

Board of Education Regular Meeting
Monday, June 10, 2024 7:00 PM

Board Room, St. Paul Public School
PO Box 325
St. Paul, NE 68873-0325

Agenda

1. Call to Order
 - 1.1. Recognition of Public Notice of Open Meeting
 - 1.2. Recognition of Posted Notice of the Open Meetings Law
2. Roll Call
 - 2.1. Americanism Quote
3. Minutes of the Previous Regular Meetings
4. Bills As Presented By the Superintendent
5. Financial Report
6. Communications from the Public
7. New Business
 - 7.1. Principal's Report
 - 7.2. Superintendent's Report
 - 7.3. Discuss community grant opportunity with officials from the City of St. Paul
 - 7.4. Discuss potential facility projects
 - 7.5. Discuss and take necessary action regarding policy updates
 - 7.6. Discuss and take necessary action to accept certificated staff letter of resignation
 - 7.7. Discuss and take necessary action regarding approval of certificated staff contract
 - 7.8. Superintendent Sick and vacation log
8. Adjournment

Regular Meeting of the St. Paul Board of Education

The St. Paul School Board met in regular session on May 13, 2024, scheduled at 7:00 PM. The following board members were in attendance: Curt Dubas: Present, Jason Meinecke: Present, Janelle Morgan: Present, Marty Mrkvicka: Present, Dan Scheer: Present, Philip Thede: Present.

The meeting was called to order at 7:01 pm.

Vice President Scheer read the Americanism quote.

President Mrkvicka asked if there were any additions or corrections to the minutes of the previous meeting. None were made, and the minutes were declared approved.

The motion to approve the bills as presented by the Superintendent passed with a motion by Philip Thede and a second by Curt Dubas.

Dubas: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea
Yea: 6, Nay: 0

The Superintendent presented the Financial Report.

There were no communications from the public.

The Principals' reports were presented.

The Superintendent's report was presented.

Discussion was held regarding potential facilities projects

Motion by Marty Mrkvicka to accept the option enrollment report as presented and seconded by Jason Meinecke. Dubas: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea, Motion carried 6-0

The Superintendent's sick and vacation logs were reviewed.

Motion by Dan Scheer to enter into executive session regarding Policy 4062 Early Separation Incentive to protect the public interest with regard to negotiations and a second by Philip Thede. Dubas: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea, Motion carried 6-0. Board entered the executive session at 8:02. The Board exited the executive session at 8:37. No action was taken regarding Policy 4062

The meeting adjourned at 8:37 pm

Janelle Morgan
Secretary

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
AMAZON	AMAZON CAPITAL SERVICES	13LM-3JNW-9JC7	Staff Computers (4)	05/28/2024	730.97
AMAZON	AMAZON CAPITAL SERVICES	13LM-3JNW-D47L	Office Supplies - Business Mgr	05/28/2024	19.81
AMAZON	AMAZON CAPITAL SERVICES	14XJ-19FJ-VTYT	ELA Reading Materials (24-25)	05/31/2024	331.75
AMAZON	AMAZON CAPITAL SERVICES	1FLR-DP7N-9P77	Staff Computer	05/28/2024	424.00
AMAZON	AMAZON CAPITAL SERVICES	1J3J-F4TF-3G3R	Maint. Supplies	05/23/2024	5.98
AMAZON	AMAZON CAPITAL SERVICES	1J7R-7FHF-WX9K	Media Carts (3) - SP Ed Found.	05/14/2024	1,872.57
AMAZON	AMAZON CAPITAL SERVICES	1JKH-J3G3-GDXH	Staff Computers (4)	05/14/2024	675.96
AMAZON	AMAZON CAPITAL SERVICES	1KRP-3KY6-NGMR	Maint. Supplies	05/15/2024	44.95
AMAZON	AMAZON CAPITAL SERVICES	1MDD-H7WY-K6VX	Classroom Supplies - HS (24-25)	05/23/2024	261.34
AMAZON	AMAZON CAPITAL SERVICES	1MF7-QYCJ-L9TC	Classroom Supplies - Elem (24-25)	05/10/2024	128.48
AMAZON	AMAZON CAPITAL SERVICES	1P7H-NTFD-7V9Y	Maint. Supplies	05/28/2024	25.90
AMAZON	AMAZON CAPITAL SERVICES	1QJG-KGPN-J7JM	Classroom Supplies - Elem (24-25)	05/14/2024	38.43
AMAZON	AMAZON CAPITAL SERVICES	1QJG-KGPN-JFGM	Tech. Supplies	05/14/2024	85.00
AMAZON	AMAZON CAPITAL SERVICES	1RN3-6T7K-R7VN	Classroom Supplies - Elem (24-25)	05/30/2024	94.61
AMAZON	AMAZON CAPITAL SERVICES	1VQ3-RPDM-4XYC	Classroom Supplies - Business (24-25)	05/17/2024	8.69
AMAZON	AMAZON CAPITAL SERVICES	1VQ3-RPDM-6RYF	Classroom Supplies - FCS (24-25)	05/17/2024	24.99
AMAZON	AMAZON CAPITAL SERVICES	1WM6-Y1XN-XXYM	Classroom Supplies - FCS (24-25)	05/16/2024	574.13
AMAZON	AMAZON CAPITAL SERVICES	1WXQ-CYMV-WV67	Tech Supplies	05/31/2024	33.99
AMAZON	AMAZON CAPITAL SERVICES	1YVM-7PG1-LNRQ	Maint. Supplies	05/20/2024	46.19
B2ENVIRO	B2 ENVIRONMENTAL, INC.	31253	Asbestos Inspection	05/25/2024	925.00
BCNTELEC	BCN TELECOM INC TBS	23742758-0001	Long-Distance Phone	06/01/2024	76.14
BLACKHILLS	BLACK HILLS ENERGY	05.01.2024-0002	Natural Gas	06/01/2024	1,446.60
CATHBLAU	BLAUHORN, CATHY	05.22.2024	Piano Accompanist and Mileage	05/22/2024	316.30
BOMGAARS	BOMGAARS SUPPLY, INC.	5.16.2024 -0001	Supplies - Maint.,STS,Trans.and Ag	05/16/2024	718.78
CAROLINA	CAROLINA BIOLOGICAL SUPPLY CO	52555924 RI	Classroom Supplies - HS (24-25)	04/25/2024	281.25
CENGLER	CENGAGE LEARNING	84283005	Math Curriculum (24-25) - Add'tl Copies	05/10/2024	1,778.50
CENGLER	CENGAGE LEARNING	84311226	Math Curriculum (24-25) Add'tl Copies	05/15/2024	108.50
CENGLER	CENGAGE LEARNING	84366812	Math Curriculum (24-25) Credit	05/23/2024	(108.50)
CENGLER	CENGAGE LEARNING	84394130	Big Ideas 3-11 Math Curriculum	05/28/2024	1,000.00
CENGLER	CENGAGE LEARNING	84394139	Math Curriculum (24-25)Ad'dtl Copies	05/28/2024	500.00
CENTNEBRRE	CENTRAL NEBRASKA REHABILITATION SERVICES	15093-0001	OT/PT Svcs (Apr)	05/08/2024	4,672.87
CENTLINK	CENTURY LINK	334017198-0004	Preschool Phone Svc 754-6006	05/10/2024	155.57
CENTLINK	CENTURY LINK	334101401-0002	Phone Svc 754-4433	05/10/2024	283.16
CHROMEPART	CHROMEPARTS.COM	202982	Tech. Supplies	05/10/2024	229.80
CHROMEPART	CHROMEPARTS.COM	204716	Tech Supplies	05/29/2024	299.85
CITYOFST	CITY OF ST. PAUL	05.31.2024-0001	Electric, Water, Sewer	05/31/2024	11,508.48

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
CLASSINTER	CLASS INTERCOM, LLC	5282	Social Media Platform Subscription	05/13/2024	995.00
CRESCENT	CRESCENT ELECTRIC SUPPLY	S512367181.001	Light Bulbs (72)	05/14/2024	196.06
CRESCENT	CRESCENT ELECTRIC SUPPLY	S512401846.001	Light Bulbs (80)	05/28/2024	353.20
CULLIGAN	CULLIGAN OF GRAND ISLAND	05.31.2024-0001	Office Supplies - Elem/HS	05/31/2024	13.00
CURRASSO	CURRICULUM ASSOCIATES, LLC	90820447	ELA Curriculum - 24-25	05/31/2024	504.00
DECKEQUI	DECKER, INC.	572747A	Bathroom Remodel	05/03/2024	1,158.69
DECKEQUI	DECKER, INC.	572747B	Bathroom Remodel	05/08/2024	7,974.31
THEDRAIN	DRAIN CLEANER, LLC, THE	01980	Drain Maintenance	05/24/2024	375.00
EAKES	EAKES OFFICE SOLUTIONS	8934659-0-0001	Classroom Supplies - Elem Guidance (24-2	05/09/2024	291.20
EAKES	EAKES OFFICE SOLUTIONS	8934660-0-0001	Classroom Supplies - HS (24-25)	05/09/2024	471.08
EAKES	EAKES OFFICE SOLUTIONS	8934660-1-0001	Classroom Supplies - HS	05/16/2024	123.25
EAKES	EAKES OFFICE SOLUTIONS	INV555853-0001	(5) Copiers Contract	05/27/2024	500.00
ESU10	EDUCATIONAL SERVICE UNIT 10	05.28.2024-0001	Psych and SPED Supp. Supervision/Rec Sys	05/28/2024	8,571.73
ESU10	EDUCATIONAL SERVICE UNIT 10	24767-1-0001	Workshop - Elem	05/28/2024	40.00
ESU7	EDUCATIONAL SERVICE UNIT 7	04.30.2024-0001	Pysch Contract Svcs (Apr)	04/30/2024	5,083.45
HALLEONA	HAL LEONARD CORPORATION	06.10.2024	Music Subscription (24-25)	06/10/2024	299.00
PHONOGRAPH	HAPP, MICHAEL	05.31.2024-0001	Mtg Notices and Minutes	05/31/2024	274.93
HOMEDEPO	HD SUPPLY	805053220	Maint. Supplies - Flooring	05/15/2024	204.73
HOMEDEPO	HD SUPPLY	805984622	Maint. Supplies	05/21/2024	42.10
HOMEDEPO	HD SUPPLY	806230983	Maint. Supplies - Flooring	05/22/2024	1,646.20
HOMEDEPO	HD SUPPLY	806231007	Maint. Supplies	05/22/2024	143.00
HOMEDEPO	HD SUPPLY	808370985	Maint. Supplies	06/05/2024	116.30
HOMEDEPO	HD SUPPLY	808370993	Maint. Supplies	06/05/2024	177.00
HEARTDISPO	HEARTLAND DISPOSAL	215025-0001	Trash Service and Rental Fee	05/20/2024	625.81
HOMETLEAS	HOMETOWN LEASING	Pmt 21-0001	Elem-Copier Lease	05/31/2024	100.00
HOMEMARK	HOMETOWN MARKET	0002099971200	SPED Food Supplies	05/08/2024	22.70
HOMEMARK	HOMETOWN MARKET	002000371505	Food Supplies - FCS	05/08/2024	51.22
HOMEMARK	HOMETOWN MARKET	002009230921	Backpack Program Supplies	05/13/2024	32.40
HOMEMARK	HOMETOWN MARKET	002087881156	SPED Food Supplies	05/01/2024	13.22
HOMEMARK	HOMETOWN MARKET	002095530918	FCS Food Supplies	05/06/2024	55.77
HOMEMARK	HOMETOWN MARKET	003086591641	Office Supplies - HS	05/09/2024	14.41
HOWARDCOM E	HOWARD COUNTY MEDICAL CENTER	HBAI596090	Driver Labs	02/22/2024	75.00
HOWARDCOM E	HOWARD COUNTY MEDICAL CENTER	HBAI620772	Driver Labs	02/26/2024	35.00
HOWARDCOM E	HOWARD COUNTY MEDICAL CENTER	HBAI649314	Driver Labs	03/01/2024	43.00
JOHNDEERFI	JOHN DEERE FINANCIAL	3854628	Maint. Supplies	05/25/2024	12.81

Invoice Listing - Summary

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
KBSCHOLAW	KSB SCHOOL LAW	16559	Legal Svcs (May)	06/03/2024	1,928.50
HEGGERTY	LITERACY RESOURCES, LLC	351453	ELA Curriculum - 24-25	06/03/2024	178.08
MCGRHILL	MCGRAW HILL LLC	132860811001	ELA Curriculum - 24-25	06/06/2024	5,282.10
MEGSCATERI	MEG'S CATERING	05.20.2024	Teacher In-svc Meal	05/20/2024	525.00
MENARDS	MENARDS	84405	Roof Coating and Maint. Supplies	05/08/2024	2,678.29
MENARDS	MENARDS	85234	Maint. Supplies and Field Paint	05/22/2024	463.48
MORRISPLUM	MORRIS PLUMBING, INC.	VARIOUS	BOYS/GIRLS BATH REMODEL-'51 WING	06/10/2024	15,997.44
NASB	NE ASSOC. OF SCHOOL BOARDS	50617	Conf. - Board Member	05/31/2024	185.00
NCSA	NE COUNCIL OF SCHOOL ADMINISTRATORS	24-25 Membership	24-25 Membership - SPED Director	06/04/2024	630.00
NCSA	NE COUNCIL OF SCHOOL ADMINISTRATORS	e16625-726563	'24 Admin Days - SPED Director	06/04/2024	225.00
NOVEIDEA	NOVEL IDEAS, INC.	4851	ELA Curriculum - 24-25	05/30/2024	696.00
ONESOURCE	ONE SOURCE THE BACKGROUND CHECK COMPANY	2022155865	Background Checks	06/01/2024	86.00
PARTSBIN	PARTS BIN, INC., THE	05.31.2024-0001	Supplies - Trans.	05/31/2024	263.75
PLANROAD	PLANK ROAD PUBLISHING, INC.	06.10.2024	Music Subscription (24-25)	06/10/2024	147.95
POSTMAST	POSTMASTER, ST PAUL	#325 06.01.2024	PO Box Rental	06/01/2024	352.00
PRESTOX	PRESTO-X COMPANY	60398569-0001	Pest Control (May)	05/21/2024	130.52
PRESTOX	PRESTO-X COMPANY	60398570-0001	Pest Control-Preschool (May)	05/21/2024	41.81
PRIMECOMM	PRIME SECURED	89979	Switch Components	05/13/2024	1,705.20
PRIMECOMM	PRIME SECURED	90163	Switch Components	05/20/2024	11.31
SESMITH	S.E. SMITH & SONS	05.25.2024-0001	Supplies - Maint.	05/25/2024	48.45
SCHOHECO	SCHOOL HEALTH CORP	CIN000042885	Nurse Supplies (24-25)	05/15/2024	91.96
SCHOSPEC	SCHOOL SPECIALITY LLC	208134135557	Classroom Supplies - HS (24-25)	05/20/2024	129.95
SHERWILL	SHERWIN-WILLIAMS CO., THE	62345	Paint and Primer	05/22/2024	768.33
STPAULAC	ST. PAUL ACTIVITY ACCT.	05.13.2024	FBLA Adviser Travel/Reg and Student Cont	05/13/2024	2,700.00
STPAULPU	ST. PAUL DIST REIMB ACCT.	05.31.2024		05/31/2024	2,293.49
TABREFRI	TAB REFRIGERATION LLC	12012	Concession Stand Cooler Repairs	04/15/2024	242.50
TAESEUSU	TAESE/USU	MNNNWR47NNK	'24 Tri-State SPED Law Conf	06/04/2024	255.00
TIMEMANA	TIME MANAGEMENT SYSTEMS	310905-0001	Time Clock Subscription	06/03/2024	139.40
USBANK	US BANK	05.25.2024	Classroom Supp., Envelopes/Postage	05/25/2024	5,350.00
WEXBANK	WEX BANK	05.31.2024-0001	Fuel	05/31/2024	4,932.14
WHITEFOOT	WHITEFOOT MARKET, INC. CATERING	495	Teacher In-svc Meal	05/21/2024	659.50
YANDAS	YANDA'S MUSIC	704429	Instrument Repairs	06/04/2024	73.50
YANDAS	YANDA'S MUSIC	704430	Instrument Repairs	06/04/2024	52.45
YANDAS	YANDA'S MUSIC	704432	Instrument Repairs	06/04/2024	63.45
					109,582.16

Reimbursements June 2024

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Instrumental Awards	Music/Band Awards	\$294.00
NE Agri. Educators Assoc.	23-24 Professional Dues - Boyd Bowder	\$275.00
SPPS Activity Fund	MAPS Rewards Supplies	\$40.00
Rob Wegner	Staff Appreciation Week Supplies	\$220.31
Terri Townsend	Yearbook Mileage (23-24)	\$195.84
Paula Ryan	Refund Student Fees	\$5.96
Maria Montemagni	Classroom Supplies - FCS	\$157.34
Howard County Treasurer	License 2016 Dodge Caravan	\$10.00
Sysco	Testing Supplies	\$62.93
Sysco	Elementary Supplies	\$265.80
Devin Solko	Software Subscription - HS	\$38.97
SPPS Activity Fund	ASP Supplies	\$16.41
Rochelle Stepanek	ASP Supplies	\$9.96
Devin Solko	Graduate Tuition Reimbursement	\$300.00
Tracy Anderson	Staff Recognition Luncheon Supplies	\$160.57
Copy Cat Printing	Printing Logo on Envelopes	\$240.40
	Total	\$2,293.49

St. Paul Public Schools			
May 2024 Credit Card Report (04.26.2024 - 05.27.2024)			
Date	Transaction	Amount	Description
4/24/2024	ALASKA AIR	\$5,433.47	FCCLA NAT'LS PLANE TICKETS (7)
4/25/2024	PIZZA HUT	\$45.98	WILDCAT EXPRESS SUPPLIES
4/29/2024	ELITE SPORTSWEAR	\$174.96	DANCE SUPPLIES
5/2/2024	OLD NAVY ON-LINE	\$75.93	DANCE SUPPLIES
5/2/2024	CASEYS	\$24.00	ATHLETIC EXPENSE - GOLF
5/7/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/7/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/7/2024	KRISPY KREME	\$1,026.25	FCCLA FUNDRAISING SUPPLIES
5/13/2024	AMERICAN HEART SHOPCPR	\$21.63	ATHLETIC EXPENSE - CPR TRAINING
5/13/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/14/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/14/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/14/2024	SERVOCITY	\$699.98	ROBOTICS SUPPLIES
5/15/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/15/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/15/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/15/2024	AMERICAN HEART SHOPCPR	\$21.94	ATHLETIC EXPENSE - CPR TRAINING
5/16/2024	OLIVE GARDEN 0021586	\$128.71	STATE TRACK MEAL
5/17/2024	OUTBACK STEAKHOUSE	\$517.07	STATE TRACK MEAL
5/18/2024	HOLIDAY INN EXP & SUITES	\$3,565.00	STATE TRACK HOTELS
5/22/2024	HUSKER STEAK HOUSE	\$329.90	STATE GOLF MEAL
5/24/2024	DICKS SPORTING GOODS	\$430.98	BASKETBALL FUNDRAISER SUPPLIES
5/24/2024	WAL-MART	\$371.09	BASKETBALL FUNDRAISER SUPPLIES
5/1/2024	SAMS CLUB	\$95.90	ROBOTICS SUPPLIES
5/10/2024	HASTINGS MUSEUM	\$559.00	ELEMENTARY FIELDTRIP
5/19/2024	NEW VICTORIAN SUITES	\$416.76	STATE TENNIS HOTELS
4/26/2024	EGG ROLL KING	\$14.94	MATH/SCIENCE CLUB ADVISOR MEAL
4/26/2024	UNIV OF NE STATE MUSEUM	\$117.45	MATH/SCIENCE CLUB FIELD TRIP
4/26/2024	UNL PARKING GARAGES	\$3.75	MATH/SCIENCE CLUB FIELD TRIP
	ACTIVITY FUND TOTAL	\$14,250.21	
4/25/2024	CASEYS	\$58.00	HS TESTING SUPPLIES
5/13/2024	KAHOOT! ASA	\$95.09	CLASSROOM SUBSCRIPTION - HS (24-25)
4/26/2024	PIZZA HUT	\$55.20	ELEMENTARY REWARD
4/26/2024	KAHOOT! ASA	\$95.09	CLASSROOM SUBSCRIPTION - ELEM (24-25)
4/30/2024	TEACHERSPAYTEACHERS.COM	\$207.78	CLASSROOM RESOURCES - ELEM (24-25)
4/30/2024	TEACHERSPAYTEACHERS.COM	\$8.00	CLASSROOM RESOURCES - ELEM (24-25)
5/8/2024	TEACHERSPAYTEACHERS.COM	\$21.84	CLASSROOM RESOURCES - ELEM (24-25)

St. Paul Public Schools			
May 2024 Credit Card Report (04.26.2024 - 05.27.2024)			
Date	Transaction	Amount	Description
5/8/2024	CASEYS	\$50.94	ELEMENTARY REWARD
5/15/2024	LINCOLN CHILDRENS ZOO	\$576.00	ELEMENTARY REWARD
5/20/2024	TEACHERSPAYTEACHERS.COM	\$3.74	CLASSROOM RESOURCES - ELEM (24-25)
5/9/2024	SAMS CLUB	\$13.87	MAPS REWARDS - HS
5/14/2024	USPS	\$3,914.75	PREPAID POSTAGE ENVELOPES (5,000)
5/21/2024	SUPER TEACHER WORKSHEETS	\$24.95	CLASSROOM RESOURCES - SPED (24-25)
5/1/2024	FONEDOG	\$149.75	TECH. SOFTWARE
5/23/2024	GRAMMARLY CO	\$75.00	BUSINESS MANAGER SOFTWARE
	GENERAL FUND TOTAL	\$5,350.00	
	Total	\$19,600.21	
	General Fund Total	\$5,350.00	
	Activities Fund Total	\$14,250.21	
		\$19,600.21	

Invoice Listing - Summary

Posted - All; Batch Description 2 Records Selected

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Check Date	Checking Account ID	Check Number	CC:	Invoice Amount
AMAZON	AMAZON CAPITAL SERVICES	1HNK-6M6J-DFGM	Kitchen Furniture	04/11/2024	05/15/2024	6	6745		254.12
FOODDIST	FOOD DISTRIBUTION PROGRAM	47313	Food Items	05/01/2024	05/15/2024	6	6746		28.20
HILADAIR	HILAND DAIRY FOODS	1124683	Milk & Juice	04/01/2024	05/15/2024	6	6747		712.03
HILADAIR	HILAND DAIRY FOODS	1124684	Returned Milk & Juice	04/01/2024	05/15/2024	6	6747		(36.10)
HILADAIR	HILAND DAIRY FOODS	1124813	Milk & Juice	04/08/2024	05/15/2024	6	6747		884.02
HILADAIR	HILAND DAIRY FOODS	1124816	Returned Milk & Juice	04/08/2024	05/15/2024	6	6747		(8.61)
HILADAIR	HILAND DAIRY FOODS	1124873	Milk & Juice	04/11/2024	05/15/2024	6	6747		459.87
HILADAIR	HILAND DAIRY FOODS	1124941	Milk & Juice	04/15/2024	05/15/2024	6	6747		1,051.12
HILADAIR	HILAND DAIRY FOODS	1125006	Milk & Juice	04/18/2024	05/15/2024	6	6747		586.66
HILADAIR	HILAND DAIRY FOODS	1125070	Milk & Juice	04/22/2024	05/15/2024	6	6747		609.42
HILADAIR	HILAND DAIRY FOODS	1125132	Milk & Juice	04/25/2024	05/15/2024	6	6747		904.38
HILADAIR	HILAND DAIRY FOODS	1125199	Milk & Juice	04/29/2024	05/15/2024	6	6747		569.75
HILADAIR	HILAND DAIRY FOODS	1125261	Milk & Juice	05/02/2024	05/15/2024	6	6747		640.16
HOMEMARK	HOMETOWN MARKET	001026300950	Food Items	04/09/2024	05/15/2024	6	6748		10.36
HOMEMARK	HOMETOWN MARKET	001045321015	Food Items	04/17/2024	05/15/2024	6	6748		16.45
HOMEMARK	HOMETOWN MARKET	001056010805	Food Items	04/22/2024	05/15/2024	6	6748		4.89
HOMEMARK	HOMETOWN MARKET	002039610735	Food Items	04/05/2024	05/15/2024	6	6748		4.89
MIDWREST	MIDWEST RESTAURANT SUPPLY, LLC	0175535-IN	Repairs-Steamer	04/25/2024	05/15/2024	6	6749		248.45
MIDWREST	MIDWEST RESTAURANT SUPPLY, LLC	0175664-IN	Repairs-Steamer	04/26/2024	05/15/2024	6	6749		429.95
SPPSGENFUN	ST PAUL PUBLIC SCHOOL GENERAL FUND	05.15.2024	05.15.2024 Lunch Fund Payroll Payback	05/15/2024	05/15/2024	6	6744		19,147.77
SYSCLINC	SYSCO LINCOLN	561584173	Food Items and Supplies	04/04/2024	05/15/2024	6	6750		4,118.63
SYSCLINC	SYSCO LINCOLN	561595437	Food Items and Supplies	04/11/2024	05/15/2024	6	6750		895.40
SYSCLINC	SYSCO LINCOLN	561599502	Spoiled Food Items	04/13/2024	05/15/2024	6	6750		(13.58)
SYSCLINC	SYSCO LINCOLN	561601846	Food Items and Supplies	04/15/2024	05/15/2024	6	6750		2,059.50
SYSCLINC	SYSCO LINCOLN	561607021	Food Items and Supplies	04/18/2024	05/15/2024	6	6750		4,151.64
SYSCLINC	SYSCO LINCOLN	561619664	Food Items and Supplies	04/25/2024	05/15/2024	6	6750		4,772.06
USFOODS	US FOODS GRAND ISLAND	3704770	Food Items	04/04/2024	05/15/2024	6	6751		465.74
USFOODS	US FOODS GRAND ISLAND	3891413	Food Items	04/11/2024	05/15/2024	6	6751		792.20
USFOODS	US FOODS GRAND ISLAND	4076370	Food Items	04/25/2024	05/15/2024	6	6751		743.35
USFOODS	US FOODS GRAND ISLAND	4263854	Food Items	04/25/2024	05/15/2024	6	6751		634.38

Report Total: 45,137.10

St. Paul Public School

Adam Patrick, Superintendent
 Richard Moore, Secondary Principal
 Alex Egger, Elementary Principal
 Rob Wegner, AD/Assistant Principal
 Kim Schulte, Special Education Director

1305 Howard Ave.
 POB 325
 St. Paul, NE 68873
 Phone (308) -754-4433
 Fax (308)-754-5374
 www.stpaulpublicschools.org



BOARD OF EDUCATION

PAGE 1

June 10, 2024

FINANCIAL REPORT

<u>GENERAL FUND</u>	
BEGINNING BALANCE	\$ 3,262,277.93
<u>RECEIPTS:</u>	
Local County Taxes - Howard	\$ 2,387,462.71
Local County Taxes - Greeley	\$ 806.89
State Aid	\$ 182,174.00
SPED School Age 22-23	\$ 92,954.00
SP NE Educational Found.- 3 Media Carts	\$ 1,872.57
Staff Computer Sales	\$ 675.00
Student Fees - Various	\$ 333.00
Staff Summer Insurance Premiums	\$ 325.93
Alan Brennan - STS Donation	\$ 100.00
Interest	\$ 13,855.77
TOTAL RECEIPTS:	\$ 2,680,559.87
 <u>LESS DISBURSEMENTS:</u>	
Bills	\$ (430,295.49)
Salaries & Benefits	\$ (636,426.84)
Transfer to Activity Fund	\$ -
	\$ (1,066,722.33)
GRAND TOTAL GENERAL FUND MONTH ENDED - May 31, 2024	\$ 4,876,115.47
<i>FUND TOTAL FROM PREVIOUS YEAR</i>	<i>\$ 3,994,304.36</i>

Budget 2023-2024	\$ 10,183,181.00	
Sept - May Expenditures	\$ (7,414,550.58)	72.81%
Remaining Budget	\$ 2,768,630.42	
Current Month:		
Bills	\$ (109,582.16)	
Salary & Wages	\$ (608,756.74)	
Local Property Taxes	\$ 445,045.33	
	\$ (273,293.57)	
Fund Account Total	\$ 4,602,821.90	

BUILDING MAINTENANCE FUND			
CHECKING	BEGINNING BALANCE		\$ 2,053.54
	Transfer from MMA	\$ -	
	Vendor Checks	\$ -	
	Misc.	\$ -	
	Interest	\$ 1.74	
		\$ 1.74	
	ACCOUNT TOTAL		\$ 2,055.28
MONEY MARKET	BEGINNING BALANCE		\$ 801,562.95
	Local County Taxes - Howard	\$ 49,345.15	
	Local County Taxes - Greeley	\$ 16.84	
	Greeley County	\$ -	
	Interest	\$ 1,766.19	
		\$ 51,128.18	
	ACCOUNT TOTAL		\$ 852,691.13
GRAND TOTAL BUILDING MAINTENANCE FUND - May 31, 2024			\$ 854,746.41

Budget 2023-2024	\$ 885,956.00	
Sept - May Expenditures	\$ -	0.00%
Remaining Budget	\$ 885,956.00	
Current Month:		
Local Property Taxes	\$ 8,413.99	
Fund Account Total	\$ 863,160.40	

DEPRECIATION FUND			
CHECKING	BEGINNING BALANCE		\$ 143.52
	Transfer from MMA	\$ -	
	Vendor Bills	\$ -	
	Purchased Vehicle	\$ -	
	Interest	\$ 0.12	
		\$ 0.12	
	ACCOUNT TOTAL		\$ 143.64
MONEY MARKET	BEGINNING BALANCE		\$ 569,579.17
	Transfer to Checking	\$ -	
	Transfer from General Fund	\$ -	
	Interest	\$ 1,209.38	
		\$ 1,209.38	
	ACCOUNT TOTAL		\$ 570,788.55
GRAND TOTAL DEPRECIATION FUND - May 31, 2024			\$ 570,932.19

Budget 2023-2024	\$ 564,119.00	
Sept - May Expenditures	\$ -	0.00%
Remaining Budget	\$ 564,119.00	
Current Month:		
Fees Refunded	\$ -	
Equipment Sold	\$ -	
Fund Account Total	\$ 570,932.19	

BOND FUND			
CHECKING	BEGINNING BALANCE		\$ 5,443.22
	Transfer from MMA	\$ -	
	Bond Payment - via ACH	\$ -	
	Interest	\$ 4.62	
			\$ 4.62
	ACCOUNT TOTAL		\$ 5,447.84
MONEY MARKET	BEGINNING BALANCE		\$ 251,973.99
	Local County Taxes - Howard	\$ 154,207.38	
	Local County Taxes - Greeley	\$ 52.64	
	Transfer to Checking	\$ -	
	Interest	\$ 588.61	
			\$ 154,848.63
	ACCOUNT TOTAL		\$ 406,822.62
GRAND TOTAL BOND FUND - May 31, 2024			\$ 412,270.46

Budget 2023-2024	\$ 680,093.00	
Sept - May Expenditures	\$ (247,121.25)	36.34%
Remaining Budget	\$ 432,971.75	
Current Month:		
Bond Payment	\$ -	
Local Property Taxes	\$ 8,596.33	
	\$ 8,596.33	
Fund Account Total	\$ 420,866.79	

HOT LUNCH FUND			
CHECKING	BEGINNING BALANCE		\$ 160,534.46
	Federal/State Receipts	\$ 20,171.10	
	Meal Account Receipts	\$ 11,022.45	
	Milk Account, ASP and Other Receipts	\$ 1,288.84	
	Head Start and Preschool Tuition	\$ 1,964.65	
	Vendor Rebate	\$ 100.99	
	Interest	\$ 134.74	
	Payroll	\$ (19,147.77)	
	Exp.: Food, Milk/Juice, etc.	\$ (25,989.33)	
			\$ (10,454.33)
		ACCOUNT TOTAL	
MONEY MARKET	BEGINNING BALANCE		\$ 63,323.77
	Deposits	\$ -	
	Transfer Checking	\$ -	
	Interest	\$ 80.67	
			\$ 80.67
	ACCOUNT TOTAL		\$ 63,404.44
GRAND TOTAL HOT LUNCH FUND - May 31, 2024			\$ 213,484.57

Budget 2023-2024	\$ 635,680.00	
Sept - May Expenditures	\$ (365,417.63)	57.48%
Remaining Budget	\$ 270,262.37	

EMPLOYEE BENEFIT FUND			
CHECKING	BEGINNING BALANCE		\$ 260.59
	Interest	\$ 0.22	
			\$ 0.22
	ACCOUNT TOTAL		\$ 260.81
MONEY MARKET	BEGINNING BALANCE		\$ 16,452.10
	Interest	\$ 20.96	
			\$ 20.96
	ACCOUNT TOTAL		\$ 16,473.06
GRAND TOTAL EMPLOYEE BENEFIT FUND - May 31, 2024			\$ 16,733.87

Budget 2023-2024	\$ 17,128.00	
Sept - May Expenditures	\$ -	0.00%
Remaining Budget	\$ 17,128.00	

Activity Fund Balance Report - Summary - Exclude Encumbrances

05/2024 - 05/2024

Regular; Beginning Month 05/2024; Processing Month 05/2024; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 STUDENT ACTIVITY

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0100	GENERAL FUND EQUITY	4,069.82	0.00	267.80	0.00	4,337.62
05 704 0101	STUDENAT AGENDA EQUITY	1,096.48	0.00	0.00	0.00	1,096.48
05 704 0103	CIRCLE OF FRIENDS EQUITY	1,894.89	76.14	94.00	0.00	1,912.75
05 704 0104	ELEMENTARY EQUITY	(225.35)	1,728.50	1,670.20	0.00	(283.65)
05 704 0105	ESU REIMB EQUITY	3,036.03	0.00	0.00	0.00	3,036.03
05 704 0106	INTEREST EQUITY	5,414.28	0.00	377.70	0.00	5,791.98
05 704 0113	YEARBOOK 2015 EQUITY	4,450.09	0.00	350.00	0.00	4,800.09
05 704 0214	SOPHOMORE CLASS EQUITY	2,628.21	0.00	0.00	0.00	2,628.21
05 704 0215	SENIOR CLASS EQUITY	4,182.17	2,472.92	0.00	0.00	1,709.25
05 704 0216	JUNIOR CLASS EQUITY	247.10	0.00	0.00	0.00	247.10
05 704 0217	FRESHMAN CLASS EQUITY	1,202.00	0.00	0.00	0.00	1,202.00
05 704 0302	CHEER SQUAD EQUITY	1,352.08	2,485.62	0.00	0.00	(1,133.54)
05 704 0303	ROBOTICS EQUITY	2,640.91	1,024.92	293.25	0.00	1,909.24
05 704 0304	DANCE SQUAD EQUITY	(1,113.79)	662.85	0.00	0.00	(1,776.64)
05 704 0320	SCHOLARSHIP EQUITY	28,417.42	0.00	2,040.00	0.00	30,457.42
05 704 0340	VOCAL MUSIC EQUITY	1,184.33	0.00	0.00	0.00	1,184.33
05 704 0350	INSTRUMENTAL MUSIC EQUITY	619.65	0.00	0.00	0.00	619.65
05 704 0351	MUSIC TRIP EQUITY	1,899.89	0.00	1,319.92	0.00	3,219.81
05 704 0359	ONE ACT EQUITY	(62.17)	0.00	0.00	0.00	(62.17)
05 704 0360	MUSICAL/VARIETY SHOW EQUITY	2,606.90	0.00	0.00	0.00	2,606.90
05 704 0362	ALL SCHOOL PLAY EQUITY	977.93	40.49	539.75	0.00	1,477.19
05 704 0370	STUDENT COUNCIL EQUITY	1,048.75	0.00	0.00	0.00	1,048.75
05 704 0380	SENIOR ART TRIP EQUITY	432.74	0.00	0.00	0.00	432.74
05 704 0381	ART CLUB EQUITY	2,431.24	55.38	0.00	0.00	2,375.86
05 704 0390	TRANSPORTATION FUND EQUITY	3,115.62	0.00	0.00	0.00	3,115.62
05 704 0500	ACTIVITIES EQUITY	(11,445.63)	15,136.08	4,619.40	0.00	(21,962.31)
05 704 0501	WRESTLING FUND EQUITY	836.54	0.00	0.00	0.00	836.54
05 704 0502	WEIGHT ROOM KEYS EQUITY	307.51	0.00	0.00	0.00	307.51
05 704 0503	FOOTBALL FUND EQUITY	1,817.12	446.31	0.00	0.00	1,370.81
05 704 0504	GIRLS BASKETBALL FUND EQUITY	2,070.61	0.00	5,388.00	0.00	7,458.61
05 704 0505	GIRLS GOLF EQUITY BALANCE	2,981.50	0.00	420.00	0.00	3,401.50
05 704 0506	BOYS BASKETBALL	119.53	0.00	2,500.00	0.00	2,619.53
05 704 0507	VOLLEYBALL EQUITY	3,146.80	535.00	0.00	0.00	2,611.80
05 704 0508	SOFTBALL EQUITY	1,868.60	0.00	0.00	0.00	1,868.60
05 704 0509	CONCESSIONS EQUITY	1,753.01	359.42	1,158.80	0.00	2,552.39
05 704 0510	TENNIS EQUITY	(2.35)	0.00	0.00	0.00	(2.35)

Activity Fund Balance Report - Summary - Exclude Encumbrances

05/2024 - 05/2024

Regular; Beginning Month 05/2024; Processing Month 05/2024; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 STUDENT ACTIVITY

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0511	BASEBALL EQUITY	38.82	0.00	0.00	0.00	38.82
05 704 0512	TRACK AND FIELD EQUITY	629.60	15.98	22.00	0.00	635.62
05 704 0513	ATHLETIC TECH EQUITY	2,050.00	0.00	4,070.00	0.00	6,120.00
05 704 0600	FFA EQUITY	23,599.22	6,664.55	9,819.00	0.00	26,753.67
05 704 0602	MATILDA EQUITY	7,381.84	836.28	1,044.26	0.00	7,589.82
05 704 0700	FCCLA EQUITY	6,092.26	2,063.15	6,794.21	0.00	10,823.32
05 704 0800	FBLA EQUITY	2,185.63	6,081.00	2,658.45	0.00	(1,236.92)
05 704 0801	MATH/SCIENCE CLUB EQUITY	5,354.17	0.00	0.00	0.00	5,354.17
Fund Total: 05		124,332.00	40,684.59	45,446.74	0.00	129,094.15

KAREN A. HAASE ^{NE, SD, IA, WY}
STEVE WILLIAMS ^{NE, SD}
BOBBY TRUHE ^{NE, SD}
COADY H. PRUETT ^{NE, CO, SD}



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TYLER COVERDALE ^{SD}
SARA HENTO ^{NE, SD}
SHARI RUSSELL, Paralegal

M E M O R A N D U M

To: KSB Policy Service Subscribers
FROM: KSB School Law
DATE: May 28, 2024
RE: Annual Policy Updates

It's time for the 2024 KSB School Law policy updates. Below, we discuss the policy changes, the changes to our standard forms, and some issues raised by certain laws that do not necessarily require a policy change but present new obligations or things to keep in mind as you enter the 2024-25 school year. We have broken these down into 3 sections: "Policy Changes;" "Forms Changes;" and "Other Issues to Consider."

Please keep in mind that most approved bills go into effect three months after the legislature adjourns. This year the Unicameral adjourned sine die on April 18th, so the effective date of most bills will be July 19, 2024. However, if a bill has a specific effective date or an emergency clause, it goes into effect on the stated date or when passed and approved according to law.

To assist subscribers in implementing these policy changes and the other considerations laid out in this Memo, **KSB will hold a webinar on Wednesday, May 29, 2024, at 9:00 a.m. Central Time.** In the webinar, we will give a brief overview of the changes and then answer questions from attendees regarding the policies and other considerations. We will also record the webinar and post it in the KSB School Law portal in the Policy Updates section. Please contact us if you have any additional questions about the policy updates or portal.

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Policy Changes

REVISIONS OF POLICY 2006: COMPLAINT PROCEDURE

The new Title IX regulations require Title IX appeals to follow the same procedures for other types of civil rights appeals. For years, OCR has requested a uniform process to handle all types of complaints of discrimination, including race, religion, disability, etc. This is why we designed policy 2006 to cover all of those types of complaints and appeals. The 2020 Title IX regulations obviously created an entirely separate process for Title IX. The new 2024 regulations don't require the same procedure across the board for Title IX and other types of civil rights complaints, but they do require a standard appeals process.

To blend the Title IX and other civil rights appeals, we had to make some substantial modifications to policy 2006. Now, most complaints and appeals end with the superintendent. We have significantly limited the types of complaints and appeals that can go to the full board. This was necessary to reconcile the civil rights appeals, because in practice most schools do not involve the full board in discrimination investigations unless they involve allegations against the superintendent. We have been talking for years about limiting items that actually get full board consideration. Is it the highest and best use of the board's time to hear "complaints" about playing time and who makes National Honor Society? We'll explain this in the update webinar, but it will be very important to discuss this with your full board. Now, only complaints about the superintendent and complaints about the wording (not implementation) or policy and about the budget get consideration from the board.

We understand some boards may like this, and others may want to stay involved as a last appeal step in all cases. We recommend against boards hearing all types of cases. At best, it will significantly delay the ability to impose discipline in Title IX cases involving sex discrimination if the process is not complete until the board hears the case. However, if your board does want to serve as the final appeal body for all claims, reach out to one of us, and we are happy to discuss it and help you modify the policy to fit your board's preference.

This change is required.

REVISION OF POLICY 2008: MEETINGS

Have you sent a notice of your school board meeting to your local newspaper only to find out the newspaper didn't publish your notice? Good news! LB 287 modifies the Open Meetings Act to resolve this problem.

Beginning July 19, 2024, and until January 1, 2025, in cases where the newspaper refuses, neglects, or is unable to timely publish the notice, the school district may lawfully advertise its meeting by (1) posting the notice on its website and (2) posting the notice in a "conspicuous public place" within its jurisdiction. The school must keep a written record of the posting.

Beginning January 1, 2025, school districts will have two options to choose from to give notice of their meetings, and it depends on whether you have time to get your notice in the local newspaper. Schools may select one of the following options:

- (1) Publish in a newspaper of general circulation within the school's jurisdiction that is finalized for printing prior to the time and date of the meeting AND (2) post on the newspaper's website, if available, AND (3) post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers; **OR**
- (1) Post to the newspaper's website, if available, AND (2) post to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting.

After January 1, 2025, in cases where the newspaper refuses, neglects, or is unable to timely publish the notice, the school district may lawfully advertise its meeting by (1) posting the notice on its website, if available, and (2) submitting a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, AND (3) posting the notice in a "conspicuous public place" within its jurisdiction. The school must keep a written record of the posting. We will provide you with a new policy closer to January 1, 2025.

NOTE: You need to follow the current law until July 19, 2024.

Effective Date: July 19, 2024

This change is required. KSB will send out an updated policy this fall for the version that will be in effect starting January 1, 2025.

REVISION OF POLICY 2009: PUBLIC PARTICIPATION AT BOARD MEETINGS

As you've heard us say many times over the years, the Open Meetings Act only required school districts to allow public comment at "some" meetings. The Nebraska Attorney General's Office had informally indicated that allowing public comment once every three months would be sufficient to comply with the law. Well, those days are over. LB 43 now requires that except for closed sessions, public bodies must allow public comment at each meeting. We have revised this policy to reflect this new requirement.

Please keep in mind that boards may still make and enforce reasonable rules and regulations regarding the conduct of people speaking at meetings. This means you can continue to have "time, place, and manner" restrictions on public comment speakers.

Effective Date: July 19, 2024.

This change is required.

REVISION OF POLICY 3003.1: BIDDING FOR CONSTRUCTION, REMODELING, REPAIR, OR RELATED PROJECTS FINANCED WITH FEDERAL FUNDS

In April 2024, the federal government released revisions to the Uniform Grants Guidance. This policy is updated to reflect changes to the UGG including: the change in terminology to "simplified acquisitions" instead of "small purchases," and the addition of veteran-owned businesses to the list of preferred vendors.

Effective Date: October 1, 2024

This change is required.

REVISION OF POLICY 3004.1: FISCAL MANAGEMENT FOR PURCHASING AND PROCUREMENT USING FEDERAL FUNDS

These changes include the same ones mentioned for 3003.1.

The UGG also increased the threshold for the disposition of equipment and supplies from \$5,000 to \$10,000. While not a policy change, districts should also be aware that the de minimis indirect rate increased from 10% to 15% and also the amount of subawards a district can apply to their indirect rate increased from \$25,000 to \$50,000. Additionally, school auditors are jumping for joy as the single audit for federal funds increased from \$750,000 to \$1,000,000.

Effective Date: October 1, 2024

This change is required.

MOVE CONTENTS OF 3011: TRANSPORTATION, TO 5005: OPTION TRANSPORTATION; RENAME COMBINED POLICY "TRANSPORTATION"; POLICY 3011 NOW "INTENTIONALLY LEFT BLANK"

We received several questions during NDE reviews of policies covering foster student transportation this year. That policy was in the 3000 series, which did not make a lot of sense when other transportation policies are in the 5000 series. We have now combined 3011 and 5005 into one policy named "Transportation" which covers general transportation and option transportation.

Policy 5005, formerly "Option Transportation" had 3 distinct options in separate documents. We've combined those into this one policy. If you have already adopted 1 of the 3 options in policy 5005, keep that one in the policy and delete the other 2 choices.

This change is required.

**REVISION AND RENAMING OF POLICY 3017: PRESS RELEASES;
RENAMED TO "OFFICIAL COMMUNICATION WITH THE PUBLIC"**

On March 15, 2024, the United States Supreme Court issued an opinion in *Lindke v. Freed* which established the test for when government officials are "state actors" when posting on social media for First Amendment considerations. SCOTUS determined a government official's social media post is only government speech if "the official possessed actual authority to speak on the State's behalf and purported to exercise that authority when he spoke on social media." This policy update reflects the new considerations from this case.

This change is not required but is highly recommended.

**REVISION AND RENAMING OF POLICY 3032: FEES FOR SCHOOL
DISTRICT RECORDS; ELIMINATE "COPYING" FROM TITLE**

LB 43 revised the public records statutes. For residents of Nebraska (includes all news media, which is undefined):

- Number of "free hours" goes from 4 to 8
- May not include "any charge for the services of an attorney or any other person to review the requested public records seeking a legal basis to withhold the public records from the public"
- May still charge for time in excess of 8 hours for searching, identifying, physically redacting, or copying

For nonresidents of Nebraska:

- Number of "free hours" goes from 4 to 0
- "The actual added cost used as the basis for the calculation of a fee for records may include a charge for the proportion of the existing salary or pay obligation to the public officers or employees, including a proportional charge for the services of an attorney to review the requested public records, for the time spent searching, identifying, physically redacting, copying, ***or reviewing*** such records"

The policy has been revised to reflect these changes.

Effective Date: July 19, 2024

This change is required.

DELETION OF POLICY 3033: LENDING TEXTBOOKS TO CHILDREN ENROLLED IN PRIVATE SCHOOLS; NOW "INTENTIONALLY LEFT BLANK"

Through June 30, 2024, schools are required to purchase and loan textbooks, upon individual request, to children who are enrolled in kindergarten to grade twelve of an approved private school. Effective July 1, 2024, that obligation is transferred to NDE. This policy may be deleted because it is no longer necessary.

This change is required.

REVISION OF POLICY 3053: NONDISCRIMINATION

This policy was updated to reflect the final rule for the Pregnant Workers Fairness Act (PWFA) which requires covered employers, including school districts, to provide reasonable accommodations to qualified employee's or applicant's known limitations related to, affected by, or arising out of pregnancy, childbirth, or related medical conditions.

This change is required.

REVISION OF POLICY 3057: TITLE IX

We've invested a lot of time and energy into learning and thinking through the Biden Administration's updated Title IX regulations, set to go live on August 1, 2024. We will explain much more of our thinking and guidance in our Title IX introductory webinar on June 25. You can register for that [here](#) if you haven't already signed up for this webinar or our full quarterly webinar series.

We feel strongly that schools will find these new regulations better to work with day-to-day compared to the Trump Administration regulations from 2020. For example, in many cases you will be able to use 1 person (likely the Title IX Coordinator) to resolve complaints of sex-based harassment compared to at least 3 under the 2020 regulations. For that reason, we put

together an updated policy for you to consider with your boards in June or July. We do not think schools should ignore the components of these new regulations that will make life better for you.

We will continue to monitor the ongoing litigation, which focuses almost exclusively on the issues of gender identity and facility use. That is getting all the headlines (as usual) but makes up only a very small fraction of the regulations. As you will see, our policy focuses on complaints of sex discrimination. If we need to update the policy moving forward to account for the litigation or changes to the regulations in the future, we will.

Effective Date: August 1, 2024

This change is required.

REVISION OF POLICY 3059: AUDIO AND VIDEO RECORDING

This policy was updated to reflect recent decisions by federal courts that have held parents do not have the right to record special education meetings. This has become an increasing point of contention for several of our districts and we wanted the explicit prohibition to be in your recording policy.

This change is not required but highly recommended.

NEW POLICY 3060: FIREARMS AND WEAPONS FOR NON-STUDENTS

See description in 5035.

This change is required.

REVISION TO POLICY 4011: EMPLOYEE LEAVE UNDER THE FAMILY MEDICAL LEAVE ACT (FMLA)

We are recommending two changes to this policy. First, in the last section of the policy we are deleting the reference to the "301(c) notice." That notice is now superfluous if you use the Department of Labor forms, which we

recommend. Those are all in the 4000 series forms and include the FMLA's required notice provisions.

Second, we have revised section I(A)(2) to clarify the applicable 12-month period for FMLA leave. The FMLA allows employers to use a calendar year basis, another set 12-month period, an "anniversary of use" method, or a "rolling" 12-month period. We strongly discourage schools from using a set 12-month period, because that may result in employees having 24 weeks of leave consecutively.

Instead, we recommend that schools use the "rolling" 12-month period, or the "anniversary date" method as a second choice. Under the recommended "rolling" method, employees "earn" leave back at the rate they used it. For example, assume an employee uses 4 weeks of FMLA leave in each of October, January, and April. The following October, assume the employee needs 6 weeks of FMLA leave. The employee is only eligible to use 4 weeks of FMLA leave for that absence, so the last 2 weeks are not FMLA-covered. Our previous definition of the 12-month period was not as clear as it could have been, especially in situations where the employee uses ongoing "intermittent" leave, such as a day at a time.

If you are making this change, please check your current policy and determine which 12-month leave year option your district selected. The Department of Labor requires you give at least 60 days of notice to all employees if you are wishing to change the method. We have included this change in our staff handbook. Notice can also be given by emailing all employees an updated version of the policy.

This change is required.

REVISION TO POLICY 4053: CONFLICT OF INTEREST

LB 287 created additional conflict of interest procedures for public employees who make \$150,000 or more in combined salary and benefits. As a practical matter this probably means it only applies to administrators for the upcoming school year, but the cost of benefits and rising teacher salaries mean that some teaching staff will be affected either now or in the future.

If an employee meets the total cost qualification, they must comply with these additional requirements and report a conflict of interest of any decision or action they might take that could financially benefit or harm themselves,

a business with which the employee is associated or a member of an immediate family member.

This policy revision is required.

REVISION OF 5001: COMPULSORY ATTENDANCE AND EXCESSIVE ABSENTEEISM

LB 1029 amends section 79-201 to clarify that mandatory attendance requirements do not apply when a student's ***mental or physical*** illness makes attendance impossible or impracticable. The policy has been revised in one place to note this "change." We have also updated the policy by replacing the outdated use of "non-accredited" schools with "exempt" schools.

Effective Date: July 19, 2024.

This change is required.

Additionally, the Nebraska Department of Education has informed districts that they can allow or require students to "make-up" absences in order to improve their reported attendance/absenteeism rates. If your district has implemented or wishes to implement a procedure for students to make-up absences, you should include that information in your attendance policy. We've prepared a basic framework for one in our model policy as a placeholder.

This change is an optional provision you may remove or revise at your discretion.

REVISION OF POLICY 5004: OPTION ENROLLMENT

Currently, state law provides that students may only option enroll into another district once unless one of the numerous exceptions apply. However, the Unicameral decided that what Nebraska needs is more option enrollment! LB 1329 amends the option enrollment statutes to grant students an option once during elementary school, once during middle school or junior high school, and once during high school for a total of three times. Unfortunately, LB 1329 does not define which schools contain which grades, and state law generally defines elementary grades as kindergarten

through eight and high school grades as nine through twelve. Middle school is not defined. This means you will have to define which grades are contained in which school in this policy. We have left a blank for this purpose in the definition section.

LB 1329 also changes the burden of proof in any appeal based on a capacity determination made by the school. The school district will bear the burden of proof on any appeal for any rejection based upon capacity limitations established under section 79-238.

This change is effective July 19, 2024.

This change is required.

**REVISION AND RENAMING OF POLICY 5005: OPTION
TRANSPORTATION; COMBINED WITH 3011**

See description in 3011, above.

This change is required.

REVISION OF POLICY 5008: PREGNANT OR PARENTING STUDENTS

The new Title IX regulations discuss responsibilities a school has regarding a student's current, potential, or past pregnancy. Such responsibilities include informing the student of the Title IX Coordinator's contact information and making reasonable modifications based on the student's individualized needs. The school must consult with the student regarding reasonable modifications, and the student may accept or decline any of the modifications. This policy has been updated to include the new Title IX requirements.

This change is effective August 1, 2024

This change is required.

**REVISION OF POLICY 5035; POLICY 5049: FIREARMS AND WEAPONS
MOVED TO POLICY 3060 AND 5035; POLICY 5049 WILL BE
"INTENTIONALLY LEFT BLANK"**

The general rule is that any person who possesses a firearm in a school, on school grounds, in a school-owned vehicle, or at a school-sponsored activity or athletic event is guilty of the offense of unlawful possession of a firearm at a school (a Class IV felony). There are a variety of exceptions, and LB 1329 adds two more.

First, qualified law enforcement officers or qualified retired law enforcement officers carrying pursuant to 18 U.S.C. 926B or 926C, respectively, as such sections existed on January 1, 2023 may now carry firearms at school. The more controversial provision authorizes Class I and Class II school districts to allow employees and security personnel to possess a firearm on school grounds, at a school event, or in a school vehicle according to a written policy adopted by the school that includes, at a minimum, requirements for personal qualifications, training, appropriate firearms and ammunition, and appropriate use of force.

Given these changes and the fact that there are also mandatory firearm provisions that apply to students through state and federal law, we have decided to move the non-student portion of this policy to Policy 30XX and to move the student portion of the policy to Policy 5035 - Student Discipline. Policy 5049 will now be "Intentionally Left Blank."

The Unicameral has directed the State Board of Education, in consultation with the Nebraska State Patrol, to develop a model policy relating to the authorization of the carrying of firearms by authorized security personnel (and employees). The policy must include but need not be limited to, the appropriate number of training hours required of such security personnel. **Unlike other instances that require the State to draft a policy, there is no requirement that the school's policy follow or be limited by the State's model policy.**

Policy 3060 currently is for all Class III school districts but only Class I and Class II school districts that have decided not to adopt a policy authorizing employees and contractors to carry firearms on school grounds. We will draft a policy that authorizes employees and contractors to carry firearms on school grounds once the State Board of Education issues its model policy. However, we have heard that ALICAP will not be providing any insurance coverage for matters related to employees or contractors carrying firearms on school property.

Effective Date: July 19, 2024

These changes are required.

We have also made two other tweaks to this policy. First, we included a short paragraph at the beginning noting that all discipline decisions will be made consistent with state and federal disability laws, namely the IDEA and Section 504.

Second, we have added “deepfakes” and other AI-generated content to the list of school rules and grounds for discipline. We have taken an aggressive approach on the creation of deepfake nudes, where one student creates what appears to be a “real” nude of a classmate using one of the many apps and sites that now exist. Creation, distribution, and possession of actual nudes are criminal acts subject to discipline as a violation of state criminal law. However, it is at best unclear whether creating a deepfake nude is a crime in Nebraska at all. By modifying the policy to say the board considers deepfakes an expellable offense, we are using the board’s authority to clarify expellable conduct that is “consistent with” the statutory grounds for longterm discipline that already exist. While this could be challenged by a student/parent, we want to ensure schools have options when these situations inevitably arise more often moving forward.

These changes are not required but are highly recommended.

5052: SCHOOL WELLNESS

We have revised the “Competitive Foods” section to comply with federal regulations as a result of suggestions made by NDE after some school audits. The change defines “Competitive Foods,” when they may be sold, and some exemptions and limitations.

This change is required.

REVISION OF POLICY 6025: STUDENT CELL PHONE OR OTHER ELECTRONIC DEVICES

We have had an increasing number of schools reexamine their approach to student cell phone use at school in light of emerging research about the harm that cell phones pose to student mental health. Teachers are also wildly frustrated by the constant battle with students over whether and when students may have their phones, smartwatches or AirPods.

There have been many national headlines examining the success ([like this from WaPo](#)) and pushback, especially from parents ([like this from EdWeek](#)), for schools that have gone to a ban on cell phones at school or solutions like Yondr bags.

We have added a new option to Policy 6025 for districts that are interested in completely banning all electronic devices during the school day. School districts that adopt this policy option will also need to plan on some sort of PR campaign explaining the change in policy to families. In our experience, parents are as hostile to cell phone bans as students are, so school officials will have to explain the research on the detrimental impact that phones have at school. If you are interested in considering this approach, the research and anecdotal experiences of schools who implemented cell phone bans is pretty clear. It seems to work if you can get all of your students, parents, and community members over the initial hurdle of losing constant connectivity. If you would like help locating resources to share, let us know. We take great pride in talking to students, staff, and parents about digital citizenship and tech-related issues, so we've been following this trend and the litigation against social media companies closely.

This change is optional.

REVISION OF POLICY 6031: EMERGENCY EXCLUSION

Last year, LB 705 amended the processes and procedures under the Nebraska Student Discipline Act. The procedures applicable to emergency exclusion must "substantially" comply with the updated due process requirements related to long-term discipline. We've amended the procedures contained in this policy to comply with those requirements in a manner that aligns with the shortened timeframes applicable to emergency exclusion.

This change is required.

6036: READING INSTRUCTION AND INTERVENTION SERVICES

Schools are required to provide the required information relating to dyslexia to the Nebraska Department of Education on or before July 1 of each year. This requirement has been added to the policy.

The Nebraska Department of Education will provide a professional learning system. The elementary school(s) and early childhood education programs approved by the State Board of Education must ensure that teachers who teach children from four years of age through third grade are aware of the professional learning system and are adequately trained regarding evidence-based reading instruction to effectively instruct students in reading. This requirement has been added to the policy.

Effective Date: July 19, 2024.

This change is required.

NEW POLICY 6039: REPEAT OF GRADE AT PARENT-GUARDIAN REQUEST

LB 71 gives parents the right to have their students repeat grade levels under certain, very specific circumstances. This policy outlines the circumstances applicable to students in grades K-4 and for students in grades 5-12. Notice that the differences between the two ages are significant.

Parents of students in grades K-4 can ask that their child be retained due to:

- Academic Needs. This criteria requires that the student be “at least one year below grade level” in reading, English, **and** language arts. That means that a student who is reading at 3rd grade, first month levels would not be entitled to repeat the 3rd grade. Notice also that there is no parental entitlement to hold a student back for deficits in any other academic area. We have explicitly noted at the end of the policy that this portion of the policy does not override a student’s IEP team decision about educational placement under the special education laws.
- Excessive Absenteeism. This criteria requires that the student has been absent fifty percent or more of the school days of the prior school year. The KSB crew is puzzled that the Unicameral chose to give additional rights to parents who may very well be guilty of educational neglect, but we don’t get to make the laws, we just get to try to explain them to you. Please note that this makes school district reporting of excessive absenteeism to the county attorney after 20 days of absences crucially important.

- Illness. The statute requires the student to have been hospitalized for two or more weeks during the prior school year in order to qualify under this criteria. Notice that the illness criteria is only available to students in grades K-4. Notice as well that in order for a K-4 st are required to provide the required information relating to dyslexia to the Nebraska Department of Education on or before July 1 of each year. This requirement has been added to the policy.

Parents of students in 5-12 can ask that their child be retained only due to excessive absenteeism.

All of the criteria in the statute are keyed to a school year, so we have set the earliest date that a parent can request a grade level retention as the last day of the school year. This draft policy proposes a two-week window in which parents can request that a student repeat a grade level, with the ability of the superintendent to make timing exceptions for good cause. We also drafted this policy to require parents to submit the initial request to the building principal so that the principal can pass along any relevant information about the situation to the superintendent.

Effective Date: July 19, 2024.

This change is required.

NEW POLICY 6040: PREKINDERGARTEN (PRESCHOOL OR EARLY CHILDHOOD) PROGRAM

LB 71 amends the early childhood statutes so that schools may now offer a prekindergarten program to:

- Children who are 3 years of age before July 31 of the enrollment year;
- Children who are 4 years of age at the start of the enrollment year; and
- Children who are 5 years of age at the start of the enrollment year, so long as they do not turn 6 years of age prior to January 1 of that year (subject to the participation limitation below).

Schools are not required to have any prekindergarten program, so the school may choose to offer such a program with any combination of the ages of children outlined above. For this reason, it is difficult, if not impossible, to

draft a one-size-fits-all policy. Please feel free to contact us if you would like to customize this policy.

Effective Date: July 19, 2024

This change is not required but is highly recommended if you have a prekindergarten program.

NEW POLICY 6041: MALCOLM X DAY EDUCATION

Who doesn't love holidays?!? Thanks to LB 1102, we have another one! May 19th of each year will forever more be recognized as El-Hajj Malik El-Shabazz, Malcolm X Day, and must be set apart for holding suitable exercises in the schools of the state in recognition of the sacrifices of the late Nebraska Hall of Fame inductee El-Hajj Malik El-Shabazz, Malcolm X and his contributions to the betterment of society.

Effective Date: July 19, 2024

This policy is required.

NEW POLICY 6042: PROJECTION MAPS

With the passage of LB 1329, school districts will only be allowed to use the Mercator projection map in limited situations, all of which require conjunctive use of either the Gall-Peters projection map or the AuthaGraph projection map. For example, textbooks that display the Mercator projection map are permissible as long as a Gall-Peters projection map or AuthaGraph projection map is displayed in the classroom or shown to students. To comply, school districts should replace Mercator projection maps with either Gall-Peters projection maps or AuthaGraph projection maps.

Effective Date: July 19, 2024

This policy is required.

NEW POLICY 6043: MAPPING DATA

With the passage of LB 1329, school districts may choose to apply for grant funding to create and share mapping data (defined as maps relating to the school buildings or school property with data for an efficient emergency response to such buildings or property) with public safety agencies. If you wish to apply for a grant to create and share this information, you must pass this policy and ensure that your creation and distribution of the mapping data meet the requirements of the legislation which have been included in this policy.

This policy is required only if you plan to apply for this grant.

Form Changes (NONE...YET!)

TITLE IX

We will be releasing updated Title IX forms closer to the August 1 effective date. We think rolling out the forms in conjunction with Title IX training later this summer will be the most efficient way to provide you with updated forms and explain how to use them to make the process easier.

Other Issues To Consider

Special Education Procedures

We had several school districts receive corrective action plans from NDE's Office of Special Education asking them to revise their special education policies and procedures this year. After being notified of these corrective action plans, we were able to work with NDE to get the matter resolved. It is important that you upload the most current version of Policy 6010 and the most current version of the KSB Special Education Procedures when asked for your special education "policies and procedures." If your district has chosen to tweak your special education procedures, you should check with one of the KSB attorneys to be sure that NDE will accept those procedures as compliant.

To St. Paul Public Schools:

Please accept my resignation for teaching after the end of the 23/24 school year.

Thank you



Patricia Buchanan

5/20/24

July 1st-10th

No vacation or sick days were used.

Sick Days-20 of 20 Remaining

Vacation Days- 20 of 20 Remaining

July 11th-August 14

No vacation or sick days were used.

Sick Days-20 of 20 Remaining

Vacation Days- 20 of 20 Remaining

August 14-Sept. 11

No vacation or sick days were used.

Sick Days-20 of 20 Remaining

Vacation Days- 20 of 20 Remaining

Sept. 12-Oct. 9

Sept. 18 PM Vacation

Sept. 25 PM Vacation

Sick Days-20 of 20 Remaining

Vacation Days- 19 of 20 Remaining

Oct. 9-Nov. 13

Nov. 7 .25 Vacation

Sick Days-20 of 20 Remaining

Vacation Days- 18.75 of 20 Remaining

Nov. 13-Dec 11

Nov. 30 .25 Vacation

Sick Days-20 of 20 Remaining

Vacation Days- 18.5 of 20 Remaining

Dec 12- Jan 10

No vacation or sick days were used.

Sick Days-20 of 20 Remaining

Vacation Days- 18.5 of 20 Remaining

Jan 10-Feb 12

2-9 .5 Vacation

Sick Days-20 of 20 Remaining

Vacation Days- 18 of 20 Remaining

Feb 13-Mar 11

No vacation or sick days were used.

Sick Days-20 of 20 Remaining

Vacation Days- 18 of 20 Remaining

Mar. 12-April 8

Mar 11 .5 vacation

Mar 12 1 vacation

Vacation Days 16.5 of 20

April 9- May 13

Apr 19 AM vacation

Apr 25 AM vacation

May 2 PM vacation

Vacation Days 15 of 20

Sick Days-20 of 20 Remaining

May 14-June 10

No days used

Vacation Days 15 of 20

Sick Days-20 of 20 Remaining