



**GAIL BORDEN PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING**

**April 14, 2026**

**7:00 PM**

**Elgin Room**

**270 N. Grove Ave**

**Elgin, IL 60120**

**AGENDA**

1. Call to Order
2. Public Comment
3. Comments for the Good of the Organization
4. Action: Approval of Minutes 2  
    March 10, 2026 Regular Board Meeting
5. Action: Treasurer's Report and Payment of Bills 4  
    Payment of bills for April 14, 2026, including the list of bills to be paid  
    between April 14, 2026, and May 12, 2026, and all bills over \$10,000.
6. Correspondence
7. Reports:
  - A. Foundation
  - B. Chief Executive Officer 35
  - C. Action: Security Report 43
8. Presentation: Family Place Library 44
9. Action: Parking Lot Seal Coating Project at Main Library 56
10. Action: Engberg Anderson fee for architectural and engineering services. 57  
    Main Library - Storytime Room, Outdoor Patios and IT Switch Room.  
    Rakow Branch - various upgrades and replacements
11. Action: Personnel Policy 7.30 Travel/Mileage and Other Expense Reimbursement 58  
    Updates current policy
12. Other
13. Adjournment

**GAIL BORDEN PUBLIC LIBRARY DISTRICT**

Board of Trustees Meeting Minutes

270 N. Grove Ave., Elgin, IL

March 10, 2026

7:00 p.m.

Vice President Garcia was physically present as well as Trustees Lara, Low and Symonds. President Bednar, and Trustees Bedolla and Henderson were absent. Chief Executive Officer Carole Medal, and various members of the public and staff were also present.

Vice President Garcia called the meeting to order at 7:01 p.m.

Vice President Garcia asked if there were any objections to Trustee Bedolla attending electronically due to employment purposes, there were no objections. Trustee Bedolla entered the meeting at 7:02 p.m.

There were no public comments.

Trustee Hendsen entered the meeting at 7:02 p.m.

Comments for the Good of the Organization were read.

Lara motioned to approve the minutes of the February 10, 2026, Board Meeting; seconded by Symonds. There was no discussion. Roll call resulted in 6 ayes (Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays, 1 absent (Bednar).

Treasurer Bedolla moved to approve the payment of bills including the bills over \$10,000 as presented totaling \$440,982.23 and the revised list of bills to be paid prior to the next board meeting; seconded by Symonds. Following an inquiry on a Lazy Boy purchase and T-Mobile/Verizon line item, roll call resulted in 6 ayes (Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays, 1 absent (Bednar).

There was no correspondence.

**CEO Report**

KidSpace Reimagined grand opening will be held March 27. The South Elgin Branch has added shelving and ordered new books in response to customer requests. Remaining site work will be completed in the spring. Construction of the new Fresh Picks feature wall and the expanded award display case at the Main Library has been completed. The library received the Salvation Army Silver Partner Award for participation in the Angel Tree Tags and Adopting a Family. EV charging stations installation has begun in the northeast corner of the Main Library parking lot. Rakow's installation work is expected to begin soon. The media banks at the Main will be removed and replaced with shelving. The possibility of using the Media Bank area at Rakow for

a Consumers Credit Union ATM has been discussed. Danny Rice, Director of Branch & Mobile Library, gave a brief presentation of the Bookmobile refresh. He reviewed the purpose of the Bookmobile and shared its impact, including increased visitor attendance, materials checkouts at regular community stops, and current visits to elementary schools as part of the Student Success project to provide children with regular access to books. He thanked Laura Espinoza, Director of Visual & Digital Arts and her team for their contribution to the development of the new design of the Bookmobile's wrap.

Henderson motioned to accept Helm Services quote for the replacement of a damaged control board at Rakow branch in the amount of \$16,760, seconded by Symonds. There was no discussion. Roll call resulted in 6 ayes (Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays, 1 absent (Bednar).

Henderson motioned to approve Personnel Policies, 2.40 Identity & Personal Information protection update, 4.60 Emergency Closing update and 4.45.2 Smart Glasses in the Workplace as presented: seconded by Lara. CEO Medal gave a brief explanation of the policies. There was no discussion. Roll call resulted in 6 ayes (Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays, 1 absent (Bednar).

#### Other

CEO Medal explained that the Illinois Human Rights Act was amended to require all library board members and employees to completed sexual harassment prevention training each year. Denise Raleigh, Director of Development, retired this month. El Trote race will be held on October 10 this year. Miriam Lytle, Director of Grants, will retire in May. Trustee Garcia questioned if Libraries were still able to have Passport Services. CEO Medal clarified that the federal order affects only 501(c)(3) libraries; therefore, the Library District continues to qualify to provide Passport Services. Trustee Symonds inquired about the KidSpace tablet flag app.

Lara motioned to adjourn; seconded by Symonds. A voice vote resulted in no nays.

Meeting adjourned at 8:13 p.m.

Approved April 14, 2026

/S/ Tiffany Henderson

Tiffany Henderson, Secretary

Gail Borden Public Library District Board of Trustees

**GAIL BORDEN PUBLIC LIBRARY DISTRICT**

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 5/12/2026

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMAZON		
MULTIPLE	MULTIPLE	\$ 10,000.00
ANCEL GLINK		
CONSULT & PROF FEES: LEGAL	10-42-225-1	\$ 10,000.00
ASSURED PARTNERS/GALLAGHER		
WORKERS COMPENSATION INSURANCE	50-41-100-0	\$ 25,000.00
GENERAL INSURANCE	50-42-200-0	\$ 180,000.00
AT&T		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 10,000.00
BLUE CROSS BLUE SHIELD		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 130,000.00
CITY OF ELGIN		
WATER & SEWER	10-42-202-*	\$ 9,000.00
COMCAST		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 1,000.00
COMCAST BUSINESS		
ONLINE COMPUTER SERVICES	10-42-255-1	\$ 9,000.00
COMED/NEXTERA		
ELECTRICITY	10-42-201-*	\$ 52,000.00
CRAIG ELLIOTT PIANO TUNING		
SMALL EQUIP. MAINT: AV	10-42-270-3	\$ 300.00
DEARBORN FINANCIAL		
LIFE INSURANCE	10-41-111-0	\$ 2,500.00
ISOLVED		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 2,000.00
KANOPI		
ELECTRONIC RESOURCES: STREAMING	10-44-435-3	\$ 1,500.00
KONICA MINOLTA		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,000.00
KONICA MINOLTA BUSINESS SOLUTIONS		
COPIERS/LEASE/MAINT	10-42-245-*	\$ 7,500.00
LIMRICC		
UNEMPLOYMENT INSURANCE	50-41-110-0	\$ 10,000.00
LRS		
REPAIR./MAINT. OF BUILDING	60-42-200-9	\$ 1,500.00
MIDWEST TAPE/HOOPLA		
EBOOKS	10-44-435-*	\$ 40,000.00
NICOR/CONSTELLATION ENERGY		
NATURAL GAS	10-42-200-*	\$ 50,000.00
OTIS ELEVATOR		
REPAIR/MAINT. OF BUILDING	60-42-200-0	\$ 2,000.00
PEERLESS NETWORK		
TELEPHONE / LINE CHARGES	10-42-203-1	\$ 2,500.00
SPECTRUM VOIP		
TELEPHONE MAINT. & SERVICE	10-42-203-3	\$ 2,000.00
T-MOBILE		
COMPUTER MAINTENANCE	10-42-255-2	\$ 2,500.00
VERDANT		
TELEPHONE MAINT. & SERVICE	10-42-230-3	\$ 10,000.00
VERIZON WIRELESS		
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	\$ 3,000.00
VILLAGE OF SOUTH ELGIN		
WATER & SEWER: SE	10-42-202-7	\$ 1,000.00
VSP VISION		
HEALTH & DENTAL INSURANCE	10-41-110-0	\$ 3,500.00
WASTE MANAGEMENT		
REPAIR./MAINT. OF BUILDING	60-42-200-*	\$ 6,000.00

BILLS TO BE PAID PRIOR TO 5/12/2026

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
4IMPRINT		
PUBLIC RELATIONS: PROMOTIONAL	10-42-222-3	\$ 1,931.79
COMPUTYPE		
MATERIALS PROCESSING SUPPLIES	10-43-310-0	\$ 779.98
CULINARY FOX CATERERS		
VOLUNTEERS	10-43-305-0	\$ 2,005.00
DEMCO		
SMALL LIBRARY EQUIPMENT	10-45-540-0	\$ 1,082.61
FRANK & SONS		
REPAIR/MAINT. OF GROUNDS	60-42-210-*	\$ 1,500.00
HELM		
REPAIR/MAINT. OF HVAC	60-42-220-0	\$ 6,506.00
HOME DEPOT CREDIT SERVICES		
BUILDING & GROUND SUPPLIES	60-43-320-0	\$ 191.17
LA FORCE		
REPAIR/MAINT. OF BUILDING	60-42-200-0	\$ 2,700.00
JM IRRIGATION		
REPAIR/MAINT. OF GROUNDS	60-42-210-0	\$ 597.20
LASER PRO		
OFFICE SUPPLIES: COMPUTER	10-43-300-2	\$ 839.50
PADDOCK PUBLICATIONS		
PERIODICALS: BRANCH	10-44-410-5	\$ 370.20
PARAGON MICRO		
COMPUTER MAINTENANCE	10-42-255-2	\$ 3,293.98
RAILS		
ELECTRONIC RESOURCES: DATABASES	10-44-435-0	\$ 900.00
ROTARY CLUB OF ELGIN		
DUES & MEMBERSHIPS	10-42-280-0	\$ 450.00
SIGNS BY TOMORROW		
SIGNAGE	60-43-370-0	\$ 247.08
STAPLES		
DUPLICATING: PAPER SHOP SUPPLIES	10-43-320-0	\$ 230.85
OFFICE SUPPLIES	10-43-300-1	\$ 49.52
MATERIALS PROCESSING SUPPLIES	10-43-310-0	\$ 26.38
SMALL EQUIPMENT MAINT:AV	10-42-270-3	\$ 33.48
PUBLIC PROGRAMMING: BRANCHES	10-42-230-0	\$ 91.14
TODAY'S UNIFORMS		
SUPPLIEES: WORK APPAREL	10-43-301-0	\$ 75.95
ULINE		
SMALL LIBRARY EQUIPMENT	10-45-540-0	\$ 148.86
WILLIS TOWER WATSON NORTHWEST		
EXHIBITS & DISPLAYS	10-43-335-0	\$ 1,037.00
ZIEGLER, JEANIE		
CONFERENCES	10-42-290-3	\$ 1,645.75

**GAIL BORDEN PUBLIC LIBRARY DISTRICT**

BILLS OVER \$10,000

4/14/2026

DESCRIPTION	CHECK NUMBER	AMOUNT
1150 DAVIS RD RENT	152548	\$ 10,106.67
COMPLETE CLEANING GENERAL CLEANING	152568	\$ 46,962.00
DEMCO MATERIALS PROCESSING SUPPLIES	152569	\$ 3,319.56
CAPITAL PORJECTS	152570	\$ 308,459.99
FURNITURE & FIXTURES	152571	\$ 17,862.13
CAPITAL PROJECTS	152572	\$ 1,302.72
ENGBERG ANDERSON CONSULTING & PROF. FEES: OTHER CAPITAL PROJECTS	152577	\$ 11,265.00
HELM SERVICE REPAIR/MAINT. OF HVAC CAPITAL PROJECTS	152588	\$ 16,408.75
INGRAM LIBRARY SERVICES BOOKS & MATERIALS	152596	\$ 22,581.40
INNOVATIVE INTERFACES ONLINE COMPUTER SVCS & MAINT: ACCESS SERVICES	152597	\$ 129,927.49
OVERDRIVE EBOOKS	152624	\$ 25,904.21
PARAGON MICRO COMPUTER MAINT. & EQUIPMENT	152626	\$ 17,719.69
SHALES MCNUTT CONSTRUCTION CAPITAL IMPROVEMENTS	152641	\$ 86,579.12
NUMBER OF CHECKS	113	\$ 849,632.10

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 1

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1000 BULBS (5547)	04/14/26 CK# 152547	\$579.81
1064190 ELECTRICAL SUPPLIES/BULBS	10-43-380-0	579.81
1150 DAVIS RD, LLC (6735)	04/14/26 CK# 152548	\$10,106.67
050126 C/D LEASE: DAVIS ROAD	10-42-204-9	10,106.67
ABC WILDLIFE (5898)	04/14/26 CK# 152603	\$600.00
3022026 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS	60-42-210-0	150.00
881180 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS	60-42-210-0	150.00
882220 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS	60-42-210-0	150.00
887690 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS	60-42-210-0	150.00
ACCO BRANDS USA LLC (5217)	04/14/26 CK# 152549	\$584.85
4731569201 SMALL EQUIP MAINT.: OFFICE	10-42-270-2	621.40
CM 62240237 SMALL EQUIP MAINT.: OFFICE	10-42-270-2	-36.55
ALGONQUIN AREA PUBLIC LIBRARY (4416)	04/14/26 CK# 152550	\$21.50
04212026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	21.50
ALL WINDOW CLEANING SERVICE, INC. (172)	04/14/26 CK# 152551	\$4,050.00
48995 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-7	550.00
49058 REPAIR/MAINT. OF BUILDING	60-42-200-0	3,500.00
AMAZON (4156)	04/14/26 CK# 152609	\$53.97
268269 CC PYMT (6427) FOR IN-HOUSE REFERENCE	10-44-400-4	53.97
AMAZON CAPITAL SERVICES (6460)	04/14/26 CK# 152552	\$1,786.42
11KF-N69X-7CQV PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	65.98
11KF-N69X-7CQV OFFICE SUPPLIES/GENERAL	10-43-300-1	44.22
11KF-N69X-7CQV ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	54.62
11KF-N69X-7CQV SMALL LIBRARY EQUIPMENT	10-45-540-0	17.44
11KF-N69X-7CQV REPAIR/MAINT. OF BUILDING	60-42-200-0	228.98
11KF-N69X-7CQV BUILDING & GROUNDS SUPPLIES	60-43-320-0	139.65
11KF-N69X-7CQV MISCELLANEOUS	60-43-399-0	35.00
14WG-FWJL-FYQP GRAPHICS SUPPLIES	10-43-330-0	167.92
14WG-FWJL-G1QL PUBLIC PROGRAMMING:YOUTH	10-42-230-2	80.36
14WG-FWJL-G1QL MATERIALS PROCESSING SUPPLIES	10-43-310-0	7.31
14WG-FWJL-G1QL BOOKS: YOUTH	10-44-400-2	169.55
14WG-FWJL-G1QL BOOKS: BRANCH YOUTH	10-44-400-6	12.89
14WG-FWJL-G1QL AUDIO-VISUAL: YOUTH	10-44-420-2	139.98
14WG-FWJL-G1QL AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	139.98
1CGR-1JRG-HTQT PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	21.98
1K4X-49J6-DYTV PUBLIC PROGRAMMING:YOUTH	10-42-230-2	220.09
1K4X-49J6-DYTV ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	44.38
1K4X-49J6-DYTV TOYS & KITS: KIDSPACE	10-44-440-0	106.45
1RMP-Y1J6-9G6F PUBLIC PROGRAMMING:MOBILE SVCS	10-42-230-9	54.33
1RMP-Y1J6-9G6F SMALL LIBRARY EQUIPMENT	10-45-540-0	35.31
AMAZON CAPITAL SERVICES (6460)	04/14/26 CK# 152553	\$1,328.70
1HM1-LKPC-C66C BOOKS: ADULT	10-44-400-1	166.86
1Q4G-YGHR-CND6 PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	39.48
1Q4G-YGHR-CND6 ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	8.99
1Y71-1RLJ-LMHV PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	80.53
1Y71-1RLJ-LMHV OFFICE SUPPLIES/GENERAL	10-43-300-1	80.53
1Y71-1RLJ-LMHV ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	27.90
1Y71-1RLJ-LMHV JANITORIAL SUPPLIES	10-43-370-0	41.44
1Y71-1RLJ-LMHV COMPUTER EQUIPMENT	10-45-500-0	479.53
1Y71-1RLJ-LMHV SMALL LIBRARY EQUIPMENT	10-45-540-0	26.98

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 2

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
1Y71-1RLJ-LMHV REPAIR/MAINT. OF BUILDING	60-42-200-0	98.99
1Y71-1RLJ-LMHV BUILDING & GROUNDS SUPPLIES	60-43-320-0	72.18
1Y71-1RLJ-LNR4 GRAPHICS SUPPLIES	10-43-330-0	79.93
1Y71-1RLJ-LRJM PUBLIC PROGRAMMING:YOUTH	10-42-230-2	61.98
1Y71-1RLJ-LRJM OFFICE SUPPLIES/GENERAL	10-43-300-1	35.97
1Y71-1RLJ-LRJM SMALL LIBRARY EQUIPMENT	10-45-540-0	27.41
AMAZON CAPITAL SERVICES (6460)	04/14/26 CK# 152554	\$1,924.04
11Q6-WJQC-W7XN PUBLIC PROGRAMMING:YOUTH	10-42-230-2	43.82
11Q6-WJQC-W7XN SMALL LIBRARY EQUIPMENT	10-45-540-0	129.99
1FJL-NJNM-9D3T TOYS & KITS: COMMUNITY SVCS FY25	10-44-440-2	35.01
1FT7-Q71G-D4VK AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	-0.99
1MXG-QF77-GLTY GRAPHICS SUPPLIES	10-43-330-0	91.97
1PKH-7KML-L19R PUBLIC PROGRAMMING:YOUTH	10-42-230-2	-41.04
1V9D-X93K-DMPC BOOKS: ADULT	10-44-400-1	88.95
1V9D-X93K-DMPC BOOKS: YOUTH	10-44-400-2	28.78
1V9D-X93K-DMPC AUDIO-VISUAL: ADULT	10-44-420-1	177.98
1V9D-X93K-DMPC AUDIO-VISUAL: YOUTH	10-44-420-2	39.99
1WFF-1GVY-C1YN GRAPHICS SUPPLIES	10-43-330-0	93.48
1XGQ-PK3K-WTFX PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	175.89
1XGQ-PK3K-WTFX OFFICE SUPPLIES/GENERAL	10-43-300-1	58.75
1XGQ-PK3K-WTFX ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	246.91
1XGQ-PK3K-WTFX COMPUTER EQUIPMENT	10-45-500-0	266.89
1XGQ-PK3K-WTFX SMALL LIBRARY EQUIPMENT	10-45-540-0	186.69
1XGQ-PK3K-WTFX REPAIR/MAINT. OF HVAC	60-42-220-0	256.40
1XGQ-PK3K-WTFX BUILDING & GROUNDS SUPPLIES	60-43-320-0	45.56
1XTK-3NNK-L4XG AUDIO-VISUAL: YOUTH	10-44-420-2	-0.99
AMAZON CAPITAL SERVICES (6460)	04/14/26 CK# 152555	\$3,197.44
14T4-74M3-3KKX OFFICE SUPPLIES/GENERAL	10-43-300-1	32.06
14YY-7YTR-3DVC PUBLIC RELATIONS: GENERAL	10-42-222-2	16.98
14YY-7YTR-3DVC GRAPHICS SUPPLIES	10-43-330-0	76.70
1661-QKKD-3G3T PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	13.31
1661-QKKD-3G3T OFFICE SUPPLIES/GENERAL	10-43-300-1	34.99
1661-QKKD-3G3T COMPUTER EQUIPMENT	10-45-500-0	1,462.83
1661-QKKD-3G3T SMALL LIBRARY EQUIPMENT	10-45-540-0	228.64
1661-QKKD-3G3T BUILDING & GROUNDS SUPPLIES	60-43-320-0	186.56
1661-QKKD-3G3T MISCELLANEOUS	60-45-599-0	98.76
1HNF-FT3P-3GL7 MATERIALS PROCESSING SUPPLIES	10-43-310-0	93.32
1HNF-FT3P-3GL7 BOOKS: ADULT	10-44-400-1	36.22
1WGH-R1N3-3KFV PUBLIC PROGRAMMING:YOUTH	10-42-230-2	493.15
1WGH-R1N3-3KFV ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	15.19
1WGH-R1N3-3KFV MISCELLANEOUS	10-43-399-0	31.38
1WGH-R1N3-3KFV TOYS & KITS: KIDSPACE	10-44-440-0	185.00
1WGH-R1N3-3KFV SMALL LIBRARY EQUIPMENT	10-45-540-0	129.99
1XG7-V4T3-3DRT PUBLIC PROGRAMMING:MOBILE SVCS	10-42-230-9	54.37
1XG7-V4T3-3DRT MISCELLANEOUS	10-43-399-0	7.99
AMERICAN LIBRARY ASSOCIATION (242)	04/14/26 CK# 152556	\$1,052.00
0180109 JB DUES & MEMBERSHIPS	10-42-280-0	215.00
2151101 SP DUES & MEMBERSHIPS	10-42-280-0	215.00
2152257 SN DUES & MEMBERSHIPS	10-42-280-0	215.00
M2040772 SR DUES & MEMBERSHIPS	10-42-280-0	215.00
M2344498 MA DUES & MEMBERSHIPS	10-42-280-0	192.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 3

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AMERICAN LIBRARY ASSOCIATION (242)	04/14/26 CK# 152599	\$475.10
37746 AF CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	80.10
4277415 BB CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	215.00
4281328 CB CC PYMT (6415) FOR DUES & MEMBERSHIPS	10-42-280-0	180.00
AMERICAN LIBRARY ASSOCIATION (242)	04/14/26 CK# 152601	\$1,080.00
1459411 KB CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	450.00
1503208 FT CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	450.00
4277942 NW CC PYMT (6417) FOR DUES & MEMBERSHIPS	10-42-280-0	180.00
AMERICAN LIBRARY ASSOCIATION (242)	04/14/26 CK# 152605	\$490.00
1464398 MB CC PYMT (6423) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	40.00
1526100 CB CC PYMT (6423) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	450.00
AMERICAN LIBRARY ASSOCIATION (242)	04/14/26 CK# 152610	\$1,025.00
1475064 MB CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	450.00
1486282 AK CC PYMT (6428) FOR CONFERENCES: ALL EXPENSES	10-42-290-3	450.00
4277943 AK CC PYMT (6428) FOR DUES & MEMBERSHIPS	10-42-280-0	125.00
ASSURED PARTNERS (6518)	04/14/26 CK# 152557	\$2,200.00
13738 GENERAL INSURANCE	50-42-200-0	2,200.00
AURORA HEALTH CARE (5879)	04/14/26 CK# 152558	\$100.00
153547 RISK MANAGEMENT: HR	50-42-210-1	100.00
BAK, DONALD J (5869)	04/14/26 CK# 152559	\$280.00
03262025 DIGITAL LITERACY CLASSES	10-42-230-5	280.00
BARRINGTON MOTOR SALES RV (5866)	04/14/26 CK# 152560	\$458.25
147523 VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	458.25
BATTERIES PLUS BULBS (416)	04/14/26 CK# 152561	\$388.80
P90883239 MISCELLANEOUS	60-43-399-0	388.80
BED BATH & BEYOND (6709)	04/14/26 CK# 152608	\$158.79
470227832 C CC PYMT (6426) FOR CONTINGENCY	10-45-599-0	158.79
BLICK ART MATERIALS (1043)	04/14/26 CK# 152601	\$207.70
35853207 CC PYMT (6417) FOR ARTS & CRAFTS SUPPLIES: YOUTH	10-43-330-1	207.70
BORDSEN, JOHN (5334)	04/14/26 CK# 152562	\$420.00
26-001 DIGITAL LITERACY CLASSES	10-42-230-5	420.00
CANVA (6234)	04/14/26 CK# 152601	\$325.56
54893853 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	119.40
64549426 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	206.16
CDW GOVERNMENT, INC. (842)	04/14/26 CK# 152563	\$8,458.63
AI18W6U COMPUTER EQUIPMENT	10-45-500-0	568.56
AI2274W OFFICE SUPPLIES/COMPUTER	10-43-300-2	250.96
AI2V42G COMPUTER EQUIPMENT	10-45-500-0	893.33
AI2XB9D COMPUTER EQUIPMENT	10-45-500-0	309.43
AI33M2H OFFICE SUPPLIES/COMPUTER	10-43-300-2	250.24
AI3Z24G OFFICE SUPPLIES/COMPUTER	10-43-300-2	468.93
AI3ZD4W OFFICE SUPPLIES/COMPUTER	10-43-300-2	336.00
AI4G25V COMPUTER EQUIPMENT	10-45-500-0	876.25
AI59W9M COMPUTER EQUIPMENT	10-45-500-0	4,176.61
AI5KP6A OFFICE SUPPLIES/COMPUTER	10-43-300-2	328.32
CENGAGE LEARNING INC (1368)	04/14/26 CK# 152564	\$1,995.84
999102532625 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-44-435-2	1,995.84

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 4

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CHICAGO BOOKS (6121)	04/14/26 CK# 152601	\$54.80
13070068 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	54.80
CHICAGO METRO FIRE PREVENTION CO (6349)	04/14/26 CK# 152565	\$280.00
IN00479453 RISK MANAGEMENT: FACILITIES	50-42-210-0	280.00
CHICAGO SUN-TIMES (737)	04/14/26 CK# 152599	\$621.86
354809 2027 CC PYMT (6415) FOR PERIODICALS: BRANCH	10-44-410-5	621.86
CINCO BOOKS CORP (6838)	04/14/26 CK# 152566	\$947.24
51342 BOOKS: ADULT	10-44-400-1	204.23
51342 BOOKS: YOUTH	10-44-400-2	743.01
CINTAS CORPORATION LOC. #355 (4662)	04/14/26 CK# 152567	\$9,769.60
4261961609 JANITORIAL SUPPLIES	10-43-370-0	327.29
4262124103 JANITORIAL SUPPLIES	10-43-370-0	133.65
4262125469 JANITORIAL SUPPLIES	10-43-370-0	696.32
4262795230 JANITORIAL SUPPLIES	10-43-370-0	147.38
4262797047 JANITORIAL SUPPLIES	10-43-370-0	1,776.16
4262874403 JANITORIAL SUPPLIES	10-43-370-0	69.44
4262876138 JANITORIAL SUPPLIES	10-43-370-0	306.71
4263540262 JANITORIAL SUPPLIES	10-43-370-0	267.60
4263540352 JANITORIAL SUPPLIES	10-43-370-0	564.97
4263542062 JANITORIAL SUPPLIES	10-43-370-0	1,735.83
4263629663 JANITORIAL SUPPLIES	10-43-370-0	69.44
4264216698 JANITORIAL SUPPLIES	10-43-370-0	147.38
4264218429 JANITORIAL SUPPLIES	10-43-370-0	1,367.88
4264851902 JANITORIAL SUPPLIES	10-43-370-0	280.33
4264997916 JANITORIAL SUPPLIES	10-43-370-0	327.29
4264999826 JANITORIAL SUPPLIES	10-43-370-0	1,418.28
4265169237 JANITORIAL SUPPLIES	10-43-370-0	133.65
CLICKUP (6239)	04/14/26 CK# 152604	\$84.00
32326 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	84.00
COMPLETE CLEANING COMPANY, INC. (835)	04/14/26 CK# 152568	\$46,962.00
AW17230 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	1,190.00
AW18999 GENERAL CLEANING SERVICE	10-42-235-0	744.00
AW19000 GENERAL CLEANING SERVICE	10-42-235-0	930.00
AW19011 GENERAL CLEANING SERVICE	10-42-235-0	2,220.00
AW19012 GENERAL CLEANING SERVICE	10-42-235-0	2,220.00
AW19294 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	965.00
AW19409 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	2,870.00
AW19413 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	1,226.00
AW19417 GENERAL CLEANING SVC: SOUTH ELGIN	10-42-235-7	1,480.00
AW19421 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-7	2,260.00
AW19426 CAPITAL IMPROVEMENTS	10-49-900-0	1,870.00
AW19427 CAPITAL IMPROVEMENTS	10-49-900-0	4,450.00
AW19452 GENERAL CLEANING SERVICE	10-42-235-0	1,850.00
AW19493 CONTINGENCY	60-42-299-0	4,850.00
AW19512 GENERAL CLEANING SERVICE	10-42-235-0	980.00
C32845 GENERAL CLEANING SERVICE	10-42-235-0	3,047.00
C32846 GENERAL CLEANING SERVICE	10-42-235-0	9,555.00
C33032 GENERAL CLEANING SERVICE	10-42-235-0	4,255.00
CONSTANT CONTACT (5729)	04/14/26 CK# 152602	\$474.00
32626 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	474.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 5

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CRAIN'S (6222)	04/14/26 CK# 152599	\$225.00
JTJIOY17-0006 CC PYMT (6415) FOR PERIODICALS	10-44-410-0	225.00
CRICUT (6530)	04/14/26 CK# 152602	\$760.18
190382252 CC PYMT (6418) FOR GRAPHICS SUPPLIES	10-43-330-0	281.18
190382252 CC PYMT (6418) FOR OFFICE EQUIPMENT	10-45-520-0	479.00
DANNY'S PIZZA (6381)	04/14/26 CK# 152599	\$100.36
3003 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	66.49
3272026 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	33.87
DEMCO (1000)	04/14/26 CK# 152569	\$3,319.56
7777143 MATERIALS PROCESSING SUPPLIES	10-43-310-0	186.84
7777425 MATERIALS PROCESSING SUPPLIES	10-43-310-0	1,327.60
7778094 MATERIALS PROCESSING SUPPLIES	10-43-310-0	1,033.06
7778177 MATERIALS PROCESSING SUPPLIES	10-43-310-0	708.06
7781022 SMALL LIBRARY EQUIPMENT	10-45-540-0	64.00
DEMCO (1000)	04/14/26 CK# 152570	\$308,459.99
7778353 CAPITAL IMPROVEMENTS	10-49-900-0	308,459.99
DEMCO (1000)	04/14/26 CK# 152571	\$17,862.13
7782422 FURNITURE AND FIXTURES	10-45-510-0	17,862.13
DEMCO (1000)	04/14/26 CK# 152572	\$1,302.72
7782468 CAPITAL IMPROVEMENTS	10-49-900-0	1,302.72
DIGITAL OCEAN (6303)	04/14/26 CK# 152604	\$53.61
539822648 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	53.61
DISPLAYS2GO (6078)	04/14/26 CK# 152599	\$92.11
210289898 CC PYMT (6415) FOR SMALL LIBRARY EQUIPMENT	10-45-540-0	92.11
DOMINOES (6285)	04/14/26 CK# 152601	\$95.67
6 CC PYMT (6417) FOR FOOD & BEVERAGE: ADMIN	10-43-360-0	95.67
DUO SECURITY, LLC (6066)	04/14/26 CK# 152600	\$360.00
11805906 CC PYMT (6416) FOR ONLINE COMPUTER SERVICES	10-42-255-1	360.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	04/14/26 CK# 152573	\$1,187.95
17993 RISK MANAGEMENT: FACILITIES	50-42-210-0	125.70
18004 RISK MANAGEMENT: PROJECTS	50-42-210-2	1,062.25
EFOODHANDLERS (7086)	04/14/26 CK# 152601	\$7.95
211637 CC PYMT (6417) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	7.95
ELGIN CHRYSLER (6162)	04/14/26 CK# 152603	\$3,960.66
764242/1 CC PYMT (6419) FOR VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	3,960.66
ELGIN HISTORY MUSEUM (5896)	04/14/26 CK# 152574	\$100.00
04162026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	100.00
ELGIN KEY & LOCK COMPANY (1155)	04/14/26 CK# 152575	\$101.73
260407 BUILDING & GROUNDS SUPPLIES	60-43-320-0	101.73
ELGIN PUBLIC MUSEUM (4943)	04/14/26 CK# 152609	\$32.50
21531 CC PYMT (6427) FOR BOOKS: ADULT	10-44-400-1	32.50
ELGIN SYMPHONY ORCHESTRA (1165)	04/14/26 CK# 152576	\$1,200.00
05092026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	1,200.00
ENGBERG ANDERSON, INC. (4014)	04/14/26 CK# 152577	\$11,265.00
25383200-9 CONSULT. & PROF. FEES:OTHER	10-42-225-2	1,945.00
25383201-8 CAPITAL IMPROVEMENTS	10-49-900-0	1,820.00
26398100-1 CONSULT. & PROF. FEES:OTHER	10-42-225-2	7,500.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 6

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ETHIC ROOFING CO (6025)	04/14/26 CK# 152578	\$1,580.00
1728 REPAIR/MAINT. OF BUILDING	60-42-200-0	790.00
1728 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	790.00
ETSY (6109)	04/14/26 CK# 152601	\$6.40
3992290395 CC PYMT (6417) FOR PUBLIC PROGRAMMING:YOUTH	10-42-230-2	6.40
EVENT BRITE (6187)	04/14/26 CK# 152599	\$20.00
215773 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	20.00
F.J. BERO & CO, INC (6368)	04/14/26 CK# 152579	\$765.96
60718 REPAIR/MAINT. OF BLDG: RAKOW	60-42-200-5	584.76
60830 REPAIR/MAINT. OF BUILDING	60-42-200-0	181.20
FARONICS (3812)	04/14/26 CK# 152580	\$1,974.00
INUS0235799 COMPUTER MAINTENANCE	10-42-255-2	1,974.00
FORCE OF NATURE (7028)	04/14/26 CK# 152599	\$54.23
897397 CC PYMT (6415) FOR JANITORIAL SUPPLIES	10-43-370-0	54.23
FOX VALLEY FIRE & SAFETY (1329)	04/14/26 CK# 152581	\$1,536.00
IN00845146 RISK MANAGEMENT: FACILITIES	50-42-210-0	984.00
IN00845287 RISK MANAGEMENT: FACILITIES	50-42-210-0	372.00
IN00848172 RISK MANAGEMENT: FACILITIES	50-42-210-0	180.00
FRANK & SONS ENTERPRISES, INC (4545)	04/14/26 CK# 152582	\$2,260.00
3486 REPAIR/MAINT. OF GRDS: RAKOW	60-42-210-5	700.00
3487 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,560.00
GILL, JIM, INC. (1418)	04/14/26 CK# 152583	\$1,350.00
05072026 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	1,350.00
GILPATRICK, KAREN (5886)	04/14/26 CK# 152584	\$600.00
079 CONSULT. & PROF. FEES:OTHER	10-42-225-2	600.00
GRAINGER (1449)	04/14/26 CK# 152585	\$2,036.55
9837463190 REPAIR/MAINT. OF OTHER MAINT. EQUIP	60-42-230-0	132.99
9846840388 REPAIR/MAINT. OF OTHER MAINT. EQUIP	60-42-230-0	1,329.90
9848985900 BUILDING & GROUNDS SUPPLIES	60-43-320-0	94.92
9849273975 BUILDING & GROUNDS SUPPLIES	60-43-320-0	202.14
9853738848 MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	170.64
9871358116 ELECTRICAL SUPPLIES/BULBS	10-43-380-0	105.96
GRASSHOPPER (6074)	04/14/26 CK# 152600	\$20.46
3262026 CC PYMT (6416) FOR COMPUTER MAINTENANCE	10-42-255-2	20.46
GUMPS (7139)	04/14/26 CK# 152599	\$338.00
405347 CC PYMT (6415) FOR MISCELLANEOUS	10-43-399-0	338.00
HARGRAVE BUILDERS (7143)	04/14/26 CK# 152586	\$546.00
23235 REPAIR/MAINT. OF BLDG: DAVIS ROAD	60-42-200-9	546.00
HARRIS ADAM (7135)	04/14/26 CK# 152587	\$300.00
05152025 CONTINUING ED: REGISTRATION/FEES	10-42-290-1	300.00
HELM SERVICE (5979)	04/14/26 CK# 152588	\$16,408.75
CHI145188P CONTINGENCY	60-42-299-0	8,000.00
CHI148666C REPAIR/MAINT. OF HVAC	60-42-220-0	3,278.25
CHI148667C REPAIR/MAINT. HVAC: RAKOW	60-42-220-5	268.75
CHI148668C REPAIR/MAINT. OF HVAC	60-42-220-0	4,861.75
HENRICKSEN (3814)	04/14/26 CK# 152589	\$2,588.90
25091637-001DE CAPITAL IMPROVEMENTS	10-49-900-0	2,588.90

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 7

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HF GROUP, LLC (5858)	04/14/26 CK# 152590	\$181.20
0020986 BINDING	10-42-250-0	181.20
HOBBY LOBBY (6133)	04/14/26 CK# 152599	\$16.90
6757 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	16.90
HOBBY LOBBY (6133)	04/14/26 CK# 152606	\$7.92
18700 CC PYMT (6424) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	7.92
HOME DEPOT (6340)	04/14/26 CK# 152599	\$18.99
18115795 CC PYMT (6415) FOR REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-7	18.99
HOME DEPOT (6340)	04/14/26 CK# 152606	\$133.62
153353 CC PYMT (6424) FOR VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	59.70
8064205 CC PYMT (6424) FOR SMALL LIBRARY EQUIPMENT	10-45-540-0	73.92
HOME DEPOT CREDIT SERVICES (7102)	04/14/26 CK# 152591	\$1,276.91
1164803 BUILDING & GROUNDS SUPPLIES	60-43-320-0	119.15
1164804 BUILDING & GROUNDS SUPPLIES	60-43-320-0	-119.15
1164805 ELECTRICAL SUPPLIES/BULBS	10-43-380-0	99.88
1164805 BUILDING & GROUNDS SUPPLIES	60-43-320-0	9.94
3900157 MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	597.00
4153613 BUILDING & GROUNDS SUPPLIES	60-43-320-0	66.00
60069 MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	616.55
6621962 COMPUTER EQUIPMENT	10-45-500-0	126.54
971264 MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	-239.00
HOPKINS FORD (5405)	04/14/26 CK# 152592	\$1,742.18
714017 VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	254.27
714262/4 VEHICLE MAINTENANCE: MOBILE SVCS	10-42-270-0	1,487.91
HUFFMAN, DEBORAH (1650)	04/14/26 CK# 152593	\$455.00
32026 CONSULT. & PROF. FEES:OTHER	10-42-225-2	455.00
ILLINOIS LIBRARY ASSOCIATION (3822)	04/14/26 CK# 152594	\$3,560.00
332697 AM DUES & MEMBERSHIPS	10-42-280-0	200.00
RF 2026 CONTINUING ED: REGISTRATION/FEES	10-42-290-1	3,360.00
ILLINOIS LIBRARY ASSOCIATION (3822)	04/14/26 CK# 152599	\$100.00
330825 CC PYMT (6415) FOR CONTINGENCY	10-42-299-0	100.00
ILLINOIS LIBRARY ASSOCIATION (3822)	04/14/26 CK# 152601	\$150.00
329963 NW CC PYMT (6417) FOR DUES & MEMBERSHIPS	10-42-280-0	150.00
ILLINOIS STATE POLICE SERVICES FUND (4037)	04/14/26 CK# 152595	\$300.00
03202026 RISK MANAGEMENT: HR	50-42-210-1	300.00
INGRAM (1734)	04/14/26 CK# 152596	\$22,581.40
94936106 BOOKS: YOUTH	10-44-400-2	13.51
94936107 BOOKS: YOUTH	10-44-400-2	21.07
94936107 BOOKS: BRANCH YOUTH	10-44-400-6	9.76
94936108 BOOKS: BRANCH YOUTH	10-44-400-6	12.40
94936109 BOOKS: ADULT	10-44-400-1	10.82
94936109 BOOKS: BRANCH ADULT	10-44-400-5	823.28
94936110 BOOKS: YOUTH	10-44-400-2	14.99
94936110 BOOKS: BRANCH YOUTH	10-44-400-6	14.99
94936111 BOOKS: YOUTH	10-44-400-2	20.91
94936111 BOOKS: BRANCH YOUTH	10-44-400-6	9.63
94936112 BOOKS: YOUTH	10-44-400-2	11.90
94936112 BOOKS: BRANCH YOUTH	10-44-400-6	11.90
94936113 BOOKS: YOUTH	10-44-400-2	11.32

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94936114 BOOKS: YOUTH	10-44-400-2	26.70
94936115 BOOKS: ADULT	10-44-400-1	22.68
94936115 BOOKS: YOUTH	10-44-400-2	10.54
94936115 BOOKS: BRANCH YOUTH	10-44-400-6	10.54
94936116 BOOKS: YOUTH	10-44-400-2	33.98
94936116 BOOKS: BRANCH YOUTH	10-44-400-6	11.33
94936117 MATERIAL PROCESSING SERVICES	10-42-265-0	383.56
94936118 BOOKS: ADULT	10-44-400-1	19.53
94936119 BOOKS: ADULT	10-44-400-1	19.63
94936120 BOOKS: ADULT	10-44-400-1	485.59
94936120 BOOKS: BRANCH ADULT	10-44-400-5	246.21
94936121 BOOKS: ADULT	10-44-400-1	34.92
94936122 BOOKS: ADULT	10-44-400-1	15.71
94936123 BOOKS: ADULT	10-44-400-1	10.84
94936124 BOOKS: ADULT	10-44-400-1	32.89
94936125 BOOKS: ADULT	10-44-400-1	20.46
94951686 BOOKS: ADULT	10-44-400-1	28.21
94951686 BOOKS: BRANCH ADULT	10-44-400-5	28.21
94951687 BOOKS: BRANCH ADULT	10-44-400-5	10.89
94951688 BOOKS: BRANCH ADULT	10-44-400-5	20.07
94951689 BOOKS: ADULT	10-44-400-1	10.89
94951689 BOOKS: YOUTH	10-44-400-2	19.94
94951690 BOOKS: YOUTH	10-44-400-2	136.33
94951690 BOOKS: BRANCH YOUTH	10-44-400-6	11.40
94951691 BOOKS: ADULT	10-44-400-1	16.36
94951692 BOOKS: ADULT	10-44-400-1	10.85
94951693 BOOKS: ADULT	10-44-400-1	13.95
94951694 MATERIAL PROCESSING SERVICES	10-42-265-0	107.04
94955046 BOOKS: YOUTH	10-44-400-2	-16.92
94967578 BOOKS: YOUTH	10-44-400-2	11.44
94967579 MATERIAL PROCESSING SERVICES	10-42-265-0	4.46
94967580 BOOKS: ADULT	10-44-400-1	19.95
95000720 BOOKS: YOUTH	10-44-400-2	11.53
95000721 BOOKS: ADULT	10-44-400-1	20.66
95000722 BOOKS: YOUTH	10-44-400-2	15.91
95000723 BOOKS: YOUTH	10-44-400-2	21.89
95000724 BOOKS: YOUTH	10-44-400-2	23.05
95000725 BOOKS: YOUTH	10-44-400-2	55.23
95000726 BOOKS: YOUTH	10-44-400-2	13.14
95000727 BOOKS: ADULT	10-44-400-1	9.66
95000728 BOOKS: YOUTH	10-44-400-2	11.61
95000729 MATERIAL PROCESSING SERVICES	10-42-265-0	80.28
95000730 BOOKS: YOUTH	10-44-400-2	12.23
95000730 BOOKS: BRANCH YOUTH	10-44-400-6	12.23
95000731 MATERIAL PROCESSING SERVICES	10-42-265-0	8.92
95000732 BOOKS: ADULT	10-44-400-1	55.24
95000732 BOOKS: BRANCH ADULT	10-44-400-5	58.06
95000733 BOOKS: ADULT	10-44-400-1	16.52
95000734 BOOKS: BRANCH ADULT	10-44-400-5	16.54
95000735 BOOKS: ADULT	10-44-400-1	68.47
95000735 BOOKS: BRANCH ADULT	10-44-400-5	16.54
95000736 BOOKS: ADULT	10-44-400-1	17.10

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
95000736 BOOKS: BRANCH ADULT	10-44-400-5	17.10
95000737 BOOKS: ADULT	10-44-400-1	39.52
95000738 BOOKS: ADULT	10-44-400-1	17.06
95000739 BOOKS: ADULT	10-44-400-1	17.10
95000740 BOOKS: ADULT	10-44-400-1	17.08
95018202 BOOKS: ADULT	10-44-400-1	22.99
95018203 BOOKS: ADULT	10-44-400-1	86.62
95018203 BOOKS: YOUTH	10-44-400-2	409.97
95018203 BOOKS: BRANCH ADULT	10-44-400-5	22.72
95035609 BOOKS: ADULT	10-44-400-1	16.96
95035610 BOOKS: ADULT	10-44-400-1	384.25
95035610 BOOKS: YOUTH	10-44-400-2	956.74
95035610 BOOKS: BRANCH ADULT	10-44-400-5	224.29
95055378 BOOKS: YOUTH	10-44-400-2	12.09
95055378 BOOKS: BRANCH YOUTH	10-44-400-6	6.04
95055379 BOOKS: YOUTH	10-44-400-2	19.58
95055380 BOOKS: ADULT	10-44-400-1	80.54
95055380 BOOKS: YOUTH	10-44-400-2	13.18
95055380 BOOKS: BRANCH YOUTH	10-44-400-6	13.18
95055381 BOOKS: YOUTH	10-44-400-2	58.84
95055381 BOOKS: BRANCH YOUTH	10-44-400-6	11.47
95055382 BOOKS: ADULT	10-44-400-1	10.88
95055383 MATERIAL PROCESSING SERVICES	10-42-265-0	93.66
95076865 BOOKS: YOUTH	10-44-400-2	43.77
95076865 BOOKS: BRANCH YOUTH	10-44-400-6	7.53
95076866 BOOKS: YOUTH	10-44-400-2	60.03
95076866 BOOKS: BRANCH YOUTH	10-44-400-6	35.24
95076867 BOOKS: BRANCH YOUTH	10-44-400-6	9.78
95076868 BOOKS: YOUTH	10-44-400-2	50.92
95076868 BOOKS: BRANCH YOUTH	10-44-400-6	12.02
95076869 BOOKS: ADULT	10-44-400-1	84.02
95076869 BOOKS: YOUTH	10-44-400-2	131.92
95076869 BOOKS: BRANCH YOUTH	10-44-400-6	45.43
95076870 BOOKS: YOUTH	10-44-400-2	32.88
95076870 BOOKS: BRANCH YOUTH	10-44-400-6	21.56
95076871 BOOKS: YOUTH	10-44-400-2	11.29
95076871 BOOKS: BRANCH YOUTH	10-44-400-6	11.28
95076872 BOOKS: YOUTH	10-44-400-2	29.99
95076872 BOOKS: BRANCH YOUTH	10-44-400-6	74.99
95076873 BOOKS: YOUTH	10-44-400-2	11.91
95076874 BOOKS: YOUTH	10-44-400-2	5.25
95076875 BOOKS: YOUTH	10-44-400-2	20.43
95076876 MATERIAL PROCESSING SERVICES	10-42-265-0	289.90
95076877 BOOKS: YOUTH	10-44-400-2	14.29
95076878 MATERIAL PROCESSING SERVICES	10-42-265-0	4.46
95107722 BOOKS: YOUTH	10-44-400-2	43.34
95107723 BOOKS: ADULT	10-44-400-1	30.71
95107724 BOOKS: YOUTH	10-44-400-2	16.86
95107724 BOOKS: BRANCH YOUTH	10-44-400-6	6.04
95107725 BOOKS: YOUTH	10-44-400-2	337.96
95107725 BOOKS: BRANCH YOUTH	10-44-400-6	10.80
95107726 BOOKS: YOUTH	10-44-400-2	19.67

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
95107727 MATERIAL PROCESSING SERVICES	10-42-265-0	187.32
95107728 BOOKS: YOUTH	10-44-400-2	12.29
95107728 BOOKS: BRANCH YOUTH	10-44-400-6	24.58
95107729 MATERIAL PROCESSING SERVICES	10-42-265-0	13.38
95107730 BOOKS: ADULT	10-44-400-1	15.94
95107730 BOOKS: BRANCH ADULT	10-44-400-5	31.88
95107731 BOOKS: ADULT	10-44-400-1	31.72
95107731 BOOKS: BRANCH ADULT	10-44-400-5	31.72
95107732 BOOKS: ADULT	10-44-400-1	15.40
95107732 BOOKS: BRANCH ADULT	10-44-400-5	16.55
95107733 BOOKS: YOUTH	10-44-400-2	10.90
95107734 BOOKS: ADULT	10-44-400-1	104.61
95107734 BOOKS: YOUTH	10-44-400-2	7.87
95107735 BOOKS: ADULT	10-44-400-1	17.12
95107736 BOOKS: ADULT	10-44-400-1	17.10
95107737 BOOKS: ADULT	10-44-400-1	14.30
95107738 BOOKS: YOUTH	10-44-400-2	2,661.69
95125399 BOOKS: ADULT	10-44-400-1	28.68
95125400 BOOKS: YOUTH	10-44-400-2	185.46
95140617 BOOKS: ADULT	10-44-400-1	302.29
95140617 BOOKS: YOUTH	10-44-400-2	10.79
95140617 BOOKS: BRANCH ADULT	10-44-400-5	131.28
95140618 BOOKS: ADULT	10-44-400-1	26.84
95140618 BOOKS: YOUTH	10-44-400-2	19.87
95140618 BOOKS: BRANCH YOUTH	10-44-400-6	9.80
95140619 BOOKS: ADULT	10-44-400-1	12.11
95140620 BOOKS: ADULT	10-44-400-1	18.15
95158076 BOOKS: ADULT	10-44-400-1	74.34
95158076 BOOKS: BRANCH ADULT	10-44-400-5	74.36
95158077 BOOKS: YOUTH	10-44-400-2	6.78
95158078 BOOKS: ADULT	10-44-400-1	116.47
95158078 BOOKS: YOUTH	10-44-400-2	17.11
95158079 BOOKS: ADULT	10-44-400-1	10.25
95158080 MATERIAL PROCESSING SERVICES	10-42-265-0	75.82
95171231 BOOKS: ADULT	10-44-400-1	17.32
95171231 BOOKS: BRANCH ADULT	10-44-400-5	17.32
95171232 BOOKS: ADULT	10-44-400-1	16.97
95171232 BOOKS: BRANCH ADULT	10-44-400-5	33.93
95171233 BOOKS: ADULT	10-44-400-1	25.22
95171233 BOOKS: BRANCH ADULT	10-44-400-5	25.21
95171234 BOOKS: YOUTH	10-44-400-2	7.80
95171235 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	350.64
95171235 BOOKS: ADULT	10-44-400-1	759.18
95171235 BOOKS: YOUTH	10-44-400-2	15.62
95171235 BOOKS: BRANCH ADULT	10-44-400-5	22.85
95171236 BOOKS: ADULT	10-44-400-1	18.71
95171237 BOOKS: ADULT	10-44-400-1	18.12
95171237 BOOKS: BRANCH ADULT	10-44-400-5	18.12
95171238 BOOKS: ADULT	10-44-400-1	19.38
95203305 BOOKS: YOUTH	10-44-400-2	39.45
95203305 BOOKS: BRANCH YOUTH	10-44-400-6	5.27
95203306 BOOKS: ADULT	10-44-400-1	9.63

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
95203306 BOOKS: BRANCH YOUTH	10-44-400-6	22.72
95203307 BOOKS: YOUTH	10-44-400-2	16.86
95203307 BOOKS: BRANCH YOUTH	10-44-400-6	6.05
95203308 BOOKS: YOUTH	10-44-400-2	27.98
95203309 BOOKS: ADULT	10-44-400-1	74.54
95203309 BOOKS: YOUTH	10-44-400-2	62.65
95203309 BOOKS: BRANCH YOUTH	10-44-400-6	54.17
95203310 BOOKS: YOUTH	10-44-400-2	144.28
95203310 BOOKS: BRANCH YOUTH	10-44-400-6	21.15
95203311 BOOKS: YOUTH	10-44-400-2	11.34
95203312 BOOKS: YOUTH	10-44-400-2	10.79
95203313 BOOKS: YOUTH	10-44-400-2	16.31
95203314 BOOKS: YOUTH	10-44-400-2	33.43
95203315 MATERIAL PROCESSING SERVICES	10-42-265-0	240.84
95203316 BOOKS: YOUTH	10-44-400-2	11.99
95203317 BOOKS: YOUTH	10-44-400-2	11.60
95203317 BOOKS: BRANCH YOUTH	10-44-400-6	11.60
95203318 MATERIAL PROCESSING SERVICES	10-42-265-0	13.38
95223601 BOOKS: ADULT	10-44-400-1	17.04
95223602 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	20.35
95223602 BOOKS: ADULT	10-44-400-1	439.98
95270698 BOOKS: YOUTH	10-44-400-2	61.36
95270698 BOOKS: BRANCH YOUTH	10-44-400-6	7.58
95270699 BOOKS: YOUTH	10-44-400-2	41.95
95270699 BOOKS: BRANCH YOUTH	10-44-400-6	20.44
95270700 BOOKS: YOUTH	10-44-400-2	11.41
95270701 BOOKS: YOUTH	10-44-400-2	9.08
95270702 BOOKS: YOUTH	10-44-400-2	11.40
95270703 BOOKS: YOUTH	10-44-400-2	11.96
95270704 BOOKS: YOUTH	10-44-400-2	25.13
95270705 BOOKS: YOUTH	10-44-400-2	34.10
95270705 BOOKS: BRANCH YOUTH	10-44-400-6	25.58
95270706 BOOKS: YOUTH	10-44-400-2	7.84
95270707 BOOKS: YOUTH	10-44-400-2	9.83
95270708 BOOKS: YOUTH	10-44-400-2	23.37
95270709 MATERIAL PROCESSING SERVICES	10-42-265-0	138.26
95270710 BOOKS: YOUTH	10-44-400-2	14.29
95270711 MATERIAL PROCESSING SERVICES	10-42-265-0	4.46
95270712 BOOKS: ADULT	10-44-400-1	135.65
95270712 BOOKS: BRANCH ADULT	10-44-400-5	156.12
95270713 BOOKS: ADULT	10-44-400-1	31.87
95270713 BOOKS: BRANCH ADULT	10-44-400-5	31.87
95270714 BOOKS: YOUTH	10-44-400-2	10.80
95270715 BOOKS: YOUTH	10-44-400-2	27.27
95270716 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	16.98
95270717 BOOKS: ADULT	10-44-400-1	15.93
95270718 BOOKS: ADULT	10-44-400-1	15.93
95270718 BOOKS: BRANCH ADULT	10-44-400-5	15.94
95270719 BOOKS: ADULT	10-44-400-1	20.02
95270720 BOOKS: BRANCH ADULT	10-44-400-5	15.94
95270721 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	10.23
95270721 BOOKS: ADULT	10-44-400-1	287.76

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
95270721 BOOKS: BRANCH ADULT	10-44-400-5	139.95
95270722 BOOKS: ADULT	10-44-400-1	17.05
95298810 BOOKS: YOUTH	10-44-400-2	26.37
95298810 BOOKS: BRANCH YOUTH	10-44-400-6	6.00
95298811 BOOKS: YOUTH	10-44-400-2	12.45
95298812 BOOKS: ADULT	10-44-400-1	19.31
95298813 BOOKS: ADULT	10-44-400-1	839.95
95298813 BOOKS: YOUTH	10-44-400-2	296.11
95298813 BOOKS: BRANCH YOUTH	10-44-400-6	47.66
95298814 MATERIAL PROCESSING SERVICES	10-42-265-0	414.78
95298815 BOOKS: YOUTH	10-44-400-2	14.29
95298816 MATERIAL PROCESSING SERVICES	10-42-265-0	4.46
95314849 BOOKS: ADULT	10-44-400-1	19.07
95314850 BOOKS: ADULT	10-44-400-1	117.31
95314851 BOOKS: ADULT	10-44-400-1	192.57
95314851 BOOKS: BRANCH ADULT	10-44-400-5	46.32
95329683 BOOKS: YOUTH	10-44-400-2	25.16
95329683 BOOKS: BRANCH YOUTH	10-44-400-6	12.57
95329684 BOOKS: BRANCH YOUTH	10-44-400-6	12.55
95329685 BOOKS: YOUTH	10-44-400-2	11.40
95329686 BOOKS: BRANCH ADULT	10-44-400-5	17.13
95329687 BOOKS: YOUTH	10-44-400-2	11.39
95329688 BOOKS: ADULT	10-44-400-1	50.21
95329688 BOOKS: YOUTH	10-44-400-2	103.32
95329688 BOOKS: BRANCH YOUTH	10-44-400-6	19.74
95329689 BOOKS: ADULT	10-44-400-1	12.06
95329690 BOOKS: YOUTH	10-44-400-2	11.40
95329691 MATERIAL PROCESSING SERVICES	10-42-265-0	102.58
95329692 BOOKS: YOUTH	10-44-400-2	11.61
95329693 BOOKS: YOUTH	10-44-400-2	23.90
95329693 BOOKS: BRANCH YOUTH	10-44-400-6	23.89
95329694 MATERIAL PROCESSING SERVICES	10-42-265-0	22.30
95329695 BOOKS: ADULT	10-44-400-1	17.11
95329696 BOOKS: ADULT	10-44-400-1	47.94
95329697 BOOKS: ADULT	10-44-400-1	11.47
95329698 BOOKS: ADULT	10-44-400-1	9.85
95329699 BOOKS: BRANCH ADULT	10-44-400-5	25.81
95329700 BOOKS: ADULT	10-44-400-1	154.02
95329700 BOOKS: YOUTH	10-44-400-2	21.64
95329701 BOOKS: ADULT	10-44-400-1	15.09
95366951 BOOKS: ADULT	10-44-400-1	19.58
95366951 BOOKS: BRANCH ADULT	10-44-400-5	19.58
95438422 BOOKS: ADULT	10-44-400-1	65.14
95438422 BOOKS: BRANCH ADULT	10-44-400-5	48.13
95438423 BOOKS: ADULT	10-44-400-1	9.61
95438424 BOOKS: ADULT	10-44-400-1	15.85
95438425 BOOKS: ADULT	10-44-400-1	31.72
95438425 BOOKS: BRANCH ADULT	10-44-400-5	15.86
95438426 BOOKS: ADULT	10-44-400-1	105.31
95438426 BOOKS: BRANCH ADULT	10-44-400-5	84.38
95438427 BOOKS: ADULT	10-44-400-1	10.79
95438428 BOOKS: YOUTH	10-44-400-2	73.33

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
95438429 BOOKS: ADULT	10-44-400-1	50.41
95438430 BOOKS: ADULT	10-44-400-1	119.00
95438430 BOOKS: BRANCH ADULT	10-44-400-5	10.82
95438431 BOOKS: YOUTH	10-44-400-2	29.31
95438432 BOOKS: YOUTH	10-44-400-2	11.34
95438433 BOOKS: ADULT	10-44-400-1	28.41
95438433 BOOKS: BRANCH ADULT	10-44-400-5	56.83
95438434 BOOKS: ADULT	10-44-400-1	46.55
95438435 BOOKS: ADULT	10-44-400-1	22.81
95438436 BOOKS: ADULT	10-44-400-1	16.98
95438437 BOOKS: ADULT	10-44-400-1	18.13
95438437 BOOKS: BRANCH ADULT	10-44-400-5	18.14
95438438 BOOKS: ADULT	10-44-400-1	9.76
95438439 BOOKS: ADULT	10-44-400-1	27.78
95438439 BOOKS: YOUTH	10-44-400-2	11.33
95438439 BOOKS: BRANCH ADULT	10-44-400-5	16.97
95495606 BOOKS: YOUTH	10-44-400-2	75.62
95495607 BOOKS: ADULT	10-44-400-1	51.74
95495608 BOOKS: ADULT	10-44-400-1	214.18
95495608 BOOKS: BRANCH ADULT	10-44-400-5	124.00
95495609 BOOKS: ADULT	10-44-400-1	15.93
95522168 BOOKS: ADULT	10-44-400-1	17.18
95522169 BOOKS: ADULT	10-44-400-1	18.42
95522170 BOOKS: YOUTH	10-44-400-2	65.81
95522171 BOOKS: ADULT	10-44-400-1	12.17
95522171 BOOKS: BRANCH ADULT	10-44-400-5	55.77
95592638 BOOKS: ADULT	10-44-400-1	285.77
95592638 BOOKS: BRANCH ADULT	10-44-400-5	174.65
95592639 BOOKS: ADULT	10-44-400-1	34.94
95592640 BOOKS: BRANCH ADULT	10-44-400-5	16.45
95592641 BOOKS: ADULT	10-44-400-1	17.01
95592642 BOOKS: YOUTH	10-44-400-2	131.48
95592643 BOOKS: ADULT	10-44-400-1	11.34
95592644 BOOKS: ADULT	10-44-400-1	94.20
95592644 BOOKS: YOUTH	10-44-400-2	7.82
95592645 BOOKS: ADULT	10-44-400-1	108.87
95592646 BOOKS: ADULT	10-44-400-1	17.01
95684283 BOOKS: ADULT	10-44-400-1	32.46
95684283 BOOKS: BRANCH ADULT	10-44-400-5	32.46
95684284 BOOKS: ADULT	10-44-400-1	16.45
95684285 BOOKS: ADULT	10-44-400-1	16.43
95684286 BOOKS: ADULT	10-44-400-1	32.37
95684286 BOOKS: YOUTH	10-44-400-2	221.29
95684287 BOOKS: ADULT	10-44-400-1	40.60
95684288 BOOKS: ADULT	10-44-400-1	218.02
95684288 BOOKS: YOUTH	10-44-400-2	20.41
95684288 BOOKS: BRANCH ADULT	10-44-400-5	33.50
95684288 BOOKS: BRANCH YOUTH	10-44-400-6	18.14
95703383 BOOKS: ADULT	10-44-400-1	30.17
95703383 BOOKS: BRANCH ADULT	10-44-400-5	60.34
95703384 BOOKS: ADULT	10-44-400-1	17.13
95703385 BOOKS: ADULT	10-44-400-1	39.94

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 14

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
95703386 BOOKS: ADULT	10-44-400-1	70.94
95703386 BOOKS: BRANCH ADULT	10-44-400-5	12.75
95703387 BOOKS: ADULT	10-44-400-1	15.42
95703388 BOOKS: ADULT	10-44-400-1	68.88
95703388 BOOKS: YOUTH	10-44-400-2	6.79
95703389 BOOKS: ADULT	10-44-400-1	18.15
95718766 BOOKS: ADULT	10-44-400-1	19.35
95718766 BOOKS: BRANCH ADULT	10-44-400-5	19.35
95718767 BOOKS: YOUTH	10-44-400-2	7.58
95718767 BOOKS: BRANCH YOUTH	10-44-400-6	7.58
95718768 BOOKS: ADULT	10-44-400-1	17.12
95718769 BOOKS: YOUTH	10-44-400-2	10.64
95718770 BOOKS: ADULT	10-44-400-1	157.26
95718771 BOOKS: ADULT	10-44-400-1	10.89
95718772 BOOKS: ADULT	10-44-400-1	21.93
95748925 BOOKS: ADULT	10-44-400-1	42.30
95748925 BOOKS: BRANCH ADULT	10-44-400-5	42.30
95748926 BOOKS: ADULT	10-44-400-1	19.95
INNOVATIVE INTERFACES, INC. (1737)	04/14/26 CK# 152597	\$129,927.49
INV-INC41405 COMPUTER MAINT: ACCESS SVCS	10-42-255-4	3,000.00
INV-INC41535 COMPUTER MAINT: ACCESS SVCS	10-42-255-4	93,876.41
INV-INC41565 ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	33,051.08
ISOLVED INC (3889)	04/14/26 CK# 152598	\$340.91
152928931 HEALTH, DENTAL & VISION INSURANCE	10-41-110-0	340.91
JIBARITO CAJITA (7141)	04/14/26 CK# 152599	\$188.76
JC46432 CC PYMT (6415) FOR BOOKS: YOUTH	10-44-400-2	188.76
KAGI.COM (7029)	04/14/26 CK# 152600	\$20.00
3082026 CC PYMT (6416) FOR COMPUTER MAINTENANCE	10-42-255-2	20.00
KAPLAN EARLY LEARNING COMPANY (1871)	04/14/26 CK# 152601	\$145.81
W9836110 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE	10-44-440-0	145.81
KELLENBERGER ELECTRIC INC. (1880)	04/14/26 CK# 152611	\$1,105.50
1282 SIGNAGE	60-43-370-0	1,105.50
KOKORIS JOHN (6912)	04/14/26 CK# 152612	\$250.00
04222026 VOLUNTEERS	10-43-305-0	250.00
LASER PRO CO., INC. (1983)	04/14/26 CK# 152613	\$2,053.50
142908 OFFICE SUPPLIES/COMPUTER	10-43-300-2	658.50
142922 OFFICE SUPPLIES/COMPUTER	10-43-300-2	646.00
142954 OFFICE SUPPLIES/COMPUTER	10-43-300-2	392.00
143017 OFFICE SUPPLIES/COMPUTER	10-43-300-2	357.00
LIBRARY IDEAS, LLC (4740)	04/14/26 CK# 152614	\$211.50
125850 AUDIO-VISUAL: YOUTH	10-44-420-2	211.50
LIBRARY STORE (2037)	04/14/26 CK# 152601	\$421.95
6095272 CC PYMT (6417) FOR SMALL LIBRARY EQUIPMENT	10-45-540-0	421.95
LITGEN CONCRETE CUTTING & CORING CO (7142)	04/14/26 CK# 152615	\$4,360.00
214636 REPAIR/MAINT. OF GROUNDS	60-42-210-0	4,360.00
M13 GRAPHICS (6283)	04/14/26 CK# 152602	\$70.71
1117253 CC PYMT (6418) FOR PUBLIC RELATIONS: PROMOTIONS	10-42-222-3	70.71

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 15

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MAILGUN TECHNOLOGIES, INC (6058)	04/14/26 CK# 152604	\$80.00
87179353 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	80.00
MATHISEN MARTINA (7075)	04/14/26 CK# 152616	\$700.00
3976 CONTINUING ED: REGISTRATION/FEES	10-42-290-1	700.00
MICHAELS (6060)	04/14/26 CK# 152599	\$788.64
11031 CC PYMT (6415) FOR OFFICE SUPPLIES/GENERAL	10-43-300-1	30.23
767417 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	118.27
767417 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	640.14
MICHAELS (6060)	04/14/26 CK# 152608	\$151.19
990777 CC PYMT (6426) FOR FURNITURE AND FIXTURES	10-45-510-0	151.19
MIDWEST FIRST AID & SAFETY LLC (6609)	04/14/26 CK# 152617	\$160.97
2893 RISK MANAGEMENT: FACILITIES	50-42-210-0	160.97
MIDWEST TAPE (2256)	04/14/26 CK# 152618	\$5,368.66
508523747 AUDIO-VISUAL: ADULT	10-44-420-1	69.71
508523747 AUDIO-VISUAL: YOUTH	10-44-420-2	23.99
508523747 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	18.74
508523748 AUDIO-VISUAL: YOUTH	10-44-420-2	28.49
508530010 AUDIO-VISUAL: ADULT	10-44-420-1	64.48
508530011 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	15.74
508556468 AUDIO-VISUAL: ADULT	10-44-420-1	1,112.58
508556468 AUDIO-VISUAL: YOUTH	10-44-420-2	119.96
508556468 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	648.51
508556468 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	59.98
508562944 AUDIO-VISUAL: ADULT	10-44-420-1	26.24
508562944 AUDIO-VISUAL: YOUTH	10-44-420-2	56.22
508562945 AUDIO-VISUAL: ADULT	10-44-420-1	17.24
508562947 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	161.95
508562948 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	179.18
508585976 AUDIO-VISUAL: ADULT	10-44-420-1	69.72
508585976 AUDIO-VISUAL: YOUTH	10-44-420-2	168.69
508585976 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	46.48
508585976 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	56.23
508591710 AUDIO-VISUAL: ADULT	10-44-420-1	45.73
508591711 AUDIO-VISUAL: ADULT	10-44-420-1	44.22
508591713 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	48.73
508614795 AUDIO-VISUAL: ADULT	10-44-420-1	350.11
508614795 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	206.17
508628402 AUDIO-VISUAL: ADULT	10-44-420-1	293.91
508628403 AUDIO-VISUAL: ADULT	10-44-420-1	14.24
508628405 AUDIO-VISUAL: ADULT	10-44-420-1	23.24
508628406 AUDIO-VISUAL: ADULT	10-44-420-1	25.49
508628407 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	25.49
508628408 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	30.74
508651709 AUDIO-VISUAL: ADULT	10-44-420-1	95.20
508651709 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	67.47
508657712 MATERIAL PROCESSING SERVICES	10-42-265-0	39.20
508657713 MATERIAL PROCESSING SERVICES	10-42-265-0	131.35
508657714 MATERIAL PROCESSING SERVICES	10-42-265-0	9.60
508660081 AUDIO-VISUAL: ADULT	10-44-420-1	11.24
508660083 AUDIO-VISUAL: ADULT	10-44-420-1	298.93
508660084 AUDIO-VISUAL: ADULT	10-44-420-1	144.69

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 16

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MIDWEST TAPE (2256) CONTINUED ...		
508660085 AUDIO-VISUAL: ADULT	10-44-420-1	41.98
508660086 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	23.24
508660087 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	23.24
508684527 AUDIO-VISUAL: ADULT	10-44-420-1	229.41
508684527 AUDIO-VISUAL: BRANCH ADULT	10-44-420-5	200.91
MORALES ANTOINETTE (7134)	04/14/26 CK# 152619	\$150.00
04192026 PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	150.00
NITRO SOFTWARE, INC. (5579)	04/14/26 CK# 152620	\$7,484.10
INV202612551 COMPUTER MAINTENANCE	10-42-255-2	7,484.10
NORTHWEST HISPANIC CHAMBER (6776)	04/14/26 CK# 152621	\$250.00
1292 DUES & MEMBERSHIPS	10-42-280-0	250.00
OFF THE RECORD, LLC (7071)	04/14/26 CK# 152622	\$218.75
9 CONSULT. & PROF. FEES:OTHER	10-42-225-2	218.75
OTIS ELEVATOR COMPANY (4788)	04/14/26 CK# 152623	\$1,272.24
100402262195 REPAIR/MAINT. OF BUILDING	60-42-200-0	1,272.24
OVERDRIVE, INC. (4535)	04/14/26 CK# 152624	\$25,904.21
16706CP26107650 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-44-435-2	7,498.15
16706MA26103299 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-44-435-2	4,741.82
16706MA26111235 ELECTRONIC RESOURCES: EBOOKS/AUDIO	10-44-435-2	13,664.24
PADDOCK PUBLICATIONS (4642)	04/14/26 CK# 152625	\$775.80
03152027 PERIODICALS	10-44-410-0	775.80
PARAGON MICRO INC. (4877)	04/14/26 CK# 152626	\$17,719.69
S5253702 COMPUTER EQUIPMENT	10-45-500-0	829.98
S5254370 COMPUTER EQUIPMENT	10-45-500-0	11,865.91
S5256564 COMPUTER EQUIPMENT	10-45-500-0	4,199.80
S5731805 COMPUTER MAINTENANCE	10-42-255-2	824.00
PAYPAL, INC (6059)	04/14/26 CK# 152604	\$19.95
168737545 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS	10-42-255-3	19.95
PDQ.COM CORPORATION (5728)	04/14/26 CK# 152627	\$4,167.00
Q-153057 COMPUTER MAINTENANCE	10-42-255-2	4,167.00
PEEBLES, MARGARET (3863)	04/14/26 CK# 152628	\$903.53
04032026 PLA CONFERENCES: ALL EXPENSES	10-42-290-3	903.53
PETTY CASH - SARA JOHNSON (4777)	04/14/26 CK# 152629	\$520.07
04 2026 CONTINUING EDUCATION:TRAVEL & MEALS	10-42-290-2	121.09
04 2026 CONFERENCES: ALL EXPENSES	10-42-290-3	35.00
04 2026 SUPPLIES: WORK APPAREL	10-43-301-0	44.99
04 2026 FOOD & BEVERAGE: ADMIN	10-43-360-0	270.00
04 2026 FOOD & BEVERAGE: PUBLIC SVCS	10-43-360-1	6.99
04 2026 RISK MANAGEMENT: HR	50-42-210-1	42.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES (2685)	04/14/26 CK# 152630	\$362.76
3107720350 SMALL EQUIP MAINT.: OFFICE	10-42-270-2	362.76
PITNEY BOWES RESERVE ACCOUNT (4146)	04/14/26 CK# 152631	\$2,500.00
04062026 POSTAGE & SHIPPING	10-42-210-0	2,500.00
PLAYAWAY PRODUCTS LLC (4273)	04/14/26 CK# 152632	\$1,888.39
528137 AUDIO-VISUAL: YOUTH	10-44-420-2	641.21
528137 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	322.98
529267 AUDIO-VISUAL: YOUTH	10-44-420-2	626.90

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 17

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PLAYAWAY PRODUCTS LLC (4273) CONTINUED ... 529267 AUDIO-VISUAL: BRANCH YOUTH	10-44-420-6	297.30
PRAIRIE MOON NURSURY (7137) 04/14/26 CK# 152607 99729477 CC PYMT (6425) FOR PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	\$64.56 64.56
PRAIRIE NURSURY (7136) 04/14/26 CK# 152607 178311 CC PYMT (6425) FOR PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	\$67.22 67.22
PRYOR LEARNING SOLUTIONS (6378) 04/14/26 CK# 152599 20014700 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	\$199.00 199.00
RAILS (5481) 04/14/26 CK# 152633 15622 ELECTRONIC RESOURCES: STREAMING	10-44-435-3	\$1,680.00 1,680.00
RESCUE OUR CHILDREN ORGANIZATION (6664) 04/14/26 CK# 152634 001 PUBLIC PROGRAMMING:HISPANIC SVCS	10-42-230-1	\$150.00 150.00
REVERSO (6822) 04/14/26 CK# 152599 3132026 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE	10-44-435-1	\$9.99 9.99
RIEKE OFFICE INTERIORS (4766) 04/14/26 CK# 152635 73490 FURNITURE AND FIXTURES	10-45-510-0	\$765.00 765.00
ROTARY CLUB OF ELGIN (3757) 04/14/26 CK# 152636 11 CM DUES & MEMBERSHIPS 34 CM DUES & MEMBERSHIPS	10-42-280-0 10-42-280-0	\$450.00 225.00 225.00
SAFEGARD EXTERMINATING CO. (2958) 04/14/26 CK# 152637 04-4093 REPAIR/MAINT. OF BUILDING 04-4094 REPAIR/MAINT. OF BLDG: DAVIS ROAD 04-4095 REPAIR/MAINT. OF BLDG: RAKOW 04-4096 REPAIR/MAINT. OF BLDG: SOUTH ELGIN	60-42-200-0 60-42-200-9 60-42-200-5 60-42-200-7	\$407.00 197.00 76.00 67.00 67.00
SAM'S CLUB DIRECT (5057) 04/14/26 CK# 152638 000337 GWOWJQ PUBLIC PROGRAMMING:HISPANIC SVCS 000497 GWOMBO FOOD & BEVERAGE: PUBLIC SVCS	10-42-230-1 10-43-360-1	\$96.18 17.98 78.20
SCHMITT, PHILIP (5279) 04/14/26 CK# 152639 14-009 03 DIGITAL LITERACY CLASSES	10-42-230-5	\$630.00 630.00
SENTRUM MARKETING, LLC (6560) 04/14/26 CK# 152640 9030226B0070R-3 BOOKS: YOUTH	10-44-400-2	\$38.20 38.20
SHALES MC NUTT CONSTRUCTION (4170) 04/14/26 CK# 152641 0301 0331 CAPITAL IMPROVEMENTS	10-49-900-0	\$86,579.12 86,579.12
SIGNS BY TOMORROW (3081) 04/14/26 CK# 152642 32720 SIGNAGE 32721 SIGNAGE 32745 SIGNAGE 32765 CAPITAL IMPROVEMENTS	60-43-370-0 60-43-370-0 60-43-370-0 10-49-900-0	\$2,870.47 317.28 869.00 322.10 1,362.09
SKYWARE INVENTORY (7015) 04/14/26 CK# 152602 3212026 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS	10-44-435-5	\$6.00 6.00
SOUNDTRACK (7030) 04/14/26 CK# 152599 20741231 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE	10-44-435-1	\$279.64 279.64
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393) 04/14/26 CK# 152643 APRIL 2026 COMMON AREA MAINT: SO ELGIN	10-42-204-0	\$3,014.46 3,014.46
SPOTIFY (6086) 04/14/26 CK# 152606 3022026 CC PYMT (6424) FOR PUBLIC PROGRAMMING:MOBILE SVCS	10-42-230-9	\$21.99 21.99

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 18

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
STAPLES (3180)	04/14/26 CK# 152599	\$614.85
9936285730 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	204.95
9936285787 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	204.95
9936285827 CC PYMT (6415) FOR DUPLICATING: PAPER/COPY SHOP SUPPL	10-43-320-0	204.95
TARGET (6108)	04/14/26 CK# 152599	\$151.88
3172026 CC PYMT (6415) FOR AUDIO-VISUAL: YOUTH	10-44-420-2	151.88
TARGET (6108)	04/14/26 CK# 152606	\$85.16
12443 CC PYMT (6424) FOR PUBLIC PROGRAMMING:MOBILE SVCS	10-42-230-9	24.00
12790 CC PYMT (6424) FOR FOOD & BEVERAGE: COMMUNITY SVCS	10-43-360-2	61.16
TELUS HEALTH (US) LTD (6853)	04/14/26 CK# 152644	\$214.80
2544531 HEALTH, DENTAL & VISION INSURANCE	10-41-110-0	214.80
THOMSON REUTERS WEST (3738)	04/14/26 CK# 152645	\$303.00
853367734 BOOKS: ADULT	10-44-400-1	303.00
TODAY'S BUSINESS SOLUTIONS, INC. (3346)	04/14/26 CK# 152646	\$9,180.75
19165 COMPUTER MAINTENANCE	10-42-255-2	8,085.75
19759 COMPUTER MAINTENANCE	10-42-255-2	1,095.00
TODAY'S UNIFORMS INC. (5402)	04/14/26 CK# 152647	\$556.65
297039 SUPPLIES: WORK APPAREL	10-43-301-0	556.65
TOMATO FEST (7138)	04/14/26 CK# 152607	\$27.65
194516 CC PYMT (6425) FOR PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	27.65
TRAINHR LEARNING (7140)	04/14/26 CK# 152599	\$195.00
MH48580 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	50.00
THR82020 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES	10-42-290-1	145.00
TRANE (3371)	04/14/26 CK# 152648	\$634.75
990458454 REPAIR/MAINT. OF HVAC	60-42-220-0	634.75
U S POSTMASTER (4528)	04/14/26 CK# 152649	\$6,900.00
04012026 PUBLIC RELATIONS: NEWSLETTER	10-42-222-1	6,900.00
UNIQUE MANAGEMENT SERVICES, INC. (3648)	04/14/26 CK# 152650	\$2,020.75
6157308 COLLECTION AGENCY	10-42-215-0	405.35
6157775 COLLECTION AGENCY	10-42-215-0	1,615.40
USA BUTTONS (6362)	04/14/26 CK# 152599	\$73.00
46958 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	10-43-330-2	73.00
VALENTI, MARK (4654)	04/14/26 CK# 152651	\$600.00
04262026 PUBLIC PROGRAMMING:BRANCH SVCS	10-42-230-0	600.00
VAUGHAN PLANTSCAPES, INC. (4296)	04/14/26 CK# 152652	\$243.76
66454 REPAIR/MAINT. OF GROUNDS	60-42-210-0	243.76
VERY SMART PEOPLE, LLC (6671)	04/14/26 CK# 152653	\$250.00
04182025 DIGITAL LIT CLASSES BRANCHES	10-42-230-8	250.00
WALGREENS (6286)	04/14/26 CK# 152608	\$19.73
17196 CC PYMT (6426) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS	10-43-330-3	19.73
WATTS AL (7132)	04/14/26 CK# 152654	\$250.00
04232026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE	10-42-230-3	250.00
WEX BANK (5012)	04/14/26 CK# 152655	\$778.08
111574401 FUEL/GASOLINE: FACILITES	10-43-350-0	452.61
111574401 FUEL/GASOLINE: MOBILE SERVICES	10-43-350-1	325.47
WILD GOOSE CHASE (3616)	04/14/26 CK# 152656	\$1,303.00
261039 REPAIR/MAINT. OF GROUNDS	60-42-210-0	1,303.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT

RUN DATE: 04/09/26

PAGE: 19

RUN TIME: 12:32PM

BILLS PAID REPORT FOR APRIL, 2026

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
WIN IT SERVICES, LLC (7070)	04/14/26 CK# 152657	\$494.40
217334 ONLINE COMPUTER SERVICES	10-42-255-1	494.40
WRIGHT TO LEARN LLC (7133)	04/14/26 CK# 152658	\$400.00
25-139 DIGITAL LIT CLASSES BRANCHES	10-42-230-8	400.00
ZIEGLER'S ACE HARDWARE (111)	04/14/26 CK# 152659	\$584.92
181122/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	40.82
181144/A JANITORIAL SUPPLIES	10-43-370-0	46.13
181160/A REPAIR/MAINT. OF BUILDING	60-42-200-0	39.89
181162/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	2.84
181218/A JANITORIAL SUPPLIES	10-43-370-0	30.36
181222/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	17.44
181226/A JANITORIAL SUPPLIES	10-43-370-0	18.99
181269/A MAINTENANCE EQUIPMENT: UNDER \$1000	60-45-500-2	72.14
181286/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	107.61
181297/A ELECTRICAL SUPPLIES/BULBS	10-43-380-0	72.72
181298/A BUILDING & GROUNDS SUPPLIES	60-43-320-0	44.30
181307/A VEHICLE MAINTENANCE: FACILITIES	10-42-270-1	91.68

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS PAID REPORT FOR APRIL, 2026

RUN DATE: 04/09/26

SUMMARY ALL FUNDS

RUN TIME: 12:32PM

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	788,441.12	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	5,806.92	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	55,384.06	*
TOTAL ALL FUNDS			849,632.10	**

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>GENERAL FUND</u>								
<u>SALARIES &amp; BENEFITS</u>								
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	134,056.62	1,089,149.68	61.88	1,760,000	670,850.32	55.01	1,980,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	373,874.84	2,863,328.43	66.20	4,325,000	1,461,671.57	59.04	4,850,000
10-41-102-0	SALARIES & WAGES/SUPPORT	313,672.05	2,661,441.84	64.76	4,110,000	1,448,558.16	59.14	4,500,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	37,574.31	306,769.40	57.88	530,000	223,230.60	45.11	680,000
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	93,703.57	807,714.92	63.80	1,266,100	458,385.08	53.85	1,500,000
10-41-111-0	LIFE INSURANCE	824.08	7,397.39	73.97	10,000	2,602.61	56.90	13,000
*TOTAL	SALARIES & BENEFITS	953,705.47	7,735,801.66	64.46	12,001,100	4,265,298.34	57.20	13,523,000
<u>CONTRACTUAL SERVICES</u>								
10-42-200-0	NATURAL GAS	15,389.87	70,914.45	69.52	102,000	31,085.55	57.94	122,400
10-42-200-5	NATURAL GAS: RAKOW	266.58	2,055.18	41.10	5,000	2,944.82	34.25	6,000
10-42-200-7	NATURAL GAS: SOUTH ELGIN	337.93	1,362.54	32.44	4,200	2,837.46	26.72	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	1,798.39	4,684.93	91.86	5,100	415.07	76.80	6,100
10-42-201-0	ELECTRICITY	21,708.62	254,788.39	68.86	370,000	115,211.61	57.38	444,000
10-42-201-5	ELECTRICITY: RAKOW	3,065.11	23,013.77	51.14	45,000	21,986.23	42.62	54,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	522.27	5,092.20	11.32	45,000	39,907.80	9.43	54,000
10-42-201-9	ELECTRICITY: DAVIS ROAD	505.86	4,269.63	71.16	6,000	1,730.37	59.30	7,200
10-42-202-0	WATER & SEWER	1,741.10	14,409.43	75.84	19,000	4,590.57	63.20	22,800
10-42-202-5	WATER & SEWER: RAKOW	690.00	4,559.21	82.89	5,500	940.79	69.08	6,600
10-42-202-7	WATER & SEWER: SOUTH ELGIN	356.49	2,717.86	49.42	5,500	2,782.14	41.18	6,600
10-42-202-9	WATER & SEWER: DAVIS ROAD	46.19	285.94	11.91	2,400	2,114.06	9.86	2,900
10-42-203-1	TELEPHONE/LINE CHARGES	1,426.92	11,329.26	65.11	17,400	6,070.74	54.21	20,900
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	3,606.43	26,667.05	58.87	45,300	18,632.95	49.02	54,400
10-42-203-4	TELEPHONE: MOBILE	73.98	3,582.78	41.66	8,600	5,017.22	34.78	10,300
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	24,115.68	60.29	40,000	15,884.32	50.24	48,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-204-9	LEASE: DAVIS ROAD	10,106.67	80,853.36	65.73	123,000	42,146.64	54.78	147,600
10-42-205-0	BANKING FEES	1,885.58	14,238.42	69.46	20,500	6,261.58	57.88	24,600
10-42-206-0	DEBT CERT PRINCIPAL	0.00	130,000.00	100.00	130,000	0.00	92.86	140,000
10-42-206-5	DEBT CERT INTEREST	0.00	3,793.38	63.22	6,000	2,206.62	37.93	10,000
10-42-209-0	STORAGE/MOVING	0.00	3,067.50	102.25	3,000	-67.50	73.04	4,200
10-42-210-0	POSTAGE & SHIPPING	63.66	10,037.86	55.77	18,000	7,962.14	46.47	21,600
10-42-215-0	COLLECTION AGENCY	1,388.85	10,401.60	57.79	18,000	7,598.40	48.16	21,600
10-42-220-2	LEGAL PUBLICATIONS	0.00	1,530.65	61.23	2,500	969.35	51.02	3,000
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	6,900.00	72,912.00	46.12	158,100	85,188.00	40.51	180,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	-595.20	3,423.17	18.50	18,500	15,076.83	15.42	22,200
10-42-222-3	PUBLIC RELATIONS: PROMOTIONS	573.58	10,965.98	59.92	18,300	7,334.02	50.07	21,900
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	705.50	9,220.50	73.76	12,500	3,279.50	61.47	15,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	3,328.75	23,600.75	28.89	81,700	58,099.25	24.08	98,000
10-42-230-0	PUBLIC PROGRAMMING:BRANCH SVCS	1,376.69	7,454.34	29.01	25,700	18,245.66	24.20	30,800
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	409.81	9,945.40	54.35	18,300	8,354.60	45.41	21,900
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	1,106.17	8,575.55	29.57	29,000	20,424.45	24.64	34,800
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY ENGAGI	4,131.00	22,755.12	91.02	25,000	2,244.88	75.85	30,000
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	0.00	300.00	12.00	2,500	2,200.00	10.00	3,000
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	0.00	0.00	8,000	8,000.00	0.00	9,600
10-42-230-6	PUBLIC PROGRAMMING: TEEN-INFO SVCS	0.00	23.97	3.00	800	776.03	2.40	1,000
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	0.00	2,520.00	37.61	6,700	4,180.00	31.50	8,000
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	0.00	1,350.00	20.77	6,500	5,150.00	17.31	7,800
10-42-230-9	PUBLIC PROGRAMMING:MOBILE SVCS	359.27	1,458.27	44.19	3,300	1,841.73	37.39	3,900
10-42-235-0	GENERAL CLEANING SERVICE	18,759.00	135,736.50	67.87	200,000	64,263.50	56.56	240,000
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	3,047.00	20,682.00	41.36	50,000	29,318.00	34.47	60,000
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	4,255.00	34,590.00	65.26	53,000	18,410.00	54.39	63,600
10-42-235-9	GENERAL CLEANING SVC: DAVIS ROAD	0.00	800.00	32.00	2,500	1,700.00	26.67	3,000
10-42-240-0	PRINTING: OUTSIDE	0.00	2,580.00	25.80	10,000	7,420.00	21.50	12,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-245-0	COPIER LEASES	831.26	6,650.08	99.25	6,700	49.92	82.10	8,100
10-42-245-1	COPIER LEASES: PRAD	1,619.64	11,661.40	59.80	19,500	7,838.60	49.84	23,400
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	438.54	5,564.74	55.10	10,100	4,535.26	45.61	12,200
10-42-245-3	COPIER MAINTENANCE: PRAD	251.71	7,572.76	35.89	21,100	13,527.24	29.93	25,300
10-42-246-0	SORTER LEASE	0.00	106,102.00	100.00	106,100	-2.00	83.35	127,300
10-42-250-0	BINDING	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
10-42-255-1	ONLINE COMPUTER SERVICES	3,423.69	66,327.56	70.49	94,100	27,772.44	58.75	112,900
10-42-255-2	COMPUTER MAINTENANCE	1,380.45	107,121.77	42.87	249,900	142,778.23	35.72	299,900
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	153.52	30,252.38	46.98	64,400	34,147.62	39.14	77,300
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	0.00	48,659.54	32.44	150,000	101,340.46	27.03	180,000
10-42-260-0	COMPUTER CATALOG SERVICE	0.00	32,479.98	103.77	31,300	-1,179.98	86.61	37,500
10-42-265-0	MATERIAL PROCESSING SERVICES	17,635.20	27,738.95	24.12	115,000	87,261.05	20.10	138,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	3,145.00	16,704.53	29.31	57,000	40,295.47	24.57	68,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	0.00	11,000.28	73.34	15,000	3,999.72	61.11	18,000
10-42-270-2	SMALL EQUIP MAINT.: OFFICE	0.00	1,525.52	56.50	2,700	1,174.48	46.23	3,300
10-42-270-3	SMALL EQUIP MAINT: A-V	770.00	1,554.50	42.01	3,700	2,145.50	34.54	4,500
10-42-275-0	PAYROLL PROCESSING	3,634.68	31,689.43	68.89	46,000	14,310.57	57.41	55,200
10-42-280-0	DUES & MEMBERSHIPS	547.33	11,867.83	59.34	20,000	8,132.17	49.45	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	877.94	6,654.50	21.47	31,000	24,345.50	17.89	37,200
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	517.35	3,840.07	48.00	8,000	4,159.93	40.00	9,600
10-42-290-3	CONFERENCES: ALL EXPENSES	685.62	30,025.05	42.89	70,000	39,974.95	35.74	84,000
10-42-290-4	CONTINUING ED: TAP	0.00	3,699.20	43.52	8,500	4,800.80	36.27	10,200
10-42-290-5	TELECOMMUTING EXPENSES	0.00	240.00	26.67	900	660.00	21.82	1,100
10-42-299-0	CONTINGENCY	157.91	2,273.47	45.47	5,000	2,726.53	37.89	6,000
*TOTAL	CONTRACTUAL SERVICES	148,421.37	1,647,870.16	56.43	2,920,400	1,272,529.84	47.33	3,481,800
	<u>SUPPLIES</u>							
10-43-300-1	OFFICE SUPPLIES/GENERAL	1,444.37	4,225.69	46.95	9,000	4,774.31	39.13	10,800
10-43-300-2	OFFICE SUPPLIES/COMPUTER	4,295.20	25,500.18	63.28	40,300	14,799.82	52.80	48,300
10-43-300-4	PASSPORT SERVICES SUPPLIES	785.27	1,808.20	62.35	2,900	1,091.80	51.66	3,500
10-43-300-5	DIGITAL SERVICES MERCHANDISE	0.00	592.11	53.83	1,100	507.89	42.29	1,400
10-43-301-0	SUPPLIES: WORK APPAREL	1,721.25	4,384.98	67.46	6,500	2,115.02	56.22	7,800
10-43-305-0	VOLUNTEERS	0.00	80.82	1.15	7,000	6,919.18	0.96	8,400
10-43-310-0	MATERIALS PROCESSING SUPPLIES	2,838.12	10,390.63	47.23	22,000	11,609.37	39.36	26,400
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	728.27	6,928.13	44.99	15,400	8,471.87	37.65	18,400
10-43-330-0	GRAPHICS SUPPLIES	881.65	4,769.39	36.69	13,000	8,230.61	30.57	15,600
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	29.56	1,108.96	27.72	4,000	2,891.04	23.10	4,800
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	54.14	1,112.86	22.71	4,900	3,787.14	19.19	5,800
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	161.10	1,143.42	30.09	3,800	2,656.58	25.41	4,500
10-43-335-0	EXHIBITS AND DISPLAYS	713.07	14,787.62	41.08	36,000	21,212.38	34.23	43,200
10-43-350-0	FUEL/GASOLINE: FACILITES	282.63	2,484.83	38.23	6,500	4,015.17	31.86	7,800
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	67.04	2,520.97	31.51	8,000	5,479.03	26.26	9,600
10-43-360-0	FOOD & BEVERAGE: ADMIN	35.10	2,111.07	31.51	6,700	4,588.93	26.06	8,100
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	335.76	1,849.70	68.51	2,700	850.30	57.80	3,200
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	62.28	597.73	37.36	1,600	1,002.27	31.46	1,900
10-43-360-3	FOOD & BEVERAGE: PRAD	384.49	693.41	99.06	700	6.59	86.68	800
10-43-360-5	FOOD & BEVERAGE: ACCESS	0.00	0.00	0.00	300	300.00	0.00	400
10-43-360-6	FOOD & BEVERAGE: OTHER	0.00	29.42	1.73	1,700	1,670.58	1.40	2,100
10-43-370-0	JANITORIAL SUPPLIES	9,648.47	79,970.13	77.64	103,000	23,029.87	64.70	123,600
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	174.60	1,976.66	19.77	10,000	8,023.34	16.47	12,000
10-43-399-0	MISCELLANEOUS	0.00	687.29	13.75	5,000	4,312.71	11.45	6,000
*TOTAL	SUPPLIES	24,642.37	169,754.20	54.39	312,100	142,345.80	45.34	374,400

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>MATERIALS</u>								
10-44-400-1	BOOKS: ADULT	23,191.03	72,175.24	34.37	210,000	137,824.76	28.64	252,000
10-44-400-2	BOOKS: YOUTH	5,020.95	35,264.34	36.73	96,000	60,735.66	30.61	115,200
10-44-400-4	IN-HOUSE REFERENCE	0.00	85.07	7.09	1,200	1,114.93	5.67	1,500
10-44-400-5	BOOKS: BRANCH ADULT	5,380.01	18,909.24	32.05	59,000	40,090.76	26.71	70,800
10-44-400-6	BOOKS: BRANCH YOUTH	1,104.52	9,374.14	50.13	18,700	9,325.86	41.85	22,400
10-44-410-0	PERIODICALS	0.00	2,895.27	26.32	11,000	8,104.73	21.93	13,200
10-44-410-5	PERIODICALS: BRANCH	319.20	1,939.14	38.78	5,000	3,060.86	32.32	6,000
10-44-420-1	AUDIO-VISUAL: ADULT	5,455.78	44,461.95	49.68	89,500	45,038.05	41.40	107,400
10-44-420-2	AUDIO-VISUAL: YOUTH	86.96	6,042.84	35.55	17,000	10,957.16	29.62	20,400
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	2,649.30	16,830.30	70.13	24,000	7,169.70	58.44	28,800
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	37.48	2,485.43	27.62	9,000	6,514.57	23.01	10,800
10-44-430-0	DIGITIZATION AND PRESERVATION	0.00	3,016.72	17.75	17,000	13,983.28	14.79	20,400
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	0.00	91,868.68	76.56	120,000	28,131.32	57.42	160,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	153.99	11,133.70	53.02	21,000	9,866.30	42.82	26,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS/AUDIO	42,526.77	200,477.93	72.90	275,000	74,522.07	60.75	330,000
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	26,521.52	239,112.91	83.81	285,300	46,187.09	69.83	342,400
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	0.00	43,212.50	95.18	45,400	2,187.50	79.29	54,500
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	13,596.39	28,659.26	84.79	33,800	5,140.74	70.76	40,500
10-44-440-0	TOYS & KITS: KIDSPACE	582.87	6,036.32	50.30	12,000	5,963.68	41.92	14,400
10-44-440-1	GAMES: TEEN SVCS	0.00	578.31	72.29	800	221.69	57.83	1,000
10-44-440-2	TOYS & KITS: COMMUNITY SVCS FY25	0.00	1,626.39	31.28	5,200	3,573.61	26.23	6,200
*TOTAL	MATERIALS	126,626.77	836,185.68	61.67	1,355,900	519,714.32	50.87	1,643,900
<u>EQUIPMENT</u>								
10-45-500-0	COMPUTER EQUIPMENT	17,658.54	102,756.34	33.31	308,500	205,743.66	27.76	370,200
10-45-510-0	FURNITURE AND FIXTURES	4,536.05	57,629.85	32.23	178,800	121,170.15	26.20	220,000
10-45-520-0	OFFICE EQUIPMENT	0.00	393.03	2.49	15,800	15,406.97	2.07	19,000
10-45-530-0	AUDIO-VISUAL EQUIPMENT	0.00	5,356.95	41.85	12,800	7,443.05	35.01	15,300
10-45-540-0	SMALL LIBRARY EQUIPMENT	712.70	3,329.06	47.56	7,000	3,670.94	39.63	8,400
10-45-599-0	CONTINGENCY	0.00	14.99	0.30	5,000	4,985.01	0.25	6,000
*TOTAL	EQUIPMENT	22,907.29	169,480.22	32.10	527,900	358,419.78	26.53	638,900
<u>CAPITAL IMPROVEMENTS</u>								
10-49-900-0	CAPITAL IMPROVEMENTS	114,691.10	507,792.62	33.62	1,510,500	1,002,707.38	23.08	2,200,000
10-49-930-0	SE EXPANSION	0.00	505,813.39	77.82	650,000	144,186.61	67.44	750,000
*TOTAL	CAPITAL IMPROVEMENTS	114,691.10	1,013,606.01	46.92	2,160,500	1,146,893.99	34.36	2,950,000
**TOTAL	GENERAL FUND	1390,994.37	11,572,697.93	60.03	19,277,900	7,705,202.07	51.18	22,612,000
<u>I.M.R.F. FUND</u>								
<u>SALARIES &amp; BENEFITS</u>								
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	80,399.60	632,304.50	65.19	970,000	337,695.50	57.48	1,100,000
*TOTAL	SALARIES & BENEFITS	80,399.60	632,304.50	65.19	970,000	337,695.50	57.48	1,100,000
**TOTAL	I.M.R.F. FUND	80,399.60	632,304.50	65.19	970,000	337,695.50	57.48	1,100,000
<u>SOCIAL SECURITY FUND</u>								
<u>SALARIES &amp; BENEFITS</u>								
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	64,426.33	520,343.22	65.21	798,000	277,656.78	56.56	920,000
*TOTAL	SALARIES & BENEFITS	64,426.33	520,343.22	65.21	798,000	277,656.78	56.56	920,000
**TOTAL	SOCIAL SECURITY FUND	64,426.33	520,343.22	65.21	798,000	277,656.78	56.56	920,000

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>AUDIT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
40-42-200-0	AUDIT EXPENSES	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
*TOTAL	CONTRACTUAL SERVICES	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
**TOTAL	AUDIT FUND	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
<u>LIABILITY INS. FUND</u>								
<u>SALARIES &amp; BENEFITS</u>								
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	23,000	23,000.00	0.00	28,000
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	498.40	2,790.91	23.26	12,000	9,209.09	19.38	14,400
*TOTAL	SALARIES & BENEFITS	498.40	2,790.91	7.97	35,000	32,209.09	6.58	42,400
<u>CONTRACTUAL SERVICES</u>								
50-42-200-0	GENERAL INSURANCE	0.00	50.00	0.03	180,000	179,950.00	0.02	230,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	3,460.59	24,819.03	36.13	68,700	43,880.97	30.12	82,400
50-42-210-1	RISK MANAGEMENT: HR	0.00	13,023.00	82.42	15,800	2,777.00	68.54	19,000
50-42-210-2	RISK MANAGEMENT: PROJECTS	133.95	14,061.18	24.24	58,000	43,938.82	20.23	69,500
*TOTAL	CONTRACTUAL SERVICES	3,594.54	51,953.21	16.11	322,500	270,546.79	12.96	400,900
**TOTAL	LIABILITY INS. FUND	4,092.94	54,744.12	15.31	357,500	302,755.88	12.35	443,300
<u>BUILDING &amp; EQUIPMENT FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
60-42-200-0	REPAIR/MAINT. OF BUILDING	11,177.56	100,653.39	38.05	264,500	163,846.61	29.60	340,000
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	1,182.87	39,615.04	85.19	46,500	6,884.96	70.99	55,800
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	617.00	15,593.48	50.30	31,000	15,406.52	42.03	37,100
60-42-200-9	REPAIR/MAINT. OF BLDG: DAVIS ROAD	812.80	4,821.95	74.18	6,500	1,678.05	61.82	7,800
60-42-210-0	REPAIR/MAINT. OF GROUNDS	10,304.76	139,617.53	75.47	185,000	45,382.47	62.89	222,000
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	-13,155.00	30,397.00	40.53	75,000	44,603.00	33.77	90,000
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	2,300.00	10,719.17	214.38	5,000	-5,719.17	178.65	6,000
60-42-210-9	REPAIR/MAINT. OF GRDS: DAVIS ROAD	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
60-42-220-0	REPAIR/MAINT. OF HVAC	8,750.00	65,300.55	39.58	165,000	99,699.45	32.98	198,000
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	268.75	6,854.50	21.42	32,000	25,145.50	17.14	40,000
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	261.83	2,764.83	8.64	32,000	29,235.17	6.91	40,000
60-42-220-9	REPAIR/MAINT. HVAC: DAVIS ROAD	0.00	650.00	130.00	500	-150.00	108.33	600
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	0.00	0.00	0.00	6,300	6,300.00	0.00	7,500
60-42-299-0	CONTINGENCY	20,705.00	21,725.00	43.45	50,000	28,275.00	36.21	60,000
*TOTAL	CONTRACTUAL SERVICES	43,225.57	438,712.44	48.73	900,300	461,587.56	39.67	1,106,000
<u>SUPPLIES</u>								
60-43-320-0	BUILDING & GROUNDS SUPPLIES	4,852.66	10,192.65	40.77	25,000	14,807.35	33.98	30,000
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	245.43	3,489.45	12.03	29,000	25,510.55	9.97	35,000
60-43-399-0	MISCELLANEOUS	0.00	1,588.25	31.77	5,000	3,411.75	26.47	6,000
*TOTAL	SUPPLIES	5,098.09	15,270.35	25.24	60,500	45,229.65	20.98	72,800
<u>EQUIPMENT</u>								
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER \$1000	220.31	864.23	17.28	5,000	4,135.77	13.30	6,500
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,500
*TOTAL	EQUIPMENT	220.31	864.23	14.40	6,000	5,135.77	10.80	8,000
**TOTAL	BUILDING & EQUIPMENT FUND	48,543.97	454,847.02	47.05	966,800	511,952.98	38.33	1,186,800

VT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>BUILDING RESERVE FUND</u>								
<u>CONTRACTUAL SERVICES</u>								
90-42-205-0	INVESTMENT FEES	58.25	457.58	0.00	0	-457.58	30.51	1,500
*TOTAL	CONTRACTUAL SERVICES	58.25	457.58	0.00	0	-457.58	30.51	1,500
<u>CAPITAL IMPROVEMENTS</u>								
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	0	0.00	0.00	348,300
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0	0.00	0.00	348,300
**TOTAL	BUILDING RESERVE FUND	58.25	457.58	0.00	0	-457.58	0.13	349,800
<u>GIFT FUND</u>								
<u>SUPPLIES</u>								
98-43-399-0	GIFT FUND EXPENSES	0.00	895.70	0.00	0	-895.70	0.17	518,400
*TOTAL	SUPPLIES	0.00	895.70	0.00	0	-895.70	0.17	518,400
**TOTAL	GIFT FUND	0.00	895.70	0.00	0	-895.70	0.17	518,400
<u>FUND SUMMARY</u>								
10	GENERAL	1390,994.37	11,572,697.93	60.03	19,277,900	7,705,202.07	51.18	22,612,000
20	I.M.R.F	80,399.60	632,304.50	65.19	970,000	337,695.50	57.48	1,100,000
30	SOCIAL SECURITY	64,426.33	520,343.22	65.21	798,000	277,656.78	56.56	920,000
40	AUDIT	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
50	LIABILITY INS.	4,092.94	54,744.12	15.31	357,500	302,755.88	12.35	443,300
60	BUILDING & EQUIPMENT	48,543.97	454,847.02	47.05	966,800	511,952.98	38.33	1,186,800
90	SPECIAL/BUILDING RESERVE	58.25	457.58	0.00	0	-457.58	0.13	349,800
98	GIFT	0.00	895.70	0.00	0	-895.70	0.17	518,400
	TOTALS ALL FUNDS	1588,515.46	13,252,690.07	59.20	22,386,600	9,133,909.93	48.82	27,148,800

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>GENERAL FUND</u>						
10-30	PROPERTY TAXES	78,240.95	8,713,630.93	49.08	17,752,800	9,039,169.07
10-31	REPLACEMENT TAXES	0.00	144,635.27	63.05	229,400	84,764.73
10-32	INTEREST EARNED	36,226.91	353,238.93	94.20	375,000	21,761.07
10-33	FINES AND FEES	19,705.46	152,564.75	62.65	243,500	90,935.25
10-34	MISCELLANEOUS INCOME	0.00	2,104.59	110.77	1,900	-204.59
10-35	DEVELOPER FEES	4,513.98	27,541.57	22.95	120,000	92,458.43
10-36	GRANTS	0.00	222,935.83	30.92	721,100	498,164.17
10-39	MISCELLANEOUS	3,819.00	135,753.09	208.85	65,000	-70,753.09
**TOTAL	GENERAL FUND	142,506.30	9,752,404.96	49.99	19,508,700	9,756,295.04
<u>I.M.R.F. FUND</u>						
20-30	PROPERTY TAXES	3,425.08	381,547.73	49.10	777,100	395,552.27
20-31	REPLACEMENT TAXES	0.00	5,137.19	63.42	8,100	2,962.81
**TOTAL	I.M.R.F. FUND	3,425.08	386,684.92	49.25	785,200	398,515.08
<u>SOCIAL SECURITY FUND</u>						
30-30	PROPERTY TAXES	3,125.36	348,230.48	49.11	709,100	360,869.52
**TOTAL	SOCIAL SECURITY FUND	3,125.36	348,230.48	49.11	709,100	360,869.52
<u>AUDIT FUND</u>						
40-30	PROPERTY TAXES	64.25	7,151.47	48.98	14,600	7,448.53
**TOTAL	AUDIT FUND	64.25	7,151.47	48.98	14,600	7,448.53
<u>LIABILITY INS. FUND</u>						
50-30	PROPERTY TAXES	1,412.82	157,371.82	49.09	320,600	163,228.18
**TOTAL	LIABILITY INS. FUND	1,412.82	157,371.82	49.09	320,600	163,228.18
<u>BUILDING &amp; EQUIPMENT FUND</u>						
60-30	PROPERTY TAXES	3,639.19	405,308.84	49.08	825,800	420,491.16
**TOTAL	BUILDING & EQUIPMENT FUND	3,639.19	405,308.84	49.08	825,800	420,491.16
<u>BUILDING RESERVE FUND</u>						
90-32	INTEREST EARNED	558.43	7,334.98	104.79	7,000	-334.98
**TOTAL	BUILDING RESERVE FUND	558.43	7,334.98	104.79	7,000	-334.98
<u>GIFT FUND</u>						
98-39	MISCELLANEOUS	0.00	500.00	0.10	500,000	499,500.00
**TOTAL	GIFT FUND	0.00	500.00	0.10	500,000	499,500.00
GRAND TOTAL		154,731.43	11,064,987.47	48.81	22,671,000	11,606,012.53

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
<u>FUND SUMMARY</u>						
10	GENERAL	142,506.30	9,752,404.96	49.99	19,508,700	9,756,295.04
20	I.M.R.F	3,425.08	386,684.92	49.25	785,200	398,515.08
30	SOCIAL SECURITY	3,125.36	348,230.48	49.11	709,100	360,869.52
40	AUDIT	64.25	7,151.47	48.98	14,600	7,448.53
50	LIABILITY INS.	1,412.82	157,371.82	49.09	320,600	163,228.18
60	BUILDING & EQUIPMENT	3,639.19	405,308.84	49.08	825,800	420,491.16
90	SPECIAL/BUILDING RESERVE	558.43	7,334.98	104.79	7,000	-334.98
98	GIFT	0.00	500.00	0.10	500,000	499,500.00
	TOTALS ALL FUNDS	154,731.43	11,064,987.47	48.81	22,671,000	11,606,012.53

**GAIL BORDEN PUBLIC LIBRARY DISTRICT FY26  
APRIL 2026 BOARD MEETING**

<b>REVENUES</b>				
	<u>Working Budget</u>		<u>Actual</u>	
<b>Taxes</b>	\$ 20,737,500		\$ 12,811,706	61.8%
<b>Fines and Fees</b>	\$ 243,500		\$ 152,565	62.7%
<b>Misc Income</b>	\$ 626,686		\$ 491,097	78.4%
<b>Developer Fees</b>	\$ 120,000		\$ 27,542	23.0%
<b>Grants</b>	\$ 321,100		\$ 222,936	69.4%
<b>Total Revenues</b>	<u>\$ 22,048,786</u>		<u>\$ 13,705,846 *</u>	62.2%

<b>EXPENDITURES</b>				
	<u>Working Budget</u>		<u>Actual</u>	
<b>Personnel</b>	\$ 13,804,100		\$ 9,978,314 ^	72.3%
<b>Contractual Services</b>	\$ 4,159,600		\$ 2,405,078	57.8%
<b>Supplies</b>	\$ 372,600		\$ 206,599	55.4%
<b>Materials</b>	\$ 1,355,900		\$ 965,615	71.2%
<b>Equipment</b>	\$ 533,900		\$ 189,474	35.5%
<b>Capital Improvements</b>	\$ 2,160,500		\$ 1,203,902	55.7%
<b>Total Expenditures</b>	<u>\$ 22,386,600</u>		<u>\$ 14,948,982 **</u>	66.8%

\*tax receipts only through 04/08/26  
^payroll posted through 03/31/26  
\*\*invoices posted through 04/08/26

<b>Personnel</b>				
<b>FY 2025 2026</b>				
<b>MARCH</b>	<b>Full Time</b>	<b>Part Time</b>	<b>Total</b>	<b>FTE</b>
	97	144	<b>241</b>	155.51
New Hires	1	0	<b>1</b>	1.00
Separations	0	3	<b>3</b>	1.44
<b>Current</b>	<b>98</b>	<b>141</b>	<b>239</b>	<b>155.07</b>

<b>MARCH</b>	<b>Hours</b>	<b># of Vol</b>		
	1,103	171		<b>4.66</b>
<b>YTD (Jan-Dec 2026)</b>	2,561	171		<b>4.48</b>
<b>YTD Value of Volunteer Hours</b>			\$	<b>50,724</b>

March was a landmark month for the Library District, highlighted by the reopening of KidSpace and a strategic continuation of outreach, enhancements and modernizations, ultimately fostering innovation, inclusivity and deep community connection.

### Discovery, Design & Dedication: The KidSpace Debut

A remarkable **1,300 visitors** attended the **KidSpace "Re-Imagined" Grand Opening** on March 27, eager to see the fully-transformed interactive learning environment after its 4.5-month long renovation.

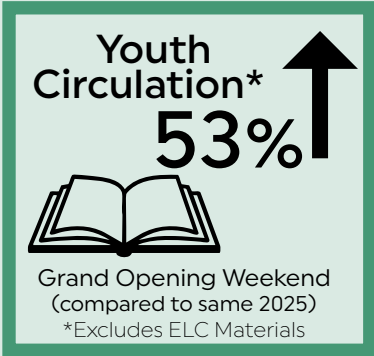
Guests experienced the exciting unveiling, explored the vibrant new space, engaged in crafts and scavenger hunts, enjoyed face painting and a magician, checked out materials and so much more. The excitement continued with our first Promac giveaway, offering cardholders the chance to win a Kid's Kindle Fire tablet or Kid's Echo Dot.



This **major facility upgrade reflects the Library's ongoing commitment to creating world-class visitor experiences that foster inclusivity and innovation.** Through its unique and thoughtful design, we have ensured that this space is both a local favorite and an essential hub for modern learners.

The overwhelming community response—with families already discovering new favorite reading spots—proves that we are not just providing a service; **we are reinforcing the Library as a foundation for lifelong learning and connection in Elgin.**

This achievement was the result of a massive, cross-departmental effort, with thorough coordination and implementation of every detail. We delivered a memorable experience, from the integration of **new technology** in the Creation Station and the **strategic collection refresh and layout** to the enhanced discovery features—including a family "picnic" area and the **Walton Island Look & Find**. A high-visibility communications push, including media coverage in the Daily Herald and strategic social media influencer partnerships, helped solidify the Library's standing as a must-see destination for youth and families.



### Key Projects

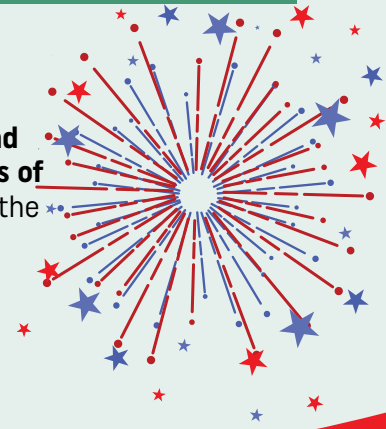
**Bookmobile Refresh** - Our "Library on wheels" returned to its full schedule of **37 monthly stops** following a full aesthetic and functional overhaul. Featuring a vibrant new exterior wrap, upgraded flooring and enhanced lighting, the refreshed **Bookmobile was celebrated** during a community Open House. Several visitors shared praise and appreciation for the noticeable upgrades. These enhancements ensure our Bookmobile users, including Student Success school students, continue to receive high-quality Library services in a welcoming, modern environment.



## Key Projects Continued...

**America 250 & Historical Engagement** - In alignment with America 250 and community initiatives, we deepened our role as a hub for civic reflection through the **Life, Liberty, and the Pursuit of Reading Adult Reading Challenge** and showcasing the **Celebrate 250 Years of Elgin exhibit**. Complemented by programs like The Founding Mothers: Unsung Women of the Revolution and the well-attended local author program on WWII resistance, these efforts **further reflect the Library's role** in fostering informed citizenship, preserving local and national history, and creating accessible opportunities for the community to explore and engage with the past **in relevant and meaningful ways**.

Our in-house developed 250th Anniversary iPad game has garnered **5,414 plays to date**, totaling **360 hours of active play time**. By encouraging young customers to imagine and design their own flags, this interactive tool successfully bridges age groups and language barriers, making this initiative accessible and inviting for all.



We reached a significant milestone in the **Elgin Dairy Report Digitization project** with the online debut of the newly-digitized Elgin Dairy Report volumes. These efforts, supported by the Illinois State Historical Records Advisory Board grant funding, further establish the Library as a leader in ensuring the preservation and accessibility of vital local records for future generations.

## Engaging Exhibits: Cultural Connection, Community Celebration & Creative Curation

The Library encouraged reflection and dialogue with the **International Latina Women's Day** celebration. Featuring a panel of Latina leaders discussing resilience and human rights, the event—complemented by the Círculo de Artistas Latinos artwork display—underscored the **influence of local Latina women** and our commitment to inclusive representation.



We successfully transitioned our 250th exhibit narrative to honor local trailblazers with the **250 Years of Impactful Women in Elgin** display. By highlighting homegrown visionaries and changemakers, this installation fosters local pride and ensures significant community accomplishments are recognized and celebrated by all generations.



Preparations are underway for summer with the **"Plant a Seed—Read!" Summer Reading Challenge** beginning May 1 and the mid-May arrival of the **Earth Matters exhibit**. This **museum-quality, hands-on experience** will engage visitors through several through several thought-provoking interactives.

This strategic alignment of interactive exhibits and literacy programming is **developed to help drive attendance and circulation** throughout the summer months.

## Engaging Exhibits Continued...

### Engagement through Expression: Interactive & Seasonal Displays -

From the vibrant Spring Fiestas art on gallery wall to accessible, self-directed activities like the "Poetry Box," we offered several curated displays to turn every Library visit into an opportunity for creative expression. These low-barrier interactive elements—such as our "Pot of Gold" community prompt—**invite all visitors to connect** with the Library in a personal and meaningful way.



## Library Foundation & Community

The Library Foundation Book Sales continue to be a **cornerstone of community support**, drawing 135 attendees at Preview Night alone! March book sales generated \$26,441 in gross revenue for the Gail Borden Public Library Foundation—**its second-highest grossing sale to date!** Beyond the financial success and significant Library community support, the event reinforces a shared community commitment to literacy. The seamless execution of the Book Sale is powered by our **dedicated volunteers, teen helpers and vocational program participants**, all whom contribute valuable support.



A small team of Library staff and Foundation Directors have begun coordinating several details for the **October 10 El Trote de las Calacas** 5k Race/Walk with a team from U-46 and its Foundation. This major community, cultural and fundraising event, only in its third year, is highly-anticipated by participants and sponsors. It will also be coordinated with an earlier opening of the Library's Community Ofrenda, strategically integrating the relevant events to maximize visibility and impact.

Additionally, plans are underway for an upcoming **Donor Luncheon** to honor some major Library contributors, along with a ticketed play (June 19 and 20), **Ageing with Humor and Grace**, as an additional fundraising effort to support the Library.



## Engaging Everyone Everywhere

The Library demonstrated impact and community value throughout March, emphasizing our efforts in access to information, high-quality programming, meaningful experience and shared connection across all ages.

Outreach efforts at Elgin Community College and the Salvation Army led to a **significant increase in Library card registrations and service awareness**. These targeted visits—reaching over 60 teens and parents at the ECC Resource Fair—enable us to connect with those who may not regularly visit a physical branch.



Collaborative programming with the U-46 Parents as Teachers team provided **sensory-based learning** for children ages 0–3 and their caregivers. This, along with staff's professional curation of educational toys, reinforces the Library as a premier destination for early childhood discovery and parent support.

We added two new regular Tech Mobile stops at **Century Oaks Park and Channing Elementary**, including a 24/7 eLibrary presentation and one-on-one tech help sessions, which resulted in **new library card registrations** and **new Home Services customers**.

Home Services saw a **rise in deliveries to care communities** and strategic efforts paired physical deliveries with digital literacy training opportunities for apps like Libby. These efforts ensure that isolated residents remain connected to the collection and our services.

## Engaging Everyone Everywhere Continued...

March marked the **busiest month on record for Social Services**, with a surge in requests for financial assistance, legal matters and employment support. This trend reinforces the **Library's critical role as a primary safety net and resource provider** for residents facing complex life challenges.

We continued to **foster social connection** through Branch events, including the well-attended **Leslie Sisters concert** and a successful Puzzle Swap, and children's programming, including **Read to Rover** and **Creativity Corner**. These diverse, localized offerings ensure that we remain responsive to the unique and recreational interests of our community.

The Main Library served as a vital community anchor on Election Day, facilitating peak turnout for **approximately 1,800 voters**. This high-traffic event reinforced our role as a trusted public facility and introduced many visitors to our services and offerings.

The Muirhead Springs program welcomed **162 viewers** through a hybrid offering, showing the community's strong interest in accessible environmental education and local ecological preservation.



## Collection Modernization & Easier Access



We successfully **transitioned over 1,000 movies and 200 gaming titles from the Main Library MediaBanks onto public shelves**. This shift enhances discoverability and the overall user experience, making our entire entertainment catalog combined with other catalog materials, fully browsable and hold-ready for the first time in over a decade. Plans to implement this model at the Rakow Branch will further ensure consistency and accessibility across locations.

**Expansion of our NewsBank digital subscription now includes the Chicago Sun-Times, Daily Herald and South Elgin Examiner**, further providing customers with immediate access to local and historical reporting. This investment strengthens our role as an information hub, ensuring residents can seamlessly research regional history and stay informed on current events.

## Awarding Awesome

Gail Borden Library Staff received an award from the Elgin Police Department in recognition and appreciation for the Library's **impactful community programs and continued commitment to serving Elgin residents**.



## Operational Excellence & Enhancements



**Modernizing Community Spaces and Responsive Infrastructure Enhancements** - Several areas underwent technology, accessibility or electrical upgrades, further reinforcing the Library as a modern, top-tier hub for local engagement and collaboration.

Installations of comprehensive state-of-the-art **AV upgrades** were completed in the Meadows Community Rooms, featuring new touch-panel controls, advanced streaming cameras and integrated Bluetooth capabilities.

**Strategic layout adjustments** were completed at the South Elgin Branch to improve the material return and hold pickup areas, directly enhancing daily usability and accessibility

**Critical lighting upgrades** in the Main Library Marketplace have significantly improved the quality of our environment, ensuring this high-traffic space remains bright, welcoming and operationally efficient.



**Operational Reliability: HVAC & Fire Safety Systems** - Comprehensive preventative maintenance was performed on primary chillers and fire safety equipment, including the synchronization of emergency strobes. These critical efforts ensure energy efficiency, prevent unexpected system failures, and guarantee a safe, temperature-controlled environment for everyone during warmer months.



**Public Safety: Trip Hazard Mitigation** - We completed precision concrete grinding at the Main Library to eliminate uneven surfaces and trip hazards. This proactive maintenance ensures a safer, more accessible environment for all, meeting our high standards.



**Sustainable Infrastructure: EV Charging Stations** - Work has begun on the installation of electric vehicle chargers at both Main and Rakow parking lots, with infrastructure and site preparation progressing on schedule. This project further supports our commitment to community sustainability, along with providing essential and convenient resources.

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# Comments for the Good of the Organization

The Library received 11 new 5-star Google reviews.

Google 5-Star Review

"We visit this library for it's large, well-stocked **used book sales** multiple times a year."

A family group on their way out of the building was chatting animatedly about the exhibits they'd just visited, and one of the parents exclaimed, "Every time I come in, they have something different!"

A customer shared in person:

"You have **wonderful staff** who always bend over backwards to help. I am **very grateful** for this Library!"

Social Media

"How lucky am I to be able to call this my home library!"

"When I opened the new Gail Borden newsletter, I was so excited to find a plentiful amount of hybrid and virtual presentations I could attend. I signed up right away. A very important part of these programs is the interaction that ability to be able to reach out with a question and have the presenter respond. For patrons that are homebound, it is so important for the library to have these interactive programs..."

"That new wall is SO cool."

- Customer comment about the new Fresh Picks wall

"One of my absolute favorite places to study, to work, to find solitude!"

One parent shared her enthusiasm with staff, expressing how much

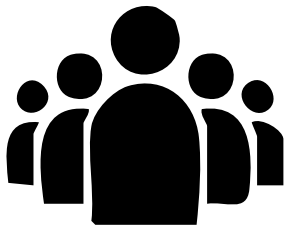
*she loves the new [Kid]Space*

and noted that her son had already discovered several favorite reading spots—including the Playpod houses in the "neighborhood."

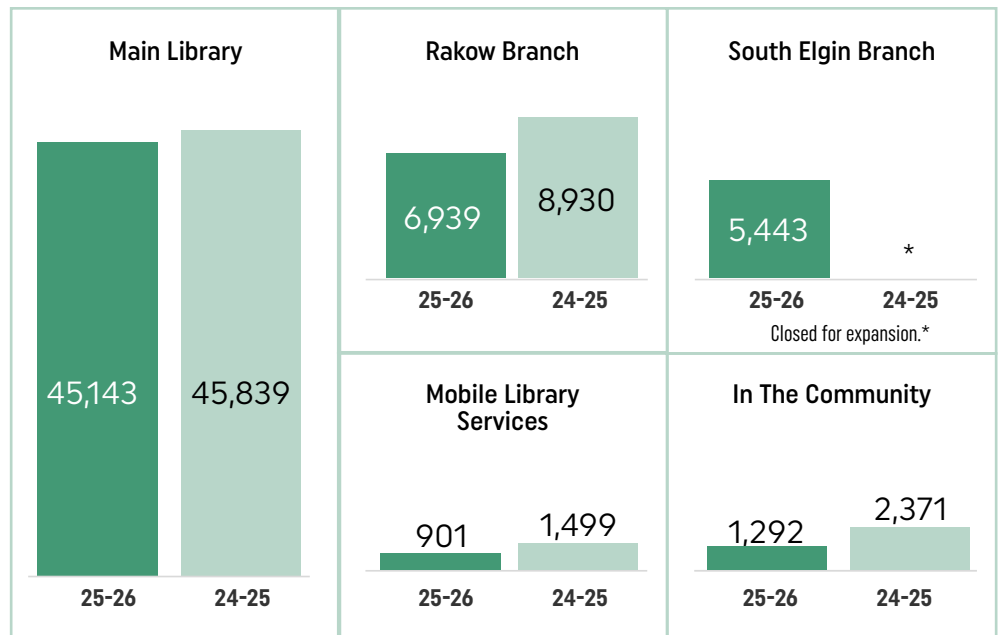
A customer stopped at the Concierge Desk to say that she **feels grateful** to live in an area that has a **library with so many resources and such great people working in it**. And that she thinks that **Gail Borden is the best library in Illinois, and maybe the country**.

# Visits

# 59,718

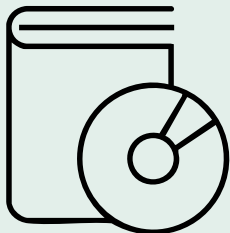


**Total Visits** FY YTD  
**484,429**

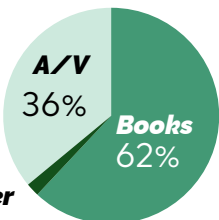
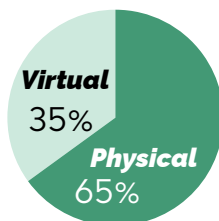
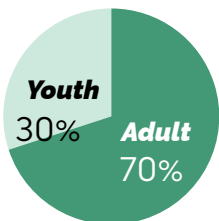
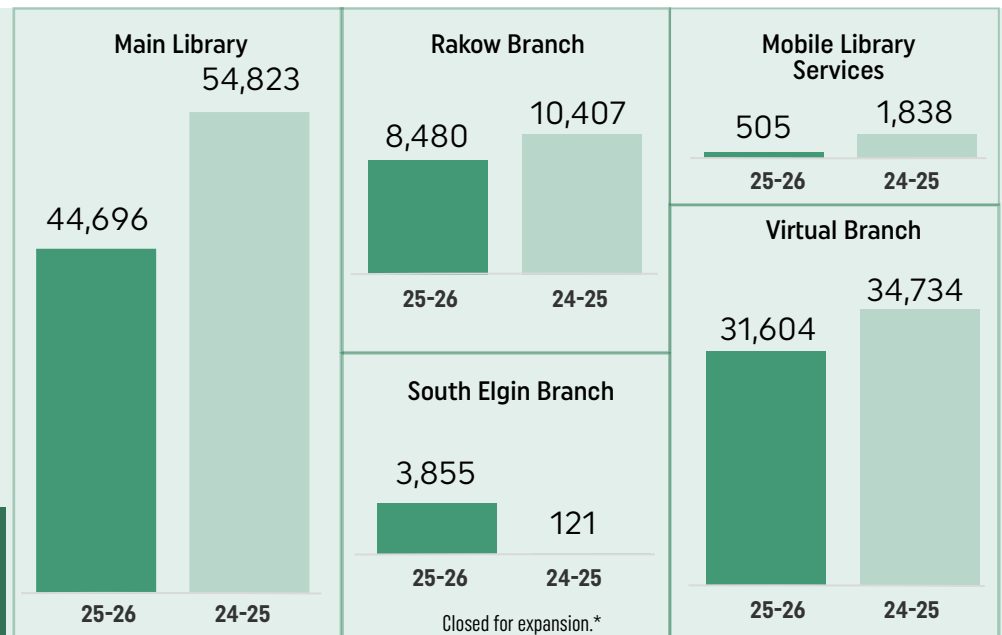


# Circulation

# 89,140



**Total Circulation** FY YTD  
**813,359**



Other  
2%

## What impacted numbers this month?

March 1 - 31 (Main)  
**250 Years of Elgin Exhibit**

March 1 - 31 (Main)  
**Women's History Exhibit**

March 1 - 10 (MLS)  
**Bookmobile off road for repairs**

March 4 - 7 (Main)  
**Voting**

March 25 - 29 (Main)  
**Semi-annual Book Sale**

March 27 (Main)  
**KidSpace Re-opening**

March 31 (Main)  
**Juggling & Variety Show**

# New Library Cards

	New to District	District Total	District+RBs Total
FY25-26	<b>667</b>	<b>58,631</b>	<b>63,017</b>
FY24-25	692	79,842	84,882
% Change	<b>-4%</b>	<b>-27%</b>	<b>-26%</b>

**667**

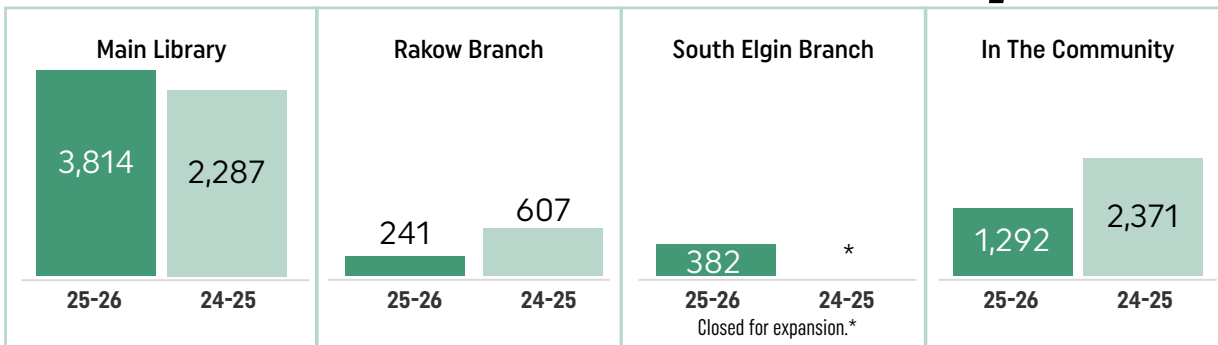


**Total New Cards**  
FY YTD

**5,455**

# Program Attendance

**5,729**



**Total Attendance**  
FY YTD

**53,760**

Program Sessions

**In-Person**  
**225**

**Virtual**  
**9**

**Hybrid**  
**10**

# General Statistics

**10,455**  
Reference Questions

**253** **Passports**  
**306** **Passport Photos**

**123 ABC**  
**License Plate Renewals**  
**140**

**1,103**  
**Volunteer Hours**

**71,275**  
**Website Views**

**Social Media** (Facebook | Instagram | YouTube)

**Overall Post Views**  
**904,300+**  
**254%** ↑  
on Instagram from previous month

**Overall Engagements**  
**20,000+**  
**638%** ↑  
on Instagram from previous month

**Digital Media Lab**

**45** **Appointments**  
**31** **Unique Users**



Main Library  
270 N. Grove Ave  
Elgin, IL 60120

Rakow Branch  
2751 W. Bowes Rd  
Elgin, IL 60124

South Elgin Branch  
127 S. McLean Blvd  
South Elgin, IL 60177

Security Report						
#	Incident Date	Type of Incident	Location	Recommended Susp. Term	Police Called	Susp. Thru
263	3/9/2026	Failure to follow staff directives Alarming and disturbing behavior Public Intoxication	Main	1 Year	N	3/9/2027
264	3/23/2026	Failure to follow staff directives Alarming and disturbing behavior	Rakow	6 Months	N	9/23/2026



# Gail Borden Public Library: a family place library

*April 2026*





# Family Place Libraries™

A nationally recognized model that provides a developmental framework and comprehensive approach to family-centered library service

# Core Components of a Family Place Library



Trained Staff



Parent Child Workshop



Collections



Specially Designed Spaces



Collaborations And Partnerships



Additional Programs For Babies & Toddlers



Outreach

# Trained Staff

Family Place Institute  
October 20-23 2025  
Centereach, NY



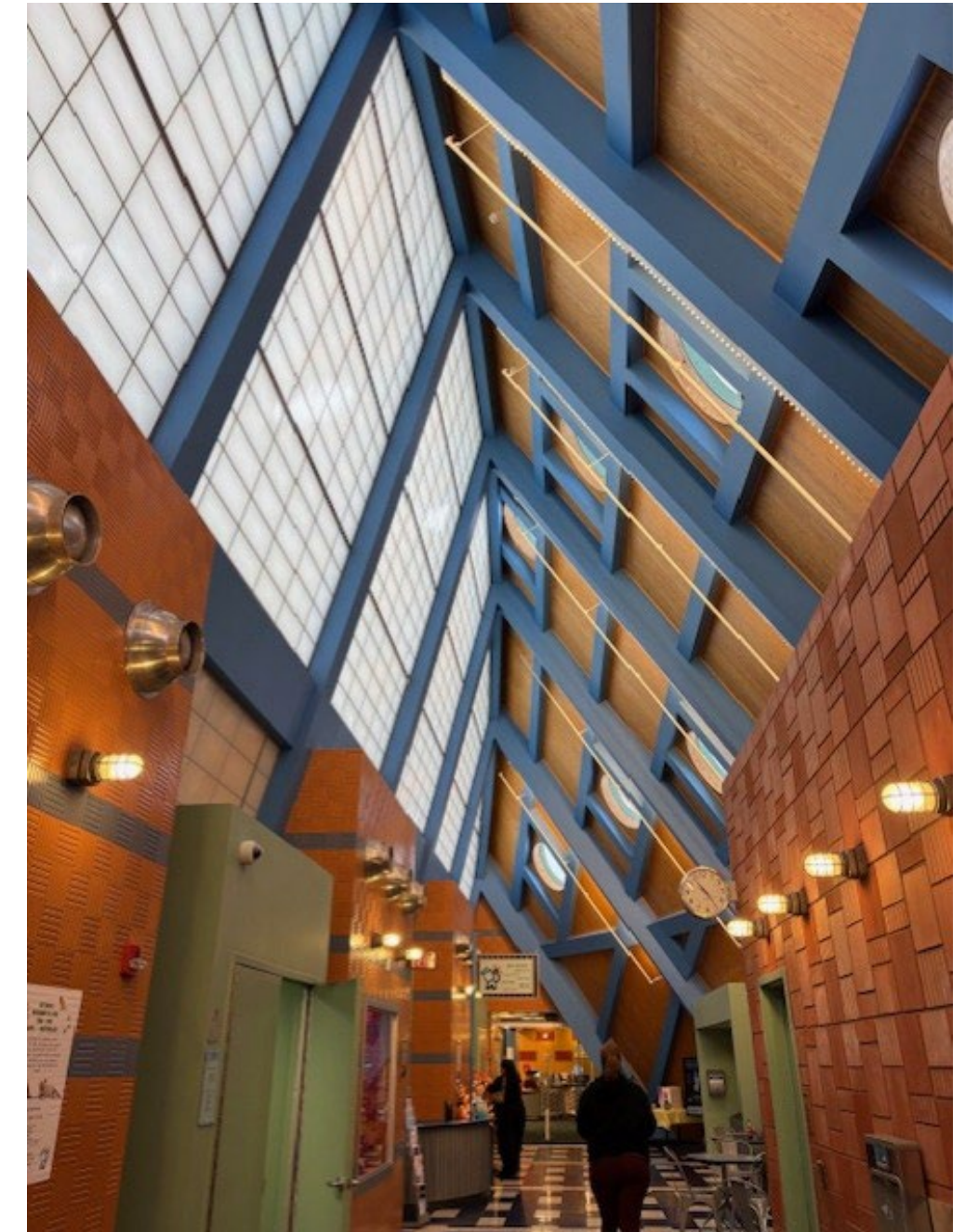
*Centereach Location MCPL*

# Trained Staff

Trainings on:

- Child Development
- Space Design
- Parent Support
- And More!

*Selden Location MCPL*



*Centereach Location MCPL*



## Parent/Child Workshop

- Play Together Workshop
- Five-week series
- Parents & toddlers together
- Play-based & informal
- Community resource specialist

# Play Together Workshop

Date	Topic	Featured Basics Principle	Resource Professional
W1: May 1	Early Literacy & Library Orientation	Read and Discuss Stories	Early Literacy Librarian
W2: May 8	Speech, Hearing, & Language	Talk, Sing, and Point	My Recess Therapy Brooke S Backsen – President brooke@myrecess.com Brooke & Janna Confirmed 2/26
W3: (Th) May 14	Music & Movement	Explore Through Movement and Play	Music Explorers Judy Meyer Hays judy@makejoyfulsound.org Judy Confirmed 2/27
W4: May 22	Child Development	Maximize Love, Manage Stress	U-46 Early Learners Tiffany Trewartha – Comm. Liaison tiffanytrewartha@u-46.org Confirmed 3/9
W5: May 29	Nutrition	Count, Group, and Compare	Advocate Sherman Amanda Auger – Dietitian and Program Coordinator for Diabetes and Nutrition at Sherman Hospital Amanda.Auger@aah.org Amanda Confirmed 3/9

# Changes in KidSpace

- Parenting Collection and Resources
- Toy Selection
- Additional Baby/ Toddler Programming
- Focus on Engaging Parents



# Rooted in Family-Centered Principles

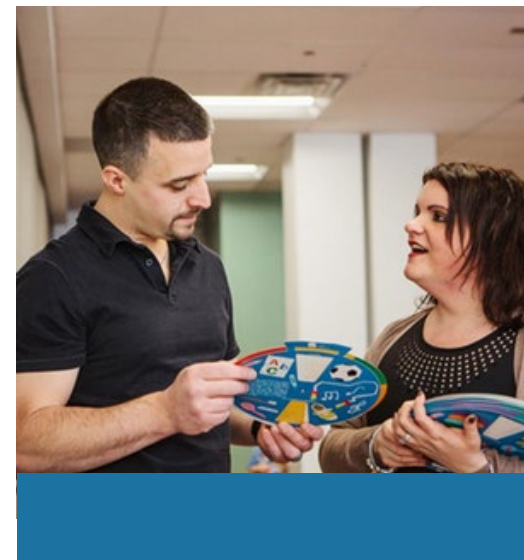
Respect



Collaborate



Provide



Facilitate



Build



Partner



# Benefits of Being a Family Place Library

- Access to Family Place Resource Portal
- Discounts on Toys
- ParentTV Database
- Professional Development for Staff
- Page in the [Family Place Directory](#)



53

## Gail Borden Public Library District

[View](#) [Edit](#)

**Library Information**  
**Gail Borden Public Library**  
**District**

**847-742-2411**

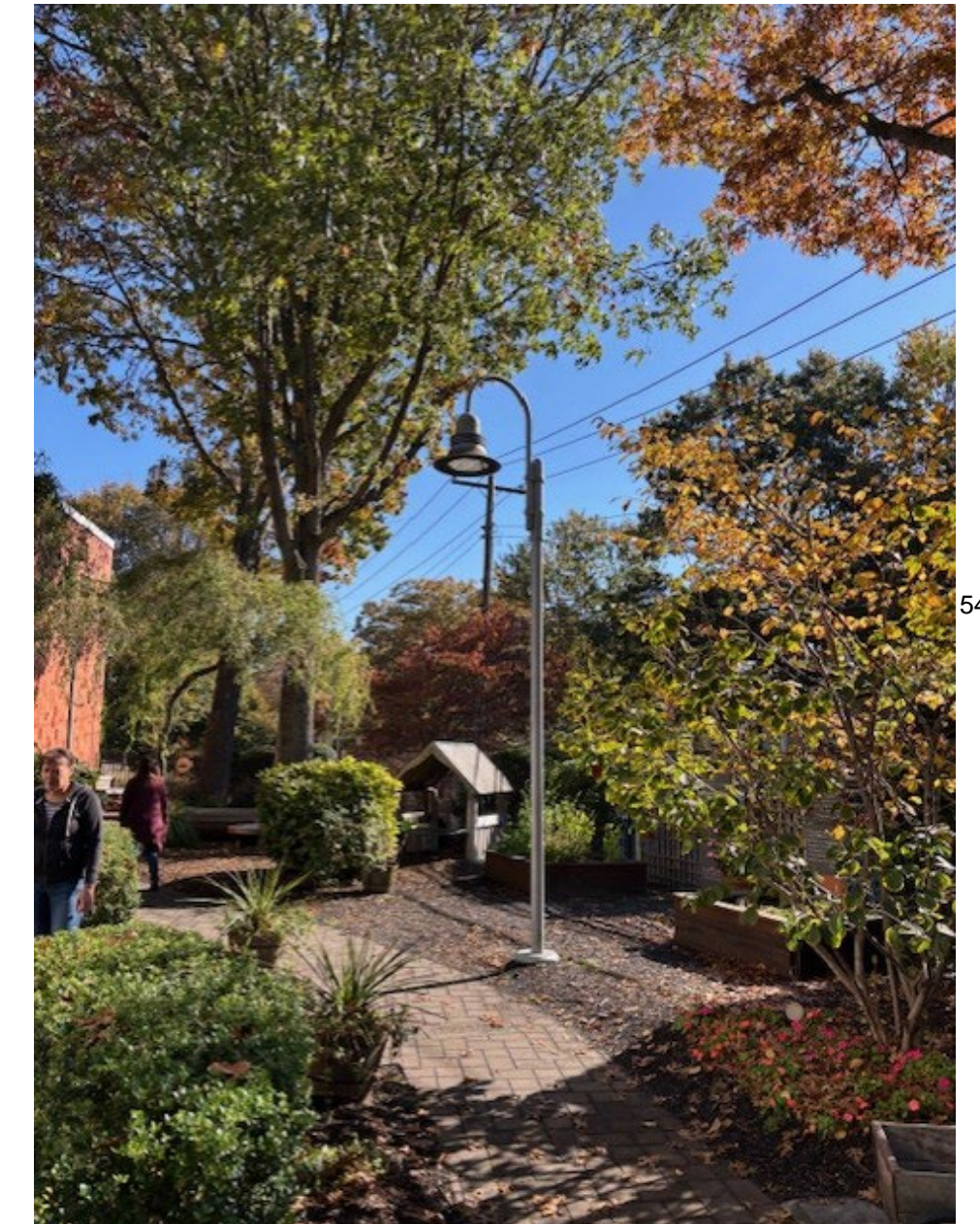
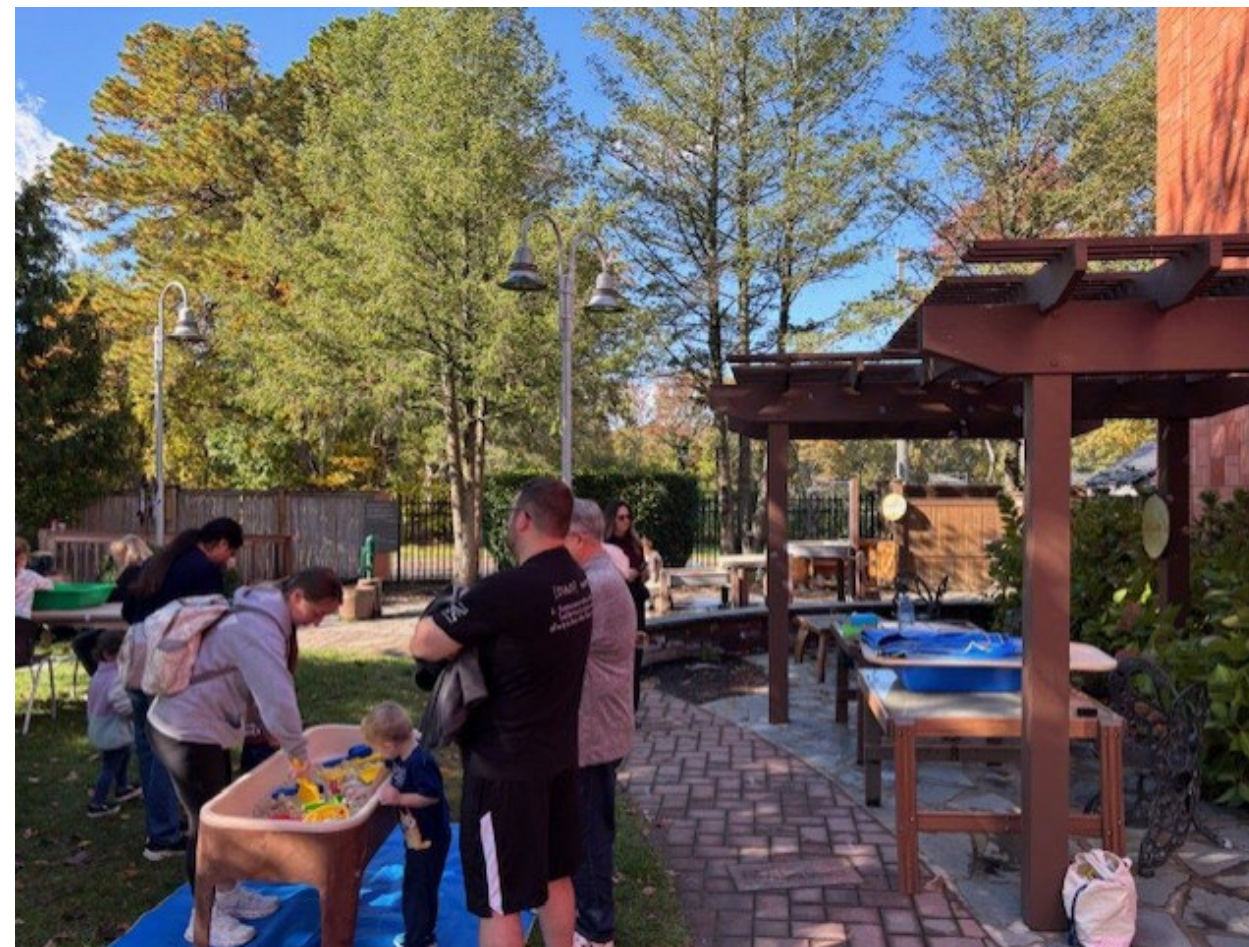
270 N. Grove Ave.  
Elgin, IL 60120  
United States



The Gail Borden Public Library District serves the Elgin, Illinois community through three building locations and strong outreach activities. Focused on lifelong learning and early literacy, a highlight is the newly renovated KidSpace at the Main Library. This reimagined, developmentally appropriate play

# What comes next?

- Site Visit - October 2027
- Annual Recertification
- Biannual Play Together Workshop



*Nature Explorium at MCPL*

# FAMILY PLACE LIBRARIES™



Executive Summary  
Seal Coating Project  
Main Facility

As part of the ongoing parking lot preventative maintenance program, the Maintenance Department, in coordination with qualified pavement contractors, conducts annual evaluations to assess pavement conditions and identify necessary repairs. The parking lot is currently in good overall condition relative to its age, reflecting the effectiveness of the existing maintenance efforts. However, increased vehicular traffic and the effects of recent winter weather have resulted in typical wear and early signs of deterioration, making targeted maintenance necessary to preserve long-term performance and structural integrity.

**Scope of Work**

The proposed maintenance program includes the following components:

- Crack Sealing: Approximately 4,000 linear feet of pavement cracks will be sealed to prevent water infiltration and mitigate further deterioration.
- Sealcoating: A protective sealcoat will be applied to approximately 140,000 square feet of asphalt pavement to enhance durability and extend the service life of the surface.
- Parking Lot Markings: Re-stripping of 315 parking stalls, along with repainting of curbs, directional arrows, stop bars, and crosswalk markings, to improve visibility and maintain compliance with traffic safety standards.

**Submitted Proposals**

The following proposals have been received for the project:

- Rose Paving, LLC – \$21,000.00
- Everest Paving – \$24,483.60
- Pavement Solutions – \$28,530.00

We respectfully request that the Gail Borden Public Library District Board of Trustees approve the proposal from Rose Paving, LLC in the amount of \$21,000.00 to complete the outlined scope of work.

**History**

Rose Paving, LLC brings over 45 years of experience serving Chicago and the surrounding suburbs. They have successfully completed various pavement preventative maintenance and repair projects for the Gail Borden Public Library District Board, consistently delivering high-quality work at competitive pricing. Their proven track record of safety and reliability ensures that the project will be executed to the highest standards.

Andrew Kolba  
Director of Maintenance  
Gail Borden Public Library

## Executive Summary

With our almost 25 year old building we continue to upgrade areas that need attention.

For FY2026-2027 we are looking at 3 different projects to undertake in September.

1. Refresh the KidSpace Story Room and Outdoor Patios. - This will complete the capital work in KidSpace.
2. Expand the IT Switch Room at the Main Library – We have run out of room for IT expansion.
3. Rakow projects to include - improve lighting, remove the Media Bank and repair the stone work, add study pods, lower the Computer Café counter, furniture, repair outside concrete walks and additional outside and building repair work.

Although, all of this work will be included in the 2026-27 operating budget, our architect, Shaun Kelly from Engberg Anderson, will begin work now to be ready for bidding the projects in June with Board approval in July. Once design work is complete, it will be shared with the Board in June. The fee for EA's work: not-to-exceed \$43,000.

Carole Medal

Chief Executive Officer

### 7.30 Travel/Mileage and Other Expense Reimbursements

Some employees may be required to travel for library-related purposes. Employees are eligible to submit for reimbursement to attend meetings, conferences, seminars, school visits or other events at which the employee is a representative of the Library and attendance is approved by the employee's Department Director ~~or~~ and Division Chief. Decisions regarding library-related travel should be made based on the most economical and time efficient method. Utilizing the library vehicles and carpooling should always be considered. The Library holds insurance to cover the use of library-owned vehicles, and these should be used whenever possible.

It may be necessary for an employee to use their personal vehicle for library-related purposes. If that is the case, and the employee requests mileage reimbursement, he/she must provide to Administration: 1) a current copy of their automobile liability insurance coverage statement, and 2) a copy of their valid driver's license. The mileage reimbursement rate is established by the IRS and will be used for the calculation of employee reimbursements. The ~~appropriate~~ **designated** reimbursement form must be completed by the employee, approved by the employee's manager, and submitted to the Finance Department for ~~the~~ reimbursement. Actual parking costs and toll fees should be submitted with the mileage reimbursement request. Supporting documentation and receipts must be provided if available. In compliance with the Illinois Wage Payment and Collection Act (820 ILCS 995/9.5(a)), employees must submit their expenditure request within **30 calendar days** after the ~~incurring~~ **incurred** expense.

Mileage incurred from an employee's residence to their principal work location is considered a regular commuting expense, which is not reimbursable. However, when travel occurs between Gail Borden Library locations using an employee's personal vehicle, the employee should submit for mileage reimbursement when the travel is a necessary part of their job function.

*Example 1: An employee travels from their principal work location, Rakow Branch, to a meeting at the Main Library and then back to the Branch. This will constitute an expense which may be submitted for reimbursement.*

~~If it is more practical to drive directly from an employee's residence to a meeting, seminar, etc., without first reporting to their principal work location, only mileage **exceeding** the employee's regular daily commute may be submitted for reimbursement.~~

**If it is more practical for an employee to travel directly from home to a meeting, seminar, or other work-related event, only the mileage that exceeds the employee's normal daily commute may be submitted for reimbursement.**

*Example 2: Employee #2 travels from home to a conference and back home again. The total trip was 65 miles. The employee's regular round-trip commute is 10 miles to their principal work location. In this case, only 55 miles may be submitted for reimbursement.*

*Example 3: Employee #3 travels from home to a meeting and back home again. The total trip was 8 miles. The employee's regular round-trip commute is 10 miles. This employee does not qualify for reimbursement since the miles traveled to the meeting are fewer than*

*their regular daily commute.*

*Example 4: Employee #4 travels from home to a meeting and then back to their principal work location and then home for a total of 45 miles. The employee's regular round-trip commute is 10 miles. In this case, only 35 miles may be claimed for reimbursement.*

### **Local Government Travel Expense Control Act**

The Library complies with the Illinois Local Government Travel Expense Control Act 99-0604, requiring all units of local government to regulate the reimbursement of expenses for employees and officers. Travel, meals, and lodging expenses will be reimbursed for employees for purposes of official business conducted on behalf of the Library, including, but not limited to, off-site or out-of-town meetings, pre-approved seminars, conferences, and other educational events related to the employee's official duties, or necessary to obtain information for the betterment of the Library in some capacity. The maximum allowable reimbursement is \$3,000 per person per event and must be pre-approved by the employee's Department Director and Division Chief. ~~Expenses in excess of the maximum allowable reimbursement amount must go to the Board of Trustees for approval in an open meeting.~~ **Expenses above the maximum reimbursement limit require approval from the Board of Trustees, which must be obtained during an open meeting.**

The cost of meals will be reimbursed, whenever funds are available, for breakfast/luncheon/dinner meetings held in conjunction with a conference or program.

### **Travel Expense Advances**

**Travel expense advances must be approved by the Board of Trustees before funds can be released. Requests should be submitted at least two Fridays before a scheduled Board meeting. If approved, the advance check will be available to the employee the afternoon following the Board meeting.**

### **Documentation of Expenses**

Before an expense for travel, meals, or lodging may be approved, the following minimum documentation must first be submitted to Finance on the most current Travel, Meal, and Lodging Expense Form:

- An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the actual costs if the expenses have already ~~been~~ occurred.
- The name and job/title of the employee requesting the travel, meal, or lodging reimbursement.
- The dates(s) and nature of the official business.

Employees must submit their expenditure request within **30 calendar days** after the ~~incurring~~ **incurred** event. This policy may be subject to change as financial resources are available. All documents and information submitted in connection with this policy are public records subject to disclosure under the Freedom of Information Act.

**Other Reimbursements**

In compliance with the Illinois Wage Payment and Collection Act (820 ILCS 995/9.5(a)), the Library ~~shall~~ **will** reimburse an employee for necessary expenditures incurred by the employee within the employee’s scope of employment and directly related to work performed for the Library. Employees must submit their expenditure request within **30 calendar days** after the ~~incurring~~ **incurred** expense. The ~~appropriate~~ **designated** reimbursement form must be completed by the employee, approved by the employee’s manager, and submitted to the Finance Department for reimbursement. Reimbursements exceeding \$200 must be approved by the Library Board. Reimbursements under \$200 will be fulfilled based on the workflow of the Finance Department.

Reimbursements made to select employees for use of their personal cell phones for work-**related** purposes will be made ~~on a~~ quarterly ~~basis~~.

Employees will not be reimbursed for unauthorized or unnecessary work-related expenses or purchases. The Library is not responsible for reimbursements to employees due to losses based on an employee’s own negligence, losses due to normal wear and tear, or losses due to theft unless the theft was a result of the Library’s negligence.

Exceptions to the Library’s reimbursement policy will be reviewed on a case-by-case basis and must be approved by the ~~Executive Director~~ **Chief Executive Officer**.

*Revised by Board of Trustees 1/8/19; 4/11/17; 2/24/17; 6/14/16*