

Consolidated School District 158 – Board of Education  
**Committee of the Whole Agenda**

**Date:** Thursday, June 6, 2013

**Meeting:** Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

**Time:** Immediately following the Special meeting at approximately 6:15 p.m.

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

## **Agenda**

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Motion to Call to Order the Thursday, June 6, 2013 Committee of the Whole meeting at \_\_\_ p.m.

A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

3. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

4. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion to adopt the agenda as presented or with changes.

**Voice Call:** Ayes / Nays / **Motion** \_\_\_

5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

5. 1. **Water Treatment Services Agreement (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will seek approval for the water treatment service contract with Global Water Technologies at a cost of \$3,300.00 per year, for the 2013-2014 school year.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

5. 2. **Proposal for Consulting Services from Sodexo for Sprinkler Remediation at Conley, Mackeben and Administration Buildings (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present a proposal from Sodexo for Consulting Services; contracting with an AE firm to provide design and construction oversight services for the sprinkler remediation work at all three (3) buildings at the Square Barn Road Campus. Administration is seeking approval of the proposal from Sodexo as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

5. 3. **Wold Architects Engineers (AE) Fire Protection System Repairs (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will request the proposal from Wold AE for the proposed fire protection system repairs at Conley, Mackeben and Administration-Transportation buildings, scope of work and estimated construction cost provided. Additional services will be billed on an hourly basis, not to exceed the estimated time indicated in the letter dated May 3, 2013.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

5. 4. **Cash Farm Lease Rental Bid #2011-51 Amendment (A)** (Mr. Renkosik)

Discussion: If CSD158 chooses to stock the construction spoils on the rental farmed land at Harmony Road Campus (HRC), the land is taken out of production. Mr. Renkosik will seek to proceed for construction use and approval of Amendment #1 to the Cash Farm Rental Agreement with Fruin Farms

as presented.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

5. 5. **Construction Update - Huntley High Athletic Fields Improvements (R)** (Mr. Renkosik)

Discussion: Mr. Renkosik will report on the construction of the Huntley HS Athletic Fields Improvement project.

**Recommendation:** For informational purposes only.

5. 6. **Guaranteed Energy Savings Contract RFP #2010-32 (A)** (Mr. Renkosik)

Discussion: Mr. Renkosik will present the status of the Guaranteed Energy Savings Contract.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

5. 7. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)

Discussion: Updates provided on O&M projects.

**Recommendation:** For informational purposes only.

6. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **Huntley High School Journalism Trip to Iowa (A)** (Mr. Awrey)

Discussion: Huntley High School Journalism students in the past attended the Journalism Workshops held at the University of Iowa. Administration is seeking approval of the Journalism Workshop Proposal July 14-18, 2012 at the University of Iowa for student attendance as presented with the approximate expenditure of \$1,435.56 for the travel.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

6. 2. **2013-2014 Textbooks Display (A)** (Mr. Moan)

Discussion: Mr. Moan will present and recommend textbooks for the 2013-2014 School year include: 6th grade Social Studies; 8th grade Social Studies; 9th grade Global Studies; 10th grade General Constitution; 11th grade U.S. History; AP Human Geography; and AP Government . The books are required to be on display for 30 days prior to Board approval.

**Recommendation:** Seeking approval of the Board at their July 18, 2013 meeting.

7. **Finance Committee** (Mr. Quagliano-chair, Mr. Fleck, Mr. Gentry)

7. 1. **Debt Restructuring Escrow Review (R) (D)** (Mr. Altmayer)

Discussion: At the 5.16.13 Board Meeting, the Board requested further discussion surrounding Escrow investment options associated with the Debt Restructuring.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 2. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders at \$234,740.04; Imprest checks at \$240,020.59; accounts payable at \$1,721.06; and disbursements issued at \$4,467,922.45; for review and seeking approval to move forward.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

**Recommendation:** For informational purposes only.

7. 4. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: The fiscal reports are provided by Mr. Altmayer as follows: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds.

**Recommendation:** For informational purposes only.

7. 5. **Prevailing Wage Act - Resolution (A)** (Mr. Altmayer)

Discussion: Annual resolution adoption of the Prevailing Wage Act (820ILCS130) and approval of the Prevailing wage Resolution and direction publication of notice as required by the State law and the Illinois Department of Labor regulations.

**Recommendation:** Seeking approval of the Board at their next regular meeting.

7. 6. **Designation of Depositories (A)** (Mr. Altmayer)  
 Discussion: In accordance to Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District, seeking resolution listing the named financial institutions.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
7. 7. **Revenue Contract (A)** (Mr. Altmayer)  
 Discussion: Mr. Altmayer will be seeking approval of revenue contract with Custom Sports Wear to benefit Leggee Elementary, at an estimated net revenue of \$1,200.00 as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
7. 8. **FY14 Tentative Budget (R)** (Mr. Altmayer)  
 Discussion: Mr. Altmayer will present the FY14 Tentative Budget.; including revenue and expenditure assumptions, modifications since FY14 Budget Draft I.  
**Recommendation:** Seeking approval of the Board at their next regular meeting as presented.
7. 9. **Special Education Project Dollars (A)** (Mr. Altmayer) (Mr. Awrey)  
 Discussion: Special Services are requesting spending \$20,000 of the special project dollars to furnish and provide supplies for their Life Instruction Guiding Huntley Transition (LIGHT) Program.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
7. 10. **National School Lunch Rate Increase (A)** (Mr. Altmayer)  
 Discussion: The memo provided by Mr. Altmayer, is a mandatory requirement with the National School Lunch program.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Geheren)
  8. 1. **Grounds Maintenance (A)** (Ms. Lombard)  
 Discussion: Ms. Lombard will present the background for the addition of a Maintenance staff member who will focus on grounds maintenance, as well as other maintenance duties and responsibilities.  
**Recommendation:** Seeking consensus of the proposed Maintenance position.
  8. 2. **Job Descriptions - Transition Specialist /Job Coach (A)** (Ms. Lombard)  
 Discussion: Ms. Lombard will present on the Transition Specialist: Job Developer and Job Coach positions, seeking approval of the job descriptions as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 3. **FY14 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)  
 Discussion: Administration is recommending that the salary rate increase of non-union employees mirrors the 2% increase of our HESPA employees. Administration also is recommending the OT/PT salary increase mirror that of the HEA contract.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
  8. 4. **Monthly HR Report (R)** (Ms. Lombard)  
 Discussion: Ms. Lombard will provide the monthly Human Resources project updates.  
**Recommendation:** For informational purposes only.
9. **Legislation Committee** (Mr. Fleck-chair, Mr. Drzal, Mr. Quagliano)
  9. 1. **Legislation Updates (R)** (Mr. Fleck)  
 Discussion: Mr. Fleck will provide updates on current legislation.  
**Recommendation:** For informational purposes only.
10. **Board of Education** (President-Mr. Drzal)
  10. 1. **Resolution for 2012 IASB Delegate Assembly (D) (A)** (Mr. Drzal)  
 Discussion: At the 5.2.13 COW, the Committee discussed possible resolution topics for submission to the November 2012 IASB Delegate Assembly . The application due date is June 16, 2013.  
**Recommendation:** Will come from the Board.

10. 2. **Resolution for Designation of Official Newspaper** (A) (Mrs. Fettes)  
 Discussion: As per 5ILCS120.2, the Board of Education must designate an Official Newspaper. Administration is seeking to continue with the Northwest Herald as the Official Newspaper of the Board of Education which meets the requirements of circulation and deadlines that work best for legal notices.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
10. 3. **Membership Renewals with IASB and LUDA for 2013-2014** (A) (Dr. Burkey)  
 Discussion: The annual membership renewals are due July 1, 2013 for IASB (Illinois Association of School Boards) at \$9,632 and LUDA (Large Unit District Association) \$3,000. Administration is recommending continuing both memberships 2013-2014.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
10. 4. **Board of Education - Minute Review** (A) (Mrs. Fettes)  
 Discussion: The following draft minutes are available for review and comment, Regular May 16, 2013; seeking to move forward for approval as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
10. 5. **Strategic Plan Indicators 2012-2013 - Final Report** (A) (Dr. Burkey)  
 Discussion: The Board of Education approved the District's Strategic Plan indicators for the 2012-2013 in June 2012. Administration is seeking final approval of the goals indicators as presented.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
10. 6. **Strategic Plan Indicators and Measures for 2013- 2014** (A) (Dr. Burkey)  
 Discussion: The Strategic Plan 2011-2016 of the Board was adopted 9.15.11 which defines and charts the course for the District, and later the five District goals. Administration is presenting the specific indicators and measure, seeking adoption for the 2013-2014 school year.  
**Recommendation:** Seeking approval of the Board at their next regular meeting.
11. **Closed Session / Roll Call** (A) (Mr. Drzal)  
 Move to enter into closed session at \_\_ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Negotiations, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act . **Roll Call:** Ayes / Nays/ Absent / **Motion** \_\_  
 Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy
11. 1. **Exit Closed Session / Voice Call** (A) (Mr. Drzal)  
 Motion to exit closed session at \_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** \_\_
12. **Resume in Public Session / Roll Call** (A) (Mr. Drzal)  
 Motion to resume the Committee of the Whole meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_  
 Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Quagliano, Mr. Troy
13. **Adjournment** (A) (Mr. Drzal)  
 Move to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_