

## Committee of the Whole Agenda

**Date:** Thursday, April 6, 2017

**Meeting:** Committee of the Whole with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** Our learning community will inspire, challenge and empower all students always.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Committee of the Whole meeting for Thursday, April 6, 2017 at \_\_ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance** (Mr. Rowe)

Mr. Rowe, HHS Principal, will introduce the Huntley High School students who will be leading the Pledge: Emily Vera, Olivia Jones, Josh Mercurio, Ben Miller and Sean Rodriguez.

**Recommendation:** For informational purposes only.

3. **Academic Spotlight - Student Recognition** (Dr. Schlichter)

**Recommendation:** For informational purposes only.

3. 1. **Infinitec's 2017 Outstanding Student Technology Award** (Ms.Lombard)

Ms. Smith, Chesak Elementary Occupational Therapist, will present Chesak Elementary student, Samantha Strobbe, who was selected to receive one of Infinitec's 2017 Outstanding Student Technology Awards.

**Recommendation:** For informational purposes only.

4. **Public Comment**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** \_\_

**Action:** Seeking approval of the agenda.

6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **2017-2018 IESA Membership Renewal (A)** (Mr. Awrey)

Administration is recommending renewal of the IESA Membership for both Marlowe and Heineman Middle Schools for the 2017-2018 school year.

**Recommendation:** Seeking approval of the Board at their next Regular meeting.

6. 2. **2017-2018 IHSA Annual Renewal (A)** (Mr. Awrey)

Administration is recommending renewal of Illinois High School Association (IHSA) membership of Huntley High School (HHS) for the 2017-2018 school year.

**Recommendation:** Seeking approval of the Board at their next Regular meeting.

6. 3. **Hanover Research Agreement (A)** (Dr. Schlichter)

Dr. Schlichter will present a proposal of a contract with Hanover Research, an information services and research firm for approval by the BOE at the April 20, 2017 Regular meeting.

**Recommendation:** Seeking approval of the Board at the Regular meeting.

7. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

7. 1. **Policy 7:190 Student Behavior (A)** (Mr. Awrey)

Administration requests the Policy Committee recommend the Policy 7:190 be revised and moved forward for a first reading by the Board at the next Regular BOE meeting.

**Recommendation:** Seeking Policy 7:190 be revised and be moved forward for a first reading by the Board at their next Regular meeting.

7. 2. **Policy 6:190 Extracurricular and Co-Curricular Activities (A)** (Mr. Awrey)

Administration requests the Policy Committee recommend the Policy 6:190 Extracurricular and Co-Curricular Activities be revised and moved forward for a first reading by the Board at the next Regular BOE meeting.

**Recommendation:** Administration is requesting the Policy Committee recommend Policy 6:190 Extracurricular and Co-Curricular Activities be revised and moved forward for a first reading by the Board at the next Regular Meeting.

7. 3. **P.R.E.S.S. Updates - November 2015, Issue 90 and March 2017, Issue 94 (A)** (Mr. Awrey)

Discussion and action recommended of the PRESS November 2015, Issue 90 updates for first reading, include policies: Policy 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students, Policy 6:315 High School Credit for Students in Grade 7 or 8 - NEW, Policy 6:320 High School Credit for Proficiency.

Discussion and action recommended of the PRESS updates March 2017, Issue 94 for first reading, include policies: 2:100 Board Member Conflict of Interest, Policy 3:70 Succession of Authority, 4:15 Identity Protection, 4:180 Pandemic Preparedness, 5:120 Ethics and Conduct, 5:210 Resignations, 5:230 Maintaining Student Discipline, 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers, 5:300 Schedules and Employment Year, 6:70 Teaching About Religions, 7:100 Health, Eye and Dental Examinations; Immunizations, and Exclusion of Students.

**Recommendation:** Administration requests the Policy Committee recommend the above policies be moved forward for a first reading by the Board at the next Regular meeting.

8. **Community Relations & Student Outreach Committee** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)

9. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

9. 1. **Payables (A)** (Mr. Altmayer)

The Purchase Orders summary at \$484,749.02; Imprest checks issued at \$231,508.35; Accounts Payable report at \$8,638.70; and Disbursements issued at \$9,679,839.71; seeking approval to move forward.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 2. **Revenue and Expenditures Report (R)** (Mr. Altmayer)

The monthly Revenue and Expenditures for review and comment.

**Recommendation:** For informational purposes only.

9. 3. **Fiscal Reports (R)** (Mr. Altmayer)

Mr. Altmayer will give the monthly Fiscal Reports and provide the Paid Activity Funds.

**Recommendation:** For informational purposes only.

9. 4. **Bus Bid Correction (A)** (Mr. Awrey)

The Board approved the purchase of 14 buses at the March 16, 2017 Board of Education Meeting. However an error in the trade-in allowance was identified. Administration requests the Board of Education approve the revised bus purchase price from \$1,136,442.00 to \$1,172,742.00.

**Recommendation:** Seeking approval of the Board for the revised bus purchase price from \$1,136,442.00 to 1,172,742.00 at the Regular meeting.

9. 5. **Annual Audit Engagement Letter (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of a two (2) year engagement letter for the annual audit from Evans, Marshall & Pease P.C. at the April 20, 2017 Regular meeting.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

9. 6. **Bid #2017-71 HHS Band Uniforms (A)** (Mr. Carter)  
 In order to accommodate the increased number of marching band participants for the 2017-18 school year, Administration requests the Finance Committee recommend awarding Bid #2017-71 – Band Uniforms for Huntley High School to Fred J. Miller, Inc. at a cost of \$75,780.00.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
10. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
10. 1. **Monthly Human Resources Updates (R)** (Mr. Zehr)  
 Mr. Zehr will report on the monthly HR updates.  
**Recommendation:** For informational purposes only.
10. 2. **Substitute Pay Rates (A)** (Mr. Zehr)  
 Mr. Zehr will present recommended changes for the Substitute Teachers pay rate for approval at the April 20, 2017 Regular meeting.  
**Recommendation:** Seeking approval of the Board for recommended substitute rates as presented.
11. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
11. 1. **Three Year Service Agreement with MSDS Online (A)** (Mr. Renkosik)  
 Mr. Renkosik will present the three year subscription agreement with MSDS Online as presented in the MSDS Online Customer order form dated 2-23-17 recommending approval at the April 20, 2017 Regular meeting.  
**Recommendation:** Seeking approval of the Board at their next Regular meeting.
11. 2. **Bid #2017-29 Gym Floor Refinishing (A)** (Mr. Renkosik)  
 Mr. Renkosik will present the results from the Gym Floor Refinishing Bid #2017-29 for sanding and refinishing the gym floors including the south gym at Marlowe Middle School and the gym at Heineman Middle School and recommending to award the combined bid to Stalker Sports Floors in the amount of \$38,150.00 as outlined at the April 20, 2017 Regular BOE meeting.  
**Recommendation:** Seeking approval of the Board at their next Regular meeting.
11. 3. **Bid # 2017-29A Floor Finish Replacement (A)** (Mr. Renkosik)  
 Mr. Renkosik will present the results from the Floor Refinishing Bid #2017-29A for hallway floor finishes at Leggee Elementary, Chesak Elementary and Conley Elementary and recommend the BOE to award the Base Bid and the Alternate Bid and recognize all unit prices from Johnson Floors bid in the total amount of \$140,473.00 at the April 20, 2017 Regular Meeting.  
**Recommendation:** Seeking approval of the Board at the Regular Meeting.
11. 4. **Bid #2017-43 Asphalt Crackfill, Sealcoat and Traffic Paint Bid (A)** (Mr. Renkosik)  
 Mr. Renkosik will present the results from the Asphalt Crackfill, Sealcoat and Traffic Paint Bid # 2017-43 with the recommendation the BOE to award the Base Bid and Alternate Bid #1 for Asphalt Crackfill, Sealcoat, and Traffic Paint Bid # 2017-43 to Denler Inc. in the amount of \$53,930.00 at the April 20, 2017 Regular Board Meeting.  
**Recommendation:** Seeking approval of the Board at their next Regular meeting.  
 Presenter: <https://v3.boardbook.org/compiler/EditAgenda.aspx?ak=1000613&mk=50233862#>
11. 5. **Bid #2017-68 and #2017-68A Roof Systems Replacement and Repairs (A)** (Mr. Renkosik)  
 Mr. Renkosik will present the results from the Roof Replacement Bid #2017-68 and Bid #2017-68A for the Leggee Roof System Repair and Replacement Bid # 2017-68 to L. Marshall Inc. at the cost of \$1,326,200.00 and reject all unit prices except the unit price for expansion joint replacement and Base Bid and all unit prices for Martin and Chesak Roof System Repair and Replacement Bid # 2017-68a to all American Exterior Solutions at the cost of \$1,499,000.00 with the recommendation to award the bids at the April 20, 2017 Regular meeting.  
**Recommendation:** Seeking approval of the Board at their next Regular meeting.
11. 6. **Tractor with Loader Bucket Procurement (A)** (Mr. Renkosik)  
 Mr. Renkosik will seek procurement of John Deere Tractor with accessories from Buck Brothers Quotation No. 14838942 as shown in their attached proposal dated March 1, 2017 at NJPA contract

pricing provided in the amount of \$35,689.04 as outlined at the April 20, 2017 Regular meeting.

**Recommendation:** Seeking approval of the Board at the Regular Meeting.

11. 7. **Huntley High School (HHS) Construction Update (R)** (Mr. Renkosik)

Mr. Renkosik will report on the construction of the HHS additions and renovations project.

**Recommendation:** For informational purposes only.

11. 8. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Mr. Renkosik will report on O&M project updates.

**Recommendation:** For informational purposes only.

12. **Legislation Committee** (Mr. Fleck - chair , Mr. Quagliano, Mr. Geheren)

12. 1. **Legislation Updates (D)** (Mr. Fleck)

Mr. Fleck will provide legislative updates.

**Recommendation:** For informational purposes only.

13. **Board of Education** (President-Mr. Drzal)

13. 1. **Board of Education - Minute Review (A)** (Mrs. Nottolini)

The following draft meeting minutes are available for review and comment: Regular March 16, 2017; seeking approval as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

13. 2. **Closed Executive Session Minutes (A)** (Mrs. Nottolini)

Seeking approval of the Closed Session meeting minutes for Regular Meeting on March 16, 2017 as presented during Closed Session.

**Recommendation:** Seeking approval of the Closed Session meeting minutes for the Regular Meeting on March 16, 2017 as presented in Closed Session

14. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; (2) Collective Negotiating Matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (21) Discussion of minutes of meetings lawfully closed under this Act whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated; and the verbatim record may be destroyed as indicated per law (5ILCS120/2.06 (c)). **Roll Call:** Ayes / Nays/ Absent / **Motion** \_\_

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

14. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Move to exit closed session at \_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** \_\_

15. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Resume the Committee of the Whole meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy

16. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_