



Beaverton School Board Business Meeting

District Office
 1260 NW Waterhouse Avenue
 Beaverton, Oregon 97006
 Tuesday, January 14, 2025 7:00 PM
 Video Stream: www.youtube.com/beavertonschools
 Meeting Materials: beavertonsd.org/boardmeetings

AGENDA

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B. Attendance	
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A. Comments and Committee Reports	
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A. Closing Comments	
B. Adjourn	



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The District prohibits discrimination and harassment based on any basis protected by law, including but not limited to, an individual's actual or perceived race, color, religion, sex, sexual orientation, gender identity, gender expression, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, veterans' status, or because of a perceived or actual association with any other persons within these protected classes.

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY**SUMMARY**

The district recognizes the following individuals for their outstanding achievement and contributions to the Beaverton School District and the community.

BACKGROUND**Beaverton Education Foundation Leadership: Honoring the Service of Kristine Baggett**

The board would like to honor and celebrate Kristine Baggett as she retires from her role as Executive Director of the Beaverton Education Foundation after 19 years of extraordinary leadership.

Kristine's unwavering dedication to fostering strong community connections and her relentless commitment to equitable educational opportunities have left an indelible mark on the Beaverton School District. Her vision and passion have empowered countless teachers and students and strengthened all 54 of our schools. Kristine's impact will be felt for years to come.

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PUBLIC COMMENTS

Written comments were accepted by online form submission from 12 p.m. on Friday, January 10, 2025 through 12 p.m. on Tuesday, January 14, 2025. The following comments followed all the posted guidelines listed on the form and below.

- Comments are limited to 1,000 characters. One comment per person, comments listed oldest first.
- The board will not hear charges or complaints against any district employee. District staff and board members cannot be named specifically in testimony.

First Name	Last Name	Association with BSD	Comments
Fernando	Cruz	Parent/Guardian	I'm a Highland Park parent and alumni and this week a land use action notice from the City of Beaverton showed up at the school: LU22024-01018 Highland Park Middle School Partition PP22024-01010. It looks like the school district is dividing the property into two based on the Wilson Avenue boundary. This set off alarm bells to myself and I'm sure the many neighbors care for and value the forest at the northwest corner of the middle school property. In a time when the Beaverton School District is quietly plotting to "decommission", and likely sell off the school properties to private developers, we have every reason to believe the district is selling out our neighborhood by pulling publicly owned land out from under our community's feet. A forest that's been intact longer than the school has been standing should not be sold off just because it's not directly related to the school's functioning. KEEP ALL BEAVERTON NEIGHBORHOOD SCHOOLS STANDING and KEEP GROUNDS INTACT!
Tamarra	Ragland	Parent/Guardian	I am writing to express my deep disappointment with the Beaverton School District's lack of transparency regarding the proposed closure of McKay Elementary School. Many of us, as parents and community members, are frustrated and disheartened by the absence of clear communication and meaningful engagement in this process. McKay serves a diverse student body, including 50% children of color, and it is more than just a school—it is a vital community anchor. For many students, McKay is a place of safety, belonging, and support. Closing it would disproportionately harm those who need it most and fail to meet the needs of our children.

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			<p>The failure to involve and inform the Beaverton community in a transparent manner is troubling, and the ongoing disregard for our concerns is unacceptable. We, as parents and community members, are dissatisfied with the lack of accountability and the potential harm this decision could cause. Our community deserves better, and our children deserve an education</p>
Mitzi	Sandman	Other Community Member	<p>Regarding discussion on the optimal size of elementary schools in the BSD, it seems most of the data from BSD is centered around factors such as cost/square foot, or efficiency of bus routes.</p> <p>We have elem schools with <300 students and some nearing 900. Has any qualitative and/or quantitative analysis been done on which school sizes are most effective as it pertains to student success and belonging? Has BSD looked into factors such as reading/math scores, teacher/staff tenure at a school, parent participation, community involvement, etc when comparing schools of different sizes? I've heard anecdotal stories such of the chaos at lunch and higher educator turnover at the 900 size schools. Does capacity have an effect on the overall sense of belonging, security, and connection each student experiences? As a young elementary student, does having the principal know your name make a difference in the success? These are the questions that should largely guide our Ed Specs and L-R planning.</p>
Barbara	Weiss	Staff Member	<p>As we near bargaining for our classified employees, please remember these things. The price of practically everything we pay for, groceries, water!!, auto and homeowners insurance, and the deductibles we pay since our medical insurance plans cover less than they used to, have increased. While the 4.75% COLA we were able to bargain for was welcomed, it actually only increased my paycheck by \$166 (before taxes), and I'm sure I'm close to the top of the pay scale for a Para II, as this is my 21st year in the district. While I have a mortgage, MANY of our classified employees are renting. Rent is increasing for many of them, and not commensurate with raises in pay. They are worried they may need to relocate to be able to afford rent.</p> <p>Classified employees would like to put away money each month for the future, and retirement. When you can barely cover monthly expenses, that makes saving difficult. While those things may not impact some of you much, they greatly affect them.</p>
Christine	Meliza	Parent/Guardian	<p>How are we able to have conversation with the school board about the proposed closure of 4 elementary schools. We absolutely cannot pause this conversation. It is clear the goal is to pause the conversation until it is too late and you've done what you want to do, without having to listen to the families you are supposed to be serving. BRIC long term planning committee meetings are a complete waste of time and tax payer dollars. Please create real conversation platforms to address the CURRENT proposed closures.</p>
Annie	Wach	Other Community Member	<p>I want to praise the district for our strong instructional materials reconsideration process, and encourage them to continue to protect the rights of our librarians and students to access information freely and engage with a wide variety of viewpoints.</p>

Dawn	Singer	Parent/Guardian	<p>The BSD community neither wants nor values the "joy-only strategy" touted by the Communications and Community Involvement Department, as outlined in their annual report. This approach, which the department highlights with pride, is focused on using social media to create a façade.</p> <p>Rather than fostering genuine transparency and trust, this strategy is designed to obscure the district's pressing issues. While the department showcases the "exemplary work of staff" online, it fails to address critical matters such as staff without contracts and the deeply consequential pending school closures.</p> <p>This "joy-only" narrative is an attempt to distract from the district's shortcomings in adequately supporting school staff and students—the very heart of our educational system. Meanwhile, those in the District Central Office benefit from their carefully curated portrayal of "joy in BSD" ignoring the foundational challenges that threaten the health and success of our schools.</p> <p>Be honest, BSD.</p>
Patrick	Abell	Parent/Guardian	<p>We recently bought a home in the Raleigh Park neighborhood primarily to send our two young kids to Raleigh Park Elementary. We have been very disappointed with how the district has handled this potential school consolidation and closure process. The 2022 levy funds are seemingly being used to construct a new large elementary school that nobody wants. The Ed-spec driving the entire strategy is outdated and misguided. The district seems to be attempting to push the plan through without considering meaningful feedback from school district families. The money spent on the consultant (hired to "guide the discussion") seems excessive and wasteful. I'm hopeful that the district will slow down the process and increase transparency, but until that happens we will continue to explore all options for how best to educate our kids.</p>
Liana	Bernard	Parent/Guardian	<p>I've been struggling for the past 3 years within the beaverton school district with how my child, and I have been treated. I have escalated numerous complaints with the district, but never am contacted with an update, or any change in how we are treated. Being a single black parent is already tough. I always have been a hands on parent, extremely involved in my childrens lives , both at home, and at school. The goal of this is to support my kiddos, encourage them to make the right choices knowing I am involved, and in full communication with the staff. The other part of this goal is to support the schools staff in anyway to assist in enforcing rules, and respect. I've been blocked out numerous times, and reported to the district each time. I've been spoke down on, ignored, and disrespected countless times, and its time a change is made. Parents deserve to be informed. Children shouldn't be targeted, repeatedly reprimanded in the most extreme ways. It very discriminatory behavior.</p>
Keri	Bernstein	Parent/Guardian	<p>I am disappointed by the response from district employees to the communities requests for more communication and transparency. In December the facilities team came back to the Board to report out on the Raleigh Hills Elementary Design Capacity Update. They provided NO data or information to support their recommendation to continue with the build as planned. This is unacceptable. If the team actually investigated multiple options as they claim, there should be documentation and proof. We deserve to see this evidence. Please do better on communication. I now ask that you please begin looking into, and sharing with the community, the options for which students will be attending Raleigh Hills upon</p>

			completion. The community has a lot of ideas for Raleigh Hills including returning to a K-8 model, an options school, and others. It is clear the BRIC meetings are not focused on these decisions, which is what the community was hoping for. Please, Please involve us in making these decisions.
Stephanie	Silver	Parent/Guardian	Planning to BRIC, but this approach is not building trust. We are extraordinarily skeptical about the underlying goals of this \$250k contract. Is this a consultant simply hired to justify what you already plan to do? Will working with these consultants actually change any long term plans of the district? Please bring more transparency to the challenging topics of budgets, buildings, and so on, so that the community can engage and share in decision-making. We are reasonable, engaged citizens who want to be a part of setting priorities in a world with limited funds. We want to retain the title schools in our community, and we want BSD to adopt a smaller ed spec. Parents are (reluctantly) exploring legal action related to the misuse of funds and deliberate obfuscation of intent with regards to the Raleigh Hills build, and its relation to potential school closures. Please don't force us down a litigious path.

ITEM FOR INFORMATION**COMMUNICATIONS & COMMUNITY INVOLVEMENT DEPARTMENT REPORT****SUMMARY**

The Communications & Community Involvement Department is committed to providing accurate, clear, timely and transparent information to students, families, staff, community members and media partners in addition to providing opportunities for authentic community engagement.

BACKGROUND

The Communications & Community Involvement team lists among its accomplishments during the past school year the “Belonging Begins Here” attendance campaign and the “Escape the Vape” educational campaign in addition to its social media and video storytelling. CCI facilitated the re-registration of 15,000 volunteers and has seen an increase in volunteerism with the expanded use of ParentSquare. CCI secured more than \$1.1 million in donated goods and services, including increased giving to the Clothes for Kids program which served a record number of students.

Initiatives for the remaining school year include community engagement around the district’s cell phone policy, the Aloha High School mascot change and long-range facility planning. In cooperation with Human Resources, CCI is also launching a new employee recognition program.

RECOMMENDATION

District staff will present a report from the Communications & Community Involvement Department. No action needed.

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COMMUNICATIONS & COMMUNITY INVOLVEMENT

2024-2025 Annual Department Report

Overview

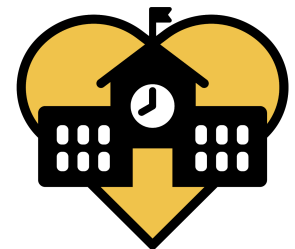
The Communications & Community Involvement (CCI) team is composed of the Public Communications Officer and eight staff members: Administrative Assistant, Bond Communications Specialist, Communications Coordinator/C4K Program Director, Communication Specialist, Community Resource Coordinator, Graphic Designer, Videographer and Volunteer Coordinator.

We are committed to providing accurate, clear, timely and transparent information to students, parents/guardians, staff, community members and media partners in addition to providing opportunities for authentic community engagement. CCI collaborates with all departments and schools to promote and support the district's strategic plan.

Accomplishments

Communications

1. The department was recognized by the National School Public Relations Association (NSPRA) with its highest honor, the Gold Medallion Award, for its **Belonging Begins Here attendance campaign**. All the assets developed were shared freely with other districts, both statewide and nationally. The department also received two additional national NSPRA awards and three state OSPRA awards for branding, campaigns and video production.
2. CCI continues to lead the state in **video storytelling**. The department produced [164 videos](#) during the 2023-2024 school year, highlighting every school in the district in addition to most departments. This school year, we have doubled the number of videos related to bond projects as a way of keeping our community apprised of how their bond dollars are being responsibly and equitably spent.



**Belonging
Begins Here**

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- We continue to advance a joy-only **social media** strategy with an emphasis on showcasing the exemplary work of staff and students. For example, the department launched a three-month **Kindness Counts campaign** which paired elementary schools with local coffee shops to share student-made kindness stickers with community members. The connections were highlighted on our social accounts.

This year, we are collaborating with high schools to give students more voice across the district’s social channels. In addition, all 54 of our schools operate active social media accounts on Instagram and Facebook, increasing opportunities for positive connections with our community.

Since the 2020-2021 school year, we have increased the district’s Instagram followers by 387% and Facebook by 54% in addition to growing our YouTube channel to 6K subscribers with 825K total views.

- To support student well-being, we developed the **Escape the Vape campaign** geared to students in grades 6-12 and their parents/guardians. In addition to social media posts, new posters in schools and a [new webpage](#) with resources, we hosted a districtwide "Community Conversation about Vaping" event featuring an expert panel.



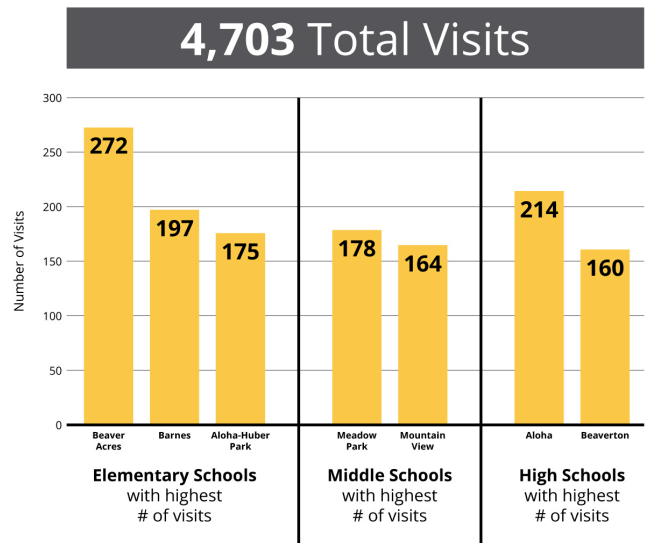
Community Partnerships & Volunteerism

- Clothes for Kids (C4K)** served a record number of students from all schools during the 2023-2024 school year for a total of 4,703 visits and about 146,000 items distributed. Since 2000, we have increased the number of students served with gently used clothing and shoes by 223%.

To provide more predictable funding, we have worked to secure long-term sponsorships from local businesses (Beaverton Toyota, CARR Subaru, Tektronix Foundation) and community organizations (Rotary, local churches). We also have started regular surplus sales to generate more revenue for new purchases. Last year, we spent \$20K on new socks and underwear, alone.

Number of Clothes for Kids Visits

2023-2024 School Year



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2. In collaboration with the Public Safety Department, we implemented a new volunteer application system called Raptor and re-registered nearly 15,000 volunteers in two short months. We worked closely with our parent-teacher organizations (PTOs) to train volunteer coordinators on the new system. We also reconfigured our communications platform, ParentSquare, to facilitate the volunteer sign-up process. Anecdotally, we have heard from PTOs that **volunteerism** has increased because parents/guardians are now seeing volunteering opportunities on a platform that they regularly visit.
3. After being unable to supply enough grocery gift cards to meet the needs of families who experienced food insecurity during the 2023 winter break, the department reached out to the Beaverton Education Foundation (BEF) to partner on the [Feed Their Bodies, Feed Their Minds campaign](#) in 2024. With additional cards donated by THPRD and Safeway, a total of 2,741 grocery gift cards (\$30 each) were distributed to families identified by school-based counselors to help supplement food needs during winter break. In addition to this effort, the department facilitates 13 weekly or biweekly [food markets](#) in schools across the district.
4. CCI supported districtwide **community partnerships**, valued at more than \$1.15M in [donated goods and services](#) in the 2023-2024 school year. This figure does not include the individual school-based community partnerships that CCI helps to facilitate.

Initiatives

1. The department has switched providers for its [Engage BSD](#) platform in order to utilize more robust engagement tools. Recent projects include the districtwide cell phone use survey, Aloha High School mascot student survey and feedback related to specific bond projects. In the coming year, we'll be looking for additional opportunities to use this new tool to engage with stakeholders on various issues, including **long-range facility planning**.
2. Along with our Human Resources Department, we're always looking for ways to boost staff morale. At the beginning of January, we launched a [new staff recognition program](#) called **BSD Achievers**. The first staff members will be recognized at the end of the month.

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Communications & Community Involvement

ANNUAL DEPARTMENT REPORT

January 14, 2025



The Team

Zuleyma Gonzalez De Cruz, Administrative Assistant

Christina Mackin, Community Resources Coordinator

Kara Yunck, Communications & C4K Coordinator

Melissa Larson, Communications Specialist

Tim Hurtt, Videographer

Sean Van, Graphic Designer

Johanna Shrout, Volunteer Services Coordinator

Shellie Bailey-Shah, Public Communications Officer

Nate Baker, Bond Communications Specialist

Community Partnerships



Community Partnerships



OREGON
FOOD BANK



urban
gleaners

Community Partnerships



Community Partnerships



Clothes for Kids



Clothes *for* kids

from a community that cares

Community Engagement

- Long-Range Facility Planning
- Cell Phone Policy
- AHS Mascot Change

“BSD Achievers” Employee Recognition Program

A magnifying glass with a black handle and silver rim is positioned over the year '2025'. The numbers are in a large, yellow, serif font. The background is dark grey with faint, repeating numbers in a lighter shade, creating a pattern of numbers like '2025' and '2032'.

2025

Questions?

Be sure to follow the district's
social media accounts



ITEM FOR INFORMATION
MONTHLY FINANCIAL UPDATE

SUMMARY

The financial update is provided monthly and includes the general fund activity and forecast; a summary of revenues, expenditures and encumbrances for all other funds; a report on classroom teacher staffing by school; and information on investment activity as required by policy.

BACKGROUND

Attached is the financial report for December 2024:

- General fund activity and forecast
- Summary of revenue, expenditures and encumbrances for all funds except general fund
- 2024-25 classroom teacher staffing by school as of December 31, 2024
- Portfolio management summary
- Investments by sector and group
- Investments summary by issuer, grouped by fund

NOTES:

- General Fund Forecast:
 - Minor adjustments to revenue and expenditures in the general fund will be reviewed at the meeting.

RECOMMENDATION

Staff will present the monthly financial update for the board to receive and discuss. No action is needed.

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Beaverton School District
Year-To-Date Activity and Forecast
General Fund
For December 2024
(\$ in millions)

	Adopted Budget	Final Budget	YTD Actuals	Current Encumb.	Actuals & Encumb.	Year-End Forecast
REVENUES:						
Beginning Fund Balance	\$ 160.4	\$ 160.4	\$ 164.4	\$ -	\$ 164.4	\$ 164.4
State School Fund:						
State School Fund	326.0	326.0	188.5	-	188.5	327.6
Property Taxes	173.0	173.0	164.0	-	164.0	175.3
Common School Fund	5.2	5.2	-	-	-	5.2
County School Fund	1.0	1.0	0.7	-	0.7	1.0
Local Option Levy	43.0	43.0	39.3	-	39.3	42.0
Investment Earnings	8.0	8.0	-	-	-	10.7
NWRESA Appointment	13.3	13.3	-	-	-	13.3
Other	10.9	10.9	2.5	-	2.5	9.0
Total	\$ 740.8	\$ 740.8	\$ 559.4	\$ -	\$ 559.4	\$ 748.5
EXPENDITURES:						
Salaries	\$ 330.0	\$ 330.0	\$ 132.8	\$ -	\$ 132.8	\$ 332.0
Benefits	198.7	198.7	78.6	-	78.6	198.3
Purchased services	40.6	40.6	17.5	7.5	25.0	39.6
Supplies & materials	18.7	18.7	7.8	2.5	10.3	16.7
Capital outlay	0.9	0.9	0.1	0.1	0.2	0.9
Other	2.7	2.7	2.0	0.1	2.1	2.7
Transfers out	6.1	6.1	6.1	-	6.1	6.1
Contingency	143.1	143.1	-	-	-	143.1
Total	\$ 740.8	\$ 740.8	\$ 244.9	\$ 10.2	\$ 255.1	\$ 739.4

Projected Surplus / (Deficit) from Operations	\$ (12.2)
Excludes beginning fund balance and contingency	
Projected Ending Fund Balance	\$ 152.2
Projected ending fund balance percentage of actual (forecast) revenue at 6/30/2025 *	20.3%

*Projected ending fund balance breakdown:		Projected EFB	
General Operating Fund	\$ 151.7	20.2%	
Local Option Levy Fund	0.5	0.1%	

	Adopted Budget	Final Budget	YTD Actuals	Current Encumb.	Actuals & Encumb.	Year-End Forecast
APPROPRIATIONS:						
Instruction	\$ 364.8	\$ 364.8	\$ 140.7	\$ 3.6	\$ 144.3	\$ 364.1
Support Services	225.1	225.1	96.7	6.6	103.3	224.4
Enterprise & Community Svc	0.3	0.3	-	-	-	0.3
Facilities Acquisition & Const	0.1	0.1	-	-	-	0.1
Other Uses	7.5	7.5	7.5	-	7.5	7.5
Contingencies	143.0	143.0	-	-	-	143.0
Total	\$ 740.8	\$ 740.8	\$ 244.9	\$ 10.2	\$ 255.1	\$ 739.4

Beaverton School District
Summary of Revenue, Expenditures and Encumbrances
All Funds Except General Fund
For December 2024

Funds	Final Budget (incl Beg Fund Bal)	YTD Revenue (incl Beg Fund Bal)	YTD Expenditures (Incl transfers out)	Encumb.	YTD Expenditures & Encumb.	Percent	Fund Balance
Student Body Fund	\$ 13,819,000	\$ 8,783,677	\$ 2,361,981	\$ 534,998	\$ 2,896,979	20.96%	\$ 5,886,698
Categorical	12,520,485	10,475,710	1,364,325	900,410	2,264,735	18.09%	8,210,975
Scholarship Fund	555,000	483,392	59,000	18,500	77,500	13.96%	405,892
Grant Fund	137,085,010	38,591,277	49,979,603	22,568,047	72,547,650	52.92%	(33,956,373)
Sustainability Fund	31,600,000	27,660,381	-	-	-	0.00%	27,660,381
Nutrition Services Fund	20,526,581	12,630,900	7,105,405	3,551,540	10,656,945	51.92%	1,973,955
Debt Service Fund	114,938,154	101,837,161	14,356,029	-	14,356,029	12.49%	87,481,132
Capital Projects Fund	719,690,000	264,100,366	97,443,392	265,842,323	363,285,715	50.48%	(99,185,349)
Insurance Reserve Fund	15,805,797	12,767,133	3,985,194	1,990,688	5,975,882	37.81%	6,791,251
Workers' Compensation Fund	6,345,109	4,478,760	1,216,596	95,843	1,312,439	20.68%	3,166,321
Total	\$ 1,072,885,136	\$ 481,808,757	\$ 177,871,525	\$ 295,502,349	\$ 473,373,874		\$ 8,434,883

2024-25 Classroom Teacher Staffing By School

As of 12/31/24

School	Budgeted Enrollment	12/31/24 Enrollment	Enrollment Change	Budgeted FTE				Actual FTE			
				General Fund	Levy	SIA	TOTAL	General Fund	Levy	SIA	TOTAL
Aloha Huber (K-8)	918	903	(15)	29.0	8.0	3.0	40.0	28.0	8.0	3.0	39.0
Barnes	433	437	4	13.0	4.0	2.0	19.0	14.0	4.0	2.0	20.0
Beaver Acres	790	759	(31)	24.0	7.0	3.0	34.0	24.0	7.0	3.0	34.0
Bethany	414	405	(9)	12.0	3.0	2.0	17.0	12.0	3.0	2.0	17.0
Bonny Slope	578	591	13	17.0	4.0	2.0	23.0	17.0	6.0	2.0	25.0
Cedar Mill	317	346	29	9.0	3.0	1.0	13.0	9.0	5.0	2.0	16.0
Chehalem	387	398	11	12.0	3.0	2.0	17.0	12.0	4.0	2.0	18.0
Cooper Mountain	368	380	12	11.0	3.0	1.0	15.0	11.0	3.0	1.0	15.0
Elmonica	391	423	32	11.0	3.0	2.0	16.0	12.0	4.0	3.0	19.0
Errol Hassell	317	330	13	9.0	3.0	2.0	14.0	9.0	3.0	2.0	14.0
Findley	557	544	(13)	16.0	4.0	2.0	22.0	16.0	4.0	2.0	22.0
Fir Grove	320	333	13	8.0	3.0	2.0	13.0	9.0	4.0	3.0	16.0
FLEX (K-5)	69	76	7	3.0	-	-	3.0	3.0			3.0
Greenway	265	276	11	8.0	3.0	1.0	12.0	8.0	3.0	1.0	12.0
Hazeldale	440	496	56	13.0	3.0	3.0	19.0	14.0	3.0	3.0	20.0
Hiteon	482	488	6	14.0	4.0	2.0	20.0	14.0	4.0	2.0	20.0
Jacob Wismer	580	575	(5)	17.0	4.0	2.0	23.0	17.0	5.0	2.0	24.0
Kinnaman	483	463	(20)	13.0	5.0	3.0	21.0	12.0	5.0	3.0	20.0
McKay	244	244	-	9.0	2.0	1.0	12.0	9.0	2.0	1.0	12.0
McKinley	691	660	(31)	21.0	6.0	3.0	30.0	21.0	6.0	3.0	30.0
Montclair	268	286	18	9.0	2.0	1.0	12.0	9.0	2.0	1.0	12.0
Nancy Ryles	445	438	(7)	12.0	4.0	2.0	18.0	12.0	4.0	2.0	18.0
Oak Hills	471	478	7	13.0	4.0	2.0	19.0	13.0	4.0	2.0	19.0
Raleigh Hills	260	257	(3)	9.0	2.0	1.0	12.0	8.0	2.0	1.0	11.0
Raleigh Park	295	306	11	8.0	3.0	1.0	12.0	8.0	3.0	1.0	12.0
Ridgewood	358	332	(26)	10.0	3.0	2.0	15.0	10.0	4.0	2.0	16.0
Rock Creek	405	391	(14)	12.0	3.0	1.0	16.0	12.5	4.0	1.0	17.5
Sato	877	829	(48)	23.0	7.0	4.0	34.0	22.0	7.0	6.0	35.0
Scholls Heights	616	601	(15)	18.0	5.0	2.0	25.0	17.0	5.0	2.0	24.0
Sexton Mountain	420	429	9	11.0	4.0	1.0	16.0	12.0	5.0	1.0	18.0
Springville	727	728	1	21.0	6.0	2.0	29.0	21.0	7.0	2.0	30.0
Terra Linda	269	266	(3)	8.0	2.0	2.0	12.0	8.0	2.0	2.0	12.0
Vose	697	668	(29)	21.0	6.0	3.0	30.0	21.0	6.0	3.0	30.0
West TV	286	304	18	8.0	3.0	1.0	12.0	8.0	4.0	1.0	13.0
William Walker	527	501	(26)	17.0	5.0	2.0	24.0	16.0	5.0	2.0	23.0
Elementary School Total	15,965	15,941	(24)	469.0	134.0	66.0	669.0	468.5	147.0	71.0	686.5
Average Elementary School Staffing Ratio				34.0	26.5	23.9		34.0	25.9	23.2	

2024-25 Classroom Teacher Staffing By School

As of 12/31/24

School	Budgeted Enrollment	12/31/24 Enrollment	Enrollment Change	Budgeted FTE				Actual FTE			
				General Fund	Levy	SIA	TOTAL	General Fund	Levy	SIA	TOTAL
Cedar Park	646	633	(13)	22.4	5.8	0.6	28.8	22.2	5.8	0.6	28.6
Conestoga	817	818	1	29.0	7.4	0.8	37.2	28.8	7.4	0.8	37.0
Five Oaks	746	782	36	27.6	6.8	0.8	35.2	27.0	6.8	0.8	34.6
Highland Park	621	589	(32)	21.4	5.4	0.6	27.4	21.3	5.4	0.6	27.3
Meadow Park	683	641	(42)	26.6	6.6	0.6	33.8	25.8	6.6	0.6	33.0
Mountain View	758	777	19	28.8	7.2	0.8	36.8	26.7	7.2	0.8	34.7
Stoller	1,077	1,043	(34)	35.0	9.0	1.0	45.0	34.0	9.0	1.0	44.0
Tumwater	977	980	3	31.2	7.8	0.8	39.8	30.4	7.8	0.8	39.0
Whitford	760	744	(16)	27.8	7.0	0.8	35.6	27.0	7.0	0.8	34.8
Middle School Total	7,085	7,007	(78)	249.8	63.0	6.8	319.6	243.2	63.0	6.8	313.0
Average Middle School Staffing Ratio				28.4	22.7	22.2		28.8	22.9	22.4	
Aloha	1,594	1,572	(22)	61.2	13.8	2.2	77.2	58.6	13.8	2.2	74.6
Beaverton	1,320	1,361	41	52.0	11.0	1.4	64.4	52.3	11.0	1.4	64.7
Mountainside	1,696	1,690	(6)	54.6	12.8	1.6	69.0	54.5	12.8	1.6	68.9
Southridge	1,410	1,374	(36)	49.6	11.6	1.6	62.8	49.9	11.6	1.6	63.1
Sunset	1,753	1,753	-	55.2	12.8	1.8	69.8	56.6	12.8	1.8	71.2
Westview	2,419	2,351	(68)	80.4	18.8	2.4	101.6	79.6	18.8	2.4	100.8
High School Total	10,192	10,101	(91)	353.0	80.8	11.0	444.8	351.4	80.8	11.0	443.2
Average High School Staffing Ratio				28.9	23.5	22.9		28.7	23.4	22.8	
Arts & Communication Magnet Academy (6-12)	666	679	13	23.8	5.6	0.8	30.2	22.9	5.6	0.8	29.3
Beaverton Academy of Science and Engineering (6-12)	863	842	(21)	31.2	7.4	1.0	39.6	31.0	7.4	1.0	39.4
Community School (9-12)	150	138	(12)	7.0	1.4	-	8.4	5.9	1.4	-	7.3
FLEX Online School (6-12)	600	369	(231)	18.6	2.0	1.2	21.8	17.5	2.0	1.2	20.7
International School of Beaverton (6-12)	862	869	7	30.6	7.0	0.8	38.4	31.6	7.0	0.8	39.4
Options Schools Total	3,141	2,897	(244)	111.2	23.4	3.8	138.4	109.0	23.4	3.8	136.2
Average Options Staffing Ratio				28.2	23.3	22.7		26.6	21.9	21.3	
Address Extreme Class Size K-12	-	-	-	19.4	-	-	19.4	-	-	-	-
District Total	36,383	35,946	(437)	1,202.4	301.2	87.6	1,591.2	1,172.0	314.2	92.6	1,578.8

Note: Enrollment includes general education student projections plus specialized program students for elementary and general education student projections plus ALC, EGC, and SCC students for secondary. Classroom teachers are budgeted based on a staffing ratio found in the Staffing Allocation Methodology (SAM) on pages 198-222 in the 2024-25 Adopted Budget Document. Elementary music and PE specialists are not included in the classroom teacher allocations. Secondary AVID, CTE, Dual Language & Specialized Program Elective teachers not allocated by the classroom teacher ratio are included.

Postings for open positions are also not included in this report. This report represents actual filled positions.

Beaverton School District
Portfolio Management
Portfolio Summary
December 31, 2024

Investments	Par Value	Market Value	Book Value	% of Portfolio	Days to Maturity	YTM
Corporate Notes	10,000,000.00	9,986,800.00	9,703,550.00	1.56	27	2.725
Commercial Paper Disc. -At Cost	61,500,000.00	60,645,519.04	60,102,727.91	9.66	111	4.681
Federal Agency Disc. -At Cost	153,500,000.00	150,912,355.00	150,230,542.23	24.14	147	4.297
Treasury Coupon Securities	131,000,000.00	130,363,270.00	125,394,582.50	20.15	94	6.121
Treasury Discounts -At Cost	235,700,000.00	232,718,842.00	230,990,542.03	37.12	111	4.340
LGIP	45,848,572.03	45,848,572.03	45,848,572.03	7.37	1	5.300
Investments	637,548,572.03	630,475,358.07	622,270,516.70	100.00%	107	4.767

Total Earnings	December 31	Month Ending
Current Year	1,972,314.05	
Average Daily Balance	599,637,881.65	
Effective Rate of Return	3.87%	

This report of the investment portfolio is in accordance with Board Policy DFA - Investment of Funds.

