

Regular Meeting Agenda

Date: Thursday, December 20, 2012

Meeting: Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Donald Drzal; Vice-President, Mr. Paul Troy; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; vacancy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Drzal)

Call the December 20, 2012 Regular meeting to order at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Drzal)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (3) The selection of a person to fill a public office as defined in this Act, including a vacancy, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act .

Roll Call: Ayes / Nays / Absent / **Motion** ___

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at ___ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** ___

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

4. **Suspend Regular Meeting (A)** (Mr. Drzal) (approximately 7:00 p.m.)

Motion to suspend the regular meeting at ___ p.m. to hold the Levy Hearing at 7:00 p.m.

Voice Call: Ayes / Nays / **Motion** ___

Action: Suspend the regular meeting.

5. **Resume the Regular Meeting (A)** (Mr. Drzal)

Motion to resume the regular meeting and order of business at ___ p.m. Roll Call: Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy

6. **Pledge of Allegiance** - Students from Conley Elementary will lead the Pledge: Anthony Italiano, Maritza Salinas, Stephanie Majer, and Kaitlyn Krebs.

7. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For informational purposes only.

8. **Recognition by the Board** (Mr. Drzal)

Recommendation: The Board gives recognition at this time.

8. 1. **Student Recognition - The National Fluid Power Challenge** (Mr. Rowe) (Coaches: Mrs. Lori Knasiak and Mrs. Elaine Lorinczi)

The Marlowe Middle School students being recognized are: Andrienne Cooper, Ryan Fischer, Richard Nichols, Justin Padayhag, Kalyn Smith, Abby Schrupf, Adam Godwin, Chandler Beeman, Sam Andersen, Michael Hunter Forrester, Kevin Froelich, Romeo Greene, Annelise Silkaitis, Harrison Savage, and Shivam Vashi.

8. 2. **Student Recognition - The National Fluid Power Challenge** (Mr. Stotz) (Coaches Mr. Rob Baser and Mr. John Dvorak)

The Heineman Middle School students being recognized are: Crystal Hart, Hailey Hill, Christian Jacob (CJ) Nolan, and Maxwell Walsh.

8. 3. **Board Recognition - Years of Service**

Mr. Skala will be recognized by the Board of Education for his years of service to Consolidated School District 158.

9. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

10. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

11. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

12. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

13. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

14. **Superintendent's Report** (Dr. Burkey)

14. 1. **Donations, Gifts, and Grants** (R)

A report is provided of the donations, gifts and grants given to the District during the month.

Recommendation: For informational purposes only.

15. **President's Report** (Mr. Drzal)

16. **Consent Agenda / Action / Roll Call** (Mr. Drzal)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy

16. 1. **Minutes** (Mrs. Fettes)

Seeking approval of the following draft minutes: Regular meeting of November 8, 2012, Committee of the Whole November 1, 2012, and Special meeting of November 20, 2012; in addition to: Committee of the Whole December 6, 2012, Waiver Hearing December 6, 2012, and Special Meeting December 6, 2012

Recommendation: Seeking approval of the minutes as presented.

16. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes for: Regular November 8, 2012 and Committee of the Whole November 1, 2012 as reviewed during closed session.

Recommendation: Approval of the executive minutes as discussed in closed session.

16. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)
 Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
Recommendation: Seeking approval of the personnel action items as presented.
16. 4. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
16. 4. 1. **2013-2014 Huntley High School (HHS) Course Proposals** (Mr. Moan)
 At the 12.6.12 COW, the C&I Committee recommended the addition of seven classes for the 2013-2014 school year proposed for HHS as follows: AP Physics C, Communication and Composition, AP Music Theory, Multi-Variable Calculus and Linear Algebra, Freshman Weight Training, Advanced Weight Training, and Physical Education / Physical Therapy.
Recommendation: Seeking approval of the Board the additional seven HHS classes for the 2013-2014 school year as presented.
16. 4. 2. **Social Studies Curriculum K-12** (Mr. Moan)
 At the 12.6.12 COW, the C&I Committee moved forward the proposed addition to all curriculums, creating the following new classes in high school: Global Studies, AP World History, AP Human Geography, AP U.S. Government, Modern World Conflicts, Introduction to Anthropology, and History of Cultural Impact of Sports.
Recommendation: Seeking approval of the Board for the additional classes as presented.
16. 4. 3. **CSD158 Registration Fee Payment Structure** (Mr. Awrey)
 At the 12.6.12 COW, the C&I Committee recommended keeping the 2013-2014 school year registration fee structure remains flat.
Recommendation: Seeking approval of the Board to retain registration fee structure remains flat for the 2013-2014 school year.
16. 5. **Finance Committee** (Mr. Quagliano-chair, vacant, Mr. Gentry)
16. 5. 1. **Payables (A)** (Mr. Altmayer)
 At the 12.6.12 COW, the Finance Committee recommended approval of the purchase order summary at \$266,384.58; accounts payable reported at \$4,191.49; Imprest checks issued at \$166,451.38; and disbursements issued at \$4,176,399.16 as presented.
Recommendation: Seeking approval of the payables as presented.
16. 5. 2. **Revenue Contracts (A)** (Mr. Altmayer)
 At the 12.6.12 COW, the Finance Committee moved forward for approval the following revenue contracts: Flower Power Fundraising to benefit Huntley High Band / Fine Arts with projected revenues of \$3,000; and the Scholastic Book Fair to benefit Chesak School Library with projected revenues of \$2,500, as presented.
Recommendation: Seeking approval of the Revenue Contracts as presented.
16. 5. 3. **Resolution #2012-12-01 Issuance of General Obligation Capital Appreciation Refunding School Bonds (A)** (Mr. Altmayer)
 At the 12.6.12 COW, the Finance Committee recommended Resolution #2012-012-01 of refunding school bonds to ensuring payment savings to the District.
Recommendation: Seeking approval of Resolution #2012-12-01 for the issue of not to exceed \$20M General Obligation Capital Appreciation Refunding School Bonds of CSD158, and for the levy of a direct annual tax sufficient to pay the principal and interest of said bonds.
16. 6. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
16. 6. 1. **Policy -Second Reading (A)** (Mr. Awrey)
 At the 11.8.12 Regular, the following policies were moved forward for second reading as recommended: Policy 2:20, 2:30, 2:110, 2:125, 2:200, 2:220, 2:260, 4:45, 4:100, 4:170, 5:20, 5:30, 6:60, 6:65, and 6:110.

Recommendation: Seeking approval for second reading of the policies as presented.

16. 7. **Board of Education** (President)

16. 7. 1. **Sears Centre Arena Lease Agreement for June 1, 2013** (Dr. Burkey)

At the 12.6.12 COW, the Committee moved forward for HHS continues the use of the Sears Centre for 6.1.2013 graduation as recommended.

Recommendation: Seeking approval of the Board of the Sears Centre Contract as presented.

17. **Items Removed from the Consent Agenda (A)** (Mr. Drzal)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren

18. **Action Items / Roll Call (A)** (Mr. Drzal)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Bid #2012-38A CSD#158 Chiller Replacement (A)** (Mr. Renkosik)

At the 12.6.12 COW, Mr. Renkosik indicated Bid #2012-38A CSD #158 – Huntley High School Chiller Replacement was pending results, following the bid opening. The Addendum to the Bid also includes one compressor replacement on the Conley Elementary School chiller. **Roll Call:** Ayes / Nays / **Motion**

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Recommendation: Based on the outcome of the bid results, a recommendation will be made available at the meeting.

18. 2. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

Mr. Altmayer provided the Supplement Purchase Orders Report at \$13,280,712.23 and the Supplemental Accounts Payable Report at \$7,771.68 for approval. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

18. 3. **Waiver of Statement of Affairs (A)** (Mr. Altmayer)

As prepared and presented at the Waiver Hearing on December 6, 2012 for Modification of School Code 105ILCS 5/10-17 for Statement of Affairs during the 2013-2014 school year. Mr. Altmayer has submitted the application for Board approval. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Waiver Modification for the Statement of Affairs as presented.

18. 4. **FY12 Levy (A)** (Mr. Altmayer)

The FY12 Levy Hearing was held earlier in the evening recommending the Board approve the Property Tax Extensions. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking adoption of the FY12 Levy as presented at the Hearing.

18. 5. **FY13 Amended Budget Hearing (A)** (Mr. Altmayer)

Administration will recommend the date and time for the Budget Hearing for the FY13 Amended Budget. **Voice Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board to hold the Budget Hearing for the FY13 Amended Budget as presented.

18. 6. **MetLife LTD Contract (A)** (Ms. Lombard)

The District's Life, AD&D and LTD rates have been guaranteed through Cigna for the past three (3) years and will be expiring on December 31, 2012. Gallagher Bassett (MB&P) was able to reach out to various companies again came in with the best rates. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board for the MetLife LTD Contract as presented, to enter into a three-year agreement from January 1, 2013 through September 1, 2016 with MetLife for Life, Volunteer Life and LTD Insurance.

19. **Public Comment** (Mr. Drzal)

20. **Adjournment (A)** (Mr. Drzal)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __

