

Consolidated School District 158 – Board of Education
Committee of the Whole Agenda

Date: Thursday, September 5, 2013

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: Immediately following the Special Meeting approximately at 6:15 p.m.

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to Order the Thursday, September 5, 2013 Committee of the Whole meeting at __ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance** (Mr. Drzal)

Heineman Middle School students leading the Pledge are Jonathon Ortega, Michael Davis, and Sara Henk.

3. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

4. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _

5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

5. 1. **Construction Updates - HHS Athletic Field Improvements Updates (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will report on the construction updates for the HHS Athletic Field Improvements, which includes preliminary information on the change order costs.

Recommendation: For informational purposes only.

5. 2. **Change Orders for HHS Athletic Field Improvements Updates (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide the construction change orders, seeking approval as outlined in the letter from Lamp Inc. total of \$ 46,249.00 for the HHS Athletic Field Improvements.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 3. **Change Orders for Thru-wall Flashing Repairs Phase 3 Project (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will provide Change Orders for the Thru-wall Flashing Repairs Phase 3 Project from Safeway Tuckpointing in the amount of \$ 8,790.00, seeking approval as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

5. 4. **Monthly Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

Recommendation: For informational purposes only.

6. **Community Relations (CR) and Student Outreach (SO) Committee - (Mrs. Skaja- chair, Mr. Drzal, Mr. Geheren)**

6. 1. **Communications of the District (D)** (Mrs. Skaja, Dr. Burkey)

Discussion: Dr. Burkey will provide an update on Strategic Plan Goal #4: creation of District Communication Plan.

Recommendation: For informational purposes only.

7. **Curriculum Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

7. 1. **Enrollment Update (R)** (Mr. Awrey)

Discussion: The 6th day enrollment report is provided for informational purposes only.

Recommendation: For informational purposes only.

7. 2. **Application for Recognition of Schools (A)** (Mr. Awrey)

Discussion: Mr. Awrey will seek approval of the Application for Recognition of Schools as required by school code 105ILCS2-3.25f for the 2013-2014 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **New ISAT Performance Level Cut Scores (R)** (Mr. Moan)

Discussion: Mr. Moan will give explanation of the ISBE new performance levels, or cut scores, for the ISAT test administered to students in third through eighth grade.

Recommendation: For informational purposes only.

7. 4. **AYP Reports (R)** (Mr. Moan)

Discussion: The Annual Yearly Progress reports will be given by Mr. Moan.

Recommendation: For informational purposes only.

7. 5. **ACT Report (R)** (Mr. Moan)

Discussion: Mr. Moan will report on the ACT results for Huntley High School (HHS) graduating class of 2013.

Recommendation: For informational purposes only.

8. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

8. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The Purchase Orders at \$1,996,188.54; Imprest checks at \$93,501.88; Accounts Payable at \$25,067.09; and Disbursements issued at \$3,159,497.92; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 2. **Revenues and Expenditures Report (R)** (Mr. Altmayer)

Discussion: Mr. Altmayer will highlight the Financial Executive Summary.

Recommendation: For informational purposes only.

8. 3. **Monthly Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For informational purposes only.

8. 4. **Revenue Contract Approval (A)** (Mr. Altmayer)

Discussion: Various fund raiser contract agreements submitted for approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 5. **Rental Rates (A)** (Mr. Altmayer)

Discussion: Administration is recommending new rental rates for the Huntley HS Red Raiders stadium field, as well as additional rental rate charges.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 6. **Huntley High School Scoreboard Agreement (A)** (Mr. Altmayer)

Discussion: Mr. Altmayer will provide the background, opportunity and cost to the District, as well as, the draft agreement with Side Effects, Inc. for the Daktronics scoreboard that the District would like to install at the new HHS stadium.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)

9. 1. **Transportation Coordinator (Assistant Director of Transportation) Job Description (A)** (Ms. Lombard)

Discussion: Administration is recommending a slight change in the current status of the Assistant

Director to Transportation Coordinator; reflected in the updated job description to reflect the duties

and responsibilities of this administrative position.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Administrator Contract Addendum (A)** (Ms. Lombard)

Discussion: Ms. Lombard will seek approval of the amendment of the annual format for the Administrator's contract, to address the Strategic Plan and language to address any penalty provision of the Illinois TRS.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 3. **Monthly Human Resources Updates (R)** (Ms. Lombard)

Discussion: Ms. Lombard will provide the monthly Human Resources project updates.

Recommendation: For informational purposes only.

10. **Legislation Committee** (Mr. Fleck-chair, Mr. Drzal, Mr. Quagliano)

10. 1. **Legislation Updates (R)** (Mr. Fleck)

Discussion: Mr. Fleck will provide updates on current legislation.

Recommendation: For informational purposes only.

11. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

11. 1. **PRESS Update July 2013, Issue 82 (A)** (Mr. Awrey)

Discussion: IASB PRESS recommended changes for Board Policy. Seeking review for first reading Polices: 2:105 Ethics and Gift Ban; 2:120 Board Member Development; 4:20 Fund Balances; 5:20 Workplace Harassment Prohibited; 6:120 Education of Children with Disabilities; 7:15 Student and Family Privacy Rights; 7:230 Misconduct by Students with Disabilities; and 7:340 Student Records.

Recommendation: Seeking approval of the Board for a first reading at their next regular meeting.

11. 2. **Proposed Addition to Board Policy - Policy 4:18 Financial Disclosure (A)** (Mr. Awrey, Mr. Altmayer)

Discussion: Policy 4:18 Financial Disclosure was drafted and developed for the disclosure of certain financial information to be filed with the Municipal Securities Rulemaking Board (MSRB) Electronic Municipal Market Access (EMMA) system.

Recommendation: Seeking approval of the Board for a first reading at their next regular meeting.

12. **Board of Education** (President-Mr. Drzal)

12. 1. **Minutes (A)** (Mrs. Fettes)

Discussion: The following regular meeting minutes are prepared for review. Seeking to move forward for approval: Regular August 15, 2013 minutes.

Recommendation: Seeking approval of the Board at their next regular meeting.

13. **Closed Session / Roll Call (A)** (Mr. Drzal)

Motion to enter into closed session at _ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (2) Collective Bargaining Negotiations; (9) Student Disciplinary; (10) The placement of individual students in special education programs and other matters relating to individual students; (11) Litigation; (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays/ Absent / **Motion** _
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

13. 1. **Exit Closed Session / Voice Call (A)** (Mr. Drzal)

Motion to exit closed session at _ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** _

14. **Resume in Public Session / Roll Call (A)** (Mr. Drzal)

Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** _
Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy

15. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** _