

**PORT TAMPA BAY
MONTHLY BUSINESS MEETING
JANUARY 16, 2024 - 9:30 AM**

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**JANUARY 28, 2024 2:00 PM- 44TH ANNUAL SERVICE
REMEMBRANCE FOR THE CG CUTTER BLACKTHORN -
*BLACKTHORN MEMORIAL PARK, IN ST. PETERSBURG, NEAR THE
SUNSHINE SKYWAY BRIDGE***

**JANUARY 29, 2024 7:00 PM - SALUTE TO THE U.S. COAST GUARD -
*EGYPT SHRINE CENTER OF TAMPA BAY***

**JANUARY 28-20, 2024 - 35TH ANNUAL TAMPA STEEL CONFERENCE
- *JW MARRIOTT - WWW.TAMPASTEELCONFERENCE.COM***

K. DATE OF NEXT MEETING

TUESDAY, FEBRUARY 20, 2024, 9:30 AM IN PORT TAMPA BAY BOARDROOM

L. ADJOURNMENT

A. INVOCATION AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

B. APPROVAL OF MINUTES

**RECEIPT OF MINUTES OF THE DECEMBER
19, 2023, BOARD MEETING**

**PRESENTATION AND RECEIPT OF
FINANCIAL STATEMENT**

**PORT TAMPA BAY
Business Meeting
December 19, 2023, 9:30 am**

Mr. Hung Mai, Vice Chairman, called the Port Tampa Bay (PTB) Business Meeting to order at 9:31 a.m. Vice Chairman Mai thanked Board members, PTB staff and public for attending.

The following Board members were in attendance: Mr. Hung T. Mai, P.E., Vice Chairman; Mr. Ted Conner, Commissioner; The Honorable Mayor Jane Castor, Commissioner; and The Honorable Michael Owen, Commissioner. Mr. Patrick H. Allman, Secretary/Treasurer, arrived at 9:36 am. Mr. Chad Harrod, Chairman, was absent and Port Tampa Bay Commissioners Seat #4 is currently vacant.

The following PTB senior management staff members attended in person; Mr. Paul Anderson, President and CEO; Mr. Charles Klug, Principal Counsel; Mr. Raul Alfonso, Executive Vice President and Chief Commercial Officer; Mr. David DeLac, Chief Financial Officer; Mr. Brian Giuliani, Chief Operating Officer; Mr. Wade Elliott, Senior Vice President of Marketing and Business Development; Mr. Patrick Blair, Vice President of Engineering; Mr. Ram Kancharla, Vice President of Planning and Economic Development; Mr. Ed Washington, Vice President of Real Estate; Mr. Greg Lovelace, Vice President of Business Development; Mr. Karl Strauch, Vice President of Marketing; Mrs. Joanne Toledo, Vice President of Human Resources; Ms. Laura Lenhart, Vice President of Government Affairs; Mrs. Ryan Fierst, Vice President of Legal Affairs; Mr. Ken Washington, Vice President of Information Technology and Chief Information Officer; Mr. Mark Dubina, Vice President of Security; and Mr. Matt Thompson, Vice President of Operations.

The public attendance sign-in sheet is Attachment 1.

A. INVOCATION – PLEDGE

Chaplain Steve Finnesy led the invocation and the Pledge of Allegiance.

PUBLIC COMMENT

There were no public comments.

B. APPROVAL OF MINUTES OF THE NOVEMBER 14, 2023, BOARD MEETING

There being no comments, Commissioner Owen, seconded by Commissioner Conner, moved to receive the minutes as presented. The motion was carried four to zero with Chairman Harrod and Commissioner Allman being absent.

Commissioner Allman arrived at 9:36 am.

PRESENTATION AND RECEIPT OF THE FINANCIAL STATEMENT OF TWO MONTHS ENDING NOVEMBER 30, 2023

Mr. David DeLac presented the financial statement and reviewed specific line items.

Commissioner Conner commended Mr. DeLac and the Finance team for the most recent Fitch Rating of A+ with a Stable outlook. Mr. DeLac stated that Mr. Wade Elliott as well as Mr. Raul Alfonso played a very large part in that presentation.

In response to Mayor Castor's question regarding whether the 2023 TEU projection was met, Mr. DeLac explained that the comparison is for the month reported this year over last year and does not reflect the entire fiscal year.

There being no further comments, Commissioner Conner, seconded by Mayor Castor, moved to receive the Financial Statement of Two Months Ending November 30, 2023. The motion was carried five to zero with Chairman Harrod being absent.

C. APPROVAL OF THE CONSENT AGENDA

- 1. Approval of Extension of Service Agreement with Carahsoft Technology Corporation for the Licensing of Concur Technologies, Inc. Travel and Expense Software**
- 2. Approval of Pangaea Florida LLC – Stevedore License Application**
- 3. Approval of Pangaea Florida LLC – Marine Terminal Operator License Agreement**
- 4. Approval of Extension of the Single-Site License Agreement with Pinnacle Towers LLC/Crown Castle**

There being no comments, Commissioner Owen, seconded by Mayor Castor, moved to approve the Consent Agenda as presented. The motion was carried five to zero with Chairman Harrod being absent.

D. REGULAR AGENDA

- 1. Approval of Uniformed Security Guard Services Contract**

Mr. Mark Dubina outlined the item as presented in the write-up included in the agenda.

In response to Mayor Castor's question regarding whether there is a reporting mechanism to indicate that the vendor has met its Small Business Enterprise (SBE) goals, Mr. Dubina stated that Port Tampa Bay's Procurement department tracks SBE participation. Mr. Dubina continued that Allied Universal often exceeds its goal of nine percent SBE participation.

There being no further comments, Commissioner Conner, seconded by Mayor Castor, moved to authorize the Port President/CEO, or his designee, to negotiate a contract with Allied Universal Security Services, LLC to provide uniformed guard services for the period of three (3) years at a cost not to exceed \$4,272,625, which includes a five percent (5%) contingency, for the first year beginning in January 2024. The initial three (3) year contract period would be followed by two (2) consecutive extension options of one-year each, at the sole discretion of PTB. If PTB staff is unable to negotiate a contract with the top ranked firm, PTB staff would terminate negotiations and then undertake negotiations with the next best qualified firm, all subject to review by Port counsel. The motion was carried five to zero with Chairman Harrod being absent.

2. Approval of Contract Award for Outside Counsel for Construction Legal Services

Mr. Charles Klug outlined items D-2 through D-7 as presented in the write-ups included in the agenda.

In response to Commissioner Allman's question regarding the process of reviewing the qualifications package, Mr. Klug stated that staff reviewed the qualifications and requirements and requested references for each of the parties.

There being no further comments, Commissioner Owen, seconded by Mayor Castor, moved to authorize the Port President/CEO, or his designee, to enter into a three (3) year agreement for Construction Legal Services with each of the firms listed in the agenda item, subject to review by the Principal Counsel. The motion was carried five to zero with Chairman Harrod being absent.

3. Approval of Contract Award for Outside Counsel for Employment / Labor Legal Services

With Mr. Klug having outlined the item and there being no further comments, Mayor Castor seconded by Commissioner Owen, moved to authorize the Port President/CEO, or his designee, to enter into a three (3) year agreement for Employment / Labor legal services with each of the firms listed in the agenda item, subject to review by the Principal Counsel. The motion was carried five to zero with Chairman Harrod being absent.

4. Approval Contract Award for Environmental Legal Services

With Mr. Klug having presented the item and there being no further comments, Mayor Castor, seconded by Commissioner Conner, moved to authorize the Port President/CEO, or his designee, to enter into a three (3) year agreement for Environmental legal services with each of the firms listed in the agenda item, subject to review by the Principal Counsel. The motion was carried five to zero with Chairman Harrod being absent.

5. Approval Contract award for Bankruptcy / Receivership Legal Services

With Mr. Klug having presented the item and there being no further comments, Commissioner Allman, seconded by Commissioner Conner, moved to authorize the Port President/CEO, or his designee, to enter into a three (3) year agreement for Bankruptcy / Receivership legal services with each of the firms listed in the agenda item, subject to review by the Principal Counsel. The motion was carried five to zero with Chairman Harrod being absent.

6. Approval Contract Award for Outside Counsel for Admiralty / Maritime / Tariff Legal Services

With Mr. Klug having presented the item and there being no further comments, Commissioner Conner, seconded by Mayor Castor, moved to authorize the Port President/CEO, or his designee, to enter into a three (3) year agreement for Admiralty / Maritime / Tariff legal services with Hamilton, Miller & Birthisel LLP, subject to review by the Principal Counsel. The motion was carried five to zero with Chairman Harrod being absent.

7. Approval of Contract Award for Cybersecurity Legal Services

With Mr. Klug having presented the item and there being no further comments, Commissioner Allman, seconded by Commissioner Owen, moved to authorize the Port President/CEO, or his designee, to enter into a three (3) year agreement for Cybersecurity legal services with the firms listed in the agenda item, subject to review by the Principal Counsel. The motion was carried five to zero with Chairman Harrod being absent.

8. Approval of Cruise Terminal Operating Agreement with Classica Cruise Operator LTD. d/b/a Margaritaville at Sea

Mr. Greg Lovelace outlined the item as presented in the write-up included in the agenda. Mr. Lovelace introduced Mr. Chris Ivy, CEO of Margaritaville at Sea (MAS).

Mr. Ivy stated that MAS has been on an exciting journey to launch a new cruise brand into the market over the last 18 months and couldn't be more pleased to be in Tampa to discuss home porting its second vessel. After going through an exhaustive process as to where to home port the *Islander*, MAS' view is Tampa's unique attributes make this a perfect market for its second ship. The *Islander* will be the largest year-round ship home ported in Tampa. Mr. Ivy then introduced a video of the experience MAS plans to create. (*Video can be viewed at: <https://vimeo.com/891952445?share=copy>.*)

Mr. Ivy then outlined a brief presentation to showcase a few pieces of the MAS experience.

In response to Commissioner Allman's question regarding MAS' associated operating company, Mr. Ivy stated that MAS is a Classica Cruise Operator that is owned by a private equity firm as its predominant shareholder with roughly \$10 billion under management.

Vice Chairman Mai invited Ms. Amanda Travaglini, Chief Marketing Officer of MAS, to comment. Ms. Travaglini stated that there is a great amount of enthusiasm for the City of Tampa. Most of the MAS marketing team is located in Tampa so there is a longstanding relationship. Ms. Travaglini continued that MAS is looking forward to a long and prosperous relationship in Port Tampa Bay.

Mr. Santiago Corrada, President and CEO of Visit Tampa Bay, stated that he was thrilled to partner with Port Tampa Bay and excited to have a new vessel here with a great brand to represent Tampa.

There being no further comments, Commissioner Conner, seconded by Mayor Castor, moved to authorize the Port President/CEO, or his designee, to execute a cruise ship operating agreement with Classica Cruise Operator Ltd. D/B/A Margaritaville at Sea in accordance with the terms and conditions attached to the agenda item, subject to review by Port counsel. The motion was carried five to zero with Chairman Harrod being absent.

The MAS presentation is Attachment 2.

E. RECEIPT OF REPORTS

- 1. Report of Monthly Aged Receivables**
- 2. Report of Monthly Contract Status Report**
- 3. Report of Monthly Work Permits Report**
- 4. Report of Expenditures Between \$50,000 and \$100,000**

There being no comments, Commissioner Conner, seconded by Mayor Castor, moved to receive the reports as presented. The motion was carried five to zero with Chairman Harrod being absent.

F. EXECUTIVE DIRECTOR REPORT

Mr. Anderson reported that on Tuesday, December 12, he met with the Chairman of the U.S. House Energy and Water Appropriations Subcommittee Chair, Chuck Fleischman and later participated in a supply chain roundtable with Secretary Mayorkas of the Department of Homeland Security to discuss supply chain challenges, threats and gaps. The next day, Mr. Anderson was asked to testify in Congress in front of the House Water Resources & Environment Subcommittee on Stakeholder priorities for the Water Resources Development Act of 2024. There were five stakeholders invited to speak, with Mr. Anderson on behalf of Port Tampa Bay being the only port.

Mr. Anderson announced that Port Tampa Bay was upgraded to an A+ Stable bond rating by Fitch Ratings. According to Fitch, the upgrade reflects Port Tampa Bay's continued capital investments that have supported strong throughput and revenue performance and are expected to drive additional throughput growth in the near term. Port Tampa Bay's diversified operations help insulate financial performance from fluctuations from any one business line.

Mr. Anderson stated that Port Tampa Bay held its annual Anchor Ball fundraiser on December 2, 2023. This year's Anchor Ball was a celebration of two deserving charities, and was also a special evening to recognize this year's Captain James McKay Port Tampa Bay Achievement Award recipient, Troy Manthey.

Mr. Anderson stated that on December 13, 2023, Port Tampa Bay, along with Global Tampa Bay, hosted a gathering of regional partners to meet with Deputy Assistant Secretaries from the Department of State and the Department of Commerce. The Deputy Secretaries visited Tampa Bay to learn more about PTB and the City's success navigating COVID, having a resilient and diverse economy, and post COVID tourism success. The Deputy Secretaries also wanted to hear about issues that they can address at the federal level. PTB Commissioner Mayor Jane Castor was also in attendance.

Mr. Anderson reported that PTB Vice Presidents Ken Washington and Mark Dubina recently made a presentation at the Smart Digital Ports of the Future – North America in Halifax, Nova Scotia, Canada in early December 2023. The conference, held for many years in Europe and America, attracted attendees representing ports from around the world. Mr. Washington and Mr. Dubina were joined by the presentation by Derrick Whalen, Director of Information Technology at the Port of Halifax. Ken and Mark discussed the PTB philosophy of joint ownership of the cybersecurity by both the Information Technology and Security Departments, emphasizing the importance of planning and coordination, as part of the "Security Leadership" model highlighted by the conference moderator. The conference also allowed Mr. Washington and Mr. Dubina to get updates on port technology trends from an international perspective.

Mr. Anderson noted several holiday gatherings in December including the TCSSI Christmas Safety Barbeque, Port Tampa Bay's annual employee holiday gathering and the holiday breakfast. The TCSSI barbeque was held at Cruise Terminal 6 and also included Toys for Tots donations. Port Tampa Bay's annual holiday gathering also celebrated PTB staff longevity including two employees who have 35 years of service, Ram Kancharla, VP of Planning and Jeff Wolfe, Multi-Trades Worker. The holiday breakfast included PTB's management team preparing pancakes and French toast for staff.

Mr. Anderson concluded his report by sharing Port Tampa Bay's digital Christmas card.

G. PRESENTATIONS

There was no presentation.

H. NEW BUSINESS / COMMISSIONERS' COMMENTS

In response to Commissioner Allman's question regarding how the affects of the Panama Canal drought and issues with the Suez Canal are affecting container shipments, Mr. Raul Alfonso stated that the Panama Canal Authority had recently increased the number of daily sailings but that ships getting through the Canal is still a struggle. Port Tampa Bay has not felt the shortage to date. Mr. Alfonso continued that carriers are sailing around the Suez Canal and there seem to be sufficient vessels. Both situations are something that staff will continue to monitor.

In response to Commissioner Allman's request for an update on the progress of Racetrac's installation of LNG terminal, Mr. Patrick Blair stated that the latest FEMA flood maps put that location in a high wave zone, so Racetrac is negotiating with the City and FEMA to not have to stabilize the walls. They are close to succeeding and should begin construction of their station at the entrance of Hooker's Point in early 2024.

Commissioner Mai congratulated Mr. Ram Kancharla and Mr. Jeff Wolfe on their 35 years of service at Port Tampa Bay and thanked both gentlemen for their dedication and contribution to the Port as it is a testament of PTB policy and culture of treating employees very well.

Commissioner Mai also congratulated Mayor Castor for the City of Tampa obtaining a \$2.6 million USDOT Safe Street Grant. Commissioner Mai then congratulated Commissioner Owen and FDOT District Seven on the I-75 and Big Bend ramp opening stating it is a gift to the South County residents.

Commissioner Mai wished everyone a happy holiday and new year and specifically wished success for Margaritaville at Sea.

I. FUTURE PROPOSED PROJECTS

Mr. Anderson outlined the future projects list and encouraged vendors to bid.

CALENDAR OF EVENTS

Mr. Anderson noted the following event.

December 19, 2023, Propeller Club Holiday Luncheon, 11:30 am at Columbia Restaurant, Ybor City

J. NEXT MEETING

Vice Chairman Mai announced that the next regular business meeting would be on Tuesday, January 16, 2024, at 9:30 am, and noted that further information regarding that meeting would be posted online at www.porttb.com.

K. ADJOURNMENT

There being no further business, the meeting adjourned at 10:25 a.m.

ATTEST:

Chad Harrod, Chairman

Patrick H. Allman, Secretary/Treasurer

**PORT TAMPA BAY BUSINESS MEETING
DECEMBER 19, 2023 - 9:30 a.m.**

PUBLIC ATTENDANCE SIGN-IN SHEET

NAME**BUSINESS**

George Boyle

FDOT

Chris Chambers

The Portus Group

Valerie Scott

DSI Security

Jere White

TBHSSC

Steve Finney

Tampa Port Ministries

MIKE AUGUSTINE

A.R. SAVAGE & SON

DOUG WRAY

Ports America

Clizis Ruiz

Allied Universal

Jus LaBine

AVI

Malcolm Edwards

MCPA

Jeff Hopning

FDOT

Arthur Savage

A.R. Savage - Son

ANTHONY WASHINGTON

Allied Universal

TERRY FLUKE

Tampa Pilots

JAN McLEAN

GRAY-ROBINSON

Marty Millburg

Ardaman

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PORT TAMPA BAY BUSINESS MEETING
DECEMBER 19, 2023 – 9:30 a.m.

IN-PERSON PUBLIC ATTENDANCE SIGN-IN SHEET
(In person attendees)

NAME

R. Patrick Roberts Jr

Bill Kuznick

BUSINESS

RTS Staffing

Marta Allery/AVS

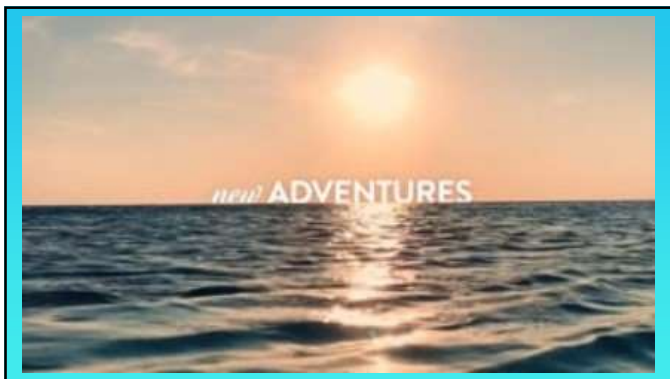
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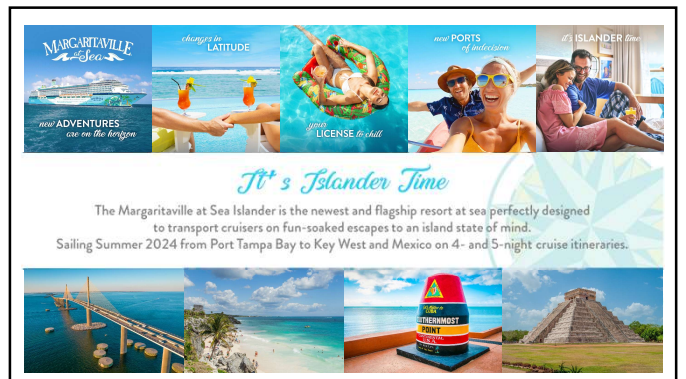
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1




2



3

The Margaritaville at Sea Islander spans 12 passenger decks filled with entirely new ways to play the day away, featuring custom-designed experiences for Parrotheads, Parakeets and everyone in between.




4

The Islander's 12 restaurants and 13 lounges will bring together the best of Margaritaville's signature concepts with new Island-inspired food and beverage innovations




5

Islander Features 11+ Redesigned Stateroom and Suite Categories
Inspired by the sand, sea and sky, centered on premium fixtures and furnishings



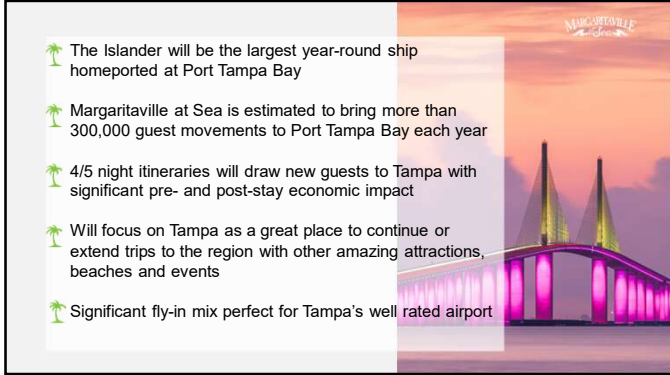
6

Four new itineraries to three new destinations from Port Tampa Bay



4-Night Tampa + Cozumel + Sea Days	5-Night Tampa + Key West + Cozumel + Sea Days	5-Night Tampa + Progreso + Cozumel + Sea Days	5-Night Tampa + Key West + Progreso + Sea Days
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7



- 🌴 The Islander will be the largest year-round ship homeported at Port Tampa Bay
- 🌴 Margaritaville at Sea is estimated to bring more than 300,000 guest movements to Port Tampa Bay each year
- 🌴 4/5 night itineraries will draw new guests to Tampa with significant pre- and post-stay economic impact
- 🌴 Will focus on Tampa as a great place to continue or extend trips to the region with other amazing attractions, beaches and events
- 🌴 Significant fly-in mix perfect for Tampa's well rated airport

8



9

Port Tampa Bay
Budgetary Comparative Statement of Revenues and Expenses
For the first quarter ending December 2023

	Budget	Actual	Favorable (Unfavorable)	%
Description				
Port Usage Fees	14,742,188	14,141,515	(600,673)	-4.1%
Rentals	5,682,356	5,688,599	6,243	0.1%
Other Operating	108,768	134,826	26,058	24.0%
Operating Revenue	20,533,312	19,964,940	(568,372)	-2.8%
Personnel	5,351,675	5,631,457	(279,782)	-5.2%
Promotional	701,778	339,236	362,542	51.7%
Administrative	6,112,085	5,290,539	821,546	13.4%
Operating Expense	12,165,538	11,261,232	904,306	7.4%
Operating Income	8,367,774	8,703,708	335,934	4.0%
	41%	44%		
Interest Income	600,000	956,757	356,757	59.5%
Interest Expense	(930,247)	(926,728)	3,519	0.4%
Ad Valorem Tax Receipts	10,729,046	10,496,575	(232,471)	-2.2%
Other, net	(1,493,246)	(1,118,040)	375,206	25.1%
Non-Operating	8,905,553	9,408,564	503,011	5.6%
Net Income	17,273,327	18,112,272	838,945	4.9%

C. CONSENT AGENDA

**SUBJECT: EPC MINOR WORK PERMIT NO. 75061 (REVISION NO. 1) -
SUBMERGED LANDS RULE VARIANCE FOR PRIVATE RESIDENTIAL
DOCK AT 3419 SOUTH BEACH DRIVE, TAMPA, FLORIDA**

BACKGROUND:

Mr. Scott Price submitted Minor Work Permit (MWP) Application No. 75061 (Revision No. 1) to the Environmental Protection Commission of Hillsborough County (EPC), pursuant to the Interlocal Agreement between EPC and Port Tampa Bay (PTB) delegating the processing and issuance of certain minor work permits. The application proposes to remove the existing dock and uncovered boatlift structure and construct a replacement dock structure with one non-covered boat lift and a second covered boat lift for property located at 3419 South Beach Drive in Tampa, Florida on Old Tampa Bay.

FACTS/COMMENTS:

The proposed docking facility exceeds the typical allowable limit of ten (10) square feet of preempted area for each linear foot of shoreline pursuant to the general Resource Management Standards of the PTB Submerged Lands Management Rules (Rules). The Rules regulate the allowable size for private residential marine structures and provide for a variance procedure if certain conditions are met which assure that the proposal is not contrary to the spirit and intent of the Rules and the variance requested arises from a unique and peculiar submerged land or riparian property.

The applicant's shoreline is similar to other surrounding properties at approximately 96 linear feet. A long access walkway is needed in this area of Tampa Bay to reach adequate depth and avoid impacts to seagrass. The proposed docking facility is approximately 1,478 sq. ft. or 518 sq. ft. over the 10:1.

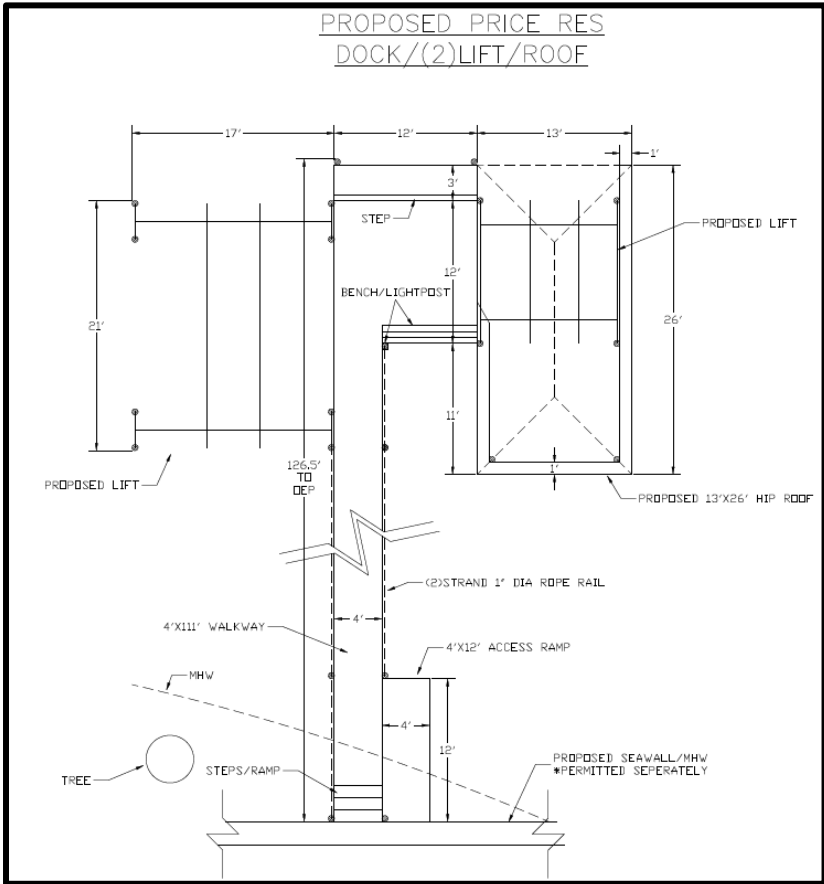
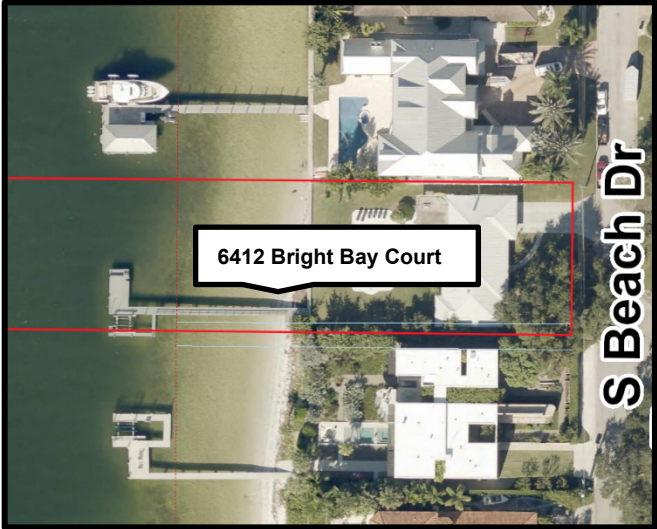
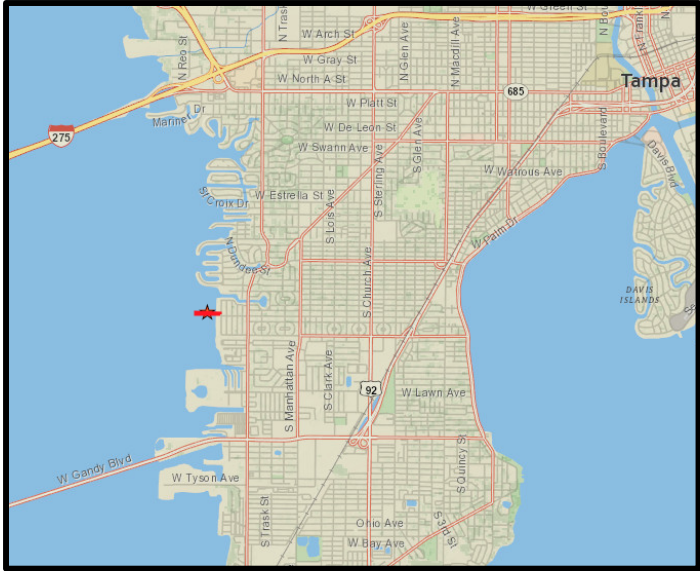
The application was forwarded to each adjacent property owner and an Affidavit of No Objection was received from the south adjacent property owner located at 3601 South Beach Drive approving the proposed riparian setback encroachment. No objection was received from the north adjacent property owner.

The application is supported by the EPC reviewing staff. PTB staff has reviewed the application and recommends approval of the variance.

RECOMMENDATION:

Authorize the Port President/CEO or his designee to grant the variance, subject to review by the Principal Counsel.

Board Meeting
January 16, 2024
Environmental



SUBJECT: SUBMERGED LANDS MANAGEMENT RULE VARIANCE FOR PRIVATE RESIDENTIAL DOCK AT 3417 SOUTH BEACH DRIVE, TAMPA, FLORIDA

BACKGROUND:

The current property owner Mr. Michael Doyle has requested a variance for an after the fact Minor Work Permit (MWP) application submittal to the Environmental Protection Commission of Hillsborough County (EPC), pursuant to the Interlocal Agreement between EPC and Port Tampa Bay (PTB) for processing and issuance of certain minor work permits. The applicant requests approval of a variance to settle an enforcement case with EPC involving unauthorized marine construction.

The previous property owner, Mr. John Baldwin, was issued Port Tampa Bay Minor Work Permit No. 03-534 on December 12, 2003, for construction of a replacement grandfathered dock with one covered boat lift and one non-covered boat slip. An unauthorized boat lift was installed in the non-covered slip between 2004 and 2006 by the previous property owner(s), prior to Mr. Doyle purchasing the subject property in 2014. After purchasing the property, Mr. Doyle replaced the unauthorized uncovered boatlift with a larger unauthorized boat lift in 2020 and added a small personal watercraft lift. The existing docking facility, as proposed in the variance, preempts approximately 1,887 sq. ft.

FACTS/COMMENTS:

The existing docking facility exceeds the typical allowable limit of ten (10) square feet of preempted area for each linear foot of shoreline pursuant to the general Resource Management Standards of the PTB Submerged Lands Management Rules (Rules). The Rules regulate the allowable size for private residential marine structures and provide for a variance procedure if certain conditions are met which assure that the proposal is not contrary to the spirit and intent of the Rules and the variance requested arises from a unique and peculiar submerged land or riparian property.

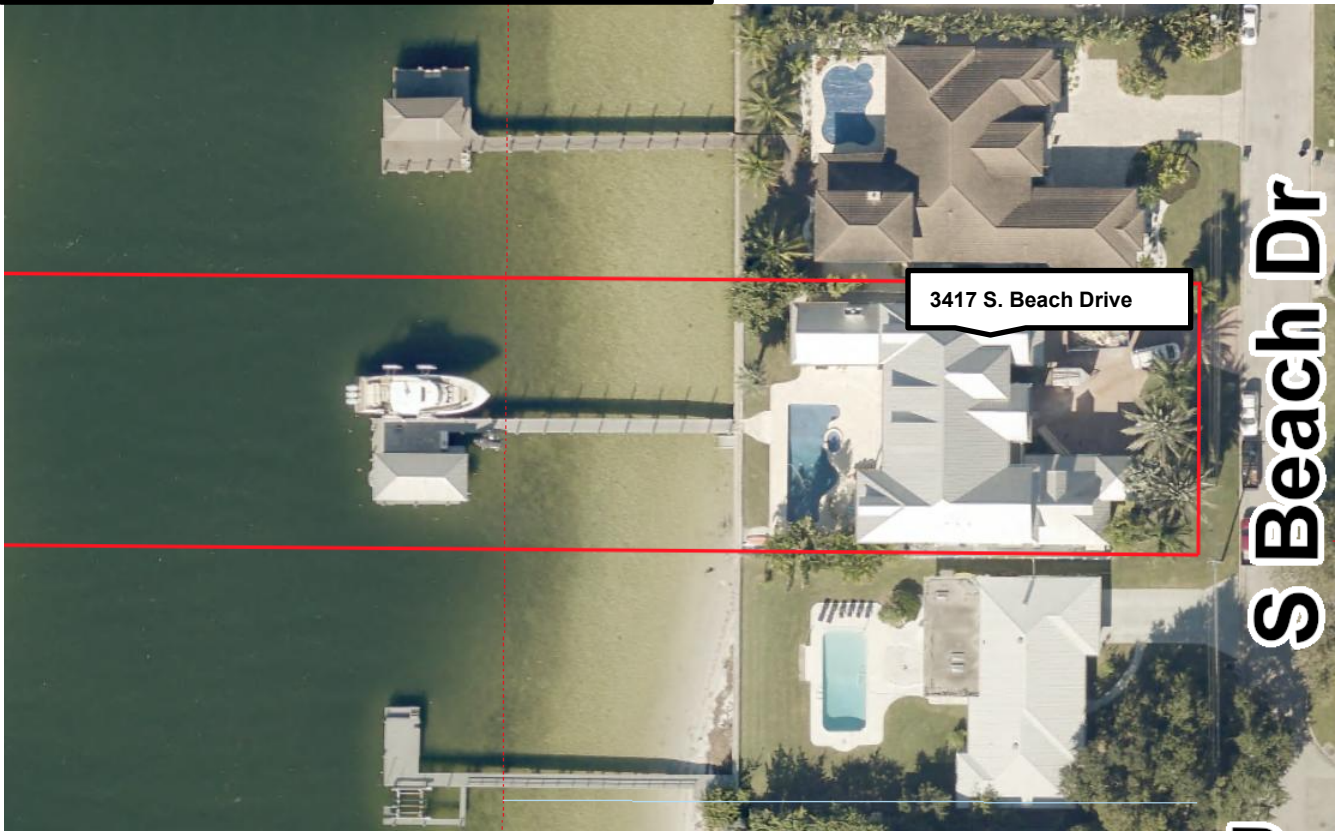
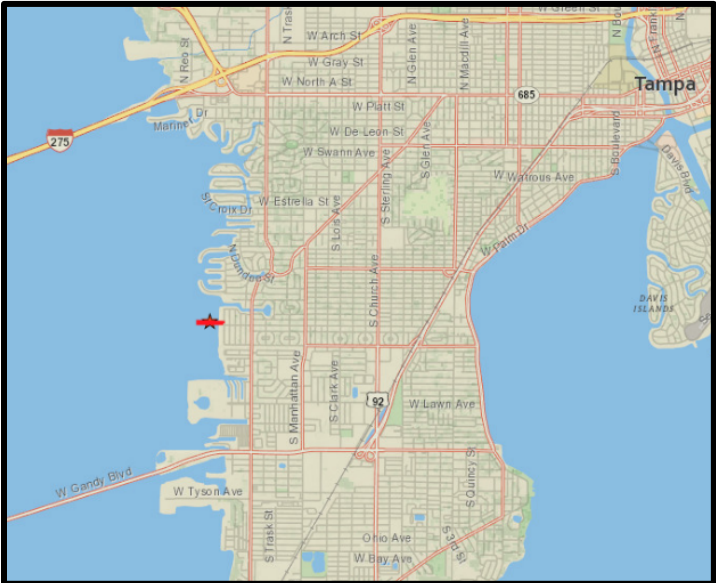
The applicant's shoreline is similar to other surrounding properties at approximately 96 linear feet. A long access walkway is needed in this area of Tampa Bay to reach adequate depth and avoid impacts to seagrass. The existing docking facility is approximately 1,887 sq. ft. or 927 sq. ft. over the 10:1. All other aspects of the proposed structure are consistent with the Rules.

The variance is supported by the EPC reviewing staff and Letters of No Objection were received from both adjacent property owners. PTB staff has reviewed the request and recommends approval of the variance. Approval of this variance will not relieve the applicant of other permitting requirements, as needed.

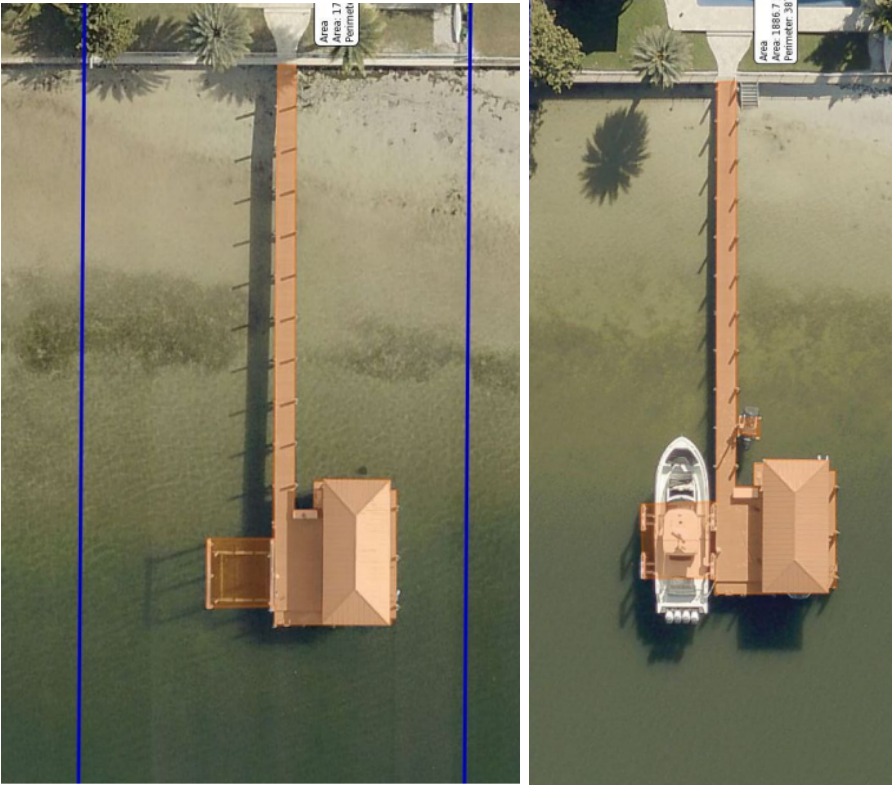
RECOMMENDATION:

Authorize the Port President/CEO or his designee to grant the variance, subject to review by Port counsel.

Board Meeting
January 16, 2024
Environmental 423544



2006-2019 2020-present



SUBJECT: REMOVAL OF UNSERVICEABLE AND SURPLUS PROPERTY FROM PORT TAMPA BAY'S ASSET RECORDS

BACKGROUND:

The removal of Port Tampa Bay (PTB) property from the asset records requires specific approval by the PTB Board of Commissioners. Additionally, disposition of PTB's tangible personal property, such as equipment and vehicles, owned by local governments is subject to Section 274.06, *Florida Statutes*, which states that a governmental unit's property which is obsolete or the continued use of which is uneconomical or inefficient, or which is without commercial value may be first offered to any governmental unit and then donated, destroyed, or abandoned. Further, if the value of the property is estimated to be \$5,000 or less, it may be disposed of in the most efficient and cost-effective means as determined by the governmental unit. Section 274.04, *Florida Statutes* provides that a government may exchange property with a seller as a trade-in and apply the exchange allowance to the cost of the property acquired.

FACTS/COMMENTS:

PTB staff has determined that the vehicles listed below are surplus and/or obsolete or no longer serve a useful function to PTB. Staff believes trading the vehicles in toward the purchase of new vehicles will result in a better return for PTB than would be realized at auction. However, should any of the vehicles not be accepted as trade-ins, staff recommends they be sent to auction for disposal.

<u>Asset No.</u>	<u>Description</u>	<u>Net Book Value</u>	<u>Disposal Method</u>
A-134	1995 Ford F450	\$0	Auction
A-214	2014 Ford Escape	\$0	Auction
A-238	2017 Ford F150	\$0	Auction
A-244	2017 Ford Escape	\$0	Auction

RECOMMENDATION:

Approve removal of the referenced assets from PTB's asset records and authorize the Port President/CEO, or his designee, to declare the subject property surplus and dispose of the items in accordance with the stated methodology.

Board Meeting
January 16, 2024
Fleet 423677

D. REGULAR AGENDA

SUBJECT: AWARD OF BENEFIT CONSULTING SERVICES AGREEMENT WITH AON CONSULTING, INC.

BACKGROUND:

Port Tampa Bay (PTB) has previously contracted with AON Consulting, Inc. (AON) to formally procure bids for health insurance coverage for plan year 2023. Services provided included a renewal, market analysis and implementation support. Additional consulting services are needed for ongoing strategy, financial management, future renewals, compliance and regulatory support, communications, wellness and other ongoing services which will include a dedicated point of contact for employee claims' support.

FACTS/COMMENTS:

The State of Florida – Department of Management Services (DMS) procured a contract for benefit consulting services with AON in accordance with Florida Statute 287.056 (3). PTB staff has reviewed the DMS contract and determined that it matches PTB's scope of services. The State of Florida term contracts meets PTB's piggyback contract requirements under PTB's enabling act, 95-488, Laws of Florida.

As such, PTB staff recommends entering into a contract with AON Consulting, Inc. for employee benefit consulting services for an initial policy period of one (1) year from January 1, 2024 through December 31, 2024, with two (2) one-year consecutive renewal options, with a fixed fee, not to exceed \$145,000. The contract amount was included in the FY2024 budget. Staff would submit subsequent extensions of this contract to the PTB Board for approval.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to award the benefit consulting services agreement with AON Consulting, Inc., for an initial term of one (1) year effective January 1, 2024 through December 31, 2024 with two (2) one-year consecutive renewal options at a not-to-exceed cost of \$145,000 per year, subject to review by Port counsel.

Board Meeting
January 16, 2024
Human Resources 423274

SUBJECT: RANKING OF FIRMS AND CONTRACT FOR STRATEGIC COMMUNICATIONS SERVICES – RFP NO. P- 001-24

BACKGROUND:

On Oct. 19, 2021, the Port Tampa Bay (PTB) Board approved the ranking of firms for strategic communications consultant services, and PTB subsequently entered into a contract with HCP Associates, for a term of 1-year with 2 extension options of 1-year each. The PTB Board authorized a one-year extension option for the communications consultant services contract with HCP for an amount not to exceed \$95,000, at its November 8, 2022, Board meeting.

FACTS/COMMENTS:

In accordance with PTB procurement policy, staff advertised a Request for Proposals (RFP) for strategic communications services on October 13, 2023, in the Tampa Bay Times, Florida Sentinel Bulletin, La Gaceta, as well as electronically on DemandStar (e-procurement database system). Ten (10) firms participated in the October 19, 2023, mandatory pre-proposal teleconference, and on November 16, 2023, PTB received four (4) responsive proposals. The evaluation committee consisting of Thomas Hobbs, PTB Chief of Staff, Laura Lenhart, PTB Vice President of Government Affairs, and Katie Mahoney, PTB Director of Marketing, evaluated the proposals on December 21, 2023, and ranked the firms as follows:

<u>Ranking</u>	<u>Firm Name</u>	<u>SBE</u>
1	Mercury Public Affairs LLC	9%
2	Tucker/Hall, Inc.	9%
3	Versant Strategies, LLC	100%
4	Vistra Communications, LLC	10%

Staff recommends approval of the ranking and authorization to negotiate a contract with Mercury Public Affairs LLC (Mercury). Mercury identified Sally Dee, LLC d/b/a Playbook Public Relations, as its SBE partner for this contract with a Small Business Enterprise (SBE) participation goal of nine percent (9%). The contract would be for a 1-year term, with two 1-year consecutive extension options, for a not-to-exceed annual amount of \$75,000, which would include all expenses except for special assignments as specifically authorized by PTB. This contract is non-exclusive, and PTB would reserve the right to engage additional outside consulting services on an as-needed basis, and terminate the contract at any time with thirty (30) days' written notice. Funding for this contract has been included in the FY24 Operating Expense budget.

RECOMMENDATION:

Approve the ranking of the above firms and authorize the Port President/CEO, or his designee, to enter negotiations and execute a contract with Mercury Public Affairs LLC for strategic communications services consultant, for a period of one (1) year at a not-to-exceed amount of \$75,000 with two (2) one-year consecutive renewal options at the sole discretion of PTB. If PTB is unable to negotiate a contract with the top ranked firm, negotiations would terminate, and staff would then undertake negotiations with the next best-qualified firm, all subject to review by Port counsel.

Board Meeting
January 16, 2024
Public Relations 423329



PORT TAMPA BAY

RFP 001-24 STRATEGIC COMMUNICATIONS PROPOSAL EVALUATION SUMMARY

	Firm Names			
Committee Member	Mercury Public Affairs, LLC	Tucker / Hall, Inc.	Versant Strategies, LLC	Vistra Communications, LLC
Evaluator # 1	1.00	2.25	3.25	3.20
Evaluator # 2	1.00	2.50	2.35	3.85
Evaluator # 3	1.25	2.00	3.70	2.75
Total:	3.25	6.75	9.30	9.80
Ranking:	1	2	3	4

Ranking Scale: #1 (the lowest score) is the best score, #2 second best, #3 third best.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

PROPOSAL EVALUATION - RFP 001-24 STRATEGIC COMMUNICATIONS

Evaluation Criteria		Weight	Firm Names			
			Mercury Public Affairs, LLC	Tucker / Hall, Inc.	Versant Strategies, LLC	Vistra Communications, LLC
1	<p>Qualifications and Experience of the Firm Experience and qualifications of the Firm.</p> <p>Firm's demonstrated experience in the successful performance of comparable contracts. Experience in providing consulting services for comparable public sector agencies.</p> <p>Brief history of the Firm's organization, size and structure including a current organization chart (including key personnel and subconsultants).</p> <p>Respondent's local availability / accessibility; ability to meet deadlines and scheduling requirements.</p>	25%	1	2	4	3
2	<p>Qualifications/Experience of Project Manager & Key Personnel: Project Manager: Professional experience and specialized expertise of the designated Project Manager who would administer the contract, manage projects, and be the PTB primary contact. Provide resume, education, and other relevant information. Address local availability/accessibility for this individual.</p> <p>Key Personnel: Professional experience and qualifications of other key personnel who would perform the professional services associated with this contract. Provide resumes, education, professional experience and other relevant information.</p> <p>PTB work may include - but is not limited to:</p> <ul style="list-style-type: none"> • Monthly Meeting with PTB Leaders to set Goals / Objectives / Deliverables • Strategic Communications Planning • Research, Surveys and other Measures of Community / Public Perception • Produce Summary Reports on a variety of Local, State and Federal Issues • Work Collaboratively with PTB Staff on Agenda Setting • Executive Communications and Consulting • Public Information Experience • Issues Management • Crisis Management • Communications Integration • Public Involvement Program Development, Coordination and Implementation • Emergency Response Training / Experience • Experience with Environmental Groups / FL Local Governments • Familiarity with Florida Open Records Law <p>Form 6 responses specifically relevant / recent work samples with a moderate emphasis on governmental agency work.</p>	30%	1	2	3	4
3	<p>Pricing / Staffing Fee Schedule Fees charged for the performance of the work.</p> <p>Hourly rates for additional work if authorized by PTB.</p>	15%	1	4	2	3
4	<p>Service and Approach Firm's understanding of the Description of Services and overall approach to performing the outlined work requirements.</p> <p>Firms demonstrated past performance and record (including references) in regard to providing Strategic Communication Services for other clients.</p> <p>Firm's current and projected backlog of work.</p> <p>Firm's capacity and workforce availability for performing multiple projects or tasks that may arise from PTB through this contract.</p>	25%	1	2	4	3
5	<p>Volume of Work: The objective is affecting an equitable distribution of contracts among qualified firms. Points are based on actual fees PTB paid to a firm within the past three (3) years.</p>	5%	1	1	1	1
Total:		100%	1.00	2.25	3.25	3.20

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Name: Evaluator # 1

Date: 12/21/2023

Evaluator Signature: (On File)

SUBJECT: DRONE DETECTION SYSTEM UPGRADES**BACKGROUND:**

Unmanned Ariel Systems, more commonly referred to as “Drones”, pose potential security risks to critical infrastructure facilities like ports where key resources are transferred and stored. Port Tampa Bay (PTB) maintains several different technology systems to monitor activity occurring on and near Port property for security purposes, including radar. These systems can be leveraged to provide drone detection capabilities utilizing upgrades that are currently available.

FACTS/COMMENTS:

PTB utilizes a radar system supplied by DMT Radar LLC (DMT), a Florida based company, as part of an overall security surveillance system. This existing system can be upgraded to provide drone detection capabilities to the PTB Security Department that can be utilized to track drone activity and shared with the appropriate law enforcement agencies. The upgrade would be installed and maintained by GSA Security, an existing PTB technology contractor and authorized reseller of DMT technologies. Using a phased approach and leveraging an existing security technology system and contractor for drone detection eliminates the cost of installing and networking a standalone system.

Funds for security system upgrades were included in the PTB FY 2024 Operating Budget.

RECOMMENDATION:

Authorize the PTB President/CEO, or his designee, to expend up to \$120,000 for the upgrades, sustainment and maintenance of a drone detection system outlined in this request, utilizing an existing PTB Board approved contract with GSA Security, subject to review by Port counsel.

Board Meeting
January 16, 2024
Security 423311

E. RECEIPT OF REPORTS

- 1. REPORT OF MONTHLY AGED RECEIVABLES**
- 2. REPORT OF MONTHLY CONTRACT STATUS**
- 3. REPORT OF MONTHLY WORK PERMITS ISSUED**
- 4. REPORT OF MONTHLY EXPENDITURES BETWEEN
\$50,000 - \$100,000**

TAMPA PORT AUTHORITY
Monthly Aged Receivables
December 31, 2023

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
Port Fees						
T163	ACE STEVEDORING CO INC	1,038.82	-	-	-	1,038.82
D082	ALLIANCE MECHANICAL SOLUTIONS, LLC	-	60.00	-	-	60.00
T012	AMALIE OIL COMPANY	645.67	-	-	-	645.67
D081	AMERICAN MARINE EXPRESS, INC	-	84.00	-	-	84.00
T400	ARDENT MILLS, LLC	5,329.58	-	-	-	5,329.58
Q456	ARGOS USA LLC	20,376.91	-	-	-	20,376.91
T201	BUCKEYE TERMINALS, LLC	177,907.90	10,980.14	-	-	188,888.04
T003	CARGILL INC	-	-	-	1,288.50	1,288.50
D049	CARGILL SALT	(67.70)	-	-	-	(67.70)
T151	CARGILL SALT	31,525.48	-	-	-	31,525.48
T131	CARNIVAL CRUISE LINES	590,922.54	-	-	-	590,922.54
T198	CEMEX CONSTRUCTION MATERIALS FLORIDA, LLC	19,143.38	-	-	-	19,143.38
T014	CENTRAL FLORIDA PIPELINE LLC	340,067.72	205,513.44	-	-	545,581.16
T109	CITRUS PRODUCTS	41,700.51	-	-	-	41,700.51
D063	DAVIS INDUSTRIAL	-	-	20.00	-	20.00
Q497	DEUGRO (USA), INC	-	99.17	-	-	99.17
A084	DIVERSIFIED MARINE TECH	-	646.80	-	-	646.80
Q450	DOLE FRESH FRUIT COMPANY	17,130.00	15,662.00	-	-	32,792.00
Q127	DONGKUK INTERNATIONAL INC	2,334.33	-	-	-	2,334.33
Q032	DUFERCO STEEL, INC (TX)	6,662.03	4,236.11	-	-	10,898.14
S064	DV CONTAINER SERVICES	(94.50)	420.00	-	-	325.50
A418	EXPRESS MARINE	34,451.00	-	-	-	34,451.00
T132	FLORIDA AQUARIUM	491.75	-	-	-	491.75
A429	GAC SHIPPING (USA) INC	127,779.91	54,757.20	-	-	182,537.11
T185	GAETANO CACCIATORE INC	674,799.84	-	-	-	674,799.84
Q373	GS GLOBAL USA INC	-	1,690.78	-	-	1,690.78
A527	GULF HARBOR SHIPPING, LLC	(25.00)	-	-	-	(25.00)
A264	GULF MARINE REPAIR INC	-	-	305.87	-	305.87
T063	GULF SULPHUR SERVICES	15,253.20	-	-	-	15,253.20
M004	GULF SULPHUR SERVICES LTD LLLP	104,352.13	-	-	-	104,352.13
A549	HOST AGENCY, LLC	141,252.00	14,996.39	-	-	156,248.39
A306	INCHCAPE SHIPPING SERVICES	78,325.71	-	-	-	78,325.71

TAMPA PORT AUTHORITY
Monthly Aged Receivables
December 31, 2023

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
A078	INTERNATIONAL SHIP REPAIR	816.90	264.92	-	-	1,081.82
Q403	JFE SHOJI TRADE AMERICA CORP	-	653.84	-	-	653.84
T116	KINDER MORGAN BULK/TBS	1,532.49	-	-	-	1,532.49
A003	KIRBY OFFSHORE MARINE	12,694.04	-	-	-	12,694.04
A248	LA CARRIERS, LLC	312.20	550.90	-	-	863.10
Q410	LEE COMPANY CUSTOMS BROKER	(690.73)	3,075.31	-	-	2,384.58
T308	LOGISTEC GULF COAST LLC	83,467.81	-	-	-	83,467.81
T328	MAJESTIC STEEL USA	2,955.47	-	-	-	2,955.47
M148	Mark VanTrees	11,977.50	-	-	-	11,977.50
A360	MARTIN GAS MARINE	22,196.08	7,266.41	-	-	29,462.49
T134	MARTIN OPERATING PARTNERSHIP	675.51	1,123.89	-	-	1,799.40
A465	MASTER, OWNER & OPERATORS	78,477.52	-	-	-	78,477.52
Q158	METALLIA, A DIVISION OF HARTREE PARTNERS LP	(614.43)	-	-	-	(614.43)
Q378	MINMETALS, INC	-	147.77	-	-	147.77
S067	MKD LOGISTICS LLC	-	273.00	-	-	273.00
A509	MOBRO MARINE INC	259.35	-	-	-	259.35
A430	MORAN SHIPPING AGENCIES	(246.00)	-	-	-	(246.00)
A053	MORAN TOWING CORPORATION	14,066.93	-	-	-	14,066.93
T002	MOSAIC CROP NUTRITION, LLC	696.60	3,108.12	1,627.72	1,578.63	7,011.07
T011	MURPHY OIL USA INC	30,591.31	-	-	-	30,591.31
S075	NAV TRANSPORTATION/NORTHSTAR SVCS LTD	-	483.00	-	-	483.00
A486	NORTH AMERICAN GENERAL AGENTS	(161.44)	-	-	-	(161.44)
A071	NORTON LILLY INTERNATIONAL	146,161.91	219,126.92	801.97	1,187.12	367,277.92
T200	NORWEGIAN CRUISE LINE	54,802.20	-	-	-	54,802.20
A439	NOVA INTERNATIONAL SHIPPING	38,675.30	-	-	-	38,675.30
Q351	OPTIMA STEEL INTERNATIONAL, LLC	(1,723.16)	5,125.85	-	-	3,402.69
A069	OSG SHIP MANAGEMENT, INC	2,363.20	-	-	-	2,363.20
Q397	PACIFIC METALS TRADING INC	-	677.74	-	-	677.74
T318	PORT LOGISTICS TERMINAL OPERATIONS LLC	11,185.75	-	-	-	11,185.75
T006	PORTS AMERICA	3,443.10	-	-	-	3,443.10
T182	PORTS AMERICA	155,780.76	-	-	-	155,780.76
Q500	POSCO INTERNATIONAL AMERICA CORP (GA)	653.12	-	-	-	653.12
T311	Precision Build Solutions, LLC	-	80.00	-	-	80.00
A283	PRO TRANSPORT INC, TAMPA	(8.50)	115.50	-	94.50	201.50

TAMPA PORT AUTHORITY
Monthly Aged Receivables
December 31, 2023

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
T292	PURAGLOBE FLORIDA LLC	1,634.43	-	-	-	1,634.43
Q012	R W SMITH & COMPANY	118.81	-	-	-	118.81
D075	RELIABLE TAMPA PARTNERS	(40.00)	-	-	-	(40.00)
T202	ROYAL CARIBBEAN CRUISES LTD.	435,132.34	-	-	-	435,132.34
A064	SAVAGE & SON, AR	337,796.89	-	-	-	337,796.89
A531	SAVAGE MARINE MANAGEMENT COMPANY, LLC	22,451.22	-	-	-	22,451.22
A065	SEA & LAND SHIPPING	1,904.58	-	64,111.83	-	66,016.41
A400	SEABULK TANKERS INC	471.04	-	-	-	471.04
Q202	SEAH STEEL AMERICA	6,053.89	-	-	-	6,053.89
A541	SPACE EXPLORATION TECHNOLOGIES CORP	5,835.12	-	-	-	5,835.12
Q424	STEMCOR USA (FL)	7,181.58	-	-	-	7,181.58
T101	SULPHURIC ACID TRADING COMPANY	12,444.69	-	-	-	12,444.69
M146	TAMPA ELECTRIC COMPANY	-	1,063,144.12	-	-	1,063,144.12
T137	TAMPA JUICE SERVICE INC	643.66	-	-	-	643.66 35
T021	TAMPA PORT SERVICES, LLC	(217.89)	-	-	-	(217.89)
Q191	TERNIUM USA INC	415.65	-	-	-	415.65
Q215	THYSSENKRUPP MATERIALS TRADING NORTH AMERICA-MI	185.63	-	-	-	185.63
Q413	TOYOTA TSUSHO AMERICA, INC	-	2,722.69	-	-	2,722.69
T150	TRADEMARK METALS RECYCLING FKA ONESTEEL	49,730.84	63.00	-	-	49,793.84
A497	TRANS-ATLANTIC AGENCIES INC	42,808.49	-	-	-	42,808.49
T197	TRANSFLO TERMINAL SERVICES, INC.	728.30	48,553.53	884.39	-	50,166.22
T020	TRANSMONTAIGNE INC	57,105.23	-	1,728.76	-	58,833.99
T119	VULCAN MATERIALS COMPANY	1,924.98	128,332.18	-	-	130,257.16
A532	WORLD FUEL SERVICES, INC.	34,506.86	-	-	-	34,506.86
T056	YARA NORTH AMERICA INC	4,491.54	-	-	-	4,491.54
T171	ZIM ISRAELI NAVIGATION COMPANY	(151.16)	197.89	-	13,344.00	13,390.73
Subtotal Port Fees		4,124,800.72	1,794,232.61	69,480.54	17,492.75	6,006,006.62

Lease Charges

L219	AMERICAN VICTORY SHIP MEMORIAL MUSEUM	(19.37)	-	-	-	(19.37)
L011	CARGILL FINANCIAL SERVICE CTR	(9,791.67)	729.17	-	1,770.84	(7,291.66)
L207	CARGILL INC SALT FACILITY	(2,008.89)	-	-	-	(2,008.89)

TAMPA PORT AUTHORITY
Monthly Aged Receivables
December 31, 2023

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
L225	CBP DEVELOPMENT, LLC	70,050.82	-	-	-	70,050.82
L403	CELLCO PARTNERSHIP DBA VERIZON WIRELESS	(5.52)	-	-	-	(5.52)
L277	CEMEX CONSTRUCTION MATERIALS FLORIDA LLC	107,927.24	-	-	-	107,927.24
L399	CEMEX CONSTRUCTION MATERIALS FLORIDA LLC	24,879.95	-	-	-	24,879.95
L299	CEMEX CONSTRUCTION MATERIALS FLORIDA, LLC	(2.55)	-	-	-	(2.55)
L333	CROWN CASTLE NG EAST LLC	(415.14)	-	-	933.11	517.97
L268	DANIEL, IAN & LORNA	-	1,672.98	-	-	1,672.98
L317	Extenet Systems, Inc	-	-	118.04	-	118.04
L415	GLOVIS AMERICA, INC	8,225.44	22,085.79	208.03	14,284.87	44,804.13
L305	GREAT LAKES DREDGE & DOCK	141.56	3,240.17	-	6,291.60	9,673.33
L124	GULF MARINE REPAIR INC	-	-	340.00	-	340.00
L214	GULF SULPHUR SERVICES	230.30	15,353.43	-	-	15,583.73
L103	INTERNATIONAL SHIP REPAIR & MARINE SERVICES, INC	-	80.00	-	-	80.00
L313	JIAN LU AND JINLI XIE	1,397.04	-	-	-	1,397.04 36
L412	KAREN GONZALEZ PITTMAN	2,966.94	-	-	-	2,966.94
L098	KINDER MORGAN BULK TERMINALS	95.40	-	-	-	95.40
L104	LITTLE HARBOR SMI, LLC	16,118.29	-	-	-	16,118.29
L308	LOGISTEC GULF COAST LLC	2,489.46	-	-	-	2,489.46
L057	MARITRANS OPERATING CO LP	481.12	561.30	-	-	1,042.42
L174	MARTIN MARIETTA AGGREGATES	2,685.75	-	-	-	2,685.75
L173	MARTIN OPERATING PARTNERSHIP	481.57	-	-	-	481.57
L039	MURPHY OIL USA INC	(244.69)	-	-	-	(244.69)
L408	NAV TRANSPORTATION LLC	4,661.38	-	-	-	4,661.38
L410	NORTH ATLANTIC INTERNATIONAL OCEAN CARRIER, INC	(9.00)	-	-	-	(9.00)
L205	PLAINS LPG SERVICES	(213.80)	-	-	-	(213.80)
L405	PORT HENDRY D, LLC	811.95	-	-	-	811.95
L318	PORT LOGISTICS TERMINAL OPERATIONS LLC	(122.83)	-	-	-	(122.83)
L235	STARSHIP CRUISE LINE	-	193.90	-	-	193.90
L407	TAMPA PILOTS, LLC	(5.00)	-	-	-	(5.00)
L258	TAMPA PORT SERVICES (FKA YARA NORTH AMERICA)	3,507.88	3,472.61	-	-	6,980.49
L049	TAMPA PORT SERVICES, LLC	(320.08)	-	-	-	(320.08)
L295	THE FLORIDA AQUARIUM	-	735.08	-	-	735.08
L209	TRADEMARK METALS RECYCLING FKA ONESTEEL	(1,144.00)	-	-	-	(1,144.00)
L297	TRANSFLO TERMINAL SERVICES, INC.	443.08	1,116.08	-	-	1,559.16

TAMPA PORT AUTHORITY
Monthly Aged Receivables
December 31, 2023

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
L078	TRANSMONTAIGNE TERMINALING INC	-	15.22	-	-	15.22
L307	VERIZON WIRELESS PERSONAL COMMUNICATIONS LP	1,525.00	-	-	-	1,525.00
L146	VULCAN MATERIALS	(423.72)	-	-	-	(423.72)
Subtotal Lease Charges		234,393.91	49,255.73	666.07	23,280.42	307,596.13
 <u>Accounts in Litigation/Renegotiation/Bankruptcy</u>						
T183	CERES MARINE TERMINALS INC	-	-	-	1,144.30	1,144.30
R020	FELIPES PAVEL	-	-	-	2,495.78	2,495.78
L404	INTEGRAL ENERGY, LLC	-	-	-	274,733.00	274,733.00
A538	WORK CAT TRANS GULF LLC	-	-	-	224,197.87	224,197.87
Subtotal Accounts in Litigation/Renegotiation/Bankruptcy		-	-	-	502,570.95	502,570.95
 Total Aged Receivables as of December 31, 2023		 \$ 4,359,194.63	\$ 1,843,488.34	\$ 70,146.61	\$ 543,344.12	\$ 6,816,173.70

TAMPA PORT AUTHORITY
MONTHLY CONTRACT STATUS REPORT
12/31/23

Project	Contractor	Contract Financial Record #	Original Bd App Date	Amt Approved Including Amendments	Costs Incurred to Date	Percent Complete
OPERATING AND NON-CAPITAL CONTRACTS:						
Secured Data Center Facility Lease	Protected Trust/IF&D Data Suites	14-28	09/20/16	\$ 70,320	\$ 15,056	21.4%
Software Licensing - iSeaports	Harbour Mastery, Inc.	22-06	10/21/14	\$ 65,000	\$ 62,451	96.1%
Security System Maintenance & Repair	GSA Security	23-03	03/23/22	\$ 481,000	\$ 449,366	93.4%
SBE Uniformed Security Guard Service	Martinez & Company	23-21	06/18/19	\$ 370,000	\$ 99,120	26.8%
Real Estate Consulting Services	Colliers International	24-17	06/15/21	\$ 75,000	\$ -	0.0%
Government Relations Consultant Services	Van Scoyoc & Associates	24-33	08/17/21	\$ 90,000	\$ 15,000	16.7%
State Legislative Services	Advocacy Group at Cardenas Partners	24-29	08/16/22	\$ 60,000	\$ 15,000	25.0%
Elevator/Escalator Maintenance & Repair Services	ThyssenKrupp Elevator	24-27	09/15/20	\$ 427,084	\$ 55,767	13.1%
Website Development & Website Hosting Services	GSL Solutions	24-35	11/15/22	\$ 45,000	\$ 875	1.9%
Video Production Services	Shooting Stars Post Inc	24-30	08/15/23	\$ 90,000	\$ 36,155	40.2%
Software Licensing - Concur	Carahsoft Technology Corp	24-10	04/21/20	\$ 75,375	\$ -	0.0%
Law Enforcement Services	Hillsborough County Sheriff's Office	24-39	09/20/22	\$ 3,067,804	\$ -	0.0%
Workers Compensation Insurance	PGIT (Preferred Governmental Insurance Trust)	24-05	09/19/23	\$ 99,047	\$ 24,882	25.1%
Landscaping Services	TCC Enterprise Inc	24-06	09/21/21	\$ 120,000	\$ 15,033	12.5%
Grounds Maintenance	TCC Enterprise Inc	24-18	09/21/21	\$ 341,009	\$ 51,668	15.2%
HVAC Monitoring, Routine Service & Repair	Tampa Bay Trane	24-12	09/17/19	\$ 84,200	\$ 29,582	35.1%
Uniformed Security Guard Services	Allied Universal	23-15	12/15/2020	\$ 3,825,592	\$ 3,800,680	99.3%
State Legislative Services	Capital City Consulting, LLC	24-21	06/15/21	\$ 60,000	\$ 20,000	33.3%
I.T. Consultant	Computer Science Corporation	23-23	09/18/18	\$ 85,000	\$ 13,545	15.9%
Janitorial Services	Xtremely Clean	24-08	10/15/19	\$ 468,727	\$ 36,662	7.8%
Insurance Broker Services	Hugh Wood, Inc	24-28	08/17/21	\$ 50,000	\$ 50,000	100.0%
Property & Liability Insurance	Hugh Wood, Inc	22-42	04/19/22	\$ 4,500,000	\$ 4,455,102	99.0%
Hosting and Support Services	Timmons Group	23-20	12/21/21	\$ 72,950	\$ 64,113	87.9%
Financial Audit Services	Rivero, Gordimer & Company, PA	23-19	09/19/22	\$ 92,000	\$ 18,825	20.5%
Financial Advisory Services	PFM Financial Advisors LLC	23-40	09/20/22	\$ 30,000	\$ 4,150	13.8%
Medical Insurance	United Healthcare	22-37	10/18/23	\$ 3,013,625	\$ 2,948,556	97.8%
OPERATING AND NON-CAPITAL CONTRACTS:				\$ 17,758,733	\$ 12,281,587	
CONTINUING ANNUAL CONTRACTS:						
Disaster Recovery services	Belfor USA Group (Year 4)	21-24	04/17/18	\$ 10,000	\$ 10,000	100.0%
Professional Service Contracts	Various	19-01-02	07/24/17	\$ 7,206,213	\$ 4,674,055	64.9%
Professional Service Contracts	Various	20-01-02	09/17/19	\$ 7,895,000	\$ 6,387,574	80.9%
Professional Service Contracts	Various	21-01-02	09/15/20	\$ 7,049,422	\$ 5,393,933	76.5%
Professional Service Contracts	Various	22-01-02		\$ 14,287,473	\$ 12,597,342	88.2%
Professional Service Contracts	Various	23-01-02		\$ 11,466,132	\$ 8,219,434	71.7%
CONTINUING ANNUAL CONTRACTS:				\$ 47,914,240	\$ 37,282,338	

TAMPA PORT AUTHORITY
MONTHLY CONTRACT STATUS REPORT
12/31/23

Project	Contractor	Contract Financial Record #	Original Bd App Date	Amt Approved Including Amendments	Costs Incurred to Date	Percent Complete
CONSTRUCTION AND CAPITAL CONTRACTS:						
Eastport Fill And Phase 2 Expansion Engineering Services	Moffatt & Nichol	17-18	09/19/17	\$ 1,909,205	1,837,405	96.2%
Navigational Improvements - Turning Basin Widening	Orion Marine Construction	24-04	06/21/22	\$ 3,000,000	543,656	18.1%
Cruise Terminal 2 Office of Information Technology	US Customs and Border Patrol	19-22	06/18/19	\$ 483,718	-	0.0%
Terminal 3 Access Road	Kimmins Contracting Corporation	21-39	05/18/21	\$ 1,446,469	1,270,192	87.8%
General Reevaluation Report of the Tampa Harbor Federal Project	US Army Corps of Engineers	21-50	02/16/21	\$ 1,575,000	1,050,000	66.7%
Engineering Consultant Services for Berth 214 Uplands Development (Container Terminal)	WSP USA Inc	21-16	04/20/21	\$ 1,000,000	786,249	78.6%
12,000 Sq Ft Storm hardened vehicle storage building	Blackwater Construction Services	22-38	10/19/21	\$ 3,000,000	2,861,499	95.4%
Transformers to support the new Sumitomo Cranes	Tampa Armature Works	22-16	02/15/22	\$ 1,280,981	1,227,195	95.8%
Berth 268 Reconstruction	Orion Marine Construction	22-41	03/22/22	\$ 12,000,000	8,531,830	71.1%
Berth 218 Marine Infrastructure Engineering Services	Moffatt & Nichol	22-43	05/17/22	\$ 600,000	585,555	97.6%
Electrical improvements for Sumitomo Cranes	Global Rigging & Transport, Inc	23-45	08/16/22	\$ 3,000,000	2,431,820	81.1%
Sanitary Sewer System	Causeway Development Partners	23-46	08/16/22	\$ 500,000	-	0.0%
Redwing Access Rd	QGS Development, LLC	23-48	09/19/22	\$ 1,734,482	1,576,768	90.9%
Cruise Terminal 3 Anode project	Orion Marine Construction	23-49	01/17/23	\$ 357,500	325,000	90.9%
Berth 214 Uplands Development	PCS Civil, Inc	23-51		\$ 20,154,697	5,075,268	25.2%
Hookers Point ATONs (Range Markers)	Vecellio & Grogan, Inc	23-50		\$ 1,448,625	281,417	19.4%
Design of project to increase reliability to the electrical grid system	Tampa Electric Company (TECO)	23-52		\$ 500,000	-	0.0%
Eastport Mitigation Credits	Tampa Bay Mitigation & Southern States Land & Timber	24-47		\$ 3,248,070	2,016,300	62.1%
GUY N Verger Roadway Impr Phase II	PCS Civil, Inc	23-53		\$ 2,000,000	-	0.0%
Berth 301 Design Services	Moffatt & Nichol	24-55		\$ 600,000	99,036	16.5%
Passenger Bridge Replacements at Terminals 2 & 6	FMT Sweden AB	23-53		\$ 7,199,474	652,806	9.1%
Shrimp Dock Repairs	Tampa Bay Marine	24-16		\$ 2,415,451	-	0.0%
CONSTRUCTION AND CAPITAL CONTRACTS:				\$ 69,453,672	\$ 31,151,994	
GRAND TOTAL:				<u>\$ 135,126,645</u>	<u>\$ 80,715,918</u>	

MINOR WORK PERMIT REPORT

12/1/2023 – 12/31/2023

PERMITS ISSUED

23-018	Victor Marquez	Non-covered boatlift/Mirabay Canal/Apollo Beach (Mirabay)
23-031	Gary Cameron	Remove dock/install non-covered boatlift/LMR/ARPA/Ruskin
23-023	George Bresler	Dock & Non-covered Boatlift/ Mirabay Canal/Apollo Beach (Mirabay)
23-025	Robert Guptill	Dock & Non-covered Boatlift/ Apollo Beach Canal/Apollo Beach (Mirabay)
23-030	Corey Maysles	Add Jet Ski Lift To Dock / Apollo Beach Canal/Apollo Beach (Mirabay)
23-041	TPA / PTB Engineering Dept.	Shrimp Dock Repairs / Tampa / East Bay Channel
23-046	Adam Goldstone	Dock / Mirabay Canal/ Apollo Beach (Mirabay)

VIOLATIONS

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*Indicates that permit was issued After-The-Fact

PENDING APPLICATIONS SUMMARY

Appl.#	M/ S	Applicant	Proposed Work
20-010	S	Port Tampa Bay	Bulkhead wall, fill, dredge Berth 214
23-006	S	Bridgeview Estates HOA	Add 7 Boatlifts & 7 Finger Piers To Existing Private Multi-family Residential Dock @ 3909/ 3911 Snapper Pointe DR, Tampa, FL - Old Tampa Bay - Possible SSLs Lease Required
23-048	S	TPA/ Port Tampa Bay	Bulkhead wall & Pile Supported Wharf - Berth 218 -Cut D Channel - SW Corner @ Hookers Point
23-035	S	Port Tampa Bay (TPA) Engineering Dept.	Offshore Breakwater @ West Side of Spoil Island 2D, Tampa, FL
23-037	S	Davis Island Yacht Club	Rebuild Dock A, add new floating docks A-1, B-1, and D-1 to marina area (Existing SSLs Lease)
20-015	M	Brett Emes	Maintenance dredging-Lot 57 Len-Little Harbor
21-041	M	Elliott Glazer	Kayak lift @ 507 Islebay Drive-Apollo Beach, FL (Mirabay)
21-092	M	Michael Angel	Dock-lift @ 711 Pinckney Dr – Apollo Beach
22-020	M	Pine Key Project, LLC	Dock @ Pine Key Island (aka One Beer Can Island), Gibsonton
22-030	M	Hillsborough County	Bridge Maintenance-Channel Armoring Fletcher Avenue over Hillsborough River-COT/COTT/Unincorp.
22-035	M	Mirasol Davis Islands LLC – Carrier 2 – Mirasol LLC	Dock/finger pier/boatlift/boardwalk @ 84 Davis Blvd. Tampa
22-037	M	Irvin Jackson	Boatlift on existing dock structure @5725 Sea Trout PL –Apollo Beach (Mirabay)
22-039	M	Hillsborough County	Bridge Maintenance – channel armoring @ Morris Bridge @ Hillsborough River
22-046	M	Paradise Group of Countryside LLC	Floating Docks@9022 W. Hillsborough Avenue-Tampa
22-054	M	Florida Fish & Wildlife	Data Buoy – NE Side of Egmont Key
22-059	M	Mark Thieme	Non-covered boatlift with dock extension @ 613 Balibay Rd- (Mirabay) Apollo Beach, FL
23-003	M	Mark Nelson	Maintenance Dredge @3023 Christophers Watch Lane-Ruskin

E-3
Board Meeting
January 16, 2024
Page 2

Appl.#	M/S	Applicant	Proposed Work
23-004-R1	M	Chad Kelly	2nd Dock Modification -remove part of wrap-around catwalk & add PWC/jet ski platform@1307 Alhambra Dr-Apollo Beach, FL
23-009	M	6400 Apollo Beach Blvd Holdings	Boatramp @ 6400 Apollo Beach Blvd., Apollo Beach FL
23-011	M	Keith Wickizer	Dock/non-covered boatlift@5711 Tybee Island Dr (Mirabay), Apollo Beach, FL
23-012	M	Hillsborough County	Repair Bridge/Twin Branch Acres/Tampa
23-016	M	Kevin Eppel	Boatlift @ 708 Pinckney Drive -Apollo Beach, FL
23-017	M	Evan Stafford	Walkway,terminal platform with posts&lift@304 Manatee Dr-Ruskin
23-020	M	Mosaic Crop Nutrition	Replace seawall @ 12839 Wyandotte Road, Gibsonton, FL
23-021	M	Scott Jorgenson	Dock/2 lifts @ 1404 River Drive SW-Ruskin, FL
23-022	M	Jack Bartlett	Dock/lift @ 5605 Seagrass Place-Apollo Beach, FL
23-024	M	S. Chad Fulwood	Dock/lift @ 998 Signet Drive-Apollo Beach, FL 33572
23-026	M	Tampa Bay Watch	Living Shoreline NE o Fantasy Island @ 5 Fantasy Island, Tampa, FL
23-028	M	Nathan Vlasaty	Maintenance Dredge @ 3109 Christopher's Watch Lane-Ruskin, FL
23-029	M	Brett Emes	Maintenance Dredge @ 3029 Christopher's Watch Lane, Ruskin, FL
22-036R	M	Kurt Kwiatkowski	PWC lift @5710 Tybee Island Dr.-Apollo Beach
23-032	M	Richard Lazar	Dock/boatlift & Jet Ski Lift@ 5714 Tybee Island Dr-Apollo Beach-Mirabay
23-033	M	Shawna Calvert	Add Jet Ski Lift @ 5701 Tybee Island Dr-Apollo Beach -Mirabay
23-034	M	City of Tampa	Replace 1-Dock & Install 24 Mooring Anchors/Buoys @ 1002 Severn Avenue-Tampa, FL-Davis Island Seaplane Basin
23-036	M	Spray Miser International	Sheetpile, bulkhead, tie backs @ 6100 Port Tampa Dr, Tampa, FL
23-037	M	Trans Continental Marine Repair & Drydock Corp	Steel sheetpiling, backfilling @ 1616 Penny Street, Tampa , FL
23-039	M	Current Rocky Point LLC (Current Hotel)	Observation Deck @ 2545 Rocky Point Dr, Tampa , FL. Possible SSLs Lease Required
23-040	M	Timothy Hatch (Park Square Enterprises Inc.)	Dock, boatlift, jet ski lift @ 984 Signet Drive, Apollo Beach (Mirabay)
23-042	M	Tampa Sailing Squadron (Len Berkstresser)	Rebuild dock/boatslips @1250 Apollo Beach Blvd.S.-Apollo Beach, FL
23-043	M	Robert & Laura Fish	Dock @ 7520 Anna Avenue, Gibsonton, FL
23-044	M	RD RWD Tampa LLC Trustee	Walkway,Maintenance Dredge, floating dock, living shoreline @ 102 S. Parker St. Tampa, FL
23-045	M	Daniel Depalol	Dock/lift @ 1002 Signet Drive (Mirabay) Apollo Beach, FL
23-047	M	Culbreath Key Bayside Condo Assoc.	5000 Culbreath Key Way, Marina Slip #26, Tampa
23-065-R1	M	Tampa Electric Company (TECO)	Add Kayaker Access Geoweb Ramp @ Manatee Viewing Center Tidal Pier @ 6990 Dockman Rd, Apollo Beach, FL
23-049	M	Angelo Fernandes	Dock-lift @5705 Tybee Island Drive-Apollo Beach, FL (Mirabay)
23-050	M	Shawna Calvert	Dock-lift @ 1010 Signet Drive-Apollo Beach, FL (Mirabay)
23-051	M	SE Tampa Bay LLC	Repair Seawall @ 5411 W. Tyson Avenue, Tampa, FL
23-052	M	Samuel Gindville	Dock-walkway-lift@5927 Blackney Loop-Apollo Beach (Mirabay)
23-053	M	Jessica Harris	Dock/lift @ 1004 Signet Drive-Apollo Beach, FL (Mirabay)
23-054	M	Walter McLaren	Dock/lift @ 954 Signet Drive, Apollo Beach, FL (Mirabay)
23-055	M	Shawn Brown	Dock/lift @ 976 Signet Drive, Apollo Beach, FL (Mirabay)
23-056	M	Charles Cherundolo	Dock-lift-@1038 Signet Drive-Apollo Beach (Mirabay)
23-057	M	Key West Landings Dock Assoc. Inc.	Extend Dock-install lift @ Marina Slip-Riverview, Alafia River
23-058	M	Hillsborough County Capital Programs	Replace/extend box culvert @ W of 6515 Riverview Drive, Riverview, FL
23-059	M	Lynne and David Merkle	Dock/lift @ 964 Signet Drive, Apollo Beach, FL (Mirabay)

Appl.#	M/ S	Applicant	Proposed Work
23-060	M	Tampa Electric Company (TECO)	Organism Return & Seawall @ 3602 Port Sutton Road, Tampa, FL
23-061	M	Park Square Enterprises, LLC	Dock/lift @ 5919 Blakeney Loop, Apollo Beach, FL (Mirabay)
23-062	M	Park Square Enterprises, LLC	Dock/lift @ 5967 Blakeney Loop, Apollo Beach, FL (Mirabay)
23-063	M	Park Square Enterprises, LLC	Dock/lift @ 5961 Blakeney Loop, Apollo Beach, FL (Mirabay)
23-064	M	Park Square Enterprises, LLC	Dock/lift @ 914 Signet Ct, Apollo Beach, FL (Mirabay)
23-065	M	Lee Gueffroy	Lift/Roof/Pilings @ 2619 Manatee Harbor Dr, Ruskin, FL 33570
22-066	M	Liveringhouse Real Estate LLC	Dock/lift @ 5702 Tybee Island Dr, Apollo Beach, FL (Mirabay)
23-031R1	M	Gary Cameron	Dock Addition @ 3037 Manatee Avenue, Ruskin, FL

Board Meeting
 January 16, 2024
 Environmental Department 423646

EXPENDITURES
Between \$50,000 - \$100,000
12/01/2023 - 12/31/2023

COMPANY	DESCRIPTION	AMOUNT	FUNDING	ADDITIONAL INFORMATION
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Board Meeting
January 16, 2023
ID149166

F. EXECUTIVE DIRECTOR REPORT

G. PRESENTATIONS

LEGISLATIVE UPDATE

**H. NEW BUSINESS/COMMISSIONERS'
COMMENTS**

I. FUTURE PROPOSED PROJECTS

Future Proposed Projects

January 2024

Project Name	Current Contractor / Consultant	Estimated Proposal/Bid Release	Estimated Board Approval
Berth 218 Wharf	NEW PROJECT	December	February
Mechanical, Electrical and Plumbing (MEP) Engineering Consultant Services	Hall Engineering Group, Inc.	December	February
Unit Price Marine Repairs & Improvements	Tampa Bay Marine, Inc.	December	February
Website Hosting and Maintenance Services	GSL Solutions	December	March
Berth 203 Development	NEW PROJECT	January / February	March / April
Port Redwing Signalization	NEW PROJECT	January / February	March / April
Berth 214 Wharf and Dredge	NEW PROJECT	March	April
Disaster Recovery Services	BELFOR	March	May

NOTE: This list contains possible future projects. Be advised these projects/contracts may be cancelled, delayed, or revised as required by PTB. Recently added contracts/projects are reflected in **bold**.

* - To Be Determined

J. CALENDAR OF EVENTS

**JANUARY 28, 2024 2:00 PM – 44TH ANNUAL SERVICE
REMEMBRANCE FOR THE CG CUTTER BLACKTHORN
– BLACKTHORN MEMORIAL PARK, IN ST.
PETERSBURG, NEAR THE SUNSHINE SKYWAY
BRIDGE**

**JANUARY 29, 2024 7:00 PM – SALUTE TO THE U.S.
COAST GUARD – EGYPT SHRINE CENTER OF TAMPA
BAY**

**JANUARY 28-30, 2024 – 35TH ANNUAL TAMPA STEEL
CONFERENCE – JW MARRIOTT
WWW.TAMPASTEELCONFERENCE.COM**

K. DATE OF NEXT MEETING

TUESDAY, FEBRUARY 20, 2024, 9:30 AM
VISIT WWW.PORTTAMPABAY.COM FOR FURTHER INFORMATION

L. ADJOURNMENT