

Regular Meeting Agenda

Date: Thursday, October 15, 2015

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: Our learning community will inspire, challenge and empower all students always.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Michael Fleck; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Regular meeting of the Board of Education for Thursday, October 15, 2015 at __ p.m. **Roll**

Call: Ayes / Absent / **Motion** _

Board Members: Mr. Don Drzal, Mr. Michael Fleck, Mr. William Geheren, Mr. Kevin Gentry, Mr. Anthony Quagliano, Mrs. Skaja, Mr. Paul Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at _ p.m. as indicated in the Open Meetings Act (OMA) and 5ILCS120/2c for discussion of:(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and (21) Closed Session minutes, destruction of recordings and six month review as required by law. **Roll Call:**

Ayes / Nays/ Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit or suspend closed session at _ p.m. and return to open session. **Voice Call:** Ayes/ Nays/
Motion _

3. **Resume in Public Session / Roll Call (A)** (President) approx. 7:00 p.m.

Resume the regular meeting at _ p.m. **Roll Call:** Ayes/ Absent / **Motion** _

Members: Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll/Voice Call** (President)

Will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** _

4. **Pledge of Allegiance** (Mr. Drzal)

Principal, Mr. Iddings and the following Leggee Elementary students will lead the Pledge: Addison Guarino, Nathan Sauber, Elsie Okeke, Ella Stock, Kaitlin Bowers, and Samantha Meziere.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking adoption of the agenda as presented or with changes.

6. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

7. **Curriculum and Instruction Report** (Dr. Schlichter)

Updates will be given at this time.

Recommendation: For informational purposes only.

8. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

Recommendation: For informational purposes only.

10. **Community Relations & Student Outreach** (Mr. Armstrong)

10. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

Recommendation: For informational purposes only.

11. **Superintendent's Report** (Dr. Burkey)

11. 1. **Donations, Gifts and Grants** (R)

A report of donations, gifts and grants to Huntley Community SD158 for the month is included in the packet.

Recommendation: For informational purposes only.

12. **President's Report** (Mr. Drzal)

13. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here, a motion and a second is required. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

13. 1. **Minutes** (A) (Mrs. Fettes)

Seeking approval of the following draft meeting minutes: Regular of September 17, 2015, Budget Hearing of September 17, 2015, Special meeting of September 9, 2015, and the Committee of the Whole meeting of October 1, 2015, as presented.

Recommendation: Seeking approval of the Board for the minutes as presented.

13. 2. **Closed Executive Session Minutes** (A) (Mrs. Fettes)

Seeking approval of the following closed executive session meeting minutes as presented in closed session: Regular September 17, 2015, Special September 9, 2015, and Committee of the Whole September 3, 2015.

Recommendation: Seeking approval of the Board of the executive minutes as discussed in closed session.

13. 3. **Six-Month Review of Executive Session Closed Minutes** (A) (Mrs. Fettes)

Seeking approval of the six-month review of the executive closed session minutes and destruction of recordings as per law, and as discussed in closed session.

Recommendation: Seeking approval of the Board of the sixth month review of the executive session closed minutes and destruction of recordings, as discussed in closed session.

13. 4. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided to the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the Board for the personnel action items as presented.

13. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 5. 1. **Instructure Master Service Agreement** (A) (Dr. Schlichter)

At the 10.1.15 Committee of the Whole, the C&I Committee recommended approval of the Master Services Agreement with Instructure.

Recommendation: Seeking approval of the Board of the Master Services Agreement with Instructure, as presented.

13. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

13. 6. 1. **PRESS Updates - August 2015, Issue 89** (A) (Mr. Awrey)

At the 10.1.15 Committee of the Whole meeting, the Policy Committee recommended first reading of the PRESS updates of the following policies: 2:160 Board Attorney, 2:260 Uniform Grievance Procedure, 4:50 Payment Procedures, 5:50 Drug-and Alcohol-Free Workplace; Tobacco Prohibition, 5:270 Employment At-Will, Compensation, and Assignment, 5:290 Employment Termination and Suspensions, 6:140 Education of Homeless Children, 7:10 Equal Educational Opportunities, 7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students, 7:310 Restrictions on Publications, 8:10 Connection with the Community, and 8:80 Gifts to the District.

Recommendation: Seeking approval of the Board for first reading, as presented.

13. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

13. 7. 1. **Payables (A)** (Mr. Altmayer)

At the 10.01.15 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$309,948.91; Accounts Payable at \$2,966.97; Imprest checks at \$220,272.48; and Disbursement at \$3,990,027.15, as presented.

Recommendation: Seeking approval of the Board of the payables as presented.

13. 7. 2. **Revenue Contracts (A)** (Mr. Altmayer)

At the 10.01.15 Committee of the Whole, the Finance Committee recommended approval of following revenue contracts: vendor ThermoServ for HHS Boys Basketball, with a net revenue of \$5,000; and vendor Pine Valley Foods for Square Barn Elementary PTA, with a net revenue of \$16,000.

Recommendation: Seeking approval of the Board of various fund raiser contract agreements as presented.

13. 8. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 8. 1. **Change Orders - Huntley High School (HHS) Expansion and Renovation (A)** (Mr. Renkosik)

At the 10.01.15 Committee of the Whole, the B&G Committee gave approval of the proposed Change Orders to trade contractors' contracts for the HHS Additions and Renovations project, as recommended from Lamp Inc., in their letter dated September 21, 2015, as provided in the packet, with accumulative total of \$81,418.00.

Recommendation: Seeking approval of the Board of the proposed change orders to the trade contractor's contracts for the HHS additions and renovations project, in the total amount of \$81,418.00, as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote. **Roll/Voice Call:** Ayes/Nays/ **Motion** _

15. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Supplemental Purchase Orders and Supplement Accounts Payables (A)** (Mr. Altmayer)

Seeking approval of the Supplemental Purchase Orders at \$1,985,831.98 and the Supplemental Accounts Payables at \$11,437.78. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Supplemental Purchase Orders and Supplemental Accounts Payables as presented.

15. 2. **FY2015 Audit and Annual Financial Report (AFR) (A)** (Mr. Altmayer)

The FY15 Audit and AFR will be presented by Evans Marshall & Pease; Mr. Jeffery Rollefson.

Administration is seeking approval of the FY15 Audit and AFR. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the FY15 Audit and AFR as presented.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn and a second, at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** _