Beaverton School District, Prepared By Business Office

Beaverton School District
Investments by Sector and Group
Index: Investment Policy
Limitation based on Book Value
December 31, 2024

CUSIP	Investment #	Issuer	Maturity Date	Par Value	Book Value	Market Value	Allocation Target %	Actual %
Federal Agency								
Federal Agricultural Mortgage								
31315LAR9	11475	Federal Agricultural Mtg Corp	01/16/2025	10,000,000.00	9,794,666.67	9,981,300.00		1.57
31315LFQ6	11517	Federal Agricultural Mtg Corp	05/15/2025	16,500,000.00	16,217,025.00	16,244,415.00		2.60
		Subtotal		26,500,000.00	26,011,691.67	26,225,715.00	35.00	4.18
Federal Home Loan Bank								
313385KD7	11501	Federal Home Loan Bank	08/08/2025	12,000,000.00	11,633,636.67	11,702,640.00		1.87
313385FJ0	11502	Federal Home Loan Bank	05/09/2025	20,000,000.00	19,609,422.22	19,704,000.00		3.15
313385KD7	11503	Federal Home Loan Bank	08/08/2025	20,000,000.00	19,415,000.00	19,504,400.00		3.12
313385DH6	11510	Federal Home Loan Bank	03/21/2025	10,000,000.00	9,872,800.00	9,906,700.00		1.58
313385GY6	11511	Federal Home Loan Bank	06/16/2025	35,000,000.00	34,217,866.67	34,333,600.00		5.49
313385FQ4	11514	Federal Home Loan Bank	05/15/2025	30,000,000.00	29,470,125.00	29,535,300.00		4.73
		Subtotal		127,000,000.00	124,218,850.56	124,686,640.00	35.00	19.96
		Total		153,500,000.00	150,230,542.23	150,912,355.00	100.00	24.14
Corporate Indebtedness								
Apple Corp								
037833DF4	11357	Apple Corp	01/13/2025	5,000,000.00	4,836,100.00	4,997,200.00		0.77
		Subtotal		5,000,000.00	4,836,100.00	4,997,200.00	5.00	0.78
Credit Agricole CIB NY								
22533TQB5	11495	Credit Agricole CIB NY	03/11/2025	10,000,000.00	9,816,333.33	9,913,666.60		1.57
22533TS80	11504	Credit Agricole CIB NY	05/08/2025	8,000,000.00	7,848,444.44	7,873,422.16		1.26
22533TWC6	11521	Credit Agricole CIB NY	09/12/2025	8,000,000.00	7,751,986.67	7,746,700.00		1.24
		Subtotal		26,000,000.00	25,416,764.44	25,533,788.76	5.00	4.08
DCAT LLC								
24023GNM5	11518	DCAT LLC	01/21/2025	1,500,000.00	1,494,018.75	1,496,228.75		0.24
		Subtotal		1,500,000.00	1,494,018.75	1,496,228.75	5.00	0.24
Microsoft Corp								
594918BB9	11388	Microsoft Corp	02/12/2025	5,000,000.00	4,867,450.00	4,989,600.00		0.78
		Subtotal		5,000,000.00	4,867,450.00	4,989,600.00	5.00	0.78
MUFG Bank								
62479LN76	11466	MUFG Bank LTD/NY	01/07/2025	4,000,000.00	3,901,805.56	3,996,678.88		0.62
62479LNP6	11481	MUFG Bank LTD/NY	01/23/2025	5,000,000.00	4,896,458.33	4,986,231.90		0.78
62479LRG2	11506	MUFG Bank LTD/NY	04/16/2025	5,000,000.00	4,920,250.00	4,934,486.10		0.79

**Beaverton School District
Investments by Sector and Group
Limitation based on Book Value**

CUSIP	Investment #	Issuer	Maturity Date	Par Value	Book Value	Market Value	Allocation Target %	Actual %
Subtotal				14,000,000.00	13,718,513.89	13,917,396.88	5.00	2.20
Natixis NY								
63873JND8	11467	Natixis NY	01/13/2025	7,000,000.00	6,820,156.39	6,989,105.27		1.09
63873JVF4	11500	Natixis NY	08/15/2025	8,000,000.00	7,733,391.11	7,774,513.28		1.24
Subtotal				15,000,000.00	14,553,547.50	14,763,618.55	5.00	2.34
Toyota Cap Corp								
89233GRG3	11505	Toyota Cap Corp	04/16/2025	5,000,000.00	4,919,883.33	4,934,486.10		0.79
Subtotal				5,000,000.00	4,919,883.33	4,934,486.10	5.00	0.79
Total				71,500,000.00	69,806,277.91	70,632,319.04	35.00	11.22

OR Treas Local Govt Inv Pool

Local Government Inv Pool								
LGIP 4010	FUND 000	LGIP		29,212,882.56	29,212,882.56	29,212,882.56		4.69
LGIP 5173	FUND 300	LGIP		426,108.31	426,108.31	426,108.31		0.06
LGIP 4972	FUND 417	LGIP		4,005,769.26	4,005,769.26	4,005,769.26		0.64
LGIP 6440	FUND 418	LGIP		12,203,811.90	12,203,811.90	12,203,811.90		1.96
Subtotal				45,848,572.03	45,848,572.03	45,848,572.03	100.00	7.37
Total				45,848,572.03	45,848,572.03	45,848,572.03	100.00	7.37

US Treasuries

US Treasuries								
91282CDS7	11277	U.S. Treasury	01/15/2025	55,000,000.00	52,490,625.00	54,936,750.00		8.43
912828ZW3	11286	U.S. Treasury	06/30/2025	20,000,000.00	18,410,937.50	19,617,400.00		2.95
91282CEH0	11366	U.S. Treasury	04/15/2025	5,000,000.00	4,813,950.00	4,976,700.00		0.77
912828J27	11390	U.S. Treasury	02/15/2025	15,000,000.00	14,462,550.00	14,957,250.00		2.32
91282CDZ1	11391	U.S. Treasury	02/15/2025	15,000,000.00	14,375,700.00	14,947,500.00		2.31
912828XB1	11472	U.S. Treasury	05/15/2025	5,000,000.00	4,901,100.00	4,960,850.00		0.78
912828XB1	11492	U.S. Treasury	05/15/2025	1,000,000.00	988,320.00	992,170.00		0.15
91282CGA3	11523	U.S. Treasury	12/15/2025	15,000,000.00	14,951,400.00	14,974,650.00		2.40
912797LB1	11463	U.S. Treasury	05/15/2025	2,200,000.00	2,104,956.33	2,166,362.00		0.33
912797LY1	11468	U.S. Treasury	01/16/2025	11,000,000.00	10,723,612.78	10,981,850.00		1.72
912797LX3	11476	U.S. Treasury	01/09/2025	2,000,000.00	1,962,433.33	1,998,360.00		0.31
912797LB1	11480	U.S. Treasury	05/15/2025	8,000,000.00	7,743,111.11	7,877,680.00		1.24
912797KA4	11482	U.S. Treasury	02/20/2025	2,000,000.00	1,954,728.89	1,988,640.00		0.31
912797KJ5	11483	U.S. Treasury	03/20/2025	2,000,000.00	1,951,040.00	1,982,140.00		0.31
912797MK0	11488	U.S. Treasury	02/13/2025	17,000,000.00	16,666,233.33	16,915,850.00		2.67
912797MX2	11490	U.S. Treasury	01/14/2025	15,000,000.00	14,797,875.00	14,979,000.00		2.37
912797MJ3	11493	U.S. Treasury	02/06/2025	20,000,000.00	19,689,666.67	19,918,000.00		3.16
912797MM6	11494	U.S. Treasury	03/06/2025	2,500,000.00	2,454,495.14	2,481,700.00		0.39
912797MT1	11496	U.S. Treasury	03/13/2025	15,000,000.00	14,760,045.83	14,878,050.00		2.37
912797KS5	11507	U.S. Treasury	04/17/2025	20,000,000.00	19,688,927.78	19,757,400.00		3.16
912797LB1	11508	U.S. Treasury	05/15/2025	25,000,000.00	24,532,652.78	24,617,750.00		3.94

**Beaverton School District
Investments by Sector and Group
Limitation based on Book Value**

CUSIP	Investment #	Issuer	Maturity Date	Par Value	Book Value	Market Value	Allocation Target %	Actual %
US Treasuries								
912797KA4	11509	U.S. Treasury	02/20/2025	5,000,000.00	4,954,227.78	4,971,600.00		0.79
912797NP8	11512	U.S. Treasury	06/05/2025	15,000,000.00	14,682,495.83	14,734,500.00		2.36
912797MH7	11513	U.S. Treasury	09/04/2025	5,000,000.00	4,845,488.89	4,861,750.00		0.77
912797LB1	11515	U.S. Treasury	05/15/2025	14,000,000.00	13,753,335.56	13,785,940.00		2.21
912797LW5	11516	U.S. Treasury	07/10/2025	35,000,000.00	34,167,311.11	34,246,450.00		5.49
912797NZ6	11519	U.S. Treasury	04/15/2025	3,000,000.00	2,960,805.00	2,964,150.00		0.47
912797KJ5	11520	U.S. Treasury	03/20/2025	5,000,000.00	4,948,938.89	4,955,350.00		0.79
912821JS5	11522	U.S. Treasury	09/15/2025	12,000,000.00	11,648,160.00	11,656,320.00		1.87
			Subtotal	366,700,000.00	356,385,124.53	363,082,112.00	100.00	57.27
			Total	366,700,000.00	356,385,124.53	363,082,112.00	100.00	57.27
Grand Total				637,548,572.03	622,270,516.70	630,475,358.07		

Beaverton School District
Summary by Issuer
December 31, 2024
Grouped by Fund

Issuer	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Pooled Cash						
Subtotal	29	406,212,882.56	397,786,015.07	63.91	5.324	122
Fund: 300 Debt Service						
Subtotal	7	72,126,108.31	70,808,314.64	11.39	4.260	132
Fund: 417 Capital Projects Taxable						
Subtotal	6	14,505,769.26	14,328,795.23	2.30	4.726	42
Fund: 418 Bond Issue Fund						
Subtotal	11	144,703,811.90	139,347,391.76	22.40	3.631	59
Total and Average	53	637,548,572.03	622,270,516.70	100.00	4.810	107

CONSENT AGENDA — ITEM FOR ACTION**PERSONNEL ACTIONS****SUMMARY**

A list of employees is being recommended by the superintendent for approval of routine personnel actions, including employment, leaves of absence, and resignation/retirement of teachers and administrators.

RECOMMENDATION

The superintendent recommends the board approve the personnel actions as submitted in board materials.

Belong. Believe. Achieve.

MEETING MINUTES – BOARD WORK SESSION DECEMBER 10, 2024**Board Members Present:**

Dr. Karen Pérez, Chair
Justice Rajee, Vice Chair
Susan Greenberg
Dr. Melissa Potter
Sunita Garg
Ugonna Enyinnaya
Dr. Tammy Carpenter

Board Members Absent:**Staff Present:**

Dr. Gustavo Balderas
Dr. Heather Cordie
Michael Schofield
Casey Waletich
Kerry Delf
Camellia Osterink
Dr. Shelly Reggiani
Alfonso Giardello
Erica Marson
Janine Mobley
Curtis Semana
Sarah Weiland

Superintendent
Deputy Superintendent for Teaching & Learning
Associate Superintendent for Business Services
Associate Superintendent for Operations & Support Services
Chief of Staff
General Counsel
Executive Administrator for Equity & Inclusion
Executive Administrator for Talent Acquisition
Executive Administrator for Human Resources
Executive Administrator for Human Resources
Executive Administrator for Human Resources
Board Secretary & Executive Assistant

The meeting was open to the public to attend in person or via livestream on YouTube.

I. OPEN MEETING

Board Chair Karen Pérez called the work session to order at 6:24 p.m. She noted that all seven board members were present with Justice Rajee joining virtually.

II. YOUTH SERVICES PROGRAM

Superintendent Balderas noted that this session was a continuation of the previous meeting's discussion about the Youth Services Officer (formerly School Resource Officer or SRO) program and a process for the board to consider and make decisions about the program. The district's intergovernmental agreements (IGAs) with the Beaverton Police Department and Washington County Sheriff's Office are set to expire at the end of the school year, and board and district leadership wanted to ensure that there was ample time to answer board members' questions and seek the board's direction in the spring regarding next steps on these contracts.

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Associate Superintendent for Operations & Support Services Casey Waletich walked the board through the timeline and the steps proposed, including seeking community input as discussed in the previous meeting. Mr. Waletich spoke about bringing in a strategic consultant partner to help review data from previous reviews in recent years, develop strategic methods to proactively engage community to gather feedback, and ensure key audiences are centered and the right questions are asked. Other steps include a comprehensive scope of work, education regarding the role of youth service officers, and reviewing community feedback gained through engagement opportunities.

Board members' questions and comments included adjustments and improvements that have been made in the program, community input, survey design, costs of continuing the program, cost savings provided by the program, alternative funding sources, alternative models, and a broader look at school safety. The meeting ended with a plan to gather information in the coming months with the goal of the board making a decision by April on whether to continue funding the program.

III. CLOSE MEETING

Chair Pérez adjourned the work session at 7:00 p.m.

draft

DRAFT MEETING MINUTES – BOARD BUSINESS MEETING DECEMBER 10, 2024**Board Members Present:**

Dr. Karen Pérez, Chair
Justice Rajee, Vice Chair
Susan Greenberg
Dr. Melissa Potter
Sunita Garg
Ugonna Enyinnaya
Dr. Tammy Carpenter

Board Members Absent:**Student Representatives:**

Tasiyah Ahmed
Saahas Koganti
Safa Zainab Syeda
Eric Vargas

Staff Present:

Dr. Gustavo Balderas
Dr. Heather Cordie
Casey Waletich
Michael Schofield
Kerry Delf
Shellie Bailey-Shah
Camellia Osterink
Dr. Shelly Reggiani
Alfonso Giardiello
Curtis Semana
Erica Marson
Janine Mobley
Todd Corsetti
Charity Ralls
Aaron Boyle
Elisa Schorr
Malinda Zimmer
Campbell Stewart
Monroy Espinoza
Sarah Weiland

Superintendent
Deputy Superintendent for Teaching & Learning
Associate Superintendent for Operations & Support Services
Associate Superintendent for Business Services
Chief of Staff
Public Communications Officer
General Counsel
Executive Administrator for Equity & Inclusion
Executive Administrator for Talent Acquisition
Executive Administrator for Human Resources
Executive Administrator for Human Resources
Executive Administrator for Human Resources
Executive Administrator for High Schools
Administrator for Nutrition Services
Administrator for Facilities Development
Principal, Sunset High School
Assistant Principal, Sunset High School
Social Worker
Social Worker
Board Secretary & Executive Assistant

The meeting was open to the public to attend in person or via livestream on YouTube.

I. OPEN MEETING

Chair Karen Pérez called the meeting to order at 7:05 p.m. She noted that all seven board members were present with Justice Rajee joining virtually. All four student representatives were present. Board member Tammy Carpenter requested two contract authorizations be pulled from the consent agenda: Beaverton High School stadium lighting replacement and Mountainside High School batting cage construction.

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Use the following links to access board meeting information:

Video Livestream: youtube.com/BeavertonSchools • Meeting Materials: beavertonsd.org/boardmeetings

II. STUDENT PERFORMANCES & RECOGNITIONS

A. Stoller Middle School Choir

The choir from Stoller Middle School performed a winter song for the board.

B. Oregon Assistant Principal of the Year

Meadow Park Middle School assistant principal Grant Piros was honored for having been named the 2025 Oregon Assistant Principal of the Year by the Oregon Association of Secondary School Administrators and the Coalition of Oregon School Administrators.

C. Lifesaving Action

Stephanie Marr, the attendance secretary at Mountainside High School, was recognized for her heroic actions performing CPR in a medical emergency, which may have saved a student's life.

III. SUPERINTENDENT'S REPORT

Dr. Balderas mentioned that Governor Kotek's recommended budget had been released and that it includes \$11.36 billion for K–12 school funding. This is welcome news as it comes closer to accurately reflecting the cost of continuing the current service level for schools. The district is also advocating to increase supports for special education by fully funding the high-cost disability fund and raising the 11% cap on weighted funding for special education. Currently Oregon provides additional funding for students receiving special education services but caps it at 11% of students; the district is advocating to increase this cap to 15% and provide funding for the increase, which would benefit schools statewide and provide about \$6.5 million for BSD. Thanks to having financial reserves, the district has been able to invest \$12 million into special education staffing recently to support staff to meet students' needs, although not all districts have this opportunity. Dr. Balderas stressed the importance of continued advocacy for funding to support students with the highest needs. Dr. Balderas also noted the large increase in the Public Employees Retirement System rate which will have a significant budget impact for the district. Dr. Balderas noted that the district is currently spending more to provide services than it is receiving in revenue, and emphasized that while the district is fortunate to have reserves to allow this, deficit spending will deplete these reserves quickly. Lastly, Dr. Balderas thanked members of the board for recent meetings with elected officials, noted the ongoing efforts in mediation to resolve contract bargaining with BEA, and wished everyone to have a relaxing winter break.

IV. PUBLIC COMMENTS

A. Comments by Employee Groups

BEA Vice President Katie Lukins and OSEA President Kyrsti Sackman commented to the board.

B. Comments by Community Members

The board heard public comment from 8 speakers. The board also received 8 written comments.

V. ITEMS FOR INFORMATION

A. School Spotlight: Sunset High School Behavioral Health CTE Pathway

Staff and students shared highlights of the Behavioral Health Career Technical Education Pathway at Sunset High School. The new CTE pathway provides students with learning experiences in high-demand, high-paying and high-interest fields of behavioral health including counseling, psychology, psychiatry, occupational therapy and more. Modeled after the BSD Health Careers program, the program offers academic classes and field experiences to prepare students to enter the workforce, start certification programs, pursue higher education options, and use their multilingual and multicultural assets to help close the gap in mental health services in our community.

B. Raleigh Hills Elementary Design Capacity Update

Construction of the new Raleigh Hills Elementary School is progressing on schedule and on budget. Last spring, community concerns were brought to staff and the board regarding the capacity at which the school will be built. Per the district’s educational specifications, the building capacity for which the school was designed in collaboration with the Raleigh Hills community is larger than the school’s current enrollment. Staff shared to the board about design options that have been reviewed for potential capacity modifications within the planned building footprint. The district will decide how to proceed in January.

C. Bond Program Update

Staff provided a report on the progress of the 2022 bond program, focused on a project overview and an update on the summer internship program. This is the second of three planned staff reports to the board on bond program progress for the 2024–25 school year.

The board took a short break from 8:39 to 8:44 p.m.

D. Nutrition Services Department Report

Staff provided a report on the nutrition services department including free meals for all students under the Community Eligibility Provision (CEP), meal participation increases, menu offerings, staffing, financial standing, and other aspects of the district’s nutrition services, along with summaries of each separate program the department administers.

E. Annual Comprehensive Financial Report

The chair of the district’s audit committee, Rob Drake, presented the district’s Annual Comprehensive Financial Report (ACFR) for the 2023–24 fiscal year to the board. Oregon law requires the accounts and fiscal affairs of every governmental agency be audited and reviewed at least once every fiscal year. The board was slated to take action to accept the ACFR as part of the consent agenda.

F. Financial Update

Associate Superintendent Michael Schofield presented the monthly financial report, including general fund activity and forecast, a summary of revenues, expenditures and encumbrance, a report on classroom teacher staffing by school, and information on investment activity.

VI. CONSENT AGENDA

A. Personnel

B. Meeting Minutes

- i. School Board Executive Session, November 12, 2024
- ii. School Board Work Session, November 12, 2024
- iii. School Board Business Meeting, November 12, 2024

C. Public Contracts

D. Accept Annual Comprehensive Financial Report

Susan Greenberg moved to approve the consent agenda as submitted with the exception of the two contract authorization items that had been removed. Justice Rajee seconded. The motion passed unanimously 7:0.

Susan Greenberg moved to approve the contract authorization for Beaverton High School stadium lighting replacement. Justice Rajee seconded. After some discussion regarding athletic facility improvements and funding sources, the motion passed 6:1 with Tammy Carpenter voting no.

Susan Greenberg moved to approve the contract authorization for Mountainside High School batting cage construction. Justice Rajee seconded. The motion passed 6:1 with Tammy Carpenter voting no.

VII. ITEMS FOR ACTION

A. Extend Budget Committee Selection Process

The district's budget committee has three open positions in which members' terms have expired, in Zones 3, 5 and 6. The school board will appoint community representatives to the open seats to serve three-year terms on the committee. No applications were received during the stated application period. It is recommended that the application period be extended and re-communicated.

Susan Greenberg moved to approve the extension of the budget committee selection process, and Justice Rajee seconded. The motion passed unanimously 7:0.

B. Bond Budget Update

BSD is approaching the halfway mark of the 2022 bond, and most of the major projects have been committed on budget. The bond program includes a program contingency fund that is meant to cover unforeseen costs and ensure the voter commitments can be met. The program contingency fund has increased to \$73.9 million with additions from bond premium, interest earnings, various energy reimbursements, and project savings. The board considered recommended budget adjustments, applying program contingency funds to increase the budgets for several bond projects and areas to allow them to be completed properly to meet voter commitments, including high school fields, outdoor learning spaces, security upgrades across all district schools, and nutrition services upgrades at Beaver Acres.

Susan Greenberg moved to approve allocation of the 2022 bond program contingency as submitted. Justice Rajee seconded. The motion passed unanimously 7:0.

C. OSBA Election

Beaverton School District is a member of the Oregon School Boards Association. Member boards vote on candidates and resolutions during OSBA's annual election period in the fall. In 2024 the BSD board was asked to vote on OSBA board positions 15 and 20 and three proposed resolutions — to raise districts' membership dues, create an LGBTQ2SIA+ caucus, and adopt amendments to the OSBA bylaws.

Susan Greenberg moved that the board support Kristy Kottkey for OSBA Board Position 15. Justice Rajee seconded. The motion passed unanimously 7:0.

Susan Greenberg moved that the board support Nancy Thomas for OSBA Board Position 20. Justice Rajee seconded. The motion passed unanimously 7:0.

Susan Greenberg moved that the board support OSBA Resolution 1, to amend the OSBA dues schedule. Justice Rajee seconded. The motion passed unanimously 7:0.

Susan Greenberg moved that the board support OSBA Resolution 2, to create the Oregon School Board Members PRIDE Caucus. Justice Rajee seconded. The motion passed unanimously 7:0.

Susan Greenberg moved that the board support OSBA Resolution 3, to adopt amendments to the OSBA Bylaws. Justice Rajee seconded. The motion passed unanimously 7:0.

D. Board Policy Revisions

- a. EBBA – Student Health Services

- b. EBBB – Injury or Illness Reports
- c. JHCA – Immunization and High School Sports Participation

General Counsel Camellia Osterink and Chief of Staff Kerry Delf had presented proposed policy updates in the previous meeting and were available for questions.

Susan Greenberg moved to approve the policy revisions as submitted, and Justice Rajee seconded. The motion passed 7:0.

VIII. ITEMS FOR ACTION AT A FUTURE MEETING

A. Board Policy Revisions

- a. GBEB - Communicable Diseases in Schools (revise)
- b. JHCC & JHCC-AR - Communicable Diseases - Students (delete)
- c. GBEB - HIV, AIDS & HBV - Staff (delete)
- d. JHCC - HIV, AIDS & HBV - Students (delete)

General Counsel Camellia Osterink and Chief of Staff Kerry Delf presented and answered questions from the board on recommended revisions to board policies for consideration for approval at a future meeting.

B. Resolution Supporting All Students & Families

The board discussed a draft resolution to affirm the board's commitment to supporting all students and families, and direct the district to maintain and reemphasize its practices consistent with law and policy to safeguard the rights of all students, regardless of national origin, citizenship or immigration documentation status. The board will vote on approval of the resolution in its next meeting in January.

IX. BOARD COMMUNICATION

Student representatives spoke on a variety of topics including concerns shared by students in public comment, safe and inclusive spaces on campus and the cell phone policy. Board members commented about their support for inclusivity and the bias incident reporting form. Additional topics included a school attendance policy, positive feedback on CTE programs, visits by legislators, and winter break wishes to students, staff and fellow board members.

X. CLOSE MEETING

Chair Karen Pérez adjourned the meeting at 10:37 p.m.

CONSENT AGENDA – ITEM FOR ACTION**PUBLIC CONTRACTS AUTHORIZATION****SUMMARY**

School board action is required to authorize the attached public contract items. The authorization of contracts for expenditures above the threshold of delegated authority is a routine board action that appears under the consent grouping of the board agenda.

BACKGROUND

Board action is required to authorize the superintendent or a designee to obligate the district for the attached public contract items. The table contains summary information and the following sheets provide additional details about each of the contracts for which authorization is sought.

Board policies DJ District Purchasing, DJCA Personal Services Contracts and DJC Bidding Requirements, and administrative regulations DJ-AR, DJCA-AR, and DJC-AR articulate the school district's public contracting rules in accordance with state recommended model rules.

Appropriate public contracting rules and bidding procedures have been complied with before recommending the attached contracts for board approval.

RECOMMENDATION

The superintendent recommends the board authorize the superintendent or a designee to obligate the district for the public contract items listed herein.

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Contract Name	Recommended By	Contract Selection Process	Contractor/Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
Electric School Buses	Craig Beaver, Administrator for Transportation	BuyBoard National Purchasing Cooperative Contract #722-23	Model 1 Commercial Vehicles, Inc.	Not-to-Exceed \$3,000,000	01/2025	08/2026	Authorization to Award Contract
Electric School Buses	Craig Beaver, Administrator for Transportation	Request for Proposals (RFP) 22-0011	Peterson Trucks, Inc.	Not-to-Exceed \$3,000,000	01/2025	08/2026	Authorization to Award Contract
Electric School Buses	Craig Beaver, Administrator for Transportation	Request for Proposals (RFP) 22-0011 & Salem-Keizer Cooperative Agreement PA 2021-274	Western Bus, Inc.	Not-to-Exceed \$3,000,000	01/2025	08/2026	Authorization to Award Contract
Cooper Mountain Elementary School Office Addition	Aaron Boyle, Administrator for Facilities Development	Invitation to Bid (ITB) 24-0007	Ross Builders Northwest, LLC.	\$1,197,000	01/2025	08/2026	Authorization to Award Contract
Barnes Elementary School New Library Furniture	Aaron Boyle, Administrator for Facilities Development	Omnia Cooperative Agreement; Region 4 Education Service Center (ESC) Contract # R191810	Meteor Education, LLC.	\$251,965.76	01/2025	04/2025	Authorization to Award Contract
Construction Manager/General Contractor (CM/GC) Pre-Construction Services for Sunset High School Restrooms Renovation	Aaron Boyle, Administrator for Facilities Development	Request for Proposal (RFP) 22-0027	Kirby Nagelhout Construction Co.	\$33,650	01/2025	09/2025	Authorization to Award Contract
Street Lighting and Traffic Signal Installation at Raleigh Hills Elementary School	Aaron Boyle, Administrator for Facilities Development	Invitation to Bid (ITB) 24-0008	Global Electric, Inc.	\$690,000	01/2025	12/2025	Authorization to Award Contract

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME:** Electric School Buses

- **Contract Scope:** Procurement of electric school buses per the 2024 Clean Heavy-Duty Vehicles Grant Program
- **Contract Timeline:** 01/2025 – 08/2026
- **Contract Amount:** Not-to-Exceed \$3,000,000
- **Contractor/Vendor:** Model 1 Commercial Vehicles, Inc.
- **Funding Source:** EPA/DEQ Grant Funding & School Bus Depreciation Fund 241
- **Solicitation Method:** BuyBoard National Purchasing Cooperative Contract #722-23
- **Recommended By:** Craig Beaver, Administrator for Transportation

ASSOCIATED PROJECT: 2024 Clean Heavy-Duty Vehicles Grant Program

- **Project Scope:** Procurement of up to ten (10) electric school buses
- **Project Budget:** \$3,000,000
- **Project Timeline:** 01/2025 – 08/2026

BACKGROUND: The Infrastructure Investment and Jobs Act provides funding of up to \$280,000 per bus to replace diesel school buses with zero emission electric school buses through the 2024 Clean Heavy-Duty Vehicles Grant Program. Additionally, each electric school bus purchased by the district is eligible for a \$40,000 tax rebate through the Inflation Reduction Act. Combined, the \$320,000 per bus rebates will fund between 75% and 85% of individual vehicle replacement costs.

Oregon DEQ solicited the district to participate in its application to the grant program along with three other school districts. If awarded, DEQ will act in a pass-through capacity to supply funding.

The district operates over 300 total school buses of which 216 are powered by diesel engines. Fifty-eight of these buses will need replacement by fall 2025 and thirty additional buses will need replacement by 2030. The EPA rebate also has provisions to fund charging infrastructure for electric bus acquisition, which the district plans to pursue. Specifics of orders (e.g., volume, types, etc.) with each vendor will vary depending on factors that are dynamic until the time that orders are placed (e.g., delivery schedule).

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Model 1 Commercial Vehicles, Inc. subject to approval of grant funds and obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME:** Electric School Buses

- **Contract Scope:** Procurement of electric school buses per the 2024 Clean Heavy-Duty Vehicles Grant Program
- **Contract Timeline:** 01/2025 – 08/2026
- **Contract Amount:** Not-to-Exceed \$3,000,000
- **Contractor/Vendor:** Peterson Trucks, Inc.
- **Funding Source:** EPA/DEQ Grant Funding & School Bus Depreciation Fund 241
- **Solicitation Method:** Request for Proposals (RFP) 22-0011
- **Recommended By:** Craig Beaver, Administrator for Transportation

ASSOCIATED PROJECT: 2024 Clean Heavy-Duty Vehicles Grant Program

- **Project Scope:** Procurement of up to ten (10) electric school buses
- **Project Budget:** \$3,000,000
- **Project Timeline:** 01/2025 – 08/2026

BACKGROUND: The Infrastructure Investment and Jobs Act provides funding of up to \$280,000 per bus to replace diesel school buses with zero emission electric school buses through the 2024 Clean Heavy-Duty Vehicles Grant Program. Additionally, each electric school bus purchased by the district is eligible for a \$40,000 tax rebate through the Inflation Reduction Act. Combined, the \$320,000 per bus rebates will fund between 75% and 85% of individual vehicle replacement costs.

Oregon DEQ solicited the district to participate in its application to the grant program along with three other school districts. If awarded, DEQ will act in a pass-through capacity to supply funding.

The district operates over 300 total school buses of which 216 are powered by diesel engines. Fifty-eight of these buses will need replacement by fall 2025 and thirty additional buses will need replacement by 2030. The EPA rebate also has provisions to fund charging infrastructure for electric bus acquisition, which the district plans to pursue. Specifics of orders (e.g., volume, types, etc.) with each vendor will vary depending on factors that are dynamic until time that orders are placed (e.g., delivery schedule).

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Peterson Trucks, Inc. subject to approval of grant funds and obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME:** Electric School Buses

- **Contract Scope:** Procurement of electric school buses per the 2024 Clean Heavy-Duty Vehicles Grant Program
- **Contract Timeline:** 01/2025 – 08/2026
- **Contract Amount:** Not-to-Exceed \$3,000,000
- **Contractor/Vendor:** Western Bus Sales, Inc.
- **Funding Source:** EPA/DEQ Grant Funding & School Bus D
- **Solicitation Method:** Request for Proposals (RFP) 22-0011 & Salem-Keizer Cooperative Agreement PA 2021-274
- **Recommended By:** Craig Beaver, Administrator for Transportation

ASSOCIATED PROJECT: 2024 Clean Heavy-Duty Vehicles Grant Program

- **Project Scope:** Procurement of up to ten (10) electric school buses
- **Project Budget:** \$3,000,000
- **Project Timeline:** 01/2025 – 08/2026

BACKGROUND: The Infrastructure Investment and Jobs Act provides funding of up to \$280,000 per bus to replace diesel school buses with zero emission electric school buses through the 2024 Clean Heavy-Duty Vehicles Grant Program. Additionally, each electric school bus purchased by the district is eligible for a \$40,000 tax rebate through the Inflation Reduction Act. Combined, the \$320,000 per bus rebates will fund between 75% and 85% of individual vehicle replacement costs.

Oregon DEQ solicited the district to participate in its application to the grant program along with three other school districts. If awarded, DEQ will act in a pass-through capacity to supply funding.

The district operates over 300 total school buses of which 216 are powered by diesel engines. Fifty-eight of these buses will need replacement by Fall 2025 and thirty additional buses will need replacement by 2030. The EPA rebate also has provisions to fund charging infrastructure for electric bus acquisition, which the district plans to pursue. Specifics of orders (e.g., volume, types, etc.) with each vendor will vary depending on factors that are dynamic until time that orders are placed (e.g., delivery schedule).

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Western Bus Sales, Inc. subject to approval of grant funds and obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME: Cooper Mountain Elementary School Office Addition**

- **Contract Scope:** General contracting services to construct an office addition and complete renovations to the entry at Cooper Mountain Elementary School
- **Contract Timeline:** 01/2025 – 08/2026
- **Contract Amount:** \$1,197,000
- **Contractor/Vendor:** Ross Builders Northwest, LLC.
- **Funding Source:** 2022 Bond – Cooper Mountain Elementary School Office Relocation
- **Solicitation Method:** Invitation to Bid (ITB) 24-0007
- **Recommended By:** Aaron Boyle, Administrator for Facilities Development

ASSOCIATED PROJECT: Cooper Mountain Elementary School Office Addition

- **Project Scope:** Office addition and renovation
- **Project Budget:** \$1,500,000
- **Project Timeline:** 04/2024 – 09/2025

BACKGROUND:

The 2022 bond measure approved by voters includes funds for security upgrades at Cooper Mountain ES to relocate the existing main office and create a secure entry to the school. This contract will provide general contractor (GC) services to construct an office addition, new entry and renovate the existing vacated office space at Cooper Mountain Elementary School.

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Ross Builders Northwest, LLC, subject to obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME: Barnes Elementary School New Library Furniture**

- **Contract Scope:** Procurement and installation of new furniture for Barnes Elementary School's library
- **Contract Timeline:** 01/2025 – 04/2025
- **Contract Amount:** \$251,965.76
- **Contractor/Vendor:** Meteor Education, LLC.
- **Funding Source:** 2022 Bond – Barnes Elementary School Modernization
- **Solicitation Method:** Omnia Cooperative Agreement; Region 4 Education Service Center (ESC) Contract # R191810
- **Recommended By:** Aaron Boyle, Administrator for Facilities Development

ASSOCIATED PROJECT: Barnes Elementary School New Library Furniture

- **Project Scope:** Barnes Elementary School Modernization
- **Project Budget:** \$598,550
- **Project Timeline:** 11/2023 – 04/2025

BACKGROUND:

The 2022 bond measure approved by voters includes funds for improvements to modernize school facilities. At Barnes Elementary School, modernization improvements include new library furniture and carpet replacement in various classrooms. Existing furniture in the library is antiquated and needs to be modernized for safety of students and staff. By updating the furniture, the library will have a cohesive style and function.

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Meteor Education, LLC, subject to obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME: Construction Manager/General Contractor (CM/GC) Pre-Construction Services for Sunset High School Restrooms Renovation**

- **Contract Scope:** Provide CM/GC pre-construction services for the Sunset High School restrooms renovation project which includes, but is not limited to, the removal and replacement of the existing materials and plumbing fixtures and HVAC balancing
- **Contract Timeline:** 01/2025 – 09/2025
- **Contract Amount:** \$33,650
- **Contractor/Vendor:** Kirby Nagelhout Construction Co.
- **Funding Source:** 2022 Bond – Sunset High School Modernization
- **Solicitation Method:** Request for Proposal (RFP) 22-0027
- **Recommended By:** Aaron Boyle, Administrator for Facilities Development

ASSOCIATED PROJECT: Construction Manager/General Contractor (CM/GC) Pre-Construction Services for Sunset High School Restrooms Renovation

- **Project Scope:** Renovation of an existing set of student restrooms to create gender-neutral stalls
- **Project Budget:** \$1,406,601
- **Project Timeline:** 10/2024 – 09/2025

BACKGROUND:

The 2022 bond measure approved by voters includes funds for improvements to modernize school facilities. At Sunset High School, modernization improvements include new hallway wayfinding and classroom signage, updates to the main gym's audio system, and gender-neutral restrooms.

This initial contract is for a CM/GC to provide pre-construction services. These services include constructability review, subcontractor engagement, planning/logistics, estimating, and ultimately the development of a guaranteed maximum price (GMP) proposal. The estimated construction cost for the project is \$450,000. If the negotiated GMP amount exceeds this estimate by more than 10% the GMP amendment will be brought before the board for approval.

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Kirby Nagelhout Construction Co., subject to obtaining terms acceptable to district administration.

PUBLIC CONTRACT AUTHORIZATION**CONTRACT NAME: Street Lighting and Traffic Signal Installation at Raleigh Hills Elementary School**

- **Contract Scope:** General contractor (GC) services to furnish, install, manage and coordinate street lighting on Scholls Ferry Road and add a new traffic signal at the Montclair and Scholls Ferry Intersection. The scope also includes installation of school zone flashing beacons.
- **Contract Timeline:** 1/2025 – 12/2025
- **Contract Amount:** \$690,000
- **Contractor/Vendor:** Global Electric, Inc.
- **Funding Source:** 2022 Bond – Raleigh Hills
- **Solicitation Method:** Invitation to Bid (ITB) 24-0008
- **Recommended By:** Aaron Boyle, Administrator for Facilities Development

ASSOCIATED PROJECT: Raleigh Hills Elementary School Right-of-Way Street Lighting

- **Project Scope:** Scholls Ferry Road Right-of-Way Traffic Improvements
- **Project Budget:** \$835,500
- **Project Timeline:** 06/2024 – 12/2025

BACKGROUND:

Related to the district's replacement of the Raleigh Hills Elementary School building, Washington County required traffic improvements on Scholls Ferry Road including street lighting. There is also a need for replacement of the old flashing beacons. Installing a traffic signal at the intersection of Scholls Ferry and Montclair will provide a safe walking route to the school and reduce the need for busing.

RECOMMENDATION: It is recommended that the board authorize the superintendent or designee to execute the contract described herein with Global Electric, Inc., subject to obtaining terms acceptable to district administration.

ITEM FOR ACTION**AUTHORIZING SALE OF GENERAL OBLIGATION BONDS****SUMMARY**

In May 2022, voters in the Beaverton School District approved Ballot Measure 34-313 authorizing the district to issue \$723,000,000 in general obligation bonds for capital construction projects as described in the ballot measure. Because of the size of the authorization, the district chose to issue a partial amount in July 2022 and the remainder thereafter. It is now time to issue bonds for the remaining amount.

BACKGROUND

With passage of Ballot Measure 34-313, the district was given authorization to issue \$723,000,000 in general obligation bonds for capital projects. In July 2022 the district issued bonds in the amount of \$319,412,152.70 to pay for the first three years of projects, with the understanding that an additional issuance would be required in the spring of 2025. The attached resolution, prepared by district bond counsel, authorizes issuance of the remaining amount of \$403,587,847.30. These funds will be used to pay for the remaining projects as approved by voters in Ballot Measure 34-313.

RECOMMENDATION

The superintendent recommends the board approve Resolution No. 25-0114 as prepared by bond counsel, authorizing the district to issue bonds for the remaining amount approved by voters.

SUGGESTED MOTION

I move to approve the resolution authorizing the sale of general obligation bonds as presented.

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RESOLUTION NO. 25-0114

A RESOLUTION OF BEAVERTON SCHOOL DISTRICT NO. 48J, WASHINGTON AND MULTNOMAH COUNTIES, OREGON AUTHORIZING THE SALE OF GENERAL OBLIGATION BONDS.

SECTION 1. FINDINGS

The Board of Directors (the “Board”) of Beaverton School District No. 48J, located in Washington and Multnomah Counties, Oregon a common school district of the State of Oregon (the “District”) finds:

- a. The District is authorized pursuant to the Oregon Constitution and Oregon Revised Statutes Chapter 287A and Section 328.205 to issue general obligation bonds to finance capital costs; and
- b. A majority of the qualified voters of the District voting at the May 17, 2022 election approved issuance of District general obligation bonds; and
- c. On July 12, 2022, the District used a principal amount of \$319,412,152.70 of the authority from the May 17, 2022 election leaving a principal amount of \$403,587,847.30 of authority remaining; and
- d. The District adopts this Resolution to provide the terms under which the remaining authority of general obligation bonds may be sold.

SECTION 2. BONDS AUTHORIZED

The District hereby authorizes the issuance of general obligation bonds as described in the ballot title approved by the District’s voters at the May 17, 2022 election (the “Bonds”). The District expects to issue the Bonds in calendar year 2025, in an aggregate principal amount not to exceed \$403,587,847.30, and captioned “General Obligation Bonds, Series 2025.”

SECTION 3. DESIGNATION OF AUTHORIZED REPRESENTATIVES

The Board designates the Chair, Superintendent, Associate Superintendent for Business Services or a designee of any of these officers (each an “Authorized Representative”) to act on behalf of the District as specified in Section 5 hereof.

SECTION 4. SECURITY

Pursuant to ORS 287A.315, the District hereby pledges its full faith and credit and taxing power to pay the Bonds. The District hereby covenants for the benefit of the Owners to levy annually, as necessary, a direct ad valorem tax upon all of the taxable property within the District which is sufficient, after taking into consideration discounts taken and delinquencies that may occur in the payment of such taxes and other legally available amounts, to pay all Bond principal and interest when due. This tax shall be in addition to all other taxes of the District, and this tax shall not be limited in rate, amount or otherwise, by Sections 11 or 11b of Article XI of the Oregon Constitution.

SECTION 5. DELEGATION FOR ESTABLISHMENT OF TERMS AND SALE OF THE BONDS

The Authorized Representative is hereby authorized, on behalf of the District without further action of the Board (and such actions of the Authorized Representative, if taken prior to the adoption of this Resolution, are hereby affirmed and authorized), to:

- a. Issue the Bonds in one or more series which may be sold at different times.
- b. Participate in the preparation of and authorize the distribution of the preliminary and final official statements and any other disclosure documents for each series of the Bonds.
- c. Establish the final principal amounts, maturity schedules, interest rates, and other terms for each series of the Bonds.
- d. Negotiate the terms under which each series of Bonds shall be sold; enter into a bond purchase agreement for the sale of each series of Bonds which incorporates those terms; and execute and deliver such bond purchase agreement to Piper Sandler & Co. for a public sale or with a lender for a private sale.
- e. Enter into covenants regarding the use of the proceeds of the Bonds and the projects financed with the proceeds of the Bonds.
- f. Undertake to provide continuing disclosure for each series of the Bonds in accordance with Rule 15c2-12 of the United States Securities and Exchange Commission.
- g. If applicable, take all action and execute all documents necessary to obtain a grant under the Oregon Department of Education's Oregon School Capital Improvement Matching Program.
- h. Apply for ratings for each series of Bonds.
- i. Determine whether to purchase municipal bond insurance or obtain other forms of credit enhancement including the Oregon School Bond Guaranty Program for each series of Bonds and enter into related documents.
- j. Appoint service providers for each series of the Bonds and enter into agreements with those service providers.
- k. Determine whether each series of Bonds will bear interest that is excludable from gross income under the Internal Revenue Code of 1986, as amended, or is includable in gross income under that code. If a series bears interest that is excludable from gross income under that code, the Authorized Representative may enter into covenants to maintain the excludability of interest on that series of the Bonds from gross income.
- m. Make any clarifying changes to this Resolution or additional covenants not inconsistent with this Resolution.
- n. Execute any documents and take any other action in connection with the Bonds which the Authorized Representative finds will be advantageous to the District.

SECTION 6. DEFAULT AND REMEDIES.

The occurrence of one or more of the following shall constitute an Event of Default under this Resolution and the Bonds:

- a. Failure by the District to pay Bond principal, interest or premium when due;
 - b. Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed for the benefit of Owners of Bonds, for a period of sixty (60) days after written notice to the District by the Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such sixty (60) day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the sixty (60) day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this paragraph; or,
 - c. The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the payments.

The Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding may waive any Event of Default and its consequences, except an Event of Default as described in (a) of this Section.

Upon the occurrence and continuance of any Event of Default hereunder the Owners of fifty-one (51%) percent or more of the principal amount of Bonds then Outstanding may take whatever action may appear necessary or desirable to enforce or to protect any of the rights of the Owners of Bonds, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in this Resolution or the Bonds or in aid of the exercise of any power granted in this Resolution or in the Bonds or for the enforcement of any other legal or equitable right vested in the Owners of Bonds by the Resolution or the Bonds or by law. However, the Bonds shall not be subject to acceleration.

No remedy in this Resolution conferred upon or reserved to Owners of Bonds is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Resolution or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. To entitle the Owners of Bonds to exercise any remedy reserved to them, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

SECTION 7. DEFEASANCE

The District may defease the Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Bonds to be defeased, cash or direct obligations of the United States or obligations the principal of and interest on which are fully and unconditionally guaranteed by the United States in an amount which, in the opinion of an independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Bonds until their maturity date or any earlier redemption date. Bonds which have been defeased

pursuant to this Section shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this Resolution except the right to receive payment from such special escrow account.

SECTION 8. ESTABLISHMENT OF FUNDS AND ACCOUNTS

The following funds and accounts shall be created and continually maintained, except as otherwise provided, so long as the Bonds remain unpaid.

a. Debt Service Account. The District shall maintain the debt service account in the District's debt service fund for the payment of principal, premium, if any, and interest on the Bonds as they become due. All accrued interest, if any, and all taxes levied and other moneys available for the payment of the Bonds shall be deposited to the debt service account.

b. Project Fund. The District shall maintain the project fund into which the proceeds of the Bonds shall be deposited, for the purpose of accounting for and paying all costs of the projects and the costs related to the sale of the Bonds. Any interest earnings on moneys invested from the project fund shall be retained in the project fund. The District's share of any liquidated damages or other moneys paid by defaulting contractors or their sureties will be deposited into the project fund to assure the completion of the projects.

Upon completion of the projects and upon payment in full of all costs related thereto, any balance remaining in the project fund shall be deposited to the Debt Service Account for payment of debt service.

SECTION 9. PROFESSIONALS

The District hereby affirms Hawkins Delafield & Wood LLP as bond counsel for the issuance of the Bonds and Piper Sandler & Co., as underwriter or placement agent.

SECTION 10. RESOLUTION TO CONSTITUTE CONTRACT

In consideration of the purchase and acceptance of any or all of the Bonds by those who shall own the Bonds from time to time (the "Owners"), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Bonds, including without limitation the District's covenants and pledges contained in Section 4 hereof, and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Bonds over any other thereof, except as expressly provided in or pursuant to this Resolution.

ADOPTED by the Board of Directors of the Beaverton School District No. 48J, Washington and Multnomah Counties, Oregon this 14th day of January, 2025.

BEAVERTON SCHOOL DISTRICT No. 48J
WASHINGTON AND MULTNOMAH COUNTIES, OREGON

By: _____
Chair

ATTEST:

By: _____
Superintendent

ITEM FOR ACTION**APPROVE REVISIONS TO BOARD POLICIES GBEB, JHCC, GBEBA & JHCCA****SUMMARY**

Revisions are recommended to update school board policies GBEB, JHCC, GBEBA and JHCCA. Changes were generated by the Oregon School Boards Association, which provides policy recommendations to reflect changes in state statutes and/or regulations and best practices, and integrated and recommended by staff.

POLICY DRAFT KEY

<u>Blue Underlined</u>	Recommended language additions or changes
Red Strikethrough	Removed outdated language
<i>Black Italicized</i>	Existing language moved within policy

BACKGROUND

As a result of changes in state law, OSBA recommends the revision, replacement and/or deletion of several health-related policies. These policy changes will be presented over multiple board meetings. The policy revisions for action in this meeting are focused on health services programs and procedures.

GBEB – Communicable Diseases in Schools – REVISE**JHCC – Communicable Diseases – Students – DELETE****JHCC-AR – Communicable Diseases – Students – DELETE**

OSBA recommends combining the previously separate communicable disease policies regarding students and staff into one policy and making some revisions. The previous staff-focused policy GBEB is recommended to be revised to include students and renamed as GBEB/JHCC, and student-focused policy JHCC and JHCC-AR are recommended for deletion. (JHCC-AR is one of a small number of administrative regulations that are required to be approved by the school board.)

GBEBA – HIV, AIDS, HBV and HCV – Staff – DELETE**JHCCA – HIV, HBV and AIDS – Students – DELETE**

These policies are both being recommended for deletion due to outdated practices. Any still-relevant components are covered under other board policies and/or state or federal law.

RECOMMENDATION

The proposed revisions to these policies are presented for approval:

- Revisions to board policy GBEB
- Deletion of existing policy GBEBA
- Deletion of existing policy JHCC
- Deletion of existing board-approved administrative regulation JHCC-AR
- Deletion of existing policy JHCCA

SUGGESTED MOTION

I move to approve the policy revisions as submitted.

Belong. Believe. Achieve.

Communicable Diseases in Schools ~~–Staff~~

The district shall provide reasonable protection against the risk of exposure to communicable disease for students and employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance for Schools* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

~~A student or An~~ employee may not attend school or work while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that the student or employee has or has been exposed to any disease for which exclusion is required in accordance with law ~~and per administrative regulation GBEB-AR – Communicable Diseases – Staff~~. If the disease is a reportable disease, the administrator will ensure that the occurrence is reported ~~the occurrence~~ to the local health department. The district may provide an educational program in an alternative setting. Services will be provided to students as required by law.

Employees shall comply with all measures adopted by the district and with all rules set by Oregon Health Authority, Public Health Division, and the ~~county~~ local health department.

~~Employees shall provide services to students as required by law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.~~

The district shall protect the confidentiality of each student's and an employee's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator may inform employees with a legitimate educational interest.

The district will include, as part of its general emergency plans, a description of the actions to be taken by district staff in buildings and by the district in response to medical emergencies ~~the case of a declared public health emergency or other catastrophe that disrupts district operations.~~

~~The superintendent will develop administrative regulations necessary to implement this policy.~~

END OF POLICY

Legal Reference(s):

ORS 332.107

[ORS 431.150 to -431.157](#)

[ORS 433.001 to -433.004](#)

[ORS 433.010](#)

[ORS 433.110](#)

[ORS 433.235 – 433.284](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 581-022-2220](#)

[OAR 581-022-2225](#)

Oregon Department of Education and Oregon Health Authority, *Communicable Disease Guidance [for Schools](#)*.

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 ([2023](#)).

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164 ([2023](#)).

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans

JHCC - Communicable Diseases

Communicable Diseases – Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases - Students. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150 to -431.157](#)

[ORS 433.001 to -433.526](#)

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy,
34 C.F.R. Part 99 (2019).

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans

GBEB - Communicable Diseases – Staff

JHCCA - Students - HIV, HBV and AIDS

DELETED

HIV, AIDS, HBV and HCV – Staff

The district will strictly adhere in its policies and procedures, to Oregon law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS, HBV and or HCV¹.

The district recognizes a staff member has no obligation under any circumstance to report their condition to the district, and the staff member has a right to continue working.

If the staff member reports their condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed.

These guidelines shall identify who may have the information, who will give the information, how the information will be given, where and when the information will be given. All such information will be held in confidence in accordance with Oregon law.

When informed of the infection, and with written, signed permission from the staff member, the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the staff member's condition.

Accommodations for a staff member with HIV, AIDS, HBV or HCV shall be the same as with any illness.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)

[ORS 342.850\(7\)](#)

[ORS 433.008](#)

[ORS 433.045](#)

[ORS 433.260](#)

[OAR 333-017-0000](#)

[OAR 333-018-0000](#)

[OAR 333-018-0005](#)

[OAR 581-022-2220](#)

¹HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus; HCV - Hepatitis C Virus

Students - HIV, HBV and AIDS**

The district will adhere strictly to policies and procedures in the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS¹.

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition and that the student has a right to attend school.

If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative educational programs shall be made to the parent or eligible student, if the student diagnosed with HIV, HBV or AIDS withdraws from school.

The district shall also develop procedures for rumor control, infection control, student accommodations and public relations/media.

END OF POLICY

Legal Reference(s):

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 332.061](#)

[ORS 336.187](#)

[ORS 336.615 to -336.665](#)

[ORS 339.030](#)

[ORS 339.250](#)

[ORS 433.008](#)

[ORS 433.045](#)

[OAR 333-018-0000](#)

[OAR 333-018-0005](#)

¹HIV – Human Immunodeficiency Virus; HBV – Hepatitis B Virus; AIDS – Acquired Immune Deficiency Syndrome

[OAR 581-022-2060](#)

[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy,
34 C.F.R. Part 99 (2017).

Cross Reference(s):

EBC/EBCA - Emergency Procedures and Disaster Plans

DELETED

ITEM FOR ACTION**BOARD RESOLUTION AFFIRMING SUPPORT OF ALL STUDENTS & FAMILIES****SUMMARY**

The board will consider a resolution affirming the board's commitment to supporting all students and families regardless of national origin, citizenship or immigration documentation status.

BACKGROUND

Responsive to the current political climate and national events, families, staff and board members have expressed concern for members of our community who may feel unsafe, anxious and uncertain about school policies and procedures related to students and families who are immigrants to the United States.

The district is committed to creating a safe and welcoming school climate for all students, families and staff. All children have a constitutional right to equal access to education regardless of their immigration status or that of their parents, as affirmed by the U.S. Supreme Court in the case of Plyler v. Doe.

The board will consider a resolution affirming the board's commitment to supporting all students and families, and directing the district to maintain and reemphasize its practices consistent with law and policy to safeguard the rights of all students, regardless of national origin, citizenship or immigration documentation status.

RECOMMENDATION

The superintendent recommends the board approve the resolution.

SUGGESTED MOTION

I move to approve the board resolution affirming support of all students and families as submitted.

Belong. Believe. Achieve.

**RESOLUTION AFFIRMING SUPPORT OF ALL STUDENTS AND FAMILIES REGARDLESS OF
NATIONAL ORIGIN, CITIZENSHIP OR IMMIGRATION DOCUMENTATION STATUS**

WHEREAS, the Beaverton School District is home to families from all over the world; and

WHEREAS, the diversity of our students, families and staff is a source of strength and must be honored and reflected in our policies and practices; and

WHEREAS, equity is a core value of our district and a foundation of the district’s strategic plan, with a steadfast commitment to eliminating barriers and creating a welcoming school climate where all staff, students and families can belong, believe and achieve; and

WHEREAS, the fundamental purpose of our public schools is to provide all students a high-quality, well-rounded education that meets each student’s abilities and needs and prepares them for their future; and

WHEREAS, Supreme Court precedent (*Plyler v. Doe*, 457 U.S. 202 (1982)), requires that all students be provided with equal access to public education, regardless of their immigration status or that of their parents or guardians; and

WHEREAS, Oregon law (ORS 181A.820) prohibits law enforcement agencies from using public resources for the purpose of detecting or apprehending persons whose only violation is being present in the United States in violation of federal immigration laws, subject to the exceptions of that law; and

WHEREAS, public schools in Oregon are subject to all federal and state laws and constitutional provisions prohibiting discrimination, and the district promotes an environment free of discrimination or harassment based on an individual’s race, national or ethnic origin, religion, sex, sexual orientation, gender identity, gender expression, disability or other protected characteristics, as per board policies including AC Nondiscrimination, ACB Every Student Belongs—Hate Symbols and Bias Incidents, JFCF Hazing/Harassment/Intimidation/Bullying, and JBB Educational Equity; and

WHEREAS, the board recognizes that the current political climate and national events have caused uncertainty and anxiety for many in our community, that the district shares in the responsibility to respond to these concerns on behalf of our BSD students, families and staff, and that it is critical for our schools to continue to be safe and welcoming spaces where students and families from all backgrounds feel they belong;

NOW, THEREFORE, BE IT RESOLVED that the Beaverton School District will maintain its practices consistent with supporting all students regardless of national origin, citizenship or immigration status. The district:

1. Will not ask about, document or maintain records related to students’ immigration documentation status, or the status of students’ or employees’ family members;
2. Will not disclose student educational records without parental permission, court order or other legal authority, pursuant to the Family Educational Rights and Privacy Act (FERPA) and relevant law;
3. Will not permit law enforcement to access school property or take a student from school for the purpose of immigration enforcement without parental permission, court order or other legal authority;
4. Will require, to the maximum extent permitted by law, that any court order or legal authority seeking student educational records, access to school property, or a student’s removal from school

must be presented directly to the superintendent's office, with adequate notice so that the superintendent or designee can assess the request and consult legal counsel before any action is taken; and

5. Will contact designated emergency contacts or appropriate state child protective services to provide for the student's care in the event that a student's parent or guardian is unavailable.

BE IT FURTHER RESOLVED that the Board of Directors of the Beaverton School District directs the superintendent to ensure that, within 120 days following adoption of this resolution:

1. The district will review and strengthen as needed its relevant policies, procedures and practices to ensure they are consistent with this resolution and its intent, to the extent permitted by law;
2. The district will communicate to all employees and will provide training for affected staff such as school administrators and school office assistants to understand and follow the policies, procedures and practices related to supporting all students regardless of national origin, citizenship or immigration documentation status, which are supported and reaffirmed by this resolution;
3. The district will provide accessible information to families and the community about its policies, procedures, and practices that relate to supporting all students regardless of national origin, citizenship or immigration documentation status; and
4. The superintendent will carry out this resolution and communicate its content as needed to inform and support our community.

This resolution is intended to be consistent with the district's legal obligations under federal and state law. Accordingly, this resolution shall be interpreted as to not violate any requirement of federal or state law. Should federal or state law change so as to give rise to a conflict with any provision of this resolution, such provision shall be of no further effect, and the remainder will continue to be valid and enforceable.

ADOPTED by the Beaverton School District Board of Directors this ___th day of _____ 202_.

Dr. Karen Pérez, Board Chair

Justice Rajee, Board Vice Chair

Susan Greenberg, Board Member

Ugonna Enyinnaya, Board Member

Dr. Melissa Potter, Board Member

Dr. Tammy Carpenter, Board Member

ATTESTED by:

Sunita Garg, Board Member

Dr. Gustavo Balderas, Superintendent

ITEM FOR ACTION AT A FUTURE MEETING**NORTHWEST REGIONAL ESD LOCAL SERVICE PLAN FOR 2025–26****SUMMARY**

Education service districts provide services to school districts in their local area. The ESD’s annual local service plan must be approved by its component districts.

BACKGROUND

Oregon requires its 19 education service districts to submit a local service plan each year reflecting their state-mandated mission “to assist school districts and the Department of Education in achieving Oregon’s educational goals by providing equitable, high-quality, cost-effective and locally responsive educational services at a regional level.” By state law, ESD local service plans must address special education services, technology support, school improvement services, and administrative services.

Northwest Regional ESD’s local service plan is the framework for how the ESD serves its 20 partner school districts in Washington, Columbia, Tillamook and Clatsop counties, including Beaverton. The NWRESD local service plan for 2025–26 has been approved by the NWRESD board and must be approved by March 1 by the boards of at least two-thirds of the ESD’s component districts, representing a majority of the total number of students enrolled in the service area.

RECOMMENDATION

The local service plan is presented for initial consideration and will come before the board for approval at its next meeting.

Belong. Believe. Achieve.



January 8, 2025

TO: Beaverton Board of Directors
FR: Dan Goldman, Superintendent of Northwest Regional Education Service District
RE: The 2025-26 Local Service Plan

Colleagues:

It's my pleasure to present the 2025-26 Local Service Plan. As your education service district partner, our goal is to promote equity in education throughout the region. Our shared vision is that every student is educated, equipped and inspired to achieve their full potential and enrich their communities.

Toward that end, we convene educators so they can engage in professional learning, push their practice and contribute to culturally sustaining learning environments. We strengthen and align systems, like school technology infrastructure or our community preschool and child care systems. We provide access to services and resources that might otherwise be out of reach or unaffordable for many school districts.

In the pages that follow, I hope you can get a sense of our existing and potential partnership opportunities to support your school district's students. Through our special educators, technology staff, early learning educators, professional learning team, and many more specialists throughout our organization, we humbly offer our services in pursuit of student success.

It's a pleasure to work alongside you and your educational staff.

In partnership,

A handwritten signature in blue ink, consisting of two circular loops connected by a wavy line.

Dan Goldman, Superintendent

Supplementary Materials: Attached to this cover letter you'll find the 1) Proposed resolution 2) Primer on NWRESA and our leadership 3) Highlights of current services with which your district has engaged 4) proposed 2025-26 Local Service Plan 5) Summary of other grant and value-add services

Proposed Motion: BE IT Resolved, the Board of Directors adopt the 2025-26 Local Service Plan as presented.

Resolution Authorizing NWRESD Local Service Plan for 2025-26

BE IT RESOLVED by the Board of Directors of _____ School District in _____ County, Oregon, that for the nature and extent of Core Services, Service Credits, and the Student Success Act technical assistance plan described in the proposed local service plan and in compliance with the provisions of ORS 334.175, the school board of said school district hereby approves the Northwest Regional Education Service District Local Service Plan for the 2025-26 school year.

ADOPTED this _____ day of _____ 2025.

ATTEST:

Board Chair

Superintendent

Please email or mail the signed document by March 1, 2025 to:

Valerie White
vwhite@nwresd.k12.or.us
Northwest Regional Education Service District
5825 NE Ray Circle
Hillsboro, Oregon, 97124



About Northwest Regional Education Service District

Our Service Area



Clatsop County

Astoria
Jewell
Knappa
Seaside
Warrenton-Hammond



Columbia County

Clatskanie
Rainier
Scappoose
St. Helens
Vernonia



Tillamook County

Neah-Kah-Nie
Nestucca Valley
Tillamook



Washington County

Banks	Hillsboro
Beaverton	Sherwood
Forest Grove	Tigard-Tualatin
Gaston	

Our Leadership



Dan Goldman,
Superintendent



Becky Tymchuk, Chair
Zone 5



Maureen Wolf,
Vice Chair, Board
Member At-Large



Christine Riley
Zone 1



Doug Dougherty
Zone 2



Dorian Russell
Zone 3



Michelle Graham
Zone 4



Paul Jarrell
Higher Education



Miriam Meneses-Rios
Social Services



Ernest Stephens
Business



How We're Working Together to Support Beaverton Kids

At the CAFE Summit in Spring 2024, Rikki, 8th Grader at Whitford Middle School, co-facilitated a session on equity professional development to give educators a chance to work through specific race-related scenarios:

"I hope that they take it back to their school and they can kind of present this in their way, where they can do their own research on it and talk to their school boards about it."

[Video: How Students are Shaping the Future of Educational Equity at NWRES](#)

Spotlight on Data: Beaverton by the Numbers

Student Counts



2,352 6th graders and **598** high school student leaders attended Outdoor Science School (2023-24).



1,014 kids served through EI/ECSE (May 2024).



72 students attended a social emotional learning school and **4** students attended the Groner Deaf/Hard of Hearing program (2023-24).

Special ed. staff supporting the district



18 staff support the district in specialty areas (as of fall 2024).

Notable participation in professional learning and systems support

- 9th Grade Success Network
- Attendance Services
- Career and College Readiness
- Early Literacy Supports
- Regional Mentoring Network
- School Safety and Prevention
- Willamette Promise



2025-26 Local Service Plan

The Scope of the **Local Service Plan**

- A. **Core services**, i.e. shared services, available to all component school districts
- B. **Menu of services** available by district request
- C. **Integrated Guidance Technical Assistance Plan**

Note: While the Local Service Plan does not include grant and other value added services for the purpose of board approval, we cover that information in jobalike conversations for the purpose of evaluation and submit in board packets to provide context of the full scope of services provided.



Role of the School Board

ORS 334.175

Each year an Education Service District's Local Service Plan must be:

1. adopted by the board of the education service district
2. approved on or before March 1 by resolution of two-thirds of the component school districts that have at least a majority of the pupils



Breakdown of a Dollar: How Local Service Plan Revenue Flows

75% of school district allocations go to individual school district accounts

25% of school district allocations are spent on core services*, i.e. shared services

10% of SSF formula for ESDs funds operations

**(4% for BSD and HSD)*



Core Services

According to ORS 334.15, the goal of our core services are to:

- a) Assist component school districts in meeting the requirements of state and federal law;
- b) Improve student learning;
- c) Enhance the quality of instruction provided to students;
- d) Enable component school districts and the students who attend schools in those districts to have equitable access to resources; and
- e) Maximize operational and fiscal efficiencies for component school districts.



Local Service Plan Development Timeline

April-October

Jobalike feedback
& plan co-creation

November

Supers agree
on plan

December

NWRESD board
adopts plan

January

Plan & resolution
distributed to
school boards

February

NWRESD/school
districts discuss prelim.
services costs

March 1

Deadline for
school board
resolution

March to April

LSP online
opens for district
selections

April 15

Deadline for
districts to make
prelim. selections

County Allocations

Technology

- Cybersecurity Services
- Emergency Closure Network (FlashAlert)
- Forecast 5
- Help Desk
- Library Services (Follett Destiny Library, Resource Manager and Textbook)
- Network Services
- Restraint and Seclusion App
- Technical Engineering Cooperative
- SchoolLinks

Instructional Services

- 9th Grade Success Network
- Behavior Attendance and Social Emotional Supports (BASES)
 - Attendance Services
 - Social Emotional Learning
 - School Safety & Prevention
- Career & College Readiness
- Early Literacy
- Grant Writing
- MTSS Coaching

Miscellaneous

- Regional Compensation Analysis
- FlashAlert



Pacific Academy Graduation

Menu Services

Menu services are available for individual districts to purchase as needed using service credits or other funding sources.



Administration

- Communication Services
- Diverse Educator Pathways
- Executive Coaching
- Fiscal Services
- Human Resources (Investigations, Civil Rights and Title IX)
- Medicaid Reimbursements
- Spanish Language Interpretation and Translation



Instruction

- Attendance Services and Re-engagement Services
- Cascade Education Corps
- Junior Achievement: Biztown and Finance Park
- Oregon Virtual Education (ORVED)
- Dual Credit Programming - Willamette Promise
- MTSS Software & Technical Support
- Northwest Outdoor Science School (NOSS)



K-12 Special Education

- Audiology
- Augmentative and Alternative Communication and Assistive Technology
- Autism Spectrum Disorder (ASD) Services
- Behavioral Support Consultation
- Blind Visually Impaired (BVI) Student Services
- Deaf and Hard-of-Hearing Services and Classrooms
- FM Rentals
- Learning Specialists
- Nursing Services
- Occupational Therapy (OT) Services
- Physical Therapy (PT) Services
- School Psychology Services
- Speech-Language Pathology Services
- Youth Transition Program (YTP)
- Social Emotional Learning Schools
 - Cascade Academy
 - Cascade/Pacific Intensive
 - Columbia Academy K-8
 - Levi Anderson Learning Center
 - Meadowlark Academy
 - Pacific Academy



Technology

- Attendance Reconnection System
- Canvas Learning Management System
- Criminal Background Check System
- District Technology Purchasing
- Help Desk
- Learn360 Streaming Video
- Oregon Data Suite
- Public School Works
- Restraint and Seclusion
- School ERP Pro
- Synergy Student Information System
- Technical Engineering Cooperative



Early Learning

- Early Intervention/Early Childhood Special Education (EI/ECSE) Evaluations



Student Success Act/ Integrated Guidance Technical Assistance Plan

The Student Success Act plan, as required by HB 3427 Section 25, defines our role to support districts to make progress toward the goals of the Student Success Act.



Student Success Act/Integrated Guidance Technical Assistance Plan

- Early Literacy Network
- 9th Grade Success Network
- Behavior Attendance and Emotional Supports (BASES)
 - Attendance Services
 - Social Emotional Learning
 - School Safety & Prevention
- Multi-tiered Systems of Support (MTSS) Technical Support and Data System Implementation Technical Assistance
- Instructional Rounds
- Career and College Readiness & CTE
- Communications Technical Assistance
- Community Engagement and Family Partnerships Technical Assistance
- Small/Rural Grant Support
- TSI/CSI Support





Tillamook EI/ECSE Classroom

Grant-Funded and Value-Add Services

Through federal, state and private grants, NWRES D provides certain services at no cost to school districts. *(Not part of the Local Service Plan.)*



- Attendance Services
- Child Care Resource and Referral (Clatsop, Columbia, Tillamook)
- Courier
- Early Intervention/Early Childhood Special Education (EI/ECSE)
- Early Learning Hub (Clatsop, Columbia, Tillamook)
- English Language Learner Consortium (Title III)
- Health Education Training Application
- Instructional Technology Professional Learning
- Grow Your Own
- Migrant Education Program
- Oregon Digital Learning/Digital Literacy (EdTech Cadre)
- Math Grant through the STEM HUB
- Outdoor Science School
- Oregon Response to Instruction and Intervention (ORTIi)
- NW Regional Educator Network (nREN)
 - Projected Programs (not yet approved by nREN Coordinating Body):
 - Aspiring Administrators
 - Cascade Alliance for Equity
 - Instructional Coaching Network
 - Mentoring
 - Grow Your Own
 - Early Literacy Supports (e.g., LETRS)
 - Early Learning (Birth - 5)
- Regional Inclusive Services
 - Autism Spectrum Disorder Services
 - Blind Visually Impaired (BVI) Student Services
 - Deaf and Hard-of-Hearing Services
 - Deafblind Services
 - Regional Equipment Center
 - Traumatic Brain Injury Team
- School Safety and Prevention System
- SPED Regional Technical Assistance Program (RTAP)
- Spot Vision Screener
- STEM Hub (Clatsop, Columbia, Tillamook)
- Youth Transition Program (YTP)

Proposed Motion

*I move to approve the 2025-26
Local Service Plan as presented.*



2025-2026 Local Service Plan

Timeline

November 14-15, 2024 - Regional Superintendents Retreat in Pacific City, Oregon
-Regional Superintendents vote to approve 2025-26 Local Service Plan.

December 11, 2024 - NWRESD Board of Directors Meeting
-NWRESD Board votes to approve 2025-26 Local Service Plan.

January 1 - March 1, 2024 - Component District Board Meetings
-Component district boards vote to approve 2024-25 Local Service Plan.

ITEM FOR ACTION AT A FUTURE MEETING**CONSIDER PROPOSED REVISIONS TO BOARD POLICIES EFA, JHCCF, JHCD, JHCD-AR****SUMMARY**

Revisions are recommended to update school board policies EFA, JHCCF, JHCD and board-approved administrative regulation JHCD-AR. The changes were generated by the Oregon School Boards Association, which provides policy recommendations to reflect changes in state statutes and/or regulations and best practices, and integrated and recommended by staff.

POLICY DRAFT KEY

<u>Blue Underlined</u>	Recommended language additions or changes
Red Strikethrough	Removed outdated language
<i>Black Italicized</i>	Existing language moved within policy

BACKGROUND**EFA – Local Wellness (revised)**

This update includes language on establishing a Wellness Advisory Committee to review and update this policy and administrative regulation.

JHCCF – Pediculosis (Head Lice) (revised)

Updates in this policy include cleaned up language to align with Oregon law.

JHCD/JHCDA – Medications (delete)**JHCD – Medications (new)****JHCD-AR – Medications (new)**

OSBA recommends deleting the current policy and replacing it with the new version that reflects changes in Oregon law regarding the administration of medication to students in the school setting. Administrative regulations normally are approved by the superintendent; JHCD-AR is one of a small number of ARs that are required to be approved by the school board.

RECOMMENDATION

The proposed revisions to these policies are presented for initial consideration and will come before the board for approval at its next meeting:

- Revisions to board policy EFA
- Revisions to board policy JHCCF
- Deletion of existing policy JHCD/JHCDA and adoption of new policy JHCD
- Adoption of new board-approved administrative rule JHCD-AR

Belong. Believe. Achieve.

Local Wellness Program

The district is committed to the optimal development of every student and believes that a positive, safe and health-promoting learning environment is necessary for students to have the opportunity to achieve personal, academic, developmental and social success.

To help ensure students possess the knowledge and skills necessary to make healthy choices for a lifetime, the superintendent shall prepare and implement a comprehensive district nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The program shall reflect the board's commitment to providing adequate time for instruction that fosters healthy eating through nutrition education and promotion, serving healthy and appealing foods at district schools, developing food-use guidelines for staff and establishing liaisons with nutrition service providers, as appropriate.

The input of staff (including, but not limited to, physical education and school health professionals), students, parents, the public, the board, school administrators, representatives of the school food authority and public health professionals will be encouraged in the development of wellness policy. The superintendent or designee will develop guidelines as necessary to implement the goals of the local wellness plan and ensure compliance of such policy.

[The district superintendent or designee shall establish a Wellness Advisory Committee to advise the district in the development, review and update of the local wellness policy.](#)

END OF POLICY

Legal Reference(s):

[ORS 327.531](#)

[ORS 327.537](#)

[ORS 329.496](#)

[ORS 332.107](#)

[ORS 336.423](#)

[OAR 581-051-0100](#)

[OAR 581-051-0305](#)

[OAR 581-051-0306](#)

[OAR 581-051-0310](#)

[OAR 581-051-0400](#)

~~SB-4 (2017)~~

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §1758b.

National School Lunch Program, 7 C.F.R. Part 210.

School Breakfast Program, 7 C.F.R. Part 220.

Cross Reference(s):

EFAA - District Nutrition and Food Services

Pediculosis (Head Lice)

~~(A student with nits and/or infested with live lice will be allowed to remain in school.)~~

A student with a suspected case of head lice may be referred to designated trained staff for a screening. The screening will be done in a confidential manner by trained personnel.

School personnel will notify the parent or guardian of a student found with head lice and may provide information on ~~appropriate~~ treatment. The student will be allowed to remain in school.

~~The~~ Suggested school measures for head lice ~~control, as~~ provided in [Communicable Disease Guidance for Schools Head Lice Guidance](#) ~~published~~ issued by the Oregon Department of Education and the Oregon Health Authority, ~~Public Health Division¹~~ will be consulted ~~considered~~.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

~~National Association of School Nurses, *Pediculosis Management in the School Setting*, (Position Statement Revised 2016):~~

~~The American Academy of Pediatrics, *Head Lice*, (May, 2015):~~

~~Centers for Disease Control and Prevention, *Head Lice Information for Schools* (2015):~~

~~Oregon Department of Education, *Head Lice Guidance* (2017):~~

¹~~<http://www.oregon.gov/ode/students-and-family/healthsafety/Pages/Student-Health-Conditions.aspx>~~

Medications**/*

The district recognizes administering a medication to a student and/or permitting a student to administer a medication to themselves may be necessary to allow the student to attend school. Therefore, the district allows medication, including injectable medications, to be administered to a student by designated personnel and the administration of medication by a student to themselves without assistance from designated personnel, subject to criteria established by the district and in accordance with Oregon law.

The district shall designate personnel authorized to administer medications to students. Medications, including injectable medications, may be administered by designated district personnel as part of a formal training or delegation by a registered nurse. Training shall be provided to designated personnel in accordance with law. The training will include discussion of this policy, procedures and materials, including but not limited to, procedures outlined in administrative regulation JHCD-AR – Medications.

When a licensed nurse practicing in the school setting is not immediately available, trained personnel designated by the district may administer epinephrine, glucagon, treatment for adrenal insufficiency, or another medication to a student as prescribed and/or as otherwise allowed by Oregon law.

The district reserves the right to reject a request for administration of medication at school, either by district personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The district may revoke permission given to a student to self-administer medication if the student does not responsibly self-administer the medication or abuses the use of the medication, as determined by district personnel.

Medications will be handled, stored, monitored, disposed of and records maintained in accordance with law and established district procedures governing the administration of prescription or nonprescription medications to students.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on district premises who the person believes in good faith is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

A non-injectable short-acting opioid antagonist, if available, may be administered by any district personnel (whether or not they have received training on administering medications) to any student or other individual on district premises who the individual administering the short-acting opioid antagonist believes in good faith is experiencing an opioid overdose. A short-acting opioid antagonist may be administered to a student who experienced or is experiencing an opioid overdose without written permission and instructions of the student's parents or guardian.

The superintendent shall develop administrative regulations to meet the requirements of law and the implementation of this policy.

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 339.866 - 339.871

ORS 433.800 - 433.830

ORS 689.800

OAR 166-400-0010(17)

OAR 166-400-0060(29)

OAR 333-055-0000 - 0035

OAR 581-021-0037

OAR 581-022-2220

OAR 851-047-0000 - 0030

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, Medication Administration: A Manual for School Personnel.

House Bill 1552 (2024).

Medications**/*

Students may, subject to the provisions of this administrative regulation, have prescription or nonprescription medication administered by designated district personnel, or may be permitted to administer prescription or nonprescription medication to themselves.

1. Definitions¹

- a. “Adrenal crisis” means a sudden, severe worsening of symptoms associated with adrenal insufficiency, such as severe pain in the lower back, abdomen or legs, vomiting, diarrhea, dehydration, low blood pressure or loss of consciousness. (ORS 433.800)
- c. “Adrenal insufficiency” means a hormonal disorder that occurs when the adrenal glands do not produce enough adrenal hormones. (ORS 433.800)
- d. “Asthma” means a chronic inflammatory disorder of the airways that requires ongoing medical intervention. (ORS 339.866)
- e. “Delegation” means a formal delegation of a nursing procedure by a registered nurse to district personnel in accordance with the Oregon Nurse Practice Act. (OAR Chapter 851)
- f. “Designated personnel” means the school personnel designated and trained to administer medication pursuant to district policy and procedure.
- g. “Medication” means medication that is not injected; premeasured doses of epinephrine that are injected; medication that is available for treating adrenal insufficiency; and Naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug. “Medication” also means any prescription for bronchodilators or autoinjectable epinephrine prescribed by a student’s Oregon licensed health care professional for asthma or severe allergies. “Medication” does not include nonprescription sunscreen. (ORS 339.866; ORS 339.867)
- h. “Nonprescription medication” means nonprescription drugs as defined in ORS 689.005, which means drugs that may be sold without prescription and that are prepackaged for use by the consumer and labeled in accordance with the requirements of the statutes and regulations of this state and the federal government. (OAR 581-021-0037)
- i. “Notice of a diagnosis of adrenal insufficiency” means written notice to the district from the parent or guardian of a student who has been diagnosed as adrenal insufficient with a copy of an order from the student’s primary care provider that includes the student’s diagnosis, description of symptoms indicating the student is in crisis, prescription for medication to treat adrenal insufficiency crisis, and instructions for follow-up care after medication to treat adrenal insufficiency crisis has been administered. (OAR 581-021-0037)
- j. “Opioid overdose” means a medical condition that causes depressed consciousness, depressed respiratory function or the impairment of vital bodily functions as a result of ingesting opioids. (ORS 689.800)

¹ There are several laws that apply to medications in schools. Some of these laws have unique definitions that may apply in specific situations. If the applicable law uses a definition that varies from the definition here, use the definition in the law.

- k. “Prescriber²” means a “practitioner” as defined in ORS 689.005, which means a person licensed and operating within the scope of such license to prescribe, dispense, conduct research with respect to or administer drugs in the course of professional practice or research: (a) in this state; or (b) in another state or territory of the U.S. if the person does not reside in Oregon and is registered under the federal Controlled Substances Act. (OAR 581-021-0037)
- l. “Prescription medication” means a “prescription drug” as defined in ORS 689.005, which means a drug that is: required by federal law, prior to being dispensed or delivered, to be labeled with “Caution: Federal law prohibited dispensing without prescription” or “Caution: Federal law restricts this drug to use by or on the order of a licensed veterinarian”; or required by any applicable federal or state law or regulation to be dispensed on prescription only or is restricted to use by practitioners only.
- m. “Severe allergy” means a life-threatening hypersensitivity to a specific substance such as food, pollen, or dust. (ORS 339.866)
- n. “Short-acting opioid antagonist” means any short-acting drug approved by the U.S. Food and Drug Administration for the complete or partial reversal of an opioid overdose. (ORS 689.800)

2. Designated Staff/Training

- a. Medications, including injectable medications, may be administered by trained personnel as part of a formal training or delegation by a registered nurse.
- b. The principal, in consultation with the district nurse, will designate district personnel authorized to administer prescription or nonprescription medication to a student which takes into account when the student is in school, at a district-sponsored activity, under the supervision of district personnel, or in transit to or from school-or district-sponsored activities, and may include when a student is in a before-school or after-school care program on school-owned property when required by law. The principal will supervise and ensure building and activity practices and procedures are consistent with the requirements of law, rules, policy and this administrative regulation.
- c. The district will provide staff who are designated personnel to administer prescription or nonprescription medication access to a registered nurse practicing in a school setting.
- d. The principal will ensure the annual non-injectable medication training required by Oregon law is provided to designated district personnel. Training must be conducted by a qualified trainer, which is a person who is familiar with the delivery of health services in a school setting and who is either a registered nurse licensed by the Oregon State Board of Nursing or a prescriber. The first training and every third training thereafter shall be provided in-person³. During subsequent years, designated district personnel may complete an online training so long as a trainer is available following the training to answer questions and provide clarification.
- e. District personnel designated to administer epinephrine, glucagon, and medication to treat adrenal insufficiency shall be trained using related training developed by the Oregon Health Authority (OHA).
- f. The training for district personnel will provide an overview of applicable provisions of Oregon law, administrative rules, district policy and administrative regulations and include, but not be limited to, discussion of the following: safe storage, administration, handling and disposing of medications; accessibility of medication during an emergency; record keeping; whether response to medication should be monitored by designated personnel and the role of designated personnel

² A registered nurse who is employed by a district or local public health authority to provide nursing services at a district may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the district for not more than 90 days.

³ An online training may qualify as “in-person” when these measures are met: content is provided via synchronous, interactive online sessions with a trainer and learners visible on screen; trainers must be licensed and work within their scope of practice; and include in-person, skills demonstration for training developed by the Oregon Health Authority for epinephrine, glucagon, and for medication to treat adrenal insufficiency.

in such monitoring; emergency medical response procedures following administration of the medication; confidentiality of health information; and assessment of gained knowledge.

- g. The district shall maintain documentation of district personnel's completion of training in accordance with OAR 166-400-0010.

3. Administering Premeasured Doses of Epinephrine to a Student or Other Individual

A premeasured dose of epinephrine may be administered by trained district personnel to any student or other individual on district premises who the person believes in good faith is experiencing a severe allergic response, regardless of whether the student or individual has a prescription for epinephrine.

4. Administering Short-Acting Opioid Antagonists

A short-acting opioid antagonist may be administered by any district personnel⁴ to any student or other individual on school premises who the individual administering the short-acting opioid antagonist believes in good faith is experiencing an overdose of an opioid drug.

The principal or designee shall immediately notify the parent or guardian of a minor student enrolled in a school within the district when a short-acting opioid antagonist is administered to the student while at school, on school property under the jurisdiction of the district or at any activity under the jurisdiction of the district.

The district shall provide to the parent or legal guardian of each minor student enrolled in a school in the district information regarding short-acting opioid antagonists. The information will include at least:

- a. A description of short-acting opioid antagonists and their purpose;
- b. A statement regarding, in an emergency situation, the risks of administering to an individual a short-acting opioid antagonist and the risks of not administering to an individual a short-acting opioid antagonist;
- c. A statement identifying which schools in the district, if any, have short-acting opioid antagonists, and the necessary medical supplies to administer short-acting opioid antagonists, onsite and available for emergency situations; and
- d. A statement that a representative of the district may administer a short-acting opioid antagonist to a student in an emergency if the student appears to be unconscious and experiencing an opioid overdose.

5. Administering of Medication to a Student Experiencing Symptoms of Adrenal Crisis

A student experiencing symptoms of adrenal crisis while the student is in school, at a district-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and/or in transit to or from a school or a district-sponsored activity, may be treated by designated personnel and shall be subject to the following:

- a. Upon notice of a diagnosis of adrenal insufficiency, as defined in Oregon Administrative Rule (OAR) 581-021-0037, the building principal of the school the student attends will designate one or more district personnel to receive training and be responsible for administering the medication to treat adrenal insufficiency to a student in the event the student exhibits symptoms the district personnel believe in good faith indicate the student is experiencing symptoms of adrenal crisis;
- b. The designated personnel will successfully complete required training to administer medication to treat a student who has adrenal insufficiency and is experiencing symptoms of adrenal crisis;

⁴ Including district personnel who have not received medication administration training.

- c. The student’s parent or guardian must provide adequate supply of the student’s prescribed medication to the district;
- d. The district will develop an individualized health care plan for the student;
- e. In the event that a student experiences symptoms of adrenal crisis and the designated personnel determines the medication to treat adrenal insufficiency should be administered, any available district staff member will immediately call 911 and the student’s parent or guardian.

6. Administering Medication to a Student

- a. A request to permit designated personnel to administer medication to a student may be approved by the district and is subject to the following:

- (1) A written request for designated personnel to administer prescription medication to a student, if because of the prescribed frequency or schedule, the medication must be given while the student is in school, at a school-sponsored activity, while under the supervision of school personnel and in transit to or from school or a school-sponsored activity, must be submitted to the school office and shall include:

- (a) The written permission of the student’s parent or guardian; and
- (b) The written instruction from the prescriber for the administration of the medication to the student that includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Method of administration;
 - (iv) Dosage;
 - (v) Frequency of administration;
 - (vi) Other special instructions from the prescriber, if any; and
 - (vii) Signature of the prescriber.
- (c) The prescription medication is provided in the original prescription packaging by the student’s parent or guardian. The prescription label prepared by a pharmacist at the direction of the prescriber, will be sufficient to meet this requirement if it contains the information listed in (i)-(vi) above.

- (2) A written request for designated personnel to administer nonprescription medication to a student must be submitted to the school office and is subject to the following:

- (a) The nonprescription medication is necessary for the student to remain in school
- (b) The nonprescription medication is provided in the original manufacturer’s container by the student’s parent or guardian;
- (c) The written instruction and permission from the student’s parent or guardian for the administration of the nonprescription medication⁵ includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Method of administration;
 - (iv) Dosage;
 - (v) Frequency of administration;
 - (vi) Other special instructions, if any; and
 - (vii) Signature of the student’s parent or guardian.

⁵ For nonprescription medication that is not approved by the Food and Drug Administration (FDA), see requirements in 6.a.(2)(d).

If the written instruction is not consistent with the manufacturer's guidelines for the nonprescription medication, the written instruction must also include a written order allowing the inconsistent administration signed by a prescriber.

- (d) If the nonprescription medication is not approved by the Food and Drug Administration (FDA), a written order from the student's prescriber is required and will include:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Dosage;
 - (iv) Method of administration;
 - (v) Frequency of administration;
 - (vi) A statement that the medication must be administered while the student is in school;
 - (vii) Other special instructions, if any; and
 - (viii) Signature of the prescriber.

- b. A student being administered a medication may be monitored by designated personnel to monitor the student's response to the medication;
- c. A determination will be made by the district on if or when the student may self-carry prescription medication if the student has not been approved to self-administer medication;
- d. It is the student's parent or guardian's responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take medication;
- e. It is the student's parent or guardian's responsibility to ensure that the school is informed in writing of any changes in medication instructions;
- f. In the event a student refuses medication, the parent or guardian will be notified immediately. No attempt will be made to administer medication to a student who refuses a medication;
- g. Any error in administration of a medication will be reported to the parent or guardian immediately and documented on a medication administration record. Errors include, but are not limited to, administering medication to the wrong student, or administering the wrong medication, dose, frequency of administration or method of administration;
- h. Medication shall not be administered until the necessary permission form and written instructions have been submitted and received as required by the district.
- i. District personnel shall not recommend to a parent or legal guardian that the student seek a prescription for a medication that is prescribed with the intent of affecting or altering the thought process, mood, or behavior of the student.
- j. District personnel shall not require a child to obtain a prescription for a substance covered by the Controlled Substances Act, 21 U.S.C. 801 et seq., as a condition of attending school, receiving an evaluation to determine eligibility for Section 504 of the Rehabilitation Act of 1973, early childhood education, or special education under ORS chapter 343 or receiving special education services.

7. Administration of Medication by a Student to Themselves

- a. A student in grade K-12, including a student with asthma or severe allergies, may be permitted to administer prescription or nonprescription medication to themselves without assistance from designated personnel, subject to the following:
 - (1) A student must demonstrate the ability, developmentally and behaviorally, to self-administer prescription medication and must have:
 - (a) The written permission from a parent or guardian and other documentation requested by the district must be submitted for self-medication of all prescription medications;

- (b) If the student has asthma or a severe allergy, a medication that is prescribed by a prescriber and a written treatment plan developed by a prescriber or other Oregon licensed health care professional for managing of the student’s asthma, diabetes and/or severe allergy, and directs use by the student while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity. The prescriber will include acknowledgment that the student has been instructed in the correct and responsible use of the prescribed medication;
 - (c) The permission to self-administer the medication from a building administrator and a prescriber or registered nurse practicing in a district setting.
- (2) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication⁶ and must have:
 - (a) The written permission of the student’s parent or guardian; and
 - (c) The permission of the building administrator and a prescriber or a registered nurse practicing in the school setting to self-administer medication.
- (3) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication that is not approved by the FDA and must have:
 - (a) The written permission of the student’s parent or guardian; and
 - (b) A written order from the student’s prescriber that includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Dosage;
 - (iv) Method of administration;
 - (v) Frequency of administration;
 - (vi) A statement that the medication must be administered while the student is in school, at a district-sponsored activity, under the supervision of district personnel, or in transit to or from school or district-sponsored activities;
 - (vii) Other special instructions, if any; and
 - (viii) Signature of the prescriber.
- b. A determination will be made by the district on if or when the student may self-carry prescription medication if the student has not been approved to self-administer medication;
- c. A student may have in their possession only the amount of medication needed for that school day, except for manufacturer’s packaging that contains multiple dosage, the student may carry one package, such as, but not limited to, autoinjectable epinephrine;
- d. The sharing and/or borrowing by a student of any medication with another student is strictly prohibited⁷;
- e. Backup medication, if provided by a student’s parent or guardian, will be kept at the student’s school in a location to which the student has immediate access in the event the student has an asthma and/or severe allergy emergency;
- f. A student shall not administer medication to themselves until the necessary permission form and written instructions have been submitted as required by the district;

⁶ For nonprescription medication that is not approved by the Food and Drug Administration (FDA), see requirements in 7.a.(3).

⁷ Except for short-acting opioid antagonists.

- g. The permission for a student to administer medication to themselves may be revoked if the student does not responsibly self-administer the medication or abuses the use of the medication as determined by district personnel;
- h. A student may be subject to discipline, up to and including expulsion, as appropriate for violations of these procedures;
- i. A student permitted to administer medication to themselves may be monitored by designated personnel to monitor the student's response to the medication;
- j. The district allows the application of and use by students of nonprescription sunscreen, including sunscreen that contains para-aminobenzoic acid, without any required documentation from a licensed health care professional per ORS 339.874.

8. Handling, Monitoring and Safe Storage of Medication Supplies for Administration of Medication

- a. Any medication must be delivered to the school in its original manufacturer's or current prescription container, accompanied by the permission form and written instructions, as required above.
- b. Prescription medication must always be the most current prescription and kept in the original, labeled container.
- c. Nonprescription medication must be kept in original manufacturer's bottle or box.
- d. Never administer medication sent to school in unlabeled containers.
- e. Never repackage medication into a plastic bag or other container for any reason.
- f. Medication in any form categorized as a sedative, stimulant, anti-convulsive, narcotic analgesic or psychotropic medication will be counted or measured by designated personnel or parent or guardian in the presence of another district employee upon receipt, documented in the student's medication administration record (MAR) and routinely monitored during storage and administration. Any discrepancies will be reported to the district nurse or principal immediately and documented in the student's MAR. For such medication not in capsule or tablet form, standard measuring and monitoring procedures will apply.
- g. Designated personnel will follow the written instructions of the prescriber and the student's parent or guardian, and training elements as required by OAR 581-021-0037.
- h. Medication will be accessible during emergency evacuations.
- i. Designated personnel will be responsible for monitoring all medication supplies and for ensuring medication is secure at all times, not left unattended after administering, and the medication container is properly sealed and returned to storage.
- j. When medication is running low or an inadequate dosage is on hand to administer the medication, the designated personnel will notify the student's parent or guardian.

9. Emergency Response

- a. Designated personnel will immediately call 911 or other appropriate emergency medical response systems and administer first aid, as necessary, in the event of life-threatening side effects and allergic reactions, including the administration of epinephrine. The parent or guardian, district nurse and principal will be notified immediately.
- b. Adverse reactions which result from district-administered medication or from student self-medication will be reported to the parent or guardian immediately.
- c. Any available district staff will immediately call 911 and the student's parent or guardian if the designated personnel believes the student is experiencing symptoms of adrenal crisis and plans to administer medication.
- d. Any available staff will immediately call 911 when a short-acting opioid antagonist is administered to any student or other individual on district premises.
- e. Any available staff will immediately call 911 for any potentially life-threatening event, including if emergency medication or staff who are trained to administer emergency medication are not accessible.

10. Disposal of Medications

- a. Medication not picked up by the student's parent or guardian at the end of the school year will be disposed of by designated personnel.

11. Transcribing, Recording and Record Keeping

- a. A medication administration record (MAR) will be maintained for each student administered medication by the district.
- b. All records relating to administration of medications, including permissions and written instructions, will be maintained. Records will be retained in accordance with applicable provisions of OAR 166-400-0010(17) and OAR 166-400-0060(29).
- c. All records relating to the training of designated district personnel will be maintained by the district in accordance with applicable provisions of OAR 166-400-0010.
- d. Student health information will be kept confidential. Access shall be limited to those designated personnel authorized to administer medication to students, the student and their parent or guardian. Information may be shared with school personnel with a legitimate educational interest in the student or others authorized by the parent or guardian in writing or others as allowed under state and federal law.

Non-Liability Provisions for Administration of Prescription and Nonprescription Medications and Short-Acting Opioid Antagonists

A school administrator, teacher or other school employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration of nonprescription medication, if the school administrator, teacher or other school employee in good faith administers nonprescription medication to a student pursuant to written permission and instructions of the student's parents or guardian.

A school administrator, teacher or other school employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration of prescription medication, if the school administrator, teacher or other school employee in compliance with the instructions of a physician, physician assistant, nurse practitioner, naturopathic physician or clinical nurse specialist, in good faith administers prescription medication to a student pursuant to written permission and instructions of the student's parents or guardian.

A person may not maintain an action for injury, death or loss that results from acts or omissions of a school administrator, teacher or other school employee during the administration of a short-acting opioid antagonist unless it is alleged and proved by the complaining party that the school administrator, teacher or other school employee was grossly negligent in administering the short-acting opioid antagonist unless other conditions exist and which are outlined in Oregon law in ORS 339.870.

The civil and criminal immunities provided for above do not apply to an act or omission accounting to gross negligence or willful and wanton misconduct.

Non-Liability Provisions for Self-Administration and Autoinjectable Epinephrine

A school administrator, nurse practicing in the school setting, teacher or other school employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-administration of medication, as described in ORS 339.866, if they, in compliance with the instructions of the student's Oregon licensed health care professional, in good faith assist the student's self-administration of the medication, if the medication is available to the student pursuant to written permission and instructions of the student's parent, guardian or Oregon licensed health care professional.

A school administrator, nurse practicing in the school setting, teacher or other school employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the use of medication if they in good faith administer autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication regardless of whether the student or individual has a prescription for epinephrine.

The district and the members of the school board are not liable in a criminal action or for civil damages as a result of the use of medication if any person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine; and the person administered the autoinjectable epinephrine on school premises, including at a school, on school property under the jurisdiction of the district or at an activity under the jurisdiction of the district.

The civil and criminal immunities described above, which are identified in ORS 339.871, do not apply to an act or omission to gross negligence or willful and wanton misconduct.

Medications**/*

The district recognizes that administering a medication to a student and/or permitting a student to administer a medication to them self, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the district may administer or a student may be permitted to administer to them self prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The district shall designate personnel authorized to administer medications to students. Annual training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE). When a licensed health care professional is not immediately available, trained personnel designated by the district may administer epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

Current first-aid and CPR cards are strongly encouraged for designated personnel.

The district reserves the right to reject a request for administration of medication at school, either by district personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy or a need to manage asthma, and an individualized health care plan for every student for whom the district has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication. A request to the district to administer or allow a student to self-administer prescription medication shall include a signed prescription and treatment plan from a prescriber.

A request to the district to administer or allow a student to self-administer nonprescription that is not approved by the Food and Drug Administration (FDA) shall include a written order from the student's prescriber that meets the requirements of law.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the district, the district may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a backup prescribed autoinjectable epinephrine is kept at a reasonably, secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

Naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an overdose of an opioid drug.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by district employees in accordance with established state law, Board policy and administrative regulation.

A school administrator, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration, in good faith and pursuant to state law, of prescription and/or nonprescription medication.

A school administrator, school nurse, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-administration of medication, as described in Oregon Revised Statute (ORS) 339.866, if that person in good faith and pursuant to state law, assisted the student in self-administration of the medication.

A school administrator, school nurse, teacher or other district employee designated by the school administration is not liable in a criminal action or for civil damages as a result of the use of medication if that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine[, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who that person believes in good faith is experiencing an overdose of an opioid drug.

The district and the members of the Board are not liable in a criminal action or for civil damages as a result of the use of medication if any person in good faith, on school premises, including at a school, on school property under the jurisdiction of the district or at an activity under the jurisdiction of the district, administers autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who the person believes in good faith is experiencing an overdose of an opioid drug.

The superintendent shall develop administrative regulations as needed to meet the requirements of law and the implementation of this policy.

END OF POLICY

Legal Reference(s):

ORS 109.610

ORS 109.640

ORS 109.675

ORS 332.107

ORS 339.866 - 339.871

ORS 433.800 - 433.830

ORS 475.005 - 475.285

OAR 166-400-0010(17)

OAR 166-400-0060(29)

OAR 333-055-0000 -055-0115

OAR 581-021-0037

OAR 581-022-2220

OAR 851-047-0030

OAR 851-047-0040

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, Medication Administration: A Manual for School Personnel.

DELETED