

## Regular Meeting Agenda

**Date:** Thursday, May 17, 2012

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

---

**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Motion the May 17, 2012 Regular meeting Call to Order at \_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at \_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act.

**Roll Call:** Ayes / Nays / Absent / **Motion** \_\_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at \_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** \_\_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at \_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_

**Members:** Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance** (Pre-school Teacher, Ms. Kelly Laubek)

The pre-school students will lead the Pledge.

5. **Recognition by the Board of Education** (President, Mr. Skala)

5. 1. **Achievement of Eagle Scout Rank** (Mr. Johnson)

Boy Scout Troop 167, Charter Organization Representative, Ms. Trish Wascher will introduce the two Huntley High School students recognized for achievement rank of Eagle Scout: Hunter Stewart and Ryan Sheehan.

5. 2. **Student Achievement - State of Illinois Math League**

Gifted Coordinator, Mrs. Campbell will introduce the Heineman Middle School student, Amy Lian, who placed 8th in the State of Illinois Math League.

5. 3. **Student Achievement - IHSA Speech Finalist**

Mr. George, Huntley High School (HHS) Advisor, will introduce the HHS students: Christian Aldridge and

Olivia Stepp, who placed 6th for Dramatic Duet Acting at IHSA Speech State competition.

5. 4. **Student Achievement - Illinois District Barbershop Quartet Contest**

Ms. Cross, HHS Advisor will present the following Huntley High School students who placed in the Illinois District Barbershop Quartet Contest: 1st Place - Christian Aldridge, Brody Burkart, Zach Polentini, and Christopher O'Meara; and 2nd Place -Sean Ramsaier, Andrew Rewerts, Tyler Darnell, and Austin Wise.

5. 5. **Student Recognition - ICTA State JV Contest**

Mr. George, HHS Advisor, will introduce the following HHS students JV Team who placed 2nd as a team at the ICTA State JV Contest: Megan Sover, Megan Wilson, Valerie Hartgraves, Parth Patel, Vitoria Reales, Harry Hochwarter, Jake Highley, Mark O'Meara, Emily Aldridge, and Jacob Quirk.

5. 6. **Student Achievement - ACT Composite**

Ms. Pat Olson-McGee, HHS Advisor will introduce HHS student, Shawn Meyer. Shawn is being recognized for his composite score of 36, the highest score achievable on the ACT college admissions and placement exam.

5. 7. **Student Achievement - National Forensics League in Original Oratory**

Mr. George, HHS Advisor, will introduce HHS student, Marta Makowski, whose achievement as National Qualifier for the National Forensics League in Original Oratory will be competing in Indianapolis, IN during the week of June 10-16, 2012.

5. 8. **Student Recognition - National Scholastic Press Association Award**

Mr. Brown, HHS Advisor, will introduce the HHS Journalism students' newspaper staff who created their own webpage. The Huntleyvoice.com was awarded the "Pacemaker" award by the National Scholastic Press Association; equivalent of the Pulitzer Prize in high school journalism. The Huntley Voice online editors being recognized are: Michael Geheren, Joe Cristo, Holly Baldacci, Kierra Renwick, Yazmin Dominguez, Tommy Heagney, and 26 or so other students who make up the staff of the Huntleyvoice.com (list follows).

6. **Academic Spotlight - Years of Service**

Ms. Lombard, Chief Human Resources Officer will introduce the employees being recognized for their Years of Service. CSD158 employees receiving recognition for 5, 10, 15, 20, 25, 30 and 35 years of service; as well as those retiring.

**Recommendation:** Acknowledgement by the Board.

7. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For information only.

8. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

9. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_\_

10. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

11. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

12. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

13. **Superintendent's Report** (Dr. Burkey)

13. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

**Recommendation:** For information only.

13. 2. **Donations, Gifts and Grants (R)**

A report of donations, gifts and grants is acknowledged.

**Recommendation:** For your information.

13. 3. **Huntley High School Graduation 2012 (R)**

HHS Graduation Class of 2012 will be graduating on Saturday, June 2, 2012 at 2:00 p.m. The ceremony will be held at the Sears Centre Arena in Hoffman Estates, Illinois.

**Recommendation:** For information only.

14. **President's Report** (Mr. Skala)

14. 1. **Legislation Updates**

Updates regarding legislation.

**Recommendation:** Will come from the Board.

15. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. Motion and **Roll Call: Ayes / Nays / Motion** \_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala

15. 1. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes as presented during closed session for Executive Session Regular: March 15, 2012 and Committee of the Whole: April 5, 2012.

**Recommendation:** Approval of the executive minutes as discussed in closed session.

15. 2. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

15. 3. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)

15. 3. 1. **Asphalt Additions Bid #2012-42a (A)** (Mr. Renkosik)

At the 5.3.12 COW, the B&G Committee recommended approval of the Base Bid for Bid #2012-42a Asphalt Additions be awarded to Schroeder Asphalt Services Inc. in the amount of \$ 34,000, as presented.

**Recommendation:** Seeking approval of the Board awarding the Bid #2012-42a Asphalt Additions to Schroeder Asphalt Services, Inc. as presented.

15. 3. 2. **Bid #2012-43 Asphalt Sealcoat and Crackfill (A)** (Mr. Renkosik)

At the 5.3.12 COW, the B&G Committee recommended approval of the Base Bid "A", Base Bid "B" for Bid #2012-43 Asphalt Sealcoat and Crackfill be awarded to Denler, Inc. in the amount of \$112,864.24, and reject all Alternate Bids as presented.

**Recommendation:** Seeking approval of the Board for Bid #2012-43 Asphalt Sealcoat and Crackfill awarded to Denler, Inc. as presented.

15. 3. 3. **Ice Melt Bid #2012-40 (A)** (Mr. Renkosik)

At the 5.3.12 COW, the B&G Committee recommended approval of the Base Bid #2012-40 Ice Melt be awarded to Tru-Green Lawn Care in the amount of \$ 18,023.04 as presented.

**Recommendation:** Seeking approval of the Board to award the Base Bid #2012-40 Ice Melt to Tru-Green Lawn Care as presented.

15. 3. 4. **Refuse and Recycle Hauling Bid #2012-13 (A)** (Mr. Renkosik)

At the 5.3.12 COW, the B&G Committee recommended approval of the Base Bid #2012-13 Refuse and Recycle Hauling be awarded to Veolia ES Solid Waste, Midwest, LLC in the amount

of \$ 88,119.00 as presented.

**Recommendation:** Seeking approval of the Board to award Bid #2012-13 Refuse and Recycle Hauling as presented.

15. 3. 5. **Water Treatment Service Contract Renewal (A)** (Mr. Renkosik)

At the 5.3.12 COW, the B&G Committee recommended renewal of the Water Treatment Service Contract to Global Water Technologies, Inc. at a cost of \$3,300.00 per year, as presented.

**Recommendation:** Seeking approval of the Board to award the Water Treatment Service Contract renewal to Global Water Technologies, Inc. as presented.

15. 3. 6. **Elevator Service Agreement (A)** (Mr. Renkosik)

At the 5.3.12 COW, the B&G Committee recommended approval for the Elevator Service Agreement with Suburban Elevator Company as recommendation for the Oil and Grease Limited Maintenance Agreement at a cost of \$4,170.00 per year.

**Recommendation:** Seeking approval of the Board for the Oil and Grease Limited Maintenance Agreement with Suburban Elevator Company as presented.

15. 4. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

15. 4. 1. **Final 2011-12 School Calendar (A)** (Mr. Awrey)

At the 5.3.12, the C&I Committee recommended approval of the final 2011-12 school calendar reflecting no revisions to the original 2012-2012 calendar.

**Recommendation:** Seeking the Board's approval of the final 2011-12 school calendar.

15. 4. 2. **IHSA Membership Renewal for 2012-13 (A)** (Mr. Awrey)

At the 5.3.12 COW, the C&I Committee recommended approval of the IHSA Membership renewal for the 2012-13 school year as presented.

**Recommendation:** Seeking approval of the Board for renewal of the IHSA Membership as presented.

15. 4. 3. **IESA Membership Renewal for 2012-13 (A)** (Mr. Awrey)

At the 5.3.12 COW, the C&I Committee recommended approval of the IESA membership renewal for the middle schools for the 2012-13 school year as presented.

**Recommendation:** Seeking approval of the Board of the IESA membership renewal for 2012-13 as presented.

15. 4. 4. **Literacy Program / One-to-One Learning Proposal (A)** (Dr. Burkey)

At the 5.3.12 COW, the C&I recommended approval of the literacy program "Reading Street" / One-to-one Learning Proposal, to be taught completely digitally, beginning 2012-13 school year at Martin Elementary and as presented.

**Recommendation:** Seeking approval of the Board to adopt the Literacy Program "Reading Street" /One-to-one Learning Proposal as presented.

15. 4. 5. **ECRA Letter of Agreement (A)** (Mr. Moan)

At the 5.3.12 COW, the C&I recommended approval to proceed with ECRA Group to create a growth model for each student in CSD158, for use as a measure of student achievement, adopting the Letter of Agreement as presented.

**Recommendation:** Seeking approval of the Board to adopt the Letter of Agreement proposed by ECRA Group as presented.

15. 5. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

15. 5. 1. **Payables (A)** (Mr. Altmayer)

At the 5.3.12 COW, the Finance Committee recommended approval of the Purchase Orders issued at \$359,762.12; Accounts Payable issued at \$141,331.09; Imprest checks issued at \$2,136.43; and Disbursements issued at \$2,103,556.33, as presented.

**Recommendation:** Seeking approval of the Board for payables summary as presented.

15. 5. 2. **Revenue Contracts (A)** (Mr. Altmayer)

At the 5.3.12 COW, the Finance Committee recommended approval of the revenue contract with the vendor: Scholastic Book Fairs, planned net revenue and/or value of \$3,000.00 to benefit Martin Elementary School.

**Recommendation:** Seeking approval of the Board for the revenue contract as presented.

15. 5. 3. **Resolution #2012-05-01 for Continuance of IDOT Hazardous Busing (A)** (Mr. Altmayer)

At the 5.3.12 COW, the Finance Committee recommended adoption of Resolution #2012-05-01 for Continuance of IDOT Hazardous Busing to transport students as identified in the law 105ILCS5/29-5.2, as presented; and that the application of 2012-13 school year will remain the same.

**Recommendation:** Seeking approval of the Board to adopt Resolution #2012-05-01 for Continuance of IDOT Hazardous Busing as presented.

15. 5. 4. **Notice of Appointment of Treasurer and Treasurer's Bond FY13 (A)** (Mr. Altmayer)

At the 5.3.12 COW, the Finance Committee recommended appointment of Mr. Mark Altmayer as CSD158 Treasurer for the FY2012-13 and in compliance with the provisions of 1085ILCS5/8.1, including the Treasurer's Bond as presented.

**Recommendation:** Seeking approval of the Board for the appointment of Mr. Altmayer as Treasurer of CSD158 and the Treasurer's Bond for FY13 as presented.

15. 5. 5. **Signatories for Bank/Financial Accounts (A)** (Mr. Altmayer)

At the 5.3.12 COW, the Finance Committee recommended approval of Mark Altmayer, CFO/Treasurer and John Burkey, Superintendent as Signatories for all bank/financial accounts of the District as presented.

**Recommendation:** Seeking approval of the Board of the District's Signatories for Bank / Financial Accounts for the FY13 as presented.

15. 5. 6. **Financial Advisory Committee (FAC) (A)** (Mr. Altmayer)

At the 5.3.12 COW, the Finance Committee moved forward approval of Sridhar Chedella as a member of the FAC.

**Recommendation:** Seeking approval of the Board to appoint Sridhar Chedella as a member of the FAC.

15. 6. **Board of Education** (President, Mr. Skala)

15. 6. 1. **Approval of Legal Counsel - Amended (A) (Dr. Burkey)**

At the 5.3.12 COW meeting, the Committee recommended approval to amend the District's Legal Counsel list of attorneys uses, to include Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd and their fee of \$210.00 for some limited work, as presented.

**Recommendation:** Seeking approval of the Board to amend approval of the list of attorneys used as legal counsel and their fee as presented.

15. 6. 2. **Reciprocal Reporting Agreement Renewal (A) (Dr. Burkey)**

At the 5.3.12 COW, the Committee recommended renewal of five years for the Reciprocal Reporting Agreement with area law enforcements, beginning July 1, 2012 through June 30, 2017 as presented.

**Recommendation:** Seeking approval of the Board for renewal of the Reciprocal Reporting Agreement extending to five years, beginning July 1, 2012 through June 30, 2017 as presented.

16. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

17. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

17. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)  
At the 5.3.12 COW, the Finance Committee moved forward; seeking approval as presented, the Supplemental Purchase Orders Report at \$3,311,705.52; and the Supplemental Accounts Payable Report at \$6,487.73. **Motion and Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the Supplemental Reports as presented.
17. 2. **Supplemental - Minutes for Approval (A)** (Mrs. Fettes)  
At the 5.3.12 COW, the Committee moved forward the proposed Regular meeting minutes of April 19, 2012 for review and approval as presented. **Motion and Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking the Board's approval of the 4.19.12 BOE Regular meeting minutes as presented.
17. 3. **Bid #2012-26 Athletic Equipment (A)** (Mr. Moan)  
Discussion: Mr. Moan will provide the results from Bid #2012-26 Athletic Equipment opening. Seeking award of Bid #2012-26 to \_\_ at the amount of \$\_\_ as presented. **Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the Board to award Bid #2012-26 Athletic Equipment as presented.
17. 4. **Resolution #2012-05-02 Personnel Contract (A)** (Mr. Skala)  
Motion to adopt Resolution #2012-05-02 Personnel Contract as presented. **Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the Board as presented in closed session.
17. 5. **Resolution #2012-05-03 Personnel Contract (A)** (Mr. Skala)  
Motion to adopt Resolution #2012-05-03 Personnel Contract as presented. **Roll Call:** Ayes / Nays / **Motion** \_\_  
**Recommendation:** Seeking approval of the Board of Resolution #2012-05-03 as presented in closed session.
18. **Public Comment** (Mr. Skala)
19. **Adjournment (A)** (Mr. Skala)  
Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_