

Regular Meeting Agenda

Date: Thursday, March 15, 2012

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Motion Calling to Order the March 15, 2012 Regular meeting to order at ___ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at ___ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act .

Roll Call: Ayes / Nays / Absent / **Motion** ___

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at ___ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** ___

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at ___ p.m. **Roll Call:** Ayes / Absent / **Motion** ___

Members: Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** ___

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance** - Leggee Elementary School students: John Kramer, Bryce Christopher, Marcos Miguel, Zachary Stewart and Joshua Bluver, will lead the Pledge.

5. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

Recommendation: For information only.

6. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** ___

8. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

9. **Fiscal Services Report** (Mr. Altmayer)
Updates will be given at this time.
10. **Human Resources (HR) Report** (Ms. Lombard)
Updates will be given at this time.
11. **Superintendent's Report** (Dr. Burkey)
 11. 1. **Freedom of Information Act (FOIA) Requests** (R)
Monthly report on FOIA requests provided in the packet.
Recommendation: For information only.
12. **President's Report** (Mr. Skala)
13. **Consent Agenda / Action / Roll Call** (Mr. Skala)
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. Motion and **Roll Call: Ayes / Nays / Motion** __
Recommendation: Seeking approval and adoption of the Consent Agenda as follows:
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala
 13. 1. **Minutes (A)** (Mrs. Fettes)
At the 3.1.12 COW, the Committee moved forward the following draft minutes for approval: Regular meeting of February 16, 2012, and Committee of the Whole February 2, 2012.
Recommendation: Seeking approval of the minutes as presented.
 13. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)
Seeking approval of the closed executive session meeting minutes as presented and reviewed during closed session: Executive Session Regular of February 16, 2012.
Recommendation: Approval of the executive minutes as discussed in closed session.
 13. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.
Recommendation: Seeking approval of the personnel action items as presented.
 13. 4. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 13. 4. 1. **Custodial Equipment Bid #2012-03 (A)** (Mr. Renkosik)
At the 3.1.12 COW, the B&G Committee recommended award of the Alternate Bid #1; Combined Bid and the Alternate Bid #2; one additional Orbital Auto-scrubber from the Custodial Equipment Bid #2012-03 in the total annual amount of \$ 64,273.00 to Direct In Supply.
Recommendation: Seeking to award the Custodial Equipment Bid #2012-03 as presented above.
 13. 4. 2. **Renewal for Authorization for Emergency Repairs (A)** (Mr. Renkosik)
At the 3.1.12 COW, the B&G Committee recommended extending Authorization to Administration to expend up to \$20,000 through March 15, 2013, for emergency repairs due to a sprinkler system failure,
Recommendation: Seeking authorization from the Board extending Authorization as presented.
 13. 5. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 13. 5. 1. **Student Handbooks (A)** (Mr. Awrey)
At the 3.1.12, the C&I Committee recommended approval of the 2012-13 Student Handbooks with updates and correction given. (Policy 7:190)
Recommendation: Seeking the Board's approval of the 2012-13 Student Handbooks as presented.
 13. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

13. 6. 1. **Payables (A)** (Mr. Altmayer)
 At the 3.1.12 COW, the Finance Committee recommended approval of the purchase order summary at \$ 81,334.76; Imprest checks issued at \$ 83,845.40; and disbursements issued at \$3,706,252.39, as presented.
Recommendation: Seeking approval of the Board for payables as presented.
13. 6. 2. **Revenue Contracts (A)** (Mr. Altmayer)
 At the 3.1.12 COW, the Finance Committee moved forward for approval the following revenue contracts:
 Vendor Rockford Foresters valued at \$3,000.00 benefiting Huntley HS Baseball; and Vendor Scholastic Book Fairs valued at \$4,000.00 benefiting Conley Elementary Library, as presented.
Recommendation: Seeking approval of the Revenue Contracts as presented.
13. 6. 3. **District Copier Lease and Maintenance Agreement (A)** (Mr. Altmayer)
 At the 3.1.12 COW, the Finance Committee recommended the District copier lease approval with Nexus Office Systems, Inc. of a five-year municipal lease for Phase One and a maintenance agreement for the entire fleet; estimated annual maintenance costs for Year One of \$73,648.
Recommendation: Seeking approval of the Board for the lease agreement with Nexus Office Systems, Inc. as presented.
13. 6. 4. **District Cellular Phone Renewal (A)** (Mr. Emricson)
 At the 3.1.12 COW, the Finance Committee recommended approval of the E-Rate proposal process for the District Cellular Phone Renewal with Verizon, and allow the Technology Department to act on behalf of the District to enter into the State of Illinois - Verizon Wireless Statewide Master Contract as presented.
Recommendation: Seeking approval of the Board to enter into the cellular phone contract with Verizon Wireless, and allow the Technology Department to act on behalf of the District to enter into the State of Illinois Government Contract, as presented.
13. 6. 5. **District Fiber WAN/Internet Connection (A)** (Mr. Emricson)
 At the 3.1.12 COW, the Finance Committee recommended the renewal of the E-rate proposal for the District's Fiber WAN/Internet Connection contract with Comcast to provide , in the approximate amount of \$346,500.
Recommendation: Seeking approval of the Board to contract with Comcast to provide the District's fiber WAN/Internet connection as presented.
13. 6. 6. **Long Distance Contract Renewal (A)** (Mr. Emricson)
 At the 3.1.12 COW, the Finance Committee recommended the E-rate proposal contract renewal of a three-year long distance contract with AT&T, from July 1, 2012 through June 30, 2015 as per the presented contract, in the approximate amount of \$6,000.00.
Recommendation: Seeking approval of the Board to renew the long distance contract for three-years with AT&T as presented.
13. 6. 7. **Intergovernmental Agreement with Huntley Park District - Baseball Fields (A)** (Mr. Altmayer)
 At the 3.1.12 COW, the Finance Committee recommended approval of Intergovernmental Agreement with Huntley Park District as presented and outlined in regards to SD158's baseball fields.
Recommendation: Seeking the Board's approval to enter into the Intergovernmental Agreement with Huntley Park District as outlined.
13. 7. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
13. 7. 1. **PRESS January 2012, Issue 78- First Reading (A)** (Mr. Awrey)
 At the 3.1.12 COW, the Policy Committee recommended a first reading for the following policies as revised: Policy 2:120; 2:190; 2:200; 4:110; 4:170; 5:10; 5:30; 5:125; 5:190; 5:220; 5:260; 5:285; 6:50; 6:110; 6:185; 6:280; 7:100; 7:190; and 7:270.
Recommendation: Seeking approval of the Board for a first reading of the policies as

presented.

13. 7. 2. **Policy 1:30 and Policy 2:220 - Second Reading (A)** (Mr. Awrey)

At the 2.16.12 regular meeting, the Board approved Policy 1:30 School District Mission Statement and Policy 2:220 Board of Education Meeting Procedure for first reading. The Policy Committee is seeking approval for second reading as presented.

Recommendation: Seeking the Board's approval of Policy 1:30 and Policy 2:220 second reading as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / **Motion** __

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

15. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 3.1.12 COW, the Finance Committee moved forward to approve the Supplemental Purchase Orders Report at \$2,271,583.52; the Supplemental Accounts Payable Report at \$ 3,270.39.

Motion and Roll Call: Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Supplemental Reports as presented.

15. 2. **Demand Load Reduction Program Participation (A)** (Mr. Renkosik)

At the 2.16.12 Regular meeting of the Board, gave their approval of the agreement with APPI Energy to act as the District's agent soliciting offers for participation with the Demand Load Reduction Program. Administration is requesting to move forward, award the agreement to ECS Power Pay, as provided.

Recommendation: Seeking approval of the Board of APPI agreement award to ECS Power Pay as provided.

15. 3. **Resolution #2012-03-01 Notice of Reduction in Extra Contract Days (A)** (Ms. Lombard)

At the 3.1.12 COW, the HR Committee recommended as presented, the Notice of Reduction in Extra Contract Days for the 2012-13 school year.

Recommendation: Seeking approval of the Board to adopt Resolution #2012-03-01 authorizing the Notice of the Reduction in Extra Working Days of Teachers.

15. 4. **Resolution #2012-03-02 Notice of Non-Renewal (A)** (Ms. Lombard)

As per 105ILCS5/24-12, Notification of Non-renewal for Certified Staff must take place at least forty-five (45) days before the end of the school term.

Recommendation: Seeking approval of the Board to adopt Resolution #2012-03-02 authorizing the Notice of Non-reemployment for teachers not completing their final year of probationary teaching.

16. **Public Comment** (Mr. Skala)

17. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __