

**PORT TAMPA BAY
MONTHLY BUSINESS MEETING
SEPTEMBER 19, 2017 - 9:30 AM**

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September 21, 2017: Port Tampa Bay Final Millage Rate and Fiscal Year 2018 Budget Public Hearing, *Port Tampa Bay Boardroom, 5:01 pm*

October 7, 2017: Anchor Ball, Benefiting Tampa Port Ministries and the Tampa Bay Maritime Scholarship Foundation and its Steinbrenner Memorial Maritime Scholarship, *Port Tampa Bay Cruise Terminal 6, 6:00 pm*

November 14, 2017: Port Tampa Bay Board of Commissioners Regular Monthly Business Meeting, *moved from November 21, 2017, Port Tampa Bay Boardroom, 9:30 am*

K. Date of Next Meeting

Tuesday, October 17, 2017, 9:30 am

L. Adjournment

A. INVOCATION AND PLEDGE

PUBLIC COMMENT

B. APPROVAL OF MINUTES

**PRESENTATION AND APPROVAL OF
FINANCIAL STATEMENT**

C. APPROVAL OF CONSENT AGENDA

**PORT TAMPA BAY
Business Meeting
August 15, 2017
9:30 am**

The Port Tampa Bay (PTB) Business Meeting was called to order at 9:31 am with the following Board members present: Mr. Stephen W. Swindal, Chairman; Mr. Carl Lindell, Jr. Vice-Chairman; Mr. Patrick H. Allman, Secretary/Treasurer; Ms. Sandra Murman, Commissioner; and Mayor Bob Buckhorn, Commissioner. Mr. Gregory Celestan, Commissioner, was absent.

The following PTB senior management staff members were present: Mr. Paul Anderson, President/CEO; Mr. Charles Klug, Principal Counsel; Mr. Mike Macaluso, Chief Financial Officer; Mr. John Thorington, Vice President of Government Affairs and Board Coordination; Mr. Wade Elliott, Vice President of Marketing; Mr. Lane Ramsfield, Vice President of Real Estate; Mr. Karl Strauch, Vice President of Branding and Regional Alliances; Ms. Joeanne Toledo, Vice President of Human Resources; Ms. Donna Wysong, Vice President of Legal Affairs and Deputy Port Counsel; and Mr. Ken Washington, Vice President & Chief Information Officer.

The public attendance sheet is [Attachment 1](#).

A. INVOCATION – PLEDGE

Chaplain Steve Finnesy gave the invocation and led the Pledge of Allegiance.

SWEARING-IN OF NEW COMMISSIONER – MICHAEL E. GRIFFIN

Mr. Michael E. Griffin, appointed by Governor Rick Scott on August 1, 2017, was sworn in as PTB's newest Commissioner by 2nd DCA Judge Morris Silberman.

B. PUBLIC COMMENT

There were no public comments during this segment of the meeting.

The Public Comment sheet is [Attachment 2](#).

APPROVAL OF MINUTES OF THE JULY 18, 2017 BOARD MEETING

Commissioner Murman, seconded by Mayor Buckhorn, moved to approve and receive the minutes of the July 18, 2017 Board Meeting. The motion carried six to zero with Commissioner Celestan being absent.

PRESENTATION OF CARGO AND CRUISE QUARTERLY REPORT

Mr. Wade Elliott presented the Cargo and Cruise Quarterly Report as presented.

In response to Commissioner Murman's question regarding the status of the vehicles being stored at the Eastport facility, Mr. Elliott stated that staff had been working with Amports, who ultimately has the contract with the manufacturers that take care of that business, and that over time the vehicles will be moved out, some for export, some for the local market and some for disposal.

2017 APPROVAL OF THE FINANCIAL STATEMENT OF TEN MONTHS ENDING JULY 31,

Mr. Mike Macaluso presented the statement and reviewed specific line items.

There being no comments, Commissioner Murman, seconded by Mayor Buckhorn, moved to approve the Financial Statement of Nine Months ending July 31, 2017. The motion carried six to zero with Commissioner Celestan being absent.

C. APPROVAL OF CONSENT AGENDA

- 1. Approval of Standard Work Permit Application #16-021 - ZF Development II, LLC Private Multi-Residential Docking Facility and Submerged Lands Lease for Rocky Point Apartments at 7616 W. Courtney Campbell Cwy, Tampa**
- 2. Approval of Standard Work Permit Application #17-007 – Port Tampa Bay Berth 3 Expansion Located at 3417 Port Sutton Road, Tampa, Florida**
- 3. Approval of Contract Extensions with The Advocacy Group at Cardenas Partners, LLC and Ballard Partners, Inc. for State Legislative Consultant Services**
- 4. Approval of Utility Easements for Hillsborough County Sheriff's Marine Facility at PTB's Public Safety Complex**
- 5. Approval of Submerged Lands Lease with Tampa Marina Investments, L.L.C.**
- 6. Approval of EPC Minor Work Permit NO. 62291 – Submerged Lands Management Rule Variance for Private Residential Dock at 911 Sago Palm Way, Apollo Beach, Florida**

There being no comments, Commissioner Murman, seconded by Commissioner Lindell, moved to approve the consent agenda as presented. The motion carried six to zero with Commissioner Celestan being absent.

D. REGULAR AGENDA

- 1. Approval of the Final Ranking and Agreements for Geotechnical, Engineering Testing & Inspection Services, RFQ No. Q-008-17, Agreement Nos. 17-03117-01, -02, & -03**

Mr. Patrick Blair, Senior P.E., PTB Engineering department, outlined the item as presented in the write-up included in the agenda.

In response to Commissioner Lindell regarding whether the top-ranked firm would receive a contract or if all three listed in the agenda would receive a contract, Mr. Blair stated that PTB would engage all three on an as-needed basis. The best rates/terms would be negotiated and all three contracts would be identical with the lowest rates and services. Should there be too much work for one consultant's capacity, the other two firms could be utilized at the contracted rate.

There being no further comments, Mayor Buckhorn, seconded by Commissioner Murman, moved to authorize the Port President/CEO, or his designee, to approve the final ranking of firms as shown in the agenda item for the Geotechnical, Engineering, Testing and Inspection Services, Agreement Nos. 17-03117-01, 02 & 03 and authorize staff to negotiate identical agreements with the 3 highest ranked firms, and authorize the Port President and CEO, or his representative, to execute the agreements, subject to final review by Principal Counsel. The motion carried six to zero with Commissioner Celestan being absent.

2. Approval of Small Business Enterprise (SBE) Set-Aside for Uniformed Security Guard Services – First One-year Extension

Mr. Mark Dubina outlined the item as presented in the write-up included in the agenda.

In response to Commissioner Murman's question regarding the bid protest earlier this year when G4S was awarded the larger security contract, Mr. Dubina stated that the bid protest was processed and the G4S contract was sustained as valid.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize the Port President/CEO, or his designee, to execute an amendment to the contract with Martinez and Company, Inc. for the first one-year extension option, utilizing current existing terms, conditions and rates, not to exceed \$170,000, subject to review by Principal Counsel. The motion carried six to zero with Commissioner Celestan being absent.

3. Approval of Lease Amendment with Pasco Terminals, Inc.

Mr. Lane Ramsfield outlined the item as presented in the write-up included in the agenda.

There was some discussion regarding the increase in rent per acre and tonnage and the addition of petroleum products as an allowed commodity. Mr. Ramsfield stated the sulphur formula contract rate and the tonnage would give PTB a financial guarantee for the lease year, of which the petroleum products are able to be applicable to.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize the Port President/CEO, or his designee, to enter into a lease amendment with Pasco Terminals, Inc., in accordance with the terms set forth in the agenda item and subject to review by Principal Counsel. The motion carried six to zero with Commissioner Celestan being absent.

4. Approval of Standard Work Permit Application #17-010 – Port Tampa Bay Berth 219 Expansion Located at 4207 Maritime Boulevard, Tampa, Florida

Mr. Lane Ramsfield outlined the item as presented in the write-up included in the agenda.

Mr. Frank Lazarowicz, of Titan Florida, spoke regarding the proposed Berth 219 expansion stating the weekly cold storage facility deliveries caused some initial concern because Titan's cement vessels take approximately nine days to discharge. However, when it was learned that the cold storage vessels would only be approximately 320 feet in length, it was determined that the proposed expansion would allow a cement vessel to discharge a majority of its holds and then could discharge the remainder once the cold storage vessel had discharged and left the

berth, which would be a much better solution for Titan. Mr. Lazarowicz concluded that Titan supported the expansion.

In response to Commissioner Lindell's question regarding the cost of the expansion and whether it had been considered a year ago when the cold storage facility was approved, Mr. Patrick Blair stated that the cost of the expansion was assumed in the calculation of the design and engineering that was approved nearly a year ago. Mr. Ramsfield noted that the cost had also been included in the Capital Investment Budget for the past couple of years. Mr. Ram Kancharla stated that PTB had requested some state funding and would receive nearly 50% of the \$8.6 million through state funding for this project.

There was some continued discussion to clarify the Berth 219 expansion. Mr. Charles Klug stated that historically Berth 219 had been one of the busiest berths. At one point approximately 20 years ago, there had been three scrap dealers there, for which PTB created special procedures dealing with that particular berth because it was so busy. Mr. Klug continued that the berth expansion was long overdue. PTB did not typically pay for vertical improvements but when it came to wharf and berth improvements to allow more ships to come to port and have more cargo across the berth, this was something typically done. Continued discussion included clarification that the berth would be expanded 305 linear feet and would have other needed repairs as well.

Commissioner Allman asked Mr. Lazarowicz how often Titan received vessels. Mr. Lazarowicz stated that Titan received about six or seven cement vessels per year. The proposed expansion would allow the cold storage vessels to fully utilize the northernmost (expanded) portion of the berth and allow cement vessels to utilize the majority of the current berth with three or four of the holds, leaving only one hold that would need to be discharged once the cold storage vessel completed its discharge and moved.

There was some continued discussion noting the economic opportunity with the berth expansion not being exclusive of the two tenants and allowing future use of the facilities located at the berth for other business opportunities. It was noted that the state grant would offset part of the cost of the expansion.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize the Port President/CEO, or his designee, to execute PTB Standard Work Permit 17-010 in accordance with the terms set forth above, subject to review by the Principal Counsel. The motion carried six to zero with Commissioner Celestan being absent.

5. Approval of the Award of Berth 219 Wharf Extension, Contract No. 17-02816, ITB No. B-008-17

Mr. Patrick Blair outlined the item as presented in the write-up included in the agenda.

In response to Commissioner Griffin's question regarding the value of the low bidder, Mr. Blair stated that anytime PTB receives a low bid, it is checked to make sure the firm has experience with similar projects and staff was confident that Shoreline Foundation, Inc. could perform this task.

Commissioner Allman suggested staff consider giving contractors a 2% local preference in future Invitations to Bid.

There being no further comments, Commissioner Murman, seconded by Commissioner Allman, moved to authorize the Port President/CEO, or his designee, to enter into a contract with Shoreline Foundation, Inc. for Berth 219 Wharf Extension, Contract No.17-02816, in the amount not to exceed \$8,606,303, which includes a 5% contingency, subject to review by Principal Counsel. The motion carried six to zero with Commissioner Celestan being absent.

E. RECEIPT OF REPORTS

- 1. Report of Legal Fees by Project**
- 2. Report of Aged Account Receivables**
- 3. Report of Contract Status**
- 4. Report of Work Permits**
- 5. Report of Expenditures Between \$50,000 and \$100,000**

There being no comments, Mayor Buckhorn, seconded by Commissioner Murman, moved to receive the reports as presented. The motion carried six to zero with Commissioner Celestan being absent.

F. EXECUTIVE DIRECTOR REPORT

Mr. Anderson introduced new directors on staff at PTB, Mr. Jamal Sowell, Director of Special Projects and Ms. Katie Mahoney, Creative Director. Mr. Anderson continued that Mr. Sowell would be assisting him with management oversight, liaison with external affairs in the community, local and state, and provide high-level executive support and act as a liaison on a wide variety of port business matters. Mr. Sowell was a recent graduate of the Indiana University Bloomington Maurer School of Law where he attended as a Pat Tillman Scholarship Award winner. He was also the former assistant to the President of the University of Florida, as well as serving as an officer in the United States Marine Corps. Mr. Sowell also served for three years as a Gubernatorial Appointee for the Indiana Board of Health Facility Administrators and is an Orlando native.

Mr. Anderson then stated that Ms. Mahoney had been working with the PTB Branding department on various temporary assignments and would now assist with the development of content creation, production, research and branding designs. Ms. Mahoney brings with her a diverse background as a creative director and associate director at some of the top digital advertising firms in Atlanta.

Mr. Anderson reported that the previous week, PTB was pleased to host Tampa City Councilman, and Metropolitan Planning Organization (MPO) member, Luis Viera, for a briefing and tour of the port as part of ongoing outreach to elected officials and other community leaders.

G. PRESENTATIONS

Mr. Anderson introduced Dr. Mark Luther, Associate Professor and Director of the Center for Maritime and Port Studies at the University of South Florida (USF) to provide an overview and update on NOAA's Physical Oceanographic Real Time System, known as PORTS, which provides real time tide, wind and current data which is critical to navigational safety in the Tampa Harbor.

Dr. Luther outlined the presentation, which is included in these minutes as Attachment 3.

Dr. Luther noted that the Sunshine Skyway Bridge collapsed in 1980 when an inbound freighter was overtaken by an intense line of storms and pushed out of the channel by 60-knot winds and struck one of the main supports of the southbound span. Subsequently, the new Sunshine Skyway Bridge was designed to minimize the likelihood of such events occurring in the future with large rock rip-rap islands around the main supports and protective dolphins (large concrete cylinders) that are seen on either side of the main supports. In parallel with those developments, the local maritime community began working with NOAA National Ocean Service to develop new technologies that were coming online at the time to make real time measurements of winds, waves, currents and tides around the bay at critical locations.

The prototype of the system now known as PORTS was installed to make the measurements, which now includes visibility, at critical locations in the ship channel to give mariners, typically the Tampa Bay Pilots, better information on such conditions so that they can make better-informed decisions and have better situational awareness as they are moving vessels in and out of the harbor. The system was prototyped in 1990 and went operational in 1992.

Dr. Luther noted that the system was built on earmarks to NOAA's budget through the federal budget. In 1992 NOAA essentially handed it over to a local consortium of maritime interests. Dr. Luther worked with the Tampa Bay Pilots and set up a non-profit corporation to handle funding and operations for the system with cooperative agreements with the NOAA National Ocean Service and with USF to house the system at the University and set up a network of private contractors outside the University that were managed through this non-profit corporation. Dr. Luther continued outlining the funding and critical locations around the Bay as well as explaining some of the technology that provides the data from the measurements.

Dr. Luther stated that since Tampa Bay PORTS became operational, ship groundings had decreased by greater than 60%. An economic benefit study done by M.I.T. several years ago estimated that the quantifiable benefits of the system greatly outweigh the operating costs by a factor of 25 to 50 times, particularly the environmental and recreational benefits out of the system. For the past 12 years the system had been essentially level-funded with funding coming from the Hillsborough County Phosphate Severance Tax Trust Fund. At about \$150,000 a year, those funds are managed through PTB and then through the non-profit corporation to the network of subcontractors and USF. Dr. Luther continued that the system was greatly expanded and the operating costs had increased in recent years. The system was over-budget this year because of some other problems with the system.

Dr. Luther stated that he was seeking a diversified source of funding with the possibility of the Phosphate Severance Tax going away in the near future.

There was some discussion where Dr. Luther noted the establishment of the USF Center for Maritime Port Studies with an online course in maritime and port studies for graduate-level and advanced undergraduates that may wish to go into some aspect of port management.

H. NEW BUSINESS / COMMISSIONERS' COMMENTS – EXPENSE POLICIES

Chairman Swindal gave the following statement: "PTB staff had undertaken a thorough review and revision of our employee expense, promotion and business development, and

purchasing card policies. The Board has had an opportunity to review these policies and I look forward to everyone's input. While I believe the staff has done a good job of addressing some of the issues that were brought up in last month's meeting, and while I am confident that our internal controls can only be enhanced by implementation of these policies, I also believe that when undertaking something of this nature, it's always best to have an independent third-party's review, opinion and input. An independent third-party review not only further improves our internal controls and ensure adherence to the policies, but will also provide feedback as to the reasonableness and practicality of the policies and assurance that our employees can continue to operate at an efficient level. To that end, I recommend that we enlist the assistance of our newly-selected independent audit firm of Rivero Gordimer, in conjunction with the Board to develop a set of independent agreed upon procedures to first review these policies for internal control, reasonableness and effectiveness. Upon the completion of that review, I recommend that we have Rivero Gordimer, on a regular basis -- and I suggest quarterly -- review employee expenditures and adherence to these policies and report back to this Board on the results of that review. And to take it one step further, I would ask Rivero Gordimer, in association with the Annual Financial Audit, which they will perform at the end of each fiscal year, to incorporate the same type of review in the audit procedures associated with the Annual Financial Audit. I believe that incorporating this review and oversight by our independent auditors will implement the necessary checks and balances to further give this board and its public assurance that these policies are being followed. I would ask Mr. Klug to review our final policy with the Florida Commission on Ethics to make sure we're in accord with the standards set by the State of Florida and, if practical, reviewed by the Commission itself. Finally, I want to reinforce to Mr. Anderson and to this staff that this Board, in my opinion, wants you to continue to aggressively market the Port of Tampa. The results speak for themselves and you are all to be congratulated in what appears to be a record year. We have announced business expansion which brings jobs and revenues to the Port, Tampa Bay and the State, and we have more to announce in the near future. We cannot and must not be distracted from other goals. Let's better ourselves and move forward."

Mr. Klug stated that the policies before the Board members at this meeting (Travel/Employee Expense Policy, Promotion/Business Development Expense Policy and a Purchasing Card Policy) were drafted and revised at the instruction of the Board at the August 2017 meeting and incorporate comments and suggestions by the Board, including comments and changes by the Board members on one-on-one briefings, as recently as the day prior to this meeting, as well as policies adopted and implemented by other governmental entities. Mr. Klug continued outlining the specifics of the proposed updates to the policies citing legislative connections where applicable.

Mr. Macaluso summarized revisions to the three policies stating that the policies would greatly streamline the documentation of the expenses while at the same time providing greater accountability. All employee travel would now be subject to per diem rates as established by the General Services Administration. PTB employees must personally pay for all alcoholic beverages, which they consume. The only situation in which PTB would pay for alcoholic beverages charges would be those incurred solely by customers or perspective customers in situations where PTB could expect to derive a financial benefit. Golf memberships and season tickets for any sporting events would no longer be purchased. However, the purchase of rounds of golf or tickets to a single sporting event such as a hockey game may be incurred on a case-by-case or event-by-event basis. A new form, which would document the event, must be completed and approved prior to the event. The form would include the number of individuals in attendance, the venue where the event would take place and what financial benefit would be expected to be derived. Employees would be expected to exercise discretion and good judgement in choosing

dining venues and costs accrued. The reasonableness of a meal expense would depend on many factors, including the business purpose of the event and its attendees.

Mr. Macaluso continued that expenditures would be based on an expectation that a financial benefit would be derived and the appropriateness of the dining venue for that goal. Working meals involving PTB employees and non-PTB employees that relate to official port business other than business development activities would be paid by PTB. Working meals consisting of one or more PTB employees solely would not be reimbursed. Employee expenses would be audited by an independent third-party on a regular basis throughout the fiscal year and during the Annual Independent Financial Audit that takes place at the end of every fiscal year. Employees would be required to acknowledge all employee-related policies including these policies on an annual basis. Training on these policies would begin immediately. Failure to comply by any PTB employee with any aspect of these policies would result in disciplinary action ranging from the suspension of purchasing card privileges up to and including termination. Mr. Macaluso concluded that revision of these policies were subject to the PTB Board of Commissioners' approval.

Mr. Anderson stated that it was PTB's goal to be this region's economic leader and staff worked tirelessly to bring state, national and international companies and ultimately tens of thousands of jobs to the Tampa Bay Area. He also stated that it was crucial that PTB be transparent while working to recruit new businesses to the community and retain existing business partners. Mr. Anderson continued that he wanted to infuse greater disclosure, clarity and accuracy when it comes to expenditures. Mr. Anderson thanked the Board members for their input, assistance and support on this issue.

Commissioner Allman stated that he supported Chairman Swindal's comments and commended Board members and staff for their active engagement in providing solutions to codifying how PTB would do business going forward.

Commissioner Allman, seconded by Commissioner Murman, moved to adopt the staff's proposed policies dated August 3, 2017 and entitled as follows: 1) Travel/Employee Expense Policy; 2) Purchasing Card Policy; and 3) Promotion/Business Development and Expense Policy. This motion also includes a provision for a quarterly review by an independent third-party audit firm, an initial review of the policies, and an Annual Audit for all employee travel and entertainment expenses going forward from the effective date of this policy.

Mayor Buckhorn stated he wanted to make sure Commissioner Allman's motion incorporated the language that the Chairman read into the record. Commissioner Allman affirmed that it does.

Commissioner Griffin stated that Mr. Anderson and his team had been fully cooperative. Commissioner Griffin then asked when could the Board expect feedback from the ethics commission review and the auditors' initial review. Mr. Klug responded that staff would work diligently to get that feedback and that he was not certain it could be obtained by the September 19, 2017 meeting, but more likely by the October 17, 2017 meeting.

Commissioner Murman stated that the changes going forward were positive and PTB Board members were committed 100% to make PTB the healthiest organization in the Tampa Bay Area and of any Port in the State of Florida.

Commissioner Lindell stated that almost every piece of business at the Port of Tampa was subject to competition locally, regionally and globally. The Board would not want staff to think it was trying to take away the tools needed to compete globally.

Mayor Buckhorn thanked Board members for their participation with the suggested improvements. Mayor Buckhorn continued that as a governing body for this agency, Board members had a responsibility to make sure that while recognizing that PTB was in a competitive business, it was also a public agency. PTB needs to hold itself to a higher standard and legal standard. Mayor Buckhorn also stated that Mr. Anderson had recognized that PTB was an agency that, perhaps in pursuit of its goals, needed some adjustment to the culture. Mayor Buckhorn concluded that he looked to a brighter future for this port, doing it right, doing it ethically, appropriately, spending the public's dollars in accordance with the law, but holding to a higher standard.

There being no further comments, the motion carried six to zero with Commissioner Celestan being absent.

I. FUTURE PROPOSED PROJECTS

Mr. Anderson noted the list of upcoming projects and encouraged vendors to submit bids and/or proposals.

J. CALENDAR OF EVENTS

Mr. Anderson noted the following events:

August 31, 2017: Port Tampa Bay Fiscal Year 2018 Budget Workshop, Port Tampa Bay Boardroom, 2:30 – 4:30 pm

September 6, 2017: Port Tampa Bay Tentative Millage Rate and Fiscal Year 2018 Budget Public Hearing, Port Tampa Bay Boardroom, 5:01 pm

September 21, 2017: Port Tampa Bay Final Millage Rate and Fiscal Year 2018 Budget Public Hearing, Port Tampa Bay Boardroom, 5:01 pm

K. NEXT MEETINGS

Chairman Swindal announced that the next Board meeting would be held on Tuesday, September 19, 2017, 9:30 am.

L. ADJOURNMENT

There being no further business, the meeting adjourned at 11:06 am.

ATTEST:

Stephen Swindal, Chairman

Patrick H. Allman, Secretary/Treasurer

PORT TAMPA BAY BUSINESS MEETING**AUGUST 15, 2017 – 9:30 a.m.****PUBLIC ATTENDANCE SIGN-IN SHEET**

<u>NAME</u>	<u>BUSINESS</u>
Randall Reid	JE Dunn
Brian Lanley	WSP
Nick Memisowski	The Car Park
Albert Mata	The Car Park
Tyler Chappell	Rock Point Apartments
J. HOMMER	GTS Secure Solutions
Genevieve O'Hara	Walbridge
Melanie Gantzen	Haskell
David Nelson	Ports America
Mark Luther	USF / PORTS
Frank Lazarowicz	Titan America
Heidi Stiller	NOAA
Dave Marshall	BATSON-COOK COMPANY
ALLEN THOMPSON	TAMPA BAY Pilots
DAVID WILLIAMS	Squire Patton Boggs
Kim Jackson	HWIAC/MSB

Additional spaces on next page.

PORT TAMPA BAY BUSINESS MEETING

AUGUST 15, 2017 – 9:30 a.m.

PUBLIC ATTENDANCE SIGN-IN SHEET

NAME

BUSINESS

Ana Cruz	Balkard Partners
Brian Hunter	FDOT
Ray Clark	FDOT
Mike Brown	FDOT
BRETT GELSONINO	ZOM
Beth WATSON	PTB
NR KOZERA	GHD.
Sam Lazzera	RG+Co.
Leve Zarate	RG+Co.
Mark C Valenti	ORIGN
Bill Kerzwick	Auto. Prod Club
Chris Eastman	Suffolk
Phillip Lansen	PTB
Jaimie White	PTB
Arthur Savage	A. R. Savage & Son
Chris Floyd	Cordus

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PORT TAMPA BAY BUSINESS MEETING
AUGUST 15, 2017 – 9:30 a.m.

PUBLIC ATTENDANCE SIGN-IN SHEET

NAME**BUSINESS**

DAN HART	H2R CORP
Steve Finney	Tampa Sesarus Center
Tenny Froude	TBHSSC
Jerre White	RTT
ERIC SMITH	GMR
Jim Long	GMR
Martee Belford	Uenote, Inc.
Rick Clark	Pasco Term.
Katrina Vargas	MARTINEZ & CO.
Tim Shusta	PTMFA
DOUG RUTH	WT
Scott Sotek	Intertek-PSI
Melvin Rivers	SCS Engineers
Whitney Stevens	Ardaman
Marty Millburg	Ardaman

Additional spaces available on next page.

PORT TAMPA BAY BUSINESS MEETING
AUGUST 15, 2017 – 9:30 a.m.

PUBLIC ATTENDANCE SIGN-IN SHEET

NAME

BUSINESS

Philip E. Eblen

S+M&

Kristen Chittenden

Hendry Marine

Brittany Hendry

HMI

D. Gholston

Ariel Business Group

Dennis Maelli

Hendry Marine

JUAN MARTINEZ

MARTINEZ AND COMPANY

KATRINA VARGAS

MARTINEZ AND COMPANY

Sharon Mangione

Greenberg Traurig

Ken Tindler

Carlton Fields

Alyssa M. Chance

It Works

Additional spaces available on next page.

PORT TAMPA BAY BUSINESS MEETING

AUGUST 15, 2017 – 9:30 a.m.

PUBLIC COMMENT
SIGN-IN SHEET

Public Comments may be made at the beginning of the Business Meeting, and/or prior to each Agenda Item. Please specify if you plan to speak at the beginning of the meeting and/or prior to an Agenda Item and list the agenda item number.

To make comments at beginning of meeting:

NOTE: If you wish to speak at the beginning of the meeting AND before a regular item, please sign in both places.

<u>NAME / ADDRESS</u>	<u>TOPIC / AGENDA ITEM NUMBER(S)</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

To make comments on specific agenda items:



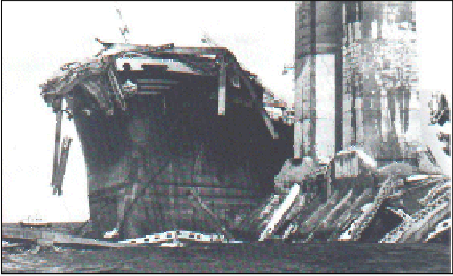
<u>NAME / ADDRESS</u>	<u>AGENDA ITEM NUMBER(S)</u>
<u>Frank Lazarowice / Dreditch Beach</u>	<u>Item D-5</u>
_____	_____
_____	_____
_____	_____

PLEASE NOTE: Members of the public wishing to make a statement have three (3) minutes to address the Board of Commissioners. Prepared written statements may be submitted to the recording secretary. Persons addressing the Board shall step up to the speaker's lectern and state their names and addresses.



Sunshine Skyway Bridge Disaster

On May 9, 1980, the inbound freighter Summit Venture is blinded and blown out of the ship channel, alliding with a main bridge support, collapsing the southbound span.



<http://tampabay.com>

This block contains a title, a text box describing the disaster, and three photographs. The top photo shows the bridge's support structure after the collision. The bottom-left photo shows the freighter Summit Venture. The bottom-right photo shows a car on the bridge deck near the damaged area. A URL is provided at the bottom.



Tampa Bay PORTS

- ADCP (currents)
- Salinity/Temp. sensor
- Water level sensor
- Meteorological sensor
- Visibility sensor
- Wave gauge
- Receiving station

Not for navigational purposes

Tampa Bay PORTS[®]

Physical Oceanographic Real-Time System

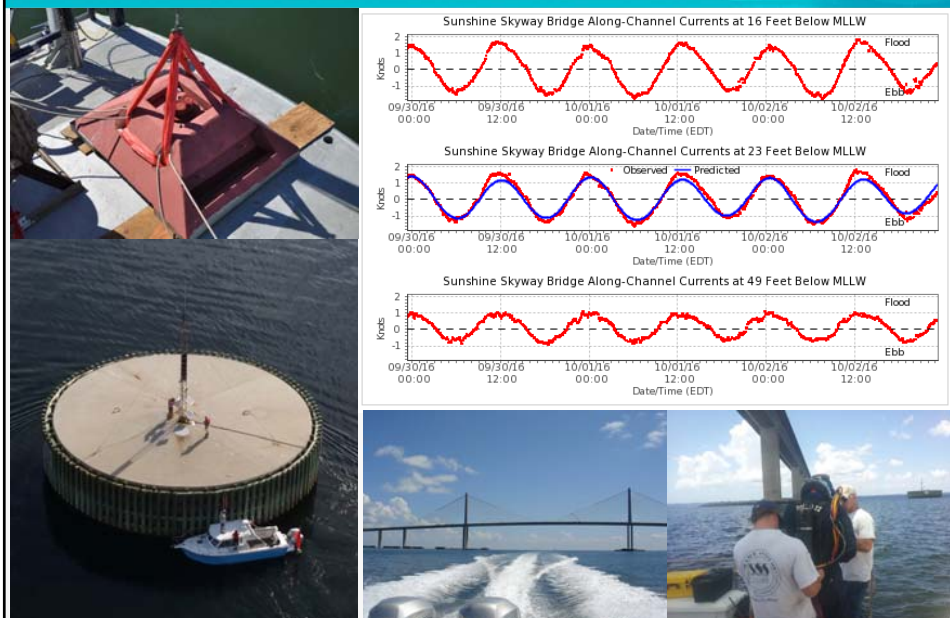
- Measures Winds, Waves, Currents, Tides and Visibility at critical locations for Maritime Transportation
- Operational since 1992
- Operated in collaboration with NOAA/National Ocean Service Center for Operational Ocean Products and Services (CO-OPS) and local maritime interests
- Real-time QA/QC via the Continuous Operational Real-Time Monitoring System (CORMS)
- Voice response: 1-866-TB-PORTS
- See <http://tbports.org> for links to data portals

PORTS® are presently operational in 29 locations:

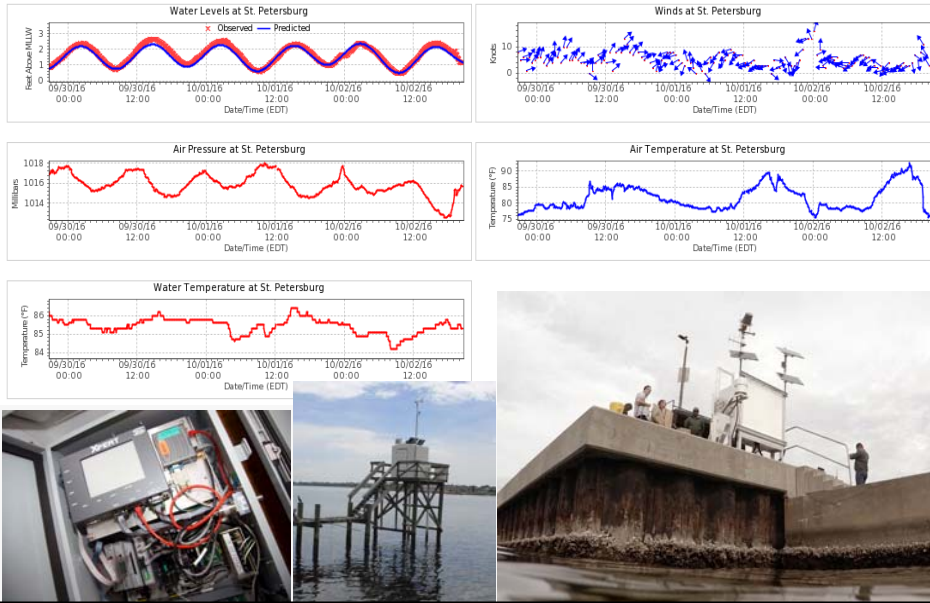
- Narragansett Bay
- Los Angeles/Long Beach
- New Haven, CT
- San Francisco Bay
- New York/New Jersey Harbor
- Lower Columbia River
- Delaware Bay and River
- Tacoma, WA
- Anchorage
- Tampa Bay
- Soo Locks, MI
- Houston/Galveston
- Gulfport
- Savannah
- Morgan City
- Charleston Harbor
- Northern Chesapeake Bay
- Southern Chesapeake Bay
- Humboldt Bay
- Jacksonville
- New London
- Lake Charles
- Lower Mississippi River
- Mobile Bay
- Cherry Point
- Sabine Neches
- Pascagoula
- Cuyahoga
- Cape Cod
- Miami (in development)

Tampa Bay was the first and still is the most extensive

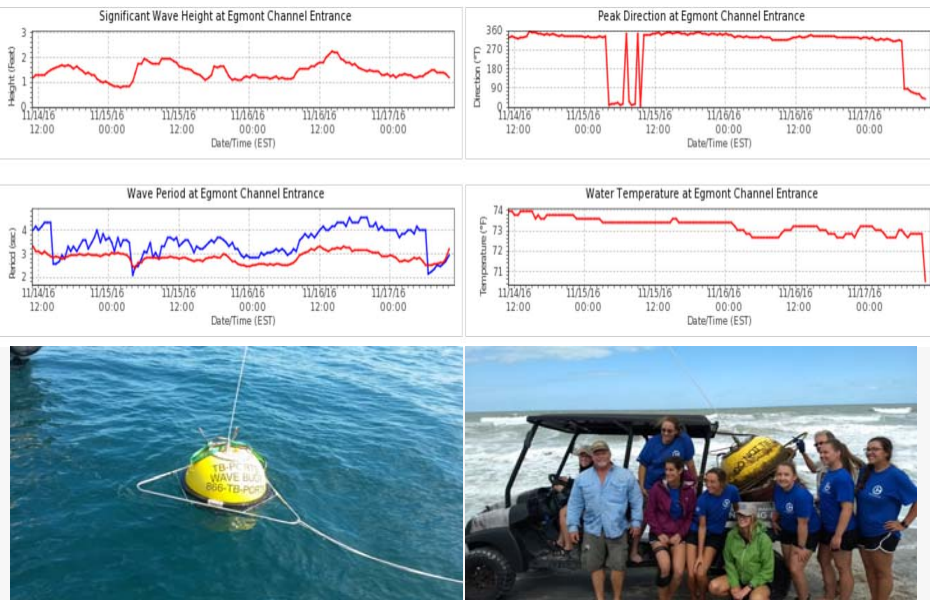
PORTS®: t01010 Sunshine Skyway Bridge



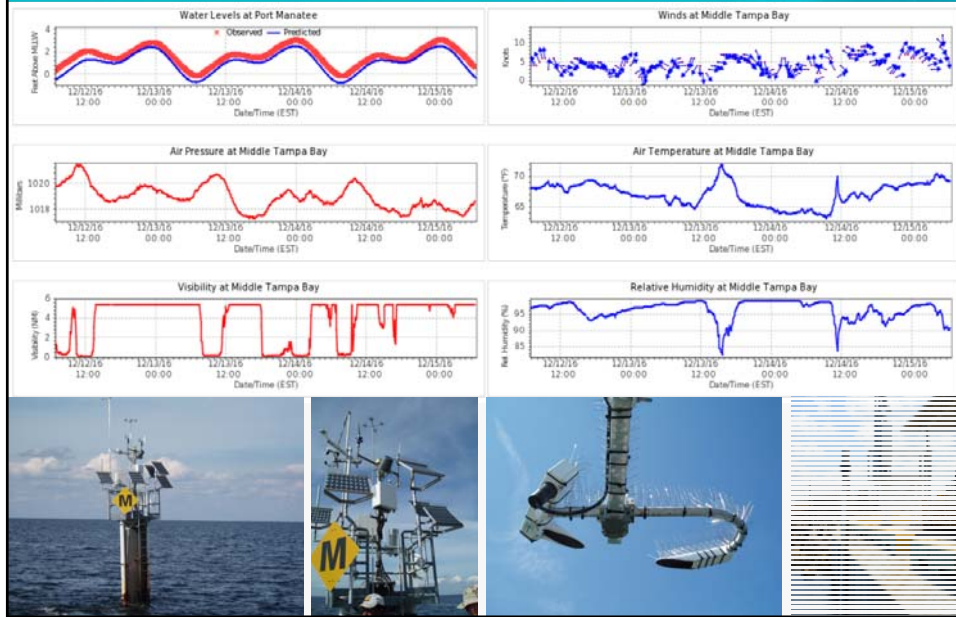
PORTS®: 8726520 St Petersburg, Tampa Bay, FL



PORTS®: wv42098 Egmont Channel Wave Buoy



PORTS®: 8726412 Middle Tampa Bay, FL



Landing Page: <http://tbports.org/>

Photos of Egmont wave buoy deployment:

<http://tbports.org/gallery.html>

Video:

<https://youtu.be/SbXhmlfeHj4>



```

Tampa Bay PORTS, NOAA/NWS 2016-12-12 06:26 EST
-----Water Levels (above MLLW)-----
Port of Tampa CSB  1.3 Ft., Falling Old Port Tampa  0.4 Ft., Falling
St. Petersburg    0.3 Ft., Falling Port Manatee  0.8 Ft., Falling
-----Wind-----
TBA Cruise Term. 2  Ssd Dir Gusts  St. East Bay Casemate  Ssd Dir Gusts
Old Port Tampa    2 to 100  0  4 to 100  0  St. Petersburg  2 to 100  0
Middle Tampa Bay  7 to 100  0
-----Air and Water Temperature-----
Air  Water  Air  Water
Port of Tampa CSB  72 °F  Old Port Tampa  69 °F  71 °F
St. Petersburg    70 °F  68 °F  Middle Tampa Bay  69 °F
Port Manatee      69 °F  71 °F  Egmont Channel Entr.  68 °F
-----Relative Humidity-----
Middle Tampa Bay  85%
-----Barometric Pressure-----
Old Port Tampa  30.03 mb Rising  St. Petersburg  30.08 mb Rising
Middle Tampa Bay  30.08 mb Rising  Port Manatee  30.07 mb Rising
Middle Tampa Bay  30.08 mb
-----Currents (Flow, Slack, Ebb, towards T)-----
Old Port Tampa Curr.  1.5 to (E), 200.0 FT Port Manatee (grad)  *** No E. ***
Sunshine Skyway      2.2 to (E), 217.0 FT
-----Name-----
Station  Sign P20L P20R Station  Sign P20L P20R
Egmont Channel Entr.  1.5 to 200 FT  2.4
    
```

Conservative estimates of annual benefits exceed operating costs by at least 25 to 50 times

TB-PORTS Data are integrated into the Tampa Bay Cooperative Vessel Traffic Service (CVTS) and the USCG AIS broadcast as an overlay on the Tampa Bay Pilots' carry-on units

Since TB-PORTS became operational in 1992, ship groundings have decreased by more than 60%



Tampa Port Authority
Budgetary Comparative Statement of Revenues and Expenses
with Debt Service Coverage
For the eleven (11) months ending August 2017 and 2016

YTD Aug 2016 Actual	YTD Aug 2017 Actual	Favorable (Unfavorable)	%		YTD Aug 2017 Budget	YTD Aug 2017 Actual	Favorable (Unfavorable)	%
-----Operating Revenue-----								
34,051,665	37,301,616	3,249,951	9.5%	Port Usage Fees	35,461,577	37,301,616	1,840,039	5.2%
10,826,915	11,855,492	1,028,576	9.5%	Rentals	10,750,685	11,855,492	1,104,807	10.3%
605,948	635,559	29,610	4.9%	Other Operating	570,443	635,559	65,115	11.4%
45,484,529	49,792,666	4,308,138	9.5%	-----Total Operating Revenue-----	46,782,705	49,792,666	3,009,961	6.4%
-----Operating Expense-----								
11,783,978	12,525,022	(741,044)	-6.3%	Personnel	12,394,197	12,525,022	(130,825)	-1.1%
891,995	954,729	(62,734)	-7.0%	Promotional	1,206,346	954,729	251,617	20.9%
11,915,200	13,125,397	(1,210,197)	-10.2%	Administrative	13,029,919	13,125,397	(95,478)	-0.7%
24,591,173	26,605,148	(2,013,975)	-8.2%	-----Total Operating Expense-----	26,630,463	26,605,148	25,315	0.1%
20,893,356	23,187,519	2,294,163	11.0%	-----Operating Income-----	20,152,243	23,187,519	3,035,276	15.1%
Non-Operating Rev/(Exp)								
246,611	251,676	5,065	2.1%	Interest Income	250,311	251,676	1,365	0.5%
(3,247,294)	(2,846,870)	400,425	-12.3%	Interest Expense	(3,483,364)	(2,846,870)	636,494	-18.3%
11,059,183	11,150,783	91,600	0.8%	Ad Valorem Tax Receipts	10,965,583	11,150,783	185,200	1.7%
(561,825)	(969,043)	(407,219)	72.5%	Other Net	(1,003,439)	(969,043)	34,396	-3.4%
7,496,675	7,586,547	89,872	1.2%	-----Net Non-Operating Revenue-----	6,729,091	7,586,547	857,456	12.7%
28,390,031	30,774,065	2,384,034	8.4%	-----Net Income without Grants-----	26,881,334	30,774,065	3,892,732	14.5%
25,616,092	9,887,412	(15,728,680)	-61.4%	-----Grants-----	20,190,000	9,887,412	(10,302,588)	-51.0%
54,006,123	40,661,477	(13,344,646)	-24.7%	Net Income with Grants	47,071,334	40,661,477	(6,409,857)	-13.6%
<i>*Before Depreciation/Amortization</i>								
Debt Service Coverage <i>(based on preceding 12-month period)</i>								
22,264,114	23,064,845	800,730	4%	Total Available for Debt Service				
14,332,300	14,147,262	(185,038)	-1%	Combined Debt Service, Parity Bonds				
1.55	1.63			Bond Coverage, Parity Bonds				
14,446,215	14,433,844	(12,371)	0%	Combined Debt Service, Parity & Junior				
1.54	1.60			Bond Coverage, Parity & Junior Bonds				

**SUBJECT: EXTENSION OF WORKERS' COMPENSATION INSURANCE
COVERAGE**

BACKGROUND:

On September 20, 2016, Port Tampa Bay's (PTB) Board of Commissioners (Board) approved the placement of PTB's workers' compensation insurance policy with the Preferred Governmental Insurance Trust (PGIT). The term of the policy is for a two-year period from October 1, 2016 through September 30, 2018.

PGIT was established to provide various types of insurance coverage to Florida public entities. The trust now includes over 700 member entities including counties, municipalities, special districts, and public school districts. Because the policy period of all workers' compensation policies issued by PGIT is for an October 1 – September 30 term, PTB's workers' compensation policy was not included in the insurance program renewal approved by the Board at the April 18, 2017 Board meeting. All of those policies were based on a policy period of May 1 – April 30.

FACTS/COMMENTS:

PTB's insurance broker, Hugh Wood Inc. (HWI), solicited the workers' compensation insurance market in August 2016 to obtain the best possible coverage at the most economical cost. PGIT offered a two (2) year policy that would lock in workers' compensation rates for the period October 1, 2016 through September 30, 2018 resulting in an annual premium of \$89,743 per year for each of the two (2) years (\$179,486 total) based on PTB's estimated payroll for the 2-year period and estimated claims experience. HWI determined that PGIT was PTB's best choice for its workers' compensation coverage. PTB's independent insurance consultant, Interisk Corp., reviewed the PGIT policy and concurred that this policy offered the best coverage at the most economical cost.

The PGIT premium for the first year of the two (2) year policy was \$89,743, which provided coverage for the period October 1, 2016 through September 30, 2017. While the rates for the second year of the 2-year policy remained the same, the estimated payroll for the second year of the policy (October 1, 2017 – September 30, 2018) is projected to increase as a result of planned personnel additions. Based on the increase in estimated projected payroll for the period of October 1, 2017 through September 30, 2018, the annual premium will be \$97,897, an increase of 9.05%.

At the end of the policy period, PGIT will perform an audit of PTB's actual payroll and will adjust the premium retroactively depending on whether the actual payroll increased or decreased when compared to the estimate.

Funds for this contract have been included in the FY2018 Operating Expense budget.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to extend the second and final term for the two (2) year agreement with Preferred Governmental Insurance Trust (PGIT) for a policy period from October 1, 2017 to September 30, 2018, at an annual premium of \$97,897 subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Finance 148096/147978

SUBJECT: CONTRACT EXTENSION WITH PUBLIC FINANCIAL MANAGEMENT, INC. (PFM) FOR FINANCIAL ADVISORY SERVICES

The scope of services under the independent financial advisory services contract currently maintained by Port Tampa Bay (PTB) includes, without limitation, financial advisory services related to the issuance and refunding of debt instruments, the ongoing management of PTB's existing debt and investment portfolios, and the analysis of financial opportunities and constraints for any transactions in which PTB may be involved.

On August 16, 2016, PTB's Board of Commissioners approved the selection of Public Financial Management, Inc. (PFM) as PTB's independent financial advisory firm. The original contract approved by PTB's Board was for one (1) year with two (2) one-year extension options. The initial term was for the period of October 1, 2016 through September 30, 2017. The Board authorized funds for the first year in amount not to exceed \$60,000.

FACTS/COMMENTS:

PFM has satisfactorily provided PTB with financial advisory services for the initial term of the contract. Included among PFM's services was the refinancing of the PNC loan with a direct placement bank loan resulting in lower debt service costs to PTB, and advisory services relating to credit reviews with the major credit rating agencies. PFM also coordinated the closing of the 2016 Florida Department of Transportation (FDOT) State Infrastructure Bank (SIB) loan.

As a result, PTB staff recommends exercising the first extension period of the contract with PFM for the period of October 1, 2017 through September 30, 2018. The fees associated with services for general financial advice will remain at the original contracted amount of \$60,000. Fees associated with the issuance or refunding of bonds, the placement and/or pricing of interest rate swaps or other derivative products and for investment advisory services will also be paid in accordance with the contract. Pursuant to its contract, PFM maintains a Small Business Enterprise participation goal of ten percent (10%).

Funding for this contract extension will be included in the FY2018 Operating Budget.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to exercise the first one-year extension option with PFM as the provider of financial advisory services, from October 1, 2017 through September 30, 2018 at a cost not to exceed \$60,000 per contract year, for general financial advice and other services provided under the contract at the rates shown in the contract, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Finance Department 148097/148021

SUBJECT: EXTENSION OF BOND COUNSEL CONTRACT**BACKGROUND:**

On August 18, 2015, the Port Tampa Bay (PTB) Board of Commissioners approved the award of PTB's bond counsel contract to Bryant Miller Olive, P.A. (BMO) for a term of one (1) year with two (2) extension options of one year each. The original term in the agreement between BMO and PTB expired September 30, 2016. On August 16, 2016, the Port Tampa Bay (PTB) Board of Commissioners approved the first one-year (1) extension option for the period October 1, 2016 through September 30, 2017.

FACTS/COMMENTS:

Bond Counsel for PTB performs such services as advising PTB regarding the legal feasibility of proposed financings or refinancings, the preparation of documents and resolutions associated with the issuance of these financings/refinancings, and the rendering of legal opinions related to securities law, securities agreements, and arbitrage calculations. Bryant Miller Olive, P.A. has satisfactorily performed the services required under the existing contract and for that reason, PTB staff recommends exercising the second and final one-year (1) extension option for the period October 1, 2017 through September 30, 2018.

All services rendered under the contract would remain at the level stated in the original contract. Services rendered under the contract, with the exception of fees and costs associated with the issuance or refunding of bonds, would be provided on a per assignment basis at the discretion of and with the prior approval of PTB. Fees for such services would not exceed \$60,000, the same as the original term of the contract. Fees associated with the issuance or refunding of bonds and the placement and/or pricing of interest rate swaps or other derivative products would be paid in accordance with the contract.

Funding for this extension will be included in the FY 2018 Operating Budget.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to renew the contract for bond counsel services with Bryant Miller Olive P.A. for the second one-year (1) extension option from October 1, 2017 through September 30, 2018 under the same terms and conditions of the original contract, subject to review by Principal Counsel. Services rendered and fees associated with the issuance or refunding of bonds would be paid as stated above and are consistent with the original contract.

Board Meeting
September 19, 2017
Finance Department 148098/147991

SUBJECT: STANDARD WORK PERMIT APPLICATION #16-031 – FLORIDA DEPARTMENT OF TRANSPORTATION FOR WATER QUALITY IMPROVEMENTS TO THE UPPER PORTION OF OLD TAMPA BAY IN HILLSBOROUGH COUNTY

BACKGROUND:

The Florida Department of Transportation Department (FDOT) has applied for a Standard Work Permit for the restoration of approximately 320 acres of estuarine habitat within Port Tampa Bay's sovereign submerged lands through water quality improvements in the upper portion of Old Tampa Bay in Hillsborough County. The project consists of constructing a 220 linear foot bridge that will replace a portion of the existing Courtney Campbell Causeway/State Road 60 (west of Ben T. Davis Beach), excavating approximately 13,276 cubic yards of material from the uplands, dredging approximately 1,872 cubic yards of material from the submerged lands, placement of approximately 1,741 cubic yards of rip-rap revetment to stabilize the shoreline of the created channel, and placement of approximately 0.30 acres of temporary fill for installation of sheet pile walls during construction to be removed once construction is completed. The proposed bridge is located within an existing Florida Department of Transportation right-of-way of the existing Causeway.

FACTS/COMMENTS:

The project proposal has received recommendations for approval from the Environmental Protection Commission (EPC) of Hillsborough County, been deemed consistent with the *Imagine 2040: City of Tampa Comprehensive Plan* by the Hillsborough County City-County Planning Commission and meets all applicable PTB, EPC, and Planning Commission requirements.

Other: FDOT would be responsible for all improvements to the Premises, compliance with all environmental laws and regulations, and all other applicable laws and regulations.

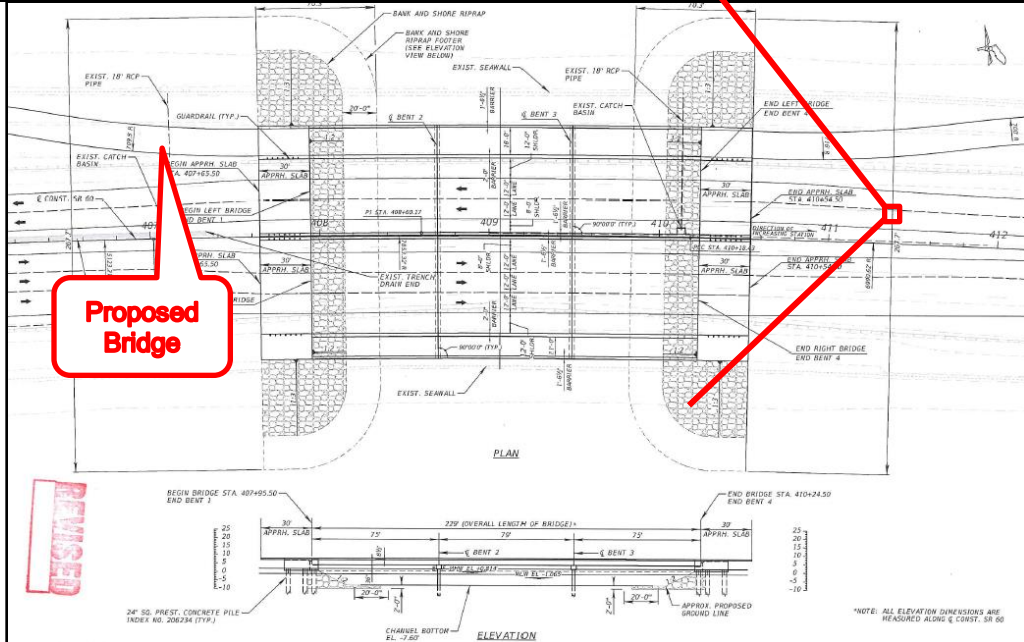
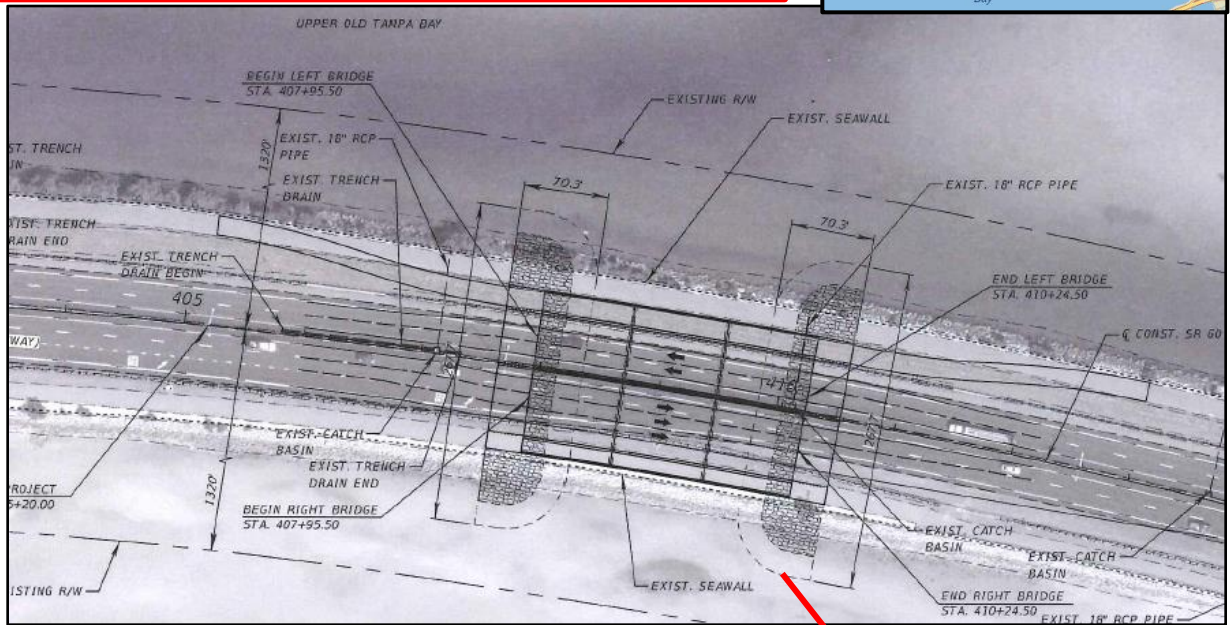
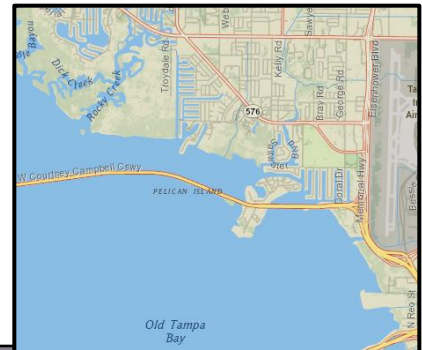
Public

Hearing: A public hearing was held on August 18, 2017 and there were no public comments.

RECOMMENDATION:

Authorize the Port President/CEO or his designee to execute PTB Standard Work Permit 16-031, subject to review by the Principal Counsel.

Board Meeting
September 19, 2017
Environmental 148005





PORT TAMPA BAY

1101 Channelside Drive
Tampa, Florida 33602
Phone (813) 905-5033
Fax (813) 905-5050

Memorandum

To: A. Paul Anderson
President and CEO

CC: Charles Klug
Raul Alfonso


From: Craig Roberts

Date: August 18, 2017

Subject: Port Tampa Bay Standard Work Permit Application #16-031
Public Hearing

32

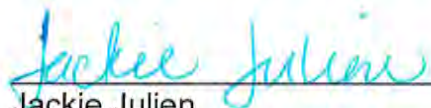
This public hearing was held in accordance with procedures specified in Chapter 95-488, Laws of Florida. The subject public hearing was held before me on Friday, August 18, 2017 at 9:33 a.m. Attached is the transcription of the hearing along with copies of all exhibits.



Craig Roberts
Hearing Officer

Date 8/21/2017

I hereby concur with the Hearing Officer's statement and recommend the President and CEO request approval by the Tampa Port Authority Board of Commissioners to approve the Standard Work Permit Application 16-031 for Florida Department of Transportation (FDOT).



Jackie Julien
Environmental Supervisor

Date 8/21/17

Attachments

PUBLIC HEARING TRANSCRIPT
August 18, 2017 at 9:33 a.m.
Standard Work Permit Application #16-031
Florida Department of Transportation (FDOT)

ATTENDEES

Virginia Creighton – FDOT, D7
Ed Cronyn – Atkins
Barbara Baity – Port Tampa Bay

33

HEARING OFFICER

Craig Roberts

1 **MR. ROBERTS:**

2
3 Good morning. Today is Friday, August 18, 2017 and this public hearing is
4 called to order at 9:33 a.m. This hearing is held under the authority and pursuant to
5 Chapter 95-488 of the Laws of Florida. The purpose of the hearing is to hear
6 comments from the general public and interested parties regarding the following:
7
8

9 **PORT TAMPA BAY STANDARD WORK PERMIT APPLICATION #16-031**

10
11 My name is Craig Roberts and I am employed by the Tampa Port Authority,
12 doing business as Port Tampa Bay, and have been appointed by its Board of
13 Commissioners to serve as a hearing officer at public hearings such as the one we are
14 conducting today. Sitting beside me is Jackie Julien, Environmental Supervisor who will
15 assist me in this hearing.
16

17 **MRS. JULIEN:**

34

18
19 The Florida Department of Transportation has applied to Port Tampa Bay for a
20 Standard Work Permit for the restoration of approximately 320 acres of estuarine
21 habitat within Port Tampa Bay's sovereign submerged lands of Old Tampa Bay in
22 Tampa, Florida. The marine construction project has been assigned Standard Work
23 Permit Application No. 16-031. In order to improve the water quality of the upper
24 portion of Old Tampa Bay and achieve the seagrass enhancement, a 220 linear foot
25 bridge will replace a portion of the existing Courtney Campbell Causeway/State Road
26 60 (west of Ben T. Davis Beach) that includes excavation of approximately 13,276 cubic
27 yards of material from the uplands, dredging approximately 1,872 cubic yards of
28 material from the submerged lands, approximately 0.30 acres of temporary fill for
29 installation of sheet pile walls during construction to be removed once construction is
30 completed, and placement of approximately 1,741 cubic yards of rip-rap revetment to
31 stabilize the shoreline of the created channel. The project within Port Tampa Bay's
32 sovereign submerged lands is confined to water quality improvement and seagrass
33 enhancement in the upper portion of Old Tampa Bay. The project is located within an
34 existing Florida Department of Transportation right-of-way and may require an
35 easement. The agent for the project is Atkins, North America, Inc., an engineering and
36 consulting firm.
37

38 There are eight (8) exhibits that I would like to offer into the record:
39

40 **Exhibit No. 1** – A copy of Port Tampa Bay Standard Work Permit Application Number
41 16-031 received December 28, 2016 with additional information and revised project
42 drawings received on April 17, 2017.
43

1 **Exhibit No. 2** – Copies of Port Tampa Bay’s certified letters of notice dated May 1 and
2 11, 2017 sent to the Environmental Protection Commission of Hillsborough County
3 Wetlands Division, the Planning Commission, riparian property owners in the area, and
4 interested parties for review of the project proposal.

5
6 **Exhibit No. 3** – Copy of comments from the Environmental Protection Commission of
7 Hillsborough County Wetlands Management Division dated June 9, 2017, indicating no
8 objection to the proposed project, subject to specific conditions.

9
10 **Exhibit No. 4** – Copy of comments from the Hillsborough County City-County Planning
11 Commission dated June 12, 2017 indicating consistency with the *Imagine 2040: City of*
12 *Tampa Comprehensive Plan*.

13
14 **Exhibit No. 5** – Copy of comments from Florida Department of Environmental
15 Protection Bureau of Public Land Administration Division of State Lands submerged
16 lands title determination for the proposed bridge received on August 1, 2017. 35

17
18 **Exhibit No. 6** – Copy of comments from Audubon Florida regarding protecting nesting
19 bird species in the project construction area received on August 1, 2017.

20
21 **Exhibit No. 7** – Copy of comments from Florida Fish and Wildlife Conservation
22 Commission regarding protecting nesting bird species in the project work area received
23 on August 16, 2017

24
25 **Exhibit No. 8** – The legal ad that appeared in the July 28, 2017 issue of the Tampa
26 Bay Times advertising this public hearing.

27
28
29 **MR. ROBERTS:**

30
31 Thank you Ms. Julien, I will accept all exhibits as offered and they will be entered
32 into the record as presented.

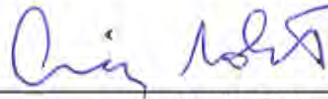
33
34 At this time we will take comments concerning this issue.

35
36 Are there any comments? Hearing none.

37
38 A transcript will be made and furnished to the Port Authority Staff. The Staff will
39 make a recommendation to our Board of Commissioners, which will meet on
40 September 19, 2017. The Staff recommendation will be available on September 13,
41 2017. If there is nothing else to come before this hearing, I declare this hearing closed
42 at 9:37 a.m.

1 I, **CRAIG ROBERTS**, have read and approve the form of the attached transcript of
2 the August 18, 2017 public hearing for Standard Work Permit Application 16-031 for
3 Florida Department of Transportation (FDOT).
4

5
6 Dated this 21st day of August, 2017

7
8 

9
10 _____
11 Craig Roberts
Public Hearing Officer

SIGN-IN SHEET

PUBLIC HEARING FOR

FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)

Friday, August 18, 2017 @ 9:30 A.M.

PLEASE PRINT THE FOLLOWING INFORMATION

	YOUR NAME (Please print)	COMPANY NAME (Please print full company name)	COMPLETE COMPANY ADDRESS (Please print full company address)	Do you plan to comment?
1.	Virginia Craighton	FDOT D7	11201 N. McKinley Dr, Tampa	if needed
2.	Ed Cronyn	Atkins	4030 W. Boy Scout Blvd, Tampa	" "
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

SUBJECT: AMENDMENT TO LEASE AGREEMENT BETWEEN PORT TAMPA BAY AND TAMPA BAY INTERNATIONAL TERMINALS, INC. AND CONSENT TO AMENDMENT OF SUBLEASE AGREEMENT WITH FEDERAL MARINE TERMINALS, INC.

BACKGROUND:

On December 1, 2011, Port Tampa Bay (PTB) and Tampa Bay International Terminals, Inc. (TBIT) entered into a four (4) year lease agreement (Lease) for the PTB building located at 1803 Eastport Drive consisting of a 34,000 square feet building with approximately 12,000 square feet of office space and approximately 22,000 square feet of warehouse area (Premises).

On December 1, 2011, TBIT and Federal Marine Terminals, Inc. (FMT), a centralized examination station (CES) subcontractor for the United States Customs & Border Protection (CBP), entered into a sublease agreement with TBIT (Sublease) for a CES to be operated at the Premises. The CES designated area is required for the inspection of imported cargo and containers as mandated by CBP and the Department of Homeland Security. The PTB Board has authorized several extensions of the term of the Lease and Sublease. The last extension was for seven (7) months through June 30, 2017, and was approved at the December 20, 2016 meeting.

FACTS/COMMENTS:

Although CBP has advertised a bid for a new CES operator, at this time no applicant has been selected to operate the CES for a new term. FMT and CBP have executed a rider to extend the current CES operating agreement through December 31, 2017, or to the date upon which the selected CES operator commences operations, whichever is earlier.

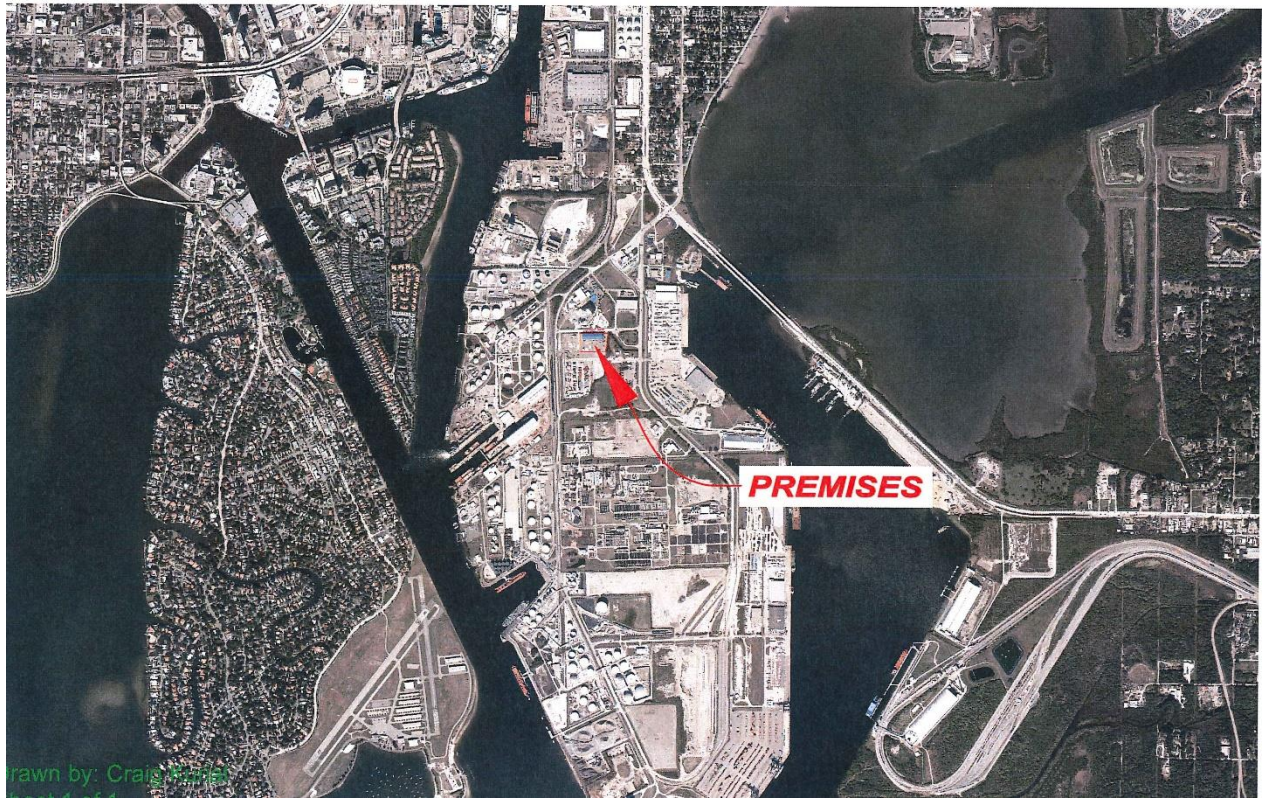
Once CBP has awarded the new CES subcontractor bid, TBIT would enter into a new sublease agreement with the chosen subcontractor. Until such time, it is necessary to amend the terms of both the Lease and the Sublease to allow for the continued operation of the CES at 1803 Eastport Drive under the same terms and conditions as the original Lease and Sublease. Therefore, PTB staff recommends extending the Lease and the Sublease to December 31, 2017, or to the date upon which the selected CES operator commences operations, whichever is earlier.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to execute an amendment to the Lease agreement between Port Tampa Bay and Tampa Bay International Terminals, Inc. extending the term to December 31, 2017, or to the date upon which the selected CES operator commences operations, whichever is earlier.

In addition, authorize the Port President/CEO, or his designee, to consent to an amendment of the Sublease between Tampa Bay International Terminals, Inc. and Federal Marine Terminals, Inc. extending the term to December 31, 2017, or to the date upon which the selected CES operator commences operations, whichever is earlier.

Board Meeting
September 19, 2017
Operations 143096



**SUBJECT: SECURITY AND NETWORK INFRASTRUCTURE FOR PORT TAMPA
BAY CRUISE TERMINAL SIX EXPANSION**

BACKGROUND:

On January 17, 2017, Port Tampa Bay (PTB) Board of Commissioners authorized a contract with Reno Building, LLC for Cruise Terminal 6 Improvements, Contract No.17-01716. The agreement for Terminal 6 improvements did not include the security additions, the wireless infrastructure expansion, or cabling requirements for the terminal.

FACTS AND COMMENTS:

The services required for the Terminal 6 Expansion include the installation of the network infrastructure use to facilitate communications between the terminal and the visiting cruise ship. In addition, the current Wi-Fi network will need to be extended into the expansion section of Terminal 6, and need to provide network switches and cabling infrastructure for the camera systems.

GSA Security Inc. (GSA) currently has a contract with PTB to provide security infrastructure, and has provided a quote of \$30,882.36 to provide these security and network services. Therefore, PTB staff recommends the Board authorize a work order or contract amendment with GSA to perform and implement the security and network services for the Terminal 6 expansions for an amount not to exceed \$30,882.36.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a work order or contract amendment with GSA Security Inc. to provide the security and network infrastructure services necessary for Terminal Six, at a not-to-exceed cost of \$30,882.36, subject to approval by Principal Counsel.

Board Meeting
September 19, 2017
Engineering #148046

**SUBJECT: EXTENSION OF GROUNDS MAINTENANCE SERVICES CONTRACT
FOR PORT TAMPA BAY PROPERTIES**

BACKGROUND:

At the August 18, 2015 meeting, the Port Tampa Bay (PTB) Board approved a ground maintenance services contract with Williams Landscape Management Company, Inc. for a term of one year with two extension options of one year each for a not-to-exceed amount of \$203,500. PTB procured the grounds maintenance services through an Invitation to Bid advertised on June 26, 2015. The initial contract period was for the term of October 1, 2015 through September 30, 2016, and the Board authorized the first one year extension period last year. The contract has one extension option year remaining.

FACTS/COMMENTS:

The grounds maintenance contract comprises the labor, materials and general maintenance to maintain approximately 400 acres of PTB properties, including trees, fields, ditches, roadside and other miscellaneous areas. PTB staff is satisfied with the services performed by Williams Landscape Management Company, Inc. and recommends that the Board extend this contract for the final option year for a not-to-exceed amount of \$203,500. Williams Landscape Management Company, Inc. is a 100% small business enterprise. Funding for this contract for FY2018 is set forth in Agenda Item No. D-6

RECOMMENDATION:

Authorize the final one-year extension of Grounds Maintenance Services Contract with Williams Landscape Management Company, Inc. for a not-to-exceed amount of \$203,500, subject to approval of funding for this contract set forth in Agenda Item D-6 and review by Principal Counsel.

SUBJECT: EXTENSION OF LAWN MAINTENANCE SERVICES CONTRACT**BACKGROUND:**

On September 15, 2015, the Port Tampa Bay (PTB) Board approved a lawn maintenance services contract with South Shore Landscape & Lawn, Inc. for a not-to-exceed amount of \$76,000, which included a \$10,000 beautification allowance. PTB procured the lawn maintenance services through an Invitation to Bid that was advertised on July 24, 2015. The initial term of the contract was for one year, with two extension options of one year each. The Board authorized the first extension option last year, and the contract has one option year remaining.

FACTS/COMMENTS:

The lawn maintenance services contract comprises labor, materials and all necessary services to maintain landscaping on PTB properties including mowing, pruning, fertilizing, mulching, and pest and weed control. Staff is satisfied with the quality of the lawn maintenance services provided by South Shore Landscape & Lawn, Inc., and recommends extending this contract for the final option year. South Shore Landscape & Lawn, Inc. is 100% small business enterprise. Funding for this contract for FY2018 is set forth in Agenda Item No. D-6.

RECOMMENDATION:

Authorize the final one-year extension of the Lawn Maintenance Services Contract with South Shore Landscape and Lawn, Inc. for a not-to-exceed amount of \$76,000, which includes a \$10,000 beautification allowance, subject to approval of funding addressed in Agenda Item D-6 and review by Principal Counsel.

SUBJECT: EXTENSION OF JANITORIAL SERVICES CONTRACT**BACKGROUND:**

At the September 20, 2016 meeting, the Port Tampa Bay (PTB) Board approved the award for janitorial services at PTB properties to Ask Solutions, Inc., a 100% small business enterprise, in the amount of \$405,074 with a ten percent contingency for unforeseen circumstances (total not to-exceed-amount of \$446,000). PTB procured these services through an Invitation to Bid which was advertised on August 5, 2016. The initial term of the contract was for a one-year term with two (2) one-year extension options, commencing on or about November 1, 2016.

FACTS/COMMENTS:

The janitorial services contract comprises labor, materials, supplies, equipment and all necessary services to perform the cleaning and janitorial services to PTB facilities including, without limitation, the PTB Administrative Building, Cruise Terminals 2, 3 and 6, Security Operations Center (SOC), Facilities Maintenance Building, Customs facilities on PTB property, and security facilities at Pendola Point, Port Redwing and the REK Petroleum Complex as well as other facilities. Staff is satisfied with the janitorial services performed by Ask Solutions, Inc. and recommends extending this contract for the first one-year extension period for an amount of \$405,074 with a ten percent contingency for unforeseen circumstances (total not-to-exceed budget amount of \$446,000). Funding for this contract is included in FY2018 funding set forth in Agenda Item No. D-6.

RECOMMENDATION:

Authorize the first one-year extension of the janitorial services contract with Ask Solutions, Inc. for an amount of \$405,074 with a ten percent contingency for unforeseen circumstances (total not-to-exceed budget amount of \$446,000), subject to approval of funding for this contract set forth in Agenda Item D-6 and review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering 148157

SUBJECT: EXTENSION OF HVAC SERVICES AGREEMENT**BACKGROUND:**

At the January 21, 2014 meeting, the Port Tampa Bay (PTB) Board authorized the execution of an agreement with Tampa Bay Trane for heating, ventilation and air-conditioning (HVAC) services in an amount of \$34,200 (\$2,850 monthly service rate) with a \$10,000 contingency for unforeseen conditions and replacement parts that may be required (total not-to-exceed amount of \$44,200). The initial term of the agreement was for 3-years with a three-year extension option, which either party may terminate. The service rate is subject to CPI adjustments each subsequent year of the agreement after the initial year.

FACTS/COMMENTS:

Staff is satisfied with the HVAC services performed by Tampa Bay Trane and recommends extending the agreement for the three-year extension period. Funding for this agreement in the amount of \$84,200, including the monthly service rate as increased by CPI and additional funds for replacement parts, is included in the FY2018 funding, which is set forth in Agenda Item No. D-6.

RECOMMENDATION:

Authorize a three-year extension of the HVAC services contract with Tampa Bay Trane subject to approval of funding for this agreement set forth in Agenda Item D-6 and review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering 148158

D. REGULAR AGENDA

SUBJECT: PROJECT PARTICIPATION AGREEMENT WITH U.S. ARMY CORPS OF ENGINEERS FOR THE BIG BEND CHANNEL DEEPENING AND WIDENING PROJECT

BACKGROUND:

Port Tampa Bay owns approximately 270 acres on or near the Big Bend Channel in Southern Hillsborough County in an area known as Port Redwing. Additionally The MOSAIC Company (MOSAIC) and Tampa Electric Company (Tampa Electric) own hundreds of acres and marine infrastructure and have significant operations at Big Bend area. This area provides a footprint for significant maritime/industrial development for decades to come. For all parties to optimize the development of this area, with the accompanying commensurate economic activity, the Big Bend Channel requires deepening (to 43') and widening (to 250') to accommodate deeper draft vessels.

FACTS/COMMENTS:

In order to fund the Big Bend Channel navigational improvements, Port Tampa Bay has collaborated with four other strategic partners, (federal government, state government [FDOT], MOSAIC, Tampa Electric) in an innovative funding partnership to advance the project.

As Local Sponsor for the project, Port Tampa Bay (PTB) is required to enter into a "Project Partnership Agreement" (PPA) with the U.S. Army Corps of Engineers (USACE) to formalize the administrative, funding and other related parameters of the project. Board approval of the PPA is required in order to allow the project to proceed. USACE has estimated that the construction of the authorized project to deepen and widen the Big Bend to cost \$60,055,747, as set forth in the PPA. The actual project cost could vary depending on bids, which are scheduled to be received by the USACE in March 2018. Project funding, other than one small initial installment, would be due following receipt of bids. PTB, as Local Sponsor, would provide the non-federal share of the funding payment to the USACE, and would coordinate assemblage of funds from the other three partners along with PTB funds. PTB staff, along with our private sector partners, have worked closely with USACE staff regarding project scope in an effort to contain costs to the greatest extent possible.

PTB's funding requirement is included in the Fiscal Year 2018 Capital Improvement Program budget.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to approve and sign the Big Bend Channel Deepening and Widening Project Participation Agreement with the U.S. Army Corps of Engineers, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Planning and Economic Development 146683

SUBJECT: JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION – FSTED FUNDS (JPA #440710-19401 and #440711-19401)

BACKGROUND:

The State of Florida budgeted \$25 million to the Florida Seaports Transportation and Economic Development Council (FSTED) in fiscal year 2017-18 for the state's deep-water ports. Port Tampa Bay (PTB) secured \$4,200,000 in FSTED funds for fiscal year 2017-18. The Florida Department of Transportation (FDOT), District Seven, is authorized to administer the disbursement of the FSTED funds, and requires PTB to enter into a joint participation agreement (JPA) with FDOT concerning the disbursement of the funds.

FACTS/COMMENTS:

PTB's allotment of \$4,200,000 FSTED funds can be utilized for various approved FSTED projects. PTB staff has identified the primary usage of these funds for Berth 219 northward extension (JPA #440710-19401) and for Berth 3 design, permitting and construction (JPA #440711-19401).

The project scope for Berth 219 (JPA #440710 grant award of \$3,050,000) includes construction of a 305 LF wharf extension, shoreline protection and related upland improvements. An additional grant award of \$1,045,656 for the Berth 219 project was approved by the board in December 2015. The total estimated cost for the Berth 219 wharf extension is \$8,606,300 (total grant funding of \$4,095,656 and PTB funding of \$4,510,644).

The project scope for Berth 3 (JPA #440711 grant award of \$1,150,000) includes expanding the berth from 234 ft. to 500 ft. and related upland improvements to allow for the cement unloader to be positioned on the berth adjacent to the cement silos. An additional grant award of \$1,433,941 for this project is being approved today. The total estimated cost for Berth 3 improvements is \$6,273,401 (total grant funding of \$2,583,941 and PTB funding of \$3,689,460).

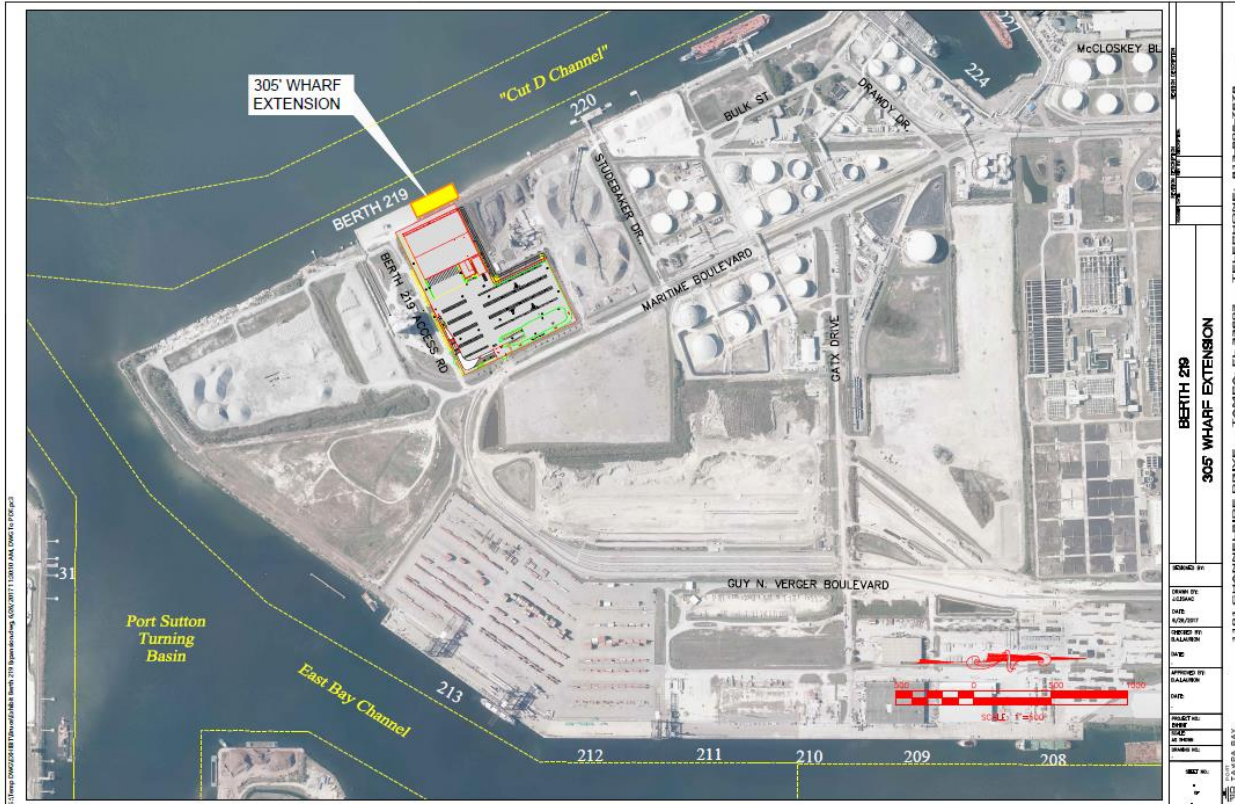
Both JPAs require 75:25 PTB matching funds and the two projects are included in PTB's CIP FY 17 budget.

The Florida Ports Council (FPC), a non-profit Florida corporation, provides administrative services to ports to ensure compliance with the rules and procedures in order for ports to receive monies from the FSTED fund. In addition, FPC hires consultants and pays legal services to support FSTED. All ports receiving such funding have agreed to pay FPC a fee equal to two percent (2%) of the amount received. Thus, PTB is required to pay FPC a fee of \$84,000 in return for the funding it receives from FSTED. These costs are considered fair and reasonable for the performance of the defined work.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into two joint participation agreements with FDOT, District Seven, for \$3,050,000 (JPA #440710-19401) for Berth 219 and for \$1,150,000 (JPA #440711-19401) for Berth 3, which requires a 75:25 match from Port Tampa Bay revenues (\$1,016,667 and \$383,333, respectively), and authorize the payment of \$84,000 to the Florida Ports Council, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Planning and Development 148118/148047



SUBJECT: JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION – INTERMODAL FUNDS (JPA #440336-19401)

BACKGROUND:

Port Tampa Bay (PTB) secured \$1,433,941 of Florida Department of Transportation (FDOT) Intermodal program funds for fiscal year 2017-18. FDOT, District Seven, has been authorized to administer the disbursement of the funds, and requires PTB to enter into a joint participation agreement with FDOT concerning the disbursement of the funds.

FACTS/COMMENTS:

PTB was allocated \$1,433,941 for improvements on Berth 3 at Port Sutton.

The project scope for Berth 3 includes expanding the berth from 234 ft. to 500 ft. and related upland improvements to allow for the cement unloader to be positioned on the berth adjacent to the cement silos. An additional grant award of \$1,150,000 for this project was presented in D-2. The total estimated cost for Berth 3 improvements is \$6,273,401 (total grant funding of \$2,583,941 and PTB funding of \$3,689,460).

The Intermodal Program Funds joint participation agreement requires a 50% match from PTB. Thus, PTB is required to provide matching funds of \$1,433,941.

Funding for this item was included in the FY17 Capital Budget.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a Joint Participation Agreement #440336-19401 with FDOT, District Seven, for the allocation of \$1,433,941 in Intermodal Funds, which requires \$1,433,941 in PTB matching funds from its revenues, subject to review by the Principal Counsel.



**SUBJECT: AWARD BERTH 3 IMPROVEMENTS, CONTRACT NO. 17-01016,
ITB NO. B-014-17**

BACKGROUND:

At the April 19, 2016 meeting, the Port Tampa Bay (PTB) Board approved a 5.68 acres lease with Cemex Construction Material Florida, LLC (Cemex) along Berth 3 to operate a bulk terminal for cement and other cementitious products. The Cemex lease included a PTB commitment to improve the Berth 3 wharf and bulkhead so the berth could accommodate a 30,000 DWT vessel, and the installation of a traveling cement unloader by Cemex. PTB committed \$5.5-million for funding these improvements in the FY2017 Capital Program, including \$2,583,941 of grant funds from the Florida Department of Transportation.

FACTS/COMMENTS:

PTB advertised an invitation to bid for the Berth 3 Improvements project in the Tampa Bay Times, Florida Sentinel Bulletin and La Gaceta as well as Onvia DemandStar (eProcurement distribution system) on August 4, 2017, and on September 6, 2017 received the following bids:

	<u>Bidder (Location)</u>	<u>Bid Amount</u>	<u>SBE %</u>
1.	Infrastructure & Industrial Constructors Southeast (Tampa)	\$5,974,668.00	13.55
2.	Orion Marine Construction (Tampa)	\$6,635,615.50	13.82
3.	Manson Construction (Seattle, WA)	\$10,915,780.00	9.0

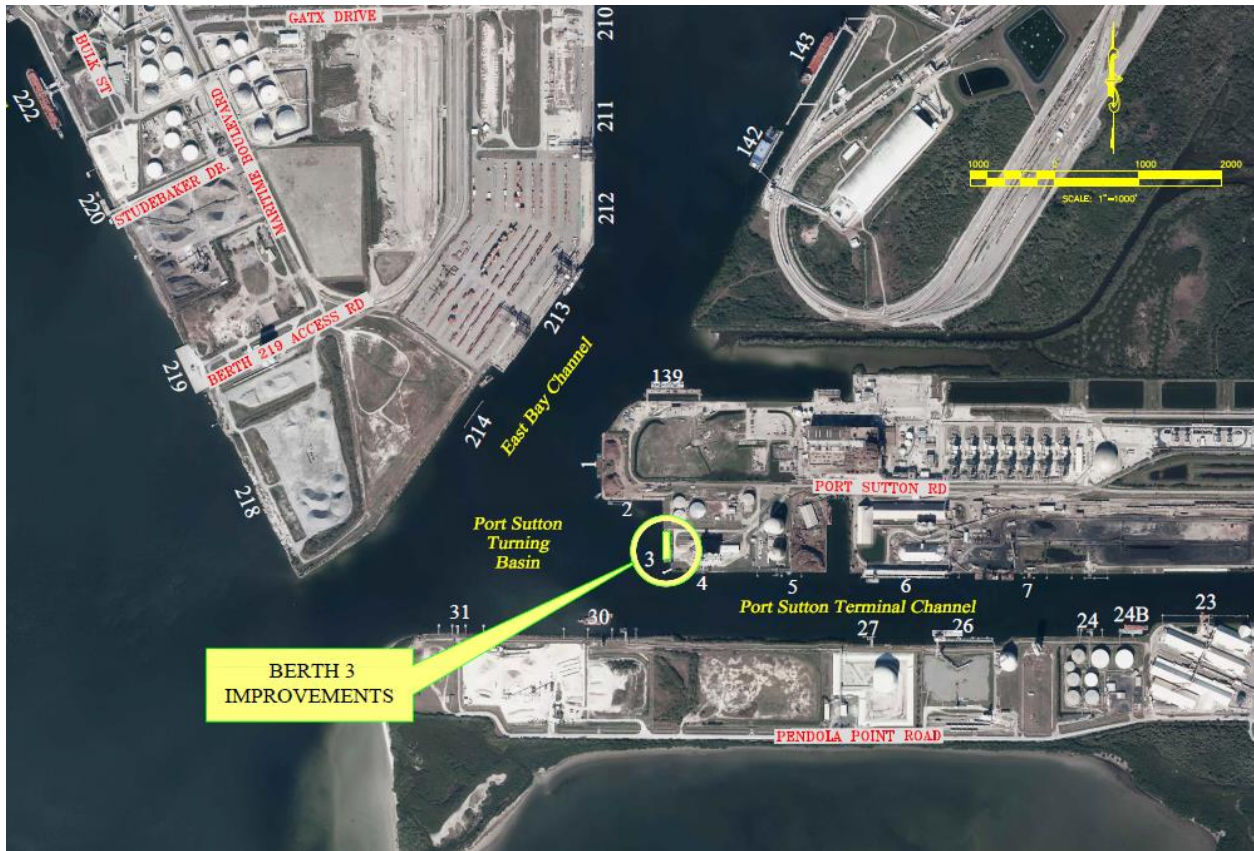
Infrastructure & Industrial Constructors Southeast (I-ICON) is the apparent low responsive and responsible bidder for the project, and has a general contractor's license from the State of Florida. I-ICON has performed similar deep-water construction on lock and dam projects for the US Army Corps of Engineers, from which it received satisfactory references. I-ICON plans to use Himes Electric Services, Inc. to achieve a 13.55% SBE participation on the project.

Staff has reviewed the qualifications and experience of I-ICON and recommends it be awarded the contract in an amount of \$5,974,668.00, with a 5% contingency of \$298,733 for any unforeseen conditions that may arise during the project (total not to exceed amount of \$6,273,401). This project was included in the FY2017 Capital Program, and has \$2.5-million of matching grant funds for FDOT.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a contract with Infrastructure & Industrial Construction, for Berth 3 Improvements, Contract No.17-01016, in an amount of \$5,974,668.00, with a 5% contingency of \$298,733 for any unforeseen conditions that may arise during the project (total not to exceed amount of \$6,273,401), subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering #147983v2



SUBJECT: FY 2018 FUNDING FOR CONTINUING ANNUAL SERVICES AGREEMENTS FOR ENGINEERING, ENVIRONMENTAL, REAL ESTATE AND PLANNING SERVICES

BACKGROUND:

Port Tampa Bay (PTB) has a number of continuing agreements with professional firms to perform engineering, environmental engineering, geo-technical & testing services, planning, and real estate services in support of PTB staff. All of these procurements were advertised publicly and the resulting Agreements previously approved by the PTB Board. The Agreements all have termination clauses for the convenience of PTB. PTB assigns work under these continuing agreements to the firms on an “as needed” basis utilizing a work order system to authorize each project assignment. Under the procedures, any work order in excess of \$250,000 is brought to the Board for prior approval. These agreements are funded annually by approval of the PTB Board of Commissioners.

FACTS/COMMENTS:

Funding in the total amount of \$3,650,000 was included in the proposed FY2018 Capital Program for the professional services agreements listed below. The funding does not represent an equal allocation of funds to each of the firms listed:

<u>Agreement</u>	<u>Current Consultants</u>	<u>FY2018 Funding</u>	<u>Remaining Term</u>
1. Environmental Engineering	AECOM Gannett-Fleming	\$ 400,000	1.5-years
2. General Engineering & Container Engineering	Moffatt & Nichol WSP HDR	\$1,500,000	0.5-years
3. Geotechnical, Testing & Engineering	Ardaman S&ME PSI	\$ 750,000	3-years
4. General Planning Services & Channelside Planning	Bermello & Ajamil	\$ 900,000	2.83-years
5. Real Estate Services	CBRE	<u>\$ 100,000</u>	3-years
	TOTAL	<u>\$3,650,000</u>	

Staff recommends funding of these contracts as set forth above, contingent upon the Board’s approval of the FY 2018 Capital Program on September 21, 2017.

RECOMMENDATION:

Authorize the funding in the total amount of \$3.65 million from the FY2018 Capital Improvement Program for the aforementioned continuing contracts for environmental engineering; general engineering and container facilities engineering; geotechnical/testing & engineering services, general planning & Channelside planning services; and real estate services, contingent upon approval of the FY18 Capital Program.

Board Meeting
September 19, 2017
Engineering 147900v1

**SUBJECT: FY 2018 FUNDING FOR ANNUAL MAINTENANCE, REPAIR,
REMEDICATION AND SERVICES CONTRACTS**

BACKGROUND:

Port Tampa Bay (PTB) utilizes unit price contracts for environmental remediation services and marine and upland construction, repair, improvements on an as needed basis. These annual contracts are used in support of PTB staff to provide services, which are generally beyond PTB staff's capability. Each of these contracts is for one year with two (2) one-year extension options and is subject to annual funding. The actual work for these unit price contracts is authorized by work order on an as-needed basis and priced based upon the contractor's bid rates. These contracts do not limit PTB's prerogative for bidding other related projects separately and may be terminated at PTB's convenience.

FACTS/COMMENTS:

Funding in the total amount of \$6,774,700 was included in the FY2018 Budget for the following contracts.

<u>Contractor Name</u>	<u>SBE</u>	<u>Type of Contract</u>	<u>FY2017 Funding</u>	<u>Budget</u>	<u>Remain Term (years)</u>
Williams Landscaping	SBE	Grounds Maint.	\$ 203,500	Expense	0.9
South Shore Landscape & Lawn Inc.	SBE	Lawn Maint.	\$ 76,000	Expense	1.0
ThyssenKrupp		Elevator M&R	\$ 165,000	Expense	1.9
Ask Solutions, Inc.	SBE	Janitorial Serv.	\$ 446,000	Expense	2.0
Tampa Bay Trane		HVAC Services	\$ 84,200	Expense	2.0
TankTek, Inc. dba Enviroteck		Environmental Remediation	\$ 300,000	Capital	1.5
Orion Marine Const.		Marine Constr.	\$1,000,000	Capital	0.3
UES		Upland Constr.	\$2,500,000	Capital	0.3
Orion Dredging		Maintenance Dredging	<u>\$2,000,000</u>	Capital	1.0
		TOTAL	\$6,774,700		

All the above contracts utilize accounting procedures, which use a work order system to authorize each project assignment. Under the procedures, any work order in excess of \$250,000 is brought to the Board for prior approval. PTB staff recommends authorizing the funding of these contracts as previously referenced, contingent upon the Board approval of the FY2018 Budget on September 21, 2017.

RECOMMENDATION:

Authorize the funding of the nine continuing service contracts referenced above, in the total amount of \$6,774,700, contingent upon approval of the FY2018 Budget.

Board Meeting
September 19, 2017
Engineering 147908

**SUBJECT: AGREEMENT FOR EASTPORT FILL AND PHASE 2 EXPANSION
ENGINEERING SERVICES, AGREEMENT NO. 17-00517**

BACKGROUND:

Port Tampa Bay's (PTB) 2030 Masterplan identifies the long-range plan for PTB to continue with the development of Eastport in three phases (Phases 2, 3 and 4) that will create up to 70 acres of upland cargo area with up to seven more deep-water berths. The FY2017 Capital Program includes funds for engineering services (design, and permitting) needed for the next phase of Eastport including the filling of the new Eastport peninsula and the Phase 2 Expansion of Berth 151 with 43-feet of water depth.

At the July 2017 Board Meeting, staff was authorized to negotiate terms of an Engineering Services Agreement with the number one ranked firm of Moffatt and Nichol Engineers (M&N) for Eastport Fill and Phase 2 Expansion of Berth 151.

FACTS/COMMENTS:

Staff completed the contract negotiations with M&N for the project. The Phase 2 Expansion of Berth 151 is planned for construction in FY2019. Therefore, the design and permitting for the new Berth and filling of the Eastport peninsula will be completed within the next year.

The quantity of fill needed to develop Eastport is estimated at approximately 3.5-million cubic yards, and will likely take up to ten years to complete. Therefore, this would be a continuing contract without an expiration date, but it will have a termination clause for the convenience of PTB. Funding for each year of construction, engineering and inspection (CEI) services is subject to annual approval by PTB. M&N committed to include four SBE sub-consultant firms to achieve a 10-12% participation on the project.

The proposed engineering fees were negotiated as follows:

- | | |
|---|-------------|
| 1. Design and Permitting Services lump sum fee | \$1,436,000 |
| 2. CEI Services (lump sum fee) during Berth 151 construction | \$ 253,000 |
| 3. CEI Services during Eastport Filling is a T&M fee which is estimated not to exceed annual amount of (see Note 1) | \$ 139,000 |

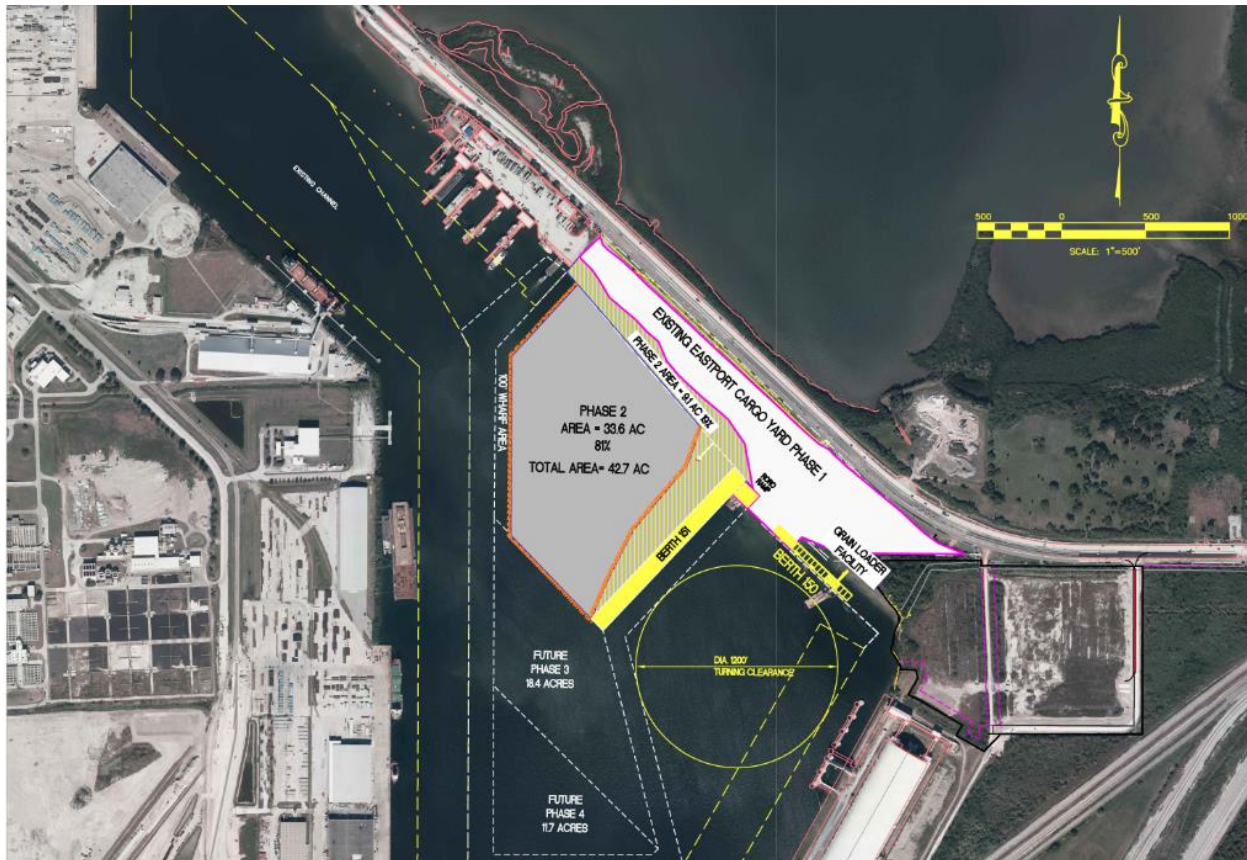
Note 1: CEI Services rate (above item 3) was estimated for the first year of fill work in FY2019. The T&M hourly rates for subsequent years are subject to CPI adjustment.

Staff requests approval for the Eastport Engineering Services Agreement with funding of \$1,436,000 for the Design and Permitting Services, and establishing a 5% project contingency of \$71,800 for any additional design and permitting services that may be required as result of agency permit reviews. Board approval of funding for the CEI Services (above items 2 and 3) is not requested at this time and will be deferred until the FY2019 Capital Budget is submitted to the Board for approval.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to execute Agreement No. 17-00517 with Moffatt & Nichol Engineers for the engineering services needed for the Eastport Fill and Phase 2 Expansion Project, and authorize funds in amount of \$1,436,000 for the design and permitting services lump sum fee and with \$71,800 as a five percent project contingency, all subject to final review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering 148099/146842



**SUBJECT: AWARD OF SOUTHBAY ACCESS ROAD AND SECURITY FENCING,
CONTRACT NO. 17-02717, ITB NO. B-010-17**

BACKGROUND:

Port Tampa Bay (PTB) owns approximately 110 acres of unimproved land (Southbay) located directly east of Port Redwing and US Highway 41 in southern Hillsborough County. PTB received a \$13,225,000 grant (JPA 433321-19401) from the Florida Department of Transportation for the Port Redwing Development project, which includes Southbay Improvements. Southbay requires access road and security fencing improvements. Staff will use available grant funds to cover associated cost for this project, plus port revenues for the required matching funds.

FACTS/COMMENTS:

PTB advertised an invitation to bid for this project in the Tampa Bay Times, Florida Sentinel Bulletin and La Gaceta as well as Onvia DemandStar (eProcurement distribution system) on July 21, 2017, and received the following bids on August 17, 2017:

<u>Bidder (Location)</u>	<u>Bid Amount</u>	<u>SBE %</u>
1. Alto Construction Co., Inc. (Tampa)	\$665,960.50	34%
2. GLF Construction Corp. (Miami)	\$793,475.00	10%
3. Pepper Contracting Services, Inc. (Tampa)	\$817,305.00	25%
4. Crisdell Group (Tampa)	\$1,088,455.00	19%
5. Gibbs & Register (Winter Garden)	\$1,325,375.00	15%

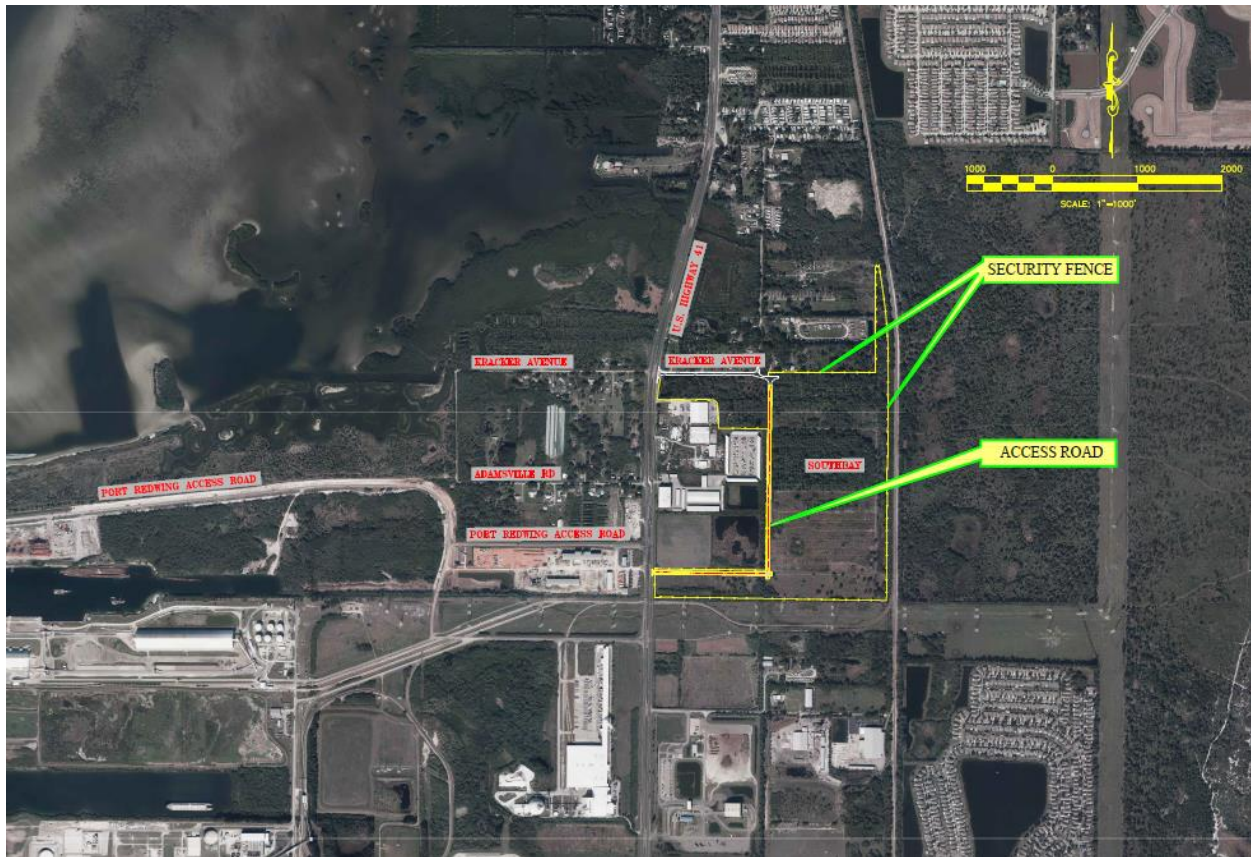
Alto Construction Company, Inc. (Alto) is the apparent low responsive and responsible bidder for the project, and has a general contractor's license from the State of Florida. Alto currently has a contract with PTB to build Kracker Road and Southbay Sitework and has performed good work. PTB was also satisfied with Alto's work on the FY2016 Port Roadway Improvements project. Alto plans to use three (3) Small Business Enterprise (SBE) firms (hauling, survey & fencing) to achieve a 34% SBE participation on the project.

Staff has reviewed the qualifications and experience of Alto and recommends it be awarded the contract, in an amount not to exceed \$699,259.00, which includes a 5% contingency for any unforeseen conditions that may arise during the project.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a contract with Alto Construction Company, Inc. for the Southbay Access Road and Security Fencing, Contract No.17-02717, in the amount not to exceed \$699,259.00, which includes a 5% contingency, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering #147717v1



**SUBJECT: AWARD PTB VARIABLE MESSAGE SIGNS IMPROVEMENTS,
CONTRACT NO. 17-02017**

BACKGROUND:

Port Tampa Bay (PTB) owns, operates and maintains two large overhead variable message signs (VMS). One is located at westbound Adamo Drive near 14th Street and the other is located at northbound Channelside Drive near Meridian Street.

These two signs were originally installed in 2002 but they are currently inoperable, because some of the light blocks have burnt out and replacements are no longer available or manufactured. The FY2017 Capital Program included \$400,000 of funding for replacing the two signs.

FACTS/COMMENTS:

PTB advertised an invitation to bid for the PTB VMS Improvements in the Tampa Bay Times, Florida Sentinel Bulletin, and LaGaceta as well as Onvia DemandStar (eProcurement distribution system) on July 28th, 2017, and on August 24, 2017 received the following bids:

<u>Bidder</u> (Location)	<u>Bid Amount</u>	<u>SBE %</u>
1. Traffic Control Devices, Inc. (Altamonte Springs)	\$324,324.00	0%
2. Horsepower Electric, Inc. (Hialeah)	\$389,000.00	0%

Traffic Control Devices, Inc. (TCDI) is the apparent low responsive and responsible bidder for the project, and has a general contractor's license from the State of Florida. TDCI has performed similar sign improvements for the Central Florida Expressway Authority, from which it received excellent references. Neither of the bidders were able to include SBE subcontract firms, because of the specialized nature of the work.

Staff has reviewed the qualifications and experience of TDI and recommends it be awarded the contract in an amount not to exceed \$356,756, which includes a 10% contingency for any unforeseen conditions that may arise during the project.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a contract with Traffic Control Devices, Inc. for the PTB Variable Message Signs Improvements, Contract No.17-02017, in the amount not to exceed \$356,756, which includes a 10% contingency, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering 147874



**SUBJECT: AWARD SECURITY COMMAND VEHICLE GARAGE, SBE SET ASIDE
CONTRACT NO. 17-00617, ITB NO. B-006-17**

BACKGROUND:

The FY2017 Capital Program includes a project for building a garage to house Port Tampa Bay's (PTB) security command vehicle and intrusion barriers. The garage will be a 2,520 SF pre-engineered metal building that will be located at the Public Safety Facility near the Sheriff's Marine Office at Lehman Street.

FACTS/COMMENTS:

PTB advertised an SBE Set-aside invitation to bid for this Security Command Vehicle Garage in the Tampa Bay Times, Florida Sentinel Bulletin and La Gaceta as well as Onvia DemandStar (eProcurement distribution system) on August 4, 2017, and received the following SBE bids on August 31, 2017:

<u>SBE Bidder (Location)</u>	<u>Bid Amount</u>
1. Austin Construction Group, Inc. (Tampa)	\$402,371.95
2. Dolphin Constructors, LLC (Tampa)	\$418,848.00
3. Certus Builders, Inc. (Tampa)	\$445,263.13
4. Reno Building, LLC (Tampa)	\$541,451.08

Austin Construction Group, Inc. (ACG) is the apparent low responsive and responsible bidder for the project, and has a general contractor's license from the State of Florida. ACG worked previously as an SBE sub-contractor on the Port's Unit Price Repair and Improvements Contract and PTB staff was satisfied with its work.

The firm is a registered SBE with PTB.

Staff has reviewed the qualifications and experience of ACG and recommends it be awarded the contract in an amount not to exceed \$442,610, which includes a 10% contingency for any unforeseen conditions that may arise during the project.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a contract with Austin Construction Group, Inc. for the Security Command Vehicle Garage, Contract No.17-00617, in the amount not to exceed \$442,610.00, which includes a 10% contingency, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering #147949v1

**SUBJECT: AWARD PTB PARKING GARAGE REPAIRS & IMPROVEMENTS,
CONTRACT NO. 17-01617, ITB NO. B-005-17**

BACKGROUND:

The Port Tampa Bay's (PTB) Channelside Drive parking garage was originally built in 1999 with approximately 2,000 parking spaces. The parking garage was expanded in 2010 to add approximately 693 net parking spaces. In 2015, PTB granted a parking facilities concession license to CBP Development LLC (CBP) for a non-exclusive right to use the parking facilities for retail, cruise and valet parking operations. As part of its due diligence for a possible long-term agreement with PTB, CBP engaged a local engineering consultant to inspect the parking garage and identify any repairs or safety items that needed to be addressed. The consultant's inspection report identified a number of items, primarily consisting of spalled concrete, deteriorated caulking, faded paint striping, and concrete deck seal coatings, which need repair. PTB staff prepared plans and specifications for soliciting bids for the repairs, cognizant that there are funds available for completing the project within PTB's FY2017 Capital Program.

FACTS/COMMENTS:

PTB advertised an invitation to bid for the PTB Parking Garage Repairs & Improvements in the Tampa Bay Times, Florida Sentinel Bulletin and La Gaceta as well as Onvia DemandStar (eProcurement distribution system) on August 11, 2017, and received the following responsive bids on September 8, 2017:

<u>Bidder (Location)</u>	<u>Bid Amount</u>	<u>SBE %</u>
1. Restocon Corp (Tampa)	\$316,347.69	10
2. Innovative Masonry (Prior Lake, MN)	\$448,773.92	3
3. Dolphin Constructors, LLC (Tampa)	\$573,445.00	100
4. Five Arrows, Inc. (Tampa)	\$650,707.00	9

Restocon Corp. (Restocon) is the apparent low responsive and responsible bidder for the project, and has a general contractor's license from the State of Florida. Restocon received good references from Tampa International Airport where it performed similar parking garage repairs.

Restocon plans to use one (1) Small Business Enterprise (SBE) firm to perform roof vent, plumbing and painting work to achieve a 10% SBE participation on the project. PTB staff has reviewed the qualifications and experience of Restocon and recommends it be awarded the contract in an amount of \$316,347.69, with a 15% contingency of \$47,452.31 for any unforeseen conditions that may arise during the project.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a contract with Restocon Corp. for PTB Parking Garage Repairs & Improvements, Contract No.17-01617, in the amount of \$316,347.69, with a 15% contingency of \$47,452.31 (total not to exceed amount of \$363,800), subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Engineering #147942



SUBJECT: CONTRACT EXTENSIONS WITH VAN SCOYOC ASSOCIATES, INC. AND ALCALDE & FAY, LTD, INC. FOR FEDERAL GOVERNMENT RELATIONS CONSULTANT SERVICES

BACKGROUND:

On September 20, 2016, the Port Tampa Bay (PTB) Board of Commissioners approved the contract award for government relations consulting services to Van Scoyoc Associates, Inc. (Van Scoyoc) and Alcalde & Fay, Ltd, Inc. (Alcalde & Fay). The original contract was approved by PTB's Board for one (1) year with two (2) one-year extension options. The initial one-year term expires October 31, 2017.

FACTS/COMMENTS:

Throughout the year, Van Scoyoc and Alcalde & Fay have worked in partnership with senior PTB staff on a range of federal issues, with a particular focus on advocating for a federal commitment to the Big Bend Channel deepening and widening project. This goal was successfully achieved earlier this year with the announcement from the U.S. Army Corps of Engineers that this project was one of only six "New Starts" in the nation as part of the U.S. Army Corps of Engineers FY 2017 work plan. That same work plan included a nine million dollar federal commitment to the project.

PTB staff recommends exercising the first one-year contract extension option with Van Scoyoc and Alcalde & Fay for the period November 1, 2017 through October 31, 2018 for an amount not to exceed \$90,000 for each firm, which includes all expenses except as specifically authorized by PTB on special assignments. This contract is non-exclusive and PTB retains the right to engage additional outside consulting services on an as-needed basis. All other terms and conditions of the original contract, including the right to terminate upon thirty (30) days' written notice, will remain the same. Both Van Scoyoc and Alcalde & Fay have maintained a Small Business Enterprise participation goal of approximately nine (9%) percent.

Funding for this renewal was included in the FY 18 Operating budget.

RECOMMENDATION:

Authorize the Port President/CEO or his designee to exercise the first one-year extension option to the federal government relations consultant services contracts with Van Scoyoc Associates, Inc. and Alcalde & Fay, Ltd., Inc. from November 1, 2017 through October 31, 2018, per the terms described above and for an amount not to exceed \$90,000, subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Government Affairs and
Board Coordination 147939

SUBJECT: LEASE AGREEMENT WITH PASCO TERMINALS, INC.**BACKGROUND:**

Pasco Terminals, Inc. and its predecessors have been a tenant of Port Tampa Bay since 1961. Pasco Terminals is a terminal operator that currently handles sulphur but has also been approved to handle petroleum, petroleum by-products and other liquid bulk chemicals. Pasco Terminal's current lease does not expire until September 30, 2020; however, Pasco Terminals has requested a new twenty (20) year lease agreement commencing October 1, 2020.

FACTS/COMMENTS:

PTB Staff and Pasco have negotiated the following terms for a new lease:

Premises: Approximately 3.99 acres of land on Port Sutton together with the non-exclusive use of Berth 2 and Berth 3.

Use: The Premises would be used solely for the purpose of storing, terminalling, receiving, shipping and transferring of Sulphur, petroleum products, petroleum by-products, and other liquid bulk chemicals and for no other purpose without the Port's written consent.

Term: The Initial Term would be five (5) years with three (3) Lease Extension Options of five (5) years each with the Initial Term commencing on November 1, 2020.

Rent: Rent would be as follows:

Lease Year 1 (November 1, 2020 - October 31, 2021), Annual Rent would be \$99,750.00 or \$25,000.00 per acre.

Commencing with Lease Year 2 through the remainder of the Initial Term and the Lease Extension Options, Annual Rent for the Premises would increase annually based on the percentage change in the Consumer Price Index – All Urban Consumers (CUUR0300SA0), Not Seasonally Adjusted, South urban (CPI) with an annual increase cap of 4.0% in each lease year. Annual Rent would be no less than rent for the previous lease year's rent. Any rent increase value in excess of the Cap would be carried forward and applied in the following year.

Wharfage, and Annual Financial Guarantee (AFG):

Commencing November 1, 2020 the wharfage rate for all permitted Commodities to and from the Premises would be the rate as published in the Port Tampa Bay's Tariff, as amended from time to time, unless otherwise set forth and the Annual Financial Guarantee (AFG) would be as follows:

November 1, 2020 – October 31, 2022: Annual Financial Guarantee would be \$220,000.00 of wharfage and dockage payments to PTB

November 1, 2023 – October 31, 2026: Annual Financial Guarantee would be \$225,000.00 of wharfage and dockage payments to PTB

The Annual Financial Guarantee for each subsequent five (5) year lease extension option term would increase by 7%.

In the event of a shortfall, Pasco would pay to Port Tampa Bay an amount equal to the Annual Guarantee less all amounts paid to Port Tampa Bay for wharfage, dockage and throughput during each lease year.

Improvements:

Pasco Terminals would be responsible for all improvements to the Premises and agrees to take the Premises and all existing improvements "AS-IS", "WHERE-IS". Pasco Terminals would have the right to construct pipelines, rail and other improvements on the Premises, subject to prior review and acceptance by Port Tampa Bay. Pasco Terminals acknowledges that Port Tampa Bay disclaims and makes no representations or warranties, express or implied, including, without limitation, suitability or fitness for a particular purpose or otherwise.

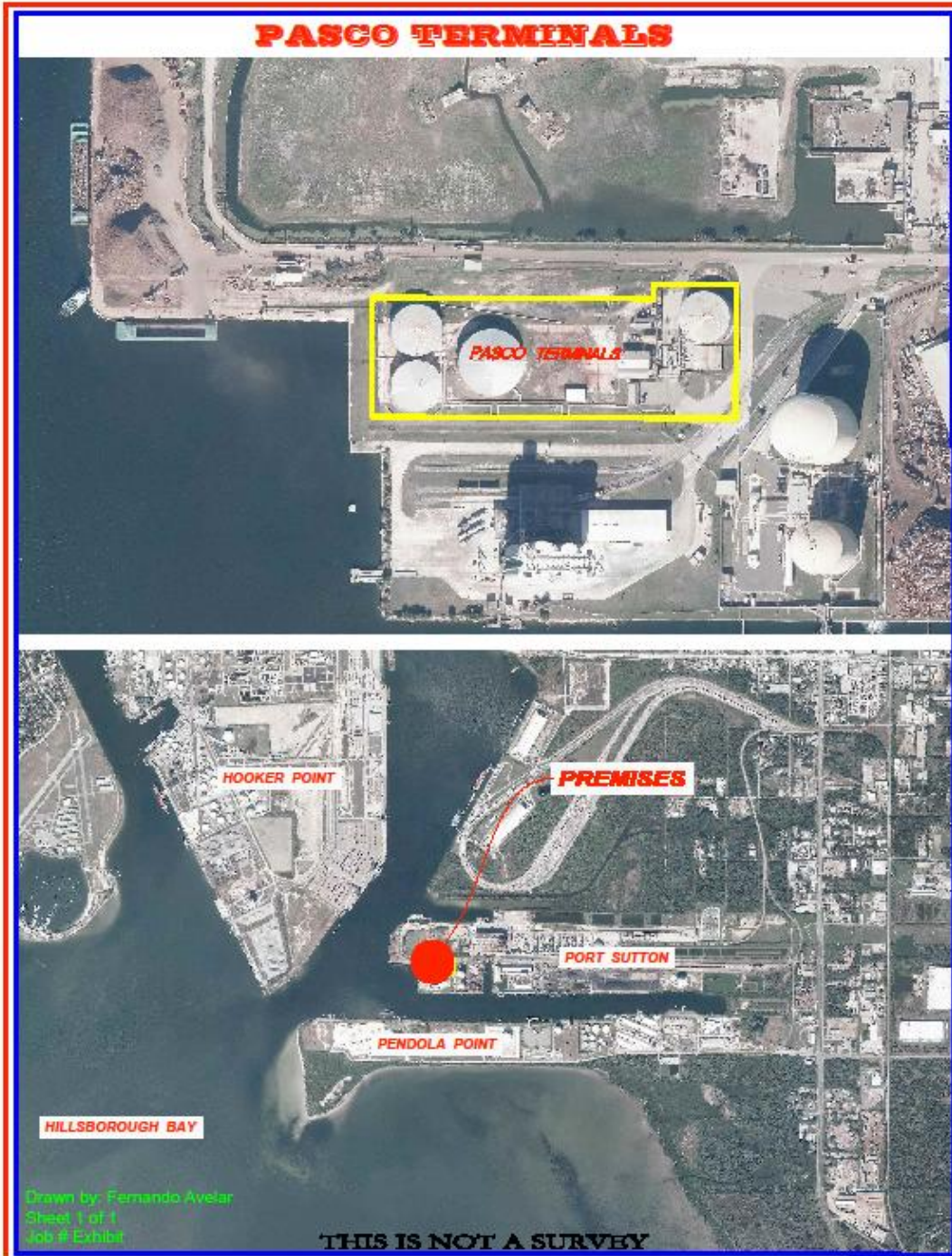
Other: Pasco Terminals would be responsible for all utilities, real estate taxes, site improvements, insurance, maintenance of the Premises, and compliance with all seaport security laws and regulations, environmental laws and regulations and all other applicable regulations and laws.

A public hearing was held on September 8, 2017 and there were no comments.

RECOMMENDATION:

Authorize the Port President/CEO, or his designee, to enter into a lease amendment with Pasco Terminals, Inc., in accordance with the terms set forth above and subject to review by Principal Counsel.

Board Meeting
September 19, 2017
Real Estate 148052



Memorandum

To: A. Paul Anderson
President and CEO

CC: Charles Klug
Raul Alfonso

From: Lisa Bristol

Date: September 8, 2017

Subject: Pasco Terminals, Inc. – Lease Agreement – Public Hearing

72

This public hearing was held in accordance with procedures specified in Chapter 95-488, Laws of Florida. The subject public hearing was held before me on Friday, September 8, 2017 at 10:03 a.m. Attached is the transcription of the hearing along with copies of all exhibits.



Lisa Bristol
Hearing OfficerDate 9/18/17

I hereby concur with the Hearing Officer's statement.



Lane Ramsfield
Vice President of Real EstateDate 9/15/17

PUBLIC HEARING TRANSCRIPT

September 8, 2017

Pasco Terminals, Inc. – Lease Agreement

ATTENDEES

Lane Ramsfield – PTB
Craig Roberts – PTB

73

HEARING OFFICER

Lisa Bristol

1 **MRS. BRISTOL:**

2
3 Good morning. Today is Friday, September 8, 2017 and this public hearing is
4 called to order at 10:03 a.m. This hearing is held under the authority and pursuant to
5 Chapter 95-488 of the Laws of Florida. The purpose of the hearing is to hear comments
6 from the general public and interested parties regarding the following:

7
8 **LEASE AGREEMENT WITH**
9 **PASCO TERMINALS, INC.**

10
11 My name is Lisa Bristol and I am employed by the Tampa Port Authority, doing
12 business as Port Tampa Bay, and have been appointed by its Board of Commissioners
13 to serve as a hearing officer at public hearings such as the one we are conducting today.
14 Sitting beside me is Lane Ramsfield, Vice President of Real Estate who will assist me in
15 this hearing.

16
17 **MR. RAMSFIELD:**

18
19 Pasco Terminals, Inc. and its predecessors have been a tenant of Port Tampa Bay
20 since 1961. Pasco Terminals is a terminalling operator that currently handles Sulphur but
21 has also been approved to handle petroleum, petroleum by-products and other liquid bulk
22 chemicals. Pasco Terminal's current Lease will not expire until September 30, 2020;
23 however, Pasco Terminals has requested a new twenty (20) year Lease Agreement
24 commencing October 1, 2020.

25
26 Port Tampa Bay and Pasco Terminals have agreed to the following items:

27
28 The Premises is approximately 3.99 acres of land on Port Sutton together with the
29 non-exclusive use of Port Tampa Bay's Berth 2 and 3.

30
31 The Premises would be used solely for the purpose of storing, terminalling,
32 receiving, shipping and transferring of Sulphur, petroleum products, petroleum by-
33 products, and other liquid bulk chemicals and for no other purpose without the Port's
34 written consent.

35
36 The Initial Term would be five (5) years with three (3) Lease Extension Options of
37 five (5) years each with the initial commencing Term commencing on November 1, 2020.

38
39 Rent for the Premises would be as follows:

40
41 Lease Year 1 which is November 1, 2020 - October 31, 2021, the Annual Rent
42 would be based upon a rate of \$25,000.00 per acre.

43
44 Commencing with Lease Year 2 through the remainder of the Initial Term and the
45 Lease Extension Options, Annual Rent for the Premises would increase annually based

1 on the percentage change in the Consumer Price Index – All Urban Consumers
2 (CUUR0300SA0), Not Seasonally Adjusted, South urban (CPI) with an annual increase
3 cap of 4.0% in each lease year. The annual Rent would be no less rent for the previous
4 lease year's rent. Any rent increase value in excess of the Cap would be carried forward
5 and applied in the following year.

6
7 Commencing November 1, 2020 the wharfage rate for all permitted Commodities
8 to and from the Premises would be the rate as published in the Port Tampa Bay's Tariff,
9 as amended from time to time, unless otherwise set forth and the Annual Guarantee (AG)
10 would be as follows:

11
12 November 1, 2020 – October 31, 2022: Annual Guarantee would be \$220,000.00

13 November 1, 2023 – October 31, 2026: Annual Guarantee would be \$225,000.00

14
15 The Annual Guarantee for each five (5) year lease extension option term would
16 increase by 7%.

75

17
18 In the event of a shortfall, Pasco would pay to Port Tampa Bay an amount equal
19 to the Annual Guarantee less all amounts paid to Port Tampa Bay for wharfage, dockage
20 and throughput during each lease year.

21
22 Pasco Terminals would be responsible for all improvements to the Premises and
23 agrees to take the Premises and all existing improvements "AS-IS", "WHERE-IS". Pasco
24 Terminals would have the right to construct pipelines, rail and other improvements on the
25 Premises, subject to prior review and acceptance by Port Tampa Bay. Pasco Terminals
26 acknowledges that Port Tampa Bay disclaims and makes no representations or
27 warranties, express or implied, including, without limitation, suitability or fitness for a
28 particular purpose or otherwise.

29
30 Pasco Terminals would be responsible for all utilities, real estate taxes, site
31 improvements, insurance, maintenance of the Premises, and compliance with all seaport
32 security laws and regulations, environmental laws and regulations and all other applicable
33 regulations and laws.

34
35 I will now enter into the record the legal ad that appeared in the August 18th issue
36 of the Tampa Bay times.

37
38 That is all.

39
40 **MRS. BRISTOL:**

41
42 Thank you Mr. Ramsfield, I will accept the Public Hearing Ad exhibit and it will be
43 entered into the record as presented.

44
45 At this time we will take comments concerning this issue.

1
2 Are there any comments? Hearing none.

3
4 A transcript will be made and furnished to the Port Authority Staff. Port Staff will
5 make a recommendation to our Board of Commissioners which will meet on September
6 19th, 2017. The Staff recommendation will be available on September 13th, 2017.

7
8 If there is nothing else to come before this hearing, I declare this hearing closed at
9 10:10 a.m.

10
11 **MRS. BRISTOL:**

12
13 Good Morning, the time is 10:28, September 8, 2017 my name is Lisa Bristol and
14 I am reopening the public hearing for the Lease Agreement with Pasco Terminals, Inc.
15 Lane Ramsfield will correct the record on some of the lease terms previously explained.

16
17 **MR. RAMSFIELD:**

18
19 Pasco Terminals current lease does not expire until October 31, 2020, however
20 Pasco Terminals has requested a new 20 year lease agreement commencing November
21 1, 2020. Commencing November 1, 2020 the wharfage rate for all permitted commodities
22 to and from the premises would be the rate as published in the Port Tampa Bay's tariff as
23 amended from time to time unless otherwise set forth and the annual guarantee would be
24 as follows:

25
26 November 1, 2020 – October 31, 2023 the annual guarantee would be
27 \$220,000.00

28 November 1, 2023 – October 31, 2026 the annual guarantee would be
29 \$225,000.00

30
31 That is all.

32
33 **MRS. BRISTOL:**

34
35 Thank you Mr. Ramsfield.

36
37 At this time, we will take comments concerning this issue.

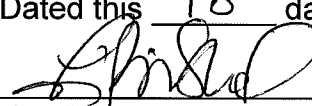
38
39 Are there any comments? Hearing none.

76

1 A transcript will be made and furnished to the Port Authority staff. Staff will make
2 a recommendation to our Board of Commissioners which will meet on September 19,
3 2017. The staff recommendation will be available on September 13, 2017. If there is
4 nothing else to come before this hearing, I declare this hearing closed at 10:30 a.m.

5
6 I, **LISA BRISTOL**, have read and approved the form of the attached transcript of
7 the September 8, 2017 public hearing for Pasco Terminals, Inc.

8
9 Dated this 18th day of September, 2017.

10
11 
12 _____
13 Lisa Bristol
Public Hearing Officer

Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss
COUNTY OF Hillsborough County

Before the undersigned authority personally appeared Virginia Marshall who on oath says that he/she is Legal Clerk of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter RE: LA Pasco Terminals was published in Tampa Bay Times: 8/18/17. in said newspaper in the issues of Baylink Hillsborough

Affiant further says the said Tampa Bay Times is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

Virginia Marshall

Signature of Affiant

Sworn to and subscribed before me this 08/18/2017.

Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



**PORT TAMPA BAY
NOTICE OF PUBLIC HEARING**

Notice is hereby given of a public hearing to be held at 10:00 a.m., September 8, 2017 before the Tampa Port Authority d/b/a Port Tampa Bay, at its offices located at 1101 Channelside Drive, Tampa, Florida 33602, to hear public comments regarding the following:

**LEASE AGREEMENT
WITH PASCO TERMINALS, INC.**

Additional information is available online at www.tampaport.com. All written comments and objections directed toward the foregoing matter should be filed with Port Tampa Bay, Real Estate Department, at 1101 Channelside Drive, Tampa, Florida 33602 by 12:00 noon on September 7, 2017. Oral comments and objections may be presented at the hearing.

In accordance with the federal Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities requiring reasonable accommodation to participate in this hearing should call (813) 905-5031 or fax (813) 905-5029 not later than 48 hours prior to the hearing.

ANY PERSON WHO DECIDES TO APPEAL ANY DECISION OF THE PORT TAMPA BAY WITH RESPECT TO ANY MATTER CONSIDERED AT THIS PUBLIC HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH A PURPOSE, MAY NEED TO HIRE A COURT REPORTER TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.
(514544) 08/18/2017

E. RECEIPT OF REPORTS

- 1. REPORT OF LEGAL FEES BY PROJECT**
- 2. REPORT OF AGED ACCOUNTS RECEIVABLES**
- 3. REPORT OF CONTRACT STATUS**
- 4. REPORT OF PERMITS**
- 5. REPORT OF EXPENDITURES BETWEEN \$50,000 - \$100,000**

FY2017 – LEGAL FEES AND EXPENSES REPORT THROUGH AUGUST 31, 2017

YEAR-TO-DATE LEGAL FEES AND EXPENSES

Chief Financial Officer	FY 2017 Budget	FY 2017 Actual
<ul style="list-style-type: none"> • Bond Counsel - Year-to-Date FY 2016-17 [Under Budget FY2017 - \$1,500.00] 	\$ 60,000.00	\$ 58,500.00
<hr/>		
Principal Counsel	FY 2017 Budget	FY 2017 Actual
<ul style="list-style-type: none"> • Admiralty - Special • General Support • Real Estate / Land Use 	\$ 0.00 \$ 0.00 \$ 0.00	\$ 6,489.50 \$ 1,875.00 \$ 67,642.95
Year-To-Date FY 2016-17	\$ 0.00	\$ 76,187.45
<hr/>		
Vice President – Legal Affairs	FY 2017 Budget	FY 2017 Actual
<ul style="list-style-type: none"> • General Support / Litigation • Real Estate / Land Use • Employment / Labor • Construction Services • Environmental • Bankruptcy Services • Admiralty / Maritime / Tariff 	\$ 30,000.00 \$ 30,000.00 \$ 18,000.00 \$ 12,000.00 \$ 12,000.00 \$ 3,000.00 \$ 3,000.00	\$ 54,124.67 \$ 27,225.71 \$ 5,515.00 \$ 16,184.50 \$ 8,805.00 \$ 0.00 \$ 0.00
Year-To-Date FY 2016-17 [Over Budget FY2017 \$3,854.88]	\$108,000.00	\$ 111,854.88
FY 2017 Total Legal Fees and Expenses		<u>\$ 246,542.33</u>

CHIEF FINANCIAL OFFICER:

BOND COUNSEL

Outside Counsel / Matter	August	Cumulative FY To Date
Bryant Miller Olive - General Services		
- Debt Issuance		\$ 48,500.00
J. Powers, P.A. - Debt Issuance		\$ 10,000.00

PRINCIPAL COUNSEL:

ADMIRALTY – SPECIAL

Outside Counsel / Matter	August	Cumulative FY To Date
Venable - General		\$ 6,489.50

GENERAL LEGAL SUPPORT

Outside Counsel / Matter	August	Cumulative FY To Date
Gray Robinson - Channelside Bay Mall [14] - Service Mark [24]		\$ 2,055.00

REAL ESTATE / LAND USE

Outside Counsel / Matter	August	Cumulative FY To Date
Gray Robinson - New Channelside Dev [21] - DRI [15] - CBP Development [31]		\$ 10,285.00
P&M Consulting Group - General DRI - Channelside - Port Redwing - South Bay		\$ 2,850.00 \$ 17,351.05 \$ 476.90
Trenam Kemker - Channelside [January 2017 Expense]		\$ 36,500.00

VICE PRESIDENT – LEGAL AFFAIRS:**LITIGATION AND GENERAL LEGAL SUPPORT**

Outside Counsel / Matter	August	Cumulative FY To Date
Broad and Cassel - General - Ins – LAV - Ins – JCM - Ins – GT		\$ 1,802.30 \$ 2,025.00 \$ 1,111.72
Gray Robinson - General - SM [24]	\$ 1,111.72	\$ 8,729.94
Mandelbaum Fitzsimmons - General		
Squire Patton Boggs - General		

Trenam Kemker
- General

Special General

Hamilton Miller & Birthisel

- Ins – RC	\$ 10,869.20	\$ 33,461.77
- Ins – EK	\$ 5,110.50	\$ 15,368.23

GENERAL REAL ESTATE / LAND USE LEGAL SUPPORT

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY To Date</u>
Broad and Cassel - General		
Busack Law Firm - General		
- Steelco Lease	\$ 5,575.00	\$ 5,575.00
Gray Robinson - General		\$ 1,800.00
- Sea-3		\$ 11,162.50
- International Ship		\$ 1,062.50
Squire Patton Boggs - General		
- Central Florida Pipeline	\$ 2,500.00	\$ 2,500.00
- Kinder Morgan Liquids Terminals	\$ 2,675.00	\$ 2,675.00
Trenam Kemker - General		
- Lease Review		
- Lease Negotiations		
Smolker Bartlett Loeb - General	\$ 1,083.68	\$ 2,450.71

GENERAL LABOR / EMPLOYMENT LEGAL SUPPORT

<u>Outside Counsel / Matter</u>	<u>August</u>	<u>Cumulative FY To Date</u>
Broad and Cassel - General		
Gray Robinson - General		
- Emp Ben [22]		\$ 2,090.00

Mandelbaum Fitzsimmons
 - General \$ 3,325.00
 - Employment [EC]

GENERAL CONSTRUCTION SERVICES LEGAL SUPPORT

Outside Counsel / Matter	August	Cumulative FY To Date
--------------------------	--------	--------------------------

Gray Robinson
 - General
 - GLF Construction \$ 16,184.50

Trenam Kemker
 - General
 - Special Construction

GENERAL ENVIRONMENTAL LEGAL SUPPORT

Outside Counsel / Matter	August	Cumulative FY To Date
--------------------------	--------	--------------------------

Enola Brown PA
 - General

Busack Law Firm
 - General

Gramling Environmental Law
 - General
 - Tampa Scrap \$ 8,805.00 \$ 8,805.00

Nason Yeager Gerson White & Lioce
 - General

GENERAL BANKRUPTCY LEGAL SUPPORT

Outside Counsel / Matter	August	Cumulative FY To Date
--------------------------	--------	--------------------------

Gray Robinson
 - General

GENERAL ADMIRALTY / MARITIME LEGAL SUPPORT

Outside Counsel / Matter	August	Cumulative FY To Date
--------------------------	--------	--------------------------

Robert Birthisel, PA
 - General

Mandelbaum Fitzsimmons
 - General

TAMPA PORT AUTHORITY
Monthly Aged Receivables
August 31, 2017

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
<u>Port Fees</u>						
B152	ADVANTAGE LIMOUSINE LLC	350.00	-	-	-	350.00
B086	ALPHA LIMOUSINE & CHAUFFEUR SERVICE INC	350.00	-	-	-	350.00
Q023	ALTAMAR SHIPPING SERVICE	1,119.15	-	-	-	1,119.15
T012	AMALIE OIL COMPANY	11,408.61	-	-	-	11,408.61
A470	AMERICAN MARINE AGENCIES	19,367.25	2,064.75	372.72	361.22	22,165.94
A415	AMERICAN VICTORY MARINERS	64.58	-	-	-	64.58
M050	AMERISAFETY, INC	250.00	-	-	-	250.00
D054	ANCHOR SANDBLASTING AND COATINGS, INC	980.00	-	-	-	980.00
Q223	ANDERSON SHIPPING COMPANY	343.53	-	-	-	343.53
Q212	ATLANTIC RO-RO CARRIERS, INC.	-	-	-	10.00	10.00
V073	BEST LINE OIL INC	250.00	-	-	-	250.00
S063	BMP USA, INC	360.00	-	-	-	360.00
A012	BOUCHARD TRANSPORT CO	6,184.65	6,089.40	-	310.67	12,584.72
S041	BRONCO TRANSPORT	296.00	-	-	-	296.00
T201	BUCKEYE TERMINALS, LLC	7,956.69	813.28	-	-	8,769.97
D061	C.A. JONES, INC	120.00	-	-	-	120.00
T003	CARGILL INC	5,723.84	-	-	-	5,723.84
D049	CARGILL SALT	(4.20)	-	-	-	(4.20)
S025	CARGILL SALT DIVISION	(23.52)	-	-	-	(23.52)
T131	CARNIVAL CRUISE LINES	357,697.60	61,043.42	-	-	418,741.02
D057	CC, INC.	60.00	-	-	-	60.00
T198	CEMEX CONSTRUCTION MATERIALS FLORIDA, LLC	166,499.83	-	-	-	166,499.83
T183	CERES MARINE TERMINALS INC	500.00	-	-	-	500.00
T109	CITRUS PRODUCTS	5,824.00	-	-	-	5,824.00
D047	CITY OF TAMPA	1,040.00	-	-	-	1,040.00
Q350	COMMERCIAL METALS COMPANY	3,861.85	-	-	-	3,861.85
Q362	CSN LLC	20,225.54	-	-	-	20,225.54
A423	DANN OCEAN TOWING, INC	587.00	-	-	-	587.00
V105	DIVERSIFIED ENVIRONMENTAL SERVICES INC	500.00	-	-	-	500.00

TAMPA PORT AUTHORITY
Monthly Aged Receivables
August 31, 2017

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
Q032	DUFERCO STEEL, INC	-	-	-	174.94	174.94
V001	ENTERPRISE LEASING COMPANY OF FLORIDA, LLC.	350.00	-	-	-	350.00
D062	FEDERAL MARINE TERMINALS	20.00	-	-	-	20.00
A031	FILLETTE GREEN & CO, INC	17,341.31	5,901.22	-	-	23,242.53
C048	FIRST CHOICE MARINE SUPPLY	250.00	-	-	-	250.00
B012	FIRST CLASS COACH COMPANY	350.00	-	-	-	350.00
V057	FLORIDA COCA COLA	250.00	-	-	-	250.00
C045	FREEDOM FRESH	250.00	-	-	-	250.00
A429	GAC SHIPPING (USA) INC	52,401.83	-	-	-	52,401.83
T108	GRIFFIN INDUSTRIES	(10.22)	-	-	-	(10.22)
T308	GULF COAST BULK EQUIPMENT, INC	30,340.74	45,710.45	219.23	2,147.25	78,417.67
C050	GULF MARINE & INDUSTRIAL SUPPLIES INC	250.00	-	-	-	250.00
A264	GULF MARINE REPAIR INC	8,422.68	-	-	-	8,422.68
T063	GULF SULPHUR SERVICES	30,556.73	-	-	-	30,556.73
C052	HAPPY'S PRODUCE	250.00	-	-	-	250.00
A500	HARBOURSIDE MARINE & TANKERMAN COMPANY	250.00	-	-	-	250.00
Q395	HUNTER DOUGLAS METALS INC	2,486.35	-	-	-	2,486.35
A306	INCHCAPE SHIPPING SERVICES	250.00	-	-	-	250.00
V109	INTERNATIONAL MARINE SERVICES OF FLORIDA INC.	250.00	-	-	-	250.00
A078	INTERNATIONAL SHIP REPAIR	260.00	261.00	-	-	521.00
C039	KANSAS MARINE COMPANY	250.00	-	-	-	250.00
A350	KIMMINS CONTRACTING	20.00	-	-	-	20.00
A003	KIRBY OFFSHORE MARINE	(979.28)	-	-	-	(979.28)
A248	LA CARRIERS, LLC	2,073.45	946.50	-	-	3,019.95
B202	LEGENDARY JOURNEYS	350.00	-	-	-	350.00
T319	LINEA PENINSULAR, INC	4,911.99	-	-	-	4,911.99
B216	LIZ MURTAGH BOUTIQUE LLC	350.00	-	-	-	350.00
A428	LMS SHIP MANAGEMENT INC	250.00	-	-	-	250.00
V103	LUKE'S INC.	250.00	-	-	-	250.00
A360	MARTIN GAS MARINE	6,341.73	-	-	-	6,341.73
T135	MARTIN MARIETTA AGGREGATES	37,710.83	-	-	-	37,710.83

TAMPA PORT AUTHORITY
Monthly Aged Receivables
August 31, 2017

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
T134	MARTIN OPERATING PARTNERSHIP	7,801.07	6,687.86	1,128.61	75,240.84	90,858.38
A529	MCDONOUGH MARINE SERVICE(DIV OF MARMAC CORP)	-	225.00	-	-	225.00
T199	MEDITERRANEAN SHIPPING CO./CHARLESTON	14,661.87	9,776.99	-	-	24,438.86
C005	MELBA'S SHIP SUPPLY	250.00	-	-	-	250.00
Q158	METALLIA, A DIVISION OF HARTREE PARTNERS LP	5,496.18	-	-	-	5,496.18
A053	MORAN TOWING CORPORATION	30,119.05	-	-	-	30,119.05
A430	MORAN-GULF SHIPPING AGENCIES	26,676.41	-	-	-	26,676.41
T002	MOSAIC CROP NUTRITION, LLC	37,378.01	23,055.78	-	-	60,433.79
B207	Motorcoach Class A Transportation, Inc.	350.00	-	-	-	350.00
T011	MURPHY OIL USA INC	9,037.30	-	-	-	9,037.30
B190	NETWORK LIMOUSINE, INC.	350.00	-	-	-	350.00
A486	NORTH AMERICAN GENERAL AGENTS	3,491.19	-	-	-	3,491.19
A071	NORTON LILLY INTERNATIONAL	161,492.39	-	-	-	161,492.39
A439	NOVA INTERNATIONAL SHIPPING	9,307.05	467.25	-	-	9,774.30
A464	NYK LINE (NA) INC.	13,108.35	-	-	104.15	13,212.50
S060	ODYSSEY FOODTRANS LLC F/K/A ASEPTTRANS	8.00	-	-	-	8.00
A058	OLIN CORPORATION	300.00	-	-	-	300.00
Q351	OPTIMA STEEL INTERNATIONAL, LLC	2,366.34	-	-	-	2,366.34
A341	ORION MARINE CONSTRUCTION	456.17	-	160.88	-	617.05
T006	PORTS AMERICA	8,261.90	592.66	-	-	8,854.56
T182	PORTS AMERICA	38,873.58	38,714.59	-	-	77,588.17
T292	PURAGLOBE FLORIDA LLC	3,238.55	215,903.57	-	-	219,142.12
Q222	SALZGITTER MANNESMANN INTL	5,858.34	-	-	-	5,858.34
Q371	SAMSUNG C&T AMERICA, INC	2,144.95	-	-	-	2,144.95
A064	SAVAGE & SON, AR	157,572.42	-	-	-	157,572.42
A531	SAVAGE MARINE MANAGEMENT COMPANY, LLC	12,756.26	-	-	-	12,756.26
A065	SEA & LAND SHIPPING	21,588.32	-	-	-	21,588.32
C040	SEA SAFE SERVICES, INC	250.00	-	-	-	250.00
A400	SEABULK TANKERS INC	(19.07)	-	-	-	(19.07)
A506	SEAGULL MARINE INC	500.00	-	-	-	500.00
S042	SOUTHERN WASTE SERVICES INC	24.00	-	-	-	24.00

TAMPA PORT AUTHORITY
Monthly Aged Receivables
August 31, 2017

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
A283	STEPHENSON INTERNATIONAL INC	32.00	32.00	-	-	64.00
T101	SULPHURIC ACID TRADING COMPANY	5,457.17	-	-	-	5,457.17
Q396	SUMMIT GLOBAL TRADING	241.78	-	-	-	241.78
M054	SWIFT SECURITY, INC	250.00	-	-	-	250.00
C033	SYSCO CORP	250.00	-	-	-	250.00
V106	TAHITIAN INN	350.00	-	-	-	350.00
S055	TAMPA CONTAINER TRANSPORT	112.00	-	-	-	112.00
M092	TAMPA DOWNTOWNER GROUP LLC	692.07	-	-	-	692.07
T166	TAMPA ELECTRIC COMPANY	500.00	-	-	-	500.00
T137	TAMPA JUICE SERVICE INC	1,569.92	-	-	-	1,569.92
T195	TAMPA MARINE TERMINALS, LLC	750.00	-	-	-	750.00
T021	TAMPA PORT SERVICES, LLC	10,191.92	4,255.04	-	62.74	14,509.70
D053	THUNDER BAY ENTERPRISES, INC	80.00	80.00	-	-	160.00
T173	TITAN FLORIDA LLC	28,155.06	-	-	-	28,155.06
T193	TITAN METAL SERVICE, INC.	3,879.35	-	-	-	3,879.35
Q007	TOYOTA TSUSHO AMERICA	-	659.78	-	-	659.78
T150	TRADEMARK METALS RECYCLING FKA ONESTEEL	143,278.23	-	-	-	143,278.23
A251	TRADEMARK METALS RECYCLING LLC	20.00	-	-	-	20.00
A497	TRANS-ATLANTIC AGENCIES INC	7,833.86	-	-	-	7,833.86
T020	TRANSMONTAIGNE INC	115,302.23	-	-	-	115,302.23
D056	TRAVELER'S ALLIANCE GROUP LLC	-	20.00	-	-	20.00
A465	VALLS SHIPPING COMPANY	92,493.02	14,998.48	-	-	107,491.50
T119	VULCAN MATERIALS COMPANY	50,465.13	-	-	-	50,465.13
V078	WASTE SERVICES OF FLORIDA INC	250.00	-	-	-	250.00
S062	WATERFRONT PROPERTY SERVICES LLC	-	32.00	-	-	32.00
M102	WILLIAMS LANDSCAPE MANAGEMENT CO., INC.	3,869.88	-	-	-	3,869.88
T056	YARA NORTH AMERICA INC	7,437.50	-	-	-	7,437.50
T171	ZIM ISRAELI NAVIGATION COMPANY	81,503.00	63,779.00	-	1,796.04	147,078.04
Subtotal Port Fees		\$ 1,936,603.29	\$ 502,110.02	\$ 1,881.44	\$ 80,207.85	\$ 2,520,802.60

TAMPA PORT AUTHORITY
Monthly Aged Receivables
August 31, 2017

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
<u>Lease Charges</u>						
L045	AMALIE OIL	561.65	-	-	-	561.65
L219	AMERICAN VICTORY SHIP MEMORIAL MUSEUM	1,000.00	-	1,000.00	1,000.00	3,000.00
L299	CEMEX CONSTRUCTION MATERIALS FLORIDA, LLC	5,045.36	-	-	-	5,045.36
L044	DIVERSIFIED MARINE TECH	15,395.42	26.78	-	-	15,422.20
L177	EAGLE WATCH HOMEOWNERS ASSOC.	161.71	161.71	8,292.77	-	8,616.19
L308	GULF COAST BULK EQUIPMENT	31,700.37	22,413.01	22,192.91	122,289.33	198,595.62
L124	GULF MARINE REPAIR INC	-	1,430.88	-	-	1,430.88
L214	GULF SULPHUR SERVICES	12,395.83	-	-	-	12,395.83
L287	HCP ASSOCIATES, INC	3,658.57	-	-	-	3,658.57
L309	HILLSBOROUGH COUNTY SHERIFF'S OFFICE	95.93	-	-	-	95.93
L103	INTERNATIONAL SHIP REPAIR	31,023.78	-	-	-	31,023.78
L010	MOSAIC CROP NUTRITION, LLC	2,090.94	-	-	-	2,090.94
L039	MURPHY OIL USA INC	8.00	-	-	-	8.00
L291	ONLINE TRANSPORT INT'L LLC	60.00	140.00	-	-	200.00
L264	PORTS AMERICA	331.04	-	22,069.49	-	22,400.53
L292	PURAGLOBE FLORIDA LLC	14,776.20	-	-	-	14,776.20
L196	SEABULK TOWING INC	97.42	-	-	-	97.42
L138	SHRIMP SVC DOCK ASSOCIATION	8.00	-	-	-	8.00
L235	STARSHIP CRUISE LINE	105.88	-	-	-	105.88
L074	SULPHURIC ACID TRADING COMPANY	58.59	-	-	-	58.59
L064	SUPERIOR SEAFOODS INC	49.36	-	-	-	49.36
L067	TAMPA BAY PIPELINE COMPANY	5,324.00	-	-	-	5,324.00
L190	TAMPA SHIP LLC	292.50	292.50	292.50	19,500.00	20,377.50
L239	TITAN FLORIDA LLC	43.94	-	-	-	43.94
L078	TRANSMONTAIGNE TERMINALING INC	12.04	18.05	-	-	30.09
L311	TTI Holdings, Inc.	29,437.02	-	-	-	29,437.02
L079	VERSAGGI SHRIMP COMPANY	120.07	-	-	-	120.07
Subtotal Lease Charges		\$ 153,853.62	\$ 24,482.93	\$ 53,847.67	\$ 142,789.33	\$ 374,973.55

TAMPA PORT AUTHORITY
Monthly Aged Receivables
August 31, 2017

Customer Number	Customer Name	Current	31 - 60 Days	61 - 90 Days	91 & Over	Customer Balance
<u>Accounts in Litigation/Renegotiation/Bankruptcy</u>						
Q205	ASSURANCE FORENINGEN SKULD(GJENSIDIG)	-	-	-	19,682.93	19,682.93
A417	SULPHUR CARRIERS	70.74	70.74	463.74	5,077.60	5,682.82
A034	UNITED OCEAN SHIPPING	3,345.46	763.04	4,481.26	52,262.78	60,852.54
	Subtotal Accounts in Litigation/Renegotiation/Bankruptcy	\$ 3,416.20	\$ 833.78	\$ 4,945.00	\$ 77,023.31	\$ 86,218.29
Total Aged Receivables as of August 31, 2017		\$ 2,093,873.11	\$ 527,426.73	\$ 60,674.11	\$ 300,020.49	\$ 2,981,994.44

TAMPA PORT AUTHORITY
MONTHLY CONTRACT STATUS REPORT
August 31, 2017

Project	Contractor	Contract Financial Record #	Original Bd App Date	Amt Approved Including Amendments	Costs Incurred to Date	Percent Complete
OPERATING AND NON-CAPITAL CONTRACTS:						
Online Data Service Backup	Venyu Solutions, Inc. (5 years @ \$50k/yr)	13-13	05/21/13	\$ 250,000	\$ 85,914	34.4%
Federal Government Relations Consultant	Alcalde & Fay (extended renewal)	14-10	09/17/13	\$ 90,000	\$ 76,487	85.0%
HVAC Monitoring, Routine Service & Repair	Tampa Bay Trane	14-12a	09/02/14	\$ 34,200	\$ 36,615	107.1%
Financial Advisory Service	Public Financial Management (2nd renewal)	14-16	08/20/13	\$ 60,000	\$ 16,371	27.3%
Secured Data Center Facility Lease	Protected Trust/IF&D Data Suites (year 3)	14-28	09/16/14	\$ 70,320	\$ 72,187	102.7%
Strategic Communications Services Consultant	Hill & Knowlton, Inc. (year 3)	14-29	09/16/14	\$ 170,000	\$ 103,122	60.7%
Video Production Services	Shooting Stars Post Inc (year 2)	14-30	08/19/14	\$ 350,000	\$ 224,199	64.1%
Software Licensing - iSeaports	Harbour Mastery, Inc.	15-06	10/21/14	\$ 65,000	\$ 22,434	34.5%
Grounds Maintenance	Williams Landscape Management (year 2)	15-18	08/18/15	\$ 203,500	\$ 176,233	86.6%
Insurance Broker Services	Hugh Wood (2nd renewal)	15-19	08/16/16	\$ 52,000	\$ 38,872	74.8%
Landscaping Services	South Shore Landscape and Lawn Inc.	16-05	09/15/15	\$ 76,000	\$ 56,735	74.7%
Workers Compensation Insurance	PGIT (Preferred Governmental Insurance Trust)(year 2)	16-07	09/20/16	\$ 89,743	\$ 89,743	100.0%
Uniformed Security Guard Services	G4S Security Solutions	16-08	01/17/17	\$ 2,671,500	\$ 1,514,756	56.7%
Security System Maintenance & Repair	GSA Security	16-09	12/15/15	\$ 344,934	\$ 210,182	60.9%
Copier Leases (8 copiers)	Ricoh Americas Corporation	16-11	10/20/15	\$ 120,000	\$ 82,838	69.0%
SBE Uniformed Security Guard Service	Martinez & Company (year 3)	16-14	07/19/16	\$ 170,000	\$ 151,684	89.2%
Real Estate Consulting Services	CBRE, Inc.	16-17	08/16/16	\$ 175,000	\$ 20,000	11.4%
Government Relations Consultant Services	Van Scoyoc & Associates	16-18	09/20/16	\$ 90,000	\$ 75,536	83.9%
State Legislative Services	Ballard Partners (year 3)	16-23	08/16/16	\$ 60,000	\$ 55,000	91.7%
Insurance Consultants	Interisk	16-24	07/19/16	\$ 90,000	\$ 62,929	69.9%
State Legislative Services	Advocacy Group at Cardenas Partners (year 3)	16-25	08/16/16	\$ 60,000	\$ 55,263	92.1%
Employee Dental Plan	Anchor Benefit Consulting	16-26	08/16/16	\$ 42,000	\$ 25,873	61.6%
Elevator/Escalator Maintenance & Repair Services	ThyssenKrupp Elevator	16-27	08/16/16	\$ 137,000	\$ 83,512	61.0%
Website Development & Website Hosting Services	GSL Solutions	17-03	10/18/16	\$ 65,000	\$ 54,167	83.3%
Janitorial Services	ASK Solutions: All Southern Cleaning	17-08	09/20/16	\$ 446,000	\$ 359,147	80.5%
GIS Enterprise Managed Cloud Servies	Timmons Group	17-09	11/15/16	\$ 125,000	\$ 44,680	35.7%
Law Enforcement Services	Hillsborough County Sheriff's Office	17-10	02/21/17	\$ 2,363,490	\$ 362,886	15.4%
				\$ 8,470,687	\$ 4,157,366	
OPERATING AND NON-CAPITAL CONTRACTS:						
CONTINUING ANNUAL CONTRACTS:						
Continuing Repair / Improvements Contracts	Various	11-01	09/21/10	\$ 2,200,000	\$ 804,839	36.6%
Professional Service Contracts	Various	11-02	09/21/10	\$ 2,050,000	\$ 1,851,399	90.3%
Continuing Repair / Improvements Contracts	Various	12-01	09/20/11	\$ 2,200,000	\$ 1,522,499	69.2%
Professional Service Contracts	Various	12-02	09/20/11	\$ 2,050,000	\$ 1,880,295	91.7%
Continuing Repair / Improvements Contracts	Various	13-01	09/18/12	\$ 1,760,000	\$ 1,411,918	80.2%
Professional Service Contracts	Various	13-02	09/18/12	\$ 2,390,000	\$ 1,505,910	63.0%
Wi-Fi Private Line Service	Level 3 Communications	13-21	07/16/13	\$ 120,000	\$ 104,715	87.3%
Disaster Recovery services	Belfor USA Group	13-22	07/16/13	\$ 50,000	\$ 40,000	80.0%
Continuing Repair / Improvements Contracts	Various	14-01	09/17/13	\$ 2,350,000	\$ 1,823,612	77.6%
Professional Service Contracts	Various	14-02	09/17/13			
Continuing Repair / Improvements Contracts	Various	15-01	02/18/14	\$ 5,064,600	\$ 5,039,688	99.5%
Professional Service Contracts	Various	15-02	09/16/14	\$ 2,100,000	\$ 1,568,151	74.7%
Professional Service Contracts	Various	15-02	09/15/15	\$ 3,775,260	\$ 3,125,692	82.8%
Continuing Repair / Improvements Contracts	Various	16-01	09/15/15	\$ 3,100,000	\$ 2,044,543	66.0%
Professional Service Contracts	Various	16-02	09/15/15	\$ 2,400,000	\$ 2,106,683	87.8%
Continuing Repair / Improvements Contracts	Various	17-01	09/20/16	\$ 2,700,000	\$ 1,914,347	70.9%
Professional Service Contracts	Various	17-02	09/20/16	\$ 2,150,000	\$ 363,256	16.9%
				\$ 36,459,860	\$ 27,107,548	

TAMPA PORT AUTHORITY
MONTHLY CONTRACT STATUS REPORT
August 31, 2017

Project	Contractor	Contract Financial Record #	Original Bd App Date	Amt Approved Including Amendments	Costs Incurred to Date	Percent Complete
CONSTRUCTION AND CAPITAL CONTRACTS:						
Final Closeout/Pmt Ybor Turning Basin	US Army Corps of Engineers	04-40	09/21/04	\$ 1,826,482	\$ 558,597	30.6%
Feasibility Study Cost Sharing Agreement	Department of the Army - ACOE	05-16	03/15/05	\$ 2,000,000	\$ 1,357,557	67.9%
Rail Crossing Improvements	CSX	11-06	06/15/10 04/28/15	\$ 750,000	\$ 459,636	61.3%
Hookers Point Transportation Infrastructure	Batson Cook; Utilities	14-20A	01/17/17	\$ 16,938,772	\$ 16,938,327	100.0%
Hookers Point Site Work anfd Dynamic Compaction	Batson Cook	14-20B	02/16/16	\$ 531,178	\$ 531,178	100.0%
Berth 219 Refrigerated Warehouse Facility	Batson Cook	14-20C	02/16/16	\$ 17,287,001	\$ 14,267,884	82.5%
Gantry Cranes (cranes; tie-downs; power supply; spare parts)	ZPMC; Orion Marine; Nidec & Cavotec	15-03	10/21/14	\$ 24,917,822	\$ 22,526,932	90.4%
Rail Crossing Improvements	CSX	15-09	02/17/15	\$ 1,500,000	\$ 942,047	62.8%
Pendola Point Tower	UCI Construction Services	15-11	03/17/15	\$ 231,025	\$ 208,207	90.1%
Port Redwing Underground Power Supply And Teco Utility Easement	Tampa Electric Company	15-14	03/17/15	\$ 594,000	\$ 413,515	69.6%
Redwing Phase IV Concrete Paving & Access Road	QGS Development	15-16	07/21/15	\$ 1,590,000	\$ 1,353,303	85.1%
Port Redwing Improvements Phase V (underground utility installation)	Himes Electrical Services	15-20	08/18/15	\$ 455,895	\$ 353,675	77.6%
Port Redwing Improvements Phase VI (Rail Line)	Queen City Railroad, Inc	15-21	09/15/15	\$ 6,784,840	\$ 6,548,349	96.5%
Portwide Roadway Improvements	Ajax Paving Industries of Florida	15-22	09/15/15	\$ 1,593,331	\$ 1,372,039	86.1%
Navigational Improvements / Unit Price Dredging	Orion Dredging	16-04	09/15/16	\$ 5,600,000	\$ 5,222,491	93.3%
Spoil Island 2D Shoreline Protection	TSI Disaster Recovery LLC	16-10	11/17/15	\$ 592,714	\$ 480,781	81.1%
Parking Access Revenue Control System	Amano McGann	16-12	04/16/16	\$ 1,282,615	\$ 1,154,354	90.0%
Port Redwing Phase III – Security Gate	QGS Development	16-15	05/17/16	\$ 1,842,860	\$ 652,589	35.4%
Portwide Roadway Improvements Phase II - Maritime Blvd	GLF Construction Corp	16-20	08/16/16	\$ 2,205,000	\$ 2,153,974	97.7%
Southbay Development Phase I - Kracker Avenue Widening	Alto Construction Co	17-05	10/16/16	\$ 1,473,224	\$ 1,196,311	81.2%
Berth 302 Improvements	GLF Construction Corp	17-06	12/20/16	\$ 14,451,058	\$ 5,263,359	36.4%
Terminal 6 Improvements	Reno Building, LLC	17-11	01/17/17	\$ 1,780,727	\$ 934,684	52.5%
Terminal 3 - roof replacement	R.F. Lusa & Sons Sheetmetal, Inc.	17-14	02/21/17	\$ 675,252	\$ 281,718	41.7%
CONSTRUCTION AND CAPITAL CONTRACTS:				\$ 106,903,796	\$ 85,171,505	
GRAND TOTAL:				\$ 151,834,343	\$ 116,436,418	

PERMIT REPORT
8/1/2017 – 8/31/2017

PERMITS ISSUED

17-020	Mosaic Fertilizer, LLC	Repair docks/Alafia River/Riverview
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REVISIONS

16-020	Mosaic Fertilizer	Replace Sheet Pile Bulkhead/Alafia River/Riverview
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VIOLATIONS

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*Indicates that permit was issued After-The-Fact

PENDING APPLICATIONS SUMMARY

Appl.#	Appl. Received	Minor/Stand.	Applicant	Proposed Work
16-021	8/30/16	S	Seazen GP, LLC/ ZF Development II, LLC/ Rocky Point Apartments	Construct 32 Boat Slip Dock with a 20'x5' Floating Dock with Proposed New Submerged Lands Lease
16-024	10/19/16	S	Len Little Harbor LLC	Multiple Private Single-Family Lot Docks Masterplan for Subdivision
16-025	11/01/16	S	Orion Marine Group, LLC	Replacement of Bulkhead-Tyson Yard Improvements for Maintenance Dredge, Fill, and New Bulkhead
16-030	12/6/16	S	Sea and Shoreline, LLC	Restore 1.64 ac of Tape Grass in Little Manatee River
16-031	12/28/16	S	FDOT	Install Cut Through Courtney Campbell Causeway to Restoration of 320 acres of Estuarine Habitat and Improved Water Quality/Flushing
17-004	3/3/17	M	Glenn Dickman (Len-Little Harbor subdivision Lot 65)	Dock & Boat Lift
17-007	3/24/17	S	PTB Engineering Dept.	Berth 3 Improvements
17-010	5/1/17	S	Port Tampa Bay	Berth 219 Improvements
17-014	5/30/17	M	Hillsborough County Public Works Dept.	Bridge Replacement at 2 nd Street SE in Ruskin over Marsh Branch Creek with Proposed New SSLs Easement
17-019	6/20/17	M	Fred & Sharron Barnes	Remove Existing Dock & Construct New Dock @ 304 Frances Cir., Ruskin
17-020	6/22/17	M	Mosaic Fertilizer, LLC	Repair Sulphur Slip Dock @ Riverview Plant Facility
17-021	7/24/17	M	Dalton Howard	Dock & Non-covered Boat Lift on LMR @ 2518 Cumberland Cliff Dr., Ruskin
17-022	8/8/17	M	Andalucia Master Association (Keith Hill)	Installation of 4 Piles & Boat Lift within Marina Slip A-16
17-023	8/11/17	M	Scott Watkins	Install Boat Lift to Existing Dock @ 3129 Christophers Watch Lane, Ruskin
17-024	8/11/17	S	Sea Wolf Holdings, LLC	Re-build In-Kind Multi-slip Commercial Marina Docks for Inter Bay Marina with Proposed New SSLs Lease

EXPENDITURES
 Between \$50,000 - \$100,000
 08/01/2017 – 08/31/2017

COMPANY	DESCRIPTION	AMOUNT	FUNDING	ADDITIONAL INFORMATION
Tampa Bay Sports Commission	National Championship Game Sponsor	\$50,000.00	FY17 Budget	
Tampa Bay Sports Commission	National Championship Game Sponsor	\$50,000.00	FY17 Budget	

F. EXECUTIVE DIRECTOR REPORT

G. PRESENTATIONS

**H. NEW BUSINESS/COMMISSIONERS'
COMMENTS**

I. FUTURE PROPOSED PROJECTS

**PORT TAMPA BAY - LIST OF FUTURE PROPOSED PROJECTS
SEPTEMBER 2017**

Project Name	Current Contractor/ Consultant	Estimated Proposal/Bid Release	Estimated Board Approval
Audio Visual Equipment Services	New Bid	Sep 2017	Nov 2017
Berth 214 Uplands Improvement	New Bid	Sep 2017	Nov 2017
General Engineering Consultant Services	HDR Engineering Moffatt & Nichol Parsons Brinckerhoff	Sep 2017	Nov 2017
Mechanical, Electrical, Plumbing (MEP) Engineering Consultant Services	New Contract	Oct 2017	Dec 2017
Visual Communication Aids	New Bid	TBD	TBD
Outside Counsel - Litigation / Personal Injury	New Contract	Sep 2017	Oct/Nov 2017
Unit Price Marine Repair & Improvements	Orion Marine Construction	Oct 2017	Dec 2017
Unit Price Repairs & Improvements (Uplands)	Universal Environmental Solutions	Oct 2017	Dec 2017
Port Redwing Security Tower	New Bid	Dec 2017	Feb 2018

J. CALENDAR OF EVENTS

**SEPTEMBER 21, 2017: PORT TAMPA BAY FINAL
MILLAGE RATE AND FISCAL YEAR 2018 BUDGET
PUBLIC HEARING, *PORT TAMPA BAY BOARDROOM,
5:01 PM***

**OCTOBER 7, 2017: ANCHOR BALL, BENEFITING
TAMPA PORT MINISTRIES AND THE TAMPA BAY
MARITIME SCHOLARSHIP FOUNDATION AND ITS
STEINBRENNER MEMORIAL MARITIME
SCHOLARSHIP, *PORT TAMPA BAY CRUISE
TERMINAL6, 6:00 PM***

**NOVEMBER 14, 2017: PORT TAMPA BAY BOARD OF
COMMISSIONERS REGULAR MONTHLY BUSINESS
MEETING, *MOVED FROM NOVEMBER 21, 2017, PORT
TAMPA BAY BOARDROOM, 9:30 AM***

K. DATE OF NEXT MEETING

TUESDAY, OCTOBER 17, 2017, 9:30 AM

L. ADJOURNMENT