

Regular Meeting Agenda

Date: Thursday, November 10, 2011

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)
Call the November 10, 2011 Regular meeting to order at __ p.m. A quorum must be met.
Roll Call: Ayes / Absent / **Motion** __
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Closed Session / Roll Call (A)** (Mr. Skala)
Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act and six month review.
Roll Call: Ayes / Nays / Absent / **Motion** __
Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja
 2. 1. **Exit or Suspend Closed Session / Voice Call (A)**
Move to exit or suspend closed session at __ p.m. and return to open session.
Voice Call: Ayes / Nays / **Motion** __
3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*
Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
Members: Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano
 3. 1. **Action as required / Roll Call (A)** (President)
Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala
4. **Pledge of Allegiance** - The following Heineman Middle School students will lead the Pledge: Jack Filpi, Jenna Gorsage, and Ellie Ferency.
5. **Huntley Education Association (HEA)**
Discussion: A representative of the HEA will present the Teacher of the Month Award winners.
Recommendation: For information only.
6. **Recognition by the Board** (Mr. Awrey)
Recommendation: For information only.
 6. 1. **Student Achievement - State** level competition will be recognized.
 - 1) Coach Katy McCrystal will present: Marlowe Middle School student, Keagan Smith who placed 2nd in the top 25 at IESA State Cross Country Meet. 2) Head Coach Jason Monson and Assistant Coach Jake Litchfield will present: Heineman Middle School students, Kate Mitchell placed 9th, and Seth Conroy placed 23rd at the IESA State Cross Country Meet.
Recommendation: Acknowledgement by the Board.

6. 2. **ISBE 2011 Those Who Excel Award Program** (Dr. Burkey)

Ms. Tricia Baltzersen, Marlowe Middle School Language Arts Teacher was recognized at the ISBE 2011 Those Who Excel Award Program on October 22, 2011. She is the recipient of the Classroom Teacher Award of Recognition.

Recommendation: Acknowledgement by the Board of Education.

7. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

8. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

9. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

10. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

10. 1. **Annual Financial Report (AFR) (A)** (Mr. Altmayer)

Discussion: Mr. Paul Therman, Evans, Marshall and Pease, will present the 2010-11 Audit report.

Recommendation: For information only.

11. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

12. **Superintendent's Report** (Dr. Burkey)

12. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

Recommendation: For information only.

12. 2. **Donations, Gifts, and Grants** (R)

A report is provided of the donations, gifts and grants given to the District during the month.

Recommendation: For information only.

12. 3. **Recognition of the Board of Education** (Dr. Burkey)

The Illinois Association of School Boards has designated November 15, 2011 as School Board Members' Day in Illinois.

Recommendation: Recognition of the school board members.

13. **President's Report** (Mr. Skala)

14. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala

14. 1. **Minutes** (Mrs. Fettes)

Seeking approval of the following draft minutes: Regular meeting of October 20, 2011 and Committee of the Whole October 6, 2011.

Recommendation: Seeking approval of the minutes as presented.

14. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes for: Regular October 20, 2011 and Committee of the Whole October 6, 2011, as reviewed during closed session.

Recommendation: Approval of the executive minutes as discussed in closed session.

14. 3. **Closed Session - Six Month Review (A)**

Upon review by the Board President and Secretary, their recommendation was made during the six

month review of closed session minutes in closed session.

Recommendation: Seeking approval of the closed session six month review as discussed in closed session.

14. 4. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

14. 5. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)

14. 5. 1. **Carpet Replacement Bid #2011-29B (A)** (Mr. Renkosik)

At the 11.3.11 COW, the B&G Committee recommended approval of the Carpet Replacement Bid #2011-29B CSD158 2011 Elementary Schools Carpet Installation Base Bid and Alternate Bid award to Johnson Floor Company in the total amount of \$63,130.00.

Recommendation: Seeking to award the Base bid and Alternate Bid of Bid #0211-29B CSD158 2011 Elementary Schools Carpet Installation as presented above.

14. 6. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

14. 6. 1. **2012-2013 School Calendar (A)** (Mr. Awrey)

At the 11.3.11 COW, the C&I Committee moved forward the 2012-2013 School Calendar as recommended.

Recommendation: Seeking approval for the 2012-13 School Calendar as presented.

14. 6. 2. **2011-2012 School Library Grant Application (A)** (Mr. Awrey)

At the 11.3.11 COW, the C&I Committee moved forward the two grant application components of the School Library Grant Application, as recommended.

Recommendation: Seeking approval of the 2011-2012 School Library Grant Application as presented.

14. 7. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

14. 7. 1. **Payables (A)** (Mr. Altmayer)

At the 11.3.11 COW, the Finance Committee recommended approval of the purchase order summary at \$ 105,587.94; accounts payable reported at \$ 3,465.41; Imprest checks issued at \$ 229,796.57; and disbursements issued at \$ 2,673,167.17 as presented.

Recommendation: Seeking approval of the payables as presented.

14. 7. 2. **Revenue Contracts (A)** (Mr. Altmayer)

At the 11.3.11 COW, the Finance Committee moved forward for approval the following revenue contracts: Scholastic Bookfair to benefit Leggee Elementary with projected revenues of \$ 2,500.00; and Scholastic Bookfair to benefit Marlowe Middle School with projected revenues of \$ 1,500.00 as presented.

Recommendation: Seeking approval of the Revenue Contracts as presented.

14. 7. 3. **FY12 Levy Hearing Notification (A)** (Mr. Altmayer)

At the 11.3.11 COW, the Finance Committee recommended holding the FY12 Levy Hearing on December 15, 2011.

Recommendation: Seeking approval to hold the FY12 Levy Hearing on December 15, 2011.

14. 7. 4. **ISBE Waiver of Application for the Statement of Affairs Notification (A)** (Mr. Altmayer)

At the 11.3.11 COW, the Finance Committee recommended proceeding with the request for the Waiver for the 2012-2013 Statement of Affairs.

Recommendation: Seeking approval to proceed with the Waiver request as discussed.

14. 7. 5. **Student Registration Fees (A)** (Mr. Altmayer)

At the 11.3.11 COW, the Finance Committee gave their approval keeping the Student Registration Fees for 2012-13 school year unchanged from the 2011-2012 fees.

Recommendation: Seeking approval of the 2012-13 Student Registration fees as presented.

14. 8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

14. 8. 1. **Job Descriptions (A)** (Ms. Lombard)

At the 11.3.11 COW, the HR Committee recommended the Paraprofessionals Job Descriptions for the Media /Literacy Center Assistant, Special Education Assistants (3), and Preschool Assistant as presented.

Recommendation: Seeking approval of the proposed job descriptions as presented.

14. 9. **Board of Education (A)** (Mr. Skala)

14. 9. 1. **IASB Delegate Assembly Resolutions, New and Proposed (A)** (Mr. Skala)

At the 11.3.11 COW, the Committee moved forward the consolidated tallies for the resolutions being presented at November 19, 2011 Delegate Assembly; where as Mr. Skala will present.

Recommendation: Seeking approval for Mr. Skala to represent the Board at the 2011 Delegate Assembly on Saturday, November 19, 2011 and provide the collective tallies as presented.

15. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

16. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

16. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 10.6.11 COW, the Finance Committee moved forward to approve the Supplement Purchase Orders Report at \$ 2,131,939.29; and the Supplemental Accounts Payable Report at \$ 1,033.91. **Roll**

Call: Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

16. 2. **Board of Education - Resolution #2011-11-01 (A)** (Mr. Skala)

As prepared by legal counsel, Resolution #2011-11-01 authorizing execution of Settlement Agreement with Gilfillan Callahan Nelson Architects, Inc.

Recommendation: Seeking approval of Resolution #2011-11-01 Settlement Agreement with Gilfillan Callahan Nelson Architects Inc. concerning the litigation of School District 158 v Illinois Masonry Corporation and others.

16. 3. **Board of Education Resolution #2011-11-02 (A)** (Mr. Skala)

As prepared by legal counsel, Resolution #2011-11-02 authorizing execution of Settlement Agreement with Shales McNutt LLC.

Recommendation: Seeking approval of Resolution #2011-11-02 authorizing execution of Settlement Agreement with Shales McNutt LLC concerning the litigation of School District 158 v Illinois Masonry Corporation and others.

17. **Public Comment** (Mr. Skala)

18. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __