

Agenda of Board Workshop Meeting

The Board of Trustees Ector County Independent School District

A Board Workshop Meeting of the Board of Trustees of Ector County Independent School District will be held June 9, 2020, beginning at 6:00 PM Administration Building Board Room, 802 N. Sam Houston, Odessa, TX 79761.

ECISD is taking steps to protect against the spread of COVID-19 with staff and in our community. All are required to stop at the front desk, have your temperature taken, and answer screening questions prior to accessing building. Visitors are **required** to wear face mask. The subjects to be discussed or considered are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. Roll Call
2. Verification of Compliance with Open Meeting Law
This is to certify that the provisions of Section 551.001 of the Texas Government Code have been met in connection with public notice of this meeting.
3. Opening Remarks by Superintendent
4. Public Comment
5. Report/Discussion Items
 - A. Discussion of the 2020-2021 Budget, Tax Rates and Property Values
 - B. Report on Resolution Committing Fund Balance in Accordance with GASB 54
 - C. Discussion of ECISD's Response to COVID-19
6. Action Items
 - A. Discussion of and Request for Approval of Reorganization of Board of Trustees Naming President, Vice-President, and Secretary
7. Possible Request for Approval to Move to Closed Meeting - Personnel Matters - Section 551.074 of the Texas Government Code - [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee of the District; or hear a complaint or charge against an officer or employee.] (Board will deliberate the hiring of Executive Director for Talent Development, Director of Purchasing, and Campus Principal for Bonham Middle School)
 - A. Request for Approval of Personnel Recommendations
8. Closing Remarks by Superintendent
9. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapter D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly

identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on: Thursday, June 4, 2020 by 6:00 p.m.

For the Board of Trustees



DISCUSSION OF THE 2020-2021 BUDGET, TAX RATES AND PROPERTY VALUES

Art Martin will be discussing the 2020-2021 budget.

2020-2021 BUDGET WORKSHOP

<u>REVENUES</u>	2018-2019 Actual	2019-2020 Budget	2019-2020 Projected	2020-2021 Projected
Current Tax Collections	147,867,393	151,724,630	151,680,000	149,735,000
Delinquent Tax Collections	3,175,389	4,500,000	3,500,000	4,500,000
Penalty, Interest, etc.	2,359,856	2,200,000	2,000,000	2,000,000
Pre-K Tuition	399,228	530,000	435,000	500,000
Investment Revenue	1,459,489	1,200,000	1,200,000	1,000,000
Rent	135,935	95,000	91,000	90,000
Gifts & Bequests	147,994	125,000	83,000	100,000
Insurance Recovery	47,574	65,000	43,000	50,000
Athletic/Miscellaneous Revenue	1,797,298	1,375,000	1,335,000	1,335,000
Discretionary (Campus) Revenue	1,105,034	900,000	450,000	450,000
Sub Total	158,495,190	162,714,630	160,817,000	159,760,000
Per Capita - State Revenue	13,391,569	5,980,968	7,740,275	12,169,000
SFP - State Revenue	90,898,548	116,833,555	120,000,000	121,700,000
TRS On-Behalf	10,049,419	10,700,000	10,700,000	11,400,000
Sub Total	114,339,536	133,514,523	138,440,275	145,269,000
Federal Revenue	3,650,613	2,940,829	2,091,634	2,100,000
Sub Total	3,650,613	2,940,829	2,091,634	2,100,000
Total	276,485,339	299,169,982	301,348,909	307,129,000

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The _____ *(name of school district)* will hold a public meeting at _____ *(time, date, year)* in _____ *(name of room, building, physical location)* _____ *(city, state)*.

The purpose of this meeting is to discuss the school district’s budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax \$ _____ / \$100 (Proposed rate for maintenance and operations)

School Debt Service Tax
Approved by Local Voters \$ _____ / \$100 (proposed rate to pay bonded indebtedness)

Comparison of Proposed Budget with Last Year’s Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories:

Maintenance and operations	_____ % increase	or	_____ % (decrease)
Debt service	_____ % increase	or	_____ % (decrease)
Total expenditures	_____ % increase	or	_____ % (decrease)

Total Appraised Value and Total Taxable Value (as calculated under Tax Code Section 26.04)

	Preceding Tax Year	Current Tax Year
Total appraised value* of all property	\$ _____	\$ _____
Total appraised value* of new property**	\$ _____	\$ _____
Total taxable value*** of all property	\$ _____	\$ _____
Total taxable value*** of new property**	\$ _____	\$ _____

* "Appraised value" is the amount shown on the appraisal roll and defined by Tax Code Section 1.04(8).

** "New property" is defined by Tax Code Section 26.012(17).

*** "Taxable value" is defined by Tax Code Section 1.04(10).

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness* \$ _____

* Outstanding principal.

Comparison of Proposed Rates with Last Year's Rates

	<u>Maintenance & Operations</u>	<u>Interest & Sinking Fund*</u>	<u>Total</u>	<u>Local Revenue Per Student</u>	<u>State Revenue Per Student</u>
Last Year's Rate	\$	\$ *	\$	\$	\$
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	\$	\$ *	\$	\$	\$
Proposed Rate	\$	\$ *	\$	\$	\$

* The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	<u>Last Year</u>	<u>This Year</u>
Average Market Value of Residences	\$	\$
Average Taxable Value of Residences	\$	\$
Last Year's Rate Versus Proposed Rate per \$100 Value	\$	\$
Taxes Due on Average Residence	\$	\$
Increase (Decrease) in Taxes		\$

Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.

Notice of Voter-Approval Rate: The highest tax rate the district can adopt before requiring voter approval at an election is _____ (school voter-approval rate) _____. This election will be automatically held if the district adopts a rate in excess of the voter-approval rate of _____ (school voter-approval rate) _____.

Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment:

Maintenance and Operations Fund Balance(s)	\$
Interest & Sinking Fund Balance(s)	\$

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.

2020-2021 Compensation Plan Overview

- Employees will receive a 2% of midpoint cost of living adjustment plus equity adjustments where applicable to bring employees to 90% of market.
- Teachers, Librarians, and Nurses (RN) will receive a \$1,200 cost of living adjustment. The starting salary will be adjusted to \$54,250 (+2,250 from 2019-2020). Teachers at steps 1-12 will receive adjustments to create equity with the starting pay for step zero to go from \$52,000 to \$54,250. Adjustments for this group of employees constitutes approximately 51% of all salary adjustments.
- The Board asked the administration to prioritize additional consideration for adjustments to our hourly employees. Employees on these salary schedules will receive an adjustment above the 2% (ranging from 4% to 5% to the starting pay). Starting salaries will increase and adjustments will be made to current employees based on that adjustment. Adjustments for this group of employees constitutes approximately 32% of all salary adjustments.
- In addition to salary and salary adjustments. Our employees receive additional compensation in benefits:
 - \$4,560 per employee per year for medical insurance (no increases to premiums)





REPORT ON RESOLUTION COMMITTING FUND BALANCE IN ACCORDANCE WITH GASB 54

Art will discuss the Resolution Committing Fund Balance.

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
RESOLUTION OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

WHEREAS, the Governmental Accounting Standards Board (“GASB”) has adopted Statement 54 (“GASB 54”), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010.

WHEREAS, Ector County Independent School District (“ECISD”) elects to implement GASB 54 requirements, and to apply such requirements to its financial statements.

NOW THEREFORE BE IT RESOLVED that ECISD Board of Trustees commits portions of its June 30, 2020, General Fund Balance as follows:

Major Maintenance Expenditures
Campus Discretionary Funds
Future Self Insurance Expenditures
Technology Infrastructure and Computers
Student Activity Funds
Special Revenue Funds
Employee Housing
School Buses
Roofing

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2019.

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT

By _____
President, Board of Trustees

ATTEST:

Secretary, Board of Trustees



DISCUSSION OF ECISD'S RESPONSE TO COVID-19

Superintendent Dr. Scott Muri will provide an update on ECISD's response to COVID-19.



Ector County Independent School District

Action Page

TO: Board of Trustees

FROM: Dr. Scott R. Muri, Superintendent of Schools

SUBJECT: **DISCUSSION OF AND REQUEST FOR APPROVAL OF REORGANIZATION OF BOARD OF TRUSTEES NAMING PRESIDENT, VICE-PRESIDENT, AND SECRETARY**

DATE: June 9, 2020

Texas Education Code, Section 11.061(C) requires that each school board “organize at the first meeting after the election and qualification of trustees.”

Administrative Recommendation:

Approve reorganization of Board of Trustees Naming President, Vice-President, and Secretary.

OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF BOARD OFFICERS

BDAA
(LOCAL)

Board Officers	The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Officers shall be elected by majority vote of the members present and voting.
Vacancy	A vacancy among officers of the Board shall be filled by majority action of the Board.
Term and Duties	Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties as required by action of the Board.
President	In addition to the duties required by law, the President of the Board shall: <ol style="list-style-type: none">1. Preside at all Board meetings unless unable to attend.2. Have the right to discuss, make motions and resolutions, and vote on all matters coming before the Board.
Vice President	The Vice President of the Board shall: <ol style="list-style-type: none">1. Act in the capacity and perform the duties of the President of the Board in the event of the absence or incapacity of the President.2. Become President only upon being elected to the position.
Secretary	The Secretary of the Board shall: <ol style="list-style-type: none">1. Ensure that an accurate record is kept of the proceedings of each Board meeting.2. Ensure that notices of Board meetings are posted and sent as required by law.3. In the absence of the President and Vice President, call the meeting to order and act as presiding officer.4. Sign or countersign documents as directed by action of the Board.



Ector County Independent School District

Action Page

TO: Board of Trustees
FROM: Dr. Stephanie Howard, Deputy Superintendent
SUBJECT: REQUEST FOR APPROVAL OF PERSONNEL RECOMMENDATIONS
DATE: June 9, 2020

Recommendation to hire District Administrators and/or Campus Principals.

Administrative Recommendation:

Approval of Personnel Recommendations