

Committee of the Whole Agenda

Date: Thursday, February 6, 2014

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call the Thursday, February 6, 2014 Committee of the Whole meeting to order at ___ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

Leggee Elementary School students leading the Pledge are: Kadeen Alansari, Gretchen Huber, Grace Piers, TJ Bechtold, Mia Simons, and Gavin Mack.

3. **Academic Spotlight - LIGHT Program** (Mr. Moan)

Ms. Liz Kienzle, Transition Facilitator, will present the Life Instruction Guiding Huntley Transition (LIGHT) Program that meets the needs of our learners through their District 158 experience.

Recommendation: For informational purposes only.

4. **Public Comment**

As per Policy 2:230, public comment can be made during this portion of the meeting.

5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** ___

Recommendation: Seeking approval of the agenda.

6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

6. 1. **Wold Architects & Engineers' Fee / Expansion and Renovation of Huntley High School (HHS) - Traffic Improvements, Site, and Athletic Field Improvements (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present Wold AE's Fee on the proposal as outlined in the letter from Wold AE's dated January 20, 2014, seeking approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **Enernoc SmartSupply Agreement / CSD158 Electricity Procurement Consulting Services (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present Enernoc's proposal to act as the District's consultant, to lead it through the electricity procurement process for its next futures contract.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 3. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

Recommendation: For informational purposes only.

7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

7. 1. **Elementary Summer School (A)** (Mr. Moan)

Discussion: Mr. Moan will seek approval of the 2014 Elementary Summer School proposal as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **School Photos (A)** (Mr. Awrey)

Discussion: The current contract agreement with Life Touch National Studios ends June 30, 2014. Mr. Awrey will seek approval to amend and extend the terms of the original school photo bid through the 2016-2017 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.
8. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)
 8. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$1,510,016.84; Imprest checks at \$183,464.95; accounts payable at \$ 15,652.44; and disbursements issued at \$5,524,175.13; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 2. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: The monthly Revenue and Expenditures Report for review and comment.

Recommendation: For informational purposes only.
 8. 3. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: The fiscal reports provided are: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds.

Recommendation: For informational purposes only.
 8. 4. **Establish the Fiscal Year (A)** (Mr. Altmayer)

Discussion: Administration is seeking approval of the Finance Committee to establish a fiscal year for CSD158 as per 105ILCS 5/17-1, for the period of July 1, 2014 through June 30, 2015.

Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 5. **Designation of Person to Prepare a Tentative Budget (A)** (Mr. Altmayer)

Discussion: Seeking a resolution for appointment of Mr. Altmayer as the person to prepare a Tentative Budget of the Board.

Recommendation: Seeking approval of the Board at their next regular meeting.
9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
 9. 1. **Technology Department Job Descriptions (A)** (Ms. Lombard)

Discussion: Administration is recommending minor changes in the current structure of the District's Technology Department. The proposed Technology Department job descriptions will better reflect the duties and responsibilities of these various technology department positions. Recommending to better meet the needs of the District, the following descriptions are for approval: Mobile Technician; Computer Technician; Network Technicians (Levels 1-5); System Manager; Network Manager; and Technology Support Coordinator.

Recommendation: Seeking approval of the Board at their next regular meeting.
 9. 2. **FY15 Tier Staffing (A)** (Ms. Lombard)

Discussion: Ms. Lombard will seek approval to move forward with the proposed staffing hires positions for the 2014-15 school year, as the budget permits.

Recommendation: Seeking approval of the Board at their next regular meeting.
 9. 3. **HR Updates (R)** (Ms. Lombard)

Discussion: Ms. Lombard will provide updates to Human Resources.

Recommendation: For informational purposes only.
10. **Legislation Committee** (Mr. Fleck -chair, Mr. Quagliano, Mr. Drzal)
 10. 1. **Legislation Updates (D)**

Discussion: Mr. Fleck will provide Legislative updates.

Recommendation: For informational purposes only.
11. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

11. 1. **Review of Policy 7:325 Student Fund-Raising Activity (D)(A)** (Mr. Awrey)
 At the 1.16.14 Regular Meeting, the Board tabled discussion on Policy 7:325, seeking Policy Committee's input on Student Fund Raising Activity. The recommendation is to remove the sentence, "The Board of education does not allow students to sell these products door-to-door" from the policy.
Recommendation: Will come from the Committee.
12. **Board of Education** (President-Mr. Drzal)
12. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)
 Discussion: The following draft meeting minutes are for review and comment: Regular January 16, 2014; Waiver Hearing January 16, 2014 and Committee of the Whole January 21, 2014; seeking approval as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
12. 2. **IASB Call for Proposal (D)** (Mr. Drzal)
 Discussion: Mr. Drzal will lead the discussion.
Recommendation: Seeking direction from the Committee.
13. **Closed Session / Roll Call (A)** (Mr. Drzal)
 Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective negotiating matters; (9) Student Disciplinary; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** __
 Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)
 Move to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __
14. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)
 Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
 Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Quagliano, Mr. Troy
15. **Adjournment (A)** (Mr. Drzal)
 Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __