

Regular Meeting Agenda

Date: Thursday, February 19, 2015

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order Thursday, February 19, 2015 Board of Education's Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

Action: Recommendation will come from the Board.

4. **Pledge of Allegiance** - (Mr. Drzal)

Marlowe Middle School Principal, Adam Zehr will introduce the following students from Marlowe Middle School leading the Pledge: Ryan Sroka, Michael King, and Nina Englehart.

5. **Huntley Education Association** (HEA)

A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

Action: Adoption of the Agenda.

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

9. **Curriculum & Instruction Report (R)** (Ms. Schlichter)
 9. 1. **Preschool Location Change (R)** (Ms. Schlichter)
Ms. Schlichter will report on details of relocating preschool's location.
Recommendation: For informational purposes only.
10. **Fiscal Reports (R)** (Mr. Altmayer)
Updates will be given at this time.
Recommendation: For informational purposes only.
11. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
Recommendation: For informational purposes only.
12. **Superintendent's Report** (Dr. Burkey)
 12. 1. **Freedom of Information Act Requests (FOIA)** (R) (Dr. Burkey)
The FOIA requests report filed during the month of February.
Recommendation: For informational purposes only.
 12. 2. **Donations, Gifts, and Grants** (Dr. Burkey)
A report is provided of the donations, gifts and grants given to the District during the month.
Recommendation: For informational purposes only.
 12. 3. **Boundary Line Presentation (D)** (Dr. Burkey)
Due to increased enrollment and overcrowding at Leggee Elementary School, it has become necessary to make modifications to our elementary boundary lines. The District contracted with DecisionInsite, a company that specializes in demographic projections and boundary changes. DecisionInsite will present their data at the meeting.
Recommendation: No action at this meeting, for informational purposes only.
13. **President's Report** (Mr. Drzal)
14. **Consent Agenda / Roll Call** (Mr. Drzal)
The following items have gone through the Committee and require action by Roll Call.
 14. 1. **Minutes (A)** (Mrs. Fettes)
Seeking approval of the following minutes as presented: Regular January 15, 2015, Waiver Hearing January 15, 2015, Special Meeting February 5, 2015 and Committee of the Whole February 5, 2015.
Recommendation: Seeking approval of the Board of the minutes as presented.
 14. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes for: Regular January 15, 2015 as presented during closed session.
Recommendation: Approval of the Board for executive minutes as discussed in closed session.
 14. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.
Recommendation: Seeking approval of the Board of the personnel action items as presented.
 14. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 14. 4. 1. **Summer School (A)** (Ms. Schlichter)
At the 2.5.15 Committee of the Whole, the C&I Committee recommended approval of the 2015 Summer School proposal as presented.
Recommendation: Seeking approval of the Board of the 2015 Summer School proposal as presented.
 14. 5. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
 14. 5. 1. **Policy 5:185 Family and Medical Leave - First Reading (A)** (Mr. Awrey)

At the 2.5.15 Committee of the Whole, the Policy Committee sought a first reading of Policy 5:185 on FMLA as presented.

Recommendation: Seeking approval of the Board of a first reading of Policy 5:185 Family and Medical Leave, as presented.

14. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

14. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 2.5.15 Committee of the Whole, the Finance Committee recommended approval of the purchase orders at \$563,656.34; Imprest checks at \$160,693.71; accounts payable at \$1,953.79; and disbursements issued at \$5,431,844.18; as presented.

Recommendation: Seeking approval of the Board of the payables as presented.

14. 6. 2. **Establish the Fiscal Year by Resolution #2015-02-01 (A)** (Mr. Altmayer)

At the 2.5.15 Committee of the Whole, the Finance Committee recommended approval to establish a fiscal year for CSD158 as per 105ILCS 5/17-1, for the period of July 1, 2015 through June 30, 2016, by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2015-02-01 to establish the fiscal year 2015-2016, as presented.

14. 6. 3. **Designation of Person to Prepare a Tentative Budget - Resolution #2015-02-02 (A)** (Mr. Altmayer)

At the 2.5.15 Committee of the Whole, the Finance Committee recommended the appointment of Mr. Altmayer as the person to prepare a Tentative Budget of the Board by resolution.

Recommendation: Seeking approval of the Board to adopt Resolution #2015-02-02 appointment of Mr. Altmayer as designation of person to prepare a tentative budget of the Board.

14. 6. 4. **Equipment Declared as Surplus (A)** (Mr. Altmayer)

At the 2.5.15 Committee of the Whole, the Finance Committee recommended approval of the items listed in the packet as presented, to be Declared as Equipment Surplus.

Recommendation: Seeking approval of the Board of the items as listed in the packet as presented, to be Declared as equipment surplus.

14. 7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

14. 7. 1. **HHS Additions and Renovations Change Orders (A)** (Mr. Renkosik)

At the 2.5.15 Committee of the Whole, the B&G Committee recommended approval of the HHS Additions and Renovations Change Orders as presented in the letter from Wold AE, dated 01.27.15, in an accumulative amount of \$4,828.00.

Recommendation: Seeking approval of the Board of the recommended change orders as presented in the Wold AE letter, dated 01.27.15, in an accumulative amount of \$4,828.00.

15. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll/Voice Call: Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

16. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Supplemental Purchase orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$1,940,916.79 and the Supplemental Accounts Payable Report at \$12,596.76, as presented. **Roll Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking approval of the Board of the Supplemental Purchase Orders and Supplement Accounts Payable as presented.

16. 2. **RX Consortium - Resolution #2015-02-03 (A)** (Mr. Altmayer)

At the 2.5.15 Committee of the Whole, the Finance Committee recommended approval of the Northern Illinois Schools Employee Benefits Consortium (NISEBC) Intergovernmental Agreement by

resolution, authorizing the District's participation in NISEBC. **Roll Call:** Ayes / Nays / **Motion** __
Recommendation: Seeking approval of the Board to adopt Resolution #2015-02-03 Intergovernmental Agreement for NISEBC and Resolution #2015-02-03 authorizing the District's participation in NISEBC, as presented.

16. 3. **Kiefer USA Contract (A)** (Mr. Renkosik)

At the 2.5.15 Special meeting, the Board agreed authorized administration to procure Mondo floor finish material per the Kiefer USA proposal, for the HHS athletic floor finish procurement.

Administration is seeking approval of the Board of the AIA A132 contract with Kiefer USA, as presented. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board of the AIA A132 Contract with Kiefer USA, as presented.

16. 4. **Huntley High School Additions and Renovations Construction Project List (A)** (Mr. Renkosik)

At the 2.5.15 Committee of the Whole, the Buildings and Grounds Committee moved forward the potential remaining projects from the Core Planning Group's original needs list, to the procurement phase. The Committee is seeking approval to proceed with the prioritized items and as the budget permits. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board to add the remaining projects as prioritized and as the budget permits.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __