

Regular Meeting Agenda

Date: Thursday, August 15, 2013

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call to Order Thursday, August 15, 2013 Regular meeting at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Bargaining Matters; (9) Student Disciplinary; (10) The placement of individual students in special education programs and other matters relating to individual students; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act . **Roll Call:** Ayes / Nays / Absent / **Motion** _

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)** (President)

Motion to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** _

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** _

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** _

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** (Mr. Drzal)

5. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Drzal)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** _

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

8. **Fiscal Services Report** (Mr. Altmayer)

8. 1. **Debt Restructuring (A)** (Mr. Altmayer)

The Board requested for an update on debt restructuring; Mr. Anderson, BMO will provide an update. Administration is seeking the Board's direction.

Recommendation: Will come from the Board.

9. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
10. **Superintendent's Report** (Dr. Burkey)
 10. 1. **Donations, Gifts and Grants (R)** (Dr. Burkey)
Discussion: The monthly report on donations, gifts and grants for acknowledgement.
Recommendation: For informational purposes only.
11. **President's Report** (Mr. Drzal)
12. **Consent Agenda / Action / Roll Call** (Mr. Drzal)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy
 12. 1. **Minutes (A)** (Mrs. Fettes)
The following draft Board minutes for approval: Regular July 18, 2013, Committee of the Whole July 11, 2013 and August 1, 2013, and Emergency Special Meeting August 8, 2013, as presented.
Recommendation: Seeking approval of the Board for the minutes as presented.
 12. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes: Regular June 20, 2013 and July 18, 2013, Committee of the Whole July 11, 2013, as presented during closed session.
Recommendation: Approval of the executive minutes as discussed in closed session.
 12. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
Recommendation: Seeking approval of the personnel action items as presented.
 12. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)
 12. 4. 1. **Change Orders for HHS Athletic Field Improvements Updates (A)** (Mr. Renkosik)
At the 8.1.13 COW, the B&G Committee recommended approval of the change orders from Lamp Inc. as listed Proposed Change Orders(PCO) include: PCO PR#3: Revised discus area /Contractor Reil /Bid 11A2 = \$4063.00; PCO PR#7: Visitor bleacher gates / Contractor Pro Fence /Bid 02G2 = \$4,400.00; PCO #8: Stadium field soil drying and compaction / Contractor Reil /Bid 02B2 = \$5,616.00; PCO #9: Storm sewer soil adjustments /Contractor Reil /Bid 02B2 = \$4,900.00; PCO #10: Bleacher footing undercut / Contractor Reil/Bid 02B = \$2,201.00; PCO #12: Well pump rebuild /Contractor Halloran/Bid 02J3 = (\$2,850.00); PCO #13: Alternate sprinkler head /Contractor Halloran/Bid 02J3 = (\$6,500.00); PCO #16: Scoreboard foundation revisions / Contractor Reil/Bid 02B2 = (\$1,599.00); PCO #17: replace west asphalt path / Contractor Reil/Bid 02B2 = \$16,423.00; and PCO #17: replace west asphalt path/ Contractor Abbey/Bid 02D2 = \$7,671.00 (total = \$24,094.00); CO #18: Baseball field weed control / Contractor Golf Creations/Bid 02B3 = \$1,392.00; as presented totaling \$35,717.00.
Recommendation: Seeking approval of the Board of the change orders as listed from Lamp Inc. for the HHS athletic field improvements updates totaling \$35,717.00 as presented.
 12. 4. 2. **Wold Architects and Engineers' (AE) Proposal for Interior Lighting Energy Conservation Project (A)** (Mr. Renkosik)
At the 8.1.13 COW, the B&G Committee recommended approval of Wold AE proposal for interior lighting systems upgrades for a portion of D158 energy conservation project at \$21,750.00. All reimbursable expenses will be billed at the actual rate.
Recommendation: Seeking approval of the Board of Wold AE's proposal for the interior lighting energy conservation project as presented.

12. 4. 3. **Wold Architects and Engineers' (AE) Proposal for Energy Conservation Project Consulting Services for Exterior Lighting System Upgrades for Square Barn Road Campus (SBRC) (A)** (Mr. Renkosik)

At the 8.1.13 COW, the B&G Committee recommended approval of Wold AE's Proposal for twenty light pole replacements and Energy Conservation Project Consulting Services for exterior lighting system upgrades for SBRC at \$13,500.00. All reimbursable expenses will be billed at the actual rate.

Recommendation: Seeking approval of the Board for the Energy Conservation Project Consulting Services from Wold AE's for the exterior lighting system upgrades for SBRC as presented.

12. 4. 4. **Wold Architects Engineers' (AE) Fee for Expansion and Renovation of HHS (A)** (Mr. Renkosik)

At the 8.1.13 COW, the B&G Committee recommended approval of the fee proposal from Wold AE for the Huntley High School (HHS) Expansion and Renovation project as identified in the July 23, 2013 Wold AE letter. The fee base established for these projects is as follows: Simple Addition AE fees = 7% and Renovations AE fees = 7.5% as per Standard Contract with Wold AE for AE Services was approved 3.21.13. The total fee for each phase is broken down (attachment) with a total fixed fee of \$1,669,647 plus actual reimbursable; as presented.

Recommendation: Seeking approval of the Board of the proposal from Wold Architects and Engineers' fee for the expansion and renovation of HHS as presented.

12. 4. 5. **Sodexo Agreement for Fire Protection Sprinkler System Remediation (A)** (Mr. Renkosik)

At the 8.1.13 COW, the B&G Committee recommended approval of the Short Form Contract for Consultant with Sodexo for Fire Protection Sprinkler System remediation at Conley and Mackeben Elementaries, and the Administrative / Transportation Building, in the amount of \$5,200.00, as presented.

Recommendation: Seeking approval of the Board for the Sodexo Agreement for fire protection sprinkler system remediation as presented.

12. 4. 6. **Grounds Management Services Agreement Amendment #4 (A)** (Mr. Renkosik)

At the 8.1.13 COW, the B&G Committee recommended approval of the Grounds Management Services Agreement Amendment #4 with Nilco as presented, reflecting a total savings of \$2,500.

Recommendation: Seeking approval of the Board the Grounds Management Services Agreement Amendment #4 as presented.

12. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Gentry, Mr. Fleck)

12. 5. 1. **Payables (A)** (Mr. Altmayer)

At the 8.1.13 COW, the Finance Committee recommended approval of the Purchase Orders at \$943,554.21; Imprest checks at \$203,947.92; and Disbursements issued at \$3,345,578.27; as presented.

Recommendation: Seeking approval of the Board to make payables as presented.

12. 6. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

12. 6. 1. **Job Descriptions - Operations and Maintenance (O&M) (A)** (Ms. Lombard)

At the 8.1.13 COW, the HR Committee recommended approval of the O&M job description for Grounds Maintenance as presented.

Recommendation: Seeking approval of the Board for the O&M Job Description for Grounds Maintenance as presented.

13. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / Motion ___

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

14. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

14. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)
Mr. Altmayer provided the Supplement Purchase Orders Report at \$2,206,800.19 and the Supplemental Accounts Payable Report at \$26,433.14, for approval. **Roll Call:** Ayes / Nays / **Motion** ___
Recommendation: Seeking approval of the Supplemental Reports as presented.

14. 1. 1. **Health Insurance Rates for 2013-2014 (A)** (Ms. Lombard)
At the 8.1.13 COW, the HR Committee recommended approval of the 2013-2014 health insurance rates as recommended by the Insurance Committee: Renewal of Health Plans - Medical premium increase of 4.07% total aggregate; Dental 5% increase (year 2 of 3 year contract. Year 3 maximum 5% increase), offering a Low plan and High Plan; Vision 0% increase; Stop Loss increase of 8.40%; and as presented. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board for the FY14 Health Insurance Rates as presented.

14. 1. 2. **FY14 Tentative Budget (A)** (Mr. Altmayer)
At the 7.18.13 regular meeting, the Board moved forward approving the FY14 Tentative Budget, to be on display as required, 30 days in advance of the Budget Hearing on September 19, 2013. **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board to approve the FY14 Tentative Budget to put on display.

15. **Public Comment** (Mr. Drzal)

16. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** ___