

Regular Meeting Agenda

Date: Thursday, February 18, 2016

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order the Thursday, February 18, 2016 Board of Education's Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

Action: Recommendation will come from the Board.

4. **Pledge of Allegiance** (Mr. Drzal)

Marlowe Middle School Principal, Adam Zehr has the following students from Marlowe Middle School leading the Pledge: Makayla Madsen, Sean Reed, Jack Terry, and Allison Wentz.

5. **Staff Recognition by the Board of Education** (Mr. Awrey)

Heineman Middle School Principal, Mr. Litchfield will recognize staff member, Ms. Lynn Petryniec, for her life-saving effort.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

Action: Adoption of the Agenda.

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Curriculum & Instruction Report** (Dr. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
10. **Fiscal Reports** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Community Relations & Student Outreach** (Kimberly Skaja-chair, Mr. Drzal, Mr. Geheren)
 12. 1. **Freedom of Information Act (FOIA) Requests** (R) (Mr. Armstrong)
A monthly report on FOIA requests are provided in the packet.
Recommendation: For informational purposes only.
13. **Superintendent's Report** (Dr. Burkey)
 13. 1. **Donations, Gifts, and Grants** (Dr. Burkey)
A report is provided of the donations, gifts and grants given to the District during the month.
Recommendation: For acknowledgement by the Board.
14. **President's Report** (Mr. Drzal)
15. **Consent Agenda / Roll Call** (Mr. Drzal)
The following items have gone through the Committee and require action. **Roll Call:** Ayes / Nays / **Motion** _
 15. 1. **Minutes (A)** (Mrs. Fettes)
Seeking approval of the following minutes as presented: Regular January 21, 2016, Waiver Hearing January 21, 2016, Committee of the Whole February 4, 2016, and Special Meeting February 4, 2016.
Recommendation: Seeking approval of the Board of the minutes as presented.
 15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes for: Regular January 21, 2016, as presented during closed session.
Recommendation: Approval of the Board for executive minutes as presented in closed session.
 15. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.
Recommendation: Seeking approval of the Board of the personnel action items as presented.
 15. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 15. 4. 1. **Summer School (A)** (Ms. Schlichter)
At the 2.4.16 Committee of the Whole, the C&I Committee recommended approval of the 2016 Summer School proposal as presented.
Recommendation: Seeking approval of the Board of the 2016 Summer School proposal as presented.
 15. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
 15. 5. 1. **Payables (A)** (Mr. Altmayer)
At the 2.4.16 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$2,719,040.81; Imprest checks at \$102,585.68; and disbursements issued at \$3,588,398.33, as presented.
Recommendation: Seeking approval of the Board of the payables as presented.
 15. 5. 2. **Establish the Fiscal Year by Resolution #2016-02-04 (A)** (Mr. Altmayer)
At the 2.4.16 Committee of the Whole, the Finance Committee recommended approval to

establish a fiscal year for Huntley Community School District 158 as per 105ILCS 5/17-1, for the period of July 1, 2016 through June 30, 2017, by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2016-02-04 to establish the fiscal year 2016-2017, as presented.

15. 5. 3. **Designation of Person to Prepare a Tentative Budget - Resolution #2016-02-05 (A)** (Mr. Altmayer)

At the 2.4.16 Committee of the Whole, the Finance Committee recommended the appointment of Mr. Altmayer as designated person to prepare a Tentative Budget of the Board by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2016-02-05 appointment of Mr. Altmayer as designation of person to prepare a tentative budget of the Board.

15. 5. 4. **Registration Fees 2016-2017 (A)** (Mr. Altmayer, Mr. Awrey)

At the 2.4.16 Committee of the Whole, the Finance Committee recommended approval of the 2016-2017 registration fees as presented.

Recommendation: Seeking approval of the Board of the 2016-2017 registration fees as presented.

15. 5. 5. **Revenue Contract Approval (A)** (Mr. Altmayer)

At the 2.4.16 Committee of the Whole, the Finance Committee recommended vendor Adrenalin Fundraising to benefit the HHS Softball, at net revenue of \$3,500.00.

Recommendation: Seeking approval of the Board of the fundraising contract to benefit HHS softball, as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$2,179,545.55 and the Supplemental Accounts Payable Report at \$15,153.27, as presented. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board of the Supplemental Purchase Orders and Supplement Accounts Payable as presented.

17. 2. **Civil Engineering Consulting Services Agreement with HR Green (A)** (Mr. Renkosik)

The Administration recommends the Board of Education approve the Professional Services Agreement for Parking Expansion at Huntley High School Preliminary & Design Engineering Services from HR Green, Inc. dated 2.12.16, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board the Professional Services Agreement for parking lot expansion at HHS Preliminary & Design Engineering Services as proposed from HR Green Inc., in their letter dated 2.12.16, as presented.

17. 3. **Health Insurance Broker Services (A)** (Ms. Lombard)

At the February 4, 2016 Special Meeting, the Board appointed Mesirow Financial as Huntley Community School District 158's Health Services Broker. Administration is seeking approval of the Mesirow Business Associate Agreement and the Client Service Agreement of said partnership for one year, with the option to extend for two additional years, at the cost of \$66,000 per year. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board for the Mesirow Financial Agreements and said partnership is for one year, with the option to extend for two additional years, at the cost of \$66,000 per year, as presented.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _

