

## Regular Meeting Agenda

**Date:** Thursday, January 17, 2013

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. Michael Fleck; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the January 17, 2013 Regular meeting to order at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (8) Security Procedures, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act. **Roll Call:** Ayes / Nays / Absent / **Motion** \_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Fleck, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_\_ p.m. and return to open session.

**Voice Call:** Ayes / Nays / **Motion** \_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_

**Members:** Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Fleck

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Pledge of Allegiance** - (Mr. Drzal)

Students from Marlowe Middle School will lead the Pledge: Olivia Frayder, Omer Khan, Jenna Rizzo, and Teddy Olszewski.

5. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For informational purposes only.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

11. **Superintendent's Report** (Dr. Burkey)

11. 1. **Freedom of Information Act Requests (FOIA)** (R) (Dr. Burkey)

Discussion: A report on monthly FOIA requests is provided.

**Recommendation:** For informational purposes only.

11. 2. **Donations, Gifts, and Grants** (R) (Dr. Burkey)

A report is provided of the donations, gifts and grants given to the District during the month.

**Recommendation:** For informational purposes only.

12. **President's Report** (Mr. Drzal)

13. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** \_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Fleck, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

13. 1. **Minutes (A)** (Mrs. Fettes)

At the 1.10.13 COW, the Board moved forward the following minutes for approval: Regular December 20, 2012 and Levy Hearing December 20, 2012.

**Recommendation:** Seeking approval of the minutes as presented.

13. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes for: Regular December 20, 2012, Committee of the Whole December 6, 2012 and Special December 20, 2012, as presented during closed session.

**Recommendation:** Approval of the executive minutes as discussed in closed session.

13. 3. **HR Personnel and Addendum Reports (A)**(Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

13. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Fleck)

13. 4. 1. **Anderson Pest Solutions Contract Renewal (A)** (Mr. Renkosik)

At the 1.10.13 COW, the B&G Committee moved forward the contract renewal for five years with Anderson Pest Solutions. The on-going service proposal cost per month is as follows: FY13=\$522.50/mo, FY14=\$532.95/mo, FY15=\$543.60/mo, FY16=\$554.47/mo, and FY17=\$554.47/mo.

**Recommendation:** Seeking approval of the Board of the contract with Anderson Pest Solutions as presented.

13. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 5. 1. **Huntley High School (HHS) Trip to China (A)** (Mr. Moan)

At the 1.10.13 COW, the C&I Committee moved forward the proposed HHS summer trip to China, June 9-20, 2014, as presented.

**Recommendation:** Seeking approval of the Board of the HHS trip to China as presented.

13. 6. **Finance Committee** (Mr. Quagliano-chair, vacant, Mr. Gentry)

13. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 1.10.13 COW, the Finance Committee recommended approval of the purchase order summary at \$1,943,963.81; accounts payable reported at \$13,678.00; Imprest checks issued at

\$189,339.93; and disbursements issued at \$17,590,803.92.

**Recommendation:** Seeking approval of the payables as presented.

13. 6. 2. **Notification of SEDOM Membership Option Change (A)** (Mr. Altmayer)

At the 1.10.13 COW, the Finance Committee moved forward to change the District from Tier 2 membership with SEDOM to Tier 1, effective for the 2014-15 school year; per the Articles of Joint Agreement of the Special Education District of McHenry County (SEDOM).

**Recommendation:** Seeking approval of the Board to change their membership with SEDOM from Tier 2 to Tier 1, providing notification to SEDOM effective July 1, 2014.

13. 6. 3. **Resolution #2013-01-01 Debt Abatement Utilizing the Remaining 2010 Refunding Dollars; Resolution #2013-01-02 Capital Development Award Refunding Abatement; Resolution #2013-01-03 2009 Debt Refunding Abatement (A)** (Mr. Altmayer)

At the 1.10.13 COW, the Finance Committee moved forward the three abatements needed for the 2012 Levy including a resolution for issuance of said dollars.

**Recommendation:** Seeking approval of the Board to authorize Administration for abatement of said dollars as presented.

13. 6. 4. **FY13 Amended Budget (A)** (Mr. Altmayer)

At the 1.10.13 COW, the Finance Committee moved forward to display the FY13 Amended Budget, beginning January 21, 2013.

**Recommendation:** Seeking approval of the Board to display the FY13 Amended Budget as presented.

13. 7. **Board of Education** (President)

13. 7. 1. **HHS 3000 Architect (A)** (Dr. Burkey)

At the 1.13.13 COW, the C&I Committee recommended approval to begin pre-design drawings by an architect for pre-design of HHS 3000 and outside facility work, based on information relative to the need of HHS provided by the HHS 3000 Committee.

**Recommendation:** Seeking approval of the Board to commission Wold Architects Engineers as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Fleck, Mr. Troy, Mr. Drzal, Mr. Geheren

15. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$1,133,493.69 and the Supplemental Accounts Payable Report at \$3,007.67 for approval. **Roll Call:** Ayes / Nays / **Motion** \_\_\_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

15. 2. **Board of Education - Settlement Agreement Regarding Fire Protection Claim (A)** (Mr. Drzal)

As prepared by legal counsel, seeking Board approval of the Settlement Agreement regarding Fire Protection Claim and its Exhibits, as presented in closed session. **Roll Call:** Ayes / Nays / **Motion** \_

**Recommendation:** Seeking approval of the Board authorizing execution of the Settlement Agreement regarding Fire Protection Claim and its Exhibits, as presented in closed session.

16. **Public Comment** (Mr. Drzal)

17. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at \_\_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_\_