10.2. Approval of Disposal Items

10.3. Approval of Donation Report

10.4. Approval of Bills Payable

10.5. Approval of Treasurer's Report

10.6. Approval of Human Resources Report

10.7. Approval of Freedom of Information Act
Report

11. Consent Items >\$25K

11.1. Approval of Fuel and Lubricants Bid

11.2. Approval of Playground & Decorative Mulch
Bid

11.3. Approval of Transportation Management
Services Bid

11.4. Approval of Capital Projects - deLacey
Education Center Building Renovations

11.5. Approval of Auditorium Sound & Lighting
Professional Services Contract (CMS, DCHS, HHS &
Jacobs)

12. Roll Call Action Items

12.1. Approval of Board Policy Updates

12.2. Approval of K-12 ELA/SLA/6-12 Science/6-
12 College & Career Exploration Platform
Curriculum Adoption

13. Board Discussion

13.1. Board Committee Reports

13.2. Board Discussion

14. Closed Session

14.1. Motion to go into closed session for the
purpose of discussing: 1. The appointment,
employment, compensation, discipline,
performance, or dismissal of specific employees
of the public body 2(c)(1); 2. Litigation

2(c) (11); and 3. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

14.2. Motion to Adjourn Closed Session

15. Reconvene in Open Session

15.1. Roll Call

16. Adjournment

**Community Unit School District 300 Monthly
Fixed Asset Disposals
02/01/2023**

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal
1/4/2023	JHS	MONITOR	DELL	E1910C	CN-OT571R-64180-05D-1LJM	22473	Broken	Tech Recycle
1/4/2023	JHS	DVD/VHS PLAYER	JVC	HR-XVC30U	16893565	N/A	Broken	Tech Recycle
1/4/2023	JHS	PROJECTOR	SANYO	PLC-XW55A	68934672	N/A	Broken	Tech Recycle
1/4/2023	JHS	DVD PLAYER	TOSHIBA	SD-K510	30007010613775	N/A	Broken	Tech Recycle
1/4/2023	JHS	DVD PLAYER	SONY	EQP DVD 12	30007010736212	N/A	Broken	Tech Recycle
1/4/2023	JHS	PRINTER CARTRIDGE	N/A	RM1-1082	CAD0075475	N/A	Broken	Tech Recycle
1/4/2023	JHS	MONITOR SPEAKER	DELL	AS501	CN-0UH837-48220-783-01PH	N/A	Broken	Tech Recycle
1/4/2023	JHS	MONITOR	DELL	DP/N 0C552H JUL 2008	CN-OC552H-72872	N/A	Broken	Tech Recycle
1/4/2023	JHS	DOCKING STATION	LENOVO	40A1	M2B0HAW4	N/A	Broken	Tech Recycle
1/4/2023	JHS	DOCKING STATION	LENOVO	40A1	M2B0Z10E	N/A	Broken	Tech Recycle
1/4/2023	JHS	DOCKING STATION	LENOVO	40AG	M5G00YGP	N/A	Obsolete	Tech Recycle
1/4/2023	JHS	MISC BOX 2	N/A	N/A	N/A	N/A	Obsolete	Tech Recycle
1/4/2023	JHS	DVD COPY WRITER TOWER	MICROBOARDS	DVD PRM PRO1016	ROPH10002281	N/A	Obsolete	Tech Recycle
1/4/2023	JHS	PROJECTOR	DELL	2200MP	N/A	T003331	Broken	Tech Recycle
1/4/2023	JHS	PROJECTOR	DUKANE	3LCD	CP-X2011UP	T006251	Obsolete	Tech Recycle
1/4/2023	JHS	PROJECTOR	DUKANE	IMPAGE PRO 8077A	3303006483000027	T006421	Broken	Tech Recycle
1/4/2023	JHS	MONITOR	DELL	N/A	CN-OPM372-72872-85U-30UL	T009446	Broken	Tech Recycle
1/4/2023	JHS	MONITOR	DELL	DP/N OV2MFT	CN-OV2MFT-74445-368-A4YU	T012499	Broken	Tech Recycle
1/4/2023	JHS	PROJECTOR	INFOCUS	W240	N/A	T017261	Broken	Tech Recycle
1/4/2023	JHS	DESKTOP COMPUTER	LENOVO	THINKCENTRE M73	MJ02HHUY	T36852	Broken	Tech Recycle
1/4/2023	JHS	DOC CAMERA	AVERVISION	U50	N/A	T60621	Broken	Tech Recycle
1/4/2023	JHS	SLIM PORTABLE DVD WRITER	LG	NB70	711HPPL053560	T61304	Broken	Tech Recycle
1/4/2023	JHS	LAPTOP	LENOVO	THINKPAD L470	N/A	T63200	Broken	Tech Recycle
1/4/2023	JHS	LAPTOP	LENOVO	THINKPAD L470	N/A	T63352	Broken	Tech Recycle
1/4/2023	JHS	LAPTOP	LENOVO	P50	N/A	T63597	Broken	Tech Recycle
1/4/2023	JHS	LAPTOP	LENOVO	THINKPAD L470	N/A	T64853	Obsolete	Tech Recycle
1/4/2023	JHS	PRINTER/COPIER	BROTHER		U64966C8N697929	T65875	Obsolete	Tech Recycle
1/12/2023	PES	Furniture	NA	Wood Teacher Desk	N/A	N/A	Broken	Tech Recycle
1/16/2023	NES-SPED	Dell Computer Monitor	Dell	unknown	unknown	106291	Broken	Tech Recycle
1/16/2023	NES-SPED	Dell Computer Monitor	Dell	unknown	unknown	106301	Obsolete	Tech Recycle
1/16/2023	NES-SPED	computer keyboard	Dell	unknown	AT-0000-0150	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	HP Computer Monitor	HP	HP Monitor with Ergotron Mount	unknown	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	4 Comp Sequential Scanner	Enabling Devices	4 Comp Sequential Scanner -	1390	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB to ADB Adapter	Compucable	USB to ADB Adapter -	100235	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Magic Touch Screen	Keytec, Inc	Magic Touch Screen - KTMT-1214USB-M	331860	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	DVD/CD Rewritable Drive	Sony	DVD/CD Rewritable Drive - DRX-840U	BA5069992840UUC20711	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Mini	Apple	iPad Mini - mini 4	DLXSD1G4HGJ2	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMQN8NKKFK10	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iAdapter Case	AMDI	iAdapter Case - iAdapter Mini	i652080	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	MultiSwitch Module	Enabling Devices	MultiSwitch Module - 575	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	C, D battery Interrupter	Enabling Devices	C, D battery Interrupter - 641	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	C, D battery Interrupter	Enabling Devices	C, D battery Interrupter - 641	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Pinch Switch	Enabling Devices	Pinch Switch - 800	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Pull Switch	Enabling Devices	Pull Switch - 850	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Vertical Wobble Switch w/ Base	Enabling Devices	Vertical Wobble Switch w/ Base - 1070	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Step Talk Switch Plate	Enabling Devices	Step Talk Switch Plate - 1355	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	6 - Level Communicator w/Jacks	Enabling Devices	6 - Level Communicator w/Jacks - 2392	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Alphasmart 3000	Renaissance Learning	Alphasmart 3000 - 3000	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Switch Click	TASH International	Switch Click - 5000	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Califone Headphones	Califone	Califone Headphones - 3068AV	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Califone Headphones	Califone	Califone Headphones - 3068AV	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Uni-Directional Dynamic Microphone	RadioShack	Uni-Directional Dynamic Microphone - 32-1174	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Power Adapter	Apple	Power Adapter - A1385	N/A	N/A	Obsolete	Tech Recycle

1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	NEO Mac Cord	Renaissance Learning	NEO Mac Cord - CBL-MT30	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Step by Step Communicator - Purple	AbleNet	Step by Step Communicator - Purple - Communic	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	Lakeshore	AC/DC Adapter - FD235	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Forte	Advanced Keyboard T	Forte - Forte	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Blue	RJ Cooper	iPad Case Blue - Ultimate iPad Case	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Blue	RJ Cooper	iPad Case Blue - Ultimate iPad Case	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Blue	RJ Cooper	iPad Case Blue - Ultimate iPad Case	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Blue	RJ Cooper	iPad Case Blue - Ultimate iPad Case	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Dynavox Vmax+	Dynavox	Dynavox Vmax+ - Vmax+	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Joy Stick	NA	Joy Stick -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Wireless Pod for USB	Alphasmart	Wireless Pod for USB -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	4 port USB extenstion	Belkin	4 port USB extenstion -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	4 Port USB Hub	Taurus	4 Port USB Hub -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	4 Port USB Hub	Taurus	4 Port USB Hub -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Headphones	Logitech	Logitech Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Headphones	NA	Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Headphones	NA	Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Air Folio Case	Zagg	iPad Air Folio Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Air Folio Case	Zagg	iPad Air Folio Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Air Folio Case	Zagg	iPad Air Folio Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Air Folio Case	Zagg	iPad Air Folio Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Keyboard for iPad	Logitech	Logitech Keyboard for iPad -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Keyboard for iPad 2,3,4	Logitech	Logitech Keyboard for iPad 2,3,4 -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Keyboard for iPad 2,3,4	Logitech	Logitech Keyboard for iPad 2,3,4 -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Headphone Ear Pad	NA	Headphone Ear Pad -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Powerlink2	AbleNet Inc	Powerlink2 -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Speak Easy	AbleNet nc	Speak Easy -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Black Slant board	NA	Black Slant board -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mobile Activity Player adapter	Mayer-Johnson	Mobile Activity Player adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mobile Activity Player adapter	Mayer-Johnson	Mobile Activity Player adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mobile Activity Player adapter	Mayer-Johnson	Mobile Activity Player adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mobile Activity Player adapter	Mayer-Johnson	Mobile Activity Player adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Big Mack	AbleNet	Big Mack -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iMainGoX Speaker	Portable Sound Labor	iMainGoX Speaker -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case Blue	Griffin	Survivor iPad Case Blue -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Air Survivor Case	Griffin	iPad Air Survivor Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Otterbox iPad Case	Otterbox	Otterbox iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	N/A	Obsolete	Tech Recycle

1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Slim Book Keyboard Case for iPad Air	ZAGG	Slim Book Keyboard Case for iPad Air -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Large blue Pal Pad switch	Adaptivation, Inc	Large blue Pal Pad switch -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Small yellow Pal Pad switch	Adaptivation, Inc	Small yellow Pal Pad switch -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Communiclock	NA	Communiclock -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	4 cell communicator	unknown	4 cell communicator -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	3 SteP Cause and Effect	Creative Switch Indust	3 SteP Cause and Effect -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Wobble Switch Blue	Toys For Special Child	Wobble Switch Blue -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Wobble Switch Blue	Toys For Special Child	Wobble Switch Blue -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue Headphones	Lakeshore	Blue Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Retractable USB Extension Cable	Zip-Linq	Retractable USB Extension Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Retractable USB Extension Cable	Zip-Linq	Retractable USB Extension Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Retractable USB Extension Cable	Ultra	Retractable USB Extension Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Car battery charger	NA	Car battery charger -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	phone cord	NA	phone cord -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	phone cord	NA	phone cord -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	phone cord	NA	phone cord -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB Extension Cable	NA	USB Extension Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	Alphasmart	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	Alphasmart	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	IPLE Enterprise Corp	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iMainGo charger	Portable Sound Labor	iMainGo charger -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	Gateway	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	MicroCommPac	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	NA	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	JEBAO	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB Mouse Adapter	NA	USB Mouse Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	6 pin cable	NA	6 pin cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	8 pin cable	NA	8 pin cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB video adapter cable	NA	USB video adapter cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	speaker extension cable	NA	speaker extension cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	speaker extension cable	NA	speaker extension cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	speaker extension cable	NA	speaker extension cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	1/2 inch speaker cable	NA	1/2 inch speaker cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	AC/DC Adapter	Hewlett Packard	AC/DC Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB Adapter	NA	USB Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB Adapter	NA	USB Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB Adapter	NA	USB Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	USB Adapter	NA	USB Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Headphones	Logitech	Logitech Headphones -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Dynavox cable	Dynavox	Dynavox cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Cable	NA	Computer Cable -	N/A	N/A	Obsolete	Tech Recycle

[illegible]

1/16/2023	NES-SPED	Logitech Keyboard for iPad	Logitech	Logitech Keyboard for iPad -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Keyboard for iPad	Logitech	Logitech Keyboard for iPad -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Survivor iPad Case	Griffin	Survivor iPad Case -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Digital Presenter Cable	NA	Digital Presenter Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Digital Presenter Cable	NA	Digital Presenter Cable -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Digital Presenter Switching Adapter	NA	Digital Presenter Switching Adapter -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Digital Presenter Cord	NA	Digital Presenter Cord -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mountain Mover	BlueSky Designs	Mountain Mover -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mountain Mover	BlueSky Designs	Mountain Mover -	N/A	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-0910-02352-FC	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-00885-FC	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-05783-FC	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-07059-FC	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-07642-FC	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Taction Pads set of 4	Adaptivation, Inc	Taction Pads set of 4 -	TPAD-S	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Taction Pads set of 4	Adaptivation, Inc	Taction Pads set of 4 -	TPAD-S	N/A	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMQLW129FK10	T012642	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPLWY3JFK10	T012664	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Mini	Apple	iPad Mini - mini 1	F7PMVGGSP84	T013092	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Vantage Light	Prentke Romich Comp	Vantage Light - VTL	2743VTL	T017377	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Vantage Light	Prentke Romich Comp	Vantage Light - VTL	2729VTL	T017538	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMRN854TFK10	T104924	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	T107791	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Pink	HDE	iPad Case Pink -	N/A	T108817	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue/Gray iPad Case	unknown	Blue/Gray iPad Case -	N/A	T108849	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Samsung Document Camera	Samsung	Samsung Document Camera -	PHO81016900	T109292	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Laptop Case	Targus	Laptop Case -	N/A	T115514	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Laptop Case	Targus	Laptop Case -	N/A	T115516	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air 2	DMQS82BSHG5D	T29139	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Large yellow Pal Pad switch	Adaptivation, Inc	Large yellow Pal Pad switch -	N/A	T29841	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - 4th Gen	DLXKR2WPF182	T30056	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - 4th Gen	DMPKW89PF182	T32457	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMQLM2JGFK10	T32560	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - 4th gen	DMPMQERJF182	T33662	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPPGNYNFK10	T36507	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPPM7T3FK10	T36946	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPPK4XBFK10	T37814	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DLXQN2SHG5VJ	T37851	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPPMWD2FK10	T39016	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPPN08ZFK10	T39017	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMQRK9ERG5VJ	T39990	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air 2	DMPRP6J6G5VJ	T54061	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air 2	DMQSTJPFHG5D	T54510	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Keyboard for iPad	Logitech	Logitech Keyboard for iPad -	N/A	T55105	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Blue/Gray iPad Case	unknown	Blue/Gray iPad Case -	N/A	T55290	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Charger	Apple	iPad Charger -	N/A	T55882	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Purple	HDE	iPad Case Purple -	N/A	T55884	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	T55893	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Bubble Machine	Creative Motion Indus	Bubble Machine -	N/A	T61880	Obsolete	Tech Recycle
1/16/2023	NES-SPED	10W USB Power Adapter	Apple	10W USB Power Adapter - 10W	N/A	T61890	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPP34FTFK10	T62132	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Stand	unknown	iPad Stand -	N/A	T65414	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad Case Black	HDE	iPad Case Black -	N/A	T67035	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMQXT4ERJF8J	T77781	Obsolete	Tech Recycle
1/16/2023	NES-SPED	BJOY Button	BJLIVE	BJOY Button -	48540131	T77861	Obsolete	Tech Recycle
1/16/2023	NES-SPED	BJOY Button	BJLIVE	BJOY Button -	48540123	T77862	Obsolete	Tech Recycle
1/16/2023	NES-SPED	BJOY Button	BJLIVE	BJOY Button -	48540127	T77863	Obsolete	Tech Recycle
1/16/2023	NES-SPED	BJOY Button	BJLIVE	BJOY Button -	48540136	T77864	Obsolete	Tech Recycle
1/16/2023	NES-SPED	BJOY Button	BJLIVE	BJOY Button -	48540126	T77865	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Coin-U-Lator	NA	Coin-U-Lator -	N/A	T77878	Obsolete	Tech Recycle

1/16/2023	NES-SPED	Big Keys Plus	Greystone Digital	Big Keys Plus - 2431048007	2009	T77881	Obsolete	Tech Recycle
1/16/2023	NES-SPED	BJOY Button	BJLIVE	BJOY Button -	48540123	T77898	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	GG7XRPXWJF8J	T79254	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	GG7XW3HHJF8J	T79346	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Big Keys Plus	Greystone Digital	Big Keys Plus - 2431048007	2009	T83763	Obsolete	Tech Recycle
1/16/2023	NES-SPED	External Keyboard	Dell	External Keyboard - Y-UK-DEL1	N/A	T83764	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Large Key Calculator	NA	Large Key Calculator -	N/A	T83767	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Large Key Calculator	NA	Large Key Calculator -	N/A	T83768	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Talking Calculator Large Key	NA	Talking Calculator Large Key -	N/A	T83769	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Toilet Trainer	BabyBjorn	Toilet Trainer -	N/A	T83772	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-05830-FC	T83774	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0910-02101-FC	T83775	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Forte	Advanced Keyboard T	Forte - Forte	N/A	T83776	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-07505-FC	T83777	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Forte	Advanced Keyboard T	Forte - Forte	N/A	T83778	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Forte	Advanced Keyboard T	Forte - Forte	N/A	T83779	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Forte	Advanced Keyboard T	Forte - Forte	N/A	T83780	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Forte	Advanced Keyboard T	Forte - Forte	N/A	T83781	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Tobii C-Series	Dynavox	Tobii C-Series -	N/A	T83786	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0909-05785-FC	T83787	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AC-1011-08644-FC	T83788	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Neo2	Renaissance Learning	Neo2 - Neo2	NEO2-AA-0908-100517-FC	T83789	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Big Number Talking Calculator	Ultmost	Big Number Talking Calculator - 6638	N/A	T83790	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Talking Calculator Large Key	NA	Talking Calculator Large Key -	N/A	T83791	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Stereo USB Headphones	Califone	Stereo USB Headphones -	N/A	T83796	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Califone Mic/Headphone	Califone	Califone Mic/Headphone -	N/A	T83803	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Headset	Andrea	Headset -	N/A	T83809	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Headphones	Logitech	Logitech Headphones -	N/A	T83813	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Headphones	NA	Headphones -	N/A	T83814	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Battery Interrupter	NA	Battery Interrupter -	N/A	T83821	Obsolete	Tech Recycle
1/16/2023	NES-SPED	External Keyboard	Dell	External Keyboard - SK-8135	N/A	T83826	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Mountain Mover	BlueSky Designs	Mountain Mover -	N/A	T83835	Obsolete	Tech Recycle
1/16/2023	NES-SPED	ScanSnap Scanner		ScanSnap Scanner - S1300i	A04B056573	T83838	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Computer Microphone	NA	Computer Microphone -	N/A	T83841	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - Air	DMPN6N40FK10	T83842	Obsolete	Tech Recycle
1/16/2023	NES-SPED	Logitech Headphones	Logitech	Logitech Headphones -	N/A	T83844	Obsolete	Tech Recycle
1/16/2023	NES-SPED	iPad	Apple	iPad - 7th Gen	GG7Z7D5GMF3M	T89722	Obsolete	Tech Recycle
1/17/2023	DHES	Library Books	Multiple	778 Weeded Library Books	Multiple	N/A	Obsolete	Recycle
1/17/2023	JHS	Music Instrument	unknown	2 Basses	N/A	N/A	Obsolete	Disposal
1/17/2023	PES	Library Books	Multiple	2269 Weeded Library Books	Multiple	N/A	Obsolete	Recycle
1/18/2023	AMS	2 Way Radio	Motorola	CP200-d	018TNN5571	N/A	Obsolete	Tech Recycle
1/18/2023	JHS	PRINTER	HP	LASERJET 4050TN	USQB058345	12767	Obsolete	Tech Recycle
1/18/2023	JHS	Microwave	Montgomery Ward	Microwave	N/A	107614	Obsolete	Tech Recycle
1/19/2023	DFEC	Furniture	Multiple	book case (red fabric)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	shelves for bins	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	train table	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	Box of dolls	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	water table	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	Plastic tool bench	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	plastic doll house	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 computer cart	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 stuffed puppets box	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 Wood doll house	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 wood baby changing table	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	7 dramatic mini dresser	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	2 paper blocks (boxes)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	3 wooden stoves	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	2 refrigerators	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	3 sinks	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 kids rocking chairs	N/A	N/A	Obsolete	Disposal

1/19/2023	DFEC	Furniture	Multiple	2 wood chairs	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	2 wooden microwave	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 fridge/ microwave combo	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	3 puppets stand	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 headphone holder	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 dress hook	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 larger puppet	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 wooden book shelf	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 Computer station	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 short wood round tables	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 crib	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	2 foam shapes (box)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	8 Wooden blocks (boxes and bins)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 mirror	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 square wooden table (red)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 garden tower	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 plastic blocks (box)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 Wooden mailbox	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 art cart	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	5 plastic bins (clear)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	10 Plastic bins (color)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	5 adult chairs (blue)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 teacher desks	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 teacher credenza	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 rolling chair (black)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	1 rolling chair (blue)	N/A	N/A	Obsolete	Disposal
1/19/2023	DFEC	Furniture	Multiple	25 bikes	N/A	N/A	Obsolete	Disposal
1/19/2023	LPES	Library Books	Multiple	177 Weeded Library Books	Multiple	N/A	Damaged	Recycle
1/20/2023	LPES	2 Way Radio	Motorola	CP200-d	752TVTX045	109525	Broken	Tech Recycle
1/20/2023	LPES	2 Way Radio	Kenwood	TK3200L	N/A	N/A	Broken	Tech Recycle
1/23/2023	JHS	USB HUB	TRIPP-LITE	N/A	N/A	T103409	Obsolete	Tech Recycle

*Supporting documentation available in the Purchasing Department.

Diane C. White
 Diane C. White, Director of Purchasing

2/1/2023
 Date



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

DATE: January 24, 2023

TO: Susan Harkin, Superintendent
Board of Education

FROM: Jennifer Porter
Chief Financial Officer

Presented at the following Board Meetings	
Construction/Facility	
Finance	02/14/2023
Policy/Legislative	
School Utilization	
BOE 1 st Reading	02/14/2023
BOE 2 nd Reading	02/28/2023

SUBJECT: Donation Report - February 2023

Background

Per Board Policy 8:80/8:90 attached for your review and approval is the Donation Report.

Donations Received February 2023

- Community Member - Cash Donation to Hampshire Elementary School for program support where most needed.
- Community Member - Cash Donation to Hampshire Middle School for program support where most needed.
- Community Member - Cash Donation to Wright Elementary School for program support where most needed.

Recommendation

The administration recommends approving the Donation Report as presented.

Fiscal Impact

None

Community Unit School District 300
A/P Board Bill Listing for February 28,2023

<u>Fund</u>	<u>Amount</u>
Educational	\$ 4,109,824.56
Health Insurance Fund	\$ 499.05
Grant Fund	\$ 87,337.18
COVID 19 Fund	
Operations & Maintenance	\$ 462,346.29
Bond & Interest	\$ 605.00
Transportation	\$ 1,727,546.96
Site & Construction	\$ 183,899.15
Impact Fees	\$ -
Tort Immunity Fund	
Total All Funds	<u><u>\$ 6,572,058.19</u></u>

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____
President

Secretary

Cash Payment Register

AP265 Date: 02/22/23
Time: 12:04

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly
Job Name: AP265
Step Nbr: 1

Pay Group: D300
Company:
Process Level:

Community School District 300

Cash Code:
or Cash Code Group:
or Cash Code List:

Payment Dates: -

Report Option: C
Document Currency: A
Payment Code:
Format Option: S

Current
Account Currency
Standard

Cash Payment Register

AP265 Date 02/22/23
Time 12:04

Pay Group D300 Community School District 300 USD
Post Company 10 Educational Fund USD
Cash Payment Register for thru 12/31/20

Page 1

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code ACH

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
2113	10	21014	ACH	ALLIED BENEFIT SYSTEMS, LL	CHICAGO	03/01/23	Processed	695.15	USD
2114	10	21858	ACH	AMAZON CAPITAL SERVICES IN	SEATTLE	03/01/23	Processed	18,950.42	USD
2115	10	20141	ACH	APEX3 SYSTEMS LLC	STREAMWOOD	03/01/23	Processed	3,356.75	USD
2116	10	4636	ACH2	ARAMARK CORPORATION	ALGONQUIN	03/01/23	Processed	651,670.70	USD
2117	10	11123	ACH	JAMES AUGUST II	BELVIDERE	03/01/23	Processed	26.06	USD
2118	10	20345	ACH	BADGER SPORTING GOODS CO.,	MADISON	03/01/23	Processed	1,767.00	USD
2119	10	18792	ACH	ANTHONY BARRERA	ELGIN	03/01/23	Processed	29.08	USD
2120	10	12481	ACH	SANDRA BRODERICK	CRYSTAL LAKE	03/01/23	Processed	66.05	USD
2121	10	3158	ACH	CDW GOVERNMENT	CHICAGO	03/01/23	Processed	3,707.51	USD
2122	10	15661	ACH	CHILDS VOICE SCHOOL	WOOD DALE	03/01/23	Processed	10,097.28	USD
2123	10	16554	ACH	CONSTELLATION NEWENGERY -	CAROL STREAM	03/01/23	Processed	97,682.74	USD
2124	10	13986	ACH	DEWBERRY ARCHITECTS INC	PHILADELPHIA	03/01/23	Processed	73,469.15	USD
2125	10	13038	ACH	DIAMOND GRAPHICS OF ALGONQ	Algonquin	03/01/23	Processed	740.00	USD
2126	10	12005	ACH	DURHAM SCHOOL SERVICES	WARRENVILLE	03/01/23	Processed	1,431,002.43	USD
2127	10	21752	ACH	EDUSTAFF LLC	GRAND RAPIDS	03/01/23	Processed	311,522.10	USD
2128	10	19315	ACH	JENNIFER EISENMENGER	SCHAUMBURG	03/01/23	Processed	131.05	USD
2129	10	21264	ACH	FASTSIGNS OF CARPENTERSVIL	CARPETNERSVILLE	03/01/23	Processed	1,284.19	USD
2130	10	2919	ACH	THE FLOLO CORPORATION	WEST CHICAGO	03/01/23	Processed	3,093.65	USD
2131	10	21718	ACH	MATTHEW GECAN	ISLAND LAKE	03/01/23	Processed	137.14	USD
2132	10	18714	ACH	INTERSTATE ROOF SYSTEMS CO	NEW BERLIN	03/01/23	Processed	900.00	USD
2133	10	21748	ACH	ANDREW PAZ	LAKE IN THE HILLS	03/01/23	Processed	192.13	USD
2134	10	21449	ACH	PEERLESS NETWORK	CHICAGO	03/01/23	Processed	17,046.74	USD
2135	10	21131	ACH	PETRO CHOICE	PHILADELPHIA	03/01/23	Processed	1,105.20	USD
2136	10	21571	ACH	LUIS RIVERA	ROUND LAKE	03/01/23	Processed	62.95	USD
2137	10	21864	ACH	ADRIAN SANCHEZ	WEST DUNDEE	03/01/23	Processed	63.82	USD
2138	10	21498	ACH	SHRUB OAK INTERNATIONAL SC	MOHEGAN LAKE	03/01/23	Processed	44,641.25	USD

*** Payment Code ACH Totals

Total Open Payments	26	2,673,440.54
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

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176608	10	21313		SAM NATROP	CRYSTAL LAKE	02/28/23	Processed	80.00	USD
176609	10	19040		1-800MD LLC	CHARLOTTE	02/28/23	Processed	1,059.05	USD
176610	10	6301		A FREEDOM FLAG CO	CRYSTAL LAKE	02/28/23	Processed	329.60	USD
176611	10	21583	PUR1	AHW HAMPSHIRE	HAMPSHIRE	02/28/23	Processed	185.78	USD
176612	10	3096	REM4	AIRGAS USA LLC	CHICAGO	02/28/23	Processed	290.55	USD
176613	10	6839	REM3	AIRGAS USA LLC	CHICAGO	02/28/23	Processed	374.55	USD
176614	10	4133	REM1	ALEXIAN BROTHERS HEALTH SY	Chicago	02/28/23	Processed	715.84	USD
176615	10	8694	REM1	AMAZON.COM	ATLANTA	02/28/23	Processed	193.83	USD
176616	10	21311		BRIDGET AMELIO	PINGREE GROVE	02/28/23	Processed	164.56	USD
176617	10	11780		AMERICAN TAXI DISPATCH INC	MOUNT PROSPECT	02/28/23	Processed	23,301.00	USD
176618	10	7642		ANDERSON LOCK COMPANY	DES PLAINES	02/28/23	Processed	702.77	USD
176619	10	6651		ANTIOCH COMMUNITY HIGH SCH	ANTIOCH	02/28/23	Processed	400.00	USD
176620	10	565	REM	APPLE COMPUTER INC.	ATLANTA	02/28/23	Processed	3,887.00	USD
176621	10	17450		KORY ATKINSON	BLOOMINGDALE	02/28/23	Processed	1,150.00	USD
176622	10	8380	REM	AUTHORIZED FOOD EQUIPMENT	HUNTLEY	02/28/23	Processed	1,135.99	USD
176623	10	19008	REM	AVANT ASSESSMENT LLC	SEATTLE	02/28/23	Processed	2,235.00	USD
176624	10	6918	REM	B & H PHOTO-VIDEO	NEW YORK	02/28/23	Processed	41.61	USD
176625	10	11369		ROBERT BAKER	MCHENRY	02/28/23	Processed	80.00	USD
176626	10	21557		KATHRYN BALCAZAR	ELGIN	02/28/23	Processed	89.12	USD
176627	10	1501	REM	BALLARD & TIGHE, PUBLISHER	BREA	02/28/23	Processed	1,160.50	USD
176628	10	14809		KEVIN BALLARD	WEST CHICAGO	02/28/23	Processed	28.17	USD
176629	10	4232	REM	BARNES & NOBLE INC.	DALLAS	02/28/23	Processed	178.88	USD
176630	10	21730		BATTERIES PLUS 1028	ALGONQUIN	02/28/23	Processed	2,418.15	USD
176631	10	19355		JEREMY BEYER	SAINT CHARLES	02/28/23	Processed	109.49	USD
176632	10	13117	REM2	BIO-RAD LABORATORIES	LOS ANGELES	02/28/23	Processed	139.89	USD
176633	10	16215		JAMES G BLOCH	LAKEWOOD	02/28/23	Processed	734.74	USD
176634	10	21912		BRIAN MESSIER	AMHERST	02/28/23	Processed	700.00	USD
176635	10	13706		BRIDGES FOR LANGUAGE	AURORA	02/28/23	Processed	963.04	USD
176636	10	8895	REM5	BSN SPORTS LLC	DALLAS	02/28/23	Processed	31.52	USD
176637	10	83500	REM3	BSN SPORTS LLC	DALLAS	02/28/23	Processed	3,869.64	USD
176638	10	13395		BUREAU OF EDUCATION RESEAR	BELLEVUE	02/28/23	Processed	768.00	USD
176639	10	7714	REM	CENTRAL HIGH SCHOOL	BURLINGTON	02/28/23	Processed	575.00	USD
176640	10	12789		CANDOR HEALTH EDUCATION	HINSDALE	02/28/23	Processed	15,394.00	USD
176641	10	20631	REM	CANTEEN REFRESHMENT SERVIC	WOOD DALE	02/28/23	Processed	1,312.92	USD
176642	10	8615	REM	CARRIER CORPORATION	CHICAGO	02/28/23	Processed	8,620.00	USD
176643	10	7141	REM	CARY GROVE HIGH SCHOOL	CARY	02/28/23	Processed	130.00	USD
176644	10	2558		CASSANDRA STRINGS	Algonquin	02/28/23	Processed	171.00	USD
176645	10	2664		CATALYST FOR EDUCATIONAL C	CHICAGO	02/28/23	Processed	1,080.00	USD
176646	10	16077	REM1	BEHAVIORAL HEALTH SERVICES	WINFIELD	02/28/23	Processed	210.00	USD
176647	10	16330	REM2	CENTURY PRINT AND GRAPHICS	SYCAMORE	02/28/23	Processed	203.95	USD
176648	10	15744	REM3	CHS/ANIXTER	CHICAGO	02/28/23	Processed	1,050.00	USD
176649	10	15452	REM2	COTG	ATLANTA	02/28/23	Processed	148.00	USD
176650	10	20802		CHILD THERAPY TOYS	BOHEMIA	02/28/23	Processed	151.65	USD
176651	10	7015	REM2	CINTAS	CINCINNATI	02/28/23	Processed	16,446.23	USD
176652	10	20226		DYLAN CLARK	CRYSTAL LAKE	02/28/23	Processed	83.56	USD
176653	10	8520		COLLECTIVE LIABILITY INS C	CHICAGO	02/28/23	Processed	25,000.00	USD
176654	10	21567		CONSENSUS TECHNOLOGIES	CRANBERRY TOWNSHIP	02/28/23	Processed	3,750.00	USD
176655	10	18689		CONSCIOUS DISCIPLINE	OVIEDO	02/28/23	Processed	819.00	USD

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176656	10	49605	REM3	CONSERV FS, INC	CHICAGO	02/28/23	Processed	5,797.12	USD
176657	10	20839		CREATIVE THERAPY STORE	BOHEMIA	02/28/23	Processed	144.80	USD
176658	10	18789		SHONDA CROWLEY	PINGREE GROVE	02/28/23	Processed	90.46	USD
176659	10	3449	REM3	DEMCO INC	MILWAUKEE	02/28/23	Processed	249.82	USD
176660	10	11590		DICK BLICK	CHICAGO	02/28/23	Processed	290.18	USD
176661	10	19582		DIRECT FITNESS SOLUTIONS L	MUNDELEIN	02/28/23	Processed	130.00	USD
176662	10	18318		DRAMATIC PUBLISHING COMPAN	WOODSTOCK	02/28/23	Processed	18.65	USD
176663	10	12601		PAUL DUCATO	CARPENTERSVILLE	02/28/23	Processed	160.00	USD
176664	10	19745		ENTERPRISE FM TRUST	KANSAS CITY	02/28/23	Processed	20,305.76	USD
176665	10	20644		CHAD FAZEL	HAMPSHIRE	02/28/23	Processed	80.00	USD
176666	10	7221		FED CHARLES	ALGONQUIN	02/28/23	Processed	80.00	USD
176667	10	17404	REM	FERGUSON ENTERPRISES #1550	CHICAGO	02/28/23	Processed	4,632.63	USD
176668	10	20992	REM2	FERGUSON ENTERPRISES 1550	CHICAGO	02/28/23	Processed	1,033.95	USD
176669	10	4637	REM	FIRST TO THE FINISH	EDWARDSVILLE	02/28/23	Processed	279.80	USD
176670	10	11664		FISHER PIANO SERVICE	CRYSTAL LAKE	02/28/23	Processed	120.00	USD
176671	10	21609	REM	FOLLETT CONTENT SOLUTIONS	CHICAGO	02/28/23	Processed	6,621.00	USD
176672	10	12254		PATRICIA FREEMAN	ALGONQUIN	02/28/23	Processed	60.93	USD
176673	10	9821		Freeport High School	Freeport	02/28/23	Processed	200.00	USD
176674	10	14697		DAVID FRIEDERICK	EAST DUNDEE	02/28/23	Processed	80.00	USD
176675	10	7582	REM	FULL COMPASS SYSTEMS, LTD	MADISON	02/28/23	Processed	329.00	USD
176676	10	13273		FUN AND FUNCTION	MERION STATION	02/28/23	Processed	90.37	USD
176677	10	10234		TOM FUTRIS	CRYSTAL LAKE	02/28/23	Processed	80.00	USD
176678	10	20873		GARVEY'S OFFICE PRODUCTS	NILES	02/28/23	Processed	11,256.00	USD
176679	10	19922		EMMA GENTILE	CARPENTERSVILLE	02/28/23	Processed	13.10	USD
176680	10	17489		STEVEN GERTZ	CARPENTERSVILLE	02/28/23	Processed	128.75	USD
176681	10	8320	REM2	GLOBAL EQUIPMENT COMPANY	CHICAGO	02/28/23	Processed	4,239.29	USD
176682	10	21822		JAZMIN GONGORA	HUNTLEY	02/28/23	Processed	28.82	USD
176683	10	18232		JENNIFER GOODEN	HUNTLEY	02/28/23	Processed	196.30	USD
176684	10	19162	REM	GORDON FOOD SERVICE INC	CHICAGO	02/28/23	Processed	855.51	USD
176685	10	12473		GOV FINANCE OFFICERS ASSOC	CHICAGO	02/28/23	Processed	150.00	USD
176686	10	2580	REM	GRAINGER	PALATINE	02/28/23	Processed	1,607.17	USD
176687	10	21935		MATT GREEN	CRYSTAL LAKE	02/28/23	Processed	7.86	USD
176688	10	19376	REM3	GROOT INC	PITTSBURGH	02/28/23	Processed	20,411.52	USD
176689	10	20685		MATTHEW HARMAN	ALGONQUIN	02/28/23	Processed	160.00	USD
176690	10	16388		HEARTSPRING INC	WICHITA	02/28/23	Processed	25,617.37	USD
176691	10	20907		HEIDI LERETTE-KAUFFMAN	BATAVIA	02/28/23	Processed	159.18	USD
176692	10	20267		PATRICIA HENNESSY	WEST CHICAGO	02/28/23	Processed	17.04	USD
176693	10	19736	REM2	HERFF JONES LLC	CHICAGO	02/28/23	Processed	857.25	USD
176694	10	19458		ANGELA HERNANDEZ	EAST DUNDEE	02/28/23	Processed	102.44	USD
176695	10	17232		HEY AND ASSOCIATES INC	VOLO	02/28/23	Processed	1,960.00	USD
176696	10	21920	REM1	HOPE LEARNING ACADEMY	SPRINGFIELD	02/28/23	Processed	4,823.91	USD
176697	10	15240		JON P HUDGENS	ELGIN	02/28/23	Processed	80.00	USD
176698	10	8197	REM2	HUNTLEY ATHLETICS	HUNTLEY	02/28/23	Processed	300.00	USD
176699	10	13735		IASA	SPRINGFIELD	02/28/23	Processed	700.00	USD
176700	10	507	REM	ILLINOIS ASSOC OF SCHOOL	DEKALB	02/28/23	Processed	865.00	USD
176701	10	852	REM	ILL ASSOC OF SCHOOL BOARDS	SPRINGFIELD	02/28/23	Processed	295.00	USD
176702	10	42580		ILLINOIS HIGH SCHOOL ASSN	BLOOMINGTON	02/28/23	Processed	120.00	USD
176703	10	7399	REIM	ILLINOIS STATE UNIVERSITY	NORMAL	02/28/23	Processed	5,721.00	USD

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176704	10	19339		INFINITY TRANSPORTATION MA	DES PLAINES	02/28/23	Processed	17,429.74	USD
176705	10	13448	REM2	ISTE	BALTIMORE	02/28/23	Processed	361.00	USD
176706	10	18202		J AND D ENTERPRISES	CRYSTAL LAKE	02/28/23	Processed	920.00	USD
176707	10	16195		EMILY JACOBS	WINFIELD	02/28/23	Processed	159.63	USD
176708	10	9533		JDK SERVICES	West Dundee	02/28/23	Processed	218,699.00	USD
176709	10	20008		MARTA JIMENEZ ALFARO	ALGONQUIN	02/28/23	Processed	9.70	USD
176710	10	18487		CORIE JOBST	GILBERTS	02/28/23	Processed	112.43	USD
176711	10	10904	REM1	JOHNSON CONTROLS	DALLAS	02/28/23	Processed	1,450.00	USD
176712	10	19636		ERIK JOHNSON	PINGREE GROVE	02/28/23	Processed	80.00	USD
176713	10	14448	REM	JULIE INC	BEDFORD PARK	02/28/23	Processed	1,062.84	USD
176714	10	1184	REM3	JW PEPPER & SON INC	PHILADELPHIA	02/28/23	Processed	257.80	USD
176715	10	21099		NICOLE KENNEDY	CRYSTAL LAKE	02/28/23	Processed	45.63	USD
176716	10	9816	REM2	KINSEY	GLEN ELLYN	02/28/23	Processed	1,200.00	USD
176717	10	21450		KRANZ INC	RACINE	02/28/23	Processed	1,108.15	USD
176718	10	10281		JOE KUBICA	STREAMWOOD	02/28/23	Processed	160.00	USD
176719	10	19579		JUSTINE KYLLOE	ELBURN	02/28/23	Processed	25.50	USD
176720	10	1504		LAKESHORE LEARNING MATERIA	CARSON	02/28/23	Processed	917.98	USD
176721	10	20970	REM	LEARNWELL	WOBURN	02/28/23	Processed	1,552.32	USD
176722	10	20295		LED RITE LLC	HAMPSHIRE	02/28/23	Processed	1,336.75	USD
176723	10	13278		LEYDEN HIGH SCHOOL	FRANKLIN PARK	02/28/23	Processed	400.00	USD
176724	10	15358	REM	LIBERTY LANES	CARPENTERSVILLE	02/28/23	Processed	4,320.00	USD
176725	10	11613	REM4	NW COMMUNITY HEALTHCARE	CHICAGO	02/28/23	Processed	58.16	USD
176726	10	13796		SHARON LOUIS	HAMPSHIRE	02/28/23	Processed	46.51	USD
176727	10	15335		BRIAN J LOWRY	SCHAUMBURG	02/28/23	Processed	160.00	USD
176728	10	9446		LOYOLA ACADEMY	WILMETTE	02/28/23	Processed	150.00	USD
176729	10	21811	REM1	CSES SCHOOLS LLC	NORTHBROOK	02/28/23	Processed	5,889.60	USD
176730	10	11596		AMY LUTES	HAMPSHIRE	02/28/23	Processed	172.27	USD
176731	10	21836		MANPOWER	AURORA	02/28/23	Processed	7,277.72	USD
176732	10	21083	REM	MANSFIELD OIL CO	DALLAS	02/28/23	Processed	253,020.79	USD
176733	10	12384		MICHAEL MARTIN	STREAMWOOD	02/28/23	Processed	80.00	USD
176734	10	15008	REM	MARZANO RESEARCH LAB	BLOOMINGTON	02/28/23	Processed	498.40	USD
176735	10	17354		MATT WILHELM INC	NAPERVILLE	02/28/23	Processed	750.00	USD
176736	10	2268	REM3	MCCANN INDUSTRIES INC	CAROL STREAM	02/28/23	Processed	3,599.69	USD
176737	10	10269		SCOTT MCCLELLAN	CRYSTAL LAKE	02/28/23	Processed	80.00	USD
176738	10	6908		MENARDS	CARPENTERSVILLE	02/28/23	Processed	299.90	USD
176739	10	529		MID VALLEY GLASS AND SERVI	EAST DUNDEE	02/28/23	Processed	1,230.00	USD
176740	10	8084		MIDWEST COMPUTER PRODUCTS	WEST CHICAGO	02/28/23	Processed	1,019.00	USD
176741	10	6699	REM	WEST40 INTERMED SERVICE CT	HILLSDALE	02/28/23	Processed	1,050.00	USD
176742	10	20763	REM	MILLER COOPER & CO LTD	CAROL STREAM	02/28/23	Processed	6,050.00	USD
176743	10	11777	REM3	MOBILE MINI	DALLAS	02/28/23	Processed	419.34	USD
176744	10	21009		AUDREY RAMIREZ-MORENO	ALGONQUIN	02/28/23	Processed	52.33	USD
176745	10	13143	REM2	MSC INDUSTRIAL SUPPLY	ST LOUIS	02/28/23	Processed	75.04	USD
176746	10	9906	REM4	MUSIC AND ARTS	FREDERICK	02/28/23	Processed	2,049.10	USD
176747	10	18154		DEBRA McCLOYN	LAKE IN THE HILLS	02/28/23	Processed	186.40	USD
176748	10	14811	REM2	NEUCO INC	CAROL STREAM	02/28/23	Processed	660.31	USD
176749	10	17363		MARIA NIEVES	HAMPSHIRE	02/28/23	Processed	88.47	USD
176750	10	21454		NORTH AMERICAN CORPORATION	GLENVIEW	02/28/23	Processed	2,206.60	USD
176751	10	62680	REM	NORTHWEST SUBURBAN SPECIAL	CHICAGO	02/28/23	Processed	36,486.43	USD

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176752	10	21909		NU WAY SYSTEMS CARPET	EAST DUNDEE	02/28/23	Processed	3,500.00	USD
176753	10	21910		NUBIA MELINA JAIME DONJUAN	HERMOSILLO	02/28/23	Processed	1,900.00	USD
176754	10	2701		OAK FIRE & SECURITY SYSTEM	HOMER GLEN	02/28/23	Processed	440.00	USD
176755	10	5962		OFFICE DEPOT	CINCINNATI	02/28/23	Processed	1,311.48	USD
176756	10	63370		OMBUDSMAN EDUCATIONAL SERV	NASHVILLE	02/28/23	Processed	18,117.50	USD
176757	10	9464	REM	ON TARGET SALES	ALGONQUIN	02/28/23	Processed	1,502.85	USD
176758	10	63671	REM1	ORIENTAL TRADING CO-OTC BR	MINNEAPOLIS	02/28/23	Processed	1,421.99	USD
176759	10	10164		WILLIAM E ORRIS JR	OAKWOOD HILLS	02/28/23	Processed	80.00	USD
176760	10	6938	REM5	PADDOCK PUBLICATIONS INC	CAROL STREAM	02/28/23	Processed	243.80	USD
176761	10	20958	REM	PARTS TOWN LLC	CHICAGO	02/28/23	Processed	105.87	USD
176762	10	15987		PAULY'S CUSTOM APPAREL COM	CRYSTAL LAKE	02/28/23	Processed	360.77	USD
176763	10	15987		PAULY'S CUSTOM APPAREL COM	CRYSTAL LAKE	02/28/23	Processed	0.00	USD
176764	10	9534	REM1	PEERLESS ENTERPRISES INC	ST CHARLES	02/28/23	Processed	6,960.00	USD
176765	10	17818	REM	PESI, INC	EAU CLAIRE	02/28/23	Processed	438.99	USD
176766	10	65470	REM	PETERSEN FUELS INC.	HAMPSHIRE	02/28/23	Processed	146.55	USD
176767	10	17169		MATTHEW M PETERSEN	CRYSTAL LAKE	02/28/23	Processed	80.00	USD
176768	10	20038		MICHAEL PINEDA	BATAVIA	02/28/23	Processed	80.00	USD
176769	10	9764		PRO-SOURCE DISTRIBUTORS	ROCKFORD	02/28/23	Processed	13,056.05	USD
176770	10	71560	REM6	AMITA HEALTH	BOLINGBROOK	02/28/23	Processed	492.14	USD
176771	10	9455	REM2	PSAT/NMSQT	CHICAGO	02/28/23	Processed	64,128.60	USD
176772	10	9760		PYRAMID SCHOOL PRODUCTS	TAMPA	02/28/23	Processed	2,171.07	USD
176773	10	7326	REM3	QUINLAN & FABISH MUSIC CO	BURR RIDGE	02/28/23	Processed	444.38	USD
176774	10	17094	REM1	ANDREW RAKOWSKI	ELBURN	02/28/23	Processed	39.30	USD
176775	10	39700		RALPH HELM INC	ELGIN	02/28/23	Processed	907.44	USD
176776	10	18892	REM2	RAPTOR TECHNOLOGIES LLC	HOUSTON	02/28/23	Processed	110.00	USD
176777	10	19320		RED WING BUSINESS ADVANTAG	DALLAS	02/28/23	Processed	184.49	USD
176778	10	13960		FRANK WAYNE REES	CRYSTAL LAKE	02/28/23	Processed	240.00	USD
176779	10	4574	REM2	REPROGRAPHICS	CRYSTAL LAKE	02/28/23	Processed	570.90	USD
176780	10	1977	REM	RICHMOND BURTON HIGH SCH00	RICHMOND	02/28/23	Processed	300.00	USD
176781	10	3209	RE11	RICOH USA, INC	CHICAGO	02/28/23	Processed	103.64	USD
176782	10	4070	REM1	RIDDELL/ALL AMERICAN SPORT	DALLAS	02/28/23	Processed	9,839.27	USD
176783	10	2756	REM2	RIFTON EQUIPMENT	RIFTON	02/28/23	Processed	3,126.00	USD
176784	10	8651		ROCKFORD AUBURN HIGH SCH00	ROCKFORD	02/28/23	Processed	480.00	USD
176785	10	17150		MATTHEW RODEWALD	GENEVA	02/28/23	Processed	80.00	USD
176786	10	21569		BRANDON RODRIGUEZ	CARPENTERSVILLE	02/28/23	Processed	98.71	USD
176787	10	12550		FERNANDO RODRIGUEZ	ARLINGTON HEIGHTS	02/28/23	Processed	80.00	USD
176788	10	20981		NOREEN P. RODRIGUEZ	ARLINGTON HEIGHTS	02/28/23	Processed	80.00	USD
176789	10	14957		SONYA ROHDE	HUNTLEY	02/28/23	Processed	45.57	USD
176790	10	18720		HILDA ROMAN	LAKE IN THE HILLS	02/28/23	Processed	47.15	USD
176791	10	21727		ENRIQUE ROSALES	HAMPSHIRE	02/28/23	Processed	91.78	USD
176792	10	17439	REM	ROSECRANCE HEALTH NETWORK	ROCKFORD	02/28/23	Processed	205,625.00	USD
176793	10	21604		RSCHOOL TODAY	TAMPA	02/28/23	Processed	7,449.00	USD
176794	10	16272	REM2	RUSSO POWER EQUIPMENT	ELGIN	02/28/23	Processed	135.97	USD
176795	10	6522		S.A.N.E.	HAMILTON	02/28/23	Processed	185.70	USD
176796	10	19054		CINDY SALGADO	PINGREE GROVE	02/28/23	Processed	127.94	USD
176797	10	6816	REM2	SCHOLASTIC CLASSROOM MAGAZ	CINCINNATI	02/28/23	Processed	4,248.88	USD
176798	10	11672	REM	SCHOOL DATEBOOKS, INC	LAFAYETTE	02/28/23	Processed	45.20	USD
176799	10	4234	REM	SCHOOL HEALTH CORP	CHICAGO	02/28/23	Processed	5,586.49	USD

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Current Report Account Currency

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Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
176800	10	21002	REM1	SCHOOL SPECIALTY LLC	PHILADELPHIA	02/28/23	Processed	52,190.77	USD
176801	10	13013		VINCE SIFUENTES JR	CARPENTERSVILLE	02/28/23	Processed	120.07	USD
176802	10	17589		LAURA SLAVICH	ALGONQUIN	02/28/23	Processed	15.08	USD
176803	10	20647		SMITHEREEN COMPANY	NILES	02/28/23	Processed	1,030.00	USD
176804	10	15972	REM3	SOCIAL THINKING	SANTA CLARA	02/28/23	Processed	706.66	USD
176805	10	19927		SOUTHEASTERN EQUIPMENT AND	WEST COLUMBIA	02/28/23	Processed	1,813.46	USD
176806	10	3725	REM	SOUTHPAW ENTERPRISES INC	DAYTON	02/28/23	Processed	534.66	USD
176807	10	4339		SOUTHWEST STRINGS	TUCSON	02/28/23	Processed	1,143.56	USD
176808	10	20595		SPECIAL EDUCATION SYSTEMS	CHICAGO	02/28/23	Processed	6,440.00	USD
176809	10	13004	REM	SPORTS IMPORTS	COLUMBUS	02/28/23	Processed	7,858.05	USD
176810	10	9448		ST CHARLES NORTH HIGH SCHO	ST CHARLES	02/28/23	Processed	325.00	USD
176811	10	14188	REM3	STAPLES ADVANTAGE	DALLAS	02/28/23	Processed	2,403.86	USD
176812	10	14242	REM2	STATE INDUSTRIAL PRODUCTS	BOSTON	02/28/23	Processed	1,426.43	USD
176813	10	78395	REM	STEINER ELECTRIC CO.	CHICAGO	02/28/23	Processed	196.75	USD
176814	10	19856	REM	STENSTROM PETROLEUM SRVCS	ROCKFORD	02/28/23	Processed	11,420.00	USD
176815	10	616		STREAMWOOD BEHAVIORAL HEAL	STREAMWOOD	02/28/23	Processed	14,346.06	USD
176816	10	10537	REM2	SWEETWATER EDUCATION	FORT WAYNE	02/28/23	Processed	481.71	USD
176817	10	19148		T S LIVINGSTON INC	NORTH AURORA	02/28/23	Processed	1,215.00	USD
176818	10	20515		THE INSTRUMENT BARN	HUNTLEY	02/28/23	Processed	1,825.00	USD
176819	10	17068		THE RESPONSIVE MAILROOM IN	ELGIN	02/28/23	Processed	132.00	USD
176820	10	20355		THE SENSORY PATH INC	HOUSTON	02/28/23	Processed	1,500.00	USD
176821	10	21926	REM1	THERMAL CAMERA EXPERTS	BOSTON	02/28/23	Processed	3,156.29	USD
176822	10	6380	REM	TIME FOR KIDS	BOONE	02/28/23	Processed	1,305.72	USD
176823	10	295	REM2	TOBII DYNAVOK LLC	CLEVELAND	02/28/23	Processed	12,736.00	USD
176824	10	713	REM2	TRANE US INC	CHICAGO	02/28/23	Processed	2,999.01	USD
176825	10	12213		TROPHIES BY GEORGE	BARTLETT	02/28/23	Processed	356.00	USD
176826	10	21868		PATRICK TYSKI	CARPENTERSVILLE	02/28/23	Processed	61.57	USD
176827	10	16599	REM5	US BANK	ST PAUL	02/28/23	Processed	605.00	USD
176828	10	11477	REM1	US GAMES-Div of BSN SPORTS	DALLAS	02/28/23	Processed	2,347.79	USD
176829	10	18375	REM2	VALDES LLC	WHEELING	02/28/23	Processed	900.00	USD
176830	10	18149	REM	NATIONAL CHEERLEADERS ASSO	PLANO	02/28/23	Processed	3,200.00	USD
176831	10	18149	REM2	VARSITY SPIRIT FASHIONS	DALLAS	02/28/23	Processed	0.00	USD
176832	10	9847		VCP INC	ALGONQUIN	02/28/23	Processed	941.00	USD
176833	10	19206	REM2	VENTRIS LEARNING	SUN PRARIE	02/28/23	Processed	420.00	USD
176834	10	8771		RONALD L VERMILLION	CRYSTAL LAKE	02/28/23	Processed	160.00	USD
176835	10	2469	REM3	VILLAGE OF CARPENTERSVILLE	CARPENTERSVILLE	02/28/23	Processed	400.00	USD
176836	10	38500	REM	VILLAGE OF HAMPSHIRE	HAMPSHIRE	02/28/23	Processed	200.00	USD
176837	10	87220	REM	VILLAGE OF WEST DUNDEE	WEST DUNDEE	02/28/23	Processed	400.00	USD
176838	10	20577		VIVACITY TECH PBC	SAINT PAUL	02/28/23	Processed	6,462.35	USD
176839	10	18824		ADRIAN VRUGT	HUNTLEY	02/28/23	Processed	80.00	USD
176840	10	18131		PATRICIA WALSH	CRYSTAL LAKE	02/28/23	Processed	19.66	USD
176841	10	20434		RACQUEL WASHINGTON	LAKE IN THE HILLS	02/28/23	Processed	241.08	USD
176842	10	7716		WAUCONDA SCHOOL DISTRICT 1	WAUCONDA	02/28/23	Processed	300.00	USD
176843	10	3029		WEST MUSIC COMPANY	CORALVILLE	02/28/23	Processed	225.45	USD
176844	10	7040		WEST SIDE ELECTRIC SUPPLY	SOUTH ELGIN	02/28/23	Processed	2,109.44	USD
176845	10	6663		WHEATON NORTH HIGH SCHOOL	WHEATON	02/28/23	Processed	350.00	USD
176846	10	13564		DAVID WILLIAMS	ELK GROVE VILLAGE	02/28/23	Processed	80.00	USD
176847	10	21875		TIMOTHY WILLIS	AURORA	02/28/23	Processed	80.00	USD

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Current Report Account Currency

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Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
176848	10	88650	REM1	WOODWIND & BRASSWIND	WESTLAKE VILLAGE	02/28/23	Processed	4,742.00	USD
176849	10	17497		JASON ZIOLS	LAKE IN THE HILLS	02/28/23	Processed	115.94	USD
*** Payment Code MHC Totals									
Total Open Payments								242	1,328,403.98
Total Reconciled Payments									0.00
Total Void Payments									0.00
Total Stale Dated Payments									0
Total Escheated Payments									0

Cash Payment Register

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1146	10	9103	REM3	COMCAST	PHILADELPHIA	02/28/23	Processed	7,500.00	USD

*** Payment Code	PCD	Totals	
Total Open Payments		1	7,500.00
Total Reconciled Payments			0.00
Total Void Payments			0.00
Total Stale Dated Payments			0
Total Escheated Payments			0

Cash Payment Register

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
3741	10	20143		ASSOCIATED ELECTRICAL CONT	WOODSTOCK	02/28/23	Processed	58,527.00	USD
3742	10	15833	ACH	FIRST AMERICAN BANK	ELK GROVE VILLAGE	02/28/23	Processed	5,500.00	USD
3743	10	42320	REM	ILLINOIS DEPART OF EMPLOYM	SPRINGFIELD	02/28/23	Processed	486.75	USD
3744	10	12770		KINSALE CONTRACTING GROUP	WESTMONT	02/28/23	Processed	2,295.00	USD
3745	10	1111		LAMP INC	ELGIN	02/28/23	Processed	27,233.00	USD
3746	10	12028		NORTHERN KANE EDUCATIONAL	PINGREE GROVE	02/28/23	Processed	2,448,646.92	USD
3747	10	19598		SHALES MCNUTT LLC	ELGIN	02/28/23	Processed	9,225.00	USD
3748	10	12820		VALLEY FIRE PROTECTION SYS	ST. CHARLES	02/28/23	Processed	10,800.00	USD

*** Payment Code WIR Totals

Total Open Payments	8	2,562,713.67
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Cash Code HBAP Totals

Total Open Payments	277	6,572,058.19
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

*** Pay Group D300 USD Totals

Total Open Payments	277	6,572,058.19
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

Your board package includes the December 2022 Unaudited Treasurer and Financial Report. Report highlights are as follows:

Treasurer Report

As of December 31, 2022, the District had \$164,938,900 of cash on hand. The cash balance by fund was:

Operating Fund	\$130,328,138.61
Bond & Interest Fund	\$0
Site & Construction Fund	\$34,610,761
Total	\$164,938,900

Financial Report Analysis-All Funds

Expenditures- If the District were to spend their dollars evenly each month, costs through December should be 50% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	41.18%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2022.
Operations & Maintenance	41.73%	This fund is on trend.
Bond & Interest	80.44%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	37.93%	This fund is on trend.
IMRF/Social Security	45.87%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2022.
Capital Projects	25.15%	This fund is used to pay for our capital projects.
Tort	99.92%	The tort fund is used to pay our insurance premiums. These premiums are paid in July.

Revenues- the District has received 44.59% of its budgeted revenue compared to 47.72% prior YTD.

Financial Reporting Analysis- Operating Funds

Operating Fund Revenue Summary by Source- 44.58% compared to 47.72% prior YTD.

- Local Revenues are on-trend at 45.33%;
- State Revenues are on-trend at 46.36%;
- Federal Revenues are on-trend at 32.67% and are in line with federal grant expenditures.

Operating Fund Expenditure Summary by Object- 41.52% compared to 42.48% prior to YTD.

- Salaries are at 41.27%- teacher and para salaries started on August 26, as with previous school years, will accrue into Summer 2023;
- Benefits are at 37.58%- teacher and para salaries started on August 26, as with previous school years, will accrue into Summer 2023;
- Purchase Services are at 44.28%;
- Supplies/Materials are at 42.36%;
- Capital Outlay are at 56.43%;
- Other/Tuition are at 34.21%;
- Non-Capitalized Equipment (any equipment under our \$5,000 capitalization threshold) is 66.57%. A large portion of the expenditures were purchases for Big Timber Elementary School.

Monthly Notes:

- Short-term interest rates have increased from 3.355% in November to 3.803% in December. Total interest for the year is \$1,745,717.
- The Tort Fund has a deficit balance of (\$292,222) due to payment of the District insurance premiums for worker's compensation and general liability insurance coverage. Property tax collections throughout the year will offset this deficit by the end of the fiscal year. The deficit is being covered by a loan from the working cash fund.
- The Bond and Interest Fund has a deficit balance of (\$26,426) due to the December debt payments slightly exceeding the cash balance. Property tax collections will offset this deficit by the end of the fiscal year. The deficit is being covered by a loan from the working cash fund.
- Financials are presented on an unaudited cash basis and do not represent the District final financial statements. Final FY22 financials have been incorporated within the December 2022 reports.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
 UNAUDITED FINANCIAL REPORT NO. 6
 December 31, 2022
 February 14, 2023

	ED FUND	O&M FUND	B&I FUND	TRANS FUND	IMRF FUND	S&C FUND	WORKING CASH FUND	TORT FUND	TOTAL
CASH BALANCE November 30, 2022	\$ 80,778,639	\$ 12,912,181	\$ 22,200,707	\$ 8,631,350	\$ 6,978,276	\$ 34,882,595	\$ 38,765,502	\$ (383,538)	\$ 205,149,249
AUDIT ADJUSTMENTS**	(2,660,850)	1,335,963	(168,787)	399,369	156,268	(104,173)	436,761	(91,316)	\$ (696,764.88)
CASH RECEIPTS	12,370,858	40,532	224,211	28,338	6,133	551,579	39,142	-	\$ 13,260,794
CASH DISBURSEMENTS	(25,239,654)	(1,834,216)	(22,282,557)	(1,652,533)	(845,272)	(719,240)	-	-	\$ (52,573,471)
CASH BALANCE December 31, 2022	<u>\$ 65,248,993</u>	<u>\$ 12,454,460</u>	<u>\$ (26,426)</u>	<u>\$ 7,406,524</u>	<u>\$ 6,295,405</u>	<u>\$ 34,610,761</u>	<u>\$ 39,241,405</u>	<u>\$ (292,222)</u>	<u>\$ 164,938,900</u>
INTERFUND TRANSFERS/LOANS*			26,426				(318,648)	292,222	-
ENDING CASH BALANCE December 31, 2022	<u>\$ 65,248,993</u>	<u>\$ 12,454,460</u>	<u>-</u>	<u>\$ 7,406,524</u>	<u>\$ 6,295,405</u>	<u>\$ 34,610,761</u>	<u>\$ 38,922,757</u>	<u>-</u>	<u>\$ 164,938,900</u>
INVESTMENT INCOME YEAR TO DATE	<u>\$ 1,745,717</u>								

**Audit Adjustments per the FY22 Financial Audit approved by the Board in December 2022.

TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2022

INVESTMENTS AT COST: \$ 164,938,898.39

(See attached schedule for investment detail)

MONTHLY PAYROLL:

Educational Fund	\$ 19,555,778.12	
O&M Fund	\$ 991,885.85	
Transportation Fund	<u>\$ 54,034.92</u>	\$ 20,601,698.89

PAYROLL RELATED EXPENDITURES:

(Not reflected in A/P Bill Listing)

Educational and Transportation Funds:

Teachers, Retirement System	<u>\$ 1,318,134.42</u>

Total Teachers, Retirement System	\$ 1,318,134.42

Illinois Municipal Retirement Fund

IMRF	\$ 324,816.07
FICA	\$ 237,863.26
Medicare	<u>\$ 282,592.20</u>

Total IMRF/FICA/Medicare Fund	\$ 845,271.53

Total Payroll and Related Expenditures	<u><u>\$ 22,765,104.84</u></u>

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 6

December 31, 2022

By Fund, By Object

All Funds	FY23 Budget	FY23 Actual	% of FY23 Budget
Local	246,113,480	112,648,178	45.77%
State	85,508,339	39,618,529	46.33%
Federal	29,062,299	8,567,977	29.48%
Other Source	-	-	
Total Revenues	<u>360,684,118</u>	<u>160,834,685</u>	<u>44.59%</u>
Salaries	178,380,648	73,622,227	41.27%
Benefits	47,386,856	17,806,630	37.58%
Purchased Services	56,371,145	24,955,728	44.27%
Supplies/Materials	13,154,220	5,572,225	42.36%
Capital Outlay	24,269,259	6,490,419	26.74%
Other	40,840,484	27,535,475	67.42%
Non-Capitalized Equipment	5,198,746	3,460,686	66.57%
Total Expenditures	<u>365,601,358</u>	<u>159,443,389</u>	<u>43.61%</u>
Revenues Over Disbursements	(4,917,240)	1,391,296	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	<u>(4,917,240)</u>	<u>1,391,296</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 6

December 31, 2022

By Fund, By Object

Operating Funds	FY23 Budget	FY23 Actual	% of FY23 Budget
Local	214,275,037	97,123,203	45.33%
State	85,458,339	39,618,529	46.36%
Federal	26,223,454	8,567,977	32.67%
Other Sources	-	-	
Total Revenues	<u>325,956,830</u>	<u>145,309,710</u>	<u>44.58%</u>
Salaries	178,380,648	73,622,227	41.27%
Benefits	47,386,856	17,806,630	37.58%
Purchased Services	56,351,145	24,951,447	44.28%
Supplies/Materials	13,154,220	5,572,225	42.36%
Capital Outlay	1,235,907	697,363	56.43%
Other/Tuition	11,524,006	3,942,236	34.21%
Non-Capitalized Equipment	5,198,746	3,460,686	66.57%
Total Expenditures	<u>313,231,528</u>	<u>130,052,813</u>	<u>41.52%</u>
Revenues Over Disbursements	12,725,302	15,256,896	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	<u>12,725,302</u>	<u>15,256,896</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 6

December 31, 2022

By Fund, By Object

Fund 1-Educational	FY23 Budget	FY23 Actual	% of FY23 Budget
Local	168,470,217	73,783,669	43.80%
State	76,393,073	35,475,531	46.44%
Federal	26,223,454	8,567,977	32.67%
Other Sources	-	-	
Total Revenues	<u>271,086,744</u>	<u>117,827,177</u>	<u>43.46%</u>
Salaries	168,404,172	69,047,251	41.00%
Benefits	38,572,977	13,791,286	35.75%
Purchased Services	32,466,712	14,767,415	45.48%
Supplies/Materials	5,646,646	2,609,547	46.21%
Capital Outlay	248,661	310,481	124.86%
Other/Tuition	11,515,006	3,938,610	34.20%
Non-Capitalized Equipment	4,929,638	3,327,684	67.50%
Total Expenditures	<u>261,783,812</u>	<u>107,792,273</u>	<u>41.18%</u>
Revenues Over Disbursements	9,302,932	10,034,904	
Other Financing Source Transfers	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	<u>9,302,932</u>	<u>10,034,904</u>	
Fund 2-Operations & Maintenance			
Local	25,813,825	14,402,347	55.79%
State	-	-	
Other Sources	-	-	
Total Revenues	<u>25,813,825</u>	<u>14,402,347</u>	<u>55.79%</u>
Salaries	9,517,262	4,318,503	45.38%
Benefits	1,624,766	705,837	43.44%
Purchased Services	3,927,048	1,435,275	36.55%
Supplies/Materials	6,102,390	2,344,251	38.42%
Capital Outlay	896,610	384,974	42.94%
Other	9,000	3,626	40.29%
Non-Capitalized Equipment	269,108	133,002	49.42%
Total Expenditures	<u>22,346,184</u>	<u>9,325,468</u>	<u>41.73%</u>
Revenues Over Disbursements	3,467,641	5,076,879	
Other Financing Source Transfers	-	-	
Net Change to Fund Balance	<u>3,467,641</u>	<u>5,076,879</u>	
Fund 3-Bond & Interest			
Local	26,932,112	12,913,609	47.95%
Other Sources	-	-	0.00%
Total Revenues	<u>26,932,112</u>	<u>13,049,102</u>	<u>48.45%</u>
Purchased Services	20,000	4,281	21.40%
Other	29,316,478	23,593,239	80.48%
Total Expenditures	<u>29,336,478</u>	<u>23,597,520</u>	<u>80.44%</u>
Revenues Over Disbursements	(2,404,366)	(10,548,418)	
Other Financing Sources/(Uses)	-	-	
Net Change to Fund Balance	<u>(2,404,366)</u>	<u>(10,548,418)</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 6

December 31, 2022

By Fund, By Object

Fund 4-Transportation	FY23 Budget	FY23 Actual	% of FY23 Budget
Local	10,727,581	4,337,283	40.43%
State	9,065,266	4,142,999	45.70%
Other Sources	-	-	
Total Revenues	<u>19,792,847</u>	<u>8,480,282</u>	<u>42.85%</u>
Salaries	459,214	256,474	55.85%
Benefits	11,822	17,146	145.04%
Purchased Services	17,818,247	6,611,233	37.10%
Supplies/Materials	1,405,184	618,427	44.01%
Capital Outlay	90,636	1,908	2.11%
Other	-	-	
Non-Capitalized Equipment	-	-	
Total Expenditures	<u>19,785,103</u>	<u>7,505,188</u>	<u>37.93%</u>
Revenues Over Disbursements	7,744	975,094	
Other Financing Sources	-	-	
Net Change to Fund Balance	<u>7,744</u>	<u>975,094</u>	
Fund 5-IMRF/Social Security			
Local	7,013,342	3,405,228	48.55%
Total Revenues	<u>7,013,342</u>	<u>3,405,228</u>	<u>48.55%</u>
Benefits	7,177,291	3,292,361	45.87%
Total Expenditures	<u>7,177,291</u>	<u>3,292,361</u>	<u>45.87%</u>
Revenues Over Disbursements	(163,949)	112,867	
Other Financing Sources	-	-	
Net Change to Fund Balance	<u>(163,949)</u>	<u>112,867</u>	
Fund 6-Capital Projects			
Local	4,906,331	2,611,366	53.22%
State	50,000	-	
Federal	2,838,845	-	0.00%
Total Revenues	<u>7,795,176</u>	<u>2,611,366</u>	<u>33.50%</u>
Salaries	-	-	
Benefits	-	-	
Purchased Services	-	-	
Supplies/Materials	-	-	
Capital Outlay	23,033,352	5,793,056	25.15%
Other	-	-	
Total Expenditures	<u>23,033,352</u>	<u>5,793,056</u>	<u>25.15%</u>
Revenues Over Disbursements	(15,238,176)	(3,181,690)	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	<u>(15,238,176)</u>	<u>(3,181,690)</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 6

December 31, 2022

By Fund, By Object

Fund 7-Working Cash	FY23 Budget	FY23 Actual	% of FY23 Budget
Local	57,378	228,473	398.19%
Total Revenues	57,378	228,473	398.19%
Total Expenditures	-	-	0.00%
Revenues Over Disbursements	57,378	228,473	
Other Financing Uses	-	-	
Net Change to Fund Balance	57,378	228,473	
Fund 8-Tort			
Local	2,192,694	966,204	44.06%
Total Revenues	2,192,694	966,204	44.06%
Purchase Services	2,139,138	2,137,524	99.92%
Total Expenditures	2,139,138	2,137,524	99.92%
Revenues Over Disbursements	53,556	(1,171,320)	
Other Financing Uses	-	-	
Net Change to Fund Balance	53,556	(1,171,320)	

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	Bank # Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 12/31/22
OPERATING FUND INVESTMENTS										
US TREASURY N/B	SEC	365	6/17/2022	7/29/2022	42	1.500%	5,008,630	5,000,000	-	-
US TREASURY N/B	SEC	365	12/16/2021	8/31/2022	258	0.090%	3,997,000	3,997,937	-	-
Fed Home LN Discount	SEC	365	5/19/2022	8/23/2022	96	0.933%	8,300,000	8,279,391	-	-
Cash Mgmt Bill	SEC	365	5/20/2022	9/6/2022	109	0.971%	11,232,000	11,199,522	-	-
Bank of China	CD	365	12/15/2021	9/8/2022	267	0.101%	249,984	249,800	-	-
Financial Federal	CD	365	12/15/2021	9/8/2022	267	0.100%	249,983	249,800	-	-
Bank Hapoalim, NY	CD	365	12/15/2021	9/8/2022	267	0.100%	249,983	249,800	-	-
CIBC Bank USA/Private Bank	CD	365	12/15/2021	9/8/2022	267	0.100%	249,984	249,800	-	-
CIT Bank, National Association, CA	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	-	-
Pinnacle Bank, TN	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	-	-
City First Bank of D.C., National Association	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	-	-
First Liberty Bank, OK	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	-	-
Amarillo National Bank, TX	CDR	365	9/16/2021	9/15/2022	364	0.080%	34,391	34,364	-	-
State Bank of India	DTC	365	9/17/2021	9/16/2022	364	0.080%	249,000	249,174	-	-
US TREASURY N/B	SEC	365	7/29/2022	9/23/2022	56	2.200%	5,016,877	5,000,000	-	-
US TREASURY N/B	SEC	365	6/17/2022	10/6/2022	111	1.600%	6,125,000	6,095,350	-	-
US TREASURY N/B	SEC	365	6/17/2022	10/18/2022	123	1.830%	7,645,000	7,599,664	-	-
FIRST CAPITAL BANK	CD	365	12/17/2020	12/19/2022	732	0.150%	249,950	249,200	-	-
KS STATEBANK/KANSAS STATE BANK O	CD	365	12/17/2020	12/19/2022	732	0.151%	249,353	248,600	-	-
SERVISFIRST BANK	CD	365	12/17/2020	12/19/2022	732	0.160%	249,900	249,100	-	-
Luana Savings Bank	CD	365	12/17/2020	12/19/2022	732	0.150%	249,950	249,200	-	-
GBC International Bank	CD	365	12/17/2020	12/19/2022	732	0.142%	249,912	249,200	-	-
US TREASURY N/B	SEC	365	11/4/2021	12/31/2022	422	0.100%	4,996,000	4,997,366	-	-
PONCE BANK	SDA		12/31/2022			2.960%	392	392	-	-
NEXBANK, SSB-ICS	SDA		12/31/2022			2.960%	34,789,514	34,789,514	-	-
Bank of China	SDA		12/31/2022			2.960%	578,951	578,951	-	-
Bank of China	SDA		12/31/2022			4.240%	264,678	264,678	-	-
Congressional Bank	SDA		12/31/2022			2.923%	661,134	661,134	-	-
NEXBANK, SSB-PHLY, TX	SDA		12/31/2022			2.880%	16,252	16,252	-	-
Western Alliance Bank/Torrey Pines	CD	365	7/14/2021	1/4/2023	539	0.142%	249,956	249,400	556.12	249,400
Fed Home LN Discount	SEC	365	10/17/2022	1/11/2023	86	3.686%	2,522,000	2,499,985	22,014.54	2,499,985
Cash Mgmt Bill 912796ZJ1	SEC	365	9/13/2022	1/10/2023	119	3.130%	13,232,000	13,098,333	133,666.72	13,098,333
Cash Mgmt Bill 912796ZL6	SEC	365	9/27/2022	1/24/2023	119	3.470%	8,697,000	8,599,715	97,284.64	8,599,715
Cash Mgmt Bill 912796ZT9	SEC	365	10/17/2022	2/7/2023	113	3.828%	7,690,000	7,599,917	90,083.22	7,599,917

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	Bank # Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 12/31/22
BOND AND INTEREST FUND INVESTMENTS										
PMA 1994 Escrow Fund; #10254-103-Liquic	Short term trust deposit	365		as needed	n/a	3.803%		30,176	0	30,176
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit	365		as needed	n/a	3.861%		3,415,622	0	3,415,622
ISDLAF+ Term Series	TS	365	11/4/2022	12/16/2022	42	3.720%	13,055,647	13,000,000		13,000,000
Treasury Bill	SEC	365	6/24/2022	12/22/2022	181	2.227%	12,132,000	11,999,515		11,999,515
Total B&I Investments with PMA										28,445,313
USBank Intercept Escrow Fund 400554.1	MMA							934,047	0	934,047
USBank Bond Pool Fund 431613.1	MMA							793	0	793
Total B&I Investments with US Bank								934,840		934,840
TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:			31-Dec-22					934,840		29,380,153
									Outstanding Items	-
									Operating Fund Transfers	(29,406,579)
									Cash Balance Per General Ledger	(26,426)

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Construction Fund

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	to Maturity	Invested @ 12/31/22
CONSTRUCTION FUND INVESTMENTS FUND INVESTMENTS											
PMA/ISDLAF Max #10254-212	Short term trust deposit	365			as needed	n/a	3.861%		834	-	834
PMA/ISDLAF LTD #10254-212	LTD Account	365		1/19/2021	12/31/2022			14,940,000	14,940,000	-	14,940,000
TOTAL CONSTRUCTION FUNDS INVESTMENTS AS OF:				31-Dec-22					14,940,834	-	14,940,834
										Outstanding Items	-
										Operating Fund Transfers	19,669,928
										Cash Balance Per General Ledger	34,610,761

Balance Sheet

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Company 10 - Educational Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Educational Fund

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Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	67,041,035.21	76,576,790.52	9,535,755.31-	12.5-
8014-0000	Payroll Account	40,128.16	20,997.27-	61,125.43	291.1-
8015-0000	Flex Account	971.03	14,770.42	13,799.39-	93.4-
8016-0000	Board Account Deposits	3,336.09	82,627.19	79,291.10-	96.0-
8017-0000	Student Payments Account	24.69	1,346.13	1,321.44-	98.2-
	Total Cash	67,085,495.18	76,654,536.99	9,569,041.81-	12.5-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	424,117.00	1,946.00	422,171.00	21694.3
8190-0000	Grants Receivable	6,045,171.05	4,619,873.05	1,425,298.00	30.9
8191-0000	CPPRT Receivable	0.00	470,090.00	470,090.00-	100.0-
8192-0000	Property Taxes Receivable	70,468,621.00	70,898,213.00	429,592.00-	.6-
	Total 110-122	76,937,909.05	75,990,122.05	947,787.00	1.2
8400	Other Current Assets				
8440-0000	Prepaid Expenses	1,416.00	1,194,994.30	1,193,578.30-	99.9-
8486-0000	Invoice Tolerance	.01-	.01-	0.00	
	Total Other Current Assets	1,415.99	1,194,994.29	1,193,578.30-	99.9-
	Total Receivables	76,939,325.04	77,185,116.34	245,791.30-	.3-
	Total Current Assets	144,024,820.22	153,839,653.33	9,814,833.11-	6.4-
	Total Assets	144,024,820.22	153,839,653.33	9,814,833.11-	6.4-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	392,407.53-	391,218.51-	1,189.02-	.3
9021-0000	Accrued Payroll	0.00	354,430.88-	354,430.88	100.0-
9022-0000	Deferred Revenue	70,883,790.23-	70,899,268.12-	15,477.89	
9023-0000	Accrued Accounts Payable (Auditor A	761,502.17-	6,814,953.06-	6,053,450.89	88.8-
9025-0000	Unclaimed Property Liability	0.00	32,660.72	32,660.72-	100.0-
9098-0000	Premium Group Term Life (Noncash) (	376.91	9,679.06-	10,055.97	103.9-
	Total Current Liabilities	72,037,323.02-	78,436,888.91-	6,399,565.89	8.2-
9300	Payroll Deductions				
9301-0000	Federal Withholding Tax Payable	684.80	498.94	185.86	37.3
9302-0000	SIT Payable	0.00	218.94	218.94-	100.0-
9310-0000	Annuities Payable	248.47	0.00	248.47	

Balance Sheet

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Company 10 - Educational Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Consolidated

Educational Fund

Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
9300	Payroll Deductions				
9311-0000	Student Fees Payable	0.00	.10-	.10	100.0-
9320-0000	Employee Disability/Life Payable	16,140.46-	5,419.61-	10,720.85-	197.8
9321-0000	FSA	68,459.92-	99,752.09-	31,292.17	31.4-
9325-0000	Health Savings Account (HSA)	0.00	2,700.00-	2,700.00	100.0-
9330-0000	TRS	679,212.77-	647,261.35-	31,951.42-	4.9
9340-0000	THIS-Employee	152,788.97-	201,054.88-	48,265.91	24.0-
9360-0000	Other Payroll Deductions Payable	0.00	843.00-	843.00	100.0-
9362-0000	Garnishments	731.66	0.00	731.66	
9363-0000	Union Dues	96.01	0.00	96.01	
9368-0000	Employee Voluntary Insurance Payabl	351.39	179.45	171.94	95.8
	Total Payroll Deductions	914,489.79-	956,133.70-	41,643.91	4.4-
9400	Other Payables				
9402-0000	Owed to Foundation	370.00-	278.82-	91.18-	32.7
9403-0000	Owed to Settlement	1,257.50-	1,257.50-	0.00	
9404-0000	Owed to Building-Music Donations	1,326.23-	1,075.01-	251.22-	23.4
9410-0000	Owed to Building-Vending	179,193.42-	204,527.49-	25,334.07	12.4-
9411-0000	Owed to Building-Picture Money	169,459.77-	170,219.67-	759.90	.4-
9412-0000	Owed to Building-ACT Prep Program	464,458.35-	402,374.71-	62,083.64-	15.4
9413-0000	Owed to Building-Physical Education	314,507.89-	318,557.62-	4,049.73	1.3-
9414-0000	Owed to Building-Athletics	294,827.49-	418,268.43-	123,440.94	29.5-
9415-0000	Owed to Building-Yearbook	117,185.64-	129,608.64-	12,423.00	9.6-
9416-0000	Owed to Building-Year in Review Vid	3,300.15-	3,300.15-	0.00	
9417-0000	Owed to Building-Athletic Tournamen	277,108.02-	310,999.01-	33,890.99	10.9-
9418-0000	Owed to Building-Assignment Books	2,820.00-	2,820.00-	0.00	
9419-0000	Owed to Building-Other	213,680.95-	335,301.65-	121,620.70	36.3-
9420-0000	Owed to Building - Spec Olympics	4,499.41-	5,022.31-	522.90	10.4-
9421-0000	Owed to Building - Admin Mentoring	10,220.75-	10,220.75-	0.00	
9422-0000	Owed to Building - Corporate Sponso	29,902.15-	29,315.78-	586.37-	2.0
9423-0000	Owed to Building - Athletic Donation	89,072.79-	65,362.74-	23,710.05-	36.3
9424-0000	Owed To Building - Musical	121,930.40-	136,038.60-	14,108.20	10.4-
9425-0000	Owed to Building - Summer Camps	4,812.57-	4,812.57-	0.00	
9426-0000	Owed to Building - Library	85,643.19-	110,496.58-	24,853.39	22.5-
9428-0000	Owed to Building - Homeless	14,880.53-	605.53-	14,275.00-	2357.4
9429-0000	Owed to Building - BPAC	360.64-	360.64-	0.00	
9430-0000	Owed to Building - Donations	100,804.09-	91,124.62-	9,679.47-	10.6
9434-0000	Owed to Buildings-Basketball	685.17-	539.90-	145.27-	26.9
9437-0000	Owed to Buildings-Softball	250.00-	250.00-	0.00	
9440-0000	Owed to Building-Grants	1,958.83-	3,670.80-	1,711.97	46.6-
9460-0000	Other Payables	2,532,208.58	2,767,207.76	234,999.18-	8.5-
9461-0000	Credit Card Payable	482.96-	482.96-	0.00	
9462-0000	Owed to Building-Print Shop	1,241.25-	207.25-	1,034.00-	498.9
9463-0000	Summer Camp-Bowling	.30-	.30-	0.00	
9464-0000	Summer Camp-Girls Basketball	3,770.92-	3,152.74-	618.18-	19.6
9465-0000	Summer Camp-Boys Basketball	11,204.32-	7,790.01-	3,414.31-	43.8
9466-0000	Summer Camp-Coed Tennis	9,142.08-	5,958.75-	3,183.33-	53.4
9467-0000	Summer Camp-Football	1,505.72	1,939.69-	3,445.41	177.6-
9468-0000	Summer Camp-Coed Volleyball	2,534.87-	1,402.08	3,936.95-	280.8-
9469-0000	Summer Camp-Coed Wrestling	4,629.19-	4,197.15-	432.04-	10.3
9470-0000	Summer Camp-Boys Baseball	10,522.64-	9,437.88-	1,084.76-	11.5

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Company 10 - Educational Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Educational Fund

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Account Nbr	Description	Current Year	Previous Year	Change	Percent
9400	Other Payables				
9471-0000	Summer Camp-Girls Softball	1,580.32-	1,019.40-	560.92-	55.0
9472-0000	Sports Camp-Elementary	586.57-	586.57-	0.00	
9473-0000	Summer Camp-Coed Soccer	333.30	1,207.39-	1,540.69	127.6-
9474-0000	Summer Camp-Cheerleading	5,119.12-	103.13-	5,015.99-	4863.8
9475-0000	Custodial Services	129,938.20-	167,315.79-	37,377.59	22.3-
9477-0000	Summer Camp-Coed Basketball	233.60	138.40-	372.00	268.8-
9478-0000	Summer Camp-Girls Soccer	564.37-	54.21-	510.16-	941.1
9479-0000	Summer Camp-Coed Cross Country	104.98	1,416.95-	1,521.93	107.4-
9480-0000	Summer Camp-Boys Lacrosse	2,261.25-	1,671.71-	589.54-	35.3
9481-0000	Summer Camp-Girls Lacrosse	14.62-	.29-	14.33-	4941.4
9482-0000	Summer Camp-Dance Camp	12,324.06-	5,562.10-	6,761.96-	121.6
9483-0000	Summer Camp-Boys Soccer	20,466.54-	13,286.17-	7,180.37-	54.0
9484-0000	Summer Camp-Girls Golf	692.54-	367.54-	325.00-	88.4
9485-0000	Summer Camp-Boys Golf	1,724.65-	2,852.00-	1,127.35	39.5-
9486-0000	Summer Camp-Girls Volleyball	10,490.72-	14,566.43-	4,075.71	28.0-
9488-0000	Summer Camp-Marching Band	1,948.74-	5,964.35-	4,015.61	67.3-
9490-0000	Summer Camp-Coed Baseball	0.00	183.73-	183.73	100.0-
9491-0000	Summer Camp-Coed Lacrosse	0.00	68.72	68.72-	100.0-
9492-0000	Summer Camp-Strength & Conditioning	2,704.72-	9,136.24-	6,431.52	70.4-
9493-0000	Summer Camp-Girls Track	208.99-	0.00	208.99-	
9494-0000	Summer Camp-Boys Track	225.00-	0.00	225.00-	
9495-0000	Ed Services Donations	520.65-	520.65-	0.00	
9496-0000	FSL Events-Donations	71.56-	71.56-	0.00	
9497-0000	Coffee Shop	4,575.19-	4,575.19-	0.00	
9498-0000	Owed to Special Events	1,741.77-	1,741.77-	0.00	
9499-0000	Owed to Wellness	29,814.84-	17,954.84-	11,860.00-	66.1
	Total Other Payables	241,232.70-	271,194.10-	29,961.40	11.0-
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	3,696,757.00-	0.00	3,696,757.00-	
	Total Long-Term Liabilities	3,696,757.00-	0.00	3,696,757.00-	
	Total Liabilities	76,889,802.51-	79,664,216.71-	2,774,414.20	3.5-
FUNDBAL	Equity				
9900-0000	Fund Balance	54,727,303.55-	58,464,986.75-	3,737,683.20	6.4-
9950-0000	Current Year Net Change in Fund Balan	12,407,714.16-	15,714,161.31-	3,306,447.15	21.0-
9998-0000	Error Suspense Payroll	0.00	3,711.44	3,711.44-	100.0-
	Total Equity	67,135,017.71-	74,175,436.62-	7,040,418.91	9.5-
	Total Liabilities & Fund Equit	144,024,820.22-	153,839,653.33-	9,814,833.11	6.4-

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Company 11 - Health Insurance Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Health Insurance Fund

Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	696,990.64	3,966,440.62	3,269,449.98-	82.4-
	Total Cash	696,990.64	3,966,440.62	3,269,449.98-	82.4-
	Total Current Assets	696,990.64	3,966,440.62	3,269,449.98-	82.4-
	Total Assets	696,990.64	3,966,440.62	3,269,449.98-	82.4-
		=====	=====	=====	=====
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9322-0000	Employee Health Payable	552,218.71-	3,772,253.07-	3,220,034.36	85.4-
9323-0000	Employee Dental Payable	132,180.80-	171,317.50-	39,136.70	22.8-
9324-0000	Employee Vision Payable	12,591.13-	22,870.05-	10,278.92	44.9-
	Total Payroll Deductions	696,990.64-	3,966,440.62-	3,269,449.98	82.4-
	Total Liabilities	696,990.64-	3,966,440.62-	3,269,449.98	82.4-
	Total Liabilities & Fund Equit	696,990.64-	3,966,440.62-	3,269,449.98	82.4-
		=====	=====	=====	=====

Balance Sheet

GL292 Date 02/07/23
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Company 14 - Grant Fund
Balance Sheet
For Period 6 Ending December 31, 2022

USD

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Fiscal Year 2023

Consolidated		Grant Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	1,761,947.12-	1,039,137.37	2,801,084.49-	269.6-
	Total Cash	1,761,947.12-	1,039,137.37	2,801,084.49-	269.6-
RECEIVABLES	Receivables				
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	0.00	.01	
	Total Other Current Assets	.01	0.00	.01	
	Total Receivables	.01	0.00	.01	
	Total Current Assets	1,761,947.11-	1,039,137.37	2,801,084.48-	269.6-
	Total Assets	1,761,947.11-	1,039,137.37	2,801,084.48-	269.6-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	541.95	14,617.94-	15,159.89	103.7-
9023-0000	Accrued Accounts Payable (Auditor A	2,710.63-	12,929.07-	10,218.44	79.0-
	Total Current Liabilities	2,168.68-	27,547.01-	25,378.33	92.1-
9300	Payroll Deductions				
9330-0000	TRS	58,417.96-	34,862.00-	23,555.96-	67.6
	Total Payroll Deductions	58,417.96-	34,862.00-	23,555.96-	67.6
9400	Other Payables				
9428-0000	Owed to Building - Homeless	887.63	0.00	887.63	
	Total Other Payables	887.63	0.00	887.63	
	Total Liabilities	59,699.01-	62,409.01-	2,710.00	4.3-
FUNDBAL	Equity				
9900-0000	Fund Balance	798,799.58-	972,536.58-	173,737.00	17.9-
9950-0000	Current Year Net Change in Fund Balan	2,620,445.70	4,191.78-	2,624,637.48	62613.9-
	Total Equity	1,821,646.12	976,728.36-	2,798,374.48	286.5-
	Total Liabilities & Fund Equit	1,761,947.11	1,039,137.37-	2,801,084.48	269.6-

Balance Sheet

GL292	Date 02/07/23	Company 14 - Grant Fund	USD	Page 6
	Time 16:04	Balance Sheet		
		For Period 6 Ending December 31, 2022	Fiscal Year 2023	
Consolidated		Grant Fund	Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change Percent
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		=====	=====	=====

Balance Sheet

GL292 Date 02/07/23
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Company 19 - Covid 19 Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated		Covid 19 Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	727,086.25-	3,630,595.29-	2,903,509.04	80.0-
	Total Cash	727,086.25-	3,630,595.29-	2,903,509.04	80.0-
	Total Current Assets	727,086.25-	3,630,595.29-	2,903,509.04	80.0-
	Total Assets	727,086.25-	3,630,595.29-	2,903,509.04	80.0-
		=====	=====	=====	=====
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	11.99	14,022.66-	14,034.65	100.1-
9023-0000	Accrued Accounts Payable (Auditor A	11.99-	0.00	11.99-	
	Total Current Liabilities	0.00	14,022.66-	14,022.66	100.0-
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	1,366.08-	730.87-	635.21-	86.9
9321-0000	FSA	6,236.38-	5,662.41-	573.97-	10.1
	Total Payroll Deductions	7,602.46-	6,393.28-	1,209.18-	18.9
	Total Liabilities	7,602.46-	20,415.94-	12,813.48	62.8-
FUNDBAL	Equity				
9900-0000	Fund Balance	982,323.86	1,800,962.11	818,638.25-	45.5-
9950-0000	Current Year Net Change in Fund Balan	247,635.15-	1,850,049.12	2,097,684.27-	113.4-
	Total Equity	734,688.71	3,651,011.23	2,916,322.52-	79.9-
	Total Liabilities & Fund Equit	727,086.25	3,630,595.29	2,903,509.04-	80.0-
		=====	=====	=====	=====

Balance Sheet

GL292 Date 02/07/23
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Company 20 - Operations & Maintenance Fund USD
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated		Operations & Maintenance Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	12,454,459.19	11,475,068.30	979,390.89	8.5
	Total Cash	12,454,459.19	11,475,068.30	979,390.89	8.5
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	55,887.00	210.00	55,677.00	26512.9
8192-0000	Property Taxes Receivable	14,470,397.00	10,818,990.00	3,651,407.00	33.7
	Total 110-122	14,526,284.00	10,819,200.00	3,707,084.00	34.3
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.13-	0.00	.13-	
	Total Other Current Assets	.13-	0.00	.13-	
	Total Receivables	14,526,283.87	10,819,200.00	3,707,083.87	34.3
	Total Current Assets	26,980,743.06	22,294,268.30	4,686,474.76	21.0
	Total Assets	26,980,743.06	22,294,268.30	4,686,474.76	21.0
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	83,730.90-	75,634.70-	8,096.20-	10.7
9021-0000	Accrued Payroll	0.00	277,832.00-	277,832.00	100.0-
9022-0000	Deferred Revenue	14,525,106.00-	10,819,104.00-	3,706,002.00-	34.3
9023-0000	Accrued Accounts Payable (Auditor A	.13	901,256.05-	901,256.18	100.0-
	Total Current Liabilities	14,608,836.77-	12,073,826.75-	2,535,010.02-	21.0
9300	Payroll Deductions				
9310-0000	Annuities Payable	245.17-	0.00	245.17-	
9320-0000	Employee Disability/Life Payable	7,281.22-	8,290.01-	1,008.79	12.2-
9321-0000	FSA	5,882.32-	5,428.85-	453.47-	8.4
	Total Payroll Deductions	13,408.71-	13,718.86-	310.15	2.3-
9400	Other Payables				
9410-0000	Owed to Building-Vending	440.83-	440.83-	0.00	
9460-0000	Other Payables	441.00	441.00	0.00	
	Total Other Payables	.17	.17	0.00	

Balance Sheet

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Company 20 - Operations & Maintenance Fund USD
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated

Operations & Maintenance Fund

Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	646,980.00-	0.00	646,980.00-	
	Total Long-Term Liabilities	646,980.00-	0.00	646,980.00-	
	Total Liabilities	15,269,225.31-	12,087,545.44-	3,181,679.87-	26.3
FUNDBAL	Equity				
9900-0000	Fund Balance	6,634,638.74-	7,413,716.31-	779,077.57	10.5-
9950-0000	Current Year Net Change in Fund Balan	5,076,879.01-	2,793,006.55-	2,283,872.46-	81.8
	Total Equity	11,711,517.75-	10,206,722.86-	1,504,794.89-	14.7
	Total Liabilities & Fund Equit	26,980,743.06-	22,294,268.30-	4,686,474.76-	21.0

Balance Sheet

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Company 30 - Bond & Interest Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated		Bond & Interest Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	26,426.02-	189,453.73	215,879.75-	113.9-
	Total Cash	26,426.02-	189,453.73	215,879.75-	113.9-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	41,168.00	239.00	40,929.00	17125.1
8192-0000	Property Taxes Receivable	13,240,757.00	13,230,506.00	10,251.00	.1
	Total 110-122	13,281,925.00	13,230,745.00	51,180.00	.4
	Total Receivables	13,281,925.00	13,230,745.00	51,180.00	.4
	Total Current Assets	13,255,498.98	13,420,198.73	164,699.75-	1.2-
	Total Assets	13,255,498.98	13,420,198.73	164,699.75-	1.2-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	13,281,056.00-	13,230,636.00-	50,420.00-	.4
	Total Current Liabilities	13,281,056.00-	13,230,636.00-	50,420.00-	.4
	Total Liabilities	13,281,056.00-	13,230,636.00-	50,420.00-	.4
FUNDBAL	Equity				
9900-0000	Fund Balance	10,658,353.55-	9,766,299.50-	892,054.05-	9.1
9950-0000	Current Year Net Change in Fund Balan	10,683,910.57	9,576,736.77	1,107,173.80	11.6
	Total Equity	25,557.02	189,562.73-	215,119.75	113.5-
	Total Liabilities & Fund Equit	13,255,498.98-	13,420,198.73-	164,699.75	1.2-

Balance Sheet

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Company 40 - Transportation Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated		Transportation Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	7,406,523.78	7,190,926.86	215,596.92	3.0
	Total Cash	7,406,523.78	7,190,926.86	215,596.92	3.0
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	27,910.00	154.00	27,756.00	18023.4
8190-0000	Grants Receivable	2,321,853.00	2,117,528.00	204,325.00	9.6
8192-0000	Property Taxes Receivable	4,410,438.00	4,163,589.00	246,849.00	5.9
	Total 110-122	6,760,201.00	6,281,271.00	478,930.00	7.6
8400	Other Current Assets				
8486-0000	Invoice Tolerance	.01	0.00	.01	
	Total Other Current Assets	.01	0.00	.01	
	Total Receivables	6,760,201.01	6,281,271.00	478,930.01	7.6
	Total Current Assets	14,166,724.79	13,472,197.86	694,526.93	5.2
	Total Assets	14,166,724.79	13,472,197.86	694,526.93	5.2
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	46.38-	17,742.31-	17,695.93	99.7-
9021-0000	Accrued Payroll	0.00	1,565.00-	1,565.00	100.0-
9022-0000	Deferred Revenue	4,437,759.00-	4,163,673.00-	274,086.00-	6.6
9023-0000	Accrued Accounts Payable (Auditor A	14,406.22-	850,557.49-	836,151.27	98.3-
	Total Current Liabilities	4,452,211.60-	5,033,537.80-	581,326.20	11.5-
9300	Payroll Deductions				
9310-0000	Annuities Payable	184.58-	0.00	184.58-	
9320-0000	Employee Disability/Life Payable	119.33-	121.13-	1.80	1.5-
9325-0000	Health Savings Account (HSA)	0.00	250.00-	250.00	100.0-
	Total Payroll Deductions	303.91-	371.13-	67.22	18.1-
9500	Long-Term Liabilities				
9505-0000	Lease Liability GASB 87	23,388.00-	0.00	23,388.00-	
	Total Long-Term Liabilities	23,388.00-	0.00	23,388.00-	
	Total Liabilities	4,475,903.51-	5,033,908.93-	558,005.42	11.1-

Balance Sheet

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Company 40 - Transportation Fund
Balance Sheet
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Fiscal Year 2023

Consolidated

Transportation Fund

Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
FUNDBAL	Equity				
9900-0000	Fund Balance	8,715,727.48-	7,566,594.77-	1,149,132.71-	15.2
9950-0000	Current Year Net Change in Fund Balan	975,093.80-	871,694.16-	103,399.64-	11.9
	Total Equity	9,690,821.28-	8,438,288.93-	1,252,532.35-	14.8
	Total Liabilities & Fund Equit	14,166,724.79-	13,472,197.86-	694,526.93-	5.2
		=====	=====	=====	=====

Balance Sheet

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Company 50 - Municipal Retirement Fund
Balance Sheet
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Fiscal Year 2023

Consolidated		Municipal Retirement Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	5,019,914.64	4,412,052.66	607,861.98	13.8
	Total Cash	5,019,914.64	4,412,052.66	607,861.98	13.8
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	27,220.00	147.00	27,073.00	18417.0
8192-0000	Property Taxes Receivable	2,938,410.00	2,840,025.00	98,385.00	3.5
	Total 110-122	2,965,630.00	2,840,172.00	125,458.00	4.4
	Total Receivables	2,965,630.00	2,840,172.00	125,458.00	4.4
	Total Current Assets	7,985,544.64	7,252,224.66	733,319.98	10.1
	Total Assets	7,985,544.64	7,252,224.66	733,319.98	10.1
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	2,965,056.00-	2,840,105.00-	124,951.00-	4.4
	Total Current Liabilities	2,965,056.00-	2,840,105.00-	124,951.00-	4.4
9300	Payroll Deductions				
9303-0000	IMRF Payable	822.84-	0.00	822.84-	
	Total Payroll Deductions	822.84-	0.00	822.84-	
	Total Liabilities	2,965,878.84-	2,840,105.00-	125,773.84-	4.4
FUNDBAL	Equity				
9900-0000	Fund Balance	4,997,700.14-	4,598,639.56-	399,060.58-	8.7
9950-0000	Current Year Net Change in Fund Balan	21,965.66-	186,519.90	208,485.56-	111.8-
	Total Equity	5,019,665.80-	4,412,119.66-	607,546.14-	13.8
	Total Liabilities & Fund Equit	7,985,544.64-	7,252,224.66-	733,319.98-	10.1

Balance Sheet

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Company 51 - Social Security/Medicare Fund USD
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated

Social Security/Medicare Fund

Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	1,275,490.28	1,315,312.34	39,822.06-	3.0-
	Total Cash	1,275,490.28	1,315,312.34	39,822.06-	3.0-
	Total Current Assets	1,275,490.28	1,315,312.34	39,822.06-	3.0-
	Total Assets	1,275,490.28	1,315,312.34	39,822.06-	3.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9304-0000	FICA Payable	18,081.27-	17,063.90-	1,017.37-	6.0
9305-0000	Medicare Only Payable	8,226.35-	8,119.37-	106.98-	1.3
	Total Payroll Deductions	26,307.62-	25,183.27-	1,124.35-	4.5
	Total Liabilities	26,307.62-	25,183.27-	1,124.35-	4.5
FUNDBAL	Equity				
9900-0000	Fund Balance	1,158,282.85-	1,179,400.18-	21,117.33	1.8-
9950-0000	Current Year Net Change in Fund Balan	90,901.35-	110,728.89-	19,827.54	17.9-
9999-0000	Error Suspense	1.54	0.00	1.54	
	Total Equity	1,249,182.66-	1,290,129.07-	40,946.41	3.2-
	Total Liabilities & Fund Equit	1,275,490.28-	1,315,312.34-	39,822.06	3.0-

Balance Sheet

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Company 60 - Site & Construction Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated		Site & Construction Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	19,381,087.52	20,613,186.11	1,232,098.59-	6.0-
	Total Cash	19,381,087.52	20,613,186.11	1,232,098.59-	6.0-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	103,597.00	1,153.00	102,444.00	8885.0
8191-0000	CPPRT Receivable	890,125.00	0.00	890,125.00	
	Total 110-122	993,722.00	1,153.00	992,569.00	86085.8
	Total Receivables	993,722.00	1,153.00	992,569.00	86085.8
	Total Current Assets	20,374,809.52	20,614,339.11	239,529.59-	1.2-
	Total Assets	20,374,809.52	20,614,339.11	239,529.59-	1.2-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	0.00	803.30-	803.30	100.0-
9014-0000	Construction Contracts Payable	1,649,866.00-	670,396.00-	979,470.00-	146.1
9022-0000	Deferred Revenue	101,411.00-	625.00-	100,786.00-	16125.8
9023-0000	Accrued Accounts Payable (Auditor A	276,632.71-	4,129,490.74-	3,852,858.03	93.3-
	Total Current Liabilities	2,027,909.71-	4,801,315.04-	2,773,405.33	57.8-
	Total Liabilities	2,027,909.71-	4,801,315.04-	2,773,405.33	57.8-
FUNDBAL	Equity				
9900-0000	Fund Balance	21,616,275.65-	27,762,093.88-	6,145,818.23	22.1-
9950-0000	Current Year Net Change in Fund Balan	3,269,375.84	11,949,069.81	8,679,693.97-	72.6-
	Total Equity	18,346,899.81-	15,813,024.07-	2,533,875.74-	16.0
	Total Liabilities & Fund Equit	20,374,809.52-	20,614,339.11-	239,529.59	1.2-

Balance Sheet

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Company 61 - Impact Fees Fund
Balance Sheet
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Fiscal Year 2023

Consolidated		Impact Fees Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	15,229,673.91	14,617,593.31	612,080.60	4.2
	Total Cash	15,229,673.91	14,617,593.31	612,080.60	4.2
	Total Current Assets	15,229,673.91	14,617,593.31	612,080.60	4.2
	Total Assets	15,229,673.91	14,617,593.31	612,080.60	4.2
LIABFBAL	Liabilities & Fund Equity				
FUNDBAL	Equity				
9900-0000	Fund Balance	15,141,988.15-	14,599,459.03-	542,529.12-	3.7
9950-0000	Current Year Net Change in Fund Balan	87,685.76-	18,134.28-	69,551.48-	383.5
	Total Equity	15,229,673.91-	14,617,593.31-	612,080.60-	4.2
	Total Liabilities & Fund Equit	15,229,673.91-	14,617,593.31-	612,080.60-	4.2

Balance Sheet

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Company 70 - Working Capital Fund
Balance Sheet
For Period 6 Ending December 31, 2022

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Fiscal Year 2023

Consolidated		Working Capital Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	39,241,405.05	38,960,896.55	280,508.50	.7
	Total Cash	39,241,405.05	38,960,896.55	280,508.50	.7
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	169,770.00	952.00	168,818.00	17733.0
8192-0000	Property Taxes Receivable	2,024.00	1,909.00	115.00	6.0
	Total 110-122	171,794.00	2,861.00	168,933.00	5904.7
	Total Receivables	171,794.00	2,861.00	168,933.00	5904.7
	Total Current Assets	39,413,199.05	38,963,757.55	449,441.50	1.2
	Total Assets	39,413,199.05	38,963,757.55	449,441.50	1.2
		=====	=====	=====	=====
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	168,212.00-	2,425.00-	165,787.00-	6836.6
	Total Current Liabilities	168,212.00-	2,425.00-	165,787.00-	6836.6
	Total Liabilities	168,212.00-	2,425.00-	165,787.00-	6836.6
FUNDBAL	Equity				
9900-0000	Fund Balance	39,016,513.83-	38,930,397.83-	86,116.00-	.2
9950-0000	Current Year Net Change in Fund Balan	228,473.22-	30,934.72-	197,538.50-	638.6
	Total Equity	39,244,987.05-	38,961,332.55-	283,654.50-	.7
	Total Liabilities & Fund Equit	39,413,199.05-	38,963,757.55-	449,441.50-	1.2
		=====	=====	=====	=====

Balance Sheet

GL292 Date 02/07/23
Time 16:04

Company 80 - Tort Immunity Fund
Balance Sheet
For Period 6 Ending December 31, 2022

USD

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Fiscal Year 2023

Consolidated		Tort Immunity Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	292,222.44-	401,761.91-	109,539.47	27.3-
	Total Cash	292,222.44-	401,761.91-	109,539.47	27.3-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	3,428.00	18.00	3,410.00	18944.4
8192-0000	Property Taxes Receivable	1,013,599.00	956,208.00	57,391.00	6.0
	Total 110-122	1,017,027.00	956,226.00	60,801.00	6.4
	Total Receivables	1,017,027.00	956,226.00	60,801.00	6.4
	Total Current Assets	724,804.56	554,464.09	170,340.47	30.7
	Total Assets	724,804.56	554,464.09	170,340.47	30.7
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	1,016,953.00-	956,216.00-	60,737.00-	6.4
	Total Current Liabilities	1,016,953.00-	956,216.00-	60,737.00-	6.4
	Total Liabilities	1,016,953.00-	956,216.00-	60,737.00-	6.4
FUNDBAL	Equity				
9900-0000	Fund Balance	879,171.77-	735,243.61-	143,928.16-	19.6
9950-0000	Current Year Net Change in Fund Balan	1,171,320.21	1,136,995.52	34,324.69	3.0
	Total Equity	292,148.44	401,751.91	109,603.47-	27.3-
	Total Liabilities & Fund Equit	724,804.56-	554,464.09-	170,340.47-	30.7

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 10 - Educational Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD		Fiscal Year 2023 Budget		Page 1 99
Consolidated		Educational Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
REVENUE									
LOCAL									
	Revenue from Local Sources								
1111-0000	CUR YR General Levy	0.00	0.00	0.00	14,271,878.44	66,109,149.00	21.59		
1112-0000	First PR YR General Levy	3,395,708.71	0.00	0.00	41,576,648.22	61,864,248.00	67.21		
1113-0000	Other PR YR General Levies	0.00	0.00	0.00	0.00	359,237.00	0.00		
1141-0000	CUR YR Special Education Levy	0.00	0.00	0.00	4,003,422.38	17,630,298.00	22.71		
1142-0000	First PR YR Special Education	0.00	0.00	0.00	10,700,643.52	16,985,607.00	63.00		
1195-0000	Property Tax Revenue Recapture	0.00	0.00	0.00	430.10	0.00	0.00		
1311-0000	Tuition from Pupils or Parents	2,917.00	0.00	0.00	11,672.00	20,000.00	58.36		
1321-0000	Summer School Tuition from Pup	0.00	0.00	0.00	0.00	617.00	0.00		
1511-0000	Interest on Investments	147,195.65	0.00	0.00	753,142.19	869,428.00	86.63		
1611-0000	Sales to Pupils - Lunch	94,764.92	0.00	0.00	447,859.47	2,890,000.00	15.50		
1612-0000	Sales to Pupils - Breakfast	8,955.55	0.00	0.00	40,389.76	0.00	0.00		
1613-0000	Sales to Pupils - A La Carte	46,936.29	0.00	0.00	315,374.58	0.00	0.00		
1621-0000	Sales to Adults	3,459.77	0.00	0.00	15,603.61	0.00	0.00		
1691-0000	Other Food Service Revenue	8,171.60	0.00	0.00	28,426.46	0.00	0.00		
1726-0000	Musical Instrument Rental	0.00	0.00	0.00	50.00	419.00	11.93		
1727-0000	Athletic Fees	10,818.52	0.00	0.00	190,793.94	421,000.00	45.32		
1728-0000	Driver Education Behind the Wh	2,322.99	0.00	0.00	30,458.59	55,686.00	54.70		
1729-0000	Flex PE Fees	150.00	0.00	0.00	12,940.00	21,722.00	59.57		
1792-0000	Music Special Events	2,971.44	0.00	0.00	2,801.44	25,861.00	10.83		
1811-0000	Regular Textbook Rental	6,034.94	0.00	0.00	104,563.28	300,000.00	34.85		
1812-0000	Summer School Textbook Rental	17.80	0.00	0.00	1,361.00	10,135.00	13.43		
1819-0000	Other Textbook Rental	40.27	0.00	0.00	2,280.70	11,732.00	19.44		
1892-0000	Heart Rate Monitors Fee	0.00	0.00	0.00	2,182.00	2,522.00	86.52		
1898-0000	Merchant Processing Fee	805.93	0.00	0.00	19,356.07	36,000.00	53.77		
1921-0000	Contributions & Donations from	0.00	0.00	0.00	0.00	601.00	0.00		
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	192,381.42	0.00	0.00		
1951-0000	Refund of PR YRs' Expenditiure	11,252.43	0.00	0.00	161,798.25	170,000.00	95.18		
1990-0000	P-Card Inadvertent	0.00	0.00	0.00	498.25	1,500.00	33.22		
1991-0000	Payment from Other LEAs	0.00	0.00	0.00	136,566.79	450,000.00	30.35		
1995-0000	SEARS EDA	53,904.62	0.00	0.00	54,185.09	0.00	0.00		
1997-0000	Revenue From Sale of Assets	14,134.00	0.00	0.00	14,134.00	0.00	0.00		
1998-0000	Other Revenue-Athletics	0.00	0.00	0.00	0.00	80.00	0.00		
1999-0000	Other Revenue-General	94,802.64	0.00	0.00	669,460.41	900,000.00	74.38		
Total Revenue from Local Sourc		3,905,365.07	0.00	0.00	73,761,301.96	168,417,368.00	43.80		
STATE									
	Revenue from State Sources								
3001-0000	Evidence Based Funding (EBF)	6,127,482.00	0.00	0.00	30,637,410.00	67,402,295.00	45.45		
3100-0000	Special Ed-Pvt Facility Tuitio	0.00	0.00	0.00	1,778,298.67	3,242,162.00	54.85		
3120-0000	Special Ed-Orphanage Individua	0.00	0.00	0.00	339,903.41	124,038.00	274.03		
3130-0000	Special Ed-Orphanage Summer	0.00	0.00	0.00	0.00	15,483.00	0.00		
3360-0000	State Free Lunch & Breakfast	6,682.38	0.00	0.00	13,504.17	0.00	0.00		
3370-0000	Driver Education	25,271.07	0.00	0.00	75,813.21	101,608.00	74.61		
3696-0000	Safe School Grant	6,453.86	0.00	0.00	413,815.61	51,172.00	808.68		
3999-0000	ALOP ROE Revenue	192,622.62	0.00	0.00	833,050.46	2,072,000.00	40.21		

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 10 - Educational Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD		Fiscal Year 2023 Budget		Page 2 99
Consolidated		Educational Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
STATE	Revenue from State Sources								
	Total Revenue from State Sourc	6,358,511.93	0.00	0.00	34,091,795.53	73,008,758.00	46.70		
FEDERAL	Revenue from Federal Sources								
4210-0000	National School Lunch Program	552,061.38	0.00	0.00	2,268,732.01	0.00	0.00		
4211-0000	NSLP Supply Chain Assistance	0.00	0.00	0.00	345,996.90	0.00	0.00		
4220-0000	School Breakfast Program	153,609.39	0.00	0.00	590,261.16	0.00	0.00		
4225-0000	Summer Food Program	0.00	0.00	0.00	67,716.14	6,915,049.00	.98		
4226-0000	Child & Adult Food Care Progr	21,389.13	0.00	0.00	100,741.15	0.00	0.00		
4240-0000	Fresh Fruit and Veg. Program	3,491.23	0.00	0.00	9,364.92	26,137.00	35.83		
4625-0000	Special Ed-IDEA Room & Board	183,803.03	0.00	0.00	375,949.62	178,992.00	210.04		
4950-0000	Dept of Rehab Svcs	0.00	0.00	0.00	5,725.00	33,000.00	17.35		
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	197,374.97	1,200,000.00	16.45		
4992-0000	Medicaid FFS	0.00	0.00	0.00	751,501.47	2,400,000.00	31.31		
	Total Revenue from Federal Sou	914,354.16	0.00	0.00	4,713,363.34	10,753,178.00	43.83		
	Total Revenue	11,178,231.16	0.00	0.00	112,566,460.83	252,179,304.00	44.64		
EXPENSE	Expense								
100	Salaries								
111-0000	Certified Administrator	1,254,854.67	0.00	0.00	5,906,036.31	11,533,195.00	51.21		
112-0000	Certified Directors/Superviors	521,764.77	0.00	0.00	2,388,634.55	4,293,787.00	55.63		
113-0000	Certified Teachers	11,190,235.74	0.00	0.00	37,509,476.64	99,760,636.00	37.60		
114-0000	Other Certified	1,430,350.09	0.00	0.00	4,886,624.54	13,237,722.00	36.91		
115-0000	Non-Certified Supervision/Head	348,795.22	0.00	0.00	1,528,413.02	2,786,053.00	54.86		
116-0000	Non-Certified Sec/Spec	851,944.09	0.00	0.00	3,478,395.47	7,398,365.00	47.02		
117-0000	Non-Certified Paras/Custodial	1,127,678.04	0.00	0.00	3,687,337.90	8,995,140.00	40.99		
118-0000	Other Non-Certified	191,730.39	0.00	0.00	475,768.20	984,271.00	48.34		
119-0000	Other	182,729.15	0.00	0.00	593,896.42	1,335,386.00	44.47		
121-0000	Substitute-Teacher	296,537.30	0.00	0.00	983,127.88	1,477,727.00	66.53		
122-0000	Substitute-Paraprofessionals	6,245.00	0.00	0.00	61,675.00	209,720.00	29.41		
123-0000	Substitute-Conferences	8,435.00	0.00	0.00	41,120.00	327,529.00	12.55		
132-0000	1.5 Overtime	15,961.12	0.00	0.00	92,410.38	98,256.00	94.05		
133-0000	2.0 Overtime	0.00	0.00	0.00	139.40	3,985.00	3.50		
134-0000	Subs-Conferences/Prof Develop	955.00	0.00	0.00	17,670.00	0.00	0.00		
135-0000	Long Term Certified Subs	95,805.00	0.00	0.00	416,075.94	854,607.00	48.69		
138-0000	Subs-Grants	0.00	0.00	0.00	545.00	0.00	0.00		
143-0000	Overload	108,238.76	0.00	0.00	182,910.34	314,579.00	58.14		
148-0000	Extra Pay-Non-Certified	69,959.32	0.00	0.00	173,545.83	107,677.00	161.17		
149-0000	Extra Pay-Certified	1,025,803.32	0.00	0.00	3,039,439.33	4,624,499.00	65.72		
161-0000	Mileage Stipend	21,300.48	0.00	0.00	97,918.03	182,051.00	53.79		
	Total Salaries	18,749,322.46	0.00	0.00	65,561,160.18	158,525,185.00	41.36		
200	Employee Benefits								

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 10 - Educational Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD		Fiscal Year 2023 Budget		Page 3 99
Consolidated		Educational Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
200	Employee Benefits								
211-0000	Teachers Retirement (TRS)	1,076,959.03	0.00	0.00	3,850,724.78	9,809,769.00	39.25		
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	53.59	125,543.00	.04		
215-0000	One-Time TRS Early Retirement	23,393.34	0.00	0.00	47,416.35	52,499.00	90.32		
218-0000	THIS Fund Employer Contributio	130,693.36	0.00	0.00	473,732.44	1,150,571.00	41.17		
221-0000	Life Insurance	9,725.07	0.00	0.00	36,819.48	91,455.00	40.26		
222-0000	Medical Insurance	1,850,301.29	0.00	0.00	7,895,510.30	21,743,035.00	36.31		
223-0000	Dental Insurance	93,772.71	0.00	0.00	401,794.60	1,067,264.00	37.65		
224-0000	Vision Insurance	18,301.45	0.00	0.00	78,635.81	249,756.00	31.49		
225-0000	Disability Insurance	2,737.74	0.00	0.00	12,524.16	22,484.00	55.70		
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	148,984.74	1,259,978.00	11.82		
231-0000	Certified Tuition Reimbursemen	630.00	0.00	0.00	36,798.70	104,998.00	35.05		
232-0000	DESA Tuition Reimbursement	0.00	0.00	0.00	0.00	2,100.00	0.00		
233-0000	DESPA Tuition Reimbursement	0.00	0.00	0.00	516.00	0.00	0.00		
234-0000	Non-Union Tuition Reimbursemen	0.00	0.00	0.00	0.00	2,100.00	0.00		
235-0000	Admin Tuition Reimbursement	0.00	0.00	0.00	3,900.00	52,499.00	7.43		
236-0000	Admin Relocation Reimbursement	0.00	0.00	0.00	0.00	3,150.00	0.00		
	Total Employee Benefits	3,206,513.99	0.00	0.00	12,987,410.95	35,737,201.00	36.34		
300	Purchased Services								
311-0000	Professional Services-Administ	65,011.80	0.00	0.00	277,388.86	703,113.00	39.45		
312-0000	Staff Development-On Site	16,015.00	0.00	0.00	18,390.68	59,935.00	30.68		
313-0000	Staff Development	12,683.38	0.00	0.00	54,793.74	209,860.00	26.11		
314-0000	Professional Services-Instruct	8,111.38	0.00	0.00	78,152.57	564,842.00	13.84		
315-0000	Food-Contracted	8,902.16	0.00	0.00	77,141.75	123,815.00	62.30		
316-0000	Charter School Payment	0.00	0.00	0.00	3,719,794.09	8,102,852.00	45.91		
317-0000	Audit/Financial Services	0.00	0.00	0.00	41,725.00	58,000.00	71.94		
318-0000	Legal Services	11,228.90	0.00	0.00	58,042.61	350,000.00	16.58		
319-0000	Other Professional & Technical	143,562.49	0.00	0.00	657,432.31	3,768,434.00	17.45		
321-0000	Sanitation Services	0.00	0.00	0.00	0.00	1,000.00	0.00		
323-0000	Repair & Maintenance	280,292.91-	0.00	0.00	65,276.82	395,095.00	16.52		
325-0000	Rentals	65,503.33	0.00	0.00	147,473.59	231,680.00	63.65		
327-0000	Computer Maintenance	0.00	0.00	0.00	2.57	732.00	.35		
331-0000	Pupil Transportation-General	114.07	0.00	0.00	4,933.37	0.00	0.00		
333-0000	District Travel	11,900.13	0.00	0.00	78,320.14	286,534.00	27.33		
334-0000	Professional Meetings	27.78	0.00	0.00	2,822.57	36,050.00	7.83		
336-0000	Pupil Transportation-Field Tri	3,231.56	0.00	0.00	10,253.48	26,988.00	37.99		
338-0000	Pupil Transportation - Athleti	358.80	0.00	0.00	509.51	0.00	0.00		
339-0000	Other Transporation Services	787.46	0.00	0.00	903.86	6,259.00	14.44		
341-0000	Postage & Shipping Charges	193.35	0.00	0.00	2,653.01	61,185.00	4.34		
342-0000	Telephone-Local	42,076.21	0.00	0.00	145,341.83	195,249.00	74.44		
346-0000	Telephone - WAN and Internet	7,500.00	0.00	0.00	145,424.49	302,637.00	48.05		
347-0000	Telephone-Cellular	19,470.32	0.00	0.00	71,125.96	110,902.00	64.13		
351-0000	Recruiting	625.00	0.00	0.00	7,192.00	14,300.00	50.29		
352-0000	Legal Notices	2,914.45	0.00	0.00	4,997.16	25,500.00	19.60		
361-0000	Printing & Binding	5,340.72	0.00	0.00	42,020.29	84,543.00	49.70		
385-0000	Unemployment Insurance	27,271.56	0.00	0.00	94,879.21	35,000.00	271.08		

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 10 - Educational Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD		Fiscal Year 2023 Budget		Page 4 99
Consolidated		Educational Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
300	Purchased Services								
391-0000	Officials-IHSA Sponsored	4,160.00	0.00	0.00	81,894.48	175,661.00	46.62		
392-0000	License & Registrations	0.00	0.00	0.00	32,230.37	2,400.00	1342.93		
393-0000	Investigations	0.00	0.00	0.00	11,060.00	0.00	0.00		
395-0000	Management Fees	649,902.70	0.00	0.00	2,690,423.82	8,300,000.00	32.41		
397-0000	Software Licensing	79,043.03	0.00	0.00	3,328,375.15	3,240,386.00	102.72		
398-0000	Banking/Credit Card Fees	5,854.80	0.00	0.00	42,713.74	141,100.00	30.27		
	Total Purchased Services	911,497.47	0.00	0.00	11,993,689.03	27,614,052.00	43.43		
400	Supplies & Materials								
411-0000	Supplies-General	182,875.30	0.00	0.00	1,454,574.45	2,215,919.00	65.64		
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	50,988.00	237,900.00	21.43		
415-0000	Supplies-Computer	167.56	0.00	0.00	10,172.44	31,815.00	31.97		
416-0000	Supplies-Athletic Fields	0.00	0.00	0.00	251.64	0.00	0.00		
417-0000	Supplies-Uniform	19,341.36	0.00	0.00	135,832.20	87,850.00	154.62		
421-0000	Textbooks- Approved Standard	12,243.97	0.00	0.00	121,809.26	2,200.00	5536.78		
422-0000	Textbooks-Consumables	627.25	0.00	0.00	27,770.34	10,616.00	261.59		
424-0000	Textbooks-Suppl/Innovation Mat	7,718.95	0.00	0.00	91,810.33	15,200.00	604.02		
425-0000	Textbooks-Approved Standard El	3,515.93	0.00	0.00	47,342.15	1,648,919.00	2.87		
431-0000	Library Books	8,540.06	0.00	0.00	50,644.50	95,400.00	53.09		
441-0000	Periodicals	463.80	0.00	0.00	9,906.66	30,950.00	32.01		
464-0000	Gasoline	278.20	0.00	0.00	3,163.59	6,700.00	47.22		
471-0000	System Software	0.00	0.00	0.00	1,311.28	105,701.00	1.24		
472-0000	Instructional Software	0.00	0.00	0.00	3,344.28	80,393.00	4.16		
481-0000	Equipment < \$500	13,835.83	0.00	0.00	141,622.10	77,564.00	182.59		
482-0000	Parts-Transportation	0.00	0.00	0.00	882.20	2,800.00	31.51		
484-0000	Computer Related Equip < \$500	28,803.65	0.00	0.00	151,062.27	118,150.00	127.86		
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	70.87	2,642.00	2.68		
	Total Supplies & Materials	271,380.00	0.00	0.00	2,302,558.56	4,770,719.00	48.26		
500	Capital Outlay								
541-0000	Equipment	5,037.10	0.00	0.00	227,196.88	88,559.00	256.55		
545-0000	Computer Equipment > \$5000	0.00	0.00	0.00	1,292.92	0.00	0.00		
546-0000	Software	0.00	0.00	0.00	0.00	41,967.00	0.00		
	Total Capital Outlay	5,037.10	0.00	0.00	228,489.80	130,526.00	175.05		
600	Other Objects								
641-0000	Dues & Fees	20,871.76	0.00	0.00	195,415.24	268,939.00	72.66		
651-0000	Judgments/Claims	0.00	0.00	0.00	6,473.73	0.00	0.00		
671-0000	Private Facility Tuition	670,869.65	0.00	0.00	3,323,843.13	9,877,270.00	33.65		
672-0000	Room and Board	158,856.69	0.00	0.00	292,426.74	632,080.00	46.26		
673-0000	General Tuition	29,500.00	0.00	0.00	64,373.30	594,195.00	10.83		
691-0000	Miscellaneous Objects	507.82	0.00	0.00	4,807.26	95,272.00	5.05		
	Total Other Objects	880,605.92	0.00	0.00	3,887,339.40	11,467,756.00	33.90		
900	System Accounts								
750	Capital Outlay - Capitalized								

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 10 - Educational Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD	Fiscal Year 2023	Budget	Page 5 99

Consolidated

Educational Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	87,815.06	0.00	0.00	1,337,852.14	845,213.00	158.29
755-0000	Computer Equipment < \$5000	20,628.65	0.00	0.00	1,795,178.52	3,637,450.00	49.35
757-0000	Network Equipment < \$5000	0.00	0.00	0.00	65,068.09	148,270.00	43.88
	Total Capital Outlay - Capita	108,443.71	0.00	0.00	3,198,098.75	4,630,933.00	69.06
	Total System Accounts	108,443.71	0.00	0.00	3,198,098.75	4,630,933.00	69.06
	Total Expense	24,132,800.65	0.00	0.00	100,158,746.67	242,876,372.00	41.24
	Total Net Change in Fund Balan	12,954,569.49-	0.00	0.00	12,407,714.16	9,302,932.00	133.37

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 14 - Grant Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD			Fiscal Year 2023	Budget	99
Consolidated		Grant Fund	Consolidated					
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget	
REVENUE	Revenue							
LOCAL	Revenue from Local Sources							
1511-0000	Interest on Investments	0.00	0.00	0.00	3,366.67	33,372.00	10.09	
1921-0000	Contributions & Donations from	0.00	0.00	0.00	19,000.00	2,500.00	760.00	
1922-0000	Foundation Donations	0.00	0.00	0.00	0.00	11,000.00	0.00	
1999-0000	Other Revenue-General	0.00	0.00	0.00	0.00	5,977.00	0.00	
	Total Revenue from Local Sourc	0.00	0.00	0.00	22,366.67	52,849.00	42.32	
STATE	Revenue from State Sources							
3220-0000	Voc Ed School Improvement	44,981.00	0.00	0.00	154,525.00	240,077.00	64.36	
3275-0000	Voc Ed Elem Career	690.00	0.00	0.00	12,455.00	13,837.00	90.01	
3621-0000	School Library	0.00	0.00	0.00	0.00	25,534.00	0.00	
3705-0000	Early Childhood-State PreK	180,152.00	0.00	0.00	707,431.00	1,581,831.00	44.72	
3706-0000	Early Childhood-Prevention	30,215.00	0.00	0.00	120,867.00	630,372.00	19.17	
3707-0000	Early Childhood-PreSchool For	143,842.00	0.00	0.00	359,607.00	791,133.00	45.45	
3992-0000	After School Program Grant	0.00	0.00	0.00	28,850.00	101,531.00	28.41	
	Total Revenue from State Sourc	399,880.00	0.00	0.00	1,383,735.00	3,384,315.00	40.89	
FEDERAL	Revenue from Federal Sources							
4300-0000	Title I-Low Income	0.00	0.00	0.00	813,301.00	2,740,479.00	29.68	
4400-0000	Title IV-Safe & Drug Free Scho	0.00	0.00	0.00	62,656.00	192,747.00	32.51	
4600-0000	Special Ed-Preschool Flow Thro	0.00	0.00	0.00	10,921.00	102,605.00	10.64	
4620-0000	Special Ed-IDEA Flow Through	195,911.00	0.00	0.00	528,472.00	4,363,666.00	12.11	
4745-0000	Perkins-III	22,256.00	0.00	0.00	54,936.00	122,689.00	44.78	
4909-0000	LIPLEPS-III	59,194.00	0.00	0.00	162,857.00	300,560.00	54.18	
4932-0000	Title II-Teacher Quality	0.00	0.00	0.00	195,797.00	377,577.00	51.86	
4944-0000	McKinney-Vento Homeless	0.00	0.00	0.00	1,006.00	0.00	0.00	
4989-0000	IDEA ARP Grant	23,721.00	0.00	0.00	23,721.00	0.00	0.00	
4990-0000	Early Childhood K-1st Jump Sta	0.00	0.00	0.00	40,585.00	0.00	0.00	
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	0.00	100,000.00	0.00	
4998-0000	Other Federal Revenues	0.00	0.00	0.00	0.00	1,250,961.00	0.00	
	Total Revenue from Federal Sou	301,082.00	0.00	0.00	1,894,252.00	9,551,284.00	19.83	
	Total Revenue	700,962.00	0.00	0.00	3,300,353.67	12,988,448.00	25.41	
EXPENSE	Expense							
100	Salaries							
112-0000	Certified Directors/Superviors	0.00	0.00	0.00	0.00	161,255.00	0.00	
113-0000	Certified Teachers	271,167.96	0.00	0.00	900,920.08	2,522,002.00	35.72	
114-0000	Other Certified	7,100.88	0.00	0.00	23,669.60	1,036,656.00	2.28	
116-0000	Non-Certified Sec/Spec	7,251.24	0.00	0.00	36,494.17	0.00	0.00	
117-0000	Non-Certified Paras/Custodial	48,828.18	0.00	0.00	168,425.55	202,806.00	83.05	
118-0000	Other Non-Certified	124,700.10	0.00	0.00	636,943.48	1,074,870.00	59.26	

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 14 - Grant Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD		Fiscal Year 2023 Budget		Page 7 99
Consolidated		Grant Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
100	Salaries								
132-0000	1.5 Overtime	0.00	0.00	0.00	275.54	0.00	0.00		
138-0000	Subs-Grants	8,560.00	0.00	0.00	35,115.00	0.00	0.00		
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	1,210.00	3,637.00	33.27		
149-0000	Extra Pay-Certified	12,236.00	0.00	0.00	298,483.00	1,095,393.00	27.25		
	Total Salaries	479,844.36	0.00	0.00	2,101,536.42	6,096,619.00	34.47		
200	Employee Benefits								
211-0000	Teachers Retirement (TRS)	19,590.65	0.00	0.00	66,499.25	307,316.00	21.64		
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	16,831.00	0.00		
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	73,386.00	0.00		
214-0000	Medicare Only	0.00	0.00	0.00	0.00	41,492.00	0.00		
217-0000	TRS Federal Contribution	44,848.60	0.00	0.00	249,430.78	305,146.00	81.74		
218-0000	THIS Fund Employer Contributio	2,110.30	0.00	0.00	8,702.09	38,463.00	22.62		
221-0000	Life Insurance	211.00	0.00	0.00	787.96	57,251.00	1.38		
222-0000	Medical Insurance	52,216.19	0.00	0.00	236,431.76	527,321.00	44.84		
223-0000	Dental Insurance	3,352.87	0.00	0.00	15,119.60	150,528.00	10.04		
224-0000	Vision Insurance	678.92	0.00	0.00	3,087.10	57,251.00	5.39		
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	125.00	0.00	0.00		
	Total Employee Benefits	123,008.53	0.00	0.00	580,183.54	1,574,985.00	36.84		
300	Purchased Services								
312-0000	Staff Development-On Site	400.00	0.00	0.00	48,022.46	0.00	0.00		
313-0000	Staff Development	0.00	0.00	0.00	3,076.25	329,650.00	.93		
314-0000	Professional Services-Instruct	0.00	0.00	0.00	2,119,469.03	120,457.00	1759.52		
315-0000	Food-Contracted	8,171.60	0.00	0.00	24,863.42	0.00	0.00		
319-0000	Other Professional & Technical	8,291.00	0.00	0.00	50,788.99	3,111,868.00	1.63		
323-0000	Repair & Maintenance	95.00	0.00	0.00	400.00	3,000.00	13.33		
327-0000	Computer Maintenance	0.00	0.00	0.00	504.00	0.00	0.00		
331-0000	Pupil Transportation-General	0.00	0.00	0.00	1,000.00	81,258.00	1.23		
333-0000	District Travel	4,469.52	0.00	0.00	9,030.69	0.00	0.00		
334-0000	Professional Meetings	10,601.62	0.00	0.00	54,431.01	732,517.00	7.43		
336-0000	Pupil Transportation-Field Tri	6,302.47	0.00	0.00	19,002.71	0.00	0.00		
361-0000	Printing & Binding	0.00	0.00	0.00	840.00	0.00	0.00		
397-0000	Software Licensing	2,454.68	0.00	0.00	325,292.76	56,410.00	576.66		
399-0000	Other Purchased Services	768.43	0.00	0.00	13,147.38	0.00	0.00		
	Total Purchased Services	40,754.32	0.00	0.00	2,669,868.70	4,435,160.00	60.20		
400	Supplies & Materials								
411-0000	Supplies-General	42,764.28	0.00	0.00	201,742.66	575,737.00	35.04		
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	207.06	0.00	0.00		
415-0000	Supplies-Computer	0.00	0.00	0.00	6,846.18	0.00	0.00		
422-0000	Textbooks-Consumables	6,256.26	0.00	0.00	56,585.05	0.00	0.00		
424-0000	Textbooks-Suppl/Innovation Mat	5,775.91	0.00	0.00	18,706.91	0.00	0.00		
431-0000	Library Books	8,722.70	0.00	0.00	9,033.69	16,857.00	53.59		

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 14 - Grant Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD	Page 8			
			Fiscal Year 2023	Budget	99		
Consolidated		Grant Fund	Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
400	Supplies & Materials						
472-0000	Instructional Software	1,890.00	0.00	0.00	1,890.00	0.00	0.00
481-0000	Equipment < \$500	3,471.70-	0.00	0.00	10,455.72	0.00	0.00
484-0000	Computer Related Equip < \$500	897.00	0.00	0.00	897.00	0.00	0.00
Total Supplies & Materials		62,834.45	0.00	0.00	306,364.27	592,594.00	51.70
500	Capital Outlay						
541-0000	Equipment	0.00	0.00	0.00	81,990.96	0.00	0.00
545-0000	Computer Equipment > \$5000	0.00	0.00	0.00	0.00	118,135.00	0.00
Total Capital Outlay		0.00	0.00	0.00	81,990.96	118,135.00	69.40
600	Other Objects						
641-0000	Dues & Fees	0.00	0.00	0.00	51,270.44	47,250.00	108.51
Total Other Objects		0.00	0.00	0.00	51,270.44	47,250.00	108.51
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	664.12	0.00	0.00	70,312.86	123,705.00	56.84
755-0000	Computer Equipment < \$5000	0.00	0.00	0.00	59,272.18	0.00	0.00
Total Capital Outlay - Capita		664.12	0.00	0.00	129,585.04	123,705.00	104.75
Total System Accounts		664.12	0.00	0.00	129,585.04	123,705.00	104.75
Total Expense		707,105.78	0.00	0.00	5,920,799.37	12,988,448.00	45.59
Total Net Change in Fund Balan		6,143.78-	0.00	0.00	2,620,445.70-	0.00	0.00

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 19 - Covid 19 Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD		Fiscal Year 2023 Budget		Page 99
Consolidated		Covid 19 Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
REVENUE	Revenue								
FEDERAL	Revenue from Federal Sources								
4942-0000	ESSER II	204,436.00	0.00	0.00	472,295.00	1,689,945.00	27.95		
4943-0000	ESSER III	287,229.00	0.00	0.00	1,437,876.00	4,229,047.00	34.00		
4997-0000	ESSER I	0.00	0.00	0.00	50,191.00	0.00	0.00		
	Total Revenue from Federal Sou	491,665.00	0.00	0.00	1,960,362.00	5,918,992.00	33.12		
	Total Revenue	491,665.00	0.00	0.00	1,960,362.00	5,918,992.00	33.12		
EXPENSE	Expense								
100	Salaries								
113-0000	Certified Teachers	292,582.07	0.00	0.00	946,137.86	1,785,932.00	52.98		
114-0000	Other Certified	0.00	0.00	0.00	0.00	185,229.00	0.00		
116-0000	Non-Certified Sec/Spec	5,637.98	0.00	0.00	59,537.82	0.00	0.00		
117-0000	Non-Certified Paras/Custodial	3,599.98	0.00	0.00	12,383.77	534,066.00	2.32		
118-0000	Other Non-Certified	18,842.92	0.00	0.00	143,764.02	0.00	0.00		
132-0000	1.5 Overtime	58.35	0.00	0.00	1,610.60	0.00	0.00		
143-0000	Overload	0.00	0.00	0.00	1,090.71	257,529.00	.42		
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	993.75	0.00	0.00		
149-0000	Extra Pay-Certified	5,890.00	0.00	0.00	221,216.85	1,019,612.00	21.70		
	Total Salaries	326,611.30	0.00	0.00	1,384,553.96	3,782,368.00	36.61		
200	Employee Benefits								
211-0000	Teachers Retirement (TRS)	18,178.15	0.00	0.00	60,252.38	145,750.00	41.34		
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	22,584.00	0.00		
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	15,866.00	0.00		
214-0000	Medicare Only	0.00	0.00	0.00	0.00	9,443.00	0.00		
217-0000	TRS Federal Contribution	0.00	0.00	0.00	0.00	265,390.00	0.00		
218-0000	THIS Fund Employer Contributio	1,890.44	0.00	0.00	7,471.89	10,918.00	68.44		
221-0000	Life Insurance	141.23	0.00	0.00	575.54	3,785.00	15.21		
222-0000	Medical Insurance	31,379.64	0.00	0.00	148,214.76	773,793.00	19.15		
223-0000	Dental Insurance	1,312.50	0.00	0.00	5,917.41	9,477.00	62.44		
224-0000	Vision Insurance	264.11	0.00	0.00	1,259.78	3,785.00	33.28		
	Total Employee Benefits	53,166.07	0.00	0.00	223,691.76	1,260,791.00	17.74		
300	Purchased Services								
319-0000	Other Professional & Technical	3,000.00	0.00	0.00	15,363.00	0.00	0.00		
321-0000	Sanitation Services	525.00	0.00	0.00	1,995.00	0.00	0.00		
325-0000	Rentals	7,678.09	0.00	0.00	46,068.54	417,500.00	11.03		
331-0000	Pupil Transportation-General	8,767.20	0.00	0.00	40,430.48	0.00	0.00		
	Total Purchased Services	19,970.29	0.00	0.00	103,857.02	417,500.00	24.88		
400	Supplies & Materials								

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 19 - Covid 19 Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD			Page 10
					Fiscal Year 2023	Budget	99	
Consolidated		Covid 19 Fund			Consolidated			
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget	
400	Supplies & Materials							
411-0000	Supplies-General	0.00	0.00	0.00	624.11	283,333.00	.22	
	Total Supplies & Materials	0.00	0.00	0.00	624.11	283,333.00	.22	
900	System Accounts							
750	Capital Outlay - Capitalized							
751-0000	Equipment < \$5000	0.00	0.00	0.00	0.00	175,000.00	0.00	
	Total Capital Outlay - Capita	0.00	0.00	0.00	0.00	175,000.00	0.00	
	Total System Accounts	0.00	0.00	0.00	0.00	175,000.00	0.00	
	Total Expense	399,747.66	0.00	0.00	1,712,726.85	5,918,992.00	28.94	
	Total Net Change in Fund Balan	91,917.34	0.00	0.00	247,635.15	0.00	0.00	

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 20 - Operations & Maintenance Fund Income Statement For Period 6 Through 6 Ending December 31, 2022				USD	Fiscal Year 2023 Budget		Page 11 99
Consolidated		Operations & Maintenance Fund			Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget		
REVENUE									
LOCAL	Revenue from Local Sources								
1111-0000	CUR YR General Levy	0.00	0.00	0.00	3,753,203.98	12,774,127.00	29.38		
1112-0000	First PR YR General Levy	0.00	0.00	0.00	10,031,825.99	12,028,238.00	83.40		
1390-0000	Transition Fees	18,198.40	0.00	0.00	232,939.52	340,051.00	68.50		
1511-0000	Interest on Investments	11,201.34	0.00	0.00	89,128.14	8,600.00	1036.37		
1791-0000	Parking Permits	2,122.50	0.00	0.00	149,076.69	162,156.00	91.93		
1910-0000	Building Rental	2,030.00	0.00	0.00	23,812.50	69,244.00	34.39		
1951-0000	Refund of PR YRs' Expenditiure	0.00	0.00	0.00	17,118.63	1,613.00	1061.29		
1997-0000	Revenue From Sale of Assets	395.00	0.00	0.00	18,651.19	89,796.00	20.77		
1999-0000	Other Revenue-General	6,584.36	0.00	0.00	86,590.11	340,000.00	25.47		
Total Revenue from Local Sourc		40,531.60	0.00	0.00	14,402,346.75	25,813,825.00	55.79		
Total Revenue		40,531.60	0.00	0.00	14,402,346.75	25,813,825.00	55.79		
EXPENSE									
100	Salaries								
115-0000	Non-Certified Supervision/Head	243,511.52	0.00	0.00	1,064,432.25	2,118,498.00	50.24		
116-0000	Non-Certified Sec/Spec	5,914.85	0.00	0.00	25,418.60	52,915.00	48.04		
117-0000	Non-Certified Paras/Custodial	688,367.22	0.00	0.00	2,931,803.08	6,867,604.00	42.69		
118-0000	Other Non-Certified	0.00	0.00	0.00	1,228.37	0.00	0.00		
119-0000	Other	15,984.83	0.00	0.00	85,117.67	227,452.00	37.42		
132-0000	1.5 Overtime	32,231.77	0.00	0.00	177,486.75	211,531.00	83.91		
133-0000	2.0 Overtime	5,586.80	0.00	0.00	32,983.98	31,507.00	104.69		
161-0000	Mileage Stipend	288.86	0.00	0.00	2,488.86	7,755.00	32.09		
Total Salaries		991,885.85	0.00	0.00	4,318,502.82	9,517,262.00	45.38		
200	Employee Benefits								
221-0000	Life Insurance	599.81	0.00	0.00	2,687.12	4,283.00	62.74		
222-0000	Medical Insurance	112,316.61	0.00	0.00	661,001.49	1,522,548.00	43.41		
223-0000	Dental Insurance	5,787.81	0.00	0.00	34,896.84	78,823.00	44.27		
224-0000	Vision Insurance	1,169.69	0.00	0.00	6,982.64	18,603.00	37.54		
225-0000	Disability Insurance	58.59	0.00	0.00	268.86	509.00	52.82		
Total Employee Benefits		119,932.51	0.00	0.00	705,836.95	1,624,766.00	43.44		
300	Purchased Services								
312-0000	Staff Development-On Site	0.00	0.00	0.00	1,050.00	0.00	0.00		
313-0000	Staff Development	0.00	0.00	0.00	0.00	5,200.00	0.00		
315-0000	Food-Contracted	0.00	0.00	0.00	3,369.22	5,200.00	64.79		
319-0000	Other Professional & Technical	12,836.12	0.00	0.00	173,520.06	1,383,500.00	12.54		
321-0000	Sanitation Services	15,429.97	0.00	0.00	82,833.48	182,522.00	45.38		
322-0000	Cleaning Services	0.00	0.00	0.00	16,395.53	0.00	0.00		
323-0000	Repair & Maintenance	142,581.13	0.00	0.00	507,758.99	381,509.00	133.09		

Income Statement

GL293 Date 02/07/23 Time 16:04		Company 20 - Operations & Maintenance Fund USD			Page 12		
		Income Statement			Fiscal Year 2023 Budget		
		For Period 6 Through 6 Ending December 31, 2022			99		
Consolidated		Operations & Maintenance Fund			Consolidated		
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
325-0000	Rentals	37,929.39	0.00	0.00	141,533.52	270,140.00	52.39
326-0000	Alarm System Services	315.00	0.00	0.00	53,698.99	104,000.00	51.63
333-0000	District Travel	1,519.14	0.00	0.00	2,501.37	0.00	0.00
347-0000	Telephone-Cellular	214.95	0.00	0.00	1,290.60	2,600.00	49.64
353-0000	License & Registration	0.00	0.00	0.00	0.00	52.00	0.00
363-0000	Repair & Maint-Equip Elec	0.00	0.00	0.00	11,692.30	42,120.00	27.76
364-0000	Repair & Maint-Finishing Matl	475.00	0.00	0.00	8,966.50	15,600.00	57.48
365-0000	Repair & Maint-Plumbing	0.00	0.00	0.00	13,124.54	72,800.00	18.03
366-0000	Repair & Maint-Roofing	0.00	0.00	0.00	32,186.97	79,040.00	40.72
367-0000	Repair & Maint-HVAC	21,508.31	0.00	0.00	183,477.81	371,280.00	49.42
368-0000	Repair & Maint-Snowplowing	21,786.00	0.00	0.00	21,786.00	624,000.00	3.49
371-0000	Water/Sewer Services	34,435.26	0.00	0.00	157,349.40	282,105.00	55.78
385-0000	Unemployment Insurance	255.00	0.00	0.00	2,984.79	7,280.00	41.00
392-0000	License & Registrations	70.00	0.00	0.00	514.00	1,560.00	32.95
397-0000	Software Licensing	0.00	0.00	0.00	18,997.92	96,540.00	19.68
399-0000	Other Purchased Services	0.00	0.00	0.00	243.01	0.00	0.00
	Total Purchased Services	289,355.27	0.00	0.00	1,435,275.00	3,927,048.00	36.55
400	Supplies & Materials						
411-0000	Supplies-General	114,194.33	0.00	0.00	506,847.17	920,624.00	55.05
415-0000	Supplies-Computer	0.00	0.00	0.00	806.85	1,000.00	80.69
416-0000	Supplies-Athletic Fields	1,420.30	0.00	0.00	23,104.51	43,160.00	53.53
417-0000	Supplies-Uniform	400.48	0.00	0.00	39,352.48	44,720.00	88.00
418-0000	Supplies-B&G Schools	0.00	0.00	0.00	0.00	72,800.00	0.00
464-0000	Gasoline	18.56	0.00	0.00	35,066.87	38,480.00	91.13
465-0000	Natural Gas	71,519.28	0.00	0.00	280,201.55	528,627.00	53.01
466-0000	Electricity	168,988.58	0.00	0.00	892,758.55	3,376,059.00	26.44
481-0000	Equipment < \$500	1,254.22	0.00	0.00	22,950.92	30,160.00	76.10
482-0000	Parts-Transportation	0.00	0.00	0.00	160.00	17,680.00	.90
485-0000	Supplies - Air Filters	599.65	0.00	0.00	28,048.43	54,184.00	51.77
486-0000	Supplies - Mop Heads Towels Ma	18,093.31	0.00	0.00	85,881.57	34,216.00	251.00
493-0000	Supplies-Equip Elec	2,910.04	0.00	0.00	41,403.69	197,600.00	20.95
494-0000	Supplies-Finishing Matl	15,902.69	0.00	0.00	148,572.25	263,640.00	56.35
495-0000	Supplies-Plumbing	10,304.56	0.00	0.00	74,894.98	76,960.00	97.32
496-0000	Supplies-Roofing	0.00	0.00	0.00	0.00	12,480.00	0.00
497-0000	Supplies-HVAC	9,102.24	0.00	0.00	164,200.94	312,000.00	52.63
498-0000	Supplies-Bagged Salt	0.00	0.00	0.00	0.00	31,200.00	0.00
499-0000	Supplies-Bulk Salt	0.00	0.00	0.00	0.00	46,800.00	0.00
	Total Supplies & Materials	414,708.24	0.00	0.00	2,344,250.76	6,102,390.00	38.42
500	Capital Outlay						
521-0000	Buildings	9,976.75	0.00	0.00	230,353.56	300,000.00	76.78
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	6,865.08	0.00	0.00
541-0000	Equipment	0.00	0.00	0.00	147,755.22	561,610.00	26.31
545-0000	Computer Equipment > \$5000	0.00	0.00	0.00	0.00	35,000.00	0.00

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 20 - Operations & Maintenance Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD				Page 13
					Fiscal Year 2023	Budget	99
Consolidated		Operations & Maintenance Fund	Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
500	Capital Outlay						
	Total Capital Outlay	9,976.75	0.00	0.00	384,973.86	896,610.00	42.94
600	Other Objects						
641-0000	Dues & Fees	100.00	0.00	0.00	200.00	9,000.00	2.22
651-0000	Judgments/Claims	2,141.15	0.00	0.00	3,425.97	0.00	0.00
	Total Other Objects	2,241.15	0.00	0.00	3,625.97	9,000.00	40.29
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	6,116.24	0.00	0.00	132,402.38	268,108.00	49.38
755-0000	Computer Equipment < \$5000	0.00	0.00	0.00	600.00	1,000.00	60.00
	Total Capital Outlay - Capita	6,116.24	0.00	0.00	133,002.38	269,108.00	49.42
	Total System Accounts	6,116.24	0.00	0.00	133,002.38	269,108.00	49.42
	Total Expense	1,834,216.01	0.00	0.00	9,325,467.74	22,346,184.00	41.73
	Total Net Change in Fund Balan	1,793,684.41-	0.00	0.00	5,076,879.01	3,467,641.00	146.41

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 30 - Bond & Interest Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD			Fiscal Year 2023	Budget	Page 14 99
Consolidated		Bond & Interest Fund	Consolidated					
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget	
REVENUE								
LOCAL	Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	3,416,463.31	13,545,405.00	25.22	
1112-0000	First PR YR General Levy	0.00	0.00	0.00	9,205,355.30	13,370,207.00	68.85	
1511-0000	Interest on Investments	224,211.19	0.00	0.00	282,866.78	16,500.00	1714.34	
1999-0000	Other Revenue-General	0.00	0.00	0.00	8,923.96	0.00	0.00	
	Total Revenue from Local Sourc	224,211.19	0.00	0.00	12,913,609.35	26,932,112.00	47.95	
	Total Revenue	224,211.19	0.00	0.00	12,913,609.35	26,932,112.00	47.95	
EXPENSE								
300	Expense Purchased Services							
319-0000	Other Professional & Technical	1,704.17	0.00	0.00	4,279.17	20,000.00	21.40	
398-0000	Banking/Credit Card Fees	0.00	0.00	0.00	1.75	0.00	0.00	
	Total Purchased Services	1,704.17	0.00	0.00	4,280.92	20,000.00	21.40	
600	Other Objects							
611-0000	Redemption of Principle	17,870,000.00	0.00	0.00	19,182,386.46	16,225,000.00	118.23	
612-0000	Lease Purchase-Principle	0.00	0.00	0.00	0.00	1,645,000.00	0.00	
621-0000	Interest	4,410,852.54	0.00	0.00	4,410,852.54	11,446,478.00	38.53	
	Total Other Objects	22,280,852.54	0.00	0.00	23,593,239.00	29,316,478.00	80.48	
	Total Expense	22,282,556.71	0.00	0.00	23,597,519.92	29,336,478.00	80.44	
	Total Net Change in Fund Balan	22,058,345.52-	0.00	0.00	10,683,910.57-	2,404,366.00-	444.35	

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 40 - Transportation Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD		Fiscal Year 2023	Budget	Page 15 99
Consolidated		Transportation Fund	Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE							
LOCAL							
	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	1,144,271.17	4,913,346.00	23.29
1112-0000	First PR YR General Levy	0.00	0.00	0.00	3,058,460.08	4,626,453.00	66.11
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	0.00	994,482.00	0.00
1511-0000	Interest on Investments	6,996.68	0.00	0.00	55,963.80	7,300.00	766.63
1994-0000	Field Trips	21,341.49	0.00	0.00	78,587.74	186,000.00	42.25
	Total Revenue from Local Sourc	28,338.17	0.00	0.00	4,337,282.79	10,727,581.00	40.43
STATE							
	Revenue from State Sources						
3500-0000	Transportation-Regular	0.00	0.00	0.00	1,535,224.16	3,683,255.00	41.68
3510-0000	Transportation-Special Ed	0.00	0.00	0.00	2,607,774.66	5,382,011.00	48.45
	Total Revenue from State Sourc	0.00	0.00	0.00	4,142,998.82	9,065,266.00	45.70
	Total Revenue	28,338.17	0.00	0.00	8,480,281.61	19,792,847.00	42.85
EXPENSE							
100							
	Expense						
	Salaries						
115-0000	Non-Certified Supervision/Head	11,074.50	0.00	0.00	51,646.64	97,121.00	53.18
116-0000	Non-Certified Sec/Spec	4,868.10	0.00	0.00	21,022.32	43,202.00	48.66
132-0000	1.5 Overtime	0.00	0.00	0.00	22.82	102.00	22.37
148-0000	Extra Pay-Non-Certified	106.90	0.00	0.00	700.19	1,331.00	52.61
149-0000	Extra Pay-Certified	37,718.75	0.00	0.00	181,837.11	315,000.00	57.73
161-0000	Mileage Stipend	266.67	0.00	0.00	1,244.43	2,458.00	50.63
	Total Salaries	54,034.92	0.00	0.00	256,473.51	459,214.00	55.85
200							
	Employee Benefits						
211-0000	Teachers Retirement (TRS)	219.64	0.00	0.00	1,092.86	1,270.00	86.05
218-0000	THIS Fund Employer Contributio	250.91	0.00	0.00	1,202.15	1,837.00	65.44
221-0000	Life Insurance	25.68	0.00	0.00	118.23	228.00	51.86
222-0000	Medical Insurance	2,471.30	0.00	0.00	13,843.03	6,675.00	207.39
223-0000	Dental Insurance	114.10	0.00	0.00	665.12	1,405.00	47.34
224-0000	Vision Insurance	26.16	0.00	0.00	150.42	261.00	57.63
225-0000	Disability Insurance	16.08	0.00	0.00	74.26	146.00	50.86
	Total Employee Benefits	3,123.87	0.00	0.00	17,146.07	11,822.00	145.04
300							
	Purchased Services						
313-0000	Staff Development	0.00	0.00	0.00	0.00	4,464.00	0.00
319-0000	Other Professional & Technical	203.12	0.00	0.00	16,572.66	20,757.00	79.84
321-0000	Sanitation Services	1,679.47	0.00	0.00	5,367.83	25,085.00	21.40
323-0000	Repair & Maintenance	3,951.41	0.00	0.00	29,636.89	35,836.00	82.70
325-0000	Rentals	3,502.24	0.00	0.00	10,506.72	35,891.00	29.27

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 40 - Transportation Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD		Fiscal Year 2023	Budget	Page 16 99
Consolidated		Transportation Fund	Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
331-0000	Pupil Transportation-General	105,823.53	0.00	0.00	575,721.32	1,523,380.00	37.79
333-0000	District Travel	0.00	0.00	0.00	1,126.35	10,600.00	10.63
334-0000	Professional Meetings	0.00	0.00	0.00	30.00	615.00	4.88
336-0000	Pupil Transportation-Field Tri	23,660.28	0.00	0.00	165,639.07	384,293.00	43.10
346-0000	Telephone - WAN and Internet	0.00	0.00	0.00	0.00	425.00	0.00
347-0000	Telephone-Cellular	26.00	0.00	0.00	130.06	772.00	16.85
353-0000	License & Registration	0.00	0.00	0.00	8.00	724.00	1.10
361-0000	Printing & Binding	0.00	0.00	0.00	4,039.06	8,950.00	45.13
371-0000	Water/Sewer Services	477.38	0.00	0.00	2,596.51	6,264.00	41.45
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	49,200.00	53,803.00	91.44
392-0000	License & Registrations	0.00	0.00	0.00	0.00	1,263.00	0.00
394-0000	Managment Fees-Transportation	1,357,559.89	0.00	0.00	5,750,658.96	15,705,125.00	36.62
	Total Purchased Services	1,496,883.32	0.00	0.00	6,611,233.43	17,818,247.00	37.10
400	Supplies & Materials						
411-0000	Supplies-General	96.71	0.00	0.00	6,633.86	16,935.00	39.17
462-0000	Oil	279.81	0.00	0.00	14,107.75	32,305.00	43.67
464-0000	Gasoline	96,481.34	0.00	0.00	591,279.79	1,313,394.00	45.02
465-0000	Natural Gas	1,633.02	0.00	0.00	6,405.40	14,943.00	42.87
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	27,607.00	0.00
	Total Supplies & Materials	98,490.88	0.00	0.00	618,426.80	1,405,184.00	44.01
500	Capital Outlay						
541-0000	Equipment	0.00	0.00	0.00	1,908.00	90,636.00	2.11
	Total Capital Outlay	0.00	0.00	0.00	1,908.00	90,636.00	2.11
	Total Expense	1,652,532.99	0.00	0.00	7,505,187.81	19,785,103.00	37.93
	Total Net Change in Fund Balan	1,624,194.82- Large Percent of Budget	0.00	0.00 0.00	975,093.80	7,744.00	0.00 12591.60

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 50 - Municipal Retirement Fund Income Statement For Period 6 Through 6 Ending December 31, 2022			USD	Fiscal Year 2023 Budget		Page 17 99
Consolidated		Municipal Retirement Fund			Consolidated			
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget	
REVENUE	Revenue							
LOCAL	Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	359,548.44	1,544,015.00	23.29	
1112-0000	First PR YR General Levy	0.00	0.00	0.00	961,041.14	1,453,860.00	66.10	
1511-0000	Interest on Investments	4,860.80	0.00	0.00	29,697.78	5,800.00	512.03	
Total Revenue from Local Sourc		4,860.80	0.00	0.00	1,350,287.36	3,003,675.00	44.95	
Total Revenue		4,860.80	0.00	0.00	1,350,287.36	3,003,675.00	44.95	
EXPENSE	Expense							
200	Employee Benefits							
212-0000	Municipal Retirement (IMRF)	324,816.07	0.00	0.00	1,328,321.70	2,780,818.00	47.77	
Total Employee Benefits		324,816.07	0.00	0.00	1,328,321.70	2,780,818.00	47.77	
Total Expense		324,816.07	0.00	0.00	1,328,321.70	2,780,818.00	47.77	
Total Net Change in Fund Balan		319,955.27-	0.00	0.00	21,965.66	222,857.00	9.86	

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 51 - Social Security/Medicare Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD				Page 18
				Fiscal Year 2023	Budget		99
Consolidated		Social Security/Medicare Fund	Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1151-0000	CUR YR Soc Sec/Medicare Levy	0.00	0.00	0.00	420,447.79	1,806,783.00	23.27
1152-0000	First PR YR Soc Sec/Medicare L	0.00	0.00	0.00	1,123,783.80	1,701,284.00	66.06
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	500,000.00	500,000.00	100.00
1511-0000	Interest on Investments	1,272.27	0.00	0.00	10,708.77	1,600.00	669.30
	Total Revenue from Local Sourc	1,272.27	0.00	0.00	2,054,940.36	4,009,667.00	51.25
	Total Revenue	1,272.27	0.00	0.00	2,054,940.36	4,009,667.00	51.25
EXPENSE	Expense						
200	Employee Benefits						
213-0000	Federal Insurance Contribution	237,863.26	0.00	0.00	954,340.21	1,976,877.00	48.28
214-0000	Medicare Only	282,592.20	0.00	0.00	1,009,698.80	2,419,615.00	41.73
	Total Employee Benefits	520,455.46	0.00	0.00	1,964,039.01	4,396,492.00	44.67
	Total Expense	520,455.46	0.00	0.00	1,964,039.01	4,396,492.00	44.67
	Total Net Change in Fund Balan	519,183.19-	0.00	0.00	90,901.35	386,825.00-	23.50-

Income Statement

GL293	Date 02/07/23 Time 16:04	Company 60 - Site & Construction Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD				Page 19
					Fiscal Year 2023	Budget	99
Consolidated		Site & Construction Fund		Consolidated			
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	5,019.34	0.00	0.00
1112-0000	First PR YR General Levy	0.00	0.00	0.00	15,113.79	0.00	0.00
1195-0000	Property Tax Revenue Recapture	0.00	0.00	0.00	152,676.86	0.00	0.00
1231-0000	Corporate Personal Property Re	392,628.72	0.00	0.00	2,083,321.31	3,793,461.00	54.92
1511-0000	Interest on Investments	82,483.22	0.00	0.00	206,273.00	417,273.00	49.43
1960-0000	Surplus from TIF Funds	61,276.11	0.00	0.00	61,276.11	0.00	0.00
	Total Revenue from Local Sourc	536,388.05	0.00	0.00	2,523,680.41	4,210,734.00	59.93
STATE	Revenue from State Sources						
3925-0000	Maintence Project Grants	0.00	0.00	0.00	0.00	50,000.00	0.00
	Total Revenue from State Sourc	0.00	0.00	0.00	0.00	50,000.00	0.00
FEDERAL	Revenue from Federal Sources						
4942-0000	ESSER II	0.00	0.00	0.00	0.00	2,838,845.00	0.00
	Total Revenue from Federal Sou	0.00	0.00	0.00	0.00	2,838,845.00	0.00
	Total Revenue	536,388.05	0.00	0.00	2,523,680.41	7,099,579.00	35.55
EXPENSE	Expense						
500	Capital Outlay						
521-0000	Buildings	716,575.90	0.00	0.00	5,788,616.25	23,033,352.00	25.13
541-0000	Equipment	2,664.00	0.00	0.00	4,440.00	0.00	0.00
	Total Capital Outlay	719,239.90	0.00	0.00	5,793,056.25	23,033,352.00	25.15
	Total Expense	719,239.90	0.00	0.00	5,793,056.25	23,033,352.00	25.15
	Total Net Change in Fund Balan	182,851.85-	0.00	0.00	3,269,375.84-	15,933,773.00-	20.52

GL293	Date 02/07/23 Time 16:05	Company 61 - Impact Fees Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD	Fiscal Year 2023	Budget	Page 20 99

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1511-0000	Interest on Investments	15,191.20	0.00	0.00	87,685.76	92,727.00	94.56
1931-0000	Impact Fees-East Dundee/West D	0.00	0.00	0.00	0.00	100,000.00	0.00
1937-0000	Impact Fees-Hampshire	0.00	0.00	0.00	0.00	100,000.00	0.00
1938-0000	Impact Fees-Gilberts	0.00	0.00	0.00	0.00	100,000.00	0.00
1939-0000	Impact Fees-Algonquin/Carpente	0.00	0.00	0.00	0.00	100,000.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	0.00	101,435.00	0.00
1981-0000	ERATE Funding	0.00	0.00	0.00	0.00	101,435.00	0.00
	Total Revenue from Local Sourc	15,191.20	0.00	0.00	87,685.76	695,597.00	12.61
	Total Revenue	15,191.20	0.00	0.00	87,685.76	695,597.00	12.61
EXPENSE	Expense						
	Total Net Change in Fund Balan	15,191.20	0.00	0.00	87,685.76	695,597.00	12.61

GL293	Date 02/07/23 Time 16:05	Company 70 - Working Capital Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD	Page 21			
			Fiscal Year 2023	Budget	99		
Consolidated		Working Capital Fund	Consolidated				
Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	525.66	2,255.00	23.31
1112-0000	First PR YR General Levy	0.00	0.00	0.00	1,407.34	2,123.00	66.29
1511-0000	Interest on Investments	39,142.14	0.00	0.00	226,540.22	53,000.00	427.43
Total Revenue from Local Sourc		39,142.14	0.00	0.00	228,473.22	57,378.00	398.19
Total Revenue		39,142.14	0.00	0.00	228,473.22	57,378.00	398.19
EXPENSE	Expense						
Total Net Change in Fund Balan		39,142.14	0.00	0.00	228,473.22	57,378.00	398.19

GL293	Date 02/07/23 Time 16:05	Company 80 - Tort Immunity Fund Income Statement For Period 6 Through 6 Ending December 31, 2022	USD	Fiscal Year 2023	Budget	Page 22 99

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
REVENUE	Revenue						
LOCAL	Revenue from Local Sources						
1121-0000	CUR YR Tort Immunity Levy	0.00	0.00	0.00	965,860.12	1,129,215.00	85.53
1122-0000	First PR YR Tort Immunity Levy	0.00	0.00	0.00	0.00	1,063,279.00	0.00
1511-0000	Interest on Investments	0.00	0.00	0.00	343.67	200.00	171.84
	Total Revenue from Local Sourc	0.00	0.00	0.00	966,203.79	2,192,694.00	44.06
	Total Revenue	0.00	0.00	0.00	966,203.79	2,192,694.00	44.06
EXPENSE	Expense						
300	Purchased Services						
382-0000	Fidelity Bond Premiums	0.00	0.00	0.00	2,150.00	20,082.00	10.71
383-0000	Worker's Compensation Insuranc	0.00	0.00	0.00	1,161,478.00	1,145,685.00	101.38
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	973,896.00	973,371.00	100.05
	Total Purchased Services	0.00	0.00	0.00	2,137,524.00	2,139,138.00	99.92
	Total Expense	0.00	0.00	0.00	2,137,524.00	2,139,138.00	99.92
	Total Net Change in Fund Balan	0.00	0.00	0.00	1,171,320.21-	53,556.00	2187.09-

**Pcard Statement
January 2023**

Posting Date	Merchant	Transaction Amount	Comments
1/5/2023	#33 Lakeshore Learning	47.98	FACS
12/7/2022	Abt Electronics	1,330.00	BG
12/12/2022	Adobe 800-833-6687	29.99	STAFF
1/5/2023	Adobe Products	9.99	STAFF
12/8/2022	Aldi 40029	27.93	FACS
12/15/2022	Aldi 40029	54.68	FACS
12/21/2022	Aldi 40037	148.35	STAFF
12/23/2022	Aliano S Ristorante	340.00	STAFF
12/26/2022	American Assoc Of Scho	1,360.00	STAFF
12/14/2022	American Precision Ass	76.99	BG
12/13/2022	American Registry	154.65	STAFF
12/8/2022	Anderson Lock Co	265.22	BG
12/13/2022	Anderson Lock Co	133.90	BG
1/4/2023	Asbo	1,375.00	STAFF
12/15/2022	Att Bill Payment	3,219.68	AP BOARD APPROVED
12/15/2022	Att Bus Phone Pmt	10,217.79	AP BOARD APPROVED
12/8/2022	Auntie Annes/Cinnabon	10.90	TRAVEL
12/23/2022	Batteries Plus #0456	800.67	BG
12/12/2022	Berlands Inc	529.99	BG
12/8/2022	Big Apple Bagels	119.96	STAFF
12/16/2022	Bound Sports	520.39	STAFF
12/23/2022	Bound Sports	520.39	STAFF
12/23/2022	Bowlero Randall Road	206.80	STUDENT
1/5/2023	Bowlero Randall Road	252.76	STAFF
12/23/2022	Buona Algonquin #20	77.79	STAFF
12/22/2022	Buona Algonquin #20 M	914.35	STAFF
12/23/2022	Butcher On The Block	829.09	STAFF
12/7/2022	Butera Fruit Market	253.20	FACS
12/14/2022	Butera Fruit Market	82.07	STAFF
12/19/2022	Butera Fruit Market	60.96	STUDENT
1/2/2023	Caseys Pizza 3539	54.93	BG
12/12/2022	Charleys Philly Steak	16.25	STAFF
12/15/2022	Charleys Philly Steak	14.83	STAFF
12/6/2022	Cheesecake Opry Mills	37.82	TRAVEL
12/6/2022	Cheesecake Opry Mills	36.10	STAFF
12/15/2022	Chick-Fil-A #04756	79.76	STAFF
12/9/2022	Chubby Gyros	227.99	STUDENT

12/12/2022	Cinnabon #4902	8.17	STAFF
12/15/2022	Cnp Arrington Wine Bar	23.67	STAFF
12/29/2022	Comcast Business	7,500.00	AP BOARD APPROVED
12/19/2022	Comed Payment	136.66	STUDENT
12/22/2022	Countrydonuts	78.00	STAFF
1/2/2023	Countrydonuts	39.00	BG
12/22/2022	Courtclean	925.97	BUILDING
12/6/2022	Dollar Tree	4.05	STAFF
12/7/2022	Dollar Tree	300.00	STUDENT
12/7/2022	Dollar Tree	31.25	STAFF
12/8/2022	Dollar Tree	30.00	STUDENT
12/9/2022	Dollar Tree	42.84	STUDENT
12/12/2022	Dollar Tree	8.75	STUDENT
12/13/2022	Dollar Tree	7.50	STAFF
12/13/2022	Dollar Tree	36.25	STUDENT
12/13/2022	Dollar Tree	67.50	STAFF
12/13/2022	Dollar Tree	7.50	STUDENT
12/14/2022	Dollar Tree	15.00	STAFF
12/14/2022	Dollar Tree	15.00	STAFF
12/22/2022	Dollar Tree	52.50	STUDENT
12/22/2022	Dollar Tree	66.25	STUDENT
12/12/2022	Dominos 2962	77.52	STUDENT
12/15/2022	Dunkin #337637 Q35	13.99	STAFF
12/16/2022	Dunkin #337637 Q35	91.92	STAFF
12/12/2022	Dunkin #350035 Q35	11.98	STUDENT
12/15/2022	Dunkin #353718 Q35	188.66	STAFF
12/23/2022	Dunkin #353718 Q35	67.97	STAFF
12/26/2022	Dunkin #353718 Q35	70.96	STAFF
12/12/2022	Dunkin #353988 Q35	13.99	STAFF
12/16/2022	Dunkin #354558 Q35	88.95	STAFF
12/21/2022	Dunkin #354563 Q35	83.96	STAFF
12/19/2022	Dunkin #356714 Q35	27.98	STUDENT
12/19/2022	Eb Isbe Career Connec	90.00	STAFF
12/19/2022	Eb Isbe Career Connec	90.00	STAFF
12/19/2022	Eb Isbe Career Connec	90.00	STAFF
12/28/2022	Eig Constantcontact.Co	45.00	STAFF
12/19/2022	El Fuego	340.00	STAFF
12/22/2022	El Fuego	602.50	STAFF
12/26/2022	El Fuego	1,145.00	STAFF
12/29/2022	El Molino Inc	186.30	STUDENT
12/19/2022	Elgin Key & Lock Co In	278.96	BG
1/4/2023	Elgin Key & Lock Co In	12.94	BUILDING
12/23/2022	Emmetts Brewing Co. -	1,487.20	STAFF
12/14/2022	Enterprise Rent-A-Car	1,363.58	BG

12/9/2022	Farm & Fleet Of Elgin	2,925.00	BG
12/12/2022	Farm & Flt Of Belvider	1,199.00	BG
12/7/2022	Farm & Flt Of Woodstoc	999.95	BG
12/7/2022	Farm & Flt Of Woodstoc	1,209.94	BG
12/7/2022	Farm & Flt Of Woodstoc	1,239.93	BG
12/30/2022	Farm & Flt Of Woodstoc	294.64	BG
12/9/2022	Fastsigns 100801	159.00	STAFF
12/19/2022	Fedex 86401194	20.91	POSTAGE
1/5/2023	Fedex 86588785	96.36	POSTAGE
12/28/2022	Fedex Offic53400005348	16.02	STUDENT
12/14/2022	Feed.Mikle.Com	179.00	STAFF
12/9/2022	Ferguson Ent #1123	40.99	BG
12/13/2022	Ferguson Ent #1123	202.88	BG
12/14/2022	Ferguson Ent #1123	51.84	BG
12/14/2022	Ferguson Ent #1123	382.08	BG
12/15/2022	Ferguson Ent #1123	36.44	BG
12/19/2022	Ferguson Ent #1123	112.23	BG
12/21/2022	Ferguson Ent #1123	62.96	BG
12/13/2022	Fire Bar And Grill	708.27	STUDENT
12/19/2022	Five Below # 7006	22.20	STAFF
12/6/2022	Five Below 716	109.89	STAFF
12/13/2022	Five Below 716	42.50	STUDENT
12/19/2022	Five Below 716	60.10	STUDENT
12/8/2022	Gaylord Opry Resort	579.50	TRAVEL
12/9/2022	Gaylord Opry Resort	508.70	TRAVEL
12/16/2022	Gaylord Opry Resort	837.70	STUDENT
12/6/2022	Gaylord Opry Resort Fb	17.48	TRAVEL
12/6/2022	Gaylord Opry Resort Fb	26.40	TRAVEL
12/6/2022	Gaylord Opry Resort Fb	40.96	STAFF
12/7/2022	Gaylord Opry Resort Fb	11.74	TRAVEL
12/7/2022	Gaylord Opry Resort Fb	10.38	STAFF
12/8/2022	Gaylord Opry Resort Fb	22.57	TRAVEL
12/8/2022	Gaylord Opry Resort Fb	4.37	STAFF
12/9/2022	Gaylord Opry Resort Fb	10.93	TRAVEL
12/14/2022	Gaylord Opry Resort Fb	10.96	STAFF
12/14/2022	Gfs Store #1913	23.56	STAFF
12/20/2022	Gfs Store #1913	43.78	STAFF
12/6/2022	Gustave A Larson Compa	509.52	BG
12/14/2022	Gustave A Larson Compa	41.38	BG
12/14/2022	Gustave A Larson Compa	502.38	BG
12/23/2022	Gustave A Larson Compa	47.66	BG
1/5/2023	Homedepot.Com	41.82	STUDENT
1/5/2023	Homedepot.Com	77.30	STUDENT
1/5/2023	Homedepot.Com	90.50	STUDENT

12/16/2022	Hotelscom7245051667820	321.29	STAFF
12/19/2022	Hotelscom7245243299008	879.47	STAFF
12/7/2022	Hyatt Reg Chicago Evnt	-118.90	STAFF
12/6/2022	laspa.Org	475.00	STAFF
12/8/2022	Illinois Principals As	550.00	STAFF
1/2/2023	Illinois Principals As	199.00	STAFF
12/12/2022	Jack Cawthon`s Bar-B-Q	31.23	STAFF
12/8/2022	Jewel Osco 1256	450.55	STUDENT
12/9/2022	Jewel Osco 1256	89.98	STAFF
12/22/2022	Jewel Osco 1256	72.18	BG
12/7/2022	Jewel Osco 1306	58.68	STAFF
12/12/2022	Jewel Osco 1306	88.50	STAFF
12/12/2022	Jewel Osco 1306	12.00	STAFF
12/16/2022	Jewel Osco 1306	17.53	FACS
12/19/2022	Jewel Osco 1306	79.65	STAFF
12/19/2022	Jewel Osco 1306	12.00	STAFF
12/23/2022	Jewel Osco 1306	42.53	STAFF
12/7/2022	Jewel Osco 2310	88.91	STUDENT
12/7/2022	Jewel Osco 2310	128.74	FACS
12/9/2022	Jewel Osco 2310	65.77	FACS
12/12/2022	Jewel Osco 2310	34.90	STUDENT
12/21/2022	Jewel Osco 2310	29.65	STUDENT
12/28/2022	Jewel Osco 2310	23.48	STUDENT
12/30/2022	Jewel Osco 2310	16.99	STUDENT
12/30/2022	Jewel Osco 2310	63.91	STUDENT
12/12/2022	Jewel Osco 3394	51.42	STUDENT
12/12/2022	Jewel Osco 3394	131.46	STUDENT
12/12/2022	Jewel Osco 3394	172.11	STUDENT
12/19/2022	Jewel Osco 3394	11.31	STAFF
12/21/2022	Jewel Osco 3394	61.71	BG
12/23/2022	Jewel Osco 3394	35.96	STUDENT
12/22/2022	Jewel Osco 3486	13.16	STAFF
12/14/2022	Jimmy Johns # 466	57.27	STAFF
12/22/2022	Jimmy Johns # 466	43.12	STAFF
12/12/2022	Jimmy Johns # 466 - M	39.71	STAFF
12/14/2022	Joann Stores #2465	23.98	STUDENT
1/4/2023	Kellymahler	470.88	STUDENT
12/26/2022	Kobe Sushi & Hibachi	565.93	STUDENT
12/12/2022	Kohls #0320	442.27	STUDENT
12/12/2022	Kohls #0320	540.83	STUDENT
12/15/2022	Kohls #0662	464.72	STUDENT
12/19/2022	Kohls #0662	211.72	STUDENT
12/19/2022	Kohls #0662	309.55	STUDENT
12/15/2022	Kosta S Gyros - Algonq	1,708.16	STAFF

12/30/2022	Lakes Bowl	40.00	STUDENT
12/19/2022	Laundry World - Algonq	25.00	STUDENT
12/7/2022	Lot A Eps	108.00	TRAVEL
12/8/2022	Lot X Car Rental	88.00	TRAVEL
12/7/2022	Lou Malnatis - Lakewoo	633.02	STAFF
12/15/2022	Lowes #01739	449.00	STUDENT
12/6/2022	Lyft 1 Ride 12-04	23.70	TRAVEL
12/9/2022	Lyft 1 Ride 12-07	18.76	TRAVEL
12/21/2022	Marianos #517	52.55	STAFF
12/13/2022	Martins Bbq Joint	33.84	STAFF
12/12/2022	McAlisters Deli 10134	70.39	STUDENT
12/22/2022	McDonalds M6195	99.50	STUDENT
12/8/2022	Meijer # 206	130.49	FACS
12/8/2022	Meijer # 206	24.00	STAFF
12/9/2022	Meijer # 206	81.68	FACS
12/12/2022	Meijer # 206	39.99	STAFF
12/14/2022	Meijer # 206	37.90	FACS
12/15/2022	Meijer # 206	27.32	STAFF
12/15/2022	Meijer # 206	38.94	STAFF
12/15/2022	Meijer # 206	29.57	STAFF
12/16/2022	Meijer # 206	75.40	FACS
12/21/2022	Meijer # 206	256.72	STUDENT
12/22/2022	Meijer # 206	54.32	FACS
12/23/2022	Meijer # 206	98.41	BG
12/29/2022	Meijer # 206	7.43	STUDENT
12/29/2022	Meijer # 206	80.93	STUDENT
12/29/2022	Meijer # 206	285.56	STUDENT
12/29/2022	Meijer # 206	40.74	STUDENT
12/30/2022	Meijer # 206	25.79	STUDENT
12/30/2022	Meijer # 206	260.28	STUDENT
1/2/2023	Meijer # 206	13.98	STUDENT
1/2/2023	Meijer # 206	70.82	STUDENT
1/2/2023	Meijer # 206	113.77	STUDENT
1/2/2023	Meijer # 206	328.21	STUDENT
1/2/2023	Meijer # 206	147.74	STUDENT
12/8/2022	Menards Carpentersvill	104.97	BG
12/9/2022	Menards Carpentersvill	9.99	BG
12/12/2022	Menards Carpentersvill	97.68	BG
12/12/2022	Menards Carpentersvill	115.38	BUILDING
12/12/2022	Menards Carpentersvill	1.83	BUILDING
12/13/2022	Menards Carpentersvill	47.95	STAFF
12/14/2022	Menards Carpentersvill	29.41	BG
12/14/2022	Menards Carpentersvill	156.44	BUILDING
12/15/2022	Menards Carpentersvill	14.99	BUILDING

12/16/2022	Menards Carpentersvill	115.66	BUILDING
12/19/2022	Menards Carpentersvill	27.98	BG
12/23/2022	Menards Carpentersvill	38.25	BUILDING
12/28/2022	Menards Carpentersvill	68.97	BUILDING
1/5/2023	Menards Carpentersvill	80.19	BUILDING
12/28/2022	Menards Crystal Lake I	198.14	BG
12/19/2022	Menards Sycamore II	8.47	BUILDING
1/2/2023	Menards Woodstock II	79.90	BG
12/7/2022	Michaels Stores 4802	150.84	STUDENT
12/8/2022	Michaels Stores 4802	11.89	STAFF
12/14/2022	Michaels Stores 4802	8.39	STUDENT
12/14/2022	Mid Valley Glass	28.00	BG
12/16/2022	Moes Sw Grill 1201	1,459.00	STAFF
12/21/2022	Napa Auto Parts	14.10	BG
12/15/2022	Napa Parts 0025209	97.02	STUDENT
12/30/2022	North Of The Border 1	48.10	STUDENT
12/8/2022	Officemax/Depot 6370	80.48	STAFF
12/12/2022	Officemax/Depot 6370	-43.69	STAFF
12/19/2022	Olive Garden 0021156	230.91	STAFF
12/23/2022	Olive Garden 0021156	527.12	STAFF
12/6/2022	Original Country Donut	73.68	STAFF
12/8/2022	Original Country Donut	84.55	STAFF
12/8/2022	Otc Brands Inc	72.95	STUDENT
12/16/2022	Panda Express 1299	194.00	STAFF
12/12/2022	Panera Bread #203286 O	111.08	STUDENT
12/7/2022	Panera Bread #203286 P	7.49	STAFF
12/7/2022	Panera Bread #203291 O	78.43	STAFF
12/7/2022	Panera Bread #203291 P	20.66	STAFF
12/12/2022	Panera Bread #203291 P	34.25	STAFF
12/26/2022	Panera Bread #203291 P	44.54	STAFF
12/12/2022	Panera Bread #204017 O	65.24	STAFF
12/23/2022	Panera Bread #204022 O	838.58	STAFF
12/23/2022	Panera Bread #204091 O	93.96	STAFF
12/22/2022	Papa Johns #4534	695.16	STUDENT
12/9/2022	Papa Saverios - Huntle	422.42	STUDENT
12/12/2022	Papa Saverios - Huntle	183.96	STUDENT
12/12/2022	Papa Saverios - Huntle	834.50	STUDENT
12/27/2022	Papa Saverios - Huntle	171.59	STUDENT
12/15/2022	Party City 5318	60.05	STAFF
12/12/2022	Paula Deen Family Kitc	33.27	STAFF
12/15/2022	Pb Leasing	273.75	AP BOARD APPROVED
12/22/2022	Randall Ro Randall Ro	78.84	STAFF
12/6/2022	Randall Roadhouse Tave	193.99	STAFF
12/16/2022	Randall Roadhouse Tave	321.12	STAFF

12/21/2022	Randall Roadhouse Tave	442.06	STAFF
12/23/2022	Randall Roadhouse Tave	500.00	STAFF
12/23/2022	Randall Roadhouse Tave	298.55	STAFF
12/21/2022	Rbs Activewear And Thu	67.68	STAFF
12/15/2022	Reinke Supply Elgin	188.78	BG
12/21/2022	Reinke Supply Elgin	-188.78	BG
12/21/2022	Reinke Supply Elgin	15.48	BG
12/21/2022	Reinke Supply Elgin	170.84	BG
12/13/2022	Remarkable	644.76	STAFF
12/22/2022	Rosatis Pizza Carpenter	136.77	STAFF
12/23/2022	Royal Cleaners	30.00	STAFF
12/7/2022	Sams Club #6339	33.72	STUDENT
12/7/2022	Sams Club #6339	162.84	STUDENT
12/13/2022	Samsclub #4942	353.14	STAFF
12/16/2022	Samsclub #4942	71.60	STAFF
12/7/2022	Samsclub #6339	28.78	STAFF
12/7/2022	Samsclub #6339	25.96	STUDENT
12/7/2022	Samsclub #6339	181.84	STUDENT
12/8/2022	Samsclub #6339	54.22	FACS
12/12/2022	Samsclub #6339	-42.98	STAFF
12/12/2022	Samsclub #6339	38.50	STUDENT
12/12/2022	Samsclub #6339	41.96	STUDENT
12/13/2022	Samsclub #6339	85.88	STAFF
12/15/2022	Samsclub #6339	356.02	STAFF
12/20/2022	Samsclub #6339	99.21	STUDENT
12/23/2022	Samsclub #6339	190.35	STUDENT
1/4/2023	Samsclub #6339	1,171.06	BG
12/7/2022	Samsclub #6487	226.35	FACS
12/12/2022	Samsclub.Com	449.96	STUDENT
12/21/2022	Samsclub.Com	119.68	STUDENT
12/23/2022	Samsclub.Com	571.68	STUDENT
12/30/2022	Samsclub.Com	196.80	STUDENT
12/28/2022	Sargents Equipment & R	114.78	BG
12/20/2022	Schnucks Cherry Valley	43.87	STAFF
12/30/2022	Siteone Landscape Supp	953.05	BG
12/12/2022	Sq Andersens Engravin	1,014.35	STUDENT
12/21/2022	Sq Dukes Blues-N-Bbq	1,078.50	BG
12/15/2022	Starbucks Store 02585	42.00	STAFF
12/21/2022	Starbucks Store 02826	360.00	STAFF
12/9/2022	Starbucks Store 18566	250.00	STAFF
12/9/2022	Starbucks Store 18566	250.00	STAFF
12/13/2022	Steiner Elec St Charle	387.10	BG
12/16/2022	Steiner Elec St Charle	358.01	BG
12/19/2022	Subway 32803	471.92	STAFF

12/19/2022	Subway 32803	174.96	STAFF
12/15/2022	Sullivan S Foods Maren	72.00	STAFF
12/30/2022	Super 8 Motels	75.00	STUDENT
12/30/2022	Super 8 Motels	75.00	STUDENT
12/30/2022	Super 8 Motels	75.00	STUDENT
12/30/2022	Super 8 Motels	75.00	STUDENT
1/2/2023	Super 8 Motels	86.19	STUDENT
12/13/2022	Target 00008805	176.10	STAFF
12/7/2022	Target 00018010	32.13	STUDENT
12/7/2022	Target 00018010	20.68	STAFF
12/9/2022	Target 00018010	26.86	STAFF
12/9/2022	Target 00018010	77.95	STUDENT
12/12/2022	Target 00018010	143.51	STUDENT
12/12/2022	Target 00018010	68.07	STUDENT
12/12/2022	Target 00018010	62.99	STAFF
12/12/2022	Target 00018010	37.26	STAFF
12/12/2022	Target 00018010	330.30	STUDENT
12/14/2022	Target 00018010	62.28	STUDENT
12/16/2022	Target 00018010	6.76	STAFF
12/19/2022	Target 00018010	218.28	STUDENT
12/21/2022	Target 00018010	-58.00	STAFF
12/22/2022	Target 00018010	57.73	STAFF
12/16/2022	Target 00019505	64.80	STAFF
12/23/2022	Target 00021220	52.83	STAFF
12/20/2022	Target.Com	37.99	STUDENT
12/12/2022	Taylor Street Pizza Of	162.91	STUDENT
12/19/2022	Taylor Street Pizza Of	160.23	STUDENT
12/23/2022	Taylor Street Pizza Of	448.15	STUDENT
12/23/2022	Taylor Street Pizza Of	1,849.73	STUDENT
12/28/2022	Taylor Street Pizza Of	46.96	STUDENT
1/2/2023	Taylor Street Pizza Of	45.00	STUDENT
1/2/2023	Taylor Street Pizza Of	368.00	STUDENT
12/26/2022	The Home Depot #1920	298.77	BG
12/7/2022	The Home Depot #1934	97.95	BG
12/19/2022	The Home Depot #1934	205.00	BG
12/7/2022	The Home Depot #1940	68.92	BG
12/7/2022	The Home Depot #1940	790.88	BG
12/7/2022	The Home Depot #1940	30.19	BG
12/8/2022	The Home Depot #1940	6.48	BG
12/8/2022	The Home Depot #1940	140.10	BUILDING
12/9/2022	The Home Depot #1940	89.31	BUILDING
12/9/2022	The Home Depot #1940	312.35	BUILDING
12/12/2022	The Home Depot #1940	10.26	BG
12/12/2022	The Home Depot #1940	89.55	BUILDING

12/12/2022	The Home Depot #1940	38.16	BUILDING
12/14/2022	The Home Depot #1940	23.34	BG
12/19/2022	The Home Depot #1940	6.47	BG
12/19/2022	The Home Depot #1940	11.48	BG
12/21/2022	The Home Depot #1940	209.00	BUILDING
12/21/2022	The Home Depot #1940	46.92	BG
12/21/2022	The Home Depot #1940	129.88	BG
12/23/2022	The Home Depot #1940	461.06	BG
12/23/2022	The Home Depot #1940	92.69	BG
12/23/2022	The Home Depot #1940	107.94	STAFF
12/26/2022	The Home Depot #1940	60.51	BG
1/5/2023	The Home Depot #1940	8.96	BG
1/5/2023	The Home Depot #1940	34.41	BG
12/8/2022	The Home Depot #1948	51.34	BG
12/8/2022	The Home Depot #1948	29.88	BUILDING
12/9/2022	The Home Depot #1948	62.88	BG
12/12/2022	The Home Depot #1948	10.66	BG
12/12/2022	The Home Depot #1948	110.31	BG
12/14/2022	The Home Depot #1948	73.92	BUILDING
12/14/2022	The Home Depot #1948	85.74	BUILDING
12/19/2022	The Home Depot #1948	39.97	BG
12/19/2022	The Home Depot #1948	147.80	BG
12/21/2022	The Home Depot #1948	46.77	BG
12/22/2022	The Home Depot #1948	6.69	BG
12/22/2022	The Home Depot #1948	39.97	BG
12/22/2022	The Home Depot #1948	4.21	BG
12/22/2022	The Home Depot #1948	157.72	BUILDING
12/26/2022	The Home Depot #1948	130.10	BG
12/26/2022	The Home Depot #1948	44.97	BG
12/26/2022	The Home Depot #1948	113.94	BUILDING
12/26/2022	The Home Depot #1948	75.33	BUILDING
1/2/2023	The Home Depot #1948	101.39	BG
1/5/2023	The Home Depot #1948	213.41	BG
1/5/2023	The Home Depot #1948	15.00	BG
1/5/2023	The Home Depot #1948	169.00	BG
12/6/2022	Thorntons #0306	4.62	STUDENT
12/16/2022	Town & Country Gardens	72.99	STAFF
12/12/2022	Tractor Supply Co #550	722.45	BG
12/19/2022	Tractor Supply Co #550	501.47	BG
12/7/2022	Trane Supply-112420	360.92	BG
12/14/2022	Trane Supply-112420	383.67	BG
12/19/2022	Trane Supply-112420	79.23	BG
12/21/2022	Trane Supply-112420	277.70	BG
12/23/2022	Trane Supply-112420	119.71	BG

12/23/2022	Trane Supply-112420	168.96	BG
12/26/2022	Trane Supply-112420	136.32	BG
12/26/2022	Trane Supply-112420	329.07	BG
12/22/2022	Tribute Store Flowers	120.88	STAFF
12/12/2022	Tst Bavarian Bierhaus	32.94	STAFF
12/15/2022	Tst Cucina Bella	2,667.00	STAFF
12/23/2022	Tst Dc Cobbs East Dun	40.00	STAFF
12/26/2022	Tst Fire Bar & Grill	65.77	STAFF
12/16/2022	Tst Nikos Tavern Neig	143.00	STAFF
12/21/2022	Tst Nothing Bundt Cak	810.00	STAFF
12/9/2022	Tst Southern Belles-	363.48	STAFF
12/26/2022	United 01624542812896	631.20	TRAVEL
12/8/2022	United 01698151847055	35.00	TRAVEL
12/7/2022	Usps Po 1600960102	13.55	POSTAGE
12/14/2022	Usps Po 1600960102	60.00	POSTAGE
12/16/2022	Usps Po 1600960105	9.55	POSTAGE
12/12/2022	Village Pizza & Pub	372.00	STAFF
12/19/2022	Village Pizza & Pub	347.40	STAFF
12/19/2022	Village Pizza & Pub	286.07	STAFF
12/12/2022	Village Pizza And Pub	349.00	STAFF
1/2/2023	Village Squire Dundee	512.36	STUDENT
12/22/2022	Walgreens #4258	97.57	STUDENT
12/22/2022	Walgreens #4502	107.31	STUDENT
12/21/2022	Walgreens #5284	95.00	STAFF
12/22/2022	Walgreens #5284	56.78	STUDENT
12/7/2022	Wal-Mart #1413	23.84	STUDENT
12/7/2022	Wal-Mart #1413	49.80	STUDENT
12/12/2022	Wal-Mart #1413	87.30	STUDENT
12/19/2022	Wal-Mart #1413	178.77	STAFF
12/21/2022	Wal-Mart #1413	29.79	FACS
12/21/2022	Wal-Mart #1413	77.42	STUDENT
12/6/2022	Wal-Mart #1531	111.43	FACS
12/6/2022	Wal-Mart #1531	111.43	FACS
12/6/2022	Wal-Mart #1531	247.76	STAFF
12/6/2022	Wal-Mart #1531	16.38	FACS
12/6/2022	Wal-Mart #1531	16.38	FACS
12/7/2022	Wal-Mart #1531	4.24	STAFF
12/7/2022	Wal-Mart #1531	-111.43	FACS
12/7/2022	Wal-Mart #1531	-16.38	FACS
12/8/2022	Wal-Mart #1531	91.04	STUDENT
12/8/2022	Wal-Mart #1531	11.97	STUDENT
12/9/2022	Wal-Mart #1531	25.48	STAFF
12/9/2022	Wal-Mart #1531	20.00	STAFF
12/12/2022	Wal-Mart #1531	71.68	FACS

12/13/2022	Wal-Mart #1531	52.92	STAFF
12/13/2022	Wal-Mart #1531	413.30	STUDENT
12/13/2022	Wal-Mart #1531	27.37	FACS
12/13/2022	Wal-Mart #1531	25.71	FACS
12/13/2022	Wal-Mart #1531	35.19	STUDENT
12/14/2022	Wal-Mart #1531	70.59	STUDENT
12/14/2022	Wal-Mart #1531	86.17	STUDENT
12/14/2022	Wal-Mart #1531	84.76	STAFF
12/15/2022	Wal-Mart #1531	133.82	STAFF
12/15/2022	Wal-Mart #1531	124.32	STUDENT
12/16/2022	Wal-Mart #1531	253.40	STUDENT
12/16/2022	Wal-Mart #1531	204.52	STAFF
12/19/2022	Wal-Mart #1531	144.28	STAFF
12/20/2022	Wal-Mart #1531	124.00	STUDENT
12/21/2022	Wal-Mart #1531	91.70	STAFF
12/21/2022	Wal-Mart #1531	66.08	STUDENT
12/22/2022	Wal-Mart #1531	230.18	STUDENT
12/26/2022	Wal-Mart #1531	52.02	STUDENT
12/26/2022	Wal-Mart #1531	74.84	STUDENT
12/29/2022	Wal-Mart #1531	17.94	STUDENT
12/15/2022	Wal-Mart #1814	51.65	STAFF
12/8/2022	Wal-Mart #1897	93.91	FACS
12/19/2022	Wal-Mart #3601	508.01	STUDENT
12/12/2022	Wal-Mart #4641	188.37	FACS
12/12/2022	Wal-Mart #4641	28.54	STAFF
12/13/2022	Wal-Mart #4641	67.84	STAFF
12/14/2022	Wal-Mart #4641	314.16	STAFF
12/15/2022	Wal-Mart #4641	162.16	FACS
12/15/2022	Wal-Mart #4641	15.82	STAFF
12/19/2022	Wal-Mart #4641	98.38	STAFF
12/19/2022	Wal-Mart #4641	18.07	STAFF
12/20/2022	Wal-Mart #4641	22.92	STAFF
12/20/2022	Wal-Mart #4641	95.49	STUDENT
12/6/2022	Wal-Mart #5060	61.75	STUDENT
12/7/2022	Wal-Mart #5060	32.78	STUDENT
12/7/2022	Wal-Mart #5060	65.12	STAFF
12/8/2022	Wal-Mart #5060	127.88	STAFF
12/8/2022	Wal-Mart #5060	12.00	STAFF
12/9/2022	Wal-Mart #5060	41.76	STAFF
12/12/2022	Wal-Mart #5060	23.94	STAFF
12/12/2022	Wal-Mart #5060	15.62	STAFF
12/13/2022	Wal-Mart #5060	1,016.98	STUDENT
12/13/2022	Wal-Mart #5060	187.10	STAFF
12/14/2022	Wal-Mart #5060	58.80	STUDENT

12/14/2022	Wal-Mart #5060	6.44	STAFF
12/14/2022	Wal-Mart #5060	115.46	STUDENT
12/14/2022	Wal-Mart #5060	34.92	STAFF
12/14/2022	Wal-Mart #5060	286.35	STAFF
12/14/2022	Wal-Mart #5060	266.96	STUDENT
12/15/2022	Wal-Mart #5060	10.72	STAFF
12/15/2022	Wal-Mart #5060	98.04	STAFF
12/16/2022	Wal-Mart #5060	10.51	STAFF
12/16/2022	Wal-Mart #5060	386.86	STUDENT
12/16/2022	Wal-Mart #5060	55.96	STUDENT
12/19/2022	Wal-Mart #5060	21.59	STUDENT
12/19/2022	Wal-Mart #5060	354.61	STUDENT
12/20/2022	Wal-Mart #5060	101.11	STAFF
12/21/2022	Wal-Mart #5060	598.00	STUDENT
12/21/2022	Wal-Mart #5060	77.10	STUDENT
12/21/2022	Wal-Mart #5060	50.72	STUDENT
12/21/2022	Wal-Mart #5060	118.88	STAFF
12/21/2022	Wal-Mart #5060	62.00	STAFF
12/22/2022	Wal-Mart #5060	82.55	STAFF
1/5/2023	Wal-Mart #5060	50.62	STUDENT
1/5/2023	Wal-Mart #5060	70.96	STUDENT
12/12/2022	Wal-Mart #5276	251.12	STUDENT
12/13/2022	Wal-Mart #5276	60.80	STUDENT
12/19/2022	Wal-Mart #5276	197.11	STAFF
12/19/2022	Walmart.Com	23.19	STUDENT
12/21/2022	Walmart.Com	94.70	STUDENT
12/9/2022	Walmart.Com 8009666546	256.00	STUDENT
12/26/2022	Walmart.Com 8009666546	182.43	STUDENT
12/15/2022	Wendys 7005	69.07	STUDENT
12/7/2022	West Side Electric Sup	80.30	BG
12/15/2022	West Side Electric Sup	41.46	BG
1/5/2023	West Side Electric Sup	105.30	BG
1/5/2023	West Side Industrial -	26.62	BG
12/7/2022	Wm Supercenter #1413	27.94	STAFF
12/7/2022	Wm Supercenter #1413	93.72	STUDENT
12/6/2022	Wm Supercenter #4641	334.68	FACS
12/6/2022	Wm Supercenter #4641	334.68	FACS
12/7/2022	Wm Supercenter #4641	-334.68	FACS
12/9/2022	Wm Supercenter #5060	33.92	STAFF
12/20/2022	Wm Supercenter #5352	53.28	STUDENT
12/26/2022	Yin & Yang Restaurant	42.58	STAFF
12/6/2022	Ziegler-Carpentersvill	1.78	BG
12/6/2022	Ziegler-Carpentersvill	39.79	BG
12/6/2022	Ziegler-Carpentersvill	84.91	BUILDING

12/7/2022	Ziegler-Carpentersvill	23.98	BG
12/8/2022	Ziegler-Carpentersvill	21.58	BUILDING
12/20/2022	Ziegler-Carpentersvill	2.13	BUILDING
12/8/2022	Zieglers Ace Hdwe	22.98	BG
12/9/2022	Zieglers Ace Hdwe	13.95	BG
12/13/2022	Zieglers Ace Hdwe	3.82	BG
TOTAL		\$120,084.62	

ACTIVITY ACCOUNT SUMMARY
FOR MONTH OF: December 31, 2022

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2022 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
School							
Algonquin Lakes	\$ 390	\$ 2,131	\$ (1,741)	\$ 7,193	\$ 8,737	\$ 4,101	\$ 11,829
Algonquin M.S.	\$ 1,916	\$ 4,899	\$ (2,983)	\$ 16,522	\$ 12,954	\$ 12,569	\$ 16,907
Big Timber Elementary	\$ 8	\$ -	\$ 8	\$ -	\$ 5,656	\$ 3,439	\$ 2,217
Carpentersville M.S.	\$ 73	\$ 322	\$ (249)	\$ 22,290	\$ 3,641	\$ 3,667	\$ 22,264
DeLacey	\$ 870	\$ 855	\$ 15	\$ 4,025	\$ 3,642	\$ 3,164	\$ 4,502
Dundee-Crown H.S.	\$ 25,623	\$ 22,468	\$ 3,155	\$ 188,792	\$ 138,539	\$ 126,095	\$ 201,237
Dundee Highlands	\$ 269	\$ 262	\$ 7	\$ 1,296	\$ 940	\$ 262	\$ 1,974
Dundee M.S.	\$ 42,810	\$ 24,683	\$ 18,127	\$ 143,189	\$ 121,162	\$ 93,150	\$ 171,201
Eastview	\$ 4	\$ -	\$ 4	\$ 1,057	\$ 794	\$ 756	\$ 1,094
Gary D Wright	\$ 14	\$ -	\$ 14	\$ 7,543	\$ 3,734	\$ 6,847	\$ 4,430
Gilberts	\$ 135	\$ 198	\$ (63)	\$ 3,291	\$ 1,691	\$ 1,277	\$ 3,705
Golfview	\$ 16	\$ -	\$ 16	\$ 5,077	\$ 64	\$ 63	\$ 5,078
Hampshire Elem	\$ 2,749	\$ 4,701	\$ (1,953)	\$ 5,063	\$ 7,423	\$ 8,488	\$ 3,998
Hampshire H.S.	\$ 22,266	\$ 12,441	\$ 9,825	\$ 231,926	\$ 172,749	\$ 135,891	\$ 268,783
Hampshire M.S.	\$ 6,841	\$ 2,507	\$ 4,334	\$ 72,533	\$ 23,073	\$ 15,095	\$ 80,511
H.D. Jacobs H.S.	\$ 21,924	\$ 14,607	\$ 7,317	\$ 153,345	\$ 148,231	\$ 108,403	\$ 193,173
Lake In The Hills	\$ 22	\$ 929	\$ (906)	\$ 6,172	\$ 1,913	\$ 2,424	\$ 5,661
Lakewood	\$ 2,751	\$ 2,450	\$ 301	\$ 20,065	\$ 8,863	\$ 7,544	\$ 21,384
Liberty	\$ 10	\$ -	\$ 10	\$ 2,965	\$ 37	\$ -	\$ 3,003
Lincoln Prairie	\$ 1,411	\$ 1,649	\$ (238)	\$ 4,843	\$ 6,664	\$ 4,540	\$ 6,968
Meadowdale	\$ 14	\$ 5,684	\$ (5,670)	\$ 1,584	\$ 6,319	\$ 5,684	\$ 2,219
Neubert	\$ 9	\$ -	\$ 9	\$ 2,472	\$ 2,743	\$ 2,288	\$ 2,927
Parkview	\$ 16	\$ -	\$ 16	\$ 4,235	\$ 858	\$ -	\$ 5,093
Perry	\$ 294	\$ -	\$ 294	\$ 8,839	\$ 662	\$ 71	\$ 9,430
Sleepy Hollow	\$ 2	\$ -	\$ 2	\$ 699	\$ 517	\$ 735	\$ 482
Westfield	\$ 11,315	\$ 2,200	\$ 9,115	\$ 48,067	\$ 35,186	\$ 21,530	\$ 61,722
Total	\$ 141,750	\$ 102,984	\$ 38,766	\$ 963,082	\$ 716,790	\$ 568,083	\$ 1,111,789

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,193.23	8,736.57	4,101.22		11,828.58
Total Cash Accounts	7,193.23	8,736.57	4,101.22	0.00	11,828.58
Other Accounts					
200M-00-00 Special Ed	153.25				153.25
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	39.55				39.55
2030-00-00 Class of 2030	174.62				174.62
2031-00-00 Class of 2031	41.69	257.00			298.69
2032-00-00 Class of 2032	126.26	313.00			439.26
2033-00-00 Class of 2033	407.61				407.61
2034-00-00 Class of 2034	54.98				54.98
2090-10-00 Acting Club	51.46				51.46
2100-10-00 Book Club	0.00				0.00
2111-10-00 After School Band-INACTIVE	0.00				0.00
2140-10-00 4th and 5th Grade Chorus	0.00				0.00
2410-00-00 Culinary Kids 2/3	80.57				80.57
2410-10-00 Culinary Kids 4/5	0.00				0.00
2415-10-00 Science Club	10.31				10.31
2590-10-00 Lady Lions Running Club	460.04				460.04
2590-20-00 Boys Running Club	1,639.36	2,011.00	1,767.00		1,883.36
4100-00-00 A.M. Fitness Club - Inactive	0.00				0.00
4100-10-10 Fitness Club	899.05				899.05
4100-30-00 Other-DO NOT USE	0.00				0.00
4200-10-00 Birthday Books	85.00	1,045.00	24.83		1,105.17
4200-20-00 Book Fair	0.00	4,918.39	2,130.89		2,787.50
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	1,854.26	80.00	178.50		1,755.76
5100-00-00 General Fund	425.98				425.98
5200-10-00 Relay for Life	0.00				0.00
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
5900-10-10 Bank Correction Entries	0.00				0.00
6000-00-00 Interest Income	290.20	112.18			402.38
Total Other Accounts	7,193.23	8,736.57	4,101.22	0.00	11,828.58

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-00 DO NOT USE	0.00				0.00
1000-00-10 Harris - Checking	16,521.70	12,953.70	12,568.78		16,906.62
Total Cash Accounts	16,521.70	12,953.70	12,568.78	0.00	16,906.62
Other Accounts					
1500-00-00 Bank Corrections	0.00				0.00
2000-10-00 Student Council	446.33	3,042.51	2,579.96		908.88
2016-00-00 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-10 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	743.89		743.89		0.00
2027-00-00 Class of 2027	2.42	595.00			597.42
2028-00-00 Class of 2028	323.52				323.52
2029-00-00 Class of 2029	0.00	2,540.00	1,899.09		640.91
2110-10-00 Band	49.47	1,493.50	1,513.60		29.37
2140-10-00 Chorus	1,766.30		341.60		1,424.70
2150-30-00 Musical	5,058.90				5,058.90
2151-10-00 Music Club	2,144.71		920.80		1,223.91
2155-10-00 Orchestra	0.00				0.00
2220-10-00 Art Club	0.00	315.00	269.61		45.39
2230-10-00 Beta Club	2,139.48	210.00	1,016.98		1,332.50
2240-00-00 Baking Club	393.80	295.00	146.06		542.74
2250-00-00 Chess Club	0.10				0.10
2251-10-00 Computer Ed. Club	0.00				0.00
2275-10-00 Outdoor Club	0.00				0.00
2290-00-17 Washington DC Trip 2018-2019	2.35			(2.35)	0.00
2391-10-00 AVID	769.89	1,506.00	972.45		1,303.44
2430-10-00 Special Ed Community Trips	5.50				5.50
2481-10-00 Yearbook - M.S.	0.00				0.00
2570-10-00 Battle of the Books	0.00				0.00
2580-30-00 Student Awards	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
3000-20-00 Sports Club	0.00				0.00
3010-10-00 Ski Club	0.00				0.00
3020-00-00 Wrestling	227.86				227.86
3100-10-00 Volleyball-7th grade	0.00				0.00
3100-20-00 Volleyball - 8th grade	143.27		117.33		25.94
3110-10-00 Cross Country	17.05	925.00	874.50		67.55
3210-00-00 Boys Basketball	79.88				79.88
3210-10-00 Girls Basketball	8.36				8.36
3230-10-00 Track and Field	138.75				138.75
3250-20-10 Poms	161.54	55.18	69.49		147.23
3350-20-10 Cheerleading	12.67	34.90			47.57
4100-10-00 PBIS	0.54	1,025.04	211.74		813.84
4100-20-00 Low Incidence Class Supplies	17.05			(17.05)	0.00
4100-30-00 General	9.60			(9.60)	0.00
4300-30-00 Staff Account	31.45	439.00	183.98	29.00	315.47

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
5110-10-00 D300 Honors Band Concert	102.20				102.20
5110-20-00 MB Jazz Ensembles	870.00				870.00
5200-00-00 Physical Education Fund	835.68	253.62	707.70		381.60
6000-30-00 Interest Income	19.14	223.95			243.09
Total Other Accounts	16,521.70	12,953.70	12,568.78	0.00	16,906.62

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 BMOHarris Checking Account	0.00	5,655.74	3,439.24		2,216.50
Total Cash Accounts	0.00	5,655.74	3,439.24	0.00	2,216.50
Other Accounts					
2000-10-10 Student Council	0.00				0.00
2000-20-20 LEAP Classrooms	0.00				0.00
2030-00-00 Class of 2030	0.00	1,150.00	1,084.51		65.49
2031-00-00 Class of 2031	0.00	75.00			75.00
2032-00-00 Class of 2032	0.00	130.00			130.00
2033-00-00 Class of 2033	0.00	145.00			145.00
2034-00-00 Class of 2034	0.00	1,415.00	1,105.22		309.78
2035-00-00 Class of 2035	0.00	1,301.00	1,249.51		51.49
4100-30-00 General	0.00	170.00			170.00
5100-10-00 PBIS	0.00	390.00			390.00
5100-10-10 Staff Sunshine Account	0.00	860.00			860.00
6000-00-00 Interest Income	0.00	19.74			19.74
Total Other Accounts	0.00	5,655.74	3,439.24	0.00	2,216.50

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	22,290.28	3,641.37	3,667.38		22,264.27
Total Cash Accounts	22,290.28	3,641.37	3,667.38	0.00	22,264.27
Other Accounts					
1000-10-10 Banking Corrections	0.00				0.00
2000-10-00 Student Council	627.53	2,020.13	1,153.22		1,494.44
2015-00-10 Class of 2015-Inactive	0.00				0.00
2015-00-20 Class of 2015-Inactive	0.00				0.00
2015-00-30 Class of 2015-Inactive	0.00				0.00
2016-00-10 Class of 2016-Inactive	0.00				0.00
2016-00-20 Class of 2016-Inactive	0.00				0.00
2016-00-30 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.07			(0.07)	0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.84			(0.84)	0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	13.85			(13.85)	0.00
2024-00-00 Class of 2024-Inactive	205.85			(205.85)	0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	0.00				0.00
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	1,871.76				1,871.76
2110-20-00 MB Jazz	420.00				420.00
2111-10-00 Title Field Trips All Grades	0.00				0.00
2120-10-00 Drama	2,099.05		1,189.00		910.05
2140-10-00 Chorus	945.75				945.75
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	858.75	184.75			1,043.50
2240-00-00 PBIS	0.00				0.00
2481-10-00 Yearbook	175.56				175.56
2499-30-00 School Store	0.00				0.00
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	3,806.14		212.80		3,593.34
3350-20-10 Cheerleading	4,676.57		322.00		4,354.57
4101-30-00 AVID	4,031.98	490.00	790.36		3,731.62
4210-20-00 General	0.00	19.00		220.61	239.61
4300-30-00 Sunshine	769.83	645.00			1,414.83
6000-00-00 Interest	1,314.05	282.49			1,596.54
Total Other Accounts	22,290.28	3,641.37	3,667.38	0.00	22,264.27

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Cash Account	4,024.56	3,641.55	3,164.30		4,501.81
Total Cash Accounts	4,024.56	3,641.55	3,164.30	0.00	4,501.81
Other Accounts					
4500-10-00 Box Top Label Collection	54.59				54.59
4600-30-00 Postage-Inactive	0.00				0.00
4700-00-00 Pyramid Model Committee	647.18				647.18
5100-00-00 General Student Activities	350.22	855.04	855.04		350.22
5110-00-00 Birth to 3 Program	360.75				360.75
5200-00-00 PBIS	2,558.13	2,730.00	2,309.26		2,978.87
5300-00-00 Relay for Life-Inactive	0.00				0.00
5400-00-00 deLacey Diaper Drive-Inactive	0.00				0.00
6000-00-00 Interest Income	53.69	56.51			110.20
Total Other Accounts	4,024.56	3,641.55	3,164.30	0.00	4,501.81

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-00 Amcore Activity Checking Acct	0.00				0.00
1000-00-10 Harris - Checking	188,791.77	138,539.37	126,094.51		201,236.63
Total Cash Accounts	188,791.77	138,539.37	126,094.51	0.00	201,236.63
Other Accounts					
1000-10-10 Banking Corrections	(63.00)				(63.00)
2000-10-00 Student Council	31,417.82	30,104.14	19,630.65	(6,500.00)	35,391.31
2009-00-00 Class of 2009	0.00				0.00
2010-00-00 Class of 2010	0.00				0.00
2011-00-00 Class of 2011	0.00				0.00
2012-00-00 Class of 2012	0.00				0.00
2013-00-00 Class of 2013	0.00				0.00
2014-00-00 Class of 2014	0.00				0.00
2015-00-00 Class of 2015	0.00				0.00
2016-00-00 Class of 2016	0.00				0.00
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2095-10-00 Animation Club	154.49				154.49
2110-10-00 Instrumental Music	0.00	3,100.00	79.92		3,020.08
2113-10-00 Band Trip	0.00				0.00
2120-10-00 Drama Club	9,506.27		1,691.31		7,814.96
2120-20-00 Musical Account	6,153.83		9,796.71		(3,642.88)
2130-10-00 Auditorium	0.00				0.00
2140-10-00 Choral Music	5,456.13	500.00	67.25		5,888.88
2145-30-00 D300 Music Festival	0.00				0.00
2145-50-00 Orchestra	10,488.55	10,559.00	20,425.52		622.03
2151-10-00 Music Dept.-INACTIVE	0.00				0.00
2156-10-00 PROM	0.00				0.00
2200-10-00 Amnesty International	0.00				0.00
2210-30-00 Anatomy FT Fund - Inactive	0.00				0.00
2219-10-00 Adelante Club	289.27				289.27
2220-10-00 Art Club	0.00				0.00
2222-10-00 Ceramics	0.00				0.00
2223-10-00 Charger Pride-Student Incentiv	0.00				0.00
2223-20-00 Charger Pride-Staff	7,027.06		521.50		6,505.56
2224-10-00 Choir - DCHS	0.00				0.00
2225-10-00 Chemistry Club	0.00				0.00
2230-10-00 Beta Club	1,587.13	1,245.00	500.00		2,332.13
2235-10-00 SAFE	4,390.24		371.82		4,018.42
2240-10-00 Black History Club	0.00			500.00	500.00
2252-10-00 Culinary	2,416.08		432.38		1,983.70
2255-10-00 Construction Club	0.00				0.00
2256-10-00 DC1 Heart Dance	66.75				66.75
2256-10-10 DC Steppers	0.00				0.00
2256-10-20 New Generation Dance	0.00				0.00
2256-10-30 Latin Dancing	175.00				175.00
2257-10-00 Earth/Space Club/Field Trips-I	0.00				0.00
2258-10-00 English Department	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2259-10-10 Electricity Fund	2,038.26	266.00			2,304.26
2260-10-00 Industrial Ed Club	524.84				524.84
2261-10-10 Ukulele Club	0.00				0.00
2263-10-00 Rotary Interact	1,186.16				1,186.16
2270-10-00 Enviro Science FT-Inactive	0.00				0.00
2275-10-00 Field Trips - Science	2,993.62	2,680.00			5,673.62
2276-10-00 Field Trips	0.00				0.00
2280-10-00 Environmental Grants Fund	250.39				250.39
2280-20-00 Environmental Club	598.48	1,443.00	225.79		1,815.69
2282-10-00 GirlUp	656.83				656.83
2285-10-00 Recycling Club	500.00				500.00
2290-10-00 Library Club	0.00				0.00
2300-10-00 ESL - English Second Language	80.50				80.50
2310-10-00 World Language (French) Club	4,246.60		296.20		3,950.40
2320-10-00 German Club	0.00				0.00
2330-10-00 Spanish Club	0.00				0.00
2340-10-00 Science Olympiad	40.00	100.00			140.00
2360-10-00 Gifted Club	0.00				0.00
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	1,780.00	628.06	276.22		2,131.84
2380-10-00 Journalism Club - Inactive	0.00				0.00
2385-10-00 Poetry Club-Souls Spill Ink	1,457.57		363.94		1,093.63
2390-10-00 National Honor Society	1,882.91	1,790.00	1,885.00		1,787.91
2391-10-00 AVID	3,737.02	1,970.50	2,323.22		3,384.30
2392-00-00 PSI Alpha	0.00				0.00
2395-00-00 Youth in Law	243.00				243.00
2400-10-00 Peer Mediation	0.00				0.00
2401-10-00 Conflict Mediation	0.00				0.00
2408-10-00 GSA/LGBT Support Group	628.18			500.00	1,128.18
2410-10-00 REACH	0.00				0.00
2420-10-00 SEA-Level	0.00				0.00
2439-00-00 Peer Tutoring	0.00				0.00
2439-10-00 Freshman Mentors	298.30				298.30
2440-10-00 Individual Speech Club	0.00				0.00
2450-10-00 Debate Team	1,786.74		226.42		1,560.32
2465-10-00 VOICES	0.00				0.00
2470-10-00 Year in Review Video	0.00				0.00
2480-10-00 Yearbook	0.00	30.00			30.00
2510-10-00 O.L.A.S.	0.00				0.00
2520-10-00 VFW Essay Contest	0.00				0.00
2526-10-00 Auto Shop	66.00		66.00		0.00
2530-10-00 Chess Club	0.00				0.00
2540-10-00 Bilingual Club	0.00				0.00
2550-10-00 Fishing Club	0.00				0.00
2590-20-00 Woodshop	315.38				315.38
2590-30-00 Color Run	0.00				0.00
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	256.25	500.00			756.25
2592-10-00 Minority Leadership	193.00				193.00
2618-10-10 Operation Click	2,858.00	472.00			3,330.00
2700-10-10 Work Program/School Store	0.00				0.00
2700-10-20 Work Program/Buttons/Store	1,342.99	30.00	136.86		1,236.13
2800-10-00 INCubator Grant - Business	13,817.37				13,817.37
2800-10-01 INCubator-POPTIME-INACTIVE	0.00				0.00
2800-10-02 INCubator-ToothpasteTab-INACTI	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2800-10-05 INCubator -SnapCase-INACTIVE	0.00				0.00
2800-10-06 INCubator-Extra Hand-INACTIVE	0.00				0.00
2800-10-07 INCubator-Party Bag-INACTIVE	0.00				0.00
2800-10-09 INCubator-Underground-INACTIVE	0.00				0.00
2800-10-10 INCubator-MaleBox-INACTIVE	0.00				0.00
2800-10-13 INCubator-FirstSTEP-INACTIVE	0.00				0.00
2800-10-14 INCubator - Poppin Party-INACT	0.00				0.00
3100-20-20 Baseball	131.87	6,771.56	5,334.03		1,569.40
3150-20-10 Softball	1,393.80		937.82	500.00	955.98
3200-20-10 Girls Basketball	1,063.45	4,590.00	2,146.47		3,506.98
3200-20-20 Boys Basketball	9,084.59	1,050.00	453.40		9,681.19
3210-20-10 Girls Bowling	576.81		92.20		484.61
3250-00-00 Dance Team (Poms)	1,221.07	4,906.98	3,432.29		2,695.76
3252-20-10 Winter Guard	0.00				0.00
3300-20-10 Girls Soccer	1,995.18		55.00		1,940.18
3300-20-20 Boys Soccer	1,785.81	3,817.00	3,860.50		1,742.31
3350-20-10 Cheerleading	33.19	30,539.50	16,505.07		14,067.62
3400-20-10 Girls Tennis	1,304.69	1,670.00	1,922.57		1,052.12
3400-20-20 Boys Tennis	2,113.52		600.94		1,512.58
3450-20-10 Girls Swimming	174.49	2,175.00	2,330.00		19.49
3500-20-10 Girls Track	3,136.90				3,136.90
3500-20-20 Boys Track	615.88		725.76		(109.88)
3600-20-10 Girls Golf	288.08	700.00	923.88		64.20
3600-20-20 Boys Golf	4,259.40		17.98		4,241.42
3650-20-10 Boys Lacrosse	811.11		90.00		721.11
3700-20-10 Football	3,530.14	14,862.50	14,844.11		3,548.53
3800-20-00 Cross Country	4,775.84	1,519.00	6,211.25		83.59
3850-20-00 Wrestling	2,889.46	2,130.00	70.92		4,948.54
3900-20-00 Volleyball	7,164.11	4,747.00	3,642.61		8,268.50
3999-20-00 Super Fans	592.72				592.72
4000-10-00 Sr. Class Gift	5,012.96			5,000.00	10,012.96
4100-30-00 General	3,564.02	125.67			3,689.69
4103-30-00 Coffee Club 2	0.00				0.00
4300-20-00 Sunshine Club/Staff Pride	1,341.07	650.00	102.90		1,888.17
4300-30-00 Guidance Fund	0.00				0.00
4405-30-00 Excel	0.00				0.00
4700-30-00 Scholarships	1,935.67		2,000.00		(64.33)
4750-10-00 Testing Prep	2,618.00				2,618.00
5000-10-10 Posadas Fundraiser	0.00				0.00
5000-30-00 Charger Golf Outing	0.00				0.00
5000-50-50 D300 United	0.00				0.00
5100-00-00 DO NOT USE	0.00				0.00
6000-00-00 Interest Income	687.98	2,867.46	478.10		3,077.34
Total Other Accounts	188,791.77	138,539.37	126,094.51	0.00	201,236.63

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,295.52	940.21	262.00		1,973.73
Total Cash Accounts	1,295.52	940.21	262.00	0.00	1,973.73
Other Accounts					
2000-10-00 Student Council	183.00				183.00
200A-00-00 Kindergarten-inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2021-10-00 Class of 2021 FT-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2022-10-00 Class of 2022 FT-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2023-10-00 Class of 2023 FT-Inactive	0.00				0.00
2024-00-00 Class of 2024-inactive	0.00				0.00
2024-10-00 Class of 2024 FT-inactive	0.00				0.00
2025-00-00 Class of 2025-inactive	0.00				0.00
2025-10-00 Class of 2025 FT-inactive	0.00				0.00
2026-00-00 Class of 2026-inactive	0.00				0.00
2026-10-00 Class of 2026 FT-inactive	0.00				0.00
2027-00-00 Class of 2027-inactive	0.00				0.00
2027-10-00 Class of 2027 FT-inactive	0.00				0.00
2028-00-00 Class of 2028-inactive	0.00				0.00
2028-10-00 Class of 2028 FT-inactive	0.00				0.00
2029-00-00 Class of 2029-inactive	0.00				0.00
2029-10-00 Class of 2029 FT-inactive	0.00				0.00
2030-00-00 Class of 2030	0.00				0.00
2030-10-00 Class of 2030 Field Trips	488.48				488.48
2031-00-00 Class of 2031	0.00				0.00
2031-10-00 Class of 2031 Field Trips	20.30				20.30
2032-00-00 Class of 2032	0.00				0.00
2032-10-00 Class of 2032 Field Trips	0.00				0.00
2033-00-00 Class of 2033	0.00				0.00
2033-10-00 Class of 2033 Field Trips	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2034-10-00 Class of 2034 Field Trips	126.67				126.67
2035-00-00 Class of 2035	0.00				0.00
2035-10-00 Class of 2035 Field Trips	0.00				0.00
2216-00-00 White Pines-inactive	0.00				0.00
2550-10-00 Chorus	67.73				67.73
2560-30-00 Media Center-inactive	0.00				0.00
2590-40-00 Relay for Life-inactive	0.00				0.00
2618-40-00 Girls on the Run-inactive	0.00				0.00
4100-30-00 General Fund	156.16	262.00	262.00		156.16
4101-00-00 Field Trips-inactive	0.00				0.00
4200-10-00 Service Club	0.00	656.50			656.50
4300-30-00 Social Committee	163.66				163.66
5110-10-00 Spirit Wear Students-inactive	0.00				0.00
5110-20-00 Spirit Wear Faculty-inactive	0.00				0.00
5200-00-00 Fundraiser-Cookie Dough-inacti	0.00				0.00
5300-10-00 Fun Run-inactive	0.00				0.00
5310-00-00 iReady	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
5400-00-00 NED Assembly-inactive	0.00				0.00
6000-00-00 Interest Income	89.52	21.71			111.23
Total Other Accounts	1,295.52	940.21	262.00	0.00	1,973.73

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION		BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts						
1000-00-00	First American Bank Checking	0.00				0.00
1000-00-10	Harris - Checking	143,189.24	121,161.51	93,150.23		171,200.52
Total Cash Accounts		143,189.24	121,161.51	93,150.23	0.00	171,200.52
Other Accounts						
2000-10-00	Cardunal Council (Student)	1,315.68		293.00		1,022.68
2016-00-10	Class of 2016-A(DEL:2yr 15/16)	0.00				0.00
2016-00-20	Class of 2016-B(DEL:2yr 15/16)	0.00				0.00
2017-00-10	Class of 2017-A(DEL:2yr 15/16)	0.00				0.00
2017-00-20	Class of 2017-B(DEL:2yr 15/16)	0.00				0.00
2018-00-10	Class of 2018-A(DEL:2yr 16/17)	0.00				0.00
2018-00-20	Class of 2018-B(DEL:2yr 16/17)	0.00				0.00
2019-00-00	Class of 2019-A (9A 15/16)	0.00				0.00
2019-00-20	Class of 2019-B (9B 15/16)	0.00				0.00
2020-00-00	Class of 2020-A (8A 15/16)	0.00				0.00
2020-00-20	Class of 2020-B (8B 15/16)	0.00				0.00
2021-00-10	Class of 2021 - A	0.00				0.00
2021-00-20	Class of 2021 - B	0.00				0.00
2022-00-10	Class of 2022 - A	0.00				0.00
2022-00-20	Class of 2022 - B	0.00				0.00
2023-00-10	Class of 2023 - A	0.00				0.00
2023-00-20	Class of 2023 - B	0.00				0.00
2024-10-00	Class of 2024 - A	0.00				0.00
2024-20-00	Class of 2024 - B	0.00				0.00
2025-10-00	Class of 2025 - A	435.16				435.16
2025-20-00	Class of 2025 - B	544.19				544.19
2026-00-00	Class of 2026-A	961.02				961.02
2026-10-00	Class of 2026-B	1,577.33				1,577.33
2026-20-00	Class of 2026-C	216.54				216.54
2027-10-00	Class of 2027-A	0.00				0.00
2027-20-00	Class of 2027-B	0.00				0.00
2028-10-00	Class of 2028-A	77.92				77.92
2028-20-00	Class of 2028-B	535.00				535.00
2029-10-00	Class of 2029-A	0.00	406.58			406.58
2029-20-00	Class of 2029-B	0.00	406.56			406.56
20TG-00-00	Universal Team (PBIS)	2,146.69	404.86	1,760.40		791.15
20TY-00-00	Secondary Team	19.59				19.59
2110-10-00	Band	5,595.43	1,020.00	16,546.37	10,000.00	69.06
2130-10-00	Music Department	31,928.32	66,456.00	29,646.17	(30,000.00)	38,738.15
2140-10-00	Chorus/Vocal	4,740.46	1,055.92	2,932.72	10,000.00	12,863.66
2150-30-00	Musical/Ensembles	21,460.46		2,770.00		18,690.46
2155-10-00	Orchestra	12,522.22		7,933.21	10,000.00	14,589.01
2220-10-00	Art Club	4,068.15				4,068.15
2230-10-00	Beta Club	1,504.75		90.00		1,414.75
2380-10-00	Targeted Intervention Team	13.53				13.53
2391-10-00	AVID	2,687.82	5,590.88	717.37		7,561.33
2425-10-00	Exploratory/Spanish	446.34				446.34
2429-00-00	Mentoring	0.00				0.00
2430-10-00	Special Ed/Schiller(DEL:15/16)	0.00				0.00
2431-10-00	Life Program (SPED)	560.07	160.00	286.59		433.48
2433-10-00	Special Ed/Balletto (DEL:15/16)	0.00				0.00
2435-10-00	S.O.A.R.	1,602.30	1,500.30	1,696.61	282.79	1,688.78
2436-10-00	SWANS	40.00				40.00
2437-10-00	ELL/Eng.Lang.Learner(DEL16/17)	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2481-10-00 Yearbook Club	94.96				94.96
2530-10-00 Chess Club	0.00	300.00			300.00
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	0.00	110.00		100.00	210.00
2570-30-00 IMC	630.17		100.00		530.17
2580-30-00 Incentive	0.00				0.00
2590-10-00 Lions	16.11				16.11
2590-40-00 Relay for Life	400.73				400.73
2615-10-00 Midnight Mile	18,897.26	9,600.00	13,248.73		15,248.53
2619-10-00 Cardinal Care	662.84	1,638.75			2,301.59
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	517.22				517.22
2630-10-00 Ski Club	2,330.79	7,526.00	5,675.00	(382.79)	3,799.00
2631-10-00 Washington D.C. Trip	201.77	14,258.00	200.00		14,259.77
2635-10-00 Snowflake	1,331.31				1,331.31
2640-20-00 Science Fair Club - 7th grade	0.00				0.00
2640-30-00 Science Fair Club - 8th grade	0.00				0.00
2645-10-00 Homework Club	0.00				0.00
2650-10-00 Jazz Band	7.50				7.50
2655-10-00 Battle of the Books	5.30				5.30
2660-10-00 8th Grade Video(DEL:2yr16/17)	0.00				0.00
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	523.00				523.00
2675-00-00 STEM	65.35				65.35
2680-00-00 Yoga Club	0.00				0.00
3000-20-00 Athletics (DEL:2yr 15/16)	0.00				0.00
3010-00-00 Ultimate Club	1,077.12				1,077.12
3207-20-10 Girls Basketball - 7th	35.71				35.71
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-10 Girl's Basketball - 8th	35.02		(98.99)		134.01
3208-20-20 Boy's Basketball - 8th	1.92				1.92
3250-20-10 Poms	21.36				21.36
3253-20-10 Intramural Basketball	82.06				82.06
3350-20-10 Cheerleading	31.80				31.80
3400-10-00 Color Guard	178.49	240.00	206.00		212.49
3500-10-00 Track - Boys	8.20				8.20
3500-20-00 Track - Girls	0.00				0.00
3500-20-10 Girls Track	356.93				356.93
3500-20-20 Boys Track	0.00				0.00
3600-10-00 Flag Football	302.45	1,489.00	1,341.85		449.60
3800-20-00 Cross Country	315.42	113.36	300.00		128.78
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	377.17	1,010.00	929.01		458.16
3850-20-00 Wrestling	183.92				183.92
3900-20-00 Volleyball	2.22	89.54	155.88		(64.12)
4100-30-00 General	422.55	25.00		(100.00)	347.55
4110-10-00 Outdoor Club	4,901.74	5,634.81	5,011.94	100.00	5,624.61
4210-00-00 Fall Play	4,368.45		1,133.89		3,234.56
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	185.59				185.59
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	5,615.26				5,615.26
4500-30-00 Flower Fund	42.35	270.00	62.90		249.45
6000-00-00 Interest Income	3,684.93	1,855.95	211.58		5,329.30
6000-10-00 Bank Corrections	(150.00)				(150.00)

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Total Other Accounts	143,189.24	121,161.51	93,150.23	0.00	171,200.52

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,056.55	793.81	756.43		1,093.93
Total Cash Accounts	1,056.55	793.81	756.43	0.00	1,093.93
Other Accounts					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	59.55				59.55
2030-00-00 Class of 2030	320.66				320.66
2031-00-00 Class of 2031	105.73				105.73
2032-00-00 Class of 2032	0.00				0.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00	780.00	756.43		23.57
2035-00-00 Class of 2035	0.00				0.00
2036-00-00 Class of 2036	0.00				0.00
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
2580-10-00 Action for Alzheimer	0.00				0.00
2590-30-00 Bear Necessities Fundraiser	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
4100-30-00 Miscellaneous	250.95				250.95
5010-00-00 Library Books (Birthday Club)	232.59				232.59
5020-10-00 Jump Rope for Heart-Inactive	0.00				0.00
6000-00-00 Interest Income	71.97	13.81			85.78
Total Other Accounts	1,056.55	793.81	756.43	0.00	1,093.93

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,543.05	3,734.05	6,847.17		4,429.93
Total Cash Accounts	7,543.05	3,734.05	6,847.17	0.00	4,429.93
Other Accounts					
2000-10-00 Student Council	0.00				0.00
200M-00-00 DO NOT USE	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028-Inactive	0.00				0.00
2029-00-00 Class of 2029-Inactive	1,462.09		1,462.09		0.00
2030-00-00 Class of 2030	638.10	2,760.00	2,864.58		533.52
2031-00-00 Class of 2031	248.01	900.00	975.00		173.01
2032-00-00 Class of 2032	441.28		130.00		311.28
2033-00-00 Class of 2033	73.50				73.50
2034-00-00 Class of 2034	18.50				18.50
2035-00-00 Class of 2035	0.00				0.00
2140-10-10 Chorus	1,671.35		855.50		815.85
2151-10-00 Music Dept.	0.00				0.00
2499-20-00 Apparel Store	0.11				0.11
2499-30-00 School Store	0.00				0.00
2580-00-00 K Student Incentive	0.00				0.00
2580-00-10 1st Gr Student Incentive	0.00				0.00
2580-00-20 2nd Gr Student Incentive	0.00				0.00
2580-00-30 3rd Gr Student Incentive	0.00				0.00
2580-00-40 4th Gr Student Incentive	0.00				0.00
2580-00-50 5th Gr Student Incentive	0.00				0.00
2585-10-00 Library Fundraiser	0.00				0.00
2590-30-00 Girls on the Run	5.00				5.00
2590-40-00 Relay for Life	0.00				0.00
2590-50-00 Polar Plunge Fund-Inactive	0.00				0.00
2618-30-00 Funds for Cancer-Inactive	0.00				0.00
2700-10-00 Ozzie Reading Club	0.00				0.00
4100-30-00 General	638.73		170.00		468.73
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,491.65		390.00		1,101.65
5100-10-00 Staff Sunshine Account	0.00				0.00
6000-00-00 Interest Income	779.73	74.05			853.78
Total Other Accounts	7,543.05	3,734.05	6,847.17	0.00	4,429.93

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,290.70	1,691.35	1,277.09		3,704.96
Total Cash Accounts	3,290.70	1,691.35	1,277.09	0.00	3,704.96
Other Accounts					
2000-20-00 LIFE Program	1,004.02	267.00	151.50		1,119.52
2000-30-00 Reading	0.00				0.00
200S-00-00 PK	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019 / 5th Grade-Inac	0.00				0.00
2020-00-00 Class of 2020 / 5th Grade-Inac	0.00				0.00
2021-00-00 Class of 2021 / 5th Grade-Inac	0.00				0.00
2022-00-00 Class of 2022 - 5th Grade-Inac	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2023-10-10 Class of 2023-5th Grade Social	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	757.59				757.59
2030-00-00 Class of 2030	469.16				469.16
2031-00-00 Class of 2031	138.02	430.00			568.02
2032-00-00 Class of 2032	263.04				263.04
2033-00-00 Class of 2033	0.00	950.00	925.59		24.41
2034-00-00 Class of 2034	0.00		200.00		(200.00)
2151-10-00 Music Dept.	0.00				0.00
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	164.18				164.18
2560-30-00 Media	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
4100-30-00 General	444.78	21.61		(21.61)	444.78
5000-10-00 Staff Social Account	18.55				18.55
6000-00-00 Interest Income	4.34	22.74		21.61	48.69
Total Other Accounts	3,290.70	1,691.35	1,277.09	0.00	3,704.96

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	5,077.01	63.57	63.00		5,077.58
Total Cash Accounts	5,077.01	63.57	63.00	0.00	5,077.58
Other Accounts					
2021-00-00 Class of 2021	0.00				0.00
2021-10-00 Class of 2021 Field Trips	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2022-10-00 Class of 2022 Field Trips	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2023-10-00 Class of 2023 Field Trips	29.09				29.09
2024-00-00 Class of 2024	0.00				0.00
2024-10-00 Class of 2024 Field Trips	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2025-10-00 Class of 2025 Field Trips	144.28				144.28
2026-00-00 Class of 2026	0.00				0.00
2026-10-00 Class of 2026 Field Trips	73.46				73.46
2027-10-00 Class of 2027 Field Trips	0.00				0.00
2028-10-00 Class of 2028 Field Trips	165.50				165.50
2029-10-00 Class of 2029 Field Trips	0.00				0.00
2030-00-00 Class of 2030	0.00				0.00
2030-10-00 Class of 2030 Field Trips	25.00				25.00
2031-00-00 Class of 2031	0.00				0.00
2031-10-00 Class of 2031 Field Trips	0.00				0.00
2032-00-00 Class of 2032	0.00				0.00
2032-10-00 Class of 2032 Field Trips	0.00		63.00		(63.00)
2033-00-00 Class of 2033	0.00				0.00
2033-10-00 Class of 2033 Field Trips	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2034-10-00 Class of 2034 Field Trips	0.00				0.00
2035-00-00 Class of 2035	0.00				0.00
2035-10-00 Class of 2035 Field Trips	0.00				0.00
2151-10-20 Summer Music Camp	268.29				268.29
2155-10-00 Art Summer Camp	0.00				0.00
2276-10-00 Field Trips	0.02				0.02
2590-40-00 Relay for Life	144.00				144.00
4100-10-00 Family Resource Night	0.00				0.00
4100-20-00 Event Fund	472.43				472.43
4100-30-00 General	1,718.97				1,718.97
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4230-00-00 Birthday Book Club	0.00				0.00
4240-00-00 Coin War	0.00				0.00
4250-00-00 Book Fiesta	0.00				0.00
4260-00-00 Santa's Workshop	0.00				0.00
4270-00-00 PBIS	202.10				202.10
4300-30-00 Teacher Special	0.66				0.66
4500-00-00 Social Committee	29.73				29.73
4600-10-00 Change Drawer	231.00				231.00
5000-10-10 Staff Spirit Wear	154.33				154.33
5000-20-10 Student Spirit Wear	493.23				493.23
5000-30-00 Playground Equipment	0.00				0.00
6000-00-00 Interest Income	493.71	63.57			557.28
Total Other Accounts	5,077.01	63.57	63.00	0.00	5,077.58

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-00 DO NOT USE	0.00				0.00
1000-00-10 Harris Bank Checking	5,063.10	7,422.66	8,487.61		3,998.15
Total Cash Accounts	5,063.10	7,422.66	8,487.61	0.00	3,998.15
Other Accounts					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028-Inactive	0.00				0.00
2029-00-00 Class of 2029-Inactive	22.16			(22.16)	0.00
2030-00-00 Class of 2030	0.00				0.00
2031-00-00 Class of 2031	448.00	798.00	513.00	(231.38)	501.62
2032-00-00 Class of 2032	619.50				619.50
2033-00-00 Class of 2033	0.00	770.00	546.00		224.00
2034-00-00 Class of 2034	137.11	630.00	469.00		298.11
2035-00-00 Class of 2035	0.00	1,095.00	1,036.00		59.00
2120-10-00 Birthday Books-Inactive	0.00				0.00
2120-20-00 One School One Book-Inactive	0.00				0.00
2140-20-00 Chorus	0.00	261.00	420.00	159.00	0.00
2270-10-00 Environmental Science	0.00	280.00	56.90		223.10
2276-10-00 Field Trips	225.49			231.38	456.87
2550-00-00 L2IFE-Inactive	0.00				0.00
2590-40-00 Relay for Life-Inactive	0.00				0.00
2618-40-00 Donations-Inactive	0.00				0.00
4100-30-00 General	603.28	40.46	450.00	263.16	456.90
5000-50-50 D300 United-Inactive	0.00				0.00
5100-00-00 Scholastic Book Fair	2,313.33	2,421.34	2,592.65		2,142.02
5110-00-00 Yearbook	0.00	96.00			96.00
5120-00-00 Playground-Inactive	0.00				0.00
5200-00-00 Sunshine Staff Account	246.58	962.00	382.72	(400.00)	425.86
6000-00-00 Interest Income	447.65	68.86			516.51
6000-10-00 Banking Corrections	0.00		2,021.34		(2,021.34)
Total Other Accounts	5,063.10	7,422.66	8,487.61	0.00	3,998.15

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	231,925.69	172,748.74	135,891.31		268,783.12
Total Cash Accounts	231,925.69	172,748.74	135,891.31	0.00	268,783.12
Other Accounts					
1000-10-10 Banking Corrections	(150.00)		50.00	150.00	(50.00)
2000-10-00 Student Council	848.77	169.00	358.90		658.87
2009-00-00 Class of 2009	0.00				0.00
2010-00-00 Class of 2010	0.00				0.00
2011-00-00 Class of 2011	0.00				0.00
2012-00-00 Class of 2012	0.00				0.00
2013-00-00 Class of 2013	0.00				0.00
2014-00-00 Class of 2014	0.00				0.00
2014-10-00 Homecoming	21,402.66	22,540.00	9,032.46	(750.00)	34,160.20
2015-00-00 Class of 2015	0.00				0.00
2015-10-10 Class of 2015 Statue Maintenan	69.26				69.26
2016-00-00 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022	3,115.55				3,115.55
2023-00-00 Class of 2023	2,950.11		135.05	220.00	3,035.06
2024-00-00 Class of 2024	723.49	638.00	15.00	146.00	1,492.49
2025-00-00 Class of 2025	3,833.23	129.00	143.78	167.00	3,985.45
2026-00-00 Class of 2026	4,128.77		213.84	242.00	4,156.93
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	63.73	1,696.02			1,759.75
2113-10-00 Music Yearly Trip-Inactive	0.00				0.00
2140-10-00 Chorus	588.64	3,969.00	4,384.40		173.24
2141-10-00 Market Day/Music Dept	0.00				0.00
2150-30-00 Musical	944.54				944.54
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2151-10-10 Music Trip-Inactive	0.00				0.00
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	22,773.60	1,386.35	9,050.00		15,109.95
2156-10-10 Winter Dance-Inactive	0.00				0.00
2220-10-00 Art Club	2,638.20	375.00			3,013.20
2222-10-00 ABC Business Club	0.00				0.00
2225-10-00 Black Student Alliance	4,330.00	3,000.00			7,330.00
2230-10-00 Debate Team	927.55	4,105.00	1,148.00		3,884.55
2240-10-00 Drama Club	17,067.95	3,962.00	6,699.32		14,330.63
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	1,591.92				1,591.92
2265-10-00 Environmental Club/Med Careers	356.10				356.10
2276-10-00 Field Trips	2.00				2.00
2280-10-00 Fishing Club	418.58				418.58
2310-10-00 AAPI Club	0.00				0.00
2320-10-00 German Club	206.94				206.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	242.00	536.00	536.00		242.00
2340-10-00 Spanish Club	70.07				70.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2360-00-00 Multicultural Club	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2390-10-00 National Honor Society	3,233.37	17,274.29	12,757.78		7,749.88
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	5,679.79	9,514.75	5,651.50		9,543.04
2393-10-00 PBIS	1,314.77	699.00	601.71	(25.00)	1,387.06
2393-20-00 Coffee Shop - PBIS-Inactive	0.00				0.00
2410-00-00 Math Team	435.00				435.00
2461-00-00 WHIPLASH-Inactive	0.00				0.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	763.10	178.00			941.10
2590-40-00 Relay for Life	3,114.09				3,114.09
2618-10-10 Operation Click	1,064.80				1,064.80
2618-40-00 Paws for Cause-Inactive	0.00				0.00
2630-10-00 Ski Club-Inactive	0.00				0.00
2644-10-00 Co-Op	4,151.57				4,151.57
2645-10-00 Fellowship of Christian Athlet	0.00				0.00
2647-10-00 FACS	284.94				284.94
2650-00-00 FFA-Inactive	0.00				0.00
2655-00-00 Literary Magazine	366.68				366.68
2670-10-00 Scholastic Bowl	99.59	285.00	280.50		104.09
2671-00-00 Science	1,987.57				1,987.57
2671-10-00 Science-Six Flags GreatAmerica	31.67				31.67
2680-10-00 Marketing Class	681.65				681.65
2685-00-00 Target Edu	211.77				211.77
2686-00-00 Woodshop	140.00				140.00
2690-00-00 WHIPS TV	0.00	58.00			58.00
2695-00-00 Video Game Club	0.00				0.00
2700-10-10 Theater Fest	0.00				0.00
3100-10-00 Athletic Development	2,812.88	546.67			3,359.55
3100-20-20 Baseball	4,543.82	2,095.00			6,638.82
3150-20-10 Softball	1,655.72		182.60		1,473.12
3200-20-10 Girls Basketball	2,263.28	5,069.00	1,787.00		5,545.28
3200-20-20 Boys Basketball	2,076.14	3,910.00	1,710.47		4,275.67
3250-20-10 Poms	1,593.41	7,924.25	6,870.60	1,500.00	4,147.06
3300-10-00 Dodgeball-Inactive	0.00				0.00
3300-20-10 Girls Soccer	9,532.95				9,532.95
3300-20-20 Boys Soccer	616.01	4,284.00			4,900.01
3350-20-10 Cheerleading	10,559.49	37,961.75	44,880.87	1,350.00	4,990.37
3400-20-10 Girls Tennis	150.72	442.43	127.00		466.15
3400-20-20 Boys Tennis	1,051.26	2,993.36			4,044.62
3500-20-10 Girls Track & Field	864.73				864.73
3500-20-20 Boys Track	216.52				216.52
3600-20-10 Boys Golf	3,355.08	2,580.00	3,506.69		2,428.39
3600-20-20 Girls Golf	3,738.80	5,739.25	3,269.00		6,209.05
3610-10-00 Boys Lacrosse	949.21	55.00	810.00		194.21
3610-20-00 Girls LaCrosse	1,154.75	380.10			1,534.85
3700-20-10 Football	3,785.31	325.00	362.96		3,747.35
3700-30-10 Powder Puff	1,050.00	1,500.00	1,543.50		1,006.50
3800-20-00 Boys and Girls Cross Country	2,452.27	290.40	1,875.81		866.86
3850-20-00 Wrestling	2,240.09				2,240.09
3900-20-00 Volleyball	5,468.36	7,052.00	7,043.23		5,477.13
3900-20-10 Volleyball Club	16.00	102.00	102.00		16.00
3990-10-00 Gatorade Fundraiser	888.91	262.00	430.00		720.91
4000-30-00 General	6,708.73	13,710.00	10,000.00	(3,000.00)	7,418.73
4050-10-00 Principal's Advisory Committee	0.00				0.00
4100-00-00 FVC Leadership	1,005.98				1,005.98

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
4150-00-00 Teacher Grants	22.50				22.50
4200-00-00 Veteran Memorial Freedom Wall	0.00				0.00
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4400-30-00 PE-Inactive	0.00				0.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-10-40 2021 Gene Haas Scholarship	14,000.00				14,000.00
4700-20-00 Dr. Steffen Memorial Fund	0.00				0.00
4700-30-00 Scholarship & Blood Drive	2,750.00	1,540.00			4,290.00
4700-40-00 Drama Club Scholarship	350.00				350.00
4800-00-00 Guidance	642.52				642.52
4800-10-00 Fundraiser	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest	4,008.88	3,472.12	331.34		7,149.66
Total Other Accounts	231,925.69	172,748.74	135,891.31	0.00	268,783.12

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	72,532.77	23,073.01	15,094.88		80,510.90
Total Cash Accounts	72,532.77	23,073.01	15,094.88	0.00	80,510.90
Other Accounts					
1000-10-00 Banking Corrections	0.00				0.00
2001-10-00 Student Council - MS	1,091.51		149.00		942.51
2016-00-00 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	7,643.67		125.00		7,518.67
2028-00-00 Class of 2028	4,370.16		150.00		4,220.16
2029-00-00 Class of 2029	0.00	1,462.09	125.00		1,337.09
206A-10-10 Grade 6 White-Inactive	0.00				0.00
206B-10-10 Grade 6 Purple-Inactive	0.00				0.00
207A-10-10 Grade 7 White-Inactive	0.00				0.00
207B-10-10 Grade 7 Purple-Inactive	0.00				0.00
208A-10-10 Grade 8 White-Inactive	0.00				0.00
208B-10-10 Grade 8 Purple-Inactive	0.00				0.00
2111-00-00 Music Field Trip Account	2,938.77	2,631.50	2,242.00		3,328.27
2112-00-00 Band-Orh-Choir Fund-Inactive	0.00				0.00
2114-10-00 Band - MS	83.65	840.00			923.65
2120-10-00 Drama Club	11,428.01	15.50	1,259.00		10,184.51
2140-10-00 Chorus	2,701.09		60.00		2,641.09
2155-10-00 MS Orchestra	2,891.65				2,891.65
2210-00-00 Cafe 10A	506.87	170.25	315.61		361.51
2221-10-00 Art - MS	65.15				65.15
2225-10-00 Arts & Craft Club	0.00				0.00
2230-10-00 Beta Club	2,285.40	2,129.00	1,388.69		3,025.71
2330-10-00 Yearlong Spanish	23.96				23.96
2361-10-24 Washington DC 2024-Inactive	0.00				0.00
2361-10-25 Washington DC 2025-Inactive	0.00				0.00
2391-10-00 AVID	9,682.64	2,935.33	2,545.92		10,072.05
2400-00-00 PBIS	720.00	179.00			899.00
2560-20-00 Book Fair	0.00	3,976.36			3,976.36
2560-30-00 Library	2,340.98		2,340.98		0.00
2590-40-00 Relay for Life	0.00				0.00
2618-30-00 Random Act of Kindness - MS	314.22				314.22
2631-10-18 Washington DC 2018-Inactive	0.00				0.00
2631-10-19 Washington DC 2019-Inactive	0.00				0.00
2631-10-20 Washington DC 2020-Inactive	0.00				0.00
2631-10-21 Washington DC 2021-Inactive	0.00				0.00
2631-10-22 Washington DC 2022-Inactive	0.00				0.00
2631-10-23 Washington DC 2023-Inactive	0.00				0.00
2631-10-26 Washington DC 2026	0.00				0.00
2631-10-27 Washington DC 2027	6,562.66	6,938.20	3,613.77		9,887.09
2631-10-28 Washington DC 2028	510.00				510.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2631-10-29 Washington DC 2029	0.00				0.00
2635-10-00 Snowflake - Snowball	1,205.16				1,205.16
2666-00-00 MS Science	739.88				739.88
2667-00-00 MS Sports	366.59	842.25	779.91		428.93
2669-00-00 MS Yearbook	5,719.89				5,719.89
2676-30-00 Washington DC 2016-Inactive	0.00				0.00
2676-30-17 Washington DC 2017-Inactive	0.00				0.00
2699-10-00 Whip-Pur Bucks	162.61				162.61
3351-20-10 Cheerleading - MS	165.83				165.83
3850-20-00 Wrestling	227.63				227.63
3901-20-00 Volleyball - MS	0.00				0.00
4100-30-00 General	272.33				272.33
4200-10-10 MS PE	5,425.50				5,425.50
4250-30-00 Student Activity	1,971.16				1,971.16
5000-10-00 Kane County Cougars Outing	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest	115.80	953.53			1,069.33
Total Other Accounts	72,532.77	23,073.01	15,094.88	0.00	80,510.90

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-00 Algonquin State Bank	0.00				0.00
1000-00-10 Harris - Checking	153,344.91	148,231.13	108,403.08		193,172.96
Total Cash Accounts	153,344.91	148,231.13	108,403.08	0.00	193,172.96
Other Accounts					
1000-10-10 Banking Corrections	0.00	350.00	350.00		0.00
2000-10-00 Student Council	20,801.58	41,264.00	23,315.97	1,356.63	40,106.24
2010-00-00 Class of 2010	0.00				0.00
2011-00-00 Class of 2011	0.00				0.00
2012-00-00 Class of 2012	0.00				0.00
2013-00-00 Class of 2013	0.00				0.00
2014-00-00 Class of 2014	0.00				0.00
2015-00-00 Class of 2015	0.00				0.00
2016-00-00 Class of 2016	156.84			(156.84)	0.00
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	38.22			(38.22)	0.00
2019-00-00 Class of 2019	118.70			(118.70)	0.00
2020-00-00 Class of 2020	2,774.12		2,774.12		0.00
2021-00-00 Class of 2021	52.39		7.55		44.84
2022-00-00 Class of 2022	11,262.85		42.00		11,220.85
2023-00-00 Class of 2023	1,848.62	14,096.84	8,451.30	(1,356.63)	6,137.53
2024-00-00 Class of 2024	1,161.54				1,161.54
2025-00-00 Class of 2025	526.09				526.09
2026-00-00 Class of 2026	0.00	3,993.99		47.98	4,041.97
2110-00-10 Prom	2,098.88	1,545.00	944.00		2,699.88
2110-10-00 Band	4.51				4.51
2120-10-00 Drama Club	4,540.94	4,467.00	4,627.88		4,380.06
2140-10-00 Choral	1,610.00	6,870.00	4,935.00		3,545.00
2150-30-00 Musical	0.00				0.00
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2155-10-00 Orchestra	112.45				112.45
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,850.87				1,850.87
2230-00-00 Black Allegiance Club	792.90		110.13		682.77
2249-10-00 Business Club	0.00				0.00
2251-20-00 Anime Club	0.00				0.00
2253-10-00 Conservation	809.01	410.00	42.00		1,177.01
2254-10-00 Woodshop	0.00				0.00
2256-10-00 DECA-CO-OP / CWE	10.73			(10.73)	0.00
2257-10-00 Paranormal Club	0.00				0.00
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	203.00				203.00
2263-10-00 Interact Club	3,820.87				3,820.87
2276-10-00 Field Trips	582.52		10.00		572.52
2281-10-00 Gold Rush	68.66				68.66
2310-10-00 French Club	251.80	731.00	731.00		251.80
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	169.44				169.44
2330-20-00 World Language Department	1,347.38		1,000.01		347.37
2330-30-00 Spanish	0.00				0.00
2335-10-00 J Step	0.00	725.00	725.00		0.00
2340-10-10 Key Club	1,235.99	111.61	337.35		1,010.25
2370-10-00 FCCLA	79.42				79.42

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2375-10-00 Literacy Magazine	342.00			(342.00)	0.00
2380-10-00 Newspaper	1,649.10			(1,649.10)	0.00
2390-10-00 National Honor Society	3,075.17	190.49	145.60	(47.98)	3,072.08
2391-10-00 AVID	2,978.17	3,149.00	773.18		5,353.99
2393-10-00 PBIS	1,026.67				1,026.67
2398-00-00 Eagle Buddies	0.00				0.00
2399-00-00 Eagle Pride Advisory-Inactive	0.00				0.00
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	2,108.22	59.00	175.00		1,992.22
2406-10-00 DJ (Entertainment) Club	1,483.66		122.51		1,361.15
2408-10-00 GSA (Gay Straight Alliannce)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	75.00	349.00	84.68		339.32
2409-20-00 AAPIA-Asian Amer Pac Islander	145.54	155.89	160.96		140.47
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	1,732.87		22.92		1,709.95
2480-10-00 Yearbook	0.00				0.00
2580-10-00 Care For Cure	0.00				0.00
2590-40-00 Relay for Life	122.51				122.51
2618-10-00 JSI	933.03			(933.03)	0.00
2618-10-10 Operation Click	0.00				0.00
2618-30-00 Green Eagles	1,886.14				1,886.14
2618-30-10 High School Against Cancer	25.35				25.35
2630-10-00 Ski Club	510.00			(510.00)	0.00
2650-10-00 Bass Fishing Club	0.00				0.00
2660-10-00 Ping Pong Club	0.00				0.00
3000-10-00 Special Olympics	3,173.36				3,173.36
3001-00-00 Student Athletic Council	(146.52)				(146.52)
3100-20-20 Baseball	6,320.10	65.00	1,264.95		5,120.15
3150-20-10 Softball	6,167.51				6,167.51
3200-20-10 Girls Basketball	660.47	955.00	632.50		982.97
3200-20-20 Boys Basketball	4,111.08	2,465.00	4,041.92		2,534.16
3210-20-10 Bowling	227.95				227.95
3225-20-10 Ultimate Frisbee	0.00				0.00
3250-20-10 Dance Team	1,683.55	15,877.00	5,013.11		12,547.44
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	94.97				94.97
3300-20-20 Boys Soccer	1,121.41	256.00			1,377.41
3350-20-10 Cheerleaders	11,306.55	6,809.05	15,893.39		2,222.21
3400-20-10 Girls Tennis	386.34				386.34
3400-20-20 Boys Tennis	2,007.80	44.54			2,052.34
3450-20-10 Girls Swimming	501.51				501.51
3450-20-20 Boys Swimming	114.47				114.47
3500-20-10 Girls Track & Field	392.57		(90.00)		482.57
3500-20-20 Boys Track	2,606.27				2,606.27
3600-20-10 Girls Golf	251.43				251.43
3600-20-20 Boys Golf	47.88				47.88
3650-20-10 Boys Lacrosse	1,648.46				1,648.46
3700-20-10 Football	3,253.94	30,728.10	21,408.43		12,573.61
3800-20-00 Cross Country	591.28	7,986.85	6,306.52		2,271.61
3840-20-00 Power Lifting	0.00				0.00
3850-20-00 Wrestling	1,932.93	2,027.01	351.00		3,608.94
3900-20-00 Volleyball	7,306.92		355.35		6,951.57
4100-30-00 General	932.98		3,092.25	3,758.62	1,599.35
4110-10-00 Eagle Minds Matter	428.00				428.00
4200-10-00 Eagle's Wings Food Pantry	14,009.75				14,009.75

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
4300-30-00 Faculty Fund	0.00				0.00
4300-30-10 Eagle Pride Advisory Committee	200.55				200.55
4800-00-00 Guidance	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest	2,106.55	2,549.76	245.50		4,410.81
Total Other Accounts	153,344.91	148,231.13	108,403.08	0.00	193,172.96

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	6,171.55	1,913.03	2,423.93		5,660.65
Total Cash Accounts	6,171.55	1,913.03	2,423.93	0.00	5,660.65
Other Accounts					
2019-00-00 Class of 2019 - Inactive	0.00				0.00
2020-00-00 Class of 2020 - Inactive	0.00				0.00
2021-00-00 Class of 2021 - Inactive	0.00				0.00
2022-00-00 Class of 2022 - Inactive	0.00				0.00
2023-00-00 Class of 2023 - Inactive	0.00				0.00
2024-00-00 Class of 2024 - Inactive	0.00				0.00
2025-00-00 Class of 2025 - Inactive	0.00				0.00
2026-00-00 Class of 2026 - Inactive	0.00				0.00
2027-00-00 Class of 2027	105.00				105.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	562.56		562.56		0.00
2030-00-00 Class of 2030	54.12				54.12
2031-00-00 Class of 2031	0.00				0.00
2032-00-00 Class of 2032	5.00				5.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00	720.00	411.23		308.77
2035-00-00 Class of 2035	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
2631-10-00 Field Trip Grant Funds	94.47				94.47
3010-00-00 PE Club	979.88				979.88
3020-10-00 Leopards Chorus Club	1,837.67	60.00			1,897.67
3030-10-00 Band and Orchestra	109.50				109.50
3030-20-00 ILMEA	0.00				0.00
4100-30-00 Principal Discretionary Fund	1,509.14				1,509.14
4100-30-10 Water - Inactive	0.00				0.00
4300-30-00 Staff Account	0.00				0.00
4400-10-00 Karen Fitzsimmons Memorial	521.50		521.50		0.00
5010-00-10 Jump Rope for Heart	0.00	50.00			50.00
5020-00-00 Ned Show / Yo-yo-Inactive	0.00				0.00
5030-00-00 Kiva-Inactive	0.00				0.00
5030-10-00 Heavenly Hats-Inactive	0.00				0.00
5040-00-00 Kane County Cougars Reading	0.00				0.00
5100-00-00 Leopards Holiday Giving	0.00	1,000.00	928.64		71.36
5900-00-00 General	48.86				48.86
6000-00-00 Interest Income	343.85	83.03			426.88
Total Other Accounts	6,171.55	1,913.03	2,423.93	0.00	5,660.65

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	20,064.93	8,862.80	7,543.57		21,384.16
Total Cash Accounts	20,064.93	8,862.80	7,543.57	0.00	21,384.16
Other Accounts					
2001-10-10 PBIS (Student Council)	5,086.06			778.25	5,864.31
2016-00-30 Class of 2016- TO BE DELETED	0.00				0.00
2017-00-00 Class of 2017 TO BE DELETED	0.00				0.00
2018-00-00 Class of 2018-TO BE DELETED	0.00				0.00
2019-00-00 Class of 2019-TO BE DELETED	0.00				0.00
2020-00-00 Class of 2020 TO BE DELETED	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.15				0.15
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028-Inactive	112.59				112.59
2029-00-00 Class of 2029-Inactive	460.10			(460.10)	0.00
2030-00-00 Class of 2030	82.90	500.00			582.90
2031-00-00 Class of 2031	1,604.95	1,035.00	956.83		1,683.12
2032-00-00 Class of 2032	281.98	500.00	(10.00)		791.98
2033-00-00 Class of 2033	283.08	1,855.00	1,002.00		1,136.08
2034-00-00 Class of 2034	750.20	2,624.00	2,318.18		1,056.02
2035-00-00 Class of 2035	0.00	1,719.00	1,867.33	460.10	311.77
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	9.49				9.49
2151-10-00 Music Club	5,647.43	264.50	100.48		5,811.45
2230-10-00 Beta Club	42.46				42.46
2270-10-00 Earth Club	754.19			(754.19)	0.00
2590-40-00 Relay for Life	0.00				0.00
2617-00-00 DareTo Be Rare - Inactive	0.00				0.00
2617-10-00 Man In Demand & Dare to be Rar	778.25			(778.25)	0.00
2618-30-00 Families in Need	160.41		56.00		104.41
2657-00-00 Family Night-Math Night	523.66		99.90	754.19	1,177.95
2657-10-00 Family Night-Reading Night	1,954.24		650.00		1,304.24
4100-30-00 Miscellaneous/General	292.68				292.68
4250-30-00 Student Incentive - Inactive	0.00				0.00
4300-30-00 Sunshine Fund	275.97	100.00	152.85		223.12
6000-00-00 Interest Income	947.44	265.30	350.00		862.74
Total Other Accounts	20,064.93	8,862.80	7,543.57	0.00	21,384.16

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-00 DO NOT USE	0.00				0.00
1000-00-10 Harris - Checking	2,965.45	37.40			3,002.85
Total Cash Accounts	2,965.45	37.40	0.00	0.00	3,002.85
Other Accounts					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028-Inactive	0.00				0.00
2029-00-00 Class of 2029-Inactive	31.49			(31.49)	0.00
2030-00-00 Class of 2030	282.29				282.29
2031-00-00 Class of 2031	67.16				67.16
2032-00-00 Class of 2032	17.00				17.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2035-00-00 Class of 2035	0.00				0.00
205A-00-00 5th Grade - A-Inactive	0.00				0.00
2276-10-00 Field Trips	100.97				100.97
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
2618-40-00 Disaster Relief	0.00				0.00
3200-10-00 PBIS	0.00				0.00
4100-30-00 General	1,170.87			31.49	1,202.36
4200-00-00 Liberty Chorus	19.70				19.70
4300-10-00 Jump Rope For Heart	0.00				0.00
4400-00-00 Reach for the Stars	0.00				0.00
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	204.51	37.40			241.91
Total Other Accounts	2,965.45	37.40	0.00	0.00	3,002.85

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,843.33	6,663.80	4,539.58		6,967.55
Total Cash Accounts	4,843.33	6,663.80	4,539.58	0.00	6,967.55
Other Accounts					
200M-00-00 Special Ed - A	0.00				0.00
200N-00-00 Special Ed-B	0.00				0.00
2016-00-00 Class of 2016	0.00				0.00
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	43.50				43.50
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	38.27				38.27
2030-00-00 Class of 2030	0.00	1,500.60	1,500.60		0.00
2031-00-00 Class of 2031	80.00				80.00
2032-00-00 Class of 2032	0.00				0.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00	1,092.00	963.12		128.88
2035-00-00 Class 2035	0.00				0.00
2100-00-00 Field Trips	0.00				0.00
2151-10-00 Music Dept.	0.00				0.00
2210-00-00 Animal Shelter Fundraiser	0.00				0.00
2510-00-00 Scholastic Book Fair/Follett	73.67	1,680.48	1,514.13	(150.00)	90.02
2560-30-00 Library Books	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
3100-00-00 Yearbook	2,093.82				2,093.82
4100-00-00 Artworks Program	2,000.00				2,000.00
4100-20-00 Book Club	0.00				0.00
4100-30-00 General	304.64		150.00	150.00	304.64
4250-30-00 Student Activity-Inactive	0.00				0.00
4300-10-00 Staff Spiritwear	91.44				91.44
4300-20-00 Sunshine	0.00	2,306.21	381.91		1,924.30
6000-00-00 Interest Income	117.99	84.51	29.82		172.68
6010-10-00 Bank Errors - Reconciling Item	0.00				0.00
Total Other Accounts	4,843.33	6,663.80	4,539.58	0.00	6,967.55

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	1,584.47	6,318.86	5,683.93		2,219.40
Total Cash Accounts	1,584.47	6,318.86	5,683.93	0.00	2,219.40
Other Accounts					
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2590-30-00 Girls on the Run	69.01				69.01
2590-40-00 Relay for Life	0.00				0.00
2600-10-00 Robert Chaney-Inactive	0.00				0.00
3000-10-00 McDonald Fundraiser	0.00				0.00
4100-30-00 General	647.56				647.56
4250-20-00 Student Spiritwear	0.00				0.00
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	558.19	623.00	132.81		1,048.38
4400-10-00 Scholastic Book Fair	0.00	5,652.12	5,551.12		101.00
4400-20-00 Follett Book Fair-Inactive	0.00				0.00
4400-30-00 Anderson's Book Fair	0.00				0.00
5000-10-00 Yearbook	299.42				299.42
6000-00-00 Interest Income	3.81	43.74			47.55
Total Other Accounts	1,584.47	6,318.86	5,683.93	0.00	2,219.40

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,471.84	2,742.94	2,287.64		2,927.14
Total Cash Accounts	2,471.84	2,742.94	2,287.64	0.00	2,927.14
Other Accounts					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2025-10-00 Class of 2025-LEAP-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028-Inactive	0.00				0.00
2029-00-00 Class of 2029-Inactive	0.00				0.00
2030-00-00 Class of 2030	0.10				0.10
2031-00-00 Class of 2031	245.90				245.90
2032-00-00 Class of 2032	192.00				192.00
2033-00-00 Class of 2033	0.00	825.00	553.00		272.00
2034-00-00 Class of 2034	0.00	1,830.00	1,684.64		145.36
2035-00-00 Class of 2035	0.00				0.00
20CC-00-00 Cross Categorical-Inactive	0.00				0.00
2151-10-00 Choir-Inactive	0.00				0.00
2151-20-00 Music	0.00	50.00	50.00		0.00
2160-00-00 Literacy-Inactive	0.00				0.00
2560-30-00 Media	0.00				0.00
2590-40-00 Relay for Life-Inactive	0.00				0.00
3000-20-00 After School Rec-Inactive	0.00				0.00
3500-10-00 PBIS-Inactive	0.00				0.00
3500-20-00 Student Council-Inactive	0.00				0.00
4100-30-00 General	2,000.31				2,000.31
4200-00-00 Staff Casual Charity-Inactive	0.00				0.00
5000-50-50 D300 United	0.00				0.00
5100-10-00 Neubert Social Commi-Inactive	0.00				0.00
6000-00-00 Interest Income	33.53	37.94			71.47
Total Other Accounts	2,471.84	2,742.94	2,287.64	0.00	2,927.14

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	4,234.74	857.93			5,092.67
Total Cash Accounts	4,234.74	857.93	0.00	0.00	5,092.67
Other Accounts					
2000-30-00 Student Council	0.00				0.00
200A-00-00 Kindergarten-Inactive	0.00				0.00
200M-00-00 Special ED - Instruct. Primary	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	0.00				0.00
2030-00-00 Class of 2030	117.00				117.00
2031-00-00 Class of 2031	0.00				0.00
2590-40-00 Relay for Life	1,248.02				1,248.02
2618-40-10 Jump Rope for Heart	0.00				0.00
4100-00-00 PBIS	1,752.06	800.50			2,552.56
4150-00-00 Math Night	108.00				108.00
4200-00-00 Picture Comm Misc-Inactive	0.00				0.00
4260-00-00 Playground Funds	0.00				0.00
4300-00-00 General Fund	644.40				644.40
5010-00-00 School Fundraisers	0.00				0.00
5020-10-00 Tiger Fundraiser	0.00				0.00
5030-10-00 School Store	269.06				269.06
5500-00-00 Staff Social Account	1.36				1.36
6000-00-00 Interest Income	94.84	57.43			152.27
6100-00-00 Banking Corrections	0.00				0.00
Total Other Accounts	4,234.74	857.93	0.00	0.00	5,092.67

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	8,839.36	661.54	70.66		9,430.24
Total Cash Accounts	8,839.36	661.54	70.66	0.00	9,430.24
Other Accounts					
2014-10-00 Kindergarten Grade Level Funds	576.89	86.50	70.66		592.73
2014-10-01 1st Grade Level Funds	190.01				190.01
2014-10-02 2nd Grade Level Funds	2.32				2.32
2014-10-03 3rd Grade Level Funds	253.36				253.36
2014-10-04 4th Grade Level Funds	1,077.08				1,077.08
2014-10-05 5th Grade Level Funds	818.86				818.86
2014-10-06 Preschool Grade Level Funds	0.00				0.00
2017-00-00 Class of 2017 - Inactive	0.00				0.00
2020-00-00 Class of 2020 - Inactive	0.00				0.00
2021-00-00 Class of 2021 - Inactive	0.00				0.00
2022-00-00 Class of 2022 - Inactive	0.00				0.00
2023-00-00 Class of 2023 - Inactive	0.00				0.00
2024-00-00 Class of 2024 - Inactive	0.00				0.00
2025-00-00 Class of 2025 - Inactive	0.00				0.00
2026-00-00 Class of 2026 - Inactive	0.00				0.00
2027-00-00 Class of 2027 - Inactive	0.00				0.00
2028-00-00 Class of 2028 - Inactive	0.00				0.00
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2035-00-00 Class of 2035	0.00				0.00
2151-10-00 Music Dept.	0.00				0.00
2152-10-00 Choir	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
3010-00-00 We Act Fundraiser	806.69				806.69
3100-00-00 Spiritwear (PBIS)	801.15				801.15
3200-00-00 Media Center	91.70				91.70
3300-10-00 Student Council	258.18				258.18
3300-20-00 Perry Fundraising	1,671.03	264.50			1,935.53
3310-10-00 Girls On The Run	337.00				337.00
3350-00-00 Kane County Cougars Grant	391.87				391.87
4100-30-00 General	258.85	122.86			381.71
4200-00-00 Perry Teacher Social Account	756.70	75.00			831.70
4300-00-00 Retired Teacher Fund	324.65				324.65
6000-00-00 Interest Income	3.57	112.68			116.25
Total Other Accounts	8,839.36	661.54	70.66	0.00	9,430.24

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	699.23	517.28	734.97		481.54
Total Cash Accounts	699.23	517.28	734.97	0.00	481.54
Other Accounts					
2019-00-00 Class of 2019	0.00				0.00
201A-00-00 1st Grade	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	296.74		296.74		0.00
2030-00-00 Class of 2030 - 5th Grade	123.16				123.16
2031-00-00 Class of 2031 - 4th Grade	0.00	510.00	438.23		71.77
2032-00-00 Class of 2032 - 3rd Grade	0.00				0.00
2033-00-00 Class of 2033 - 2nd Grade	0.00				0.00
2034-00-00 Class of 2034 - 1st Grade	0.00				0.00
2035-00-00 Class of 2035 - Kindergarten	0.00				0.00
2151-10-00 Music Dept./ILMEA	0.00				0.00
2274-10-00 5th Grade Lunch Bunch	0.00				0.00
2275-10-00 5th Grade Outdoor Education	0.00				0.00
2560-30-00 Library - Birthday Books	0.08				0.08
2590-40-00 Relay for Life	0.00				0.00
2590-50-00 Veteran Day's Activity	0.00				0.00
4100-30-00 Principal Discretionary	64.97				64.97
4250-30-00 Student Activity	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest Income	216.28	7.28			223.56
6000-10-00 Bank Corrections	(2.00)				(2.00)
Total Other Accounts	699.23	517.28	734.97	0.00	481.54

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	48,067.06	35,185.67	21,530.42		61,722.31
Total Cash Accounts	48,067.06	35,185.67	21,530.42	0.00	61,722.31
Other Accounts					
2000-10-00 Student Council	3,959.47	7,711.10	5,091.99		6,578.58
200A-00-00 Kindergarten-Inactive	0.00				0.00
2013-00-30 Class of 2013-C-Inactive	0.00				0.00
2014-00-20 Class of 2014-B-Inactive	0.00				0.00
2015-00-10 Class of 2015-A-Inactive	0.00				0.00
2015-00-20 Class of 2015-B-Inactive	0.00				0.00
2016-00-10 Class of 2016-A-Inactive	0.00				0.00
2016-00-20 Class of 2016-B-Inactive	0.00				0.00
2016-00-30 Class of 2016-C-Inactive	0.00				0.00
2017-00-10 Class of 2017-A-Inactive	0.00				0.00
2017-00-20 Class of 2017-B-Inactive	0.00				0.00
2017-00-30 Class of 2017-C-Inactive	0.00				0.00
2018-00-00 Class of 2018A-Inactive	0.00				0.00
2018-00-10 Class of 2018B-Inactive	0.00				0.00
2018-00-20 Class of 2018C-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2019-00-10 Class of 2019A-Inactive	0.00				0.00
2019-00-20 Class of 2019B-Inactive	0.00				0.00
2019-00-30 Class of 2019C-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2020-00-10 Class of 2020A-Inactive	0.00				0.00
2020-00-20 Class of 2020B-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2021-00-10 Class of 2021-A-Inactive	0.00				0.00
2021-00-20 Class of 2021-B-Inactive	0.00				0.00
2022-00-00 Class of 2022-A	0.00				0.00
2022-00-20 Class of 2022-B	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2023-10-10 Class of 2023-A	0.00				0.00
2023-20-00 Class of 2023-B	0.00				0.00
2024-00-00 Class of 2024-A	0.00				0.00
2024-00-10 Class of 2024-B	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2025-00-10 Class of 2025-A	0.00				0.00
2025-00-20 Class of 2025-B	0.00				0.00
2026-00-00 Class of 2026-A	156.39		156.39		0.00
2026-10-00 Class of 2026-B	3,774.21		3,774.21		0.00
2027-00-00 Class of 2027-A	580.49				580.49
2027-10-00 Class of 2027-B	478.33				478.33
2028-00-00 Class of 2028-A	21.23				21.23
2028-10-00 Class of 2028-B	0.00				0.00
2029-00-00 Class of 2029-A	90.57	1,288.19	826.00	(298.88)	253.88
2029-10-00 Class of 2029-B	0.00		171.00	298.88	127.88
2030-00-00 Class of 2030	0.43	348.00	339.27		9.16
2031-00-00 Class of 2031	3.00	504.00	400.00		107.00
2032-00-00 Class of 2032	128.66	1,039.00	736.50		431.16
2033-00-00 Class of 2033	0.00	1,379.00	978.80		400.20
2034-00-00 Class of 2034	0.00	767.00	319.00	7.00	455.00
2035-00-00 Class of 2035	0.00	650.00	247.00		403.00
2036-00-00 Class of 2036	0.00				0.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 12/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2115-00-00 Music - Elementary	750.07	170.00	60.00		860.07
2150-30-00 Musicals	8,683.26	10.00	910.94		7,782.32
2151-10-00 Music Dept.	874.14	3,698.00	3,527.51		1,044.63
2155-10-00 Orchestra-Inactive	0.00				0.00
2160-10-00 Orchestra - Fifth Grade	0.00				0.00
2220-10-00 Art Club	363.79	280.00			643.79
2230-10-00 Beta Club	9,606.74	7,019.46	940.00		15,686.20
2276-10-00 Field Trips	534.77		246.00	(7.00)	281.77
2340-10-00 Spelling Bee	46.03				46.03
2350-00-00 Battle of the Books	0.00				0.00
2391-10-00 AVID	3,723.28	66.00	336.00		3,453.28
2392-10-00 HANDS Club	0.06				0.06
2393-10-00 PBIS Middle School	465.81	260.00	418.26		307.55
2393-20-00 PBIS Elementary	1,037.95				1,037.95
2481-10-00 Yearbook - MS	6,263.28	275.00			6,538.28
2482-10-00 Yearbook - ELE	763.39				763.39
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	216.83	7,769.66	200.00		7,786.49
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	58.02				58.02
2590-40-00 Relay for Life	0.00				0.00
2631-10-00 Washington D.C. Trip-Inactive	0.00				0.00
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	0.86				0.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	465.42				465.42
3251-20-10 Intramural Poms-Inactive	0.00				0.00
3350-20-10 Cheerleading	1,023.60				1,023.60
3351-20-10 Intramural Cheer-Inactive	0.00				0.00
3710-10-00 Ultimate Frisbee-Inactive	0.00				0.00
3830-00-00 Basketball - Girls	16.00				16.00
3840-00-00 Basketball - Boys	0.00				0.00
3850-20-00 Wrestling	142.55				142.55
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	813.63	1,270.00	1,639.97		443.66
4105-30-00 Student Assistance Account	1,649.32				1,649.32
4400-30-00 PE - MS	14.52				14.52
4401-30-00 PE - Elementary	243.09				243.09
4480-30-00 Barb Dubow Wal-Mart	172.80				172.80
5100-00-00 D300 Honors Band Concert-Inact	0.00				0.00
5200-10-00 Red Cross/Tornado Relief	0.00				0.00
5500-10-00 Bank Correction	0.00				0.00
6000-00-00 Interest Income	765.03	681.26	211.58		1,234.71
Total Other Accounts	48,067.06	35,185.67	21,530.42	0.00	61,722.31

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

February 28, 2023

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ADMINISTRATORS

None

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Brass II, Paul	Assistant Principal	Dundee Middle School	June 30, 2023
Clark, Ivory	Assistant Principal	Carpentersville Middle School	June 30, 2023
Oesterreich, Nancy	Director of Federal Programs	Central Office	June 30, 2023

RETIREMENT - ADMINISTRATORS

1. Recommend approval of the following request to retire in accordance with TRS guidelines:

Name	Position	Location	Effective
Valle, Barbara	Principal	Jacobs High School	May 26, 2023 (correction: previously approved by BOE on 9/27/2022 effective 6/30/2023)

CERTIFIED PERSONNEL

None

OTHER EMPLOYMENT - CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Antonelli, Victoria	4 th Grade	Neubert Elementary School	End of the 2022-2023 school year
Cagle, Kendra	Family & Consumer Science	Hampshire High School	End of the 2022-2023 school year
Ford, Jennifer	Instructional Coach	District Locations	End of the 2022-2023 school year

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

February 28, 2023

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Name	Position	Location	Effective
Gill, Karen	3 rd Grade	Dundee Highlands Elementary School	End of the 2022-2023 school year
Krepel, Jeffrey	School Psychologist	Jacobs High School	February 24, 2023 (correction: previously approved by BOE on 1/24/2023 effective 3/16/2023)
Obrzut Hofmann, Heide	5 th Grade	Hampshire Elementary School	End of the 2022-2023 school year
Rosenbloom, Adam	Emotional Disorder	Oak Ridge School	End of the 2022-2023 school year
Schnabel, Linda	Cross Categorical	Carpentersville Middle School	February 8, 2023
Spoden, Martha	Family & Consumer Science	Dundee-Crown High School	End of the 2022-2023 school year
Weaver, Laura	Cross Categorical	Neubert Elementary School	End of the 2022-2023 school year
Ziyad-Nau, Taliah	School Psychologist	Perry Elementary School	End of the 2022-2023 school year

OTHER RESIGNATION - CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

1. Recommend approval of the following requests to retire in accordance with Article XX, B of the July 1, 2022 – June 30, 2025 LEAD negotiated agreement:

Name	Position	Location	Effective
Blaus, Kerri	2 nd Grade	Sleepy Hollow Elementary School	End of the 2026-2027 school year
Hastings, Leisa	4 th Grade	Eastview Elementary School	End of the 2026-2027 school year
Maher, Linda	4 th Grade	Eastview Elementary School	End of the 2026-2027 school year
Perez, Minerva	ESL	Sleepy Hollow Elementary School	End of the 2026-2027 school year

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

February 28, 2023

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RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Cooke, Kevin	Night Custodian	Sleepy Hollow Elementary School	\$17.51	Replacement
Faessler, Curtis	ACT Tutor	Eastview Elementary School	\$13.92	Additional
Fuentes Esquivel, Yamilin	Paraeducator	Lakewood Elementary School	\$17.10	Additional
Garcia, Evelyn	Paraeducator	Dundee Middle School	\$17.10	Additional
Goetz, Jennifer	Paraeducator	Eastview Elementary School	\$17.10	Replacement
Henn, Chynnah	Night Custodian	Gilberts Elementary School	\$17.51	Replacement
Hernandez, Cynthia	Paraeducator	Eastview Elementary School	\$17.10	Replacement
Hirsch, Julie	ACT Tutor	Gilberts Elementary School	\$13.92	Replacement
Madrigal, Elva	District Custodian	Buildings & Grounds	\$17.51	Replacement
Mueller, Barbara	Paraeducator	Dundee Highlands Elementary School	\$13.92	Replacement
Vargas, Talia	Paraeducator	Algonquin Middle School	\$17.10	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

February 28, 2023

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DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend dismissal of the following probationary employee, pursuant to Article VII, Section 7.1.3 Probationary Period of the DESA July 1, 2021 – June 30, 2024 negotiated agreement:

Name	Position	Location	Effective
James, Arika	Paraeducator	deLacey Family Education Center	February 13, 2023

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
Hofmann, Cindi	Job Coach	Dundee-Crown High School	End of the 2022-2023 school year
Lerma, Gloria	Paraeducator	deLacey Family Education Center	End of the 2022-2023 school year
Skaleski, Jacqueline	Nurse (non-certified)	Wright Elementary School	End of the 2022-2023 school year
Warner, Barbara	Paraeducator	Dundee Middle School	End of the 2022-2023 school year

COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

Name	Position	Location
Borecky, Anthony	Assistant Baseball Coach	Hampshire High School
Judd, Jennifer	Musical Costume Designer	Dundee-Crown High School

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

February 28, 2023

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DISTRICT POSITION TRANSFERS

None

Leave of absence requests are attached separately for Board of Education approval.

Freedom of Information
Board Report
February 14, 2023

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
10-2023	1/17/2023	Anonymous	Requesting emails dated January 10th and January 11th 2023 with these names: Kristina Konstanty, Susan Harkin, Todd Rowling, and David Scarpino. Key words in emails being: police report, police, attorney general, board meeting, January 10.	Completed 1/24/2023	2
11-2023	1/19/2023	Allison McPartland Community Member	Requesting (A) Any and all communications, from January 1, 2023 to January 11, 2023, between Kristina Konstanty and any D300 administrator or other employee or board member, related in any way to Ms. Konstanty's public announcement that she intended to hold a candidate "Meet and Greet" on District premises between the end of the Board's CFOC and Finance Committee meetings and the Board's monthly Workshop meeting on January 10, 2023; including but not limited to requests for permission to hold such an event, communications denying permission to hold such an event, or communications rejecting the holding of such an event. (B) Any and all communications, from January 10, 2023 to the present, between Kristina Konstanty and any D300 administrators including other employees or board members, related to Ms. Konstanty's attempt to hold her "Meet and Greet" at the D300 Administration Building once on the premises on January 10, 2023. (C) Any and all video and audio recordings of the events that occurred at the D300 Administration building on January 10, 2023 including, but not limited to, video or audio recordings of Ms. Konstanty's attempt to hold a "Meet and Greet" in the lobby of the Admin building between meetings on January 10, 2023, any audio or video recordings of Ms. Konstanty's disruption during the Public Participation portion of the January 10, 2023 Board Workshop Meeting, including her refusal to stop speaking and her refusal to leave the meeting once gaveled and asked to return to her seat, and any video or audio recordings of physical contact with a district employee while she was being escorted out of the meeting. (D) Any and all communication between Ms. Konstanty and any D300 Administrators and other employees or board members that is related to the events discussed in paragraph C above, from January 10, 2023 to the present.	Completed 1/23/2023	2
12-2023	1/26/2023	Nathan Mihelich Illinois Retired Teachers Association	Requesting the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year	Completed 1/26/2023	1.5
13-2023	1/31/2023	Anonymous	Requesting all communication, documents, memos, etc. that contain the name Connie Cain.	Completed 2/2/2023	2
15-2023	2/1/2023	Robert Reining Community Member	Emails to and from Adrian Harries with the name or initials Bob Reining, Robert Reining, RR, BR	Completed 2/2/2023	2
16-2023	2/1/2023	Robert Reining Community Member	Emails with LGBTQ+ Parent advisory committee and LGBTQ+ support group	Completed 2/8/2023	1

Freedom of Information
Board Report
February 28, 2023

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
17-2023	2/10/2023	Stephen Reuille Petroleum Traders Corporation	Requesting a complete copy of the official tabulations showing margins bid and a complete copy of the awarded supplier(s) bid packet for Contract Purchase of Fuel and Lubricants Bid due 1/24/2023.	Completed 2/14/2023	1.5
18-2023	2/13/2023	Jennifer Chrostowski Community Member	Requesting any and all communication with the following words/phrases: Campaign material and or campaign literature between the dates of January 10th, 2023 to February 12th, 2023.	Completed 2/14/2023	2
19-2023	2/15/2023	Kristina Konstanty Community Member	Requesting 1) All communications between staff, board members, teachers unions, community members regarding the April 2021 election. Specifically any list of candidates to support, vote for/against, names of candidates. Any communication regarding school board election containing any of these names: Christine Birkett, Emmanuel Thomas, David Scarpino, Tina Paul, Daniel Dale, Kim Withycombe, Holly Jarovsky, Time period 12/1/2020- 4/21/2021. 2) All communications between staff, board members, teachers unions, community members regarding the April 2023 election. Specifically any list of candidates to support, vote for/against, names of candidates. Any communication regarding school board election containing any of these names: Kristina Konstanty, Randi Gauthier, Nancy Zettler, Tola Makinde, Robert Reining, Connie Cain, Laurie Parman, period 12/1/2022- present.	Pending	
20-2023	2/20/2023	Jeffery Ligon Community Member	Requesting Hampshire Middle School's records of Children charged with Disorderly conduct for fighting and/or any other reasons. No names. Children's ethnicity, age, and gender also.	Pending	



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: January 26, 2023

TO: Dr. Susan Harkin, Superintendent
Board of Education

FROM: Deb Mason
Director of Transportation

Presented at the following Board Meetings	
Construction/Facility	
Finance	02/14/23
Policy/Legislative	
School Utilization	
BOE 1st Reading	02/14/23
BOE 2nd Reading	02/28/23

SUBJECT: Fuel and Lubricants Bid

Background

District 300 supplies the fuel and lubricants for our contracted transportation services, buses/vehicles, and District vehicles. Per our bid specifications, vendors provide pricing + or - the diesel and gasoline costs are based on the Chicago area daily low rack price of the OPIS (Oil Price Information Service) Distillate Gross Price, including winter additives. This cost associated with the + or - pricing includes the freight cost to bring the fuel to the District.

Specifications were released on Wednesday, January 4, 2023. Bids were opened on Tuesday, January 24, 2023. The District received three vendor responses for fuel and three responses for lubricants. Bid documents were evaluated, and references were confirmed.

The last full year of fuel usage pre-pandemic was for the 2018-2019 school year. The 2018-2019 school year usage was used for this bid. The District purchased 97,943 gallons of unleaded gasoline and 308,014 gallons of diesel fuel annually at approximately \$965,000.00. The District is exempt from federal excise and sales tax, but we pay environmental impact tax.

Specifications for lubricants were based on district-preferred products such as motor oil weights, transmission fluid, chassis lubricant, and washer solvent. Vendors were asked to bid on per unit of measure pricing.

Contract term- April 1, 2023 – March 31, 2025

Administrative Recommendation

The administration recommends awarding the contract pricing for:

- Gasoline and diesel fuel to **Al Warren Oil Company, Hammond, IN**
- Lubricant products to **Rilco Inc, Moline, IL**



Fiscal Impact

Gasoline and diesel fuel at a per-gallon rate of \$0.040 for gasoline and \$0.045 for diesel fuel with an estimated contract amount of \$34,141.97 for delivery plus the OPIS cost of fuel and taxes for years 1 and 2; and Lubricant products with an estimated contract amount of \$31,033.35 for year one and \$31,792.95 for year 2.

The fuel and lubricants' funding will come from the Operations & Maintenance, Driver's Education, Security, and Transportation Budgets.

COMMUNITY UNIT SCHOOL DISTRICT 300
CONTRACT PURCHASE OF FUEL AND LUBRICANTS
TUESDAY, JANUARY 24, 2023 2:00 PM

VENDORS										Comments
	References	Certificates	W-9	Vendor Application	Bid Bond	Addendum 1	Response Form A	Response Form B		
Al Warren Oil Co.	Y	Y	Y	Y	Y	Y	Y	Y	Check provided for Bid Security, Bid includes an alternate Diesel Product in addition to Diesel in Scope.	
Allied Solutions										
Arneson Oil Company										
Bell Performance, Inc.										
Colonial Oil Industries, Inc										
J.A. Watts Incorporated										
Keller-Heartt Oil										
Mansfield Oil Company	Y	Y	Y	Y	Y	Y	Y	Y		
PetroChoice LLC	N	N	N	N	N	N	N	Y		
Petroleum Traders Corporation	Y	Y	Y	Y	Y	Y	Y	Y		
RelaDyne										
Rilco Inc.	Y	Y	Y	Y	N	Y	Y	Y		
Romeo Enterprises										
Saratoga Rack Marketing LLC										

Adminstration Recommends

Al Warren Oil Company, Hammond, IN - Award contract pricing for fuel purchases for gasoline and diesel fuel with an estimated mark-up amount of \$34,141.97 plus the cost of fuel and taxes for years 1 and 2.

Rilco Inc., Moline, IL - Award contract pricing for all lubricant products with an estiamted contract amount of \$31,003.35 for year 1 and \$31,792.95 for year 2.

COMMUNITY UNIT SCHOOL DISTRICT 300
 CONTRACT PURCHASE OF FUEL AND LUBRICANTS
 TUESDAY, JANUARY 24, 2023 2:00 PM

COMPANY	Diesel \$/Gal April 1, 2023-March 31, 2024			Diesel \$/Gal April 1, 2024-March 31, 2025				Gasoline \$/Gal April 1, 2023-March 31, 2024			Gasoline \$/Gal April 1, 2024-March 31, 2025			PROJECTED COST of MARK-UP OVER THE LIFE OF THE CONTRACT FOR BOTH GAOLINE & DIESEL
	Unit Price Factor	Estimated Annual Gallon Purchase*	Mark-up Total	Unit Price Factor	Estimated Annual Gallon Purchase*	Mark-up Total		Unit Price Factor	Estimated Annual Gallon Purchase*	Mark-up Total	Unit Price Factor	Estimated Annual Gallon Purchase*	Mark-up Total	
Al Warren Oil Co.	\$0.045	299,653	\$13,484.39	\$0.045	299,653	\$13,484.39		\$0.040	89,665	\$3,586.60	\$0.040	89,665	\$3,586.60	\$ 34,141.97
Mansfield Oil Company	\$0.0398	299,653	\$11,926.19	\$0.0434	299,653	\$13,004.94		\$0.0802	89,665	\$7,191.13	\$0.0839	89,665	\$7,522.89	\$ 39,645.16
Petroleum Traders Corporation	\$0.0411	299,653	\$12,315.74	\$0.0411	299,653	\$12,315.74		\$0.0542	89,665	\$4,859.84	\$0.0542	89,665	\$4,859.84	\$ 34,351.16
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -
		299,653	\$ -		299,653	\$ -			89,665	\$ -		89,665	\$ -	\$ -

*Estimated Annual Gallon Purchase is based on usage during 4/1/21 - 3/31/22

Unit price factor per gallon plus (+) or minus (-) the Chicago Daily Opus low rack + differential

IMPORTANT: Bidders must bid Unit Price Factor only and include all delivery charges. No taxes are to be included in the Unit Price Factor. Winter additive package and other per gallon charges are not included in the Unit Price Factor. Winter additive and other per gallon charges should be detailed separately on the invoice.

Contract Term - Contract is for a two year term ending March 31, 2025

COMMUNITY UNIT SCHOOL DISTRICT 300
CONTRACT PURCHASE OF FUEL AND LUBRICANTS
TUESDAY, JANUARY 24, 2023 2:00 PM

ITEM DESCRIPTION	Annual Usage	u/m	Al Warren Oil Co.		PetroChoice LLC		Rilico	
YEARS	4/21 -3/22		23-24	24-25	23-24	24-25	23-24	24-25
ISO 220 NLGI #2 Grease (Keg 120 lb)	120	lb.	\$3.45	\$4.50	\$4.16	\$4.36	\$3.99	\$4.15
Multi-Purpose ATF Dex Merc (bulk)	201	gal.	\$11.50	\$14.95	\$10.57	\$11.37	\$9.75	\$9.95
Extended Life ELC Premix 50/50 (bulk or pump from 55-gallon drum)	1705	gal.	\$7.05	\$9.20	\$6.70	\$6.90	\$5.00	\$5.20
CK-4 OEM Approved and OEM Licensed Synthetic Blend Diesel Engine Oil 10w30 (bulk)	1503	gal.	\$11.95	\$15.55	\$11.55	\$12.23	\$10.80	\$11.00
GF6 OEM Approved and OEM Licensed Synthetic Blend Gasoline Engine Oil 5w20 (55-gallon drum)	55	gal.	\$9.95	\$12.95	\$9.19	\$9.87	\$8.99	\$9.20
GF6 OEM Approved and OEM Licensed Full Synthetic Gasoline Engine Oil 5w20 (55-gallon drum)	55	gal.	\$13.95	\$18.15	\$12.58	\$13.26	\$12.49	\$12.75
GF6 OEM Approved and OEM Licensed Synthetic Blend Gasoline Engine Oil 5w30 (55-gallon drum)	55	gal.	\$9.95	\$12.95	\$9.37	\$10.04	\$8.99	\$9.20
GF6 OEM Approved and OEM Licensed Full Synthetic Dexos 1 Gasoline Engine Oil 5w30 (55-gallon drum)	55	gal.	\$13.95	\$18.15	\$13.26	\$13.94	\$13.50	\$13.75
CK4 OEM Approve and OEM Licensed Full Synthetic Diesel Engine Oil 5w40 (55-gallon drum)	55	gal.	\$21.50	\$27.95	\$18.97	\$19.65	\$17.99	\$18.25
SAE 80w90 Gear Oil Lubricant (5 gallon pail = 35 lbs.)	35	lb.	\$2.95	\$3.85	\$3.45	\$3.65	\$2.35	\$2.65
Minus 20 or greater Windshield Washer Solvent Premix (55-gallon drum)	55	gal.	\$3.25	\$4.25	\$3.15	\$3.50	\$2.05	\$2.15
SAE 75w90 Gear Oil Lubricant (5 gallon pail = 35 lbs.)	55	lb.	\$3.75	\$4.90	\$4.37	\$4.57	\$3.72	\$3.85
Annual Cost			\$37,006.35	\$48,198.85	\$35,426.43	\$37,198.16	\$31,003.35	\$31,792.95
TWO YEAR COST				\$85,205.20		\$72,624.59		\$62,796.30



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: February 9, 2022

TO: Susan Harkin, Superintendent
Board of Education

FROM: John Mickle
Director of Facilities

Presented at the following Board Meetings	
Construction/Facility	02/14/2023
Finance	
Policy/Legislative	
School Utilization	
BOE 1st Reading	02/14/2023
BOE 2nd Reading	02/28/2023

SUBJECT: Mulch Bid – Decorative and Playground

Background

Mulch is an essential product for the district-wide grounds department. Certified playmat mulch is required to be spread on every playground site in the District. Maintaining the correct mulch levels in these areas keeps the District in compliance and provides a suitable play surface for students of District 300. Our District facilities use decorative mulch to help with drainage and act as a decorative element for trees and flower beds.

The mulch bid was released via BidNet on November 15, 2022. Twenty-one (21) potential bidders downloaded the documents, and three (3) bids were received. The public bid opening was held on December 6, 2022. Because only three (3) bids were received out of the 21 potential bidders, the purchasing department reached out to each vendor that did not submit a bid to gather feedback. Common responses from those that chose not to submit a bid were:

- lack of resources (time/staffing) to complete the bid;
- they do not submit bids for government agencies;
- can't compete with the bulk mulch vendors;
- they do not provide the services included in the scope; and
- four that did not respond to our inquiry.

The vendor responses noted above are included in the attached bid tab.

Administrative Recommendation

Administration recommends that the contract for Playmat and Decorative Mulch be awarded to Central Tree and Landscape Mulch, LLC, for an estimated contract amount of \$33,180.00.

Fiscal Impact

Mulch funding will be paid out of the Operations and Maintenance Fund (20).

COMMUNITY UNIT SCHOOL DISTRICT 300**Contract Pricing for Playground & Hardwood Mulch****Tuesday, December 6, 2022, 10:00 AM - Virtual**

COMPANY								Comments	Bid Comments
	References	Certifications	W-9	Vendor App	Addendum 1	Addendum 2	Signed Bid Response Form		
Alvarez, Inc.									Did not download bid spec in time to bid.
Clean Cut Tree Service									Email from owner Kelly: Wanted to bid - but the person in charge - left the company.
Central Tree	Y	Y	Y	Y	Y	Y	Y	Sample Provided	
Chicagoland									Too far to provide service - From Peoria
D&J Landscaping									They can't compete against the bulk mulch companies - they have to buy from the bulk companies and then add on the labor cost; they can't compete costwise.
Hacienda Landscaping									December - they were out-of-town and couldn't participate
Homer Industries LLC									Distance, prefers semi-load dumps; so much work to complete govt bids.
Langton Group									They ran out of time - it was during the big snow days, and it was "all hands on deck" for removal; plans to bid at the next opportunity.
Lucas Landscaping and Design									Not interested
McGinty Bros., Inc.									Not enough time to complete documents
Mulch Outfitters									Does not bid public
RGL II, Inc.									Did not return calls.
RYCO Landscaping									Does not bid public
Shamrock Hardscapes & Restorations									Did not return calls.
Shay Enterprise									Did not return calls.
SiteOne Landscape Supply									They do not do install - deliver and dump only.
The Mulch Center LLC									Not enough staff to complete bid.
The Service Innovators									Did not return calls.
Three Oaks Ground Cover	Y	Y	Y	Y	Y	Y	Y	Sample Provided	
Trees "R" Us	Y	Y	Y	Y	Y	Y	Y	No Sample Provided	
Trees Unlimited, Inc.									In the past have been underbid by so much didn't feel it was worth the time; they may bid next time; they only have decorative, no certified/licensed playground mulch as an option.

ADMINISTRATION RECOMMENDS

Central Tree & Landscape Mulch, LLC, Pingree Grove, IL - Award contract pricing for playground and decorative mulch for an estimated amount of \$33,180.00.

Contract Pricing for Playground & Hardwood Mulch

Central Tree	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$18,340.00	\$14,840.00	\$33,180.00	NA	NA	
Chicagoland														
DataBid														
Lucas Landscaping and Design														
Marubeni America Corporation														
McGinty Bros., Inc.														
Mulch Outfitters														
Officepartners360														
RGL II, Inc.														
RYCO Landscaping														
School Wholesale Supplies LLC														
Shamrock Hardscapes & Restorations														
Shay Enterprise														
SiteOne Landscape Supply														
The Mulch Center LLC														
The Service Innovators														
Three Oaks Ground Cover	\$60.00	\$60.00	\$60.00	\$60.00	\$32.00	\$32.00	\$32.00	\$32.00	\$78,600.00	\$33,920.00	\$112,520.00			Supplier only provides mulch with installation \$32/yard delivered and installed for Playmat & \$60/yard delivered and installed for Decorative
Trees "R" Us	\$25.00	\$25.00	\$24.00	\$24.00	\$19.00	\$19.00	\$18.00	\$18.00	\$31,440.00	\$19,080.00	\$50,520.00	\$600	145/ man hour	



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT 300 BOARD of EDUCATION MEMO

DATE: January 26, 2023

TO: Susan Harkin, Superintendent
Board of Education

FROM: Deb Mason
Director of Transportation

Presented at the following Board Meetings	
Construction/Facility	
Finance	02/14/2023
Policy/Legislative	
School Utilization	
BOE 1 st Reading	02/14/2023
BOE 2 nd Reading	02/28/2023

SUBJECT: Transportation Bid

Background

The District is in the final year of its current contract and its 15th year of partnering with Durham School Services. The original contract began with the 2007-2008 school year.

An invitation to bid was sent to 13 companies with specifications released on Friday, December 2, 2022. A mandatory pre-bid meeting was held on Wednesday, December 14, followed by a tour of both D300 transportation facilities. Of the 13 companies contacted, representatives from six companies attended the pre-bid meeting: Durham, First Student, Alltown, Safeway, Cook Illinois, and Zum Services. There were three addendums to the original specifications based on questions from potential bidders.

Bid documents were due and opened on Wednesday, January 11, 2023. Three of the six contractors at the mandatory pre-bid meeting submitted bids; All Town, First Student, and Durham School Services. Documents were reviewed, and the vendor shortlist was created. First Student and Durham School Services were the vendors selected to move to the interview portion of this process. Questions specific to each bid response were sent to the contractors on Tuesday, January 17, to prepare for the interviews held on Wednesday, January 18. The review committee, consisting of seven District administrators, conducted the interviews with the two bidding contractors.

Notable updates to this contract include the age of the fleet to an eight-year maximum age with a five-year average, and school bus safety presentations must be done at all elementary schools. Durham will provide 134 new buses over the contract's three-year term, with 53 buses delivered before the start of the 2023-2024 school year.

Each vendor submitted Alternate Bids for transportation services. First Student's alternate bid was to change the age of the fleet requirements to a 12-year maximum age with an eight-year average. Increasing the fleet's age requirements is not in the District's best interest. Durham School Services' alternate bid proposed proactively increasing all wages by 4.5% to combat the labor market. Durham proposes increasing starting driver wages to \$26.00 an hour to retain and attract drivers. They felt it was essential to provide the District with an option to increase wages further than \$24.50. This wage increase puts the driver's wages closer to the upper end of the market. Increasing the starting driver's wage to



DISTRICT 300

\$26.00 an hour would require an additional 4.5% increase to all rates. With this option, monitors, operations staff, and mechanics would increase wages by the same percentage as the drivers. Selecting the Alternate Wage Increase bid from Durham School Services still keeps them as the lowest bid by \$2,442,124.89 over three years.

Recommendation

The administration is recommending the contract to be awarded to the incumbent, Durham School Services, including the Alternate Wage Increase bid for a three-year term beginning on July 1, 2023, and ending June 30, 2026, with the possibility of two one-year extensions. The projected three-year contract amount is broken down below.

Fiscal Impact

The 2023-2024 School Year total is \$16,867,818.75

The 2024-2025 School Year total is \$17,626,993.30

The 2025-2026 School Year total is \$18,420,475.31

The three-year total is \$52,915,287.36, of which there is an estimated state claim return of \$39,686,465, leaving the District with an estimated expense of \$13,228,822.

COMMUNITY UNIT SCHOOL DISTRICT 300
 Bid - Student Transportation Services
 Wednesday, January 11, 2023 11:00 AM

COMPANY	Vendor Application	W-9	COI	References	Certifications	Student Data Privacy	Addendum Bid Bond	Resumes	Pending Litigation	Transition Plan	Signed Bid Form A	Signed Bid Form B	Financial Statements	Addendum 1	Addendum 2	Addendum 3	Addendum 4	Comments
Alltown Bus Service	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	
Aurora Naper Transportation																		
Cook Illinois Corp.																		Formal No Bid Rec'd
Durham School Services	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Enterprise Pals																		
Everdriven																		
First Student	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	
Illinois Central School Bus																		
MV Transportation																		
River North Transit																		
Safeway Transportation Services																		Formal No Bid Rec'd
Sunrise Transportation																		
Zum Services																		

Recommendation:

Administration recommends award to Durham School Services,Lisle, IL for student transportation services in the estimated three year contract amount of **\$52,915,287.36.**

Alltown - Base Bid					Durham - Base Bid					First Student - Base Bid				
COMMUNITY UNIT SCHOOL DISTRICT 300 STUDENT TRANSPORTATION BID BID FORM A Assumptions: 174 attendance days and 24 attendance days for summer school. Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.					COMMUNITY UNIT SCHOOL DISTRICT 300 STUDENT TRANSPORTATION BID BID FORM A Assumptions: 174 attendance days and 24 attendance days for summer school. Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.					COMMUNITY UNIT SCHOOL DISTRICT 300 STUDENT TRANSPORTATION BID BID FORM A Assumptions: 174 attendance days and 24 attendance days for summer school. Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.				
Contractor Owned Fleet					Contractor Owned Fleet					Contractor Owned Fleet				
Level I – General EducationTransportation Home to School Routes	Number of Routes/Buses	2023-24	2024-25	2025-26	Level I – General EducationTransportation Home to School Routes	Number of Routes/Buses	2023-24	2024-25	2025-26	Level I – General EducationTransportation Home to School Routes	Number of Routes/Buses	2023-24	2024-25	2025-26
AM, PM and Activity Routes					AM, PM and Activity Routes					AM, PM and Activity Routes				
Single Route	14	\$ 188.83	\$ 198.27	\$ 208.19	Single Route	14	\$171.34	\$179.05	\$187.11	Single Route	14	\$ 182.32	\$ 190.52	\$ 199.09
Double Routes	60	\$ 217.82	\$ 228.71	\$ 240.14	Double Routes	60	\$198.18	\$207.10	\$216.42	Double Routes	60	\$ 210.31	\$ 219.77	\$ 229.66
Triple Routes	114	\$ 263.16	\$ 276.31	\$ 290.13	Triple Routes	114	\$240.16	\$250.96	\$262.26	Triple Routes	114	\$ 251.09	\$ 265.52	\$ 277.47
Summer Program AM and PM Routes					Summer Program AM and PM Routes					Summer Program AM and PM Routes				
Single Route	50	\$ 188.83	\$ 198.27	\$ 208.19	Single Route	50	\$171.34	\$179.05	\$187.11	Single Route	50	\$ 182.32	\$ 190.52	\$ 199.09
Double Routes	0	\$ 217.82	\$ 228.71	\$ 240.14	Double Routes	0	\$198.18	\$207.10	\$216.42	Double Routes	0	N/A	N/A	N/A
Triple Routes	0	\$ 263.16	\$ 276.31	\$ 290.13	Triple Routes	0	\$240.16	\$250.96	\$262.26	Triple Routes	0	N/A	N/A	N/A
Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes. The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.					Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes. The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.					Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes. The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.				
Level I – General Education Transportation Home to School Routes		2023-24	2024-25	2025-26	Level I – General Education Transportation Home to School Routes		2023-24	2024-25	2025-26	Level I – General Education Transportation Home to School Routes		2023-24	2024-25	2025-26
Projected Annual Costs	\$ 8,180,555.44	\$ 8,589,583.22	\$ 9,019,062.38		Projected Annual Costs	\$7,455,805.20	\$7,791,192.36	\$8,141,946.12		Projected Annual Costs	\$7,898,681.16	\$8,253,984.24	\$8,625,438.56	
Contractor Owned Fleet					Contractor Owned Fleet					Contractor Owned Fleet				
Level II – General Education - Extracurricular and Fieldtrip Transportation		2023-24	2024-25	2025-26	Level II – General Education - Extracurricular and Fieldtrip Transportation		2023-24	2024-25	2025-26	Level II – General Education - Extracurricular and Fieldtrip Transportation		2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes					Extracurricular/Fieldtrip Routes					Extracurricular/Fieldtrip Routes				
Hourly Rate	\$ 50.00	\$ 52.50	\$ 55.13		Hourly Rate	\$42.25	\$44.15	\$46.14		Hourly Rate	\$ 52.39	\$ 54.75	\$ 57.21	
Minimum Cost	\$ 150.00	\$ 157.50	\$ 165.38		Minimum Cost	\$126.75	\$132.45	\$138.42		Minimum Cost	\$ 104.78	\$ 109.50	\$ 114.42	
District provides the Fuel.					District provides the Fuel.					District provides the Fuel.				
Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.					Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.					Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.				
Level II – General Education - Extracurricular and Fieldtrip Transportation		2023-24	2024-25	2025-26	Level II – General Education - Extracurricular and Fieldtrip Transportation		2023-24	2024-25	2025-26	Level II – General Education - Extracurricular and Fieldtrip Transportation		2023-24	2024-25	2025-26
Projected Annual Costs	\$ 489,550.00	\$ 514,027.50	\$ 539,728.88		Projected Annual Costs	\$413,669.75	\$432,272.65	\$451,756.74		Projected Annual Costs	\$ 512,950.49	\$ 536,057.25	\$ 560,143.11	
*** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.					*** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.					*** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.				
Contractor Owned Fleet					Contractor Owned Fleet					Contractor Owned Fleet				
Level III – General Education Shuttle - School to School	Number of Routes	2023-24	2024-25	2025-26	Level III – General Education Shuttle - School to School	Number of Routes	2023-24	2024-25	2025-26	Level III – General Education Shuttle - School to School	Number of Routes	2023-24	2024-25	2025-26
Shuttle Routes					Shuttle Routes					Shuttle Routes				
Single Route	4	\$ 55.40	\$ 58.16	\$ 61.07	Single Route	4	\$50.09	\$52.34	\$54.70	Single Route	4	\$ 50.25	\$ 52.54	\$ 54.87
Shuttle is defined as: School to School or other destination other than home					Shuttle is defined as: School to School or other destination other than home					Shuttle is defined as: School to School or other destination other than home				
Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.					Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.					Projected Annual Costs The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.				
Level III – General Education Shuttle - School to School		2023-24	2024-25	2025-26	Level III – General Education Shuttle - School to School		2023-24	2024-25	2025-26	Level III – General Education Shuttle - School to School		2023-24	2024-25	2025-26
Projected Annual Costs	\$ 38,555.06	\$ 40,482.81	\$ 42,506.95		Projected Annual Costs	\$34,862.64	\$36,426.64	\$38,071.20		Projected Annual Costs	\$ 34,974.00	\$ 36,546.96	\$ 38,189.52	
Contractor Owned Fleet					Contractor Owned Fleet					Contractor Owned Fleet				
Level IV – Early Childhood, and Special Education Home to School Routes	Number of Routes	2023-24	2024-25	2025-26	Level IV – Early Childhood, and Special Education Home to School Routes	Number of Routes	2023-24	2024-25	2025-26	Level IV – Early Childhood, and Special Education Home to School Routes	Number of Routes	2023-24	2024-25	2025-26
AM and PM Routes					AM and PM Routes					AM and PM Routes				
Single Route	37	\$ 193.39	\$ 203.06	\$ 213.21	Single Route	37	\$183.84	\$192.12	\$200.76	Single Route	37	\$ 186.73	\$ 195.13	\$ 203.91
Double Routes	104	\$ 223.10	\$ 234.26	\$ 245.97	Double Routes	104	\$210.68	\$220.16	\$230.06	Double Routes	104	\$ 215.41	\$ 225.10	\$ 235.23
Triple Routes	5	\$ 269.53	\$ 283.00	\$ 297.15	Triple Routes	5	\$252.66	\$264.03	\$275.91	Triple Routes	5	\$ 260.24	\$ 271.95	\$ 284.19
Midday Routes					Midday Routes					Midday Routes				
Single Route	30	\$ 75.03	\$ 78.78	\$ 82.72	Single Route	30	\$69.47	\$72.60	\$75.87	Single Route	30	\$ 150.63	\$ 157.41	\$ 164.49
Double Routes	3	\$ 122.63	\$ 128.76	\$ 135.20	Double Routes	3	\$113.54	\$118.65	\$123.99	Double Routes	3	\$ 181.97	\$ 190.16	\$ 198.72
Summer Program AM and PM Routes					Summer Program AM and PM Routes					Summer Program AM and PM Routes				
Single Route	115	\$ 193.39	\$ 203.06	\$ 213.21	Single Route	115	\$183.84	\$192.12	\$200.76	Single Route	115	\$ 121.95	\$ 127.44	\$ 133.17
Double Routes	0	\$ 223.10	\$ 234.26	\$ 245.97	Double Routes	0	\$210.68	\$220.16	\$230.06	Double Routes	0	N/A	N/A	N/A
Triple Routes	0	\$ 269.53	\$ 283.00	\$ 297.15	Triple Routes	0	\$252.66	\$264.03	\$275.91	Triple Routes	0	N/A	N/A	N/A
Projected Annual Costs					Projected Annual Costs					Projected Annual Costs				

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.					The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.					The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes. The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.																																																																																														
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Durham School Services - Alternate Wage Rate**BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant**

The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.

Projected Total Annual Costs– Level I-V and the Driver Assistant	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Projected Total Annual Costs	\$16,141,453.35	\$16,867,936.17	\$17,627,249.10
Total Cost for 3 year contract	\$50,636,638.62		
Total Cost for 3 year Contract with Alternate Wage Increase	\$52,915,287.36		

Submitted in Executive Summary P.8

Additional Wage Increase Option – Due to starting driver wages in the market, including other Durham locations, increasing to \$26.00 and even \$28.00 an hour, we feel it is important to provide the District with an option to increase wages further than \$24.50. To increase starting driver wage to \$26.00 an hour it would require **an additional 4.5% increase to all rates**. With this option, monitors, operations staff, and mechanics would all increase in wages by the same 6.5% as the drivers. This wage increase puts the driver wages closer to the upper end of the market.

Alltown Alternate- 3 yo, 71 pass buses; 7FT techs, age of fleet calculated at beginning of yr

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A

Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	Number of Routes/Buses	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	\$ 186.49	\$ 195.81	\$ 205.60
Double Routes	60	\$ 215.11	\$ 225.87	\$ 237.16
Triple Routes	114	\$ 259.89	\$ 272.88	\$ 286.53
Summer Program AM and PM Routes				
Single Route	50	\$ 186.49	\$ 195.81	\$ 205.60
Double Routes	0	\$ 215.11	\$ 225.87	\$ 237.16
Triple Routes	0	\$ 259.89	\$ 272.88	\$ 286.53

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.

The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	\$ 8,079,035.63	\$ 8,482,987.41	\$ 8,907,136.78

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	\$ 50.00	\$ 52.50	\$ 55.13
Minimum Cost	\$ 150.00	\$ 157.50	\$ 165.38

District provides the Fuel.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.

The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	\$ 489,550.00	\$ 514,027.50	\$ 539,728.88

*** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	Number of Routes	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	\$ 54.71	\$ 57.44	\$ 60.32

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

First Student Alternate - 12yr max bus age w/ 8yr avg age

COMMUNITY UNIT SCHOOL DISTRICT 300
STUDENT TRANSPORTATION BID
BID FORM A

Assumptions: 174 attendance days and 24 attendance days for summer school.

Following are the cost requested and outlined in the scope of services as defined within the specification. The cost should be noted as single, double, or triple routes per one-way run/per day unless otherwise noted.

		Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	Number of Routes/Buses	2023-24	2024-25	2025-26
AM, PM and Activity Routes				
Single Route	14	\$ 176.51	\$ 184.45	\$ 192.75
Double Routes	60	\$ 203.60	\$ 212.76	\$ 222.33
Triple Routes	114	\$ 245.98	\$ 257.05	\$ 268.62
Summer Program AM and PM Routes				
Single Route	50	\$ 176.51	\$ 184.45	\$ 192.75
Double Routes	0	N/A	N/A	N/A
Triple Routes	0	N/A	N/A	N/A

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level I – General Education Transportation Home to School Routes.

The projected total annual cost shall be inclusive of all management services fees required in the base bid based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education transportation home to school services.

	Contractor Owned Fleet		
Level I – General Education Transportation Home to School Routes	2023-24	2024-25	2025-26
Projected Annual Costs	\$ 7,646,633.64	\$ 7,990,718.40	\$ 8,350,310.52

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Extracurricular/Fieldtrip Routes			
Hourly Rate	\$ 52.39	\$ 54.75	\$ 57.21
Minimum Cost	\$ 104.78	\$ 109.50	\$ 114.21

District provides the Fuel.

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level II – General Education - Extracurricular and Fieldtrip Transportation.

The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
Level II – General Education - Extracurricular and Fieldtrip Transportation	2023-24	2024-25	2025-26
Projected Annual Costs	\$ 512,950.49	\$ 536,057.25	\$ 560,143.11

*** It is the assumption that there are a total of 1983 trips with a total of 9791 hours.

		Contractor Owned Fleet		
Level III – General Education Shuttle - School to School	Number of Routes	2023-24	2024-25	2025-26
Shuttle Routes				
Single Route	4	\$ 48.65	\$ 50.84	\$ 53.13

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Level III – General Education Shuttle - School to School			
Projected Annual Costs	\$ 38,076.60	\$ 39,980.42	\$ 41,979.45

		Contractor Owned Fleet		
	Number of Routes	2023-24	2024-25	2025-26
Level IV – Early Childhood, and Special Education Home to School Routes				
AM and PM Routes				
Single Route	37	\$ 190.99	\$ 200.54	\$ 210.57
Double Routes	104	\$ 220.34	\$ 231.35	\$ 242.92
Triple Routes	5	\$ 266.18	\$ 279.49	\$ 293.47
Midday Routes				
Single Route	30	\$ 74.10	\$ 77.80	\$ 81.69
Double Routes	3	\$ 121.11	\$ 127.16	\$ 133.52
Summer Program AM and PM Routes				
Single Route	115	\$ 190.99	\$ 200.54	\$ 210.57
Double Routes	0	\$ 220.34	\$ 231.35	\$ 242.92
Triple Routes	0	\$ 266.18	\$ 279.49	\$ 293.47

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Level IV – Early Childhood, and Special Education Home to School Routes			
Projected Annual Costs	\$ 6,425,504.99	\$ 6,746,780.24	\$ 7,084,119.25

		Contractor Owned Fleet		
	Number of Routes/Hours	2023-24	2024-25	2025-26
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)				
Shuttle Routes				
Single Route	16	\$ 54.71	\$ 57.44	\$ 60.32
Double Route	2	\$ 89.17	\$ 93.63	\$ 98.31
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	\$ 50.00	\$ 52.50	\$ 55.13

District provides the Fuel.

Shuttle is defined as: School to School or other destination other than home

**** Hourly Rate - A 3 Hr Minimum applies per Route.**

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)			
Projected Annual Costs	\$ 224,938.81	\$ 236,185.75	\$ 247,995.03

*** It is the assumption that there are a total of 295 trips with a total of 832 hours.

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level III – General Education Shuttle - School to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the general education shuttle transportation routes.

	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Level III – General Education Shuttle - School to School			
Projected Annual Costs	\$ 33,860.40	\$ 35,384.64	\$ 36,978.48

		Contractor Owned Fleet		
	Number of Routes	2023-24	2024-25	2025-26
Level IV – Early Childhood, and Special Education Home to School Routes				
AM and PM Routes				
Single Route	37	\$ 180.77	\$ 188.90	\$ 197.40
Double Routes	104	\$ 208.55	\$ 217.93	\$ 227.74
Triple Routes	5	\$ 251.94	\$ 263.28	\$ 275.13
Midday Routes				
Single Route	30	\$ 145.82	\$ 152.38	\$ 159.24
Double Routes	3	\$ 176.16	\$ 184.09	\$ 192.37
Summer Program AM and PM Routes				
Single Route	115	\$ 118.06	\$ 123.37	\$ 128.92
Double Routes	0	N/A	N/A	N/A
Triple Routes	0	N/A	N/A	N/A

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level IV – Early Childhood, and Special Education Home to School Transportation Routes.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood, and special education home to school transportation routes.

	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Level IV – Early Childhood, and Special Education Home to School Routes			
Projected Annual Costs	\$ 6,335,887.38	\$ 6,620,872.86	\$ 6,918,976.48

		Contractor Owned Fleet		
	Number of Routes/Hours	2023-24	2024-25	2025-26
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)				
Shuttle Routes				
Single Route	16	\$ 48.65	\$ 50.84	\$ 53.13
Double Route	2	\$ 50.57	\$ 52.85	\$ 55.23
Extracurricular/Fieldtrip Routes				
Hourly Rate	9791	\$ 52.39	\$ 54.75	\$ 57.21

District provides the Fuel.

Shuttle is defined as: School to School or other destination other than home

Projected Annual Costs

The Bidder shall provide a projected total annual cost for the 2023-2024 School Year using the units costs noted above for Level V – Early Childhood and Special Education Shuttle - Extracurricular and Fieldtrip Runs.
The projected total annual cost shall be based upon the 2021-2022 transportation model and assumptions for the routes required for the delivery of the early childhood and special education shuttle - extracurricular and fieldtrip runs.

	Contractor Owned Fleet		
	2023-24	2024-25	2025-26
Level V – Early Childhood, and Special Education Shuttle - Extracurricular and Fieldtrip Runs (School to School, School to Job Site, or School to enrichment program)			
Projected Annual Costs	\$ 196,628.44	\$ 205,482.36	\$ 214,732.68

*** It is the assumption that there are a total of 295 trips with a total of 832 hours.

		Contractor Owned Fleet					Contractor Owned Fleet		
Driver Assistants	Currently Riding	2023-24	2024-25	2025-26	Driver Assistants	Currently Riding	2023-24	2024-25	2025-26
Driver Assistant for AM and PM Routes	64	\$ 200.09	\$ 210.09	\$ 220.60	Driver Assistant for AM and PM Routes	64	\$ 213.37	\$ 222.94	\$ 232.95
Projected Annual Costs					Projected Annual Costs				
The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver					The Bidder shall provide a projected total annual cost for the 2017-2018 School Year using the units costs noted above for Driver Assistants.				
	Contractor Owned Fleet					Contractor Owned Fleet			
Driver Assistants	2023-24	2024-25	2025-26		Driver Assistants	2023-24	2024-25	2025-26	
Projected Annual Costs	\$ 2,228,194.93	\$ 2,339,604.68	\$ 2,456,584.92		Projected Annual Costs	\$ 2,376,088.32	\$ 2,482,659.84	\$ 2,594,131.20	
BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant					BID FORM A - Projected Total Annual Costs – Level I-V and the Driver Assistant				
The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.					The Bidder shall provide a projected total annual cost for each year 2023-2024 for Levels I, II, and III as well as for the Driver Assistant by the total for each category noted above based upon 21-22 transportation model provided in this specification.				
	Contractor Owned Fleet					Contractor Owned Fleet			
Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26		Projected Total Annual Costs– Level I-V and the Driver Assistant	2023-24	2024-25	2025-26	
Projected Total Annual Costs	\$ 17,485,300.95	\$ 18,359,566.00	\$ 19,277,544.30		Projected Total Annual Costs	\$ 17,102,048.67	\$ 17,871,175.35	\$ 18,675,172.47	
Following are the cost requested and outlined in the scope of services as defined within the specification.					Following are the cost requested and outlined in the scope of services as defined within the specification.				
White Fleet Maintance	2023-24	2024-25	2025-26		White Fleet Maintance	2023-24	2024-25	2025-26	
Replacement Parts Mark- Up	0%	0%	0%		Replacement Parts Mark- Up	15.00%	15.00%	15.00%	
Hourly Rate	\$ 79.60	\$ 83.57	\$ 87.75		Hourly Rate	\$ 90.32	\$ 94.38	\$ 98.63	



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: February 14, 2023,
TO: Dr. Susan Harkin, Superintendent
Board of Education
FROM: Jennifer Porter
Chief Financial Officer

Presented at the following Board Meetings	
Construction/Facility	02/14/2023
Finance	
Policy/Legislative	
School Utilization	
BOE 1 st Reading	02/14/2023
BOE 2 nd Reading	02/28/2023

SUBJECT: Approval for deLacey Education Center Building Renovations

Background

As presented in the December 13, 2022 superintendent's report, administration recommended moving seven sections of Pre-K from Parkview to deLacey for the 2023-2024 school year. An administrative team consisting of the deLacey administration, academic, and operations team members has reviewed the deLacey facility to support this programmatic change. They have determined that facility modifications are needed to ensure it will support our students.

To support these programmatic changes, we are proposing the following accommodations at deLacey Family Education Center:

Renovation Cost:	\$175,000
Furniture, Fixtures, and Equipment (FFE) Cost:	\$245,000
Total:	\$420,000

Estimated Timeline

Design	February 28 to March 24
Finalize Cost	March 27 to April 14
Construction	June 5 to July 28
Furniture	August 1

Recommendation

To accommodate this work, the administration is asking for approval as follows:

1. Authorize the district architect to begin the design work for the renovation;
2. Authorize the district construction management firm to facilitate the renovation and incorporate this project in the 2023 Summer Projects Bid Release #2;
3. Authorize the purchasing department to procure the needed furniture to support the renovation; and
4. Authorize these expenditures to be paid from the Capital Projects fund.

Fiscal Impact

\$420,000 to be paid from the Capital Projects fund.



Community Unit School District 300



deLacey Center for Family Education - Interior Renovations

Project Budget

February 8, 2023

PKG #	DESCRIPTION	TRADE CONTRACTOR	BUDGET
06A-2	General Trades (incl masonry, doors, drywall, paint)		\$ 48,500
09F-2	Flooring		\$ 16,500
	Floor Prep/Moisture Mitigation Allowance		\$ 7,500
22A-2	Plumbing		\$ -
23A-2	HVAC		\$ 24,000
26A-2	Electrical		\$ 36,000
		General Conditions	\$ 132,500
		Lamp CM Fee (3.50%)	\$ 10,013
			\$ 4,988
		SUBTOTAL	\$ 147,500
		Architectural & Engineering Fees	\$ 13,275
		Architectural & Engineering Reimbursables	\$ 500
		SUBTOTAL	\$ 13,775
		Contingency	\$ 13,250
		TOTAL	\$ 174,525
		PROJECT BUDGET	\$ 175,000
		VARIANCE OVER/(UNDER)	\$ (475)



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE: 02/14/2022

TO: Dr. Susan Harkin,
Superintendent Board of
Education

FROM: Jennifer Porter
Chief Financial Officer

Construction/Facility	11/07/2022, 02/14/2023
Finance	11/07/2022, 02/14/2023
Policy/Legislative	
School Utilization	
BOE 1st Reading	02/14/2023
BOE 2nd Reading	02/28/2023

SUBJECT: Auditorium Sound & Lighting Professional Services Contract

Background

The auditoriums at the three high schools and Carpentersville Middle School are currently operating on antiquated technology and systems, many of which are partially or fully inoperable, and are unable to meet the needs and expectations of our students, community, the music department, and our theatre programs.

During the discussion at the November 7, 2022, Joint Board Committee meeting, the Committee Co-Chair requested additional information regarding historical improvements for the theatres at Carpentersville Middle, Dundee-Crown High School, Hampshire High School, and Jacobs High School. Below are the historical improvements gathered through district and building records.

Carpentersville Middle School Historical Work
2017 - Retrofit existing stage lighting and console.
Dundee-Crown High School Historical Work
2005 - Auditorium expansion with a new sound system installed 2013 - Partial replacement of lighting fixtures 2016 - Replaced soundboard and new wireless microphones 2020 - Replaced stage lighting controls, stage curtains, and existing light controller for the booth, entrances, and house lights
Hampshire High School Historical Work
2020 - Replaced stage lighting controls and components for dimmer system 2022 - Replaced projector and projection screen, and failing soundboard with a used soundboard
Jacobs High School Historical Work
2014 - Construct a new sound and lighting booth. Replacement of soundboard. 2020 - Replaced stage lighting controls, stage curtain and mechanics, partial replacement of house lighting control components, and replacement of existing house light fixtures and controller.

At this time, the district is renting lighting and sound equipment to meet the needs of these venues. The estimated costs for the 2022-2023 school year are expected to reach \$63,000.

Through Dewberry, we solicited a comprehensive assessment for each auditorium utilizing the services of Schuler Shook. Schuler Shook is a theatre consulting and architectural lighting design firm with extensive experience in planning performing arts facilities and designing architectural lighting. The review evaluated each venue's general conditions, stage lighting, sound and video systems, stage rigging, and audience seating. Their report outlined the state of each area and provided comprehensive recommendations. The district has made investments over the years, and many are functional or may need upgrades to be effective; however, several areas have been identified as deficient.

Through this [assessment](#), which is attached, Schuler Shook outlined several items that should be addressed in each of the auditoriums for a total of between \$4.1 million to \$5.5 million. The individual scope of work for each site is below.

Carpentersville Middle School Design Services
● Auditorium planning ● Stage planning ● Production and performer support area planning Audience seating modification ● Audience seating ● Stage rigging ● Stage curtains and tracks ● Speaker cluster rigging ● Stage lighting systems ● Theatre general lighting and auditorium house lighting modification ● Performance Audio Systems ● Performance Video Systems ● Audio Recording Systems ● Video Recording Systems ● Production Video Monitoring Systems ● Production Communications Systems ● ADA Assisted Listening Systems ● AV Infrastructure ● AV Control Systems
Dundee-Crown High School Design Services
● Auditorium planning ● Stage planning ● Production and performer support area planning Audience seating modification ● Audience seating ● Stage rigging ● Stage curtains and tracks ● Speaker cluster rigging ● Stage lighting systems ● Theatre general lighting and auditorium house lighting modifications ● Performance Audio Systems ● Performance Video Systems ● Audio Recording Systems ● Video Recording Systems ● Production Communications Systems ● ADA Assisted Listening Systems ● AV Infrastructure ● AV Control Systems
Hampshire High School Design Services

- Stage curtains and tracks
- Acoustic orchestra enclosure rigging modification
- Stage lighting systems
- Theatre general lighting and auditorium house lighting
- Performance Audio Systems
- Performance Video Systems
- Audio Recording Systems
- Video Recording Systems
- Production Communications Systems
- ADA Assisted Listening Systems
- AV Infrastructure
- AV Control Systems
- Portable Wireless Microphone System

Jacobs High School Design Services

- Auditorium planning
- Stage planning
- Production and performer support area planning Audience seating modification
- Stage rigging
- Stage curtains and tracks
- Concert acoustical shell modification
- Speaker cluster rigging
- Stage lighting systems
- Theatre general lighting and auditorium house lighting
- Performance Audio Systems
- Performance Video Systems
- Audio Recording Systems
- Video Recording Systems
- Production Communications Systems
- ADA Assisted Listening Systems
- AV Infrastructure
- AV Control Systems

Based on Schuler Shook's study, we recommend engaging with Dewberry to provide architectural and engineering services, theater consultation, and audio/video consultation services to design the renovation and replacement of the existing theater lighting, rigging, and audience seating, and audio/visual systems for each auditorium. Once the design phase is complete, the administration will return to the Board to recommend how to proceed with the auditorium updates and renovations as part of the Master Facility Plan update.

Recommendation

Administration recommends engaging with Dewberry for architectural and engineering services, theatre consultation, and audio/video consultation services to design the renovation and replacement of the existing theatre lighting, rigging, audience seating, and audio/video systems for Carpentersville Middle School, Dundee-Crown High School, H.D. Jacobs High School, and Hampshire High School. The estimated basic service fee is \$378,650 based on the Cost Estimate of \$4.1M to \$5.5M provided by Schuler Shook in the Theatre Study reports dated August 30, 2022, and August 31, 2022. The cost estimation does not include abatement or abatement-related labor costs

Fiscal Impact

\$378,650 for Dewberry Services to be paid from the Capital Projects Fund

TASK ORDER

The Parties to this Task Order are:

DEWBERRY:		Client:	
Dewberry Architects Inc.		Community Unit School District #300	
Points of Contact for this Task Order			
Name:	Brian Kerner, Project Manager	Name:	Jennifer Porter
Email:	bkerner@dewberry.com	Email:	Jennifer.Porter@D300.Org
Phone:	847.841.0586	Phone:	847.551.8314

Task Order #		Job #	T.B.D.		
Master Agreement #	50109001	Master Agreement Date	4/28/2020		
Project	D300 Theatre Renovations				
Brief Description of Services					

Dewberry will provide the following services consistent with the terms of the Master Services Agreement. This task order will provide architectural and engineering services, theatre consultation, and audio/video consultation services to design the renovation and/or replacement of the existing theatre lighting, rigging, audience seating and audio/video systems for **Carpentersville Middle School, Dundee Crown High School, H.D. Jacobs High School, and Hampshire High School**, based on the recent study performed by Schuler Shook and a theatre equipment systems budget range of \$4.01 million to \$5.5 million.

Carpentersville Middle School Design Services:

- Auditorium planning
- Stage planning
- Production and performer support area planning Audience seating modification
- Audience seating
- Stage rigging
- Stage curtains and tracks
- Speaker cluster rigging
- Stage lighting systems
- Theatre general lighting and auditorium house lighting modification
- Performance Audio Systems
- Performance Video Systems
- Audio Recording Systems
- Video Recording Systems
- Production Video Monitoring Systems
- Production Communications Systems
- ADA Assisted Listening Systems
- AV Infrastructure
- AV Control Systems

Dundee Crown High School:

- Auditorium planning
- Stage planning
- Production and performer support area planning Audience seating modification
- Audience seating
- Stage rigging
- Stage curtains and tracks
- Speaker cluster rigging
- Stage lighting systems
- Theatre general lighting and auditorium house lighting modifications
- Performance Audio Systems
- Performance Video Systems
- Audio Recording Systems
- Video Recording Systems
- Production Communications Systems
- ADA Assisted Listening Systems
- AV Infrastructure
- AV Control Systems

Hampshire High School:

- Stage curtains and tracks
- Acoustic orchestra enclosure rigging modification
- Stage lighting systems
- Theatre general lighting and auditorium house lighting
- Performance Audio Systems
- Performance Video Systems
- Audio Recording Systems
- Video Recording Systems
- Production Communications Systems
- ADA Assisted Listening Systems
- AV Infrastructure
- AV Control Systems
- Portable Wireless Microphone System

H.D. Jacobs High School:

- Auditorium planning
- Stage planning
- Production and performer support area planning Audience seating modification
- Stage rigging
- Stage curtains and tracks
- Concert acoustical shell modification
- Speaker cluster rigging
- Stage lighting systems
- Theatre general lighting and auditorium house lighting
- Performance Audio Systems
- Performance Video Systems
- Audio Recording Systems
- Video Recording Systems
- Production Communications Systems
- ADA Assisted Listening Systems
- AV Infrastructure
- AV Control Systems

Dewberry will retain the following subconsultants to provide engineering services as stated below:

- Elara Engineering will be retained to provide mechanical, electrical, plumbing and fire protection engineering.
- Pease Borst & Associates will be retained to provide structural engineering services (as required).
- Schuler Shook will be retained to provide theatrical design and planning.
- Lamp Inc. will be the Construction Manager.

Scope of Work includes:

- Meeting with owner to review scope of work.
- Provide complete architectural and engineering drawings and specifications.
- Assist Lamp Inc. in the Bidding and Negotiation phase.
- Provide construction administration services, site visits are included within the Basic Service Fee.

Project Schedule:

- Design Phase: February 2023 – May 2023
- Contract Documents: June 2023 – August 2023
- Bidding: September 2023
- CA: May – August 2024

The fee will be divided into the following phases:

Design Phase	25%
Contract Documents	45%
Bidding & Negotiation	5%
Construction Administration	25%
Total	100%

Exclusions:

- LEED services.
- Furniture & signage selection and procurements.
- Soil Borings and Geotechnical Report.
- Site Survey / Boundary Survey.
- Environmental Studies and Surveys.
- Report of Probable Construction Cost estimate and estimated total Project Cost, this is provided by the Construction Manager.

Task Order Type and Amount:

☒ Basic Service Fee	\$ 378,650.00	☐ Additional Services	NTE \$ N/A
☐ Fixed Unit Rate	NTE \$ N/A	☐ Cost Plus Fee	NTE \$ N/A

The total estimated basic service fee will be \$378,650 which is based upon the Cost Estimate provided by Schuler Shook in the Theatre Study reports dated August 30, 2022 and August 31, 2022.

Per the Master Service Agreement, the basic service fee will be revised based upon the final Bid Amount plus Construction Managers Fees plus Allowances multiplied by the Fee Percentage established by the Capitol Develop Board CFN Fee Rate Table B for Remodeling Project Classification.

**Period of Performance:**☒ Dewberry will complete the Basic Services per the schedule.

All terms and conditions of the Master Agreement, unless specifically modified herein, govern this Task Order.

The parties hereto have, through duly authorized officials, executed this Task Order which constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior representations, proposals, statements, negotiations and understandings, whether written or oral, and it shall not be varied except by a written instrument of subsequent date, duly executed by authorized representatives of the parties.

DEWBERRY ARCHITECTS INC.		COMMUNITY UNIT SCHOOL DISTRICT #300	
By: 		By:	
Name:	Douglas A. Pfeiffer	Name:	Jennifer Porter
Title:	Principal, Business Unit Manager	Title:	ADM Chief of Staff/CSBO
Date:	February 8, 2023	Date:	

30 August 2022

Carpentersville Middle School Theatre Assessment Report

General Conditions

The room is not properly accessible; stage access is not equitable requiring mobility-impaired persons to go around the theatre and backstage to access the stage while others can use the stage-front stairs. The accessible seating locations require that the operable partitions in the back of the room be opened to provide sufficient clearance. The orchestra depression is not accessible and the control position is not accessible unless the operable partitions at the back of the room are opened to provide proper clearance.

We recommend that the last row of the audience seating be modified to increase the flat floor area and create space for accessible seating. This will reduce seating capacity within the theatre, but will allow better accommodation of accessible seating. Creating an equitable route to stage is more difficult, the only route currently requires the use of a lift, but we do recommend additional study to address that issue and an accessible path to the orchestra depression.

PARTNERS

Michael DiBlasi
Todd Hensley
Jim Baney
Jack Hagler
Michael Burgoyne
Emily Klingensmith
Giulio Pedota
Joshua Grossman
Kimberly Corbett Oates
Jim Hultquist

FOUNDERS

Duane Schuler
Robert Shook

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The overhead lighting positions consist of three catwalks that are difficult to access. Straight ladders provide the only means of access. The catwalks themselves are difficult and uncomfortable to use because of restricted clearances for the forestage position, narrow walking surfaces and grip-strut expanded metal walking surfaces on which it is painful to kneel (the required position for accessing lighting at these positions). The stage is also inadequately served by the lighting positions because of the over-stage ceiling which covers the downstage half of the stage.

We recommend replacing the existing catwalk walking surface with plain steel plate or covering the catwalk walking surface with plywood securely attached to prevent rattling. We recommend that the ceiling over the stage area (upstage of the main curtain track) be removed.

The electrical infrastructure is limited. There is insufficient power at the control position and around the stage. There is no isolated-ground power in



the theatre for audio / video systems.

We recommend the installation of an isolation transformer to provide isolated ground power for Audio and Video systems and we recommend adding power receptacles, at least two 20A duplex floor boxes, to the control position.

There is minimal space for student support in terms of dressing and makeup or staging space. We did not evaluate spaces adjacent to the theatre for opportunities to improve this accommodation, but we recommend that if there are spaces close by that can serve a dual purpose as dressing and makeup rooms, that this second function be considered.

Stage Lighting System

The existing stage lighting system is a dimmer-per-circuit centralized rack control system with an outdated lighting inventory and console. It is not able to properly accommodate current generation lighting technologies. The power distribution system is aged, but not in poor condition. There is no distributed data network.

We recommend keeping the existing dimmer rack and replacing the modules with relay modules which will allow the use of LED lighting. We recommend adding a lighting data network and distributing data to all of the lighting positions and all of the control positions. Because we recommend the elimination of the over stage ceiling and replacement of the ceiling with new lighting and rigging equipment, the existing power distribution must be augmented to support that new position. To support the additional lighting position and to provide some headroom in the lighting system capacity, we recommend adding a DMX-controlled relay panel next to the existing dimmer rack. It can be served from the same overall electrical feed as the dimmer rack.

The stage lighting system will control all of the existing architectural lighting within the theatre. The house lights have already been retrofitted with LED modules. We recommend removing the existing over stage work light and installing catwalk-mounted LED work lights.

The existing lighting control console is beyond its service life and will not support LED lighting properly. We recommend replacing the existing console with an appropriate console that is designed to control LED lighting. The existing console appears to be in good condition, however, and should be retained as back-up equipment.

None of the existing production lighting fixtures are worth retaining. They have been well cared-for, but are beyond their useful lifespan and should be retired. We recommend a



new inventory of production lighting units using current LED technology. There is no current followspot position and no reasonable area to create a position at the back of the house. Followspots are a customary tool for theatre production and we recommend that catwalk-mounted followspots be used. Because access to the catwalks is difficult, we recommend the use of automated lighting for those positions.

Stage Rigging System

The existing stage rigging system consists of two automated traversing curtains and ad-hoc rigging supported by non-engineered members attached to the stage catwalks. The existing curtain traversing systems are functional and, while loud, in good operating order. We see no reason to replace them. The curtains themselves are inherently flame retardant fabrics, according to their labels and were installed in 2019. They appear to be in reasonable condition and could be retained. The stage lacks other masking curtains. If the over stage ceiling is eliminated, we recommend installing fixed masking leg curtains supported on curtain tracks and border curtains on pipes. We recommend the addition of engineered members at the upper ceiling level of the stage house to support these rigging elements. We recommend that all over stage catwalks, structure and upper ceiling be painted black.

Audience Seating

The existing audience seating is in poor condition and should be replaced with seats that are upholstered and which self-rise. We recommend replacing the audience seating with seats that have self-rising seat pans and which have upholstered seats and backs. We anticipate that the outer backs and pans will be plastic. We also recommend that the seats contain integral aisle lighting to provide code required pathway illumination. This will require new electrical distribution in the audience chamber.

Loudspeaker Systems:

The left and right main loudspeakers are insufficient to cover the entire theater effectively and with good vocal intelligibility. Because of the width of the stage opening we would suggest a compact center cluster be used for vocal reinforcement and an appropriate left/right main system be designed for coverage. It is unclear what the cafeteria coverage is currently, but when the walls are open we recommend a series of small delay loudspeakers be added to extend the coverage of the left, center, and right main loudspeakers into the cafeteria area. This approach will also reduce the feedback concerns reported by the staff.

We recommend proper modeling of the room to determine detailed loudspeaker design



requirements.

Stage monitoring loudspeaker systems may be important for performers/presenters to hear playback audio and possibly some microphone foldback as well, although the latter can increase the possibility of feedback. We recommend utilizing portable monitors on stage and offstage as needed and placed depending on the needs of the event.

Mixing Console:

The mixing console is due for replacement. We recommend replacing it with a medium format digital console. This provides a lot of flexibility in being able to route audio properly to the three main clusters, stage monitors, and cafeteria delay loudspeakers, and more importantly be able to store presets and settings that can be easily recalled for various types of events, simplifying setup, and allowing for better quality sound at events. Depending on console selection, many consoles have built-in recording capability, but all of them can connect to a PC or laptop for recording as well. A digital console can be connected to a remote stage box to simplify signal transport. Modern digital stage boxes connect to the console utilizing one or two category network cables, and new stage infrastructure, and/or overhead microphones can be connected to that stage box in a small rack located on stage or just offstage. That same rack can house other system equipment like amplifiers, wireless microphone receivers, and other audio and video system devices.

Other Audio Systems:

Alongside the above improvements, we suggest replacing the current wireless microphone system with 8 to 16 new wireless microphone systems. Newer digital wireless systems make better use of the available frequencies, avoiding interference, and provide better quality audio. The quantity of wireless microphones is highly dependent on utilization. We recommend a minimum of 8 as that is typically in the range of most common uses. We recommend a higher quantity to support musical theater presentations, if needed, and if they are frequent enough to justify the purchase of additional microphones. We often recommend renting additional systems as needed for event types that only occur 4 times a year, or less.

The use of hanging microphones for capturing audio for recordings can be useful. They are less useful for reinforcement of vocals, unless that singing is acapella. Typically the playback from monitors directed to singers on stage is loud enough that it gets into hanging mics and overwhelms the vocals. There are a lot of variables to consider, but we always recommend the use of floor microphones placed reasonably close to a group of performers, and wireless microphones, or hand-held, or stand microphones for individual performers.



An Assisted Listening system must be provided to meet ADA requirements for the hearing impaired. Modern systems typically have receiver units that come with the system, and also will connect to Android and IOS devices directly as well. This provides a flexible system where those who wish to may use their own devices, but those do not wish to or cannot have the receiver units available.

A computerized playback system is appropriate. We recommend a simple Apple Mac Mini for audio playback and recording utilizing QLAB software for audio.

A simple production communications system should be provided to simplify communication between operations personnel on stage and at the control position, and possibly in the catwalk. A simple analog two channel system with a complement of belt packs, headsets, and cabling would be sufficient.

Video Systems:

We would recommend installing a motorized projection screen and a new projector to provide an appropriate image size based on standards for furthest viewer distance, in a location that is closer to the audience than the rear wall of the stage area, and at a proper brightness to achieve a contrast ratio that meets viewing standards. We believe that displays for the cafeteria should also be considered. Those displays can act as digital signage displays for announcements when not in use as “delay” screens for auditorium presentations.

We recommend the use of a wireless presentation device, connected to the video distribution system, so that presenter computers can be located on stage or in the auditorium as needed without long cables. There are several different types of wireless presentation systems available with varying distance limitations. The system should be selected with this in mind. We also recommend wired connections at the stage and at the control position.

Integration of Audio and Video systems with a Control system:

We recommend adding a simple control system that can control the room for simple presentations and other events with limited needs from just a wall mounted controller with simple controls. This alleviates the need for a qualified sound operator to be present. Typically, the system incorporates a certain number of wireless microphones and connections for wired microphones and presentation audio from presentation sources into just two basic volume controls (one for microphones and the other for presentation audio), and allows for the selection of a presentation source to be used with the audio and video



system. It also allows for the use of the speakers and displays in the cafeteria, simply by pressing a button on the screen. Anyone can walk in and turn on the system and select a preset for common scenarios. For more complex events, like a musical performance with multiple microphones, for instance, a trained operator can use the system in “manual mode” and access and control everything independently from the audio console.

In total, these recommendations add up to all new audio and video systems, minus some small pieces of equipment and portable gear that may be retained.

While there are cost savings to be had by doing all of the work at once, the overall project could possibly be broken into two to three phases.

Preliminary Opinion of Probable Cost:

Stage Lighting System	\$100K - \$225K
Stage Lighting Console	\$12K - \$28K
Stage Lighting Fixtures	\$175K - \$225K
Work Light Fixtures	\$35K - \$55K
Followspot Lighting	\$27K - \$35K
Stage Rigging System.....	\$115K - \$200K
Audience Seating.....	\$160K - \$195K
Loudspeaker Systems.....	\$70K - \$85K
Mixing Console and Playback Systems	\$20K - \$25K
Other Auxiliary Audio Systems	\$40K - \$50K
Video Systems.....	\$65K - \$75K
AV Control System.....	\$10K - \$15K
AV Infrastructure System	\$25K - \$30K
TOTAL	\$854K - \$1.24M

Pricing Notes:

1. Estimate does not include any demolition or abatement costs.
2. Estimate does not include any primary structural modifications. It does include an allowance for modest secondary structural interventions for mounting equipment.
3. Electrical work associated with the installed systems is an allowance and must be verified with a systems design.
4. Escalation is not included.

30 August 2022

Dundee Crown High School Theatre Assessment Report

General Conditions

The room is not properly accessible; stage access is not equitable requiring mobility-impaired persons to go around the theatre and backstage to access the stage while others can use the stage-front stairs.

We recommend creating an accessible pathway from the cross aisle to the stage on one side of the auditorium. This will allow more equitable access to stage. This will reduce the seat count.

The overhead lighting positions consist of three catwalks that are difficult to access. Straight ladders provide the only means of access. The catwalks themselves are difficult and uncomfortable to use because of restricted clearances for the forestage position, narrow walking surfaces and grip-strut expanded metal walking surfaces on which it is painful to kneel (the required position for accessing lighting at these positions). The stage is also inadequately served by the lighting positions because of the over-stage ceiling which covers the downstage half of the stage.

We recommend replacing the existing catwalk walking surface with plain steel plate or covering the catwalk walking surface with plywood securely attached to prevent rattling. We recommend that the ceiling over the stage area (upstage of the main curtain track) be removed.

There is minimal space for student support in terms of dressing and makeup or staging space. We did not evaluate spaces adjacent to the theatre for opportunities to improve this accommodation, but we recommend that if there are spaces close by that can serve a dual purpose as dressing and makeup rooms, that this second function be considered.

It is reported that in general, the sound system is not functioning and that the amplifiers are non-functional. There are enough non-functional items to recommend an almost full system replacement.

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Stage Lighting System

The existing stage lighting system is a dimmer-per-circuit centralized breaker-panel control system with an outdated lighting inventory. The power distribution system is designed for new LED lighting, but there are no LED fixtures in the theatre. The data network is very limited and not able to properly accommodate current generation lighting technologies. The power distribution system is aged, but not in poor condition. The console is reasonably contemporary and in good condition.

The existing power panels feeding the stage lighting system are current technology and reasonably new. We recommend maintaining those panels and the current lighting distribution. We recommend adding a lighting data network and distributing data to all of the lighting positions and all of the control positions. Because we recommend the elimination of the over stage ceiling and replacement of the ceiling with new lighting and rigging equipment, the existing power distribution must be augmented to support that new position. To support the additional lighting position and to provide some headroom in the lighting system capacity, we recommend adding another DMX-controlled relay panel next to the existing breaker panels. It can be served from the same overall electrical feed as those panels.

The stage lighting system will control all of the existing architectural lighting within the theatre. The house lights should be retrofitted with new LED modules. We recommend removing the existing over stage work light and installing catwalk-mounted LED work lights.

None of the existing production lighting fixtures are worth retaining. They have been well cared-for, but are beyond their useful lifespan and should be retired. We recommend a new inventory of production lighting units using current LED technology.

Stage Rigging System

The existing stage rigging system consists of two automated traversing curtains and ad-hoc rigging supported by non-engineered members attached to the stage catwalks. The existing curtain traversing systems are functional and, while loud, in good operating order. We see no reason to replace them. The curtains themselves are inherently flame retardant fabrics, according to their labels though of indeterminate age. They appear to be in reasonable condition and could be retained. There is a small number of masking curtains around the stage of limited efficacy. If the over stage ceiling is eliminated, we recommend installing fixed masking leg curtains supported on curtain tracks and border curtains on



pipes. We recommend the addition of engineered members at the upper ceiling level of the stage house to support these rigging elements. We recommend that all over stage catwalks, structure and upper ceiling be painted black.

Audience Seating

The existing audience seating is in poor condition. The upholstery is aged and the return springs on many seat pans were not operational. We recommend replacing the audience seating with seats that have self-rising seat pans and which have upholstered seats and backs. We anticipate that the outer backs and pans will be plastic. We also recommend that the seats contain integral aisle lighting to provide code required pathway illumination. This will require new electrical distribution in the audience chamber.

Loudspeaker Systems

The left and right main loudspeakers are insufficient to cover the entire theater effectively and are positioned too far forward. The center loudspeakers appear to be stage monitor loudspeakers, mounted upside down to the ceiling to provide a center main vocal cluster. Because monitor loudspeakers typically have a very wide coverage, but not a very tall coverage, it is highly likely they are ineffective towards the rear of the theater, and certainly under the overhang for the far back seating section. Because of the width of the stage opening we would suggest a new compact center cluster with appropriate loudspeakers be used for vocal reinforcement and an appropriate left/right main system be designed for better coverage. There does not appear to be appropriate delay loudspeaker coverage of the far rear seating area under the overhang. This should also be addressed. Trying to cover the entire room from the front requires that those loudspeakers be driven at high volumes to reach the very back, and that increases the chance of feedback when using open mics onstage dramatically. Especially when using the wireless microphones.

In addition, we recommend the addition of stage lip fill loudspeakers. These would be inset into the front of the stage facing, as high up as possible, or mounted to the front of the facing if recessing them is not possible. These provide fill for the closest two to three rows of seats and help pull the vocal image down from the center cluster that is at an extreme angle to these nears seats.

We recommend proper modeling of the room to determine detailed loudspeaker design requirements.

We recommend adding cabling infrastructure and mounting points, loudspeakers, processing, and amplifiers to provide surround loudspeaker locations on the side and rear



walls. This allows sound designers the flexibility to position sounds around the audience. This can be done with traditional surround type locations, or a more intensive immersive audio loudspeaker system can be designed to provide for what is now standard design for advanced high school systems, college systems, and professional theaters. It is important for students to get some training even at the high school level, on how to design and implement immersive audio.

Stage monitoring loudspeaker systems may be important for performers/presenters to hear playback audio and possibly some microphone foldback as well, although the latter can increase the possibility of feedback. We recommend utilizing portable monitors on stage and offstage as needed and placed depending on the needs of the event.

Mixing Console

The current mixing console was released ten years ago. Depending on when it was purchased, it may be time for it to be replaced, although if it is functioning properly, and meets the needs of the programming, this is an item that could be replaced later. We would suggest that it be replaced in no more than 4-5 years. We recommend replacing it with a newer medium format digital console. This provides a lot of flexibility in being able to route audio properly to the three main clusters, stage monitors, and overhang delay loudspeakers, and more importantly be able to store presets and settings that can be easily recalled for various types of events, simplifying setup, and allowing for better quality sound at events. Depending on console selection, many consoles have built-in recording capability, but all of them can connect to a PC or laptop for recording as well. The console is currently connected to a stage box in the booth to collect the analog cabling that was previously installed and route it into the console. We recommend adding infrastructure to support using the console in the audience chamber instead of in the booth as this is a much better position for an engineer to properly hear what is happening in the room to mix a performance or other event appropriately.

Other Audio Systems

Alongside the above improvements, we suggest replacing the current wireless microphone system with 8 channels of new wireless microphone systems. Newer digital wireless systems make better use of the available frequencies, avoiding interference, and provide better quality audio. The quantity of wireless microphones is highly dependent on utilization. We often recommend installing a smaller quantity of wireless microphones sufficient to support event types that happen more than 4 to 6 times a year, and renting additional systems as needed for event types that only occur 4 to 6 times a year, or less. Other solutions have included districts purchasing one or more, 24 to 32 channel mobile wireless microphone packages for shared use at high schools and scheduling the high use



programming around availability of those systems. This often leads to much better utilization of the resources, but also has an operational impact as someone must manage and maintain the systems. We also recommend changing the antenna distribution system to utilize only two antennas in total, having them separate by at least 6'.

An Assisted Listening system must be provided to meet ADA requirements for the hearing impaired. Modern systems typically have receiver units that come with the system, and also will connect to Android and IOS devices directly as well. This provides a flexible system where those who wish to may use their own devices, but those do not wish to or cannot have the receiver units available.

A computerized playback system is appropriate. We recommend an Apple Mac Studio for audio and video playback and audio recording utilizing QLAB software for audio and video.

A simple production communications system should be provided to simplify communication between operations personnel on stage, at the control positions, at tech table positions in the audience chamber, and in the catwalks. A simple analog two channel system with a complement of belt packs, headsets, and cabling would be sufficient. Wireless intercom systems can be added to the wired system for additional flexibility for crew that needs to be more mobile.

Video Systems

We would recommend installing a new motorized projection screen using a 16:10 aspect ratio and a screen material that provides high contrast for image clarity. The screen should be sized to meet the viewing standards for furthest viewer distance. A new projector should also be installed to provide appropriate image brightness and contrast ratio that meets viewing standards.

We recommend the use of a wireless presentation device, connected to the video distribution system, so that presenter computers can be located on stage or in the auditorium as needed without long cables. There are several different types of wireless presentation systems available with varying distance limitations. The system should be selected with this in mind. In addition to the wireless connection we always recommend a wired connection at the stage, and another at the control position. These would be network based systems that utilize category cabling for connection of an encoder device to the system. The encoder device connects to the source via an HDMI connection.

Infrastructure

Modern AV systems are network based and utilize category and fiber optic cabling. We



recommend the installation of a series of category and fiber cabling on panels for interconnection of AV equipment. We also recommend the installation of 2 to 3 network switches to provide an appropriate dedicated network for audio and video transport and control.

Integration of Audio and Video systems with a Control system:

We recommend adding a simple control system that can control the room for simple presentations and other events with limited needs from just a wall mounted controller with simple controls. This alleviates the need for a qualified sound operator to be present. Typically, the system incorporates a certain number of wireless microphones and connections for wired microphones and presentation audio from presentation sources into just two basic volume controls (one for microphones and the other for presentation audio), and allows for the selection of a presentation source to be used with the audio and video system. It also allows for the use of the speakers and displays in the cafeteria, simply by pressing a button on the screen. Anyone can walk in and turn on the system and select a preset for common scenarios. For more complex events, like a musical performance with multiple microphones, for instance, a trained operator can use the system in “manual mode” and access and control everything independently from the audio console.

In total, these recommendations add up to almost all new audio and video systems, minus some pieces of equipment and portable gear that may be retained.

While there are cost savings to be had by doing all of the work at once, the overall project could possibly be broken into two to three phases.

Preliminary Opinion of Probable Cost:

Stage Lighting System	\$60K - \$135K
Stage Lighting Fixtures	\$175K - \$225K
Architectural Lighting Fixtures	\$75K - \$135K
Stage Rigging System.....	\$115K - \$200K
Audience Seating.....	\$160K - \$195K
Loudspeaker Systems.....	\$140K to \$180K
Mixing Console and Playback Systems	\$30K to \$35K
Other Auxiliary Audio Systems	\$50K to \$60K
Video Systems.....	\$65K to \$75K
Control System	\$10K to \$15K
Infrastructure System.....	\$80K to \$100K
TOTAL	\$1.04M - \$1.35M



Pricing Notes:

1. Estimate does not include any demolition or abatement costs.
2. Estimate does not include any primary structural modifications. It does include an allowance for modest secondary structural interventions for mounting equipment.
3. Electrical work associated with the installed systems is an allowance and must be verified with a systems design.
4. Escalation is not included.

31 August 2022

Hampshire High School Theatre Assessment Report

General Conditions

This is a much more recent addition to the District 300 facilities and many of the deficiencies observed in the other theatres do not exist here. However, there are some issues that should be addressed.

The forestage lighting positions consist of two catwalks running the width of the auditorium. The catwalks themselves are uncomfortable to use because of subway grating walking surfaces on which it is painful to kneel (the required position for accessing lighting at these positions). The catwalk lighting positions are constrained by suspended acoustic reflectors. These reflectors prevent the proper range of lighting angles.

We recommend replacing the existing catwalk walking surface with plain steel plate or covering the catwalk walking surface with plywood securely attached to prevent rattling. Alternatively, the walking surface of the catwalks could be covered with rubber walk-off matt material. We also recommend raising the acoustic reflectors that are currently constraining the lighting angles to allow better stage coverage.

The existing side wall lighting positions are limited. We recommend adding a position farther downstage on the side walls to provide better coverage to the apron. We think that the existing electrical distribution could be extended to serve those locations.

Stage Lighting System

The existing stage lighting system is new and in good condition. There are currently very few LED lighting units in the inventory, however. We recommend that the existing power distribution system be augmented to support the new lighting positions. To support the additional lighting position and to provide some headroom in the lighting system capacity, we recommend adding another DMX-controlled relay panel next to the existing breaker panels. It can be served from the same overall electrical feed as

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those panels.

The accent lighting for the side walls in the auditorium is not functional. We recommend that these fixtures receive a thorough inspection and testing so that they can be made operational.

Stage Rigging System

The existing stage rigging system consists of single-purchase counterweight rigging linesets. The system has not been inspected since it was installed and should be inspected as soon as possible with necessary maintenance undertaken based on that inspection. In addition, there are some known areas of desired modification and / or correction:

- The leg masking curtains are all traveler curtains. This makes it difficult to move the masking to accommodate the needs of specific productions and it makes the masking bulky. We recommend purchasing three sets of leg curtains for use as needed.
- The traveler curtains are difficult to operate. This is likely the result of no maintenance since they were installed. The traveler curtains will be included in a rigging system inspection and we recommend that any maintenance identified as a result of that inspection be undertaken.
- Three linesets were designed to support orchestra shell ceiling panels. The orchestra shell was never acquired and these linesets are difficult to use for general production rigging. We recommend that either the orchestra shell be acquired or that the linesets be modified (remove arbor stops and install shorter arbors) to make them suitable for general use.

Orchestra Pit Cover

The existing orchestra pit cover is in good condition. However, the cover platforms do not all sit firmly on the support structure and a few of them rattle under foot. We were unable to determine the specific cause of the rattling, other than two of the stage right platforms are not solidly seated on the support structure (and the problem platforms apparently change position from one erection to the next). We recommend that the installing contractor come in to provide the necessary remediation for this issue.

Audience Seating

The existing audience seating is in good condition.



Loudspeaker Systems

The left and right main loudspeaker clusters seem to be in good condition, with no reports of trouble, other than the static issue that is likely related to DSP. The DSP system itself is at or near life expectancy, so replacement is recommended in any case. The loudspeakers are placed too close to center and should be spaced out to the width of the stage opening, and lowered if possible, with an additional center cluster implemented to better support musical theater performances as well as any other vocal reinforcement uses. The loudspeaker cluster locations should also be closely looked at in comparison to the acoustic reflector panels as it seems like the panels flanking the clusters may be shadowing the intended coverage area. The new wider and lower position of the left and right clusters may solve that issue without any need for concern.

In addition, we recommend the addition of stage lip fill loudspeakers. These would be built into the removable orchestra pit rails, as high up as possible. These provide fill for the closest two to three rows of seats and help pull the vocal image down from the center cluster that is at an extreme angle to these nears seats.

We recommend proper modeling of the room to determine detailed loudspeaker design requirements.

We recommend adding cabling infrastructure and mounting points, loudspeakers, processing, and amplifiers to provide surround loudspeaker locations on the side and rear walls. This allows sound designers the flexibility to position sounds around the audience. This can be done with traditional surround type locations, or a more intensive immersive audio loudspeaker system can be designed to provide for what is now standard design for advanced high school systems, college systems, and professional theaters. It is important for students to get some training even at the high school level, on how to design and implement immersive audio.

Stage monitoring loudspeaker systems may be important for performers/presenters to hear playback audio and possibly some microphone foldback as well, although the latter can increase the possibility of feedback. We recommend utilizing portable monitors on stage and offstage as needed and placed depending on the needs of the event.

Booth monitoring loudspeakers are important to good show operations and for safety awareness. The existing booth monitor loudspeakers should be replaced.

Mixing Console

The current mixing console was released in 2006 and has been discontinued for some time now. We recommend replacing it with a newer medium format digital console. This provides a lot of flexibility in being able to route audio properly to the three main clusters, stage monitors, and overhang delay loudspeakers, and more importantly be able to store presets and settings that can be easily recalled for various types of events, simplifying setup, and allowing for better quality sound at events. Depending on console selection,



many consoles have built-in recording capability, but all of them can connect to a PC or laptop for recording as well. The new console would be connected to a stage box in the booth to collect the analog cabling that was previously installed and route it into the console. We recommend adding category network infrastructure to support using the console in the audience chamber instead of in the booth as this is a much better position for an engineer to properly hear what is happening in the room to mix a performance or other event using multiple microphones appropriately.

Other Audio Systems

Alongside the above improvements, we suggest replacing the current wireless microphone system with 8 channels of new wireless microphone systems. Newer digital wireless systems make better use of the available frequencies, avoiding interference, and provide better quality audio. The quantity of wireless microphones is highly dependent on utilization. We often recommend installing a smaller quantity of wireless microphones sufficient to support event types that happen more than 4 to 6 times a year, and renting additional systems as needed for event types that only occur 4 to 6 times a year, or less. Other solutions have included districts purchasing one or more, 24 to 32 channel mobile wireless microphone packages for shared use at high schools and scheduling the high use programming around availability of those systems. This often leads to much better utilization of the resources, but also has an operational impact as someone must manage and maintain the systems.

An Assisted Listening system must be provided to meet ADA requirements for the hearing impaired. Modern systems typically have receiver units that come with the system, and also will connect to Android and IOS devices directly as well. This provides a flexible system where those who wish to may use their own devices, but those do not wish to or cannot have the receiver units available.

A computerized playback system is appropriate. We recommend an Apple Mac Studio for audio and video playback and audio recording utilizing QLAB software for audio and video.

A simple production communications system should be provided to simplify communication between operations personnel on stage, at the control positions, at tech table positions in the audience chamber, and in the catwalks. A simple analog two channel system with a complement of belt packs, headsets, and cabling would be sufficient. Wireless intercom systems can be added to the wired system for additional flexibility for crew that needs to be more mobile.

Additional hanging microphones are requested to bring the total to 8. We recommend either matching the existing microphones or providing 8 new microphones. Hanging microphones can work well under certain circumstances. Particularly for acoustic reinforcement or recording. Stage monitor loudspeakers can be loud enough to drown out the voices on stage in hanging microphones. In those cases we recommend using floor mics or individual wireless or wired microphones closer to performers.



A proper Page and Program system should be implemented for backstage areas and dressing areas to allow for proper monitoring of show progress and the ability of the stage manager to page people to the stage as needed. The use of the intercom system as both an intercom AND a “paging” system is not effective or appropriate.

Video Systems

We would recommend installing a new motorized projection screen using a 16:10 aspect ratio and a screen material that provides high contrast for image clarity. Owner comments indicate they would prefer a 16:9 ratio screen and projector. We typically recommend 16:10 as this is the most common format for educational purposes, and a 16:9 image will still look good on the 16:10 screen with minimal image size reduction. The screen should be sized to meet the viewing standards for furthest viewer distance. A new projector should also be installed to provide appropriate image brightness and contrast ratio that meets viewing standards.

We recommend the use of a wireless presentation device, connected to the video distribution system, so that presenter computers can be located on stage or in the auditorium as needed without long cables. There are several different types of wireless presentation systems available with varying distance limitations. The system should be selected with this in mind. In addition to the wireless connection we always recommend a wired connection at the stage, and another at the control position. These would be network-based systems that utilize category cabling for connection of an encoder device to the system. The encoder device connects to the source via an HDMI connection. Being a network based device, with the addition of additional infrastructure, the encoders can be connected to any video network connection and function well without the need to re-program a system. This increases flexibility dramatically.

We recommend the addition of a PTZ camera to provide a source for backstage video monitoring, possibly lobby area video monitoring, and more importantly a source for recording archival video, and for livestreaming events. In addition to the camera, displays, infrastructure, a recording device, and a streaming encoder (connected to the school network for outside access to a streaming service) should be provided.

Infrastructure

Modern AV systems are network based and utilize category and fiber optic cabling. We recommend the installation of a series of category and fiber cabling on panels for interconnection of AV equipment. We also recommend the installation of 2 to 3 network switches to provide an appropriate dedicated network for audio and video transport and control.

Integration of Audio and Video systems with a Control system

We recommend adding a simple control system that can control the room for simple presentations and other events with limited needs from just a wall mounted controller with



simple controls. This alleviates the need for a qualified sound operator to be present. Typically, the system incorporates a certain number of wireless microphones and connections for wired microphones and presentation audio from presentation sources into just two basic volume controls (one for microphones and the other for presentation audio), and allows for the selection of a presentation source to be used with the audio and video system. It also allows for the use of the speakers and displays in the cafeteria, simply by pressing a button on the screen. Anyone can walk in and turn on the system and select a preset for common scenarios. For more complex events, like a musical performance with multiple microphones, for instance, a trained operator can use the system in “manual mode” and access and control everything independently from the audio console.

While there are cost savings to be had by doing all of the work at once, the overall project could possibly be broken into two to three phases.

Preliminary Opinion of Probable Cost:

Stage Lighting System	\$40K - \$60K
Stage Lighting Fixtures	\$175K - \$225K
Stage Rigging System.....	\$145K - \$200K
Three sets of Leg Curtains	\$25K – 30K
Orchestra Shell System*	\$375K - \$500K
Lineset Modification*	\$15K - \$24K
Loudspeaker Systems.....	\$140K to \$225K
Mixing Console and Playback Systems	\$30K to \$60K
Other Auxiliary Audio Systems	\$80K to \$100K
Video Systems.....	\$210K to \$270K
Control System	\$10K to \$15K
Infrastructure System.....	\$80K to \$130K
TOTAL*	\$950K - \$1.34M

Additionally, probable cost for a shared 32 channel wireless microphone portable package is between \$100K and \$125K.

Pricing Notes:

1. Estimate does not include any demolition or abatement costs.
2. Estimate does not include any primary structural modifications. It does include an allowance for modest secondary structural interventions for mounting equipment.
3. Electrical work associated with the installed systems is an allowance and must be verified with a systems design.
4. Escalation is not included.
5. * Either the Orchestra Shell Option or the Lineset Modification Option should be included, not both. Lineset Modification is reflected in the “TOTAL” above.

31 August 2022

H.D. Jacobs High School Theatre Assessment Report

General Conditions

The room is not properly accessible; stage access is not equitable requiring mobility-impaired persons to go around the theatre and backstage to access the stage while others can use the stage-front stairs.

We recommend creating an accessible pathway from the cross aisle to the stage on one side of the auditorium. This will allow more equitable access to stage. This will reduce the seat count.

The control position is not accessible. The control room is reached by stepping up the aisle in the parterre seating area. It appears that it would be technically infeasible to make the existing control room accessible. We recommend creating an alternate control position in the house that is accessible. This alternate position could be used when necessary.

PARTNERS

Michael DiBlasi
Todd Hensley
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The overhead lighting positions consist of two catwalks that are difficult to access. Straight ladders provide the only means of access. The catwalks themselves are difficult and uncomfortable to use because of restricted clearances for the forestage position, narrow walking surfaces and grip-strut expanded metal walking surfaces on which it is painful to kneel (the required position for accessing lighting at these positions). The stage is also inadequately served by the lighting positions because of the over-stage ceiling which covers the downstage half of the stage and because the upstage catwalk present in other stages in this district, is not present in this school.

We recommend replacing the existing catwalk walking surface with plain steel plate or covering the catwalk walking surface with plywood securely attached to prevent rattling. We recommend that the ceiling over the stage area (upstage of the main curtain track) be removed.

There is minimal space for student support in terms of dressing and makeup or staging space. We did not evaluate spaces adjacent to the theatre for opportunities to improve this accommodation, but we recommend that if there



are spaces close by that can serve a dual purpose as dressing and makeup rooms, that this second function be considered. Additionally, there is no shop space for scenery. If there is an opportunity to move some or most of the

The stage floor is linoleum over concrete and there is a desire that a “proper” stage material should be installed. We typically recommend a resiliently-supported wood stage floor assembly. In this case, however, in order not to revise all of the door connections with the stage, a more low-profile solution might be investigated.

It is reported that in general, the sound system is not functioning and that the amplifiers are non-functional. There are enough non-functional items to recommend an almost full system replacement.

Stage Lighting System

The existing stage lighting system appears to be a dimmer-per-circuit centralized control system. However, we were unable to observe the power panels which feed the production lighting system. There is no record or recollection of these panels being replaced in the last 20 years. The power distribution devices appear to be in good condition. The lighting fixture inventory is limited and outdated. No lighting data network was observed. The lighting console is reasonably contemporary and in good condition.

We recommend replacing the existing power panels with new DMX-controlled relay panels and breaker panels. We recommend retaining current lighting distribution devices and augmenting them to support new lighting positions. We recommend adding a lighting data network and distributing data to all of the lighting positions and all of the control positions. Because we recommend the elimination of the over stage ceiling and replacement of the ceiling with new lighting and rigging equipment, the existing power distribution must be augmented to support that new position. To support the additional lighting position and to provide some headroom in the lighting system capacity, we recommend adding another DMX-controlled relay panel next to the existing breaker panels. It can be served from the same overall electrical feed as those panels.

The stage lighting system will control all of the existing architectural lighting within the theatre. The house lights have already been retrofitted with new LED modules. We recommend removing the existing over stage work light and installing catwalk-mounted LED work lights.

None of the existing production lighting fixtures are worth retaining. They have been well cared-for, but are beyond their useful lifespan and should be retired. We recommend a



new inventory of production lighting units using current LED technology. New followspot units should be included in the inventory of new production lighting units.

Stage Rigging System

The existing stage rigging system consists of two automated traversing curtains, manually operated masking curtains on curtain tracks and ad-hoc rigging supported by non-engineered members attached to the stage catwalks. The existing curtain traversing systems are functional and, while loud, in good operating order. We see no reason to replace them. The curtains themselves are inherently flame retardant fabrics, according to their labels though of indeterminate age. They appear to be in reasonable condition and could be retained. If the over stage ceiling is eliminated, we recommend installing fixed masking leg curtains supported on curtain tracks and border curtains on pipes. In the area where the ceiling is located. We recommend installing one batten hoist to support lighting for the cyclorama and upstage portion of the stage. We recommend the addition of engineered members at the upper ceiling level of the stage house to support these rigging elements.

Audience Seating

The existing audience seating is in good condition. However, none of the aisle seats have aisle lighting and the aisles are poorly illuminated. We recommend replacing the end panels of the seats with panels containing aisle lighting and routing new electrical distribution in the floor to support that lighting.

Loudspeaker Systems

The left and right main loudspeakers are insufficient to cover the entire theater effectively and are positioned incorrectly. The center loudspeakers are spaced too far apart and interaction between them will contribute to intelligibility issues of spoken voice in particular. Because of the width of the stage opening we would suggest a new compact center cluster with appropriate loudspeakers be used for vocal reinforcement and an appropriate left/right main system be designed for better coverage. There does not appear to be appropriate delay loudspeaker coverage of the far rear seating area under the overhang. This should also be addressed. Trying to cover the entire room from the front requires that those loudspeakers be driven at high volumes to reach the very back, and that increases the chance of feedback when using open mics onstage, dramatically. Especially when using the wireless microphones.

In addition, we recommend the addition of stage lip fill loudspeakers. These would be



inset into the front of the stage facing, as high up as possible, or mounted to the front of the facing if recessing them is not possible. These provide fill for the closest two to three rows of seats and help pull the vocal image down from the center cluster that is at an extreme angle to these nears seats.

We recommend proper modeling of the room to determine detailed loudspeaker design requirements.

We recommend adding cabling infrastructure and mounting points, loudspeakers, processing, and amplifiers to provide surround loudspeaker locations on the side and rear walls. This allows sound designers the flexibility to position sounds around the audience. This can be done with traditional surround type locations, or a more intensive immersive audio loudspeaker system can be designed to provide for what is now standard design for advanced high school systems, college systems, and professional theaters. It is important for students to get some training even at the high school level, on how to design and implement immersive audio.

Stage monitoring loudspeaker systems may be important for performers/presenters to hear playback audio and possibly some microphone foldback as well, although the latter can increase the possibility of feedback. We recommend utilizing portable monitors on stage and offstage as needed and placed depending on the needs of the event.

Booth monitoring loudspeakers are important to good show operations and for safety awareness. The existing booth monitor loudspeakers should be replaced.

Mixing Console

The current mixing console was released in 2006 and has been discontinued for some time now. We recommend replacing it with a newer medium format digital console. This provides a lot of flexibility in being able to route audio properly to the three main clusters, stage monitors, and overhang delay loudspeakers, and more importantly be able to store presets and settings that can be easily recalled for various types of events, simplifying setup, and allowing for better quality sound at events. Depending on console selection, many consoles have built-in recording capability, but all of them can connect to a PC or laptop for recording as well. The new console would be connected to a stage box in the booth to collect the analog cabling that was previously installed and route it into the console. We recommend adding category network infrastructure to support using the console in the audience chamber instead of in the booth as this is a much better position for an engineer to properly hear what is happening in the room to mix a performance or other event using multiple microphones appropriately.



Other Audio Systems

Alongside the above improvements, we suggest replacing the current wireless microphone system with 8 channels of new wireless microphone systems. Newer digital wireless systems make better use of the available frequencies, avoiding interference, and provide better quality audio. The quantity of wireless microphones is highly dependent on utilization. The Staff requests 16 channels for this facility. We often recommend installing a smaller quantity of wireless microphones sufficient to support event types that happen more than 4 to 6 times a year, and renting additional systems as needed for event types that only occur 4 to 6 times a year, or less. Other solutions have included districts purchasing one or more, 24 to 32 channel mobile wireless microphone packages for shared use at high schools and scheduling the high use programming around availability of those systems. This often leads to much better utilization of the resources, but also has an operational impact as someone must manage and maintain the systems.

An Assisted Listening system must be provided to meet ADA requirements for the hearing impaired. Modern systems typically have receiver units that come with the system, and also will connect to Android and IOS devices directly as well. This provides a flexible system where those who wish to may use their own devices, but those do not wish to or cannot have the receiver units available.

A computerized playback system is appropriate. We recommend an Apple Mac Studio for audio and video playback and audio recording utilizing QLAB software for audio and video.

A simple production communications system should be provided to simplify communication between operations personnel on stage, at the control positions, at tech table positions in the audience chamber, and in the catwalks. A simple analog two channel system with a complement of belt packs, headsets, and cabling would be sufficient. Wireless intercom systems can be added to the wired system for additional flexibility for crew that needs to be more mobile.

Installed hanging microphones are requested and we recommend a total of 8 to provide adequate coverage of the stage space. Hanging microphones can work well under certain circumstances. Particularly for acoustic reinforcement or recording. Stage monitor loudspeakers can be loud enough to drown out the voices on stage in hanging microphones. In those cases we recommend using floor mics or individual wireless or wired microphones closer to performers.

A proper Page and Program system should be implemented for backstage areas and



dressings areas to allow for proper monitoring of show progress and the ability of the stage manager to page people to the stage as needed. The use of the intercom system as both an intercom AND a “paging” system is not effective or appropriate.

Video Systems

We would recommend installing a new motorized projection screen using a 16:10 aspect ratio and a screen material that provides high contrast for image clarity. The screen should be sized to meet the viewing standards for furthest viewer distance. A new projector should also be installed to provide appropriate image brightness and contrast ratio that meets viewing standards.

We recommend the use of a wireless presentation device, connected to the video distribution system, so that presenter computers can be located on stage or in the auditorium as needed without long cables. There are several different types of wireless presentation systems available with varying distance limitations. The system should be selected with this in mind. In addition to the wireless connection we always recommend a wired connection at the stage, and another at the control position. These would be network-based systems that utilize category cabling for connection of an encoder device to the system. The encoder device connects to the source via an HDMI connection. Being a network based device, with the addition of additional infrastructure, the encoders can be connected to any video network connection and function well without the need to re-program a system. This increases flexibility dramatically.

We recommend the addition of a PTZ camera to provide a source for backstage video monitoring, possibly lobby area video monitoring, and more importantly a source for recording archival video, and for livestreaming events. In addition to the camera, displays, infrastructure, a recording device, and a streaming encoder (connected to the school network for outside access to a streaming service) should be provided.

Infrastructure

Modern AV systems are network based and utilize category and fiber optic cabling. We recommend the installation of a series of category and fiber cabling on panels for interconnection of AV equipment. We also recommend the installation of 2 to 3 network switches to provide an appropriate dedicated network for audio and video transport and control.

Integration of Audio and Video systems with a Control system:

We recommend adding a simple control system that can control the room for simple presentations and other events with limited needs from just a wall mounted controller with



simple controls. This alleviates the need for a qualified sound operator to be present. Typically, the system incorporates a certain number of wireless microphones and connections for wired microphones and presentation audio from presentation sources into just two basic volume controls (one for microphones and the other for presentation audio), and allows for the selection of a presentation source to be used with the audio and video system. It also allows for the use of the speakers and displays in the cafeteria, simply by pressing a button on the screen. Anyone can walk in and turn on the system and select a preset for common scenarios. For more complex events, like a musical performance with multiple microphones, for instance, a trained operator can use the system in “manual mode” and access and control everything independently from the audio console.

In total, these recommendations add up to significant changes to the audio and video systems.

While there are cost savings to be had by doing all of the work at once, the overall project could possibly be broken into two to three phases.

Preliminary Opinion of Probable Cost:

Stage Lighting System	\$230K - \$255K
Stage Lighting Fixtures	\$175K - \$225K
Work Light Fixtures	\$35K - \$55K
Stage Rigging System.....	\$145K - \$200K
Audience Seating.....	\$55K - \$65K
Loudspeaker Systems.....	\$140K to \$225K
Mixing Console and Playback Systems	\$30K to \$60K
Other Auxiliary Audio Systems	\$80K to \$100K
Video Systems.....	\$210K to \$270K
Control System	\$10K to \$15K
Infrastructure System.....	\$80K to \$130K
TOTAL	\$1.2M - \$1.6M

Pricing Notes:

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2. Estimate does not include any primary structural modifications. It does include an allowance for modest secondary structural interventions for mounting equipment.
3. Electrical work associated with the installed systems is an allowance and must be verified with a systems design.
4. Escalation is not included.



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300
BOARD of EDUCATION MEMO**

DATE:		Presented at the following Board Meetings	
TO:	Susan Harkin, Superintendent Board of Education	Construction/Facility	
		Finance	
		Policy/Legislative	
FROM:	Colleen O'Keefe Chief Legal Counsel	School Utilization	
		BOE 1st Reading	02/14/2022
		BOE 2nd Reading	02/28/2023

SUBJECT: Review of proposed changes to Board policies

Background

According to policy 2:240, *Board Policy Development*, "the Board will monitor its policies and consider whether any modifications are required." Policies with modifications are referred to as Draft Updates and policies under a five-year review are referred to as Review and Monitoring.

The following Board policies are presented to the Board for review:

2:100 *Board Member Conflict of Interest*

2:105 *Ethics and Gift Ban*

2:150 *Committees*

2:210 *Organizational Board of Education Meeting*

2:250 *Access to District Public Records*

2:265 *Title IX Sexual Harassment Grievance Procedure*

3:10 *Goals and Objectives*

4:10 *Fiscal and Business Management*

4:55 *Use of Credit and Procurement Cards*

4:140 *Waiver of Student Fees*

4:165 *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*

5:20 *Workplace Harassment Prohibited*

5:170 *Copyright for Publication or Sale of Instructional Materials and Computer Programs Developed by Employees*

5:190 *Teacher Qualifications*

5:220 *Substitute Teachers*

5:250 *Leaves of Absence*

5:260 *Student Teachers*

5:280 *Teacher Aides, Coaches, and Bus Drivers*

5:330 *Sick Days, Vacation, Holidays, and Leaves*

6:15 *School Accountability*

6:20 *School Year Calendar and Day*

6:50 *School Wellness*

6:65 *Student Social and Emotional Development*

6:130 *Program for the Gifted*



6:255 Assemblies and Ceremonies
6:260 Complaints about Curriculum, Instructional Materials, and Programs
6:270 Guidance and Counseling Program
6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
6:340 Student Testing and Assessment Program
7:10-E Exhibit - Equal Educational Opportunities Within the School Community
7:50 School Admissions and Student Transfers to and from Non-District Schools
7:70 Attendance and Truancy
7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
7:250 Student Support Services
7:285 Anaphylaxis Prevention, Response, and Management Program
7:290 Suicide and Depression Awareness and Prevention
7:340 Student Records
8:30 Visitors to and Conduct on School Property
8:40 Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events
8:42 Attendance at School Events
8:50 Visitors to the Schools

Recommendation

It is recommended to approve the proposed changes to Board policies as presented.

Document Status: Draft Update

BOARD OF EDUCATION

2:100 Board Member Conflict of Interest

No Board of Education member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by the School Code.

Board of Education members must annually file a "Statement of Economic Interests" as required by the Illinois Governmental Ethics Act. Each Board of Education member is responsible for filing the statement with the county clerk of the county in which the District's principal office is located by May 1.

No Board of Education member shall solicit or accept a gift that he or she has reason to believe is offered in an effort to influence his or her official position.

Federal and State Grant Awards

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) ([30 ILCS 708/](#)) if he or she has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in or a tangible benefit from the entity selected for the contract:

1. ~~Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a~~ member of the Board member's immediate family ~~or household~~;
2. The Board member's ~~business~~ partner; or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.:

105 ILCS 5/10-9.

5 ILCS 420/4A 101.5, 420/4A 105, 420/4A 106.5, and 420/4A 107, III. Governmental Ethics Act.

30 ILCS 708/, Grant Accountability and Transparency Act.

Commented [OC1]: All changes made to better align conflict of interest language to federal regulations (see 2 C.F.R. §200.318).

50 ILCS 105/3, Public Officer Prohibited Activities Act.

~~105 ILCS 5/10-9.~~

[2 C.F.R. §200.318](#)(c)(1).

CROSS REF.: 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

~~ADOPTED: February 10, 2003~~

REVISED: January 11, 2010; June 13, 2017; January 28, 2020

Document Status: Draft Update

BOARD OF EDUCATION

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any *political activity* during any *compensated time*, as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee, shall intentionally solicit or accept any *gift* from any *prohibited source*, as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. *Catered* means food or refreshments that are purchased ready to consume, which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. *Intra-governmental gift* means any gift given to a Board member or employee from another Board member or employee, and *inter-governmental gift* means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.

12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board Attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

Political activity means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, *compensated time* includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

Prohibited source means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

Gift means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

[105 ILCS 5/22-930](#) (final citation pending).

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases

Commented [OC2]: The Legal References are updated with the final citation for 105 ILCS 5/22-93, added by P.A. 102-327 and renumbered by P.A. 102-813, establishing a gift ban for school guidance counselors.

and Contracts), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest)

Document Status: **Review and Monitoring**

BOARD OF EDUCATION

2:150 Committees

Board Committees

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments, unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board.

Committees shall operate under the following guidelines:

- The Board President shall appoint Board members to serve on a committee.
- The committee members shall establish the committee's meeting dates, time, and place.
- The Superintendent may attend all committee meetings.

The following are Board committees:

1. Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

2. Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Required standing committees are:

a. Parent-Teacher Advisory Committee

This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such

issues as administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.

b. Behavioral Interventions Committee

This committee develops and monitors procedures for using behavioral interventions in accordance with Board Policy 7:230, Misconduct by Students with Disabilities and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory committee shall perform the duties assigned to the Behavioral Interventions Committee.

c. Other committees deemed necessary by the Board of Education.

Commented [OC3]: Language added to allow the Board to create BOE committees or Superintendent/designee committees as needed.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:240 (Board Policy Development), 5:40 (Communicable and Chronic Infectious Disease), 6:170 (Title I Program), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: February 10, 2003

REVISED: November 13, 2006; January 11, 2022

Document Status: Draft Update

BOARD OF EDUCATION

2:210 Organizational Board of Education Meeting

During a March meeting in odd-numbered years, the Board of Education establishes a date for its organizational meeting to be held sometime after the election authority canvasses the vote, but within ~~40~~²⁸ days after the consolidated election. The consolidated election is generally held on the first Tuesday in April of odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. At the organizational meeting the following shall occur:

1. Each successful candidate, before taking his or her seat on the Board, shall take the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.
2. The new Board members shall be seated.
3. The Board shall elect its officers, who assume office immediately upon their election.
4. The Board shall fix a time and date for its regular meetings.

LEGAL REF.:

~~10 ILCS 5/2A-1 et seq.~~ 105 ILCS 5/10-5, 5/10-16, and 5/10-16.5.

10 ILCS 5/2A-1 et seq., Election Code.

CROSS REF.: 2:30 (School District Elections), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of School Board Meetings), 2:220 (School Board Meeting Procedure), (2:230 Public Participation at School Board Meetings and Petitions to the Board)

ADOPTED: February 10, 2003

REVISED: March 14, 2005

REVISED: April 10, 2006

REVISED: February 26, 2007

REVISED: April 14, 2008

REVISED: August 10, 2009

Commented [OC4]: Updated in response to 105 ILCS 5/10-16, amended by P.A. 102-798, extending the timeframe in which a board must hold its organizational meeting from 28 to 40 days after the consolidated election.

Document Status: **Review and Monitoring**

Commented [OC5]: The Board is required to review existing policies every five years. At this point no suggested changes are proposed for this policy.

BOARD OF EDUCATION

2:250 Access to District Public Records

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response.

Freedom of Information Officer

The Superintendent shall appoint an employee, who may be himself or herself, to serve as the District's Freedom of Information Officer. That appointee assumes all the duties and powers of that office as provided in FOIA and this policy.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;

2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Some public records are available for immediate access including a description of the process for requesting a public record, and a list of all types or categories of records under its control. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the Board of Education or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.:

[5 ILCS 140/](#), Illinois Freedom of Information Act.

[105 ILCS 5/10-16](#) and [5/24A-7.1](#).

[820 ILCS 40/11](#).

[820 ILCS 130/5](#).

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

ADOPTED: October 13, 2015

Document Status: Draft Update

BOARD OF EDUCATION

2:265 Title IX Sexual Harassment Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. ~~Sexual assault~~ as defined in 20 U.S.C. §1092(f)(6)(A)(v), ~~dating violence~~ as defined in 34 U.S.C. §12291(a)(119), ~~domestic violence~~ as defined in 34 U.S.C. §12291(a)(128), or ~~stalking~~ as defined in 34 U.S.C. §12291(a)(369).

Commented [OC6]: Updated in response to changed citations to the definitions of dating violence, domestic violence, and stalking from the 2022 reauthorization of the Violence Against Women Act (VAWA).

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from [34 C.F.R. §106.30](#)

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

Title IX Coordinator:

Colleen O'Keefe, Chief Legal Counsel
2550 Harnish Drive, Algonquin, IL
60102
TitleIX@D300.org
847-551-8321

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title

IX grievance process that fully complies with [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with [34 C.F.R. §106.45](#) before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; [Code of Professional Conduct](#), and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

Document Status: Review and Monitoring

GENERAL SCHOOL ADMINISTRATION

3:10 Goals and Objectives

The Superintendent directs the administration in ~~order to manage~~ the management of the School District and to facilitate the implementation of a quality educational program in alignment with Board of Education policy 1:30, *School District Philosophy*. Specific goals and objectives are to:

Commented [OC7]: As referenced above, this policy is due for periodic review. Only minor wording changes are suggested at this point.

1. Provide educational expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the school and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are aligned with Board policy.
6. Manage the District's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of the District's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of the District's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-21.4](#), and [5/10-21.4a](#).

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board Superintendent Relationship), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 6:10 (Educational Philosophy and Objectives)

ADOPTED: January 9, 2012

Document Status: Draft Update

OPERATIONAL SERVICES

4:10 Fiscal and Business Management

The Superintendent or designee is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the District Board of Education and publishing it before December 1, as required by State law.

The Superintendent or designee shall ensure the efficient and cost-effective operation of the District's business management through the use of computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Networks*.

Budget Planning

The District's fiscal year is from July 1 until June 30 of the succeeding year. The Superintendent or designee shall present to the District Board of Education, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent or designee shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent or designee's proposed budget, the Board of Education sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The District Board of Education Secretary shall make arrangements to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's

availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed, including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the District Board of Education.

Commented [OC8]: Updated in response to 105 ILCS 5/17-1.3, added by P.A. 102-895, requiring districts to disclose this cash reserve balance information "at the public hearing at which the district certifies its budget and levy for the taxable year."

Final Adoption Procedures

The District Board of Education adopts a budget before the end of the first quarter of each fiscal year (September 30), or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the District Board of Education will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The District Board of Education adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. District Board of Education members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website.
2. Notify parent(s)/guardian(s) that the budget is posted and provide the website's address.
3. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year certified by the District's chief fiscal officer with the County Clerk within 30 days of the budget's adoption.
4. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
5. Make all preparations necessary in order for the District Board of Education to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act, and (2) file a Certificate of Tax Levy with the County Clerk, on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
6. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Commented [OC9]: Required by 105 ILCS 5/17-1.3, added by P.A. 102-895.

Any amendments to the budget or certificate of tax levy shall be made as provided in the School Code and Truth In Taxation Act.

Budget Amendments

The District Board of Education may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the District Board of Education with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the District Board of Education.

The District Board of Education shall act on:

- All interfund loans, interfund transfers, and transfers within funds.
- All transfers from one program to another.
- All expenditures that are to be charged to a contingency account, if such an account exists.
- All transfers from the working cash fund or abatements of it if one exists.

LEGAL REF.:

105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-1.3, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5, 5/20-8, and 5/20-10.

35 ILCS 200/18-55 et seq., Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

CROSS REF: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks)

ADOPTED: February 10, 2003

REVISED: February 26, 2007, August 8, 2011, August 11, 2014

Document Status: **Review and Monitoring**

OPERATIONAL SERVICES

4:55 Use of Credit and Procurement Cards

The Superintendent and employees designated by the Superintendent are authorized to use District credit and procurement cards to simplify the acquisition, receipt, and payment of purchases and travel expenses incurred on the District's behalf. Credit and procurement cards shall only be used for those expenses that are for the District's benefit and serve a valid and proper public purpose; they shall not be used for personal purchases. Cardholders are responsible for exercising due care and judgment and for acting in the District's best interests.

The District may, from time to time issue and/or authorize School Board members to use District credit cards to simplify the payment of actual and necessary expenses as authorized in Board policy 2:125, *Board Member Expenses*. The ~~School~~ Board will determine whether a Board members' use of a District credit card is appropriate through the expense approval process and the annual audit. All other components of this policy apply to a Board Member's use of a District credit card.

The Superintendent or designee shall manage the use of District credit and procurement cards by employees. It is the School Board's responsibility, through the audit and approval process, to determine whether District credit and procurement card use by the Superintendent is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit and procurement cards are governed by the following restrictions:

1. Credit and/or procurement cards may only be used to pay certain job-related expenses or to make purchases on behalf of the ~~School~~ Board or District or any student activity fund, or for purposes that would otherwise be addressed through a conventional revolving fund.
2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants ~~and cash advances~~.
3. The Superintendent or designee shall limit the amount each cardholder may charge in a single purchase or within a given month and inform the issuing bank of these limitations.
4. The Superintendent or designee must approve the use of a District credit or procurement card whenever such use is by telephone, fax, and the Internet. Permission shall be withheld when the use violates any ~~School~~ Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.

Commented [OC10]: As referenced above, this policy is due for periodic review. Only minor wording changes are suggested at this point.

5. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
6. All cardholders must sign a statement affirming that they are familiar with this policy. This Board policy will be included in the District 300 Purchasing Cardholder Manual.
7. The Superintendent shall implement a process whereby all purchases using a District credit or procurement card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
8. Cardholders must submit the original, itemized receipt to document all purchases.
9. No individual may use a District credit or procurement card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirements in [105 ILCS 5/10-20.21](#), or any Board policy.
10. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and shall ensure that it is used for the District's benefit.

LEGAL REF.:

[105 ILCS 5/10-20.21](#).

[23 Ill.Admin.Code §100.70](#)(d).

CROSS REF.: 4:50 (Payment Procedures), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits), 4:90 (Student Activity and Fiduciary Funds), 5:60 (Expenses)

ADOPTED: May 26, 2009

REVISED: August 11, 2014; August 11, 2015

Document Status: Draft Update

OPERATIONAL SERVICES

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board of Education a schedule of fees, if any, to be charged to students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fees for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss or damage of school property are waived for students who meet the eligibility criteria for a fee waiver as described in this policy. In order that no student is denied educational services on academic credit due to the inability of parents/guardians to pay fees and fines, the following fees are also waived for students who meet the eligibility criteria for fees and fines waiver: athletic participation fees, lock fees, towel fees, shop fees, laboratory fees and registration fees. Students receiving a fee waiver are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

Commented [OC11]: Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-805, eff. 1-1-23, requiring districts to waive fees and fines, including fines for the loss of school property, for all eligible students.

Notification

The Superintendent or designee shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for fee waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule and that provisions for assisting parents/guardians in completing the application are available.

Commented [OC12]: Required by 105 ILCS 5/10-20.13(b), as amended by P.A. 102-805, eff. 1-1-23.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).

Commented [OC13]: Updated in response to 105 ILCS 5/10-20.13, amended by P.A. 102-1032. 105 ILCS 5/10-20.13(b), as amended by P.A. 102-1032.

Commented [OC14]: Updated in response to 105 ILCS 5/10-20.13(b), amended by P.A. 102-805, eff. 1-1-23, adding homeless children and youth as students eligible for fee and fine waivers.

The Superintendent or designee will give additional consideration when ~~one~~ one or more of the following factors are present:

- Illness in family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations;

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements. ~~The Superintendent or designee may require family income verification at the time an individual applies for a fee waiver and anytime thereafter, but not more often than once every 60 calendar days. The Superintendent or designee shall not use any information from this or any independent verification process to determine free or reduced-price meal eligibility.~~⁵

Determination and Appeal

Within 30 calendar days after the receipt of a waiver request the Superintendent or designee shall mail a notice to the parent(s)/guardian(s) whenever a waiver request is denied. The denial notice shall include: (1) the reason for the denial, (2) the process and timelines for making an appeal, and (3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

LEGAL REF.:

42 U.S.C. §11434a, McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, 5/27-24.2, and 5/28-19.2.

23 Ill.Admin.Code §1.245 [may contain unenforceable provisions].

CROSS REF: 4:130 (Free and Reduced-Price food Services), 6:140 (Education of Homeless Children)

~~ADOPTED: February 10, 2003~~

REVISED: September 28, 2009; November 9, 2009; January 10, 2011; June 10, 2013; August 11, 2014; May 28, 2019; May 28, 2019

Document Status: Draft Update

OPERATIONAL SERVICES

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through policy 6:60, *Curriculum Content*;
 - b. Information in policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to policy 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*;
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics*; Code of Professional Conduct; and *Conflict of Interest*; and

Commented [OC15]: Updated throughout to align with changes made to 5:120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest, in response to Faith's Law, 105 ILCS 5/22-85.5, added by P.A. 102-676.

- c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
- 3. Provide information to parents/guardians in student handbooks about the warning signs of child sexual abuse, grooming behaviors, and employee-student boundary violations with evidence-informed educational information that also includes:
 - a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon policy 5:120, *Employee Ethics*; *Code of Professional Conduct*; and *Conflict of Interest*, and how to prevent child sexual abuse from happening;
 - b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
 - c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to policy 7:250, *Student Support Services*.
- 4. Provide parents/guardians of students in any of grades K through 8 with not less than five days' written notice before commencing any class or course providing instruction in recognizing and avoiding sexual abuse, as well as the opportunity to object in writing.

LEGAL REF.:

[105 ILCS 5/10-23.13](#), [5/22-85.5](#), [5/27-9.1a](#), and [5/27-13.2](#).

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/11-25](#), Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

Document Status: Draft Update

GENERAL PERSONNEL

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct which has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. [An eEmployee](#) may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names of the departments, office addresses, email addresses, and telephone numbers to contact with a report or complaint. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Colleen O'Keefe, Chief Legal Counsel
2550 Harnish Dr., Algonquin, IL 60102
TitleIX@D300.org
847-551-8321

Complaint Managers:

Eberto Mora, Assistant Superintendent of Human Resources
2550 Harnish Dr., Algonquin, IL 60102
Eberto.Mora@D300.org
847-551-8300

Everlean Dodson, Legal Coordinator
2550 Harnish Dr., Algonquin, IL 60102
TitleIX@D300.org
847-551-8321

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5\(a\)](#), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101\(E\)](#) and (E-1), [5/2-102\(A\)](#), (A-10), (D-5), [5/2-102\(E-5\)](#), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998); [Vance v. Ball State Univ.](#), 570 U.S. 421 (2013).

Commented [OC16]: The Legal References are updated.

Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).

Burlington Indus. v. Ellerth, 524 U.S. 742 (1998).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

~~Crawford v. Metro. Gov't of Nashville & Davidson Cty., 555 U.S. 271 (2009).~~

~~Faragher v. City of Boca Raton, 524 U.S. 775 (1998).~~

~~Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).~~

~~Harris v. Forklift Systems, 510 U.S. 17 (1993).~~

~~Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).~~

~~Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).~~

~~Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).~~

~~Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).~~

~~Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).~~

~~Vance v. Ball State Univ., 133 S. Ct. 2434 (2013).~~

~~Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).~~ Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: February 10, 2003

REVISED: October 16, 2008, May 10, 2010; October 15, 2013; August 11, 2015; February 13, 2018; June 26, 2018; July 7, 2020; August 25, 2020; February 22, 2022

Document Status: Review and Monitoring

GENERAL PERSONNEL

5:170 Copyright for Publication or Sale of Instructional Materials and Computer Programs Developed by Employees

Commented [OC17]: As referenced above, this policy is due for periodic review. No revisions are suggested at this time.

Instructional Materials

All instructional materials developed by an employee within the scope of District employment are works made for hire and belong to the District. The District is entitled to all proceeds from the marketing or sale of works made for hire other than computer programs.

The employee must provide the Superintendent or designee with prior written notification of his or her intention to publish any computer programs developed within the scope of employment. The District has the exclusive right to register the copyrights for them. Unless the employee specifically states in writing to the contrary, the employee warrants that any programs developed and submitted to the District for publication are original.

Copyright Compliance

While staff members may use appropriate supplementary materials, it is each staff member's responsibility to abide by the District's copyright compliance procedures and to obey the copyright laws. The District is not responsible for any violations of the copyright laws by its staff or students. A staff member should contact the Superintendent or designee whenever the staff member is uncertain about whether using or copying material complies with the District's procedures or is permissible under the law, or wants assistance on when and how to obtain proper authorization. No staff member shall, without first obtaining the permission of the Superintendent or designee, install or download any program on a District-owned computer. At no time shall it be necessary for a District staff member to violate copyright laws in order to properly perform his or her duties.

Computer Programs Prepared Within the Scope of Employment

The employee who develops a computer program is entitled to a share of the proceeds from its sale as agreed to by the District. Neither the employee nor the District may receive more than 90% of the proceeds. The negotiation may be conducted by an employee's representative.

"Proceeds" are the profits after deducting expenses and shall be computed by the District. The proceeds of a computer program developed by more than one employee shall be equitably distributed among such employees, in proportion to their participation in the program's development, and the District.

LEGAL REF.:

Federal Copyright Law of 1976, [17 U.S.C. §101](#) *et seq.*

[105 ILCS 5/10-23.10](#).

CROSS REF.: 6:235 (Access to Electronic Networks)

ADOPTED: December 8, 2015

Document Status: Review and Monitoring

PROFESSIONAL PERSONNEL

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312](#)(e)(1)(A).

[105 ILCS 5/10-20.15](#), [5/21-11.4](#), [5/21B-15](#), [5/21B-20](#), [5/21B-25](#), and [5/24-23](#).

[23 Ill.Admin.Code §1.610](#) *et seq.*, [§1.705](#) *et seq.*, and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

Commented [OC18]: As referenced above, this policy is due for periodic review. No revisions are suggested at this time.

ADOPTED: February 10, 2003

REVISED: March 12, 2012; May 12, 2014; February 28, 2017

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license ~~or short-term substitute license~~ and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. ~~A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.~~

Commented [OC19]: Updated in response to 105 ILCS 5/21B-20(3), amended by P.A. 102-717.

The III. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, s Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Commented [OC20]: Updated in response to 105 ILCS 5/21B-20(4), amended by P.A. 102-712, permitting short-term substitute teachers to substitute for a licensed teacher for up to 15 (rather than five) consecutive school days, if the Governor has declared a disaster due to a public health emergency, through 6-30-23.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

Internal Substitution

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[40 ILCS 5/16-118, III. Pension Code.](#)

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

Document Status: Draft Update

PROFESSIONAL PERSONNEL

5:250 Leaves of Absence

Sick and Bereavement Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

FamilyChild Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take familychild bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the FamilyChild Bereavement Leave Act. Eligible employees may use familyChild bereavement leave, without any adverse employment action, allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent (2) making arrangements necessitated by the death of the staff member's child covered family member, or (3) grieving the death of the staff member's

Commented [OC21]: Updated in response to the FamilyChild Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23, expanding the entitlement to unpaid bereavement leave to covered family members, and to include absences related to unsuccessful pregnancies and adoptions.

child covered family member, without any adverse employment action, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child, the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one child covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the FamilyChild Bereavement Leave Act. This policy does not create any right for an employee to take familychild bereavement leave that is inconsistent with the FamilyChild Bereavement Leave Act.

Personal Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Leaves for Service in the Military

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Leaves for service in the military, National Guard, and General Assembly, as well as any re-employment rights, shall be granted in accordance with State and federal law.

School Visitation Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent or designee shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or any other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

Other Leaves

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

The Board of Education will grant a leave of absence to the Association president and trustees of the Teachers' Retirement System as required by [Sections 24-6.2](#) and [24-6.3 of the School Code](#).

Unpaid Leaves

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

LEGAL REF.:

105 ILCS 5/10-20.83 (final citation pending), 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.

~~10 ILCS 5/13-2.5.~~

~~105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.~~

10 ILCS 5/13-2.5, Election Code.

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: February 10, 2003

REVISED: January 14, 2008, January 14, 2013; August 11, 2015; February 28, 2017; July 7, 2020; February 22, 2022

REVIEWED: August 25, 2020

Document Status: Review and Monitoring

PROFESSIONAL PERSONNEL

5:260 Student Teachers

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. No individual who has been convicted of a criminal offense that would subject him or her to license suspension or revocation pursuant to [Section 5/21B-80](#) of the School Code or who has been found to be the perpetrator of sexual or physical abuse of a minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 is permitted to student teach.¹

Before permitting an individual to student teach or begin a required internship in the District, the Superintendent or designee shall ensure that:

1. The District performed a [105 ILCS 5/10-21.9\(g\)](#) Check as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to [105 ILCS 5/24-5](#).

A [105 ILCS 5/10-21.9\(g\)](#) Check shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act ([20 ILCS 2635/1](#)), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act ([P.L. 109-248](#));
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law ([730 ILCS 152/101 et seq.](#)); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law ([730 ILCS 154/75-105](#)).

The School Code requires each individual student teaching or beginning a required internship to provide the District with written authorization for, and pay the costs of, his or her [105 ILCS 5/10-21.9\(g\)](#) check (including any applicable vendor's fees). Upon receipt of this authorization and payment, the Superintendent or designee will submit the student teacher's name, sex, race, date of birth, social security number, fingerprint images, and other identifiers, as prescribed by the Department of State Police, to the

Commented [OC22]: As referenced above, this policy is due for periodic review. No revisions are suggested at this time.

Department of State Police. The Superintendent or designee will provide each student teacher with a copy of his or her report.

Assignment

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities.

LEGAL REF.:

Adam Walsh Child Protection and Safety Act, [P.L. 109-248](#).

Uniform Conviction Information Act, [20 ILCS 2635/1](#).

[105 ILCS 5/10-21.9](#), [5/10-22.34](#), and [5/24-5](#).

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:190 (Teacher Qualifications)

ADOPTED: August 11, 2015

REVISED: February 28, 2017

Document Status: Draft Update

EDUCATIONAL SUPPORT PERSONNEL

5:280 Teacher Aides, Coaches, and Bus Drivers

Paraprofessionals

Paraprofessionals provide supervised instructional support. Service as a paraprofessional requires an educator license with stipulations endorsed for a paraprofessional educator unless a specific exemption is authorized by the Ill.~~inois~~ State Board of Education (ISBE).

Individuals with only non-instructional duties (e.g., providing technical support for computers, providing personal care services, or performing clerical duties) are not, and the requirements in this section do not apply. In addition, individuals completing their clinical experiences and/or student teaching do not need to comply with this section, provided their service otherwise complies with ISBE rules.

Nonlicensed~~certificated and unlicensed~~ Personnel Working with Students and Performing Non-Instructional Duties

Non~~licensed~~~~certificated and unlicensed~~ personnel performing non-instructional duties may be used:

1. for non-teaching duties not requiring instructional judgment or evaluation of students;
2. for supervising study halls, long distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored extracurricular activities;
3. to assist with academic programs under a certificated teacher's immediate supervision;
4. as a guest lecturer or resource person under a certificated teacher's direction and with the administration's approval; or
5. for providing specialized instruction in fields in which they are particularly qualified, due to their knowledge or skills, under a certificated teacher's direction and with the regional superintendent's approval.

Non~~licensed~~~~certificated~~ personnel may be used as supervisors, chaperones or sponsors, either on a voluntary or on a compensated basis, for non-academic school

Commented [OC23]: Verbiage is updated in response to 23 Ill.Admin.Code §1.630(c), amended at 45 Ill.Reg. 9446.

activities or for school activities connected to the academic program during any time in which the Governor has declared a disaster due to a public health emergency, in accordance with ISBE rule.

Commented [OC24]: Updated in response to 23 Ill.Admin.Code § 1.630(c), amended at 45 Ill.Reg. 9446 by P.A 102-894.

Coaches and Athletic Trainers

Athletic coaches shall have the qualifications required by any association in which the School District maintains a membership. Regardless of whether the athletic activity is governed by an association, the Superintendent or designee shall ensure that each athletic coach: (1) is knowledgeable regarding coaching principles, (2) has first aid training, and (3) is a trained Automatic External Defibrillator user according to rules adopted by the Illinois Department of Public Health. Anyone performing athletic training services shall be licensed under the Illinois Athletic Trainers Practice Act, be an athletic trainer aide performing care activities under the on-site supervision of a licensed athletic trainer, or otherwise be qualified to perform athletic trainer activities under State law.

Bus Drivers

All District contractors and vendors and their employees are expected to adhere to all guidelines and laws as set by the School Code and the State of Illinois.

LEGAL REF.:

[34 C.F.R. §200.58.](#)

[105 ILCS 5/10-22.34](#), [5/10-22.34a](#), and [5/10-22.34b](#).

[625 ILCS 5/6-104](#) and [5/6-106.1](#), [Ill. Vehicle Code](#).

[23 Ill.Admin.Code §§1.280](#), [1.630](#), and [25.510](#).

CROSS REF.: 4:110 (Transportation), 4:170 (Safety), 5:30 (Hiring Process and Criteria), 5:285 (Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers), 6:250 (Community Resource Persons and Volunteers)

Document Status: Draft Update

EDUCATIONAL SUPPORT PERSONNEL

5:330 Sick Days, Vacation, Holidays, and Leaves

Sick Days

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Vacation

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Holidays

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Personal/Emergency Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Leaves for Service in the Military and General Assembly

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Education support personnel shall receive the same military and General Assembly leaves that are granted professional staff.

Bereavement Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Educational support personnel may receive the same bereavement leave that is granted professional staff.

School Visitation Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

An eligible employee is entitled to a school visitation leave on the same terms and conditions granted professional staff.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

Educational support personnel receive a leave for victims of domestic violence, sexual violence, gender violence, or any other crime of violence on the same terms and conditions granted professional staff.

FamilyChild Bereavement Leave

Commented [OC25]: Updated in response to the FamilyChild Bereavement Act, 820 ILCS 154/, amended by P.A. 102-1050, eff. 1-1-23.

Educational support personnel receive child bereavement leave on the same terms and conditions granted professional staff.

Leave to Serve as a Trustee of the Ill Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with ~~105 ILCS 5/24-6.3~~ State law.

Association Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

LEGAL REF.:

105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, ~~and 5/24-6~~, and 5/24-6.3.

10 ILCS 5/13-2.5, Election Code.

330 ILCS 61/, Service Member Employment and Reemployment Rights Act.

820 ILCS 147/, School Visitation Rights Act.

820 ILCS 154/, Child Bereavement Leave Act.

820 ILCS 180/, Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

ADOPTED: February 10, 2003

REVISED: November 26, 2007; January 14, 2008; April 26, 2010; June 10, 2013; August 11, 2015; February 28, 2017; May 28, 2019; January 28, 2020; February 22, 2022

Document Status: Draft Update

INSTRUCTION

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. *State Goals for Learning* with accompanying *Illinois and Learning Standards*.

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 4 through 12 and teachers.

The Superintendent shall regularly report the District's progress to the Board and seek Board approval for each School Improvement Plan.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [5/10-21.3a](#), and [5/27-1](#).

Commented [OC26]: Updated in response to 23 Ill.Admin.Code §1, Appendix D, amended at 45 Ill.Reg. 13180.

[23 Ill.Admin.Code Part 1](#), Subpart A: Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

REVISED: February 28, 2017; May 28, 2019; February 22, 2022

Document Status: Draft Update

INSTRUCTION

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.56, 5/10-20.46, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-3, 5/27-18, 5/27-19, 5/27-20, 5/27-20.1, and 5/27-20.2, ~~and 20/1~~.

10 ILCS 5/11-4.1, Election Code.

5 ILCS 490/, State Commemorative Dates Act.

23 Ill.Admin.Code §1.420(f).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

Commented [OC27]: The Legal References are updated.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves); 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

ADOPTED: February 10, 2003

REVISED: May 26, 2009, April 26, 2010; August 11, 2015; May 28, 2019; January 28, 2020; January 26, 2021; February 22, 2022

Document Status: Draft Update

INSTRUCTION

6:50 School Wellness

Community Unit School District 300 is committed to providing a school environment that enhances learning and the development of lifelong wellness practices. Student wellness, including good nutrition, physical activity, and a connection to nature to improve physical and mental health through time spent outdoors, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy, the policy is available to the community on an annual basis, and that the community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education courses, taught by state-certified physical education instructors, shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, and offers direct opportunities to learn how to work cooperatively in a group setting. To encourage life-long physical activity, physical education includes instruction in individual activities as well as in competitive and non-competitive team sports.
- Schools are encouraged to provide access to and encourage students and community members to use the school's physical activity facilities outside the normal school day.

- The curriculum will be consistent with and incorporate relevant Illinois Learning Standards for Physical Development and Health as established by the Ill. State Board of Education (ISBE).
- Unless otherwise exempted, all students will be required to engage in a physical education course. See Board policy 6:60, *Curriculum Content*.
- Support for the health of all students is demonstrated by hosting health clinics, health screenings, and helping eligible students enroll in Medicaid and other state child health insurance programs.

Nutrition Guidelines for Foods Available During the School Day

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* published jointly by the U.S. Departments of Health and Human Services and Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods and comply with all ISBE rules.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the “general nutrition standards for competitive foods” specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District’s related procedure(s), contact the Superintendent or designee. The District’s procedures are subject to change. The number of EFDs is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District’s local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.

4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. *Properly* means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

The Superintendent or designee shall annually provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy

Community Input

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and community.

Recordkeeping

The Superintendent or designee shall retain records to document compliance with this policy.

LEGAL REF.:

[Pub. L. 108-265](#), Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

[42 U.S.C. §1771](#) *et seq.*, Child Nutrition Act of 1966.

[42 U.S.C. §1751](#) *et seq.*, National School Lunch Act.

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010.

[42 U.S.C. §1779](#), as implemented by [7 C.F.R. §§210.11](#) and [210.31](#).

50 ILCS 205/1 Local Records Act.

105 ILCS 5/2-3.139 [and 5/2-3.189](#).

[23 Ill.Admin.Code Part 305](#), Food Program.

Commented [OC28]: The Legal References are updated.

ISBE's *School Wellness Policy* Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education)

ADOPTED: June 26, 2006

REVISED: April 26, 2010, April 11, 2011; March 12, 2012; February 28, 2017; February 22, 2022

Document Status: Draft Update

INSTRUCTION

6:65 Student Social and Emotional Development

Social and emotional learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationships, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent shall incorporate SEL into the District's curriculum and other educational programs consistent with the District's mission and the goals and benchmarks of the III. Learning Standards. The III. Learning Standards include three goals for students:

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social-awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in personal, school, and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction, District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.

5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment, and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.
7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.:

Children's Mental Health Act of 2003, 405 ILCS 49/.

CROSS REF.: 1:30, (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

Commented [OC29]: The Legal References are updated.

Document Status: Review and Monitoring

INSTRUCTION

6:130 Program for the Gifted

The Superintendent or designee shall implement an education program for gifted and talented learners and engage them in appropriately differentiated learning experiences to develop their unique abilities. If the State Superintendent of Education issues a Request for Proposals because sufficient State funding is available to support local programs of gifted education, the Superintendent or designee shall inform the Board concerning the feasibility and advisability of developing a "plan for gifted education" that would qualify for State funding.

Eligibility to participate in the gifted program shall not be conditioned upon race, religion, sex, disability, or any factor other than the student's identification as gifted or talented learner.

~~In order to allow the Board of Education to monitor this policy, the Superintendent or designee shall report at least annually on the status of the District's gifted program.~~

The School Board will monitor this program's performance by meeting periodically with the Superintendent or designee to determine and/or review the indicators and data that evidence whether the educational program for gifted and talented learners is accomplishing its goals and objectives and is otherwise in compliance with this policy.

Commented [OC30]: Language revised to reflect current practice.

LEGAL REF.:

Commented [OC31]: The Legal References are updated.

[105 ILCS 5/14A-5 23 Ill.Admin.Code Part 227.](#)

CROSS REF.: 6:135 (Accelerated Placement Program)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, April 11, 2011

Document Status: Draft Update

INSTRUCTION

6:255 Assemblies and Ceremonies

Assemblies must be approved by the Building Principal and be consistent with the District's educational objectives.

While the District respects an individual's brief, quiet, personal religious observance(s), it shall not endorse or otherwise promote invocations, benedictions, and group prayers at any school assembly, ceremony, or other school-sponsored activity.

Commented [OC32]: Updated in response to Kennedy v. Bremerton Sch. Dist., 142 S.Ct. 2407 (2022).

LEGAL REF.:

[Lee v. Weisman](#), 505 U.S. 577 (1992).

[Santa Fe Independent Sch. Dist. v. Doe](#), 530 U.S. 290 (2000).

[Kennedy v. Bremerton Sch. Dist.](#), 142 S.Ct. 2407 (2022).

[Jones v. Clear Creek Independent Sch. Dist.](#), 930 F.2d 416 (5th Cir. 1991), *cert. granted, judgement vacated*, 505 U.S. 1215 (1992), *remand*, 977 F.2d 963, *reh'g denied*, 983 F.2d 234 (5th Cir. 1992), and *cert. denied*, 508 U.S. 967 (1993).

CROSS REF.: 6:70 (Teaching About Religion), 6:80 (Teaching About Controversial Issues)

Document Status: Draft Update

INSTRUCTION

6:260 Complaints about Curriculum, Instructional Materials, and Programs

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board of Education policy 7:15, *Student and Family Privacy Rights*.

~~Persons~~ Parents/guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy ~~should~~ may file a complaint using Board policy 2:260, *Uniform Grievance Procedure*.

Commented [OC33]: Updated to limit the scope of complainants in this policy to parents/guardians, employees, and community members

~~Persons~~ Parents/guardians, employees, and community members with ~~all~~ other suggestions or complaints about curriculum, instructional materials, or programs should complete a *Curriculum Objection Form*. A parent/guardian may request that his/her child be exempt from using a particular instructional material or program by completing a *Curriculum Objection Form*. The Superintendent or designee shall establish criteria for the review of objections and inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

Commented [OC34]: Updated in response to the need for the District to have processes in place to address an increasing number of curriculum objections.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Amendment.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 7:15 (Student and Family Privacy Rights), 8:110 (Public Suggestions and Concerns)

ADOPTED: February 10, 2003

REVIEWED: June 25, 2012; October 26, 2021

Document Status: Review and Monitoring

INSTRUCTION

6:270 Guidance and Counseling Program

The School District provides a guidance and counseling program for students. The Superintendent or designee shall direct the District's guidance and counseling program. School counseling services, as described by State law, may be performed by a qualified guidance specialist or any certificated staff member. The counseling program will assist students with interventions related to academic, social and/or personal issues. Students shall be encouraged to seek academic, social, and or personal assistance.

Each staff member is responsible for effectively guiding students under his/her supervision in order to provide early identification of intellectual, emotional, social, or physical needs, diagnosis of any learning disabilities, and development of educational potential. The District's counselors ~~may~~ shall offer counseling to those students who require additional assistance.

The guidance program will assist students to identify career options consistent with their abilities, interests, and personal values. Students shall be encouraged to seek the help of counselors to develop specific curriculum goals that conform to the student's career objectives. High school juniors and seniors will have the opportunity to receive career-oriented information. Representatives from colleges and universities, occupational training institutions and career-oriented recruiters, including the military, may be given access to the school campus in order to provide students and parent(s)/guardian(s) with information.

LEGAL REF.:

[105 ILCS 5/10-22.24a](#) and [5/10-22.24b](#).

[23 Ill.Admin.Code §§1.420\(q\)](#).

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:50 (School Wellness), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 7:100 (Health and Dental Examinations, Immunizations, and Exclusion of Students), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention)

ADOPTED: February 10, 2003

Commented [OC35]: As referenced above, this policy is due for periodic review. Minor word change and typo revision suggested at this time.

Document Status: Draft Update

INSTRUCTION

6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. When applicable, the Building Principal or designee shall, prior to the first day of class, inform individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the community college's criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. This section does not govern the transfer of credits for students transferring into the District.

Commented [OC36]: Required by the Dual Credit Quality Act, 110 ILCS 27/16.5(c), added by P.A. 102-1077, eff. 1-1-23.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

Registered Apprenticeship Program. The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with [Section 27-22 of the School Code](#). The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for physical education. A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or

designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an *interscholastic* or *extracurricular athletic program*;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student who is eligible for special education may be excused from physical education courses pursuant to 7:260, *Exemption from Physical Education*.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7:50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under [Section 10-22.20 of the School Code](#), in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.:

105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, 5/10-20.62, 5/27-6, 5/27-22.3, and 5/27-22.05.

[110 ILCS 27/](#), Dual Credit Quality Act.

[23 Ill.Admin.Code §§1.425\(e\)](#), [1.440\(f\)](#), [1.470\(c\)](#), and [Part 255](#).

CROSS REF.: 6:180 (Extended Instructional Programs), 6:300 (Graduation Requirements), 6:315 (High School Credit for Students in Grade 7 or 8), 6:320 (High School Credit for Proficiency), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:260 (Exemption from Physical Education)

Document Status: Draft Update

INSTRUCTION

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and guidance needs, curriculum and instruction effectiveness, as well as school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall develop and supervise a student assessment program and shall provide appropriate data to the Board to allow it to monitor the program's results. The program will:

1. Use appropriate assessment methods and instruments. It may include norm and criterion-referenced achievements tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE).
3. Be uniformly applied to all students who are required to be tested.
4. Conform to the schedule required by State law and State Board of Education rules. It may include testing of students in grades not required by State law to be tested.
5. Emphasize the code of ethics for test administration.
6. Provide each student's parents/guardians with the results or scores of each State assessment.

The Prairie State Achievement Examination results shall be recorded in the student's permanent school record. All other test results shall be recorded in the student's temporary school record. All test results are available only to the student, the student's parent(s)/guardian(s), and school personnel directly involved with the student's educational program, pursuant to Board policy 7:340, *Student Records*.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students.

LEGAL REF.:

Family Educational Rights and Privacy Act, [20 U.S.C. §1232g](#).

Commented [OC37]: The Legal References are updated.

Illinois School Student Records Act, [105 ILCS 10/](#).

105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/2-3.64a-10, [5/2-3.64a-15](#), 5/2-3.107, 5/2-3.153, 5/10-17a, 5/22-82, and 5/27-1.¹

23 Ill. Admin. Code [§](#)1.30(b) and [§](#) 375.10.

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

ADOPTED: February 10, 2003

REVISED: August 11, 2015; February 28, 2017; February 13, 2018; September 24, 2019; January 26, 2021; February 22, 2022

Document Status: Review and Monitoring

Equal Educational Opportunities

7:10-E Exhibit - Equal Educational Opportunities Within the School Community

Commented [OC38]: As referenced above, this policy is due for periodic review. No revisions are suggested at this time.

The School District welcomes diversity in its schools. Policy 7:10, *Equal Educational Opportunities* cites the many civil rights laws that guarantee equal education opportunities to all students. In addition, the policies below address the equal educational opportunities, health, safety, and general welfare of students within the District. These policies are not a complete list, and depending on the factual context, another policy not specifically listed may apply:

1. 2:260, *Uniform Grievance Procedure*, contains the process for an individual to seek resolution of a complaint. A student may use this policy to complain about bullying. The District Complaint Manager shall address the complaint promptly and equitably.
2. 6:65, *Student Social and Emotional Development*, requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.
3. 7:10, *Equal Educational Opportunities*, requires that equal educational and extracurricular opportunities be available to all students without regard to, among other protected statuses, sex, sexual orientation, and gender identity.
4. 7:20, *Harassment of Students Prohibited*, prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic that is identified in the policy including, among other protected statuses, sex, sexual orientation, and gender identity.
5. 7:130, *Student Rights and Responsibilities*, recognizes that all students are entitled to rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.
6. 7:160, *Student Appearance*, prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.
7. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the comprehensive structure for the District's bullying prevention program.
8. 7:250, *Student Support Services*, directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health needs that impact learning.
9. 7:330, *Student Use of Buildings - Equal Access*, grants student-initiated groups or clubs the free use of school premises for their meetings, under specified conditions.

10.7:340, *Student Records*, contains the comprehensive structure for managing school student records, keeping them confidential, and providing access as allowed or required.

DATED: January 24, 2017

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers to and from Non-District Schools

Age

To be eligible for admission, a child must be five years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school term. Based upon an assessment of a child's readiness to attend school, the District may permit him or her to attend school prior to these dates. A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*.

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within ten days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that ten-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.

3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services (DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law.

Commented [OC39]: Updated in response to 105 ILCS 5/10-20.59, amended by P.A. 102-199, requiring districts to appoint a liaison to the Ill. Dept. of Children and Family Services (DCFS).

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the

established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under [105 ILCS 5/26-16](#) or an alternative learning opportunities program established under [105 ILCS 5/13B-1](#) (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.:

[8 U.S.C. §1101](#), Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400](#) *et seq.*, Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/2-3.13a](#), [5/10-20.12](#), [5/10-20.59](#), [5/10-22.5a](#), [5/14-1.02](#), [5/14-1.03a](#), [5/26-1](#), [5/26-2](#), [5/27-8.1](#).

[105 ILCS 10/8.1](#), Ill. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2e](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students A Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health Examinations, Immunizations, and Exclusion of Students), 7:340 (Student Records)

ADOPTED: February 10, 2003

REVISED: January 10, 2005; November 28, 2005; May 26, 2009; May 10, 2010, August 8, 2011; June 25, 2012; August 11, 2015; June 28, 2016; February 28, 2017; August 14, 2018.

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Definitions

Truant - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof.

Valid cause for absence - A child may be absent from school because of illness, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the student's control as determined by the Board of Education or such other circumstances which cause reasonable concern to the parent for the safety or health of the student.

Chronic or habitual truant - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 10 percent or more of the previous 180 regular attendance days.

Truant minor - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources have been provided and have failed to result in the cessation of chronic truancy or have been offered and refused.

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. This includes individuals aged 18 or older, unless emancipated, living independently, and/or appropriately qualified under the McKinney-Vento Homeless Assistance Act: Board Policy 6:140, *Education of Homeless Children*.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or

because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* (10 ILCS 5/7-42 and 5/17-15), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services.
8. A process for the collection and review of chronic absence data and to:

Commented [OC40]: Updated in response to 105 ILCS 5/26-1 and 5/26-2a, amended by P.A. 102-891, eff. 1-1-23, requiring that, subject to Ill. State Board of Education (ISBE) guidelines, middle and high school students be permitted one school day-long excused absence per school year to engage in a *civic event*, defined as "an event sponsored by a non-profit organization or governmental entity that is open to the public."

- a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
- b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. A process of a 17-year-old resident to participate in the District's various programs and resources for truant. The student must provide documentation of his/her dropout status for the previous 6 months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50 *School Admissions and Student Transfers To and From Non-District Schools*.
15. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

[105 ILCS 5/22-92 and 5/26-1 through 18.](#)

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

Commented [OC41]: Updated in response to 105 ILCS 5/22-92(b), added by P.A. 102-157 and renumbered by P.A. 102-813; 23 Ill.Admin.Code §207.30(a), requiring that every two years a board update its absenteeism and truancy policy and file it with the Ill. State Board of Education and the regional superintendent of schools.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At-Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:340 (Student Records)

Document Status: Draft Update

STUDENTS

7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grades 6 and 12.

As required by State law;

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.

6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, all students who are currently enrolled or transferring from an Illinois school are required to comply with the above requirements by the first day of student's attendance. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization, the student must present by the requirement date, an immunization schedule and statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1, Lead Poisoning Prevention Act.¹

Commented [OC42]: The Legal References are updated.

410 ILCS and 315/2e, Communicable Disease Prevention Act.

23 Ill.Admin.Code §1.530.

77 Ill. Admin.Code Part 664, Socio-Emotional and Developmental Screening.

77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: February 10, 2003

REVISED: February 27, 2006, June 23, 2008, August 8, 2011; March 12, 2012; August 11, 2015; June 28, 2016; June 13, 2017; March 12, 2019; January 26, 2021

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;

2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the III. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Building Principal, Assistant Building Principal, Dean of Students, Director of School Safety, Nondiscrimination Coordinator, Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by emailing SafeSchoolTipline@d300.org; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

School Safety Director

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4. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - b. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
 - c. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary, ~~or a signed statement from the board~~; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members,

school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
 - a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
 - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
 - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
 - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

23 Ill.Admin.Code §§1.240, ~~and §1.280~~, and [1.295.1](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (~~Food~~ [Allergy Anaphylaxis Prevention, Response, and Management Program](#)), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

Commented [OC43]: The Legal References are updated.

Document Status: Draft Update

STUDENTS

7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools.

Commented [OC44]: Required by 105 ILCS 5/10-20.59, amended by P.A. 102-199.

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent/guardian must consent to regular or continuing services from a social worker.
4. Guidance and school counseling services.
5. A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

Commented [OC45]: Updated to align with *Erin's Law*, 105 ILCS 10-23.13, amended by P.A. 102-610.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

LEGAL REF.:

Commented [OC46]: The Legal References are updated.

105 ILCS 5/10-23.13(b), 5/10-20.59, and 5/21B-25(G).

405 ILCS 49/, Children's Mental Health Act ~~of 2003~~.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

~~ADOPTED: June 28, 2016~~

REVISED: February 28, 2017; February 13, 2018; May 28, 2019; February 22, 2022

Document Status: Draft Update

STUDENTS

7:285 Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a Board of Education policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for the prevention and treatment of anaphylaxis that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that: (a) relates to the care and response to a person having an anaphylaxis reaction, (b) addresses the use of epinephrine in a school setting, (c) provides a full food allergy and prevention of allergen exposure plan, and (d) aligns with [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
2. Ensures staff members receive appropriate training, including: (a) an in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management, and (b) training required by law for those staff members acting as *trained personnel*, as provided in [105 ILCS 5/22-30](#) and [23 Ill.Admin.Code §1.540](#).
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs*

and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.

5. Provides annual notice to the parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board ~~monitors reviews and makes any necessary updates to~~ this policy at least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions. review and any necessary updates.

Commented [OC47]: Updated for continuous improvement.

LEGAL REF.:

105 ILCS 5/2-3.1~~9082~~, 5/10-22.39(e), and 5/22-30.

[23 Ill.Admin.Code §1.540.](#)

Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4:110 (Transportation), 4:120 (Food Services), 4:170 (Safety), 5:100 (Staff Development Program), 6:120 (Education of Children with Disabilities), 6:240 (Field Trips), 7:180 (Prevention of and Response to Bullying, Intimidation and Harassment), 7:250 (Student Support Services), 7:270 (Administering Medicines to Students), 8:100 (Relations with Other Organizations and Agencies)

Document Status: Draft Update

STUDENTS

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of *Ann Marie's Law* listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the [School Code Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored

events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:

- a. 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and [405 ILCS 49/15\(b\)](#) (requiring student social and emotional development in the District's educational program);
 - b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
 - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
 - d. 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and [105 ILCS 5/10-22.24a](#) and [22.24b](#), which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
 - g. 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, [405 ILCS 49/](#) (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
 5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
 6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the [Student Confidential Reporting Act, 5 ILCS 860/](#), Children's Mental Health Act of 2003, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101 et seq.](#)

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201](#) et seq. Individuals with Disabilities Education Act.

105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.763 (final citation pending), [5/10-20.81](#), 5/10-22.24a, 5/10-22.24b, 5/10-22.39, [5/10-20.75](#) (final citation pending), 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b, 5/27-7.

[5 ILCS 860/](#), [Student Confidential Reporting Act](#).

Commented [OC48]: The Legal References are updated.

405 ILCS 49/, Children's Mental Health Act of 2003.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10/](#), Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: June 28, 2016

REVISED: May 28, 2019; February 22, 2022

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, ~~and~~ parents/guardians, ~~and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services,~~ certain rights, including the right to inspect, copy, and ~~or~~ challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school

Commented [OC49]: Revisions made in response to 105 ILCS 10/5(a), amended by P.A. 102-199.

student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

20 U.S.C. §1232g, Family Educational Rights and Privacy Act; ~~implemented by~~ 34 C.F.R. Part 99.

[50 ILCS 205/7](#), Local Records Act.

[105 ILCS 5/10-20.12b](#), [5/10-20.40](#), and [5/14-1.01](#) *et seq.*

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: June 25, 2012

REVISED: October 15, 2013; June 28, 2016; February 13, 2018; August 25, 2020; February 22, 2022

COMMUNITY RELATIONS

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. An individual licensed to carry a concealed firearm under the Illinois Firearm Concealed Carry Act is permitted to: (a) carry a concealed firearm within a vehicle into a parking area controlled by a school or the District and may store a firearm or ammunition concealed in a case within a locked vehicle or locked container out of plain view within the vehicle in the parking area, and/or (b) carry a concealed firearm in the immediate area surrounding his or her vehicle in a parking area controlled by a school or the District for the limited purpose of storing or retrieving a firearm within the vehicle's trunk.
4. Damage or threaten to damage another's property.

5. Damage or deface school property.
6. Violate any Illinois law, or town or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee directive.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a school function.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. Has received permission to be present from the Board, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Enforcement

Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from school property. The person is also subject to being denied admission to school events ~~or meetings~~ for up to one calendar year.

Procedures to Deny Future Admission to School Events ~~or Meetings~~

Before any person may be denied admission to **athletic or extracurricular** school events ~~or meetings~~ as provided in this policy, the person has a right to a hearing before the **Superintendent or designee** ~~before the Board~~. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, ~~delivered or sent by certified mail with return receipt requested~~, at least ten days before the ~~Board~~ hearing date. The hearing notice must contain:

1. An explanation of the recipient's right to a hearing.
2. The **contact information for the Superintendent or designee so that the recipient of the notice can schedule a** date, time, and place of the ~~Board~~-hearing;
3. A description of the prohibited conduct;
4. The proposed time period that admission to **athletic or extracurricular** school events will be denied; and
5. Instructions on how to waive a hearing.

Animals on School Property

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

LEGAL REF.:

Commented [OC50]: Revised to align language with 105 ILCS 5/24-24.

Nuding v. Cerro Gordo Community Unit School Dist., 313 Ill. App.3d 344 (4th Dist. 2000).

[20 U.S.C. §7181](#) *et seq.*, Pro-Children Act of 1994.

[105 ILCS 5/10-20.5b](#), [5/22-33](#), [5/24-25](#), and [5/27-23.7\(a\)](#).

[115 ILCS 5/3\(c\)](#), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[720 ILCS 5/11-9.3](#).

CROSS REF.: 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities), 8:40 (Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, May 10, 2010; January 13, 2014; June 28, 2016; January 28, 2020; July 7, 2020; August 23, 2022

Community Unit School District 300

COMMUNITY RELATIONS

8:40 Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events

Any individual (student, parent, community member), including adults, who behaves in an unsportsmanlike manner during an athletic or extracurricular event may be ejected from the event the person is attending and/or denied admission to school events for up to a one calendar year after a Board of Education hearing. Examples of unsportsmanlike conduct include:

- using vulgar or obscene language;
- smoking or otherwise use tobacco products;
- possessing or being under the influence of any alcoholic beverage or illegal substance;
- possessing a weapon;
- fighting or otherwise striking or threatening another person;
- failing to obey the instructions of a security officer or school district employee;
- and
- engaging in any activity which is illegal or disruptive.

The Superintendent may seek to deny future admission to any person by delivering or mailing a notice, sent by certified mail with return receipt requested, at least 10 days before the Board of Education hearing date, containing:

1. The date, time, and place of a Board hearing;
2. A description of the unsportsmanlike conduct;
3. The proposed time period that admission to school events will be denied; and
4. Instructions on how to waive a hearing.

LEGAL REF.:

[105 ILCS 5/24-24.](#)

CROSS REF.: 8:30 (Conduct on School Property)

ADOPTED: February 10, 2003

Commented [OC51]: Remove from Board policy; duplicative to 8:30 Visitors to and Conduct on School Property.

COMMUNITY RELATIONS

8:42 Attendance at School Events

A. All current and past members of the Board of Education shall be admitted free of charge to school-sponsored events.

B. All full-time employees of the District shall be admitted free of charge to school-sponsored events.

C. Senior citizens who currently reside in the district are eligible to be admitted free of charge to extra-curricular activities sponsored by the schools and/or organizations of the District. This policy does not apply to activities held in the District by outside organizations.

D. Alumni who are in armed services uniform shall be admitted free to school events.

ADOPTED: February 10, 2003

Commented [OC52]: Remove from Board policy; duplicative to 8:30 Visitors to and Conduct on School Property.

Community Unit School District 300

COMMUNITY RELATIONS

8:50 Visitors to the Schools

~~Visitors are welcome at any School District building, provided their presence will not be disruptive. All visitors shall initially report to the Building Principal's office. Any person wishing to confer with a staff member shall contact that staff member by telephone to make an appointment. Conferences with teachers are held outside school hours or during the teacher's conference/preparation period.~~

~~Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who: (1) refuses to provide requested identification, (2) interferes with, disrupts, or threatens to disrupt any school activity or the learning environment, (3) or engages in an activity in violation of Board policy 8:30, *Conduct on School Property*.~~

~~The School district shall provide parents/guardians with reasonable access to the District's educational facilities, personnel, classrooms, and buildings to observe their child in the school setting or to visit an educational placement or program proposed for their child. The School District shall provide an independent educational evaluator, or a qualified professional retained by or on behalf of a parent or student, reasonable access to the District's educational facilities, personnel, classrooms, and buildings and to the student in order to conduct an evaluation of the child, the child's performance, the child's current educational program, placement, services, or environment, or any educational program placement, services or environment proposed for the child.~~

~~All individuals who visit a District School must abide by the School Visitation Policy and its implementing Procedures. District personnel have the right to accompany any visitor during an observation and to terminate a visit at any time if the visitor fails to abide by the Policy or procedures or otherwise disrupts the educational process.~~

~~LEGAL REF.:~~

~~[105 ILCS 5/24-25.](#)~~

~~CROSS REF.: 8:30 (Conduct on School Property)~~

~~ADOPTED: January 11, 2010~~

Commented [OC53]: Remove from Board policy; duplicative to 8:30 Visitors to and Conduct on School Property.



COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD of EDUCATION MEMO

DATE: February 16, 2023

TO: Susan Harkin, Superintendent
Board of Education

FROM: Dr. Liz Freeman,
Chief Academic Officer

Presented at the following Board Meetings	Date
Construction/Facility	
Finance	
Policy/Legislative	
School Utilization	
BOE 1 st Reading	02/28/2023
BOE 2 nd Reading	02/28/2023

SUBJECT: Approval of Proposed K-12 ELA, K-5 SLA, 6-12 Science, and 6-12 College & Career Exploration Platform Curriculum Adoptions

Background

District 300 regularly reviews and updates instructional materials to support our curriculum. Our process aligns with Board Policy 6:210 and Administrative Regulations 6:210-AP1 and 6:210-AP2. The process includes:

- Analysis of current needs for students and staff
- Development of an RFP for each adoption that is structured on student needs, staff needs, instructional expectations, and current educational research
- Submission of materials by each publisher
- District review for alignment with the RFP
- Initial technology review for feasibility to integrate into our digital learning environment
- District Leadership Team review with publisher presentations
- Teacher Collaborative Team review with publisher presentations
- Additional analysis of digital aspects and features to ensure compatibility with D300 systems

During the 2021-2022 school year, through a collaborative process with LEAD, it was determined that no new curriculum materials would be reviewed or adopted due to the extensive resources needed from both LEAD and ADMIN to manage the impact of COVID-19 on schools. ELA/Reading/SLA K-5 had been slated for review. The recommendations for 2022-2023 include ELA/Reading K-5 because this recommendation was deferred to this year.

The District Level review teams included several members of the Academic Team, including the Chief Academic Officer, the representative department director and/or coordinator (Literacy, English Language Learners, Science and Innovation, and College and Career Readiness), Director of Special Education, Director of Diversity, Equity, and Inclusion, the Director of Assessment and Accountability, and the assistant superintendents of the various levels. The District technology team vetted the resources to ensure that they will function with internal D300 systems and platforms. The various teacher teams were developed in collaboration with LEAD and included representatives from various grade levels and schools, dual language, special education, intervention, inclusivity coaches, and staff who work with



English learners. All teams submitted rubrics for quantitative data and qualitative comments were also gathered after careful analysis of the materials.

The curriculum adoptions being proposed are for:

- K-12 English Language Arts/Reading
- K-5 Spanish Language Arts
- 6-12 Science (MS Science and HS Biology, Chemistry, Earth and Space, Forensics, Physical Science, and Physics)
- 6-12 College & Career Exploration and Planning Platform

Specific details for each of the proposed curriculum adoptions are attached.

The board previously approved the public display of the proposed materials on January 24, 2023.

Administrative Recommendation

The administration recommends the board approve the proposed materials adoptions for K-12 English Language Arts/Reading, K-5 Spanish Language Arts, 6-12 Science, and 6-12 College & Career Exploration Platform.

Fiscal Impact

Included below is an overview of total costs for these proposed adoptions:

K-5 ELA / Reading and English as a Second Language	\$2,515,195.66
K-5 SLA	\$600,501.55
6-8 ELA	\$679,662.41
9-12 ELA	\$875,579.99
6-8 Science	\$302,500.00
9-12 Science	\$347,745.00
6-12 College and Career Readiness Platform	\$206,340.77
Total of All Proposed Adoptions	\$5,527,525.38



D300 K-5 English Language Arts Core Materials Recommendations 2023

During the first semester of 2022, an elementary ELA review team completed the materials review process for K-5 core ELA materials. These teacher review teams explored multiple options and recommend the following materials for consideration by the D300 Board of Education:

K-5 ELA

- The elementary review team consisted of members from elementary schools across the district representing roles that included classroom teachers, special education teachers, dual language teachers, EL teachers, interventionists, and instructional coaches. Following a comprehensive review of materials, the team recommends adoption of Amplify CKLA.
- Though Amplify's CKLA materials met all review criteria, the alignment of CKLA to the Science of Reading was the strongest factor distinguishing these materials from the others reviewed. CKLA provides a structured, explicit, and systematic approach to foundational skills and incorporates rich text that builds students' comprehension skills and enhances their content knowledge, particularly in the areas of science and social studies.
- CKLA provides a comprehensive resource that incorporates skill instruction in reading and writing with access to complex, diverse text. Lesson materials are structured with extensive instructional support for teachers, including differentiation for advanced learners, struggling learners, and English language learners.
- Writing and grammar instruction are incorporated through written responses to reading as well as through explicit instruction in the writing process and author's purpose.
- The adoption includes Language Studio, companion resources that support English learners by previewing and reinforcing skills and content from core instruction.

Costs and Next Steps

The total cost for all the adoptions would be \$2,515,195.66. This includes digital access to the materials and online platform for each student, appropriate physical resources for grades K-2, and teacher access to the online platform and all teacher resources for 6 years. This includes available reading books and practice materials for elementary students as well as access to digital material. Our plan is to ensure students are rostered for online access and resources are made available in our learning management system.

Recommendation

Administration recommends that the Board approve the display of these proposed material adoptions as presented.



D300 K-5 Spanish Language Arts Core Materials Recommendations 2023

During the first semester of 2022, an elementary SLA review team completed the materials review process for K-5 core SLA materials. These teacher review teams explored multiple options and recommend the following materials for consideration by the D300 Board of Education:

K-5 SLA

- The elementary review team consisted of members from elementary schools across the district representing roles that included classroom teachers, special education teachers, dual language teachers, EL teachers, interventionists, and instructional coaches. Following a comprehensive review of materials, the team recommends adoption of Amplify Caminos.
- Caminos provides structured materials that allows students to learn foundational skills, comprehension by building on background knowledge and vocabulary. Caminos allows teachers to increase the rigor of the content by providing lessons that enhance content knowledge in the areas of science and social studies. The program supports students with the development of the areas of reading, speaking, listening and writing for students in the dual language program.
- Caminos provides a comprehensive resource that incorporates skill instruction in reading and writing with access to complex, diverse text. Lesson materials are structured with extensive instructional support for teachers, including differentiation for advanced learners and struggling learners.
- Writing and grammar instruction are incorporated through written responses to reading as well as through explicit instruction in the writing process and author's purpose.

Costs and Next Steps

The total cost for all the adoptions would be \$600,501.55. This includes digital access to the materials and online platform for each student, appropriate physical resources for grades K-2, and teacher access to the online platform and all teacher resources for 6 years. This includes available reading books and practice materials for elementary students as well as access to digital material. Our plan is to ensure students are rostered for online access and resources are made available in our learning management system.

Recommendation

Administration recommends that the Board approve the display of these proposed material adoptions as presented.



D300 English Language Arts Core Materials Recommendations 2023

During the first semester of 2022, ELA teacher review teams completed the materials review process for middle school ELA and core high school English courses. These teacher review teams explored multiple options and recommend the following materials for consideration by the D300 Board of Education:

Middle School ELA

- The middle school review team consisted of members from middle schools across the district representing roles that included classroom teachers, special education teachers, EL teachers, interventionists, and instructional coaches. Following a comprehensive review of materials, the team recommends adoption of HMH Into Literature.
- One advantage of HMH Into Literature that the teacher team appreciated was the ability for teachers and collaborative teams to use the materials flexibly to meet the district's instructional goals. Into Literature is a comprehensive program that incorporates reading, writing, and vocabulary through a volume of diverse texts and instructional materials. Differentiation support is included to meet the needs of advanced learners, struggling learners, English learners, and students with IEPs.
- All student and teacher materials are available electronically, and in addition to access through the HMH platform, the materials can be fully integrated into Schoology.

High School English

- The high school team consisted of representatives from across the district with experience teaching different courses and grade levels, including special education and English learners. Instructional coaches, including a literacy coach, an inclusion coach, and a digital learning coach, also participated in the review process along with the three English division heads. Following a comprehensive review, the team recommends HMH Into Literature.
- The team preferred Into Literature for its rigor and support for writing, as well as the diversity of text and themes aligned to their courses.
- All student and teacher materials are available electronically, and in addition to access through the HMH platform, the materials can be fully integrated into Schoology.

Costs and Next Steps

The total cost for all the adoptions would be \$1,555,242.40. This includes digital access to the materials and online platform for each student and teacher access to the online platform and all teacher resources for 6 years. Our plan is to ensure students are rostered for online access and resources are made available in our learning management system.

Recommendation

Administration recommends that the Board approve the display of these proposed material adoptions as presented.



D300 Science Elective Materials Recommendations 2023

In fall 2022 science teacher review teams completed the materials review process for middle school science and high school science (Biology, Chemistry, Earth and Space, Forensics, Physical Science, and Physics). These teacher review teams have explored multiple options and we have moved forward with the following recommendations for consideration by the D300 Board of Education:

Middle School Science

- The middle school team consisted of current teachers from each of the six district middle schools (including Oak Ridge). The 17 member team included representation for special education and digital learning coaches. After a comprehensive review, the recommendation is for the digital adoption of the Discovery Education Middle School Science Techbook and the Discovery Experience platform.
- The team especially appreciated that the materials align with our focused instruction on the science and engineering practices are comprehensive and provide quality materials for students and planning support for new and veteran teachers alike. The techbook has been completely revised with the support of one of the founding creators of the NGSS standards. It includes phenomenon-based units of instruction along with great supporting features such as quality assessments, great supplemental materials, and differentiated support for Spanish-speaking students and students at different reading levels.

High School Science

- Biology, Chemistry, Earth and Space, Physical Science, and Physics
 - The high school core team consisted of current teachers from each of the four district high schools (including Oak Ridge). The 28 member team included representation for special education, EL, and digital learning coaches. After a comprehensive review, the recommendation is for the adoption of two materials directly aligned to the instructional needs of the high school science classroom. The first product provides high quality text and reading materials through Newsela Science. This second product provides high quality digital labs and simulations through Pivot Interactives.
 - The team especially appreciated the reading materials and features available through Newsela Science. It was especially important to the team to note that every article features five different reading levels and the articles that exist in Spanish have been authentically translated at the five different reading levels as well. In addition, the quality articles purposefully support our focused instruction on the science and engineering practices.
 - In regards to Pivot Interactives the team is excited to note that the product allows teachers to complete digital simulations that would otherwise cause significant safety risks or be cost prohibitive to complete in real life. In addition this virtual lab platform provides an opportunity for students to make up labs or complete quality labs from home.



- Forensics Science

- The high school elective team consisted of 7 current teachers from each of the three district high schools. After a comprehensive review, the unanimous recommendation is for the digital adoption of the book Forensic Science: Fundamentals and Investigations 3rd Edition by Bertino and Bertino.
- The team especially appreciated the structure and level of the book was specifically tailored to the high school student. It is the latest edition of our existing materials, and the new adoption would provide this resource in a digital format for our students to access at any time online. The resource includes high quality case studies and learning experiences that align with our current curriculum goals and the focus on the science and engineering practices.

Costs and Next Steps

The total cost for all the proposed secondary science materials would be \$650,245.00. This includes digital access to the materials and online platform for each student and teacher access to the online platform and all teacher resources for 6 years. Our plan is to ensure students are rostered for online access and resources are made available in our learning management system.

Recommendation

Administration recommends that the Board approve the display of these proposed material adoptions as presented.



D300 College and Career Exploration Platform Recommendations 2023

For the past six years, we have used Naviance as our College and Career Readiness platform. During this time, there have been significant changes in what is required to be provided to students per the Illinois State Board of Education (ISBE) requirements including the Every Student Succeeds Act (ESSA) College and Career Readiness Indicator (CCRIs), state legislation such as the Postsecondary and Career Expectations (PaCE) Framework required for sixth-12th grades, and Perkins V federal grant funding. For these reasons, there have been numerous companies who have emerged and developed over the last six years.

Costs

The total cost for the three-year contract with SchoolLinks is \$206,340.77.

Recommendation

Administration recommends that the Board approve the display of this proposed material adoption as presented.

Publisher	Software Price-6year Lump Sum / 6-year contract	Software Price-3 year 3-year contract total		
Amplify (English K-5)	\$2,161,910.96			
Amplify Caminos (Spanish K-5)	\$600,501.55			
Amplify Language Development	\$271,615.10			
Amplify Writing Studio	\$81,669.60			
HMH (MS 6-8)	\$679,662.41			
HMH (HS 9-12)	\$875,579.99			
Discovery Education (MS 6-8)	\$302,500.00			
Newsela (HS 9-12) (Science 6 year) includes OR	\$132,390			
Pivot Interactive (HS 9-12)	\$135,300.00			
Cengage/N'tl Geo Forensic Science (HS 9-12)	\$80,055.00			
Schoolinks		\$206,340.77		
Total	\$5,321,184.61	\$206,340.77	\$5,527,525.38	



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-204523-1
Date: 1/17/2023
Expires On: 2/16/2023

Customer Contact Information

Liz Freeman
Community Unit School Dist 300
847-551-8300
elizabeth.freeman@d300.org

Amplify Contact Information

Erin Williams
Account Executive - IL/MO
erwilliams@amplify.com

Kindergarten

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed GK Complete Classroom Kit_NS - 6yr (2023-2029)	978-1-63948-748-6	\$2,999.00	0	65	\$0.00	\$194,935.00
CKLA 2nd Edition GK Skills & Knowledge Activity Books, Classroom Pack (1 of each)_NS Total Qty over 6yrs (2023-2029)	978-1-64383-676-8	\$38.00	0	7,134	\$40,663.80	\$230,428.20
CKLA 2nd Ed GK Dig Exp Teacher License _NS - 6yr (2023-2029)	978-1-63602-769-2	\$540.00	65	0	\$35,100.00	\$0.00
CKLA GK Dig Exp Student License - 6yr (2023-2029)	978-1-63602-343-4	\$47.00	0	1,189	\$0.00	\$55,883.00
CKLA Trade Book Collection: Grade K	978-1-68391-153-1	\$85.00	0	65	\$0.00	\$5,525.00
TOTAL					\$75,763.80	\$486,771.20

Grade 1

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed G1 Complete Classroom Kit_NS - 6yr (2023-2029)	978-1-63948-753-0	\$2,499.00	0	65	\$0.00	\$162,435.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G1 Skills & Knowledge Activity Books, All Units and Domains (1 of each)_NS Total Qty over 6yrs (2023-2029)	978-1-63602-493-6	\$38.00	0	8,328	\$47,469.60	\$268,994.40
CKLA 2nd Ed G1 Dig Exp Teacher License _NS - 6yr (2023-2029)	978-1-63602-770-8	\$540.00	65	0	\$35,100.00	\$0.00
CKLA G1 Dig Exp Student License - 6yr (2023-2029)	978-1-63602-344-1	\$47.00	0	1,388	\$0.00	\$65,236.00
CKLA Trade Book Collection: Grade 1	978-1-68391-154-8	\$85.00	0	65	\$0.00	\$5,525.00
TOTAL					\$82,569.60	\$502,190.40

Grade 2

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Ed G2 Complete Classroom Kit_NS - 6yr (2023-2029)	978-1-63948-754-7	\$2,899.00	0	64	\$0.00	\$185,536.00
CKLA 2nd Edition G2 Skills & Knowledge Activity Books, All Units and Domains (1 of each)_NS Total Qty over 6yrs (2023-2029)	978-1-63602-457-8	\$38.00	0	7,932	\$45,212.40	\$256,203.60
CKLA 2nd Ed G2 Dig Exp Teacher License _NS - 6yr (2023-2029)	978-1-63602-771-5	\$540.00	64	0	\$34,560.00	\$0.00
CKLA G2 Dig Exp Student License - 6yr (2023-2029)	978-1-63602-345-8	\$47.00	0	1,322	\$0.00	\$62,134.00
CKLA Trade Book Collection: Grade 2	978-1-68391-155-5	\$95.00	0	64	\$0.00	\$6,080.00
TOTAL					\$79,772.40	\$509,953.60

Grade 3

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G3 Complete Classroom Kit_NS - 6yr (2023-2029)	978-1-63948-755-4	\$1,999.00	0	63	\$0.00	\$125,937.00
CKLA 2nd Ed G3 Dig Exp Teacher License _NS - 6yr (2023-2029)	978-1-63602-772-2	\$540.00	63	0	\$34,020.00	\$0.00

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA G3 Dig Exp Student License - 6yr (2023-2029)	978-1-63602-346-5	\$47.00	0	1,298	\$0.00	\$61,006.00
TOTAL					\$34,020.00	\$186,943.00

Grade 4

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G4 Complete Classroom Kit_NS - 6yr (2023-2029)	978-1-63948-756-1	\$1,499.00	0	61	\$0.00	\$91,439.00
CKLA 2nd Ed G4 Dig Exp Teacher License _NS - 6yr (2023-2029)	978-1-63602-773-9	\$540.00	61	0	\$32,940.00	\$0.00
CKLA G4 Dig Exp Student License - 6yr (2023-2029)	978-1-63602-347-2	\$47.00	0	1,280	\$0.00	\$60,160.00
TOTAL					\$32,940.00	\$151,599.00

Grade 5

PRODUCT	ISBN	PRICE	QUANTITY FREE	QUANTITY CHARGE	TOTAL DISCOUNT	TOTAL PRICE
CKLA 2nd Edition G5 Complete Classroom Kit_NS - 6yr (2023-2029)	979-8-88576-375-2	\$1,699.00	0	62	\$0.00	\$105,338.00
CKLA 2nd Ed G5 Dig Exp Teacher License _NS - 6yr (2023-2029)	978-1-63602-774-6	\$540.00	62	0	\$33,480.00	\$0.00
CKLA G5 Dig Exp Student License - 6yr (2023-2029)	978-1-63602-348-9	\$47.00	0	1,374	\$0.00	\$64,578.00
TOTAL					\$33,480.00	\$169,916.00

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA 2nd Ed GK-2 Initial Training for Teachers (1 Day Onsite)	4.00	\$3,200.00	\$12,800.00	\$0.00
Amplify CKLA 2nd Ed G3-5 Initial Training for Teachers (1 Day Onsite)	4.00	\$3,200.00	\$0.00	\$12,800.00
TOTAL		\$6,400.00	\$12,800.00	\$12,800.00

S & H

SHIPPING AND HANDLING	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	\$141,737.76	\$0.00	\$141,737.76

TOTAL DISCOUNT	\$351,345.80
GRAND TOTAL	\$2,161,910.96

Notes

Please note that the pricing above reflects current promotional pricing. For additional information around promotional pricing, please contact the Account Executive.

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2023 until 06/30/2029.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. Amplify Education, Inc. ("Amplify") and Customer wish to enter into the agreement created by the price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote") and these Customer Terms & Conditions, including any addendums hereto (this "Agreement") pursuant to which Amplify will deliver one or more of the products or services specified on the Quote (collectively, the "Products").
2. License. Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicenseable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized User" means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer's school, whom Customer permits to access and use the Products subject to the terms and conditions of this Agreement, and solely while such individual is so employed or so registered. Each Authorized User's access and use of the Products shall be subject to Amplify's Terms of Use available through the Products, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.
3. Restrictions. Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer's school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further, Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set

forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify Amplify of any violation of Amplify's IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer shall be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.

7. Account Information. For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that Customer is subject to federal and local laws relating to the protection of personally identifiable information of students ("PII"), including the Family Educational Rights and Privacy Act ("FERPA"), and that Amplify is obtaining such PII as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Subject to the terms and conditions of this Agreement, Amplify will not take any action to cause Customer to be out of compliance with FERPA or applicable state laws relating to PII. Amplify's Customer Privacy Policy at <http://www.amplify.com/customer-privacy> will govern collection, use, and disclosure of information collected or stored on behalf of Customer under this Agreement.

10. Customer Materials. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at <http://www.amplify.com/customer-requirements>.

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE

ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. Limitation of Liability. IN NO EVENT SHALL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12 MONTH-PERIOD. UNDER NO CIRCUMSTANCES SHALL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. Term; Termination. This Agreement will be in effect for the duration specified in the Quote and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity or otherwise, a party shall have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized User) materially breaches any term, provision, warranty or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible the cost of any continued use of Products following such termination. Upon termination, Amplify will return or destroy any PII of students provided to Amplify hereunder. Notwithstanding the foregoing, nothing shall require Amplify to return or destroy any data that does not include PII, including de-identified information or data that is derived from access to PII but which does not contain PII. Sections 3-13 shall survive the termination of this Agreement.

14. Miscellaneous. This Agreement, including all addendums, attachments and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement shall supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and shall supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement shall apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement shall be governed by and construed and enforced in accordance with the laws of the state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement shall constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable at law, such provisions shall be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify shall have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

We are delighted to work with you and we thank you for your order!



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-199649-1
Date: 12/20/2022
Expires On: 1/19/2023

Customer Contact Information

Liz Freeman
Community Unit School Dist 300
847-551-8300
elizabeth.freeman@d300.org

Amplify Contact Information

Erin Williams
Account Executive - IL/MO
erwilliams@amplify.com

Kindergarten

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos GK Complete Teacher Kit - 6yr (2023-2029)	979-8-88576-387-5	14.00	\$1,824.00	\$0.00	\$25,536.00
Amplify Caminos GK Complete Student Kit - 6yr (2023-2029)	979-8-88576-388-2	263.00	\$354.50	\$0.00	\$93,233.50
Amplify Caminos Uvl GK Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-674-6	14.00	\$540.00	\$7,560.00	\$0.00
Amplify Caminos GK Dig Exp Student License - 6yr (2023-2029)	979-8-88576-680-7	263.00	\$60.00	\$3,419.00	\$12,361.00
TOTAL				\$10,979.00	\$131,130.50

Grade 1

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos G1 Complete Teacher Kit - 6yr (2023-2029)	979-8-88576-389-9	12.00	\$1,965.00	\$0.00	\$23,580.00
Amplify Caminos G1 Complete Student Kit - 6yr (2023-2029)	979-8-88576-390-5	279.00	\$354.50	\$0.00	\$98,905.50

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos Uvl G1 Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-675-3	12.00	\$540.00	\$6,480.00	\$0.00
Amplify Caminos G1 Dig Exp Student License - 6yr (2023-2029)	979-8-88576-681-4	279.00	\$60.00	\$3,627.00	\$13,113.00
TOTAL				\$10,107.00	\$135,598.50

Grade 2

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos G2 Complete Teacher Kit - 6yr (2023-2029)	979-8-88576-391-2	11.00	\$1,965.00	\$0.00	\$21,615.00
Amplify Caminos G2 Complete Student Kit - 6yr (2023-2029)	979-8-88576-392-9	214.00	\$354.50	\$0.00	\$75,863.00
Amplify Caminos Uvl G2 Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-676-0	11.00	\$540.00	\$5,940.00	\$0.00
Amplify Caminos G2 Dig Exp Student License - 6yr (2023-2029)	979-8-88576-682-1	214.00	\$60.00	\$2,782.00	\$10,058.00
TOTAL				\$8,722.00	\$107,536.00

Grade 3

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos Uvl G3 Teacher Kit - 6yr (2023-2029)	978-1-63602-251-2	11.00	\$1,698.00	\$0.00	\$18,678.00
Amplify Caminos G3 Student Kit - 1yr (2023-2024)	978-1-63602-252-9	227.00	\$120.00	\$0.00	\$27,240.00
Amplify Caminos Uvl G3 Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-677-7	11.00	\$540.00	\$5,940.00	\$0.00
Amplify Caminos G3 Dig Exp Student License - 6yr (2023-2029)	979-8-88576-683-8	227.00	\$60.00	\$2,951.00	\$10,669.00
TOTAL				\$8,891.00	\$56,587.00

Grade 4

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos Uvl G4 Teacher Kit - 6yr (2023-2029)	978-1-63602-253-6	10.00	\$983.00	\$0.00	\$9,830.00
Amplify Caminos G4 Student Kit - 1yr (2023-2024)	978-1-63602-254-3	216.00	\$107.00	\$0.00	\$23,112.00
Amplify Caminos Uvl G4 Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-678-4	10.00	\$540.00	\$5,400.00	\$0.00
Amplify Caminos G4 Dig Exp Student License - 6yr (2023-2029)	979-8-88576-684-5	216.00	\$60.00	\$2,808.00	\$10,152.00
TOTAL				\$8,208.00	\$43,094.00

Grade 5

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos Uvl G5 Teacher Kit - 6yr (2023-2029)	978-1-63602-255-0	12.00	\$1,018.00	\$0.00	\$12,216.00
Amplify Caminos G5 Student Kit - 1yr (2023-2024)	978-1-63602-256-7	277.00	\$107.00	\$0.00	\$29,639.00
Amplify Caminos Uvl G5 Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-679-1	12.00	\$540.00	\$6,480.00	\$0.00
Amplify Caminos G5 Dig Exp Student License - 6yr (2023-2029)	979-8-88576-685-2	277.00	\$60.00	\$3,601.00	\$13,019.00
TOTAL				\$10,081.00	\$54,874.00

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify Caminos GK-2 Initial Training for Teachers (1 Day Onsite)	4.00	\$3,200.00	\$12,800.00	\$0.00
Amplify Caminos G3-5 Initial Training for Teachers (1 Day Onsite)	4.00	\$3,200.00	\$0.00	\$12,800.00
TOTAL		\$6,400.00	\$12,800.00	\$12,800.00

S & H

SHIPPING AND HANDLING	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	\$58,881.55	\$0.00	\$58,881.55

TOTAL DISCOUNT \$69,788.00
GRAND TOTAL \$600,501.55

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2023 until 06/30/2029.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit amplify.com/ordering-support to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit amplify.com/ordering-support where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: amplify.com/ordering-support.**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. Amplify Education, Inc. ("Amplify") and Customer wish to enter into the agreement created by the price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote") and these Customer Terms & Conditions, including any addendums hereto (this "Agreement") pursuant to which Amplify will deliver one or more of the products or services specified on the Quote (collectively, the "Products").
2. License. Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicenseable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized User" means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer's school, whom Customer permits to access and use the Products subject to the terms and conditions of this Agreement, and solely while such individual is so employed or so registered. Each Authorized User's access and use of the Products shall be subject to Amplify's Terms of Use available through the Products, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.
3. Restrictions. Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer's school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further, Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).
4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify

Amplify of any violation of Amplify's IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer shall be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.

7. Account Information. For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that Customer is subject to federal and local laws relating to the protection of personally identifiable information of students ("PII"), including the Family Educational Rights and Privacy Act ("FERPA"), and that Amplify is obtaining such PII as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Subject to the terms and conditions of this Agreement, Amplify will not take any action to cause Customer to be out of compliance with FERPA or applicable state laws relating to PII. Amplify's Customer Privacy Policy at <http://www.amplify.com/customer-privacy> will govern collection, use, and disclosure of information collected or stored on behalf of Customer under this Agreement.

10. Customer Materials. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at <http://www.amplify.com/customer-requirements>.

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD PARTY CONTENT AND SOFTWARE

MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. Limitation of Liability. IN NO EVENT SHALL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12 MONTH-PERIOD. UNDER NO CIRCUMSTANCES SHALL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. Term; Termination. This Agreement will be in effect for the duration specified in the Quote and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity or otherwise, a party shall have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized User) materially breaches any term, provision, warranty or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible the cost of any continued use of Products following such termination. Upon termination, Amplify will return or destroy any PII of students provided to Amplify hereunder. Notwithstanding the foregoing, nothing shall require Amplify to return or destroy any data that does not include PII, including de-identified information or data that is derived from access to PII but which does not contain PII. Sections 3-13 shall survive the termination of this Agreement.

14. Miscellaneous. This Agreement, including all addendums, attachments and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement shall supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and shall supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement shall apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement shall be governed by and construed and enforced in accordance with the laws of the state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement shall constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable at law, such provisions shall be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify shall have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #: Q-199633-1
Date: 12/21/2022
Expires On: 1/20/2023

Customer Contact Information

Liz Freeman
Community Unit School Dist 300
847-551-8300
elizabeth.freeman@d300.org

Amplify Contact Information

Erin Williams
Account Executive - IL/MO
erwilliams@amplify.com

Kindergarten

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
CKLA Grade K Language Studio Student Activity Books, All Volumes 1-3 (1 of each) Total Qty over 6yrs (2023-2029)	978-1-68391-002-2	1,110.00	\$25.00	\$0.00	\$27,750.00
CKLA Uvl GK Language Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-742-2	18.00	\$0.00	\$0.00	\$0.00
CKLA GK Language Studio Prime Kit (2nd Ed Core)	978-1-68391-106-7	18.00	\$1,199.99	\$0.00	\$21,599.82
TOTAL				\$0.00	\$49,349.82

Grade 1

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
CKLA Grade 1 Language Studio Student Activity Books, All Volumes 1-3 (1 of each) Total Qty over 6yrs (2023-2029)	978-1-68391-005-3	1,260.00	\$25.00	\$0.00	\$31,500.00
CKLA Uvl G1 Language Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-743-9	18.00	\$0.00	\$0.00	\$0.00
CKLA G1 Language Studio Prime Kit (2nd Ed Core)	978-1-68391-107-4	18.00	\$1,199.99	\$0.00	\$21,599.82
TOTAL				\$0.00	\$53,099.82

Grade 2

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
CKLA Grade 2 Language Studio Student Activity Books, All Volumes 1-3 (1 of each) Total Qty over 6yrs (2023-2029)	978-1-68391-008-4	1,236.00	\$25.00	\$0.00	\$30,900.00
CKLA Uvl G2 Language Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-744-6	18.00	\$0.00	\$0.00	\$0.00
CKLA G2 Language Studio Prime Kit (2nd Ed Core)	978-1-68391-108-1	18.00	\$1,199.99	\$0.00	\$21,599.82
TOTAL				\$0.00	\$52,499.82

Grade 3

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA UVL G3 Language Studio Activity Books, All Volumes 1-3 (1 of each) Total Qty over 6yrs (2023-2029)	979-8-88576-584-8	1,110.00	\$25.00	\$0.00	\$27,750.00
Amplify CKLA UVL G3 Language Studio Complete Kit	979-8-88576-579-4	18.00	\$399.00	\$0.00	\$7,182.00
CKLA Uvl G3 Language Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-610-4	18.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$34,932.00

Grade 4

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA UVL G4 Language Studio Activity Books, All Volumes 1-4 (1 of each) Total Qty over 6yrs (2023-2029)	979-8-88576-590-9	960.00	\$25.00	\$0.00	\$24,000.00
Amplify CKLA UVL G4 Language Studio Complete Kit	979-8-88576-588-6	18.00	\$499.00	\$0.00	\$8,982.00
CKLA Uvl G4 Language Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-611-1	18.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$32,982.00

Grade 5

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA UVL G5 Language Studio Activity Books, All Volumes 1-4 (1 of each) Total Qty over 6yrs (2023-2029)	979-8-88576-601-2	786.00	\$25.00	\$0.00	\$19,650.00
Amplify CKLA UVL G5 Language Studio Complete Kit	979-8-88576-599-2	18.00	\$499.00	\$0.00	\$8,982.00
CKLA Uvl G5 Language Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-612-8	18.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$28,632.00

Professional Development

PROFESSIONAL DEVELOPMENT	QUANTITY	PRICE	TOTAL DISCOUNT	TOTAL PRICE
Amplify CKLA Language Studio National GK-2 Initial Training (1/2 Day Onsite)	1.00	\$2,500.00	\$2,500.00	\$0.00
Amplify CKLA Language Studio California Edition G3-5 Initial (1/2 Day Onsite)	1.00	\$2,500.00	\$2,500.00	\$0.00
TOTAL		\$5,000.00	\$5,000.00	\$0.00

S & H

SHIPPING AND HANDLING	SHIPPING COST	TOTAL DISCOUNT	TOTAL PRICE
Amplify Shipping and Handling	\$20,119.64	\$0.00	\$20,119.64

TOTAL DISCOUNT	\$5,000.00
GRAND TOTAL	\$271,615.10

Scope and Duration**Payment Terms:**

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- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
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If submitting your order via credit card:

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If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

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1. Scope. Amplify Education, Inc. ("Amplify") and Customer wish to enter into the agreement created by the price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote") and these Customer Terms & Conditions, including any addendums hereto (this "Agreement") pursuant to which Amplify will deliver one or more of the products or services specified on the Quote (collectively, the "Products").

2. License. Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicenseable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized User" means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer's school, whom Customer permits to access and use the Products subject to the terms and conditions of this Agreement, and solely while such individual is so employed or so registered. Each Authorized User's access and use of the Products shall be subject to Amplify's Terms of Use available through the Products, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.

3. Restrictions. Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer's school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further, Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify Amplify of any violation of Amplify's IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

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7. Account Information. For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential

Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

9. Student Data. The parties acknowledge and agree that Customer is subject to federal and local laws relating to the protection of personally identifiable information of students ("PII"), including the Family Educational Rights and Privacy Act ("FERPA"), and that Amplify is obtaining such PII as a "school official" under Section 99.31 of FERPA for the purpose of providing the Products hereunder. Subject to the terms and conditions of this Agreement, Amplify will not take any action to cause Customer to be out of compliance with FERPA or applicable state laws relating to PII. Amplify's Customer Privacy Policy at <http://www.amplify.com/customer-privacy> will govern collection, use, and disclosure of information collected or stored on behalf of Customer under this Agreement.

10. Customer Materials. Customer represents, warrants, and covenants that it has all the necessary rights, including consents and IP Rights, in connection with any data, information, content, and other materials provided to or collected by Amplify on behalf of Customer or its Authorized Users using the Products or otherwise in connection with this Agreement ("Customer Materials"), and that Amplify has the right to use such Customer Materials as contemplated hereunder or for any other purposes required by Customer. Customer is solely responsible for the accuracy, integrity, completeness, quality, legality, and safety of such Customer Materials. Customer is responsible for meeting hardware, software, telecommunications, and other requirements listed at <http://www.amplify.com/customer-requirements>.

11. Warranty Disclaimer. PRODUCTS ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND BY AMPLIFY. AMPLIFY EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO TITLE, NON-INFRINGEMENT, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE. CUSTOMER ASSUMES RESPONSIBILITY FOR SELECTING THE PRODUCTS TO ACHIEVE CUSTOMER'S INTENDED RESULTS AND FOR THE ACCESS AND USE OF THE PRODUCTS, INCLUDING THE RESULTS OBTAINED FROM THE PRODUCTS. WITHOUT LIMITING THE FOREGOING, AMPLIFY MAKES NO WARRANTY THAT THE PRODUCTS WILL BE ERROR-FREE OR FREE FROM INTERRUPTIONS OR OTHER FAILURES OR WILL MEET CUSTOMER'S REQUIREMENTS. AMPLIFY IS NEITHER RESPONSIBLE NOR LIABLE FOR ANY THIRD PARTY CONTENT OR SOFTWARE INCLUDED IN PRODUCTS, INCLUDING THE ACCURACY, INTEGRITY, COMPLETENESS, QUALITY, LEGALITY, USEFULNESS OR SAFETY OF, OR IP RIGHTS RELATING TO, SUCH THIRD PARTY CONTENT AND SOFTWARE. ANY ACCESS TO OR USE OF SUCH THIRD PARTY CONTENT AND SOFTWARE MAY BE SUBJECT TO THE TERMS AND CONDITIONS AND INFORMATION COLLECTION, USAGE AND DISCLOSURE PRACTICES OF THIRD PARTIES.

12. Limitation of Liability. IN NO EVENT SHALL AMPLIFY BE LIABLE TO CUSTOMER OR TO ANY AUTHORIZED USER FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, RELIANCE OR COVER DAMAGES, DAMAGES FOR LOST PROFITS, LOST DATA OR LOST BUSINESS, OR ANY OTHER INDIRECT DAMAGES, EVEN IF AMPLIFY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, AMPLIFY'S ENTIRE LIABILITY TO CUSTOMER OR ANY AUTHORIZED USER ARISING OUT OF PERFORMANCE OR NONPERFORMANCE BY AMPLIFY OR IN ANY WAY RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CLAIM FOR SUCH DAMAGES IS BASED IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE AGGREGATE OF CUSTOMER'S OR ANY AUTHORIZED USER'S DIRECT DAMAGES UP TO THE FEES PAID BY CUSTOMER TO AMPLIFY FOR THE AFFECTED PORTION OF THE PRODUCTS IN THE PRIOR 12 MONTH-PERIOD. UNDER NO CIRCUMSTANCES SHALL AMPLIFY BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE PRODUCTS THAT VIOLATES THIS AGREEMENT OR ANY APPLICABLE LAW OR REGULATION.

13. Term; Termination. This Agreement will be in effect for the duration specified in the Quote and may be renewed or extended by mutual agreement of the parties. Without prejudice to any rights either party may have under this Agreement, in law, equity or otherwise, a party shall have the right to terminate this Agreement if the other party (or in the case of Amplify, an Authorized User) materially breaches any term, provision, warranty or representation under this Agreement and fails to correct the breach within 30 days of its receipt of written notice thereof. Upon termination, Customer will: (a) cease using the Products, (b) return, purge or destroy (as directed by Amplify) all copies of any Products and, if so requested, certify to Amplify in writing that such surrender or destruction has occurred, (c) pay any fees due and owing hereunder, and (d) not be entitled to a refund of any fees previously paid, unless otherwise specified in the Quote. Customer will be responsible the cost of any continued use of Products following such termination. Upon termination, Amplify will return or destroy any PII of students provided to Amplify hereunder. Notwithstanding the foregoing, nothing shall require Amplify to return or destroy any data that does not include PII, including de-identified information or data that is derived from access to PII but which does not contain PII. Sections 3-13 shall survive the termination of this Agreement.

14. Miscellaneous. This Agreement, including all addendums, attachments and the Quote, as applicable, constitutes the entire agreement between the parties relating to the subject matter hereof. The provisions of this Agreement shall supersede any conflicting terms and conditions in any Customer purchase order, other correspondence or verbal communication, and shall supersede and cancel all prior agreements, written or oral, between the parties relating to the subject matter hereof. This Agreement may not be modified except in writing signed by both parties. All defined terms in this Agreement shall apply to their singular and plural forms, as applicable. The word "including" means "including without limitation." This Agreement shall be governed by and construed and enforced in accordance with the laws of the state of New York, without giving effect to the choice of law rules thereof. This Agreement will be binding upon and inure to the benefit of the parties and their respective successors and assigns. The parties expressly understand and agree that their relationship is that of independent contractors. Nothing in this Agreement shall constitute one party as an employee, agent, joint venture partner, or servant of another. Each party is solely responsible for all of its employees and agents and its labor costs and expenses arising in connection herewith. Neither this Agreement nor any of the rights, interests or obligations hereunder may be assigned or delegated by Customer or any Authorized User without the prior written consent of Amplify. If one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable at law, such provisions shall be construed by the appropriate judicial body to limit or reduce such provision or provisions so as to be enforceable to the maximum extent compatible with applicable law. Amplify shall have no liability to Customer or to third parties for any failure or delay in performing any obligation under this Agreement due to circumstances beyond its reasonable control, including acts of God or nature, fire, earthquake, flood, epidemic, strikes, labor stoppages or slowdowns, civil disturbances or terrorism, national or regional emergencies, supply shortages or delays, action by any governmental authority, or interruptions in power, communications, satellites, the Internet, or any other network.

We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



Price Quote

Amplify

55 Washington Street, Suite 800
Brooklyn, NY 11201
Phone: (800) 823-1969
Fax: (646) 403-4700

Quote #:

Q-202811-2

Date:

1/17/2023

Expires On:

2/16/2023

Customer Contact Information

Liz Freeman
Community Unit School Dist 300
847-551-8300
elizabeth.freeman@d300.org

Amplify Contact Information

Erin Williams
Account Executive - IL/MO
erwilliams@amplify.com

Kindergarten

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA GK Writing Studio Kit	978-1-68391-261-3	65.00	\$199.00	\$12,935.00
CKLA 2nd Ed GK Writing Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-751-4	65.00	\$0.00	\$0.00
TOTAL				\$12,935.00

Grade 1

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA G1 Writing Studio Kit	978-1-68391-262-0	65.00	\$199.00	\$12,935.00
CKLA 2nd Ed G1 Writing Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-752-1	65.00	\$0.00	\$0.00
TOTAL				\$12,935.00

Grade 2

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA G2 Writing Studio Kit	978-1-68391-263-7	64.00	\$199.00	\$12,736.00

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA 2nd Ed G2 Writing Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-753-8	64.00	\$0.00	\$0.00
TOTAL				\$12,736.00

Grade 3

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA G3 Writing Studio Kit	978-1-68391-264-4	63.00	\$199.00	\$12,537.00
CKLA 2nd Ed G3 Writing Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-754-5	63.00	\$0.00	\$0.00
TOTAL				\$12,537.00

Grade 4

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA G4 Writing Studio Kit	978-1-68391-265-1	61.00	\$199.00	\$12,139.00
CKLA 2nd Ed G4 Writing Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-755-2	61.00	\$0.00	\$0.00
TOTAL				\$12,139.00

Grade 5

PRODUCT	ISBN	QUANTITY	PRICE	TOTAL PRICE
CKLA G5 Writing Studio Kit	978-1-68391-266-8	62.00	\$199.00	\$12,338.00
CKLA 2nd Ed G5 Writing Studio Dig Exp Teacher License - 6yr (2023-2029)	979-8-88576-756-9	62.00	\$0.00	\$0.00
TOTAL				\$12,338.00

Shipping & Handling

SHIPPING AND HANDLING	SHIPPING COST	TOTAL PRICE
Amplify Shipping and Handling	\$6,049.60	\$6,049.60

GRAND TOTAL \$81,669.60

Scope and Duration

Payment Terms:

- This Price Quote (including all pricing and other terms) is valid through Quote Expiration Date stated above.
- Payment terms: net 30 days.
- Prices do not include sales tax, if applicable.
- Pricing terms in the Price Quote are based on the scope of purchase and other terms herein.
- The Federal Tax ID # for Amplify Education, Inc. is 13-4125483. A copy of Amplify's W-9 can be found at: <http://www.amplify.com/w-9.pdf>

License and Services Term:

- Licenses: 07/01/2023 until 06/30/2029.
- Services: 18 months from order date. Unless otherwise stated above, all training and other services purchased must be scheduled and delivered within such term or will be forfeited.

Special Terms:

- FOR SHIPPED MATERIALS:
 - Expedited shipping is available at extra charge.
 - Print materials and kits are non-returnable and non-refundable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.
- FOR SERVICES:
 - Training and professional development sessions cancelled with less than one week notice will be deemed delivered.

How to Order Our Products

Amplify would like to process your order as quickly as possible. Please visit [amplify.com/ordering-support](https://www.amplify.com/ordering-support) to find all the information you need for submitting your order. We accept the following forms of payment: purchase orders, checks, and credit card payments (Visa, MasterCard, Discover and American Express). In order for us to assist you, please help us by following these instructions:

Please include these three documents with your order:

- Authorized purchase order or check
- A copy of your Price Quote
- A copy of your Tax-Exemption Certificate

If submitting a purchase order:

To expedite your order, please visit [amplify.com/ordering-support](https://www.amplify.com/ordering-support) where you can submit your signed purchase order. You can also email a purchase order to IncomingPO@amplify.com or fax it to (646) 403-4700. Purchase Orders can also be mailed to our Order Management Department at the address below.

If submitting your order via credit card:

- Please email Accountsreceivable@amplify.com to request a secure credit card payment link

If submitting your order via sending a check:

- Please mail your documents directly to our Order Management Department and notify your sales representative of the check number and check amount.
- Please note that mailing a check can add up to two weeks of processing time for your order. For faster processing of your order, please submit your order via Purchase Order or Credit Card Authorization Form.

The information requested above is essential to ensure the smooth completion of your order with Amplify. Failure to submit documents will prevent your order from processing.

Our Order Management Department is located at 55 Washington Street, Suite 800, Brooklyn, NY 11201. Please note that mailing any documents can result in delays of up to two weeks. **For faster processing of your order, we recommend you submit a purchase order via our website: [amplify.com/ordering-support](https://www.amplify.com/ordering-support).**

This Price Quote is subject to the Customer Terms & Conditions of Amplify Education, Inc. attached and available at amplify.com/customer-terms. Issuance of a purchase order or payment pursuant to this Price Quote, or usage of the products specified herein, shall be deemed acceptance of such Terms & Conditions.

Terms & Conditions

1. Scope. Amplify Education, Inc. ("Amplify") and Customer wish to enter into the agreement created by the price quote, proposal, renewal letter, or other ordering document containing the details of this purchase (the "Quote") and these Customer Terms & Conditions, including any addendums hereto (this "Agreement") pursuant to which Amplify will deliver one or more of the products or services specified on the Quote (collectively, the "Products").

2. License. Subject to the terms and conditions of this Agreement, Amplify grants to Customer a non-exclusive, non-transferable, non-sublicenseable license to access and use, and permit Authorized Users to access and use the Products solely in the U.S. during the Term for the number of Authorized Users specified in the Quote for whom Customer has paid the applicable fees to Amplify. "Authorized User" means an individual teacher or other personnel employed by Customer, or an individual student registered for instruction at Customer's school, whom Customer permits to access and use the Products subject to the terms and conditions of this Agreement, and solely while such individual is so employed or so registered. Each Authorized User's access and use of the Products shall be subject to Amplify's Terms of Use available through the Products, in addition to the terms and conditions of this Agreement, and violations of such terms may result in suspension or termination of the applicable account.

3. Restrictions. Customer shall access and use the Products solely for non-commercial instructional and administrative purposes of Customer's school. Further, Customer shall not, except as expressly authorized or directed by Amplify: (a) copy, modify, translate, distribute, disclose or create derivative works based on the contents of, or sell, the Products, or any part thereof; (b) decompile, disassemble or otherwise reverse engineer the Products or otherwise use the Products to develop functionally similar products or services; (c) modify, alter or delete any of the copyright, trademark, or other proprietary notices in or on the Products; (d) rent, lease or lend the Products or use the Products for the benefit of any third party; (e) avoid, circumvent or disable any security or digital rights management device, procedure, protocol or mechanism in the Products; or (f) permit any Authorized User or third party to do any of the foregoing. Customer also agrees that any works created in violation of this section are derivative works, and, as such, Customer agrees to assign, and hereby assigns, all right, title and interest therein to Amplify. The Products and derivatives thereof may be subject to export laws and regulations of the U.S. and other jurisdictions. Customer may not export any Product outside of the U.S. Further, Customer will not permit Authorized Users to access or use any Product in a U.S.-embargoed country or otherwise in violation of any U.S. export law or regulation. The software and associated documentation portions of the Products are "commercial items" (as defined at 48 CFR 2.101), comprising "commercial computer software" and "commercial computer software documentation," as those terms are used in 48 CFR 12.212. Accordingly, if Customer is the U.S. Government or its contractor, Customer will receive only those rights set forth in this Agreement in accordance with 48 CFR 227.7201-227.7204 (for Department of Defense and their contractors) or 48 CFR 12.212 (for other U.S. Government licensees and their contractors).

4. Reservation of Rights. SUBSCRIPTION PRODUCTS ARE LICENSED, NOT SOLD. Subject to the limited rights expressly granted hereunder, all rights, title and interest in and to all Products, including all related IP Rights, are and shall remain the sole and exclusive property of Amplify or its third-party licensors. "IP Rights" means, collectively, rights under patent, trademark, copyright and trade secret laws, and any other intellectual property or proprietary rights recognized in any country or jurisdiction worldwide. Customer shall notify Amplify of any violation of Amplify's IP Rights in the Products, and shall reasonably assist Amplify as necessary to remedy any such violation. Amplify Products are protected by patents (see <http://www.amplify.com/virtual-patent-marking>).

5. Payments. In consideration of the Products, Customer will pay to Amplify (or other party designated on the Quote) the fees specified in the Quote in full within 30 days of the date of invoice, except as otherwise agreed by the parties or for those amounts that are subject to a good faith dispute of which Customer has notified Amplify in writing. Customer shall be responsible for all state or local sales, use or gross receipts taxes, and federal excise taxes unless Customer provides a then-current tax exemption certificate in advance of the delivery, license, or performance of any Product, as applicable.

6. Shipments. Unless otherwise specified on the Quote, physical Products will be shipped FOB origin in the US (Incoterms 2010 EXW outside of the US) and are deemed accepted by Customer upon receipt. Upon acceptance of such Products, orders are non-refundable, non-returnable, and non-exchangeable, except in the case of defective or missing materials reported by Customer within 60 days of receipt.

7. Account Information. For subscription Products, the authentication of Authorized Users is based in part upon information supplied by Customer or Authorized Users, as applicable. Customer will and will cause its Authorized Users to (a) provide accurate information to Amplify or a third-party authentication service as applicable, and promptly report any changes to such information, (b) not share or allow others to use their account, (c) maintain the confidentiality and security of their account information, and (d) use the Products solely via such authorized accounts. Customer agrees to notify Amplify immediately of any unauthorized use of its or its Authorized Users' accounts or related authentication information. Amplify will not be responsible for any losses arising out of the unauthorized use of accounts created by or for Customer and its Authorized Users.

8. Confidentiality. Customer acknowledges that, in connection with this Agreement, Amplify has provided or will provide to Customer and its Authorized Users certain sensitive or proprietary information, including software, source code, assessment instruments, research, designs, methods, processes, customer lists, training materials, product documentation, know-how and trade secrets, in whatever form ("Confidential Information"). Customer agrees (a) not to use Confidential Information for any purpose other than use of the Products in accordance with this Agreement and (b) to take all steps reasonably necessary to maintain and protect the Confidential Information of Amplify in strict confidence. Confidential Information shall not include information that, as evidenced by Customer's contemporaneous written records: (i) is or becomes publicly available through no fault of Customer; (ii) is rightfully known to Customer prior to the time of its disclosure; (iii) has been independently developed by Customer without any use of the Confidential Information; or (iv) is subsequently learned from a third party not under any confidentiality obligation.

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We are delighted to work with you and we thank you for your order!

Amplify Education, Inc. - Confidential Information



Houghton Mifflin Harcourt

Proposal #008587222

Prepared For

Community Unit School Dist 300

Attention:

Diane White

diane.white@d300.org

For the Purchase of:

Into Literature + Writable

Prepared By

Rusty Kubis

rusty.kubis@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

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Coupon Code: PRODPB10

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Diane White
diane.white@d300.org

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Send **Orders** to:
k12orders@hnhco.com
FAX: 800-269-5232
HMH Orders
9400 Southpark Center Loop
Orlando, FL 32819-8647

Proposal for Community Unit School Dist 300

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grade 6						
Student Digital Licenses						
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8	\$86.40	1,443	\$124,675.20		\$124,675.20
	Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success					
Total for Student Digital Licenses		\$124,675.20				
Teacher Digital Licenses						
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8	\$450.00	100	\$45,000.00	\$45,000.00	
	Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner					
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791535 9780358416487	Into Literature Teacher Edition Grade 6	\$172.50	100	\$17,250.00	\$1,725.00	\$15,525.00
Student Material						
1791526 9780358416395	Into Literature Student Edition Softcover Grade 6	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,443	\$17,316.00	\$1,731.60	\$15,584.40
Additional Customer Materials						
1793953 9780358436942	Into Literature Program Guide Grades 6-8	\$30.00	100	\$3,000.00	\$300.00	\$2,700.00
Total for A la Carte Items Available for Purchase		\$34,025.40				
Total for Grade 6		\$158,700.60				
Grade 7						
Student Digital Licenses						
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8	\$86.40	1,460	\$126,144.00		\$126,144.00
	Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success					
Total for Student Digital Licenses		\$126,144.00				
Teacher Digital Licenses						
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8	\$450.00	100	\$45,000.00	\$45,000.00	
	Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner					
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791536 9780358416494	Into Literature Teacher Edition Grade 7	\$172.50	100	\$17,250.00	\$1,725.00	\$15,525.00
Student Materials						
1791527 9780358416401	Into Literature Student Edition Softcover Grade 7	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,460	\$17,520.00	\$1,752.00	\$15,768.00
Additional Customer Materials						
1793953 9780358436942	Into Literature Program Guide Grades 6-8	\$30.00	100	\$3,000.00	\$300.00	\$2,700.00
Total for A la Carte Items Available for Purchase		\$34,209.00				
Total for Grade 7		\$160,353.00				
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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grade 8						
Student Digital Licenses						
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8	\$86.40	1,478	\$127,699.20		\$127,699.20
Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success						
Total for Student Digital Licenses		\$127,699.20				
Teacher Digital Licenses						
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8	\$450.00	100	\$45,000.00	\$45,000.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791537 9780358416500	Into Literature Teacher Edition Grade 8	\$172.50	100	\$17,250.00	\$1,725.00	\$15,525.00
Student Materials						
1791528 9780358416418	Into Literature Student Edition Softcover Grade 8	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,478	\$17,736.00	\$1,773.60	\$15,962.40
Additional Customer Materials						
1793953 9780358436942	Into Literature Program Guide Grades 6-8	\$30.00	100	\$3,000.00	\$300.00	\$2,700.00
Total for A la Carte Items Available for Purchase		\$34,403.40				
Total for Grade 8		\$162,102.60				
Writable for Into Literature - Grades 6-12						
Student Licenses						
1812159 9780358581574	2021 Writable for Into Literature Student License Digital 6 Year Grades 6-12	\$39.60	4,381	\$173,487.60		\$173,487.60
Includes: Writable for Into Literature Digital Student Resources 6 Year Implementation Success						
Total for Student Licenses		\$173,487.60				
Teacher Licenses						
1812167 9780358581659	2021 Writable for Into Literature Teacher License Digital 6 Year Grades 6-12	\$1,100.00	300	\$330,000.00	\$330,000.00	
Includes: Writable for Into Literature Digital Teacher Resources 6 Year Access to Teacher's Corner						
Total for Teacher Licenses		\$0.00				
Total for Writable for Into Literature - Grades 6-12		\$173,487.60				
Professional Services - Writable for Into Literature Implementation Success Plan						
1787472 9780358385356	Getting Started: Introduction to Writable for Into Literature Live Online 2-Hour Grades 6-12 This session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines. This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level and	\$800.00	5	\$4,000.00	\$4,000.00	
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implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach and assess learning using their new HMH program. Note: To ensure a successful training, please schedule this session after teachers are rostered on Ed, HMH teaching and learning platform. Total for Implementation Success Plan \$0.00						
<u>Total for Professional Services - Writable for Into Literature</u>		\$0.00				
<u>Professional Services - Into Literature</u>						
Implementation Success Plan						
1810630	9780358574101	Getting Started: Introduction to Into Literature 6-12 Live Online 2-Hour	\$800.00	6	\$4,800.00	\$4,800.00
This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed. Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion. Total for Implementation Success Plan \$0.00						
Coaching and Courses						
1810823	9780358573920	Into Literature Blended Coaching Membership 1 Year Grades 6-12	\$19,500.00	1	\$19,500.00	\$1,950.00
Blended Coaching brings the coaching experience into a small group context and opens up communication among teachers and/or instructional coaches. It is a collaborative conversation, focused on deepening understanding of student work, student learning targets, instructional practices, goal setting, and action steps. The blended coaching annual membership powered by HMH Coaching Studio provides within the term of the membership 4 in-person coaching days, 8 30-minute live online sessions, and HMH Coaching Studio licenses, designed for up to 20 teachers. Additional sessions and HMH Coaching Studio licenses may be purchased and added to this annual membership as needed. Total for Coaching and Courses \$17,550.00						
Total for Professional Services - Into Literature		\$17,550.00				

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<i>Subtotal Purchase Amount:</i>	\$672,193.80
<i>Shipping & Handling:</i>	\$7,468.61
<i>Sales Tax:</i>	\$0.00
<i>Total Cost of Proposal (PO Amount):</i>	\$679,662.41

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 - o Point of Contact for Digital materials
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- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
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- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

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Houghton Mifflin Harcourt

Proposal #008587250

Prepared For

Community Unit School Dist 300

Attention:

Diane White

diane.white@d300.org

For the Purchase of:

Into Literature + Writable

Prepared By

Rusty Kubis

rusty.kubis@hnhco.com

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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grade 9						
Student Digital Licenses						
1810771 9780358574644	Into Literature Student License Digital 6 Year Grade 9-12	\$86.40	1,690	\$146,016.00		\$146,016.00
Includes: Digital Student Resources 6 Year Grades 9-12 Implementation Success						
Total for Student Digital Licenses		\$146,016.00				
Teacher Digital Licenses						
1809710 9780358565918	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 9-12	\$450.00	103	\$46,350.00	\$46,350.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 9-12 Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791538 9780358416517	Into Literature Teacher Edition Grade 9	\$172.50	103	\$17,767.50	\$1,776.75	\$15,990.75
Student Materials						
1791529 9780358416425	Into Literature Student Edition Softcover Grade 9	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,690	\$20,280.00	\$2,028.00	\$18,252.00
Additional Customer Materials						
1793954 9780358436959	Into Literature Program Guide Grades 9-10	\$30.00	103	\$3,090.00	\$309.00	\$2,781.00
Total for A la Carte Items Available for Purchase		\$37,239.75				
Total for Grade 9		\$183,255.75				
Grade 10						
Student Digital Licenses						
1810771 9780358574644	Into Literature Student License Digital 6 Year Grade 9-12	\$86.40	1,496	\$129,254.40		\$129,254.40
Includes: Digital Student Resources 6 Year Grades 9-12 Implementation Success						
Total for Student Digital Licenses		\$129,254.40				
Teacher Digital Licenses						
1809710 9780358565918	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 9-12	\$450.00	103	\$46,350.00	\$46,350.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 9-12 Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791539 9780358416524	Into Literature Teacher Edition Grade 10	\$172.50	103	\$17,767.50	\$1,776.75	\$15,990.75
Student Materials						
1791530 9780358416432	Into Literature Student Edition Softcover Grade 10	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,496	\$17,952.00	\$1,795.20	\$16,156.80
Additional Customer Materials						
1793954 9780358436959	Into Literature Program Guide Grades 9-10	\$30.00	103	\$3,090.00	\$309.00	\$2,781.00
Total for A la Carte Items Available for Purchase		\$35,144.55				
Total for Grade 10		\$164,398.95				

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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<u>Grade 11</u>						
Student Digital Licenses						
1810771 9780358574644	Into Literature Student License Digital 6 Year Grade 9-12	\$86.40	1,153	\$99,619.20		\$99,619.20
Includes: Digital Student Resources 6 Year Grades 9-12 Implementation Success						
Total for Student Digital Licenses		\$99,619.20				
Teacher Digital Licenses						
1809710 9780358565918	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 9-12	\$450.00	103	\$46,350.00	\$46,350.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 9-12 Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791540 9780358416531	Into Literature Teacher Edition Grade 11	\$172.50	103	\$17,767.50	\$1,776.75	\$15,990.75
Student Materials						
1805857 9780358538257	Into Literature Softcover Student Edition Set Grade 11	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,153	\$13,836.00	\$1,383.60	\$12,452.40
Additional Customer Materials						
1793955 9780358436966	Into Literature Program Guide Grades 11-12	\$30.00	103	\$3,090.00	\$309.00	\$2,781.00
Total for A la Carte Items Available for Purchase		\$31,440.15				
<u>Total for Grade 11</u>		\$131,059.35				
<u>Writable for Into Literature - Grades 6-12</u>						
Student Licenses						
1812159 9780358581574	2021 Writable for Into Literature Student License Digital 6 Year Grades 6-12	\$39.60	5,642	\$223,423.20		\$223,423.20
Includes: Writable for Into Literature Digital Student Resources 6 Year Implementation Success						
Total for Student Licenses		\$223,423.20				
Teacher Licenses						
1812167 9780358581659	2021 Writable for Into Literature Teacher License Digital 6 Year Grades 6-12	\$1,100.00	310	\$341,000.00	\$341,000.00	
Includes: Writable for Into Literature Digital Teacher Resources 6 Year Access to Teacher's Corner						
Total for Teacher Licenses		\$0.00				
<u>Total for Writable for Into Literature - Grades 6-12</u>		\$223,423.20				
<u>Grade 12</u>						
Student Digital Licenses						
1810771 9780358574644	Into Literature Student License Digital 6 Year Grade 9-12	\$86.40	1,303	\$112,579.20		\$112,579.20
Includes: Digital Student Resources 6 Year Grades 9-12 Implementation Success						
Total for Student Digital Licenses		\$112,579.20				
Teacher Digital Licenses						
1809710 9780358565918	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 9-12	\$450.00	103	\$46,350.00	\$46,350.00	
Includes:						
Total for Teacher Digital Licenses		\$0.00				
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Into Literature Digital Teacher Resources 6 Year Grades 9-12 Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791541 9780358416548	Into Literature Teacher Edition Grade 12	\$172.50	103	\$17,767.50	\$1,776.75	\$15,990.75
Student Materials						
1805858 9780358538264	Into Literature Softcover Student Edition Set Grade 12	\$8.00	30	\$240.00	\$24.00	\$216.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	1,303	\$15,636.00	\$1,563.60	\$14,072.40
Additional Customer Materials						
1793955 9780358436966	Into Literature Program Guide Grades 11-12	\$30.00	103	\$3,090.00	\$309.00	\$2,781.00
Total for A la Carte Items Available for Purchase		\$33,060.15				
Total for Grade 12		\$145,639.35				
Professional Services - Writable for Into Literature						
Implementation Success Plan						
1787472 9780358385356	Getting Started: Introduction to Writable for Into Literature Live Online 2-Hour Grades 6-12 This session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines. This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level and implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach and assess learning using their new HMH program. Note: To ensure a successful training, please schedule this session after teachers are rostered on Ed, HMH teaching and learning platform.	\$800.00	7	\$5,600.00	\$5,600.00	
Total for Implementation Success Plan		\$0.00				
Total for Professional Services - Writable for Into Literature		\$0.00				
Professional Services - Into Literature						
Implementation Success Plan						
1810630 9780358574101	Getting Started: Introduction to Into Literature 6-12 Live Online 2-Hour This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed. Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.	\$800.00	8	\$6,400.00	\$6,400.00	
Total for Implementation Success Plan		\$0.00				
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ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
1810823 9780358573920	Into Literature Blended Coaching Membership 1 Year Grades 6-12 Blended Coaching brings the coaching experience into a small group context and opens up communication among teachers and/or instructional coaches. It is a collaborative conversation, focused on deepening understanding of student work, student learning targets, instructional practices, goal setting, and action steps. The blended coaching annual membership powered by HMH Coaching Studio provides within the term of the membership 4 in-person coaching days, 8 30-minute live online sessions, and HMH Coaching Studio licenses, designed for up to 20 teachers. Additional sessions and HMH Coaching Studio licenses may be purchased and added to this annual membership as needed.	\$19,500.00	1	\$19,500.00	\$1,950.00	\$17,550.00
Total for Coaching and Courses		\$17,550.00				
<u>Total for Professional Services - Into Literature</u>		\$17,550.00				

Subtotal Purchase Amount:	\$865,326.60
Shipping & Handling:	\$10,253.39
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- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

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- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
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ORDER FORM

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Address: 2550 HARNISH DR ALGONQUIN, IL 60102-6870

Term: 7/1/2023 to 6/30/2029

Services	Start Date	End Date	Qty - Unit of Measure	Price	Total
Discovery Education Coding	7/1/2023	6/30/2029	6 - Site	\$0.00	\$0.00
Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)	7/1/2023	6/30/2029	6 - Site	\$46,750.00	\$280,500.00
Professional Learning Hourly Package: 48 hours plus 4 complimentary hours (Virtual Delivery)	7/1/2023	6/30/2029	1 - Each	\$22,000.00	\$22,000.00
STEM Connect	7/1/2023	6/30/2029	6 - Site	\$0.00	\$0.00
TOTAL:					\$302,500.00

Fees are non-cancellable and are due and payable as follows:

\$50,416.67 due no later than 8/1/2023

\$50,416.67 due no later than 8/1/2024

\$50,416.67 due no later than 8/1/2025

\$50,416.67 due no later than 8/1/2026

\$50,416.66 due no later than 8/1/2027

\$50,416.66 due no later than 8/1/2028

Hourly Professional Development Sessions are due upfront and are due and payable 30 days after receipt of invoice. If Subscriber fails to use all of the Hourly Professional Learning Sessions included in this Order Form by the end of the Term, then Subscriber shall not be permitted to use the remaining sessions after the Term has ended. Any unused Sessions will not be refunded.

This Order Form and the Discovery Education Standard Terms of Services and License available at discoveryeducation.com/terms-and-conditions ("Standard Terms") constitute the entire agreement between Subscriber and Discovery Education, Inc. for the Services. By signing below, the Subscriber and Discovery Education, Inc. agree to be bound by this Order Form and the Standard Terms as of the date of last signature below.

COMMUNITY UNIT SCHOOL DISTRICT 300

Discovery Education, Inc.

By: _____ **By:** _____
(Signature Required) (Signature Required)

Title: _____ **Title:** _____

Printed Name: _____ **Printed Name:** _____

Date: _____ **Date:** _____

Please return Exhibits A & B with the signed Order Form.



**EXHIBIT A
LICENSED SCHOOLS**

ALGONQUIN MIDDLE SCHOOL - 520 LONGWOOD DR, ALGONQUIN, IL. 60102-3099		
PRODUCT NAME	START DATE	END DATE
Discovery Education Coding	07/01/2023	06/30/2029
Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)	07/01/2023	06/30/2029
STEM Connect	07/01/2023	06/30/2029

CARPENTERSVILLE MIDDLE SCHOOL - 100 CLEVELAND AVE, CARPENTERSVLE, IL. 60110-1960		
PRODUCT NAME	START DATE	END DATE
Discovery Education Coding	07/01/2023	06/30/2029
Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)	07/01/2023	06/30/2029
STEM Connect	07/01/2023	06/30/2029

DUNDEE MIDDLE SCHOOL - 4200 W MAIN ST, DUNDEE, IL. 60118-9415		
PRODUCT NAME	START DATE	END DATE
Discovery Education Coding	07/01/2023	06/30/2029
Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)	07/01/2023	06/30/2029
STEM Connect	07/01/2023	06/30/2029

HAMPSHIRE MIDDLE SCHOOL - 560 S STATE ST, HAMPSHIRE, IL. 60140-9606		
PRODUCT NAME	START DATE	END DATE
Discovery Education Coding	07/01/2023	06/30/2029
Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)	07/01/2023	06/30/2029
STEM Connect	07/01/2023	06/30/2029

OAK RIDGE SCHOOL - 300 CLEVELAND AVE, CARPENTERSVLE, IL. 60110-1977		
PRODUCT NAME	START DATE	END DATE
Discovery Education Coding	07/01/2023	06/30/2029
Discovery Education Middle School Science Techbook, Modular Bundle	07/01/2023	06/30/2029



(Per Site)		
STEM Connect	07/01/2023	06/30/2029

Westfield Middle School - 2100 Sleepy Hollow Road, Algonquin, IL. 60102		
PRODUCT NAME	START DATE	END DATE
Discovery Education Coding	07/01/2023	06/30/2029
Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)	07/01/2023	06/30/2029
STEM Connect	07/01/2023	06/30/2029



EXHIBIT B

Discovery Education Middle School Science Techbook, Modular Bundle (Per Site)		
Product Bundle Includes	Quantity	Unit of Measure
Discovery Education Experience	6	Site
Discovery Education Science Techbook	6	Site

Customer Agreement

Billing Information:

Billing Frequency: Upfront in full
Payment Terms: Net 30
Billing Schedule: Upon license start date

Customer Agreement No. Q-97175
Newsela Sales Rep: Jenny Pearl
Contact Email: jenny.pearl@newsela.com
Offer Date: December 13, 2022
Expiration Date: June 30, 2023

To:
Diane White
Community Unit School District 300
2550 Harnish Dr
Algonquin, IL 60102

Qty	Products/Services	List Price
1	Newsela	\$132,390.00
Contract Grand Total		\$132,390.00

*See table above or Appendix for Product/Services details and License Dates.

The subscription for the above-identified Newsela Products/Services will commence and end as defined above, or in the License Dates Section of the Appendix in this Customer Agreement. By signing this agreement, the Customer agrees to the pricing per product and quantity breakdowns underlying this quote, which will be provided by Newsela upon request at any time and will also be provided on the invoice unless requested otherwise.

Failure of the Customer to make use of the Products/Services during their respective License Dates specified herein will not extend Newsela's obligation to deliver those Products/Services beyond those dates.

Following the Subscription End Date, unless prohibited by law, this Customer Agreement will renew for the Products/Services licensed hereunder for successive periods equal in length to the greater of the Term or 12 months (a 'Renewal Term'). If this Customer Agreement is so renewed, Customer agrees the prices payable for such Renewal Term shall be the prevailing rates then offered by Newsela for the licensed products stated above.

The Customer agrees to pay the Contract Grand Total set forth above per the Billing Terms noted above upon execution of this Customer Agreement. If a Purchase Order is required, Customer shall submit the PO to Newsela in accordance with the Billing Information set forth hereinabove by emailing it to billing@newsela.com and including "Customer Agreement No. Q-97175" in the subject line, otherwise a purchase order shall not be required for payment. Service will be suspended at Newsela's discretion if payment is not received by Newsela in accordance with the Billing Terms noted above. Failure of the Customer to use the Products/Services will not relieve Customer of its obligation to pay hereunder.

This Customer Agreement is subject to Newsela's Terms of Use, Newsela's Privacy Policy and, where applicable, any Terms and Conditions, Master Services Agreement or other binding RFP or binding bid signed by and between the Parties ("Service Contract").

Terms of Use: <https://newsela.com/pages/terms-of-use/>

Privacy Policy: <https://newsela.com/pages/privacy-policy/>

The Service Contract constitutes the entire agreement between the parties with regards to this subject matter, and supersedes all written or oral understandings, proposals, bids, offers, purchase or delivery orders, negotiations, agreements or communications of every kind. The Customer's internal requirements for Purchase Orders does not relieve Customer of its obligation to pay Newsela for all years included herein. This Customer Agreement and the terms contained herein are intended only for the Customer and should be kept confidential.

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice (if applicable). If the contracting entity is exempt from sales tax, please send the required tax exemption documents immediately to salestax@newsela.com.

Notes:

This quote includes a 20% discount on license price and an additional 3% discount for the upfront purchase of a 6-year contract.

Purchase Order Information

If you need a Purchase Order, please fill out the following information.

PO Required:

PO Number:

PO Amount:

Billing Information

Provide the billing service representative to whom the invoice should be addressed.

Bill-To Name:

Bill-To Email:

By initialing here, I agree that the billing details stated above are current and accurate. _____

The individual executing this Customer Agreement has the authority to execute this agreement and bind the Customer, and Newsela has the right to rely on that authorization. The individual executing this Customer Agreement also certifies that there is funding in place for years included herein.

Authorized Signature:

Date of Signature:

Appendix

School	Products/Services	License Dates
COMMUNITY UNIT SCHOOL DISTRICT 300	Individual In-Person Add-On Session	07/01/23 - 06/30/29

COMMUNITY UNIT SCHOOL DISTRICT 300	Individual Virtual Add-On Session	07/01/23 - 06/30/29
DUNDEE CROWN HIGH SCHOOL	Newsela Science	07/01/23 - 06/30/29
HAMPSHIRE HIGH SCHOOL	Newsela Science	07/01/23 - 06/30/29
HARRY D JACOBS HIGH SCHOOL	Newsela Science	07/01/23 - 06/30/29
OAK RIDGE SCHOOL	Newsela Science	07/01/23 - 06/30/29



110 Bank St SE #2303
Minneapolis, MN 55414-3906

Plan Quote 7a8ff483

Valid for orders placed through Pivot Interactives only

Created	Updated	Valid Until
13 Dec 2022	13 Dec 2022	11 Feb 2023

Contact

Name	Diane White
Email	diane.white@d300.org
Institution	D300 - Algonquin

District 9-12 Site License (per year)

6 x \$21,250.00 ea.	\$127,500.00

On-Site PD - 6 Hours - April 2023

1 x \$3,000.00 ea.	\$3,000.00

On-Site PD- 6 hours - Summer 2023

1 x \$3,000.00 ea.	\$3,000.00

Virtual PD - Per Hour

6 x \$300.00 ea.	\$1,800.00

Sales Tax

If applicable, tax calculated at checkout

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Total

\$135,300.00

Notes

The district site license includes access for all administration, instructional coaches, teachers, substitutes, paraprofessional and student teachers. The district site license includes access for all 9-12 students. (12/2023 Enrollment estimates: 5527 student science enrollees)



To place your order: select [Submit Customer Purchase Order Here](#)

Confidential Price Quote (6354973)

[Submit Customer Purchase Order Here](#)

12/19/2022

Pricing on this Proposal Guaranteed: **11/1/2023**

Presented To: Diane White, diane.white@d300.org

Prepared By: Anna Poulos, (480) 628-3864, anna.poulos@cengage.com

SHIP TO: COMMUNITY UNIT
SCH DIST 300
Diane White
2550 HARNISH DR
ALGONQUIN, IL 60102
USA

BILL TO: COMMUNITY UNIT
SCH DIST 300
Diane White
2550 HARNISH DR
ALGONQUIN, IL 60102
USA

Cengage Learning
ATTN: Order Fulfillment
10650 Toeppen Drive
Independence, KY 41051
(800) 354-9706

<http://NGL.Cengage.com/CustomerSupport>

Product training- 6 hours Tentatively slated for March 21 or April 28 2023.

[View Quote in CAD](#)

Quoted Products: Science/9-12 RFP Forensic Science*

2022 Forensic Science

Qty	Update Qty	Product	Price	Quoted Price	Total
10		Annotated Instructor's Edition and Working Teacher's Edition for Bertino/Bertino's Forensic Science: Fundamentals & Investigations, 3rd Bertino/Bertino 3rd Edition [K12, 2021] 9780357361726 / 0357361725 <i>Print TE and 6 years of MindTap digital</i>		\$0.00	FREE

Product& Digital Training

Qty	Update Qty	Product	Price	Quoted Price	Total
2		K-12 Product Training National Geographic Learning 1st Edition [K12, 2016] 9781337466196 / 1337466190 <i>2 Full Day Train-the-Trainer Sessions In Person</i>		\$3,150.00	\$6,300.00
5		K-12 Virtual Product Training National Geographic Learning 1st Edition [K12, 2016] 9781337466202 / 1337466204 <i>5 Virtual Sessions for New Teachers throughout the length of the adoption</i>		\$0.00	FREE

Also Recommended

Qty	Update Qty	Product	Price	Quoted Price	Total
600		Forensic Science: Fundamentals & Investigations MindTap (6-years) Bertino/Bertino 3rd Edition [K12, 2021] 9780357490617 / 0357490614		\$111.75	\$67,050.00

Sub-Total:	\$73,350.00
+ Estimated Shipping and/or Process Fee:	\$6,705.00

=====

TOTAL: \$80,055.00
Total Savings: \$6,642.50

[Submit Customer Purchase Order Here](#)

Thank you for your interest in Cengage Learning products.

All information embodied in this document is strictly confidential and may not be duplicated or disclosed to third parties outside recipient's organization without prior written consent of Cengage Learning.

Customer Information

Customer: Community Unit School District 300
Billing Address:
 , IL

Quote Number: Q-01689
Quote Created Date: 17-Jan-2023

Contact Information

Contact Name: Joseph Sieczkowski
Contact Email: joseph.sieczkowski@d300.org
Contact Phone: 847-551-8327

SchoolLinks Contact

Rep Name: Mike McInerney
Rep Email: mikem@schoolinks.com
Rep Phone: 630-388-9327

Order Details

Contract Start Date: 01-Jul-2023

Contract End Date: 30-Jun-2026

Notes:

During the contracted term the annual increase on subscription fees will be 3%. -If district chooses to add Grad&Academic Success(Course Planner), in 2023, there will be no additional implementation costs(only per student costs of add-on) -Early Access for staff and students from 3/1/2023 through 6/30/2023 at no cost to the district

Date: 01-Jul-2023 - 30-Jun-2024			
Product Details	Cost	Quantity	Subtotal
Annual Service & Support	\$ 0.50	11000	\$ 5,500.00
Platform	\$ 3.50	11000	\$ 38,500.00
State CCR Data Suite	\$ 0.90	6400	\$ 5,760.00
Virtual Training Day - Recurring	\$ 2,500.00	2	\$ 5,000.00
Work-based Learning	\$ 0.90	6400	\$ 5,760.00
NSC Student Tracker	\$ 595.00	4	\$ 2,380.00
Implementation - Platform, CCRI, & Grad Success	\$ 12,000.00	1	\$ 12,000.00
Implementation - WBL	\$ 2,000.00	1	\$ 2,000.00
			Total: \$76,900.00

Date: 01-Jul-2024 - 30-Jun-2025			
Product Details	Cost	Quantity	Subtotal
Annual Service & Support	\$ 0.52	11000	\$ 5,720.00
Platform	\$ 3.61	11000	\$ 39,710.00
State CCR Data Suite	\$ 0.93	6400	\$ 5,932.80
Virtual Training Day - Recurring	\$ 2,575.00	1	\$ 2,575.00

Work-based Learning	\$ 0.93	6400	\$ 5,932.80
NSC Student Tracker	\$ 612.85	4	\$ 2,451.40
Total: \$62,322.00			

Date: 01-Jul-2025 - 30-Jun-2026			
Product Details	Cost	Quantity	Subtotal
Annual Service & Support	\$ 0.79	11000	\$ 8,690.00
Platform	\$ 3.73	11000	\$ 41,030.00
State CCR Data Suite	\$ 0.95	6400	\$ 6,110.78
Virtual Training Day - Recurring	\$ 2,652.25	1	\$ 2,652.25
Work-based Learning	\$ 0.95	6400	\$ 6,110.78
NSC Student Tracker	\$ 631.24	4	\$ 2,524.96
Total: \$67,118.77			

Product Descriptions:

Product Name	Description	Subscription Type
Platform	- All core features for college, career & financial aid - Student licenses - Staff licenses - Parent license - Unlimited alumni licenses - College Application Manager - Event Scheduler - Industry Partner Database Lite	Renewable
Implementation - Platform, CCRI, & Grad Success	- Pre-built Lesson Plans - Unlimited Implementation Calls/Webinars - SSO (Clever, ClassLink, Google) - Self-serve Data Uploader - SFTP/API Automated Data Upload - Data Migration - Dedicated Implementation Manager	One-time
Implementation - WBL	Full implementation of industry partner program management and all work based learning tracking and functionality	One-time
NSC Student Tracker	National Student Clearinghouse alumni reporting feature	Renewable

Annual Service & Support	- Year Round Live Chat - Online Course & Certification - Self-serve Help Center - Communal Training Webinar - Email Support - Phone Support	Renewable
State CCR Data Suite	- Key Readiness Indicator Feature - State Individual Career and Academic Plan Feature - Annual Maintenance	Renewable
Virtual Training Day - Recurring	Dedicated virtual training	Renewable
Work-based Learning	- Industry Partner Database Pro including customized fields to district requirements, collaborative commenting, and affiliation management - Program Management	Renewable

Notes about applicable taxes:

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice. If the Customer is exempt from sales tax, please send the applicable tax exemption certificate to billing@schoolinks.com

Notes about NSC Student Tracker:

Pricing for NSC Student Tracker might change during contract term. SchoolLinks is an official reseller for NSC, and pricing is set by the National Student Clearinghouse.

Terms & Conditions:

This Order Form is governed exclusively by the terms and conditions available at:
<https://www.schoolinks.com/terms-and-conditions>

Signature

By signing below, I certify that I am authorized to sign on behalf of the Customer and I agree to be bound by the terms and conditions of this contract.

Customer

Signature:

Full Name:

Title:

Date Signed:

SchoolLinks

Signature:

Full Name:

Title:

Date Signed: