

Regular Meeting Agenda

Date: Thursday, February 20, 2014

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order, Thursday, February 20, 2014 Regular meeting to order at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

Action: Recommendation will come from the Board.

4. **Pledge of Allegiance** - (Mr. Drzal)

The following students from Leggee Elementary School will lead the Pledge: Katelyn Bayness, Mikko Martinez, Zoe Hurmi, Alicia Hall, and Marshall Clemetsen.

5. **Student Recognition** (Mr. Awrey)

Recognition of attaining the rank of Eagle Scout will be given to Riley Roche, Dakotah Henn, and Mukhil Murugasamy.

Recommendation: The Board of Education gives recognition.

6. **Huntley Education Association** (HEA)

A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting. (Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

Action: Adoption of the Agenda.

9. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

Recommendation: For informational purposes only.

10. **Fiscal Reports (R)** (Mr. Altmayer)

Updates will be given at this time.

Recommendation: For informational purposes only.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

Recommendation: For informational purposes only.

12. **Superintendent's Report** (Dr. Burkey)

12. 1. **Donations, Gifts, and Grants** (Dr. Burkey)

A report is provided of the donations, gifts and grants given to the District during the month.

Recommendation: For informational purposes only.

12. 2. **Freedom of Information Act Requests (FOIA) (R)** (Dr. Burkey)

The FOIA requests report filed during the month of February.

Recommendation: For informational purposes only.

13. **President's Report** (Mr. Drzal)

14. **Consent Agenda / Roll Call** (Mr. Drzal)

The following items have gone through the Committee and require action by Roll Call.

14. 1. **Minutes (A)** (Mrs. Fettes)

Seeking approval of the following minutes as presented: Regular January 16, 2014, Waiver Hearing January 16, 2014, and Committee of the Whole January 21, 2014 and February 6, 2014.

Recommendation: Seeking approval of the Board of the minutes as presented.

14. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes for: Regular January 16, 2014 and Committee of the Whole February 6, 2014, as presented during closed session.

Recommendation: Approval of the Board for executive minutes as discussed in closed session.

14. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board, which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

Recommendation: Seeking approval of the Board of the personnel action items as presented.

14. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

14. 4. 1. **Wold Architects & Engineers' Fee / Expansion and Renovation of Huntley High School (HHS) - Traffic Improvements, Site, and Athletic Field Improvements (A)** (Mr. Renkosik)

At the 2.6.14 COW, the B&G Committee recommended approval of Wold AE's Fee proposal as outlined in the letter from Wold AE's dated January 20, 2014.

Recommendation: Seeking approval of the Board of the proposal from Wold AE's as outlined and presented.

14. 4. 2. **Enernoc SmartSupply Agreement / CSD158 Electricity Procurement Consulting Services (A)** (Mr. Renkosik)

At the 2.6.14 COW, the B&G Committee recommended approval of the Enernoc proposal, to act as the District's consultant, to lead it through the electricity procurement process for its next futures contract.

Recommendation: Seeking approval of the Board of the Enernoc proposal as presented.

14. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

14. 5. 1. **Elementary Summer School (A)** (Mr. Moan)
At the 2.6.14 COW, the C&I Committee recommended approval of the 2014 elementary summer school proposal as presented.
Recommendation: Seeking approval of the Board of the 2014 Elementary Summer School as proposed.
14. 5. 2. **School Photos (A)** (Mr. Awrey)
At the 2.6.14 COW, the C&I Committee recommended approval to amend and extend the terms of the original school photo bid through the 2016-2017 school year, with Life Touch as presented.
Recommendation: Seeking approval of the Board to amend the Life Touch contract through 2016-17 school year, as presented.
14. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)
14. 6. 1. **Payables (A)** (Mr. Altmayer)
At the 2.6.14 COW, the Finance Committee recommended approval of the payables issued: Purchase Orders at \$1,510,016.84; Imprest Checks at \$183,464.95; Accounts Payable at \$15,652.44; and Disbursements at \$5,524,175.13, as presented.
Recommendation: Seeking approval of the Board of the payables as presented.
14. 6. 2. **Establish the Fiscal Year Resolution #2014-02-01 (A)** (Mr. Altmayer)
At the 2.6.14 COW, the Finance Committee recommended approval to establish a fiscal year for CSD158 as per 105ILCS 5/17-1, for the period of July 1, 2014 through June 30, 2015; seeking adoption by Resolution #2014-02-01.
Recommendation: Seeking approval of the Board to Establish the Fiscal Year by Resolution 2014-02-01
14. 6. 3. **Designation of Person to Prepare a Tentative Budget Resolution #2014-02-02 (A)** (Mr. Altmayer)
At the 2.6.14 COW, the Finance Committee recommended appointment of Mr. Altmayer as the person to prepare a Tentative Budget of the Board, seeking adoption of Resolution #2014-02-02.
Recommendation: Seeking approval of the Board by adoption of Resolution #2014-02-02 Designation of Person to Prepare a Tentative Budget, naming Mr. Altmayer.
14. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
14. 7. 1. **Technology Department Job Descriptions (A)** (Ms. Lombard)
At the 2.6.14 COW, the HR Committee recommended approval and adoption of the proposed Technology Department job descriptions to better reflect the duties and responsibilities of these various technology department positions, and better meet the needs of the District: Mobile Technician; Computer Technician; Network Technicians (Levels 1-5); System Manager; Network Manager; and Technology Support Coordinator.
Recommendation: Seeking approval of the Board for adoption of the Technology Job Descriptions as presented.
14. 8. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
14. 8. 1. **Policy - First Reading (A)** (Mr. Awrey)
At the 2.6.14 COW, the Policy Committee recommended approval for first reading of Policy 7:325 Student Fund Raising Activities with the proposed changes.
Recommendation: Seeking approval of the Board for first reading of Policy 7:325.
15. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)
Items removed from the Consent Agenda are discussed separately and may require a roll call vote.
Roll/Voice Call: Ayes / Nays / Motion _

Members: Mr. Drzal, Mr. Troy, Mrs. Skaja, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano

16. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Supplemental Purchase orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Supplemental Purchase Orders Report at \$1,960,289.87 and the Supplemental Accounts Payable Report at \$40,445.58, as presented. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the Supplemental Purchase Orders and Supplement Accounts Payable as presented.

16. 2. **Declaration of Equipment Surplus (A)** (Mr. Altmayer)

The O&M and Technology Departments submitted several items for disposal or for recycles. Administration is seeking approval of the items listed to be Declared as Equipment Surplus. **Roll/Voice Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for Declaration of Equipment Surplus as presented.

17. **Public Comment** (Mr. Drzal)

18. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __