

## Regular Meeting Agenda

**Date:** Thursday, December 14, 2017

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mr. Paul Troy; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mrs. Lesli Melendy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular Board of Education meeting for Thursday, December 14 2017 at \_\_\_\_ p.m. A quorum must be met. Roll Call: Ayes ( ) Absent ( ) Mr. Quagliano, Mr. Gentry, Mr. Geheren, Mr. Troy, Mr. Fleck, Mrs. Melendy, Mr. Drzal

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at \_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review as mandated; and the verbatim record may be destroyed.

**Roll Call:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy Ayes / Nays / Absent / **Motion** \_

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at \_ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the Regular December 14, 2017 meeting at \_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_  
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

3. 1. **Action as Required of the Board / Roll/Voice Call (A)** (President)

Will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

4. **Pledge of Allegiance**

Principal, Dr. Zayas, and Chesak Elementary students who will be leading the Pledge are Claire Dugena, Chloe Mesmer, Hailey Cratty, Dylan Pavlovic, Jacob Steinbach and Lucas Reed

5. **Suspend Regular Meeting (A)** (Mr. Drzal) (*approx. 7:00 p.m.*)

Motion to suspend the regular meeting at \_ p.m. to hold the Levy Hearing. **Voice Call:** Ayes / Nays / **Motion** \_  
The Levy Hearing is scheduled at 7:00 p.m.

6. **Waiver Hearing - Statement of Affairs Application (A)** (At Approximately 7:00 p.m.)

7. **Levy Hearing (A)** (At Approximately 7:05 p.m.)

8. **Resume Regular Meeting (A)** (President)

Resume the Regular Meeting at \_\_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

9. **Public Comment as per Policy 2:230** (Mr. Drzal)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the

Board President or Secretary.

10. **Superintendent Search Firm Interviews (R)** (Mr. Drzal)

The board will interview professional superintendent search firms. A firm will ultimately be selected to assist the Board's search for the 2018-2019 superintendent.

11. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Adoption of the Agenda.

12. **Curriculum and Instruction Report** (Dr. Schlichter)

**Recommendation:** For informational purposes only.

13. **Associate Superintendent Report** (Mr. Awrey)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

14. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

15. **Human Resources Report** (Mr. Zehr)

Updates will be given at this time.

**Recommendation:** For informational purposes only.

16. **Community Relations & Student Outreach** (Mrs. Melendy, Mr. Drzal, Mr. Geheren)

16. 1. **Freedom Of Information Act (FOIA) Requests (R)** (Mr. Armstrong)

**Recommendation:** For informational purposes only

17. **Superintendent's Report** (Dr. Burkey)

18. **President's Report** (Mr. Drzal)

19. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Melendy, Mr. Troy

**Recommendation:** Seeking approval and adoption of the Consent Agenda items as presented.

19. 1. **Minutes (A)** (Mrs. Stock)

Seeking approval of the following minutes of the Committee of the Whole Nov. 2, 2017 and the Regular Nov. 9, 2017 meetings as presented at the meeting.

**Recommendation:** Seeking approval of the Board of the above minutes as presented.

19. 2. **Policy Committee** (Mr. Drzal-chair, Mrs. Melendy, Mr. Troy)

19. 2. 1. **Policy Committee (A)** (Mr. Drzal, Mr. Troy, Mrs. Melendy)

Policy - First Reading: At the 12.07.17 Committee of the Whole meeting, the Policy Committee recommended a first reading of the following policies: 2:260 Uniform Grievance Procedure; 4:10 Fiscal and Business Management; 4:15 Identity Protection; 4:80 Accounting and Audits; 4:110 Transportation; 4:150 Facility Management and Building Programs; 4:170 Safety; 5:10 Equal Employment Opportunity and Minority Recruitment; 5:20 Workplace Harassment Prohibited; 5:90 Abused and Neglected Child Reporting; 5:100 Staff Development Program; 5:200 Terms and Conditions of Employment and Dismissal; 5:220 Substitute Teachers; 5:240 Suspension; 5:250 Leaves of Absence; 5:290 Employment Termination and Suspensions; 5:330 Sick Days, Vacation, Holiday, and Leaves; 6:20 School Year Calendar and Day; 6:50 School Wellness; 6:60 Curriculum Content; 6:150 Home and Hospital Instruction; 6:300 Graduation Requirements; 6:340 Student Testing and Assessment Program; 7:10 Equal Educational Opportunities; 7:15 Student and Family Privacy Rights; 7:20 Harassment of Students Prohibited; 7:70 Attendance and Truancy; 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment; 7:190 Student

Behavior; 7:250 Student Support Services; 7:270 Administering Medicines to Students; 7:305 Student Athlete Concussions and Head Injuries; 7:340 Student Records.

**Recommendation:** Seeking approval of the Board as presented

19. 3. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

19. 3. 1. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders at \$546,517.38; Imprest checks at \$194,685.62; Accounts Payable at \$11,089.01; and Disbursements issued at \$2,731,380.92.

**Recommendation:** Seeking approval of the Board of the Payables as presented.

19. 3. 2. **Revenue Contract Approval (A)** (Mr. Altmayer)

Mr. Altmayer seeks the Board's approval of various fund raiser contract agreements submitted from the schools.

**Recommendation:** Seeking approval of the Board as presented.

19. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

19. 4. 1. **Vehicle Replacement (A)** (Doug Renkosik)

At the 12.7.17 COW, the B & G Committee recommend the Board of Education approve the recommendation to purchase a new vehicle.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

19. 4. 2. **Roof Restoration and Replacement Bids 2017-68a (A)** (Mr. Renkosik)

At the 12.7.17 COW, the B & G Committee Recommends the Board of Education approve the proposed Roof System Replacements and Restorations - Bid #2017-68a(A).

**Recommendation:** Seeking approval of the Board at their next regular meeting.

19. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Melendy)

19. 5. 1. **Huntley High School Additional New Courses: Speech Sequence and Orchestra (A)**

(Dr. Schlichter)

At the 12.7.17 COW, the Board recommended the course proposals for an expanded HHS Speech sequence and an orchestra class be approved for the 2018-19 school year.

**Recommendation:** Seeking approval of the Board at the next regular meeting

19. 5. 2. **HHS Proposal for Grading Period Procedure (A)**

At the 12.7.17 COW, the Board recommended to adjust the HS grading period procedure for the 2018-19 school year.

**Recommendation:** Seeking approval of the Board at the next regular meeting.

19. 6. **HR Personnel (A)**

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanations for resignations, retirements, terminations, employment, contract revisions, and leave requests.

**Recommendation:** Seeking approval of the Board at the meeting

20. **Items Removed from Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll / Voice Call:** Ayes / Nays / **Motion** \_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

21. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

21. 1. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

The Finance Committee is recommending the approval of a list of items to be Declared as Surplus that are either non-functional or it has exceeded its useful life for the District as presented.

**Recommendation:** Seeking approval of the Board as presented.

21. 2. **Supplemental Purchase Orders and Supplemental Accounts Payables (A)** (Mr. Altmayer)

Administration recommends approval of the Supplemental Purchase Orders Report at \$1,955,205.17 and the Supplemental Accounts Payable Report at \$6,200.62 as presented. **Roll Call:** Ayes / Nays /

**Motion** \_\_

**Recommendation:** Seeking approval of the Board of Supplementals as presented.

21. 3. **Levy 2017 - Property Tax Extension (A)** (Mr. Altmayer)

At the November 9, 2017 Committee of the Whole, the Finance Committee recommended to hold a Tax Levy Hearing on December 14, 2017, seeking approval of the 2017 Levy extension, presented at the Levy Hearing. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board of extending the 2017 Levy as presented.

21. 4. **Application for Waiver of School Code 105ILCS 5/10-17 Statement of Affairs (A)** (Mr. Altmayer)

The Waiver Hearing was held separate from the regular meeting. Mr. Altmayer is seeking approval of Application of Waiver of School Code 105ILCS 5/10-17 Statement of Affairs for the 2018-2019 school year, as presented. **Roll Call:** Ayes ( ) / Nays ( ) / **Motion** \_

**Recommendation:** Seeking approval of the Board at the meeting.

22. **Public Comment** (Mr. Drzal)

23. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_