

Regular Meeting  
Wednesday, May 17, 2023 5:30 PM

Northland High School Room C113  
316 Main St E  
Remer, MN 56672

## **Agenda**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Mission Statement "Educate and inspire all learners to reach their full potential."**
4. **Adoption of Agenda**
5. **Sourcewell Presentation**
6. **Recognitions**
  - 6.1. Thank you to Izabella Bishop for all her work in making Prom and Post-Prom a great evening for our students.
  
  - 6.2. Congratulations to the Class of 2023's year's Valedictorian, Alexander Wake and Salutatorian, Nolan Carlson
7. **Audience Recognition**
8. **Consent items**
  - 8.1. Approve meeting minutes from the Regular Meeting on April 19, 2023, the Work Session on April 26, 2023 and the Special Meeting on May 2, 2023
  - 8.2. Approve Treasurer's Report and bills from April 2023
  - 8.3. **Approve Fall Coaches for 2023-24:**
    - Jeremy Schwarz - Football Head
    - Jason Knapp - Football Assistant
    - Chuck Holm - Football Assistant
    - Stacey Wake - Volleyball Head
    - Izabella Bishop - Volleyball Assistant
    - October Soyring - Volleyball JH
    - Cortney Christensen - Cross Country Head
    - Denise Stefan - Cross Country Assistant**Approve Winter Coaches for 2023-24:**
    - Sam Sparen - Boys Basketball JH
    - Stacey Johnson - Girls Basketball Head
    - Angela Lewandowski - Girls Basketball Assistant
    - Ray Dauphinais - Girls Basketball JH
  - 8.4. **Approve Advisors for 2023-2024**
    - Abbie Newman - Knowledge Bowl
    - Tristen Heller - Band
    - Leah Monroe - Quiz Bowl, Drum Group and Dance Group
    - Jenny Swankier - Quiz Bowl
    - Tandy Kibbler - Yearbook Advisor
    - Terri Shepard - Elementary Student Leadership (co-advisor)
    - Erin Diedrich – Elementary Student Leadership (co-advisor)

Terri Shepard - PBIS Coordinator  
Carol Procopio - Mentor Coordinator  
Katelyn Edstrom - AVID Coordinator  
Brenda Snakenberg – Concessions Coordinator  
Colby Gallagher - Robotics Head  
Nate Sharp - Robotics Assistant

**8.5. Approve Spring Coaches for 2024:**

Cortney Christensen - Track Head  
Denise Stefan - Track Assistant

8.6. Approve revisions to the Fitness Center hours to reflect a 24 hour/7 day a week schedule:

8.7. Request overnight trip to Austin, MN, June 13th, 2023 for Drum Group to attend an overnight field trip to the Hormel Gifted and Talented Symposium

8.8. Approve an overnight field trip from June 30, 2023 to July 4, 2023 for Native American students to attend the UNITY Conference in Minneapolis

8.9. First reading of revised District Policy #425

8.10. First reading of revised District Policy #446

8.11. Rescind District Policy #501.A.

8.12. First Reading of revised MSBA Policies #501 and #502

8.13. Approve District Policy #503 with no changes

8.14. First reading of revised District Policy #505

8.15.

- Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following donations:
  - \$50.00 for Prom from Americare Lodges Inc.
  - \$2500.00 for Volleyball from Outing Chamber of Commerce

**9. Reports**

9.1. **Early Education Report**

9.2. **Business Manager Report**

9.3. **Elementary Principal/Activities Director Report**

9.4. **Principal Report**

9.5. **Facilities Report**

9.6. **Indian Education Report**

9.7. **CE Report**

9.8. **Superintendent Report**

9.9. **Committee Reports**

**10. New Business**

10.1. LTFM funds re-allocation options for the ISD #118 School Board's consideration

- Review of the original outdoor field plan
- Discuss other options and associated costs

10.2.

**Presenter:** Katie Hildenbrand, ARI

- 10.3. Approve Purchase of Services Agreement with North Homes, Inc. to provide mental health and related services
- 10.4. Accept the quote from Epic LLC in the amount of \$34,271.86 for the Early Childhood outdoor classroom
- 10.5. Call for bids for milk, propane and snow removal for 2023-24 with a bid opening on July 6, 2023
- 10.6. Review and possible approval of the Law Enforcement Services Agreement submitted by the Cass County Sheriff's Department
- 10.7. Discussion and possible approval to participate in both the Northern Lakes and Arrowhead Conference for high school sports
- 10.8. Certify the graduating class of 2023:

10.9. Aiden Carlson	10.10. Nolan Carlson	10.11. Ethan Enerson
10.12. Gina Erickson	10.13. Jayden Hardeman	10.14. Noah Harrison
10.15. Abigale Hurt	10.16. Jace Jackson	10.17. Miranda Johnson
10.18. Jaydin Myers	10.19. Ryley Nihart	10.20. Zaleyana Parise
10.21. Tatum Peterson	10.22. Amber Poole	10.23. Jonathon Shaugobay
10.24. Willow Sloan	10.25. Jason Tschida	10.26. Landon Waddell
10.27. Alexander Wake	10.28. Liam Wake	10.29. Raney Williams

10.30.

**11. Personnel**

- 11.1. Approve the request from Brittany McClellan to take Parental Leave beginning Tuesday, September 5, 2023 and ending Monday, November 6, 2023
- 11.2. Accept the resignation of Jerome Olivar, High School Science Teacher, effective June 2, 2023
- 11.3. Accept the resignation of Stacey McKinney, Student Leadership Advisor, effective June 2, 2023
- 11.4. Accept the resignation of Chancellor Eliason, Paraprofessional, effective June 2, 2023
- 11.5. Approve the resignation of Chris Carlson, Varsity Boys Basketball coach
- 11.6. Approve the resignation of Bill Wake, JV Boy's Basketball coach, effective May 31, 2023

**12. Other school business which can legally be brought before the Board**

**13. Next Meeting Dates:**

- Regular Meeting, June 21, 2023, 5:30pm
- Work Session, August 2, 2023, 5:30pm
- NREM Negotiations, August 31, 2023, 4:30pm

**14. Adjournment**

## Regular Meeting

Wednesday, April 19, 2023 5:30 PM

Northland High School Room C113, 316 Main St E, Remer, MN 56672

Aaron Ammerman: Present

Linda Knox: Present

Terri Nystrom: Present

Seth Robison: Present

Marc Ruyak: Present

Tyler Seifert: Present

Bill Wake: Present

Terri Nystrom arriving at 5:35pm

### 1. Call to Order

**Discussion:** Chairperson Ruyak called the meeting to order at 5:30pm.

### 2. Pledge of Allegiance

### 3. Mission Statement "Educate and inspire all learners to reach their full potential."

### 4. Adoption of Agenda

**Action(s):**

Motion to adopt the agenda with no changes. This motion, made by Bill Wake and seconded by Seth Robison, Passed.

**Voting Detail:**

Aaron Ammerman: Yea

Linda Knox: Yea

Terri Nystrom: Yea

Seth Robison: Yea

Marc Ruyak: Yea

Tyler Seifert: Yea

Bill Wake: Yea

**Voting Summary:** Yea: 7, Nay: 0

### 5. Recognitions

5.1. The Administration and Staff of Northland Community Schools would like to recognize Dick Wake for 33 years of dedicated service.

5.2. The Administration and Staff would like to recognize Mike Horn as the Northland Community Schools Teacher of the Year 2023.

### 6. Audience Recognition

**Discussion:** Fellow teacher, Carol Procoppio, recognizes Mike Horn for 23 years of service.

### 7. Consent items

**Action(s):**

Motion to approve consent items 7.1 through 7.7. This motion, made by Bill Wake and seconded by Linda Knox, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Yea  
Terri Nystrom: Yea  
Seth Robison: Yea  
Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Yea

**Voting Summary:** Yea: 7, Nay: 0

- 7.1. Approve the board meeting minutes from the Special Meeting on March 9, 2023.
- 7.2. Approve the board meeting minutes from the regular meeting on March 15, 2023.
- 7.3. Second Reading of District Policy #453.2 and #453.3
- 7.4. Approve the 2023 Senior Class Trip Wednesday May 17, 2023, departing Northland Community School at 8:30am, visiting Skyzone, Valleyfair Amusement Park, staying overnight at Great Wolf Lodge and returning to Northland Community Schools at 9:00pm on Thursday May 18, 2023. The total cost of the trip is \$4703.56.
- 7.5. Approve March 2023 Treasurer's Report

- 7.6. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following donations -
  - \$330 from the Northland Booster Club for Volleyball
  - \$500 from the Blandin Foundation
  - \$1500 scholarship from Crow Wing Power
  - \$10,000 scholarship from Joseph and Irene Maertens

- 7.7. Approve the revised Cooperative Sponsorship between Hill City Public Schools and Northland Community Schools

## 8. Reports

### 8.1. Early Education Report

**Discussion:** Early Education Report presented by Brandon Otway

### 8.2. Business Manager Report

**Discussion:** Business Manager Report presented remotely by Lori Backlund

### 8.3. Elementary Principal/Activities Director Report

**Discussion:** Elementary Principal and Activities Director's Report presented by Janessa Green

### 8.4. Principal Report

## 8.5. Facilities Report

## 8.6. Indian Education Report

## 9. Superintendent Report

**Discussion:** Superintendent Report presented by Mary Yakibchuk

## 10. New Business

10.1. Discussion regarding Fitness Center hours of operation

**Discussion:** The discussion of Fitness Center hours of operation will be brought to the April 26, 2023 Work Session in order to include input from Community Education Director, Jennifer Welk.

10.2. Motion to add June 2, 2023 to the district calendar as a make-up snow day for K-11, with an early release of 12:30pm.

**Action(s):**

Motion to approve the addition of June 2, 2023, to the district calendar as a make-up snow day for grades K-11, with an early release of 12:30pm. This motion, made by Seth Robison and seconded by Linda Knox, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Yea  
Terri Nystrom: Yea  
Seth Robison: Yea  
Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Yea

**Voting Summary:** Yea: 7, Nay: 0

10.3. Review and discuss proposed tuition reimbursement for Stacey McKinney in the amount of \$5000 per year

**Discussion:** Review and discuss Stacey McKinney's request for tuition reimbursement of up to \$5000 per year

## 11. Personnel

11.1. Approve the resignation of Stacey Wake, Junior High Basketball Coach. effective March 27, 2023.

**Action(s):**

Approve the resignation of Junior High Basketball Coach, Stacey Wake. This motion, made by Seth Robison and seconded by Linda Knox, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Yea  
Terri Nystrom: Yea  
Seth Robison: Yea

Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Abstain (With Conflict)  
**Voting Summary:** Yea: 6, Nay: 0, Abstain (With Conflict): 1

11.2. Approve the retirement of Dick Wake, Bus Driver, effective March 22, 2023.

**Action(s):**

Approve Bus Driver, Dick Wake's resignation as of March 22, 2023. This motion, made by Linda Knox and seconded by Terri Nystrom, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Yea  
Terri Nystrom: Yea  
Seth Robison: Yea  
Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Yea

**Voting Summary:** Yea: 7, Nay: 0

12. **Other school business which can legally be brought before the Board**

**Discussion:** Board Member Ammerman requested a discussion regarding the addition of a School Resource Officer be included in the April 26, 2023 Work Session

13. **Next Meeting Dates:**

- **Work Session, April 26, 2023, 5:30 p.m.**
- **Regular Meeting, May 17, 2023, 5:30 p.m.**

14. **Adjournment**

**Action(s):**

Motion to adjourn the meeting at 6:45pm. This motion, made by Linda Knox and seconded by Seth Robison, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Yea  
Terri Nystrom: Yea  
Seth Robison: Yea  
Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Yea

**Voting Summary:** Yea: 7, Nay: 0

**Discussion:** Visitors: Kyndra Johnson, Carol Procoppio

Tina Anderson, Recording Secretary

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Board Clerk, Linda Knox



## Work Session

Wednesday, April 26, 2023 5:30 PM

Northland High School Room C113, 316 Main St E, Remer, MN 56672

Aaron Ammerman: Present

Linda Knox: Present

Terri Nystrom: Present

Seth Robison: Present

Marc Ruyak: Present

Tyler Seifert: Present

Bill Wake: Present

Board Member, Bill Wake, arrived at 5:40pm

Board Member, Aaron Ammerman, arrived at 6:25pm

### 1. Greetings, Pledge of Allegiance, Mission Statement

**Mission Statement:** *Educate and inspire all learners to reach their full potential*

**Discussion:** Chairperson Ruyak called the meeting to order at 5:30pm

### 2. Discussion Items

**Discussion:**

#### 2.1. FY24 Budget

**Discussion:** presented by Lori Backlund

#### 2.2. LTFM funding and potential issues

**Discussion:** presented by Lori Backlund

#### 2.3. Investment opportunity through PMA

**Discussion:** presented by Lori Backlund

#### 2.4. School Resource Officer (approximate cost: \$59,000.00 per year)

**Discussion:** Additional information regarding a School Resource Officer will be requested from the Cass County Sheriff's Department

#### 2.5. Review and discuss travel and meal reimbursement rates

**Discussion:** A suggestion was proposed to use the Minnesota Commissioner's plan as a guide for reimbursing staff for overnight travel outside the district. The Policy Committee will develop rate adjustments and propose them to the Board of Directors at a future regular meeting

#### 2.6. Review and discuss rates of pay for non-certified employees being called in to sub

**Discussion:** Current rates of pay will be compared to other districts and proposed changes will be brought before the Board of Directors at a future meeting

#### 2.7. Head Start Collaboration

**Discussion:** Additional information will be presented and considered for approval at a regular meeting

2.8. Discussion regarding E-Learning days

**Discussion:** No further board discussion or future action regarding the use of e-learning days.

2.9. Discussion regarding the possible addition of Community Tutoring to further meet student needs.

**Discussion:** Principal, Janessa Green shared information about offering a community-based tutoring opportunity during the summer in order address the transportation barrier experienced by some students

2.10. Review and discuss the Northland High School schedule

2.11. Discussion regarding Fitness Center hours of operation

3. **Next Meeting:**

**Regular Meeting May 17, 2023 - 5:30 p.m.**

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Board Secretary

**Independent School District #118 Policy 446**

Adopted: 12/16/98  
 Revised: 12/99, 08/02, 01/06, 09/06, 12/07, 10/10, 10/11, 11/12, 11/13, 10/14, 11/15, 8/18/16, 2/13/18, 10/09/18, 1/2020, 10/21, 10/22

**446. PAY RATES FOR ACTIVITIES**

**I. PURPOSE**

To set pay rates for positions related to activities.

**II. GENERAL STATEMENT OF POLICY**

Persons who are not covered under the NREM contract and/or not employees will be paid for the activities listed on this schedule using this schedule until it is revised

<b>Base</b>	
Coaches / Advisors	Pay per Appendix E in the Master Agreement between ISD #118 and NREM (Northland Remer Education MN)
Officials for Junior High or Junior Varsity Games	\$45.00 per game
Detention	Per Article VII, Sec. 5 of Master Agreement between ISD #118 and NREM
Tutor	Per Article VII, Sec. 5 of Master Agreement between ISD #118 and NREM

Activity Director	Pay per Appendix E in the Master Agreement between ISD #118 and NREM
Homebound	Pay per Article VII in the Master Agreement between ISD #118 and NREM
Event Workers-	Pay per Article VII, Sect. 3. Of Master Agreement between ISD #1 and NREM
Event Supervisor	\$75
Referee	Referee pay per Iron Range Association contract
Sub Driver Regular route	New Subs - Step one from the regular bus driver's pay scale Former ISD #118 drivers – step last paid as an employee

Long Term Sub Driver	Regular Route Rate Step Year 2 Appendix: Schedule C per hour – Begins upon 11 <sup>th</sup> continuous day on the same route.
Activity/Field Trip Driver	Step one from the regular bus driver's pay scale
ITV/On-Line Assistant	\$10.50 per hour
<b>Substitute Pay Rates:</b> Food Service or Custodian	\$11.00 per hour
Paraprofessional or Secretary	\$11.00 per hour
Long term substitute (classified)	\$11.50 per hour
Substitute Teacher	\$125 per day
Retired Teacher Substitute	\$135 per day
Long Term Substitute Teacher (more than 15 consecutive days in the same position)	\$165 per day

\* Pay rates will be reviewed annually by the School Board

TIME SENSITIVE

Route to: School Secretary/Staff Development Committee/Superintendent

### Northland Community Schools Staff Development Request

ALL CORRESPONDENCE MUST ACCOMPANY THIS REQUEST. This includes information regarding registration, lodging, and meal costs. *Please supply all the information required on the registration form (s).*

Name: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Activity/Workshop: \_\_\_\_\_

Location/Dates: \_\_\_\_\_

Dates/Times a Substitute will be needed: \_\_\_\_\_

**Staff Development Purpose Statement:**

Title II will provide opportunities to build staff capacity in the areas of Effective classroom strategies (Marzano), interventions (RTI), behavior Management (PBIS), and leadership. These opportunities will assist the Staff to make informed instructional decisions and enhance instruction Aimed at increasing student achievement and engaging using the State Academic Standards.

**Approx. Mileage:** \_\_\_\_\_

**Estimated Expenses:**

Maximum Allowed -- Guideline

**Lodging:** \$140 per night single \$ \_\_\_\_\_  
\$190 per night double

\* Request Govt. Discount, workshop discount, etc.  
\*Identify lower cost lodging options

**Meals:** (Max. \$31 per day) \$ \_\_\_\_\_

**Registration Costs:** \$ \_\_\_\_\_

**Substitute Costs:** \$ \_\_\_\_\_

\$120.91 per day – Teachers  
\$11.84 per hours – Para  
\$11.84 per hour – Custodial & Food Service  
\$19.85 per hour – Bus Drivers

**Transportation Costs:** \$ \_\_\_\_\_

Personal Vehicle (per fed. Rate)  
School Vehicle

**Other Expenses:** \$ \_\_\_\_\_

**Total Expenses:** \$ \_\_\_\_\_

**Comments:**

(Reimbursement claim form must be completed on return with receipts)

Approval by Committee: Granted \_\_\_\_\_ Denied \_\_\_\_\_ Modified \_\_\_\_\_ (If denied, see comment below)

Comment: \_\_\_\_\_

Charge To: \_\_\_\_\_ Elem. \_\_\_\_\_ H.S. \_\_\_\_\_ District

Copies to: Staff Member, School Secretary, District Office

# Northland Community Schools – 2023-24 School Calendar

<p><b>28</b> New Staff Orientation  <b>30</b> Open House 4-6  <b>29-31</b> Teacher Workshop</p> <p style="text-align: right;">3/0</p>	<p><b>AUGUST '23</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td style="background-color: #90EE90;">16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td style="background-color: #FF0000;">28</td><td style="background-color: #FF0000;">29</td><td style="background-color: #FF0000;">30</td><td style="background-color: #FF0000;">31</td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p><b>FEBRUARY '24</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td style="background-color: #FF00FF;">19</td><td>20</td><td style="background-color: #90EE90;">21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td style="background-color: #FFFF00;">26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			<p><b>19</b> President's Day – No School  <b>26</b> Teachers Workshop – No School</p> <p style="text-align: right;">20/19</p>														
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<p><b>4</b> Labor Day  <b>5</b> HS – 1<sup>st</sup> Day of School  <b>5</b> PIE Conferences K-6  <b>6</b> Elem – 1<sup>st</sup> Day of School</p> <p style="text-align: right;">19/19/18</p>	<p><b>SEPTEMBER '23</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td style="background-color: #FF00FF;">4</td><td style="background-color: #FF00FF;">5</td><td style="background-color: #FF00FF;">6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td style="background-color: #90EE90;">20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p><b>MARCH '24</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td style="background-color: #00FFFF;">8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td style="background-color: #90EE90;">20</td><td style="background-color: #00FFFF;">21</td><td style="background-color: #FFFF00;">22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td style="background-color: #FF00FF;">28</td><td style="background-color: #FF00FF;">29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p><b>7</b> Conferences at NCS, 4pm-7pm  <b>8</b> No School - Conferences Half Day HS/Full Day Elem.  <b>21</b> End of 3<sup>rd</sup> Quarter  <b>22</b> Teacher Workshop – No School  <b>28-29</b> Easter Break – No School</p> <p style="text-align: right;">19.5/17</p>							
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<p><b>3</b> End of 1<sup>st</sup> Quarter  <b>6</b> Teacher Workshop – No School  <b>10</b> Veterans Day Program @ 10  <b>16</b> Conferences at Sugar Point 4:30pm-7pm  <b>17</b> No School - Conferences at NCS, 10am-6pm  <b>23-24</b> Thanksgiving Break</p> <p style="text-align: right;">20.5/18</p>	<p><b>NOVEMBER '23</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td style="background-color: #0000FF;">3</td><td>4</td></tr> <tr><td>5</td><td style="background-color: #FFFF00;">6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td style="background-color: #90EE90;">15</td><td>16</td><td style="background-color: #00FFFF;">17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td style="background-color: #FF00FF;">23</td><td style="background-color: #FF00FF;">24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p><b>MAY '24</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td style="background-color: #90EE90;">15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td style="background-color: #FF00FF;">27</td><td>28</td><td>29</td><td>30</td><td style="background-color: #FF0000;">31</td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p><b>13</b> HS Band Concert @ 7pm  <b>22</b> Athletic Banquet @ 6pm  <b>27</b> Memorial Day – No School  <b>31</b> Seniors Last Day of School  <b>31</b> Graduation at 7pm</p> <p style="text-align: right;">22/22</p>														
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**Please note: Dates marked with \* may be used to make up days due to school cancellation for inclement weather.**

Board Approved: 2/15/23

## Special Meeting

Tuesday, May 2, 2023 8:00 AM

Northland High School Room C113, 316 Main St E, Remer, MN 56672

Aaron Ammerman: Present  
Linda Knox: Absent  
Terri Nystrom: Absent  
Seth Robison: Absent  
Marc Ruyak: Present  
Tyler Seifert: Present  
Bill Wake: Present

### 1. Call to Order

**Discussion:** Chairperson Ruyak called the meeting to order at 8:16am

### 2. Pledge of Allegiance

### 3. Mission Statement "Educate and inspire all learners to reach their full potential."

### 4. Adoption of Agenda

**Action(s):**

Motion to adopt the agenda with no changes. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Absent  
Terri Nystrom: Absent  
Seth Robison: Absent  
Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

### 5. New Business

**Action(s):**

Motion to approve the 6th grade overnight field trip to Long Lake Conservation, departing Northland Community Schools on Wednesday, May 3rd, 2023 and returning on Thursday, May 4th, 2023. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

**Voting Detail:**

Aaron Ammerman: Yea  
Linda Knox: Absent  
Terri Nystrom: Absent  
Seth Robison: Absent  
Marc Ruyak: Yea  
Tyler Seifert: Yea  
Bill Wake: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

- 5.1. Approve an overnight field trip for the 6th grade class to Long Lake Conservation, departing from Northland Community Schools on Wednesday, May 2nd, 2023 and returning on Thursday, May 4th, 2023

6. **Adjournment**

**Action(s) :**

Motion to adjourn the meeting at 8:17am. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

**Voting Detail:**

Aaron Ammerman:	Yea
Linda Knox:	Absent
Terri Nystrom:	Absent
Seth Robison:	Absent
Marc Ruyak:	Yea
Tyler Seifert:	Yea
Bill Wake:	Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 3

Tina Anderson, Recording Secretary

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Board Clerk, Linda Knox

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105116	6514		<b>SYSCO WESTERN MINNESOTA, INC</b>		Check
				E 02	005 770 000 701 530 50% deposit		\$3,600.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70932</b>	Invoice	<b>Invoice No:</b>	129530	<b>4/3/2023</b>	<b>Paid Amt: \$3,600.00</b>
							<b>Check Amount: \$3,600.00</b>
0118	chec	105117	3296		<b>AMAZON.COM</b>		Check
				E 01	005 010 000 000 401 Ergonomic Mouse Pad		\$9.99
				E 01	005 010 000 000 401 One hole punch		\$4.11
				E 01	020 630 000 000 401 USB 2.0 cable 15ft		\$5.08
				E 01	020 050 000 000 401 Wall mount file holder		\$19.87
<b>PO#: 19012</b>	<b>Voucher #:</b>	<b>70879</b>	Invoice	<b>Invoice No:</b>	1DR7-DDKL-646Y	<b>4/11/2023</b>	<b>Paid Amt: \$39.05</b>
							<b>Check Amount: \$39.05</b>
0118	chec	105118	4459		<b>ARCHITECTURAL RESOURCES INC</b>		Check
				E 01	005 760 012 160 520 ESSER III -Bldg Construction		\$1,457.52
<b>PO#:</b>	<b>Voucher #:</b>	<b>70960</b>	Invoice	<b>Invoice No:</b>	2021093-11	<b>4/11/2023</b>	<b>Paid Amt: \$1,457.52</b>
							<b>Check Amount: \$1,457.52</b>
0118	chec	105119	5181		<b>AUL/MIDAMERICA ADMINISTRATIVE &amp; RETIREMENT SOLUTIONS INC</b>		Check
				E 01	005 020 000 000 251 M.DORO		\$2,500.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70948</b>	Invoice	<b>Invoice No:</b>	03/2023	<b>4/11/2023</b>	<b>Paid Amt: \$2,500.00</b>
							<b>Check Amount: \$2,500.00</b>
0118	chec	105120	05062	R	<b>CAPITAL ONE</b>		Check
				E 01	310 298 069 000 401 PBIS Eagle Pride Incentives		\$200.00
				E 01	310 298 069 000 401 PBIS Eagle Pride Incentives		\$271.00
<b>PO#: 18934</b>	<b>Voucher #:</b>	<b>70950</b>	Invoice	<b>Invoice No:</b>	083058114026734	<b>4/11/2023</b>	<b>Paid Amt: \$471.00</b>
							<b>Check Amount: \$471.00</b>
0118	chec	105121	6526		<b>DIAMOND TOURS, INC</b>		Check
				E 04	500 505 000 321 367 DEPOSIT FOR TOUR#1989888		\$1,650.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70880</b>	Invoice	<b>Invoice No:</b>	DEP1989888	<b>4/11/2023</b>	<b>Paid Amt: \$1,650.00</b>
							<b>Check Amount: \$1,650.00</b>
0118	chec	105122	06679	R	<b>FERRELLGAS</b>		Check
				E 01	005 810 000 000 442 ECFE BUILDING		\$1,035.50
<b>PO#:</b>	<b>Voucher #:</b>	<b>70933</b>	Invoice	<b>Invoice No:</b>	1122524960	<b>4/11/2023</b>	<b>Paid Amt: \$1,035.50</b>
							<b>Check Amount: \$1,035.50</b>
0118	chec	105123	6106		<b>FUN AND FUNCTION</b>		Check
				E 01	010 412 000 620 433 Item Sku: CF6814 Color Orange		\$15.98
				E 01	010 412 000 620 433 Item Sku: CF7090		\$25.98
				E 01	010 412 000 620 433 Item Sku: CF7046		\$15.99
				E 01	010 412 000 620 433 Item Sku: CF7072		\$15.98
				E 01	010 412 000 620 433 Item Sku: DR7065 Size Medium		\$58.99

## ISD#118 Remer-Longville Detail Payment Register By Check

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0118	chec	105123	6106		<b>FUN AND FUNCTION</b>		Check
				E 01	010 412 000 620 433	Item Sku: DR7064 Size Small	\$30.80
				E 01	010 412 000 620 433	Item Sku: MW5656	\$89.98
	<b>PO#:</b> 19043	<b>Voucher #:</b> 70956		Invoice	<b>Invoice No:</b> 654738	<b>4/11/2023</b>	<b>Paid Amt: \$253.70</b>
							<b>Check Amount: \$253.70</b>
0118	chec	105124	6518		<b>GINA DRELLACK</b>		Check
				E 04	500 505 000 321 305	REIKI I CLASS	\$600.00
	<b>PO#:</b>	<b>Voucher #:</b> 70881		Invoice	<b>Invoice No:</b> 03252023	<b>4/11/2023</b>	<b>Paid Amt: \$600.00</b>
							<b>Check Amount: \$600.00</b>
0118	chec	105125	6317		<b>HANSON ELECTRIC OF BEMIDJI</b>		Check
				E 01	005 810 000 000 420	3 Phase Fuses backup for ELEC boiler design	\$1,132.69
	<b>PO#:</b> 18134A	<b>Voucher #:</b> 70882		Invoice	<b>Invoice No:</b> 31765	<b>4/11/2023</b>	<b>Paid Amt: \$1,132.69</b>
							<b>Check Amount: \$1,132.69</b>
0118	chec	105126	03788		<b>HILLYARD FL CARE SUPPLY</b>		Check
				E 01	005 810 000 000 410	OPTICORE TISSUE	\$541.95
				E 01	005 810 000 000 410	TOWEL ROLL	\$863.25
	<b>PO#:</b>	<b>Voucher #:</b> 70883		Invoice	<b>Invoice No:</b> 605029195	<b>4/11/2023</b>	<b>Paid Amt: \$1,405.20</b>
							<b>Check Amount: \$1,405.20</b>
0118	chec	105127	5870		<b>KEGO LAKE LAWN SERVICE</b>		Check
				E 03	005 760 000 720 363	March Snowplowing	\$770.00
	<b>PO#:</b>	<b>Voucher #:</b> 70953		Invoice	<b>Invoice No:</b> 1570	<b>4/11/2023</b>	<b>Paid Amt: \$770.00</b>
							<b>Check Amount: \$770.00</b>
0118	chec	105128	06136		<b>LAKES COUNTRY SERV COOP</b>		Check
				E 03	005 760 000 720 305	22-23 annual membership fee	\$75.00
	<b>PO#:</b>	<b>Voucher #:</b> 70954		Invoice	<b>Invoice No:</b> 97015	<b>4/11/2023</b>	<b>Paid Amt: \$75.00</b>
							<b>Check Amount: \$75.00</b>
0118	chec	105129	1457		<b>McMASTER-CARR SUPPLY CO</b>		Check
				E 05	005 865 000 363 350	parking signs per safety meeting mary janess	\$77.85
	<b>PO#:</b> 19033	<b>Voucher #:</b> 70884		Invoice	<b>Invoice No:</b> 94009680	<b>4/11/2023</b>	<b>Paid Amt: \$77.85</b>
							<b>Check Amount: \$77.85</b>
0118	chec	105130	4225		<b>MIDWEST BUS PARTS</b>		Check
				E 03	005 760 000 720 420	MAGNETIC SIGN	\$115.24
				E 03	005 760 000 720 420	SHIPPING	\$16.25
	<b>PO#:</b>	<b>Voucher #:</b> 70885		Invoice	<b>Invoice No:</b> WEB52800-1	<b>4/11/2023</b>	<b>Paid Amt: \$131.49</b>
				E 03	005 760 000 720 420	ENGINE HOUSING FOR IC	\$300.00
	<b>PO#:</b>	<b>Voucher #:</b> 70886		Invoice	<b>Invoice No:</b> 181377-1	<b>4/11/2023</b>	<b>Paid Amt: \$300.00</b>
				E 03	005 760 000 720 420	USED FORWARD IC/CE ENTRANCE DOOR	\$450.00
	<b>PO#:</b>	<b>Voucher #:</b> 70887		Invoice	<b>Invoice No:</b> 181377-2	<b>4/11/2023</b>	<b>Paid Amt: \$450.00</b>

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105130	4225		<b>MIDWEST BUS PARTS</b>		Check
				E 03	005 760 000 720 420	FRONT LINKIAGE ARM	\$355.40
<b>PO#:</b>	<b>Voucher #:</b>	<b>70944</b>	Invoice	<b>Invoice No:</b>	181377	<b>4/11/2023</b>	<b>Paid Amt: \$355.40</b>
							<b>Check Amount: \$1,236.89</b>
0118	chec	105131	6301		<b>MINNESOTA SPORTS PREVIEW</b>		Check
				E 01	310 296 320 301 402	Breakdown Summer Tournaments	\$675.00
<b>PO#:</b> 19059	<b>Voucher #:</b>	<b>70940</b>	Invoice	<b>Invoice No:</b>	2023	<b>4/11/2023</b>	<b>Paid Amt: \$675.00</b>
							<b>Check Amount: \$675.00</b>
0118	chec	105132	5288		<b>MKA TREASURER</b>		Check
				E 01	010 640 000 316 366	MKA Spring Conference Reg.	\$300.00
<b>PO#:</b> 19021	<b>Voucher #:</b>	<b>70888</b>	Invoice	<b>Invoice No:</b>	04292023	<b>4/11/2023</b>	<b>Paid Amt: \$300.00</b>
							<b>Check Amount: \$300.00</b>
0118	chec	105133	6097		<b>NORTHERN DRUG SCREENING INC</b>		Check
				E 03	005 760 000 720 290	B.CONKLIN DOT PHYSICAL	\$75.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70941</b>	Invoice	<b>Invoice No:</b>	12029	<b>4/11/2023</b>	<b>Paid Amt: \$75.00</b>
							<b>Check Amount: \$75.00</b>
0118	chec	105134	4485		<b>NORTHLAND FIRE PROTECTION</b>		Check
				E 01	005 810 012 160 520	Annual Fire Ext + Exit EMERG. Lighting INSP	\$2,079.00
<b>PO#:</b> 18538	<b>Voucher #:</b>	<b>70952</b>	Invoice	<b>Invoice No:</b>	53162	<b>4/11/2023</b>	<b>Paid Amt: \$2,079.00</b>
							<b>Check Amount: \$2,079.00</b>
0118	chec	105135	5796		<b>O'REILLY AUTO PARTS</b>		Check
				E 03	005 760 000 720 420	SMOKE MACHINE	\$830.99
<b>PO#:</b>	<b>Voucher #:</b>	<b>70942</b>	Credit	<b>Invoice No:</b>	1533-15472	<b>4/11/2023</b>	<b>Paid Amt: (\$830.99)</b>
				E 03	005 760 000 720 420	BRAKE FLUID	\$77.97
<b>PO#:</b>	<b>Voucher #:</b>	<b>70943</b>	Invoice	<b>Invoice No:</b>	1533-156387	<b>4/11/2023</b>	<b>Paid Amt: \$77.97</b>
				E 01	005 760 012 155 520	POWER LUBER	\$441.99
<b>PO#:</b>	<b>Voucher #:</b>	<b>70889</b>	Invoice	<b>Invoice No:</b>	1533-152669	<b>4/11/2023</b>	<b>Paid Amt: \$441.99</b>
				E 03	005 760 000 720 420	SMOKE MACHINE	\$830.99
				E 03	005 760 000 720 420	FREIGHT	\$11.35
<b>PO#:</b>	<b>Voucher #:</b>	<b>70890</b>	Invoice	<b>Invoice No:</b>	1533-154438	<b>4/11/2023</b>	<b>Paid Amt: \$842.34</b>
				E 03	005 760 000 720 420	BUSHING	\$3.34
				E 03	005 760 000 720 420	STREET ELBOW	\$5.25
<b>PO#:</b>	<b>Voucher #:</b>	<b>70891</b>	Invoice	<b>Invoice No:</b>	1533-155388	<b>4/11/2023</b>	<b>Paid Amt: \$8.59</b>
							<b>Check Amount: \$539.90</b>
0118	chec	105136	06636		<b>PINE CONE PRESS CITIZEN</b>		Check
				E 04	500 505 000 321 380	COLORADO TRIP	\$384.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70892</b>	Invoice	<b>Invoice No:</b>	STMT03272023	<b>4/11/2023</b>	<b>Paid Amt: \$384.00</b>

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105136	06636		<b>PINE CONE PRESS CITIZEN</b>		Check		
				E 01	005 110 000 000 380	EARLY CHILDHOOD		\$273.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70893</b>	Invoice	<b>Invoice No:</b>	STMT032723	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$273.00</b>	
								<b>Check Amount:</b>	<b>\$657.00</b>
0118	chec	105137	5833		<b>RAPIDS PLUMBING AND HEATING INC</b>		Check		
				E 01	005 810 000 000 350	Boiler Insurance Claim #705723070 •Replace		\$1,590.00	
<b>PO#:</b> 18810	<b>Voucher #:</b>	<b>70899</b>	Invoice	<b>Invoice No:</b>	20651	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$1,590.00</b>	
								<b>Check Amount:</b>	<b>\$1,590.00</b>
0118	chec	105138	03258		<b>RAPIDS WELDING SUPPLY</b>		Check		
				E 01	020 255 000 000 430	Plasma Cutting Electrode, 9-8206		\$98.00	
				E 01	020 255 000 000 430	Delivery		\$0.00	
<b>PO#:</b> 18961	<b>Voucher #:</b>	<b>70949</b>	Invoice	<b>Invoice No:</b>	0010099979	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$98.00</b>	
				E 03	005 760 000 720 420	ACET.		\$18.00	
				E 03	005 760 000 720 420	OXYGEN		\$16.50	
				E 03	005 760 000 720 420	POLY PROPYLENE		\$5.50	
				E 03	005 760 000 720 420	ARGON/CO2		\$5.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70939</b>	Invoice	<b>Invoice No:</b>	0030034272	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$45.50</b>	
								<b>Check Amount:</b>	<b>\$143.50</b>
0118	chec	105139	05862		<b>RUYAK ENTERPRISES INC</b>		Check		
				E 03	005 760 000 720 363	PLOW ON 3/22/23		\$436.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70894</b>	Invoice	<b>Invoice No:</b>	6852	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$436.50</b>	
				E 03	005 760 000 720 363	PLOW ON 3/20/23		\$436.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70895</b>	Invoice	<b>Invoice No:</b>	6847	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$436.50</b>	
				E 03	005 760 000 720 363	PLOW ON 3/12/23		\$533.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70896</b>	Invoice	<b>Invoice No:</b>	6845	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$533.50</b>	
				E 03	005 760 000 720 363	MOVE SNOW PILES BLOCKING VISIBILITY		\$194.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70897</b>	Invoice	<b>Invoice No:</b>	6843	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$194.00</b>	
				E 03	005 760 000 720 363	PLOW ON 3/2/23		\$388.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70898</b>	Invoice	<b>Invoice No:</b>	6838	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$388.00</b>	
								<b>Check Amount:</b>	<b>\$1,988.50</b>
0118	chec	105140	05304		<b>SANDSTROM'S</b>		Check		
				E 02	005 770 000 705 490	BREAKFAST		\$38.35	
				E 02	005 770 000 701 490	LUNCH		\$70.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70937</b>	Invoice	<b>Invoice No:</b>	451650	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$108.35</b>	
				E 02	005 770 000 705 490	BREAKFAST		\$273.20	
				E 02	005 770 000 701 490	LUNCH		\$115.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70938</b>	Invoice	<b>Invoice No:</b>	451123	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$388.70</b>	
				E 02	005 770 000 705 490	BREAKFAST		\$48.50	

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105140	05304		<b>SANDSTROM'S</b>		<b>Check</b>		
				E 02	005 770 000 701 490 LUNCH		\$120.50		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70900</b>		Invoice	<b>Invoice No:</b> 450815	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$169.00</b>
				E 02	005 770 000 705 490 BREAKFAST		\$115.50		
				E 02	005 770 000 701 490 LUNCH		\$245.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70901</b>		Invoice	<b>Invoice No:</b> 450323	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$360.50</b>
				E 02	005 770 000 705 490 breakfast		\$66.00		
				E 02	005 770 000 701 490 Lunch		\$175.00		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70958</b>		Invoice	<b>Invoice No:</b> 451951	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$241.00</b>
<b>Check Amount:</b>								<b>\$1,267.55</b>	
0118	chec	105141	6291	P1	<b>SOLIANT HEALTH LLC</b>		<b>Check</b>		
				E 01	020 402 000 740 394 Pay for Spec Ed Services Other Agency		\$166.14		
				E 01	020 411 000 740 394 Pay for Spec Ed Purposes Other Agency		\$443.04		
				E 01	020 410 000 740 394 Pay for Spec Ed Purposes Other Agency		\$387.66		
				E 01	020 407 000 740 394 Pay for Spec Ed Services Other Agency		\$276.90		
				E 01	020 408 000 740 394 Pay for Spec Ed Services Other Agency		\$941.46		
				E 01	020 414 000 740 394 Pay for Spec Ed Purposes Other Agency		\$553.80		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70934</b>		Invoice	<b>Invoice No:</b> 20641275	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$2,769.00</b>
				E 01	020 402 000 740 394 Pay for Spec Ed Services Other Agency		\$159.75		
				E 01	020 411 000 740 394 Pay for Spec Ed Purposes Other Agency		\$426.00		
				E 01	020 410 000 740 394 Pay for Spec Ed Purposes Other Agency		\$372.75		
				E 01	020 407 000 740 394 Pay for Spec Ed Services Other Agency		\$266.25		
				E 01	020 408 000 740 394 Pay for Spec Ed Services Other Agency		\$905.25		
				E 01	020 414 000 740 394 Pay for Spec Ed Purposes Other Agency		\$532.50		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70959</b>		Invoice	<b>Invoice No:</b> 20647977	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$2,662.50</b>
<b>Check Amount:</b>								<b>\$5,431.50</b>	
0118	chec	105142	6514		<b>SYSCO WESTERN MINNESOTA, INC</b>		<b>Check</b>		
				E 02	005 770 000 705 490 BREAKFAST		\$201.25		
				E 02	005 770 000 701 490 LUNCH		\$329.76		
				E 02	005 770 000 701 401 SUPPLIES		\$158.43		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70902</b>		Invoice	<b>Invoice No:</b> 253351316	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$689.44</b>
				E 02	005 770 000 705 490 BREAKFAST		\$184.60		
				E 02	005 770 000 701 490 LUNCH		\$231.17		
				E 02	005 770 000 701 401 SUPPLIES		\$296.20		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70903</b>		Invoice	<b>Invoice No:</b> 253356007	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$711.97</b>
				E 02	005 770 000 705 490 BREAKFAST		\$379.14		
				E 02	005 770 000 701 490 LUNCH		\$459.13		
<b>PO#:</b>	<b>Voucher #:</b>	<b>70947</b>		Invoice	<b>Invoice No:</b> 253346987	<b>4/11/2023</b>		<b>Paid Amt:</b>	<b>\$838.27</b>
				E 02	005 770 000 705 490 BREAKFAST		\$323.10		

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105142	6514		<b>SYSCO WESTERN MINNESOTA, INC</b>		<b>Check</b>
				E 02	005 770 000 701 490 LUNCH		\$404.60
<b>PO#:</b>	<b>Voucher #:</b>	<b>70926</b>	Invoice	<b>Invoice No:</b>	253360319	<b>4/11/2023</b>	<b>Paid Amt: \$727.70</b>
							<b>Check Amount: \$2,967.38</b>
0118	chec	105143	5243		<b>T J TOWING</b>		<b>Check</b>
				E 03	005 760 000 720 350 Repairs/Maintenance		\$337.50
<b>PO#:</b>	<b>Voucher #:</b>	<b>70923</b>	Invoice	<b>Invoice No:</b>	50719	<b>4/11/2023</b>	<b>Paid Amt: \$337.50</b>
			E 03	005 760 000 720 350 Tow #91 bus to garage			\$1,506.25
<b>PO#: 19038</b>	<b>Voucher #:</b>	<b>70912</b>	Invoice	<b>Invoice No:</b>	50444/50460	<b>4/11/2023</b>	<b>Paid Amt: \$1,506.25</b>
							<b>Check Amount: \$1,843.75</b>
0118	chec	105144	6146		<b>TC's FOODS INC</b>		<b>Check</b>
				E 02	005 770 000 701 490 Food		\$118.97
<b>PO#:</b>	<b>Voucher #:</b>	<b>70955</b>	Invoice	<b>Invoice No:</b>	04112023	<b>4/11/2023</b>	<b>Paid Amt: \$118.97</b>
			E 02	005 770 000 701 490 LUNCH			\$7.25
<b>PO#:</b>	<b>Voucher #:</b>	<b>70945</b>	Invoice	<b>Invoice No:</b>	169621	<b>4/11/2023</b>	<b>Paid Amt: \$7.25</b>
			E 02	005 770 000 705 490 breakfast			\$8.18
<b>PO#:</b>	<b>Voucher #:</b>	<b>70935</b>	Invoice	<b>Invoice No:</b>	169605	<b>4/11/2023</b>	<b>Paid Amt: \$8.18</b>
			E 02	005 770 000 701 490 lunch			\$15.32
<b>PO#:</b>	<b>Voucher #:</b>	<b>70936</b>	Invoice	<b>Invoice No:</b>	169545	<b>4/11/2023</b>	<b>Paid Amt: \$15.32</b>
			E 01	310 298 069 000 401 PBIS Incentives			\$77.99
<b>PO#: 18701</b>	<b>Voucher #:</b>	<b>70925</b>	Invoice	<b>Invoice No:</b>	169511	<b>4/11/2023</b>	<b>Paid Amt: \$77.99</b>
			E 02	005 770 000 701 490 LUNCH			\$8.07
<b>PO#:</b>	<b>Voucher #:</b>	<b>70904</b>	Invoice	<b>Invoice No:</b>	166428	<b>4/11/2023</b>	<b>Paid Amt: \$8.07</b>
			E 02	005 770 000 701 401 SUPPLIES			\$17.13
			E 02	005 770 000 701 490 LUNCH			\$4.99
<b>PO#:</b>	<b>Voucher #:</b>	<b>70905</b>	Invoice	<b>Invoice No:</b>	167224	<b>4/11/2023</b>	<b>Paid Amt: \$22.12</b>
			E 02	005 770 000 701 490 LUNCH			\$3.49
<b>PO#:</b>	<b>Voucher #:</b>	<b>70906</b>	Invoice	<b>Invoice No:</b>	167832	<b>4/11/2023</b>	<b>Paid Amt: \$3.49</b>
			E 02	005 770 000 701 490 LUNCH			\$4.89
			E 02	005 770 000 701 401 SUPPLIES			\$7.85
<b>PO#:</b>	<b>Voucher #:</b>	<b>70907</b>	Invoice	<b>Invoice No:</b>	168499	<b>4/11/2023</b>	<b>Paid Amt: \$12.74</b>
			E 02	005 770 000 701 490 LUNCH			\$2.18
<b>PO#:</b>	<b>Voucher #:</b>	<b>70908</b>	Invoice	<b>Invoice No:</b>	168855	<b>4/11/2023</b>	<b>Paid Amt: \$2.18</b>
			E 02	005 770 000 701 490 LUNCH			\$14.25
<b>PO#:</b>	<b>Voucher #:</b>	<b>70909</b>	Invoice	<b>Invoice No:</b>	162982	<b>4/11/2023</b>	<b>Paid Amt: \$14.25</b>
			E 02	005 770 000 701 401 SUPPLIES			\$19.35
<b>PO#:</b>	<b>Voucher #:</b>	<b>70910</b>	Invoice	<b>Invoice No:</b>	166063	<b>4/11/2023</b>	<b>Paid Amt: \$19.35</b>

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105144	6146		<b>TC's FOODS INC</b>		<b>Check</b>
				E 02	005 770 000 701 490 LUNCH		\$5.75
<b>PO#:</b>	<b>Voucher #:</b>	<b>70911</b>	Invoice	<b>Invoice No:</b>	166110	<b>4/11/2023</b>	<b>Paid Amt: \$5.75</b>
							<b>Check Amount: \$315.66</b>
0118	chec	105145	5780		<b>THE MINNESOTA CHEMICAL CO</b>		<b>Check</b>
				E 01	005 810 000 000 420 Washing Machine Door Seal		\$238.00
				E 01	005 810 000 000 420 Shipping		\$19.88
<b>PO#: 19025</b>	<b>Voucher #:</b>	<b>70951</b>	Invoice	<b>Invoice No:</b>	498207	<b>4/11/2023</b>	<b>Paid Amt: \$257.88</b>
							<b>Check Amount: \$257.88</b>
0118	chec	105146	5995	Remit	<b>TWIN CITY HARDWARE COMPANY</b>		<b>Check</b>
				E 01	005 810 000 000 420 NS300 050611 SHEAR PIN Each 5 vandilism		\$85.00
				E 01	005 810 000 000 420 Freight		\$44.15
<b>PO#: 18910</b>	<b>Voucher #:</b>	<b>70924</b>	Invoice	<b>Invoice No:</b>	PSI2177848	<b>4/11/2023</b>	<b>Paid Amt: \$129.15</b>
							<b>Check Amount: \$129.15</b>
0118	chec	105147	01099		<b>UPPER LAKES FOODS, INC</b>		<b>Check</b>
				E 02	005 770 000 706 490 FRUITE & VEGGIE		\$276.37
				E 02	005 770 000 701 490 LUNCH		\$35.45
<b>PO#:</b>	<b>Voucher #:</b>	<b>70917</b>	Invoice	<b>Invoice No:</b>	254268-00	<b>4/11/2023</b>	<b>Paid Amt: \$311.82</b>
				E 02	005 770 000 705 490 BREAKFAST		\$126.80
				E 02	005 770 000 701 490 LUNCH		\$981.55
				E 02	005 770 000 701 401 SUPPLIES		\$34.50
<b>PO#:</b>	<b>Voucher #:</b>	<b>70918</b>	Invoice	<b>Invoice No:</b>	254267-00	<b>4/11/2023</b>	<b>Paid Amt: \$1,142.85</b>
				E 02	005 770 000 706 490 FRUIT & VEGGIE		\$741.07
<b>PO#:</b>	<b>Voucher #:</b>	<b>70919</b>	Invoice	<b>Invoice No:</b>	250792-00	<b>4/11/2023</b>	<b>Paid Amt: \$741.07</b>
				E 02	005 770 000 705 490 BREAKFAST		\$565.76
				E 02	005 770 000 701 490 LUNCH		\$683.29
<b>PO#:</b>	<b>Voucher #:</b>	<b>70920</b>	Invoice	<b>Invoice No:</b>	257525-00	<b>4/11/2023</b>	<b>Paid Amt: \$1,249.05</b>
				E 02	005 770 000 705 490 BREAKFAST		\$520.98
				E 02	005 770 000 701 490 LUNCH		\$463.20
<b>PO#:</b>	<b>Voucher #:</b>	<b>70921</b>	Invoice	<b>Invoice No:</b>	250791-00	<b>4/11/2023</b>	<b>Paid Amt: \$984.18</b>
				E 02	005 770 000 705 490 BREAKFAST		\$79.67
				E 02	005 770 000 701 490 LUNCH		\$672.86
<b>PO#:</b>	<b>Voucher #:</b>	<b>70922</b>	Invoice	<b>Invoice No:</b>	247550-00	<b>4/11/2023</b>	<b>Paid Amt: \$752.53</b>
				E 02	005 770 000 705 490 BREAKFAST		\$516.66
				E 02	005 770 000 701 490 LUNCH		\$600.82
				E 02	005 770 000 701 401 SUPPLIES		\$101.91
<b>PO#:</b>	<b>Voucher #:</b>	<b>70927</b>	Invoice	<b>Invoice No:</b>	260606-00	<b>4/11/2023</b>	<b>Paid Amt: \$1,219.39</b>
				E 02	005 770 000 706 490 FRUIT & VEGGIE		\$443.47
<b>PO#:</b>	<b>Voucher #:</b>	<b>70928</b>	Invoice	<b>Invoice No:</b>	257526-00	<b>4/11/2023</b>	<b>Paid Amt: \$443.47</b>

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105147	01099		<b>UPPER LAKES FOODS, INC</b>		Check		
				E 02	005 770 000 706 490	FRUIT & VEGGIE		\$486.53	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70946</b>	Invoice		<b>Invoice No: 247551-00</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$486.53</b>	
								<b>Check Amount:</b>	<b>\$7,330.89</b>
0118	chec	105148	5581		<b>US FOODS INC</b>		Check		
				E 02	005 770 000 705 490	BREAKFAST		\$247.71	
				E 02	005 770 000 701 490	LUNCH		\$1,114.55	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70913</b>	Invoice		<b>Invoice No: 5711015</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$1,362.26</b>	
				E 02	005 770 000 705 490	BREAKFAST		\$208.87	
				E 02	005 770 000 701 490	LUNCH		\$1,009.72	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70914</b>	Invoice		<b>Invoice No: 5538238</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$1,218.59</b>	
				E 02	005 770 000 706 490	FRUIT & VEGGIE		\$211.82	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70915</b>	Invoice		<b>Invoice No: 5366905</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$211.82</b>	
				E 02	005 770 000 705 490	BREAKFAST		\$222.40	
				E 02	005 770 000 701 490	LUNCH		\$587.62	
				E 02	005 770 000 701 401	SUPPLIES		\$219.44	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70916</b>	Invoice		<b>Invoice No: 5366906</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$1,029.46</b>	
				E 02	005 770 000 701 490	LUNCH COMMODITIES		\$17.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70929</b>	Invoice		<b>Invoice No: 5881925</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$17.50</b>	
				E 02	005 770 000 706 490	FRUIT & VEGGIE		\$31.10	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70930</b>	Invoice		<b>Invoice No: 5881926</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$31.10</b>	
				E 02	005 770 000 705 490	BREAKFAST		\$201.32	
				E 02	005 770 000 701 490	LUNCH		\$858.96	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70931</b>	Invoice		<b>Invoice No: 5881927</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$1,060.28</b>	
				E 02	005 770 000 705 490	Breakfast		\$152.60	
				E 02	005 770 000 701 490	Lunch		\$493.59	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70957</b>	Invoice		<b>Invoice No: 519047</b>	<b>4/11/2023</b>	<b>Paid Amt:</b>	<b>\$646.19</b>	
								<b>Check Amount:</b>	<b>\$5,577.20</b>
0118	chec	105149	6122		<b>MARZANO RESOURCES LLC</b>		Check		
				E 01	020 640 000 316 820	VPD552 - High Reliability Schools		\$1,825.00	
				E 01	010 640 000 316 820	VPD552 - High Reliability Schools		\$1,825.00	
<b>PO#:</b> 19067	<b>Voucher #:</b>	<b>70983</b>	Invoice		<b>Invoice No: M215315</b>	<b>4/18/2023</b>	<b>Paid Amt:</b>	<b>\$3,650.00</b>	
								<b>Check Amount:</b>	<b>\$3,650.00</b>
0118	chec	105150	3296		<b>AMAZON.COM</b>		Check		
				E 01	010 203 012 155 401	6		\$17.39	
				E 01	010 203 012 155 401	A Kid's Guide to Cats		\$11.53	
				E 01	010 203 012 155 401	National Geographic Readers: Ponies		\$4.99	
				E 01	010 203 012 155 401	TradeGear Electrical Tape Assorted Matte Rai		\$18.98	
				E 01	010 203 012 155 401	Eureka Multicolor Plaid Dog Themed Square E		\$5.77	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105150	3296		<b>AMAZON.COM</b>		<b>Check</b>
				E 01 010 203 012 155 401	Eureka Multicolor Plaid Dog Themed Extra Wi	\$5.99	
				E 01 010 203 012 155 401	Eureka "Get Your Paws on a Good Book" Plai	\$11.95	
				E 01 010 203 012 155 401	Eureka Plaid Multicolor Dog Themed	\$3.99	
				E 01 010 203 012 155 401	Paw Prints Stickers	\$6.39	
				E 01 010 203 012 155 401	Hohamn Dog and Cat Stickers for Kids Teache	\$7.98	
				E 01 010 203 012 155 401	200 Pcs Cat Stickers,Cute Cat Waterproof	\$17.98	
				E 01 010 203 012 155 401	200 PCS Cute Dog Stickers	\$19.98	
				E 01 010 203 012 155 401	40 Pieces Happy Birthday Pencils for Students	\$14.79	
				E 01 010 203 012 155 401	Huji Paw Print Stampers 24 Pieces	\$10.99	
				E 01 010 203 012 155 401	ALAZA Cute Dog Paw Print Black Table Cloth	\$17.99	
				E 01 010 203 012 155 401	Freight	\$3.99	
<b>PO#:</b>	<b>18761</b>	<b>Voucher #:</b>	<b>70961</b>	Invoice	<b>Invoice No:</b> 1YQP-G97F-3YNY	<b>4/25/2023</b>	<b>Paid Amt: \$180.68</b>
				E 01 005 110 000 000 401	B07LDTXKMJ Two Keys for Herman Miller File	\$11.17	
				E 01 005 110 000 000 401	Amazon Shipping Charge	\$0.00	
<b>PO#:</b>	<b>19062</b>	<b>Voucher #:</b>	<b>71011</b>	Invoice	<b>Invoice No:</b> 1NMN-9NC3-9TCC	<b>4/25/2023</b>	<b>Paid Amt: \$11.17</b>
				E 01 005 810 000 000 420	B07MBHF1V6 28oz Bar Mop Towels 16x19, 11	\$83.95	
<b>PO#:</b>	<b>19018</b>	<b>Voucher #:</b>	<b>71012</b>	Invoice	<b>Invoice No:</b> 1NMN-9NC3-9TCC-1	<b>4/25/2023</b>	<b>Paid Amt: \$83.95</b>
				E 01 010 206 011 433 401	tHE aDVENTURES OF nENABOOZHOO BOC	\$286.80	
<b>PO#:</b>		<b>Voucher #:</b>	<b>71013</b>	Invoice	<b>Invoice No:</b> 1NMN-9NC3-9TCC-2	<b>4/25/2023</b>	<b>Paid Amt: \$286.80</b>
				E 01 010 203 205 000 430	B0006HUH9Q Money Match Me Cards	\$9.99	
				E 01 010 203 205 000 430	SHIPPING	\$6.99	
<b>PO#:</b>	<b>19041</b>	<b>Voucher #:</b>	<b>71023</b>	Invoice	<b>Invoice No:</b> 1VJN-HVTF-3J4D	<b>4/25/2023</b>	<b>Paid Amt: \$16.98</b>
				E 01 010 203 205 000 430	B0036PYDOU Exact Change Card Game - Ed	\$8.00	
				E 01 010 203 205 000 430	sHIPPING	\$5.99	
<b>PO#:</b>	<b>19041</b>	<b>Voucher #:</b>	<b>71032</b>	Invoice	<b>Invoice No:</b> 1DLL-PKPV-F337	<b>4/25/2023</b>	<b>Paid Amt: \$13.99</b>
							<b>Check Amount: \$593.57</b>
0118	chec	105151	04084		<b>AMERICAN DISPOSAL</b>		<b>Check</b>
				E 01 005 810 000 000 331	Garbage	\$1,787.04	
<b>PO#:</b>		<b>Voucher #:</b>	<b>70964</b>	Invoice	<b>Invoice No:</b> 540509910	<b>4/25/2023</b>	<b>Paid Amt: \$1,787.04</b>
							<b>Check Amount: \$1,787.04</b>
0118	chec	105152	6531		<b>AMERIE GOGGLEYE</b>		<b>Check</b>
				E 01 020 605 000 510 303	Round Dance Presentation	\$50.00	
<b>PO#:</b>		<b>Voucher #:</b>	<b>71019</b>	Invoice	<b>Invoice No:</b> 04132023	<b>4/25/2023</b>	<b>Paid Amt: \$50.00</b>
							<b>Check Amount: \$50.00</b>

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105153	5502		<b>APG MEDIA of MN</b>		Check		
				E 04	500 505 000 321 380 Advertising			\$600.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70965</b>	Invoice	<b>Invoice No:</b> WPI4000662-0323	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$600.00</b>
								<b>Check Amount:</b>	<b>\$600.00</b>
0118	chec	105154	6408		<b>BRANDEN BOWSTRING</b>		Check		
				E 01	020 605 000 320 305 Master of Ceremonies Advisor			\$200.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71017</b>	Invoice	<b>Invoice No:</b> 04132023	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$200.00</b>
								<b>Check Amount:</b>	<b>\$200.00</b>
0118	chec	105155	4672		<b>BSN SPORTS</b>		Check		
				E 01	310 294 210 000 401 YOUTH NIKE ALL FIELD FOOTBALL #nkn10f			\$28.00	
	<b>PO#:</b> 18606	<b>Voucher #:</b>	<b>70963</b>	Invoice	<b>Invoice No:</b> 921221595	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$28.00</b>
								<b>Check Amount:</b>	<b>\$28.00</b>
0118	chec	105156	05948		<b>CASS COUNTY AUDITOR/TREASURER</b>		Check		
				E 01	005 110 000 000 896 Taxes/Special Assessments			\$500.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71010</b>	Invoice	<b>Invoice No:</b> 2023 Tax Stmt	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$500.00</b>
								<b>Check Amount:</b>	<b>\$500.00</b>
0118	chec	105157	01151		<b>CITY OF REMER</b>		Check		
				E 01	005 810 000 000 330 Water and Sewer			\$2,201.65	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70987</b>	Invoice	<b>Invoice No:</b> 01-00000311-00-6	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$2,201.65</b>
								<b>Check Amount:</b>	<b>\$2,201.65</b>
0118	chec	105158	5307		<b>CLAYTON CRAWFORD JR</b>		Check		
				E 01	020 605 000 510 303 Drum Presentation			\$50.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71015</b>	Invoice	<b>Invoice No:</b> 04/13/23	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$50.00</b>
								<b>Check Amount:</b>	<b>\$50.00</b>
0118	chec	105159	6513		<b>COLONIAL LIFE</b>		Check		
				B 01	215 032 ER Cafe Plan Payroll Deductions			\$584.24	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71024</b>	Invoice	<b>Invoice No:</b> April	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$584.24</b>
								<b>Check Amount:</b>	<b>\$584.24</b>
0118	chec	105160	01097		<b>CROW WING COOP POWER &amp; LIGHT</b>		Check		
				E 01	005 810 000 000 332 Electricity			\$89.51	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70984</b>	Invoice	<b>Invoice No:</b> stmt04142023	<b>4/25/2023</b>		<b>Paid Amt:</b>	<b>\$89.51</b>
								<b>Check Amount:</b>	<b>\$89.51</b>
0118	chec	105161	4397		<b>DELTA DENTAL OF MN</b>		Check		
				E 01	010 203 000 000 291 Elem. Retiree			\$92.72	
				E 01	020 211 000 000 291 Sec. Retiree			\$190.16	
				E 01	010 050 000 000 291 Admin. Retiree			\$140.26	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105161	4397		<b>DELTA DENTAL OF MN</b>		Check
				B 01 215 046	Dental Insurance	\$2,004.82	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71027</b>	Invoice	<b>Invoice No:</b>	RIS0004870884	<b>4/25/2023</b>	<b>Paid Amt: \$2,427.96</b>
							<b>Check Amount: \$2,427.96</b>
0118	chec	105162	4853		<b>DENISE GREENE</b>		Check
				R 04 500 505 305 321 040	Refund for Sign Class	\$37.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71040</b>	Invoice	<b>Invoice No:</b>	04182023	<b>4/25/2023</b>	<b>Paid Amt: \$37.00</b>
							<b>Check Amount: \$37.00</b>
0118	chec	105163	6530		<b>DONNA KIRT</b>		Check
				E 04 500 505 000 321 305	BABYSITTING CLASS	\$360.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71004</b>	Invoice	<b>Invoice No:</b>	04122023	<b>4/25/2023</b>	<b>Paid Amt: \$360.00</b>
							<b>Check Amount: \$360.00</b>
0118	chec	105164	3580		<b>EDUCATORS BENEFIT CONSULTANTS LLC</b>		Check
				E 01 005 110 000 000 299	2nd Quarter FY23	\$125.00	
				E 01 005 110 000 000 299	Flex Participant System Fee	\$24.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70977</b>	Invoice	<b>Invoice No:</b>	27719	<b>4/25/2023</b>	<b>Paid Amt: \$149.00</b>
							<b>Check Amount: \$149.00</b>
0118	chec	105165	5520		<b>ESSENTIAL HEALTH MPLS</b>		Check
				E 03 005 760 000 720 290	K.GRABINSKI DOT PHYSICAL	\$100.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70966</b>	Invoice	<b>Invoice No:</b>	03212023	<b>4/25/2023</b>	<b>Paid Amt: \$100.00</b>
							<b>Check Amount: \$100.00</b>
0118	chec	105166	6518		<b>GINA DRELLACK</b>		Check
				E 04 500 505 000 321 305	REIKI II CLASS	\$800.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71034</b>	Invoice	<b>Invoice No:</b>	04222023	<b>4/25/2023</b>	<b>Paid Amt: \$800.00</b>
							<b>Check Amount: \$800.00</b>
0118	chec	105167	2917		<b>HAWK CONSTRUCTION INC</b>		Check
				E 01 005 760 012 160 520	ESSER III -Bldg Construction	\$10,804.35	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70994</b>	Invoice	<b>Invoice No:</b>	2021-093-9	<b>4/25/2023</b>	<b>Paid Amt: \$10,804.35</b>
							<b>Check Amount: \$10,804.35</b>
0118	chec	105168	5757		<b>HERITAGE EMBROIDERY &amp; DESIGN</b>		Check
				E 01 310 294 220 000 401	Traction Replacement Sheets	\$24.00	
				E 01 310 294 220 000 401	Shipping	\$20.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71006</b>	Invoice	<b>Invoice No:</b>	51474	<b>4/25/2023</b>	<b>Paid Amt: \$44.00</b>
				E 01 310 294 220 000 401	Basketballs	\$430.00	
<b>PO#: 18998</b>	<b>Voucher #:</b>	<b>71007</b>	Invoice	<b>Invoice No:</b>	51955	<b>4/25/2023</b>	<b>Paid Amt: \$430.00</b>
				E 01 310 294 220 301 402	Shooting Shirts Boys Basketball	\$345.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105168	5757		<b>HERITAGE EMBROIDERY &amp; DESIGN</b>		Check		
				E 01	310 294 220 301 402	Freight		\$20.00	
	<b>PO#:</b> 18832	<b>Voucher #:</b>	<b>71008</b>	Invoice	<b>Invoice No:</b> 50804	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$365.00</b>	
							<b>Check Amount:</b>	<b>\$839.00</b>	
0118	chec	105169	6382		<b>HHS Hoop Club</b>		Check		
				E 01	310 296 320 000 369	Junior Hlgh Tournament		\$250.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71035</b>	Invoice	<b>Invoice No:</b> 2023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$250.00</b>	
							<b>Check Amount:</b>	<b>\$250.00</b>	
0118	chec	105170	03788	R	<b>HILLYARD/HUTCHINSON</b>		Check		
				E 01	005 810 000 000 410	Restroom Supplies		\$1,604.16	
	<b>PO#:</b> 19020	<b>Voucher #:</b>	<b>70967</b>	Invoice	<b>Invoice No:</b> 605064781	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$1,604.16</b>	
				E 01	005 810 000 000 420	Extractor Battery Set		\$2,583.78	
				E 01	005 810 000 000 420	Scrubber Repair parts		\$387.00	
	<b>PO#:</b> 19020	<b>Voucher #:</b>	<b>71009</b>	Invoice	<b>Invoice No:</b> 605071675	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$2,970.78</b>	
							<b>Check Amount:</b>	<b>\$4,574.94</b>	
0118	chec	105171	5590		<b>HOLDEN ELECTRIC</b>		Check		
				E 01	005 810 000 000 410	Replacement Lens for LED 2' light in bathroom		\$172.75	
				E 01	005 810 000 000 410	shipping est		\$0.00	
	<b>PO#:</b> 18857	<b>Voucher #:</b>	<b>71014</b>	Invoice	<b>Invoice No:</b> 71189	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$172.75</b>	
							<b>Check Amount:</b>	<b>\$172.75</b>	
0118	chec	105172	01052		<b>HOLKERS DO IT BEST LUMBER</b>		Check		
				E 03	005 760 000 720 350	1/2 x 1/4 Galv Bushing		\$2.19	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70968</b>	Invoice	<b>Invoice No:</b> 2303-047394	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$2.19</b>	
				E 01	005 810 000 000 420	open PO structure like last one for misc maint		\$8.57	
	<b>PO#:</b> 18754	<b>Voucher #:</b>	<b>70992</b>	Invoice	<b>Invoice No:</b> 2304-048003	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$8.57</b>	
							<b>Check Amount:</b>	<b>\$10.76</b>	
0118	chec	105173	6527		<b>HOPKINS ELECTRIC, LLC</b>		Check		
				E 01	005 810 000 000 350	Loss of Power to bus garage pull new service		\$4,000.00	
	<b>PO#:</b> 19068	<b>Voucher #:</b>	<b>70995</b>	Invoice	<b>Invoice No:</b> 919980	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$4,000.00</b>	
							<b>Check Amount:</b>	<b>\$4,000.00</b>	
0118	chec	105174	4163		<b>IASC</b>		Check		
				E 01	010 630 000 000 305	JULY-MARCH BROADBAND REIMBURSEME		\$1,341.08	
				E 01	020 630 000 000 305	JULY-MARCH BROADBAND REIMB.		\$1,341.08	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70972</b>	Invoice	<b>Invoice No:</b> 3447	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$2,682.16</b>	
							<b>Check Amount:</b>	<b>\$2,682.16</b>	

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	105175	3903		<b>INTERMEDIATE DISTRICT 287</b>		Check
				E 01	998 211 000 000 390 Gwiwizence Morris		\$1,150.10
<b>PO#:</b>	<b>Voucher #:</b>	<b>71038</b>	Invoice	<b>Invoice No:</b>	0002300327	<b>4/25/2023</b>	<b>Paid Amt: \$1,150.10</b>
							<b>Check Amount: \$1,150.10</b>
0118	chec	105176	6355		<b>INTERQUEST DETECTIN CANINES</b>		Check
				E 01	005 716 000 342 311 Other Contracted Security		\$680.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>71028</b>	Invoice	<b>Invoice No:</b>	205NM-April2023	<b>4/25/2023</b>	<b>Paid Amt: \$680.00</b>
							<b>Check Amount: \$680.00</b>
0118	chec	105177	02732		<b>ISD #0318</b>		Check
				E 04	500 505 000 321 380 Community Ed Booklets		\$850.96
<b>PO#:</b>	<b>Voucher #:</b>	<b>70989</b>	Invoice	<b>Invoice No:</b>	002300077	<b>4/25/2023</b>	<b>Paid Amt: \$850.96</b>
				E 01	020 211 000 000 401 NO. 10 NON-WINDOW ENVELOPES		\$53.04
				E 01	010 203 202 000 401 NO. 10 NON-WINDOW ENVELOPES		\$51.48
				E 01	005 110 000 000 401 NO. 10 NON-WINDOW ENVELOPES		\$51.48
				E 01	020 211 000 000 401 NO. 10 WINDOW ENVELOPES		\$51.48
				E 01	010 203 202 000 401 NO. 10 WINDOW ENVELOPES		\$51.48
				E 01	005 110 000 000 401 NO. 10 WINDOW ENVELOPES		\$53.04
<b>PO#: 18750</b>	<b>Voucher #:</b>	<b>70990</b>	Invoice	<b>Invoice No:</b>	0002300078	<b>4/25/2023</b>	<b>Paid Amt: \$312.00</b>
							<b>Check Amount: \$1,162.96</b>
0118	chec	105178	6161		<b>JEREMY CLARK</b>		Check
				E 01	020 605 000 320 305 Instructional Presenter		\$200.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>71018</b>	Invoice	<b>Invoice No:</b>	04132023	<b>4/25/2023</b>	<b>Paid Amt: \$200.00</b>
							<b>Check Amount: \$200.00</b>
0118	chec	105179	01098		<b>JOHNSON TELEPHONE CO</b>		Check
				E 01	040 810 000 000 320 R4513		\$31.13
<b>PO#:</b>	<b>Voucher #:</b>	<b>70970</b>	Invoice	<b>Invoice No:</b>	R4513-4/23	<b>4/25/2023</b>	<b>Paid Amt: \$31.13</b>
				E 01	005 010 000 000 320 R0520		\$605.33
<b>PO#:</b>	<b>Voucher #:</b>	<b>70971</b>	Invoice	<b>Invoice No:</b>	R0520-4/23	<b>4/25/2023</b>	<b>Paid Amt: \$605.33</b>
							<b>Check Amount: \$636.46</b>
0118	chec	105180	6528		<b>KEVIN MEIXNER</b>		Check
				E 03	005 760 000 720 350 Repairs/Maintenance		\$473.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70985</b>	Invoice	<b>Invoice No:</b>	6702	<b>4/25/2023</b>	<b>Paid Amt: \$473.00</b>
							<b>Check Amount: \$473.00</b>
0118	chec	105181	01095		<b>LAKE COUNTRY POWER</b>		Check
				E 01	005 810 000 000 332 BOILER HOUSE		\$21,305.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70997</b>	Invoice	<b>Invoice No:</b>	90000204/205 3/1-4/1	<b>4/25/2023</b>	<b>Paid Amt: \$21,305.00</b>
				E 01	005 810 000 000 332 FOOTBALL LIGHTS		\$53.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>70998</b>	Invoice	<b>Invoice No:</b>	10000175-3/1-4/1	<b>4/25/2023</b>	<b>Paid Amt: \$53.00</b>

## ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105181	01095		<b>LAKE COUNTRY POWER</b>		Check		
				E 01	005 810 000 000 332	ECFE BUILDING		\$779.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70999</b>	Invoice	<b>Invoice No:</b>	90000206-3/1-4/1	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$779.00</b>	
				E 01	005 810 000 000 332	MAIN SCHOOL		\$8,886.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71000</b>	Invoice	<b>Invoice No:</b>	90000203-3/1-4/1	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$8,886.00</b>	
				E 01	005 810 000 000 332	FOOTBALL LIGHTS		\$48.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71001</b>	Invoice	<b>Invoice No:</b>	10000176-3/1-4/1	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$48.00</b>	
							<b>Check Amount:</b>	<b>\$31,071.00</b>	
0118	chec	105182	6067		<b>LILY ALMA HADRAVE</b>		Check		
				E 04	500 505 000 321 305	Stencil Sign Class		\$420.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71039</b>	Invoice	<b>Invoice No:</b>	04242023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$420.00</b>	
							<b>Check Amount:</b>	<b>\$420.00</b>	
0118	chec	105183	1450		<b>MARCO TECHNOLOGIES</b>		Check		
				E 01	040 211 000 000 401	SERVICE		\$131.25	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70991</b>	Invoice	<b>Invoice No:</b>	INV11097545	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$131.25</b>	
							<b>Check Amount:</b>	<b>\$131.25</b>	
0118	chec	105184	1095		<b>MARCO TECHNOLOGIES LLC</b>		Check		
				E 01	010 203 202 000 580	ELEMENTARY		\$760.04	
				E 01	020 211 000 000 580	SECONDARY		\$760.04	
				E 01	005 110 371 000 580	DISTRICT		\$760.04	
				E 01	005 110 371 000 580	SUPPLY FREIGHT		\$40.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70973</b>	Invoice	<b>Invoice No:</b>	498593581	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$2,320.12</b>	
							<b>Check Amount:</b>	<b>\$2,320.12</b>	
0118	chec	105185	6532		<b>MARQUEL CRAWFORD</b>		Check		
				E 01	020 605 000 510 303	Drum Presentation		\$50.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71020</b>	Invoice	<b>Invoice No:</b>	04132023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$50.00</b>	
							<b>Check Amount:</b>	<b>\$50.00</b>	
0118	chec	105186	1457		<b>McMASTER-CARR SUPPLY CO</b>		Check		
				E 01	005 810 000 000 530	tamper proof torx bit set		\$133.19	
				E 01	005 810 000 000 530	shipping		\$11.76	
<b>PO#:</b> 19056	<b>Voucher #:</b>	<b>71003</b>	Invoice	<b>Invoice No:</b>	93525503	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$144.95</b>	
							<b>Check Amount:</b>	<b>\$144.95</b>	
0118	chec	105187	4225		<b>MIDWEST BUS PARTS</b>		Check		
				E 03	005 760 000 720 420	IC Side Sash Asy		\$300.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71029</b>	Invoice	<b>Invoice No:</b>	182532	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$300.00</b>	
				E 03	005 760 000 720 420	Used Rear Emergency door		\$895.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71030</b>	Invoice	<b>Invoice No:</b>	182394	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$895.00</b>	
							<b>Check Amount:</b>	<b>\$1,195.00</b>	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105188	6361		<b>MULCAHY COMPANY</b>		Check		
				E 05	005 865 000 380 350	Chiller Glycol per quote QUO-87980-F7P7K8 !		\$7,695.00	
	<b>PO#:</b> 19083	<b>Voucher #:</b>	<b>71031</b>	Invoice	<b>Invoice No:</b> PS-INV162120	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$7,695.00</b>	
								<b>Check Amount:</b>	<b>\$7,695.00</b>
0118	chec	105189	03349		<b>REMIT NORTH CENTRAL INTERNATIONAL, LLC</b>		Check		
				E 03	005 760 000 720 350	226C/3886390		\$942.00	
	<b>PO#:</b> 18924	<b>Voucher #:</b>	<b>70969</b>	Invoice	<b>Invoice No:</b> x226006739:01	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$942.00</b>	
				E 03	005 760 000 720 350	UPDATE DISC		\$782.46	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70744</b>	Credit	<b>Invoice No:</b> X226005028:01	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>(\$782.46)</b>	
								<b>Check Amount:</b>	<b>\$159.54</b>
0118	chec	105190	4065		<b>NORTHERN STAR COOPERATIVE</b>		Check		
				E 03	005 760 000 720 441	GASOLINE		\$2,751.94	
				E 03	005 760 000 720 444	DIESEL		\$9,613.89	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70980</b>	Invoice	<b>Invoice No:</b> stmt 03312023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$12,365.83</b>	
				E 03	005 760 000 720 441	Sch Van/Car-Gas & Outside Repair		\$2,424.93	
				E 03	005 760 000 720 444	Diesel-Buses		\$9,166.79	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70981</b>	Invoice	<b>Invoice No:</b> STMT 2/2023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$11,591.72</b>	
				E 01	310 298 069 000 401	General Supplies		\$287.82	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70986</b>	Invoice	<b>Invoice No:</b> 108557	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$287.82</b>	
								<b>Check Amount:</b>	<b>\$24,245.37</b>
0118	chec	105191	5439		<b>NOR-TRAN INC</b>		Check		
				E 01	310 294 220 733 360	Contracted Bus Boys Basketball		\$827.50	
				E 01	310 292 150 733 360	Contracted Bus Track		\$407.25	
				E 01	020 255 056 733 360	Tran-Contract/Pub		\$732.25	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71033</b>	Invoice	<b>Invoice No:</b> 1859	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$1,967.00</b>	
								<b>Check Amount:</b>	<b>\$1,967.00</b>
0118	chec	105192	5651		<b>OFFICE OF MNIT SERVICES</b>		Check		
				E 01	005 810 000 000 320	Telephone		\$60.78	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70988</b>	Invoice	<b>Invoice No:</b> W23030669	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$60.78</b>	
								<b>Check Amount:</b>	<b>\$60.78</b>
0118	chec	105193	4632		<b>PEMBERTON SORLIE RUFER &amp;</b>		Check		
				E 01	005 110 000 000 305	Consulting Fees		\$498.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70982</b>	Invoice	<b>Invoice No:</b> 156	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$498.00</b>	
								<b>Check Amount:</b>	<b>\$498.00</b>
0118	chec	105194	3306		<b>REMIT PEPSI BEVERAGES CO</b>		Check		
				E 01	310 298 311 301 402	High School Student Activity		\$43.08	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105194	3306	REMIT	PEPSI BEVERAGES CO		Check		
				E 01	310 298 114 301 402	Elem Student Activity		\$43.08	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71005</b>	Invoice	<b>Invoice No:</b>	52127107	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$86.16</b>	
							<b>Check Amount:</b>	<b>\$86.16</b>	
0118	chec	105195	05240	R	PIONEER MANUFACTURING CO		Check		
				E 01	310 292 110 000 401	Field Paint		\$747.00	
				E 04	500 505 000 321 401	Field Paint		\$249.00	
<b>PO#: 19024</b>	<b>Voucher #:</b>	<b>70974</b>	Invoice	<b>Invoice No:</b>	INV877427	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$996.00</b>	
							<b>Check Amount:</b>	<b>\$996.00</b>	
0118	chec	105196	6263	REMIT	RIVERSIDE ASSESSMENTS LLC		Check		
				E 01	010 412 000 620 433	ECSE Scoring Booklets		\$295.05	
				E 01	010 412 000 620 433	Shipping		\$29.51	
<b>PO#: 19036</b>	<b>Voucher #:</b>	<b>70975</b>	Invoice	<b>Invoice No:</b>	INV160465	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$324.56</b>	
							<b>Check Amount:</b>	<b>\$324.56</b>	
0118	chec	105197	5074		RODNEY JOHNSON		Check		
				E 01	020 605 000 510 303	Drum Instructional-Stickman duties		\$200.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71016</b>	Invoice	<b>Invoice No:</b>	04/13/23	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$200.00</b>	
							<b>Check Amount:</b>	<b>\$200.00</b>	
0118	chec	105198	6291	P1	SOLIANT HEALTH LLC		Check		
				E 01	020 402 000 740 394	Pay for Spec Ed Services Other Agency		\$159.75	
				E 01	020 411 000 740 394	Pay for Spec Ed Purposes Other Agency		\$426.00	
				E 01	020 410 000 740 394	Pay for Spec Ed Purposes Other Agency		\$372.75	
				E 01	020 407 000 740 394	Pay for Spec Ed Services Other Agency		\$266.25	
				E 01	020 408 000 740 394	Pay for Spec Ed Services Other Agency		\$905.25	
				E 01	020 414 000 740 394	Pay for Spec Ed Purposes Other Agency		\$532.50	
<b>PO#:</b>	<b>Voucher #:</b>	<b>71036</b>	Invoice	<b>Invoice No:</b>	20657666	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$2,662.50</b>	
				E 01	020 402 000 740 394	Pay for Spec Ed Services Other Agency		\$63.90	
				E 01	020 411 000 740 394	Pay for Spec Ed Purposes Other Agency		\$170.40	
				E 01	020 410 000 740 394	Pay for Spec Ed Purposes Other Agency		\$149.10	
				E 01	020 407 000 740 394	Pay for Spec Ed Services Other Agency		\$106.50	
				E 01	020 408 000 740 394	Pay for Spec Ed Services Other Agency		\$362.10	
				E 01	020 414 000 740 394	Pay for Spec Ed Purposes Other Agency		\$213.00	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70979</b>	Invoice	<b>Invoice No:</b>	20652840	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$1,065.00</b>	
							<b>Check Amount:</b>	<b>\$3,727.50</b>	
0118	chec	105199	5624		SPEECH PARTNERS		Check		
				E 01	010 401 000 740 394	INVOICE DATES:3/5,3/19,4/2		\$9,602.60	
<b>PO#:</b>	<b>Voucher #:</b>	<b>70993</b>	Invoice	<b>Invoice No:</b>	04022023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$9,602.60</b>	
							<b>Check Amount:</b>	<b>\$9,602.60</b>	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	105200	6146		<b>TC's FOODS INC</b>		Check		
				E 01	020 258 000 313 430	Food Supplies Native arts		\$15.48	
	<b>PO#:</b> 19055	<b>Voucher #:</b>	<b>71021</b>	Invoice	<b>Invoice No:</b> 169625	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$15.48</b>	
				E 01	020 258 000 313 430	Native Art Food Supplies Open		\$39.00	
	<b>PO#:</b> 19055	<b>Voucher #:</b>	<b>71022</b>	Invoice	<b>Invoice No:</b> 169504	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$39.00</b>	
				E 04	500 505 000 321 401	Food for cooking class		\$78.89	
	<b>PO#:</b> 19073	<b>Voucher #:</b>	<b>71002</b>	Invoice	<b>Invoice No:</b> 171168	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$78.89</b>	
				E 01	020 605 000 510 490	Consumables		\$9.18	
	<b>PO#:</b> 18987	<b>Voucher #:</b>	<b>70978</b>	Invoice	<b>Invoice No:</b> 165413	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$9.18</b>	
								<b>Check Amount:</b>	<b>\$142.55</b>
0118	chec	105201	6536		<b>THOMAS VOLLUM</b>		Check		
				E 01	020 605 000 320 305	Quiz Bowl Moderator		\$300.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71037</b>	Invoice	<b>Invoice No:</b> 04/24/2023	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$300.00</b>	
								<b>Check Amount:</b>	<b>\$300.00</b>
0118	chec	105202	5995	Remit	<b>TWIN CITY HARDWARE COMPANY</b>		Check		
				E 01	005 810 000 000 401	173772 short throw paddlock per quote SQ10		\$198.00	
				E 01	005 810 000 000 401	shipping est		\$20.84	
	<b>PO#:</b> 19037	<b>Voucher #:</b>	<b>70976</b>	Invoice	<b>Invoice No:</b> PSI2183397	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$218.84</b>	
								<b>Check Amount:</b>	<b>\$218.84</b>
0118	chec	105203	6273		<b>TWIN CITY HARDWARE COMPANY INC</b>		Check		
				E 01	005 760 012 160 520	keys		\$1,245.00	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>70996</b>	Invoice	<b>Invoice No:</b> PSI2185381	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$1,245.00</b>	
								<b>Check Amount:</b>	<b>\$1,245.00</b>
0118	chec	105204	6476		<b>UHS PREMIUM BILLING</b>		Check		
				E 01	010 203 000 000 291	Elem Retiree		\$855.67	
				E 01	020 211 000 000 291	Sec. Retiree		\$671.93	
				E 01	010 050 000 000 291	Admin retiree		\$855.67	
				B 01	215 031	Employer Insurance Withholding Payable		\$35,529.05	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71025</b>	Invoice	<b>Invoice No:</b> 686379574454	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$37,912.32</b>	
								<b>Check Amount:</b>	<b>\$37,912.32</b>
0118	chec	105205	6489		<b>VSP INSURANCE CO. (CT)</b>		Check		
				B 01	215 032	ER Cafe Plan Payroll Deductions		\$87.46	
	<b>PO#:</b>	<b>Voucher #:</b>	<b>71026</b>	Invoice	<b>Invoice No:</b> 817715299	<b>4/25/2023</b>	<b>Paid Amt:</b>	<b>\$87.46</b>	
								<b>Check Amount:</b>	<b>\$87.46</b>
								<b>Report Total:</b>	<b>\$216,118.71</b>

# Northland Community Schools

## Finance Report 4/30/2023

### First National Bank

<b>General Checking</b>	<b>\$875,030.14</b>
Money Market Account	\$102,026.61
CD                      Operating      Matures 8/8/23	\$264,734.00
CD                      Operating      Matures 8/8/24	\$268,661.40
CD/Scholarship      Carpenter      Matures 6/17/24	\$8,129.83
CD/Scholarship      Carpenter      Matures 6/17/24	\$14,681.63
CD/Scholarship      Felton          Matures 12/10/22	\$7,155.62
CD/Scholarship      Sepin           Matures 8/25/26	\$3,422.11
<b>Total Investments</b>	<b>\$668,811.20</b>
<b>Total of all deposits at First National Bank</b>	<b>\$1,543,841.34</b>
<b>MN Trust Account at PMA total Value</b>	<b>\$1,248,781.10</b>

### Accounts Payable Checks/Wires and Deposits by Fund

Fund #	Fund Description	Deposits	A/P Checks
01	General Fund	\$49,031.63	\$149,315.49
02	Food Service Fund	\$3,366.05	\$20,980.69
03	Transportation Fund	\$0.00	\$32,019.83
04	Community Ed Fund	\$11,616.50	\$6,029.85
05	Capital Fund	\$0.00	\$7,772.85
06	Construction Fund	\$0.00	\$0.00
07	Debt Redemption Fund	\$0.00	\$0.00
08	Scholarship Fund	\$0.00	\$0.00
<b>Total</b>		<b>\$64,014.18</b>	<b>\$216,118.71</b>

### April 2023 Payroll

	<b>Monthly Total</b>
Gross Payroll	\$372,277.07
Employer Benefits	\$77,493.33
Employer Taxes	\$26,395.94
<b>Total Cost of Payroll</b>	<b>\$476,166.34</b>

**Includes Payrolls:**

S202319    4/15/2023  
S202320    4/30/2023

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16107	0118	chec														
Leftover Concession inventory			21357	Credit	A	04/03/23	9697	Cash	1	1119				CONCESSIONS - FOOD S		
						0118	R 01 310 292	125 000 096						CONCESSIONS DISTRICT	93.50	0.00
														Receipt Total:	\$93.50	\$0.00
3/21/23 Deposit			21358	Credit	A	04/03/23	9698	Check	1	1069				Food Service		
						0118	B 02 230 001							Deferred Revenue	586.50	0.00
														Receipt Total:	\$586.50	\$0.00
3/22/23 Deposit			21359	Credit	A	04/03/23	9699	Cash	1	1069				Food Service		
						0118	B 02 230 001							Deferred Revenue	7.00	0.00
														Receipt Total:	\$7.00	\$0.00
Daniel Y. cracked screen			21360	Credit	A	04/03/23	9700	Cash	1	c1				Miscellaneous Customer		
						0118	R 01 005 000	000 000 099						Misc Revenue	169.00	0.00
														Receipt Total:	\$169.00	\$0.00
Horn-Track Fee			21361	Credit	A	04/03/23	9701	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050						Activity Fees	35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Camryn & Elliot Smith-Softball			21362	Credit	A	04/03/23	9702	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050						Activity Fees	85.00	0.00
														Receipt Total:	\$85.00	\$0.00
3/23 Deposit			21363	Credit	A	04/03/23	9703	Check	1	1069				Food Service		
						0118	B 02 230 001							Deferred Revenue	71.00	0.00
														Receipt Total:	\$71.00	\$0.00
7A BBB Expenses			21364	Credit	A	04/03/23	9704	Check	1	1161				MSHSL		
						0118	R 01 310 292	110 000 096						ACTIVITY	252.25	0.00
														Receipt Total:	\$252.25	\$0.00
Avery Ruyak-softball			21365	Credit	A	04/03/23	9705	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050						Activity Fees	35.00	0.00
														Receipt Total:	\$35.00	\$0.00
3/24/23 Deposit			21366	Credit	A	04/03/23	9706	Check	1	1069				Food Service		
						0118	B 02 230 001							Deferred Revenue	165.00	0.00
														Receipt Total:	\$165.00	\$0.00

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
16107	0118	chec															
Arian Lewis			21367	Credit	A	04/03/23	9707	Cash	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00	
															Receipt Total:	\$35.00	\$0.00
Colonial Life-Policy declined			21368	Credit	A	04/03/23	9708	Check	1	C1	Miscellaneous Customer						
						0118	B 01 215 032			ER Cafe Plan Payroll Deduct					49.26	0.00	
															Receipt Total:	\$49.26	\$0.00
M.Simek			21369	Credit	A	04/03/23	9709	Check	1	1070	RETIRE/DEDUCT:						
						0118	E 01 020 211	000 000 291		Retired Emp Benefit					146.32	0.00	
															Receipt Total:	\$146.32	\$0.00
3/27/23 Deposit			21370	Credit	A	04/03/23	9710	Cash	1	1069	Food Service						
						0118	B 02 230 001			Deferred Revenue					38.00	0.00	
															Receipt Total:	\$38.00	\$0.00
Gauge Lego-Track			21371	Credit	A	04/03/23	9711	Check	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00	
															Receipt Total:	\$35.00	\$0.00
			21372	Credit	A	04/03/23	9712	Check	1	1072	COMMUNITY EDUATION						
						0118	R 04 500 505	305 321 040		Tuition fm Patrons					4,976.00	0.00	
															Receipt Total:	\$4,976.00	\$0.00
3/28/23 Deposit			21373	Credit	A	04/03/23	9713	Cash	1	1069	Food Service						
						0118	B 02 230 001			Deferred Revenue					38.00	0.00	
															Receipt Total:	\$38.00	\$0.00
Volleyball-Ball Cart			21374	Credit	A	04/03/23	9714	Check	1	1056	NORTHLAND EAGLES BC						
						0118	R 01 310 296	310 301 096		Volleyball Activity					330.00	0.00	
															Receipt Total:	\$330.00	\$0.00
3/29/23 Deposit			21375	Credit	A	04/03/23	9715	Check	1	1069	Food Service						
						0118	B 02 230 001			Deferred Revenue					79.00	0.00	
															Receipt Total:	\$79.00	\$0.00
			21376	Credit	A	04/03/23		Check	1	1072	COMMUNITY EDUATION						
						0118	R 04 500 505	305 321 040		Tuition fm Patrons					2,806.00	0.00	
															Receipt Total:	\$2,806.00	\$0.00

## ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16107	0118	chec														
Ella Boggess-Softball			21377	Credit	A	04/03/23	9717	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
Mckinna Mckinney-Track			21378	Credit	A	04/03/23	9718	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
			21379	Credit	A	04/03/23	9719	Check	1	1069	Food Service					
						0118	B 02 230 001			Deferred Revenue					154.75	0.00
														Receipt Total:	\$154.75	\$0.00
JOM - Driver's Ed			21380	Credit	A	04/03/23	9720	Check	1	1082	LLBO EARLY CHILDHOOD					
						0118	R 04 500 505 305 321 040			Tuition fm Patrons					110.00	0.00
														Receipt Total:	\$110.00	\$0.00
3/31/23 Deposit			21381	Credit	A	04/03/23	9721	Check	1	1069	Food Service					
						0118	B 02 230 001			Deferred Revenue					131.75	0.00
														Receipt Total:	\$131.75	\$0.00
														<b>Deposit Total:</b>	<b>\$10,528.33</b>	<b>\$0.00</b>
16119	0118	chec														
K.Dunning Track Fee			21393	Credit	A	04/26/23	9722	Cash	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Holter's Baseball fee			21394	Credit	A	04/26/23	97223	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					70.00	0.00
														Receipt Total:	\$70.00	\$0.00
R.Lathrop			21395	Credit	A	04/26/23	9724	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 010 203 000 000 291			Elem Retired Emp Benefit					142.62	0.00
														Receipt Total:	\$142.62	\$0.00
Charity Berg Softball fee			21396	Credit	A	04/26/23	9725	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
American Eagle Security-Prom			21397	Credit	A	04/26/23	9726	Check	1	1149	EAGLES NEST					
						0118	R 01 310 298 192 301 096			Eagles Nest Activity					350.00	0.00
														Receipt Total:	\$350.00	\$0.00

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16119	0118	chec														
Maertens scholarship donation			21398	Credit	A	04/26/23	9727	Check	1	c1				Miscellaneous Customer		
						0118	R 01 005 000	324 340	096	Maertens Scholarship					10,000.00	0.00
														Receipt Total:	\$10,000.00	\$0.00
4/3/23 Deposit			21399	Credit	A	04/26/23	9728	Check	1	1069				Food Service		
						0118	B 02 230 001			Deferred Revenue					459.15	0.00
														Receipt Total:	\$459.15	\$0.00
4/4/23 Deposit			21400	Credit	A	04/26/23	9729	Cash	1	1069				Food Service		
						0118	B 02 230 001			Deferred Revenue					33.25	0.00
														Receipt Total:	\$33.25	\$0.00
Left over inventory			21401	Credit	A	04/26/23	9730	Cash	1	1119				CONCESSIONS - FOOD S		
						0118	R 01 310 292	125 000	096	CONCESSIONS DISTRICT					32.75	0.00
														Receipt Total:	\$32.75	\$0.00
T.Gross-Postage			21402	Credit	A	04/26/23	9731	Cash	1	c1				Miscellaneous Customer		
						0118	R 01 005 000	000 000	099	Misc Revenue					1.10	0.00
														Receipt Total:	\$1.10	\$0.00
			21403	Credit	A	04/26/23	9732	Check	1	1072				COMMUNITY EDUATION		
						0118	R 04 500 505	305 321	040	Tuition fm Patrons					2,333.00	0.00
														Receipt Total:	\$2,333.00	\$0.00
Avid Reimbursement			21404	Credit	A	04/26/23	97	Check	1	1167				SOURCEWELL		
						0118	R 01 020 211	081 000	096	AVID Reimbursements					2,349.99	0.00
														Receipt Total:	\$2,349.99	\$0.00
Brody's Track fee			21405	Credit	A	04/26/23	9733	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Scholarship Fund			21406	Credit	A	04/26/23	9735	Check	1	1159				CROW WING POWER CC		
						0118	R 01 005 000	314 340	096	Crow Wing Scholarship					1,500.00	0.00
														Receipt Total:	\$1,500.00	\$0.00
4/11 Deposit			21407	Credit	A	04/26/23	9737	Cash	1	1069				Food Service		
						0118	B 02 230 001			Deferred Revenue					41.00	0.00
														Receipt Total:	\$41.00	\$0.00

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16119	0118	chec														
Lauren's Track Fee			21408	Credit	A	04/26/23	9738	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Kiley's Track Fee			21409	Credit	A	04/26/23	9739	Cash	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
K.Carmon planner			21410	Credit	A	04/26/23	9740	Cash	1	PBIX				PBIS High School		
						0118	R 01 310 298	069 301 096		Student PBIS Leadership Act					5.00	0.00
														Receipt Total:	\$5.00	\$0.00
Tatum Peterson-Track			21411	Credit	A	04/26/23	9741	Cash	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050		Activity Fees					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
4/12 Deposit			21412	Credit	A	04/26/23	9742	Cash	1	1069				Food Service		
						0118	B 02 230 001			Deferred Revenue					109.00	0.00
														Receipt Total:	\$109.00	\$0.00
NCC Feb 2023 ELS			21413	Credit	A	04/26/23	9743	Check	1	1082				LLBO EARLY CHILDHOOD		
						0118	R 01 310 292	110 000 050		Activity Fees					3,452.37	0.00
														Receipt Total:	\$3,452.37	\$0.00
NCC Jan 2023 ELS			21414	Credit	A	04/26/23	9744	Check	1	1082				LLBO EARLY CHILDHOOD		
						0118	R 01 310 292	110 000 050		Activity Fees					3,452.37	0.00
														Receipt Total:	\$3,452.37	\$0.00
D.Gravelle-Baseball			21415	Credit	A	04/26/23	9745	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Eli Fenning-Baseball			21416	Credit	A	04/26/23	9746	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
E.Parent-Baseball			21417	Credit	A	04/26/23	9747	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00

## ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16119	0118	chec														
4/13 Deposit			21418	Credit	A	04/26/23	9748	Check	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				64.00	0.00
														Receipt Total:	\$64.00	\$0.00
			21419	Credit	A	04/26/23	9749	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505 305 321 040				Tuition fm Patrons				1,136.50	0.00
														Receipt Total:	\$1,136.50	\$0.00
Calvin Welk			21420	Credit	A	04/26/23	9750	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				35.00	0.00
														Receipt Total:	\$35.00	\$0.00
L.Raftevoid Jan-Jun			21421	Credit	A	04/26/23	9751	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 010 203 000 000 291				Elem Retired Emp Benefit				285.42	0.00
														Receipt Total:	\$285.42	\$0.00
			21422	Credit	A	04/26/23	9752	Check	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				709.00	0.00
														Receipt Total:	\$709.00	\$0.00
Christian's Track Fee			21423	Credit	A	04/26/23	975	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				50.00	0.00
														Receipt Total:	\$50.00	\$0.00
Petro Choice-returned greaser			21424	Credit	A	04/26/23	9754	Check	1	c1	Miscellaneous Customer					
						0118	E 01 005 760 012 155 520				Bldg Construction				1,290.31	0.00
														Receipt Total:	\$1,290.31	\$0.00
			21425	Credit	A	04/26/23	9755	Check	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				226.00	0.00
														Receipt Total:	\$226.00	\$0.00
4/18 Deposit			21426	Credit	A	04/26/23	9756	Cash	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				134.00	0.00
														Receipt Total:	\$134.00	\$0.00
			21427	Credit	A	04/26/23	9757	Check	1	1018	NORTHLAND AREA FAMIL					
						0118	B 01 115 000					2067 04/13/23 Invoice		136.98	136.98	0.00
														Receipt Total:	\$136.98	\$0.00

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16119	0118	chec														
4/19 Deposit			21428	Credit	A	04/26/23	9758	Check	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				43.00	0.00
														Receipt Total:	\$43.00	\$0.00
			21429	Credit	A	04/26/23	9759	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505 305 321 040				Tuition fm Patrons				255.00	0.00
														Receipt Total:	\$255.00	\$0.00
4/20 Deposit			21430	Credit	A	04/26/23	9760	Check	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				40.00	0.00
														Receipt Total:	\$40.00	\$0.00
Educ-vendor pmt-state of mn			21431	Credit	A	04/26/23	9736	Check	1	c1	Miscellaneous Customer					
						0118	R 01 005 000 000 000 099				Misc Revenue				3,667.39	0.00
														Receipt Total:	\$3,667.39	\$0.00
														<b>Deposit Total:</b>	<b>\$32,749.20</b>	<b>\$0.00</b>
16120	0118	2														
SERVS Reimbursement			21432	Credit	A	04/30/23	31027	Wire	1	MDE	Minn Dept of ED					
						0118	R 02 005 770 000 706 471				FRESH FRUIT & VEGGIE				2,325.78	0.00
						0118	R 02 005 770 000 703 300				STATE SPECIAL MILK				68.20	0.00
														Receipt Total:	\$2,393.98	\$0.00
														<b>Deposit Total:</b>	<b>\$2,393.98</b>	<b>\$0.00</b>
16121	0118	2														
IDEAS payment 4 15 2023			21433	Credit	A	04/14/23	31781	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000 000 000 211				Gen Ed/Spar/Pen Adj Aid				212,950.26	0.00
						0118	R 01 005 000 000 740 360				Special Ed Aid				13,787.94	0.00
														Receipt Total:	\$226,738.20	\$0.00
														<b>Deposit Total:</b>	<b>\$226,738.20</b>	<b>\$0.00</b>
16122	0118	2														
MA IEP			21434	Credit	A	04/26/23	39645	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000 000 372 071				Med Assist Fr Dept of HS				5,641.63	0.00
														Receipt Total:	\$5,641.63	\$0.00
														<b>Deposit Total:</b>	<b>\$5,641.63</b>	<b>\$0.00</b>

## ISD#118 Remer-Longville

### Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
16123	0118	2															
FIN433 SERVS																	
			21435	Credit	A	04/27/23	40736	Wire	1	MDE							
						0118	R 01 005 000	011	433	400							
										Minn Dept of ED Title IV part A, Prior Year						3,689.30	0.00
														Receipt Total:	\$3,689.30	\$0.00	
														<b>Deposit Total:</b>	<b>\$3,689.30</b>	<b>\$0.00</b>	
16124	0118	2															
IDEAS payment 4 30 2023																	
			21436	Credit	A	04/30/23	42101	Wire	1	MDE							
						0118	R 01 005 000	000	000	211							
										Minn Dept of ED Gen Ed/Spar/Pen Adj Aid						372,429.52	0.00
														Receipt Total:	\$372,429.52	\$0.00	
														<b>Deposit Total:</b>	<b>\$372,429.52</b>	<b>\$0.00</b>	
16125	0118	chec															
G5 Indian Ed payment																	
			21437	Credit	A	04/30/23	04302023	Wire	1	C1							
						0118	R 01 005 000	000	510	500							
										Miscellaneous Customer TITLE VII INDIAN ED						20,000.00	0.00
														Receipt Total:	\$20,000.00	\$0.00	
														<b>Deposit Total:</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	
16126	0118	chec															
Online Food service payments																	
			21438	Credit	A	04/30/23	04302023	Wire	1	1069							
						0118	B 02 230 001										
										Food Service Deferred Revenue						236.65	0.00
														Receipt Total:	\$236.65	\$0.00	
														<b>Deposit Total:</b>	<b>\$236.65</b>	<b>\$0.00</b>	
16127	0118	chec															
Blandin AP payment v11721																	
			21439	Credit	A	04/17/23		Wire	1	C1							
						0118	R 01 005 000	000	000	099							
										Miscellaneous Customer Misc Revenue						500.00	0.00
														Receipt Total:	\$500.00	\$0.00	
														<b>Deposit Total:</b>	<b>\$500.00</b>	<b>\$0.00</b>	
														Report Total:	\$674,906.81	\$0.00	

## **Northland Community Schools: Fitness Center Use Policy**

**Purpose:** Regular exercise has many benefits. Everyone knows that they should exercise. The newest statistics on obesity in the U.S. are reaching epic proportions. Northland Community Schools recognizes this fact and is addressing the issue by operating and maintaining a recreational weight training facility.

**Open hours: 5:00 am-8:00 am and 3:00pm-5 am school calendar hours.**

**Summers hours: 24 hours except when school is in session. Closed 8am-3pm.**

**Students are not allowed in the fitness center from 10 pm to 5 am.**

**Membership Fees:** \$60.00 for a year membership \$80.00 for a family.

**Students Fee:** \$20.00 and \$10.00 to replace a key

**Youth: 14 and older may use the fitness center. You may never train alone. If you are 14 you must have at least a 16-year-old with you. *You must have an orientation with Scott Bachman before you are issued a key.***

### **Expectations:**

1. Proper footwear (non-marking soles) must be worn by all participants.
2. Shirts must be worn at all times.
3. All users are required to wipe off machines after use.
4. All users are required to return weights to the proper stand after use. DO NOT LEAVE WEIGHTS ON EQUIPMENT!
5. The use of the facility may be restricted at certain times.
6. No smoking. No eating. No pets.
7. Be considerate of others. Do not sit on a machine or bench unless you intend to use it.
8. Please warm up properly before any exercise or use.
9. Please use a spotter when working with free weights.
10. Injuries must be reported immediately.
11. Abuse of equipment will not be tolerated. Loss of privilege will occur.
12. Do not drop free weights.
13. Commit no act of theft or destruction of property.
14. All Persons using the facility must comply with and abide by all school rules.
15. Only members are permitted to be in the Fitness Center. Any member, who allows a non-member to enter the facility, or use their card, will lose all membership benefits and will not be refunded any money.
16. Members must ensure all doors are shut securely when they leave.
17. Do not prop doors open.
18. Northland Community Schools is not responsible for any injury that may occur.
19. No student while enrolled in school may use the fitness center unsupervised. There must be another member training with the student. If the student is 14, they need to have at least a 16-year-old with them.
20. Students must be signed up and receive an access key through community education.
21. Students must use their access key to enter the fitness center.
22. Students must sign in on the roster.

23. There should be no more than 10 people in the fitness center at one time.

24. Allowing other students who are not registered and have a key into the fitness center may result in the loss of your privileges.

If there is any Violation of the Fitness Center Policy you will be subject to loss of membership with no refund of money. We encourage people to use the center, but also want to provide a safe and usable facility to everyone.

**Violations of Fitness Center Policy Consequences:**

**1<sup>st</sup> Violation** – Membership card will be deactivated for 1 week or longer.

**2<sup>nd</sup> Violation** – Membership card will be deactivated for 1 month or longer.

**3<sup>rd</sup> Violation** – Membership card will be deactivated for the remainder of the school year.

A membership card will be provided. There will be a \$10.00 deposit on all membership cards.

I \_\_\_\_\_ understand the expectations of using the Fitness Center and agree to following this Fitness Center Policy.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Key# \_\_\_\_\_

Students must have the following completed prior to being issued a key:

**Student** has completed orientation training with Scott Bachmann.

Fitness Center Trainer Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Student** has reviewed expectations and violations of policy with Activities Director.

Activities Director Signature \_\_\_\_\_ Date: \_\_\_\_\_

Adopted: 12/3/97

Independent School District #118 Policy 425

Recinds: GADD

Issued: 04/23/92

Revised: 08/20/98, 01/2003

08/22/03, 05/20/04

04/21/05, 04/20/06

09/15/11, 10/22/13, ~~4/28/23~~

Updated: 03/15/07

## 425 STAFF DEVELOPMENT

*[Note: The provisions of this policy substantially reflect statutory requirements.]*

### I. PURPOSE

The purpose of this policy is to establish a staff development program and structure to carry out planning and reporting on staff development that supports improved student learning.

### II. ADVISORY STAFF DEVELOPMENT COMMITTEE AND SITE PROFESSIONAL DEVELOPMENT TEAMS

A. The School Board will establish a Staff Development Committee to develop a Staff Development Plan, assist Site Professional Development Teams in developing a site plan consistent with the goals of the Staff Development Plan, and evaluate staff development **requests** and efforts at the site level.

1. The majority of the membership of the Advisory Staff Development Committee shall consist of teachers representing various grade levels, subject areas, and special education. The Committee also will include nonteaching staff, parents, ~~and administrators~~ and school board members.

~~2. Members of the Advisory Staff Development Committee shall be appointed by the School Board. Committee members shall serve a two-year term<sup>1\*</sup> based upon nominations by board members, teachers, and paraprofessionals. The School Board shall appoint replacement members of the Advisory Staff Development Committee as soon as possible following the resignation, death, serious illness, or removal of a member from the Committee.~~

~~B. The School Board will establish the Site Professional Development Teams.~~

~~1. Members of the Site Professional Development Teams will be appointed by the School Board. Team members shall serve a two-year term<sup>\*</sup> based upon~~

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<sup>1\*</sup> This time period may be changed to accommodate individual school district needs.

~~nominations by board members, teachers, and paraprofessionals. The School Board shall appoint replacement members of the Site Professional Development Teams as soon as possible following the resignation, death, serious illness, or removal of a member from the Team.~~

~~2. The majority of the Site Professional Development Teams shall be teachers representing various grade levels, subject areas, and special education.~~

### III. DUTIES OF THE ~~ADVISORY~~ STAFF DEVELOPMENT COMMITTEE

- A. The ~~Advisory~~ Staff Development Committee will develop a Staff Development Plan ~~which that~~ will be reviewed and subject to approval by the School Board twice a year.<sup>2\*</sup>
- B. The Staff Development Plan must contain the following elements:
  - 1. Staff development outcomes ~~which that~~ are consistent with the education outcomes as may be determined periodically by the School Board;

*[Note: The Board-determined education outcomes for your district could be inserted here.]*

- 2. The means to achieve the Staff Development outcomes;
- 3. The procedures for evaluating progress at each school site toward meeting educational outcomes consistent with re\_licensure requirements under Minn. Stat. § 122A.18, Subd. 4;
- 4. Ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:
  - a. Improve student achievement of state and local education standards in all areas of the curriculum by using best practices methods;
  - b. Effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, and gifted children, within the regular classroom and other settings;
  - c. Provide an inclusive curriculum for a racially, ethnically, and culturally diverse student population that is consistent with state education diversity rule and the district's education diversity plan;

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<sup>2\*</sup> This time period may be changed to accommodate individual school district needs.

- d. Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district;
  - e. Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution; and
  - f. Provide teachers and other members of site-based management teams with appropriate management and financial management skills.
5. The Staff Development Plan also must:
- a. Support stable and productive professional communities achieved through ongoing and schoolwide progress and growth in teaching practice;
  - b. Emphasize coaching, professional learning communities, classroom action research, and other job-embedded models;
  - c. Maintain a strong subject matter focus premised on students' learning goals;
  - d. Ensure specialized preparation and learning about issues related to teaching students with special needs and limited English proficiency; and
  - e. Reinforce national and state standards of effective teaching practice.
6. Staff development activities must:
- a. Focus on the school classroom and research-based strategies that improve student learning;
  - b. Provide opportunities for teachers to practice and improve their instructional skills over time;
  - c. Provide opportunities for teachers to use student data as part of their daily work to increase student achievement;
  - d. Enhance teacher content knowledge and instructional skills;
  - e. Align with state and local academic standards;
  - f. Provide opportunities to build professional relationships, foster collaboration among principals and staff who provide instruction,

and provide opportunities for teacher-to-teacher mentoring; and

- g. Align with the plan, if any, of the district or site for an alternative teacher professional pay system.
- 7. Staff development activities may include curriculum development and curriculum training programs and activities that provide teachers and other members of site-based teams training to enhance team performance.
- 8. The school district may implement other staff development activities required by law and activities associated with professional teacher compensation models.

*[Note: To the extent the School Board offers K-12 teachers the opportunity for more staff development training under Minn. Stat. § 122A.40, Subds. 7 and 7a, or Minn. Stat. § 122A.41, Subds. 4 and 4a, such additional days of staff development should include peer mentoring, peer gathering, continuing education, professional development, or other training which enable teachers to achieve the staff development outcomes enumerated above in Section III.B.4.]*

~~C. The Advisory Staff Development Committee will assist Site Professional Development Teams in developing a site plan consistent with the goals and outcomes of the Staff Development Plan.~~

~~D. The Advisory Staff Development Committee will evaluate staff development efforts at the site level and will report to the School Board on a quarterly basis<sup>3\*</sup> the extent to which staff at the site have met the outcomes of the Staff Development Plan.~~

~~E. The Advisory Staff Development Committee shall assist the School District in preparing any reports required by the Department of Education relating to staff development or teacher mentoring including, but not limited to, the reports referenced in Section VII. below.~~

#### ~~IV. DUTIES OF THE SITE PROFESSIONAL DEVELOPMENT TEAM~~

~~A. Each Site Professional Development Team shall develop a site plan, consistent with the goals of the Staff Development Plan. The School Board will review the site plans for consistency with the Staff Development Plan twice a year.\*~~

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<sup>3\*</sup>This time period may be changed to accommodate individual school district needs.

~~B. The Site Professional Development Team must demonstrate to the School Board the extent to which staff at the site have met the outcomes of the Staff Development Plan. The actual reports to the School Board can be made by the Advisory Staff Development Committee to avoid duplication of effort.~~

~~C. If the School Board determines that staff development outcomes are not being met, it may withhold a portion of the initial allocation of revenue referenced in Section V. below.~~

## V. STAFF DEVELOPMENT FUNDING

A. Unless the School District is in statutory operating debt or a majority of the School District Board and a majority of its licensed teachers vote to waive the requirement to reserve basic revenue for staff development, the School District will reserve an amount equal to at least two percent of its basic revenue for: in-service education for violence prevention programs to help students learn how to resolve conflicts within their families and communities in non-violent, effective ways; staff development plans; curriculum development and programs; other in-service education; teachers' workshops; teacher conferences; the cost of substitute teachers for staff development purposes; preservice and in-service education for special education professionals and paraprofessionals; and other related costs for staff development efforts. The school district also may use the revenue reserved for staff development for grants to the school district's teachers to pay for coursework and training leading to certification as either a college in the schools teacher or a concurrent enrollment teacher. ~~In order to~~ To receive a grant, the teacher must be enrolled in a program that includes coursework and training focused on teaching a core subject.

B. The School District may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs

C. If the school district operates a career teacher program, it will reserve from its basic revenue an amount equal to five dollars (\$5) times the number of resident student units to provide staff development for the career teacher program.

D. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minn. Stat. § 122A.61.

~~124D.861 and 124D.862, may include:~~

- ~~1. additional stipends as incentives to mentors of color or who are American Indian;~~

- ~~2. financial supports for professional learning community affinity groups across schools within and between districts for teachers from underrepresented racial and ethnic groups to come together throughout the school year;~~
- ~~3. programs for induction aligned with the school district or school mentorship program during the first three (3) years of teaching, especially for teachers from underrepresented racial and ethnic groups; or~~
- ~~4. grants supporting licensed and nonlicensed educator participation in professional development, such as workshops and graduate courses, related to increasing student achievement for students of color and American Indian students in order to close opportunity and achievement gaps.~~

~~To the extent the school district receives a grant for any of the above purposes, it will negotiate additional retention strategies or protection from unrequested leave of absences in the beginning years of employment for teachers of color and teachers who are American Indian. Retention strategies may include providing financial incentives for teachers of color and teachers who are American Indian to work in the school or district for at least five (5) years and placing American Indian educators at sites with other American Indian educators and educators of color at sites with other educators of color to reduce isolation and increase opportunity for collegial support.~~

- ~~1. The School District will allocate 50 percent of the reserved revenue to each school site in the district on a per teacher basis and will retain such funds for each school site until used.~~
- ~~2. The School District will allocate 25 percent of the reserved revenue to make grants to school sites for best practices methods. These grants may be used by the school sites for: any purpose authorized by Minn. Stat. § 120B.22, Subd. 2, or § 122A.60; the costs of curriculum development and programs; other in-service education; teachers' workshops; teacher conferences; substitute teachers for staff development purposes; and other staff development efforts determined by the Site Professional Development Team. Criteria used by the School District in awarding best practice staff development grants to sites include, but are not limited to, the following:~~
  - ~~a. Grant application includes objectives which have a clear connection to the building/district Staff Development Plan;~~
  - ~~b. Grant application includes provisions for discussion, collaborating, informing, and coaching one another on an ongoing basis;~~

~~e. Grant application provides for ongoing assessment of professional practice and student performance; and~~

~~d. Grant application specifies best practices to be addressed.~~

~~3. The School District may retain 25 percent of the revenue to be used for district-wide staff development efforts.~~

~~B. The School District may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs. This additional expenditure does not need to follow the allocation described in Part V.A. above.~~

~~C. If the School District operates a career teacher program, it will reserve from its basic revenue an amount equal to five dollars (\$5) times the number of resident pupil units to provide staff development for the career teacher program.~~

~~D. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minn. Stat. § 122A.61.~~

## VI. PROCEDURE FOR USE OF STAFF DEVELOPMENT FUNDS

~~A. A. On a yearly<sup>4\*</sup> basis, the Advisory Staff Development Committee, ~~with the assistance of the Site Professional Development Teams~~, shall prepare a projected budget setting forth proposals for allocating staff development funds reserved for each school-site. Such budgets shall include, but not be limited to, projections as to the cost of building site training programs, costs of individual staff seminars, and cost of substitutes.~~

~~B. Upon approval review of the budget by the School Board, the Advisory Committee shall be responsible for monitoring the use of such funds in accordance with the Staff Development Plan and budget. The requested use of staff development funds must meet or make progress toward the goals and objectives of the Staff Development Plan. ~~All costs/expenditures will be reviewed by the School Board and/or Superintendent for consistency with the Staff Development Plan on a quarterly basis.\*~~~~

~~C. Individual requests from staff for leave to attend staff development activities shall~~

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<sup>4\*</sup> This time period may be changed to accommodate individual school district needs.

be submitted and reviewed according to school district policy, staff procedures, contractual agreement, and the effect on school district operations. Failure to ~~timely~~ submit such requests in a timely manner may be cause for denial of the request.

## VII. REPORTING

A. By October 15 of each year, the School District and site staff development committee shall prepare a report of the previous fiscal year's staff development activities and expenditures and submit it to the Commissioner of the Department of Education (Commissioner).

1. The report must include assessment and evaluation data indicating progress toward district and site staff development goals based on teaching and learning outcomes, including the percentage of teachers and other staff involved in instruction who participate in effective staff development activities.
2. The report will provide a breakdown of expenditures for:
  - a. curriculum development and curriculum training programs;
  - b. staff development training models, workshops, and conferences; and
  - c. the cost of releasing teachers or providing substitute teachers for staff development purposes.

The report also must indicate whether the expenditures were incurred at the district level or the school site level and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures must be reported using the uniform financial and accounting and reporting standards (UFARS).

B. The School District will utilize the reporting form and/or system designated by the Commissioner. The report will be signed by the superintendent and staff development chair.

~~B. To the extent the school district receives a grant for mentorship activities described in Section V.D., by June 30 of each year after receiving a grant, the site staff development committee must submit a report to the Professional Educator Licensing and Standards Board on program efforts that describes mentoring and induction activities and assesses the impact of these programs on teacher effectiveness and retention.~~

- Legal References:** Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)  
Minn. Stat. § 120A.415 (Extended School Calendar)
- Minn. Stat. § 120B.22, Subd. 2 (Violence Prevention Education)  
Minn. Stat. § 122A.187, ~~Subd. 4 (Board to Issue Licenses;~~ (Expiration and Renewal)  
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination - Additional Staff Development and Salary)  
Minn. Stat. § 122A.41, Subds. 4 ~~and~~ 4a (Teacher Tenure Act; Cities of the First Class; Definitions-- Additional Staff Development and Salary)  
Minn. Stat. § 122A.60 (Staff Development Program)
- Minn. Stat. § 122A.61 (Reserved Revenue for Staff Development)
- Minn. Stat. § 126C.10, Subds. 2 and 2b (General Education Revenue)  
Minn. Stat. § 126C.13, Subd. 5 (General Education Levy and Aid)
- Cross References:** [None](#)

**Independent School District #118 Policy 446**

Adopted: 12/16/98  
 Revised: 12/99, 08/02, 01/06, 09/06, 12/07, 10/10, 10/11, 11/12, 11/13, 10/14, 11/15, 8/18/16, 2/13/18, 10/09/18, 1/2020, 10/21, 10/22, 4/23

**446. PAY RATES FOR ACTIVITIES**

**I. PURPOSE**

To set pay rates for positions related to activities.

**II. GENERAL STATEMENT OF POLICY**

Persons who are not covered under the NREM contract and/or not employees will be paid for the activities listed on this schedule using this schedule until it is ~~revised~~revised.

<b>Base</b>	
Coaches / Advisors	Pay per Appendix E in the Master Agreement between ISD #118 and NREM (Northland Remer Education MN)
Officials for Junior High or Junior Varsity Games	\$45.00 per game
Detention	Per Article VII, Sec. 5 of Master Agreement between ISD #118 and NREM
Tutor	Per Article VII, Sec. 5 of Master Agreement between ISD #118 and NREM

Activity Director	Pay per Appendix E in the Master Agreement between ISD #118 and NREM
<u>Meal Reimbursement</u>	<u>As per Minnesota Commissioner's Plan</u>
Homebound	Pay per Article VII in the Master Agreement between ISD #118 and NREM
Event Workers-	Pay per Article VII, Sect. 3. Of Master Agreement between ISD #118 and NREM
Event Supervisor	\$75
Referee	Referee pay per Iron Range Association contract
Sub Driver Regular route	<del>New Subs—Step one from the regular bus driver's pay scale</del> <del>Former ISD #118 drivers—</del> <del>step last paid as an</del> <del>employee</del> <u>90% of Step 1 based on Master Agreement between ISD #118 and MSEA</u>

Long Term Sub Driver	<del>95% of Step 1 based on Master Agreement between ISD #118 and MSEARegular Route Rate Step Year 2 Appendix: Schedule C per hour— Begins upon 11<sup>th</sup> continuous day on the same route.</del>
Activity/Field Trip Driver	Step one from the regular bus driver's pay scale
ITV/On-Line Assistant	\$10.50 per hour
<b>Substitute Pay Rates:</b> <del>Food</del> <b><u>Non-certified short-term substitutes (Custodian, Food Service, or Para) Service or Custodian</u></b>	<del>\$11.00 per hour 90% of Step 1 based on Master Agreement between ISD #118 and MSEA</del>
<del>Paraprofessional or Secretary</del> <b><u>Non-certified long-term substitutes (Custodian, Food Service or Para)</u></b>	<del>\$11.00 per hour 95% of Step 1 based on Master Agreement between ISD #118 and MSEA</del>
<del>Long Short-term substitute (classified)teacher</del>	<del>\$11.50 per hour 70% of Step 1, Lane 1 based on Master Agreement between ISD #118 and NREM</del>
Substitute Teacher	\$125 per day
Retired Teacher Substitute	\$135 per day
Long Term Substitute Teacher (more than 15 consecutive days in the same position)	<del>\$165 per day 75% of Step 1, Lane 1 based on Master Agreement between ISD #118 and NREM</del>

~~\* Pay rates will be reviewed annually by the School Board~~

Adopted: 04/21/05  
Revised: 02/08, 10/17

## **501A NUISANCE ARTICLES POLICY**

### **I. PURPOSE**

The purpose of this policy is to handle nuisance articles not used to harm or intimidate.

### **II. GENERAL STATEMENT OF POLICY**

Bringing articles to school that may interfere in some manner with school procedure is unacceptable and disruptive.

### **III. DEFINITIONS**

Nuisance articles are, but not limited to, balloons, walkmans, games, beepers, pagers and cameras.

### **IV. EXCEPTIONS**

Personal music devices with headphones may be used on buses with permission from the driver. Personal music devices must be stored in the student's locker during the school day.

### **V. CONSEQUENCES FOR NUISANCE ARTICLE VIOLATION**

1<sup>st</sup> Offense – Confiscation of article; returned only to Parent/Guardian – 1 After School Detention (ASD).

2<sup>nd</sup> Offense – Confiscation of article; returned to parent at end of school year; 1 – In School Detention (ISS)

3<sup>rd</sup> Offense - Confiscation of article; 1-3 days Out of School Suspension (OSS); article not returned.

Any items, when used to inflict bodily harm and/or to intimidate others, will be subject to the Violence and Weapons Policy #501.

*This chart is meant to serve as a framework for discipline action; subject to individual circumstances.*

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 501

Orig. 1995

Revised: \_\_\_\_\_

Rev. 20142021

## 501 SCHOOL WEAPONS POLICY

***[Note: School districts are required by statute to have a policy addressing these issues. ATTENTION: This policy incorporates certain provisions of the Minnesota Citizens' Personal Protection Act (often referred to as the "conceal and carry" law).]***

### I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

### II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

### III. DEFINITIONS

#### A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use, or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device

designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

#### **IV. EXCEPTIONS**

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
1. active licensed peace officers;
  2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
  3. persons authorized to carry a pistol under ~~Minnesota Statutes~~ §section 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
  4. persons who keep or store in a motor vehicle pistols in accordance with ~~Minnesota Statutes~~ §§section 624.714 or 624.715 or other firearms in accordance with §Minnesota Statutes section 97B.045;
    - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
    - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with §§Sections 624.714 and 624.715.
  5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
  6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
  7. a gun or knife show held on school property;

8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

***[Note: Nothing prevents a school district from being more stringent in its weapons policy with respect to students and school district employees than the criminal law, except that the school district may not prohibit the lawful carry or possession of firearms in a parking facility or parking area. Although some school districts may choose to incorporate all of the exceptions to the criminal law, other school districts may choose either not to incorporate some or all of the exceptions or to further limit them. For example, a school district may choose to require written permission from the superintendent, not just a principal, for someone to possess a dangerous weapon in a school location. This would impose a more stringent requirement than the exceptions to the general prohibition of having a weapon on school grounds set forth in (7) to Minnesota Statutes Section 609.66, Subdivision 1d (f) listed in Section IV.B. above. However, a school district may not regulate firearms, ammunition, or their respective components, when possessed or carried by nonstudents or nonemployees, in a manner that is inconsistent with Minnesota Statutes Section 609.66, Subdivision 1d.]***

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minnesota Statutes Section 62A.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

**V. CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/ DISTRIBUTION**

- A. The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using, or distributing weapons shall include:
  1. immediate out-of-school suspension;

2. confiscation of the weapon;
  3. immediate notification of police;
  4. parent or guardian notification; and
  5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

~~C. The appropriate school official/building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a pupil/student who brings a firearm to school unlawfully.~~

CD. Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

**VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS**

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

***[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment-related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit-holding employees while at work or performing employment-related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]***

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.

2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

## **VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES**

A. The school district must electronically report to the Minnesota Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes section 121A.06.

**Legal References:** Minn. Stat. § 97B.045 (~~Transportation of~~ Firearms)  
Minn. Stat. § 121A.05 (~~Policy to Refer Firearms Possessor~~Referral to Police)  
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)  
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)  
Minn. Stat. § 609.02, ~~S~~subd. 6 (Definition of Dangerous Weapon)  
Minn. Stat. § 609.605 (Trespass)  
Minn. Stat. § 609.66 (Dangerous Weapons)  
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)  
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)  
18 U.S.C. § 921 (Definition of Firearm)  
*In re C.R.M.*, 611 N.W.2d 802 (Minn. 2000)  
*In re A.D.*, 883 N.W.2d 251 (Minn. 2016)

**Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 525 (Violence Prevention)  
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

~~Revised:~~ **Reviewed:** 6/21/01, 5/17/07, 10/10/17

**502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON**

**I. PURPOSE**

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband .

**II. GENERAL STATEMENT OF POLICY**

**A. Lockers and Personal Possessions Within a Locker.**

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

**B. Desks.**

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

**C. Personal Possessions and Student's Person.**

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules or its operations. The search will be reasonable in its scope and intrusiveness.

**D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband or other items which effect the school operations. A violation occurs when students carry contraband or other items which effect the school operations on their person or in their personal possessions.**

**III. DEFINITIONS**

**A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages,**

controlled substances and “look-alikes”, overdue books and other materials belonging to the school district, and stolen property.

~~B. “Personal possessions” includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.~~

B. “Personal possessions” includes but is not limited to purses, backpacks, book bags, packages, and clothing.

D.C. “Reasonable suspicion” means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.

E.D. “Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

#### IV. PROCEDURES

A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.

B. School officials may inspect the personal possessions of a student and/or a student’s person based on a reasonable suspicion that the search will uncover a violation of law or school rules *or* other items which ~~effect~~affect school operations. A search of personal possessions of a student and/or a student’s person will be reasonable in its scope and ~~intrusiveness~~intrusiveness.

C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.

D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.

~~E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.~~

F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.

G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

## V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of ~~pin-ups and posters~~ images which may constitute sexual harassment, etc.

## VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

## VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

**Legal References:** U.S. Const., amend. IV  
Minn. Const., art. I, §10  
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)  
Minn. Stat. § 121A.72 (school locker policy)  
G.C. v. Owensboror Public Schools, 711 F.3d 623 (6<sup>th</sup> Cir, 2013)

**Cross Reference:** MSBA/MASA Model Policy 417 (Chemical Use/Abuse)  
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)  
MSBA/MASA Model Policy 501 (School Weapons)  
MSBA/MASA Model Policy 506 (Student Discipline)  
Policy 527.1 (Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches)

## **503 STUDENT ATTENDANCE**

### **I. PURPOSE**

- A. The Northland Community School Board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher and administrators. This policy will assist students in attending class.

### **II. GENERAL STATEMENT OF POLICY**

#### A. Responsibilities

##### 1. Student's Responsibility

It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class. Finally, it is the student's responsibility to request any missed assignments due to an absence.

##### 2. Parent or Guardian's Responsibility

It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

##### 3. Teacher's Responsibility

It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's

responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

- a. It is the administrator's responsibility to require students to attend all assigned classes. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance and to prepare a list of the previous day's absences stating the status of each. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.
- b. In accordance with the Minnesota Compulsory Instruction Law, Minn. Stat. § 120A.22, the students of the school district are **REQUIRED** to attend all assigned classes every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Attendance Procedures

Attendance procedures shall be presented to the school board for review and approval. When approved by the school board, the attendance procedures will be included as an addendum to this policy.

1. Reporting Absences/Tardiness

- a. Elementary attendance is taken every morning at the elementary level. We record attendance by half days: 8:30am-11:30am and 11:30am-3:00pm.
- b. High School attendance is taken every period of the day.
- c. Students are expected to be in their assigned learning areas at designated times. Failure to do so constitutes tardiness.
- d. **A doctor's note will be required for absences that extend beyond three consecutive days or ten total absences due to medical reasons.** If a doctor's note is not provided within three days of the request, the absence will be considered unexcused.
- e. In all cases, students who arrive late or leave early must sign in or out of the office by the person dropping them off or picking them up.
- f. If the school is unsure of who is signing the child out, questions need

to be asked of the adult and/or student to verify the legitimacy, ie., child's birthdate, child's middle initial, child telling the school who the adult is, showing an I.D., etc.

- g. Students may not be picked up from the classroom but instead must be picked up from the office.

## 2. Parent/Guardian Reporting

a. Notify the Attendance Office by phone each day that your child absent, preferably in the morning.

- (1) **If a parent/guardian does not call, a signed note needs to be presented to the attendance office within two (2) school days after the student's return to school or the absence will remain permanently unexcused.**

b. Please contact the Attendance Office at 218-566-2351 by 10:00am, and include the following information in your message:

(1) Your child's first name and spelling of your child's last name.

(2) Date of the absence.

(3) Reason for absence.

(4) A phone number where you can be reached

c. Hold your child accountable for attending classes regularly and following the attendance policy.

d. Limit absences by scheduling appointments, vacations, college visits, etc. on non- school days whenever possible. Sophomores, juniors, and seniors will be allowed two (2) excused absences per year for college visits.

## 2. Excused Absences

a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. **Excused absences will be limited to three (3) days per quarter. Additional days beyond three (3) require approval by building administrator or designee.**

b. The following reasons shall be sufficient to constitute excused absences:

(1) Illness (three consecutive days absent will require a doctor's statement upon return to school)

(2) Lice (the day the nurse sends the student home and the next

day except on Fridays)

- (3) Serious illness in the student's immediate family.
- (4) A death in the student's immediate family or of a close friend or relative.
- (5) Medical, dental or orthodontic treatment, or counseling appointment (appointment slip required upon return).
- (6) Religious Holidays
- (7) Court appearances occasioned by family or personal action.
- (8) Physical emergency conditions such as fire, flood, storm, etc.
- (9) Impassable roads
- (10) Official school field trip or other school-sponsored outing.
- (11) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- (12) Gatherings of Tradition (pre-approved with homework completed upon return).
- (13) Family trips (pre-approved with homework completed upon return).

c. Consequences of Excused Absences

- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) Work missed because of absence must be made up within three days from the date of the student's return to school. Any work not completed within this period shall result in "no credit" for the missed assignment. However, the building principal or the classroom teacher may extend the time allowed for completion of make-up work in the case of an extended illness or other extenuating circumstances.

3. Unexcused Absences

- a. Examples of unexcused absences include the following but are not limited to:

- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.
- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
- (3) Work at home.
- (4) Work at a business, except under a school-sponsored work release program.
- (5) Missing the bus
- (6) Babysitting
- (7) Shopping
- (8) Oversleeping
- (9) Failure to follow the proper procedure when leaving the school building
- (10) Walking out of class or skipping class
- (11) Arriving to class more than five (5) minutes late
- (12) Any other absence not included under the attendance procedures set out in this policy.

b. Consequences of Unexcused Absences

- (1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.
- (2) Days during which a student is suspended from school shall not be counted in a student's total accumulated unexcused absences.
- (3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.

(4) Students with unexcused absences shall be subject to discipline in the following manner:

(a) Refer to the student handbook

C. Tardiness

1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness. The building principal or designee will have the final decision and the right to ask for proof of reason for the tardy.

2. Procedures for Reporting Tardiness

a. Elementary

(1) A student is considered tardy if he/she arrives within 90 minutes after the start of the school day.

(2) A student is considered absent for half a day if he/she misses more than 90 minutes at the start or end of the school day.

(3) A school day attendance of only two hours or less is considered a full day absence.

b. High School

(1) Students who report to class more than five (5) minutes late are considered absent-unexcused for that class period. A call will be made to the parent/guardian.

(2) A student is considered tardy any time the student is not in their assigned area when class starts. Students must attain a tardy pass before attending the class.

c. Excused Tardiness: any tardiness for which the student is excused in writing by the administrator or teacher.

d. After the second tardy in a week, the building principal or designee will assign consequences according to the policy.

3. Excused Tardiness

Valid excuses for tardiness are:

a. Illness.

b. Serious illness in the student's immediate family.

- c. A death in the student's immediate family or of a close friend or relative.
- d. Medical or dental treatment (with appointment slip).
- e. Court appearances occasioned by family or personal action.
- f. Physical emergency conditions such as fire, flood, storm, etc
- g. Any tardiness for which the student has been excused in writing by an administrator or faculty member

### Unexcused Tardiness

- h. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.
- i. Consequences of tardiness. Refer to the student handbook.

### D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

- 1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school- sponsored on-the-job training programs.
- 2. School-initiated absences will be accepted and participation permitted.
- 3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
- 4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
- 5. If a student is absent from school due to; funeral, court appearance or medical appointment he or she must present documentation from the court or physician clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.

## **III. DISSEMINATION OF POLICY**

Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.

## **IV. REQUIRED REPORTING**

### A. Continuing Truant

Minn. Stat. § 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. § 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. § 120A.05, without valid excuse within a single school year for:

#### First Step

1. Three days if the child is in elementary school; or
2. three or more class periods on three days if the child is in middle school, high school, or area learning center,
3. the school will begin an intervention process. School personnel will send a letter to the parent or guardian.

#### Second Step

1. Five or more days if the child is in elementary school;
2. five or more class periods if the child is in middle school, high school or area learning center;
3. school personnel will send a letter to the parent or guardian explaining the consequences if the unexcused absences continue. The parent/guardian and student will be invited to participate in an intervention plan. An early intervention plan aimed at improving school attendance among truant youth by identifying and addressing the reasons for the truancy. Through involvement in the intervention plan, families are assisted in identifying the reason for the truancy and if need be, seeking assistance for their child. The case is reviewed by a District Attendance Team. Members of this team include school officials, and social service agency representatives both county and tribal. Students who have participated in the intervention plan and were unsuccessful will be referred to the appropriate social service agencies immediately.

#### Third Step

1. Seven or more days if the child is in elementary school;
2. seven or more class periods if the child is in middle school, high school or area learning center;
3. school personnel will file educational neglect charges against the parent/guardian for a student that is at the age of seven (7) to twelve (12). School personnel will file truancy charges against the student that is at the age of thirteen (13) to seventeen (17).

According to Minnesota State Law a student with fifteen (15) consecutive absences, excused or unexcused during the school year will be dropped from enrollment. The student must re-enroll in order to return to class.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minn. Stat. § 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. that the child is truant;
2. that the parent or guardian should notify the school if there is a valid excuse for the child's absences within two days;
3. that the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minn. Stat. § 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minn. Stat. § 120A.34;
4. that this notification serves as the notification required by Minn. Stat. § 120A.34;
5. that alternative educational programs and services may be available in the district;
6. that the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. that if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minn. Stat. Ch. 260;
8. that if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minn. Stat. § 260C.201; and
9. that it is recommended that the parent or guardian accompany the child to school and attend classes with the child for one day.

C. Habitual Truant

1. A habitual truant is a child between the age of 13-17 years who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school, high school or area learning center, or a child who is 16 or 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school.

2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A.

D. Educational Neglect

1. Educational neglect is a child between the ages of 7-12 years who is absent from attendance at school without lawful excuse for seven schools days if the child is in elementary school or for one or more class periods on seven school days if a child is in middle school..

**Legal References:** Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. § 120A.24 (Reporting)  
Minn. Stat. § 120A.26 (Enforcement and Prosecution)  
Minn. Stat. § 120A.28 (School Boards and Teachers, Duties)  
Minn. Stat. § 120A.30 (Attendance Officers)  
Minn. Stat. § 120A.34 (Violations; Penalties)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 260A.02 (Definitions)  
Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is Continuing Truant)  
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)  
*Goss v. Lopez*, 419 U.S. 565, 95 S.Ct. 729 (1975)  
*Slocum v. Holton Board of Education*, 429 N.W.2d 607 (Mich. App. Ct. 1988)  
*Campbell v. Board of Education of New Milford*, 475 A.2d 289 (Conn. 1984)  
*Hamer v. Board of Education of Township High School District No. 113*, 66 Ill. App.3d 7 (1978)  
*Gutierrez v. School District R-1*, 585 P.2d 935 (Co. Ct. App. 1978)  
*Knight v. Board of Education*, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)  
*Dorsey v. Bale*, 521 S.W.2d 76 (Ky. 1975)

**Cross References:** MSBA/MASA Model Policy 506 (Student Discipline)

## **505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES**

### **I. PURPOSE**

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

### **III. DEFINITIONS**

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, or posting or displaying material.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects..
- C. "Obscene to minors" means:
  - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
  - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as **intimate** sexual acts (~~normal or perverted~~), masturbation, excretory functions, and lewd exhibition of the genitals; and

3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.
- D. "Minor" means any person under the age of eighteen (18).
- E. "Material and substantial disruption" of a normal school activity means:
1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
  2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and in-school lunch periods.
- G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

#### **IV. GUIDELINES**

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
1. is obscene to minors;
  2. is libelous or slanderous;
  3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.
  4. advertises or promotes any product or service not permitted to minors by law;

5. advocates violence or other illegal conduct;
6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

## V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.

## VI. PROCEDURES

- A. Any student or employee wishing to distribute non-school sponsored material must first submit for approval a copy of the material to the ~~secondary administrative assistant~~ Administration at least 24 hours in advance of desired distribution time, together with the following information:
  1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
  2. Date(s) and time(s) of day intended display or distribution.
  3. Location where material will be displayed or distributed;
  4. If intended for students, the grade(s) of students to whom the display or distribution is intended.
- B. Within one school day, the ~~secondary administrative assistant~~ Administration will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.

- D. If the person is dissatisfied with the decision of the ~~secondary administrative assistant~~Administration, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the Superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its ~~contents~~by contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

## VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

## VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

**Legal References:** U.S. Constitution, First Amendment.  
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988).  
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986).  
Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)  
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1986).  
Roark v South Iron R-I School Dist., 573 F.3d 556 (8 th Cir. 2009)  
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8 th Cir. 2011) cert. denied\_U.S. \_\_\_, 132 S.Ct. 592 (2011)

**Cross References:**MSBA/MASA Model Policy 506 (Student Discipline)  
 MSBA/MASA Model Policy 512 (School Sponsored Student Publications)  
 MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)  
 MSBA Service Manual, Chapter 13, School Law Bulletin "K" (Personal Liability of Individual School Board Members for Dollar Damages for Violation of Students Civil Rights Under the Civil Rights Act of 1871)

**Northland Community Schools ISD# 118**  
**FY 2023 Through April 2023**

2021 - 2022  
 EXP/REV Report  
 April 23

<b>EXPENDITURES</b>	<b>Actual 2021-22 Expenses</b>	<b>Revised* Budgeted 2022-23 Expenses</b>	<b>YTD April 2021-22 Expenses</b>	<b>YTD April 2022-23 Expenses</b>	<b>% of 2021-22 Budget</b>	<b>April FY '22 vs Apr FY '23 Difference</b>	<b>% of 2022-23 Budget</b>
<b>Fund</b>							
General Fund (01)	6,914,246	8,377,705	4,920,279	6,290,603	71.2%	1,370,324	75.1%
Administrative & Support Svc	672,003	998,543	516,096	654,185	76.8%	138,089	65.5%
Regular Instruction	3,207,021	3,170,345	2,303,684	2,255,197	71.8%	(48,487)	71.1%
Vocational Instruction	45,225	30,554	27,648	20,835	61.1%	(6,813)	68.2%
Special Education Inst	1,178,912	1,037,670	763,825	811,214	64.8%	47,389	78.2%
Instructional Support	486,741	322,898	346,113	311,389	71.1%	(34,724)	96.4%
Pupil Support	222,308	1,978,522	158,644	1,527,150	71.4%	1,368,506	77.2%
Sites & Buildings	1,046,511	788,173	757,239	656,303	72.4%	(100,936)	83.3%
Fiscal & Other Fixed Costs	55,525	51,000	47,031	54,331	84.7%	7,300	106.5%
Food Service (02)	275,220	269,013	205,085	214,072	74.5%	8,987	79.6%
Transportation (03)	481,320	485,034	419,309	494,954	87.1%	75,645	102.0%
Community Service (04)	262,161	327,554	206,303	201,763	78.7%	(4,540)	61.6%
Capital Outlay (05)	157,832	233,412	128,352	168,128	81.3%	39,775	72.0%
Construction (06)	44,145	440,753		470,583	0.0%	470,583	106.8%
Debt Service (07)	1,639,721	1,688,013	1,639,721	1,685,771	100.0%	46,050	99.9%
<b>Total</b>	<b>9,774,644</b>	<b>11,821,484</b>	<b>7,519,049</b>	<b>9,525,873</b>	<b>76.9%</b>	<b>2,006,824</b>	<b>80.6%</b>
<b>Total Funds 01, 03 &amp; 05</b>	<b>7,553,398</b>	<b>9,096,151</b>	<b>5,467,940</b>	<b>6,953,684</b>	<b>72.4%</b>	<b>1,485,745</b>	<b>76.4%</b>
<b>REVENUE</b>	<b>Actual *</b>	<b>Budgeted</b>	<b>YTD April</b>	<b>YTD April</b>	<b>% of</b>	<b>April FY '22</b>	<b>% of</b>
<b>Fund</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2021-22</b>	<b>vs Apr FY '23</b>	<b>2022-23</b>
	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Budget</b>	<b>Difference</b>	<b>Budget</b>
General Fund (01)	6,875,074	8,491,346	5,817,147	6,596,434	84.6%	779,287	77.7%
Food Service (02)	391,501	258,299	275,331	177,339	70.3%	(97,992)	68.7%
Transportation (03)	419,430	394,130	6,330	6,582	1.5%	253	1.7%
Community Service (04)	213,907	234,142	166,022	136,624	77.6%	(29,398)	58.4%
Capital Outlay (05)	173,402	270,836	-	-	0.0%	-	0.0%
Construction (06)	1,150,000		-	-	0.0%	-	#DIV/0!
Debt Service (07) & (47)	1,647,109	1,639,120	709,002	638,119	43.0%	(70,883)	38.9%
Trust (08) & (25) & (10) & (18)	99	100	67	27	68.4%	(41)	26.6%
<b>Total</b>	<b>10,870,522</b>	<b>11,287,973</b>	<b>6,973,899</b>	<b>7,555,125</b>	<b>64.2%</b>	<b>581,226</b>	<b>66.9%</b>
<b>Total Funds 01, 03 &amp; 05</b>	<b>7,467,907</b>	<b>9,156,312</b>	<b>5,823,476</b>	<b>6,603,016</b>	<b>78.0%</b>	<b>779,540</b>	<b>72.1%</b>

\* 2022-2023 Revised Budget Approved in February Board Meeting

# *Northland Community Schools*

Independent School District #118

## **School Board Report**

Date: 5/17/23



Report Submitted by: Janessa Green (Elementary Principal)

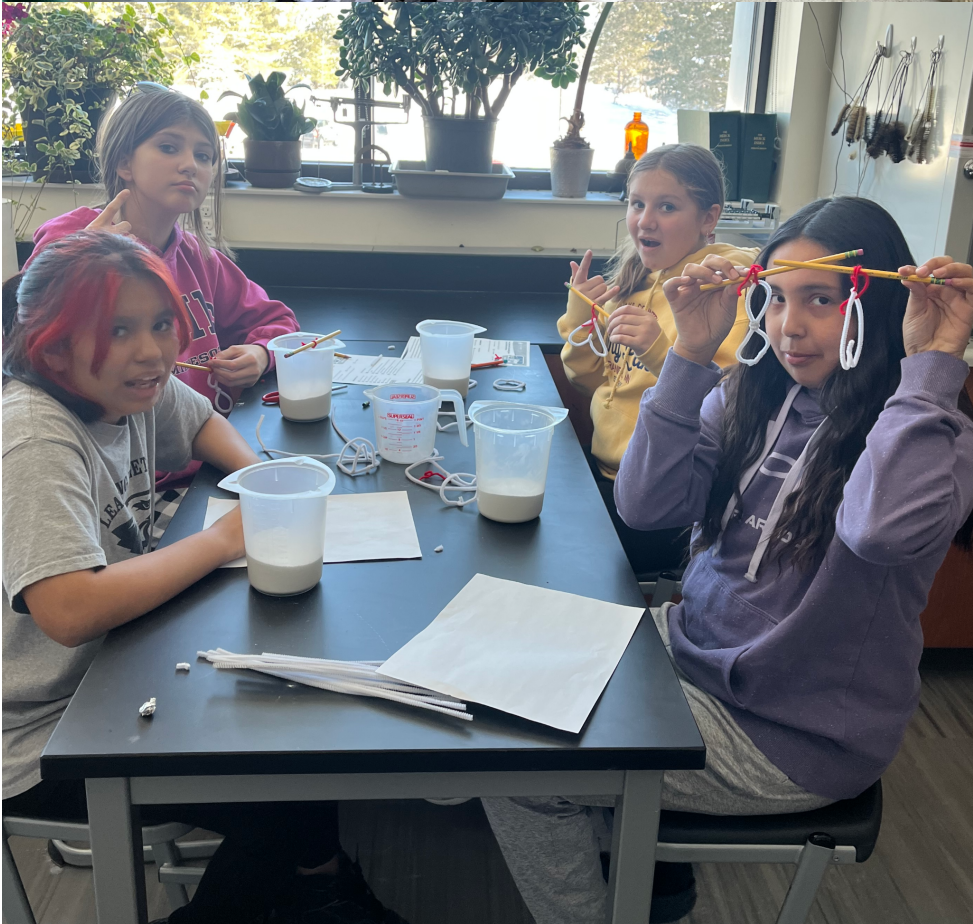
**DISTRICT MISSION STATEMENT:** *To educate and inspire all learners to reach their full potential.*

---

### **Celebrations:**

- Elementary - Highlighted Grade - 6th Grade (notes from Mrs. Christensen)
  - Some of the activities the 6th grade participates in are the following, firearms safety, snowmobile safety, ATV safety, and boat and water safety.
  - We utilize the highschool science lab for some of our science lessons.
  - 6th grade helps out with signs and preparation for the Kindness Run.
  - In the spring 6th grade also has an overnight outdoor education trip to Long Lake Conservation Center. This year they learned about reading compasses, handling snakes, archery, building shelters, and team cooperation.
  - We are excited about the upcoming events in May including the Doktor Kaboom STEAM field trip in Bemidji, ATV field day, Track and Field day, and the elementary carnival put on and planned by the elementary student leadership team.









## Updates:

- **CNA (Comprehensive Needs Assessment)** - Compiling results of survey to give to leadership team for planning for 23-24
- Curriculum Review Cycle - implementing again
  - Math Curriculum Committee is in the Resource Review process. Tentative timeline to purchase new resources Winter 23/24, with implementation Fall '24
- Summer programming is in the works.
  - Planning PreK-6 summer school and 9-12 credit recovery.
    - Dates and Times
      - 9:00 am -1:00 pm
      - 4 days/week (M-Th)
      - Two 2-week sessions (6/5-6/15) and (7/31-8/10)
  - Planning summer tutoring for K-6
- Continuous Improvement
  - HRS Leadership Team is working to gather artifacts on our Level 1: Safe, Supportive, and Collaborative certification. We are also working on Level 2: Effective Teachers in Every Classroom planning for this summer's work.
- [Key Messages](#) - The purpose of this document is to identify our committees, as well as inform our school staff on what is being accomplished, as well as next steps for that committee. Our hope is that this document will help improve a feedback loop, so everyone is informed of the important work our school is doing.

**PBIS (as of 5/12/23):**

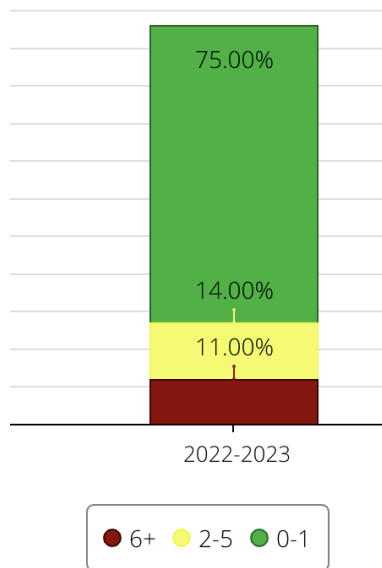
Total Number of Students: 211

Total Number of Referrals: 351

**Tier 1:** Students with 0 or 1 referral: 75%

**Tier 2:** Students with 2 to 5 referrals: 14%

**Tier 3:** Students with 6+ referrals: 11%



**Top 5 Behaviors**

- Minor Aggressive Act - 75
- Defiance/Disrespect/Non-compliance - 62
- Skipping Class/Tardies - 47
- Disruption - 30
- Endangerment - 22

**Proposals:**

None at this time

# Northland Community Schools

Independent School District #118



## School Board Report

Date: 5/17/23

Report Submitted by: Janessa Green (Activities Director)

**DISTRICT MISSION STATEMENT:** *To educate and inspire all learners to reach their full potential.*

---

### Celebrations:

- Track
- Softball - 8-7, as of 5/12
- Baseball

### Updates:

- Northland High School Academic, Arts, Activities and Athletics Banquet
  - **Wednesday, May 24 at 6:00pm**
- Gym Project
  - Options
    - New banners - Quote from BSN (still waiting on artwork)
      - 3 different 5'x5' banners, each with the banner being black.
        - Type 1 "Eagles" with yellow border and Eagle
        - Type 2 "Storm" with purple border and Storm logo
        - Type 3 "War Eagles" with blue border and War Eagle logo
      - \$2500 for banners and shipping - we would need to install ourselves
    - Dates for painting - June 19, 23-26
      - Still need to get stencils

### Proposals:

- Working this summer to align HC and Northland's Extra Curricular handbooks



*SERVING REMER, LONGVILLE, BOY RIVER, FEDERAL DAM, OUTING AREAS  
 EVERY PERSON A LEARNER, EVERY LEARNER SUCCESSFUL; TOGETHER WE CONTROL SUCCESS.*

# ***Northland Community Schools***

Independent School District #118

## **School Board Report**

**Date:** May23



- New Bus garage – Light poles are an open item. Excavator was back blending in the asphalt perimeter and west boundary. Elec was out working on electrifying the west baseball dugout. A new release date has been requested from ARI/HAWK
- Chiller startup will requote a 410A recharge for on approx. 5-10 with warmer temps.
- Sprinkler system startup requested for this month
- Football scoreboard was installed, power with electrician is scheduled for later in the month materials ordered
- Underground fuel tank annual insp slated for late May on order for MPCA compliance
- Contactors for elec boiler that were on backorder since January have been secured, installation to follow

# **Board Report**

## **Transportation Department**

**May 2023**

- **Planning for Train the Trainer convention.**
- **Working on rust repair on our buses to make them last until we can get new buses.**
- **Working to get everything finished/set up in the new shop.**
- **Our buses need some parts replaced in order to pass inspection, but these parts pose no threat to safety. (dual pane windows, seat foam, seat covers, etc)**
- **Working on some new rules to deal with the issues we have during bus loading/offloading.(reviewing policies from other districts).**

# *Northland Community Schools*

Independent School District #118

## **School Board Report**

Date May 17, 2023



**Report Submitted by: L. Monroe-Indian Education**

**DISTRICT MISSION STATEMENT:** *To educate and inspire all learners to reach their full potential.*

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### **Celebrations:**

- The Ojibwe Quiz Bowl Team attended the Northland Ojibwe competition on April 24th. The teams won both 3rd place and 4th place trophies. Congratulations! The Ojibwe Quiz Bowl Team attended the Final Quiz Bowl Competition on May 12th at the Fon du Lac Tribal and community college. They did not place in the competition, but made great strides as a young team in the league. Congratulations on a great year!
- The Indian Education Department will offer honors for our High School-Drum, Dance, and Quiz Bowl participants at the Athletic/Academic Banquet on May 24th.
- The Indian Education senior celebration was held April 25th to honor 4 senior graduates this year. Congratulations!
- The UNITY (United National Indian Tribal Youth) program of Northland Community Schools Students who have been involved with the Native American Youth Leaders program and met all UNITY requirements, have earned a trip to the Unity Conference in Washington DC in July. UNITY is a national network organization promoting personal development, citizenship, and leadership among Native American youth. UNITY has a long (40+ years) and impressive track record of empowering and serving American Indian and Alaska Native youth. UNITY is well regarded among the nation's Native American organizations, tribal leaders, and government officials.
- The Northland Community School Powwow is scheduled for 12:30 pm-2:30 pm April 23rd.

### Recognition:

Congratulations to the Ojibwe Quiz Bowl Team on their 3rd place & 4th place win at the Northland Ojibwe Quiz Bowl competition April 24th!

Thank you to Leech Lake District II Representative Steve White for his generous donation of a graduation dinner held on April 25th.

### **Requests:**

Request overnight trip to Austin, MN June 13th, 2023 for drum group to attend field trip to the Hormel Gifted and Talented Symposium.

Request overnight for UNITY group to attend the UNITY conference in Washington DC June 30th-July 4th. Leaving June 28th Returning July 6th.

Miigwech. Thank you.

*SERVING REMER, LONGVILLE, BOY RIVER, FEDERAL DAM, OUTING AREAS  
EVERY PERSON A LEARNER, EVERY LEARNER SUCCESSFUL; TOGETHER WE CONTROL SUCCESS.*

# Northland Community Schools Indian Education Program Overview

- Indian Education Act of 1972; The Indian Education legislation is unique in the following ways:
  - It recognizes that American Indians have unique, educational and culturally related academic needs and distinct language and cultural needs;
  - It is the only comprehensive Federal Indian Education legislation, that deals with American Indian education from preschool to graduate-level education and reflects the diversity of government involvement in Indian education;
  - It focuses national attention on the educational needs of American Indian learners, reaffirming the Federal government's special responsibility related to the education of American Indians and Alaska Natives; and
  - It provides services to American Indians and Alaska Natives that are not provided by the Bureau of Indian Affairs.
- The Minnesota Department of Education – Office of Indian Education is committed to supporting districts and schools to ensure that every American Indian student in the state has equitable access to programs that are specifically designed to meet their unique educational or cultural academic needs.
- ISD #118 Indian Education office consists of three staff members.
  1. The Indian Education/Ojibwe language/cultural teacher Director/IHSL
  2. The transition/cultural assistant/IHSL
  3. The Title VI tutor/cultural assistant/IHSL
- **Indian Home School Liaison (IHSL)**-American Indian Home/School Liaisons (IHSL) are employed by Minnesota districts to enhance communication between schools and the families of American Indian students that have disabilities or that are in the process of being evaluated for special education. IHSL helps to assure that American Indian families understand their due process rights and that school personnel understand cultural and linguistic differences that may affect students. The Minnesota Department of Education (MDE) has provided professional development to IHSL for over 25 years; data analysis has shown that districts whose liaisons participate in professional development offerings have less disproportionate representation in special education than comparable districts that do not participate.
- **Student Interaction/Tutoring**-Interaction between Indian Education Staff and students throughout school hours and after-school activities. Tutoring in the classroom and in the resource room during school hours.
- **Anishinaabe Quiz Bowl**-quiz bowl consists of school teams that compete in tournaments hosted by other schools. Students compete in knowledge of language/history/and culture. Practice is held all year; every week, after school. Students are required to attend 90% of practices held before each competition with sufficient grades.
- **Drum & Dance Troupe**-

- o Dance troupe-teach lessons about dance. Throughout the year, students compete and exhibition for schools and venues in MN. Students gain experience and knowledge in powwow etiquette through these exhibitions and competitions.
- o Drum-practice is held weekly at the end of the school day and/or after school which is available to students in grades 3-12. Zhaabawe (girls back up singing) is also held weekly. Zhaabawe is available to students in grades 7 -12<sup>th</sup> grade.
- o The Northland Community Schools Drum & Dance competition is held once a year where schools across MN come to compete.
- o The Northland Community Schools Annual Powwow is held once a year during the school day to educate and celebrate as a community.
- o The Northland Community Schools Round Dance is held once a year after school to educate and celebrate as a community.
- **Ojibwe Language & Culture Lessons**- Elem education is throughout the year with shared resources and materials in elem classes and classrooms. High School Ojibwe level 1, 2 and Introduction classes are electives, and are held everyday.
- **Classroom Curriculum**: we work continuously with staff on enhancing curriculums with language and culture. We try to bring in cultural presenters who can assist staff with cultural lesson planning during classes with students when requested.
- **Cultural Awareness**- Throughout the year we hold cultural awareness events and activities, such as after school outfit making, moccasin making, crafts, feasts-teaching cultural etiquette and formalities, community education, presentations etc. (dates vary-please see monthly calendar for dates).
- **Clubs/organizations-online**: Along with drum, dance, and Ojibwe quiz bowl, students can also join other leadership clubs and organizations Indian Education sponsors or collaborates with, such as;
  - o **Ogichidaa Club**
  - o **Native American Youth Alliance (UNITY)/We Act**

<b>AGENDA</b>		
<b>Committee:</b>	<b>Policy Committee</b>	<b>Date:</b> April 28, 2023 10:00 AM
<b>Attendees:</b>	Mark Motherway, Janessa Green, Tina Anderson	<b>Next Meeting: May 26, 2023 10:00AM</b>
<b>Policy</b>	<b>Comments</b>	<b>Decision</b>
425 - Staff Development	District Policy	Revised 4/28/23
446 - Pay Rates for Activities	District Policy	Rates of Pay revised - See attached
501 - School Weapons Policy	MSBA Policy - revised 2021	Adopt MSBA/MASA changes
501.A - Nuisance Policy	District Policy	Rescind
502 - Search of Student Lockers, Desks, Personal Possessions and Student's Person	MSBA Policy - revised 1999, reviewed 2017	Adopt MSBA/MASA changes, strike through IV. Procedures, Line E, change V. Directives and Guidelines "posting of pin-ups. etc) with "posting images"
503 - Student Attendance	District Policy	Reviewed 2022 - Edited for typo's 4/28/23
504 - Student Dress and Appearance	District Policy	Tabled until May 2023 meeting to review with other dress code policies
505 - Distribution of Non-School Sponsored Materials on School Premises by Students and Employees	MSBA Policy - No MSBA changes	Replace "admin. asst" with "Administration"
506 - Student Discipline	MSBA Policy	Include with annual policy review in July 2023

		Available at	Expected	FY23	FY 23	Expected FY24	
			Revenue		Spent & FY24	Revenue & Carry Over =	
Fund Name	Description	FY22 Year End Estimate	FY 23	Total Available	Committed to Date	FY24 Available	Comments
Operating Capital	Capital Equip & Projects	\$215,207.00	\$74,160.00	\$289,367.00	\$189,782.48	\$175,752.52	
LTFM Bond Sale	\$ from Bond Sale	\$480,806.53	\$0.00	\$480,806.53	\$0.00	\$480,806.53	Use Fund 06 for expenses from Bond Sale
LTFM, H&S	Long Term Facilities Maint, Health & Safety Items	\$85,639.00	\$120,483.00	\$206,122.00	\$42,725.12	\$244,972.88	
Safe Schools Levy	Security type Items	\$3,317.50	\$11,811.00	\$15,128.50	14020	\$12,922.50	This can be used for Secure Entrance Card Reader, Vape & Dogs,
Abatement Bonds	Used for Parking lots	\$612,656.04	0	\$612,656.04	\$470,582.50	\$142,073.54	Specifically approved for facility parking lots
ESSER II Funds	Federal Covid Relief	\$607,175.91	0	\$607,175.91	\$568,083.51	\$39,092.40	Use by Sept 2023. Variety of uses available. Equipment over 5K & construction needs MDE approval. Amount left after Indoor Air Quality 215K
ESSER III Funds	Federal Covid Relief	\$1,634,224.32	0	\$1,634,224.32	\$1,634,224.32	\$0.00	MDE Approved IAQ and Bus Garage. These funds (362K) are committed to IAQ project and finishing bus garage.
ESSER III FIN 161	Extended learning, connections to kids	\$378,906.88	0	\$378,906.88	\$150,906.88	\$228,000.00	60K already reserved for summer 2024. Can be a wide variety of use if approved by MDE. Meant to create connections with children with stakeholder input through outside of school intervention, programming and summer programs. Amount shown is remaining after funding Summer school in 2023 & 2024.
			Totals	\$4,224,387.18		\$1,323,620.37	

Desc	year	amount	acct
<b>Northland Exterior</b>			
Tuck-pointing Allowance (no signs of it being needed as of now, re-address annually	x		368
<b>Northland Interior</b>			
Door Hardware Repair Allowance	2024	\$ 1,000.00	369
Interior Finish Repair Allowance	2024	\$ 2,500.00	379
Old Gym Sand/line/recoat (as necessary, manufacturers recommend 8-10 years)	2019	\$ 25,000.00	379
<b>Northland Mechanical/Plumbing</b>			
Old GYM AHU 9 and AHU 10	x	\$ 337,500.00	380
Mechanical Repair Allowance	2024	\$ 5,000.00	381
Hot Water Heater Including Storage Tank (Boiler Room)- Installed 2009	2024	\$ 20,000.00	381
Plumbing Repair Allowance	2024	\$ 5,000.00	381
<b>Northland Electrical</b>			
Electrical Repair Allowance	2024	\$ 2,000.00	370
Old Gym Lighting	2022	\$ 6,757.00	370
Old Gym Scoreboards		\$ 12,500.00	370
<b>Northland Roofing</b>			
Roof Repair Allowance	2024	\$ 5,000.00	383
<b>ECFE</b>			
ECFE Roof Top Unit Replacement	x	\$ 50,000.00	380
ECFE Tuck-pointing minor work needed at south side at stairs	2019	\$ 1,250.00	368
South and West Side Waterproofing (yellow insulation is exposed	2019	\$ 1,875.00	368
<b>BASEBALL FIELD</b>			
Baseball Field Fencing	2019	\$ 39,300.00	384
Replace Baseball Backstop	2019	\$ 11,000.00	384
AG Lime 2" on Baseball Field	2019	\$ 11,973.00	384
Baseball Field Overseed, Top Dress, Aerate	2026	\$ 42,000.00	384
Replace Batting Cage - Full Length	2025	\$ 20,529.00	385
<b>Football FIELD</b>			
Re-Grade and establish Turf	2027	\$ 64,375.00	384
Replace Football Field Lighting	x	\$ 125,000.00	384
Replace Goal Posts	x	\$ 11,500.00	384
Paint Goal Posts	2019	\$ 3,750.00	384

Ag Lime on Track - 4 Inches		2022	\$ 35,630.00	384
Replace Flag Pole		2019	\$ 5,125.00	384
Replace Press Box Windows		2019	\$ 1,625.00	368
Replace Football Sound System	x		\$ 31,250.00	384
<b>SOFTBALL FIELD</b>				
Softball Field Fencing		2019	\$ 14,100.00	384
Replace Softball Backstop		2019	\$ 11,000.00	384
AG Lime 2" on Softball Field		2019	\$ 4,996.00	384
Softball/Practice Football Regrade		2026	\$ 29,625.00	384
<b>Maintenance Building</b>				
Maintenance Building Service Door		2019	\$ 1,875.00	368
Maintenance Building Lighting Replacement		2023	\$ 11,813.00	370
Maintenance Building North Concrete Apron		2022	\$ 5,313.00	384
Maintenance Building OH Seals		2022	\$ 500.00	368
<b>Bus Maintenance</b>				
Trench Covers - Need Custom Fab		2019	\$ 1,500.00	381
Replace Lighting - High Bays		2019	\$ 14,875.00	370
Replace Heating System		2023	\$ 31,250.00	380
Replace Eyewash/Shower		2019	\$ 2,375.00	381
Replace Hot water Heater		2019	\$ 12,500.00	381
Replace Plumbing Systems - Fixtures/Piping		2023	\$ 21,875.00	381
<b>Bus Garage</b>				
Bus Garage Lighting		2023	\$ 23,625.00	370
Bus Garage Electrical Service/Outlet Replacement		2025	\$ 34,401.00	370
<b>South Playground/Field</b>				
Replace Fencing		2019	\$ 24,000.00	384
Replace Baseball Backstop		2025	\$ 11,000.00	384
AG Lime 2" on Softball Field		2022	\$ 16,045.00	384
Playground Surfacing		2019	\$ 25,916.00	384
Playground Wood Repair Allowance		2019	\$ 18,666.00	384
<b>Misc.</b>				
Shot Put Net - 150sf Concrete + Structure & Netting \$ 6,688		2025	\$ 6,688.00	384
Fencing From baseball to Tree Line	x		\$ 5,700.00	384
Brown Storage Shed Lighting	x		\$ 2,063.00	370

Replace Brown Storage Service Door		2025	\$ 1,875.00	368
Out Building Exterior Lighting	x		\$ 8,125.00	370
Paint Outbuildings/Replace Misc. Damaged Tin/Replace Sliders on BG	x		\$ 51,475.00	368
Gravel around out buildings 4		2019	\$ 55,000.00	384
Parking Lot Seal Coat (does not include crack sealing as it is unknown)		2024	\$ 38,530.00	368
<b>Longville Bus Garage</b>				
Interior Lighting		2019	\$ 7,500.00	384
<b>School Forest</b>				
Replace Benches and Pavilion		2027	\$ 6,250.00	384
<b>Added Items</b>				
Score boards for baseball and softball are needed soon - NO POWER JUST BOARDS		2021	\$ 4,000.00	384

Status	PRIORITY	code	Open Item	Detail	Cost Est	Potential Vendor	Report Date	Updates / comments
in process	1	Maint	Chiller Down Glycol and R410A leak	waiting for PO's		JCI	4/13/2023	In process with JCI Nitrogen charge to fine leaks / R410A will follow
in process	1	Maint	Glazing out in S stairwell window -	Glass on order PO issued	\$ 1,500.00	Anderson Glass	2/1/2023	
in process	1	Maint	Elec boiler replace blown elements - 4	PO issued parts warranty not labor	\$ 6,000.00	Rapids Plumbing	1/25/2022	Do in summer PO issued (noe line item for 2 more that blew out in feb of 2023 is in this sheet)
new	1	Maint	Exhaust Fans out in HS and ELEM	Fan 1 Locker Hall Fan 3 Kitchen E. Toilets, Fan 5 Kitchen dishwasher (tied to MAU1 motor?), Fan 8 Science storage C210, Fan 14 Elem main hall toilets, Fan 15 Art, Fan 21 Tunnel exhaust Fitness A133, Note Fan 14 is listed separate EST cost	\$ 10,000.00	JCI	4/13/2022	Need JCI to have a graphic for all the fans added for status / modify schedules or update them. The dishwasher #5 may be related to captive air fan motor MAU1 that is out also. Fan 14 and 15 seem to be intermittent
new	1	Maint	AHU#5 Supply Bearing going out		\$ 6,250.00	JCI	9/20/2022	quoted 1-2023
new	1	Maint	MAU 1 Kitchen makup air supply fan motor out	lockout not operable	\$ 2,008.00	Climate Makers	2/7/2022	May be related to other exhaust fans out for dishwasher noted above
new	1	Maint	Oil Boiler fuel oil supply pumps in vacuum issue - poor design fix	being quoted EST	\$ 4,000.00	Climate Makers	4/13/2022	
new	1	Maint	Elec boiler flow valve repiping per spec for laminar flow for sensor longevity flow sensor repeated failure with poor location in piping		\$ 3,800.00	Climate Makers	2/13/2023	
new	1	Maint	Room D120 sink waste line clogged slow flow at wall and down to tunnel needs jetting		\$ 600.00	Rapid Rootter	2/14/2023	
ON HOLD 4-2020 B&G Input	1	Maint	ECFE RTU issues with whine, balancing / design issue from remodel	new heat wheel, cleaned wheel in 2020 did not solve the issue Replace unit is best option	\$ 70,000.00	Climate Makers or JCI	7/1/2018	entire new unit run 70K is reccomendation EST \\\ possible grant Mary and Lori?
ON HOLD 4-2020 B&G Input	1	Maint	track needs agrilime	In LTFM in future	\$ 36,000.00		8/1/2017	
ON HOLD 4-2020 B&G Input	1	Maint	South Ball field and Playground Agrilime in bad condition	In LTFM in future	\$ 16,045.00		9/1/2017	
ON HOLD 4-2020 B&G Input	1	Maint	ECFE South Wall Pack out on building	Quotes tbd with contractor	\$ 1,200.00	Holden Elec	1/23/2020	
ON HOLD 4-2020 B&G Input	1	Maint	ECFE sidewalk ecfe east ent redo section of concrete, and stairs repair south end	EST	\$ 5,000.00	Hawkinson Construction	6/22/2018	Continue to Monitor,getting worse needs to be done 2-10-22
in process	2	Maint	Washing Machine Door seals out	PO issued parts on order	\$ 600.00	MN Chemical Company	1/29/2023	
new	2	Maint	Software update to JCI BAC Metasys building automation system	reccomended, 6 years old software		JCI	9/15/2023	Attempting to bundle with ELEM gym Air project with that system integraton
new	2	Maint	hole in wall music room south wall	vandals	\$ 400.00		3/23/2022	
new	2	Maint	Garage doors longville need maint and to be gone thru some issues noted by users in winter cold snaps		\$ 3,000.00	rapid door	5/25/2022	
new	2	Maint	intermittent roof leak in Flex Room and T shephards A114 A112	attempt warranty they determine validity and contractor A114 A112 warranty request evaluation #S05800199777	\$ 3,000.00	Horizon or Nelson	3/10/2022	requested with GENFLEX WARRANTY again 2-17-23
new	2	Maint	intermittent roof leaking hallway above locker C255 adj to room C201 running down barjoist angle	attempt warranty they determine validity and contractor C201 warranty request evaluation #S05800199777	\$ 3,000.00	Horizon or Nelson	3/10/2022 and 2-17-22	requested with GENFLEX WARRANTY again 2-17-23
new	2	Maint	intermittent roof leakig in grils locker room entrance hall A133, found corrugated deck screw location, hole cut in sheet rock and marked	attempt warranty they determine validity and contractor A133 warranty request evaluation #S05800199777	\$ 3,000.00	Horizon or Nelson	3/10/2022 and 2-17-22	requested with GENFLEX WARRANTY again 2-17-23
new	2	Maint	grils locker room entrance hall A133 fix ceiling with access panel from roof leak after leak is warrantied	est	\$ 4,500.00	Hawk Const	2/16/2023	may want to budget for access panels in boys and 3rd locker rooms also thru sheet rock ceiling
new	2	Maint	Toilet mounting anchors falling in Fitness center bathroom		\$ 1,500.00	Climate Makers	3/10/2022	
new	2	Maint	ELEM main Hall Bath Fan exhaust motor F14		\$ 2,751.00	Climate Makers	2/7/2022	

new		2	Maint	Fin Tub Radiation large leak in HS gym South Wall	est	\$ 4,500.00	Climate Makers	2/8/2022	
new		2	Maint	Oil Boiler Inudcer Motor bearings going out	Have parts Labor to install and retune est	\$ 4,000.00	Climate Makers	1/5/2022	
new		2	Maint	Misc Elec issues reported / Bad outlet D111 by sink \\\ light out in bus entry \ outdoor light parking lot West out		\$ 2,500.00	Holden Elec	1/15/2023	est
new		2	Maint	Old bus mech garage fuel oil heater needs replacement		\$ 15,000.00	Climate Makers	12/28/2022	est still working but put a lot of work into it this winter, upgrade for efficinecy // possible grant money with Mark and Lori?
ON HOLD 4-2020 B&G Input		2	Maint	bus mechanic garage entry door bound operation by rising frost heaving - safety	cut door down 3-2019 temp fix, need a footing stoop and regrading to fix correctly. Info into admin 47500.00	\$ 47,500.00	Hawkinson Construction	1/1/2019	and repave, /// more issues 1-15-2020 heaving worse this year need to address this with a footing, door even with cut down binding again worse this winter 2020, winter 2-2022 only opens to 45 deg
ON HOLD 4-2020 B&G Input		2	Maint	bus mechanic garage entry door Replace bound operation by rising frost heaving safety	on hold tied to stoop above and also renting office per board see above after bus office room conversion to parts room	\$ 3,000.00	sell hardware	2/1/2018	do with bus garage major projects
ON HOLD 4-2020 B&G Input		2	Maint	Roof Leakage at Bus Garage and Main Garage Pole Barns - roof coating / venting fixes - leaks worse this spring 2019	may want to do this with a facelift of exteriors and bus garage office build solutions	\$ 40,000.00	3-5/sq ft possible 8-10k sq ft to cover	4/1/2019	do with bus garage major projects
		2	Maint	Bus Mechanic Garage - Poor Drainage in Floors to Drains	Quotes tbd with contractor //// tbd saw cut in channels temp, or redo floors with larger renovation of shop facilities bus garage EST	\$ 4,000.00	Hawkinson Constr	1/7/2021	do with bus garage major projects or do a temp fix as noted this line item
		2	Maint	Bus Mechanic Garage - Replace Bath Fan	EST	\$ 1,600.00	Climate Makers	1/8/2021	do with bus garage major projects or do a temp fix as noted this line item
new		3	Maint	Mary Y motorized desk switch failing		\$ 300.00	Interium	5/24/2022	
new		3	Maint	Repair blinds in room D124 Center West	qty 3	\$ 300.00	Karens Kustom Blinds	3/10/2022	
new		3	Maint	Floor Tile adhesive failing in ECFE south hall and room F102 - Appears to be a moisture issue in the slab	Quote requested Dustin 8-2021 - Replace all flooring in South area	\$ 7,000.00	or Contract Tile and Carpet - Dustin	4/1/2021	test for moisture, Cal Chloride test in 3 spots is 1200, will also check with Braun Intertech for a full RH test in slab by boring a hole recommended by Mark at Dorholt before he quotes the tile and new adhesives
new		3	Maint	Hole in Wall C120 hallway and E132		\$ 400.00		3/10/2022	est
new		3	Maint	Holes in Wall C207 and D121		\$ 800.00		1/10/2023	est
new		3	Maint	intermittent leak in elem work room, possible window flashing issue	root cause unknown	\$ 3,000.00	Anderson Glass or TopLite in Stillwater MN	4/20/2022	est
ON HOLD 4-2020 B&G Input		3	Maint	Burnish and Seal Polished Concete Commons	Steps Extra	\$ 13,000.00	Sterling Stone and Tile	3/1/2018	Shane Mclean
ON HOLD 4-2020 B&G Input		3	Maint	boiler door East and West-	rust from condensation has taken it out needs replacement soon	\$ 6,000.00	sell hardware	3/20/2018	do with bus garage major projects
ON HOLD 4-2020 B&G Input		3	Maint	Asphalt Maint - 170000sf	In Future LTFM? Need to put funds away for this. Seeing lots of heaving and cracks beginning to show up 1-2020 /// Got a quote from contractor Commercial Asphalt Repair - sent to Super 7-2022 for sealing and line paint whole site less the new bus garage	\$ 30,000.00	Construction / Commercial Asphalt Repair	1/17/2020	
new		3	maint	Scott Bachman room hot - poor control // also in Sam Spare office 1-16-23 update	ICS open item issue, fans on site, fans installed, not performing well an issue	\$ -		12/22/2017	Temp monitoring per ICS engineers 2-3-20, temp monitoring complete 2-10-20 data send to ICS showing it can only move temp 1/2 deg, feedback given to Nate /// update this is not warranty will moved to maint issue 1-16-23
new		4	Maint	Sink Basin Panels damaged / missing boys locker room	Millwork Sub	\$ 400.00		3/10/2022	est
new		4	Maint	Unit heater panel kicked in by Vandals (by fitness center)		\$ 900.00	Climate Makers	2/20/2023	
ON HOLD 4-2020 B&G Input		4	Maint	Epoxy Flools in Shops	Move labor Extra - 4K	\$ 24,000.00	Pro Maint Inc	3/1/2022	Mark Erickson 320-583-8531
		5	Maint	Replace School Forest Pavilion	Taken down 9-20-18 due to structural failure / safety issue ///recommend replacing with steel structure with full frost foundation for maint free longevity and investment	\$ 30,000.00	tbd	9/20/2018	Do joint with track pavilion replacement
new		1	new	Elec boiler replace blown elements - 2	parts warranty not labor	\$ 2,000.00	Rapids Plumbing	1/1/2023	More contactors failed this jan, 2 more blown elements, parts covered not labor, is est do with above but need to issue another PO for approx est cost
ON HOLD 4-2020 B&G Input		1	Request	Door Scan Badge Access at SE ELEM door - Safety		\$ 1,850.00	American Eagle	11/12/2019	
in process		3	Request	Add new disposer in kitchen sink, replace 3 sprayers	PO issued - Brenda Kitchen budget /// Holdend and CM	\$ 20,000.00	Climate Makers and Holden	3/12/2022	est
		4	Request	No ATV allowed or motor vehicles signs for Forest + Block forest roads with barriers / Trails	tbd AWAIR 7-2020	\$ 2,500.00	Multiple	7/1/2020	

ON HOLD 4-2020 B&G Input	5	Request	acoustic panels in music room request	quote into admin for approval	\$ 6,128.00	Dow Acoustics INC	9/1/2019	6k quoted 2019,, updated quote 2-2020 #3311
ON HOLD 4-2020 B&G Input	5	Request	Limited North side parking issues for staff , cooks, Maint per AWAIR meeting 11-18-19 ///	Direction to quote parking and eliminate the berm south of the bleachers fence, just west of the ticket booth / bid request out 11-20-19 to Matt Lein	\$ 80,000.00	Hawkinson Construction	1/1/2019	quote request due 4-2020
ON HOLD 4-2020 B&G Input	5	Request	Principals Request for Info to Add Lockers	x budget 300per unit short, quoted by H&B Specialized Products Inc	\$ -	H&B Specialized Products Inc	3/1/2019	Update - 32 lockers PO in place to install for Janessa Aug 2023 22,000 - costs have gone way up 4-24-23
in process	1	Safety	South Bus gate arm snapped in wind storm need replacement	PO issued parts on order	\$ 2,500.00	Amano McGann	2/14/2023	quote waiting for Simon at Amano2-14-23
new	1	Safety	Doors being broken into by vandals and kids N side of building and doors that don't have steel center mullion	note into a dmin Mary for direction, need a major upgrade to jail style doors, upgrades down in 9-2018 and they are breaking past that, waiting for direction 5-26-22	\$ 100,000.00	Top Lite Jon Demaris	5/10/2022	To Mary: I checked that North fitness center door and they are breaking in flexing the whole jamb out of alignment like in the past, even with the improvements done in 2018, these doors have been updated with reinforcements but they are still stressing it past its limit breaking in. At this point its continued breaking and entering. For security, do you want me to quote a new exterior door system on all our doors that is vandal proof for this? I found the old emails so it's been an issue in the past with breaking in.
new	1	Safety	double doors by art - vandalism to core and catch needs replacement	budget approx 5000	\$ 5,000.00	sell hardware - Don Sell	4/20/2022	repeated vandalized 10-2022
new	1	Safety	Add illuminated exit signs to Boiler room exit doors	IEA Mock OSHA recommended 4-7-22 EST	\$ 2,500.00	Holden Elec	4/7/2022	
new	1	Safety	Non compliant step across at parapett	IEA Fall Prevention not compliant step across at parapett - implement with 60 degt stair case replacement	\$ 3,000.00	Flicek Welding	3/5/2022	
new	1	Safety	provide a ramp area or access to top of dumpsters for heavy trash	Back injuries and complaints by staff	\$ 20,000.00	ARI	11/5/2021	Requested with ARI takoff Fall 2021
new	1	Safety	Elec boiler check all terminal connections for warranty retention	Jan22 completed only so far, issues were found also in Feb22	\$ 900.00	Holden	12/30/2021	monthly cost ongoing for warranty and safety
new	1	Safety	Overloaded Circuits in Main Office - blown breakers	Fire hazard	\$ 2,200.00	Holden	1/31/2022	
new	1	Safety	playground inspection repairs	inspection 5-19-22	\$ 50,000.00	x Safety First IEA	5/19/2022	quote request into safety first 5-19-22, on hold per PR for summer fy23 discussions
ON HOLD 4-2020 B&G Input	1	Safety	playground structural issues quote - safety	quote into admin for approval 26K IEA documented structural issues, need PE review // Update on hold for master playground plan 7-9-19 (Inspire me layout and ECFE future plans) optional engineering structural 12000	\$ 37,995.00	x Safety First IEA	10/1/2018	on hold from bg meeting 4-2020
ON HOLD 4-2020 B&G Input	1	Safety	issues with LP vaporizer firing / burner ring failure and Rot out - safety	ELEC UNIT Algas TX100 electric (208 volt, 3-phase): \$11,158.00 (includes labor, parts/fittings; electrical not included). ELEC CONTRACTORS - est = 8000 \\option not recommended =LP UNIT Algas 40/40 standard: \$6,143.00 (includes labor, parts/fittings) 6500.00	\$ 20,000.00	Ferrell Gas and ELEC Contractor	1/2/2020	
	1	Safety	Engineering Controls per OSHA for Indoor Air quality improvements to curb / mitigate COVID --- Bi-Polar Ionization on air handlers and MU air units	costs would run approx 120K plus 10K electrical and about 10K a year main costs	\$ 130,000.00	JCI	10/27/2020	Sent to COVID coordinator as an option for CARES spending 10-27-20
	1	Safety	60degree Staircase for High School Gym Roof Access at Northland	safety issues with wall ladder, tripping hazard, slipping hazard on rungs, and parapet transition	\$ 24,000.00	Flicek Welding	9/11/2020	
ON HOLD 4-2020 B&G Input	2	Safety	elem gym ceiling tiles falling - safety	quote request into JWOOD for solution, no lead or asbestos testing completed, quoted and into admin about 40K	\$ 40,830.00	Dow Acoustics INC	11/1/2018	labor to remove failing 12x12 existing tiles, DOW panel goes over the existing with a anchored stick pin, recommend painting the gym also before this add in 20,000
ON HOLD 4-2020 B&G Input	2	Safety	Music Room North Door on East side to outside is binding on stoop. Frost Heave	Quote request in to Beau G at Hawk Cost. For estimate / Zach in Concrete quoting a grind out, and a stoop repair with a void form below for clearance. 2-21-20	\$ 18,000.00	Hawk Const	2/20/2020	Chipped out concrete to have door open at 45 DEG angle, monitor 2-20-20
	2	Safety	Replace Track Pavilion	Temp stabilization Repairs made 7-5-2017/// potential- structural failure is leaning or starting too, not built with full foundation / safety issue ///recommend replacing with steel structure with full frost foundation for maint free longevity and investment	\$ 50,000.00	tbd	9/20/2018	
ON HOLD 4-2020 B&G Input	3	Safety	Art Room - Kiln Room Improper Kiln Venting not adequate - safety	reported that fumes fill the room, checked both fan units on kilns and in ceiling and are working. Venting not adequate quotes requested by contractors to fix 12-2019	\$ 56,250.00	Shannons INC	11/1/2019	Updates 2-4-20 Design and budgetary cost estimates coming from David Hebig, quoted 2-10-20 Design is 6250, budget45-50K for makup air system with proper venting installed
ON HOLD 4-2020 B&G Input	3	Safety	snow melt off concerns on roof 1965 portion, snow Major safety issues with snow loading exceeded 30psf, verified bar joists were sagging - safety	Will have to watch this closely, we have 3 open roof leaks. Roofers were here the week of 5-15 doing fixes //// Safety with snow loading - Info into admin for consideration 3-2019--- Suggest money is set aside funding for snow removal for this section in main elem hall and over art / music in heavy drifting and snow years, risk of roof collapse. Budget 10K, OSHA certified removal was quoted at 85.00/hr. per laborer //// Update on roof leaks thru summer rains 7-17-19 the repairs have help with 2 o f the areas, 1 spot by kitchen hallway is still being addressed. /// This was not addressed for winter 2020, same risk 1-2-2020 in spring is likely budget 10K	\$ 10,000.00		3/1/2019	
ON HOLD 4-2020 B&G Input	4	Safety	misc vandalism or doors wrecked HS 2nd floor, punched holes in walls, bent radiant heat grills etc	budget approx 4000.00, door quotes into admin 12-2019 //// doors vandalized again rebuilt 10-20-22 need replacement \\some more in art hall added 11-2022	\$ 6,000.00	SELL HARDWARE - Scott Goudermount	11/19/2020	
ON HOLD 4-2020 B&G Input		warranty	no top soil / issues ICS - major potential cost to ISD118 if not resolved thru contractor	meetings with PR and Board about responsibility in Fall 2019 /// ICS / Aspen to come back , agreements of process TBD 7-17-19 per PR /// B&G 4-2020 ON HOLD	\$ -	Aspen?	9/1/2017	

Date Updated	October	2022													Priority Order
Item	Make	Model	Serial#	Year	Age [yrs]	Hours / Miles	Life Expectancy [yrs]	Years until Replacemen t	Hours or Miles until Replacement	Location	Condition	Replacement Cost New	Trade In Value		
Floor Scrubber 1 26"	KARCHER	Chariot 3 scrub 26	26 SHLFCCHGR 205AH	2016	6	475	10	4		HS	Good Condition	\$ 17,000.00			
Floor Scrubber 2 26"	KARCHER	Chariot 3 iscrub 26	27 SHLFCCHGR 205AH	2017	5	311	10	5		Elem	Fair Condition	\$ 17,000.00			
Floor Scrubber 3 26"	KARCHER	Chariot 3 iscrub 26	28 SHLFCCHGR 205AH	2019	3	314	10	7		HS	Good Condition	\$ 17,000.00			
Floor Scrubber 20"	KARCHER	ISCRUB 20 DLX 130		2020	2	4	10	8		ECFE	Good Condition	\$ 13,000.00			
Floor Scrubber 14"	KARCHER	SCRUBBER DRIER 14IN	35/12 BP PK 21AH220	2021	1		10	9		HS	Excellent	\$ 13,000.00			
Lift 1 man Elec	JLG 20MVL	20MVL		2017	5		15	10		Storage Room	Excellent	\$ 17,000.00			
Power Snake Unclogger	Rigid	k-400	vbm1100 61207	2009	13		15	2		Storage Room	POOR Condition	\$ 2,500.00			
Orbital T Handle	TRIDENT FMD20	FMD20		2018	4		10	6		Storage Room	Excellent	\$ 3,000.00			
T-Handle	Matador			2000	22		10	-12		Storage Room	POOR Condition	\$ 2,200.00			3
T-Handle	Advance	pacesetter 200 hd	1690635	2003	19		10	-9		Storage Room	Old, but works ok	\$ 2,200.00			3
Carpet Extractor	KARCHER	ieextract duo 26	26IN SHFCHG 225AH	2017	5	5	10	5		Storage Room	Excellent	\$ 15,000.00			
Carpet Extractor	Advance	Aquaclean 16XP	N4000087087	2015	7		10	3		Storage Room	Fair Condition	\$ 3,500.00			
Vacuum	Windsor	Versamatic		2020	2		3	1		HS	Good Condition	\$ 720.00			
Vacuum	Windsor	Versamatic		2020	2		4	2		Elem	Good Condition	\$ 720.00			
Vacuum	Windsor	Versamatic		2019	3		5	2		Elem	Good Condition	\$ 720.00			
Vacuum	Windsor	Versamatic		2015	7		5	-2		Elem	POOR Condition	\$ 720.00			1
Vacuum	Windsor	Versamatic		2015	7		5	-2		HS	POOR Condition	\$ 720.00			1
Vacuum	Windsor	Versamatic		2017	5		5	0		HS	Good Condition	\$ 720.00			
Vacuum	Windsor	Versamatic		2017	5		5	0		HS	POOR Condition	\$ 720.00			
Vacuum	Windsor	Versamatic		2017	5		5	0		LITTLE SAND	Good Condition	\$ 720.00			
Vacuum Backpack Cordls	Go Free FLEX PRO	FLEX PRO		2017	5		5	0		Storage Room	Good Condition	\$ 1,200.00			
Weed Whip	Stihl	fs70r		2015	7		5	-2		Pole Barn	Poor Condition	\$ 350.00			2
Weed Whip	ECO	SRM2620		2018	4		5	1		Pole Barn	Good Condition	\$ 350.00			
Weed Whip	Stihl	fs-72		2010	12		5	-7		Pole Barn	Poor Condition	\$ 350.00			
Chain Saw	Stihl	MS461		2015	7		5	-2		Pole Barn	Good Condition	\$ 1,400.00			
Leaf Blower	Stihl	BR600		2016	6		5	-1		Pole Barn	Good Condition	\$ 800.00			
Skidsteer	Bobcat	s220	526214991	2005	17	3144	2500 hrs / 15	-2		Pole Barn	Fair Condition	\$ 80,000.00			1
Skidsteer-Sweeper	Bobcat ?			2005	17		15	-2		Pole Barn	Fair Condition	\$ 5,000.00			2
Skidsteer-BoxGrader	?			2015	7		15	8		Pole Barn	Good Condition	\$ 2,500.00			
Skid Steer Snow Bucket	Emily MN	8 ft quick attach	na	2015	7		10	3		Pole Barn	Good Condition	\$ 2,400.00			
Skidsteer-Sander	Bobcat ?			2018	4		8	4		Pole Barn	Good Condition	\$ 3,200.00			
JD Gator	JD			2021	1	145	15	14		Pole Barn	Good Condition	\$ 35,000.00			
Water Reel	Kifco	P130		1991	31		15	-16		Pole Barn	Fair Condition	\$ 13,000.00			3
Lawn Mower	Exmark sn316659007	Gas Kawasaki LazerZ	LZX921GKA726B1	2016	6	814	1500 hrs / 10	4		Pole Barn	Good Condition	\$ 45,000.00			
Lawn Mower	Exmark	Diesel XP 72" LazerZ		2003	19	1570	1500 hrs / 10	-9		Pole Barn	Poor Condition	\$ 45,000.00			
Push Mowers	Honda			2021	1		5	4		Pole Barn	Good Condition	\$ 2,200.00			
<b>Equipment needs do not have at all</b>															
Powered Electric Lift		Skyjak or eq.					10					\$ 17,000.00			4
Skid Steer Snow HYD Blower		Bobcat SB200 66"					15					\$ 7,000.00			3
Pole Pruner Saw		Stihl HT131					10					\$ 800.00			3
Plow Truck / Dump Box	Salt Sander Att	Salt Sanding winter and fields work grounds						10				Buy Used in Off season	\$ 35,000.00		2
Compact Tractor 3 point with attachments		Salt Sanding winter and fields work grounds						20				\$ 75,000.00			2
Deere 1585 with attachments		Grounds Maint Base Tractor, Blower, Broom, Angle Blade, Deck (Use for Snow remc						10				\$ 65,000.00			1
EXTRACTOR CARPET 16IN ARMADA BRC 40/22C ELEC		Maint small carpet areas (Use admin offices, classrooms)													
BLOWER WINDHANDLER 3 SPEED		Use Floor drying carpet, vinyl, tile													
VAC WET DRY SHVL NOSE 24IN SQU W TOOLS		Use Vac for annual floor maint stripping													
Scrubber Iscrub 26		Use for polished concrete harnder daily maint coat													
Electric Burnisher		For doing polished concrete floors					Presto High-Speed Polisher/Burnisher		with elec infrastructure				\$ 12,000.00		5
costs of new are shown of similar or equivalent upgraded commercial level equipment typical for a facility and are budgetary in nature															

**INSPECTIONS**

15% inflation

priority	frequency	tag	cost est budget 2023	fy2024est	
	annual	required	\$ 975	\$ 1,121	IPS - Independent petroleum service - annual tank sensor and leak cert underground fuel oil tank 5000 gallon
	annual	required	\$ 4,000	\$ 4,600	Northland Fire - extinguishers lighting and hood
	annual	required	\$ 500	\$ 575	SVL - Champion Steel - fire pump and 4 wets
	annual	required	\$ 400	\$ 460	HERCULIFT or SMI lifts, bus mech and 1 man in school
	annual	required	\$ 2,250	\$ 2,587	TYSSEN KRUPP elevator / in a contract active?
	annual	required	\$ 5,600	\$ 6,440	IEA 7 site normal annual visits - compressed gas, science, air quality, sound etc)
	annual	required	\$ 3,700	\$ 4,255	American Eagle Security cameras and alarm devises
	annual	required	\$ 3,200	\$ 3,680	SMI - Annual Hoists Sling Points Inspection per IEA report 11-2019 quotes from SMI done quote 24522 includes lifts and bus mech and 1 man [ 275.00 OSHA and MN statutuue required
	annual	required	\$ 800	\$ 920	IEA LOTO annual recertification annual
	annual	recommended	\$ 776	\$ 893	IEA MOCK OSHA recommended, last one was 4-2018
	annual	recommended	\$ 776	\$ 893	IEA playground Inspection recommended last one was 10-2018 recommended
	annual	recommended	\$ 3,749	\$ 4,312	IEA Radon Testing per Taylor 3-31-20 revised schedule Recommended ASAP
			<b>\$ 26,726</b>	<b>\$ 30,735</b>	<b>SubTotal est 2024 est</b>
	every 3 yrs	required	\$ 3,105	\$ 3,571	IEA AHERA Asbestos Cert Third Year <b>DUE FEB 2024</b> required approx cost noted based on last 3rd year done, IEA mentioned it may be a bit less this round do every 3 years
	every 5 yrs	required	\$ 1,768	\$ 2,033	IEA bleachers <b>DUE AUG 2023</b> req MN statute MNDLI do every 5 years
	every 5 yrs	required	\$ 1,982	\$ 2,279	IEA lead in water <b>DUE AUG 2023</b> Required MNDLI do every 5 years
				<b>\$ 7,882.43</b>	<b>SubTotal est 2024 est</b>
				<b>\$ 38,617.74</b>	<b>2024est</b>

Desc	year	amount	acct
<b>Northland Exterior</b>			
Tuck-pointing Allowance (no signs of it being needed as of now, re-address annually	x		368
<b>Northland Interior</b>			
Door Hardware Repair Allowance	2024	\$ 1,000.00	369
Interior Finish Repair Allowance	2024	\$ 2,500.00	379
Old Gym Sand/line/recoat (as necessary, manufacturers recommend 8-10 years)	2019	\$ 25,000.00	379
<b>Northland Mechanical/Plumbing</b>			
Old GYM AHU 9 and AHU 10	x	\$ 337,500.00	380
Mechanical Repair Allowance	2024	\$ 5,000.00	381
Hot Water Heater Including Storage Tank (Boiler Room)- Installed 2009	2024	\$ 20,000.00	381
Plumbing Repair Allowance	2024	\$ 5,000.00	381
<b>Northland Electrical</b>			
Electrical Repair Allowance	2024	\$ 2,000.00	370
Old Gym Lighting	2022	\$ 6,757.00	370
Old Gym Scoreboards		\$ 12,500.00	370
<b>Northland Roofing</b>			
Roof Repair Allowance	2024	\$ 5,000.00	383
<b>ECFE</b>			
ECFE Roof Top Unit Replacement	x	\$ 50,000.00	380
ECFE Tuck-pointing minor work needed at south side at stairs	2019	\$ 1,250.00	368
South and West Side Waterproofing (yellow insulation is exposed	2019	\$ 1,875.00	368
<b>BASEBALL FIELD</b>			
Baseball Field Fencing	2019	\$ 39,300.00	384
Replace Baseball Backstop	2019	\$ 11,000.00	384
AG Lime 2" on Baseball Field	2019	\$ 11,973.00	384
Baseball Field Overseed, Top Dress, Aerate	2026	\$ 42,000.00	384
Replace Batting Cage - Full Length	2025	\$ 20,529.00	385
<b>Football FIELD</b>			
Re-Grade and establish Turf	2027	\$ 64,375.00	384
Replace Football Field Lighting	x	\$ 125,000.00	384
Replace Goal Posts	x	\$ 11,500.00	384
Paint Goal Posts	2019	\$ 3,750.00	384

Ag Lime on Track - 4 Inches		2022 \$	35,630.00	384
Replace Flag Pole		2019 \$	5,125.00	384
Replace Press Box Windows		2019 \$	1,625.00	368
Replace Football Sound System	x	\$	31,250.00	384
<b>SOFTBALL FIELD</b>				
Softball Field Fencing		2019 \$	14,100.00	384
Replace Softball Backstop		2019 \$	11,000.00	384
AG Lime 2" on Softball Field		2019 \$	4,996.00	384
Softball/Practice Football Regrade		2026 \$	29,625.00	384
<b>Maintenance Building</b>				
Maintenance Building Service Door		2019 \$	1,875.00	368
Maintenance Building Lighting Replacement		2023 \$	11,813.00	370
Maintenance Building North Concrete Apron		2022 \$	5,313.00	384
Maintenance Building OH Seals		2022 \$	500.00	368
<b>Bus Maintenance</b>				
Trench Covers - Need Custom Fab		2019 \$	1,500.00	381
Replace Lighting - High Bays		2019 \$	14,875.00	370
Replace Heating System		2023 \$	31,250.00	380
Replace Eyewash/Shower		2019 \$	2,375.00	381
Replace Hot water Heater		2019 \$	12,500.00	381
Replace Plumbing Systems - Fixtures/Piping		2023 \$	21,875.00	381
<b>Bus Garage</b>				
Bus Garage Lighting		2023 \$	23,625.00	370
Bus Garage Electrical Service/Outlet Replacement		2025 \$	34,401.00	370
<b>South Playground/Field</b>				
Replace Fencing		2019 \$	24,000.00	384
Replace Baseball Backstop		2025 \$	11,000.00	384
AG Lime 2" on Softball Field		2022 \$	16,045.00	384
Playground Surfacing		2019 \$	25,916.00	384
Playground Wood Repair Allowance		2019 \$	18,666.00	384
<b>Misc.</b>				
Shot Put Net - 150sf Concrete + Structure & Netting \$ 6,688		2025 \$	6,688.00	384
Fencing From baseball to Tree Line	x	\$	5,700.00	384
Brown Storage Shed Lighting	x	\$	2,063.00	370

Replace Brown Storage Service Door		2025 \$	1,875.00	368
Out Building Exterior Lighting	x	\$	8,125.00	370
Paint Outbuildings/Replace Misc. Damaged Tin/Replace Sliders on BG	x	\$	51,475.00	368
Gravel around out buildings 4		2019 \$	55,000.00	384
Parking Lot Seal Coat (does not include crack sealing as it is unknown)		2024 \$	38,530.00	368
<b>Longville Bus Garage</b>				
Interior Lighting		2019 \$	7,500.00	384
<b>School Forest</b>				
Replace Benches and Pavilion		2027 \$	6,250.00	384
<b>Added Items</b>				
Score boards for baseball and softball are needed soon - NO POWER JUST BOARDS		2021 \$	4,000.00	384

Exp	FD	ORG	PROG	CRS	FIN	OBJ	gla_desc	SmartFIN Budget	Detail Budget	Done
E	05	005	865	000	347	305	<b>Physical Hazards</b>	<b>\$19,377.00</b>		
							Elevator Inspection		\$2,121.00	x
							Lift Inspection		\$253.00	x
							PPE Safety Devices Roof Access		\$16,700.00	x
							Playground Inspection		\$303.00	x
							Bleacher Inspection		\$1,650.00	x
E	05	005	865	000	349	305	<b>Other Hazards Consulting</b>	<b>\$3,806.00</b>		
							5 year Lead In Water Testing		\$3,200.00	x
							Hazardous Material		\$606.00	x
E	05	005	865	000	352	305	<b>Environmental Services</b>	<b>\$5,404.00</b>		
							Training		\$101.00	x
							IEA		\$5,303.00	x
E	05	005	865	000	363	305	<b>H&amp;S Fire Inpections Etc</b>	<b>\$5,191.00</b>		
							Fire Extinguisher and Safety Light Inspec		\$3,474.00	x
							Longville Bus/Buses Ext Inspection		\$202.00	x
							Kitchen Hood Inspection		\$505.00	x
							Fire Suppression Inspection		\$606.00	x
							Fire Alarm Inspection		\$404.00	x
E	05	005	865	000	368	305	<b>Building Envelope</b>	<b>\$6,890.00</b>		
							ECFE Tuck Pointing South side at Stairs		\$1,250.00	open on hold per
							South and West Side Waterproofing		\$1,875.00	open
							Maintenance Building Service Door		\$1,875.00	open
							Replace Press Box Window		\$1,625.00	open
E	05	005	865	000	370	305	<b>Electrical</b>	<b>\$23,270.00</b>		
							Replace Lighting High Bays		\$14,875.00	x
							Interi Lighting Bus Garage Longville		\$7,500.00	quoted by holden on hc
E	05	005	865	000	379	305	<b>Interior Surfaces</b>	<b>\$26,000.00</b>		
							Old gym San/line/recoat		\$25,000.00	x
E	05	005	865	000	381	305	<b>Plumbing</b>	<b>\$17,030.00</b>		
							Trench Covers		\$1,500.00	x
							Replace Eyewash/Shower		\$2,375.00	x
							Replace Water Heater		\$12,500.00	x
E	05	005	865	000	382	305	<b>Consulting Fees</b>	<b>\$5,899.00</b>		
							ICS		\$5,806.81	x
E	05	005	865	000	384	305	<b>LTFM Contracted Site Work</b>	<b>\$233,787.00</b>		
							Old Gym Sand/Line/recoat		\$25,000.00	x
							Baseball Field Fencing		\$39,300.00	x
							Replace Baseball Backstop		\$11,000.00	x
							AG Lime 2" on Baseball Field		\$11,973.00	x
							Paint Goal Post		\$3,750.00	open on hold per
							Replace Flag Pole		\$5,125.00	open on hold per
							Softball Field Fencing		\$14,100.00	x
							Replace Softball Backstop		\$11,000.00	x
							AG Lime 2" on Softball Field		\$4,966.00	x
							Replace South Playground Fencing		\$24,000.00	x
							Playground Surfacing		\$25,916.00	x
							Playground Wood Repair		\$18,666.00	x
							Gravel around out buildings 4"		\$55,000.00	x

<b>Total</b>	<b>\$361,405.81</b>
<b>Completed</b>	<b>\$338,405.81</b>
<b>% Completed</b>	<b>94%</b>

Status	PRIORITY	code	Open Item	Detail	Cost Est	Potential Vendor	Report Date	Updates / comments
In process	1	In process	Boiler Fuel Tank needs cleaning		\$ 3,750.00	Zahl-Petroleum thru the cover method	11/21/2022	quoted 2 options thru the tank method and thru the bung method. Bung method is cheaper way but not recommended \\ PO issued to zahl to strip tank
new	1	In process	Elec boiler replace blown elements - 4	parts warranty not labor	\$ 6,000.00	Rapids Plumbing	1/25/2022	Do in summer PO issued (noe line item for 2 more that blew out in feb of 2023)
new	1	Maint	Exhaust Fans out in HS and ELEM	Fan 1 Locker Hall Fan 3 Kitchen E. Toilets, Fan 5 Kitchen dishwasher (tied to MAU1 motor?), Fan 8 Science storage C210, Fan 14 Elem main hall toilets, Fan 15 Art, Fan 21 Tunnel exhaust Fitness A133, Note Fan 14 is listed separate EST cost	\$ 10,000.00	JCI	4/13/2022	Need JCI to have a graphic for all the fans added for status / modify schedules or update them. The dishwasher #5 may be related to captive air fan motor MAU1 that is out also. Fan 14 and 15 seem to be intermittent
new	1	Maint	AHU#5 Supply Bearing going out		\$ 6,250.00	JCI	9/20/2022	quoted 1-2023
new	1	Maint	MAU 1 Kitchen makup air supply fan motor out	lockout not operable	\$ 2,008.00	Climate Makers	2/7/2022	May be related to other exhaust fans out for dishwasher noted above
new	1	Maint	Oil Boiler fuel oil supply pumps in vacuum issue - poor design fix	being quoted EST	\$ 4,000.00	Climate Makers	4/13/2022	
new	1	Maint	Elec boiler flow valve repiping per spec for laminar flow for sensor longevity flow sensor repeated failure with poor location in piping		\$ 3,800.00	Climate Makers	2/13/2023	
new	1	Maint	Room D120 sink waste line clogged slow flow at wall and down to tunnel needs jetting		\$ 600.00	Rapid Rootter	2/14/2023	
new	1	Safety	South Bus gate arm snapped in wind storm need replacment	est	\$ 2,500.00	Amano McGann	2/14/2023	quote waiting for Simon at Amano2-14-23
ON HOLD 4-2020 B&G Input	1	Maint	ECFE RTU issues with whine, balancing / design issue from remodel	new heat wheel, cleaned wheel in 2020 did not solve the issue Replace unit is best option	\$ 70,000.00	Climate Makers or JCI	7/1/2018	entire new unit run 70K is recommendation EST \\ possible grant Mary and Lori?
ON HOLD 4-2020 B&G Input	1	Maint	track needs agrilime	In LTFM in future	\$ 36,000.00		8/1/2017	
ON HOLD 4-2020 B&G Input	1	Maint	South Ball field and Playground Agrilime in bad condition	In LTFM in future	\$ 16,045.00		9/1/2017	
ON HOLD 4-2020 B&G Input	1	Maint	ECFE South Wall Pack out on building	Quotes tbd with contractor	\$ 1,200.00	Holden Elec	1/23/2020	
ON HOLD 4-2020 B&G Input	1	Maint	ECFE sidewalk ecfe east ent redo section of concrete, and stairs repair south end	EST	\$ 5,000.00	Hawkinson Construction	6/22/2018	Continue to Monitor, getting worse needs to be done 2-10-22
new	2	Maint	hole in wall music room south wall	vandals	\$ 400.00		3/23/2022	
new	2	Maint	Garage doors longville need maint and to be gone thru some issues noted by users in winter cold snaps		\$ 3,000.00	rapid door	5/25/2022	
new	2	Maint	Replace Vandalized stat in ELEM gym East ahu10 - needs programming		\$ 900.00	JCI	3/10/2022	
new	2	Maint	intermittent roof leak in Flex Room and T shephards A114 A112	attempt warranty they determine validity and contractor	\$ 3,000.00	Horizon or Nelson	3/10/2022	requested with GENFLEX WARRANTY again 2-17-23
new	2	Maint	intermittent roof leaking hallway above locker C255 adj to room C201 running down barjoist angle	attempt warranty they determine validity and contractor	\$ 3,000.00	Horizon or Nelson	3/10/2022 and 2-17-22	requested with GENFLEX WARRANTY again 2-17-23
new	2	Maint	intermittent roof leakig in grils locker room entrance hall A133, found corrugated deck screw location, hole cut in sheet rock and marked	attempt warranty they determine validity and contractor	\$ 3,000.00	Horizon or Nelson	3/10/2022 and 2-17-22	requested with GENFLEX WARRANTY again 2-17-23
new	2	Maint	grils locker room entrance hall A133 fix ceiling with access panel from roof leak after leak is warrantied	est	\$ 4,500.00	Hawk Const	2/16/2023	may want to budget for access panels in boys and 3rd locker rooms also thru sheet rock ceiling
new	2	Maint	Toilet mounting anchors failing in Fitness center bathroom		\$ 1,500.00	Climate Makers	3/10/2022	
new	2	Maint	ELEM main Hall Bath Fan exhaust motor F14		\$ 2,751.00	Climate Makers	2/7/2022	
new	2	Maint	Fin Tub Radiation large leak in HS gym South Wall	est	\$ 4,500.00	Climate Makers	2/8/2022	

new		2	Maint	Oil Boiler Inudcer Motor bearings going out	Have parts Labor to install and retune est	\$ 4,000.00	Climate Makers	1/5/2022	
new		2	Maint	Misc Elec issues reported / Bad outlet D111 by sink \\\ light out in bus entry \ outdoor light parking lot West out		\$ 2,500.00	Holden Elec	1/15/2023	est
new		2	Maint	Old bus mech garage fuel oil heater needs replacment		\$ 15,000.00	Climate Makers	12/28/2022	est still working but put a lot of work into it this winter, upgrade for efficiency // possible grant money with Mark and Lori?
ON HOLD 4-2020 B&G Input		2	Maint	bus mechanic garage entry door bound operation by rising frost heaving - safety	cut door down 3-2019 temp fix, need a footing stoop and regrading to fix correctly. Info into admin 47500.00	\$ 47,500.00	Hawkinson Construction	1/1/2019	and repave, /// more issues 1-15-2020 heaving worse this year need to address this with a footing, door even with cut down binding again worse this winter 2020, winter 2-2022 only opens to 45 deg
ON HOLD 4-2020 B&G Input		2	Maint	bus mechanic garage entry door Replace bound operation by rising frost heaving safety	on hold tied to stoop above and also renting office per board see above after bus office room conversion to parts room	\$ 3,000.00	sell hardware	2/1/2018	do with bus garage major projects
ON HOLD 4-2020 B&G Input		2	Maint	Roof Leakage at Bus Garage and Main Garage Pole Barns - roof coating / venting fixes - leaks worse this spring 2019	may want to do this with a facelift of exteriors and bus garage office build solutions	\$ 40,000.00	3-5/sq ft possible 8-10k sq ft to cover	4/1/2019	do with bus garage major projects
		2	Maint	Bus Mechanic Garage - Poor Drainage in Floors to Drains	Quotes tbd with contractor //// tbd saw cut in channels temp, or redo floors with larger renovation of shop facilities bus garage EST	\$ 4,000.00	Hawkinson Constr	1/7/2021	do with bus garage major projects or do a temp fix as noted this line item
		2	Maint	Bus Mechanic Garage - Replace Bath Fan	EST	\$ 1,600.00	Climate Makers	1/8/2021	do with bus garage major projects or do a temp fix as noted this line item
new		3	Maint	Mary Y motorized desk switch failing		\$ 300.00	Interium	5/24/2022	
new		3	Maint	Repair blinds in room D124 Center West	qty 3	\$ 300.00	Karens Kustom Blinds	3/10/2022	
new		3	Maint	Floor Tile adhesive failing in ECFE south hall and room F102	Quote requested Dustin 8-2021 - Replace all flooring in South area	\$ 7,000.00	Dorholt or Contract Tile and Carpet - Dustin	4/1/2021	est
new		3	Maint	Hole in Wall C120 hallway and E132		\$ 400.00		3/10/2022	est
new		3	Maint	Holes in Wall C207 and D121		\$ 800.00		1/10/2023	est
new		3	Maint	intermittent leak in elem work room, possible window flashing issue	root cause unknown	\$ 3,000.00	Anderson Glass or TopLite in Stillwater MN	4/20/2022	est
ON HOLD 4-2020 B&G Input		3	Maint	Burnish and Seal Polished Concrete Commons	Steps Extra	\$ 13,000.00	Sterling Stone and Tile	3/1/2018	Shane Mclean
ON HOLD 4-2020 B&G Input		3	Maint	boiler door East and West-	rust from condensation has taken it out needs replacement soon	\$ 6,000.00	sell hardware	3/20/2018	do with bus garage major projects
ON HOLD 4-2020 B&G Input		3	Maint	Asphalt Maint - 170000sf	In Future LTFM? Need to put funds away for this. Seeing lots of heaving and cracks beginning to show up 1-2020 /// Got a quote from contractor Commercial Asphalt Repair - sent to Super 7-2022 for sealing and line paint whole site less the new bus garage	\$ 30,000.00	Construction / Commercial Asphalt Repair	1/17/2020	
new		3	maint	Scott Bachman room hot - poor control // also in Sam Sparen office 1-16-23 update	ICS open item issue, fans on site, fans installed, not performing well an issue	\$ -		12/22/2017	Temp monitoring per ICS engineers 2-3-20, temp monitoring complete 2-10-20 data send to ICS showing it can only move temp 1/2 deg, feedback given to Nate //// update this is not warranty will moved to maint issue 1-16-23
new		4	Maint	Sink Basin Panels damaged / missing boys locker room	Millwork Sub	\$ 400.00		3/10/2022	est
ON HOLD 4-2020 B&G Input		4	Maint	Epoxy Flools in Shops	Move labor Extra - 4K	\$ 24,000.00	Pro Maint Inc	3/1/2022	Mark Erickson 320-583-8531
		5	Maint	Replace School Forest Pavillion	Taken down 9-20-18 due to structural failure / safety issue ///recommend replacing with steel structure with full frost foundation for maint free longevity and investment	\$ 30,000.00	tbd	9/20/2018	Do joint with track pavillion replacement
new		1	new	Elec boiler replace blown elements - 2	parts warranty not labor	\$ 2,000.00	Rapids Plumbing	1/1/2023	More contactors failed this jan, 2 more blown elements, parts covered not labor, is est do with above but need to issue another PO for approx est cost
ON HOLD 4-2020 B&G Input		1	Request	Door Scan Badge Access at SE ELEM door - Safety		\$ 1,850.00	American Eagle	11/12/2019	
new		3	Request	Add new disposer in kitchen sink, replace 3 sprayers	quote done Climate Makers 14000 - elec portion quote in with Randy Holden so cost est	\$ 20,000.00	Climate Makers and Holden	3/12/2022	
		4	Request	No ATV allowed or motor vehicles signs for Forest + Block forest roads with barriers / Trails	tbd AWAIR 7- 2020	\$ 2,500.00	Multiple	7/1/2020	
ON HOLD 4-2020 B&G Input		5	Request	acoustic panels in music room request	quote into admin for approval	\$ 6,128.00	Dow Acoustics INC	9/1/2019	6k quoted 2019,, updated quote 2-2020 #3311

ON HOLD 4-2020 B&G Input		5	Request	Limited North side parking issues for staff , cooks, Maint per AWAIR meeting 11-18-19 ///	Direction to quote parking and eliminate the berm south of the bleachers fence, just west of the ticket booth / / bid request out 11-20-19 to Matt Lein	\$ 80,000.00	Hawkinson Construction	1/1/2019	quote request due 4-2020
ON HOLD 4-2020 B&G Input		5	Request	Principals Request for Info to Add Lockers	x budget 300per unit short, quoted by H&B Specialized Products Inc	\$ -	H&B Specialized Products Inc	3/1/2019	
new		1	Safety	Doors being broken into by vandals and kids N side of building and doors that don't have steel center mullion	note into a dmin Mary for direction, need a major upgrade to jail style doors, upgrades down in 9-2018 and they are breaking past that, waiting for direction 5-26-22	\$ 100,000.00	Top Lite Jon Demaris	5/10/2022	To Mary: I checked that North fitness center door and they are breaking in flexing the whole jamb out of alignment like in the past, even with the improvements done in 2018, these doors have been updated with reinforcements but they are still stressing it past its limit breaking in. At this point its continued breaking and entering. For security, do you want me to quote a new exterior door system on all our doors that is vandal proof for this? I found the old emails so it's been an issue in the past with breaking in.
new		1	Safety	double doors by art - vandalism to core and catch needs replacement	budget approx 5000	\$ 5,000.00	sell hardware - Don Sell	4/20/2022	repeated vandalized 10-2022
new		1	Safety	Add illuminated exit signs to Boiler room exit doors	IEA Mock OSHA recommended 4-7-22 EST	\$ 2,500.00	Holden Elec	4/7/2022	
new		1	Safety	Non compliant step across at parapett	IEA Fall Prevention not compliant step across at parapett - implement with 60 degt stair case replacement	\$ 3,000.00	Flicek Welding	3/5/2022	
new		1	Safety	provide a ramp area or access to top of dumpsters for heavy trash	Back injuries and complaints by staff	\$ 20,000.00	ARI	11/5/2021	Requested with ARI takoff Fall 2021
new		1	Safety	Elec boiler check all terminal connections for warranty retention	Jan22 completed only so far, issues were found also in Feb22	\$ 900.00	Holden	12/30/2021	monthly cost ongoing for warranty and safety
new		1	Safety	Overloaded Circuits in Main Office - blown breakers	Fire hazard	\$ 2,200.00	Holden	1/31/2022	
new		1	Safety	playground inspection repairs	inspection 5-19-22	\$ 50,000.00	x Safety First IEA	5/19/2022	quote request into safety first 5-19-22, on hold per PR for summer fy23 discussions
ON HOLD 4-2020 B&G Input		1	Safety	playground structural issues quote - safety	quote into admin for approval 26K IEA documented structural issues, need PE review // Update on hold for master playground plan 7-9-19 (Inspire me layout and ECFE future plans) optional engineering structural 12000	\$ 37,995.00	x Safety First IEA	10/1/2018	on hold from bg meeting 4-2020
ON HOLD 4-2020 B&G Input		1	Safety	issues with LP vaporizer firing / burner ring failure and Rot out - safety	ELEC UNIT Algas TX100 electric (208 volt, 3-phase): \$11,158.00 (includes labor, parts/fittings; electrical not included). ELEC CONTRACTORS - est = 8000 \\option not recommended =LP UNIT Algas 40/40 standard: \$6,143.00 (includes labor, parts/fittings) 6500.00	\$ 20,000.00	Ferrell Gas and ELEC Contractor	1/2/2020	
		1	Safety	Engineering Controls per OSHA for Indoor Air quality improvements to curb / mitigate COVID --- Bi-Polar Ionization on air handlers and MU air units	costs would run approx 120K plus 10K electrical and about 10K a year main costs	\$ 130,000.00	JCI	10/27/2020	Sent to COVID coordinator as an option for CARES spending 10-27-20
		1	Safety	60degree Staircase for High School Gym Roof Access at Northland	safety issues with wall ladder, tripping hazard, slipping hazard on rungs, and parapet transition	\$ 24,000.00	Flicek Welding	9/11/2020	
ON HOLD 4-2020 B&G Input		2	Safety	elem gym ceiling tiles falling - safety	quote request into JWOOD for solution, no lead or asbestos testing completed, quoted and into admin about 40K	\$ 40,830.00	Dow Acoustics INC	11/1/2018	labor to remove failing 12x12 existing tiles, DOW panel goes over the existing with a anchored stick pin, recommend painting the gym also before this add in 20,000
ON HOLD 4-2020 B&G Input		2	Safety	Music Room North Door on East side to outside is binding on stoop. Frost Heave	Quote request in to Beau G at Hawk Const. For estimate / Zach in Concrete quoting a grind out, and a stoop repair with a void form below for clearance. 2-21-20	\$ 18,000.00	Hawk Const	2/20/2020	Chipped out concrete to have door open at 45 DEG angle, monitor 2-20-20
		2	Safety	Replace Track Pavilion	Temp stabilization Repairs made 7-5-2017 potential- structural failure is leaning or starting too, not built with full foundation / safety issue ///recommend replacing with steel structure with full frost foundation for maint free longevity and investment	\$ 50,000.00	tbd	9/20/2018	
ON HOLD 4-2020 B&G Input		3	Safety	Art Room - Kiln Room Improper Kiln Venting not adequate - safety	reported that fumes fill the room, checked both fan units on kilns and in ceiling and are working. Venting not adequate quotes requested by contractors to fix 12-2019	\$ 56,250.00	Shannons INC	11/1/2019	Updates 2-4-20 Design and budgetary cost estimates coming from David Hebig, quoted 2-10-20 Design is 6250, budget45-50K for makup air system with proper venting installed
ON HOLD 4-2020 B&G Input		3	Safety	snow melt off concerns on roof 1965 portion, snow Major safety issues with snow loading exceeded 30psf, verified bar joists were sagging - safety	Will have to watch this closely, we have 3 open roof leaks. Roofers were here the week of 5-15 doing fixes //// Safety with snow loading - Info into admin for consideration 3-2019--- Suggest money is set aside funding for snow removal for this section in main elem hall and over art / music in heavy drifting and snow years, risk of roof collapse. Budget 10K, OSHA certified removal was quoted at 85.00/hr. per laborer. //// Update on roof leaks thru summer rains 7-17-19 the repairs have help with 2 o f the areas, 1 spot by kitchen hallway is still being addressed. /// This was not addressed for winter 2020, same risk 1-2-2020 in spring is likely budget 10K	\$ 10,000.00		3/1/2019	
ON HOLD 4-2020 B&G Input		4	Safety	misc vandalism or doors wrecked HS 2nd floor, punched holes in walls, bent radiant heat grills etc	budget approx 4000.00, door quotes into admin 12-2019 //// doors vandalized again rebuilt 10-20-22 need replacement \\ some more in art hall added 11-2022	\$ 6,000.00	SELL HARDWARE - Scott Goudermount	11/19/2020	
ON HOLD 4-2020 B&G Input			warranty	no top soil / issues ICS - major potential cost to ISD118 if not resolved thru contractor	meetings with PR and Board about responsibility in Fall 2019 /// ICS / Aspen to come back , agreements of process TBD 7-17-19 per PR /// B&G 4-2020 ON HOLD	\$ -	Aspen?	9/1/2017	



Adoption • Chemical Dependency Assessment & Outpatient Treatment  
In-Home Services • Foster Care • Outpatient Mental Health Services  
Residential: *Treatment Cottage, Boys Program & Teens in Transition*  
I.T.A.S.K.I.N. Center: *Stabilization Shelter Unit, 35 Day Evaluation & Detention Center*

North Homes, Inc.  
North Homes Children & Family Services  
Business Associate Agreement

**"Customer" or "Covered Entity"**

Name: Independent School District #118  
Address: 316 Main Street  
Remer, MN 55672  
Attn: Mary Yakibchuk  
Superintendent

**"Business Associate"**

Name: North Homes, Inc. (NHCFS)  
Address: 303 SE First Street  
Grand Rapids, MN 55744  
Attn: Laurie A Meyer  
Compliance Officer

**RECITALS**

**WHEREAS**, Business Associate now and in the future may have relationships with Customer in which Business Associate is entrusted with confidential student/patient information for use in providing services or products to Customer.

**WHEREAS**, Business Associate and Customer (each a "Party" and collectively the "Parties") desire to meet their obligations under the Standards for Privacy of Individually Identifiable Health Information (the "Privacy Regulation") published by the U.S. Department of Health and Human Services ("HHS") at 45 C.F.R. parts 160 and 164 under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Family Education Rights and Privacy Act ("FERPA") at 20 U.S.C. 1232g, and as may be applicable to the services rendered by Business Associate to the Customer, under the Gramm-Leach-Bliley Act ("GLB") and implementing regulations.

**WHEREAS**, both parties desire to work collaboratively in an effort to provide professional services for at-risk youth, adults and/or families.

**WHEREAS**, both Parties desire to set forth the terms and conditions pursuant to which Protected Health Information that is provided by, or created or received by, the Business Associate on behalf of the Customer ("Protected Health Information"), will be handled between themselves and third parties.

**NOW THEREFORE**, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

210 Beltrami Avenue NW  
Bemidji, MN 56601  
Office (218) 751-0282  
Fax (218) 751-0870

1880 River Road  
Grand Rapids, MN 55744  
Office (218) 327-3000  
Fax (218) 327-1871



## TERMS AND CONDITIONS

### 1. PERMITTED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

1.1 Services. (a) Business Associate provides services (which may include CTSS and Mental Health Treatment, Crisis Assistance, Multi Disciplinary Team Meetings, Consultation, Referrals, General Behavioral Health Problem Solving, Training) ("Services") that involve the use and/or disclosure of protected Health Information. These Services are provided to Customer under various mutual agreements ("Service Agreements") that specify the Services to be provided by Business Associate. Except as otherwise specified herein, the Business Associate may make any and all uses of Protected Health Information created or received from or on behalf of Customer necessary to perform its obligations under the Service Agreements; provided, however, that all other uses not authorized by this Agreement, the applicable Service Agreement, or other written instructions from the Customer, are prohibited. Moreover, Business Associate may disclose Protected Health Information for the purposes authorized by this Agreement only (i) to its employees, subcontractors and agents in accordance with Section 2.1(e) below, (ii) as directed by the Customer, or (iii) as otherwise permitted by the terms of this Agreement including, but not limited to, Section 1.2 and Section 1.3 below.

(b) Business Associate may aggregate the protected Health Information in its possession with the Protected Health Information of other customers and covered entities that the Business Associate has in its possession through its capacity as a business associate to such other entities, provided that the purpose of such aggregation is to provide Customer with data analyses relating to the Health Care Operations of the Customer.

1.2. Public Health Activities. Business Associate may use, analyze, and disclose the Protected Health Information in its possession for the public health activities and purposes set forth at 45 C.F.R. 164.512(b)

1.3. Business Activities of the Business Associate. Unless otherwise limited herein, the Business Associate may: (a) consistent with 45 C.F.R. 164.504(e)(4), use and disclose the Protected Health Information in its possession for its proper management and administration and to fulfill any present or future legal responsibilities of the Business Associate; and

(b) de-identify any and all Protected Health Information provided that Business Associate implements de-identification criteria in accord with 45 C.F.R. 164.514(b). Customer acknowledges and agrees that de-identified Information is not Protected Health Information and that Business Associate may use such de-identified Information for any lawful purpose.

### 2. RESPONSIBILITIES OF THE PARTIES WITH RESPECT TO PROTECTED HEALTH INFORMATION

2.1. Responsibilities of the Business Associate. With regard to its use and/or disclosure of Protected Health Information, the Business Associate agrees to:

(a) use and/or disclose the Protected Health Information only as permitted or required by this Agreement or as otherwise required by law;

(b) report to the designated Privacy Officer of the Customer, in writing, any use and/or disclosure of the Protected Health Information that is not permitted or required by this Agreement of which Business Associate becomes aware within two days of Business Associate's discovery of such unauthorized use and/or disclosure;

(c) establish procedures for mitigating, to the greatest extent possible, any deleterious effects from any improper use and/or disclosure of Protected Health Information that the Business Associate reports to the Customer;

(d) use commercially reasonable efforts to maintain the security of the Protected Health Information and to prevent the unauthorized use and/or disclosure of such Protected Health Information, which shall in no event be less than the efforts Business Associate applies in protecting its own confidential business information;

(e) require all of its subcontractors and agents that receive, use or have access to Protected Health Information under this Agreement, to agree to adhere to the same restrictions and conditions on the use and/or disclosure of Protected Health Information that apply to the Business Associate pursuant to this Agreement and to provide adequate safeguards against improper use or disclosure;

(f) make available all records, books, agreements, policies and procedures relating to the use and/or disclosure of Protected Health Information to the Secretary of HHS for purposes of determining the Customer's compliance with the Privacy Regulation;

(g) upon written request, make available within thirty days information necessary for Customer to make an accounting of disclosures of an individual's Protected Health Information; and

(h) subject to Section 4.5 below, return to the Customer or destroy, within ninety days of the termination of this Agreement, the Protected Health Information in its possession and retain no copies (which for purposes of this Agreement shall mean segregable databases, files, or recording media identifiable to Customer that are used by Business Associate in providing Services on behalf of Customer).

2.2. Responsibilities of the Customer. With regard to the use and/or disclosure of Protected Health Information by the Business Associate, the Customer agrees: (a) to obtain any consent or authorization that may be required by 45 C.F.R. 164.506, 164.508, or applicable state law prior to furnishing Business Associate the protected health information pertaining to an individual; and

(b) that it will not furnish Business Associate protected health information that is subject to any arrangements permitted or required of the Covered Entity under 45 C.F.R. part 160 and 164 that may impact in any manner the use and/or disclosure of Protected Health Information by the Business Associate under this Agreement and the Services Agreement(s), including, but not limited to, restrictions on use and/or disclosure of Protected Health Information as provided for in 45 C.F.R. 164.522 and agreed to by the Covered Entity.

2.3 Responsibilities of the Parties with Respect to Designated Record Sets. This Section 2.3 applies only if, in the course of performing the Services, Business Associate and Customer agree that Business Associate maintains Designated Records Sets containing Protected Health Information.

a) Business Associate agrees to: (1) at the request of, and in the time and manner designated by the Customer, provide access to the Protected Health Information to the Customer, or the

individual to whom such Protected Health Information relates, or his or her authorized representative, in order to satisfy a request by such individual under HIPAA; and (2) at the request of, and in the time and manner designated by the Customer, make any amendment(s) to the Protected Health Information that the Customer directs.

(b) Customer agrees to: (1) notify Business Associate, in writing, of any Protected Health Information that Customer seeks to make available to an individual pursuant to HIPAA and agree with Business Associate as to the time, manner, and form in which Business Associate shall provide such access; and (2) notify Business Associate, in writing, of any amendment(s) to the Protected Health Information in the possession of Business Associate that Customer believes are necessary because of its belief that the Protected Health Information that is the subject of the amendment(s) has been or could be relied upon by Business Associate or others to the detriment of the individual who is the subject of the Protected Health Information.

### **3. REPRESENTATIONS AND WARRANTIES OF THE PARTIES**

3.1. General Representations. Each Party represents and warrants to the other Party: (a) that all of its employees, agents, representatives and members of its workforce, whose services may be used to fulfill obligations under this Agreement are or shall be appropriately informed of the applicable terms of this Agreement and are under legal obligation to each Party, respectively, by contract or otherwise, sufficient to enable each Party to fully comply with all applicable provisions of this Agreement; (b) that it will reasonably cooperate with the other Party in the performance of the mutual obligations under this Agreement; and (c) that it is prepared to comply with those provisions of this Agreement required by 45 C.F.R. part 164 on or before April 14, 2003.

### **4. TERM AND TERMINATION**

4.1. Term. This Agreement shall become effective on the Effective Date and shall continue in effect unless terminated as provided in this Section 4. In addition, certain provisions and requirements of this Agreement shall survive the expiration or termination of this Agreement in accordance with Section 5.4 herein.

4.2. Termination by the Customer. As provided for under 45 C.F.R. 164.504(e)(2)(iii), the Covered Entity may immediately terminate this Agreement and any related Services Agreements if the Covered Entity makes the determination that the Business Associate has breached a material term of this Agreement. Alternatively, the Covered Entity may choose to: (i) provide the Business Associate with seven days written notice of the existence of an alleged material breach; and (ii) afford the Business Associate an opportunity to cure said alleged material breach upon mutually agreeable terms. Nonetheless, in the event that mutually agreeable terms cannot be achieved within thirty days, Business Associate must cure said breach to the satisfaction of the Covered Entity within ninety days. Failure to cure in the manner set forth in this Section 4.2 shall be grounds for the immediate termination of this Agreement.

4.3. Termination by Business Associate. Business Associate may immediately terminate this Agreement and any related Services Agreements if Business Associate makes the determination that Covered Entity has breached a material term of this Agreement. Alternatively, Business Associate may choose to: (i) provide Covered Entity with seven days written notice of the existence of an alleged material breach; and (ii) afford Covered Entity an opportunity to cure said alleged material breach upon mutually agreeable terms. Nonetheless, in the event that

mutually agreeable terms cannot be achieved within thirty days, Covered Entity must cure said breach to the satisfaction of Business Associate within ninety days. Failure to cure in the manner set forth in this Section 4.3 shall be grounds for the immediate termination of this Agreement.

4.4. Automatic Termination. This Agreement will automatically terminate without any further action of the parties upon the termination or expiration of all Services Agreement(s) between Customer and Business Associate.

4.5. Effect of Termination. Upon the termination of this Agreement pursuant to this Section 4, Business Associate agrees to return or destroy within ninety days all Protected Health Information identifiable to Customer, including such Information in possession of Business Associate's subcontractors, if it is feasible to do so. If return or destruction of said Protected Health Information is not feasible, the Business Associate will notify the Customer in writing. Said notification shall include: (i) a statement that the Business Associate has determined that it is infeasible to return or destroy the Protected Health Information in its possession, and (ii) the specific reasons for such determination. Business Associate further agrees to extend any and all protections, limitations and restrictions contained in this Agreement to the Business Associate's use and/or disclosure of any Protected Health Information retained after the termination of this Agreement, and to limit any further uses and/or disclosures to the purposes that make the return or destruction of the Protected Health Information infeasible.

## **5. MISCELLANEOUS**

5.1. Entire Agreement. This Agreement constitutes the entire agreement of the parties with respect to the parties' compliance with federal and/or state health Information confidentiality laws and regulations, as well as the parties' obligations under the business associate provisions of 45 C.F.R. parts 160 and 164. This Agreement supersedes all prior or contemporaneous written or oral memoranda, arrangements, contracts or understandings between the parties hereto relating to the parties' compliance with federal and/or state health Information confidentiality laws and regulations and the parties' health Information confidentiality and security obligations under 45 C.F.R. parts 160 through 164.

5.2. Change of Law. Customer shall notify Business Associate within 90 days of any amendment to any provision of HIPAA, or its implementing regulations set forth at 45 C.F.R. parts 160 through 164, which materially alters either Party's or both Parties' obligations under this Agreement. The Parties agree to negotiate in good faith mutually acceptable and appropriate amendment(s) to this Agreement to give effect to such revised obligations; provided, however, that if the parties are unable to agree on mutually acceptable amendment(s) within 90 days of the relevant change of law, either party may terminate this Agreement consistent with sections 4.5 and 5.4.

5.3. Construction of Terms. The terms of this Agreement shall be construed in light of any interpretation and/or guidance on HIPAA and the Privacy Regulation issued by HHS from time to time.

5.4. Survival. Section 6 and this Section 5.4 shall survive termination of this Agreement. The respective rights and obligations of Business Associate and Customer under the provisions of Sections 2.1, 2.2, and 4.5, solely with respect to Protected Health Information Business Associate retains in accordance with Section 4.5 because it is not feasible to return or destroy such Protected Health Information, shall survive termination of this Agreement for so long as such Information is retained.

5.5. Amendment: Waiver: Assignment. This Agreement may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of the Parties. A waiver with respect to one event shall not be construed as continuing, or as a bar to or waiver of any right or remedy as to subsequent events.

5.6. Notices. Any notices to be given hereunder to a Party shall be made via U.S. Mail or express courier to such Party's address given above, and/or via facsimile to the facsimile telephone numbers listed above. Each Party may change its address and that of its representative for notice by the giving of notice thereof in the manner herein above provided.

5.7. Counterparts: Facsimiles. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original. Facsimile copies hereof shall be deemed to be originals.

5.8. Disputes. If any controversy, dispute or claim arises between the Parties with respect to this Agreement, the Parties shall make good faith efforts to resolve such matters informally.

5.9 Effective Date. The Effective Date of this Agreement shall be the later of January 5, 2004, or the date on which both parties have executed the Agreement.

5.10 Affiliates. This Agreement shall be binding upon the parties and their current and future Affiliates, successors and permitted assigns. "Affiliate" shall mean any entity owned or controlled by, under common ownership or control with, or which owns or controls, either party to this Agreement or any of its subsidiaries.

**6. LIMITATION OF LIABILITY**

**NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES OF ANY KIND OR NATURE, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES.**

**7. DEFINITIONS**

Regulatory citations in this Agreement are to the United States Code of Federal Regulations, as promulgated April 14, 2001, interpreted and amended from time to time by HHS, for so long as such regulations are in effect. Unless otherwise specified in this Agreement, all terms not otherwise defined shall have the meaning established for purposes of Title 45 parts 160 through 164 of the United States Code of Federal Regulations, as amended from time to time.

IN WITNESS WHEREOF, each of the undersigned has caused this Business Associate Agreement to be duly executed in its name and on its behalf effective as of the Effective Date.

**CLIENT: Bemidji School District #118**

**North Homes, Inc.  
(North Homes Children & Family Services)**

Sign Name: \_\_\_\_\_

Sign Name:  \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: James C. Christmas

Title: \_\_\_\_\_

Title: President - CEO

Date: \_\_\_\_\_

Date: 5/8/23

**PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
NORTH HOMES, INC. AND INDEPENDENT SCHOOL DISTRICT 118**

This Agreement is entered into by and between Independent School District #118, 316 Main Street, Remer, MN 55672, (hereafter District) and North Homes, Inc., 303 SE First Street, Grand Rapids, MN 55744 (hereafter "Contractor").

**RECITALS**

The parties hereto recite and declare:

- A. The **District** is a legal entity created and established pursuant to Minn. Stat. 471.51 having the status of an independent school district with a purpose and mission to provide services and programs within the geographical limits and boundaries of its members.
- B. **Contractor** is a provider of mental health and related services under the Minnesota Department of Human Services CTSS (Children's Therapeutic Support Service) certification.
- C. The **District** desires to purchase the services of Contractor for Mental Health services and supports to students and indirect/consultative support into planning pre-interventions;
- D. **Contractor** is duly qualified to provide the desired services.
- E. The parties desire to set forth the terms and conditions of their relationship in written form.

**NOW THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the District, and the Contractor agree as follows:**

**1. TERM AND COST OF THE AGREEMENT**

This contract shall be in effect from the date of execution by all parties, or from commencement of services hereunder, whichever is first, and shall continue in effect until June 30, 2024. This Agreement shall be renewed automatically for succeeding terms of one (1) year each unless either party gives written notice to the other at least thirty (30) days prior to the expiration of any term.

All of the agreed upon services are available to the District at the same rate with or without the service being included in an individual educational plan (IEP).

NHCFS will bill services provided to District students to appropriate 3<sup>rd</sup> party funding sources. No service will be billed to the District without their prior written approval. These could include but are not limited to:

Medical Assistance – Primary Funder CTSS  
School Linked Grant – Crisis, Ancillary and Uninsured  
3<sup>rd</sup> Party Plans – Mental Health Therapy  
Payment Waiver (Guardian Sliding Fee Scale)  
In-Kind - Necessary Unfunded Activity  
School District (with appropriate referral and prior approval)

## **2. CORE SERVICES OF THE AGREEMENT**

### **CTSS – Standard**

School-based CTSS services strengthen students and their families through prevention, intervention and skill building within the school setting. NHCFS professionals and/or practitioners work with the school professional, student and family to formulate goals and objectives identified by the team.

CTSS Services Include:

- Individual, family and group skills training to improve functioning at school, home and in the community.
- Psychotherapy directed towards changing or reducing symptoms of a mental health condition.
- Diagnostic assessments and treatment planning by a licensed Mental Health Professional.
- Student specific consultations with parents and school staff.

### **CTSS – Intensive**

This level incorporates all of the elements in the Standard CTSS but increases the amount of service to the student. Typically, this service works in conjunction with the EBD rooms providing a seamless and intensive mental health component to student's experiencing significant emotional and behavioral challenges.

### **Crisis Intervention**

NHCFS school-based practitioners and professionals remain at the ready to respond to any student experiencing a crisis. This would include early intervention and a course of action to ensure ongoing support.

### **Day Treatment**

When Day Treatment Services are being provided for the District, those services will be addressed under a separate contract.

**Diagnostic Assessments**

As a Rule 29 provider NHCFS has numerous qualified Mental Health Professionals who will make it a priority to provide high quality and timely Diagnostic Assessments. Please note that NHCFS professionals take this very seriously and do not diagnose unless clearly indicated.

**Therapy**

NHCFS School Practitioners work under the direction of the Mental Health Professional. They are well-trained and supervised to conduct group, individual and/or family skills work. Mental Health Professionals are also available to do therapy at our clinic or in the school if requested.

**Ancillary Services and Other Functions****(a) Parent and Child Study Sessions**

NHCFS feels it is very important to create a team with the school and family. Therefore, our Practitioners and Mental Health Professionals (when requested) will participate in the child and family study, IEP meetings, etc.

**(b) Suicide Prevention and Intervention Services**

All NHCFS Practitioners are trained in the ASIST (Applied Suicide Intervention Training) curriculum. NHCFS has therapists at our clinics with extensive training in suicide prevention and intervention. At the time this contract was written, NHCFS has 23 therapists that have completed Trauma Based Cognitive Behavioral Treatment training, 4 of which are nationally certified.

**(c) On-going Behavioral Health Consultation**

As stated above, when working in the schools we are one team. NHCFS work with very behaviorally challenging children throughout our continuum. Our effectiveness is dependent on our ability in this regard.

**(d) Training (Behavioral Management, Mental Health)**

NHCFS trains our staff in the behavioral management model Life Space Crisis Intervention (LSCI). Upon request of the District, NHCFS would offer cross training of these skills to the district staff. NHCFS staff working in the School District locations are not trained in CPI and are instructed not to do physical interventions or holds unless there is no other option for ensuring the immediate safety of the student. School staff are to take lead in any physical interventions or hold.

(e) Tragic Event Response Services

Whenever a tragedy occurs within a school (i.e. suicide, car accident, etc.) NHCFS commits to put our collective resources on-site to assist, counsel and support. NHCFS professionals are trained and skilled in Informed Trauma Therapy and we commit to assisting your staff and students in coping with tragic events.

(f) Wrap Around Services and Coordination with Community Resources

NHCFS has a comprehensive service continuum and strong connections with community resources, as such, we have at our disposal resources and consultants to address the often complex needs of students. Our multi-disciplinary team in our Rule 29 Clinic can staff difficult cases and come up with intervention strategies.

### **Summer Programming**

NHCFS will provide quality outdoor programming for the CTSS students in the summer months. Programming will focus on outdoor skill building and healthy recreation. NHCFS will seek to partner with other community resources such as the Boys and Girls Club for summer programming at the Middle School level.

### **3. SERVICES TO BE PROVIDED**

Contractor shall utilize best efforts to:

- a. Provide licensed mental health professionals and qualified mental health practitioners that meet the guidelines of Minnesota Department of Human Services certification for Children's Therapeutic Support Services (CTSS). Upon request by the District, the Contractor will provide license, background and supporting professional and practitioner documentation for Contractor staff working in their District.
- b. Provide appropriate mental health services on a regular basis according to DA (Diagnostic Assessment) specifications.
- c. Provide appropriate documentation required by the school.
- d. Bill all appropriate third-party payer sources.
- e. Participate in student's educational meetings and appropriate conferences in person, via computer, or by phone. If the Provider cannot attend a meeting by one of these means, a written update will be provided for the team's review.

### **4. PAYMENT FOR SERVICES**

Payment for services shall be made directly to the Contractor by Third Party Payor source. It will be the Contractors responsibility to bill and collect for services provided.

The District will provide referral data to the Contractor and will aid in obtaining Consent Authorizations as deemed necessary and appropriate.

If payment under this Agreement is dependent upon the availability of federal, state, District or other funds and such funds are reduced or terminated, this Agreement may be renegotiated or terminated at the sole discretion of the District.

Contractor certifies that payment for purchased services will be in accordance with rates of payment which do not exceed amounts reasonable and necessary to assure quality of services.

## **5. INDEPENDENT CONTRACTOR**

- A. Contractor is to be and shall remain an independent contractor with respect to any and all work performed under this Contract. Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the Contractor. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available Contractor's employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.
- B. Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or other, will be made from the payments due Contractor and it is Contractor's sole obligation to comply with all federal and state tax laws.
- C. Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified in this Agreement.
- D. Contractor is responsible for hiring sufficient workers to perform the services required by this Agreement and withholding taxes and paying all other employment tax obligation on their behalf.
- E. The Contractor is solely responsible for supervision, control and direction of the Contract personnel utilized to provide the services under this agreement.

## **6. INDEMNIFICATION AND INSURANCE**

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's

fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any negligent act or omission of the party, its agents, servants or employees, in the execution or performance or failure to adequately perform its obligations pursuant to this Agreement.

It is understood and agreed that the District's and the Contractor's liability shall be limited by the provisions of Minnesota Statute § 466 and/or other applicable law.

Contractor further agrees that in order to protect itself as well as the District under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force liability limits in compliance with Minnesota Statutes, Section 466 or:

- A. Commercial General Liability Insurance Policy with minimum limits of \$1,500,000 combined single limit (CSL), with coverage pertaining premise operations. In the event Combined Single Limits Coverage is not secured by the Contractor, the minimum limits apply:
  - \$3,000,000 Aggregate
  - \$2,000,000 Each Occurrence
- B. Automobile Liability Insurance including owned, non-owned, and hired vehicles in an amount not less than \$2,000,000 combined single limit (CSL) for total bodily injuries and/or damages arising from any one accident.
- C. Professional Liability Insurance (when required) the following minimum limits apply:
  - \$3,000,000 Aggregate
  - \$2,000,000 Each Occurrence
- D. Excess Umbrella Liability Policy will be additionally required if any of the above policies have lower limits than stated.
- E. Worker's Compensation Insurance.
- F. At the request of the District, the Contractor will furnish the District with an original Certificate of Insurance providing proof of the coverage areas.

## **7. DATA PRIVACY/DATA OWNERSHIP**

### **A. Data Practices.**

All data collected, created, received, maintained, or disseminated in any form, for any purposes by the activities of Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules promulgated pursuant to Chapter 13 and the Federal Health Insurance Portability and Accountability Act (45 C.F.R.

§§160,162,164) The Contractor will be responsible for release of all data under this Agreement and will abide by all governing State and Federal laws.

- B. Health Insurance Portability and Accountability Act (HIPAA - 45 C.F.R. §§160,162,164)  
If under this Agreement the exchange of Protected Health Information in any form is anticipated the Contractor shall comply with all regulatory obligations including signing any required agreements (e.g., Business Associate Agreement). Such Agreements shall be attached to and incorporated into this Agreement.
- C. Release.  
No educational data may be released by the Contractor to a third party without the express consent of the District's representative as indicated below – this includes any media relations.
- D. Ownership.  
Ownership of all data prepared by the Contractor for the District under this contract, whether having commercial value or not shall be owned by the Contractor. Any reports, studies, photographs, negatives or other documents or any other form of data prepared by the Contractor in the performance of its obligations under this contract shall be maintained by the Contractor as part of the mental health records. Contractor shall not use, allow, or cause to have such materials used for any purpose other than performance of the Contractor's obligations under this contract without the prior written consent of the District.

## **8. RECORDS: AVAILABILITY AND RETENTION**

Pursuant to Minnesota Statute §16C.05, subd. 5, the Contractor agrees that the District, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this Agreement. Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement. Any educational data may be retained for a longer period, as the District may determine in accordance with applicable law and policy.

## **9. MERGER AND MODIFICATION**

- A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed

to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

- B. Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

## 10. DEFAULT AND CANCELLATION

- A. If the Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Contractor's default is excused by the District, the District may, upon written notice to the Contractor's representative listed herein, cancel this Agreement in its entirety as indicated in (10 B.) below.
- B. This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.
- C. Representatives for each of the parties to this Agreement are as listed below:

**District**

Mary Yakibchuk, Superintendent  
 ISD #118  
 316 Main Street  
 Remer, MN 55672  
 218.566-2351

**Contractor**

James C. Christmas, President & CEO  
 North Homes, Inc.  
 303 SE First Street  
 Grand Rapids, MN 55744  
 218.327.3000

- D. The District and the Contractor agree to attempt to resolve quickly all matters related to uncontrollable circumstances and use all reasonable efforts to mitigate its effects.

## 11. SUBCONTRACTING AND ASSIGNMENT

- A. Contractor shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the District and subject to such conditions and provisions as the District may deem necessary. The Contractor shall be responsible for the performance of all Subcontracts. Any agreement between the Contractor and any subcontractor shall obligate the subcontractor with the general terms of this Contract.
- B. No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

**12. NONDISCRIMINATION**

During the performance of this Agreement, the Contractor agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual orientation, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.

**13. HEALTH AND SAFETY**

The Contractor shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. The Contractor shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement. Upon the request of the District, the Contractor shall provide copies of any licenses and/or training records for Contractor and/or Contractor's employees or subcontractor's employees who perform services pursuant to this Agreement.

**14. NONWAIVER, SEVERABILITY & APPLICABLE LAWS**

- A. **Nonwaiver.**  
Nothing in this Agreement shall constitute a waiver by the District of any statute of limitations or exceptions on liability. If the District does not enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- B. **Severability.**  
If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- C. **Applicable Laws.**  
The Laws of the State of Minnesota shall apply to this Agreement. The Contractor shall abide by all Federal, State, or local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Contractor is responsible.

**15. SECTION HEADINGS**

The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

**16. THIRD PARTIES**

This Agreement does not create any rights, claims or benefits inuring to any person that is not a party hereto nor create or establish any third-party beneficiary.

**17. CONFLICT OF INTEREST**

Contractor agrees that it will not contract for or accept employment for the performance of any work or services with any individual, business, partnership, corporation, government, governmental unit or any other organization that would create a conflict of interest in the performance of its obligations under this Contract.

District and Contractor, having signed this Agreement and pursuant to the proper District and Contractor officials having signed this Agreement, the parties hereto agree to be bound by the provisions herein and attached.

NORTH HOMES, INC.

ISD #118

  
Contractor \_\_\_\_\_ Date 5-8-23

\_\_\_\_\_  
Superintendent Date

\_\_\_\_\_  
Chairperson, School Board Date



# Epic LLC

Andrew Peterson  
 Business Number #30-1310928  
 insurance #08-905566  
 4215 White Pine Dr NE  
 Longville , MN 56655  
 ☎ 952-292-1687 Drew  
 ☒ 218-245-5423 Ryan  
 epicdirtwork@gmail.com

ESTIMATE  
 EST0017

DATE  
 02/19/2023

TOTAL  
 USD \$34,271.86

TO

## Remer School Distric

Brandon Otway  
 botway@isd118.org

DESCRIPTION	RATE	QTY	AMOUNT
1. AREA "N" and "J" Make existing dirt mounds larger. Total area 5250 sqft. Area "N" finished grade max height 6' slope 1:3 Area "J" finished grade max height 4' slope 1:3 Grade 4" black dirt over area "N" and "J". Sod entire area "N" and "J".	\$3,000.00	1	\$3,000.00*
2. Dig down "BLUE" and "RED" area for wood chips 12" deep. (Areas include K, H, I, G, L, B.) total area is 5615 sqft. NOTE- (School will purchase wood chips outsourced separately) The entire under area will be covered with a weed barrier.	\$5,600.00	1	\$5,600.00*
Area "K" - Climbing Area 1050 sqft @ 12" depth wood chips. 50' lf anchored log timber edging 10"x20" X 4' 8" length. ( possibly donated by parent )			
Area "H" Mess Area 1050 sqft @ 12" depth wood chips. 45' lf anchored log timber edging 10" x 20" X 4' 8" length ( possibly donated by parent )			
Area "I" Music and Movement Area 150 sqft @ 12" depth wood chips.			
Area "G" Water Area 60' lf dry creek bed sand and stone. (See note 6 for instal )			
Area "L" Swing Set Area 205 sqft @ 12" depth wood chips.			
Area "B" Gathering Area 3100 sqft @ 4" deep wood chips.			

DESCRIPTION	RATE	QTY	AMOUNT
3. Dig out area for future trees and bushes, plus add black dirt topsoil. 600 sqft.	\$600.00	1	\$600.00*
4. Install Flagstone  Area "C" Nature Art Area. 275 sqft  Area "D" Building Area 225 sqft  Prepare area compact base and install flagstone. Both areas install weed barrier. NOTE - ( school will purchase flagstone from outsource retailer)	\$4,200.00	1	\$4,200.00*
5. Dig out area "E & F" for play sand 225 sqft area with weed barrier installed.  Area "E" Sand Area 125 sqft of play sand @ 2' depth.  Area "F" Dirt Digging Area 100 sqft of play sand @ 2' depth 35' lf stone edging.	\$1,000.00	1	\$1,000.00*
6. Build wandering pathway Area "G" and fill with river rock. 3' wide and 1' depth dished to appear as a dried up river bed. Weed barrier entire area. River rock, softball size or slightly larger inlayed in river bed and larger stones along the sides as a border (possibly flat stones)	\$1,500.00	1	\$1,500.00*
Play sand -cubic yards	\$80.00	24	\$1,920.00
Black dirt	\$50.00	80	\$4,000.00
Sod	\$3.00	530	\$1,590.00
River rock	\$120.00	30	\$3,600.00
Larger softball + size rock	\$160.00	10	\$1,600.00
Large rock or stone edging for dry river bed	\$160.00	20	\$3,200.00
Misc job materials, sod staples, weed barrier, stakes, ect...	\$800.00	1	\$800.00
Granite sand	\$80.00	5	\$400.00

**SUBTOTAL** \$33,010.00  
**TAX (7.375%)** \$1,261.86

\* Indicates non-taxable line item

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TOTAL

USD \$34,271.86

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Customer acknowledges-Work performed, is to be paid in full upon completion date. 50% down payment is required for 1/2 the total of the estimate, for materials, labor and schedule start date for work performed. Any change orders will be subject to additional fees from original agreement. Payment can be made by cash, check, or PayPal (epicdirtwork@gmail.com). 3% fee will be added to credit card payments. Due to material price changes, prices may vary between estimates given and job completion. If price increase is more than 5%, written changes will be made and customer acknowledgment will be made. If full and final payment isn't received upon completion of the job, a contractor lien on the property will be executed. Customers 50% down payment, required to start the job, is signature and agreement to all terms and conditions.

## **AGREEMENT LAW ENFORCEMENT SERVICES**

This is an Agreement between the County of Cass (hereinafter referred to as the "COUNTY"), and the Remer School (hereinafter referred to as the "SCHOOL"), to provide additional law enforcement services to the SCHOOL for the period commencing September 1st, 2023.

WITNESSETH:

WHEREAS, the parties to this Agreement are desirous of contracting for the performance by the COUNTY of the hereinafter described law enforcement functions for and within the political boundaries of the SCHOOL through the Cass County Sheriff; and

WHEREAS, the COUNTY is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of Minnesota Statutes Section 471.59 and 436.05;

NOW, THEREFORE, IN CONSIDERATION OF the mutual undertakings set forth herein, the COUNTY and the SCHOOL agree as follows:

### **I. SCOPE OF SERVICES**

1. The COUNTY agrees, through the Cass County Sheriff's Office, to provide law enforcement services to the SCHOOL which will include, but not be limited to, the following:
  - A. Patrol services with random patrolling of residential areas, businesses, parks and other public property areas;
  - B. Enforcement of Minnesota State Statutes and County Ordinances.
  - C. Traffic Enforcement, including the regular use of radar as a speed deterrent;
  - D. Crime Prevention Programs, such as Neighborhood Watch, as well as other business and residential crime prevention programs;
  - E. Criminal investigative and crime lab services;
  - F. Follow up on reported crimes with persons who reported the crime, including routine notification by telephone or mail as to the status of the investigations;
  - G. Responses to medical, fire and other emergencies;
  - H. Dispatching and other necessary communication services;
  - I. Driver's license inspections, background checks and license enforcement services, as called for under applicable state law;
  - J. Special event traffic patrol and patrol services for community festivals or other special events;
  - K. Attendance at School Board meetings at least once every third meeting and as requested by the SCHOOL.

2. Except as otherwise hereinafter specifically set forth, such services shall encompass duties and functions of the type coming within the jurisdiction of the Sheriff of the County of Cass under state statutes.
3. The manner and standards of performance, the discipline of officers and other matters incident to the provision of services under this Agreement, and the control of personnel so employed, shall be subject solely to the control of the COUNTY.
4. In the event the SCHOOL, through its elected body or authorized agent, notifies the COUNTY that it is dissatisfied with the assignment of personnel for the performance of services under this Agreement and requests a change in personnel, the COUNTY shall make every effort to effect a change in the assignment of personnel, provided that such a change does not jeopardize the ability of the COUNTY to provide services to other areas of Cass County in a timely and efficient manner.
5. The COUNTY's contractual obligations under this Agreement do not lessen the COUNTY's obligation to provide patrol and police protection services to the SCHOOL. The COUNTY's contractual obligations under this Agreement shall also recognize the underlying historical obligations that Cass County has to provide police protection to the SCHOOL.
6. Services shall be provided by the assignment of a deputy to service the SCHOOL.
7. To facilitate the COUNTY's performance pursuant to this Agreement, the SCHOOL agrees that the COUNTY shall have full cooperation and assistance from the SCHOOL, its officers, agents and employees. The SCHOOL shall designate a liaison to the Cass County Sheriff's Office to facilitate communication.
8. The COUNTY shall furnish and supply all necessary labor, supervision, equipment, communication facilities and dispatching, transcription services and supplies necessary to provide services pursuant to this Agreement. A supervisor will be assigned to provide supervision and coordination on a part-time basis.
9. All deputy sheriffs, clerks, dispatchers and all other COUNTY personnel performing duties pursuant to this Agreement shall at all times be considered employees of the COUNTY for all purposes.

## II. ASSUMPTION OF LIABILITIES/INSURANCE

1. Except as otherwise provided, the SCHOOL shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any COUNTY personnel performing services hereunder for said SCHOOL, and the COUNTY hereby assumed said liabilities.
2. Except as herein otherwise specified, the SCHOOL shall not be liable for compensation or indemnity to any COUNTY employee for injury or sickness arising out of this employment, and the COUNTY hereby agrees to hold harmless the SCHOOL against any such claim.

3. The SCHOOL, its officers and employees shall not be deemed to assume any liability for the intentional or negligent acts of the COUNTY or the COUNTY's employees performing services pursuant to this Agreement, and the COUNTY shall hold the SCHOOL, its officers and employees harmless from and shall defend and indemnify the SCHOOL, its officers and employees against any claim for damages arising out of the COUNTY's performance of this Agreement.
4. The COUNTY, its officers and employees shall not be deemed to assume any liability for intentional or negligent acts of the SCHOOL or of any other officers, agents or employees thereof, and the SCHOOL shall hold the COUNTY and its officers and employees harmless from, and shall defend and indemnify the COUNTY and its officers and employees against any claim for damages arising out of the SCHOOL's performance of this Agreement.
5. Cass County agrees to maintain, during the term of this Agreement, automobile, general liability, workers' compensation and public officials liability insurance in amounts deemed appropriate by Cass County.

### III. TERM OF AGREEMENT/TERMINATION

1. This Agreement shall commence September 1st, 2023 and shall be in effect through May 31, 2024 and shall thereafter renew yearly unless otherwise terminated as provided herein.
2. Either party may terminate this Agreement by notifying the COUNTY or SCHOOL in writing of their intent to terminate the agreement by giving written notice 60 days prior to the end of the contract year.
3. Notice to the COUNTY shall be given to the County Board and Cass County Sheriff and Notice to the SCHOOL shall be given to the SCHOOL's Administrator.

### IV. PAYMENT

1. The SCHOOL agrees to pay the COUNTY for services as described in Exhibit A of this agreement and such subsequent payment Agreements as shall be agreed to by the parties in writing, consistent with the terms of ¶ 4, below.
2. The COUNTY shall bill the SCHOOL on a quarterly basis in an amount equal to one-fourth (1/4) of the current year cost Budget estimate for services to the SCHOOL as set forth in Exhibit A. The SCHOOL shall pay the COUNTY within 45 days of receipt of the monthly statement.
3. An estimate of the costs for the upcoming year shall be furnished by the COUNTY to the SCHOOL no later than June 1<sup>st</sup> of each year.
4. No later than August 1 of each year, the SCHOOL shall notify the COUNTY in writing of its intention to accept costs for the next year's period. If the SCHOOL does not accept the proposed costs, then the Contract will be deemed to have expired on December 31 of that year, notwithstanding the 60 days notice provision of § III, ¶ 2. Notice of acceptance shall be made in the manner provided in § III ¶ 3 of this Agreement.

## V. GENERAL PROVISIONS

1. It is understood that prosecutions for violations of state statutes or County Ordinances, together with disposition of all fines collected pursuant thereto, shall be in accordance with state statutes, state rules and judicial orders.
2. The Cass County Sheriff's Office shall submit to the SCHOOL monthly activity reports detailing the activities of the Sheriff's Office within the SCHOOL.
3. The SCHOOL may contract with the COUNTY for additional law enforcement services above and beyond those provided in this Agreement.
4. Any alterations, variations, modifications or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, signed by authorized representatives of the COUNTY and the SCHOOL and attached to the original of this Agreement.
5. It is understood and agreed that the entire Agreement of the parties is contained herein, and that this supersedes all oral agreements and negotiations between the parties relating to the subject matter.

IN WITNESS WHEREOF, the SCHOOL, by resolution duly adopted by its Council has caused this Agreement to be signed by its Superintendent and the seal of the SCHOOL to be affixed hereto on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and the County of Cass, by resolution of its Board of County Commissioners, has caused this Agreement to be signed by the Chair of said Board on the \_\_\_\_\_ of \_\_\_\_\_, 2023.

COUNTY OF CASS

REMER SCHOOL

By: \_\_\_\_\_  
Scott Bruns, Chairman  
Board of Commissioners

By: \_\_\_\_\_  
Mary Yakibchuk,  
Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVAL RECOMMENDED:

\_\_\_\_\_  
Bryan Welk, Sheriff  
Cass County

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Ben Lindstrom  
Cass County Attorney

Date: \_\_\_\_\_

**2023/2024 COSTS**  
(not to exceed)

**Assigned Deputies**

September 2023 thru May 2024 Cost:

The Deputies assigned shall be subject to the terms of the Cass County labor agreement between Cass County and Law Enforcement Labor Services (LELS) Local # 406 and to the jurisdiction of the Cass County Sheriff's Civil Service Commission.

<b>Description of Service</b>	<b>Total Cost</b>
One (1) deputy as described above <ul style="list-style-type: none"><li>• 171 days at \$45.05 per hour</li><li>• Based on 8 hour days</li></ul>	\$ 61,628
Includes: <ul style="list-style-type: none"><li>• Salary &amp; Fringe</li><li>• Squad and Equipment</li><li>• Squad maintenance and fuel</li><li>• Overtime</li><li>• Administrative Costs</li></ul>	
<b>TOTAL COST NOT TO EXCEED FOR 2023/2024</b>	<b>\$ 61,628</b>

