

# **Board of Education Business Meeting**

Tuesday, February 8, 2022 6:30 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

## **1. Call to Order**

1.1. Roll Call

## **2. Closed Session**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c) (2); 3. Litigation 2(c) (11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

2.2. Motion to adjourn closed session

## **3. Reconvene in Open Session**

3.1. Roll Call

## **4. Pledge of Allegiance, Lakewood Elementary School (Virtual)**

## **5. Approval of the Agenda**

## **6. Board Announcements**

6.1. Good News

## **7. Superintendent Report**

7.1. New School Name

7.2. COVID-19 Update

## **8. Legislative Update**

## **9. Items for Discussion**

9.1. Board Meeting Minutes

9.2. Permission to Destroy Closed Session Recordings

9.3. Disposal Report

9.4. Donation Report

9.5. Treasurer's Report

9.6. New School Name

9.7. Science Supplies Bid

9.8. Transportation Management Services Bid  
(Extension)

9.9. Interactive White Board for New Elementary  
School - RFP

9.10. Life Safety Systems Inspections RFP

9.11. PPE and Disposable Gloves RFP (Extension)

9.12. New Elementary Hampshire Street Lighting  
Change Order

9.13. Board Policy Changes

9.14. Freedom of Information Act Report

**10. Consent Items**

10.1. Approval of Bills Payable

10.2. Approval of Human Resources Report

**11. Roll Call Action Items**

11.1. Resolution regarding local control to  
mitigate COVID-19

11.2. Approval of the Village of Hoffman  
Estates TIF Agreement

**12. Board Discussion**

12.1. Board Committee Reports

12.2. Board Discussion

**13. Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby prior to 6:30 pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

**14. Adjournment**

**Community Unit School District 300 Monthly  
Fixed Asset Disposals  
02/01/2022**

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal
1/5/2022	DCHS	Camera	Sabrent	SBT-WCCK USB 2.0 Web Camera		T61445	Broken	Tech Recycle
1/21/2022	DCHS	Industrial Equipment	Powermatic	OES9138 Edge Sander	0710OES9138	103457	Broken	Auction
1/13/2022	Admin	Curriculum	Multiple	Ed Services Testing Kits and Protocols	Multiple	N/A	Obsolete	Recycle
12/17/2021	HES	Library Books	Multiple	327 Weeded Library Books	Multiple	Multiple	Obsolete	Recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG555DRO1	D42107314	105563	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	D41105062	105561	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	D41211662	105562	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG74550FH02	D92503178	109465	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG74550FH02	D92503178	N/A	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	D41122451	105564	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	N/A	105566	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	N/A	105565	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	N/A	N/A	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	N/A	N/A	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	N/A	N/A	Grant Replacement Schedule	Metal recycle
12/20/2021	JHS	Appliance - Stove	WHIRLPOOL	WGG5550BW01	N/A	N/A	Grant Replacement Schedule	Metal recycle
12/17/2021	LITH	Library Books	Multiple	28 Weeded Library Books	Multiple	Multiple	Obsolete	Recycle
1/7/2022	Transporation	Vehicle	FORD	2008 Crown Victoria - Police Interceptor	2FAHP71V99X140022	51130	Damaged	Salvage

*Diane C. White*

\*Supporting documentation available in the Purchasing Department.

Diane C. White, Director of Purchasing

2-1-2022

Date



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** January 28, 2022  
**TO:** Susan Harkin, Superintendent  
Board of Education  
**FROM:** Jennifer Porter  
Chief Financial Officer

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	02/08/2022
<b>Finance</b>	02/08/2022
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	02/08/2022
<b>BOE 2<sup>nd</sup> Reading</b>	02/22/2022

**SUBJECT: Donation Report**

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**Background**

Per Board Policy 8:80/8:90 attached for your review and approval is the Donation Report.

**Donations Received January 2022**

- Claridge Products- White boards and supplies – Classrooms District Wide
- Private Citizen – Baldwin Acrosonic Piano – District Music Program
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**Recommendation**

The administration recommends approving the report as presented.

Your board package includes the December 2021 Unaudited Treasurer and Financial Report. Report highlights are as follows:

**Treasurer Report**

As of December 31, 2021, the District had \$176,324,501.17 of cash on hand. The cash balance by fund was:

Operating Fund	\$ 140,904,268.02
Bond & Interest Fund	189,453.73
Site & Construction Fund	35,230,779.42
<b>Total</b>	<b>\$ 176,324,501.17</b>

**Financial Report Analysis-All Funds**

*Expenditures-* If the District were to spend their dollars evenly each month, expenditures through December should be at 50% of total expenditures. Listed below is a summary of cash expenditures to date as a percentage of total expenditures by fund.

Fund	% of Budget	Comment
Education	41.84%	This fund is on-trend. Teacher and para salaries started August 31, as previous school years wages will accrue in June 2022
Operations & Maintenance	41.23%	This fund is on-trend.
Bond & Interest	76.99%	The bond & interest fund is used to pay our debt payments which are made in November, December, and July.
Transportation	43.34%	This fund is on-trend.
IMRF/Social Security	49.86%	This fund is on-trend. Teacher and para salaries started August 31, as previous school years wages will accrue in June 2022
Capital Projects	50.65%	This fund is on trend, we are starting to larger payouts from the construction of the New Elementary School.
Tort	99.16%	The tort fund is used to pay our insurance premiums. These premiums are paid in July.

*Revenues-* the District has received 47.72% of its budgeted revenue compared to 50.66% prior YTD.

**Financial Reporting Analysis- Operating Funds**

*Operating Fund Revenue Summary by Source-* 47.72% compared to 50.84% prior YTD-related to student fees

- Local Revenues are at 48.51%;
- State Revenues are on-trend at 46.29%- related to timing;
- Federal Revenues are on-trend at 46.23% and are in line with federal grant expenditures.

*Operating Fund Expenditure Summary by Object-* 42.48% compared to 40.51% prior to YTD

- Salaries are at 41.92%- teacher and para salaries started on August 31, as with previous school years, FY2022 wages will accrue in June 2022;
- Benefits are at 37.34%- teacher and para salaries started on August 31, as with previous school years, FY2022 wages will accrue in June 2022;
- Purchase Services are at 51.30%;
- Supplies/Materials are at 40.24%;
- Capital Outlay is at 39.12%;
- Other/Tuition is at 37.79%;
- Non-Capitalized Equipment (any equipment under our \$5000 capitalization threshold) is at 32.38%.

**Monthly Notes:**

- Investment Income is at 23.00% of the budget. Short-term interest rates in December remained unchanged at 0.01%.
- The Tort Fund has a deficit balance of (\$401,762) due to payment of the District insurance premiums for worker's compensation and general liability insurance coverage. As in previous years, property tax collections throughout the year will offset this deficit by the end of the fiscal year. The deficit is covered by a loan from the working cash fund.
- The fiscal Year 2021 audit adjustments were completed once the audit was approved in December and are reflected in this report.



## TREASURER'S REPORT FOR THE MONTH OF December 2021

**INVESTMENTS AT COST:** \$ 176,324,501.17

(See attached schedule for investment detail)

**MONTHLY PAYROLL:**

Educational Fund	\$ 18,829,123.85	
O&M Fund	\$ 956,646.83	
Transportation Fund	<u>\$ 49,384.49</u>	\$ 19,835,155.17

**PAYROLL RELATED EXPENDITURES:**

*(Not reflected in A/P Bill Listing)*

Educational and Transportation Funds:

Teachers, Retirement System	<u>\$ 1,082,020.97</u>	
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Total Teachers, Retirement System		\$ 1,082,020.97
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Illinois Municipal Retirement Fund

IMRF	\$ 365,290.60	
FICA	\$ 228,131.90	
Medicare	<u>\$ 272,530.76</u>	

Total IMRF/FICA/Medicare Fund		\$ 865,953.26
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**Total Payroll and Related Expenditures** \$ 21,783,129.40

COMMUNITY UNIT SCHOOL DISTRICT #300  
 Financial Report 6 -December 31, 2021  
 By Fund, By Object

<b>All Funds</b>	FY22 Budget	FY22 Actual	% of FY22 Budget
Local	220,182,013	106,578,601	48.40%
State	77,438,198	35,846,941	46.29%
Federal	27,440,142	12,686,500	46.23%
Other Source	-	-	
<b>Total Revenues</b>	<u>325,060,353</u>	<u>155,112,043</u>	<u>47.72%</u>
Salaries	170,247,710	71,373,638	41.92%
Benefits	44,480,915	16,610,358	37.34%
Purchased Services	50,262,506	25,776,744	51.28%
Supplies/Materials	12,426,457	5,000,480	40.24%
Capital Outlay	24,693,094	12,386,252	50.16%
Other	42,151,147	28,160,649	66.81%
Non-Capitalized Equipment	3,627,018	1,174,338	32.38%
<b>Total Expenditures</b>	<u>347,888,847</u>	<u>160,482,460</u>	<u>46.13%</u>
Revenues Over Disbursements	(22,828,494)	(5,370,417)	
Other Financing Sources	-	(0)	
Fund Balance Transfer	-	-	
<b>Net Change to Fund Balance</b>	<u>(22,828,494)</u>	<u>(5,370,417)</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300  
 Financial Report 6 -December 31, 2021  
 By Fund, By Object

<b>Operating Funds</b>	FY22 Budget	FY22 Actual	% of FY22 Budget
Local	192,705,598	93,487,246	48.51%
State	77,438,198	35,846,941	46.29%
Federal	27,440,142	12,686,500	46.23%
Other Sources	-	-	
<b>Total Revenues</b>	<u>297,583,938</u>	<u>142,020,688</u>	<u>47.72%</u>
Salaries	170,247,710	71,373,638	41.92%
Benefits	44,480,915	16,610,358	37.34%
Purchased Services	50,244,506	25,773,694	51.30%
Supplies/Materials	12,426,457	5,000,480	40.24%
Capital Outlay	1,055,430	412,905	39.12%
Other/Tuition	10,974,098	4,147,059	37.79%
Non-Capitalized Equipment	3,627,018	1,174,338	32.38%
<b>Total Expenditures</b>	<u>293,056,134</u>	<u>124,492,473</u>	<u>42.48%</u>
Revenues Over Disbursements	4,527,804	17,528,215	
Other Financing Sources	(3,943,979)	(1,390,801)	
Fund Balance Transfer	-	-	
<b>Net Change to Fund Balance</b>	<u>583,825</u>	<u>16,137,414</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300  
Financial Report 6 -December 31, 2021  
By Fund, By Object

<b>Fund 1-Educational</b>	FY22 Budget	FY22 Actual	% of FY22 Budget
Local	150,369,344	73,542,542	48.91%
State	68,872,932	31,441,544	45.65%
Federal	27,440,142	12,686,500	46.23%
Other Sources	-	-	
<b>Total Revenues</b>	<b>246,682,418</b>	<b>117,670,587</b>	<b>47.70%</b>
Salaries	160,956,157	66,643,325	41.40%
Benefits	36,100,730	12,472,224	34.55%
Purchased Services	28,136,127	15,648,128	55.62%
Supplies/Materials	5,502,347	2,383,227	43.31%
Capital Outlay	196,694	213,738	108.67%
Other/Tuition	10,965,098	4,145,841	37.81%
Non-Capitalized Equipment	3,382,374	1,091,497	32.27%
<b>Total Expenditures</b>	<b>245,239,527</b>	<b>102,597,982</b>	<b>41.84%</b>
Revenues Over Disbursements	1,442,891	15,072,605	
Other Financing Source Transfers	(1,390,801)	(1,390,801)	
Fund Balance Transfer	-	-	
<b>Net Change to Fund Balance</b>	<b>52,090</b>	<b>13,681,804</b>	
 <b>Fund 2-Operations &amp; Maintenance</b>			
Local	24,623,303	11,484,040	46.64%
State	-	-	
Other Sources	-	-	
<b>Total Revenues</b>	<b>24,623,303</b>	<b>11,484,040</b>	<b>46.64%</b>
Salaries	8,835,729	4,480,937	50.71%
Benefits	1,533,492	719,533	46.92%
Purchased Services	3,776,008	1,006,101	26.64%
Supplies/Materials	5,867,683	2,231,784	38.04%
Capital Outlay	815,100	168,620	20.69%
Other	9,000	1,218	13.53%
Non-Capitalized Equipment	244,644	82,841	33.86%
<b>Total Expenditures</b>	<b>21,081,656</b>	<b>8,691,033</b>	<b>41.23%</b>
Revenues Over Disbursements	3,541,647	2,793,007	
Other Financing Source Transfers	(2,553,178)	-	
<b>Net Change to Fund Balance</b>	<b>988,469</b>	<b>2,793,007</b>	
 <b>Fund 3-Bond &amp; Interest</b>			
Local	26,866,415	13,048,943	48.57%
Other Sources	-	-	0.00%
<b>Total Revenues</b>	<b>26,866,415</b>	<b>13,049,102</b>	<b>48.57%</b>
Purchased Services	18,000	3,050	16.94%
Other	31,177,049	24,013,590	77.02%
<b>Total Expenditures</b>	<b>31,195,049</b>	<b>24,016,640</b>	<b>76.99%</b>
Revenues Over Disbursements	(4,328,634)	(10,967,538)	
Other Financing Sources/(Uses)	3,943,979	1,390,801	
<b>Net Change to Fund Balance</b>	<b>(384,655)</b>	<b>(9,576,737)</b>	

**3- Object Comparison 22**

COMMUNITY UNIT SCHOOL DISTRICT #300  
 Financial Report 6 -December 31, 2021  
 By Fund, By Object

	FY22 Budget	FY22 Actual	% of FY22 Budget
<b>Fund 4-Transportation</b>			
Local	9,236,837	4,154,689	44.98%
State	8,565,266	4,405,397	51.43%
Other Sources	-	-	
Total Revenues	<u>17,802,103</u>	<u>8,560,086</u>	<u>48.08%</u>
Salaries	455,824	249,377	54.71%
Benefits	11,039	10,433	94.51%
Purchased Services	16,235,177	7,039,806	43.36%
Supplies/Materials	1,056,427	385,469	36.49%
Capital Outlay	43,636	30,547	70.00%
Other	-	-	
Non-Capitalized Equipment	-	-	
Total Expenditures	<u>17,802,103</u>	<u>7,715,631</u>	<u>43.34%</u>
Revenues Over Disbursements	-	844,456	
Other Financing Sources	-	-	
Net Change to Fund Balance	<u>-</u>	<u>844,456</u>	
<b>Fund 5-IMRF/Social Security</b>			
Local	6,424,785	3,332,377	51.87%
Total Revenues	<u>6,424,785</u>	<u>3,332,377</u>	<u>51.87%</u>
Benefits	6,835,654	3,408,168	49.86%
Total Expenditures	<u>6,835,654</u>	<u>3,408,168</u>	<u>49.86%</u>
Revenues Over Disbursements	(410,869)	(75,791)	
Other Financing Sources	-	-	
Net Change to Fund Balance	<u>(410,869)</u>	<u>(75,791)</u>	
<b>Fund 6-Capital Projects</b>			
Local	610,000	42,412	6.95%
State	-	-	
Other Sources	-	-	0.00%
Total Revenues	<u>610,000</u>	<u>42,412</u>	<u>6.95%</u>
Salaries	-	-	0.00%
Benefits	-	-	0.00%
Purchased Services	-	-	0.00%
Supplies/Materials	-	-	0.00%
Capital Outlay	23,637,664	11,973,347	50.65%
Other	-	-	
Total Expenditures	<u>23,637,664</u>	<u>11,973,347</u>	<u>50.65%</u>
Revenues Over Disbursements	(23,027,664)	(11,930,936)	
Other Financing Sources	-	-	
Fund Balance Transfer	-	-	
Net Change to Fund Balance	<u>(23,027,664)</u>	<u>(11,930,936)</u>	

COMMUNITY UNIT SCHOOL DISTRICT #300  
 Financial Report 6 -December 31, 2021  
 By Fund, By Object

<b>Fund 7-Working Cash</b>	FY22 Budget	FY22 Actual	% of FY22 Budget
Local	56,986	30,935	54.28%
Total Revenues	<u>56,986</u>	<u>30,935</u>	<u>54.28%</u>
Total Expenditures	<u>-</u>	<u>-</u>	<u>0.00%</u>
Revenues Over Disbursements	56,986	30,935	
Other Financing Uses	-	-	
Net Change to Fund Balance	<u>56,986</u>	<u>30,935</u>	
 <b>Fund 8-Tort</b>			
Local	1,994,343	942,663	47.27%
Total Revenues	<u>1,994,343</u>	<u>942,663</u>	<u>47.27%</u>
Purchase Services	<u>2,097,194</u>	<u>2,079,659</u>	<u>99.16%</u>
Total Expenditures	<u>2,097,194</u>	<u>2,079,659</u>	<u>99.16%</u>
Revenues Over Disbursements	(102,851)	(1,136,996)	
Other Financing Uses	-	-	
Net Change to Fund Balance	<u>(102,851)</u>	<u>(1,136,996)</u>	

**COMMUNITY UNIT SCHOOL DISTRICT #300**

## Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	Bank # Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 12/31/21
<b>OPERATING FUND INVESTMENTS</b>										
MAGNOLIA BANK INC/MAG KY	DTC	365	7/15/2020	7/14/2021	364	0.150%	249,000	249,124	-	-
Arvest Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Relyance Bank, NA/Pine Bluff National Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Farmers and Merchants State Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
First National Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Piedmont Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Bank Texas, National Association	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Southwest National Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
SpiritBank	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Chambers Bank	CDR	365	7/23/2020	7/22/2021	364	0.133%	169,187	168,962	-	-
OakStar Bank, National Association	CDR	365	7/23/2020	7/22/2021	364	0.133%	242,660	242,338	-	-
Poppy Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Citizens National Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Community Bank of the Bay	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Byron Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	145,799	145,599	-	-
Primary Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Planters Bank, Inc	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
BancCentral, National Association	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
CBW Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Mainstreet Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	151,033	150,826	-	-
Homeland Federal Savings Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Border State Bank	CDR	365	7/30/2020	7/29/2021	364	0.137%	245,177	244,842	-	-
Morgan Stanley Bank NA (1.700%)	DTC	365	2/6/2020	8/6/2021	547	1.660%	247,146	247,000	-	-
Morgan Stanley Private Bank (1.700%)	DTC	365	2/6/2020	8/6/2021	547	1.660%	247,146	247,000	-	-
BMW Bank North America (1.600%)	DTC	365	2/7/2020	8/9/2021	549	1.600%	248,147	248,000	-	-
Wells Fargo Natl Bk West (1.650%)	DTC	365	2/10/2020	8/10/2021	547	1.650%	249,184	249,000	-	-
Vertitex Community Bank	CD	365	9/11/2020	9/13/2021	367	0.104%	249,961	249,700	-	-
New Omni Bank NA	CD	365	9/11/2020	9/13/2021	367	0.100%	249,961	249,700	-	-
PREFERRED BANK	CD	365	2/5/2021	11/2/2021	270	0.070%	249,930	249,800	-	-
Customers Bank-Loc	CD	365	2/5/2021	11/2/2021	270	0.071%	5,002,613	5,000,000	-	-
Bank 7	CD	365	12/17/2020	12/17/2021	365	0.151%	249,676	249,300	-	-
TEXAS CAPITAL BANK	CD	365	12/17/2020	12/17/2021	365	0.150%	249,674	249,300	-	-
US TREASURY N/B	SEC	365	12/16/2021	8/31/2022	258	0.090%	3,997,000	3,997,937	(936.80)	3,997,936.80
Bank of China	CD	365	12/15/2021	9/8/2022	267	0.101%	249,984	249,800	184.31	249,800.00

Financial Federal	CD	365	12/15/2021	9/8/2022	267	0.100%	249,983	249,800	182.73	249,800.00
Bank Hapoalim, NY	CD	365	12/15/2021	9/8/2022	267	0.100%	249,983	249,800	182.73	249,800.00
CIBC Bank USA/Private Bank	CD	365	12/15/2021	9/8/2022	267	0.100%	249,984	249,800	184.16	249,800.00
CIT Bank, National Association, CA	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	192.60	241,409.00
Pinnacle Bank, TN	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	192.60	241,409.00
City First Bank of D.C., National Association	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	192.60	241,409.00
First Liberty Bank, OK	CDR	365	9/16/2021	9/15/2022	364	0.080%	241,602	241,409	192.60	241,409.00
Amarillo National Bank, TX	CDR	365	9/16/2021	9/15/2022	364	0.080%	34,391	34,364	27.41	34,364.00
State Bank of India	DTC	365	9/17/2021	9/16/2022	364	0.080%	249,000	249,174	(173.68)	249,173.68
FIRST CAPITAL BANK	CD	365	12/17/2020	12/19/2022	732	0.150%	249,674	249,200	473.66	249,200.00
KS STATEBANK/KANSAS STATE BANK OF MA	CD	365	12/17/2020	12/19/2022	732	0.151%	349,353	248,600	100,752.79	248,600.00
SERVISFIRST BANK	CD	365	12/17/2020	12/19/2022	732	0.160%	249,900	249,100	800.04	249,100.00
Luana Savings Bank	CD	365	12/17/2020	12/19/2022	732	0.150%	249,950	249,200	749.65	249,200.00
GBC International Bank	CD	365	12/17/2020	12/19/2022	732	0.142%	249,912	249,200	712.11	249,200.00
US TREASURY N/B	SEC	365	11/4/2021	12/31/2022	422	0.100%	4,996,000	4,997,366	(1,366.09)	4,997,366.09
Western Alliance Bank/Torrey Pines	CD	365	7/14/2021	1/4/2023	539	0.142%	249,912	249,400	512.11	249,400.00
US TREASURY N/B	SEC	365	11/4/2021	5/31/2023	573	0.230%	5,005,000	4,996,789	8,211.33	4,996,788.67
US TREASURY N/B	SEC	365	11/4/2021	11/30/2023	756	0.400%	4,786,000	4,956,127	(170,127.34)	4,956,127.34
US TREASURY N/B	SEC	365	7/15/2021	7/31/2024	1112	0.310%	1,878,000	1,981,217	(103,216.64)	1,981,216.64
US TREASURY N/B	SEC	365	7/15/2021	7/31/2025	1477	0.530%	2,020,000	1,997,433	22,567.19	1,997,432.81
US TREASURY N/B	SEC	365	7/15/2021	7/31/2026	1842	1.650%	1,874,000	1,982,926	(108,926.25)	1,982,926.25
PONCE BANK	SDA		12/31/2021			0.020%	386	386		386
NEXBANK, SSB-ICS	SDA		12/31/2021			0.032%	813	813		813
Bank of China	SDA		12/31/2021			0.020%	44,067,300	44,067,300		44,067,300
Bank of China	SDA		12/31/2021			0.020%	260,619	260,619		260,619
Congressional Bank	SDA		12/31/2021			0.040%	20,000,088	20,000,088		20,000,088
NEXBANK, SSB-PHLY, TX	SDA		12/31/2021			0.032%	10,000,409	10,000,409		10,000,409
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	0.010%		3,154.64	-	3,154.64
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	0.020%		31,917,660.67	-	31,917,660.67
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	12/31/2021			9,976,000	9,976,000.00	-	9,976,000.00
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	0.010%		1,318,817.93	-	1,318,817.93
<b>Total Operating Investments with PMA</b>									\$	146,198,115.12
								Outstanding Items		9,517,929.24
								Bond & Interest Fund Transfers		5,442,181.20
								Construction Fund Transfers		(20,253,957.54)
<b>TOTALS OPERATING FUNDS AS OF</b>				31-Dec-21					\$	140,904,268.02
<b>TOTALS BOND AND INTEREST FUND INVESTMENTS AS OF</b> (see page 3 for details):				31-Dec-21					\$	189,453.73
<b>TOTAL CONSTRUCTION FUND INVESTMENTS AS OF</b> (see page 4 for details):				31-Dec-21					\$	35,230,779.42
<b>TOTAL FUNDS INVESTED</b> (Including Construction and Bond & Interest Fund)				31-Dec-21					\$	176,324,501.17

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	Bank #	Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 12/31/21
<b>BOND AND INTEREST FUND INVESTMENTS</b>											
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit	365			as needed	n/a	0.01%		0.00	-	-
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit	365			as needed	n/a	0.02%		4,718,033.81	-	4,718,033.81
<b>Total B&amp;I Investments with PMA</b>											4,718,033.81
USBank Intercept Escrow Fund 400554.1	MMA								912,816.58	-	912,816.58
USBank Bond Pool Fund 431613.1	MMA								784.54	-	784.54
<b>Total B&amp;I Investments with US Bank</b>											913,601.12
<b>TOTAL BOND AND INTEREST FUNDS INVESTMENTS AS OF:</b>				31-Dec-21					913,601.12		5,631,634.93
										Outstanding Items	-
										Operating Fund Transfers	(5,442,181.20)
										Cash Balance Per General Ledger	<u>\$ 189,453.73</u>

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-Construction Fund

Depository or Instrument	Type	Bank # Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	to Maturity	Invested @ 12/31/21
<b>CONSTRUCTION FUND INVESTMENTS FUND INVESTMENTS</b>										
PMA/ISDLAF Max #10254-212	Short term trust deposit	365		as needed	n/a	0.02%		821.88	-	821.88
PMA/ISDLAF LTD #10254-212	LTD Account	365	1/19/2021	12/31/2021			14,976,000	14,964,000.00	-	14,976,000.00
<b>TOTAL CONSTRUCTION FUNDS INVESTMENTS AS OF:</b>								14,964,821.88	-	14,976,821.88
									Outstanding Items	-
									Operating Fund Transfers	20,253,957.54
									Cash Balance Per General Ledger	<u>\$ 35,230,779.42</u>

# Balance Sheet

GL292 Date 01/31/22  
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Company 10 - Educational Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
<b>ASSETS</b>					
CURASSETS					
Assets					
Current Assets					
8000	Cash				
8010-0000	Cash	76,576,790.52	78,214,187.48	1,637,396.96-	2.1-
8014-0000	Payroll Account	20,997.27-	29,615.46-	8,618.19	29.1-
8015-0000	Flex Account	14,770.42	827.13	13,943.29	1685.7
8016-0000	Board Account Deposits	82,227.19	2,548.69	79,678.50	3126.3
8017-0000	Student Payments Account	1,346.13	8,370.90	7,024.77-	83.9-
	<b>Total Cash</b>	<b>76,654,136.99</b>	<b>78,196,318.74</b>	<b>1,542,181.75-</b>	<b>2.0-</b>
<b>RECEIVABLES</b>					
Receivables					
8100	110-122				
8110-0000	Interest Receivable	1,946.00	59,454.00	57,508.00-	96.7-
8190-0000	Grants Receivable	4,619,873.05	3,220,548.05	1,399,325.00	43.4
8191-0000	CPPRT Receivable	470,090.00	0.00	470,090.00	
8192-0000	Property Taxes Receivable	70,898,213.00	76,752,034.00	5,853,821.00-	7.6-
	<b>Total 110-122</b>	<b>75,990,122.05</b>	<b>80,032,036.05</b>	<b>4,041,914.00-</b>	<b>5.1-</b>
8400	Other Current Assets				
8440-0000	Prepaid Expenses	1,194,994.30	658,972.00	536,022.30	81.3
8486-0000	Invoice Tolerance	.01-	.01-	0.00	
	<b>Total Other Current Assets</b>	<b>1,194,994.29</b>	<b>658,971.99</b>	<b>536,022.30</b>	<b>81.3</b>
	<b>Total Receivables</b>	<b>77,185,116.34</b>	<b>80,691,008.04</b>	<b>3,505,891.70-</b>	<b>4.3-</b>
	<b>Total Current Assets</b>	<b>153,839,253.33</b>	<b>158,887,326.78</b>	<b>5,048,073.45-</b>	<b>3.2-</b>
	<b>Total Assets</b>	<b>153,839,253.33</b>	<b>158,887,326.78</b>	<b>5,048,073.45-</b>	<b>3.2-</b>
<b>LIABFBAL</b>					
Liabilities & Fund Equity					
<b>LIABILITIES</b>					
Liabilities					
Current Liabilities					
9000	Accounts Payable	391,218.51-	142,726.80-	248,491.71-	174.1
9021-0000	Accrued Payroll	354,430.88-	308,912.11-	45,518.77-	14.7
9022-0000	Deferred Revenue	70,899,268.12-	67,702,314.12-	3,196,954.00-	4.7
9023-0000	Accrued Accounts Payable (Auditor A	6,814,953.06-	1,228,467.76-	5,586,485.30-	454.8
9025-0000	Unclaimed Property Liability	32,660.72	94,631.20-	127,291.92	134.5-
9098-0000	Premium Group Term Life (Noncash) (	9,679.06-	8,981.26-	697.80-	7.8
	<b>Total Current Liabilities</b>	<b>78,436,888.91-</b>	<b>69,486,033.25-</b>	<b>8,950,855.66-</b>	<b>12.9</b>
9300	Payroll Deductions				
9301-0000	Federal Withholding Tax Payable	498.94	943.52-	1,442.46	152.9-
9302-0000	SIT Payable	218.94	0.00	218.94	
9311-0000	Student Fees Payable	.10-	121,909.10-	121,909.00	100.0-

# Balance Sheet

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Company 10 - Educational Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Educational Fund		Consolidated	
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	5,419.61-	10,661.53-	5,241.92	49.2-
9321-0000	FSA	99,752.09-	55,985.58-	43,766.51-	78.2
9325-0000	Health Savings Account (HSA)	2,700.00-	250.00	2,950.00-	1180.0-
9330-0000	TRS	647,261.35-	4,965.19-	642,296.16-	12936.0
9340-0000	THIS-Employee	201,054.88-	144.01	201,198.89-	139711.7-
9360-0000	Other Payroll Deductions Payable	843.00-	164,243.00-	163,400.00	99.5-
9368-0000	Employee Voluntary Insurance Payabl	179.45	0.00	179.45	
	<b>Total Payroll Deductions</b>	<b>956,133.70-</b>	<b>358,313.91-</b>	<b>597,819.79-</b>	<b>166.8</b>
9400	Other Payables				
9402-0000	Owed to Foundation	278.82-	89.66-	189.16-	211.0
9403-0000	Owed to Settlement	1,257.50-	1,257.50-	0.00	
9404-0000	Owed to Building-Music Donations	1,075.01-	1,075.01-	0.00	
9410-0000	Owed to Building-Vending	204,527.49-	185,689.58-	18,837.91-	10.1
9411-0000	Owed to Building-Picture Money	170,219.67-	143,852.00-	26,367.67-	18.3
9412-0000	Owed to Building-ACT Prep Program	402,374.71-	300,750.67-	101,624.04-	33.8
9413-0000	Owed to Building-Physical Education	318,557.62-	224,161.25-	94,396.37-	42.1
9414-0000	Owed to Building-Athletics	418,268.43-	425,592.97-	7,324.54	1.7-
9415-0000	Owed to Building-Yearbook	129,608.64-	123,485.72-	6,122.92-	5.0
9416-0000	Owed to Building-Year in Review Vid	3,300.15-	3,300.15-	0.00	
9417-0000	Owed to Building-Athletic Tournamen	310,999.01-	211,621.40-	99,377.61-	47.0
9418-0000	Owed to Building-Assignment Books	2,820.00-	2,820.00-	0.00	
9419-0000	Owed to Building-Other	335,301.65-	297,712.65-	37,589.00-	12.6
9420-0000	Owed to Building - Spec Olympics	5,022.31-	5,022.31-	0.00	
9421-0000	Owed to Building - Admin Mentoring	10,220.75-	10,220.75-	0.00	
9422-0000	Owed to Building - Corporate Sponso	29,315.78-	18,068.43-	11,247.35-	62.2
9423-0000	Owed to Building - Athletic Donation	65,362.74-	42,362.47-	23,000.27-	54.3
9424-0000	Owed To Building - Musical	136,038.60-	129,540.48-	6,498.12-	5.0
9425-0000	Owed to Building - Summer Camps	4,812.57-	5,046.57-	234.00	4.6-
9426-0000	Owed to Building - Library	110,496.58-	93,109.97-	17,386.61-	18.7
9428-0000	Owed to Building - Homeless	605.53-	410.29	1,015.82-	247.6-
9429-0000	Owed to Building - BPAC	360.64-	360.64-	0.00	
9430-0000	Owed to Building - Donations	90,724.62-	90,345.79-	378.83-	.4
9434-0000	Owed to Buildings-Basketball	539.90-	4,758.55-	4,218.65	88.7-
9437-0000	Owed to Buildings-Softball	250.00-	250.00-	0.00	
9440-0000	Owed to Building-Grants	3,670.80-	0.00	3,670.80-	
9460-0000	Other Payables	2,767,207.76	2,516,012.71	251,195.05	10.0
9461-0000	Credit Card Payable	482.96-	482.96-	0.00	
9462-0000	Owed to Building-Print Shop	207.25-	0.00	207.25-	
9463-0000	Summer Camp-Bowling	.30-	.30-	0.00	
9464-0000	Summer Camp-Girls Basketball	3,152.74-	1,188.07-	1,964.67-	165.4
9465-0000	Summer Camp-Boys Basketball	7,790.01-	4,039.62-	3,750.39-	92.8
9466-0000	Summer Camp-Coed Tennis	5,958.75-	3,025.94-	2,932.81-	96.9
9467-0000	Summer Camp-Football	1,939.69-	962.38-	977.31-	101.6
9468-0000	Summer Camp-Coed Volleyball	1,402.08	60.16-	1,462.24	2430.6-
9469-0000	Summer Camp-Coed Wrestling	4,197.15-	1,503.24-	2,693.91-	179.2
9470-0000	Summer Camp-Boys Baseball	9,437.88-	2,033.24-	7,404.64-	364.2
9471-0000	Summer Camp-Girls Softball	1,019.40-	223.56-	795.84-	356.0
9472-0000	Sports Camp-Elementary	586.57-	586.57-	0.00	
9473-0000	Summer Camp-Coed Soccer	1,207.39-	1,540.44-	333.05	21.6-

# Balance Sheet

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Company 10 - Educational Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Educational Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
9400	Other Payables				
9474-0000	Summer Camp-Cheerleading	103.13-	74.40-	28.73-	38.6
9475-0000	Custodial Services	167,315.79-	153,330.79-	13,985.00-	9.1
9477-0000	Summer Camp-Coed Basketball	138.40-	403.40-	265.00	65.7-
9478-0000	Summer Camp-Girls Soccer	54.21-	54.21-	0.00	
9479-0000	Summer Camp-Coed Cross Country	1,416.95-	748.72-	668.23-	89.2
9480-0000	Summer Camp-Boys Lacrosse	1,671.71-	375.43-	1,296.28-	345.3
9481-0000	Summer Camp-Girls Lacrosse	.29-	.29-	0.00	
9482-0000	Summer Camp-Dance Camp	5,562.10-	3,216.79-	2,345.31-	72.9
9483-0000	Summer Camp-Boys Soccer	13,286.17-	9,826.26-	3,459.91-	35.2
9484-0000	Summer Camp-Girls Golf	367.54-	367.54-	0.00	
9485-0000	Summer Camp-Boys Golf	2,852.00-	1,560.00-	1,292.00-	82.8
9486-0000	Summer Camp-Girls Volleyball	14,566.43-	11,147.39-	3,419.04-	30.7
9488-0000	Summer Camp-Marching Band	5,964.35-	6,127.96-	163.61	2.7-
9490-0000	Summer Camp-Coed Baseball	183.73-	58.73-	125.00-	212.8
9491-0000	Summer Camp-Coed Lacrosse	68.72	71.69	2.97-	4.1-
9492-0000	Summer Camp-Strength & Conditioning	9,136.24-	411.24-	8,725.00-	2121.6
9495-0000	Ed Services Donations	520.65-	520.65-	0.00	
9496-0000	FSL Events-Donations	71.56-	71.56-	0.00	
9497-0000	Coffee Shop	4,575.19-	4,575.19-	0.00	
9498-0000	Owed to Special Events	1,741.77-	1,741.77-	0.00	
9499-0000	Owed to Wellness	17,954.84-	11,607.00-	6,347.84-	54.7
	Total Other Payables	270,794.10-	25,865.63-	244,928.47-	946.9
	Total Liabilities	79,663,816.71-	69,870,212.79-	9,793,603.92-	14.0
FUNDBAL	Equity				
9900-0000	Fund Balance	58,464,986.75-	65,162,936.36-	6,697,949.61	10.3-
9950-0000	Current Year Net Change in Fund Balan	15,714,161.31-	23,854,177.63-	8,140,016.32	34.1-
9998-0000	Error Suspense Payroll	3,711.44	0.00	3,711.44	
	Total Equity	74,175,436.62-	89,017,113.99-	14,841,677.37	16.7-
	Total Liabilities & Fund Equit	153,839,253.33-	158,887,326.78-	5,048,073.45	3.2-

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 11 - Health Insurance Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Health Insurance Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,966,440.62	3,297,836.22	668,604.40	20.3
	Total Cash	3,966,440.62	3,297,836.22	668,604.40	20.3
	Total Current Assets	3,966,440.62	3,297,836.22	668,604.40	20.3
	Total Assets	3,966,440.62	3,297,836.22	668,604.40	20.3
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9322-0000	Employee Health Payable	3,772,253.07-	3,159,169.62-	613,083.45-	19.4
9323-0000	Employee Dental Payable	171,317.50-	118,108.38-	53,209.12-	45.1
9324-0000	Employee Vision Payable	22,870.05-	20,558.22-	2,311.83-	11.2
	Total Payroll Deductions	3,966,440.62-	3,297,836.22-	668,604.40-	20.3
	Total Liabilities	3,966,440.62-	3,297,836.22-	668,604.40-	20.3
	Total Liabilities & Fund Equity	3,966,440.62-	3,297,836.22-	668,604.40-	20.3

# Balance Sheet

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Company 14 - Grant Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Grant Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	1,039,137.37	242,805.77	796,331.60	328.0
	Total Cash	1,039,137.37	242,805.77	796,331.60	328.0
	Total Current Assets	1,039,137.37	242,805.77	796,331.60	328.0
	Total Assets	1,039,137.37	242,805.77	796,331.60	328.0
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	14,617.94-	16,868.62-	2,250.68	13.3-
9023-0000	Accrued Accounts Payable (Auditor A	12,929.07-	0.00	12,929.07-	
	Total Current Liabilities	27,547.01-	16,868.62-	10,678.39-	63.3
9300	Payroll Deductions				
9330-0000	TRS	34,862.00-	0.00	34,862.00-	
	Total Payroll Deductions	34,862.00-	0.00	34,862.00-	
	Total Liabilities	62,409.01-	16,868.62-	45,540.39-	270.0
FUNDBAL	Equity				
9900-0000	Fund Balance	972,536.58-	1,523,879.46-	551,342.88	36.2-
9950-0000	Current Year Net Change in Fund Balan	4,191.78-	1,297,942.31	1,302,134.09-	100.3-
	Total Equity	976,728.36-	225,937.15-	750,791.21-	332.3
	Total Liabilities & Fund Equit	1,039,137.37-	242,805.77-	796,331.60-	328.0

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 19 - Covid 19 Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Covid 19 Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	3,603,356.97-	3,979,745.74-	376,388.77	9.5-
	Total Cash	3,603,356.97-	3,979,745.74-	376,388.77	9.5-
	Total Current Assets	3,603,356.97-	3,979,745.74-	376,388.77	9.5-
	Total Assets	3,603,356.97-	3,979,745.74-	376,388.77	9.5-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9011-0000	Accounts Payable	14,022.66-	8,595.96-	5,426.70-	63.1
	Total Current Liabilities	14,022.66-	8,595.96-	5,426.70-	63.1
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	730.87-	0.00	730.87-	
9321-0000	FSA	5,662.41-	0.00	5,662.41-	
	Total Payroll Deductions	6,393.28-	0.00	6,393.28-	
	Total Liabilities	20,415.94-	8,595.96-	11,819.98-	137.5
FUNDBAL	Equity				
9900-0000	Fund Balance	1,800,962.11	451,573.12	1,349,388.99	298.8
9950-0000	Current Year Net Change in Fund Balan	1,822,810.80	3,536,768.58	1,713,957.78-	48.5-
	Total Equity	3,623,772.91	3,988,341.70	364,568.79-	9.1-
	Total Liabilities & Fund Equit	3,603,356.97	3,979,745.74	376,388.77-	9.5-

# Balance Sheet

GL292 Date 01/31/22  
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Company 20 - Operations & Maintenance Fund USD  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Operations & Maintenance Fund	Consolidated	Change	Percent
Account Nbr	Description	Current Year	Previous Year		
<b>ASSETS</b>					
Assets					
<b>CURASSETS</b>					
Current Assets					
8000	Cash				
8010-0000	Cash	11,475,068.30	6,015,404.93	5,459,663.37	90.8
	Total Cash	11,475,068.30	6,015,404.93	5,459,663.37	90.8
<b>RECEIVABLES</b>					
Receivables					
8100	110-122				
8110-0000	Interest Receivable	210.00	5,495.00	5,285.00-	96.2-
8191-0000	CPPRT Receivable	0.00	257,148.00	257,148.00-	100.0-
8192-0000	Property Taxes Receivable	10,818,990.00	13,929,100.00	3,110,110.00-	22.3-
	Total 110-122	10,819,200.00	14,191,743.00	3,372,543.00-	23.8-
	Total Receivables	10,819,200.00	14,191,743.00	3,372,543.00-	23.8-
	Total Current Assets	22,294,268.30	20,207,147.93	2,087,120.37	10.3
	Total Assets	22,294,268.30	20,207,147.93	2,087,120.37	10.3
<b>LIABFBAL</b>					
Liabilities & Fund Equity					
<b>LIABILITIES</b>					
Liabilities					
9000	Current Liabilities				
9011-0000	Accounts Payable	75,634.70-	43,219.75-	32,414.95-	75.0
9021-0000	Accrued Payroll	277,832.00-	283,495.00-	5,663.00	2.0-
9022-0000	Deferred Revenue	10,819,104.00-	12,276,691.00-	1,457,587.00	11.9-
9023-0000	Accrued Accounts Payable (Auditor A	901,256.05-	401,532.12-	499,723.93-	124.5
	Total Current Liabilities	12,073,826.75-	13,004,937.87-	931,111.12	7.2-
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	8,290.01-	8,269.00-	21.01-	.3
9321-0000	FSA	5,428.85-	4,637.92-	790.93-	17.1
9325-0000	Health Savings Account (HSA)	0.00	250.00-	250.00	100.0-
	Total Payroll Deductions	13,718.86-	13,156.92-	561.94-	4.3
9400	Other Payables				
9410-0000	Owed to Building-Vending	440.83-	440.83-	0.00	
9460-0000	Other Payables	441.00	441.00	0.00	
	Total Other Payables	.17	.17	0.00	
	Total Liabilities	12,087,545.44-	13,018,094.62-	930,549.18	7.1-

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 20 - Operations & Maintenance Fund USD  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated

Operations & Maintenance Fund Consolidated

Account Nbr	Description	Current Year	Previous Year	Change	Percent
FUNDBAL	Equity				
9900-0000	Fund Balance	7,413,716.31-	3,096,540.66-	4,317,175.65-	139.4
9950-0000	Current Year Net Change in Fund Balan	2,793,006.55-	4,092,512.65-	1,299,506.10	31.8-
	Total Equity	10,206,722.86-	7,189,053.31-	3,017,669.55-	42.0
	Total Liabilities & Fund Equit	22,294,268.30-	20,207,147.93-	2,087,120.37-	10.3

# Balance Sheet

GL292 Date 01/31/22  
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Company 30 - Bond & Interest Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Bond & Interest Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	189,453.73	672,779.05	483,325.32-	71.8-
	Total Cash	189,453.73	672,779.05	483,325.32-	71.8-
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	239.00	5,883.00	5,644.00-	95.9-
8192-0000	Property Taxes Receivable	13,230,506.00	15,114,523.00	1,884,017.00-	12.5-
	Total 110-122	13,230,745.00	15,120,406.00	1,889,661.00-	12.5-
	Total Receivables	13,230,745.00	15,120,406.00	1,889,661.00-	12.5-
	Total Current Assets	13,420,198.73	15,793,185.05	2,372,986.32-	15.0-
	Total Assets	13,420,198.73	15,793,185.05	2,372,986.32-	15.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	13,230,636.00-	13,323,409.00-	92,773.00	.7-
	Total Current Liabilities	13,230,636.00-	13,323,409.00-	92,773.00	.7-
	Total Liabilities	13,230,636.00-	13,323,409.00-	92,773.00	.7-
FUNDBAL	Equity				
9900-0000	Fund Balance	9,766,299.50-	9,357,803.83-	408,495.67-	4.4
9950-0000	Current Year Net Change in Fund Balan	9,576,736.77	6,888,027.78	2,688,708.99	39.0
	Total Equity	189,562.73-	2,469,776.05-	2,280,213.32	92.3-
	Total Liabilities & Fund Equit	13,420,198.73-	15,793,185.05-	2,372,986.32	15.0-

# Balance Sheet

GL292 Date 01/31/22  
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Company 40 - Transportation Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Transportation Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
<b>ASSETS</b>					
Assets					
CURASSETS					
Current Assets					
8000	Cash				
8010-0000	Cash	7,163,688.54	4,784,558.96	2,379,129.58	49.7
	Total Cash	7,163,688.54	4,784,558.96	2,379,129.58	49.7
RECEIVABLES					
Receivables					
8100	110-122				
8110-0000	Interest Receivable	154.00	1,486.00	1,332.00-	89.6-
8190-0000	Grants Receivable	2,117,528.00	1,979,466.00	138,062.00	7.0
8192-0000	Property Taxes Receivable	4,163,589.00	4,571,905.00	408,316.00-	8.9-
	Total 110-122	6,281,271.00	6,552,857.00	271,586.00-	4.1-
	Total Receivables	6,281,271.00	6,552,857.00	271,586.00-	4.1-
	Total Current Assets	13,444,959.54	11,337,415.96	2,107,543.58	18.6
	Total Assets	13,444,959.54	11,337,415.96	2,107,543.58	18.6
<b>LIABFBAL</b>					
Liabilities & Fund Equity					
LIABILITIES					
Liabilities					
9000					
Current Liabilities					
9011-0000	Accounts Payable	17,742.31-	3,812.25-	13,930.06-	365.4
9021-0000	Accrued Payroll	1,565.00-	1,510.00-	55.00-	3.6
9022-0000	Deferred Revenue	4,163,673.00-	4,029,111.00-	134,562.00-	3.3
9023-0000	Accrued Accounts Payable (Auditor A	850,557.49-	51,422.28-	799,135.21-	1554.1
	Total Current Liabilities	5,033,537.80-	4,085,855.53-	947,682.27-	23.2
9300	Payroll Deductions				
9320-0000	Employee Disability/Life Payable	121.13-	116.90-	4.23-	3.6
9325-0000	Health Savings Account (HSA)	250.00-	0.00	250.00-	
	Total Payroll Deductions	371.13-	116.90-	254.23-	217.5
	Total Liabilities	5,033,908.93-	4,085,972.43-	947,936.50-	23.2
<b>FUNDBAL</b>					
Equity					
9900-0000	Fund Balance	7,566,594.77-	4,215,416.84-	3,351,177.93-	79.5
9950-0000	Current Year Net Change in Fund Balan	844,455.84-	3,036,026.69-	2,191,570.85	72.2-
	Total Equity	8,411,050.61-	7,251,443.53-	1,159,607.08-	16.0
	Total Liabilities & Fund Equit	13,444,959.54-	11,337,415.96-	2,107,543.58-	18.6

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 40 - Transportation Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated

Transportation Fund

Consolidated

Account Nbr Description

Current Year

Previous Year

Change Percent

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# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 50 - Municipal Retirement Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Municipal Retirement Fund	Consolidated	Change	Percent
Account Nbr	Description	Current Year	Previous Year		
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	4,412,052.66	4,297,041.60	115,011.06	2.7
	Total Cash	4,412,052.66	4,297,041.60	115,011.06	2.7
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	147.00	4,372.00	4,225.00-	96.6-
8192-0000	Property Taxes Receivable	2,840,025.00	3,097,793.00	257,768.00-	8.3-
	Total 110-122	2,840,172.00	3,102,165.00	261,993.00-	8.4-
	Total Receivables	2,840,172.00	3,102,165.00	261,993.00-	8.4-
	Total Current Assets	7,252,224.66	7,399,206.60	146,981.94-	2.0-
	Total Assets	7,252,224.66	7,399,206.60	146,981.94-	2.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	2,840,105.00-	2,731,911.00-	108,194.00-	4.0
	Total Current Liabilities	2,840,105.00-	2,731,911.00-	108,194.00-	4.0
	Total Liabilities	2,840,105.00-	2,731,911.00-	108,194.00-	4.0
FUNDBAL	Equity				
9900-0000	Fund Balance	4,598,639.56-	4,564,156.80-	34,482.76-	.8
9950-0000	Current Year Net Change in Fund Balan	186,519.90	102,983.23-	289,503.13	281.1-
9999-0000	Error Suspense	0.00	155.57-	155.57	100.0-
	Total Equity	4,412,119.66-	4,667,295.60-	255,175.94	5.5-
	Total Liabilities & Fund Equit	7,252,224.66-	7,399,206.60-	146,981.94	2.0-

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 51 - Social Security/Medicare Fund USD  
Balance Sheet  
For Period 6 Ending December 31, 2021

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Fiscal Year 2022

Consolidated		Social Security/Medicare Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	1,315,312.34	1,190,405.07	124,907.27	10.5
	Total Cash	1,315,312.34	1,190,405.07	124,907.27	10.5
	Total Current Assets	1,315,312.34	1,190,405.07	124,907.27	10.5
	Total Assets	1,315,312.34	1,190,405.07	124,907.27	10.5
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9300	Payroll Deductions				
9304-0000	FICA Payable	17,063.90-	16,590.97-	472.93-	2.9
9305-0000	Medicare Only Payable	8,119.37-	8,351.19-	231.82	2.8-
	Total Payroll Deductions	25,183.27-	24,942.16-	241.11-	1.0
	Total Liabilities	25,183.27-	24,942.16-	241.11-	1.0
FUNDBAL	Equity				
9900-0000	Fund Balance	1,179,400.18-	1,196,677.45-	17,277.27	1.4-
9950-0000	Current Year Net Change in Fund Balan	110,728.89-	31,214.54	141,943.43-	454.7-
	Total Equity	1,290,129.07-	1,165,462.91-	124,666.16-	10.7
	Total Liabilities & Fund Equity	1,315,312.34-	1,190,405.07-	124,907.27-	10.5

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 60 - Site & Construction Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Site & Construction Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
<b>ASSETS</b>					
Assets					
<b>CURASSETS</b>					
Current Assets					
8000	Cash				
8010-0000	Cash	20,613,186.11	2,193,772.98	18,419,413.13	839.6
	Total Cash	20,613,186.11	2,193,772.98	18,419,413.13	839.6
<b>RECEIVABLES</b>					
Receivables					
8100	110-122				
8110-0000	Interest Receivable	1,153.00	13,872.00	12,719.00-	91.7-
	Total 110-122	1,153.00	13,872.00	12,719.00-	91.7-
	Total Receivables	1,153.00	13,872.00	12,719.00-	91.7-
	Total Current Assets	20,614,339.11	2,207,644.98	18,406,694.13	833.8
	Total Assets	20,614,339.11	2,207,644.98	18,406,694.13	833.8
<b>LIABFBAL</b>					
Liabilities & Fund Equity					
<b>LIABILITIES</b>					
Liabilities					
9000	Current Liabilities				
9011-0000	Accounts Payable	803.30-	0.00	803.30-	
9014-0000	Construction Contracts Payable	670,396.00-	246,807.00-	423,589.00-	171.6
9022-0000	Deferred Revenue	625.00-	12,671.00-	12,046.00	95.1-
9023-0000	Accrued Accounts Payable (Auditor A	4,129,490.74-	656,947.74-	3,472,543.00-	528.6
	Total Current Liabilities	4,801,315.04-	916,425.74-	3,884,889.30-	423.9
	Total Liabilities	4,801,315.04-	916,425.74-	3,884,889.30-	423.9
<b>FUNDBAL</b>					
Equity					
9900-0000	Fund Balance	27,762,093.88-	6,731,334.17-	21,030,759.71-	312.4
9950-0000	Current Year Net Change in Fund Balan	11,949,069.81	5,440,114.93	6,508,954.88	119.6
	Total Equity	15,813,024.07-	1,291,219.24-	14,521,804.83-	1124.7
	Total Liabilities & Fund Equit	20,614,339.11-	2,207,644.98-	18,406,694.13-	833.8

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 61 - Impact Fees Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Impact Fees Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	14,617,593.31	14,383,186.33	234,406.98	1.6
	Total Cash	14,617,593.31	14,383,186.33	234,406.98	1.6
	Total Current Assets	14,617,593.31	14,383,186.33	234,406.98	1.6
	Total Assets	14,617,593.31	14,383,186.33	234,406.98	1.6
LIABFBAL	Liabilities & Fund Equity				
FUNDBAL	Equity				
9900-0000	Fund Balance	14,599,459.03-	14,374,780.01-	224,679.02-	1.6
9950-0000	Current Year Net Change in Fund Balan	18,134.28-	8,406.32-	9,727.96-	115.7
	Total Equity	14,617,593.31-	14,383,186.33-	234,406.98-	1.6
	Total Liabilities & Fund Equit	14,617,593.31-	14,383,186.33-	234,406.98-	1.6

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 70 - Working Capital Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Working Capital Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	38,960,896.55	38,901,048.37	59,848.18	.2
	Total Cash	38,960,896.55	38,901,048.37	59,848.18	.2
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	952.00	30,245.00	29,293.00-	96.9-
8192-0000	Property Taxes Receivable	1,909.00	3,577.00	1,668.00-	46.6-
	Total 110-122	2,861.00	33,822.00	30,961.00-	91.5-
	Total Receivables	2,861.00	33,822.00	30,961.00-	91.5-
	Total Current Assets	38,963,757.55	38,934,870.37	28,887.18	.1
	Total Assets	38,963,757.55	38,934,870.37	28,887.18	.1
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	2,425.00-	30,875.00-	28,450.00	92.1-
	Total Current Liabilities	2,425.00-	30,875.00-	28,450.00	92.1-
	Total Liabilities	2,425.00-	30,875.00-	28,450.00	92.1-
FUNDBAL	Equity				
9900-0000	Fund Balance	38,930,397.83-	38,873,728.91-	56,668.92-	.1
9950-0000	Current Year Net Change in Fund Balan	30,934.72-	30,266.46-	668.26-	2.2
	Total Equity	38,961,332.55-	38,903,995.37-	57,337.18-	.1
	Total Liabilities & Fund Equit	38,963,757.55-	38,934,870.37-	28,887.18-	.1

# Balance Sheet

GL292 Date 01/31/22  
Time 14:10

Company 80 - Tort Immunity Fund  
Balance Sheet  
For Period 6 Ending December 31, 2021

USD

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Fiscal Year 2022

Consolidated		Tort Immunity Fund	Consolidated		
Account Nbr	Description	Current Year	Previous Year	Change	Percent
ASSETS	Assets				
CURASSETS	Current Assets				
8000	Cash				
8010-0000	Cash	401,761.91-	283,174.30-	118,587.61-	41.9
	Total Cash	401,761.91-	283,174.30-	118,587.61-	41.9
RECEIVABLES	Receivables				
8100	110-122				
8110-0000	Interest Receivable	18.00	505.00	487.00-	96.4-
8192-0000	Property Taxes Receivable	956,208.00	1,042,421.00	86,213.00-	8.3-
	Total 110-122	956,226.00	1,042,926.00	86,700.00-	8.3-
	Total Receivables	956,226.00	1,042,926.00	86,700.00-	8.3-
	Total Current Assets	554,464.09	759,751.70	205,287.61-	27.0-
	Total Assets	554,464.09	759,751.70	205,287.61-	27.0-
LIABFBAL	Liabilities & Fund Equity				
LIABILITIES	Liabilities				
9000	Current Liabilities				
9022-0000	Deferred Revenue	956,216.00-	919,055.00-	37,161.00-	4.0
	Total Current Liabilities	956,216.00-	919,055.00-	37,161.00-	4.0
	Total Liabilities	956,216.00-	919,055.00-	37,161.00-	4.0
FUNDBAL	Equity				
9900-0000	Fund Balance	735,243.61-	773,409.07-	38,165.46	4.9-
9950-0000	Current Year Net Change in Fund Balan	1,136,995.52	932,712.37	204,283.15	21.9
	Total Equity	401,751.91	159,303.30	242,448.61	152.2
	Total Liabilities & Fund Equit	554,464.09-	759,751.70-	205,287.61	27.0-

# Income Statement

GL293 Date 01/28/22  
Time 11:54

Company 10 - Educational Fund  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

USD

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Fiscal Year 2022 Budget

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Consolidated

Educational Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
<b>LOCAL</b>							
	Revenue from Local Sources						
1111-0000	CUR YR General Levy	0.00	0.00	0.00	1,430,344.27	58,937,290.00	2.43
1112-0000	First PR YR General Levy	0.00	0.00	0.00	55,451,694.59	57,243,584.00	96.87
1113-0000	Other PR YR General Levies	0.00	0.00	0.00	135,185.71	359,237.00	37.63
1141-0000	CUR YR Special Education Levy	0.00	0.00	0.00	393,186.27	15,984,014.00	2.46
1142-0000	First PR YR Special Education	0.00	0.00	0.00	14,689,219.85	15,717,100.00	93.46
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	630,125.00	630,125.00	100.00
1311-0000	Tuition from Pupils or Parents	2,550.00	0.00	0.00	10,650.00	20,000.00	53.25
1312-0000	Tuition from Other LEAs	0.00	0.00	0.00	0.00	4,500.00	0.00
1321-0000	Summer School Tuition from Pup	0.00	0.00	0.00	0.00	617.00	0.00
1342-0000	Special Education Tuition from	0.00	0.00	0.00	0.00	13,229.00	0.00
1511-0000	Interest on Investments	5,365.86	0.00	0.00	30,000.15	99,000.00	30.30
1611-0000	Sales to Pupils - Lunch	265.63	0.00	0.00	11,065.95	25,000.00	44.26
1613-0000	Sales to Pupils - A La Carte	5,468.35	0.00	0.00	14,450.99	0.00	0.00
1726-0000	Musical Instrument Rental	0.00	0.00	0.00	25.00	419.00	5.97
1727-0000	Athletic Fees	12,797.68	0.00	0.00	158,551.23	421,000.00	37.66
1728-0000	Driver Education Behind the Wh	2,482.54	0.00	0.00	27,579.26	46,686.00	59.07
1729-0000	Flex PE Fees	675.00	0.00	0.00	10,015.00	13,722.00	72.98
1792-0000	Music Special Events	0.00	0.00	0.00	292.87	4,861.00	6.02
1811-0000	Regular Textbook Rental	10,565.04	0.00	0.00	160,323.63	200,000.00	80.16
1812-0000	Summer School Textbook Rental	357.66	0.00	0.00	6,960.88	5,135.00	135.56
1819-0000	Other Textbook Rental	211.96	0.00	0.00	8,745.77	732.00	1194.78
1892-0000	Heart Rate Monitors Fee	100.53	0.00	0.00	1,728.05	222.00	778.40
1898-0000	Merchant Processing Fee	530.18	0.00	0.00	14,483.02	36,000.00	40.23
1921-0000	Contributions & Donations from	0.00	0.00	0.00	0.00	24,601.00	0.00
1923-0000	Homeless Donations	0.00	0.00	0.00	0.00	387.00	0.00
1941-0000	Technology E-Rate Revenue	66,160.66	0.00	0.00	66,160.66	0.00	0.00
1951-0000	Refund of PR YRs' Expenditure	53,054.68	0.00	0.00	166,090.98	470,000.00	35.34
1990-0000	P-Card Inadvertent	23.41	0.00	0.00	1,215.33	1,500.00	81.02
1991-0000	Payment from Other LEAs	360.50	0.00	0.00	119,682.94	200,000.00	59.84
1998-0000	Other Revenue-Athletics	1,175.19	0.00	0.00	1,525.31	80.00	1906.64
1999-0000	Other Revenue-General	14,372.72	0.00	0.00	272,851.09	600,000.00	45.48
	<b>Total Revenue from Local Sourc</b>	<b>165,785.87</b>	<b>0.00</b>	<b>0.00</b>	<b>73,541,782.38</b>	<b>150,340,567.00</b>	<b>48.92</b>
<b>STATE</b>							
	Revenue from State Sources						
3001-0000	Evidence Based Funding (EBF)	5,480,918.00	0.00	0.00	27,404,281.00	60,287,826.00	45.46
3100-0000	Special Ed-Pvt Facility Tuitio	0.00	0.00	0.00	1,645,315.63	3,142,162.00	52.36
3120-0000	Special Ed-Orphanage Individua	0.00	0.00	0.00	391,944.36	527,038.00	74.37
3130-0000	Special Ed-Orphanage Summer	0.00	0.00	0.00	0.00	13,083.00	0.00
3360-0000	State Free Lunch & Breakfast	25,990.64	0.00	0.00	107,564.74	0.00	0.00
3370-0000	Driver Education	0.00	0.00	0.00	39,397.20	76,608.00	51.43
3696-0000	Safe School Grant	0.00	0.00	0.00	25,392.00	41,426.00	61.29
3999-0000	ALOP ROE Revenue	178,669.60	0.00	0.00	653,808.90	1,715,151.00	38.12
	<b>Total Revenue from State Sourc</b>	<b>5,685,578.24</b>	<b>0.00</b>	<b>0.00</b>	<b>30,267,703.83</b>	<b>65,803,294.00</b>	<b>46.00</b>
<b>FEDERAL</b>							
	Revenue from Federal Sources						

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<b>FEDERAL</b>							
Revenue from Federal Sources							
4210-0000	National School Lunch Program	1,158,246.80	0.00	0.00	3,872,666.00	0.00	0.00
4220-0000	School Breakfast Program	196,308.03	0.00	0.00	761,318.79	0.00	0.00
4225-0000	Summer Food Program	0.00	0.00	0.00	241,164.45	7,237,829.00	3.33
4226-0000	Child & Adult Food Care Progr	26,896.84	0.00	0.00	99,678.08	0.00	0.00
4240-0000	Fresh Fruit and Veg. Program	9,287.50	0.00	0.00	9,287.50	27,357.00	33.95
4625-0000	Special Ed-IDEA Room & Board	119,169.16	0.00	0.00	211,518.02	795,992.00	26.57
4950-0000	Dept of Rehab Svcs	27,275.00	0.00	0.00	27,350.00	28,000.00	97.68
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	872,159.85	700,000.00	124.59
4992-0000	Medicaid FFS	0.00	0.00	0.00	877,668.56	2,300,000.00	38.16
Total Revenue from Federal Sou		1,537,183.33	0.00	0.00	6,972,811.25	11,089,178.00	62.88
Total Revenue		7,388,547.44	0.00	0.00	110,782,297.46	227,233,039.00	48.75
<b>EXPENSE</b>							
Expense							
100 Salaries							
111-0000	Certified Administrator	1,192,293.15	0.00	0.00	5,638,729.92	10,998,680.00	51.27
112-0000	Certified Directors/Supervisors	473,852.22	0.00	0.00	2,189,975.90	4,094,787.00	53.48
113-0000	Certified Teachers	10,706,631.26	0.00	0.00	35,809,815.82	95,137,152.00	37.64
114-0000	Other Certified	1,367,822.46	0.00	0.00	4,538,805.43	12,624,209.00	35.95
115-0000	Non-Certified Supervision/Head	311,553.52	0.00	0.00	1,433,389.25	2,656,931.00	53.95
116-0000	Non-Certified Sec/Spec	771,707.67	0.00	0.00	3,566,817.89	7,055,481.00	50.55
117-0000	Non-Certified Paras/Custodial	1,191,654.03	0.00	0.00	4,031,791.86	8,578,253.00	47.00
118-0000	Other Non-Certified	134,548.00	0.00	0.00	511,057.23	938,653.00	54.45
119-0000	Other	183,864.07	0.00	0.00	661,014.18	1,273,496.00	51.91
121-0000	Substitute-Teacher	333,906.77	0.00	0.00	945,819.59	1,454,250.00	65.04
122-0000	Substitute-Paraprofessionals	10,235.00	0.00	0.00	51,040.00	200,000.00	25.52
123-0000	Substitute-Conferences	10,130.00	0.00	0.00	29,610.00	312,350.00	9.48
125-0000	Substitute-Other Non-Certified	0.00	0.00	0.00	351.06	0.00	0.00
132-0000	1.5 Overtime	15,660.16	0.00	0.00	98,901.17	93,294.00	106.01
133-0000	2.0 Overtime	136.18	0.00	0.00	461.52	3,800.00	12.15
134-0000	Subs-Conferences/Prof Develop	910.00	0.00	0.00	5,215.00	0.00	0.00
135-0000	Long Term Certified Subs	131,435.00	0.00	0.00	362,230.00	815,000.00	44.45
138-0000	Subs-Grants	0.00	0.00	0.00	405.00	0.00	0.00
143-0000	Overload	62,301.56	0.00	0.00	124,514.25	300,000.00	41.50
148-0000	Extra Pay-Non-Certified	61,347.49	0.00	0.00	176,706.48	102,975.00	171.60
149-0000	Extra Pay-Certified	885,679.13	0.00	0.00	2,888,048.24	4,409,499.00	65.50
161-0000	Mileage Stipend	20,121.57	0.00	0.00	92,404.81	173,620.00	53.22
Total Salaries		17,865,789.24	0.00	0.00	63,157,104.60	151,222,430.00	41.76
200 Employee Benefits							
211-0000	Teachers Retirement (TRS)	882,239.54	0.00	0.00	3,170,365.80	7,746,626.00	40.93
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	9,507.13	119,567.00	7.95
215-0000	One-Time TRS Early Retirement	13,924.92	0.00	0.00	110,902.18	50,000.00	221.80

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200	Employee Benefits						
218-0000	THIS Fund Employer Contributio	122,036.77	0.00	0.00	447,378.65	1,095,873.00	40.82
221-0000	Life Insurance	10,473.36	0.00	0.00	39,837.85	87,097.00	45.74
222-0000	Medical Insurance	1,679,822.87	0.00	0.00	7,228,744.20	20,459,827.00	35.33
223-0000	Dental Insurance	93,215.69	0.00	0.00	399,726.33	1,063,117.00	37.60
224-0000	Vision Insurance	18,428.80	0.00	0.00	78,940.69	237,858.00	33.19
225-0000	Disability Insurance	2,640.84	0.00	0.00	12,090.07	21,416.00	56.45
226-0000	HRA/HSA Board Contributions	0.00	0.00	0.00	174,432.25	1,200,000.00	14.54
231-0000	Certified Tuition Reimbursemen	0.00	0.00	0.00	57,863.10	100,000.00	57.86
232-0000	DESA Tuition Reimbursement	0.00	0.00	0.00	172.00	2,000.00	8.60
234-0000	Non-Union Tuition Reimbursemen	0.00	0.00	0.00	0.00	2,000.00	0.00
235-0000	Admin Tuition Reimbursement	1,200.00	0.00	0.00	5,932.68	50,000.00	11.87
236-0000	Admin Relocation Reimbursement	0.00	0.00	0.00	0.00	3,000.00	0.00
	Total Employee Benefits	2,823,982.79	0.00	0.00	11,735,892.93	32,238,381.00	36.40
300	Purchased Services						
311-0000	Professional Services-Administ	15,963.30	0.00	0.00	76,890.80	703,113.00	10.94
312-0000	Staff Development-On Site	247.72	0.00	0.00	2,097.72	59,935.00	3.50
313-0000	Staff Development	8,515.28	0.00	0.00	16,181.43	208,832.00	7.75
314-0000	Professional Services-Instruct	5,333.87	0.00	0.00	38,184.15	564,842.00	6.76
315-0000	Food-Contracted	22,514.60	0.00	0.00	50,657.89	123,815.00	40.91
316-0000	Charter School Payment	1,849,591.83	0.00	0.00	3,953,079.67	8,102,852.00	48.79
317-0000	Audit/Financial Services	12,100.00	0.00	0.00	48,200.00	58,000.00	83.10
318-0000	Legal Services	46,249.79	0.00	0.00	190,566.18	350,000.00	54.45
319-0000	Other Professional & Technical	129,730.57	0.00	0.00	1,094,317.55	2,674,915.00	40.91
321-0000	Sanitation Services	0.00	0.00	0.00	0.00	1,000.00	0.00
323-0000	Repair & Maintenance	17,122.23	0.00	0.00	148,418.65	402,595.00	36.87
325-0000	Rentals	4,376.81	0.00	0.00	50,283.31	231,680.00	21.70
327-0000	Computer Maintenance	0.00	0.00	0.00	8.99	732.00	1.23
329-0000	Other Property Services	0.00	0.00	0.00	1,000.00	0.00	0.00
333-0000	District Travel	14,952.34	0.00	0.00	26,909.12	286,530.00	9.39
334-0000	Professional Meetings	1,043.00	0.00	0.00	1,771.00	35,979.00	4.92
336-0000	Pupil Transportation-Field Tri	0.00	0.00	0.00	873.10	26,988.00	3.24
339-0000	Other Transportation Services	0.00	0.00	0.00	326.55	6,259.00	5.22
341-0000	Postage & Shipping Charges	1,083.64	0.00	0.00	25,454.13	56,185.00	45.30
342-0000	Telephone-Local	19,538.67	0.00	0.00	96,419.30	195,249.00	49.38
346-0000	Telephone - WAN and Internet	26,643.70	0.00	0.00	178,004.40	302,637.00	58.82
347-0000	Telephone-Cellular	31,759.51	0.00	0.00	147,153.40	110,902.00	132.69
351-0000	Recruiting	850.85	0.00	0.00	21,728.28	14,300.00	151.95
352-0000	Legal Notices	2,574.15	0.00	0.00	5,060.10	25,500.00	19.84
353-0000	License & Registration	0.00	0.00	0.00	1,743.00	0.00	0.00
361-0000	Printing & Binding	2,964.89	0.00	0.00	31,862.72	84,543.00	37.69
385-0000	Unemployment Insurance	9,290.98	0.00	0.00	9,290.98	35,000.00	26.55
390-0000	Officials-Tournaments	0.00	0.00	0.00	52.00	0.00	0.00
391-0000	Officials-IHSA Sponsored	20,627.00	0.00	0.00	68,909.57	169,313.00	40.70
392-0000	License & Registrations	425.00	0.00	0.00	460.00	2,400.00	19.17
395-0000	Management Fees	734,081.87	0.00	0.00	3,102,960.43	5,400,000.00	57.46

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300	Purchased Services						
397-0000	Software Licensing	2,125.51	0.00	0.00	2,690,630.89	3,233,571.00	83.21
398-0000	Banking/Credit Card Fees	1,251.12	0.00	0.00	38,588.41	141,100.00	27.35
	Total Purchased Services	2,980,958.23	0.00	0.00	12,118,083.72	23,608,767.00	51.33
400	Supplies & Materials						
411-0000	Supplies-General	157,762.18	0.00	0.00	937,661.56	2,012,076.00	46.60
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	0.00	237,900.00	0.00
415-0000	Supplies-Computer	20,129.62	0.00	0.00	22,607.48	33,815.00	66.86
416-0000	Supplies-Athletic Fields	0.00	0.00	0.00	6,464.04	0.00	0.00
417-0000	Supplies-Uniform	11,732.45	0.00	0.00	72,314.91	87,850.00	82.32
421-0000	Textbooks- Approved Standard	25,993.10	0.00	0.00	261,916.65	2,200.00	0.00
	Large Percent of Budget			0.00			11905.30
422-0000	Textbooks-Consumables	440.00	0.00	0.00	2,821.80	10,616.00	26.58
423-0000	Textbooks-Rebinds	0.00	0.00	0.00	786.75	0.00	0.00
424-0000	Textbooks-Suppl/Innovation Mat	804.87	0.00	0.00	63,296.89	15,200.00	416.43
425-0000	Textbooks-Approved Standard El	0.00	0.00	0.00	28,718.33	1,648,919.00	1.74
426-0000	Textbooks-Electronic Supplemen	299.97	0.00	0.00	299.97	0.00	0.00
431-0000	Library Books	1,042.19	0.00	0.00	133,967.39	95,400.00	140.43
441-0000	Periodicals	15.66	0.00	0.00	19,194.89	30,950.00	62.02
464-0000	Gasoline	348.68	0.00	0.00	8,709.58	6,700.00	129.99
471-0000	System Software	314.00	0.00	0.00	4,077.94	105,701.00	3.86
472-0000	Instructional Software	3,420.00	0.00	0.00	10,633.44	80,393.00	13.23
481-0000	Equipment < \$500	8,507.65	0.00	0.00	80,287.06	75,764.00	105.97
482-0000	Parts-Transportation	0.00	0.00	0.00	0.00	2,800.00	0.00
484-0000	Computer Related Equip < \$500	457.05	0.00	0.00	127,323.09	118,150.00	107.76
491-0000	Mat & Sup-Shipping	0.00	0.00	0.00	0.00	2,642.00	0.00
	Total Supplies & Materials	231,267.42	0.00	0.00	1,763,662.61	4,567,076.00	38.62
500	Capital Outlay						
541-0000	Equipment	22,938.75	0.00	0.00	162,403.75	88,559.00	183.38
545-0000	Computer Equipment > \$500	1,275.00	0.00	0.00	2,112.96	0.00	0.00
546-0000	Software	0.00	0.00	0.00	0.00	40,000.00	0.00
547-0000	Network Equipment > \$500	0.00	0.00	0.00	18,936.04	0.00	0.00
	Total Capital Outlay	24,213.75	0.00	0.00	183,452.75	128,559.00	142.70
600	Other Objects						
641-0000	Dues & Fees	32,978.58	0.00	0.00	146,414.07	251,812.00	58.14
671-0000	Private Facility Tuition	859,852.18	0.00	0.00	3,808,891.29	9,409,670.00	40.48
672-0000	Room and Board	0.00	0.00	0.00	131,612.95	601,981.00	21.86
673-0000	General Tuition	0.00	0.00	0.00	8,925.94	565,900.00	1.58
691-0000	Miscellaneous Objects	2,669.95	0.00	0.00	4,073.21	90,735.00	4.49
	Total Other Objects	895,500.71	0.00	0.00	4,099,917.46	10,920,098.00	37.54
700	Transfers						

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700	Transfers						
702-0000	Transfer Principal	0.00	0.00	0.00	1,390,800.73	1,390,801.00	100.00
	Total Transfers	0.00	0.00	0.00	1,390,800.73	1,390,801.00	100.00
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	42,114.68	0.00	0.00	123,581.32	709,918.00	17.41
755-0000	Computer Equipment < \$5000	996,693.50-	0.00	0.00	494,215.03	2,246,649.00	22.00
757-0000	Network Equipment < \$5000	0.00	0.00	0.00	1,425.00	148,270.00	.96
	Total Capital Outlay - Capita	954,578.82-	0.00	0.00	619,221.35	3,104,837.00	19.94
	Total System Accounts	954,578.82-	0.00	0.00	619,221.35	3,104,837.00	19.94
	Total Expense	23,867,133.32	0.00	0.00	95,068,136.15	227,180,949.00	41.85
	Total Net Change in Fund Balan	16,478,585.88-	0.00	0.00	15,714,161.31	52,090.00	0.00
	Large Percent of Budget			0.00			30167.33

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<b>REVENUE</b>							
Revenue							
<b>LOCAL</b>							
Revenue from Local Sources							
1511-0000	Interest on Investments	24.93	0.00	0.00	759.98	3,800.00	20.00
1921-0000	Contributions & Donations from	0.00	0.00	0.00	0.00	8,000.00	0.00
1922-0000	Foundation Donations	0.00	0.00	0.00	0.00	11,000.00	0.00
1999-0000	Other Revenue-General	0.00	0.00	0.00	0.00	5,977.00	0.00
Total Revenue from Local Sourc		24.93	0.00	0.00	759.98	28,777.00	2.64
<b>STATE</b>							
Revenue from State Sources							
3220-0000	Voc Ed School Improvement	0.00	0.00	0.00	54,106.00	232,077.00	23.31
3275-0000	Voc Ed Elem Career	0.00	0.00	0.00	9,121.00	13,837.00	65.92
3621-0000	School Library	0.00	0.00	0.00	0.00	16,857.00	0.00
3622-0000	Family Literacy Grant	0.00	0.00	0.00	2,571.35	0.00	0.00
3705-0000	Early Childhood-State PreK	131,819.00	0.00	0.00	659,098.00	1,581,831.00	41.67
3706-0000	Early Childhood-Prevention	30,215.00	0.00	0.00	148,564.00	332,372.00	44.70
3707-0000	Early Childhood-PreSchool For	71,921.00	0.00	0.00	287,686.00	791,133.00	36.36
3992-0000	After School Program Grant	0.00	0.00	0.00	12,694.00	101,531.00	12.50
Total Revenue from State Sourc		233,955.00	0.00	0.00	1,173,840.35	3,069,638.00	38.24
<b>FEDERAL</b>							
Revenue from Federal Sources							
4300-0000	Title I-Low Income	381,091.00	0.00	0.00	1,444,187.00	2,740,479.00	52.70
4400-0000	Title IV-Safe & Drug Free Scho	1,054.00	0.00	0.00	189,313.00	192,747.00	98.22
4600-0000	Special Ed-Preschool Flow Thro	56,324.00	0.00	0.00	56,324.00	94,605.00	59.54
4620-0000	Special Ed-IDEA Flow Through	1,017,320.00	0.00	0.00	1,878,321.00	4,113,666.00	45.66
4745-0000	Perkins-III	0.00	0.00	0.00	5,589.00	118,689.00	4.71
4909-0000	LIPLEPS-III	79,901.00	0.00	0.00	126,110.00	300,560.00	41.96
4932-0000	Title II-Teacher Quality	87,625.00	0.00	0.00	500,816.00	477,577.00	104.87
4991-0000	Medicaid Admin Outreach	0.00	0.00	0.00	0.00	100,000.00	0.00
4994-0000	EC-Governor Emergency Ed Relie	19,590.00	0.00	0.00	88,192.00	0.00	0.00
4996-0000	Elementary & Secondary Relief	0.00	0.00	0.00	260.00	0.00	0.00
4998-0000	Other Federal Revenues	0.00	0.00	0.00	0.00	1,650,961.00	0.00
4999-0000	DO NOT USE FY22 EC Pre School	0.00	0.00	0.00	65,927.00	0.00	0.00
Total Revenue from Federal Sou		1,642,905.00	0.00	0.00	4,355,039.00	9,789,284.00	44.49
Total Revenue		1,876,884.93	0.00	0.00	5,529,639.33	12,887,699.00	42.91
<b>EXPENSE</b>							
Expense							
<b>100</b>							
Salaries							
112-0000	Certified Directors/Supervisors	0.00	0.00	0.00	15,470.18	141,870.00	10.90
113-0000	Certified Teachers	284,577.49	0.00	0.00	900,853.65	2,852,269.00	31.58
114-0000	Other Certified	18,300.99	0.00	0.00	61,888.39	912,036.00	6.79
116-0000	Non-Certified Sec/Spec	1,207.43	0.00	0.00	10,258.50	0.00	0.00
117-0000	Non-Certified Paras/Custodial	44,812.37	0.00	0.00	143,285.96	178,426.00	80.31

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Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
100	Salaries						
118-0000	Other Non-Certified	118,957.74	0.00	0.00	610,493.74	945,656.00	64.56
138-0000	Subs-Grants	13,304.69	0.00	0.00	45,992.19	0.00	0.00
148-0000	Extra Pay-Non-Certified	0.00	0.00	0.00	5,020.00	3,200.00	156.88
149-0000	Extra Pay-Certified	6,221.50	0.00	0.00	306,269.00	1,139,105.00	26.89
161-0000	Mileage Stipend	0.00	0.00	0.00	369.18	0.00	0.00
	<b>Total Salaries</b>	<b>487,382.21</b>	<b>0.00</b>	<b>0.00</b>	<b>2,099,900.79</b>	<b>6,172,562.00</b>	<b>34.02</b>
200	Employee Benefits						
211-0000	Teachers Retirement (TRS)	16,610.40	0.00	0.00	57,889.42	242,655.00	23.86
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	16,030.00	0.00
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	69,893.00	0.00
214-0000	Medicare Only	0.00	0.00	0.00	0.00	39,516.00	0.00
217-0000	TRS Federal Contribution	59,052.22	0.00	0.00	246,853.03	290,622.00	84.94
218-0000	THIS Fund Employer Contributio	2,082.04	0.00	0.00	9,519.91	36,633.00	25.99
221-0000	Life Insurance	224.42	0.00	0.00	832.56	54,524.00	1.53
222-0000	Medical Insurance	48,267.63	0.00	0.00	221,726.08	496,200.00	44.68
223-0000	Dental Insurance	3,328.50	0.00	0.00	15,045.21	149,946.00	10.03
224-0000	Vision Insurance	643.57	0.00	0.00	2,967.73	54,524.00	5.44
225-0000	Disability Insurance	0.00	0.00	0.00	22.59	0.00	0.00
	<b>Total Employee Benefits</b>	<b>130,208.78</b>	<b>0.00</b>	<b>0.00</b>	<b>554,856.53</b>	<b>1,450,543.00</b>	<b>38.25</b>
300	Purchased Services						
312-0000	Staff Development-On Site	0.00	0.00	0.00	60,925.00	0.00	0.00
313-0000	Staff Development	0.00	0.00	0.00	2,540.00	329,650.00	.77
314-0000	Professional Services-Instruct	939,664.83	0.00	0.00	1,898,796.59	120,457.00	1576.33
315-0000	Food-Contracted	1,787.17	0.00	0.00	5,188.57	0.00	0.00
319-0000	Other Professional & Technical	1,465.00	0.00	0.00	71,123.84	3,111,868.00	2.29
323-0000	Repair & Maintenance	0.00	0.00	0.00	210.00	3,000.00	7.00
325-0000	Rentals	0.00	0.00	0.00	1,111.60	0.00	0.00
331-0000	Pupil Transportation-General	25.00	0.00	0.00	13,979.08	81,258.00	17.20
333-0000	District Travel	1,330.75	0.00	0.00	4,414.48	0.00	0.00
334-0000	Professional Meetings	8,476.31	0.00	0.00	21,721.25	732,517.00	2.97
397-0000	Software Licensing	1,413.58	0.00	0.00	301,496.56	56,410.00	534.47
	<b>Total Purchased Services</b>	<b>954,162.64</b>	<b>0.00</b>	<b>0.00</b>	<b>2,381,506.97</b>	<b>4,435,160.00</b>	<b>53.70</b>
400	Supplies & Materials						
411-0000	Supplies-General	14,587.26	0.00	0.00	256,202.73	575,737.00	44.50
412-0000	Supplies-Testing Materials	0.00	0.00	0.00	875.60	0.00	0.00
415-0000	Supplies-Computer	1,035.69	0.00	0.00	4,206.72	0.00	0.00
422-0000	Textbooks-Consumables	3,209.51	0.00	0.00	11,346.00	0.00	0.00
431-0000	Library Books	2,007.27	0.00	0.00	2,153.96	16,857.00	12.78
441-0000	Periodicals	0.00	0.00	0.00	625.00	0.00	0.00
472-0000	Instructional Software	1,800.00	0.00	0.00	1,800.00	0.00	0.00
481-0000	Equipment < \$500	3,702.75	0.00	0.00	48,376.52	0.00	0.00

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Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
400	Supplies & Materials						
484-0000	Computer Related Equip < \$500	6,206.10	0.00	0.00	8,279.10	0.00	0.00
	Total Supplies & Materials	32,548.58	0.00	0.00	333,865.63	592,594.00	56.34
500	Capital Outlay						
541-0000	Equipment	0.00	0.00	0.00	30,285.50	0.00	0.00
545-0000	Computer Equipment > \$500	0.00	0.00	0.00	0.00	68,135.00	0.00
	Total Capital Outlay	0.00	0.00	0.00	30,285.50	68,135.00	44.45
600	Other Objects						
641-0000	Dues & Fees	10,460.00	0.00	0.00	45,924.00	45,000.00	102.05
	Total Other Objects	10,460.00	0.00	0.00	45,924.00	45,000.00	102.05
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	11,087.77	0.00	0.00	50,290.66	123,705.00	40.65
755-0000	Computer Equipment < \$5000	304.25	0.00	0.00	28,817.47	0.00	0.00
	Total Capital Outlay - Capita	11,392.02	0.00	0.00	79,108.13	123,705.00	63.95
	Total System Accounts	11,392.02	0.00	0.00	79,108.13	123,705.00	63.95
	Total Expense	1,626,154.23	0.00	0.00	5,525,447.55	12,887,699.00	42.87
	Total Net Change in Fund Balan	250,730.70	0.00	0.00	4,191.78	0.00	0.00

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Covid 19 Fund

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Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
FEDERAL Revenue from Federal Sources							
4942-0000	ESSER II	167,489.00	0.00	0.00	277,459.00	540,212.00	51.36
4943-0000	ESSER III	898,817.00	0.00	0.00	898,817.00	5,972,971.00	15.05
4995-0000	Digital Professional Learning	0.00	0.00	0.00	36,909.00	0.00	0.00
4996-0000	Elementary & Secondary Relief	0.00	0.00	0.00	2,890.00	0.00	0.00
4997-0000	ESSER I	0.00	0.00	0.00	142,575.00	48,497.00	293.99
Total Revenue from Federal Sou		1,066,306.00	0.00	0.00	1,358,650.00	6,561,680.00	20.71
Total Revenue		1,066,306.00	0.00	0.00	1,358,650.00	6,561,680.00	20.71
<b>EXPENSE</b>							
100 Expense							
Salaries							
113-0000	Certified Teachers	282,000.64	0.00	0.00	874,924.29	1,660,308.00	52.70
114-0000	Other Certified	0.00	0.00	0.00	0.00	172,200.00	0.00
116-0000	Non-Certified Sec/Spec	27,034.92	0.00	0.00	51,904.34	0.00	0.00
117-0000	Non-Certified Paras/Custodial	3,724.00	0.00	0.00	8,864.47	496,499.00	1.79
118-0000	Other Non-Certified	17,037.17	0.00	0.00	20,404.00	0.00	0.00
119-0000	Other	0.00	0.00	0.00	572.08	0.00	0.00
132-0000	1.5 Overtime	1,725.45	0.00	0.00	8,652.79	0.00	0.00
143-0000	Overload	102,307.32	0.00	0.00	180,780.88	239,414.00	75.51
148-0000	Extra Pay-Non-Certified	4,081.65	0.00	0.00	21,405.05	0.00	0.00
149-0000	Extra Pay-Certified	38,041.25	0.00	0.00	218,811.50	992,744.00	22.04
Total Salaries		475,952.40	0.00	0.00	1,386,319.40	3,561,165.00	38.93
200 Employee Benefits							
211-0000	Teachers Retirement (TRS)	16,207.87	0.00	0.00	51,579.69	282,786.00	18.24
212-0000	Municipal Retirement (IMRF)	0.00	0.00	0.00	0.00	43,817.00	0.00
213-0000	Federal Insurance Contribution	0.00	0.00	0.00	0.00	30,783.00	0.00
214-0000	Medicare Only	0.00	0.00	0.00	0.00	18,322.00	0.00
217-0000	TRS Federal Contribution	0.00	0.00	0.00	0.00	514,914.00	0.00
218-0000	THIS Fund Employer Contributio	2,746.87	0.00	0.00	8,474.65	21,184.00	40.00
221-0000	Life Insurance	161.21	0.00	0.00	493.71	7,343.00	6.72
222-0000	Medical Insurance	30,753.99	0.00	0.00	114,908.15	1,465,120.00	7.84
223-0000	Dental Insurance	1,304.72	0.00	0.00	4,985.86	20,194.00	24.69
224-0000	Vision Insurance	276.74	0.00	0.00	1,032.79	7,343.00	14.06
Total Employee Benefits		51,451.40	0.00	0.00	181,474.85	2,411,806.00	7.52
300 Purchased Services							
319-0000	Other Professional & Technical	23,466.72	0.00	0.00	76,890.62	0.00	0.00
321-0000	Sanitation Services	0.00	0.00	0.00	3,265.00	0.00	0.00
325-0000	Rentals	1,032,817.18	0.00	0.00	1,063,500.40	92,200.00	1153.47
326-0000	Alarm System Services	0.00	0.00	0.00	3,040.00	0.00	0.00

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Covid 19 Fund

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Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
331-0000	Pupil Transportation-General	0.00	0.00	0.00	1,480.70	0.00	0.00
334-0000	Professional Meetings	0.00	0.00	0.00	361.00	0.00	0.00
	Total Purchased Services	1,056,283.90	0.00	0.00	1,148,537.72	92,200.00	1245.70
400	Supplies & Materials						
411-0000	Supplies-General	1,783.88-	0.00	0.00	284,217.38	342,677.00	82.94
415-0000	Supplies-Computer	164.56	0.00	0.00	1,481.81	0.00	0.00
	Total Supplies & Materials	1,619.32-	0.00	0.00	285,699.19	342,677.00	83.37
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	25,367.10	0.00	0.00	179,429.64	153,832.00	116.64
	Total Capital Outlay - Capita	25,367.10	0.00	0.00	179,429.64	153,832.00	116.64
	Total System Accounts	25,367.10	0.00	0.00	179,429.64	153,832.00	116.64
	Total Expense	1,607,435.48	0.00	0.00	3,181,460.80	6,561,680.00	48.49
	Total Net Change in Fund Balan	541,129.48-	0.00	0.00	1,822,810.80-	0.00	0.00

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Operations & Maintenance Fund Consolidated

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<b>REVENUE</b>							
Revenue							
<b>LOCAL</b>							
Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	278,732.15	11,427,945.00	2.44
1112-0000	First PR YR General Levy	0.00	0.00	0.00	10,408,342.01	11,132,255.00	93.50
1231-0000	Corporate Personal Property Re	162,521.78	0.00	0.00	345,498.46	1,131,643.00	30.53
1390-0000	Transition Fees	10,143.64	0.00	0.00	83,720.26	340,051.00	24.62
1511-0000	Interest on Investments	400.89	0.00	0.00	7,238.49	8,600.00	84.17
1791-0000	Parking Permits	2,632.93	0.00	0.00	146,359.01	162,156.00	90.26
1910-0000	Building Rental	12,719.50	0.00	0.00	26,095.50	69,244.00	37.69
1951-0000	Refund of PR YRs' Expenditiure	0.00	0.00	0.00	0.00	1,613.00	0.00
1997-0000	Revenue From Sale of Assets	230.00	0.00	0.00	52,992.90	89,796.00	59.01
1999-0000	Other Revenue-General	3,745.12	0.00	0.00	135,061.15	260,000.00	51.95
	Total Revenue from Local Sourc	192,393.86	0.00	0.00	11,484,039.93	24,623,303.00	46.64
	Total Revenue	192,393.86	0.00	0.00	11,484,039.93	24,623,303.00	46.64
<b>EXPENSE</b>							
Expense							
<b>100</b>							
Salaries							
115-0000	Non-Certified Supervision/Head	222,576.93	0.00	0.00	1,057,617.38	1,966,793.00	53.77
116-0000	Non-Certified Sec/Spec	5,646.60	0.00	0.00	26,071.30	49,126.00	53.07
117-0000	Non-Certified Paras/Custodial	670,180.26	0.00	0.00	3,156,378.82	6,375,813.00	49.51
119-0000	Other	23,823.48	0.00	0.00	122,147.17	211,164.00	57.84
132-0000	1.5 Overtime	32,129.74	0.00	0.00	108,554.62	196,383.00	55.28
133-0000	2.0 Overtime	1,666.72	0.00	0.00	7,260.24	29,250.00	24.82
161-0000	Mileage Stipend	623.10	0.00	0.00	2,907.60	7,200.00	40.38
	Total Salaries	956,646.83	0.00	0.00	4,480,937.13	8,835,729.00	50.71
<b>200</b>							
Employee Benefits							
221-0000	Life Insurance	444.15	0.00	0.00	2,089.32	4,083.00	51.17
222-0000	Medical Insurance	109,352.74	0.00	0.00	671,311.31	1,432,684.00	46.86
223-0000	Dental Insurance	6,223.04	0.00	0.00	38,249.57	78,520.00	48.71
224-0000	Vision Insurance	1,238.40	0.00	0.00	7,614.48	17,720.00	42.97
225-0000	Disability Insurance	57.87	0.00	0.00	268.08	485.00	55.27
	Total Employee Benefits	117,316.20	0.00	0.00	719,532.76	1,533,492.00	46.92
<b>300</b>							
Purchased Services							
312-0000	Staff Development-On Site	0.00	0.00	0.00	900.00	0.00	0.00
313-0000	Staff Development	0.00	0.00	0.00	0.00	5,000.00	0.00
315-0000	Food-Contracted	105.05	0.00	0.00	1,115.83	5,000.00	22.32
319-0000	Other Professional & Technical	24,426.08	0.00	0.00	118,105.37	1,283,250.00	9.20
321-0000	Sanitation Services	15,436.48	0.00	0.00	86,973.83	175,504.00	49.56
323-0000	Repair & Maintenance	36,831.11	0.00	0.00	213,762.63	417,200.00	51.24
325-0000	Rentals	20,612.53	0.00	0.00	88,664.61	259,750.00	34.13

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300	Purchased Services						
326-0000	Alarm System Services	17,047.00	0.00	0.00	46,042.81	100,000.00	46.04
333-0000	District Travel	140.24	0.00	0.00	297.60	0.00	0.00
347-0000	Telephone-Cellular	25.65	0.00	0.00	25.65	1,000.00	2.57
353-0000	License & Registration	0.00	0.00	0.00	0.00	50.00	0.00
363-0000	Repair & Maint-Equip Elec	0.00	0.00	0.00	2,296.00	40,500.00	5.67
364-0000	Repair & Maint-Finishing Matl	0.00	0.00	0.00	7,827.70	15,000.00	52.18
365-0000	Repair & Maint-Plumbing	14,298.46	0.00	0.00	47,198.40	70,000.00	67.43
366-0000	Repair & Maint-Roofing	1,040.01	0.00	0.00	21,140.96	76,000.00	27.82
367-0000	Repair & Maint-HVAC	44,963.00	0.00	0.00	156,212.32	357,000.00	43.76
368-0000	Repair & Maint-Snowplowing	0.00	0.00	0.00	0.00	600,000.00	0.00
371-0000	Water/Sewer Services	12,201.18	0.00	0.00	183,236.94	271,254.00	67.55
385-0000	Unemployment Insurance	460.00	0.00	0.00	460.00	7,000.00	6.57
392-0000	License & Registrations	0.00	0.00	0.00	561.00	1,500.00	37.40
397-0000	Software Licensing	0.00	0.00	0.00	31,278.90	91,000.00	34.37
	Total Purchased Services	187,586.79	0.00	0.00	1,006,100.55	3,776,008.00	26.64
400	Supplies & Materials						
411-0000	Supplies-General	68,139.14	0.00	0.00	301,178.20	885,178.00	34.02
415-0000	Supplies-Computer	249.87	0.00	0.00	997.74	1,000.00	99.77
416-0000	Supplies-Athletic Fields	6,642.40	0.00	0.00	17,703.37	41,500.00	42.66
417-0000	Supplies-Uniform	892.96	0.00	0.00	9,570.70	43,000.00	22.26
418-0000	Supplies-B&G Schools	0.00	0.00	0.00	0.00	70,000.00	0.00
464-0000	Gasoline	327.14	0.00	0.00	3,269.64	37,000.00	8.84
465-0000	Natural Gas	40.80	0.00	0.00	59,163.11	508,294.00	11.64
466-0000	Electricity	95,568.51	0.00	0.00	1,407,050.52	3,246,211.00	43.34
481-0000	Equipment < \$500	3,130.36	0.00	0.00	14,139.44	29,000.00	48.76
482-0000	Parts-Transportation	0.00	0.00	0.00	4,493.28	17,000.00	26.43
485-0000	Supplies - Air Filters	21,463.35	0.00	0.00	21,463.35	52,100.00	41.20
486-0000	Supplies - Mop Heads Towels Ma	27,058.28	0.00	0.00	89,654.78	32,900.00	272.51
493-0000	Supplies-Equip Elec	9,142.68	0.00	0.00	31,701.10	190,000.00	16.68
494-0000	Supplies-Finishing Matl	19,862.00	0.00	0.00	104,838.80	253,500.00	41.36
495-0000	Supplies-Plumbing	3,225.89	0.00	0.00	33,412.26	74,000.00	45.15
496-0000	Supplies-Roofing	0.00	0.00	0.00	0.00	12,000.00	0.00
497-0000	Supplies-HVAC	43,069.01	0.00	0.00	114,168.72	300,000.00	38.06
498-0000	Supplies-Bagged Salt	13,969.46	0.00	0.00	18,979.22	30,000.00	63.26
499-0000	Supplies-Bulk Salt	0.00	0.00	0.00	0.00	45,000.00	0.00
	Total Supplies & Materials	312,781.85	0.00	0.00	2,231,784.23	5,867,683.00	38.04
500	Capital Outlay						
521-0000	Buildings	40,167.60	0.00	0.00	78,991.24	300,000.00	26.33
531-0000	Improvements Other than Buildi	335.52	0.00	0.00	30,117.35	0.00	0.00
541-0000	Equipment	7,673.83	0.00	0.00	59,511.21	470,100.00	12.66
545-0000	Computer Equipment > \$500	0.00	0.00	0.00	0.00	45,000.00	0.00
	Total Capital Outlay	48,176.95	0.00	0.00	168,619.80	815,100.00	20.69
600	Other Objects						

# Income Statement

GL293 Date 01/28/22  
Time 11:54

Company 20 - Operations & Maintenance Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Fiscal Year 2022 Budget

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Consolidated

Operations & Maintenance Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
600	Other Objects						
641-0000	Dues & Fees	0.00	0.00	0.00	1,218.00	9,000.00	13.53
	Total Other Objects	0.00	0.00	0.00	1,218.00	9,000.00	13.53
700	Transfers						
701-0000	Transfer Interest	0.00	0.00	0.00	0.00	818,178.00	0.00
702-0000	Transfer Principal	0.00	0.00	0.00	0.00	1,735,000.00	0.00
	Total Transfers	0.00	0.00	0.00	0.00	2,553,178.00	0.00
900	System Accounts						
750	Capital Outlay - Capitalized						
751-0000	Equipment < \$5000	45,675.56	0.00	0.00	82,840.91	243,644.00	34.00
755-0000	Computer Equipment < \$5000	0.00	0.00	0.00	0.00	1,000.00	0.00
	Total Capital Outlay - Capita	45,675.56	0.00	0.00	82,840.91	244,644.00	33.86
	Total System Accounts	45,675.56	0.00	0.00	82,840.91	244,644.00	33.86
	Total Expense	1,668,184.18	0.00	0.00	8,691,033.38	23,634,834.00	36.77
	Total Net Change in Fund Balan	1,475,790.32-	0.00	0.00	2,793,006.55	988,469.00	282.56

# Income Statement

GL293 Date 01/28/22  
Time 11:54

Company 30 - Bond & Interest Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Fiscal Year 2022 Budget

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Consolidated

Bond & Interest Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	341,005.84	13,386,616.00	2.55
1112-0000	First PR YR General Levy	0.00	0.00	0.00	12,707,338.18	13,463,299.00	94.39
1511-0000	Interest on Investments	159.44	0.00	0.00	758.32	16,500.00	4.60
	Total Revenue from Local Sourc	159.44	0.00	0.00	13,049,102.34	26,866,415.00	48.57
	Total Revenue	159.44	0.00	0.00	13,049,102.34	26,866,415.00	48.57
<b>EXPENSE</b>							
300 Purchased Services							
319-0000	Other Professional & Technical	0.00	0.00	0.00	3,050.00	18,000.00	16.94
	Total Purchased Services	0.00	0.00	0.00	3,050.00	18,000.00	16.94
600 Other Objects							
611-0000	Redemption of Principle	1,835,000.00	0.00	0.00	5,126,781.65	3,391,782.00	151.15
612-0000	Lease Purchase-Principle	0.00	0.00	0.00	0.00	3,125,801.00	0.00
621-0000	Interest	5,638,589.84	0.00	0.00	18,886,808.19	24,659,466.00	76.59
	Total Other Objects	7,473,589.84	0.00	0.00	24,013,589.84	31,177,049.00	77.02
700 Transfers							
701-0000	Transfer Interest	0.00	0.00	0.00	0.00	818,178.00-	0.00
702-0000	Transfer Principal	0.00	0.00	0.00	1,390,800.73-	3,125,801.00-	44.49
	Total Transfers	0.00	0.00	0.00	1,390,800.73-	3,943,979.00-	35.26
	Total Expense	7,473,589.84	0.00	0.00	22,625,839.11	27,251,070.00	83.03
	Total Net Change in Fund Balan	7,473,430.40-	0.00	0.00	9,576,736.77-	384,655.00-	2489.70

# Income Statement

Consolidated

Transportation Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	107,143.63	4,395,846.00	2.44
1112-0000	First PR YR General Levy	0.00	0.00	0.00	4,002,816.33	4,280,982.00	93.50
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	0.00	366,709.00	0.00
1511-0000	Interest on Investments	229.88	0.00	0.00	6,039.27	7,300.00	82.73
1994-0000	Field Trips	2,223.24	0.00	0.00	38,690.12	186,000.00	20.80
	Total Revenue from Local Sourc	2,453.12	0.00	0.00	4,154,689.35	9,236,837.00	44.98
STATE Revenue from State Sources							
3500-0000	Transportation-Regular	0.00	0.00	0.00	1,746,133.10	3,480,103.00	50.17
3510-0000	Transportation-Special Ed	0.00	0.00	0.00	2,659,263.96	5,085,163.00	52.29
	Total Revenue from State Sourc	0.00	0.00	0.00	4,405,397.06	8,565,266.00	51.43
	Total Revenue	2,453.12	0.00	0.00	8,560,086.41	17,802,103.00	48.08
<b>EXPENSE</b>							
100 Expense Salaries							
115-0000	Non-Certified Supervision/Head	10,944.42	0.00	0.00	51,059.42	94,838.00	53.84
116-0000	Non-Certified Sec/Spec	4,848.90	0.00	0.00	22,555.51	42,186.00	53.47
132-0000	1.5 Overtime	0.00	0.00	0.00	53.04	100.00	53.04
148-0000	Extra Pay-Non-Certified	214.24	0.00	0.00	807.57	1,300.00	62.12
149-0000	Extra Pay-Certified	33,100.00	0.00	0.00	173,608.75	315,000.00	55.11
161-0000	Mileage Stipend	276.93	0.00	0.00	1,292.28	2,400.00	53.85
	Total Salaries	49,384.49	0.00	0.00	249,376.57	455,824.00	54.71
200 Employee Benefits							
211-0000	Teachers Retirement (TRS)	193.05	0.00	0.00	1,029.49	1,003.00	102.64
218-0000	THIS Fund Employer Contributio	219.04	0.00	0.00	1,149.22	1,750.00	65.67
221-0000	Life Insurance	24.06	0.00	0.00	111.08	217.00	51.19
222-0000	Medical Insurance	1,891.82	0.00	0.00	6,758.84	6,281.00	107.61
223-0000	Dental Insurance	150.28	0.00	0.00	901.68	1,400.00	64.41
224-0000	Vision Insurance	26.16	0.00	0.00	156.96	249.00	63.04
225-0000	Disability Insurance	16.41	0.00	0.00	76.01	139.00	54.68
226-0000	HRA/HSA Board Contributions	150.00	0.00	0.00	250.00	0.00	0.00
	Total Employee Benefits	2,670.82	0.00	0.00	10,433.28	11,039.00	94.51
300 Purchased Services							
315-0000	Food-Contracted	0.00	0.00	0.00	4,132.74	0.00	0.00
319-0000	Other Professional & Technical	0.00	0.00	0.00	0.00	6,057.00	0.00
321-0000	Sanitation Services	387.84	0.00	0.00	6,056.44	23,585.00	25.68
323-0000	Repair & Maintenance	2,453.44	0.00	0.00	13,963.08	35,836.00	38.96

# Income Statement

GL293 Date 01/28/22  
Time 11:54

Company 40 - Transportation Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

Fiscal Year 2022 Budget

Consolidated

Transportation Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
300	Purchased Services						
325-0000	Rentals	1,751.12	0.00	0.00	8,755.60	32,891.00	26.62
331-0000	Pupil Transportation-General	65,106.79	0.00	0.00	516,185.35	1,123,380.00	45.95
333-0000	District Travel	0.00	0.00	0.00	1,513.73	10,600.00	14.28
334-0000	Professional Meetings	0.00	0.00	0.00	0.00	615.00	0.00
336-0000	Pupil Transportation-Field Tri	19,954.47	0.00	0.00	135,080.88	384,293.00	35.15
341-0000	Postage & Shipping Charges	0.00	0.00	0.00	0.00	5,181.00	0.00
346-0000	Telephone - WAN and Internet	0.00	0.00	0.00	0.00	425.00	0.00
347-0000	Telephone-Cellular	60.58	0.00	0.00	363.86	772.00	47.13
353-0000	License & Registration	0.00	0.00	0.00	220.00	724.00	30.39
361-0000	Printing & Binding	0.00	0.00	0.00	6,760.92	8,950.00	75.54
371-0000	Water/Sewer Services	238.90	0.00	0.00	2,794.73	6,023.00	46.40
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	52,800.00	52,800.00	100.00
392-0000	License & Registrations	0.00	0.00	0.00	180.00	1,263.00	14.25
394-0000	Managment Fees-Transportation	2,220,677.97	0.00	0.00	6,290,998.30	14,541,782.00	43.26
	Total Purchased Services	2,310,631.11	0.00	0.00	7,039,805.63	16,235,177.00	43.36
400	Supplies & Materials						
411-0000	Supplies-General	5,766.62	0.00	0.00	6,215.13	11,435.00	54.35
462-0000	Oil	0.00	0.00	0.00	8,769.89	57,305.00	15.30
464-0000	Gasoline	19,138.90	0.00	0.00	362,597.56	966,137.00	37.53
465-0000	Natural Gas	0.00	0.00	0.00	2,096.66	11,943.00	17.56
482-0000	Parts-Transportation	1,115.46	0.00	0.00	5,789.35	9,607.00	60.26
	Total Supplies & Materials	26,020.98	0.00	0.00	385,468.59	1,056,427.00	36.49
500	Capital Outlay						
521-0000	Buildings	0.00	0.00	0.00	20,035.00	0.00	0.00
531-0000	Improvements Other than Buildi	0.00	0.00	0.00	10,511.50	0.00	0.00
541-0000	Equipment	0.00	0.00	0.00	0.00	43,636.00	0.00
	Total Capital Outlay	0.00	0.00	0.00	30,546.50	43,636.00	70.00
	Total Expense	2,388,707.40	0.00	0.00	7,715,630.57	17,802,103.00	43.34
	Total Net Change in Fund Balan	2,386,254.28-	0.00	0.00	844,455.84	0.00	0.00

# Income Statement

GL293 Date 01/28/22  
Time 11:54

Company 50 - Municipal Retirement Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Fiscal Year 2022 Budget

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Consolidated

Municipal Retirement Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	34,404.26	1,381,330.00	2.49
1112-0000	First PR YR General Levy	0.00	0.00	0.00	1,285,320.24	1,345,355.00	95.54
1511-0000	Interest on Investments	156.15	0.00	0.00	3,267.81	5,800.00	56.34
Total Revenue from Local Sourc		156.15	0.00	0.00	1,322,992.31	2,732,485.00	48.42
Total Revenue		156.15	0.00	0.00	1,322,992.31	2,732,485.00	48.42
<b>EXPENSE</b>							
Expense							
200 Employee Benefits							
212-0000	Municipal Retirement (IMRF)	365,290.60	0.00	0.00	1,509,512.21	2,648,437.00	57.00
Total Employee Benefits		365,290.60	0.00	0.00	1,509,512.21	2,648,437.00	57.00
Total Expense		365,290.60	0.00	0.00	1,509,512.21	2,648,437.00	57.00
Total Net Change in Fund Balan		365,134.45-	0.00	0.00	186,519.90-	84,048.00	221.92-

# Income Statement

GL293 Date 01/28/22  
Time 11:55

Company 51 - Social Security/Medicare Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Fiscal Year 2022 Budget

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Consolidated

Social Security/Medicare Fund Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
<b>LOCAL</b>							
Revenue from Local Sources							
1151-0000	CUR YR Soc Sec/Medicare Levy	0.00	0.00	0.00	39,319.16	1,616,469.00	2.43
1152-0000	First PR YR Soc Sec/Medicare L	0.00	0.00	0.00	1,468,926.48	1,574,231.00	93.31
1231-0000	Corporate Personal Property Re	0.00	0.00	0.00	500,000.00	500,000.00	100.00
1511-0000	Interest on Investments	53.46	0.00	0.00	1,138.65	1,600.00	71.17
Total Revenue from Local Sourc		53.46	0.00	0.00	2,009,384.29	3,692,300.00	54.42
Total Revenue		53.46	0.00	0.00	2,009,384.29	3,692,300.00	54.42
<b>EXPENSE</b>							
Expense							
<b>200</b>							
Employee Benefits							
213-0000	Federal Insurance Contribution	228,131.90	0.00	0.00	926,060.95	1,882,769.00	49.19
214-0000	Medicare Only	272,530.76	0.00	0.00	972,594.45	2,304,448.00	42.21
Total Employee Benefits		500,662.66	0.00	0.00	1,898,655.40	4,187,217.00	45.34
Total Expense		500,662.66	0.00	0.00	1,898,655.40	4,187,217.00	45.34
Total Net Change in Fund Balan		500,609.20-	0.00	0.00	110,728.89	494,917.00-	22.37-

# Income Statement

GL293 Date 01/28/22  
Time 11:55

Company 60 - Site & Construction Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Consolidated

Site & Construction Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
LOCAL	Revenue from Local Sources						
1511-0000	Interest on Investments	11,346.15-	0.00	0.00	18,320.58-	90,000.00	20.36-
1960-0000	Surplus from TIF Funds	0.00	0.00	0.00	42,598.04	0.00	0.00
	Total Revenue from Local Sourc	11,346.15-	0.00	0.00	24,277.46	90,000.00	26.97
	Total Revenue	11,346.15-	0.00	0.00	24,277.46	90,000.00	26.97
<b>EXPENSE</b>							
500	Capital Outlay						
521-0000	Buildings	2,130,527.03	0.00	0.00	11,973,347.27	23,637,664.00	50.65
	Total Capital Outlay	2,130,527.03	0.00	0.00	11,973,347.27	23,637,664.00	50.65
	Total Expense	2,130,527.03	0.00	0.00	11,973,347.27	23,637,664.00	50.65
	Total Net Change in Fund Balan	2,141,873.18-	0.00	0.00	11,949,069.81-	23,547,664.00-	50.74

# Income Statement

GL293 Date 01/28/22  
Time 11:55

Company 61 - Impact Fees Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Fiscal Year 2022 Budget

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Consolidated

Impact Fees Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1511-0000	Interest on Investments	541.11	0.00	0.00	10,883.77	20,000.00	54.42
1931-0000	Impact Fees-East Dundee/West D	0.00	0.00	0.00	5,904.00	175,398.00	3.37
1937-0000	Impact Fees-Hampshire	0.00	0.00	0.00	1,346.51	23,167.00	5.81
1939-0000	Impact Fees-Algonquin/Carpente	0.00	0.00	0.00	0.00	200,000.00	0.00
1941-0000	Technology E-Rate Revenue	0.00	0.00	0.00	0.00	101,435.00	0.00
	Total Revenue from Local Sourc	541.11	0.00	0.00	18,134.28	520,000.00	3.49
	Total Revenue	541.11	0.00	0.00	18,134.28	520,000.00	3.49
<b>EXPENSE</b>							
Expense							
	Total Net Change in Fund Balan	541.11	0.00	0.00	18,134.28	520,000.00	3.49

# Income Statement

GL293 Date 01/28/22  
Time 11:55

Company 70 - Working Capital Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Fiscal Year 2022 Budget

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Consolidated

Working Capital Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1111-0000	CUR YR General Levy	0.00	0.00	0.00	50.25	2,019.00	2.49
1112-0000	First PR YR General Levy	0.00	0.00	0.00	1,877.03	1,967.00	95.43
1511-0000	Interest on Investments	1,442.19	0.00	0.00	29,007.44	53,000.00	54.73
Total Revenue from Local Sourc		1,442.19	0.00	0.00	30,934.72	56,986.00	54.28
Total Revenue		1,442.19	0.00	0.00	30,934.72	56,986.00	54.28
<b>EXPENSE</b>							
Expense							
Total Net Change in Fund Balan		1,442.19	0.00	0.00	30,934.72	56,986.00	54.28

# Income Statement

GL293 Date 01/28/22  
Time 11:55

Company 80 - Tort Immunity Fund USD  
Income Statement  
For Period 6 Through 6 Ending December 31, 2021

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Consolidated

Tort Immunity Fund

Consolidated

Account Nbr	Description	Period Amount	Period Budget	Pct Of Budget	Year To Date Amount	Year To Date Budget	Pct Of Budget
<b>REVENUE</b>							
Revenue							
LOCAL Revenue from Local Sources							
1121-0000	CUR YR Tort Immunity Levy	0.00	0.00	0.00	942,656.71	1,010,234.00	93.31
1122-0000	First PR YR Tort Immunity Levy	0.00	0.00	0.00	0.00	983,909.00	0.00
1511-0000	Interest on Investments	0.00	0.00	0.00	6.77	200.00	3.39
Total Revenue from Local Sourc		0.00	0.00	0.00	942,663.48	1,994,343.00	47.27
Total Revenue		0.00	0.00	0.00	942,663.48	1,994,343.00	47.27
<b>EXPENSE</b>							
Expense							
300 Purchased Services							
382-0000	Fidelity Bond Premiums	0.00	0.00	0.00	2,150.00	19,688.00	10.92
383-0000	Worker's Compensation Insuranc	0.00	0.00	0.00	1,123,224.00	1,123,221.00	100.00
389-0000	Insurance-Fire-Theft-All Other	0.00	0.00	0.00	954,285.00	954,285.00	100.00
Total Purchased Services		0.00	0.00	0.00	2,079,659.00	2,097,194.00	99.16
Total Expense		0.00	0.00	0.00	2,079,659.00	2,097,194.00	99.16
Total Net Change in Fund Balan		0.00	0.00	0.00	1,136,995.52-	102,851.00-1105.48	

**Pcard Statement****Posting Date****January 2022****Merchant****Transaction Amount****Comments**

12/14/2021	2080media	4000.00	STUDENT
12/14/2021	2080media	4000.00	STUDENT
12/7/2021	27 - Ec - Lou Malnatis	253.05	STAFF
12/13/2021	Adobe 800-833-6687	29.99	STAFF
12/6/2021	Adobe Inc	9.99	STAFF
1/5/2022	Adobe Inc	9.99	STAFF
12/15/2021	Airgas Usa, Llc	195.21	BG
12/8/2021	Aldi 40029	79.69	FACS
12/6/2021	Aldi 40037	20.97	STUDENT
12/13/2021	Aldi 40046	13.64	STUDENT
12/17/2021	Alianos JsIs Inc	228.77	STAFF
1/4/2022	Asq Ecommerce	179.00	STAFF
1/5/2022	Asq Ecommerce	36.13	STAFF
12/17/2021	Att Bill Payment	3241.78	AP BOARD APPROVED
12/6/2021	Barnes & Noble #3407	75.00	STUDENT
12/13/2021	Barnes & Noble #3407	53.94	STUDENT
12/6/2021	Bed Bath & Beyond #190	215.42	STAFF
12/24/2021	Best Buy Mht 00003152	39.99	STAFF
12/15/2021	Best Buy Mht 00011692	49.99	STAFF
12/14/2021	Bestbuycom806545120448	24.99	STAFF
12/15/2021	Bestbuycom806545896334	59.99	STAFF
12/16/2021	Bestbuycom806545896334	-59.99	STAFF
12/20/2021	Biaggis Algonquin	734.59	STAFF
12/6/2021	Buona 20	38.52	BG
12/17/2021	Buona Ctr 20	625.95	STAFF
12/13/2021	Butcher On The Block	710.17	STAFF
12/20/2021	Butcher On The Block	749.33	STAFF
12/9/2021	Butera Fruit Market	32.83	FACS
12/10/2021	Butera Fruit Market	15.85	FACS
12/23/2021	Comcast Business	7500.00	AP BOARD APPROVED
12/13/2021	Cucina Bella	1358.75	STAFF
12/16/2021	Cucina Bella	75.00	STAFF
12/20/2021	Daily Projects	444.50	STAFF
12/13/2021	Dairy Queen #15053	325.00	STAFF
12/22/2021	Dd/Br #356491	26.98	STUDENT
12/9/2021	Dollar Tree	32.50	STUDENT
12/13/2021	Dollar Tree	36.25	STAFF
12/15/2021	Dollar Tree	66.25	STUDENT
12/15/2021	Dollar Tree	56.25	STAFF
12/15/2021	Dollar Tree	30.00	STAFF
12/16/2021	Dollar Tree	333.75	STUDENT
12/27/2021	Dollar Tree	13.75	STUDENT

12/13/2021	Dollar Tree, Inc.	52.20	STUDENT
12/15/2021	Dollartree	90.00	STUDENT
12/30/2021	Dollartree	14.78	FACS
12/13/2021	Dunkin #345659 Q35	139.92	STUDENT
12/6/2021	Dunkin #347245 Q35	19.99	STUDENT
12/6/2021	Dunkin #353718 Q35	252.86	STUDENT
12/13/2021	Dunkin #353718 Q35	81.11	STAFF
12/20/2021	Dunkin #353988 Q35	105.54	STAFF
12/23/2021	Eig Constantcontact.Co	45.00	STAFF
12/16/2021	El Fuego	50.00	STAFF
12/16/2021	El Fuego	1420.00	STAFF
12/20/2021	El Fuego	368.95	STUDENT
12/30/2021	El Molino Inc	186.30	STUDENT
12/7/2021	Elgin Key & Lock Co In	34.71	BG
12/9/2021	Elgin Key & Lock Co In	43.42	BG
12/16/2021	Elgin Key & Lock Co In	43.71	BG
12/16/2021	Embassy Suites	839.20	TRAVEL
12/23/2021	Fedex 00012005	93.92	POSTAGE
12/13/2021	Fedex 82787929	36.05	POSTAGE
12/13/2021	Fedex 82788510	21.60	POSTAGE
1/5/2022	Fedex 82960601	287.20	STAFF
1/5/2022	Fedex 82961291	17.96	STAFF
12/27/2021	Fedex Offic53400005348	2.40	POSTAGE
12/27/2021	Fedex Offic53400005348	49.41	POSTAGE
12/14/2021	Feed.Mikle.Com	179.00	STAFF
12/15/2021	Ferguson Ent #1123	55.86	BG
12/6/2021	Fiv Blessed Little Kch	119.60	STAFF
12/15/2021	Five Below 716	72.00	STAFF
12/8/2021	Five Star Tennis Compa	120.00	STAFF
12/17/2021	Five Star Tennis Compa	120.00	STAFF
12/6/2021	Garibaldis Italian Eat	614.00	STUDENT
1/5/2022	Garibaldis Italian Eat	350.00	STUDENT
12/16/2021	Gensburg Calandriello	7160.00	AP BOARD APPROVED
12/8/2021	Gustave A Larson Compa	95.76	BG
12/10/2021	Gustave A Larson Compa	119.70	BG
12/10/2021	Gustave A Larson Compa	138.06	BG
12/10/2021	Gustave A Larson Compa	154.50	BG
12/15/2021	Gustave A Larson Compa	53.40	BG
12/16/2021	Gustave A Larson Compa	49.92	BG
12/23/2021	Gustave A Larson Compa	81.66	BG
12/23/2021	Gustave A Larson Compa	100.19	BG
12/30/2021	Gustave A Larson Compa	394.92	BG
1/4/2022	Gustave A Larson Compa	55.18	BG
1/5/2022	Hampshire Napa	-18.00	BUILDING
1/5/2022	Hampshire Napa	16.82	BUILDING
1/5/2022	Hampshire Napa	18.00	BUILDING
1/5/2022	Hampshire Napa	42.98	BUILDING
12/13/2021	Henrys Tavern - Denve	39.41	STAFF

12/7/2021	Hilton Hotel Austin Co	726.57	STAFF
12/21/2021	Homegoods #290	69.98	STAFF
12/13/2021	Hy-Vee Sycamore 1642	49.63	STUDENT
12/8/2021	lasb	-399.00	STAFF
12/27/2021	Indeed	500.00	STAFF
1/3/2022	Indeed	120.00	STAFF
12/10/2021	J.W. Pepper	12.75	STUDENT
12/8/2021	Jc Licht - 1250 - Algo	80.15	BG
12/14/2021	Jc Licht - 1250 - Algo	35.00	BG
12/24/2021	Jc Licht - 1250 - Algo	58.77	BG
1/5/2022	Jc Licht - 1250 - Algo	111.96	BG
1/5/2022	Jc Licht - 1250 - Algo	120.64	BG
12/30/2021	Jersey Mikes 27009	314.77	STUDENT
12/17/2021	Jewel Osco 1256	118.96	STAFF
12/10/2021	Jewel Osco 1306	50.57	STAFF
12/17/2021	Jewel Osco 1306	28.45	STAFF
12/20/2021	Jewel Osco 1306	25.00	STAFF
12/20/2021	Jewel Osco 1306	126.07	STAFF
12/16/2021	Jewel Osco 2517	15.74	STAFF
12/7/2021	Jewel Osco 3347	40.00	STUDENT
12/20/2021	Jewel Osco 3394	780.10	STAFF
12/20/2021	Jewel Osco 3394	54.44	STUDENT
12/20/2021	Jimmy Johns - 836 - Mo	88.98	STUDENT
12/8/2021	Jimmy Johns # 466 - M	50.71	STAFF
12/9/2021	Jimmy Johns # 466 - M	51.92	STAFF
12/13/2021	Jimmy Johns # 466 - M	74.49	STUDENT
12/13/2021	Jimmy Johns # 466 - M	263.47	STUDENT
12/13/2021	Jimmy Johns # 466 - M	86.47	STAFF
12/14/2021	Jimmy Johns # 466 - M	141.47	STAFF
12/16/2021	Jimmy Johns # 500 - M	10.74	STAFF
12/16/2021	Jimmy Johns # 500 - M	1146.08	STAFF
12/21/2021	Jjb Jibjab Ecards	12.00	STUDENT
12/30/2021	Joann Stores #2465	127.60	FACS
1/4/2022	Kjr Distributing	942.40	STUDENT
12/10/2021	Little Caesars 3261-0	94.44	STUDENT
12/17/2021	Lou Malnatis - Lakewoo	390.75	STAFF
12/8/2021	Lowes #01739	99.20	BUILDING
12/20/2021	Lyft Memb Dec	9.99	STAFF
12/6/2021	Majorias Commerce Rest	15.86	STAFF
12/20/2021	McAlisters Deli 10134	69.02	STAFF
12/8/2021	McAlisters Mm 101345	148.76	STAFF
12/16/2021	McDonalds F13570	8.72	STAFF
12/17/2021	McDonalds F22889	128.64	STUDENT
12/20/2021	McDonalds F7218	41.97	STUDENT
12/20/2021	McDonalds M6195	85.57	STUDENT
12/23/2021	Megafab Wa Whitney	839.77	STUDENT
12/17/2021	Meijer # 182	15.12	STUDENT
12/17/2021	Meijer # 182	16.00	STUDENT

12/17/2021	Meijer # 182	-15.12	STUDENT
12/13/2021	Meijer # 183	47.87	STUDENT
12/6/2021	Meijer # 206	19.41	FACS
12/6/2021	Meijer # 206	142.48	FACS
12/8/2021	Meijer # 206	72.56	FACS
12/9/2021	Meijer # 206	32.46	STUDENT
12/9/2021	Meijer # 206	127.72	FACS
12/15/2021	Meijer # 206	90.41	STAFF
12/15/2021	Meijer # 206	93.68	FACS
12/15/2021	Meijer # 206	5.37	STAFF
12/16/2021	Meijer # 206	10.17	STUDENT
12/16/2021	Meijer # 206	126.58	FACS
12/16/2021	Meijer # 206	20.97	STAFF
12/17/2021	Meijer # 206	914.46	STUDENT
12/20/2021	Meijer # 206	47.92	BG
12/20/2021	Meijer # 206	235.74	STUDENT
12/20/2021	Meijer # 206	28.99	STAFF
12/20/2021	Meijer # 206	8.95	STAFF
12/24/2021	Meijer # 206	262.58	STUDENT
12/27/2021	Meijer # 206	273.32	STUDENT
12/29/2021	Meijer # 206	43.56	STUDENT
12/29/2021	Meijer # 206	273.51	STUDENT
12/30/2021	Meijer # 206	232.80	STUDENT
12/6/2021	Menards Carpentersvill	55.39	BG
12/6/2021	Menards Carpentersvill	179.98	BUILDING
12/6/2021	Menards Carpentersvill	136.36	BUILDING
12/6/2021	Menards Carpentersvill	10.65	BUILDING
12/8/2021	Menards Carpentersvill	14.11	BG
12/9/2021	Menards Carpentersvill	77.70	BG
12/9/2021	Menards Carpentersvill	2.59	BG
12/9/2021	Menards Carpentersvill	56.83	BG
12/13/2021	Menards Carpentersvill	20.78	BG
12/13/2021	Menards Carpentersvill	44.53	BUILDING
12/13/2021	Menards Carpentersvill	187.09	BUILDING
12/15/2021	Menards Carpentersvill	25.86	BG
12/15/2021	Menards Carpentersvill	35.53	BG
12/15/2021	Menards Carpentersvill	5.56	BUILDING
12/17/2021	Menards Carpentersvill	27.96	BG
12/20/2021	Menards Carpentersvill	3.29	BG
12/20/2021	Menards Carpentersvill	40.65	BUILDING
12/22/2021	Menards Carpentersvill	31.92	BUILDING
12/23/2021	Menards Carpentersvill	82.38	BG
12/23/2021	Menards Carpentersvill	41.88	BG
12/27/2021	Menards Carpentersvill	49.98	BG
12/27/2021	Menards Carpentersvill	5.82	STUDENT
12/27/2021	Menards Carpentersvill	64.23	BUILDING
1/5/2022	Menards Carpentersvill	19.09	BG
12/9/2021	Menards Crystal Lake I	91.62	BG

12/22/2021	Menards Sycamore II	89.99	STAFF
12/9/2021	Michaels #9490	34.97	STAFF
12/14/2021	Michaels #9490	-34.97	STAFF
12/6/2021	Michaels Stores 4802	234.87	STAFF
12/14/2021	Michaels Stores 4802	9.96	STAFF
12/6/2021	Midway Airport Parking	60.00	TRAVEL
12/17/2021	New Beginnings Confec	395.00	STAFF
12/21/2021	New Beginnings Confec	200.00	STAFF
1/4/2022	Nspra	295.00	STAFF
12/14/2021	Officemax/Depot 6370	62.59	STAFF
12/9/2021	Old Navy US 3321	97.00	STUDENT
12/9/2021	Old Navy US 3321	170.55	STUDENT
12/9/2021	Old Navy US 3321	342.64	STUDENT
12/10/2021	Olive Garden 0021156	410.81	STUDENT
12/6/2021	Original Country Donut	18.58	STUDENT
12/20/2021	Panda Express 964	27.20	STUDENT
12/16/2021	Panera Bread #203291 O	59.61	STAFF
12/13/2021	Panera Bread #204017 O	437.84	STAFF
12/10/2021	Panera Bread #204022 O	470.48	STAFF
12/29/2021	Panera Bread #204091 P	13.98	STUDENT
12/27/2021	Papa Saverios	267.50	STUDENT
12/20/2021	Papa Saverios - Huntle	136.61	STUDENT
12/17/2021	Party City 5318	15.00	STAFF
12/21/2021	Party City 5318	60.00	STAFF
12/17/2021	Party City 932	13.00	STAFF
1/5/2022	Paypal Itccca	721.00	STAFF
1/5/2022	Paypal Itccca	824.00	STAFF
1/4/2022	Petco 673 63506737	4.99	STUDENT
12/15/2021	Pioneer Athletics	145.30	BUILDING
12/6/2021	Pp Yellowcab62	43.20	TRAVEL
12/9/2021	Ra Adams Enterprises I	185.30	BG
12/27/2021	Ralph Helm Inc Elgin	112.90	BUILDING
12/27/2021	Randall Roadhouse Tave	36.44	STAFF
1/5/2022	Randall Roadhouse Tave	156.12	STAFF
12/20/2021	Red Robin No 343	171.36	STAFF
12/24/2021	Rosatis Pizza Hampshir	100.00	STAFF
12/6/2021	Rosies Gluten Free Swe	36.00	STAFF
12/8/2021	Russo Power Equipment	71.98	BUILDING
12/24/2021	Russo Power Equipment	25.98	BUILDING
1/4/2022	Russo Power Equipment	50.68	BUILDING
12/15/2021	Sams Club #4942	213.58	STAFF
1/4/2022	Sams Club #4942	96.44	FACS
12/9/2021	Sams Club #6339	127.57	STUDENT
12/16/2021	Sams Club #6339	42.32	STAFF
12/16/2021	Sams Club #6339	45.84	STAFF
12/17/2021	Sams Club #6339	35.76	STUDENT
12/27/2021	Sams Club #6339	24.40	STUDENT
12/13/2021	Sams Club Renewal	74.64	FACS

12/6/2021	Samsclub #6339	32.40	STAFF
12/7/2021	Samsclub #6339	60.32	STAFF
12/9/2021	Samsclub #6339	127.46	STUDENT
12/16/2021	Samsclub #6339	247.38	STUDENT
12/16/2021	Samsclub #6339	570.08	STUDENT
12/16/2021	Samsclub #6339	150.44	STUDENT
12/20/2021	Samsclub #6339	113.80	STUDENT
12/22/2021	Samsclub #6339	71.52	STUDENT
12/24/2021	Samsclub #6339	46.68	STUDENT
12/30/2021	Samsclub #6339	68.12	STUDENT
12/6/2021	Samsclub.Com	219.98	STAFF
12/13/2021	Samsclub.Com	24.56	STAFF
12/31/2021	Samsclub.Com	26.24	STUDENT
12/23/2021	Sewing Concepts	48.00	FACS
12/6/2021	Shake Shack Main West	16.76	STAFF
12/7/2021	Sherwin Williams 70304	75.00	BG
12/10/2021	Sherwin Williams 70304	234.73	BG
12/15/2021	Sherwin Williams 70304	64.23	BG
12/20/2021	Sherwin Williams 70304	207.33	BG
12/20/2021	Sherwin Williams 70304	70.84	BG
12/15/2021	Smashburger #1031	17.91	STAFF
12/7/2021	Societyforhumanresourc	219.00	STAFF
12/17/2021	Sq Andersens Engravin	345.00	STUDENT
1/5/2022	Sq Authorized Food Eq	111.23	BG
12/7/2021	Sq Chicago Culinary K	744.00	STAFF
12/14/2021	Sq Grahams Fine Choc	398.00	STAFF
12/10/2021	Sq Roll N Donut Cafe	322.95	STAFF
12/6/2021	Staples 00116590	25.58	STUDENT
12/16/2021	Starbucks Store 02626	26.00	STUDENT
12/7/2021	Steiner Elec Crystal L	30.43	BG
12/7/2021	Steiner Elec Crystal L	107.67	BG
12/7/2021	Steiner Elec Crystal L	1233.36	BG
12/8/2021	Steiner Elec Crystal L	95.42	BG
12/14/2021	Steiner Elec Crystal L	75.65	BG
12/21/2021	Steiner Elec Crystal L	52.44	BG
12/23/2021	Steiner Elec Crystal L	325.80	BG
12/6/2021	Target 00018010	14.16	STAFF
12/7/2021	Target 00018010	24.97	STAFF
12/9/2021	Target 00018010	19.16	BG
12/9/2021	Target 00018010	9.99	STAFF
12/14/2021	Target 00018010	35.95	STUDENT
12/16/2021	Target 00018010	25.32	STAFF
12/16/2021	Target 00018010	6.00	STUDENT
12/16/2021	Target 00018010	68.45	STUDENT
12/16/2021	Target 00018010	21.57	STAFF
12/17/2021	Target 00018010	227.95	STUDENT
12/21/2021	Target 00018010	142.96	STAFF
12/13/2021	Target 00021220	78.98	STUDENT

12/20/2021	Taylor Street Pizza	183.45	STUDENT
12/20/2021	Taylor Street Pizza	145.50	STUDENT
12/30/2021	Taylor Street Pizza	31.73	STUDENT
12/27/2021	Taylor Street Pizza Of	106.00	STUDENT
12/20/2021	Tec #124	9.21	BG
12/13/2021	Tgi Fridays #0573	23.88	STAFF
12/6/2021	The Flolo Corporation	61.00	BG
12/13/2021	The Home Depot #1913	193.76	BG
12/6/2021	The Home Depot #1940	10.97	BG
12/6/2021	The Home Depot #1940	49.15	BG
12/6/2021	The Home Depot #1940	116.24	BG
12/8/2021	The Home Depot #1940	25.96	BG
12/9/2021	The Home Depot #1940	99.80	BG
12/9/2021	The Home Depot #1940	19.84	BG
12/9/2021	The Home Depot #1940	31.92	BG
12/9/2021	The Home Depot #1940	19.97	BG
12/9/2021	The Home Depot #1940	96.38	BG
12/10/2021	The Home Depot #1940	13.98	BG
12/13/2021	The Home Depot #1940	218.45	BG
12/13/2021	The Home Depot #1940	201.32	BUILDING
12/15/2021	The Home Depot #1940	50.94	BG
12/15/2021	The Home Depot #1940	7.86	BG
12/16/2021	The Home Depot #1940	57.90	BG
12/16/2021	The Home Depot #1940	47.08	BG
12/16/2021	The Home Depot #1940	10.98	BG
12/16/2021	The Home Depot #1940	20.82	BG
12/16/2021	The Home Depot #1940	582.43	BUILDING
12/17/2021	The Home Depot #1940	81.65	BUILDING
12/20/2021	The Home Depot #1940	75.20	BG
12/20/2021	The Home Depot #1940	45.68	BG
12/20/2021	The Home Depot #1940	30.98	BG
12/20/2021	The Home Depot #1940	56.81	BG
12/20/2021	The Home Depot #1940	47.30	BG
12/20/2021	The Home Depot #1940	95.58	BG
12/22/2021	The Home Depot #1940	185.98	BG
12/22/2021	The Home Depot #1940	99.97	BG
12/23/2021	The Home Depot #1940	28.86	BG
12/23/2021	The Home Depot #1940	2.73	BG
12/23/2021	The Home Depot #1940	29.84	BG
12/24/2021	The Home Depot #1940	110.34	BUILDING
12/27/2021	The Home Depot #1940	43.75	BG
1/5/2022	The Home Depot #1940	11.96	BUILDING
12/6/2021	The Home Depot #1948	40.36	BG
12/6/2021	The Home Depot #1948	111.38	BUILDING
12/9/2021	The Home Depot #1948	31.10	BG
12/13/2021	The Home Depot #1948	3.28	BUILDING
12/22/2021	The Home Depot #1948	84.91	BG
12/22/2021	The Home Depot #1948	77.22	BG

12/22/2021	The Home Depot #1948	170.94	BUILDING
12/24/2021	The Home Depot #1948	50.41	BUILDING
12/27/2021	The Home Depot #1948	7.97	BUILDING
1/5/2022	The Home Depot #1948	31.97	BG
1/5/2022	The Pampered Chef Ltd	431.92	STUDENT
12/16/2021	The Ups Store 2361	10.71	POSTAGE
1/5/2022	The Webstaurant Store	407.58	STUDENT
1/5/2022	Thermosystems Llc	287.91	BG
12/10/2021	Thorntons #0119	100.00	STUDENT
12/21/2021	Tobinson Hdwe	28.48	BUILDING
12/7/2021	Tractor Supply # 131	80.19	BG
12/8/2021	Tractor Supply # 131	7.38	BUILDING
12/10/2021	Tractor Supply # 131	169.98	BUILDING
12/6/2021	Tractor Supply #2260	52.78	BG
12/6/2021	Trane Supply-112420	12.70	BG
12/8/2021	Trane Supply-112420	210.57	BG
12/13/2021	Trane Supply-112420	247.10	BG
12/13/2021	Trane Supply-112420	-156.58	BG
12/13/2021	Trane Supply-112420	511.76	BG
12/22/2021	Trane Supply-112420	201.26	BG
12/16/2021	Tropical Smoothie Cafe	536.12	STAFF
12/14/2021	Tst Marco S Coal Fire	35.19	STAFF
12/17/2021	Tst Southern Belles	360.50	STAFF
12/17/2021	Tst Southern Belles	360.50	STAFF
12/17/2021	Tst Southern Belles	257.50	STAFF
12/17/2021	Tst Tap House Grill A	127.91	STAFF
12/22/2021	Usps Po 1600960102	7.24	POSTAGE
12/10/2021	Usps Po 1600960105	10.20	POSTAGE
12/24/2021	Usps Po 1600960105	87.52	STAFF
12/6/2021	Usps Po 1613080110	8.80	POSTAGE
12/14/2021	Usps Po 1613080110	16.30	POSTAGE
12/17/2021	Usps Po 1613080110	32.80	POSTAGE
12/22/2021	Usps Po 1613080110	348.00	POSTAGE
12/17/2021	Usps Po 1618720014	116.00	POSTAGE
12/8/2021	Usps Po 1633960140	120.06	POSTAGE
12/20/2021	Village Pizza & Pub	43.50	STAFF
12/20/2021	Village Pizza & Pub	260.00	STAFF
12/14/2021	Vzwrlls My Vz Vb P	6492.22	AP BOARD APPROVED
12/23/2021	Vzwrlls My Vz Vb P	26478.50	AP BOARD APPROVED
12/16/2021	Walgreens #4258	92.75	STUDENT
12/16/2021	Walgreens #4502	83.22	STUDENT
12/16/2021	Walgreens #6764	46.95	STUDENT
12/16/2021	Walgreens #9059	25.00	STUDENT
12/16/2021	Wal-Mart #1413	150.03	STAFF
12/17/2021	Wal-Mart #1413	67.92	STUDENT
12/6/2021	Wal-Mart #1531	47.88	STUDENT
12/6/2021	Wal-Mart #1531	90.62	STUDENT
12/7/2021	Wal-Mart #1531	78.87	FACS

12/8/2021	Wal-Mart #1531	44.32	FACS
12/9/2021	Wal-Mart #1531	3.90	FACS
12/9/2021	Wal-Mart #1531	44.30	FACS
12/10/2021	Wal-Mart #1531	15.00	FACS
12/13/2021	Wal-Mart #1531	39.92	STUDENT
12/13/2021	Wal-Mart #1531	25.70	STUDENT
12/14/2021	Wal-Mart #1531	41.08	STUDENT
12/14/2021	Wal-Mart #1531	47.83	STUDENT
12/15/2021	Wal-Mart #1531	86.14	STUDENT
12/15/2021	Wal-Mart #1531	164.00	STAFF
12/16/2021	Wal-Mart #1531	25.60	STUDENT
12/17/2021	Wal-Mart #1531	11.94	STAFF
12/17/2021	Wal-Mart #1531	169.04	STUDENT
12/17/2021	Wal-Mart #1531	44.82	STUDENT
12/22/2021	Wal-Mart #1531	58.62	STUDENT
12/24/2021	Wal-Mart #1531	35.44	STAFF
12/30/2021	Wal-Mart #1531	4.24	STUDENT
12/30/2021	Wal-Mart #1531	7.12	STUDENT
1/4/2022	Wal-Mart #1531	60.37	STUDENT
12/16/2021	Wal-Mart #3601	101.70	STUDENT
12/16/2021	Wal-Mart #4641	137.91	STUDENT
12/16/2021	Wal-Mart #4641	26.67	FACS
12/6/2021	Wal-Mart #5060	41.36	STAFF
12/8/2021	Wal-Mart #5060	26.90	STAFF
12/9/2021	Wal-Mart #5060	29.58	STUDENT
12/13/2021	Wal-Mart #5060	40.32	STUDENT
12/13/2021	Wal-Mart #5060	158.62	STAFF
12/14/2021	Wal-Mart #5060	76.68	STAFF
12/14/2021	Wal-Mart #5060	62.30	STAFF
12/16/2021	Wal-Mart #5060	20.20	FACS
12/16/2021	Wal-Mart #5060	-24.48	STAFF
1/4/2022	Wal-Mart #5060	25.00	STUDENT
12/14/2021	Wal-Mart #5276	208.62	STUDENT
12/21/2021	Wal-Mart #5276	229.65	STUDENT
12/13/2021	Wal-Mart #5352	212.66	STUDENT
12/13/2021	Walmart.Com Aa	84.29	STAFF
12/21/2021	Web Sectigo Shopping	828.00	STAFF
12/15/2021	West Side Industrial -	25.66	BG
12/15/2021	Wingstop - 1391 - McOm	83.48	STAFF
12/9/2021	Wm Supercenter #1413	194.38	STUDENT
12/10/2021	Wm Supercenter #1413	41.82	STUDENT
12/13/2021	Wm Supercenter #1413	248.72	STAFF
12/15/2021	Wm Supercenter #1814	40.73	STUDENT
12/7/2021	Wm Supercenter #4641	152.03	FACS
12/6/2021	Wm Supercenter #5060	11.26	STAFF
12/8/2021	Wm Supercenter #5060	62.18	STUDENT
12/13/2021	Wm Supercenter #5060	77.11	STUDENT
12/13/2021	Wm Supercenter #5060	609.05	STUDENT

12/13/2021	Wm Supercenter #5060	55.60	STUDENT
12/13/2021	Wm Supercenter #5060	57.68	STAFF
12/14/2021	Wm Supercenter #5060	15.96	STAFF
12/14/2021	Wm Supercenter #5060	59.06	STAFF
12/15/2021	Wm Supercenter #5060	27.76	STAFF
12/15/2021	Wm Supercenter #5060	14.65	STUDENT
12/15/2021	Wm Supercenter #5060	204.44	STUDENT
12/16/2021	Wm Supercenter #5060	30.72	STUDENT
12/17/2021	Wm Supercenter #5060	78.25	STAFF
12/17/2021	Wm Supercenter #5060	39.65	STAFF
12/21/2021	Wm Supercenter #5060	185.07	STUDENT
12/16/2021	Wm Supercenter #786	247.08	STUDENT
12/15/2021	Wwp Smithereen Pest Ma	1820.00	AP BOARD APPROVED
12/15/2021	Www.Cvs.Com	69.49	STAFF
12/17/2021	Www.lappo.Org	45.00	STAFF
12/13/2021	Zabbracci Pizza Pasta	23.20	STAFF
12/6/2021	Ziegler-Carpentersvill	89.99	STAFF
12/10/2021	Ziegler-Carpentersvill	1.98	BUILDING
12/13/2021	Ziegler-Carpentersvill	4.57	BG
1/5/2022	Ziegler-Carpentersvill	12.98	BG
12/9/2021	Zieglers Ace Hdwe	4.80	BG
12/15/2021	Zieglers Ace Hdwe	24.11	BG
12/15/2021	Zieglers Ace Hdwe	60.00	BG

**TOTAL                    \$118,229.94**

**ACTIVITY ACCOUNT SUMMARY**  
**FOR MONTH OF: December 31, 2021**

	Month to Date			Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity	July 1, 2021 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
<b>School</b>							
Algonquin Lakes	\$ -	\$ -	\$ -	\$ 4,231	\$ 2,340	\$ 472	\$ 6,100
Algonquin M.S.	\$ 804	\$ 1,867	\$ (1,063)	\$ 13,500	\$ 9,962	\$ 8,230	\$ 15,232
Carpentersville M.S.	\$ -	\$ 94	\$ (94)	\$ 23,542	\$ 565	\$ 1,568	\$ 22,539
DeLacey	\$ -	\$ -	\$ -	\$ 4,033	\$ -	\$ -	\$ 4,033
Dundee-Crown H.S.	\$ 7,667	\$ 16,276	\$ (8,610)	\$ 208,443	\$ 92,398	\$ 91,225	\$ 209,616
Dundee Highlands	\$ 223	\$ 796	\$ (573)	\$ 2,902	\$ 1,650	\$ 2,223	\$ 2,330
Dundee M.S.	\$ 44,715	\$ 3,194	\$ 41,521	\$ 153,726	\$ 53,275	\$ 13,368	\$ 193,633
Eastview	\$ -	\$ -	\$ -	\$ 1,219	\$ -	\$ 163	\$ 1,056
Gary D Wright	\$ -	\$ -	\$ -	\$ 8,858	\$ -	\$ 1,001	\$ 7,857
Gilberts	\$ -	\$ -	\$ -	\$ 3,092	\$ -	\$ -	\$ 3,092
Golfview	\$ -	\$ -	\$ -	\$ 4,574	\$ -	\$ -	\$ 4,574
Hampshire Elem	\$ 130	\$ -	\$ 130	\$ 13,114	\$ 130	\$ 8,181	\$ 5,063
Hampshire H.S.	\$ 19,066	\$ 15,879	\$ 3,187	\$ 193,018	\$ 156,753	\$ 98,426	\$ 251,344
Hampshire M.S.	\$ 1,568	\$ 733	\$ 835	\$ 68,532	\$ 9,607	\$ 5,110	\$ 73,029
H.D. Jacobs H.S.	\$ 31,565	\$ 7,065	\$ 24,500	\$ 141,021	\$ 85,158	\$ 62,279	\$ 163,900
Lake In The Hills	\$ -	\$ 187	\$ (187)	\$ 5,866	\$ 187	\$ 187	\$ 5,866
Lakewood	\$ 1,253	\$ 324	\$ 929	\$ 17,770	\$ 1,283	\$ 954	\$ 18,099
Liberty	\$ -	\$ -	\$ -	\$ 2,962	\$ -	\$ -	\$ 2,962
Lincoln Prairie	\$ 77	\$ -	\$ 77	\$ 3,935	\$ 77	\$ -	\$ 4,012
Meadowdale	\$ -	\$ -	\$ -	\$ 1,796	\$ 5,482	\$ 5,602	\$ 1,676
Neubert	\$ -	\$ -	\$ -	\$ 2,976	\$ -	\$ -	\$ 2,976
Parkview	\$ -	\$ -	\$ -	\$ 2,856	\$ -	\$ -	\$ 2,856
Perry	\$ -	\$ -	\$ -	\$ 7,590	\$ 132	\$ 549	\$ 7,172
Sleepy Hollow	\$ -	\$ -	\$ -	\$ 988	\$ -	\$ -	\$ 988
Westfield	\$ 9,936	\$ 8,150	\$ 1,787	\$ 45,883	\$ 21,850	\$ 20,189	\$ 47,544
<b>Total</b>	<b>\$ 117,005</b>	<b>\$ 54,564</b>	<b>\$ 62,440</b>	<b>\$ 936,427</b>	<b>\$ 440,848</b>	<b>\$ 319,726</b>	<b>\$ 1,057,549</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	4,231.14	2,340.00	471.54		6,099.60
<b>Total Cash Accounts</b>	<b>4,231.14</b>	<b>2,340.00</b>	<b>471.54</b>	<b>0.00</b>	<b>6,099.60</b>
<b>Other Accounts</b>					
200M-00-00 Special Ed	153.25				153.25
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	41.16			(41.16)	0.00
2029-00-00 Class of 2029	39.55				39.55
2030-00-00 Class of 2030	71.10				71.10
2031-00-00 Class of 2031	0.00				0.00
2032-00-00 Class of 2032	126.26				126.26
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2090-10-00 Acting Club	51.46				51.46
2100-10-00 Book Club	0.00				0.00
2111-10-00 After School Band-INACTIVE	0.00				0.00
2140-10-00 4th and 5th Grade Chorus	0.00				0.00
2410-00-00 Culinary Kids 2/3	80.57				80.57
2410-10-00 Culinary Kids 4/5	0.00				0.00
2415-10-00 Science Club	10.31				10.31
2590-10-00 Lady Lions Running Club	4.04				4.04
2590-20-00 Boys Running Club	71.36	1,815.00	247.00		1,639.36
4100-00-00 A.M. Fitness Club - Inactive	0.00				0.00
4100-10-10 Fitness Club	899.05				899.05
4100-30-00 Other-DO NOT USE	0.00				0.00
4200-10-00 Birthday Books	85.00				85.00
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	1,778.80	280.00	224.54		1,834.26
5100-00-00 General Fund	384.82			41.16	425.98
5200-10-00 Relay for Life	0.00				0.00
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	0.00	245.00			245.00
6000-00-00 Interest Income	280.37				280.37
<b>Total Other Accounts</b>	<b>4,231.14</b>	<b>2,340.00</b>	<b>471.54</b>	<b>0.00</b>	<b>6,099.60</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-00 DO NOT USE	0.00				0.00
1000-00-10 Harris - Checking	13,500.27	9,961.95	8,229.62		15,232.60
<b>Total Cash Accounts</b>	<b>13,500.27</b>	<b>9,961.95</b>	<b>8,229.62</b>	<b>0.00</b>	<b>15,232.60</b>
<b>Other Accounts</b>					
1500-00-00 Bank Corrections	0.00				0.00
2000-10-00 Student Council	666.83	1,974.25	1,733.79	(369.00)	538.29
2016-00-00 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-10 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	156.00				156.00
2027-00-00 Class of 2027	152.42				152.42
2028-00-00 Class of 2028	0.00	163.21			163.21
2110-10-00 Band	93.13				93.13
2140-10-00 Chorus	1,636.39	431.00	140.00		1,927.39
2150-30-00 Musical	2,677.69				2,677.69
2151-10-00 Music Club	2.00				2.00
2155-10-00 Orchestra	0.00				0.00
2220-10-00 Art Club	25.38	320.00	345.38		0.00
2230-10-00 Beta Club	1,672.18	2,510.00	510.00		3,672.18
2240-00-00 Baking Club	322.25	430.00	131.89		620.36
2251-10-00 Computer Ed. Club	0.00				0.00
2275-10-00 Outdoor Club	0.00				0.00
2290-00-17 Washington DC Trip 2018-2019	2.35				2.35
2391-10-00 AVID	130.26	401.00	155.59		375.67
2430-10-00 Special Ed Community Trips	5.50	276.00	276.00		5.50
2481-10-00 Yearbook - M.S.	0.00				0.00
2570-10-00 Battle of the Books	0.00				0.00
2580-30-00 Student Awards	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
3000-20-00 Sports Club	0.00				0.00
3010-10-00 Ski Club	0.00				0.00
3020-00-00 Wrestling	338.64				338.64
3100-10-00 Volleyball-7th grade	0.00				0.00
3100-20-00 Volleyball - 8th grade	1,188.46	1,075.50	1,757.14		506.82
3110-10-00 Cross Country	26.99	901.00	910.94		17.05
3210-00-00 Boys Basketball	79.88	423.69	423.69		79.88
3210-10-00 Girls Basketball	8.36				8.36
3230-10-00 Track and Field	24.36				24.36
3250-20-10 Poms	295.06	13.00	515.52	369.00	161.54
3350-20-10 Cheerleading	0.50	726.00	406.24		320.26
4100-10-00 PBIS	697.50		477.45		220.05
4100-20-00 Low Incidence Class Supplies	17.05				17.05
4100-30-00 General	9.60				9.60
4300-30-00 Staff Account	69.44	270.00	267.99		71.45
5110-10-00 D300 Honors Band Concert	1,365.67				1,365.67
5110-20-00 MB Jazz Ensembles	870.00				870.00

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
5200-00-00 Physical Education Fund	966.38	47.30	178.00		835.68
6000-30-00 Interest Income	0.00				0.00
<b>Total Other Accounts</b>	<b>13,500.27</b>	<b>9,961.95</b>	<b>8,229.62</b>	<b>0.00</b>	<b>15,232.60</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	23,541.95	564.99	1,567.64		22,539.30
<b>Total Cash Accounts</b>	<b>23,541.95</b>	<b>564.99</b>	<b>1,567.64</b>	<b>0.00</b>	<b>22,539.30</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	627.53				627.53
2015-00-10 Class of 2015-A	0.00				0.00
2015-00-20 Class of 2015-B	0.00				0.00
2015-00-30 Class of 2015-C	0.00				0.00
2016-00-10 Class of 2016-A	0.00				0.00
2016-00-20 Class of 2016-B	0.00				0.00
2016-00-30 Class of 2016-c	0.00				0.00
2017-00-00 Class of 2017	0.07				0.07
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.84				0.84
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	13.85				13.85
2024-00-00 Class of 2024	205.85				205.85
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	2,266.00	240.99	526.75		1,980.24
2110-20-00 MB Jazz	420.00				420.00
2111-10-00 Title Field Trips All Grades	0.00				0.00
2120-10-00 Drama	1,256.70		1,000.50		256.20
2140-10-00 Chorus	945.75				945.75
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	534.75	324.00			858.75
2240-00-00 PBIS	0.00				0.00
2481-10-00 Yearbook	108.56				108.56
2499-30-00 School Store	0.00				0.00
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	3,806.14				3,806.14
3350-20-10 Cheerleading	4,676.57				4,676.57
4101-30-00 AVID	6,208.87		40.39		6,168.48
4210-20-00 General	0.00				0.00
4300-30-00 Sunshine	709.83				709.83
6000-00-00 Interest	1,287.94				1,287.94
<b>Total Other Accounts</b>	<b>23,541.95</b>	<b>564.99</b>	<b>1,567.64</b>	<b>0.00</b>	<b>22,539.30</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris Cash Account	4,032.71				4,032.71
<b>Total Cash Accounts</b>	<b>4,032.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,032.71</b>
<b>Other Accounts</b>					
4500-10-00 Box Top Label Collection	0.89				0.89
4600-30-00 Postage	0.00				0.00
4700-00-00 Pyramid Model Committee	228.41				228.41
5100-00-00 General Student Activities	350.22				350.22
5110-00-00 Birth to 3 Program	336.56				336.56
5200-00-00 PBIS	2,558.13				2,558.13
5300-00-00 Relay for Life	485.44				485.44
5400-00-00 deLacey Diaper Drive	24.19				24.19
6000-00-00 Interest Income	48.87				48.87
<b>Total Other Accounts</b>	<b>4,032.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,032.71</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-00 Amcore Activity Checking Acct	0.00				0.00
1000-00-10 Harris - Checking	208,443.10	92,397.46	91,224.70		209,615.86
<b>Total Cash Accounts</b>	<b>208,443.10</b>	<b>92,397.46</b>	<b>91,224.70</b>	<b>0.00</b>	<b>209,615.86</b>
<b>Other Accounts</b>					
1000-10-10 Banking Corrections	10.00	(80.00)			(70.00)
2000-10-00 Student Council	34,221.57	19,081.00	22,858.38	(1,000.00)	29,444.19
2009-00-00 Class of 2009	0.00				0.00
2010-00-00 Class of 2010	0.00				0.00
2011-00-00 Class of 2011	0.00				0.00
2012-00-00 Class of 2012	0.00				0.00
2013-00-00 Class of 2013	0.00				0.00
2014-00-00 Class of 2014	0.00				0.00
2015-00-00 Class of 2015	0.00				0.00
2016-00-00 Class of 2016	0.00				0.00
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2095-10-00 Animation Club	209.42				209.42
2110-10-00 Instrumental Music	1,660.94		924.00		736.94
2113-10-00 Band Trip	0.00				0.00
2120-10-00 Drama Club	20,723.55		4,090.00		16,633.55
2120-20-00 Musical Account	24,222.31	1,211.00	13,686.50		11,746.81
2130-10-00 Auditorium	0.00				0.00
2140-10-00 Choral Music	5,971.88	291.00	250.00		6,012.88
2145-30-00 D300 Music Festival	0.00				0.00
2145-50-00 Orchestra	3,455.34	1,787.00	1,308.00		3,934.34
2151-10-00 Music Dept.-INACTIVE	0.00				0.00
2156-10-00 PROM	0.00				0.00
2200-10-00 Amnesty International	0.00				0.00
2210-30-00 Anatomy FT Fund - Inactive	0.00				0.00
2219-10-00 Adelante Club	289.27				289.27
2220-10-00 Art Club	0.00				0.00
2222-10-00 Ceramics	0.00				0.00
2223-10-00 Charger Pride-Student Incentiv	0.00				0.00
2223-20-00 Charger Pride-Staff	9,197.06				9,197.06
2224-10-00 Choir - DCHS	0.00				0.00
2225-10-00 Chemistry Club	0.00				0.00
2230-10-00 Beta Club	976.26	1,330.00	719.13		1,587.13
2235-10-00 SAFE	4,390.24				4,390.24
2240-10-00 Black History Club	0.00				0.00
2252-10-00 Culinary	1,721.08				1,721.08
2255-10-00 Construction Club	0.00				0.00
2256-10-00 DC1 Heart Dance	66.75				66.75
2256-10-10 DC Steppers	0.00				0.00
2256-10-20 New Generation Dance	0.00				0.00
2256-10-30 Latin Dancing	175.00				175.00
2257-10-00 Earth/Space Club/Field Trips-I	0.00				0.00
2258-10-00 English Department	0.00				0.00

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2259-10-10 Electricity Fund	1,452.24	212.60			1,664.84
2260-10-00 Industrial Ed Club	524.84				524.84
2261-10-10 Ukulele Club	0.00				0.00
2263-10-00 Rotary Interact	1,186.16				1,186.16
2270-10-00 Enviro Science FT-Inactive	0.00				0.00
2275-10-00 Field Trips - Science	3,080.32	100.00			3,180.32
2276-10-00 Field Trips	0.00				0.00
2280-10-00 Environmental Grants Fund	250.39				250.39
2280-20-00 Environmental Club	0.00	50.00			50.00
2282-10-00 GirlUp	470.83	874.00	958.00		386.83
2285-10-00 Recycling Club	500.00				500.00
2290-10-00 Library Club	0.00				0.00
2300-10-00 ESL - English Second Language	80.50				80.50
2310-10-00 World Language (French) Club	4,239.82				4,239.82
2320-10-00 German Club	0.00				0.00
2330-10-00 Spanish Club	0.00				0.00
2340-10-00 Science Olympiad	0.00	262.00			262.00
2360-10-00 Gifted Club	0.00				0.00
2370-10-00 FACS Club	0.00				0.00
2375-10-00 Literary Arts Magazine	1,232.00				1,232.00
2380-10-00 Journalism Club - Inactive	0.00				0.00
2385-10-00 Poetry Club-Souls Spill Ink	667.57			500.00	1,167.57
2390-10-00 National Honor Society	2,247.51	451.00	1,475.00		1,223.51
2391-10-00 AVID	3,421.52		500.00		2,921.52
2392-00-00 PSI Alpha	0.00				0.00
2395-00-00 Youth in Law	243.00				243.00
2400-10-00 Peer Mediation	0.00				0.00
2401-10-00 Conflict Mediation	0.00				0.00
2408-10-00 GSA/LGBT Support Group	226.59			500.00	726.59
2410-10-00 REACH	0.00				0.00
2420-10-00 SEA-Level	0.00				0.00
2439-00-00 Peer Tutoring	0.00				0.00
2439-10-00 Freshman Mentors	298.30				298.30
2440-10-00 Individual Speech Club	0.00				0.00
2450-10-00 Debate Team	2,251.74		120.00		2,131.74
2465-10-00 VOICES	0.00				0.00
2470-10-00 Year in Review Video	0.00				0.00
2480-10-00 Yearbook	0.00				0.00
2510-10-00 O.L.A.S.	0.00				0.00
2520-10-00 VFW Essay Contest	0.00				0.00
2526-10-00 Auto Shop	66.00				66.00
2530-10-00 Chess Club	0.00				0.00
2540-10-00 Bilingual Club	0.00				0.00
2550-10-00 Fishing Club	0.00				0.00
2590-20-00 Woodshop	535.00				535.00
2590-30-00 Color Run	0.00				0.00
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	256.25				256.25
2592-10-00 Minority Leadership	193.00				193.00
2618-10-10 Operation Click	2,386.00				2,386.00
2700-10-10 Work Program/School Store	0.00				0.00
2700-10-20 Work Program/Buttons/Store	1,342.99				1,342.99
2800-10-00 INCubator Grant - Business	12,792.37				12,792.37
2800-10-01 INCubator-POPtime-INACTIVE	0.00				0.00
2800-10-02 INCubator-ToothpasteTab-INACTI	0.00				0.00

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2800-10-05 INCubator -SnapCase-INACTIVE	0.00				0.00
2800-10-06 INCubator-Extra Hand-INACTIVE	0.00				0.00
2800-10-07 INCubator-Party Bag-INACTIVE	0.00				0.00
2800-10-09 INCubator-Underground-INACTIVE	0.00				0.00
2800-10-10 INCubator-MaleBox-INACTIVE	0.00				0.00
2800-10-13 INCubator-FirstSTEP-INACTIVE	0.00				0.00
2800-10-14 INCubator - Poppin Party-INACT	0.00				0.00
3100-20-20 Baseball	1,397.26	6,035.05			7,432.31
3150-20-10 Softball	2,158.72				2,158.72
3200-20-10 Girls Basketball	2,126.16	2,673.95	406.25		4,393.86
3200-20-20 Boys Basketball	940.42		1,005.83		(65.41)
3210-20-10 Girls Bowling	558.81				558.81
3250-00-00 Dance Team (Poms)	543.06	5,900.55	5,594.94		848.67
3252-20-10 Winter Guard	0.00				0.00
3300-20-10 Girls Soccer	109.93				109.93
3300-20-20 Boys Soccer	2,658.31	2,000.00	1,922.50		2,735.81
3350-20-10 Cheerleading	7,601.35	11,903.00	13,597.20		5,907.15
3400-20-10 Girls Tennis	2,400.53	1,410.00	2,505.84		1,304.69
3400-20-20 Boys Tennis	4,771.04		695.85		4,075.19
3450-20-10 Girls Swimming	(128.05)	2,670.00	2,367.46		174.49
3500-20-10 Girls Track	2,387.79				2,387.79
3500-20-20 Boys Track	640.26		90.00		550.26
3600-20-10 Girls Golf	501.20		318.12		183.08
3600-20-20 Boys Golf	671.02	242.00	484.00		429.02
3650-20-10 Boys Lacrosse	1,002.51				1,002.51
3700-20-10 Football	1,702.28	18,872.75	9,849.00		10,726.03
3800-20-00 Cross Country	4,703.36	1,950.00	1,268.60		5,384.76
3850-20-00 Wrestling	7.40	5,531.32			5,538.72
3900-20-00 Volleyball	4,027.46	6,384.71	1,332.10		9,080.07
3999-20-00 Super Fans	592.72				592.72
4000-10-00 Sr. Class Gift	5,012.96				5,012.96
4100-30-00 General	7,404.17	148.51	1,898.00		5,654.68
4103-30-00 Coffee Club 2	0.00				0.00
4300-20-00 Sunshine Club/Staff Pride	471.07	845.00			1,316.07
4300-30-00 Guidance Fund	0.00				0.00
4405-30-00 Excel	0.00				0.00
4700-30-00 Scholarships	3,435.67		1,000.00		2,435.67
4750-10-00 Testing Prep	2,368.00	250.00			2,618.00
5000-10-10 Posadas Fundraiser	0.00				0.00
5000-30-00 Charger Golf Outing	0.00				0.00
5000-50-50 D300 United	0.00				0.00
5100-00-00 DO NOT USE	0.00				0.00
6000-00-00 Interest Income	453.13	11.02			464.15
<b>Total Other Accounts</b>	<b>208,443.10</b>	<b>92,397.46</b>	<b>91,224.70</b>	<b>0.00</b>	<b>209,615.86</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	2,901.73	1,650.00	2,222.52		2,329.21
<b>Total Cash Accounts</b>	<b>2,901.73</b>	<b>1,650.00</b>	<b>2,222.52</b>	<b>0.00</b>	<b>2,329.21</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	183.00	1,650.00	1,650.00		183.00
200A-00-00 Kindergarten	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2021-10-00 Class of 2021 FT-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2022-10-00 Class of 2022 FT-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2023-10-00 Class of 2023 FT-Inactive	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2024-10-00 Class of 2024 Field Trips	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2025-10-00 Class of 2025 Field Trips	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2026-10-00 Class of 2026 Field Trips	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2027-10-00 Class of 2027 Field Trips	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2028-10-00 Class of 2028 Field Trips	124.58			(124.58)	0.00
2029-00-00 Class of 2029	0.00				0.00
2029-10-00 Class of 2029 Field Trips	457.26				457.26
2030-00-00 Class of 2030	0.00				0.00
2030-10-00 Class of 2030 Field Trips	488.48				488.48
2031-00-00 Class of 2031	0.00				0.00
2031-10-00 Class of 2031 Field Trips	20.30				20.30
2216-00-00 White Pines	0.00				0.00
2550-10-00 Chorus	67.73				67.73
2560-30-00 Media Center	54.18				54.18
2590-40-00 Relay for Life	0.00				0.00
2618-40-00 Girls on the Run	0.00				0.00
4100-30-00 General Fund	180.88			124.58	305.46
4101-00-00 Field Trips	0.00				0.00
4200-10-00 Service Club	0.00				0.00
4300-30-00 Social Committee	163.66				163.66
5110-10-00 Spirit Wear - Students	0.00				0.00
5110-20-00 Spirit Wear - Faculty	0.00				0.00
5200-00-00 Fundraiser - Cookie Dough	0.00				0.00
5300-10-00 Fun Run	0.00				0.00
5310-00-00 iReady	1,074.05		572.52		501.53
5400-00-00 NED Assembly	0.00				0.00
6000-00-00 Interest Income	87.61				87.61
<b>Total Other Accounts</b>	<b>2,901.73</b>	<b>1,650.00</b>	<b>2,222.52</b>	<b>0.00</b>	<b>2,329.21</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-00 First American Bank Checking	0.00				0.00
1000-00-10 Harris - Checking	153,725.77	53,274.97	13,367.56		193,633.18
<b>Total Cash Accounts</b>	<b>153,725.77</b>	<b>53,274.97</b>	<b>13,367.56</b>	<b>0.00</b>	<b>193,633.18</b>
<b>Other Accounts</b>					
2000-10-00 Cardinal Council (Student)	2,886.24		250.00		2,636.24
2016-00-10 Class of 2016-A(DEL:2yr 15/16)	0.00				0.00
2016-00-20 Class of 2016-B(DEL:2yr 15/16)	0.00				0.00
2017-00-10 Class of 2017-A(DEL:2yr 15/16)	0.00				0.00
2017-00-20 Class of 2017-B(DEL:2yr 15/16)	0.00				0.00
2018-00-10 Class of 2018-A(DEL:2yr 16/17)	0.00				0.00
2018-00-20 Class of 2018-B(DEL:2yr 16/17)	0.00				0.00
2019-00-00 Class of 2019-A (9A 15/16)	0.00				0.00
2019-00-20 Class of 2019-B (9B 15/16)	0.00				0.00
2020-00-00 Class of 2020-A (8A 15/16)	0.00				0.00
2020-00-20 Class of 2020-B (8B 15/16)	0.00				0.00
2021-00-10 Class of 2021 - A	0.00				0.00
2021-00-20 Class of 2021 - B	0.00				0.00
2022-00-10 Class of 2022 - A	0.00				0.00
2022-00-20 Class of 2022 - B	0.00				0.00
2023-00-10 Class of 2023 - A	0.00				0.00
2023-00-20 Class of 2023 - B	0.00				0.00
2024-10-00 Class of 2024 - A	0.00				0.00
2024-20-00 Class of 2024 - B	0.00				0.00
2025-10-00 Class of 2025 - A	435.16				435.16
2025-20-00 Class of 2025 - B	544.19				544.19
2026-00-00 Class of 2026-A	811.02				811.02
2026-10-00 Class of 2026-B	752.41	1,486.37			2,238.78
2026-20-00 Class of 2026-C	216.54				216.54
2027-10-00 Class of 2027-A	128.31		(20.00)		148.31
2027-20-00 Class of 2027-B	183.19				183.19
20TG-00-00 Universal Team (PBIS)	3,188.33	526.00	662.64		3,051.69
20TY-00-00 Secondary Team	19.59				19.59
2110-10-00 Band	6,316.13		76.15		6,239.98
2130-10-00 Music Department	14,013.01	43,237.56			57,250.57
2140-10-00 Chorus/Vocal	7,695.05	1,848.00	2,964.53		6,578.52
2150-30-00 Musical/Ensembles	32,711.52		862.00		31,849.52
2155-10-00 Orchestra	14,693.59		99.00		14,594.59
2220-10-00 Art Club	3,318.15	620.00			3,938.15
2230-10-00 Beta Club	2,401.91		897.16		1,504.75
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	5,733.47	60.42	101.57		5,692.32
2425-10-00 Exploratory/Spanish	446.34				446.34
2429-00-00 Mentoring	0.00				0.00
2430-10-00 Special Ed/Schiller(DEL:15/16)	0.00				0.00
2431-10-00 Life Program (SPED)	461.54				461.54
2433-10-00 Special Ed/Balletto (DEL:15/16)	0.00				0.00
2435-10-00 S.O.A.R.	1,906.72		125.00		1,781.72
2436-10-00 SWANS	0.00	97.00			97.00
2437-10-00 ELL/Eng.Lang.Learner(DEL16/17)	0.00				0.00
2481-10-00 Yearbook Club	771.88		601.30		170.58
2530-10-00 Chess Club	0.00				0.00
2560-30-00 Book Club	6.15				6.15
2570-30-00 IMC	630.17		100.00		530.17

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2580-30-00 Incentive	0.00				0.00
2590-10-00 Lions	16.11				16.11
2590-40-00 Relay for Life	400.73				400.73
2615-10-00 Midnight Mile	18,897.26				18,897.26
2619-10-00 Cardinal Care	662.84				662.84
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	517.22				517.22
2630-10-00 Ski Club	1,741.78				1,741.78
2631-10-00 Washington D.C. Trip	201.77				201.77
2635-10-00 Snowflake	1,331.31				1,331.31
2640-20-00 Science Fair Club - 7th grade	0.00				0.00
2640-30-00 Science Fair Club - 8th grade	0.00				0.00
2645-10-00 Homework Club	0.00				0.00
2650-10-00 Jazz Band	7.50				7.50
2655-10-00 Battle of the Books	5.30				5.30
2660-10-00 8th Grade Video(DEL:2yr16/17)	0.00				0.00
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	523.00				523.00
2675-00-00 STEM	65.35				65.35
3000-20-00 Athletics (DEL:2yr 15/16)	0.00				0.00
3010-00-00 Ultimate Club	1,077.12				1,077.12
3207-20-10 Girls Basketball - 7th	35.71				35.71
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-10 Girl's Basketball - 8th	5.35				5.35
3208-20-20 Boy's Basketball - 8th	1.92				1.92
3250-20-10 Poms	21.36				21.36
3253-20-10 Intramural Basketball	82.06				82.06
3350-20-10 Cheerleading	31.80				31.80
3400-10-00 Color Guard	108.49	210.00	140.00		178.49
3500-10-00 Track - Boys	8.20				8.20
3500-20-00 Track - Girls	0.00				0.00
3500-20-10 Girls Track	356.93				356.93
3500-20-20 Boys Track	0.00				0.00
3600-10-00 Flag Football	199.97	880.00	797.52		282.45
3800-20-00 Cross Country	270.94	1,872.00	1,827.52		315.42
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	138.17	1,300.00	1,061.00		377.17
3850-20-00 Wrestling	183.92				183.92
3900-20-00 Volleyball	2.22				2.22
4100-30-00 General	409.98		40.00		369.98
4110-10-00 Outdoor Club	10,415.94	715.00	925.60		10,205.34
4210-00-00 Fall Play	5,530.87		1,162.42		4,368.45
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	185.59				185.59
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	5,615.26				5,615.26
4500-30-00 Flower Fund	306.20	415.00	694.15		27.05
6000-00-00 Interest Income	3,814.31	7.62			3,821.93
6000-10-00 Bank Corrections	(150.00)				(150.00)
<b>Total Other Accounts</b>	<b>153,725.77</b>	<b>53,274.97</b>	<b>13,367.56</b>	<b>0.00</b>	<b>193,633.18</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	1,218.74		163.21		1,055.53
<b>Total Cash Accounts</b>	<b>1,218.74</b>	<b>0.00</b>	<b>163.21</b>	<b>0.00</b>	<b>1,055.53</b>
<b>Other Accounts</b>					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	163.21		163.21		0.00
2029-00-00 Class of 2029	59.55				59.55
2030-00-00 Class of 2030	320.66				320.66
2031-00-00 Class of 2031	105.73				105.73
2032-00-00 Class of 2032	0.00				0.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
2580-10-00 Action for Alzheimer	0.00				0.00
2590-30-00 Bear Necessities Fundraiser	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
4100-30-00 Miscellaneous	250.95				250.95
5010-00-00 Library Books (Birthday Club)	232.59				232.59
5020-10-00 Jump Rope for Heart-Inactive	0.00				0.00
6000-00-00 Interest Income	70.95				70.95
<b>Total Other Accounts</b>	<b>1,218.74</b>	<b>0.00</b>	<b>163.21</b>	<b>0.00</b>	<b>1,055.53</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	8,858.44		1,000.75		7,857.69
<b>Total Cash Accounts</b>	<b>8,858.44</b>	<b>0.00</b>	<b>1,000.75</b>	<b>0.00</b>	<b>7,857.69</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	0.00				0.00
200M-00-00 DO NOT USE	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	3.00				3.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028-Inactive	1,000.75		1,000.75		0.00
2029-00-00 Class of 2029	1,226.09				1,226.09
2030-00-00 Class of 2030	1,258.10				1,258.10
2031-00-00 Class of 2031	248.01				248.01
2032-00-00 Class of 2032	441.28				441.28
2033-00-00 Class of 2033	73.50				73.50
2034-00-00 Class of 2034	0.00				0.00
2140-10-10 Chorus	1,671.35				1,671.35
2151-10-00 Music Dept.	0.00				0.00
2499-20-00 Apparel Store	0.11				0.11
2499-30-00 School Store	0.00				0.00
2580-00-00 K Student Incentive	0.00				0.00
2580-00-10 1st Gr Student Incentive	0.00				0.00
2580-00-20 2nd Gr Student Incentive	0.00				0.00
2580-00-30 3rd Gr Student Incentive	0.00				0.00
2580-00-40 4th Gr Student Incentive	0.00				0.00
2580-00-50 5th Gr Student Incentive	0.00				0.00
2580-00-90 PK Student Incentive	0.00				0.00
2585-10-00 Library Fundraiser	0.00				0.00
2590-30-00 Girls on the Run	5.00				5.00
2590-40-00 Relay for Life	0.00				0.00
2590-50-00 Polar Plunge Fundraiser-Inacti	0.00				0.00
2618-30-00 Funds for Cancer	0.00				0.00
2700-10-00 Ozzie Reading Club	4.00				4.00
4100-30-00 General	631.73				631.73
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,449.94				1,449.94
5100-10-00 Staff Sunshine Account	0.00				0.00
6000-00-00 Interest Income	770.58				770.58
<b>Total Other Accounts</b>	<b>8,858.44</b>	<b>0.00</b>	<b>1,000.75</b>	<b>0.00</b>	<b>7,857.69</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	3,092.42				3,092.42
<b>Total Cash Accounts</b>	<b>3,092.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,092.42</b>
<b>Other Accounts</b>					
2000-20-00 LIFE Program	1,004.02				1,004.02
2000-30-00 Reading	0.00				0.00
200S-00-00 PK	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019 / 5th Grade-Inac	0.00				0.00
2020-00-00 Class of 2020 / 5th Grade-Inac	0.00				0.00
2021-00-00 Class of 2021 / 5th Grade-Inac	0.00				0.00
2022-00-00 Class of 2022 - 5th Grade-Inac	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2023-10-10 Class of 2023-5th Grade Social	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027-Inactive	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	705.26				705.26
2030-00-00 Class of 2030	469.16				469.16
2031-00-00 Class of 2031	138.02				138.02
2032-00-00 Class of 2032	0.00				0.00
2033-00-00 Class of 2033	0.00				0.00
2151-10-00 Music Dept.	0.00				0.00
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	285.35				285.35
2560-30-00 Media	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
4100-30-00 General	440.77				440.77
5000-10-00 Staff Social Account	18.55				18.55
6000-00-00 Interest Income	4.27				4.27
<b>Total Other Accounts</b>	<b>3,092.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,092.42</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	4,574.27				4,574.27
<b>Total Cash Accounts</b>	<b>4,574.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,574.27</b>
<b>Other Accounts</b>					
2021-00-00 Class of 2021	0.00				0.00
2021-10-00 Class of 2021 Field Trips	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2022-10-00 Class of 2022 Field Trips	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2023-10-00 Class of 2023 Field Trips	29.09				29.09
2024-00-00 Class of 2024	0.00				0.00
2024-10-00 Class of 2024 Field Trips	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2025-10-00 Class of 2025 Field Trips	144.28				144.28
2026-00-00 Class of 2026	0.00				0.00
2026-10-00 Class of 2026 Field Trips	73.46				73.46
2027-10-00 Class of 2027 Field Trips	0.00				0.00
2028-10-00 Class of 2028 Field Trips	165.50				165.50
2029-10-00 Class of 2029 Field Trips	0.00				0.00
2030-10-00 Class of 2030 Field Trips	25.00				25.00
2151-10-20 Summer Music Camp	268.29				268.29
2155-10-00 Art Summer Camp	0.00				0.00
2276-10-00 Field Trips	0.02				0.02
2590-40-00 Relay for Life	144.00				144.00
4100-10-00 Family Resource Night	0.00				0.00
4100-20-00 Event Fund	472.43				472.43
4100-30-00 General	1,718.97				1,718.97
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	425.98				425.98
4230-00-00 Birthday Book Club	0.00				0.00
4240-00-00 Coin War	0.00				0.00
4250-00-00 Book Fiesta	0.00				0.00
4260-00-00 Santa's Workshop	0.00				0.00
4270-00-00 PBIS	202.10				202.10
4300-30-00 Teacher Special	0.66				0.66
4500-00-00 Social Committee	29.73				29.73
4600-10-00 Change Drawer	231.00				231.00
5000-10-10 Staff Spirit Wear	154.33				154.33
5000-20-10 Student Spirit Wear	0.23				0.23
5000-30-00 Playground Equipment	0.00				0.00
6000-00-00 Interest Income	485.61				485.61
<b>Total Other Accounts</b>	<b>4,574.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,574.27</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-00 DO NOT USE	0.00				0.00
1000-00-10 Harris Bank Checking	13,114.05	130.00	8,181.44		5,062.61
<b>Total Cash Accounts</b>	<b>13,114.05</b>	<b>130.00</b>	<b>8,181.44</b>	<b>0.00</b>	<b>5,062.61</b>
<b>Other Accounts</b>					
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	168.00				168.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	22.16				22.16
2030-00-00 Class of 2030	0.00				0.00
2031-00-00 Class of 2031	259.38				259.38
2032-00-00 Class of 2032	619.50				619.50
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2120-10-00 Birthday Books	3,533.78	130.00			3,663.78
2120-20-00 One School One Book	710.00				710.00
2140-20-00 Chorus	0.00				0.00
2270-10-00 Environmental Science Tans	39.54				39.54
2276-10-00 Field Trips	1,004.74				1,004.74
2550-00-00 L2IFE	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
2618-40-00 Donations	0.00				0.00
4100-30-00 General	168.59				168.59
5000-50-50 D300 United	0.00				0.00
5100-00-00 Scholastic Book Fair	5,498.24		7,530.44		(2,032.20)
5110-00-00 Yearbook-Inactive	0.00				0.00
5120-00-00 Playground - HES	0.00				0.00
6000-00-00 Interest Income	439.12				439.12
6000-10-00 Banking Corrections	651.00		651.00		0.00
<b>Total Other Accounts</b>	<b>13,114.05</b>	<b>130.00</b>	<b>8,181.44</b>	<b>0.00</b>	<b>5,062.61</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	193,017.86	156,752.53	98,426.47		251,343.92
<b>Total Cash Accounts</b>	<b>193,017.86</b>	<b>156,752.53</b>	<b>98,426.47</b>	<b>0.00</b>	<b>251,343.92</b>
<b>Other Accounts</b>					
1000-10-10 Banking Corrections	0.00				0.00
2000-10-00 Student Council	948.37		99.60		848.77
2009-00-00 Class of 2009	0.00				0.00
2010-00-00 Class of 2010	0.00				0.00
2011-00-00 Class of 2011	0.00				0.00
2012-00-00 Class of 2012	0.00				0.00
2013-00-00 Class of 2013	0.00				0.00
2014-00-00 Class of 2014	0.00				0.00
2014-10-00 Homecoming	16,413.78	16,005.00	11,016.12		21,402.66
2015-00-00 Class of 2015	0.00				0.00
2015-10-10 Class of 2015 Statue Maintenan	69.26				69.26
2016-00-00 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	1,370.00				1,370.00
2021-00-00 Class of 2021	2,595.17				2,595.17
2022-00-00 Class of 2022	651.08		80.70		570.38
2023-00-00 Class of 2023	2,950.11				2,950.11
2024-00-00 Class of 2024	781.49		40.00		741.49
2025-00-00 Class of 2025	3,833.23				3,833.23
2110-10-00 Band	192.56				192.56
2112-00-00 Tri M (Modern Music Masters)	5.23				5.23
2113-10-00 Music Yearly Trip-Inactive	0.00				0.00
2140-10-00 Chorus	1,025.94	2,924.50	939.94		3,010.50
2141-10-00 Market Day/Music Dept	0.00				0.00
2150-30-00 Musical	1.54				1.54
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2151-10-10 Music Trip-Inactive	0.00				0.00
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	5,712.11	501.21			6,213.32
2156-10-10 Winter Dance-Inactive	0.00				0.00
2220-10-00 Art Club	2,294.01				2,294.01
2225-10-00 Black Student Alliance	4,330.00	3,000.00			7,330.00
2230-10-00 Debate Team	717.55	1,260.00	830.00		1,147.55
2240-10-00 Drama Club	8,694.66	14,367.50	4,720.52		18,341.64
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	1,591.92				1,591.92
2265-10-00 Environmental Club/Med Careers	0.00				0.00
2276-10-00 Field Trips	2.00				2.00
2280-10-00 Fishing Club	455.69				455.69
2320-10-00 German Club	206.94				206.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	396.78				396.78
2340-10-00 Spanish Club	70.07				70.07
2350-10-00 Language Arts Field Trips	808.00				808.00
2390-10-00 National Honor Society	1,499.98	4,658.85	250.00		5,908.83
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	5,370.14	7,848.00	4,628.25		8,589.89
2393-10-00 PBIS	841.87				841.87

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2393-20-00 Coffee Shop - PBIS-Inactive	0.00				0.00
2410-00-00 Math Team	326.00				326.00
2461-00-00 WHIPLASH-Inactive	0.00				0.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	306.10	277.00			583.10
2590-40-00 Relay for Life	3,114.09				3,114.09
2618-10-10 Operation Click	1,064.80				1,064.80
2618-40-00 Paws for Cause-Inactive	0.00				0.00
2630-10-00 Ski Club-Inactive	0.00				0.00
2644-10-00 Co-Op	5,084.21				5,084.21
2645-10-00 Fellowship of Christian Athlet	0.00				0.00
2647-10-00 FACS	284.94				284.94
2650-00-00 FFA-Inactive	0.00				0.00
2655-00-00 Literary Magazine	366.68				366.68
2670-10-00 Scholastic Bowl	26.59	425.00	352.00		99.59
2671-00-00 Science	2,343.67				2,343.67
2680-10-00 Marketing Class	1,202.65				1,202.65
2685-00-00 Target Edu	211.77				211.77
2686-00-00 Woodshop	140.00				140.00
2700-10-10 Theater Fest	0.00				0.00
3100-10-00 Athletic Development	0.00	1,999.28			1,999.28
3100-20-20 Baseball	8,341.89	939.87			9,281.76
3150-20-10 Softball	1,431.72				1,431.72
3200-20-10 Girls Basketball	1,922.55	18,665.00	1,845.37		18,742.18
3200-20-20 Boys Basketball	7,574.21	100.00	1,933.65		5,740.56
3250-20-10 Poms	4,442.23	15,382.27	16,363.57		3,460.93
3300-10-00 Dodgeball-Inactive	0.00				0.00
3300-20-10 Girls Soccer	5,076.88				5,076.88
3300-20-20 Boys Soccer	616.01				616.01
3350-20-10 Cheerleading	9,341.48	18,285.00	23,345.47		4,281.01
3400-20-10 Girls Tennis	114.06	1,621.72	731.06		1,004.72
3400-20-20 Boys Tennis	2,447.99	421.13	1,579.92		1,289.20
3500-20-10 Girls Track & Field	864.73				864.73
3500-20-20 Boys Track	216.52				216.52
3600-20-10 Boys Golf	1,301.39	2,660.00	606.31		3,355.08
3600-20-20 Girls Golf	2,502.55	4,769.00	3,532.75		3,738.80
3610-10-00 Boys Lacrosse	2,961.67	160.03	169.60		2,952.10
3610-20-00 Girls LaCrosse	1,149.00				1,149.00
3700-20-10 Football	4,043.44	350.00	2,608.13		1,785.31
3700-30-10 Powder Puff	0.00	1,050.00			1,050.00
3800-20-00 Boys and Girls Cross Country	779.35	11,310.00	9,637.08		2,452.27
3850-20-00 Wrestling	2,047.56	1,838.74			3,886.30
3900-20-00 Volleyball	4,738.11	11,385.00	10,654.75		5,468.36
3990-10-00 Gatorade Fundraiser	753.91				753.91
4000-30-00 General	6,708.73				6,708.73
4050-10-00 Principal's Advisory Committee	0.00				0.00
4100-00-00 FVC Leadership	1,229.50	37.00	211.68		1,054.82
4150-00-00 Teacher Grants	22.50				22.50
4200-00-00 Veteran Memorial Freedom Wall	0.00				0.00
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4400-30-00 PE-Inactive	0.00				0.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
4700-10-10 2018 Gene Haas Scholarship	3,808.50		2,250.00		1,558.50
4700-10-20 2019 Gene Haas Scholarship	12,000.00				12,000.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-10-40 2021 Gene Haas Scholarship	0.00	14,000.00			14,000.00
4700-20-00 Dr. Steffen Memorial Fund	0.00				0.00
4700-30-00 Scholarship & Blood Drive	5,750.00	500.00			6,250.00
4700-40-00 Drama Club Scholarship	1,350.00				1,350.00
4800-00-00 Guidance	642.52				642.52
4800-10-00 Fundraiser	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest	3,720.59	11.43			3,732.02
<b>Total Other Accounts</b>	<b>193,017.86</b>	<b>156,752.53</b>	<b>98,426.47</b>	<b>0.00</b>	<b>251,343.92</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	68,532.05	9,607.24	5,109.82		73,029.47
<b>Total Cash Accounts</b>	<b>68,532.05</b>	<b>9,607.24</b>	<b>5,109.82</b>	<b>0.00</b>	<b>73,029.47</b>
<b>Other Accounts</b>					
2001-10-00 Student Council - MS	745.16				745.16
2016-00-00 Class of 2016-Inactive	0.00				0.00
2017-00-00 Class of 2017-Inactive	0.00				0.00
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	7,162.59				7,162.59
2027-00-00 Class of 2027	6,143.52				6,143.52
2028-00-00 Class of 2028	2,900.21	1,000.75			3,900.96
206A-10-10 Grade 6 White-Inactive	0.00				0.00
206B-10-10 Grade 6 Purple-Inactive	0.00				0.00
207A-10-10 Grade 7 White-Inactive	0.00				0.00
207B-10-10 Grade 7 Purple-Inactive	0.00				0.00
208A-10-10 Grade 8 White-Inactive	0.00				0.00
208B-10-10 Grade 8 Purple-Inactive	0.00				0.00
2111-00-00 Music Field Trip Account	2,828.02	3,253.00	3,142.25		2,938.77
2112-00-00 Band-Orh-Choir Fund-Inactive	0.00				0.00
2114-10-00 Band - MS	83.65				83.65
2120-10-00 Drama Club	10,263.61				10,263.61
2140-10-00 Chorus	2,701.09				2,701.09
2155-10-00 MS Orchestra	2,891.65				2,891.65
2210-00-00 Cafe 10A	321.87	51.00			372.87
2221-10-00 Art - MS	207.10				207.10
2230-10-00 Beta Club	1,607.97				1,607.97
2330-10-00 Yearlong Spanish	23.96				23.96
2361-10-24 Washington DC 2024-Inactive	0.00				0.00
2361-10-25 Washington DC 2025-Inactive	0.00				0.00
2391-10-00 AVID	7,665.66	290.00			7,955.66
2560-30-00 Library	2,340.98				2,340.98
2590-40-00 Relay for Life	0.00				0.00
2618-30-00 Random Act of Kindness - MS	314.22				314.22
2631-10-18 Washington DC 2018-Inactive	0.00				0.00
2631-10-19 Washington DC 2019-Inactive	0.00				0.00
2631-10-20 Washington DC 2020-Inactive	0.00				0.00
2631-10-21 Washington DC 2021-Inactive	0.00				0.00
2631-10-22 Washington DC 2022-Inactive	0.00				0.00
2631-10-23 Washington DC 2023-Inactive	0.00				0.00
2631-10-26 Washington DC 2026	0.00	2,282.01	303.38		1,978.63
2631-10-27 Washington DC 2027	0.00	2,177.80	1,137.59		1,040.21
2635-10-00 Snowflake - Snowball	710.96				710.96
2666-00-00 MS Science	739.88				739.88
2667-00-00 MS Sports	344.19	549.00	526.60		366.59
2669-00-00 MS Yearbook	5,494.89				5,494.89
2676-30-00 Washington DC 2016-Inactive	0.00				0.00
2676-30-17 Washington DC 2017-Inactive	0.00				0.00

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2699-10-00 Whip-Pur Bucks	162.61				162.61
3351-20-10 Cheerleading - MS	165.83				165.83
3850-20-00 Wrestling	0.00				0.00
3901-20-00 Volleyball - MS	0.00				0.00
4100-30-00 General	340.79				340.79
4200-10-10 MS PE	7,021.50				7,021.50
4250-30-00 Student Activity	5,325.82				5,325.82
5000-10-00 Kane County Cougars Outing	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest	24.32	3.68			28.00
<b>Total Other Accounts</b>	<b>68,532.05</b>	<b>9,607.24</b>	<b>5,109.82</b>	<b>0.00</b>	<b>73,029.47</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-00 Algonquin State Bank	0.00				0.00
1000-00-10 Harris - Checking	141,021.47	85,157.57	62,278.76		163,900.28
<b>Total Cash Accounts</b>	<b>141,021.47</b>	<b>85,157.57</b>	<b>62,278.76</b>	<b>0.00</b>	<b>163,900.28</b>
<b>Other Accounts</b>					
1000-10-10 Banking Corrections	0.00				0.00
2000-10-00 Student Council	11,865.65	23,210.00	7,220.00	175.00	28,030.65
2010-00-00 Class of 2010	0.00				0.00
2011-00-00 Class of 2011	0.00				0.00
2012-00-00 Class of 2012	0.00				0.00
2013-00-00 Class of 2013	0.00				0.00
2014-00-00 Class of 2014	0.00				0.00
2015-00-00 Class of 2015	0.00				0.00
2016-00-00 Class of 2016	156.84				156.84
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	38.22				38.22
2019-00-00 Class of 2019	1,965.93		1,847.23		118.70
2020-00-00 Class of 2020	2,774.12				2,774.12
2021-00-00 Class of 2021	3,874.44		3,822.05		52.39
2022-00-00 Class of 2022	3,478.84	10,147.95	5,822.00	(100.00)	7,704.79
2023-00-00 Class of 2023	1,049.87	1,160.00	487.25		1,722.62
2024-00-00 Class of 2024	1,037.30	68.44			1,105.74
2025-00-00 Class of 2025	0.00	414.87			414.87
2110-00-10 Prom	376.29				376.29
2110-10-00 Band	4.51				4.51
2120-10-00 Drama Club	4,391.14	1,545.00	1,035.95		4,900.19
2140-10-00 Choral	2,390.00				2,390.00
2150-30-00 Musical	121.31				121.31
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2155-10-00 Orchestra	112.45				112.45
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,850.87				1,850.87
2230-00-00 Black Allegiance Club	655.00		22.82		632.18
2249-10-00 Business Club	0.00				0.00
2251-20-00 Anime Club	0.00				0.00
2253-10-00 Conservation	809.01				809.01
2254-10-00 Woodshop	0.00				0.00
2256-10-00 DECA-CO-OP / CWE	10.73				10.73
2257-10-00 Paranormal Club	0.00				0.00
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	203.00				203.00
2263-10-00 Interact Club	3,970.87				3,970.87
2276-10-00 Field Trips	582.52				582.52
2281-10-00 Gold Rush	68.66				68.66
2310-10-00 French Club	251.80				251.80
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	194.44		25.00		169.44
2330-20-00 World Language Department	1,460.88				1,460.88
2330-30-00 Spanish	0.00				0.00
2340-10-10 Key Club	983.89	177.53	174.30	(75.00)	912.12
2370-10-00 FCCLA	79.42				79.42
2375-10-00 Literacy Magazine	342.00				342.00
2380-10-00 Newspaper	1,649.10				1,649.10

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2390-10-00 National Honor Society	1,764.37	1,477.20	110.00		3,131.57
2391-10-00 AVID	4,658.82		1,000.00		3,658.82
2393-10-00 PBIS	655.19				655.19
2399-00-00 Eagle Pride Advisory-Inactive	0.00				0.00
2400-10-00 Peer Mediation/SADD	202.95				202.95
2405-10-00 Debate Team	2,950.22	139.00	553.00		2,536.22
2406-10-00 DJ (Entertainment) Club	1,483.66				1,483.66
2408-10-00 GSA (Gay Straight Alliance)	292.86				292.86
2409-10-00 Hispanic Youth Alliance	0.00				0.00
2409-20-00 AAPIA-Asian Amer Pac Islander	0.00				0.00
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	1,732.87				1,732.87
2480-10-00 Yearbook	0.00				0.00
2580-10-00 Care For Cure	0.00				0.00
2590-40-00 Relay for Life	122.51				122.51
2618-10-00 JSI	933.03				933.03
2618-10-10 Operation Click	0.00				0.00
2618-30-00 Green Eagles	1,573.10		200.00		1,373.10
2618-30-10 High School Against Cancer	25.35				25.35
2630-10-00 Ski Club	510.00				510.00
2650-10-00 Bass Fishing Club	0.00				0.00
2660-10-00 Ping Pong Club	0.00				0.00
3000-10-00 Special Olympics	3,173.36				3,173.36
3001-00-00 Student Athletic Council	2,907.35				2,907.35
3100-20-20 Baseball	5,437.37	1,960.00	637.75		6,759.62
3150-20-10 Softball	9,974.35				9,974.35
3200-20-10 Girls Basketball	917.47	140.00	244.00		813.47
3200-20-20 Boys Basketball	166.33	4,135.00			4,301.33
3210-20-10 Bowling	408.92				408.92
3225-20-10 Ultimate Frisbee	0.00				0.00
3250-20-10 Dance Team	1,667.21	2,345.00	1,594.41		2,417.80
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	1,106.99				1,106.99
3300-20-20 Boys Soccer	1,121.41				1,121.41
3350-20-10 Cheerleaders	4,809.42	19,962.37	15,168.03		9,603.76
3400-20-10 Girls Tennis	483.84		97.50		386.34
3400-20-20 Boys Tennis	2,457.94				2,457.94
3450-20-10 Girls Swimming	501.51				501.51
3450-20-20 Boys Swimming	97.47	270.00			367.47
3500-20-10 Girls Track & Field	27.02				27.02
3500-20-20 Boys Track	2,606.27				2,606.27
3600-20-10 Girls Golf	263.00	97.90	210.97		149.93
3600-20-20 Boys Golf	47.88				47.88
3650-20-10 Boys Lacrosse	0.00	1,134.96	465.00		669.96
3700-20-10 Football	2,295.60	14,661.87	13,032.21		3,925.26
3800-20-00 Cross Country	137.89	1,538.41	875.00		801.30
3840-20-00 Power Lifting	0.00				0.00
3850-20-00 Wrestling	3,020.93				3,020.93
3900-20-00 Volleyball	7,306.92				7,306.92
4100-30-00 General	932.98				932.98
4110-10-00 Eagle Minds Matter	2,514.86		2,186.16		328.70
4200-10-00 Eagle's Wings Food Pantry	11,449.75	560.00			12,009.75
4300-30-00 Faculty Fund	0.00				0.00
4300-30-10 Eagle Pride Advisory Committee	200.55				200.55
4800-00-00 Guidance	0.00				0.00

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest	8,502.56	12.07	5,448.13		3,066.50
<b>Total Other Accounts</b>	<b>141,021.47</b>	<b>85,157.57</b>	<b>62,278.76</b>	<b>0.00</b>	<b>163,900.28</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2020 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	5,866.03	187.00	187.00		5,866.03
<b>Total Cash Accounts</b>	<b>5,866.03</b>	<b>187.00</b>	<b>187.00</b>	<b>0.00</b>	<b>5,866.03</b>
<b>Other Accounts</b>					
2019-00-00 Class of 2019 - Inactive	0.00				0.00
2020-00-00 Class of 2020 - Inactive	0.00				0.00
2021-00-00 Class of 2021 - Inactive	0.00				0.00
2022-00-00 Class of 2022 - Inactive	0.00				0.00
2023-00-00 Class of 2023 - Inactive	0.00				0.00
2024-00-00 Class of 2024 - Inactive	0.00				0.00
2025-00-00 Class of 2025 - Inactive	0.00				0.00
2026-00-00 Class of 2026 - Inactive	0.00				0.00
2027-00-00 Class of 2027	105.00				105.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	263.84				263.84
2030-00-00 Class of 2030	54.12				54.12
2031-00-00 Class of 2031	0.00				0.00
2032-00-00 Class of 2032	5.00				5.00
2033-00-00 Class of 2033	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
2631-10-00 Field Trip Grant Funds	94.47				94.47
3010-00-00 PE Club	979.88				979.88
3020-10-00 Leopards Chorus Club	1,837.67				1,837.67
3030-10-00 Band and Orchestra	109.50				109.50
3030-20-00 ILMEA	0.00				0.00
4100-30-00 Principal Discretionary Fund	1,509.14				1,509.14
4100-30-10 Water - Inactive	0.00				0.00
4300-30-00 Staff Account	0.00				0.00
4400-10-00 Karen Fitzsimmons Memorial	521.50				521.50
5010-00-10 Jump Rope for Heart	0.00	187.00	187.00		0.00
5020-00-00 Ned Show / Yo-yo	0.00				0.00
5030-00-00 Kiva	0.00				0.00
5030-10-00 Heavenly Hats	0.00				0.00
5040-00-00 Kane County Cougars Reading	0.00				0.00
5900-00-00 Miscellaneous	48.86				48.86
6000-00-00 Interest Income	337.05				337.05
<b>Total Other Accounts</b>	<b>5,866.03</b>	<b>187.00</b>	<b>187.00</b>	<b>0.00</b>	<b>5,866.03</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	17,770.15	1,283.00	954.00		18,099.15
<b>Total Cash Accounts</b>	<b>17,770.15</b>	<b>1,283.00</b>	<b>954.00</b>	<b>0.00</b>	<b>18,099.15</b>
<b>Other Accounts</b>					
2001-10-10 PBIS (Student Council)	2,915.25	1,253.00	324.00		3,844.25
2016-00-30 Class of 2016- TO BE DELETED	0.00				0.00
2017-00-00 Class of 2017 TO BE DELETED	0.00				0.00
2018-00-00 Class of 2018-TO BE DELETED	0.00				0.00
2019-00-00 Class of 2019-TO BE DELETED	0.00				0.00
2020-00-00 Class of 2020 TO BE DELETED	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.15				0.15
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027 - Fifth	0.00				0.00
2028-00-00 Class of 2028 - Fourth	112.59				112.59
2029-00-00 Class of 2029 - Third	1,012.10				1,012.10
2030-00-00 Class of 2030 - Second	714.83				714.83
2031-00-00 Class of 2031 - First	1,889.95				1,889.95
2032-00-00 Class of 2032 - Kindergarten	394.17				394.17
2033-00-00 Class of 2033 - PreK	82.00				82.00
2034-00-00 Class of 2034	0.00				0.00
2035-00-00 Class of 2035	0.00				0.00
2110-10-00 Band	16.70				16.70
2151-10-00 Music Club	5,647.43				5,647.43
2230-10-00 Beta Club	42.46				42.46
2270-10-00 Earth Club	754.19				754.19
2590-40-00 Relay for Life	0.00				0.00
2617-00-00 DareTo Be Rare - Inactive	0.00				0.00
2617-10-00 Man In Demand & Dare to be Rar	778.25				778.25
2618-30-00 Families in Need	160.41				160.41
2657-00-00 Family Night-Math Night	523.66				523.66
2657-10-00 Family Night-Reading Night	1,443.51		610.00		833.51
4100-30-00 Miscellaneous/General	92.68	20.00	20.00		92.68
4250-30-00 Student Incentive - Inactive	0.00				0.00
4300-30-00 Sunshine Fund	265.97	10.00			275.97
6000-00-00 Interest Income	923.85				923.85
<b>Total Other Accounts</b>	<b>17,770.15</b>	<b>1,283.00</b>	<b>954.00</b>	<b>0.00</b>	<b>18,099.15</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-00 DO NOT USE	0.00				0.00
1000-00-10 Harris - Checking	2,962.14				2,962.14
<b>Total Cash Accounts</b>	<b>2,962.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,962.14</b>
<b>Other Accounts</b>					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	40.00			(40.00)	0.00
2029-00-00 Class of 2029	31.49				31.49
2030-00-00 Class of 2030	282.29				282.29
2031-00-00 Class of 2031	67.16				67.16
2032-00-00 Class of 2032	17.00				17.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
205A-00-00 5th Grade - A	0.00				0.00
2276-10-00 Field Trips	100.97				100.97
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
2618-40-00 Disaster Relief	0.00				0.00
4100-30-00 General	1,130.87			40.00	1,170.87
4200-00-00 Liberty Chorus	19.70				19.70
4300-10-00 Jump Rope For Heart	0.00				0.00
4400-00-00 Reach for the Stars	0.00				0.00
5000-10-00 Student Assistance Account	725.98				725.98
6000-00-00 Interest Income	201.20				201.20
<b>Total Other Accounts</b>	<b>2,962.14</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,962.14</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	3,935.41	77.00			4,012.41
<b>Total Cash Accounts</b>	<b>3,935.41</b>	<b>77.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,012.41</b>
<b>Other Accounts</b>					
200M-00-00 Special Ed - A	0.00				0.00
200N-00-00 Special Ed-B	0.00				0.00
2016-00-00 Class of 2016	0.00				0.00
2017-00-00 Class of 2017	0.00				0.00
2018-00-00 Class of 2018	0.00				0.00
2019-00-00 Class of 2019	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	43.50				43.50
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	4.35				4.35
2030-00-00 Class of 2030	0.00				0.00
2031-00-00 Class of 2031	80.00				80.00
2032-00-00 Class of 2032	0.00				0.00
2033-00-00 Class of 2033	0.00				0.00
2151-10-00 Music Dept.	0.00				0.00
2510-00-00 Scholastic Book Fair/Follett	73.67				73.67
2560-30-00 Library Books	0.00				0.00
2590-40-00 Relay for Life	0.00				0.00
3100-00-00 Yearbook	1,333.82				1,333.82
4100-00-00 Artworks Program	2,000.00				2,000.00
4100-20-00 Book Club	0.00				0.00
4100-30-00 General	272.64				272.64
4250-30-00 Student Activity-Inactive	0.00				0.00
4300-10-00 Staff Spiritwear	14.44	77.00			91.44
4300-20-00 Sunshine	0.00				0.00
6000-00-00 Interest Income	112.99				112.99
6010-10-00 Bank Errors - Reconciling Item	0.00				0.00
<b>Total Other Accounts</b>	<b>3,935.41</b>	<b>77.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,012.41</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	1,796.10	5,482.07	5,602.07		1,676.10
<b>Total Cash Accounts</b>	<b>1,796.10</b>	<b>5,482.07</b>	<b>5,602.07</b>	<b>0.00</b>	<b>1,676.10</b>
<b>Other Accounts</b>					
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2590-30-00 Girls on the Run	69.01				69.01
2590-40-00 Relay for Life	0.00				0.00
2600-10-00 Robert Chaney	0.00				0.00
3000-10-00 McDonald Fundraiser	0.00				0.00
4100-30-00 General	456.71			190.85	647.56
4250-20-00 Student Spiritwear	0.00				0.00
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	558.19				558.19
4400-10-00 Scholastic Book Fair	0.00	5,602.07	5,602.07		0.00
4400-20-00 Follett Book Fair	0.00				0.00
4400-30-00 Anderson's Book Fair	45.54			(45.54)	0.00
5000-10-00 Yearbook	514.86	(120.00)			394.86
6000-00-00 Interest Income	145.31			(145.31)	0.00
<b>Total Other Accounts</b>	<b>1,796.10</b>	<b>5,482.07</b>	<b>5,602.07</b>	<b>0.00</b>	<b>1,676.10</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	2,975.72				2,975.72
<b>Total Cash Accounts</b>	<b>2,975.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,975.72</b>
<b>Other Accounts</b>					
2018-00-00 Class of 2018-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2022-00-00 Class of 2022-Inactive	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2024-00-00 Class of 2024-Inactive	0.00				0.00
2025-00-00 Class of 2025-Inactive	0.00				0.00
2025-10-00 Class of 2025-LEAP	0.00				0.00
2026-00-00 Class of 2026-Inactive	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	27.24				27.24
2029-00-00 Class of 2029	507.19				507.19
2030-00-00 Class of 2030	0.10				0.10
2031-00-00 Class of 2031	245.90				245.90
2032-00-00 Class of 2032	192.00				192.00
2033-00-00 Class of 2033	0.00				0.00
2035-00-00 Class of 2035	0.00				0.00
20CC-00-00 Cross Categorical Class	0.00				0.00
2151-10-00 Choir	0.00				0.00
2160-00-00 Literacy	157.55				157.55
2560-30-00 Media	566.89				566.89
2590-40-00 Relay for Life	0.00				0.00
3000-20-00 After School Rec	1.00				1.00
3500-10-00 PBIS	603.90				603.90
3500-20-00 Student Council	265.80				265.80
4100-30-00 General	215.69				215.69
4200-00-00 Staff Casual Charity-Inactive	0.00				0.00
5000-50-50 D300 United	0.00				0.00
5100-10-00 Neubert Social Committee	159.23				159.23
6000-00-00 Interest Income	33.23				33.23
<b>Total Other Accounts</b>	<b>2,975.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,975.72</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	2,856.03				2,856.03
<b>Total Cash Accounts</b>	<b>2,856.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,856.03</b>
<b>Other Accounts</b>					
2000-30-00 Student Council	0.00				0.00
200A-00-00 Kindergarten-Inactive	0.00				0.00
200M-00-00 Special ED - Instruct. Primary	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	0.00				0.00
2029-00-00 Class of 2029	0.00				0.00
2030-00-00 Class of 2030	117.00				117.00
2031-00-00 Class of 2031	0.00				0.00
2590-40-00 Relay for Life	1,248.02				1,248.02
2618-40-10 Jump Rope for Heart	0.00				0.00
4100-00-00 PBIS	341.00				341.00
4150-00-00 Math Night	108.00				108.00
4200-00-00 Picture Comm Misc-Inactive	0.00				0.00
4260-00-00 Playground Funds	0.00				0.00
4300-00-00 General Fund	681.21				681.21
5010-00-00 School Fundraisers	0.00				0.00
5020-10-00 Tiger Fundraiser	0.00				0.00
5030-10-00 School Store	269.06				269.06
5500-00-00 Staff Social Account	1.36				1.36
6000-00-00 Interest Income	90.38				90.38
<b>Total Other Accounts</b>	<b>2,856.03</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,856.03</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	7,589.59	131.50	549.10		7,171.99
<b>Total Cash Accounts</b>	<b>7,589.59</b>	<b>131.50</b>	<b>549.10</b>	<b>0.00</b>	<b>7,171.99</b>
<b>Other Accounts</b>					
2014-10-00 Kindergarten Grade Level Funds	576.89				576.89
2014-10-01 1st Grade Level Funds	190.01				190.01
2014-10-02 2nd Grade Level Funds	2.32				2.32
2014-10-03 3rd Grade Level Funds	253.36				253.36
2014-10-04 4th Grade Level Funds	1,149.19	60.00			1,209.19
2014-10-05 5th Grade Level Funds	911.00				911.00
2014-10-06 Preschool Grade Level Funds	0.00				0.00
2017-00-00 Class of 2017 - Inactive	0.00				0.00
2020-00-00 Class of 2020 - Inactive	0.00				0.00
2021-00-00 Class of 2021 - Inactive	0.00				0.00
2022-00-00 Class of 2022 - Inactive	0.00				0.00
2023-00-00 Class of 2023 - Inactive	0.00				0.00
2024-00-00 Class of 2024 - Inactive	0.00				0.00
2025-00-00 Class of 2025 - Inactive	0.00				0.00
2026-00-00 Class of 2026 - Inactive	0.00				0.00
2027-00-00 Class of 2027 - Inactive	0.00				0.00
2028-00-00 Class of 2028 - Inactive	63.63			(63.63)	0.00
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	0.00				0.00
2032-00-00 Class of 2032	88.00				88.00
2033-00-00 Class of 2033	0.00				0.00
2034-00-00 Class of 2034	0.00				0.00
2151-10-00 Music Dept.	0.00				0.00
2152-10-00 Choir	0.00				0.00
2590-40-00 Relay for Life	30.62			(30.62)	0.00
3010-00-00 We Act Fundraiser	806.69				806.69
3100-00-00 Spiritwear (PBIS)	801.15				801.15
3200-00-00 Media Center	91.70				91.70
3300-10-00 Student Council	158.18				158.18
3300-20-00 Perry Fundraising	0.00				0.00
3310-10-00 Girls On The Run	337.00				337.00
3350-00-00 Kane County Cougars Grant	810.89		419.02		391.87
4100-30-00 General	158.58			94.25	252.83
4200-00-00 Perry Teacher Social Account	815.28	71.50	130.08		756.70
4300-00-00 Retired Teacher Fund	324.65				324.65
6000-00-00 Interest Income	0.00				0.00
<b>Total Other Accounts</b>	<b>7,589.59</b>	<b>131.50</b>	<b>549.10</b>	<b>0.00</b>	<b>7,171.99</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	988.12				988.12
<b>Total Cash Accounts</b>	<b>988.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>988.12</b>
<b>Other Accounts</b>					
2019-00-00 Class of 2019	0.00				0.00
201A-00-00 1st Grade	0.00				0.00
2020-00-00 Class of 2020	0.00				0.00
2021-00-00 Class of 2021	0.00				0.00
2022-00-00 Class of 2022	0.00				0.00
2023-00-00 Class of 2023	0.00				0.00
2024-00-00 Class of 2024	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2026-00-00 Class of 2026	0.00				0.00
2027-00-00 Class of 2027	0.00				0.00
2028-00-00 Class of 2028	45.73			(45.73)	0.00
2029-00-00 Class of 2029 - 5th Grade	645.32				645.32
2030-00-00 Class of 2030 - 4th Grade	64.77				64.77
2031-00-00 Class of 2031 - 3rd Grade	0.00				0.00
2032-00-00 Class of 2032 - 2nd Grade	0.00				0.00
2033-00-00 Class of 2033 - 1st Grade	0.00				0.00
2034-00-00 Class of 2034 - Kindergarten	0.00				0.00
2151-10-00 Music Dept./ILMEA	0.00				0.00
2274-10-00 5th Grade Lunch Bunch	0.00				0.00
2275-10-00 5th Grade Outdoor Education	0.00				0.00
2560-30-00 Library - Birthday Books	0.08				0.08
2590-40-00 Relay for Life	0.00				0.00
2590-50-00 Veteran Day's Activity	0.00				0.00
4100-30-00 Principal Discretionary	19.24			45.73	64.97
4250-30-00 Student Activity	0.00				0.00
5000-50-50 D300 United	0.00				0.00
6000-00-00 Interest Income	214.98				214.98
6000-10-00 Bank Related Adjustments	(2.00)				(2.00)
<b>Total Other Accounts</b>	<b>988.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>988.12</b>

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
1000-00-10 Harris - Checking	45,882.65	21,850.14	20,189.46		47,543.33
<b>Total Cash Accounts</b>	<b>45,882.65</b>	<b>21,850.14</b>	<b>20,189.46</b>	<b>0.00</b>	<b>47,543.33</b>
<b>Other Accounts</b>					
2000-10-00 Student Council	3,569.46	3,158.00	3,458.21		3,269.25
200A-00-00 Kindergarten-Inactive	0.00				0.00
2013-00-30 Class of 2013-C-Inactive	0.00				0.00
2014-00-20 Class of 2014-B-Inactive	0.00				0.00
2015-00-10 Class of 2015-A-Inactive	0.00				0.00
2015-00-20 Class of 2015-B-Inactive	0.00				0.00
2016-00-10 Class of 2016-A-Inactive	0.00				0.00
2016-00-20 Class of 2016-B-Inactive	0.00				0.00
2016-00-30 Class of 2016-C-Inactive	0.00				0.00
2017-00-10 Class of 2017-A-Inactive	0.00				0.00
2017-00-20 Class of 2017-B-Inactive	0.00				0.00
2017-00-30 Class of 2017-C-Inactive	0.00				0.00
2018-00-00 Class of 2018A-Inactive	0.00				0.00
2018-00-10 Class of 2018B-Inactive	0.00				0.00
2018-00-20 Class of 2018C-Inactive	0.00				0.00
2019-00-00 Class of 2019-Inactive	0.00				0.00
2019-00-10 Class of 2019A-Inactive	0.00				0.00
2019-00-20 Class of 2019B-Inactive	0.00				0.00
2019-00-30 Class of 2019C-Inactive	0.00				0.00
2020-00-00 Class of 2020-Inactive	0.00				0.00
2020-00-10 Class of 2020A-Inactive	0.00				0.00
2020-00-20 Class of 2020B-Inactive	0.00				0.00
2021-00-00 Class of 2021-Inactive	0.00				0.00
2021-00-10 Class of 2021-A-Inactive	0.00				0.00
2021-00-20 Class of 2021-B-Inactive	0.00				0.00
2022-00-00 Class of 2022-A	0.00				0.00
2022-00-20 Class of 2022-B	0.00				0.00
2023-00-00 Class of 2023-Inactive	0.00				0.00
2023-10-10 Class of 2023-A	0.00				0.00
2023-20-00 Class of 2023-B	0.00				0.00
2024-00-00 Class of 2024-A	0.00				0.00
2024-00-10 Class of 2024-B	0.00				0.00
2025-00-00 Class of 2025	0.00				0.00
2025-00-10 Class of 2025-A	164.50		164.50		0.00
2025-00-20 Class of 2025-B	250.37		250.37		0.00
2026-00-00 Class of 2026-A	268.91				268.91
2026-10-00 Class of 2026-B	238.46				238.46
2027-00-00 Class of 2027-A	580.49				580.49
2027-10-00 Class of 2027-B	478.33				478.33
2028-00-00 Class of 2028-A	21.23				21.23
2028-10-00 Class of 2028-B	0.00				0.00
2029-00-00 Class of 2029	14.69	331.00	293.45		52.24
2030-00-00 Class of 2030	464.12	496.00	375.00		585.12
2031-00-00 Class of 2031	3.00				3.00
2032-00-00 Class of 2032	128.66				128.66
2033-00-00 Class of 2033	0.00	238.00	130.00		108.00
2034-00-00 Class of 2034	0.00				0.00
2115-00-00 Music - Elementary	750.07				750.07
2150-30-00 Musicals	4,817.09		823.80		3,993.29
2151-10-00 Music Dept.	944.96	2,380.05	1,199.01		2,126.00

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 7/1/2021 through 12/31/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2155-10-00 Orchestra-Inactive	0.00				0.00
2160-10-00 Orchestra - Fifth Grade	0.00				0.00
2220-10-00 Art Club	412.02	280.99	329.22		363.79
2230-10-00 Beta Club	15,519.74	4,344.35	3,168.54		16,695.55
2276-10-00 Field Trips	534.77				534.77
2340-10-00 Spelling Bee	46.03				46.03
2350-00-00 Battle of the Books	0.00				0.00
2391-10-00 AVID	3,723.28				3,723.28
2392-10-00 HANDS Club	0.06				0.06
2393-10-00 PBIS Middle School	563.20	886.28	1,308.48		141.00
2393-20-00 PBIS Elementary	887.95				887.95
2481-10-00 Yearbook - MS	5,362.28	901.00			6,263.28
2482-10-00 Yearbook - ELE	287.39	108.00			395.39
2560-30-00 Birthday Book Club	40.80	685.00	542.19	(20.00)	163.61
2560-40-00 Library-Book Fair	226.29	7,819.63	7,477.09	(352.00)	216.83
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	70.22				70.22
2590-40-00 Relay for Life	0.00				0.00
2631-10-00 Washington D.C. Trip-Inactive	0.00				0.00
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	98.86				98.86
2668-00-00 Track	10.68				10.68
3250-20-10 Poms	543.02	240.00	317.60		465.42
3251-20-10 Intramural Poms-Inactive	0.00				0.00
3350-20-10 Cheerleading	1,023.60				1,023.60
3351-20-10 Intramural Cheer-Inactive	0.00				0.00
3710-10-00 Ultimate Frisbee-Inactive	0.00				0.00
3830-00-00 Basketball - Girls	0.00				0.00
3840-00-00 Basketball - Boys	0.00				0.00
3850-20-00 Wrestling	142.55				142.55
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	658.67	(20.00)	352.00	372.00	658.67
4105-30-00 Student Assistance Account	1,730.32				1,730.32
4400-30-00 PE - MS	14.52				14.52
4401-30-00 PE - Elementary	243.09				243.09
4480-30-00 Barb Dubow Wal-Mart	172.80				172.80
5100-00-00 D300 Honors Band Concert-Inact	0.00				0.00
5200-10-00 Red Cross/Tornado Relief	0.00				0.00
5500-10-00 Bank Correction	0.00				0.00
6000-00-00 Interest Income	710.55	1.84			712.39
<b>Total Other Accounts</b>	<b>45,882.65</b>	<b>21,850.14</b>	<b>20,189.46</b>	<b>0.00</b>	<b>47,543.33</b>



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** 2/8/2022  
**TO:** Susan Harkin, Superintendent  
Board of Education  
**FROM:** Anthony McGinn, Chief of  
Communications

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	
<b>Finance</b>	
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	2/8/2022
<b>BOE 2<sup>nd</sup> Reading</b>	2/22/2022

**SUBJECT: New Elementary School Name**

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**Background**

District 300 established a New School Naming Committee tasked to provide the Board of Education with a name recommendation for the new elementary school located at 1400 S. Ridgecrest Drive in Hampshire, Illinois.

During the October 12, 2021 Board Meeting, the district provided a presentation during the Superintendent's Report titled "New Elementary School Naming Process," and discussed the creation of a New School Naming Committee to develop and oversee a process for naming the new elementary school.

On October 15, 2021, District 300 sent an email to parents, guardians, and staff to announce the creation of the New School Naming Committee and to request applicants. Membership was open to any current District 300 parents, guardians, community members, and staff. 20 individuals applied for membership and 10 were selected for the committee.

The New School Naming Committee developed a schedule to meet four times and accomplish the following four milestones:

1. Develop a Naming Submission Process for Stakeholders and Tabulate Results
2. Vet the Proposed Names and Select 3 to 5 Names for Stakeholder Vote
3. Develop a Stakeholder Voting Process and Tabulate Results
4. Prepare a Naming Recommendation for the Board of Education

The New School Naming Committee first met on Wednesday, November 3, 2021 and developed a submission process for stakeholders, guided by the district's current administrative procedures, that stated: "Anyone may make a submission who is a resident of District 300 and is not a current member of the Board of Education." This also applied to all members of the New School Naming Committee, who understood they could not submit a name proposal.

On November 4, 2021, the district sent an RCS message titled, "Help District 300 Name our New Elementary School," to stakeholders. This message invited parents, staff, students, and community members to submit name recommendations. The submission window was open from November 4, 2021 through December 4, 2021. In



total, District 300 received 151 submissions for school names. The five most frequently received submissions were:

- **Big Timber Elementary** (or a variation) - 19 Submissions
- **Ridgecrest Elementary** (or a variation) - 15 Submissions
- **Barb Taylor Elementary** - 11 Submissions
- **Dr. Janine Steffen Elementary** - 10 Submissions
- **Henpeck Elementary** - 8 Submissions

After the submissions were received, the New School Naming Committee met for a second time, on December 6, 2021 to review and vet the submissions. Committee members were assigned names to review and would spend the next several weeks researching submissions. To ensure consistency among the research process, all committee members were asked to be able to respond to the following five questions when the committee met again to report out their vetting process:

- What is the history associated with the landmark or person you are researching?
- Does this landmark/individual have a connection to the geographic location?
- Does this landmark/individual have a connection to District 300?
- Please provide any notable highlights for the landmark or the individual (such as their community impact or career accomplishments)?
- Are there any potential concerns that may cause residents/community members to object to the name?

The committee met again on January 13, 2022 to report out the results of the vetting process. Ultimately, three name proposals were selected to advance to a community vote:

- Big Timber Elementary
- Dr. Janine Steffen Elementary School
- Ridgecrest Elementary

After the three names were selected, the committee developed a stakeholder voting process. The district sent an RCS message to community members titled “Vote for the Name of the New District 300 Elementary School,” on January 18, 2022 and second invitation to vote as part of Superintendent Harkin’s weekly email update on January 21, 2022. The voting form was also available on the district website. This voting period was open from January 18, 2022 through February 1, 2022.

On February 2, 2022 District 300 sent an email to students titled, “Vote for the Name of the New Elementary School.” This message provided District 300 students with the opportunity to vote until Friday, February 4, 2022 at 2p.m.



Throughout the entire voting process, the District received a total of 4,361 votes, which were cast accordingly:

- Big Timber Elementary received 1,889 votes
- Ridgecrest Elementary School received 1,805 votes
- Dr. Janine Steffan received 667 votes

Votes were cast by each stakeholder group accordingly:

- Students cast a total of 2,801 votes
- Staff cast a total of 975 votes
- Parents/guardians cast a total of 487 votes
- Community members cast a total of 98 votes

At the conclusion of the voting process, the New School Naming Committee met one final time to review the results of the vote and to prepare a naming recommendation for the Board of Education.

#### **Administrative Recommendation**

The District 300 New School Naming Committee recommends Big Timber Elementary as the name of the district's new elementary school.



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** January 27, 2022

**TO:** Susan Harkin, Superintendent  
Board of Education

**FROM:** Diane C. White  
Director of Purchasing

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	02/08/2022
<b>Finance</b>	02/08/2022
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	02/08/2022
<b>BOE 2<sup>nd</sup> Reading</b>	02/22/2022

**SUBJECT: Approval of Science Supply Bid Contract Pricing**

**Background**

Science Supply bid is comprised of District 300 standardized products for elementary, middle, and high school supplies. These items are purchased on an as-needed basis by site to fulfill the science instructional curriculum's needs.

Bid specifications were released Tuesday, October 7, 2021. Bids were opened on Thursday, November 4, 2021. Twenty-four vendors downloaded specifications from BidNet, and four different bidders responded. The Science Supply contract is effective from 3/01/2022 through 12/31/22. We are recommending an award based on vendor bid document submittal by category. The estimated bid contract amount is based on the fiscal year 2020 usage and the unit price for each vendor within the category. Items listed as No Bid are not being awarded at this time. I have attached the bid tabulation sheets for your review.

**Administrative Recommendation**

The administration recommends that we accept bids for line item award contract pricing from:

VWR International LLC, Rochester, NY: Award contract pricing for Elementary Science Supplies in the estimated amount of \$11,208.37. The award is based upon usage from FY2020.

Fischer Scientific Company LLC, Hanover Park, IL: Award contract pricing for Middle (\$4,716.93) and High School (\$35,464.83) Science Supplies in the estimated amount of \$40,181.76. The award is based upon usage from FY2020.

These products will be purchased through the building budget supply account.

Attachments: Bid Tabulation and summary of an award by the vendor

**COMMUNITY UNIT SCHOOL DISTRICT 300  
SCIENCE SUPPLIES-DISTRICT WIDE  
THURSDAY, NOVEMBER 4, 2021 11:00 A.M.**

COMPANY	Vendor App	W-9	Certifications	References	Addendum 1	Signed Part A	Signed Part B	Comments
Anatomical Worldwide								
Beckatt Solutions								
Carolina Biological Supply Co								
Eric Armin, Incorporated dba EAI Education								
Fisher Scientific Company L.L.C.	Y	Y	Y	Y	Y	Y	Y	E-PROCUREMENT AVAILABLE - OMNIA
Flinn Scientific Inc	Y	Y	Y	Y	N	Y	Y	E-PROCUREMENT AVAILABLE - BUYBOARD -TIPS - MHEC; <b>WRONG RESPONSE FORM PROVIDED-BID DISQUALIFIED</b>
HBARSCI								
Home Depot Pro Institutional								
Lakeshore Learning Materials								
McKesson Medical-Surgical Government Solutions LLC								
Mercedes Medical								
Nasco								NO BID
Nikon Instruments Inc.								
PASCO scientific								
RYE Consulting								
Savvas Learning Company LLC								
School Specialty LLC	Y	Y	Y	Y	Y	Y	Y	E-PROCUREMENT AVAILABLE - OMNIA, AEPA
School Wholesale Supplies LLC								
Studies Weekly, Inc.								
Thermo Electron North America LLC								
Tiles in Style DBA Taza Supplies								
VWR International LLC	Y	Y	Y	Y	Y	Y	Y	E-PROCUREMENT AVAILABLE - E&I, BUYBOARD
Hand2mind, Inc.								
vPrime Tech Inc								

**Recommendation**

**VWR International LLC, Rochester, NY:** Award contract pricing for Elementary Science Supplies in the estimated amount of **\$11,208.37**. The award is based upon usage from FY2020.

**Fischer Scientific Company LLC, Hanover Park, IL:** Award contract pricing for Middle (\$4,716.93) and High School (\$35,464.83) Science Supplies in the estimated amount of **\$40,181.76**. The award is based upon usage from FY2020.

Ward Item Number	Description	Ward UOM	Estimated Purchase Amount	Fisher Scientific						VWR						School Specialty			
				Fisher QTY	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments
470016-940	Mini Bulb Holder; Light Socket	PK	51	306	S27757	ea	\$1.44	\$440.64	Sold by ea quoted 306/ea	470016-940	PK	10.56	\$538.56		NO BID	NO BID	\$0.00	\$0.00	NO BID
470188-750	Piezoelectric Buzzer 1-3V, 16	PK	250					\$0.00	No Bid	470188-750	PK	12.29	\$3,072.50		NO BID	NO BID	\$0.00	\$0.00	NO BID
470225-202	Knife Switch Single Pole, Sing	CA	7	7	S12877	ea	\$1.14	\$399.00		470225-202	CS	161.57	\$1,130.99	Case = 50 pieces	110-0021-0	50/CS	\$61.50	\$430.50	BID AS 50/CS AT \$61.50, SOLD AS EA AT \$1.23. SEE CUT SHEET.
470229-474	Grade 3 - NGSS Kit	EA	10					\$0.00	No Bid	NO BID			\$0.00	Discovery Kits are no longer available from VWR/Wards	NO BID	NO BID	\$0.00	\$0.00	NO BID
470229-502	Grade K - NGSS Kit	EA	7					\$0.00	No Bid	NO BID			\$0.00	Discovery Kits are no longer available from VWR/Wards	NO BID	NO BID	\$0.00	\$0.00	NO BID
470229-510	Grade 2 - NGSS Kit	EA	6					\$0.00	No Bid	NO BID			\$0.00	Discovery Kits are no longer available from VWR/Wards	NO BID	NO BID	\$0.00	\$0.00	NO BID
470229-520	Grade 5 - NGSS Kit	EA	9					\$0.00	No Bid	NO BID			\$0.00	Discovery Kits are no longer available from VWR/Wards	NO BID	NO BID	\$0.00	\$0.00	NO BID
470229-950	Grade 4 - NGSS Kit	EA	8					\$0.00	No Bid	NO BID			\$0.00	Discovery Kits are no longer available from VWR/Wards	NO BID	NO BID	\$0.00	\$0.00	NO BID
470231-342	Grade 1 - NGSS Kit	EA	8					\$0.00	No Bid	NO BID			\$0.00	Discovery Kits are no longer available from VWR/Wards	NO BID	NO BID	\$0.00	\$0.00	NO BID
AKRP2923300	CUP, PLASTIC CLEAR	PK	3	3	S04202	pk	\$20.09	\$60.27	Quoted 7oz glass Sold by 100/pk	470162-902	PK	11.23	\$33.69	Pack = 50 units	NO BID	NO BID	\$0.00	\$0.00	NO BID
ITGR251363	STARCH, CORN	EA	3	3	S25580	ea	\$5.50	\$16.50	Quoted 500G	470150-938	EA	3.30	\$9.90	12oz	580359	500G	\$6.82	\$20.46	BID AND PRICED AS 12 OZ.SEE CUT SHEET.
MABI32-765-000	LIGHT, PEN	PK	24					\$0.00	No Bid	470021-598	PK	23.20	\$556.80		1405859	6/PK	\$10.20	\$244.80	SEE CUT SHEET.
MANT66182	CORK, FLAT	EA	3					\$0.00	No Bid	470040-134	EA	1.00	\$3.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
QLSEV1000-50	BEAKER, 50ML	EA	12	12	S15437	ea	\$2.06	\$24.72		470191-198	EA	0.94	\$11.28		529623	12/PK	\$2.03	\$24.36	BID AS EA AT \$2.03, SOLD AS 12/PK AT \$24.36. SEE CUT SHEET.
QLSEV1000-250	BEAKER, 250ML	EA	12	12	S15439	ea	\$2.54	\$30.48		470191-150	EA	1.11	\$13.32		529626	12/PK	\$2.17	\$26.04	BID AS EA AT \$2.17, SOLD AS 12/PK AT \$26.04. SEE CUT SHEET
RGLDR820(2718)	TOOTHPICKS, WOOD	BX	11	11	S04180MKC	pk	\$1.73	\$19.03		470226-594	PK	3.32	\$36.52	Pack = 800 toothpicks	200-1746	750/BX	\$1.04	\$11.44	
SIMAS113677_U	CUBES, WOOD	PK	17					\$0.00	No Bid	470221-399	PK	14.14	\$240.38	Pack = 102 units	282895	102/ST	\$18.65	\$317.05	
UNIUTHMPB1-PK/15	THERMOMETER	EA	20	30	S8819	PK	\$11.00	\$330.00	Sold by 10/pk quote 30/pks	470222-098	EA	18.38	\$367.60	Pack = 15 units	1598739	12/PK	\$9.60	\$192.00	BID AS 15/PK AT \$9.60, SOLD AS 12/PK AT \$7.68. SEE CUT SHEET.
WACP470003-340	BAND, RUBBER	BG	13	1	NC1538508	ea	\$7.54	\$7.54	Quoted 1lea	470003-340	PK	1.01	\$13.13		1071010	212/PK	\$1.81	\$23.53	BID AND SOLD AS 212/PK. SEE CUT SHEET.
WACP470003-348	BALL, BEACH	EA	7					\$0.00	No Bid	470003-348	EA	7.16	\$50.12		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470003-350	GLITTER	PK	1					\$0.00	No Bid	470003-350	PK	5.96	\$5.96	Pack = each 4 oz	2004128	4OZ	\$3.05	\$3.05	
WACP470003-364	SAND MEDIUM GRAIN	EA	13					\$0.00	No Bid	470003-364	EA	8.76	\$113.88		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470003-392	STRING COTTON	EA	8	8	S05367	ea	\$3.10	\$24.80	Sold by 420'	470003-392	EA	1.44	\$11.52		402616	800Y	\$10.20	\$81.60	BID AND SOLD AS 800 YARDS. SEE CUT SHEET.
WACP470003-408	BALLOON, ROUND	PK	9	3	S04187	144/pk	\$19.70	\$59.10	Sold by 144/pk quoted 3/pks	470003-408	PK	4.52	\$40.68	Pack = 35 Balloons	1595464	150/PK	\$3.15	\$28.35	BID AS 35/PK AT \$3.15, SOLD AS 150/PK AT \$13.50. SEE CUT SHEET.
WACP470003-414	CARD, INDEX	PK	5	5	S05366MKC	PK	\$0.87	\$4.35	100/pk	470003-414	PK	1.68	\$8.40	Pack = 100 Cards	088708	100/PK	\$0.71	\$3.55	
WACP470005-406	COMPASS, MAGNETIC	EA	9	9	S43153	ea	\$3.48	\$31.32		470005-406	EA	1.12	\$10.08		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470008-014	PAPER, PH	EA	3	3	S99398	ea	\$1.89	\$5.67		470008-014	EA	2.47	\$7.41		584376	100/PK	\$1.55	\$4.65	
WACP470012-700	SEED, BEAN	PK	36					\$0.00	No Bid	470012-700	PK	4.97	\$178.92	Pack = 8oz	586611	2OZ	\$3.88	\$139.68	BID AS 8 OZ AT \$3.88, SOLD AS 2 OZ AT \$0.97. SEE CUT SHEET.
WACP470012-710	PAPER, CONSTRUCTION	PK	15					\$0.00	No Bid	470012-710	PK	2.53	\$37.95		201183	50/PK	\$1.36	\$20.40	
WACP470012-746	CAGE, SMALL	EA	1					\$0.00	No Bid	470012-746	EA	10.36	\$10.36		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470012-760	LIGHT, FLASH	EA	4	4	S43915N	ea	\$4.36	\$17.44		470012-760	EA	3.99	\$15.96		3 1589693	EACH	\$2.98	\$11.92	SEE CUT SHEET.
WACP470012-764	CLIP, PAPER	PK	3					\$0.00	No Bid	470012-764	BX	0.44	\$1.32	Box = 100 Clips	084472	0.77	\$0.77	\$2.31	

WACP470012-772	NAIL, IRON	EA	3					\$0.00	No Bid	470012-772	EA	1.04	\$3.12		NO BID		\$0.00	\$0.00	NO BID
WACP470012-816	HOLDER, BATTERY	EA	6	6	S24573	ea	\$0.66	\$3.96		470012-816	EA	1.84	\$11.04		1319200	2/PK	\$2.24	\$13.44	BID AS EA AT \$2.24, SOLD AS 2/PK AT \$4.48. SEE CUT SHEET.
WACP470012-934	PEROXIDE, HYDROGEN	EA	4	4	S25359	ea	\$4.60	\$18.40	Sold by 500ml	470012-934	EA	4.79	\$19.16		578982	500ML	\$9.81	\$39.24	BID AND SOLD AS 500 ML. SEE CUT SHEET.
WACP470012-936	GRAVEL, PEBBLES	EA	2	2	S06534	ea	\$10.21	\$20.42	Sold by 5lbs/ea	470012-936	EA	8.76	\$17.52		070-1260	5LBS	\$3.57	\$7.14	
WACP470012-940	SALT, KOSHER	EA	5					\$0.00	No Bid	470012-940	EA	3.73	\$18.65		190-0139	1LB	\$4.87	\$24.35	
WACP470013-976	CARDBOARD, CORRUGATED	EA	94					\$0.00	No Bid	470013-976	EA	0.99	\$93.06		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470014-582	STOPWATCH ELECTR LED	EA	24	24	S63130	ea	\$5.35	\$128.40		470014-582	EA	11.73	\$281.52		576952	2/PK	\$2.17	\$52.08	BID AS EA AT \$2.17, SOLD AS 2/PK AT \$4.34. SEE CUT SHEET.
WACP470014-674	SOIL POTTING	EA	39	72	S04285-8	ea	\$7.09	\$510.48	Sold by 8/cups quoted 72 bags/ea	470014-674	EA	4.60	\$179.40		190-3373	4LBS	\$2.92	\$113.88	BID AND PRICED AS 4LBS. SEE CUT SHEET.
WACP470014-906	PUTTY, SILLY	EA	3					\$0.00	No Bid	470014-906	EA	1.98	\$5.94		1457826	EACH	\$1.62	\$4.86	
WACP470014-952	CAN, METAL	EA	12					\$0.00	No Bid	470014-952	EA	3.85	\$46.20		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470016-079	AXLE, ORANGE	EA	12					\$0.00	No Bid	470016-079	EA	0.04	\$0.48		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470016-718	TRUCK MATCHBX TYPE	EA	15					\$0.00	No Bid	470016-718	EA	2.21	\$33.15		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470040-064	CLOTH, WOOL	EA	9					\$0.00	No Bid	470040-064	EA	2.68	\$24.12		030-5425	6/PK	\$1.19	\$10.71	BID AS EA AT \$1.19, SOLD AS 6/PK AT \$7.14. SEE CUT SHEET.
WACP470040-066	STRAW, INDV	PK	8	8	S395995080	ea	\$4.02	\$32.16	Sold by 500pk/ea	470040-066	PK	3.40	\$27.20	Pack = 100 Straws	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470040-594	CLOTH, COTTON	EA	3					\$0.00	No Bid	470040-594	EA	11.60	\$34.80		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470040-823	CHIPS, BINGO	PK	7	4	NC1424377	pk	\$6.92	\$27.68	Sold by 225/pkquoted 4/pks	470040-823	PK	3.64	\$25.48	Pack = 100 Chips	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470041-118	FEATHER, GOOSE	EA	2					\$0.00	No Bid	470041-118	EA	2.16	\$4.32		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470042-690	SKEWER BAMBOO 250MM	EA	1					\$0.00	No Bid	470042-690	EA	2.52	\$2.52		193-4322	15/PK	\$2.40	\$2.40	BID AND PRICED AT 15/PK. SEE CUT SHEET.
WACP470042-642	FABRIC, NYLON	EA	3					\$0.00	No Bid	470042-642	EA	7.20	\$21.60		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470045-770	CLAY, RED	EA	3					\$0.00	No Bid	470045-770	EA	6.64	\$19.92		2003082	1/4 STICK, 1LB. TOTAL	\$2.40	\$7.20	1/4 LB STICK, 4 STICKS AT 1 LB TOTAL. SEE CUT SHEET.
WACP470046-624	CUBE, GRAM	EA	5					\$0.00	No Bid	470046-624	EA	5.28	\$26.40	Each = 100 Cubes	030-5491	100/PK	\$8.90	\$44.50	
WACP470046-712	CUBE, CONNECTING	EA	6					\$0.00	No Bid	470046-712	EA	7.28	\$43.68	Each = 50 Cubes	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470049-614	LID, PLASTIC	EA	9					\$0.00	No Bid	470049-614	EA	1.17	\$10.53		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470049-636	PAPER, PLATE	EA	4	2	S052084TT	100/pk	\$2.84	\$5.68	Sold by 100/pk quoted 2/pks	470049-636	EA	3.16	\$12.64	Each = 50 Plates	1004997	100/PK	\$2.59	\$10.36	BID AS 50/PK AT \$2.59, SOLD AS 100/PK AT \$5.18. SEE CUT SHEET.
WACP470049-668	PAPER, GRAPH	EA	1					\$0.00	No Bid	470049-668	EA	3.84	\$3.84		085277	500/PK	\$0.87	\$0.87	BID AS 100/PK AT \$0.87, SOLD AS 500/PK AT \$4.35. SEE CUT SHEET.
WACP470049-954	LID, METAL	EA	5					\$0.00	No Bid	470049-954	EA	0.97	\$4.85		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470049-962	SEED, PEA	PK	23					\$0.00	No Bid	470049-962	PK	2.60	\$59.80	Pack = 30gm; appr 180 seeds	586638	750/PK	\$2.98	\$68.54	BID AND SOLD AS 750/PK. SEE CUT SHEET.
WACP470049-968	CARPET PIECES	EA	6					\$0.00	No Bid	470049-968	EA	5.40	\$32.40		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470057-792	YARN, ACRYLIC	EA	5					\$0.00	No Bid	470057-792	EA	4.52	\$22.60		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470057-798	COLORING, FOOD	EA	1	1	S05189MKC	ea	\$4.67	\$4.67	Quoted 4/pk/ea assorted color	470057-798	EA	2.24	\$2.24		060-1325	4/PK	\$5.52	\$5.52	
WACP470057-848	BLOCK, WOOD	PK	1					\$0.00	No Bid	470057-848	PK	11.06	\$11.06	Pack = 6 Blocks	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470089-228	CLOTH, FELT	EA	40					\$0.00	No Bid	470089-228	EA	4.44	\$177.60		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470089-240	TUBE, CARDBOARD	EA	3					\$0.00	No Bid	470089-240	EA	1.01	\$3.03		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470089-604	WOOD, BLOCK	EA	1					\$0.00	No Bid	470089-604	EA	5.56	\$5.56		NO BID	NO BID	\$0.00	\$0.00	NO BID

WACP470092-418	TUBE, CARDBOARD	EA	48					\$0.00	No Bid	470092-418	EA	1.31	\$62.88		NO BID		\$0.00	\$0.00	NO BID
WACP470092-442	SOIL, SANDY	EA	5					\$0.00	No Bid	470092-442	EA	6.36	\$31.80		190-3461	5LBS	\$4.87	\$24.35	BID AND PRICED AS 5LB. SEE CUT SHEET.
WACP470092-482	CUP, PAPER	PK	21	6	S05166	100/pk	\$7.31	\$43.86	Sold by 100/pk quoted 6/pks	470092-482	PK	7.99	\$167.79	Pack = 25 Pieces	030-8021	50/PK	\$4.66	\$97.86	BID AS 25/PK AT \$2.33, SOLD AS 50/PK AT \$4.66. SEE CUT SHEET.
WACP470092-662	GRAVEL, PEBBLES	EA	9					\$0.00	No Bid	470092-662	EA	3.16	\$28.44		NO BID		\$0.00	\$0.00	NO BID
WACP470092-666	CARDBOARD, CORRUGATED	EA	12					\$0.00	No Bid	470092-666	EA	0.59	\$7.08		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470092-680	CARDBOARD CORRUGATED	EA	12					\$0.00	No Bid	470092-680	EA	0.80	\$9.60		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470092-724	DETERGENT, LIQUID	EA	1	1	043552	ea	\$293.66	\$293.66		470092-724	EA	3.40	\$3.40		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470092-802	SEED, RADISH	PK	2					\$0.00	No Bid	470092-802	PK	2.60	\$5.20	Pack = 15gm - approx 1200 Seeds	586587	700/PK	\$0.97	\$1.94	BID AND PRICED AS 700/PK. SEE CUT SHEET.
WACP470092-820	STRAW, PLASTIC	PK	2	2	S395995BO	500/ea	\$4.02	\$8.04	500/pk/ea	470092-820	PK	2.35	\$4.70	Pack = 50 Straws	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470092-822	TWINE, POLY/COTTON	EA	2	2	S05367	420/ea	\$3.10	\$6.20	Quoted Cotton string	470092-822	EA	2.04	\$4.08		1466770	475'	\$4.67	\$9.34	BID AND SOLD AS 475'. SEE CUT SHEET.
WACP470092-856	BALL RUBBER	EA	13					\$0.00	No Bid	470092-856	EA	3.04	\$39.52		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470093-140	STICKER, MAP	PK	1					\$0.00	No Bid	470093-140	PK	6.64	\$6.64	Pack = 450 Stickers	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470093-350	TAPE, PACKING	EA	4	4	19047261	ea	\$9.92	\$39.68	48mmx50m	470093-350	EA	3.32	\$13.28		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470102-648	HOLDER, BATTERY	EA	6	6	S81056	ea	\$0.49	\$2.94	Battery Holder with leads Offer	470102-648	EA	1.51	\$9.06		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470106-824	STICK, LIGHT	EA	1	1	19808319	ea	\$2.52	\$2.52		470106-824	EA	2.28	\$2.28		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470145-594	BAR, MAGNET	PK	9	9	S27735	pair/ea	\$5.76	\$51.84	Plastic coded	470145-594	PR	6.76	\$60.84		530328	2/PK	\$6.56	\$59.04	SEE CUT SHEET.
WACP470145-600	LENS HAND 3X/6X	EA	1	6	S19230C	ea	\$0.51	\$3.06	sold by ea quoted 6/ea	470145-600	EA	7.52	\$7.52		086241	10/PK	\$8.10	\$8.10	BID AS 6/PK AT \$8.10, SOLD AS 10/PK AT \$13.50. SEE CUT SHEET
WACP470145-614	DROPPER, PLASTIC	PK	9	6	S81066	pk	\$2.85	\$17.10	sold by 12/pk quoted 6/pks	470145-614	PK	1.17	\$10.53	Pack = 6 Droppers	040-4876	6/PK	\$2.33	\$20.97	
WACP470146-896	FILTER, COFFEE	EA	6	30	S269843MM	200/ea	\$5.26	\$157.80	Sold by 200/pk quoted 30/pk	470146-896	EA	21.07	\$126.42		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470146-924	BOWL PLASTIC TRANSLUCENT	EA	20					\$0.00	No Bid	470146-924	EA	6.53	\$130.60		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470147-248	JAR, CLEAR	EA	1					\$0.00	No Bid	470147-248	EA	1.12	\$1.12		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470149-616	CLAY, MODELING	EA	35	35	S17307	pk=ea	\$8.60	\$301.00	Offer Comes with gray, green, red and brown	470149-616	EA	2.65	\$92.75		2003083	1LB	\$2.40	\$84.00	
WACP470149-652	CLEANERS, PIPE	EA	5	5	S26996MKC	ea	\$4.62	\$23.10		470149-652	EA	5.28	\$26.40	12 PK/100 ASST	085819	100/PK	\$1.75	\$8.75	
WACP470149-666	STICKS CRAFT ITEM 377401	EA	9					\$0.00	No Bid	470149-666	EA	8.76	\$78.84		085958	1000/PK	\$5.84	\$52.56	
WACP470149-674	PAPER TISSUE ASST COLORS	EA	10					\$0.00	No Bid	470149-674	EA	5.26	\$52.60		006177	20/PK	\$2.66	\$26.60	
WACP470149-676	FASTENER, BRASS	PK	6	6	S269661XM	100/ea	\$1.92	\$11.52	Offer Non magnetic	470149-676	PK	2.80	\$16.80	Pack = 100 Fasteners	059952	100/BX	\$1.16	\$6.96	SEE CUT SHEET.
WACP470149-828	PAPER, CREPE	EA	15					\$0.00	No Bid	470149-828	EA	1.60	\$24.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470150-434	WRAP, PLASTIC	EA	4	4	S05210MKC	ea	\$2.35	\$9.40		470150-434	EA	4.39	\$17.56		2088088	1000' ROLL	\$11.37	\$45.48	BID AND SOLD AS 1000' ROLL. SEE CUT SHEET.
WACP470150-444	BALLS, COTTON	PK	3	3	S04168mkc	pk	\$2.90	\$8.70		470150-444	EA	2.35	\$7.05		030-7262	100/PK	\$2.91	\$8.73	BID AS 300/PK AT \$2.91, SOLD AS 100/PK AT \$0.97. SEE CUT SHEET.
WACP470150-654	NEEDLES, METAL	PK	9					\$0.00	No Bid	470150-654	EA	1.31	\$11.79		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470150-658	SWAB, COTTON	EA	1	1	S450941	1000/pk	\$12.64	\$12.64	6" sold by 1000/pk	470150-658	EA	1.98	\$1.98		1332584	200/PK	\$8.57	\$8.57	BID AND PRICED AS 200/PK. SEE CUT SHEET.
WACP470151-582	TOWEL TERRY CLOTH.	EA	1					\$0.00	No Bid	470151-582	EA	1.21	\$1.21		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470151-640	PENCIL, HEX	EA	1					\$0.00	No Bid	470151-640	EA	0.39	\$0.39		083276	12/PK	\$2.01	\$2.01	
WACP470158-918	CLOTH, TOWEL	EA	3					\$0.00	No Bid	470158-918	EA	16.92	\$50.76		NO BID	NO BID	\$0.00	\$0.00	NO BID

WACP470162-806	CLOTH, POLYESTER	EA	3					\$0.00	No Bid	470162-806	EA	4.80	\$14.40		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470174-014	FOIL ALUMINUM REGULAR	EA	17	17	S05356MKC	ea	\$2.54	\$43.18		470174-014	EA	2.08	\$35.36		1584507	12X25 EACH	\$3.44	\$58.48	
WACP470174-068	SUGAR, CUBE	EA	5					\$0.00	No Bid	470328-338	EA	3.93	\$19.65		577132	1LB	\$8.57	\$42.85	
WACP470174-074	SUGAR	EA	2					\$0.00	No Bid	470174-074	EA	2.05	\$4.10		190-6882	1LB	\$3.57	\$7.14	
WACP470174-106	SEED, KIDNEY BEAN	EA	5					\$0.00	No Bid	470174-106	EA	3.38	\$16.90		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470174-128	OIL, VEGETABLE	EA	3					\$0.00	No Bid	470330-772	EA	4.52	\$13.56		1515191	500ML	\$9.81	\$29.43	BID AND PRICED AS 500ML. SEE CUT SHEET.
WACP470174-136	SALT, NON-IODIZED	EA	5					\$0.00	No Bid	470324-147	EA	1.64	\$8.20		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470174-140	SODA, BAKING	EA	3	3	S394862BE	ea	\$1.57	\$4.71	Quoted small box of baking soda	470174-140	EA	3.27	\$9.81		021-1200	450G	\$6.49	\$19.47	BID AND PRICED AS 450G. SEE CUT SHEET.
WACP470174-144	YEAST	EA	23	23	S25631	ea	\$10.02	\$230.46	Quoted yeast posder	470303-060	EA	7.72	\$177.56		1515104	100G	\$5.91	\$135.93	BID AND PRICED AS 100G. SEE CUT SHEET.
WACP470174-154	PEPPER, COARSE	EA	1					\$0.00	No Bid	470174-154	EA	2.53	\$2.53		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470175-451	SPOON, PLASTIC	PK	15	8	S04175MKC	100/pk	\$3.07	\$24.56	sold by 100/pk quoted 8/pks	470175-451	PK	5.68	\$85.20	Pack = 48 Spoons	192-8802	36/PK	\$2.88	\$43.20	BID AS 48/PK AT \$2.88, SOLD AS 36/PK AT \$2.16. SEE CUT SHEET.
WACP470175-476	FORK, PLASTIC	PK	18	5	S04176	100/pk	\$3.87	\$19.35	sold by 100/pk quoted 5/pks	470175-476	PK	1.74	\$31.32	Pack = 24 Forks	1310371	100/PK	\$0.96	\$17.28	BID AS 24/PK AT \$0.96, SOLD AS 100/PK AT \$4.00. SEE CUT SHEET.
WACP470175-852	DOWEL, WOOD	EA	2					\$0.00	No Bid	470175-852	EA	0.68	\$1.36		409234	12/PK	\$0.20	\$0.40	BID AS EA AT \$0.20, SOLD AS 12/PK AT \$2.40. SEE CUT SHEET.
WACP470177-852	SANDPAPER MEDIUM	EA	13					\$0.00	No Bid	470177-852	EA	0.76	\$9.88		190-0381	5/PK	\$0.94	\$12.22	BID AS EA AT \$0.94, SOLD AS 5/PK AT \$4.70. SEE CUT SHEET.
WACP470188-564	PAN, FOIL	EA	37					\$0.00	No Bid	470188-564	EA	1.31	\$48.47		2003410	100/PK	\$0.61	\$22.57	BID AS EA AT \$0.61, SOLD AS 100/PK AT \$61.00. SEE CUT SHEET
WACP470190-792	CLOTH, WOOL	EA	3					\$0.00	No Bid	470190-792	EA	9.29	\$27.87		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470206-304	BAG PLASTIC ZIPLIP	EA	3	1	2992677	500/CS	\$127.74	\$127.74	Sold by 500/CS quoted 1/cs	470206-304	EA	21.32	\$63.96	Each = 100 Bags	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470206-328	COMB, PLASTIC	EA	18					\$0.00	No Bid	470206-328	EA	0.13	\$2.34		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470206-338	CONTAINER PLASTIC CLEAR	EA	10					\$0.00	No Bid	470206-338	EA	22.80	\$228.00	Each = 63 Pieces	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470206-360	CUP, PLASTIC	PK	14					\$0.00	No Bid	470206-360	PK	16.05	\$224.70	Pack = 125 Cups	2003905	100/PK	\$2.72	\$38.08	BID AND PRICED AS 100/PK. SEE CUT SHEET.
WACP470206-371	CUP, STYROFOAM	EA	25					\$0.00	No Bid	470206-371	EA	2.18	\$54.50	Each = 25 Cups	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470206-406	LID, CUP	EA	6					\$0.00	No Bid	470206-406	EA	6.67	\$40.02	Each = 125 Lids	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470211-258	BALL, STYROFOAM	EA	4					\$0.00	No Bid	470211-258	EA	9.35	\$37.40	Each = 6 Balls	247040	12/PK	\$5.16	\$20.64	BID AS 6/PK AT \$5.16, SOLD AS 12/PK AT 10.32. SEE CUT SHEET.
WACP470218-650	CAR PULL BACK	EA	3					\$0.00	No Bid	470218-650	EA	8.36	\$25.08	Each = 12 Cars	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470222-068	CUP, CLEAR, 10oz	PK	12	6	S042015BO	100/pk	\$19.25	\$115.50	Sold by 100/pk quoted 6/pks	470222-068	PK	6.68	\$80.16	Pack = 50 cups	1493343	25/PK	\$5.84	\$70.08	BID AS 50/PK AT \$5.84, SOLD AS 25/PK AT \$2.92. SEE CUT SHEET.
WACP470224-014	TAPE MASKING 3/4IN	EA	32	32	S04174MKC	ea	\$1.93	\$61.76	.71x60 yards	470224-014	EA	2.35	\$75.20		040587	EACH	\$2.14	\$68.48	
WACP470225-186	BALL, TENNIS	EA	1	1	S395804RR	ea	\$2.98	\$2.98		470225-186	EA	4.96	\$4.96	Each = 4 Balls	020-0793	EACH	\$3.48	\$3.48	BID AS 3/PK AT \$3.48, SOLD AS EA AT \$1.16. SEE CUT SHEET
WACP470226-610	CUP, CLEAR, 16oz	PK	2	2	S04170	pk	\$9.28	\$18.56	50/pk	470226-610	PK	6.91	\$13.82	Pack = 50 Cups	1493341	25/PK	\$8.04	\$16.08	BID AS 50/PK AT \$8.04, SOLD AS 25/PK AT \$4.02. SEE CUT SHEET.
WACP470228-256	TAPE, DUCT	EA	10	10	S39660MKC	ea	\$1.36	\$13.60		470228-256	EA	4.52	\$45.20		1397106	2X15	\$4.67	\$46.70	BID AND PRICED AT 2X15. SEE CUT SHEET.
WACP470231-986	DICE PLAYING	EA	2					\$0.00	No Bid	470231-986	EA	1.60	\$3.20	Each = 10 Dice	NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470237-936	TRUCK PICKUP PULLBACK	EA	1					\$0.00	No Bid	470237-936	EA	4.40	\$4.40		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470303-492	WAX PAPER	EA	2	2	S05379	ea	\$2.94	\$5.88		470303-492	EA	3.32	\$6.64		NO BID	NO BID	\$0.00	\$0.00	NO BID
WACP470304-064	TAPE, DOUBLE STICK	EA	1					\$0.00	No Bid	470304-064	EA	2.68	\$2.68		040485	ROLL	\$2.85	\$2.85	
WACP470309-016	CARDSTOCK LETTER SIZE	EA	15	15	S39690MKC	ea	\$22.46	\$336.90		470309-016	EA	20.95	\$314.25	Each = 250 Sheets	NO BID	NO BID	\$0.00	\$0.00	NO BID

WACP470310-560	TROWEL	EA	3	3	S39369KCC	ea	\$4.89	\$14.67		470310-560	EA	3.18	\$9.54		1386539	EACH	\$1.42	\$4.26	SEE CUT SHEET.	
WARD470003-366	FEATHER	PK	3					\$0.00	No Bid	470003-366	PK	1.79	\$5.37	Pack = 6 Feathers	060-3646	80/PK	\$3.57	\$10.71	SEE CUT SHEET.	
WARD470014-926	STICK, CRAFT	PK	27					\$0.00	Ni Bid	470014-926	PK	2.11	\$56.97	Pack = 30 Sticks	1589972	150/PK	\$0.48	\$12.96	BID AS 30/PK AT \$0.48, SOLD AS 150/PK AT \$2.40. SEE CUT SHEET.	
WARD470050-124	ELODEA, DENSA	PK	3	3	S07497ND	pk	\$13.23	\$39.69	Invalid item # matched by description	470050-124	EA	14.99	\$44.97	Coupon for 12	NO BID	NO BID	\$0.00	\$0.00	NO BID	
WARD470089-252	CPN LIVE CRICKET	EA	5	5	S07279ND	pk	\$35.50	\$177.50	Invalid item # matched by description	470089-252	EA	9.99	\$49.95	Coupon for 30	563869	150/PK	\$66.49	\$332.45	BID AND SOLD AS 150/PK. SEE CUT SHEET.	
WARD470092-232	EARTHWORM	PK	3	3	S14154	pk	\$66.40	\$199.20	Invalid item # matched by description	470092-232	EA	29.56	\$88.68	Coupon for 50	563851	12/PK	\$32.39	\$97.17	BID AND SOLD AS 12/PK. SEE CUT SHEET	
WARD470095-250	BALLOON, ROUND	EA	20	1	S04187	144/pk	\$19.70	\$19.70	Sold by 144/pk quoted 1/pk	470095-250	EA	1.29	\$25.80	Each = 9 Balloons	1595464	6/PK	\$0.48	\$9.60	BID AS 6/PK AT \$0.48, SOLD AS 150/PK AT \$12.00. SEE CUT SHEET.	
WARD470151-288	DISH, PETRI	EA	6	1	S33580A	cs	\$50.55	\$50.55	Sold by 500/pk quoted 1/cs	470151-288	EA	2.76	\$16.56	Each = 6 Dishes	160-5185	EACH	\$79.14	\$474.84	BID AS 6/PK AT \$79.14, SOLD AS EA AT \$13.19. SEE CUT SHEET.	
WARD470160-076	SPECIMEN, SCORIA	EA	4	4	S24770	ea	\$1.76	\$7.04	Invalid item # matched by description	470160-076	EA	3.60	\$14.40		180-9543	8/PK	\$8.03	\$32.12	BID AND SOLD AS 8/PK. SEE CUT SHEET.	
WARD470180-668	CRICKET FOOD	EA	3	3	S37294	ea	\$8.78	\$26.34	Invalid item # matched by description	470180-668	EA	10.20	\$30.60		NO BID	NO BID	\$0.00	\$0.00	NO BID	
<b>Carolina Biological Item Number</b>	<b>Description</b>	<b>CB UOM</b>	<b>Estimated Purchase Amount</b>		<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	
162102	ELODEA (EGERIA DENSA) LIVING	EA	2	2	S07498ND	pk	\$14.22	\$28.44		470180-036	PK	11.81	\$23.62		NO BID	NO BID	\$0.00	\$0.00	NO BID	
700190	BLOOD TYPING BIOKIT	EA	1	1	NC2004214	ea	\$112.23	\$112.23		470190-604	KT	119.99	\$119.99	Offer Wards Brand Kit	NO BID	NO BID	\$0.00	\$0.00	NO BID	
861267	ETHANOL 70% LABORATORY GRADE	EA	1	1	S25306A	4L/ea	\$17.23	\$17.23	1 gram	470301-044	EA	27.59	\$27.59		NO BID	NO BID	\$0.00	\$0.00	NO BID	
<b>Flinn Item Number</b>	<b>Description</b>	<b>Flinn UOM</b>	<b>Estimated Purchase Amount</b>		<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	
AP4653	Battery Holder, D-Cell	EA	60	60	S24573	ea	\$0.66	\$39.60		470004-686	EA	0.48	\$28.80		1319200	2/PK	\$2.24	\$134.40	BID AS EA AT \$2.24, SOLD AS 2/PK AT \$4.48. SEE CUT SHEET.	
AP2083	Stop-N-Go Light	EA	1					\$0.00	No Bid	NO BID	EA	0.00	\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP4292	Cylinders, Polypropylene, 500	EA	2	2	S32805	ea	\$5.08	\$10.16		470188-960	EA	3.18	\$6.36		594603	EACH	\$11.63	\$23.26	SEE CUT SHEET.	
AP4867	Water to Grape Juice to Milk	EA	1					\$0.00	No Bid	NO BID	EA	0.00	\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP6858	Blinking Holiday Colors	EA	1					\$0.00	No Bid	NO BID	EA	0.00	\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP8417	Bottle, Wide Mouth, Polyethylene	EA	2	1	S31696	pk	\$22.87	\$22.87	Sold by 6/pk quoted 1/pk	470161-320	EA	2.96	\$5.92		2089900	EACH	\$15.59	\$31.18	SEE CUT SHEET.	
AP8979	Bottle, Wide Mouth, Polyethylene	EA	1	1	S98653	ea	\$25.46	\$25.46	Item # given does not match item # given Quoted Disappearing Rainbow	NO BID	EA	0.00	\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP9953	Polyplastic Labware Set	EA	1	1	S90310A	ea	\$19.38	\$19.38	Comes with (1) 100mL beaker, (1) funnel, (3) plastic test tubes (1) 250mL beaker, (4) reagent bottles, (6) pipets (1) 10mL graduated cylinder, (1) dropping bottle, (1) plastic box with lid (1) 100mL graduated cylinder, (1) 250mL wash bottle	NO BID	EA	0.00	\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
													<b>\$11,208.37</b>							

Frey Item Number	Description	Frey UOM	Estimated Purchase Amount	Fisher Scientific						VWR						School Specialty				
				Fisher QTY	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	
530843	BALL CLEVER CATCH CHEMISTRY	EA	1					\$0.00	No Bid				\$0.00			NO BID	NO BID	NO BID	\$0.00	NO BID
532297	BULB- REPLACEMENT 1.5V PK/10	EA	4	4	S13051	pk	\$2.23	\$8.92					\$0.00			NO BID	NO BID	NO BID	\$0.00	NO BID
563603	SOCKET LAMP MINI PACK OF 15	EA	2	30	S12989	EACH	\$0.97	\$29.10	sold per each-quoted 30 each				\$0.00			NO BID	NO BID	NO BID	\$0.00	NO BID
573834	INOCULATING LOOP-NICHROME EA	EA	3	1	S17356A	PACK	\$1.31	\$1.31					\$24.93	Note: 3mm Loop		573834	EACH	\$2.46	\$7.38	
579825	CHEM POTASSIUM NITRATE CRYSTAL RG	EA	1	1	S25494A	EACH	\$7.39	\$7.39	500g				\$11.68	500g		579825	EACH	\$13.45	\$13.45	
580410	CHEM STRONTIUM NITRATE LG 500G	EA	1	1	S25589A	EACH	\$14.21	\$14.21					\$16.43			580410	EACH	\$14.94	\$14.94	
597159	GRASSFROG SFWY PLAIN 4"-5" V	EA	8	1	S37712	bg=ea	\$57.36	\$458.88	sold 10/pk-quoted 1/ea/bg				\$364.48	Note: 4 to 4.5 inches; Pack = 10 Frogs		597159	EACH	\$51.93	\$415.44	10/pk
597258	EARTHWORM LUMBRICUS PLAIN LG	EA	4	1	S37692	bg=ea	\$6.50	\$260.00					\$178.16	Note: 9+ inches; Pack = 100 Worms		597258	EACH	\$70.71	\$282.84	100/pk
1321235	MEGAPIXEL PUPILCAM WITH 10X EY	EA	1					\$0.00	No Bid				\$0.00			NO BID	NO BID	\$0.00	\$0.00	NO BID
1400079	FINGERPRINT POWDER HIFI SILK B	EA	1	1	S99526	EACH	\$7.35	\$7.35					\$6.28			NO BID	NO BID	\$0.00	\$0.00	NO BID
1400083	BRUSH FINGERPRINT FIBERGLASS 6	EA	1	1	NC0063005	EACH	\$4.82	\$4.82					\$12.65	Note: Zephyr Fiberglass Offer with Wood Base and Steel frame		NO BID	NO BID	\$0.00	\$0.00	NO BID
1405561	NEWTONS CRADLE PLASTIC	EA	1		S12947		\$14.56	\$14.56	OFFER-red wood base				\$8.57			NO BID	NO BID	\$0.00	\$0.00	NO BID
1463607	SLIDES MICRO SLIDES PLAS INSEC	EA	1					\$0.00	No Bid				\$0.00			NO BID	NO BID	\$0.00	\$0.00	NO BID
1515116	CHEM STARCH SOL 5.0 PERCENT 50	EA	1	1	S25579	EACH	\$5.13	\$5.13					\$0.00			1515116	EACH	\$6.56	\$6.56	
1594273	SLIDES PREPARED SET OF 72	EA	1					\$0.00	No Bid				\$0.00			1594273	72/ST	\$15.92	\$15.92	
190-3131	SLINKY ORIGINAL METAL	EA	1	1	S96191	EACH	\$7.84	\$7.84					\$6.49			191-9367	EACH	\$2.46	\$2.46	
193-7421	SLIDES, PREPARED SET/6 SET 1	EA	1	1	S8661	pk	\$8.38	\$8.38	OFFER-prepared slides sets 1&2 12 slides				\$0.00			193-7421	6/ST	\$10.26	\$10.26	
<b>Carolina Biological Item Number</b>	<b>Description</b>	<b>CB UOM</b>	<b>Estimated Purchase Amount</b>		<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	
227426	Carolina's perfect solution	EA	120	12	S37714	pk/ea	\$75.68	\$908.16	OFFER-Carolina Bio Formalin Frog- double injection, 4-5", sold as 10/pack-quoted 12 packs	470218-472	EA	14.38	\$1,725.60	Wards Pure - 5 to 6 inches	1496517	10/PK	\$7.94	\$952.80	BID AS EA AT \$7.94, SOLD AS 10/PK AT \$79.40. SEE CUT SHEET.	
	BROMPHENOL BLUE, 0.04% AQUEOUS	EA	1	1	S25848	EACH	\$2.54	\$12.70	100ml	470300-434	EA	5.13	\$5.13	500ml	1016725	500ML	\$4.48	\$4.48		
12/pk	CORNING PETRI DISHES, 100 X 15	EA	2	2	S33580A	CS	\$50.55	\$101.10	sold as 500/case	470202-134	PK	84.86	\$169.72	Pack = 12 Dishes	531721	24/PK	\$40.20	\$80.40	BID AS 12/PK AT \$40.20, SOLD AS 24/PK AT \$80.40. SEE CUT SHEET.	
	DISSECTING NEEDLE, PLASTIC HAN	EA	20					\$0.00	No Bid	470152-804	EA	1.60	\$32.00		583143	EACH	\$2.14	\$42.80		
	DISSECTING SCISSORS, STAINLESS	EA	20	20	S08089	EA	\$1.13	\$22.60	No Bid	470106-338	EA	1.88	\$37.60		583173	EACH	\$1.55	\$31.00		
	EARTHWORMS	EA	2	2	S07271ND	pk	\$20.16	\$40.32	sold 25/pack-quoted 2 packs. Can order 12/pk or 100/pk	NO BID			\$0.00		563851	12/PK	\$32.39	\$64.78	BID AND PRICED AS 12/PK. SEE CUT SHEET	
	FROGS	EA	200	200	S37640	ea	\$7.91	\$1,582.00	quoted 5", plain inj, sold per each	NO BID			\$0.00		1496517	10/PK	\$7.94	\$1,588.00	BID AS EA AT \$7.94, SOLD AS 10/PK AT \$79.40. SEE CUT SHEET.	
<b>Flinn Item Number</b>	<b>Description</b>	<b>Flinn UOM</b>	<b>Estimated Purchase Amount</b>		<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	<b>Vendor Item Number</b>	<b>Vendor UOM</b>	<b>Unit Price</b>	<b>Extended Price</b>	<b>Vendor Comments</b>	
A0111	ALKA SELTZER TABLETS	BX	4	4	19090822	pk/ea	\$13.35	\$53.40	sold 72/pack	470331-356	BX	6.33	\$25.32	Box = 24 Tablets	NO BID	NO BID	\$0.00	\$0.00	NO BID	
ACID RAIN	ACID RAIN IN A BAG - DEMO #AP	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP7802	DIGITAL VELOCITY SPEED GUN	EA	2					\$0.00	No Bid	470039-956	EA	137.07	\$274.14		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP8563	PERIODIC, TABLE, SIMP. WALL CH	EA	2	2	S07899	ea	\$165.30	\$330.60	OFFER-Large 48 x 84 in. display	470165-524	EA	36.89	\$73.78	Offer 46" x 60"	1502459	EACH	\$102.56	\$205.12	SEE CUT SHEET.	

Fisher Item Number	Description	Fisher UOM	Estimated Purchase Amount		Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments
50 318 78	LUGOL'S IODINE SOLUTION 500ML	EA	1	1	5031878	ea	\$27.12	\$27.12		101411-466	EA	24.68	\$24.68	500ml	578895	500ML	\$18.13	\$18.13	
A459 500	ISOPROPYL ALCOHOL 70% VV 500ML	EA	2	2	A459500	ea	\$25.87	\$51.74		470301-456	EA	5.78	\$11.56		1458577	500ML	\$4.67	\$9.34	
S01407	DENSITY FLOW MODEL	EA	1					\$0.00	No Bid	470004-236	EA	418.04	\$418.04		NO BID	NO BID	\$0.00	\$0.00	NO BID
S07446ND	PROTOZOA BASIC SET 3/PK	SET	1	1	S07446ND	pk	\$24.53	\$24.53		470180-198	KT	20.50	\$20.50		564256	30/PK	\$69.29	\$69.29	BID AND PRICED AS 30/PK. SEE CUT SHEET.
S07497ND	ELODEA PK OF 12	PK	1	1	S07497ND	pk	\$13.23	\$13.23		470176-598	PK	8.65	\$8.65	Pack = 12 Plants	NO BID	NO BID	\$0.00	\$0.00	NO BID
S1065SAB	PLAIN EARTHWORM 8-10IN 10PK	PK	10	10	S1065SAB	pk	\$7.92	\$79.20		470001-236	PK	8.33	\$83.30	Pack = 10 worms	NO BID	NO BID	\$0.00	\$0.00	NO BID
S13943	MICROSCOPE GLASS SLIDE 50 PACK	PK	5	5	S13943	pk	\$1.95	\$9.75		470016-270	PK	2.70	\$13.50	Pack = 72 Slides	2011749	50/PK	\$10.00	\$50.00	
S1601	GRASSFROG 3-31/2 PLAIN 10/PK	PK	10	10	S1601	pk	\$21.64	\$216.40		470001-526	PK	24.67	\$246.70	Pack = 10 Frogs	596595	10/PK	\$20.34	\$203.40	
S17525B	PLASTIC COVER SLIPS 100/PK	PK	5	5	S17525B	pk	\$2.41	\$12.05		470227-310	EA	2.33	\$11.65		NO BID	NO BID	\$0.00	\$0.00	NO BID
S17667	AIR POLLUTION KIT	KIT	1	1	S25163	ea	30.88	\$30.88	Discontinued- OFFER How Clean is the Air Kit	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
S25363	UNI INDICATOR SOLUTION 500ML	EA	1	1	S25363	ea	14.91	\$14.91		470302-982	EA	11.35	\$11.35		1515125	500/ML	\$10.85	\$10.85	
S25468	PHENOLPHTHALEIN SOL 500ML 0.5%	EA	2	2	S25468	ea	4.45	\$8.90		470301-982	EA	5.07	\$10.14		579621	100/ML	\$2.85	\$5.70	
S25469	PHENYL SALICYLATE 100G	EA	1	1	S25469	ea	10.4	\$10.40		470302-008	EA	36.94	\$36.94	Offer 250GM	579636	100G	\$20.14	\$20.14	
S25880	SODIUM HYDROXIDE SOL .2M 500ML	EA	2	2	S25880	ea	6.83	\$13.66		470225-676	EA	3.32	\$6.64		NO BID	NO BID	\$0.00	\$0.00	NO BID
S31701	DSPNSNG BOTTLE PE 30ML 12/PK	PK	1	1	S31701	pk	4.7	\$4.70		470178-162	PK	10.60	\$10.60	Pack = 12 Bottles	571601	12/PK	\$11.04	\$11.04	
S47332	POLYETH GLOVE LG MEDWGT 100/PK	PK	35	35	S47332	pk	4.04	\$141.40		470153-722	BX	6.97	\$243.95	Box = 100	1004986	100/PK	\$6.88	\$240.80	
S47605	LENS PAPER 4X6 IN BOOK 12BK/PK	PK	2	2	S47605	pk	7.83	\$15.66		52846-001	PK	7.81		Pack = 12 Books	569909	50/PK	\$0.77	\$18.48	BID AND PRICED AS 50/PK. SEE CUT SHEET
S67121	DENSITY FLOW MODEL	EA	1	1	S67121	ea	163.63	\$163.63		470004-238	EA	231.39	\$231.39		599263	EACH	\$356.26	\$356.26	
S67631	CLEVRATCH-MINERALS	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
												\$4,716.93							

Ward Item Number	Description	Ward UOM	Estimated Purchase Amount	Fisher Scientific					VWR					School Specialty						
				Fisher Qty	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	
470190-642	KIT DNA FINGERPRINTING DNA DEP	KIT	4	519450	ea	\$185.21	\$740.84		470190-642	KT	223.99	\$896.96		562249	EACH	\$64.99	\$259.96	SEE CUT SHEET.		
470015-392	WARDS SIMUL TRANSFER BLOOD-BOD	EA	4			\$0.00	\$0.00	No Bid	470015-392	EA	15.03	\$60.12		1491088	EACH	\$110.36	\$441.44	SEE CUT SHEET.		
470016-960	Inflatable Mannequin - Male	EA	24			\$0.00	\$0.00	No Bid	NO BID	EA	0.00	\$0.00	Discontinued	NO BID	NO BID	\$0.00	\$0.00	NO BID		
470016-962	Inflatable Mannequin - Female	EA	12			\$0.00	\$0.00	No Bid	NO BID	EA	0.00	\$0.00	Discontinued	NO BID	NO BID	\$0.00	\$0.00	NO BID		
470018-870	ECO DISSEC. FORCEPS 4.5 PLATE	EA	20	508099	ea	\$0.73	\$14.60		470018-870	EA	0.72	\$14.40		583197	EACH	\$1.42	\$28.40			
470020-202	CARDS PRINT BACKING (LATENT PR	PK	10			\$0.00	\$0.00	No Bid	470020-202	PK	8.32	\$83.20		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470021-018	CRIME SCENE LANYARDS	EA	10			\$0.00	\$0.00	No Bid	470021-018	EA	4.63	\$46.30		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470024-208	Tool Identification Kit	KIT	9			\$0.00	\$0.00	No Bid	470024-208	EA	222.74	\$2,004.66		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470024-236	REFILL WARDS FORENSIC GLASS AN	KIT	1			\$0.00	\$0.00	No Bid	470024-236	KT	169.99	\$169.99		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470024-626	LIGHTENING POWDER LIQUID GLUE	EA	1			\$0.00	\$0.00	No Bid	470024-626	EA	7.06	\$7.06		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470041-254	SCOOPULAS 0.1G	EA	20			\$0.00	\$0.00	No Bid	470041-254	EA	0.18	\$3.60		573126	6PK	\$1.34	\$26.80	BID AS EA AT \$1.34. SOLD AS 6/PK AT \$8.04. SEE CUT SHEET.		
470046-224	SAF-T MEASURING TAPES	EA	10			\$0.00	\$0.00	No Bid	470046-224	EA	2.00	\$20.00		200-0437	4PK	\$2.01	\$20.10	BID AS EA AT \$2.01. SOLD AS 4/PK AT \$8.04. SEE CUT SHEET.		
470147-538	Ballistics Flashcards 20/PK	PK	15			\$0.00	\$0.00	No Bid	470147-538	EA	27.10	\$406.50		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470150-426	APPLICATOR STERILE SWAB 6IN PK	PK	3	5450941	pk	\$11.88	\$35.64	Sold by 1000/pk quoted 1 pk	470150-426	PK	6.78	\$20.34		1332581	100PK	\$11.82	\$35.46	SEE CUT SHEET.		
470177-136	Forensic Blood Comparison Slide	SET	9			\$0.00	\$0.00	No Bid	470177-136	KT	47.55	\$427.95		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470003-372	PLASTIC VIALS WITH LIDS	EA	20	1	529327	ea	\$32.83	\$656.60	OFFER- 15 dram 144/case-quoted 1 case	470003-372	EA	0.30	\$6.00		220-0824	EACH	\$0.32	\$6.40	SEE CUT SHEET.	
470007-560	STRAIGHT FORCEPS	EA	10	10	508096	ea	\$1.02	\$10.20		470007-560	EA	1.00	\$10.00		583131	EACH	\$1.55	\$15.50	SEE CUT SHEET.	
470016-862	PLASTIC CALIERS	EA	10	10	512912	ea	\$4.01	\$40.10		470016-862	EA	1.23	\$12.30		2022622	EACH	\$7.08	\$70.80	SEE CUT SHEET.	
470024-156	PRESUMPTIVE BLOOD TEST-KASTLE/	EA	1	1	596638	ea	\$17.90	\$17.90		470024-156	EA	25.49	\$25.49		NO BID	NO BID	\$0.00	\$0.00	NO BID	
470213-300	SCIENCE BEHIND BALLISTICS-FIRE	EA	2			\$0.00	\$0.00	No Bid	470213-300	EA	499.99	\$999.98		NO BID	NO BID	\$0.00	\$0.00	NO BID		
470213-412	GLASS ANALYSIS KIT	EA	1			\$0.00	\$0.00	No Bid	470213-412	EA	299.99	\$299.99		NO BID	NO BID	\$0.00	\$0.00	NO BID		
Frey Item Number	Description	Frey UOM	Estimated Purchase Amount	Frey Qty	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	
563347	PAN 11.5X7.5" DISSECTION + FILE	EA	15	15	517413	ea	\$9.48	\$142.20		470201-230	EA	9.25	\$138.75		563347	EACH	\$9.09	\$136.35		
565588	SCALPEL STUDENT GRADE 1 SIN BL	EA	25	25	508112	ea	\$1.40	\$35.00		470005-454	EA	1.37	\$34.25		565588	EACH	\$1.55	\$38.75		
572510	STARFISH PLAIN 6-8" VAC PK/10	EA	3	3	5920310	PK	\$21.88	\$65.64		470001-426	PK	31.99	\$95.97	Note: 5 to 8 inches; Pack = 10 Starfish	572510	10PK	\$22.87	\$68.61		
583242	SHEARS SS BONE 4 SIN	EA	10	10	508104	ea	\$6.13	\$61.30	OFFER- heavy duty, 5.5 inch	470005-442	EA	9.98	\$99.80		583242	EACH	\$6.56	\$65.60		
583266	SCISSORS SS SURGICAL 2 SHARP B	EA	15	15	508088	ea	\$1.12	\$16.80		470315-214	EA	1.72	\$25.80		583266	EACH	\$3.57	\$53.55		
586414	MARBLE SAMPLES	EA	1	1	598829	pk	\$0.91	\$0.91		470026-116	PK	6.72	\$6.72	Pack = 10 samples	586414	10PK	\$6.62	\$6.62		
586579	LIMESTONE SAMPLES COQUINA	EA	1	1	527585	ea	\$1.19	\$1.19	OFFER-Eisco Coquina Sedimentary Rock Specimen 3cm	470026-074	PK	5.97	\$5.97			10PK				
586591	LIMESTONE FINEGRAINED	EA	1				\$0.00	\$0.00	No Bid	470103-720	PK	5.53	\$5.53	Pack = 10 samples	586591	10PK	\$6.23	\$6.23		
586615	LIMESTONE SAMPLES DOLITIC	EA	1	1	524738	ea	\$1.76	\$1.76		470026-098	PK	7.04	\$7.04	Pack = 10 samples	586615	10PK	\$5.19	\$5.19		
586627	SANSTONE SAMPLES DOLITIC	EA	1				\$0.00	\$0.00	No Bid	470005-182	PK	8.01	\$8.01	Pack = 10 samples	586627	10PK	\$5.78	\$5.78		
586894	DOLOMITE SAMPLES	EA	1				\$0.00	\$0.00	No Bid	NO BID		\$0.00	\$0.00		586894	10PK	\$10.46	\$10.46		
589318	INTRO AND USE OF DICHOTOMOUS	EA	1	1	519368	ea	\$37.52	\$37.52		470004-554	KT	43.39	\$43.39		589318	EACH	\$56.09	\$56.09		
596562	PIGEON PLAIN VAC 10/PK	EA	3	3	52402V5	PK	\$89.06	\$267.18		NO BID		\$0.00	\$0.00		596562	10PK	\$106.27	\$318.81		
596667	RAT PLAIN 7-9" VAC PK/10	EA	3	3	51825V5	PK	\$76.02	\$228.06		470001-608	PK	59.76	\$179.28	Pack = 10 Rats	596667	10PK	\$83.45	\$250.35		
597297	CRAYFISH-PLAIN-LG 4-6"-50/PAI	EA	1	1	5400250	PK	\$56.70	\$56.70		NO BID		\$0.00	\$0.00		597297	50PK	\$55.11	\$55.11		
597486	SHARK PLAIN 27"+ WET PAIL/10	EA	2				\$0.00	\$0.00	No Bid	NO BID		\$0.00	\$0.00		597486	10PK	\$138.18	\$276.36		
597609	PERCH PLAIN 7-9" WET PAIL/50	EA	1	1	5900250	PK	\$59.01	\$59.01		470000-782	PK	15.56	\$77.80	Offer; Pack = 10 Perch	597609	50PK	\$59.79	\$59.79		
1496503	SEA URCHIN 2"- 3" PK/10	PK	2	2	511855	PK	\$10.40	\$20.80		NO BID		\$0.00	\$0.00		1496503	EACH	\$10.20	\$20.40		
1500952	KIT CLASSIFYING ANIMALS	KIT	1	1	590183	EA	\$59.48	\$59.48		NO BID		\$0.00	\$0.00		1500952	EACH	\$74.42	\$74.42		
1561475	MODEL DISSECTION RAT FEMALE	EA	1	1	NON-CATALO	EA	\$94.44	\$94.44		470136-004	EA	98.00	\$98.00		1561475	EACH	\$99.64	\$99.64		
1572921	FISH DISSECTION SPECIMEN BLOCK	EA	1				\$0.00	\$0.00	No Bid	470150-766	EA	75.82	\$75.82		1572921	EACH	\$61.09	\$61.09		
1572924	PIGEON DISSECTION SPECIMEN BLO	EA	1				\$0.00	\$0.00	No Bid	470018-108	EA	116.93	\$116.93		1572924	EACH	\$107.83	\$107.83		
0-077235-642	12 pack fine felt tip markers	PK	2				\$0.00	\$0.00	No Bid	500034-598	DZ	20.65	\$41.30		077235	12PK	\$6.56	\$13.12		
030-0442-554	10 pack candles	PK	2				\$0.00	\$0.00	No Bid	NO BID		\$0.00	\$0.00		030-0442	10PK	\$7.14	\$14.28		
034-1686	FIELD COMPASSES	EA	30	30	596996	ea	\$4.09	\$122.70		470163-772	EA	4.64	\$139.20		034-1686	EACH	\$3.44	\$103.20		
190-2977-554	100 pack glass slides	PK	6	6	12-550D	gr	\$14.99	\$89.94	Sold by 144/pk quoted 6/pks	NO BID		\$0.00	\$0.00		190-2977	72PK	\$2.92	\$23.36		
30-1455	PERCH MODEL	EA	1	1	513525	ea	\$73.10	\$73.10		470136-002	EA	103.20	\$103.20	Offer Eisco Model	NO BID	NO BID	\$0.00	\$0.00	NO BID	
9-085907-64	standard stem pipelcleaners	EA	1	1	504193	pk	\$53.10	\$53.10		NO BID		\$0.00	\$0.00		085907	1000PK	\$13.64	\$13.64		
9-1015089-64	OWL PELLETS (20 CT.)	CT	4	4	504784	ea	\$35.61	\$142.44		470308-952	PK	19.28	\$154.24	Offer - Pack = 10 Pellets	1015089	20PK	\$34.64	\$138.56		
9-1464947-6	Trifold boards for FingerPrint	EA	1				\$0.00	\$0.00	No Bid	NO BID		\$0.00	\$0.00		1464947	10PK	\$28.59	\$28.59		
9-190-9270-6	30cc syringes-no needle 6 pack	PK	2				\$0.00	\$0.00	No Bid	NO BID		\$0.00	\$0.00		190-9270	6PK	\$7.14	\$14.28		
9-581449-64	Human Hair introductory slide	EA	2	2	592001	ea	\$60.68	\$121.36	OFFER- FSE Human hair analysis prepared slides	NO BID		\$0.00	\$0.00		581449	EACH	\$75.78	\$151.56		
84409	PROTRACTOR CLR PLSTC 4 SCHOOL	EA	2	2	590491A	EA	\$0.39	\$0.78		NO BID		\$0.00	\$0.00		84409	12PK	\$2.59	\$5.18		
Fisher Item Number	Description	Fisher UOM	Estimated Purchase Amount	Fisher Qty	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	
	Test Tube -1000 cs	CS	1	2	500179	CS	\$228.38	\$456.76	DWK Kimble Valueware test tubes 13x100mm, 720/case2Quoted 2/cs	NO BID		\$0.00	\$0.00	no size stated	2028430	100PK	\$55.20	\$55.20	BID AS 1000/CS AT \$55.20. SOLD AS 100/PK AT \$5.52. SEE CUT SHEET.	
	Culture tubes 0.5 ml 1000/cs	CS	1	2	563293	CS	\$303.02	\$606.04	Pyrex Culture Tubes 6x50mm, 0.5ml cap. 720/case Quoted 2/cs	470211-678	CS	315.22	\$630.44	Case = 720 Tubes	529683	50PK	\$283.20	\$283.20	BID AS 1000/CS AT \$283.20. SOLD AS 50/PK AT \$14.16. SEE CUT SHEET.	
	Culture Tube 1000/pk	PK	1	2	530521	PK	\$231.51	\$463.02	OFFER-Kimble Kimax Culture Tubes 10x75mm 720/case Quoted 2/cs	NO BID		\$0.00	\$0.00	no size stated	593472	72PK	\$440.00	\$440.00	BID AS 1000/PK AT \$440.00. SOLD AS 72/PK AT \$31.68. SEE CUT SHEET.	
506741	Forensic Impression Lab Activi	EA	6	6	506741	EA	\$193.70	\$1,162.20		470144-240	KT	214.24	\$1,285.44		2039664	EACH	\$221.06	\$1,326.36	SEE CUT SHEET.	
508187	Petri Dish -10/PK	PK	164	164	508187	PK	\$3.02	\$495.28		470313-486	PK	4.82	\$790.48	Pack = 20 Dishes	1439671	30/PK	\$2.20	\$360.80	BID AS 10/PK AT \$2.20. SOLD AS 30/PK AT \$6.60. SEE CUT SHEET.	

Item Number	Description	CB UOM	Estimated Purchase Amount	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	Vendor Item Number	Vendor UOM	Unit Price	Extended Price	Vendor Comments	
569003A	Crime Scene Tape	RL	12	12	569003A	EA	19.36	\$232.32		470146-862	RL	21.88	\$262.56		05-2157	100' ROLL	\$8.44	\$1,012.80	
569009A	TEX MAGNET APPL 2 SLV	EA	90	90	569009A	EA	7.2	\$648.00		470020-206	EA	15.57	\$1,401.30		NO BID	NO BID	\$0.00	\$0.00	NO BID
571614A	Nutrient Agar, 453g	EA	3	3	571614A	EA	78.82	\$236.46		470024-750	EA	62.64	\$187.92	Note: 500GM	2001200	500G	\$103.34	\$310.02	SEE CUT SHEET.
596637	GSR Test Kit	EA	9	9	596637	ea	27.3	\$245.70		470024-240	EA	28.07	\$252.63		530428	EACH	\$36.07	\$324.63	SEE CUT SHEET.
596647	Crime Scene Investigation Lab	EA	9	9	585274	ea	60.05	\$540.45	OFFER-Neo Sci Crime Scene Lab Investigation	470163-328	KT	118.03	\$1,062.27		20-3863	EACH	\$63.24	\$569.16	SEE CUT SHEET.
291418	Colored Thread Slides	EA	10	10	529626	ea	\$1.67	\$16.70		470176-898	EA	4.08	\$40.80		NO BID	NO BID	\$0.00	\$0.00	NO BID
316992	Malignant Tissues Microscope Sl	EA	1	1			\$0.00	No Bid		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
674407	DIMMABLE CLAMP LAMPS	EA	3	3	539658MKC	ea	\$15.53	\$46.59		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
746549	Cell Respiration 8 station rep	EA	3	3	506884	ea	\$47.83	\$143.49		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
848214	Buuret Reagent	EA	1	1	5252008	ea	\$7.23	\$7.23		470300-394	EA	7.97	\$7.97		578926	IL	\$8.70	\$8.70	
972916	BROWN BAGS (50 PACK)	PK	2	100	5395924TT	ea	\$6.06	\$6.06	Sold by each quoted 100/ea	470330-020	PK	2.86	\$5.72	Packet = 50 Bags	885626	100PK	\$9.58	\$19.26	SEE CUT SHEET.
621096	Student Dissection Kit	EA	15	15	514004	ea	\$6.39	\$95.85		470002-888	EA	9.04	\$135.60		1292834	EACH	\$10.26	\$153.90	SEE CUT SHEET.
652982	LaMotte tes tab ammonia refill	EA	1	1	652982	ea	\$0.00	No Bid		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00		
652983	LaMotte tes tab dO	EA	1	1	652983	ea	\$0.00	No Bid		470227-906	EA	37.76	\$37.76		99-2042	EACH	\$68.31	\$68.31	SEE CUT SHEET.
652984	LaMotte tes tab nitrate	EA	1	1	652984	ea	\$0.00	No Bid		470326-580	EA	30.28	\$30.28		586455	EACH	\$63.63	\$63.63	SEE CUT SHEET.
652985	LaMotte tes tab phosphate	EA	1	1	652985	ea	\$0.00	No Bid		NO BID		\$0.00		586470	EACH	\$113.61	\$113.61	SEE CUT SHEET.	
652986	LaMotte tes tab pH	EA	1	1	652986	ea	\$0.00	No Bid		470326-582	EA	24.92	\$24.92		586464	EACH	\$42.96	\$42.96	SEE CUT SHEET.
653571	LaMotte tes tab coliform	EA	2	2	653571	ea	\$0.00	No Bid		470326-586	EA	111.56	\$223.12		NO BID	NO BID	\$0.00	\$0.00	
655404	Rapitest Soil Tests	EA	10	10	517702	EA	\$14.39	\$143.90		470175-090	EA	12.01	\$120.10		579140	EACH	\$11.95	\$119.50	
657200	Labeling Tape	EA	1	1	568127	PK	\$12.99	\$12.99	13mmx13m 6/pack-quoted 1 pack	470019-788	EA	6.32	\$6.32		NO BID	NO BID	\$0.00	\$0.00	
665404	Rapitest Soil Test Kit	EA	3	3	517702	EA	\$12.89	\$38.67		470175-090	EA	12.01	\$36.03		579140	EACH	\$11.95	\$35.85	
702605	Dissecting Rulers	EA	12	12	594357	PK	\$0.27	\$3.24		56510-001	PK	2.85	\$34.20	Packet = 10 Rulers	089838	EACH	\$0.71	\$8.52	
933196	Owl Pellet Large	EA	6	9	519366NB	EA	\$24.72	\$222.48	Niles Biological Barn Owl Pellet Sold by 10/pk Quoted 9/pk	470308-952	PK	19.28	\$115.68	Packet = 10 Pellets	150-1596	NO BID	\$31.52	\$189.12	SEE CUT SHEET.
746495	Cell Respiration 8 station rep	EA	1	1	506884	EA	\$47.83	\$143.49	OFFER- Edvotek AP LAB 6: Cellular Respiration Kit	NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00		
GEO399	WHAT ROCK IS IT?	EA	1	1			\$0.00	No Bid		470006-012	KT	98.17	\$98.17		NO BID	NO BID	\$0.00	\$0.00	
GEO399B	WHAT MINERAL IS IT?	EA	1	1			\$0.00	No Bid		470006-010	EA	47.96	\$47.96		NO BID	NO BID	\$0.00	\$0.00	
GEO90	COMPREHENSIVE MINERAL COLLECTI	EA	1	1			\$0.00	No Bid		NO BID		\$0.00		1292997	126/SET	\$172.37	\$172.37	SEE CUT SHEET.	
GEO9075	OCEAN FLOOR RAISED RELIEF MAP	EA	2	2			\$0.00	No Bid		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00		
A0010	ACETONE, REAGENT 4 LITER	EA	1	1	525120A	EA	\$25.46	\$25.46		470300-058	EA	25.87	\$25.87	Note: 3.78Liter	2000967	4L	\$37.50	\$37.50	
A0013	AGAR, 500 G	EA	1	1	570213A	EA	\$76.19	\$76.19		470300-094	EA	70.14	\$70.14	500g	577683	500G	\$87.94	\$87.94	SEE CUT SHEET.
A0045	Ammonium Chloride .5 KG	EA	1	1	5251688	EA	\$6.14	\$6.14		470300-192	EA	4.15	\$4.15		577797	500G	\$7.99	\$7.99	SEE CUT SHEET.
A0052	AMMONIUM HYDROXIDE, REAGENT	EA	1	1	525159A	EA	\$31.60	\$31.60		470300-216	EA	30.94	\$30.94	Note: 3.78Liter	1462172	500ML	\$6.10	\$6.10	SEE CUT SHEET.
A0057	AMMONIUM NITRATE, LAB GRADE	EA	1	4	A676 212	EA	\$26.28	\$26.28	Sold by 500G djpted 4	470300-232	EA	26.50	\$26.50	Note: 2.5KG	577857	2.5KG	\$26.51	\$26.51	SEE CUT SHEET.
A0111	ALKA SELTZER 24/PK	PK	3	1	19 090 822	EA	\$13.92	\$13.92	Sold by 36/pk of 2 total 72 quoted 21/pk/ea	470331-356	BX	6.33	\$18.99	Box = 24 Tablets	NO BID	NO BID	\$0.00	\$0.00	NO BID
A0174	CONCENTRATED	EA	1	1			\$0.00	No Bid		470300-212	EA	13.76	\$13.76		NO BID	NO BID	\$0.00	\$0.00	NO BID
A0186	ACETIC ACID SOLN, 6M, 500 ML	EA	1	1	525940B	EA	\$12.39	\$12.39	Offer-1L	470300-032	EA	7.60	\$7.60		NO BID	NO BID	\$0.00	\$0.00	NO BID
A0258	ALBUMIN POWDER 25G	EA	1	1	525132A	EA	\$6.73	\$6.73	Offer-100g	470300-102	EA	14.47	\$14.47		NO BID	NO BID	\$0.00	\$0.00	NO BID
A0265	ALUMINUM POTASSIUM SULFATE	EA	1	1	525152D	EA	\$8.55	\$8.55	Offer- 500g, Lab grade	470300-156	EA	7.92	\$7.92		577752	2.5KG	\$29.24	\$29.24	SEE CUT SHEET.
AB 1246	SPHYGMOMANOMETER	EA	10	10	23 666 030	ea	\$21.68	\$216.80	OFFER- Medline Standard handheld aneroid Sphygmomanometer	470019-064	EA	60.71	\$607.10		1405863	EACH	\$15.01	\$150.10	SEE CUT SHEET.
AB1003	ZIPLOCK BAGS	PK	2	1	531798A	ea	\$11.71	\$11.71	Offer 4x4 Sold by 1000/cs quoted 1/c	470150-359	PK	3.69	\$7.38	Offer 4x6; Pack = 100 Bags	1603036	90PK	\$7.79	\$15.58	SEE CUT SHEET.
AB1004	BAGS, RECLOSEABLE, PKG/ 50	PK	3	1	531798B	CS	\$30.3	\$30.30	Offer Quoted 6x9 Sold by 1000/cs quoted 1/cs	470211-878	PK	18.35	\$55.05	Packet = 100 Bags	NO BID	NO BID	\$0.00	\$0.00	NO BID
AB1005	BAGS, RECLOSEABLE, PKG 50	PK	1	1	531798D	CS	\$88.39	\$88.39	Sold by 1000/cs quoted 1/cs	470178-246	EA	41.40	\$41.40	Offer 12x16; Pack = 100 Bags	NO BID	NO BID	\$0.00	\$0.00	NO BID
AB1047	SCALPEL STUDENT QUALITY	EA	30	30	508111	ea	1.01	\$30.30		470005-452	EA	1.10	\$33.00		565591	EACH	\$1.36	\$40.80	
AB1133	ENVIRONMENTAL POLLUTION -STUD	EA	1	1	596398	EA	45.98	\$45.98	OFFER-Innovating Science Environmental Chem: Acid Rain, Weathering and Erosion Kit	NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AB1232	dialysis tubing 30m/100'	EA	2	2			\$0.00	No Bid		470163-416	EA	41.82	\$83.64		1385201	EACH	\$47.83	\$95.66	SEE CUT SHEET.
AB1432	BEAN RED, SEED, 4 OUNCES	EA	3	3			\$0.00	No Bid		470174-106	PK	3.38	\$10.14	Note: 1 pound pack	NO BID	NO BID	\$0.00	\$0.00	NO BID
AB1439	RADISH RED, SEED, 1 OUNCE	EA	1	1			\$0.00	No Bid		470111-164	PK	2.43	\$2.43		586587	700/PK	\$0.97	\$0.97	BID AND PRICED AS 700/PK. SEE CUT SHEET.
AB1470	PLASTIC PETRI DISHES	EA	2	2	524560	pk	3.16	\$6.32		470210-566	PK	2.78	\$5.56	Offer 60mmx15mm; Pack = 20 Dishes	574040	20/PK	\$3.31	\$6.62	SEE CUT SHEET.
A01107	PH TEST STRIPS	EA	4	4	504674	ea	7.78	\$31.12	Offer Plastic strips 0.0-14.0 range	62000-402	CS	15.65	\$62.60	Case = 10 vials of 100 strips	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP10115	REFILL STREAM CONTAMINATION	EA	1	1			\$0.00	No Bid		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP10655	OVER THE GLASS SAFETY GLASSES	EA	10	10	541140	ea	4.85	\$48.50		470003-834	EA	3.29	\$32.90		1539030	EACH	\$2.92	\$29.20	SEE CUT SHEET.
AP1107	HYDRION 1-12 PH TEST PAPER	EA	10	10	504674	ea	7.88	\$78.00	Offer Plastic strips 0.0-14.0 range	62000-402	CS	15.65	\$156.50	Case = 10 vials of 100 strips	1399558	EACH	\$13.51	\$135.10	
AP1110	THERMOMETERS	EA	7	7	502003B	ea	3.02	\$21.14		470123-650	EA	1.92	\$13.44		2028235	EACH	\$15.53	\$108.71	SEE CUT SHEET.
AP1265	Water Filter	EA	2	2			\$0.00	No Bid		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00		
AP1278	DISHES WEIGHING 1.5G, 500/PK	PK	3	3	540292	CS	\$8.21	\$84.63		470306-940	PK	13.82	\$41.46	Packet = 500 Dishes	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP1279	DISHES WEIGHING 5.5G, 500/PKG	EA	3	3	567091A	CS	\$29.42	\$88.26		470306-942	PK	31.07	\$93.21	Packet = 500 Dishes	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP1291	FUNNEL SEPARATOR, 250 ML	EA	3	3	501700	EA	\$66.89	\$200.67		470149-120	EA	8.70	\$26.10		1292877	2/PK	\$16.96	\$50.88	BID AS EA AT \$16.96, SOLD AS 2/PK AT \$33.92. SEE CUT SHEET.
AP1296	ELECTROLYTE SOLUTION, SATURADE	EA	2	2	525907	EA	\$23.01	\$46.02		NO BID		\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID	
AP1300	Buffer Set for pH Meter Calibr	EA	2	2	517719	EA	\$19.3	\$38.60		34175-485	EA	21.43	\$42.86		587010	3/SET	\$24.95	\$49.90	
AP1334	HYDROGEN GAS SPECTRUM TUBE	EA	1	1	506994	EA	\$16.09	\$16.09		470014-474	EA	11.08	\$11.08		583569	EACH	\$17.80	\$17.80	
AP1336	KRYPTON SPECTRUM TUBE	EA	1	1	507003	EA	\$16.3	\$16.30		470014-476	EA	11.08	\$11.08		583599	EACH	\$17.80	\$17.80	
AP1343	SPONGES, CELLULOSE	EA	7	7			\$0.00	No Bid		470161-430	EA	1.57	\$10.99	Offer 6.25x3.					

AP1501	PARAFILM M, 4" X 125' ROLL	RL	3	3	S37440	EA	17.77	\$53.31		470152-246	EA	19.77	\$59.31		592818	EACH	\$25.99	\$77.97	
AP1516	BERAL PIPET, GRADUATED, 500/PK	PK	3	3	S304672	PK	14.6	\$43.80		470201-360	PK	10.74	\$32.22		1400711	500/PK	\$18.58	\$55.74	SEE CUT SHEET.
AP1517	BERAL TYPE PIPET MICRO TIP, 500/pk	EA	1	1	S304672	PK	14.6	\$14.60	OFFER-Thermo Sci thin stem transfer pipet tip	16001-180	PK	6.43	\$6.43		1448763	100/PK	\$43.85	\$43.85	BID AS 500/PK AT \$43.85, SOLD AS 100/PK AT \$8.77. SEE CUT SHEET.
AP1724	reaction strip 8 well	EA	100					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	
AP1737	COTTON SWABS	EA	2	1	S304659	pk	13.32	\$13.32	1000/pack quoted 1/pk	NO BID			\$0.00		1469007	300/BX	\$4.15	\$8.30	
AP1777	Glass Analysis Kit	EA	6					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP1816	ONEHOLE PUNCH	EA	5					\$0.00	No bid	470049-622	EA	1.42	\$7.10		039423	EACH	\$1.75	\$8.75	
AP1910	PLASTIC STIRRING RODS, 10/pk	EA	2	1	S50357	PK	11.92	\$47.68	Sold by 6/pk quoted 1/pk	470174-310	EA	1.68	\$67.20		1530829	12/PK	\$9.00	\$18.00	BID AS 10/PK AT \$7.50, SOLD AS 12/PK AT \$9.00. SEE CUT SHEET.
AP1957	SUNNY	EA	4	4	S96191	EA	7.84	\$31.36		470230-238	EA	6.49	\$25.96		121-9367	EACH	\$2.48	\$9.84	SEE CUT SHEET.
AP2222	STOPPERS, SOLID, SIZE #0	EA	1	1	S23995	PK	4.64	\$4.64	1/lb pk nea	470005-746	LB	5.33	\$5.33		560752	118	\$5.84	\$5.84	
AP2223	STOPPERS, SOLID, SIZE #1	EA	1	1	S23996	PK	4.26	\$4.26	1/lb pk nea	470005-746	LB	5.47	\$5.47		560761	118	\$5.84	\$5.84	
AP2238	RUBBER STOPPERS 6.5 1 HOLE	EA	1					\$0.00	No bid	59581-301	PK	43.36	\$43.36	Pack = 1 Pound	1300564	118	\$5.84	\$5.84	
AP2306	STOPPERS, 1 HOLE, SIZE # 6	EA	1	1	S24600	PK	4.62	\$4.62	1/lb pk nea	470005-764	LB	5.47	\$5.47		560818	118	\$5.84	\$5.84	
AP2307	STOPPERS, 1 HOLE, SIZE# 7	EA	1	1	S24596	PK	4.62	\$4.62	1/lb pk nea	470005-766	LB	5.56	\$5.56		560836	118	\$5.84	\$5.84	
AP3113	FILTER PAPER CREPED 11CM	EA	2					\$0.00	No bid	470105-678	PK	8.16	\$16.32	Pack = 100 Papers	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP3307	LENS REPLACEMENT FOR AP3306	EA	30					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP3317	HEADBANDS, REPLACEMENT FOR	EA	4					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4290	Plastic Graduate Cylinders	EA	10	10	S32803	ea	3.05	\$30.50		470148-670	EA	1.23	\$12.30		594198	EACH	\$6.17	\$61.70	SEE CUT SHEET.
AP4417	PLASTIC TEST TUBE RACKS	EA	6	6	S95921	ea	1.94	\$11.64		60916-265	EA	8.07	\$48.42		2011913	EACH	\$9.48	\$56.88	SEE CUT SHEET.
AP4444	WOODSPRINTS	EA	4					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4455	SPLINTS, WOOD PKG/1000	PK	1					\$0.00	No bid	470005-838	PK	3.78	\$3.78	Offer Pack = 500 Splints	2029056	1000/PK	\$7.92	\$7.92	
AP4526	PLASTIC 230 ML JARS W/LIDS	EA	5					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4546	TRAY, DROPPING BOTTLE 30ML	EA	2	2	NC0487020	EA	7.26	\$14.52		NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4602	METAL ELECTRODE SET	EA	1	1	S12986	EA	20.94	\$20.94		NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4635	MOTOR Set Basic	EA	30	30	S43597	EA	6.15	\$184.50		470003-836	KT	3.77	\$13.10	Offer Similar	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4644	Mirror and Lens Support Kit	EA	3	1	S90327	PK	2.74	\$27.40	d/pk-quoted 1 pk	470008-058	PK	2.06	\$6.18	Pack = 6 Supports	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4646	LENS, DOUBLE CONVEX	EA	4	4	S27385	EA	1.91	\$7.64		470017-098	EA	1.03	\$4.12		584682	EACH	\$1.36	\$5.44	
AP4653	Battery holder for D-cell batt	EA	340	340	S24573	EA	0.66	\$224.40		470004-686	EA	0.48	\$163.20		1319200	2/PK	\$2.24	\$761.60	BID AS EA AT \$2.24, SOLD AS 2/PK AT \$4.48. SEE CUT SHEET.
AP4704	SCREEN	EA	10					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP4790	BOTTLES AND JARS POLYPROPYLEN	EA	20	2	S63381	PK	8.34	\$16.68	OFFER-dynalox 60ml polystyrene jar 12/pack-quoted 2 packs	NO BID			\$0.00		1016966	48/PK	\$1.26	\$25.20	BID AS EA AT \$1.26, SOLD AS 48/PK AT \$60.48
AP4889	COLOR AND STREAK MINERAL SAMPLE	EA	2		AP4889			\$0.00	No bid	470025-252	KT	19.35	\$38.70		1292998	EACH	\$14.81	\$29.62	SEE CUT SHEET.
AP4892	WAVE	EA	1	1	S45074	ea	11.67	\$11.67		470025-300	EA	21.39	\$21.39		575112	15/SET	\$17.48	\$17.48	SEE CUT SHEET.
AP4997	CRYSTAL MINERAL COLLECTION	EA	1					\$0.00	No bid	470015-404	EA	20.79	\$20.79	Offer Set of 6 Samples	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP5355	Conductivity Tester	EA	1	1	S43478	ea	21.44	\$21.44		530794	EA	23.93	\$23.93		530794	EACH	\$22.55	\$22.55	
AP5412	PH PAPER ALL RANGES	EA	1	1	S60149A	ea	8.97	\$8.97		470201-248	PK	21.03	\$21.03	Pack = 5 Rolls	586998	5/PK	\$19.82	\$19.82	
AP5442	CUP, POLYPROPYLENE, PKG/100	PK	6					\$0.00	No bid	470149-732	PK	2.45	\$14.70	Pack = 50 Cups	030-8087	30/PK	\$8.00	\$48.00	BID AS 100/PK AT \$8.00, SOLD AS 30/PK AT \$2.40. SEE CUT SHEET.
AP5693	FIBER OPTICS KIT	EA	1					\$0.00	No bid	470007-516	KT	41.97	\$41.97		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP5886	Light bulb for conductivity te	EA	3	3	S434788LB	ea	3.8	\$11.40		470061-754	EA	4.71	\$14.13		1555663	2/PK	\$4.06	\$12.18	BID AS EA AT \$4.06, SOLD AS 2/PK AT \$8.12. SEE CUT SHEET.
AP5894	HYDRION INSTA CHEK, 0-13 PH	EA	3	3	S60149	ea	7.44	\$22.32		470200-262	PK	9.63	\$28.89	Pack = 2 Rolls; see sargentwelch.com	586995	2/SET	\$9.35	\$28.05	
AP5996	THERMOMETER STORAGE RACK	EA	3	3	S478761	ea	23.48	\$70.44		470148-764	EA	20.57	\$61.71		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6025	STRAWS, PLASTIC WRAPPED	EA	2					\$0.00	No bid	470146-910	PK	3.61	\$7.22	Pack = 2 Rolls; see sargentwelch.com	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6029	Refraction Dish Semicircle	EA	12					\$0.00	No bid	470136-570	EA	2.79	\$33.48		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6049	DIGITAL THERMOMETERS	EA	6	6	S407993	ea	23.92	\$143.52		470148-682	EA	5.92	\$35.52		1321295	EACH	\$30.41	\$182.46	SEE CUT SHEET.
AP6052	Alligator Cords	ST	272	272	NC0842812	ea	3.12	\$848.64		470112-724	KT	9.08	\$2469.76	Kit = 10 Leads	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6124	MINERAL CRYSTAL SHAPES	EA	1					\$0.00	No bid	470025-344	EA	49.40	\$49.40	Offer Wards Brand Set	NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6222	FRICITION BLOCKS, CLASSROOM SET	EA	1					\$0.00	No bid	NO BID			\$0.00		589884	EACH	\$105.24	\$105.24	BID AS 6/PK AT \$105.24, SOLD AS EA AT \$17.54. SEE CUT SHEET.
AP6344	OUR SOLAR SYSTEM	EA	7	7	S65993	ea	17.25	\$120.75		NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6386	Glass Analysis Kit	EA	12					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6391	LENS, DOUBLE CONVEX, 50MM DIA	EA	4	4	S42416A	ea	0.86	\$3.44	focal length- 20cm	470111-262	EA	1.00	\$4.00		584682	EACH	\$1.36	\$5.44	
AP6396	TIMER, STUDENT-12 PACK	PK	2					\$0.00	No bid	470175-282	PK	72.21	\$144.42	Pack = 12 Timers	084280	EACH	\$99.00	\$198.00	BID AS 12/PK AT \$99.00, SOLD AS EA AT \$8.25. SEE CUT SHEET.
AP6577	DOPPLER EFFECT DEMO, ELECTRONI	EA	1	1	S12907	ea	21.27	\$21.27	offer, Eisco #DEF2013	470219-404	EA	14.71	\$14.71		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6613	Irradiated Salt .1 KG	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP6864	SOIL CONTAMINATION- FORENSICS	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7060	Mr. Mathematics Mysterious Mur	EA	9					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7095	SUPERGLUE	EA	10	10	11 999 24	ea	7.54	\$75.40	Offer, Bel Art F24006-0000	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7184	PHYSICAL AND CHEMICAL PROPERTY	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7294	PLASTIC CUPS	EA	4	4	S269831CC	ea	4.36	\$17.44	Offer, 9 oz cup	NO BID			\$0.00		1493343	25/PK	\$5.84	\$23.36	BID AS 50/PK AT \$5.84, SOLD AS 25/PK AT \$2.92. SEE CUT SHEET.
AP7357	EXPLORING GROUNDWATER - ACTIVI	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7422	PLATE TECTONICS & EARTHQUAKES	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7436	OXIDATION-REDUCTION	EA	1	1	S90738	ea	28.98	\$28.98	Offer, Aldon IS8013	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7598	ENERGY STICK	EA	1					\$0.00	No bid	470223-984	EA	5.00	\$5.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7660	GRAVIMETRIC ANALYSIS CALCIUM	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7714	ANALYSIS OF FOOD DYES IN	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7715	PERCENT COPPER IN BRASS	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7717	ANALYSIS OF HYDROGEN PEROXIDE	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP7718	RATE OF DECOMPOSITION OF	EA	1					\$0.00	No bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID

AP8866	GIANT PERIODIC TABLE	EA	2	2	571879	ea	137.01	\$274.02	Offer, Fisherbrand	470165-528	EA	87.42	\$174.84	Offer 96x60 inch	1502459	EACH	\$102.56	\$205.12	SEE CUT SHEET.
AP8956	Safety Goggles (Fog Free)	EA	30	30	513975	ea	1.9	\$57.00	Offer, Elscó G103	470005-688	EA	2.83	\$84.90		577927	EACH	\$2.53	\$75.90	SEE CUT SHEET.
AP8960	LIGHTER, BUTANE, SAFETY	EA	7					\$0.00	No Bid	470150-512	EA	2.92	\$20.44		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP8962	PLASTIC 250 ML JARS W/LIDS	EA	10	1	FBMB250A	cs	44.27	\$44.27	Offer, Fisherbrand; sold as 24/cs; priced 1 case	NO BID			\$0.00		1295686	6/PK	\$6.01	\$60.10	BID AS EA AT \$6.01, SOLD AS 6/PK AT \$36.06. SEE CUT SHEET.
AP9011	GLUE GUN	EA	3	3	50 821 802	ea	27.12	\$81.36	Offer, mini glue gun w/3 glue sticks	470309-116	EA	8.04	\$24.12		1597455	EACH	\$7.79	\$23.37	NO BID
AP9080	The Flowing Germ Contamination	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP9176	UTILITY PAN, PLASTIC	EA	47					\$0.00	No Bid	NO BID			\$0.00		594411	4/PK	\$17.22	\$809.34	SEE CUT SHEET.
AP9285	PLASTIC SPOONS, 24/pk	EA	4	1	504175MCK	pk	3.07	\$3.07	Offer, sold as 100/pk, priced 1 pack	470145-566	PK	1.01	\$4.04	PACK = 24 Spoons	1124450	100/PK	\$7.34	\$7.34	BID AND PRICED AS 100/PK. SEE CUT SHEET.
AP9565	Sand (Washed)	EA	6					\$0.00	No Bid	NO BID			\$0.00		358470	25LB	\$13.97	\$83.82	NO BID
AP9729	TARGET LAB	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
AP9801	FLUNN HOT PLATE, 4 X 4	EA	7	7	550462CH	EA	186.28	\$1,303.96	Offer, Fisherbrand	NO BID			\$0.00		2088294	EACH	\$166.39	\$1,164.73	SEE CUT SHEET.
AP9802	FLUNN HOT PLATE 7" X 7"	EA	1	1	5504631H	EA	198.18	\$198.18	Offer, Fisherbrand	76447-036	EA	203.70	\$203.70		2040392	EACH	\$259.99	\$259.99	SEE CUT SHEET.
B0032	1-butanol	EA	1	1	525209A	EA	9.85	\$9.85		470301-512	EA	10.08	\$10.08		1495581	500ML	\$12.34	\$12.34	NO BID
B0065	BROMPHENOL BLUE SOLN 0.04%	EA	1	1	525848	EA	2.54	\$2.54		470300-432	EA	3.79	\$3.79		1016725	500ML	\$4.48	\$4.48	NO BID
B0228	BROMTHYMOL BLUE SOLN, 1000 ML	EA	2	2	525207C	EA	6.01	\$12.02		470300-450	EA	4.46	\$17.84	Note: 500ML	578926	1LB	\$8.70	\$17.40	NO BID
B0230	BIURET TEST SOLUTION 1L	EA	3	3	525200B	EA	7.23	\$21.69		470300-394	EA	7.97	\$23.91		NO BID	NO BID	\$0.00	\$0.00	NO BID
B0234	BRASS SHOT, 100 G	EA	2	2	525663	EA	12.46	\$24.92		470300-414	EA	12.50	\$25.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO015	CALCIUM CHLORIDE, REAGENT 500G	EA	1	1	525222A	EA	11.08	\$11.08		470300-570	EA	10.76	\$10.76		578220	500G	\$4.67	\$4.67	SEE CUT SHEET.
CO016	CALCIUM CHLORIDE	EA	1	1	525223	EA	4.54	\$4.54		470300-556	EA	4.51	\$4.51		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO017	CALCIUM CHLORIDE ANHYDROUS	EA	1	1	525223A	EA	11.59	\$11.59		470300-558	EA	14.36	\$14.36		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO018	Calcium Chloride Dihydrate Fla	EA	1	1	525221A	EA	4.77	\$4.77		470300-574	EA	5.83	\$5.83		578238	500G	\$6.69	\$6.69	NO BID
CO019	CALCIUM CHLORIDE, LAB GRADE	EA	1					\$0.00	No Bid	470300-574	EA	5.83	\$5.83	Note: 500GM	NO BID	NO BID	\$0.00	\$0.00	NO BID
CO029	CALCIUM OXIDE, LAB GRADE	EA	1					\$0.00	No Bid	NO BID			\$0.00		1495529	500G	\$10.65	\$10.65	NO BID
CO065	Citric Acid 500g	EA	1	1	525254A	EA	19.31	\$19.31		470300-744	EA	10.01	\$10.01		578406	500G	\$11.50	\$11.50	SEE CUT SHEET.
CO084	COPPER SHOT, 500 GM	EA	1	1	525909	EA	33.48	\$33.48		470300-926	EA	29.96	\$29.96		1525437	100G	\$46.10	\$46.10	BID AS 500G AT \$46.10, SOLD AS 100G AT \$9.22. SEE CUT SHEET.
CO087	Copper, Powder 500g	EA	1	1	525266A	EA	32.81	\$32.81		470300-918	EA	34.67	\$34.67		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO098	COPPER 2 NITRATE 100G	EA	1	1	525282	EA	7.05	\$7.05		470300-838	EA	8.72	\$8.72		578577	100G	\$8.64	\$8.64	NO BID
CO103	COPPER (II) SULFATE, FINE CRYSTALS	EA	1	1	525286A	EA	14.94	\$14.94		470300-874	EA	9.21	\$9.21		578604	500G	\$12.08	\$12.08	NO BID
CO106	COPPER (II) SULFATE, 2KG, Crystal	EA	1	1	525288	EA	27.41	\$27.41	Offer, powder	470300-850	EA	50.95	\$50.95	Note: 2.5KG	578610	2.5KG	\$75.13	\$75.13	BID AND PRICED AS 2.5KG. SEE CUT SHEET
CO153	COTTON, NONSTERILE, ABSORBENT	EA	8	8	22-456-881	EA	7.63	\$61.04		NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO161	COPPER (II) CHLORIDE, 500G	EA	1	1	525279B	EA	14.8	\$14.80		470300-812	EA	20.87	\$20.87		578574	500G	\$22.29	\$22.29	NO BID
CO227	COPPER (II) CHLORIDE, ANHYDROUS	EA	1	1	525281	EA	9.96	\$9.96		470300-804	EA	6.74	\$6.74		578568	500G	\$6.88	\$6.88	BID AS 100G AT \$6.88, SOLD AS 500G AT \$34.40. SEE CUT SHEET.
CO245	COPPER NITRATE SOLUTIONS	EA	1	1	525283	EA	10.85	\$10.85	Offer, 1M	470225-778	EA	2.16	\$2.16		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO382	COPPER (II) CHLORIDE SOLN 0.1M	EA	2	2	525280	EA	6.04	\$12.08	Offer, 1M	470225-722	EA	2.76	\$5.52		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO351	CALCIUM PHOSPHATE	EA	1	1	525228	EA	3.34	\$3.34		470300-634	EA	7.24	\$7.24		NO BID	NO BID	\$0.00	\$0.00	NO BID
CO414	Copper Nitrate	EA	1	1	525282	EA	7.05	\$7.05	Offer, reagent grade	470300-834	EA	9.21	\$9.21		578583	100G	\$6.95	\$6.95	NO BID
DO002	Dextrose, Anhydrous (500g)	EA	1	1	525295A	EA	10.83	\$10.83		470301-142	EA	8.88	\$8.88		578640	500G	\$7.34	\$7.34	NO BID
EO010	ETHYL ALCOHOL, 95%, 4L	EA	1	1	525309B	EA	20.83	\$20.83		470301-062	EA	28.28	\$28.28	Note: 3.8Liter	NO BID	NO BID	\$0.00	\$0.00	NO BID
FO006	IRON 3 CHLORIDE	EA	1	1	525317	EA	5.46	\$5.46		470301-378	EA	8.40	\$8.40		578751	100G	\$8.05	\$8.05	NO BID
FO015	Iron III Chloride	EA	1	1	525324a	EA	14.32	\$14.32		470301-356	EA	7.81	\$7.81		578790	100G	\$9.74	\$9.74	NO BID
FO037	Iron (III) Chloride 500g	EA	1	1	525317A	EA	16.12	\$16.12		470301-380	EA	19.21	\$19.21		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB 1110	LUNG MODEL	EA	1	1	515102	EA	37.35	\$37.35	Offer, Elscó LNGDEMO	470225-694	EA	38.22	\$38.22		1402299	EACH	\$39.64	\$39.64	SEE CUT SHEET.
FB 1258	BLOOD TYPE ANTI A/B RH	EA	1					\$0.00	No Bid	NO BID			\$0.00		1491080	EACH	\$48.81	\$48.81	SEE CUT SHEET.
FB0025	DISSOLVED OXYGEN TEST KIT	EA	1	1	13 299 200	EA	51.95	\$51.95		470232-672	KT	56.32	\$56.32		99-2042	EACH	\$68.31	\$68.31	SEE CUT SHEET.
FB0026	DISSOLVED OXYGEN REFILL KIT	EA	2	2	545088R	EA	28.54	\$57.08		470232-688	KT	28.11	\$56.22		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB0124	Gram Stain Set	EA	1	1	525344	EA	21.17	\$21.17	Offer, includes 3 large-volume pipets	470010-662	EA	18.03	\$18.03		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB0261	AQUARIUM GRAVEL, 5 LB BAG	EA	2	2	506534	EA	10.62	\$21.24		470145-104	PK	9.20	\$18.40	PACK = 5 LBS	190-0304	2LBS	\$5.13	\$26.65	BID AND SOLD AS 2LBS. SEE CUT SHEET.
FB0307	DNA FINGERPRINT KIT - FROZEN	EA	2	2	511109	EA	85.16	\$170.32		NO BID			\$0.00		561952	EACH	\$103.09	\$206.18	SEE CUT SHEET.
FB0427	SOIL TEST REFILL KIT-RAPITEST	EA	5					\$0.00	No Bid	470106-360	EA	43.00	\$215.00		579140	EACH	\$11.95	\$59.75	NO BID
FB0526	Nutrient Agar, Pkg. of 10 Plat	EA	1	1	5716931A	pk	17.87	\$17.87		470177-374	PK	13.18	\$13.18	PACK = 10 Plates	526787	10/PK	\$11.24	\$11.24	NO BID
FB0673	POTTING SOIL, 8LBS	EA	3					\$0.00	No Bid	470014-674	EA	4.60	\$13.80		191-3559	4L	\$3.89	\$11.67	BID AND SOLD AS 4L. SEE CUT SHEET.
FB1175	Bacteria Spreader	EA	45					\$0.00	No Bid	470004-860	EA	2.80	\$126.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1358	RED TOOTHPICKS	EA	4					\$0.00	No Bid	470190-908	PK	2.23	\$8.92		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1359	YELLOW TOOTHPICKS	EA	4					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1360	BLUE TOOTHPICKS	EA	4					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1361	GREEN TOOTHPICKS	EA	4					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1468	ONION SETS, PKG/100	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1474	OWL PELLET CLASSROOM KIT	EA	1	1	519366B	ea	60.3	\$60.30	Offer, Pellets Inc. #14A	470029-044	KT	69.54	\$69.54	Note: For 30 Students	110-2617	KIT	\$63.04	\$63.04	SEE CUT SHEET.
FB1486	PAPER MAKING STUDENT	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1713	SIX GEL ELECTROPHORESIS APPARATUS	EA	1	1	511515A	ea	285.42	\$285.42		470200-300	EA	315.97	\$315.97		55-1094	EACH	\$120.89	\$120.89	SEE CUT SHEET.
FB1758	Who's the Daddy? DNA Profiling	EA	36					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1799	DNA PATERNITY TEST KIT - FROZE	EA	2					\$0.00	No Bid	NO BID			\$0.00		1562358	EACH	\$81.11	\$162.22	SEE CUT SHEET.
FB1887	DNA EcoRI	EA	1					\$0.00	No Bid	NO BID			\$0.00		NO BID	NO BID	\$0.00	\$0.00	NO BID
FB1888	FB1888 DNA HIND III	EA	1					\$0.00	No Bid	NO BID			\$0.00		1535747	10UL	\$14.68	\$14.68	BID AND SOLD AS 10UL. SEE CUT SHEET.
FB190																			

GP7046	TUBE, CAPILLARY, MELTING POINT	EA	1	1	S37609E	EA	5.42	\$5.42	470122-726	EA	10.89	\$10.89	593397	100/PK	\$7.99	\$7.99	SEE CUT SHEET.
H0005	HYDROCHLORIC ACID	EA	1	1	S25838	EA	26.52	\$26.52	470301-256	EA	44.69	\$44.69	NO BID	NO BID	\$0.00	\$0.00	NO BID
H0006	Hydrochloric Acid	EA	1	1	S25838A	EA	39.49	\$39.49	470301-256	EA	44.69	\$44.69	NO BID	NO BID	\$0.00	\$0.00	NO BID
H0008	Hydrogen Peroxide 500ml	EA	6	6	S25360	EA	18.76	\$112.56	470301-282	EA	10.86	\$65.16	578979	500ML	\$11.56	\$69.36	
H0042	HYDROCHLORIC ACID .1M	EA	1					\$0.00	470301-212	EA	5.60	\$5.60	NO BID	NO BID	\$0.00	\$0.00	NO BID
								Offer, sold as 500ml; priced 5x500ml.	470301-248	EA	7.75	\$7.75	578955	500ML	\$10.26	\$10.26	BID AS 1L AT \$10.26, SOLD AS 500ML AT \$5.13. SEE CUT SHEET
H0056	HYDROCHLORIC ACID 6M 1000 ML	EA	1	1	S25857	EA	7.89	\$7.89	470301-700	EA	6.36	\$6.36	NO BID	NO BID	\$0.00	\$0.00	NO BID
I0017	IRON METAL FILINGS 500 G	EA	1	1	S25369A	EA	6.19	\$6.19	470157-450	EA	44.42	\$44.42	NO BID	NO BID	\$0.00	\$0.00	NO BID
I0037	ISOPROPYL ALCOHOL 70% 4L	EA	1	1	S25371A	EA	50.24	\$50.24	470178-424	EA	3.74	\$8.70	576679	476ML	\$4.87	\$43.83	BID AND SOLD AS 476ML. SEE CUT SHEET.
I0051	Immersion Oil-Low Viscosity .5	EA	5	5	12 365 20	EA	7.28	\$36.40	470301-550	EA	10.35	\$10.35	NO BID	NO BID	\$0.00	\$0.00	NO BID
LD008	LEAD SHOT 500G	EA	1	1	118 500	EA	42.35	\$42.35	470301-359	EA	41.17	\$41.17	1495564	500G	\$13.84	\$13.84	
LD014	LEAD NITRATE REAGENT, 100 G	EA	1	1	S25382	EA	4.72	\$4.72	470301-375	EA	2.74	\$5.48	568043	500ML	\$2.85	\$5.70	
LD021	500 ml limester solution	EA	2	2	S25386	EA	4.57	\$9.14	470301-588	EA	49.19	\$49.19	579162	500G	\$51.15	\$51.15	
LD075	LITHIUM CHLORIDE REAGENT, 500G	EA	1	1	S25389B	EA	36.47	\$36.47	470176-528	EA	9.44	\$9.44	563455	TUBE/EA	\$15.09	\$15.09	
LM1006	ESCHERICHIA COLI CULTURE	EA	1	1	S07189ND	EA	11.38	\$11.38	NO BID			\$0.00	NO BID	NO BID	\$0.00	\$0.00	NO BID
LM1236	High School Bacteria Collectio	KIT	8					\$0.00	NO BID			\$0.00	NO BID	NO BID	\$0.00	\$0.00	NO BID
LM1247	TERMITES (RETICULITERMES	EA	2	2	S07666ND	pk	19.93	\$39.86	470180-354	PK	31.56	\$63.12	532213	30/PK	\$36.69	\$73.38	
M0001	MAGNESIUM RIBBON	EA	1	1	S24563	ea	4.1	\$4.10	470301-415	EA	8.76	\$8.76	1485884	25G	\$7.27	\$7.27	
M0011	MAGNESIUM CHLORIDE	EA	1	1	S25403	EA	9.76	\$9.76	470301-407	EA	9.39	\$9.39	579222	500G	\$17.15	\$17.15	
M0019	MAGNESIUM SULFATE LAB GRADE	EA	1	1	S25414A	EA	14.84	\$14.84	470301-680	EA	17.72	\$17.72	579273	2.5KG	\$19.56	\$19.56	BID AND SOLD AS 2.5KG. SEE CUT SHEET.
M0025	Maganese Dioxide .5 KG	EA	1	1	S25420A	EA	6.89	\$6.89	470301-452	EA	7.54	\$7.54	NO BID	NO BID	\$0.00	\$0.00	NO BID
M0078	METHYL ORANGE	EA	1	1	S88647	EA	9.29	\$9.29	470301-484	EA	3.99	\$3.99	NO BID	NO BID	\$0.00	\$0.00	NO BID
M0139	Magnesium Ribbon 12.5 g	EA	1	1	S24563	EA	4.1	\$4.10	470301-415	EA	8.76	\$8.76	NO BID	NO BID	\$0.00	\$0.00	NO BID
M0207	Methanol	EA	2	2	S25426A	EA	17.42	\$34.84	470301-473	EA	19.28	\$38.56	573804	3.78L	\$20.47	\$40.94	BID AND PRICED AT 3.78L. SEE CUT SHEET.
ML1284	Cuboidal Epithelium	EA	3	3	S30788	EA	1.8	\$5.40	470177-562	EA	5.60	\$16.80	NO BID	NO BID	\$0.00	\$0.00	NO BID
ML1292	Adipose Tissue Slide	EA	3	3	S30179	EA	2.95	\$8.85	470177-572	EA	5.60	\$16.80	NO BID	NO BID	\$0.00	\$0.00	NO BID
ML1379	Depression Slides	EA	1					\$0.00	470003-480	PK	5.38	\$5.38	NO BID	NO BID	\$0.00	\$0.00	NO BID
ML1380	PLASTIC SLIDES - 144PKG	EA	5	5	S67112A	PK	6.03	\$30.15	470014-584	PK	4.72	\$23.60	569918	144/PK	\$16.11	\$80.55	
ML1381	Microscope Slides, Glass, Best	EA	1	1	S24460	EA	5.19	\$5.19	470016-270	PK	2.70	\$27.00	190-2977	72/PK	\$2.92	\$2.92	
ML1383	Glass Cover Slips	EA	1	1	S175211A	EA	0.85	\$0.85	470019-004	PK	1.90	\$19.00	594765	100/PK	\$5.00	\$5.00	
ML1416	Bacteria Fungi and Slime Molds	EA	1					\$0.00	NO BID		\$0.00	NO BID	NO BID	\$0.00	\$0.00	NO BID	
MS1130	FUNN BASIC MICROSCOPE	EA	14	14	S72575	EA	124.62	\$1,744.68	470014-588	EA	172.65	\$2,417.10	1572989	EACH	\$62.39	\$873.46	SEE CUT SHEET.
NO019	NUTRIENT AGAR 100G	EA	1	1	S71614A	EA	25.05	\$25.05	470113-144	EA	18.49	\$18.49	NO BID	NO BID	\$0.00	\$0.00	NO BID
NO090	NICLE 2 NITRATE	EA	1	1	S25443	EA	7.8	\$7.80	470301-854	EA	13.24	\$13.24	579510	100G	\$13.77	\$13.77	
OB2141	Electronic Balance .01 g	EA	11	11	S94792B	EA	238.19	\$2,620.00	470003-236	EA	320.26	\$3,522.86	1292743	EACH	\$142.99	\$1,572.89	SEE CUT SHEET.
OB2179	ELECTRONIC BALANCES 1000G	EA	3	3	S72423	EA	66.7	\$200.00	470003-480	EA	155.51	\$466.53	1292747	EACH	\$125.64	\$376.92	SEE CUT SHEET.
PO021	Phenyl Salicylate 100g	EA	1	1	S25469	EA	10.4	\$10.40	470302-008	EA	36.94	\$36.94	579636	100G	\$20.14	\$20.14	
PO038	POTASSIUM CARBONATE, LAB GRADE	EA	1	1	S25480	EA	8.71	\$8.71	470302-068	EA	11.64	\$11.64	NO BID	NO BID	\$0.00	\$0.00	NO BID
PO040	Potassium Chlorate 500g	EA	1	1	S25482	EA	7.27	\$7.27	470302-078	EA	54.47	\$54.47	579711	500G	\$20.08	\$20.08	
PO053	Potassium Ferrocyanide Reagent	EA	1	1	S25489	EA	7.06	\$7.06	470302-126	EA	11.58	\$11.58	579768	100G	\$9.03	\$9.03	
PO056	Potassium Hydrogen Phthalate	EA	1	1	S25490	EA	10.61	\$10.61	470302-044	EA	10.29	\$10.29	14959584	125G	\$12.21	\$12.21	BID AND SOLD AS 125G. SEE CUT SHEET
PO057	POTASSIUM HYDROGEN PHTHALATE	EA	1					\$0.00	470302-046	EA	30.64	\$30.64	579666	500G	\$35.09	\$35.09	SEE CUT SHEET.
PO067	Potassium Iodide	EA	1	1	S25493A	EA	19.16	\$19.16	470302-178	EA	6.49	\$6.49	NO BID	NO BID	\$0.00	\$0.00	NO BID
PO088	POTASSIUM SULFATE	EA	1	1	S25504	EA	12.24	\$12.24	470302-176	EA	24.22	\$24.22	579810	100G	\$29.76	\$29.76	
PO141	Sodium Phosphate	EA	1	1	S25499	EA	8.26	\$8.26	470302-266	EA	19.04	\$19.04	579900	500G	\$25.08	\$25.08	SEE CUT SHEET.
PO204	Potassium	EA	5	5	AC223860100	EA	41.66	\$208.30	470302-252	EA	4.88	\$4.88	NO BID	NO BID	\$0.00	\$0.00	NO BID
PO278	POTASSIUM IODIDE, 100 G LAB	EA	1	1	S25493C	EA	17.84	\$17.84	470302-288	EA	90.69	\$453.45	NO BID	NO BID	\$0.00	\$0.00	NO BID
PM3095	SHEEP BRAINS	EA	40	40	S28069	EA	9.8	\$392.00	470325-010	EA	12.04	\$481.60	579816	500G	\$142.02	\$142.02	
								Offer, Carolina brand	470302-170	EA	12.04	\$481.60	1496526	EACH	\$14.55	\$582.00	
								Offer, sold as 10/pk; priced 4 packs	470000-926	PK	17.97						
PM4030	COW EYES, 5/pk	EA	40	4	S82025	PK	19	\$76.00				\$179.70	596922	EACH	\$2.53	\$1,012.00	
PM4060	PIGS	EA	40	40	S12365	PK	17.25	\$120.75	470001-060	PK	203.44	\$813.76	572516	EACH	\$15.01	\$600.40	
PO141	POTASSIUM PHOSPHATE, 100g	EA	1	1	S25499	EA	8.26	\$8.26	470302-252	EA	4.88	\$4.88	2001487	500G	\$3.73	\$3.73	BID AS 100G AT \$3.73, SOLD AS 500G AT \$18.65. SEE CUT SHEET
PO204	POTASSIUM PIECES	EA	4	4	AC223860100	EA	41.66	\$166.64	470302-288	EA	90.69	\$362.76	NO BID	NO BID	\$0.00	\$0.00	NO BID
PO277	POTASSIUM IODATE, 100g, lab grade	EA	1	1	S25492	EA	5.24	\$5.24	470302-152	EA	25.76	\$25.76	579801	100G	\$26.25	\$26.25	SEE CUT SHEET.
SO004	SAND, 2KG	EA	3	3	S25516A	EA	13.84	\$41.52	470302-340	EA	12.81	\$38.43	NO BID	NO BID	\$0.00	\$0.00	NO BID
SO004	SAND 2KG	EA	2	2	S25516A	EA	13.84	\$27.68	470302-404	EA	66.65	\$66.65	NO BID	NO BID	\$0.00	\$0.00	NO BID
SO025	SILVER NITRATE, REAGENT 25 G	EA	1	1	S25525	EA	62.18	\$62.18	470302-490	EA	10.24	\$92.16	580014	500G	\$12.80	\$115.20	
SO027	SODIUM ACETATE REAGENT 500 G	EA	9	9	S25531	EA	10.33	\$92.97	470302-420	EA	9.51	\$9.51	1515144	500G	\$10.26	\$10.26	
SO038	SODIUM ACETATE, ANHYDROUS	EA	1	1	S25530A	EA	9.75	\$9.75	470302-438	EA	14.13	\$28.26	NO BID	NO BID	\$0.00	\$0.00	NO BID
SO044	SODIUM BICARBONATE LAB GRADE	EA	2	2	S25533A	EA	10.32	\$20.64	470302-476	EA	6.26	\$6.26	568088	500G	\$4.80	\$4.80	
SO052	SODIUM CARBONATE, ANHYDROUS	EA	1	1	S25539A	EA	6.18	\$6.18	470302-468	EA	15.00	\$15.00	580089	500G	\$6.04	\$6.04	BID AND SOLD AS 500G. SEE CUT SHEET
SO053	SODIUM CARBONATE, ANHYDROUS	EA	1	1	S25539D	EA	11.15	\$11.15	470302-512	EA	11.47	\$22.94	568100	2.5KG	\$11.24	\$22.48	SEE CUT SHEET.
SO064	SODIUM CHLORIDE LAB GRADE 2KG	EA	2	2	S25541A	EA	10.83	\$21.66	470302-498	EA	7.64	\$22.92	NO BID	NO BID	\$0.00	\$0.00	NO BID
SO065	SODIUM CHLORIDE LAB GRADE 1KG	EA	3	3	S25543	EA	7.77	\$23.31	470302-554	EA	5.38	\$5.38	580161	100G	\$3.76	\$3.76	
SO074	Sodium Hydroxide 100g	EA	1	1	S25548	EA	4.41	\$4.41	470302-556	EA	50.19	\$50.19	580167	2.5KG	\$51.41	\$51.41	BID AND SOLD AS 2.5KG. SEE CUT SHEET.
SO076	SODIUM HYDROXIDE REAGENT 2KG	EA	1	2	S25548C	EA	19.67	\$39.34	470302-620	EA	5.40	\$5.40	1495607	500G	\$10.59	\$10.59	
SO087	SODIUM METABISULFATE 500G	EA</															

TC1561	VERNIER LABQUEST 2	EA	6	6	S1724327	EA	330	\$1,980.00	Offer, Labquest 3	470330-650	EA	339.09	\$2,034.54	LabQuest 2 has been replaced with					
TC1606	Spectrovis spectrophotometer	EA	4	4	S16260ND	EA	399	\$1,596.00		470166-544	EA	403.99	\$1,615.96	LabQuest 3	NO BID	NO BID	\$0.00	\$0.00	NO BID
U0002	Universal indicator .5 L	EA	2	2	S25363	EA	14.91	\$29.82		470302-988	EA	7.11	\$14.22		580590	100ML	\$21.40	\$42.80	BID AS 500ML AT \$21.40, SOLD AS 100ML AT \$4.28. SEE CUT SHEET.
V0003	VEGETABLE DYES, SET	EA	10					\$0.00	No Bid	470201-334	PK	1.35	\$13.50		576242	4/ST OF ML	\$8.25	\$82.50	BID AND SOLD AS A 4/SET OF ML. SEE CUT SHEET
V0005	VINEGAR, WHITE 4L	EA	12	12	S25623A	ea	8.97	\$107.64	Offer, sold as 3.78L	470174-478	EA	4.36	\$52.32		220-0615	QT	\$6.95	\$83.40	BID AND SOLD AS QT. SEE CUT SHEET.
W0013	Sodium Polycryloate .1 KG	EA	1	1	S25565	ea	1.72	\$1.72		470302-672	EA	20.01	\$20.01	Note: 500GM	1016763	500G	\$5.66	\$5.66	BID AS 100G AT \$5.66, SOLD AS 500G AT \$28.30. SEE CUT SHEET.
WGC-PS1	PLASTIC STRAWS-500	EA	2					\$0.00	No Bid	470146-910	PK	3.61	\$7.22		NO BID	NO BID	\$0.00	\$0.00	NO BID
Z0017	ZINC SHOT REAGENT 500G	EA	1	5	S25639	ea	8.97	\$44.85	Offer, sold as 100g; priced 5x100g	470303-110	EA	17.07	\$17.07		580674	500G	\$20.21	\$20.21	
Z0044	Zinc Sulfate	EA	2	2	S25642A	ea	13.19	\$26.38	Offer, reagent grade	470303-142	EA	12.13	\$24.26		NO BID	NO BID	\$0.00	\$0.00	NO BID
									\$35,464.83										



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** January 25, 2022  
**TO:** Susan Harkin, Superintendent  
Board of Education  
**FROM:** Deborah Mason  
Director of Transportation

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	
<b>Finance</b>	02/08/2022
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	02/08/2022
<b>BOE 2<sup>nd</sup> Reading</b>	02/22/2022

**SUBJECT:** Transportation Management Service Extension

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**Background**

In November 2021, we began negotiations on a one-year contract with Durham School Services for pupil transportation services for the 2022-2023 school year. The proposal is based on a market analysis of wages and benefits for transportation workers in the area, including what is currently expected to be needed for next year. Given the pandemic, recent inflation data, and employment figures, there is a great deal of uncertainty regarding where the employment market will be when school starts in August 2022. The wage increase scheduled in the fall will help us be more competitive regarding wages with our surrounding districts, reduce the traditional summer employee turnover, and improve recruiting efforts.

**Administrative Recommendation**

The Administration recommends the approval of the one-year contract extension with Durham School Services for the 2022-2023 school year.



January 20<sup>th</sup>, 2022

Diane White  
Director of Purchasing  
Community Unit School District 300  
2605 Bunker Hill Drive  
Algonquin, IL 60102




Dear Ms. White,

Durham School Services is pleased to submit the following contract renewal pricing proposal for July 1, 2022 – June 30, 2023 with current contract terms and conditions applying.

Since 2007, when our partnership with Community Unit School District 300 began, Durham has worked closely with District leaders to find opportunities to make industry leading improvements while maintaining financially sound practices. We are grateful for the partnership we've established with District 300 and its community over the last 15 years, and with the knowledge gained, we are confident we're the best partner for you going forward. We are only asking for what we believe is the minimum necessary, knowing that we can work together for solutions.

Our proposal is based on a market analysis of wages and benefits for transportation workers in the area, including what we currently expect will be needed for next year. Given the pandemic, recent inflation data, and employment figures, there is a great deal of uncertainty regarding where the employment market will actually be when school starts in August 2022. In addition, our Collective Bargaining Agreement includes a wage reopener in the fall and the result of those negotiations are hard to predict this far in advance. Durham will continue to be transparent and partner with District 300 to address staffing challenges and only ask for what is needed now and next school-year.

Our proposal is a rate increase of 11.85% and includes the following assumptions:

-  **Driver/Monitor Wages** – Increase driver wages \$2.40/hr. bringing the starting wage to \$23.00/hr. Increase monitor wages \$1.50/hr. bringing the starting wage to \$14.65/hr.
-  **Additional Paid Holiday** – To further differentiate ourselves in the market, we are including an additional Paid Holiday to drivers and monitors to help with the CBA negotiations.
-  **Sign-On Bonuses** – Including funds to continue offering sign-on bonuses of \$3,000 for CDL and \$1,500 for Non-CDL driver new hires.

**national express** | **school**

2601 Navistar Drive | Lisle, IL 60532 | P: 800.950.0485 | [durhamschoolservices.com](http://durhamschoolservices.com)

FULL-SERVICE TRANSPORTATION • ROUTE OPTIMIZATION AND SCHEDULING • SPECIAL NEEDS EXPERTISE • CHARTER BUS SERVICE

- 🚌 **Operations Team** – Maintaining our dedicated team of proven transportation professionals by increasing wages an average of 11.8% from August 2021 to January 2023.
- 🚌 **Maintenance Team** – Retaining our skilled team of mechanics who have dramatically reduced mechanical issues and in-service failures by increasing wages an average of 8.6% to realign with market.
- 🚌 **Fleet** – Durham will purchase 16 new buses to be added in the 2022-2023 school-year, to further compliment the new vehicles being added this school year.
- 🚌 **Partnership** – A joint collaboration between Durham School Services and District 300 has been established that has positively impacted employee satisfaction and performance so that we can meet the specific needs of District 300 students, employees and the community.
- 🚌 **Operational Plan** – A plan for continued account management along with a continued focus on industry leading initiatives and technology advancements, such as Electric Vehicles.

Durham School Services will continue to devote the resources, both locally and from our corporate headquarters with Andy Reasor, Michael Boettcher, and John Elliott Jr. We are grateful to renew our partnership and continue serving the district, the students, the parents and the community.

Should you have any questions on our proposal, please contact me or John Elliott Jr. at one of the methods below:

Respectfully,



Michael Boettcher, Director of Business Development

[mboettcher@durhamschoolservices.com](mailto:mboettcher@durhamschoolservices.com)

Cell #: (331) 262-2803

John Elliott Jr, SVP Customer Operations

[John.A.ElliottJr@nellc.com](mailto:John.A.ElliottJr@nellc.com)

Cell #: (630) 596-3047

# Carpentersville Unit School District 300

## Exhibit A

			2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY		
<b>Level I General Education Transportation Home to School Routes</b>	Days	# of Rts	Rate Per Bus/Day	Rate Per Bus/Day	Rate Per Bus/Day	Rate** with Annual Increase of 11.85%	Estimated Annual Cost	
<b>AM, PM and Activity Routes</b>								
<b>District Owned Bus</b>								
Single Route	174	0	\$105.72	\$107.83	\$109.77	\$122.78	\$0.00	
Double Routes	174	0	\$126.61	\$129.14	\$131.46	\$147.04	\$0.00	
Triple Routes	174	0	\$159.26	\$162.45	\$165.37	\$184.97	\$0.00	
<b>Contractor Owned Bus</b>								
Single Route	174	13	\$145.17	\$148.07	\$150.74	\$168.60	\$381,373.20	
Double Routes	174	56	\$167.46	\$170.81	\$173.88	\$194.48	\$1,895,013.12	
Triple Routes	174	133	\$202.31	\$206.36	\$210.07	\$234.96	\$5,437,444.32	
<b>Summer Program AM and PM Routes</b>								
<b>District Owned Bus</b>								
Single Route	24	0	\$88.86	\$90.64	\$92.27	\$103.20	\$0.00	
Double Routes	24	0	\$109.74	\$111.93	\$113.94	\$127.44	\$0.00	
Triple Routes	24	0	\$138.05	\$140.81	\$143.34	\$160.33	\$0.00	
<b>Contractor Owned Bus</b>								
Single Route	24	38	\$94.81	\$96.71	\$98.45	\$110.12	\$100,429.44	
Double Routes	24	0	\$117.09	\$119.43	\$121.58	\$135.99	\$0.00	
Triple Routes	24	0	\$141.45	\$144.28	\$146.88	\$164.29	\$0.00	
			2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY		
<b>Level II General Education - Extracurricular and Field Trip Transportation</b>	# of Hours		Rate	Rate**	Rate**	Rate**		
Hourly Rate	13,558		\$25.06	\$25.56	\$26.02	\$29.10		\$394,537.80
Minimum Cost			\$75.18	\$76.68	\$78.06	\$87.31		\$0.00
			2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY		
<b>Level III General Education Shuttle - School to School</b>	Days	# of Rts	Rate	Rate**	Rate**	Rate**		
<b>District Owned Bus</b>								
Route Single Shuttle	174	0	\$39.93	\$40.73	\$41.46	\$46.37	\$0.00	
<b>Contractor Owned Bus</b>								
Route Single Shuttle	174	0	\$41.59	\$42.42	\$43.18	\$48.30	\$0.00	
			2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY		
<b>Level IV Early Childhood, and Special Education Home to School Routes</b>	Days	# of Rts	Rate	Rate**	Rate**	Rate**		
<b>AM and PM Routes</b>								
<b>District Owned Bus</b>								
Single Route	174	0	\$108.28	\$110.45	\$112.44	\$125.76	\$0.00	
Double Routes	174	0	\$129.68	\$132.27	\$134.65	\$150.61	\$0.00	
Triple Routes	174	0	\$163.12	\$166.38	\$169.37	\$189.44	\$0.00	
<b>Contractor Owned Bus</b>								
Single Route	174	47	\$148.68	\$151.65	\$154.38	\$172.67	\$1,412,095.26	
Double Routes	174	87	\$171.52	\$174.95	\$178.10	\$199.20	\$3,015,489.60	
Triple Routes	174	10	\$207.21	\$211.35	\$215.15	\$240.65	\$418,731.00	
<b>Midday Routes</b>								
<b>District Owned Bus</b>								
Single Route	174	0	\$55.38	\$56.49	\$57.51	\$64.32	\$0.00	
Double Routes	174	0	\$90.52	\$92.33	\$93.99	\$105.13	\$0.00	
<b>Contractor Owned Bus</b>								
Single Route	174	25	\$57.68	\$58.83	\$59.89	\$66.99	\$291,406.50	
Double Routes	174	0	\$94.27	\$96.16	\$97.89	\$109.49	\$0.00	
<b>Summer Program AM and PM Routes</b>								

District Owned Bus							
Single Route	20	0	\$91.02	\$92.84	\$94.51	\$105.71	\$0.00
Double Routes	20	0	\$112.40	\$114.65	\$116.71	\$130.54	\$0.00
Triple Routes	20	0	\$144.23	\$147.11	\$149.76	\$167.51	\$0.00
Contractor Owned Bus							
Single Route	20	162	\$97.10	\$99.04	\$100.82	\$112.77	\$365,374.80
Double Routes	20	0	\$119.93	\$122.33	\$124.53	\$139.29	\$0.00
Triple Routes	20	0	\$144.88	\$147.78	\$150.44	\$168.27	\$0.00
Back-up Buses during Transportation Hours							
Two (2) Hour Minimum			\$111.86	\$114.10	\$116.15	\$129.91	\$0.00
Hourly Rate			\$55.93	\$57.05	\$58.08	\$64.96	\$0.00

		2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY		
Level V Early Childhood, and Special Education Shuttle - Extracurricular and Field Trip Runs (School to School, School to Job Site, or School to enrichment program)	Days					Rate**	
	# of Rts						
District Owned Bus							
Single Shuttle Route	174	0	\$40.90	\$41.72	\$42.47	\$47.50	\$0.00
Contractor Owned Bus							
Single Shuttle Route	174	34	\$42.59	\$43.44	\$44.22	\$49.46	\$292,605.36
Extracurricular/Trips							
Hourly Rate		1,162	\$25.67	\$26.18	\$26.65	\$29.81	\$34,639.22
Minimum Cost			\$77.01	\$78.55	\$79.96	\$89.44	\$0.00

		2019-2020 SY	2020-2021 SY	2021-2022 SY	2022-2023 SY		
Driver Assistants	Days					Rate**	
	# of Assistants						
Driver Assistant for AM and PM Routes							
Two (2) Hours Minimum per bus/per period	174	116	\$56.34	\$57.47	\$58.50	\$65.43	\$1,320,639.12
Hourly Rate	174	0	\$28.17	\$28.73	\$29.25	\$32.72	\$0.00

\*\* See Paragraph 2 above.

TOTALS: \$14,930,601.72 \$429,177.02



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** February 8, 2022

**TO:** Susan Harkin, Superintendent  
Board of Education

**FROM:** Jason Emricson  
Executive Director of IT & Ops  
Gary Krause  
Technology Operations Manager  
Jesse Chavez  
Technology Support Supervisor  
Jahan Rodriguez  
Help Desk Supervisor

Presented at the following Board Meetings	
Construction/Facility	02/08/2022
Finance	02/08/2022
Policy/Legislative	
School Utilization	
BOE 1 <sup>st</sup> Reading	02/08/2022
BOE 2 <sup>nd</sup> Reading	02/22/2022

**SUBJECT: Approval of Interactive Whiteboard for New Elementary School - RFP**

**Background**

Community Unit District 300's standard elementary classroom includes an interactive whiteboard. An interactive whiteboard allows multiple students to enhance a collaborative experience using a touchscreen. Historically, the District's interactive whiteboards were purchased from SMART Technologies. As we looked to outfit the New Elementary School with the standard classroom equipment, the Technology and the Academic Departments thought it would be a great time to investigate new whiteboard technologies that have come onto the market.

The following are specifications/requirements for the interactive whiteboard must meet:

- 75" minimum display size
- Multiple touch screen points
- Backward compatibility with SMARTNotebook software

The process, as indicated below, was followed to solicit the best value in interactive whiteboard vendors:

Specifications Released	1/14/2022
Legal Ad	1/14/2022
Bid Opening	1/25/2022

**Bid Results**

COMMUNITY UNIT SCHOOL DISTRICT 300							
RFP: Purchase of Interactive Whiteboard & Installation at New Elementary School							
Tuesday, January 25, 2022 4:00 PM							
COMPANY	References	Certifications	W-9 & Vendor App.	Sample Contract	Addendum 1	Response Form A	Comments
<b>CDW-G</b>	Y	Y	Y	Y	Y	Y	
Midwest Computers Inc.	Y	Y	Y	N	Y	Y	
Insight							Declined to bid
<b>Administration Recommends</b>							
CDWG, Vernon Hills IL - Award Contract pricing for the purchase of Promethean ACTIVpanel Titanium for the New Elementary School for \$145,787.50 and installation costs estimated at \$41,575.00 for an estimated total base bid amount of \$187,362.50							

**Recommendation**

The administration recommends CDWG, Vernon Hills IL - Award Contract pricing to purchase Promethean ACTIVpanel Titanium for the New Elementary School for \$145,787.50 and installation costs estimated at \$41,575.00 for an estimated total base bid amount of \$187,362.50.

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**RFP: Purchase of Interactive Whiteboard & Installation at New Elementary School**

**Tuesday, January 25, 2022 4:00 PM**

COMPANY	References	Certifications	W-9 & Vendor App.	Sample Contract	Addendum 1	Response Form A	Comments
<b>CDW-G</b>	Y	Y	Y	Y	Y	Y	
Midwest Computers Inc.	Y	Y	Y	N	Y	Y	
Insight							Declined to bid

**Administration Recommends**

CDWG, Vernon Hills IL - Award Contract pricing for the purchase of Promethean ACTIVpanel



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** January 28, 2022

**TO:** Susan Harkin, Superintendent  
Board of Education

**FROM:** Dan Opels  
Executive Director of Facilities

Presented at the following Board Meetings	
Construction/Facility	02/08/2022
Finance	02/08/2022
Policy/Legislative	
School Utilization	
BOE 1 <sup>st</sup> Reading	02/08/2022
BOE 2 <sup>nd</sup> Reading	02/22/2022

**SUBJECT: Life Safety Systems Inspections RFP**

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**Background**

As part of District 300's life safety inspection schedule and to comply with local, state, and IDPH requirements, we must have third-party inspections on life safety systems at different intervals. These systems include Fire Pumps, Fire Alarms, Tamper and Flows, Backflow Preventers, Kitchen Hoods, Extinguisher Systems, Fire Doors, and Fire Extinguishers.

The bidding documents for these inspections were developed and released in December 2021, and sealed bids were opened on January 18th, 2022. Five (5) bids were received for this work.

**Administrative Recommendation**

The administration recommends the following three contracts for approval;

Automatic Fire Protection, Machesney Park, IL: Award annual contract for sprinkler and pump inspection services for \$9,044.00. The contract is a three-year term with a total contract award of \$27,132.00.

Contech Co, Rolling Meadow, IL: Award annual contract for fire alarms (\$49,860.00), tamper and flows (\$2,612.00), backflows (\$12,718.00), and hoods-extinguishers inspection services (\$7,431.00) for grand total of \$72,621.00. The contract is a three-year term with a total contract award of \$217,863.00.

Fox Valley Fire & Safety, Elgin, IL: Award annual contract for fire doors inspection services for \$6,775.00. The contract is a three-year term with a total contract award of \$20,325.00.

These contracts will be paid for from the Operations and Maintenance Fund (20)

**COMMUNITY UNIT SCHOOL DISTRICT 300**  
**LIFE SAFETY INSPECTION SERVICES - RFP |**  
**Tuesday, January 18, 2022, 2:00 PM CT - Virtual**

Vendor	Signed Response Form A	Signed Response Form B	Bid Bond	Addendum 1	Addendum 2	Vendor App.	W-9	References	Certifications	Contract Pricing	Comments
Allegiant Fire Protection	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Disqualified no bid bond submitted
Automatic Fire Systems	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Contech Co	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Fox Valley Fire & Safety	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Johnson Controls	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
North America Procurement Council, Inc. PBC											
Oak Fire and Security Systems Inc											
Officepartners360											
Reliable Fire & Security											
Renaissance Communication Systems											
School Wholesale Supplies LLC											
iWire Technologies LLC											

**Recommendation**

**Automatic Fire Protection, Machesney Park, IL:** Award annual contract for sprinkler and pump inspection services in the amount of \$9,044.00. The contract is a three year term with a total contract award of **\$27,132.00**.

**Contech Co, Rolling Meadow, IL:** Award annual contract for fire alarms (\$49,860.00), tamper and flows (\$2,612.00), backflows (\$12,718.00), and hoods-extinguishers inspection services (\$7,431.00) for grand total of \$72,621.00. The contract is a three year term with a total contract award of **\$217,863.00**.

**Fox Valley Fire & Safety, Elgin, IL:** Award annual contract for fire doors inspection services in the amount of \$6,775.00 The contract is a three year term with a total contract award of **\$20,325.00**.

Vendor	Allegiant Fire Protection	Allegiant Fire Protection Bonds	Total	Automatic Fire Systems	Automatic Fire Systems Bonds	Total	Contech Co	Contech Co Bonds	Total	Fox Valley Fire & Safety	Fox Valley Fire & Safety Bonds	Total	Johnson Controls	Johnson Controls Bonds	Total
Fire Alarms TOTAL	\$38,715.00	\$9,678.75	\$48,393.75	No Bid			\$39,960.00	\$9,900.00	\$49,860.00	\$41,455.00	\$8,660.00	\$50,115.00	\$118,900.00	\$111.00	\$119,011.00
Sprinklers/Pumps TOTAL	\$7,005.00	\$1,751.25	\$8,756.25	\$8,954.00	\$90.00	\$9,044.00	\$17,365.00	\$4,341.00	\$21,706.00	\$8,550.00	\$1,750.00	\$10,300.00	\$14,285.00	\$14.00	\$14,299.00
Tamper & Flow TOTAL	\$19,530.00	\$4,882.50	\$24,412.50	\$13,680.00	\$140.00	\$13,820.00	\$2,090.00	\$522.00	\$2,612.00	*incl in SPK pricing			\$28,042.50	\$26.15	\$28,068.65
Backflows TOTAL	\$12,528.15	\$3,132.04	\$15,660.19	No Bid	No Bid		\$10,175.00	\$2,543.00	\$12,718.00	No Bid	No Bid	No Bid	No Bid	No Bid	
Hoods-Extinguishers TOTAL Extinguishers	\$7,185.00	\$3,041.25	\$10,226.25	No Bid	No Bid		\$2,650.00	\$1,486.00	\$4,136.00	\$2,906.75	\$3,295.00	\$6,201.75	\$7,013.25	\$14.00	\$7,027.25
Hoods-Extinguishers TOTAL Ansul	\$4,980.00	NA	\$4,980.00	No Bid	No Bid		\$3,295.00	NA	\$3,295.00	\$2,052.00	NA	\$2,052.00	\$7,700.00	NA	\$7,700.00
Fire Doors TOTAL	No Bid	No Bid		No Bid	No Bid		\$5,500.00	\$1,375.00	\$6,875.00	\$6,000.00	\$775.00	\$6,775.00	No Bid	No Bid	
ITEMIZED TOTAL	\$89,943.15			\$22,634.00			\$81,035.00			\$60,963.75			\$175,940.75		
Performance Bond	\$22,485.79	\$22,485.79		\$230.00	\$230.00		\$20,167.00	\$20,167.00		\$14,480.00	\$14,480.00		\$165.15	\$165.15	
GRAND TOTAL	\$112,428.94			\$22,864.00			\$101,202.00			\$75,443.75			\$176,105.90		
GRAND TOTAL (Discounted)	\$112,428.94			\$22,864.00			\$98,167.00			\$75,443.75			\$176,105.90		

\* Disqualified-NO BID BOND

\*Tamper and Flow is for 3 qtr, 4th qtr is included with annual Fire Alarm.

\*Bid error on vendor submittal



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** January 27, 2022

**TO:** Susan Harkin, Superintendent  
Board of Education

**FROM:** Diane C. White  
Director of Purchasing

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	02/08/2022
<b>Finance</b>	02/08/2022
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	02/08/2022
<b>BOE 2<sup>nd</sup> Reading</b>	02/22/2022

**SUBJECT: Approval of District-wide Contract Pricing Extension for PPE supplies**

**Background**

On Tuesday, April 27, 2021, the Board of Education approved the bid for contract pricing to purchase PPE supplies.

The original bid specifications were released on February 1, 2021. Bids were opened on February 23, 2021. Fifty-four vendors were contacted. Six different bidders responded to the Nurse and Health, Athletic and Training Supplies, Disposable Gloves, and PPE bid, including an additional two bidders that provided a formal decline. The Disposable Gloves and PPE contract was for a 6-month term effective 4/28/2021 through 10/27/21, with the possibility of five (5), 6-month extensions. We recommend awarding based on vendor bid document submittal, bid exceptions submittal notations, and category or combined category unit price. The estimated bid contract amount is based on the fiscal year 2019 usage and the unit price for each vendor within the category. Items listed as No Bid are not being awarded at this time. Bid tabulation sheets are located in the Purchasing Department.

The vendor has agreed to hold their pricing and has signed the offer letters to extend. Signed letters are included, and the Contract Term extension is through October 27, 2022.

**Administrative Recommendation**

Vizocom ICT LLC, El Cajon, CA - Contract pricing for Disposable Gloves

School Health Corporation, Rolling Meadows, IL - Contract pricing Various PPE supplies

Cintas Corporation, Schaumburg, IL -Contract pricing Various PPE supplies

School Nurse Supply, Schaumburg, IL -Contract pricing various PPE supplies

These products will be purchased through the building budget supply account.

Attachments: Signed offer letters by the vendor



**Community Unit School District 300**

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

**Diane C. White, Director of Purchasing**

PHONE: 847-551-8460 • FAX: 847-551-8463

January 20, 2022

Mr. Eric Hoysack  
School Health Corporation  
5600 Apollo Drive  
Rolling Meadows, IL 60008

Via email: bids@schoolhealth.com

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide  
School Health Bid numbers 3883177 for disposable gloves and 3883187 for PPE

Dear Mr. Hoysack,

On April 27, 2021, the Board of Education originally approved a contract with School Health Corporation for a portion of the Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE Bid. The Disposable Gloves and PPE portion of the contract included the possibility of five (5), 6-month extensions. District 300 would like to exercise the first and second extension. This would extend our current contract to October 27, 2022. Awarded items are highlighted in orange on the Board of Education Memo and bid tabulation included with these documents.

If your firm agrees to the pricing as shown, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, February 8, 2022 and award by the board on Tuesday, February 22, 2022.

Sincerely,

Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Eric Hoysack, School Health Corporation*

27B956456D2A1C7BABF4AAB41A7BD074

contractworks.

**Eric Hoysack**

Service Provider



Community Unit School District 300  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 FAX: 847-551-8463

April 30, 2021

Mr. Eric Hoysack  
School Health Corporation  
5600 Apollo Drive  
Rolling Meadows, IL 60008

Via email: bids@schoolhealth.com

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Mr. Hoysack,

Congratulations! District 300 has awarded a portion of the above-mentioned bid to School Health Corporation! The Board of Education approved this award at their regular meeting of April 27, 2021. The value of the total contract is \$38,713.44 for Nurse & Health Supplies, Training & Athletic Supplies, and PPE. Awarded items are highlighted in orange on the Board of Education Memo and bid tabulation included with these documents.

The Nurse & Health and Athletic & Training Supplies contract are for a 1-year term effective 4/28/2021 through 4/27/22, with the possibility of two (2) one-year extensions. The PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions.

School Health Corporation shall provide free shipping for orders of \$100 or more per the attached email from Michael Marcus dated 3/1/2021 and the original scope of the bid documents.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this sign this letter via Contract Works by May 6, 2021.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address by May 14, 2021.

Diane C. White, Director of Purchasing  
Community Unit School District 300  
2605 Bunker Hill Drive  
Algonquin, IL 60102

This Agreement is entered into as of April 30, 2021.

Diane White 05/10/2021  
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.  
OWNER (Signature)

Eric Hoysack, School Health Corporation 05/07/2021  
27B956456D2A1C7BABF4AAB41A7BD074 contractworks.  
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Eric Hoysack Contract Sales Specialist  
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C White  
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**

**BOARD of EDUCATION MEMO**

DATE: 3/10/21

TO: Fred Heid, Superintendent  
Board of Education

FROM: Diane C. White, Director of Purchasing

RE: Nurse and Health, Athletic and Training  
Supplies, Disposable Gloves, and PPE  
District-Wide – Contract Pricing

	For your Information Only	
	Follow-up to Request by Member	
	Presented to the following Board Committee	
	Education	
	Facility/Construction	
	Policy/Legislative	
	Finance	
	Discipline	
	Presented at the following Board Meeting	
X	1 <sup>st</sup> Reading – “New”	4/13/21
X	2 <sup>nd</sup> Reading – “Old”	4/27/21
	Consent	
	Roll Call Action	
	Closed Session	

**Background**

Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid are comprised of District 300 standardized products. These items are purchased on an as-needed basis by site to fulfill the needs of the nurse’s office, the athletic training room, and student and staff PPE.

Bid specifications were released on February 1, 2021. Bids were opened on February 23, 2021. Fifty-four vendors were contacted. Six different bidders responded to the Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid, including an additional two bidders that provided a formal decline. The Nurse and Health and Athletic and Training Supplies contract are for a 1-year term effective 4/28/2021 through 4/27/22, with the possibility of two (2) one-year extensions. The Disposable Gloves and PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions. We recommend awards based on vendor bid document submittal, bid exceptions submittal notations, and category or combined category unit price. The estimated bid contract amount is based on the fiscal year 2019 usage and the unit price for each vendor within the category. Items listed as No Bid are not being awarded at this time. I have attached the bid tabulation sheets for your review.

**Recommendation**

The administration recommends that we accept bids for line item award contract pricing from –

**Vizocom ICT LLC, El Cajon, CA** –estimated contract amount of **\$40,732.86** for Disposable Gloves

**School Health Corporation, Rolling Meadows, IL** –estimated contract amount of **\$38,713.44** for Nurse and Health, Training and Athletic Supplies and PPE

**Cintas Corporation, Schaumburg, IL** --estimated contract amount of **\$6,472.98**, for Disposal Gloves and PPE

**School Nurse Supply, Schaumburg, IL** --estimated contract amount of **\$1,600.00** for PPE

These products will be purchased through the building budget supply account.

**COMMUNITY UNIT SCHOOL DISTRICT 300  
 CONTRACT PURCHASE OF NURSE AND HEALTH, ATHLETIC AND TRAINING SUPPLIES, DISPOSABLE GLOVES AND PPE  
 TUESDAY, FEBRUARY 23, 2021 11:00 AM**

VENDORS	Recommendation Certificate	W-9 & Vendor App.	Attachment 1	Attachment 2	Attachment 3	Response Form A	Response Form B	Comments
Cintas	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-Procurement notes; Responses: Gloves, PPE; No Bid: Health Supplies, Athletic/Training
Henry Schein Inc.	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-procurement noted; Responses: Health Supplies, Athletic/Training; No Bid: Gloves, PPE.
Interboro Packaging								Decline-via email
School Health	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; E-Procurement info listed; Free Shipping over \$125; Covid statement regarding inventory level fluctuation; Response: Health Supplies, Athletic/Training, Gloves, PPE.
School Nurse Supply	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; Note: Setting up Punchout Catalog; Certificate of Registration included; Responses: Health Supplies & PPE; No Bid on Athletic Supplies & Gloves.
School Specialty								Decline- via letter
Unipack Corp	Y	Y	Y	Y	Y	Y	Y	Response: PPE only, no samples; flashdrive
Vizocom	Y	Y	Y	Y	Y	Y	Y	Responses: Gloves; No Bid: Health Supplies, PPE, Athletic/Training Supplies.
1st Aid								No Bid
AZZ Global Supplies								No Bid
Abie First Aid								No Bid
AbleAid								No Bid
AED Superstore								No Bid
AlphaPreMed LLC								No Bid
BidPrime, Inc.								No Bid
BSN Sports								No Bid
Buckeye								No Bid
Cardio Partners, Inc								No Bid
Cardiotronix Health								No Bid
Clean and Healthy Products								No Bid
Conney Safety								No Bid
ControlTek								No Bid
CoroMed								No Bid
CPR Savers & First Aid Supply								No Bid
Delttek								No Bid
Education Intelligence, Inc.								No Bid
Empire Managed Solutions								No Bid
Global Industrial								No Bid
HeartSafe America, Inc.								No Bid
HP Products								No Bid
Imperial Dade								No Bid
Iris USA								No Bid
JBI Distributors								No Bid
LogMet Solutions								No Bid
Master Medical Equipment								No Bid
McKesson								No Bid
Medco Sports Medicine								No Bid
Medicalshop Inc.								No Bid
Medline								No Bid
North American								No Bid
One Beat CPR Learning Center, LLC								No Bid
Osso Surgical								No Bid
Pro-Source Distributors								No Bid
PSG-Performance Safety Group								No Bid
Pyramid School Products								No Bid
Rescue One Training for Life, Inc.								No Bid
Rowan Medical Supply								No Bid
Second Chance Cardiac Solutions								No Bid
Strong								No Bid
The Fitness Connection								No Bid
Uline								No Bid
Your Safety Company								No Bid
Zee Medical								No Bid
ZOLL								No Bid

**Recommendation:**  
 Vizocom CT LLC in El Cajon, CA; Award contract pricing for Disposable Gloves with an estimated contract amount of \$40,732.86. The award was based upon usage from FY19.  
 School Health Corporation in Rolling Meadows, IL; Award contract pricing for categories Nurse and Health, Training and Athletic and PPE supplies with an estimated contract amount of \$38,713.44. The award was based upon usage from FY19.  
 Cintas Corporation in Schaumburg, IL; Award contract pricing for Disposable Gloves and PPE supplies with an estimated contract amount of \$6,472.38. The award was based upon usage from FY19.  
 School Nurse Supply in Schaumburg, IL; Award contract pricing for PPE supplies with an estimated contract amount of \$1,600.00. The award was based upon usage from FY19.





**CINTAS**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Safety Director	NA	71152	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$19.99	\$10,614.69	
Safety Director	NA	71153	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$19.99	\$1,119.44	
Safety Director	NA	71154	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$19.99	\$29,545.22	
Safety Director	NA	71155	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$19.99	\$8,975.51	
Safety Director	NA	71159	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$8.99	\$755.16	
Safety Director	NA	71158	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$8.99	\$791.12	
Safety Director	NA	71157	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$8.99	\$179.80	
Safety Director	NA	71156	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$8.99	\$89.90	
Basic	BNPF3002NM	617064M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.07	\$1,506.06	
Basic	BNPF3002NL	617064L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.07	\$1,284.12	
Basic	BNPF3002NXL	617064XL1	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.07	\$1,217.70	
Safety Director	NA	571752	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$19.99	\$199.90	
Safety Director	NA	571754	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$19.99	\$199.90	

**SCHOOL HEALTH**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
NDC/CIDA	55081	21258	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$30.76	\$16,333.56	
NDC/CIDA	55083	21260	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$30.76	\$1,722.56	
NDC/CIDA	55084	21261	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$30.76	\$45,463.28	
INTCO Medical	BMPF-3004	1020148	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$30.76	\$13,811.24	
INTCO Medical	BMPF-3003	1020147	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.48	\$1,132.32	xl synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3002	1020146	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.48	\$1,186.24	lg synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3001	1020145	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$13.48	\$269.60	m synthetic vinyl exam glove 100/bx
Medline	HG21604	21604	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$13.48	\$134.80	sm synthetic vinyl exam glove 100/bx
Medline	HG21605	21605	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.30	\$1,536.80	
Medline	HG21682	21682	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.30	\$1,310.80	
NO BID	NO BID	NO BID	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.30	\$1,243.00	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$0.00	\$0.00	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$0.00	\$0.00	

**VIZOCOM**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Medipro (An An)	N/A	MG-1M	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$13.81	\$ 7,333.11	
Medipro (An An)	N/A	MG-1S	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$ 13.81	\$ 773.36	
Medipro (An An)	N/A	MG-1L	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$13.81	\$ 20,411.18	
Medipro (An An)	N/A	MG-1XL	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$13.81	\$ 6,200.69	
Medipro (An An)	N/A	MG-1L	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.81	\$ 1,160.04	
Medipro (An An)	N/A	MG-1L	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.81	\$ 1,215.28	
Medipro (An An)	N/A	MG-3M	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$ 9.69	\$ 193.80	
Medipro (An An)	N/A	MG-3S	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$ 9.69	\$ 96.90	
Intel	N/A	MG-4M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$ 9.25	\$ 1,258.00	
Intel	N/A	MG-4L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$ 9.25	\$ 1,073.00	
Intel	N/A	MG-4XL	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$ 9.25	\$ 1,017.50	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$ -	\$ -	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$ -	\$ -	

CINTAS										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
Full Circle PPE		617274	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$15.94	\$1,594.00	50/bx
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
3M	8210	304120	TBD	3M N95 FACE MASKS	EA	EA	100	\$14.33	\$1,433.00	20/bx
Makrite		617540	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$50.00	\$5,000.00	20/pk
Unitex	N/A	616823	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$48.75	\$4,875.00	30/pk
Master Agents	ELM100	617011	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$18.75	\$1,875.00	50/bx
Creative Foam	403500A	616876	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$2.75	\$275.00	ea

SCHOOL HEALTH										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Seacoast	9A-GOWN	1020143	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$1.39	\$139.00	
AFS Apparel	ISGC-32	1020077	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$1.63	\$163.00	Sold as 100/cs- \$163.00
Medline	NON151212	21034	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.23	\$23.00	sold as 50/pkg- \$11.50
Medline	NONHDR24RL	21112	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.07	\$7.00	sold as 10/pkg- \$7.00
ITI Manufacturer	CHILDREN MASK	1020076	TBD	CHILDREN'S 3PLY FACE MASK	EA	BX	100	\$12.50	\$1,250.00	sold as 50/bx- \$12.50
AFS Apparel	KN95MSK4DEAF-Y	1020168	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	BX	100	\$2.81	\$281.00	sold as 5/bg- \$14.05
Weveel	71014	1020181	TBD	3M N95 FACE MASKS	EA	EA	100	\$81.50	\$3,260.00	Weveel n95 mask, sold as 50/bx- \$81.50
Test Rite Product	FIK0918U	1037594	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$54.50	\$5,450.00	sold as 20/bx- \$54.40
Weveel	71013	1020182	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.54	\$54.00	kn95 mask 5 layer, sold as 20/bx- \$10.80
Weveel	71015	1020055	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$14.00	\$1,400.00	sold as 50/bx- \$14.00
Bedford Industries	2641S906S268	1036172	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.64	\$164.00	bedford elastishield disposable face shield

SCHOOL NURSE SUPPLY										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
HOSPECO	KFEL220B	51510	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$7.75	\$775.00	50/BOX
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$0.00	\$0.00	
		NO BID	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.00	\$0.00	
ADENNA	FEL110B	50500	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$8.25	\$825.00	50/BOX
		NO BID	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$0.00	\$0.00	

UNIPAK CORP.										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
			TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$2.90	\$290.00	
			TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$3.50	\$350.00	
			TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
			TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
			TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$4.25	\$425.00	
			TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
			TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$3.50	\$350.00	
			TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$1.00	\$100.00	
			TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.80	\$180.00	



**Community Unit School District 300**  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
**Diane C. White, Director of Purchasing**  
PHONE: 847-551-8460 • FAX: 847-551-8463

January 20, 2022

Mr. Jeff Giesel  
School Nurse Supply, Inc.  
1690 Wright Blvd.  
Schaumburg, IL 60193

Via email: [jgiesel@schoolnursesupply.com](mailto:jgiesel@schoolnursesupply.com)

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Mr. Giesel,

On April 27, 2021, the Board of Education originally approved a contract with School Nurse Supply, Inc for a portion of the Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE Bid. The PPE portion of the contract included the possibility of five (5), 6-month extensions. District 300 would like to exercise the first and second extension. This would extend our current contract to October 27, 2022. Awarded items are highlighted in blue on the Board of Education Memo and bid tabulation included with these documents.

If your firm agrees to the pricing as shown, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, February 8, 2022 and award by the board on Tuesday, February 22, 2022.

Sincerely,

Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Jeff Giesel, School Nurse Supply*

C953C330092207B90E867F9D0CF0F6DC

contractworks

01/20/2022

Service Provider



Community Unit School District 300  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 FAX: 847-551-8463

April 30, 2021

Mr. Jeff Giesel  
School Nurse Supply, Inc.  
1690 Wright Blvd.  
Schaumburg, IL 60193

Via email: jgiesel@schoolnursesupply.com

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Mr. Giesel,

Congratulations! District 300 has awarded a portion of the above-mentioned bid to School Nurse Supply, Inc.! The Board of Education approved this award at their regular meeting of April 27, 2021. The value of the total contract is \$1,600.00 for PPE. Awarded items are highlighted in blue on the Board of Education Memo and bid tabulation included with these documents. The PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this sign this letter via Contract Works by May 6, 2021.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address by May 14, 2021.

Diane C. White, Director of Purchasing  
Community Unit School District 300  
2605 Bunker Hill Drive  
Algonquin, IL 60102

This Agreement is entered into as of April 30, 2021.

Diane White 05/04/2021  
8375D43E716D90C09E2DBCB5C76FBD7 contractworks.  
OWNER (Signature)

Jeff Giesel, School Nurse Supply 05/04/2021  
C953C330092207B90E867F9D0CF0F6DC contractworks.  
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

**JEFF GIESEL** **BIDDER**  
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White  
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**

**BOARD of EDUCATION MEMO**

DATE: 3/10/21

TO: Fred Heid, Superintendent  
Board of Education

FROM: Diane C. White, Director of Purchasing

RE: Nurse and Health, Athletic and Training  
Supplies, Disposable Gloves, and PPE  
District-Wide – Contract Pricing

	For your Information Only	
	Follow-up to Request by Member	
	Presented to the following Board Committee	
	Education	
	Facility/Construction	
	Policy/Legislative	
	Finance	
	Discipline	
	Presented at the following Board Meeting	
X	1 <sup>st</sup> Reading – “New”	4/13/21
X	2 <sup>nd</sup> Reading – “Old”	4/27/21
	Consent	
	Roll Call Action	
	Closed Session	

**Background**

Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid are comprised of District 300 standardized products. These items are purchased on an as-needed basis by site to fulfill the needs of the nurse’s office, the athletic training room, and student and staff PPE.

Bid specifications were released on February 1, 2021. Bids were opened on February 23, 2021. Fifty-four vendors were contacted. Six different bidders responded to the Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid, including an additional two bidders that provided a formal decline. The Nurse and Health and Athletic and Training Supplies contract are for a 1-year term effective 4/28/2021 through 4/27/22, with the possibility of two (2) one-year extensions. The Disposable Gloves and PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions. We recommend awards based on vendor bid document submittal, bid exceptions submittal notations, and category or combined category unit price. The estimated bid contract amount is based on the fiscal year 2019 usage and the unit price for each vendor within the category. Items listed as No Bid are not being awarded at this time. I have attached the bid tabulation sheets for your review.

**Recommendation**

The administration recommends that we accept bids for line item award contract pricing from –

**Vizocom ICT LLC, El Cajon, CA** –estimated contract amount of **\$40,732.86** for Disposable Gloves

**School Health Corporation, Rolling Meadows, IL** –estimated contract amount of **\$38,713.44** for Nurse and Health, Training and Athletic Supplies and PPE

**Cintas Corporation, Schaumburg, IL** --estimated contract amount of **\$6,472.98**, for Disposal Gloves and PPE

**School Nurse Supply, Schaumburg, IL** --estimated contract amount of **\$1,600.00** for PPE

These products will be purchased through the building budget supply account.

COMMUNITY UNIT SCHOOL DISTRICT 300  
 CONTRACT PURCHASE OF NURSE AND HEALTH, ATHLETIC AND TRAINING SUPPLIES, DISPOSABLE GLOVES AND PPE  
 TUESDAY, FEBRUARY 23, 2021 11:00 AM

VENDORS	Recommendation Certificate	W-9 & Vendor App.	Attachment 1	Attachment 2	Attachment 3	Response Form A	Response Form B	Comments
Cintas	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-Procurement notes; Responses: Gloves, PPE; No Bid: Health Supplies, Athletic/Training
Henry Schein Inc.	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-procurement noted; Responses: Health Supplies, Athletic/Training; No Bid: Gloves, PPE.
Interboro Packaging								Decline-via email
School Health	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; E-Procurement info listed; Free Shipping over \$125; Covid statement regarding inventory level fluctuation; Response: Health Supplies, Athletic/Training, Gloves, PPE.
School Nurse Supply	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; Note: Setting up Punchout Catalog; Certificate of Registration included; Responses: Health Supplies & PPE; No Bid on Athletic Supplies & Gloves.
School Specialty								Decline- via letter
Unipack Corp	Y	Y	Y	Y	Y	Y	Y	Response: PPE only, no samples; flashdrive
Vizocom	Y	Y	Y	Y	Y	Y	Y	Responses: Gloves; No Bid: Health Supplies, PPE, Athletic/Training Supplies.
1st Aid								No Bid
AZZ Global Supplies								No Bid
Abie First Aid								No Bid
AbleAid								No Bid
AED Superstore								No Bid
AlphaPreMed LLC								No Bid
BidPrime, Inc.								No Bid
BSN Sports								No Bid
Buckeye								No Bid
Cardio Partners, Inc								No Bid
Cardiotronix Health								No Bid
Clean and Healthy Products								No Bid
Conney Safety								No Bid
ControlTek								No Bid
CoroMed								No Bid
CPR Savers & First Aid Supply								No Bid
Delttek								No Bid
Education Intelligence, Inc.								No Bid
Empire Managed Solutions								No Bid
Global Industrial								No Bid
HeartSafe America, Inc.								No Bid
HP Products								No Bid
Imperial Dade								No Bid
Iris USA								No Bid
JBI Distributors								No Bid
LogMet Solutions								No Bid
Master Medical Equipment								No Bid
McKesson								No Bid
Medco Sports Medicine								No Bid
Medicalshop Inc.								No Bid
Medline								No Bid
North American								No Bid
One Beat CPR Learning Center, LLC								No Bid
Osso Surgical								No Bid
Pro-Source Distributors								No Bid
PSG-Performance Safety Group								No Bid
Pyramid School Products								No Bid
Rescue One Training for Life, Inc.								No Bid
Rowan Medical Supply								No Bid
Second Chance Cardiac Solutions								No Bid
Strong								No Bid
The Fitness Connection								No Bid
Ulline								No Bid
Your Safety Company								No Bid
Zee Medical								No Bid
ZOLL								No Bid

**Recommendation:**  
 Vizocom CT LLC in El Cajon, CA; Award contract pricing for Disposable Gloves with an estimated contract amount of \$40,732.86. The award was based upon usage from FY19.  
 School Health Corporation in Rolling Meadows, IL; Award contract pricing for categories Nurse and Health, Training and Athletic and PPE supplies with an estimated contract amount of \$38,713.44. The award was based upon usage from FY19.  
 Cintas Corporation in Schaumburg, IL; Award contract pricing for Disposable Gloves and PPE supplies with an estimated contract amount of \$6,472.98. The award was based upon usage from FY19.  
 School Nurse Supply in Schaumburg, IL; Award contract pricing for PPE supplies with an estimated contract amount of \$1,600.00. The award was based upon usage from FY19.





**CINTAS**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Safety Director	NA	71152	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$19.99	\$10,614.69	
Safety Director	NA	71153	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$19.99	\$1,119.44	
Safety Director	NA	71154	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$19.99	\$29,545.22	
Safety Director	NA	71155	17-0004	GLOVE, NITRILE PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$19.99	\$8,975.51	
Safety Director	NA	71159	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$8.99	\$755.16	
Safety Director	NA	71158	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$8.99	\$791.12	
Safety Director	NA	71157	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$8.99	\$179.80	
Safety Director	NA	71156	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$8.99	\$89.90	
Basic	BNPF3002NM	617064M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.07	\$1,506.06	
Basic	BNPF3002NL	617064L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.07	\$1,284.12	
Basic	BNPF3002NXL	617064XL1	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.07	\$1,217.70	
Safety Director	NA	571752	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$19.99	\$199.90	
Safety Director	NA	571754	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$19.99	\$199.90	

**SCHOOL HEALTH**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
NDC/CIDA	55081	21258	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$30.76	\$16,333.56	
NDC/CIDA	55083	21260	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$30.76	\$1,722.56	
NDC/CIDA	55084	21261	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$30.76	\$45,463.28	
INTCO Medical	BMPF-3004	1020148	17-0004	GLOVE, NITRILE PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$30.76	\$13,811.24	
INTCO Medical	BMPF-3003	1020147	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.48	\$1,132.32	xl synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3002	1020146	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.48	\$1,186.24	lg synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3001	1020145	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$13.48	\$269.60	m synthetic vinyl exam glove 100/bx
Medline	HG21604	21604	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$13.48	\$134.80	sm synthetic vinyl exam glove 100/bx
Medline	HG21605	21605	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.30	\$1,536.80	
Medline	HG21682	21682	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.30	\$1,310.80	
NO BID	NO BID	NO BID	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.30	\$1,243.00	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$0.00	\$0.00	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$0.00	\$0.00	

**VIZOCOM**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Medipro (An An)	N/A	MG-1M	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$13.81	\$ 7,333.11	
Medipro (An An)	N/A	MG-1S	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$ 13.81	\$ 773.36	
Medipro (An An)	N/A	MG-1L	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$13.81	\$ 20,411.18	
Medipro (An An)	N/A	MG-1XL	17-0004	GLOVE, NITRILE PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$13.81	\$ 6,200.69	
Medipro (An An)	N/A	MG-1L	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.81	\$ 1,160.04	
Medipro (An An)	N/A	MG-1L	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.81	\$ 1,215.28	
Medipro (An An)	N/A	MG-3M	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$ 9.69	\$ 193.80	
Medipro (An An)	N/A	MG-3S	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$ 9.69	\$ 96.90	
Medipro (An An)	N/A	MG-4M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$ 9.25	\$ 1,258.00	
Intel	N/A	MG-4L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$ 9.25	\$ 1,073.00	
Intel	N/A	MG-4XL	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$ 9.25	\$ 1,017.50	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$ -	\$ -	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$ -	\$ -	

CINTAS										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
Full Circle PPE		617274	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$15.94	\$1,594.00	50/bx
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
3M	8210	304120	TBD	3M N95 FACE MASKS	EA	EA	100	\$14.33	\$1,433.00	20/bx
Makrite		617540	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$50.00	\$5,000.00	20/pk
Unitex	N/A	616823	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$48.75	\$4,875.00	30/pk
Master Agents	ELM100	617011	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$18.75	\$1,875.00	50/bx
Creative Foam	403500A	616876	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$2.75	\$275.00	ea

SCHOOL HEALTH										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Seacoast	9A-GOWN	1020143	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$1.39	\$139.00	
AFS Apparel	ISGC-32	1020077	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$1.63	\$163.00	Sold as 100/cs- \$163.00
Medline	NON151212	21034	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.23	\$23.00	sold as 50/pkg- \$11.50
Medline	NONHDR24RL	21112	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.07	\$7.00	sold as 10/pkg- \$7.00
ITI Manufacturer	CHILDREN MASK	1020076	TBD	CHILDREN'S 3PLY FACE MASK	EA	BX	100	\$12.50	\$1,250.00	sold as 50/bx- \$12.50
AFS Apparel	KN95MSK4DEAF-Y	1020168	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	BX	100	\$2.81	\$281.00	sold as 5/bg- \$14.05
Weveel	71014	1020181	TBD	3M N95 FACE MASKS	EA	EA	100	\$81.50	\$3,260.00	Weveel n95 mask, sold as 50/bx- \$81.50
Test Rite Product	FIK0918U	1037594	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$54.50	\$5,450.00	sold as 20/bx- \$54.40
Weveel	71013	1020182	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.54	\$54.00	kn95 mask 5 layer, sold as 20/bx- \$10.80
Weveel	71015	1020055	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$14.00	\$1,400.00	sold as 50/bx- \$14.00
Bedford Industries	2641S906S268	1036172	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.64	\$164.00	bedford elastishield disposable face shield

SCHOOL NURSE SUPPLY										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
HOSPECO	KFEL220B	51510	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$7.75	\$775.00	50/BOX
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$0.00	\$0.00	
		NO BID	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.00	\$0.00	
ADENNA	FEL110B	50500	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$8.25	\$825.00	50/BOX
		NO BID	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$0.00	\$0.00	

UNIPAK CORP.										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
			TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$2.90	\$290.00	
			TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$3.50	\$350.00	
			TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
			TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
			TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$4.25	\$425.00	
			TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
			TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$3.50	\$350.00	
			TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$1.00	\$100.00	
			TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.80	\$180.00	



**Community Unit School District 300**  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 • FAX: 847-551-8463

January 20, 2022

Ms. Christine Civinelli  
Cintas Corporation No. 2  
6800 Cintas Blvd.  
Cincinnati, OH 45262

Via email: [civinellc@cintas.com](mailto:civinellc@cintas.com)

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Ms. Civinelli,

On April 27, 2021, the Board of Education originally approved a contract with Cintas Corporation No. 2 for a portion of the Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE Bid. The Disposable Gloves and PPE portion of the contract included the possibility of five (5), 6-month extensions. District 300 would like to exercise the first and second extension. This would extend our current contract to October 27, 2022. Awarded items are highlighted in pink on the Board of Education Memo and bid tabulation included with these documents.

If your firm agrees to the pricing as shown, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, February 8, 2022 and award by the board on Tuesday, February 22, 2022.

Sincerely,

\_\_\_\_\_  
Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*Christine Civinelli, Cintas Corporation No. 2*

51570CF492C9B384098ADB8477C31A5

contractworks.

01/27/2022

\_\_\_\_\_  
Service Provider



Community Unit School District 300  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 FAX: 847-551-8463

April 30, 2021

Ms. Christine Civinelli  
Cintas Corporation No. 2  
6800 Cintas Blvd.  
Cincinnati, OH 45262

Via email: civinellic@cintas.com

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Ms. Civinelli,

Congratulations! District 300 has awarded part of the glove and PPE contracts for the above-mentioned bid to Cintas Corporation No. 2! The Board of Education approved this award at their regular meeting of April 27, 2021. The value of this year contract is \$6,472.98 for disposable gloves and PPE. The Disposable Gloves and PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions. Awarded items are highlighted in pink on the Board of Education Memo and bid tabulation included with these documents.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this sign this letter via Contract Works by May 6, 2021.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address by May 14, 2021.

Diane C. White, Director of Purchasing  
Community Unit School District 300  
2605 Bunker Hill Drive  
Algonquin, IL 60102

This Agreement is entered into as of April 30, 2021.

Diane White  
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks 05/04/2021  
OWNER (Signature)

Christine Civinelli, Cintas Corporation No. 2 05/04/2021  
51570CF492C9B384098ADB8477C31A5 contractworks  
CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

**Christine Civinelli** **Education MAM**  
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White  
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**

**BOARD of EDUCATION MEMO**

DATE: 3/10/21

TO: Fred Heid, Superintendent  
Board of Education

FROM: Diane C. White, Director of Purchasing

RE: Nurse and Health, Athletic and Training  
Supplies, Disposable Gloves, and PPE  
District-Wide – Contract Pricing

	For your Information Only	
	Follow-up to Request by Member	
	Presented to the following Board Committee	
	Education	
	Facility/Construction	
	Policy/Legislative	
	Finance	
	Discipline	
	Presented at the following Board Meeting	
X	1 <sup>st</sup> Reading – “New”	4/13/21
X	2 <sup>nd</sup> Reading – “Old”	4/27/21
	Consent	
	Roll Call Action	
	Closed Session	

**Background**

Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid are comprised of District 300 standardized products. These items are purchased on an as-needed basis by site to fulfill the needs of the nurse’s office, the athletic training room, and student and staff PPE.

Bid specifications were released on February 1, 2021. Bids were opened on February 23, 2021. Fifty-four vendors were contacted. Six different bidders responded to the Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid, including an additional two bidders that provided a formal decline. The Nurse and Health and Athletic and Training Supplies contract are for a 1-year term effective 4/28/2021 through 4/27/22, with the possibility of two (2) one-year extensions. The Disposable Gloves and PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions. We recommend awards based on vendor bid document submittal, bid exceptions submittal notations, and category or combined category unit price. The estimated bid contract amount is based on the fiscal year 2019 usage and the unit price for each vendor within the category. Items listed as No Bid are not being awarded at this time. I have attached the bid tabulation sheets for your review.

**Recommendation**

The administration recommends that we accept bids for line item award contract pricing from –

**Vizocom ICT LLC, El Cajon, CA** –estimated contract amount of **\$40,732.86** for Disposable Gloves

**School Health Corporation, Rolling Meadows, IL** –estimated contract amount of **\$38,713.44** for Nurse and Health, Training and Athletic Supplies and PPE

**Cintas Corporation, Schaumburg, IL** --estimated contract amount of **\$6,472.98**, for Disposal Gloves and PPE

**School Nurse Supply, Schaumburg, IL** --estimated contract amount of **\$1,600.00** for PPE

These products will be purchased through the building budget supply account.

**COMMUNITY UNIT SCHOOL DISTRICT 300  
 CONTRACT PURCHASE OF NURSE AND HEALTH, ATHLETIC AND TRAINING SUPPLIES, DISPOSABLE GLOVES AND PPE  
 TUESDAY, FEBRUARY 23, 2021 11:00 AM**

VENDORS	Recommendation Certificate	W-9 & Vendor App.	Attachment 1	Attachment 2	Attachment 3	Response Form A	Response Form B	Comments
Cintas	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-Procurement notes; Responses: Gloves, PPE; No Bid: Health Supplies, Athletic/Training
Henry Schein Inc.	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-procurement noted; Responses: Health Supplies, Athletic/Training; No Bid: Gloves, PPE.
Interboro Packaging								Decline-via email
School Health	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; E-Procurement info listed; Free Shipping over \$125; Covid statement regarding inventory level fluctuation; Response: Health Supplies, Athletic/Training, Gloves, PPE.
School Nurse Supply	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; Note: Setting up Punchout Catalog; Certificate of Registration included; Responses: Health Supplies & PPE; No Bid on Athletic Supplies & Gloves.
School Specialty								Decline- via letter
Unipack Corp	Y	Y	Y	Y	Y	Y	Y	Response: PPE only, no samples; flashdrive
Vizocom	Y	Y	Y	Y	Y	Y	Y	Responses: Gloves; No Bid: Health Supplies, PPE, Athletic/Training Supplies.
1st Aid								No Bid
AZZ Global Supplies								No Bid
Able First Aid								No Bid
AbleAid								No Bid
AED Superstore								No Bid
AlphaPreMed LLC								No Bid
BidPrime, Inc.								No Bid
BSN Sports								No Bid
Buckeye								No Bid
Cardio Partners, Inc								No Bid
Cardiotronix Health								No Bid
Clean and Healthy Products								No Bid
Conney Safety								No Bid
ControlTek								No Bid
CoroMed								No Bid
CPR Savers & First Aid Supply								No Bid
Delttek								No Bid
Education Intelligence, Inc.								No Bid
Empire Managed Solutions								No Bid
Global Industrial								No Bid
HeartSafe America, Inc.								No Bid
HP Products								No Bid
Imperial Dade								No Bid
Iris USA								No Bid
JBI Distributors								No Bid
LogMet Solutions								No Bid
Master Medical Equipment								No Bid
McKesson								No Bid
Medco Sports Medicine								No Bid
Medicalshop Inc.								No Bid
Medline								No Bid
North American								No Bid
One Beat CPR Learning Center, LLC								No Bid
Osso Surgical								No Bid
Pro-Source Distributors								No Bid
PSG-Performance Safety Group								No Bid
Pyramid School Products								No Bid
Rescue One Training for Life, Inc.								No Bid
Rowan Medical Supply								No Bid
Second Chance Cardiac Solutions								No Bid
Strong								No Bid
The Fitness Connection								No Bid
Ulline								No Bid
Your Safety Company								No Bid
Zee Medical								No Bid
ZOLL								No Bid

**Recommendation:**  
 Vizocom CT LLC in El Cajon, CA; Award contract pricing for Disposable Gloves with an estimated contract amount of \$40,732.86. The award was based upon usage from FY19.  
 School Health Corporation in Rolling Meadows, IL; Award contract pricing for categories Nurse and Health, Training and Athletic and PPE supplies with an estimated contract amount of \$38,713.44. The award was based upon usage from FY19.  
 Cintas Corporation in Schaumburg, IL; Award contract pricing for Disposable Gloves and PPE supplies with an estimated contract amount of \$6,472.38. The award was based upon usage from FY19.  
 School Nurse Supply in Schaumburg, IL; Award contract pricing for PPE supplies with an estimated contract amount of \$1,600.00. The award was based upon usage from FY19.

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Table with 10 columns and multiple rows, containing data for 'SCHOOL DISTRICT'. The table is mostly empty with some faint text visible in the rows.

Table with 10 columns and multiple rows, containing data for 'SCHOOL DISTRICT'. The table is mostly empty with some faint text visible in the rows.



**CINTAS**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Safety Director	NA	71152	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$19.99	\$10,614.69	
Safety Director	NA	71153	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$19.99	\$1,119.44	
Safety Director	NA	71154	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$19.99	\$29,545.22	
Safety Director	NA	71155	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$19.99	\$8,975.51	
Safety Director	NA	71159	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$8.99	\$755.16	
Safety Director	NA	71158	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$8.99	\$791.12	
Safety Director	NA	71157	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$8.99	\$179.80	
Safety Director	NA	71156	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$8.99	\$89.90	
Basic	BNPF3002NM	617064M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.07	\$1,506.06	
Basic	BNPF3002NL	617064L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.07	\$1,284.12	
Basic	BNPF3002NXL	617064XL1	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.07	\$1,217.70	
Safety Director	NA	571752	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$19.99	\$199.90	
Safety Director	NA	571754	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$19.99	\$199.90	

**SCHOOL HEALTH**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
NDC/CIDA	55081	21258	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$30.76	\$16,333.56	
NDC/CIDA	55083	21260	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$30.76	\$1,722.56	
NDC/CIDA	55084	21261	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$30.76	\$45,463.28	
INTCO Medical	BMPF-3004	1020148	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$30.76	\$13,811.24	
INTCO Medical	BMPF-3003	1020147	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.48	\$1,132.32	xl synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3002	1020146	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.48	\$1,186.24	lg synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3001	1020145	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$13.48	\$269.60	m synthetic vinyl exam glove 100/bx
Medline	HG21604	21604	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$13.48	\$134.80	sm synthetic vinyl exam glove 100/bx
Medline	HG21605	21605	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.30	\$1,536.80	
Medline	HG21682	21682	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.30	\$1,310.80	
NO BID	NO BID	NO BID	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.30	\$1,243.00	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$0.00	\$0.00	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$0.00	\$0.00	

**VIZOCOM**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Medipro (An An)	N/A	MG-1M	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$13.81	\$ 7,333.11	
Medipro (An An)	N/A	MG-1S	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$ 13.81	\$ 773.36	
Medipro (An An)	N/A	MG-1L	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$13.81	\$ 20,411.18	
Medipro (An An)	N/A	MG-1XL	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$13.81	\$ 6,200.69	
Medipro (An An)	N/A	MG-1L	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.81	\$ 1,160.04	
Medipro (An An)	N/A	MG-1L	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.81	\$ 1,215.28	
Medipro (An An)	N/A	MG-3M	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$ 9.69	\$ 193.80	
Medipro (An An)	N/A	MG-3S	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$ 9.69	\$ 96.90	
Intel	N/A	MG-4M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$ 9.25	\$ 1,258.00	
Intel	N/A	MG-4L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$ 9.25	\$ 1,073.00	
Intel	N/A	MG-4XL	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$ 9.25	\$ 1,017.50	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$ -	\$ -	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$ -	\$ -	

CINTAS										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
Full Circle PPE		617274	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$15.94	\$1,594.00	50/bx
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
3M	8210	304120	TBD	3M N95 FACE MASKS	EA	EA	100	\$14.33	\$1,433.00	20/bx
Makrite		617540	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$50.00	\$5,000.00	20/pk
Unitex	N/A	616823	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$48.75	\$4,875.00	30/pk
Master Agents	ELM100	617011	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$18.75	\$1,875.00	50/bx
Creative Foam	403500A	616876	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$2.75	\$275.00	ea

SCHOOL HEALTH										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Seacoast	9A-GOWN	1020143	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$1.39	\$139.00	
AFS Apparel	ISGC-32	1020077	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$1.63	\$163.00	Sold as 100/cs- \$163.00
Medline	NON151212	21034	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.23	\$23.00	sold as 50/pkg- \$11.50
Medline	NONHDR24RL	21112	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.07	\$7.00	sold as 10/pkg- \$7.00
ITI Manufacturer	CHILDREN MASK	1020076	TBD	CHILDREN'S 3PLY FACE MASK	EA	BX	100	\$12.50	\$1,250.00	sold as 50/bx- \$12.50
AFS Apparel	KN95MSK4DEAF-Y	1020168	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	BX	100	\$2.81	\$281.00	sold as 5/bg- \$14.05
Weveel	71014	1020181	TBD	3M N95 FACE MASKS	EA	EA	100	\$81.50	\$3,260.00	Weveel n95 mask, sold as 50/bx- \$81.50
Test Rite Product	FIK0918U	1037594	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$54.50	\$5,450.00	sold as 20/bx- \$54.40
Weveel	71013	1020182	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.54	\$54.00	kn95 mask 5 layer, sold as 20/bx- \$10.80
Weveel	71015	1020055	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$14.00	\$1,400.00	sold as 50/bx- \$14.00
Bedford Industries	2641S906S268	1036172	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.64	\$164.00	bedford elastishield disposable face shield

SCHOOL NURSE SUPPLY										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
HOSPECO	KFEL220B	51510	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$7.75	\$775.00	50/BOX
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$0.00	\$0.00	
		NO BID	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.00	\$0.00	
ADENNA	FEL110B	50500	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$8.25	\$825.00	50/BOX
		NO BID	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$0.00	\$0.00	

UNIPAK CORP.										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
			TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$2.90	\$290.00	
			TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$3.50	\$350.00	
			TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
			TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
			TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$4.25	\$425.00	
			TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
			TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$3.50	\$350.00	
			TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$1.00	\$100.00	
			TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.80	\$180.00	



**Community Unit School District 300**  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 • FAX: 847-551-8463

January 20, 2022

Mr. George Attar  
Vizocom ICT LLC  
860 Jamacha Road Suite 104  
El Cajon, CA 92019

Via email: government@vizocom.us

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Mr. Attar,

On April 27, 2021, the Board of Education originally approved a contract with Vizocom ICT LLC for a portion of the Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE Bid. The glove portion of the contract included the possibility of five (5), 6-month extensions. District 300 would like to exercise the first and second extension. This would extend our current contract to October 27, 2022. Awarded items are highlighted in purple on the Board of Education Memo and bid tabulation included with these documents.

If your firm agrees to the pricing as shown, the administration will recommend your contract extension to the Board of Education for review by the finance committee on Tuesday, February 8, 2022 and award by the board on Tuesday, February 22, 2022.

Sincerely,

Diane C White, Director of Purchasing

Acceptance to hold submitted pricing:

*George Attar, Vizocom ICT LLC*

F94B003F5317A88FEEEE74FE6B8C67437

contractworks.

01/24/2022

Service Provider



Community Unit School District 300  
2605 BUNKER HILL DRIVE  
ALGONQUIN, IL 60102  
Diane C. White, Director of Purchasing  
PHONE: 847-551-8460 FAX: 847-551-8463

April 30, 2021

Mr. George Attar  
Vizocom ICT LLC  
860 Jamacha Road Suite 104  
El Cajon, CA 92019

Via email: government@vizocom.us

Bid – Nurse & Health, Training & Athletic Supplies, Disposable Gloves and PPE – District Wide

Dear Mr. Attar,

Congratulations! District 300 has awarded part of the glove contract for the above-mentioned bid to Vizocom ICT LLC! The Board of Education approved this award at their regular meeting of April 27, 2021. The value of this year contract is \$40,732.86 for disposable gloves. The Disposable Gloves contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions. Awarded items are highlighted in purple on the Board of Education Memo and bid tabulation included with these documents.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this sign this letter via Contract Works by May 6, 2021.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address by May 14, 2021.

Diane C. White, Director of Purchasing  
Community Unit School District 300  
2605 Bunker Hill Drive  
Algonquin, IL 60102

This Agreement is entered into as of April 30, 2021.

Diane White  
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. 05/27/2021  
OWNER (Signature)

Diane C. White, Director of Purchasing

George  
CONTRACTOR (Signature)  
George Attar  
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White  
Diane C. White, Director of Purchasing

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**

**BOARD of EDUCATION MEMO**

DATE: 3/10/21

TO: Fred Heid, Superintendent  
Board of Education

FROM: Diane C. White, Director of Purchasing

RE: Nurse and Health, Athletic and Training  
Supplies, Disposable Gloves, and PPE  
District-Wide – Contract Pricing

	For your Information Only	
	Follow-up to Request by Member	
	Presented to the following Board Committee	
	Education	
	Facility/Construction	
	Policy/Legislative	
	Finance	
	Discipline	
	Presented at the following Board Meeting	
X	1 <sup>st</sup> Reading – “New”	4/13/21
X	2 <sup>nd</sup> Reading – “Old”	4/27/21
	Consent	
	Roll Call Action	
	Closed Session	

**Background**

Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid are comprised of District 300 standardized products. These items are purchased on an as-needed basis by site to fulfill the needs of the nurse’s office, the athletic training room, and student and staff PPE.

Bid specifications were released on February 1, 2021. Bids were opened on February 23, 2021. Fifty-four vendors were contacted. Six different bidders responded to the Nurse and Health, and Athletic and Training Supplies, Disposable Gloves, and PPE bid, including an additional two bidders that provided a formal decline. The Nurse and Health and Athletic and Training Supplies contract are for a 1-year term effective 4/28/2021 through 4/27/22, with the possibility of two (2) one-year extensions. The Disposable Gloves and PPE contract is for a 6-month term effective 4/28/2021 through 10/27/21, with the option of five (5), 6-month extensions. We recommend awards based on vendor bid document submittal, bid exceptions submittal notations, and category or combined category unit price. The estimated bid contract amount is based on the fiscal year 2019 usage and the unit price for each vendor within the category. Items listed as No Bid are not being awarded at this time. I have attached the bid tabulation sheets for your review.

**Recommendation**

The administration recommends that we accept bids for line item award contract pricing from –

**Vizocom ICT LLC, El Cajon, CA** –estimated contract amount of **\$40,732.86** for Disposable Gloves

**School Health Corporation, Rolling Meadows, IL** –estimated contract amount of **\$38,713.44** for Nurse and Health, Training and Athletic Supplies and PPE

**Cintas Corporation, Schaumburg, IL** --estimated contract amount of **\$6,472.98**, for Disposal Gloves and PPE

**School Nurse Supply, Schaumburg, IL** --estimated contract amount of **\$1,600.00** for PPE

These products will be purchased through the building budget supply account.

COMMUNITY UNIT SCHOOL DISTRICT 300  
 CONTRACT PURCHASE OF NURSE AND HEALTH, ATHLETIC AND TRAINING SUPPLIES, DISPOSABLE GLOVES AND PPE  
 TUESDAY, FEBRUARY 23, 2021 11:00 AM

VENDORS	Recommendation	W.S. & Hazard App.	Attachment 1	Attachment 2	Attachment 3	Response Form A	Response Form B	Comments
Cintas	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-Procurement notes; Responses: Gloves, PPE; No Bid: Health Supplies, Athletic/Training
Henry Schein Inc.	Y	Y	Y	Y	Y	Y	Y	Flash Drive; No E-procurement noted; Responses: Health Supplies, Athletic/Training; No Bid: Gloves, PPE.
Interboro Packaging								Decline-via email
School Health	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; E-Procurement info listed; Free Shipping over \$125; Covid statement regarding inventory level fluctuation; Response: Health Supplies, Athletic/Training, Gloves, PPE.
School Nurse Supply	Y	Y	Y	Y	Y	Y	Y	Flash drive; Samples; Note: Setting up Punchout Catalog; Certificate of Registration included; Responses: Health Supplies & PPE; No Bid on Athletic Supplies & Gloves.
School Specialty								Decline- via letter
Unipack Corp	Y	Y	Y	Y	Y	Y	Y	Response: PPE only, no samples; flashdrive
Vizocom	Y	Y	Y	Y	Y	Y	Y	Responses: Gloves; No Bid: Health Supplies, PPE, Athletic/Training Supplies.
1st Aid								No Bid
AZZ Global Supplies								No Bid
Abie First Aid								No Bid
AbleAid								No Bid
AED Superstore								No Bid
AlphaPreMed LLC								No Bid
BidPrime, Inc.								No Bid
BSN Sports								No Bid
Buckeye								No Bid
Cardio Partners, Inc								No Bid
Cardiotronix Health								No Bid
Clean and Healthy Products								No Bid
Conney Safety								No Bid
ControlTek								No Bid
CoroMed								No Bid
CPR Savers & First Aid Supply								No Bid
Delttek								No Bid
Education Intelligence, Inc.								No Bid
Empire Managed Solutions								No Bid
Global Industrial								No Bid
HeartSafe America, Inc.								No Bid
HP Products								No Bid
Imperial Dade								No Bid
Iris USA								No Bid
JBI Distributors								No Bid
LogMet Solutions								No Bid
Master Medical Equipment								No Bid
McKesson								No Bid
Medco Sports Medicine								No Bid
Medicalshop Inc.								No Bid
Medline								No Bid
North American								No Bid
One Beat CPR Learning Center, LLC								No Bid
Osso Surgical								No Bid
Pro-Source Distributors								No Bid
PSG-Performance Safety Group								No Bid
Pyramid School Products								No Bid
Rescue One Training for Life, Inc.								No Bid
Rowan Medical Supply								No Bid
Second Chance Cardiac Solutions								No Bid
Strong								No Bid
The Fitness Connection								No Bid
Ulline								No Bid
Your Safety Company								No Bid
Zee Medical								No Bid
ZOLL								No Bid

**Recommendation:**  
 Vizocom (VIZ) LLC in El Cajon, CA: Award contract pricing for Disposable Gloves with an estimated contract amount of \$40,732.86. The award was based upon usage from FY19.  
 School Health Corporation in Rolling Meadows, IL: Award contract pricing for categories Nurse and Health, Training and Athletic and PPE supplies with an estimated contract amount of \$38,713.44. The award was based upon usage from FY19.  
 Cintas Corporation in Schaumburg, IL: Award contract pricing for Disposable Gloves and PPE supplies with an estimated contract amount of \$6,472.38. The award was based upon usage from FY19.  
 School Nurse Supply in Schaumburg, IL: Award contract pricing for PPE supplies with an estimated contract amount of \$1,600.00. The award was based upon usage from FY19.

Table with 10 columns: Member ID, Name, Address, City, State, Zip, Phone, Email, and other fields. The table contains multiple rows of data.

Table with 10 columns: Member ID, Name, Address, City, State, Zip, Phone, Email, and other fields. The table contains multiple rows of data.

Table with 10 columns: Member ID, Name, Address, City, State, Zip, Phone, Email, and other fields. The table contains multiple rows of data.



**CINTAS**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Safety Director	NA	71152	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$19.99	\$10,614.69	
Safety Director	NA	71153	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$19.99	\$1,119.44	
Safety Director	NA	71154	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$19.99	\$29,545.22	
Safety Director	NA	71155	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$19.99	\$8,975.51	
Safety Director	NA	71159	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$8.99	\$755.16	
Safety Director	NA	71158	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$8.99	\$791.12	
Safety Director	NA	71157	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$8.99	\$179.80	
Safety Director	NA	71156	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$8.99	\$89.90	
Basic	BNPF3002NM	617064M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.07	\$1,506.06	
Basic	BNPF3002NL	617064L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.07	\$1,284.12	
Basic	BNPF3002NXL	617064XL1	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.07	\$1,217.70	
Safety Director	NA	571752	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$19.99	\$199.90	
Safety Director	NA	571754	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$19.99	\$199.90	

**SCHOOL HEALTH**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
NDC/CIDA	55081	21258	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$30.76	\$16,333.56	
NDC/CIDA	55083	21260	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$30.76	\$1,722.56	
NDC/CIDA	55084	21261	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$30.76	\$45,463.28	
INTCO Medical	BMPF-3004	1020148	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$30.76	\$13,811.24	
INTCO Medical	BMPF-3003	1020147	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.48	\$1,132.32	xl synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3002	1020146	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.48	\$1,186.24	lg synthetic vinyl exam glove 100/bx
INTCO Medical	BMPF-3001	1020145	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$13.48	\$269.60	m synthetic vinyl exam glove 100/bx
Medline	HG21604	21604	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$13.48	\$134.80	sm synthetic vinyl exam glove 100/bx
Medline	HG21605	21605	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$11.30	\$1,536.80	
Medline	HG21682	21682	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$11.30	\$1,310.80	
NO BID	NO BID	NO BID	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$11.30	\$1,243.00	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$0.00	\$0.00	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$0.00	\$0.00	

**VIZOCOM**

Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Medipro (An An)	N/A	MG-1M	17-0001	GLOVE, DISPOSABLE NITRILE, MED	PURP, NON-LATEX, PDR FREE P21259	BOX	531	\$13.81	\$ 7,333.11	
Medipro (An An)	N/A	MG-1S	17-0002	GLOVE, NITRILE, PPLE, PDR FREE SM	NON-LATEX, P21258 100/BX	BOX	56	\$ 13.81	\$ 773.36	
Medipro (An An)	N/A	MG-1L	17-0003	GLOVE, NITRILE, PPLE, PDR FREE LG	NON-LATEX, P21260 100/BX	BOX	1478	\$13.81	\$ 20,411.18	
Medipro (An An)	N/A	MG-1XL	17-0004	GLOVE, NITRILE, PPLE, PDR FREE XL	NON-LATEX, P21261 100/BX	BOX	449	\$13.81	\$ 6,200.69	
Medipro (An An)	N/A	MG-1L	17-0005	GLOVE, DISPOSABLE EXAM XLG	100/BOX, LATEX, PDR FREE	BOX	84	\$13.81	\$ 1,160.04	
Medipro (An An)	N/A	MG-1L	17-0006	GLOVE, DISPOSABLE EXAM LG	100/BOX, LATEX, PDR FREE	BOX	88	\$13.81	\$ 1,215.28	
Medipro (An An)	N/A	MG-3M	17-0007	GLOVE, DISPOSABLE, LATEX MED	POWDER FREE	BOX	20	\$ 9.69	\$ 193.80	
Medipro (An An)	N/A	MG-3S	17-0008	GLOVE, DISPOSABLE, LATEX SM	POWDER FREE	BOX	10	\$ 9.69	\$ 96.90	
Medipro (An An)	N/A	MG-4M	17-0010	GLOVE, EXAM, LATEX FREE MED	POWDER FREE, 100/BOX	BOX	136	\$ 9.25	\$ 1,258.00	
Intel	N/A	MG-4L	17-0011	GLOVE, EXAM, LATEX FREE LG	POWDER FREE, 100/BOX	BOX	116	\$ 9.25	\$ 1,073.00	
Intel	N/A	MG-4XL	17-0012	GLOVE, EXAM, LATEX FREE XLG	POWDER FREE, 100/BOX	BOX	110	\$ 9.25	\$ 1,017.50	
NO BID	NO BID	NO BID	17-0013	GLOVE, EXAM, NITRILE, BLACK, LG	POWDER FREE, 100/BOX	BOX	10	\$ -	\$ -	
NO BID	NO BID	NO BID	17-0014	GLOVE, EXAM, NITRILE, PLE, XXLG	NON-LATEX, 100/BOX	BOX	10	\$ -	\$ -	

CINTAS										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
Full Circle PPE		617274	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$15.94	\$1,594.00	50/bx
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
3M	8210	304120	TBD	3M N95 FACE MASKS	EA	EA	100	\$14.33	\$1,433.00	20/bx
Makrite		617540	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$50.00	\$5,000.00	20/pk
Unitex	N/A	616823	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$48.75	\$4,875.00	30/pk
Master Agents	ELM100	617011	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$18.75	\$1,875.00	50/bx
Creative Foam	403500A	616876	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$2.75	\$275.00	ea

SCHOOL HEALTH										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
Seacoast	9A-GOWN	1020143	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$1.39	\$139.00	
AFS Apparel	ISGC-32	1020077	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$1.63	\$163.00	Sold as 100/cs- \$163.00
Medline	NON151212	21034	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.23	\$23.00	sold as 50/pkg- \$11.50
Medline	NONHDR24RL	21112	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.07	\$7.00	sold as 10/pkg- \$7.00
ITI Manufacturer	CHILDREN MASK	1020076	TBD	CHILDREN'S 3PLY FACE MASK	EA	BX	100	\$12.50	\$1,250.00	sold as 50/bx- \$12.50
AFS Apparel	KN95MSK4DEAF-Y	1020168	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	BX	100	\$2.81	\$281.00	sold as 5/bg- \$14.05
Weveel	71014	1020181	TBD	3M N95 FACE MASKS	EA	EA	100	\$81.50	\$3,260.00	Weveel n95 mask,sold as 50/bx- \$81.50
Test Rite Product	FIK0918U	1037594	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$54.50	\$5,450.00	sold as 20/bx- \$54.40
Weveel	71013	1020182	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.54	\$54.00	kn95 mask 5 layer, sold as 20/bx- \$10.80
Weveel	71015	1020055	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$14.00	\$1,400.00	sold as 50/bx- \$14.00
Bedford Industries	2641S906S268	1036172	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.64	\$164.00	bedford elastishield disposable face shield

SCHOOL NURSE SUPPLY										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
		NO BID	TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$0.00	\$0.00	
		NO BID	TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
		NO BID	TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
HOSPECO	KFEL220B	51510	TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$7.75	\$775.00	50/BOX
		NO BID	TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
		NO BID	TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$0.00	\$0.00	
		NO BID	TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$0.00	\$0.00	
ADENNA	FEL110B	50500	TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$8.25	\$825.00	50/BOX
		NO BID	TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$0.00	\$0.00	

UNIPAK CORP.										
Manufacturer	Manufacturer's Item Nbr	Vendor Item Number	D300 Item Number	Description (1)	Description (2)	u/m	Estimated Purchase Amount	Unit Price	Extended Price	Comments
			TBD	DISPOSABLE ISOLATION GOWN	LEVEL 1	EA	100	\$2.90	\$290.00	
			TBD	ISOLATION GOWN W/ KNIT CUFFS	LEVEL 2, WAIST AND NECK TIES	EA	100	\$3.50	\$350.00	
			TBD	RED INFECTIOUS WASTE BAGS	12X12, 2MIL	EA	100	\$0.00	\$0.00	
			TBD	RED INFECTIOUS WASTE BAGS	24X24, 3MIL	EA	100	\$0.00	\$0.00	
			TBD	CHILDREN'S 3PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	DISPOSABLE CHILD FACE MASK W/ CLEAR WINDOW	EA	EA	100	\$4.25	\$425.00	
			TBD	3M N95 FACE MASKS	EA	EA	100	\$0.00	\$0.00	
			TBD	N95 FACE MASKS	NIOSH APPROVED	EA	100	\$3.50	\$350.00	
			TBD	KN95 FACE MASKS	4 LAYER, EUA PPROVED	EA	100	\$1.00	\$100.00	
			TBD	DISPOSABLE 3-PLY FACE MASK	EA	EA	100	\$0.10	\$10.00	
			TBD	SAFETY FACE SHIELD	BRIGHTSTAR	EA	100	\$1.80	\$180.00	



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** 1/28/2022

**TO:** Susan Harkin, Superintendent  
Board of Education

**FROM:** Dan Opels  
Executive Director of Facilities

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	2/8/2022
<b>Finance</b>	2/8/2022
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	2/8/2022
<b>BOE 2<sup>nd</sup> Reading</b>	2/22/2022

**SUBJECT: Change Order - Capital Projects – New Elementary – Street Lighting Ridgecrest Road**

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**Background**

As part of the development requirements by the Village of Hampshire, streetlights need to be installed along the roadway leading to the school and future development. We understand that this work would be completed with the residential development, but Hampshire requires these streetlights to be installed before school completion. Steve Fiorentino has authorized a change order for this work to Carey Electric for \$129,569. This cost will be applied to the allowance for street lighting included in the budget, and per the District’s agreement with Crown Development, Crown will reimburse D300 for at least 50% of this cost.

**Recommendation**

Following the procedure for change orders, Board Member Steve Fiorentino approved this change order.

## CHANGE ORDER/CHANGE IN SCOPE AUTHORIZATION

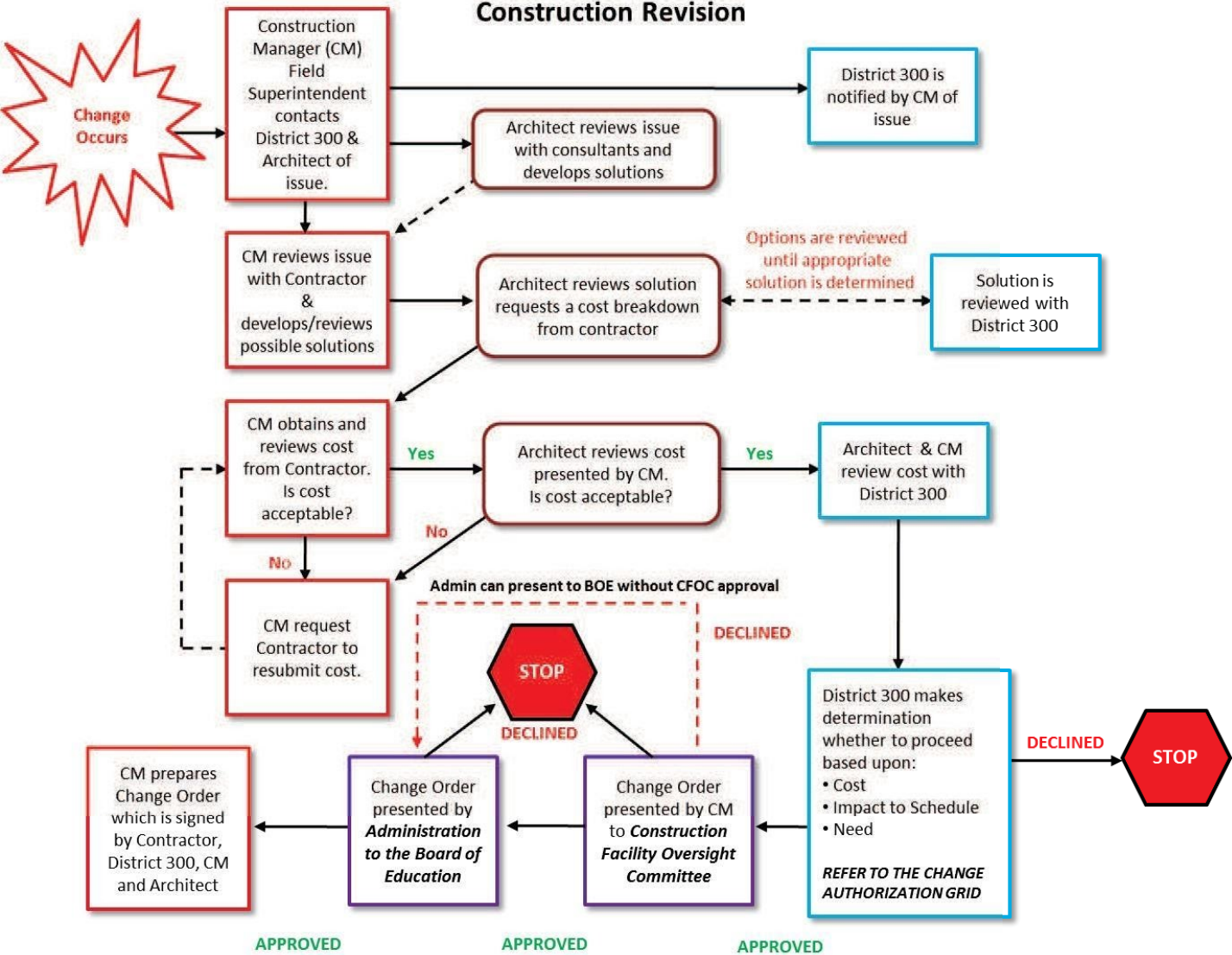
Construction projects are complex in nature that requires, from time to time, revisions to the work to be done. Change orders are a mechanism by which the architect, construction manager and the District evaluate proposed changes in a controlled manner without affecting the overall project schedule. Sign-off of the proposed change order requires full investigation by the architect and construction manager, and is presented to the District for final approval. Not all change orders are the same thus the approval process can vary depending on the type of change. Change orders can be broken down into separate categories with different levels of authority given to each.

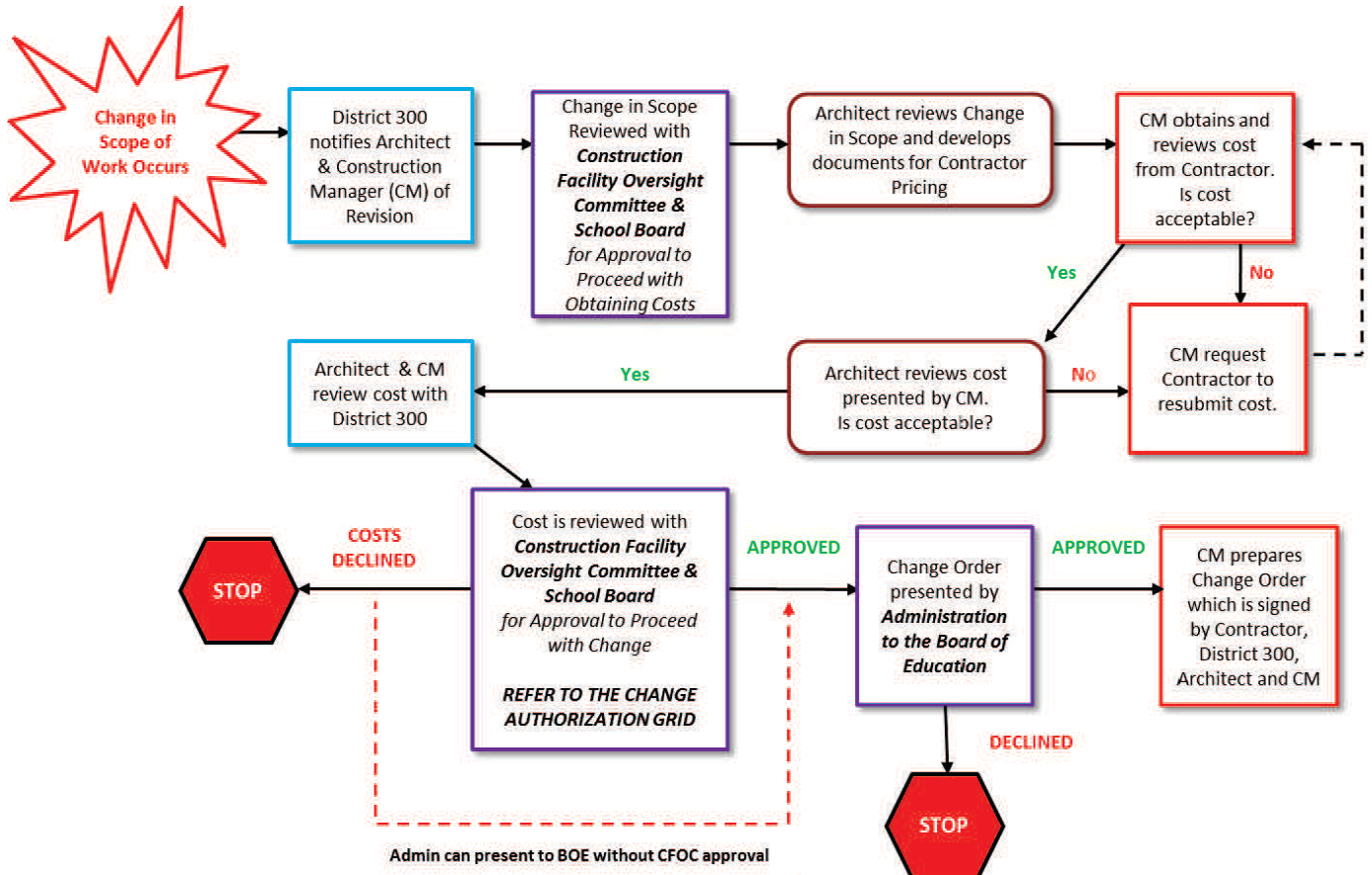
	<b>Priority 1 Construction Delay</b>	<b>Priority 2 Unforeseen Condition</b>	<b>Priority 3 Original Scope of Work</b>	<b>Priority 4 Change in Scope of Work</b>
Definition:	Construction related changes which will delay the construction if not approved within 48 hours	Construction related changes which are caused by an unforeseen condition	Changes which are part of the original scope of work	Changes which are not part of the original scope of work
Example:	Data line is cut during demolition and immediate repair is required to continue with building operation	Unsuitable soils, asbestos discovered during demolition, pipes found underground	Ceiling tile replacement is part of Appendix M but additional ceiling tile replacement is required	New kitchen area at Dundee Middle School; new parking lot at Westfield
Authorization:	District Administration will have authority to immediately approve the change order if it does not exceed 10% of the contract value or \$10,000, whichever is greater. If the amount exceeds the above threshold, the change order will be reviewed with the CFOC Chairperson for approval	District Administration will review change order with CFOC Board representative or designee for approval	District Administration will have the authority to approve the change order if amount does not exceed \$5,000 or 10% of the contract value, whichever is less. If the change order exceeds the above limits, the change order will be reviewed with CFOC Chairperson for approval	District Administration reviews with CFOC for pre-approval and the final approval is required by the Board of Education. The approval has to be through a roll call item with a defined funding source.

District Administration is a chain of command:

District Project Manager → Director of Operations → Chief Financial Officer

## Construction Revision





**Construction Revision  
(Change in Scope of Work)**



Lamp Incorporated  
460 N. Grove Avenue  
Elgin, Illinois

Project: 16482 - D300 New Elementary School  
1400 S. Ridgecrest Drive  
Hampshire, Illinois 60140

**Potential Change Order #046: RFP #13 Street Lights**

TO: CUSD300  
2605 Bunker Hill Drive  
Algonquin Illinois, 60102

FROM: Lamp Incorporated  
460 N. Grove Avenue  
Elgin Illinois, 60120

PCO NUMBER/REVISION: 046 / 0

CONTRACT: 1 - D300 New Elementary School Prime Contract

REQUEST RECEIVED FROM:

CREATED BY: Rachel Rukes (Lamp Incorporated)

STATUS: Pending - In Review

CREATED DATE: 10/22 /2021

REFERENCE:

LOCATION:

**CHANGE REASON:**

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*  
Cost to add street lighting along Ridgecrest Road.

**ATTACHMENTS:**

#	Cost Code	Description	Type	Amount
1	26-26A-01 - Electrical	Carey Electric	Commitment	\$ 129,659.00
<b>Subtotal:</b>				\$129,659.00
<b>Grand Total:</b>				<b>\$129,659.00</b>

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE DATE



# Carey Electric Contracting, LLC

3309 West Waukegan Road  
McHenry, Illinois 60050  
T 815-385-3600 F 815-385-3671

October 22, 2021

Lamp Incorporated  
460 N Grove Ave  
Elgin, IL 60120

Attn: Chad Alexander

Re: CUSD 300 NEW SCHOOL

Dear Chad,

Below, please find the additional cost proposal for the added electrical work at the above referenced project. This proposal is based on RFP 13 dated 10-12-2021 and includes provisions to directional bore across the existing roadway.

Description of work:

Furnish and install the following to provide street lighting along Ridgecrest Road.

- 2 - 2 head street light poles
- 5 – single head street light poles
- Single phase "SLCC" Street Lighting Control Cabinet with meter enclosure and panelboard with concrete pad
- Furnishing and installation of 7 "HELIX" pole bases. Includes surveying and layout of locations.
- ComED transformer Pad
- Primary conduit stub outs
- Secondary service
- Conduit, wiring and hand holes between poles
- Grounding of poles and lighting control cabinet

Materials	\$ 89,867.19
143.5 Hrs @ 100.80	\$ 14,464.80
143.5 Hrs @ 94.35	<u>\$ 13,539.22</u>
Net	\$ 117,871.21
+10% Markup	<u>\$ 11,787.12</u>
Total Cost	\$ 129,659.00

We have attached a copy of our back-up paperwork for your reference. Hand hole box covers have an 8-week lead time. Hand hole availability is very limited and vendors are not taking new orders for 3 months due to material shortages.

If you have any questions, please do not hesitate to contact our office.

Sincerely,  
Carey Electric Contracting, LLC

Jena Sarvis  
JS

**PROPOSED EXTRA: RFP-13 ADDED STREET LIGHTS**

CODE	QTY	DESCRIPTION	COST	EXTENSION	LABOR	EXTENSION
SITE LIGHTING						
	7	HAPCO POLE	\$1623.0000	\$11,361.00	1.0000	7.00
	2	TWIN HEAD ARM	\$1408.0000	\$2,816.00	1.5000	3.00
	9	HAPCO HEAD FIXTURES	\$2043.0000	\$18,387.00	1.0000	9.00
HANDHOLE BOXES						
	10	10" X 15" X 12" HANDHOLE	\$220.0000	\$2,200.00	1.5000	15.00
	10	QUAZITE HAND HOLE COVER TIER 8	\$115.0000	\$1,150.00	0.5000	5.00
	10	GRAVEL FOR HAND HOLES	\$40.0000	\$400.00	0.5000	5.00
POLE BASES						
	7	HELIX POLE BASE	\$650.0000	\$4,550.00	1.2500	8.75
	7	AUGUR POLE BASES	\$125.0000	\$875.00	0.7500	5.25
	1	LOT SURVEY/LAYOUT	\$1300.0000	\$1,300.00	1.5000	1.50
	1	DIRECTIONAL BORE	\$12500.0000	\$12,500.00	4.0000	4.00
	1	TRANSFORMER PAD	\$1000.0000	\$1,000.00	2.0000	2.00
	1	TRANSFORMERR GRAVEL BASE	\$300.0000	\$300.00	1.0000	1.00
	1	TRANSFORMER/SWGR LAYOUT	\$10.0000	\$10.00	1.2500	1.25
	1	STREET LIGHTING CONTROLLER PAD	\$1250.0000	\$1,250.00	4.0000	4.00
	1	STREET LIGHTING CONTROLLER	\$8360.0000	\$8,360.00	6.5000	6.50
	1	ST. LIGHTING CNTL. GRAVEL BASE	\$300.0000	\$300.00	1.0000	1.00
	1	LOT EXCAVATION	\$800.0000	\$800.00	2.5000	2.50
	1	LOT HAND DIG	\$50.0000	\$50.00	4.0000	4.00
	1	BACKFILL	\$300.0000	\$300.00	1.5000	1.50
2352	1	3/4" X 10' CU GR ROD	\$47.2261	\$47.22	0.5749	0.57
4553	1	#6 stranded one shot	\$17.8106	\$17.81	0.5000	0.50
2097	20	#8 THHN WIRE	\$0.7305	\$14.61	0.0200	0.40
1011	10	3/4" RIGID CONDUIT	\$4.7973	\$47.97	0.0600	0.60
3130	10	3/4 HWL 90	\$7.0997	\$71.00	0.2000	2.00
2834	1	3/4" GROUND HUB	\$12.9250	\$12.93	0.1150	0.12
1940	20	1-5/8" UNISTRUT	\$3.9740	\$79.48	0.0500	1.00
1983	1	1/4" X 1-1/2" M.S	\$0.0961	\$0.10	0.0000	0.00
2020	10	1/4" WASHERS	\$0.0855	\$0.85	0.0000	0.00
1944	10	1/4" UNISTRUT NUT	\$1.0393	\$10.39	0.0000	0.00
2998	2	5" PVC ELBOW 90 DEG LONG	\$192.9994	\$385.99	1.2500	2.50
1433	2	5" PVC FEMALE ADAPTOR	\$16.2898	\$32.58	0.0000	0.00
1066	20	5" PVC CONDUIT	\$18.2366	\$364.73	0.1500	3.00
3127	1	1 HWL 90	\$10.8323	\$10.83	0.2300	0.23
1012	10	1" RIGID CONDUIT	\$7.6386	\$76.39	0.0700	0.70
1286	1	1" RIGID COUP	\$2.7569	\$2.76	0.0000	0.00
1058	20	1" PVC CONDUIT	\$2.3360	\$46.72	0.0500	1.00

PROPOSED EXTRA: RFP-13 ADDED STREET LIGHTS

CODE	QTY	DESCRIPTION	COST	EXTENSION	LABOR	EXTENSION
2099	180	#4 THHN WIRE	\$1.6978	\$305.60	0.0150	2.70
CONDUIT & MATERIALS						
1058	220	1" PVC CONDUIT	\$2.3360	\$513.92	0.0400	8.80
1392	20	1" PVC ELBOW 90 DEG	\$2.4773	\$49.55	0.2300	4.60
1439	35	1" PVC COUP	\$0.5068	\$17.74	0.0000	0.00
1061	1150	2" PVC CONDUIT	\$4.8969	\$5,631.43	0.0550	63.25
1395	20	2" PVC ELBOW 90 DEG	\$6.1932	\$123.86	0.3500	7.00
1442	35	2" PVC COUP	\$1.6891	\$59.12	0.0000	0.00
	4	DAYS TRENCHING	\$1600.0000	\$6,400.00	3.5000	14.00
	1	LOT BACKFILL	\$1000.0000	\$1,000.00	6.0000	6.00
2097	7500	#8 THHN WIRE	\$0.7305	\$5,478.75	0.0080	60.00
2334	21	BLUE SCOTCH-LOKS	\$0.9810	\$20.60	0.0000	0.00
4553	7	#6 stranded one shot	\$17.8106	\$124.67	0.5000	3.50
2098	70	#6 THHN WIRE	\$1.1389	\$79.72	0.0100	0.70
2350	7	5/8" X 8' GALV GR ROD	\$8.8386	\$61.87	0.5000	3.50
3152	4	QT. PVC PRIMER	\$11.6325	\$46.53	0.0000	0.00
2413	4	QT PVC CEMENT	\$10.3400	\$41.36	0.0000	0.00
4493	4	33 Plus 3M tape	\$7.4319	\$29.73	0.0000	0.00
2417	2	DUCT TAPE	\$12.2788	\$24.56	0.0000	0.00
4554	3	9" sawsall Blades	\$4.5884	\$13.77	0.0000	0.00
4603	2	METALLIC WARNING TAPE	\$90.4750	\$180.95	1.2500	2.50
2449	4	SPRAY PAINT...SPRAY	\$6.2557	\$25.02	0.0000	0.00
3030	14	IN-LINE FUSE HOLDER	\$10.5750	\$148.05	0.1000	1.40
2426	1	BUCKET BLOWER STRING	\$51.3436	\$51.34	1.0000	1.00
2427	1	MARKER>>>>>	\$1.5639	\$1.56	0.0000	0.00
2428	1	BOOK BRADY NUMBERS	\$11.6325	\$11.63	0.0000	0.00
4766	14	KTK fuse for PL poles	\$11.7500	\$164.50	0.1000	1.40
	8	CONNECT TO DIRECT. BORE CONDUI	\$10.0000	\$80.00	0.7500	6.00
	1	LOT MISC MATERIALS	\$50.0000	\$50.00		

**PROPOSED EXTRA: RFP-13 ADDED STREET LIGHTS**

CODE	QTY	DESCRIPTION	COST	EXTENSION	LABOR	EXTENSION
			SUB TOTAL	\$89,867.19		286.22
	0.00%		TAX	\$0.00		
			TOTAL	\$89,867.19		
	0.00%		PROFIT	\$0.00		
			TOTAL	\$89,867.19		
	0.00%		O.H.	\$0.00		
			SUB-CONTRACT COST	\$0.00		
	0.00%		SUB-CONT.MARKUP	\$0.00		
			TOTAL	\$89,867.19		
			TOTAL	\$89,868.00		

# Request for Proposal (RFP)

**PROJECT:**

D300 New Elementary School  
Route 20 & Big Timber Road  
Hampshire, IL 60140

**REQUEST FOR PROPOSAL No. 013****DATE OF ISSUANCE:** October 12, 2021**OWNER:**

Community Unit School District 300  
2550 Harnish Drive  
Algonquin, IL 60102

**CONTRACT FOR:** General ConstructionOWNER: ARCHITECT: CONSULTANT: CONTRACTOR: FIELD: OTHER: **FROM ARCHITECT:**

Dewberry Architects Inc.  
132 North York Street  
Suite 2C  
Elmhurst, IL 60126

**ARCHITECT'S PROJECT NUMBER:**

50109005

**TO CONSTRUCTION MANAGER:**

Lamp Incorporated  
460 North Grove Avenue  
Elgin, IL 60120

**DESCRIPTION:**

Provide a cost to supply and install streetlights.

**DRAWINGS**

1. **ADD** New Sheet E-011, including:
  - A. Street Lighting Control Cabinet.
  - B. Street light poles.
  - C. Hand holes, conduit and wiring to feed street light poles from Street Lighting Control Cabinet.
  - D. Voltage Drop Summary.
2. **ADD** New Sheet E-012, including:
  - A. Single Head Street Light Pole Detail
  - B. Dual Head Street Light Pole Detail
  - C. Street Lighting Control Cabinet "SLCC" Detail.
  - D. Panel Schedule for "SLCC"
  - E. Street Lighting Service Riser Diagram.

**ATTACHMENTS:**

1. Sheet E-011 Electrical Street Lighting Plan
2. Sheet E-012 Electrical Street Lighting Details and Schedules

**REQUESTED BY THE ARCHITECT:**

  
(Signature)

Brian J. Kerner, Senior Associate  
(Printed name and title)



**Expiration Date: 11/19/21**

## Quotation

**TO:**  
 CAREY ELECTRIC SHOP \*  
 Attn: Jena Sarvis  
 3309 WAUKEGAN ROAD  
 MCHENRY, IL 60050

**Project Info:**  
 Project: COMMUNITY UNIT SCHOOL DISTRICT 300 -  
 Job #: 78368  
 Ack Date: 10/20/2021  
 PO #:  
 Quoter: JEAN RUSH

Type	Quantity	Vendor	Description	Unit or Lot#	Unit Price	Ext Price
NOTE	0		REVISED 10-20-21	Unit	0.000/EA	0.00
NOTE	0		PRICES ARE SUBJECT TO CHANGE DUE TO MANUFACTURER PRICE INCREASES.	Unit	0.000/EA	0.00
DETAIL #1	5	SIGNIFY	RL34BANF1AWRNNA3NNNNSP1	Unit	2,042.990/EA	10,214.95
DETAIL #1	5	SIGNIFY	P2560-12A	Unit	1,622.770/EA	8,113.85
DETAIL #2	4	SIGNIFY	RL34BANF1AWRNNA3NNNNSP1	Unit	2,042.990/EA	8,171.96
DETAIL #2	2	SIGNIFY	PTH2520-P3A	Unit	1,407.230/EA	2,814.46
DETAIL #2	2	SIGNIFY	P2560-12A	Unit	1,622.770/EA	3,245.54
NOTE	0		FIXTURE QUOTED WITH 3 PIN PHOTOCELL RECEPTACLE ONLY PER SUPPLIED DRAWING - PHOTOCELL BY OTHERS.	Unit	0.000/EA	0.00
NOTE	0		FIXTURES/POLES QUOTED WITH STANDARD FACTORY BLACK PAINT FINISH.	Unit	0.000/EA	0.00

**From:**  
 VIKING ELECTRIC VADD  
 MAIN 847-353-6300  
 880 S ROHLWING RD  
 ADDISON, IL 60101-4218  
 Printed By: JEAN RUSH

**Notes**

Order is subject to Viking's standard terms and conditions  
 Sales tax not included  
 Orders to be billed through 3rd party require a purchase order from that party in advance of any shipment



Project: COMMUNITY UNIT SCHOOL  
Expiration 11/19/21

**Quotation**

Type	Quantity	Vendor	Description	LOT #	Unit Price	Ext Price
NOTE	0		ALL SUBJECT TO APPROVAL.	Unit	0.000/EA	0.00
NOTE	0		Freight allowed unless otherwise noted.	Unit	0.000/EA	0.00
NOTE	0		Freight terms are for BOM and quantities quoted. Multiple releases may affect freight terms.	Unit	0.000/EA	0.00

<b>Total</b>	<b>32,560.76</b>
--------------	------------------

**From:**  
 VIKING ELECTRIC VADD  
 MAIN 847-353-6300  
 880 S ROHLWING RD  
 ADDISON, IL 60101-4218  
 Printed By: JEAN RUSH

**Notes**  
 Order is subject to Viking's standard terms and conditions  
 Sales tax not included  
 Orders to be billed through 3rd party require a purchase order from that party in advance of any shipment

## Quotation

VIKING ELECTRIC VADD  
 880 S ROHLWING RD  
 ADDISON, IL 60101-4218  
 847-353-6300 Fax 847-353-6301

QUOTE DATE	QUOTE NUMBER
10/20/21	S005199057
PAGE NO.	
1 of 1	

Scott.Rice@vikingelectric.com

QUOTE TO:  
 CAREY ELECTRIC \*  
 3309 WAUKEGAN ROAD  
 MCHENRY, IL 60050  
 815-385-3600

SHIP TO:  
 CUSD 300 NEW HAMPSHIRE SCHOOL  
 3309 WAUKEGAN RD  
 CAREY ELECTRIC  
 MCHENRY, IL 60050-5749  
 815-385-3600

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME	QUOTED TO		
53994	quazite boxes		jena		
SALESPERSON	SHIP VIA	FREIGHT ALLOWED	EXPIRATION DATE		
SCOTT RICE	ADD-902A	No	10/19/21		
ORDER QTY	UPC	DESCRIPTION	UNIT PRICE	U	EXT PRICE
10ea		MISCELLANEOUS BID ITEM UM = EA/1 Item is subject to NS return policy quazite Pg1015ba12- box 10x15x12 tier 8 currently stock freight included in sell	220.000	e	2200.00
10ea		MISCELLANEOUS BID ITEM UM = EA/1 quazite cover - pg1015ca0009 52 day lead time freight included in sell no stock Item is subject to NS return policy	115.000	e	1150.00

**TERMS & CONDITIONS**

OUR PRODUCTS AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT [www.vikingelectric.com/terms](http://www.vikingelectric.com/terms) ADDITIONAL OR CONFLICTING TERMS ARE REJECTECT, VOID AND OF NO FORCE OR EFFECT.

**TAXES NOT INCLUDED**

Subtotal	3350.00
S&H CHGS	0.00

<b>Amount Due</b>	<b>3350.00</b>
-------------------	----------------



Expiration Date: 11/19/21

### Quotation

**TO:**  
CAREY ELECTRIC SHOP \*  
Attn:Linda Nett  
3309 WAUKEGAN ROAD  
MCHENRY, IL 60050

**Project Info:**  
Project: CUSD 300 New Elementary School  
Job #: 78376  
Ack Date: 10/20/2021  
PO #:  
Quoter: BOB HALLAHAN

Type	Quantity	Vendor	Description	Unit or Lot#	Unit Price	Ext Price
	1	POWER DI	30"W X 45"H X 16"D TYPE 3R 304 STAINLESS STEEL ENCLOSURE,	Unit	8,359.750/EA	8,359.75

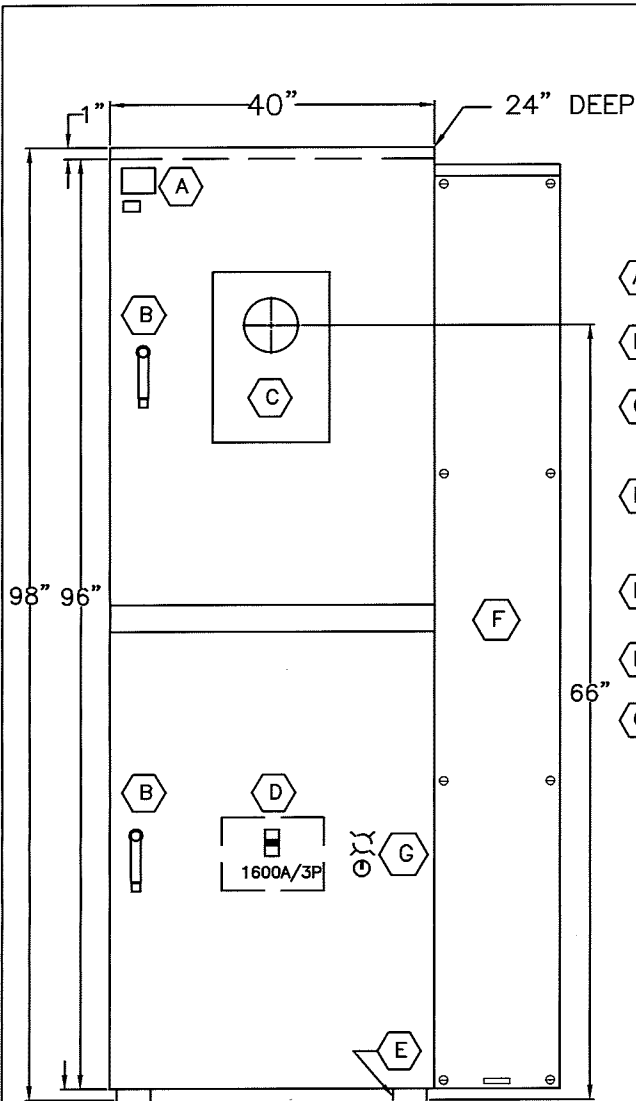
**From:**  
VIKING ELECTRIC VADD  
MAIN 847-353-6300  
880 S ROHLWING RD  
ADDISON, IL 60101-4218  
Printed By: BOB HALLAHAN  
Bob Hallahan  
Switchgear Quotations  
Viking Electric

<b>Total</b>	<b>8,359.75</b>
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**Notes**

Order is subject to Viking's standard terms and conditions  
Sales tax not included  
Orders to be billed through 3rd party require a purchase order from that party in advance of any shipment





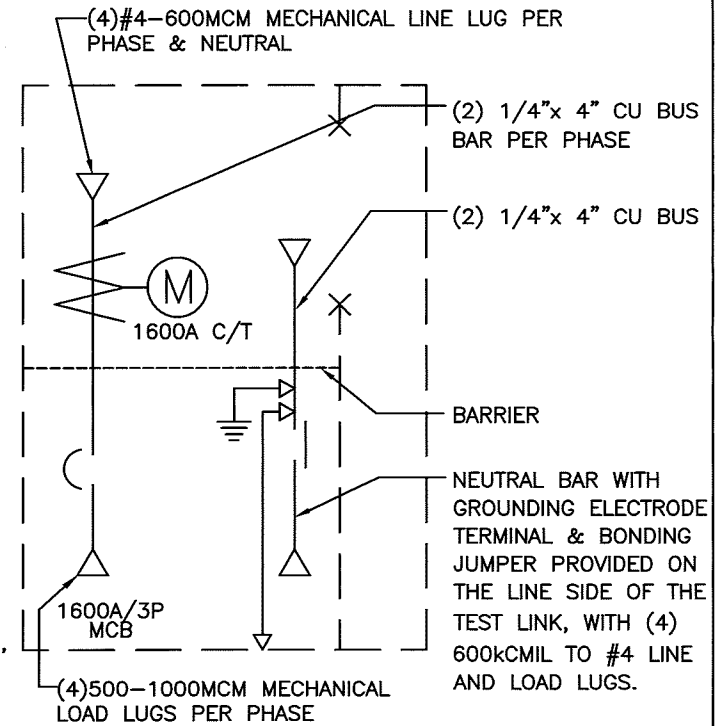
FRONT ENCLOSED VIEW

- (A) NAMEPLATES: MASTER (SEE DETAIL), UL
- (B) PADLOCKABLE HANDLE WITH 3-POINT CATCH.
- (C) CURRENT TRANSFORMER METERING SECTION 3Ø 4W AS PER COMED REQUIREMENTS C9140 & C9150 WITH EATON METER FITTING CAT#USTH131A123CH.
- (D) 1600A/3P EATON BOLT-ON STYLE CIRCUIT BREAKER, 125KAIC @ 208V CAT#RGH316038E WITH DIGITRIP 310+ LSI TRIP WITH ARMS.
- (E) 1" H X 3" W FORMED STAINLESS STEEL CHANNEL BASE.
- (F) 95" H X 20" W X 20" D LOAD SIDE GUTTER.
- (G) EATON 2-POSITION SELECTOR SWITCH, CAT#10250T20KB, AND 120VAC PILOT LIGHT WITH BLUE LENS, CAT#10250181N, FOR REMOTE ARC FLASH REDUCTION MAINTENANCE MODE.

POWER DISTRIBUTION EQUIPMENT CO., INC.  
SWITCHBOARD

SUPPLY AMP	NEUT AMP	VOLTAGE	PH	W
1600A	1600A	208Y/120V	3	4
JOB NO.		DWG NO.	SEC	
		CTMB16034-208-SG-ARMS	1	
SEC AMPS		THRU AMPS		
1600A				
RMS SYS AMPS		VOLTAGE		
100,000		208V		

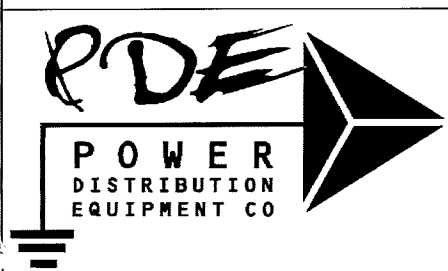
SUITABLE FOR USE AS SERVICE EQUIPMENT  
MASTER NAMEPLATE DETAIL



ONE LINE DIAGRAM

NOTES:

- SWITCHBOARD SHALL BE MANUFACTURED AS A TYPE 3R OUTDOOR WALL MOUNTED SWITCHBOARD.
- CONSTRUCTION SHALL BE 12GA ALUMINUM BODY AND FRONTS.
- SWITCHBOARD SHALL BE FRONT ACCESSIBLE ONLY.
- ALL BOLTS AT BUS BAR CONNECTION SHALL BE GRADE 5.
- NO FERROUS METAL SEPARATION BETWEEN PHASES SHALL OCCUR.
- SWITCHBOARD SHALL BE BRACED FOR 100,000AMPS OF AVAILABLE FAULT CURRENT.
- ENTIRE SWITCHBOARD SHALL BE UL LISTED AND LABELED UNDER UL STANDARD 891.
- CECHA APPROVED.



TITLE:  
1600A C/T & MAIN CIRCUIT BREAKER  
208Y/120V, 3Ø4W, 100,000AIC  
TYPE 3R

POWER DISTRIBUTION EQUIPMENT CO, INC.  
3010 WILLOW ST  
FRANKLIN PARK, IL 60131  
PH: (847)455-2500; FAX: (847)455-2595

JOB:

ENGINEER:

CONTRACTOR:

CUSTOMER:

REV:  
DATE: 12/01/2020  
DWG#: CTMB16034-208-SG-ARMS  
JOB#:  
DWN:  
NTS  
PAGE 1 OF 1

**RJ Underground Inc**

5330 50th Street  
Kenosha, WI 53144  
(262) 605-8933

**Bid Proposal**

**Bid No**  
B386

<b>Bid Submitted Date</b>	<b>Bid Date</b>
10/21/2021	10/21/2021

**Bill To:** Carey Electric Contracting  
3407 Waukegan Rd  
McHenry, IL 60050

**Re:** CUSD 300  
1400 S Ridgcrest Drive  
Hampshire, IL 60140

**SCOPE OF WORK**

Directional Drill Approx. 300 LF (3 Bores) for 2" HDPE Sleeves and Approx. 100 LF (1 Bore) for 1" HDPE Sleeve. Lump Sum Price: \$12,500.00

Prices INCLUDE: Mobilization, Private Utility Locating, Utility Exposing, All HDPE Pipe, E-Lock Couplers and Directional Drilling.

Price DOES NOT INCLUDE: Any Staking/Layout, Excavation, Concrete/Asphalt Removal/Replacement (Utility Exposing/Drill Set-Up), Connections, Erosion Control, Restoration (Hard or Soft), Traffic Control, Bonding, Permits, or Fees.

\*\*\* Notes \*\*\*

The General Contractor will be responsible for having the bore path staked prior to RJ Underground Inc's arrival. The General Contractor is responsible for All Restoration (Hard or Soft). Pipe ends will be left "pig-tailed" out of the ground. The Standard Terms and Conditions are a part of this proposal.

\*\*\*Special Note\*\*\*

The General Contractor will be responsible for supplying Barricades, Flaggers, and Backfilling All Potholes.

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Title: \_\_\_\_\_

**Total Due \$ 12,500.00**

**RJ UNDERGROUND, INC.**  
**STANDARD TERMS AND CONDITIONS**

1. CONTRACTOR/OWNER shall provide sufficient access and assist RJ UNDERGROUND, INC. with it's equipment to the entry/exit side or sides to enable RJ UNDERGROUND, INC. to set up drilling and pullback equipment for the project. Any costs incurred to gain access shall be assumed by the CONTRACTOR/OWNER.
2. CONTRACTOR/OWNER understands that RJ UNDERGROUND, INC. and its personnel are not pipeline design engineers and have not designed the work to be performed by RJ UNDERGROUND, INC. or made any determination of its suitability for the purpose sought to be achieved by CONTRACTOR/OWNER. Therefore, RJ UNDERGROUND, INC. shall not be responsible for any problems, delays, lost cost or expense (either foreseen or unforeseen) caused by errors or defects in any part of the project design or the design and/or specifications applicable to RJ UNDERGROUND, INC.'s work.
3. If rock or other subsurface physical conditions differ materially from those indicated to RJ UNDERGROUND, INC. and as a result cause increase or decrease in RJ UNDERGROUND, INC.'s cost of, or the time required for performance of, any part of RJ UNDERGROUND, INC.'s work whether or not changed as a result of such conditions, an equitable adjustment (determined by RJ Underground, Inc.) shall be made and the contract between the CONTRACTOR/OWNER and RJ UNDERGROUND, INC. modified accordingly.
4. CONTRACTOR/OWNER shall obtain, provide, and pay for all permits and fees required to perform the work undertaken by RJ UNDERGROUND, INC.
5. RJ UNDERGROUND, INC. shall provide a Certificate of Insurance at the request of CONTRACTOR/OWNER.
6. THIS PROPOSAL is effective for 30 days from the date of proposal.
7. If RJ UNDERGROUND, INC. is delayed by any act or omission of the CONTRACTOR/OWNER, CONTRACTOR/OWNER's agents, or CONTRACTOR/OWNER's other independent contractors; CONTRACTOR/OWNER shall pay RJ UNDERGROUND, INC. standby rate of \$500.00 per each hour of delay.
8. If RJ UNDERGROUND, INC. is required to cease its operation because of an inadvertent mud fracture or any circumstances arising from this fracture that are insurmountable and beyond the control of RJ UNDERGROUND, INC., RJ UNDERGROUND, INC. reserves the right to recover all direct and indirect job costs (which have been completed to date), including equipment rental, 30% overhead and 15% profit.
9. CONTRACTOR/OWNER will provide all necessary excavation, all landscape restoration, grading and cleanup of the jobsite, will provide all water for drilling operations, will provide all necessary traffic control for both entry and exit locations, and will pay for all costs associated with the disposal of drilled solids and drilling fluids as needed for the drilling, pre-reaming, and pullback activities.
10. CONTRACTOR/OWNER shall pay for services rendered in full within thirty days of completion of the job or receipt of an invoice, whichever occurs first. If for any reason RJ UNDERGROUND, INC. is called on to provide any of the aforementioned services in TERM AND CONDITION NO. 9 an appropriate back charge (determined by RJ Underground, Inc.) will be applied to all and any necessary invoices. Any invoice thirty days overdue is subject to 10% per month interest charge. That any costs of collection on monies owed shall be born on the CONTRACTOR/OWNER. This includes, but is not limited to, court costs, attorney fees and interest.
11. That the parties agree that the governing law is the State of Wisconsin and the jurisdiction of the contract is Kenosha County, Wisconsin.
12. RJ UNDERGROUND, INC. must be listed as "Subcontractor" on all Utility Locate Tickets.

ACCEPTANCE OF TERMS AND CONDITIONS: \_\_\_\_\_

*By signing this sheet an agreement has been made between the signing entity and RJ Underground, Inc. and all terms and conditions described above have become legally binding.*



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

<b>DATE:</b>		<b>Presented at the following Board Meetings</b>	
		<b>Construction/Facility</b>	
<b>TO:</b>	Susan Harkin, Superintendent Board of Education	<b>Finance</b>	
		<b>Policy/Legislative</b>	
<b>FROM:</b>	Colleen O’Keefe Chief Legal Counsel	<b>School Utilization</b>	
		<b>BOE 1<sup>st</sup> Reading</b>	02/08/2022
		<b>BOE 2<sup>nd</sup> Reading</b>	02/22/2022

**SUBJECT: Changes to Board Policies**

**Background**

The following Board Policies are presented to the Board for review:

- 1:30 District Philosophy
- 2:20 Powers and Duties of the Board of Education Indemnification
- 2:105 Ethics and Gift Ban
- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:120 Board Member Development
- 2:220 Board of Education Meeting Procedure
- 2:220 E1 Exhibit - Board Treatment of Closed Meeting Verbatim Recording and Minutes
- 2:220 E8 Exhibit - Board of Education Records Maintenance Requirements and FAQ’s
- 2:260 Uniform Grievance Procedure
- 3:40 Superintendent
- 3:50 Administrative Personnel Other than the Superintendent
- 3:60 Administrative Responsibility of the Building Principal
- 4:60 Purchases and Contracts
- 4:120 Food Services
- 4:160 Environmental Quality of Buildings and Grounds
- 4:170 Safety
- 4:175 Convicted Child Sex Offender; Screening; Notifications
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:30 Hiring Criteria
- 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:150 Personnel Records
- 5:185 Family and Medical Leave
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability



6:20 School Year Calendar and Day  
6:50 School Wellness  
6:120 Education of Children with Disabilities  
6:235 Access to Electronic Networks  
7:30 Student Assignment and Intra-District Transfer  
7:60 Residence  
7:70 Attendance and Truancy  
7:80 Release Time for Religious Instruction/Observance  
7:150 Agency and Police Interviews  
7:160 Student Appearance  
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment  
7:190 Student Behavior  
7:210 Expulsion Procedures  
7:240 Code of Conduct for Participants in Extracurricular Activities  
7:250 Student Support Services  
7:260 Exemption from Physical Education  
7:290 Suicide and Depression Awareness and Prevention  
7:310 Restrictions on Publications; Elementary Schools  
7:315 Restrictions on Publications; High Schools  
7:340 Student Records

**Recommendation**

The administration recommends the approval of the proposed Board Policy changes as presented.

## Document Status: 5-Year-Review - Needs Review

### SCHOOL DISTRICT ORGANIZATION

#### 1:30 School District Philosophy

Commented [OC1]: Revised and updated to align with strategic plan.

##### Mission

District 300's students will reach their potential as self-directed learners and responsible citizens. mission is to ensure all students are college or career-ready upon graduation.

To achieve this, District 300's academic department focuses on a progressive and rigorous curriculum, relevant assessments, and continuous improvement of instruction and student learning. We strive to offer students many opportunities to discover their passions and skills in order to enable them to achieve this mission.

##### Core Values

Collaboration: We work together to achieve our common mission.

Equity: We create environments that ensure equal opportunities and celebrate diversity.

Excellence: We expect the highest standards across our entire organization, from the Superintendent to the student.

Integrity: We build positive relationships based on respect, transparency, and honesty.

Innovation: We build robust and sustainable systems to solve problems and overcome challenges.

##### Foundation of Core Beliefs

The foundation of core beliefs rests on the belief that all students can learn. Other core beliefs include:

1. A challenging curriculum, effective instruction, and rigorous academic and behavior standards are essential to prepare students for the future.
2. Active, thoughtful, and caring involvement and commitment by all stakeholders, including students, parents, employees, and community members, are required to improve education in District 300's schools.
3. A school or site where stakeholders work together in a trusting manner is the basic unit for improvement, and the implementation of an improvement plan

reflecting thoughtful participation and ownership of the stakeholders increases opportunities for change and improvement.

4. Professional development, supervision, evaluation, and accountability increase opportunities for change and improvement.
5. Important and relevant information about improvement must be shared clearly and consistently within schools, throughout District 300, and throughout District 300 communities to develop understanding and support for productive change and improvement.
6. Resources must be used efficiently and effectively, while facilities must be safe, clean, attractive, and conducive to learning.

#### District Goals

Goal 1: Ensure student growth and individual achievement

Goal 2: Develop great teachers and leaders

Goal 3: Develop the whole child

Goal 4: Engage all stakeholders

Goal 5: Align resources equitably and efficiently

#### Drive 300 - Curriculum and Instruction Guiding Principles

Drive 300 encompasses the guiding principles that serve as our commitment to provide our students with purposeful and engaging learning experiences that ensure student success.

In District 300, we work in partnership with the student to define his or her success, while maintaining high expectations. As such, our curriculum focuses on teaching 21st century skills and providing innovative learning experiences for all students.

Drive 300's guiding principles focus on rigorous and relevant curriculum for all grade levels and all ranges of student ability that is aligned with state and national standards and prepares students for success in our global society. Our curriculum is research-based and vertically aligned from pre-kindergarten through 12th grade and reviewed through a continuous improvement model.

Quality instruction promotes active learning for all students and is supported by our teachers, data, and assessments. Through differentiated instruction, we incorporate higher-order thinking skills while meeting the diverse needs and abilities of each individual learner.

#### Key Goals

- High-performance students
- High-performance staff
- High-performance system

#### Key Areas of Focus

1. Teaching and learning
2. Attract and retain high quality employees
3. Resource allocation and equity
4. Public engagement
5. Systemic strategic planning
6. Define and set standards and focus on results
7. Advance Technology

#### Key Measures

Comprehensive measurement profile for all key goals

#### Action Plans

- District 300 Strategic Plan
- Individual School Improvement Plans

Every District 300 school has a team that meets throughout the year to develop and monitor their school plan. The team may include administrators, certified staff, non-certified staff and parents. School Improvement Plan goals include a focus on the academic areas of mathematics, English language arts, and science.

Our individual building school improvement efforts, combined with our District 300 Strategic Plan, represent our district's ongoing commitment to continuous improvement.

CROSS REF: 2:10 (School District Governance), 3:10 (Goals and Objectives), 6:10 (Educational Philosophy and Objectives)

ADOPTED: February 10, 2003

## *Document Status: Draft Update*

### BOARD OF EDUCATION

#### **2:20 Powers and Duties of the Board of Education; Indemnification**

The powers and duties of the Board of Education generally include:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board of Education policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, and dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#).
4. Directing, through policy, the Superintendent, in his or her charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation.
6. Letting contracts utilizing the public bidding procedure when required.
7. Providing, constructing, controlling, supervising, and maintaining adequate physical facilities.
8. Approving the curriculum, textbooks, and educational services.
9. Evaluating the educational program; and approving School Improvement and District Improvement Plans when they are required to be developed or revised.
10. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
11. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including hearing individual student suspension or expulsion cases brought before it.
12. Establishing attendance units within the District and assigning students to the schools.
13. Establishing the school year.
14. Providing student transportation services pursuant to State law.
15. Entering into joint agreements with other Boards of Education to establish cooperative educational programs or provide educational facilities.

16. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.
17. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred.
18. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Commented [OC2]: Updated in response to 105 ILCS 5/21B-85(a).

Commented [OC3]: Updated in response to 105 ILCS 5/21B-85(b).

#### Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless Board members, employees, volunteer personnel (pursuant to [105 ILCS 5/10-22.34](#), [10-22.34a](#) and [10-22.34b](#)), mentors of certified staff (pursuant to [105 ILCS 5/2-3.53a](#), [2-3.53b](#), and [105 ILCS 5/21A-5 et seq.](#)), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

#### LEGAL REF.:

[105 ILCS 5/10](#), [5/17-1](#), [5/21B-85](#), and [5/27-1](#).

[115 ILCS 5/](#), Ill. Educational Labor Relations Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

CROSS REF.: [1:10](#) (School District Legal Status), [1:20](#) (District Organization, Operations, and Cooperative Agreements), [2:10](#) (School District Governance), [2:80](#) (Board Member Oath and Conduct), [2:140](#) (Communications To and From the Board), [2:210](#) (Organizational Board of Education Meeting), [2:240](#) (Board Policy Development), [4:60](#) (Purchases and Contracts), [4:70](#) (Resource Conservation), [4:100](#) (Insurance Management), [4:110](#) (Transportation), [4:150](#) (Facility Management and Building Programs), [4:165](#) (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), [4:175](#) (Convicted Child Sex Offender; Screening; Notifications), [5:10](#) (Equal Employment Opportunity and Minority Recruitment), [5:30](#) (Hiring Process and Criteria),

5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: February 10, 2003

REVISED: February 26, 2007, May 9, 2011; November 12, 2012; August 11, 2015; May 28, 2019; January 28, 2020

## *Document Status: Draft Update*

### BOARD OF EDUCATION

#### **2:105 Ethics and Gift Ban**

##### Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any *political activity* during any *compensated time*, as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of his or her official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

##### Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee, shall intentionally solicit or accept any *gift* from any *prohibited source*, as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.

2. Anything for which the Board member or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. *Catered* means food or refreshments that are purchased ready to consume, which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. *Intra-governmental gift* means any gift given to a Board member or employee from another Board member or employee, and *inter-governmental gift* means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

#### Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board Attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

#### Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

*Political activity* means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, *compensated time* includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

*Prohibited source* means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

*Gift* means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

### Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

#### LEGAL REF.:

[105 ILCS 5/22-90](#) (final citation pending).

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

COMMUNITY UNIT SCHOOL DISTRICT 300 \SECTION 2 - BOARD OF EDUCATION \

**Commented [OC4]:** Reference added. Please note that [105 ILCS 5/22-90](#) (final citation pending), added by P.A. 102-327, bans high school guidance counselors from intentionally soliciting or accepting gifts from a *prohibited source*, narrowly defined as "any person who is employed by an institution of higher education or is an agent or spouse of or an immediate family member living with a person employed by an institution of higher education." Exceptions exist for certain circumstances, e.g., gifts from a relative or based on a personal friendship. A guidance counselor does not violate this law if he or she promptly takes reasonable action to return the gift to the prohibited source or donates the gift or an amount equal to its value to a tax exempt charity.

## Document Status: Draft Update

### BOARD OF EDUCATION

#### 2:110 Qualifications, Term, and Duties of Board Officers

The Board of Education officers are: President, Vice President, and Secretary. These officers are elected or appointed by the Board at its organizational meeting.

##### President

The Board of Education elects a President from its members for a two-year term. The duties of the President are:

1. Preside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments;
4. Attend and observe any Board committee meeting at his or her discretion;
5. Represent the Board on other boards or agencies;
6. Sign official District documents requiring the President's signature, including Board Minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act;
10. Administer the oath of office to new Board members; ~~and~~
11. Serve as or appoint the Board's official spokesperson to the media; ~~and~~
12. Except when the Board President is the subject of a complaint of sexual harassment, a witness, or otherwise conflicted, appoint a qualified outside investigator to conduct an independent review of allegations of sexual harassment made against a Board member by another Board member or elected official; ~~and~~
13. Consult with Superintendent on Board agendas; ~~and~~
14. Ensure that the fingerprint-based criminal history records information checks and/or screenings required by State law and policy 5:30, *Hiring Process and Criteria*, is completed for the Superintendent.

**Commented [OC5]:** Updated to reflect changes to 5 ILCS 120/7, amended by P.A. 101-640, permitting public bodies to meet remotely without a quorum physically present at the meeting location during a public health emergency.

**Commented [OC6]:** Please note that the School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. D300 delegates this task in the hiring process to a human resources department.

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

If the President is absent from any meeting, the Vice President shall preside at said meeting.

In the event the President becomes incapacitated or chooses not to serve as President, an election for President shall be held at the next regularly scheduled meeting.

#### Vice President

The Board of Education elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

- the office of President is vacant;
- the President is absent; or
- the President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by special Board election of a current Board member.

#### Secretary

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep meeting minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the Regional Superintendent;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature;
9. Maintain Board policy and such other official documents as directed by the Board, and.
10. Temporarily preside at a Board of Education meeting in the absence of the President and Vice President. The Secretary's sole function shall be to call for the election of President (in case of failure of succession) or a President Pro Tempore in the case of the absence of the President.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the office. A permanent vacancy in the office of Secretary is filled by special Board election of a current Board member.

#### Recording Secretary

The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

#### Treasurer

The Treasurer of the Board shall be either a member of the Board who serves a one-year term or a non-Board member who serves at the Board's pleasure. A Treasurer who is a Board member may not be compensated. A Treasurer who is not a Board member may be compensated provided it is established before the appointment. The Treasurer must:

1. Be at least 21 years old;
2. Not be a member of the County Board of School Trustees; and
3. Have a financial background or related experience, or 12 credit hours of college-level accounting.

The Treasurer shall:

1. Be bonded to an amount which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Office of the Treasurer is filled by Board appointment.

LEGAL REF.:

[5 ILCS 120/7](#) and [420/4A-106](#).

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, 5/10-21.9, ~~and 5/17-1~~, and 5/21B-85.

CROSS REF.: 2:80 (Board Member Oath and Conduct, 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational Board of Education Meeting), 2:220 (Board of Education Meeting Procedure)

ADOPTED: February 10, 2003

REVISED: December 11, 2006; April 14, 2008; November 9, 2009; May 9, 2011; November 12, 2012; May 12, 2014; September 24, 2019; January 28, 2020

## *Document Status: Draft Update*

### BOARD OF EDUCATION

#### **2:120 Board Member Development**

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for member orientation and development. Board members have an equal opportunity to attend state and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent educational materials, publications, and notices of training or development.

#### Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, ~~and fiduciary responsibilities, and (beginning in the fall of 2023)~~ trauma-informed practices for students and staff within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

**Commented [OC7]:** 105 ILCS 5/10-16a, amended by P.A. 102-638. See 105 ILCS 5/10-16a(b-5) for the required and recommended elements of the training regarding trauma-informed practices.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

### Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

### New Board Member Orientation

The following steps are taken to orient newly elected or appointed Board of Education members:

1. The Board President or designee shall arrange a meeting with new Board member(s) for the purpose of explaining and answering questions about Board processes and procedures.
2. The Superintendent or designee shall arrange a meeting of the Board President, the Superintendent, and the new member for the purpose of answering questions and acquainting the member with the District.
3. The Superintendent shall give each new Board of Education member copies of the Board of Education Policy Manual, the Board of Education meetings, and other helpful information including material explaining the Board of Education's roles and responsibilities.
4. The Board President may request a veteran Board member to mentor a new member.
5. New members are encouraged to attend workshops for new members conducted by the Illinois Association of Board of Educations.

### Candidates

The Superintendent or designee shall invite all current candidates for the office of Board of Education member to attend (1) Board of Education meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#).

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Ethics), 2:125 (Board Member Compensation; Expenses)

ADOPTED: March 12, 2012

REVISED: October 15, 2013; February 28, 2017; May 28, 2019

## *Document Status: Draft Update*

### BOARD OF EDUCATION

#### **2:220 Board of Education Meeting Procedure**

##### Agenda

The Board President is responsible for focusing the Board meetings' agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board of Education action. Any board member may request the withdrawal of any item under the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board of Education members to the Superintendent or the President shall be placed on the agenda. District residents may suggest inclusions on the agenda. Discussion items may be added to the agenda upon unanimous approval of those Board members present. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent or designee shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

##### Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present" is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," however, is not counted as a "yea" or "nay" in determining whether a measure has been passed by the Board.

The sequence for casting votes shall be that the Board member making the motion will vote first, the one seconding the motion will vote second, and then the ~~sequence shall be alphabetical for~~ the remainder of the Board.

**Commented [OC8]:** It is not the Board's current practice to vote in alphabetical order.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes.

Any Board of Education member may request that his/her vote be recorded and, with the approval of the other Board members, may append a statement indicating the reason for the vote.

### Minutes

The Secretary shall keep written minutes of all Board of Education meetings, which shall be signed by the President and the Secretary.

The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting;
7. A record of all motions, the members making the motion and the second; and
8. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education at its next regularly-scheduled Board meeting for approval or modification. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

The Board of Education shall, ~~at least semi-annually~~ every six months, or as soon after as is practicable, meet in closed session to review the closed session minutes. The Board shall determine and report in an open meeting whether: (1) there continues to be a need for confidentiality as to all or part of the closed session minutes, or (2) the minutes, or portion thereof no longer require confidential treatment and shall be available for public inspection. This is also referred to as a semi-annual review.

**Commented [OC9]:** Required by 5 ILCS 120/2.06(d), amended by P.A. 102-653. If a board is unable to conduct the review every six months, it must do so as soon after as is practicable, taking into account the nature and meeting schedule of the board. A board may also conduct the review more frequently.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Secretary. Open meetings' minutes are available for inspection during regular office hours within 10 days after the Board's approval, in the office of the Superintendent or designee, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

#### Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

#### Communications

Agendas shall be provided to media via electronic means and posted to the District's website at least 48 hours in advance of all Board meetings. Agendas also must be posted to the front door of the meeting location and the Central Office, which may be the same place. Each July, the press shall be provided with a scheduled list of all Board meetings and Board Committee meetings for the year via electronic means. This list shall also be posted to the District website.

#### Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board of Education shall constitute a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member, who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

#### No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

#### Rules of Order

The Board President, as the presiding officer, will use *Robert's Rules of Order Newly Revised* as a guide when a question arises concerning procedure.

#### Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board of Education meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

[5 ILCS 120/2a](#), [120/2.02](#), [120/2.05](#), [120/2.06](#), and [120/7](#).

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

ADOPTED: February 10, 2003

REVISED: December 11, 2006; May 10, 2010, August 8, 2011; November 12, 2012; February 28, 2017; January 28, 2020; August 25, 2020



<p><i>After a closed meeting:</i>          Superintendent,          Recording Secretary,          or Board Secretary</p>	<p><b>For Verbatim Recordings:</b></p> <p>Takes possession of the audio recording of the closed meeting and labels it with identification information, specifically the date and items discussed.</p> <p>Adds the identification information contained on the audio recording's label to a cumulative list of closed meeting recordings.</p> <p>As soon as possible, puts the recording of the closed meeting in the previously identified secure location for storing recordings of closed meetings.</p> <p>Upon request of a Board member:</p> <ol style="list-style-type: none"> <li>1. Provides access to the verbatim recordings minutes at a reasonable time and place without disrupting District operations;</li> <li>2. Supervises the access to the closed session minutes or delegates it to one of the following individuals in the District:             <ol style="list-style-type: none"> <li>a. The Recording Secretary,</li> <li>b. The Superintendent or designated administrator, or</li> <li>c. Any elected Board member; and</li> </ol> </li> <li>3. Logs the access to the recordings in 2:220-E7, <i>Access to Closed Meeting Minutes and Verbatim Recordings</i>.</li> </ol> <p><b>For Closed Meeting Minutes:</b></p> <p>Prepares written closed meeting minutes that include:</p> <ul style="list-style-type: none"> <li>• The date, time, and place of the closed meeting</li> <li>• The Board members present and absent</li> <li>• A summary of discussion on all matters proposed or discussed</li> <li>• The time the closed meeting was adjourned</li> </ul> <p>Upon request of a Board member:</p> <ol style="list-style-type: none"> <li>1. Provides access to the closed session minutes at a reasonable time and place without disrupting District operations;</li> <li>2. Supervises the access to the closed session minutes or delegates it to one of the following individuals in the District:             <ol style="list-style-type: none"> <li>a. The Recording Secretary,</li> <li>b. The Superintendent or designated administrator, or</li> <li>c. Any elected Board member; and</li> </ol> </li> <li>3. Logs the access in 2:220-E7, <i>Access to Closed Meeting Minutes and Verbatim Recordings</i>.</li> </ol>
<p><i>After a closed meeting:</i>          School Board</p>	<p>Approves the previous closed meeting minutes at the next open meeting.</p>

<i>In preparation for the semi-annual review:</i>	Every six months, the Superintendent prepares a recommendation concerning the continued need for confidential treatment of all of the Board's closed meeting minutes; includes this recommendation in packet for the meeting in which the Board will conduct its semi-annual review.  This step is in preparation of the Board's meeting to decide whether the need for confidential treatment of specific closed meeting minutes continues to exist.	<b>Commented [OC11]:</b> Required by 5 ILCS 120/2.06(d), amended by P.A. 102-653. <i>Semi-annual</i> means every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the board.
Superintendent or designee	If the Board wants to discuss closed meeting minutes in closed session, places "review of unreleased closed meeting minutes" on a closed meeting agenda.  Places "result of Board's review of unreleased closed meeting minutes" as an item on a subsequent open meeting agenda.	
<i>In preparation for the semi-annual review:</i>  Individual Board members	Before the meeting in which the Board will conduct its semi-annual review, examines the material supplied by the Superintendent.  Individual Board members should consider: (1) the Superintendent's recommendation, (2) the recommendation of the Board Attorney, (3) other Board members' opinions, (4) the minutes themselves, and/or (5) whether the minutes would be exempted from public disclosure under the Illinois Freedom of Information Act.	
<i>During the semi-annual review:</i>  School Board	The Board decides in open session whether: (1) the need for confidentiality still exists as to all or part of closed meeting minutes, or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.  The Board may have an earlier meeting in closed session to discuss the continued need for confidential treatment.	
<i>After the semi-annual review:</i>  Superintendent or designee	Re-labels and re-files closed meeting minutes as appropriate.	
<i>Monthly:</i>  Board President	Adds "destruction of closed meeting audio recording" as an agenda item to an upcoming open meeting.	
<i>Monthly:</i>  School Board	Approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist.	

LEGAL REF.: 5 ILCS 120, [Open Meetings Act](#)

## Document Status: Draft Update - Rewritten

### Board of Education Meeting Procedure

Commented [OC12]: Updated for continuous improvement.

## 2:220-E8 Exhibit - Board of Education Records Maintenance Requirements and FAQs

*Title has been updated. Original Title: School Board Records Maintenance Requirements and FAQs*

### Open Meetings Act

The Open Meetings Act (OMA) requires public bodies to “keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording.” 5 ILCS 120/2.06(a). Minutes must include, but are not limited to: (1) the date, time, and place of the meeting; (2) the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and (3) a summary of discussion on all matters proposed, deliberated, or decided, and record of any votes taken. *Id.*

The remainder of Section 2.06 addresses the approval of open meeting minutes, the treatment of verbatim recordings of closed meetings, the semi-annual review of closed meeting minutes, the confidential nature of closed meeting minutes, and the right of persons to address public officials under rules established and recorded by the public body. The requirements of Section 2.06, as well as OMA requirements pertaining to Board agendas, are included in policy 2:220, *Board of Education Meeting Procedure*.

Exhibit 2:220-E3, *Closed Meeting Minutes*, provides a sample template for keeping closed meeting minutes that incorporates the requirements of Section 2.06 of OMA. It also includes an area to designate if the Board has determined, pursuant to Section 2.06(d), that the closed meeting minutes no longer need confidential treatment.

Exhibit 2:220-E4, *Open Meeting Minutes*, contains an ~~open meeting minute's~~ protocol ~~for open meeting minutes~~ that incorporates the requirements of Section 2.06 of OMA. It also provides a sample template for keeping open meeting minutes.

Exhibit 2:220-E5, *Semi-Annual Review of Closed Meeting Minutes*, contains a process for implementing the semi-annual review of closed meeting minutes, and exhibit 2:220-E6, *Log of Closed Meeting Minutes*, is designed to facilitate this semi-annual review ~~every six months, or as soon after as is practicable taking into account the nature and meeting schedule of the Board~~, 5 ILCS 120/2.06(d), amended by P.A. 102-653.

Exhibit 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*, contains a process for compliance with 105 ILCS 120/7(e), added by P.A. 101-640, when a board is meeting without a physical quorum present at the meeting location during a disaster declaration related to public health concerns.

### Local Records Act

The Local Records Act (LRA) provides that public records, including “any book, paper, map, photograph, digitized electronic material, or other official documentary material, regardless of physical form or characteristics, made, produced, executed or received by any agency or officer pursuant to law or in connections with the transaction of public business and preserved or appropriate for preservation by such agency or officer” must be preserved unless the State Local Records Commission has given permission to destroy those records. 50 ILCS 205/3 and 7. Board records,

including agendas, meeting packets and meeting minutes, fall into this definition.

Public bodies located in Cook County must work with the Local Records Commission of Cook County to determine how long they must retain public records. Public bodies located outside of Cook County must work with the Downstate Local Records Commission to determine how long they must retain public records.

Policy 2:250, *Access to District Public Records*, contains a subhead entitled **Preserving Public Records** which provides as follows:

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the Board of Education or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

See the sample policy, 2:220, *Board of Education Meeting Procedure*, for all relevant footnotes. Also see administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*, for recommendations regarding school district records retention protocols and links to web-based record management resources.

Open Meeting Minutes

Are <b>wa</b> you required to approve them?	Must they be semi-annually reviewed?	May <b>wa</b> you release them to the public?	May <b>wa</b> you destroy them?
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<p>Yes, within 30 days or at the next subsequent meeting, whichever is later.</p> <p><i>A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. 5 ILCS 120/2.06(b).</i></p>	<p>No.</p> <p>Unlike the closed meeting requirement, OMA does not contain semi-annual review requirements for open meeting minutes.</p>	<p>Yes, must within 10<sup>4en</sup> days after minutes are approved.</p> <p><i>The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting. 5 ILCS 120/2.06(b).</i></p>	<p>No.</p> <p>There is no OMA provision permitting the destruction of open meeting minutes, and they must be preserved unless the State Local Records Commission has given permission to destroy them.</p> <p>If a public body would like to destroy open meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction.</p>
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Open Meeting Verbatim Recordings

Are <b>you</b> required to approve them?	Must they be semi-annually reviewed?	May <b>you</b> release them to the public?	May <b>you</b> destroy them?
<p>No.</p> <p>OMA does not require public bodies to approve verbatim recordings of open meetings.</p>	<p>No.</p> <p>Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, <i>unless the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e).</i></p>	<p>Yes.</p> <p>Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, <i>unless the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e).</i> If a public body makes verbatim recordings of open meetings,</p>	<p>Open meeting verbatim recordings made of meetings held without the physical presence of a quorum of a public body during a disaster declaration related to public health concerns may be destroyed after 18 months if prerequisites are met. (See Closed Meeting Verbatim Recordings subhead below.)</p>

	<p>OMA does not contain semi-annual review requirements for open meeting verbatim recordings.</p>	<p>then such recordings are subject to public disclosure pursuant to the Freedom of Information Act, 5 ILCS 140/</p>	<p><i>If public bodies holding open meetings under this subsection (e) must also keep a verbatim record of all their meetings in the form of an audio or video recording.</i>  <i>Verbatim records made under this paragraph (3) shall be made available to the public under, and are otherwise subject to, the provisions of Section 2.06, 5 ILCS 120/2.06 (3).</i>  <i>Possibly, in all other cases, if a public body would like to destroy open meeting verbatim recordings, then it must comply with the LRA and work with its Local Records Commission.</i></p>
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Closed Meeting Minutes

Are <b>you</b> required to approve them?	Must they be semi-annually reviewed?	May <b>you</b> release them to the public?	May <b>you</b> destroy them?
<p>Yes.</p> <p>OMA does not directly state public bodies are required to approve closed meeting minutes, nor does it set a time frame for such approval. However, OMA Section 2.06(d) requires public bodies to meet at least semi-annually to "review minutes of all closed meetings." 5 ILCS 120/2.06(d).</p> <p>Moreover, OMA Section 2.06(c) specifically allows the destruction of closed meeting verbatim recordings only if certain conditions are met, one of which is that "the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this</p>	<p>Yes.</p> <p><i>Each public body shall periodically, but not less than semi-annually, meet to review all existing minutes of all prior closed meetings (this includes records from all time that the board has been in existence).</i>  <i>Meetings to review minutes shall occur every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of</i></p>	<p>Yes, if prerequisites are met.</p> <p><i>Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. 5 ILCS 120/2.06(f).</i></p>	<p>No.</p> <p>There is no OMA provision permitting the destruction of closed meeting minutes, and they must be preserved unless the State Local Records Commission has given permission to destroy them.</p> <p>In addition: <del>per OMA Section 2.06(f), as amended by P.A. 99-515</del></p> <p><i>No minutes of meetings closed to the public shall be removed from the public body's main office or official storage location, except by vote of the public body or by court order. 5 ILCS 120/2.06(f).</i></p> <p>If a public body would like to destroy closed meeting</p>

<p>Section. 5 ILCS 120/2.06(c) (2). Both of these tasks would be difficult to achieve if closed meeting minutes were not first approved.</p> <p>One practice is to approve closed meeting minutes within the same time frame that open meeting minutes are approved – within 30 days of the meeting or at the next subsequent meeting, whichever is later.</p>	<p><i>those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.</i> 5 ILCS 120/2.06(d) amended by P.A. 102-653.</p>		<p>minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction.</p>
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Closed Meeting Verbatim Recordings

<p>Are <b>we</b> you required to approve them?</p>	<p>Must they be semi-annually reviewed?</p>	<p>May <b>we</b> you release them to the public?</p>	<p>May <b>we</b> you destroy them?</p>
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<p>No.</p> <p>OMA does not require approval of closed meeting verbatim recordings.</p>	<p>No.</p> <p>OMA does not require semi-annual review of closed meeting verbatim recordings.</p>	<p>Possibly but unlikely.</p> <p><i>Unless the public body has made a determination that the verbatim recording no longer requires confidential treatment or otherwise consents to disclosure, the verbatim record of a meeting closed to the public shall not be open for public inspection or subject to</i></p> <p>consents to disclosure, the verbatim record of a meeting closed to the public shall not be open for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce this Act. 5 ILCS 120/2.06(e).</p> <p>But see <a href="#">Kodish v. Oakbrook Terrace Fire Protection District</a> (235 F.R.D. 447 (N.D. Ill. 2006)), where a federal district court ordered that closed meeting verbatim recordings be disclosed to the Plaintiff in discovery because his primary claim was brought under federal law.</p>	<p>Yes, after 18 months if prerequisites are met.</p> <p><i>The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after: 1.) the public body approves the destruction of a particular recording; and 2.) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section. 5 ILCS 120/2.06(c).</i></p> <p>In addition, per OMA Section <del>2.06(f)</del>, as amended by P.A. 99-515:  No verbatim recordings shall be recorded or removed from the public body's main office or official storage location, except by vote of the public body or by court order. 5 ILCS 120/2.06(e).</p>
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## *Document Status: Draft Update*

### BOARD OF EDUCATION

#### **2:260 Uniform Grievance Procedure**

Students, parents, guardians, employees, or community members should notify any District Complaint Manager if they believe that the Board of Education, its employees, or its agents have violated their rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101 et seq.](#)
2. Title IX of the Education Amendments of 1972, [20 U.S.C. §1681 et seq.](#), excluding Title IX sexual harassment complaints governed by policy 2:265, *Title IX Sexual Harassment Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791 et seq.](#)
4. Title VI of the Civil Rights Act, [42 U.S.C. §2000d et seq.](#)
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), [42 U.S.C. §2000e et seq.](#)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, [5 ILCS 430/70-5\(a\)](#); Illinois Human Rights Act, [775 ILCS 5/](#); and Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (Title IX sexual harassment complaints are addressed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

#### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

#### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

#### Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same sex. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with the parent(s)/guardian(s) of a student. The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.

#### Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student, under 18 years of age, the Complaint Manager will notify his or her parents/guardians that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, of this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

#### Decision and Appeal

Within five school business days after receiving the Complainant and the accused by ~~first class U.S. mail~~ registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

**Commented [OC13]:** Using a delivery method that allows the district to verify the date of receipt is a best practice.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board of Education by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board of Education.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by first class U.S. mail, registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

#### Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

#### **Nondiscrimination Coordinator:**

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Colleen O'Keefe, Chief Legal Counsel  
2550 Harnish Dr., Algonquin, IL 60102  
[TitleIX@D300.org](mailto:TitleIX@D300.org)  
847-551-8321

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#### **Complaint Managers:**

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Eberto Mora, Assistant Superintendent of Human Resources  
2550 Harnish Dr., Algonquin, IL 60102  
[Eberto.Mora@D300.org](mailto:Eberto.Mora@D300.org)  
847-551-8300  
Everlean Dodson, Legal Coordinator  
2550 Harnish Dr., Algonquin, IL 60102  
[TitleIX@D300.org](mailto:TitleIX@D300.org)  
847-551-8321

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LEGAL REF.:

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

20 U.S.C. §1232g, Family Education Rights Privacy Act.

20 U.S.C. §1400, The Individuals with Disabilities Education Act.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.~~Age Discrimination in Employment Act;~~

29 U.S.C. §621 et seq., Age Discrimination in Employment Act.

29 U.S.C. §791 et seq., Rehabilitation Act of 1973.

29 U.S.C. §2612, Family and Medical Leave Act.

42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act.

42 U.S.C. §2000e et seq., Equal Employment Opportunities Act (Title VII of the Civil Rights Act).

42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

~~Americans With Disabilities Act,~~ 42 U.S.C. §12101 et seq., Americans With Disabilities Act.

~~Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.~~

~~Equal Pay Act, 29 U.S.C. §206(d).~~

~~Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.~~

105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75 (final citation pending), 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

5 ILCS 415/10(a)(2), Government Severance Pay Act.

5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

~~Illinois Genetic Information Privacy Act,~~ 410 ILCS 513/, Ill. Genetic Information Privacy Act.

~~Illinois Whistleblower Act, 740 ILCS 174/~~ Whistleblower Act.

~~740 ILCS 175/~~ Ill. False Claims Act.

~~Illinois Human Rights Act, 775 ILCS 5/~~ Ill. Human Rights Act.

~~Victims' Economic Security and Safety Act, 820 ILCS 180/~~ Victims' Economic Security and Safety Act, 56 Ill.Admin.Code Part 280.

~~Equal Pay Act of 2003, 820 ILCS 112/~~ Equal Pay Act of 2003.

~~Employee Credit Privacy Act, 820 ILCS 70/~~ Employee Credit Privacy Act, 70/10(b), and 70/25

~~23 Ill.Admin.Code §§1.240, and 200.40,~~ 226.50, and 226.570.

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:170 (Title I Programs), 6:260 (Complaints about Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

ADOPTED: February 10, 2003

REVISED: January 14, 2008; August 24, 2009; April 26, 2010, August 8, 2011; March 12, 2012; December 8, 2015; September 26, 2017; February 13, 2018; June 26, 2018; January 28, 2020; August 25, 2020

## Document Status: Draft Update

### GENERAL SCHOOL ADMINISTRATION

#### 3:40 Superintendent

##### Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of District schools in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law, including the special reporting responsibilities in policy 5:90, *Abused and Neglected Child Reporting*. The Superintendent is authorized to develop administrative procedures to implement Board of Education policy.

The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board of Education policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

##### Qualifications and Appointment

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Within one year of being employed, the Superintendent must reside within the District.

When the office of the Superintendent becomes vacant, the Board of Education will conduct a search to find the most capable person for the position. Qualified staff members who apply for the position will be considered for the vacancy.

##### Evaluation

**Commented [OC14]:** Updated in response to the General Assembly's focus on resolving Educator Misconduct. 105 ILCS 5/10-21.9(e-5), amended by P.A. 102-552, requires these notifications and provides superintendents immunity from any liability, whether civil or criminal or that otherwise might result by complying with the statute.

The Board of Education will evaluate the Superintendent's performance and effectiveness according to the terms contained in the Superintendent's employment agreement. A specific time should be designated for a formal evaluation session with all Board of Education members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, additional schooling, and in-service training.

#### Compensation and Benefits

The Board of Education and the Superintendent shall enter into a contract that conforms to this policy and State law. This contract shall govern the employment relationship between the Board of Education and the Superintendent.

#### LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-21.9, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.

5 ILCS 120/7.3, Open Meetings Act.

23 Ill.Admin.Code §§1.310, 1.705, and 25.355.

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions)

ADOPTED: February 10, 2003

REVISED: December 14, 2009; June 25, 2012; October 13, 2015; January 26, 2021

## *Document Status: Draft Update*

### GENERAL SCHOOL ADMINISTRATION

#### **3:50 Administrative Personnel Other than the Superintendent**

##### Duties and Authority

The Board of Education establishes District administrative and supervisory positions in accordance with the District's needs and State law. This policy applies to all administrators other than the Superintendent, including without limitation, Building Principals. The general duties and authority of each administrative or supervisory position are approved by the Board, upon the Superintendent's recommendation, and contained in the respective position's job description. In the event of a conflict, State law and/or the administrator's employment agreement shall control.

##### Qualifications

All administrative personnel shall be appropriately licensed and shall meet all applicable requirements contained in State law and Illinois State Board of Education rules.

##### Evaluation

The performance of all administrative personnel will be evaluated by the Superintendent or designee; the Superintendent shall make employment and salary recommendations to the Board of Education.

Administrators shall annually present evidence to the Superintendent of professional growth through attendance at educational conferences, additional schooling, in-service training and through participation in the general development and improvement of the school program.

##### Administrative Work Year

The administrators' work year shall be the same as the District's fiscal year, July 1 through June 30, unless otherwise stated in the employment agreement. In addition to legal holidays, as approved by the Board, the administrators shall have vacation periods as approved by the Superintendent or designee. All administrators shall be available for work when their services are necessary.

##### Compensation and Benefits

The Board and each administrator shall enter into an employment agreement that complies with Board policy and State law. The terms of an individual employment contract, when in conflict with this policy, will control.

The Board of Education will consider the Superintendent's recommendations when setting compensation for individual administrators. These recommendations should be presented to the Board of Education.

Unless stated otherwise in individual employment contracts, all benefits and leaves of absence available to teaching personnel are available to administrative personnel.

LEGAL REF:

[105 ILCS 5/10-21.4a](#), [5/10-23.8a](#), [5/10-23.8b](#), [5/21B](#), and [5/24A](#).  
[23 Ill.Admin. Code §§1.310, 1.705, 50.300](#); and [Parts 25 and 29](#).

CROSS REF: [3:60 \(Administrative Responsibility of the Building Principal\)](#), [4:165 \(Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors\)](#), [4:175 \(Convicted Child Sex Offender; Screening; Notifications\)](#), [5:30 \(Hiring Process and Criteria\)](#), [5:90 \(Abused and Neglected Child Reporting\)](#), [5:120 \(Employee Ethics; Conduct; and Conflict of Interest\)](#), [5:150 \(Personnel Records\)](#), [5:210 \(Resignations\)](#), [5:250 \(Leaves of Absence\)](#), [5:290 \(Employment Termination and Suspensions\)](#)

ADOPTED: October 13, 2015

**Commented [OC15]:** The Cross References are updated in response to the General Assembly's focus on resolving Educator Misconduct.

## *Document Status: Draft Update*

### GENERAL SCHOOL ADMINISTRATION

#### **3:60 Administrative Responsibility of the Building Principal**

##### Duties and Authority

Building Principals are the chief administrators of their assigned schools. The primary responsibility of Building Principals is the development and improvement of instruction. A majority of the Principal's time shall be spent on curriculum and staff development through formal and informal activities, establishing clear lines of communication regarding school goals, accomplishments, practices, and policies with parents and teachers. Building Principals are responsible for management of their staff, maintenance of the facility and equipment, administration of the educational program, control of the students attending the school, management of the school's budget, communication between the school and the community, and reporting criminal offenses.

Each Building Principal and Assistant Principal shall complete State law requirements to be a prequalified evaluator before conducting an evaluation of a teacher or assistant principal.

##### Evaluation Plan

The Superintendent or designee shall implement an evaluation plan for Principals and Assistant Principals that complies with [Section 24A-15 of the School Code](#) and relevant Illinois State Board of Education rules. Using that plan, the Superintendent or designee shall evaluate each Building Principal and Assistant Principal. The Superintendent or designee may conduct additional evaluations.

##### Qualifications and Other Terms and Conditions of Employment

Qualifications and other terms and conditions of employment are found in Board policy 3:50, *Administrative Personnel Other Than the Superintendent*.

##### LEGAL REF.:

10 ILCS 5/4-6.2

105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, and 5/24A-15.

10 ILCS 5/4-6.2, Election Code.

105 ILCS 127/, School Reporting of Drug Violations Act.  
23 Ill.Admin.Code Parts 35 and 50, Subpart D.

CROSS REF.: 3:50 (Administrative Personnel Other Than the Superintendent), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:250 (Leaves of Absence), 5:290 (Employment Termination and Suspensions)

ADOPTED: February 10, 2003

REVISED: February 26, 2007; October 11, 2011; February 13, 2012; January 13, 2014;  
October 13, 2015; September 24, 2019

**Commented [OC16]:** The Cross References are updated in response to the General Assembly's focus on resolving Educator Misconduct.

## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:60 Purchases and Contracts**

The Superintendent or designee shall manage the District's purchases and contracts in accordance with the law, the standards set forth in this policy, and other applicable Board of Education policies.

##### Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with applicable federal and State Illinois law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below;

1. Supplies, materials, contractual services, construction related to renovations, or work involving an expenditure in excess of the maximum dollar amount set by State law must comply with the State law bidding procedure, 105 ILCS 5/10-20.21, unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with 105 ILCS 5/19b-1 et seq.
4. Third party non-instructional services must comply with 105 ILCS 5/10-22.34c.

5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, , and photographic services, must comply with [103 ILCS 5/10-20.21](#)(b-5). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21](#)(b-10).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19](#)and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
  - a. In accordance with [105 ILCS 5/10-21.9](#)(f): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9](#)(c) and [5/21B-80](#)(c) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80](#)(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
  - b. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease if the employee will have direct, daily contact with one or more student(s); and (2) require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Department of Public Health rules or order of a local health official.
9. After 1-1-23, any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act.
10. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award.

**Commented [OC17]:** 410 ILCS 170/10(b), added by P.A. 102-242, eff. 1-1-23.

**Commented [OC18]:** C.F.R. §§200.318-200.327; 30 ILCS 708/. The Grant Accountability and Transparency Act (GATA) adopts the federal uniform guidance for all grants, unless the Office of the Governor grants an exception. 30 ILCS 708/55; 44 Ill.Admin.Code §7000.60.

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

Vendor/Contractor Conflict of Interest

Any vendor or contractor doing \$5,000 - \$25,000 in business with the District within a fiscal year shall not contribute to any political campaign that directly affects the District while doing business for the District or for a period of two years after completion of business with the District. Further, the District will not enter into significant business with a vendor or contractor that has contributed to a political campaign that directly affects the District within two years prior to commencing business. Any vendor or contractor that participates and is awarded a contract through the competitive bidding process is exempt from this policy.

LEGAL REF.:

2 C.F.R. Part 200.

105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq., and 5/24-5.

30 ILCS 708/, Grant Accountability and Transparency Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 130/, Prevailing Wage Act.

CROSS REF: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation) 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

ADOPTED: February 10, 2003

REVISED: June 26, 2006; January 14, 2008; November 24, 2008; May 26, 2009; August 10, 2009; December 12, 2011; August 11, 2014; August 11, 2015; February 28, 2017; January 28, 2020

## *Document Status: 5-Year-Review - Needs Review*

### OPERATIONAL SERVICES

#### **4:120 Food Services**

Good nutrition shall be promoted in the District's meal programs and in other food and beverages that are sold to students during the school day. The Superintendent shall manage a food service program that complies with this policy and is in alignment with Board of Education policy 6:50, *School Wellness*.

Food or beverage items sold to students as part of a reimbursable meal under federal law must follow the nutrition standards specified in the U.S. Dept. of Agriculture rules that implement the National School Lunch and Child Nutrition Acts. Schools being reimbursed for meals under these laws are *participating schools*.

The food service program in participating schools shall comply with the nutrition standards specified in the U.S. Dept. of Agriculture's *Smart Snacks rules* when it offers competitive foods to students on the school campus during the school day. *Competitive foods* are all food and beverages that are offered by any person, organization or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law. The food service programs in participating schools shall also comply with any applicable mandates in the Illinois State Board of Education's School Food Service rules implementing these federal laws and the Ill. School Breakfast and Lunch Program Act.

All revenue from the sale of any food or beverages sold in competition with the School Breakfast Program or National School Lunch Program to students in food service areas during the meal period shall accrue to the nonprofit school lunch program account.

#### LEGAL REF.:

B. Russell National School Lunch Act, [42 U.S.C. §1751](#) *et seq.*  
Child Nutrition Act of 1966, [42 U.S.C. §1771](#) *et seq.*  
[7 C.F.R. Parts 210](#) and [220](#), Food and Nutrition Service.  
[105 ILCS 125/](#).  
[23 Ill.Admin.Code Part 305](#), School Food Service.

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:50 (School Wellness)

ADOPTED: August 11, 2015

## Document Status: Draft Update

### OPERATIONAL SERVICES

#### 4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds.

##### Pesticides

Restricted use pesticides will not be applied on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, [225 ILCS 235/](#), and the Lawn Care Products Application and Notice Act, [415 ILCS 65/](#).

##### Coal Tar Sealant

Beginning on 1-1-23, before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

##### LEGAL REF.:

[105 ILCS 5/10-20.17a; 5/10-20.48.](#)

29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.700(b).

29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.

20 ILCS 3130/, Green Buildings Act.

[105 ILCS 5/10-20.17a; 5/10-20.48.](#)

**Commented [OC19]:** The Illinois Pesticide Act (415 ILCS 60/14 3.F., amended by P.A. 102-548) makes it unlawful to apply a restricted use pesticide on or within 500 feet of school property during normal hours, except for whole structure fumigation, and if the pesticide application information listed on the pesticide label is more restrictive than the law, then the more restrictive provision applies. *Normal school hours* means Monday through Friday from 7 a.m. until 4 p.m., excluding days when classes are not in session. The statute prohibits restricted pesticide applications during *normal hours* but defines *normal school hours*. This policy uses *normal school hours*. *State Restricted Pesticide Use* is defined as any pesticide use which the Director (Ill. Dept. of Agriculture or his or her authorized representative) determines, subsequent to public hearing, that an additional restriction for that use is needed to prevent unreasonable adverse effects.

**Commented [OC20]:** 410 ILCS 170(a)(1)-(4), added by P.A. 102-242, eff. 1-1-23, requires schools to provide written or telephonic notification to employees and parents/guardians of students prior to any application of a coal tar-based sealant product or a high polycyclic aromatic hydrocarbon sealant product. Written notifications must: (1) be included in newsletters, bulletins, calendars, or other correspondence currently published by the district (this is the only prong of written notice that is permissive); (2) be given at least 10 business days before the application and should identify the intended date and location of the application of the coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant; (3) include the name and telephone contact number for the school or day care center (if the district has one) personnel responsible for the application; and (4) include any health hazards associated with coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product, as provided by a corresponding safety data sheet.

105 ILCS 135/, Toxic Art Supplies in Schools Act.

105 ILCS 140/, Green Cleaning School Act.

225 ILCS 235/, Structural Pest Control Act.

415 ILCS 60/14, Illinois Pesticide Act.

415 ILCS 65/, Lawn Care Products Application and Notice Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 255/, Toxic Substances Disclosure to Employees Act. (*inoperative*)

23 Ill.Admin.Code §1.330.

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

ADOPTED: February 10, 2003

REVISED: May 24, 2010; June 23, 2014; May 28, 2019

## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:170 Safety**

##### Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

##### School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act ([105 ILCS 128/](#)):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall

require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, of school support personnel, or a parent/guardian.

**Commented [OC21]:** 105 ILCS 128/20(c), amended by P.A. 102-395. While 105 ILCS 128/20(c) uses both *lockdown drill* and *walk-through lockdown drill*, the terms are synonymous. For brevity, this material uses the term *lockdown drill*. Schools must (1) notify parents/guardians in advance of any lockdown drill that involves student participation, and (2) allow parents/guardians to exempt their child(ren) from participating for any reason. For students who do not participate in the lockdown drill, districts must provide alternative safety education and instruction related to an active threat or active shooter event. For students who do participate in the lockdown drill, districts must allow them to ask questions related to it. Law enforcement may only run an active shooter simulation, including simulated gun fire drills, on school days when students are not present. 105 ILCS 128/20(c)(5)-(8), added by P.A. 102-395.

### Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act ([105 ILCS 128/](#)) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education (ISBE). [29 Ill.Admin.Code Part 1500.](#)

### Automated External Defibrillator (AED)

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one automated external defibrillator (AED) to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

### Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

### Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the ISBE.

2. Any student who is a victim of a violent criminal offense, as defined by [725 ILCS 120/3](#) that occurred on school grounds during regular school hours or during a school sponsored event.

#### Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Ill. Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

#### Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

#### LEGAL REF.:

[105 ILCS 5/10-20.2](#), [5/10-20.57](#), [5/18-12](#), and [5/18-12.5](#).

105 ILCS 128/, School Safety Drill Act; ~~implemented by~~ 29 Ill.Admin.Code Part 1500.

[210 ILCS 74/](#), Physical Fitness Facility Medical Emergency Preparedness Act.

[225 ILCS 320/35.5](#), Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 4:180 (Pandemic Preparedness; Management, and Recovery), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; May 26, 2009; May 10, 2010, August 8, 2011; March 12, 2012; June 10, 2013; June 23, 2014; February 13, 2018; May 28, 2019

## Document Status: Draft Update

### OPERATIONAL SERVICES

#### **4:175 Convicted Child Sex Offender; Screening; Notifications**

##### Persons Prohibited on School Property without Prior Permission

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board of Education, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent or designee shall supervise a child sex offender whenever the offender is in a child's vicinity. If a student is a sex offender, the Superintendent or designee shall develop guidelines for managing his or her presence in school.

##### Screening

The Superintendent or designee shall perform fingerprint-based criminal history records information checks and/or screenings required by State law or Board policy for employees; student teachers; students doing field or clinical experience other than student teaching; contractors' employees who have direct, daily contact with one or more children; and resource persons and volunteers. The Board President shall ensure that these checks are completed for the Superintendent. He or she shall take appropriate action based on the result of any criminal background check and/or screen.

##### Notification to Parents/Guardians

**Commented [OC22]:** The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. D300 delegates this task in the hiring process to a human resources department

**Commented [OC23]:** When a criminal sexual offense is committed or alleged to have been committed by a district employee or contractor, law enforcement shall immediately transmit a copy of the criminal history record information relating to the investigation of the offense/alleged offense to the superintendent. This transmission will occur either upon the superintendent's request or, if the law enforcement agency knows the offender/alleged offender is employed by a district, automatically. 725 ILCS 191/15, added by P.A. 102-652.

The Superintendent shall develop procedures for the distribution and use of information from law enforcement officials under the Sex Offender Community Notification Law and the Murderer and Violent Offender Against Youth Community Notification Law. The Superintendent or designee shall serve as the District contact person for purposes of these laws. The Superintendent and Building Principal shall manage a process for schools to notify the parents/guardians during school registration that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law. This notification must occur during school registration and at other times as the Superintendent or Building Principal determines advisable.

LEGAL REF.:

[20 U.S.C. §7926, Elementary and Secondary Education Act.](#)

20 ILCS 2635/, Uniform Conviction Information Act.

720 ILCS 5/11-9.3, [Criminal Code of 2012.](#)

[730 ILCS 152/](#), Sex Offender Community Notification Law.

[730 ILCS 154/75-105](#), Murderer and Violent Offender Against Youth Community Notification Law.

CROSS REF.: [2:110 \(Qualifications, Term, and Duties of Board Officers\)](#), [3:40 \(Superintendent\)](#), [3:50 \(Administrative Personnel Other Than the Superintendent\)](#), [3:60 \(Administrative Responsibility of the Building Principal\)](#), [4:165 \(Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors\)](#), [5:30 \(Hiring Process and Criteria\)](#), [5:260 \(Student Teachers\)](#), [6:250 \(Community Resource Persons and Volunteers\)](#), [8:30 \(Visitors to and Conduct on School Property\)](#), [8:100 \(Relations with Other Organizations and Agencies\)](#)

ADOPTED: June 23, 2014

REVISED: February 28, 2017

## Document Status: Draft Update

### GENERAL PERSONNEL

#### 5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race, color, religion, creed, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, or gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

**Commented [OC24]:** 775 ILCS 5/2-102(A), amended by P.A. 102-233. *Work authorization status* means the status of being a person born outside of the United States, and not a U.S. citizen, who is authorized by the federal government to work in the United States. 775 ILCS 5/2-101(L), added by P.A. 102-233.

**Commented [OC25]:** *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence) (or similar provision of the Criminal Code of 1961). 820 ILCS 180/10(2.5), added by P.A. 102-487.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

**Nondiscrimination Coordinator:**

Colleen O'Keefe, Chief Legal Counsel  
2550 Harnish Dr., Algonquin, IL 60102  
[TitleIX@D300.org](mailto:TitleIX@D300.org)  
847-551-8321

**Complaint Managers:**

Eberto Mora, Assistant Superintendent of Human Resources  
2550 Harnish Dr., Algonquin, IL 60102  
[Eberto.Mora@D300.org](mailto:Eberto.Mora@D300.org)  
847-551-8300

Everlean Dodson, Legal Coordinator  
2550 Harnish Dr., Algonquin, IL 60102  
[TitleIX@D300.org](mailto:TitleIX@D300.org)  
847-551-8321

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#)*et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#)*et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#)*et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#)*et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#)*et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#)*et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000e](#)*et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#)*et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000d](#)*et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e](#)(k), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#)*et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

775 ILCS 5/1-103, [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and 5/6-101, Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment, At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, January 14, 2008, October 16, 2008, May 24, 2010, August 8, 2011; March 12, 2012; May 12, 2014; August 11, 2015; February 28, 2017; July 7, 2020; August 25, 2020; October 26, 2021;

## Document Status: Draft Update

### GENERAL PERSONNEL

#### 5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

Commented [OC26]: 775 ILCS 5/2-102(A), amended by P.A. 102-233. *Work authorization status* means the status of being a person born outside of the United States, and not a U.S. citizen, who is authorized by the federal government to work in the United States. 775 ILCS 5/2-101(L), added by P.A. 102-233.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

#### Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct which has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

### Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

### Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names of the departments, office addresses, email addresses, and telephone numbers to contact with a report or complaint. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

### **Nondiscrimination Coordinator:**

Colleen O'Keefe, Chief Legal Counsel 2550 Harnish Dr., Algonquin, IL 60102 <a href="mailto:TitleIX@D300.org">TitleIX@D300.org</a> 847-551-8321
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### **Complaint Managers:**

Eberto Mora, Assistant Superintendent of Human Resources 2550 Harnish Dr., Algonquin, IL 60102 <a href="mailto:Eberto.Mora@D300.org">Eberto.Mora@D300.org</a> 847-551-8300 Everlean Dodson, Legal Coordinator 2550 Harnish Dr., Algonquin, IL 60102 <a href="mailto:TitleIX@D300.org">TitleIX@D300.org</a> 847-551-8321
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### Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681](#) *et seq.*), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

### Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

### Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

### Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

### LEGAL REF.:

~~Title VII of the Civil Rights Act of 1964~~; 42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.

~~Title IX of the Education Amendments of 1972~~; 20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

~~State Officials and Employees Ethics Act~~; 5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

~~Ill. Human Rights Act~~; 775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Burlington Industries v. Ellerth, 524 U.S. 742 (1998).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Oncale v. Sundowner Offshore Services, 523 U.S. 75 (1998).

Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).

Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

Vance v. Ball State University, 133 S. Ct. 2434 (2013).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: February 10, 2003

REVISED: October 16, 2008, May 10, 2010; October 15, 2013; August 11, 2015; February 13, 2018; June 26, 2018; July 7, 2020; August 25, 2020

## *Document Status: Draft Update*

### GENERAL PERSONNEL

#### **5:30 Hiring Process and Criteria**

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board of Education's approval. No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#).

Commented [OC27]: Reference added.

All applicants must complete a District application form in order to be considered for employment.

#### Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in his or her charge of the District's administration.

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area:**

The Superintendent shall develop and maintain a current, comprehensive job description for each position; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

#### Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful

superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, Regional Superintendent, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, ~~or for purposes of clarifying the information,~~ the Ill. Dept. of State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

**Commented [OC28]:** 105 ILCS 5/21B-85, amended by P.A. 102-552, requires a board to provide prompt written notice to the board of trustees of the Teachers' Retirement System of the State of Illinois (TRS) when it learns that any teacher has been convicted of a felony offense (which provides for a sentence of death or imprisonment for one year or more). The notice to TRS is limited to (1) the name of the license holder, (2) fact of conviction, (3) name and location of the court in which the conviction occurred, and (4) the assigned case number from the court.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, his or her employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law, including without limitation, investigation into or inquiry concerning: (1) credit history or report unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; (2) The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria; (3) The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation; (4) The District does not request or require an applicant to disclose wage or salary history as a condition of employment; (5) The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation; (6) claim(s) made or benefit(s) received under Workers' Compensation Act; and (7) access to an employee's or applicant's personal online account, such as social networking website, including a request for passwords to such accounts.

#### Physical Examinations

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area:**

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

The cost of the examination shall rest with the employee. Termination of employment may result for failure to supply medical proof that the employee is free from tuberculosis or for failure to present evidence of physical examination.

The Board may, from time to time, require an examination of any employee by a physician who is licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, as a basis for sick leave pay or for other job related reasons as determined by the Board. The Board of Education shall assume the expenses for such examinations.

Orientation Program

The District's staff may provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

Employee Responsibility for Observance of Rules and Regulations

All employees are expected to know and shall be responsible for observing all provisions of the law, all rules and regulations of the Board pertinent to their activities as employees of the District, observance of instructions and directions from the Board or administration, and all administrative regulations of the District. The rules and regulations of the Board are written to be consistent with the provision of state statutes.

LEGAL REF.:

42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.

15 U.S.C. § 1681 et seq., Fair Credit Reporting Act.

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, ~~5/10-22.34, 5/10-22.34b, 5/22-6.5, and 5/24-5.~~

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

~~Americans with Disabilities Act, 42 U.S.C. §12112, and 29 C.F.R. Part 1630.~~

~~Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.~~

~~Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.~~

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *aff'd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Teacher Aides, Coaches, and Bus Drivers)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 26, 2007; November 23, 2009; August 8, 2011; March 12, 2012; November 12, 2012; May 12, 2014; August 11, 2015; May 28, 2019; January 28, 2020

## Document Status: Draft Update

### GENERAL PERSONNEL

#### **5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition**

All District workplaces are drug- and alcohol-free workplaces.

All employees are prohibited from engaging in any of the following activities while on District premises or while performing work or being *on call* for the District:

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance, or being impaired by or under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred.
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred.
3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, [105 ILCS 5/22-33](#). The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms while working that decrease or lessen the employee's performance of the duties or tasks of the employee's job position listed in the Cannabis Regulation and Tax Act (CRTA).

Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation. State law protects the District from liability when it takes actions pursuant to a reasonable workplace drug policy, including but not limited to subjecting an employee or applicant to reasonable drug and alcohol testing, reasonable and nondiscriminatory random drug testing, discipline, termination of employment, or withdrawal of a job offer due to a failure of a drug test.

For purposes of this policy a controlled substance means a substance that is:

**Commented [OC29]:** 410 ILCS 705/10-50(e)(1), amended by P.A. 101-593, protects the district from liability for actions described in this sentence.

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, *District premises* means workplace as defined in the Cannabis Regulation and Tax Act (CRTA) in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. *School grounds* means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

As a condition of employment, each employee shall:

1. Abide by the terms of ~~the~~this Board policy respecting a drug- and alcohol-free workplace; and
2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five calendar days after such a conviction.

Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired.

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following:

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted.
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations.
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about:
  1. The dangers of drug abuse in the workplace,
  2. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
  3. The penalties that the District may impose upon employees for violations of this policy.

6. Remind employees that policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence.

#### E-Cigarette, Tobacco, and Cannabis Prohibition

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes, tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

~~Tobacco shall have~~has the meaning provided in 105 ILCS 5/10-20.5b.

~~Cannabis shall have~~has the meaning provided in the CRTA, 410 ILCS 705/1-10.

*E-Cigarette* is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

#### District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. In addition or alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

#### Disclaimer

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in policy 2:240, *Board Policy Development*.

#### LEGAL REF.:

42 U.S.C. §12114, Americans With Disabilities Act, ~~42 U.S.C. §12114~~.

21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15, Controlled Substances Act, 21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15.

41 U.S.C. §8101 et seq., Drug-Free Workplace Act of 1988, 41 U.S.C. §8101 et seq.

20 U.S.C. §7101 et seq., Safe and Drug-Free School and Communities Act of 1994, 20 U.S.C. §7101 et seq.

30 ILCS 580/, Drug-Free Workplace Act.

105 ILCS 5/10-20.5b.

410 ILCS 82/, Smoke Free Illinois Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 705/1-1 et seq., Cannabis Regulation and Tax Act.

720 ILCS 675, Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

21 C.F.R. Parts 1100, 1140, and 1143.

23 Ill.Admin.Code §22.20.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: June 10, 2013

REVISED: January 13, 2014; December 8, 2015; July 7, 2020

REVIEWED: August 25, 2020

## Document Status: Draft Update

### GENERAL PERSONNEL

#### 5:125 Personal Technology and Social Media; Usage and Conduct

##### Definitions

**Includes** - Means "includes without limitation" or "includes, but is not limited to."

**Social media** - Media for social interaction, using highly accessible communication techniques through the use of web-based and mobile technologies to turn communication into interactive dialogue. This includes *Facebook, LinkedIn, MySpace, Instagram, SnapChat, anonymous social media applications, email, Twitter, and YouTube.*

**Personal technology** - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes laptop computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g., iPads®, Kindle®, Microsoft Surface®, and other Android® platform or Windows® devices), smartphones (e.g., iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®), and other devices (e.g., iPod®).

##### Usage and Conduct

All District employees who use personal technology and/or social media shall:

1. Adhere to the high standards for **Professional and Appropriate Conduct** appropriate school relationships required by policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest* at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill. Admin. Code §22.20](#).

**Commented [OC30]:** Updated in response to the requirements of districts outlined in 105 ILCS 5/10-23.13 (*Erin's Law*), amended by P.A. 102-610.

2. Choose a District-provided or supported method to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.
5. Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee's obligations under policy 5:90, *Abused and Neglected Child Reporting Child Reporting*.
6. Not disclose student record information, including student work, photographs of students, names of students, or any other personally identifiable information about students, in compliance ~~Comply with policy 5:130, *Responsibilities Concerning Internal Information*. This means that personal technology and social media may not be used to share, publish, or transmit information about or images of students and/or District employees without proper approval. For District employees, proper approval may include implied consent under the circumstances.~~
7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

The Superintendent or Designee shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
  - a. Provide their building staff with a copy of this policy.
  - b. Inform their building staff about the importance of maintaining high standards in their school relationships.

- c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary action up to and including dismissal.
3. Build awareness of this policy with students, parents, and the community.
4. Ensure that ~~no one for~~ neither the District, nor anyone on its behalf, commits requests of an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the Facebook Password Law ~~employee or applicant access in any manner to his or her social networking website or requests passwords to such sites.~~
5. Periodically review this policy and any procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.:

[105 ILCS 5/21B-75](#) and [5/21B-80](#).

~~Ill. Human Rights Act, 775 ILCS 5/5A-102, Ill. Human Rights Act.~~

820 ILCS 55/10, Right to Privacy in the Workplace Act.

~~Code of Ethics for Ill. Educators, 23 Ill. Admin. Code §22.20, Code of Ethics for Ill. Educators.~~

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

[Mayer v. Monroe County Community School Corp.](#), 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

~~ADOPTED: June 9, 2014~~

## Document Status: Draft Update

### GENERAL PERSONNEL

#### 5:150 Personnel Records

##### Maintenance and Access to Records

The Superintendent or designee shall manage the maintenance of personnel records in accordance with State and federal law and Board of Education policy. Records, as determined by the Superintendent, are retained for all employment applicants, employees, and former employees given the need for the District to document employment-related decisions, evaluate program and staff effectiveness, and comply with government recordkeeping and reporting requirements. Personnel records shall be maintained in the District's administrative office, under the Superintendent's or designee's direct supervision.

Access to personnel records is available as follows:

1. An employee will be given access to his or her personnel records according to State law and guidelines developed by the Superintendent.
2. An employee's supervisor or other management employee who has an employment or business-related reason to inspect the record is authorized to have access.
3. Anyone having the respective employee's written consent may have access.
4. Access will be granted to anyone authorized by State or federal law to have access.
5. All other requests for access to personnel information are governed by Board policy 2:250, *Access to District Public Records*.

##### Prospective Employer Inquiries Concerning a Current or Former Employee's Job Performance

Commented [OC31]: Subheadings are added for clarity.

Commented [OC32]: Updated in response to 105 ILCS 5/10-23.13 (*Erin's Law*), amended by P.A. 102-610.

The Superintendent or designee shall manage a process for responding to inquiries by a prospective employer concerning a current or former employee's job performance. The Superintendent shall:

1. Execute the requirements in the Abused and Neglected Child Reporting Act whenever another school district asks for a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to Ill. Dept. of Children and Family Services (DCFS); and
2. Comply with the federal law prohibiting the District from providing a recommendation of employment for an employee, contractor, or agent that District knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, but the Superintendent or designee may follow routine procedures regarding the transmission of administrative or personnel files for that employee.

**Commented [OC33]:** Required by the Elementary and Secondary Education Act (ESEA) (20 U.S.C. §7926). On 6-27-2018, the U.S. Dept. of Education issued a *Dear Colleague Letter* stating that school policies must explicitly state this requirement.

When requested for information about an employee by an entity other than a prospective employer, the District will only confirm position and employment dates unless the employee has submitted a written request to the Superintendent or designee.

LEGAL REF.:

20 U.S.C. §7926.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 46/10, Employment Record Disclosure Act.

820 ILCS 40/, Personal Record Review Act.

23 Ill.Admin.Code §1.660.

CROSS REF.: 2:250 (Access to District Public Records), 5:90 (Abused and Neglected Child Reporting), 7:340 (Student Records)

## *Document Status: Draft Update*

### GENERAL PERSONNEL

#### **5:185 Family and Medical Leave**

##### Leave Description

Eligible employees may use unpaid family and medical leave, guaranteed by the federal Family and Medical Leave Act. The U.S. Department of Labor's rules (federal rules) implementing FMLA, as they may be amended from time to time, control FMLA leave.

During a single 12-month period, an eligible employee's FMLA leave entitlement may be extended to a total of 26 weeks of unpaid leave to care for a covered servicemember (defined in the federal rules) with a serious injury or illness. The "single 12-month period" is measured forward from the date the employee's first FMLA leave to care for the covered servicemember begins.

Other available paid vacation, personal, or family leave will be substituted for family and medical leave necessitated by birth, adoption/foster care placement, or a family member's serious health condition. Other available paid vacation, personal, or sick leave will be substituted for family and medical leave necessitated by a family member's or employee's own serious health condition. Any substitution required by this policy will count against the employee's family and medical leave entitlement. The District will pay family leave or sick leave only under circumstances permitted by the applicable leave plan. Use of family and medical leave shall not preclude the use of other applicable unpaid leave that will extend the employee's leave beyond 12 weeks, provided that the use of family and medical leave shall not serve to extend such other unpaid leave.

Family and medical leave is available in one or more of the following instances:

1. the birth and first-year care of a son or daughter;
2. the adoption or foster placement of a child;
3. the serious health condition of an employee's spouse, parent, or child; and
4. the employee's own serious health condition.
5. the existence of a qualifying exigency arising out of the fact that the employee's spouse, child, or parent is a military member on covered active duty or has been notified of an impending call or order to active duty, as provided in federal rules.
6. to care for the employee's spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness, as provided by federal rules.

Employees may take an intermittent or reduced-hour family and medical leave when the reason for the leave is 3 or 4, above, with certain limitations provided by law.

Within 15 calendar days after the Superintendent makes a request, an employee must support a request for a family and medical leave when the reason for the leave is 3 or 4, above, with a certificate completed by the employee's or family member's health care provider. Failure to provide the certification may result in a denial of the leave request.

If both spouses are employed by the District, they may together take only 12-weeks for family and medical leaves when the reason for the leave is 1 or 2, above, or to care for a sick parent.

#### Eligibility

To be eligible for family and medical leave, an employee must have been employed by the District for at least 12 months (the 12 months need not be consecutive) and have been employed for at least ~~1,000~~<sup>250</sup> hours of service during the 12-month period immediately before the beginning of the leave.

**Commented [OC34]:** A provision in State law expands eligibility for FMLA leave to school district employees who have been employed by the district for at least 12 months and work 1,000 hours (rather than the federal FMLA's 1,250 hours) in the 12-month period immediately preceding the leave, which effectively makes more educational support personnel eligible for the leave. 105 ILCS 5/24-6.4, added by P.A. 102-335.

#### Notice

If possible, employees must provide at least 30 days' notice to the District of the date when a leave is to begin. If 30 days' notice is not practicable, the notice must be given within 2 business days of when the need becomes known to the employee. Employees shall provide at least verbal notice sufficient to make the District aware that he or she needs a family and medical leave, and the anticipated timing and duration of the leave. Failure to give the required notice may result in a delay in granting the requested leave until at least 30 days after the date the employee provides notice.

#### Continuation of Health Benefits

During a family and medical leave, employees are entitled to continuation of health benefits that would have been provided if they were working.

#### Return to Work

An employee returning from a family and medical leave will be given an equivalent position to his or her position before the leave, subject to the District's reassignment policies and practices.

Classroom teachers may be required to wait to return to work until the next semester in certain situations as provided by law.

#### Implementing Procedures

The Superintendent shall develop procedures to implement this policy consistent with the federal Family and Medical Leave Act.

LEGAL REF.:

~~Family and Medical Leave Act~~, 29 U.S.C. §2601 et seq., Family and Medical Leave Act; 29 C.F.R. Part 825.

105 ILCS 5/24-6.4.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: February 10, 2003

REVISED: February 23, 2010, May 9, 2011; August 11, 2015

## Document Status: Draft Update

### PROFESSIONAL PERSONNEL

#### **5:200 Terms and Conditions of Employment and Dismissal**

Duty-Free Lunch, School Year and Day, Salary, Assignments and Transfers, Dismissal, and Evaluation

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

LEGAL REF.:

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.65](#), [5/14-1.09a](#), [5/22.4](#), [5/24-16.5](#), [5/24-2](#), [5/24-8](#), [5/24-9](#), [5/24-11](#), [5/24-12](#), [5/24-21](#), [5/24A-1](#) through [24A-20](#).

820 ILCS 260/, [Nursing Mothers in the Workplace Act](#)~~1 et seq.~~

[23 Ill. Admin. Code Parts 50](#)(Evaluation of Educator Licensed Employees) and [51](#)(Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudermill](#), 470 U.S. 532(1985).

~~[820 ILCS 260/1 et seq.](#)~~

~~[23 Ill. Admin. Code Parts 50](#)~~(Evaluation of Certified Employees) and ~~[51](#)~~(Dismissal of Tenured Teachers).

~~[Cleveland Bd. of Educ. v. Loudermill](#)~~, 470 U.S. 532(1985).

CROSS REF.: [5:290](#) (Employment Termination and Suspensions), [6:20](#) (School Year Calendar and Day)

ADOPTED: February 10, 2003,

REVISED: February 20, 2007; January 13, 2014; February 13, 2018; June 26, 2018; January 28, 2020

Commented [OC35]: The Legal References are updated.

## Document Status: Draft Update

### PROFESSIONAL PERSONNEL

#### 5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license or short-term substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.

The Illinois Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

#### Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Short-

**Commented [OC36]:** Updated in response to P.A. 102-537, changing the date to 7-1-23, previously 7-1-21.  
TRS annuitants may return to teach in subject shortage area through 6-30-24, previously 6-30-21. P.A. 102-440.

term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

#### Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within five business days after the employment of a substitute teacher in an emergency situation.

#### Internal Substitution

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[23 Ill.Admin.Code §1.790](#)(Substitute Teacher) and [§25.520](#)(Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

## Document Status: Draft Update

### PROFESSIONAL PERSONNEL

#### 5:250 Leaves of Absence

##### Sick and Bereavement Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

Staff members are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purposes of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

**Commented [OC37]:** 105 ILCS 5/24-6, amended by P.A. 102-275, overturned the Illinois Supreme Court's decision in *Dynak v. Bd. of Educ. of Wood Dale Sch. Dist. 7*, 164 N.E.3d 1226 (Ill. 2020) (finding that a teacher was not entitled to use 30 days of sick leave for birth consecutively before and after an intervening summer break).

**Commented [OC38]:** 105 ILCS 5/24-6, amended by P.A. 102-275

##### Child Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, [20 U.S.C. §2601 et seq.](#)) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, (2) making arrangements necessitated by the death of the staff member's child, or (3) grieving the death of the staff member's child, without any adverse employment action.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act.

#### Personal Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

#### Leaves for Service in the Military

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

Leaves for service in the military, National Guard, and General Assembly, as well as any re-employment rights, shall be granted in accordance with State and federal law.

#### School Visitation Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

An eligible professional staff member is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the teacher's child, if the conference or meeting cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent or designee shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

#### Leaves for Victims of Domestic Violence, Sexual Violence, or Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic violence, sexual violence, or gender violence, or any other crime of violence or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, or gender violence, or any other crime of violence. The unpaid leave allows the

**Commented [OC39]:** *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence) or similar provisions of the Criminal Code of 1961, 820 ILCS 180/10(2.5), added by P.A. 102-487.

employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

#### Other Leaves

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

The Board of Education will grant a leave of absence to the Association president and trustees of the Teachers' Retirement System as required by [Sections 24-6.2](#) and [24-6.3 of the School Code](#).

#### Unpaid Leaves

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

#### Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

#### LEGAL REF.:

[10 ILCS 5/13-2.5](#).

[105 ILCS 5/24-6](#), [5/24-6.1](#), [5/24-6.2](#), [5/24-6.3](#), [5/24-13](#), and [5/24-13.1](#).

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: February 10, 2003

REVISED: January 14, 2008, January 14, 2013; August 11, 2015; February 28, 2017; July 7, 2020

REVIEWED: August 25, 2020

## *Document Status: Draft Update*

### EDUCATIONAL SUPPORT PERSONNEL

#### **5:330 Sick Days, Vacation, Holidays, and Leaves**

##### Sick Days

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

##### Vacation

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

##### Holidays

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

##### Personal/Emergency Leave

Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.

For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.

Leaves for Service in the Military and General Assembly

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

Education support personnel shall receive the same military and General Assembly leaves that are granted professional staff.

Bereavement Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

Educational support personnel may receive the same bereavement leave that is granted professional staff.

School Visitation Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

An eligible employee is entitled to a school visitation leave on the same terms and conditions granted professional staff.

Leaves for Victims of Domestic Violence, Sexual Violence, or Gender Violence, or Other Crime of Violence

Educational support personnel receive a leave for victims of domestic violence, sexual violence, or gender violence, or any other crime of violence on the same terms and conditions granted professional staff.

Child Bereavement Leave

**Commented [OC40]:** Updated in response to Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 102-487. *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence) or similar provisions of the Criminal Code of 1961. 820 ILCS 180/10(2.5), added by P.A. 102-487.

Educational support personnel receive child bereavement leave on the same terms and conditions granted professional staff.

Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with [105 ILCS 5/24-6.3](#)

Association Leave

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

**For employees not covered by any bargaining agreement or by an agreement that does not address this area, please refer to the CUSD 300 Staff Compensation and Benefits Booklet.**

LEGAL REF.:

[105 ILCS 5/10-20.7b](#), [5/24-2](#), and [5/24-6](#).

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

*School Dist. 151 v. ISBE*, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

ADOPTED: February 10, 2003

REVISED: November 26, 2007; January 14, 2008; April 26, 2010; June 10, 2013; August 11, 2015; February 28, 2017; May 28, 2019; January 28, 2020

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:15 School Accountability**

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared State Goals for Learning with accompanying Illinois Learning Standards.

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

#### Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 4 through 12 and teachers.

The Superintendent shall regularly report the District's progress to the Board and seek Board approval for each School Improvement Plan.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [5/10-21.3a](#), and [5/27-1](#).

Commented [OC41]: Legal referenced updated.

[23 Ill.Admin.Code Part 1, Subpart A](#): Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

REVISED: February 28, 2017; May 28, 2019

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:20 School Year Calendar and Day**

##### School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

##### Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

##### School Day

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance

##### LEGAL REF.:

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.56](#), [5/10-24.46](#), [5/10-30](#), [5/18-12](#), [5/18-12.5](#), [5/24-2](#), [5/27-3](#), [5/27-18](#), [5/27-19](#), [5/27-20](#), [5/27-20.1](#), [5/27-20.2](#), and [20/1](#).

[10 ILCS 5/11-4.1](#).

[5 ILCS 490](#), [State Commemorative Dates Act](#).

[23 Ill.Admin.Code §1.420\(f\)](#).

Commented [OC42]: The Legal References are updated.

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir., 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves); 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

ADOPTED: February 10, 2003

REVISED: May 26, 2009, April 26, 2010; August 11, 2015; May 28, 2019; January 28, 2020; January 26, 2021

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:50 School Wellness**

Community Unit School District 300 is committed to providing a school environment that enhances learning and the development of lifelong wellness practices. Student wellness, including good nutrition, physical activity, and a connection to nature to improve physical and mental health through time spent outdoors, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy, the policy is available to the community on an annual basis, and that the community is informed about the progress of this policy's implementation.

#### Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6:60, *Curriculum Content*.

#### Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education courses, taught by state-certified physical education instructors, shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, and offers direct opportunities to learn how to work cooperatively in a group setting. To encourage life-long physical activity, physical education includes instruction in individual activities as well as in competitive and non-competitive team sports.

- Schools are encouraged to provide access to and encourage students and community members to use the school's physical activity facilities outside the normal school day.
- The curriculum will be consistent with and incorporate relevant Illinois Learning Standards for Physical Development and Health as established by the Illinois State Board of Education (ISBE).
- Unless otherwise exempted, all students will be required to engage in a physical education course. See Board policy 6:60, *Curriculum Content*.
- Support for the health of all students is demonstrated by hosting health clinics, health screenings, and helping eligible students enroll in Medicaid and other state child health insurance programs.

#### Nutrition Guidelines for Foods Available During the School Day

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* published jointly by the U.S. Departments of Health and Human Services and Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods and comply with all ISBE rules.

#### Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs is set by ISBE rule.

#### Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

#### Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.

**Commented [OC43]:** Updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-359. Food sharing plans will depend on many local factors and require local health department involvement

3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. Properly means in accordance with all federal regulations and State and local health and sanitation codes.

**Commented [OC44]:** Required for districts that participate in child nutrition programs, the National School Lunch Program and National School Breakfast Program, the Child and Adult Care Food Program (CACFP), and the Summer Food Service Program (SFSP). See 105 ILCS 5/2-3.182, added by P.A. 102-359.

#### Monitoring

The Superintendent or designee shall annually provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy

#### Community Input

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and community.

#### Recordkeeping

The Superintendent or designee shall retain records to document compliance with this policy.

#### LEGAL REF.:

~~Child Nutrition and WIC Reauthorization Act of 2004~~, Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

~~Child Nutrition Act of 1966~~, 42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.

~~National School Lunch Act~~, 42 U.S.C. §1751 et seq., National School Lunch Act.

~~Healthy, Hunger-Free Kids Act of 2010~~, 42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.

42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.

Local Records Act, 50 ILCS 205/ Local Records Act.

105 ILCS 5/2-3.139.

23 Ill.Admin.Code Part 305, Food Program.

ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education)

ADOPTED: June 26, 2006

REVISED: April 26, 2010, April 11, 2011; March 12, 2012; February 28, 2017

## Document Status: Draft Update

### INSTRUCTION

#### 6:120 Education of Children with Disabilities

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals With Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. The term "children with disabilities," as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the Ill. State Board of Education (ISBE) *Special Education* rules, that special education services are needed. Children with disabilities who turn 22 years old during the school year are eligible for such services through the end of the school year.

**Commented [OC45]:** Updated in response to 105 ILCS 5/14-1.02, amended by P.A. 102-172. Please note that IDEA funds cannot be used to provide services for students beyond the age of 21

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the ISBE *Special Education* rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the District in fulfilling its obligations to the District's ~~disabled students with disabilities.~~

If necessary, students may also be placed in nonpublic special education programs or education facilities.

LEGAL REF.:

[20 U.S.C. §1400](#)*et seq.*, Individuals With Disabilities Education Improvement Act of 2004.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §12101](#)*et seq.*, Americans With Disabilities Act.

[34 C.F.R. Part 106](#).

34 C.F.R. [§Part 300](#).

[105 ILCS 5/14-1.01](#)*et seq.*, [5/14-7.02](#), and [5/14-7.02b](#).

[23 Ill.Admin.Code Part 226](#).

CROSS REF.: 2:150 (Committees), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: February 10, 2003

REVISED: September 14, 2009; October 15, 2013; May 28, 2019

## Document Status: Draft Update

### INSTRUCTION

#### **6:235 Access to Electronic Networks**

**Commented [OC46]:** Entire policy revised for continuous improvement, clarity and in response to the expanded use of educational technologies in schools.

Electronic networks, including the Internet, are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication.

The term *electronic networks* includes all of the District's technology resources, including, but not limited to :

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

~~The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).~~

~~The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.~~

#### ~~4. Purpose of Technology Use~~

~~Through technology the District provides access for students and staff to resources around the world. This capability requires guidance for students and staff.~~

## Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6:60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic networks are part of the curriculum and are not a public forum for general use.

### 1. Acceptable Use

~~Users may access technology only for educational, research and legitimate District business purposes. Exercising this privilege requires that users accept the responsibility for all material viewed, downloaded, and/or produced. Users will need to evaluate the validity of materials accessed through technology and cite their sources when appropriate.~~

~~The actions of users accessing networks through the District reflect on the District; therefore, users must conduct themselves accordingly by exercising good judgment and complying with this policy and the applicable administrative regulations and guidelines.~~

All use of the District's electronic networks must be (1) in support of education and/or research, and be in furtherance of the Board of Education's **goals** stated goal herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. ~~Students and staff members~~ Users of the District's electronic networks have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks ~~or District computers~~. General rules for behavior and communications apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, contains the appropriate uses, ethics, and protocol.

Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

~~There is no assurance of confidentiality with respect to access to transmissions and files by persons outside, or from persons inside the District. Also, the District reserves the right to log technology use, to monitor file service space utilization by users, and to examine users' files and materials as needed; therefore, users~~

cannot expect absolute privacy from District personnel as to their use of technology.

All users of the District's computers and means of Internet access shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

#### Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

#### Authorization for Electronic Network Access

Each staff member must sign the *Authorization for Access to the District's Electronic Networks* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the *Authorization* before being granted unsupervised use.

#### Confidentiality

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

#### Violations

The failure of any user to follow the terms of the District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, or this policy, will result in the loss

of privileges, disciplinary action, and/or appropriate legal action.

#### Opportunities and Risks of Technology

The Board believes in the value of information and interaction that technology offers. Making network access available, however, carries with it the potential that some network users will encounter sources that some consider controversial or inappropriate. Because information on networks is transitory and diverse, the District cannot completely predict or control what users may or may not locate. Technology provides a conduit to information; the users must be wary of the sources and content and be responsible in choosing information to be accessed.

The District is not liable or responsible for:

1. Any information that may be lost, damaged, or unavailable due to technical or other difficulties;
2. The accuracy or suitability of any information that is retrieved through technology;
3. Breaches of confidentiality;
4. Defamatory material.

#### Adherence to Licensing

It is the policy of Community Unit School District 300 to respect all computer software copyrights and to adhere to the terms of all software licenses to which Community Unit School District 300 is a party. Community Unit School District 300 supports using only licensed software or related documentation on District-owned computers.

It is each staff member's responsibility to obey the copyright laws.

#### Internet Safety and Internet Safety Curriculum

A component of internet safety must be taught to students in grades 3-12 at least once per school year. Components include the following topics:

1. Safe and responsible use of social networking websites, chat rooms, electronic mail, bulletin boards, instant messaging, and other means of communication on the Internet.
2. Recognizing, avoiding, and reporting online solicitations of students, their classmates, and their friends by sexual predators.
3. Risks of transmitting personal information on the Internet.
4. Recognizing and avoiding unsolicited or deceptive communication received online.
5. Recognizing and reporting online harassment and cyberbullying.
6. Reporting illegal activities and communication on the Internet.

## 7. Copyright laws on written materials, photographs, music, and video.

The Board of Education of Community Unit School District 300 has adopted the following policy in accordance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act (P.L. 106-554):

### Use of Technology Protection Measures

It is the policy of the Board of Education, through the use of Internet filtering or blocking devices, to block users of the District's computers from accessing visual depictions that are (a) obscene, (b) child pornography or in the case of use by minors, (c) harmful to minors. Such filtering or blocking devices shall be used on all District computers with Internet access and during all use of such computers, except as specifically provided below.

It shall be the responsibility of the administration of the School District to assess those filtering or blocking devices available for use and, in consultation with the Board of Education to determine the filtering device most effective and appropriate for the School District's needs.

The Superintendent, or Superintendent's designee may, on a case by case basis, authorize the disabling of filtering or blocking devices to permit adults to engage in bona fide research or for other lawful purposes. Disabling requests will not be granted if the Superintendent determines that the potential harm or disruption incident to the request outweighs its educational or professional benefit.

All online activities of students and minors shall be monitored by those school officials with direct supervisory responsibility for those activities. In addition, school officials shall monitor students' and minors' online activities on District computers when not under the direct supervision of school staff. Such monitoring may consist of (i) direct observation of online activities; (ii) review of Internet logs and other use records; (iii) generation of Internet activity reports or summaries; or (iv) any other method that the Superintendent determines provides for the effective review and monitoring of online activities.

### Access to Inappropriate Materials on the Internet and the World Wide Web

It is the policy of the Board of Education, to the extent permitted by law, to limit access by minors to inappropriate matter on the Internet and the World Wide Web. This policy shall be accomplished through (i) the use of the filtering or blocking devices described in Section 1, (ii) enforcement of the District's acceptable use policy, and (iii) providing education and counseling to minors and students who use the District's computer system regarding the proper use of Internet resources.

For purposes of this policy, "inappropriate matter" shall mean materials, whether written, graphic or in other media, that are (a) obscene, (b) child pornography, (c) harmful to minors, or (d) disruptive or detrimental to the School District's educational activities.

#### Electronic Mail, Chat Rooms and Other Forms of Electronic Communications

It is the policy of the Board of Education to ensure the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications. For this purpose, the only allowable electronic mail, chat rooms, and other forms of direct electronic communications will be those provided by the District, and school officials shall regularly review minors online and internal communications on the District's computer network to assure the safety of students and minors. School officials shall further communicate to minors, through the District's student handbook, its acceptable use policy, or other means, information regarding the safety risks raised by online communications and appropriate practices to protect against these risks.

#### Hacking, Unauthorized Access, and Unlawful Activities of Minors Online

Minors who use the District's computer network shall be permitted to do so only for authorized purposes and for lawful activities. This policy applies to (i) access to the District's own computer network, and (ii) access by minors to other networks and computers when using the District's network. School officials shall clearly communicate these restrictions to minors through the District's student handbook, acceptable use policy, or other means. Unlawful or unauthorized online activities shall further be identified as forms of misconduct subject to discipline under the School District's student behavior code.

#### Unauthorized Disclosure, Use and Dissemination of Personal Information

It is the policy of the School District, consistent with State and Federal student records laws, to protect students and minors against the unauthorized disclosure, use and dissemination of personal information through the District's computer system. Users of the District's computer system shall be prohibited from disclosing personally identifiable information regarding students or minors outside the District's computer system, except in specifically authorized instances. This prohibition shall apply to all electronic communications either directed to non-District computers or accessible to non-District users, such as web page postings and other Internet-accessible files.

#### Definitions

Terms used in this policy, including "minor," "obscene," "child pornography," and "harmful to minors," shall have the meanings set for in the Children's Internet Protection Act.

LEGAL REF.:

~~No Child Left Behind Act, 20 U.S.C. §6777~~ 20 U.S.C. §7131, Elementary and Secondary Education Act.

~~Children's Internet Protection Act, 47 U.S.C. §254(h) and (l)~~, Children's Internet Protection Act.

~~Enhancing Education Through Technology Act, 20 U.S.C. §6754 et seq.~~

47 C.F.R. Part 54, Subpart F, Universal Service Support for Schools and Libraries.

115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

720 ILCS 5/26.5.

CROSS REF.: 5:100 (Staff Development Program), 5:170 (Copyright for Publication or Sale of Instructional Materials and Computer Programs Developed by Employees), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:230 (Library Media Program), 6:260 (Complaints about Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADMIN. PROC.: 6:235-AP1 (Acceptable Use of the District's Electronic Networks), 6:235-AP1, E1 (Student Authorization for Access to the District's Electronic Networks), 6:235-AP1, E2 (Staff Authorization for Access to the District's Electronic Networks)

ADOPTED: February 10, 2003

REVISED: May 26, 2009; June 25, 2012

## Document Status: Draft Update

### STUDENTS

#### 7:30 Student Assignment and Intra-District Transfer

Title has been updated. Original Title: Student Assignment

Commented [OC47]: Policy has been updated in response to a five-year review. Changes to the policy reflect better alignment with the School Code's text

##### Attendance Areas

The School District is divided into school attendance areas. The Superintendent will:

1. Review the boundary lines annually and recommend to the Board of Education any changes or revisions for existing units; or
2. Create new units using a lens that considers preventing segregation and the elimination of separating students in the District's schools because of color, race, or nationality to the Board of Education.

The Superintendent or designee shall maintain a map of the District showing current school attendance areas. All records pertaining to the creation, alteration, or revision of attendance units are open to the public. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

##### Transfers within the District

A student's parent(s)/guardian(s) may request the student be transferred to a District school other than the one to which the student was assigned. Requests should be directed to the Interdistrict Student Transfer Committee. The Committee may grant the request when the parent(s)/guardian(s) demonstrate that the student could be better accommodated at another school, provided space is available. Students who are granted a transfer within the District shall be responsible for their own transportation.

##### Employee's Children

Full time District 300 employees shall be allowed to enroll their children in the school in which the employee is based instead of the school to which the student would normally be assigned subject to the following conditions:

1. The student is a legal resident of Community Unit School District 300.
2. Both Principals agree to the placement.

3. The request for placement is not for a reason that is illegal or intended to circumvent laws or regulations such as anti-discrimination laws, athletic eligibility regulations or to avoid consequences resulting from violations of school behavior regulations.
4. The option may only be exercised once while the student is at a particular level. Level in this policy refers to elementary, middle or high school. Once the option is exercised the receiving school becomes the school of attendance for the pupil.
5. The parents/guardians are responsible for transporting the student to the school selected.

#### Class Assignments

The Building Principal or designee shall assign students to classes.

#### LEGAL REF.:

[105 ILCS 5/10-21.3](#), [5/10-21.3a](#), and [5/10-22.50](#).

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children)

ADOPTED: February 10, 2003

REVISED: August 27, 2012; October 15, 2013; February 28, 2017

## *Document Status: Draft Update*

### STUDENTS

#### **7:60 Residence**

##### Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. In addition, the child's natural or adoptive parent, if available, shall complete a signed statement or ~~Power of Attorney~~ affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

Students who plan to be residents by the end of the semester may be permitted to enroll. Parents must submit legal documentation (contract for new construction and/or the purchase of a new home) to the Superintendent or designee for consideration.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within ~~60 days~~ six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Commented [OC48]: 105 ILCS 5/10-22.5a(a-5), amended by P.A. 102-126.

### Nonresident Students

Non-resident students may attend District schools upon the Superintendent's recommendation, approval of the Board of Education, and subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student will attend the school designated by the Board of Education.
3. The student will be accepted only if there is sufficient room.
4. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
5. Transportation to and from school shall be the responsibility of the parent(s)/guardian(s).

The Superintendent or designee is authorized to enter into written agreements with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and non-resident pupils of charitable institutions.

### Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedures, govern the enrollment of homeless children.

### Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a non-resident of the District for whom tuition is required to be charged, he or she on behalf of the Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

### LEGAL REF.:

McKinney-Vento-Homeless Assistance Act, 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, and 5/10-22.5, and 5/10-22.5a.

105 ILCS 45/, Education for Homeless Children Act and 70/.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.240.

Israel S. by Owens v. Board of Educ. of Oak Park and River Forest High Sch., 200 Ill. App. 3d 652 (Ill. App. 1st Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 686 N.E.2d 650 (Ill. App. 3d 607 (Ill. App. 1st Dist. 1997)).

Kraut v. Rachford, 366 N.E.2d 497 (Ill. App. 3d 206 (Ill. App. 1st Dist. 1977)).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools, 7:70 (Attendance and Truancy)

ADOPTED: February 10, 2003

REVISED: November 28, 2005; February 28, 2017

## *Document Status: Draft Update*

### STUDENTS

#### **7:70 Attendance and Truancy**

##### Definitions

**Truant** - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof.

**Valid cause for absence** - A child may be absent from school because of illness, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the student's control as determined by the Board of Education or such other circumstances which cause reasonable concern to the parent for the safety or health of the student.

**Chronic or habitual truant** - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 10 percent or more of the previous 180 regular attendance days.

**Truant minor** - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources have been provided and have failed to result in the cessation of chronic truancy or have been offered and refused.

##### Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age. This includes individuals aged 18 or older, unless emancipated, living independently, and/or appropriately qualified under the McKinney-Vento Homeless Assistance Act: Board Policy 6:140, *Education of Homeless Children*.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her

physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

**Commented [OC49]:** Updated in response to 105 ILCS 5/26-1, amended by P.A. 102-406, which prohibits schools from requiring students excused for religious reasons to submit a written excuse after returning to school.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours (10 ILCS 5/7-42 and 5/17-15)*, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

**Commented [OC50]:** 105 ILCS 5/26-1 and 5/26-2a, amended by P.A.s. 102-266 and 102-321. A student may be absent for mental or behavioral health for up to five days without providing a medical note, and the student must be given an opportunity to make up any missed school work

#### Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

**Commented [OC51]:** 105 ILCS 5/10-20.73 (final citation pending), added by P.A. 102-471, requires a written policy related to absences and missed homework or classwork assignments as a result of or related to a student's pregnancy. It makes sense to apply such a policy to all students who are absent for a valid cause.

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences,

student and/or family counseling, or information about community agency services.

8. A process for the collection and review of chronic absence data and to:
  1. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
  2. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. A process of a 17-year-old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous 6 months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50 *School Admissions and Student Transfers To and From Non-District Schools*.
15. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law.

**Commented [OC52]:** 105 ILCS 5/22-90 (final citation pending), added by P.A. 102-157, requires the incorporation of provisions relating to chronic absenteeism in accordance with 105 ILCS 5/26-18. 105 ILCS 5/26-18 requires districts to collect and review chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. 105 ILCS 5/26-18(c).

LEGAL REF.:

[105 ILCS 5/26-1 through 186.](#)

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242 and 1.290.](#)

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At-Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), 7:340 (Student Records)

## Document Status: Draft Update

### STUDENTS

#### **7:80 Release Time for Religious Instruction/Observance**

##### Religious Observance

A student shall be released from school, as an excused absence, because of religious reasons, for the purpose of to observing a religious holiday, or because the student's religion forbids secular activity on a particular day(s) or time of day. The parent(s)/guardian(s) must give written notice to the District five (5) days before the student's anticipated absence.

~~The parent(s)/guardian(s)'s written notification of the student's anticipated absence shall satisfy the District's requirement for a written excuse when the student returns to school.~~

**Commented [OC53]:** Updated in response to 105 ILCS 5/26-1, amended by P.A. 102-406. Schools cannot require students who are excused for religious reasons to submit a written excuse after returning to school.

The Superintendent or designee shall develop and distribute to teachers appropriate procedures regarding student absences for religious reasons ~~and include a list of religious holidays on which a student shall be excused from school attendance,~~ including how teachers are notified of a student's impending absence, and the State law requirement that teachers provide the student an equivalent opportunity to make up any examination, study, or work requirement.

##### Religious Instruction

A student shall be released from school for a day or portion of a day for the purpose of religious instruction. A letter, requesting the student's absence and written by the student's parent(s)/guardian(s), must be given to the Building Principal at least five (5) days before the day the student is to be absent.

##### LEGAL REF.:

~~Religious Freedom Restoration Act, 775 ILCS 35/.~~

105 ILCS 5/26-1 and 5/26-2b.

775 ILCS 35/, Religious Freedom Restoration Act.

CROSS REF.: 7:70 (Attendance and Truancy)

ADOPTED: June 25, 2012 REVIEWED: June 25, 2012

## Document Status: Draft Update

### STUDENTS

#### 7:150 Agency and Police Interviews

The Superintendent shall develop procedures to manage requests by agency officials or police officers to interview students at school. Procedures will:

1. Recognize individual student rights and privacy,
2. Recognize the potential impact an interview may have on an individual student,
3. Minimize potential disruption,
4. Foster a cooperative relationship with public agencies and law enforcement, and
5. Comply with State law including, but not limited to, ensuring that before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:
  - a. Notify or attempt to notify the student's parent/guardian and document the time and manner in writing;
  - b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, ~~guidance~~ counselor, or any other mental health professional) are present during the questioning; and
  - c. If practicable, make reasonable efforts to ensure a trained law enforcement officer to promote safe interactions and communications with the student is present during questioning.

**Commented [OC54]:** Updated in response to P.A. 102-197, changing the term *school guidance counselor* to *school counselor* to clarify that a school counselor's role is broader than the role of a school guidance counselor. School counselors have a licensed school support personnel endorsement, and the role of a school counselor includes academic, social-emotional, and college and career counseling.

#### LEGAL REF.:

105 ILCS 5/10-20.64, 5/22-88.5 (~~final citation pending~~)

[55 ILCS 80/](#), Children's Advocacy Center Act.

[325 ILCS 5/1](#) *et seq.*

[705 ILCS 80/1](#) *et seq.*

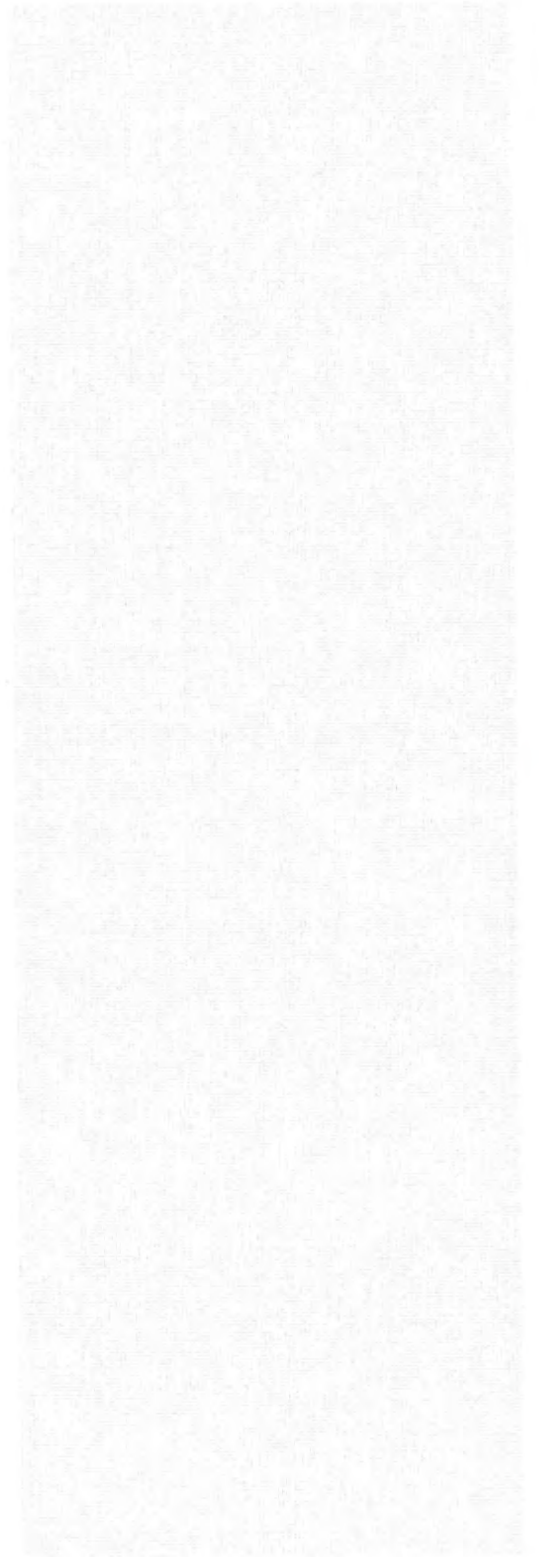
[720 ILCS 5/31-1](#) *et seq.*, Interference with Public Officers Act.

[725 ILCS 120/](#), Rights of Crime Victims and Witnesses Act.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Discipline)

ADOPTED: February 10, 2003

REVISED: June 28, 2016; January 28, 2020



## Document Status: Draft Update

### STUDENTS

#### 7:160 Student Appearance

Students' dress and ~~hygiene~~grooming, must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, ~~and safety~~, and decency. ~~The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance, handling students who dress or groom inappropriately will be developed by the Superintendent or designee and included in the Student Handbook(s).~~

**Commented [OC55]:** Required by 105 ILCS 5/10-22.25b, amended by P.A. 102-360, eff. 1-1-22, for recognition under 105 ILCS 5/2-3.25 (*Jett Hawkins Law*). For districts to receive recognition from the Ill. State Board of Education (ISBE), they must provide assurances of compliance with the *Jett Hawkins Law*.

#### LEGAL REF.:

105 ILCS 5/2-3.25 and 5/10-22.25b.

Tinker v. Des Moines Independent School Dist., 89 S.Ct. 733 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

ADOPTED: February 10, 2003

REVIEWED: June 25, 2012

## *Document Status: Draft Update*

### STUDENTS

#### **7:180 Prevention of and Response to Bullying, Intimidation, and Harassment**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by a school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This item (4) applies only in cases in which a school administrator or teacher receives a report that bullying through this means has occurred and it does not require a district or school to staff or monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

*Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Commented [OC56]: All definitions are directly from 105 ILCS 5/27-23.7.

*Cyber-bullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

Commented [OC57]: Updated in response to 105 ILCS 5/27-23.7(b), amended by P.A. 102-241.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Commented [OC58]: Updated in response to P.A. 102-197, changing the term *school guidance counselor* to *school counselor* to clarify that a school counselor's role is broader than the role of a school guidance counselor. School counselors have a licensed school support personnel endorsement, and the role of a school counselor includes academic, social-emotional, and college and career counseling.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Building Principal, Assistant Building Principal, Dean of Students, Director of School Safety, Nondiscrimination Coordinator, Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by emailing [SafeSchoolTipline@d300.org](mailto:SafeSchoolTipline@d300.org); however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

#### **School Safety Director**

Todd Rohlwing 2550 Harnish Dr., Algonquin, IL 60102 <a href="mailto:Todd.Rohlwing@D300.org">Todd.Rohlwing@D300.org</a> 847-551-8365
--

#### **Nondiscrimination Coordinator:**

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#### **Complaint Managers:**

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4. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of the incident of bullying was received and taking into consideration additional relevant information received during the course of the investigation about the reported incident of bullying. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform parent(s)/guardian(s) of all students involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - b. Notifying the Building Principal or school administrator or designee of the report of the incident of bullying as soon as possible after the report is received.
  - c. Consistent with federal and State laws and rules governing student privacy rights, providing parents and guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported act of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person-student's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or

suspension and/or expulsion with regard to students~~treated as bullying for purposes of determining any consequences or other appropriate remedial actions.~~

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have knowingly making a falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provideding knowingly false information will be treated as either: (a) bullying, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan ~~is~~must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, Board Policy Development, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

**Commented [OC59]:** All districts must have a policy on bullying, monitor it, review and re-evaluate it, and file it with the Ill. State Board of Education (ISBE) every two years. 105 ILCS 5/27-23.7.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;

2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary, or a signed statement from the board; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
  - a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
  - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
  - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
  - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/24-24, and 5/27-23.7.

405 ILCS 49/, Children's Mental Health Act.

775 ILCS 5/1-103, III. Human Rights Act.

~~105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7.~~

23 Ill.Admin.Code §1.240 and §1.280.

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

## *Document Status: Draft Update*

### STUDENTS

#### **7:190 Student Behavior**

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, including by students age 18 and over.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are in the opinion of a District staff member under the

influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.

3. Using, being under the influence in the opinion of a District staff member, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
  - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
  - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
  - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
  - g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
  - h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance, as determined by District staff, are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including audio or video recording of another person without express permission to do so and using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including without limitation, cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a

Commented [OC60]: Updated for continuous improvement.

- bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
  16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
  17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
  18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
  19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
  20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
  21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
  22. Using, possessing, controlling, or transferring any explosive or incendiary device. This includes any component of an explosive or incendiary device, e.g., schematics or other drawings, ignition agent, container, wiring, etc., when it is reasonably determined that the component was intended to be used as part of an explosive or incendiary device.
  23. Student dress that is disruptive of the educational process, constitutes a threat to the safety or health of the student or others and/or is in violation of applicable law or ordinance.

#### Definition of Possession

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event. "Forgetting" that an item is on one's person or in one's locker, desk, purse, backpack, or vehicle located on school property,

etc., does not constitute lack of possession. Similarly, coming onto school grounds or to a school-sponsored event in a vehicle which the student knows contains an item constitutes possession of that item, even if the vehicle or the item is not the student's.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

#### Student Searches

Students have no reasonable expectation of privacy in their desks, lockers, school parking lots, vehicles located on school property, or other property owned or controlled by the school or their personal effects left in those areas. To maintain order and security in the schools, school authorities may inspect and search these areas and/or personal effects left in these areas, without notice to or the consent of the student, and without a search warrant. The Administrative Regulations further describe the District's right to search students and their property and to seize all resulting materials and evidence.

#### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.

8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A or 13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement when appropriate including without limitation, the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.
15. Peer jury.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Students enrolled in the District's State-funded preschool program(s) may be temporarily removed or transitioned to a new program in accordance with federal and State law. State law prohibits the expulsion of students from the program(s).

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

### Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

### Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.
3. Spent live and spent ammunition.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

### Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

### Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

#### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Incorporated

by Reference: 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §6081](#), Pro-Children Act of 1994.

[20 U.S.C. §7961](#)*et seq.*, Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3, and 110/3-10.

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285.](#)

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), [7:315 \(Restrictions on Publications; High Schools\)](#), 8:30 (Visitors to and Conduct on School Property)

## Document Status: Draft Update

### STUDENTS

#### 7:210 Expulsion Procedures

This policy becomes effective and replaces the current policy on *Expulsion Procedures* on the first student attendance day of the 2019-2020 school year.

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:
  - a. Include the time, date, and place for the hearing.
  - b. Briefly describe what will happen during the hearing.
  - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
  - d. List the student's prior suspension(s).
  - e. State that the School Code allows the Board of Education to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
  - f. Ask that the student or parent(s)/guardian(s) or attorney inform the Superintendent or Board Attorney if the student will be represented by an attorney and, if so, the attorney's name and contact information.
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from ~~the Dept. of Human Services~~ a local mental health agency to consult with the Board.
3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide: (1) testimony of any other

Commented [OC61]: Updated in response to 105 ILCS 5/10-22.6(c), amended by P.A. 102-539.

interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

4. If the Board acts to expel the student, its written expulsion decision shall:
  - a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
  - b. Provide a rationale for the specific duration of the recommended expulsion.
5. Upon expulsion, the District may refer the student to appropriate and available support services.

LEGAL REF.:

Goss v. Lopez, 95 S.Ct. 729 419 U.S. 565 (1975).

105 ILCS 5/10-20.14, 10-22.6.

CROSS REF.: 5:100 (Staff Development), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: February 10, 2003

REVISED: June 22, 2009; August 10, 2009; October 22, 2019;

REVIEWED: October 15, 2013

## Document Status: Draft Update

### STUDENTS

#### **7:240 Conduct Code for Participants in Extracurricular Activities**

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with Board policy. The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board of Education.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy.

#### Performance Enhancing Drug Testing of High School Student Athletes

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. IHSA administers a performance-enhancing substance testing program. Under this program, student athletes are subject to random drug testing for the presence in their bodies of performance-enhancing substances on the IHSA's banned substance list. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, *Student Behavior*.

#### LEGAL REF.:

Mahanoy Area Sch. Dist. v. B.L., 141 S.Ct. 2038 (2021).

**Commented [OC62]:** Updated in response to U.S. Supreme Court's 2021 decision in Mahanoy Area Sch. Dist. v. B.L., 141 S.Ct. 2038 (2021), which involved a student suspended from the cheerleading squad for one year after she posted two vulgar *snaps* on Snapchat while off campus during the weekend.

Board of Education of Independent School, Dist. No. 92 v. Earls, 536 U.S. 822<sup>122</sup>  
S.Ct. 2559 (2002).

Vernonia Sch. Dist. 475 v. Acton, 515 U.S. 646 (1995).

Clements v. Board of Education of Decatur, 133 Ill.App.3d 531 (4th Dist. 1985)<sup>478</sup>  
N.E.2d 1209 (Ill.App.4, 1985).

Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999)<sup>706</sup> N.E.2d  
137 (Ill.App.5, 1999).

Todd v. Rush County Schools, 133 F.3d 984 (7th Cir., 1998).

Veronia School Dist. 475 v. Acton, 515 U.S. 646 (1995).

105 ILCS 5/24-24, 5/27-23.3, and 25/2.

CROSS REF.: 5:280 (Duties and Qualifications), 6:190 (Extracurricular and Co-Curricular Activities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:300 (Extracurricular Athletics)

ADOPTED: August 11, 2015

REVISED: June 28, 2016

## Document Status: Draft Update

### STUDENTS

#### 7:250 Student Support Services

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent/guardian must consent to regular or continuing services from a social worker.
4. Guidance and school counseling services.
5. A liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Illinois Department of Children and Family Services when enrolling in or changing schools.

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

#### Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse, along with District and community-based options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) et seq.

LEGAL REF.:

105 ILCS 5/10-23.13(b) and 5/21B-25(G).

**Commented [OC63]:** Required by *Erin's Law*, 105 ILCS 5/10-23.13(b)(2), (3), and (5), amended by P.A. 102-610.

405 ILCS 49/, Children's Mental Health Act of 2003.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

~~405 ILCS 5/10-20.58.~~

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

ADOPTED: June 28, 2016

REVISED: February 28, 2017; February 13, 2018; May 28, 2019

## Document Status: Draft Update

### STUDENTS

#### 7:260 Exemption from Physical Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

With written parental permission and school administrative approval, students in grades 9 through 12 may be excused from engaging in physical education courses for any of the following reasons:

1. Ongoing participation in an interscholastic athletic program;
2. Ongoing participation in a nationally or regionally competing extracurricular athletic program or sport approved through the PE exemption review process;
3. To enroll in academic classes which are required for admission to an institution of higher learning, provided that failure to take such classes will result in the student being denied admission to the institution of his or her choice; or
4. To enroll in academic classes which are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate.

With written parental permission and school administrative approval, students in grades 9 through 12 enrolled in an ongoing marching band program for credit may be excused from engaging in physical education courses.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

Commented [OC65]: Updated in response to 105 ILCS 5/27-6(b-5), added by P.A. 102-405. A note from clergy or a religious leader is unnecessary and should not be requested by a district.

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP).

A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases;
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in policy 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

LEGAL REF.:

[105 ILCS 5/27-6.](#)

[225 ILCS 60/](#), Medical Practice Act.

[23 Ill.Admin.Code §1.420\(p\)](#) and [§1.425\(d\)](#), (e).

CROSS REF.: 6:60 (Curriculum Content), 6:310 (Credit for Alternative Courses and Programs, and Course Substitutions)

ADOPTED: October 11, 2011

REVISED: February 13, 2012, July 16, 2012; February 28, 2017; February 13, 2018; May 28, 2019

## *Document Status: Draft Update*

### STUDENTS

#### **7:290 Suicide and Depression Awareness and Prevention**

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

#### Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of Ann Marie's Law listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code [Section 5/2-3.166\(c\)\(2\)-\(7\)](#). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
  - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
  - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
  - a. The training required by [105 ILCS 5/10-22.39](#) for licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
  - b. Ill. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational

materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.

3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:
  - a. ~~Board policy~~ 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);
  - b. 6:120, *Education of Children with Disabilities*, implementing special education requirements for the District;
  - c. 6:140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
  - d. ~~Board policy~~ 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
  - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
  - f. 7:50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
  - g. ~~Board policy~~ 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
  - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.

Commented [OC66]: Updated in response to 105 ILCS 5/2-3.166(c)(4), amended by P.A. 102-267, eff. 7-1-22, which added seven categories students who may be identified as being at increased risk of suicide.

6. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

#### Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

#### Monitoring

The Board will review and update this policy pursuant to Ann Marie's Law and Board policy 2:240, *Board Policy Development*.

#### Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

#### Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Children's Mental Health Act of 2003, [405 ILCS 49/](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) et seq.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

#### LEGAL REF.:

42 U.S.C. § 1201 et seq. Individuals with Disabilities Education Act.

**Commented [OC67]:** Updated in response to 105 ILCS 5/10-20.73 (final citation pending), added by P.A. 102-134 (district-issued ID cards for students, and information on districts' websites); and 105 ILCS 5/10-20.75 (final citation pending), added by P.A. 102-416 (districts must insert either the Safe2Help Illinois helpline or a local suicide prevention hotline on ID card, contact to identify each helpline that may be contacted through text messaging, and include the same in student handbooks and planners (if a student planner is custom printed by a district or its schools for distribution to students in any of grades 6 through 12)).

105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.73 (final citation pending), 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/10-20.75 (final citation pending), 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b, 5/27-7.

405 ILCS 49, Children's Mental Health Act of 2003.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

ADOPTED: June 28, 2016

REVISED: May 28, 2019

## Document Status: Draft Update

### STUDENTS

#### **7:310 Restrictions on Publications; Elementary Schools**

##### School-Sponsored Publications and Web Sites

School-sponsored publications, productions, and web sites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

##### Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital filesMP3-files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital filesCD-ROM, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., textdata or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

Commented [OC68]: Updated for continuous improvement.

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by School Board policy and Student Handbooks;
4. Is primarily reasonably viewed as promoting illegal drug use; or
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such outside source as long as the material to be distributed or accessed is primarily prepared by students.

The distribution of non-school sponsored written material shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution of the material is endorsed by the School District.

Accessing or distributing "on-campus" includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

#### Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

#### Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying and/or cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

#### LEGAL REF.:

105 ILCS 5/27-23.7.

Hazelwood v. Kuhlmeier, 408 S.Ct. 562/484 U.S. 260 (1988).

Hedges v. Wauconda Cmty.ommunity Unit Sch.ool Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 89 S.Ct. 733393 U.S. 503 (1969).

Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:25 (Advertising and Distributing Materials in School Provided by Non-School Related Entities)

ADOPTED: December 8, 2015

REVISED: February 28, 2017

## Document Status: Draft Update

### STUDENTS

#### 7:315 Restrictions on Publications; High Schools

##### Definitions

Commented [OC69]: Updated for continuous improvement.

Libel means the willful or negligent publication of provably false and unprivileged statements of fact that do demonstrable harm to a living person's reputation.

Obscene means lewd; impure; indecent; calculated to shock the moral sense of humans by a disregard of chastity or modesty. Objectionable or offensive to accepted standards of decency.

School official means a Building Principal or designee.

School-sponsored media means any material that is prepared, substantially written, published, or broadcast by a student journalist, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. It does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

Slander means the speaking of false statements of fact that seriously harm a living person's reputation.

Student journalist means a public high school student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

Student media adviser means an individual employed, appointed, or designated by the District to supervise or provide instruction relating to school-sponsored media.

##### School-Sponsored Media

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act and the Board of Education policies, and student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites.

Student journalists must:

1. Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group;
2. Produce media based upon professional standards of accuracy, objectivity, and fairness;
3. Review material to improve sentence structure, grammar, spelling, and punctuation;
4. Check and verify all facts and verify the accuracy of all quotations;
5. In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate in 105 ILCS 5/27-20.08; and
6. Include an author's name with any personal opinions and editorial statements, if appropriate.

Student journalists may not create, produce, or distribute use school-sponsored media that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwarranted invasion of privacy;
3. Violates federal or State law, including the Constitutional rights of third parties; or
4. Incites students to:
  - a. Commit an unlawful act;
  - b. Violate any of the District's policies, including but not limited to (1) its educational mission in policies 1:30, *School District Philosophy* and 6:10, *Educational Philosophy and Objectives*, and (2) speech that is socially inappropriate or inappropriate due to the maturity of the students pursuant to policies 6:65, *Student Social and Emotional Development*, and 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; or
  - c. Materially and substantially disrupt the orderly operation of the school. All school-sponsored media shall comply with the ethics and rules of responsible journalism. The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material that fits into numbers one of the four prohibited categories listed (1) through four (4) above, in which case will not be tolerated and school officials, the Superintendent or designee and/or student media advisers may review, edit, and/or delete such media material before publication or distribution of the media.

~~The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.~~

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the District or an expression of Board policy.

#### Non-School Sponsored Publications Accessed or Distributed On Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital filesMP3-files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital filesCD-ROM, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., textdata or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result

in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, ~~or~~ invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board policy and Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students; or
6. Incites students to violate any Board policies.

Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

#### Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

#### Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/27-20.08 and 5/27-23.7.

~~Speech Rights of Student Journalists Act, 105 ILCS 80/~~ Speech Rights of Student Journalists Act.

~~Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).~~

~~Hazelwood v. Kuhlmeier, 408 S.Ct. 562/484 U.S. 260 (1988).~~

~~Morse v. Frederick, 551 U.S. 393 (2007).~~

~~Hedges v. Wauconda Cmty. Community Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).~~

~~Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)~~

~~Morse v. Frederick, 551 U.S. 393 (2007).~~

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

~~ADOPTED: February 28, 2017~~

## Document Status: Draft Update

### STUDENTS

#### 7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

**Commented [OC70]:** 705 ILCS 405/5-905, amended by P.A. 98-61, applies to law enforcement records of minors arrested or taken into custody before their 18th (formerly 17<sup>th</sup>) birthday.

State and federal law grant students and parent(s)/guardian(s) certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to opt-out of the release of directory information regarding his or her child.

~~However, the District will comply with State or federal law with regard to release of an ex-parte court order requiring it to permit the U.S. Attorney-General or designee to have access to a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student.~~ Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act, implemented by [34 C.F.R. Part 99](#).

50 ILCS 205/7, [Local Records Act](#).

105 ILCS 5/10-20.12~~24b~~, ~~5/20.37~~, [5/10-20.40](#), and 5/14-1.01 [et seq.](#)

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

[Chicago Tribune Co. v. Chicago Bd. of Ed.](#), 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: [5:100 \(Staff Development Program\)](#), [5:130 \(Responsibilities Concerning Internal Information\)](#), [7:15 \(Student and Family Privacy Rights\)](#), [7:220 \(Bus Conduct\)](#), [7:345 \(Use of Educational Technologies; Student Data Privacy and Security\)](#)

ADOPTED: June 25, 2012

REVISED: October 15, 2013; June 28, 2016; February 13, 2018; August 25, 2020

**Freedom of Information  
Board Report  
February 8, 2022**

<u>FOIA#</u>	<u>Date of Request</u>	<u>Requestor</u>	<u>Subject</u>	<u>Date Completed/ STATUS</u>	<u>Time to complete in hours</u>
8-2022	1/13/2022	Jennifer Chrostowski <b>Community Member</b>	Requesting any and all records of communications including, but not limited to emails (including attachments and embedded links), audio and/or video of Zoom, Skype, Google Meet, and Teams Meetings, phone calls, voicemail messages, text messages or records of in-person meetings between employees, partners and consultants of Kriha Boucek Law Firm (also doing business as Kriha Law LLC) and any and all D300 Board Members, David Scarpino, Nancy Zettler, Leslie Demarca, Christine Birkett, Steve Forentino, Joe Stevens, Emmanuel Thomas, and Superintendent Susan Harkin between the date range of August 1st, 2021 through January 12th, 2022	Completed 1/20/2022	1
9-2022	1/14/2022	Wendy Schwartz <b>Community Member</b>	Requesting any documents pertaining to the American Rescue Plan Elementary and Secondary School Emergency Relief fund Esser Fund II and or Esser Fund III including applications and/or agreements between the date range of April 1st, 2020 through January 12th, 2022.	Completed 1/24/2022	1.5
11-2022	1/18/2022	Sharon Fetting <b>Community Member</b>	Requesting the Indemnity Insurance for Superintendent Harkin, Asst Superintendent and all board members, A photocopy of your Indemnity Insurance, A photocopy of the governing board of education Indemnity Insurance if your board requires the members to be bonded under a blanket bond, A photocopy of the power of attorney for the Indemnity Insurance, A photocopy of your oath of office,	Completed 1/24/2022	2
12-2022	1/19/2022	Holly Jarovsky <b>Community Member</b>	Requesting all emails, notes, and correspondence related to discussion and circular development of the Diversity in America class that will be implemented this fall. I request any emails, electronic communication, or meeting notes from Mr. Adrian Harries that is related to the Diversity in America Class. I request any and all communication records between Mr. Adrian Harries and Jacobs High School English departments that relate to reading materials selected for the curriculum.	Completed 1/25/2022	1.5
13-2022	1/27/2022	Kristina Konstany <b>Community Member</b>	Requesting any communication from 1/24/22 to present between any persons including but not limited to staff members, D300 Board members, parents, legal team containing any of the keywords: bond(s), surety, claim(s).	Pending	
14-2022	1/27/2022	Jennifer Chrostowski <b>Community Member</b>	Requesting all documentation of the ARP Esser Fund Plan for Esser III funds.	Completed 1/28/2022	1
15-2022	1/31/2022	Cal Skinner <b>McHenry County Blog</b>	Resolution regarding local control to mitigate COVID-19	Pending	
16-2022	2/1/2022	Wendy Schwartz <b>Community Member</b>	Request a copy of the transcripts of District 300 Board of Education Meeting held on January 30, 2022. I also request documentation of whom called the special meeting with the date and time it was requested.	Pending	

**Community Unit School District 300**  
A/P Board Bill Listing for February 8, 2022

<u>Fund</u>	<u>Amount</u>
Educational	\$ 1,026,996.80
Health Insurance Fund	\$ 6,090.37
Grant Fund	\$ 28,415.31
COVID 19 Fund	\$ 49,183.46
Operations & Maintenance	\$ 393,429.88
Bond & Interest	\$ -
Transportation	\$ 96,843.58
Site & Construction	\$ 1,665,609.69
Impact Fees	\$ -
Tort Immunity Fund	
	<hr/>
Total All Funds	<u><u>\$ 3,266,569.09</u></u>

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

# Cash Payment Register

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AP265 Date: 02/02/22  
Time: 13:47

JOB SUBMISSION PARAMETERS

User Name: D300\karen.patek  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

---

# Cash Payment Register

AP265 Date 02/02/22  
Time 13:47

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 1

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code ACH

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1665	10	21014	ACH	ALLIED BENEFIT SYSTEMS, LL	CHICAGO	02/09/22	Processed	435.25	USD
1666	10	4636	ACH2	ARAMARK CORPORATION	ALGONQUIN	02/09/22	Processed	150.00	USD
1667	10	20015	ACH	ARCHER & GREINER PC	HADDONFIELD	02/09/22	Processed	15,367.50	USD
1668	10	19845	ACH	AXESS TRANSPORTATION	ALGONQUIN	02/09/22	Processed	38,566.00	USD
1669	10	3158	ACH	CDW GOVERNMENT	CHICAGO	02/09/22	Processed	3,651.98	USD
1670	10	9477	ACH	CONSTELLATION NEW ENERGY	CHICAGO	02/09/22	Processed	71,197.45	USD
1671	10	16554	ACH	CONSTELLATION NEWENERGY -	CAROL STREAM	02/09/22	Processed	63,697.77	USD
1672	10	13380	ACH	CREATIVE PROMOTIONAL APPAR	CARPENTERSVILLE	02/09/22	Processed	374.04	USD
1673	10	13986	ACH	DEWBERRY ARCHITECTS INC	PHILADELPHIA	02/09/22	Processed	16,520.19	USD
1674	10	19315	ACH	JENNIFER EISENMENGER	SCHAUMBURG	02/09/22	Processed	76.29	USD
1675	10	19062	ACH	KLEIN THORPE & JENKINS LT	CHICAGO	02/09/22	Processed	2,217.04	USD
1676	10	21385	ACH	LORI HANSON INTERNATIONAL	CASTLE ROCK	02/09/22	Processed	4,620.00	USD
1677	10	21131	ACH	PETRO CHOICE	PHILADELPHIA	02/09/22	Processed	1,273.40	USD
1678	10	20866	ACH	SANDBOX MARKETING INC	ORANGE	02/09/22	Processed	4,228.54	USD

\*\*\* Payment Code ACH Totals

Total Open Payments	14	222,375.45
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

AP265 Date 02/02/22  
Time 13:47

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 2

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
169097	10	19040		1-800MD LLC	CHARLOTTE	02/08/22	Processed	928.25	USD
169098	10	17496		ACCO BRANDS CORPORATION	LAKE ZURICH	02/08/22	Processed	2,213.28	USD
169099	10	19501		AD-WEAR & SPECIALTY OF TEX	HOUSTON	02/08/22	Processed	633.28	USD
169100	10	7301		ADLAI STEVENSON HIGH SCHOO	LINCOLNSHIRE	02/08/22	Processed	300.00	USD
169101	10	3860	REM2	ADVOCATE OCCUPATIONAL HEAL	CHICAGO	02/08/22	Processed	1,298.70	USD
169102	10	3096	REM4	AIRGAS USA LLC	CHICAGO	02/08/22	Processed	886.39	USD
169103	10	6839	REM3	AIRGAS USA LLC	CHICAGO	02/08/22	Processed	1,706.39	USD
169104	10	13268	REM	ALEXANDER LEIGH CTR FOR AU	MCHENRY	02/08/22	Processed	49,871.20	USD
169105	10	8694	REM1	AMAZON.COM	ATLANTA	02/08/22	Processed	5,117.96	USD
169106	10	21311		BRIDGET AMELIO	PINGREE GROVE	02/08/22	Processed	187.83	USD
169107	10	11780		AMERICAN TAXI DISPATCH INC	MOUNT PROSPECT	02/08/22	Processed	27,048.00	USD
169108	10	7642		ANDERSON LOCK COMPANY	DES PLAINES	02/08/22	Processed	705.60	USD
169109	10	565	REM	APPLE COMPUTER INC.	ATLANTA	02/08/22	Processed	897.00	USD
169110	10	19237	REM	ATI PHYSICAL THERAPY INVOI	CHICAGO	02/08/22	Processed	10,000.00	USD
169111	10	8380	REM	AUTHORIZED FOOD EQUIPMENT	HUNTLEY	02/08/22	Processed	534.27	USD
169112	10	14479	REM	AVERY ENTERPRISES	CENTENNIAL	02/08/22	Processed	1,105.00	USD
169113	10	15752		AWARDS INTERNATIONAL	NILES	02/08/22	Processed	15.65	USD
169114	10	6918	REM	B & H PHOTO-VIDEO	NEW YORK	02/08/22	Processed	385.18	USD
169115	10	16397		BANNERVILLE USA	BURR RIDGE	02/08/22	Processed	155.00	USD
169116	10	4232	REM	BARNES & NOBLE INC.	DALLAS	02/08/22	Processed	955.40	USD
169117	10	8650		BARRINGTON HIGH SCHOOL	BARRINGTON	02/08/22	Processed	200.00	USD
169118	10	21527		BARRINGTON TOWNSHIP	BARRINGTON	02/08/22	Processed	200.17	USD
169119	10	21527		BARRINGTON TOWNSHIP	BARRINGTON	02/08/22	Processed	6,605.76	USD
169120	10	21476		BRYAN BELO	ALGONQUIN	02/08/22	Processed	200.00	USD
169121	10	14344		BESTWAY CHARTER TRANSPORTA	DES PLAINES	02/08/22	Processed	2,400.00	USD
169122	10	2239	REM	BOTTS WELDING & TRUCK SVC	Woodstock	02/08/22	Processed	90.00	USD
169123	10	19145		BREAKOUT EDU	OLD BETHPAGE	02/08/22	Processed	99.00	USD
169124	10	13706		BRIDGES FOR LANGUAGE	AURORA	02/08/22	Processed	694.92	USD
169125	10	8895	REM5	BSN SPORTS LLC	DALLAS	02/08/22	Processed	3,780.75	USD
169126	10	7714	REM2	CENTRAL COMMUNITY UNIT SCH	BURLINGTON	02/08/22	Processed	22,500.00	USD
169127	10	14545		CAMELOT THERAPEUTIC SCHOOL	NEWARK	02/08/22	Processed	89,114.79	USD
169128	10	12575		EUGENE CANCIO	BLOOMINGDALE	02/08/22	Processed	21.49	USD
169129	10	7141	REM	CARY GROVE HIGH SCHOOL	CARY	02/08/22	Processed	45.00	USD
169130	10	2558		CASSANDRA STRINGS	Algonquin	02/08/22	Processed	145.35	USD
169131	10	3064	REM	CENTER FOR PSYCHOLOGICAL S	NORTHBROOK	02/08/22	Processed	4,500.00	USD
169132	10	21320		CHAIN O LAKES TRANSPORTATI	JOHNSBURG	02/08/22	Processed	3,075.00	USD
169133	10	15744	REM2	CHICAGO HEARING SOCIETY	CHICAGO	02/08/22	Processed	4,480.00	USD
169134	10	15452	REM2	COTG	ATLANTA	02/08/22	Processed	2,897.50	USD
169135	10	14419		CLASSROOM CONNECTION DAY S	BANNOCKBURN	02/08/22	Processed	209.74	USD
169136	10	16875	REM2	CLIENTFIRST CONSULTING GRO	CORONA	02/08/22	Processed	875.00	USD
169137	10	15593		COLLEY ELEVATOR	BENSENVILLE	02/08/22	Processed	1,904.00	USD
169138	10	7713		CONANT HIGH SCHOOL	HOFFMAN ESTATES	02/08/22	Processed	350.00	USD
169139	10	21520	REM2	COOK COUNTY	CHICAGO	02/08/22	Processed	90,679.10	USD
169140	10	7304	REM3	C L CENTRAL SCIENCE OLYMPI	CRYSTAL LAKE	02/08/22	Processed	100.00	USD
169141	10	23470	REM3	CURRICULUM ASSOCIATES LLC	ATLANTA	02/08/22	Processed	738.76	USD
169142	10	21338		MARIA DE MOSTEYRIN GORDILL	HUNTLEY	02/08/22	Processed	36.40	USD
169143	10	4417	REM2	DECKER EQUIP-SCHOOL FIX	VASSAR	02/08/22	Processed	533.46	USD
169144	10	1164	REM3	DELTA DENTAL OF ILLINOIS-R	CHICAGO	02/08/22	Processed	5,162.12	USD

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169145	10	3449	REM	DEMCO, INC.	MADISON	02/08/22	Processed	28.87	USD
169146	10	25720		DIDAX INC	ROWLEY	02/08/22	Processed	99.13	USD
169147	10	10121		JAMES DINKHELLER	ELGIN	02/08/22	Processed	600.00	USD
169148	10	4861		DUNDEE TOWNSHIP ROTARY CLU	DUNDEE	02/08/22	Processed	185.00	USD
169149	10	21477		NICOLE DURBEN	ALGONQUIN	02/08/22	Processed	175.00	USD
169150	10	28270	REM2	EBSCO INFORMATION SERVICES	DALLAS	02/08/22	Processed	126.11	USD
169151	10	11834		EWS WELDING SUPPLY	ELK GROVE VILLAGE	02/08/22	Processed	62.53	USD
169152	10	17794	REM1	METRO PREP	ARLINGTON HEIGHTS	02/08/22	Processed	19,000.56	USD
169153	10	21264		FASTSIGNS OF CARPENTERSVIL	CARPENTERSVILLE	02/08/22	Processed	391.29	USD
169154	10	17404	REM	FERGUSON ENTERPRISES #1550	CHICAGO	02/08/22	Processed	2,538.71	USD
169155	10	20992	REM2	FERGUSON ENTERPRISES 1550	CHICAGO	02/08/22	Processed	1,326.00	USD
169156	10	11664		FISHER PIANO SERVICE	CRYSTAL LAKE	02/08/22	Processed	240.00	USD
169157	10	2919	REM1	THE FLOLO CORPORATION	WEST CHICAGO	02/08/22	Processed	12,920.15	USD
169158	10	17269	REM1	FOLLETT SCHOOL SOLUTIONS I	CHICAGO	02/08/22	Processed	4,012.46	USD
169159	10	21519	REM2	FOREST PRESERVE DISTRICT	CHICAGO	02/08/22	Processed	11,610.13	USD
169160	10	15995		TERRY FOSTER	CARY	02/08/22	Processed	199.00	USD
169161	10	1941	REM	FOX VALLEY FIRE AND SAFETY	ELGIN	02/08/22	Processed	2,850.00	USD
169162	10	4088	ACH	FRANCZEK PC	CHICAGO	02/08/22	Processed	1,502.50	USD
169163	10	13458		GALESBURG HIGH SCHOOL	GALESBURG	02/08/22	Processed	250.00	USD
169164	10	12526		GALLAGHER BENEFIT SERVICES	ROLLING MEADOWS	02/08/22	Processed	30,000.00	USD
169165	10	20442		DAVID GARCIA	GILBERTS	02/08/22	Processed	45.17	USD
169166	10	11753	REM	LITANIA SPORTS GROUP, INC	CHAMPAIGN	02/08/22	Processed	265.08	USD
169167	10	9565	REM5	GLENBARD EAST HIGH SCHOOL	LOMBARD	02/08/22	Processed	125.00	USD
169168	10	10079		GOLD MEDAL PRODUCTS	BENSENVILLE	02/08/22	Processed	124.78	USD
169169	10	19162	REM	GORDON FOOD SERVICE INC	CHICAGO	02/08/22	Processed	975.06	USD
169170	10	2580	REM	GRAINGER	PALATINE	02/08/22	Processed	3,763.79	USD
169171	10	9935	REM2	THE GRAPHIC EDGE LLC	CHICAGO	02/08/22	Processed	2,093.42	USD
169172	10	12390		GRAYSLAKE NORTH HIGH SCHOO	GRAYSLAKE	02/08/22	Processed	40.00	USD
169173	10	19512		GREAT STATES VOLLEYBALL	ANTIOCH	02/08/22	Processed	940.00	USD
169174	10	11713		INEABELLE GUTIERREZ	CARPENTERSVILLE	02/08/22	Processed	49.51	USD
169175	10	18231		TONYA HAASE	CRYSTAL LAKE	02/08/22	Processed	198.89	USD
169176	10	16038		DARICE HASTINGS	VOLO	02/08/22	Processed	11.76	USD
169177	10	9971	REM	HERITAGE CRYSTAL LLC	CHICAGO	02/08/22	Processed	3,337.55	USD
169178	10	15377		PHILIP HERNANDEZ	MT PROSPECT	02/08/22	Processed	225.71	USD
169179	10	4057	REM	HINCKLEY SPRINGS	DALLAS	02/08/22	Processed	1,491.85	USD
169180	10	13989	REM	HOBART SERVICES	CAROL STREAM	02/08/22	Processed	182.82	USD
169181	10	7712		HOFFMAN ESTATES HIGH SCHOO	HOFFMAN ESTATES	02/08/22	Processed	450.00	USD
169182	10	19485		HOMEPRO VACUUM LLC	WEST JORDAN	02/08/22	Processed	2,113.69	USD
169183	10	20864	REM2	HSI WORKPLACE COMPLIANCE S	CHICAGO	02/08/22	Processed	9,550.00	USD
169184	10	11243	REM1	HUBERT COMPANY	CHICAGO	02/08/22	Processed	931.04	USD
169185	10	21439		HULINGS AND ASSOCIATES LLC	SPRING LAKE	02/08/22	Processed	1,947.50	USD
169186	10	21434		IDEALIST ENTERPRISES INC	EVANSTON	02/08/22	Processed	176.00	USD
169187	10	20040	REM2	IDESIGN USA CORP	BUFFALO	02/08/22	Processed	2,205.47	USD
169188	10	852	REM	ILL ASSOC OF SCHOOL BOARDS	SPRINGFIELD	02/08/22	Processed	180.00	USD
169189	10	43360	REM3	ILLINOIS STATE BOARD OF ED	SPRINGFIELD	02/08/22	Processed	4,506.00	USD
169190	10	9911		ILLINOIS VIRTUAL SCHOOL	PEORIA	02/08/22	Processed	2,475.00	USD
169191	10	16117		INNOVATIVE GRAPHICS	GENOA	02/08/22	Processed	355.00	USD
169192	10	18714	REM2	INTERSTATE ROOF SYSTEMS CO	NEW BERLIN	02/08/22	Processed	2,490.00	USD

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169193	10	19385	REM2	INVO HEALTHCARE ASSOCIATES	CINNCINNATI	02/08/22	Processed	74,791.59	USD
169194	10	17194		IWIWE TECHNOLOGIES	ELGIN	02/08/22	Processed	9,955.00	USD
169195	10	18202		J AND D ENTERPRISES	CRYSTAL LAKE	02/08/22	Processed	1,458.00	USD
169196	10	21505		JOANN JENSEN	ALGONQUIN	02/08/22	Processed	119.84	USD
169197	10	20008		MARTA JIMENEZ ALFARO	ALGONQUIN	02/08/22	Processed	47.85	USD
169198	10	18487		CORIE JOBST	GILBERTS	02/08/22	Processed	43.64	USD
169199	10	1184	REM3	JW PEPPER & SON INC	PHILADELPHIA	02/08/22	Processed	171.99	USD
169200	10	16241		BETH KEEN	BARTLETT	02/08/22	Processed	54.88	USD
169201	10	21337		KELLY SERVICES INC	TROY	02/08/22	Processed	20,966.92	USD
169202	10	9816	REM2	KINSEY	GLEN ELLYN	02/08/22	Processed	280.00	USD
169203	10	91455		JOSEPH KOMAROMY	WINDERMERE	02/08/22	Processed	1,000.00	USD
169204	10	7711		LAKE PARK HIGH SCHOOL	ROSELLE	02/08/22	Processed	250.00	USD
169205	10	13266		LAKES COMMUNITY HIGH SCHOO	LAKE VILLA	02/08/22	Processed	350.00	USD
169206	10	1504		LAKESHORE LEARNING MATERIA	CARSON	02/08/22	Processed	306.90	USD
169207	10	21479		ZACHARY LEAHY	WEST DUNDEE	02/08/22	Processed	200.00	USD
169208	10	13516	REM1	LEARNING A-Z	BOSTON	02/08/22	Processed	5,750.00	USD
169209	10	13278		LEYDEN HIGH SCHOOL	FRANKLIN PARK	02/08/22	Processed	310.00	USD
169210	10	11613	REM4	NW COMMUNITY HEALTHCARE	CHICAGO	02/08/22	Processed	288.00	USD
169211	10	11596		AMY LUTES	HAMPSHIRE	02/08/22	Processed	12.88	USD
169212	10	20134		MARBLESOFT	BLAINE	02/08/22	Processed	165.58	USD
169213	10	20681		MATT MCCOY	ALGONQUIN	02/08/22	Processed	450.00	USD
169214	10	6908		MENARDS	CARPENTERSVILLE	02/08/22	Processed	4,409.02	USD
169215	10	13803		MEYER SIGNS	GILBERTS	02/08/22	Processed	360.00	USD
169216	10	741	REM	MIDLAND PAPER	CHICAGO	02/08/22	Processed	11,108.66	USD
169217	10	8084		MIDWEST COMPUTER PRODUCTS	WEST CHICAGO	02/08/22	Processed	615.65	USD
169218	10	14492	REM2	MLZ PRODUCTIONS	ALGONQUIN	02/08/22	Processed	420.00	USD
169219	10	11777	REM3	MOBILE MINI	DALLAS	02/08/22	Processed	688.60	USD
169220	10	10095	REM2	MONOPRICE, INC	LOS ANGELES	02/08/22	Processed	196.39	USD
169221	10	21009		AUDREY RAMIREZ-MORENO	ALGONQUIN	02/08/22	Processed	49.46	USD
169222	10	20963		ROB MOULTON	PINGREE GROVE	02/08/22	Processed	309.68	USD
169223	10	9906	REM4	MUSIC AND ARTS	FREDERICK	02/08/22	Processed	247.94	USD
169224	10	18154		DEBRA McCLOYN	LAKE IN THE HILLS	02/08/22	Processed	16.01	USD
169225	10	19522		ANGELA NAJI	SLEEPY HOLLOW	02/08/22	Processed	324.80	USD
169226	10	9434	REM2	NEXUS-ONARGA ACADEMY	ONARGA	02/08/22	Processed	709.23	USD
169227	10	61930	REM2	NICOR GAS	CAROL STREAM	02/08/22	Processed	49.03	USD
169228	10	17363		MARIA NIEVES	HAMPSHIRE	02/08/22	Processed	67.20	USD
169229	10	14224		NORTH AMERICAN CORP	GLENVIEW	02/08/22	Processed	2,627.81	USD
169230	10	8053		NORTHERN KANE COUNTY CHAMB	CARPENTERSVILLE	02/08/22	Processed	0.00	USD
169231	10	21518		NORTHWEST MOSQUITO ABATEME	WHEELING	02/08/22	Processed	2,001.74	USD
169232	10	62680	REM	NORTHWEST SUBURBAN SPECIAL	CHICAGO	02/08/22	Processed	780.00	USD
169233	10	62530		NORTHWESTERN ILLINOIS ASSO	SYCAMORE	02/08/22	Processed	158.35	USD
169234	10	15193	REM1	NW UNIVERSITY Campus Life	EVANSTON	02/08/22	Processed	50.00	USD
169235	10	2701		OAK FIRE & SECURITY SYSTEM	HOMER GLEN	02/08/22	Processed	797.00	USD
169236	10	21525		MELISSA OBEIN	CARY	02/08/22	Processed	25.00	USD
169237	10	20471		NANCY OESTERREICH	ALGONQUIN	02/08/22	Processed	417.22	USD
169238	10	63671	REM1	ORIENTAL TRADING CO-OTC BR	MINNEAPOLIS	02/08/22	Processed	1,039.14	USD
169239	10	14404		THOMAS PARISI	ROSELLE	02/08/22	Processed	101.92	USD
169240	10	20958	REM	PARTS TOWN LLC	CHICAGO	02/08/22	Processed	221.60	USD

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169241	10	64810	REM	PAXTON PATTERSON	CHICAGO	02/08/22	Processed	454.84	USD
169242	10	21478		ROBERT PENNEL	WEST DUNDEE	02/08/22	Processed	250.00	USD
169243	10	4157		PENTEGRA SYSTEMS	ADDISON	02/08/22	Processed	20,044.99	USD
169244	10	65470	REM	PETERSEN FUELS INC.	HAMPSHIRE	02/08/22	Processed	695.19	USD
169245	10	4664	REM3	PIONEER MANUFACTURING COMP	CLEVELAND	02/08/22	Processed	3,904.91	USD
169246	10	7202	REM	POMP'S TIRE SERVICE	MILWAUKEE	02/08/22	Processed	543.64	USD
169247	10	21529		POPLAR CREEK PUBLIC LIBRAR	STREAMWOOD	02/08/22	Processed	3,285.51	USD
169248	10	2042	REM3	POSITIVE PROMOTIONS	NEWARK	02/08/22	Processed	1,203.40	USD
169249	10	20751		POSTAL SOURCE	DAVENPORT	02/08/22	Processed	454.35	USD
169250	10	14402	REM	PRENTKE ROMICH COMPANY	CLEVELAND	02/08/22	Processed	15.45	USD
169251	10	21036	REM	PREVENTIVE HEALTH PARTNERS	VERNON HILLS	02/08/22	Processed	12,080.00	USD
169252	10	7251	REM2	PRO-ED INC	DALLAS	02/08/22	Processed	73.70	USD
169253	10	9764		PRO-SOURCE DISTRIBUTORS	ROCKFORD	02/08/22	Processed	5,810.72	USD
169254	10	20752		QUADIENT LEASING USA, INC	DALLAS	02/08/22	Processed	8,325.01	USD
169255	10	7326	REM3	QUINLAN & FABISH MUSIC CO	BURR RIDGE	02/08/22	Processed	2,770.28	USD
169256	10	1011	REM2	RAPID RIBBONS & AWARDS/	GOSHEN	02/08/22	Processed	1,125.93	USD
169257	10	2991	REM	RAYMOND GEDDES & CO, INC	BALTIMORE	02/08/22	Processed	959.78	USD
169258	10	7901	REM	RAYNER RIN - SCOTT INC	SUMMIT	02/08/22	Processed	7,617.70	USD
169259	10	6378	REM1	REALLY GOOD STUFF	CHICAGO	02/08/22	Processed	433.89	USD
169260	10	4070	REM5	RIDDELL/ALL AMERICAN SPORT	CHICAGO	02/08/22	Processed	1,781.92	USD
169261	10	8314		RIVEREDGE HOSPITAL	FOREST PARK	02/08/22	Processed	223.70	USD
169262	10	9296	REM	ROBBINS SCHWARTZ	CHICAGO	02/08/22	Processed	15,820.93	USD
169263	10	1530	REM	ROCKFORD PUBLIC SCHOOLS #2	ROCKFORD	02/08/22	Processed	1,692.46	USD
169264	10	18720		HILDA ROMAN	LAKE IN THE HILLS	02/08/22	Processed	76.06	USD
169265	10	19279		RUDIS ATHLETIC APPAREL	MARYSVILLE	02/08/22	Processed	3,330.75	USD
169266	10	93139		SONJA RUSSELL	GILBERTS	02/08/22	Processed	34.16	USD
169267	10	21516		SALARY.COM LLC	WALTHAM	02/08/22	Processed	6,249.00	USD
169268	10	19054		CINDY SALGADO	PINGREE GROVE	02/08/22	Processed	65.90	USD
169269	10	21401		KRYSTAL SANTANIELLO	LAKE IN THE HILLS	02/08/22	Processed	249.64	USD
169270	10	4234	REM	SCHOOL HEALTH CORP	CHICAGO	02/08/22	Processed	2,861.72	USD
169271	10	21002	REM1	SCHOOL SPECIALTY LLC	PHILADELPHIA	02/08/22	Processed	34,601.96	USD
169272	10	91035		LYNN SEAGER	GILBERTS	02/08/22	Processed	51.52	USD
169273	10	17316	REM	SEAL OF ILLINOIS	PALATINE	02/08/22	Processed	19,275.62	USD
169274	10	92061		KATRINA SHEDOR	ALGONQUIN	02/08/22	Processed	115.51	USD
169275	10	498		SHERWIN WILLIAMS	CARPENTERSVILLE	02/08/22	Processed	539.00	USD
169276	10	17056	REM	SHI INTERNATIONAL CORP	DALLAS	02/08/22	Processed	57,419.58	USD
169277	10	13013		VINCE SIFUENTES JR	CARPENTERSVILLE	02/08/22	Processed	52.61	USD
169278	10	21481		SMARTSHEET INC	BELLEVUE	02/08/22	Processed	439.33	USD
169279	10	76180	REM	SNAP-ON INDUSTRIAL	CHICAGO	02/08/22	Processed	1,083.59	USD
169280	10	4368		SOLUTION TREE	BLOOMINGTON	02/08/22	Processed	764.66	USD
169281	10	19927		SOUTHEASTERN EQUIPMENT AND	WEST COLUMBIA	02/08/22	Processed	33.06	USD
169282	10	20595		SPECIAL EDUCATION SYSTEM	CHICAGO	02/08/22	Processed	5,600.00	USD
169283	10	20595	REM	SPECIAL EDUCATION SYSTEMS	CHICAGO	02/08/22	Processed	638.72	USD
169284	10	21515		SPECTRUM CENTER INC	NASHVILLE	02/08/22	Processed	5,994.90	USD
169285	10	21206		SPEECHWIRE TOURNAMENT SERV	WHEATON	02/08/22	Processed	120.00	USD
169286	10	78395	REM	STEINER ELECTRIC CO.	CHICAGO	02/08/22	Processed	3,129.06	USD
169287	10	616		STREAMWOOD BEHAVIORAL HEAL	STREAMWOOD	02/08/22	Processed	134.22	USD
169288	10	21300		STRIVE FOR INDEPENDENCE	LOMBARD	02/08/22	Processed	360.00	USD

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169289	10	19779	REM1	SUNRISE SOUTHWEST LLC	DOWNERS GROVE	02/08/22	Processed	2,365.37	USD
169290	10	13724		SUPLES	BOISE	02/08/22	Processed	1,331.00	USD
169291	10	10537	REM2	SWEETWATER EDUCATION	FORT WAYNE	02/08/22	Processed	339.76	USD
169292	10	12344	REM	SYSCO FOOD SERVICE OF CHIC	DES PLAINES	02/08/22	Processed	232.73	USD
169293	10	17077		SARAH TEIPEL	ALGONQUIN	02/08/22	Processed	500.00	USD
169294	10	18998	REM	THE HORTON GROUP INC	CHICAGO	02/08/22	Processed	7,000.00	USD
169295	10	2985		THERADAPT PRODUCTS INC	LUDINGTON	02/08/22	Processed	1,108.55	USD
169296	10	9467	REM5	THRESHOLDS	CHICAGO	02/08/22	Processed	48.00	USD
169297	10	6380	REM1	TIME FOR KIDS	BOONE	02/08/22	Processed	225.00	USD
169298	10	13841		TOWNSHIP HIGH SCHOOL DIST	ARLINGTON HEIGHTS	02/08/22	Processed	50.00	USD
169299	10	713	REM2	TRANE US INC	CHICAGO	02/08/22	Processed	2,143.38	USD
169300	10	12213		TROPHIES BY GEORGE	BARTLETT	02/08/22	Processed	393.50	USD
169301	10	20331		US PIGMENT CORPORATION	SOUTH ELGIN	02/08/22	Processed	1,070.00	USD
169302	10	1528	REM4	USI INC	WOBURN	02/08/22	Processed	540.26	USD
169303	10	18375	REM2	VALDES LLC	WHEELING	02/08/22	Processed	108.00	USD
169304	10	16944		VAN GALDER BUS COMPANY	JANESVILLE	02/08/22	Processed	1,200.00	USD
169305	10	20750	REM	VARI SALES CORP	DALLAS	02/08/22	Processed	355.50	USD
169306	10	4000	REM2	VILLAGE OF ALGONQUIN WS	CHICAGO	02/08/22	Processed	5,847.76	USD
169307	10	2469	REM3	VILLAGE OF CARPENTERSVILLE	CARPENTERSVILLE	02/08/22	Processed	121,357.00	USD
169308	10	38500	PUR1	HAMPSHIRE POLICE DEPARTMEN	HAMPSHIRE	02/08/22	Processed	600.00	USD
169309	10	38500	REM	VILLAGE OF HAMPSHIRE	HAMPSHIRE	02/08/22	Processed	55,939.88	USD
169310	10	49720	REM1	VILLAGE OF LAKE IN THE HIL	LAKE IN THE HILLS	02/08/22	Processed	223.41	USD
169311	10	20577		VIVACITY TECH PBC	SAINT PAUL	02/08/22	Processed	12,356.60	USD
169312	10	17980	REM2	VT SERVICES INC	WHEELING	02/08/22	Processed	305.00	USD
169313	10	18131		PATRICIA WALSH	CRYSTAL LAKE	02/08/22	Processed	12.32	USD
169314	10	86470	REM1	VWR INTL aka Wards Natural	PITTSBURGH	02/08/22	Processed	725.69	USD
169315	10	18698		WAREHOUSE DIRECT INC	DES PLAINES	02/08/22	Processed	18.50	USD
169316	10	6808	REM1	WEATHERGUARD ROOFING COMPA	ELGIN	02/08/22	Processed	8,491.67	USD
169317	10	90879		SHELLY WEINANDY	LAKE IN THE HILLS	02/08/22	Processed	8.96	USD
169318	10	13491		ANN WENZEL	CARPENTERSVILLE	02/08/22	Processed	26.57	USD
169319	10	3029	REM3	WEST MUSIC COMPANY	CORALVILLE	02/08/22	Processed	103.65	USD
169320	10	7040		WEST SIDE ELECTRIC SUPPLY	SOUTH ELGIN	02/08/22	Processed	1,515.62	USD
169321	10	21275		IAN WESTFALL	ALGONQUIN	02/08/22	Processed	152.99	USD
169322	10	7312		WHEELING HIGH SCHOOL	WHEELING	02/08/22	Processed	290.00	USD
169323	10	16029		WOLF ELECTRIC SUPPLY CO IN	ELK GROVE VILLAGE	02/08/22	Processed	118.08	USD
169324	10	21032		MELISSA WOLSKI	ELBURN	02/08/22	Processed	11.86	USD
169325	10	19898		KATHRYN WOOD	HANOVER PARK	02/08/22	Processed	41.06	USD
169326	10	21526		KARRI WOZNIAK	HUNTLEY	02/08/22	Processed	76.00	USD
169327	10	91689		KARI ZEID-BRANDSTEDT	ST CHARLES	02/08/22	Processed	19.04	USD

\*\*\* Payment Code MHC Totals  
 Total Open Payments 231 1,080,756.32  
 Total Reconciled Payments 0.00  
 Total Void Payments 0.00  
 Total Stale Dated Payments 0  
 Total Escheated Payments 0

# Cash Payment Register

AP265 Date 02/02/22  
Time 13:47

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code PCD

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
1040	10	10851	REM5	AT&T	CAROL STREAM	02/08/22	Processed	12,718.69	USD
1041	10	2999		ILLINOIS MUSIC EDUCATION A	PALOS HEIGHTS	02/08/22	Processed	200.00	USD
1042	10	9293	ACH	PURCHASE POWER	PITTSBURGH	02/08/22	Processed	260.98	USD
1043	10	9801	REM8	PITNEY BOWES	PITTSBURGH	02/08/22	Processed	115.50	USD
1044	10	20472		PLAY ON! SPORTS	ATLANTA	02/08/22	Processed	8,000.00	USD

\*\*\* Payment Code PCD Totals

Total Open Payments	5	21,295.17
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

AP265 Date 02/02/22  
Time 13:47

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
3270	10	7006		CAREY ELECTRIC CONTRACTING	MCHENRY	02/08/22	Processed	585,000.00	USD
3271	10	3099		ELGIN COMMUNITY COLLEGE	ELGIN	02/08/22	Processed	105,492.03	USD
3272	10	10881		FLO-TECH MECHANICAL SYSTEM	ADDISON	02/08/22	Processed	256,529.00	USD
3273	10	21155		IWANSKI MASONRY INC	DOWNERS GROVE	02/08/22	Processed	258,258.00	USD
3274	10	1111		LAMP INC	ELGIN	02/08/22	Processed	1,200.00	USD
3275	10	1111		LAMP INC	ELGIN	02/08/22	Processed	188,323.00	USD
3276	10	11219		MANUSOS GENERAL CONTRACTIN	FOX LAKE	02/08/22	Processed	30,186.00	USD
3277	10	21528		METRO WATER RECLAM DIST OF	CHICAGO	02/08/22	Processed	94,323.75	USD
3278	10	21101		MO-ST PLUMBING & MECHANICA	ROCK FALLS	02/08/22	Processed	120,287.00	USD
3279	10	10903		RIEMER ENGINEERING AND LAN	PINGREE GROVE	02/08/22	Processed	11,302.00	USD
3280	10	2931		S J CARLSON FIRE PROTECTIO	ROCKFORD	02/08/22	Processed	110,949.00	USD
3281	10	3474	REM	TEACHERS' RETIREMENT SYSTE	SPRINGFIELD	02/08/22	Processed	10,358.23	USD
3282	10	6808	REMI	WEATHERGUARD ROOFING COMPA	ELGIN	02/08/22	Processed	87,683.00	USD

\*\*\* Payment Code WIR Totals

Total Open Payments	13	1,859,891.01
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Cash Code HBAP Totals

Total Open Payments	263	3,184,317.95
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Pay Group D300 USD Totals

Total Open Payments	263	3,184,317.95
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

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AP265 Date: 02/01/22  
Time: 10:16

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 02/01/22  
Time 10:16

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code WIR

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
3269	10	12763		BMO HARRIS BANK	CHICAGO	01/31/22	Processed	57,546.14	USD

\*\*\* Payment Code WIR Totals

Total Open Payments	1	57,546.14
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Cash Code HBAP Totals

Total Open Payments	1	57,546.14
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

\*\*\* Pay Group D300 USD Totals

Total Open Payments	1	57,546.14
Total Reconciled Payments		0.00
Total Void Payments		0.00
Total Stale Dated Payments		0
Total Escheated Payments		0

# Cash Payment Register

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AP265 Date: 01/27/22  
Time: 11:26

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 01/27/22  
Time 11:26

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
169025	10	21313		SAM NATROP	CRYSTAL LAKE	01/27/22	Processed	100.00	USD
169026	10	18476		AMOS ANDERSON	CARPENTERSVILLE	01/27/22	Processed	65.00	USD
169027	10	16484		PETER ANDROUS	LINDENHURST	01/27/22	Processed	67.00	USD
169028	10	10107		GERARD V BLUM	LAKE ZURICH	01/27/22	Processed	67.00	USD
169029	10	10327		JAMES BONKOSKI	CARPENTERSVILLE	01/27/22	Processed	53.00	USD
169030	10	11580		THOMAS BOWER	MONTGOMERY	01/27/22	Processed	75.00	USD
169031	10	21513		JOHN S BREEDEN III	MCHENRY	01/27/22	Processed	139.00	USD
169032	10	19997		JOHN BURNETT	ELGIN	01/27/22	Processed	106.00	USD
169033	10	18943		THOMAS CAHILL	ELMHURST	01/27/22	Processed	67.00	USD
169034	10	8827		MICHAEL CUMMINGS	ELGIN	01/27/22	Processed	148.00	USD
169035	10	12601		PAUL DUCATO	CARPENTERSVILLE	01/27/22	Processed	109.00	USD
169036	10	17809		EUGENE DUNN II	LANSING	01/27/22	Processed	67.00	USD
169037	10	21071		MICHAEL FEHRENBACHER	BATAVIA	01/27/22	Processed	132.00	USD
169038	10	16513		MARK D FINSTEIN	ELGIN	01/27/22	Processed	53.00	USD
169039	10	11268		RAIMUNDO FONSECA	AURORA	01/27/22	Processed	159.00	USD
169040	10	21186		WILLIAM FORDE	ARLINGTON HEIGHTS	01/27/22	Processed	100.00	USD
169041	10	19323		JOHN FOSTON	BARTLETT	01/27/22	Processed	65.00	USD
169042	10	13912		ROBERT GENDE	MCHENRY	01/27/22	Processed	53.00	USD
169043	10	19307		GLASER JOHN R	PALATINE	01/27/22	Processed	67.00	USD
169044	10	17297		TIMOTHY GORAJ	HUNTLEY	01/27/22	Processed	53.00	USD
169045	10	16481		GARY P GRASCH	ROSELLE	01/27/22	Processed	53.00	USD
169046	10	20685		MATT HARMAN	ALGONQUIN	01/27/22	Processed	58.00	USD
169047	10	21517		JOHN HENRIKSEN	GENEVA	01/27/22	Processed	75.00	USD
169048	10	14768		LARRY HOEHNE	LAKE ZURICH	01/27/22	Processed	53.00	USD
169049	10	15240		JON P HUDGENS	ELGIN	01/27/22	Processed	53.00	USD
169050	10	19636		ERIK JOHNSON	PINGREE GROVE	01/27/22	Processed	65.00	USD
169051	10	8876		DOUG JUHLIN	ROCKFORD	01/27/22	Processed	67.00	USD
169052	10	12561		JOSEPH P KARASEWSKI	DEKALB	01/27/22	Processed	67.00	USD
169053	10	9056		JOE KELLER	MACHESNEY PARK	01/27/22	Processed	67.00	USD
169054	10	13363		JOSEPH KIELBASA	CRYSTAL LAKE	01/27/22	Processed	65.00	USD
169055	10	9061		KEVIN KING	LOVES PARK	01/27/22	Processed	67.00	USD
169056	10	11237		JIM KNAUF	OTTAWA	01/27/22	Processed	67.00	USD
169057	10	10281		JOE KUBICA	STREAMWOOD	01/27/22	Processed	90.00	USD
169058	10	10335		MIKE M LAMAN	ROCKFORD	01/27/22	Processed	67.00	USD
169059	10	11448		JAY S LAMPEL	GRAYSLAKE	01/27/22	Processed	67.00	USD
169060	10	17113		ROBERT LEGGETT	RINGWOOD	01/27/22	Processed	65.00	USD
169061	10	8912		DENNIS MARACH	SCHAUMBURG	01/27/22	Processed	67.00	USD
169062	10	1634		SCOTT MASSIE	CRYSTAL LAKE	01/27/22	Processed	67.00	USD
169063	10	10157		STEVE MASSIE	CARPENTERSVILLE	01/27/22	Processed	67.00	USD
169064	10	14181		BILL MAYYOU	PROSPECT HEIGHTS	01/27/22	Processed	53.00	USD
169065	10	10269		SCOTT MCCLELLAN	CRYSTAL LAKE	01/27/22	Processed	53.00	USD
169066	10	11309		JOHN MCGUINNIS	ARLINGTON HEIGHTS	01/27/22	Processed	65.00	USD
169067	10	11538		KEVIN MCKAY	PARK RIDGE	01/27/22	Processed	67.00	USD
169068	10	13677		TOM MILLER	AURORA	01/27/22	Processed	65.00	USD
169069	10	10241		ART MORTENSEN	HOFFMAN ESTATES	01/27/22	Processed	187.00	USD
169070	10	21508		JASON MURREN	LAKE IN THE HILLS	01/27/22	Processed	92.00	USD
169071	10	10301		STEVE MURZYN	BARRINGTON	01/27/22	Processed	67.00	USD
169072	10	21521		MICHAEL PETERSEN	CRYSTAL LAKE	01/27/22	Processed	139.00	USD

# Cash Payment Register

AP265 Date 01/27/22  
Time 11:26

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
169073	10	21455		RENATA PETERSEN	LAKEWOOD	01/27/22	Processed	90.00	USD
169074	10	20038		MICHAEL PINEDA	BATAVIA	01/27/22	Processed	90.00	USD
169075	10	19476		RICHARD PINGEL JR	SOUTH ELGIN	01/27/22	Processed	100.00	USD
169076	10	15239		WILLIAM PINTER	ALGONQUIN	01/27/22	Processed	53.00	USD
169077	10	13572		GERALD F REEDY	HUNTLEY	01/27/22	Processed	159.00	USD
169078	10	13960		FRANK WAYNE REES	CRYSTAL LAKE	01/27/22	Processed	65.00	USD
169079	10	14785		RAFAEL RIVERA JR	LAKE IN THE HILLS	01/27/22	Processed	90.00	USD
169080	10	21486		MICHAEL RUEFFER	ELGIN	01/27/22	Processed	134.00	USD
169081	10	17789		DANIEL J RUGGLES	CARPENTERSVILLE	01/27/22	Processed	65.00	USD
169082	10	17050		MICHAEL SNODGRASS	CARY	01/27/22	Processed	67.00	USD
169083	10	10272		ANDY STAIN	ELGIN	01/27/22	Processed	145.00	USD
169084	10	10177		STEEN RANDY	PARK RIDGE	01/27/22	Processed	67.00	USD
169085	10	10227		MICHAEL R STEPHENSON SR	ALGONQUIN	01/27/22	Processed	53.00	USD
169086	10	19020		JAMES TERRY	HOFFMAN ESTATES	01/27/22	Processed	118.00	USD
169087	10	21524		THE SANDNER GROUP	CHICAGO	01/27/22	Processed	2,970.00	USD
169088	10	15277		LEONARD TURNBULL	ELMHURST	01/27/22	Processed	67.00	USD
169089	10	15613		DOUGLAS WARD	PALATINE	01/27/22	Processed	92.00	USD
169090	10	20741		LAWRENCE WAYNE	NAPERVILLE	01/27/22	Processed	67.00	USD
169091	10	14556		KEVIN WEISENBERGER	MCHENRY	01/27/22	Processed	109.00	USD
169092	10	10186		TROY M WHALEN	GRAYSLAKE	01/27/22	Processed	134.00	USD
169093	10	18591		THOMAS WIEDEMANN	CARY	01/27/22	Processed	106.00	USD
169094	10	13819		L A WILLIAMS	ARLINGTON	01/27/22	Processed	67.00	USD

\*\*\* Payment Code MHC Totals  
 Total Open Payments 70 8,688.00  
 Total Reconciled Payments 0.00  
 Total Void Payments 0.00  
 Total Stale Dated Payments 0  
 Total Escheated Payments 0

\*\*\* Cash Code HBAP Totals  
 Total Open Payments 70 8,688.00  
 Total Reconciled Payments 0.00  
 Total Void Payments 0.00  
 Total Stale Dated Payments 0  
 Total Escheated Payments 0

\*\*\* Pay Group D300 USD Totals  
 Total Open Payments 70 8,688.00  
 Total Reconciled Payments 0.00  
 Total Void Payments 0.00  
 Total Stale Dated Payments 0  
 Total Escheated Payments 0

# Cash Payment Register

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AP265 Date: 01/24/22  
Time: 13:49

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 01/24/22  
Time 13:49

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr	
168994	10	18281		CHICAGOLAND OFFICIALS SERV	CARPENTERSVILLE	01/24/22	Processed	100.00	USD	
168995	10	17374	REM	ICTM MATHEMATICS CONTEST	CICERO	01/24/22	Processed	350.00	USD	
168996	10	21509		UNIVERSITY OF COLORADO	DENVER	01/24/22	Processed	1,800.00	USD	
*** Payment Code MHC Totals										
Total Open Payments								3	2,250.00	
Total Reconciled Payments									0.00	
Total Void Payments									0.00	
Total Stale Dated Payments									0	
Total Escheated Payments									0	
*** Cash Code HBAP Totals										
Total Open Payments								3	2,250.00	
Total Reconciled Payments									0.00	
Total Void Payments									0.00	
Total Stale Dated Payments									0	
Total Escheated Payments									0	
*** Pay Group D300 USD Totals										
Total Open Payments								3	2,250.00	
Total Reconciled Payments									0.00	
Total Void Payments									0.00	
Total Stale Dated Payments									0	
Total Escheated Payments									0	

# Cash Payment Register

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AP265 Date: 01/21/22  
Time: 08:46

JOB SUBMISSION PARAMETERS

User Name: D300\laura.kelly  
Job Name: AP265  
Step Nbr: 1

Pay Group: D300  
Company:  
Process Level:

Community School District 300

Cash Code:  
or Cash Code Group:  
or Cash Code List:

Payment Dates: -

Report Option: C  
Document Currency: A  
Payment Code:  
Format Option: S

Current  
Account Currency  
Standard

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# Cash Payment Register

AP265 Date 01/21/22  
Time 08:46

Pay Group D300 Community School District 300 USD  
Post Company 10 Educational Fund USD  
Cash Payment Register for thru 12/31/20

Page 1

Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
168860	10	21313		SAM NATROP	CRYSTAL LAKE	01/21/22	Processed	53.00	USD
168861	10	16093		DAVID C ACCARDI	LAKE IN THE HILLS	01/21/22	Processed	53.00	USD
168862	10	21485		ENELD AHMETAJ	HUNTLEY	01/21/22	Processed	840.00	USD
168863	10	21419		LOGAN ANDERSEN	ELGIN	01/21/22	Processed	200.00	USD
168864	10	16358		DARIUS T ARDELEAN	MOUNT PROSPECT	01/21/22	Processed	67.00	USD
168865	10	11369		ROBERT BAKER	MCHENRY	01/21/22	Processed	53.00	USD
168866	10	21487		RANDOLPH A BANKS	NORTH AURORA	01/21/22	Processed	67.00	USD
168867	10	11440		STEVE BELLMORE	MCHENRY	01/21/22	Processed	67.00	USD
168868	10	10560		JEFFREY BERT	ELGIN	01/21/22	Processed	67.00	USD
168869	10	14593		SEAN BIETERMAN	VILLA PARK	01/21/22	Processed	67.00	USD
168870	10	17146		JEFFREY R BILOTTI	ELMWOOD PARK	01/21/22	Processed	67.00	USD
168871	10	19491		ANDRE BONHART	CHICAGO	01/21/22	Processed	67.00	USD
168872	10	10327		JAMES BONKOSKI	CARPENTERSVILLE	01/21/22	Processed	53.00	USD
168873	10	10953		FRED C BRACH SR	ELGIN	01/21/22	Processed	200.00	USD
168874	10	10109		BILL BRENNAN	INVERNESS	01/21/22	Processed	92.00	USD
168875	10	7412		ROBERT W BROCK	HAMPSHIRE	01/21/22	Processed	53.00	USD
168876	10	19997		JOHN BURNETT	ELGIN	01/21/22	Processed	92.00	USD
168877	10	20030		BRANDON CAWTHON	BOLINGBROOK	01/21/22	Processed	67.00	USD
168878	10	21502		JAMES E CHISAMORE	ROCHELLE	01/21/22	Processed	67.00	USD
168879	10	18251		ANTHONY CIANCIOLO	BLOOMINGDALE	01/21/22	Processed	67.00	USD
168880	10	10322		JOHN CIPRIAN	PARK RIDGE	01/21/22	Processed	67.00	USD
168881	10	15678		MICHAEL CITRANO	CARY	01/21/22	Processed	100.00	USD
168882	10	10249		STEVE CLARK	LAKE VILLA	01/21/22	Processed	106.00	USD
168883	10	10282		EARL CLEMENT	WESTMONT	01/21/22	Processed	67.00	USD
168884	10	21490		LARRY M CLINTON	MOUNT PROSPECT	01/21/22	Processed	153.00	USD
168885	10	17729		ROBERT P COPAS	ELMHURST	01/21/22	Processed	67.00	USD
168886	10	13675		JEFFREY P CURTIN	GLENVIEW	01/21/22	Processed	67.00	USD
168887	10	13583		COLIN DAWSON	ELGIN	01/21/22	Processed	67.00	USD
168888	10	21079		KURT DICKMAN	PARK RIDGE	01/21/22	Processed	67.00	USD
168889	10	20092		DOYLE STEVE	SPRING GROVE	01/21/22	Processed	53.00	USD
168890	10	12601		PAUL DUCATO	CARPENTERSVILLE	01/21/22	Processed	90.00	USD
168891	10	15108		EDWARD DURRENBERGER	EAST DUNDEE	01/21/22	Processed	65.00	USD
168892	10	10124		JON EHLERT	GENEVA	01/21/22	Processed	100.00	USD
168893	10	21061		PADRAIG EHLERT	GENEVA	01/21/22	Processed	53.00	USD
168894	10	21489		STEVE ELKINTON	GURNEE	01/21/22	Processed	100.00	USD
168895	10	14514		JEFF EVERSON	GILBERTS	01/21/22	Processed	134.00	USD
168896	10	20644		CHAD FAZEL	HAMPSHIRE	01/21/22	Processed	159.00	USD
168897	10	16513		MARK D FINSTEIN	ELGIN	01/21/22	Processed	167.00	USD
168898	10	20079		PHILIP FISHER	CRYSTAL LAKE	01/21/22	Processed	192.00	USD
168899	10	21491		RICHARD FISHER JR	SUGAR GROVE	01/21/22	Processed	134.00	USD
168900	10	12468		JOSEPH E FLURY	GENOA	01/21/22	Processed	53.00	USD
168901	10	11268		RAIMUNDO FONSECA	AURORA	01/21/22	Processed	100.00	USD
168902	10	18500		RICK FORMANSKI	MOUNT PROSPECT	01/21/22	Processed	68.00	USD
168903	10	19323		JOHN FOSTON	BARTLETT	01/21/22	Processed	100.00	USD
168904	10	19488		PAUL FRERKING	NORRIDGE	01/21/22	Processed	67.00	USD
168905	10	15692		TREVOR FULK	LAKE IN THE HILLS	01/21/22	Processed	120.00	USD
168906	10	10234		TOM FUTRIS	CRYSTAL LAKE	01/21/22	Processed	109.00	USD
168907	10	10969		STEPHEN GAMBLE	ELGIN	01/21/22	Processed	65.00	USD

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Current Report Account Currency

Cash Code HBAP Harris Bank Accounts Payable Currency USD  
Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
168908	10	13912		ROBERT GENDE	MCHENRY	01/21/22	Processed	53.00	USD
168909	10	21230		CALEIGH GERTZ	CARPENTERSVILLE	01/21/22	Processed	100.00	USD
168910	10	17297		TIMOTHY GORAJ	HUNTLEY	01/21/22	Processed	65.00	USD
168911	10	20712		DAVID D HAMILL	LAKE IN THE HILLS	01/21/22	Processed	268.00	USD
168912	10	20685		MATT HARMAN	ALGONQUIN	01/21/22	Processed	209.00	USD
168913	10	21494		DON HARRIS	BERKELEY	01/21/22	Processed	67.00	USD
168914	10	10136		MARK HAVLIC	VERNON HILLS	01/21/22	Processed	67.00	USD
168915	10	13406		JOHN HOBSCHEID	ROSELLE	01/21/22	Processed	100.00	USD
168916	10	10139		JOHN HODEL	CHICAGO	01/21/22	Processed	134.00	USD
168917	10	14768		LARRY HOEHNE	LAKE ZURICH	01/21/22	Processed	68.00	USD
168918	10	15240		JON P HUDGENS	ELGIN	01/21/22	Processed	53.00	USD
168919	10	9553		ROBERT ISSEL	CARPENTERSVILLE	01/21/22	Processed	67.00	USD
168920	10	18402		THOMAS KALFAS	PALATINE	01/21/22	Processed	100.00	USD
168921	10	14384		NANETTE KASTNER	ELGIN	01/21/22	Processed	67.00	USD
168922	10	9119	REM	RICK YELTON	BURLINGTON	01/21/22	Processed	100.00	USD
168923	10	17762		KERRY KELLEY	BOLINGBROOK	01/21/22	Processed	67.00	USD
168924	10	11414		KEN KESSELER	CRYSTAL LAKE	01/21/22	Processed	67.00	USD
168925	10	15268		JARED KILMER	FOX RIVER GROVE	01/21/22	Processed	53.00	USD
168926	10	5035		TOM KOHLER	ELGIN	01/21/22	Processed	53.00	USD
168927	10	8894		JIM LAKEMAN	ALGONQUIN	01/21/22	Processed	192.00	USD
168928	10	21056		EMMETT LEACH	ELGIN	01/21/22	Processed	92.00	USD
168929	10	21426		SEUNG LEE	SCHAUMBURG	01/21/22	Processed	192.00	USD
168930	10	17113		ROBERT LEGGETT	RINGWOOD	01/21/22	Processed	212.00	USD
168931	10	21503		AUSTIN MAICHNO--SCHEIBLEIN	HUNTLEY	01/21/22	Processed	65.00	USD
168932	10	21506		MARCUS MANGUM	CHICAGO	01/21/22	Processed	200.00	USD
168933	10	12384		MIKE MARTIN	STREAMWOOD	01/21/22	Processed	159.00	USD
168934	10	21433		MAURICE MCCLAIN	ELGIN	01/21/22	Processed	67.00	USD
168935	10	11309		JOHN MCGUINNIS	ARLINGTON HEIGHTS	01/21/22	Processed	65.00	USD
168936	10	15266		JASON MCKINNEY	ARLINGTON HTS	01/21/22	Processed	67.00	USD
168937	10	11135		TIMOTHY MCMAHON	LAKE IN THE HILLS	01/21/22	Processed	171.00	USD
168938	10	15276		PETER J MEEHAN	WOODSTOCK	01/21/22	Processed	67.00	USD
168939	10	8932		KEVIN T MOORE	ELGIN	01/21/22	Processed	134.00	USD
168940	10	10241		ART MORTENSEN	HOFFMAN ESTATES	01/21/22	Processed	106.00	USD
168941	10	20052		JAY MOSBERG	BUFFALO GROVE	01/21/22	Processed	68.00	USD
168942	10	13623		GREGORY G MROZ	MCHENRY	01/21/22	Processed	130.00	USD
168943	10	10301		STEVE MURZYN	BARRINGTON	01/21/22	Processed	100.00	USD
168944	10	18040		WILLIAM MUSHRUSH	ST CHARLES	01/21/22	Processed	100.00	USD
168945	10	10163		JEFFREY MYLES	DEKALB	01/21/22	Processed	67.00	USD
168946	10	18995		LESLIE O'CONNOR JR	PLAINFIELD	01/21/22	Processed	134.00	USD
168947	10	11612		CHRISTOPHER ORANGE	ALGONQUIN	01/21/22	Processed	195.00	USD
168948	10	10164		WILLIAM E ORRIS JR	OAKWOOD HILLS	01/21/22	Processed	173.00	USD
168949	10	21063		JAMISON PEARCE	CRYSTAL LAKE	01/21/22	Processed	201.00	USD
168950	10	14601		JEFF PEARSON	DES PLAINES	01/21/22	Processed	67.00	USD
168951	10	21089		BRYAN PEETOOM	GRAYSLAKE	01/21/22	Processed	100.00	USD
168952	10	21455		RENATA PETERSEN	LAKEWOOD	01/21/22	Processed	58.00	USD
168953	10	10168		RICHARD E PETERSEN	ANTIOCH	01/21/22	Processed	67.00	USD
168954	10	19476		RICHARD PINGEL JR	SOUTH ELGIN	01/21/22	Processed	67.00	USD
168955	10	15239		WILLIAM PINTER	ALGONQUIN	01/21/22	Processed	106.00	USD

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Current Report Account Currency

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Payment Code MHC

Payment Number	Co	Vendor Number	Remit To	Name	City	Payment Date	Status	Payment Amount	Curr
168956	10	13572		GERALD F REEDY	HUNTLEY	01/21/22	Processed	92.00	USD
168957	10	14785		RAFAEL RIVERA JR	LAKE IN THE HILLS	01/21/22	Processed	139.00	USD
168958	10	18427		JASON ROBINSON	CARPENTERSVILLE	01/21/22	Processed	67.00	USD
168959	10	21497		DAVID ROMANO	LOMBARD	01/21/22	Processed	67.00	USD
168960	10	21486		MICHAEL RUEFFER	ELGIN	01/21/22	Processed	201.00	USD
168961	10	10385		JAMES L SCHINDLER	ALGONQUIN	01/21/22	Processed	65.00	USD
168962	10	16486		MATTHEW SCHWARZ	ELMHURST	01/21/22	Processed	67.00	USD
168963	10	8958		ALAN SCHWEISTHAL	NAPERVILLE	01/21/22	Processed	134.00	USD
168964	10	21488		ROBERT SHIELDS	BARRINGTON	01/21/22	Processed	67.00	USD
168965	10	10255		ALLAN SMIGIEL	HUNTLEY	01/21/22	Processed	53.00	USD
168966	10	17050		MICHAEL SNODGRASS	CARY	01/21/22	Processed	134.00	USD
168967	10	6693		SCOTT SOBESKI	AURORA	01/21/22	Processed	67.00	USD
168968	10	15880		VITO SPADAVECCHIO	PALATINE	01/21/22	Processed	67.00	USD
168969	10	10272		ANDY STAIN	ELGIN	01/21/22	Processed	92.00	USD
168970	10	15014		MARK STEPHAN	LAKEMOOR	01/21/22	Processed	100.00	USD
168971	10	10227		MICHAEL R STEPHENSON SR	ALGONQUIN	01/21/22	Processed	253.00	USD
168972	10	19020		JAMES TERRY	HOFFMAN ESTATES	01/21/22	Processed	106.00	USD
168973	10	21492		SCOTT TIERNEY	TINLEY PARK	01/21/22	Processed	134.00	USD
168974	10	13821		ANTHONY J TOLJANIC	DEKALB	01/21/22	Processed	106.00	USD
168975	10	10182		BOB UGEL	DES PLAINES	01/21/22	Processed	67.00	USD
168976	10	16495		VICENTE VELARDE	GENEVA	01/21/22	Processed	67.00	USD
168977	10	20037		MICHAEL S VEST	HARVARD	01/21/22	Processed	200.00	USD
168978	10	19460		JAVIER VILLARREAL	PINGREE GROVE	01/21/22	Processed	159.00	USD
168979	10	15613		DOUGLAS WARD	PALATINE	01/21/22	Processed	100.00	USD
168980	10	20220		MICHAEL I WARREN	MCHENRY	01/21/22	Processed	159.00	USD
168981	10	21064		TIM WEBER	AURORA	01/21/22	Processed	67.00	USD
168982	10	18591		THOMAS WEIDEMANN	CARY	01/21/22	Processed	121.00	USD
168983	10	14556		KEVIN WEISENBERGER	MCHENRY	01/21/22	Processed	109.00	USD
168984	10	10186		TROY M WHALEN	GRAYSLAKE	01/21/22	Processed	67.00	USD
168985	10	17913		LOUIS B WHITE	BUFFALO GROVE	01/21/22	Processed	65.00	USD
168986	10	13564		DAVID WILLIAMS	ELK GROVE VILLAGE	01/21/22	Processed	53.00	USD
168987	10	10388		RANDY WILSON	WEST CHICAGO	01/21/22	Processed	67.00	USD
168988	10	11460		ROBERT YBARRA	MONTGOMERY	01/21/22	Processed	67.00	USD
168989	10	9003		DAVID W ZEMAN	BELVIDERE	01/21/22	Processed	53.00	USD
168990	10	21495		DAVID ZIEGLER	GENEVA	01/21/22	Processed	106.00	USD

\*\*\* Payment Code MHC Totals  
 Total Open Payments 131 13,767.00  
 Total Reconciled Payments 0.00  
 Total Void Payments 0.00  
 Total Stale Dated Payments 0  
 Total Escheated Payments 0

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*** Cash Code	HBAP Totals		
	Total Open Payments	131	13,767.00
	Total Reconciled Payments		0.00
	Total Void Payments		0.00
	Total Stale Dated Payments		0
	Total Escheated Payments		0
*** Pay Group D300	USD Totals		
	Total Open Payments	131	13,767.00
	Total Reconciled Payments		0.00
	Total Void Payments		0.00
	Total Stale Dated Payments		0
	Total Escheated Payments		0

COMMUNITY UNIT SCHOOL DISTRICT 300

**HUMAN RESOURCES REPORT**

February 8, 2022

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**ADMINISTRATORS**

None

**RESIGNATION - ADMINISTRATORS**

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Hunt, Eric (return to the classroom)	Assistant Principal	Wright Elementary School	June 30, 2022

**RETIREMENT - ADMINISTRATORS**

None

**CERTIFIED PERSONNEL**

1. Recommend the following be employed by Community Unit School District 300 for the **2021-2022** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Dunlea, Kayla	Special Education - Early Childhood	deLacey Family Education Center	1.0	BA Step 1	Replacement
Hamlin, Sharon	Primary Grade Classroom Specialist	Perry Elementary School	1.0	MA Step 1	Replacement

**OTHER EMPLOYMENT - CERTIFIED PERSONNEL**

None

**RESIGNATION – CERTIFIED PERSONNEL**

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Cermak, Matthew	Social Worker	Westfield Community School	February 25, 2022
Pereda, Grace	7 <sup>th</sup> Grade Language Arts	Westfield Community School	February 25, 2022

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

**HUMAN RESOURCES REPORT**

February 8, 2022

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Name	Position	Location	Effective
Stahlhut, Jenny	8 <sup>th</sup> Grade Social Studies	Carpentersville Middle School	End of the 2021-2022 school year
Ziols, Jillian	Digital Learning Coach	Central Office	January 21, 2022

**OTHER RESIGNATION - CERTIFIED PERSONNEL**

None

**RETIREMENT - CERTIFIED PERSONNEL**

1. Recommend approval of the following requests to retire under Article XX, B:

Name	Position	Location	Effective
Almeida, Sandra	1 <sup>st</sup> Grade Dual Language	Meadowdale Elementary School	End of the 2023-2024 school year
Biallas, Lisa	1 <sup>st</sup> Grade	Eastview Elementary School	End of the 2025-2026 school year
Carroll, Cassandra	ELA Interventionist	Carpentersville Middle School	December 21, 2023
Cimera, Lynn	Special Education - Autism	Eastview Elementary School	End of the 2025-2026 school year
Horgan, Barbara	1 <sup>st</sup> Grade	Eastview Elementary School	End of the 2022-2023 school year
Kopetsky, Traci	Physical Education	Westfield Community School	End of the 2025-2026 school year
La Rue, Laura	Art	Hampshire High School	End of the 2024-2025 school year
Mullen, Kelly	English	Hampshire High School	End of the 2024-2025 school year
Ortiz, Carmen	Bilingual Interventionist	Lakewood Elementary School	End of the 2024-2025 school year
Petersen, William	Social Studies	Dundee-Crown High School	End of the 2024-2025 school year
Pokorny, Kevin	5 <sup>th</sup> Grade	Eastview Elementary School	End of the 2025-2026 school year
Stanek, Cristie	2 <sup>nd</sup> Grade	Gilberts Elementary School	End of the 2021-2022 school year
Tierney, Joan	School Psychologist	District	End of the 2022-2023 school year
Tuttle, Theresa	3 <sup>rd</sup> Grade	Wright Elementary School	End of the 2024-2025 school year

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

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February 8, 2022

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Name	Position	Location	Effective
Voss, Julie	Special Education	Eastview Elementary School	End of the 2025-2026 school year

2. Recommend approval of the following request to retire under TRS guidelines:

Name	Position	Location	Effective
Liedtke, Carolyn	5 <sup>th</sup> Grade	Liberty Elementary School	End of the 2021-2022 school year

**DISMISSAL – CERTIFIED PERSONNEL**

None

**SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL**

None

**RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

None

**RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

None

**DISMISSAL – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

None

**EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Bowers, Adele	AVID Tutor	Hampshire High School	\$14.00	Additional
Legaspi, Emmanuel	Hallway Monitor	Carpentersville Middle School	\$16.91	Additional
Quevedo, Diane	Hallway Monitor	Carpentersville Middle School	\$16.91	Additional
Tiedel, Joseph	Hallway Monitor	Hampshire High School	\$16.91	Additional

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

**HUMAN RESOURCES REPORT**

February 8, 2022

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**RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following letters of resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Hedrich, Carla	Payroll Coordinator	Central Office	February 11, 2022
Moreno De Gavina, Patricia	Family School Liaison	Dundee-Crown High School	January 27, 2022
Reid Jr., Michael	Technology Coordinator	Central Office	February 17, 2022
Zamarripa, Carina	Paraeducator	Dundee Middle School	March 4, 2022

**DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL**

None

**RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following request to retire:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Bergin, Maria	Job Coach – 300 Plus Program	Jacobs High School	End of the 2021-2022 school year
Bieber, Kim	Night Custodian	Neubert Elementary School	January 6, 2022
Williams, Susan	Paraeducator	Eastview Elementary School	January 25, 2022

**COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL**

None

COMMUNITY UNIT SCHOOL DISTRICT 300

**HUMAN RESOURCES REPORT**

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**DISTRICT POSITION TRANSFERS**

1. Recommend position transfer of the following personnel:

<b>Current Class</b>	<b>Name</b>	<b>Current Position</b>	<b>Current Location</b>	<b>New Class</b>	<b>New Position</b>	<b>CBA/ Handbook</b>	<b>Lane-Step</b>	<b>New Location</b>	<b>Effective Date</b>
NUG	Lathrop, Christine	Chief Legal Counsel & Human Resources Executive Secretary	Central Office	Same	Chief Legal Counsel Executive Secretary	NUG	14, 11	Same	July 1, 2021

Leave of absence requests are attached separately for Board of Education approval.



**COMMUNITY UNIT SCHOOL DISTRICT NO. 300  
BOARD of EDUCATION MEMO**

**DATE:** January 11, 2022  
**TO:** Susan Harkin, Superintendent  
Board of Education  
**FROM:** Jennifer Porter  
Chief Financial Officer

<b>Presented at the following Board Meetings</b>	
<b>Construction/Facility</b>	01/11/2022 02/08/2022
<b>Finance</b>	01/11/2022 02/08/2022
<b>Policy/Legislative</b>	
<b>School Utilization</b>	
<b>BOE 1<sup>st</sup> Reading</b>	01/11/2022
<b>BOE 2<sup>nd</sup> Reading</b>	02/08/2022

**SUBJECT: Village of Hoffman Estates IGA Higgins-Old Sutton TIF**

**Background**

Attached for your review is the proposed intergovernmental agreement (IGA) with the Village of Hoffman Estates for their tax increment financing (TIF) district. The IGA was modeled after the Village of Algonquin's TIF IGA with the district.

The Higgins-Old Sutton Road TIF generally includes 64 acres of vacant land and right-of-way bounded by Higgins Road to the south, Sutton Road to the east, and the Canadian National Railway tracks to the west.

The agreement outlines that the Village shall declare a portion of the Annual TIF Increment from the TIF District as surplus funds and distribute as follows to District 300:

- Years 1 - 10: none;
- Years 11 - 15: Fifteen Percent (15%) of Annual TIF Increment;
- Years 16-20: Twenty-five Percent (25%) of Annual TIF Increment; and
- Years 21-23: Forty Percent (40%) of Annual TIF Increment.

The planned use of the TIF is to support the development of the redevelopment project area as a commercial mixed-use district and to support other improvements that serve the redevelopment interests of the local community, current business owners, and the Village.

**Recommendation**

The administration recommends that the Board approve the IGA as presented.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF HOFFMAN  
ESTATES AND COMMUNITY UNIT SCHOOL DISTRICT NO. 300 RELATING TO  
THE HIGGINS-OLD SUTTON TAX INCREMENT FINANCING DISTRICT**

THIS AGREEMENT is made as of the date set forth below, between the VILLAGE OF HOFFMAN ESTATES, an Illinois municipal corporation situated in Cook and Kane Counties (the "Village") and the BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 300, an Illinois school district situated in Kane, McHenry, Cook, and DeKalb Counties, Illinois, (the "School District"). Collectively, the Village and the School District shall be referred to as the "Parties."

WHEREAS, the Parties are vested with certain authority pursuant to their intergovernmental cooperation powers under Article VII, Section 10 the Illinois Constitution of 1970, and Section 1 *et seq.* of the Intergovernmental Cooperation Act [5 ILCS 220/1 *et seq.*], and pursuant to the provisions of the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5.11-74.4-1 *et seq.* (the "Act"); and

WHEREAS, pursuant to Ordinance Number 4774 adopted on January 6, 2020, the Village established within the School District's boundaries a tax increment financing ("TIF") district under the Act and in connection therewith adopted a redevelopment plan known as the Higgins-Old Sutton Tax Increment Finance Redevelopment Plan (the "Plan") and designated a redevelopment project area (the "Project Area") on land legally described in the Plan, and adoption of tax increment financing for the Project Area by ordinances duly passed by the President and Trustees of the Village; and

WHEREAS, the Plan is designed to facilitate and encourage the redevelopment of the area consisting of approximately 64 acres of land north of Higgins Road, east of the Canadian National Railway tracks, and west of Illinois Route 59, as set forth in the Plan; and

WHEREAS, the Parties recognize the long-term benefits and importance of economic development in the Village; and

WHEREAS, the School District wishes to ensure that tax increment financing pursuant to the Plan and the Project Area is reasonably limited in scope and duration and does not impose an undue burden on the School District and its ability to offer high quality educational services to students living within and outside of the Project Area; and

WHEREAS, in the event the Village does not expend all Incremental Taxes on redevelopment project costs it may declare a surplus pursuant to the Act; and

WHEREAS, the Parties desire to enter into an intergovernmental agreement for their mutual benefit and the benefit of the citizens and taxpayers of each of the Parties, and to resolve any differences over the Plan and the Project Area and through this Agreement mutually provide for the best interests of their communities and constituents; and

WHEREAS, the Village will commit to making certain payments and to providing other benefits to the School District pursuant to the terms of this Agreement provided the School District will commit to waive any claims or objections relating to the Village's desire to avail itself of tax increment financing, the designation of the Project Area, the Plan, and the adoption of tax increment financing for the Project Area.

NOW, THEREFORE, in consideration of the mutual promises of the Village and the School District, the Parties agree as follows:

1. Recitals. The recitals set forth above are hereby incorporated herein by reference as though fully set forth herein.
2. Waiver of Objections. The School District hereby: (a) waives all objections to the Plan, the Project Area, and Tax Increment Financing for the Project Area (the "Higgins-Old Sutton TIF District"); (b) agrees not to initiate or participate, directly or indirectly, in any challenge to the designation of the Project Area, the adoption of the Plan for the Project Area, the approval of tax increment financing for the Project Area, and the approval of any redevelopment agreement(s) related to development within the Project Area (so long as such agreements do not conflict with the terms of this Agreement) or other actions taken by the Village in respect thereto.
3. Surplus Declaration. The Village shall, during the life of the TIF District, upon receipt of incremental real estate tax revenues generated by the TIF District, declare a portion of the incremental real estate tax revenues generated by the TIF District as surplus funds, as defined in 65 ILCS 5/11-7 4.4-7, as follows:
  - a. "Annual TIF Increment" shall mean, the portion of the ad valorem real estate taxes arising from levies upon taxable real property in the Project Area by taxing districts that is attributable to the increase in the current equalized assessed value of the taxable real property in the Project Area over the initial equalized assessed value of the taxable real property in the Project Area as determined in accordance Section 5/11-74.4-9 of the Act which has been paid to the Treasurer of the Village for deposit by the Treasurer into the Higgins-Old Sutton TIF District Fund established to pay redevelopment project costs and obligations incurred.
  - b. The Village shall declare a portion of the Annual TIF Increment from the TIF District as surplus funds, as defined in 65 ILCS 5/11-74.4-7, beginning on January 1 of the full calendar years after creation of the TIF District, as follows ("Surplus Revenue"):
    - i. Years 1 - 10: none;
    - ii. Years 11 - 15: Fifteen Percent (15%) of Annual TIF Increment;
    - iii. Years 16-20: Twenty-five Percent (25%) of Annual TIF Increment; and

iv. Years 21-23: Forty Percent (40%) of Annual TIF Increment.

4. Surplus Payment. In accordance with Section 7 of the TIF Act, 65 ILCS 5/11-74.4-7, the Village shall annually pay said Surplus from the Annual TIF Increment to the Cook County Collector. The parties agree that any surplus payment will be made only after the Village has paid all eligible expenses, obligations, and future obligations of the TIF District. In the event that the Surplus Payment is insufficient to pay for each year's Surplus Payment, any deficiency shall accrue and be paid by the Village as TIF Increment Funds become available. Once the last surplus payment has been made in the final year of the TIF (or in the last year should the TIF be terminated early), any deficiency that remains will be eliminated and is not an ongoing obligation of the TIF District or the Village. In regard thereto, partial payments of the Surplus Revenue shall be made by the Village to the Cook County Collector on an annual basis by April 30 each year of any incremental real estate tax revenue payments, relative to the TIF District, from the Cook County Treasurer. After payment of Surplus Revenue, the Parties anticipate that, pursuant to Section 7 of the TIF Act, 65 ILCS 5/11-74.4-7, as of the Effective Date:

The County Collector shall thereafter make distribution to the respective taxing districts in the same manner and proportion as the most recent distribution by the county collector to the affected districts of real property taxes from real property in the redevelopment project area.

5. Limitations on Duration of TIF District. The Village agrees that it will not seek to extend the term of the Project beyond its original twenty-three (23) years, unless the Parties otherwise agree.
6. Termination. This Agreement shall terminate at the time the Higgins-Old Sutton TIF District is terminated, either by Village action or at the completion of its 23-year term. Provided, however, that the Village shall make all required payments due to the Cook County Collector and take all required actions called for by this Agreement prior to such termination.
7. Enhanced Annual Meeting. The Village, at the request of the School District, agrees that a representative of the Village will meet with representatives of the School District at least once each year to inform the School District of development that is planned or is occurring within the Project Area, anticipated student generation from such development, how the tax incremental revenues have been spent in the preceding year, the equalized assessed value (EAV) created by the Plan, and the overall status of the Project Area and the Village's progress toward achieving its goals as set forth in the Plan. The obligations set forth in this paragraph shall be in addition to any reporting made by the Village at the annual joint review board meeting and in any reports it files with the State of Illinois

Comptroller. The School District's failure to request or participate in such meeting shall not constitute a breach of this Agreement by the Village.

8. Increased Student Costs. In the event tax increment financing-assisted housing units are constructed within the Project Area, the Village shall make payments to the School District for the School District's increased costs attributable to such housing units (the "Student Payments"), all in accordance with Section 11-74.4-3(q)(7 .5) of the Act. The School District shall provide reasonable evidence to the Village in support of its claim to reimbursement by September 30th of each year.
9. School District Election. Commencing in Year 11 of Plan, the School District shall elect to receive either the Annual Surplus Payment provided for in paragraph 3 or the Student Payment provided for in paragraph 8, whichever provides a greater payment to the School District. This election shall be in the School District's sole discretion. The School District's election shall be communicated to the Village no later than September 30th of each year.
10. Assessment Appeals. The Village and the School District shall communicate with each other regarding the defense of any assessment appeal from a property located within the boundaries of the Higgins-Old Sutton TIF District so as to preserve incremental EAV for the operation of the Higgins-Old Sutton TIF District and the payment of surplus amounts, as defined above.
11. Authority. Each Party agrees not to raise lack of authority as a defense in any action brought by the other or any third party regarding this Agreement.
12. Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
13. Further Performance. Each Party shall, at the request and expense of the other, execute and deliver any further documents and do all acts and things as each Party may reasonably require to carry out the true intent and meaning of this Agreement.
14. Writing Requirement. No waiver of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and signed by the Party making the waiver, and then shall be effective only in the specific instances and for the purpose given.
15. Complete Agreement. This Agreement expresses the complete and final understanding of the Parties with respect to its subject matter and may not be amended or modified except by a written agreement executed by the Parties. This Agreement supersedes all prior

agreements, negotiations, and discussions relative to the subject matter hereof and fully integrates the agreement of the Parties.

16. Effective Date. The effective date of this Agreement as reflected above shall be the date that the last of the Parties executes the Agreement.

17. Default. A party shall not be considered to be in default under the Agreement until the non-defaulting party provides written notice to such party with thirty (30) days to cure such default. In the event the defaulting party fails to cure within such thirty (30) day period, the non-defaulting party may pursue all of its rights and remedies in law and equity.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized officials as of the date of the Agreement herein set forth.

BOARD OF EDUCATION  
COMMUNITY UNIT SCHOOL DISTRICT NO. 300, Kane, McHenry, Cook, and DeKalb  
Counties, Illinois

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

VILLAGE OF HOFFMAN ESTATES, Cook and Kane Counties, Illinois

By: \_\_\_\_\_  
Village President

Attest: \_\_\_\_\_  
Village Clerk

Date: \_\_\_\_\_