

Committee of the Whole Agenda

Date: Thursday, October 10, 2013

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)
Call to Order the Committee of the Whole meeting for Thursday, October 10, 2013 at ___ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
2. **Pledge of Allegiance**
Martin Elementary School students leading the Pledge are: Tommy Geheren, Victoria Hassels, Alli Engels, Cara Haugh, Sara Hursey, Jeremy Huth, and Pari Shah.
3. **Academic Spotlight** (Mr. Moan)
Mrs. Julie Deka, PBIS Coordinator will provide an overview of the District's PBIS Program.
Recommendation: For informational purposes only.
4. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
5. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)
Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _
6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
 6. 1. **Lamp Inc. Construction Management Contract for Huntley High School (HHS) Expansion and Remodeling Project (A)** (Mr. Renkosik)
Discussion: Mr. Renkosik will seek approval of the Lamp Inc. Construction Management Contract for the HHS expansion and remodeling project.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 2. **Construction Updates (R)** (Mr. Renkosik)
Discussion: Mr. Renkosik will give updates on current construction projects.
Recommendation: For informational purposes only.
 6. 3. **Proliance Energy Contract Revision (A)** (Mr. Renkosik)
Discussion: Mr. Renkosik will provide revisions to the Proliance Energy Contract, seeking approval.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 4. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
Discussion: Updates provided on O&M projects.
Recommendation: For informational purposes only.
7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 7. 1. **AP Report (R)** (Mr. Moan)
Discussion: Mr. Moan will report on the AP report details on Huntley High School.

Recommendation: For informational purposes only.

7. 2. **Library per Capita Grant Application (A)** (Mr. Awrey)

Discussion: SD158 is working on the application for FY14 School District Library Grant Program. This grant offering is an opportunity to enhance the school library program to continue improving educational opportunities for students in our district.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **2014-2015 School Calendar- Draft (A)** (Mr. Awrey)

Discussion: Mr. Awrey will present the draft 2014-2015 School Calendar, seeking approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 4. **Overnight Trip Proposals (R)** (Mr. Awrey)

Discussion: Mr. Awrey will present the 2013-2014 overnight student trips taken district-wide.

Recommendation: For informational purposes only.

7. 5. **Five-year Foreign Travel Plan for District #158 (R)** (Dr. Burkey)

Discussion: Mr. Rowe will provide a review of the Five-year Foreign Travel Plan for District #158.

Recommendation: For informational purposes only.

7. 6. **HHS 2014 Summer Trip Proposal for Fine Arts to New York City (A)** (Mr. Awrey)

Discussion: Mr. Tom George, HHS Fine Arts Advisor submitted a proposal for HHS student travel to New York City, June 9-12, 2014. Details included.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

8. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$1,945,679.42; Imprest checks at \$136,350.88; and Disbursements issued at \$5,675,688.85; seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **Fiscal Reports - Financial Executive Summary (R)** (Mr. Altmayer)

Discussion: Mr. Altmayer will present the Financial Executive Summary on revenues and expenditures.

Recommendation: For informational purposes only.

8. 3. **Monthly Fiscal Reports (R)** (Mr. Altmayer)

Discussion: The monthly fiscal reports of Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds are provided.

Recommendation: For informational purposes only.

8. 4. **Revenue Contract Approval (A)** (Mr. Altmayer)

Discussion: Various fund raiser contract agreements from schools have been submitted for approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

9. 1. **Job Description Update (A)** (Ms. Lombard)

Discussion: Ms. Lombard will provide an update to the Community Relations job description, to better reflect the current position.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Human Resources (HR) Update (R)** (Ms. Lombard)

Discussion: Ms. Lombard will provide report on HR updates.

Recommendation: For informational purposes only.

10. **Legislation Committee** (Mr. Fleck-chair, Mr. Drzal, Mr. Quagliano)

10. 1. **IASB Delegate Assembly 2013 (D) (A)** (Mr. Drzal)

Discussion: Mr. Drzal will lead discussion of the 2013 IASB Delegate Assembly Proposals and Resolutions, to be presented at the 2013 Delegate Assembly at the Triple I Conference. Members will convey and debate their position.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. 2. **Legislative Updates (R)** (Mr. Fleck)

Discussion: Mr. Fleck will provide the legislative updates.

Recommendation: For informational purposes only.

11. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

11. 1. **Development of Board Policy (D)** (Mr. Drzal)

Discussion: Mr. Drzal will provide the Community Involvement and Awareness of CSD158 Activities draft policy.

Recommendation: For informational purposes only.

12. **Board of Education** (President-Mr. Drzal)

12. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The September 19, 2013 draft minutes of the Regular meeting and FY14 Budget Hearing are available, seeking approval upon review.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. 2. **Six Month Review of Executive Session Closed Minutes (A)** (Mr. Drzal)

Discussion: As required by law 5ILCS120/2c, the Board gives notice to perform the six-month review of closed session minutes will take place in closed session.

Recommendation: Will come from the Committee.

12. 3. **Approval of District Attorneys (A)** (Dr. Burkey)

Discussion: Review of current list of attorneys selected to assist SD158 with legal counsel and recommendation for the 2013-14 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

13. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Bargaining Negotiations; (9) Student Disciplinary; (10) The placement of individual students in special education programs and other matters relating to individual students; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act and for the six-month review and destruction of recordings as per law. **Roll Call:** Ayes / Nays/ Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** _

13. 2. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Motion to resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy

14. **Adjournment (A)** (Mr. Drzal)

Discussion: Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __