

- A. **THIS MEETING WILL BE CONDUCTED COMMUNICATIONS MEDIA TECHNOLOGY ON THE ZOOM PLATFORM - FOR MORE INFORMATION, PLEASE VISIT [WWW.PORTTB.COM](http://WWW.PORTTB.COM)**

Invocation - Pledge

Public Comment

B. **Minutes and Financial Statement**

Approval of Minutes of August 18, 2020 Board Meeting

Presentation and Approval of Financial Statement of Eleven Months Ending August 31, 2020

C. **Consent Agenda**

1. **Approval of Submerged Lands Easement Agreements to Southern Light, LLC for Fiber Optic Cable Under Dick Creek, Rocky Creek, Double Branch Creek, Old Tampa Bay and Hillsborough River**

D. **Regular Agenda**

1. **Approval of the Ranking of Firms for Video Production Services**
2. **Approval of FY2021 Funding for and Extension of Continuing Annual Services Contracts for Engineering, Environmental, Real Estate and Planning Services**
3. **Approval of FY 2021 Funding and Extension of Continuing Service Contracts**
4. **Approval of Extension and Additional Funding of Moffatt & Nichol Engineering, Inc. Engineering Services Agreement for Eastport Development, Agreement No. 17-00517**
5. **Approval of Additional Funding for Phase I Construction Manager Services Agreement for Cruise Terminals 2, 3 and 6 Improvements**
6. **Approval of the Final Ranking and Contracts for Geotechnical, Engineering Testing & Inspection Services, RFQ No. Q-013-20, Agreement Nos. 21-02020-01, -02 & -03**
7. **Approval of the Purchase of Port Tampa Bay Security Vehicles**
8. **Approval of Contract Extension with Bryant Miller Olive for Bond Counsel Services**

**E. Receipt of Reports**

1. Report of Legal Fees and Expense Report by Project
2. Report of Monthly Aged Receivables
3. Report of Contract Status
4. Report of Work Permits
5. Report of Expenditures Between \$50,000 and \$100,000

**F. Executive Director Report**

**G. Presentations**

**H. New Business/Commissioners' Comments**

**I. Future Proposed Projects**

**J. Calendar of Events**

**SEPTEMBER 23, 2020: FINAL MILLAGE RATE AND FY21 BUDGET PUBLIC HEARING - Access will be posted at [www.porttb.com](http://www.porttb.com)**

**OCTOBER 9, 2020: PORT TAMPA BAY 6TH ANNUAL GOLF TOURNAMENT - Benefiting Tampa Port Ministries and Tampa Bay Maritime Scholarship Foundation at The Eagles Golf Club. Registration open @ <https://app.eventcaddy.com/events/6th-port-tampa-bay-partners-golf-tournament>**

**NOVEMBER 13, 2020: PORT TAMPA BAYSLAM IV - Benefiting Tampa Port Ministries and Tampa Bay Maritime Scholarship Foundation. Registration information available @ [www.porttb.com/bayslam](http://www.porttb.com/bayslam)**

**K. Date of Next Meeting**

**Tuesday, October 20, 2020, 9:30 am**

**L. Adjournment**

**A. INVOCATION AND PLEDGE**

**PUBLIC COMMENT**

**B. APPROVAL OF MINUTES**

**PRESENTATION AND APPROVAL OF  
FINANCIAL STATEMENT**

**C. APPROVAL OF CONSENT AGENDA**

**PORT TAMPA BAY  
Business Meeting  
August 18, 2020  
9:30 am by Communications Media Technology  
On the Zoom Platform**

Chairman Stephen W. Swindal called the Port Tampa Bay (PTB) Business Meeting to order at 9:33 a.m. Chairman Swindal thanked Board members, PTB staff and public for attending and listening to this telephone conference meeting and asked Mr. Charles Klug, PTB Principal Counsel, to provide a brief statement on this virtual meeting and the public comment process.

Mr. Klug stated that Port Tampa Bay had published a CORRECTED PUBLIC NOTICE of this meeting in the *Tampa Bay Times* on Sunday, August 9, 2020, as well as posted the notice on the PTB website and bulletin board. The Corrected Public Notice stated that the Board meeting of the Tampa Port Authority previously scheduled to be held in the Board Room in the Joseph Garcia International Building, 1101 Channelside Drive, Tampa, Florida 33602 at 9:30 a.m. would be conducted by COMMUNICATIONS MEDIA TECHNOLOGY using the Zoom platform pursuant to Executive Orders 20-52, 20-69, 20-112, 20-150, and 20-179 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, June 23, 2020, and July 29, 2020 respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Mr. Klug continued that the Board Room was closed to the public in response to the COVID-19 pandemic. However, anyone that had registered to make a public comment may do so when called upon after the Call to Order. Mr. Klug continued that this would be the only time during this Zoom platform meeting that public comment would be heard. Mr. Klug also noted that a copy of the agenda and supporting documents were posted on the PTB website at [www.porttb.com](http://www.porttb.com).

**A. INVOCATION – PLEDGE**

Chaplain Steve Finnesy gave the invocation and led the Pledge of Allegiance.

Chairman Swindal then called on each Board member to establish attendance and the following Board members verbally acknowledged their presence: Mr. Stephen W. Swindal, Chairman; Mr. Chad W. Harrod, Vice Chairman; Mr. Patrick H. Allman, Secretary/Treasurer; The Honorable Sandra Murman, Commissioner; Mayor Jane Castor, Commissioner; Mr. Hung T. Mai, P.E, Commissioner; and Mr. Ted Conner, Commissioner.

The following PTB senior management staff members were on the call: Mr. Paul Anderson, Port President/CEO; Mr. Charles Klug, Principal Counsel; Mr. Raul Alfonso, Executive Vice President and Chief Commercial Officer; Mr. David Delac, Chief Financial Officer; Mr. Ram Kancharla, Vice President of Planning and Economic Development; Mr. Bruce Laurion, Vice President of Engineering; Mr. Wade Elliott, Vice President of Business Development; Mr. Lane Ramsfield, Vice President of Real Estate; Mr. Karl Strauch, Vice President of Marketing; Ms. Joanne Toledo, Vice President of Human Resources; and Mr. Clay Hollis, Chief of Staff.

**PUBLIC COMMENT**

There were no public comments.

**B. APPROVAL OF MINUTES OF THE JUNE 16, 2020 BOARD MEETING**

Commissioner Murman, seconded by Mayor Castor, moved to approve and receive the minutes as presented. The motion carried unanimously via roll call.

**PRESENTATION OF CARGO AND CRUISE QUARTERLY REPORT**

Mr. Wade Elliott presented the cargo and cruise quarterly report and reviewed specific line items.

In response to Commissioner Murman's question regarding the orange juice (juice) decline, Mr. Elliott explained that juice was sourced based on the Florida production. When local production is down, more juice is imported and this year the Florida juice production was up and for that reason the juice imports were down and not related to consumer demand.

In response to Chairman Swindal's question regarding why the container TEUs were up and overall tonnage was down, Mr. Elliott noted that with the trans-pacific service lighter commodities were being delivered. Some containers may hold heavier commodities like juice or tile while others are holding lighter commodities such as furniture. This would result in more TEUs and lighter overall tonnage.

#### **PRESENTATION AND APPROVAL OF THE FINANCIAL STATEMENT OF TEN MONTHS ENDING JULY 31, 2020**

Mr. David Delac presented the financial statement and reviewed specific line items.

Commissioners commented that diversity was the strength of the port and that it was good that rent has helped offset losses from cruise business.

There being no further comments, Commissioner Murman, seconded by Commissioner Mai, moved to approve the Financial Statement of Ten Months Ending July 31, 2020. The motion carried unanimously via roll call.

#### **C. APPROVAL OF THE CONSENT AGENDA**

- 1. Approval of the Extension of Boat Tour Agreement with The Florida Aquarium, Inc.**
- 2. Approval of Lease Amendment with Gulf Sulphur Services, Ltd., LLLP**
- 3. Approval of EPC Minor Work Permit 69088 – Submerged Lands Rule Variance for Private Residential Dock at Surfside Boulevard 6610 Surfside Blvd., Apollo Beach, Florida**
- 4. Approval of EPC Minor Work Permit No. 70318 – Submerged Lands Rule Variance for Private Residential Dock at 8225 Stoner Road, Riverview, Florida**
- 5. Approval of Submerged Lands Lease with Florida Oil Services, Inc.**

There being no further comments, Commissioner Murman, seconded by Commissioner Mai, moved to approve the consent agenda as presented. The motion carried unanimously via roll call.

#### **D. REGULAR AGENDA**

- 1. Approval of the Real Estate Consulting Services Agreements with CBRE, Inc. and Colliers International**

Mr. Lane Ramsfield outlined the item as presented in the write-up included in the agenda.

Commissioner Mai noted that PTB staff had made changes he suggested at the previous Board meeting and he thanked staff for their efforts and Mr. Anderson for bringing this item back to the Board for approval.

There being no further comments, Commissioner Murman, seconded by Commissioner Mai, moved to authorize the Port President/CEO, or his designee, to authorize agreements of the first one (1) year term for Real Estate Consulting Services with both CBRE Group, Inc. and Colliers International, with substantially identical terms and conditions and a total amount not to exceed \$75,000 for both agreements, subject to final review by Port counsel. The motion carried unanimously via roll call.

## **2. Approval of Lease Agreement with Bertram Yachts, LLC**

Mr. Ramsfield outlined the item as presented in the write-up included in the agenda. Mr. Ramsfield then introduced Mr. Mark Paulhus, CEO of Bertram Yachts, LLC (Bertram). Mr. Paulhus gave a presentation of the planned site and business development for Bertram.

The Bertram Presentation is Attachment 1.

In response to Commissioner Harrod's question regarding construction cost, Mr. Paulhus stated that Bertram was trying to keep the site improvements and construction costs at \$25 million and within the next three years Bertram plans to invest approximately \$15 million in product development. In further response to Commissioner Harrod in regards to road construction, Mr. Ramsfield stated that PTB would proceed with design and construction of the access road upon the execution of the Lease Agreement simultaneously with Bertram's construction.

There was discussion regarding fast-track permitting for Bertram.

In response to Commissioner Allman's question regarding the rail located on the premises, Mr. Bruce Laurion noted that CSX owned the rail and that the longest part of the road construction would be obtaining approval from CSX for the crossing construction, which was estimated to cost approximately \$100,000.

Commissioner Murman thanked Bertram for being in Hillsborough County and offered her assistance with the Economic Development Corporation.

There was brief discussion regarding lease terms.

There being no further comments, Commissioner Harrod, seconded by Commissioner Murman, moved to authorize the Port President/CEO, or his designee, to execute a Lease Agreement with Bertram Yachts, LLC, in accordance with the terms set forth in this agenda item, subject to review by Port counsel. The motion carried unanimously via roll call.

## **3. Approval of Extension and Funding for Maintenance Dredging Contract No. 18-01518 for FY2021**

Mr. Bruce Laurion outlined the item as presented in the write-up included in the agenda.

In response to Commissioner Harrod's question regarding the Contract Status report for dredging by Orion, Mr. Laurion explained that the amount paid was over the budgeted amount due to private berth owners utilizing Orion, through PTB's contract, and that the private berth owners paid for dredging in advance of the dredging being performed.

There being no further comments, Commissioner Murman, seconded by Mayor Castor, moved to authorize the second and final one (1) year extension of FY2018-FY2021 Navigational Improvements

Contract No. 18-01518, with Orion Marine Construction, Inc. and authorize the funding for the same in the total amount of \$3 million. The motion carried unanimously via roll call.

**4. Approval of Funding for Financial Audit Agreement with Rivero, Gordimer & Co., PA**

Mr. David Delac outlined the item as presented in the write-up included in the agenda.

Commissioner Allman commented that he had worked closely with Rivero, Gordimer & Co., PA and its staff had been very responsive and they did a good job of independently vetting PTB's finances.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize funding of the extension of the Financial Audit Agreement with Rivero, Gordimer & Co., PA, for one year in the amount of \$73,000 for audit services and \$10,000 for ancillary services, subject to review by Port counsel. The motion carried unanimously via roll call.

**5. Approval of the Selection of Financial Advisory Services Firm**

Mr. Delac outlined the item as presented in the write-up included in the agenda.

There was some brief discussion regarding the selection and Commissioner Allman recommended PFM stating that he was pleased PFM was selected as they had worked well with him regarding a bond issuance.

In response to Commissioner Harrod's question regarding Small Business Enterprise (SBE) participation, Mr. Klug explained that PFM would be expected to maintain the minimum or nine percent SBE participation throughout the contract period. There was further brief discussion regarding SBE participation and PTB's requirements.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize the Port President/CEO, or his designee, to negotiate and enter into a one (1) year contract beginning October 1, 2020 with two (1) consecutive one (1) year extension options with PFM as the provider of financial advisory services at a cost not to exceed \$30,000 for general financial advisory services. Services rendered under the contract for fees associated with the issuance or refunding of debt instruments and the placement/pricing of interest rate swaps will be at the rates shown in this agenda item. The motion carried unanimously via roll call.

**6. Approval of the Contract Renewal with Hugh Wood, Inc. for Insurance Broker Services**

Mr. Delac outlined the item as presented in the write-up included in the agenda.

Commissioner Allman stated that he agreed with PTB staff to extend this contract under the economic circumstances related to the COVID-19 pandemic. Commissioner Allman continued that Hugh Wood, Inc. (Hugh Wood) understood the complex nature of PTB properties and is well-positioned to advise on insurance matters. Commissioner Murman stated that Hugh Wood had consistently delivered the best options to PTB that had resulted in huge savings.

There was discussion in regards to extending the contract for more than one year. Commissioner Murman, seconded by Commissioner Allman moved to approve the staff recommendation for the contract extension of one year as well amend to add an additional one-year extension option.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize the Port President/CEO, or his designee, to exercise the extension of one year and an

additional one-year extension option with Hugh Wood, Inc. as the provider of insurance broker services from September 1, 2020 to August 31, 2021, at a cost not to exceed \$50,000, subject to review by Port counsel. The motion carried, as amended, unanimously via roll call.

**7. Approval of Public Transportation Grant Agreement with the Florida Department of Transportation – Intermodal Funds (PTGA #433240-19402 G1096)**

Mr. Ram Kancharla outlined the item as presented in the write-up included in the agenda.

There being no comments, Commissioner Murman, seconded by Mayor Castor, moved to authorize the Port President/CEO, or his designee, to enter in to Public Transportation Grant Agreement #433240-19402 G1096 with FDOT, District Seven, for the allocation of \$1,500,000 in Intermodal Funds, which requires \$1,500,000 in PTB funds from its revenue sources, subject to review by Port counsel. The motion carried unanimously via roll call.

**8. Approval of the Extension of Strategic Communications Consulting Contract with HCP Associates, Inc.**

Ms. Lisa Wolf-Chason, PTB Director of Communications, outlined the item as presented in the write-up included in the agenda.

In response to Commissioner Harrod's question regarding the amount of time to procure a new contract, Mr. Klug stated that the process typically would take approximately three months to advertise and receive proposals and then evaluate them. Continued discussion led to Mr. Klug noting that a month-to-month contract would be an option.

There being no further comments, Commissioner Murman, seconded by Commissioner Harrod, moved to authorize the Port President/CEO, or his designee, to extend the Strategic Communications Consulting Services contract for a period of one (1) year, effective November 1, 2020 to October 31, 2021, for a not-to-exceed amount of \$88,000, subject to review by Port counsel. The motion carried unanimously via roll call.

**9. Approval of Contract Extensions with The Advocacy Group at Cardenas Partners, LLC and Capital City Consulting, LLC for State Legislative Consultant Service**

Mr. Clay Hollis outlined the item as presented in the write-up included in the agenda.

Commissioner Mai commended both firms for their responsiveness and for providing a requested assessment to the Commissioner during the 2020 legislative session.

There being no further comments, Commissioner Murman, seconded by Commissioner Mai, moved to authorize the Port President/CEO, or his designee, to exercise the first one (1) year extension option for state legislative consultant services, from September 10, 2020 through September 9, 2021, with The Advocacy Group at Cardenas Partners, LLC, a for an amount not to exceed \$60,000, and also with Capital City Consulting, LLC for the same term and an amount not to exceed \$60,000, subject to review by Port counsel. The motion carried unanimously via roll call.

**10. Approval of Amendments to Container Terminal Operator Agreement and Break-Bulk Terminal Operator Agreement with Ports America, Inc.**

Mr. Klug outlined the item as presented in the write-up included in the agenda.

Mr. Raul Alfonso outlined general terms of the amended agreements.

There was discussion related to who would be responsible to pay for any future purchase of cranes. Mr. Alfonso explained that with the terminal expansion and equipment that would be required based on PTBs industry projections, he was confident that PTB and Ports America were aligned entering the next phase of the process. Both organizations had discussed purchasing two cranes and if market conditions improve post COVID-19, both organizations should be ready to move forward with their plans.

There being no further comments, Commissioner Allman, seconded by Commissioner Murman, moved to authorize the Port President/CEO, or his designee, to enter into an Amendment to Container Terminal Agreement with Port America Florida, Inc., in accordance to the terms set forth in the agenda item, and authorize the Port President/CEO, or his designee, to enter into an Amendment to Break-Bulk Terminal Concession Agreement with Ports America Florida, Inc., in accordance with the terms set forth in the agenda item, all subject to review by Port counsel.

**E. RECEIPT OF REPORTS**

- 1. Report of Legal Fees by Project**
- 2. Report of Aged Account Receivables**
- 3. Report of Contract Status**
- 4. Report of Work Permits**
- 5. Report of Expenditures Between \$50,000 and \$100,000**

There being no comments, Commissioner Murman, seconded by Mayor Conner, moved to receive the reports as presented. The motion carried unanimously via roll call.

**F. EXECUTIVE DIRECTOR REPORT**

Mr. Anderson provided an update on the impact Coronavirus has had at the port noting that, Port Tampa Bay (PTB) had been a leader in the health and safety of its employees and tenants. While Florida and Hillsborough County had seen a surge in cases since the previous board meeting, Mr. Anderson stated that he was proud to report that PTB currently had no cases with staff. PTB staff had been diligently following the Mayor's guidance, as well as the County Commission and the Hillsborough County Emergency Policy Group recommendations on masks, distance, and workplace safety. PTB's internal Return to Work group continued to meet regularly, updating protocols where necessary to reflect the changing situation on the ground, and adapting to meet new challenges posed by these modified working conditions. Mr. Anderson continued that he had been heavily involved with industry leaders throughout the maritime community to help keep a focus on federal action. This included ongoing discussions over potential federal relief for ports. Within the previous few weeks, a new group of port CEOs from across the country had come together to help get the cruise industry back to business in America. Mr. Anderson noted that this industry was in a unique position and was working closely with cruise line partners to submit comments to the CDC on how to get this industry safely back on the water. This select group of leaders would help ensure the passengers using our terminals are safe, and ready to have a great time on the water.

With the recent tragedy in Beirut, where hazardous materials created a devastating impact on an unprepared region, Mr. Anderson addressed a few relevant issues to PTB's operation. PTB tenants and

neighboring facilities handle significant quantities of hazardous material each year including petroleum, anhydrous ammonia, ammonium nitrate, liquid sulfur and other material. These products are essential in PTB's mission to serve the people in the Tampa Bay region. Mr. Anderson stated the products being handled at PTB were safe and secure. During his time as President and CEO at Port Tampa Bay, Mr. Anderson has continued a strong focus on safety and resiliency as a top priority. In addition to being regulated by several local, state and federal agencies, there are multiple safety measures in place in and around the port. Mr. Anderson noted various annual events that focused on preparedness and resiliency such as the Hurricane Tabletop Exercise and the Safety and Risk Mitigation Summit. Mr. Anderson also stated that PTB maintained extensive relationships with the United States Coast Guard and the HCSO as well as its own team of Security Officers that patrol the land and water to ensure the storage and facilities are secure at all hours of the day and night. Furthermore, several PTB staff are members of the Tampa Bay Spill Committee who meet quarterly to discuss preparedness and response measures in the event of a spill. Port Tampa Bay is also a member of the Local Emergency Planning Committee, a statewide organization tasked with facilitating emergency response and compliance measures for each region of Florida. All facilities at the port conduct annual audits of hazardous materials stored; results are then reported to the State Emergency Planning Committee. Mr. Anderson also noted that PTB had secured several Department of Homeland Security competitive grants that had been used to prepare for the potential release of hazardous materials. Items purchased through this grant process include a complete overhaul of our existing emergency siren warning system that is maintained by PTB, for the benefit of the entire community, patrol vessels with chemical detection systems used by the HCSO, and a fully functional remote command vehicle. Radiological detection equipment purchased by Port Tampa Bay for use by Customs and Border Protection protects our community from the importation of illicit radiological material.

Late last month, Mr. Anderson was honored to be included as a keynote speaker and panelist for a webinar on the status of Human Trafficking in the maritime industry. The American Association of Port Authorities, in conjunction with Businesses Ending Slavery and Trafficking, hosted this event that attracted a large number of leaders in the maritime community from across the nation.

Port Tampa Bay has seen significant milestones in its container and project cargo business. On July 22, PTB welcomed the largest container vessel this area had seen – a 8,500 TEU COSCO vessel that made this port a significant part of the Trans-Pacific GME Service. The Tampa Bay Pilots and Ports America were incredible partners in making this call a success, and PTB was looking forward to more of these major calls. PTB also worked on a huge specialty cargo move this past month with Tampa Steel Erecting Company. Three massive fabricated steel beams from their headquarters in Tampa moved through Port Tampa Bay and onto a barge. The beams were manufactured at Tampa Steel Erecting Company and weighed approximately one million pounds each. Port Tampa Bay assists our tenants and customers with specialty cargo as well as many other diverse lines of business.

Mr. Anderson announced that the American Association of Port Authorities honored Port Tampa Bay with an Award of Merit, one of 23 ports recognized from the western hemisphere, as part of its 54<sup>th</sup> Annual Communications Award Program. PTB was recognized for communication efforts to staff, tenants, customers, and the community throughout the COVID-19 pandemic.

Mr. Anderson reported that PTB was proud to do its part to protect Tampa Bay, which is an estuary of national significance. Over the years, two port-owned spoil islands had become home to globally significant populations of nesting birds, including the American Oystercatcher and Least Tern, which are some of the state's rarest species. Mr. Anderson recently took a tour of the islands, which are made of dredged material, with Florida Audubon Sanctuary Manager, Mark Rachal. Each year the Florida Audubon visits the spoil islands to check on bird nesting habitat and the status of the nesting season, which runs from April 1<sup>st</sup> - August 31<sup>st</sup>. PTB has worked in partnership with the Florida Audubon since the 1970s to protect nesting birds in the port area. Field reports indicate this year's nesting season could be one of the most successful ever.

Mr. Anderson stated that, even though we were still in a unique working situation, staff was focused on keeping up with the current state of play in the various industries. Mr. Anderson noted that Mr. Lane Ramsfield and the PTB Real Estate team had been proactive in hosting several webinars, featuring updates and insight from the petroleum industry, the construction industry, and PTB's rail partners at CSX. Mr. Anderson also noted that PTB had hosted internal sessions from updates on construction and real estate law to an ongoing series on healthy living strategies. These employee-focused events continue PTB's focus on encouraging employee growth, even when staff may not be able to be together.

Mr. Anderson congratulated and noted the retirement of Ms. Ann Paul of the Audubon Florida. Ms. Paul dedicated 29 years committed to Audubon's Florida Coastal Islands Sanctuaries and epitomized the spirit of committed conservationist. Mr. Anderson noted that he was grateful for Ms. Paul's contribution and energy and all that she had done for the people and birds of Tampa Bay.

Mr. Anderson also congratulated Hillsborough County Sheriff's Office (HCSO) Master Sergeant Dan Lubinski on the occasion of his September retirement after 30 years with the HCSO. Mr. Anderson noted Master Sergeant Lubinski's accomplishments and certifications over his career including serving as Port Sergeant leading the HCSO's Port Unit over the previous several years. On behalf of the port community, Mr. Anderson thanked Master Sergeant Lubinski for his service.

Mr. Anderson concluded with the announcement of the passing of former PTB Commissioner and Chairman, Mr. Bill Simms. Mr. Anderson noted that Mr. Simms had served on the PTB Board from 1973 to 1983 and served eight of those years as Chairman. After serving in the Navy, Mr. Simms returned to Tampa and started a home fuel oil business, then began a petroleum business, Simms Oil Corporation. He purchased Eller World Travel in the mid 1980's changing its name to Simms World Travel. Mr. Simms served many years on the Board of Directors for Tampa Bay International Terminals (TBIT) and also served a significant amount of time at TBIT Chairman. Mr. Anderson continued that only two weeks after Mr. Simms' passing, his wife, Mrs. Nancy Wilkes Simms, had also passed away. The two met in Junior High School and were side-by-side for 79 years. Mr. Anderson concluded on behalf of PTB, expressing condolences to the Simms family.

#### **G. PRESENTATIONS**

There was no presentation.

#### **H. NEW BUSINESS / COMMISSIONERS' COMMENTS**

Chairman Swindal thanked staff for their efforts while working in these unprecedented times and the sacrifice they were making for PTB being a part of an essential workplace and keeping the port open.

Commissioner Harrod concurred with Chairman Swindal's comment.

Commissioner Allman stated that the City of Tampa (City) had planned modifications to Channelside Drive, with the primary change to go from two lanes to one lane in each direction and to add a median separating the northbound and southbound lanes. Commissioner Allman requested staff direct PTB's consultant to conduct a traffic study to assess the impact to PTB's cruise business with regards to the City's planned modifications. That study stated that a lane reduction on Channelside Drive would prolong congestion, extent and duration over a several-hour period on days when one, two or three cruise ships are docked with the southbound direction being most affected. Commissioner Allman noted that staff had not received any of the proposed plans to review. Commissioner Allman continued that he was concerned that the modifications were being rushed into construction without any final input from major stakeholders of which the port and cruise business was primary. Commissioner Allman also noted that

cruise business was very important to the local economy and making access more difficult could impede cruise business' post-pandemic recovery effort. Commissioner Allman requested the Mayor place a moratorium on the Channelside Drive construction until the City's staff could give a presentation during the September 15, 2020 Board meeting so that the impact to PTB's cruise business could be properly vetted. The requested presentation would ensure the balance of pedestrian friendliness with the cruise business.

Commissioner Murman agreed with Commissioner Allman and stated that the modifications needed a lot of study and that she had concerns about the planned lane reductions. Commissioner Murman continued that PTB needed to be heavily involved in any discussions going forward.

With Chairman Swindal having requested staff comment, Mr. Klug stated that communications with the City had been much better since approximately January 2020. Mr. Klug continued that he thought the current issue was that PTB staff had not received any final plans. PTB staff wanted to review the final plans and be able to comment before moving forward. Mr. Laurion commented that staff had a number of meetings with the City and in June 2020, the City had reviewed some changes that PTB had requested for the Cumberland Avenue roundabout (roundabout) and that staff were still waiting for a final set of plans from the City. Mr. Laurion continued that staff had also requested additional improvements including not removing southbound lanes. Southbound lane reduction was a primary concern from the traffic study that was conducted by PTB's consultant. Mr. Laurion noted that City staff had been receptive in hearing PTB comments and staff had been communicating with City staff and hoped to hear from them within the next week. Once the final plan is reviewed, PTB staff may have additional comments to the City. A primary concern was reducing the diameter of the roundabout because it feeds Cruise Terminals Two and Three.

Chairman Swindal stated that he had observed traffic on past cruise days and noted that traffic was heavily congested with the current lane configuration and that he could not fathom a lane reduction as that would cripple the cruise industry.

Mr. Anderson concurred with Mr. Klug that the City had communicated with PTB staff and had yet to issue a final report. Mr. Anderson also noted that PTB staff had communicated with the City's contractor and noted that the contractor also had not received any final plans. Mr. Anderson continued that one of the challenges was that PTB staff wanted to conduct a live traffic study by putting cones out to mock a one-lane configuration and see how traffic would flow on a cruise day. Staff had drones record traffic on cruise days with the consultant conducting its traffic study yet staff had not been able to conduct the mock lane configuration due to the lack of cruise sailings caused by the COVID-19 pandemic. Mr. Anderson stated that he appreciated Commissioner Allman's continued focus on this issue and that PTB staff would work diligently and reciprocally with City staff to work through this and would follow up on Commissioner Allman's recommendations.

With Commissioner Allman formally asking Mayor Castor about placing a moratorium on construction, Mayor Castor stated that she did not think that would be necessary. Mayor Castor also noted that there had been robust talks about the roundabout and that the studies were taking into consideration the future of Channelside incorporating the cruise terminals and the value of that business to the community, and also the development of that particular area. Mayor Castor continued that everyone would be included in the process, which was not yet completed.

There was continued discussion regarding the construction schedule and general process and the possibility of the City staff presenting an update at the September 15, 2020 PTB Board meeting. Mayor Castor stated that PTB staff had been involved in the discussions, which resulted in changes being made in the roundabout. Mayor Castor also noted that the decisions were going to be made in the best interest of the entire Channelside area, which would take into consideration not just the cruise industry but all functions of the port that is a vital economic driver for the City of Tampa. Mayor Castor concluded that the City would not do anything to harm the port and noted that the City would provide the requested

presentation. Commissioner Allman provided additional comments and stated there is a way to balance the interests of everyone.

Continuing with closing comments, Commissioner Murman noted that she did not want to see anything impact the cruise business.

Mayor Castor thanked PTB staff for their efforts in bringing the port successfully through the COVID crisis in a remarkable way.

Commissioner Mai also thanked Mr. Anderson and staff for their diligence and responsiveness.

Commissioner Conner recognized the amount of communication from PTB management both on the COVID-19 pandemic and the Beirut tragedy. He noted observing a lot of communication going out to the public, which had helped raise the public's understanding of the situation.

**I. FUTURE PROPOSED PROJECTS**

Mr. Anderson noted the listed projects and encouraged vendors to go to the website and bid.

**J. CALENDAR OF EVENTS**

Mr. Anderson announced the following events.

**FY21 BUDGET WORKSHOP – AUGUST 20, 2020 3:00 – 5:00PM**

**TENTATIVE MILLAGE RATE AND FY21 BUDGET PUBLIC HEARING – SEPTEMBER 9, 2020  
5:01PM**

**FINAL MILLAGE RATE AND FY21 BUDGET PUBLIC HEARING – SEPTEMBER 23, 2020  
5:01PM**

*Access to all of these events will be posted at [www.porttb.com](http://www.porttb.com).*

**K. NEXT MEETINGS**

Chairman Swindal announced the next regular business meeting would be on September 15, 2020 at 9:30 am and that the format of that meeting would be posted online at [www.porttb.com](http://www.porttb.com).

**L. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:45 am.

ATTEST:

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Stephen W. Swindal, Chairman

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Patrick H. Allman, Secretary/Treasurer



# BERTRAM YACHTS

## Port of Tampa Board of Directors Review

*August 18, 2020*

Bertram-Port of Tampa Board of Directors Review

August 18, 2020

### Bertram Business Background



- Bertram Yachts was founded in 1960 and over the course of time grew to be a truly iconic American boat building brand
- While known today for its offshore sportfishing product success, Bertram has been an active manufacturer of a wide range of runabout, cruising, racing and fishing boats employing thousands of people at its Miami facility in the 70s and 80s
- Economic conditions impacting the boat building industry led to significant struggles and ownership challenges for Bertram, and most other manufacturers, in the 90s and early 2000s
- Bertram was purchased in 2015 by the Gavio Group, one of Italy's top industrial groups active in fields ranging from motorway concessions and infrastructure construction to transportation, logistics, technology, energy and shipbuilding
- The Gavio Group purchased Bertram as an expansion of their marine portfolio which also includes Italian superyacht builders Baglietto and CCN
- In 2016 Bertram established its headquarters and manufacturing operations in Tampa to take advantage of the available boatbuilding workforce and existing boat production facilities
- Since 2016 Bertram has concentrated on rebuilding a portfolio of premium inboard powered sportfishing products with introductions of 35', 50' and 61' models
- With plans to reestablish Bertram as a market leader in the boat building industry, in 2019 Bertram announced plans to enter the high-volume outboard fishing boat market and expand production capabilities

Bertram-Port of Tampa Board of Directors Review

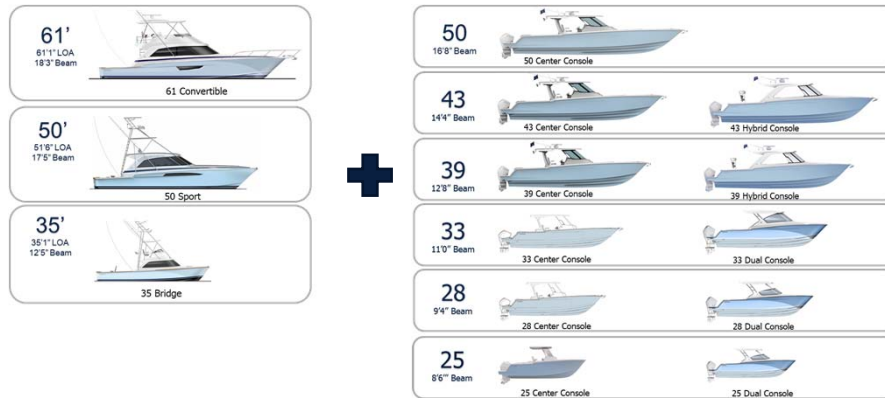
August 18, 2020

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## Expanding the Business Through New Product



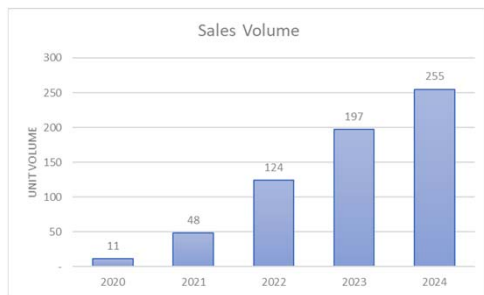
- Bertram is planning to make a significant investment in new product development over the next four years in order to grow the business
- Expanding portfolio to include 11 outboard powered products to current line of 3 inboard diesel-powered sportfish products



## Employment Impact



- Production volumes are expected to grow from 11 units in 2020 to 255 units in 2024
  - Volume includes mix of smaller 25', 28 & 33' models
- Production plans call for significant increase in employment:
  - Hourly headcount expands from current 55 to 106 by middle of 2021 and over 240 by end of 2023 (+275%)
  - Salaried headcount expands from current 17 to 27 by middle of 2021 and 35 by end of 2023 (+105%)



### Current Site Constraints



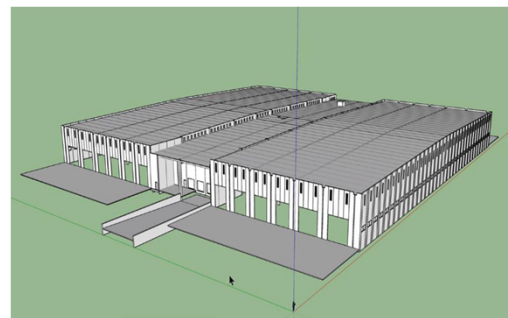
- Bertram’s current site and facilities are not sufficient to support planned production growth beyond early 2022
  - Current facilities consist of only 78,000 Sq. Ft. of viable production and production support space with a requirement of close to 200,000 Sq. Ft. needed to support production plans
  - No available office space
  - Site is only 7+ acres and arrangement of existing structures prevents cost effective expansion
    - Expansion would require complete teardown of existing structures
    - Insufficient parking and exterior storage to support growth in employment and product portfolio
- Residential development likely to be problematic in future given nature of boatbuilding processes



### New Facility Planning



- Overall facility concept progressing through internal planning work with support from design/build firm (R.R. Simmons)
  - 193,000 Sq. Ft under roof
- Work proceeding to support planned move-in 2022



## Primary Production Facility Selection – Pendola Point



- Primary site selected due to proximity to current employee base and water access to Tampa Bay
  - Direct water access is beneficial for products over 50'
- Expecting to develop about 50% of site
  - Facilities, exterior storage, employee access & parking, etc.
  - Planning on developing waterfront area with boat ramp, launching ways, dock space

- Concerns with site selection include:
  - Ability to cost effectively site the plant given easement through center of property, site access locations, specific requirements for exterior mold and fixture storage, and general product transportation requirements
  - Potential issues with grade of property (verified through upcoming survey)

## Upcoming Activities



- Complete site Phase II environmental, topographic survey and geotechnical survey – Expecting to engage consultants by end of August
- Complete initial facility concept refinement with designer/builder and validate site improvement and facility construction costs
- Complete initial waterfront plan and validate high-level construction costs
- Evaluate options relative to pipeline easement issues and potential impact on project costs & timing
- Complete full financial analysis for business with updated site lease and site improvement costs and approve go-forward plan

**Port Tampa Bay**  
**Budgetary Comparative Statement of Revenues and Expenses**  
**For the eleven (11) months ending August 2020**

	Budget	Actual	Favorable (Unfavorable)	%
<b>Description</b>				
Port Usage Fees	41,433,769	35,274,920	(6,158,849)	-14.9%
Rentals	15,694,708	16,608,488	913,780	5.8%
Other Operating	545,276	664,823	119,547	21.9%
<b>Operating Revenue</b>	<b>57,673,753</b>	<b>52,548,231</b>	<b>(5,125,522)</b>	<b>-8.9%</b>
Personnel	15,879,315	15,136,453	742,862	4.7%
Promotional	1,154,429	783,546	370,883	32.1%
Administrative	14,113,898	13,287,927	825,971	5.9%
<b>Operating Expense</b>	<b>31,147,642</b>	<b>29,207,926</b>	<b>1,939,716</b>	<b>6.2%</b>
<b>Operating Income</b>	<b>26,526,111</b>	<b>23,340,305</b>	<b>(3,185,806)</b>	<b>-12.0%</b>
	46%	44%		
Interest Income	1,145,837	974,979	(170,858)	-14.9%
Interest Expense	(4,533,426)	(4,300,425)	233,001	-5.1%
Ad Valorem Tax Receipts	10,385,364	10,502,069	116,705	1.1%
Other, net	(359,542)	(715,059)	(355,517)	98.9%
<b>Non-Operating</b>	<b>6,638,233</b>	<b>6,461,564</b>	<b>(176,669)</b>	<b>-2.7%</b>
<b>Net Income</b>	<b>33,164,344</b>	<b>29,801,869</b>	<b>(3,362,475)</b>	<b>-10.1%</b>

**SUBJECT: SUBMERGED LANDS EASEMENT AGREEMENTS WITH SOUTHERN LIGHT, LLC FOR FIBER OPTIC CABLE UNDER DICK CREEK, ROCKY CREEK, DOUBLE BRANCH CREEK, OLD TAMPA BAY AND HILLSBOROUGH RIVER**

**BACKGROUND:**

Southern Light, LLC, a utility company (Applicant), has applied for several marine construction Minor Work Permits from Port Tampa Bay (PTB) for the installation of new 4 - inch HDPE subaqueous horizontal directional drilled pipelines for telecommunications cables (Pipelines) traversing under Dick Creek, Rocky Creek, Double Branch Creek, Old Tampa Bay and Hillsborough River. As part of this proposal, Applicant is requesting the following six (6) sovereign submerged lands easements from PTB at the following locations:

<b>#</b>	<b>LOCATION</b>	<b>MWP NO.</b>	<b>APPROXIMATE SIZE</b>
1	Dick Creek (crossing Memorial Highway)	20-003	7 foot wide (636 SF)
2	Rocky Creek (crossing Memorial Highway)	20-004	12.5 foot wide (1,597 SF)
3	Double Branch Creek (crossing Hillsborough Avenue) (East channel crossing)	20-006	18 foot wide (2,644 SF)
4	Double Branch Creek (crossing Hillsborough Avenue) (West channel crossing)	20-007	10 foot wide (719 SF)
5	Old Tampa Bay (crossing Courtney Campbell Causeway)	20-022	10 foot wide (2,185 SF)
6	Hillsborough River (crossing E. Fowler Avenue)	20-023	5 foot wide (1,105 SF)

**FACTS/COMMENTS:**

Applicant has requested non-exclusive submerged lands easements from PTB for the locations set forth above for the purpose of constructing, repairing, and maintaining the telecommunications Pipelines under and through the submerged lands water bodies listed above. Each easement would be a public easement with a term of forty (40) years and a forty-year extension option. No public hearing was required.

**RECOMMENDATION:**

Authorize the Port President/CEO, or his designee, to execute the six (6) Submerged Lands Easements with Southern Light, LLC for the locations set forth above, in accordance with the terms set forth in this agenda item, subject to review by Port counsel.

Board Meeting  
September 15, 2020  
Real Estate 241242

DICK CREEK (CROSSING MEMORIAL HIGHWAY) – MWP 20-003

**LEGEND**

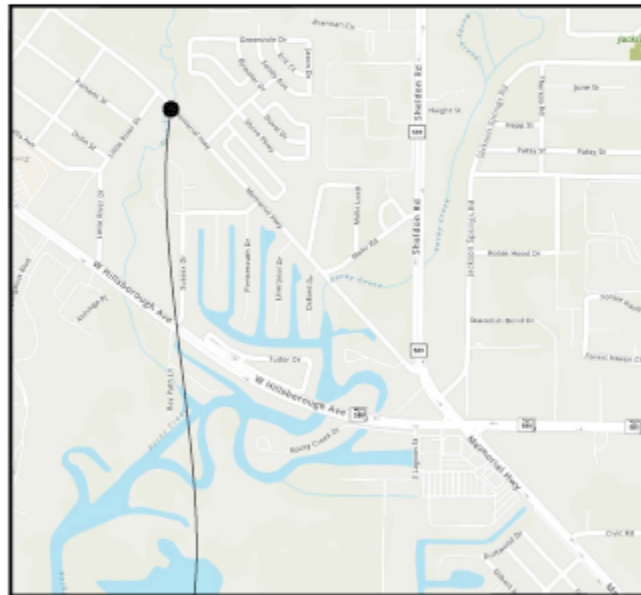
--R/W--	RIGHT-OF-WAY
---	PROPERTY LINE
---	EASEMENT LINE
⊙ IRF	1/2" IRON REBAR (FOUND)
P.O.C.	POINT OF COMMENCEMENT
P.O.B.	POINT OF BEGINNING
SEC.	SECTION
TWP.	TOWNSHIP
RNG.	RANGE
R/W	RIGHT OF WAY
WHHL	WEIR HIGH WATER LINE
P.S.M.	PROFESSIONAL SURVEYOR AND MAPPER
C.C.R.	CERTIFIED CORNER RECORD NUMBER
+	

SEC. 34, TWP. 28 S., RANGE 17 E.

WATER BODY – DICK'S CREEK

**SURVEYOR'S NOTES:**

1. NOT A FIELD SURVEY
2. THE SAFE UPLAND LINE ELEVATION WAS PROVIDED BY FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION, REQUEST FOR APPROXIMATE TIDAL DATUM ELEVATIONS, DATED JANUARY 6, 2020.
3. THE NAD 83 COORDINATES SHOWN ON THE POINT OF BEGINNING HAVE BEEN CALCULATED FROM STATE PLANE COORDINATES ESTABLISHED ON THE SITE USING A SPECTRA SP SERIES GPS RECEIVER AND RTK METHODOLOGY. THE BEARINGS SHOWN ARE GRID BEARINGS.
4. THE SCALE OF THIS DRAWING MAY HAVE BEEN DISTORTED DURING THE REPRODUCTION PROCESS.

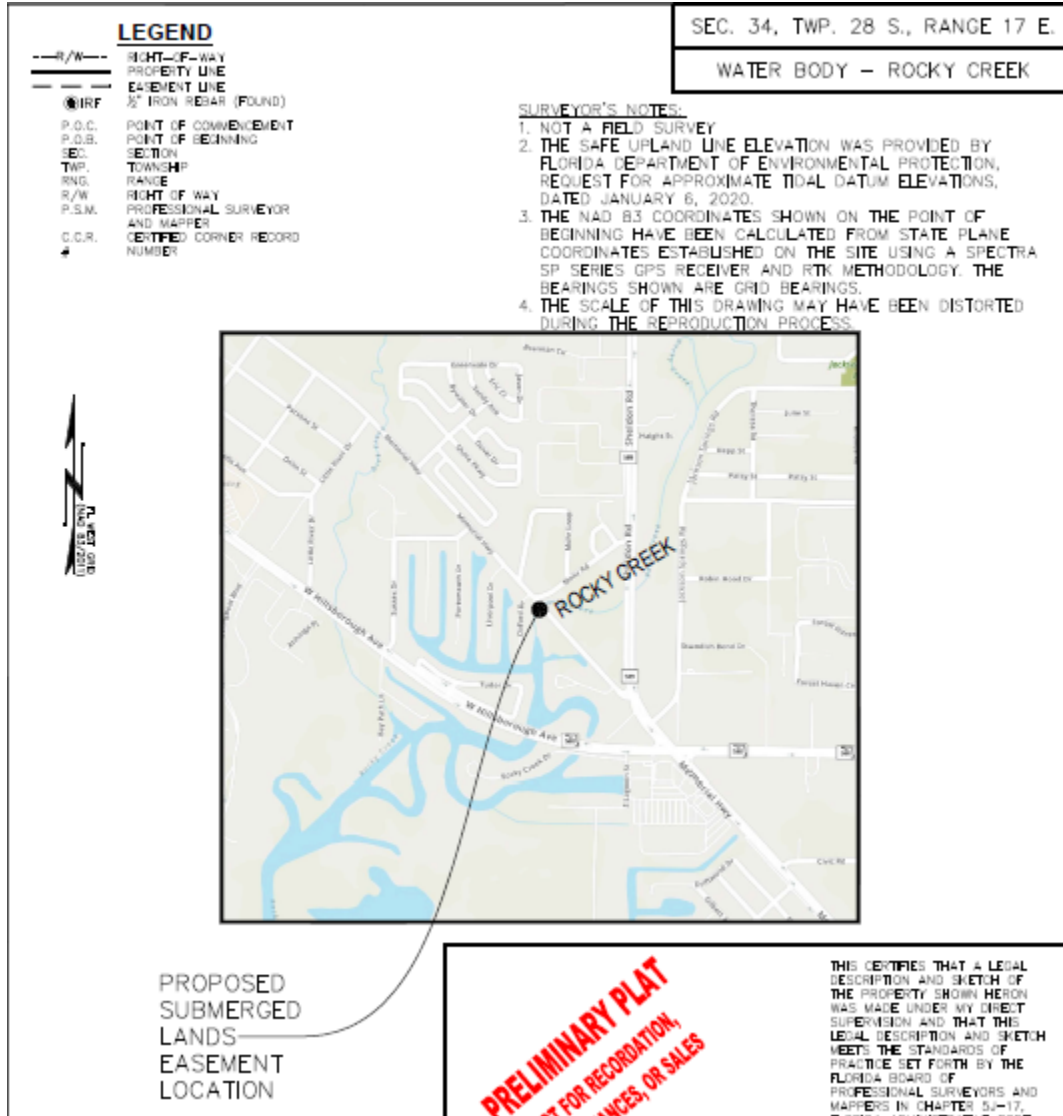


PROPOSED  
 SUBMERGED  
 LANDS  
 EASEMENT  
 LOCATION

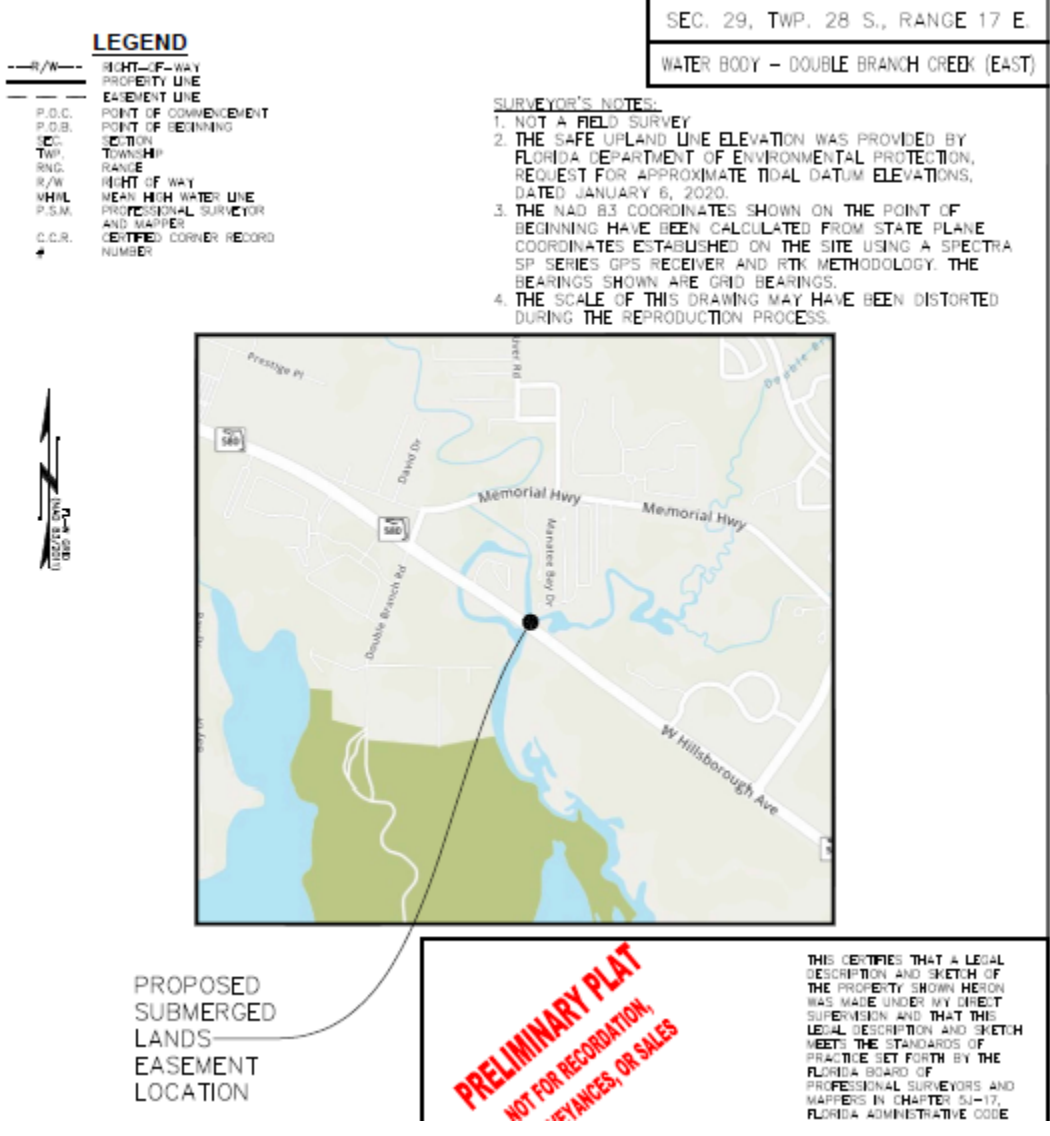
**PRELIMINARY PLAT  
 NOT FOR RECORDATION,  
 EASEMENTS, OR SALES**

THIS CERTIFIES THAT A LEGAL DESCRIPTION AND SKETCH OF THE PROPERTY SHOWN HEREON WAS MADE UNDER MY DIRECT SUPERVISION AND THAT THIS LEGAL DESCRIPTION AND SKETCH MEETS THE STANDARDS OF PRACTICE SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE PURSUANT TO SECTION 472.037

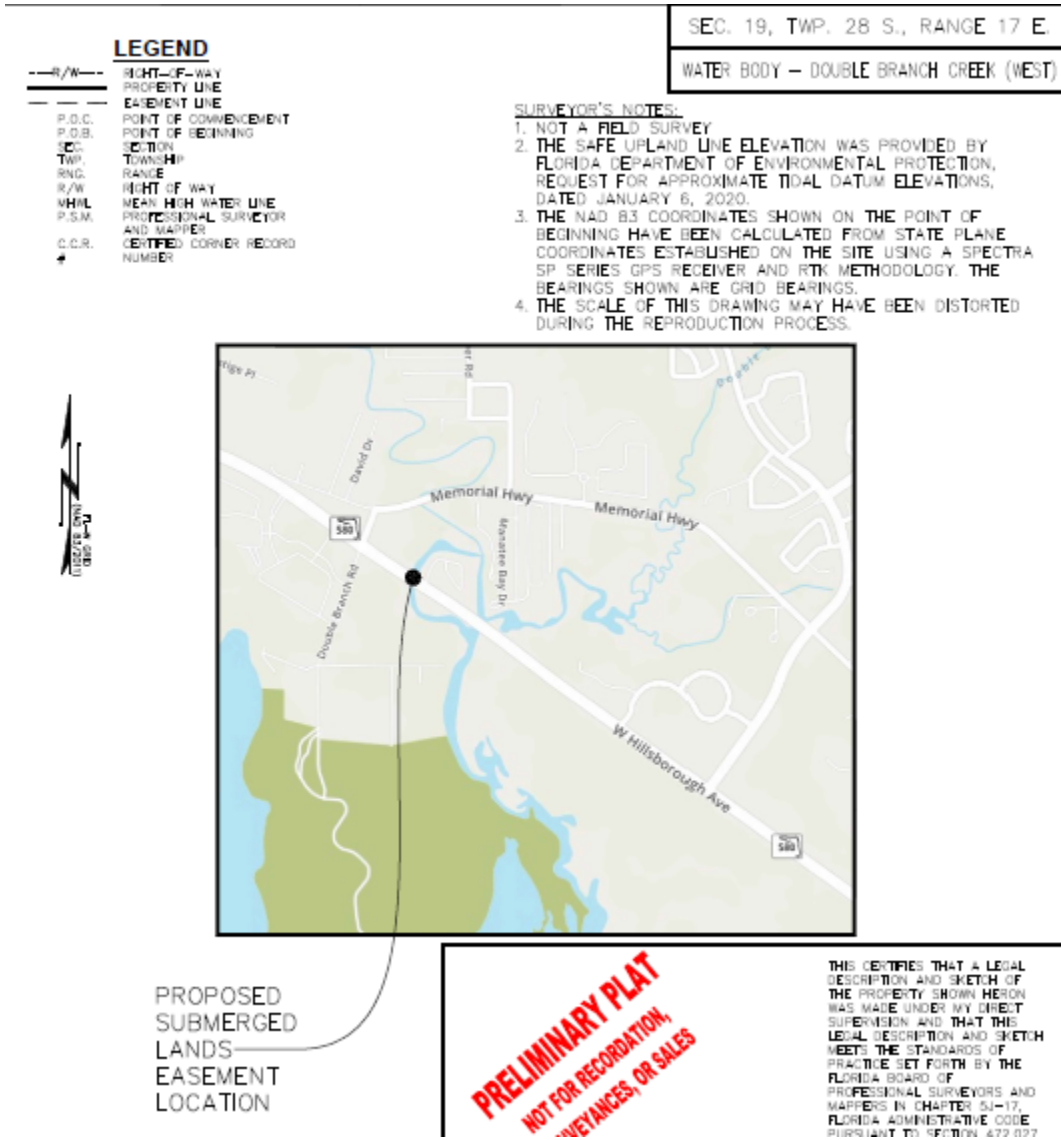
ROCKY CREEK (CROSSING MEMORIAL AVENUE) – MWP 20-004



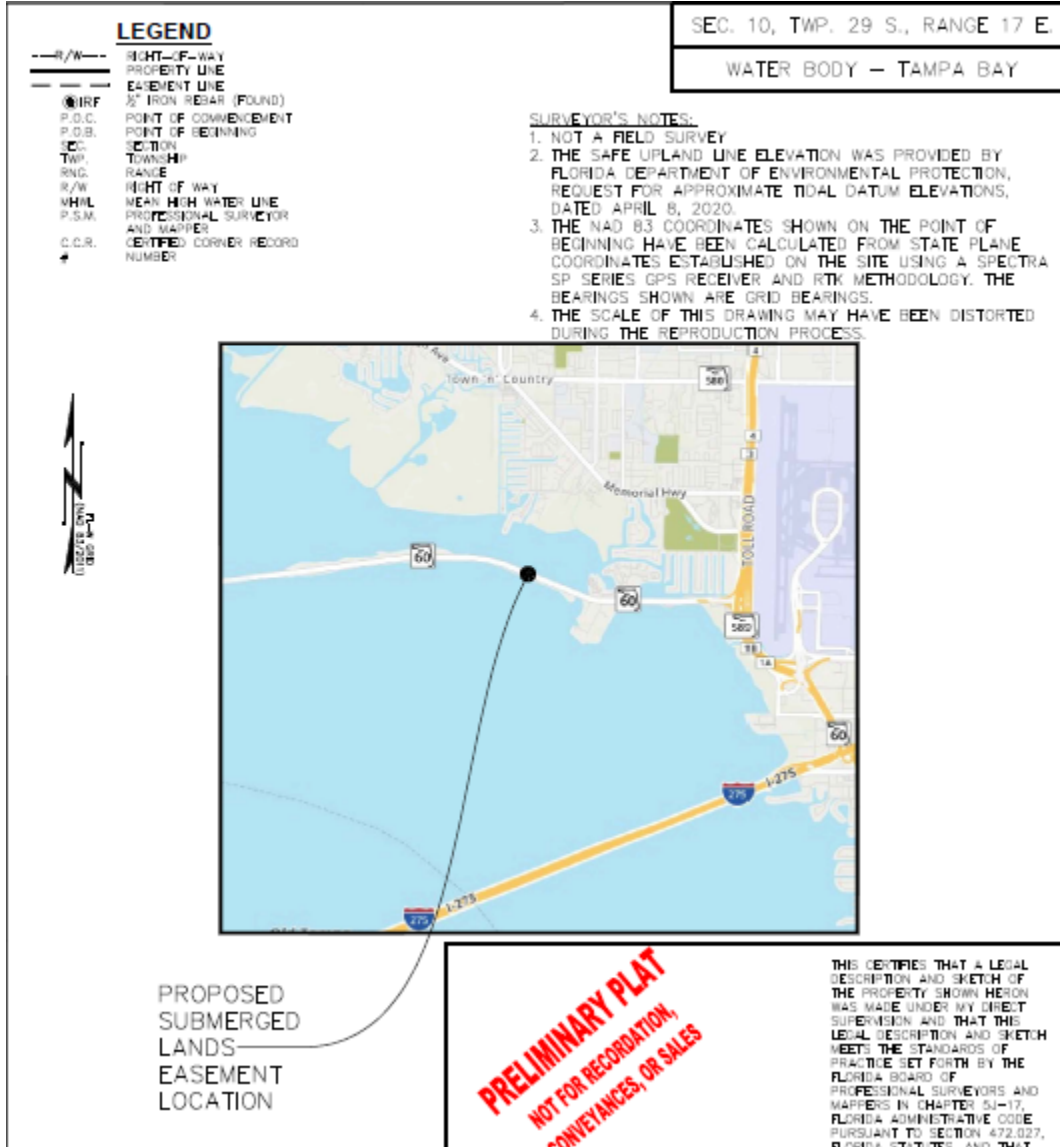
DOUBLE BRANCH CREEK (EAST CHANNEL) - (CROSSING HILLSBOROUGH AVE.) – MWP 20-006



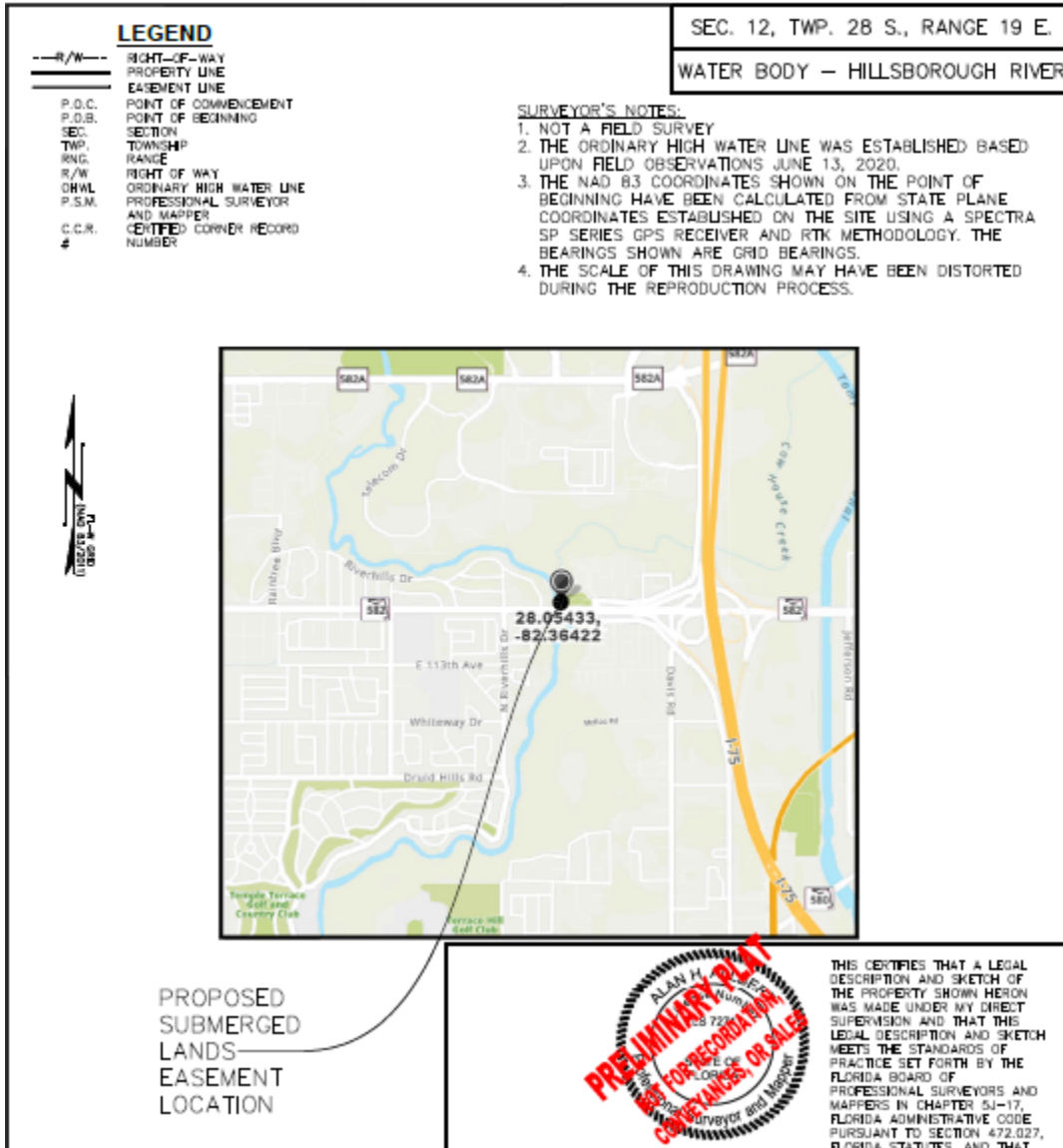
DOUBLE BRANCH CREEK (WEST CHANNEL) (CROSSING HILLSBOROUGH AVE.) – MWP 20-007



OLD TAMPA BAY (CROSSING COURTNEY CAMPBELL CAUSEWAY) - MWP 20-022



HILLSBOROUGH RIVER (CROSSING E. FOWLER AVENUE) - MWP 20-023



## **D. REGULAR AGENDA**

**SUBJECT: RANKING OF FIRMS AND CONTRACT AWARD FOR VIDEO PRODUCTION SERVICES**

**BACKGROUND:**

Port Tampa Bay (PTB) retains a video production company to represent PTB with a high-quality visual identity through video production services that are strategically placed in multi-media channels for distribution. PTB currently has a video production services contract with Shooting Stars Post, Inc. that expired on August 31, 2020.

**FACTS/COMMENTS:**

In accordance with PTB policy, staff advertised a Request for Proposals (RFP) for video production services on July 08, 2020 in the Tampa Bay Times, the Florida Sentinel Bulletin and La Gaceta, as well as electronically on DemandStar (e-procurement database system). The scope of this RFP was for a qualified, responsive video production company, to help tell the PTB story through sounds, sign and motion and continue to support and elevate the PTB brand identity. Eighteen firms attended the mandatory pre-proposal teleconference. On August 10, 2020, PTB received five (5) proposals.

The evaluation committee (committee) consisted of: Karl Strauch, PTB VP of Marketing; Lisa Wolf-Chason, PTB Director of Communications; and Clay Hollis, PTB Chief of Staff. The committee met on August 20, 2020 to review and discuss the proposals and determined that it required oral presentations to provide further clarification for final ranking. On August 27, 2020, the committee heard oral presentations from the three top ranking firms, followed by a question and answer session with each firm. The committee then prepared the following ranking of firms based on experience, qualifications of the firm and personnel, project management and cost of service:

<b><u>FIRM</u></b>	<b><u>SBE</u></b>
1. Shooting Stars Post. Inc.	100%
2. Miles Partnership, LLLP	09%
3. The Valerin Group, Inc.	100%

The contract with the selected firm would be for one year with two (2) extension options of one (1) year each, with a not-to-exceed annual amount of \$90,000, which includes all expenses except as specifically authorized by PTB on special assignments. The contract is non-exclusive, and PTB retains the right to engage additional outside consulting services on an as-needed basis. Either party may terminate the contract, at any time, with thirty (30) days' written notice to the other party.

Funding for this contract has been included in the proposed FY2021 Operating Expense budget.

**RECOMMENDATION:**

Authorize the Port President/CEO or his designee to enter into negotiations and execute a contract with Shooting Stars Post, Inc. for Video Production Services, for a not-to-exceed amount of \$90,000 per annum. The contracts would be for one year with two (2) one (1) year extension options, subject to review by Port counsel.

Board Meeting  
September 15, 2020  
Marketing 241323

**VIDEO PRODUCTION SERVICES  
PROPOSAL EVALUATION SUMMARY  
RFP NO. P-001-20**

	Firm Names				
Committee Member	Diamond View Studios LLC	Miles Partnership, LLLP	Shooting Stars Post, Inc.	Sparxoo LLC	Valerin Group, Inc.
Evaluator #1	4.10	2.50	2.20	3.35	2.50
Evaluator #2	4.30	2.55	2.20	3.60	1.95
Evaluator #3	4.50	3.05	1.90	3.20	2.00
<b>Total</b>	<b>12.90</b>	<b>8.10</b>	<b>6.30</b>	<b>10.15</b>	<b>6.45</b>
<b>Ranking</b>	<b>5</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>2</b>

**Ranking Scale:** #1 (the lowest score) is the best score, #2 second best, #3 third best.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**PROPOSAL EVALUATION - RFP NO. P-001-20 VIDEO PRODUCTION SERVICES**

	Evaluation Criteria	Weight	Firm Names				
			Diamond View Studios KKC	Miles Partnership, LLLP	Shooting Stars Post, Inc.	Sparxoo LLC	Valerin Group, Inc.
1	<p><b><u>Broad Concept / Vision:</u></b></p> <ul style="list-style-type: none"> <li>Articulated response as to how the Respondent envisions the content of the video from a broad view. This relates to storytelling and video approach, and includes, but is not limited to, script approaches, shots / content, techniques, style, pacing and/or tonality.</li> <li>Other qualifications and/or experience Respondent considers significant, innovative, pertinent or otherwise relevant for PTB's consideration.</li> </ul>	20%	5	2	1	4	3
2	<p><b><u>Qualifications / Experience of the Respondent (Firm):</u></b> (i.e., responsible)</p> <ul style="list-style-type: none"> <li>Respondent's understanding of and recommended approach of performing the work (Description of Services).</li> <li>Respondent's demonstrated work product / experience as a whole in the successful performance of comparable contracts. Specific credit given for proven experience in providing video services for similar Port or Marine industry clients and / or comparable public sector agencies.</li> <li>Respondent's availability / accessibility, ability to meet deadlines and scheduling requirements.</li> </ul>	20%	4	2	1	5	3
3	<p><b><u>Qualifications and Experience of Principal Personnel:</u></b></p> <ul style="list-style-type: none"> <li>Evaluation of individuals (Principal Personnel) who will specifically perform and / or oversee the work outlined in the Description of Services (including each individual's years of industry experience).</li> <li>Principal Personnel's ability to effectively communicate complex concepts to technical as well as non-technical audiences.</li> <li>Principal Camera's availability (office within 50 miles of PTB) and accessibility.</li> </ul>	20%	4	3	1	5	2
4	<p><b><u>Production Schedule (3-5 production project):</u></b> (Form 8)</p> <ul style="list-style-type: none"> <li>Proposed logistical schedule for deadline delivery, detailing activities required by week.</li> <li>Address the availability to capture footage within 48 hours notice.</li> </ul>	15%	5	2	4	1	3
5	<p><b><u>Fee Schedule:</u></b> (Form #7)</p> <ul style="list-style-type: none"> <li>Cost of the contract.</li> </ul>	15%	3	4	5	1	2
6	<p><b><u>Responder's Overall Responsiveness:</u></b></p> <ul style="list-style-type: none"> <li>Consideration of past performance (including references and understanding of contract requirements).</li> <li>Response meets proposal requirements (Section A; Paragraph 3.0 and Section B; Paragraphs 1.2 and 1.3). Completeness of Questionnaire (Form 6).</li> </ul>	5%	5	3	1	4	2
7	<p><b><u>Volume of Work:</u></b></p> <ul style="list-style-type: none"> <li>Considers fees paid to the firm by PTB within the last three (3) years with intent of effecting an equitable distribution of contracts among qualified firms.</li> </ul>	5%	1	1	4	1	1
<b>Total:</b>		<b>100%</b>	<b>4.10</b>	<b>2.50</b>	<b>2.20</b>	<b>3.35</b>	<b>2.50</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the referenced ranking scale.

**Evaluator Printed Name:** Evaluator #1

**Date:** 8/20/2020

**Evaluator Signature:** (On File)

**PROPOSAL EVALUATION - RFP NO. P-001-20 VIDEO PRODUCTION SERVICES**

	Evaluation Criteria	Weight	Firm Names				
			Diamond View Studios KKC	Miles Partnership, LLLP	Shooting Stars Post, Inc.	Sparxoo LLC	Valerin Group, Inc.
<b>1</b>	<p><b><u>Broad Concept / Vision:</u></b></p> <ul style="list-style-type: none"> <li>Articulated response as to how the Respondent envisions the content of the video from a broad view. This relates to storytelling and video approach, and includes, but is not limited to, script approaches, shots / content, techniques, style, pacing and/or tonality.</li> <li>Other qualifications and/or experience Respondent considers significant, innovative, pertinent or otherwise relevant for PTB's consideration.</li> </ul>	20%	5	3	2	4	1
<b>2</b>	<p><b><u>Qualifications / Experience of the Respondent (Firm):</u></b> (i.e., responsible)</p> <ul style="list-style-type: none"> <li>Respondent's understanding of and recommended approach of performing the work (Description of Services).</li> <li>Respondent's demonstrated work product / experience as a whole in the successful performance of comparable contracts. Specific credit given for proven experience in providing video services for similar Port or Marine industry clients and / or comparable public sector agencies.</li> <li>Respondent's availability / accessibility, ability to meet deadlines and scheduling requirements.</li> </ul>	20%	5	3	1	4	2
<b>3</b>	<p><b><u>Qualifications and Experience of Principal Personnel:</u></b></p> <ul style="list-style-type: none"> <li>Evaluation of individuals (Principal Personnel) who will specifically perform and / or oversee the work outlined in the Description of Services (including each individual's years of industry experience).</li> <li>Principal Personnel's ability to effectively communicate complex concepts to technical as well as non-technical audiences.</li> <li>Principal Camera's availability (office within 50 miles of PTB) and accessibility.</li> </ul>	20%	4	1	2	5	3
<b>4</b>	<p><b><u>Production Schedule (3-5 production project):</u></b> (Form 8)</p> <ul style="list-style-type: none"> <li>Proposed logistical schedule for deadline delivery, detailing activities required by week.</li> <li>Address the availability to capture footage within 48 hours notice.</li> </ul>	15%	5	3	1	4	2
<b>5</b>	<p><b><u>Fee Schedule:</u></b> (Form #7)</p> <ul style="list-style-type: none"> <li>Cost of the contract.</li> </ul>	15%	3	4	5	1	2
<b>6</b>	<p><b><u>Responder's Overall Responsiveness:</u></b></p> <ul style="list-style-type: none"> <li>Consideration of past performance (including references and understanding of contract requirements).</li> <li>Response meets proposal requirements (Section A; Paragraph 3.0 and Section B; Paragraphs 1.2 and 1.3). Completeness of Questionnaire (Form 6).</li> </ul>	5%	5	1	2	4	2
<b>7</b>	<p><b><u>Volume of Work:</u></b></p> <ul style="list-style-type: none"> <li>Considers fees paid to the firm by PTB within the last three (3) years with intent of effecting an equitable distribution of contracts among qualified firms.</li> </ul>	5%	1	1	4	1	1
<b>Total:</b>		<b>100%</b>	<b>4.30</b>	<b>2.55</b>	<b>2.20</b>	<b>3.60</b>	<b>1.95</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the referenced ranking scale.

**Evaluator Printed Name:** Evaluator #2

**Date:** 8/20/2020

**Evaluator Signature:** (On File)

**PROPOSAL EVALUATION - RFP NO. P-001-20 VIDEO PRODUCTION SERVICES**

	Evaluation Criteria	Weight	Firm Names				
			Diamond View Studios KKC	Miles Partnership, LLLP	Shooting Stars Post, Inc.	Sparxoo LLC	Valerin Group, Inc.
<b>1</b>	<p><b><u>Broad Concept / Vision:</u></b></p> <ul style="list-style-type: none"> <li>Articulated response as to how the Respondent envisions the content of the video from a broad view. This relates to storytelling and video approach, and includes, but is not limited to, script approaches, shots / content, techniques, style, pacing and/or tonality.</li> <li>Other qualifications and/or experience Respondent considers significant, innovative, pertinent or otherwise relevant for PTB's consideration.</li> </ul>	20%	5	2	1	4	3
<b>2</b>	<p><b><u>Qualifications / Experience of the Respondent (Firm):</u></b> (i.e., responsible)</p> <ul style="list-style-type: none"> <li>Respondent's understanding of and recommended approach of performing the work (Description of Services).</li> <li>Respondent's demonstrated work product / experience as a whole in the successful performance of comparable contracts. Specific credit given for proven experience in providing video services for similar Port or Marine industry clients and / or comparable public sector agencies.</li> <li>Respondent's availability / accessibility, ability to meet deadlines and scheduling requirements.</li> </ul>	20%	5	3	1	4	2
<b>3</b>	<p><b><u>Qualifications and Experience of Principal Personnel:</u></b></p> <ul style="list-style-type: none"> <li>Evaluation of individuals (Principal Personnel) who will specifically perform and / or oversee the work outlined in the Description of Services (including each individual's years of industry experience).</li> <li>Principal Personnel's ability to effectively communicate complex concepts to technical as well as non-technical audiences.</li> <li>Principal Camera's availability (office within 50 miles of PTB) and accessibility.</li> </ul>	20%	5	4	1	3	2
<b>4</b>	<p><b><u>Production Schedule (3-5 production project):</u></b> (Form 8)</p> <ul style="list-style-type: none"> <li>Proposed logistical schedule for deadline delivery, detailing activities required by week.</li> <li>Address the availability to capture footage within 48 hours notice.</li> </ul>	15%	5	3	2	4	1
<b>5</b>	<p><b><u>Fee Schedule:</u></b> (Form #7)</p> <ul style="list-style-type: none"> <li>Cost of the contract.</li> </ul>	15%	3	4	5	1	2
<b>6</b>	<p><b><u>Responder's Overall Responsiveness:</u></b></p> <ul style="list-style-type: none"> <li>Consideration of past performance (including references and understanding of contract requirements).</li> <li>Response meets proposal requirements (Section A; Paragraph 3.0 and Section B; Paragraphs 1.2 and 1.3). Completeness of Questionnaire (Form 6).</li> </ul>	5%	5	3	1	4	2
<b>7</b>	<p><b><u>Volume of Work:</u></b></p> <ul style="list-style-type: none"> <li>Considers fees paid to the firm by PTB within the last three (3) years with intent of effecting an equitable distribution of contracts among qualified firms.</li> </ul>	5%	1	1	4	1	1
<b>Total:</b>		<b>100%</b>	<b>4.50</b>	<b>3.05</b>	<b>1.90</b>	<b>3.20</b>	<b>2.00</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the referenced ranking scale.

**Evaluator Printed Name:** Evaluator #3

**Date:** 8/20/2020

**Evaluator Signature:** (On File)

**VIDEO PRODUCTION SERVICES**  
**PRESENTATION/INTERVIEW EVALUATION SUMMARY**  
**RFP NO. P-001-20**

<b>Committee Member</b>	<b>Firm Names</b>		
	<b>Miles Partnership, LLLP</b>	<b>Shooting Stars Post, Inc.</b>	<b>Valerin Group, Inc.</b>
Evaluator #1	1.55	1.80	2.60
Evaluator #2	2.05	1.55	2.35
Evaluator #3	2.00	1.55	2.40
<b>Total</b>	<b>5.60</b>	<b>4.90</b>	<b>7.35</b>
<b>Ranking</b>	<b>2</b>	<b>1</b>	<b>3</b>

**Ranking Scale:** #1 (the lowest score) is the best score, #2 second best, #3 third best.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

PRESENTATION/INTERVIEW EVALUATION - RFP NO. P-001-20 VIDEO PRODUCTION SERVICES					
	Evaluation Criteria	Weight	Firm Names		
			Miles Partnership, LLLP	Shooting Stars Post, Inc.	Valerin Group, Inc.
1	<p><b>Broad Concept / Vision:</b></p> <ul style="list-style-type: none"> <li>Articulated response as to how the Respondent envisions the content of the video from a broad view. This relates to storytelling and video approach, and includes, but is not limited to, script approaches, shots / content, techniques, style, pacing and/or tonality.</li> <li>Other qualifications and/or experience Respondent considers significant, innovative, pertinent or otherwise relevant for PTB's consideration.</li> </ul>	20%	1	2	3
2	<p><b>Qualifications / Experience of the Respondent (Firm):</b> (i.e., responsible)</p> <ul style="list-style-type: none"> <li>Respondent's understanding of and recommended approach of performing the work (Description of Services).</li> <li>Respondent's demonstrated work product / experience as a whole in the successful performance of comparable contracts. Specific credit given for proven experience in providing video services for similar Port or Marine industry clients and / or comparable public sector agencies.</li> <li>Respondent's availability / accessibility, ability to meet deadlines and scheduling requirements.</li> </ul>	20%	2	1	3
3	<p><b>Qualifications and Experience of Principal Personnel:</b></p> <ul style="list-style-type: none"> <li>Evaluation of individuals (Principal Personnel) who will specifically perform and / or oversee the work outlined in the Description of Services (including each individual's years of industry experience).</li> <li>Principal Personnel's ability to effectively communicate complex concepts to technical as well as non-technical audiences.</li> <li>Principal Camera's availability (office within 50 miles of PTB) and accessibility.</li> </ul>	20%	1	2	3
4	<p><b>Production Schedule (3-5 production project):</b> (Form 8)</p> <ul style="list-style-type: none"> <li>Proposed logistical schedule for deadline delivery, detailing activities required by week.</li> <li>Address the availability to capture footage within 48 hours notice.</li> </ul>	15%	2	1	3
5	<p><b>Fee Schedule:</b> (Form #7)</p> <ul style="list-style-type: none"> <li>Cost of the contract.</li> </ul>	15%	2	3	1
6	<p><b>Responder's Overall Responsiveness:</b></p> <ul style="list-style-type: none"> <li>Consideration of past performance (including references and understanding of contract requirements).</li> <li>Response meets proposal requirements (Section A; Paragraph 3.0 and Section B; Paragraphs 1.2 and 1.3). Completeness of Questionnaire (Form 6).</li> </ul>	5%	2	1	3
7	<p><b>Volume of Work:</b></p> <ul style="list-style-type: none"> <li>Considers fees paid to the firm by PTB within the last three (3) years with intent of effecting an equitable distribution of contracts among qualified firms.</li> </ul>	5%	1	3	1
<b>Total:</b>		<b>100%</b>	<b>1.55</b>	<b>1.80</b>	<b>2.60</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the referenced ranking scale

**Evaluator Printed Name:** Evaluator #1

**Date:** 8/27/2020

**Evaluator Signature:** (On File)

PRESENTATION/INTERVIEW EVALUATION - RFP NO. P-001-20 VIDEO PRODUCTION SERVICES					
	Evaluation Criteria	Weight	Firm Names		
			Miles Partnership, LLLP	Shooting Stars Post, Inc.	Valerin Group, Inc.
1	<p><b>Broad Concept / Vision:</b></p> <ul style="list-style-type: none"> <li>Articulated response as to how the Respondent envisions the content of the video from a broad view. This relates to storytelling and video approach, and includes, but is not limited to, script approaches, shots / content, techniques, style, pacing and/or tonality.</li> <li>Other qualifications and/or experience Respondent considers significant, innovative, pertinent or otherwise relevant for PTB's consideration.</li> </ul>	20%	2	1	3
2	<p><b>Qualifications / Experience of the Respondent (Firm):</b> (i.e., responsible)</p> <ul style="list-style-type: none"> <li>Respondent's understanding of and recommended approach of performing the work (Description of Services).</li> <li>Respondent's demonstrated work product / experience as a whole in the successful performance of comparable contracts. Specific credit given for proven experience in providing video services for similar Port or Marine industry clients and / or comparable public sector agencies.</li> <li>Respondent's availability / accessibility, ability to meet deadlines and scheduling requirements.</li> </ul>	20%	2	1	3
3	<p><b>Qualifications and Experience of Principal Personnel:</b></p> <ul style="list-style-type: none"> <li>Evaluation of individuals (Principal Personnel) who will specifically perform and / or oversee the work outlined in the Description of Services (including each individual's years of industry experience).</li> <li>Principal Personnel's ability to effectively communicate complex concepts to technical as well as non-technical audiences.</li> <li>Principal Camera's availability (office within 50 miles of PTB) and accessibility.</li> </ul>	20%	3	1	2
4	<p><b>Production Schedule (3-5 production project):</b> (Form 8)</p> <ul style="list-style-type: none"> <li>Proposed logistical schedule for deadline delivery, detailing activities required by week.</li> <li>Address the availability to capture footage within 48 hours notice.</li> </ul>	15%	1	2	3
5	<p><b>Fee Schedule:</b> (Form #7)</p> <ul style="list-style-type: none"> <li>Cost of the contract.</li> </ul>	15%	2	3	1
6	<p><b>Responder's Overall Responsiveness:</b></p> <ul style="list-style-type: none"> <li>Consideration of past performance (including references and understanding of contract requirements).</li> <li>Response meets proposal requirements (Section A; Paragraph 3.0 and Section B; Paragraphs 1.2 and 1.3). Completeness of Questionnaire (Form 6).</li> </ul>	5%	3	1	2
7	<p><b>Volume of Work:</b></p> <ul style="list-style-type: none"> <li>Considers fees paid to the firm by PTB within the last three (3) years with intent of effecting an equitable distribution of contracts among qualified firms.</li> </ul>	5%	1	3	1
<b>Total:</b>		<b>100%</b>	<b>2.05</b>	<b>1.55</b>	<b>2.35</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the referenced ranking scale

**Evaluator Printed Name:** Evaluator #2

**Date:** 8/27/2020

**Evaluator Signature:** (On File)

PRESENTATION/INTERVIEW EVALUATION - RFP NO. P-001-20 VIDEO PRODUCTION SERVICES				
Evaluation Criteria	Weight	Firm Names		
		Miles Partnership, LLLP	Shooting Stars Post, Inc.	Valerin Group, Inc.
<b>1 Broad Concept / Vision:</b> <ul style="list-style-type: none"> <li>Articulated response as to how the Respondent envisions the content of the video from a broad view. This relates to storytelling and video approach, and includes, but is not limited to, script approaches, shots / content, techniques, style, pacing and/or tonality.</li> <li>Other qualifications and/or experience Respondent considers significant, innovative, pertinent or otherwise relevant for PTB's consideration.</li> </ul>	20%	2	1	3
<b>2 Qualifications / Experience of the Respondent (Firm):</b> (i.e., responsible) <ul style="list-style-type: none"> <li>Respondent's understanding of and recommended approach of performing the work (Description of Services).</li> <li>Respondent's demonstrated work product / experience as a whole in the successful performance of comparable contracts. Specific credit given for proven experience in providing video services for similar Port or Marine industry clients and / or comparable public sector agencies.</li> <li>Respondent's availability / accessibility, ability to meet deadlines and scheduling requirements.</li> </ul>	20%	2	1	3
<b>3 Qualifications and Experience of Principal Personnel:</b> <ul style="list-style-type: none"> <li>Evaluation of individuals (Principal Personnel) who will specifically perform and / or oversee the work outlined in the Description of Services (including each individual's years of industry experience).</li> <li>Principal Personnel's ability to effectively communicate complex concepts to technical as well as non-technical audiences.</li> <li>Principal Camera's availability (office within 50 miles of PTB) and accessibility.</li> </ul>	20%	3	1	2
<b>4 Production Schedule (3-5 production project):</b> (Form 8) <ul style="list-style-type: none"> <li>Proposed logistical schedule for deadline delivery, detailing activities required by week.</li> <li>Address the availability to capture footage within 48 hours notice.</li> </ul>	15%	1	2	3
<b>5 Fee Schedule:</b> (Form #7) <ul style="list-style-type: none"> <li>Cost of the contract.</li> </ul>	15%	2	3	1
<b>6 Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Consideration of past performance (including references and understanding of contract requirements).</li> <li>Response meets proposal requirements (Section A; Paragraph 3.0 and Section B; Paragraphs 1.2 and 1.3). Completeness of Questionnaire (Form 6).</li> </ul>	5%	2	1	3
<b>7 Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers fees paid to the firm by PTB within the last three (3) years with intent of effecting an equitable distribution of contracts among qualified firms.</li> </ul>	5%	1	3	1
<b>Total:</b>	<b>100%</b>	<b>2.00</b>	<b>1.55</b>	<b>2.40</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the referenced ranking scale

**Evaluator Printed Name:** Evaluator #3

**Date:** 8/27/2020

**Evaluator Signature:** (On File)

**SUBJECT: FY2021 FUNDING FOR AND EXTENSION OF CONTINUING ANNUAL SERVICES CONTRACTS FOR ENGINEERING, ENVIRONMENTAL, REAL ESTATE AND PLANNING SERVICES**

**BACKGROUND:**

Port Tampa Bay (PTB) has procured several continuing contracts with professional firms to perform engineering, environmental engineering, geo-technical & testing, planning, and real estate services in support of PTB staff through PTB’s procurement process. The contracts for these continuing contracts have been previously approved by the PTB Board. PTB may terminate these contracts at its convenience and assign work under these continuing contracts to the firms on an “as needed” basis utilizing a work order system to authorize each project assignment. Under the procedures, PTB submits any work order in excess of \$250,000 to the Board for prior approval. These contracts are funded annually by approval of the Board.

**FACTS/COMMENTS:**

Funding in the total amount of \$4,050,000 is being included in the proposed FY2021 Capital Improvement Program for the professional services contracts listed below. The funding does not represent an equal allocation of funds to each of the firms listed. Staff recommends funding of these contracts as set forth below.

<u>Agreement</u>	<u>Current Consultants</u>	<u>FY20/21 Funding</u>	<u>Remaining Term</u>
1. Environmental Engineering	APTIM Gannett-Fleming	\$ 300,000	1.5-years
2. General Engineering Consultant Services	Moffatt & Nichol WSP USA Inc. HDR Engineering, Inc.	\$1,750,000	1-year
3. Mechanical, Electrical & Plumbing Engineering	Hall Engineering Group	\$ 250,000	0.5-years
4. Geotechnical, Testing & Engineering	To Be Determined	\$ 750,000	0.25-years
5. General Planning Services	Bermello & Ajamil	<u>\$1,000,000</u>	0.83-years
	TOTAL	<u>\$4,050,000</u>	

In addition, staff recommends extending the Environmental Engineering contracts with APTIM and Gannett-Fleming for an additional year and the General Engineering & Container Engineering contracts with Moffatt & Nichol, WSP USA Inc. and HDR Engineering, Inc. for an additional year.

**RECOMMENDATION:**

Authorize the funding of the continuing contracts listed above in the total amount of \$4,050,000 from the FY2021 Capital Improvement Program, and extend the Environmental Engineering contracts with APTIM and Gannett-Fleming for an additional year and the General Engineering & Container Engineering contracts with Moffatt & Nichol, WSP USA Inc. and HDR Engineering, Inc. for an additional year, contingent upon approval of the FY2021 Capital Improvement Program.

**SUBJECT: FY 2021 FUNDING AND EXTENSION OF CONTINUING SERVICE CONTRACTS**

**BACKGROUND:**

Port Tampa Bay (PTB) utilizes unit price contracts for grounds and landscape maintenance, elevator repairs, janitorial services, HVAC services, maintenance dredging services, environmental remediation services and marine and upland construction, repair, improvements on an as needed basis. These annual contracts are used in support of PTB staff to provide services which are generally beyond PTB staff's capability. The PTB Board has previously approved these continuing contracts in accordance with PTB's procurement process, each with a term of one year with two (2) one-year extension options, subject to annual funding. PTB staff authorizes the actual work for these unit price contracts by work order on an as-needed basis and priced based upon the contractor's bid rates. In accordance with PTB's Change Order Approval Policy for Engineering Projects, PTB staff submits any work order in excess of \$250,000 to the Board for prior approval. These contracts do not limit PTB's prerogative for bidding other related projects separately and may be terminated at PTB's convenience.

**FACTS/COMMENTS:**

Funding in the total amount of \$7,137,334 for the following contracts is proposed for the FY2021 Budget, which the PTB Board will act on at the Final Millage Rate and Fiscal Year 2021 Budget Public Hearing on September 23, 2020:

<u>Contractor Name</u>	<u>SBE</u>	<u>Type of Contract</u>	<u>FY202/21 Funding</u>	<u>Budget</u>	<u>Remaining Term (years)</u>
Williams Landscaping Management Co. Inc.	SBE	Grounds Maint.	\$ 245,000	Expense	1
TCC Enterprise Inc.	SBE	Landscape Maint.	\$ 76,508	Expense	1
ThyssenKrupp		Elevator M&R	\$ 362,875	Expense	2
Xtremely Clean Services, Inc.	SBE	Janitorial Serv.	\$ 402,951	Expense	2
TankTek, Inc. d/b/a Action Environmental		Environmental Remediation	\$ 300,000	Capital	0.5
UES and Reno Building		Upland Constr.	\$1,750,000	Capital	0.75
Orion Marine Construction		Marine Constr.	\$1,000,000	Capital	0.50
Orion Marine Construction		Maintenance Dredging	<u>\$3,000,000*</u>	Capital	1
TOTAL			\$7,137,334		
		Less Previously Approved Net Amount	<u>\$3,000,000 *</u>		
			\$4,137,334		

\* - This Item and amount were previously approved by PTB Board at the 8/18/20 PTB Board meeting.

PTB recommends extending for one (1) additional year the Grounds Maintenance contract with Williams Landscaping Management Co. Inc., the Landscape Maintenance contract with TCC Enterprise Inc., the Elevator Maintenance and Repair contract with ThyssenKrupp, the Janitorial Services contract with Xtremely Clean Services, Inc., and the Maintenance Dredging contract with Orion Dredging. In addition, PTB staff recommends authorizing the funding of the services and contracts with the entities listed above, subject to the Board approval of the FY2020 Budget on September 23, 2020.

**RECOMMENDATION:**

Authorize the extension extending for one (1) additional year the Grounds Maintenance contract with Williams Landscaping Management Co. Inc., the Landscape Maintenance contract with TCC Enterprise Inc., the Elevator Maintenance and Repair contract with ThyssenKrupp, the Janitorial Services contract with Xtremely Clean Services, Inc., and the Maintenance Dredging contract with Orion Dredging, and funding of all eight (8) continuing contracts for the services and entities listed, in the total amount of \$7,137,334 (net amount being \$4,137,334), contingent upon approval of the FY2021 Budget.

Board Meeting  
September 15, 2020  
Engineering 241255v1

**SUBJECT: EXTENSION AND ADDITIONAL FUNDING OF MOFFATT & NICHOL, INC. ENGINEERING SERVICES AGREEMENT FOR EASTPORT DEVELOPMENT, AGREEMENT NO. 17-00517**

**BACKGROUND:**

At the September 2017 Board Meeting, Port Tampa Bay (PTB) approved an Agreement with Moffatt and Nichol, Inc. (M&N) to provide engineering design, permitting and Construction Engineering Inspection (CEI) services for PTB's Eastport Development Project, in three phases (Phases 2, 3 and 4) that will create up to 70 acres of upland cargo area with up to seven more deep-water berths.

When the M&N Agreement was approved in 2017, the Agenda Item stated that it would provide services for a long-term project spanning 10 years or more and that M&N's engineering services would be needed for the duration of the project. However, the M&N Agreement was executed with PTB's standard 3-year term with an expiration date of February 28, 2021. The contract amount was for lump sum amount of \$1,507,800, which includes \$71,800 of contingency. The agreement also includes a future lump sum price of \$253,000 for CEI services during construction of Berth 151, and T&M fees for CEI services during Eastport filling not to exceed \$139,000 per annum. The project has an unexpended work effort of \$815,850 remaining.

**FACTS/COMMENTS:**

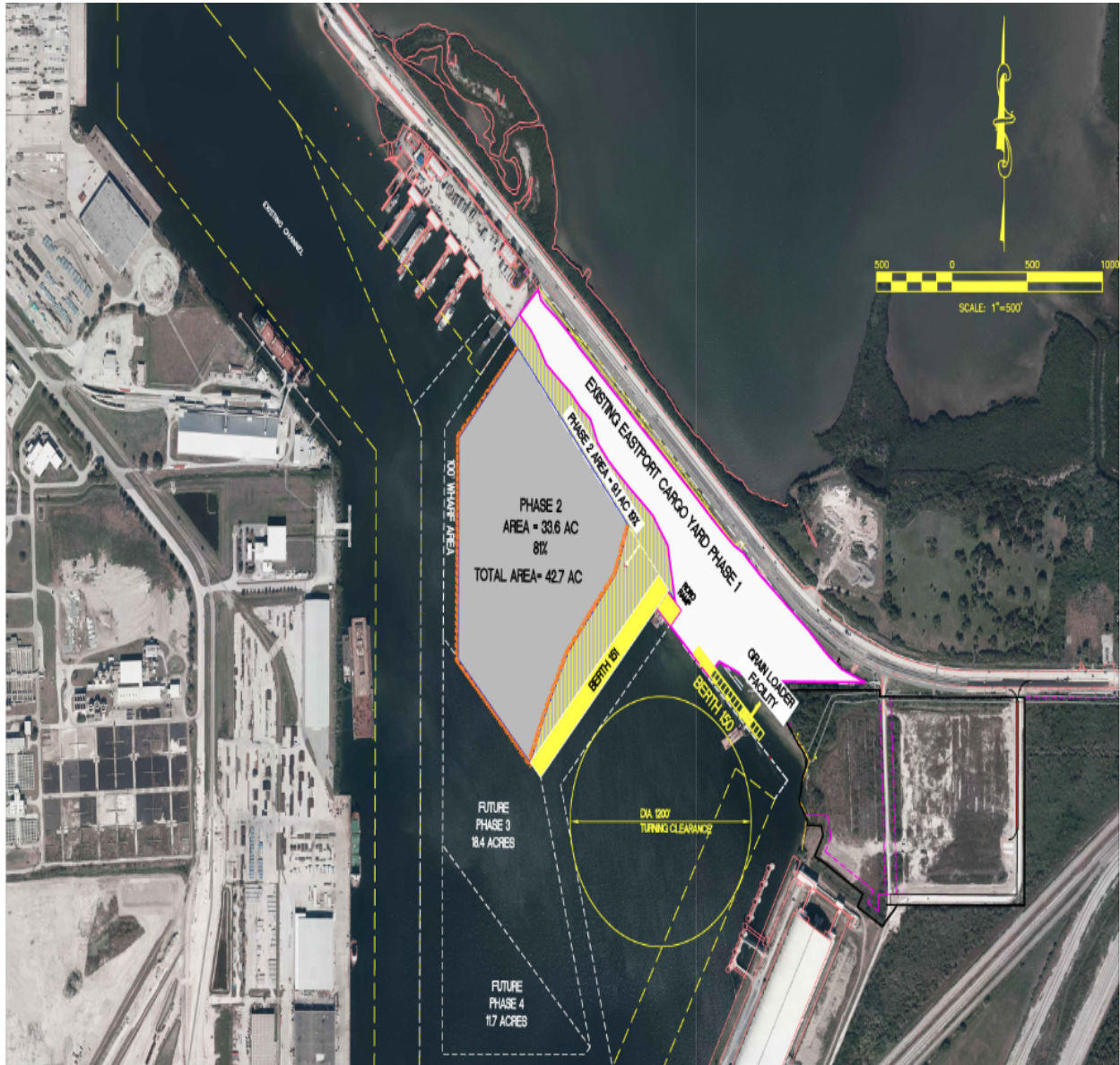
Currently the project is progressing with design and permitting. Permitting is expected to require another year to complete because mid-way through the permitting process it was necessary to change the proposed mitigation site from McKay Bay to a location near Picnic Island, which is west of MacDill AFB. Also, PTB staff has asked M&N to perform additional work to design the Eastport Wharves to accommodate future dredge deepening of the berths and channels which will require additional engineering services from M&N for design and permitting. Other design and permitting services to be performed by M&N include, offsite utilities (sanitary sewer, potable water, electrical service), railroad spur. The total cost for the additional engineering services is \$379,238.

Staff also proposes to add a provision to the M&N Agreement for an annual CPI adjustment of the lump sum work. The current adjustment for CPI is \$22,167. Staff requests approval to execute an amendment to the M&N Agreement that will extend the agreement another 3-years, add a provision for CPI adjustment each year, and approve addition funds for the project in the amount \$401,405 for the additional engineering services previously referenced.

Funds are available for this item in the FY2021 Capital Program.

**RECOMMENDATION:**

Authorize the Port President/CEO, or his designee, to execute an amendment to the Agreement No. 17-00517 with Moffatt & Nichol, Inc. for the additional engineering services needed for the Eastport Fill and Phase 2 Expansion Project as referenced in the Agenda Item above, and authorize additional funds for the project in amount not to exceed \$401,405, all subject to final review by Port counsel.



**SUBJECT: ADDITIONAL FUNDING FOR PHASE I CONSTRUCTION MANAGER SERVICES AGREEMENT FOR CRUISE TERMINALS 2, 3 AND 6 IMPROVEMENTS**

**BACKGROUND:**

Port Tampa Bay (PTB) Cruise Terminal (CT) 2 required major interior improvements within the first floor baggage claim area and the Customs and Border Protection (CBP) processing areas in order to meet federal requirements for cruise terminals. CT-2 also required additional improvements to remove a CBP restriction that limits the use of CT-2 to closed loop cruise sailings (trips originating and ending at Tampa with no passengers boarding the ship from foreign ports). In addition, Cruise Terminals 2 and 6 required additional escalators to improve escalator reliability and efficiency of passenger embarkation and debarkation.

On December 18, 2018 the PTB Board approved the selection of Gilbane Building Company as the Construction Manager for the construction work at Cruise Terminals 2 and 6. Subsequently, PTB entered into a Construction Management Agreement with Gilbane Building Company for \$5,329,508. The project achieved substantial completion on November 24, 2019.

**FACTS/COMMENTS:**

The CT-2 and CT-6 project was fast-tracked and completed the end of October 2019, in time for the FY19/20 cruise passenger operations. During the course of construction Gilbane performed additional work to resolve unforeseen conditions with the ground floor slab, and fire alarm system, additional scope was performed in relocating a portion of CBP facilities to the 2<sup>nd</sup> floor, and scope items were performed to meet Customs and Border Protection security and operations requirements. The total cost of the additional work is \$225,000, which staff believes the contractor should be compensated.

Staff requests additional funding in total amount of \$225,000 for final reconciliation of the project cost and close-out of the CT-2 and CT-6 Improvements Project. Funding for this project was originally approved by the PTB Board with funds from the FY18/19 Capital Improvement Program. Funds were also included in the F19/20 Capital Improvements Program for the final reconciliation and close-out of this project in amount of \$500,000.

**RECOMMENDATION:**

Authorize additional funds in the amount of \$225,000 from the FY19/20 Capital Improvement Program for the Construction Management Services Agreement with Gilbane Building Company, which will allow for final reconciliation of the project cost and close out of the CT-2 and CT-6 Construction Management Services.

Board Meeting  
September 15, 2020  
Engineering 241246 / 242357

**SUBJECT: FINAL RANKING AND CONTRACTS FOR GEOTECHNICAL, ENGINEERING TESTING & INSPECTION SERVICES, RFQ NO. Q-013-20, CONTRACT NOS. 21-02020-01, -02 & -03**

**BACKGROUND:**

Port Tampa Bay (PTB) currently has continuing engineering services contracts with 3 geotechnical and engineering/testing firms (Ardaman & Associates Inc., SM&E., and Intertek-PSI) which are on-call to assist PTB staff in accomplishing site investigations, inspections and testing for the numerous PTB projects as the need arises. The contracts are for three years and expire December 27, 2020.

PTB issues work assignments to the engineering firms using a work order system, wherein any work order in excess of \$250,000 is submitted to the PTB Board for prior approval. The continuing contracts are funded annually in September (see previous Agenda Item D-3). Funds for these contracts will be included in the FY 2021 Capital Improvement Program that the Board will act on September 23, 2020. The priority of work and need for outside engineering assistance dictates the work order assignments and there is no obligation that PTB expend the entire project budget.

**FACTS/COMMENTS:**

PTB advertised a Request for Qualifications (RFQ) to perform geotechnical, engineering, testing and inspection services for the port on July 19, 2020 in the Tampa Bay Times, LaGaceta, Florida Sentinel Bulletin and posted electronically on Onvia (DemandStar). On August 13, 2020, PTB received submittals from the following 13 firms:

<b><u>Firm Name</u></b>	<b><u>Office Location</u></b>
• Applied Foundation Testing	Tampa
• Ardaman & Associates, Inc.	Tampa
• Arehna Engineering	Tampa
• GHD Services	Tampa
• H2R Corp	Tampa
• Intertek-PSI	Tampa
• Langan Engineering	Tampa
• MC Squared	Tampa
• NOVA Engineering	Tampa
• S&ME, Inc.	Tampa
• Terracon Consultants, Inc.	Tampa
• Tierra, Inc.	Tampa
• Universal Engineering Sciences	Tampa

PTB's evaluation committee included Jose DeJesus, PTB Sr. Professional Engineer; Craig Roberts, PTB Real Estate Manager; and Matt Floyd, PTB Government Affairs and Special Projects Manager.

On August 28, 2020, the Committee reviewed the proposals and shortlisted six firms. On September 4, 2020 the shortlisted firms made presentations to the committee on their qualifications and experience, and the committee rated the firms and ranked them as follows:

<b><u>Ranked</u></b>	<b><u>Firm Name</u></b>	<b><u>SBE Participation</u></b>
1	Ardaman & Assoc., Inc.	9%
2	Tierra, Inc.	10%
3	Terracon Consultants, Inc.	10%
4	Langan Engineering & Environmental Svcs.	20%
5	SM&E, Inc.	12%
6	Intertek-PSI	9%

Staff recommends the approving this ranking and authorizing staff to negotiate and execute continuing contracts having a maximum three year duration with the top three firms with identical terms, conditions and unit price rates for the services. The contracts would also include a termination clause for convenience of PTB. If a contract could not be reached with any of the top three ranked firms, then negotiations would be terminated and staff would commence negotiations with the next highest-ranked firm.

**RECOMMENDATION:**

Approve the final ranking of firms as shown in this agenda item for the Geotechnical, Engineering, Testing and Inspection Services, Contract Nos. 21-02020-01, 02 & 03 and authorize staff to negotiate identical contracts with the three highest ranked firms, and authorize the Port President/CEO, or his designee, to execute the contracts, subject to final review by Port counsel.

Board Meeting  
September 15, 2020  
Engineering 241265v2

# RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES

## PROPOSAL EVALUATION SUMMARY

	Firm Names						
Committee Member	Applied Foundation Testing, LLC	Ardaman & Associates, Inc.	Arehna Engineering Inc.	GHD Services, Inc.	H2R Corp	Intertek-PSI	Langan Engineering & Environmental Services, Inc.
Evaluator #1	4.80	1.15	6.10	10.50	8.60	6.70	3.80
Evaluator #2	8.55	1.70	10.70	7.95	9.00	4.55	4.60
Evaluator #3	7.65	1.25	7.00	5.55	7.65	3.90	6.15
<b>Total</b>	<b>21.00</b>	<b>4.10</b>	<b>23.80</b>	<b>24.00</b>	<b>25.25</b>	<b>15.15</b>	<b>14.55</b>
<b>Ranking</b>	<b>7</b>	<b>1</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>6</b>	<b>5</b>

	Firm Names					
Committee Member	Nova Engineering & Environmental Services, Inc.	MC Squared, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.	Universal Engineering Sciences, LLC
Evaluator #1	9.55	11.45	1.95	3.00	2.90	7.65
Evaluator #2	9.45	12.40	4.80	1.70	5.70	6.25
Evaluator #3	7.65	7.65	3.75	3.90	3.25	7.65
<b>Total</b>	<b>26.65</b>	<b>31.50</b>	<b>10.50</b>	<b>8.60</b>	<b>11.85</b>	<b>21.55</b>
<b>Ranking</b>	<b>12</b>	<b>13</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>8</b>

**Ranking Scale:** #1 (the lowest score) is the best score, #2 second best, #3 third best.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**PROPOSAL EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names						
		Applied Foundation Testing, LLC	Ardaman & Associates, Inc.	Arehna Engineering Inc.	GHD Services, Inc.	H2R Corp	Intertek-PSI	Langan Engineering & Environmental Services, Inc.
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	5	1	6	11	9	7	3
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	5	1	6	11	9	7	6
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	5	1	7	11	9	7	3
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	5	1	7	11	9	7	3
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	5	1	7	11	9	7	3
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	1	4	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>4.80</b>	<b>1.15</b>	<b>6.10</b>	<b>10.50</b>	<b>8.60</b>	<b>6.70</b>	<b>3.80</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Sheet 1 of 2**

**Evaluator Printed Name:** Evaluator #1

**Evaluator Signature:** (On File)

**Date:** 8/27/2020

**PROPOSAL EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria		Weight	Firm Names					
			Nova Engineering & Environmental Services, Inc.	MC Squared, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.	Universal Engineering Sciences, LLC
1	<b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	10	12	2	3	3	8
2	<b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	10	12	2	3	3	8
3	<b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	10	12	2	3	3	8
4	<b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	10	12	2	3	3	8
5	<b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	10	12	2	4	3	8
6	<b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	1	1	1	1	1	1
<b>Total:</b>		<b>100%</b>	<b>9.55</b>	<b>11.45</b>	<b>1.95</b>	<b>3.00</b>	<b>2.90</b>	<b>7.65</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Sheet 2 of 2**

**Evaluator Printed Name:**  Evaluator #1

**Evaluator Signature:**  (On File)

**Date:**  8/27/2020

**PROPOSAL EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names						
		Applied Foundation Testing, LLC	Ardaman & Associates, Inc.	Arehna Engineering Inc.	GHD Services, Inc.	H2R Corp	Intertek-PSI	Langan Engineering & Environmental Services, Inc.
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	11	1	12	6	8	4	3
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	7	2	11	9	10	5	8
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	12	2	9	10	11	4	3
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	7	1	12	10	11	8	5
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	6	2	12	9	8	4	3
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	1	4	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>8.55</b>	<b>1.70</b>	<b>10.70</b>	<b>7.95</b>	<b>9.00</b>	<b>4.55</b>	<b>4.60</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Sheet 1 of 2**

**Evaluator Printed Name:**  Evaluator #2

**Evaluator Signature:**  (On File)

**Date:**  8/27/2020

**PROPOSAL EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names					
		Nova Engineering & Environmental Services, Inc.	MC Squared, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.	Universal Engineering Sciences, LLC
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	10	13	5	2	9	7
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	12	13	4	1	3	6
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	6	13	5	1	7	8
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	9	13	2	4	3	6
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	10	13	11	2	7	5
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	1	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>9.45</b>	<b>12.40</b>	<b>4.80</b>	<b>1.70</b>	<b>5.70</b>	<b>6.25</b>

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Sheet 2 of 2

Evaluator Printed Name:  Evaluator #2

Evaluator Signature:  (On File)

Date:  8/27/2020

**PROPOSAL EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names						
		Applied Foundation Testing, LLC	Ardaman & Associates, Inc.	Arehna Engineering Inc.	GHD Services, Inc.	H2R Corp	Intertek-PSI	Langan Engineering & Environmental Services, Inc.
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	8	1	8	7	8	4	3
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	8	1	7	6	8	3	8
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	8	1	7	6	8	5	8
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	8	1	7	4	8	4	8
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	8	2	7	3	8	6	8
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	1	4	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>7.65</b>	<b>1.25</b>	<b>7.00</b>	<b>5.55</b>	<b>7.65</b>	<b>3.90</b>	<b>6.15</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Sheet 1 of 2**

**Evaluator Printed Name:**  Evaluator #3

**Evaluator Signature:**  (On File)

**Date:**  8/27/2020

**PROPOSAL EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names					
		Nova Engineering & Environmental Services, Inc.	MC Squared, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.	Universal Engineering Sciences, LLC
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	8	8	2	6	5	8
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	8	8	5	2	4	8
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	8	8	4	3	2	8
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	8	8	4	5	1	8
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	8	8	6	5	1	8
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	1	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>7.65</b>	<b>7.65</b>	<b>3.75</b>	<b>3.90</b>	<b>3.25</b>	<b>7.65</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest, ....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Sheet 2 of 2**

**Evaluator Printed Name:**  Evaluator #3

**Evaluator Signature:**  (On File)

**Date:**  8/27/2020

**RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

**PRESENTATION/INTERVIEW EVALUATION SUMMARY**

	Firm Names					
Committee Member	Ardaman & Associates, Inc.	Intertek-PSI	Langan Engineering & Environmental Services, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.
Evaluator #1	1.15	5.75	4.15	2.90	4.30	1.95
Evaluator #2	1.40	5.30	3.00	5.25	1.70	3.75
Evaluator #3	1.35	5.60	4.55	4.10	3.05	1.75
<b>Total</b>	<b>3.90</b>	<b>16.65</b>	<b>11.70</b>	<b>12.25</b>	<b>9.05</b>	<b>7.45</b>
<b>Ranking</b>	<b>1</b>	<b>6</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>2</b>

**Ranking Scale:** #1 (the lowest score) is the best score, #2 second best, #3 third best.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**PRESENTATION/INTERVIEW EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names					
		Ardaman & Associates, Inc.	Intertek-PSI	Langan Engineering & Environmental Services, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	1	6	4	3	5	2
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	1	6	5	3	4	2
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	1	6	4	3	5	2
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	1	6	4	3	4	2
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	1	6	4	3	4	2
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	4	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>1.15</b>	<b>5.75</b>	<b>4.15</b>	<b>2.90</b>	<b>4.30</b>	<b>1.95</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Evaluator Printed Name:** Evaluator #1

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**Evaluator Signature:** (On File)

**Date:** 9/3/2020

**PRESENTATION/INTERVIEW EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names					
		Ardaman & Associates, Inc.	Intertek-PSI	Langan Engineering & Environmental Services, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	1	6	3	5	2	4
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	1	5	3	6	2	4
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	2	5	3	6	1	4
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	1	6	3	5	2	4
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	2	6	4	5	1	3
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	4	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>1.40</b>	<b>5.30</b>	<b>3.00</b>	<b>5.25</b>	<b>1.70</b>	<b>3.75</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Evaluator Printed Name:** Evaluator #2

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**Evaluator Signature:** (On File)

**Date:** 9/3/2020

**PRESENTATION/INTERVIEW EVALUATION - RFQ NO. Q-013-20 GEOTECHNICAL, ENGINEERING, TESTING & INSPECTION SERVICES**

Evaluation Criteria	Weight	Firm Names					
		Ardaman & Associates, Inc.	Intertek-PSI	Langan Engineering & Environmental Services, Inc.	S&ME, Inc.	Terracon Consultants, Inc.	Tierra, Inc.
<b>1</b> <b>Qualifications and Experience of the Firm (i.e., Responsible):</b> <ul style="list-style-type: none"> <li>Detail experience and qualifications of the firm.</li> <li>Demonstrate the firm's full understanding of the work to be performed in accordance with the Description of Services and specialized experience and/or qualifications for these tasks (Section B; Paragraph 1.2 &amp; 1.3).</li> <li>Specific credit will be given for proven experience in providing similar consulting services for Port or Maritime industry clients.</li> <li>Local presence - office and laboratory locations within 50 miles of PTB.</li> </ul>	30%	1	6	4	5	3	2
<b>2</b> <b>Qualifications / Experience of Key Personnel:</b> <ul style="list-style-type: none"> <li>Detail experience and individual qualifications for key personnel (project manager, laboratory manager, supervisory personnel and key professional staff) who will specifically perform and/or oversee the work for specific tasks or areas of discipline as outlined in the Description of Services.</li> <li>Highlight key personnel qualifications, credentials, competence, experience and recent/current involvement in the various type of tasks proposed.</li> <li>Identify key personnel associated with the projects profiled in Form 6 who are still employed with the firm performing similar work and will be assigned to PTB's project.</li> <li>Identify the office location of each key personnel staff member. (Project Manager must reside in office located within fifty (50) miles of PTB.)</li> <li>Provide copies of State of Florida professional engineer licenses and other relevant licenses and certifications.</li> <li>Provide copies of your laboratory facility certifications and documentation of facility location with fifty (50) miles of PTB.</li> </ul>	30%	1	6	5	4	3	2
<b>3</b> <b>Past Performance:</b> <ul style="list-style-type: none"> <li>Demonstrate past performance and record as it relates to the minimum qualifications and Description of Services in regard to difficult and complex projects for major seaports; such as cargo yards with heavy wheel loads; performing soil borings in deep water; marine construction on dredge spoil material; land reclamation by filling submerged lands, etc.</li> <li>Consideration of references on major seaport projects or other similar marine projects.</li> <li>Evaluation of possible conflicts of interest as well as litigation resulting from any claim(s) of negligence (errors and/or omissions).</li> </ul>	15%	1	5	6	3	4	2
<b>4</b> <b>Schedule / Budget Requirements / Workload:</b> <ul style="list-style-type: none"> <li>Demonstrated willingness and ability to meet and adhere to project schedules &amp; budgets.</li> <li>Consideration of recent/current/projected workload as well as workforce availability to undertake PTB work.</li> </ul>	10%	2	6	5	4	3	1
<b>5</b> <b>Responder's Overall Responsiveness:</b> <ul style="list-style-type: none"> <li>Overall completeness, clarity and quality of the Proposal.</li> <li>Consideration of any other information, qualifications, or experience that you may consider significant, innovative, pertinent, or other relevant information.</li> </ul>	10%	2	6	4	5	3	1
<b>6</b> <b>Volume of Work:</b> <ul style="list-style-type: none"> <li>Considers the dollar amount of fee previously paid to the Respondent within the past three (3) years.</li> </ul>	5%	4	1	1	1	1	1
<b>Total:</b>	<b>100%</b>	<b>1.35</b>	<b>5.60</b>	<b>4.55</b>	<b>4.10</b>	<b>3.05</b>	<b>1.75</b>

**Ranking Scale:** #1 is the highest score, #2 second highest, #3 third highest.....

**Ranking Directions:** Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**Evaluator Printed Name:** Evaluator #3

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**Evaluator Signature:** (On File)

**Date:** 9/3/2020

**SUBJECT: PURCHASE OF PORT TAMPA BAY SECURITY VEHICLES****BACKGROUND:**

The Port Tampa Bay (PTB) Security Department patrols 5200+ acres, with multiple access points, from downtown Tampa to Port Redwing in Apollo Beach. Port Security Officers utilize Special Service Vehicles designed to be driven long hours daily and up fitted with emergency equipment. PTB utilizes a multi-year approach to maintain a security vehicle fleet that is serviceable and efficient.

**FACTS/COMMENTS:**

The PTB Security staff, in coordination with the PTB Procurement Department, obtained quotes based on a competitively bid contract utilized by local and state governments known as Sourcewell (formally the National Joint Powers Alliance) Cooperative contract. Based on these quotes, manufacturer's warranties and the equipment needs of the Security Department, the following vehicles were identified as the most practical and economical:

<u>Vehicles</u>	<u>Quantity</u>	<u>Price</u>
2021 GMC Sierra 1500 w/emergency equipment	2	@ \$42,635.00
2021 GMC Sierra 2500 w/emergency equipment	1	@ \$44,300.50

Funds for the purchase of these vehicles were included in the FY2021 Capital Budget.

**RECOMMENDATION:**

Authorize the Port President/CEO, or his designee, to spend up to \$129,570.50 for the purchase of three (3) port security vehicles and ancillary emergency equipment, subject to review by Port counsel.

Board Meeting  
September 15, 2020  
Security #241297

**SUBJECT: CONTRACT EXTENSION WITH BRYANT MILLER OLIVE FOR BOND COUNSEL SERVICES****BACKGROUND:**

On August 18, 2015 the Port Tampa Bay (PTB) Board of Commissioners approved the award of PTB's bond counsel contract to Bryant Miller Olive, P.A. (BMO) for a term of one (1) year with two (2) extensions of one year each. The original term of the agreement between PTB and BMO expired September 30, 2016. On August 16, 2016 and September 19, 2017, the PTB Board of Commissioners approved the first and second one (1) year extension options. On May 15, 2018, the PTB Board of Commissioners approved a one (1) year extension with an additional one (1) year renewal option, October 1, 2019 through September 30, 2020. That final extension was approved by the PTB Board of Commissioners on September 17, 2019.

**FACTS/COMMENTS:**

Bond Counsel performs such services as advising PTB regarding the legal feasibility of proposed financings or refinancings; the preparation of documents and resolutions associated with the issuance of these financings/refinancings; and the rendering of legal opinions related to securities law, securities agreements, and arbitrage calculations. BMO has satisfactorily performed the services required under the existing contract. For these reasons, and due to the challenges of evaluating proposals from other entities under the current social distancing requirements, PTB staff recommends extending the contract with BMO for an additional one-year period of October 1, 2020 through September 30, 2021.

All services rendered under the contract would remain at the level stated in the original contract. Services, with the exception of fees and costs associated with the issuance or refunding of bonds would be provided on a per assignment basis at the discretion of and with the prior approval of PTB. Fees for such services would not exceed \$60,000 per year, the same as the original contract. Fees associated with the issuance or refunding of bonds and the placement and/or pricing of interest rate swaps or other derivative products would be paid in accordance with the contract.

Funding for the contract extension will be included in the FY2021 Operating Budget.

**RECOMMENDATION:**

Authorize the Port President/CEO, or his designee, to extend the bond counsel services agreement with Bryant, Miller, Olive P.A. for one additional year for the period October 1, 2020 to September 30, 2021, at a cost not to exceed \$60,000, subject to review by Port counsel.

Board Meeting  
September 15, 2020  
Finance 241289

## **E. RECEIPT OF REPORTS**

- 1. REPORT OF LEGAL FEES BY PROJECT**
- 2. REPORT OF AGED ACCOUNTS RECEIVABLES**
- 3. REPORT OF CONTRACT STATUS**
- 4. REPORT OF PERMITS**
- 5. REPORT OF EXPENDITURES BETWEEN  
\$50,000 - \$100,000**

## FY2020 – LEGAL FEES AND EXPENSES REPORT THROUGH AUGUST 31, 2020

### YEAR-TO-DATE LEGAL FEES AND EXPENSES

Chief Financial Officer	FY 2020 Budget	FY 2020 Actual
• Bond Counsel -	\$ 25,000.00	\$ 25,000.00
• HCPD Series 2018A/2018B Bonds	\$ 0.00	\$ 0.00
<b>Year-to-Date FY 2019-20</b>	<b>\$ 25,000.00</b>	<b>\$ 25,000.00</b>
[ Under Budget FY2020 – \$35,000.00 ]		

Principal Counsel	FY 2020 Budget	FY 2020 Actual
• Price Waterhouse Coopers LLP	\$ 19,550.00	\$ 0.00
• Venable LLP	\$ 9,550.00	\$ 827.50
• Employment / Labor	\$ 12,550.00	\$ 3,297.50
• Environmental	\$ 8,550.00	\$ 30,510.10
• General Support / Litigation	\$ 45,600.00	\$ 35,727.18
• Hearing Master	\$ 6,550.00	\$ 0.00
• Personal Injury	\$ 21,050.00	\$ 17,658.00
• Construction	\$ 6,550.00	\$ 0.00
• Real Estate / Land Use	\$ 12,550.00	\$ 5,505.00
<b>Year-To-Date FY 2019-20</b>	<b>\$142,500.00</b>	<b>\$ 93,525.28</b>
[ Under Budget FY2020 \$ 48,974.72 ]		

#### AUGUST 2020 - Legal Fees and Expenses

**\$ 15,557.50**

#### **CHIEF FINANCIAL OFFICER:** **BOND COUNSEL**

Outside Counsel / Matter	August	Cumulative FY to Date
Bryant Miller Olive		
- General Services/Debt Issuance		
- HCPD Revenue Bonds Series 2018A/2018B		

#### **PRINCIPAL COUNSEL:** **LITIGATION AND GENERAL LEGAL SUPPORT**

Outside Counsel / Matter	August	Cumulative FY to Date
Gray Robinson		
- General	\$ 4,510.00	\$ 14,582.50
- Unit Price Bid		
- Channelside Bay Mall [14]		
- Real Estate / DRI / Zoning Land Use		\$ 5,505.00
Smolker Bartlett Loeb Hinds & Thompson		
- HCPA	\$ 2,612.50	\$ 20,244.68
Trenam Law		
- Channelside Lease Negotiations		\$ 900.00

**EMPLOYMENT / LABOR LEGAL SUPPORT**

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY to Date</u>
Carton Fields		
- Employee Benefits		\$ 1,025.00
Gray Robinson		
- General	\$ 142.50	\$ 872.50
- Emp Ben [22]		
Mandelbaum Fitzsimmons		
- General		
- Employment [EC]		
Nelson Mullins Riley & Scarborough		
- General		\$ 1,400.00

**ENVIRONMENTAL LEGAL SUPPORT**

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY to Date</u>
Gramling Environmental Law		
- General	\$ 1,530.00	\$ 2,535.00
- Tampa Scrap		\$ 6,984.00
- Port Ybor		\$ 1,604.00
- MOA FDEP		
- Shipyard		\$ 205.00
Manson, Bolves Donaldson Varn, P.A.		
- Buchbalm	\$ 4,975.00	\$19,182.10

**PERSONAL INJURY LEGAL SUPPORT**

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY to Date</u>
Bush Graziano Rice & Platter		
- PI – JHS		
- PI – M/M R		\$ 1,330.50
- PI – DB		
- PI – SOF		
GrayRobinson PA		
- PI – SB		\$ 875.00
- PI – JCM	\$ 577.50	\$ 8,292.50
- PI – RB	\$ 1,210.00	\$ 7,160.00
Hamilton Miller & Birthisel PA		
- PI – FD		

**ADMIRALTY AND MARITIME**

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY to Date</u>
Venable		
- FMC/Maritime		\$ 827.50

**HEARING MASTER**

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY to Date</u>
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**TAMPA PORT AUTHORITY**  
**Monthly Aged Receivables**  
**August 31, 2020**

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
<b>Port Fees</b>						
B219	ACADEMY BUS LLC	350.00				350.00
B086	ALPHA LIMOUSINE & CHAUFFEUR SERVICE INC	350.00				350.00
T012	AMALIE OIL COMPANY		2,961.45		67.50	3,028.95
B152	AMBASSADOR GROUP OF NORTH AMERICA LLC	350.00				350.00
M051	AMERICAN GUARD SERVICES	250.00				250.00
A470	AMERICAN MARINE AGENCIES	250.00				250.00
A415	AMERICAN VICTORY MARINERS	11.07				11.07
D054	ANCHOR SANDBLASTING AND COATINGS, INC	600.00				600.00
V073	BEST LINE OIL INC	250.00				250.00
A432	BEST OF THE BAY, INC	500.00				500.00
A512	BEYEL BROTHERS INC	867.00				867.00
B097	BLUE ONE TRANSPORTATION	350.00				350.00
A012	BOUCHARD TRANSPORT CO		253.00			253.00
T201	BUCKEYE TERMINALS, LLC	48,282.79		560.90		48,843.69
T003	CARGILL INC				84.34	84.34
D049	CARGILL SALT	(67.70)				(67.70)
T151	CARGILL SALT	44,816.63	427.64			45,244.27
T198	CEMEX CONSTRUCTION MATERIALS FLORIDA, LLC	18,183.49	15,497.69			33,681.18
T014	CENTRAL FLORIDA PIPELINE LLC	296,005.38				296,005.38
T145	CENTRAL FLORIDA PIPELINE LLC	8,918.74				8,918.74
Q414	CENTURY METALS & SUPPLIES INC		788.39			788.39
A423	DANN OCEAN TOWING, INC	(100.00)				(100.00)
D063	DAVIS INDUSTRIAL	20.00				20.00
V105	DIVERSIFIED ENVIRONMENTAL SERVICES INC	500.00				500.00
Q081	DONGKUK INTERNATIONAL INC	3,522.04				3,522.04
Q127	DONGKUK INTERNATIONAL INC	1,069.07				1,069.07
Q032	DUFERCO STEEL, INC	1,156.77				1,156.77
S064	DV CONTAINER SERVICES		170.00			170.00
B105	EMBASSY LIMOUSINE & SEDAN SERVICE INC	350.00				350.00
V001	ENTERPRISE LEASING COMPANY OF FLORIDA, LLC.	350.00				350.00
A418	EXPRESS MARINE	3,770.27				3,770.27
A031	FILLETTE GREEN & CO, INC	327.62	77.62	5,174.64		5,579.88

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**TAMPA PORT AUTHORITY**  
**Monthly Aged Receivables**  
**August 31, 2020**

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
B012	FIRST CLASS COACH COMPANY	350.00				350.00
B213	FIRST CLASS LIMOUSINE SERVICES, INC	350.00				350.00
V057	FLORIDA COCA COLA	250.00				250.00
Q097	FRONTIER LOGISTICS SERVICES	3,411.34				3,411.34
Q437	G2 OCEAN		106.79			106.79
M080	G4S SECURE SOLUTIONS USA INC	250.00				250.00
A429	GAC SHIPPING (USA) INC	60,302.07			1.92	60,303.99
T185	GAETANO CACCIATORE INC	28,277.96				28,277.96
S043	GLOBAL DISTRIBUTION INC	(10.00)				(10.00)
T108	GRIFFIN INDUSTRIES	(3,460.27)				(3,460.27)
A264	GULF MARINE REPAIR INC	8,863.13				8,863.13
T063	GULF SULPHUR SERVICES	4,838.44				4,838.44
C052	HAPPY'S PRODUCE	250.00				250.00
A306	INCHCAPE SHIPPING SERVICES	5,673.44				5,673.44
A496	INTERCRUISES SHORESIDE & PORT SERVICES	500.00				500.00
S068	INTERNATIONAL CORE SUPPLY OF TAMPA	360.00				360.00
V109	INTERNATIONAL MARINE SERVICES OF FLORIDA INC.	250.00				250.00
A078	INTERNATIONAL SHIP REPAIR	537.00				537.00
A350	KIMMINS CONTRACTING	60.00				60.00
A003	KIRBY OFFSHORE MARINE	4,312.83				4,312.83
Q170	KURT ORBAN PARTNERS				566.94	566.94
A248	LA CARRIERS, LLC	871.03				871.03
D065	LAKELAND PAVING COMPANY	780.00				780.00
T308	LOGISTEC GULF COAST LLC	26,067.62			819.42	26,887.04
A446	LOTT SHIP AGENCY INC	250.00				250.00
T328	MAJESTIC STEEL USA	7,422.83				7,422.83
S049	MARDOT LOGISTICS INC	640.00				640.00
A424	MARINE TOWING OF TAMPA	250.00				250.00
A360	MARTIN GAS MARINE	7,619.50				7,619.50
T135	MARTIN MARIETTA AGGREGATES	90,467.50	92,109.77			182,577.27
T134	MARTIN OPERATING PARTNERSHIP	65.15				65.15
A016	MARTIN PRODUCT SALES LLC	(22.75)				(22.75)
Q364	MARUBENI ITOCHU STEEL AMERICA INC (TX)	3,489.66				3,489.66
Q402	MASTER PIPE DISTRIBUTION	5,739.62	387.33			6,126.95

**TAMPA PORT AUTHORITY**  
**Monthly Aged Receivables**  
**August 31, 2020**

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
A465	MASTER, OWNER & OPERATORS	172,970.09				172,970.09
T199	MEDITERRANEAN SHIPPING CO./CHARLESTON	38,931.50				38,931.50
C005	MELBA'S SHIP SUPPLY	250.00				250.00
S070	MERCURY TRANSPORTATION DBA WORLD LOGISTICS USA	80.00				80.00
Q158	METALLIA, A DIVISION OF HARTREE PARTNERS LP	3,369.61				3,369.61
Q378	MINMETALS, INC	1,053.44				1,053.44
S067	MKD LOGISTICS LLC	560.00				560.00
A430	MORAN SHIPPING AGENCIES	53,555.20	81.24	5,661.78		59,298.22
A053	MORAN TOWING CORPORATION	16,575.83		418.00	204.19	17,198.02
T002	MOSAIC CROP NUTRITION, LLC	2,490.43	7,617.28			10,107.71
B207	Motorcoach Class A Transportation, Inc.	350.00				350.00
Q434	MTI WORLDWIDE LOGISTICS CORP	508.64				508.64
T011	MURPHY OIL USA INC	42,464.01				42,464.01
B190	NETWORK MOBILITY SOLUTIONS, LLC	350.00				350.00
A486	NORTH AMERICAN GENERAL AGENTS	7,603.34				7,603.34
A071	NORTON LILLY INTERNATIONAL	61,632.76	1,015.74	1,261.40		63,909.90
T200	NORWEGIAN CRUISE LINE			300.92		300.92
A439	NOVA INTERNATIONAL SHIPPING	13,969.50				13,969.50
C006	OCEANWIDE TRADING INC	250.00				250.00
Q345	OLBERT METAL SALES	613.09	3,512.29			4,125.38
B091	OLYMPUS LIMOUSINE INC	350.00				350.00
S050	ONLINE TRANSPORT INT'L - OTI	390.00				390.00
Q351	OPTIMA STEEL INTERNATIONAL, LLC	349.34				349.34
A069	OSG AMERICA INC	1,300.30			53.79	1,354.09
T205	PLAINS LPG SERVICES, L.P.	62.65	4,176.56			4,239.21
T318	PORT LOGISTICS TERMINAL OPERATIONS LLC	(3.00)		57.44		54.44
T006	PORTS AMERICA	10,432.54	4,944.35	4,622.17	52,966.00	72,965.06
T182	PORTS AMERICA	182,434.43	20,736.64		634.70	203,805.77
A283	PRO TRANSPORT INC, TAMPA	90.00				90.00
T292	PURAGLOBE FLORIDA LLC	206,610.33				206,610.33
Q389	QT TRADING	122.19				122.19
V112	Quality Inn & Suites Tampa Fairgrounds	350.00				350.00
A064	SAVAGE & SON, AR	263,416.39				263,416.39
A531	SAVAGE MARINE MANAGEMENT COMPANY, LLC	19,970.32				19,970.32

**TAMPA PORT AUTHORITY**  
**Monthly Aged Receivables**  
**August 31, 2020**

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
A065	SEA & LAND SHIPPING	38,473.51	83,171.62			121,645.13
C040	SEA SAFE SERVICES, INC	250.00				250.00
A400	SEABULK TANKERS INC	100.00	208.84			308.84
A506	SEAGULL MARINE INC	500.00				500.00
A407	SHIP SUPPLY OF FLORIDA, INC	250.00				250.00
Q417	SK NETWORKS AMERICA INC		510.11			510.11
S069	SOUTHERN CARTAGE, INC	170.00				170.00
S042	SOUTHERN WASTE SERVICES INC	30.00		250.00		280.00
T101	SULPHURIC ACID TRADING COMPANY	3,517.78				3,517.78
Q396	SUMMIT GLOBAL TRADING	167.19				167.19
S071	SUNTECKTTS TRUCKLOAD		10.00			10.00
C033	SYSCO CORP	250.00				250.00
V106	TAHITIAN INN	350.00				350.00
T103	TAMPA BAY INTERNATIONAL TERMINALS GROUP	250.00				250.00
T166	TAMPA ELECTRIC COMPANY	500.00				500.00
V066	TAMPA HOTEL,LLC/DBA/HOLIDAY INN EXPRESS	350.00				350.00
T195	TAMPA MARINE TERMINALS, LLC	750.00				750.00
T021	TAMPA PORT SERVICES, LLC	19,281.32	44.69			19,326.01
Q191	TERNIUM INTERNATIONAL USA CORP.	1,966.90	1,668.43	1,341.81	1,177.94	6,155.08
T173	TITAN FLORIDA LLC	376.21				376.21
Q007	TOYOTA TSUSHO AMERICA	2,971.86				2,971.86
T150	TRADEMARK METALS RECYCLING FKA ONESTEEL	135,000.24				135,000.24
T020	TRANSMONTAIGNE INC	107,340.25				107,340.25
T139	TROPICAL SHIPPING	250.00				250.00
T311	TTI Holdings, Inc.	25,956.03				25,956.03
T203	UNITED STEVEDORING OF AMERICA, INC	500.00				500.00
V110	UNIVERSAL ENVIRONMENTAL SOLUTIONS	250.00				250.00
Q163	UNIVERSAL STEEL PRODUCTS INC	714.68				714.68
V061	VITALITY FOOD SERVICE,INC.DBA NESTLE PROFESSIONAL VITALIT'	250.00				250.00
T119	VULCAN MATERIALS COMPANY	154,547.61	48,849.02	378.14		203,774.77
V078	WASTE SERVICES OF FLORIDA INC	250.00				250.00
Q435	WEST COAST METALS	948.24				948.24
A538	WORK CAT TRANS GULF LLC	6,299.53				6,299.53
A532	WORLD FUEL SERVICES, INC.	1,456.00				1,456.00

**TAMPA PORT AUTHORITY**  
**Monthly Aged Receivables**  
**August 31, 2020**

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
T056	YARA NORTH AMERICA INC	5,272.29				5,272.29
T171	ZIM ISRAELI NAVIGATION COMPANY	17,185.86	94.15	94.15		17,374.16
<b>Subtotal Port Fees</b>		<b>\$ 2,320,417.70</b>	<b>\$ 289,420.64</b>	<b>\$ 20,121.35</b>	<b>\$ 56,576.74</b>	<b>\$ 2,686,536.43</b>

**Lease Charges**

L219	AMERICAN VICTORY SHIP MEMORIAL MUSEUM	1,000.00				1,000.00
L400	ARDENT MILLS, LLC	(1,075.34)				(1,075.34)
L296	BATSON-COOK CO.	80.00				80.00
L207	CARGILL INC SALT FACILITY	(1,608.59)	68,850.89			67,242.30
L277	CEMEX CONSTRUCTION MATERIALS FLORIDA LLC	(309.34)				(309.34)
L399	CEMEX CONSTRUCTION MATERIALS FLORIDA LLC	22,185.52				22,185.52
L299	CEMEX CONSTRUCTION MATERIALS FLORIDA, LLC	(145.63)				(145.63)
WTC05	CLARK REPORTING SERVICE INC	751.68				751.68
L333	CROWN CASTLE NG EAST LLC	(518.20)				(518.20)
L044	DIVERSIFIED MARINE TECH	16,362.86				16,362.86
L019	KLOECKNER METAL CORPORATION	149.86				149.86
L308	LOGISTEC GULF COAST LLC	35,200.91			573.04	35,773.95
L328	MAJESTIC STEEL USA		530.00			530.00
L263	MARINE TOWING OF TAMPA	2,489.99				2,489.99
L057	MARITRANS OPERATING CO LP	7,511.94				7,511.94
L039	MURPHY OIL USA INC	(44.14)				(44.14)
L291	ONLINE TRANSPORT INT'L LLC	19,983.98	26,985.38			46,969.36
L264	PORTS AMERICA	23,012.86				23,012.86
L289	PROPELLER CLUB OF UNITED STATES	(3.60)				(3.60)
L292	PURAGLOBE FLORIDA LLC	31,109.89				31,109.89
L196	SEABULK TOWING INC	5,063.61				5,063.61
L329	SESCO CEMENT FLORIDA LLC	8,819.99				8,819.99
L235	STARSHIP CRUISE LINE	(2.45)				(2.45)
L074	SULPHURIC ACID TRADING COMPANY	14.65				14.65
L067	TAMPA BAY PIPELINE COMPANY	79.86			5,324.00	5,403.86
L190	TAMPA SHIP LLC	8,320.00				8,320.00

**TAMPA PORT AUTHORITY  
Monthly Aged Receivables  
August 31, 2020**

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
L078	TRANSMONTAIGNE TERMINALING INC	16.28				16.28
L146	VULCAN MATERIALS	(103.34)				(103.34)
<b>Subtotal Lease Charges</b>		<b>\$ 178,343.25</b>	<b>\$ 96,366.27</b>	<b>\$ 5,324.00</b>	<b>\$ 573.04</b>	<b>\$ 280,606.56</b>
 <b><u>Accounts in Litigation/Renegotiation/Bankruptcy</u></b>						
L257	NEW PORT TAMPA PROPERTY, LLC				10,000.00	10,000.00
A417	SULPHUR CARRIERS	70.74	70.74	70.74	8,017.24	8,229.46
A034	UNITED OCEAN SHIPPING	1,327.54	1,318.36	706.36	79,511.47	82,863.73
<b>Subtotal Accounts in Litigation/Renegotiation/Bankruptcy</b>		<b>\$ 1,398.28</b>	<b>\$ 1,389.10</b>	<b>\$ 777.10</b>	<b>\$ 97,528.71</b>	<b>\$ 101,093.19</b>
<b>Total Aged Receivables as of August 31, 2020</b>		<b><u>\$ 2,500,159.23</u></b>	<b><u>\$ 387,176.01</u></b>	<b><u>\$ 26,222.45</u></b>	<b><u>\$ 154,678.49</u></b>	<b><u>\$ 3,068,236.18</u></b>

**TAMPA PORT AUTHORITY**  
**MONTHLY CONTRACT STATUS REPORT**  
**08/30/20**

Project	Contractor	Contract Financial Record #	Original Bd App Date	Amt Approved Including Amendments	Costs Incurred to Date	Percent Complete
<b>OPERATING AND NON-CAPITAL CONTRACTS:</b>						
Online Data Service Backup	Venju Solutions, Inc. (5 years @ \$50k/yr)	13-13	05/21/13	\$ 250,000	<b>135,709</b>	54.3%
Financial Advisory Service	Public Financial Management (2nd renewal)	14-16	08/20/13	\$ 60,000	<b>16,371</b>	27.3%
Secured Data Center Facility Lease	Protected Trust/IF&D Data Suites (year 6)	14-28	09/20/16	\$ 70,320	<b>58,600</b>	83.3%
Software Licensing - iSeaports	Harbour Mastery, Inc.	15-06	10/21/14	\$ 65,000	<b>38,595</b>	59.4%
Security System Maintenance & Repair	GSA Security	20-03	12/15/15	\$ 377,000	<b>172,318</b>	45.7%
Copier Leases (8 copiers)	Ricoh Americas Corporation	16-11	10/20/15	\$ 180,000	<b>154,723</b>	86.0%
SBE Uniformed Security Guard Service	Martinez & Company (year 1)	19-21	06/18/19	\$ 270,000	<b>237,938</b>	88.1%
Real Estate Consulting Services	CBRE, Inc.	16-17	08/16/16	\$ 175,000	<b>30,635</b>	17.5%
Government Relations Consultant Services	Van Scoyoc & Associates	20-33	09/17/19	\$ 90,000	<b>75,000</b>	83.3%
Insurance Consultants	Interisk	16-24	07/19/16	\$ 90,000	<b>47,479</b>	52.8%
State Legislative Services	Advocacy Group at Cardenas Partners (year 3)	19-29	08/20/19	\$ 60,000	<b>55,177</b>	92.0%
Employee Dental Plan	Anchor Benefit Consulting	16-26	08/16/16	\$ 43,000	<b>16,834</b>	39.1%
Elevator/Escalator Maintenance & Repair Services	ThyssenKrupp Elevator	20-27	08/16/16	\$ 427,084	<b>320,574</b>	75.1%
Website Development & Website Hosting Services	GSL Solutions	20-35	09/17/19	\$ 45,000	<b>8,400</b>	18.7%
GIS Enterprise Managed Cloud Services	Timmons Group	17-09	11/15/16	\$ 125,000	<b>108,410</b>	86.7%
Video Production Services	Shooting Stars Post Inc	17-30	17/18/17	\$ 75,000	<b>32,750</b>	43.7%
Software Licensing - Concur	Carahsoft Technology Corp	20-05	05/15/18	\$ 190,465	-	0.0%
Law Enforcement Services	Hillsborough County Sheriff's Office	20-31	11/19/19	\$ 2,382,219	<b>397,036</b>	16.7%
Workers Compensation Insurance	PGIT (Preferred Governmental Insurance Trust)(year 3)	20-05	08/21/18	\$ 110,669	<b>107,424</b>	97.1%
Grounds Maintenance	TCC Enterprise Inc	09-06	08/21/18	\$ 81,508	<b>48,208</b>	59.1%
Janitorial Services	ASK Solutions; All Southern Cleaning	19-08	09/20/16	\$ 446,000	<b>385,770</b>	86.5%
HVAC Monitoring, Routine Service & Repair	Tampa Bay Trane	20-12	09/02/14	\$ 84,200	<b>60,895</b>	72.3%
Consulting Services	HCP Associates	20-14	10/15/2019	\$ 120,000	<b>89,970</b>	75.0%
Uniformed Security Guard Services	G4S Security Solutions (Year 1)	19-15	11/13/2018	\$ 2,800,000	<b>1,750,294</b>	62.5%
Grounds Maintenance	Williams Landscape Management (year 2)	20-18	09/17/19	\$ 247,500	<b>206,250</b>	83.3%
Government Relations Consultant Services	Alcalde & Fay	20-25	09/17/19	\$ 90,000	<b>68,596</b>	76.2%
Copier Leases (8 copiers)	Sharp Business Systems	19-11	10/16/18	\$ 60,000	<b>27,779</b>	46.3%
State Legislative Services	Capital City Consulting, LLC	19-30	08/20/19	\$ 60,000	<b>50,000</b>	83.3%
I.T. Consultant	Tribridge	20-23	09/18/18	\$ 85,000	<b>38,700</b>	45.5%
Janitorial Services	Xtremely Clean	20-08	10/15/19	\$ 428,688	<b>323,422</b>	75.4%
Insurance Consultants	McGriff, Seibels & William, Inc	20-24	06/18/19	\$ 45,000	<b>1,971</b>	4.4%
Medical Insurance	Florida Blue	20-37	10/15/19	\$ 2,800,000	<b>1,169,066</b>	41.8%
<b>OPERATING AND NON-CAPITAL CONTRACTS:</b>				<b>\$ 12,433,654</b>	<b>\$ 6,234,895</b>	
<b>CONTINUING ANNUAL CONTRACTS:</b>						
Disaster Recovery services	Belfor USA Group (Year 1)	18-22	04/17/18	\$ 30,000	\$ -	0.0%
Professional Service Contracts	Various	17-02	09/20/16	\$ 3,540,000	\$ 1,567,163	44.3%
Professional Service Contracts	Various	18-02	07/24/17	\$ 4,470,000	\$ 3,346,023	74.9%
<b>CONTINUING ANNUAL CONTRACTS:</b>				<b>\$ 8,040,000</b>	<b>\$ 4,913,185</b>	

**TAMPA PORT AUTHORITY**  
**MONTHLY CONTRACT STATUS REPORT**  
**08/30/20**

Project	Contractor	Contract Financial Record #	Original Bd App Date	Amt Approved Including Amendments	Costs Incurred to Date	Percent Complete
<b>CONSTRUCTION AND CAPITAL CONTRACTS:</b>						
Terminal 3 - roof replacement	R.F. Lusa & Sons Sheetmetal, Inc.	17-14	02/21/17	\$ 675,252	\$ 556,440	82.4%
Eastport Fill And Phase 2 Expansion Engineering Services	Moffatt & Nichol	17-18	09/19/17	\$ 1,507,800	\$ 199,700	13.2%
Navigational Improvements	Orion Marine Construction	20-04	08/20/19	\$ 2,500,000	\$ 2,330,121	93.2%
Unit Price Dredging	Orion Marine Construction	20-31	09/17/19	\$ 1,250,000	\$ 507,545	40.6%
Phase 1 Terminal 2 & 6 - Baggage claim areas & CBP	Gilbane Building Company	19-10	12/18/18	\$ 5,329,508	\$ 5,171,889	97.0%
Berth 211 Upands Improvements	Pepper Construction	19-16	03/19/19	\$ 19,646,396	\$ 11,015,300	56.1%
Hookers Point Rail - Crossing Arms Relocation	Cemex	19-20	06/18/19	\$ 34,000	\$ -	0.0%
Portwide Roadway Improvements - Emergency Access Road	Ajax Paving Industries of FL	19-29	08/20/19	\$ 1,542,395	\$ 546,752	35.4%
Port Redwing Railroad Extension	STX Corporation	20-16	02/18/20	\$ 4,257,909	\$ 220,797	5.2%
Berth 214 - Phase 2	Phillips and Jordan	20-20	02/18/20	\$ 4,506,725	\$ 3,448,856	76.5%
Port Redwing Berth 302 Access Road	QGS Development, Inc	20-51	06/16/20	\$ 1,239,740	\$ 70,225	5.7%
<b>CONSTRUCTION AND CAPITAL CONTRACTS:</b>				<u>\$ 44,739,726</u>	<u>\$ 25,469,307</u>	
<b>GRAND TOTAL:</b>				<u>\$ 65,213,380</u>	<u>\$ 36,617,387</u>	

**PERMIT REPORT**  
8/1/2020 – 8/31/2020

**PERMITS ISSUED**

20-018	Ronald Lee	Non-covered boatlift/modify dock/Ruskin Canal/Ruskin
20-020	Baypoint Colony Property Association	Maintenance Dredge/Old Tampa Bay/Tampa
20-029	NRRocky Point Property	Replace seawall/stormwater outfall/Old Tampa Bay/Tampa
20-030	Rainmaker Trading Company	Dock modification/Repair boatramp/rip-rap revetment/Little Manatee River/Ruskin
20-033	Andalucia Master Association – Slip B-4	Non-covered boatlift/PWC/Jet ski lift/Apollo Beach Canal/Apollo Beach

**REVISIONS**

18-003	City of Tampa Lowry Park	
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**VIOLATIONS**

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\*Indicates that permit was issued After-The-Fact

**PENDING APPLICATIONS SUMMARY**

Appl.#	M/S	Applicant	Proposed Work
15-015 Rev #1	S	RMC Brothers	Modify Existing Dock-Extend 5-Finger Pier Lengths & Add "T" Terminal Platform to Pier - Restaurant Docking Facility Expansion <b>w/ required New SSLs Lease</b>
07-149 Revision 1	S	Tampa Bay Marina, Inc	Modify Dock Plan for Construction of 117 Boat Sips & 93 Boat Lifts. No Dredging.
19-022	M	Florida Oil Services, Inc.	Remove Existing Dock & Construct 2 new Docks with 18 Transient Slips for upland Restaurant patrons <b>w/ New SSLs Lease on Alafia River</b>
19-045	M	Vaniza Atiq LLC	Repair Seawall
20-001	M	Innovative Design Leaders Corp.	2 Accessory Docks & Pile Supported Concrete Loading Ramp/Pier for New Riverview Boat Storage (upland) Facility @ 10531 Moody Rd, Riverview on Alafia River <b>w/ Proposed SSLs Lease</b>
20-003	M	Southern Light, LLC	Sub-aqueous fiber optic cable Memorial Hwy. @ Dick Creek <b>w/ possible SSLs Esmt.</b>
20-004	M	Southern Light, LLC	Sub-aqueous fiber optic cable Memorial Hwy. @ Rocky Creek <b>w/ possible SSLs Esmt.</b>
20-006	M	Southern Light, LLC	Sub-aqueous fiber optic cable Hillsborough Ave. @ Double Branch Creek-E. Xing <b>w/ possible SSLs Esmt.</b>
20-007	M	Southern Light, LLC	Sub-aqueous fiber optic cable Hillsborough Ave. @ Double Branch Creek-W. Xing <b>w/ possible SSLs Esmt.</b>
20-010	S	Port Tampa Bay	Bulkhead wall, fill, dredge
20-012	M	Saad & Barbara Hakky	Dock & boatlift
20-015	M	Brett Emes	Maintenance dredging-Lot 57 Len-Little Harbor
20-017	M	Robert Wilson	Dock @ 6111 Lagomar Ln-Andalucia Lot <b>w/ Lease Required?</b>
20-019	M	Bridgeview Estates/Richard Rasmussen	Catwalk/Finger Pier & Non-Covered Boat Lift Addition to Existing Multi-Family Res. Community Dock
20-022	M	Southern Light, LLC	Sub-aqueous fiber optic cable SR 60/CCCswy @ Old Tampa Bay-flushing cut Xing <b>w/ possible SSLs Esmt</b>

<b>Appl.#</b>	<b>M/ S</b>	<b>Applicant</b>	<b>Proposed Work</b>
20-023	M	Southern Light, LLC	Sub-aqueous fiber optic cable Fowler Ave @ Hillsborough River Xing <b>w/ possible SSLs Esmt (COTT)</b>
20-024	M	Hillsborough County Public Works Dept.	Stephens Rd. bridge repairs & channel concrete block matting
20-025	M	City of Tampa Mobility Dept	Repairs to Cass St. bridge and subaqueous/HDD cable utility line @ Hillsborough River
20-026	M	City of Tampa Mobility Dept	Repairs to Brorein St. bridge and subaqueous/HDD cable utility line @ Hillsborough River
20-028	M	NR Rocky Point Property	Remove/replace private multi-family residential multi-slip dock for Island Club @ 3015 Rocky Point Dr., Tampa <b>w/ proposed SSLs Esmt Modification</b>
20-031	M	Hillsborough County Capital Programs Dept	Replace Phillips Lane Bridge (Bridge #104320) over Kitchen Branch
20-032	M	Southern Light, LLC	Directional Bore Utility Cable @ McIntosh Rd. Crossing Hollomans Branch Creek – <b>SSLs Esmt. Required?</b>
20-035	M	William Lethgo	Hold/Closed/Mira Bay Lot
20-036	M	Melvin Jefferson	Stairs to Access Tampa Bay @ 6208 Marbella Blvd., Apollo Beach Andalusia)
20-037	M	David Seitz	Hold/Mira Bay Lot Dock Proposed
20-038	M	Paul Holmberg	Replace Seawall & New Boat Ramp @ 2805 Gulf City Rd., Ruskin – LMR/ARPA/CBAP
20-039	M	Laura Tatem	Add 2 Boat Lifts to Existing Dock @ 1408 River Dr. SW, Ruskin – LMR/ARPA/CBAP
20-040	M	Andalusia Master Assoc./Richard Pungello	Add Boat Lift & Finger Pier Extension 2 Marina Slip D-12
20-041	M	Southern Light, LLC	Sub-aqueous HDD fiber optic cable utility line – US HWY 301 @ Hillsborough River (Unincorp. HC) <b>w/ SSLs Esmt Required?</b>
20-042	M	Port Tampa Bay	Install two 3-pile clusters for the mooring of a barge @ a temporary facility for Tampa Bay Pilots
20-043	M	TECO Peoples Gas	Replace gas main
20-044	M	City of Tampa Wastewater Dept.	Subaqueous Crossing

**EXPENDITURES**

Between \$50,000 - \$100,000

08/01/2020 - 08/31/2020

COMPANY	DESCRIPTION	AMOUNT	FUNDING	ADDITIONAL INFORMATION

Board Meeting  
September 15, 2020  
ID149166

**F. EXECUTIVE DIRECTOR REPORT**

**G. PRESENTATIONS**

**H. NEW BUSINESS/COMMISSIONERS'  
COMMENTS**

**I. FUTURE PROPOSED PROJECTS**

**PORT TAMPA BAY - LIST OF FUTURE PROPOSED PROJECTS  
SEPTEMBER 2020**

Procurement Number	Project Name	Current Contractor/ Consultant	Estimated Proposal/Bid Release	Estimated Board Approval
ITB 007-20	Two (2) STS Container Cranes	New ITB	TBD	TBD
RFQ 001-20	Engineering Services for Berth 214 Uplands Development	New RFQ	Jan 2021	Mar 2021
RFQ 008-20	Transload Climate Controlled Warehouse	New RFQ	TBD	TBD

NOTE: This list contains possible future projects. Be advised these projects may be cancelled, delayed, or revised as required by PTB. Recently added projects are reflected in **bold**.

**J. CALENDAR OF EVENTS**

**SEPTEMBER 23, 2020 – FINAL MILLAGE RATE AND FY21 BUDGET PUBLIC HEARING**, *ACCESS WILL BE POSTED AT [WWW.PORTTB.COM](http://WWW.PORTTB.COM)*

**OCTOBER 9, 2020 – PORT TAMPA BAY 6<sup>TH</sup> ANNUAL GOLF TOURNAMENT**, *BENEFITING TAMPA PORT MINISTRIES AND TAMPA BAY MARITIME SCHOLARSHIP FOUNDATION AT THE EAGLES GOLF CLUB. REGISTRATION OPEN AT: [HTTPS://APP.EVENTCADDY.COM/EVENTS/6TH-PORT-TAMPA-BAY-PARTNERS-GOLF-TOURNAMENT](https://app.eventcaddy.com/events/6th-port-tampa-bay-partners-golf-tournament)*

**NOVEMBER 13, 2020 – PORT TAMPA BAYSLAM IV**, *BENEFITING TAMPA PORT MINISTRIES AND TAMPA BAY MARITIME SCHOLARSHIP FOUNDATION. REGISTRATION INFORMATION AT [WWW.PORTTB.COM/BAYSLAM](http://WWW.PORTTB.COM/BAYSLAM)*

**K. DATE OF NEXT MEETING**

**TUESDAY, OCTOBER 20, 2020, 9:30 AM**

**L. ADJOURNMENT**