

Winfield School District #34 Board of Education
Regular Board of Education Meeting
Thursday, December 12, 2019
Location: Winfield Central School Commons - 7:00 PM

MEETING AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE (5-Wdowiarz)

IV. APPROVAL OF AGENDA - ADDITIONS OR CHANGES TO THE AGENDA

Recommended Motion: I move to approve the agenda as presented. (Voice Vote)

V. PUBLIC COMMENT

We request members of the audience who wish to provide public commentary complete the Public Comment Request card and limit their comments or questions to three minutes. Questions that Board members cannot answer in a timely fashion will be referred to the appropriate administrator who will respond within the week or as soon as time permits. Thank you.

VI. PUBLIC PRESENTATION

- A. Student Recognition- Julianna Tisinger (8) and Ashton Bunn (8)
- B. Strategic Plan Scorecard
- C. Special Education

VII. APPROVAL OF MINUTES

Recommended Motion: I move to approve the minutes as presented. (Roll Call)

- A. Regular Board Meeting Minutes-November 11, 2019

VIII. CONSENT AGENDA (Routine matters that do not require discussion)

Recommended Motion: I move to approve the Consent Agenda action items A and B (read every listed item) as presented. (Roll Call)

- A. Approval of Finance Reports
 - 1. Bill List - Payable List and List of Other Payments
 - 2. Treasurer/Fund Balance/Bank Reconciliation Report
- B. Other Approvals
 - 1. Approve Tentative 2020-2021 School Calendar
 - 2. Approve Destruction of Verbatim Tapes From:
 - a. August 10, 2017
 - b. August 24, 2017
 - c. September 28, 2017
 - d. December 14, 2017

Confidential Attachment

- e. January 25, 2018
 - f. February 22, 2018
 - g. March 22, 2018
 - h. May 24, 2018
3. Approve Closed Session Minutes Open to the Public From: **Confidential Attachment**
- a. May 22, 2019
 - b. June 3, 2019
 - c. August 19, 2019
 - d. August 22, 2019
 - e. September 19, 2019
 - f. October 24, 2019

IX. COMMUNICATION TO THE BOARD

A. Superintendent's Report

- 1. Legislative Update
- 2. UPDATE- Triple I Conference

B. Building Report from Principal

- 1. Kindness Notes
- 2. Outreach

C. Finance Report from Director of Business Services

- 1. Approve the 2019 Tax Levy as Presented

Recommended Motion: I move to approve the 2019 Tax Levy as Presented. (Roll Call)

- 2. Capital Plan Update

D. Board Procedures and Exhibit Updates

- 1. 2:20-E, Waiver and Modification Request Resource Guide
- 2. 2:250-AP2, Protocols for Record Preservation and Development of Retention Schedules
- 3. 2:250-AP1 Administrative Procedure-Access To and Copying of District Public Records
- 4. 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 5. 4:15-AP1, Protecting the Privacy of Social Security Numbers - RENUMBERED
- 6. 4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards - **NEW**
- 7. 4:60-AP1, Purchases
- 8. 4:60-AP3, Criminal History Records Check of Contractor Employee
- 9. 4:60-AP4, Federal and State Award Procurement Procedures - RENAMED
- 10. 4:80-AP3, Inventory Management For Federal and State Awards - **NEW**
- 11. 4:170-AP1, Comprehensive Safety and Security Plan
- 12. 4:175-AP1, Criminal Offender Notification Laws; Screening
- 13. 4:190-AP2, Threat Assessment Team (TAT)
- 14. 5:20-AP, Sample Questions and Considerations for Conducting the Internal Harassment in the Workplace Investigation
- 15. 5:30-AP1, Interview Questions
- 16. 5:30-AP2, Investigations

17. 5:120-AP1, Statement of Economic Interests for Employees
18. 5:120-AP2, Employee Conduct Standards
19. 5:150-AP, Personnel Records
20. 5:220-AP, Substitute Teachers
21. 5:250-AP, School Visitation Leave
22. 6:60-AP, Comprehensive Health Education Program
23. 6:170-AP2, E1, District Annual Report Card Required by Every Student Succeeds Act (ESSA)
24. 7:50-AP, School Admissions and Student Transfers To and From Non-District Schools
25. 7:190-AP6, Guidelines for Investigating Sexting Allegations
26. 7:190-AP7, Student Discipline Guidelines
27. 7:190-AP8, Student Re-Engagement Guidelines
28. 7:190-E3, Memorandum of Understanding
29. 7:240-AP1, Code of Conduct for Extracurricular Activities
30. 7:270-AP1, Dispensing Medication
31. 7:270-AP2, Checklist for District Supply of Undesignated Asthma Medication, Epinephrine Injectors, and/or Opioid Antagonists, and/or Glucagon - RENAMED
32. 7:270-E1, School Medication Authorization Form
33. 7:270-E2, School Medication Authorization Form - Medical Cannabis
34. 7:290-AP, Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program
35. 7:340-AP1, School Student Records
36. 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records
37. 7:340-AP2, Storage and Destruction of School Student Records
38. 7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records
39. 8:95-AP, Parental Involvement
40. 8:95-E1, Letter Notify

X. OLD BUSINESS

- A. A. Approve Resolution authorizing an Interfund Transfer

Recommended Motion: I move to accept the Resolution authorizing an Interfund Transfer as Presented (Roll Call)

XI. NEW BUSINESS

- A. Approve First Reading of Policies

Recommended Motion: I move to approve First Reading of Policies as Presented. (Roll Call)

1. 2:20, Powers and Duties of the School Board; Indemnification
2. 2:70, Vacancies on the School Board - Filling Vacancies
3. 2:70-E, Checklist for Filling Board Vacancies by Appointment
4. 2:100, Board Member Conflict of Interest
5. 2:105, Ethics and Gift Ban ***Board Response Needed***
6. 2:110, Qualifications, Term, and Duties of Board Officers ***Board Response Needed***
7. 2:200, Types of School Board Meetings
8. 2:220, School Board Meeting Procedure

9. 2:220-E2, Motion to Adjourn to Closed Meeting
10. 2:220-E6, Log of Closed Meeting Minutes
11. 2:260, Uniform Grievance Procedure
12. 3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process
13. 4:15, Identity Protection
14. 4:30, Revenue and Investments
15. 4:60, Purchases and Contracts
16. 4:80, Accounting and Audits
17. 4:150, Facility Management and Building Programs
18. 5:10, Equal Employment Opportunity and Minority Recruitment
19. 5:20, Workplace Harassment Prohibited
20. 5:20-E, Resolution to Prohibit Sexual Harassment *new to District #34 policy manual*
21. 5:30, Hiring Process and Criteria
22. 5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition - RENAMED
23. 5:90, Abused and Neglected Child Reporting
24. 5:100, Staff Development Program
25. 5:120, Employee Ethics; Conduct; and Conflict of Interest
26. 5:200, Terms and Conditions of Employment and Dismissal
27. 5:220, Substitute Teachers
28. 5:250, Leaves of Absence
29. 5:290, Employment Termination and Suspensions
30. 5:330, Sick Days, Vacation, Holidays, and Leaves
31. 6:20, School Year Calendar and Day
32. 6:60, Curriculum Content
33. 6:150, Home and Hospital Instruction
34. 7:20, Harassment of Students Prohibited
35. 7:150, Agency and Police Interviews
36. 7:270, Administering Medicines to Students
37. 8:30, Visitors to and Conduct on School Property

B. Discuss Preschool Fees

C. Items For Future Agendas

1. Virtual Assemblies
2. Partnership with Northwestern CDH
3. Courthouse Experiences
4. High School Partnerships
5. Impact Fees/Land Cash from Development

XII. XII. ADJOURN TO CLOSED SESSION – Reason 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

XIII. ADJOURN CLOSED SESSION TO REGULAR SESSION

XIV. ACTION FROM CLOSED SESSION

A. None.

XV. ADJOURNMENT

Recommended Motion: I move that the Board of Education meeting be adjourned (Voice Vote)

Regular Board of Education Meetings:

***Unless otherwise noted, all Board of Education Meetings are on Thursdays and begin at 7:00 p.m. and are located in the Winfield Central School Commons.**

January 23, 2020
February 27, 2020
March 26, 2020
April 23, 2020

