

Committee of the Whole Agenda

Date: Thursday, March 6, 2014

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call the Committee of the Whole meeting to order for Thursday, March 6, 2014 at __ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

Huntley High School students leading the Pledge are: Menley Urban, Tim McCloyn, and Mark Skonieczny.

3. **Academic Spotlight** (Mr. Moan)

Mr. Wheatley, Director of Health, PE, and Science Curriculum will present information on the District's Wellness Committee.

Recommendation: For informational purposes only.

4. **Public Comment**

As per Policy 2:230, public comment can be made during this portion of the meeting.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the agenda.

6. **Community Relations (CR) & Student Outreach (SO) Committee** (Mrs. Skaja-chair, Mr. Drzal, Mr. Geheren)

6. 1. **Communications Audit (R)** (Dr. Burkey)

Discussion: Dr. Burkey will report on the District's Communication Audit.

Recommendation: For informational purposes only.

7. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

7. 1. **Huntley High School (HHS) Project Update(R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will update on Phase One of the renovation and expansion project at HHS.

Recommendation: For informational purposes only.

7. 2. **RFP #2014-30 Network Video System (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the results of RFP#2014-30 Network Video System, recommending approval of the Base Bid and Alternates 1, 2, and 3 and award to ProCom Systems, at a total cost of \$52,130.00.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **Bid #2014-37 Fire Protection System Repairs (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the results from Bid #2014-37 Fire Protection System Repairs, recommending approval of the Base Bid in the amount of \$183,400.00 and all the Unit Prices from Automatic Fire Systems, Inc. as listed in the bid summary provided.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 4. **Bid #2014-03 Athletic Fields Maintenance Equipment (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide results from Bid #2014-03 Athletic Fields Maintenance Equipment, recommending award to Burris Equipment in the amount of \$15,847.00.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 5. **Enernoc Demand Load Response and Retro-Commissioning Contracts (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek approval of the Enernoc Demand Load response and retro-commission agreements as proposed from Enernoc for: Efficiency SMART Solution SOW and Demand SMART Solution SOW.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 6. **Daikin Assured Maintenance Agreement (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek approval of Daiken's proposed Assured Maintenance Agreement for services described as preventative maintenance to the new HHS central chiller.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 7. **Johnson Controls, Inc. (JCI) Planned Service Agreement (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek approval of JCI's proposed Assured Maintenance Agreement as described for scheduled preventative maintenance to the newer Mackeben Elementary School chiller.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 8. **Change Order No. 1 - Carey Electric (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek approval of Change Order #1 to the Contract between Carey Electric and CSD158, for Square Barn Road Campus site lighting retrofits, in the amount of \$14,772.00.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 9. **Renewal of Authorization for Emergency Repairs (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek renewal of extending the authorization to the Administration to expend up to \$20,000.00, for emergency repairs due to a sprinkler system failure, through March 20, 2015.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 10. **O&M Department Annual Report (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the O&M Department annual report.

Recommendation: For informational purposes only.

7. 11. **FY15 O&M Projects Report (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will report on the FY15 O&M projects.

Recommendation: For informational purposes only.

7. 12. **O&M Updates (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide updates on O&M projects.

Recommendation: For informational purposes only.

8. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

8. 1. **State Testing Update (A)** (Mr. Moan)

Discussion: Mr. Moan will give an update on the current and future state testing models.

Recommendation: For informational purposes only.

9. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

9. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$251,753.68; Imprest checks at \$405,573.58; accounts payable at \$9,605.77; and disbursements issued at \$5,634,643.63; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For informational purposes only.

9. 3. **Fiscal Reports (R)** (Mr. Altmayer)
Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds
Recommendation: For informational purposes only.
9. 4. **2014-2015 E-Rate Contracts (A)** (Mr. Altmayer) (Mr. Budzynski)
Discussion: Mr. Altmayer will seek approval of E-rate Contracts which include: telephone, internet and network, cellular and email relay.
Recommendation: Seeking approval of the Board at their next regular meeting.
9. 5. **Five-year Fiscal Plan Assumptions (D)** (Mr. Altmayer)
Discussion: Mr. Altmayer will present the assumptions and foundational support for the District's 5-year Plan, FY13-FY17, seeking discussion.
Recommendation: For informational purposes only.
10. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
 10. 1. **Resolution / Notice of Reduction in Extra Contract Days (A)** (Ms. Lombard)
Discussion: Ms. Lombard will present, per contract.
Recommendation: Seeking approval of the Board at their next regular meeting.
 10. 2. **Job Description - Security Assistant (Construction Project) (A)** (Ms. Lombard)
Discussion: Ms. Lombard will seek approval of the Security Assistant (Construction Project), to perform duties as they relate to the construction events ongoing at Huntley High School.
Recommendation: Seeking approval of the Board at their next regular meeting.
 10. 3. **Monthly Human Resources Updates (R)** (Ms. Lombard)
Discussion: Ms. Lombard will provide the monthly Human Resources updates.
Recommendation: For informational purposes only.
11. **Legislation Committee** (Mr. Fleck -chair, Mr. Quagliano, Mr. Geheren)
 11. 1. **Legislation Updates (D)**
Discussion: Legislative updates will be given.
Recommendation: For informational purposes only.
12. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
 12. 1. **Policy 7:190 Student Discipline (A)** (Mr. Awrey)
Discussion: The Board of Education asked for review of Policy 7:190 Student Discipline.
Recommendation: Seeking direction from the Board.
13. **Board of Education** (Mr. Drzal)
 13. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)
Discussion: The draft meeting minutes of Regular February 20, 2014 are for review and comment; seeking approval as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
14. **Closed Session / Roll Call (A)** (Mr. Drzal)
Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays/ Absent / **Motion** __
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
 14. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)
Move to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __
15. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)
Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy

16. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __