

Regular Meeting Agenda

Date: Thursday, August 18, 2011

Meeting: Regular Meeting with Closed Session

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Call the August 18, 2011 Regular meeting to order at __ p.m. A quorum must be met.

Roll Call: Ayes / Absent / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at __ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Negotiating Matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act.

Roll Call: Ayes / Nays / Absent / **Motion** __

Members: Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at __ p.m. and return to open session.

Voice Call: Ayes / Nays / **Motion** __

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance**

5. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** __

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

8. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

9. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

10. **Superintendent's Report** (Dr. Burkey)

10. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

Recommendation: For information only.

10. 2. **Donations, Gifts, and Grants** (R)

A report is provided of the donations given to the District during the month.

Recommendation: For information only.

11. **President's Report** (Mr. Skala)

12. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call: Ayes / Nays / Motion** __

Recommendation: Seeking approval and adoption of the Consent Agenda as follows:

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala

12. 1. **Minutes** (Mrs. Fettes)

At the 8.4.11 COW meeting, the following draft minutes were moved forward for approval: Regular - July 21, 2011 and FAC - June 11, 2011. Additional meeting minutes available for review and approval: Special - August 4, 2011 and Committee of the Whole - August 4, 2011.

Recommendation: Seeking approval of the minutes as presented.

12. 2. **Closed Executive Session Minutes** (Mrs. Fettes)

Seeking approval of the following closed executive session meeting minutes reviewed during closed session for: Regular July 21, 2011, and Committee of the Whole July 7, 2011.

Recommendation: Seeking approval of the executive minutes as discussed in closed session.

12. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

Recommendation: Seeking approval of the personnel action items as presented.

12. 4. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)

12. 4. 1. **Water Treatment Service Contract (A)** (Mr. Renkosik)

At the 8.4.11 COW, the B&G Committee recommended approval for the water treatment service contract from Global Water Technologies Inc. at a cost of \$3,300.00 per year.

Recommendation: Seeking approval of the Board for the water treatment service contract from Global Water Technologies Inc. as presented.

12. 4. 2. **Authorized Agent of the Board - Electricity Procurement (A)** (Mr. Renkosik)

Discussion: At the 8.4.11 COW, the B & G Committee moved forward to authorize an agent of the Board for the remaining FY12 school year, for the electricity procurement rate, naming Mr. Troy.

Recommendation: Seeking approval of the Board to name Mr. Troy as the Board of Education Authorized Agent for the remaining FY12 school year, for the electricity procurement rate.

12. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

12. 5. 1. **Huntley High School (HS) Fine Arts Trip for Summer of 2012 (A)** (Mr. Awrey)

At the 8.4.11 COW, the C&I Committee recommended approval for the proposed Huntley HS Fine Arts trip to Orlando, Florida, June 10-14, 2012.

Recommendation: Seeking approval as presented.

12. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

12. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 8.4.11 COW, the Finance Committee recommended approval of the purchase orders at \$859,837.59; imprest checks at \$52,714.66; accounts payable at \$484.50; and disbursements at \$2,376,585.15 as presented.

Recommendation: Seeking approval of the payables as presented.

12. 7. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

12. 7. 1. **Extra Curricular Job Descriptions (A)** (Ms. Lombard)

At the 8.4.11 COW, the HR Committee recommended the Extra Curricular Job Descriptions for Recycling Coordinator, Yearbook Coordinator, and the Young Author's Coordinator, as presented.

Recommendation: Seeking approval of the three extra curricular job descriptions as presented.

12. 8. **Policy Committee** (Mr. Drzal chair, Mrs. Skaja, Mr. Troy)

12. 8. 1. **Policy Number Changes Request** (Mr. Awrey)

Discussion: At the 8.4.11 COW, the Policy Committee moved forward the changes to be made, reflecting the correct policy numbers to the correlating policy as presented.

Recommendation: Seeking approval of the Board, to correct the policy number to avoid duplication of policy numbers as presented.

12. 8. 2. **Policies for First Reading** (Mr. Awrey)

Discussion: At the 8.4.11 COW, the Policy Committee moved forward the following policies for a first reading: Policy 1:10, Policy 2:10, Policy 3:10, and Policy 3:70 with the suggested changes.

Recommendation: Seeking approval of the Board for first reading.

12. 8. 2. 1. **Policy 1:10 School District Legal Status** (Mr. Awrey)

Discussion: Non-substantively updated.

12. 8. 2. 2. **Policy 2:10 School District Governance** (Mr. Awrey)

Discussion: Updated to refer to provision in the Board Member's Oath of Office, Legal references and cross references are also updated.

12. 8. 2. 3. **Policy 3:10 Goals and Objectives** (Mr. Awrey)

Discussion: Non-substantively updated.

12. 8. 2. 4. **Policy 3:70 Succession of Authority** (Mr. Awrey)

Discussion: Non-substantively updated.

13. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

Roll Call: Ayes / Nays / Motion ___

Members: Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

14. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

14. 1. **Insurance Selection and Rate Recommendations for 2011-2012 (A)** (Ms. Lombard)

Discussion: The District's Insurance Committee met with District Broker's Miller, Buettner & Parrot, Inc. to review the renewal rates for the current insurance plans, based upon the information provided.

Roll Call: Ayes / Nays / Motion ___

Recommendation: Seeking approval of the Board for renewal of the 2011-2012 insurance selection and rates as follows: Renew Health Plans (Illinois BCBS) at a zero increase; Stop Loss (Illinois BCBS) at \$111,000 fixed cost increase; Dental (Dearborn National) at zero increase (2nd year of two-year rate guarantee); and Vision (VSP-Voluntary Plan for Employees - no BOE Contribution) at 2.88% increase (2-year rate guarantee).

14. 2. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 8.4.11 COW, the Finance Committee moved forward for approval of: Purchase Orders totaling \$

2,774,749.51; and Accounts Payable totaling \$14,089.35. **Roll Call:** Ayes / Nays / **Motion** __
Recommendation: Seeking approval of the Board as presented.

14. 3. **Contract Agreement with Huntley Educational Association (HEA) (A)** (President Skala, Dr. Burkey, Ms. Lombard, Mr. Altmayer)

Discussion: The HEA and Board of Education have recently completed negotiations of the HEA Contract, coming to an agreement. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval from the Board to ratify the Contract Agreement with Huntley Educational Association as agreed upon, retroactive from July 1, 2011 through June 30, 2012.

14. 4. **Employee Contracts and Resolution #2011-08-02 (A)** (Dr. Burkey)

Discussion: Seeking approval of Resolution #2011-08-02 for the extension of the Associate Superintendent Contract, as presented to the Board. This is a performance based contract as required by P.A. 90-548 and all other areas as agreed to. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of Resolution #2011-08-02 for the extension of a three-year contract with Mr. Terry Awrey, Associate Superintendent, as presented to the Board.

14. 5. **Employee Contract Resolution #2011-08-03 (A)** (Dr. Burkey)

Discussion: Seeking approval of Resolution #2011-08-03 to renew the employee contract for Mr. Mark Altmayer, Chief Financial Officer. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval for a three year contract of the Chief Financial Officer (Resolution #2011-08-03) as presented to the Board.

14. 6. **Indemnification Agreement with McHenry County Allocating QECB Volume Cap (A)** (Mr. Altmayer)

Discussion: As part as the Finance Committee's on-going review and discussions regarding the Energy Improvement Extension Act; McHenry County is seeking that CSD158 agrees with the Indemnification Agreement for the County allocating Qualified Energy Conservation Bond (QECB) volume cap received by the County of McHenry, Illinois. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking approval of the Board for the Indemnification Agreement allocating QECB volume cap received by the County of McHenry, Illinois.

14. 7. **Resolution #2011-08-04 Authorization and Providing for the Issuance of Taxable Debt Certification, Series 2011A and Series 2011B (A)** (Mr. Altmayer)

Discussion: Resolution #2011-08-04 of CSD158, authorizing and providing for the issuance of Taxable Debt Certificates, Series 2011A (QECB's) and Refunding Debt Certificates, Series 2011B, and providing for the security for the means of payment under the Agreements of the Certificates. **Roll Call:** Ayes / Nays / **Motion** __

Recommendation: Seeking the Board's approval of Resolution #2011-08-04 of CSD158, authorizing and providing for the issue of not to exceed \$1,500,000 Taxable Debt Certificates, Series 2011A (QECB's), and not to exceed \$2,100,000 Refunding Debt Certificates, Series 2011B, evidencing interests in Installment Purchase Agreements, for the purpose of paying costs of the purchasing certain real and personal property, or both, in and for said School District, and providing for the security for the means of payment under the Agreements of the Certificates.

15. **Public Comment** (Mr. Skala)

16. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at __ p.m.

Voice Call: Ayes / Nays / **Motion** __