

Board of Education Regular Meeting

Monday, September 10, 2018 8:00 PM

Elm Creek Public Schools Media Center /Board of Education meeting room
230 Calkins Avenue
Elm Creek, NE 68836-0490

1. Call to Order
2. Flag Salute
3. Open Meetings Act
4. Roll Call
5. Review of Agenda
6. Citizen's Comments
7. Consent Agenda
 - 7.1. Approval of Minutes of Previous Meeting(s)
 - 7.2. Payment of Invoices
 - 7.3. Financial Reports
8. Old Business
 - 8.1. Approve 2nd Reading of Policy 3131
9. New Business
 - 9.1. Approve proposed 2018-2019 Elm Creek Public Schools Budget
 - 9.2. Approve 2018-2019 Proposed Tax Request
 - 9.3. Approve Purchase of Bluebird Bus from Nebraska Central Equipment
10. Reports
 - 10.1. Buildings and Ground Committee Report
 - 10.2. Principal's Report
 - 10.3. Superintendent Report
11. Next Regular Meeting, October 8, 2018 (8:00 pm)
12. Adjournment

August 13, 2018 at 8:00 PM - Board of Education Regular Meeting

1. Call to Order
2. Flag Salute
3. Open Meetings Act
4. Roll Call

Action(s):

Motion Passed:

Motion to Excuse Jeff by JC Ourada. Second by Marvion Reichert. Passed with a motion by JC Ourada and a second by Marvion Reichert.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

5. Review of Agenda

Recommended Motion(s): Motion to approve the agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

Action(s):

Motion Passed:

Motion to approve the agenda as presented Passed with a motion by JC Ourada and a second by Marvion Reichert.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

6. Citizen's Comments

7. Consent Agenda

Recommended Motion(s): Motion to approve the Consent Agenda as presented Passed with a motion by Board Member #1 and a second by Board Member #2.

Action(s):

Motion Passed:

Motion to approve the Consent Agenda as presented Passed with a motion by Suzanne Brodine and a second by Morgan Meier.

- Jeff Meads: *Absent*

- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Abstain (With Conflict)*

No Action(s) have been added to this Agenda Item.

7.1. Approval of Minutes of Previous Meeting(s)

Attachments:

- [July 2018 Minutes](#)

8/10/2018 at 3:40 PM

7.2. Payment of Invoices

Attachments:

- [Check Register 8-13-18](#)

8/10/2018 at 3:40 PM

7.3. Financial Reports

Attachments:

- [Activity Current Cash Balance 8-2018](#)

8/10/2018 at 3:41 PM

- [Treasurers Report for 8-13-18](#)

8/10/2018 at 3:41 PM

7.4. Approve Local Substitute - Willie Keep

7.5. Approve Local Substitute - Jessica Whitmire

7.6. New Hire - Lacey Williams (Elementary Paraprofessional)

Attachments:

- [Lacey Williams](#)

8/10/2018 at 4:01 PM

8. Old Business

8.1. Approve Superintendent as District Financial Officer

Action(s):

Motion Passed:

Motion to Approve Superintendent as District Financial Officer Passed with a motion by Morgan Meier and a second by Morgan Fouts.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

8.2. Appoint Superintendent to be the Official Representative for all Local, State, and Federal Programs

Action(s):

Motion Passed:

Motion to Appoint Superintendent to be the Official Representative for all Local, State, and Federal Programs Passed with a motion by JC Ourada and a second by Suzanne Brodine.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

8.3. Appoint Superintendent and Principals as Federal Program Officers

Action(s):

Motion Passed:

Motion to Appoint Superintendent and Principals as Federal Program Officers Passed with a motion by Morgan Fouts and a second by Morgan Meier.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

9. New Business

9.1. Approve 2018-19 Elementary Handbook

Action(s):

Motion Passed:

Motion to Approve 2018-19 Elementary Handbook Passed with a motion by JC Ourada and a second by Marvion Reichert.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

Attachments:

- [2018-19 Elm Creek Elementary Handbook -Final Draft](#)

8/10/2018 at 3:43 PM

9.2. Approve 2018-2019 Preschool Handbook

Action(s):

Motion Passed:

Motion to Approve 2018-2019 Preschool Handbook Passed with a motion by Morgan Fouts and a second by Marvion Reichert.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

Attachments:

- [Elm Creek Preschool handbook 18-19 .doc](#)

8/10/2018 at 3:44 PM

9.3. Approve 1st Reading of Policy 3131

Action(s):

Motion Passed:

Motion to Approve the first reading of policy 3131 Passed with a motion by Marvion Reichert and a second by Morgan Meier.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*

- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

Attachments:

- [3131-- Procurement Plan - Clean](#)

8/10/2018 at 4:12 PM

9.4. Approve the transfer of \$47,800 from General Funds to Activity Funds.

Action(s):

Motion Passed:

Motion to Approve the transfer of \$47,800 from General Funds to Activity Funds. Passed with a motion by JC Ourada and a second by Marvion Reichert.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

10. Reports

10.1. Transportation Committee Report

10.2. Principal's Report

10.3. Superintendent Report

Attachments:

- [2018 Labor Relations Agenda and Registration Info](#)

8/10/2018 at 4:23 PM

- [Area Membership Meeting](#)

8/10/2018 at 4:23 PM

- [Beef in School](#)

8/10/2018 at 3:46 PM

10.3.1. Staff Picnic

11. Next Regular Meeting - September 10, 2018 (8:00pm)

Action(s):

Motion Passed:

Motion to adjourn meeting at 9:22. Passed with a motion by JC Ourada and a second by Morgan Meier.

- Jeff Meads: *Absent*
- Suzanne Brodine: *Yea*
- Morgan Fouts: *Yea*
- Morgan Meier: *Yea*
- JC Ourada: *Yea*
- Marvion Reichert: *Yea*

No Action(s) have been added to this Agenda Item.

12. Adjournment

Recommended Motion(s): Motion to adjourn meeting Passed with a motion by Board Member #1 and a second by Board Member #2.

**CHECK REGISTER FOR
9-10-18 ECPS BOARD MEETING**

Vendor	Invoice #	Invoice Date	Description	Amount	Fund/Disburse Code	Total Check
ALICAP	8868-9012018	9/1/2018	Prof Staff Workers Comp	\$ 12,000.00		
	9101-9012018	9/1/2018	Non-Cert Workers Comp	\$ 8,342.00		
	7380-9012018	9/1/2018	Bus Dr Workers Comp	\$ 3,320.00		
	09012018CR	9/1/2018	Credit	\$ (2,878.00)		
	09012018LI	9/1/2018	Prop, Liab, etc	\$ 54,239.00		
	09012018DCR	9/1/2018	Dividend Credit	\$ (7,410.00)		
						\$ 67,613.00
BLACK HILLS ENERGY	082718-40	8/27/2018	230 East Calkins	\$ 217.67		
	082718-01	8/27/2018	225 East Boyd	\$ 139.51		
	082718-94	8/27/2018	122 North Church	\$ 35.00		
						\$ 392.18
BLICK ART	9780880	8/10/2018	ART Supplies-HS	\$ 27.97		
	9789678	8/13/2018	ART Supplies-HS	\$ 2,745.19		
	9796504	8/14/2018	ART Supplies-HS	\$ 153.82		
	9854820	8/24/2018	ART Supplies-EL	\$ 190.12		
	9884852	8/29/2018	ART Supplies-EL	\$ 153.09		
						\$ 3,270.19
BROWN & SAENGER	4015755-1	8/23/2018	Bit Container, Screwdr	\$ 7.73		
						\$ 7.73
C&S Truck & Salvage	92128	8/3/2018	98-Qtrly Inspection	\$ 95.00		
	92068	8/6/2018	08-Qrtly Ins, Repairs	\$ 574.40		
	92067	8/6/2018	12 Bus- Inspection	\$ 95.00		
	92150	8/7/2018	14 Bus - Inspection	\$ 95.00		
	92240	8/22/2018	Emergency Handle Kit	\$ 123.78		
						\$ 983.18
CenturyLink	83018	8/30/2018	Telephone	\$ 340.08		
						\$ 340.08
CIRCLE S PLUMING	558	8/9/2018	Water Heater, Labor	\$ 2,127.11		
	561	8/9/2018	Hook Up Stadium	\$ 126.98		
	562	8/9/2018	Triplever	\$ 13.00		
						\$ 2,267.09
COMP HARDWARE	121094	8/2/2018	Apple Magsafe	\$ 316.00		
						\$ 316.00
ESU 11	3399	8/30/2018	OdysseyWare	\$ 1,600.00		
						\$ 1,600.00
EAI Education	INV0892319	8/23/2018	Scientific Calc-HS	\$ 196.94		
						\$ 196.94
ESU 10	21	9/1/2018	Lamination - EL	\$ 19.88		
	23	9/1/2018	PowerSchool SupportEL/H!	\$ 3,821.88		
	26	9/1/2018	Tech Maint/Repairs EL/HS	\$ 618.75		
	30	9/1/2018	Comp Repairs	\$ 587.00		
	52	9/1/2018	Cables - HS	\$ 120.26		
	53	9/1/2018	Laserfiche - Office	\$ 500.00		
	79	9/1/2018	PT -EL	\$ 128.38		
	82HS	9/1/2018	Speech Path	\$ 76.49		
	82EL	9/1/2018	Speech Path	\$ 401.63		

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9-10-18 ECPS BOARD MEETING

Vendor	Invoice #	Invoice Date	Description	Amount	Fund/Disburse Code	Total Check
ECOLAB	5350309	8/13/2018	Pest Elimination	\$ 71.01		\$ 71.01
ESU Coord.Council	AEPA000894	8/23/2018	World Book Power Pack	\$ 188.80		\$ 188.80
FLINN SCIENTIFIC	2249181	8/15/2018	Science Class Supplies-HS	\$ 151.90		\$ 785.03
	2249175	8/15/2018	Science Class Supplies-HS	\$ 633.13		
MIKE FORD	81318	8/13/2018	Reimburse-Fuel Purch	\$ 10.00		\$ 10.00
CURT FOSTER	9012018	9/1/2018	Rent	\$ 100.00		\$ 100.00
FOSTERS FOODS	#54-090118	9/1/2018	Clean Supplies	\$ 4.00		\$ 247.61
	#14-090118	9/1/2018	Foods Class	\$ 243.61		
FOSTER LUMBER	172776	8/31/2018	Washers, Nuts-HS	\$ 17.02		\$ 17.02
Frontline	INVUS79418	7/1/2018	AESOP	\$ 3,000.00		\$ 3,000.00
GOODHEART-WIL	1630966	8/7/2018	Ag Classes	\$ 211.99		\$ 211.99
Jan Gunderson	80718	8/7/2018	Reimburse-Class Supplies	\$ 38.13		\$ 38.13
HAPP PUBLISHING	_01242	7/5/2018	July Mtg Notice	\$ 6.87		\$ 113.43
	_01235	7/26/2018	July Mtg Minutes	\$ 80.56		
	_01223	7/27/2018	One Year Subscr	\$ 26.00		
HOMETOWN LEASE		9/1/2018	Copiers	\$ 1,539.64		\$ 1,539.64
ISLAND SUPPLY WELD	109750	8/31/2018	CYL RENTAL	\$ 65.10		\$ 65.10
LINC JOURNAL STAR	118-00093441-93441	8/21/2018	18-19 SUBSCRIPTION	\$ 342.93		\$ 342.93
LINWELD	51354683	8/31/2018		\$ 164.76		\$ 164.76
LUCAS ELECTRIC	6367	8/14/2018	FIRE ALARMS, SUPPLIES	\$ 1,832.45		\$ 1,832.45
MARC	0644835-IN	8/24/2018	GLOVES, DISINFECT	\$ 415.98		\$ 415.98
MARTIN WELDING	826941	8/9/2018	REPAIRS	\$ 20.00		\$ 20.00

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Vendor	Invoice #	Invoice Date	Description	Amount	Fund/Disburse Code	Total Check
MYSTERY SCIENCE	PO 10995	8/29/2018	18-19 MBRSHIP - EL	\$ 99.00		\$ 99.00
MENARDS	63033	8/6/2018	1X6, FOAM BRUSHES	\$ 42.92		
	63181	8/8/2018	NAILS, ETC	\$ 14.46		
	63253	8/9/2018	BATTERIES, NAILS, ADHES	\$ 124.18		
	63331	8/10/2018	STAIN, PAINT, ADHES	\$ 51.47		
	63427	8/12/2018	STAIN, BRUSHES, ADHES	\$ 34.87		
	63575	8/14/2018	FAN, 2X8s, DISIN WIPES	\$ 260.76		
	63730	8/16/2018	CREDIT - SEAT CUSHIONS	\$ (35.94)		
	63794	8/17/2018	2X8 GREEN TREATED	\$ 45.56		
						\$ 637.28
NPPD	081618-6748	8/16/2018	230 EAST CALKINS	\$ 5,652.21		
	081618-6744	8/16/2018	BALLFIELD	\$ 51.05		
	081618-6740	8/16/2018	BUS BARN	\$ 51.05		
						\$ 5,754.31
NSASSP	20182019	9/1/2018	2018-19 CS MEMBER	\$ 20.00		\$ 20.00
O-KEEFE ELEVATOR	_0479351	9/1/2018	ELEVATOR MAINT	\$ 301.19		\$ 301.19
PAYFLEX	131932-118538	8/10/2018	FLEX PLAN FEES	\$ 150.00		\$ 150.00
JW PEPPER	_03575778	8/14/2018	CHOIR MUSIC - HS	\$ 56.99		\$ 56.99
PERMA BOUND	1790009-00	8/21/2018	HS READING BOOKS	\$ 133.00		
	1784018-02	6/8/2018	LIBRARY BOOKS - EL	\$ 73.72		
						\$ 206.72
PERRY LAW FIRM	208	7/2/2018	LEGAL SERVICES	\$ 75.00		
	209	8/26/2018	LEGAL SERVICES	\$ 75.00		
						\$ 150.00
PIONEER TELEPHONE	9/1/2018	8/16/2018	LONG DISTANCE	\$ 75.47		\$ 75.47
QUILL	9414969	8/16/2018	INDEX & BUSINESS CARDS	\$ 44.67		\$ 44.67
REALLY GOOD STUFF	6552656	8/3/2018	HOMEWORK FOLDERS-EL	\$ 68.19		\$ 68.19
SOCS-BLACKBOARD	INV00985	7/9/2018	CANCELLATION FEE	\$ 1,500.00		\$ 1,500.00
SCHOLASTIC	M6606662	8/1/2018	SCHOLASTIC NEWS	\$ 221.38		
	M6462978	7/24/2018	SUBSCR-JEN S	\$ 158.13		
	M6418502	7/24/2018	SUBSCR - MEL K	\$ 260.98		
	M6189677	5/31/2017	CREDIT	\$ (193.60)		
						\$ 446.89
SERVICE MASTER	15885	8/31/2018	2010 ADDITION	\$ 3,604.64		
	15886	8/31/2018	ELEMENTARY	\$ 3,867.76		
						\$ 7,472.40

CHECK REGISTER FOR
9-10-18 ECPS BOARD MEETING

Vendor	Invoice #	Invoice Date	Description	Amount	Fund/Disburse Code	Total Check
STATE OF NE	1125891	8/1/2018	NETWORK SERV FEE	\$ 229.49		\$ 229.49
STELLING BRASS	216646	8/27/2018	TRUMPET REPAIR	\$ 27.00		\$ 27.00
CINDY STONE	80918	8/9/2018	REIMBURSE - BUS LICENSE	\$ 66.63		\$ 66.63
SPRAKLIN CHIRO	347	8/31/2018	DOT PHYSICAL	\$ 90.00		\$ 90.00
TEACHING STRATEGIES	_0336652-IN	8/15/2018	GOLD SUBSCRIPTION-EL	\$ 687.00		\$ 687.00
THOMPSON CO	2069304	8/16/2018	CAN LINERS	\$ 238.83		
	2071854	8/23/2018	CAN LINERS	\$ 239.15		\$ 477.98
US BANK	A5333-080618	8/6/2018	OFFICE SUPPLIES	\$ 340.98		
	B2536-080618	8/6/2018	WT TRAIN SUPPLIES, ETC	\$ 408.03		
	C6347-080618	8/6/2018	BUILDERS	\$ 10.69		
	D6347-080618	8/6/2018	DMV-TRANSP	\$ 21.00		
	F6347-080618	8/6/2018	STAMPS	\$ 15.99		
	G0612-080618	8/6/2018	SAFELITE AUTO	\$ 343.52		
	H0479-080618	8/6/2018	SUPER BENCH	\$ 957.00		\$ 2,097.21
VERIZON	_080618	8/6/2018	CELL PHONE	\$ 40.68		\$ 40.68
VILLAGE OF EC	83118	8/31/2018	WATER, SEWER	\$ 742.50		\$ 742.50
WALMART	_081618	8/16/2018	CALCULATORS	\$ 1,496.78		\$ 1,496.78
WEX-PUMP&PANTRY	_083118V	8/31/2018	FUEL - VAN 12	\$ 301.40		
	_083118	8/31/2018	FUEL - BUSES	\$ 1,373.02		\$ 1,674.42
WOODWARDS	NO8814-758	8/25/2018	DISPOSE SERVICE	\$ 25.00		\$ 25.00
YANDAS	361751	8/15/2018	BASS DRUM STAND	\$ 495.00		
	361752	8/15/2018	RECORDERS	\$ 40.00		
	363099	8/24/2018	MUSIC, LYRES, REEDS	\$ 183.97		\$ 718.97
ZANER BLOSER	10178422	8/8/2018	WRITING POSTER	\$ 12.54		
	10178591	8/8/2018	EL SUPPLIES, & CREDIT	\$ 2.31		\$ 14.85

TOTAL CHECKS \$ 117,796.16

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2017 to 08/31/2018.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
ECHS	Elm Creek High School							
A	Athletics							
	3030		Uniforms	0.00	15,000.00	0.00	-8,533.32	6,466.68
	3031		Basketball	0.00	22,506.71	20,131.83	128.00	2,502.88
	3033		Cheer	941.52	11,585.64	10,962.57	-546.86	1,017.73
	3034		Cross Country	-100.00	832.00	555.44	-232.00	-55.44
	3035		Football	-11,916.05	33,359.92	20,762.46	-54.00	627.41
	3038		Golf	0.00	2,270.00	2,330.15	0.00	-60.15
	3041		Track	-11,880.04	19,980.76	12,478.92	4,380.36	2.16
	3042		Volleyball	-23,296.93	36,436.56	16,545.35	4,152.96	747.24
	3044		Wrestling	-18,664.57	34,654.00	15,234.05	-1,749.00	-993.62
		A	Totals:	-64,916.07	176,625.59	99,000.77	-2,453.86	10,254.89
B	Activities							
	1739		Speech	0.00	600.00	537.39	0.00	62.61
	1748		School Play	383.80	413.00	458.29	0.00	338.51
	1749		One Act Play	-213.22	2,641.75	2,616.92	-319.89	-508.28
	2038		Drama	-272.99	280.38	7.39	0.00	0.00
	2084		Fine Arts	0.00	0.00	0.00	0.00	0.00
		B	Totals:	-102.41	3,935.13	3,619.99	-319.89	-107.16
C	Clubs & Organizations							
	1740		ESports	0.00	1,584.56	820.52	-551.76	212.28
	1743		Band Club	0.00	2,018.75	56.00	-1,081.82	880.93
	1744		Choir Club	0.00	0.00	0.00	0.00	0.00
	3001		Stu Council	1,594.88	2,495.12	1,954.03	-494.70	1,641.27
	3002		FFA	388.55	19,258.39	18,294.69	2,412.35	3,764.60
	3003		FCCLA	534.60	9,602.76	2,577.19	-2,227.57	5,332.60
	3005		NHS	1,947.27	5,287.97	5,512.33	-47.31	1,675.60
	3032		Boys Basketball Club	680.23	3,465.55	3,326.59	-420.10	399.09
	3036		Football Club	3,044.42	1,180.60	2,398.67	130.02	1,956.37
	3037		Girls Basketball Club	1,182.71	2,277.27	1,921.73	-724.25	814.00
	3043		Volleyball Club	2,781.56	1,610.50	2,711.00	-544.30	1,136.76
	3045		Wrestling Club	-1,756.17	9,083.75	6,200.39	891.95	2,019.14
	3046		Cross Country Club	480.70	166.00	317.00	151.21	480.91
	3047		Golf Club	789.11	225.00	0.00	0.00	1,014.11
	3048		Track Club	3,250.94	2,436.15	453.25	-1,205.48	4,028.36
	3049		Quiz Bowl	0.00	315.15	92.00	650.12	873.27
		C	Totals:	14,918.80	61,007.52	46,635.39	-3,061.64	26,229.29
D	Special Funds							
	1766		ACC RDR	3,286.51	1,723.77	2,587.83	29.82	2,452.27
	1767		Elem Playground	0.00	0.00	0.00	0.00	0.00
	2049		SRS Gifts	-444.75	390.00	483.50	0.00	-538.25
	2082		Board Scholarship	252.54	0.00	0.00	0.00	252.54
	2086		Presidential Freedom Schol	0.00	0.00	0.00	583.64	583.64

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 09/01/2017 to 08/31/2018.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
		2087	Attend/Val Sch	1,189.29	0.00	300.00	166.36	1,055.65
		2088	FKC Scholarships	0.00	850.00	300.00	0.00	550.00
			D Totals:	4,283.59	2,963.77	3,671.33	779.82	4,355.85
E	Classes							
		2017	Class of 2017	0.00	0.00	0.00	0.00	0.00
		2018	Class of 2018	173.10	4,207.61	3,100.27	-1,617.25	-336.81
		2019	Class of 2019	4,360.55	1,169.25	4,420.26	-397.64	711.90
		2020	Class of 2020	3,500.62	3,973.10	500.21	-3,198.77	3,774.74
		2021	Class of 2021	5,316.44	1,054.00	0.00	-1,153.41	5,217.03
		2022	Class of 2022	2,913.30	519.30	0.00	-56.48	3,376.12
		2024	Class of 2024	0.00	3,797.40	0.00	-2,133.11	1,664.29
			E Totals:	16,264.01	14,720.66	8,020.74	-8,556.66	14,407.27
F	School							
		1745	Band	-360.00	12,882.21	12,262.08	9,561.00	9,821.13
		1746	Choir	0.00	150.00	241.19	0.00	-91.19
		2044	Circle of Friends	855.12	2,000.00	2,943.34	747.93	659.71
		3000	Annual/Yearbook	-9,136.14	4,033.00	6,433.22	-183.63	-11,719.99
		3006	Pop - Chesterman	0.00	1,744.91	8,247.60	8,484.60	1,981.91
		3040	Concessions	-355.00	22,707.99	32,519.84	8,524.19	-1,642.66
			F Totals:	-8,996.02	43,518.11	62,647.27	27,134.09	-991.09
G	District							
		1741	PreSchool	38,194.75	50.00	38,244.75	0.00	0.00
		1751	FOB	3,450.00	750.00	1,150.00	0.00	3,050.00
		1752	IPads	23,203.98	7,299.80	661.00	150.00	29,992.78
		2040	General District	32,026.43	12,361.74	19,323.57	-12,927.65	12,136.95
		2045	Insurance	-7,491.06	77,254.35	77,579.36	0.00	-7,816.07
		2046	Payflex Reimbursement Plan	-2,300.00	2,300.00	0.00	0.00	0.00
		2051	Miscellaneous Funds	22,709.87	2,658.85	2,005.10	0.00	23,363.62
		2085	Sign Adv	9,610.58	10,300.00	0.00	0.00	19,910.58
		3029	GENERAL ACTIVITIES	0.00	27,565.00	130.00	0.00	27,435.00
		3039	Gym Rent	5,989.50	200.00	0.00	0.00	6,189.50
			G Totals:	125,394.05	140,739.74	139,093.78	-12,777.65	114,262.36
H	Miscellaneous							
		2037	Special Committee	0.00	147.00	252.49	0.00	-105.49
		2050	Courtesy Committee	20.90	290.00	64.20	0.00	246.70
		4000	Checking Acct Interest	0.00	0.00	0.00	0.00	0.00
			H Totals:	20.90	437.00	316.69	0.00	141.21
			ECHS Totals:	86,866.85	443,947.52	363,005.96	744.21	168,552.62

Report Totals:

86,866.85

443,947.52

363,005.96

744.21

168,552.62

ELM CREEK SCHOOL BOARD TREASURER'S REPORTS
FOR September 10, 2018

GENERAL FUND - ACCT NO. 137766 (Not Reconciled)

BANK BALANCE August 1, 2018	\$	787,778.23
RECEIPTS		
BUFFALO COUNTY	\$	36,000.76
DAWSON COUNTY	\$	91.76
ESU #10 (CONTRACTED SERVICE PAY)	\$	2,550.00
GUNDERSON - REIMBURSE	\$	75.00
NCSA	\$	235.00
PHELPS COUNTY-August 2018	\$	26,322.50
PRESCHOOL TUITION	\$	1,200.00
Void Check - Rogue Fitness	\$	354.03
TOTAL RECEIPTS	\$	66,829.05
 AVAILABLE BALANCE	 \$	 854,607.28
DISBURSEMENTS:		
Bills Paid August 9, 2018	\$	77,623.37
Payroll	\$	293,078.68
TOTAL DISBURSEMENTS	\$	370,702.05
 BOOK BALANCE August 31, 2018	 \$	 483,905.23

DEPRECIATION FUND - ACCT NO 14832

BALANCE August 1, 2018	\$	361,622.74
EXPENSES	\$	-
INTEREST	\$	-
RECEIVED	\$	-
 BOOK BALANCE August 31, 2018	 \$	 361,622.74

CERTIFICATES OF DEPOSIT THRU August 31, 2018

#6692	Bus Depreciation	\$	11,804.29
#6233	Track Maintenance - Issued 8/31/09	\$	16,617.22
#6013	Track Maintenance	\$	56,375.25
#6235	Unknown Capital Outlays - Issued 8/31/09	\$	16,633.76
#2232	Unemployment	\$	10,938.79
#6482	Track Maintenance - Issued 8/31/2011	\$	10,334.13
#6701	ECPS-(Issued 3-12-15)	\$	24,642.39
	CERTIFICATE TOTALS	\$	147,345.83

ELM CREEK SCHOOL BOARD TREASURER'S REPORTS
FOR September 10, 2018

BUILDING FUND(Reconciled 9-7-18)

Balance August 1, 2018	\$	69,860.92
INTEREST	\$	26.71
EXPENSES	\$	-
BALANCE August 31, 2018	\$	<u>69,887.63</u>

BOND FUND (OPENED 11-12-09)(Reconciled 9-7-18)

Balance August 1, 2018	\$	449,538.22
RECEIPTS- BUFFALO	\$	3,884.39
RECEIPTS - DAWSON COUNTY	\$	13.61
RECEIPTS - PHELPS COUNTY	\$	4,723.86
DISBURSEMENTS (Wire Transfer - Interest Payment)	\$	-
BALANCE August 31, 2018	\$	<u>458,160.08</u>

SAM/DUNS ACCOUNT (REAP-1173)

(Reconciled 9-7-18)

BALANCE August 1, 2018	\$	10,193.40
DISBURSEMENTS	\$	-
BALANCE August 31, 2018	\$	<u>10,193.40</u>

ELM CREEK SCHOOL BOARD TREASURER'S REPORTS
FOR September 10, 2018

LUNCH FUND

BANK BALANCE August 1, 2018 (Reconciled 9-7-18) \$ 40,210.89

RECEIPTS

LUNCH SALES	\$	6,923.85
EFUND PAYMENTS	\$	575.00
Federal Reimbursement Breakfast	\$	-
Federal Reimbursement Lunch	\$	-
State Reimbursement	\$	-
TRANSFERS FROM GENERAL ACCT	\$	-
TOTAL RECEIPTS	\$	7,498.85

AVAILABLE BALANCE \$ 47,709.74

DISBURSEMENTS

Food/Groceries/Milk Etc.	\$	-
General Expenses	\$	-
August Payroll	\$	5,710.90
Returned Checks	\$	-

TOTAL DISBURSEMENTS \$ 5,710.90

BALANCE August 31, 2018 \$ 41,998.84

August BILLS

BERNARD FOODS	\$	-
CASHWA	\$	-
CENTRAL FIRE & SAFETY	\$	-
DOUBLE D	\$	-
FOSTERS	\$	-
HEARTLAND REFRIGERATION	\$	-
HILAND (MILK)	\$	-
HUBERT COMPANY	\$	-
NE FOOD DISTRIBUTION PROGRAM	\$	-
THOMPSON	\$	-

\$ -

Business Operations

Procurement Plan – School Food Authorities

The following procurement policy statement shall govern all purchasing activities that relate to any aspect of the National School Lunch and Breakfast Programs. This statement is meant to provide guidance to our personnel and vendors on acceptable and/or required procurement practices. Our goal is to fully implement all required and recommended procurement rules, regulations and policies set forth in 2 CFR 200, 7 CFR parts 210, 3016 and 3019, and by the State Agency.

Procurement Policy

The purchasing procedure to be followed shall be determined by the anticipated total annual expenditure on items related to the food service program:

- When the annual total for food service program related items is less than \$250,000 per year (per procurement event or in aggregate purchases) this organization will follow the informal Small Purchase Procedure.
- When the annual total for food service program related items is greater than \$250,000 per year (per procurement event or in aggregate purchases) this organization will follow the Formal Competitive Solicitation Procedures.

Micro-Purchase Procedures

Micro-Purchases may be used for annual transactions under \$10,000 made with a vendor [2 CFR 200.320(a)].

Prices will be reviewed for reasonableness [2 CFR 200.320(a)].

Purchases will be spread equitably among all qualified sources [2 CFR 200.320(a)].

Small Purchase Procedures

For purchases made below the small purchase threshold, Small Purchase Procedures will be utilized to purchase necessary goods and services. When Small Purchase Procedures are used, this organization will take the following steps:

1. Contact a minimum of three potential vendors
2. Document each vendor's quoted price
3. Select the company that provides the lowest, most responsive, and responsible bid
4. Inform all bidding companies in writing of the final decision made by the sponsor
5. Write contract for meal service between the sponsor and the winning bidder.

Formal Competitive Solicitation Procedures

For purchases made in excess of the small purchase threshold, a Formal Competitive Solicitation will be conducted. When Formal Competitive Solicitation Procedures are used, this organization will take the following steps:

1. Prepare an Invitation for Bid (“IFB”) or Request for Proposal (“RFP”) document specifically addressing the items to be procured
 - a. Include detailed specifications

- b. Ensure price will be most heavily weighted
2. Publicly announce and advertise the bid/proposal at least 21 calendar days prior to bid opening
 - a. Announcements will include the date, time and location in which bids will be opened
3. Determine the most responsive and responsible bid/proposal by using the selection criteria set forth in the bid/proposal document
 - a. Responsible bidders will be those whose bid/proposal conform to all of the terms, conditions and requirements of the IFB/RFP
4. Award the contract
 - a. To the most responsive and responsible bidder based on the criteria set forth in the IFB/RFP
 - b. At least two weeks before program operations begin
 - c. If a protest is received, it must be handled in accordance with 7 CFR 210.21
5. Retain all records pertaining to the formal competitive bid process for a period of five years plus the current year

(Note: If the bid threshold established in the sponsor's procurement policy statement is less than \$150,000, the smaller bid threshold will govern.)

This organization incorporates the following elements into the Procurement Policy Statement, as required by 2 CFR 200 and 7 CFR parts 210, 3016 and 3019.

- A. Competition: We shall demonstrate our goods and services are procured in an openly competitive manner. Competition will not be unreasonably restricted. [7 CFR 210.21(c)(1)] [2 CFR Part 200.319(a)(1-7)]
- B. Comparability: We recognize for true competition to take place, we must maintain reasonable product specifications to adequately describe the products to be purchased and the volume of planned purchases based upon pre-planned menu cycles. 2 CFR 200.319(a)(6)/7 CFR 3016.36(c)(3)(i)/7 CFR 3019.44(a)(3)(iv)]
- C. Documentation: We shall maintain for the current year and the preceding three years all menus, production records, invitations to bid, bid results, bid tabulations or any other significant materials that will serve to document our policies and procedures. [2 CFR 200.318(i)/7 CFR 3016.36(9)]
- D. Code of Conduct: This program shall be governed by the attached Code of Conduct and it shall apply to all personnel, employees, directors, agents, officers, volunteers or any person(s) acting in any capacity concerning the food service procurement program. [2 CFR 200.318(c)(1)/7 CFR 3016.36(3)(1-1 v)]
- E. Procurement Review Process: This procurement plan shall receive an internal program review on an annual basis by a staff person who is not associated with food service

procurement process. This review shall be summarized in written form and kept with the other required program documentation.

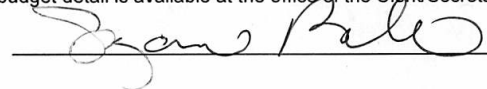
- F. Contract Administration: Purchases shall be checked or verified by designated staff to assure that all goods and services are received and prices verified. All invoices and receipts shall be signed, dated, and maintained in the documentation file. [2 CFR Part 200.318(b)] [7 CFR Part 3016.36(b)(2)]
- G. General Requirements:
- Small, minority and women's businesses enterprises and labor surplus firms are used when possible. [2 CFR 200.321]
 - A cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. [2 CFR 200.323(a)]
 - Documented Procurement Procedures and activities will be maintained. [2 CFR 200.318(a)]
- H. Duties of Food Service Supervisor:
1. To work with staff and clients in developing acceptable menus for breakfast and lunch.
 2. To compile market orders or requisitions for purchases which accurately reflect the total quantities of required foods to be ordered per (day, week or month).
 3. To place and confirm orders with vendors, or make plans to purchase the required items.
 4. To keep program menus up to date by testing and using new products and seeking feedback from staff and clients.
 5. To send out bid quotation forms to vendors who have expressed an interest in doing business with the sponsor.
 6. To make procurement awards based on the lowest and best vendor's response as determined by quality, availability, service and price.
 7. To work with vendors on a fair and equal basis.
 8. To develop a list of acceptable brands. (Multiple brands per bid item when possible.)
 9. To conduct an in-house procurement review once per year.

Date of Adoption: [Insert Date]

NOTICE OF BUDGET HEARING AND BUDGET SUMMARY

Elm Creek Public Schools (10-0009) in Buffalo County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Sections 13-501 to 13-513, that the governing body will meet on the 10th day of September, 2018 at 7:30 o'clock, p.m., at Elm Creek Public Schools/Board Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following proposed budget and to consider amendments relative thereto. The budget detail is available at the office of the Clerk/Secretary during regular business hours.



Clerk/Secretary

FUNDS	Actual Disbursements & Transfers	Actual/Estimated Disbursements & Transfers	Budgeted Disbursements & Transfers	Necessary Cash Reserve (4)	Total Available Resources Before Property Taxes (5)	Fee and Delinquent Tax Allowance (6)	Total Personal and Real Property Tax Requirement (7)
	2016-2017 (1)	2017-2018 (2)	2018-2019 (3)				
General	\$ 4,748,885.00	\$ 4,587,654.00	\$ 5,181,556.00		\$ 1,725,428.00	\$ 34,910.35	\$ 3,491,038.35
Depreciation	\$ 18,900.00	\$ 170,000.00	\$ 462,752.00		\$ 462,752.00		
Employee Benefit	\$ -	\$ -	\$ 10,822.00		\$ 10,822.00		
Contingency	\$ -	\$ -	\$ -		\$ -		
Activities	\$ 425,962.00	\$ 345,000.00	\$ 532,867.00		\$ 532,867.00		
School Nutrition	\$ 169,779.00	\$ 164,000.00	\$ 186,850.00		\$ 186,850.00		
Bond	\$ 590,575.00	\$ 591,000.00	\$ 1,036,870.00		\$ 446,870.00	\$ 5,959.59	\$ 595,959.59
Special Building	\$ -	\$ 31,000.00	\$ 69,333.00		\$ 69,333.00	\$ -	\$ -
Qualified Capital Purpose Undertaking	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Cooperative	\$ -	\$ -	\$ -		\$ -		
Student Fee	\$ -	\$ -	\$ -		\$ -		
TOTALS	\$ 5,954,101.00	\$ 5,888,654.00	\$ 7,481,050.00	\$ -	\$ 3,434,922.00	\$ 40,869.94	\$ 4,086,997.94

Total Personal and Real Property Tax Requirement For Bonds

\$ 595,959.59

Total Personal and Real Property Tax Requirement for ALL Other

\$ 3,491,038.35

Notice of Special Hearing To Set Final Tax Request

Elm Creek Public Schools (10-0009) in Buffalo County, Nebraska

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 10th day of September 2018 at 7:40 o'clock p.m., at Elm Creek Public Schools/Board Room for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request at a different amount than the prior year tax request.

2017/18 Budget Information

2018/19 Budget Information

Fund	2017-2018 Property Tax Request	2017 Tax Rate	Property Tax Rate (2017-2018 Request Divided By 2018 Valuation)	2018-2019 Proposed Property Tax Request	Proposed 2018 Tax Rate
General Fund	3,342,636.00	0.825740	0.819692	3,491,038.35	0.856084
Bond Fund(s) K - 12	568,320.00	0.140394	0.139365	595,959.59	0.146143
Bond Fund(s) K - 8			0.000000		0.000000
Bond Fund(s) 9 - 12			0.000000		0.000000
Bond Fund			0.000000		0.000000
Special Building Fund			0.000000	-	0.000000
Qualified Capital Purpose Undertaking Fund K - 12			0.000000	-	0.000000
Qualified Capital Purpose Undertaking Fund K - 8			0.000000		0.000000
Qualified Capital Purpose Undertaking Fund 9 - 12			0.000000		0.000000
Total	3,910,956.00	0.966134	0.959057	4,086,997.94	1.002227

Nebraska/Central Equipment
Tyler Cox, General Manager
112 South Apollo, P.O. Box #3
Alda, Nebraska 68810

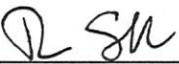


To Tyler Cox; General Manager,

This letter is to notify Nebraska/Central Equipment that Elm Creek Public Schools intends to enter a purchase agreement for a 65 passenger 2020 Blue Bird Vision, pending the approval of the VW Grant by the NDEQ for the amount of \$88,345.00.

I, Mr. Jason Sullivan the Superintendent, enter this agreement on behalf of Elm Creek Public Schools.

Thank you,

Sign: x 
Print: x Jason Sullivan
Date: x 8/22/2018



**NEBRASKA / CENTRAL
EQUIPMENT, INC.**
bus sales & service

NEBRASKA

Good Life. Great Environment.

DEPT. OF ENVIRONMENTAL QUALITY

August 13, 2018



Pete Ricketts, Governor

Superintendent Jason Sullivan
Elm Creek Public Schools
230 East Calkins Avenue
Elm Creek, NE 68836

Dear Superintendent Sullivan:

The Nebraska Department of Environmental Quality (NDEQ) has reviewed the application from Elm Creek Public Schools for the 2018 School Bus Replacement Rebate Program. We have found that the application is complete and meets all requirements of the Nebraska Diesel Emission Mitigation Program.

NDEQ intends to award a rebate to Elm Creek Public Schools in the amount of \$42,000 upon completion of this school bus replacement project. That payment is contingent upon receipt by NDEQ of funds from Nebraska's subaccount in the *Volkswagen Diesel Emissions Environmental Mitigation Trust for State Beneficiaries, Puerto Rico, and the District of Columbia*. In the next several weeks NDEQ will submit to the Trustee a request for advanced funding of this rebate program based on the total amount of the requested rebates. NDEQ anticipates that it will take 60 to 75 days from the time of submission of this request for funds to be transferred to NDEQ. Therefore we expect that funds will be secured from the Trust prior to completion of your project; however, we have no direct control over the timing of the Trustee's approval and funds transfer.

NDEQ will notify you and provide a formal Project Agreement when funds have been received from the Trust. In the meantime, you may wish to proceed with your order of a new bus.

Thanks for your interest in the 2018 School Bus Replacement Rebate Program.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kara L. Valentine".

Kara L. Valentine
Deputy Director, Air & Land

Jim Macy, Director

Department of Environmental Quality

P.O. Box 98922

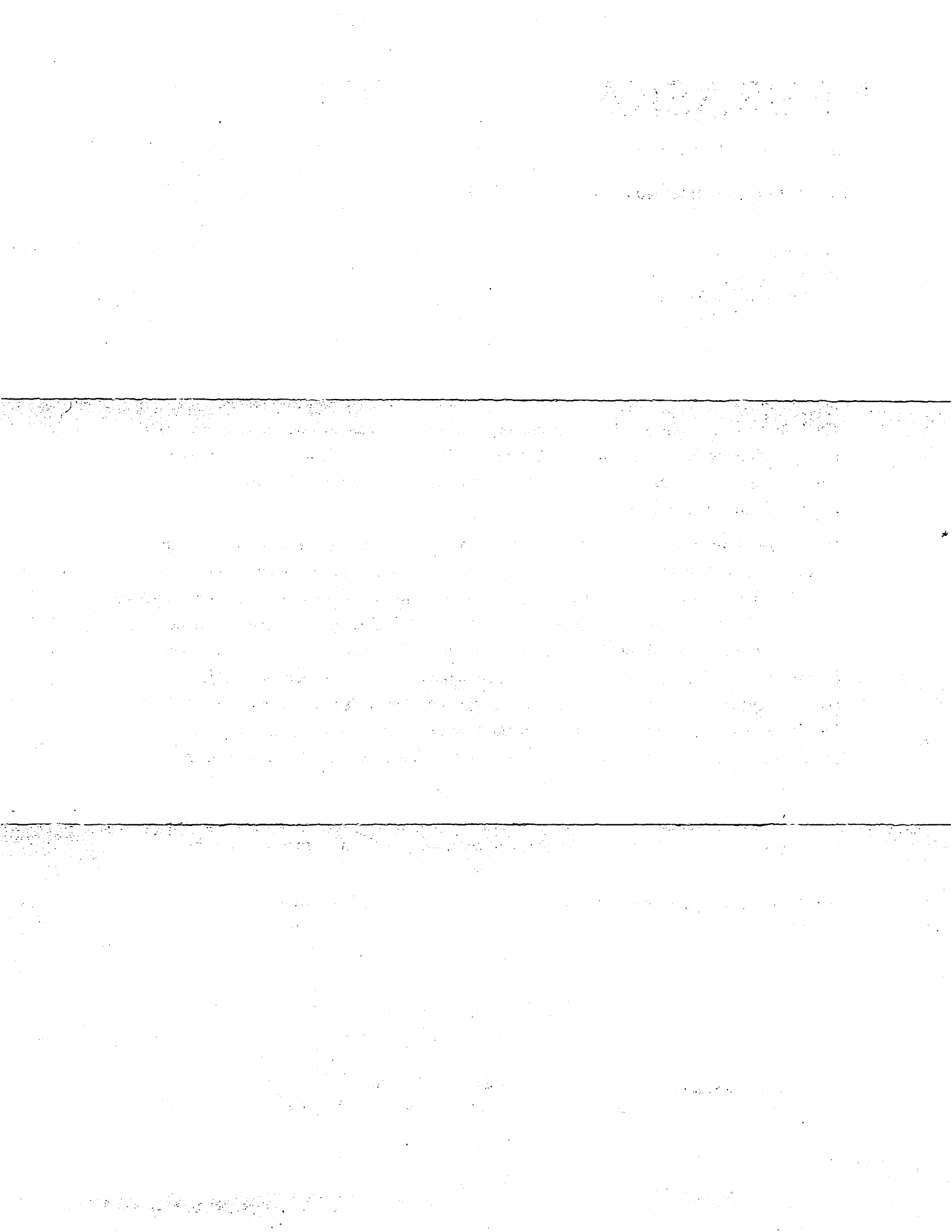
1200 N Street, Suite 400

Lincoln, Nebraska 68509-8922

OFFICE 402-471-2186 FAX 402-471-2909

ndeq.moreinfo@nebraska.gov

deq.ne.gov



School Bus Replacement Rebate Application Instructions

General Information

The Nebraska Department of Environmental Quality (NDEQ) has established the *Nebraska Diesel Emission Mitigation Program* to administer funds allocated to Nebraska from the *Volkswagen Diesel Emissions Environmental Mitigation Trust for State Beneficiaries, Puerto Rico, and the District of Columbia* (VW State Trust). In January 2018, NDEQ finalized an initial *Volkswagen Environmental Trust Beneficiary Mitigation Plan*¹ outlining Nebraska's plans to utilize funds from the VW State Trust to reduce diesel emissions in the state. This plan proposed to utilize 25% of the available funds (\$3,062,087) for the replacement of diesel school buses by new diesel or alternative-fueled buses in accordance with Eligible Mitigation Action 2 in Appendix D-2 of the Environmental Mitigation Trust Agreement for State Beneficiaries (VW State Trust Agreement)².

Beginning June 1, 2018, NDEQ is soliciting applications to the Nebraska Diesel Emission Mitigation Program to fund school bus replacement projects. NDEQ anticipates awarding 24 school bus rebates during the first year of this program. NDEQ may adjust the number of rebate awards based on the number of applications received.

WHO IS ELIGIBLE?

- Any Nebraska public school district or private school system that offers primary or secondary education is eligible for this funding opportunity. Companies that own buses and have a current agreement with a school district/system are also eligible to apply if they are either headquartered or have an operational base office in Nebraska.
- Each school district may apply for a maximum of one rebate for one bus.
- Previous recipients of a Nebraska or EPA Clean Diesel School Bus Rebate (2013 or later) are eligible to apply, but preference will be to given schools that are not previous rebate recipients.

VEHICLES ELIGIBLE FOR REPLACEMENT

- Eligible vehicles are school buses with diesel engines with model year 2009 and older, and with Gross Vehicle Weight Rating of 14,001 pounds or greater (Class 4 to 8).
- The bus must be used currently to transport students to and from school or school-related activities. Applicants are required to certify that their bus meets these criteria on the application form.

ELIGIBLE REPLACEMENT VEHICLES

- School buses with 2017 or newer model year engines certified to EPA emission standards.
- The replacement school bus may operate using conventional diesel (ULSD) or alternative fuels (e.g. propane or compressed natural gas).
- Diesel engines must be equipped with a diesel particulate filter (DPF).
- The replacement school bus must be in the same Gross Vehicle Weight Rating class and operate in the same manner as the original school bus.

¹ Nebraska's Beneficiary Mitigation Plan is available for download at <http://deq.ne.gov/NDEQProg.nsf/OnWeb/AirVW>

² The VW State Trust Agreement (Appendix D-2 begins on page 52) is available at:

https://www.vwenvironmentalmitigationtrust.com/sites/default/files/2018-05/Final%20Filed%20Dkt%2051-1%20%20State%20Beneficiary%20Trust%20Agreement_0.pdf

School Bus Replacement Rebate Application Instructions

REBATE AMOUNT FOR PUBLIC SCHOOL DISTRICTS

For *public school districts*, NDEQ will reimburse:

- 50% of the base purchase cost (up to a maximum of \$42,000) of a new diesel school bus certified to EPA 2017 emission standards.
- 60% of the base purchase cost (up to a maximum of \$57,000) of a new school bus powered by a propane or compressed natural gas engine certified to meet California Air Resources Board Optional Low-NOx Standards of 0.1 g/bhp-hr, 0.05 g/bhp-hr, or 0.02 g/bhp-hr NOx.

REBATE AMOUNT FOR PRIVATE SCHOOLS AND CONTRACTORS

For non-government recipients such as *private schools* or *private companies providing student transport services under contract*, the VW State Trust agreement limits reimbursement to 25% of the base purchase cost of a new school bus.

OTHER REQUIREMENTS

- The new bus may not be used to expand the applicant's current fleet, but must replace a bus that is currently operational and in use.
- The replaced bus and its diesel engine must be disabled (scrapped) within 90 days of replacement.
- If selected for an award, the rebate recipient must maintain ownership of the new school bus for at least three years from the date of purchase. If the new school bus is sold before the end of the three-year period or used for purposes other than what is allowed under this program, the rebate recipient must notify NDEQ and may be required to return up to the full amount of the rebate to NDEQ. The amount required to be returned is at the discretion of NDEQ, and will be determined on a case-by-case basis.
- Recipients will be required to file annual reports of mileage and fuel use for the duration of the agreement.

APPLICATION PROCESS

All applicants must completely fill out and submit the attached Application Form and provide all of the listed supporting documents in order to be considered for funding. Incomplete applications will not be considered. NDEQ may contact you or your organization for clarification and/or additional information using the provided contact information. Applicants will have 10 calendar days to respond to any such request. **Only one application per applicant will be accepted, and only one bus rebate is allowed per application.**

Applications must be submitted and complete before 5:00 pm on August 3, 2018 in order to be considered.

Only signed and dated original applications received by mail, e-mail, or in person at the address below will be accepted. Rebate applications cannot be submitted by fax. The department is not responsible for any applications that are delayed or lost in the mail. Applicants will receive an e-mail confirming NDEQ's receipt of the application. It is the applicant's responsibility to ensure that their application was received by the department by the respective deadline.

Mail, e-mail, or hand-deliver applications to:

Nebraska Diesel Emission Mitigation Program
Nebraska Department of Environmental Quality
1200 N Street, Suite 400
Lincoln NE 68509-8922
NDEQ.VWSettlement@nebraska.gov

School Bus Replacement Rebate Application Instructions

APPLICATION MATERIALS CHECKLIST

Use the following checklist to ensure you've submitted all required materials with your application. A complete application will include all the documents listed below.

- Completed and signed application form.
- An organizational Dun and Bradstreet (D&B) Data Universal Number System (DUNS) number must be included on the application form. Organizations may obtain a DUNS number at no cost by calling the toll-free DUNS number request line at 1-866-705-5711 or visiting the D&B website at: www.dnb.com.
- Photocopy of the Nebraska vehicle registration for the bus being replaced.
- Photocopy of the title of the bus being replaced.
- Photograph of the bus (side profile) being replaced showing the vehicle unit identifying number.
- Bid or price quote for the replacement bus, including estimated delivery dates.

SELECTION OF RECIPIENTS

If the number of complete, eligible applications is greater than the number of available rebates, rebate recipients will be drawn by lottery on August 10, 2018. Each applicant that has not received a previous Clean Diesel Rebate will have two entries in the drawing, while each previous rebate recipient will have one entry in the drawing. Applicant names will be drawn and placed in corresponding order (omitting duplications) until the number of available rebates is reached. The remaining applicant names will be drawn and placed in order on an alternate list. If an applicant on the rebate list withdraws, funds will be offered to the next applicant on the alternate list.

PROJECT AGREEMENT

- All rebate recipients must sign an agreement with NDEQ. ***The new bus cannot be purchased until the signed agreement is on file at NDEQ.***
- After NDEQ has received the signed agreement, the recipient will be notified that they can complete the purchase of the new bus. ***Note: the date of the purchase order cannot pre-date the signature date of the agreement.***

All reimbursements under the project agreement are contingent upon approval from Wilmington Trust. Applicants selected for funding shall have one year from the date of the agreement to complete their project. The applicant is responsible for the remainder of the bus purchase price (cost-share). Other grant funds from federal, state, or private sources may be used for part or all of the cost-share. Prior to submitting an application, it is recommended that all applicants also review 1) the portions of the Appendix D-2 of the VW State Trust Agreement that apply to their funding request and 2) Nebraska's Beneficiary Mitigation Plan.

SCRAPPAGE

The old bus being replaced must be scrapped (permanently disabled) within 90 days of replacement and prior to submission of the reimbursement request to NDEQ. Scrappage consists of:

1. Cutting, drilling, or punching a 3" by 3" hole completely through the engine block.
2. Cutting completely through the chassis frame rails on either side between the front and rear axles.

Before and after photographs of the scrappage procedures must be submitted with the reimbursement request. Recipients should consult NDEQ in advance for approval of any other proposed scrappage methods.

Questions? Email us at NDEQ.VWSettlement@nebraska.gov or phone 420-471-4272