

Board of Education Regular Meeting  
Monday, November 8, 2021 7:00 PM

Board Room, St. Paul Public School  
PO Box 325  
St. Paul, NE 68873-0325

## **Agenda**

1. Call to Order
  - 1.1. Recognition of Public Notice of Open Meeting
  - 1.2. Recognition of Posted Notice of the Open Meetings Law
2. Roll Call
  - 2.1. Americanism Quote. "Duty is ours, results are God's." John Quincy Adams
3. Minutes of the Previous Regular Meetings
4. Bills As Presented By the Superintendent
  - 4.1. Board needs to consider paying the credit card as presented.
5. Financial Report
6. Communications from the Public
7. New Business
  - 7.1. Superintendent Sick and vacation log
  - 7.2. Board Goals
  - 7.3. The board needs to consider accepting resignation from Rebecca Knox.
  - 7.4. Board needs to consider Joe Smydra as a volunteer coach for Robotics, Marty Mrkvick, Mike Baker and Chris Svoboda for wrestling.
  - 7.5. The board needs to consider approving an extracurricular drug testing policy.
  - 7.6. Board needs to consider approving Student Fee Policy as presented.
  - 7.7. The board needs to discuss and consider accepting the bid from CMBA Architects.
  - 7.8. Principal's Report
  - 7.9. Report from Building Committee
  - 7.10. Superintendent's Report
    - 7.10.1. Executive session, negotiations
  - 7.11. Review Board Calendar: State convention
8. Adjournment

## Regular Meeting of the St. Paul Board of Education

The St. Paul School Board met in regular session on October 13, 2021 at 7:29 PM. The following board members were in attendance: Shelly Hueftle: Present, Jason Meinecke: Present, Janelle Morgan: Present, Marty Mrkvicka: Present, Dan Scheer: Absent, Philip Thede: Present.

President Mrkvicka noted that notice of the meeting was properly published in the Phonograph Herald and/or in 3 public places, per policy.

President Mrkvicka noted that the Open Meetings Law is posted on the wall of the meeting room.

Motion to excuse member Dan Scheer passed with a motion by Marty Mrkvicka and a second by Philip Thede.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea

Yea: 5, Nay: 0

President Mrkvicka read the Americanism quote. *May 17, 1776 “God grants that in America true religion and civil liberty may be inseparable . . .” Dr. John Witherspoon, (signer of Declaration of Independence)*

President Mrkvicka asked if there were any additions or corrections to the minutes of the previous meeting. None were made, and the minutes were declared approved.

The motion to approve the bills as presented by Superintendent Poppert passed with a motion by Philip Thede and a second by Jason Meinecke.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea

Yea: 5, Nay: 0

Motion to approve the credit card bill as presented passed with a motion by Marty Mrkvicka and a second by Shelly Hueftle.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea

Yea: 5, Nay: 0

The Superintendent presented the Financial Report.

There were no communications from the public.

Mr. Bowder and FFA national qualifiers presented on their upcoming trip and the process of the online competitions. The Board of Education will fund \$500 per student for the trip.

Motion to accept SPEA as the bargaining unit for certified staff passed with a motion by Marty Mrkvicka and a second by Janelle Morgan. The Board will meet in executive session next month to discuss negotiations.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea

Yea: 5, Nay: 0

First reading of the Drug Testing Policy: The committee attended a webinar with a prospective company that would administer the proposed drug testing program. A policy was drafted and reviewed. The policy has been approved by the District's attorney.

School board goals were reviewed. The board and admin team felt that a majority of the goals have been met.

Opening plan for the school was reviewed. The District's plan remains the same at this time as the number of COVID cases has stayed very low.

ESSER III plan was reviewed, as required by the federal government.

The motion to accept the bid from Thomas for \$110,120 for a new bus, passed with a motion by Marty Mrkvicka and a second by Jason Meinecke. The Board and the Transportation Director were in favor of spending an additional \$600 for a back-up camera for the bus.

Hueftle: Yea, Meinecke: Yea, Morgan: Yea, Mrkvicka: Yea, Thede: Yea

Yea: 5, Nay: 0

Principals Report: Data from the recent MAPS testing was presented. Many of the scores have seen improvement. Social emotional and attendance data was also discussed. In an update on preschool, Mrs. Paider stated that a St. Paul Early Childhood Foundation has been created by several community members, to address needs for daycare and preschool services in the community. Recently, 2 preschools in the community have closed, and there is a long waiting list for Little Paws Preschool. The Foundation would like to propose that a privately funded preschool be located in the vacant space in the Heritage Building. Details and funding are still being finalized.

AD Report: Mr. Peters reported that Boy's Cross Country had won the Conference tournament; girls wrestling will be starting this year; the Girl's Softball team placed second in the Conference tournament; and the Volleyball team will be playing in the conference championship game on 10/14/21.

The Board recognized the FFA students that had placed at a recent competition, as well as Mr. Bowder for winning a teaching award for FFA.

Building Committee Report: CMBA, an architecture firm from Grand Island, will report to the Board on its fees to draw a new Entrance and Commons area, as well as draw renovations to the

ag/shop area, and possibly the entire building project. The Wildcat Activity Center moisture and mold issues have been discussed and are being addressed.

Superintendent's Report: NDE still has the NSCAS scores embargoed. He has not heard when the scores will be released. The District relies most heavily on MAPS scores (not NSCAS) for curriculum planning, etc.

Meeting adjourned at 9:10 p.m.

Shelly Hueftle  
Secretary

**Invoice Listing - Summary**

Posted - All; Batch Description 2 Records Selected; Processing Month 11/2021

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>CC</u>	<u>Invoice Amount</u>
ALPHAREHAB	Alpha Rehabilitation, PC	3318-0001	Student Services	10/31/2021	11/09/2021	1	57490		460.46
AGPARTS	AssetGenie, Inc	1592872	Chromebook Parts	10/04/2021	11/09/2021	1	57458		134.85
AGPARTS	AssetGenie, Inc	1594013	Chromebook Parts	10/07/2021	11/09/2021	1	57458		249.50
AXTELLCOMM	Axtell Community School Dist 501	21012-0001	Student Services	11/01/2021	11/09/2021	1	57491		4,212.60
BCNTELEC	BCN TELECOM	23205013-0001	Telecommunications	11/01/2021	11/09/2021	1	57492		71.06
BLACKHILLS	Black Hills Energy	11292021-0001	Natural Gas	11/29/2021	11/09/2021	1	57493		2,666.70
BOMGAARS	BOMGAARS	10162021-0001	Ag/Maint. Supplies	10/16/2021	11/09/2021	1	57494		429.61
BOYSTOWN	Boys Town	NIA0001854-0001	Tuition	11/30/2021	11/09/2021	1	57495		6,080.00
BREHMS	BREHMS HEALTH MART	09302021	School Health Supplies	09/30/2021	11/09/2021	1	57459		145.97
BRENLAWN	BRENNAN'S LAWN CARE INC.	10182021	Grounds Maint/Fertilizer	10/18/2021	11/09/2021	1	57460		1,595.00
CASCADE	Cascade School Supplies	10926	Classroom Supplies	10/06/2021	11/09/2021	1	57461		11.16
CNCAP	CENTRAL NE COMMUNITY ACTION PARTNERSHIP, INC	10252021	1st Q Billing - Fully Reimbursable	10/25/2021	11/09/2021	1	57462		18,613.71
CNCAP	CENTRAL NE COMMUNITY ACTION PARTNERSHIP, INC	10252021ps	Preschool 1st Q Billing	10/25/2021	11/09/2021	1	57462		3,464.16
CENTNEBRRE	Central Nebraska Rehabilitation Services	10072021-0001	OT/PT Services	10/07/2021	11/09/2021	1	57496		5,796.04
CENTLINK	CENTURY LINK	10102021-0001	Phone Service 308-754-6006	10/10/2021	11/09/2021	1	57497		125.42
CENTLINK	CENTURY LINK	10102021a-0001	Phone Bill - 308-754-4433	10/10/2021	11/09/2021	1	57497		256.70
CERTIPOINT	Certiport	14330840	Gmetrix	05/17/2021	11/09/2021	1	57463		1,555.00
CITYOFST	CITY OF ST. PAUL	10212021	Field Conditioner/Chalk	10/21/2021	11/09/2021	1	57464		310.00
CITYOFST	CITY OF ST. PAUL	10312021-0001	Electric, Water, Sewer	10/31/2021	11/09/2021	1	57498		11,757.34
COMPHARDW	Computer Hardware	G17507	Chromebook Repair	10/04/2021	11/09/2021	1	57465		40.00
COMPHARDW	Computer Hardware	G17508	Chromebook Repair	10/04/2021	11/09/2021	1	57465		40.00
COPYCAT	COPYCAT PRINTING & SIGNS	359992	Wildcat Note Cards	10/12/2021	11/09/2021	1	57466		313.49
CRESCENT	CRESCENT ELECTRIC SUPPLY	S509671882.001	Maint. Supplies	10/26/2021	11/09/2021	1	57467		151.38
DASSTACC	DAS State Accounting-Central Finance OCIO	1284172-0002	Educational Services	11/09/2021					0.00
ESU10	EDUCATIONAL SERVICE UNIT	11012021-0001	Audiology/Vision/APL Training	11/01/2021	11/09/2021	1	57499		3,087.35
FLINSCIE	FLINN SCIENTIFIC, INC.	2632325	Chemistry Supplies	10/25/2021	11/09/2021	1	57468		195.83
PHONOGRAPH	Happ, Michael	10312021-0001	Notices/Minutes	10/31/2021	11/09/2021	1	57500		129.04
HEARTDISPO	Heartland Disposal	113413-0001	Monthly Service Fee	10/25/2021	11/09/2021	1	57501		272.00
HEARTDISPO	Heartland Disposal	114128-0001	Trash Disposal Compactor Pull Fee	11/01/2021	11/09/2021	1	57501		269.71
HOMEDEPO	Home Depot Pro, The	647058320	Maint. Supplies	10/14/2021	11/09/2021	1	57469		122.60
HOMEDEPO	Home Depot Pro, The	647058338	Maint. Supplies	10/14/2021	11/09/2021	1	57469		332.52
HOMEDEPO	Home Depot Pro, The	647058346	Maint. Supplies	10/14/2021	11/09/2021	1	57469		68.40
HOMEDEPO	Home Depot Pro, The	648683423	Maint. Supplies	10/22/2021	11/09/2021	1	57469		165.50
HOMEDEPO	Home Depot Pro, The	649369402	Maint. Supplies	10/27/2021	11/09/2021	1	57469		2,172.92
HOMEDEPO	Home Depot Pro, The	649519741	Maint. Supplies	10/27/2021	11/09/2021	1	57469		398.10
HOMEDEPO	Home Depot Pro, The	650045750	Maint. Supplies	10/29/2021	11/09/2021	1	57469		20.48

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HOMEDEPO	Home Depot Pro, The	650865868	Maint. Supplies	11/03/2021	11/09/2021	1	57469		45.00
HOMEMARK	HOMETOWN MARKET	10152021	FCS/SPED/General Supplies	10/15/2021	11/09/2021	1	57470		457.99
JOSTENS	JOSTENS	27008575	Graduation Supplies	10/06/2021	11/09/2021	1	57471		398.68
JWPEPPER	JW PEPPER & SON, INC.	363716157	Music Supplies	10/25/2021	11/09/2021	1	57472		49.99
KUSHKEVIN	Kevin Kush Public Speaking, Inc.	10222021	Professional Speaker	10/22/2021	11/09/2021	1	57473		2,648.00
KBSBSCHOLAW	KSB School Law	10914	Legal Services	10/31/2021	11/09/2021	1	57474		180.00
MCGRHILL	MCGRAW-HILL EDUCATION, INC	119787014001	Elementary reading materials	10/25/2021	11/09/2021	1	57475		286.77
MENARDS	MENARDS	28388	Maint. Supplies	10/07/2021	11/09/2021	1	57476		232.54
MENARDS	MENARDS	28439	Maint. Supplies	10/08/2021	11/09/2021	1	57476		23.96
MENARDS	MENARDS	28547	Maker Fair Supplies	10/10/2021	11/09/2021	1	57476		193.87
MENARDS	MENARDS	29423	Maint. Supplies	10/27/2021	11/09/2021	1	57476		238.98
MIDAMRESCH	Mid-American Research Chemical	0745851-IN	Maint. Supplies	10/22/2021	11/09/2021	1	57477		300.20
MIDLTELE	Midland Telecom Inc	36588	Yearly Repeater Rent	11/01/2021	11/09/2021	1	57478		500.00
NASCO	NASCO	172399	General Supplies -Table Cutting Board	10/15/2021	11/09/2021	1	57479		1,045.00
NASB	NE ASSOC. OF SCHOOL BOARDS	INV-09076-P1C1Q7	BOE State Conf.	11/04/2021	11/09/2021	1	57480		2,100.00
NASB	NE ASSOC. OF SCHOOL BOARDS	INV-09325-C7Q6K0	Superintendent Workshop Sesssion	11/04/2021	11/09/2021	1	57480		75.00
NRCSA	NRCSA	SuptSearch0011	Supt. Search	10/15/2021	11/09/2021	1	57481		2,625.00
OFFICENET	OFFICENET	IN85617-0001	Tech Hallway/Super Office - SPED Use	11/28/2021	11/09/2021	1	57502		325.88
OFFICENET	OFFICENET	IN85617ELE-0001	Elementary Copier	11/28/2021	11/09/2021	1	57502		265.68
OFFICENET	OFFICENET	IN85617HS-0001	HS Workroom Copies	11/28/2021	11/09/2021	1	57502		373.06
OFFICENET	OFFICENET	IN85617TT-0001	Terri T Office Copier	11/28/2021	11/09/2021	1	57502		218.92
PARTSBIN	PARTS BIN, INC., THE	10312021-0001	Transportation Supplies	10/31/2021	11/09/2021	1	57503		385.34
PRESTOX	PRESTO-X COMPANY	3597532-0002	Pest Maint. Service	11/30/2021					0.00
PRESTOX	PRESTO-X COMPANY	3599367-0002	Pest Control Service- Preschool	11/24/2021					0.00
PRESTOX	PRESTO-X COMPANY	3875074-0002	Pest Services	11/05/2021					0.00
PRESTOX	PRESTO-X COMPANY	3876395-0002	Pest Services	11/05/2021					0.00
RASMMECHSE	Rasmussen Mechanical Services	SRV086301	Replaced Blower Motor Life Skills Room	10/13/2021	11/09/2021	1	57482		417.25
SESMITH	S.E. SMITH & SONS	10252021-0001	Ag./Maint./Art Supplies	10/25/2021	11/09/2021	1	57504		414.71
SCHOSPEC	SCHOOL SPECIALTY LLC.	208128889177	Elementary Whiteboard	10/21/2021	11/09/2021	1	57483		508.60
SHERWILL	SHERWIN-WILLIAMS	6501-86935	Maint. Supplies	10/27/2021	11/09/2021	1	57484		27.84
SMITWELD	SMITH WELDING	10312021	Ag Classroom Supplies	10/31/2021	11/09/2021	1	57485		469.16
STPAULPU	ST. PAUL DIST REIMBURSE ACCT	103102021-0001	Supplies/Envelopes/Mileage	11/30/2021	11/09/2021	1	57505		1,918.77
STEPPLUMB	Stepanek, Jason	363907	Boiler Room Leak Repair	11/01/2021	11/09/2021	1	57486		190.00
TEREFLOR	TERESA'S FLORAL & GIFT	10200221	Ag Supplies	10/20/2021	11/09/2021	1	57487		40.00
USBANKCC	U.S. BANK	0825021-0003	Training Fees/Classroom Supplies	11/25/2021	11/09/2021	1	57506		10,404.11
WEXBANK	WEX Bank	10312021-0001	Fuel	10/31/2021	11/09/2021	1	57507		5,249.03
YANDAS	YANDA'S MUSIC	554996	Music Supplies	11/02/2021	11/09/2021	1	57488		130.00

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YOUNGERELE	Younger, Chance	1422	Electrical Repairs	11/18/2021	11/09/2021	1	57489		907.00

Report Total: 99,360.93

## Nov. 2021 Credit Card Report

Date	Transaction	Amount	Description
10/21	APPLE.COM/BILL	\$10.64	Music Subscription
10/6	HARDWOOD TEXAS	\$40.00	Athletics Membership
10/19	GOLFGALAXY.COM	\$221.54	Golf Supplies
10/19	GOLFGALAXY.COM	\$369.24	Golf Supplies
10/4	HOLDREGE COUNTRY CLUB	\$213.18	Golf Fees
10/11	SAMSCLUB.COM	\$500.80	Math and Science Club
10/4	SAMSCLUB #6461	\$184.98	Math and Science Club
9/30	BROADWAY LICENSING	-\$21.51	One Act Refund
10/25	VEXROBOTICS	\$316.16	Robotics Supplies
10/12	VEXROBOTICS	\$624.08	Terri Robotics
10/18	RAISING CANE'S 0660	\$444.77	MAPS Testing Reward
10/25	AMZN MKTP US*2Y5FU60U2	\$75.65	FCS Supplies
10/18	AMZN MKTP US*2Y4CT6NX0	\$197.03	FCS Supplies
10/11	ANIMOTO INC	\$396.00	Business Classroom Subscription
10/20	SCREENCASTIFY UNLIMITE	\$408.00	Teacher Subscription
10/4	SCREENCAST-O-MATIC	-\$48.00	Teacher Subscription Refund
10/13	CASEYS ST PAUL	\$72.37	Staff Supplies
10/25	AMZN MKTP US*2Y1C99DI0	\$99.38	Tech Supplies
10/21	AMZN MKTP US*2Y5AN0NU2	\$89.97	Tech Supplies
10/7	AMZN MKTP US*2C6XW6IG2	\$29.98	Tech Supplies
10/6	AMZN MKTP US*271BR2NL1	\$33.98	Tech Supplies
10/18	AMZN MKTP US*278SR08X2	\$8.59	Ag Classroom Supplies
10/5	AMZN MKTP US*275QA2CK1	\$275.97	Ag Classroom Supplies
10/11	THE MANDT SYSTEM INC	\$2,024.10	SPED Training
10/6	THE MANDT SYSTEM INC	\$2,024.10	SPED Training
10/15	USU TAESE ONLINE	\$50.00	SPED Director Registration
10/7	AMZN MKTP US*2C2TU9IJ2 AM	\$279.90	Special Education Tech Supplies
10/25	NSIAAA FEES	\$260.00	AD Membership
10/4	NEBRASKA MUSIC EDUCATION	\$100.00	Elementary Music Activities
10/4	NEBRASKA MUSIC EDUCATION	\$130.00	Elementary Music Activities
9/29	NEBRASKA MUSIC EDUCATION	\$130.00	Elementary Music Activities
10/7	ONE SOURCE THE BACKGROUND	\$44.73	Background Screening Services
10/15	AMZN MKTP US*271TD0H42	\$32.94	Office Supplies
10/15	GRAINGER	\$67.55	Maint. Supplies
10/22	AMZN MKTP US*2Y32M8JM2	\$20.98	Maint. Supplies
10/22	AMAZON.COM*2Y2HG8J32 AMZN	\$26.00	Maint. Supplies

10/6 AMZN MKTP US*275IK6NN1	\$21.95	Maint. Supplies
10/5 AMZN MKTP US*2C4OS2W10	\$88.41	Maint. Supplies
10/25 AMZN MKTP US*AA0ZF67L3	\$179.95	Maker Fair Supplies
10/19 AMZN MKTP US*2Y1TU4T10	\$319.96	Maker Fair Supplies
10/19 AMZN MKTP US*2Y8317EQ1	\$42.85	Maker Fair Supplies
10/12 ABLENET, INC	\$340.00	Special Education Supplies
9/30 SAMS CLUB #6461	\$2,137.00	ESSER Funds/Classroom TV's

Activity Accounts	\$2,459.11
General Fund Accounts	\$10,404.11

Grand Total	\$12,863.22
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# ST. PAUL PUBLIC SCHOOLS

JOHN POPPERT, SUPERINTENDENT  
 Jen Hagen, Secondary Principal  
 Rick Peters, Assistant Principal/AD  
 Sara Paider, Elementary Principal  
 Kim Schulte, Special Education Director  
 1305 Howard Ave  
 PO Box 325  
 St. Paul, NE 68873



www.stpaulpublicschools.org  
 Telephone: 308-754-4433  
 Fax: 308-754-5374

BOARD OF EDUCATION

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November 8, 2021

## FINANCIAL REPORT

<u>GENERAL FUND</u>		
BEGINNING BALANCE		\$ 2,460,795.73
RECEIPTS:		
Fee's/Donations/Other	\$ 1,615.35	
State Aid	\$ 210,046.00	
Archer Credit - HAL	\$ 331.94	
Local Taxes	\$ 290,592.95	
After School Program	\$0.00	
City Permits	\$ -	
EC Endowment	\$ 23,820.00	
IDEA	\$ 101,985.00	
SPED School Age	\$ -	
Dist. Learning Incentive		
Voided Check	\$ -	
Greeley County Taxes	\$ 4,757.45	
Citizens Interest	\$ 1,323.65	
TOTAL RECEIPTS:		\$ 634,472.34
LESS DISBURSEMENTS FOR CURRENT BOARD MEETING:		
Bills		\$ (95,081.17)
Salaries & Benefits		\$ (643,336.63)
		\$ (738,417.80)
<b>GRAND TOTAL GENERAL FUND MONTH ENDED</b>		<b>\$ 2,356,850.27</b>
<i>FUND TOTAL FROM PREVIOUS YEAR</i>		<i>\$ 1,724,685.84</i>

<b>Current Month</b>	
Bills	-\$99,360.93
Salary & Wages	-\$633,880.33
Local Property Taxes	\$102,899.62
	-\$630,341.64
<b>General Fund Account Total**</b>	<b>\$ 1,726,508.63</b>

General Fund Budget	\$ 10,329,878.00	
YEAR TO DATE EXPENDITURES	\$ (2,374,136.60)	-22.98%
Remaining Balance	\$ 7,955,741.40	

<b>BUILDING MAINTENANCE FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 2,028.98
	Transfer from MMA		\$ -
	Vendor Checks		\$ -
	Misc.		\$ -
	Interest		\$ 0.02
	ACCOUNT TOTAL		<u>\$ 2,029.00</u>
MONEY MARKET	BEGINNING BALANCE	\$ 459,972.69	
	Local Taxes	\$ 5,702.05	
	Transfer to Checking	\$ -	
	Greeley County	\$ 100.13	
	Interest	\$ 55.20	
	ACCOUNT TOTAL		<u>\$ 465,830.07</u>
<b>GRAND TOTAL BUILDING MAINTENANCE FUND</b>			<u>\$ 467,859.07</u>

YEAR TO DATE EXPENSES	\$ (40,000.00)
REMAINING BUDGET	\$ (40,000.00)
***Next months tax revenue	\$ 1,733.05
<b>Fund Account Total**</b>	<b>\$ 469,592.12</b>

<b>DEPRECIATION FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 141.84
	Transfer from MMA		\$0.00
	Expenses		\$0.00
	-		\$0.00
	Interest		\$0.00
	ACCOUNT TOTAL		<u>\$141.84</u>
MONEY MARKET	BEGINNING BALANCE	\$ 79,219.43	
	Transfer to Checking		
	Equipment Sold	\$ 1,500.00	
	Interest	\$ 3.16	
	ACCOUNT TOTAL		<u>\$ 80,722.59</u>
	<b>GRAND TOTAL DEPRECIATION FUND</b>		

YEAR TO DATE EXPENSES	\$ (18,066.71)
REMAINING BUDGET	\$ (18,066.71)

<b>Next Months Information</b>	\$ -
	\$0.00
	<u>\$0.00</u>
	<u>\$0.00</u>
<b>Fund Account Total**</b>	<b>\$ 80,864.43</b>

<b>EMPLOYEE BENEFIT FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 257.49
	Interest		\$ -
	ACCOUNT TOTAL		<u>\$ 257.49</u>
MONEY MARKET	BEGINNING BALANCE	\$ 16,162.62	
	Interest	\$ 0.64	
	ACCOUNT TOTAL		<u>\$ 16,163.26</u>
<b>GRAND TOTAL EMPLOYEE BENEFIT FUND</b>			<u>\$ 16,420.75</u>

		<b><u>BOND FUND</u></b>	
CHECKING	BEGINNING BALANCE		\$ 4,662.53
	Transfer from MMA		\$0.00
	Feb. 2022 Payment (\$224,186.50)	\$	-
	Interest	\$	0.04
	ACCOUNT TOTAL		<u>\$ 4,662.57</u>
MONEY MARKET	BEGINNING BALANCE	\$ 277,774.66	
	Local Taxes (Howard)*	\$ 20,866.49	
	Greeley County Taxes	\$366.59	
	Transfer to Checking	\$0.00	
	Interest	\$23.00	
	ACCOUNT TOTAL		<u>\$ 299,030.74</u>
<b>GRAND TOTAL BOND FUND</b>			<u>\$ 303,693.31</u>

2020-2021 BUDGET	
YEAR TO DATE EXPENSES	\$ (472,990.51)
REMAINING BUDGET	\$ (472,990.51)
***Next months tax revenue	\$ 6,344.93
<b>Fund Account Total**</b>	<b>\$ 310,038.24</b>

		<b><u>HOT LUNCH FUND</u></b>	
CHECKING	BEGINNING BALANCE		\$ 91,823.63
	Transfer from MMA		\$ -
	Other Receipts		\$ 8,617.86
	State/Federal Receipts		\$ 65,169.70
	Interest		\$ 0.90
	Less IC Fee		\$ -
	Insufficient Funds Returned Check		\$ -
	Less Disbursements		\$ (43,373.53)
	ACCOUNT TOTAL		<u>\$ 122,238.56</u>
	MONEY MARKET	BEGINNING BALANCE	\$ 12,111.57
Deposits		\$ -	
Transfer to Checking		\$ -	
Interest		\$ 0.48	
ACCOUNT TOTAL			<u>\$ 12,112.05</u>
<b>GRAND TOTAL HOT LUNCH FUND</b>			<u>\$ 134,350.61</u>

Budget	\$ 532,129.00
YEAR TO DATE EXPENSES	\$ 94,676.16
REMAINING BUDGET	\$ 626,805.16

MONTHLY FINANCIAL REPORT

September 2021

Number			
100	GENERAL FUND		\$ 5,542.01
101	STUDENT AGENDA		\$ 1,096.48
103	WILDCAT EXPRESS		\$ 1,387.93
104	ELEMENTARY		\$ 1,973.75
105	ESU REIMBURSEMENT		\$ 3,036.03
106	INTEREST		\$ 2,456.31
113	YEARBOOK		\$ 167.59
213	CLASS OF 2023 (JUNIORS)		\$ 2,700.38
214	CLASS OF 2021		\$ 1,914.09
215	CLASS OF 2024 (SOPHOMORES)		\$ 1,838.82
216	CLASS OF 2025 (FRESHMEN)		\$ 680.00
217	CLASS OF 2022 (SENIORS)		\$ 2,527.79
302	CHEER SQUAD		\$ 1,715.16
303	ROBOTICS		\$ 2,251.76
304	DANCE SQUAD		\$ 1,050.97
320	SCHOLARSHIP		\$ 26,053.92
340	VOCAL MUSIC		\$ 1,178.54
350	INSTRUMENTAL MUSIC		\$ (65.69)
359	ONE ACT		\$ (642.74)
360	MUSICAL-Odd/VARIETY SHOW-Even		\$ 4,128.68
362	ALL SCHOOL PLAY-Even		\$ 1,098.23
370	STUDENT COUNCIL		\$ (55.65)
380	SENIOR ART TRIP		\$ 432.74
381	ART CLUB		\$ 3,118.82
390	TRANSPORTATION FUND		\$ 3,119.23
500	ATHLETICS		\$ 14,006.19
501	WRESTLING - BOLLING		\$ 520.17
502	WEIGHT ROOM KEYS		\$ 1,817.51
503	FOOTBALL - FULLER		\$ 5,328.46
504	GIRLS BASKETBALL - PETERS		\$ 535.52
505	GIRLS GOLF - LYNCH		\$ 2,498.62
506	BOYS BASKETBALL - FULLER		\$ (307.23)
507	VOLLEYBALL - KOEHN		\$ 1,624.02
508	SOFTBALL - VOLK		\$ 3,039.38
509	CONCESSIONS		\$ 9,703.23
510	TENNIS - SVOBODA		\$ 110.00
600	FFA		\$ 28,076.41
602	MATILDA		\$ 5,520.72
700	FCCLA		\$ 2,184.17
800	FBLA		\$ 1,483.22
801	MATH/SCIENCE CLUB		\$ 5,681.29
			\$ 150,526.83
	2020-2021 BUDGET		\$ 450,000.00
	YEAR TO DATE EXPENSES		\$ 37,978.82
	REMAINING BUDGET		\$ 412,021.18

Received 10-7-20.

**Dear St. Paul Administration and School Board,**

**I am writing this letter to let you know that I am retiring/  
resigning my position as a Special Education Teacher in the  
Developmental Learning and Transition Learning Programs of  
St. Paul High School at the end of this school year 2021-2022.**

**It has been a great pleasure to have been able to teach all of the  
special students that have walked through the doors of St. Paul  
High School over the course of the last 23 years. They have  
enriched my life greatly as I hope in some small way I have  
done the same for them. God is good and I am thankful for  
how teaching has helped me to grow in my spiritual life.**

**Sincerely,**

A handwritten signature in cursive script that reads "Rebecca Knox". The signature is written in black ink and is positioned above the printed name.

**Rebecca Knox**

## **Extracurricular Drug Testing Program**

The school district supports and values student participation in extracurricular activities, but such participation in school district extracurricular activities is a privilege and not a right. Students in all extracurricular activities, grades 7-12, shall be subject to mandatory and random testing for the presence of tobacco/nicotine, alcohol, or illegal drugs.

### **1. Purpose of Random Drug Testing**

- a.** The school district has recognized that observed and suspected drug, alcohol, and tobacco/nicotine use and abuse has increased among the student population, including students participating in extracurricular activities.
- b.** The school district seeks to provide safe, substance-free schools.
- c.** The school district seeks to deter the use of illegal and prohibited drugs, alcohol, and tobacco/nicotine among students.
- d.** The school district recognizes that students who use illegal and prohibited substances pose a threat to the health and safety of themselves, other students, teachers, administrators, and other persons.
- e.** The school district believes that the drug, alcohol, and tobacco/nicotine problem among the student body will be addressed by making sure that the large number of students participating in extracurricular activities do not use drugs, alcohol, and tobacco/nicotine and have an ongoing reason to say, "No," when presented with a chance to use.

**2. Notice.** Each student who participates or seeks to participate in extracurricular activities shall be given a copy of this policy. This policy may also be included in the student handbook.

**3. Drug Testing Coordinator.** The Drug Testing Coordinator shall be the Activities Director.

**4. Advisory Committee:** Committee selected by the Board of Education including the building Principal, Athletic Director, a faculty member, and a member of the School Board that may be called upon to review unique and extenuating individual positive cases.

**5. Extracurricular Activities.** This policy applies to any activity that

meets the guidelines of an extracurricular activity (ungraded co-curricular) at the school district which includes but is not necessarily limited to the following:

Basketball	Competition Band	Student Council
Wrestling	Ambassadors	Baseball
Cheerleading	One Act	Swim Team
Tennis	Musical/Variety Show	School Sponsored Dances
National Honor Society		
FCCLA	Dance	
FBLA	Show Choir	Math & Science Club
FFA	Volleyball	Quiz Bowl
Football	Softball	Robotics
Golf	Speech	All School Play
Cross Country	Track	Competition Choir
Journalism	Competition Web Design	Competition Video Production

## 6. **Students Who Are Required to Submit to Drug Testing**

- a. **Grades.** All students in grades 7-12 who participate in any extracurricular activity or competition are part of the pool subject to random drug testing.
- b. **Consent.** A student and his or her parent(s)/guardian(s) must sign a consent form before the student shall be eligible to try out for, practice with, or participate in the extracurricular activity. The consent form is attached to this policy.
- c. **Selection Pool Eligibility.** Students shall remain in the selection pool for an entire school year from the date the consent form is received by the school district until the last day of school; except students who quit during the season or activity (prior to being selected for testing) or students who are dismissed from an activity will be removed from the testing pool.
- d. **Withdrawal.** Students who have a consent form on file remain eligible for drug tests from the date the consent form is received by the school district and throughout the remainder of the school year or until the student files a Withdrawal of Student from Activity form signed by the student and his or her parent(s)/guardian(s). Upon withdrawal, the student shall not be eligible to participate in any activity that is subject to drug testing for the remainder of the school year. A student who files a Withdrawal of Student from Activity form after selected for a random drug test but before submitting to the test or after testing

positive shall be ineligible to participate in any extracurricular activities for one calendar year from the date the Withdrawal of Student from Activity form is received by the Drug Testing Coordinator.

7. **Drugs.** Students participating in extracurricular activities are prohibited from using, possessing, distributing, manufacturing, or having drug, alcohol, and tobacco/nicotine present in their system. For purposes of this policy, "drugs" means:

- a. Any substance considered illegal by the Uniform Controlled Substances Act, NEB. REV. STAT. § 28-401 *et seq.*
- b. Any substance which is controlled by the Food and Drug Administration unless prescribed to the student by any licensed medical practitioner authorized to prescribe controlled substances or other prescription drugs;
- c. Alcohol for any student under the age of 21. Alcohol shall have the meaning as provided in NEB. REV. STAT. § 48-1902(1);
- d. Any tobacco or other substance which introduces nicotine and other tobacco-related substances into the body, including alternative nicotine products, vapor products, or electronic nicotine delivery systems ingested in any way, such as by use of an e-cig, vape pen, or Juul.

## 8. **Testing Procedures**

- a. **Student Selection.** All students who participate in extracurricular activities and submit a consent form will be included in a master list and will be subject to random drug screening. The master list shall be submitted to the company employed by the district to conduct the testing.
- b. **Reasonable Suspicion Testing.** In addition to random drug testing, a student is subject to drug testing at any time when the Drug Testing Coordinator determines there is individualized reasonable suspicion based upon articulable facts to believe that the student has used a drug. The Drug Testing Coordinator will notify the student and take the necessary steps to schedule a test as soon as practicable.
- c. **Parental Request.** Students who do not participate in extracurricular activities may be added to the random drug screening master list upon parental request. Parent(s)/guardians may also request that their student be subject to non-random drug screening. The school will arrange for the test as soon as

practicable. The parent(s)/guardian(s) making a request under this subparagraph must submit a signed consent form and indicate which type of test is being requested. Any cost associated with tests administered as a result of parental request must be paid by the parent(s)/guardian(s) in advance of the test.

- d. Type of Test.** The school district reserves the right to utilize breath, saliva, hair, urinalysis, or any other reliably recognized testing procedures. St. Paul Public Schools will utilize urine samples. Urine samples which screen positive will be confirmed by Gas Chromatography/Mass Spectroscopy (GC/MS).
- e. Collection Site.** The Drug Testing Coordinator will designate a discrete collection site on campus at which students will provide specimens.
- f. Collection Procedures.** The school board will select a Drug Program Administrator (DPA). The DPA shall randomly select the students subject to drug testing from the master list on up to a bi-weekly basis anytime during the school year.

  - (i) The DPA will arrange with the Drug Testing Coordinator a day and time to do the collection of specimens. The schedule will not follow any recognizable pattern. The selected student names will be given to the Drug Testing Coordinator, who will arrange for these students to report to the collection area.
  - (ii) The DPA will oversee the collection of urine specimens. Chain of Custody forms will be provided by DPA that meet the criteria of this Policy and that of the testing laboratory.
  - (iii) The DPA will maintain and follow generally accepted industry standards for collecting, maintaining, shipping, and accessing all specimens. The DPA will seek to obtain the sample in a manner designed to insure accurate testing protocols while minimizing intrusion into a student's privacy.
  - (iv) The DPA and the school district will provide a copy of the collection procedures upon request.
- g. Collection Process.**

  - ❖ Selected students are escorted from class to the collection site. A specimen of urine is collected following this process:
  - ❖ No purses, bags or containers may be taken into the collection area with the student. All extra coats, vests, jackets, sweaters, etc., are to be removed before entering the collection area.

- ❖ The collector adds a blueing agent (food coloring) to the water in the urinal or toilet.
- ❖ Students are asked to rinse their hands and dry them. If no water is easily accessible, a non-alcoholic wipe may be used instead.
- ❖ The drug testing custody and control form is initiated by the student and collector.
- ❖ The student is told to urinate directly into the provided container and should provide a sufficient amount of urine (at least 45ml) in one attempt. The student is also told they are to hand the container of urine to the collector upon completion.
- ❖ The student enters a closed stall to collect the specimen, then hands the container to the collector.
- ❖ The collector checks the volume, reads and records the temperature within four minutes of collection, and looks for evidence of tampering
- ❖ If tampering is suspected, a second specimen will be requested. A second suspected tampered specimen will be considered **a refusal to test** and the Drug Testing Coordinator notified.
- ❖ With the student watching, the collector will pour the specimen into the two bottles and recap the specimen bottles tightly.
- ❖ The collector takes the bottle seals and places them over the caps and sides of the bottles and requests they be properly dated and initiated by the student.
- ❖ The sealed bottles are placed inside the transport bag.
- ❖ The top lab copy of the drug testing custody and control form is folded with the top portion visible to the outside and placed in the Requisition Pouch.
- ❖ The transport bag and pouch are sealed as indicated. The student completes the COC and is given a copy of the form.
- ❖ The Student may wash their hands and is then sent back to class.
- ❖ The collector distributes the remaining copies of the form as required, being responsible for getting the appropriate copy of the form to the MRO in a timely manner.
- ❖ The Drug Testing Coordinator will be notified immediately of any student who refuses to give a urine sample or is suspected of adulteration.

**h. Drugs.** Students may be randomly tested for any drugs, including but not limited to nicotine, alcohol, amphetamines, marijuana or cannabinoids, cocaine, methadone, methaqualone, propoxyphene, hallucinogens, opiates, phencyclidine, synthetic opiates and PCP, steroids, barbiturates, benzodiazepines, alcohol, and any prescription drug that was obtained without proper

authorization.

- i. Results.** The DPA shall notify the student's parent(s)/guardian(s) and the Drug Testing Coordinator of any positive test after the initial screening. The DPA will use a secure method to transmit all positive test results to the DPA's Medical Review Officer (MRO). The MRO will be a licensed physician certified by an MRO accreditation body. The MRO will be responsible for reviewing test results and determining whether the use of a substance identified by the sample analysis is from illicit use or a legitimate medical use. Prior to making a final decision, the MRO or his or her assistant shall contact the student and his or parent(s)/guardian(s) to discuss the result either face-to-face or over the telephone. If the MRO determines the test results are negative, no further action shall be taken against the student. The MRO will report results of verified positives to the DPA. The DPA shall then notify the Drug Testing Coordinator of the positive test result. The Drug Testing Coordinator shall notify the student and his or her parent(s)/guardian(s) and any staff members responsible for implementing the consequences of this policy.
- j. MEDICAL REVIEW OFFICER (MRO) RESPONSIBILITIES.**

  - ❖ The MRO will review all results of urine drug testing. Any urine specimen testing positive for illicit drugs, banned substances, or adulteration will be handled in the following manner: The MRO determines if any discrepancies have occurred in the **Chain of Custody.**
  - ❖ Depending on the substances found in the urine, if necessary the parent/guardian/custodian will be contacted to determine if the student is on any prescribed medication from a physician.
  - ❖ If the student is on medication, the parent/guardian/custodian will be asked to obtain a letter from the prescribing physician, within five working days, to document what medications the student is currently taking. Failure to provide such requested information will be considered a positive result.
  - ❖ The MRO will then determine if any of the prescribed medications resulted in the positive drug screen. For example, a drug screen positive for codeine may be ruled negative by the MRO when he receives a letter from the treating physician that the student has been prescribed Tylenol with codeine as a pain medication following tooth extraction. Or, if the student has a positive drug screen for codeine and has no documented physician order for the medication (maybe a parent gave the student one of their pills), this would likely be ruled a positive drug test by the MRO.

- ❖ Drug screens positive for illicit drugs (marijuana, heroin, cocaine or alcohol, etc.) would automatically be considered positive by the MRO.
  - ❖ The MRO may use quantitative results to determine if positive results on repeat tests indicate recent use of illicit or banned substances or the natural decline of levels of the illicit or banned substance from the body. If the MRO feels the quantitative levels determined to be above the established cutoffs do not reflect current use but natural decay, then a negative result may be reported.
- k. Prescription Drug Error Positive.** A student that is determined to have used a prescription drug without a legal prescription in their name will be given a positive test result by the MRO. If in meeting with the Parent/Guardian it is determined that this is the result of a parent/guardian error and not an intended abuse of the substance, the following will occur: The parent will submit, in writing to the Drug Testing Coordinator, an explanation of the error and recognition of the law in regards to prescription drugs. Upon receipt of this document and recognition as a reasonable explanation by the Drug Testing Coordinator, the suspension from activities will be lifted and no assessment or intervention will be required.. The student will undergo a follow-up drug screen at the parent=s expense to ensure the banned substance(s) are gone or in decay. Upon completion of these requirements, this positive test will be removed from the student=s record. This rule may only be applied one time in a student=s enrollment within the school district. Further errors ruled positive by the MRO will constitute the actions listed above.
- l. Request for a Retest.** A split specimen will be collected for all testing methods. A student’s parent(s)/guardian(s) may request that the split specimen be tested at a second nationally certified laboratory from a list provided by the MRO. The request for the test must be submitted in writing to the MRO (with a copy sent to the Drug Testing Coordinator) within 72 hours of being notified of the final testing result. The student and his or her parent(s)/guardian(s) must pay the associated costs for an additional test in advance. The student will remain subject to the consequences of this policy during the retesting procedure.
- 9. Negative Tests.** Students and their parents will not receive verbal or written notice when the student’s test result is negative.

10. **Consequences for Testing Positive.** Whenever the test results indicate the presence of drugs, Drug Testing Coordinator shall schedule and hold a confidential meeting with the student, parent/guardian, and sponsor/coach. Other members of the school's administration may also attend the meeting. At the meeting, the Drug Testing Coordinator shall explain the drug testing procedures and the policy of the district. The consequences shall be as follows (**All offenses that occur from testing, self-reported or law enforcement are cumulative in grades 7-8. Offenses that occur in grades 7-8 shall not count as offenses in grades 9-12. All offenses are cumulative in grades 9-12.**).

**a. First Offense**

- i. The student shall miss **10 consecutive days** of participation including all pre-season practices & vacation days during the school year. The student will be suspended from participation in all activities but will continue with practices. The student will not be allowed to attend any school activities unless they are a participating member of the activity.
- ii. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 10 consecutive days or the positive test occurs before the activity season, the days will carry over to the next activity so the student completes the required number of days, within the school year.
- iii. The student shall complete drug, alcohol, and/or tobacco/nicotine counseling or educational program at the student's expense as approved by the Drug Testing Coordinator.
- iv. The student must submit to a district administered test and test negative before returning to the activity. The student will then submit to **3 follow-up drug tests** (at the parent/guardian expense) before returning to the random pool or upon graduation.

**b. Second Offense**

- i. The student shall miss **21 consecutive days**, including pre-season practice and vacation days during the school year. The student will be suspended from participation in

all activities but will continue with practices. The student will not be allowed to attend any school activities unless they are a participating member of the activity.

- ii. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 21 consecutive days or the positive test occurs before the activity season, the days will carry over to the next activity so the student completes the required number of days, within the school year.
- iii. The student shall obtain a drug and alcohol assessment at student's expense from a certified substance abuse counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The student shall provide written proof of obtaining the assessment to the Drug Testing Coordinator. The student is required to comply with the assessment recommendations.
- iv. The student must submit to a district administered test and test negative before returning to the activity. The student will be subject to **3 follow-up drug tests** (at the parent/guardian expense) before returning to the random pool or end upon graduation.

**c. Third Offense**

- i. The student shall miss **42 consecutive days**, including pre-season practices and vacation days during the school year. The student will be suspended from participation in all activities but will continue with practices. The student will not be allowed to attend any school activities unless they are a participating member of the activity.
- ii. The day of the positive test result shall be the first day for counting purposes. If the end of the activity precedes the end of the 42 consecutive days or the positive test occurs before the activity season, the days will carry over to the next activity so the student completes the required number of days, within the school year.
- iii. The student shall obtain a drug and alcohol assessment at student's expense from a certified substance abuse

counselor or licensed mental health provider who holds a valid license that includes in its scope of practice the ability to administer substance abuse evaluations and/or treatment. The student shall provide written proof of obtaining the assessment to the Drug Testing Coordinator. The student is required to comply with the assessment recommendations.

- iv. The student must submit to a district administered test and test negative before returning to the activity. The student will be subject to follow-up drug tests for the next **six (6) months** or end upon graduation.

**d. Fourth Offense**

- i. The student will be ineligible to participate in any extracurricular activity for the remainder of the school year at the school district.

**e. Fifth Offense**

- i. The student will be ineligible to participate in any extracurricular activity for the remainder of the student's time at the school district.

- f. **Note:** Additional consequences such as suspension, etc. will apply according to the student/parent handbook.

**11. Refusal to Test**

A student who refuses to submit to a drug test authorized under this policy, or fails or refuses to comply with any other provision of this policy, shall be considered a positive test and follow the consequences listed above.

**12. Tampering**

Tampering is the use of any agent or technique which is designed to avoid detection of a drug and/or compromise the integrity of a drug test and is prohibited. This includes providing false urine samples (for example, urine substitution), contaminating the urine sample with chemicals or chemical products, the use of diuretics to dilute urine samples, and the use of masking. If the Drug Testing Coordinator or DPA determines that a student tampered with a drug test, the student

shall be deemed to have submitted a positive test.

The use of any such agent or technique shall be treated as a positive test for drugs prohibited by this Policy and shall be subject to the penalties set forth in Section 10 of this Policy.

**13. Maintenance of Records**

All results of drug testing shall be confidential. Procedures for maintaining confidentiality will be developed by the school district and the testing organization. The Drug Testing Coordinator shall maintain records of positive tests in a secure location. This information will not be available to anyone other than appropriate school personnel and parents. This information will be destroyed upon the student's graduation or one year after the student's class graduates. Under no circumstances will this information become a part of the student's permanent file, nor will it be sent to another school when the student moves to another district or transfers to another school. The school district will not share drug testing results with any law enforcement agencies.

**14. Statistical Reporting and Confidentiality of Urine Drug Test Results.**

The DPA, testing laboratory, or MRO may not release any statistics on the rate of positive drug tests to any person, organization, news publication or media without expressed written consent of the St. Paul Public School District Board of Education. However, the DPA will provide the Drug Testing Coordinator with an annual report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive urine specimens.

**15. Appeal.**

The school district will rely solely upon the opinion of the MRO to determine whether the positive test result was the result of the consumption of a drug. There shall be no appeal of the test result to any school administrator or the board of education.

**16. Severability**

If any portion of this policy is deemed to be contrary to the law of the state of Nebraska or the United States by judicial decision or an act of Congress, then only such portion or provision directly deemed to be unconstitutional shall be stricken, and the remainder of the policy shall

remain in full force.

**[PRINT ON SCHOOL DISTRICT LETTERHEAD]  
CONSENT TO PERFORM RANDOM DRUG TESTING  
201\_\_-201\_\_**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

As a student and parent:

- We understand that participation in extracurricular activities is a privilege that may be withdrawn for violations of the Extracurricular Drug Testing Policy.
- We have read the Extracurricular Drug Testing Policy and understand the responsibilities and consequences as an activity participant if the student violates the policy.
- We understand that when students participate in any extracurricular activity, they will be subjected to random drug testing, and if they refuse, will not be allowed to practice or participate in any extracurricular activity. We have read this consent statement and agree to its terms.
- We understand this is binding while a student is enrolled in St. Paul Public School District.

**CONSENT TO PERFORM DRUG TESTING**

We hereby consent to allow the student named on this form to undergo drug testing for the presence of drugs, alcohol, and tobacco/nicotine in accordance with the Extracurricular Drug Testing Program adopted by the Board of Education. We understand that any samples will be sent only to a qualified laboratory for actual testing. We hereby give our consent to the medical vendor selected by the school board, their Medical Review Office (MRO), laboratory, doctors, employees, or agents, together with any clinic, hospital, or laboratory designated by the selected medical vendor to perform testing for the detection of drugs and to release the results of those tests as provided in the policy. We understand these results will be forwarded to school district officials and will also be made available to us. We agree to sign any necessary releases if requested to do so.

We understand that consent pursuant to this Consent to Perform Random Drug Testing will be effective for all extracurricular activities in which this student might participate during the current school year.

We hereby release the St.Paul Board of Education and its employees from any legal responsibility or liability for the release of such information and records, pursuant to the policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

[PLACE FORM ON SCHOOL DISTRICT LETTERHEAD]

**WITHDRAWAL OF STUDENT FROM ACTIVITY**

**20\_\_-\_\_ SCHOOL YEAR**

I understand that by signing this form I am rescinding my permission for random drug, alcohol, and tobacco/nicotine screening and no longer wish to participate in any extracurricular activity. I further understand that I am forfeiting my privilege to participate in athletics and/or extracurricular activities for the remainder of this school year.

I hereby rescind my consent to the administration of the drug screening and forfeit all participation in extracurricular activities for the remainder of the school year at the school district.

Student's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 5045: Student Fees

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The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

## **A. Definitions.**

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

## **B. Listing of Fees Charged by this District.**

### **1. Guidelines for Clothing Required for Specified Courses and Activities.**

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher,

coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

## **2. Safety Equipment and Attire.**

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

## **3. Personal or Consumable Items.**

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

## **4. Materials Required for Course Projects.**

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

## **5. Technological Devices**

The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$0.

As with all school property, students will be charged for damage to such devices.

Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

## **6. Extracurricular Activities.**

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- A.** The following list details the maximum dollar amount of all extracurricular activity fees and the specifications for any equipment or attire required for participation in extracurricular activities:
  - i.** Student activity card \$20.00 - Covers admission to all extracurricular events excluding all-school play, musical, variety show, district events hosted by St. Paul Schools, and one-act play performances.
  - ii.** Art Club - \$10.00
  - iii.** FBLA - Future Business Leaders of America - \$20 Dues, \$22 Polo Shirt.
  - iv.** FCCLA - Family, Career and Community Leaders of America - \$25.00

- v. FFA - Future Farmers of America student must purchase their own jackets which are approximately \$50 and pay dues of \$25.
- vi. Math and Science Club - \$30.00
- vii. NHS - National Honor Society - \$0.00
- viii. Robotics - \$0.00
- ix. Cheerleading - Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be \$181.00
- x. Dance - Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be \$ 129.00
- xi. Flag Corps - Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be \$0.00
- xii. Football students must provide their own football shoes, undergarments, and mouth guard.
- xiii. Golf students must provide their own golf shoes, undergarments, and clubs.
- xiv. Softball students must provide their own shoes, gloves, and undergarments.
- xv. Volleyball, Basketball, Wrestling, and Track students must provide their own shoes and undergarments.
- xvi. Rifle and Trap Teams students must provide their own weapons and ammunition
- xvii.

**B. Follow-Up Drug Testing and Drug-Alcohol Course**

- a. Students who fail a random drug test must receive 3 negative tests prior to returning to activity participation. The tests are \$45 each.
- b. Students who fail a random drug test must complete a drug and alcohol course prior to returning to activity participation. The course is \$60.

**7. Post-Secondary Education Costs.**

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district

shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

#### **8. Transportation Costs.**

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$2.50 per mile.

#### **9. Copies of Student Files or Records.**

The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

The district will charge a fee of \$.10 per page for reproduction of student records.

#### **10. Participation in Before-and-After-School or Pre-Kindergarten Services.**

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$25.00 per month.

#### **11. Participation in Summer School or Night School.**

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

The maximum dollar amount charged by the district for summer and night school shall be \$0.00.

## **12. Charges for Food Consumed by Students.**

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-6
  - o Regular Price \$\_\_1.90\_\_
  - o Reduced Price \$\_\_\_.30\_\_
- Breakfast Program – Grades 7-12
  - o Regular Price \$\_\_2.15\_\_
  - o Reduced Price \$\_\_\_.30\_\_
- Lunch Program – Grades K-6
  - o Regular Price \$\_\_2.75\_\_
  - o Reduced Price \$\_\_\_.40\_\_
- Lunch Program – Grades 7-12
  - o Regular Price \$\_\_3.05\_\_
  - o Reduced Price \$\_\_\_.40\_\_

## **13. Charges for Musical Extracurricular Activities.**

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list details the maximum dollar amount of all musical extracurricular activities fees and the equipment or attire required for participation in musical extracurricular activities:

- Band: \$ 0.00
  - o Students must provide their own instruments and marching band shoes, which must be white, rubber-soled sneakers
- Swing Choir: \$75.00
  - o Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$75.00

#### **14. Contributions for Junior and Senior Class Extracurricular Activities.**

Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extra activities. The suggested donation to the class fund will be \$25.00.

#### **C. Waiver Policy.**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

#### **D. Distribution of Policy.**

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

#### **E. Voluntary Contributions to Defray Costs.**

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

#### **F. Fund-Raising Activities**

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

#### **G. Drug Testing**

#### **H. Student Fee Fund.**

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve as a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: June 11, 2018

Revised on: June 10, 2019

Reviewed on: May 13, 2019



# St. Paul Public Schools, 47-0001

2022-2023

## Midpoint Analysis

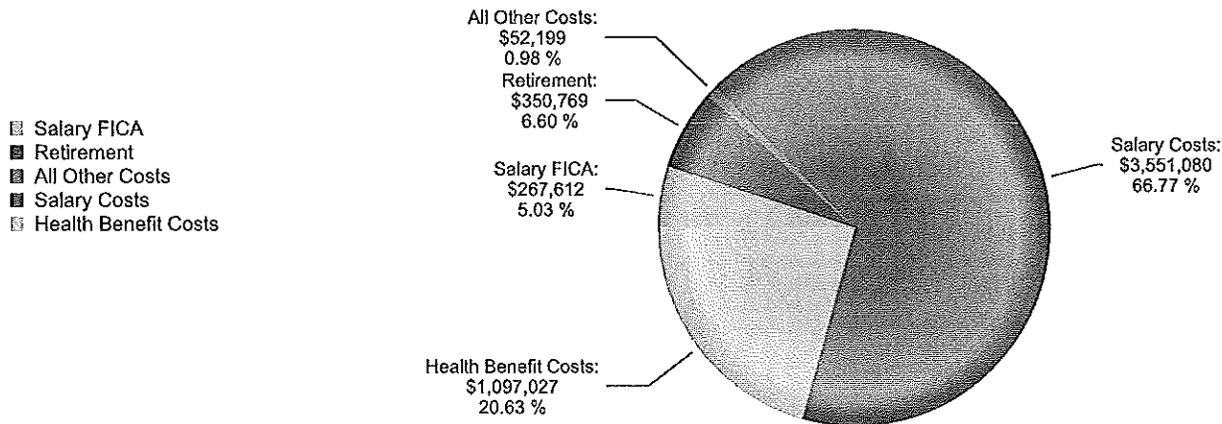
10/29/2021

2021-2022 St. Paul Public Schools Comparison Results:							
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Percentile
Current Costs	185	93.3244	36,600	1,148,617	4,010,319	5,158,936	View Current Costs Projections 97.00%
Comparable Benchmark	185	93.3244	38,051	1,149,227	4,169,461	5,318,687	100% ▾
Difference			+1,451	+609	+159,142	+159,751	+3.00%
Compensation Range	Base Salary		98%	37,085	100%	38,051	102% 39,017
	Total Costs		98%	5,212,313	100%	5,318,687	102% 5,425,061

[Download Contract](#)

The Benchmark data contains adjustments, made via its Schedule Costs link (which is the Staff Summary page).

Calculated Comparable Benchmark for St. Paul Public Schools



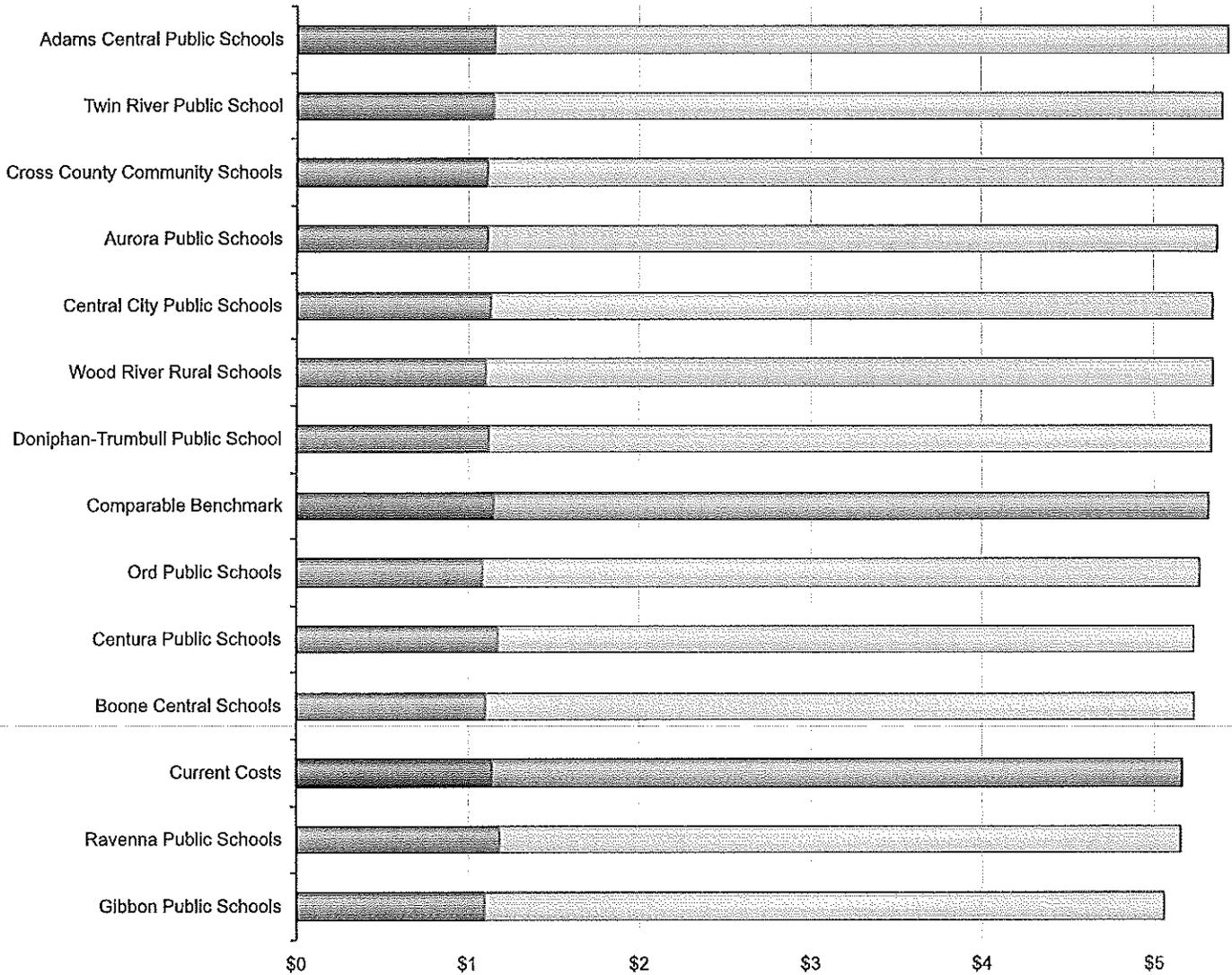
2021-2022 St. Paul Public Schools Changed Data Rows:							
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Percentile
Changed Data Row	185	93.3244	36,600	1,117,238	4,010,319	5,127,557	36,600 base 1,200 deduct 96.41%

Changed Data Row	185	93.3244	36,952	1,147,624	4,048,656	5,196,280	1200 Deductible with 2.9% increase included	97.70%
Changed Data Row	185	93.3244	38,336	1,117,967	4,200,720	5,318,687	1200-3	100.00%
Changed Data Row	185	93.3244	38,336	1,117,967	4,200,720	5,318,687	1200-3	100.00%

**Array School Comparison Information:**

School	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Adams Central Public Schools	184	95.0271	38,100	1,165,902	4,252,281	5,418,183	1,165,979	4,275,391	5,441,370	102.31%
Twin River Public School	185	96.7721	37,400	1,150,691	4,253,655	5,404,345	1,150,691	4,253,655	5,404,345	101.61%
Cross County Community Schools	185	95.9666	38,000	1,117,651	4,283,815	5,401,466	1,117,651	4,283,815	5,401,466	101.56%
Aurora Public Schools	185	99.3420	36,400	1,120,814	4,247,755	5,368,569	1,120,814	4,247,755	5,368,569	100.94%
Central City Public Schools	183	98.9320	35,850	1,131,934	4,166,315	5,298,249	1,132,137	4,211,849	5,343,986	100.48%
Wood River Rural Schools	185	97.2876	37,050	1,107,069	4,234,238	5,341,307	1,107,069	4,234,238	5,341,307	100.43%
Doniphan-Trumbull Public School	185	95.5832	37,500	1,126,518	4,210,574	5,337,092	1,126,518	4,210,574	5,337,092	100.35%
Ord Public Schools	185	96.0294	37,000	1,094,201	4,173,805	5,268,006	1,094,201	4,173,805	5,268,006	99.05%
Centura Public Schools	185	94.2832	36,600	1,180,429	4,053,551	5,233,980	1,180,429	4,053,551	5,233,980	98.41%
Boone Central Schools	185	97.3865	36,000	1,108,834	4,118,316	5,227,151	1,108,834	4,118,316	5,227,151	98.28%
Ravenna Public Schools	182	92.1410	36,039	1,188,200	3,900,602	5,088,803	1,188,200	3,964,898	5,153,098	96.89%
Gibbon Public Schools	185	93.1322	36,200	1,097,469	3,960,255	5,057,725	1,097,469	3,960,255	5,057,725	95.09%

Subject and Array School Comparison  
(scale is millions of dollars)



**Descriptive Statistics:**

12 Records	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Array Average	184.5	95.9902	36,845	1,132,476	4,154,597	5,287,073	1,132,500	4,165,675	5,298,175	99.61%
Array High	185	99.3420	38,100	1,188,200	4,283,822	5,418,183	1,188,200	4,283,822	5,441,370	102.31%
Array Low	182	92.1410	35,850	1,094,201	3,900,602	5,057,725	1,094,201	3,960,255	5,057,725	95.09%
Adj Total Costs			Mean	5,298,175	Median	5,339,199	Midpoint	5,318,687		

Information from the Contract Settlement Form, both for you and your School peer array, is used to come up with the information in this Negotiation Module. If you feel your information is not accurate please go to the Contract Settlement Form and correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

Data used throughout the program comes from the Contract Settlement Form.  
Have a question? Ask Sparq Data Solutions. Or view the User Manual.



Mr John Poppert @ St. Paul Public Schools



SPARQ DATA SOLUTIONS

# St. Paul Public Schools, 47-0001

2022-2023

2022-2023 Projections

10/29/2021

**2022-2023 Projections:**

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	\$ Increase	% Increase
<b>Current Costs</b>	<b>185</b>	<b>93.3244</b>	<b>36,600</b>	<b>1,148,617</b>	<b>4,010,319</b>	<b>5,158,936</b>		
Projection for \$36,600	185	95.5733	36,600	1,213,054	4,106,819	5,319,873	\$160,937	3.12%
Projection for \$36,700	185	95.5733	36,700	1,213,097	4,118,051	5,331,148	\$172,212	3.34%
Projection for \$36,800	185	95.5733	36,800	1,213,140	4,129,284	5,342,424	\$183,488	3.56%
Projection for \$36,900	185	95.5733	36,900	1,213,183	4,140,516	5,353,699	\$194,763	3.78%
Projection for \$37,000	185	95.5733	37,000	1,213,226	4,151,749	5,364,975	\$206,039	3.99%
Projection for \$37,100	185	95.5733	37,100	1,213,269	4,162,981	5,376,250	\$217,315	4.21%
Projection for \$37,200	185	95.5733	37,200	1,213,312	4,174,214	5,387,526	\$228,590	4.43%
Projection for \$37,300	185	95.5733	37,300	1,213,355	4,185,446	5,398,801	\$239,866	4.65%
Projection for \$37,400	185	95.5733	37,400	1,213,398	4,196,679	5,410,077	\$251,141	4.87%
Projection for \$37,500	185	95.5733	37,500	1,213,441	4,207,911	5,421,353	\$262,417	5.09%
Projection for \$37,600	185	95.5733	37,600	1,213,484	4,219,144	5,432,628	\$273,692	5.31%
Projection for \$37,700	185	95.5733	37,700	1,213,527	4,230,376	5,443,904	\$284,968	5.52%
Projection for \$37,800	185	95.5733	37,800	1,213,570	4,241,609	5,455,179	\$296,243	5.74%
Projection for \$37,900	185	95.5733	37,900	1,213,613	4,252,841	5,466,455	\$307,519	5.96%

Projection for \$38,000	185	95.5733	38,000	1,213,656	4,264,074	5,477,730	\$318,794	6.18%
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