

Regular Meeting Agenda

Date: Thursday, August 18, 2016

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/c as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Motion the Call to Order the August 18,2016 Regular meeting of the Board of Education at ____ p.m.

A quorum must be met.

Roll Call: Mr. Gentry, Mr. Troy, Mrs. Skaja, Mr. Drzal, Mr. Quagliano, Mr. Geheren, Mr. Fleck Ayes / Nays Absent / **Motion** ____

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ____ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, and (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at ____ p.m. and return to open session.

Voice Call: Mr. Troy, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Drzal, Mr. Quagliano, Mrs. Skaja Ayes / Nays / Absent **Motion** ____

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at ____ p.m.

Roll Call: Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Fleck Ayes / Nays / Absent / **Motion** __

Members: Mr. Fleck, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board.

Roll/Voice Call: Mrs. Skaja, Mr. Quagliano, Mr. Gentry, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Pledge of Allegiance**

5. **Student Recognition by the Board** (Mr. Awrey)

Mr. Awrey will introduce.

5. 1. **Huntley High School Drama Team** (Mr. George)

Mr. George will introduce the following members of the Drama team who placed in the district competition: Palak Patel won the district contest in Dramatic Interp and finished 17 out of 252 at the Nationals in Salt Lake City. Lexie Ziokowski placed second in the district contest and finished in the top 100 at Nationals in Salt Lake City. Shamika Patil placed second at the district contest and competed in the United States Extemp at Nationals in Salt Lake City.

Recommendations: For informational purposes only.

6. **Public Comment** (Mr. Drzal)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Zehr)

Move to adopt the agenda as presented (or with changes).

Voice Call: Mr. Quagliano, Mr. Fleck, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Troy Ayes / Nays / **Motion** __

8. **Associate Superintendent's Report** (Mr. Awrey)

Mr. Awrey will report on updates.

Recommendation: For informational purposes only.

9. **Curriculum & Instruction (C&I) Report** (Dr. Schlichter)

Dr. Schlichter will report on C&I updates.

Recommendation: For informational purposes only.

9. 1. **International Field Trip to Cuba (A)** Dr. Schlichter

Dr. Schlichter will seek approval of an International field trip to Cuba for spring break 2018.

Recommendation: Dr. Schlichter seeks the Board's approval for the International field trip to Cuba for spring break 2018.

10. **Human Resources (HR) Report (A)** (Mr. Zehr)

Mr Zehr will report on HR updates.

Recommendation: For informational purposes only.

10. 1. **Extra-Curricular Tier 2 (A)** (Mr. Zehr)

Mr. Zehr will seek approval of the Extra-Curricular Tier 2 positions.

Recommendation: Mr, Zehr seeks the Board approval for the Extra-Curricular Tier 2 positions.

10. 2. **Job Description for Food Services Team Leader (A)** (Mr. Zehr)

Mr. Zehr will seek approval of the Food Services Team Leader job description.

Recommendation: Mr. Zehr seeks the Board approval of the Food Services Team Leader job description.

10. 3. **Job Description for School Nurse (A)** Mr. Zehr

Mr. Zehr will seek approval of the School Nurse job description.

Recommendation: Mr. Zehr will seek the Board's approval of the School Nurse job description.

11. **Fiscal Report** (Mr. Altmayer)

Mr. Altmayer will report on updates.

Recommendation: For informational purposes only.

12. **Superintendent's Report** (Dr. Burkey)

Updates will be given at this time.

12. 1. **Donations, Gifts and Grants (R)** (Dr. Burkey)

A report is provided of donations given to the district.

Recommendation: For informational purposes only.

12. 2. **Freedom of Information Act (FOIA) Requests (R)** (Mr. Armstrong)

A monthly report on the FOIA requests is provided in the packet.

Recommendation: For informational purposes only.

13. **President's Report** (Mr. Drzal)

14. **Consent Items (A) / Roll Call** (President, Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoptions, revisions are presented here.

Roll Call: Mr. Troy, Mr. Fleck, Mr. Gentry, Mr. Drzal, Mr. Quagliano, Mrs. Skaja, Mr. Geheren Ayes/ Nays / Absent **Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

14. 1. **Board of Education Minutes (A)** (Mrs. Nottolini)

Seeking approval of the following BOE meeting minutes as presented:

Recommendation: Seeking approval of the Board for the above mentioned minutes as presented.

14. 2. **Executive Closed Session Minutes (A)** (Mrs. Nottolini)

Seeking approval of the following Executive Closed Session minutes as presented in Executive Closed Session:

Recommendation: Seeking approval of the Board of the executive session minutes as presented in closed session.

14. 3. **HR Personnel and Addendum Reports (A)** (Mr. Zehr)

Mr. Zehr is seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

14. 4. **Curriculum Committee (C&I)** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

14. 5. **Board of Education** (President-Mr. Drzal)

14. 5. 1. **2015-2016 Strategic Planning Measures (A)** (Dr. Burkey)

At the 8-4-16 Committee of the Whole, the Committee recommended approval of the 2015-2016 Strategic Planning Measures and Indicators as presented.

Recommendation: Seeking approval of the Board 2015-2016 strategic Planning Measures and Indicators, as presented.

14. 6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

14. 7. **Notice of Settlement Agreement and Release #2016-08-01 (A)** (Ms. Lombard)

A recommendation from the Board, as discussed in closed session, to adopt the settlement Agreement and Release.

Roll Call: Mr. Quagliano, Mr. Geheren, Mr. Gentry, Mr. Troy, Mr. Fleck, Mr. Drzal, Mrs. Skaja Ayes / Nays / Absent **Motion** __

Recommendation: Seeking approval of the Board to adopt Settlement Agreement and Release #2016-08-01.

15. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Voice/Roll Call: Mr. Fleck, Mr. Drzal, Mrs. Skaja, Mr. Gentry, Mr. Qualiano, Mr. Troy, Mr. Geheren Ayes/ Nays/ **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

16. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Payables (A)** (Mr. Altmayer)

At the 8-4-16 Committee of the Whole Meeting, the Finance Committee recommended approval of the Purchase Orders issued at \$1,520,346.22; Accounts Payable at \$146.11; Imprest checks at \$105,802.45; and Disbursements issued at \$2,799,498.20, as presented.

Roll Call: Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Gentry, Mr. Geheren, Mr. Drzal, Mr. Fleck Ayes / Nays / Absent / **Motion** _

Recommendation: Seeking approval of the Board of the Payables as presented.

16. 2. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplemental Purchase Orders Report at \$3,511,239.93 and the Supplemental Accounts Payable Report at \$15,410.79 seeking approval to issue payment.

Roll Call: Mr. Gentry, Mr. Drzal, Mrs. Skaja, Mr. Troy, Mr. Quagliano, Mr. Geheren, Mr. Fleck Ayes / Nays / Absent **Motion** ____

Recommendation: Seeking approval of the Supplemental Reports as presented.

16. 3. **Driver's Education Vehicle and Activity Vans - Replacement (A)** (Mr. Altmayer)

Mr. Altmayer will seek the approval for the acquisition of a new 2016 Ford Taurus SE in accordance with the State of Illinois Central Management Services procurement contract and 2 used Chevy Starcraft activity vans, with delivery to be taken within the FY17 Fiscal Year. Roll Call: Ayes / Nays / Motion _

Recommendation: Mr. Altmayer seeks Board approval for the acquisition of a new 2016 Ford Taurus within the FY17.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __