

Special Meeting Agenda

Date: Thursday, May 2, 2013

Meeting: Special Meeting as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Drzal)

Call to order the Special meeting of the Board of Education on May 2, 2013 at 6:00 p.m. The purpose of this meeting for Reorganization of the Board. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** _
Members: Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Pledge of Allegiance**

3. **Public Comment as per Policy 2:230**

The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.

4. **Revision and Adoption of the Agenda (A)** (Mr. Drzal)

Motion for adoption of the Agenda as presented or with changes. **Voice Call:** Ayes / Nays / **Motion** _
Action: The adoption of the agenda.

5. **Results of Canvass from the April 9, 2013 Consolidated Election (R)** (Mr. Drzal)

Discussion: The Canvass results from the McHenry County Clerk and Kane County Clerk will be shared and seeking adoption of the results as presented (Policy 2:30). Motion and a 2nd required. **Roll Call:** Ayes/ Nays/ **Motion** _

Action: Adoption of the Canvass results from the April 9, 2013 Consolidated Election for Board member.

6. **Oath of Office of New Board Members and Reaffirmation of Current Board Members (A)** (Mr. Drzal)

As part of the Organizational Board of Education meeting (Policy 2:210), the school board members take an official oath according to P.A. 49-0881 and Policy 2:80 and adopt the Code of Conduct.

Recommendation: The Oath is administered by a Board Member officer or the longest standing member on the Board, asking for newly elected school board members to be officially sworn in as required, and reaffirmation of current Board Members.

7. **Adjourn Sine Die** (Mr. Drzal)

The Board follows Roberts Rules and the traditional of *adjourn sine die* before reorganizing. Motion to adjourn this portion of the meeting. **Voice Call:** Ayes / Nays / **Motion** _

Recommendation: Seeking adjournment as per Roberts Rules of Order.

8. **Seat New Board Members / Call to Order / Roll Call (A)** (*President pro tem*)

Resume the special meeting on Thursday, May 2, 2013 at -- p.m. to seat the new members, election of officers, and set the meeting time and place for the 2013-2014 regular meetings(Policy 2:210). A quorum must be met. **Roll Call:** Ayes / Nays / Absent / **Motion** _

Action: Resume the special meeting for reorganization of the Board.

9. **Nominations of Board of Education Officers** (*President pro-tem*)

Nominations are in order for the Election of BOE Officers: President, Vice President, and Secretary. The Secretary naming Mrs. Fettes to continue as the Recording Secretary of the Board. A motion and a second are

required for election of officers. **Roll Call:** Ayes / Nays / **Motion** _
Action: Seeking approval of the Board Officers as nominated and elected.

9. 1. **Notice of Appointment of Treasurer and Treasurer's Bond FY2013-14 (A)** (Mr. Altmayer)
Discussion: The School Code specifies the qualification and term lengths for Treasurer. Seeking renewal of Mr. Mark Altmayer, for the appointment of Treasurer and the Treasurer's Bond for the 2013-14 fiscal year; **Roll Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking the Board's approval to affirm the appointment of Treasurer and the Treasurer's Bond for FY14 as presented, naming Mr. Altmayer.

10. **Establish Regular Meetings (A)** (President)
All school boards are required to hold regular meetings, establish a schedule for them and provide a public notice as required by the OMA. Administration is requesting of the Board to continue with the 3rd Thursday of each month, except for November, located at the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210) Motion and a 2nd required. **Voice Call:** Ayes / Nays / **Motion** _
Recommendation: Seeking approval of the Board to adopt the 2013-2014 Regular Board Meeting Calendar as presented.
11. **Mandatory Board Training (R)** (Mr. Drzal)
State law requires any school board member either appointed or elected after June 13, 2011 to complete the four-hour Professional development Leadership Training with the first year of his or her first term. In addition, a board member is required to complete training on the Performance Evaluation Reform Act (PERA). (Policy 2:120)
Recommendation: For informational purposes only.
12. **Committee Structure (D)** (President)
The Board President makes all Board committee appointments, subject to Board approval (Policy2:150). Members are asked to submit three committee preferences to the President prior to the next regular meeting.
Recommendation: For informational purposes only.
13. **Payables (A)** (Mr. Altmayer)
Discussion: The purchase orders at \$1,357,729.44; Imprest checks at \$128,253.54; accounts payable at \$ -- and disbursements issued at \$2,338,443.82; for review and seeking approval as presented.
Recommendation: Seeking approval of the Board for the payables as presented.
14. **Adjournment (A)** (Mr. Drzal)
Move to adjourn the meeting at ___ p.m. **Voice Call:** Ayes / Nays / **Motion** __
Action: Adjournment of the Special Meeting.
NOTE: The Committee of the Whole meeting will immediately follow.