

Board of Education Regular Meeting
Monday, October 10, 2022 7:00 PM

Board Room, St. Paul Public School
PO Box 325
St. Paul, NE 68873-0325

Agenda

1. Call to Order
 - 1.1. Recognition of Public Notice of Open Meeting
 - 1.2. Recognition of Posted Notice of the Open Meetings Law
2. Roll Call
 - 2.1. Americanism Quote
3. Minutes of the Previous Regular Meetings
4. Bills As Presented By the Superintendent
 - 4.1. Board needs to consider paying the credit card as presented.
5. Financial Report
6. Communications from the Public
7. New Business
 - 7.1. Principal's Report
 - 7.2. Superintendent's Report
 - 7.3. Discuss and take necessary action regarding the superintendent evaluation instrument
 - 7.4. Discuss and take necessary action for floor work in the Wildcat Activity Center
 - 7.5. Discuss and take necessary action to declare N42 Chromebooks and chargers, as well as Chevy Malibu surplus property
 - 7.6. Discuss and take any necessary action regarding Krystal Bollwitt becoming a local substitute teacher
 - 7.7. Discuss and take any necessary action regarding volunteer coaches for winter sports
 - 7.8. Superintendent Sick and vacation log
 - 7.9. Discuss and take necessary action regarding negotiations with nonsupervisory certificated staff
8. Adjournment

Regular Meeting of the St. Paul Board of Education

The St. Paul School Board met in regular session on September 14, 2022 at 7:00 PM. The following board members were in attendance: Shelly Hueftle: Absent, Jason Meinecke: Present, Janelle Morgan: Present, Marty Mrkvicka: Present, Dan Scheer: Absent, Philip Thede: Present.

President Mrkvicka noted that notice of the meeting was properly published in the Phonograph Herald and/or in 3 public places, per policy.

President Mrkvicka noted that the Open Meetings Law is posted on the wall of the meeting room.

Motion to excuse Dan Scheer and Shelly Hueftle passed with a motion by Marty Mrkvicka and a second by Philip Thede.

Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 4, Nay: 0

The Student Council President, Aidan Anderson, read the Americanism quote. In 1791, John Hancock who presided over the Continental Congress said, "...I do earnestly recommend that we may join the penitent confession of our Sins, and implore the further continuance of the Divine Protection, and Blessing of Heaven upon the People..."

President Mrkvicka asked if there were any additions or corrections to the minutes of the previous meeting. A request was made to amend the August 8, 2022 minutes to remove the words "consider" when referencing motions to be made.

The motion to approve the August 8, 2022 minutes with changes as discussed, and approve the August 23, 2022 minutes as presented passed with a motion by Marty Mrkvicka and a second by Janelle Morgan.

Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 4, Nay: 0

The motion to approve the bills as presented by Superintendent Poppert passed with a motion by Philip Thede and a second by Janelle Morgan.

Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 4, Nay: 0

Motion to approve the credit card bill as presented passed with a motion by Marty Mrkvicka and a second by Philip Thede.

Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 4, Nay: 0

The Superintendent presented the Financial Report.

Shelly Hueftle arrived at 7:35 pm.

There were no communications from the public.

The Student Council President, Aidan Anderson, spoke regarding the Teacher's Back-to-School Luncheon being successful. He discussed upcoming homecoming events they have planned and the success of the recently adopted school policies.

The Principals' reports were reviewed.

The Superintendent's report was reviewed.

The Special Education Director, Kim Schulte, presented information on our district's Special Education programs.

The Board agreed a sub-committee is needed to work with the City Library board. The Board appointed Phil Thede and Adam Patrick to this sub-committee.

Motion made to make the necessary changes to the Student Handbook regarding referral to the Central Mediation Center passed with a motion by Marty Mrkvicka and a second by Philip Thede.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 5, Nay: 0

Motion to approve the purchase order of a new Ford Transit at Ford's Fleet price and to purchase a low-mileage used car to replace an existing car for no more than \$30,000 passed with a motion by Marty Mrkvicka and a second by Jason Meinecke.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 5, Nay: 0

Motion to approve the option-in and option-out students passed with a motion by Shelly Hueftle and a second by Janelle Morgan.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 5, Nay: 0

Motion made to approve Logan Almond as Local Substitute passed with a motion by Philip Thede and a second by Jason Meinecke.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 5, Nay: 0

Motion made to approve St. Paul Education Association as the exclusive bargaining agent for non-supervisory certificated staff for the 2023-2024 contract year passed with a motion by Marty Mrkvicka and a second by Janelle Morgan.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea
Yea: 5, Nay: 0

The Superintendent's Sick and Vacation log was reviewed.

Meeting adjourned at 8:12 pm.

Janelle Morgan
Secretary

Budget Hearing of the St. Paul Board of Education

The St. Paul School Board met in open session on September 26, 2022 at 7:08 PM. The following board members were in attendance: Shelly Hueftle: Present, Jason Meinecke: Present, Janelle Morgan: Present, Marty Mrkvicka: Present, Dan Scheer: Present, Philip Thede: Present.

President Mrkvicka noted that notice of the meeting was properly published in the Phonograph Herald and/or in 3 public places, per policy.

President Mrkvicka noted that the Open Meetings Law is posted on the wall of the meeting room.

The proposed budget for the 2022-2023 school year was reviewed along with the proposed tax rate and some projected expenses in the budget and increased costs associated with each expense as compared to last year.

Kathy Hirschman and Lew Morman provided public comment.

The meeting was adjourned at 7:14pm

Janelle Morgan

St. Paul Board of Education Secretary

Special Meeting of the St. Paul Board of Education

The St. Paul School Board met in open session on September 26, 2022 at 7:16 PM. The following board members were in attendance: Shelly Hueftle: Present, Jason Meinecke: Present, Janelle Morgan: Present, Marty Mrkvicka: Present, Dan Scheer: Present, Philip Thede: Present.

President Mrkvicka noted that notice of the meeting was properly published in the Phonograph Herald and/or in 3 public places, per policy.

President Mrkvicka noted that the Open Meetings Law is posted on the wall of the meeting room.

There was no public comment.

The motion to approved the 2022-2023 budget as presented by the Superintendent passed with a motion by Marty Mrkvicka and seconded by Philip Thede.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea

Yea: 6, Nay: 0

The motion to approve the Tax Asking Resolution as presented by the Superintendent passed with a motion by Dan Scheer and seconded by Jason Meinecke.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea

Yea: 6, Nay: 0

The motion to approve the bid from Yanda's Pro Audio and Video for both the sound system updates in the old gym and the new gym as presented passed with a motion by Dan Scheer and seconded by Jason Meinecke.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea

Yea: 6, Nay: 0

The motion to approve the bid for the newer Lenovo Chromebooks at \$50,219 as presented passed with a motion by Marty Mrkvicka and seconded by Philip Thede.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Scheer: Yea, Thede: Yea

Yea: 6, Nay: 0

The motion to approve the "old gym" gymnatorium seating and upgrades as presented was table pending additional bids being sought from other vendors for price comparison.

The meeting was adjourned at 8:18pm

Janelle Morgan

St. Paul Board of Education Secretary

Invoice Listing - Summary

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>CC:</u>	<u>Invoice Amount</u>
ALPHAREHAB	Alpha Rehabilitation, PC	3542-0001	SPED Services (Sept)	09/30/2022	10/11/2022	1	58261		369.53
AXTELLCOMM	Axtell Community School Dist 501	22011-0001	Mosaic Services	10/05/2022	10/11/2022	1	58262		3,384.00
BCNTELEC	BCN Telecom	23398880-0001	Long-Distance Phone	10/01/2022	10/11/2022	1	58263		84.99
BLACKHILLS	Black Hills Energy	10/07/2022-0001	Natural Gas	10/07/2022	10/11/2022	1	58264		819.00
BOMGAARS	Bomgaars	09.16.2022-0001	Ag, STS, & Maintenance Supplies	09/16/2022	10/11/2022	1	58265		1,370.81
BOYSTOWN	Boys Town	NIE0001895-0001	SPED Tuition	09/30/2022	10/11/2022	1	58266		6,650.00
BREHMS	Brehms Health Mart	09.30.22 Stmt	Ag Supplies	09/26/2022	10/11/2022	1	58282		25.71
CENTNEBRRE	Central Nebraska Rehabilitation Services	09.08.2022-0001	OT/PT Services	09/08/2022	10/11/2022	1	58267		2,089.25
CENTLINK	Century Link	4433-09.10-0001	Phone Svc 754-4433	09/10/2022	10/11/2022	1	58268		261.00
CENTLINK	Century Link	6006-09.10-0001	Phone Svc 754-6006	09/10/2022	10/11/2022	1	58268		126.54
CITYLIBR	City of St. Paul	Q3 2022 Stmt	Library Shared Expenses	09/30/2022	10/11/2022	1	58283		4,334.86
CITYOFST	City of St. Paul	09.30.2022-0001	Electric, Water, Sewer	09/30/2022	10/11/2022	1	58269		15,249.43
COMPINFO	Computer Information Concepts	PSI35206	Peopleware (1 yr)-Infinite Camp	09/23/2022	10/11/2022	1	58284		12,837.00
CULLIGAN	Culligan of Grand Island	09.30.2022-0001	HS Supplies	09/30/2022	10/11/2022	1	58270		169.00
DECKEQUI	Decker, Inc.	494281A	Handicap Pking Signs	09/13/2022	10/11/2022	1	58285		134.45
DESIPPLUS	Designs Plus	59031	Custodian Shirts	09/08/2022	10/11/2022	1	58286		315.00
EAKES	Eakes Office Solutions	0922	Contract Fee	09/21/2022	10/11/2022	1	58287		55.00
EAKES	Eakes Office Solutions	INV395999--0001	AD Office Copier Usage	09/25/2022	10/11/2022	1	58271		712.91
EAKES	Eakes Office Solutions	INV395999-0001	HS/Elem Workroom Copier Usage	09/25/2022	10/11/2022	1	58271		542.27
EAKES	Eakes Office Solutions	INV396446-0001	Copier Contract	09/27/2022	10/11/2022	1	58271		500.00
ESU10	Educational Service Unit 10	10.01.2022-0001	Laserfiche, Zoom Lic, Network Supp. Serv	10/01/2022	10/11/2022	1	58272		2,782.00
ESU11	ESU 11	4214	Odysseyware Software	09/29/2022	10/11/2022	1	58288		850.00
GOETROGE	Goettsche, Roger	09.30.222 Stmt	Sprinkler Parts	09/30/2022	10/11/2022	1	58289		16.10
PHONOGRAPH	Happ, Michael	09.30.2022-0001	Help Ads, Mtg Notice/Minutes	09/30/2022	10/11/2022	1	58273		371.03
HEARTDISPO	Heartland Disposal	146695-0001	28 Yd Compactor/30 Yd Roll-off	09/29/2022	10/11/2022	1	58274		214.09
HEARTDISPO	Heartland Disposal	148221-0001	Monthly Service Fee	10/20/2022	10/11/2022	1	58274		272.00
HEARTDISPO	Heartland Disposal	149285-0001	28 Yd Compactor/30 Yd Roll-off	10/15/2022	10/11/2022	1	58274		220.38
HIRERIGH	HireRight, LLC	P1132414	Driver Bkgrd Screening	09/30/2022	10/11/2022	1	58290		34.40
HOMEDEPO	Home Depot Pro, The	706900040	Paper Towels and Trash Bags	09/14/2022	10/11/2022	1	58291		519.70
HOMEDEPO	Home Depot Pro, The	706900057	Paper Towels	09/14/2022	10/11/2022	1	58291		153.36
HOMEDEPO	Home Depot Pro, The	706900065	Maint. Tools	09/14/2022	10/11/2022	1	58291		60.60
HOMEDEPO	Home Depot Pro, The	706960655	STS Class Supp. - Dewalt Planer	09/15/2022	10/11/2022	1	58291		805.18
HOMEDEPO	Home Depot Pro, The	707634242	Trash Bags	09/19/2022	10/11/2022	1	58291		201.90
HOMEDEPO	Home Depot Pro, The	709095707	Maint Supplies	09/27/2022	10/11/2022	1	58291		43.78
HOMEDEPO	Home Depot Pro, The	709333405	Maint. Supplies	09/28/2022	10/11/2022	1	58291		23.60
HOMEDEPO	Home Depot Pro, The	709333413	Bathroom Supp., etc.	09/28/2022	10/11/2022	1	58291		1,074.13
HOMEMARK	Hometown Market	09.08.22 (4020)	Go Bucket Supplies	09/08/2022	10/11/2022	1	58292		143.53

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Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Check Date	Checking Account ID	Check Number	CC:	Invoice Amount
HOMEMARK	Hometown Market	09.08.22 (4021)	FCS Supplies	09/08/2022	10/11/2022	1	58292		53.38
HOMEMARK	Hometown Market	09.08.22 (4022)	SPED Supplies	09/08/2022	10/11/2022	1	58292		99.05
HOWARDCOM E	Howard County Medical Center	HBAF380836	Driver Lab Fees	09/16/2022	10/11/2022	1	58293		34.00
JWPEPPER	JW Pepper & Son, Inc.	364558208	Sheet Music	09/19/2022	10/11/2022	1	58294		133.99
JWPEPPER	JW Pepper & Son, Inc.	364558605	Choral Music	09/19/2022	10/11/2022	1	58294		69.95
JWPEPPER	JW Pepper & Son, Inc.	364559774	Sheet Music	10/06/2022	10/11/2022	1	58294		243.55
JWPEPPER	JW Pepper & Son, Inc.	364605061	Sheet Music	09/30/2022	10/11/2022	1	58294		32.39
KCAV	KCAV	33907	86" Interactive Screen	09/16/2022	10/11/2022	1	58295		4,081.25
KCAV	KCAV	33924	Boxlight Pens	09/19/2022	10/11/2022	1	58295		46.95
KSBSCHOLAW	KSB School Law	12765	Legal Svcs	10/03/2022	10/11/2022	1	58296		877.50
KURTSLAWN	Kurt Friedrichsen	990719	Mowing Svc	09/30/2022	10/11/2022	1	58297		150.00
LEGENDS	Legends of Learning, Inc.	4162	Math Basecamp	09/19/2022	10/11/2022	1	58298		1,500.00
LOUPCENTR	Loup Central Landfill Assoc.	143857	Landfill Svcs	09/23/2022	10/11/2022	1	58299		23.63
MAVERINDUS	Maverick Industries	20107	Boiler Water Annual Treatment	10/01/2022	10/11/2022	1	58300		540.75
MCGRHILL	McGraw-Hill Education, Inc.	124502748001	Elemy Reading and Spelling Wkbks	09/07/2022	10/11/2022	1	58301		570.47
MENARDS	Menards	47843	STS Class Supp - Boards, Brushes, Blade	09/04/2022	10/11/2022	1	58302		413.41
MENARDS	Menards	47953	Tools & Supplies (Rebate Used-\$180.53)	09/06/2022	10/11/2022	1	58302		146.80
MENARDS	Menards	48429	STS Class Supp.	09/13/2022	10/11/2022	1	58302		9.98
MENARDS	Menards	48458	Tools & Supplies	09/14/2022	10/11/2022	1	58302		226.25
MIDAMRESCH	Mid-American Research Chemical	0768144-IN	Maint. Supplies	07/27/2022	10/11/2022	1	58303		801.64
MIDAMRESCH	Mid-American Research Chemical	0771689-IN	Laundry Detergent	09/14/2022	10/11/2022	1	58303		252.32
MIDAMRESCH	Mid-American Research Chemical	0771800-IN	Bug Spray and Cleaner	09/14/2022	10/11/2022	1	58303		494.00
MIDAMRESCH	Mid-American Research Chemical	0772287-IN	Maint. Supplies	09/21/2022	10/11/2022	1	58303		681.97
NASB	NE ASSOC. OF SCHOOL BOARDS	11059-K0M3M8	Conference	09/15/2022	10/11/2022	1	58304		95.00
NASB	NE ASSOC. OF SCHOOL BOARDS	11066-N7K8ZY	Conference	09/15/2022	10/11/2022	1	58304		95.00
NASB	NE ASSOC. OF SCHOOL BOARDS	11067-M9F4P2	Conference	09/15/2022	10/11/2022	1	58304		95.00
NASB	NE ASSOC. OF SCHOOL BOARDS	11189-Z2Q3S6	'22 State Educ. Conf	09/27/2022	10/11/2022	1	58304		2,700.00
NEBRSPOR	NEBRASKA SPORTS	NNC757731-T101	VB Nets (Old/New Gym)	09/11/2022	10/11/2022	1	58305		9,923.00
PARTSBIN	Parts Bin, Inc., The	09.30.2022-0001	Transportation Parts	09/30/2022	10/11/2022	1	58275		1,115.61
PRESTOX	Presto-X Company	1471872-0003	Pest Control	09/28/2022	10/11/2022	1	58276		118.65
PRESTOX	Presto-X Company	1471873-0001	Pest Control-Preschool	09/28/2022	10/11/2022	1	58276		41.81
PYRAMIDSCH	Pyramid School Products	S1441842.002	Classroom and Workroom Supplies	09/09/2022	10/11/2022	1	58306		269.74
QUILCORP	Quill Corporation	27408946	STS Classroom Supp.	08/31/2022	10/11/2022	1	58307		489.89
READINGTLC	Reading with TLC	20221006	Kinder Reading Intervention	09/22/2022	10/11/2022	1	58308		298.89
SESMITH	S.E. Smith & Sons	09.25.22 S-0001	Maint. Supplies	09/25/2022	10/11/2022	1	58277		101.33
SESMITH	S.E. Smith & Sons	09.25.22 S-0002	Ag & STS Supplies	09/25/2022	10/11/2022	1	58277		231.46

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<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>CC:</u>	<u>Invoice Amount</u>
SCHOHECO	School Health Corp	4106860-01	School Nurse Supplies	09/14/2022	10/11/2022	1	58309		105.89
SHERWILL	Sherwin-Williams Co., The	5059-7	Parts	09/16/2022	10/11/2022	1	58310		109.00
SMITWELD	Smith Welding Shop, Inc.	22569	STS Materials	09/02/2022	10/11/2022	1	58311		58.09
SMITWELD	Smith Welding Shop, Inc.	22693	STS Materials	09/13/2022	10/11/2022	1	58311		200.00
SMITWELD	Smith Welding Shop, Inc.	22741	STS Materials	09/16/2022	10/11/2022	1	58311		175.64
STPAULPU	St. Paul Dist Reimbursement Acct	09.30.2022-0001	Class Supplies, Memberships,etc	09/30/2022	10/11/2022	1	58278		1,138.38
STUHRMUS	Stuhr Museum of the	1243	Elem Field Trip	09/30/2022	10/11/2022	1	58312		270.00
TABREFRI	TAB Refrigeration, LLC	10847	Cooler Repair	08/22/2022	10/11/2022	1	58313		406.00
TEACPAYTEA	Teacher Synergy, LLC dba Teachers Pay Teachers	203300916	Reading Materials	09/09/2022	10/11/2022	1	58314		33.91
TEREINTERP	Teresa Interpreting Service	09.30.2022-0001	Interpreter (CNCAP Reimbursed)	09/30/2022	10/11/2022	1	58279		512.00
TWINRIVERS	Twin Rivers Health Care, LLC	09.08.2022 Stmt	DOT Physical	09/08/2022	10/11/2022	1	58315		125.00
USBANKCC	U.S. BANK	09.26.2022-0001	Class Supp, Tech, Dues,etc	09/26/2022	10/11/2022	1	58280		7,535.72
WARDSCIE	Ward's Science	8810886834	Chemicals for Science	09/29/2022	10/11/2022	1	58316		19.50
WEXBANK	WEX Bank	09.30.2022-0001	Fuel	09/30/2022	10/11/2022	1	58281		7,409.19
YANDAS	Yanda's Music	610703	Music Repair	09/15/2022	10/11/2022	1	58317		42.00
YANDAS	Yanda's Music	610841	Music Repair	09/15/2022	10/11/2022	1	58317		55.00

Report Total: 103,070.46

Reimbursements September 2022

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Cathy Lemmerman	Classroom Supplies - Art Reimb.	\$10.38
Krista Sipes	NMEA Membership	\$135.00
Krista Sipes	Music & Band Materials	\$263.10
Sysco	Back to School Meal	\$539.31
Marcia Wardyn	Office Supplies Reimb.	\$40.50
Ashley Webber	Holiday Committee Reimb.	\$38.94
Libby Beck	Classroom Supplies - Spanish Reimb.	\$5.33
Madison Brown	Classroom Supplies - Science Reimb.	\$25.39
Richard Kosmicki	SPED Van Fuel Reimb.	\$54.07
Cathy Lemmerman	Classroom Supplies - Art Reimb.	\$26.36
	Total	<u><u>\$1,138.38</u></u>

St. Paul Public Schools			
Oct 2022 Credit Card Report (8.25.2022 - 9.26.2022)			
Date	Transaction	Amount	Description
2022/09/07	AMAZON	\$27.87	CROSS COUNTRY - SAFETY PINS
2022/09/15	RYLAND POLE VAULT	\$225.00	POLE VAULT ANGLE BAR
2022/09/21	APPLE	\$10.64	ATHLETICS MUSIC SUBSCRIPTION
2022/09/22	FISHER ATHLETIC	\$82.85	DOWN MARKER
2022/09/12	VARSITY SPIRIT FASHIONS	\$415.80	DANCE BAGS - REPAID BY TEAM MEMBERS
2022/08/26	PIZZA HUT	\$145.50	FBLA MEETING
2022/09/21	SAMS CLUB	\$568.28	MATH & SCIENCE CLUB FUNDRAISING GOODS
2022/09/05	OPUS EVENT	\$175.00	STATE BAND/CHOIR AUDITIONS
2022/09/02	VEXROBOTICS	\$2,147.44	ROBOTICS
2022/09/07	PARALLAX INC	\$264.40	ROBOTICS
2022/09/16	ANDERSON'S	\$102.42	CROWNS
2022/08/26	AMAZON	\$7.89	CLASSROOM SUPPLIES - ASP
2022/08/30	AMAZON	\$7.89	CLASSROOM SUPPLIES - ASP
2022/08/30	AMAZON	\$33.98	CLASSROOM SUPPLIES - ART
2022/09/16	AMAZON	\$141.92	ELEM WINDOW SHADES
2022/09/21	AMAZON	\$51.96	ELEM WINDOW SHADES
2022/09/26	AMAZON	\$11.99	MAINTENANCE SUPPLIES
2022/09/20	GOOGLE FORM APPROVALS	\$84.00	MAINTENANCE REQUEST PLATFORM
2022/09/14	DAKTRONICS	\$665.00	SCOREBOARD REPAIR
2022/08/26	AMAZON	\$26.69	OFFICE SUPPLIES - BUSINESS MANAGER
2022/09/08	ONE SOURCE THE BACKGROUND	\$146.00	STAFF BACKGROUND SCREENING/E-VERIFY
2022/09/08	ONE SOURCE THE BACKGROUND	\$15.00	STAFF BACKGROUND SCREENING/E-VERIFY
2022/09/19	NSASSP REGION IV PRIN	\$20.88	PRINCIPAL DUES
2022/08/29	AMAZON	\$115.58	CLASSROOM SUPPLIES - FCS
2022/09/08	AMAZON	\$4.65	CLASSROOM SUPPLIES - FCS
2022/09/08	AMAZON	\$14.99	CLASSROOM SUPPLIES - FCS
2022/09/14	AMAZON	\$112.35	CLASSROOM SUPPLIES - FCS
2022/08/30	AMAZON	\$97.99	GUIDANCE COUNSELOR SUPPLIES - SEC
2022/09/16	AMAZON	\$55.69	HAL SUPPLIES
2022/09/16	AMAZON	\$188.82	HAL SUPPLIES
2022/08/30	BAND SHOPPE	\$214.87	BAND SUPPLIES
2022/08/31	BAND SHOPPE	-\$13.11	REFUND OF SALES TAX
2022/09/19	NIAAA	\$350.00	NAT'L ATHLETIC ADMIN CONFERENCE
2022/09/02	PHILLIP CHALMERS ENTERPRISES	\$125.00	PROFILING CONFERENCE
2022/08/30	AMAZON	\$18.89	PRINCIPAL SUPPLIES - ELEM
2022/08/30	AMAZON	\$127.96	PRINCIPAL SUPPLIES - ELEM
2022/09/13	AMAZON	\$15.32	PRINCIPAL SUPPLIES - ELEM
2022/09/13	AMAZON	\$74.99	PRINCIPAL SUPPLIES - ELEM
2022/09/05	STICKYLIFE	\$242.24	MAGNETS
2022/08/29	SAMS CLUB	\$9.36	MISC OFFICE SUPPLIES
2022/08/30	AMAZON	\$890.55	PRINCIPAL SUPPLIES - SEC
2022/08/30	AMAZON	\$299.98	COMPUTER MONITORS
2022/09/02	AMAZON	\$95.99	TECHNOLOGY HARDWARE
2022/09/16	AMAZON	\$25.73	TECHNOLOGY HARDWARE
2022/09/22	AMAZON	\$7.89	TECHNOLOGY HARDWARE

St. Paul Public Schools

Oct 2022 Credit Card Report (8.25.2022 - 9.26.2022)

Date	Transaction	Amount	Description
2022/09/22	AMAZON	\$299.23	TECHNOLOGY HARDWARE
2022/08/31	SCREENCASTIFY UNLIMITE	\$23.30	VIDEO CREATION SOFTWARE
2022/08/29	AMAZON	\$6.99	CLASSROOM SUPPLIES - ELEM
2022/09/05	PLANBOOKEDU LLC	\$25.00	TEACHER DIGITAL SUBSCRIPTION
2022/09/07	AMAZON	\$69.95	CLASSROOM SUPPLIES - SEC
2022/09/09	TEACHERS PAY TEACHERS	\$2.43	CLASSROOM SUPPLIES - SEC
2022/09/14	CAROLINA BIOLOGIC SUPPLY	\$54.75	CLASSROOM SUPPLIES - SEC
2022/09/21	AMERICAN SPEECH-LANGUAGE- HEARING-ASSOC.	\$199.00	MEMBERSHIP DUES
2022/09/21	DHHS LICENSURE	\$140.00	LICENSE
2022/09/13	AMAZON	\$49.95	SPED SUPPLIES
2022/09/05	AMAZON	\$8.49	SPED EQUIPMENT
2022/09/06	AMAZON	\$44.98	SPED EQUIPMENT
2022/09/02	HARBOR FREIGHT	\$2,106.84	CLASSROOM SUPPLIES - STS
2022/09/15	AMAZON	\$16.99	CLASSROOM SUPPLIES - STS
2022/09/14	CASEYS	\$127.80	TEACHER IN-SERVICE MEAL
2022/09/20	THE COUNTY CAGE	\$35.09	MEAL FOR MARINE RECRUITERS
2022/09/23	LESSONPIX INC	\$36.00	SPED EDUCATION SOFTWARE
	Total	\$11,700.92	
	General Fund Total	\$7,535.72	
	Activities Fund Total	\$4,165.20	
		\$11,700.92	

St. Paul Public School

Adam Patrick, Superintendent
 Jen Hagen, Secondary Principal
 Alex Egger, Elementary Principal
 Rick Peters, Dean of Students/AD
 Kim Schulte, Special Education Director

1305 Howard Ave.
 POB 325
 St. Paul, NE 68873
 Phone (308) -754-4433
 Fax (308)-754-5374
 www.stpaulpublicschools.org



BOARD OF EDUCATION

PAGE 1

October 10, 2022

FINANCIAL REPORT

<u>GENERAL FUND</u>	
BEGINNING BALANCE	\$ 2,264,753.75
<u>RECEIPTS:</u>	
Local County Taxes - Howard	\$ 1,406,692.96
State Aid	\$ 194,556.00
Early Childhood Endowment Grant (21-22 Q3)	\$ 24,257.00
Student Fees	\$ 20.00
Desks Sold	\$ 235.00
St. Paul PTO - Student of Month Donation	\$ 350.00
Homestead Bank - Car Magnets Donation	\$ 100.00
Title II: 21-22 Final	\$ 8,078.00
Distance Education Incentive	\$ 1,722.96
Interest	\$ 1,149.41
 TOTAL RECEIPTS:	 \$ 1,637,161.33
 LESS DISBURSEMENTS FOR CURRENT BOARD MEETING:	
Bills	\$ (240,646.18)
Salaries & Benefits	\$ (697,058.40)
	 \$ (937,704.58)
GRAND TOTAL GENERAL FUND MONTH ENDED - SEPTEMBER 30, 2022	\$ 2,964,210.50
<i>FUND TOTAL FROM PREVIOUS YEAR</i>	<i>\$ 2,460,795.73</i>

Budget 2022-2023	\$ 10,864,079.00	
Year-to-date Expenses	\$ (934,770.42)	8.60%
Remaining Budget	\$ 9,929,308.58	
Current Month:		
Bills	\$ (103,070.46)	
Salary & Wages	\$ (635,564.84)	
Local Property Taxes	\$ 272,973.42	
	\$ (465,661.88)	
Fund Account Total	\$ 2,498,548.62	

BUILDING MAINTENANCE FUND			
CHECKING	BEGINNING BALANCE		\$ 2,029.20
	Transfer from MMA	\$ -	
	Vendor Checks	\$ -	
	Misc.	\$ -	
	Interest	\$ 0.02	
			\$ 0.02
	ACCOUNT TOTAL		\$ 2,029.22
MONEY MARKET	BEGINNING BALANCE		\$ 564,797.73
	Local County Taxes - Howard	\$ 28,050.41	
	Transfer to Checking	\$ -	
	Greeley County	\$ -	
	Interest	\$ 71.02	
			\$ 28,121.43
	ACCOUNT TOTAL		\$ 592,919.16
GRAND TOTAL BUILDING MAINTENANCE FUND - SEPTEMBER 30, 2022			\$ 594,948.38

Budget 2022-2023	\$ 830,201.00
Year-to-date Expenses	\$ -
Remaining Budget	\$ 830,201.00
Current Month:	
Local Property Taxes	\$ 5,083.11
Fund Account Total	\$ 600,031.49

DEPRECIATION FUND			
CHECKING	BEGINNING BALANCE		\$ 141.84
	Transfer from MMA	\$ -	
	Vendor Bills	\$ -	
	Bank fee Refund	\$ -	
	Interest	\$ -	
			\$ -
	ACCOUNT TOTAL		\$ 141.84
MONEY MARKET	BEGINNING BALANCE		\$ 575,958.35
	Transfer to Checking	\$ -	
	Transfer from General Fund	\$ -	
	Interest	\$ 71.01	
			\$ 71.01
	ACCOUNT TOTAL		\$ 576,029.36
GRAND TOTAL DEPRECIATION FUND - SEPTEMBER 30, 2022			\$ 576,171.20

Budget 2022-2023	\$ 576,074.00
Year-to-date Expenses	\$ -
Remaining Budget	\$ 576,074.00
Current Month:	
Fees Refunded	\$ -
Equipment Sold	\$ -
Fund Account Total	\$ 576,171.20

BOND FUND			
CHECKING	BEGINNING BALANCE		\$ 5,216.86
	Transfer from MMA	\$ -	
	Bond Payment - via ACH	\$ -	
	Interest	\$ 0.04	
			\$ 0.04
	ACCOUNT TOTAL		\$ 5,216.90
MONEY MARKET	BEGINNING BALANCE		\$ 191,101.11
	Local Taxes (Howard)	\$ 104,776.80	
	Greeley County Taxes	\$ -	
	Transfer to Checking	\$ -	
	Interest	\$ 19.15	
			\$ 104,795.95
	ACCOUNT TOTAL		\$ 295,897.06
GRAND TOTAL BOND FUND - SEPTEMBER 30, 2022			\$ 301,113.96

Budget 2022-2023	\$ 652,027.00
Year-to-date Expenses	\$ -
Remaining Budget	\$ 652,027.00
Current Month:	
Bond Payment	\$ -
Local Property Taxes	\$ 18,984.07
	\$ 18,984.07
Fund Account Total	\$ 320,098.03

HOT LUNCH FUND				
CHECKING	BEGINNING BALANCE		\$ 142,397.57	
	Federal/State Receipts	\$ 2,145.62		
	Meal Account Receipts	\$ 17,938.60		
	Milk Account and ASP Receipts	\$ 3,063.00		
	Head Start and Preschool Tuition	\$ 3,630.32		
	Vendor Rebate	\$ 95.05		
	Interest	\$ 1.26		
	Payroll	\$ (13,262.90)		
	Exp.: Food, Milk/Juice, Steamer Repairs, etc.	\$ (25,012.73)		
			\$ (11,401.78)	
		ACCOUNT TOTAL		\$ 130,995.79
	MONEY MARKET	BEGINNING BALANCE		\$ 62,161.40
		Deposits	\$ -	
Transfer Checking		\$ -		
Interest		\$ 5.11		
			\$ 5.11	
	ACCOUNT TOTAL		\$ 62,166.51	
GRAND TOTAL HOT LUNCH FUND - SEPTEMBER 30, 2022			\$ 193,162.30	

Budget 2022-2023	\$ 457,290.00
Year-to-date Expenses	\$ (38,219.53)
Remaining Budget	\$ 419,070.47

EMPLOYEE BENEFIT FUND			
CHECKING	BEGINNING BALANCE		\$ 257.49
	Interest	\$ -	
			\$ -
	ACCOUNT TOTAL		\$ 257.49
MONEY MARKET	BEGINNING BALANCE		\$ 16,170.04
	Interest	\$ 0.67	
			\$ 0.67
	ACCOUNT TOTAL		\$ 16,170.71
GRAND TOTAL EMPLOYEE BENEFIT FUND - AUGUST 31, 2022			\$ 16,428.20

Budget 2022-2023	\$ 17,128.00
Year-to-date Expenses	\$ -
Remaining Budget	\$ 17,128.00

MONTHLY FINANCIAL REPORT

September 2022

Number			
100	GENERAL FUND		\$ 3,771.84
101	STUDENT AGENDA		\$ 1,096.48
103	WILDCAT EXPRESS		\$ 1,124.04
104	ELEMENTARY		\$ 341.05
105	ESU REIMBURSEMENT		\$ 3,036.03
106	INTEREST		\$ 2,725.25
113	YEARBOOK		\$ 7,496.92
213	CLASS OF 2023 (SENIORS)		\$ 1,238.41
214	CLASS OF 2021 (FRESHMAN)		\$ 670.00
215	CLASS OF 2024 (JUNIORS)		\$ 3,878.82
216	CLASS OF 2025 (SOPHOMORES)		\$ 1,766.02
217	CLASS OF 2022		\$ 3,001.93
302	CHEER SQUAD		\$ (1,703.42)
303	ROBOTICS		\$ 5,649.05
304	DANCE SQUAD		\$ (1,228.45)
320	SCHOLARSHIP		\$ 31,266.92
340	VOCAL MUSIC		\$ 1,113.29
350	INSTRUMENTAL MUSIC		\$ 85.97
359	ONE ACT		\$ 310.93
360	MUSICAL-Odd/VARIETY SHOW-Even		\$ 5,147.99
362	ALL SCHOOL PLAY-Even		\$ 1,197.93
370	STUDENT COUNCIL		\$ 709.41
380	SENIOR ART TRIP		\$ 432.74
381	ART CLUB		\$ 4,131.65
390	TRANSPORTATION FUND		\$ 3,115.62
500	ATHLETICS		\$ 12,600.57
501	WRESTLING - BOLLING		\$ 341.17
502	WEIGHT ROOM KEYS		\$ 1,802.51
503	FOOTBALL - FULLER		\$ 2,785.47
504	GIRLS BASKETBALL - PETERS		\$ 724.20
505	GIRLS GOLF - LYNCH		\$ 2,514.37
506	BOYS BASKETBALL - WEGNER		\$ 1,195.57
507	VOLLEYBALL - KOEHN		\$ 1,437.43
508	SOFTBALL - VOLK		\$ 3,488.29
509	CONCESSIONS		\$ 11,865.31
510	TENNIS - SVOBODA		\$ 12.65
600	FFA		\$ 30,033.53
602	MATILDA		\$ 10,288.99
700	FCCLA		\$ 4,235.29
800	FBLA		\$ 2,256.53
801	MATH/SCIENCE CLUB		\$ 13,208.98
			\$ 179,167.28
	2022-2023 BUDGET		\$ 508,514.00
	YEAR TO DATE EXPENSES		\$ 38,289.72
	REMAINING BUDGET		\$ 470,224.28

Superintendent's Report

October 10, 2022

I have been working on the small gym seating project and doing some reflection on the big picture. I believe instead of asking several architects to develop plans for a specific project, we need to establish which firm we want to work with. I also believe instead of focusing on one project we zoom out and look at the bigger picture. Therefore, I recommend we work with KSB to create a "Request for Proposals" for a Facilities Master Plan. By doing this, we will be able to hear how several different firms would go about taking a comprehensive approach to developing a long-term plan. I understand that each project could be done at a lower cost being done individually as opposed to the master plan. However, in the long run, I believe there is value and perhaps even total cost savings in a plan that takes into account the long-term plans for all facilities. Even if after hearing the presentations we do not want to move forward with selecting a firm for developing a master plan you can still give me direction on who to contact to develop specifications on specific projects for the bidding process.

*Please review the indicators in each category below. Place a check mark in "port of each indicator that is being met.

*Add up the number of checkmarks for the category. Place the total "amber under the category on the Total line.

*Place a check on the box under the rating which corresponds with the category total.

*If you feel that you do not have adequate information "r do not have an opinion regarding a particular area, please indicate this in the "Comments" section.

*If items are unsatisfactory, please provide specific rationale in the "Comments" section.

Board Evaluation		Outstanding	Proficient	Basic	Unsatisfactory	Comments
1	Educates members by... ___ updates regarding district matters, as needed ___ appropriate reading materials ___ notification of workshops and conferences ___ opportunities to learn about function of schools and programs through field trips, presentations, and reading materials to Board	Meets or exceeds all 4 indicators	Meets 3 indicators	Meets 2 indicators	Does not educate Board members	
	Total _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2	Implements meeting responsibilities by... ___ preparing agenda ___ attending and participating in Board meetings ___ attending committee meetings as requested ___ offering professional guidance, recommendation, or assistance	Meets or exceeds all 4 indicators	Meets 3 indicators	Meets 2 indicators	Does not implement meeting responsibilities	
	Total _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Implements Board/Superintendent goals by... ___ working with Board to establish long- and short-range goals ___ developing strategies to implement goals ___ executing strategies and goals ___ reporting progress to Board, staff, and community	Meets or exceeds all 4 indicators	Meets 3 indicators	Meets 2 indicators	Does not implement Superintendent goals	
	Total _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Communicates information regarding... ___ programs ___ procedures ___ personnel ___ district needs ___ district concerns ___ community concerns	Meets or exceeds all 6 indicators	Meets 4-5 indicators	Meets 2-3 indicators	Does not communicate information	
	Total _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

		Outstanding	Proficient	Basic	Unsatisfactory	Comments
5	Supports Board of Education decisions to... <input type="checkbox"/> community <input type="checkbox"/> staff <input type="checkbox"/> building administrators Total _____	Meets or exceeds all 3 indicators <input type="checkbox"/>	Meets 2 indicators <input type="checkbox"/>	Meets 1 indicators <input type="checkbox"/>	Does not support Board of Education decisions <input type="checkbox"/>	
Communication with Staff, Media, Community						
6	Communicates effectively with staff regarding current and new trends in education, programs, procedures, and policies by... <input type="checkbox"/> relaying necessary information to appropriate staff <input type="checkbox"/> communicating information effectively <input type="checkbox"/> promoting sense of well-being in staff <input type="checkbox"/> serves as liaison between Board and staff regarding negotiations Total _____	Meets or exceeds all 4 indicators <input type="checkbox"/>	Meets or exceeds 3 indicators <input type="checkbox"/>	Meets 2 indicators <input type="checkbox"/>	Does not communicate effectively with staff <input type="checkbox"/>	
7	Communicates with community (parents, PTO groups, larger community) regarding promotion of district, programs, procedures, personnel, district needs, district concerns and community concerns by... <input type="checkbox"/> relaying necessary information to community <input type="checkbox"/> communicating information effectively <input type="checkbox"/> promoting sense of well-being in community members <input type="checkbox"/> dealing effectively with concerns of parents and patrons <input type="checkbox"/> encouraging parent involvement in the school Total _____	Meets or exceeds all 5 indicators <input type="checkbox"/>	Meets 3-4 indicators <input type="checkbox"/>	Meets 1-2 indicators <input type="checkbox"/>	Does not communicate effectively with community <input type="checkbox"/>	
8	Displays oral and written communication skills by providing communications which are... <input type="checkbox"/> pertinent <input type="checkbox"/> clear <input type="checkbox"/> concise <input type="checkbox"/> timely Total _____	Meets or exceeds all 4 indicators <input type="checkbox"/>	Meets 3 indicators <input type="checkbox"/>	Meets 2 indicators <input type="checkbox"/>	Does not display appropriate oral and written communication <input type="checkbox"/>	
Instructional Leadership						
9	Completes staffing by... <input type="checkbox"/> staffing configuration based on district educational philosophy and policy <input type="checkbox"/> organized assignments <input type="checkbox"/> delegated assignments <input type="checkbox"/> communication of assignments to the Board and staff <input type="checkbox"/> adhering to high expectations of staff Total _____	Meets or exceeds all 5 indicators <input type="checkbox"/>	Meets 3-4 indicators <input type="checkbox"/>	Meets 1-2 indicators <input type="checkbox"/>	Does not assist Director of Personnel with staffing <input type="checkbox"/>	

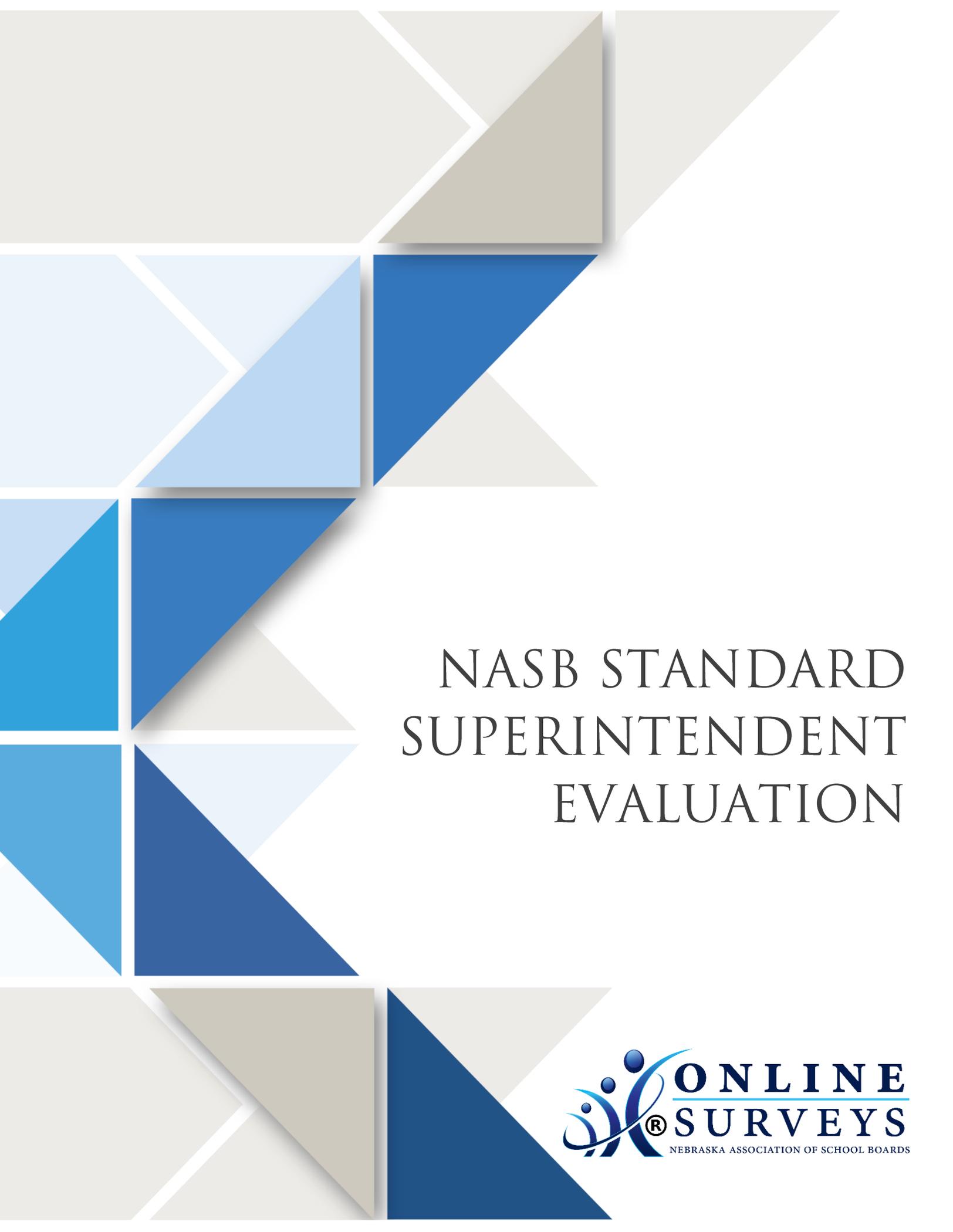
	INSURANOVA LEADERSHIP	UNSATISFACTORY	BASIC	PROFICIENT	UNSATISFACTORY	Comments
10	Conducts/Supervises personnel evaluations by... ___ conducts building principal appraisals ___ provision for accountability of administrators for completion of the appraisal process ___ reports appraisal process results to the Board Total ___	Meets or exceeds all 3 indicators	Meets 2 indicators	Meets 1 indicator	Does not supervise personnel evaluations	
11	Supervises curriculum and instruction staff by... ___ integral participation in development, adoption, implementation, and evaluation of curriculum ___ standards-based curriculum design ___ exploration and sharing of new, creative curriculums ___ development of budget reflecting curriculum needs ___ encourages staff development through professional training, courses, workshops, etc Total ___	Meets or exceeds all 5 indicators	Meets 3-4 indicators	Meets 1-2 indicators	Does not supervise curriculum and instruction staff	
12	Facilitates district growth by... ___ monitors need for growth due to changes in education or in student population ___ works with community leaders to formulate plans for growth ___ recommendations regarding needed changes in physical facilities based on district needs ___ examination of possibilities of property acquisition, enabling growth Total ___	Meets or exceeds all 4 indicators	Meets 3 indicators	Meets 2 indicators	Does not facilitate district growth	
13	Demonstrates personnel management skills by... ___ performance expectations which support district educational philosophy and policies ___ clear performance expectations for all staff ___ accountability of all staff to achieve results ___ evidence of appropriate guidance to remediate unacceptable performance Total ___	Meets or exceeds all 4 indicators	Meets 3 indicators	Meets 2 indicators	Does not demonstrate personnel management skills	
14	Demonstrates problem solving skills by... ___ being perceptive in identifying problems ___ addressing problems expediently ___ using appropriate combination of fact finding and decision-making to achieve resolution Total ___	Meets or exceeds all 3 indicators	Meets 2 indicators	Meets 1 indicator	Does not demonstrate problem-solving skills	

	INSURCUMPERNSUP	OUTSTANDING	EFFICIENT	BASIC	UNSATISFACTORY	Comments
15	Provides positive district climate regularly and consistently by... <input type="checkbox"/> empowering staff <input type="checkbox"/> modeling respectfulness <input type="checkbox"/> providing supportive atmosphere <input type="checkbox"/> focusing on the welfare of children <input type="checkbox"/> displaying genuine caring attitude for staff Total _____	Meets or exceeds all 5 indicators	Meets 4 indicators	Meets 2-3 indicators	Does not provide positive district climate	
16	Demonstrates decision making skills through... <input type="checkbox"/> expressing view of "big picture" of district, community, and state <input type="checkbox"/> taking responsibility for decision-making <input type="checkbox"/> demonstrating ability to make decisions which may be viewed as controversial Total _____	Meets or exceeds all 3 indicators	Meets 2 indicators	Meets 1 indicator	Does not demonstrate decision-making skills	
17	Completes professional growth activities by... <input type="checkbox"/> participating in appropriate national and/or state conferences <input type="checkbox"/> attending activities which are directly related to district and/or professional goals <input type="checkbox"/> communicating new information to Board and staff Total _____	Meets or exceeds all 3 indicators	Meets 2 indicators	Meets 1 indicator	Does not complete professional growth activities	
Leadership Qualities						
18	Displays diplomacy by... <input type="checkbox"/> demonstrating ability to present positive feedback to Board, staff, and community <input type="checkbox"/> demonstrating ability to present negative feedback to Board, staff, and community <input type="checkbox"/> creating a comfortable working relationship where it is okay to disagree Total _____	Meets or exceeds all 3 indicators	Meets 2 indicators	Meets 1 indicator	Does not display diplomacy	
19	Engages community in education by... <input type="checkbox"/> developing and promoting process for attracting community interest in education <input type="checkbox"/> actively seeking community involvement in education <input type="checkbox"/> maintaining good human relationships Total _____	Meets or exceeds all 3 indicators	Meets 2 indicators	Meets 1 indicator	Does not engage community in education	

	FINANCE AND OPERATIONS	UNSATISFACTORY	Average	BASIC	UNSATISFACTORY	Comments
20	<p>Completes the budget process by...</p> <p>awareness and evaluation of financial needs of the school program, including plant, facilities, equipment and supplies; and makes recommendations for financing</p> <p>compiles detailed district budget, interprets, and presents to Board for adoption</p> <p>demonstrates a clear working knowledge of state and federal guidelines relating to the budget process</p> <p>supervises operations, insisting on competent and efficient performance</p> <p>develops salary schedules for all personnel and recommends to the Board the compensation levels, within budgetary limitations, that will best serve the interests of the Board</p>	Meets or exceeds all 5 indicators	Meets 4 indicators	Meets 2-3 indicators	Does not complete the budget process	
	Total _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21	<p>Manages finances efficiently by...</p> <p>utilizing appropriate financial maintenance techniques, including a sound investment program, an appropriate accounting system and effective expenditure controls</p> <p>seeks revenue enhancement through available grants and outside funding</p> <p>demonstrates ability to serve as custodian of all property, owned, leased or borrowed by the district</p> <p>assembles data for a recommended building program and acts as advisor in the preparation of all plans and specifications for the construction of new buildings or modifications/improvements to existing buildings</p>	Meets or exceeds all 4 indicators	Meets 3 indicators	Meets 2 indicators	Does not manage finances efficiently	
	Total _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

PERSONAL QUALITIES

Rating Scale: 3=exceeds expectations	2=meets expectations	1=needs improvement	0=unaware	
1. Demonstrates ability to work well with individuals and groups	3	2	1	0
2. Speaks well in front of large and small groups, expressing ideas in a logical and professional manner.	3	2	1	0
3. Demonstrates friendliness, approachability, and communicates a sincere appreciation of people of all ages.	3	2	1	0
4. Thinks well on one's feet when faced with an unexpected or disturbing turn of events in a large group setting.	3	2	1	0
5. Defends principles and convictions in the face of controversy.	3	2	1	0



NASB STANDARD
SUPERINTENDENT
EVALUATION





Standard I: Mission, Vision, & Goals

Standard Descriptor: The superintendent works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals to ensure the progress and success of student learning and achievement.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
I.a.	Works collaboratively with the board to define, adopt, and institute the district mission, vision, and goals.						
I.b.	Assumes the key leadership role and responsibility for growth and improved student learning.						
I.c.	Seeks input from the board when appropriate.						
I.d.	Engages internal stakeholders (i.e. administration, staff, students) and external stakeholders (i.e. parents, community) in the discussion of long-term plans and goals.						
I.e.	Effectively utilizes data to guide and monitor progress of district goals.						
I.f.	Implements and monitors progress of the district/strategic plan.						
I.g.	Identifies and proactively addresses potential barriers to ensure the success of the school district.						
	<p>Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i></p> <ul style="list-style-type: none"> • District strategic plan/district goals • Plan for implementing, monitoring and reporting progress of strategic plan/district goals • School improvement plan (including updates/assessment of progress and modifications) • School improvement teams • Superintendent performance plan aligned with district priorities and indicators to measure progress and success • Student performance data • Engagement/communication plan • Meeting agendas/minutes 						
	If you were to suggest one improvement to Mission, Vision, and Goals for the upcoming year, what would it be?						





Standard II: Policy

Standard Descriptor: The superintendent works collaboratively with the board to define, update, and adopt effective and purposeful district policy.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
II.a.	Works with the board to review, update and adopt effective and purposeful district policy.						
II.b.	Governs consistently through board policy and administrative protocol and procedures.						
II.c.	Provides public access to district policy.						
II.d.	Ensures all handbooks are aligned to district policy.						
II.e.	Implements a policy to ensure curriculum is reviewed and aligned with current state standards.						
II.f.	Ensures student discipline is implemented with integrity and consistency.						
II.g.	Personnel policies are clear and implemented consistently.						
II.h.	Monitors administrators' implementation of policy and procedures.						
	Provide evidence to support your choices above. *Suggested supplemental evidence for this standard includes but is not limited to: <ul style="list-style-type: none"> • District adopted policy review process/calendar • Progress/updates of the board's work with policy • Policy committee minutes • Curriculum review policy • Meeting agendas/minutes 						
	If you were to suggest one improvement to Policy for the upcoming year, what would it be?						

**Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





Standard III: Budget Planning & Management

Standard Descriptor: The superintendent provides organizational leadership district-wide to ensure fiscal responsibility by allocating, using, and investing district resources to support effective instruction and improved student learning.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
III.a.	Upholds fiscal responsibility and accountability.						
III.b.	Leads a collaborative board and administrative budget planning process to align resources with the district mission, vision, and goals.						
III.c.	Utilizes data, research, and informed decision-making to support the allocation of district resources.						
III.d.	Updates board with historical and current budget data to monitor revenue and expenditures.						
III.e.	Ensures that the district completes an annual CPA audit and discloses findings to the finance committee/board.						
III.f.	Advocates for and pursues innovative solutions to improve and expand fiscal and human resources.						
III.g.	Ensures the maintenance and upkeep of facilities.						
	<p>Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i></p> <ul style="list-style-type: none"> • Budget strategic/district goals • Professional development plan • Monthly budget reports • Quarterly expenditure updates • District audit • Management and use of alternative resources (i.e. ESU funding, all grant applications, etc.) • Five/Ten-year facility plan • Budget development calendar/board • Financial policies • Forecast financial data 						
	If you were to suggest one improvement to Budget Planning and Management for the upcoming year, what would it be?						





Standard IV: Educational Leadership

Standard Descriptor: The superintendent provides educational leadership ensuring resources align and support best practice for instructional standards, as well as implementation of current/applicable curriculum and assessments to support student success.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
IV.a.	Advocates for the learning needs of all students.						
IV.b.	Promotes a student-centered culture.						
IV.c.	Advocates for the engagement of parents/families as partners in the education of students.						
IV.d.	Ensures curricular and instructional decision-making is based upon current research, data, and best practice.						
IV.e.	Provides the time and resources to align curriculum vertically, horizontally, and to the state standards.						
IV.f.	Provides comprehensive coursework and opportunities to ensure college/career readiness for every student.						
IV.g.	Ensures the district-adopted instructional framework is implemented consistently.						
IV.h.	Integrates the district-adopted instructional framework into certificated staff evaluations.						
IV.i.	Advocates for curriculum and instruction that challenges each student.						
IV.j.	Optimizes alignment of resources, curriculum, and assessments to support student success.						
IV.k.	Provides integrated technology curriculum and resources.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> • District strategic plan/district goals • School improvement plan (including assessment of progress and modifications) • School improvement teams • District calendar • Curriculum review cycle plan and updated policy for curriculum and assessment review • Curriculum review committee minutes • Student performance data and goals • Data to support instruction strategies and student-centered initiatives • Curriculum/programs additions/modifications • Instructional model 						
	If you were to suggest one improvement to Educational Leadership for the upcoming year, what would it be?						

**Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





Standard V: Organizational & Cultural Leadership

Standard Descriptor: The superintendent provides cultural leadership through accountability, inclusiveness, engagement, and advocacy for staff and students.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
V.a.	Contributes to a unified school environment of trust and respect among students, staff, families, and community members.						
V.b.	Develops, implements, and sustains a responsive district crisis and safety plan.						
V.c.	Commits to developing a high-performing leadership team.						
V.d.	Ensures a purposeful and equitable recruiting and hiring process.						
V.e.	Integrates an effective conflict resolution process to address matters in a purposeful and timely manner.						
V.f.	Promotes a culture of shared expectations and mutual accountability.						
V.g.	Provides leadership to support the health and well-being of staff and students.						
V.h.	Promotes an environment where differing opinions and backgrounds are welcomed and embraced among staff and students.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> • Conflict resolution process • Leadership development plan • Professional development plan • Crisis and safety plan • Executive summary of the safety audit • Hiring protocols and procedures • Evidence to validate engagement of parents/families • Diversity, equity and inclusion initiatives • Personnel policies 						
	If you were to suggest one improvement to Organizational and Cultural Leadership for the upcoming year, what would it be?						





Standard VI: Community Relations

Standard Descriptor: The superintendent establishes and sustains effective communication to inform and engage the board, parents, students, staff, local and state government officials, community members, and business leaders.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VI.a.	Establishes a visible presence in the district and community.						
VI.b.	Regularly attends and participates in school activities, events, and programs.						
VI.c.	Interacts and expresses genuine interest in building a connection with students.						
VI.d.	Develops collaborative partnerships to foster support for the school district.						
VI.e.	Effectively communicates key public information in a timely manner.						
VI.f.	Promotes a positive image of the district.						
VI.g.	Understands and is respectful of the political, economic, and social aspects of the community.						
VI.h.	Seeks a positive relationship with parents and community members.						
VI.i.	Engages special interest groups to work collaboratively to address concerns and opinions that may present conflict.						
	<p>Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i></p> <ul style="list-style-type: none"> • Community engagement summary/report • District partnerships and initiatives established to provide resources and support • Partnership support received through the district foundation, scholarships, grant monies, etc. • Inter-local agreements • District annual report • Communications designed by and distributed to generate support of the district • Membership and participation with civic, community and state organizations • Meeting invitations/agendas 						
	If you were to suggest one improvement to Community Relations for the upcoming year, what would it be?						





Standard VII: Professional Leadership

The superintendent models and demonstrates professional leadership, ethics, and a commitment to growth and improved instruction and learning for staff and students.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VII.a.	Models positive and professional leadership based upon ethics, trust, integrity, and respect.						
VII.b.	Addresses concerns and opinions with respect and confidence.						
VII.c.	Provides professional development for you to fulfill your responsibilities and grow in your position.						
VII.d.	Provides an effective evaluation process with constructive feedback.						
VII.e.	Exemplifies a life-long learning model to grow personal and professional knowledge.						
VII.f.	Demonstrates knowledge of current evidence-based practices for teaching and learning and seeks to develop others in this area.						
VII.g.	Establishes clear and consistent expectations for staff.						
	Provide evidence to support your choices above. *Suggested supplemental evidence for this standard includes but is not limited to: <ul style="list-style-type: none"> • Memberships • Professional development activities (including, but not limited to conferences, workshops, committee work, studies, research, and published works) • Educational growth plan (professional goals and development) • Leadership team development plan • District staff professional development plan 						
	If you were to suggest one improvement to Professional Leadership for the upcoming year, what would it be?						

**Grey-highlighted questions indicate that they are asked only to the superintendent in the self-evaluation.*





Standard VIII: Board-Superintendent Relations

The superintendent collaborates with the board to define district expectations, policies, and goals to support instruction and student learning.

Please indicate what you feel is the most accurate descriptor to the following statements.

The Superintendent . . .

		Excellent	Good	Average	Fair	Poor	Unsure
VIII.a.	Maintains an appropriate and professional relationship with the board.						
VIII.b.	Keeps all board members informed with consistent and open communication.						
VIII.c.	Demonstrates support and respect for the board and refrains from public criticism of the board.						
VIII.d.	Demonstrates collaborative problem solving and decision-making.						
VIII.e.	Supports board committee work as part of effective board decision-making.						
VIII.f.	Collaboratively supports or opposes, local, state and/or federal legislation impacting the district.						
	Provide evidence to support your choices above. <i>*Suggested supplemental evidence for this standard includes but is not limited to:</i> <ul style="list-style-type: none"> • Superintendent performance plan/goals • Board committee minutes • Communication plan • Board development plan • Board policies • Meeting agendas/minutes • Retreat agendas/minutes 						
	If you were to suggest one improvement to Board-Superintendent Relations for the upcoming year, what would it be?						





Superintendent’s Response:

Superintendent Evaluation Summary

The superintendent should identify no more than four performance areas on which to focus their growth professionally. Note: Targeting in excess of four performance areas will make it difficult for the individual to address the areas adequately. When his/her performance is at a high-level, sustaining, refining, and replicating the performance is the goal. Follow through will ensure the success of the superintendent and the board.

The Performance Plan should consist of:

- goals (**what** must he/she do to achieve the objective or what is the intended result)
- performance indicators (**how** will the board measure progress and/or success)
- timeline (**when** will progress/success be assessed or completion date)
- signature (once the Performance Plan has been completed and reviewed the board president and superintendent will both sign and date placing a copy in the superintendent’s personnel file and a copy will be retained by the board president)

Note: The Performance Plan should be reviewed and updated throughout the year to assess progress and success. Modifications should only be made if the board/superintendent discuss and agree upon appropriate changes.

(Signature of Superintendent)

(Date)

(Signature of Board President)

(Date)



**Pierce Public Schools Superintendent Evaluation Instrument
November 2019 Evaluation**

The following evaluation instrument was adopted on October 12, 2015 using Wayne Public School’s superintendent evaluation instrument as a guide.

The Superintendent shall be the Chief Executive Officer (CEO) of the school district. He/She is responsible for the effective operation of the school district, general administration of instruction, business and other operations of the school district, and for advising and making recommendations to the Board of Education with respect to such activities.

Please provide comments describing how the Superintendent has met or not met the identified responsibilities as listed below with reference to policy 4025 Superintendent and policy 4057 Superintendent Evaluation.

Educational Leader of the Schools

- A. Develops with the Board of Education and administration short and long range goals.
- B. Attends educational meetings and conferences.
- C. Supervises curriculum and instruction.
- D. Oversees that appropriate in-service training is conducted.

Superintendent reflection:

_____Met _____Not Met

Comments:

Serves as Chief Executive Officer

- A. Keeps the Board of Education informed of the condition of the school district’s educational system.
- B. Prepares the agenda for Board of Education meetings in consultation with the Board of Education President.
- C. Proposes new policies and updates to the Board of Education.

Superintendent reflection:

_____Met _____Not Met

Comments:

Staff Management

- A. Provides for the optimum use of staff.
- B. Prior to action by the Board of Education, recommends the appointment or termination of administrative contracts.
- C. Prior to action by the Board of Education, recommends the appointment or termination of teaching contracts.
- D. Provides information for collective bargaining (negotiations) with the Pierce Education Association.

Superintendent reflection:

_____Met _____Not Met

Comments:

Financial Management

- A. Oversees that appropriate budgetary procedures are properly administered.
- B. Oversees that funds, physical assets, and property of the district are properly administered.
- C. Administers federal programs with yearly authorization of the Board of Education.

Superintendent reflection:

_____Met _____Not Met

Comments:

Facilities Management

- A. Develops with the Board of Education and administration short and long range goals.
- B. Ensures maintenance of school district property.
- C. Monitors construction, renovation, or demolition of school district facilities.
- D. Oversees and implements policies for the use of school property.
- E. Oversees and implements policies for safe school facilities.

Superintendent reflection:

_____Met _____Not Met

Comments:

Community Relations

- A. Responsible for news releases.
- B. Maintains an open dialogue with patrons of the district.
- C. Maintains a liaison role with community groups.
- D. Maintains a liaison roll with other school districts, the Nebraska Department of Education, and colleges and universities.

Superintendent reflection:

_____Met _____Not Met

Comments:

Board of Education

- A. As Chief Executive Officer (CEO), reports directly to the Board of Education.
- B. Attends all meetings of the Board of Education except when permission to be absent is given by the Board of Education.
- C. Represents the school district in dealings with other entities.
- D. Acts as a reference for concerns brought to the Board of Education.
- E. Works with the Board of Education to develop appropriate programs and policies.

Superintendent reflection:

_____ Met _____ Not Met

Comments:

Administration

- A. Oversees the work of central office personnel.
- B. Holds regular meetings with building principals.
- C. Directs building principals.
- D. Oversees teacher evaluations.
- E. Evaluates building principals.
- F. During absences, designates building principals to act in place of the superintendent.

_____ Met _____ Not Met

Superintendent reflection:

Comments:

Other

- A. Works with other Board of Education advisors such as auditors, architects, attorneys, and consultants.
- B. Holds meetings with teachers and other employees as necessary.
- C. Attends, or delegates a representative to attend, all meetings of municipal agencies or governmental bodies at which matters pertaining to the school district appear on the agenda.

D. Represents the school district before the public.

E. Receives complaints, comments, concerns, and criticisms regarding the operation of the school district.

Superintendent reflection:

____ Met ____ Not Met

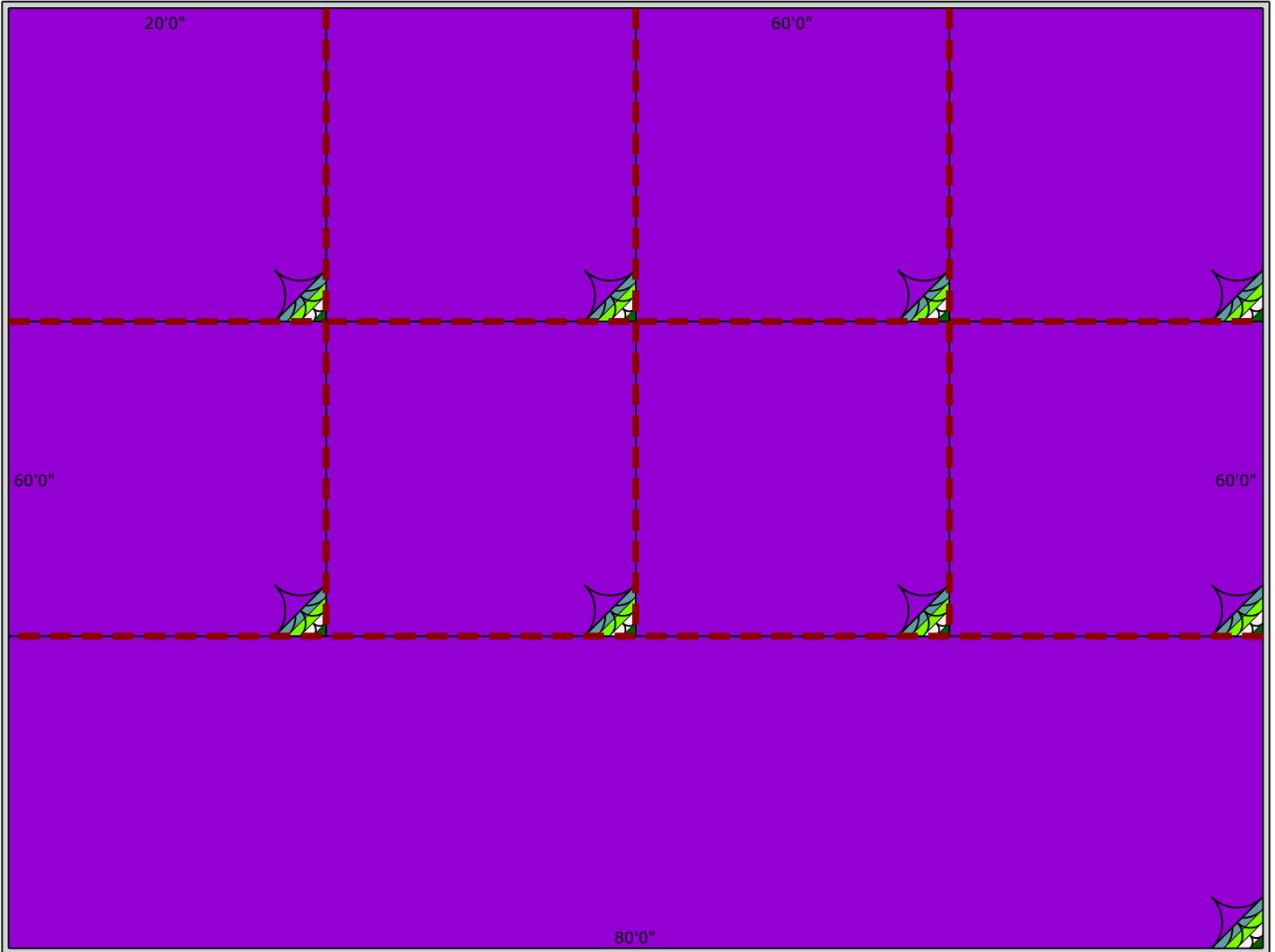
Comments:

Superintendent

Date

Board of Education President

Date





1719 Aspen Circle Ste 10
 Grand Island, NE 68803
 308.380.3139
 support@flooritne.com

BILL TO	SHIP TO
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SKU#/ITEM NO.	DESCRIPTION	AMOUNT
Apply GraniFlex System		\$7,392.00
Apply LRB TAV		\$123.75
Blast Concrete		\$2,640.00
Concrete Protector Freight		\$480.00
sand		\$250.00
GraniFlex		\$0.00
Grind Subfloor		\$8,304.00
PermaFlex A		\$8,815.68
PermaFlex Accelerator		\$1,594.24
Solid Epoxy		\$5,837.47
Xylene	Quart	\$586.56
	Material	\$17,563.95
	Labor	\$18,459.75
	Tax out of town 5.5%	\$966.01
	Total	\$36,989.71

CUSTOMER ACCEPTANCE AND APPROVAL

Print Name _____ **Signature** _____

Date 10/6/2022 4:08 PM

July 1st-11th

No vacation or sick days were used.

July 12th-August 8th

Vacation July 14th PM July 15 All Day

Aug. Running Total

Sick Days-10 of 10 Remaining

Vacation Days- 18.5 of 20 Remaining

August 23rd .5 vacation day

Sept. 14 Running Total

Sick Days-10 of 10 Remaining

Vacation Days- 18 of 20 Remaining

I did not take any days off since the last regular board meeting.

Oct. 10 Running Total

Sick Days-10 of 10 Remaining

Vacation Days- 18 of 20 Remaining