

Regular Meeting Agenda

Date: Thursday, November 12, 2015

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Thursday, November 12, 2015 Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mrs. Skaja, Mr. Troy, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Fleck

4. **Pledge of Allegiance**

Conley Elementary School students leading the Pledge of Allegiance are Olivia Schramm, Sofia Gumucio, Ryan Estrom, and Peyton Grannis.

5. **Student Recognition by the Board** (Mr. Awrey)

Recognition is given by the Board of Education of student achievement at State level.

5. 1. **IESA State Cross Country Medalists - Marlowe Middle School** (Mr. Soltesz, Mr. Monson)

Marlowe Middle School IESA State Cross Country Medalist being recognized is Ian Geisler, 15th place.

5. 2. **IHSA State Cross Country State Medalists** (Head Coach Matt Kaplan)

Huntley High School IHSA State Cross Country Medalist being recognized is: Keagan Smith, 20th place.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

8. **Associate Superintendent's Report** (Mr. Awrey)
Updates will be given at this time.
Recommendation: For informational purposes only.
9. **Curriculum & Instruction** (R) (Dr. Schlichter)
Updates will be given at this time.
Recommendation: For informational purposes only.
10. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Community Relations & Student Outreach** (Mr. Armstrong)
 12. 1. **Freedom of Information Act (FOIA) Requests** (R)
Monthly report on FOIA requests provided in the packet.
Recommendation: For informational purposes only.
 12. 2. **District Website** (R) (Mr. Armstrong)
Mr. Armstrong will give a presentation of the revised district's website.
Recommendation: For informational purposes only.
13. **Superintendent's Report** (Dr. Burkey)
 13. 1. **Donations, Gifts and Grants** (R)
A report of donations, gifts and grants to Huntley Community SD158 for the month is included in the packet.
Recommendation: For informational purposes only.
 13. 2. **School Board Members Day** (R) Dr. Burkey
Honoring School Board Members Day for their dedication, leadership in public education and continuing service to the children of this district.
Recommendation: Recognition will be given at this time.
14. **President's Report** (Mr. Drzal)
15. **Consent Agenda / Action / Roll Call** (Mr. Drzal)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Drzal
 15. 1. **Minutes** (Mrs. Fettes)
Seeking approval of the following meeting minutes: Regular meeting October 15, 2015, as presented.
Recommendation: Seeking approval of the Board of the above minutes as presented.
 15. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes of Regular October 15, 2015 as presented during closed session.
Recommendation: Seeking approval of the Board of the executive minutes as presented in closed session.
 15. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests.
Recommendation: Seeking approval of the Board of the personnel action items as presented.

15. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

15. 4. 1. **Alternative High School Proposal (A)** (Dr. Schlichter)

At the 11.5.15 Committee of the Whole, the C&I Committee recommended approval of the Huntley High School (HHS) Alternative School Proposal, in order to meet identified student needs.

Recommendation: Seeking approval of the Board, the HHS Alternative School Proposal as presented.

15. 4. 2. **Huntley HS Course Proposals 2016 (A)** (Dr. Schlichter)

At the 11.5.15 Committee of the Whole, the C&I Committee recommended approval of the proposed implementation of Huntley HS Courses during the 2016-2017 school year, grouped by category: STEM, expanded student interest or need, and Advanced Placement or Dual Credit Courses as identified in the packet.

Recommendation: Seeking approval of the Board of the Huntley HS course proposals for 2016-2017 school year as presented.

15. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

15. 5. 1. **Policy Revision - First Reading (A)** (Mr. Awrey)

At the 11.5.15 Committee of the Whole, the Policy Committee recommended first reading of Policy 5:170 Copyright and Policy 7:325 Student Fund Raising Activities with revisions to maintain accurate and legally responsible policy.

Recommendation: Seeking a first reading of the Board of Policy 5:170 and Policy 7:325, as presented.

15. 5. 2. **Policy Revision - Second Reading (A)** (Mr. Drzal)

At the 08.20.15 Regular meeting, the Board moved forward for second reading, the following policies: 2:160 Board Attorney, 2:260 Uniform Grievance Procedure, 4:50 Payment Procedures, 5:50 Drug-and Alcohol-Free Workplace; Tobacco Prohibition, 5:270 Employment At-Will, Compensation, and Assignment, 5:290 Employment Termination and Suspensions 6:140 Education of Homeless Children, 7:10 Equal Educational Opportunities, 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students, 7:310 Restrictions on Publications, 8:10 Connection with the Community, and 8:80 Gifts to the District.

Recommendation: Seeking second reading of the Board of policies as listed above.

15. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

15. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 11.5.15 Committee of the Whole, the Finance Committee recommended approval of the Purchase Orders at \$14,646,098.30; Accounts Payable at \$4,078.75; Imprest checks at \$390,827.68; and Disbursements issued at \$7,598,356.56.

Recommendation: Seeking approval of the Board of the Payables as presented.

15. 6. 2. **Revenue Contract Approval (A)** (Mr. Altmayer)

At the 11.5.15 Committee of the Whole, the Finance Committee recommended approval of the various fund raiser contract agreements submitted from the schools for approval, and as follows: vendor Alchemy Salon benefiting Orchesis at net revenue of \$1,000.00; vendor Adrenaline Fundraising benefiting HHS Girls Basketball with net revenue of \$4,500.00; and vendor Scholastic Book Fair benefiting Leggee LRC at net revenue of \$2,000.00.

Recommendation: Seeking approval of the Board of the various fund raiser contract agreements as presented.

15. 6. 3. **Levy Hearing (A)** (Mr. Altmayer)

At the 11.5.15 Committee of the Whole, the Finance Committee recommended approval to hold the Levy Hearing on December 17, 2015 to meet the posting requirements by law.

Recommendation: Seeking approval of the Board to proceed with posting the Levy Hearing as required by law.

15. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

15. 7. 1. **O&M Vehicle Replacement (A)** (Mr. Renkosik)

At the 11.5.15 Committee of the Whole, the B&G Committee recommended declaring the 2006 Ford E250 cargo van surplus; trade it in at the offered \$8,000 value and purchase a 2016 Ford T350 cargo van with accessories as stated in the quote sheet attachment, from the State Contract award winning dealer – Landmark Ford at the net cost after trade-in of \$18,085.00.

Recommendation: Seeking approval of the Board of the Declaration of Surplus for the 2006 Ford E250, trade it in at the offered \$8,000 value and purchase a new 2016 Ford T350 cargo van in accordance with the State of Illinois Central Management Services procurement contract as outlined in the quotation sheet, at a net cost after trade-in of \$18,085.00, as presented.

15. 7. 2. **Consulting Services for Roof Replacement Designs for Summer 2016 (A)** (Mr. Renkosik)

At the 11.5.15 Committee of the Whole, the B&G Committee recommended approval of proposed Scope of Work letter from Weatherproofing Technologies, Inc. for the projects listed at Leggee Elementary and Huntley HS; and the proposed Building Technology Consultants for the remediation of roof venting design flaws in conjunction with this roof replacement project.

Recommendation: Seeking approval of the Board authorizing the Administration to commission Weatherproofing Technologies Inc. and Building Technology Consultants to proceed with the field investigation and bid specification development as outlined in their provided documents, as presented.

15. 7. 3. **Security Improvements Change Order #3 (A)** (Mr. Renkosik)

At the 11.5.15 Committee of the Whole, the B&G Committee recommended the proposed Change Order No.3 for security improvements to the contract with Wm. Tonyan & Sons as outlined in their proposal attachment dated 10.6.15.

Recommendation: Seeking approval of the Board of the proposed Changed Order No.3, to the contract with Wm. Tonyan & Sons in the total amount of \$15,325.00 for work outlined in Wm. Tonyan & Sons proposal dated October 6, 2015, as presented.

15. 7. 4. **CTS Contract Year Two Measurement and Verification Report (A)** (Mr. Renkosik)

At the 11.5.15 Committee of the Whole, the B&G Committee recommended approval of the CTS Contract Year Two Measurement and Verification Report.

Recommendation: Seeking approval of the Board to approve the Second Year Measurement and Verification Report from CTS, as presented.

15. 7. 5. **Bid #2015-29a Floor Finishing (A)** (Mr. Renkosik)

At the 11.5.15 Committee of the Whole meeting, the B&G Committee recommended approval of Base Bid of Bid #2015-29a Floor Finishing award to Johnson Floor Company, in the amount of \$ 95,600.00, as presented.

Recommendation: Seeking approval of the Board the Base Bid for the Floor Finish Replacement Bid #2015-29a awarding Johnson Floor Company at a total cost of \$95,600.00, as presented.

15. 8. **Board of Education** (President-Mr. Drzal)

15. 8. 1. **2015 Delegate Assembly (A)** (Mr. Drzal)

At the 11.5.15 Committee of the Whole, the Committee gave direction of the New Resolutions and Reaffirmation of Existing Positions, providing a unified vote to present at the 2015 Delegate Assembly as follows: #1 and #3 oppose; #2, #4, #5, #6 support. Mr. Drzal will present.

Recommendation: Seeking approval of the Board to have Mr. Drzal present at the 2015 Delegate Assembly, the Board's unified position, as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Drzal) Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / Motion __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Fleck, Mr. Geheren, Mr. Drzal

17. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Administration recommends approval of the Supplemental Purchase Orders Report at \$2,194,998.61; and the Supplemental Accounts Payable Report at \$6,646.55, as presented. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

17. 2. **Transportation Vehicle (A)** (Mr. Altmayer, Mr. Awrey)

Administration recommends purchasing one 2016 Dodge Caravan at a State of Illinois contract cost of \$19,400 before Title, Delivery and Doc Fee. In addition, the District is recommending purchasing additional safety features, i.e. the U-Connect Hands Free Option at \$690; accordance with the State of Illinois Central Management Services procurement contract #4018027. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board, the acquisition of one new 2016 Dodge Caravan in accordance with the State of Illinois Central Management Services procurement contract #4018027, as presented.

17. 3. **HIWIN Partial Abatement of Real Estate Taxes (A)** (Mr. Altmayer)

Administration supports the Village of Huntley on this front and recommends that the Board of Education approve the attached HIWIN Partial Abatement of Real Estate Taxes of 3-year tax abatement, beginning with levy year 2017, if the construction is complete. Administration is seeking the Board's approval. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board the HIWIN Partial Abatement of Real Estate Taxes Agreement, supporting the Village of Huntley, as presented.

17. 4. **Chief Financial Officer Employment Contract (A)** (Dr. Burkey)

A recommendation from the Board as discussed in closed session, for the employment contract of the Chief Financial Officer. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board to approve the Chief Financial Officer contract as presented in closed session.

18. **Public Comment** (Mr. Drzal)

19. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __