

Regular Meeting Agenda

Date: Thursday, June 20, 2019

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Dr. John Burkey Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Michael Fleck; Vice President, Mr. Anthony Quagliano; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mrs. Melissa Maiorino; Mrs. Lesli Melendy.

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Fleck)

Call to Order the Regular meeting of the Board of Education for Thursday, June 20, 2019 at __ p.m.

Roll Call: Ayes / Absent / **Motion** __ A quorum must be met.

Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

2. **Closed Session / Roll Call (A)** (Mr. Fleck)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mrs. Maiorino

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (Mr. Fleck) *approx. 7:00 p.m.*

Resume the Regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Melendy, Mr. Troy, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck, Mrs. Maiorino

3. 1. **Action as required / Roll Call** (Mr. Fleck)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy, Mrs. Maiorino

4. **Pledge of Allegiance** (Mr. Fleck)

5. **Student Recognition by the Board of Education**

The Board will recognize the accomplishments of the Heineman Middle School Track Team. Ms. Katy McCrystal will introduce the following IESA State Track Medalists: Lydia Burns - 7G Discus 8th Place, Jessica Ozzauto - 8G 400 4th Place, Allyson Panzloff - 8G Discus 2nd Place

The Board will recognize the accomplishments of Luke Grubbs, from the Marlowe Middle School Track Team. Luke is a 7th grader who placed 7th at the IESA state track meet in the mile. Coaches Mrs. Christina Uidl, Mrs. Jenfer Garza and Ms Carly Clark will introduce Luke.

The Board will recognize The HHS Softball Team. Mr. Marcus Belin and Mr. Glen Wilson will present the team to the Board. The HHS Softball Team: 2019 Class 4A State Champions! The 1st State Champions in school history.

Recommendation: Acknowledgement by the Board will be given.

6. **Public Comment** (Mr. Fleck)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Fleck)
Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___
8. **Associate Superintendent's Report (R)** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
9. **Chief Technology Officer (R)** (Dr. Budzynski)
Updates will be given at this time.
Recommendation: For informational purposes.
10. **Chief Financial Officer/ Treasurer Report (R)** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Assistant Superintendent, Learning and Innovation (R)** (Dr. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Assistant Superintendent of HR (R)** (Mr. Zehr)
Updates will be given at this time.
Recommendation: For informational purposes only.
13. **Community Relations & Student Outreach** (Mrs. Melendy-chair, Mr. Geheren)
 13. 1. **Freedom of Information Act (FOIA) Requests (R)** (Mr. Armstrong)
The monthly report on FOIA requests will be provided.
Recommendation: For informational purposes only.
14. **Superintendent's Report (R)** (Dr. Rowe)
 14. 1. **Donations, Gifts and Grants (R)** (Dr. Rowe)
The report of donations, gifts and grants given to the District during the month.
Recommendation: For acknowledgement by the Board.
15. **President's Report** (Mr. Fleck)
16. **Consent Agenda / Action / Roll Call** (Mr. Fleck)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** ___
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Melendy, Mr. Quagliano, Mr. Troy, Mrs. Maiorino
 16. 1. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mr. Troy)
 16. 1. 1. **Student Handbooks (A)** (Ms. Lombard)
Administration is recommending approval of the 2019-2020 Student Handbooks for all of the elementary schools, both middle schools, and high school, as presented; including the Athletic BOE Committee of the Whole - 06/06/2019 Handbooks.
Recommendation: Seeking approval from the Board as presented.
 16. 1. 2. **Consolidated District Plan (A)** (Dr. Schlichter)
Dr. Schlichter presented the consolidated district plan at the June 6, 2019 Committee of the Whole meeting.
Recommendation: Seeking approval of the Board of Education as presented.
 16. 1. 3. **HHS Materials for New Courses (A)** (Dr. Schlichter)
Dr. Schlichter will present for approval materials for the support and implementation of the 2019-20 HHS new courses that the Board approved at the November 8, 2018 Board of Education meeting. The materials have been on display for 30 days, beginning May 3, 2019.

Recommendation: Seeking approval of the Board of Education as presented.

16. 2. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Quagliano, Mrs. Melendy)

16. 2. 1. **HR Personnel Report (A)** (Mr. Zehr)

Seeking approval of the personnel reports as provided in the published packet and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

16. 2. 2. **Assistive Technology Facilitator Job Description (A)** (Mr. Zehr)

Recommendation: Seeking approval of the Board as presented.

16. 2. 3. **Performing Arts Center (PAC) Assistant Technical Director Job Description (A)** (Mr. Zehr)

Recommendation: Seeking approval as presented.

16. 2. 4. **Performing Arts Center (PAC) Technical Director Job Description (A)** (Mr. Zehr)

Recommendation: Seeking approval for Board as presented.

16. 3. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

16. 3. 1. **Payables (A)** (Mr. Altmayer)

At the June 6, 2019 Committee of the Whole, the Finance Committee recommended the Purchase Orders at \$2,838,293.32; Accounts Payable at \$4,535.40; Imprest checks at \$70,541.88; and Disbursements issued at \$7,901,549.36; as presented.

Recommendation: Seeking approval of the Board of the Payables referenced.

16. 3. 2. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4:72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. Administration is recommending that Mark Altmayer - CFO/Treasurer and Dr. Scott Rowe - Superintendent, be approved as signatories for all bank / financial accounts.

Recommendation: Seeking approval as presented.

16. 3. 3. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration will seek renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2019-2020 school year.

Recommendation: Seeking approval of the Board.

16. 3. 4. **Designation of Depositories (A)** (Mr. Altmayer)

In accordance with Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District.

Recommendation: Seeking approval of the Board for adoption of Designation of Depositories Resolution #105ILCS 5/8-7, as presented.

16. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

16. 4. 1. **Cash Farm Rental Agreement Amendment #1 (A)** (Mr. Renkosik)

The Building Committee met on June 6, 2020 and recommends the Board of Education to approve Amendment #1 to the Cash Farm Rental Agreement with Fruin Farms in the amount of reduction of the annual total rental to \$36,047.26 at the June 20, 2019 Regular Board meeting

Recommendations: Seeking approval for the Board as presented.

16. 5. **Board of Education** (Mr. Fleck)

16. 5. 1. **Board of Education Closed Session Minutes (A)**

Seeking approval of the Closed Session minutes of the Board's meeting of May 2, 2019 and May 16, 2019 Regular Meeting.

Recommendation: Seeking approval of the Board at the next regular meeting.

16. 5. 2. **Membership Renewals with IASB and LUDA for 2019-2020 (A)** (Dr. Rowe)

At the June 6, 2019 Committee of the Whole, the Committee recommended membership renewals with IASB (Illinois Association of School Boards) at \$12,363.00 and LUDA (Large Unit

District Association) at \$3,500.00 for the 2019 - 2020 school year.

Recommendation: Seeking approval of the Board for the renewal of membership with **IASB** and **LUDA** the 2019-2020 school year, as presented.

16. 5. 3. **Designation of Newspaper (A)** (Dr. Rowe)

For affirmation of the Board for continuance with the *Daily Herald* as the official newspaper of Huntley Community School District 158.

Recommendation: For affirmation to continue with the *Daily Herald* as the official newspaper of HCSD158.

16. 5. 4. **Professional Services Agreement with Unicom/ARC for Strategic Planning Services (A)** (Dr. Rowe)

Seeking approval to engage in professional services agreement for construction of 2020-2025 Strategic

Plan with Unicom/ARC for a contracted service fee totaling \$44,100.

Recommendation: Seeking approval at the June 20, 2019 regular board meeting.

16. 5. 5. **Minutes (A)**

The following draft Board minutes are prepared and waiting for approval: May 2, 2019 COW and May 16, 2019 Regular Meeting.

Recommendation: Seeking approval of the Board for the minutes as presented.

17. **Items Removed from the Consent Agenda (A)** (Mr. Fleck)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Melendy, Mr. Fleck, Mr. Troy, Mr. Geheren

18. **Action Items / Roll Call (A)** (Mr. Fleck)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$4,419,511.28 and the Supplemental Accounts Payable Report at \$24,099.63 seeking approval to issue payment and for approval. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

18. 2. **FY20 Non-Union Rates (A)** (Mr. Zehr)

Recommendation: Seeking approval of the Board of the proposed rate increases for non-union employees as presented.

18. 3. **Change Order No. 1 to Contract with Arrow Road Construction for Pavement Improvements Bid # 2018-19a (A)** (Mr Renkosik)

Recommendation: The Administration requests that the Board of Education approve Change Order No. 1 to contract with Arrow Road Construction for Pavement Improvement Bid # 2018-19a in the amount of \$9,059.60 at the June 20, 2019 Regular Board meeting.

18. 4. **Change Order No. 2 to Contract with Arrow Road Construction for Pavement Improvements Bid #2018-19a (A)**

Recommendation:The Administration requests that the Board of Education approve Change Order No. 2 to contract with Arrow Road Construction for Pavement Improvement Bid # 2018-19a in the amount of \$24,635.59 at the June 20, 2019 Regular Board meeting.

18. 5. **Change Order No. 2 to Contract with Pro Com Systems (A)** (Mr. Adam)

Recommendation: The Administration recommends the Board of Education make an approval to Change Order No. 2 to the contract with Pro Com Systems in the amount of \$5,573.00 at the June 20, 2019 Regular Board Meeting.

19. **Public Comment** (Mr. Fleck)

20. **Adjournment (A)** (Mr. Fleck)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __