

Regular Meeting Agenda

Date: Thursday, September 15, 2016

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the September 15, 2016 Regular meeting of the Board of Education at ____ p.m.

A quorum must be met.

Roll Call: Ayes / Absent / **Motion** ____

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ____ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, and (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** ____

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** ____

3. **Resume in Public Session / Roll Call (A)** (President) approx. 7:00 p.m.

Motion to resume the regular meeting at ____ p.m. **Roll Call:** Ayes / Absent / **Motion** ____

Members: Mrs. Skaja, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Troy, Mr. Drzal, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays /

Motion ____

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Suspend the Regular Meeting (A)** (Mr. Drzal)

Motion to suspend the regular meeting at ____ p.m., to hold the Waiver Hearing and Budget Hearing. **Voice**

Call: Ayes / Nays / **Motion** _

5. **Waiver Hearing - Limitation of Administrative Costs (A)** (7:00 p.m.)

6. **Budget Hearing (A)** (7:05 p.m.)

7. **Resume in Regular Meeting / Roll Call (A)** (Mr. Drzal) (approx. 7:15 p.m.)

Motion to resume the regular meeting at __ p.m. immediately after the Waiver Hearing and the Budget Hearing. **Roll Call:** Ayes / Absent / **Motion** ____

8. **Pledge of Allegiance**

Mrs. Boswell, Assistant Principal from Martin Elementary, will introduce students from Mrs. Yakimisky's class to lead the Pledge: Kayleigh Rosinski, Isaac Wolven, Andrew Polka, Nathan Czesak and Riley Marks.

9. **Student Recognition by the Board of Education**

Students achieving State recognition is acknowledged by the Board of Education.(Mr. Awrey)

Recommendation: Acknowledgement by the Board will be given.

9. 1. **Perfect ACT Score** (Mr. Rowe)

Principal Scott Rowe will introduce students Savannah Fiedler and Caitlyn Murray for their achievement of earning a perfect ACT score.

10. **Public Comment** (Mr. Drzal)

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

11. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

12. **Associate Superintendent's Report** (Mr. Awrey)

Mr. Awrey will report on updates.

Recommendation: For informational purposes only.

13. **Curriculum & Instruction (C&I) Report** (Dr. Schlichter)

Dr. Schlichter will report on C&I updates.

Recommendation: For informational purposes only.

14. **Human Resources (HR) Report** (Mr. Zehr)

Mr. Zehr will report on HR updates.

Recommendation: For informational purposes only.

14. 1. **Staff Salary and Benefits - School Year 2016 Report (P.A. 96-0434, P.A. 97-609) (R)** (Mr. Zehr)

Mr. Zehr will present the Staff Salary and Benefits - School Year 2016-17 report, the annual itemized salary compensation report, and required posting of the compensation report for employees in the IMRF system; as required by ILCS 10/20.47 and 34/18.38, P.A. 96-0434 and P.A. 96-609.

Recommendation: For informational purposes only.

15. **Fiscal Report** (Mr. Altmayer)

Mr. Altmayer will report on updates.

Recommendation: For informational purposes only.

16. **Community Relations & Student Outreach** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)

16. 1. **Freedom of Information Act (FOIA) Requests** (Mr. Armstrong)

A monthly report on the FOIA requests is provided in the packet.

Recommendation: For informational purposes only.

17. **Superintendent's Report** (Dr. Burkey)

Updates will be given at this time.

17. 1. **Donations, Gifts and Grants** (Dr. Burkey)

A report is provided of the donations given to the district during the month.

Recommendation: For informational purposes only.

18. **President's Report** (Mr. Drzal)

19. **Consent Items (A) / Roll Call** (President, Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoptions, revisions are presented here.

Roll Call: Ayes / Nays / **Motion** __

Recommendation: Seeking approval and adoption of the consent Agenda as follows:

19. 1. **Board of Education Minutes (A)** (Mrs. Nottolini)

Seeking approval of the following BOE meeting minutes as presented: Committee of the Whole August 4, 2016, Special Meeting August 4, 2016, Regular August 18, 2016, and the Committee of the Whole September 1, 2016.

Recommendation: Seeking approval of the Board for the above mentioned minutes as presented.

19. 2. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

19. 3. **Curriculum and Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

19. 3. 1. **College Board Contract (A)** (Dr. Schlichter)

Dr. Schlichter will seek the Board's approval of the College Board for the SAT suite of assessments.

Recommendation: Seeking the Board's approval of the College Board for the SAT suite of assessments.

19. 3. 2. **HHS RAMP Application (A)** (Dr. Schlichter)

Dr. Schlichter will report on the Huntley High School Counseling Department: RAMP Program.

Recommendation: Seeking Board approval.

19. 3. 3. **Application for Recognition of Schools (A)** (Mr. Awrey)

At the September 1, 2016 Committee of the Whole meeting, the C&I Committee recommended approval of the Application for Recognition of Schools as required by school code, for the 2016-2017 school year at the next Regular Board Meeting.

Recommendation: Seeking approval of the Board to approve the Application for Recognition of Schools as presented.

19. 4. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

19. 4. 1. **Policy - PRESS Updates - July 2016, Issue 92 Second Reading (A)** (Mr. Awrey)

At the September 1, 2016 Regular meeting, Discussion and action recommended of the PRESS updates for second reading, include policies: 2:10 School District Governance, 2:70 Vacancies on the Board of Education - Filling Vacancies, 6:100 Using Animals in the Educational Program, 6:235 Access to Electronic Networks, 7:270 Administering Medicines to Students. The Board approved first reading recommending second reading of the policies mentioned above.

Recommendation: Seeking approval of Board for the second reading of Policies: 2:10, 2:70, 6:100, 6:235, and 7:270 as presented.

19. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

19. 5. 1. **Payables** (Mr. Altmayer)

At the September 1, 2016 Committee of the Whole, the Finance Committee recommended approval of the Purchase Orders at \$479,562.61; Imprest checks at \$150,870.26; Accounts Payable at \$717.40; and Disbursements issued at \$3,290,824.79 as presented.

Recommendation: Seeking approval of the Board for the payables, as presented.

19. 5. 2. **Revenue Contract** (Mr. Altmayer)

At the September 1, 2016 Committee of the Whole meeting, the Finance Committee recommended approval of the Revenue Contract with vendor Gold Cup Fundraising.

Recommendation: Seeking approval of the Board, the revenue contract with Gold Cup Fundraising, benefiting Huntley High Volleyball , as presented.

19. 6. **Human Resources Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

19. 7. **Building & Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

20. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Voice/Roll Call: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. TroyAyes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

21. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

21. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)
Mr. Altmayer will seek approval are the supplemental purchase orders at \$1,999,047.44 and supplemental accounts payable at \$4,615.28. **Roll Call:** Mr. Gentry, Mr. Quagliano, Mr. Troy, Mr. Fleck, Mr. Drzal, Mrs. Skaja, Mr. Geheren Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board the supplemental payables as presented.
21. 2. **Change Orders No. 1 and No. 2 to Contract with Abel Building Restoration (A)** (Mr. Renkosik)
The Administration requests that the Building Committee recommend to the Board of Education approval of the proposed change order for all Masonry for Thru Flashing Repair (Base Bid #2016-41) at Heineman and Marlowe Middle Schools to Abel Building and Restoration at a price of of \$16,179.40 as presented.
Roll Call: Mr. Fleck, Mr. Drzal, Mrs. Skaja, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Troy Ayes / Nays / **Motion** _
21. 3. **Change Orders No. 3 to Contract with Riddiford Roofing (A)** (Mr. Renkosik)
The Building Committee recommends approval of the Board of Education for proposed change orders to the Riddiford Roofing Co. trade contractor's contracts for the HHS Flat Roofing System restoration work project and the failing existing roof system insulation in the total amount of \$ 30,532.00 for Change Order No. 3 as presented at their September 1, 2016 Committee of the Whole Board Meeting.
Roll Call: Mrs. Skaja, Mr. Geheren, Mr. Troy, Mr. Fleck, Mr. Quagliano, Mr. Drzal, Mr. Gentry Ayes / Nays / **Motion** ____.
Recommendation: Seeking approval of the Board at the Regular Meeting.
21. 4. **Huntley High School (HHS) Additions & Renovations Change Orders (A)** (Mr. Renkosik)
The Administration requests that the Building Committee recommend to the Board of Education approval of the proposed change orders to the trade contractor's contracts for the HHS Additions and Renovations Project in the total amount of \$11,630.00 for Bid Release 2 contracts, as presented at their September 15, 2016 Regular Board Meeting.
Roll Call: Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board at their next regular meeting.
21. 5. **Executive Closed Session Minutes (A)** (Mrs. Nottolini)
Seeking approval of the following Executive Closed Session minutes as presented in Executive Closed Session of Regular August 18, 2016 meeting.
Recommendation: Seeking approval of the Board of the executive session minutes as presented in closed session.
21. 6. **Waiver Hearing - Limitation of Administrative Costs (A)** (Mr. Altmayer)
Resolution to waive the Limitation of Administrative Costs per Section 17-1.5 (Limitation of Administration Costs) of the School Code. School districts with administrative expenditures per pupil the 25th percentile and below (the fourth quartile) for all districts of the same type (unit) may waive the limitation imposed under Section 17-1.5 for any year.
Recommendation: Seeking approval of the Limitation of Administrative Costs Resolutions #2016-09-01 as presented.
21. 7. **FY17 Budget (A)** (Mr. Altmayer)
The FY17 Tentative Budget has been on display 30 days since August 15, 2016. The Budget Hearing was held prior to the regular meeting this evening. Mr. Altmayer will seek approval of the FY17 Budget as presented at the Budget Hearing earlier this evening.
Recommendation: Seeking approval of the Board to approve the FY17 Budget as presented.
22. **2016-2017 Board Meeting Dates Revision (A)** (Dr. Burkey)
Recommendation: Seeking the Board's approval of the revised 2016-2017 Board Meeting Dates.
23. **Superintendent Goals (A)** (Mr. Drzal)
Mr. Drzal is recommending that the superintendent goals for 2016-2017 be the same as the strategic goals

and measures as approved by the board in August.

Recommendation: Seeking the Board's approval of the Superintendent's goals for the 2016-2017 to be the same as the strategic goals and measures.

24. **Public Comment** (Mr. Drzal)

25. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __